

CHAIRPERSON  
DEB NOLAN

VICE-CHAIRPERSON  
REBECCA BAHAR-COOK

VICE-CHAIRPERSON PRO-TEM  
RANDY MAIVILLE

COUNTY SERVICES COMMITTEE  
CAROL KOENIG, CHAIR  
DIANNE HOLMAN  
VICTOR CELENTINO  
DEB NOLAN  
PENELOPE TSERNOGLOU  
BRYAN CRENSHAW  
RANDY MAIVILLE

## **INGHAM COUNTY BOARD OF COMMISSIONERS**

**P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264**

THE COUNTY SERVICES COMMITTEE WILL MEET ON TUESDAY, DECEMBER 3, 2013 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

### Agenda

Call to Order

Approval of the [November 19, 2013 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Treasurer - Resolution to Transfer All Unsold [Tax Reverted Properties](#) Rejected by Local Units to the Ingham County Land Bank Fast Track Authority
2. Fair - Resolution Honoring [Charles Goeke](#) for Service as a Fair Board Officer/Member, and 4-H Liaison to the Fair Board
3. Financial Services - Resolution to Waive the 80/20 Requirement for [Health Care Cost](#) for 2014 and Authorize the Director of Human Resources to Sign the Letters of Understanding for Health Insurance
4. Road Department
  - a. Resolution to Approve the Dart Container Corporation Hogsback Road Special Use Concept and Preparation of an [Easement Agreement](#)
  - b. Resolution to Approve the [Bond Street](#) No Stopping, Standing, or Parking Zone Traffic Control Order
  - c. Resolution to Approve Agreement for Work in County Road Rights of Way by [Green No. 4](#) Consolidated Drain Drainage District
  - d. Resolution to Approve Special and Routine [Permits](#) for the Ingham County Road Department
5. Health Department - Resolution to Authorize a [Reorganization](#) to Adjust Health Department Capacity in Response to Federal Requirements
6. Farmland and Open Space Preservation Board - Resolution Approving the Ranking of the 2013 Farmland and Open Space Preservation Programs Application Cycle Ranking and Recommendation to Purchase Permanent Conservation Easement Deeds on the Top [Ranked Properties](#)

7. Human Resources
  - a. Resolution Approving Ingham County Community Health Centers Provider Salaries (*Materials to be Distributed Under Separate Cover*)
  - b. Resolution Authorizing the Modification of the [MERS Hybrid Plan](#) Adoption Agreements
  - c. Collective Bargaining Update – Closed Session
  
8. Board of Commissioners
  - a. Resolution Honoring [Dr. Martin Luther King, Jr.](#)
  - b. Resolution Honoring [Phi Beta Sigma Fraternity, Inc.](#)
  
9. Controller/Administrator's Office
  - a. Resolution Authorizing [Adjustments](#) to the 2013 Ingham County Budget
  - b. Resolution to Establish Timetables for Transfer of Funds from the City of Lansing for [911 Employees](#)

Announcements  
Public Comment  
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES  
OR SET TO MUTE OR VIBRATE TO AVOID  
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

COUNTY SERVICES COMMITTEE  
November 19, 2013  
Draft - Minutes

Members Present: Carol Koenig, Dianne Holman, Victor Celentino, Deb Nolan, Penelope Tsernoglou, Bryan Crenshaw and Randy Maiville.

Members Absent: None

Others Present: Tim Dolehanty, Becky Bennett, Travis Parsons, Kyle Binkley, Aaron Davis, Laura Fuller, Zoe Weinstein, Nora Yoder and others.

The meeting was called to order by Chairperson Koenig at 6:01 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the November 5, 2013 Minutes

The November 5, 2013 Minutes were approved as presented.

Additions to the Agenda

Without objections, the substitute resolution was added to the agenda:

4b. RESOLUTION TO ESTABLISH TIMETABLES FOR TRANSFER OF FUNDS FROM THE CITY OF LANSING FOR 911 EMPLOYEES.

Without objections, the late resolution was added to the agenda:

4c. RESOLUTION HONORING THE TEAM OF DEPUTY GREGORY HARRIS AND CANINE LUGER.

Limited Public Comment

None.

1. a. Potter Park Zoo Board – Interviews

The committee interviewed Kyle Binkley and Aaron Landry Davis for the Potter Park Zoo Board. There are two vacancies.

Commissioner Nolan stated that one of the vacancies on the Potter Park Zoo Board is being reserved for a veterinarian.

Chairperson Koenig expressed her appreciation to both candidates and advised them that they would hear of a decision soon.

b. Youth Commission – Interviews

The committee interviewed Norina Yoder and Zoe Weinstein for the Youth Commission. There are up to 16 vacancies.

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. CRENSHAW, TO APPOINT NORINA YODER TO THE YOUTH COMMISSION.

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. NOLAN, TO APPOINT ZOE WEINSTEIN TO THE YOUTH COMMISSION.

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. CRENSHAW, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

2. Road Department – Resolution to Approve the Special and Routine Permits for the Ingham County Road Department.
3. Human Resources – Resolution to Extend the Temporary Assignment and Salary for the Interim Chief Executive Officer, Community Health Centers and the Amendment of the Related Agreement.
4. Controller's Office
  - c. Resolution Honoring the Team of Deputy Gregory Harris and Canine Luger.

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. CRENSHAW TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY.

4. Controller's Office
  - a. Resolution Approving Various Contracts for the 2014 Budget Year.

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2014 BUDGET YEAR.

Commissioner Nolan requested that line item #9 on the spreadsheet attachment to resolution be removed. She stated that currently, only a health clinic resides in Otto Middle School and with the fear that the building may be closed down in the near future, it would not be a good investment.

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. CRENSHAW, TO REMOVE ITEM #9 (FOR MIS TO INSTALL 10MB OF FIBER CONNECTION TO OTTO SCHOOL) FROM THE SPREADSHEET ATTACHMENT TO THE RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2014 BUDGET YEAR.

MOTION CARRIED UNANIMOUSLY.

ORIGINAL MOTION TO APPROVE THE RESOLUTION WITH THE ABOVE AMENDMENT CARRIED UNANIMOUSLY.

4. Controller's Office

- b. Resolution to Establish Timetables for Transfer of Funds from the City of Lansing for 911 Employees

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. CRENSHAW, TO APPROVE THE RESOLUTION TO ESTABLISH TIMETABLES FOR TRANSFER OF FUNDS FROM THE CITY OF LANSING FOR 911 EMPLOYEES.

Discussion

Commissioner Nolan explained her requested amendments made by Tim Dolehanty, Controller, in the substitute resolution. The amendments to the resolution include both accumulated pension assets and other post-employment (OPEB) assets.

Chairperson Koenig asked Tim Dolehanty, Controller, to research how the process of transferring the health care for the Potter Park Zoo employees went.

Commissioner Crenshaw suggested changing the word "demanding" in the first THEREFORE IT BE RESOLVED paragraph to "seeking." He said he thinks the City of Lansing will take it the wrong way.

Commissioner Celentino stated that he is not comfortable with using legal means against a municipality within Ingham County. He said instead of looking at legal means, he suggested possibly discussing not moving forward with regional issues.

Controller Tim Dolehanty stated that he spoke with Chad Gamble who implied that the amount the City of Lansing assumes/developed they owe is something they will be firm about. He said he will be attending the Retirement Board meeting to be held on November 21, where the decision on behalf of the City of Lansing will be made. Mr. Dolehanty said he hopes to have good news to report at the Ingham County Board of Commissioners meeting on November 26.

Commissioner Penelope Tsernoglou stated that she would like to take action on what is owed to Ingham County. She said she would not mind moving forward with a law suit.

Commissioner Nolan stated that if a law suit is sought, it should include not only interest, but also legal fees.

COMMISSIONER NOLAN RESCINDED HER MOTION TO APPROVE THE RESOLUTION TO ESTABLISH TIMETABLES FOR TRANSFER OF FUNDS FROM THE CITY OF LANSING FOR 911 EMPLOYEES.

The committee agreed to make the following amendments to the resolution and have a clean copy with the changes brought back for approval at its next meeting on December 3, 2013.

THEREFORE BE IT RESOLVED that the Ingham County Board of Commissioners directs its Controller/Administrator to send written notice to the City of Lansing ~~demanding~~ **seeking the** \$1,070,857.88 to the County, the amount the City believes it owes under the 911 Legacy Agreement, to be remitted on or before **January, 15, 2014**.

(Insert afterwards):

**BE IT FURTHER RESOLVED that, the Board of Commissioners calls on the City of Lansing to resolve and enter into arbitration to determine the exact amount owed to the County by January 1, 2014 through a mutually agreed arbitrator (AAA OR FMAC).**

BE IT FURTHER RESOLVED that, should the City of Lansing fail to remit payment on or before **January 15, 2014, and fail to agree to arbitration by January 1, 2014, Corporation Counsel will be authorized to request language remain as it is.** Corporation Counsel shall then be authorized to initiate necessary legal action against the City of Lansing for the purpose of recovering amounts owed for accumulated pension assets, as cited in the 911 Legacy Agreement.

BE IT FURTHER RESOLVED that, should negotiations fail to produce agreement on amounts owed to fully fund retirement accounts and OPEB assets on or before **January 15, 2014**, Corporation Counsel shall then be authorized to initiate necessary legal action against the City of Lansing for the purpose of recovering amounts owed for pension and OPEB assets, as cited in the 911 Legacy Agreement.

THIS WAS ACCEPTED AS A FRIENDLY AMENDMENT.

#### Announcements

Commissioner Nolan reminded the committee members about the Wonderland of Lights that will be on display at Potter Park Zoo for the holidays. She stated that an outside company was hired to arrange the display that should be a new sight to see.

#### Public Comment

None.

The meeting adjourned at approximately 7:01 p.m.

Respectfully submitted,

Jennifer Shuster

# DECEMBER 3, 2013 COUNTY SERVICES AGENDA STAFF REVIEW SUMMARY

## ACTION ITEMS:

The Controller/Administrator recommends approval of the following resolutions:

1. **Treasurer:** *Resolution To Transfer All Unsold Tax Reverted Properties Rejected By Local Units To The Ingham County Land Bank Fast Track Authority*

Treasurer Schertzing proposes a resolution to transfer unsold tax reverted properties rejected by local units of government to the Ingham County Land Bank Fast Track Authority as allowed under the General Property Tax Act (MCL 211.78m (7)).

2. **Fair:** *Resolution Honoring Charles Goeke for Service as a Fair Board Officer/Member, and 4-H Liaison to the Fair Board*

Mr. Charles Goeke recently completed terms as Fair Board Officer/Member and 4-H Liaison to the Fair Board and. He also carried out duties as the “acting Fair Manager” during the most recent candidate search. The Ingham County Fair Board and Staff wish to recognize Mr. Charles Goeke’s dedication during his service as a Fair Board officer/member and the 4-H Liaison.

3. **Financial Services:** *Resolution to Waive the 80/20 Requirement for Health Care Cost for 2014 and Authorize the Director of Human Resources to Sign the Letters of Understanding for Health Insurance*

The Publicly Funded Health Insurance Contributions Act places certain limits on public employer contributions towards employee health insurance benefits. Resolution 13-409 approved on October 22, 2013 waived the hard cap requirement of the Act in favor of compliance with the 80% statutory percentage limit (MCL 15.564(2)). However, uncertainties associated with the cost of health insurance benefits for Road Department employees make it very difficult to determine if the County will be in compliance with the 80% requirement. For this reason, the Financial Services Department recommends that the Board waive all employer contribution limits of the Act for 2014, but still attempt to meet these requirements, as permitted under the statute. Approval of the proposed resolution requires affirmative votes of two-thirds of all Commissioners (MCL 15.568(1)).

- 4a. **Road Department:** *Resolution to Approve the Dart Container Corporation Hogsback Road Special Use Concept and Preparation of an Easement Agreement*

The Road Department seeks approval of an agreement negotiated with Dart Container Corporation to address site access and traffic circulation in and out of the Dart campus, and minimize interaction between Dart Container’s traffic and public traffic. The special request involves the following:

1. Permission to permanently close the Hogsback Road to traffic at its intersection with Howell Road (Dart Container’s south property line) and construct a turnaround for motorists and maintenance vehicles.
2. Permission to temporarily close Hogsback Road to traffic, at Dart Container’s north property line, and construct a turnaround for Road Department maintenance vehicles until the future Cedar Street reconfiguration comes to fruition.
3. Permission to use the isolated portion of Hogsback Road throughout the year, regardless of weight restrictions, and provide all maintenance therein, per Road Department requirements.



**4b. Road Department: Resolution to Approve the Bond Street No Stopping, Standing, or Parking Zone Traffic Control Order**

The Road Department received a Traffic Control Order from the Michigan State Police, Traffic Services Section, to install signs prohibiting or restricting the stopping, standing, or parking of vehicles along the south side of Bond Street from Park Lane to Elliott Street, adjacent to Elliott Elementary School. The Road Department recommends acceptance of the Order.

**4c. Road Department: Resolution to Approve Agreement for Work in County Road Rights of Way by Green No. 4 Consolidated Drain Drainage District**

The Road Department recommends approval of an agreement with the County Drain Commissioner to allow improvements to Green No. 4 Consolidated Drain Drainage District that fall within in county road rights of way to alleviate frequent flooding in the areas served by the Drain. Under the proposed Agreement future maintenance responsibility of the drainage system will be the responsibility of the Green No. 4 Consolidated Drain Drainage District. Ingham County will be assessed an apportionment of the construction costs of this drainage improvement based on the drainage benefit provided for county road rights of way.

**4d. Road Department: Resolution to Approve Special and Routine Permits for the Ingham County Road Department**

The Ingham County Board of Commissioners periodically approves special and routine permits submitted by the Road Department as necessary.

**5. Health Department: Resolution to Authorize a Reorganization to Adjust Health Department Capacity in Response to Federal Requirements**

This resolution authorizes significant changes in Health Department staffing to position the Department to better respond to Federal requirements. There are a total of 13 positions included in the staffing changes, and the net costs of the proposed adjustments is \$357,800 (\$245,800 personnel and \$112,000 programmatic) in year 1 of implementation, and a reduced net cost of \$254,700 (\$189,700 personnel and \$65,000 programmatic) costs in subsequent years. These costs will be covered by the cost settlement revenues received previously in 2013 for public entity operations.

**6. Farmland Preservation: Resolution Approving the Ranking Of The 2013 Farmland and Open Space Preservation Programs Application Cycle Ranking and Recommendation to Purchase Permanent Conservation Easement Deeds on the Top Ranked Properties**

Resolution #10-100 approved on April 13, 2010 directs the Farmland and Open Space Preservation Board (FOSPB) to identify agricultural and open space property for inclusion in the program, to rank the applications received according to established criteria approved by the Board of Commissioners, and to select properties for purchase of Conservation Easement Deeds which requires approval by the Board of Commissioners. FOSPB scored and ranked all farmland open space applications received for the 2013 cycle and wishes to proceed with negotiations on the top ranked properties, pending authorization of the Board of Commissioners.

**7a. Human Resources: Resolution Approving Ingham County Community Health Centers Provider Salaries**

(Information on the item will be sent under separate cover)

**7b. Human Resources: Resolution Authorizing the Modification of the MERS Hybrid Plan Adoption Agreements**

Adoption Agreements for the various Municipal Employees' Retirement System (MERS) Hybrid Plan provide for employer and employee contributions to the trust on a monthly basis. However, MERS also allows contributions on a bi-weekly schedule. Switching to a bi-weekly schedule will allow additional interest proceeds to accumulate in each member account. Board action is necessary to make this change.

**7c. Human Resources: Collective Bargaining Update**

Closed session.

**8a. Board of Commissioners: Resolution Honoring Dr. Martin Luther King, Jr.**

This Resolution honors the memory of Dr. Martin Luther King, Jr. in appreciation of the many accomplishments he made towards improving the quality of life for the citizens throughout the country, particularly those in Ingham County.

**8b. Board of Commissioners: Resolution Honoring Phi Beta Sigma Fraternity, Inc.**

This Resolution honors Phi Beta Sigma Fraternity, Inc. on the event of its 100<sup>th</sup> anniversary and extends its sincere appreciation to Fraternity members for the many contributions they have made to the citizens of Ingham County.

**9a. Controller/Administrator's Office: Resolution Authorizing Adjustments to the 2013 Ingham County Budget**

This proposed Resolution will authorize the County Controller, as part of the year end budgeting process, to make any necessary transfers among all budgeted funds, activities, and line items in order to comply with the Uniform Budgeting and Accounting Act (MCL 141.421 *et seq.*), and to balance the 2013 Budget. The General Fund budget will be adjusted to \$75,937,531 for the fourth quarter of 2013.

**9b. Controller/Administrator's Office: Resolution to Establish Timetables for Transfer of Funds from the City of Lansing for 911 Employees**

Ingham County officials continue to work with the City of Lansing to establish the value of retirement proceeds attributed to Central Dispatch employees under the 9-1-1 Legacy Agreement. After more than a year of discussions, we do not believe this issue will be resolved in the immediate future. This resolution seeks to establish a timetable to conclude negotiations, establish a payment timeline, provide for arbitration, and to authorize legal action in the event of impasse.

**Eric Schertzing**  
**Ingham County Treasurer**

**Desiree Kirkland**  
**Chief Deputy Treasurer**  
**(517) 676-7235**  
**dkirkland@ingham.org**

**Courthouse**  
**P.O. Box 215**  
**Mason, MI 48854-0215**  
**(517) 676-7220**  
**eschertzing@ingham.org**

November 18, 2013

TO: Finance and County Services Liaison Committees

FROM: Eric Schertzing

RE: Resolution to Transfer All Unsold Tax Reverted Properties Rejected by Local Units to the Ingham County Land Bank Fast Track Authority

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Attached for your consideration is a proposed resolution to request Ingham County to transfer all unsold tax reverted properties which have been rejected by local units of government to the Ingham County Land Bank Fast Track Authority.

Under Public Act 123 of 1999, MCL 211.78m (7), "If property not previously sold is not transferred to the city, village, or township in which the property is located under subsection (6), the foreclosing governmental unit shall retain possession of that property."

The Ingham County Land Bank Fast Track Authority was established to assist in the strategic disposition of tax reverted property and local units are encouraged to object so the parcels stay with the County for disposition by the Land Bank.

Thank you for your consideration of this resolution. Please contact me if you have any questions.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO TRANSFER ALL UNSOLD TAX REVERTED PROPERTIES REJECTED BY LOCAL UNITS TO THE INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY**

WHEREAS, the Land Bank Fast Track Act, 2003 PA 258, being MCL 124.751 *et seq.*, (“the Act”) establishes the State Land Bank Fast Track Authority; and

WHEREAS, the Ingham County Treasurer, with the Ingham County Board of Commissioners’ approval, has entered into an intergovernmental agreement with the State Land Bank Fast Track Authority under the Act to form an Ingham County Land Bank Fast Track Authority; and

WHEREAS, tax reverted property not previously sold by the Ingham County Treasurer, acting as the foreclosing governmental unit (FGU), shall be transferred to the city, village, or township in which the property is located, except those parcels of property to which the city, village or township has objected to in accordance with 1999 PA 123, MCL 211.78M(6); and

WHEREAS, parcels rejected by a city, village or township become the property of Ingham County; and

WHEREAS, the Land Bank was established to assist in the strategic disposition of tax reverted property; and

WHEREAS, local units are encouraged to object so the parcels stay with the County for disposition by the Land Bank.

THEREFORE BE IT RESOLVED, that the County Board of Commissioners authorizes the Controller/Administrator to take appropriate action to transfer all rejected property to the Land Bank.

BE IT FURTHER RESOLVED, that this Resolution shall be renewed annually.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**Memorandum**

To: County Services

From: Sandra Dargatz, Manager, Ingham County Fair

Date: November 18, 2013

RE: Resolution Honoring Charles Goeke for Service as a Fair Board Officer/Member, and 4-H Liaison to the Fair Board

Authorization for honoring the service of Mr. Charles Goeke as a Fair Board Officer/Member, and 4-H Liaison.

The Ingham County Board of Commissioners created the position of 4-H Liaison on the Ingham County Fair Board as a way to assist in cultivating and maintaining a positive relationship between the Fair Board and the Ingham County 4-H programs and County youth.

Mr. Charles Goeke, has honorably completed his term in said positions and has contributed in an honest, forthright manner during his term and stepped forward to carry out duties as the “acting Fair Manager”, during the last candidate search.

The Ingham County Fair Board and Staff wish to recognize Mr. Charles Goeke’s dedication during his service as a Fair Board officer/member and the 4-H Liaison.

Sincerely,

Sandra Dargatz  
Manager, Ingham County Fair  
(517) 676-2857

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING CHARLES GOEKE FOR SERVICE AS A FAIR BOARD OFFICER/MEMBER, AND 4-H LIAISON TO THE FAIR BOARD**

WHEREAS, the Ingham County Board of Commissioners created the position of 4-H Liaison on the Ingham County Fair Board as a way to assist in cultivating and maintaining a positive relationship between the Fair Board and the Ingham County 4-H programs; and

WHEREAS, the current Fair Board Secretary/Treasurer/Member and 4-H Liaison, Charles Goeke, has honorably completed his term in said positions and has contributed in an honest, forthright manner during his term; and

WHEREAS, Charles Goeke stepped forward to carry out duties as the “acting Fair Manager”, during the last candidate search, and consistently has thought outside the box, and recognized issues and concerns that others may not have seen; and

WHEREAS, the Ingham County Fair Board and Staff wish to recognize Charles Goeke’s dedication during his service as a Fair Board officer/member and the 4-H Liaison.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby honors Charles Goeke for his years of service as a Fair Board officer/member and 4-H liaison.

BE IT FURTHER RESOLVED, that the Board wishes him continued success in all of his future endeavors.

**INGHAM COUNTY**  
**Financial Services Department**

Jill Rhode, Director

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P.O. Box 319 ● Mason, MI. 48854 ● Phone: (517) 676-7328 ● Fax: (517) 676-7337

TO: Board of Commissioners

FROM: Jill Rhode, Director of Financial Services

DATE: November 18, 2013

RE: Public Act 152 requirements

In October, the Board approved the health insurance benefits for 2014. At that time, we recommended that the hard cap requirements of Public Act 152 be waived. We also indicated that we believed we would be able to comply with the 80-20 test.

As you are aware, all three bargaining units within the Road Department are still negotiating benefits for 2014. While it appears we would make the 80-20 test without including the Road employees, we need to make sure we will comply after they are included. Due to the uncertainty and lack of time remaining before the end of the year, we cannot determine with 100% certainty that we will make the 80-20 test once we include the Road employees especially if the bargaining continues into 2014.

While we will make every effort to comply with the law, we believe it is in the County's best interest to waive all requirements of Public Act 152. This can be accomplished with a 2/3rds approval of the Board. The attached resolution will authorize this waiver.

In addition, many letters of understanding need to be approved within a very short time period and must be accomplished by the end of the year. In the past, we have asked that the Director of Human Resources be authorized to sign on behalf of the County. We did this last year and process was much more efficient. I forgot about this special request when I prepared the original resolution. I have included this authorization in the attached resolution.

Introduced by the County Service and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO WAIVE THE 80/20 REQUIREMENT FOR HEALTH CARE COST FOR 2014 AND  
AUTHORIZE THE DIRECTOR OF HUMAN RESOURCES TO SIGN THE LETTERS OF  
UNDERSTANDING FOR HEALTH INSURANCE**

WHEREAS, Public Act 152 of 2011 places limits on public employer's contributions towards their employee's health benefits; and

WHEREAS, the recently approved Resolution 13-409 waived the hard cap requirement of the act and elected to comply with the 80% statutory percentage limit; and

WHEREAS, all requirements of the act can be waived with a 2/3 vote of the governing body; and

WHEREAS, the Road Department employees are still under negotiation for health insurance benefits for 2014; and

WHEREAS, the uncertainty associated with the cost of the benefits for the Road Department employees makes it very difficult to determine if the County will be in compliance with the 80% requirement; and

WHEREAS, it is the intent of the Board of Commissioners that the County make continued progress to comply with all sections of Public Act 152; and

WHEREAS, in the recent past, the Director of Human Resources has been authorized to sign the letters of understanding with the bargaining units.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby elects to waive all requirements of Public Act 152 of 2011 for 2014 yet attempt to meet all of the requirements of the Act.

BE IT FURTHER RESOLVED, that the Director of Human Resources is authorized to sign all letters of understanding regarding 2014 health insurance benefits.



MEMORANDUM

TO: County Services

FROM: Robert Peterson, Director of Engineering  
Road Department

DATE: November 12, 2013

SUBJECT: Hogsback Road Easement Agreement along Dart Container Corporation Property

Ingham County Road Department (ICRD) staff and Dart Container Corporation (DART) have been discussing various aspects of DART's Mason Plant expansion work and traffic operation needs for months. DART's Mason Plant is located in the northwest quadrant of Cedar Street/Hogsback Road and Howell Road. At the start of our discussions, DART requested that ICRD consider abandoning the portion of Hogsback Road adjacent to the DART property, which would allow DART to absorb the roadway into their property and allow them exclusive use of the abandoned roadway.

The abandonment option was opposed by ICRD staff, mostly because once abandoned, ICRD would have released public road right-of-way that could be used, in the future, to properly reconfigure Cedar Street. The reconfiguration of Cedar Street could involve repurposing the Hogback Road right-of-way to construct Cedar Street with a much wider median and indirect left turn crossings, similar to that portion that was reconfigured, just south of Holt Road.

Since the initial request was opposed by staff, the discussion turned to a temporary situation that retained the Hogsback Road right-of-way for public road uses and met DART's needs. As a result, ICRD received the attached formal request letter from DART asking for special use of the portion of Hogsback Road, adjacent to their Mason complex, by way of a formal easement agreement. The special use requested is illustrated on the attached exhibit and involves the following:

1. Permission to permanently close the Hogsback Road to traffic at its intersection with Howell Road (DART's south property line) and construct a turnaround for motorists and maintenance vehicles. The closure solves a safety problem and eliminates bad intersection geometry.
2. Permission to temporarily close Hogsback Road to traffic, at DART's north property line, and construct a turnaround for ICRD maintenance vehicles until the future Cedar Street reconfiguration comes to fruition.
3. Permission to use the isolated portion of Hogsback Road throughout the year, regardless of weight restrictions, and provide all maintenance therein, per ICRD requirements.

As stated in the request letter, DART's interest lies in the ability to better maintain site access and traffic circulation in and out of their newly expanded campus and minimize the interaction between DART traffic and public traffic. DART will pay for all of the proposed improvements to create the isolated portion of Hogsback Road and its maintenance.

The reason for this memo is to recommend approval of the Hogsback Road special use concept and authorize the County Attorney to work with DART's attorney in preparing an easement agreement for the Board Chairperson's signature. Approval of the attached resolution is recommended.

Introduced by the County Services of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE DART CONTAINER CORPORATION HOGSBACK ROAD SPECIAL USE CONCEPT AND PREPARATION OF AN EASEMENT AGREEMENT**

WHEREAS, the Ingham County Road Department (Road Department) has been discussing various aspects of Dart Container Corporation's Mason Plant expansion work and traffic operation needs for months; and

WHEREAS, the Road Department received a formal request letter from Dart Container Corporation asking for special use of Hogsback Road, adjacent to their Mason complex, by way of a formal easement agreement. Said agreement is to address ways to better maintain site access and traffic circulation in and out of their newly expanded campus and minimize the interaction between Dart Container's traffic and public traffic; and

WHEREAS, said easement agreement would generally include:

1. Permission to permanently close the Hogsback Road to traffic at its intersection with Howell Road (Dart Container's south property line) and construct a turnaround for motorists and maintenance vehicles.
2. Permission to temporarily close Hogsback Road to traffic, at Dart Container's north property line, and construct a turnaround for Road Department maintenance vehicles until the future Cedar Street reconfiguration comes to fruition.
3. Permission to use the isolated portion of Hogsback Road throughout the year, regardless of weight restrictions, and provide all maintenance therein, per Road Department requirements.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Hogsback Road special use concept proposed by Dart Container Corporation and authorizes preparation of a formal easement agreement to provide for the special use.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any easement agreement that is consistent with County requirements, Road Department requirements, and approved as to form by the County Attorney.

MEMORANDUM

TO: County Services

FROM: Robert Peterson, Director of Engineering  
Road Department

DATE: November 15, 2013

SUBJECT: Bond Street No Stopping, Standing, or Parking Zone  
Traffic Control Order

Holt Public Schools sent the Ingham County Road Department a letter requesting that the Road Department sponsor a No Stopping, Standing, or Parking zone along the south side of Bond Street from Park Lane to Elliott Street, adjacent to Elliott Elementary School.

Road Department staff forwarded the request letter to the Michigan State Police, pursuant to MCL 257.675(4). MCL 257.675(4) states:

*“The state transportation commission with respect to state trunk line highways and the board of county road commissioners with respect to county roads, acting jointly with the director of the department of state police, may place signs prohibiting or restricting the stopping, standing, or parking of vehicles on a highway where in the opinion of the officials as determined by an engineering survey, the stopping, standing, or parking is dangerous to those using the highway or where the stopping, standing, or parking of vehicles would unduly interfere with the free movement of traffic on the highway or street. The signs shall be official signs and a person shall not stop, stand, or park a vehicle in violation of the restrictions stated on the signs. The signs shall be installed only after a proper traffic order is filed with the county clerk.”*

As a result, the Road Department received the attached Traffic Control Order from the Michigan State Police, Traffic Services Section. The reason for this memo is to recommend acceptance of the Bond Street No Stopping, Standing, or Parking Traffic Control Order and request authorization for the Board Chairperson to sign and date said documents. After a proper traffic control order is filed with the County Clerk, Road Department staff will install the signs.

Approval of the attached resolution is recommended.

Introduced by the County Services of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE BOND STREET NO STOPPING, STANDING, OR  
PARKING ZONE TRAFFIC CONTROL ORDER**

WHEREAS, Holt Public Schools sent the Ingham County Road Department a letter requesting that the Road Department sponsor a No Parking zone along the south side of Bond Street, adjacent to Elliott Elementary School; and

WHEREAS, Road Department staff forwarded the request letter to the Michigan State Police for their consideration and action; and

WHEREAS, the Michigan State Police agreed with the Holt Public School and Road Department request and forwarded a No Stopping, Standing, or Parking Traffic Control Order along the south side of Bond Street from Park Lane to Elliott Street for Ingham County Board of Commissioners acceptance and execution, pursuant to MCL 257.675(4).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the Bond Street No Stopping, Standing, or Parking Traffic Control Order and authorizes the Board Chairperson to execute and date the proper documents after review by the County Attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes installation of No Stopping, Standing, or Parking signs, per the accepted traffic control order.

**MEMORANDUM**

To: County Services Committee

From: William Conklin, Managing Director  
Road Department

Date: November 19, 2013

RE: Proposed Agreement for Work in County Road Rights of Way by  
Green No. 4 Consolidated Drain Drainage District

Attached is a proposed resolution authorizing entering into an agreement with the County Drain Commissioner on behalf of the Green No. 4 Consolidated Drain Drainage District to allow improvements to this County Drain in county road rights of way to alleviate frequent flooding in the areas served by the Drain. Such an agreement is necessary per Section 321 of the Drain Code of 1956, MCL 280.321.

The agreement will require that future maintenance responsibility of the drainage system will be the responsibility of the Green No. 4 Consolidated Drain Drainage District. The agreement will be reviewed and approved by the County Attorney prior to execution.

Although there are no costs specifically involved with this agreement, as per the Drain Code and normal county drain assessment practice, the County will be assessed an apportionment of the construction costs of this drainage improvement based on the drainage benefit provided for county road rights of way, which assessment is typically shared between the County and Road Funds.

Road Department staff recommends Board of Commissioners approval of the attached resolution authorizing this agreement.

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE AGREEMENT FOR WORK IN COUNTY ROAD RIGHTS OF WAY  
BY GREEN NO. 4 CONSOLIDATED DRAIN DRAINAGE DISTRICT**

WHEREAS, as a result of drainage problems and flooding experienced in the Drainage District, a Petition, dated November 1, 2011, for improvements, including but not limited to the cleaning out, relocating, widening, deepening, straightening, tiling, extending, improving, providing structures, and adding branches and a relief drain (hereinafter "Improvements") to the drain known and designated as the Green No. 4 Consolidated Drain (hereinafter "Drain") was filed by Delhi Charter Township, a municipality that will be liable for an assessments at large for at least a percentage of the total amount to be assessed for the cost of the Drain; and

WHEREAS, an Order of Necessity was entered on November 29, 2011, determining that the Improvements petitioned therefore are necessary and conducive to the public health, convenience or welfare, and that the Drain should be improved and that Improvements to the Drain are necessary for the protection of the public health in Delhi Township; and

WHEREAS, the Drainage District is developing plans and specifications for Improvements to the Drain within the Drainage District, and is in the process of securing easements necessary therefore; and

WHEREAS, said Improvements are intended to relieve the drainage problem and flooding providing cause for the Petition previously filed, in a manner consistent with now-existing federal and state statutes and regulations and local ordinances; and

WHEREAS, said Improvements entail work to be performed in public road rights-of-way under the control and jurisdiction of the Ingham County Road Department (ICRD), for which permission must be obtained from the ICRD pursuant to Section 321 of the Drain Code of 1956, MCL 280.321; and

WHEREAS, the Drain Commissioner has requested that the ICRD grant such permission to construct the Drain in road rights-of-way under the jurisdiction of the ICRD; and

WHEREAS, the ICRD and Drain Commissioner agree to cooperate to assure that drainage from properties and roads is unobstructed and the roads are left in equal, or better, condition once construction is complete in accordance with the terms of an agreement to be executed.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into an agreement with the Ingham County Drain Commissioner on behalf of the Green No. 4 Consolidated Drain Drainage District to grant license and permission to said Drainage District, its assigns and successors in interest, for purposes of constructing, improving and maintaining the Drain, and to allow said Drain to be constructed in and occupy any and all granted road rights-of-way held by the ICRD necessary for the construction, improvement and maintenance of the Drain, subject to and conditioned upon construction to be performed and constructed in the road rights-of-way as permitted by the ICRD.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Board Chairperson to sign any necessary Agreements that are consistent with this resolution and approved as to form by the County Attorney.

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT**

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads becomes the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this will now be the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated November 21, 2013 as submitted.





## M E M O R A N D U M

**TO:** Human Services Committee  
County Services Committee  
Finance Committee

**FROM:** Renée Branch Canady, MPA, PhD, Health Officer

**DATE:** November 19, 2013

**RE:** Resolution to Authorize a Reorganization to increase Health Department capacity in response to federal requirements

In late summer of 2013, the Health Department received a significant final cost settlement reconciling our public entity operational costs. Receipt of these funds provides a programmatic and financial opportunity to accommodate several unmet operational needs in the Health Department. As such, this memorandum requests approval for a resolution that will reorganize the operations of the Health Department. This organizational need is in response to two national health care and public health events (the passage of the Affordable Care Act and the establishment of the Public Health Accreditation Board).

The Affordable Care Act, including requirements for Patient Centered Medical Home (PCMH) certification and the expansion of Medicaid eligibility, require us to revise our health center practice model and increase efficiency in our Federally Qualified Health Center Network while expanding capacity to address constituent needs. I have consulted with department staff and CHC leadership and am recommending two adjustments to our clinical staffing profile: 1) establishment of additional positions to support PCMH and Electronic Health Record requirements, and 2) expanding clinical leadership for our Jail Medical operations by re-establishing the Senior Jail Nurse position (formerly entitled Jail Head Nurse).

As a progressive and reputable local health department, it is vital that we pursue accreditation status through the national Public Health Accreditation Board (PHAB). Submission for PHAB accreditation before December, 2014 is also a requirement of a NACCHO grant that we received to fund our comprehensive Community Health Assessment. In order to qualify for PHAB, we must expand our quality improvement capacity. As such, I am recommending the establishment of a Senior Community Epidemiologist position and an additional Health Analyst position.

This plan has been developed in consultation with the Human Resources Department. We have sent notifications to union leadership and we anticipate their support. The elimination of the Chief Operations Officer has been approved by the Community Health Center Board. The position adjustments will be posted internally where appropriate, thus providing promotion opportunities for our staff. The resolution also describes programmatic costs associated with these personnel changes. I recommend the Board adopt the attached resolution and authorize the recommended staffing and programmatic adjustments.

c: Nancy Hayward, Deputy Health Officer, Public Health Services  
Barb Mastin, Interim CEO, Community Health Care Services  
John Jacobs, CFO, Health Dept  
Travis Parsons, Human Resources Director  
Sarah Bryant, President, ICEA Public Health Nurses Unit  
Dana Watson, President, ICEA Professional Employees Unit  
Sally Auer, President, UAW  
Charlyn Stratton, MNA

**ICHD PROPOSED REORG**  
November, 2013

#	Position	Current Job Title	Current Pay	New Job Title	New Pay	Cost/(Savings)
1	601381	Deputy Health Officer, PHS	MCF 15	n/a	MCF 16	\$10,591
2	601003	Chief Executive Officer, CHCS	MCF 17	Deputy Health Officer/Executive Director, CHCS	MCF 16	(\$10,656)
3	601436	Billing and Customer Service Coordinator	ICEA 8	Provider Enrollment and Credentialing Coordinator	ICEA 6	(\$12,679)
4	TBD	Jail Nurse RN	ICEA Jail Nurse Scale	Senior Head Nurse	ICEA Senior Health Nurse Scale	\$6,449
5	Existing	Public Health Nurse	ICEA PHN 3	Senior Public Health Nurse	ICEA PHN 4	\$3,618
6	601382	Chief Operating Officer (Vacated Mastin)	MCF 13	Eliminate	n/a	(\$140,327)
7	601042	Prevention Program Supervisor	ICEA 10	Eliminate pending retirement 4/1/14	n/a	(\$54,344)
8	TBD	New Position	n/a	PCMH Coordinator	MNA 3	\$95,831
9	TBD	New Position	n/a	Executive Assistant	MCF 5	\$72,240
10	601294	Program Specialist	ICEA 5	Electronic Health Records Specialist	ICEA 7	\$11,183
11	TBD	New Position	n/a	Electronic Health Records Specialist	ICEA 7	\$87,233
12	TBD	New Position	n/a	Senior Community Epidemiologist	ICEA 9	\$101,048
13	TBD	New Position	n/a	Health Analyst	ICEA 7	\$87,233
14	601186	CHR II	UAW D	n/a	n/a	(\$3,864)
15	601270	Secretary, Health Department	UAW D	Clinic Assistant I	UAW D	(\$3,864)
16	601236	Clinical Assistant/Tech I	UAW D	n/a	n/a	(\$3,864)

**\$245,828**

Retirement of Prevention Program Supervisor      6 more mo.      (\$56,051)

**\$189,777**

## Agenda Item 5

Introduced by the Human Services, County Services and Finance Committees of the:

### INGHAM COUNTY BOARD OF COMMISSIONERS

#### **RESOLUTION TO AUTHORIZE A REORGANIZATION TO ADJUST HEALTH DEPARTMENT CAPACITY IN RESPONSE TO FEDERAL REQUIREMENTS**

WHEREAS, the Board of Commissioners establishes the Plan of Organization for the Health Department, with the concurrence of the Michigan Department of Community Health; and

WHEREAS, passage of the Affordable Care Act (ACA) and the Public Health Accreditation Board (PHAB) standards bring new Health Department requirements; and

WHEREAS, the Health Department has received public entity cost settlement funds in excess of budgeted amounts; and

WHEREAS, Health Department compliance with new public health and health care standards can be accomplished by adjusting the staffing profile; and

WHEREAS, the Health Officer recommends increasing administrative efficiency through the elimination of the Chief Operation Officer, Community Health Centers and the realignment of Health Department services; and

WHEREAS, the proposed changes will result in increased staffing capacity to respond to new programmatic requirements; and

WHEREAS, the proposed adjustments can be implemented by taking advantage of currently vacant positions, staff retirements, and health department cost settlement revenue; and

WHEREAS, the necessary programmatic changes (additional travel requirements, promotion of services, and accreditation fees) can be accommodated by cost settlement revenue; and

WHEREAS, the net costs of said adjustments is \$357,800 (\$245,800 personnel and \$112,000 programmatic) in year 1 of implementation, and a reduced net cost of \$254,700 (\$189,700 personnel and \$65,000 programmatic) costs in subsequent years; and

WHEREAS, the proposed recommendations have been evaluated by the Human Resources Department which has concurred with the recommendations that are contained in this resolution; and

WHEREAS, the affected bargaining groups have been notified and provided documentation regarding the recommendations contained in this resolution; and

WHEREAS, the Health Officer recommends that the Board of Commissioners accept the proposed Department Reorganization of services and authorize the resulting changes in job titles, classifications and establishment of positions.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amends the Ingham County Health Department Plan of Organization.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the following changes in job titles and reclassification/salary grades:

<u>Position number</u>	<u>Current Grade</u>	<u>Proposed Grade</u>	<u>Title</u>
601381	MCF 15 (\$85,145-\$102,200)	MCF 16 (\$91,846-\$110,242)	Deputy Health Officer, Public Health Services
601003	MCF 17 (\$98,589-\$118,334)	MCF 16 (\$91,846-\$110,242)	Deputy Health Officer/ Executive Director, Community Health Services
601436	ICEA 8 (\$53,827-\$64,618)	ICEA 6 (\$45,091-\$54,130)	Provider Enrollment and Credentialing Coordinator
TBD	ICEA Jail Scale Jail Nurse-RN (\$47,969-\$57,863)	ICEA Jail Scale Registered Head Nurse (\$52,448-\$63,238)	Senior Jail Nurse
TBD	PHN 3 (\$53,841-\$64,635)	PHN 4 (\$56,369-\$67,660)	Senior Public Health Nurse

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the following changes in job titles:

<u>Position / Title</u>	<u>Proposed Title</u>
601003/Chief Executive Officer, CHCS	Deputy Health Officer/Executive Director Community Health Services
601436/Billing and Customer Service Coordinator	Provider Enrollment and Credentialing Coordinator

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the following positions be established:

<u>Position / Title</u>	<u>Proposed Grade</u>
PCMH Coordinator	MNA 3 (\$54,384-\$65,287)
Executive Assistant	MCF 5 (\$38,710-\$46,467)
Electronic Health Records Specialist	ICEA 7 (\$49,350-\$59,243)
Electronic Health Records Specialist	ICEA 7 (\$49,350-\$59,243)
Senior Community Epidemiologist	ICEA 9 (\$58,870-\$70,671)
Health Analyst	ICEA 7 (\$49,350-\$59,243)

BE IT FURTHER RESOLVED, that the following vacant position be eliminated:

<u>Position/Title</u>	<u>Grade</u>
601382 / Chief Operation Officer, CHCS	MCF 13 (\$73,099-\$87,739)
601402/ Prevention Programs Supervisor *effective 4/1/14	ICEA 10 (\$63,582-\$76,326)

BE IT FURTHER RESOLVED, that the following budget line items be expanded or established:

<u>Budget Line</u>	<u>Proposed budget</u>
CHC travel *(in support of CHC board attendance at national meetings and new staff positions attending required training)	\$30,000
Promotions and Health Communications	\$50,000
PHAB Accreditation Fees	\$32,000

BE IT FURTHER RESOLVED, that the Controller is authorized to make any budget adjustments needed to implement this resolution.

**MEMORANDUM**

**TO: COUNTY SERVICES AND FINANCE COMMITTEES**

**DATE: November 20, 2013**

**FROM: STACY BYERS, INGHAM COUNTY FARMLAND AND OPEN SPACE  
PRESERVATION BOARD**

**SUBJECT: APPROVAL OF 2013 APPLICATION CYCLE RANKING**

This resolution approves the 2013 application cycle ranking and establishes a priority for the top applications. In 2012 the BOC established the Purchasing Department as the designated party responsible for negotiating prices with landowners for the purchase of conservation easements. The 2013 ranked applications will go through the Purchasing Departments' Bid process to negotiate easement values.

The FOSEP Board contracted with Michigan State University GIS and Remote Sensing Analysis Department to score and rank properties submitted to the program using an objective source of data resources. The ranking submitted for this resolution used the new ranking system developed by MSU GIS and Remote Sensing.

There will be future costs associated with proceeding with negotiations on the top scoring farms, including, but not limited to, appraisal, survey, title commitment and insurance costs. Those costs are included in the 2014 budget.

Introduced by County Services and Finance Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION APPROVING THE RANKING OF THE 2013 FARMLAND AND OPEN SPACE PRESERVATION PROGRAMS APPLICATION CYCLE RANKING AND RECOMMENDATION TO PURCHASE PERMANENT CONSERVATION EASEMENT DEEDS ON THE TOP RANKED PROPERTIES**

WHEREAS, by Resolution #04-210, Ingham County established an Agricultural Preservation Board (currently known as the Farmland and Open Space Board Preservation Program), charged with reducing sprawl and encouraging wise land use by purchasing development rights from owners of undeveloped rural land who might otherwise be forced by economic circumstances to develop their land; and

WHEREAS, on August 5, 2008, the voters of Ingham County approved the levy of 0.14 mills for the purpose of funding the Farmland and Open Space Board; and

WHEREAS, Resolution #10-100 directs the Farmland and Open Space Board to identify agricultural and open space property for inclusion in the program, to rank the applications received according to established criteria approved by the Board of Commissioners, and to select properties for purchase of Conservation Easement Deeds which requires approval by the Board of Commissioners; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has funding in place to purchase Conservation Easement Deeds on Agricultural and Open Space properties in Ingham County; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has scored and ranked all farmland open space applications received for the 2013 cycle and wishes to proceed with negotiations on the top ranked properties.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the 2013 Farmland and Open Space Application Ranking as attached.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Farmland and Open Space Preservation Board to proceed with negotiations on the top ranked Agricultural and Open Space properties.

## Open Space Ranking

<b>Landowner</b>	<b>Year</b>	<b>Acres</b>	<b>Township</b>	<b>Final Score</b>	<b>Rank</b>
Lewis	2010	153.5	Stockbridge	30.45	9 <sup>th</sup> (declined)
Mellhaff/ Villareal	2010	77.7	Onondaga	43.85	5 <sup>th</sup> (closed)
Culver	2010	10.64	Onondaga	23.4	10 <sup>th</sup>
Gruber	2010	40	Williamstown	35.65	8 <sup>th</sup>
Linn, Judy	2011	75	Meridian	54.7	4 <sup>th</sup> (declined)
Schrepher	2011	80.62	Williamstown	43.84	6 <sup>th</sup> (declined)
Goodnoe	2012	80	Williamstown	58.2	2 <sup>nd</sup>
Stickle	2012	44.4	Williamstown	55.05	3 <sup>rd</sup>
Davis	2013	202	Onondaga	66	1 <sup>st</sup>
Medema	2013	280	Aurelius	42.5	7 <sup>th</sup>



## Farmland Ranking

<i>Last Name</i>	<i>Application Cycle</i>	<i>Acres</i>	<i>Township</i>	<i>Ag Productivity - 20</i>	<i>Parcel Size - 20</i>	<i>Ag Income - 5</i>	<i>Proximity to Livestock - 5</i>	<i>Surrounding Land - 7</i>	<i>Sewer/Water - 7</i>	<i>Pop. Center - 10</i>	<i>Rd. Frontage - 30</i>	<i>Protected Prop - 8</i>	<i>Ag Zoning - 3</i>	<i>Block Apps - 15</i>	<i>Ag Charact. - 5</i>	<i>MAEAP - 5</i>	<i>Total</i>	<i>Status</i>
1 Powell	2009	395.03	Williamstown	16.55	25	5	5	5	10	30	8	15	3	0	5	0	127.55	declined 2011 appraisal
2 Shannon	2010	211.4	Williamstown	20	25	5	3	2	0	30	8	15	3	0	0	0	111	declined 2011 appraisal
3 Schwab	2011	191.1	Delhi	11.57	19.1	0	3	5	10	28	6.21	15	1	0	0	0	98.88	accepted and proceeding to close
4 Hudson	2011	107.19	Delhi	9.604	10.7	0	3	5	7	30	6.84	15	1	0	0	0	88.144	declined 2011 appraisal
5 Medema	2011	280.42	Aurelius	0	25	0	3	5	7	24	8	15	1	0	0	0	88	declined 2011 appraisal
6 Nussdorfer	2011	140.78	Aurelius	4.75	14.08	0	3	5	5	22	8	20	3	0	0	0	84.828	accepted and proceeding to close
7 Snow	2009	319.52	Vevay	18.79	25	5	5	7	8	0	8	5	1	0	0	0	82.79	
8 Rogers, M,D (formally Todd)	2007	216.33	Onondaga	15.03	25	0	3	7	0	0	8	15	1	8	0	0	82.03	declined 2011 appraisal
9 Johnson	2012	121	Aurelius	9.35	12.1	5	0	5	7	28	8	5	1	0	0	0	80.45	
10 Peplowski	2009	141.7	Locke	13.38	17.71	0	0	7	10	22	8	0	1	0	0	0	79.09	declined 2011 appraisal
11 Thorburn	2011	102.1	Alaaidon	11.85	10.2	0	3	5	10	30	5.92	0	1	0	0	0	76.97	accepted and proceeding to close
12 Kranz	2012	72	Vevay	16.7	7.2	5	5	5	7	24	6	0	1	0	0	0	76.9	
13 Halmrich Sod Farm	2011	57.77	Meridian	10	5.77	5	0	2	5	30	0	15	3	0	0	0	75.77	
14 Rogers	2007	331.1	Onondaga	14.96	25	0	0	7	0	0	8	5	1	8	0	0	68.96	declined 2011 appraisal
15 Richardson	2007	60	Onondaga	14.16	7.5	0	0	7	8	0	8	15	1	8	0	0	68.66	declined 2011 appraisal
16 Hector	2006	80		14.98	10.01	0	5	7	6	0	8	15	1	0	0	0	66.99	
17 Cavanaugh	2006	239	Bunkerhill	9.79	25	5	5	7	6	0	8	0	1	0	0	0	66.79	
18 Shaw L.	2007	161.66	Vevay	18.58	20.2	0	5	5	8	0	8	0	1	0	0	0	65.78	
19 Shaw D.	2007	140	Vevay	14.57	17.61	5	3	7	5	0	8	0	1	0	0	0	61.18	
20 Haynes #3	2009	77	Aurelius	16.21	9.695	0	5	7	8	0	8	5	1	0	0	0	59.905	
21 Hutchinson	2006	77	Onondaga	14.69	9.782	5	5	7	0	0	0	15	1	0	0	0	57.472	
22 Morehouse	2009	109.57	Bunkerhill	19.59	13.69	0	0	7	6	0	8	0	1	0	0	0	55.28	
23 Fitzgerald	2010	56.44	Locke	20	7.055	5	0	7	6	0	8	0	1	0	0	0	54.055	
24 Collar	2012	40	vevay	19.55	4	5	3	5	5	0	4	0	1	0	5	0	51.55	
25 Brake	2010	75	Locke	15.6	9.375	0	5	7	6	0	2	0	1	0	0	0	45.975	
26 Shaw T.	2007	60	Vevay	15.74	7.5	0	5	7	5	0	1.87	0	1	0	0	0	43.11	
27 Miner	2012	95	Leslie		9.5	5	5	7	5	0	8	0	1	0	0	0	40.5	
28 Clark R.	2009	52.95	Leslie	12.36	6.61	5	0	5	10	0	0	0	1	0	0	0	39.97	
29 Ball	2010	25	Locke	15.4	3.125	0	5	7	6	0	1	0	1	0	0	0	38.525	
30 Cavanaugh	2007	39.99	Bunkerhill	11.55	5	0	5	7	0	0	8	0	1	0	0	0	37.55	
31 Andrus	2011	65.1	Locke	16.7	6.5	0	3	7	0	0	2.86	0	1	0	0	0	37.06	
32 Cheney	2012	40	Vevay	13.8	4	0	0	7	5	0	4	0	1	0	0	0	34.8	
33 Klicker	2009	37	Whiteoak	18	4.62	0	0	7	0	0	0.55	0	1	0	0	0	31.17	
34 Hale	2009	100	Stockbridge	10.053	12.5	0	0	7	0	0	0.34	0	1	0	0	0	30.893	
35 Zimmerman	2011	80	Bunkerhill	11.75	8	0	0	7	0	0	1.86	0	1	0	0	0	29.61	

Introduced by the County Services and Finance Committees:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING THE MODIFICATION OF THE MERS  
HYBRID PLAN ADOPTION AGREEMENTS**

WHEREAS, the County Board of Commissioners has authorized the establishment of MERS Hybrid Plan divisions; and

WHEREAS, the MERS Hybrid Plan (Defined Contribution Component) Adoption Agreement for each division provided for employer and employee contributions to the Trust on a monthly basis; and

WHEREAS, the MERS Hybrid Plan Adoption Agreements allows for bi-weekly contributions; and

WHEREAS, the Board of Commissioners recognize the advantage to participating employees to have contributions to the Trust made on a bi-weekly basis after January 1, 2014.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the modification of the MERS Hybrid Plan Adoption Agreements for each division.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized on behalf of the County to sign and execute all documents to effectuate and finalize this transaction, subject to approval as to form, by the County Attorney.

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING DR. MARTIN LUTHER KING, JR.**

WHEREAS, Dr. Martin Luther King, Jr., a Baptist minister and passionate fighter for civil rights through non-violent action, was a vital personality of the modern era, his lectures and remarks stirred the concern and sparked the conscience of a generation; and

WHEREAS, the movements and marches led by Dr. Martin Luther King, Jr. brought significant changes in the fabric of American life; and

WHEREAS, his courageous and selfless devotion gave people of color and the disenfranchised people direction to thirteen years of civil rights activities, his charismatic leadership inspired men and women, young and old, in the nation and abroad; and

WHEREAS, Dr. King's concept of somebodiness gave black and poor people a new sense of worth and dignity, his philosophy of nonviolent direct action, and his strategies for rational and non-destructive social change, galvanized the conscience of this nation and reordered its priorities; and

WHEREAS, his wisdom, his words, his actions, his commitment, and his dreams for a new cast of life, are intertwined with the American experience; and

WHEREAS, few have had as much impact upon the American consciousness as Dr. Martin Luther King, Jr.; and

WHEREAS, the 20th of January, 2014 has been designated a national holiday in honor of the birthday of the late Dr. Martin Luther King, Jr.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors the memory of Dr. Martin Luther King, Jr. in appreciation of the many accomplishments he made towards improving the quality of life for the citizens throughout the country, particularly those in Ingham County.

BE IT FURTHER RESOLVED, that the citizens of Ingham County are encouraged to celebrate this holiday and join the Board of Commissioners in the celebration of this notable holiday in honoring this great American hero and role model.

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING PHI BETA SIGMA FRATERNITY, INC.**

WHEREAS, Phi Beta Sigma Fraternity was founded at Howard University in Washington, D.C., January 9, 1914, by three young African-American male students, the Honorable A. Langston Taylor, Honorable Leonard F. Morse, and Honorable Charles I. Brown, who wanted to organize a Greek letter fraternity that would truly exemplify the ideals of brotherhood, scholarship, and service; and

WHEREAS, their wish was to create an organization that viewed itself as “a part of” the general community rather than “apart from” the general community, believing that each potential member should be judged by his own merits, rather than his family background or affluence...without regard to race, nationality, skin tone or texture of hair; and

WHEREAS, it was the desire of the Founders for their fraternity to exist as part of an even greater brotherhood which would be devoted to the “inclusive we” rather than the “exclusive we”; and

WHEREAS, Phi Beta Sigma was conceived as a mechanism to deliver services to the general community rather than gaining skills to be utilized exclusively for themselves and their immediate families; and

WHEREAS, the Founder’s believed that they should return their newly acquired skills to the communities from which they had come, this deep conviction was mirrored in the Fraternity’s motto, “Culture For Service and Service For Humanity”; and

WHEREAS, Phi Beta Sigma has blossomed into an international organization of leaders, members of the Fraternity have been instrumental in the establishment of the Phi Beta Sigma National Foundation, the Phi Beta Sigma Federal Credit Union and The Sigma Beta Club Foundation; and

WHEREAS, on January 9, 2014 Phi Beta Sigma Fraternity will celebrate its 100th anniversary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Phi Beta Sigma Fraternity, Inc. on the event of its 100<sup>th</sup> anniversary and extends its sincere appreciation to Fraternity members for the many contributions they have made to the citizens of Ingham County.

BE IT FURTHER RESOLVED, that the Board wishes them continued success in all of their future endeavors.

MEMORANDUM

Agenda Item 9a

November 19, 2013

TO: Liaison and Finance Committees

FROM: Teri Morton, Budget Director

RE: Year End Adjustment and Contingency Fund Update

This resolution authorizes the County Controller, as part of the year end budgeting process, to make any necessary transfers among all budgeted funds, activities, and line items in order to comply with Public Act 621 (Uniform Budgeting & Accounting Act), and to balance the 2013 Budget. The General Fund budget will be adjusted to the amount of \$75,937,531 for the fourth quarter of 2013.

The largest adjustment this quarter is the merger of the Minimum Security Facility Fund (F103) into the general fund. Since the facility became operational, the County has been accounting for it separately to insure that the costs of the additional staff and debt service were being recouped through jail bed rental. Certain categories of bed rentals are recorded in Fund 103, while others are recorded in the Sheriff's general fund budget. Over the years, the categories of bed rentals has shifted, and in some years Fund 103 accrues a large fund balance, and in other years fund balance is drawn down. This has also caused fluctuations in the Sheriff's general fund budget, which can make comparing budgets and actual revenue collection difficult. Tracking the Minimum Security Facility fund separately no longer appears to be necessary, and, for financial reporting purposes, it is already recorded as part of the general fund. This adjustment will also make it easier for the Sheriff's Office to track their overall corrections budget.

Another sizable adjustment is an additional general fund appropriation to the Department of Human Services Child Care fund of \$130,000. This is necessary due to previous years' billing adjustments related to funding source changes going back multiple years. A general fund appropriation of around \$61,000 is also needed for the Tri-County Metro Narcotics Squad. The 2012/2013 forfeiture revenues from the Metro Squad were not sufficient to reimburse the total Ingham County contribution of \$257,083.

Based on current projections, revenues in the Register of Deeds Office can be increased by around \$150,000. Between this revenue increase and the decrease in the Cooperative Extension payment to Michigan State University of \$41,533 for the Annual Work Plan, no contingency funds are needed to cover the cost increases detailed above.

This resolution will also recognize an appropriation of around \$37,000 from the Tri-County Metro Squad's reserve account to cover the 2013 shortfall in the Anti-Drug grant, which funds an assistant prosecuting attorney and a sheriff's deputy.

Other adjustments include recognizing insurance proceeds revenue to purchase replacement vehicles, adding a budget for additional audit expenses, and replacement computer equipment funded from the equipment revolving fund.

Finally, this resolution will formally eliminate a vacant assistant prosecuting attorney position that had been assigned to the Domestic Assault Task Force (DART) grant, which was not renewed for 2013.

Also included is an update of contingency fund spending so far this year. The current contingency amount is \$208,428. The attached document details how the Board has allocated the contingency funds throughout the year, beginning with a balance of \$353,259.

Should you have any questions or require any additional information, please don't hesitate to contact me.

## 2013 CONTINGENCY

Adopted Contingency Amount	\$353,259
R13-54: Veterans Affairs Temporary	(5,012)
R13-83: District Court Reorganization	(17,506)
R13-186: 1 <sup>st</sup> Quarter Adjustment	(13,972)
R13-199: County Clerk Imaging	(18,800)
R13-218: Day Reporting Program Transitional Funding	(20,000)
R13-237: 1/3 Funding for Animal Control Volunteer Assistant	(17,298)
R13-403: Annex Building Assessment for Animal Control	(42,243)
R13-412: USGS Enhanced Flood Warning System	(10,000)
<b>Proposed Contingency Amount</b>	<b>\$208,428</b>

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2013 INGHAM COUNTY BUDGET**

WHEREAS, the Board of Commissioners adopted the 2013 Budget on October 23, 2012 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller’s staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels; and

WHEREAS, the Board of Commissioners annually authorizes the Controller to make necessary year end transfers to comply with state statute; and

WHEREAS, the Prosecutor’s Domestic Assault Task Force (DART) grant was discontinued in 2013; and

WHEREAS, the DART grant provided funding for an Assistant Prosecuting Attorney position.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>2013 BUDGET</u> <u>11/15/13</u>	<u>PROPOSED</u> <u>CHANGES</u>	<u>PROPOSED</u> <u>BUDGET</u>
101	General Fund	\$74,720,280	\$1,217,251	\$75,937,531
103	Minimum Security Facility	1,020,023	(1,020,023)	0
258	Potter Park/Zoo	3,614,723	5,733	3,620,456
266	Anti-Drug Grant	460,329	0	460,329
288	DHS – Child Care	3,619,322	130,000	3,749,322
664	Mach. & Equip. Revolving	1,085,855	32,070	1,117,925

BE IT FURTHER RESOLVED, that the Controller is authorized to make necessary transfers among all budgeted funds, activities, and line items in order to comply with the state statute and to balance the 2013 Ingham County General Fund budget at \$75,937,531.

BE IT FURTHER RESOLVED, that an Assistant Prosecuting Attorney position (#229015) is eliminated from 2013 Approved Position List and Position Allocation List.

## GENERAL FUND REVENUES

	2013 Budget – 11/15/13	Proposed <u>Changes</u>	2013 Proposed <u>Budget</u>
<b>Tax Revenues</b>			
County Property Tax	41,058,229		41,058,229
Property Tax Adjustments	(450,000)		(450,000)
Delinquent Real Property Tax	15,000		15,000
Unpaid Personal Property Tax	(25,000)		(25,000)
Industrial Facility Tax	330,000		330,000
Trailer Fee Tax	15,000		15,000
<b>Intergovernmental Transfers</b>			
State Revenue Sharing	4,725,000		4,725,000
Convention/Tourism Tax - Liquor	2,143,468		2,143,468
Court Equity Fund	1,575,000		1,575,000
Use of Fund Balance	4,192,469		4,192,469
<b>Department Generated Revenue</b>			
Animal Control	713,706		713,706
Circuit Court - Family Division	640,551		640,551
Circuit Court - Friend of the Court	342,000		342,000
Circuit Crt - General Trial	2,401,452		2,401,452
Controller	3,170		3,170
Cooperative Extension	26,325		26,325
County Clerk	630,400		630,400
District Court	2,466,331		2,466,331
Drain Commissioner/Drain Tax	339,658		339,658
Economic Development	49,462		49,462
Elections	28,950		28,950
Homeland Sec./Emergency Ops	201,813		201,813



Equalization /Tax Mapping	10,100		10,100
Facilities	170,805		170,805
Financial Services	54,742		54,742
Health Department	340,327		340,627
Human Resources	55,028		55,028
Probate Court	277,178		277,178
Prosecuting Attorney	583,371		583,371
Register of Deeds	1,646,325	150,383	1,796,708
Remonumentation Grant	80,444		80,444
Sheriff	5,191,243	1,066,868	6,258,111
Treasurer	4,445,576		4,445,576
Tri-County Regional Planning	62,976		62,976
Veteran Affairs	378,881		378,881
<b>Total General Fund Revenues</b>	<b>74,720,280</b>	<b>1,217,251</b>	<b>75,937,531</b>

### GENERAL FUND EXPENDITURES

	2013 Budget - 11/15/13	Proposed <u>Changes</u>	2013 Proposed <u>Budget</u>
Board of Commissioners	547,230		547,230
Circuit Court - General Trial	8,115,176		8,115,176
District Court	2,429,915		2,429,915
Circuit Court - Friend of the Court	1,377,860		1,377,860
Jury Board	1,123		1,123
Probate Court	1,425,212		1,425,212
Circuit Court - Family Division	4,501,513		4,501,513
Jury Selection	99,543		99,543
Elections	177,651		177,651
Financial Services	753,533		753,533
County Attorney	416,334		416,334

County Clerk	572,533		572,533
Controller	813,437		813,437
Equalization/Tax Services	664,640		664,640
Human Resources	621,681		621,681
Prosecuting Attorney	5,867,587		5,867,587
Purchasing	211,773		211,773
Facilities	1,863,038		1,863,038
Register of Deeds	451,827		451,827
Remonumentation Grant	80,444		80,444
Treasurer	623,707		623,707
Drain Commissioner	886,430	6,875	893,305
Economic Development	114,290		114,290
Community Agencies	185,720		185,720
Equal Opportunity Committee	500		500
Women's Commission	500		500
Historical Commission	500		500
Tri-County Regional Planning	104,960		104,960
Jail Maintenance	268,100		268,100
Sheriff	18,152,138	1,061,135	19,219,273
Community Corrections	141,529		141,529
Animal Control	1,439,834		1,439,834
Metro Squad	0	60,774	60,774
Homeland Sec/Emergency Ops	326,269		326,269
Board of Public Works	300		300
Drain Tax at Large	345,000		345,000
Health Department	9,337,640		9,337,640
Community Health Centers	999,682		999,682
Medical Examiner	337,035		337,035

Substance Abuse	1,078,593		1,078,593
Community Mental Health	1,751,631		1,751,631
Department of Human Services	1,778,665	130,000	1,908,665
Tri-County Aging	76,225		76,225
Veterans Affairs	490,786		490,786
Cooperative Extension	503,804	(41,533)	462,271
Parks and Recreation	1,373,962		1,373,962
Contingency Reserves	208,428		208,428
Legal Aid	20,000		20,000
2-1-1 Project	33,750		33,750
Capital Improvements	3,148,252		3,148,252
<b>Total General Fund Expenditures</b>	<b>74,720,280</b>	<b>1,217,251</b>	<b>75,937,531</b>

### **General Fund Revenues**

Register of Deeds	Increase revenue \$150,383 to reflect current projections.
Sheriff	Increase insurance proceeds \$41,112 for replacement of two patrol vehicles. Increase sale of fixed assets revenue \$5,733 to reflect transfer of a Sheriff vehicle to the Potter Park Zoo. Increase jail bed rental \$1,020,023 due to merger of Minimum Security Facility Fund into Sheriff General Fund budget.

### **General Fund Expenditures**

Drain Office	Increase contractual services account \$6,875 for audit expenses.
Sheriff	Increase vehicle budget \$41,112 for two replacement vehicles for Delhi division. Replacement cost is covered by insurance proceeds. Merge Minimum Security Facility Fund into Sheriff General Fund budget. When the facility first became operational, the additional staff and debt service were accounted for separately to insure full costs were recouped through the rental of jail beds. Over the last several years, this has been verified. Merging this fund into the General Fund will simplify the accounting and budgeting for the Sheriff's Office and make the budget consistent with the financial report. \$1,020,023 in expenses, including six corrections officers, will be transferred to the General Fund.

Metro Squad	Transfer \$60,774 to the Metro Squad budget. 2012/2013 forfeiture revenues were insufficient to fully reimburse of the Ingham County contribution of \$257,083.
Dept of Human Services	Increase appropriation \$130,000 due to a one-time adjustment for prior year billing adjustments.
Cooperative Extension	Decrease contractual services budget \$41,533 per amended Annual Work Plan with MSU Extension approved by Resolution 13-398.

### **Non-General Fund Adjustments**

Minimum Security Fac. (F103)	Merge Minimum Security Facility Fund into Sheriff General Fund budget. When the facility first became operational, the additional staff and debt service were accounted for separately to insure full costs were recouped through the rental of jail beds. Over the last several years, this has been verified. Merging this fund into the General Fund will simplify the accounting and budgeting for the Sheriff's Office and make the budget consistent with the financial report. \$1,020,023 in revenues and expenses, including six corrections officers, will be transferred to the General Fund.
Potter Park/Zoo (F258)	Increase budget to reflect transfer of a Sheriff vehicle to the Zoo. (\$5,733)
Anti-Drug Grant (F266)	Decrease grant revenue based on final grant approval. (\$36,777) Increase revenue from Tri-County Metro Narcotics Squad by like amount. The Metro Squad agreed to cover the grant shortfall for the 2012-2013 grant year from its reserve account. Transfer \$60,774 from the general fund to the Metro Squad budget. 2012/2013 Metro Squad forfeiture revenues were insufficient to fully reimburse the Ingham County contribution of \$257,083.
Dept of Human Services (F288)	Increase general fund appropriation and expenses due to one-time adjustment for prior year billing adjustments. (\$130,000)
Mach./Equip. Revolving (F664)	Increase CIP upgrade funds to purchase 3 replacement laser printers for Probate Court (\$2,333) and five computers and monitors for the Department of Human Services (\$4,237). Increase vehicle budget for Facilities for replacement vehicle (\$25,500). Cost will be covered by insurance proceeds.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ESTABLISH TIMETABLES FOR TRANSFER OF FUNDS FROM THE  
CITY OF LANSING FOR 911 EMPLOYEES**

WHEREAS, 34 employees transferred from the City of Lansing and 11 employees from the City of East Lansing to Ingham County on July 1, 2012 as part of the 911 Consolidation; and

WHEREAS, the 911 Legacy agreement with the Cities of Lansing and East Lansing required the Cities to transfer the accumulated pension and retiree health care assets and Other Post-Employment Benefit (OPEB) assets for these employees; and

WHEREAS, in June of 2013, MERS transferred \$918,225 from the City of East Lansing's account into Ingham County's account for their 11 transferred employees' accumulated pension assets, and \$55,249 for their accumulated health care assets to Ingham County as required by contract; and

WHEREAS, the City of Lansing has yet to pay either pension or health care accumulated assets to Ingham County; and

WHEREAS, on November 12, 2013 the Ingham County Board of Commissioners adopted Resolution #13-429 to make the 32 remaining City of Lansing employees whole by providing \$1,500,000 to temporarily fund retirement accounts for impacted employees through Municipal Employees Retirement System (MERS) of Michigan; and

WHEREAS, County and City officials have not yet agreed on a dollar amounts for this transfer; and

WHEREAS, the City of Lansing acknowledges owing at least \$1,070,857.88; and

WHEREAS, the City of Lansing has not provided a dollar value for OPEB assets owed to Ingham County under the 911 Legacy Agreement.

**THEREFORE BE IT RESOLVED**, that the Ingham County Board of Commissioners directs its Controller/Administrator to send written notice to the City of Lansing seeking payment of the \$1,070,857.88 to the County, the amount the City believes it owes under the 911 Legacy Agreement, to be remitted on or before January 15, 2014.

**BE IT FURTHER RESOLVED**, that the Board of Commissioners calls on the City of Lansing to resolve to enter into arbitration to determine the exact amount reasonably owed to the County above and beyond the \$1,070,857.88 through a mutually agreed upon arbitrator (American Arbitration Association or Federal Mediation and Conciliation Service) by January 15, 2014.

**BE IT FURTHER RESOLVED**, that should the City of Lansing fail to remit payment on or before January 15, 2014 and fail to agree to arbitration by said date, Corporation Counsel shall then be authorized to initiate necessary legal action against the City of Lansing for the purpose of recovering amounts owed for accumulated pension and retiree health care assets, as cited in the 911 Legacy Agreement.

BE IT FURTHER RESOLVED, that the Controller/Administer shall continue negotiations with City officials in an attempt to secure the balance of funds owed to fully OPEB assets for impacted employees formerly employed by the City of Lansing.

BE IT FURTHER RESOLVED, that should negotiations fail to produce agreement on amounts owed to fully fund OPEB assets on or before January 15, 2014, Corporation Counsel shall then be authorized to initiate necessary legal action against the City of Lansing for the purpose of recovering amounts owed OPEB assets, as cited in the 911 Legacy Agreement.