

CHAIRPERSON
BRIAN McGRAIN

VICE-CHAIRPERSON
KARA HOPE

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

FINANCE COMMITTEE
SARAH ANTHONY, CHAIR
REBECCA BAHAR-COOK
TODD TENNIS
PENELOPE TSEBNOGLOU
BRIAN McGRAIN
RANDY SCHAFER
ROBIN CASE NAEYAERT

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE FINANCE COMMITTEE WILL MEET ON WEDNESDAY, FEBRUARY 4, 2015 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [January 21, 2015](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Circuit Court/Family Division - Resolution Authorizing Entering into a Contract with the University of Cincinnati Research Institute for Effective Practices in Community Supervision ([EPICS](#)) Training
2. Health Department
 - a. Resolution to Authorize an Agreement with [Southeast Michigan Health Association](#)
 - b. Resolution to [Amend Resolution #14-451](#) to Accept Funding from Ingham Health Plan Corporation
 - c. Resolution to Enter into a Subcontract Agreement with [Redhead Design Studio](#)
 - d. Resolution to Authorize a Status Change for a [Community Health Representative II](#) Position in the Health Department
 - e. Resolution to Update the [Power of We Coordinator](#) Job Description and Reclassify the Position
3. Farmland & Open Space Preservation Board - Resolution Approving Proceeding to Close Permanent Conservation [Easement Deeds](#) on Kranz, Johnson and Hutchison Properties
4. Facilities Department
 - a. Resolution Authorizing a One Year Contract Extension with Teachout Security Services, Inc. for Uniformed [Unarmed Guard Services](#) at Various County Facilities
 - b. Resolution Authorizing a One Year Lease Extension with Y Site, LLC for the Use of 98 Employee [Parking Spaces](#)
5. Purchasing Department - Resolution Authorizing Awarding a Contract to Rohr Gasoline Equipment, Inc. to Furnish and Install an Automated [Fuel Management System](#) at the Ingham County Road Department

6. Human Resources Department
 - a. Resolution Approving a Collective Bargaining Agreement with the Fraternal Order of Police – [Supervisory Officers](#)
 - b. Resolution Approving a Collective Bargaining Agreement with the United Automobile Aerospace and Agricultural Implement Workers of America (UAW) Local 2256 – [Zoo Unit](#)
 - c. Resolution Approving a Collective Bargaining Agreement with the Michigan Nurses Association – [Nurse Practitioners/Clinic Nurses Unit](#)

7. Controller/Administrator's Office
 - a. Resolution to Authorize a Contract Amendment with the City of Lansing for the U.S. Geological Survey Enhanced [Flood Warning System](#) Project
 - b. Resolution Authorizing a Contract with the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMH) for Inpatient [Psychiatric Services](#) at the Ingham County Jail

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

FINANCE COMMITTEE
January 21, 2015
Draft – Minutes

Members Present: Anthony, Tennis, Tsernoglou, McGrain, Schafer and Naeyaert (arrived at 6:05pm).

Members Absent: Bahar-Cook

Others Present: Tim Dolehanty, Travis Parsons, Lance Langdon, William Conklin, Ryan Buck, Katie VanSchoick and others.

The meeting was called to order by Chairperson Anthony at 6:00p.m.in the Personnel Conference Room “D&E” of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the December 3, 2014 Minutes

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. TENNIS, TO APPROVE THE MINUTES OF THE DECEMBER 3, 2014 FINANCE COMMITTEE MEETING AS PRESENTED.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Bahar-Cook and Naeyaert.

Additions to the Agenda

None.

Limited Public Comment

None.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. TSERNOGLOU, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ACTION ITEMS.

1. Sheriff's Office
 - a. Resolution Authorizing Ingham County MCOLES Licensed Deputies to Enter into a Firearm Purchase Program with the Ingham County Sheriff's Office
 - b. Resolution to Accept the 2015 Emergency Vehicle Operations Grant

2. 9-1-1 Central Dispatch Center
 - c. Resolution Approving the Letter of Understanding with the Fraternal Order of Police, Capital City Lodge No. 141 - 911 Non-Supervisory Unit Regarding Vacation Maximum Accumulation

3. Health Department
 - a. Resolution to Enter into a Michigan Agriculture Environmental Assurance Program (MAEAP) Clean Sweep Program Agreement with the Michigan Department of Agriculture and Rural Development (MDARD)
 - b. Resolution to Accept Fiscal Year 2015 Health Center Quality Improvement Funds
 - c. Resolution to Authorize the Conversion of Vacant Community Health Representative IV Position to a Community Health Representative II

4. Farmland and Open Space Preservation - Resolution Approving the Ranking of the 2014 Farmland and Open Space Preservation Programs Application Cycle Ranking and Recommendation to Purchase Permanent Conservation Easement Deeds on the Top Ranked Properties

5. Road Department
 - a. Resolution Authorizing the Purchase of 2014-2015 Winter Season Supply of Plow/Grader Blade Cutting Edges for the Road Department
 - b. Resolution to Approve a Second Party Agreement between the Michigan Department of Transportation (MDOT) and the Ingham County Road Department in Relation to a Road Reconstruction Project for Lake Lansing Road from Saginaw Highway (I-69 BR) to Lac Du Mont Drive

6. Human Resources - Resolution Approving Modification to the 2015 Managerial and Confidential Employee Personnel Manual

7. Controller/Administrator's Office
 - a. Resolution Authorizing an Amendment to Resolution #14-488
 - b. Resolution Authorizing an Agreement with the Ingham Conservation District

MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Bahar-Cook and Naeyaert.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY: Absent: Commissioners Bahar-Cook and Naeyaert.

2. 9-1-1 Central Dispatch Center
 - a. Resolution Approving a Contract Amendment between Erogometrics and Ingham County for Pre-Employment Testing of 9-1-1 Applicants.

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION APPROVING A CONTRACT AMENDMENT BETWEEN EROGOMETRICS AND INGHAM COUNTY FOR PRE-EMPLOYMENT TESTING OF 9-1-1 APPLICANTS.

Commissioner McGrain asked for an update on the application process and whether or not all applicants would hear back from the Dispatch Center.

Lance Langdon, Director of the Emergency Communications Division, addressed the Committee. Mr. Langdon stated that all applicants should hear from the Call Center no matter what. He further stated if

they had not heard from the Call Center after applying then it was the result of an application not getting through the system.

Mr. Langdon stated that at the start of the year the Call Center was down twelve employees. He further stated that since January 5, 2015 six individuals started their class room training and two others would be starting on Monday January 26, 2015. Mr. Langdon stated that one employee that left in September is in the processes of trying to return to the call center. He further stated that five more individuals are going through back ground training to fill the remaining three positions.

Mr. Langdon stated that he hoped to create a front load position and would be addressing the Committee on that issue in the future.

Chairperson Anthony asked if the video test was ADA compliant.

Mr. Langdon stated that the video test was ADA compliant and the entire Call Center was also ADA complaint.

Chairperson Anthony asked whether individuals who were visually impaired were able to take the video exam or if there was a substitute exam. She further asked if individuals who were visually impaired were qualified for the position.

Mr. Langdon stated that there was already an individual with a visual impairment employed at the Call Center and his needs were being taken care of through the help of the State of Michigan. He further stated that some individuals were unable to be hired due to limitations which left them unable to complete all tasks required of them.

Commissioner McGrain stated that he was happy to hear that the Call Center was working around some employee's needs.

Commissioner Naeyaert arrived at the meeting at 6:05 p.m.

Mr. Langdon stated that all work areas were sit to stand with adjustable monitors to accommodate employees. Mr. Langdon further stated that all employees were given a visual and hearing exam during their training. Mr. Langdon stated that he was encouraging members of the Wounded Warriors to apply to the Call Center.

MOVED BY COMM. MCGRAIN TO SUSPEND THE RULES TO ALLOW COMM. NAEYAERT TO VOTE TO APPROVE A CONSENT AGENDA AND TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

COMM. MCGRAIN WITHDREW HIS MOTION.

THE ORIGINAL MOTION TO APPROVE THE RESOLUTION CARRIED UNANIMOUSLY.
Absent: Commissioner Bahar-Cook.

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. TENNIS, TO SUSPEND THE RULES TO ALLOW COMM. NAEYAERT TO VOTE TO APPROVE A CONSENT AGENDA AND THE ITEMS ON THE CONSENT AGENDA.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Bahar-Cook.

Commissioner Naeyaert voted “aye” to approve a consent agenda of all action items except Action Item No. 2(a) and 2(b).

Commissioner Naeyaert voted “aye” to approve the items on the consent agenda.

Commissioner Naeyaert apologized to the Committee and to the public for her late arrival.

2. 9-1-1 Central Dispatch Center
 - b. Resolution Approving the Letter of Understanding with the Fraternal Order of Police Capital City Lodge No. 141-911 Non-Supervisory Unit Regarding Re-Hire of Past Employees.

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION APPROVING THE LETTER OF UNDERSTANDING WITH THE FRATERNAL ORDER OF POLICA CAPITAL CITY LODGE NO. 141-911 NON-SUPERVISORY UNIT REGARDING RE-HIRE OF PAST EMPLOYEES.

Commissioner McGrain expressed his concern that by allowing an individual to be re-hired, other employees leave and return multiple times.

Mr. Langdon stated that each time a former employee wishes to return, the former employee must re-apply and that application has would have to be approved by the Board. He further stated that if there was a case in which an employee had left the Call Center and attempted to return on more than one occasion, the Board had the ability to not accept their application.

Mr. Langdon stated that any individual re-applying to the Call Center was given no guarantee of employment, and that their application was based on whether or not the individual had left in good standing. He further stated that once an individual was re-hired to the Call Center they were placed under one year probation.

Commissioner McGrain asked whether the individual would start at the bottom or would return to the position they held prior to their departure.

Mr. Langdon stated that the individual would return as a new hire and at a pay grade one step below where they were when they departed. He further explained where the individual would be in terms of hours, pension and pay.

Commissioner Tennis stated that he was unaware that the individual would be starting over on their pension. He then asked how long the individual had been employed prior to their departure.

Mr. Langdon stated that the individual was a transfer who had worked at the Call Center for seven years. He further stated that they individual had cashed out their pension upon their departure.

There was a discussion on the pension plan for employees returning to the Call Center.

Travis Parsons, Director of Human Resources, addressed the Committee. Mr. Parsons stated that if the individual had not cashed out their pension, he would not be given his old pension plan but would be credited for the years in service of MERS.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Bahar-Cook.

Announcements

None.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:12 p.m.

FEBRUARY 4, 2015 FINANCE AGENDA STAFF REVIEW SUMMARY

RESOLUTION ACTION ITEMS:

The Controller's Office is recommending approval of the following resolutions:

1. *Circuit Court/Family Division* – *Resolution Authorizing Entering into a Contract with the University of Cincinnati Research Institute for Effective Practices in Community Supervision (EPICS) Training*

This resolution authorizes a contract with the University of Cincinnati Research Institute to provide Ingham County Circuit Court Family Division Effective Practices in Community Supervision (EPICS) Training in an amount not to exceed \$20,000 for the time period of March 1, 2015 through December 31, 2015. The Effective Practices in Community Supervision (EPICS) model was developed by the University of Cincinnati and is a cognitive behavioral way of structuring interaction between a Juvenile Court Officer and a juvenile and parent. Funds are available within the Court's 2015 budget. (see attached communication)

- 2a. *Health Department* - *Resolution to Authorize an Agreement with Southeastern Michigan Health Association*

This resolution authorizes an agreement with the Southeastern Michigan Health Association in the amount of \$10,000 for the period of September 1, 2014 through August 31, 2015. The purpose of this grant is for outreach efforts, parent input and feedback and family involvement into the Children's Special Health Care Services Program local health department policy and procedure process.

- 2b. *Health Department* - *Resolution to Amend Resolution #14-451 to Accept Funding from Ingham Health Plan Corporation*

This resolution amends Resolution #14-451 to authorize an agreement with Ingham Health Plan (IHP) Corporation to provide \$125,000 to support outreach activities in FY 2014-15, for the period of October 1, 2014 through September 30, 2015.

- 2c. *Health Department* - *Resolution to Enter into a Subcontract Agreement with Redhead Design Studio*

This resolution authorizes a subcontract agreement with Redhead Design Studio for up to \$8,000 in grant funds to develop and print program marketing materials for two health impact assessment studies for the period of February 1, 2015 through April 11, 2015.

- 2d. *Health Department* – *Resolution to Authorize a Status Change for a Community Health Representative II Position in the Health Department*

This resolution authorizes a status change for a Community Health Representative II position. Position number 601053 is currently a part-time Community Health Representative II compensated at a UAW D. The Health Department would like to increase the status from part-time to three quarter time to better meet operational needs. Position number 601053 is currently occupied. A Memo of Analysis from Human Resources is attached acknowledging their participation, analysis and approval of this status change. The Personnel Cost Projection indicates the .25 FTE position increase would cost approximately \$12,597.

2e. Health Department - Resolution to Update the Power of We Coordinator Job Description and Reclassify the Position

This resolution authorizes updates to the job description for position number 601366, Power of We Coordinator. The previous Power of We Coordinator has accepted another position within the Health Department effective December 29, 2014, resulting in a vacancy in the Power of We Coordinator position. In reviewing the job description for the Power of We Coordinator prior to posting, it was noted that the scope and duties of the position were not accurately represented. The education and experience requirements did not align with those of similar positions within the department. The previous requirements were a Bachelor's Degree and two years of related experience. The new education and experience requirements are a Bachelor's Degree and three to five years of public health or human services experience or a Master's Degree and one year of public health or human services experience. A Memo of Analysis from Human Resources is attached acknowledging their participation, analysis and approval of the changes to this job description. These changes resulted in the reclassification of the Power of We Coordinator position from an ICEA Pro 7 to an ICEA Pro 8. The position will be compensated at an ICEA Pro 8 salary range (\$53,827 - \$64,618). The Personnel Cost Projection indicates the change will result in an increase of \$14,462.

3. Farmland and Open Space Preservation - Resolution Approving Proceeding to Close Permanent Conservation Easement Deeds on Kranz, Johnson and Hutchison Properties

The Farmland and Open Space Preservation Board (FOSPB) is charged with reducing sprawl and encouraging wise land use through purchase of development rights from owners of undeveloped rural land who might otherwise be forced by economic circumstances to develop their land. FOSPB recently completed necessary due diligence tasks for closing on the Kranz, Johnson and Hutchison permanent conservation easements. These tasks included review and approval of all clearance documents, appraisal and conservation easement deeds. Aggregate County funding for these projects totals \$176,327, and federal contributions total \$42,072. FOSPB seeks final authorization from the Board of Commissioners to complete these purchases. Funding was included in the FOSPB budget for 2015.

4a. Facilities - Resolution Authorizing a One Year Contract Extension with Teachout Security Services, Inc. for Uniformed Unarmed Guard Services at Various County Facilities

This proposed resolution authorizes a one year contract extension with Teachout Security Services, Inc., to provide uniformed, unarmed guard services at several County facilities. The proposed contract extension would maintain the current hourly billable rate of \$18.59 in addition to the living wage increase beginning June 1, 2015 through May 31, 2016 with an estimated annual cost of \$325,000. Funds are available within existing budgets.

4b. Facilities - Resolution Authorizing a One Year Lease Extension with Y Site, LLC for the Use of 98 Employee Parking Spaces

Ingham County leases 98 parking spaces in the vacant lot behind the old YMCA in Lansing for use by employees assigned to the Grady Porter Building and Veteran's Memorial Courthouse. The lease will expire on February 28, but the vendor, Y Site, LLC, is willing to extend the lease for one year holding their current lease cost of \$6,000 per month. Funds for parking were included in budget allocations to each applicable department. The Facilities Department recommends approval of the proposed resolution.

5. Purchasing Department - Resolution Authorizing Awarding a Contract to Rohr Gasoline Equipment, Inc. to Furnish and Install an Automated Fuel Management System at the Ingham County Road Department

This proposed resolution would authorize a contract with Rohr Gasoline Equipment, Inc. for the purchase and installation of a new automated fuel management system. The current system is over 20 years old and is technologically and operationally obsolete. The new system would be installed at the Road Department, but all departments with county-owned vehicles will be able to access the system for their fueling needs. Rohr is a local vendor and has worked previously with the Road Department. Funds for this purchase are available in the Equipment Revolving Fund.

6a. Human Resources - Resolution Approving a Collective Bargaining Agreement with the Fraternal Order Of Police – Supervisory Officers

A tentative agreement was reached between representatives of Ingham County and the Fraternal Order of Police – Supervisory Officers Unit. Bargaining unit members have ratified this tentative agreement.

6b. Human Resources – Resolution Approving a Collective Bargaining Agreement with the United Automobile Aerospace and Agricultural Implement Workers of America (UAW) Local 2256 – Zoo Unit

A tentative agreement was reached between representatives of Ingham County and the United Automobile Aerospace and Agricultural Implement Workers of America (UAW) Local 2256 – Zoo Unit. Bargaining unit members have ratified this tentative agreement.

6c. Human Resources - Resolution Approving A Collective Bargaining Agreement With The Michigan Nurses Association – Nurse Practitioners/Clinic Nurses Unit

A tentative agreement was reached between representatives of Ingham County and the Michigan Nurses Association – Nurse Practitioners/Clinic Nurses Unit. Bargaining unit members have ratified this tentative agreement.

7a. Controller/Administrator's Office - Resolution to Authorize a Contract Amendment with the City of Lansing for the U.S. Geological Survey Enhanced Flood Warning System Project

The City of Lansing seeks a contract amendment for the Enhanced Flood Warning System developed by the U.S. Geological Survey (USGS). Implementation of the USGS model will result in more accurate forecasts that will enable local officials, residents, and critical infrastructure managers to take protective actions in a flood emergency. The proposed amendment will recognize allocation of funds committed in the 2015 budget.

7b. Controller/Administrator's Office - Resolution Authorizing a Contract with the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMH) for Inpatient Psychiatric Services at the Ingham County Jail

This resolution authorizes a contract not to exceed \$144,000 with the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMH) for psychiatric inpatient services at the Ingham County Jail for the time period of October 1, 2014 through September 30, 2015. Funds for this contract will come from the Health Services millage and were approved in the Budget. These millage funds are replacing State of Michigan General Fund appropriations for mental health services which were cut approximately 67% to CMH for fiscal year 2015.

MEMORANDUM

TO: Law and Courts and Finance Committees

FROM: Maureen Winslow

DATE: January 21, 2015

RE: **EPICS Training Contract**

This resolution is respectfully submitted to gain approval to enter into a contract with the University of Cincinnati Research Institute to provide an extensive cognitive behavioral, evidence based training program on the EPICS model. EPICS stands for Effective Practices in Community Supervision and was developed by the University of Cincinnati. This model will provide our Juvenile Court Officers with a structured approach in their one on one interactions with their clients, focusing on changing the offenders antisocial thought patterns in addition to concentrating on compliance.

The cost of the training is \$20,000 for 30 participants to be trained over the course of 9 months which includes on-site training as well as virtual coaching. The majority of the trainees are included in the County's Child Care Fund which will result in the reimbursement of close to 50% of the cost from the State of Michigan. These funds were approved in the 2015 Family Division budget.

Introduced by the Law and Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH THE
UNIVERSITY OF CINCINNATI RESEARCH INSTITUTE FOR EFFECTIVE PRACTICES
IN COMMUNITY SUPERVISION (EPICS) TRAINING**

WHEREAS, the Effective Practices in Community Supervision (EPICS) model was developed by the University of Cincinnati and is a cognitive behavioral way of structuring interaction between a Juvenile Court Officer and a juvenile and parent; and

WHEREAS, the Ingham County Circuit Court Family Division believes implementing the EPICS model for all formal juvenile cases under the court's jurisdiction would be extremely valuable in reducing recidivism; and

WHEREAS, research shows that surveillance alone is not effective at reducing recidivism unless combined with a structured, evidence based cognitive approach that teaches them positive social skills; and

WHEREAS, the University of Cincinnati partners with the University of Cincinnati Research Institute to provide this extensive training; and

WHEREAS, the cost of the three day training for the Juvenile Court Officers and an additional 4th day for the Managers as well as 9 months of on-going quality assurance through video coaching is \$20,000 which was approved in our 2015 budget; and

WHEREAS, 22 of the 27 Juvenile Court Officers, as well as 2 and a portion of a 3rd of the Managers to be trained are included in the Child Care Fund Budget, which will result in the State of Michigan reimbursing the County for just less than 50% of the cost of the training; and

WHEREAS, the University of Cincinnati Research Institute requires a contract be signed in order to begin training tentatively scheduled for the end of March, 2015.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the University of Cincinnati Research Institute to provide Ingham County Circuit Court Family Division Effective Practices in Community Supervision (EPICS) Training in an amount not to exceed \$20,000 for the time period of March 1, 2015 through December 31, 2015.

BE IT FURTHER RESOLVED, that the Board authorizes payment for this training from the Family Division's 2015 approved budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Chairperson of the Board of Commissioners to sign any necessary contract documents consistent with this resolution on behalf of the County subject to approval as to form by the County Attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: January 08, 2015

RE: Resolution to Authorize an Agreement with Southeastern Michigan Health Association

The Health Department's Children's Special Health Care Services (CSHCS) Program has been awarded a mini grant in the amount of \$10,000 to conduct outreach services. The purpose of this grant is for outreach efforts, parent input and feedback and family involvement into the CSHCS local health department policy and procedure process.

The Children's Special Health Care Services (CSHCS) division at the Ingham County Health Department (ICHHD) provides coordinated care for children with special needs. CSHCS assists these individuals and their families through the appropriate use of the CSHCS system of care, so that children are able to demonstrate improved health outcomes and an enhanced quality of life.

CSHCS will hire an area parent who is familiar with CSHCS services to families as a temporary employee. This individual will work collaboratively with ICHHD-CSHCS staff to develop and implement outreach strategies that focus on engaging other families who have children with special health care needs. This peer support affords parents the benefits of CSHCS and provides strategies to assist parents in navigating the system.

Southeastern Michigan Health Association will provide \$10,000 to support these services. The term of the agreement shall be September 1, 2014 through August 31, 2015.

I recommend that the Board of Commissioners adopt the attached resolution and authorize the agreement with Southeastern Michigan Health Association.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
SOUTHEASTERN MICHIGAN HEALTH ASSOCIATION**

WHEREAS, the Children's Special Health Care Services Program (CSHCS) has been a core program of the Ingham County Health Department; and

WHEREAS, CSHCS strives to enable individuals with special health care needs to have improved health outcomes and an enhanced quality of life through the appropriate use of the CSHC system of care; and

WHEREAS, the Ingham County Health Department CSHCS program supports care coordination and case management services, connects families to community based services, and focuses on family centered care; and

WHEREAS, the CSHCS provides services to 820 enrolled individuals from birth to age 21; and

WHEREAS, the Health Department's CSHCS submitted and received a grant in the amount of \$10,000 for outreach services from Southeastern Michigan Health Association to connect individuals with the CSHCS program; and

WHEREAS, the Health Department will subcontract with an area parent who is currently enrolled in the system to develop and implement outreach strategies that focus on engaging other families who have children with special health care needs; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with Southeastern Michigan Health Association for the CSHCS outreach services program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the Southeastern Michigan Health Association in the amount of \$10,000 for the period of September 1, 2014 through August 31, 2015.

BE IT FURTHER RESOLVED, an area parent who is familiar with CSHCS services to families will be brought on as a temporary Community Health Worker through August 31, 2015 to develop and implement outreach strategies.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to adjust the Health Department's budget.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: January 16, 2015

RE: Resolution to Amend Resolution #14-451 to Accept Funding from Ingham Health Plan Corporation

This is a request to authorize an agreement with Ingham Health Plan (IHP) Corporation to provide \$125,000 to support outreach activities in FY 2014-15, for the period of October 1, 2014 through September 30, 2015.

Resolution #14-451 authorized subcontracts to the providers named below to support outreach activities to the uninsured, underinsured, potential and current Medicaid beneficiaries. IHP will give the department \$100,000 to support these outreach activities through service contracts. These service contracts are braided together with requirements and funds from multiple sources, including County and Medicaid Administration (Federal Share). The amounts of the subcontracts are unchanged and there is no increase in General Fund dollars.

FY 2014-15 Service Contract providers are as follows:

Allen Neighborhood Center
NorthWest Initiative
Carefree Medical
South Side Community Coalition
Greater Lansing African American Health Institute
Family and Com. Dev. Services

Additionally, IHP will support outreach activities in the Registration and Enrollment Unit with \$25,000 to help individual and families enroll in IHP, Medicaid or to go on to the Health Exchange.

I recommend that the Board of Commissioners Amend Resolution #14-451 and accept the \$125,000 from the Ingham Health Plan Corporation.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #14-451 TO ACCEPT FUNDING FROM
INGHAM HEALTH PLAN CORPORATION**

WHEREAS, Ingham County provides outreach services to the uninsured, underinsured and Medicaid individuals and families; and

WHEREAS, Resolution #14-451 authorized service contracts with providers to support outreach activities to uninsured, underinsured, potential and current Medicaid beneficiaries; and

WHEREAS, the Ingham Health Plan Corporation is providing \$100,000 to support the outreach activities in these service contracts; and

WHEREAS, Ingham Health Plan Corporation will support outreach activities in the Registration and Enrollment Unit with \$25,000 to help individuals and families enroll in IHP, Medicaid or to go on to the Health Exchange.

THEREFORE BE IT RESOLVED, that the Board of Commissioners accepts the \$125,000 from the Ingham Health Plan Corporation to provide the above services.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2015 Budget in order to implement this resolution.

BE IT FURTHER RESOLVED, the period of this agreement is October 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, Health Officer

DATE: January 20th, 2015

RE: Resolution to Authorize a Subcontract Agreement with Redhead Design Studio

Resolution #13-101 authorized the Ingham County Health Department's Community Health Assessment and Improvement Program to enter into a contract with the PEW Charitable Trusts and accept funding in the amount of \$250,000 for the period from April 1, 2013 through March 31, 2015. The agreement from the Pew Charitable Trusts included a budget line item of \$8,000 for communications including productions of project documents.

A proposal to provide these communications was sent out to bid in November. Applications from five graphic design companies were reviewed before Redhead Design Studio was ultimately selected in order to execute the production of a communication website and documents developed with the grant for two Health Impact Assessment projects.

I recommend that the Board of Commissioners adopt the attached resolution and authorize the subcontract agreement with Redhead Design Studio.

cc: Eric Thelen w/attachment
Joel Murr w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ENTER INTO A SUBCONTRACT AGREEMENT WITH
REDHEAD DESIGN STUDIO**

WHEREAS, the health and well-being of Ingham County residents has causes rooted into social determinants such as land use and housing plans; and

WHEREAS, planning units of governments can use evidence based health impact assessment (HIA) studies on the Fair and Affordable Housing Plan (FAHP) and on the Urban and Rural Service Management (URSM) policy to help their decision making process in adopting the plan and policy that maximize health benefits and minimize health risks to the community; and

WHEREAS, Resolution #13-101 authorized a grant agreement from the Pew Charitable Trusts in support of the Health Impact Assessment Program and the Health Department accepted the grant and authorized an agreement with PEW Charitable Trusts in the amount up to \$250,000 for the period of April 1, 2013 through March 31, 2015; and

WHEREAS, the agreement from the Pew Charitable Trusts included a budget line item for communications in the amount of \$8,000.

THEREFORE BE IT RESOLVED, that Ingham County Board of Commissioners authorizes a subcontract agreement with Redhead Design Studio for up to \$8,000 to develop and print program marketing materials for the two aforementioned HIA studies.

BE IT FURTHER RESOLVED, that the funds to support this amendment are contained in the amount of the grant that was authorized in Resolution #13-101.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the subcontract after review by the County Attorney.

MEMORANDUM

TO: Human Services Committee
County Services Committee
Finance Committee

FROM: Linda S. Vail, Health Officer

DATE: January 20th, 2015

RE: Resolution for a Status Change for a Community Health Representative II Position

This resolution authorizes a status change for a Community Health Representative II position. Position Number 601053 is currently a part-time Community Health Representative II compensated at a UAW D. The department would like to increase the status from part-time to three quarter time to better meet operational needs. Position Number 601053 is currently occupied.

A Memo of Analysis from Human Resources is attached acknowledging their participation, analysis and approval of this status change. The Personnel Cost Projection indicates the .25 FTE position increase would cost approximately \$12,597.00. The \$12,597 will be allocated to Public Health Preparedness- Project 01151.

The United Auto Workers Chair has been notified and supports the status change. The status change is scheduled to be a discussion item at the January 26th, 2015 Human Services Committee meeting.

I recommend that the Board of Commissioners authorizes the status change for a Community Health Representative II position.

cc: Eric Thelen w/attachment
Joel Murr w/attachment

TO: Linda Vail, Health Officer
Joel Murr, Assistant Deputy Health Officer

FROM: Beth Bliesener, Employment Specialist

DATE: 12/30/2014

RE: Position Status Change

HR can confirm the following information:

1. Position Number 601053 is currently a part-time Community Health Representative II compensated at a UAW D.
2. The Health Department would like to increase the status from part-time to three quarter time to better meet operational needs.
3. You have received support from the UAW Chair to change the status from part-time to three quarter time.

Please use this memo as acknowledgement of Human Resources' participation and analysis of your proposal. You are now ready to complete the final step in the process: contact Budgeting, write a memo of explanation and prepare a resolution.

If I can be of further assistance, please email or call me (887-4375).

Joel Murr Request 1/08/15

	Current	Proposed	
	Position # 601053 Community Health Rep II UAW Grade D Step 5 .50 FTE	Position # 601053 Community Health Rep II UAW Grade D Step 5 .75 FTE	Difference Increase/ (Decrease)
Salary	19,879	29,818	9,939
Unemployment	99	149	50
Fica	1,521	2,281	760
Retirement	2,634	4,010	1,376
Health Insurance	-	-	-
Retiree Health Surcharge Chargeback	2,766	2,766	0
Health Insurance Trust	726	1,088	363
Dental	886	886	0
Vision	119	119	(0)
Workers Comp	60	89	30
Life Insurance	19	24	5
Disability	-	-	-
CARES	33	33	-
Liability Insurance	149	224	75
TOTAL	28,890	41,487	12,597

Notes:

Health insurance projection is based on the assumption that coverage currently utilized will remain the same

Retirement cost projection is based on the assumption that benefit currently utilized will remain the same

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A STATUS CHANGE FOR A COMMUNITY HEALTH REPRESENTATIVE II POSITION IN THE HEALTH DEPARTMENT

WHEREAS, the Position Number 601053 is currently a part-time Community Health Representative II compensated at a UAW D; and

WHEREAS, the Health Department will increase the status from part-time to three-quarter time to better meet operational needs; and

WHEREAS, the Ingham County Human Resources Department has prepared a Memo of Analysis in support of this personnel change; and

WHEREAS, the Personnel Cost Projection indicates the .25 FTE position increase would cost \$12,597 to be allocated to Public Health Preparedness- Project 01151; and

WHEREAS, the United Auto Workers Chair has been notified and supports the status change; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize this personnel change in the Health Department.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the status change for Position Number 601053 from part-time to three quarter time.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to adjust the Health Department's budget and position allocation list.

MEMORANDUM

TO: Human Services Committee
County Services Committee
Finance Committee

FROM: Linda S. Vail, Health Officer

DATE: January 20th, 2015

RE: Resolution to Authorize Updates to the Job Description and Reclassification for the Power of We Coordinator Position

This resolution authorizes updates to the job description for position number 601366, Power of We Coordinator. The previous Power of We Coordinator has accepted another position within the Health Department effective 12/29/2014, resulting in a vacancy in the Power of We Coordinator position.

In reviewing the job description for the Power of We Coordinator prior to posting, it was noted that the scope and duties of the position were not accurately represented. The education and experience requirements did not align with those of similar positions within the department. The previous requirements were a Bachelor's Degree and two years of related experience. The new education and experience requirements are a Bachelor's Degree and three to five years of public health or human services experience or a Master's Degree and one year of public health or human services experience.

A Memo of Analysis from Human Resources is attached acknowledging their participation, analysis and approval of the changes to this job description. These changes resulted in the reclassification of the Power of We Coordinator position from an ICEA Pro 7 to an ICEA Pro 8. The position will be compensated at an ICEA Pro 8 salary range (\$53,827 - \$64,618). The Personnel Cost Projection indicates the change will result in an increase of \$14,462.

The ICEA/PRO Chairperson has been notified and supports the reclassification and salary placement. This matter is scheduled to appear as a discussion item at the January 26th, 2015 Human Services Committee meeting.

cc: Eric Thelen w/attachment
Joel Murr w/attachment

Joel Murr Request 1/08/15

	Current	Proposed	
	vacant -		
	Position #	Position #	
	601366	601366	
	Power of We	Power of We	
	Coord.	Coord.	
	ICEA - Prof	ICEA - Prof	Difference
	Grade 7 Step 5	Grade 8 Step 5	Increase/
	1.0 FTE	1.0 FTE	(Decrease)
Salary	60,724	66,233	5,509
Unemployment	304	331	28
Fica	4,645	5,067	421
Retirement	8,003	8,730	726
Health Insurance	6,031	13,720	7,689
Retiree Health Surcharge Chargeback	2,766	2,766	0
Health Insurance Trust	2,216	2,418	201
Dental	886	886	0
Vision	119	119	(0)
Workers Comp	182	199	17
Life Insurance	101	101	0
Disability	115	126	10
CARES	33	33	-
Liability Insurance	455	497	41
TOTAL	86,582	101,224	14,642

Notes:

Salary projection is at step 5

Health insurance projection is based on two (2) person coverage

Retirement cost projection is based on the assumption that benefit currently utilized will remain the same

Agenda Item 2e

TO: Joel Murr, Assistant Deputy Health Officer
FROM: Joan Clous, Human Resources Specialist
DATE: 1/6/2015
RE: Support for Reclassification: Power of We Coordinator

Per your request, Human Resources has reviewed the classification titled Power of We Coordinator. The position's primary responsibility is to oversee the Power of We Consortium and its relationships.

After analysis, the reclassification has a community of interest with the ICEA and is appropriately compensated at an ICEA salary range (\$55,172.68 - \$66,233.45). The ICEA has been notified. They support the reclassification and salary placement.

Please use this memo as acknowledgement of Human Resources' participation and analysis of your proposed classification. You are now ready to complete the final step in the process: contact Budgeting, write a memo of explanation and prepare a resolution for Board approval.

If I can be of further assistance, please email or call me 887-4374.

INGHAM COUNTY JOB DESCRIPTION

POWER OF WE COORDINATOR HEALTH DEPARTMENT

General Summary:

Under the general direction of the Assistant Deputy Health Officer, oversees the relationships and activities of the Power of We Consortium (PWC). Fosters increased collaboration with community and neighborhood groups to improve community well-being. Develops and implements the PWC work plan. Represents the PWC as a liaison to community and neighborhood groups. Assists in coordinating and expanding resources with state and federal foundations. Promotes the PWC concepts of equity and sustainability to reach its goals and advance the work of the consortium's Common Agenda.

Essential Functions:

1. Plans and implements monthly PWC meetings to inform and encourage dialogue on issues significant to improving community well-being as well as updating members on progress made in actions related to the PWC's Common Agenda.
2. Oversees the work of various PWC committees. Provides strategic guidance in conjunction with committee chairs and members. Coordinates speakers and manages meeting logistics. Oversees the implementation of committee decisions.
3. Coordinates the Capacity Building Program for direct support to nonprofit organizations. Develops and implements monthly workshop for Capital Area nonprofits.
4. Develops evidence-based programs, strategies, and activities designed to improve community collaboration. Provides resources and information to support community initiatives. Convenes community stakeholders around issues and needs. Cultivates community relationships with units of government, neighborhoods, community foundations, faith based organizations, community agencies and area businesses.
5. Engages community partners such as hospitals, churches, schools, businesses, neighborhood associations, and units of government in a continuous dialogue to promote the PWC concepts of equity and sustainability to advance the work of the consortium's Common Agenda.
6. Utilizes technology to assure effective communication with and among PWC members and the community. Creates e-bulletins and provides updates to the PWC website and Facebook page.
7. Oversees the PWC AmeriCorp State and VISTA programs and administers the associated grants. Participates in the hiring of program coordinators. Responsible for employee training, performance evaluation and discipline.
8. Develops and manages the Community Indicators Project. Utilizes data and analytical resources from various agencies, universities and consultants to produce reports on the well-being of the community.
9. Assures financial sustainability for the ongoing work of PWC.

10. Prepares grant proposals designed to support the implementation of community collaboration strategies. Responsible for grant writing, analysis and compliance. Prepares reports as required by grant funding agencies on grant activities completed and planned.
11. Works with funders, County attorneys and the Board of Commissioners for the creation and execution of all contracts and agreements. Oversees the timely execution of required agreements and contracts.

Other Functions:

- Performs other duties as assigned.
- Must adhere to departmental standards in regard to HIPPA and other privacy issues.
- During a public health emergency, the employee may be required to perform duties similar to but not limited to those in his/her job description

(An employee in this position may be called upon to do any or all of the above tasks. These examples do not include all of the tasks which the employee may be expected to perform.)

Employment Qualifications:

Education and Experience: A minimum of a Bachelor's Degree and three to five years of public health or human services experience or a Masters Degree and one year of Public Health or Human Services experience is required. Preference for a degree in Public Health, Human Services or a related field.

Other Requirements: None

(The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria.)

Physical Requirements:

- Ability to access office files.
- Ability to enter and access information using a computer.
- Ability to travel throughout the area to various locations.

(This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the requirements listed above. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements.)

Working Conditions:

Works in office conditions and travels throughout the area to attend meetings and visit other locations.

January 2015
ICEA

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO UPDATE THE POWER OF WE COORDINATOR JOB DESCRIPTION
AND RECLASSIFY THE POSITION**

WHEREAS, the Power of We Coordinator position, number 601366, is vacant; and

WHEREAS, the Health Department will update the job description for the Power of We Coordinator to align more closely with similar positions within the Health Department; and

WHEREAS, the Ingham County Human Resources Department has prepared a Memo of Analysis in support of this personnel change; and

WHEREAS, the updated job description for the Power of We Coordinator will be reclassified from an ICEA/PRO/7 to an ICEA/PRO/8; and

WHEREAS, the Power of We Coordinator position will be compensated at an ICEA/PRO/8 (\$53,827 - \$64,618); and

WHEREAS, the Personnel Cost Projection is an increase of \$14,462; and

WHEREAS, the ICEA/PRO Chairperson supports the reclassification and salary placement; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize this personnel change and reclassification of the Power of We Coordinator job description within the Health Department.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the changes to the Power of We Coordinator job description, position number 601366, and the reclassification of the Power of We Coordinator, position number 601366, from an ICEA/PRO/7 to an ICEA/PRO/8.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to adjust the Health Department's budget and position allocation list.

MEMORANDUM

TO: COUNTY SERVICES AND FINANCE

DATE : JANUARY 21, 2015

FROM: STACY BYERS

**SUBJECT: APPROVAL TO CLOSE ON HUTCHISON, JOHNSON AND KRANZ
PROPERTIES**

The Farmland and Open Space Preservation Board has completed all the necessary due diligence for closing the Kranz, Johnson and Hutchison permanent conservation easements. This includes review and approval of all clearance documents, appraisal and conservation easement deed.

The FO SP Board has money in the budget to close on the two properties and cover all closing costs.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING PROCEEDING TO CLOSE PERMANENT CONSERVATION EASEMENT DEEDS ON KRANZ, JOHNSON AND HUTCHISON PROPERTIES

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of farmland and open space in Ingham County from the pressure of increasing residential and commercial development; and

WHEREAS, by Resolution #04-210, Ingham County established an Agricultural Preservation Board (currently known as the Farmland and Open Space Board), charged with reducing sprawl and encouraging wise land use by purchasing development rights from owners of undeveloped rural land who might otherwise be forced by economic circumstances to develop their land; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has scored and ranked all applications received for the 2012 cycle approved by Resolution #13-031; and

WHEREAS, the Ingham County Purchasing Department negotiated prices to be paid for the Conservation Easement Deeds through a “Bid” process; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has funding in place to close Permanent Conservation Easement Deeds on the Kranz, Johnson and Hutchison properties.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves proceeding to close on the Kranz, Johnson and Hutchison properties at a price not to exceed the amount listed in the chart below:

<u>Name</u>	<u>Appraisal /CE Price</u>	<u>Federal</u>	<u>County</u>	<u>Landowner</u>
Kranz	\$61,000.00	\$0.00	\$61,000.00	\$0.00
Johnson	\$102,399.00	\$27,000.00	\$75,399.00	\$0.00
Hutchison	\$55,000.00	\$15,072.00	\$39,928.00	\$0.00

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners are hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

MEMORANDUM

TO: Law and Courts, County Services and Finance Committees

FROM: Richard Terrill, Facilities Director

DATE: January 21, 2015

SUBJECT: **RESOLUTION AUTHORIZING A ONE YEAR CONTRACT EXTENSION WITH TEACHOUT SECURITY SERVICES, INC. FOR UNIFORMED UNARMED GUARD SERVICES AT VARIOUS COUNTY FACILITIES**

The current contract for uniformed, unarmed guard services will expire on May 31, 2015. The Facilities Department would like to extend the current contract term for one year beginning June 1, 2015 through May 31, 2016.

Teachout Security Services, Inc. is willing to maintain their current hourly billable rate of \$18.59 in addition to the living wage increase, typically 3-5% per year, which will be added to both the Supervisors and guards billable rates. The total projected cost for a one year extension will be approximately \$325,000.00.

Funds for this contract are available within the appropriate 931100 maintenance related contractual accounts.

I recommend approval of this resolution.

Introduced by the Law and Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A ONE YEAR CONTRACT EXTENSION WITH TEACHOUT SECURITY SERVICES, INC. FOR UNIFORMED UNARMED GUARD SERVICES AT VARIOUS COUNTY FACILITIES

WHEREAS, the current contract for uniformed, unarmed guard services will expire on May 31, 2015; and

WHEREAS, the Facilities Department would like to extend the current contract term for one year beginning June 1, 2015 through May 31, 2016; and

WHEREAS, Teachout Security Services, Inc. is willing to maintain their current hourly billable rate of \$18.59 in addition to the living wage increase which is typically 3-5% per year which will be added to both the Supervisor and guard billable rates; and

WHEREAS, the total projected cost for a one year extension will be approximately \$325,000.00; and

WHEREAS, the funds for this contract are available within the appropriate 931100 maintenance related contractual accounts.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a one year contract extension with Teachout Security Services, Inc., 416 Frandor Avenue, Ste. 103, Lansing, Michigan 48912 to provide uniformed, unarmed guard services maintaining their current hourly billable rate of \$18.59 in addition to the living wage increase beginning June 1, 2015 through May 31, 2016.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

MEMORANDUM

TO: County Services and Finance Committees

FROM: Rick Terrill, Facilities Director

DATE: January 20, 2015

SUBJECT: **RESOLUTION AUTHORIZING A ONE YEAR LEASE EXTENSION WITH Y SITE, LLC FOR THE USE OF 98 EMPLOYEE PARKING SPACES**

The resolution before you authorizes Ingham County to extend their lease agreement with Y Site, LLC for one year. Ingham County currently leases 98 employee parking spaces in the vacant lot behind the old YMCA in Lansing. The current lease agreement expires on February 28, 2015.

Y Site, LLC has agreed to hold their current lease cost of \$6,000.00 per month which is approximately \$61.00 per month, per space. The new agreement will be in effect from March 1, 2015 – February 29, 2016.

Funds for parking have already been accounted and approved for in each department's individual line items.

I recommend approval of this resolution.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A ONE YEAR LEASE EXTENSION
WITH Y SITE, LLC FOR THE USE OF 98 EMPLOYEE PARKING SPACES**

WHEREAS, Ingham County currently leases 98 employee parking spaces in the vacant lot behind the old YMCA in Lansing; and

WHEREAS, the current lease expires February 28, 2015; and

WHEREAS, Y Site, LLC is willing to extend the lease for one year, holding their current lease cost of \$6,000.00 per month which is approximately \$61.00 per month, per space; and

WHEREAS, funds for parking have already been accounted and approved for in each department's individual line items.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a one year lease extension with Y Site, LLC, 200 North Washington Square, Lansing, Michigan 48933, for the use of 98 employee parking spaces in the vacant lot behind the old YMCA in Lansing, holding their current lease cost of \$6,000.00 per month which is approximately \$61.00 per month, per space.

BE IT FURTHER RESOLVED, the new agreement will be in effect from March 1, 2015 – February 29, 2016.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any documents necessary to implement this resolution upon approval as to form by the County Attorney.

MEMORANDUM

To: County Services and Finance Committees
From: Jim Hudgins, Purchasing Director
Date: February 21, 2015
Subject: Purchase of New Fuel Management System

This is a resolution authorizing a contract with Rohr Gasoline Equipment, Inc. for the purchase and installation of a new automated fuel management system. The current system is over 20 years old and is technologically and operationally obsolete.

The new system will be installed at the Road Department, but all departments with county-owned vehicles will be able to utilize the new system for their fueling needs. With a fleet of over 200 vehicles and equipment under the management of the Road Department, having a fueling system that functions correctly and has the capacity required to accommodate the increased use is critical.

An evaluation team comprised of staff from the Road, IT and Purchasing Departments reviewed the five proposals received and are jointly recommending this contract. Rohr is a local vendor and has worked previously with the Road Department. Funds for this purchase are available in the Equipment Revolving Fund.

I respectfully request authorization of the resolution.

MEMORANDUM

TO: County Services and Finance Committees

FROM: Jim Hudgins, Director of Purchasing

DATE: January 21, 2015

SUBJECT: Fuel Management System

Project Description:

Ingham County Purchasing Department sought proposals from qualified and experienced transportation software firms to furnish and install an automated fuel management system for use at the Ingham County Road Department.

Proposal Summary:

Vendors contacted: 9 Local: 0

Vendors responding: 5 Local: 0

Company Name	Total Proposal Cost	Std. Mtg. Warranty	Extended Warranty	Annual Ext. Warranty Cost	Annual Software License Cost	Additional Key Cost	ARO	Local	Add 1 & 2	Tank Monitor System
Trak Engineering Inc. (Tallahassee, FL)	\$57,199.14	1 Year	2,3,4 or 5 Year	\$6,240.89	\$0.00	\$3.15	46-62 Days	N	Yes	Incon T750
Rohr Gasoline Equipment Inc. (Byron Center, MI)	\$57,272.88	1 Year	3 Years	\$6,500.00	\$0.00	\$8.00	60 Days	N	Yes	Incon T750
Leak Petroleum Equipment Inc. (DeWitt, MI)	\$68,579.30	1 Year	1 Year	\$3,294.00	\$0.00	\$5.40	80 Days	N	Yes	Incon T750
Oscar W. Larson Co. (Clarkston, MI)	\$73,990.00	1 Year	1 Year	Varies on warranty	\$0.00	\$4.73	30 Days	N	Yes	Fuel Master/Veeder-
Phoneix Environmental Inc. (Plymouth, MI)	\$124,637.00	1 Year	2 Years	\$5,594.00	\$1,100.00	\$11.00	45 Days	N	Yes	Incon T750

Recommendation:

Rohr Gasoline Equipment Inc., is the lowest responsive proposal by a vendor located in Michigan. Rohr Gasoline Equipment Inc. has experience working on projects of similar size and scope. The materials and software being used are of good quality and is compatible with the Road Commission’s computer operating system.

The Evaluation Committee recommends awarding the contract to Rohr Gasoline Equipment Inc. in an amount not to exceed \$57,272.88.

Advertisement:

The RFP was advertised in the Lansing State Journal, County Road Association of Michigan website, MITA Disadvantaged Business Enterprises (DBE), which includes Minority Business Enterprises (MBE), Women Business Enterprises (WBE), and other entities defined as socially and/or economically disadvantaged, and posted on the Purchasing Department Web Page.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING AWARDING A CONTRACT TO ROHR GASOLINE EQUIPMENT, INC. TO FURNISH AND INSTALL AN AUTOMATED FUEL MANAGEMENT SYSTEM AT THE INGHAM COUNTY ROAD DEPARTMENT

WHEREAS, the Ingham County Road Department's mission is to provide the best, safest, most effective and cost efficient road system possible to the people of Ingham County; and

WHEREAS, as part of its mission, the Road Department relies heavily upon having a fuel management system for its fleet of vehicles operating at peak performance; and

WHEREAS, the current fuel management system is over 20 years old, replacement parts are becoming obsolete and is in desperate need of upgrading; and

WHEREAS, the Purchasing Department issued a Request for Proposals for a new automated fuel management system, and after careful review of the proposals, it is the recommendation of the Road, IT, and Purchasing Departments to award a contract to Rohr Gasoline Equipment Inc., a company who submitted the most responsive and responsible bid of \$57,272.88; and

WHEREAS, the funds for this project are available within the Equipment Revolving Fund.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes awarding a contract to Rohr Gasoline Equipment Inc. to furnish and to install a fuel management system at a not to exceed cost of \$57,272.88.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes purchasing a three-year extended warranty with Rohr at an annual cost of \$6,500.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

January 20, 2015

To: County Services and Finance Committees
From: Travis Parsons
Subject: Fraternal Order of Police (FOP) – Supervisory Officers
Collective Bargaining Agreement

On Friday, January 16, 2015, the FOP – Supervisory Officers notified us the membership ratified the agreement reached on January 8, 2015. Highlights of the agreement include the following:

- Contract Duration (Article 42): Three (3) year agreement through December 31, 2017
- Wages (Article 28):
 - Effective January 1, 2015 – 2.5% wage increase applied to the current 2014 wage scale.
A one-time lump sum payment, not on the wage scale, of \$250 paid to eligible employees in a separate payroll run subsequent to ratification by both parties.
 - 2016 – Wage reopener
 - 2017 – Wage reopener
 - Inclement Weather Compensation (New Section) – In cases of official closure by the Controller and Chairperson of the Board of Commissioners, employees reporting to work receive one (1) vacation hour for each hour worked.
- Vacation (Article 15):
 - Effective December 31, 2017, the vacation schedule will be restored with 16 annual accrual hours and all employees shall earn vacation credits according to the restored schedule.
 - New Hires to the department after 1/1/2013 shall remain on the new hire vacation schedule.
- Personal Leave (New Article):
 - Creation of forty-nine (49) hours of Personal Leave based on the elimination of the employee birthday as a holiday, deletion of pass days and extra pass time.
- Weapon Retirement Purchase (New Article):
 - Retiree will have the option to purchase their duty weapon at market value or replacement cost.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE
FRATERNAL ORDER OF POLICE – SUPERVISORY OFFICERS**

WHEREAS, an agreement has been reached between representatives of Ingham County and the Fraternal Order of Police – Supervisory Officers for the period January 1, 2015 through December 31, 2017; and

WHEREAS, the agreement has been ratified by the employees within the bargaining unit; and

WHEREAS, the provisions of the agreement have been approved by the County Services and Finance Committees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and Fraternal Order of Police – Supervisory Officers for the period January 1, 2015 through December 31, 2017.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

Agenda Item 6b

Date: January 20, 2015
To: County Services and Finance Committees
From: Travis Parsons
Subject: United Automobile Aerospace and Agricultural Implement Workers of America (UAW) Ingham County Unit, Local 2256 – Zoo Unit

On Monday, January 12, 2015, the UAW – Zoo Unit employees reported the result of their ratification vote of the final tentative agreement reached on January 5, 2015. The UAW members approved the agreement. Highlights of the tentative agreement include the following:

- Contract Duration: January 1, 2015 through December 31, 2017
- Salaries (Article 29):
 - Effective upon the first full pay period subsequent to the date of ratification by both parties – 2.5% wage increase applied to the current 2014 wage scale
A one-time lump sum payment, not on the wage scale, of \$250 paid to eligible employees in a separate payroll run subsequent to ratification by both parties.
 - Effective January 1, 2016 - 1% wage increase applied to the 2015 wage scale and either party or both parties may each request a contract reopener for one (1) issue
 - Effective January 1, 2017 – 1% wage increase applied to the 2016 wage scale and either party or both parties may each request a contract reopener for one (1) issue
 - The Employer and the Union agree to support the process and will actively participate in a Compensation and Classification Study through an outside consultant, if approved by the Board of Commissioners
- Hours of Work (Article 11):
 - Incorporate Letter of Understanding regarding Zookeeper Call Back.
- Hospitalization – Medical Coverage (Article 18):
 - Incorporate changes as recommended by the Health Cost Containment Committee and as approved by the County Board.
- Vacation (Article 21):
 - Vacation Bonus Days – Effective January 1, 2015, vacation bonus shall be provided on a pro-rata basis. Vacation Bonus paid to Employees who voluntarily do not remain employed will be deducted from their last paycheck pro-rata, based on the total number of months worked. This shall not apply to any employee who retires and is immediately eligible for and receives retirement benefits.

- Travel Allowance (Article 26, Section 4 Conferences, Conventions, or Seminars, subsection L):
 - Effective January 1, 2015, for any employee who is paid by the County to attend a conference, training or workshop, etc. and is voluntarily no longer employed by the County within three (3) months of attending, the employee shall repay the County the costs attributed to the conference, training or workshop, by payroll deduction.

- On Call (New Article):
 - Employees may be required to be on call. Employees on call for eight (8) consecutive hours shall be paid one (1) hour of straight time pay.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE UNITED
AUTOMOBILE AEROSPACE AND AGRICULTURAL IMPLEMENT WORKERS OF AMERICA
(UAW) LOCAL 2256 – ZOO UNIT**

WHEREAS, an agreement has been reached between representatives of Ingham County and the UAW Local 2256 – Zoo Unit for the period January 1, 2015 through December 31, 2017; and

WHEREAS, the agreement has been ratified by the employees within the bargaining unit; and

WHEREAS, the provisions of the agreement have been approved by the County Services and Finance Committees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and UAW Local 2256 – Zoo Unit for the period January 1, 2015 through December 31, 2017.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners and the County Clerk are authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

January 21, 2015

To: County Services Committee

From: Travis Parsons, Human Resources Director

Subject: Michigan Nurses Association (MNA) – Nurse Practitioners/Clinic Nurses
Collective Bargaining Agreement

On Tuesday, January 20, 2015, the MNA put before their members the tentative agreement achieved through mediation on January 9, 2015. The MNA members approved the agreement. Highlights of the agreement include the following:

- Term of Agreement (Article 42): January 1, 2015 - December 31, 2017
- Salary Schedule (Article 35):
 - 2015 – 2.5% increase to the 2014 wage schedule effective the first full pay period following ratification by both parties.
 - The County will provide a lump sum payment of \$250 to those unit employees who were employed as of 11:59 p.m. on December 31, 2014 and remain employed at the time of the actual check.
 - 2016 – 1% increase to the 2015 wage schedule. In addition, for 2016, either (or both) party(ies) may each request a contract reopener for one (1) issue.
 - 2017 - 1% increase to the 2016 wage schedule. In addition, for 2017, either (or both) party(ies) may each request a contract reopener for one (1) issue.
 - The County and Association agree to support the process and will actively participate in a Compensation and Classification Study through an outside consultant, if approved by the Board of Commissioners in 2015 (to commence in 2015 or 2016)
- Vacations (Article 14):
 - Section 9. Vacation Bonus Hours. - Effective January 1, 2015, employees (other than an employee who retires and is immediately eligible for retirement benefits) who do not remain employed for all 12 months in any year shall have any vacation bonus paid deducted from their last paycheck, pro-rata based upon the total number of months worked.
- Professional Training (Article 29):
 - Section 2. Training Pay. – Effective January 1, 2015, for any employee who attends a non-mandatory conference, training or workshop, etc., and who is voluntarily no longer employed by the County within six months of attending such conference, etc., the employee shall repay the County the costs paid by the County attributable to the conference, etc., by payroll deduction.
- Health Program and Hospitalization (Article 16):
 - Conform to the letter agreement and incorporate changes as recommended by the Health Cost Containment Committee and as approved by the County Board.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE MICHIGAN NURSES ASSOCIATION – NURSE PRACTITIONERS/CLINIC NURSES UNIT

WHEREAS, an agreement has been reached between representatives of Ingham County and the Michigan Nurses Association for the period January 1, 2015 through December 31, 2017; and

WHEREAS, the agreement has been ratified by the employees within the bargaining unit; and

WHEREAS, the provisions of the agreement have been approved by the County Services and Finance Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and Michigan Nurses Association – Nurse Practitioners/Clinic Nurses Unit for the period January 1, 2015 through December 31, 2017.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

Agenda Item 7a

TO: County Services and Finance Committee

FROM: John L. Neilsen, Chief Deputy Controller

DATE: January 21, 2015

RE: Resolution to Authorize a Contract Amendment with the City of Lansing for the U.S. Geological Survey Enhanced Flood Warning System Project

Commissioners:

Attached you will find a resolution that amends the City of Lansing contract for County participation in the USGS Enhanced Flood Warning System by increasing the contract from \$10,000 to a total cost not to exceed \$30,000.

The City of Lansing requested a \$30,000 three year financial commitment from the County at \$10,000 per year for three years going back in 2013. The Ingham County Board of Commissioners agreed to participate in the enhanced flood warning system project with a \$10,000 commitment through Resolution #13-412 for fiscal year 2013 only with future financial commitments subject to renewal for future years.

The City of Lansing has confirmed they have sufficient contributions from other local units of government for a viable project and are asking for the County to now contribute the remaining \$20,000 in funds.

The sum of \$10,000 was budgeted in both the 2014 and 2015 budgets for this purpose.

I would recommend that the BOC approve the attached resolution.

LANSING FIRE DEPARTMENT

815 Marshall St.
Lansing, Michigan 48912
(517) 483-4186
FAX (517) 483-7641
mhamel@lansingmi.gov

January 21, 2015

To: Ingham County Deputy Controller

From: Lansing Emergency Management Chief
Michael R. Hamel

Project: Enhanced flood Warning Project
Ingham County Appropriation
Request for 2013-14-15 \$10,000.00 Per Year

Dear Mr. Neilsen,

In 2013, at the request by the Lansing Office of Emergency Management, the Ingham County Board of Commissioners voted to support the Enhanced Flood and Warning Project in Ingham County. This project is a joint agreement between the City of Lansing, USGS, and the USACE to create a new modeling system to help better predict flooding in the communities that surround the Grand, Red Cedar and Sycamore Creek watersheds. The project includes a three year study of Sycamore Creek by the USGS. Ultimately the project gives us the ability to better protect the citizens we serve.

To complete this project the cost is \$240,000 plus the installation of a river gauge on the Sycamore Creek (Holt Road and 127). The cost of the gauge is \$4,860 with an annual maintenance fee of \$14,392 in 2014 and \$15,700 in 2015. The cost of the gauges was significantly reduced by the USGS because they had gauges from sites that had been discontinued. The cost of the project is divided up by three agencies, USGS (Federal Grant), USACE (Federal Grant), and the City of Lansing. Each agency is responsible for \$80,000 of the \$240,000 and the City is also responsible for the river gauges. The City of Lansing has committed \$32,000 toward this project; as well Ingham County has committed \$10,000 per year for three years for a total of \$30,000. The Board of Water and light as well committed \$10,000 per year for three years. The City of East Lansing, Williamston, and Meridian Township have contributed \$15,000 toward the installation of the river gauge placed in Williamston. They have also committed to fund the river gauge for three years at approximately \$15,000 per year.

In the past, the Sycamore Creek gauge has been monitored manually. This method requires a volunteer to go to the gauge and perform a manual reading. In order to collect the information that the USGS requires for this study, a volunteer would have to go to the gauge several times a day, seven days a week, for three years. Manual monitoring generally only takes place when water is high. Because the USGS relies on volunteers it is not always done, even in high water situations. In 2008, when we experienced some severe localized flooding on Sycamore Creek, the volunteer gauge reader was in the hospital and did not have a backup. Consequently, we got no scientific data about the event.

As of last year surveying of the sycamore creek is complete. They are in the process of the model development. Over the next year they will continue to collect data from all river gauges that will support the development of the models. They will also build the online Interface starting late 2015.

Michael R. Hamel
City of Lansing Emergency Management

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT AMENDMENT WITH THE CITY OF LANSING FOR THE U.S. GEOLOGICAL SURVEY ENHANCED FLOOD WARNING SYSTEM PROJECT

WHEREAS, the United States Geological Survey (USGS) Enhanced Flood Warning project will develop complex models that will more accurately forecast flood events thereby enabling local officials, residents, and those managing critical infrastructure to take the best possible protective actions; and

WHEREAS, this project will address a critical need in Lansing, East Lansing, Delhi Township, Alaiedon Township and Lansing Township; and

WHEREAS, the total project cost of \$240,000 is divided equally among USGS, Army Corps of Engineers and the City of Lansing; and

WHEREAS, the City of Lansing requested a \$30,000 three year financial commitment from the County at \$10,000 per year for three years; and

WHEREAS, the Ingham County Board of Commissioners agreed to participate in the enhanced flood warning system project with a \$10,000 commitment through Resolution #13-412 for fiscal year 2013 only subject to renewal for future years; and

WHEREAS, the City of Lansing is also responsible for the maintenance of river gages at an additional annual cost of \$29,700; and

WHEREAS, the City of Lansing has received several other financial commitments and has confirmed that they have a viable enhanced flood warning system project; and

WHEREAS, the City of Lansing is now requesting funding for an additional \$10,000 from Ingham County for fiscal years 2014 and 2015 for a total amendment of \$20,000; and

WHEREAS, the additional funding of \$20,000 is available for this project within the 2014 and 2015 budgets.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the City of Lansing contract for County participation in the USGS Enhanced Flood Warning System by increasing the contract from \$10,000 to a total cost not to exceed \$30,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make necessary budget adjustments to reflect this participation in the USGS Enhanced Flood Warning System.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents with the City of Lansing on behalf of Ingham County after approval as to form by the County Attorney.

Agenda Item 7b

TO: Law Enforcement, Human Services, and Finance Committees

FROM: Jared Cypher, Deputy Controller

RE: Contract with CMH for Inpatient Psychiatric Services at the Ingham County Jail

DATE: January 21, 2015

This resolution authorizes a contract with CMH for psychiatric inpatient care for jail inmates. The 2015 budget includes an allocation of \$144,000 from the Health Services millage. The original proposal submitted by CMH in August 2014 is attached, and provides an explanation of why they requested funds from the County for these services. The contract is for the time period of October 1, 2014 through September 30, 2015 to coincide with the CMH fiscal year. CMH will invoice the County quarterly. It was estimated during the budget process that services would be provided under this contract to 14-20 people per year.

Community Mental Health Authority of Clinton, Eaton, and Ingham Counties

Closing the Funding Gap related to Psychiatric Inpatient Care for Ingham County Jail Inmates

August 2014

Summary of proposal: As a result of the dramatic reduction (over 67%) in the State General Fund payments to the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties, the ability of this CMH to continue to pay for psychiatric inpatient care for jail inmates has been seriously eroded. Needed is a plan to close this funding gap.

Deep General Fund cut to CMH: The State of Michigan dramatically reduced State General Fund payments to the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties and to the entire Community Mental Health system for the second half of the current fiscal year (April, 2014 – September, 2014) and for fiscal year 2015. The cut eliminated 67% of the State General Fund dollars to the CMH system.

One assumption that laid the groundwork for this reduction in funding to the mental health system was that expanded Medicaid, i.e., the Healthy Michigan Plan, would make up for these funding cuts through Healthy Michigan Plan enrollments and the Medicaid/Healthy Michigan funds that would be received by CMH system. While it is true that there will be additional funding tied to the expansion of Medicaid, that fund source will not pay for certain critical services, jail based services, including psychiatric inpatient care, being among these excluded services.

Longstanding partnership of CMH with the Ingham County Sheriff's Office and the Ingham County Jail: Historically, CMH has provided significant mental health support at all three county jails, i.e., the Correctional Assessment and Treatment Services (CATS) program at the Ingham county jail (and similar facility based services in Eaton and Clinton county jails) have been in operation for more than twenty years. These programs provide assessment, treatment, and risk reductions services to inmates in the respective jails as well as training and consultation to correctional staff. These services are supported completely through use of General Fund dollars which have been significantly reduced as noted. CMHA-CEI has a strong commitment to supporting these services in order to maintain individuals with serious and persistent mental illnesses in treatment, to help the jails in managing risks, and to mitigate mental health concerns for post-incarceration.

GF funding gap's impact on CMH's ability to pay for psychiatric inpatient care for jail inmates: In addition to the jail-based CMH has also paid all psychiatric inpatient claims on individuals admitted directly from the jail to the psychiatric inpatient facilities with which we contract. These claims average **\$144,000 per year**. Given that these claims are paid with State General Fund dollars and given the dramatic cut in this CMH's State General Fund revenues, **CMH is without the funds to continue to pay these psychiatric inpatient costs** and others previously funded by State General Fund dollars.

We have notified Sheriff Wriggelsworth of this issue and have indicated our willingness to work collaboratively with his office, the County Controller, and the County Commissioners to close this budget gap.

Proposal: That CMH work with the Controller's Office and the Ingham County Sheriff's Office to explore several options for addressing this issue, resulting in a recommendation to the County Commissioners. The options to be considered include:

1. Ingham County provide funding to CMH to cover the costs of psychiatric inpatient care for the inmates of the Ingham County Jail
2. Ingham County pay the psychiatric inpatient claims for Ingham County jail inmates

Introduced by the Law and Courts, Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A CONTRACT WITH THE COMMUNITY MENTAL HEALTH
AUTHORITY OF CLINTON, EATON AND INGHAM COUNTIES (CMH) FOR INPATIENT
PSYCHIATRIC SERVICES AT THE INGHAM COUNTY JAIL**

WHEREAS, the State of Michigan dramatically reduced State General Fund payments to CMH for fiscal year 2015; and

WHEREAS, the cut eliminated 67% of the State General Fund dollars to the CMH system; and

WHEREAS, CMH uses State General Fund payments to pay all psychiatric inpatient claims on individuals admitted directly from the jail to psychiatric inpatient facilities with which CMH contracts; and

WHEREAS, in the 2015 budget process, CMH made a request that Ingham County provide funding to CMH to cover the costs of psychiatric inpatient care for the inmates of the Ingham County Jail; and

WHEREAS, CMH was allocated \$144,000 from the Health Services Millage in the 2015 budget for psychiatric inpatient services at the jail.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a contract not to exceed \$144,000 with CMH for psychiatric inpatient services at the Ingham County Jail for the time period of October 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, funds for this contract will come from the Health Services Millage.

BE IT FURTHER RESOLVED, The Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.