

CHAIRPERSON
DALE COPEEDGE

VICE-CHAIRPERSON
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM
VINCE DRAGONETTI

FINANCE COMMITTEE
MARK GREBNER, CHAIR
BRIAN McGRAIN
DEB NOLAN
REBECCA BAHAR-COOK
TODD TENNIS
STEVE DOUGAN

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE FINANCE COMMITTEE WILL MEET ON WEDNESDAY, APRIL 18, 2012 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order
Approval of the [April 4, 2012 Minutes](#)
Additions to the Agenda
Limited Public Comment

REMINDER: Please Review and/or Bring your 2013 Strategic Planning Books to the Meeting

1. Sheriff's Office - Resolution Authorizing the Ingham County Sheriff's Office to Contract with Delhi Township for [Parks Police Services](#) with Seasonal Part-Time Deputies
2. Medical Care Facility - Resolution Granting Meridian Township an [Easement](#) for a Relocated Water Main Necessary for the Dementia Unit Addition under Construction at the Medical Care Facility
3. Health Department
 - a. Resolution to Authorize an Amendment to the Agreement with Capital Area Community Services to Serve Early Head Start Children Through the Family [Outreach Services](#) Program
 - b. Resolution to Authorize an Agreement for a Part Time [Internal Medicine Physician](#)
 - c. Resolution to Authorize a Memorandum of Understanding between St. Vincent Catholic Charities, Microenterprise Childcare Program of Michigan and the Ingham County Health Department to Serve [Refugee Families](#)
4. Human Resources - Resolution Authorizing the Creation of a Full Time Human Resources [Specialist](#) Position within the Human Resources Department
5. Facilities - Resolution Authorizing Entering into an Agreement with [ICOMM](#) for the Purpose of Replacing the Control Panel at the Ingham County Youth Center
6. Fair Board - Resolution Authorizing a [Temporary Position](#) at the Ingham County Fairgrounds

7. Controller's Office - Resolution Establishing **Priorities** to Guide the Development of the 2013 Budget and Activities of County Staff
8. Board of Commissioners
 - a. Resolution to Terminate the Agreement Between the City of Lansing and the County of Ingham for Maintenance of Certain **City Parks**
 - b. Resolution Dissolving the Ingham County Road Commission and Transferring all of its Powers, Duties & Functions to the Ingham County Board of Commissioners, Creating a Department of Transportation, and Adopting a 2012 Budget for the Department (*Materials to be Distributed Under Separate Cover*)
 - c. Resolution Acknowledging the Existing ICRC MERS Divisions as Ingham County Divisions (*Materials to be Distributed Under Separate Cover*)

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

FINANCE COMMITTEE
April 4, 2012
Minutes

Members Present: Mark Grebner, Brian McGrain, Deb Nolan, Todd Tennis and Steve Dougan

Members Absent: Rebecca Bahar-Cook

Others Present: Board Chairperson Copedge, Teri Morton, Mike Hughes, Jim Hudgins, Tom Shewchuk, Michelle Rutkowski, Shauna Dunning, Harry Moxley, Renee Branch Canady, Deb Brinson and others

The meeting was called to order by Chairperson Grebner at 6:07 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the March 21, 2012 Minutes

The March 21, 2012 Minutes were approved as submitted.

Additions to the Agenda

- 4a. Substitute - Resolution to Authorize a Contract for Medication Passing Services at the Ingham County Jail

- 4d. Substitute - Resolution to Authorize a Realignment of Health Department Programs and Administrative Structure

- 7a. Late - Resolution to Request that the Michigan Department of Community Health Designate the Community Mental Health Authority of Clinton, Eaton and Ingham Counties as the Coordinating Agency for Ingham County Effective October 1, 2012

Limited Public Comment

None.

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. TENNIS, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

- 2. Facilities Department
 - a. Resolution Authorizing Entering Into an Agreement with Nelson Trane for the Purpose of Upgrading our Existing Tracer Summit System Building Control Units to the Latest Version at the Veterans Memorial Courthouse
 - b. Resolution Awarding a Contract to Shaw-Winkler for the Replacement of the Last Sectional Boiler at the Ingham County Jail
 - c. Resolution Authorizing a Contract with Teachout Security Services, Inc. for Uniformed Unarmed Guard Services at Various County Facilities

3. Friend of the Court - Resolution to Authorize Entering Into a Contract with Graphic Sciences and to Hire Temporary Employees to Continue Imaging Friend of the Court Case Files
4. Health Department
 - b. Resolution to Authorize Amendment #2 to the 2011-2012 Comprehensive Planning, Budgeting and Contracting Agreement with the Michigan Department of Community Health
 - c. Resolution to Authorize Acceptance of a Michigan Minority Health Month Grant
 - d. Resolution to Authorize a Realignment of Health Department Programs and Administrative Structure
6. Management Information Services
 - a. Resolution to Approve the Renewal of the Hardware Maintenance Agreement from Service Express, Incorporated
 - b. Resolution to Approve the Purchase Annual Maintenance of the EMC Celerra NS20 Storage Area Network (San) from Logicalis
7. Controller's Office - Resolution Authorizing MIS Server and Multibridge Upgrade Project for the 911 Center
 - a. Resolution to Request that the Michigan Department of Community Health Designate the Community Mental Health Authority of Clinton, Eaton and Ingham Counties as the Coordinating Agency for Ingham County Effective October 1, 2012

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bahar-Cook

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bahar-Cook

4. Health Department
 - a. Resolution to Authorize a Contract for Medication Passing Services at the Ingham County Jail

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. DOUGAN, TO APPROVE THE RESOLUTION TO AUTHORIZE A CONTRACT FOR MEDICATION PASSING SERVICES AT THE INGHAM COUNTY JAIL.

Chairperson Grebner asked for clarification that the Health Department will be taking over medication passing services. Ms. Brinson answered yes. She explained the contract is 24/7 including weekends and major holidays. Comm. Dougan noted that the Deputies do not want to be responsible for medication passing. Chairperson Grebner asked if there would be extra expenses. Ms. Brinson explained it will be handled through Jail Medical and will not require new General Funds.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bahar-Cook

1. Sheriff's Office - Resolution to Approve an Extended Police Services Agreement with the Village of Webberville Covering the Period of July 1, 2012 through June 30, 2013

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE RESOLUTION TO APPROVE AN EXTENDED POLICE SERVICES AGREEMENT WITH THE VILLAGE OF WEBBERVILLE COVERING THE PERIOD OF JULY 1, 2012 THROUGH JUNE 30, 2013.

Comm. Nolan stated she was pleased that Webberville is contracting with the County and would like to see a Resolution with the City of Lansing since the Sheriff's Deputies are patrolling there. Chairperson Grebner noted the Board of Commissioners approves contracts and not the allocation of deputies. Comm. Dougan stated he has received concerns from his constituents regarding where the Sheriff's Deputies are patrolling including comments about the special millage. He suggested bringing the matter to the attention of the Law Enforcement Committee. Comm. Tennis referenced a prior press conference with the Sheriff and Mayor Bernero; however, it was his belief there would be approval from the Board of Commissioners before it took place. Comm. McGrain questioned if the grant funding affects where the Sheriff's Deputies patrol and would also like the Law Enforcement Committee's input. There was a discussion of where the Sheriff Deputies are and are not patrolling. Comm. Nolan asked Chairperson Grebner if he would ask Comm. Tsernoglou to open a discussion at the Law Enforcement meeting regarding the Sheriff's Deputies patrolling in the City of Lansing. He agreed.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bahar-Cook

5. Fair Board - Resolution to Transfer Funds from Hotel Motel Tax Fund to Fair Capital Improvement Account

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. DOUGAN, TO APPROVE THE RESOLUTION TO TRANSFER FUNDS FROM HOTEL MOTEL TAX FUND TO FAIR CAPITAL IMPROVEMENT ACCOUNT.

(Board Chairperson Copedge arrived at 6:24 p.m.)

The Committee was disappointed that the Fair Board Manager was not present to discuss the agenda item.

Comm. McGrain asked where the funding is coming from because it is his understanding that the money collected was being disbursed as collected. Chairperson Grebner explained the money goes to the County and there is a formula; however, the Board of Commissioners has the ability at any time to change the formula. Ms. Morton explained that 10% is allocated to the Fair's Capital Improvements; however, they do not spend the 10% every year consequently the money remains in the Hotel Motel Tax Fund. The Committee discussed the Hotel Motel Tax and allocation restrictions. Ms. Morton informed the Committee there is a discussion planned at an upcoming County Services Meeting with the Treasurer regarding Hotel/Motel tax collections.

Comm. Tennis asked what the Fair Board thinks of this resolution. Ms. Morton stated this is a recommendation from the Fair Board; furthermore, they have prioritized their needs. She noted they have not made improvements in a couple of years and these items need to be done to open the Fair. Ms. Morton stated Mr. Braille will assist with this year's Fair. She recognized his prior successes.

The Committee questioned and discussed who the Fair Manager reports to. Chairperson Grebner stated this is a conversation for County Services. Comm. McGrain would like to see a document with the future direction of the Fair. Comm. Nolan stated she was voting no because she would first like to see a Master Plan or Strategic Plan. Ms. Rutkowski informed the Committee that she and Mr. Cypher are working on the Fair's organizational structure. It was noted the current Fair Manager's last day will be May 15, 2012.

MOTION CARRIED with Comm. Nolan Voting "no". Absent: Comm. Bahar-Cook

Announcements

None.

Public Comment

None.

The meeting adjourned at approximately 6:36 p.m.

Respectfully submitted,

Julie Buckmaster

**APRIL 18, 2012 FINANCE AGENDA
STAFF REVIEW SUMMARY**

RESOLUTION ACTION ITEMS:

The Controller's Office is recommending approval of the following resolutions:

1. *Sheriff's Office - Resolution Authorizing the Ingham County Sheriff's Office to Contract with Delhi Township for Parks Police Services with Seasonal Part-Time Deputies*

See attached memo from Joel Maatman for information.

2. *Medical Care Facility - Resolution Granting Meridian Township an Easement for a Relocated Water Main Necessary for the Dementia Unit Addition under Construction at the Medical Care Facility*

This resolution grants an easement to Meridian Township for the purpose of a water main, which is necessary to complete the construction of the new dementia unit at the Medical Care Facility. This resolution is necessary because Meridian Township has informed the Medical Care Facility that moving the Facility's water main for the dementia unit project didn't fall within the water main's current "Grant of Easement". The moving of the water main resulted in Meridian Township needing to create a "Grant of Easement" that specifically identifies the water main's new location.

3a. *Health Department - Resolution to Authorize an Amendment to the Agreement with Capital Area Community Services to Serve Early Head Start Children Through the Family Outreach Services Program*

This resolution authorize an amendment to the agreement with Capital Area Community Services (CACS) to continue home visiting outreach services to the Early Head Start population through the Health Department's Family Outreach Services Program. CACS proposes to provide an additional \$20,089 to support the continuation of these services from April 1, 2012 to September 30, 2012. The agreement requires the Health Department to provide in-kind support valued at \$5,023 in the form of supervisor salary and benefits, indirect costs, and facilities.

3b. *Health Department - Resolution to Authorize an Agreement for a Part Time Internal Medicine Physician*

This resolution authorizes an agreement with Dr. Jevon D. McFadden for the provision of primary medical care services for four hours per week at a rate of \$75/hour within the Ingham Community Health Center Network. The period of the agreement shall be June 1, 2012 through May 31, 2013 and shall automatically renew from year to year unless either party provides notice otherwise.

3c. *Health Department - Resolution to Authorize a Memorandum of Understanding between St. Vincent Catholic Charities, Microenterprise Childcare Program of Michigan and the Ingham County Health Department to Serve Refugee Families*

This resolution authorizes a Memorandum of Understanding (MOU) with St. Vincent Catholic Charities (STVCC), Refugee Microenterprise Childcare Program of Michigan and the Ingham County Health Department's Office for Young Children (OYC). Under the MOU, OYC will conduct childcare orientation training, business training and provide licensing support services to enable refugee families in the program to obtain greater reimbursement for their childcare services; and other refugee families the ability to seek employment with confidence that their children will be cared for in a culturally appropriate manner. STVCC will provide \$13,720 to support these services. The services will be provided by an existing OYC staff person at the Health Department. The term of the proposed MOU is March 19, 2012 to September 30, 2012.

4. *Human Resources - Resolution Authorizing the creation of a Full-Time Human Resources Specialist Position Within the Human Resources Department*

This is a recommendation to authorize the creation of a Human Resources Specialist position. In 2012, the Ingham County Human Resources Department has the added responsibilities of providing human resources services to the new 911 Dispatch Center and the Ingham County Road Commission.

Since FY 2008, the Human Resources Department has been reduced by two (2) positions and the number of budgeted FTE supported dropped by approximately 35. With the addition of these two (2) departments, Human Resources will be responsible for the support of an additional 136 employees and five additional collective bargaining agreements.

The Human Resources Department has point factored the proposed position and concludes that the position should be compensated at an MCF 8 salary grade. The job point's evaluation total is 1080, which places it high in the range for MCF 8 (1020-1095). The base salary range for MCF 8 is \$49,404 - \$59,301. The total estimated cost for the position would be \$77,171 at step 1 to \$91,694 at step 5. The cost of the new position will be recovered through administrative charges to the 911 fund and the Road Commission.

5. *Facilities - Resolution Authorizing Entering into an Agreement with ICOMM for the Purpose of Relocating the Control Panel at the Ingham County Youth Center*

The resolution before you authorizes entering into an agreement with ICOMM to replace the existing AP-1 Control Panel at the Ingham County Youth Center which operates both the locks and the lighting in the cells. The current panel is beginning to fail and is becoming a safety issue. It cannot be repaired nor can the existing membrane be replaced. This replacement will be performed for an amount not to exceed \$10,175.

6. Fair Board - Resolution Authorizing a Temporary Position at the Ingham County Fairgrounds

Due to the resignation of the current Fair Manager effective May 11, 2012, it is necessary to appoint a temporary part-time Manager to get us through the Fair. Upon the approval of this resolution by the Board of Commissioners, it is our intent to place Mr. Terry Brail in the temporary management position. Mr. Brail has 15 years of experience as the former manager of the Ingham County Fairgrounds, and retired from the position in 2004. His rate of compensation will be \$35 per hour, and he will be compensated for each hour worked not to exceed 720 total hours in 2012. He can start on or about May 14, 2012. This arrangement should provide the Fairgrounds with appropriate management coverage through the Fair.

7. Controller's Office - Resolution Establishing Priorities to Guide the Development of the 2013 Budget and Activities of County Staff

This resolution establishes areas of priority to guide the 2013 budget development. The resolution has been developed from recent discussions regarding the status of current priority areas and departmental perspectives regarding areas of importance for 2013. The resolution included in your agenda packet includes proposed changes from the 2012 resolution establishing areas of priority that are indicated through bolded and struck-out language. The adopted resolution will be distributed to departments and offices for their information as they prepare their proposed budgets and activities for 2013, and will be used to guide the development of the Controller/Administrator's Recommended Budget.

8b. Board of Commissioners - Resolution Dissolving the Ingham County Road Commission and Transferring all of its Powers, Duties & Functions to the Ingham County Board of Commissioners, Creating a Department of Transportation, and Adopting a 2012 Budget for the Department

The resolution is still a work in progress and will be mailed under separate cover. As I have stated on numerous occasions I find there are no major impediments to dissolving the Road Commission and transferring all of its authorities to the Board of Commissioners.

The resolution will dissolve the Road Commission, transfer all of its authority to the Board of Commissioners, establish a 2012 budget, acknowledge that the County will honor all existing contracts unless specifically terminated in the resolution, acknowledge existing contracts including the 3 collective bargaining agreements, establish county positions for all existing Road Commission employees, appoint William Conklin as the Executive Director of the Department of Transportation, transfer all of the assets and liabilities of the Ingham County Road Commission to the Ingham County Board of Commissioners, and authorizes the Board of Commissioners to receive and expend funds as allowed under 1951 PA 51, MCL 247.651. 247.675.

OTHER ACTION ITEMS:

8a. *Board of Commissioners - Resolution to Terminate the Agreement Between the City of Lansing and the County of Ingham for Maintenance of Certain City Parks*

Representatives of the City have been invited to attend this meeting. A copy of the invitation is attached. This resolution would provide a 30 day notice to terminate the agreement with City of Lansing. The existing agreement states that it is not the intent of either party that any current City of Lansing employee be laid off as a result of entering into this agreement. Since entering into this agreement the City has sought proposals to privatize the maintenance of the remainder of their Parks system. As a result, a number of seasonal employees have been notified that they will not be called back to work. The actual number is unclear and is subject to negotiations with the City's UAW bargaining unit. It is also unclear how many, if any, of the seasonal employees that may not be called back are associated with the County's contract.

The County's 2012 budget for the Parks Department assumed a \$30,000 administrative fee and \$14,000 in reimbursements for Supervisory Staff as a result of this contract. In addition, the County purchased over a \$100,000 worth of equipment related to the provision of these services. The contract provided that the County would recoup the equipment costs through annual depreciation charges that were included in the \$236,000 contract. If the City cancelled the contract they were responsible for purchasing the equipment at its current market value. If the County cancels the contract we would be absorbing these annual depreciation costs. The Parks Department would be able to use the equipment but it would be way over and above what they would have needed in terms of their regular replacement cycles.

8c. *Board of Commissioners - Resolution Acknowledging the Existing ICRC MERS Divisions as Ingham County Divisions*

The resolution will be mailed under separate cover as we are waiting for language from the MERS legal counsel.

M E M O R A N D U M

TO: Law Enforcement Committee
Finance Committee

FROM: Major Joel Maatman

DATE: April 3, 2012

RE: Resolution will allow for the hiring of Seasonal part time Deputies for Delhi Township parks police services contract

The Township has requested this service in addition to the present contract for police services.

The Ingham County Sheriff's Office would hire two part time Deputies to accommodate this additional service. The cost of hiring these two part time Deputies would be paid for by the Township of Delhi. These Deputies would be for Law Enforcement service in the parks and would only leave the parks in an exigent circumstance approved by a Supervisor.

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE INGHAM COUNTY SHERIFF'S OFFICE
TO CONTRACT WITH DELHI TOWNSHIP FOR PARKS POLICE SERVICES
WITH SEASONAL PART-TIME DEPUTIES**

WHEREAS, the Charter Township of Delhi has a contract with the Ingham County Sheriff's Office for policing services; and

WHEREAS, the Charter Township of Delhi wishes to contract separately with the Ingham County Sheriff's Office for seasonal part time Deputies to provide Law Enforcement services in Delhi Township Parks; and

WHEREAS, the Township of Delhi, has identified proposed scheduling for April through September totaling 1151 hours of service at an hourly rate of \$20.68, for a total of \$23,802.68.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize a contract for the Sheriff's Office to provide the Charter Township of Delhi, with seasonal part-time Deputies to provide Law Enforcement services in Township Parks for up to 1151 hours of service at an hourly rate of \$20.68, for a total cost not to exceed \$23,803, for the time period of April through September 2012.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary budget adjustments in the Ingham County Sheriff's Office 2012 budget and position allocation list.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair, Sheriff and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

MEMORANDUM

TO: Human Services, County Services, and Finance Committees
FROM: Jared Cypher, Assistant Deputy Controller
RE: Water Main Easement at the Medical Care Facility
DATE: April 4, 2012

This resolution grants an easement to Meridian Township for the purpose of a water main, which is necessary to complete the construction of the new dementia unit at the Medical Care Facility.

This resolution is necessary because Meridian Township has informed the Medical Care Facility that moving the Facility's water main for the dementia unit project didn't fall within the water main's current "Grant of Easement". The moving of the water main resulted in Meridian Township needing to create a "Grant of Easement" that specifically identifies the water main's new location.

Construction of the dementia unit at the Medical Care Facility was previously authorized by Resolution #11-136.

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION GRANTING MERIDIAN TOWNSHIP AN EASEMENT FOR A RELOCATED
WATER MAIN NECESSARY FOR THE DEMENTIA UNIT ADDITION UNDER CONSTRUCTION
AT THE MEDICAL CARE FACILITY**

WHEREAS, the Ingham County Board of Commissioners authorized the addition of a therapeutic activities area, walkway and courtyard to Medical Care Facility's dementia unit in Resolution #11-136; and

WHEREAS, the dementia unit addition is necessary to provide additional space to meet the needs and expectations of persons residing in the Medical Care Facility who are struggling with dementia; and

WHEREAS, the dementia unit addition is under construction and a water main easement must be granted to Meridian Township in order to complete the project.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby grants the Charter Township of Meridian a perpetual easement for the construction, operation, maintenance, enlargement, reconstruction, repair and/or replacement and use of a water main, and related wires, cables, conductors, anchors, pipes, devices, appliances, and facilities over, on, under, through and across County owned property at 3860 Dobie Road, Okemos, MI 48864.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign the grant of easement document after review and approval by the County Attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Renée Branch Canady, PhD, MPA, Health Officer

DATE: April 12, 2012

RE: Resolution to Authorize an Amendment to the
Capital Area Community Services/Early Head Start Agreement

This is a recommendation to authorize an amendment to our agreement with Capital Area Community Services (CACS) to continue home visiting outreach services to the Early Head Start population through the Health Department's Family Outreach Services Program.

CACS has developed programming for a younger population of low-income, at-risk children through Federal grants and since 2002 has contracted with the Family Outreach Services Program to deliver home-based services to these children and their families since the program's inception.

CACS proposes to provide an additional \$20,089 to support the continuation of these services, the term of the proposed amendment is April 1, 2012 to September 30, 2012.

The agreement requires the Health Department to provide in-kind support valued at \$5,023 in the form of supervisor salary and benefits, indirect costs, and facilities. Previous experience has demonstrated our ability to support the in-kind requirements outlined in the agreement.

I recommend that the Board of Commissioners adopt the attached resolution and authorize the agreement with CACS.

Attachment

c: Karen Jennings w/attachment
John Jacobs w/attachment
Jane Noice w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT
TO THE AGREEMENT WITH CAPITAL AREA COMMUNITY SERVICES
TO SERVE EARLY HEAD START CHILDREN
THROUGH THE FAMILY OUTREACH SERVICES PROGRAM**

WHEREAS, Ingham County Health Department provides services to high risk families with young children; and

WHEREAS, Capital Area Community Services (CACS) manages the Early Head Start Program to provide education and support to high risk families with children from birth through the child's third year of life; and

WHEREAS, since 2002, CACS has contracted with Ingham County to incorporate an Early Head Start home visiting outreach component to the programming provided by Family Outreach Services (FOS); and

WHEREAS, CACS proposes to expand on the current agreement authorized in Resolution #11-367 under which FOS provided Early Head Start services for the period of October 1, 2011 to March 31, 2012; and

WHEREAS, the proposed amendment is for \$20,089 to support an additional six months of Early Head Start from April 1, 2012 to September 30, 2012; and

WHEREAS, these funds will be used to support an existing position; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the amendment to the agreement with Capital Area Community Services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the agreement with Capital Area Community Services to provide home visiting outreach services to support the Early Head Start Program.

BE IT FURTHER RESOLVED, that the period of the amended shall be April 1, 2012 to September 30, 2012.

BE IT FURTHER RESOLVED, that Capital Area Community Services will provide Ingham County up to an additional \$20,089 to support home visiting outreach services to the Early Head Start Program.

BE IT FURTHER RESOLVED, that the Health Department is required by the agreement to provide, as a non-federal share, an in-kind match in an amount of at least \$5,023 which shall constitute staff wages and benefits, indirect, facilities, advisory committee participation and parent participation.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Renée Branch Canady, PhD, MPA, Health Officer

DATE: April 3, 2012

RE: Resolution to Authorize an Agreement for a Part Time Internal Medicine
Physician for the Provision of Primary Medical Care Services

This is a recommendation to authorize an agreement with Dr. Jevon D. McFadden for the provision of primary medical care services for four hours per week within the Ingham Community Health Center Network. The Ingham County Health Department Community Health Center Network has a need for an internist within its health centers to help address the extended wait times for patient appointments and because the complexity of its patients continues to increase as does the number of patients with complex health issues.

Dr. McFadden has offered to provide primary medical care for four hours per week at a rate of \$75/hour. Dr. McFadden is extremely qualified to fulfill the need for an internist as he completed his Internal Medicine Residency in June 2009 at Johns Hopkins Bayview Medical Center and is board certified by the Board of Internal Medicine. He is proficient in providing both outpatient and inpatient adult medicine, including general medical care, comprehensive physical exams, basic gynecological care, basic medical procedures, patient education and referrals for specialty care. In addition, Dr. McFadden has a diverse knowledge base and skill set based on experience working on public health investigations related to tick-borne disease, viral hepatitis, HIV/AIDS, influenza, environmental health hazards, occupational injury and illness, chronic diseases such as cancer, international health, health disparities and health care quality improvement.

Dr. McFadden is a Career Epidemiology Field Officer/ Medical Epidemiologist at the Centers for Disease Control and Prevention in Atlanta, Georgia. He was assigned as a Medical Epidemiologist to the Bureau of Disease Control, Prevention and Epidemiology at the Michigan Department of Community Health here in Lansing in July 2011. Prior to this assignment, Dr. McFadden was an Epidemic Intelligence Service Officer at the Centers for Disease Control and Prevention in Atlanta, Georgia and was assigned to the Bureau of Environmental and Occupational Health, Division of Public Health, at the Wisconsin Department of Health Services.

The Community Health Center Board has reviewed Dr. McFadden's qualifications and supports the agreement.

I recommend that the Board of Commissioners authorize an agreement with Dr. Jevon D. McFadden for the provision of primary medical care for four hours per week within the Community Health Center Network. The period of the agreement shall be June 1, 2012 through May 31, 2013, and continue for one year with the option to automatically renew from year to year. Ingham County shall pay Dr. McFadden a rate of \$75/hour. The associated program income will financially offset the contractual expenditure. Please see the attached financial calculation sheet for more detail.

Attachment

c: Debra Brinson, w/attachments
John Jacobs, w/attachments
Barbara Mastin, w/attachments
Jayson Welter, w/attachments
Jonathon MacGowen, w/attachments
Carolyn Redman, w/ attachments

DR. MCFADDEN 2012 CONTRACT FOR PROVIDER SERVICES

<u>Name</u>	<u>Hourly Rate</u>	<u>Weekly Hours</u>	<u>Annual Weeks</u>	<u>Annual Wage</u>	<u>Liability Insurance</u>	<u>ICHD Admin</u>	<u>County Central</u>	<u>CHC Admin</u>	<u>Total Annual Cost</u>
Dr. McFadden	\$ 75.00	4	48	\$ 14,400.00	\$ 8,000.00	\$ 1,440.00	\$ 1,440.00	\$ 1,440.00	\$ 26,720.00
<u>Visits Per Week</u>	<u>Annual Week</u>	<u>Annual Visits</u>	<u>Medicaid Pay %</u>	<u>Medicaid Visits</u>	<u>Medicaid Collection Rate</u>	<u>Medicaid Payments</u>	<u>Medicaid Rate</u>	<u>Annual Medicaid Reimbursement</u>	
16	48	768	65%	499	90%	449	\$ 158.00	\$ 70,942.00	

Annual ROI based only on Medicaid Reimbursement

266% \$ 44,222.00

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT FOR A PART TIME
INTERNAL MEDICINE PHYSICIAN**

WHEREAS, there is a demonstrated need for an internist within the Ingham County Health Department's Community Health Center Network to provide primary care medical services to patients with complex health issues to help address the extended wait times for patient appointments; and

WHEREAS, Dr. Jevon D. McFadden completed his Internal Medicine Residency in June 2009 at Johns Hopkins Bayview Medical Center and is a Board Certified Internist; and

WHEREAS, Dr. McFadden is proficient in providing outpatient and inpatient adult medicine; and

WHEREAS, Dr. McFadden is licensed to practice in the State of Michigan and can provide primary medical care within the Ingham Community Health Center Network for four hours per week at a rate of \$75 per hour; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize an agreement with Dr. Jevon D. McFadden for four hours per week at a rate of \$75/hour beginning June 1, 2012; and

WHEREAS, the Health Officer has advised the Ingham County Board of Commissioners that the associated program income will financially offset the contractual expenditure; and

WHEREAS, the Health Officer recommends that the agreement automatically renew from year to year unless either party provides notice otherwise.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Dr. Jevon D. McFadden for four hours per week at a rate of \$75 per hour for the provision of primary medical care.

BE IT FURTHER RESOLVED, that the period of the agreement shall be June 1, 2012 through May 31, 2013 and shall automatically renew from year to year unless either party provides notice otherwise.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Renée Branch Canady, PhD, MPA, Health Officer

DATE: April 12, 2012

RE: Resolution to Authorize a Memorandum of Understanding with St. Vincent Catholic Charities

This is a recommendation to authorize a Memorandum of Understanding (MOU) with St. Vincent Catholic Charities (STVCC), Refugee Microenterprise Childcare Program of Michigan and the Ingham County Health Department's Office for Young Children (OYC).

Under the MOU, OYC will conduct childcare orientation training, business training and provide licensing support services to enable refugee families in the program to obtain greater reimbursement for their childcare services; and other refugee families the ability to seek employment with confidence that their children will be cared for in a culturally appropriate manner.

STVCC has developed this programming to increase overall family self-sufficiency and improve the quality of life for refugees. This partnership with OYC will enhance the ability of STVCC to provide microenterprise opportunities for refugee women as well as increasing access to childcare services for refugee families.

STVCC will provide \$13,720 to support these services. The services will be provided by an existing OYC staff person at the Health Department. The term of the proposed MOU is March 19, 2012 to September 30, 2012.

I recommend that the Board of Commissioners adopt the attached resolution and authorize the agreement with STVCC.

Attachment

c: Karen Jennings w/attachment
John Jacobs w/attachment
Jane Noice w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING
BETWEEN ST. VINCENT CATHOLIC CHARITIES,
MICROENTERPRISE CHILDCARE PROGRAM OF MICHIGAN
AND THE INGHAM COUNTY HEALTH DEPARTMENT
TO SERVE REFUGEE FAMILIES**

WHEREAS, the Ingham County Health Department provides services to refugee women; and

WHEREAS, St. Vincent Catholic Charities (STVCC), a Michigan non-profit corporation, operates the Microenterprise Childcare Program of Michigan (MCPM) to enable refugee women to enter the child care workforce and to increase access to child care within the refugee communities; and

WHEREAS, STVCC has proposed that Ingham County's Office for Young Children (OYC) provide services on behalf of the MCPM including child care training, business training and licensing support services, and that STVCC and Ingham County sign a Memorandum of Understand (MOU) to that effect; and

WHEREAS, OYC has agreed to deliver these services during the period of March 19, 2012 to September 30, 2012; and

WHEREAS, STVCC has agreed to pay OYC up to \$13,720 for these services as determined in the MOU; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the MOU with St. Vincent Catholic Charities.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Memorandum of Understanding with St. Vincent Catholic Charities under which the Office for Young Children will provide child care training, business training and licensing support services for the Refugee Microenterprise Childcare Program of Michigan.

BE IT FURTHER RESOLVED, that the term of the MOU is March 19, 2012 to September 30, 2012.

BE IT FURTHER RESOLVED, that STVCC will pay the Health Department \$13,720 for the services and/or work to be performed by OYC services.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the MOU after review by the County Attorney.

MEMORANDUM

TO: County Services Committee
Finance Committee

FROM: Travis Parsons, Human Resources Director

DATE: 4/12/2012

RE: Authorization to Create a Human Resources Specialist Position

This is a recommendation to authorize the creation of a Human Resources Specialist position. In 2012, Ingham County Human Resources have the added responsibilities of providing human resources services to the new 911 Dispatch Center and the Ingham County Road Commission.

The key services areas provided by Human Resources are: Employment Services (recruitment, applicant processing, selection, EEO), Employment Services/Recordkeeping (personnel files and pay/status changes), Employee Relations/Labor Relations (collective bargaining, grievances, FMLA, ADA, leave administration, discipline, unemployment), Classification and Pay (job analysis, reclassification, re-organization review), Contract Services (TCOA). The additional of the Road Commission requires additional coordination of services in the area of DOT regulations, OSHA/MIOSHA requirements and the facilitation of various training.

Since FY 2008, the Human Resources Department has been reduced by two (2) positions and the number of budgeted FTE supported dropped by approximately 35. With the addition of these two (2) departments, Human Resources will be responsible for the support of an additional 136 employees and five additional collective bargaining agreements.

The Human Resources Department has point factored the proposed position and concludes that the position should be compensated at an MCF 8 salary grade. The job points evaluation total is 1080, which places it high in the range for MCF 8 (1020-1095). The base salary range for MCF 8 is \$49,404 - \$59,301. The total estimated cost for the position would be \$77,171 at step 1 to \$91,694 at step 5. The cost of the new position will be recovered through administrative charges to the 911 fund and the Road Commission.

I recommend the creation of the Human Resources Specialist position, to be compensated at MCF 8. I also request that the hiring freeze and hiring delay be waived for this position.

Cc: Mary Lannoye, County Controller

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE CREATION OF A FULL TIME HUMAN RESOURCES SPECIALIST POSITION WITHIN THE HUMAN RESOURCES DEPARTMENT

WHEREAS, the Board of Commissioners has requested the Human Resources Department provide services to the new consolidated Ingham County 911 Dispatch Center and the Ingham County Road Commission; and

WHEREAS, the provision of key human resources services to these groups represents a significant increase in the scope of service and responsibility; and

WHEREAS, the provision of these additional services requires the creation of a Human Resources Specialist position (MCF Grade 8); and

WHEREAS, the County Controller/Administrator and the Human Resources Director recommends that the Board of Commissioners authorize the creation of a Human Resources Specialist.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the creation of a Human Resources Specialist position (MCF Grade 8), effective upon the passage of this resolution.

BE IT FURTHER RESOLVED, that the Human Resources Director shall have day-to-day supervisory responsibility over the Human Resources Specialist.

BE IT FURTHER RESOLVED, the County Controller/Administrator is authorized to amend the position allocation list effective April 24, 2012.

BE IT FURTHER RESOLVED, the County Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

MEMORANDUM

TO: County Services and Finance Committees

FROM: Rick Terrill, Facilities Director

DATE: April 10, 2012

SUBJECT: **RESOLUTION AUTHORIZING ENTERING INTO AN AGREEMENT WITH ICOMM FOR THE PURPOSE OF REPLACING THE CONTROL PANEL AT THE INGHAM COUNTY YOUTH CENTER**

The resolution before you authorizes entering into an agreement with ICOMM to replace the existing AP-1 Control Panel at the Ingham County Youth Center which operates both the locks and the lighting in the cells. The current panel is beginning to fail and is becoming a safety issue. It cannot be repaired nor the existing membrane replaced. This replacement will be performed for an amount not to exceed \$10,175.00

Funds totaling \$3,000.00 are available from the 2012 CIP line item 245-66299-931000-2FC08 which was approved for the Control Panel surface replacement.

A line item transfer is requested, in the amount of \$7,675.00 from the 2011 CIP line item 24566299-818000-1FC03 which has a budget of \$10,000.00 into the 2012 CIP line item 24566299-931000-2FC08 having a current budget of \$3,000.00, bringing the available funds to \$10,675.00.

I recommend approval of this resolution.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING ENTERING INTO AN AGREEMENT WITH ICOMM
FOR THE PURPOSE OF REPLACING THE CONTROL PANEL AT THE
INGHAM COUNTY YOUTH CENTER**

WHEREAS, the top of the current AP-1 Control Panel is beginning to fail and is in need of replacement; and

WHEREAS, the condition of the top panel is becoming a safety issue; and

WHEREAS, the Control Panel operates both the locks and the lighting in the cells; and

WHEREAS, it cannot be repaired nor the existing membrane replaced; and

WHEREAS, \$3,000.00 was approved in the 2012 CIP line item 245-66299-931000-2FC08 to replace the Control Panel surface; and

WHEREAS, to complete this project, a line item transfer in the amount of \$7,675.00 is requested from the 2011 CIP line item 245-66299-818000-1FC03 which has a budget of \$10,000.00 into the 2012 CIP line item 245-66299-931000-2FC08 which was approved for the Control Panel Replacement and has a balance of \$3,000.00, bringing the total available funds, after the transfer, to \$10,675.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with ICOMM, 49361 Shafer Avenue, Wixom, MI 48393, to replace the existing AP-1 Control Panel at the Ingham County Youth Center, for an amount not to exceed \$10,175.00.

BE IT FURTHER RESOLVED, that a line item transfer be initiated, in the amount of \$7,675.00 from the 2011 CIP line item 245-66299-818000-1FC03 into the 2012 CIP line item 245-66299-931000-2FC08 which will bring the available funds to \$10,675.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

MEMORANDUM

TO: County Services and Finance Committees

FROM: Jared Cypher, Assistant Deputy Controller

DATE: April 4, 2012

RE: Management Coverage at the Ingham County Fairgrounds

This resolution authorizes a temporary employee to fulfill management duties at the Ingham County Fairgrounds. Effective May 11, 2012 the Fairgrounds will be without a manager due to the resignation of Adjuvant Expos Inc. It is critical that the Fairgrounds have a management presence in place as soon as possible following the May 11 date, because of the work that needs to be done before the 2012 Fair, which takes place from July 30 through August 4, 2012.

Upon the approval of this resolution by the Board of Commissioners, it is our intent to place Mr. Terry Brail in the temporary management position. Mr. Brail has 15 years of experience as the former manager of the Ingham County Fairgrounds, and retired from the position in 2004. His rate of compensation will be \$35 per hour, and he will be compensated for each hour worked not to exceed 720 total hours in 2012. He can start on or about May 14, 2012. This arrangement should provide the Fairgrounds with appropriate management coverage through the Fair.

Please contact us if you have any questions.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A TEMPORARY POSITION AT THE INGHAM COUNTY FAIRGROUNDS

WHEREAS, the current Ingham County Fair Manager has resigned effective May 11, 2012; and

WHEREAS, the Ingham County Fair Board recommends that the Ingham County Board of Commissioners authorize a temporary employee to fulfill management duties at the Ingham County Fairgrounds during the transition to a permanent solution; and

WHEREAS, this action is necessary to maintain day-to-day operations at the Fair and ensure a smooth and orderly transition; and

WHEREAS, this temporary employee will report to the Fair Board with day-to-day operational assistance from the Controller/Administrator's Office.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a temporary employee to fulfill management duties at the Ingham County Fairgrounds.

BE IT FURTHER RESOLVED, this temporary employee will be compensated at a rate of \$35 per hour, not to exceed 720 total hours.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

MEMORANDUM

TO: Board of Commissioners
FROM: Mary Lannoye, Controller/Administrator
RE: Priorities Guiding 2013 Activities and Budget
DATE: April 4, 2012

Attached for your consideration is a proposed resolution establishing areas of priority to guide the 2013 activities and budget development. The resolution has been developed from recent discussions regarding the status of current areas of priority and departmental perspectives regarding areas of importance for 2013.

The resolution included in your agenda packet includes proposed changes from the 2012 resolution establishing areas of priority that are indicated through bolded and struck-out language. The adopted resolution will be distributed to departments and offices for their information as they prepare their proposed budgets and activities for 2013, and will be used to guide the development of the Controller/Administrator's Recommended Budget.

Thank you for your consideration of these priorities as we begin to develop the budget for what promises to be a challenging year. Please contact me if you have any questions.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION ESTABLISHING PRIORITIES TO GUIDE THE DEVELOPMENT OF THE 2013 BUDGET AND ACTIVITIES OF COUNTY STAFF

WHEREAS, Ingham County government is committed to assuring the provision of services most important to its citizens; and

WHEREAS, Ingham County services are focused on these long-term objectives:

- *Enhancing access to county records
- *Providing suitable roads and drains
- *Providing recreational opportunities
- *Fostering economic well being
- *Promoting environmental protection and smart growth
- *Preventing and controlling disease
- *Promoting accessible health care
- *Assisting in meeting basic needs
- *Fostering appropriate youth development
- *Supporting public safety
- *Assuring judicial processing
- *Providing appropriate sanctions for adult offenders
- *Providing appropriate treatment and sanctions for at-risk juveniles; and

WHEREAS, these services are to be delivered in a manner which emphasizes:

- * An educated and participating citizenry
- * An ongoing capacity for intergovernmental collaboration
- * A quality workforce
- * Cost-effective delivery of county services
- * Maximum use of technology; and

WHEREAS, the Board of Commissioners has identified significant revenue shortfalls including falling property tax assessments, state cuts to revenue sharing, **and potential elimination of portions of the personal property tax** for 2013; and

WHEREAS, the Controller/Administrator is projecting ~~at least a \$5.3~~ **a \$3.5 to \$6.4** million budget shortfall for 2013; and

WHEREAS, the Board of Commissioners has identified priorities to guide the development of the 2013 Budget and activities of county staff.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopts the following priority areas to be utilized by the Controller/Administrator's Office and the county offices, departments, agencies, and courts in developing proposed activities and budgets for 2013:

1. Current year expenditures should be supported by current year revenues. The Controller/Administrator will develop a multi-year budget projection and a long-range plan to finance the County's legacy costs. These projections will be used to guide the Board's decision as to the appropriate use of the County's reserves in the development of the 2013 Budget.

2. To the extent necessary and appropriate, mandated services currently provided by county government in support of all its long-term objectives should be continued in 2013, with ongoing evaluation to identify possible overlap and duplication of services and to identify more efficient uses of county funds.

3. The Board of Commissioners will be forced to reduce or eliminate service levels primarily in areas of discretionary services, while recognizing that all mandated services will also be considered for budget reductions to the extent possible and necessary in this unprecedented time.

4. The Board of Commissioners expects all department offices and courts to consider these priorities in the development of their budgets and activities for 2013.

5. Priority consideration should be given to all of the following long-term objectives:

a. Promoting Accessible Health Care

1. Continue to maintain and expand access to health care for the uninsured and under-insured through the Ingham Health Plan, the Federally Qualified Health Clinics, and other county operated programs and clinics. Evaluate the effect of the 2010 Patient Protection and Affordable Care Act on the delivery of public health services in Ingham County.

2. Maximize ability to draw down federal funds for health care.

3. Evaluate the Health Department budget to determine the appropriate amount of support that is necessary from the County General Fund in order to continue operations at an acceptable level.

b. Supporting Public Safety

~~The County and the Building Authority will continue to work in cooperation with the Cities of Lansing and East Lansing to achieve the goal of a consolidated 911 Dispatch Center to be operational by mid-2012.~~

b. Fostering Economic Well Being

Explore utilizing the County's authority under Public Act 88 of 1913 to provide for the creation of a fund to be used for economic development in Ingham County.

c. An Ongoing Capacity for Intergovernmental Collaboration/Cost Effective Delivery of County Services

The Ingham County Board of Commissioners will explore efficiencies through regional cooperation, emphasizing consolidation and service sharing, accountability and transparency, and controlling costs.

d. Providing Appropriate Sanctions for Adult Offenders

Encourage the use of appropriate sanctions for adults in order to foster appropriate behavior, reduce criminal recidivism, and effectively manage corrections resources, including the jail population. These resources will be effectively managed by supporting strategies recommended by the Jail Utilization Coordinating Committee, Community Corrections Advisory Board, and other community partners. In addition the County will increase the use of GPS/tethering equipment, maintain and use a data tracking system that focuses on system volume and trends, support appropriate use of probation residential services, facilitate treatment of substance abuse disorders, and continue enhancement of Pre-Trial Services. This enhancement is designed to facilitate the identification of appropriate populations for bond recommendations, risk/needs assessments, recommended conditions of release, supervision of felony defendants released on conditional bonds, and initiation of court action for violation of bond conditions.

e. Provide Appropriate Treatment and Sanctions for at Risk Juveniles

Continue to maximize use of Juvenile Justice Millage funds to implement the Chinn Study so as to provide the most appropriate community based programming for juvenile offenders.

f. Supporting Recreational Opportunities

Provide recreational opportunities throughout Ingham County to the extent possible, guided by the County Parks Master Plan and the Potter Park Master Plan.

~~BE IT FURTHER RESOLVED, that the Board of Commissioners are in support of placing the renewal of the Juvenile Justice Millage question on the ballot.~~

BE IT FURTHER RESOLVED, that the Board of Commissioners support exploring the possibility of consolidation of the Judicial Districts in Ingham County.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners supports the efforts to prevent environmental hazards to human health.

BE IT FURTHER RESOLVED, that efforts to expand and increase the use of technology countywide will continue **to the extent that efficiencies are created and/or funding is available.**

BE IT FURTHER RESOLVED, that the County will **pursue in the collective bargaining process** ~~develop and implement~~ long-term strategies to restructure retirement benefits that are financially sustainable and appropriate for all new employees **including the MERS hybrid pension plan.**

BE IT FURTHER RESOLVED, that the Ingham Board of Commissioners will explore efficiencies regarding the provision of employee and retiree health care benefits.

BE IT FURTHER RESOLVED, that if completed, the transition from Mid-South Substance Abuse Commission to Community Mental Health as Ingham County's substance abuse service coordinating agency, will be evaluated.

BE IT FURTHER RESOLVED, that County staff will continue to explore options for reforms and consolidations leading to savings (short-term or long-term) and present these to Commissioners for consideration.

Ingham County Board of Commissioners

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DALE COFEDGE
DISTRICT 6

VICE-CHAIRPERSON
VICTOR C. CELENTINO
DISTRICT 1

VICE-CHAIRPERSON PRO TEM
VINCE DRAGONETTI
DISTRICT 13



INGHAM COUNTY COURTHOUSE
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MASON, MICHIGAN 48854-0319

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DISTRICT 16

April 5, 2012

Mayor Virg Bernero
City of Lansing
124 W. Michigan Avenue
Lansing, MI 48933

Re: Parks Maintenance Agreement Between Ingham County and City of Lansing

Dear Mayor Bernero:

Some questions have been raised regarding the parks maintenance agreement between Ingham County and the City of Lansing. The County Services Committee is therefore requesting that authorized personnel from your Administration attend the next County Services Committee meeting to discuss these concerns.

The meeting is scheduled for Tuesday, April 17, 2012 at 6:00 pm in Conference Rooms D and E of the Human Services Building, 5303 S. Cedar, Lansing. Please contact the Board of Commissioners' Office to confirm their attendance.

Thank you for your assistance in this matter. If you have any questions, feel free to contact me.

Very Truly Yours,

A handwritten signature in blue ink that reads "Dianne Holman".

Dianne Holman, Chairperson
County Services Committee

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO TERMINATE THE AGREEMENT BETWEEN THE CITY OF LANSING AND
THE COUNTY OF INGHAM FOR MAINTENANCE OF CERTAIN CITY PARKS**

WHEREAS, the County entered into a one-year agreement, subject to renewal for additional one-year terms with the City of Lansing, for maintenance of certain city parks, authorized by resolutions 11-210 and 11-274; and

WHEREAS, the agreement states that it is not the intent of either party that any current City of Lansing employee be laid off as a result of entering into this agreement; and

WHEREAS, the Ingham County Board of Commissioners has learned that the City of Lansing plans not to re-hire several seasonal positions within their parks maintenance crews; and

WHEREAS, the agreement may be cancelled by either party upon thirty (30) days written notice.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts this resolution instructing the Ingham County Controller/Administrator to give notice to the City of Lansing of Ingham County's intent to terminate the Parks Maintenance Agreement, effective May 10, 2012.