

CHAIRPERSON
DEB NOLAN

VICE-CHAIRPERSON
REBECCA BAHAR-COOK

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

COUNTY SERVICES COMMITTEE
DEBBIE DE LEON, CHAIR
CAROL KOENIG
VICTOR CELENTINO
DIANNE HOLMAN
DEB NOLAN
PENELOPE TSERNOGLOU
RANDY MAIVILLE

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE COUNTY SERVICES COMMITTEE WILL MEET ON TUESDAY, JUNE 4, 2013 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [May 21, 2013 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Treasurer
 - a. Update: Status of Community Development Block Grant
 - b. Resolution to Utilize the County's Option to Acquire Tax [Foreclosed Property](#)
2. Drain Office - Resolution Pledging Full Faith and Credit to [Ember Oaks Drain](#) Drainage District 2013 Bonds
3. Health Department - Resolution to Authorize an Agreement with the Michigan Public Health Institute (MPHI) to Implement the Michigan Pathways to [Better Health Grant](#)
4. Department of Transportation & Roads - Resolution to Approve the Special and Routine [Permits](#) for the Ingham County Department of Transportation and Roads
5. Economic Development - Resolution Authorizing Submission of a Community Development Block Grant Application for \$3,000,000 for Public Infrastructure Improvements for the [Jackson National Life](#) Insurance Company Expansion Project
6. Human Resources - Resolution Authorizing a [Reorganization](#) in the Facilities and Parks Departments

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

COUNTY SERVICES COMMITTEE
May 21, 2013
Minutes

Members Present: Debbie De Leon, Carol Koenig, Victor Celentino, Dianne Holman, Deb Nolan, Penelope Tsernoglou, and Randy Maiville

Members Absent: None

Others Present: Becky Bennett, Jared Cypher, Chuck Gray, Travis Parsons, Sandy Gower, Bob Trezise, Michael Ashton, Michelle Beloskur, Dave Erickson, and others.

The meeting was called to order by Chairperson De Leon at 6:00 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the May 7, 2013 Minutes

The May 7, 2012 Minutes were approved as submitted.

Additions to the Agenda

- 6a. Substitute - Economic Development - Resolution Adopting a Residential Antidisplacement and Relocation Plan

- 7. Additional Information –Animal Control - Resolution to Authorize a One Year Pilot Project Full-Time Volunteer Assistant Position for the Purpose of Ensuring the Sustainability of Department Programs and Private Funding Sources at the Animal Control Department

- 10a. Late - Resolution Appointing the Ingham County Controller/Administrator

- 10b. Late – Resolution Appointing an Interim Controller/Administrator

Limited Public Comment

Dave Erickson, Sierra Club, thanked the Commissioners for their services and funding for community services activities. He stated he believes that environmental services also fall into the community services activities and asked for consideration funding the Conservation District.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. CELENTINO, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

- 3. Treasurer's Office
 - a. Resolution to Renew Service Contracts for the Purpose of Conducting Personal Service Visits
 - b. Resolution Authorizing a Temporary Principal Residence Auditor Assistant

4. Department of Transportation & Roads - Resolution to Approve the Special and Routine Permits for the Ingham County Department of Transportation and Roads
5. Potter Park Zoo - Resolution Authorizing the New Classification for the Position Titled Potter Park Zoo Security Coordinator
7. Animal Control - Resolution to Authorize a One Year Pilot Project Full-Time Volunteer Assistant Position for the Purpose of Ensuring the Sustainability of Department Programs and Private Funding Sources at the Animal Control Department
8. Human Resources
 - a. Resolution Approving a Collective Bargaining Agreement with the UAW Local 2256 – Zoo Unit
 - b. Resolution Authorizing the Establishment of a MERS Hybrid Plan for Newly Hired Employees Under the UAW Local 2256 – Zoo Unit
9. Management Information Services
 - a. Resolution to Authorize the Purchase and Installation of a Disaster Recovery SAN from Avalon Technologies
 - b. Resolution to Authorize the Purchase, Installation, Configuration, and Migration of a New Primary SAN from Avalon Technologies
10. Board of Commissioners
 - a. Resolution Congratulating David Hornak on his Champion for Health Award

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. CELENTINO, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY.

6. Economic Development
 - a. Resolution Adopting a Residential Antidisplacement and Relocation Plan

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. HOLMAN, TO APPROVE THE RESOLUTION ADOPTING A RESIDENTIAL ANTIDISPLACEMENT AND RELOCATION PLAN.

Ms. Gower explained the Residential Antidisplacement and Relocation Plan and why it is necessary. She overviewed the Urban Relocation Act, low income dwellings, terms of the lease in place and tenant compensation. She informed the Committee that the Michigan Economic Development Corporation provided suggested changes after reviewing the information and resolution to make certain it is federally compliant and that is the reason for the substitute. Ms. Gower reviewed the changes.

MOTION CARRIED UNANIMOUSLY.

- b. Resolution Setting a Public Hearing for an Application to the Michigan Economic Development Corporation for a Community Development Block Grant for Public Infrastructure Improvements for the Jackson National Life Insurance Company Expansion Project

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. NOLAN, TO APPROVE THE RESOLUTION SETTING A PUBLIC HEARING FOR AN APPLICATION TO THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION FOR A COMMUNITY DEVELOPMENT BLOCK GRANT FOR PUBLIC INFRASTRUCTURE IMPROVEMENTS FOR THE JACKSON NATIONAL LIFE INSURANCE COMPANY EXPANSION PROJECT

MOTION CARRIED UNANIMOUSLY.

10. Board of Commissioners

- a. Resolution Appointing the Ingham County Controller/Administrator
- b. Resolution Appointing an Interim Controller/Administrator

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. NOLAN, TO APPROVE a. RESOLUTION APPOINTING THE INGHAM COUNTY CONTROLLER/ADMINISTRATOR AND b. RESOLUTION APPOINTING AN INTERIM CONTROLLER/ADMINISTRATOR.

Comm. Maiville asked if this information is now public. Comm. Nolan answered yes. Chairperson De Leon asked if there was a press release. The Committee discussed a press release.

Mr. Parsons described Tim Dolehanty's work experience and the feedback he received from various elected officials and co-workers where he had been previously employed.

Chairperson De Leon noted that Mr. Dolehanty will be starting at a Step 1. Comm. Koenig asked when will be Mr. Dolehanty's first day. Chairperson De Leon stated July 8.

MOTION CARRIED UNANIMOUSLY.

11. Board Referral - Letter from Gene F. Turnwald, P.C. Stating his Opposition to the Widening of Cornell Road

The Board Referral was received and placed on file. Chairperson De Leon asked that this is also placed on file in the Department of Transportation and Roads files.

(Comm. Celentino left at 6:25 p.m.)

1. Presentation: LEAP 2012 Annual Report (No Materials)

Mr. Trezise, LEAP, presented the 2012 Year-End Report. He informed the Committee of the changes made to the organization over the past 18 months including rewriting the by-laws and hiring a top-notch staff. He thanked the Committee for supporting LEAP then complimented Ms. Sandy Gower, EDC, for the work she has accomplished.

Mr. Trezise informed the Committee of the work that is currently being done stating it is important for both small companies and large corporations to continue to develop and grow in the Lansing area to be successful in economic development. He identified recent successes from small business incubators, brownfield developments, financial institutions and retaining large corporation's headquarters amongst others. Mr. Trezise stated that the Tri-County area was number one in growth in the state and sixth in the United States.

Mr. Trezise informed the Committee he attended a Generation E Institute expo where middle and high school students are encouraged to become entrepreneurs. He then described the program.

Mr. Trezise informed the Committee of recent contracts with the City of Lansing, Clinton and Eaton Counties plus various townships and cities along with businesses in the private sector. He emphasized LEAP is transparent and online including budgets and salaries. Mr. Trezise will provide Comm. Nolan with more information regarding the 2012 LEAP budget makeup.

The Committee discussed economic development within residential neighborhoods, regional development, quality of life, blight, acceptable standards, in addition to, millages and budgets.

2. Presentation: Ingham Conservation District (No Materials)

Michelle Beloskur, Executive Director, provided handouts: Ingham conservation District Annual Meeting/Director Elections Mission, 2012 ICD Programs and Accomplishments, Thanks to Our partners and sponsors, Upper Grand River Implementation Project January 2009 – September 2012, Letter from the Director, and Letter from Brian Reed, City Manager, City of Leslie.

Ms. Beloskur informed the Committee that the Ingham Conservation District promotes: federal conservation programs, Michigan Agricultural Environmental assurance Programs, addresses local natural resource issues including sedimentation and erosion, ecoli pollution in local waterways, river cleanups, stream monitoring, as well as, education and community involvement. She described declining funding over the past years, budget cuts and the future of the District. She stated over the last year she has been working on relationship building and grant writing. She then described recent programs, events and accomplishments.

The Committee informed Ms. Beloskur that while they see an improvement in the Conservation District the County is still going through budget cuts. The Committee suggested contacting the Drain Commissioner's Office to see if they have the need to contract with the Conservation District.

Announcements

Chairperson De Leon informed the Committee she asked Mr. Parsons to email her information on the number of temporaries in various departments.

Comm. Nolan asked for an update on the contract negotiations. Mr. Parsons provided an update.

Public Comment

Chuck Gray, UAW, stated he would appreciate having a copy of late agenda items at the meeting.

The meeting adjourned at approximately 7:44 p.m.

Respectfully submitted,

Julie Buckmaster

JUNE 4, 2013 COUNTY SERVICES AGENDA STAFF REVIEW SUMMARY

ACTION ITEMS:

The Assistant Deputy Controller is recommending approval of the following resolutions

1. Treasurer

b. *Resolution to Utilize the County's Option to Acquire Tax Foreclosed Property*

This is the annual resolution that allows the Treasurer to accept the minimum bid for the attached list of tax-foreclosed properties.

3. Health Department – *Resolution to Authorize an Agreement with the Michigan Public Health Institute (MPHI) to Implement the Michigan Pathways to Better Health Grant*

This resolution does the following:

- authorizes a contract with MPHI to implement the Michigan Pathways to Better Health Grant in the amount of \$1,344,869 for the grant period of July 1, 2013 through June 30, 2014.
- creates the following positions in the Health Department:
Lead Social Worker to serve as a Clinical Supervisor and Master-Trainer (ICEA/PRO8)

FTE

Community Health Worker (UAW D) – 6.0 FTE

Public Health Nurse IV to serve as a Clinical Supervisor and Master-Trainer – 1.0 FTE (ICEA/PHN4)

authorizes subcontracts with the following seven agencies to hire/continue to employ 1-2 CHWs:

Allen Neighborhood Center	up-to \$55,000	One CHW
South Side Community Coalition	up-to \$55,000	One CHW
North West Initiative	up-to \$55,000	One CHW
Tri-County Office on Aging	up-to \$55,000	One CHW
National Counsel on Alcohol	up-to \$55,000	One CHW
Volunteers of America	up-to \$100,000	Two CHW
Capital Area Community Services	up-to \$100,000	Two CHW

- The Health Department's Power of We will be allocated \$10,000 to serve as the Convener to support the MPBH through maintenance of a functioning network of all community partner agencies and Facilitates agreements related data sharing and other functions.
- The Health Department will contract with the Ingham Health Plan Corporation in the amount of up to \$175,000 for referral services, outreach, project management and data analysis.
- Grant funds will be used to continue supporting two existing Family Outreach Advocates within the Health Department assigned to work on this project as Community Outreach Workers.

The goals of the program are: 1) to improve outcomes and quality indicators in management of chronic diseases and conditions (obesity, diabetes, asthma, cardiovascular disease, cancer, arthritis, etc.) for clients assisted by the CHWs. 2) Decrease unnecessary hospitalizations and ER visits for the identified at-risk persons who are Medicaid or Medicare beneficiaries; 3) Improve the utilization of CHWs by healthcare providers and healthcare teams to sustain this cost-effective approach to healthcare quality improvement.

4. Department of Transportation & Roads - Resolution to Approve the Special and Routine Permits for the Ingham County Department of Transportation and Roads

This resolution approves several special and routine permits for the Ingham County Department of Transportation and Roads. Please see the attachment to the resolution for more details.

5. Economic Development - Resolution Authorizing Submission of a Community Development Block Grant Application for \$3,000,000 for Public Infrastructure Improvements for the Jackson National Life Insurance Company Expansion Project

Ingham County was asked to submit an application to the Community Development Block Grant Program for public infrastructure improvements to support Jackson National Life Insurance Company's expansion in Lansing, Michigan. The public infrastructure improvements include electric and water service to be installed by the Lansing Board of Water and Light, and sewer improvements to be installed by the City of Lansing.

A public hearing on the project will be held on June 11, 2013.

The matching funds required for this project will be provided by the Lansing Board of Water and Light and the City of Lansing.

6. Human Resources – Resolution Authorizing a Reorganization in the Facilities and Parks Departments

This resolution authorizes a reorganization of the Facilities and Parks Departments as a result of responsibility for the maintenance of all Zoo buildings and grounds being permanently transferred from the Parks Director to the Facility Director. The Human Resources Department has evaluated both positions and has determined that the Facilities Director pay grade should be increased from a MCF 12 to a MCF 13 and the Parks Director pay grade should be lowered from a MCF 14 to a MCF 13. The Parks Director position is currently occupied and therefore should be redlined at a MCF 14 until such time that the incumbent vacates the position.

OTHER ITEMS:

1. Treasurer
a. Update: Status of Community Development Block Grant

2. Drain Office - Resolution Pledging Full Faith and Credit to Ember Oaks Drain Drainage District 2013 Bonds

This resolution grants full faith and credit of the County for the bonds that will finance the Ember Oaks Drain Maintenance and Improvement Project.

We are currently waiting on additional information, as this resolution contains no set cost for the project and no plan for the allocation of those costs. More accurate cost information is anticipated in advance of the meeting.

Eric Schertzing
Ingham County Treasurer

Desiree Kirkland Courthouse
Chief Deputy Treasurer P.O. Box 215

Mason, MI 48854-0215
(517) 676-7220
eschertzing@ingham.org

May 22, 2013

TO: Finance and County Services Liaison Committees
FROM: Eric Schertzing
RE: Resolution to Utilize the County's Option to Acquire Tax Foreclosed Property

Attached for your consideration is a proposed resolution to request the County Treasurer, acting as the Foreclosing Governmental Unit under PA123 of 1999, to accept the minimum bid in the name of Ingham County for certain specifically identified properties to be transferred to the Ingham County Land Bank Fast Track Authority (the "Authority").

Under Public Act 123 of 1999, MCL 211.78m (1), "Not later than the first Tuesday in July, immediately succeeding the entry of judgment under section 78k vesting absolute title to tax delinquent property in the foreclosing governmental unit... the county in which that property is located may purchase that property under this section by payment to the foreclosing governmental unit of the minimum bid." The cost of acquisition will be covered by the Authority utilizing a variety of funding sources.

On May 6, 2013, the Authority passed a resolution requesting the County to acquire certain properties that meet the criteria outlined in the Authority's Priorities, Policies and Procedures.

Thank you for your consideration of this resolution. Please contact me if you have any questions.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO UTILIZE THE COUNTY'S OPTION TO ACQUIRE
TAX FORECLOSED PROPERTY**

WHEREAS, the Ingham County Treasurer is acting as the foreclosing governmental unit under P.A. 123 of 1999; and

WHEREAS, the General Property Tax Act (PA123 of 1999), allows a county, under MCL 211.78m(1), to purchase tax foreclosed property for the minimum bid which is defined in statute; and

WHEREAS, the County Board of Commissioners wish to utilize their local option to acquire tax foreclosed property not otherwise optioned by the State of Michigan or other local units of government; and

WHEREAS, the Ingham County Land Bank Fast Track Authority (the "Authority") on May 6, 2013 passed a resolution requesting the County to acquire certain properties that meet the criteria outlined in the Authority's Priorities, Policies and Procedures.

THEREFORE BE IT RESOLVED, that the Board of Commissioners request the County Treasurer, acting as the Foreclosing Governmental Unit, to accept the minimum bid in the name of Ingham County for the properties identified in the attached list, subject to local and state option and other deletions as required by statute and Land Bank Priorities, Policies and Procedures.

BE IT FURTHER RESOLVED, that acquisition costs shall be covered by the Ingham County Land Bank Authority.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign any necessary documents as approved to form by the County Attorney to convey said properties to the Authority.

2013 TAX FORECLOSURES

Parcel Number	Address	Municipality
33-01-01-03-151-151	808 Community	Lansing
33-01-01-03-354-041	2319 N. High	Lansing
33-01-01-03-380-161	David Street	Lansing
33-01-01-04-102-291	423 W. Sheridan	Lansing
33-01-01-04-152-032	3114 Felt	Lansing
33-01-01-04-176-061	3024 Turner	Lansing
33-01-01-04-176-071	Turner	Lansing
33-01-01-04-276-001	N Cedar	Lansing
33-01-01-04-301-141	2703 Taylor	Lansing
33-01-01-04-353-011	2222 Spikes	Lansing
33-01-01-04-426-031	2310 Polly	Lansing
33-01-01-04-451-111	100 E. Gier	Lansing
33-01-01-04-456-211	218 Mosley	Lansing
33-01-01-05-103-001	Apollo	Lansing
33-01-01-05-178-041	3204 Westwood	Lansing
33-01-01-05-476-131	2405 N. Grand River	Lansing
33-01-01-06-101-081	4904 N. Grand River	Lansing
33-01-01-08-176-461	1517 Redwood	Lansing
33-01-01-08-176-502	1531 Redwood	Lansing
33-01-01-08-201-151	1304 Greenwood	Lansing
33-01-01-08-206-061	1510 Robertson	Lansing
33-01-01-08-206-341	1509 N. MLK	Lansing
33-01-01-08-255-191	1331 Robertson	Lansing
33-01-01-08-332-031	1132 Comfort	Lansing
33-01-01-08-380-151	1700 W. Saginaw	Lansing
33-01-01-08-405-061	1214 Glenn	Lansing
33-01-01-08-405-111	1135 Linwood	Lansing
33-01-01-08-407-081	1222 W. Maple	Lansing
33-01-01-08-407-271	1121 N. MLK	Lansing
33-01-01-08-408-071	1003 Westmoreland	Lansing
33-01-01-08-428-291	1017 Princeton	Lansing
33-01-01-08-476-041	912 N. MLK	Lansing
33-01-01-09-151-031	1429 Christopher	Lansing
33-01-01-09-182-091	406 W. Willow	Lansing
33-01-01-09-229-061	1910 Thompson	Lansing
33-01-01-09-278-351	NSF	Lansing
33-01-01-09-279-002	1226 Center	Lansing
33-01-01-09-303-231	423 W. Willow	Lansing
33-01-01-09-304-171	1119 N. Chestnut	Lansing
33-01-01-09-305-231	409 W. Grand River	Lansing
33-01-01-09-307-131	512 W. Kilborn	Lansing
33-01-01-09-327-041	1214 N. Grand River	Lansing
33-01-01-09-352-191	613 Brook	Lansing
33-01-01-09-354-071	426 W. Oakland	Lansing

33-01-01-09-356-211	617 Bluff	Lansing
33-01-01-09-358-001	N. Sycamore	Lansing
33-01-01-09-362-151	717 N. Pine	Lansing
33-01-01-10-104-091	1810 N. High	Lansing
33-01-01-10-130-161	1601 New York	Lansing
33-01-01-10-132-202	1621 Vermont	Lansing
33-01-01-10-153-111	1526 Ballard	Lansing
33-01-01-10-154-311	1005 E. Grand River	Lansing
33-01-01-10-176-002	1545 New York	Lansing
33-01-01-10-181-021	1430 Massachusetts	Lansing
33-01-01-10-181-191	1220 Massachusetts	Lansing
33-01-01-10-181-211	1214 Massachusetts	Lansing
33-01-01-10-255-121	1300 Ohio	Lansing
33-01-01-10-326-611	1016 E. Grand River	Lansing
33-01-01-10-327-131	Porter Street	Lansing
33-01-01-10-327-141	Porter Street	Lansing
33-01-01-10-327-181	1127 Farrand	Lansing
33-01-01-10-327-191	1131 Farrand	Lansing
33-01-01-10-329-281	915 Johnson	Lansing
33-01-01-10-353-191	723 East Park Terrace	Lansing
33-01-01-10-353-211	727 East Park Terrace	Lansing
33-01-01-10-354-162	909 E. Saginaw	Lansing
33-01-01-10-406-041	E. Grand River	Lansing
33-01-01-10-406-051	E. Grand River	Lansing
33-01-01-10-408-341	1009 Clark	Lansing
33-01-01-10-410-051	1000 Mahlon	Lansing
33-01-01-10-411-231	1508 E. Grand River	Lansing
33-01-01-10-480-131	1323 E. Saginaw	Lansing
33-01-01-14-308-081	2113 E. Kalamazoo	Lansing
33-01-01-14-309-121	324 S. Hayford	Lansing
33-01-01-14-327-232	S. Mifflin	Lansing
33-01-01-14-358-001	501 S. Fairview	Lansing
33-01-01-14-358-092	533 S. Fairview	Lansing
33-01-01-14-359-121	609 S. Magnolia	Lansing
33-01-01-14-359-452	524 S. Hayford	Lansing
33-01-01-14-360-041	521 S. Hayford	Lansing
33-01-01-14-363-131	643 S. Hayford	Lansing
33-01-01-14-363-302	608 S. Foster	Lansing
33-01-01-15-301-131	224 Hill	Lansing
33-01-01-15-305-191	208 S. Eighth	Lansing
33-01-01-15-333-141	318 Jones	Lansing
33-01-01-15-334-231	1222 Prospect	Lansing
33-01-01-15-353-021	811 Bement	Lansing
33-01-01-15-376-031	419 S. Penn	Lansing
33-01-01-15-378-043	511 S. Penn	Lansing
33-01-01-15-378-082	1101 Bement	Lansing
33-01-01-15-378-271	1112 Hickory	Lansing
33-01-01-15-401-101	1345 Eureka	Lansing
33-01-01-15-432-101	229 Shepard	Lansing
33-01-01-15-478-361	430 Leslie	Lansing

33-01-01-15-478-442	404 Leslie	Lansing
33-01-01-15-479-361	422 Regent	Lansing
33-01-01-15-482-051	523 Allen	Lansing
33-01-01-15-485-081	630 Leslie	Lansing
33-01-01-16-101-031	619 N. Sycamore	Lansing
33-01-01-16-107-241	523 W. Lapeer	Lansing
33-01-01-16-126-022	612 N. Walnut	Lansing
33-01-01-16-151-041	323 N. Sycamore	Lansing
33-01-01-16-357-240	525 W. Lenawee	Lansing
33-01-01-16-460-121	343 E. St. Joseph	Lansing
33-01-01-17-135-151	1705 S. Genesee	Lansing
33-01-01-17-228-161	918 W. Genesee	Lansing
33-01-01-17-380-101	424 Huron	Lansing
33-01-01-17-452-311	1325 W. Lenawee	Lansing
33-01-01-17-454-251	1217 W. Hillsdale	Lansing
33-01-01-20-104-001	W. Malcom X (Main St)	Lansing
33-01-01-20-134-132	914 Riverview	Lansing
33-01-01-20-401-072	1401 Moores River Dr	Lansing
33-01-01-20-409-171	1119 Aldorf	Lansing
33-01-01-20-478-081	1614 Delevan	Lansing
33-01-01-21-257-130	1134 S. Grand	Lansing
33-01-01-21-257-135	1128 S. Grand	Lansing
33-01-01-21-329-011	117 Island	Lansing
33-01-01-21-329-262	1427 McIntyre	Lansing
33-01-01-21-356-051	628 Smith	Lansing
33-01-01-21-377-141	1604 Coleman	Lansing
33-01-01-21-381-111	1728 S. Washington	Lansing
33-01-01-21-383-151	1812 Coleman	Lansing
33-01-01-21-402-191	1621 Martin	Lansing
33-01-01-21-429-065	414 Baker	Lansing
33-01-01-21-454-027	112 Isbell	Lansing
33-01-01-21-460-037	318 Isbell	Lansing
33-01-01-21-476-005	1607 Herbert	Lansing
33-01-01-21-477-130	1606 Linval	Lansing
33-01-01-21-477-160	536 Avon	Lansing
33-01-01-21-477-190	520 Avon	Lansing
33-01-01-21-481-025	1723 Linval	Lansing
33-01-01-22-131-081	1035 Morgan	Lansing
33-01-01-22-135-211	1228 E. Hazel	Lansing
33-01-01-22-206-251	1000 Dakin	Lansing
33-01-01-22-230-251	1000 Leslie	Lansing
33-01-01-22-231-061	1019 Leslie	Lansing
33-01-01-22-254-026	McCullough St	Lansing
33-01-01-22-258-242	1432 Perkins	Lansing
33-01-01-22-280-001	1201 Lathrop	Lansing
33-01-01-22-280-232	Allen Street	Lansing
33-01-01-22-281-161	1234 Shepard	Lansing
33-01-01-22-301-081	727 Beulah	Lansing
33-01-01-22-305-241	1412 Lyons	Lansing
33-01-01-22-305-271	Lyons	Lansing
33-01-01-22-307-211	1434 Pontiac	Lansing

33-01-01-22-309-071	1515 Donora	Lansing
33-01-01-22-352-171	1701.5 Lyons	Lansing
33-01-01-22-353-031	1609 Donora	Lansing
33-01-01-22-354-001	1701 Bailey	Lansing
33-01-01-22-354-081	1723 Bailey	Lansing
33-01-01-27-428-011	2815 Ruth	Lansing
33-01-01-27-428-241	1832 E. Willard	Lansing
33-01-01-28-105-131	2008 Osband	Lansing
33-01-01-28-383-092	623 Tisdale	Lansing
33-01-01-28-405-281	Denver	Lansing
33-01-01-28-452-151	3146 S. Cedar	Lansing
33-01-01-29-201-261	1411 W. Mt. Hope	Lansing
33-01-01-29-426-131	910 Dunlap	Lansing
33-01-01-29-428-021	2236 Dunlap	Lansing
33-01-01-31-252-161	2704 Cabot	Lansing
33-01-01-31-278-021	4119 Ingham	Lansing
33-01-01-31-328-381	3217 Ronald	Lansing
33-01-01-31-376-251	3215 Rep	Lansing
33-01-01-32-151-111	2028 Hillcrest	Lansing
33-01-01-32-152-031	3921 Pleasant Grove	Lansing
33-01-01-32-176-361	1727 Hillcrest	Lansing
33-01-01-32-251-351	1116 Eaton Ct	Lansing
33-01-01-32-304-091	4510 Christiansen Rd	Lansing
33-01-01-32-327-261	1719 Pierce	Lansing
33-01-01-32-352-101	4921 Starr	Lansing
33-01-01-32-352-261	2010 W. Jolly	Lansing
33-01-01-32-353-361	4910 Christiansen	Lansing
33-01-01-32-376-591	4607 Bristol	Lansing
33-01-01-32-451-131	1230 W. Jolly	Lansing
33-01-01-32-451-171	1212 W. Jolly	Lansing
33-01-01-33-101-181	3631 Burchfield	Lansing
33-01-01-33-102-101	3517 Lowcroft	Lansing
33-01-01-33-155-031	3917 Lowcroft	Lansing
33-01-01-33-205-224	3516 Jewell	Lansing
33-01-01-33-401-011	4311 Stabler	Lansing
33-01-01-33-401-151	212 E. Cavanaugh	Lansing
33-01-01-34-104-081	3600 Parkway	Lansing
33-01-01-34-276-211	1828 Rex	Lansing
33-01-05-03-301-071	815 Fred	Lansing
33-01-05-05-202-201	1301 W. Jolly	Lansing
33-01-05-05-401-091	1401 Weymouth Ct	Lansing
33-01-05-06-202-101	2709 Midwood	Lansing
33-01-05-06-226-064	2314 Midwood	Lansing
33-01-05-08-202-011	6115 Yunker	Lansing
33-02-02-06-177-039	3248 Biber, East Lansing	Meridian
33-02-02-10-202-021	1716 Lake Lansing, Haslett	Meridian
33-02-02-10-228-020	5925 Potter, Haslett	Meridian
33-02-02-25-276-003	Grand River, Okemos	Meridian
33-03-03-36-151-006	726 n. Putnam, Williamston	Wmnst.
33-04-04-33-100-001	3976 Dietz Rd, Williamston	Lock
33-06-06-24-100-010	869 Holt, Mason	Alaiedon

33-09-09-27-476-011	4536 W. Barnes, Mason	Aurelius
33-12-12-34-400-023	4426 Swan Rd, Stockbridge	White Oak
33-13-13-23-100-012	4178 Byrum Rd Onondaga	Onondaga
33-14-14-12-300-018	3262 Woods Rd, Leslie	Leslie Twp
33-17-14-21-381-001	104 Worthington, Leslie	Leslie City
33-17-14-21-381-002	103 Worthington, Leslie	Leslie City
33-17-14-21-381-003	102 Worthington, Leslie	Leslie City
33-17-14-21-381-004	101 Worthington, Leslie	Leslie City
33-17-14-21-381-005	108 Worthington, Leslie	Leslie City
33-17-14-21-381-006	107 Worthington, Leslie	Leslie City
33-17-14-21-381-007	106 Worthington, Leslie	Leslie City
33-17-14-21-381-009	112 Worthington, Leslie	Leslie City
33-17-14-21-381-010	111 Worthington, Leslie	Leslie City
33-17-14-21-381-011	110 Worthington, Leslie	Leslie City
33-17-17-21-381-012	109 Worthington, Leslie	Leslie City
33-17-14-21-381-013	116 Worthington, Leslie	Leslie City
33-17-14-21-381-014	115 Worthington, Leslie	Leslie City
33-17-14-21-381-016	113 Worthington, Leslie	Leslie City
33-17-14-21-483-004	E.Bellevue, Leslie	Leslie City
33-17-14-28-206-025	316 S. Main,Leslie	Leslie City
33-17-14-28-279-003	515 Russell, Leslie	Leslie City
33-18-07-01-104-015	500 Crossman, Williamston	Wmnst City
33-19-10-08-127-029	121 Walnut, Mason	Mason
33-19-10-08-207-015	428 W. Ash, Mason	Mason
33-19-10-08-228-005	110 S. Park, Mason	Mason
33-20-02-17-105-013	1667 Snyder East Lansing	E.Lansing
33-21-01-18-127-002	3217 W. Saginaw,Lansing	Lansing Twp
33-21-01-18-204-025	607 N. Rosemary, Lansing	Lansing Twp
33-21-01-18-303-037	116 Western, Lansing	Lansing Twp
33-21-01-18-429-006	115 Hungerford, Lansing	Lansing Twp
33-21-01-19-326-012	3339 Waverly Hill, Lansing	Lansing Twp
33-25-05-07-301-025	2618 S. Waverly, Lansing	Delhi
33-25-05-07-326-018	Eaton Rapids Rd, Lansing	Delhi
33-25-05-14-151-015	E. Norwood, Halt	Delhi
33-25-05-14-153-011	Keller Rd, Halt	Delhi
33-25-05-14-303-063	2115 Coolridge, Holt	Delhi
33-25-05-14-304-014	Center St, Holt	Delhi
33-25-05-15-126-014	Willoughby Rd, Holt	Delhi
33-25-05-17-127-001	Sanibel Hollow, Holt	Delhi
33-25-05-23-400-036	Archwood Dr,Holt	Delhi
33-25-05-23-408-001	1640 Holbrook, Holt	Delhi
33-25-05-36-100-019	3737 W. Harper, Mason	Delhi
33-42-16-26-302-014	829 S. Clinton, Stockbridge	Stk.Village

Memo to County Services Committee and Finance Committee

From: Patrick E. Lindemann, Ingham County Drain Commissioner

Re: Ember Oaks Drain Maintenance and Improvement Project

May 21, 2013

I am requesting that the Board of Commissioners grant full faith and credit of the County for the bonds that will finance the Ember Oaks Drain Maintenance and Improvement Project. Such action by the Board is customary because it helps to obtain a lower interest rate on the bonds, resulting in lower costs for the municipalities and property owners of the drainage district who are liable to pay for benefit of the project. The municipalities with benefit at-large for this Project include the Charter Township of Meridian and the County of Ingham. There are 65 properties within the Ember Oaks Drain Maintenance and Improvement Project Special Assessment District.

The Ember Oaks Drain Maintenance and Improvement Project results from a petition submitted by the Ingham County Road Commission in June, 2007 to maintain and improve the Ember Oaks Drain. In August, 2007, the petition was found necessary by a statutory Board of Determination. The Project includes extending and adding branches to the Ember Oaks Drain located within the Ember Oaks subdivision and stabilizing the open drain channels that outlet to the Red Cedar River to the north of the subdivision through the Meridian Township Red Cedar Glen Land Preserve. Project construction is expected to commence in July, 2013 and be completed by November, 2013.

Since the Project construction bids won't be opened until May 23rd, I do not have a final Project cost as of today's deadline for the June 4th and 5th Committee calendars. However, I believe that the total computation of cost for this Project will be between \$500,000 and \$1,000,000. Therefore, included in the attached Full Faith and Credit Resolution is a "not-to-exceed" estimated amount of \$1,000,000. I will get the final Project cost and the exact amount requested for the County's full faith and credit to the Committees' staff as soon as it is available so that the Resolution can be revised with this information for your June meetings.

Thank you for consideration of my request. It is an honor and a privilege to serve the citizens, municipalities, and businesses of Ingham County.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION PLEDGING FULL FAITH AND CREDIT TO
EMBER OAKS DRAIN DRAINAGE DISTRICT 2013 BONDS**

RESOLUTION # _____

Minutes of a regular meeting of the Board of Commissioners of Ingham County, Michigan, held in the Ingham County Courthouse, Mason, Michigan, on June 11, 2013, at 6:30 p.m. local time.

PRESENT: Commissioners _____

ABSENT: Commissioners _____

The following resolution was offered by Commissioner _____ and supported by Commissioner _____:

WHEREAS, pursuant to a petition filed with the Drain Commissioner of the County of Ingham, State of Michigan (the "Drain Commissioner"), proceedings have been taken under the provisions of Act 40, Public Acts of Michigan, 1956, as amended (the "Act"), for the making of certain intra-county drain improvements referred to as the Ember Oaks Drain Petition Project (the "Project") which is being undertaken by the Ember Oaks Drain Drainage District (the "Drainage District") in the Ember Oaks Drain Special Assessment District (the "Special Assessment District"); and

WHEREAS, the Project is necessary for the protection of the public health, and in order to provide funds to pay the costs of the Project, the Drain Commissioner intends to issue the Drainage District's bonds (the "Bonds") in an amount not to exceed \$1,000,000 pursuant to the Act; and

WHEREAS, the principal of and interest on the Bonds will be payable from assessments to be made upon public corporations and/or benefited properties in the Special Assessment District; and

WHEREAS, the Ingham County Board of Commissioners (the "Board") may, by resolution adopted by a majority of the members of the Board, pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds pursuant to Section 276 of the Act; and

WHEREAS, the pledge of the full faith and credit of the County to the Bonds will reduce the cost of financing the Project and will be a benefit to the people of the County.

NOW, THEREFORE, IT IS RESOLVED as follows:

1. The County pledges its full faith and credit for the prompt payment of the principal of and interest on the Bonds in a par amount not to exceed \$1,000,000. The County shall immediately advance sufficient moneys from County funds, as a first budget obligation, to pay the principal of and interest on any of the Bonds should the Drainage District fail to pay such amounts when due. The County shall, if necessary, levy a tax on all taxable property in the County, to the extent other available funds are insufficient to pay the principal of and interest on the Bonds when due.

2. Should the County advance County funds pursuant to the pledge made in this Resolution, the amounts shall be repaid to the County from assessments or reassessments made upon benefited properties in the Special Assessment District as provided in the Act.

3. The Chairperson of the Board, the County Clerk, the County Treasurer and any other official of the County, or any one or more of them, are authorized and directed to take all actions necessary or desirable for the issuance of the Bonds, and to execute any documents or certificates necessary to complete the issuance of the Bonds, including, but not limited to, any applications including the Michigan Department of Treasury Application for State Treasurer's Approval to Issue Long-Term Securities, any waivers, certificates, receipts, orders, agreements, instruments, and any certificates relating to federal or state securities laws, rules or regulations.

4. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

YEAS: Commissioners _____

NAYS: Commissioners _____

ABSTAIN: Commissioners _____

COUNTY SERVICES:

Yeas: _____

Nays: _____ Absent: _____ Approved: _____

FINANCE:

Yeas: _____

Nays: _____ Absent: _____ Approved: _____

RESOLUTION DECLARED ADOPTED.

Barb Byrum, County Clerk, Ingham County

STATE OF MICHIGAN)
) SS
COUNTY OF INGHAM)

I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the "County") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on June 11, 2013, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 11th day of June, 2013.

Barb Byrum, County Clerk
Ingham County

MEMORANDUM

TO: Human Services Committee
County Services Committee
Finance Committee

FROM: Renée B. Canady, Ph.D., Health Officer

DATE: May 21, 2013

RE: Recommendation to Authorize an Agreement with the Michigan Public Health Institute (MPHI) for the Michigan Pathways to Better Health Grant

The Michigan Public Health Institute (MPHI), in collaboration with State and community agencies, received a grant from the federal Centers for Medicare and Medicaid Services (CMS) to implement an innovative program in three counties (Ingham, Muskegon, and Saginaw). The *Michigan Pathways to Better Health* (MPBH) project will create Community Hubs (referral and tracking centers) which will coordinate community resources to deploy trained Community Health Workers (CHWs). The CHWs will assist adult Medicaid or Medicare beneficiaries who have two or more chronic health conditions plus social and other challenges that impede meeting their health needs. The CHWs will use evidence-based Pathways (protocols) to identify and resolve deficiencies in the Social Determinants of Health (such as housing, food, and education). In other states this approach has been shown to improve the health outcomes and result in fewer hospital admissions and Emergency Room (ER) visits. The Michigan Department of Community Health (MDCH) will collaborate with MPHI on all aspects of the project.

In Resolution #12-399, an agreement was authorized between the Health Department and MPHI for the Ingham County Pathways to Better Health Initiative to begin in January 2013. The Health Department established the following temporary positions: three CHWs, two Clinical Supervisors and a Health Analyst. Additionally, subcontracts were authorized with seven community partners who each hired one CHW. The Health Department subcontracted with the Ingham Health Plan to act as the HUB for the project. To date, the program has received 406 referrals and is currently working with 313 individuals. MPHI has received notification from CMS that they will continue funding the MPBH program for FY 2014. MPHI has notified the Health Department of their wish to continue this project in Ingham County for 2014.

The goals of the program will remain the same: 1) to improve outcomes and quality indicators in management of chronic diseases and conditions (obesity, diabetes, asthma, cardiovascular disease, cancer, arthritis, etc.) for clients assisted by the CHWs. 2) Decrease unnecessary hospitalizations and ER visits for the identified at-risk persons who are Medicaid or Medicare beneficiaries; 3) Improve the utilization of CHWs by healthcare providers and healthcare teams to sustain this cost-effective approach to healthcare quality improvement.

Four main components of the Pathways model are: the Fiduciary, the Hub, the Care Coordination Agencies, and the Convener. Ingham County Health Department (ICHHD) was selected to be the Fiduciary because of need, high healthcare utilization, and their capacity for coordinated action. The Power of We will continue to serve as the Convener; and Ingham Health Plan will continue as the HUB.

In addition, as the fiduciary, the Health Department will subcontract with the following seven agencies to hire/continue to employ 1-2 CHWs:

Allen Neighborhood Center	up-to \$55,000	One CHW
South Side Community Coalition	up-to \$55,000	One CHW
North West Initiative	up-to \$55,000	One CHW
Tri-County Office on Aging	up-to \$55,000	One CHW
National Counsel on Alcohol	up-to \$55,000	One CHW
Volunteers of America	up-to \$100,000	Two CHW
Capital Area and Community Services	up-to \$100,000	Two CHW

Grant funds awarded to the Health Department will be utilized to support the creation of the following positions:

Lead Social Worker to serve as a Clinical Supervisor and Master-Trainer (ICEA/PRO8)
1.0 FTE

Community Outreach Worker (UAW D) – 6.0 FTE

Public Health Nurse IV to serve as a Clinical Supervisor and Master-Trainer – 1.0 FTE (ICEA/PHN4)

Grant funds will be used to continue supporting two existing Family Outreach Advocates within the Health Department assigned to work on this project as Community Outreach Workers.

Funds in the amount up to \$18,500 will be used for supplies and equipment.

The Health Department's Power of We will be allocated \$10,000 to serve as the Convener to support the MPBH through maintenance of a functioning network of all community partner agencies and Facilitates agreements related data sharing and other functions.

The Health Department will contract with the Ingham Health Plan Corporation in the amount of up to \$175,000 for referral services, outreach, project management and data analysis.

The attached resolution authorizes a contract with MPHI and the Ingham County Health Department in the amount of \$1,344,869 for the proposed grant period of July 1, 2013 through June 30, 2014.

This project is a wonderful opportunity for our community. I recommend that the Board of Commissioners adopt the attached resolution and authorize the agreement for the Michigan Pathways grant.

INGHAM COUNTY JOB DESCRIPTION

Community Health Worker

General Summary:

The Community Health Worker (CHW) is the foundation of the MI Pathways to Better Health Program (MPBH). This culturally and geographically connected individual serves as a link between underserved communities and existing community resources. Through home visiting, this individual assists clients in overcoming barriers to health, social services, education and employment.

Essential Functions:

1. Successfully completes Community Health Assessment Program (CHAP) curriculum.
2. Uses the Pathways protocols for care coordination activities at all times.
3. Interviews clients with problems such as personal and family adjustments, health, finances, employment, food, clothing, housing, utilities, and physical and mental impairments; completes appropriate checklist; and brings information gathered back to CHAP clinical professionals to determine nature and degree of problem.
4. Enters information from home visits into database.
5. Secures information such as medical, psychological and social factors contributing to client's situation and forwards information to clinical professionals for evaluation.
6. Accesses and records client's and community's resource information.
7. Advocates for client and acts as a liaison between client and other service providers.
8. Counsels client individually, in family or other small groups regarding plans for meeting needs and aids client to mobilize inner capacities and environmental resources to improve social functioning.
9. Helps client and family through individual or group conferences to understand, accept and follow medical recommendations.
10. Reviews care plan developed by clinical professionals and performs appropriate follow-up activities as directed.
11. Secures supplementary information such as employment or medical records or school reports as directed.
12. Determines client's eligibility for services such as financial assistance, insurances and other programs in place to assist individuals and refers clients to community resources and other agencies to meet identified needs.

Other Functions:

- Performs other duties as assigned.
- Must adhere to departmental standards in regard to HIPAA and other privacy issues.
- During a public health emergency, the employee may be required to perform duties similar to but not limited to those in his/her job description.

(An employee in this position may be called upon to do any or all of the above tasks. These examples do not include all of the tasks which the employee may be expected to perform.)

Employment Qualifications:

Education: A minimum of a High School diploma or equivalent is required.

Experience: Experience with social services or public health system is preferred.

Other Requirements: None

(The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria)

Physical Requirements:

- Ability to sit, stand, walk and access client's homes in various environments, bending over and lifting/holding/carrying objects found in an office environment.
- Ability to communicate and respond to co-worker and customer inquiries both in person and over the phone.
- Ability to operate a PC/laptop and to enter & retrieve information from a computer.
- Ability to handle varying and often high levels of stress.
- Ability to travel throughout the County. Must be able to drive.

(This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the requirements listed above. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements.)

Working Conditions:

- The work environment varies. When in the office, safe work practices in regard to office equipment, avoiding trips/falls and fire regulations are required. When traveling to or spending time at client homes, exposure to unusual, unpleasant or hazardous environments increase. Exposure to unpleasant odors, loud noises, extreme temperatures and unclean living conditions is likely.

UAW D
May 2013

Agenda Item 3

TO: Renee Canady, Health Officer
Debbie Edokpolo, Assistant Deputy Health Officer

FROM: Beth Bliesener, Human Resources Analyst
Michelle Rutkowski, Human Resources Specialist

DATE: 5/15/13

RE: Participation and analysis for New Classification: Community Health Worker

Per your request, Human Resources has created a new classification titled Community Health Worker. This is currently a temporary position. The Health Department would like to make it a permanent position as they are expecting the funding for this position to be extended for two more years.

After analysis, the classification has a community of interest with the UAW and is appropriately compensated at a UAW D salary range (\$30,681-\$36,525). The UAW has been notified. They support the classification and salary placement.

Please use this memo as acknowledgement of Human Resources' participation and analysis of your proposed classification. You are now ready to complete the final step in the process: contact Budgeting, write a memo of explanation and prepare a resolution for Board approval.

If I can be of further assistance, please email or call me (887-4375).

Ingham County Health Department			
Personnel	<u>Salary</u>	<u>Fringe</u>	<u>Totals</u>
1.0 FTE Lead Social Worker (ICEA/PR08)	65,271	27,400	92,671
1.0 FT PHN (PHN 3)	68,343	31,338	99,681
.05 FTE Project Director - in kind	0	0	0
2.0 FTE Lead CHW	70,306	21,000	91,306
6.0 FTE Community Health Worker (UAW D)	184,086	135,078	319,164
Total Personnel			602,822
Contracts			
Allen Neighborhood Center	45,000		
North West Initiative	45,000		
Capital Area Community Services (2 CHWs + Fringe)	100,000		
South Side Community Coalition	50,000		
National Counsel on Alcoholism	50,000		
Tri-County Office on Aging	55,000		
Volunteers of America	100,000		
Ingham Health Plan	175,000		
Power of We Consortium	10,000		
Total Contracts			630,000
Other			
Printing including business cards	1,020		
Postage	1,200		
Promotional Materials (Brochures and Flyers)	2,400		
Bus tokens and Cab vouchers	2,035		
Training/Professional Development	2,257		
Mileage	23,681		
Staff Training (for CHWs)	1,500		
Supplies	14,500		
Liability Insurance	5,000		
Equipment 6 computers	4,200		
Indirect - salary and fringe	54,254		
Total Other Costs			112,047
OVERALL TOTAL	1,344,869		1,344,869

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN PUBLIC HEALTH INSTITUTE (MPHI) TO IMPLEMENT THE MICHIGAN PATHWAYS TO BETTER HEALTH GRANT

WHEREAS, in 2004 the U.S. spends more on health care than any other country in the world as a percentage of gross domestic product (15.2% in 2004) and Michigan spent 13.5% of its gross state product (GSP) on personal health care in the same year; and

WHEREAS, current rate of growth in health care spending is unsustainable and ultimately damaging to our economy and the health system; and

WHEREAS, social determinants have an undeniable effect on health and well being; and

WHEREAS, Ingham County was one of three sites selected to participant in the Michigan Pathways to Better Health project; and

WHEREAS, in Resolution #12-399, the Board of Commissioners accepted a grant in the amount of \$590,679 and authorized an agreement with the Michigan Public Health Institute (MPHI) for the period of October 1, 2012 through June 30, 2013; and

WHEREAS, the Health Department has been awarded funding by the Michigan Department of Community Health (MDCH) through the Michigan Public Health Institute (MPHI) to continue the Michigan Pathways to Better Health project in Ingham County and the surrounding area; and

WHEREAS, the goals of the program will remain the same: 1) to improve outcomes and quality indicators in management of chronic diseases and conditions (obesity, diabetes, asthma, cardiovascular disease, cancer, arthritis, etc.) for clients assisted by the CHWs. 2) Decrease unnecessary hospitalizations and ER visits for the identified at-risk persons who are Medicaid or Medicare beneficiaries; 3) Improve the utilization of CHWs by healthcare providers and healthcare teams to sustain this cost-effective approach to healthcare quality improvement; and

WHEREAS, the Health Department continues the role as Lead Agency/Fiduciary for this funding will collaborate and contract with MPHI; and

WHEREAS, in addition, will act as the fiduciary and subcontract with the following agencies in the amount of up to \$55,000 each to hire one CHW:

Allen Neighborhood Center
South Side Community Coalition
North West Initiative
Tri-County Office on Aging
National Counsel on Alcohol

WHEREAS, the Health Department's continue the role as Lead Agency/Fiduciary for this funding The Health Department will collaborate and contract with MPHI. In addition, will act as the fiduciary and subcontract with the following agencies in the amount of up to \$100,000 to hire two CHWs:

Volunteers of America
Capital Area and Community Services

WHEREAS, the following positions are established in the Health Department for the duration of the grant:

Lead Social Worker (ICEA/PRO8) – 1.0 FTE
Community Health Worker (UAW D) – 6.0 FTE
Public Health Nurse 4 (ICEA PHN 4) – 1.0 FTE

WHEREAS, an agreement is authorized with the Ingham Health Plan Corporation in the amount of up to \$175,000 to be the HUB for this project; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners accept the grant award in the amount of up to \$1,344,869 from the Michigan Public Health Institute (MPHI) for the period of July 1, 2013 through June 30, 2014.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the Michigan Public Health Institute (MPHI) to implement Ingham County Pathways in the amount of \$1,344,869 for the period of July 1, 2013 through June 30, 2014.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Health Department to act as the Fiduciary and Care Coordination Agency for the Michigan Pathways to Better Health Grant in Ingham County.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Health Department to subcontracts in the amount up-to \$55,000 to hire one CHW with the following agencies: Allen Neighborhood Center, South Side Community Coalition, North West Initiative, Tri-County Office on Aging, National Counsel on Alcohol; and up-to \$100,000 to hire two CHWs to; Capital Area and Community Services and Volunteers of America for the period of July 1, 2013 through June 30, 2014.

BE IT FURTHER RESOLVED, that the Health Department's Power of We will be allocated \$10,000 to serve as the Convener to support the MPBH through maintenance of a functioning network of all community partner agencies and Facilitates agreements related data sharing and other functions for the period of July 1, 2013 through June 30, 2014.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Health Department to contract with the Ingham Health Plan Corporation in the amount of \$175,000 to act as the HUB on this project to provide referral and data analysis for the period of July 1, 2013 through June 30, 2014.

BE IT FURTHER RESOLVED, the following positions are established in the Health Department for the duration of the grant: Lead Social Worker (ICEA/PRO8) – 1.0 FTE, Community Health Worker (UAW D) – 6.0 FTE, and Public Health Nurse 4 (ICEA PHN 4) – 1.0 FTE.

BE IT FURTHER RESOLVED, grant funds will be used to continue supporting two existing Family Outreach Advocates within the Health Department assigned to work on this project as Community Outreach Workers.

BE IT FURTHER RESOLVED, that the County Controller/Administrator is authorized to make any necessary adjustments to the Health Department's budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement and the subcontracts after review by the County Attorney.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS

WHEREAS, as of June 1, 2012, the Ingham County Road Commission becomes the Ingham County Department of Transportation and Roads per Resolution #12-123; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this will now be the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated May 21, 2013 as submitted.

**INGHAM COUNTY
DEPARTMENT OF TRANSPORTATION AND ROADS**

DATE: May 21, 2013

LIST OF CURRENT PERMITS ISSUED

<u>R/W PERMIT#</u>	<u>R/W APPLICANT /CONTRACTOR</u>	<u>R/W WORK</u>	<u>R/W LOCATION</u>	<u>R/W CITY/TWP.</u>	<u>R/W SECTION</u>
2013-185	MERIDIAN CHARTER TOWNSHIP	ROAD CLOSURE / SPECIAL EVENT	CENTRAL PARK DR BET OKEMOS RD & MARSH RD	MERIDIAN	
2013-186	CONSUMERS ENERGY	GAS	SANDHILL ROAD	ALAIEDON	8
2013-187	AT & T	CABLE / UG	DONCASTER AVE BET AURERLIUS RD & GRAYFEIARS AVE	DELHI	26
2013-188					
2013-189	COMCAST	CABLE / UG	PINE HOLLOW DR & SAGINAW ST	MERIDIAN	4
2013-190	SEAN RILEY	MISCELLANEOUS	POLLARD AVE	MERIDIAN	6
2013-191	DAVID FULLER	LAND DIVISION	SANDHILL RD & HAGADORN RD	ALAIEDON	8
2013-192	CONSUMERS ENERGY	GAS	MICHIGAN AVE & CLARE ST	LANSING	18
2013-193	THOMAS QUINN	PAVE DRIVE	PARMAN RD	BUNKER HILL	12
2013-194	CONSUMERS ENERGY	GAS	HANNAH BLVD & EYDE PKWY	MERIDIAN	20
2013-195	CONSUMERS ENERGY	GAS	GALE RD BET BARNES RD & PLAINS RD	AURELIUS	32
2013-197	CITY OF WILLIAMSTON	FIELD ACCESS DRIVE	LINN RD	WHEATFIELD	2
2013-198	DELHI CHARTER TOWNSHIP	SPECIAL EVENT	VARIOUS	DELHI	
2013-199	DELHI CHARTER TOWNSHIP	SPECIAL EVENT	VARIOUS	DELHI	
2013-200	INGHAM TOWNSHIP	SPECIAL EVENT	VARIOUS	INGHAM	

PERMIT SUPERVISOR: _____

MANAGING DIRECTOR: _____

Agenda Item 5

TO: Ingham County Board of Commissioners – County Services Committee
FROM: Sandra Gower, Economic Development Coordinator
SUBJECT: Community Development Block Grant Application –Jackson National Life Insurance Company
DATE: May 21, 2013

Ingham County was asked to submit an application to the Community Development Block Grant Program for public infrastructure improvements to support Jackson National Life Insurance Company's expansion in Lansing, Michigan. The public infrastructure improvements include electric and water service to be installed by the Lansing Board of Water and Light, and sewer improvements to be installed by the City of Lansing.

A public hearing on the project will be held on June 11, 2013.

The Jackson National Life Insurance Company expansion will bring approximately \$100,000,000 in investment and 1,000 jobs over the next ten years. The project includes a 260,000 square foot office building and an 80,000 square foot print center.

The matching funds required for this project will be provided by the Lansing Board of Water and Light and the City of Lansing.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING SUBMISSION OF A COMMUNITY DEVELOPMENT BLOCK
GRANT APPLICATION FOR
\$3,000,000 FOR PUBLIC INFRASTRUCTURE IMPROVEMENTS FOR THE JACKSON NATIONAL
LIFE INSURANCE COMPANY EXPANSION PROJECT**

WHEREAS, Ingham County government has long term objectives to foster economic well-being and assist their citizens in meeting basic needs; and

WHEREAS, Ingham County has been invited by the Michigan Economic Development Corporation to apply for a Community Development Block Grant for public infrastructure to assist the expansion of Jackson National Life Insurance Company in Lansing, Michigan; and

WHEREAS, it is necessary to extend and expand water, sewer and electric service at a cost of \$3,000,000 to support the expansion of the Jackson National Life Insurance Company Headquarters and the construction of a new print center; and

WHEREAS, the required 10% match will be provided by Jackson National Life Insurance Company, the Lansing Board of Water and Light and the City of Lansing; and

WHEREAS, the proposed project is consistent with the Ingham County Community Development Plan as described in the application; and

WHEREAS, this infrastructure project will support Jackson National Life Insurance Company to create 278 new jobs of which at least 51% will be filled by persons of low to moderate income; and

WHEREAS, no project costs will be incurred prior to a formal grant award, completion of the environmental review procedures, and formal written authorization to incur costs is received from the Michigan Economic Development Corporation; and

WHEREAS, on June 11, 2013 a public hearing was held to provide citizens an opportunity to review and comment on the proposed application.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes submission of an application for a Community Development Block Grant in the amount of \$3,000,000 for public infrastructure improvements with matching funds provided by the Lansing Board of Water and Light and the City of Lansing to support the creation of 278 new jobs by Jackson National Life Insurance Company.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign the Part 2 application and all attachments and to sign the Grant Agreement as recommended by the Controller and approved as to form by the County Attorney.

MEMORANDUM

DATE: 4/1/2013
TO: Travis Parsons, Human Resources Director
FROM: Michelle Rutkowski, H.R. Specialist
SUBJECT: Facility Department Re-Organization
(Residual from Potter Park Zoo 2011 and 2012 Re-Organizations)

Background

Over the past year and a half, Potter Park Zoo has been reorganized via resolutions 11-346, 12-004 and 12-304. These resolutions resulted in temporary changes to the responsibilities and reporting structures of both the Facilities and Parks Departments. The temporary changes have been successful and it is desired to make them permanent. As such, this proposal is considered a residual reorganization as a result of restructuring at Potter Park Zoo.

Recommendation

Responsibility for the maintenance of all Zoo buildings and grounds has been permanently transferred from the Park Director position to the Facility Director position. These duties are similar in nature to the duties already reflected in the Facility Director job description. However, the newly transferred duties do increase the Facility Director's supervisory and financial responsibilities sufficiently enough to increase the pay grade from an MCF 12 to an MCF 13. No changes are necessary to the Facility Director job description.

Correspondingly, the Parks Director position should be decreased from an MCF 14 pay grade to an MCF 13 grade. Because the Parks Director position is currently occupied, the position should be redlined at an MCF 14 until such time that the incumbent vacates the position. At that time, the compensation grade should be reduced to an MCF 13. The Parks Director job description will be changed to remove all reference to Potter Park Zoo responsibilities.

Due to this residual reorganization, Facility Manager position #233003 has absorbed more staff. The position's Job Points Evaluation score for supervisory responsibility should be increased. While this results in an increase to the position's total score, it is not sufficient to reach the next salary level. The position should remain at an MCF 10. No changes are necessary to the job description for Facility Manager position #233033

Salary Summary							
Facilities Re-Organization, April 2013							
(Residual Impact from 2011/2012 Potter Park Zoo Re-Organization)							
Position #	Current Job Title	Current Union & Pay grade	Current Maximum Salary	New Job Title	New Union & Pay grade	New Maximum Salary	Cost/ (Savings)
233001	Director of Facilities	MCF 12	\$ 82,015	na	MCF 13	\$ 87,739	\$ 5,724.00
759001	Director of Parks ***	MCF 14	\$ 94,530.00	na	MCF 13	\$ 87,739.00	\$(6,791.00)
Total Cost			\$ 176,545.00			\$ 175,478.00	\$(1,067.00)
***Indicates incumbent will be redlined							
***Value of benefits not included							
= Information to be deleted prior to Board submission							

Introduced by the County Services and Finance Committees:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A REORGANIZATION
IN THE FACILITIES AND PARKS DEPARTMENTS**

WHEREAS, the Board of Commissioners authorized a reorganization in the reporting relationships at the Potter Park Zoo and the Parks Department via resolutions 11-346, 12-004, and 12-304; and

WHEREAS, the aforementioned resolutions resulted in temporary and permanent changes to the responsibilities and reporting structures of both the Facilities and Parks Departments; and

WHEREAS, responsibility for the maintenance of all Zoo buildings and grounds has been permanently transferred from the Parks Director to the Facility Director; and

WHEREAS, the Human Resources Department has evaluated both positions and has determined that the Facilities Director pay grade should be increased from a MCF 12 to a MCF 13 and the Parks Director pay grade should be lowered from a MCF 14 to a MCF 13; and

WHEREAS, the Parks Director position is currently occupied and therefore should be redlined at a MCF 14 until such time that the incumbent vacates the position.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the reorganization and approves the transfer of all responsibilities for buildings and grounds from the Parks Department to the Facilities Department.

BE IT FURTHER RESOLVED, the effective date of change will be the first full pay period after the adoption of this resolution.

BE IT FURTHER RESOLVED, that Facilities Director pay grade shall be increased from a MCF 12 to a MCF 13.

BE IT FURTHER RESOLVED, that the Parks Director position shall be downgraded from a MCF 14 to a MCF 13 when the incumbent vacates the position.