

CHAIRPERSON
DALE COPELGE

VICE-CHAIRPERSON
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM
VINCE DRAGONETTI

COUNTY SERVICES COMMITTEE
DIANNE HOLMAN, CHAIR
ANDY SCHOR
MARK GREBNER
VICTOR CELENTINO
DEBBIE DE LEON
DON VICKERS

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE COUNTY SERVICES COMMITTEE WILL MEET ON TUESDAY, OCTOBER 16, 2012 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [October 2, 2012](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Women's Commission - Interviews
2. Zoo Board - Interviews
3. Sheriff's Department - Request to Waive the Hiring Freeze for an Open [Corrections](#) Deputy Position
4. Animal Control - Request to Waive the Hiring Freeze and Delay on a Vacant Animal Control [Veterinarian](#) Part-time Position
5. Health Department - Resolution to Accept Funding from the U.S. Department of Health Resources and Services Administration for the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members [Aids Healthcare Grant](#)
6. Financial Services
 - a. Resolution to Authorize Purchase of Life and Long Term Disability [Insurance](#)
 - b. Resolution to Accept the Recommendation of the Ingham County Health Care Coalition for [Employee Benefits](#) for 2013 and Authorizing Letters of Agreement with Bargaining Units (*Attachment to be Distributed at Meeting*)
7. Parks Department - Resolution Approving an Amendment to the 2010 Potter Park Zoo [Master Plan](#)
8. Department of Transportation & Roads - Resolution to Approve the Special and Routine [Permits](#) for the Ingham County Department of Transportation and Roads

9. Board of Commissioners
 - a. Resolution Approving the Establishment of a Property Assessed [Clean Energy](#) Program
 - b. Resolution Approving Annual 2013 and 2014 [Compensation](#) for Non-Judicial County-Wide Elected Officials

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

COUNTY SERVICES COMMITTEE
October 2, 2012
Minutes

Members Present: Dianne Holman, Mark Grebner, Victor Celentino, Debbie De Leon, and Don Vickers

Members Absent: Andy Schor

Others Present: Becky Bennett, Board Chairperson Copedge, Mary Lannoye, Travis Parsons, Michelle Rutkowski, Sandy Gower, Jim Hudgins, Mike Ashton, Bill Conklin, and others.

The meeting was called to order by Chairperson Holman at 6:02 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the August 29, 2012, September 18, 2012 Regular and Closed Session Minutes

The August 29, 2012, September 18, 2012 Regular and Closed Session Minutes were approved as submitted.

Additions to the Agenda

None

Limited Public Comment

None

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. GREBNER, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

2. Sheriff's Office - Request to Waive the Hiring Freeze for an Open Corrections Deputy Position
3. Economic Development - Resolution to Participate in a Regional Brownfield Redevelopment Coalition and Joint Grant Application to the United States Environmental Protection Agency
4. Department of Transportation and Roads
 - a. Resolution to Approve the Special and Routine Permits for the Ingham County Department of Transportation and Roads
5. Controller's Office - Resolution Authorizing Adjustments to the 2012 Ingham County Budget

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Schor

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. GREBNER, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Schor

1. Women's Commission – Interviews

The Committee interviewed Sara Reedy for the Women's Commission Advisory Board. Derrell Slaughter, Julie Powers, Amanda York Ellis, and Jill Cruth were absent from the interview. There are 2 current and 1 upcoming vacancies.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. GREBNER, TO APPOINT SARA REEDY TO THE WOMEN'S COMMISSION ADVISORY BOARD.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Schor

4. Department of Transportation and Roads

- b. Resolution to Authorize Six Job Reclassifications, One Position Conversion, and One New Position for the Department of Transportation & Roads

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. VICKERS, TO APPROVE THE RESOLUTION TO AUTHORIZE SIX JOB RECLASSIFICATIONS, ONE POSITION CONVERSION, AND ONE NEW POSITION FOR THE DEPARTMENT OF TRANSPORTATION & ROADS.

Comm. Celentino asked if this is an assistant moving to a supervisor. Mr. Conklin answered yes. Comm. Celentino asked if this is a promotion within or were there interviews for the new position. Mr. Conklin stated these are existing positions. He then explained there were six positions downsized to three through attrition and the assistant supervisors have been working as supervisors. Mr. Conklin further explained that if they had posted the positions the individuals in those positions would be interviewing for a job they have been performing for years. He informed the Committee that discussions were held with the Human Resources Department regarding the reclassification. Comm. Celentino gave the example of a person being an assistant principal then moving into the principal position stating that person would have to interview for the position. Mr. Conklin responded by clarifying this is like being the assistant principal and the principal position was eliminated and as a result the assistant principal would have to apply for their own position as the assistant principal.

Board Chairperson Copedge stated it is still a promotion from an assistant to a supervisor and should be open and competitive process because there may be better qualified individuals for the positions and it makes no difference if they are interviewing for the same position. He questioned if those individuals in the positions learned what is required; furthermore, they must demonstrate in an interview that they are qualified for the position. He further stated he does not see this as redundant it is giving individuals opportunity. Mr. Conklin explained that if others were hired then it would be necessary to either layoff those employees or demote them after supervising for years.

Comm. Grebner stated that the method of downsizing was abnormally carried out because there was not an active Human Resources Director for the Road Commission. Comm. Grebner asked in effect each garage has a supervisor and an assistant supervisor. Mr. Conklin answered yes. Comm. Grebner continued stating essentially the Road Commission waited left vacancies where positions opened up and in this case the supervisor position was left vacant leaving the garage with only an assistant supervisor. Mr. Conklin explained the series of events resulting in the 3 assistant supervisor positions and the intent of having two assistant supervisors at the satellite garages reporting to one supervisor at the central garage who reported to the operations director. He further explained the three assistant supervisors have been reporting to him in the absence of the operations director. He noted that the assistant supervisor's duties are essentially the same as the supervisor's duties. Comm. Grebner stated this is not about the substance if this was a good idea or bad idea acknowledging this is complicated and it would have been better to go through the process when the positions became vacant, nonetheless, there is personnel supervising and this is now making the paperwork right. Comm. Grebner asked if there would be assistant supervisors. Mr. Conklin answered no.

Board Chairperson Copedge asked if there are the same number of employees overall in the satellite garages as the central garage. Mr. Conklin stated approximately. Board Chairperson Copedge asked if all the employees are in a collective bargaining. Mr. Conklin answered yes. Board Chairperson Copedge asked if the assistant supervisors were interviewed and not selected would they lose their jobs. Mr. Conklin answered yes. Board Chairperson Copedge asked if these people were in the assistant supervisors' positions before Mr. Benjamin left and were they interviewed and placed in their positions. Mr. Conklin answered yes.

Chairperson Holman asked upon moving this group up in pay level will there be a noticeable gap between workers overall. Mr. Conklin stated they will be making the same as other supervisors further stating there is a varying range of pay scales in the Department of Transportation and Roads. The Committee discussed the pay scale comparison plus other positions in the Department of Transportation and Roads.

Comm. De Leon asked what the Road Commission Board's reason was for not taking action on this because it goes back about two years. Mr. Conklin pointed out the memorandum summary on the last page explaining the Road Commission Board wanted a reclassification committee with minority representation. Shortly thereafter, the Board of Commissioners began the consideration and process of absorbing the Road Commission directing them not to hire a Human Resources Director because the County would take over.

Comm. De Leon stated in her opinion this reeks of pre-selection not having gone through an open selection process. Comm. De Leon questioned why an assistant engineer is necessary if the design engineer is receiving such an increase and has been doing the work all along suggesting perhaps the individual does not need the increase since the individual will be assigned an assistant. Mr. Conklin stated the position was rated by the Human Resources Department based on the level of responsibility overseeing design and construction, making decisions that have a financial impact plus supervising a number of employees. He noted the assistant will help reduce work volume. Board Chairperson Copedge asked if that position should be open and competitive. Mr. Conklin stated this is a reclassification because there is a person in the position

further stating he respectfully disagrees this reeks of pre-selection. Mr. Conklin explained that discussions with the Human Resources Department included posting the position, demotions and layoffs and although posting is a fair, open, transparent and equitable process it was necessary to weigh it against making individuals apply for positions they already have occupied for years and are doing well for the County.

Comm. Grebner stated that this is a reclassification and the County does not post positions for reclassification and if this Committee was to say this is a reorganization that is different. Board Chairperson Copedge stated a supervisor and an assistant supervisor are two distinct classes. Mr. Conklin explained in this case the responsibilities are very similar and territories are split up. Comm. Grebner, again, stated this is a reclassification and if the Committee was to say this should not be a reclassification but a reorganization thus eliminating jobs, creating new jobs, lay off individuals and that is what Board Chairperson Copedge is proposing doing and that is different. Board Chairperson Copedge stated he agreed with that. Comm. Grebner explained reclassification is a specific thing unless the Committee is talking about wanting to rewrite rules in this case creates a whole new procedure for reclassification that the County has not used before. Comm. Grebner stated he has never heard of a reclassification resulting in a position where the incumbent position was reclassified to another position and that position was posted. He further stated the idea that an assistant supervisor and supervisor would not be part of the reclassification chain is simply not true because that is exactly the type of reclassification that happens routinely in this County. Comm. Grebner then stated unless the Committee is considering some sort of special rules for the Department of Transportation and Roads then the rules should be followed.

Comm. Grebner stated that is finds himself personally shocked or appalled, not sure which, at the suggestion that the previous process depended crucially on the race of one individual in order to form a reclassification committee; furthermore, when a person of that race was not available the process stopped for the lack of a person with a proper racial qualifications. Comm. Grebner stated that in his years on the Board of Commissioners he has never heard of such a thing in this County proposed or out loud and that is exactly the sort of reason the previous Road Commission was sued and should have been sued. Chairperson Holman noted that was not on the Board of Commissioner's watch. Mr. Conklin stated that was not written in the minutes but is in the recording and that was not misspoken.

Board Chairperson Copedge questioned if the supervisor and assistant supervisor positions are the same or distinctive or a distinctive level of advancement. Further questioning if the distinction can be reclassified from assistant position to a supervisor automatically; however, if there are two different titles and to shuttle someone from here to there is not open and competitive then he disagrees with the transition acknowledging he does not have a vote on this Committee. Board Chairperson Copedge asked Mr. Parsons if an individual can be reclassified from an assistant supervisor to a supervisor position. He then stated he had never seen this at the State of Michigan; however, has seen someone as an engineer reclassified as a senior engineer which is on the same tract. He noted that he does not see an assistant supervisor the same as a supervisor then asked for clarity. Mr. Parsons explained the duties are very similar between the two; however, there were some distinctive differences between the assistant and the supervisor. Board Chairperson Copedge stated that everyone has similar duties whether a custodian or

manager giving the example of the duty to uphold respect of the property and similar things along those lines. The question is are they distinct or different, simply is doing a reclassification okay, asking for a yes or no answer. Mr. Parsons answered yes. Board Chairperson Copedge questioned if these are separate positions. Mr. Parsons explained they are in a family of positions and there is enough similarity where there is a natural progression, similar to the engineer example. Board Chairperson Copedge asked if it is a progression without interviewing. Mr. Parsons stated as Mr. Conklin discussed earlier there have been many discussions including ramifications and possibilities with this reclassification and while certainly an interview process would be more transparent it was also necessary to recognize that three individuals have been performing the duties of the supervisory role. Board Chairperson Copedge asked if their last evaluation as an assistant supervisor was satisfactory or above. Mr. Parson stated that the interviews looking at the duties were satisfactory; however, he has not reviewed their actual evaluations. Chairperson Holman stated that reclassification is appropriate because the people have been performing the job over the years. Board Chairperson Copedge stated that is a reason to give them back pay out of class and an automatic transfer is different.

Comm. De Leon questioned the difference between a reorganization and reclassification because it sounds like positions are being eliminated and it is probably more of a reorganization because of the elimination of positions. Comm. Grebner stated that what is unusual is they are not currently eliminating the positions because the supervisor positions were eliminated through attrition leaving the assistant supervisor positions. If all of this were one package today then it could be reorganization but this is three jobs left through attrition, the lack of Human Resources at the time, and changing from an assistant supervisor to a supervisor is routine in the County and to make it retro-active it is a reclassification.

Comm. De Leon stated that the Commissioners have inherited problems in absorbing the Road Commission further stating she was raked over the coals unnecessarily through the process. She stated she knows too much of the history including things people do not know some of them debatable and some quite factual; therefore, choosing to abstain from the vote.

Comm. Vickers called the question.

Board Chairperson Copedge questioned why the supervisor positions were eliminated instead of the assistant supervisors in each garage. Mr. Conklin explained the intent was the assistant supervisors would report to the central garage supervisor who would report to the operations director.

MOTION CARRIED with Comm. De Leon “abstaining”. Absent: Comm. Schor

6. MIS - Resolution to Approve Entering into an Agreement with Dewpoint, Inc. to Provide an Operations Manual for the Management Information Systems Department

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. VICKERS, TO APPROVE THE RESOLUTION TO APPROVE ENTERING INTO AN AGREEMENT WITH DEWPOINT, INC. TO PROVIDE AN OPERATIONS MANUAL FOR THE MANAGEMENT INFORMATION SYSTEMS DEPARTMENT.

Comm. Vickers asked for a brief update on the lost data. Mr. Ashton stated that eighty percent of the data has been restored, the issue with indexing is resolved and they are working on the remainder anticipating the completion prior to the end of October. Comm. Grebner asked if the Clerk's data was rescanned and not restored. Mr. Ashton stated that is correct explaining some data was available through the State of Michigan records which reduced the scanning costs.

Mr. Ashton informed the Committee they are now doing verified backups, as well as, disaster recovery and restore. Comm. Grebner suggested focusing on a procedures manual rather than disaster recovery further suggesting if the procedures were followed there would not be a need for disaster recovery. He also suggested an independent firm be included in the back up process. Mr. Ashton explained that the departments are now also verifying their files because they know what is needed.

Comm. De Leon stated during the initial discussions there was talk of issuing an RFP to evaluate the MIS Department services in terms of meeting the needs of the County; in addition, when Mr. Ashton introduced himself he mentioned he has developed procedure manuals. Comm. De Leon asked if Mr. Ashton had time to work on a procedure manual. Mr. Ashton explained that MIS is the service provider to the County with a attention on customer service and communication through the entire process. He further explained the procedure manuals are very time consuming and because of his role in the County he would not have the time; however, he has talked with the Controller's office because there is a benefit to obtaining an outside assessment and from there the MIS Department could continue to update the base evaluation.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Schor

7. Board of Commissioners - Resolution of Intent to Establish a Property Assessed Clean Energy Program and Calling Public Hearing

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. VICKERS, TO APPROVE THE RESOLUTION OF INTENT TO ESTABLISH A PROPERTY ASSESSED CLEAN ENERGY PROGRAM AND CALLING PUBLIC HEARING.

Ms. Lannoye informed the Committee that Comm. Schor asked to have this placed on the Agenda to set a public hearing date and prior to voting to adopt the resolution there will be a presentation.

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. CELENTINO, TO SET THE PUBLIC HEARING FOR OCTOBER 23, 2012 IN THE NOW, THEREFORE, BE IT RESOLVED THAT: ITEM #6, AS FOLLOWS:

6. The Board of Commissioners hereby sets a public hearing for October 23, 2012, at 6:30 p.m. at the Ingham County Courthouse, Board of Commissioners Room, 341 S. Jefferson, Mason, MI 48854 to receive comments on the proposed PACE Program, including the PACE Report.

THIS WAS ACCEPTED AS A FRIENDLY AMENDMENT. Absent: Comm. Schor

Comm. Vickers asked for a brief summary of the program. Ms. Gower explained that in 2010 the legislature passed Clean Energy Act that promotes financing energy efficiency by creating a Property Assessed Clean Energy Program (PACE) District for industrial and commercial properties. The property owners in this district can apply for this program by allowing a special assessment on the property that runs with the land until the lien is paid in full. She explained the benefit to the property owner is the assistance in obtaining financing through a private lender which may not be viable without the agreement or it allows the County to provide financing through bonds or other means if they so choose. Chairperson Holman asked if this will go through the Tri-County as a fiduciary. Ms. Gower answered no because this is not EPA related.

Ms. Gower stated that Andy Levin requested this to be forwarded to the Commissioners from an Economic Development Committee Meeting. Comm. Vickers asked if this is a voluntary program. Ms. Gower answered yes explaining that Levin Energy Partners LLC and Miller Canfield would get reimbursed out of the proceeds and fees. Board Chairperson Copedge asked if this is a private or public program. Ms. Gower answered private and the property owners must agree to the assessment on their property. Comm. Grebner asked if there are tax shelters and if the County is burdened beyond the tax assessment. Ms. Gower stated she did not have the answers then suggested asking Miller Canfield those questions during their presentation. Chairperson Holman asked who determines the criteria of the efficiency. Ms. Gower stated there is a criterion in the statute.

MOTION TO APPROVE THE RESOLUTION, AS AMENDED, CARRIED UNANIMOUSLY.
Absent: Comm. Schor

Announcements

The Committee acknowledged the November 6, 2012 County Services Meeting is on Election Night and would like Ms. Bennett to reschedule the meeting.

Public Comment

None.

The meeting adjourned at approximately 7:03 p.m.

Respectfully submitted,

Julie Buckmaster

**OCTOBER 16, 2012 COUNTY SERVICES COMMITTEE MEETING
STAFF REVIEW SUMMARY**

HIRING FREEZE

The Controller recommends approval of the following hiring freeze requests:

3. Sheriff's Department - Corrections Deputy
4. Animal Control - Part-Time Veterinarian

ACTION ITEMS

The Controller recommends approval of the following action items:

5. Health Department - *Resolution to Accept Funding from the U.S. Department of Health Resources and Services Administration for the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare Grant.*

The resolution accepts a \$499,974 grant for the period August 1, 2012 through July 31, 2013. The resolution also authorizes the establishment of one full time Health Care Nurse, the conversion of a vacant Clinical Assistant from part time to full time, a subcontract with MSU's College of Osteopathic Medicine, a subcontract with Lansing Area AIDS Network, and a subcontract with St. Mary's Health Care.

- 6(a). Financial Services - *Resolution to Authorize Purchase of Life and Long Term Disability Insurance.*

Currently, the County is purchasing life and long term disability insurance under the Michigan Association of County's (MAC) agreement with Mutual of Omaha. In 2012, MAC added to Lincoln Financial as a vendor choice. We accepted bids from both vendors for 2013 and Lincoln Financial was substantially less. Therefore, we are recommending switching to MAC's preferred vendor Lincoln Financial.

7. Potter Park Zoo - *Resolution Approving an Amendment to the 2010 Potter Park Zoo Master Plan.*

This resolution amends the Master Plan by moving the moose exhibit from the proposed Michigan Lake and Drift Plains of the Michigan Ecosystems Region to the Duck Pond area adjacent to the proposed Red Cedar Ecology Center. The move is necessary because the original site for the moose exhibit has major infrastructure issues not identified by the Master Plan including a high pressure natural gas pipeline.

8. Transportation and Roads - *Resolution to Approve the Special and Routine Permits for the Ingham County Department of Transportation and Roads.*

This resolution would authorize 23 permits.

OTHER ACTION ITEMS

6(b). Financial Services - *Resolution to Accept the Recommendation of the Ingham County Health Care Coalition for Employee Benefits for 2013 and Authorizing Letters of Understanding with Bargaining Units.*

The Health Care Coalition voted 11-9 to stay with our current carrier and accept an increase in co-pays for prescription drugs. In doing so they walked away from the possibility of accepting the proposal from another carrier which could have saved the County \$500,000 by eliminating the high cost plan. Please refer to my October 2 e-mail for additional details. I do not recommend approval of the resolution as written.

9(a). Board of Commissioners - *Resolution Approving the Establishment of a Property Assessed Clean Energy Program.*

On Tuesday, October 9, 2012, the Board set a public hearing date of October 23, 2012 to receive comments on the proposed PACE program. This resolution would actually authorize the PACE program. Representatives from Levin Energy Partners, LLC, the PACE Administrator will be available at the meeting for a presentation and to answer any questions. I am in receipt of a 37 page PACE Program Report that is available upon request.

9(a). Board of Commissioners - *Resolution Approving Annual 2013 and 2014 Compensation for Non-Judicial County-Wide Elected Officials.*

Agenda Item 3

October 2, 2012

Ingham County Board of Commissioners
County Services Committee
Chairperson Dianne Holman

Dear Chairperson Holman:

The Ingham County Sheriff's Office is requesting a waiver of the 2012 hiring freeze for an open Corrections Deputy position.

The Ingham County Sheriff's Office, received a resignation letter, effective September 24, 2012 from a Corrections Deputy. This position was funded for the 2012 Sheriff's budget.

I am requesting a waiver of this committee on the 2012 hiring freeze.

If this position is not filled, it will affect the safety and supervision of our inmates, thus increasing liability for the county. Additionally, overtime will increase in order to maintain a safe and secure jail.

Sincerely,

Sheriff Gene L. Wriggelsworth
Ingham County Sheriff

Memo

To: County Services Committee
From: Jamie McAloon Lampman, Director
CC: Mary Lannoye, County Controller and John Neilsen, Deputy Controller
Date: October 11, 2012
Re: Request waive of hiring freeze and delay on a vacant Animal Control Veterinarian Part-time Position.

The position of part-time veterinarian is vacant as a result of a resignation by Dr. Leeann Fosdick. Her last day on the job was August 30, 2012. This position is not slated to be cut and is fully budgeted for 2012 and 2013

Funds are available in the in the General Fund. ICAC is requesting to fill the position immediately.

This vacancy will seriously impact the shelter's ability to provide for the veterinary care and spay/neuter of shelter animals. **This position is responsible for the veterinary care and treatment of all shelter residents and the spay/neuter of all pets adopted.**

This vacancy creates a severe hardship on all aspects of the department.

The minimum total personnel costs (salary and fringes) to maximum personnel costs cost for the FT Animal Shelter Veterinarian MCF08 range from Step 1 \$39,170 including fringe benefits to total maximum cost is \$45,319 at Step 5 including fringe benefits. ICAC is planning on replacing this position at the minimum cost for 2012. This position is fully funded by the General Fund.

The shelter veterinarian works three days per week ensuring the medical health of the animals and treatment of their injuries, illnesses, documenting animal cruelty cases and provides spay/neuter services.

SERVICE IMPACTS

- Inability to meet the minimum standards of the DEA Drug Enforcement Agency and the Department of Agriculture which could result in fines and penalties.
- Inability to provide veterinary care to shelter animals
- Inability to provide spay/neuter services to shelter animals
- Decline in the quality of care and services provided to animals and citizens
- Decline of effectiveness of staff
- Threat to the safety and health of the staff; the public and the animals.
- Increase in customer complaint

MEMORANDUM

TO: County Services Committee
Finance Committee

FROM: Renée Branch Canady, PhD, MPA, Health Officer

DATE: October 4, 2012

RE: Resolution to Accept the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare Grant Funding from the U.S. Department of Health Resources and Services Administration

This is a recommendation to accept the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS healthcare funding from the Health Resources and Services Administration in the amount of \$499,974. The need for this funding in Ingham County is substantiated by the fact that Ingham County ranks seventh in population in Michigan with only 2.8% of Michigan's entire population, but has the highest rate of HIV infection at 161 per 100,000. The next county, Kent County, is far behind at 136 per 100,000. Ingham County's rate of HIV infection is second only to the City of Detroit.¹ The Ingham Community Health Centers (Ingham CHC) will use its existing system of care and expand it to recruit and retain HIV infected women and youth and provide case management and support services to the entire HIV infected women, infant, children and youth (WICY) population.

To successfully meet the requirements and expectations of this grant, the following positions need to be established:

1. One full time Assistant Social Worker, ICEA Pro Grade 5 (\$42,047 – 50,477)
2. One full time Health Center Nurse, MNA Grade 1 (\$47,715 - \$57,271)
3. One part time (0.50 FTE) Clinical Assistant Technician I, UAW Grade D (\$30,681 - \$36,525)

Currently, the Health Department has a vacant part-time Clinical Assistant Technician I position (601392). We propose that this position be increase to full-time, 50% supported by the grant.

Subcontract agreements with Michigan State University's College of Human Medicine for Infectious Disease Physician services, the Lansing Area AIDS Network, and Saint Mary's Health Care for case management services need to be authorized.

The Ingham CHC Board of Directors supports the acceptance of this grant award.

I recommend that the Ingham County Board of Commissioners accept the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS healthcare funding from the U.S. Department of Health Resources and Services Administration in the amount of \$499,974. I also recommend that the Board of Commissioners authorize the establishment of the

¹ January 2012 Quarterly HIV Surveillance Analysis, Michigan Department of Community Health (Lansing, MI), 8.

Assistant Social Worker and Health Center Nurse positions as well as the position status change for the currently vacant Clinical Assistant Technician I from part-time to full time, and the subcontract agreements for services.

c: Deb Brinson
Barb Mastin
John Jacobs
Jonathon MacGowen
Cheryl Gildner

2013 Personnel Cost Projection
Asst Social Worker ICEA Pro 05

	step 1	step 5
704000 Salary	\$42,047	\$50,477
720000 Longevity	0	1,800
Wages	<u>\$42,047</u>	<u>\$52,277</u>
715000 FICA&med	3,217	3,999
716020 Hlth &Surchrg	14,950	14,950
716100 Dental	805	805
716200 Vision	119	119
717 Life Insurance	101	101
717000 Disability	80	99
718000 Retirement	3,923	4,877
722000 Workers Comp	97	120
722600 CARES	33	33
716040 Health Ins Trust	420	523
Total	<u>\$65,792</u>	<u>\$77,904</u>

2013 Personnel Cost Projection
Health Center Nurse MNA 01

	step 1	step 5
704000 Salary	\$47,715	\$57,271
720000 Longevity	0	1,800
Wages	<u>\$47,715</u>	<u>\$59,071</u>
715000 FICA&med	3,650	4,519
716020 Hlth &Surchrg	14,950	14,950
716100 Dental	805	805
716200 Vision	119	119
717 Life Insurance	76	76
717000 Disability	91	112
718000 Retirement	4,452	5,511
722000 Workers Comp	110	136
722600 CARES	33	33
716040 Health Ins Trust	477	591
Total	<u>\$72,477</u>	<u>\$85,923</u>

2013 Personnel Cost Projection
Clinic Assistant Tech I UAW-D

	step 1	step 5
704000 Salary	\$30,681	\$36,525
720000 Longevity	0	1,800
Wages	<u>\$30,681</u>	<u>\$38,325</u>
715000 FICA&med	2,347	2,932
716020 Hlth &Surchrg	14,950	14,950
716100 Dental	805	805
716200 Vision	119	119
717 Life Insurance	76	76
717000 Disability	58	73
718000 Retirement	3,528	4,407
722000 Workers Comp	71	88
722600 CARES	33	33
716040 Health Ins Trust	307	383
Total	<u>\$52,975</u>	<u>\$62,191</u>

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT FUNDING FROM THE U.S. DEPARTMENT OF HEALTH RESOURCES AND SERVICES ADMINISTRATION FOR THE RYAN WHITE TITLE IV WOMEN, INFANTS, CHILDREN, YOUTH AND AFFECTED FAMILY MEMBERS AIDS HEALTHCARE GRANT

WHEREAS, the Ingham Community Health Centers have applied for the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare grant on behalf of Ingham County from the U.S. Department of Health Resources and Services Administration; and

WHEREAS, the U.S. Department of Health Resources and Services Administration has awarded a grant to Ingham County in the amount of \$499,974 for the purpose of providing family centered care involving outpatient and ambulatory care for women, infant, children and youth with HIV/AIDS; and

WHEREAS, to successfully meet the requirements and expectations of this grant award, it is recommended that the following position be established: one full time Assistant Social Worker, ICEA Pro Grade 5, one full time Health Center Nurse, MNA Grade 1, and one part time (.50 FTE) Clinical Assistant Technician I UAW Grade D; and

WHEREAS, an existing the vacant part time Clinical Assistant Technician I position (601392), be converted to full time; and

WHEREAS, a subcontract agreement with Michigan State University's College of Osteopathic Medicine is authorized for the provision of Infectious Disease services for one part time (0.20 FTE) Infectious Disease physician in the amount up to \$17,831 for the period of August 1, 2012 through July 31, 2013 with the option to renew for one year periods to complete project requirements; and

WHEREAS, a subcontract agreement with the Lansing Area AIDS Network is authorized for the provision of case management services to patients who reside in Ingham County in the amount up to \$51,108 for the period of August 1, 2012 through July 31, 2013 with the option to renew for one year periods to complete project requirements; and

WHEREAS, a subcontract agreement with Saint Mary's Health Care is authorized for the provision of case management services for patients who reside outside of Ingham County in the amount up to \$98,869 for the period of August 1, 2012 through July 31, 2013 with the option to renew for one year periods to complete project requirements; and

WHEREAS, the Ingham Community Health Centers Board of Directors supports the acceptance of the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare grant in the amount of \$499,974, from the U.S. Department of Health Resources and Services Administration; and

WHEREAS, the Health Officer recommends that the Board of Commissioners accept the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare grant in the amount of \$499,974, from the U.S. Department of Health Resources and Services Administration.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare grant in the amount of \$499,974, from the U.S. Department of Health Resources and Services Administration, on behalf of the Ingham Community Health Centers for the time period of August 1, 2012 through July 31, 2013.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the establishment of one full time Assistant Social Worker, ICEA Pro Grade 5 (\$42,047 - \$50,477), one full time Health Center Nurse, MNA Grade 1 (\$47,715 - \$57,271).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the conversion of the current vacant Clinical Assistant Technician I (Position #601392), UAW Grade D (\$30,681 - \$36,525) from part-time to full-time.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a subcontract agreement with Michigan State University's College of Osteopathic Medicine for the provision of Infectious Disease services for one part time (0.20 FTE) Infectious Disease physician in the amount up to \$17,831 for the period of August 1, 2012 through July 31, 2013 with the option to renew for one year periods to complete project requirements.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a subcontract agreement with the Lansing Area AIDS Network for the provision of case management services to patients who reside in Ingham County in the amount up to \$51,108 for the period of August 1, 2012 through July 31, 2013 with the option to renew for one year periods to complete project requirements.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a subcontract agreement with Saint Mary's Health Care for the provision of case management services for patients who reside outside of Ingham County in the amount up to \$98,869 for the period of August 1, 2012 through July 31, 2013 with the option to renew for one year periods to complete project requirements.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

INGHAM COUNTY
Financial Services Department

Jill Rhode, Director

P.O. Box 319 ● Mason, MI. 48854 ● Phone: (517) 676-7328 ● Fax: (517) 676-7337

TO: Board of Commissioners

FROM: Jill Rhode, Director of Financial Services

DATE: October 8, 2012

RE: 2013 Life Insurance Quote

Currently, the County is purchasing life and long term disability insurance under the Michigan Association of County's (MAC) agreement with Mutual of Omaha. In 2012, MAC changed their vendor relationship to Lincoln Financial.

We have requested and received a cost for 2013 from both vendors. A financial recap is attached. The total cost under Lincoln Financial is substantially less and the same as we are paying Mutual of Omaha in 2012.

In addition, our employees are eligible to purchase additional life insurance under this plan. The 2013 cost under Lincoln Financial is the same as the employees are currently paying in 2012.

Attached is a resolution authorizing a change of the County's life and long term disability vendor from Mutual of Omaha to Lincoln Financial which I recommend be approved.

If you have any questions or wish to discuss, please let me know.

Inhgam County
 2013 life Insurance Quotes

	Lincoln National .18/1000 Per month	Mutual of Omaha .235/1000 Per month
County Coverage - \$36,600,000	\$ 79,056.00	\$ 103,212.00
Road Coverage - \$2,400,000	5,184.00	6,768.00
	.02/1000 Per month	.02/1000 Per month
Accidental Death		
County Coverage - \$35,600,000	8,784.00	8,784.00
Road Coverage - \$1,400,000	576.00	576.00
	.0095% of payroll Per Month	.0295% of Payroll Per Month
Long Term Disability		
County Coverage - \$4,100,000/Month	46,740.00	145,140.00
Road Coverage - \$300,000/Month	3,420.00	1,062.00
Total - Cost Comparison	\$ 143,760.00	\$ 265,542.00
Monthly - Cost Comparison	\$ 11,980.00	\$ 22,128.50

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE PURCHASE OF LIFE AND LONG TERM
DISABILITY INSURANCE**

WHEREAS, the County has been purchasing life and long term disability insurance under the Michigan Associations of Counties' agreement with Mutual of Omaha; and

WHEREAS, Michigan Association of Counties has established a relationship with Lincoln Financial to provide life and long term disability insurance; and

WHEREAS, the County has received 2013 prices quotes for both vendors and the costs provided by Lincoln Financial are less than Mutual of Omaha.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the change in the County's vendor for life and long term disability insurance from Mutual of Omaha to Lincoln Financial effective January 1, 2013.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign the appropriate documents after review by the County Attorney.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE INGHAM COUNTY HEALTH CARE COALITION FOR EMPLOYEE BENEFITS FOR 2013 AND AUTHORIZING LETTERS OF AGREEMENT WITH BARGAINING UNITS

WHEREAS, the Ingham County Health Care Coalition investigated various plan designs and options for the County's health care plan for 2013; and

WHEREAS, after finishing its review the Health Care Coalition does not recommend a change in the health insurance provider but does recommend a small change in the prescription benefit; and

WHEREAS, the benchmark used to determine the employee's contribution rate is recommended to increase 2% from the amount used in 2012 in accordance with historical practice; and

WHEREAS, Governor Snyder signed into law Public Act 152 of 2011, which places limits on public employer's contributions towards their employee's health benefits; and

WHEREAS, the health insurance rates for 2013 will be as noted on the attached schedule; and

WHEREAS, based on the aforementioned 2013 rates associated with various health insurance options, the County will be in compliance with the dollar caps established in Section 3 of Public Act 152 of 2011.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Letters of Understandings with all of the bargaining units to implement the recommendations of the Health Care Coalition for 2013 health insurance options.

BE IT FURTHER RESOLVED, that the County's Human Resource Director is authorized to sign the letters of understanding on behalf of the county, contingent upon final approval of the bargaining units, and subject to review by the County Attorney.

BE IT FURTHER RESOLVED, that the County will provide the recommended health insurance benefits to the Managerial and Confidential Employees effective January 1, 2013.

INGHAM COUNTY PARKS DEPARTMENT

121 E. Maple Street, P.O. Box 178, Mason, MI 48854
(517) 676-2233; Fax (517) 244-7190

MEMO

DATE: September 28, 2012
TO: County Services and Finance Committees
FROM: Sherrie Graham, Potter Park Zoo Director
RE: Resolution Approving an Amendment to the
2010 Potter Park Zoo Master Plan

This resolution approves an amendment to the 2010 Potter Park Zoo Master Plan to move the moose exhibit from the proposed Michigan Lake and Drift Plains of the Michigan Ecosystems Region to the Duck Pond area adjacent to the proposed Red Cedar Ecology Center.

Potter Park Zoo has been approved by the Michigan Department of Natural Resources, the Michigan Department of Agriculture and the Association of Zoos and Aquariums to include moose in its collection. The original site for the moose exhibit has major infrastructure issues not identified by the 2010 master plan including a high pressure natural gas pipeline. The costs for construction of the moose exhibit in the site identified in the Master Plan are estimated to be 10 to 20 times the cost of placing the moose exhibit in the duck pond area. Staff has determined resources can be conserved by locating the moose exhibit in the existing former white-tailed deer exhibit utilizing the existing duck pond.

The principles of conservation are the foundation for the mission of Potter Park Zoo. Using the existing natural features of the duck pond will significantly reduce the amount of resources necessary to create suitable habitat for the moose. The space originally identified by the Master Plan for the moose will accommodate, with little modification, the North American Bison.

The Zoo Board and Parks & Recreation Commission supported this amendment to the master plan with resolutions passed at their September meetings.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING AN AMENDMENT TO THE
2010 POTTER PARK ZOO MASTER PLAN**

WHEREAS, Potter Park Zoo has been approved by the Michigan Department of Natural Resources, the Michigan Department of Agriculture and the Association of Zoos and Aquariums to include moose in its collection; and

WHEREAS, the original site for the moose exhibit has major infrastructure issues not identified by the 2010 master plan including a high pressure natural gas pipeline; and

WHEREAS, the costs for construction of the moose exhibit in the site identified in the Master Plan are estimated to be 10 to 20 times the cost of placing the moose exhibit in the duck pond area; and

WHEREAS, staff has determined resources can be conserved by locating the moose exhibit in the existing former white-tailed deer exhibit utilizing the existing duck pond; and

WHEREAS, the principles of conservation are the foundation for the mission of Potter Park Zoo, using the existing natural features of the duck pond will significantly reduce the amount of resources necessary to create suitable habitat for the moose; and

WHEREAS, the space originally identified by the Master Plan for the moose will accommodate, with little modification, the North American Bison; and

WHEREAS, this resolution was supported by the Zoo Board and Parks & Recreation Commission with the passage of resolutions at their September meetings.

THEREFORE BE IT RESOLVED, the Board of Commissioners approves an amendment to the 2010 Potter Park Zoo Master Plan to move the moose exhibit from the proposed Michigan Lake and Drift Plains of the Michigan Ecosystems Region to the Duck Pond area adjacent to the proposed Red Cedar Ecology Center.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this will now be the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated October 4, 2012 as submitted.

2012-0338	CAPITAL REGIONAL AIRPORT	FENCING	KIPP RD & EDEN RD	VEVAY	15 & 16
2012-0339	DELHI CHARTER TOWNSHIP	SANITARY	HOLT RD BET AURELIUS RD AND ELM ST	DELHI	14
2012-0350	CONSUMERS ENERGY	GAS	BARNES RD AND GALE RD	AURELIUS	30
2012-0351	DELHI CHARTER TOWNSHIP	ROAD CLOSURE	AURELIUS RD BET HOLT RD AND CEDAR ST	DELHI	15
2012-0352	MERIDIAN CHARTER TOWNSHIP	ROAD CLOSURE	VARIOUS	MERIDIAN	
2012-0353	VEVAY TOWNSHIP	ROAD CLOSURE	DEXTER TR BET HAWLEY RD AND DIAMOND RD	VEVAY	14
2012-0354	ONONDAGA TOWNSHIP	MISCELLANEOUS	ONONDAGA RD BET BELLEVUE AND ROSSMAN RD	ONONDAGA	29
2012-0355	WOLVERINE BUILDING GROUP	WALKWAY CONST.	EYDE PKWY BET HANNAH BLVD AND ESOTERIC WAY	MERIDIAN	20
2012-0359	MAULDON CONSTRUCTION	WALKWAY CONST.	KINAWA DR BET OKEMOS RD AND CHANNING WAY	MERIDIAN	28
2012-0363	ACD.NET	MISC / BORE	DALLAS AVE BET SUMMIT ST AND CEDAR ST	DELHI	11
2012-0364	AT & T	MISC / BORE	HAGADORN RD BET MT HOPE RD AND BRIARCLIFF DR	MERIDIAN	20
2012-0365	CONSUMERS ENERGY	GAS	HOLT RD BET DOBIE RD AND WALLINE RD	ALAIEDON	22
2012-0366	HALLENBECK CONSTRUCTION	SANITARY	COLUMBIA ST BET PIKE ST AND BLISS ST	MERIDIAN	3
2012-0367	MERIDIAN CHARTER TOWNSHIP	ROAD CLOSURE	VARIOUS	MERIDIAN	
2012-0368	CONSUMERS ENERGY	ELECTRIC / UG	WILLOUGHBY RD BET OKEMOS RD AND HAGADORN RD	ALAIEDON	8
2012-0369	AT & T	CABLE / UG	AURELIUS RD BET HOLT RD AND CEDAR ST	DELHI	14
2012-0370	TROY BOATMAN	SANITARY	BEAUMONT RD BET FOREST RD AND BENNETT RD	MERIDIAN	30
2012-0373	DAN & CASEY ELLIOTT	LAND DIVISION	CALRK RD BET COLUMBIS RD AND M-36	INGHAM	10
2012-0376	DELHI CHARTER TOWNSHIP	SPECIAL EVENT	VARIOUS	DELHI	
2012-0385	ACD.NET	CABLE / UG	JOLLY RD BET HAGADORN RD AND HULETT RD	ALAIEDON	5
2012-0386	ACD.NET	CABLE / UG	HOLLOWAY DR BET HOLT RD AND COLLEGE RD	DELHI	24
2012-0387	COMCAST	CABLE / UG	VARIOUS	MERIDIAN	
2012-0388	COMCAST	CABLE / UG	JAMES PHILLIPS DR & JOLLY RD	ALAIEDON	5

PERMIT SUPERVISOR: _____

MANAGING DIRECTOR: _____

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING THE ESTABLISHMENT
OF A PROPERTY ASSESSED CLEAN ENERGY PROGRAM**

Minutes of a regular meeting of the Board of Commissioners of Ingham County, Michigan (the “County”), held on the _____, at 6:30 p.m., Eastern Standard Time.

PRESENT: Commissioners _____

ABSENT: Commissioners _____

WHEREAS, the Board of Commissioners of Ingham County, Michigan previously has adopted a Resolution of Intent to authorize the establishment of a property assessed clean energy program (“PACE Program”) and create a PACE district pursuant to Act No. 270, Public Acts of Michigan, 2010 (“Act 270”), for the purpose of promoting the use of renewable energy systems and energy efficiency improvements by owners of certain real property; and

WHEREAS, the Board of Commissioners hereby finds that financing energy projects is a valid public purpose because it stimulates economic development, improves property values, reduces energy costs, reduces greenhouse gas emissions, and increases employment in the County; and

WHEREAS, the types of energy projects, either energy efficiency improvements or renewable energy systems, that may be financed under the PACE Program include, but are not limited to: insulation in walls, roofs, floors, foundations, or heating and cooling distribution systems; storm windows and doors; multi-glazed windows and doors; heat-absorbing or heat-reflective glazed and coated window and door systems; and additional glazing, reductions in glass area, and other window and door system modifications that reduce energy consumption; automated energy control systems; heating, ventilating, or air-conditioning and distribution system modifications or replacements; caulking, weather-stripping, and air sealing; replacement or modification of lighting fixtures to reduce the energy use of the lighting system; energy recovery systems; day lighting systems; installation or upgrade of electrical wiring or outlets to charge a motor vehicle that is fully or partially powered by electricity; measures to reduce the usage of water or increase the efficiency of water usage; any other installation or modification of equipment, devices, or materials approved as a utility cost-savings measure by the Board of Commissioners; a fixture, product, device, or interacting group of fixtures, products, or devices on the customer's side of the meter that use one or more renewable energy resources to generate electricity. Renewable energy resources include, but are not limited to: biomass (includes a biomass stove but does not include an incinerator or digester); solar and solar thermal energy; wind energy; geothermal energy and methane gas captured from a landfill; and

WHEREAS, the Board of Commissioners conducted a public hearing on _____, 2012, at 341 S. Jefferson, Mason, MI 48854 to receive comments on the proposed PACE Program, including the Report referenced in Section 9(1) of Act 270 (the “PACE Report”); and

WHEREAS, the Board of Commissioners intends to establish a PACE Program as described in the PACE Report, so as to provide a property owner based method of financing and funds for energy projects, including from the sale of bonds or notes which shall not be a general obligation of the County, amounts advanced by the County from any other source permitted by law, or from owner-arranged financing from a commercial lender, which funds and financing shall be secured and repaid by assessments on the property benefited, with the agreement of the record owners, such that no County moneys, general County taxes or County credit of any kind whatsoever shall be pledged, committed or used in connection with any project as required by, and subject to Act 270.

THEREFORE BE IT RESOLVED, that:

1. The PACE Program for the County is established and approved.
2. The PACE district, having the same boundaries as the County's jurisdictional boundaries, is established.
3. The PACE Program constitutes a valid public purpose because it stimulates economic development, improves property values, reduces energy costs, reduces greenhouse gas emissions, and increases employment in the County.
4. The PACE Report is incorporated herein in full by reference, and is approved and adopted.
5. The County formally joins Lean & Green Michigan™ and Levin Energy Partners, LLC is designated as PACE administrator to administer the PACE Program.
6. In accordance with the PACE Report, amendments to the PACE Program shall not require a public hearing, with the exception of amendments regarding property eligibility parameters found in paragraph 11 of the PACE Report.
7. In accordance with Act 270, an assessment imposed under the PACE Program, including any interest on the assessment and any penalty, shall constitute a lien against the property on which the assessment is imposed until the assessment, including any interest or penalty, is paid in full. The lien runs with the property and has the same priority and status as other property tax and assessment liens. The County has all rights in the case of delinquency in the payment of an assessment as it does with respect to delinquent property taxes. When the assessment, including any interest and penalty, is paid, the lien shall be removed from the property. The County Treasurer is authorized and directed to execute and deliver any special assessment agreement, document or certificate necessary or appropriate to create, establish and record an assessment under the PACE Program.
8. In accordance with Act 270, installments of assessments due under the PACE Program may be included in each summer and winter tax bill issued under the General Property Tax Act, 1893 PA 206, MCL 211.1 to 211.155 ("Act 206"), and may be collected at the same time and in the same manner as taxes collected under Act 206. Under owner-arranged financing, the County may impose an assessment and forward payments to the commercial lender or the record owner may pay the commercial lender directly. In all projects where the property owner will pay the installments of assessments through periodic payments to the County, the PACE special assessment agreement will provide for the County to be reimbursed for the actual costs of administering the billing and payment process.

9. The County may join with any other local unit of government, or with any person, or with any number or combination thereof, by contract or otherwise as may be permitted by law, for the implementation of the County's PACE Program, in whole or in part, and the County Treasurer is authorized to execute and deliver such documents, agreements or certificates as may be necessary or advisable to permit the cooperative implementation of the PACE Program as provided by Act 270 or other applicable law.

10. The County Treasurer is authorized to sign necessary documents, agreements or certificates, and to take all other actions necessary or convenient to implement a PACE Program consistent with the PACE Report.

11. All resolutions and parts of resolutions inconsistent with this Resolution are repealed to the extent of such inconsistency.

YEAS: Commissioners _____

NAYS: Commissioners _____

RESOLUTION DECLARED ADOPTED.

Mike Bryanton
County Clerk

I HEREBY CERTIFY that the attached is a true and complete copy of a resolution adopted by the Board of Commissioners of Ingham County, Michigan, at a regular meeting held on _____, 2012, and that public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, Act No. 267, Public Acts of Michigan, 1976 and that minutes of the meeting were kept and will be or have been made available as required by said Act.

Mike Bryanton
County Clerk

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING ANNUAL 2013 AND 2014 COMPENSATION FOR NON-JUDICIAL COUNTY-WIDE ELECTED OFFICIALS

WHEREAS, Resolution #12-330, authorized certain benefit and compensation modifications to the Managerial/Confidential Personnel Manual including an additional 1.8% of gross wages to employee retirement contribution; and

WHEREAS, Ingham County’s rapidly changing negative economic projections do not support implementation of a wage increase for the Non-Judicial County-Wide Elected Officials at this time.

THEREFORE BE IT RESOLVED, that the following Ingham County Non-Judicial Elected Officials; County Clerk, Drain Commissioner, Prosecuting Attorney, Register of Deeds, Sheriff, and Treasurer shall be provided a 2013 and 2014 salary as listed below (reflects a 0 percent increase for both years):

Elected Official	2013	2014
County Clerk	\$88,590	\$88,590
Drain Commissioner	\$82,812	\$82,812
Prosecuting Attorney	\$127,578	\$127,578
Register of Deeds	\$82,812	\$82,812
Sheriff	\$119,486	\$119,486
Treasurer	\$95,448	\$95,448

BE IT FURTHER RESOLVED, that the salary is contingent upon the elected official foregoing any per diem, fees, or payments to which the elected official may otherwise be entitled, other than as may be specifically identified herein, including but not limited to Delinquent Tax Administration fees (Treasurer); fees from divorces involving minor children (Prosecutor); per diem for Elections Commission and Plat Board (Clerk, Register of Deeds, Treasurer); housing and clothing/cleaning allowance (Sheriff); Drainage Board meetings (Drain Commissioner).

BE IT FURTHER RESOLVED, effective January 1, 2013 non-Judicial County Wide Elected Officials shall contribute an additional 1.8% of gross wages to employee retirement, increasing the total contribution for non-Judicial County Wide Elected Officials to 10.26%.

BE IT FURTHER RESOLVED, non-Judicial County Wide Elected Officials taking office after the effective date of the resolution shall not be eligible for single retiree health insurance coverage until after they reach 60 years of age, subject to the scale based on years of service. Retirees that purchase dental and vision insurance at group rates and subsequently choose to discontinue the coverage, may not re-enroll.

BE IT FURTHER RESOLVED, these salaries are established on the expectation each elected official will perform services comparable to the hours worked by the County managers.

BE IT FURTHER RESOLVED that the County of Ingham shall pay the annual Michigan Bar Dues for the Prosecuting Attorney.