

CHAIRPERSON
BRIAN McGRAIN

VICE-CHAIRPERSON
KARA HOPE

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

COUNTY SERVICES COMMITTEE
VICTOR CELENTINO, CHAIR
CAROL KOENIG
BRYAN CRENSHAW
TERI BANAS
REBECCA BAHAR-COOK
KARA HOPE
RANDY MAIVILLE

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE COUNTY SERVICES COMMITTEE WILL MEET ON TUESDAY, NOVEMBER 17, 2015 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [November 3, 2015 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Historical Commission - Interview
2. Economic Development Corporation Board of Directors - Interviews
3. Equal Opportunity Commission
 - a. Presentation of Annual Report (*Materials to be distributed at the meeting*)
 - b. Resolution Supporting Amendments to the [Elliot-Larsen Civil Rights Act](#)
4. Innovation & Technology Department - Resolution Authorizing an Amendment to Resolution #15-408 to Authorize the Use of Funds from the Community Health Center Fund for the [IT Infrastructure](#) of the Forest Community Health Center (FCHC)
5. Road Department
 - a. Memo Regarding the Abandonment of the Public Road Right-of-Way Known as [Forsberg Drive](#) Located in Section 35, Meridian Township, Ingham County, Michigan
 - b. Resolution to Approve the Special and Routine [Permits](#) for the Ingham County Road Department
6. Controller' Office
 - a. Resolution Approving Various [Contracts](#) for the 2016 Budget Year
 - b. Follow-up on Ethics Discussion
7. Human Resources - Labor Negotiation Discussion (*Closed Session*)
8. Board Referral - Letter to Commissioner Bahar-Cook from the Michigan [Airport Jobs and Infrastructure Coalition](#) Regarding a Request to Join the Coalition

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

COUNTY SERVICES COMMITTEE
November 3, 2015
Draft Minutes

Members Present: Celentino, Bahar-Cook, Koenig (arrived 6:05 p.m.), Banas, Crenshaw, Hope, and Maiville

Members Absent: None

Others Present: Tim Dolehanty, Travis Parsons, Becky Bennett, Ryan Buck, Tim Morgan, Mark Grebner, Sally Auer, Trisha Gerring, Stewart Stover, Aaron Desentz, Todd Heywood, Becky Brimley, Jim Hudgins, Curt Smith, Henry Rojas, and others

The meeting was called to order by Chairperson Celentino at 6:00 p.m. in Personnel Conference Room “D & E” of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the October 20, 2015 Minutes

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. HOPE, TO APPROVE THE MINUTES OF THE OCTOBER 20, 2015 MEETING.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Koenig.

Additions to the Agenda

2. Women’s Commission – Interview

Chairperson Celentino removed this item from the agenda because of the availability of the candidate.

7. Human Resource Department - Resolution Approving the Letter of Agreement with Local #2256 United Auto Workers, Technical, Office, Paraprofessional and Service.

8. Controller – Discussion Item – Ingham County Ethics Policy

Chairperson Celentino renumbered item #7 to #8 and added the Resolution Approving the Letter of Agreement with Local #2256 United Auto Workers, Technical, Office, Paraprofessional and Service as item #7.

Limited Public Comment

Sally Auer, UAW Chair, thanked the Committee for addressing and supporting the Resolution Approving the Letter of Agreement with Local #2256 United Auto Workers, Technical, Office, Paraprofessional and Service.

Trisha Gerring thanked the Committee regarding her case.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. CRENSHAW, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ACTION ITEMS:

3. Budget Office - Parks Line Item Transfer Request
4. Road Department
 - a. Resolution to Accept Turning Leaf Lane into the Ingham County Public Road System and Approval of a Bituminous Paving Agreement for Completion of Road Paving for the Bennett Village Condominium Development
 - b. Resolution to Approve the Special and Routine Permits for the Ingham County Road Department
5. Board of Commissioners - Resolution Authorizing Deer Hunting at Property Located Within the Ingham County Farm, 3860 Dobie Road, Okemos

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Koenig

THE MOTION FOR A CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Koenig

1. Economic Development Corporation Board of Directors - Interviews

Commissioner Koenig arrived at 6:05 p.m.

Stewart Stover, Aaron Desentz, and Becky Brimley interviewed for appointment to the Economic Development Corporation Board of Directors.

6. Board Referral - Email from Adam Hussain Regarding the Effect of the Trails and Parks Millage for South Lansing

Chairperson Celentino accepted the email referral on behalf of the Committee.

7. Human Resource Department - Resolution Approving the Letter of Agreement with Local #2256 United Auto Workers, Technical, Office, Paraprofessional and Service.

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. HOPE, TO APPROVE THE RESOLUTION APPROVING THE LETTER OF AGREEMENT WITH LOCAL #2256 UNITED AUTO WORKERS, TECHNICAL, OFFICE, PARAPROFESSIONAL AND SERVICE.

Commissioner Maiville asked if there would be an effort to try and place Ms. Gerring in another department.

Travis Parsons, Human Resources Director, answered yes.

THE MOTION CARRIED UNANIMOUSLY.

8. Controller – Discussion Item – Ingham County Ethics Policy

Chairperson Celentino noted that this agenda item would also be on the November 17, 2015 County Services Agenda and, if need be, on the December 1, 2015 agenda. He stated that purpose of the discussion was on how to strengthen the ethics policy and how to look at some of the issues.

Tim Dolehanty, Controller/Administrator, reviewed Resolution #99-220, the Resolution Adopting the Revised Ethics Policy.

Commissioner Bahar-Cook asked for the Controller's Office to invite the Commissioners to the ethics presentations. She further asked if an effort would be made to reach out towards appointed officials to invite them to the ethics presentations.

Becky Bennett, Board Coordinator, answered that advisory board training had been done in the past, and they could have another one.

Commissioner Hope suggested that the size of the ethics policy be reconsidered for the sake of making it easier for employees to read.

Jim Hudgins, Director of Purchasing, explained the purchasing process to the Committee.

Chairperson Celentino asked who determines emergency purchases.

Mr. Hudgins answered that the requests would go to him and Mr. Parsons.

Commissioner Bahar-Cook asked Mr. Hudgins to explain cooperative contracts.

Mr. Hudgins answered that with cooperative contracts, the bidding comparison had already been done. He stated that some disadvantages were that local vendors sometimes get left out and that the County could sometimes get a better deal than other counties.

There was a discussion about cooperative purchase agreements.

Commissioner Koenig suggested creating a flowchart for the purchasing process.

Commissioner Bahar-Cook suggested looking at which departments are opting out of competitive bidding consistently.

Chairperson Celentino recognized former Commissioner Mark Grebner.

Chairperson Celentino asked whose job it was to oversee whether or not the contractors were fulfilling their contracts.

Mr. Hudgins answered it was up to the department's contract administrator, but notes were made on the vendors if they provided poor service.

Commissioner Banas asked how frequently administrative review found vendor violations.

Mr. Hudgins answered that they were limited.

Commissioner Banas asked what administrative review looked for.

Mr. Hudgins answered if the contractor was performing what they were contracted to do and that payment was being made.

Commissioner Banas asked if there had been any conversations with vendors about expected behavior.

Mr. Hudgins answered there had not been.

Commissioner Koenig stated that contingencies were not noted and asked who was supposed to pay attention to them.

Mr. Hudgins stated that contingencies were typically for construction contracts for the Parks Department, Facilities, and Fair. He further stated that it was up to the head of the department to oversee the contingencies.

Commissioner Bahar-Cook suggested that the Controller's Office periodically keep in contact with vendors about anything they needed, including the bidding process and ethics policy.

Commissioner Maiville asked if there was anything in place to catch departments routinely paying money towards a specific vendor.

Mr. Hudgins answered not unless a report was made previously.

Commissioner Koenig asked how items were distinguished between belonging to service contracts or purchase agreements.

Mr. Hudgins answered that he looked at whether the contractor was going to accept the terms and conditions, the cost, and the complexity of the project.

Commissioner Hope suggested conducting an independent investigation into what happened with Mike Ashton.

Commissioner Banas stated that the situation needed to be reviewed more closely. She asked if the situation could be broken down. She stated that she would not like to rely on media to reveal malfeasance.

Commissioner Bahar-Cook stated that the procedure might best be handled by the County Attorney.

Commissioner Banas requested a formal report of the issue from the Controller's Office.

Commissioner Maiville relayed his company's policy on annual, mandatory ethics training. He further stated that the ethics policy should be clearly outlined for employees.

Commissioner Bahar-Cook suggested asking the IT vendors if there was any information they could share.

Commissioner Hope clarified that she did not mean an outside agency when she referred to an "independent investigation." She stated if any of the county vendors were suspected of an ethics violation anywhere, it should raise red flags.

Mr. Hudgins stated that deactivating vendor files was a rare occurrence.

Commissioner Hope stated that since the vendor involved in the situation was in trouble elsewhere, and it was brought to the attention of the administration, it should have raised a red flag.

Commissioner Koenig asked Mr. Grebner if the ethics policy applied to county-wide elected officials when it was written.

Mr. Grebner answered no. He suggested separating the purchasing process discussion and ethics discussion. He then suggested writing a one page ethics policy to send to vendors.

Commissioner Banas requested the Controller's Office to write up a one page ethics policy directed towards vendors.

Chairperson Celentino stated that the policy should include information pertaining to quid pro quo and whistleblowing.

Commissioner Banas stated that it would be valuable to talk to employees and inform them of the ethics policy and whistleblowing.

Mr. Grebner suggested adding disclosures for employee relationships to the policy.

Commissioner Maiville stated that all policies and contracts should align with each other.

Commissioner Bahar-Cook suggested passing a resolution encouraging county-wide elected officials to support the ethics policy.

Commissioner Koenig suggested asking media if they would ask candidates if they would sign the ethics policy.

Mr. Grebner suggested asking elected officials if they would sign the ethics policy.

There was a discussion regarding an independent investigation.

Commissioner Bahar-Cook requested an analysis showing if any departments were consistently using cooperative purchasing agreements.

Commissioner Koenig asked how to handle a constituent call that requested to file an ethics violation. The constituent felt that Barb Byrum, County Clerk, was using her position as an election official to support a candidate running in a city council race.

Commissioner Bahar-Cook suggested the matter be referred to the Secretary of State and its Bureau of Elections.

Commissioner Banas suggested the matter be referred to the Bureau of Elections.

Announcements

None.

Public Comment

None.

Adjournment

The meeting was adjourned at 7:46 p.m.

NOVEMBER 17, 2015 COUNTY SERVICES AGENDA STAFF REVIEW SUMMARY

ACTION ITEMS:

The Controller/Administrator recommends approval of the following resolutions:

1. **Historical Commission** - Interview

A candidate for an open seat on the Historical Commission will be present to participate in an interview.

2. **Economic Development Corporation Board of Directors** - Interviews

Candidates for open seats on the Economic Development Corporation Board of Directors will be present to participate in interviews.

3a. **Equal Opportunity Commission** - Presentation of Annual Report

A representative from the Equal Opportunity Commission will be present to discuss their annual report.

3b. **Equal Opportunity Commission** - Resolution Supporting Amendments to the Elliot-Larsen Civil Rights Act

The Equal Opportunity Committee (EOC) seeks support from the Board of Commissioners support for Senate Bill 315 and House Bill 4538 which would expand the scope of the Elliot-Larsen Civil Rights Act to include “sexual orientation and gender identity.”

4. **Innovation & Technology Department** – Resolution Authorizing an Amendment to Resolution #15-408 to Authorize the Use of Funds from the Community Health Center Fund for the IT Infrastructure of the Forest Community Health Center (FCHC)

This resolution amends Resolution #15-408 to include authorization to purchase switches, cameras, and wireless access points. The IT Department is asking to purchase internet switches from Hi-Tech at a cost not to exceed \$33,731.97, security cameras from CDWG at a cost not to exceed \$11,009.33, and wireless access points from Hi-Tech at a cost not to exceed \$12,733.35. Installation of the switches will be done by Logicalis at a cost not to exceed \$1,100. Funds for these purchases will come from the Community Health Center Fund. Please note that the purchasing policy requires a competitive bid process for goods in excess of \$25,000. However, due to time constraints for this project there was no bid process for the switches. Instead 3 written quotes were obtained.

5a. Road Department - Memo Regarding the Abandonment of the Public Road Right-of-Way Known as Forsberg Drive Located in Section 35, Meridian Township, Ingham County, Michigan

The Road Department submitted a memorandum that details issues related to a petition to abandon the Forsberg Drive public road right-of-way. The Department opposes this petition.

5b. Road Department - Resolution to Approve the Special and Routine Permits for the Ingham County Road Department

The Ingham County Board of Commissioners periodically approves special and routine permits submitted by the Road Department as necessary.

6a. Controller's Office - Resolution Approving Various Contracts for the 2016 Budget Year

This resolution will approve the attached list of contracts for the 2016 budget year. The list consists only of contracts that are included in the 2016 Adopted Budget.

6b. Controller's Office – Follow-up on Ethics Discussion

The Human Resources Director and Purchasing Director will be present to discuss progress on a Code of Ethics and Ethics in Purchasing. These topics were first discussed at the November 3, 2015 County Services Committee meeting.

7. Human Resources – Labor Negotiation Discussion (Closed Session)

A representative from Human Resources will be present to discuss the status of labor negotiations.

Agenda Item 3b

November 1, 2015

To: County Services Committee

From: Travis Parsons, Human Resources Director

Subject: Equal Opportunity Committee Proposed Resolution Supporting Amendments to the Elliot-Larsen Civil Rights Act

The Equal Opportunity Committee (EOC) offers the attached resolution requesting the Board of Commissioners support of Senate Bill 315 and House Bill 4538 expanding the scope of the Elliot-Larsen Civil Rights Act to include “sexual orientation and gender identity.”

The resolution has been reviewed by legal counsel at Cohl, Stoker and Toskey and the EOC has included all suggested modification.

An Equal Opportunity Committee representative is available to meet with the County Services Committee to answer any questions regarding the review and recommendations.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION SUPPORTING AMENDMENTS TO THE
ELLIOT-LARSEN CIVIL RIGHTS ACT**

WHEREAS, it is the intent of Ingham County that no person be denied equal protection of the laws; nor shall any person be denied the enjoyment of his or her civil or political rights or be discriminated against or harassed because of actual or perceived race, color, religion, national origin, sex, age, height, weight, condition of pregnancy, marital status, physical or mental limitation, disability, sexual orientation, gender identity and/or expression; and

WHEREAS, the Michigan Constitution declares in Article 1, Section 1, "All power is inherent in the people. Government is instituted for their equal benefit, security and protection"; and

WHEREAS, the Michigan Constitution declares in Article 4, Section 1, "The Legislative power of the State of Michigan is vested in a senate and a house of representatives"; and

WHEREAS, the Michigan Constitution declares in Article 4, Section 51, "The public health and general welfare of the people of the state are hereby declared to be matters of primary public concern. The legislature shall pass suitable laws for the protection and promotion of the public health"; and

WHEREAS, the Michigan Elliott-Larsen Civil Rights Act, Act 453 of 1976, was enacted "...to define civil rights; to prohibit discriminatory practices, policies, and customs in the exercise of those rights based upon religion, race, color, national origin, age, sex, height, weight, familial status, or marital status; to preserve the confidentiality of records regarding arrest, detention, or other disposition in which a conviction does not result; to prescribe remedies and penalties; to provide for fees; and to repeal certain acts and parts of act."; and

WHEREAS, the Michigan Elliott-Larsen Civil Rights Act, Act 453 of 1976, in fact does not prohibit all discriminatory practices, specifically as it relates to sexual orientation, gender identity or expression; and

WHEREAS, "gender identity or expression" means having or being perceived as having a gender related self-identity or expression whether or not associated with an individual's assigned sex at birth; and

WHEREAS, the Michigan Constitution declares in Article 5, Section 1, "The executive power is vested in the governor"; and

WHEREAS, the Michigan Constitution declares in Article 4, Section 33, "Every bill passed by the legislature shall be presented to the governor before it becomes law."

THEREFORE BE IT RESOLVED, that Ingham County, by copy of this resolution, calls for immediate action by the Michigan Legislature and Governor to adopt and enroll (with immediate effect) Senate Bill 315 and House Bill 4538 providing for real protection against discrimination of all residents of this state by expanding the scope of the Elliot-Larsen Civil Rights Act to include "sexual orientation and gender identity."

BE IT FURTHER RESOLVED, that copies of this resolution be transmitted to Senator Warren of the Michigan Senate primary sponsor of Senate Bill 315 and Representative Jon Hoadley of the Michigan House of Representatives primary sponsor of House Bill 4538.

Agenda Item 4

TO: Human Services, County Services and Finance Committees

FROM: Frank Chain – IT Project Manager

DATE: November 3, 2015

SUBJECT: **RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION #15-408 TO AUTHORIZE THE USE OF FUNDS FROM THE COMMUNITY HEALTH CENTER FUND FOR THE IT INFRASTRUCTURE OF THE FOREST COMMUNITY HEALTH CENTER (FCHC)**

The resolution before you authorizes an amendment to Resolution #15-408 which approved the use of \$192,500 from the Community Health Center Fund for the IT infrastructure of FCHC.

As a result of the costs of certain aspects of the IT infrastructure, switches, camera's, and wireless access point's (AP's), the IT Department has obtained quotes for each of the products.

The IT Department is asking to purchase internet switches from Hi-Tech, security camera's from CDWG, and wireless AP's from Hi-Tech. Payment is also authorized to Logicalis for the installation of the switches.

I recommend approval of this resolution.

Agenda Item 4

TO: Human Services, County Services and Finance Committees
FROM: Jim Hudgins, Director of Purchasing
DATE: November 6, 2015
SUBJECT: Switches for the Forest Community Health Center (FCHC).

Project Description:

Bids were sought from vendors for the purpose of supplying three (3) switches for the renovation of the FCHC project.

Proposal Summary

Vendors contacted: 03 Local: 01
Vendors responding: 03 Local: 01

Company	Address	Local Preference	Cost
Logicalis	2469 Woodlake Circle, Ste 100, Okemos MI 48864	Yes	\$30,914.80
CDW-G	230 N Milwaukee Ave., Vernon Hills IL 60061	No	\$33,055.66
Hi-Tech	3070 Palms Road, Casco, MI 48064	No	\$33,731.97

Recommendation

It is recommended awarding a purchase order to Hi-Tech for the purchase of three (3) switches at a cost not to exceed \$33,731.97. Logicalis and CDW-G are not being recommended because they did not provide the necessary SmartNet support in their quotes.

Since Hi-Tech has not worked on the County's system; Logical who is familiar with the system will perform the installation at a cost not to exceed \$1,100.00

Agenda Item 4

TO: Human Services, County Services and Finance Committees
FROM: Jim Hudgins, Director of Purchasing
DATE: November 6, 2015
SUBJECT: Security Cameras for the Forest Community Health Center (FCHC).

Project Description:

Bids were sought from vendors for the purpose of supplying twelve (12) security cameras for the renovation of the FCHC project.

Proposal Summary

Vendors contacted: 03 Local: 00
Vendors responding: 03 Local: 00

Company	Address	Local Preference	Cost
CDW-G	230 N Milwaukee Ave., Vernon Hills IL 60061	NO	\$11,009.33
AMAZON.COM	Various Locations - online vendors	NO	\$11,586.36
VIDCOM SOLUTIONS	15559 S Old US-27, Lansing MI 48906	NO	\$12,304.96

Recommendation

It is recommended awarding a purchase order be issued to CDW-G, the lowest bidder, at a cost not to exceed \$11,009.33.

Agenda Item 4

TO: Human Services, County Services and Finance Committees
FROM: Jim Hudgins, Director of Purchasing
DATE: November 4, 2015
SUBJECT: Wireless Access Points for the Forest Community Health Center (FCHC)

Project Description:

Bids were sought from vendors for the purpose of supplying eighteen (18) wireless access points for the renovation of the FCHC project.

Proposal Summary

Vendors contacted: 05 Local: 00
Vendors responding: 05 Local: 00

Company	Address	Local Preference	Cost
Hi Tech	3070 Palms Road, Casco MI 48064	NO	\$12,733.35
CDW-G	230 N Milwaukee Ave., Vernon Hills IL 60061	NO	\$13,150.70
Carousel Industries	659 S. County Trail, Exeter RI 02822	NO	\$15,088.05
Information Systems Intelligence (ISI)	5975 Crossroads Commerce Pkwy., Wyoming MI 49519	NO	\$15,858.50
LOGICALIS	2469 Woodlake Circle, Ste 100, Okemos MI 48864	YES	\$18,574.50

Recommendation

It is recommended awarding a purchase order be issued to Hi Tech, the lowest bidder, at a cost not to exceed \$12,733.35.

Agenda Item 4

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION #15-408 TO AUTHORIZE THE USE OF FUNDS FROM THE COMMUNITY HEALTH CENTER FUND FOR THE IT INFRASTRUCTURE OF THE FOREST COMMUNITY HEALTH CENTER (FCHC)

WHEREAS, Resolution #15-408 approved the use of \$192,500 from the Community Health Center Fund; and

WHEREAS, the costs of switches, camera's and wireless access points (APs) exceeded \$5,000; and

WHEREAS, the Innovation and Technology Department agrees with the estimated costs of equipment and labor.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes payment not to exceed \$33,731.97 to Hi-Tech for the purchase of switches for FCHC.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes payment not to exceed \$12,733.35 to Hi-Tech for the purchase of wireless APs for the FCHC.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes payment not to exceed \$1,100 to Logicalis for installation of the switches at FCHC.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes payment not to exceed \$11,009.33 to CDWG for the purchase of security cameras for FCHC.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: County Services Committee
FROM: Robert Peterson, Director of Engineering
Road Department
DATE: October 26, 2015
SUBJECT: Abandonment of the public road right-of-way known as Forsberg Drive located in Section 35, Meridian Township, Ingham County, Michigan.

At its October 13, 2015 meeting, the Board of Commissioners scheduled a public hearing for November 24, 2015 to gather public input relative to the proposed abandonment of Forsberg Drive. The Forsberg Drive right-of-way was dedicated for public use as part of The Ponderosa residential subdivision, which was recorded via the Plat Act in 1965 and is located just north of Jolly Road and approximately 1 mile east of Dobie Road in the Charter Township of Meridian.

Information related to this abandonment request is provided in the following pages of this memo, which is rather lengthy. Sorry about that, but we wanted the subcommittee members and commissioners to have all of the relevant information. That said, it was mentioned that the subcommittee members and commissioners might benefit from knowing staff's assessment of the request prior to presentation of the information. Consequently and pursuant to Section 7 of MCL 224.18, based on the following Road Department procedures and guidelines, the Charter Township of Meridian ordinances, and other information presented in this memo, I recommend that the Forsberg Drive abandonment petition be denied.

Public road abandonment requests are governed by state statute MCL 224.18, which is part of Public Act 283 of 1909, commonly referred to as the County Road Law. The relevant portions of MCL 224.18 are as follows:

“(3) The board of county road commissioners of any county that has adopted the county road system, at any time, may either relinquish jurisdiction of or absolutely abandon and discontinue any county road, or any part of a county road, by a resolution adopted by a majority vote. The vote of the county road commissioners in respect to either relinquishment of jurisdiction or absolute abandonment and discontinuance shall be taken and entered, and notice given, in the same manner as required in this section in cases in which county roads are adopted. After proceedings to relinquish jurisdiction have been had, the jurisdiction and control of the road, or part of the road, except as otherwise provided in this section, shall revert to the municipality within which the road is situated, and the county shall be relieved of the responsibility for the road. After proceedings to abandon absolutely and discontinue, the road or part of the road shall cease to exist as a public highway unless the unit of government that acquires the property or control of the property permits use as a public highway. Subject to subsection (8), the board, at the time of the passage of a resolution to abandon absolutely and discontinue any portion of a highway under its jurisdiction, shall determine in the resolution that it is in the best interests of the public that the highway or portion of the highway be absolutely abandoned and

discontinued. The board shall cause a true copy of every resolution or other proceeding containing an accurate description of the lands comprising the highway or portion of the highway that has been absolutely abandoned and discontinued to be recorded in the office of the register of deeds for the county where the lands are situated.

(4) The board of county road commissioners shall not absolutely abandon and discontinue any highway, or part of a highway, except as provided in this section, upon the written petition of 7 or more freeholders of the township in which the road is sought to be absolutely abandoned and discontinued. The petition for absolutely abandoning and discontinuing a highway shall describe the road in general terms or by any name by which it is known, and if the absolute abandonment and discontinuance of only a portion of a road is asked for, that portion shall be specified. The petition shall be accompanied by a true and correct list of the names and mailing addresses of the occupants of each parcel of land abutting the highway, or portion of the highway, sought to be absolutely abandoned and discontinued, which list shall be certified to under oath by 1 of the persons making or presenting the petition.

(5) If a petition for absolute abandonment and discontinuance of a road or portion of a road contains the signatures of all of the owners of record and occupants of land abutting the road, as ascertained from the records in the office of the register of deeds and the certified list provided for in subsection (4), the board of county road commissioners shall, within 20 days after receiving the petition, subject to subsection (8), determine the advisability of the abandonment and discontinuance and either grant or deny the petition without further proceedings. In all other cases the board shall, within 20 days after receiving a petition, issue a written notice stating the object of the petition and appointing a time and place of hearing, which notice shall be served on the township board of the township in which the road is situated and on the owners of record and occupants of lands through or adjoining which it is proposed to absolutely abandon and discontinue the road, by mailing a copy of the notice by first-class mail to the township board of the township in which the road is situated and to the residence of each owner of record or occupant at his or her last known address at least 30 days before the time of hearing. The township board of the township in which the road is situated shall have first priority to retain the property or portion of the property. The board shall also notify the township or municipality within which the road is situated, the state transportation department, and the department of natural resources if the action concerns any county road or portion of a county road that borders on, crosses, is adjacent to, or ends at a lake or the general course of a stream and the proposed action would result in the loss of public access. If the owner does not reside upon the land or the owner of record or occupant cannot be found within the county in which the land is situated, the notice to the owner of record or occupant of the land shall be served by posting in 3 public places in the township in which the road is situated, and by publication in a newspaper circulated within the county, 30 days before the time of hearing. Notice shall be served upon railroad companies by leaving a copy with the agent in charge of any ticket or freight office of the company operating the railroad, on the railroad line. The department of

natural resources and the township or municipality within which the road is situated shall review the petition and determine within 30 days whether the property should be retained as an ingress and egress point. If the road is situated in a township, the township shall have first priority and the department of natural resources shall have second priority to retain the property as an ingress and egress point. If the road is not situated in a township, the department of natural resources shall have first priority to retain the property as an ingress and egress point.

(6) Upon the service of the notice required in subsection (5), and before any further proceedings are held, the person by whom the service was made shall make and annex to the notice, or a copy of the notice, an affidavit stating the time and manner of service, which shall be by first-class mail, and by posting and advertising. In addition, if service is upon a railroad company, the affidavit shall so state and shall specify the agent upon whom service was made. The notice and affidavit, together with an affidavit of publication if the notice was published, shall be attached to the petition, and the whole shall be present at the time of the hearing upon the petition. The board of county road commissioners may designate, as hearing examiner, an employee to hold the hearing upon the petition. After the hearing, the examiner shall report all findings of fact to the board.

(7) The board of county road commissioners or the superintendent or engineer employed by the board shall proceed to view the premises described in the petition and notice, and the board shall ascertain the necessity or advisability of absolutely abandoning and discontinuing the highway pursuant to the petition.

(8) Subject to subsection (5), if the board of county road commissioners determines pursuant to this section to relinquish control, discontinue, abandon, or vacate any county road or portion of a county road that borders on, crosses, is adjacent to, or ends at a lake or the general course of a stream and the township, if applicable, or the department of natural resources decides to maintain the road as a public access site, it shall convey by quitclaim deed or relinquish jurisdiction over the property if the interest is nontransferable to the township or the state. If the township obtains the property or jurisdiction over the property as an ingress and egress point and later proposes to transfer the property or jurisdiction over the property, it shall give the department of natural resources first priority to obtain the property or jurisdiction over the property. If the state obtains the property or jurisdiction over the property under this subsection, the property shall be under the jurisdiction of the department of natural resources. The state may retain title to the property, transfer title to a local unit of government, or deed the property to the adjacent property owners. If the state has purchased the property with restricted fund revenue, money obtained from sale of the property shall be returned to that restricted fund. The local unit of government shall either maintain the property as a site of public access or allow it to revert to the adjoining landowners.

(9) Subject to subsection (5), if the board of county road commissioners determines pursuant to this section to abandon any county road or portion of a county road to a

township, it shall quitclaim deed the property if the interest is nontransferable to the township. The township shall either retain the property or allow it to revert to the adjoining landowners.

(10) Within 30 days after final determination upon the petition for absolutely abandoning and discontinuing a highway, the board of county road commissioners shall file with the state transportation commission a full record and return of its proceedings. A determination by the board of county road commissioners under this section is binding for purposes of 1927 PA 341, MCL 247.41 to 247.46.

(11) The board of county road commissioners may reserve an easement for public utility purposes within the right-of-way of any road absolutely abandoned and discontinued under this section and may, by resolution, extinguish any easement so reserved whenever the easement ceases to be used for public utility purposes.”

Since the abandonment petition did not contain the signatures of all of the owners of record and occupants of land abutting the road, the Board scheduled an abandonment public hearing for November 24, 2015, which is the date of a regularly scheduled Board of Commissioners meeting.

In an effort to inform the Board of Commissioners about this issue and comply with Section 7 of MCL 224.18, I viewed the premises described in the petition, researched the issue, and have the following information to offer:

1. The Road Department’s Procedures and Guidelines for Developing Public Roads policy can be found on the county website. The policy has numerous references to public road connectivity between similar land uses, but the most complete references state:

The Board may require proposed developments, and possibly future adjacent developments to connect to the existing county road system for reasons of public safety and welfare. A proposed development that isolates lands from existing public roads will not be allowed. The layout of roads in proposed developments shall provide a continuous circuit for travel.” “The layout of roads shall also include road stubs, with dedicated right of way, to provide future connections to unplatted or undeveloped lands adjacent to the proposed development.” “Proposed developments adjacent to existing developments with road stubs shall connect to all road stubs at their boundaries, shall fit the pattern established by adjacent roads, and shall display a continuous circuit for travel.” (Section IV(A)(12). “Road stubs, with dedicated right of way, extending to adjacent properties may be required to provide a continuous circuit for travel between a proposed development and adjacent properties. Interconnected subdivisions facilitate road maintenance, school bus routing, emergency services, and lessens congestion of the primary road system. The expense to convey the road right of way and construct the road stub to the development’s property line shall be the responsibility of the Proprietor.” (Section (B)(1). Proprietor is another name for the developer.

2. Meridian Township Ordinance No. 2006-03, 8-1-2006 also supports connectivity of the

public road system. The township ordinance states:

“The provisions of this chapter shall be the minimum requirements for streets and intersections. If any other public agency having jurisdiction shall adopt any statute, ordinance, rule or regulation imposing additional, or more rigorous requirements, then the provisions of such statute, ordinance, rule or regulations shall govern.

- (1) Compliance with Ingham County Road Commission (ICRC) and Michigan Department of Transportation (MDOT) standards. The standards of this section are intended to comply with the public street or road standards of the Ingham County Road Commission and the Michigan Department of Transportation.*
- (2) Relationship to natural features and grades. Streets shall be aligned to minimize impacts on natural features and existing grades.*
- (3) Continuity of street system. The arrangement of streets shall provide for the continuation of existing streets from adjacent areas into new subdivisions, unless otherwise approved by the Township Board due to documented environmental constraints or where the abutting street system is not deemed capable of safely handling additional traffic volumes. Where adjacent vacant areas are zoned or planned for development similar to the proposed subdivision, streets shall be extended to the boundary line of the tract to make provision for the future street connections. The proprietor shall demonstrate the proposed stub street is the most reasonable location for extension into the adjacent lands, in consideration of factors including, but not limited to grades, water bodies, wetlands and lot configuration.*
- (4) Street connections. The proposed subdivision street layout shall discourage use by through traffic, except where a continuation of streets to adjacent properties is deemed desirable by the Township and the Ingham County Road Commission. In determining the need for such connections, the following issues shall be considered:
 - (a) The need for adequate access for service and response time for emergency vehicles.*
 - (b) Adequate and convenient access for garbage pick-up, snow removal, and postal delivery services.*
 - (c) School bus safety, schedules, and routing needs.*
 - (d) The impacts such connections may have on reducing congestion along collector streets and arterials.*
 - (e) The projected traffic volumes and the compatibility with adjacent developments.”**

3. Forsberg Drive is a “road stub” that consists of about 259 feet of public road right-of-way, dedicated to provide a connection from the public roads within The Ponderosa subdivision with unimproved land, immediately west of the subdivision (see attached figure). Since the right-of-way was dedicated in 1965, there is no way to know why the road itself wasn’t built, but it wasn’t. Road rights-of-way without roads built within them are commonly referred to as paper roads. There are many paper road stubs, similar to Forsberg Drive, within Ingham County.
4. Right-of-way abandonments are a fairly common occurrence, especially if they are paper road stubs like Forsberg Drive. Most paper road stub abandonments make sense because the lands they were intended to serve have been divided or developed so that public access isn’t practical or desirable.
5. The lands west of The Ponderosa subdivision are currently being subdivided under the name Ember Oaks. The Ember Oaks platting process was initiated in 1999; three phases of the subdivision have been built and more are planned. The current master plan of Ember Oaks illustrates a public road connection to The Ponderosa subdivision utilizing the Forsberg Drive right-of-way (see attached figure). The figure shows existing road right-of-way in black and proposed road right-of-way in red.
6. The Ember Oaks master plan required connection to another paper road, named Otsego Drive. The Otsego Drive paper road was dedicated to public use in 1955 as part of the Hiawatha Park subdivision (see attached figure). The Otsego Drive connection was built and made public as part of Phase 1 of Ember Oaks.
7. The three subdivisions mentioned in this memo; Hiawatha Park / Sierra Vista Estates, The Ponderosa, and Ember Oaks either have or will have adequate access onto the Ingham County primary road system. When fully built, all three subdivisions will have two intersections with Jolly Road. Hiawatha Park / Sierra Vista Estates also has access onto Dobie Road.
8. I have discussed the abandonment request with the applicant, the engineer working on the Ember Oaks subdivision, and Charter Township of Meridian staff. I believe the reason the abandonment petition was initially submitted is because the Ember Oaks developer pursued a zoning variance with the township that illustrated a different road master plan than the master plan submitted when the subdivision was initiated in the 1990’s. I understand that the Ponderosa subdivision residents object to the revised road master plan submitted as part of the zoning variance.

Ultimately, the zoning variance was approved by the Charter Township of Meridian Board on September 2, 2015. But please understand that the even though the zoning variance was granted, preliminary plat approval must be obtained from the township and road agency, pursuant to Public Act 288 of 1967, before the developer can move forward with the next phase of the subdivision. During the preliminary plat approval process is where the road configuration and lot arrangement is finalized. I proposed to all that the petitioners, the Ember Oaks proprietor, the township, and the road department collaborate

during the preliminary plat process to work toward an acceptable Ember Oaks Preliminary Plat (master plan) layout.

Even though the preliminary plat approval process is where the road configuration and lot arrangement is finalized and the zoning variance master plan is not yet approved, the petitioners from The Ponderosa subdivision still want to pursue the abandonment of Forsberg Drive.

As stated previously, based on the Road Department procedures and guidelines, the Charter Township of Meridian ordinances, and the content of this memo, I recommend that the Forsberg Drive abandonment be denied.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated November 3, 2015 as submitted.

Agenda Item 6a

DATE: November 3, 2015

TO: Finance and Liaison Committees

FROM: Jill Bauer, Budget Analyst

RE: Resolution Approving Various Contracts for the 2016 Budget Year

This resolution will approve the attached list of contracts for the 2016 budget year. The list consists only of contracts that are included in the 2016 Adopted Budget. If a contract later exceeds the budgeted amount, a resolution will need to be brought before the Board of Commissioners approving the increased amount. In addition, a separate Board resolution will be required if there is a change in employee status or increase in the total number of employees.

The county contract approval process, as amended by Resolution #09-095 provides that any contract over \$5,000 must be approved by the Board of Commissioners. This resolution includes various routine contract renewals in order to reduce the number of separate resolutions needed to approve contracts. The liaison committees may decide that there are some contracts included on this list that would better be considered as separate resolutions. Those contracts will be removed from this resolution before the passage by the Board of Commissioners, and will be brought back before the Board as separate resolutions at a later date.

Based on Resolution #13-439, the Budget Office will be using the Consumer Price Index (CPI) to determine if the contract falls within the Board of Commissioners' Guidelines. Expenditure contracts with a 2016 increase of 0.3% or less are the only ones included in this resolution.

Please contact me if you have any questions.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2016 BUDGET YEAR

WHEREAS, county policy requires that all contracts over \$5,000 be approved by the Board of Commissioners; and

WHEREAS, numerous contracts are approved by the Board of Commissioners each year, many of which are routine continuations of existing contracts; and

WHEREAS, funding for these contracts has been included within the 2016 Adopted Budget; and

WHEREAS, the budget also contains anticipated revenues and expenditures from certain grant programs, which will also require approval of agreements with granting agencies at various times during the fiscal year.

THEREFORE BE IT RESOLVED, that the Board Chairperson is authorized to sign agreements, contracts, and/or other documents related to grant programs and other county appropriations which are contained in the adopted budget, as listed in the attached document, subject to review by the County Attorney as to form and to certification by the Controller that 1) the total amount of revenues and expenditures and the net obligation to the County is not greater than what is budgeted; and 2) there is no change in employee status and no additional employees other than as authorized in the adopted budget.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in part in the adopted budget, and the remaining portion of the time period and funds are included in the Controller's Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that all contracts over \$5,000 that are not included in this resolution shall be approved by the Board of Commissioners by separate resolution.

COUNTY SERVICES COMMITTEE									
DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2015 COST	2016 PROJECTED	Proj. Increase over 2015	% Increase over 2015	Funding Source
Board of Commissioners	Granicus	Recording Software maintenance Monthly Manage Service	01/01/16	12/31/16	\$5,500	\$5,500	\$0	0%	General Fund
Financial Services	Eagle Claims Management	Workers' Comp Third Party Administrator	01/01/16	12/31/16	\$ 27,500	\$ 27,500	\$0	0%	Workers Comp
Financial Services	Infinisource	Employees' Flexible Spending Account Administrator	01/01/16	12/31/16	\$ 17,500	\$ 17,500	\$0	0%	Employee Benefit
Road Department	Precision Systems	Accounting Software Licenses	01/01/16	12/31/16	\$ 14,655	\$ 14,655	\$0	0%	Road Fund
Road Department	Midwestern Consulting	Traffic Signal Database Support	01/01/16	12/31/16	\$ 1,200	\$ 1,200	\$0	0%	Road Fund
REVENUE CONTRACTS									
DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2015 REV	2016 PROJECTED	Proj. Increase over 2015	% Increase over 2015	
Equalization	State of Michigan	Annual Grant for Remonumentation Program	01/01/15	12/31/15	\$107,551	\$85,000	-\$22,551	-21%	

Ingham County Board of Commissioners
341 South Jefferson St
Mason, MI 48854

Dear Commissioner Bahar-Cook,

The new Michigan Airport Jobs and Infrastructure Coalition (MAJIC) seeks to increase investment in Michigan's airport infrastructure and job creation, bring Michigan into compliance with Federal law regarding the expenditure of aviation fuel tax revenues, and make Michigan more competitive for providing quality, safe air service.

In order to help make Michigan competitive, protect Michigan workers, and ensure tax revenues are properly spent on Michigan airports, action must be taken to bring Michigan into compliance with Federal standards.

Major U.S. airlines are strong economic partners for Michigan. When they succeed, so do the customers, workers, and communities they serve.

The state's largest carrier, Delta Air Lines:

- Generates over \$210 million in annual tax revenue for the state of Michigan
- Paid out \$1.1 billion in profit sharing, and over \$120 million of it to Michigan employees
- Flies 952 flights out of Detroit per day, and employs 7,500 individuals
- Generated over \$824 million in new capital projects at DTW since 1999 to run through 2019.

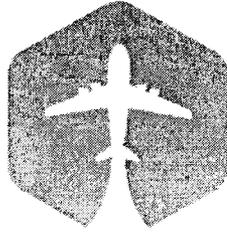
Unfortunately, Delta and other major airlines face a challenge in Michigan that they do not face in most other states. Fuel taxes are unusually high and Michigan uses the revenues from fuel taxes in a way that keeps Delta and Michigan workers at a disadvantage. Michigan airports could lose significant Federal funding if we do not come into compliance with federal standards for how fuel tax revenue is spent. We must make sure that fuel tax revenue is properly spent to benefit the airports and workers that helped generate it in the first place.

We're hoping that you will be willing to join the coalition.

We look forward to your response. If you have any questions or would like to talk with our Delta representative Dana Debel, please let me know.

Sincerely,

Ben Gardner,
Michigan Airport Jobs and Infrastructure Coalition



MAJIC.

MICHIGAN AIRPORT JOBS
AND INFRASTRUCTURE COALITION

The Michigan Airport Jobs and Infrastructure Coalition (MAJIC) seeks to:

1. Increase investment in Michigan's airport infrastructure and job creation
2. Bring Michigan into compliance with Federal law regarding the expenditure of aviation fuel tax revenues, by spending that revenue back on the airport where it was generated
3. Make Michigan more competitive for providing quality, safe air service
4. Ensure Michigan's strong hub continues to serve regional airports throughout the state, driving economic development and access.

Background

Major U. S. airlines are strong economic partners for Michigan. When they do well, so do the customers, employees, and the communities they serve. Eleven airlines provide more than 600 flights per day from Detroit Wayne County Airport (DTW) to destinations on four continents including 32.4 Million passengers per year. This activity results in over \$2.7 Billion in annual expenditures from Delta passengers alone in and outside of DTW¹.

The states' largest carrier, Delta Air Lines:

- Generates over \$210 Million in annual tax revenue for the State of Michigan.
- Paid out \$1.1 Billion in profit sharing, and over \$120 Million of it to Michigan employees².
- Flies 952 flights out of Detroit per day, and employs 7,500 individuals.
- Is a state-wide operation with business centers from Detroit to Sault Ste. Marie.
- Helps over 1 Million people connect from Michigan markets other than DTW.
- Generated over \$824 Million in new capital projects at DTW since 1999 to run through 2019. Currently, no state money is planned for these projects.

The Problem

Michigan Fuel Taxes are High

Fuel has an enormous impact on the economics of air travel and accounts for approximately 35% of Delta's operating costs at \$12 Billion annually. Despite Delta's positive economic impact on Michigan, they, and all airlines, face an unusually high fuel tax burden within the state. The state's fuel taxes increase Delta's cost of fuel by 6.25% on average. In fact, Michigan has the highest taxes of all states with major Delta hubs. To make matters worse, Michigan uses the proceeds from these taxes in a manner in violation of federal law requirements.

Michigan's taxes on fuel are higher than New York, which has less than .5cpg (cent per gallon) effective tax rate; Georgia, 4% sales tax; Utah, 2.5cpg excise tax; Minnesota 0.5cpg excise tax (over 200,000 gallons), plus 0.1cpg environmental fee; and Kentucky, 7% sales tax (Capped at \$1 Million/Year) In contrast to these low rates, Michigan has a 6% sales tax, 3cpg excise tax and an .875cpg underground storage tank fee, making it the third highest tax of any major airline hub state behind only California and Illinois.

¹ April 11, 2013 study by Anderson Economic Group; The Economic Benefits of Delta Air Lines' Hub Operations in Michigan

² 2014 Profit Sharing payment

Michigan is in Violation of Federal Law

Federal law prohibits the expenditure of proceeds from state and local taxes on aviation fuel (imposed after 1987) for non-airport or non-aviation purposes.

However, in 1994, Proposal A increased our sales tax from 4% to 6% to support Michigan's School Aid Fund inconsistent with Federal Law. In November 2014, the FAA indicated that states with non-compliant taxes on aviation fuel must act to correct those taxes or face consequences. Since 2004, Delta alone has paid over \$81 million in illegal aviation fuel taxes. Based on payments over the last five years, Airport Improvement Program grants to the state have ranged between \$66M and \$103M annually. We could lose these significant payments to Michigan airports if we don't come into compliance. We risk even more loss if the federal government seeks to collect treble damages on illegally spent proceeds from the tax.

The Solution

The states' airline industry is a positive economic force in Michigan. However, in order to ensure our state remains competitive in providing quality, safe, air service, our state government must bring Michigan into compliance with federal law by spending aviation fuel tax revenue back on the airports that helped generate it in the first place.

MAJIC is a growing coalition of airports, tourism, business, labor and community leaders who support aviation policies that foster economic development and safety for all.

MAJIC members as of October 26, 2015:

- Gerald R. Ford International Airport (Grand Rapids)
- Cherry Capital Airport (Traverse City)
- Delta County Airport (Escanaba)
- Detroit Regional Chamber
- Grand Rapids Area Chamber of Commerce
- Northern Michigan Chamber Alliance:
 - Traverse City Area Chamber of Commerce
 - Alpena Area Chamber of Commerce
 - Benzie County Chamber of Commerce
 - Cadillac Area Chamber of Commerce
 - Charlevoix Area Chamber of Commerce
 - Gaylord Area Chamber of Commerce
 - Lake Superior Community Partnership
 - Petoskey Regional Chamber of Commerce
 - Elk Rapids Area Chamber of Commerce
 - Harbor Spring Chamber of Commerce
 - Boyne Area Chamber of Commerce
 - East Jordan Area Chamber of Commerce
 - Manistee Area Chamber of Commerce



- Wayne County Airport Authority
- James P. Hoffa, President, International Brotherhood of Teamsters

