

CHAIRPERSON  
DEB NOLAN

VICE-CHAIRPERSON  
REBECCA BAHAR-COOK

VICE-CHAIRPERSON PRO-TEM  
RANDY MAIVILLE

COUNTY SERVICES COMMITTEE  
DEBBIE DE LEON, CHAIR  
CAROL KOENIG  
VICTOR CELENTINO  
DIANNE HOLMAN  
DEB NOLAN  
PENELOPE TSERNOGLOU  
RANDY MAIVILLE

## **INGHAM COUNTY BOARD OF COMMISSIONERS**

**P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264**

THE COUNTY SERVICES COMMITTEE WILL MEET ON TUESDAY, FEBRUARY 5, 2013 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

### Agenda

Call to Order

Approval of the [January 15, 2013 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Interviews - Equal Opportunity Committee
2. Interviews - Youth Commission
3. Sheriff's Office - Resolution to Authorize the Ingham County Sheriff's Office to Utilize the Michigan Sheriff's Association Website to Offer for Sale to Other Michigan Sheriff's Offices, [Surplus Equipment](#)
4. Treasurer's Office
  - a. Resolution to Set Policy for Certain [Delinquent Tax Payments](#)
  - b. Resolution to Provide Funding for Low Income [Tax Preparation](#)
5. Drain Office
  - a. Resolution Pledging Full Faith and Credit to [North Onondaga Drain Drainage District 2013 Bonds](#)
  - b. Resolution to Authorize Pledge of County of Ingham's Full Faith and Credit for Drain Bonds for [Burrell Intercounty Drainage District](#)
6. Veteran's Affairs - Resolution Approving the Use of Contingency Funds for a [Temporary Hire](#) for Ingham County Department of Veteran Affairs
7. Department of Transportation & Roads
  - a. Resolution to Re-Authorize an Annual Software Maintenance Contract with [Precision Computer Solutions](#), Incorporated
  - b. Resolution to Authorize Three Variances for the Proposed [Douglas J Housing, LLC](#) Development
  - c. Resolution to Approve the Special and Routine [Permits](#) for the Ingham County Department of Transportation and Roads
  - d. Update on Proposed City of Lansing/Moore's River Drive/Waverly/Mt. Hope/Old Lansing Road Project

8. Facilities
  - a. Resolution Authorizing a Contract with [F.D. Hayes Electric Company](#) to Provide Electrical Circuits for the Installation of 55 Video Visitation Units at the Ingham County Jail and the Human Services Building
  - b. Resolution Authorizing Entering into a Contract with [DLZ Michigan, Inc.](#) to Provide Architectural and Engineering Services for the Replacement of the Cooling Tower at the Ingham County Jail
  
9. Economic Development Board - Resolution to Convey Concern Over the Enactment of [Right-To-Work](#) Legislation by the State of Michigan and its Negative Consequences for the Economy and Workers in the State of Michigan
  
10. Farmland and Open Space Preservation Board
  - a. Resolution Approving Proceeding to Close Permanent Conservation [Easement](#) Deeds on Thorburn, Schwab and Nussdorfer Properties
  - b. Resolution Approving the [Ranking](#) of the 2012 Farmland and Open Space Preservation Programs Application Cycle Ranking and Recommendation to Purchase Permanent Conservation Easement Deeds on the Top Ranked Properties
  
11. Potter Park Zoo
  - a. Resolution Authorizing a Fund Transfer to the Potter Park Zoological Society for 2013 [Marketing](#)
  - b. Communication from the Potter Park [Zoo Board](#) (*Discussion Item Only*)
  
12. Board of Commissioners
  - a. Resolution Congratulating [Heather Peterson](#) as the Recipient of the Outstanding Biology Teacher of the Year Award
  - b. Ethics Policy Subcommittee

Announcements  
Public Comment  
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES  
OR SET TO MUTE OR VIBRATE TO AVOID  
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

COUNTY SERVICES COMMITTEE  
January 15, 2013  
Minutes

Members Present: Debbie De Leon, Carol Koenig, Victor Celentino, Dianne Holman, Deb Nolan, Penelope Tsernoglou and Randy Maiville

Members Absent: None

Others Present: Becky Bennett, Mary Lannoye, Travis Parsons, Michelle Rutkowski, Willis Bennett, Madison Todd, Chuck Gray, Bob Peterson, Nancy Hayward, Mark Grebner, and others.

The meeting was called to order by Chairperson De Leon at 6:02 p.m. in the Personnel Conference Room “D & E” of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the December 4, 2012 Minutes

The December 4, 2012 Minutes were approved as submitted.

Additions to the Agenda

- 2a. Substitute - Resolution to Authorize Amendment #1 to the 2012-2013 Comprehensive Agreement with the Michigan Department of Community Health
- 4f. Discussion Item - CRAM New Commissioners’ Workshop
- 4g. Discussion Items - Transportation Improvement Program (TIP) Approval Process & Timeline: Waverly Road Project

Limited Public Comment

Mark Grebner offered his services to redraft the Ethics Policy.

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. KOENIG, TO ASSIGN MARK GREBNER TO REDRAFT THE ETHICS POLICY.

Chairperson De Leon stated this will be added as an agenda item at a future meeting including a discussion of a sub-committee. MOTION WITHDRAWN.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. CELENTINO, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

- 1. Friend of the Court – Resolution to Authorize a Re-Organization in the Friend of the Court

Comm. Nolan stated that she appreciates the way the description was written for this resolution.

2. Health Department
  - a. Resolution to Authorize Amendment #1 to the 2012-2013 Comprehensive Agreement with the Michigan Department of Community Health
  - b. Recommendation to Start a Physician Assistant at Step 3
3. Human Resources - Resolution Changing the Non-Judicial County-Wide Elected Officials Contribution to MERS Retirement
4. Department of Transportation and Roads
  - b. Resolution to Authorize a Service Contract with Bentley Systems, Incorporated
  - c. Resolution to Approve a Second Party Agreement Between the Michigan Department of Transportation and the Ingham County Department of Transportation and Roads in Relation to Federally Funded Bridge Projects Located at Gramer Road over the Red Cedar River Holt Road over Deer Creek Webberville Road over the Red Cedar River
  - d. Resolution to Approve the Special and Routine Permits for the Ingham County Department of Transportation and Roads
5. Parks Department - Resolution Authorizing Changes to User Fees for Exploring Nature Day Camp at Burchfield Park
6. Board of Commissioners - Resolution Recognizing Black History/Cultural Diversity Month in Ingham County

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. CELENTINO, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY.

4. Department of Transportation and Roads
  - a. Resolution to Authorize Approval of the Final Plat of Sierra Ridge Estates No. 2 and Acceptance of Sacramento Way and Fresno Lane as Public Roads

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. KOENIG, TO APPROVE THE RESOLUTION TO AUTHORIZE APPROVAL OF THE FINAL PLAT OF SIERRA RIDGE ESTATES NO. 2 AND ACCEPTANCE OF SACRAMENTO WAY AND FRESNO LANE AS PUBLIC ROADS.

Comm. Nolan asked where the plat and streets are located. Mr. Peterson answered north of Lake Lansing Road and just east of Towner.

MOTION CARRIED UNANIMOUSLY.

- e. Resolution Authorizing Ingham County to Support the County Road Association Ballot Proposal for a \$1000 One-Time Special Assessment on each County, in Order to Provide Increased Advocacy Resources for Addressing Transportation Funding Issues

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. CELENTINO, TO APPROVE THE RESOLUTION AUTHORIZING INGHAM COUNTY TO SUPPORT THE COUNTY ROAD ASSOCIATION BALLOT PROPOSAL FOR A \$1000 ONE-TIME SPECIAL ASSESSMENT ON EACH COUNTY, IN ORDER TO PROVIDE INCREASED ADVOCACY RESOURCES FOR ADDRESSING TRANSPORTATION FUNDING ISSUES.

Comm. Holman would like to see improved synchronization between the County Department of Transportation and Roads, CRAM and the MAC Transportation Committee. She stated she would also like the County to have more representation and input. Chairperson De Leon agreed and suggested increasing communication with CRAM.

Comm. Tsernoglou questioned whose authorization is needed on the ballot proposal. Chairperson De Leon stated the Board of Commissioners. Comm. Tsernoglou asked if Ms. Lannoye is the County's representative for CRAM. Ms. Lannoye stated the County does not have a CRAM representative; however, they routinely communicate with Mr. Conklin.

Mr. Conklin stated the CRAM Board of Directors consists of elected representatives of Road Commissions from around the State of Michigan. He explained that the Board of Directors is typically Commissioners that are nominated from their region and voted on at the CRAM meeting in March. Mr. Conklin further stated that there is Ingham County representation on the various CRAM Committees and Mr. Peterson, Director of Engineering sits on the CRAM Engineering Committee.

Mr. Conklin described how annual dues are determined then explained the Board of Directors proposed this onetime special assessment from each of the 83 Counties who are members of CRAM to raise \$83,000 for additional lobbying. Mr. Conklin stated that from time to time the County will receive other ballots for example voting for the Board of Directors. Chairperson De Leon asked if it is one vote per individual Commissioner or one vote per County/organization because at the MAC conference it is an individual vote. Mr. Conklin stated one vote per road commission.

MOTION CARRIED UNANIMOUSLY.

f. Discussion Item - CRAM New Commissioners' Workshop

Chairperson De Leon reminded the Committee the CRAM workshop is scheduled for Tuesday, March 5, 2013, 8:00 a.m. – 6:00 p.m. at the Best Western Plus, Lansing. Ms. Bennett asked if a shorter session can take place for the Commissioners who are unable to attend a full day. Mr. Conklin stated he will talk with CRAM representatives about a shorter session and get back to Ms. Bennett. Comm. Tsernoglou asked if those who attend the workshop could provide a brief presentation for Committee members unable to attend. Chairperson De Leon explained she was not clear how this workshop will be set up but arrangements could be made for other workshops as well as briefing those who could not attend.

g. Discussion Items - Transportation Improvement Program (TIP) Approval Process & Timeline: Waverly Road Project

Chairperson De Leon referred to the Handout “Transportation Improvement Program (TIP) Approval Process plus the handout provided by Comm. Holman “Timeline: Waverly Road Project”. She informed the Committee these are for newly elected Commissioners and Commissioners who were not on the County Services Committee last year. Chairperson De Leon asked Comm. Holman to discuss the differences between the two handouts.

Comm. Holman stated the Waverly Road Project is project specific while the other is a general process. She pointed out more information can be found in the 2011 – 2014 TRANSPORTATION IMPROVEMENT PROGRAM ADOPTED July, 2010 issued by the Tri-County Regional Planning Commission.

Comm. Holman explained transportation projects begin with the Illustrative List and in general terms this list contains projects in waiting or future projects. The projects on the Illustrative List are moved ahead when funding becomes available and this can take months or years. The projects are then reviewed by the Tri-County CARTS for merit then forward their recommendations to the TCRPC Board for consideration of the 3-year plan which is the TIP. She noted that some projects may not go through the Illustrative List going directly to the TIP. Comm. Koenig noted that typically the TIP projects are funded but that is not always the case giving the example of the Waverly Road project which is not completely funded. Comm. Holman explained that there are differences in opinion of various organizations and jurisdictions on the requirements to be placed on the TIP.

Chairperson De Leon noted that the Waverly Road project has been controversial in the past because two of the primary jurisdictions were not in agreement of the project and now it is the understanding they are both in agreement and willing to move forward. Mr. Conklin stated that one jurisdiction has not committed to the project. Chairperson De Leon stated that there is a new supervisor who has indicated support of the project. Comm. Nolan asked what the County’s expense is. Mr. Conklin provided an estimate and referred to a letter dated November 20, 2012. He stated that estimate could change because the city of Lansing is still working on their estimates and trying to secure other sources of funding including funding from the private sector. Ms. Lannoye asked for clarification that the local match can be supplied by the County, city or township or any combination thereof. Mr. Conklin answered yes. Comm. Nolan expressed her concern that the Mayor may not be as interested in the cost effective project rather an expanded version.

Comm. Holman reviewed the Waverly Road timeline pointing out the January 17, 2013 City of Lansing meeting on the Waverly Road project to discuss design and costs followed by the February 5, 2013 County Services meeting with a discussion reviewing costs, competing projects and sending to the Advisory Committee which meets on February 20, 2013 for their recommendation. Chairperson De Leon asked if the Commissioners are ready to move forward will the TCRP also make their decision at their February 28<sup>th</sup> meeting. Comm. Holman explained it is already on the TIP; however, just because it is there does not mean it has to be done. She noted that if the city has to pull it off the list it puts them in a bad position.

Chairperson De Leon asked if there are minutes from the last Advisory Board meeting that speaks to priorities on the project lists. Mr. Conklin stated the minutes have not been approved by the Advisory Board or released publically. Chairperson De Leon asked that copies of the draft minutes are sent to the Committee members before the next County Services meeting. Mr. Conklin noted that the Waverly Road project was not a discussion at the Advisory Board meeting.

Comm. Koenig informed the Committee that the voting members of the Tri-County Regional Planning Commission voted to put the Waverly Road Project on the TIP with many conditions because they did not want to lose available grant funding. Conditions included that real figures are needed, a finalization of a plan and what funding will actually come through.

Chairperson De Leon asked Mr. Conklin to email the November 20<sup>th</sup> road project list to all the Committee members along with the draft minutes from the last Advisory Board meeting.

Chairperson De Leon thanked Comm. Holman for her leadership on the Road Commission issues.

#### Announcements

Chairperson De Leon welcomed the newly appointed Commissioner Maiville and new Commissioner Members: Comms. Nolan, Tsernoglou and Koenig. She stated this is her 13<sup>th</sup> year as a Member of this Committee and understands there is a learning curve.

Chairperson De Leon was proud to announce the Cadillac ATS was named 2013 North American Car of the Year and is made at the Grand River Plant in Lansing. She expressed her enthusiasm for the local workers.

Comm. Nolan announced the Grand Opening of the Animal Control Outreach Center on January 26, 2013 at 826 N. Saginaw (Corner of Saginaw St. and Chicago Ave.), Lansing. Time is yet to be determined. She also informed the Committee that Animal Control is leasing the house from the Land Bank for \$1.00 per year. She described the services of the Outreach Center.

Comm. Nolan announced that Board Leadership will be held January 29, Tuesday, at 6:00 p.m. at the Human Services Building, Conference Room D & E. Ms. Bennett will send out the agenda.

Comm. Nolan announced the official opening of the Hawk Island Snow Park on February 2<sup>nd</sup> with the time to be determined.

Comm. Maiville announced the Scott and Darcie Dunsmore benefit will be held on January 19<sup>th</sup> at the Leslie High School at 5:00 p.m. There will be a silent auction, pork dinner, and music. Cost: Donations accepted. There are two other benefits scheduled one is at the A & W in Mason (February 4<sup>th</sup> or 5<sup>th</sup> ) and the other is at the VFW in Mason on Hull Road (February 9th).

Ms. Hayward offered flu vaccines to the Commissioners before their Regular Board Meeting on Tuesday if there is enough interest. Ms. Bennett stated there is enough interest and she will contact Dr. Branch Canady by email tomorrow. Chairperson De Leon suggested the vaccines can be done before the meeting at 5:45 p.m. The Committee agreed this could be an annual event.

Public Comment

None.

The meeting adjourned at approximately 6:51 p.m.

Respectfully submitted,

Julie Buckmaster



## **FEBRUARY 5, 2013 COUNTY SERVICES MEETING STAFF REVIEW SUMMARY**

### **ACTION ITEMS**

The Controller recommends approval of the following action items:

3. Sheriff's Office - *Resolution to Authorize the Ingham county Sheriff's Office to Utilize the Michigan Sheriff's Association Website to Offer for Sale to Other Michigan Sheriff's Offices.*

This resolution will authorize the Sheriff's Office to offer for sale, surplus Sheriff's office equipment through the Michigan Sheriff's Office Association. There are no costs associated with using the website. Sale proceeds will be deposited into the general fund.

4(a). Treasurer - *Resolution to Set Policy for Certain Delinquent Tax Payments.*

This resolution is authorized every 2 years and sets our policy for the collection of delinquent tax payments.

4(b). Treasurer - *Resolution to Provide Funding for Low Income Tax Preparation.*

This is an annual resolution that authorizes \$12,000 to the Asset Independence Coalition to support its free tax preparation services for low to moderate income citizens. The contract will be charged against the Delinquent Tax Fund.

5(a). Drain Office - *Resolution Pledging the Full Faith and Credit to North Onondaga Drain Drainage District 2013 Bonds.*

The resolution authorizes the County to pledge its full faith and credit in an amount not to exceed \$2.2 million. Please refer to the attached memorandum from the Drain Commissioner for further details. Please note that I do not have any cost details at this point in time.

5(b). Drain Office - *Resolution to Authorize Pledge of County of Ingham's Full Faith and Credit for Drain Bonds for Burrell Intercounty Drainage District.*

The resolution authorizes the County to pledge its full faith and credit for the bonds. The project is estimated to cost \$725,000. The County's share is estimated at 5% or \$36,250. Please refer to the attached memorandum from the Drain Commissioner for further details. Please note that I do not have any cost details at this point in time.

6. Veteran's Affairs - *Resolution Approving the Use of Contingency Funds for a Temporary Hire for Ingham County Department of Veterans Affairs.*

The resolution would authorize a temporary UAW/D employee for the period April 8, 2013 through May 31, 2013 in order to fill in for an employee that will be off on maternity leave. The resolution also authorizes a transfer from the contingency fund to cover the temporary costs.

At the Board Leadership meeting we discussed the possibility of raising the Veteran's Affairs millage so as to pay for an addition permanent full-time position. We are still researching whether or not the additional millage could be levied yet this fiscal year. Depending on the answer to legal questions I may be bringing a substitute resolution to the committee meeting.

7(a). Department of Transportation & Roads - *Resolution to Re-Authorize an Annual Software Maintenance Contract with Precision Computer Solutions, Inc.*

The resolution would authorize a 2013 calendar year contract renewal. The dollar amount remains unchanged from 2012 at \$14,655.

7(b). Department of Transportation & Roads - *Resolution to Authorize Three Variances for the Proposed Douglas J Housing, LLC Development.*

The Department is requesting that the Board approve three public road right-of-way variances for this development project located in Meridian Township at the corner of Okemos and Hamilton Roads.

7(c). Department of Transportation & Roads - *Resolution to Approve the Special and Routine Permits for the Ingham County Department of Transportation & Roads.*

The resolution approves 9 special permits.

8(a). Facilities - *Resolution Authorizing a Contract with F.D. Hayes Electric Company to Provide Electrical Circuits for the Installation of 55 Video Visitation Units at the Ingham County Jail and the Human Services Building.*

The resolution authorizes a contract to install wiring for the installation of 53 video visitation units at the Jail and 2 at the HSB. Another vendor (Securus Technologies) was authorized to install the video arraignment systems in Resolution #12-183. F.D. Hayes was the low bidder and is a local vendor.

8(b). Facilities - *Resolution Authorizing Entering into a Contract with DLZ Michigan, Inc. to Provide Architectural & Engineering Services (A&E) for the Replacement of the Cooling Tower at the Ingham County Jail.*

The resolution authorizes a contract to provide A&E services for the replacement of the cooling towers at the Ingham County Jail. The unit is over 30 years old and is leaking. The unit is beyond repair and at the current rate of deterioration, the unit will fail and the jail could be left without air conditioning. DLZ was the low bid at \$12,900 and is a local vendor. Funds are available in the Capital Improvements budget.

9. Economic Development Board - *Resolution to Convey Concern over the Enactment of Right-to-Work Legislation by the State of Michigan and its Negative Consequences for the Economy and Workers in the State of Michigan.*

At their most recent Board meeting the County's Economic Development Board passed a resolution expressing their concerns over the recently passed Right-to Work legislation and encouraged the Board of Commissioners to do the same. Please note that in 2011 the Board passed Resolution #11-246 expressing the Board's opposition to Right-to Work legislation.

10(a). Farmland & Open Space Preservation (FOSP) Board - *Resolution Approving Proceeding to Close Permanent Easement Deeds on Thorburn, Schwab, and Nussdorfer Properties.*

The Farmland and Open Space Preservation Board received applications for the 2011 cycle from May to September 2011. In accordance with the Ordinance, the FOSP Board scored and ranked the applications based on the approved 2011 selection criteria. In 2012, the BOC adopted a resolution that established the Ingham County Purchasing Department as its designee responsible for establishing and implementing a competitive process for negotiating the purchase price of the permanent conservation easement. Through that process, three properties are being recommended for purchase by the Purchasing Department. See memo from Jim Hudgins, Purchasing Director.

The FOSP Board has money in the budget to close on the three properties and cover all closing costs.

10(b). FOSP Board - *Resolution Approving the Ranking of the 2012 Farmland & Open Space Preservation Programs Application Cycle Ranking and Recommendation to Purchase Permanent Conservation Easement Deeds on the Top Ranked Properties.*

This resolution approves the 2012 application cycle ranking and establishes a priority for the top applications. In 2012 the BOC established the Purchasing Department as the designated party responsible for negotiating prices with landowners for the purchase of conservation easements. The 2012 ranked applications will go through the Purchasing Departments' Bid process to negotiate easement values.

There will be future costs associated with proceeding with negotiations on the top scoring farms, including, but not limited to, appraisal, survey, title commitment and insurance costs. Those costs are included in the 2013 budget.

11(a). Potter Park Zoo - *Resolution Authorizing a Fund Transfer to the Potter Park Zoological Society for 2013 Marketing.*

This is an annual resolution authorizing the transfer of \$60,000 in Zoo millage funds to the Society for 2013 marketing of the Zoo. The Society will contribute an additional \$15,000 for marketing purposes.

**MEMORANDUM**

**TO:** Law & Courts Committee  
County Services Committee

**FROM:** Major Joel Maatman

**DATE:** January 16, 2013

**RE:** Michigan Sheriff's Association Surplus Sales

This resolution will authorize the Sheriff's Office to offer for sale, surplus Sheriff's Office Equipment through the Michigan Sheriff's Office Association (MSA) web site.

There are no financial implications (costs) for using MSA and all proceeds of sales to other Sheriff's Office will be returned to the County General Fund

Introduced by the Law & Courts & County Services Committees:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY SHERIFF'S OFFICE TO UTILIZE THE MICHIGAN SHERIFF'S ASSOCIATION WEBSITE TO OFFER FOR SALE TO OTHER MICHIGAN SHERIFF'S OFFICES, SURPLUS EQUIPMENT**

WHEREAS, periodically the Ingham County Sheriff's Office needs to dispose of unneeded police surplus equipment that is only used by law enforcement agencies; and

WHEREAS, the Michigan Sheriff's Association (MSA) hosts a web site and monthly electronic newsletter that reaches all Michigan Sheriff's Offices; and

WHEREAS, the MSA, on their web site and in their monthly electronic newsletter, allows member Sheriff Offices to offer for sale surplus police equipment; and

WHEREAS, the Ingham County Sheriff's Office would like to post its surplus police equipment on MSA's web site and in their electronic newsletters; and

WHEREAS, any sales to other Michigan Sheriff's Offices by the Ingham County Sheriff's Office is in accordance with established Ingham County procedures by selling the surplus to other units of government.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Sheriff's Office to utilize the Michigan Sheriff's Association's web site and electronic newsletter to offer for sale, used police surplus equipment.

BE IT FURTHER RESOLVED, that proceeds from the sale of the surplus equipment will be deposited into the General Fund.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO SET POLICY FOR CERTAIN DELINQUENT TAX PAYMENTS**

WHEREAS, the General Property Tax Act (act 206 of 1893) governs procedures for the collection of delinquent property taxes; and

WHEREAS, the treasurer is presenting this resolution in continuance of prior policy of the county; and

WHEREAS, the minimal fiscal impact is currently budgeted; and

WHEREAS, at Section 211.59 (3) it specifically states that ‘For taxes levied after December 31, 1998, a county board of commissioners, by resolution, may provide all of the following for taxes paid before May 1 in the first year of delinquency for the homestead property of a senior citizen, paraplegic, hemiplegic, quadriplegic, eligible serviceman, eligible veteran, eligible widow, totally and permanently disabled person, or blind person, as those persons are defined in chapter 9 of the income tax act of 1967, 1967 PA 281, MCL 206.501 to 206.532, if a claim is made before February 15 for the credit provided by chapter 9 of the income tax act of 1967, 1967 PA 281, MCL 206.501 to 206.532, if that claimant presents a copy of the form filed for that credit to the county treasurer, and if that claimant has not received the credit before March 1:

- (a) Any interest, fee or penalty in excess of the interest, fee, or penalty that would have been added if the tax had been paid before February 15 is waived.
- (b) Interest paid under subsection (1) or section 89(1)(a) is waived unless the interest is pledged to the repayment of delinquent tax revolving fund notes or payable to the county delinquent tax revolving fund, in which case the interest shall be refunded from the general fund of the county.
- (c) The county property tax administration fee is waived’, and

WHEREAS, the utilization of Section 211.59(3), is in the public interest.

THEREFORE BE IT RESOLVED, that the county treasurer is authorized to use the provisions of Section 211.59(3) for 2013 and 2014.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be forwarded to all local taxing authorities in Ingham County.

**Memorandum**

**ERIC SCHERTZING**  
**Ingham County Treasurer**

**Desiree A. Kirkland**  
**Chief Deputy Treasurer**

**P.O. Box 215**  
**Mason, MI 48854-215**  
**517/676-7220**

January 24, 2013

**TO:** Finance and County Services Liaison Committees

**FROM:** Eric Schertzing

**RE:** Resolution to fund Volunteer Income Tax Assistance program.

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Attached is a proposed resolution authorizing the County Treasurer to fund \$12,000 to the Asset Independence Coalition to support its free tax preparation services for low to moderate income citizens.

Thank you for your consideration of this resolution. Please contact me if you have any questions.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO PROVIDE FUNDING FOR LOW INCOME TAX PREPARATION**

WHEREAS, the Asset Independence Coalition (AIC), under the umbrella of the Power of We Consortium (Ingham County Human Services Collaborative), coordinates a Volunteer Income Tax Assistance (VITA) income tax preparation program for low and moderate income citizens; and

WHEREAS, the group has successfully assisted thousands of low and moderate income taxpayers and helped achieve refunds over several million dollars, including substantial amounts from the Earned Income Tax Credit; and

WHEREAS, these efforts continue to need a coordinator position hosted and administered by the United Way; and

WHEREAS, the request for this base funding is being made to the Counties of Clinton, Eaton and Ingham and the City of Lansing; and

WHEREAS, these efforts assist the economic condition of low and moderate income citizens and income tax refunds to this group of citizens facilitates payment of delinquent property taxes owed to Ingham County.

THEREFORE BE IT RESOLVED, that the County Board of Commissioners authorize funding for the AIC's VITA coordination efforts of \$12,000 from the Delinquent Tax Administration fund (516-25601).

BE IT FURTHER RESOLVED, that the County Controller/Administrator is directed to make all necessary budget adjustments consistent with this resolution to strengthen the capacity within Ingham County for low and moderate income tax preparation assistance and asset building.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign any necessary contracts upon approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be forwarded to all local taxing authorities in Ingham County.



**Memo to County Services Committee and Finance Committee**

**From:** Patrick E. Lindemann, Ingham County Drain Commissioner

**Re:** North Onondaga Drain Maintenance and Improvement Project

January 23, 2013

I am requesting that the Board of Commissioners grant full faith and credit of the County for the bonds that will finance the North Onondaga Drain Maintenance and Improvement Project. Such action by the Board is customary because it helps to obtain a lower interest rate on the bonds, resulting in lower costs for the landowners and municipalities who are liable to pay an assessment for benefit of the Project. There are 541 properties and 8444 acres within the North Onondaga Drain Maintenance and Improvement Project Special Assessment District. The municipalities with benefit at-large for the Project include the County of Ingham and the Townships of Leslie, Vevay, Onondaga, and Aurelius.

The North Onondaga Drain Maintenance and Improvement Project results from a 2009 petition submitted by Onondaga Township landowners to relieve the flooding that was occurring on properties along Gould Road. In July 2009, a statutory Board of Determination found that the petitioned maintenance and improvement of the Drain was necessary. During that Board of Determination hearing, testimony was given about additional flooding problems at other locations within the Drainage District. After that hearing, I held two public scope meetings to gather further public input on the Drain problems and to discuss the various alternatives for resolving the problems. My staff and I have also met with many affected landowners and municipalities over the course of the last several years as the scope of the Project has taken shape.

The final Project as bid involves sediment and debris removal, bank repair, culvert replacement, and tile repair and replacement within the approximately 7.29 miles of the Main Drain. This work will return the Main Drain to its original design capacity to convey flows properly. In addition, three branches will be added to the Main Drain to relieve flooding conditions within the District. Two of the branches will be located within the rights-of-way of Plains and Gould County Roads, and will include the addition of tile and ditches along approximately 1.36 miles of these roads. The third branch to be added will be located within an open channel originally dug in the 1930s under the Works Progress Administration. Construction bids were opened January 15, 2013, with the lowest responsible bid received from Jackson Dirt Works. The Project is expected to commence in March 2013 and is expected to be completed by September 2013.

Please note that, although the Project bids have been received, the total computation of cost for the Project has not been finalized as of the writing of this memo. As a result, a "not-to-exceed" amount is included in the Full Faith and Credit Resolution that is attached. I anticipate having the final Project cost available for you at your Committee meetings on February 5<sup>th</sup> and 6<sup>th</sup>.

Thank you for consideration of my request. It is an honor and a privilege to serve the citizens, municipalities, and businesses of Ingham County.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION PLEDGING FULL FAITH AND CREDIT TO NORTH ONONDAGA DRAIN DRAINAGE DISTRICT 2013 BONDS

RESOLUTION # \_\_\_\_\_

Minutes of a regular meeting of the Board of Commissioners of Ingham County, Michigan, held in the Ingham County Courthouse, Mason, Michigan, on \_\_\_\_\_, 2013, at 6:30 p.m. local time.

PRESENT: Commissioners \_\_\_\_\_

ABSENT: Commissioners \_\_\_\_\_

The following resolution was offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_:

WHEREAS, pursuant to a petition filed with the Drain Commissioner of the County of Ingham, State of Michigan (the "Drain Commissioner"), proceedings have been taken under the provisions of Act 40, Public Acts of Michigan, 1956, as amended (the "Act"), for the making of certain intra-county drain improvements referred to as the North Onondaga Drain Petition Project (the "Project") which is being undertaken by the North Onondaga Drain Drainage District (the "Drainage District") in the North Onondaga Drain Special Assessment District (the "Special Assessment District"); and

WHEREAS, the Project is necessary for the protection of the public health, and in order to provide funds to pay the costs of the Project, the Drain Commissioner intends to issue the Drainage District's bonds (the "Bonds") in an amount not to exceed \$ 2,200,000 pursuant to the Act; and

WHEREAS, the principal of and interest on the Bonds will be payable from assessments to be made upon public corporations and/or benefited properties in the Special Assessment District; and

WHEREAS, the Ingham County Board of Commissioners (the "Board") may, by resolution adopted by a majority of the members of the Board, pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds pursuant to Section 276 of the Act; and

WHEREAS, the pledge of the full faith and credit of the County to the Bonds will reduce the cost of financing the Project and will be a benefit to the people of the County.

NOW, THEREFORE, IT IS RESOLVED as follows:

- 1. The County pledges its full faith and credit for the prompt payment of the principal of and interest on the Bonds in a par amount not to exceed \$2,200,000. The County shall immediately advance sufficient moneys from County funds, as a first budget obligation, to pay the principal of and interest on any of the Bonds should the Drainage District fail to pay such amounts when due. The County shall, if necessary, levy a tax on all taxable property in the County, to the extent other available funds are insufficient to pay the principal of and interest on the Bonds when due.

2. Should the County advance County funds pursuant to the pledge made in this Resolution, the amounts shall be repaid to the County from assessments or reassessments made upon benefited properties in the Special Assessment District as provided in the Act.

3. The Chairperson of the Board, the County Clerk, the County Treasurer and any other official of the County, or any one or more of them, are authorized and directed to take all actions necessary or desirable for the issuance of the Bonds, and to execute any documents or certificates necessary to complete the issuance of the Bonds, including, but not limited to, any applications including the Michigan Department of Treasury Application for State Treasurer's Approval to Issue Long-Term Securities, any waivers, certificates, receipts, orders, agreements, instruments, and any certificates relating to federal or state securities laws, rules or regulations.

4. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

YEAS: Commissioners \_\_\_\_\_  
\_\_\_\_\_

NAYS: Commissioners \_\_\_\_\_

ABSTAIN: Commissioners \_\_\_\_\_

**COUNTY SERVICES:**

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_ Absent: \_\_\_\_\_ Approved: \_\_\_\_\_

**FINANCE:**

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_ Absent: \_\_\_\_\_ Approved: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Barb Byrum, County Clerk, Ingham County

STATE OF MICHIGAN )  
  ) SS  
COUNTY OF INGHAM )

I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the “County”) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on \_\_\_\_\_, 2013, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my signature this \_\_\_\_ day of \_\_\_\_\_, 2013.

---

Barb Byrum, County Clerk  
Ingham County

**Memo to County Services Committee and Finance Committee**

**From:** Patrick E. Lindemann, Ingham County Drain Commissioner

**Re:** Burrell Intercounty Drain Petition Project

January 24, 2013

I am requesting that the Board of Commissioners grant full faith and credit of the County for the Note that will finance the Burrell Intercounty Drain petition project. Such action by the Board is customary because it helps to obtain a lower interest rate on the notes or bonds, resulting in lower costs for the municipalities and property owners of the drainage district who are liable to pay for benefit of the project. The municipality with benefit at-large for this project is Lansing Charter Township. The County of Ingham will receive an at-large assessment for benefit to county roads. There are 4 properties within the Special Assessment District in Ingham County for this project.

The project results from a petition submitted by the Eaton County Road Commission to alleviate road flooding and cave-ins on East and West Thomas L Parkway in Delta Township. Ingham County parcels and portions of Waverly Road drain through the Burrell system to another intercounty drain and thence to the Grand River, north of Willow Street and west of Waverly. The construction bids have been opened and the resulting cost for the entire project is to be \$725,000.

The Intercounty Drain Board has set the Ingham County share of the project at 5%, or \$36,250. This is the amount for which I am requesting the Full Faith and Credit of Ingham County. I have divided that amount among the four property owners, Lansing Township and Ingham County (for benefit to county roads). The Day of Review has been held on my proposed assessment roll, with no appeals expected. Project construction is expected to commence in the spring, with completion by the end of the summer. (All construction is to be done in Eaton County.)

The Drain Code provides that any entity liable for a multi-year drain assessment may pay it completely at any time, paying interest only to the date of payment. Additionally, should an entity such as the County wish to pay all or part of its assessment before the funds are borrowed by the Intercounty Drain Board, that can be arranged through my staff so that the Drainage District does not have to borrow the amount prepaid and so that the County pays no interest on the prepayment. In the case of the Burrell, I would need to know the County's decision by February 13.

I plan on attending your Committee meetings on February 5<sup>th</sup> and February 6<sup>th</sup> and, if requested, the Board meeting on February 12<sup>th</sup> to answer questions. Thank you for consideration of my request.

It is an honor and privilege to serve the citizens of Ingham County.

**RESOLUTION NO. \_\_\_\_\_**

**COUNTY OF INGHAM**

**STATE OF MICHIGAN**

**RESOLUTION TO AUTHORIZE PLEDGE OF COUNTY OF INGHAM'S  
FULL FAITH AND CREDIT FOR DRAIN BONDS FOR BURRELL INTERCOUNTY DRAINAGE  
DISTRICT**

Minutes of a regular meeting of the Board of Commissioners of the County of Ingham, Michigan, held in the Ingham County Courthouse, 345 S. Jefferson, Mason, Michigan, on the \_\_\_ day of February, 2013, at 6:30 p.m. Local Time.

PRESENT: Commissioners: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: Commissioners: \_\_\_\_\_

The following preamble and resolution were offered by \_\_\_\_\_ and supported by \_\_\_\_\_:

WHEREAS, pursuant to the Drain Code of 1956, as amended, being Act 40 of the Public Acts of Michigan of 1956, as amended (“Act 40”), a county may pledge its full faith and credit for the payment of obligations issued pursuant to Act 40, if the board of commissioners of the county adopts a resolution by a majority of its membership to that effect; and

WHEREAS, the Eaton County Drain Commissioner, at the request of the intercounty drainage board (the “Drainage Board”) for the Burrell Intercounty Drainage District (the “Drainage District”), has undertaken proceedings for the partial reconstruction and improvement of the Burrell Intercounty Drain under the provisions of Chapter 8 of Act 40; and

WHEREAS, the Drainage District, acting by and through the Drainage Board intends to issue drain bonds and/or notes (the “Bonds”) in the aggregate principal amount of not to exceed \$725,000, in anticipation

of the collection of an equal amount of special assessments against property and public corporations in the Drainage District, which includes properties located within the County and the County of Eaton, said special assessments having been duly confirmed as provided in Act 40; and

WHEREAS, 5% of the cost of the Project to be financed by the Bonds has been apportioned by the Drainage Board to the County of Ingham and 95% of the of the cost of the Project to be financed by the Bonds has been apportioned by the Drainage Board to the County of Eaton; and

WHEREAS, the proposed Bonds of the Drainage District are to be designated “Drainage Bonds, Series 2013,” and will bear interest at a rate not exceeding 5% per annum; and

WHEREAS, on behalf of the Drainage District, the Drain Commissioner deems it advisable and necessary to obtain from this Board a resolution consenting to the pledge of the full faith and credit of the County on the Bonds; and

WHEREAS, the improvements to said Drain are necessary to protect and preserve the public health and therefore it is in the best interest of the County of Ingham that the Bonds be sold.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. Pursuant to the authorization provided in Section 276 of Act 40, the Ingham County Board of Commissioners does hereby irrevocably pledge the full faith and credit of the County of Ingham for the prompt payment of the principal of and interest on the Bonds to the extent of special assessments against property and public corporations located within the County, and does agree that in the event that the property owners or public corporations in the County of Ingham shall fail or neglect to account to the Ingham County Treasurer for the amount of any special assessment installment and interest (in anticipation of which the Bonds are issued), when due, then the amount thereof shall be immediately advanced from County funds, and the County Treasurer is directed to immediately make such advancement to the extent necessary.

2. In the event that, pursuant to said pledge of full faith and credit, the County of Ingham advances out of County funds, all or any part of said installment and interest, it shall be the duty of the County Treasurer and the County Drain Commissioner, for and on behalf of the County of Ingham, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.

3. The County Treasurer and County Drain Commissioner are each hereby separately authorized and directed to execute and file on behalf of the County and/or Drainage District any necessary application or request for exception, necessary or required by Act 40 or the Revised Municipal Finance Act, Act 34 of the Public Acts of Michigan of 2001, as amended, for the issuance of the Bonds.

4. All resolutions and parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

YEAS: Commissioners: \_\_\_\_\_  
\_\_\_\_\_

NAYS: Commissioners: \_\_\_\_\_

ABSTAIN: Commissioners: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Barbara Byrum  
County Clerk



STATE OF MICHIGAN     )  
  ) ss.  
COUNTY OF INGHAM     )

I, Barbara Byrum, the duly qualified and acting Clerk of the County of Ingham, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the County Board of Commissioners at a regular meeting thereof held on the \_\_\_ day of February, 2013, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have affixed my official signature this \_\_\_ day of February, 2013.

\_\_\_\_\_  
Barbara Byrum  
County Clerk

## MEMORANDUM

TO: Human Services Committee  
County Services Committee  
Finance Committee

FROM: Randy A. Marwede, Director, Veterans Affairs

DATE: January 24, 2013

RE: Request to Hire Temporary Support

Ingham County Department of Veteran Affairs is currently staffed with a Director, two Veteran Benefits Counselors, a Clerk/Trust Fund Agent, and a Transportation Officer.

One of the Veteran Benefits Counselors is scheduled to take a maternity leave from approximately March 31, through June 1, 2013. The majority of this employee's FMLA leave will be unpaid.

I am requesting authorization to hire a temporary employee to assist with the workload for the period April 8 through May 31, 2013.

We do not have a temporary wages line item to cover this cost. Total cost for a temporary UAW/D employee at an hourly rate of \$16.0628, 40 hours per week would cost \$5,012.

I am requesting that funds be granted from the County's contingency fund to support this temporary hire.

c: Travis Parsons  
Chuck Gray

Introduced by the Human Services, County Services, and Finance Committees

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION APPROVING THE USE OF CONTINGENCY FUNDS FOR A TEMPORARY HIRE FOR INGHAM COUNTY DEPARTMENT OF VETERAN AFFAIRS**

WHEREAS, Ingham County Department of Veteran Affairs is currently staffed with a Director, two Veteran Benefits Counselors, a Clerk/Trust Fund Agent, and a Transportation Officer; and

WHEREAS, one of the Veteran Benefits Counselors will be on maternity leave from approximately March 25, 2013 to June 1, 2013; and

WHEREAS, the majority of the employee's FMLA will be unpaid; and

WHEREAS, the Director and remaining Veteran Benefit Counselor will be responsible for incorporating the additional caseload during this timeframe; and

WHEREAS, in order to maintain orderly services to Ingham County veterans and their families, a temporary hire who will perform perfunctory tasks within the Department is necessary and essential; and

WHEREAS, the Director of Ingham County Department of Veteran Affairs will be responsible for administering all necessary up training for the temporary hire.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves of a temporary hire at the level of UAW D for the period April 8, 2013 through May 31, 2013.

BE IT FURTHER RESOLVED, that funding for this temporary hire in the amount of up to \$5,021 be made available through the use of the Ingham County contingency funds.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution, including the transfer of up to \$5,021 from the 2013 Contingency Fund to the Veteran Affairs temporary budget.

**MEMORANDUM**

To: County Services & Finance Committees  
Finance Committee

From: William Conklin, Managing Director  
Department of Transportation & Roads

Date: January 24, 2013

Subject: Re-authorization of 2013 Precision Accounting Software Maintenance Fee

This is a recommendation for the Board of Commissioners to re-authorize the Road Department's 2013 annual accounting software license, maintenance and subscription fee with Precision Computer Solutions, Incorporated.

The authorization amount requested, \$14,655, equals last year's fee. There has been no increase in this fee since 2011.

The Road department uses Precision accounting software for all our financial, purchasing, and accounting functions. Michigan PA 51 of 1951 as amended governs the Road department's receipt of Michigan Transportation Fund (MTF) revenue and requires accounting and annual reporting of MTF usage. Precision software provides functionality necessary for this purpose not provided by the County's MUNIS accounting software.

The annual maintenance fee provides technical support and software updates when necessary. Precision software is frequently updated and needs to be kept current to function properly and be supported by Precision who is the sole provider of this software and service.

Board approval of the attached resolution to authorize the Road Department's 2013 annual accounting software license, maintenance and subscription fee with Precision Computer Solutions, Incorporated for \$14,655 is recommended.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO RE-AUTHORIZE AN ANNUAL SOFTWARE MAINTENANCE CONTRACT  
WITH PRECISION COMPUTER SOLUTIONS, INCORPORATED**

WHEREAS, the Road Department uses accounting software provided by Precision Computer Solutions, Incorporated, (Precision) for all its financial, purchasing, and accounting functions; and

WHEREAS, Michigan PA 51 of 1951 as amended governs the Road department's receipt of Michigan Transportation Fund (MTF) revenue and requires accounting and annual reporting of MTF usage, and Precision software provides functionality necessary for this purpose not provided by the County's MUNIS accounting software; and

WHEREAS, Precision charges an annual software maintenance fee which provides technical support and software updates when necessary; and

WHEREAS, Precision software is frequently updated and needs to be kept current to function properly and be supported by Precision who is the sole provider of this software and service; and

WHEREAS, the requested authorization amount, \$14,655.00, is equal to that from last year; and

WHEREAS, the Department of Transportation and Roads Managing Director and the Department of Financial Services Director have recommended that the Board of Commissioners authorize this software maintenance renewal contract with Precision.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes renewal and payment of the Road Department's annual accounting software maintenance agreement with Precision Computer Solutions, Incorporated, Port Huron, Michigan, for \$14,655.00, for the calendar year 2013.

MEMORANDUM

To: County Services Committee

From: Francisco Llinas, Permits/Development Supervisor  
Robert Peterson, Director of Engineering  
Department of Transportation & Roads

Date: December 7, 2012

Subject: Variance Request for Douglas J Mixed Use Development

Douglas J Housing - Okemos, LLC is requesting to develop a mixed use planned unit development consisting of a new 24,132 square foot salon and spa building and a separate 19,383 square foot mixed use building with approximately 6,461 square feet of retail space and 12 apartments. The C-2 commercial zoned development is located on approximately 1.5 acres of land at the northwest corner of Okemos Road and Hamilton Road, part of Section 21, Meridian Township. The property is currently occupied by the "Tuba Museum" restaurant, White Brothers music store, and a two story residential building. All three buildings will be razed and removed from the site.

The Meridian Township Board granted approval of the project on September 18, 2012.

ISSUES:

In accordance with the Department of Transportation & Road's, Rules, Standards and Procedures for Driveways, Banners and Parades Upon or Over Ingham County Road Commission Right-of-Way the placement of permanent structures must be located outside of the public road right-of-way unless a variance from the standards is granted by the Department of Transportation & Road's governing body.

Therefore, the proprietor is requesting a variance for the following:

1. Balconies on the second and third floors of the proposed retail and residential building will encroach into the public road right-of-way of Ardmore Street by 2-feet.
2. The installation of a retaining wall in the public road right-of-way along Ardmore Street for a sidewalk and seating area, adjacent to the proposed retail and residential building.
3. The installation of landscaping and placement of bike racks, benches and trash receptacles along the right-of-way of Hamilton Road and Ardmore Street.

RECOMMENDATION:

Proposed encroachments within the public road rights-of-way of Ardmore Street and Hamilton Road will not have an adverse effect on the safety or clear vision along the perimeter of the development.

Approval of the attached resolution is recommended.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THREE VARIANCES  
FOR THE PROPOSED DOUGLAS J HOUSING, LLC DEVELOPMENT**

WHEREAS, Douglas J Housing - Okemos, LLC is requesting to develop a mixed use planned unit development consisting of a new 24,132 square foot salon and spa building and a separate 19,383 square foot mixed use building with approximately 6,461 square feet of retail space and 12 apartments; and

WHEREAS, The Road Department has jurisdiction of the public road rights-of-way affected by the proposed Douglas J Housing - Okemos, LLC development; and

WHEREAS, Road Department Rules, Standards and Procedures for Driveways, Banners and Parades Upon or Over ICDTR Right-of-Way the placement of permanent structures must be located outside of the public road right-of-way unless a variance from the standards is granted by the ICDTR governing body; and

WHEREAS, Douglas J Housing - Okemos, LLC is requesting a variance for the following:

1. Balconies on the second and third floors of the proposed retail and residential building will encroach into the public road right-of-way of Ardmore Street by 2-feet.
2. The installation of a retaining wall in the public road right-of-way along Ardmore Street for a sidewalk and seating area, adjacent to the proposed retail and residential building.
3. The installation of landscaping and placement of bike racks, benches and trash receptacles along the right-of-way of Hamilton Road and Ardmore Street.

WHEREAS, the Department of Transportation and Roads, Permits/Development Supervisor and Director of Engineering has recommended that the Board of Commissioners recommend approval of said variances.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the requested Douglas J Housing - Okemos, LLC variances, as recommended by Department of Transportation and Roads staff.

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS**

WHEREAS, as of June 1, 2012, the Ingham County Road Commission becomes the Ingham County Department of Transportation and Roads per Resolution #12-123; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this will now be the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated January 24, 2013 as submitted.





MEMORANDUM

TO: Law & Courts, County Services and Finance Committees

FROM: Rick Terrill, Facilities Director

DATE: January 23, 2013

SUBJECT: **RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH F.D. HAYES ELECTRIC COMPANY FOR THE PURPOSE OF INSTALLING ELECTRICAL CIRCUITS FOR VIDEO VISITATION UNITS AT THE INGHAM COUNTY JAIL AND HUMAN SERVICES BUILDING**

The resolution before you authorizes awarding a contract to F.D. Hayes Electric Company of Lansing, for the purpose of installing the electrical circuits necessary for the installation of 55 Video Visitation Units. These units will be provided and installed by Securus, at the Ingham County Jail and the Human Services Building. The contract amount is \$15,820.00 along with a contingency in the amount of \$1,600.00 for a total cost not to exceed \$17,420.00.

F.D Hayes Electric Company of Lansing, who submitted the lowest responsive and responsible bid, was chosen after going through a competitive bidding process and has the recommendation of both the Purchasing and Facilities Departments. Due to the scope and size of this project, it is necessary to contract with a qualified and experienced firm. F.D. Hayes Electric Company has performed extensive electrical and communications work for the County over the years and we are confident that they will provide us with the quality of service we need to complete this project successfully.

The funds for this project are available through the Inmate Stores Trust Fund, account #595-30110-726010.

I recommend approval of this resolution.

**MEMORANDUM**

TO: Finance, County Services, and Law & Courts Committees  
 FROM: Jim Hudgins, Director, Purchasing Department  
 DATE: January 23, 2013  
 SUBJECT: Proposal Summary for Video Visitation Wiring Services

Project Description:

Proposals were sought from experienced and qualified electrical firms or individuals for the purpose of entering into a contract to install wiring for the installation of fifty-five County-supplied video visitation units – fifty-three at the Ingham County Jail and two at the Human Services Building. Another vendor, Securus Technologies, will install the video arraignment systems. This has already been approved by the board on June 12, 2012 with Resolution #12-183: Resolution to Authorize an Amendment of the Current Contract with Securus Technologies to Install a Managed Inmate Video Visitation System.

Proposal Summary:

Vendors contacted: 24 Local: 11  
 Vendors responding: 3 Local: 2

VENDOR NAME	Installation	Grand Total Cost	Local Pref
F.D. Hayes Electric Co.	30 days	\$15,820	Yes - Lansing
Centennial Electric LLC	30 days	\$16,750	No - Grand Ledge
R.M. Electric Inc	30 days	\$21,940	Yes - Lansing

4 vendors were at the mandatory pre-proposal meeting.

Local Vendors Not Responding:

1. B & D Electric Inc., Lansing – no bid submitted due to their work load.
2. Superior Electric of Lansing, Inc., Lansing – no bid submitted due to their work load.

Recommendation:

It is the recommendation of the Evaluation Committee to award a contract to F.D. Hayes Electric Co. in an amount not to exceed \$17,420 which is reflective of the payment of prevailing wages and a \$1,600 contingency for any unforeseen issues that may arise during the project. F.D. Hayes Electric Co. is a local Ingham County vendor, submitted the lowest responsive and responsible bid, and has the experience and references required for this project.

Advertisement:

The RFP was advertised in the City Pulse, the New Citizens Press, and posted on the Purchasing Department Web Page.

Introduced by the Law & Courts, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING A CONTRACT WITH F.D. HAYES ELECTRIC COMPANY  
TO PROVIDE ELECTRICAL CIRCUITS FOR THE INSTALLATION OF 55 VIDEO VISITATION  
UNITS AT THE INGHAM COUNTY JAIL AND THE HUMAN SERVICES BUILDING**

WHEREAS, Securus will be providing and installing the 55 Video Visitation Units at the Ingham County Jail and the Human Services Building; and

WHEREAS, extensive electrical work, including additional circuits, is necessary to complete this installation; and

WHEREAS, the Purchasing Department solicited proposals to include all labor, materials, and equipment needed to provide the electrical circuits necessary for the installation of the Video Visitation Units and after review of these bids, it is the recommendation of both the Purchasing and Facilities Departments to award a contract to F.D.Hayes Electric Company, who submitted the lowest responsive and responsible bid in the amount of \$15,820.00, which also reflects the payment of prevailing wage; and

WHEREAS, a contingency in the amount of \$1,600.00 is being requested for any unforeseen circumstances that may arise, bringing the total to a not to exceed cost of \$17,420.00; and

WHEREAS, funds for this work are available in the Inmate Stores Trust Fund, account number 595-30110-726010.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes awarding a contract to F.D. Hayes Electric Company, 2301 Beal Ave., Lansing, Michigan 48910, for the installation of the electrical circuits necessary for the installation of the Video Visitation Units at the Ingham County Jail and the Human Services Building for an amount of \$17,420.00, which includes a contingency in the amount of \$1,600.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**MEMORANDUM**

TO: Law & Courts, County Services and Finance Committees

FROM: Rick Terrill, Facilities Director

DATE: January 24, 2013

SUBJECT: **RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH DLZ MICHIGAN, INC. TO PROVIDE ARCHITECTURAL AND ENGINEERING (A&E) SERVICES FOR THE REPLACEMENT OF THE COOLING TOWER AT THE INGHAM COUNTY JAIL**

The resolution before you authorizes awarding a contract to DLZ Michigan, Inc. to provide A&E Services for the replacement of the cooling tower at the Ingham County Jail. The unit is over 30 years old and is leaking. The unit is beyond repair and at the current rate of deterioration, the unit will fail and the Jail will be left without air conditioning.

DLZ Michigan, Inc., who submitted the lowest responsive and responsible bid of \$12,900.00, were chosen, after going through a competitive bidding process, and have the recommendation of both the Purchasing and Facilities Departments.

The funds for this project are available within CIP Line Item 245-31199-97600-3FC01 which is for the cooling tower replacement at the Jail.

I recommend approval of this resolution.

**MEMORANDUM**

**TO:** Law & Courts, County Services, and Finance Committees  
**FROM:** Jim Hudgins, Director, Purchasing Department  
**DATE:** January 24, 2013  
**SUBJECT:** Proposal Summary – Professional Engineering Services For the Replacement of the Cooling Tower at the Ingham County Jail

Project Description:

Proposals were sought from qualified and experienced engineering firms for the purpose of entering into a contract to provide professional engineering services for the replacement of a 30-year old cooling tower at the Ingham County Jail.

Proposal Summary:

Vendors contacted: 6                      Local: 6  
 Vendors responding: 2                    Local: 2

<b>Company Name</b>	<b>Phase I</b>	<b>Phase II</b>	<b>Bid Total</b>	<b>Local</b>
DLZ Michigan Inc.	\$7,750	\$5,150	\$12,900	Yes - Lansing
C2AE	\$16,750	\$9,000	\$25,750	Yes - Lansing

Late Bid:

1. Jones & Henry Engineers, LTD, Kalamazoo – Bid not accepted and returned to vendor since it was turned in past the deadline.

Local Vendors Not Responding:

1. Matrix Consulting Engineers, Lansing - No bid submitted due to insufficient time to respond due to their work load.
2. Larkin Engineering, LLC, Williamston – No bid submitted since they do not meet the insurance requirements.

Other Vendors Not Responding:

1. Tower Pinkster, Kalamazoo – No bid submitted due to their work load.

Recommendation:

It is the recommendation of the Evaluation Committee to award a contract to DLZ Michigan Inc. in an amount not to exceed \$12,900. DLZ Michigan Inc. is a local Ingham County vendor, submitted the lowest responsive and responsible bid, and has the experience and references required for this project.

Advertisement:

The RFP was advertised in the City Pulse, El Central, and posted on the Purchasing Department Web Page.

Introduced by the Law & Courts, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH  
DLZ MICHIGAN, INC. TO PROVIDE ARCHITECTURAL AND ENGINEERING SERVICES  
FOR THE REPLACEMENT OF THE COOLING TOWER AT THE INGHAM COUNTY JAIL**

WHEREAS, the current cooling tower is over 30 years old and is leaking; and

WHEREAS, the unit is beyond repair and at the current rate of deterioration it will fail, leaving the Jail without air conditioning; and

WHEREAS, the Purchasing Department submitted proposals and after careful review of the bids, it is the recommendation of both the Purchasing and Facilities Departments to award a contract to DLZ Michigan, Inc. who submitted the lowest responsive and responsible bid to provide Architectural and Engineering Services for the replacement of the cooling tower at the Jail, in the amount of 12,900.00; and

WHEREAS, the funds for this project are available within CIP Line Item 245-31199-97600-3FC01, which is for the cooling tower replacement at the Jail.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes entering into a contract with DLZ Michigan, Inc., 1425 Keystone Avenue, Lansing, MI. 48911, for Architectural and Engineering Services for the replacement of the cooling tower at the Jail for a not to exceed cost of \$12,900.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

## Agenda Item 9

TO: Ingham County Board of Commissioners County Services Committee  
FROM: Sandra Gower, Economic Development Coordinator  
SUBJ: Resolution Opposing Right-to-Work Legislation  
DATE: January 24th, 2013

At the January 11, 2013 meeting, the Ingham County Economic Development Corporation adopted a resolution opposing the recently enacted Right-to-Work legislation and requesting that the Ingham County Board of Commissioners do the same. A copy of the IEDC's resolution is attached.

### Background:

There is strong rhetoric on both sides of this issue which includes data to support their position. Much of the data is outdated. The ICEDC tried to find some data that used sound research methodology. The Economic Policy Institute (EPI.org) was a frequently cited source and appears to have done a good of isolating right-to-work as a separate factor impacting a company's site location decision.

In January 2012, Gordon Lafer published a report for EPI titled "Working hard to make Indiana look Bad the tortured, uphill case for 'right-to-work'" (<http://www.epi.org/publication/working-hard-indiana-bad-tortured-uphill/#.UO3gkCph5GM.email>).

According to Mr. Lafer RTW is not an important factor in location decisions for employers. He quotes a 2010 survey from Area Development Magazine that asked employers to identify the most important factors in determining location decisions. RTW ranked 16<sup>th</sup>. EPI's research also shows that when using regression analysis to eliminate other factors, RTW laws have the following effects:

- Reduce wages by \$1,500 a year for both union and non-union workers, after accounting for different costs of living in the states
- Lower the likelihood that employees get healthcare or pensions through their jobs – again for both union and non-union workers
- Have no impact whatsoever on job growth.

The research also shows that Indiana, pre-RTW, added two times as many jobs as all Midwest RTW states combined (excluding the oil jobs from North Dakota).



## Agenda Item 9

At their regularly scheduled public meeting on January 11, 2013 the Ingham County Economic Development Corporation Board of Directors made the following resolution.

### **A Resolution to Convey Concern over the Enactment of Right-to-Work Legislation by the State of Michigan and its Negative Consequences for the Economy and Workers in the State of Michigan**

**WHEREAS** the Ingham County Economic Development Corporation's mission is to increase the economic vitality and quality of life county-wide by planning and coordinating development efforts, providing services, and facilitating advantageous partnerships; and

**WHEREAS**, the Ingham County Economic Development Corporation reviews and discusses issues of concern to the County with respect to their potential impact on the Economic Development Corporation's efforts to meet their mission for the County; and

**WHEREAS**, research shows that wages for both union and non-union workers are lower in Right-to-Work states; and

**WHEREAS**, research also shows that both union and non-union employees in Right-to-Work states are less likely to have health care or retirement benefits through their jobs; and

**WHEREAS** the Ingham County Economic Development Corporation believes that the recently enacted Right-to-Work legislation will not impact a company's site location decision; and

**WHEREAS**, Ingham County Economic Development Corporation believes Right-to-Work legislation has no positive impact on job growth;

**THEREFORE BE IT RESOLVED** that the Ingham County Economic Development Corporation is officially on record opposed to the recently enacted Right-to-Work Legislation and urges the Governor and the Legislature to reconsider its actions; and

**BE IT FURTHER RESOLVED** that the Ingham County Economic Development Corporation asks that the Ingham County Board of Commissioners also go on record supporting this resolution and convey its concerns to the Governor and our State Senators and Representatives.

The motion: Charles Calati Jr.

Supported: Chong-Anna Canfora

Ayes: Frederick; Polsdofer; Canfora; Calati; McGrain; Bishop; Moore; Harris; Gough

Nays: None

Absent: Morgan

Introduced by County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO CONVEY CONCERN OVER THE ENACTMENT OF RIGHT-TO-WORK  
LEGISLATION BY THE STATE OF MICHIGAN AND ITS NEGATIVE CONSEQUENCES FOR THE  
ECONOMY AND WORKERS IN THE STATE OF MICHIGAN**

WHEREAS the Ingham County Board of Commissioners, through the Ingham County Economic Development Corporation strives to increase the economic vitality and quality of life countywide; and

WHEREAS, the Ingham County Economic Development Corporation has presented to the Ingham County Board of Commissioners its review of the impacts of the recently enacted Right-to-Work legislation on economic development efforts in Ingham County; and

WHEREAS, research shows that wages for both union and non-union workers are lower in Right-to-Work states; and

WHEREAS, research also shows that both union and non-union employees in Right-to-Work states are less likely to have health care or retirement benefits through their jobs; and

WHEREAS, the Ingham County Board of Commissioners believes that the recently enacted Right-to-Work legislation will not impact a company's site location decision; and

WHEREAS, Ingham County Board of Commissioners believes Right-to-Work legislation has no positive impact on job growth; and

WHEREAS, the Ingham County Board of Commissioners previously expressed its opposition to making Michigan a Right-to-Work State in Resolution #11-246.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners is officially on record opposed to the recently enacted Right-to-Work Legislation and urges the Governor and the Legislature to reconsider its actions.

BE IT FURTHER RESOLVED, that the County Clerk forward copies of this Resolution to the Governor and the Ingham County State Legislative Delegation.

**MEMORANDUM**

**TO: COUNTY SERVICES AND FINANCE**

**DATE : JANUARY 23, 2013**

**FROM: STACY BYERS**

**SUBJECT: APPROVAL TO CLOSE ON SCHWAB, THORBURN AND NUSSDORFER PROPERTIES**

The Farmland and Open Space Preservation Board received applications for the 2011 cycle from May to September 2011. In accordance with the Ordinance, the FOSP Board scored and ranked the applications based on the approved 2011 selection criteria. In 2012, the BOC adopted a resolution that established the Ingham County Purchasing Department as its designee responsible for establishing and implementing a competitive process for negotiating the purchase price of the permanent conservation easement. Through that process, three properties are being recommended for purchase by the Purchasing Department. See memo from Jim Hudgins, Purchasing Director.

The FOSP Board has money in the budget to close on the three properties and cover all closing costs.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION APPROVING PROCEEDING TO CLOSE PERMANENT CONSERVATION EASEMENT DEEDS ON THORBURN, SCHWAB AND NUSSDORFER PROPERTIES**

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of farmland in Ingham County from the pressure of increasing residential and commercial development; and

WHEREAS, by Resolution #04-210, Ingham County established an Agricultural Preservation Board (currently known as the Farmland and Open Space Board), charged with reducing sprawl and encouraging wise land use by purchasing development rights from owners of undeveloped rural land who might otherwise be forced by economic circumstances to develop their land; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has scored and ranked all applications received for the 2011 cycle approved by Resolution #11-032 and;

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has executed a Cooperative Agreement between Ingham County and the United States of America (The United States), acting by and through the United States Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS) on behalf of the Commodity Credit Corporation (CCC) to purchase permanent conservation easements on the Nussdorfer and Schwab properties; and

WHEREAS, the Ingham County Purchasing Department negotiated prices to be paid for the Conservation Easement Deeds through a "Bid" process and has submitted a final summary, as attached; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has funding in place to close Permanent Conservation Easement Deeds on the Thorburn, Schwab, and Nussdorfer properties.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves proceeding to close on the Thorburn, Schwab and Nussdorfer properties at a price not to exceed the amount listed in the chart below:

<u>Name</u>	<u>Appraisal</u>	<u>CE Price</u>	<u>Landowner</u>	<u>County</u>	<u>Federal</u>
Schwab	\$87,000.00	\$85,000.00	\$2,000.00	\$51,850.00	\$33,150.00
Nussdorfer	\$83,000.00	\$83,000.00	\$0.00	\$50,630.00	\$32,370.00
Thorburn	\$119,000.00	\$94,000.00	\$25,000.00	\$94,000.00	\$0.00

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

MEMORANDUM

TO: COUNTY SERVICES

DATE: JANUARY 23, 2013

FROM: STACY BYERS, INGHAM COUNTY FARMLAND AND OPEN SPACE PRESERVATION BOARD

SUBJECT: APPROVAL OF 2012 APPLICATION CYCLE RANKING

This resolution approves the 2012 application cycle ranking and establishes a priority for the top applications. In 2012 the BOC established the Purchasing Department as the designated party responsible for negotiating prices with landowners for the purchase of conservation easements. The 2012 ranked applications will go through the Purchasing Departments' Bid process to negotiate easement values.

There will be future costs associated with proceeding with negotiations on the top scoring farms, including, but not limited to, appraisal, survey, title commitment and insurance costs. Those costs are included in the 2013 budget.

Introduced by County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION APPROVING THE RANKING OF THE 2012 FARMLAND AND OPEN SPACE PRESERVATION PROGRAMS APPLICATION CYCLE RANKING AND RECOMMENDATION TO PURCHASE PERMANENT CONSERVATION EASEMENT DEEDS ON THE TOP RANKED PROPERTIES**

WHEREAS, by Resolution #04-210, Ingham County established an Agricultural Preservation Board (currently known as the Farmland and Open Space Board Preservation Program), charged with reducing sprawl and encouraging wise land use by purchasing development rights from owners of undeveloped rural land who might otherwise be forced by economic circumstances to develop their land; and

WHEREAS, on August 5, 2008, the voters of Ingham County approved the levy of 0.14 mills for the purpose of funding the Farmland and Open Space Board; and

WHEREAS, Resolution #10-100 directs the Farmland and Open Space Board to identify agricultural and open space property for inclusion in the program, to rank the applications received according to established criteria approved by the Board of Commissioners, and to select properties for purchase of Conservation Easement Deeds which requires approval by the Board of Commissioners; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has funding in place to purchase Conservation Easement Deeds on Agricultural and Open Space properties in Ingham County; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has scored and ranked all open space applications received for the 2012 cycle and wishes to proceed with negotiations on the top ranked properties.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the 2012 Farmland and Open Space Application Ranking as attached.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Farmland and Open Space Preservation Board to proceed with negotiations on the top ranked Agricultural and Open Space properties.

Last Name	Application Cycle	Ares	Township	Ag Productivity - 20	Parcel Size - 20	Ag Income - 5	Proximity to Livestock - 5	Surrounding Land - 7	Sewer/Water - 10	Pop. Center - 30	Rd. Frontage - 8	Protected Prop - 20	Ag Zoning - 3	Block Apps - 15	Ag Charact. - 5	MAEAP - 5	Total	Status
1 Powell	2009	395.03	Williamstown	16.55	25	5	5	5	10	30	8	15	3	0	5	0	127.55	declined 2011 appraisal
2 Shannon	2010	211.4	Williamstown	20	25	5	3	2	0	30	8	15	3	0	0	0	111	declined 2011 appraisal
3 Schwab	2011	191.1	Delhi	11.57	19.1	0	3	5	10	28	6.21	15	1	0	0	0	98.88	accepted and proceeding to close
4 Hudson	2011	107.19	Delhi	9.604	10.7	0	3	5	7	30	6.84	15	1	0	0	0	88.144	declined 2011 appraisal
5 Medema	2011	280.42	Aurelius	0	25	0	3	5	7	24	8	15	1	0	0	0	88	declined 2011 appraisal
6 Nussdorfer	2011	140.78	Aurelius	4.75	14.08	0	3	5	5	22	8	20	3	0	0	0	84.828	accepted and proceeding to close
7 Snow	2009	319.52	Vevay	18.79	25	5	5	7	8	0	8	5	1	0	0	0	82.79	
8 Rogers, M,D (formally Todd)	2007	216.33	Onondaga	15.03	25	0	3	7	0	0	8	15	1	8	0	0	82.03	declined 2011 appraisal
9 Johnson	2012	121	Aurelius	9.35	12.1	5	0	5	7	28	8	5	1	0	0	0	80.45	
10 Peplowski	2009	141.7	Locke	13.38	17.71	0	0	7	10	22	8	0	1	0	0	0	79.09	declined 2011 appraisal
11 Thorburn	2011	102.1	Alaaidon	11.85	10.2	0	3	5	10	30	5.92	0	1	0	0	0	76.97	accepted and proceeding to close
12 Kranz	2012	72	Vevay	16.7	7.2	5	5	5	7	24	6	0	1	0	0	0	76.9	
13 Halmrich Sod Farm	2011	57.77	Meridian	10	5.77	5	0	2	5	30	0	15	3	0	0	0	75.77	
14 Rogers	2007	331.1	Onondaga	14.96	25	0	0	7	0	0	8	5	1	8	0	0	68.96	declined 2011 appraisal
15 Richardson	2007	60	Onondaga	14.16	7.5	0	0	7	8	0	8	15	1	8	0	0	68.66	declined 2011 appraisal
16 Hector	2006	80		14.98	10.01	0	5	7	6	0	8	15	1	0	0	0	66.99	
17 Cavanaugh	2006	239	Bunkerhill	9.79	25	5	5	7	6	0	8	0	1	0	0	0	66.79	
18 Shaw L.	2007	161.66	Vevay	18.58	20.2	0	5	5	8	0	8	0	1	0	0	0	65.78	
19 Shaw D.	2007	140	Vevay	14.57	17.61	5	3	7	5	0	8	0	1	0	0	0	61.18	
20 Haynes #3	2009	77	Aurelius	16.21	9.695	0	5	7	8	0	8	5	1	0	0	0	59.905	
21 Hutchinson	2006	77	Onondaga	14.69	9.782	5	5	7	0	0	0	15	1	0	0	0	57.472	
22 Morehouse	2009	109.57	Bunkerhill	19.59	13.69	0	0	7	6	0	8	0	1	0	0	0	55.28	
23 Fitzgerald	2010	56.44	Locke	20	7.055	5	0	7	6	0	8	0	1	0	0	0	54.055	
24 Collar	2012	40	vevay	19.55	4	5	3	5	5	0	4	0	1	0	5	0	51.55	
25 Brake	2010	75	Locke	15.6	9.375	0	5	7	6	0	2	0	1	0	0	0	45.975	
26 Shaw T.	2007	60	Vevay	15.74	7.5	0	5	7	5	0	1.87	0	1	0	0	0	43.11	
27 Miner	2012	95	Leslie		9.5	5	5	7	5	0	8	0	1	0	0	0	40.5	
28 Clark R.	2009	52.95	Leslie	12.36	6.61	5	0	5	10	0	0	0	1	0	0	0	39.97	
29 Ball	2010	25	Locke	15.4	3.125	0	5	7	6	0	1	0	1	0	0	0	38.525	
30 Cavanaugh	2007	39.99	Bunkerhill	11.55	5	0	5	7	0	0	8	0	1	0	0	0	37.55	
31 Andrus	2011	65.1	Locke	16.7	6.5	0	3	7	0	0	2.86	0	1	0	0	0	37.06	
32 Cheney	2012	40	Vevay	13.8	4	0	0	7	5	0	4	0	1	0	0	0	34.8	
33 Klicker	2009	37	Whiteoak	18	4.62	0	0	7	0	0	0.55	0	1	0	0	0	31.17	
34 Hale	2009	100	Stockbridge	10.053	12.5	0	0	7	0	0	0.34	0	1	0	0	0	30.893	
35 Zimmerman	2011	80	Bunkerhill	11.75	8	0	0	7	0	0	1.86	0	1	0	0	0	29.61	

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING A FUND TRANSFER  
TO THE POTTER PARK ZOOLOGICAL SOCIETY FOR 2013 MARKETING**

WHEREAS, the electorate of Ingham County overwhelmingly approved the millage renewal proposal in November of 2010 to fund the operation and improvement of Potter Park and the Potter Park Zoo; and

WHEREAS, the Potter Park Zoological Society is a private, 501c(3) nonprofit, fundraising organization that raises funds to support the Zoo; and

WHEREAS, in that capacity the Zoological Society supports: Marketing, Educational Programming, the Docent Association, the Teen Zookeeper Program, Special Events and the Zookambi Summer Camp; and

WHEREAS, the Zoological Society operates on a \$1,600,000 budget, all of which is spent on supporting the Potter Park Zoo through educational programming, special events, operating costs, and capital improvements; and

WHEREAS, the Potter Park Zoological Society Board of Directors is comprised of eight prominent community leaders; and

WHEREAS, the Ingham County Board of Commissioners approved the transfer of \$60,000 from the proceeds of the Potter Park Zoo Millage to the Potter Park Zoological Society for an 2012 marketing purposes; and

WHEREAS, the Potter Park Zoological Society Board has proposed \$15,000 for advertising within the 2013 Society budget for a total of \$75,000 to be spent on advertising and marketing.

THEREFORE BE IT RESOLVED, the Board of Commissioners approves a transfer of \$60,000 from the proceeds of the Potter Park Zoo Millage to be used by the Potter Park Zoological Society for the 2013 marketing of the Potter Park Zoo.

BE IT FURTHER RESOLVED, that the Controller/Administrator be authorized to make the necessary transfer of funds.



## POTTER PARK ZOO BOARD

Meeting of January 9, 2013  
**RESOLUTION #01-13**

### **RESOLUTION DEFINING THE COMPOSITION OF THE POTTER PARK ZOO BOARD AND ITS ROLE IN RECRUITING NEW MEMBERS**

**WHEREAS**, Resolution #07-103 authorized the creation of a Potter Park Zoo Board, as an advisory board to the Ingham County Parks and Recreation Commission; and

**WHEREAS**, Resolution #08-190 increased the number of members from eleven to twelve by adding the Director of the Potter Park Zoological Society to the Potter Park Zoo Board as a non-voting member; and

**WHEREAS**, Resolution #09-29 increased the number of members from twelve to thirteen by adding a representative from the Parks and Recreation Commission; and

**WHEREAS**, Resolution #12-365 removes the Potter Park Zoo and Potter Park from under the control of the Parks and Recreation Commission and established it as a separate county department; and

**WHEREAS**, the Potter Park Zoo Board will now directly move resolutions on to County Services and the Finance Committee of the Ingham County Board of Commissioners; and

**WHEREAS**, the members of the Potter Park Zoo Board must represent experience and expertise in the various functions associated with running a successful AZA accredited zoo in order to provide useful zoo-focused advisory oversight; and

**WHEREAS**, the Potter Park Zoo Board is comprised of thirteen members, nine representatives from Ingham County, two representatives from the City of Lansing, one representative from Potter Park Zoological Society all serving staggered three-year terms, and the Director of the Potter Park Zoological Society/Director of Potter Park Zoo as a non-voting member.

**WHEREAS**, the Potter Park Zoo Board feels that Zoo Board members should possess significant knowledge in certain areas.

**THEREFORE BE IT RESOLVED**, that the Potter Park Zoo Board recommends that the Ingham County Board of Commissioners redefine the composition of the Potter Park Zoo Board as follows: two of the thirteen members shall possess professional experience and expertise in veterinarian care/animal sciences and that nine of the thirteen members should have significant knowledge in one or more of the following areas, so that each is fully represented; Finance, Education/Conservation, Guest Services/Hotel Management/Restaurant Management, Event Planning, Facilities/Grounds, Law Enforcement/Public Safety, Marketing/Public Relations/Communications.

**BE IT FURTHER RESOLVED**, the Potter Park Zoo Board will take an active role in recruiting shepherding suitable candidates through the county process used to fill specific vacancies on the Board in order to provide the best pool of possible candidates from which the Ingham County Board of Commissioners can make their selection of new Board members.

**Moved by** Commissioner Tsernoglou and **Supported by** Mr. Feuka that Resolution #01-13 be approved. Yes-9; No-0). **MOTION CARRIED.**

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION CONGRATULATING HEATHER PETERSON AS THE RECIPIENT OF THE  
OUTSTANDING BIOLOGY TEACHER OF THE YEAR AWARD**

WHEREAS, Heather Peterson is in her 21st year teaching biology, human physiology, and botany at Holt High School, where she also serves as head coach for Holt High School's award-winning Science Olympiad Team; and

WHEREAS, Heather serves as Chairperson of the Science Department and is a regular presenter at the Michigan Science Teachers' Association annual conference; and

WHEREAS, she takes pride in mentoring other new teachers from MSU and has had over 50 pre-service teachers, including 13 interns teachers, in her classroom over the years; and

WHEREAS, Heather engages her students through scientific inquiry and "hands on" activities as opposed to textbooks, which has not only impacted her students, but has inspired her peers, as she was recognized as the top Michigan educator in her field; and

WHEREAS, Heather Peterson was named Outstanding Biology Teacher of the Year for the State of Michigan and across the nation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby congratulates Heather Peterson as the recipient of the Outstanding Biology Teacher of the Year award and honors Heather for her many contributions and devotion to her students, the community and for serving as an inspiration for others.

BE IT FURTHER RESOLVED, that the Board wishes Heather continued success in all of her future endeavors.