THE COUNTY SERVICES COMMITTEE WILL MEET ON TUESDAY, OCTOBER 21, 2014 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order
Approval of the October 7, 2014 Minutes and Closed Session Minutes
Additions to the Agenda
Limited Public Comment

1. Historical Commission - Interview

2. Farmland and Open Space Preservation Board - Resolution Authorizing a Contract with Michigan State University Remote Sensing and Geospatial Information Systems to Conduct Mapping Services for the Farmland Selection Criteria of the Farmland and Open Space Preservation Board

3. Road Department - Resolution to Approve the Special and Routine Permits for the Ingham County Road Department

4. Parks Department
   a. Resolution Accepting a Grant of Easement over Property Owned by the City of Lansing and Located in the City Of Lansing
   b. Resolution Approving a Contract with the Westside YMCA to Provide Beginner Snowboarding Lessons at the Hawk Island Snowpark
   c. Resolution Amending User Fees for the Hawk Island Snowpark

5. Potter Park Zoo
   a. Resolution Authorizing a Fund Transfer to the Potter Park Zoological Society for 2015 Marketing
   b. Resolution Authorizing Reimbursement to the Potter Park Zoological Society for Administrative Support
   c. Resolution Authorizing a Transfer of Funds and Authorization for the Potter Park Zoological Society to Provide the Management of Seasonal Workers
   d. Resolution Authorizing a Change of Fees for the Charitable Events at Potter Park Zoo
   e. Resolution Authorizing the Acceptance of a $300.00 Risk Avoidance Program (RAP) Grant Award for Body Worn Cameras for Public Safety Personal at Potter Park Zoo from the Michigan Municipal Risk Management Association (MMRMA)
f. Resolution Authorizing the Acceptance of a $250.00 Risk Avoidance Program (RAP) Grant Award for a Grill Guard for the Patrol Car at Potter Park Zoo from the Michigan Municipal Risk Management Association (MMRMA)

g. Discussion Regarding Potter Park Zookeeper Reorganization

6. Financial Services Department
   a. Resolution to Waive the Public Act 152 Health Care Requirements for 2015
   b. Resolution to Accept the Recommendation of the Ingham County Health Care Coalition for Employee Benefits for 2015 and Authorizing Letters of Agreement with Bargaining Units

7. Human Resources - Discussion Regarding the Reorganization Procedure Policy

8. Controller’s Office
   a. Resolution to Adopt an Ordinance Amending the Ingham County Ordinance to Provide for the Imposition and Collection of Excise Tax on Persons Engaged in the Business of Providing Rooms for Transient Guests, to Provide for Collection of Unpaid Delinquent Taxes in the Same Manner as Delinquent Special Assessments
   b. Resolution Authorizing Adjustments to the 2014 Ingham County Budget

9. Board of Commissioners
   a. Resolution Appointing Timothy Morgan as Ingham County Parks Director
   b. Resolution Awarding Nicole Martin the 2014 Ingham County Women’s Commission Lucile E. Belen Award

10. Human Resources - Closed Session - Collective Bargaining Parameters

11 Board Referrals
   a. Letter from the City of East Lansing Regarding the Amended Brownfield Redevelopment Authority Plan #18 – Trowbridge Plaza and Notice of Public Hearing on the Adoption of Amendment to TIF Plan #18 for Trowbridge Village Brownfield Plan
   b. Notice of Public Hearing from the Charter Township of Meridian Regarding the Introduction of Proposed Amendments to the Goals and Objectives Section of the 2005 Master Plan
   c. Resolution Passed by the Washtenaw County Board of Commissioners that has Called on the State of Michigan to Provide Adequate Road Funding and Provide for Additional Local Road Funding Options

Announcements
Public Comment
Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING
COUNTY SERVICES COMMITTEE  
October 7, 2014  
Minutes - Draft

Members Present: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, and Maiville

Members Absent: Celentino

Others Present: Tim Dolehanty, Travis Parsons, Willis Bennett, Rick Terrill, Becky Bennett, Paul Pratt, and Ryan Buck

The meeting was called to order by Chairperson Holman at 6:01 p.m. in the Personnel Conference Room “D & E” of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the September 16, 2014 Minutes and Closed Session Minutes

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. TSERNOGLOU, TO APPROVE THE MINUTES OF THE SEPTEMBER 16, 2014 MEETING AND THE SEPTEMBER 16, 2014 CLOSED SESSION AS PRESENTED.

The September 16, 2014 meeting minutes were amended as follows:

MOVED BY COMM. VICKERS MAIVILLE, SUPPORTED BY COMM. TENNIS NOLAN, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ACTION ITEMS...

This considered a friendly amendment.

THE MOTION, AS AMENDED, CARRIED UNANIMOUSLY. Absent: Commissioner Celentino.

Additions to the Agenda

Tim Dolehanty, Controller/Administrator, offered an updated “Fowler Drain Drainage District Full Faith and Credit and S.E.V. 2014 Analysis” to assist in the consideration of Agenda Item No. 1a.

Limited Public Comment

None.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. NOLAN, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ACTION ITEMS:

1. Drain Office
b. Resolution Approving a United Auto Workers Letter of Understanding with Regard to On-Call Drain Office Employees

2. Health Department
   a. Resolution to Accept Funding from the United States Department of Health and Human Services, Division of Health Resources and Services Administration to Support the Healthy Start Grant
   b. Resolution to Accept an Expanded Services Award from the U.S. Department of Health and Human Services Health Resources and Services Administration

3. Facilities Department - Emergency Purchase Order for Cat Holding Roof Repair Memo

4. Parks Department
   a. Resolution Authorizing the Transfer of Two (2) Parcels of Land to Meridian Township

6. Road Department - Resolution to Approve the Special and Routine Permits for the Ingham County Road Department

7. Board of Commissioners
   b. Resolution Honoring Diana Rouse
   c. Resolution Honoring the Julian Samora Research Institute at Michigan State University on the Event of Their 25th Anniversary

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Celentino.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Celentino.

1. Drain Office
   a. Resolution Pledging Full Faith and Credit to Fowler Drain Drainage District 2014 Bonds

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. CRENSHAW, TO APPROVE THE RESOLUTION PLEDGING FULL FAITH AND CREDIT TO FOWLER DRAIN DRAINAGE DISTRICT 2014 BONDS.

Paul Pratt, Deputy Drain Commissioner, stated that the bids came back better than expected. He further stated that the Drain Office did not accept engineer estimates because it would encourage all bids to come in higher. Mr. Pratt stated that all three bidders were excellent people who had worked well with the Drain Office in the past.

Commissioner Maiville asked whether the resolution could be amended from $1 million to $750,000 based on the updated analysis.

Mr. Pratt stated that Drain Office was here to request that Committee make the amendment.

The resolution was amended as follows:
WHEREAS, the Project is necessary for the protection of the public health, and in order to provide funds to pay the costs of the Project, the Drain Commissioner intends to issue the Drainage District’s bonds (the “Bonds”) in an amount not to exceed $1,000,000 $750,000 pursuant to the Act; and

NOW, THEREFORE, IT IS RESOLVED as follows:

The County pledges its full faith and credit for the prompt payment of the principal of and interest on the Bonds in a par amount not to exceed $1,000,000 $750,000. The County shall immediately advance sufficient moneys from County funds, as a first budget obligation, to pay the principal of and interest on any of the Bonds should the Drainage District fail to pay such amounts when due. The County shall, if necessary, levy a tax on all taxable property in the County, to the extent other available funds are insufficient to pay the principal of and interest on the Bonds when due.

This was considered a friendly amendment.

THE MOTION, AS AMENDED, CARRIED UNANIMOUSLY. Absent: Commissioner Celentino.

4. Parks Department
   b. Resolution Authorizing Deer Hunting at Lake Lansing Park-North

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. KOENIG, TO APPROVE THE RESOLUTION AUTHORIZING DEER HUNTING AT LAKE LANSING PARK-NORTH.

Commissioner Maiville asked whether there was anything different from the last Lansing Park-North deer hunting resolution.

Chairperson Holman stated that she was on the fence about this resolution. She asked whether this would be a multi-year project.

Willis Bennett, Parks Department Director, stated that it would be a multiyear endeavor that would require that land owners get involved too. He further stated that this year’s resolution was similar to last year’s.

Chairperson Holman asked whether hunting was the proper approach.

Commissioner Tsernoglou stated that the County did not have any metrics in place to determine whether the project was successful in the past or would be successful in the future. She further stated that there were no metrics in place to determine whether there was a deer problem.
There was a discussion about whether there was a reduction in the number of car accidents involving deer based on last year’s resolution.

Commissioner Nolan stated that she appreciated the detailed report Meridian Township had prepared. She further stated that Meridian Township residents cared about this issue. Commissioner Nolan stated that no resident had requested that the deer hunt cease.

Commissioner Tsernoglou asked that we develop a system of metrics that would determine the utility of this resolution.

Commissioner Nolan stated that unless the County incurred the expense of hiring a helicopter to do a physical count, the County was forced to rely on homeowner input and car/deer accident data.

Discussion.

Commissioner Koenig stated that the state had concluded that a deer hunt was a proper method to address the deer problem. She further stated that we might have the opportunity to perform a helicopter count.

Commissioner Maiville stated Meridian Township was not the only community in the country dealing with these problems.

THE MOTION CARRIED. Yeas: Holman, Crenshaw, Nolan, Koenig, and Maiville Nays: Tsernoglou Absent: Celentino

7. Board of Commissioners
   a. Resolution Authorizing Deer Hunting at Property Located Within the Ingham County Farm, 3860 Dobie Road, Okemos

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. KOENIG, TO APPROVE THE RESOLUTION AUTHORIZING DEER HUNTING AT PROPERTY LOCATED WITHIN THE INGHAM COUNTY FARM, 3860 DOBIE ROAD, OKEMOS.

Chairperson Holman asked if the hunting zone was separated from the nearby medical facility.

Mr. Bennett stated that there was no barrier. He further stated that there were distance standards that the hunters had to observe. Mr. Bennett stated that hunters would only hunt from designated spots in order to protect public safety.

Discussion.

Commissioner Maiville asked whether there were qualifications for an individual to participate in the hunt.
Mr. Bennett answered yes. He stated that one qualification was that a hunter had to live in the township.

Commissioner Nolan asked that car accident data be provided to the Committee the next time this type of resolution would come before the Committee.

THE MOTION CARRIED. **Yea**: Holman, Crenshaw, Nolan, Koenig, and Maiville **Nays**: Tsernoglou **Absent**: Celentino

5. **Potter Park Zoo**
   b. Resolution Authorizing a Change of Fees for the Charitable Events at Potter Park Zoo

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. TSERNOGLOU, TO APPROVE THE RESOLUTION AUTHORIZING A CHANGE OF FEES FOR THE CHARITABLE EVENTS AT POTTER PARK ZOO.

Commissioner Maiville asked whether there had been any recent discussion on this issue.

Tim Dolehanty, Controller/Administrator, stated that the Zoo Director was scheduled to attend tonight’s meeting. He further stated that all department heads had been directed to attend committee meetings if one of their resolutions or discussion items was scheduled to go before that committee.

MOVED BY COMM. KOENIG, SUPPORTED BY COMM. CRENSHAW, TO TABLE THE RESOLUTION AUTHORIZING A CHANGE OF FEES FOR THE CHARITABLE EVENTS AT POTTER PARK ZOO.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Celentino.

5. **Potter Park Zoo**
   a. Discussion Regarding Potter Park Zookeeper Reorganization

Chairperson Holman stated that this agenda item would not be addressed because no Zoo representative was in attendance.

8. **Human Resources** - Collective Bargaining Parameters *(Closed Session)*

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. TSERNOGLOU, TO MOVE INTO A CLOSED SESSION AT APPROXIMATELY 6:26 P.M. FOR THE PURPOSES OF A COLLECTIVE BARGAINING UPDATE AND DEFINING PARAMETERS.

THE MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE. **Yea**: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, and Maiville **Nays**: None **Absent**: Celentino
MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. KOENIG, TO ADJOURN
THE CLOSED SESSION AND RE-ENTER OPEN SESSION AT APPROXIMATELY 7:06
P.M.

THE MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE. **Yeas:** Holman,
Tsernoglou, Crenshaw, Nolan, Koenig, and Maiville **Nays:** None **Absent:** Celentino

**Announcements**

Commissioner Crenshaw stated that he would be unable to attend the October 21 County
Services Committee meeting.

Chairperson Holman stated that she would be unable to attend the October 21 County Services
Committee meeting.

Commissioner Nolan stated that she would be unable to attend the October 21 County Services
Committee meeting.

Mr. Dolehanty stated that it was discovered a discrepancy between the two estimates that the
Health Services and Trails and Parks Millages would collect in tax revenue. He further stated
that the Health Services Millage was a millage renewal of 0.52 mills, which the millage language
stated would raise an estimated $3,425,803. Mr. Dolehanty stated that the Trails and Parks
Millage was a new millage of 0.5 mills, which the millage language stated would raise an
estimated $3,519,041. He further stated that discrepancy was that the Trails and Parks Millage
was estimated to raise more tax than the Heath Services millage despite the fact the Trails and
Parks Millage’s 0.5 mill amount was less than the Health Services millage amount.

Mr. Dolehanty stated that the Health Services Millage utilized the “modified taxable value,”
which did not include property subject to tax capture while the Trails & Parks Millage utilized
“taxable value,” which did include property subject to tax capture.

Mr. Dolehanty stated that the County Attorney did not see an issue because the millage language
utilized the word, “estimate.”

**Public Comment**

None.

The meeting was adjourned at approximately 7:10 p.m.
ACTION ITEMS:
The Controller/Administrator recommends approval of the following resolutions:

2. **Farmland and Open Space Preservation Board** - Resolution Authorizing a Contract with Michigan State University Remote Sensing and Geospatial Information Systems to Conduct Mapping Services for the Farmland Selection Criteria Of The Farmland and Open Space Preservation Board

   Selection Criteria approved for ranking applications to the Farmland and Open Space Preservation (FOSP) program requires numerous data sets, such as soils, parcel size, geographic location, and proximity to other protected properties to calculate an objective score. The FOSP Board entered into an agreement with Michigan State University Remote Sensing and Geospatial Information Systems Department (MSU RS&GIS) to complete open space modeling criteria to be applied to applications received in 2013. The FOSP Board seeks authorization to enter into a three month agreement with MSU RS&GIS at a cost not to exceed $8,930.00 for the purpose of data collection and preparation, geospatial modeling, and the development of land use cover maps for farmland applications.

3. **Road Department** - Resolution to Approve the Special and Routine Permits for the Ingham County Road Department

   The Ingham County Board of Commissioners periodically approves special and routine permits submitted by the Road Department.

4a. **Parks Department** - Resolution Accepting a Grant of Easement over Property Owned by the City of Lansing and Located in the City of Lansing

   The Parks Department operates a Snowpark at Hawk Island County Park which offers snow tubing runs. A rope tow system pulls riders to the top of the hill to travel down "chutes" made of sculpted snow. The snow tubing hill has varying levels of runs, including smaller kids’ runs and runs for more advanced users. It was determined that additional land area was needed at the end of the tubing runs in order to promote user safety and enjoyment. The Parks Department seeks Board approval of an easement agreement with the City of Lansing to allow for extension of the tubing hill runs.

4b. **Parks Department** - Resolution Approving a Contract with the Westside YMCA to Provide Beginner Snowboarding Lessons at the Hawk Island Snowpark

   The Parks Department proposes entering into an agreement with Westside YMCA to provide beginner snowboarding lessons at Hawk Island Snowpark. Under the proposed agreement, a user fee of $70 will be charged by the YMCA. The fee includes $40 per student paid to the Parks Department for payment of one (1) annual parking pass and the Snowpark user fee.
4c. **Parks Department - Resolution Amending User Fees for the Hawk Island Snowpark**

Parks Department employees will operate the Snowpark for the 2014-15 season, and the terrain park will no longer be offered. With these changes, fees precisely tied to snowboarding activities are no longer needed. Fees for tubing will remain unchanged. Elimination of these fees will minimize confusion for both the customers and staff.

5a. **Potter Park Zoo - Resolution Authorizing a Fund Transfer to the Potter Park Zoological Society for 2015 Marketing**

The Potter Park Zoological Society supports educational programming, special events, operating costs, and capital improvements at the Potter Park Zoo. The proposed Resolution seeks formal transfer of $60,000 from proceeds of the Potter Park Zoo Millage to the Potter Park Zoological Society for 2015 marketing purposes. This transfer is contingent upon approval of the 2015 budget.

5b. **Potter Park Zoo - Resolution Authorizing Reimbursement to the Potter Park Zoological Society for Administrative Support**

The Potter Park Zoo Board and the zoo management team incur joint administrative and financial services expenses in the management of the zoo. A funding arrangement between Ingham County and the Potter Park Zoological Society sets forth prorated funding responsibilities of both organizations. The proposed resolution would authorize transfer of $102,020 from the Potter Park Zoo Millage to the Potter Park Zoological Society to honor commitments of the funding arrangement. This transfer is contingent upon approval of the 2015 budget.

5c. **Potter Park Zoo - Resolution Authorizing a Transfer of Funds and Authorization for the Potter Park Zoological Society to Provide the Management of Seasonal Workers**

The Potter Park Zoo management team wishes to continue providing excellent customer service and to improve upon existing standards in a financially prudent manner. In that spirit, the Zoo management team recommends allowing Potter Park Zoological Society to provide for management of all seasonal staff. The proposed resolution also provides for transfer of $141,000 from the Potter Park Zoo Millage to the Potter Park Zoo Society for management of all seasonal staff. This transfer is contingent upon approval of the 2015 budget.

5d. **Potter Park Zoo - Resolution Authorizing a Change of Fees for the Charitable Events at Potter Park Zoo**

Potter Park Zoo proposes imposition of a flat fee of $4 per person for participants in charitable events held at the Zoo. This fee will cover Zoo expenses and increase the perceived value of holding a charitable event at the Zoo. The Zoo annually receives approximately 10 requests for pavilion reservations from non-profit groups. Most of these reservations are for the purpose of holding fundraising or promotional activities solely for the benefit of an individual charitable cause. These events have an average attendance of approximately 1,000 guests, with some events being much larger.
5e. **Potter Park Zoo** - Resolution Authorizing the Acceptance of a $300.00 Risk Avoidance Program (RAP) Grant Award for Body Worn Cameras for Public Safety Personal at Potter Park Zoo from the Michigan Municipal Risk Management Association (MMRMA)

The proposed resolution will authorize acceptance of grant funds from MMRMA to reimburse Potter Park Zoo for half the cost of Body Worn Cameras at Potter Park Zoo.

5f. **Potter Park Zoo** - Resolution Authorizing the Acceptance of a $250.00 Risk Avoidance Program (RAP) Grant Award for a Grill Guard for the Patrol Car at Potter Park Zoo from the Michigan Municipal Risk Management Association (MMRMA)

The proposed resolution will authorize acceptance of grant funds from MMRMA to reimburse Potter Park Zoo for half the cost of a grill guard to be installed on the patrol car stationed at Potter Park Zoo.

5g. **Potter Park Zoo** - Discussion Regarding Potter Park Zookeeper Reorganization

The Potter Park Zoo Director will discuss a reorganization proposal.

6a. **Financial Services Department** – Resolution to Waive the Public Act 152 Health Care Requirements for 2015

Section 8 of the Publicly Funded Health Insurance Contribution Act (MCL 15.568) permits a local unit of government to exempt itself from employer contribution limitations of the Act for the next succeeding year by a 2/3 vote of a governing body. The County will begin a partially self-insured health insurance program in 2015 which is anticipated to result in substantial savings. Uncertainty associated with the savings amount makes it very difficult to determine if the County will be in compliance with the 80% maximum funding requirement. Therefore, the County administration recommends that this requirement of Public Act 152 be waived for 2015 as permitted by statute.

6b. **Financial Services Department** – Resolution to Accept the Recommendation of the Ingham County Health Care Coalition for Employee Benefits for 2015 and Authorizing Letters of Agreement with Bargaining Units

This proposed resolution grants final authorization to implement a comprehensive approach to healthcare management as outlined in an agreement between Ingham County and Cadillac Insurance Center Benefits Consulting Group (CICBCG) and authorized by Resolution 14-069. Components to the approach include:

- A Health Reimbursement Arrangement (HRA) wherein the County purchases a higher deductible health insurance plan (in this instance, $5,000 for individual and $10,000 for family plan) and then self-funds the difference between that plan and the current benefit level. This change does not change coverages provided to employees, but will save an estimated $1.4 million in health insurance expense.
• Implementation of the Medtipster program that allows employees and their dependents to access certain generic drugs free of charge.

• Implementation of the Teladoc program that provides employees and their dependents 24/7 access to physicians who are able to provide diagnoses and treatment plans for certain common, non-emergency illnesses and ailments.

• Implementation of a Cost Transparency program that allows employees and their dependents access to treatment cost data for non-emergency medical procedures. Incentives including a $10 gift card and 25% of the total net savings for choosing a lower-cost option will be provided to encourage participation.

Overall net savings associated with implementation of this comprehensive approach to healthcare management are projected at $1 million. This proposal would also authorize sharing half of the total savings with employees in participating employee groups through reduction of employee premium cost share beginning in 2016.

7. **Human Resources Department** - Discussion Regarding the Reorganization Procedure Policy

The Human Resources Director will discuss a draft reorganization procedure policy.

8a. **Controller’s Office** - Resolution to Adopt an Ordinance Amending the Ingham County Ordinance to Provide for the Imposition and Collection of Excise Tax on Persons Engaged in the Business of Providing Rooms for Transient Guests, to Provide for Collection of Unpaid Delinquent Taxes in the Same Manner as Delinquent Special Assessments

Public Act 284 was signed on September 10, 2014 amending the Excise Tax on Business of Providing Accommodations Act to enhance the County’s ability to collect unpaid delinquent accommodations taxes. Ingham County has experienced occasional difficulty collecting funds from a few hotel owners who collected the tax from their guests but failed to remit the money to the County. Although the Act requires a hotel-motel tax ordinance to provide for interest and a penalty on delinquent payments, and allows an ordinance to provide for a fine and/or imprisonment for a violation, these provisions did not provide the County with adequate leverage to collect the unpaid tax. The proposed resolution amends the Ingham County Accommodations Tax Ordinance to apply the new statutory authority to delinquent payments.

8b. **Controller’s Office** - Resolution Authorizing Adjustments to the 2014 Ingham County Budget

The Board of Commissioners adopted the 2014 Budget on October 22, 2013 and has authorized certain amendments since that time. It is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs. The net change from these adjustments will be a decrease of $810,956 in the general fund’s budgeted use of fund balance, from $4.08 million to $3.27 million.
9a. **Board of Commissioners - Resolution Appointing Timothy Morgan as Ingham County Parks Director**

The proposed resolution appoints Timothy Morgan to assume all duties and responsibilities as Parks Director effective December 1, 2014. Mr. Morgan will be placed on the current salary schedule for the Parks Director at MCF-13, Step 1 ($73,099).

9b. **Board of Commissioners - Resolution Awarding Nicole Martin the 2014 Ingham County Women’s Commission Lucile E. Belen Award**

This resolution acknowledges Nicole Martin for her outstanding community service, kindness, and tireless efforts on behalf of the youth of Ingham County.

10. **Human Resources (CLOSED SESSION) – Collective Bargaining Parameters**
MEMORANDUM

To: County Services and Finance Committee

Date: October 9, 2014

From: Stacy Byers, Director FOSP Board

RE: RESOLUTION AUTHORIZING A CONTRACT WITH MICHIGAN STATE UNIVERSITY REMOTE SENSING AND GEOSPATIAL INFORMATION SYSTEMS TO CONDUCT MAPPING SERVICES FOR THE FARMLAND SELECTION CRITERIA OF THE FOSP BOARD

Project Description

The Ingham County Farmland Preservation Board contracted with MSU RS & GIS in the Geography Department for mapping services of the Open Space selection criteria in 2013. The FOSP Board would like to hire them for mapping services on the Farmland portion of the selection criteria. The County Board of Commissioners annually approves both the farmland selection criteria and the open space selection criteria for ranking applications received by the FOSP Program. The purpose of the selection criteria is to prioritize properties for protection through the purchase of a conservation easement.

Many variables are used to develop this comprehensive document. The Farmland Selection Criteria consists of four categories, Agricultural Characteristics, Development Pressure, Additional Ag Protection Efforts and Other Criteria. These categories each have variables that require data for application to the selection criteria. The end product is a qualitative score that is used to objectively rank and prioritize properties for protection.

MSU RS & GIS will reduce the opportunity for subjectiveness to arise in the ranking, and streamline the process to allow for better use of available data sets and technology.
Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CONTRACT WITH MICHIGAN STATE UNIVERSITY REMOTE SENSING AND GEOSPATIAL INFORMATION SYSTEMS TO CONDUCT MAPPING SERVICES FOR THE FARMLAND SELECTION CRITERIA OF THE FOSP BOARD

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland Purchase of Development Rights Ordinance in July 2004; and

WHEREAS, the Ingham County Farmland Purchase of Development Rights Ordinance authorized the establishment of the Ingham County Farmland and Open Space Preservation Board to oversee the Farmland Preservation Program; and

WHEREAS, the voters of Ingham County approved a millage for Farmland and Open Space Preservation in August 2008; and

WHEREAS, the Selection Criteria approved for ranking applications to the FOSP Program requires numerous data sets, such as soils, parcel size, geographic location, proximity to other protected properties, to calculate an objective score; and

WHEREAS, the FOSP Board contracted with MSU RS & GIS to complete Open Space Modeling on applications in 2013; and

WHEREAS, the cost of this service is a not to exceed amount of $8,930.00 and the contractor will only bill for hours worked on the project; and

WHEREAS, the FOSP Board has money in the budget to cover this expense.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a three month contract with Michigan State University Remote Sensing and Geospatial Information Systems in an amount not to exceed $8,930.00 for the purpose of data collection and preparation, geospatial modeling, and the development of land use cover maps for farmland applications.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.
Agenda Item 3

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated October 9, 2014 as submitted.
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<th>R/W PERMIT#</th>
<th>R/W APPLICANT /CONTRACTOR</th>
<th>R/W WORK</th>
<th>R/W LOCATION</th>
<th>R/W CITY/TWP.</th>
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<td>DETOUR</td>
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<td>WALKWAY CONSTRUCTION/ DRIVE</td>
<td>HASLETT RD BET MARSH RD &amp; OKEMOS RD</td>
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<td>GAS</td>
<td>MARSH RD &amp; TIMES SQUARE DR</td>
<td>MERIDIAN</td>
<td>15</td>
</tr>
<tr>
<td>2014-591</td>
<td>ACD.NET</td>
<td>CABLE / UG</td>
<td>MARSH RD &amp; TIMES SQUARE DR</td>
<td>MERIDIAN</td>
<td>15</td>
</tr>
<tr>
<td>2014-592</td>
<td>MERIDIAN TOWNSHIP</td>
<td>SPECIAL EVENT</td>
<td>HULETT RD BET BENNETT RD &amp; JOLLY RD</td>
<td>MERIDIAN</td>
<td>32</td>
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<tr>
<td>2014-593</td>
<td>AT &amp; T</td>
<td>CABLE / UG</td>
<td>LAKE LANSING RD &amp; PREYDE BLVD</td>
<td>LANSING</td>
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<td>2014-594</td>
<td>COMCAST</td>
<td>CABLE / UG</td>
<td>HANNAH BLVD &amp; ESOTREIC WAY</td>
<td>MERIDIAN</td>
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<tr>
<td>2014-595</td>
<td>CONSUMERS ENERGY</td>
<td>GAS</td>
<td>VAN ATTA RD BET HASLETT RD &amp; PIPER RD</td>
<td>MERIDIAN</td>
<td>12</td>
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<tr>
<td>2014-596</td>
<td>CONSUMERS ENERGY</td>
<td>GAS</td>
<td>MERIDIAN RD &amp; SHERWOOD RD</td>
<td>MERIDIAN</td>
<td>24</td>
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<tr>
<td>2014-600</td>
<td>KRIS COOK</td>
<td>LAND DIVISION</td>
<td>DEXTER TR BET SEVEN GABLES RD &amp; WILLIAMSTON RD</td>
<td>INGHAM</td>
<td>27</td>
</tr>
<tr>
<td>2014-597</td>
<td>POLLUTION CONTROL SERVICES</td>
<td>SANITARY</td>
<td>MICHIGAN AVE BET WAVERLY RD &amp; CLARE ST</td>
<td>LANSING</td>
<td>18</td>
</tr>
</tbody>
</table>
MEMO

Date:          October 9, 2014

To:            County Services & Finance Committees

From:          Willis Bennett

Re:            Resolution Accepting a Grant of Easement over Property Owned by the City of Lansing

The Ingham County Parks Department operates the Snowpark at Hawk Island County Park. The Snowpark offers snow tubing runs and rope tows pull riders to the top of the hill to travel down "chutes" made of sculpted snow. The snow tubing hill has varying levels of runs, including smaller kids’ runs and some for guests seeking a bit more of a thrill.

It was determined that for user safety and enjoyment, additional area is needed at the end of the tubing runs. This area is outside of County property. The City of Lansing is willing to provide an easement for a small section of Scott Woods Park for extending the area for tubing hill runs.

The Parks & Recreation Commission approved this resolution at their September 2014 meeting.

Please do not hesitate to contact me if you have questions regarding this matter.
EASEMENT EXHIBIT

CLIENT:

INGHAM COUNTY PARKS DEPARTMENT
121 EAST MAPLE STREET
P.O. BOX 175
MASSON, MICHIGAN 48854

ATTENTION: MR. WILLIS BENNETT

EASEMENT DESCRIPTION

AN EASEMENT OVER PART OF LOTS 30 AND 31 GOODHOME SUBDIVISION BEING A SUBDIVISION IN PART OF THE EAST 1/2 OF THE SOUTHEAST 1/4 OF SECTION 27, TOWNSHIP 4 NORTH, RANGE 2 WEST, CITY OF LANSING, INGHAM COUNTY, MICHIGAN AS RECORDED IN LIBER 9, PAGE 5, INGHAM COUNTY RECORDS AND OVER PART OF THE WEST 1/2, OF SAID SOUTHEAST 1/4 OF SAID SECTION 27. SAID EASEMENT BEING MORE PARTICULARLY DESCRIBED AS BEGINNING AT THE SOUTHWEST CORNER OF SAID LOT 31, THENCE EASTERLY ALONG THE SOUTH LINE OF SAID LOT 31 A DISTANCE OF 197.17 FEET, THENCE N4°02'21"W 66.73 FEET, THENCE N86°26'31"W 138.38 FEET, THENCE N83°05'37"W 164.11 FEET, THENCE S87°52'22"W 37.63 FEET, THENCE S87°05'14"W 159.45 FEET TO THE NORTH LINE OF THE SOUTH 330 FEET OF SAID WEST 1/2, OF THE SOUTHEAST 1/4 OF SAID SECTION 27, THENCE S88°41'33"EAST ALONG SAID NORTH LINE 83.89 FEET, THENCE N0°14'05"E 14.64 FEET TO THE POINT OF BEGINNING OF THE EASEMENT HEREIN DESCRIBED.

THE NORTH LINE OF THE SOUTH 330 FEET OF THE WEST 1/2, OF THE SOUTHEAST 1/4, OF SAID SECTION 27 IS TAKEN TO BEAR S88°41'33"E AS DERIVED FROM THE MICHIGAN STATE PLANE COORDINATE SYSTEM.

[Diagram of Goodhome Subdivision with coordinates and distances indicated]
Introduced by the County Services and Finance Committees of the:

PLOYHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION ACCEPTING A GRANT OF EASEMENT OVER PROPERTY OWNED BY
THE CITY OF LANSING AND LOCATED IN THE CITY OF LANSING

WHEREAS, the Ingham County Parks Department operates the Snowpark at Hawk Island County Park; and

WHEREAS, for user safety and enjoyment, additional area is needed at the end of the tubing runs outside of
County property; and

WHEREAS, the City of Lansing is willing to provide an easement for a small section of Scott Woods Park for
this purpose.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into
an easement agreement with the City of Lansing, for the nominal consideration of $1.00.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the payment of
$50.00 to the City of Lansing for the fees associated with the City’s Act 33 Review Application.

BE IT FURTHER RESOLVED, that the Chair of the Ingham County Board of Commissioners and County
Clerk are authorized to sign any necessary documents consistent with this resolution upon approval as to form
by the County Attorney.
MEMO

Date: October 9, 2014

To: County Services & Finance Committees

From: Willis Bennett, Director

Re: Resolution Approving a Contract with the Westside YMCA to Provide Beginner Snowboarding Lessons at the Hawk Island Snowpark

For the 2014-2015 winter season at the Hawk Island Snowpark, the Parks Department is stepping away from the “extreme” features of the terrain park. Instead of the terrain park there will be more snow tubing runs and a separate area for beginner snowboarders, groomed for those just learning the sport.

It has been determined the Hawk Island Snowpark would benefit from the expertise and involvement of the Westside YMCA. This resolution authorizes entering into a contract with the Westside YMCA. The Westside YMCA would be responsible for providing snowboarding lessons to beginner snowboarders.

The term of the contract would be for the 2014/2015 winter season terminating on April 30, 2015 with a one year option to renew, based upon staff review and recommendation to the Parks Commission and Board of Commissioners.

This resolution will run concurrent with the Parks & Recreation Commission.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING A CONTRACT WITH THE WESTSIDE YMCA TO PROVIDE BEGINNER SNOWBOARDING LESSONS AT THE HAWK ISLAND SNOWPARK

WHEREAS, it is the desire of Park staff to continue to provide good customer service and training for beginner snowboarders at the Hawk Island Snowpark; and

WHEREAS, it has been determined the Hawk Island Snowpark would benefit from the expertise and involvement of the Westside YMCA; and

WHEREAS, the Westside YMCA has agreed to provide and compensate an appropriate instructor, as well as promote and operate beginner snowboarding lessons at the Hawk Island Snowpark; and

WHEREAS, a user fee of $70 will be charged by the YMCA, including $40 per student paid to the Parks Department for payment of one (1) annual parking pass and the Snowpark user fee.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a contract with the Westside YMCA to provide beginner snowboarding lessons at the Hawk Island Snowpark.

BE IT FURTHER RESOLVED, the term of the Agreement would be for the 2014/2015 winter season terminating on April 30, 2015, with a one year option to renew based upon staff review and recommendation to the Parks & Recreation Commission and Board of Commissioners.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.
Date: October 8, 2014

To: County Services & Finance Committees

From: Willis Bennett, Parks Director

Re: Resolution Amending the Hawk Island Snowpark Fees

This resolution amends the user fees associated with snowboarding at the Hawk Island Snowpark. With the Parks Department operating the Snowpark this year and the terrain park no longer being offered, the fees associated with snowboarding are no longer needed. Fees for tubing will remain unchanged.

By eliminating these fees, there will be less confusion for both the customers and staff.

This resolution is running concurrent with the Parks & Recreation Commission

Please do not hesitate to contact me if you have questions regarding this issue.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AMENDING USER FEES FOR THE HAWK ISLAND SNOWPARK

WHEREAS, user fees were developed for the Hawk Island Snowpark and approved by the Ingham County Board of Commissioners in Resolutions #12-366 and #13-375; and

WHEREAS, snowboarding will no longer be offered at the Hawk Island Snowpark, making the associated user fees unnecessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners rescinds the fees for daily and season passes for snowboarding at the Hawk Island Snowpark.

BE IT FURTHER RESOLVED, user fees for the tubing hill will remain unchanged.
WHEREAS, the electorate of Ingham County overwhelmingly approved the millage renewal proposal in November of 2010 to fund the operation and improvement of Potter Park and the Potter Park Zoo; and

WHEREAS, the Potter Park Zoological Society is a private, 501c(3) nonprofit, fundraising organization that raises funds to support the Zoo; and

WHEREAS, in that capacity the Zoological Society supports: Marketing, Educational Programming, the Docent Association, the Teen Zookeeper Program, Special Events and the Zookambi Summer Camp; and

WHEREAS, the Zoological Society operates on a $1,800,000 budget, all of which is spent on supporting the Potter Park Zoo through educational programming, special events, operating costs, and capital improvements; and

WHEREAS, the Ingham County Board of Commissioners approved the transfer of $60,000 from the proceeds of the Potter Park Zoo Millage to the Potter Park Zoological Society for 2014 marketing purposes; and

WHEREAS, the Potter Park Zoological Society has proposed at least $15,000 for advertising within the 2015 Society budget for a total of $75,000 to be spent on advertising and marketing.

THEREFORE BE IT RESOLVED, the Board of Commissioners approves a transfer of $60,000 from the proceeds of the Potter Park Zoo Millage to be used by the Potter Park Zoological Society for the 2015 marketing of the Potter Park Zoo.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.
Agenda Item 5b

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING REIMBURSEMENT TO THE POTTER PARK ZOOLOGICAL SOCIETY FOR ADMINISTRATIVE SUPPORT

WHEREAS, it is the desire of the Potter Park Zoo Board and the Zoo Management Team to continue to move toward an equitable and successful and seamless public/private partnership with Potter Park Zoological Society; and

WHEREAS, these two entities incur joint administrative and financial services expenses in the comprehensive management of the zoo; and

WHEREAS, the combined budget of the two entities is $5.2 million; and

WHEREAS, the Potter Park Zoological Society individual budget is $1.8 million or 33.9% of the total; and

WHEREAS, the Potter Park Zoo millage budget is $3.5 million or 66.1% of the total; and

WHEREAS, the Potter Park Zoological Society has assumed the responsibility of the majority of the administrative and financial services expense totaling $231,375.00 for FY 2014; and

WHEREAS, applying the above percentages to the administrative and financial services budget expenses for 2014 yields an allocation of $78,475 (33.9%) to Potter Park Zoological Society and $152,900 (66.1%) to Potter Park Zoo; and

WHEREAS, the Potter Park Zoological Society currently receives compensation from the County in the amount of $50,881.

THEREFORE BE IT RESOLVED, that the Zoo Board authorizes the transfer $102,020 from Potter Park Zoo to Potter Park Zoological Society to provide equity between the two entities.

BE IT FURTHER RESOLVED, that the transfer of funds for the year 2014 in the amount of $102,020 be made from fund balance line item #258-69200-818000-698010 from the Potter Park Zoo Millage to the Potter Park Zoological Society as a one-time transfer.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.
Agenda Item 5c

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A TRANSFER OF FUNDS AND AUTHORIZATION FOR THE POTTER PARK ZOOLOGICAL SOCIETY TO PROVIDE THE MANAGEMENT OF SEASONAL WORKERS

WHEREAS, it is the continuing desire of the Potter Park Zoo Board and the Zoo Management Team to work towards a successful private/public relationship with the Potter Park Zoological Society; and

WHEREAS, the Zoo Management Team wishes to continue to provide excellent customer service and be able to improve upon existing standards and proceed in a financially prudent manner; and

WHEREAS, the Zoo Management Team recommends that combining resources in the key customer service areas, by having all seasonal staff be hired, trained, supervised and paid by the Potter Park Zoological Society, will allow the Zoo to provide the most effective and consistent customer service; and

WHEREAS, the Zoo Management Team has identified funding within the 2015 approved Potter Park Zoo budget, which will provide for adequate staff as determined by the Zoo Director, as well as additional funds that can be transferred to other line items within the budget; and

WHEREAS, the Board of Commissioners Resolution #14-02 was approved for the transfer of funds to the Potter Park Zoo Society for the year of 2014.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Potter Park Zoological Society to provide the management of the seasonal employees at the Potter Park Zoo.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the transfer of funds for the year 2015 in the amount of $141,000 from the Potter Park Zoo Millage to the Potter Park Zoo Society from the following line items:

- $47,874 from admissions seasonal wages, line item #258-69200-705000-32000
- $31,700 from seedeater seasonal, line item #258-69200-705000-31300
- $24,000 from animal/care seasonal, line item #258-69200-705000-31000
- $14,000 from parking seasonal, line item #258-69300-705000-35000
- $23,426 from grounds & maintenance seasonal, line #258-69200-705000-30000

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.
MEMORANDUM

TO: PPZ Advisory Board, County Services and Finance Committees
FROM: Sherrie Graham, Zoo Director
DATE: September 4, 2014
SUBJECT: Change of fees for charitable events at Potter Park Zoo

We are proposing a flat per person fee of $4 for the participants in charitable events at Potter Park Zoo. This fee will cover our expenses and increase the perceived value of holding a charitable event at Potter Park Zoo.

During the Potter Park Zoo season, running from April 1st to October 31st the Park receives approximately 10 requests for pavilion reservations from non-profit groups. Most of these reservations are for the purpose of holding fundraising or promotional activities solely for the benefit of their individual charitable cause. These events have an average attendance of approximately 1,000 guests, with some events being much larger. In years past, these groups have reserved the pavilions and received free entry to the zoo for their guests. By continuing this policy the loss of revenue to the zoo is considerable. One example of the lost revenue would be the 2013 Capital Area Down Syndrome Buddy Walk with an average attendance of 2,000 people. If we consider an admission rate of $4 there is a loss of $8,000 on one event alone. In the 2014 season we have scheduled the following charitable events so far:

<table>
<thead>
<tr>
<th>Event</th>
<th>Guests</th>
</tr>
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<tbody>
<tr>
<td>MS Walk</td>
<td>1000</td>
</tr>
<tr>
<td>Rainbow Connection Walk</td>
<td>300</td>
</tr>
<tr>
<td>Lansing Community College Zoo Day</td>
<td>1824</td>
</tr>
<tr>
<td>Race to a Million Walk</td>
<td>200</td>
</tr>
<tr>
<td>Tomorrows Child Jungle Jubilee</td>
<td>100</td>
</tr>
<tr>
<td>Sparrow Run/Walk</td>
<td>100</td>
</tr>
<tr>
<td>Community Mental Health</td>
<td>2500</td>
</tr>
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</table>

At the $4 proposed admission rate this is a revenue loss of $24,096 for the 2014 season, so far.
WHEREAS, the Potter Park Zoo wishes to establish a change of fees for charitable events which would cover the operational expenses of the zoo during these events; and

WHEREAS, the Potter Park Zoo has become an independent department within Ingham County and in the past has always mirrored the Parks Department fees; and

WHEREAS, the Potter Park Zoo charges for the use of the Pavilion rental only and entry fees to the zoo were waived; and

WHEREAS, the pavilion rental fees that are currently being charged will remain unchanged.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Potter Park Zoo charitable events fees to be charged a rate of $4.00 per person.

BE IT FURTHER RESOLVED, the charitable event fees will become effective upon approval of the Board of Commissioners.
To: Potter Park Zoo Board  
From: James Tissue, Security Coordinator  
Date: 08/29/2014  
RE: Body Worn Cameras

This is a resolution to accept $300.00 from the MMRMA for a RAP Grant that was used for Body Worn Cameras. These Cameras are issued to Public Safety Uniform Personal to assist them during their tour of duty.
RESOLUTION AUTHORIZING THE ACCEPTANCE OF A $300.00 RISK AVOIDANCE PROGRAM (RAP) GRANT AWARD FOR BODY WORN CAMERAS FOR PUBLIC SAFETY PERSONAL AT POTTER PARK ZOO FROM THE MICHIGAN MUNICIPAL RISK MANAGEMENT ASSOCIATION (MMRMA)

WHEREAS, the Potter Park Zoo participated in a grant opportunity with MMRMA; and

WHEREAS, MMRMA provides financial assistance for the purchase of materials relating to providing a safer and more efficient facility; and

WHEREAS, the grant funds will reimburse Potter Park Zoo for 50% of the cost for Body Worn Cameras at Potter Park Zoo; and

WHEREAS, use of these cameras will aid in proper documentation, accountability, and safety.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the acceptance grant funds from MMRMA in the amount of $300.00 and extends its appreciation for the opportunity to participate in the Risk Avoidance Program (RAP).
This is a resolution to accept $250.00 from the MMRMA for a Rap Grant that was used on the patrol vehicles at the zoo.
RESOLUTION AUTHORIZING THE ACCEPTANCE OF A $250.00 RISK AVOIDANCE PROGRAM (RAP) GRANT AWARD FOR A GRILL GUARD FOR THE PATROL CAR AT POTTER PARK ZOO FROM THE MICHIGAN MUNICIPAL RISK MANAGEMENT ASSOCIATION (MMRMA)

WHEREAS, the Potter Park Zoo participated in a grant opportunity with MMRMA; and

WHEREAS, MMRMA provides financial assistance for the purchase of materials relating to providing a safer and more efficient facility; and

WHEREAS, the grant funds will reimburse Potter Park Zoo for 50% of the cost of a grill guard for a patrol vehicle at Potter Park Zoo; and

WHEREAS, installation of the grill guard will aid in the prevention of damage to the vehicle while adding additional lighting.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the acceptance of the grant funds from MMRMA in the amount of $250.00 and extends its appreciation for the opportunity to participate in the Risk Avoidance Program (RAP).
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO WAIVE THE PUBLIC ACT 152 HEALTH CARE REQUIREMENTS FOR 2015

WHEREAS, Public Act 152 of 2011 (MCL 15.563) places limits on public employer’s contributions toward their employee’s health benefits and requires that the employer cost be no more than 80% of the cost; and

WHEREAS, Section 8 of the Act (MCL 15.568) permits a local unit of government to exempt itself from provisions employer contribution limitations for the next succeeding year by a 2/3 vote of its governing body; and

WHEREAS, in 2015, the County will be self-insuring a portion of the health insurance cost which is anticipated to save money; and

WHEREAS, the uncertainty associated with the savings from this change makes it very difficult to determine if the County will be in compliance with the 80% requirement and therefore the County administration is recommending that this requirement of Public Act 152 be waived for 2015.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby elects to waive all requirements of Public Act 152 of 2011 for 2015, yet attempt to meet all of the requirements of the act.
RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE INGHAM COUNTY HEALTH CARE COALITION FOR EMPLOYEE BENEFITS FOR 2015 AND AUTHORIZING LETTERS OF AGREEMENT WITH BARGAINING UNITS

WHEREAS, the Ingham County Health Care Coalition investigated various plan designs and options for the County’s health care plan for 2015; and

WHEREAS, after finishing its review the Health Care Coalition does not recommend changing the insurance provider for 2015 but the group does recommend implementing a Health Reimbursement Arrangement (HRA), purchasing higher deductible plan ($5,000 for individual and $10,000 for family plan) for some or all of the employee groups; and

WHEREAS, the Health Care Coalition also recommends that the County purchase additional services from Cadillac Insurance Center Benefit Consulting Group (CICBCG) which will further reduce health insurance rates, including Medtipster for pharmacy generic drugs, Telodoc for 24/7 physician access and a cost transparency program which compares the cost of medical services, consistent with the Agreement between CICBCG and Ingham County authorized by Resolution 14-069; and

WHEREAS, the estimated annual cost of providing the HRA and supplemental services totals $400,000 and overall savings of this comprehensive approach to healthcare management is estimated to be $1.4 million; and

WHEREAS, employee participation rate will ultimately impact total savings realized through implementation of this comprehensive healthcare management program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioner approves the Letters of Understandings regarding the recommendations of the Health Care Coalition for 2015 health insurance options including the implementation of the HRA plan.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to sign the said Letters of Understanding on behalf of Ingham County, contingent upon final approval of the bargaining units.

BE IT FURTHER RESOLVED, that the County will provide the recommended health insurance benefits to the Managerial and Confidential Employees effective January 1, 2015, and that the Managerial/Confidential Personnel Manual shall be amended as necessary to incorporate provisions of the comprehensive healthcare management program.

BE IT FURTHER RESOLVED, that once the total annual savings for the comprehensive healthcare management program is determined, 50 percent of any net savings in health care costs will be dedicated to reducing employee premium cost share beginning in 2016, applied to all employee groups that agree to implement the comprehensive healthcare management program.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a supplemental agreement with CICBCG to provide services associated with the comprehensive healthcare management program, consistent with the program description and costs authorized by Resolution #14-069.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the appropriate documents on behalf of Ingham County after approval as to form by the County Attorney.
Purpose and Applicability:
Because the structure of the County has a profound effect on the delivery and funding of services, the Board of Commissioners adopts the following policy with respect to reorganization. The provisions of this policy are intended to provide the Board of Commissioners with careful analysis based on workforce demands, financial resources and the needs of County residents.

Reorganization is the restructuring of departmental operations triggered by a disruption in workflow and/or attributed to a definable event. The most common reasons to reorganize are job vacancies, the addition or loss of grant funds, the addition or termination of a program or service, the merger of two workgroups or a significant change in technology.

Since reorganizations impact classifications and employees, Department Heads are required to work in conjunction with Human Resources to ensure personnel issues are implemented according to the parameters of labor contracts. Department Heads will act as the principal advocate for the reorganization throughout subsequent discussions and review. Department Heads must consider the concerns of employees, unions, other departments, vendors, citizens and any related stakeholders while developing reorganization proposals.

Procedure:
Department Heads must follow the procedure as detailed in the Reorganization Timeline form provided as an addendum to this policy. On this form, the order of tasks is definite but the corresponding timeline may fluctuate depending on various conditions: the number of positions involved in the reorganization, a change in the Board of Commissioner meeting schedule, a time-sensitive funding request, etc.

The Reorganization Timeline form is necessary whenever a Department Head proposes a new position, a new classifications or a change to existing positions and classifications. Examples of such changes include but are not limited to changes in job title, job duties, salary grade, union affiliation or status. Should any such change be necessary outside the definition of reorganization, the Department Head must still follow the process outlined in the Reorganization Timeline form.
## REORGANIZATION PROCEDURE

<table>
<thead>
<tr>
<th>#</th>
<th>Task Description</th>
<th>Completed no later than</th>
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| 1 | **Department Head solicits input from staff, Union and discusses reorganization with the corresponding BOC Committee Chair.**  
Department Head sends HR a preliminary plan including a list of tasks for each position and an updated organizational chart.                                                                 | Start Date             |
| 2 | HR creates draft job descriptions for Department Head to review.                                                                                                                                                      | 7 calendar days        |
| 3 | Department Head and HR work together to create final job descriptions.  
HR evaluates the final job descriptions for union placement and salary grade.                                                                                                                                              | 7 calendar days        |
| 4 | HR sends notification to the appropriate **Union** representatives. Florida: 6 business days                                                                                                                                                  | 6 business days        |
|    | A. If the **Union** supports the classification, the process moves to step 5.  
B. If the **Union** opposes the classification, the Department Head and HR schedule a meeting with the Union to discuss the concerns. Based on the meeting, the Department Head can proceed without Union support **OR** return to step 1 to alter the classification.                           |                        |
| 5 | HR sends a New Classification Packet to the Department Head. The packet includes:  
A. HR's Memo of Analysis  
B. Final job descriptions with Union designation and salary  
C. **Union** response of support or opposition                                                                               | 10 calendar days       |
<p>| 6 | Department Head secures a Personnel Cost Projection from the Budget Office.                                                                                                                                               | 2 days                 |
| 7 | <strong>Department Head submits a Discussion Packet to the Resolutions group by the 5pm agenda deadline.</strong> The packet includes the following information for all changes which result in an increased expenditure or a new job classification.                          | 1 day                  |
|    | A. Memo of Explanation prepared by Department Head including updated organization chart.                                                                                                                                |                        |
|    | B. A copy of HR's New Classification packet                                                                                                                                                                           |                        |
|    | C. A copy of Budget's Personnel Cost Projection                                                                                                                                                                         |                        |
| 8 | The Department Head attends sub-committee meetings and HR attends as needed.                                                                                                                                              | 7 calendar days        |
| 9 | Based on the subcommittee discussions, Department Head either returns to step 1 to make changes or prepares a Resolution Packet for the next round of subcommittee meetings by 5p.m. deadline to include:                        | 21 calendar days       |
|    | A. Resolution written by Department Head                                                                                                                                                                              |                        |</p>
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<tbody>
<tr>
<td>B.  Memo of Explanation written by Department Head including updated organization chart</td>
<td></td>
</tr>
<tr>
<td>C.  A copy of HR's New Classification packet</td>
<td></td>
</tr>
<tr>
<td>D.  A copy of Budget's Personnel Cost Projection</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>The Department Head attends sub-committee meetings and HR attends as needed. 7 calendar days</td>
</tr>
<tr>
<td>11</td>
<td>After passing through the subcommittees, the resolution proceeds to the Full Board of Commissioner meeting for final approval. 12 calendar days</td>
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</table>

***Timeline is approximate as holidays and other scheduling anomalies may impact final date. Department Heads should anticipate 12 weeks for completion.***
MEMORANDUM

TO: Ingham County Board of Commissioners
FROM: Timothy J. Dolehanty, ICMA-CM, AICP, Controller/Administrator
DATE: October 10, 2014
SUBJECT: Collection of Accommodations Tax

The Excise Tax on Business of Providing Accommodations Act (Public Act 263 of 1974) allows a county having a population of less than 600,000 persons, and having a city of at least 40,000, to levy an excise tax on hotels and motels. Revenue generated from this tax may be used for convention and entertainment facilities or the promotion of tourist and convention business in the county.

Ingham County has experienced occasional difficulty collecting funds from a few hotel owners, who collected the tax from their guests but failed to remit the money to the County. Although the Act requires a hotel-motel tax ordinance to provide for interest and a penalty on delinquent payments, and allows an ordinance to provide for a fine and/or imprisonment for a violation, these provisions did not provide the County with adequate leverage to collect the unpaid tax.

The Michigan Legislature passed SB 758 on September 10, 2014, which amended the statute to enhance the County’s ability to collect unpaid delinquent accommodations taxes. Effective September 23, 2014, the statute was amended as follows:

Sec. 4. A county levying a tax under this act may provide in the ordinance for 1 or more of the following:

(e) If the tax imposed under this act remains unpaid for more than 90 days, the treasurer of the county may collect the tax in the same manner as a delinquent special assessment, along with any associated interest, fees, and costs, under the general property tax act, 1893 PA 206, MCL 211.1 to 211.155.

The Ingham County Accommodations Tax Ordinance will need to be amended in order for the County to apply this new statutory authority to delinquent payments. A draft ordinance amendment and resolution are provided for Board consideration. The County is not required to hold a public hearing on the amendment, but the Board may hold one if it so chooses. If adopted, the Ordinance Amendment takes effect upon publication of notice of its adoption in a newspaper of general circulation in the County.

Attachments
INTRODUCED BY THE COUNTY SERVICES COMMITTEE AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT AN ORDINANCE AMENDING THE INGHAM COUNTY ORDINANCE TO PROVIDE FOR THE IMPOSITION AND COLLECTION OF EXCISE TAX ON PERSONS ENGAGED IN THE BUSINESS OF PROVIDING ROOMS FOR TRANSIENT GUESTS, TO PROVIDE FOR COLLECTION OF UNPAID DELINQUENT TAXES IN THE SAME MANNER AS DELINQUENT SPECIAL ASSESSMENTS

WHEREAS, the Ingham County Ordinance to Provide for the Imposition and Collection of Excise Tax on Persons Engaged in the Business of Providing Rooms for Transient Guests was adopted by the Board of Commissioners on May 13, 1975, and was subsequently amended on November 13, 1990, and October 8, 1991; and

WHEREAS, the enabling statute, 1974 PA 263, MCL 141.861 et seq., was recently amended by the Michigan Legislature, to enhance the County’s ability to collect unpaid delinquent taxes due under the Ordinance; and

WHEREAS, under 2014 PA 284 (eff. September 23, 2014), being MCL 141.864(e), if the tax imposed under the Ordinance remains unpaid for more than 90 days, the County Treasurer may collect the tax in the same manner as a delinquent special assessment, along with any associated interest, fees, and costs, under the General Property Tax Act, 1893 PA 206, MCL 211.1 to 211.155.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopts the Third Amendment to the Ingham County Ordinance to Provide for the Imposition and Collection of Excise Tax on Persons Engaged in the Business of Providing Rooms for Transient Guests, as amended, attached and incorporated by reference as Exhibit 1 to this Resolution, expressly providing for the collection by the County Treasurer of unpaid delinquent taxes due under the Ordinance in the same manner as a delinquent special assessment, along with any associated interest, fees, and costs, under the General Property Tax Act, 1893 PA 206.

BE IT FURTHER RESOLVED, that the Third Amendment to the Ingham County Ordinance to Provide for the Imposition and Collection of Excise Tax on Persons Engaged in the Business of Providing Rooms for Transient Guests, as amended, will be published in hard copy and on the County’s internet website.

BE IT FURTHER RESOLVED, that the amended Ordinance shall take effect when notice of its adoption is published in a newspaper of general circulation in the County.
INGHAM COUNTY BOARD OF COMMISSIONERS

THIRD AMENDMENT TO ORDINANCE TO PROVIDE FOR THE IMPOSITION AND COLLECTION OF EXCISE TAX ON PERSONS ENGAGED IN THE BUSINESS OF PROVIDING ROOMS FOR TRANSIENT GUESTS

THE PEOPLE OF THE COUNTY OF INGHAM, MICHIGAN, DO ORDAIN:

Section 1. Amendment. Article IV, entitled TAX, of the Ingham County Ordinance to Provide for the Imposition and Collection of Excise Tax on Persons Engaged in the Business of Providing Rooms for Transient Guests, as amended, is amended by the addition of a new Section 4.6, to read as follows:

“Section 4.6. DELINQUENT UNPAID TAX. If the tax imposed under this Ordinance remains unpaid for more than 90 days after the due date, the County Treasurer may collect the tax in the same manner as a delinquent special assessment, along with any associated interest, fees, and costs, under the General Property Tax Act, 1893 PA 206, MCL 211.1 to 211.155.”

Section 2. Repeal. All ordinances or parts of ordinances inconsistent herewith are hereby repealed

Section 3. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 4. Effective Date. This Third Amendment to Ordinance to Provide for the Imposition and Collection of Excise Tax on Persons Engaged in the Business of Providing Rooms for Transient Guests shall take effect when notice of its adoption is published in a newspaper of general circulation in the County.

I, Barb Byrum, Ingham County Clerk, certify that this Ordinance was adopted by the Ingham County Board of Commissioners and published in a newspaper of general circulation in the County on ______________________, 2014.

__________________________
Barb Byrum, Ingham County Clerk

Ingham County Board of Commissioners

__________________________
Victor Celentino, Chairperson
MEMORANDUM

October 9, 2014

TO: Finance and Liaison Committees

FROM: Teri Morton, Budget Director

RE: Third Quarter 2014 Budget Adjustments and Contingency Fund Update

Enclosed please find the recommended adjustments to the Ingham County budget for the third quarter of fiscal year 2014. The total increase to the General Fund is $40,956.

The quarterly budget amendment process as authorized by the Board of Commissioners is necessary to make adjustments to the adopted budget. Usually, adjustments are made as a result of updated revenue and expenditure projections, grant revenues, re appropriations, accounting and contractual changes, and general housekeeping issues.

The largest adjustment this quarter is an increase to property tax revenue of one million dollars. This is a result of an increase of 1.43% in taxable value. When the 2014 budget was developed last year, it was assumed that there would be no increase in taxable value. Another large revenue increase is a $200,000 decrease in prior year property tax adjustments, resulting from a decrease in tax roll adjustments. Based on information from the State of Michigan Department of Treasury, there will also be an increase of $291,912 in liquor tax payments, 50% of which will be allocated to our substance abuse coordinating agency.

There are also some downward adjustments recommended for revenues. Based on current revenue projections, revenue adjustments are recommended for District Court ($200,000), Register of Deeds ($150,000), and the Sherriff’s state prisoner housing ($200,000). Revenue will also be reduced by $90,000 in the Circuit Court due to the change in jurisdiction for the State Court of Claims.

On the expenditure side, based on current projections, an increase in corrections overtime of $300,000 is being recommended, along with an increase of $65,000 for Circuit Court attorney fees. Due to an increase in claims, an increase in workers compensation budgets of $200,000 spread across all departments is also recommended.

In an effort to more accurately budget for the Health Department, a decrease in general fund appropriation of $670,000 is recommended for the Health Fund. This is due to a projected excess of $200,000 in non-general fund revenues, $100,000 excess in salary attrition, and expenditures projected at $370,000 less than budgeted. No adjustment is recommended to the Clinic Fund’s general fund appropriation. It is projected that the Clinic Fund will use less than its budgeted amount of fund balance, but that will need to be retained in the fund for the planned renovations to the McLaren building.
The net change from these adjustments will be a decrease of $810,956 in the general fund’s budgeted use of fund balance, from $4.08 million to $3.27 million.

The biggest adjustment outside of the general fund relates to several transfers within the Road Department budget. The net change will be a $500,000 reduction to the Road Department fund, which will be added to fund balance to be used in the 2015 budget.

Also included is an update of contingency fund spending so far this year. The current contingency amount is $216,412. This resolution recommends a $10,000 use of contingency to fund the county’s 2014 contribution to the U.S. Geological Survey Enhanced Flood Warning System, which would reduce the contingency amount to $206,412. The attached document details how the Board has allocated the contingency funds throughout the year, beginning with a balance of $350,000.

Should you require any additional information or have questions regarding this process, please don’t hesitate to contact me.
Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2014 INGHAM COUNTY BUDGET

WHEREAS, the Board of Commissioners adopted the 2014 Budget on October 22, 2013 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, re appropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller’s staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<table>
<thead>
<tr>
<th>FUND</th>
<th>DESCRIPTION</th>
<th>2014 BUDGET</th>
<th>PROPOSED CHANGES</th>
<th>PROPOSED BUDGET</th>
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<tr>
<td>101</td>
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<td>5,279,852</td>
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<td>636</td>
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<td>Mach. &amp; Equip. Revolving</td>
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### GENERAL FUND REVENUES

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<tr>
<th></th>
<th>2014 Budget – 10/1/14</th>
<th>Proposed Changes</th>
<th>2014 Proposed Budget</th>
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<tbody>
<tr>
<td><strong>Tax Revenues</strong></td>
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<td>County Property Tax</td>
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<td>Delinquent Real Property Tax</td>
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<tr>
<td>Unpaid Personal Property Tax</td>
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<td>(10,000)</td>
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<tr>
<td>Industrial Facility Tax</td>
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<tr>
<td>Trailer Fee Tax</td>
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<td><strong>Intergovernmental Transfers</strong></td>
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<td>State Revenue Sharing</td>
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<td>Convention/Tourism Tax - Liquor</td>
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<td>2,491,088</td>
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<td>Court Equity Fund</td>
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<td>Use of Fund Balance</td>
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<td><strong>Department Generated Revenue</strong></td>
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<tr>
<td>Circuit Court - Friend of the Court</td>
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<tr>
<td>Circuit Crt - General Trial</td>
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<tr>
<td>Controller</td>
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<td>Cooperative Extension</td>
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<td>County Clerk</td>
<td>631,110</td>
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<td>District Court</td>
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<td>Drain Commissioner/Drain Tax</td>
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<td>Equalization /Tax Mapping</td>
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<tr>
<td>Service</td>
<td>2014 Budget - 10/1/14</td>
<td>Proposed Changes</td>
<td>2014 Proposed Budget</td>
</tr>
<tr>
<td>-------------------------------</td>
<td>-----------------------</td>
<td>------------------</td>
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<td>Facilities</td>
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<td>Human Resources</td>
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<td>Probate Court</td>
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<td>Register of Deeds</td>
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<td>107,551</td>
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<td>Sheriff</td>
<td>6,602,013 (200,000)</td>
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<td>6,402,013</td>
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<td>Treasurer</td>
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<td>Tri-County Regional Planning</td>
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<tr>
<td>Veteran Affairs</td>
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<tr>
<td><strong>Total General Fund Revenues</strong></td>
<td><strong>76,913,158</strong></td>
<td><strong>40,956</strong></td>
<td><strong>76,954,114</strong></td>
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</table>

**GENERAL FUND EXPENDITURES**

<table>
<thead>
<tr>
<th>Service</th>
<th>2014 Budget - 10/1/14</th>
<th>Proposed Changes</th>
<th>2014 Proposed Budget</th>
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<td>One-time Wage Supplement</td>
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<td>Department</td>
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<td>Amount 2</td>
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<td>Drain Tax at Large</td>
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<td>Jail Medical</td>
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<tr>
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Substance Abuse 1,103,903 145,956 1,249,859
Community Mental Health 1,751,631 1,751,631
Department of Human Services 1,774,863 1,774,863
Tri-County Aging 76,225 76,225
Veterans Affairs 499,554 499,554
Cooperative Extension 474,127 474,127
Library Legacy Costs 80,148 80,148
Parks and Recreation 1,439,577 1,439,577
Contingency Reserves 216,412 (10,000) 206,412
Legal Aid 20,000 20,000
2-1-1 Project 45,750 45,750
Community Coalition for Youth 27,000 27,000
Capital Improvements 2,450,603 2,450,603
Workers Comp Costs (to be spread across departments) 0 200,000 200,000

Total General Fund Expenditures 76,913,158 40,956 76,954,114

General Fund Revenues

Circuit Court Decrease budget $90,000 due to Court of Claims no longer falling under the Thirtieth Circuit Court’s jurisdiction.

District Court Decrease revenue budget $200,000 to reflect current projections.

Register of Deeds Decrease revenue budget $150,000 to reflect current projections.

Current Year Prop. Tax Increase budget $1,000,000 due to unanticipated increase in 2014 taxable value.

Prior Year Prop. Tax Increase budget $200,000 due to a decrease in tax roll adjustments.

Liquor Tax/Subs. Abuse Increase liquor tax revenue projection $291,912 per Michigan Department of Treasury estimate. Funds to be distributed 50% to substance abuse and 50% to the general fund.

Sheriff Decrease state prisoner housing revenue $200,000 due to a decline in state prisoners being housed at the Jail.
Use of Fund Balance

Decrease budgeted use of fund balance $810,956 due to a net decrease in expenses and a net increase in revenues.

**General Fund Expenditures**

**Circuit Court**

Increase attorney fees budget $65,000 to reflect increase in use of appointed attorneys.

**Sheriff**

Increase corrections overtime $300,000 due to increased use of overtime primarily due to position vacancies.

**Homeland Serty/Em. Ops.**

Increase budget $10,000 for second year of participation in the U.S. Geological Survey Enhanced Flood Warning System.

**Health Department**

Decrease general fund appropriation $670,000 to Health Fund due to projected revenue surplus ($200,000), salary attrition ($100,000), and various expenditure surpluses ($370,000).

**Substance Abuse**

Increase county’s appropriation to substance abuse $145,956. This is equal to 50% of the projected increase in liquor tax revenue.

**Contingency**

Decrease contingency $10,000 for second year of participation in the U.S. Geological Survey Enhanced Flood Warning System.

**All Departments**

Increase workers compensation budgets $200,000 due to increase in workers compensation claims.

**Non-General Fund Adjustments**

**Road Department** *(F201)*

Transfer $1,186,000 from asphalt and tack to the following areas; temporary salaries ($20,000), overtime ($163,000), salt ($170,000), culverts ($10,000), gravel/dust control ($50,000), cold patch ($23,000), Kinawa Road Project ($250,000), and add $500,000 to fund balance, to be used in 2015 budget.

**Parks** *(F208)*

Transfer funds from permanent wages and fringes to equipment repair and maintenance. ($7,919) Two employees are on leave without pay, requiring equipment to be sent out for repair in their absence.

**Friend of the Court** *(F215)*

Increase Access & Visitation Grant from $4,750 to $5,500 per Contract Amendment with State Court Administrative Office.

**Health Fund** *(F221)*

Adjust budget to reflect current projections as follows; increase non-general fund revenue $200,000, decrease wage and fringe costs $100,000, decrease other expenses $370,000, and decrease transfer in from general fund $670,000.

**Public Improvements** *(F245)*

Increase budget for replacement pump at Hawk Island ($5,800). This was approved as an emergency purchase in April.
<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bldg Authority Operating</td>
<td>Transfer funds from Human Services Parking Lot project budget to cover the cost of a water heater for Tri-County Office on Aging. ($27,900) The water heater purchase was approved as an emergency purchase in July.</td>
</tr>
<tr>
<td>MIS</td>
<td>Increase budget to purchase two laptops and monitors. ($3,797)</td>
</tr>
<tr>
<td>Mach./Equip. Revolving</td>
<td>Increase CIP upgrade funds to purchase the following replacement equipment: one CPU for Parks ($724), two CPUs for the Treasurer’s Office ($1,447), one CPU and monitor for Animal Control ($853) and one printer for Facilities ($1,070).</td>
</tr>
</tbody>
</table>
## 2014 CONTINGENCY

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adopted Contingency Amount</td>
<td>$350,000</td>
</tr>
<tr>
<td>R14-039: District Court Enforcement/Court Officer Pilot Project</td>
<td>(25,406)</td>
</tr>
<tr>
<td>R14-135: Probate Court Temporary Employee</td>
<td>(10,460)</td>
</tr>
<tr>
<td>R14-163: 1st Quarter Adjustment</td>
<td>(8,722)</td>
</tr>
<tr>
<td>R14-274: Life O’Riley Former Resident Assistance</td>
<td>(40,000)</td>
</tr>
<tr>
<td>R14-338: Jail Audio System</td>
<td>(24,000)</td>
</tr>
<tr>
<td>R14-348: Bank Reconciliations</td>
<td>(25,000)</td>
</tr>
<tr>
<td>Proposed: 2014 3rd Quarter Adjustment</td>
<td>(10,000)</td>
</tr>
<tr>
<td><strong>Current Contingency Amount</strong></td>
<td><strong>$206,412</strong></td>
</tr>
</tbody>
</table>
Introducing the resolution for the appointment of Timothy Morgan as the new Ingham County Parks Director.

WHEREAS, the position of Parks Director was posted and advertised in accordance with Ingham County hiring procedures; and

WHEREAS, applicants were reviewed and screened and interviews were held by the Parks Director Search Committee; and

WHEREAS, the Parks Director Search Committee is recommending the selection of Timothy Morgan as Parks Director for Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby accepts the recommendation of the Parks Director Search Committee and appoints Timothy Morgan as Ingham County Parks Director.

BE IT FURTHER RESOLVED, that Timothy Morgan will be placed on the current salary schedule for the Parks Director at MCF-13, Step 1 ($73,099) and will assume all duties and responsibilities inherent in that position effective December 1, 2014.
Intended by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AWARDING NICOLE MARTIN
THE 2014 INGHAM COUNTY WOMEN’S COMMISSION LUCILE E. BELEN AWARD

WHEREAS, the Ingham County Women's Commission presents the 2014 Lucile E. Belen Award to Nicole Martin; and

WHEREAS, Nicole was nominated for her indomitable work ethic while serving her community; and

WHEREAS, her current job assignment is working with the Michigan Youth Opportunities Initiative (MYOI), which serves young people that have aged out of foster care but are still eligible for support from DHS; and

WHEREAS, Nicole, as MYOI coordinator, has shown unreserved dedication in helping these youth and preparing them to live independently; and

WHEREAS, she has organized a Community Resource Board which engages area organizations, educational institutions, and businesses in support of the youth and MYOI activities, and which serves as a model for others both in Michigan and in other states; and

WHEREAS, Nicole has demonstrated a kind, giving and nurturing demeanor while volunteering when and where needed, working weekends and evenings always thinking about what she and the MYOI Board can do; and

WHEREAS, the Ingham County Women's Commission created the Lucile E. Belen Award to help recognize women from Ingham County who do extraordinary things; and

WHEREAS, women strengthen our community every day in various ways and go unnoticed; and

WHEREAS, this award creates an opportunity to shine a spotlight on those who have had a positive impact in Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners and the Ingham County Women's Commission applaud Nicole Martin for her outstanding community service, kindness, and tireless efforts on behalf of the youth of Ingham County.

BE IT FURTHER RESOLVED, that the Board of Commissioners and the Women's Commission offer their best wishes to Nicole Martin for good health and happiness and the best of luck in all of her future endeavors.
September 25, 2014

Ms. Debbie Nolan  
Chairperson  
Ingham County Board of Commissioners  
P. O. Box 319  
Mason, MI 48854

RE: Amended Brownfield Redevelopment Authority Plan #18 – Trowbridge Plaza

Dear Ms. Nolan:

The Brownfield Redevelopment Authority (BRA) of the City of East Lansing, Michigan, has approved an Amendment to TIF Plan #18 for Trowbridge Village Brownfield Plan (Plan Amendment) and has forwarded it to the East Lansing City Council for review and a public hearing. The project includes demolition, removal of soil, and construction of a new mixed-use building.

Per the requirements of Public Act 381 of 1996, as amended, the City is required to provide notice regarding the Plan and the public hearing. East Lansing City Council has scheduled a public hearing to consider the Plan Amendment on October 7, 2014 at 7:00 p.m. Details of the public hearing are included on the enclosed Notice along with the proposed Plan Amendment.

The City Council welcomes your written or verbal comments on any and all aspects of the proposed Plan Amendment. If you have any questions regarding the Plan Amendment, please contact me directly at (517) 319-6887.

Sincerely,

[Signature]

Lori A. Mullins  
Community & Economic Development Administrator

Encl. 2
NOTICE OF PUBLIC HEARING

The City of East Lansing in the Counties of Clinton and Ingham

NOTICE OF PUBLIC HEARING ON THE ADOPTION OF THE AMENDMENT TO TIF PLAN #18 FOR TROWBRIDGE VILLAGE BROWNFIELD PLAN FOR THE CITY OF EAST LANSING PURSUANT TO AND IN ACCORDANCE WITH ACT 381, 1996, AS AMENDED, OF THE PUBLIC ACTS OF THE STATE OF MICHIGAN.

Please take notice that a Public Hearing shall be held before the Council of the City of East Lansing on Tuesday, October 7, 2014 at 7:00 p.m. in the Council Chambers, 101 Linden Street, East Lansing, MI 48823 on the Amendment to the Brownfield Plan #18 for the City of East Lansing, within which the Authority shall exercise its powers, all pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended.

The brownfield site includes the property at Trowbridge Plaza and is for the demolition, removal of soil, and construction of a new mixed-use building. A detailed legal description of the property along with maps and a copy of the Amended Brownfield Plan #18 are available for public inspection in the Department of Planning, Building and Development, City of East Lansing, 517-319-6930.

Please note that all aspects of the Brownfield Plan are open for discussion at the public hearing, at which all interested persons will be provided an opportunity to be heard and written communication will be received and considered. The City of East Lansing will provide reasonable accommodations, such as interpreters for the hearing impaired and audiotapes of printed materials being considered at this meeting, upon notice to the City of East Lansing prior to the meeting. Individuals with disabilities requiring reasonable accommodations or services should write or call the City Manager's Office, 410 Abbot Road, East Lansing, MI, 48823, 517-319-6920, TDD 1-800-649-3777.

Marie Wicks
City Clerk

Dated: October 3, 2014
City of East Lansing

Brownfield Redevelopment Plan No. 18

For

Trowbridge Village

Prepared by:

Caddis Development Group, LLC

Approved by the Brownfield Redevelopment Authority on March 27, 2014
Approved by the East Lansing City Council on May 20, 2014
Amendment approved by the Brownfield Redevelopment Authority on September 25, 2014
Amendment approved by the East Lansing City Council on______, 2014
TABLE OF CONTENTS

1.0 INTRODUCTION ...........................................................................................................................................1
2.0 DEFINITIONS AS USED IN THIS PLAN ........................................................................................................2
3.0 BROWNFIELD PROJECT – TROWBRIDGE VILLAGE, LLC ........................................................................3
   3.1 Description of Costs to be Paid for With Tax Increment Revenues and Summary of Eligible Activities (MCL 125.2663(1)(a)(B)) .........................................................................................3
   3.2 Estimate of Captured Taxable Value and Tax Increment Revenues (MCL 125.2663(1)(C)) ..........................................................5
   3.3 Method by Which Cost will be Financed (MCL 125.2663(1)(E)) .................................................................5
   3.4 Duration of Brownfield Plan (MCL 125.2663(1)(F)) .......................................................................................5
   3.5 Estimated Impact of Tax Increment Financing on Revenues of Taxing Jurisdictions (MCL 125.2663(1)(G)) ..........................................................................................................................5
   3.6 Legal Description, Property Map and Personal Property (MCL 125.2663(1)(H)) ..5
   3.7 Estimates of Residents and Displacement of Families (MCL 125.2663(1)(I)) ..............................................5
   3.8 Plan for Relocation of Displaced Persons (MCL 125.2663(1)(J)) ...............................................................6
   3.9 Provisions for Relocation Costs (MCL 125.2663(1)(K)) ..................................................................................6
   3.10 Strategy For Compliance With Michigan’s Relocation Assistance Law (MCL 125.2663(1)(L)) ..................................................6
   3.11 Description Of Proposed Use Of Local Site Remediation Revolving Fund (MCL 125.2663(1)(M)) .................................................................................................................................6
   3.12 Other Material That The Authority Or Governing Body Considers Pertinent MCL 125.2663(1)(N)) ..................................................6

APPENDICES

APPENDIX A  ELIGIBLE PROPERTY & LEGAL DESCRIPTION

APPENDIX B  LOCATION MAP

APPENDIX C  TAX INCREMENT FINANCING TABLES
PROJECT SUMMARY

Project Name: Trowbridge Village

Project Developer: Trowbridge Village, LLC

Project Location: The eligible properties are located on the northwest corner of Trowbridge Road and Harrison Road, with current addresses of 920, 950, 962, and 990 Trowbridge Road, Parcel IDs 33-20-01-24-122-018, 33-20-01-24-122-019; 33-20-01-24-122-020; and 33-20-01-24-122-021.

Types of Eligible Property: Facility and contiguous with a facility

Eligible Activities: Environmental Due Diligence, Building Demolition, Site Demolition, Asbestos Abatement, Infrastructure Improvements, Site Preparation, Contaminated Soil Remediation, Parking, and Interest Expenses

Reimbursable Costs: $2,652,495

Total Project Investment: $17,100,000

Years to Complete Payback: 16 years, including interest, which includes splitting increased taxes on a 65/35 basis with all the taxing entities

Estimated Eligible Investment: $2,652,495 including interest of $669,890

Annual Tax Revenue Before Project (2014): $78,808

Annual Tax Revenue After Project (2016): $330,300

Project Overview: Trowbridge Village, LLC will acquire the property, demo the exterior/interior of the existing retail structure and former restaurant, and construct a multi-family building. Any asbestos will be abated and contaminated soils will be removed and disposed of properly. The developer will also be completely redeveloping all infrastructure on the site, including new water and storm sewer. This Brownfield Plan has been created for the purpose of facilitating the demolition, replacing unsuitable soils and environmental remediation with associated costs.
BROWNFIELD PLAN

Trowbridge Village Project
940 Trowbridge Road
East Lansing
BROWNFIELD REDEVELOPMENT AUTHORITY

1.0 INTRODUCTION

The City of East Lansing (the "City") established the East Lansing Brownfield Redevelopment Authority (the "Authority") by adoption of a resolution pursuant to the Brownfield Redevelopment Financing Act, Michigan Public Act 381 of 1996, as amended (Act 381). The Michigan Department of State, Office of the Great Seal, acknowledged receipt and filing of the resolution. The City Council established the Authority Board and appointed its members. Act 381 authorizes the Authority to undertake all activities allowed by law. The primary purpose of Act 381 is to encourage the redevelopment of contaminated, functionally obsolete, or blighted property by providing economic incentives through tax increment financing for certain eligible activities.

The Brownfield Plan (the "Plan") describes qualifying factors that determine "eligible property" status, such as the conditions that qualify a property as a "facility," "functionally obsolete," and/or "blighted" that make it a brownfield site. The Plan also describes the new project that will occur. Finally, the Plan describes the method or methods used to revitalize the site, including the cost of demolition and installing the infrastructure, and the amount of tax dollars generated by the new development, if any, that will be used to pay for the revitalization. The Plan, once approved by the local unit of government and the Authority, acts as a guide for implementation of the project.
2.0 **DEFINITIONS AS USED IN THIS PLAN**

All terms used in this Brownfield Plan are defined as provided in the following statutes, as appropriate:


3.0 BROWNFIELD PROJECT – TROWBRIDGE VILLAGE, LLC

Trowbridge Village Project Description

Trowbridge Village, LLC, intends to construct one mixed-use building, and renovate the existing retail structure on the property after existing structures are demolished. The overall estimated investment for the development is approximately $17.1 million. This Plan has been created for the purpose of facilitating the redevelopment of the property, to allow the Authority to utilize Tax Increment Financing (TIF) to reimburse the developer for the cost of certain eligible activities.

B. Basis of Eligibility

Public Act 381 of 1996, as amended, defines “Eligible Property” as “property for which eligible activities are defined under a brownfield plan that was used or is currently used for commercial, industrial or residential purposes that is either in a qualified local unit of government and is a facility, functionally obsolete, or blighted, or is not in a qualified local unit of government and is a facility, and includes parcels that are adjacent or contiguous to that property if the development of the adjacent and contiguous parcels is estimated to increase the captured taxable value of that property. Eligible property includes, to the extent included in the brownfield plan, personal property located on the property. Eligible property does not include qualified agricultural property exempt under Section 7ee of the general property tax act, 1983 PA 206, MCL 211.7ee, from the tax levied by a local school district for school operating purposes to the extent provided under Section 1211 of the revised school code, 1976 PA 451, MCL 324.20101.”

The eligible property consists of approximately 7.35 acres located on the northwest corner of Trowbridge and Harrison, City of East Lansing. A legal description of the property to be included can be found in Appendix A. A Location Map illustrating the designated eligible properties is provided in Appendix B.

The property has been determined to be an "eligible property" as defined by Act 381 because it has meets the definition of “Facility” in accordance with Part 201 per PM Environmental Phase I ESA dated October 10, 2013 and Baseline Environmental Assessment dated November 13, 2013.

Since this project involves the redevelopment of contiguous parcels, the entire property is being defined as “Eligible Property” under this Plan.

3.1 DESCRIPTION OF COSTS TO BE PAID FOR WITH TAX INCREMENT REVENUES AND SUMMARY OF ELIGIBLE ACTIVITIES (MCL 125.2663(1)(A)(B))

Eligible activities that will be conducted by the City as part of this project include: Environmental Due Diligence (Phase I ESA; Phase II ESA; Baseline Environmental Assessment (BEA); Due Care Plan); Building and Site Demolition; Asbestos Containing

3
Material (ACM) inspection and Asbestos Abatement; Due Care-related Soil and Groundwater Removal and Disposal; Infrastructure such as water, storm water and sewer construction, and Site Preparation activities.

Tax increment revenue generated by the development will be captured by the Authority and used to reimburse the developer for the cost of the eligible activities completed on the property. The cost of the Eligible Activities is reasonable in light of the resulting benefit and necessity to facilitate redevelopment. The estimated cost of the eligible activities is shown in the table below:

**ESTIMATED COST OF ELIGIBLE ACTIVITIES**

<table>
<thead>
<tr>
<th>Eligible Activities</th>
<th>Estimated Cost Eligible Tax Capture</th>
</tr>
</thead>
<tbody>
<tr>
<td>Environmental Due Diligence</td>
<td>$36,750</td>
</tr>
<tr>
<td>Post Remediation Sampling / Reporting</td>
<td>$10,500</td>
</tr>
<tr>
<td>Building Demolition</td>
<td>$232,050</td>
</tr>
<tr>
<td>Site Demolition</td>
<td>$105,000</td>
</tr>
<tr>
<td>Asbestos Abatement/Hazardous Materials Abatement/Survey</td>
<td>$52,500</td>
</tr>
<tr>
<td>Due Care-related Soil and Groundwater Remediation</td>
<td>$157,500</td>
</tr>
<tr>
<td>Site Work/Soils</td>
<td>$525,000</td>
</tr>
<tr>
<td>Sewer Infrastructure</td>
<td>$105,000</td>
</tr>
<tr>
<td>Storm Water Infrastructure</td>
<td>$105,000</td>
</tr>
<tr>
<td>Water Main Infrastructure</td>
<td>$183,750</td>
</tr>
<tr>
<td>Parking/Road Infrastructure</td>
<td>$262,500</td>
</tr>
<tr>
<td>Legal</td>
<td>$15,000</td>
</tr>
<tr>
<td><strong>Developer Reimbursable Eligible Activities Sub Total</strong></td>
<td><strong>$1,790,550</strong></td>
</tr>
<tr>
<td>Contingency (10%)</td>
<td>$179,055</td>
</tr>
<tr>
<td>Brownfield Plan</td>
<td>$5,000</td>
</tr>
<tr>
<td>BRA Administration</td>
<td>$8,000</td>
</tr>
<tr>
<td>Interest (5%)</td>
<td>$668,890</td>
</tr>
<tr>
<td><strong>Total Estimated Cost of Eligible Activities to be Reimbursed using Brownfield TIF</strong></td>
<td><strong>$2,652,495</strong></td>
</tr>
</tbody>
</table>

The costs listed in the table above are estimated costs and may increase or decrease depending on the nature and extent of unknown conditions encountered on the property. If necessary, this Plan may be amended to add or delete eligible activities and the estimated cost of each.
3.2 ESTIMATE OF CAPTURED TAXABLE VALUE AND TAX INCREMENT REVENUES (MCL 125.2663(1)(C))

Incremental taxes on the real property included in this Plan will be captured. The total taxable value of real property for 2014 is $1,129,390. The actual initial taxable value for determining incremental taxes generated by the redevelopment will be determined by the City Assessor for the next assessment roll for which equalization will be completed upon adoption of this Plan.

The estimated total taxable value upon completion in 2016 is expected to be $4,127,353. The captured incremental taxable value and associated tax increment revenue will be based on the actual increased taxable value from all taxable improvements on the property and the actual millage rates levied by the various taxing jurisdictions during each year of the plan.

The total estimated tax increment revenue captured by Authority is detailed in Appendix C – Tax Increment Financing Tables.

3.3 METHOD BY WHICH COSTS WILL BE FINANCED (MCL 125.2663(1)(E))

The costs of the plan will be financed privately, by Trowbridge Village, LLC.

3.4 DURATION OF BROWNFIELD PLAN (MCL 125.2663(1)(F))

The duration of this Plan should be not less than the period required to reimburse all eligible activities plus an additional five years intended to be captured (if applicable) by the ELBRA for their Local Site Remediation Revolving Loan Fund. In no event, however, shall this Plan extend beyond 16 years.

3.5 ESTIMATED IMPACT OF TAX INCREMENT FINANCING ON REVENUES OF TAXING JURISDICTIONS (MCL 125.2663(1)(G))

Detailed information related to the impact of tax increment financing on the various taxing jurisdictions is presented in Appendix C.

3.6 LEGAL DESCRIPTION, PROPERTY MAP AND PERSONAL PROPERTY (MCL 125.2663(1)(H))

A legal description of the property, location map, and a boundary drawing of the property are provided as attachments. There is no personal property included as part of the eligible property.

3.7 ESTIMATES OF RESIDENTS AND DISPLACEMENT OF FAMILIES (MCL 125.2663(1)(I))

There will be approximately 99 new residents to the area. No one will be displaced.
3.8 PLAN FOR RELOCATION OF DISPLACED PERSONS (MCL 125.2663(1)(J))
No one is being displaced.

3.9 PROVISIONS FOR RELOCATION COSTS (MCL 125.2663(1)(K))
No one is being displaced.

3.10 STRATEGY FOR COMPLIANCE WITH MICHIGAN'S RELOCATION ASSISTANCE LAW (MCL 125.2663(1)(L))
No one is being displaced.

3.11 DESCRIPTION OF PROPOSED USE OF LOCAL SITE REMEDIATION REVOLVING FUND (MCL 125.2663(1)(M))
No tax increment revenue will be deposited in the Authority's Local Site Remediation Revolving Fund as part of this Plan.

3.12 OTHER MATERIAL THAT THE AUTHORITY OR GOVERNING BODY CONSIDERS PERTINENT MCL 125.2663(1)(N))
None.
Appendix A
ELIGIBLE PROPERTY & LEGAL DESCRIPTIONS

Lots 4, 5, 6, and 7 Sunrise Center, City of East Lansing, Ingham County, Michigan, as recorded in Liber 35 of Plats, Page 26, Ingham County Records.
Appendix C
TAX INCREMENT FINANCING TABLE
### 16 YEAR OPTION - 65% CAPTURE

<table>
<thead>
<tr>
<th></th>
<th></th>
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<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Home Sales Value</td>
<td>$1,185,600</td>
<td>$1,185,600</td>
<td>$1,185,600</td>
<td>$1,185,600</td>
<td>$1,185,600</td>
<td>$1,185,600</td>
<td>$1,185,600</td>
</tr>
<tr>
<td>Total Potential Annual Tax Increment Revenue by Taxing Jurisdiction</td>
<td>$3,000,000</td>
<td>$3,000,000</td>
<td>$3,000,000</td>
<td>$3,000,000</td>
<td>$3,000,000</td>
<td>$3,000,000</td>
<td>$3,000,000</td>
</tr>
<tr>
<td>Total Annual Capture for All Eligible Activities (65% of Increment)</td>
<td>$1,950,000</td>
<td>$1,950,000</td>
<td>$1,950,000</td>
<td>$1,950,000</td>
<td>$1,950,000</td>
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<tr>
<td>Interest (6%)</td>
<td>$9,000,000</td>
<td>$9,000,000</td>
<td>$9,000,000</td>
<td>$9,000,000</td>
<td>$9,000,000</td>
<td>$9,000,000</td>
<td>$9,000,000</td>
</tr>
<tr>
<td>New City and East Landfill School Tax Impact</td>
<td>$1,950,000</td>
<td>$1,950,000</td>
<td>$1,950,000</td>
<td>$1,950,000</td>
<td>$1,950,000</td>
<td>$1,950,000</td>
<td>$1,950,000</td>
</tr>
<tr>
<td>Total Capture by Jurisdiction</td>
<td>$2,059,000</td>
<td>$2,059,000</td>
<td>$2,059,000</td>
<td>$2,059,000</td>
<td>$2,059,000</td>
<td>$2,059,000</td>
<td>$2,059,000</td>
</tr>
</tbody>
</table>

### TOTAL CAPTURE BY JURISDICTION

<table>
<thead>
<tr>
<th>Jurisdiction</th>
<th>16 Years</th>
<th>% Capture</th>
<th>% Reimbursement</th>
</tr>
</thead>
<tbody>
<tr>
<td>City</td>
<td>$784,000</td>
<td>38.1%</td>
<td>32.3%</td>
</tr>
<tr>
<td>LOC</td>
<td>$181,180</td>
<td>9.0%</td>
<td>8.2%</td>
</tr>
<tr>
<td>County</td>
<td>$182,027</td>
<td>4.5%</td>
<td>4.6%</td>
</tr>
<tr>
<td>Intermediate School District</td>
<td>$140,739</td>
<td>6.6%</td>
<td>6.0%</td>
</tr>
<tr>
<td>ELPS Operating</td>
<td>$35,978</td>
<td>1.7%</td>
<td>1.7%</td>
</tr>
<tr>
<td>ELPS Building &amp; Site</td>
<td>$91,002</td>
<td>4.5%</td>
<td>4.4%</td>
</tr>
<tr>
<td>State Education (State Reimbursement)</td>
<td>$167,831</td>
<td>8.2%</td>
<td>8.3%</td>
</tr>
<tr>
<td>TOTAL ACTUAL CAPTURE</td>
<td>$2,441,006</td>
<td>100.0%</td>
<td>100.0%</td>
</tr>
</tbody>
</table>
October 9, 2014

Ingham County Board of Commissioners
P.O. Box 319
Mason, MI 48854

RE: Commission Review #14083 (Planning Commission)
2005 Master Plan Amendment

Dear Commissioners:

Notice is hereby given that the Planning Commission of the Charter Township of Meridian, in accordance with MCL 125.3843(1) of the Michigan Planning Enabling Act (Act 33 of 2008), will hold a public hearing to introduce proposed amendments to the Goals and Objectives section of the 2005 Master Plan. The hearing will be held on Monday, October 27, 2014, at 7:00 p.m. in the Meridian Municipal Building, Town Hall Room, 5151 Marsh Road, Okemos 48864-1198 (phone 517-853-4560).

Information is available on-line at www.meridian.mi.us or may be examined at the Department of Community Planning and Development, 5151 Marsh Road, Okemos, Michigan 48864-1198, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

Sincerely,

Holly Cordill
Planning Commission Secretary
A RESOLUTION CALLING ON THE STATE OF MICHIGAN TO PROVIDE ADEQUATE ROAD FUNDING AND ASKING FOR ADDITIONAL LOCAL ROAD FUNDING OPTIONS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

October 1, 2014

WHEREAS, the Washtenaw County Board of Commissioners (board) has found it necessary to levy a special tax of 0.5 mills to keep existing roads, streets, paths, bridges and culverts in reasonable repair and in a condition reasonably safe and fit for public travel, as attached; and

WHEREAS, this levy was necessary because the State of Michigan has consistently failed to provide sufficient funding to the county road commission and the county’s cities and villages; and

WHEREAS, the board believes that a property tax is an imperfect method to fund roads; and

WHEREAS, there are few other local road funding options available to counties, cities, villages and townships besides a property tax;

NOW THEREFORE, BE IT RESOLVED that the Washtenaw County Board of Commissioners implores the Michigan Legislature to provide sufficient road funding to the State’s counties, cities and villages.

FURTHERMORE, BE IT RESOLVED that County Administrator, together with the county’s lobbyist, is directed to draft, under the auspices of appropriate legislative sponsors, suitable legislation to provide more flexible local road funding options, including, but not limited to: vehicle registration fees, gasoline taxes, county special assessment districts, and road commission ballot access.

FURTHERMORE, BE IT RESOLVED that a copy of this resolution be provided to each county in the State of Michigan, Governor Rick Snyder, Senators Tom Casperson, Randy Richardville and Rebekah Warren, and Representatives Gretchen Driskell, Jeff Irwin, David Rutledge, Wayne Schmidt, and Adam Zemke.

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CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY

ROLL CALL VOTE: 9 0 0

STATE OF MICHIGAN   
COUNTY OF WASHTENAW

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on October 1st, 2014, as it appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 2nd day of October, 2014.

LAWRENCE KESTENBAUM, Clerk/Register

Deputy Clerk

Res. No. 14-00153
A RESOLUTION LEVYING A SPECIAL TAX TO KEEP EXISTING ROADS, STREETS, PATHS, BRIDGES AND CULVERTS IN REASONABLE REPAIR AND IN A CONDITION REASONABLY SAFE AND FIT FOR PUBLIC TRAVEL

WASHTENAW COUNTY BOARD OF COMMISSIONERS

October 1, 2014

WHEREAS, under Michigan law (Public Act 283 of 1909; MCLA 224.20), it is the duty of the Board of Commissioners (board) to raise a sufficient tax to keep any county roads or bridges already built in reasonable repair, and in condition reasonably safe and fit for public travel; and

WHEREAS, pursuant to Public Act 283 of 1909, the Washtenaw County Board of Road Commissioners (road commission) has caused the county highway engineer to make preliminary surveys, general plans, specifications and estimates of roads, bridges and culverts in the county; and

WHEREAS, the County Clerk presented the board with a determination from the road commission on September 17, 2014; and

WHEREAS, the road commission’s determination keeps public roads, streets, bridges and culverts already built in reasonable repair, and in condition reasonably safe and fit for public travel in the county’s cities, villages and townships; and

WHEREAS, the board is considering the levy of 0.5 mills under Act 238 based up the road commission’s determination; and

WHEREAS, the board finds it necessary to consider a property tax levy, which it believes to be an imperfect method to fund roads, because the State of Michigan has consistently failed to provide sufficient funding to the road commission and the county’s cities and villages; and

WHEREAS, poor roads can create unsafe conditions for motorists, cyclists, and pedestrians, hamper economic development, depress property values, and burden residents with unexpected vehicle repairs; and

WHEREAS, continued neglect of the county’s road infrastructure increases the eventual cost of repair; and
WHEREAS, the approval of this millage is not subject to the popular vote requirement of the Headlee Amendment to the State Constitution (Article IX, Section 31), because the Legislative authorization for the county road millage predates the Headlee Amendment by 69 years; and

WHEREAS, this matter has been reviewed by Corporation Counsel, the County Administrator's Office, and the Ways and Means Committee.

NOW THEREFORE, BE IT RESOLVED that pursuant to the authorization of Public Act 283 of 1909 (MCLA 224.20), the Washtenaw County Board of Commissioners approves a total millage of 0.5 mills to be levied against all property in the County, which will generate approximately $7,248,231 to be collected in December, 2014, for use in calendar year 2015.

FURTHERMORE, BE IT RESOLVED that this levy be exempt from capture by TIF Districts or TIFAs to the greatest extent allowed by law.

FURTHERMORE, BE IT RESOLVED that the Washtenaw County Board of Commissioners agrees with Washtenaw County Road Commission's determination, as attached hereto and made a part hereof, and levies said millage for the purposes therein.

FURTHERMORE, BE IT RESOLVED that the Washtenaw County Board of Commissioners directs that appropriate temporary signage be displayed at each project site acknowledging the funding source.

FURTHERMORE, BE IT RESOLVED that the Washtenaw County Road Commission shall prepare and present bi-monthly progress reports regarding all projects funded by PA 283.