THE FINANCE COMMITTEE WILL MEET ON WEDNESDAY, OCTOBER 8, 2014 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order
Approval of the September 10, 2014 and September 17, 2014 Minutes
Additions to the Agenda
Limited Public Comment

Note: Please Bring the 2015 Juvenile Justice Community Agency Application Materials Distributed at the September 23, 2014 Board of Commissioners’ Meeting

1. Drain Office
   a. Resolution Pledging Full Faith and Credit to Fowler Drain Drainage District 2014 Bonds
   b. Resolution Approving a United Auto Workers Letter of Understanding with Regard to On-Call Drain Office Employees

2. Sheriff’s Office - Resolution to Extend the Current Delhi Township Police Services Agreement from January 1, 2015 through December 31, 2018

3. Community Corrections Advisory Board - Resolution Authorizing a Reduced Contract for Ingham County/City of Lansing Community Corrections Programming with the Michigan Department of Corrections for Pretrial Defendant Electronic Monitoring Services with Sentinel, Inc. for these Services for FY 2014-2015

4. Circuit Court/Friend of the Court
   a. Resolution to Authorize a Time Extension for the Safe Haven Supervised Visitation and Safe Exchange Grant Program and Subcontracts
   b. Resolution to Authorize a Lease Extension Agreement for the Friend of the Court Safe Haven Grant Program

5. Law & Courts Committee - Resolution Authorizing 2015 Agreements for Juvenile Justice Community Agencies

6. Animal Control Department - Resolution to Authorize the Use of Donated Funds to Supplement Low/No Cost Adoption Fees at Special Events Sponsored by the Animal Control Department

7. Michigan Department of Human Services/Michigan Rehabilitation Services - Resolution to Authorize a Cooperative Cash Match Agreement with the Michigan Department of Human Services - Michigan Rehabilitation Services
8. **Ingham Health Plan Corporation** - Resolution to Authorize the Intergovernmental Transfer of Ingham County Funds to Support [DSH Payments](#) to Sparrow Health System and/or McLaren Greater Lansing

9. **Health Department**
   a. Resolution to Accept Funding from the United States Department of Health and Human Services, Division of Health Resources and Services Administration to Support the [Healthy Start](#) Grant
   b. Resolution to Accept an Expanded [Services Award](#) from the U.S. Department of Health and Human Services Health Resources and Services Administration
   c. Resolution to Extend the Lease Agreement for the [Healthy Smiles](#) Dental Center Located at 2815 S. Pennsylvania Ave., Suite 203, Lansing, Michigan
   d. Resolution to Enter into a Service Analysis Agreement with [MAXIMUS](#) Consulting Services, Inc.
   e. Resolution to Authorize an Agreement with the National Association of County and City Health Officials (NACCHO) to Continue Work for the “Building Networks” Initiative

10. **Facilities Department** - Emergency Purchase Order for Cat Holding Roof Repair Memo

11. **Parks Department** - Resolution Authorizing the [Transfer of Two (2) Parcels](#) of Land to Meridian Township

12. **Potter Park Zoo** - Resolution Authorizing a Change of Fees for the Charitable Events at Potter Park Zoo

13. **Equalization/Tax Mapping** - Resolution to Approve the 2014 Apportionment Report (*Report to be Distributed at the Meeting*)

14. **Board Referrals**
   a. Notice of Public Hearing from the Charter Township of Delhi Regarding the Adoption of a Proposed Resolution Approving [Brownfield Plan #4](#)
   b. Letter from the City of East Lansing Regarding Form 4564 Assessing Officers Report for Industrial Facility Exemption Certificates for the City of East Lansing for 2014
   c. Notice of Hearing from Delhi Charter Township Regarding Application for Industrial Facilities Exemption Certificate by [Eisen Electric Corporation](#)

**Announcements**

**Public Comment**

**Adjournment**

---

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](#).
FINANCE COMMITTEE
September 10, 2014
Minutes - Draft

Members Present: Carol Koenig, Sarah Anthony, Rebecca Bahar-Cook, Brian McGrain, Randy Schafer, Todd Tennis, and Don Vickers

Members Absent: None

Others Present: Comm. Penelope Tsernoglou, Stuart Dunnings, Gene Wriggelsworth, Tim Dolehanty, John Neilsen, Travis Parsons, Jared Cypher, Teri Morton, Randy Marwede, Willis Bennett, Anne Burns, Robin Reynolds, Shauna Dunnings, Allan Spyke, Jill Bauer, Ryan Buck, and others

The meeting was called to order by Chairperson Koenig at 6:04 p.m. in the Personnel Conference Room “D & E” of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the August 20, 2014 Minutes

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. TENNIS, TO APPROVE THE MINUTES OF THE AUGUST 20, 2014 MEETING AS PRESENTED.

THE MOTION CARRIED UNANIMOUSLY.

Additions to the Agenda

None.

Limited Public Comment

None.

1. Overview of Liaison Committee Recommendations

Teri Morton, Budget Director, presented on the recommendations from the Law & Courts, Human Services, and County Services Committees. She stated that the total amount on the “Z” list was $477,918. Ms. Morton stated that there was $300,000 available in the strategic fund.

3. Review and Action on County Services Committee Recommendations

Commissioner Vickers asked whether the $50,000 on the “Z” list that was assigned to the Parks Department could be funded by the trails and parks millage if it was approved.

Willis Bennett, Parks Department Director, stated that the millage could provide the necessary funding.
There was a discussion about approving the $50,000 amount in another manner if the millage was not approved.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. MCGRAIN, TO REMOVE FROM THE “Z” LIST: $50,000 FROM THE PARKS BUDGET, CONSISTING OF $30,000 FOR A CONTRACT WITH THE SHERIFF FOR PATROLS OF THE COUNTY PARKS AND $20,000 FOR MAINTENANCE SUPPLIES.

THE MOTION CARRIED UNANIMOUSLY.

Chairperson Koenig stated that they were down to $427,918 on “Z” list.

2. Proposed Revisions to Controller’s Recommended Budget

Ms. Morton presented on the jail-based in-patient psychiatric services issue. She stated that the issue was put on the “Z” list with a $1 placeholder, however CMH would actually be requesting $144,000. Ms. Morton stated that they received a legal opinion that the health services millage could provide funding for these services.

Commissioner Vickers asked whether this would have an impact on the Ingham Health Plan.

Ms. Morton stated that she did not think so.

Robin Reynolds, Ingham Health Plan CEO, stated that there probably would be no problem.

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. BAHAR-COOK, TO REMOVE FROM THE “Z” LIST: THE $1 PLACEHOLDER FROM THE COMMUNITY MENTAL HEALTH BUDGET FOR JAIL-BASED IN-PATIENT PSYCHIATRIC SERVICES WHERE THE REQUEST WAS FOR $144,000.

THE MOTION CARRIED UNANIMOUSLY.

Ms. Morton presented on the proposed elimination of the Court of Claims Clerk position. She stated that with attrition savings and the upcoming imaging project, the Controller now recommended that the position not be eliminated.

MOVED BY COMM. BAHAR-COOK, SUPPORTED BY COMM. TENNIS, TO REMOVE FROM THE “Z” LIST: $70,100 FROM THE CIRCUIT COURT-GENERAL TRIAL FOR THE RESTORATION OF THE COURT OF CLAIMS CLERK (DEPUTY CLERK III) POSITION.

Shauna Dunnings, Circuit Court Administrator, stated that that the Clerk’s Office needed to retain the Clerk position so that the court could function. She further stated that the position was currently filled. Ms. Dunnings stated that she had been discussing the upcoming imaging project with Mike Ashton, Chief Information Officer and Internet Technology Director, and the Clerk’s Office would need as many staff members as possible to make the imaging project a reality.
Discussion.

Ms. Dunnings stated that they had two vacancies at present, and could work with the Clerical Services Supervisor to make sure there was adequate coverage while maintaining the attrition savings.

Commissioner Tennis asked what kind of workload the Court lost when the Court of Claims moved out of the Circuit Court

Ms. Dunnings stated that they did have some Court of Claims cases that were retained, however most of them were moved to the Court of Appeals. She further stated that there were still questions about where Court of Claim records would be permanently stored. Ms. Dunnings stated that the only 2.2% of the Court of Claims Clerk’s job duties involved the Court of Claims, however this percentage did not represent the actual time the Clerk spent on Court of Claims matters.

Ms. Morton stated that the County did not want to use attrition savings on a long-term basis, however with the imaging project pending there was a need for increased staffing.

Commissioner McGrain asked whether there was any Court of Claims funding available from the state.

Ms. Dunnings stated that all Court of Claims funding had ceased, however they had arrangements for funding of consolidated cases that were retained at the Circuit Court through the State Court Administrator’s Office.

Discussion.

THE MOTION CARRIED UNANIMOUSLY.

Chairperson Koenig stated that we were now at $357,817.

Commissioner Tennis stated that in the past they have pulled the balance that was over $300,000 from contingency.

4. Review and Action on Human Services Committee Recommendations

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. SCHAFER, ADD TO THE Z-LIST: $20,680 TO THE VETERANS AFFAIRS DEPARTMENT TO INCREASE A 3/4 TIME POSITION TO A FULL-TIME POSITION BENEFITS COUNSELOR.

Randy Marwede, Veterans Affairs Department, stated that he wanted to increase a 3/4 time position to a full-time benefits counselor. He further stated that this would turn the position into a confidential/managerial (MCF) classification and would be non-unionized.
Ms. Morton stated that this motion involved moving the position to full-time, not changing its unionized status.

Commissioner Bahar-Cook asked what the UAW’s position was on this change.

Mr. Marwede stated that he wanted to do what were best practices for his clients. He further stated that the UAW opposed this change.

Commissioner Bahar-Cook asked who was going to perform the duties the 3/4 position was currently performing.

Mr. Marwede stated that the duties would be spread among the entire staff.

Commissioner Bahar-Cook asked if it would be a good idea to refer clients to a nonprofit instead of increasing County expenditures.

Mr. Marwede stated that the Veterans Affairs Department was an entity that developed claims, not one that just filled out forms and sent them out. He further stated that they were a community agency that networks with other agencies to get comprehensive services for what the clients needed.

Commissioner Anthony asked why it would be necessary to change the classification.

Mr. Marwede stated that the veterans benefit counselor position was already in the MCF classification.

There was a discussion about what “confidential” meant in regards to the MCF classification.

Mr. Marwede stated that they were essentially cleaning up clients’ and other agencies’ work.

Commissioner Vickers stated that if a veteran came to the Veterans Affairs Department for services, he or she probably would not go to a nonprofit that Mr. Marwede would refer him or her to.

Commissioner Tennis asked why this position was not approved in the Controller’s recommended budget.

Ms. Morton stated that they did not approve any new positions.

There was a discussion about the efficacy of increasing this position to full-time.

Commissioner Schafer stated that he supported this motion.

Commissioner Bahar-Cook asked for information about duplication of services between the County and nonprofits. She further asked for information about answering phones and turnaround time on returning calls.
Mr. Marwede stated that once a client got assigned a counselor, that client had a direct phone number to that counselor. He further stated that the entire staff answered the phones.

Commissioner Anthony asked whether the Veterans Affairs Department assisted other agencies and nonprofits by educating them on best practices.

Mr. Marwede stated that they did assist other entities.

THE MOTION CARRIED. **Yeas:** Koenig, Anthony, McGrain, Schafer, Tennis, Vickers **Nay:** Bahar-Cook **Absent:** None

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. TENNIS, TO ADD TO THE “Z” LIST: $25,000 TO THE COMMUNITY AGENCIES BUDGET.

Commissioner McGrain stated that there was a need to provide more funding to agencies that offer human-related services in the community.

There was a discussion about duplicating of services.

Commissioner Bahar-Cook stated that she was hesitant to approve this increase because we were looking at a deficit budget.

Chairperson Koenig stated that she agreed with Commissioner Bahar-Cook.

Commissioner Vickers stated that he would really like to look at what this funding would be for.

Ms. Morton stated that information on the particular community agencies was stated in the budget, however the information did not speak to what the funding would be for.

Commissioner McGrain stated that they had reduced funding in prior years.

Commissioner Tennis stated that it was common practice to not spend all the funds that were authorized.

Commissioner Bahar-Cook stated that she would rather see a resolution that seeks funding from contingency at a later date.

Commissioner Anthony asked whether there was a preference towards “basic needs.”

Jared Cypher, Deputy Controller, stated that there was a higher priority given towards the basic needs issue.

THE MOTION FAILED. **Yeas:** Anthony, McGrain, Tennis **Nays:** Bahar-Cook, Koenig Schafer, Vickers **Absent:** None.
5. Review and Action on Law & Courts Committee Recommendations

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. SCHAFER, TO ADD TO THE “Z” LIST: $157,708 TO THE SHERIFF’S OFFICE FOR A FIELD SERVICES SERGEANT.

Gene Wriggelsworth, Sheriff, thanked the Controller’s Office for their efforts on the budget.

Allan Spyke, Undersheriff, provided a historical background on the budget cuts that the Sheriff’s Office had experienced in the past. He then provided background on the duties of the current Sheriff’s Office staff. Mr. Spyke stated that due to the cuts, they had to move around supervisory positions with a resulting loss of consistent supervision. He further stated that deputies needed consistent supervision so the Sheriff’s Office could identify and correct inappropriate behavior.

Commissioner McGrain asked that we also discuss the corrections deputy position.

Mr. Spyke stated that they were overcrowded by fifty beds in the jail today alone. He further stated that the jail was constantly overcrowded. Mr. Spyke stated that they had released some inmates due to overcrowding who committed crimes right around release. He further stated that the deputies were constantly moving inmates around for bed space or moving them to and from court. Mr. Spyke stated that they had to deny vacation time due to the lack of staffing.

Commissioner Bahar-Cook stated that it was not the Sheriff’s Office’s fault for overcrowding. She further stated another way to deal with the overcrowding issue would be judge allocation.

Commissioner McGrain asked what field services meant.

Mr. Spyke stated that it was also known as road patrol.

Sheriff Wriggelsworth stated that cutting positions endangered those who remained, because they were now often working alone out in the county.

Commissioner Schafer stated that he agreed that the supervision issue was important, and he was going support both the field services supervisor and corrections deputy positions.

THE MOTION CARRIED. Yeas: Anthony, Bahar-Cook, Koenig, Tennis, Schafer, Vickers Nay: McGrain Absent: None

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. TENNIS, TO ADD TO THE “Z” LIST: $91,444 TO THE SHERIFF’S OFFICE FOR A CORRECTIONS DEPUTY.

There was a discussion about whether the Animal Control “Z” list item should be discussed along with the current motion.

COMM. MCGRAIN WITHDREW HIS MOTION.
COMM. SCHAFER MOVED, SUPPORTED BY COMM. VICKERS, TO ADD TO THE “Z” LIST: $62,985 TO ANIMAL CONTROL FOR A VETERINARIAN TECHNICIAN AND $91,444 TO THE SHERIFF’S OFFICE FOR A CORRECTIONS DEPUTY, AND FUND ALL “Z” LIST ADDITIONS BY UTILIZING THE $300,000 “Z” LIST STRATEGIC PLANNING INITIATIVE FUNDS AND FUNDING THE REMAINING BALANCE OVER THE $300,000 “Z” LIST LIMIT, OR $32,817, FROM THE 2015 CONTINGENCY FUND.

Commissioner McGrain stated that it was bad form to pull from contingency without a full discussion about the items that they were going to fund.

Commissioner Tennis asked how much was left in this year’s contingency.

Ms. Morton stated that there was $216,000 available.

There was a discussion about how many dollars were in the 2013 and 2014 contingency funds.

THE MOTION CARRIED. Yeas: Anthony, Bahar-Cook, Koenig, Tennis, Schafer, Vickers Nay: McGrain Absent: None

Anne Burns, Animal Control Department Interim Director, presented on the need for a full-time veterinarian technician.

Commissioner McGrain stated that he wanted to get more people out into the field to perform enforcement duties.

6. Action to Incorporate Strategic Planning Initiative Funds into Recommended Budget

Chairperson Koenig stated that the Committee had already addressed this Agenda Item.

7. Adoption of Finance Recommended Budget

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. TENNIS, TO APPROVE THE FINANCE RECOMMENDED BUDGET, AS REVISED BY THE CONTROLLER’S OFFICE, INCLUDING THE Z-LIST ITEMS THAT WERE APPROVED IN THIS MEETING.

Commissioner McGrain stated that he was disappointed that we tapped next year’s fund already. He further stated that he wanted to see this money go towards other items, including unpaid pension liabilities.

THE MOTION CARRIED UNANIMOUSLY.

Announcements

None.

Public Comment
Bob Sheehan, Community Mental Health Director, thanked the Committee for its support on the jail-based in-patient psychiatric services issue.

The meeting was adjourned at approximately 7:08 p.m.
Members Present: Carol Koenig, Todd Tennis, Rebecca Bahar-Cook, Randy Schafer, and Don Vickers

Members Absent: Sarah Anthony and Brian McGrain

Others Present: Tim Dolehanty, Jill Rhode, Rick Terrill, Willis Bennett, Missy Challiss, Ryan Buck, and others

The meeting was called to order by Chairperson Koenig at 6:00 p.m. in the Personnel Conference Room “D & E” of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Additions to the Agenda

None.

Substitutes –

1. Circuit Court
   a. Resolution to Accept the FY 2015 Swift and Sure Sanctions Probation Program Grant, Continue the Grant Funded Three-Quarter Time SSSPP Case Management Coordinator and Special Part-Time Prosecutor Positions, and Enter into Subcontracts

4. Mid-State Health Network - Resolution to Designate the Mid State Health Network (MSHN) as the Substance Abuse Coordinating Agency for Ingham County Effective October 1, 2014

Limited Public Comment

None.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. SCHAFER, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ACTION ITEMS:

1. Circuit Court
   a. Resolution to Accept the FY 2015 Swift and Sure Sanctions Probation Program Grant, Continue the Grant Funded Three-Quarter Time SSSPP Case Management Coordinator and Special Part-Time Prosecutor Positions, and Enter into Subcontracts
b. Resolution to Accept the FY 2015 Michigan Mental Health Court Grant Program Operational Grant and Continue the Grant Funded Three-Quarter Time ICEA Court Professional 5 Mental Health Court - Court Services Coordinator Position

2. Friend of the Court/Pros ecuting Attorney’s Office - Resolution Authorizing a New Contract with MGT of America, Inc. for the Preparation of the Friend of the Court and Prosecuting Attorney Title IV-D Cooperative Reimbursement Program (CRP) Application and Other Services

3. IT Department/Sheriff’s Office - Resolution to Approve the Purchase, Installation and Configuration of Carousel Industries Jail Audio System for All Remaining Jail Posts at the Ingham County Jail

4. Mid-State Health Network - Resolution to Designate the Mid State Health Network (MSHN) as the Substance Abuse Coordinating Agency for Ingham County Effective October 1, 2014

6. Farmland and Open Space Preservation Board - Resolution Approving the Statement of Work Between the United States and Ingham County to Accept $220,196.00 for Two Properties

8. Facilities Department
   a. Memo Regarding Emergency Gate Operator Replacement at the Jail
   b. Resolution Authorizing a Purchase Order for Two Men and a Truck to Transport the Contents of the Sparrow and St. Lawrence Clinics to the River Oak Site
   c. Resolution Awarding a Contract to DLZ Michigan Inc. to Provide Professional Consulting Services for a Space Utilization Study of the Ingham County Courthouse, Hilliard Building, Road Department, Grady Porter/Veteran’s Memorial Courthouse and the Human Services Building
   d. Resolution Awarding a Contract to Molnar Roofing Company, Inc. for the Replacement of the Hilliard Building Roof
   e. Resolution Awarding a Contract to Michigan Paving and Materials Company to Provide Asphalt Parking Lot Replacement at the Human Services Building
   f. Resolution Awarding a Contract to Automatic Equipment Sales & Service, Inc. to Install ADA Compliant Doors at the Hilliard Building and 55th District Court

9. Health Department
   a. Resolution to Authorize a 2014-2015 Americorps*Vista Continuation Grant
   b. Resolution to Authorize an Increase in the Staff Time Allocation for the Nurse Family Partnership Supervisor
   c. Resolution to Accept Funds from Community Mental Health of Clinton-Eaton-Ingham Counties, R.E. Olds Foundation, and Michigan Power to Thrive to Support the Power of We Consortium’s 2014 Summit and to Enter into an Agreement with the Lansing Center to Host the Event
d. Resolution to Accept a Capital Grant Award from the U.S. Department of Health and Human Services Health Resources and Services Administration for Patient Centered Medical Home Facilities Improvement

e. Resolution to Authorize the Provision of Group Medical Professional Liability/Malpractice Insurance Coverage to Community Health Center Providers

f. Resolution to Accept Base Funding Increase to the Health Center Cluster Award from the U.S. Department of Health and Human Services for Patient Centered Medical Home Recognition

g. Resolution to Adopt Amendments to the Ingham Community Health Center Board Bylaws

10. Controller’s Office

a. Resolution to Authorize the Transfer of MERS Retirement Funds for 9-1-1 Employees - Reciprocal Retirement Act

b. Resolution to Authorize the Transfer of Retiree Health Insurance Funds for 9-1-1 Employees from the City of Lansing

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Anthony and McGrain.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioners Anthony and McGrain.

5. Parks Department

a. Resolution Authorizing the Purchase of One (1) New Snow Groomer and Repayment Schedule for the Hawk Island Snowpark

b. Resolution Authorizing the Purchase of Two (2) New Snow Makers and Repayment Schedule For the Hawk Island Snowpark

Commissioner Vickers asked for an update on the County’s efforts to wind down its relationship with Superparks, LLC.

Willis Bennett, Parks Department Director, stated that they decided to end the relationship because Superparks did not meet the mutually agreed expectations. He further stated that the company had not picked up their equipment, which was worth approximately $500,000.

Commissioner Vickers asked for information about the snow makers.

Mr. Bennett stated that they owned one snow maker and they needed to purchase two more.

Commissioner Bahar-Cook asked what would happen if the equipment was not picked up.

Mr. Bennett stated that the Parks Department would transfer the property over to a private commercial storage company who then would take over the issue of ownership.

Chairperson Koenig asked for information about the groomer’s warranty.
Mr. Bennett stated that there was a two-year parts and services warranty. He further stated that the servicer was out of Midland, Michigan.

Chairperson Koenig asked what would happen after the two-year warranty expired.

Mr. Bennett stated that he did not know.

Commissioner Tennis asked for information about the design of the groomer.

Mr. Bennett stated that the units were constructed only in Germany and they were utilized throughout the world. He further stated that the proposed unit was smaller than the one that was used under the Superparks arrangement.

Commissioner Tennis asked what the unit’s life expectancy was.

Mr. Bennett stated that he believed that it would last twenty years because there was maintenance available on location and the unit would only see a limited number hours of operation.

Mr. Bennett provided information on the runs that would be operating this season. He stated that the warming house would be located at the bottom of the hill.

Chairperson Koenig asked when the pumps would be tested.

Mr. Bennett stated that they would be testing the pumps next week just in case winter came early.

Commissioner Bahar-Cook asked what the Parks Department was doing to market this endeavor.

Mr. Bennett stated that they were going to reach out to the schools and service clubs in order to draw students in. He further stated that the County’s system was the second urban snowpark in the country. Mr. Bennett stated that he had been in contact with a resort that may be interested in jumping on board with running the endeavor.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. SCHAFER, TO APPROVE THE RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) NEW SNOW GROOMER AND REPAYMENT SCHEDULE FOR THE HAWK ISLAND SNOWPARK AND RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2) NEW SNOW MAKERS AND REPAYMENT SCHEDULE FOR THE HAWK ISLAND SNOWPARK.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Anthony and McGrain.

Commissioner Vickers stated that he had family members who had recently visited Burchfield Park and they were impressed. He further stated that Mr. Bennett had won the Best Chef at the Fair this year.
7. Potter Park Zoo - Resolution Authorizing a Change of Fees for the Charitable Events at Potter Park Zoo

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION AUTHORIZING A CHANGE OF FEES FOR THE CHARITABLE EVENTS AT POTTER PARK ZOO.

Commissioner Vickers asked for information regarding the fee structure proposed in this resolution.

Mr. Bennett stated that the fee would be charged for non-Zoo Society related functions. He further stated that it would discourage use of the Zoo. Mr. Bennett stated that it was tough on the animals to deal with a large number of visitors.

Commissioner Tennis stated that the proposed fee would dissuade use of the zoo. He further stated that he would like a Zoo representative to speak to this resolution.

COMMISSIONER TENNIS WITHDREW HIS SUPPORT.

COMMISSIONER BAHAR-COOK SUPPORTED THE MOTION.

Commissioner Tennis asked whether fees were charged for use of the pavilion.

Mr. Bennett stated that be believed that there were no fees for usage of the pavilion. He further stated that there was a parking fee. Mr. Bennett stated that the Parks Department’s policy is to charge for pavilion usage.

THE MOTION FAILED UNANIMOUSLY. Absent: Commissioners Anthony and McGrain.


There was no action taken on this item.

Announcements

None.

Public Comment

None.

The meeting was adjourned at approximately 6:28 p.m.
RESOLUTION ACTION ITEMS:

The Controller’s Office is recommending approval of the following resolutions:

1a. **Drain Office** – Resolution Pledging Full Faith and Credit to Fowler Drain Drainage District 2014 Bonds

The Drain Commissioner has asked that the Board of Commissioners grant full faith and credit of Ingham County for bonds that will finance the Fowler Drain project. A pledge of full faith and credit helps to obtain a lower interest rate on the debt, resulting in lower costs for the municipalities and property owners of the drainage district who are liable to pay for the project. There are 151 properties within the Special Assessment District for this project located in Aurelius and Onondaga Townships.

1b. **Drain Office** – Resolution Approving a United Auto Workers Letter of Understanding with Regard to On-Call Drain Office Employees

The Drain Commissioner has experienced increased use of Drain Office crew employees for storm responses outside of normal working hours. Recognizing the enduring nature of this trend led the Drain Commission to propose a Letter of Understanding (LOU) with the UAW to formally establish rules for on-call work that is substantially identical to the one previously signed by the County as to Facilities Department employees. Additional costs associated with implementation of this LOU will be borne entirely by drain districts served by the crew. It will cost approximately $23,400 to place three employees on-call for the entire year.

2. **Sheriff** - Resolution to Extend the Current Delhi Township Police Services Agreement from January 1, 2015 through December 31, 2018

This resolution will authorize a four-year contract renewal for full time Police Services from January 1, 2015 through December 31, 2018 between Ingham County, the Ingham County Sheriff’s Office, and Delhi Township for the negotiated annual contractual amounts. This contract has been in place since 1990 and it has now incorporated a recently added positon, that being the School Resources Officer. (See attached memo for details)

3. **Community Corrections Advisory Board** - Resolution Authorizing a Reduced Contract for Ingham County/City of Lansing Community Corrections Programing with the Michigan Department of Corrections for Pretrial Defendant Electronic Monitoring Services with Sentinel, Inc. for these Services for FY 2014-2015

This resolution will authorize a reduced contract with the Michigan Department of Corrections for the actual awarded amount of $20,134 for pretrial defendant electronic monitoring services. This is $6,203 less than the amount requested in the FY 2014-2015 Grant Application. The Resolution also approves entering into a subcontract with Sentinel, Inc. for these services in an amount not to exceed the actual awarded amount of $20,134. The contract period is October 1, 2014 through September 30, 2015, contingent upon MDOC grant funding availability. (See attached memo)
4a. **Circuit Court/Friend of the Court - Resolution to Authorize a Time Extension for the Safe Haven Supervised Visitation and Safe Exchange Grant Program and Subcontracts**

This resolution will authorize a time extension to the current grant agreement for the Safe Haven Supervised Visitation and Safe Exchange Program as well as the subcontracts. Specifically, an extension of the Office on Violence Against Women, U.S. Department of Justice Grant ($350,745) until March 31, 2015, along with concurrent extensions of the subcontract with Michigan State University, Chance at Childhood Program, for an amount not to exceed $116,511, and the subcontract with End Violent Encounters, Inc. (EVE, Inc.), for an amount not to exceed $114,941. No additional grant funds will be obtained; the timeline will simply be extended. (See attached memo for details)

4b. **Circuit Court/Friend of the Court - Resolution to Authorize a Lease Extension Agreement for the Friend of the Court Safe Haven Grant Program**

This resolution will authorize a lease amendment extension to the current agreement with JWJ Company, LLC at 5656 South Cedar Street, Lansing, Michigan in the building known as Cedar Pointe. This space is for the Safe Haven Program (Oasis Center) and grant funds are budgeted to pay this lease. The term of the lease amendment extension shall be from October 1, 2014 through as long as March 31, 2015. However, it may end earlier as the grant budget may not support it through March of 2015. This will be a month to month lease at the continuation rate of $13.00 per square foot ($2,260.92 per month). (See attached memo for details)

5. **Law & Courts Committee – Resolution Authorizing 2015 Agreements for Juvenile Justice Community Agencies**

This resolution will authorize contracts for the 2015 Juvenile Justice Community Agency Process. The Board of Commissioners previously reserved $100,000 of the Juvenile Justice Millage (JJM) funds to contract with qualified vendors, to increase the capacity of the county juvenile justice system for the treatment of delinquent and disturbed youth which the County believes to be consistent with the provisions of the millage.

The Committee will hear presentations on the proposed programs and review the applications for these funds before they recommend funding to the Finance Committee and the Board of Commissioners.

Copies of the JJM Community Agencies Applications, Resolution #14-323 (Resolution to Adopt the 2015 Juvenile Justice Community Agency Process Calendar) and other background material were distributed to the Board of Commissioners at their September 23, 2014 meeting per the adopted calendar.

There were a total of three current JJM Community Agency applications and one new JJM Community Agency application received for funding requests for the 2015 fiscal year:

- Child and Family Services Charities – Nexus Program $ 46,500
- Child and Family Services Charities – Teen Court $ 30,000
- Resolution Services Center of Central Michigan – Restorative Justice $ 25,000

**NEW REQUEST:**
- Small Talk Children’s Assessment Center – Sexual Trauma Recovery $ 42,907
  $ 144,407

Therefore, the County has $144,407 in requests for funding with an allocation of $100,000 available. The 2015 requests exceed available funds by $44,407. (See attached memo)
6. **Animal Control Department** – Resolution to Authorize the Use of Donated Funds to Supplement Low/No Cost Adoption Fees at Special Events Sponsored by the Animal Control Department

This resolution will authorize the Animal Control Department to accept and use future donated funds to supplement low/no cost adoption fees at special events. (See attached memo for details)

7. **Michigan Department of Human Services/Michigan Rehabilitation Services** – Resolution to Authorize a Cooperative Cash Match Agreement with the Michigan Department of Human Services - Michigan Rehabilitation Services

This resolution authorizes Ingham County to act as the fiduciary pass-through agency in a cash match agreement with the Michigan Department of Labor and Economic Growth – Michigan Rehabilitation Services (MRS) to provide vocational guidance and counseling, employment related training and transportation, and placement supports to individuals with disabilities who are eligible for MRS services. Match funding is provided by Peckham, Inc. The agreement will not exceed $370,370 ($100,000 local match). The agreement with Michigan Rehabilitation Services will be for the time period of October 1, 2014 through September 30, 2015.

8. **Ingham Health Plan Corporation** – Resolution to Authorize the Intergovernmental Transfer of Ingham County Funds to Support DSH Payments to Sparrow Health System and/or McLaren Greater Lansing

This resolution authorizes the transfer of up to $3.3 million of Health Care Service Millage funds to support DSH payments to Sparrow and/or McLaren. In the absence of available DSH funding, the resolution authorizes a direct transfer of millage funds to the Ingham Health Plan (IHP). It is important to note that as of September 2014, the enrollment in the Ingham Health Plan is well below expectations. There are approximately 800 enrolled, when expectations were for at least 4,250 enrollees in 2014. Consequently, the Ingham Health Plan has a reserve of approximately $10 million. The Controller’s Office is working with IHP administration to find a solution to the issue. IHP will be asked to present a plan to spend down the reserve and assist in determining the appropriate millage rate for FY 2015. More information will be provided to the Board of Commissioners as it becomes available.

9a. **Health Department** - Resolution to Accept Funding from the United States Department of Health and Human Services, Division of Health Resources and Services Administration to Support the Healthy Start Grant

This resolution authorizes an agreement with the U.S. Department of Health and Human Services (HHS), Division of Health Resources and Services Administration (HRSA) in the amount of $3,532,933 for the period of September 1, 2014 through May 31, 2019 to implement the Healthy Start grant. The following positions are established in the Health Department for the duration of the grant: Healthy Start Project Coordinator, 1.0 FTE (ICEA/PRO9); Healthy Start Health Educator, 1.0 FTE (ICEA/PRO/7); Perinatal Systems Nurse, 1.0 FTE (PHN 4); Fatherhood Facilitator 1.0 FTE, (ICEA/PRO/5); and Community Health Workers 2.5 FTE, (UAW D). The resolution also authorizes the Health Department to subcontract with the Michigan Public Health Institute in the amount up to $60,000 per year for the period of September 1, 2014 through May 31, 2019; and with the Lansing Housing Commission in the amount up to $10,000 per year for the period of September 1, 2014 through May 31, 2019. The Health Department will present a resolution at a future meeting to subcontract with an individual to serve as Community Action Network (CAN) Coordinator in the amount up to $12,000 per year for the period of September 1, 2014 through May 31, 2019.
9b. **Health Department** - Resolution to Accept an Expanded Services Award from the U.S. Department of Health and Human Services Health Resources and Services Administration

This resolution authorizes an agreement with the U.S. Department of Health and Human Services (HHS), Division of Health Resources and Services Administration (HRSA) in the amount of $3,532,933 for the period of September 1, 2014 through May 31, 2019 to implement the Healthy Start grant. Several new positions are also established in the Health Department for the duration of the grant. Also authorized are subcontracts with the Michigan Public Health Institute in the amount up to $60,000 per year for the period of September 1, 2014 through May 31, 2019; the Lansing Housing Commission in the amount up to $10,000 per year for the period of September 1, 2014 through May 31, 2019; and an individual to serve as Community Action Network (CAN) Coordinator in the amount up to $12,000 per year for the period of September 1, 2014 through May 31, 2019.

9c. **Health Department** - Resolution to Extend the Lease Agreement for the Healthy Smiles Dental Center Located at 2815 S. Pennsylvania Ave., Suite 203, Lansing, Michigan

This resolution extends the lease for the Healthy Smiles Dental Center through December 31, 2015 with a 1% increase in the rental rate.

9d. **Health Department** – Resolution to Enter into a Service Analysis Agreement with MAXIMUS Consulting Services, Inc.

This resolution authorizes an agreement with MAXIMUS Consulting Service to provide a cost of service analysis for the Health Department’s Environmental Health Services and Family Planning Services. The Scope of Services includes an analysis of cost to provide each service. Costs will include the direct costs of each service plus an allocation of County wide overhead, Health Department administration and unit administration. Employee work effort will be analyzed. Representatives of Environment Health and Family Planning will complete questionnaires designed to capture direct time and material estimates associated with each service area. The fee structure will be reviewed and revised based on input from Health Department officials. The consultant will provide a report that will identify the full per unit cost of each service.

9e. **Health Department** – Resolution to Authorize an Agreement with the National Association of County and City Health Officials (NACCHO) to Continue Work for the “Building Networks” Initiative

This resolution authorizes a second agreement with NACCHO to continue coordinating the building of the Michigan “Power to Thrive Network.” This agreement in the amount of $62,300 will cover activities from September 1, 2014, through September 30, 2015. Subcontracts are authorized with local Health Departments and community organizing groups in seven counties (Calhoun, Genesee, Ingham, Kalamazoo, Kent, Saginaw, Washtenaw, and Wayne), and two statewide organizations, the Michigan Public Health Institute and GAMALIEL of Michigan who are now partners in this network.

10. **Facilities Department** - Emergency Purchase Order for Cat Holding Roof Repair Memo

While working on the cat holding cell at Potter Park Zoo, painters noticed significant deterioration of the ceiling. Upon further investigation it was determined that the concrete roof was in need of immediate repair to assure the safety of both the animals and the staff. A Purchase Order was issued to Boron Restoration, Inc. for a total cost of $5,493.00. Funds for this repair were available in the approved CIP.
11. **Parks Department** – Resolution Authorizing the Transfer of Two (2) Parcels of Land to Meridian Township

Ingham County owns two parcels of land within the boundaries of two Meridian Township Parks. One is located in Ferguson Park along the Red Cedar River, and the second is located in Winch Park. Meridian Township has maintained both parcels as part of their park system and has asked that the County formally transfer the parcels to the Township. The Ingham County Parks Commission recommended that the parcels be transferred as requested at their September 2014 meeting.

12. **Potter Park Zoo** - Resolution Authorizing a Change of Fees for the Charitable Events at Potter Park Zoo

Potter Park Zoo proposes imposition of a flat fee of $4 per person for participants in charitable events held at the Zoo. This fee will cover Zoo expenses and increase the perceived value of holding a charitable event at the Zoo. The Zoo annually receives approximately 10 requests for pavilion reservations from non-profit groups. Most of these reservations are for the purpose of holding fundraising or promotional activities solely for the benefit of an individual charitable cause. These events have an average attendance of approximately 1,000 guests, with some events being much larger.

13. **Equalization Department** - Resolution to Approve the 2014 Apportionment Report (Report to be Distributed at the Meeting)

This resolution will approve the millages to be apportioned and spread on taxable valuations of real and personal property within the county, as required by State Law.

**BOARD REFERRALS:**

14a. **Notice of Public Hearing from the Charter Township of Delhi Regarding the Adoption of a Proposed Resolution Approving Brownfield Plan #4**
14b. **Letter from the City of East Lansing Regarding Form 4564 Assessing Officers Report for Industrial Facility Exemption Certificates for the City of East Lansing for 2014**
14c. **Notice of Hearing from Delhi Charter Township Regarding Application for Industrial Facilities Exemption Certificate by Eisen Electric Corporation**
Memo to County Services Committee and Finance Committee

From: Patrick E. Lindemann, Ingham County Drain Commissioner

Re: Fowler Drain Petition Project

Date: September 25, 2014

I am requesting that the Board of Commissioners grant full faith and credit of the County for the Bonds that will finance the Fowler Drain petition project. Such action by the Board is customary because it helps to obtain a lower interest rate on the debt, resulting in lower costs for the municipalities and property owners of the drainage district who are liable to pay for the project. The municipalities with benefits at-large for this Project are the Townships of Aurelius and Onondaga. The County of Ingham will receive an at-large assessment for benefit to county roads. There are 151 properties within the Special Assessment District for this project.

Bids will be opened on October 7, so the computation of cost is not yet prepared. A “not-to-exceed” amount of $1,000,000 has been inserted in the resolution as a placeholder until October 7.

The engineering consultant, LSG Engineers and Surveyors, has not completed the SEV analysis normally required by the Commissioners. The engineer expects to provide the analysis by Tuesday, September 30.

- The project results from a petition submitted by property owners in the Township of Aurelius who were adversely affected by storms (particularly those of July 2011).

- Construction is expected to commence in November 2014 and to be completed by July 2015.

- The Project bid documents contain contract requirements for nondiscrimination and prevailing wage, all pursuant to my adopted policies and consistent with the Board of Commissioners’ resolutions.

I plan on attending your Committee meetings on October 7th and October 8th, and the Board meeting on October 14th if necessary, to answer questions. Thank you for your consideration of my request.

It is an honor and a privilege to serve the citizens of Ingham County.
Fowler Drain Drainage District
Full Faith and Credit and S.E.V. 2014 Analysis

The following percentages are estimates and are based on an analysis of the S.E.V. of Ingham County and Onondaga and Aurelius Townships, the municipalities in the Fowler Drain Drainage District. The S.E.V. values of the land in the Drainage District are based on the Ingham County Equalization SEV of the parcels within the drainage district to the total of the S.E.V. for the municipalities.

The requested, not to exceed, full faith and credit is $1,000,000. The Total S.E.V. for Ingham County is $7,500,943,082.00, based on 2014 numbers. The Total S.E.V. for Onondaga Township $95,446,420.00, based on 2014 numbers. The Total S.E.V. for Aurelius Township $154,257,104.00, based on 2014 numbers. The Total S.E.V. for the parcels in the Drainage District is $10,393,200.00, based on 2014 numbers. Using these numbers, the following relationships are realized:

The requested, not to exceed, full faith and credit of $1,000,000 represents 0.013% of the S.E.V. property value of Ingham County, while providing the maintenance and improvement for drainage of 0.44% of land in Ingham County.

The requested, not to exceed, full faith and credit of $1,000,000 represents 1.048% of the S.E.V. property values of Onondaga Township, while providing for the maintenance and improvement for drainage of 1.26% of land in the township.

The requested, not to exceed, full faith and credit of $1,000,000 represents 0.648% of the S.E.V. property values of Aurelius Township, while providing for the maintenance and improvement for drainage of 5.48% of land in the township.

The requested, not to exceed, full faith and credit of $1,000,000 represents 9.622% of the S.E.V. property values of the Fowler Drain Drainage District, while providing for the maintenance and improvement for drainage of 100% of land in the drainage district.

<table>
<thead>
<tr>
<th>Current SEV</th>
<th>Percentage of estimated Full Faith and Credit to Total Real &amp; Personal Property Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Real &amp; Personal SEV Ingham County</td>
<td>$7,500,943,082.00</td>
</tr>
<tr>
<td>Total Real &amp; Personal SEV Onondaga Township</td>
<td>$95,446,420.00</td>
</tr>
<tr>
<td>Total Real &amp; Personal SEV Aurelius Township</td>
<td>$154,257,104.00</td>
</tr>
<tr>
<td>SEV for parcels in Drainage District</td>
<td>$10,393,200.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Area in Square Miles</th>
<th>District as a percentage of</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Area of Ingham County</td>
<td>560.265</td>
</tr>
<tr>
<td>Total Area of Onondaga Township</td>
<td>36.458</td>
</tr>
<tr>
<td>Total Area of Aurelius Township</td>
<td>36.443</td>
</tr>
<tr>
<td>Total Area of Drainage District</td>
<td>2.466</td>
</tr>
</tbody>
</table>

Submitted By: Jeffrey E. Friedle, PE
Senior Engineer
LSG Engineers & Surveyors
Agenda Item 1a

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION PLEDGING FULL FAITH AND CREDIT TO
FOWLER DRAIN DRAINAGE DISTRICT 2014 BONDS

Minutes of a regular meeting of the Board of Commissioners of Ingham County, Michigan, held in the Ingham County Courthouse, Mason, Michigan, on October 14, 2014, at 6:30 p.m., local time.

PRESENT: Commissioners

ABSENT: Commissioners

The following resolution was offered by Commissioner ____________ and supported by Commissioner: ____________:

WHEREAS pursuant to a petition filed with the Drain Commissioner of the County of Ingham, State of Michigan (the “Drain Commissioner”), proceedings have been taken under the provisions of Act 40, Public Acts of Michigan, 1956, as amended (the “Act”), for the making of certain intra-county drain improvements referred to as the Fowler Drain Maintenance and Improvement Project (the “Project”), which is being undertaken by the Fowler Drain Drainage District (the “Drainage District”) in a Special Assessment District (the “Special Assessment District”) established by the Drainage District; and

WHEREAS, the Project is necessary for the protection of the public health, and in order to provide funds to pay the costs of the Project, the Drain Commissioner intends to issue the Drainage District’s bonds (the “Bonds”) in an amount not to exceed $1,000,000 pursuant to the Act; and

WHEREAS, the principal of and interest on the Bonds will be payable from assessments to be made upon public corporations and/or benefited properties in the Special Assessment District; and

WHEREAS, the Ingham County Board of Commissioners (the “Board”) may, by resolution adopted by a majority of the members of the Board, pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds pursuant to Section 276 of the Act; and

WHEREAS, the pledge of the full faith and credit of the County to the Bonds will reduce the cost of financing the Project and will be a benefit to the people of the County.
NOW, THEREFORE, IT IS RESOLVED as follows:

The County pledges its full faith and credit for the prompt payment of the principal of and interest on the Bonds in a par amount not to exceed $1,000,000. The County shall immediately advance sufficient moneys from County funds, as a first budget obligation, to pay the principal of and interest on any of the Bonds should the Drainage District fail to pay such amounts when due. The County shall, if necessary, levy a tax on all taxable property in the County, to the extent other available funds are insufficient to pay the principal of and interest on the Bonds when due.

Should the County advance County funds pursuant to the pledge made in this Resolution, the amounts shall be repaid to the County from assessments or reassessments made upon benefited properties in the Special Assessment District as provided in the Act.

The Chairperson of the Board, the Controller/Administrator, the County Clerk, the County Treasurer and any other official of the County, or any one or more of them (“Authorized Officers”), are authorized and directed to take all actions necessary or desirable for the issuance of the Bonds and to execute any documents or certificates necessary to complete the issuance of the Bonds, including, but not limited to, any applications including the Michigan Department of Treasury, Application for State Treasurer’s Approval to Issue Long-Term Securities, any waivers, certificates, receipts, orders, agreements, instruments, and any certificates relating to federal or state securities laws, rules, or regulations and to participate in the preparation of a preliminary official statement and a final official statement for the Bonds and to give any approvals necessary therefor.

Any one of the Authorized Officers is hereby authorized to execute a certificate of the County to comply with the continuing disclosure undertaking of the County with respect to the Bonds pursuant to paragraph (b)(5) of SEC Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the “Continuing Disclosure Certificate”). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded to the extent of the conflict.

YEAS: Commissioners

NAYS: Commissioners

ABSTAIN: Commissioners
COUNTY SERVICES:
Yeas: ________________________________
Nays: ____________________________  Absent: ______________  Approved: ______

FINANCE:
Yeas: ________________________________
Nays: ____________________________  Absent: ______________  Approved: ______

RESOLUTIONDECLARED ADOPTED.

_______________________________
Barb Byrum, Clerk
County of Ingham

STATE OF MICHIGAN  )
) SS
COUNTY OF INGHAM  )

I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the “County”) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on October 14, 2014, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 14th day of October, 2014.

_______________________________
Barb Byrum, Clerk
County of Ingham
DATE: September 24, 2014
TO: County Services & Finance Committee Members
FROM: Pat Lindemann
RE: Letter of Understanding with the UAW Regarding Increased Use of Drain Office Crew

The Drain Commissioner has experienced increased use of Drain Office crew employees for storm responses outside of normal working hours. This often requires at least a two-person crew along with the leadership of a supervisor, to operate heavy equipment. Additionally, the calls for employees to work outside of their normal work hours should be made as fairly as possible, given the sacrifices involved in being on-call.

To solve these issues I propose to enter into a Letter of Understanding with the UAW substantially identical to the one previously signed by the County as to Facilities Department Employees. The Letter of Understanding is being finalized and submitted by the Human Resources Department under separate cover.

The increased costs to implement the on-call program will be borne entirely by the Drain Districts served by the crew. The costs to keep 3 employees on-call for the entire year are estimated at $23,400.

I will attend the County Services and Finance Committees to answer any questions.
RESOLUTION APPROVING A UNITED AUTO WORKERS LETTER OF UNDERSTANDING WITH REGARD TO ON-CALL DRAIN OFFICE EMPLOYEES

WHEREAS, an agreement was reached between representatives of Ingham County and the United Auto Workers (UAW) for the Technical, Office, Paraprofessional and Service (TOPS) employees unit for the period January 1, 2012 through December 31, 2014; and

WHEREAS, the parties wish to amend the Agreement; and

WHEREAS, the Human Resources Department and the Drain Commissioner’s Office have discussed with the United Auto Workers the changes to on-call for classifications within the Drain Commissioner’s Office and have prepared the attached Letter of Understanding between Ingham County and the United Auto Workers – Technical, Office, Paraprofessional and Service unit; and

WHEREAS, the provisions of the Letter of Understanding have been approved by the County Services and Finance Committees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the attached Letter of Understanding with respect to On-Call Drain Office employees between Ingham County and the United Auto Workers.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners and the County Clerk are authorized to sign the Letter of Understanding on behalf of the County, subject to the approval as to form by the County Attorney.
LETTER OF UNDERSTANDING

On-Call Drain Office Employees

WHEREAS, the COUNTY OF INGHAM, a municipal body corporate of the State of Michigan (hereinafter referred to as the "Employer") and the UNITED AUTO WORKERS (hereinafter referred to as the "Union") have agreed to a collective bargaining agreement for the Technical, Office, Paraprofessional and Service (TOPS) employees unit from January 1, 2012, through December 31, 2014; and

WHEREAS, the Parties wish to supplement the contract regarding on-call time for Drain Office Employees, only.

NOW, THEREFORE, IT IS HEREBY AGREED by the Parties as follows:

1. Standby/On-Call lists will be established annually for all non-probationary, full-time employees within the Drain Maintenance Supervisor, Drain Maintenance Lead Worker, and Drain Maintenance Worker positions. Upon entering this Letter of Understanding, there will be established two (2) separate Standby/On-Call lists, one (1) being for the Drain Maintenance Supervisor and Drain Maintenance Lead Worker classifications; and the second for the Drain Maintenance Worker classification. Employees within these classifications will sign up for such lists annually, provided however, list no.1 must have one (1) employee sign up in each on-call slot and list no. 2 must have two (2) employees sign up in each on-call slot. If less than the prescribed number of employees sign up for the Standby/On-Call, additional employee(s) will be added by the Employer based on the employee with least amount of overtime worked from employees in the eligible classifications so there is the prescribed minimum number of employees on each on-call list.

2. Each list will be arranged by seniority, beginning with the person with the highest seniority in the first position on each list and descending from there. Employees on each list will select a week for Standby/On-Call assignment from the initial weeks available. Thereafter, Standby/On-Call assignments will rotate by week for on-call duty, with the order initially selected repeating itself. However, by mutual agreement of employees involved and with the manager's approval, the employees may exchange their on-call day(s) with another employee from the list.

3. Each standby/on-call week assignment will run for seven (7) consecutive days.

4. In the event that an employee assigned to Standby/On-Call has called into work as sick, then the Employer shall attempt to fill that Standby/On-Call assignment from volunteers. If the assignment remains unfilled, the least senior eligible employee on the list will be assigned the Standby/On-Call. In the event that an employee assigned to Standby/On-Call is anticipated to be off work for a pay period or more, or if an employee on the list leaves County employment, the Employer will first seek volunteers to fill that employee's Standby/On-Call assignments from those eligible employees. If the assignments remain unfilled, eligible employee will be assigned to the Standby/On-Call assignments on a rotating basis.
5. Employees who are on Standby/On-Call shall carry a cell phone or other communication device issued by the Employer, shall remain within its range, and be able to return to the Building within one (1) hour after being called in to work.

6. Drain Office employees on Standby/On-Call for each week shall be paid for Standby/On-Call time at the rate of twenty dollars ($20.00) for each weekday and twenty-five dollars ($25.00) for each weekend day, for a weekly total of one hundred fifty dollars ($150.00).

7. Employees on the Standby/On-Call lists shall also be entitled to a minimum of three (3) hours pay at the rate of time and one half, instead of two (2) hours pay, if called in to work per the Parties' labor contract's callback provision (Article 11, Section 5). This shall be in addition to Standby/On-Call pay.

8. All the other terms and condition specified in the parties' collective bargaining agreement shall remain in full force and effect, except as stated above.

This Letter of Understanding shall be reviewed by both parties on, at least, an annual basis to ensure that it meets the needs of both parties. Any modification of this Agreement must be in writing and signed by the parties hereto.

COUNTY OF INGHAM  
UNITED AUTO WORKERS

____________________________________  ______________________________________
Victor Celentino, Chairperson  
Board of Commissioners  
Sally Auer, Chairperson

____________________________________  ______________________________________
Barb Byrum, County Clerk  
Scott Dedic, International Representative

Patrick E. Lindemann, Drain Commissioner
TO: Law & Courts Committee & Finance Committee
Ingham County Board of Commissioners

FROM: Undersheriff Allan C. Spyke

DATE: October 2, 2014

RE: Delhi Charter Township – Police Services Contract

Dear Commissioners,

Attached you will find a resolution and budget documents relating to the contract providing police services to Delhi Charter Township. This agreement has been in place since 1990 and provides Delhi Township with police coverage 24 hours a day, 7 days a week. The attached documentation provides a breakdown of the personnel and costs.

In a recent budget meeting with the Delhi Township Board of Trustees, they expressed their continuing pleasure in the contractual agreement and the services provided by the Ingham County Sheriff’s Office. They further indicated they wished to extend the present contractual agreement for the upcoming four years, 2015, 2016, 2017 and 2018.

With the cooperation of the Budgeting Office, the following attachments have been prepared which reflect the staffing and 4 year budget.

/rmb
INHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO EXTEND THE CURRENT
DELHI TOWNSHIP POLICE SERVICES AGREEMENT
FROM JANUARY 1, 2015 THROUGH DECEMBER 31, 2018

WHEREAS, the Ingham County Sheriff’s Office/Delhi Township Police Services Agreement expires in 2014; and

WHEREAS, the Ingham County Sheriff’s Office has worked with the Budget Office and the Controller/Administrator’s Office to establish budget figures for a new contract with Delhi Township for the years 2015, 2016, 2017 and 2018; and

WHEREAS, officials from the Ingham County Sheriff’s Office and Controller/Administrator’s Office have met with officials from Delhi Township and have agreed upon the services and costs to be provided.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves a four-year contract extension for Police Services from January 1, 2015 through December 31, 2018 between Ingham County, the Ingham County Sheriff’s Office, and Delhi Township for the annual contractual amounts as indicated by the attached budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to incorporate the attached expenses and revenues into the Ingham County Sheriff’s Office 2015 - 2018 Budgets.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any and all agreements consistent with this Resolution and approved as to form by the County Attorney.
<table>
<thead>
<tr>
<th></th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
<td>2,261,159</td>
<td>2,322,683</td>
<td>2,392,122</td>
<td>2,466,616</td>
</tr>
<tr>
<td>TOTAL SUPPLIES</td>
<td>65,550</td>
<td>67,500</td>
<td>69,850</td>
<td>71,400</td>
</tr>
<tr>
<td>PROFESSIONAL SERVICES</td>
<td>46,500</td>
<td>47,880</td>
<td>49,301</td>
<td>50,765</td>
</tr>
<tr>
<td>OTHER EXPENSES</td>
<td>18,500</td>
<td>19,250</td>
<td>20,000</td>
<td>20,750</td>
</tr>
<tr>
<td>CAPITAL OUTLAY</td>
<td>107,400</td>
<td>110,000</td>
<td>112,600</td>
<td>115,200</td>
</tr>
<tr>
<td>TOTAL BUDGET</td>
<td>2,499,109</td>
<td>2,567,313</td>
<td>2,643,873</td>
<td>2,724,731</td>
</tr>
</tbody>
</table>

**SUPPLY BUDGET**

<table>
<thead>
<tr>
<th></th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>SUPPLIES</td>
<td>20,200</td>
<td>20,700</td>
<td>21,200</td>
<td>21,700</td>
</tr>
<tr>
<td>UNIFORMS &amp; ACCESSORIES</td>
<td>7,350</td>
<td>7,800</td>
<td>8,250</td>
<td>8,700</td>
</tr>
<tr>
<td>GAS &amp; OIL</td>
<td>38,000</td>
<td>39,000</td>
<td>40,400</td>
<td>41,000</td>
</tr>
<tr>
<td>TOTAL</td>
<td>65,550</td>
<td>67,500</td>
<td>69,850</td>
<td>71,400</td>
</tr>
</tbody>
</table>

**PROFESSIONAL SERVICES**

<table>
<thead>
<tr>
<th></th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>MEMBERSHIPS</td>
<td>500</td>
<td>500</td>
<td>500</td>
<td>500</td>
</tr>
<tr>
<td>COURIER SERVICE</td>
<td>1,200</td>
<td>1,236</td>
<td>1,273</td>
<td>1,311</td>
</tr>
<tr>
<td>DATA PROCESSING</td>
<td>40,000</td>
<td>41,200</td>
<td>42,436</td>
<td>43,709</td>
</tr>
<tr>
<td>TELEPHONE</td>
<td>4,800</td>
<td>4,944</td>
<td>5,092</td>
<td>5,245</td>
</tr>
<tr>
<td>TOTAL</td>
<td>46,500</td>
<td>47,880</td>
<td>49,301</td>
<td>50,765</td>
</tr>
</tbody>
</table>

**MISCELLANEOUS**

<table>
<thead>
<tr>
<th></th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>EQUIPMENT REPAIR</td>
<td>3,000</td>
<td>3,250</td>
<td>3,500</td>
<td>3,750</td>
</tr>
<tr>
<td>VEHICLE REPAIR</td>
<td>15,500</td>
<td>16,000</td>
<td>16,500</td>
<td>17,000</td>
</tr>
<tr>
<td>TOTAL</td>
<td>18,500</td>
<td>19,250</td>
<td>20,000</td>
<td>20,750</td>
</tr>
</tbody>
</table>

**CAPITAL OUTLAY**

<table>
<thead>
<tr>
<th></th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>MACHINERY/CARS</td>
<td>102,500</td>
<td>105,000</td>
<td>107,500</td>
<td>110,000</td>
</tr>
<tr>
<td>TELEPHONE SYSTEM</td>
<td>4,900</td>
<td>5,000</td>
<td>5,100</td>
<td>5,200</td>
</tr>
<tr>
<td>TOTAL</td>
<td>107,400</td>
<td>110,000</td>
<td>112,600</td>
<td>115,200</td>
</tr>
<tr>
<td>Position</td>
<td>2015</td>
<td>2016</td>
<td>2017</td>
<td>2018</td>
</tr>
<tr>
<td>----------------------------------------</td>
<td>--------</td>
<td>--------</td>
<td>--------</td>
<td>--------</td>
</tr>
<tr>
<td>1 Lieutenant</td>
<td>158,632</td>
<td>163,981</td>
<td>169,304</td>
<td>174,847</td>
</tr>
<tr>
<td>2 Sergeants</td>
<td>318,970</td>
<td>330,494</td>
<td>340,286</td>
<td>352,362</td>
</tr>
<tr>
<td>2 Detectives</td>
<td>193,208</td>
<td>198,285</td>
<td>203,548</td>
<td>209,006</td>
</tr>
<tr>
<td>14 Deputies*</td>
<td>1,292,959</td>
<td>1,324,043</td>
<td>1,364,033</td>
<td>1,405,813</td>
</tr>
<tr>
<td>1 Clerk</td>
<td>68,588</td>
<td>71,143</td>
<td>73,742</td>
<td>76,477</td>
</tr>
<tr>
<td>1 Half-Time Clerk</td>
<td>28,731</td>
<td>29,558</td>
<td>30,358</td>
<td>31,187</td>
</tr>
<tr>
<td>1,151 Hours Seasonal Parks Deputies</td>
<td>22,929</td>
<td>23,219</td>
<td>23,451</td>
<td>23,685</td>
</tr>
<tr>
<td>SUBTOTAL</td>
<td>2,084,017</td>
<td>2,140,722</td>
<td>2,204,721</td>
<td>2,273,379</td>
</tr>
<tr>
<td>X .085 Admin Fee</td>
<td>177,141</td>
<td>181,961</td>
<td>187,401</td>
<td>193,237</td>
</tr>
<tr>
<td>SUBTOTAL</td>
<td>2,261,159</td>
<td>2,322,683</td>
<td>2,392,122</td>
<td>2,466,616</td>
</tr>
</tbody>
</table>

*Deputy allocations are:
1 Community Police
1 Metro Narcotics
1 Business Police
1 School Resource Officer
10 Public Safety
TO: Law & Courts and Finance Committees

FROM: Mary Sabaj
Community Corrections Manager

DATE: September 25, 2014


This resolution approves entering into a contract with the Michigan Department of Corrections for the actual awarded amount of $20,134 for Pretrial defendant electronic monitoring services, which is $6,203 less than the amount requested in the FY 2014-2015 Grant Application. This Resolution also approves entering into a subcontract with Sentinel, Inc. for these services in an amount not to exceed the actual awarded amount of $20,134 for the period of October 1, 2014 through September 30, 2015, contingent upon entering a contract with the MDOC and funding availability from October 1, 2014 through September 30, 2015.
INTRODUCED BY THE LAW AND COURTS AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A REDUCED CONTRACT FOR INGHAM COUNTY/CITY OF LANSING COMMUNITY CORRECTIONS PROGRAMMING WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS FOR PRETRIAL DEFENDANT ELECTRONIC MONITORING SERVICES WITH SENTINEL, INC. FOR THESE SERVICES FOR FY 2014-2015

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the original Ingham County/City of Lansing Community Corrections Comprehensive Plan; and

WHEREAS, the FY 2014-2015 Funding Application submitted to the Michigan Department of Corrections for Community Corrections programming requested $26,337 for Sentinel, Inc. electronic monitoring services for Pretrial defendants; and

WHEREAS, the actual amount awarded by the Michigan Department of Corrections for Pretrial defendant electronic monitoring services was $6,203 less than requested for a total of $20,134 for the time period of October 1, 2014 through September 30, 2015; and

WHEREAS, the Subcontractor, Sentinel, Inc., is willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an Agreement with the Michigan Department of Corrections for Ingham County/City of Lansing Community Corrections FY 2014-2015 programming for Pretrial defendant electronic monitoring services to be provided by Sentinel, Inc. not to exceed the amount of $20,134 for the time period of October 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, that entering into this subcontract is contingent upon entering into the agreement with the State.

BE IT FURTHER RESOLVED, that this subcontract is contingent throughout the subcontract period on the availability of grant funds from the State of Michigan for these purposes.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.
MEMORANDUM

FROM: HARRY MOXLEY, INTERIM FOC
TO: LAW & COURTS AND FINANCE COMMITTEES
RE: RESOLUTIONS TO AUTHORIZE A TIME EXTENSION FOR SAFE HAVEN GRANT AND LEASE UNTIL MARCH 31, 2015
DATE: SEPTEMBER 24, 2014
CC: SHAUNA DUNNING, CIRCUIT COURT ADMINISTRATOR; ROBERT HOTCHKISS, ASS’T FOC/LEGAL

In 2008 Ingham County, in collaboration with End Violent Encounters (EVE, Inc.) and the MSU Department of Social Work “Chance at Childhood” program, was awarded and accepted a $350,745 three-year federal “Safe Havens” grant from the Department of Justice/Office on Violence Against Women (DOJ/OVW) to establish a parenting time visitation exchange center. The purpose of the center is to facilitate parenting time in cases where independent exchanges may place one or both of the parties at risk due to a history of or potential for domestic violence. In 2012 (having received a grant extension from DOJ/OVW through 9/30/13; we have since received another extension through 9/30/14, and now another through 3/31/15), the “Oasis Center” for visitation exchange opened at the Cedar Pointe office complex at 5656 South Cedar Street in Lansing.

To allow for more time of expenditure of federal funds (of which $71,384 remained as of 7/25/14). DOJ/OVW has approved an extension of this grant until March 31, 2015. Since the inception of the grant the amounts billed by our collaborators (particularly MSU “Chance at Childhood”) have consistently run below budget, and we have therefore been able to continue to extend the timeframe and utilization of the Oasis Center.

Although the total amount of the award ($350,745) will remain the same, after the end of the 2014 FOC fiscal year on 9/30/14 we will most likely need to again amend the budgeted amounts available within each category and subcontract. In the meantime we are seeking formal approval for the grant extension itself, and for the lease extension. We have also requested a month-to-month extension of the security system monitoring by Vidcom Solutions for $29.95 per month, and will submit a Contract Authorization Form for Vidcom upon approval of these resolutions. Because the final six months of the lease will be month-to-month (depending on when the grant funds run out, which is anticipated to be in January or February of 2015), the landlord has requested the right to have the premises vacated with 30 days advance notice, and we will need to provide the landlord 30 days advance notice prior to vacating the premises. The rent will remain the same as it has since 2012.

Thank you for your consideration. There will be a representative of FOC in attendance at the October 2 Law & Courts Committee and October 8 Finance Committee meetings.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A TIME EXTENSION FOR THE SAFE HAVEN SUPERVISED VISITATION AND SAFE EXCHANGE GRANT PROGRAM AND SUBCONTRACTS

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #08-286, which authorized accepting a three-year “Safe Haven” Supervised Visitation and Exchange Center grant for the time period October 1, 2008 through September 30, 2011, from the Office on Violence Against Women, U.S. Department of Justice; and Resolutions #09-399, #12-020 and #14-243 amending Resolution #08-286 and authorizing an extension of the grant through September 30, 2014; and

WHEREAS, the Ingham County Board of Commissioners Resolutions #08-286, #09-399, #12-020 and #14-243 authorized a subcontract with End Violent Encounters, Inc. (EVE, Inc.) for $114,941, to provide for a Project Coordinator for the time period October 1, 2008 through September 30, 2014; and

WHEREAS, the Ingham County Board of Commissioners Resolutions #08-286, #09-399, #12-020 and #14-243 authorized a subcontract with Michigan State University Chance at Childhood Program for $116,511, to provide the Program Director, monitors, interns, staff and supervision of staff, interns, and volunteers for the time period October 1, 2008 through September 30, 2014; and

WHEREAS, implementation of the grant has extended beyond the term of the grant, and the Office on Violence Against Women, U.S. Department of Justice has granted an extension of the grant until March 31, 2015.

THEREFORE BE IT RESOLVED, that Resolutions #08-286, #09-399, #12-020 and #14-243 are amended to authorize an extension of the subcontract with Michigan State University, Chance at Childhood Program, for an amount not to exceed $116,511, until March 31, 2015.

BE IT FURTHER RESOLVED, that Resolutions #08-286, #09-399, #12-020 and #14-243 are amended to authorize an extension of the subcontract with End Violent Encounters, Inc. (EVE, Inc.), for an amount not to exceed $114,941, until March 31, 2015.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes an extension of the grant until March 31, 2015, as approved by the Office on Violence Against Women, U.S. Department of Justice.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments to the Circuit Court Family Division, Friend of the Court FY 2015 budget in accordance with this Resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract/grant documents consistent with this resolution and approved as to form by the County Attorney.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A LEASE EXTENSION AGREEMENT FOR THE FRIEND OF THE COURT SAFE HAVEN GRANT PROGRAM

WHEREAS, the Office on Violence Against Women, U.S. Department of Justice has awarded to Ingham County a $350,745 “Safe Haven” grant, for purposes of providing supervised visitation and safe visitation exchange services; and

WHEREAS, the Office on Violence Against Women, U.S. Department of Justice award approved by the Board of Commissioners (Resolutions #08-286, #09-399, #12-020 and #14-243) was extended until March 31, 2015 by the Office on Violence Against Women; and

WHEREAS, the grant from the Office on Violence Against Women, U.S. Department of Justice requires obtaining office space for a supervised visitation center; and

WHEREAS, the Safe Haven Grant Consulting Committee identified space, and the Office on Violence Against Women, U.S. Department of Justice, approved the space recommended by the consulting committee at 5656 South Cedar Street (known as the Cedar Pointe Building) in Lansing; and

WHEREAS, by prior Resolutions (#12-021 and #13-423), the Ingham County Board of Commissioners authorized the initial lease agreement and subsequent extension to September 30, 2014 with JWJ Company, LLC (n/k/a Cedar IV LLC) for 2,087 square feet of rental space at the building known as Cedar Pointe; and

WHEREAS, the terms of the current lease are due to expire on September 30, 2014; and

WHEREAS, the Landlord, CEDAR IV, LLC has agreed to extend the lease for the term of up to six months on a month-to-month basis, commencing October 1, 2014 through March 31, 2015.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a lease amendment extension to the agreement with JWJ Company, LLC (n/k/a Cedar IV LLC) at 5656 South Cedar Street, Lansing, Michigan in the building known as Cedar Pointe.

BE IT FURTHER RESOLVED, that the terms of the lease amendment extension shall be on a month-to-month basis from October 1, 2014 through March 31, 2015 at the current rate of $13.00 per square foot ($2,260.92 per month).

BE IT FURTHER RESOLVED, that during the six month period commencing October 1, 2014 through March 31, 2015, either party will be eligible to vacate the premises, or request the premises to be vacated, with at least 30 days advance notice.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments to the Circuit Court Family Division, Friend of the Court FY 2015 budget in accordance with this Resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract/grant documents consistent with this resolution and approved as to form by the County Attorney.
Agenda Item 5

To: Ingham County Law & Courts and Finance Committees
From: John Neilsen, Deputy Controller
Date: September 26, 2014
Re: Resolution Authorizing 2015 Agreements for Juvenile Justice Community Agencies

This resolution would authorize contracts for the 2015 Juvenile Justice Community Agency process. The Board of Commissioners previously reserved $100,000 of the Juvenile Justice Millage (JJM) funds to contract with qualified vendors to increase the capacity of the county juvenile justice system for the treatment of delinquent and disturbed youth which the County believes to be consistent with the provisions of the millage.

The Law & Courts Committee will hear presentations on the proposed programs and review the applications for these funds before they recommend funding to the Finance Committee and the Board of Commissioners.

Copies of the JJM Community Agencies Applications, Resolution #14-323 (Resolution to Adopt the 2015 Juvenile Justice Community Agency Process Calendar), and other background material were distributed to the Board of Commissioners at their September 23, 2014 meeting per the adopted calendar.

The current 2014 allocation is as follows:

- Child and Family Services Charities – Nexus Program $ 44,640
- Child and Family Services Charities – Teen Court $ 22,560
- Resolution Services Center of Central Michigan – Restorative Justice $ 28,800
  $ 96,000

For 2015 $100,000 is available for this purpose. The requests exceed available funds by $44,407.

For 2015 the individual agency requests for funds are:

- Child and Family Services Charities – Nexus Program $ 46,500
- Child and Family Services Charities – Teen Court $ 30,000
- Resolution Services Center of Central Michigan – Restorative Justice $ 25,000
  NEW REQUEST:
  - Small Talk Children’s Assessment Center – Sexual Trauma Recovery $ 42,907
    $ 144,407

This will be the eighth Juvenile Justice Community Agency process.

This resolution is consistent with a Board of Commissioners’ 2015 Budget priority objective as adopted by Resolution #14-177.

  a) A safe community
Maximize use of the Juvenile Justice Millage funds to provide the most appropriate community-based programming for at-risk juveniles and juvenile offenders. Implement an independent assessment of the success of the Ingham County Juvenile Justice Programs every 3 years beginning in 2014. Explore the cost benefits of providing a male group home.
WHEREAS, a Juvenile Millage was approved by the voters of Ingham County in November of 2002, then renewed in 2006 and 2012 for the purpose of funding an increase to Ingham County’s capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles; and

WHEREAS, the Ingham County Board of Commissioners established a Juvenile Justice Community Agency Process, through Resolution #14-323 reserving a pool of Juvenile Justice Millage funds, to seek and fund proposals from qualified vendors to increase the capacity of the county juvenile justice system for the treatment of delinquent and disturbed youth which the County believes to be consistent with the provisions of the millage proposal approved by the voters; and

WHEREAS, the County has received applications for the 2015 Juvenile Justice Community Agency Process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period of January 1, 2015 through December 31, 2015 for each Community Agency listed below in accordance with the dollar amounts allocated in the 2015 Budget as stated below, and for the services to Ingham County residents previously approved by the Judiciary Committee:

- Child and Family Charities – Nexus Program $  
- Child and Family Charities – Teen Court $  
- Resolution Services Center of Central Michigan – Restorative Justice $  
- Small Talk Children’s Assessment Center – Sexual Trauma Recovery $  

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the necessary contracts and/or documents consistent with this resolution and approved as to form by the County Attorney.
TO: Finance and Law & Courts Committees
FROM: Anne Burns, Interim Director
DATE: September 24, 2014
CC: John Neilsen, Chief Deputy Controller
RE: Request for authorization to use donations to supplement low/no cost adoption fees at special events

The Ingham County Animal Control Department (ICAC) holds numerous special adoption events throughout the year including mobile adoptions, adopt-a-thons, festivals and Holiday specials. During these events we would like to be able to offer low/no cost adoption fees by supplementing the cost with donated funds. Many of the donations that are given to the shelter are donated by private citizens and local companies with the intention of supporting our low/no cost adoption events.

The results would be improved services to the residents; care of the animals and reduced costs related to the care of animals at the shelter as well as a reduction in the number of homeless animals in the community for years to come.

Thank you for your consideration, if you have any questions, please do not hesitate to contact me.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE USE OF DONATED FUNDS TO SUPPLEMENT LOW/NO COST ADOPTION FEES AT SPECIAL EVENTS SPONSORED BY THE ANIMAL CONTROL DEPARTMENT

WHEREAS, the Ingham County Animal Control Department (ICAC) receives numerous donations from the public and private organizations intended to support the shelter and its programs; and

WHEREAS, ICAC holds over fifty (50) special adoption events throughout the year, including weekly mobile adoptions, adopt-a-thons, festivals and Holiday events; and

WHEREAS, because of these special events numerous animals are adopted into loving homes versus having to be held and cared for in the shelter or euthanized; and

WHEREAS, ICAC would like to have a blanket authorization to supplement the low/no cost adoption fees at special events with donated funds; and

WHEREAS, the result would be improved services to residents; care of the animals and reduced costs related to the care of ill and injured animals as well as a reduction in the number of homeless animals in our community for years to come due to the successes of the special adoption events.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the use of future donated funds to supplement low/no cost adoption fees at special events.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary adjustments to the Ingham County Animal Control Departments Budget with these funds to be collected in and disbursed from the Animal Care Donations Fund (797 364210).
MEMORANDUM

TO: Human Services and Finance Committees
FROM: Jared Cypher, Deputy Controller
RE: Cash Match Agreement with Michigan Department of Human Services – Michigan Rehabilitation Services
DATE: September 19, 2014

This resolution authorizes Ingham County to act as the fiduciary pass-through agency in a cash match agreement with the Michigan Department of Labor and Economic Growth – Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, and placement supports to individuals with disabilities who are eligible for MRS services. Match funding is provided by Peckham, Inc.

This agreement is similar to other agreements the Board of Commissioners approved in 2008, 2011, 2012 and 2013, whereby Ingham County replaced the Ingham County Department of Human Services in this role, because the prior arrangement came under scrutiny because match dollars may not be federal, and the agreement between two state agencies raised that concern.

The agreement will not exceed $370,370 ($100,000 local match). The agreement with Michigan Rehabilitation Services will be for the time period of October 1, 2014 through September 30, 2015.
RESOLUTION TO AUTHORIZE A COOPERATIVE CASH MATCH AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HUMAN SERVICES - MICHIGAN REHABILITATION SERVICES

WHEREAS, Michigan Rehabilitation Services (MRS) engages in cash match agreements which require contributions from partner organizations; and

WHEREAS, prior to 2008 the Ingham County Department of Human Services (DHS) had a long-standing agreement with MRS to act as a pass through entity for match funding provided by local agencies; and

WHEREAS, the agreement between DHS and MRS came under scrutiny because match dollars may not be federal, and this agreement between two state agencies raises that concern; and

WHEREAS, MRS finds it preferable to establish this agreement with a local government agency to avoid the appearance and confusion of inter-departmental agreements at the state; and

WHEREAS, Ingham County was identified as an appropriate pass through entity to help maintain this agreement, and the agreement was authorized through Resolutions #08-265, #11-364, #12-372 and #13-442; and

WHEREAS, MRS wishes to enter into another, similar cash match agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a cash match agreement not to exceed $370,370 ($100,000 local match) with Michigan Department of Human Services – Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, and placement supports to individuals with disabilities who are eligible for MRS services.

BE IT FURTHER RESOLVED, that this agreement is contingent upon Ingham County’s local match portion ($100,000) being provided by Peckham, Inc., and no county funds will be used for this purpose.

BE IT FURTHER RESOLVED, the term of this agreement shall be October 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.
ATTACHMENT A

Agenda Item 8

M E M O R A N D U M

TO: Ingham County Board of Commissioners/Human Service Committee/Finance Committee
FROM: Robin Reynolds, Executive Director
DATE: September 25, 2014
SUBJECT: IGT supporting DSH payments

Attached is a resolution for your consideration. This resolution authorizes the intergovernmental transfer of Health Care Service millage funds of up to $3.3 million to the State of Michigan for the purpose of supporting Disproportionate Share Hospital (DSH) payments. It further authorizes the payment of the balance of the unappropriated Health Care Millage funds directly to the Ingham Health Plan Corporation in the event that the State does not have the capacity to accept and receive a federal match for the maximum amount of millage funds.

As required, Sparrow Health System has signed an Indigent Care Agreement with the Ingham Health Plan Corporation (IHPC) for the time period of October 1, 2014 through September 30, 2015. The Michigan Department of Community Health has indicated that Sparrow Health System is eligible to receive Indigent Care Agreement-based DSH payments in the amount that would be supported by the Ingham County intergovernmental transfer.

Funds shall be used for the purpose of providing access to basic health care services to Ingham County residents whose individual income is less than $28,000, and who are not eligible for Medicaid under the Federal Affordable Care Act, and who do not have medical insurance.

The aforementioned financing mechanism supporting the intergovernmental transfer of funds for the purpose of supporting the DSH payment will be discontinued after the first quarter transfer in FY 2015. At that time, the voter approved millage funds will be the primary source of support to the IHPC to continue to operate a program of arranging and paying for health care services to low-income individuals who are not covered under other public or private health care programs and who are unable to pay for such services.

The Ingham Health Plan Corporation recommends your authorization of the attached resolution.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE INTERGOVERNMENTAL TRANSFER OF INGHAM COUNTY FUNDS TO SUPPORT DSH PAYMENTS TO SPARROW HEALTH SYSTEM AND/OR MCLAREN GREATER LANSING

WHEREAS, Ingham County has an objective to assure access to appropriate levels of health care for Ingham County residents, with a goal of having all residents participating in an organized system of health care; and

WHEREAS, the Federal government has approved Michigan’s Medicaid State Plan Amendment TN No. 05-13, effective June 1, 2006, which created an “Indigent Care Agreements Pool” for hospitals qualifying for Medicaid Disproportionate Share (“DSH”) payments to receive DSH payments under the Indigent Care Agreements Pool so long as: (a) the hospital has an Indigent Care Agreement with a local health care entity, such as Ingham Health Plan Corporation; and (b) the Indigent Care Agreement stipulates that direct or indirect health care services be provided to low-income patients with special needs who are not covered under other public or private health care programs; and

WHEREAS, Ingham Health Plan Corporation purposes include promoting, organizing, managing and administering programs to create a system for providing or arranging and paying for health care services in a cost effective manner for persons unable to pay for such health care services; and

WHEREAS, Ingham Health Plan Corporation will enter into an Indigent Care Agreement with Sparrow Health System and/or McLaren Greater Lansing, requiring Ingham Health Plan Corporation to directly or indirectly operate a program of arranging and paying for health care to low-income individuals with special needs who are not covered under other public or private health care programs and who are unable to pay for such services; and

WHEREAS, both the Federal government and the State of Michigan participate in the financing of the Indigent Care Agreements Pool, with the Federal government matching the State’s portion pursuant to the Federal medical assistance percentage formula; and

WHEREAS, certain intergovernmental transfers of public funds from Ingham County may be made to the State of Michigan to be used as the State’s share in claiming the Federal match; and

WHEREAS, an increase against all the taxable real and personal property in Ingham County of 0.52 mills was approved by voters on November 6, 2012, for the purpose of providing access to basic health care services to Ingham County residents; and

WHEREAS, the Controller/Administrator recommends that the Board of Commissioners authorize the intergovernmental transfer of up to $3.3 Million from the Health Care Services millage.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the County Treasurer and the County Controller/Administrator to implement intergovernmental transfers of up to $3.3 Million from the Health Care Service millage to the State of Michigan for the purpose of contributing to Disproportionate Share Hospital payments made through the Indigent Care Agreements Pool to Sparrow Health System and/or McLaren Greater Lansing.
BE IT FURTHER RESOLVED, in the event that the State does not have the capacity to accept and receive a federal match for the maximum amount of millage funds, the Board of Commissioners authorizes the payment of the balance of the unappropriated Health Care Millage funds directly to the Ingham Health Plan Corporation for the purpose of providing access to healthcare services to low income, uninsured residents of Ingham County.

BE IT FURTHER RESOLVED, that the intergovernmental transfers are authorized once the following conditions are in place:

- Sparrow Health System and/or McLaren Greater Lansing have signed Indigent Care Agreement(s) with the Ingham Health Plan Corporation for the time period of October 1, 2014 through September 30, 2015.

- The State has indicated via the Michigan Department of Community Health website or another mechanism that Sparrow Health System and/or McLaren Greater Lansing Center are eligible to receive Indigent Care Agreement-based DSH payments in the amount that would be supported by the Ingham County intergovernmental transfer.

- Funds shall be used for the purpose of providing access to basic health care services to Ingham County residents whose individual income is less than $28,000, and who are not eligible for Medicaid under the Federal Affordable Care Act, and who do not have medical insurance.

BE IT FURTHER RESOLVED, that this Resolution shall be effective October 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.
MEMORANDUM

TO: Human Services Committee
    County Services Committee
    Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: September 24, 2014

Subject: Resolution to Accept Funding for the Healthy Start Grant From the United States Department of Health and Human Services (HHS), Division of Health Resources and Services Administration (HRSA)

This is a recommendation to authorize an agreement with the United States Department of Health and Human Services, Division of Health Resources and Services Administration to provide services available through the Healthy Start Grant.

Healthy Start is a national initiative that focuses efforts on reducing the rate of infant mortality and disparities in communities, while also improving perinatal outcomes to areas with high annual rates of infant mortality. In Ingham County, rates of infant mortality among Medicaid eligible, African American infants are more than three times as high when compared to white infants.

The Ingham County Health Department has implemented Healthy Start since 2012. This award from HRSA will provide up to $3,532,933 for the period of September 1, 2014 through May 31, 2019. Funding will support staff positions during the grant, as well as subcontracts with area partners in order to provide comprehensive services aimed at reducing infant mortality disparities in our community.

I recommend that the Board of Commissioners adopt the attached resolution and authorize the agreement with HRSA.

Attachment

c: Debbie Edokpolo w/attachment
    Regina Traylor w/attachment
    Eric Thelen w/attachment
    Jane Noice w/ attachment
Human Resources can confirm the following information regarding positions requested by the Health Department for the Strong Start. Healthy Start Grant:

1. A Health Educator II is a current job description at salary grade ICEA Pro 07.
2. Human Resources has created a Healthy Start Supervisor; it will be compensated at an ICEA PRO 09.
3. Human Resources has created a Project Specialist, Fatherhood Facilitator; it will be compensated at an ICEA PRO 05.
4. Human Resources has created a Senior Public Health Nurse, Perinatal; it will be compensated at an ICEA PHN 04.
5. Human Resources has created a Community Health Worker, Strong Start. Healthy Start Project; it will be compensated at a UAW D.

I have sent the UAW, ICEA PRO and ICEA PHN notices regarding the addition of the above positions, and anticipate their support will follow shortly.

Please use this memo as acknowledgement of Human Resources’ participation and analysis of your proposed classification. You are now ready to complete the final step in the process: contact Budgeting, write a memo of explanation and prepare a resolution for Board approval.

If I can be of further assistance, please email or call me (887-4375).
WHEREAS, a community’s infant mortality rate is often used as an indicator of overall health and well-being; and

WHEREAS, the infant mortality rate among Medicaid-eligible women residing in Ingham County is 16.5 deaths per 1,000 live births for African American infants, while the White infant mortality rate is 4.7 deaths per 1,000 live births; and

WHEREAS, in Resolution #12-285, the Board of Commissioners accepted a grant in the amount of $965,000 and authorized an agreement with the U.S. Department of Health and Human Services (HHS), Division of Health Resources and Services Administration (HRSA) for the Healthy Start grant for the period of June 1, 2012 through May 31, 2014; and

WHEREAS, Healthy Start is a national initiative focusing on eliminating disparities in perinatal health by reducing the rates of infant mortality and improving perinatal outcomes to areas with high annual rates of infant mortality; and

WHEREAS, in Resolution #14-319 the Board of Commissioners authorized an amendment to the Healthy Start Grant agreement with HRSA which included additional funding up to $132,500 and extended the grant period through August 31, 2014; and

WHEREAS, the Health Department has now been awarded funding by the United States Department of HHS, Division of HRSA to continue and expand its Healthy Start Program for the period of September 1, 2014 through May 31, 2019 in the amount of $3,532,933; and

WHEREAS, year one funding (September 1, 2014 through May 31, 2015) totals $532,933 and years two through five (June 1, 2015 through September 31, 2019) support the project at $750,000 annually; and

WHEREAS, the Health Department will continue to work towards achieving the goals of the Healthy Start program: (1) to reduce the overall incidence of infant mortality and African American infant mortality disparity in Ingham County; (2) to integrate a life-course perspective to improve the ability of the perinatal system to respond to and care for women before, during, and after pregnancy; and (3) to build and expand community capacity to change adverse and unjust social conditions, including structural racism, that contribute to infant mortality disparities; and

WHEREAS, the following positions are established in the Health Department for the duration of the grant:

- Healthy Start Project Coordinator (1.0 FTE, ICEA/PRO9)
- Healthy Start Health Educator (1.0 FTE, ICEA/PRO7)
- Perinatal Systems Nurse (.75 FTE, PHN/4)
- Fatherhood Facilitator (1.0 FTE, ICEAPRO/5)
- Community Health Workers (3.0 FTE; UAW/D)

WHEREAS, the Health Department will subcontract with the Michigan Public Health Institute in the amount up to $60,000 to provide a comprehensive evaluation of ICHD’s Healthy Start initiative; and

WHEREAS, the Health Department will subcontract with the Lansing Housing Commission (LHC) in the amount up to $10,000 to provide meeting space and pay facilities costs. The LHC will also provide stipends in the amount of $200 per month for three Peer Advisors, residents of each of three LHC sites; and

WHEREAS, the Peer Advisors will recruit program participants and disseminate information about Health Education groups, infant mortality disparities, and provide community resources to Healthy Start participants; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners accept the grant award in the amount of up to $3,532,933 from the U.S. Department of Health and Human Services (HHS), Division of Health Resources and Services Administration (HRSA) for the period of September 1, 2014 through May 31, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the U.S. Department of Health and Human Services (HHS), Division of Health Resources and Services Administration (HRSA) in the amount of $3,532,933 for the period of September 1, 2014 through May 31, 2019 to implement the Healthy Start grant.

BE IT FURTHER RESOLVED, the following positions are established in the Health Department for the duration of the grant: Healthy Start Project Coordinator, 1.0 FTE (ICEA/PRO9); Healthy Start Health Educator, 1.0 FTE (ICEA/PRO/7); Perinatal Systems Nurse, 1.0 FTE (PHN 4); Fatherhood Facilitator 1.0 FTE, (ICEA/PRO/5); and Community Health Workers 3.0 FTE, (UAW D).

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Health Department to subcontract with the Michigan Public Health Institute in the amount up to $60,000 per year for the period of September 1, 2014 through May 31, 2019.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Health Department to subcontract with the Lansing Housing Commission in the amount up to $10,000 per year for the period of September 1, 2014 through May 31, 2019.

BE IT FURTHER RESOLVED, that the County Controller/Administrator is authorized to make any necessary adjustments to the Health Department’s budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement and the subcontracts after review by the County Attorney.
MEMORANDUM

TO: Human Services Committee
   County Services Committee
   Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: September 24, 2014

RE: Resolution to Accept an Expanded Services Award from the U.S. Department of Health and Human Services Health Resources and Services Administration

Attached is a resolution to accept Health Center Expanded Services supplemental funding from the U.S. Department of Health and Human Services Health Resources and Services Administration (HRSA) in the amount of $251,655.

The Health Department submitted an application for Health Center Expanded Services supplemental funding to increase its capacity to provide primary care to medically underserved and linguistically isolated refugee and immigrant populations. The proposal included enhanced interpretive services, expanded health education for refugee and linguistically isolated patients and communities, and improved universal signage and way finding throughout Ingham Community Health Centers. The proposal also included a Service Expansion project to provide behavioral health and substance abuse prevention, assessment and referral services focused on the particular needs of the vulnerable populations the Health Centers serve, including refugees, homeless, childbearing women and children.

HRSA has notified the Health Department that it has awarded $251,655 for the proposed Expanded Services activities for the period of September 1, 2014 through August 31, 2015.

This award includes funding for two new positions, a Program Specialist (ICEA PRO/5) and a Medical Social Worker (ICEA PRO/7). The award also includes $40,000 for a subcontract agreement with St. Vincent Catholic Charities Refugee Services for interpreter services, including interpreter oversight and administration.

I recommend that the Ingham County Board of Commissioners accept the Health Center Expanded Services supplemental funding award of $251,655 from the U.S. Department of Health and Human Services Health Resources and Services Administration.

c: Eric Thelen, w/ attachment
   Barbara Watts Mastin, w/attachment
RESOLUTION TO ACCEPT AN EXPANDED SERVICES AWARD FROM
THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES HEALTH RESOURCES
AND SERVICES ADMINISTRATION

WHEREAS, the Ingham Community Health Centers receive Health Center Clusters Program funds, as established through Section 330 of the Public Health Service Act, for the operation of its Federally Qualified Health Centers; and

WHEREAS, The U.S. Department of Health and Human Services Health Resources and Services Administration requested the Health Department to apply for Health Center Expanded Services supplemental funds to support increased access to preventive and primary health care services, including oral health, behavioral health, pharmacy, and/or vision services at existing Health Center Cluster Program grantee sites; and

WHEREAS, the Health Department responded with a proposal to expand its existing scope of services to new medically underserved and linguistically isolated refugee and immigrant patients through enhanced interpretive services, expanded health education for refugee and linguistically isolated patients and communities, and improved universal signage and way finding throughout Ingham Community Health Centers; and

WHEREAS, the Health Department also proposed to add to its scope of services by providing behavioral health and substance abuse prevention, assessment and referral services focused on the particular needs of the vulnerable populations the Health Centers serve, including refugees, homeless, childbearing women and children; and

WHEREAS, the U.S. Department of Health and Human Services Health Resources and Services Administration has awarded $251,655 of Health Center Expanded Services supplemental funds to the Health Department for the period of September 1, 2014 through August 31, 2015 for the proposed expanded services activities; and

WHEREAS, the award includes funds to establish a 1.0 FTE Program Specialist (ICEA PRO/5) and 1.0 FTE Medical Social Worker (ICEA PRO/7) to support the proposed project activities; and

WHEREAS, the award includes $40,000 for a subcontract agreement with St. Vincent Catholic Charities Refugee Services for interpreter services, including interpreter oversight and administration; and

WHEREAS, the Ingham Community Health Center Board supports the acceptance of this award; and

WHEREAS, the Health Officer recommends that the Board of Commissioners accept an award in the amount of $251,655 in Health Center Expanded Services supplemental funds from through the U.S. Department of Health and Human Services Health Resources and Services Administration.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the acceptance of an award in the amount of $251,655 in Health Center Expanded Services supplemental funds from through the U.S. Department of Health and Human Services Health Resources and Services Administration for the period of September 1, 2014 through August 31, 2015.
BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the establishment of 1.0 FTE Program Specialist (ICEA PRO/5) and 1.0 FTE Medical Social Worker (ICEA PRO/7) to support the proposed project activities.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes a subcontract agreement with St. Vincent Catholic Charities Refugee Services in the amount of $40,000 for the term of September 1, 2014 through August 31, 2015 for interpreter services, including interpreter oversight and administration.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.
TO: Human Services Committee  
Finance Committee  

FROM: Linda S. Vail, MPA, Health Officer  

DATE: September 24, 2014  

RE: Resolution to Extend the Healthy Smiles Dental Center Lease Agreement  

Attached is a resolution to extend the Healthy Smiles Dental Center lease agreement for one year. Healthy Smiles Dental Center has occupied Suite 203 of the Lansing Medical Office Center, located at 2815 S. Pennsylvania Ave., Lansing, Michigan, since January 1, 2001. The current lease agreement with Vlahakis Commercial Property Management, LLC expires on December 31, 2014.

Vlahakis Commercial Property Management, LLC has agreed to extend the lease agreement for a one-year period, through December 31, 2015. In response, Vlahakis has proposed a 1% rental rate increase and conditions that are reasonable and competitive relative to the local market. It has also been requested that a bilateral early termination clause which gives the County (Tenant) or Vlahakis Commercial Property Management, LLC (Landlord), the option to terminate this lease with a 60-day written notice.

I recommended that the Board of Commissioners authorize a one-year extension of the lease agreement for the Healthy Smiles Dental Center located at 2815 S. Pennsylvania Ave., Suite 203, Lansing, Michigan 48910.

c: Eric Thelen, w/ attachment  
   Barbara Watts Mastin, w/attachment
Agenda Item 9c

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO EXTEND THE LEASE AGREEMENT FOR THE HEALTHY SMILES DENTAL CENTER LOCATED AT 2815 S. PENNSYLVANIA AVE., SUITE 203, LANSING, MICHIGAN

WHEREAS, Ingham County has occupied space at 2815 S. Pennsylvania Ave., Suite 203, Lansing, Michigan since January 1, 2001, to house the Healthy Smiles Dental Health Center; and

WHEREAS, the current lease expires on December 31, 2014; and

WHEREAS, the annual rent and utility cost for the base term of the current agreement is $13.11/square foot-$2,533.51 and $418.88 for utilities per month; and

WHEREAS, the Health Department has notified Vlahakis Commercial Property Management, LLC that it is exercising the option to extend a lease agreement for a one-year period; and

WHEREAS, Vlahakis has proposed a 1% rental rate increase and conditions that are reasonable and competitive; and

WHEREAS, Vlahakis and the Health Department have agreed to add a bi-lateral early termination clause to the lease agreement terms; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports the proposed rental rate and terms of the lease agreement; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an extension to the lease agreement for the Healthy Smiles Dental Center for 2,319 square feet of space located at 2815 S. Pennsylvania Ave., Suite 203, Lansing, Michigan 48910.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an extension to the lease agreement for the Healthy Smiles Dental Center located at 2815 S. Pennsylvania Ave., Suite 203, Lansing, Michigan 48910.

BE IT FURTHER RESOLVED, that the period of the lease agreement shall be January 1, 2015 through December 31, 2015.

BE IT FURTHER RESOLVED, that a bi-lateral early termination clause be added to the lease agreement to give the County (Tenant) or Vlahakis Commercial Property Management, LLC (Landlord), the option to terminate this lease with a 60-day written notice.

BE IT FURTHER RESOLVED, that the annual rent and utility cost shall be $13.24/square foot- $2,558.63 and $434.81 for utilities per month.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.
MEMORANDUM

TO: Human Services Committee
    Finance Committee
FROM: Linda S. Vail, MPA, Health Officer
DATE: September 24, 2014
RE: Resolution to Enter Into a Service Analysis Agreement with MAXIMUS Consulting Services

Attached is a resolution to authorize an agreement with MAXIMUS Consulting Service to provide a cost of service analysis for the Health Department’s Environmental Health Services and Family Planning Services.

The Scope of Services includes an analysis of cost to provide each service. Costs will include the direct costs of each service plus an allocation of County wide overhead, Health Department administration and unit administration.

Employee work effort will be analyzed. Representatives of Environment Health and Family Planning will complete questionnaires designed to capture direct time and material estimates associated with each service area.

The fee structure will be reviewed and revised based on input from Health Department officials.

The consultant will provide a report that will identify the full per unit cost of each service.

I recommend that the Board of Commissioners authorizes the attached resolution with MAXIMUS Consulting for a cost service analysis.
WHEREAS, the Health Officer has determined that a Cost of Service Analysis for services provided by the Ingham County Health Department is necessary; and

WHEREAS, the Environmental Health Services and Family Planning Services have been identified as the areas for the cost analysis; and

WHEREAS, after discussions with representatives from MAXIMUS Consulting Services, Inc., it was determined that they could provide the needed analysis; and

WHEREAS, the Scope of Services includes an analysis of cost to provide each service; and

WHEREAS, costs will include the direct costs of each service plus an allocation of County wide overhead, Health Department Administration, and unit administration; and

WHEREAS, employee work effort will be analyzed and representatives of Environmental Health and Family Planning will complete questionnaires designed to capture direct time and material estimates associated with each service area; and

WHEREAS, MAXIMUS Consulting, Inc., will provide a report which will identify the full per unit cost of each service; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with MAXIMUS Consulting, Inc. to provide a cost of service analysis provided by the Health Department’s Environmental Health Services and Family Planning Services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with MAXIMUS Consulting, Inc. for the period of October 1, 2014 through September 30, 2015 to provide a cost of service analysis provided by the Health Department’s Environmental Health Services and Family Planning Services in the amount of up to $20,800.

BE IT FURTHER RESOLVED, costs for this analysis were included in the Health Department’s 2015 budget.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to make any necessary adjustments to the Health Department’s budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County attorney.
MEMORANDUM

TO: Human Services Committee
    Finance Committee

FROM: Linda S. Vail, Health Officer

DATE: September 24, 2014

RE: Recommendation to Authorize an Agreement with NACCHO to Continue Work for the Building Networks Initiative (“Michigan Power to Thrive”)

In 2013, Ingham County Health Department entered into an agreement with the National Association of City and County Health Officials (NACCHO) to coordinate the development of a network of local health departments and community organizers in Michigan (Michigan Power to Thrive). This agreement was authorized in Resolution #13-285 for an amount of $10,000. A subsequent amendment to the agreement adding an additional $70,000 was authorized with Resolution #14-168 and also extended the dates of service through September 30, 2014.

NACCHO would like to enter into a second agreement with Ingham County Health Department to continue coordinating the building of the Michigan “Power to Thrive Network.” This agreement in the amount of $62,300 will cover activities from September 1, 2014, through September 30, 2015. Local Health Departments and community organizing groups in seven counties (Calhoun, Genesee, Ingham, Kalamazoo, Kent, Saginaw, Washtenaw, and Wayne), and two statewide organizations, the Michigan Public Health Institute and GAMALIEL of Michigan are now partners in this network.

The attached resolution authorizes and agreement with NACCHO in the amount of $62,300 and subcontracts with partner agencies in the eight participating counties, the Michigan Public Health Institute, and GAMALIEL of Michigan.

I recommend acceptance of this resolution.

c: Eric Thelen w/attachment
    Doak Bloss w/attachment
    Joel Murr w/attachment
INTRODUCED BY THE HUMAN SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS (NACCHO) TO CONTINUE WORK FOR THE “BUILDING NETWORKS” INITIATIVE

WHEREAS, health equity— which is the elimination of the root causes of health disparity—is one of the core values for the Ingham County Health Department; and

WHEREAS, since 2011 representatives of the Health Department have been building relationships with local, state, and national organizations about promising ways to align the health equity work of public health practitioners and community organizers; and

WHEREAS, organizers and public health personnel from eight counties in Michigan have worked together to create a new network called “Michigan Power to Thrive”; and

WHEREAS, in Resolutions #13-285, #14-168, and #14-269 the Board of Commissioners authorized agreements between the Health Department and the National Association of County and City Health Officials (NACCHO) which accepted funding to coordinate the “Building Networks” activity in Michigan; and

WHEREAS, NACCHO would like to enter into a second agreement with the Ingham County Health Department to continue coordinating the building of the Michigan “Power to Thrive Network” for an amount of $62,300; and

WHEREAS, funds received through these agreements are to be used to subcontract with other departments and organizations to carry out any of the following activities: 1) develop new community organizing groups to work with local departments, technical assistance; 2) provide technical assistance to local health departments and organizers working collaboratively in Michigan; and 3) educate and familiarize health department personnel with the tools, methods, and strategies used by organizers to achieve policy victories that improve health equity in communities; 4) provide networking/summit events to help resolve barriers that restrict or inhibit strong working relationships between community organizers and local health departments; 5) coordinate community dialogues that use the documentary series The Raising of America to develop a regional or statewide issue campaign for health equity; and 6) develop a dialogue-based workshop that integrates health equity and social justice principles with community organizing strategies; and

WHEREAS, departments and organizations working in the participating Michigan counties (Calhoun, Genesee, Ingham, Kalamazoo, Kent, Saginaw, Washtenaw, and Wayne) have met to determine the most effective way to apply these funds and the preferred entity to serve as the subcontractor in each county; and

WHEREAS, the Michigan Public Health Institute and GAMALIEL of Michigan are key partners in Michigan Power to Thrive and have demonstrated the capacity to assist in achieving the goals of Michigan Power to Thrive; and
WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with the National Association of County and City Health Officials (NACCHO) for an amount of $62,300 to continue work for the Building Networks Initiative (“Michigan Power to Thrive”).

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an agreement with the National Association of County and City Health Officials (NACCHO) for an amount of $62,300 to continue work for the Building Networks Initiative (“Michigan Power to Thrive”) for the period of September 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes subcontracts for the period of September 1, 2014 through September 30, 2015 not to exceed $4,000 each to local health departments and partnering community organizing groups in Calhoun, Genesee, Ingham, Kalamazoo, Kent, Saginaw, Washtenaw, and Wayne Counties.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes a subcontract for the period of September 1, 2014 through September 30, 2015 not to exceed $10,000 to the Michigan Public Health Institute for the delivery of two or two half-day summit meetings for members of the Michigan Power to Thrive Network.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes a subcontract for the period of September 1, 2014 through September 30, 2015 not to exceed $10,000 to GAMALIEL of Michigan to 1) assist in building and sustaining the Michigan Power to Thrive network’s effort to promote “Health in All Policies”; 2) develop new organizing entities in Michigan Power to Thrive counties where they currently do not exist; and 3) provide training and technical assistance to organizers and public health personnel participating in the network.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreements after review by the County Attorney.
MEMORANDUM

TO:       County Services and Finance Committees
FROM:     Rick Terrill, Facilities Director
DATE:     September 26, 2014
SUBJECT:  Emergency Purchase Order for Cat Holding Roof Repair

This memo is to inform you of an emergency repair that was made prior to receiving approval from the County Services and Finance Committees.

The roof on the Potter Park Zoo cat holding exhibit is deteriorated. While working on the cat holding cell repairs project, the painters noticed the ceiling was falling apart. Upon further investigation it was found that the concrete roof was in need of immediate repair due to the safety threat to both the animals and the staff. A Purchase Order was issued to Bornor Restoration, Inc. for a total cost of $5,493.00.

Funds for this repair are available in the approved CIP Line Item 258-69900-977000-1401Z.

Both the Controller and Facility Director approved this purchase.
MEMO

Date: September 24, 2014
To: County Services & Finance Committees
From: Willis Bennett
Re: Resolution Authorizing the Transfer of Two (2) Parcels of Land to Meridian Township

Ingham County received the attached letter from Meridian Township requesting two parcels of Ingham County land be transferred to Meridian Township.

The two parcels of land are located in two Meridian Township Parks. One parcel is located in Ferguson Park and the second parcel is located in Wonch Park. Meridian Township has maintained these parcels as part of their park system. Meridian Township would like to legally transfer this land. The Ingham County Parks Commission recommends that the parcels be transferred to the Township to continue to be used as a public park.

The Parks Commission approved this resolution at their September 2014 meeting.

Please do not hesitate to contact me if you have questions regarding this matter.
August 27, 2014

Victor Celentino  
Chairperson, Ingham County Board of Commissioners  
P.O. Box 319  
Mason, MI 48854

Dear Mr. Celentino:

We have identified two small parcels of land that are owned by Ingham County that lie within two of our Township Parks. One parcel is located in Ferguson Park, along the Red Cedar River, and the other is across Okemos Road within Wonch Park.

Meridian Township has always maintained the parcels as part of our park system and desires to have them legally transferred into Meridian Township. Based on discussions with the Meridian Township Park Commission and Ingham County Parks, there are no objections to this action.

For reference, I have attached an aerial photo of the immediate area and identified the location of the parcels in relationship to our parks and adjacent roads. Also attached are the legal descriptions for the parcels.

Please provide any appropriate information that the Township will need to proceed with the property transfer. Feel free to contact me with any questions.

Sincerely,

[Signature]

LuAnn Maisner  
Director of Parks and Recreation

cc: Willis Bennett, Director of Ingham County Parks
To see all the details that are visible on the screen, use the "Print" link next to the map.

1) 83-02-02 - 21 - 451 - 002
2) 33-02-02 - 21 - 453 - 005
Real Estate Summary Sheet

Parcel: 33-02-02-21-451-002
Owner's Name: INGHAM COUNTY
Property Address: OKEMOS
OKEMOS, MI 48864
Liber/Page: 0/0
Split: 0/0
Public Impr.: Paved Road, Water, Sewer, Electric, Gas
Topography: None
Mailing Address: INGHAM COUNTY
MASON MI 48854
Description:
ME1-23-6 BEG ON CEN LINE OF OKEMOS RD 187.25 FT N OF INTER OF SAID CEN LINE WITH N BANK OF RED CEDAR RIVER
- S 73 Deg 13' W 164 FT - N 30 Deg 03' W 60.10 FT - N 73 Deg 19' E 192 FT M/L TO CEN LINE OF OKEMOS RD - SLY
ALONG SAID CEN LINE TO BEG., ON SE 1/4 OF SEC 21, T44N R2W.

Most Recent Sale Information
None Found

Most Recent Permit Information
None Found

Physical Property Characteristics

<table>
<thead>
<tr>
<th>Year</th>
<th>S.E.V.</th>
<th>Taxable</th>
<th>Lot Dimensions</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013</td>
<td>0</td>
<td>0</td>
<td>0.26</td>
</tr>
<tr>
<td>2012</td>
<td>0</td>
<td>0</td>
<td>68.0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year</th>
<th>Zoning</th>
<th>Land Value</th>
<th>Average Depth</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013</td>
<td>RB</td>
<td>0.000</td>
<td>178.0</td>
</tr>
<tr>
<td>2012</td>
<td></td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>
Real Estate Summary Sheet

Parcel: 33-02-02-21-453-005
Owner's Name: INGHAM COUNTY
Property Address: OKEMOS
OKEMOS, MI 48864

Liber/Page: Created:
Split: Active:
Public Impr.: Paved Road, Water, Sewer, Electric, Gas
Topography: None
Mailing Address:
INGHAM COUNTY
FERGUSON PARK
301 BUSH
MASON MI 48854

Description:
M21-35 MILL PROPERTY BOUNDED N BY BEARLI-P-W & S BY KAMM-B BY PENNER ON SEC. 21, T4N R1W.

Most Recent Sale Information
None Found

Most Recent Permit Information
None Found

Physical Property Characteristics

<table>
<thead>
<tr>
<th>Year</th>
<th>S.E.V.</th>
<th>2012 S.E.V.</th>
<th>Zoning</th>
<th>PRE</th>
<th>2013 Taxable</th>
<th>2012 Taxable</th>
<th>Land Value</th>
<th>Land Impr. Value</th>
<th>Lot Dimensions</th>
<th>Acreage</th>
<th>Frontages</th>
<th>Average Depth</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013</td>
<td>0</td>
<td>0</td>
<td>R8</td>
<td>0.000</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td>0.00</td>
<td>0.0</td>
<td>0.0</td>
</tr>
</tbody>
</table>

Lot Dimensions:

Acreage: 0.00

Frontages: 0.0

Average Depth: 0.0
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE TRANSFER OF TWO (2) PARCELS
OF LAND TO MERIDIAN TOWNSHIP

WHEREAS, Parks Department staff identified two small parcels of land owned by Ingham County that lie
within two Meridian Township parks; and

WHEREAS, Meridian Township has requested that the properties be transferred from the County to the
Township; and

WHEREAS, the properties have been appropriately maintained by the Township; and

WHEREAS, Park staff recommends that the parcels be transferred to the Township to continue to be used as a
public park.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the two parcels
identified be transferred to Meridian Township and that any agreement shall contain a restriction which limits
the use of the Premises for public park purposes in perpetuity.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is
authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by
the County Attorney.
MEMORANDUM

TO: PPZ Advisory Board, County Services and Finance Committees
FROM: Sherrie Graham, Zoo Director
DATE: September 4, 2014
SUBJECT: Change of fees for charitable events at Potter Park Zoo

We are proposing a flat per person fee of $4 for the participants in charitable events at Potter Park Zoo. This fee will cover our expenses and increase the perceived value of holding a charitable event at Potter Park Zoo.

During the Potter Park Zoo season, running from April 1st to October 31st the Park receives approximately 10 requests for pavilion reservations from non-profit groups. Most of these reservations are for the purpose of holding fundraising or promotional activities solely for the benefit of their individual charitable cause. These events have an average attendance of approximately 1,000 guests, with some events being much larger. In years past, these groups have reserved the pavilions and received free entry to the zoo for their guests. By continuing this policy the loss of revenue to the zoo is considerable. One example of the lost revenue would be the 2013 Capital Area Down Syndrome Buddy Walk with an average attendance of 2,000 people. If we consider an admission rate of $4 there is a loss of $8,000 on one event alone. In the 2014 season we have scheduled the following charitable events so far:

<table>
<thead>
<tr>
<th>Event</th>
<th>Guests</th>
</tr>
</thead>
<tbody>
<tr>
<td>MS Walk</td>
<td>1000</td>
</tr>
<tr>
<td>Rainbow Connection Walk</td>
<td>300</td>
</tr>
<tr>
<td>Lansing Community College Zoo Day</td>
<td>1824</td>
</tr>
<tr>
<td>Race to a Million Walk</td>
<td>200</td>
</tr>
<tr>
<td>Tomorrows Child Jungle Jubilee</td>
<td>100</td>
</tr>
<tr>
<td>Sparrow Run/Walk</td>
<td>100</td>
</tr>
<tr>
<td>Community Mental Health</td>
<td>2500</td>
</tr>
<tr>
<td></td>
<td>6024 total guests</td>
</tr>
</tbody>
</table>

At the $4 proposed admission rate this is a revenue loss of $24,096 for the 2014 season, so far.
Introducing the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CHANGE OF FEES FOR THE CHARITABLE EVENTS AT POTTER PARK ZOO

WHEREAS, the Potter Park Zoo wishes to establish a change of fees for charitable events which would cover the operational expenses of the zoo during these events; and

WHEREAS, the Potter Park Zoo has become an independent department within Ingham County and in the past has always mirrored the Parks Department fees; and

WHEREAS, the Potter Park Zoo charges for the use of the Pavilion rental only and entry fees to the zoo were waived; and

WHEREAS, the pavilion rental fees that are currently being charged will remain unchanged.

THEREFORE BE IT RESOLVED, the Potter Park Zoo Board authorizes the Potter Park Zoo charitable events fees to be charged a rate of $4.00 per person.

BE IT FURTHER RESOLVED, the charitable event fees will become effective upon approval of the Board of Commissioners.
To: Finance Committee
Ingham County Board of Commissioners

From: Douglas Stover, Director
Equalization/Tax Mapping

Date: September 22, 2014

Re: 2014 County Apportionment Report

Attached please find the resolution approving the 2014 apportionment report for presentation at the Finance Committee meeting on October 8, 2014. The Apportionment Report is not complete at this time. I will distribute the report to you prior to the meeting.
Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE 2014 APPORTIONMENT REPORT

WHEREAS, State Law requires that the Board of Commissioners approve on or before October 31st of each year the annual Apportionment Report stating millages to be apportioned and spread on taxable valuations of real and personal property within the county.

THEREFORE BE IT RESOLVED that the attached statement of taxable valuations and millages apportioned to the various units in Ingham County for the year 2014 is hereby approved.
CHARTER TOWNSHIP OF DELHI
NOTICE OF PUBLIC HEARING ON THE ADOPTION OF A PROPOSED RESOLUTION APPROVING BROWNFIELD PLAN #4 FOR THE CHARTER TOWNSHIP OF DELHI PURSUANT TO AND IN ACCORDANCE WITH ACT 381 OF THE PUBLIC ACTS OF THE STATE OF MICHIGAN 1996, AS AMENDED

PLEASE TAKE NOTICE THAT a Public Hearing shall be held before the Township Board of Trustees of the Charter Township of Delhi on the 16th day of September, 2014 at 7:45 p.m. at the Community Services Center at 2074 Aurelius Road, Holt, Michigan on the adoption of a proposed resolution approving Brownfield Plan #4 for the proposed development of 2022 Cedar Street in the Charter Township of Delhi, within the municipal limits of which the Charter Township of Delhi Brownfield Redevelopment Authority shall exercise its powers, all pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended.

A copy of the complete property description, property map and description of the Brownfield Plan is available for public review at the Clerk's office of the Charter Township of Delhi at 2074 Aurelius Road, Holt, Michigan.

This Brownfield Plan #4 applies to a property located at or near 2022 Cedar Street, Delhi Township, Michigan.

All aspects of the proposed amendment are open for discussion.

Date: August 28, 2014

[Signature]
Delhi Township Clerk
September 3, 2014

Board of Commissioners  
Ingham County Courthouse  
PO Box 319  
Mason, Michigan 48854

Dear Board of Commissioners:


Michigan Compiled Law (MCL) 207.567 requires the East Lansing City Assessor to provide annual notification to the State Tax Commission, the legislative body of each unit of government which levies taxes on property subject to an industrial facility exemption certificate, and the holder of the certificate. The notification is to include the determination of the value of property subject to an industrial facility exemption certificate. This letter and the enclosed report are provided to comply with the provisions of MCL 207.567 for 2014.

Please contact me at 517-319-6827 or by email at dlee@cityofeastlansing.com with any questions regarding this matter.

Sincerely,

David C. Lee  
City Assessor

Enclosure
Assessing Officers Report for Industrial Facility Exemption Certificates

Issued under authority of Public Act 198 of 1974, Filing is mandatory.

In accordance with the requirements of Section 17 of Public Act 198 of 1974, as amended, the city or township assessor is required to furnish an annual report not later than October 15, showing the taxable valuations of real and personal property on the Industrial Facilities Tax Roll as of the preceding December 31, as finally equalized.

For assistance with this form, please see the instructions page or contact the Local Audit and Finance Division at (517) 373-3227.

**THIS FORM IS FOR TAX YEARS 2008 AND AFTER**

Assessment as of December 31, 2013 for the 2014 Tax Year

**Due by October 15, 2014**

City/ Twp/ Vilg Codes

<table>
<thead>
<tr>
<th>City / Twp / Vilg CODE*</th>
<th>33201</th>
</tr>
</thead>
<tbody>
<tr>
<td>City / Twp / Vilg</td>
<td>CITY OF EAST LANSING</td>
</tr>
<tr>
<td>County</td>
<td>INGHAM</td>
</tr>
<tr>
<td>Assessor's Name</td>
<td>David C. Lee</td>
</tr>
<tr>
<td>Phone Number</td>
<td>517-319-6827</td>
</tr>
</tbody>
</table>

*Townships responsible for certificates issued by a village should report the village certificates under the village code.

<table>
<thead>
<tr>
<th>SCHOOL DISTRICTS</th>
<th>School District Codes</th>
<th>Enter this reference number on subsequent pages</th>
</tr>
</thead>
<tbody>
<tr>
<td>Code</td>
<td>School District</td>
<td></td>
</tr>
<tr>
<td>33010</td>
<td>EAST LANSING</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>3</td>
</tr>
<tr>
<td></td>
<td></td>
<td>4</td>
</tr>
<tr>
<td></td>
<td></td>
<td>5</td>
</tr>
<tr>
<td></td>
<td></td>
<td>6</td>
</tr>
</tbody>
</table>

**SCHOOL SUMMARY**

<table>
<thead>
<tr>
<th>School District</th>
<th>New</th>
<th>Replacement</th>
<th>TOTALS</th>
</tr>
</thead>
<tbody>
<tr>
<td>EAST LANSING</td>
<td>$0</td>
<td>$97,300</td>
<td>$97,300</td>
</tr>
<tr>
<td></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td>$0</td>
<td>$97,300</td>
<td>$97,300</td>
</tr>
</tbody>
</table>

*School Summary Totals include Renaissance Zone exempt taxable value*

**SUMMARY**

<table>
<thead>
<tr>
<th></th>
<th>Taxable Value of IFT Personal on Industrial Class Land</th>
<th>Taxable Value of IFT Personal on Commercial Class Land</th>
<th>Taxable Value of all other IFT Personal</th>
<th>Taxable Value of IFT Real</th>
<th><strong>Total Taxable Value</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total New</strong></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Total Replacement</strong></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$97,300</td>
<td>$97,300</td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$97,300</td>
<td>$97,300</td>
</tr>
</tbody>
</table>

*Summary Totals exclude Renaissance Zone exempt taxable value*

This report is to be sent certified mail (MCL 207.667(22)) to:
1. Michigan Department of Treasury, Local Audit and Finance Division, PO Box 30728, Lansing, MI 48909-8228.
2. Each tax levying unit involving the certified property.
3. The holder of the certificate.

Continued on Page 2
<table>
<thead>
<tr>
<th>Cert. No.</th>
<th>Certificate Holder</th>
<th>School District Reference Number</th>
<th>Enter 1-6</th>
<th>Taxable Value of IFT Industrial Class Land</th>
<th>Taxable Value of IFT Personal on Commercial Class Land</th>
<th>Taxable Value of all other IFT Personal</th>
<th>Taxable Value of IFT Real Property</th>
<th>Total</th>
<th>Project Status</th>
<th>Specify if Parcel is located in:</th>
</tr>
</thead>
<tbody>
<tr>
<td>000-SAMPLE</td>
<td>ABC COMPANY</td>
<td></td>
<td>1</td>
<td>250</td>
<td>500</td>
<td>100</td>
<td>200</td>
<td>1,050</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>None</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cert. No.</td>
<td>Certificate Holder Name</td>
<td>School District Reference Number</td>
<td>Frozen Real Value</td>
<td>Frozen Personal Value</td>
<td>Frozen Total Value</td>
<td>Project Status</td>
<td>Specify if Cert is located in:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-----------</td>
<td>-------------------------</td>
<td>----------------------------------</td>
<td>-------------------</td>
<td>----------------------</td>
<td>-------------------</td>
<td>---------------</td>
<td>-------------------------------</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>500</td>
<td>200</td>
<td>700</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2011-483</td>
<td>Spartan Technology Development, LL</td>
<td>1</td>
<td>97,300</td>
<td>0</td>
<td>97,300</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

☐ Check box if continued on additional pages

Help? Need more space?
NOTICE OF HEARING

APPLICATION FOR INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE
BY EISEN ELECTRIC CORPORATION

TO THE DELHI TOWNSHIP ASSESSOR AND THE LEGISLATIVE BODY OF EACH
TAXING UNIT THAT LEVIES AD VALOREM PROPERTY TAXES WITHIN THE
TOWNSHIP:

EISEN ELECTRIC CORPORATION
DELHI TOWNSHIP ASSESSOR
CATA
CAPITAL AREA DISTRICT LIBRARY
CAPITAL CITY AIRPORT AUTHORITY
HOLT BOARD OF EDUCATION
INGHAM COUNTY BOARD OF COMMISSIONERS
INGHAM INTERMEDIATE SCHOOL BOARD
LANSONG COMMUNITY COLLEGE BOARD OF TRUSTEES
STATE TAX COMMISSION

PLEASE TAKE NOTICE, that on September 4, 2014 Delhi Charter Township
received an Application for Industrial Facilities Exemption Certificate from Eisen Electric
Corporation. A complete copy of the Application and attachments may be obtained
upon request from the Delhi Township Community Development Department by calling
517-694-8281 or by e-mail at: tracy.miller@delhitownship.com.

PLEASE TAKE FURTHER NOTICE, that the Township Board of Delhi Charter
Township shall afford an opportunity for hearing on the referenced Application on the
7th day of October, 2014, at 7:45 p.m., held at the Community Services Center, 2074
Aurelius Road, Holt, Michigan, in the Charter Township of Delhi, Ingham County.

Evan Hope, Township Clerk