

CHAIRPERSON
MARK GREBNER

VICE-CHAIRPERSON
DEB NOLAN

VICE-CHAIRPERSON PRO-TEM
DON VICKERS

FINANCE COMMITTEE
ANDY SCHOR, CHAIR
PENELOPE TSERNOGLOU
DEB NOLAN
REBECCA BAHAR-COOK
BRIAN McGRAIN
STEVE DOUGAN

INGHAM COUNTY BOARD OF COMMISSIONERS

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THE FINANCE COMMITTEE WILL MEET ON WEDNESDAY, SEPTEMBER 14, 2011 AT 5:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [August 17, 2011](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Overview of Liaison Committee Recommendations
2. Review and Action on Law Enforcement Committee Recommendations
3. Review and Action on Judiciary Committee Recommendations
4. Review and Action on Human Services Committee Recommendations
5. Review and Action on County Services Committee Recommendations
6. Action to Incorporate Strategic Planning Initiative Funds into Recommended Budget
7. Adoption of Finance Recommended Budget

Announcements

Public Comment

Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

FINANCE COMMITTEE
August 17, 2011
Minutes

Members Present: Andy Schor, Penelope Tsernoglou, Deb Nolan, Brian McGrain, Steve Dougan, and Board Chairperson Grebner

Members Absent: Rebecca Bahar-Cook

Others Present: Teri Morton, Rick Terrill, Maureen Winslow, Randy Marwede, Chuck Gray, Greg Harless, Dean Sienko, Willis Bennett, Tom Shewchuk, Paul Pratt, and others

The meeting was called to order by Chairperson Schor at 5:34 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the July 20, 2011 Minutes

The July 20, 2011 Minutes were approved as submitted.

Additions to the Agenda

- 4a. Substitute – Resolution to Authorize 2011-2012 Public Health Service Agreement with the Ingham Health Plan Corporation

- 12. Late – Resolution to Authorize a 2011-2012 Americorps Grant.

Limited Public Comment

None.

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. NOLAN, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

- 2. Probate Court - Resolution to Approve Contracts for Attorney Services for Probate Court in Guardian Ad Litem Matters

- 3. Circuit Court/Family Division - Resolution Authorizing Entering into a Contract for Attorney Services for Juvenile Delinquency and Truancy Matters

- 4. Health Department
 - a. Resolution to Authorize 2011-2012 Public Health Service Agreement with the Ingham Health Plan Corporation
 - b. Resolution to Authorize a Consulting Agreement with the Michigan Association for Local Public Health

- c. Resolution to Authorize the Intergovernmental Transfer of Ingham County Funds to Support DSH Payments to Ingham Regional Medical Center and Sparrow Health System
 - d. Resolution to Authorize Amendment #3 to the 2010-2011 Comprehensive Planning, Budgeting and Contracting Agreement with the Michigan Department of Community Health
5. Veteran Affairs - Resolution to Authorize a Re-Organization in Ingham County Department of Veteran Affairs and a Waiver of the Hiring Freeze/Delay
 6. Animal Control - Resolution to Authorize a Part-Time Veterinary Position for the Purpose of Addressing the Veterinary Care and Spay and Neuter of Shelter Animals at the Animal Control Department
 7. Ingham County Office of Homeland Security & Emergency Management - Resolution to Recommend Entering into Contract with West Shore Services, Inc. and VisionAIR, Inc. Utilizing Homeland Security Grant Program (HSGP) Funds
 8. Facilities Department - Resolution Authorizing Entering into a Contract with VidCom Solutions for Installation of New Software for the Galaxy System Upgrade at the Veterans Memorial Courthouse and Grady Porter Building
 9. Parks & Recreation Commission
 - a. Resolution Authorizing the Approval of Amendment #1 with the Department of Natural Resources to Improve the Fishing Dock at Burchfield Park
 11. Controller/Administrator's Office / 911
 - a. Resolution Authorizing a Contract with VisionAir for the Ingham County Sheriff's Office VisionMOBILE Police Work Technology Station Software Project Module on the New VisionAIR Computer Aided Dispatch (CAD) System
 - b. Resolution to Authorize Entering into an Agreement with Advanced Wireless Telecom to Purchase a New 911 Phone System with Eaton, Clinton, and Livingston County
 12. Resolution to Authorize a 2011-2012 Americorps Grant.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bahar-Cook

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. NOLAN, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bahar-Cook

1. Drain Commissioner - Resolution Pledging Full Faith and Credit to Deer Creek Drain Drainage District 2011 Notes and/or Bonds

Mr. Pratt, Deputy Drain Commissioner provided the Committee with a Memo from Mr. Patrick Lindemann, Drain Commissioner, regarding the S.E.V. statistics relevant to Deer Creek Full Faith/Credit Resolution.

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. NOLAN, TO APPROVE THE RESOLUTION PLEDGING FULL FAITH AND CREDIT TO DEER CREEK DRAIN DRAINAGE DISTRICT 2011 NOTES AND/OR BONDS.

Mr. Pratt advised the Committee that the not-to-exceed amount could be reduced to \$400,000.

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. NOLAN, TO AMEND THE RESOLUTION BY CHANGING THE NOT TO EXCEED PRICE FROM \$500,000 TO \$400,000.

To read as follows:

2nd WHEREAS:

WHEREAS, the Project is necessary for the protection of the public health, and in order to provide funds to pay the costs of the Project, the Drain Commissioner intends to issue the Drainage District's Note, Notes (the "Notes") or Bonds (the "Bonds") in an amount not-to-exceed ~~\$500,000~~ \$400,000 pursuant to the Act; and

NOW, THEREFORE, IT IS RESOLVED as follows:

1. The County pledges its full faith and credit for the prompt payment of the principal of and interest on the Notes and/or the Bonds in an amount not to exceed ~~\$500,000~~ \$400,000. The County shall immediately advance sufficient moneys from County funds, as a first budget obligation, to pay the principal of and interest on any of the Notes and/or Bonds should the Drainage District fail to pay such amounts when due. The County shall, if necessary, levy a tax on all taxable property in the County, to the extent other available funds are insufficient to pay the principal of and interest on the Notes and/or Bonds when due.

THIS WAS ACCEPTED AS A FRIENDLY AMENDMENT. Absent: Comm. Bahar-Cook

Comm. Dougan stated that he recognizes that the Full Faith and Credit is for the benefit of the people being assessed and suggested everyone vote yes.

Comm. Dougan asked if this drain in Wheatfield Township is the same that was looked at about 12 years ago, and why it has taken so long for implementation. Mr. Pratt stated yes, and that he was assigned the task about 1.5 years ago, therefore, he could not explain the reason. Comm. Dougan asked that an explanation of the 12 year passage of time before implementation be provided to the Committee members before or at the regular Board Meeting on Tuesday. Comm. Dougan stated that an email would be acceptable before Tuesday.

Comm. Dougan asked what the most severe assessment is, and Comm. Grebner asked how many properties are residential. Mr. Pratt explained the roll will be completed and ready to review at the Drain Office by Tuesday, August 23, 2011 between 9:00 a.m. and 5:00 p.m. There was a discussion of the taxable values, capacity to pay the bonds and the benefit to the land owners, Wheatfield Township and County.

MOTION TO APPROVE THE RESOLUTION, AS AMENDED, CARRIED UNANIMOUSLY.
Absent: Comm. Bahar-Cook

- b. Resolution Authorizing the Establishment of Ingham County Employee Discount Activity User Fees

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE RESOLUTION AUTHORIZING THE ESTABLISHMENT OF INGHAM COUNTY EMPLOYEE DISCOUNT ACTIVITY USER FEES.

Comm. Dougan asked if an employee is defined as full time only or anyone who receives a paycheck. Mr. Bennett stated it is full-time employees only and not their family. There was a discussion of full-time, part-time, permanent, temporary and seasonal employees. Comm. Dougan stated based on the intent the resolution should identify which employees are eligible to receive the discount. Ms. Morton suggested identifying the employees as permanent.

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. NOLAN, TO AMEND THE RESOLUTION BY ADDING “PERMANENT” EMPLOYEE WHERE NECESSARY.

Comm. Schor asked how employees would be identified by the attendants. Mr. Bennett stated through their paystub or County I.D. There was a discussion of how the attendant would verify various types of employees. Mr. Bennett will research how employee status could be quickly identified.

Comm. McGrain asked if there was a reason to leave certain employees out. Mr. Bennett explained the intention of the discount is to get permanent employees outside and more active and in theory reduce health care costs. He further explained the discount is a loss of revenue to the department and not the general fund. He noted this is a small token to the employee. Comm. Nolan asked how many employees would be able to take advantage of the discount. Mr. Bennett stated it is Countywide through the Wellness Committee. Comm. Dougan asked if the Road Commission and Medical Care Facility employees were included. Ms. Morton explained that they do not have a County I.D. or paystubs. Comm. Nolan asked if there is a baseline, proven data or system in place to track the employee usage of the discount. Mr. Bennett stated in the past there was no need to track the employee usage; therefore, there is no baseline or proven data. However, the intent of this discount program is to track the employee and their guests' usage. He stated a year from now he would like to know the results of the program and if it has negatively impacted the department's revenue. He noted he does not expect a large number of employees taking advantage of the discount.

Comm. Tsernoglou stated that \$1.00 seemed to be largely symbolic to promote good health, and \$1.00 should not make a large difference. Comm. Grebner agreed, and suggested a policy be in place for staff to follow. Mr. Bennett agreed and noted that the "Hardship Passes" have been steadily increasing and the Department will be looking at new ways of verification, issuance and tracking. Comm. McGrain agreed that the offer is largely symbolic, a \$1.00 to a non-full-time employee may mean more than a \$1.00 to a full-time employee, and as a moral issue should not be limited to permanent employees, but, offered to all employees. After a brief discussion of policy and employee status all the Commissioners generally agreed.

COMM. DOUGAN WITHDREW HIS MOTION. COMM. NOLAN WITHDREW HER SUPPORT OF THE MOTION.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bahar-Cook

10. Financial Services Department - Resolution to Authorize Rehmann Robson to Conduct an Audit of Ingham County for 2011, 2012 and 2013

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. DOUGAN, TO APPROVE THE RESOLUTION TO AUTHORIZE REHMANN ROBSON TO CONDUCT AN AUDIT OF INGHAM COUNTY FOR 2011, 2012 AND 2013.

Comm. McGrain disclosed his relationship with Rehmann Robson and their staff person who conducts audits at his place of employment.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bahar-Cook

Announcements

Ms. Morton stated the Controller Recommended Budget will be available at the Regular Board Meeting, Tuesday, August 23, 2011. She also reminded the Commissioners the Budget Hearings begin the week of August 29, 2011.

Public Comment

Mr. Gray, UAW, thanked the Committee for the hiring freeze/delay waivers.

The meeting adjourned at approximately 5:58 p.m.

Respectfully submitted,

Julie Buckmaster