

CHAIRPERSON  
BRIAN McGRAIN

VICE-CHAIRPERSON  
KARA HOPE

VICE-CHAIRPERSON PRO-TEM  
RANDY MAIVILLE

FINANCE COMMITTEE  
SARAH ANTHONY, CHAIR  
REBECCA BAHAR-COOK  
TODD TENNIS  
PENELOPE TSEBNOGLOU  
BRIAN McGRAIN  
RANDY SCHAFER  
ROBIN CASE NAEYAERT

## **INGHAM COUNTY BOARD OF COMMISSIONERS**

*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE FINANCE COMMITTEE WILL MEET ON WEDNESDAY, FEBRUARY 18, 2015 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

### Agenda

Call to Order

Approval of the [February 4, 2015](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Presentation - Angela Waters Austin: [MY Lansing](#) - My Brother's Keeper Challenge
2. Sheriff's Office - Resolution Authorizing Contract Amendment Four with Securus Technologies for [Inmate Debit Service](#) for the Inmate Telephone Calls
3. Circuit Court - Resolution to Enter into a Service Agreement with [Document Restoration Services](#) to Restore Damaged Files for the 30<sup>th</sup> Circuit Court
4. Innovation & Technology Department - Resolution to Authorize the Purchase of Twenty-Seven (27) in [Car Computer Systems](#) Using the Equipment Revolving Fund for the Ingham County Sheriff's Office
5. Facilities Department - Resolution Amending the Agreement with I.COMM Corporation to Provide [Access Control Improvements](#) at the Mason Courthouse
6. Potter Park Zoo - Resolution Authorizing the Acceptance of a \$500.00 Risk Avoidance Program ([RAP](#)) [Grant Award](#) for Vehicle Partitions for the Public Safety Patrol Cars at Potter Park Zoo from the Michigan Municipal Risk Management Association (MMRMA)
7. Human Resources
  - a. Resolution Approving a One Year Extension of the Collective Bargaining [Agreement](#) with the Fraternal Order of Police, Capital City Lodge No. 141 - Animal Control Officers, License Enforcement Officers, Animal Shelter Operators and Field Supervisory Officer Unit
  - b. Resolution Authorizing Entering into a Contract with Hay Group for the Purpose of Conducting a Comprehensive Countywide [Compensation and Classification Study](#)

8. Ingham County Medical Care Facility - Resolution Authorizing an Expansion and Renovation of the Ingham County Medical Care Facility
9. Health Department
  - a. Resolution to Authorize an Agreement with Eaton Regional Education Service Agency (RESA) to Prevent and Reduce Tobacco Use and Alcohol Abuse in Ingham County
  - b. Resolution to Appoint Medical Examiners and Authorize an Agreement with Sparrow Hospital for Medical Examiner Services
10. Community Agencies - Resolution Amending Resolution #14-471 to Authorize a 2015 Community Agency Agreement with Habitat for Humanity of Greater Ingham County
11. Controller/Administrator's Office
  - a. Resolution Establishing Priorities to Guide the Development of the 2016 Budget and Activities of County Staff
  - b. Resolution Authorizing a Contract with the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMH) for Health Services Millage Eligible Services

Announcements  
Public Comment  
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES  
OR SET TO MUTE OR VIBRATE TO AVOID  
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

FINANCE COMMITTEE  
February 4, 2015  
Draft Minutes

Members Present: Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer and Naeyaert.

Members Absent: Schafer

Others Present: Teri Morton, Rick Terrill, Maureen Winslow, Bob Sheehan, Chris McDaniel, Katie VanSchoick, Katie Jesaitis and others.

The meeting was called to order by Chairperson Anthony at 6:00 p.m. in the Personnel Conference Room “D & E” of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the January 21, 2015 Minutes.

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. TSERNOGLOU, TO APPROVE THE JANUARY 21, 2015 FINANCE COMMITTEE MINUTES AS PRESENTED.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Schafer.

Additions to the Agenda

Substitutes –

2. Health Department
  - a. Resolution to Authorize an Agreement with Southeast Michigan Health Association
3. Farmland & Open Space Preservation Board - Resolution Approving Proceeding to Close Permanent Conservation Easement Deeds on Kranz, Johnson and Hutchison Properties.

Lates –

8. Road Department - Resolution to Approve a Second Party Agreement Between the Michigan Department of Transportation (MDOT) and the Ingham County Road Department in Relation to a Bridge Replacement Project for the hull Road Bridge Over Sycamore Creek.

Limited Public Comment

None.

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. BAHAR-COOK, TO

APPROVE A CONSENT AGENDA FOR THE FOLLOWING ACTION ITEMS.

2. Health Department
  - a. Resolution to Authorize an Agreement with Southeast Michigan Health Association
  - c. Resolution to Enter into a Subcontract Agreement with Redhead Design Studio
  - d. Resolution to Authorize a Status Change for a Community Health Representative II Position in the Health Department
  - e. Resolution to Update the Power of We Coordinator Job Description and Reclassify the Position
  
5. Purchasing Department - Resolution Authorizing Awarding a Contract to Rohr Gasoline Equipment, Inc. to Furnish and Install an Automated Fuel Management System at the Ingham County Road Department
  
6. Human Resources Department
  - a. Resolution Approving a Collective Bargaining Agreement with the Fraternal Order of Police – Supervisory Officers
  - b. Resolution Approving a Collective Bargaining Agreement with the United Automobile Aerospace and Agricultural Implement Workers of America (UAW) Local 2256 – Zoo Unit
  - c. Resolution Approving a Collective Bargaining Agreement with the Michigan Nurses Association – Nurse Practitioners/Clinic Nurses Unit
  
7. Controller/Administrator's Office
  - a. Resolution to Authorize a Contract Amendment with the City of Lansing for the U.S. Geological Survey Enhanced Flood Warning System Project
  
8. Road Department - Resolution to Approve a Second Party Agreement Between the Michigan Department of Transportation (MDOT) and the Ingham County Road Department in Relation to a Bridge Replacement Project for the hull Road Bridge Over Sycamore Creek.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Schafer.

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. BAHAR-COOK, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Schafer.

1. Circuit Court/Family Division - Resolution Authorizing Entering into a Contract with the University of Cincinnati Research Institute for Effective Practices in Community Supervision (EPICS) Training

MOVED BY COMM. BAHAR COOK, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH THE UNIVERSITY OF CINCINNATI RESEARCH INSTITUTE FOR EFFECTIVE PRACTICES

IN COMMUNITY SUPERVISION (EPICS) TRAINING.

Commissioner Bahar-Cook asked how the contract would be funded.

Maureen Winslow, Circuit Court Administrator, addressed the Committee. Ms. Winslow stated that it would be split between the general fund and the millage fund.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Schafer.

2. Health Department

- b. Resolution to Amend Resolution #14-451 to Accept Funding from Ingham Health Plan Corporation

MOVED BY COMM. BAHAR-COOK, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION TO AMEND RESOLUTION #14-451 TO ACCEPT FUNDING FROM INGHAM HEALTH PLAN CORPORATION.

Commissioner Bahar-Cook disclosed that the Director of Allen Neighborhood Center and the Director of North West Initiative both contributed to her campaign.

Commissioner McGrain disclosed that the Director of Allen Neighborhood Center and the Director of North West Initiative both contributed to his campaign.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Schafer.

3. Farm Land and Open Space Preservation Board – Resolution Approving Proceeding to Close Permanent Conservation Easement Deeds on Kranz, Johnson and Hutchison Properties.

MOVED BY COMM. BAHAR-COOK, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION APPROVING PROCEEDING TO CLOSE PERMANENT CONSERVATION EASEMENT DEEDS ON KRANZ, JOHNSON AND HUTCHISON PROPERTIES.

Stacy Byers, Farmland and Open Space Preservation Board Coordinator, addressed the Committee. She stated that the Farmland and Open Space Preservation Board was a millage funded

program that was created in 2008 and runs through 2018. She further stated that through 2014 5,000 acres had been protected and the goal through 2018 was 10,000 acres.

Commissioner McGrain asked whether these properties were easements.

Ms. Byers stated they were.

Commissioner McGrain asked why there was a change in pricing.

Ms. Byers stated that all three properties were 2014 applicants of the Federal Farmland and Ranch Protection Program. She further stated that due to other circumstances the Kranz property was pulled from Federal Regulation and did not require a new appraisal. She further stated that as of January 1, 2015 the appraisals on the Johnson and Hutchison properties were stale and required new appraisals.

Ms. Byers stated that the new appraisals had come in last week. She stated that the new prices were both a good and a bad thing. She further explained how an appraisal was made for an easement and why the pricing changed.

Commissioner Tennis asked what the easement allowed the County to do.

Ms. Byers stated that every property has various rights associated with it. She further stated that the right to develop can be severed and sold. She further stated that when that right was severed and sold the owner agrees to take an agricultural conservation easement to restrict that property in perpetuity.

Commissioner Tennis asked whether trails were allowed to be built on properties with an easement.

Ms. Byers stated that trail construction was prohibited under an agricultural conservation easement.

Commissioner McGrain asked for clarification if all recreational development was prohibited.

Ms. Byers stated that there was a very fine line. She stated that there was more flexibility for a natural path with open space easements as they were not overseen by the federal government. She further stated that all properties under an agricultural conservation easement were required to remain in tillable condition at all times.

Commissioner Bahar-Cook stated that during the County Services Committee meeting that met on February 3, 2015, Ms. Byers agreed to provide maps of the properties. Commissioner Bahar Cook thanked Ms. Byers for her depth of knowledge.

Commissioner Bahar-Cook asked if the County should expect to see an increase in tax revenue from these new assessments.

Teri Morton, Budget Director, addressed the Committee. Ms. Morton stated that she did not believe it would increase the tax revenue.

There was discussion on the tax revenue of the properties in question.

Commissioner McGrain stated that the tour provided by the Farmland and Open Space Preservation Board was very interesting. He further stated that the Christmas Tree Farm that was shown was incredibly interesting and spoke to the importance of the Board.

Ms. Byers stated that the owners of the Christmas tree farm had accepted an easement.

There was discussion on the easement process for the Christmas tree farm.

Commissioner McGrain asked what the balance of the Board fund was.

Ms. Byers stated that there was a balance of just over three million dollars. She stated the Boards goal of closing on fifteen easements in 2015 which would reduce the majority of the balance.

Commissioner McGrain stated his support for that goal. He asked what the yearly revenue of the millage was.

Ms. Byers stated it was just over one million dollars.

Discussion on the history of the millage revenue.

Commissioner Naeyaert asked where the properties in questions were.

Ms. Byers stated that the Kranz property was located at Tomlinson Road and Tuttle Road, the Johnson property was located off of Eifert Road and Harper Road and the Hutchison property was located off of Grand River. She further stated that she would provide a map of the properties to Becky Bennett to be sent to the Commissioners.

Commissioner Bahar-Cook asked whether the agriculture conservation easements were marked differently than the open space easements on the map to be provided.

Ms. Byers stated that they were.

Chairperson Anthony asked that the map be sent to Becky Bennett prior to the Parks and Trails Commission meeting on Thursday, February 5, 2015.

Ms. Byers stated it would be provided by that time.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Schafer.

4. Facilities Department

- a. Resolution Authorizing a One Year Contract Extension with Teachout Security Services, Inc. for Uniformed Unarmed Guard Services at Various County Facilities

MOVED BY COMM. BAHAR-COOK, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION AUTHORIZING A ONE YEAR CONTRACT EXTENSION WITH TEACHOUT SECURITY SERVICES, INC. FOR UNIFORMED GUARD SERVICES AT VARIOUS COUNTY FACILITIES.

Commissioner Bahar-Cook Stated that the employees of Ingham County were not given an increase of three to five percent raise. She further stated that it was difficult for her to support this resolution.

Ms. Morton stated that the company is required to provide a living wage to its employees. She further stated that the three to five percent increase was at the level of a living wage.

Rick Terrill, Facilities Director, addressed the Committee. Mr. Terril stated that the increase was only for a living wage.

Commissioner Tennis stated that the County pays the company and asked whether the company was permitted to set the pay for their employees.

Mr. Terrill stated that they were required to pay their employees a living wage.

There was discussion on the living wage rate and the effect of benefits on the wage rate.

Commissioner Tennis asked for clarification that the resolution was paying out wage rates and not benefits.

Mr. Terrill stated that as far as he was aware the resolution only covered wage rates.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Schafer.

4. Facilities Department

- b. Resolution Authorizing a One Year Lease Extension with Y Site, LLC for the Use of 98 Employee Parking Spaces

MOVED BY COMM. BAHAR-COOK, SUPPORTED BY COMM. TSERNOGLOU, TO APPROVE THE RESOLUTION AUTHORIZING A ONE YEAR LEASE EXTENSION WITH Y SITE, LLC FOR THE USE OF 98 EMPLOYEE PARKING SPACES.

Commissioner McGrain state that the State of Michigan does not provide funding for employee parking and asked why the County does not do the same. He expressed concern over subsidizing parking when so many other items could be subsidized.

Ms. Morton stated that there was an equity issue at hand due to the fact that not all County offices are required to pay for parking. She further stated that parking is subject to bargaining.

Mr. Terrill stated that the Y lot may be developed by the YMCA in 2015. He further stated that if the Y lot were redeveloped employee parking would be moved to the South Ramp at approximately \$105 per spot.

Commissioner McGrain stated that he recalled that parking was subject to collective bargaining. He further stated that he would oppose the resolution to allow employees to make their own decision regarding parking.



Commissioner Tsernoglou stated that if the County were not to provide parking to these employees the committee would need to address the issue of employees not being able to find parking.

Commissioner McGrain stated that there were a variety of choices including living closer to Lansing, closer to public transportation and carpooling to aid employees if parking was not provided.

THE MOTION CARRIED. Yays: Anthony, Bahar-Cook, Tennis, Tsernoglou, Naeyart. Nays: McGrain. Absent: Schafer.

7. Controller/Administrator's Office

- b. Resolution Authorizing a Contract with the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMH) for Inpatient Psychiatric Services at the Ingham County Jail

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. BAHAR-COOK, TO APPROVE THE RESOLUTION AUTHORIZING A CONTRACT WITH THE COMMUNITY MENTAL HEALTH AUTHORITY OF CLINTON, EATON AND INGHAM COUNTIES (CMH) FOR INPATIENT PSYCHIATRIC SERVICES AT THE INGHAM COUNTY JAIL.

Bob Sheehan, CMH Executive Director, addressed the Committee. Mr. Sheehan stated that Healthy Michigan is the Medicaid expansion in the State of Michigan that took effect in April 2014. He stated that the Medicaid expansion resulted in a 67% cut in CMH general funding. He further stated that the general fund covered individuals who do not have Medicaid or for services that Medicaid would not cover.

Mr. Sheehan stated that there was concern for inmates at the Ingham County Jail who needed to be placed into inpatient psychiatric care. He stated that inpatient psychiatric care was not covered under Medicaid and only general funding could cover those costs. He further stated that there were roughly 14 individuals a year who required that services average of \$144,000.

Chris McDaniel, Director of Adult Mental Services, addressed the Committee. Mr. McDaniel stated that in 2012, 2013 and the first six months of 2014 a study was conducted that found an average of 14 individuals a year who required services totaling \$144, 000 a year.

Commissioner Bahar-Cook stated that she appreciated the creative way to spend millage funds as declared legal by the County attorney. She further stated that she was supportive of the resolution.

Commissioner McGrain stated that CMH would be doing everything to verify that all individuals who received funding for inpatient psychiatric care through the resolution met all four requirements.

Mr. Sheehan stated that the four requirements were low income, essential health benefit, not eligible for Medicare and a resident of Ingham County. He further stated that the invoice Mr. Daniels was working on creating was an affidavit stating that CMH had verified each recipient met the requirements.

Mr. Sheehan stated that it was unfortunate that the County was funding these individuals. He further stated that it was the duty of the State and the Country to provide the services of basic health needs of mental health.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Schafer.

#### Announcements

Commissioner McGrain asked who the other individual in attendance was.

Katie Jesaitis addressed the Committee. Ms. Jesaitis introduced herself to the Committee.

Commissioner Bahar- Cook stated that Wednesday February 11, 2015 at the MSU Kellogg Center's Big Ten Ballroom, the Volunteers of America were hosting an annual fundraiser. She further state that the program would begin at 6:00 p.m.

Commissioner Bahar-Cook congratulated Derrick Quinney on his appointment to the Ingham County Register of Deeds.

Commissioner Bahar-Cook invited all Commissioners to attend the Greater Lansing Food Bank Breakfast on February 10, 2015 at 8:00 a.m. She further stated that it would take place at the Greater Lansing Food Bank Warehouse at 2116 Mint Street, Lansing.

#### Public Comment

None.

#### Adjournment

The meeting was adjourned at approximately 6:40 p.m.

## FEBRUARY 18, 2015 FINANCE AGENDA STAFF REVIEW SUMMARY

### RESOLUTION ACTION ITEMS:

#### The Controller's Office is recommending approval of the following resolutions:

2. *Sheriff's Office – Resolution Authorizing Contract Amendment Four with Securus Technologies for Inmate Debit Service for the Inmate Telephone Calls*

This resolution authorizes the fourth amendment to the current Ingham County contract with Securus Technologies to provide a debit card system to access local and long distance telephone service for inmates in the Ingham County Jail. This would replace the current paper card system with a debit card phone card system. A debit account would be funded by the transfer of inmate's facility trust/commissary funds to the inmate's debit account. This gives another option to the way inmates can make these correctional phone calls. The County will continue to receive a 50% commission for these prepaid debit cards as they did with the older paper card system. (See attached memo for details)

3. *Circuit Court – Resolution to Enter into a Service Agreement with Document Restoration Services to Restore Damaged Files for the 30<sup>th</sup> Circuit Court*

This resolution authorizes a contract with Document Restoration Services to restore damaged Circuit Court files for a cost not to exceed \$17,885.35. It is estimated that about twelve hundred Circuit Court files were damaged when a waterline froze and burst in the Ingham County Annex Building in February of 2014. The damaged files were then transferred to Document Restoration Services for an assessment of the damage and a cost to restore the documents. The Circuit Court is statutorily required to permanently retain certain documents. The cost of these services (after the first \$1,000 deductible comes from our insurance fund) will be covered by Michigan Municipal Risk Management Authority. (See attached memo for details)

4. *Innovation & Technology Department - Resolution to Authorize the Purchase of Twenty-Seven (27) In Car Computer Systems using the Equipment Revolving Fund for the Ingham County Sheriff's Office*

This resolution authorizes replacing and upgrading the laptops and docking stations for the entire Sheriff's Office fleet of patrol vehicles (27 vehicles) at a cost not to exceed \$ 98,000. This purchase is being proposed at this time to coincide with the rollout of the new County 911 Computer Aided Dispatching (CAD) system in April of this year. The total replacement is recommended due to the age of the current equipment. The ICSO and IT Department met with several different vendors and looked at different options. Both the IT Department and the ICSO have agreed that the new Dell Rugged laptops are the best suited system for the cost. Funding is proposed to come from the Equipment Revolving Fund. (See attached memo for details)

5. *Facilities - Resolution Amending the Agreement with I.COMM Corporation to Provide Access Control Improvements at the Mason Courthouse*

The Facilities Department seeks approval of a resolution amending an agreement with I.COMM Corporation to provide access control improvements at the Mason Courthouse. This change would add a wireless panic button system to allow doors to be locked/unlocked quickly, with the push of a button, should an emergency lockdown be necessary. I.COMM Corporation will provide and install a wireless panic button system for seven interior doors at a cost not to exceed \$6,868.00. The original contract amount was \$105,375.00.

6. *Potter Park Zoo - Resolution Authorizing the Acceptance of a \$500.00 Risk Avoidance Program (RAP) Grant Award for Vehicle Partitions for the Public Safety Patrol Cars at Potter Park Zoo from the Michigan Municipal Risk Management Association (MMRMA)*

This proposed resolution would allow acceptance of \$500.00 from the Michigan Municipal Risk Management Authority for the purchase of vehicle partitions for the patrol cars at the zoo. These partitions ensure safety of officers when transporting people or animals.

7a. *Human Resources - Resolution Approving a One Year Extension of the Collective Bargaining Agreement with the Fraternal Order of Police, Capital City Lodge No. 141 - Animal Control Officers, License Enforcement Officers, Animal Shelter Operators and Field Supervisory Officer Unit*

A tentative agreement was reached between representatives of Ingham County and the Fraternal Order of Police, Capital City Lodge No. 141 - Animal Control Officers, License Enforcement Officers, Animal Shelter Operators and Field Supervisory Officer Unit. Bargaining unit members have ratified this tentative agreement.

7b. *Human Resources – Resolution Authorizing Entering into a Contract with Hay Group for the Purpose of Conducting a Comprehensive Countywide Compensation and Classification Study*

Following several discussions with various committees relative to Ingham County's employee compensation and classification system, requests for proposals were sought for conducting a new countywide study. The most recent countywide compensation and classification study was completed by O. William Rye during the years of 1999-2003. Many piecemeal and inconsistent modifications to the system have occurred since completion of the Rye study.

Requests for proposals were sought for conducting a countywide comprehensive compensation and classification study. Four proposals were received, and after careful review and consideration, the Evaluation Committee recommended awarding the contract to Hay Group of Chicago, Illinois.

The purpose of the study is threefold:

- 1) To attract and retain qualified workers who will be paid equitable salaries;
- 2) To provide equitable salaries for all workers of the County; and
- 3) To provide the County with a salary structure that enables the County to maintain a competitive position with other counties and governmental entities identified as comparable.

All bargaining units were invited to the presentation by Hay Group and afforded an opportunity to ask questions with respect to the compensation and classification process. An advisory committee comprised of representatives from the Human Resources Department, Controller's Office, and from each bargaining unit will guide the process. If approved, the study will commence as soon as possible in 2015 and conclude in approximately five months.

8. *Ingham County Medical Care Facility - Resolution Authorizing an Expansion and Renovation of the Ingham County Medical Care Facility*

This resolution authorizes the expansion and renovation of the Ingham County Medical Care Facility at a cost not to exceed \$20,000,000. The plan will:

1. Construct a short-term stay rehabilitation center consisting of 58 private rooms and private bathrooms.
2. Construct an outpatient therapy clinic to allow for growth of the current program, utilize the therapy pool to its full potential and to serve the community by offering this post-acute option.
3. Add 26 licensed nursing home beds to meet the Ingham County area's growing demand for dementia care. ICMCF continues to experience a significant demand for the Facility's dementia care beds; beds that maintain a 100% occupancy rate.
4. Establish nine (9) self-contained neighborhood-styled units reflective of resident's lifelong habits/preferences/choice/control by renovating the long-term care portion of the Facility. The renovations will be designed to meet the senior population's growing expectations for person-centered care.
5. Renovate and add onto the Facility's entryway and office area.

The Medical Care Facility will return to the Board of Commissioners with a separate resolution should they decide to seek bond financing through Ingham County.

*9a. Health Department - Resolution to Authorize an Agreement with Eaton Regional Education Service Agency (RESA) to Prevent and Reduce Tobacco Use and Alcohol Abuse in Ingham County*

This resolution authorizes an agreement with Eaton Education Service Agency (RESA) to prevent and reduce tobacco use and alcohol abuse in Ingham County. Utilizing a grant from CEI/CMH-CA, the Eaton RESA contracts each year with community partners, including the Ingham County Health Department, to carry out activities contained in the Ingham Substance Abuse Prevention Coalition (ISAPC) Implementation Plan. The Health Department has contracted with Eaton RESA since 2008. The specific activities to be performed by the Health Department are included in the attached memorandum. These activities are highly consistent with other prevention work undertaken by the Health Department. Eaton RESA will reimburse the County up to \$40,000 for these activities.

*9b. Health Department - Resolution to Appoint Medical Examiners and Authorize an Agreement with Sparrow Hospital for Medical Examiner Services*

This resolution authorizes the appointment of Dr. Michael Markey, M.D., to the position of Chief Medical Examiner and Philip A. Croft, M.D., and John Bechinski, M.D., to the position of Deputy Medical Examiner for Ingham County. It also authorizes an agreement with Sparrow Hospital for Medical Examiner services. The term of their appointments and the contract shall be for the period March 1, 2015 through December 31, 2018. The agreement with Sparrow continues current rates through December 31, 2015 and provides for approximately a 10% increase each year after that. That 10% increase each year brings the price Sparrow charges to Ingham County more in line with the price charged to other counties that receive Medical Examiner services from Sparrow.

*10. Community Agencies - Resolution Amending Resolution #14-471 to Authorize a 2015 Community Agency Agreement with Habitat for Humanity of Greater Ingham County*

This resolution authorizes a community agency agreement with Habitat for Humanity of Greater Ingham County. In November 2014, the Ingham County Board of Commissioners authorized contracts with 28 community agencies totaling \$198,750. Habitat for Humanity of Greater Ingham County submitted an application that was deemed ineligible for funding after consultation with the County Attorney.

The Human Services Committee indicated a willingness to consider a revised application from Habitat for Humanity of Greater Ingham County. A revised application in the amount of \$3,000 was submitted (see attached) for critical home repair, which is an activity that is eligible for funding, and has been funded in the past. \$200,000 was budgeted for Community Agencies in 2015. Since \$198,750 has already been allocated, \$1,250 remains. This resolution authorizes a 2015 community agency agreement with Habitat for Humanity of Greater Ingham County in the amount of \$1,250 for critical home repair.

*11a. Controller/Administrator's Office - Resolution Establishing Priorities to Guide the Development of the 2016 Budget and Activities of County Staff*

This resolution would authorize areas of priority to guide the 2016 activities and budget development. The resolution has been developed from recent discussions regarding the status of current areas of priority. We have front loaded the adoption of the priority resolution this year earlier than previous years. By adopting the priority resolution in February the Board's established 2016 priorities will be known by departments and agencies which will assist them in developing the strategic planning information they submit to the Controller's Office. Hopefully, this change in process will assist departments in providing us with strategic planning information that is consistent with the priorities identified by the Board.

The resolution included in your agenda packet includes proposed changes from the 2015 resolution establishing areas of priority that are indicated through bolded and struck-out language. The adopted resolution will be distributed to departments and offices for their information as they prepare their proposed budgets and activities for 2016 and will be used to guide the development of the Controller/Administrator's Recommended Budget. (See attached memo for details)

*11b. Controller/Administrator's Office - Resolution Authorizing a Contract with the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMH) for Health Services Millage Eligible Services*

This resolution authorizes a contract with CMH for a comprehensive package of behavioral healthcare services designed to address of the most pressing behavioral healthcare needs in the Ingham County community. This request from CMH will help alleviate a 65% cut in state general fund dollars. The contract would not exceed \$1,038,803 from the Ingham County Health Services Millage for millage eligible CMH services provided between October 1, 2014 and September 30, 2015. Services to be provided by CMH include:

- A free-standing (outside of hospital grounds) 24/7 psychiatric crisis services and inpatient pre-screening unit
- An assessment and referral team
- A comprehensive older adult services program
- An assertive community treatment (ACT) team
- Services to children with conditions on the autism spectrum
- Psychiatric care and outpatient therapy for children and adults with moderate mental health needs

Further detail can be found in the proposal from CMH, which is attached.

**OTHER ITEM:**

1. Presentation - Angela Waters Austin: MY Lansing - My Brother's Keeper Challenge

# The MBK Community Challenge

## CHALLENGES



By 2020, we will need 123M workers in the United States. But **only 2 out of 5 citizens will be qualified** for these jobs.<sup>1</sup>



23.2% of Hispanics, 25.8% of Black, and 27% of American Indians and Alaska Natives (AIAN) **live in poverty**.<sup>2</sup>

Only **20% of low income teens had a job last year** versus 33 - 36% of middle income youth and 44% of those from upper middle income.<sup>3</sup>



## YOUR ACTION

**182** Number of mayors, county executives and tribal leaders who have accepted the Challenge

Number of states that accepted the Challenge **42**

**18** Number of tribal nations that accepted the Challenge

Number of stakeholders who have signed up as MBK Community Allies **1,800**

**74** Number of Local Action Summits hosted since the Challenge launched

<sup>1</sup> Forbes Insights, [http://images.forbes.com/forbesinsights/StudyPDFs/Innovation\\_Through\\_Diversity.pdf](http://images.forbes.com/forbesinsights/StudyPDFs/Innovation_Through_Diversity.pdf), p. 10

<sup>2</sup> U.S. Census Bureau: American Community Survey 2007-2011

<sup>3</sup> Center for Labor Market Studies, Northeastern University, <http://www.northeastern.edu/clms/>

## **Agenda Item 2**

To: Law and Courts and Finance

From: Sam L. Davis, Major

Date: January 26, 2015

Re: Amendment No.4 to Communications Service Agreement

Please be advised that the Sheriff's Office would like to enter into an agreement with SECURUS TECHNOLOGIES, INC to provide an Inmate Debit Calling system

SECURUS TECHNOLOGIES,INC was providing this service for us by providing the inmates with paper calling cards. This new system would replace the calling cards with an electronic debit sytem that is controlled by the inmates. The new sytem would no longer require Sheriff's Office staff handle or issue paper phone cards. All of the options that are in place for inmates telephone calls will remain, including the ability for inmates to place collect calls.

The Sheriff's Office has determined that it is the best interest of the inmates and our operational needs to enter into this agreement with SECURUS to increase efficiecnies and to provide the inmate with direct accountability for their own phone call ordering services.



Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING CONTRACT AMENDMENT FOUR WITH SECURUS TECHNOLOGIES FOR INMATE DEBIT SERVICE FOR THE INMATE TELEPHONE CALLS**

WHEREAS, Ingham County currently contracts with Securus Technologies to provide a phone card system for local and long distance telephone service for all inmates in Ingham County; and

WHEREAS, the Sheriff's Office recommends that the County authorize a contract amendment with Securus Technologies to enhance these services by providing Inmate Debit Service; and debit account; and

WHEREAS, the Inmate Debit account is a pre-paid, inmate-owned account used to pay for inmate telephone calls.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes contract amendment number four with Securus Technologies to provide Inmate Debit Services.

BE IT FURTHER RESOLVED, that unless otherwise agreed by Ingham County and Securus Technologies, Ingham County will receive a 50% monthly commission payment for these services.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any contract documents consistent with this resolution subject to review and approval by the County Attorney.

**M E M O R A N D U M**

**TO: INGHAM COUNTY LAW AND COURTS AND FINANCE COMMITTEES**

**FROM: SHAUNA DUNNINGS, CIRCUIT COURT ADMINISTRATOR**

**RE: REQUEST TO ENTER INTO A SERVICE AGREEMENT WITH  
DOCUMENT RESTORATION SERVICES TO RESTORE DAMAGED  
FILES FOR THE 30<sup>TH</sup> CIRCUIT COURT**

**DATE: FEBRUARY 4, 2015**

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Approximately twelve hundred Circuit Court files were damaged when a waterline froze and burst in the Ingham County Annex Building in February 2014. The damaged files were immediately transferred to Document Restoration Services for an assessment of the damage. The documents in the files must be restored because the Circuit Court is required to permanently retain certain documents in the files.

The estimate provided by Document Restoration Services to restore the files is \$17,885.35. Electronic Restoration Services is an authorized vendor for Ingham County and Document Restoration Services is a division of Electronic Restoration Services. The Purchasing Director and the Facilities Director have recommended using Document Restoration Services to restore the damaged Circuit Court files. The Financial Services Director has confirmed the cost will be covered by Michigan Municipal Risk Management Authority.

A Court representative will be in attendance at the February 12, 2015 Law and Courts Committee meeting and the February 18 Finance Committee meeting to answer any questions regarding this request.



11847 Levan Rd.  
Livonia, MI 48150  
(734) 464-1600

<b>Estimate</b>	<b>30000988</b>
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Received Date: 2-21-2014	Job Name: Ingham County
Insurance/Contact: SELF PAY	Address: 407 N. Cedar Street
Name:	City, State: Mason, Michigan
Phone Number:	Contact: Barb Byrum
Email:	Email:

Document Restoration		
Qty	Description	Grand Total
30	Cubic Ft. of Documents to Freeze Dry @ \$64.95 Per Cubic Foot	\$ 1,948.50
30	Cubic Ft. of Documents to Gamma Ray @ \$21.95 Per Cubic Foot	\$ 658.50
30	Cubic Ft. of Documents to Clean (Heavy) @ \$98.95 Per Cubic Foot	\$ 2,968.50
30	Cubic Ft. of Documents to Deodorize/Hydroxyl @ \$4.95 Per Cubic Foot	\$ 148.50
30	Cubic Ft. of Documents to Replace File Folders @ \$35.00 Per Cubic Foot	\$ 1,050.00
51,000	Pages of Documents to copy @ \$ .19 per page	\$ 9,690.00
*dfd estimates 1700 sheets per cubic foot		
<b>Sub-Total</b>		<b>\$ 16,464.00</b>

Travel Time & Packback (these are estimated and will change with actual numbers)										
Qty	Description	Reg. Hrs	Over Time	Total Regular Hrs	Total Overtime Hrs	Stand. Rate	Overtime Rate	Standard Rate Total	Overtime Total	Grand Total
1	Supervisor	5	0	5	0	\$95.00	\$142.50	\$475.00	\$0.00	\$475.00
2	Paper Techs	5	0	10	0	\$44.50	\$66.75	\$445.00	\$0.00	\$445.00
1	\$195.00 Per Box Truck									\$ 195.00
1	Supervisor Vehicle @ \$99.95 each									\$ 99.95
12	Tote Charge @ \$14.95 Per Tote									\$ 179.40
3	Wheels for Totes \$9.00									\$ 27.00
<b>Sub-Total</b>										<b>\$1,421.35</b>

<b>Grand Total</b>	<b>\$17,885.35</b>
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Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ENTER INTO A SERVICE AGREEMENT WITH  
DOCUMENT RESTORATION SERVICES TO RESTORE DAMAGED FILES  
FOR THE 30<sup>TH</sup> CIRCUIT COURT**

WHEREAS, some Circuit Court files were damaged when a waterline froze and burst at the Ingham County Annex Building in February of 2014; and

WHEREAS, the Ingham County Facilities Director recommended transferring the damaged files to Document Restoration Services immediately to maintain the integrity of the files, and for an assessment of the damage; and

WHEREAS, the Circuit Court is required to maintain documents within the damaged files permanently, in accordance with the State Court Administrative Office Document Retention Schedule; and

WHEREAS, the estimate provided by Document Restoration Services to restore the damaged Circuit Court files is \$17,885.35; and

WHEREAS, the Financial Services Director has confirmed that this cost will be covered by Michigan Municipal Risk Management Authority; and

WHEREAS, Electronic Restoration Services is an authorized vendor for Ingham County and Document Restoration Services is a division of Electronic Restoration Services; and

WHEREAS, the Purchasing Director and the Facilities Director have recommended using Document Restoration Services to restore the damaged Circuit Court files.

THEREFORE BE IT RESOLVED, that Board of Commissioners authorizes the 30<sup>th</sup> Circuit Court to enter into a service agreement in an amount not to exceed \$17,885.35 with Document Restoration Services to restore the Circuit Court files damaged in February of 2014, to be reimbursed by the Michigan Municipal Risk Management Authority.

BE IT FURTHER RESOLVED, that the Ingham County Controller/Administrator is hereby authorized to make any adjustments necessary to properly budget and account for these expenditures.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts or service agreements consistent with this resolution, and approved as to form by the County Attorney.

***Ingham County Management Information Services***

**Michael E. Ashton, Chief Information Officer - Email: [mashton@ingham.org](mailto:mashton@ingham.org)**

**TO:** Law & Courts, County Services and Finance Committees

**FROM:** Michael E. Ashton, CIO

**DATE:** February 4, 2015

**RE:** EQUIPMENT PURCHASE – Ingham County Sheriff’s Office in Car Computer System

The Innovation and Technology (IT) Department had been requested by the Ingham County Sheriff’s Office (ICSO) to review their current in car computers. At the recommendation of the IT Department and the ICSO it has been determined it would be best practices to update the entire fleet (27 cars) to a new system. This decision was based on the new County 911 Computer Aided Dispatching (CAD) system and the age of the current equipment. The ICSO and IT Department met with several different vendors and looked at several different options. Both the IT Department and the ICSO have agreed that the new Dell Rugged laptops are the best suited system for the cost. In the past the IT Department has supplied the patrol cars with Panasonic mobile units. These units currently cost \$4,100 and \$4,600 each to replace. The Dell Rugged laptops will cost \$3,200-\$3,600 per system to replace.

We are requesting to purchase 27 Dell Rugged laptop computers and docking systems for the Ingham County Sheriff’s patrol cars to run the new 911 Mobile CAD system more effectively and efficiently.

In April of 2015, the new 911 Center CAD system is scheduled to be implemented in Ingham County. Some of the current laptops in the patrol cars are over 9 years old. The rest of the computers are between 3 and 5 years old. With the new mobile CAD system, the requirements for the laptops have changed and many of the older laptops will not run the new mobile system.

We are requesting to use Equipment Revolving Funds for the purchase of this equipment. This purchase was not included in the current budget cycle and the IT Department and Budgeting office agree the project can be funded using the fund balance available in this account. The amount requested to be added from the fund balance is not to exceed \$98,000.

Thanks for your consideration of this request. If you have further questions please feel to contact me at 517-676-7371 or via e-mail at [fchain@ingham.org](mailto:fchain@ingham.org).

Introduced by Law & Courts, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE PURCHASE OF TWENTY-SEVEN (27) IN CAR  
COMPUTER SYSTEMS USING THE EQUIPMENT REVOLVING FUND  
FOR THE INGHAM COUNTY SHERIFF'S OFFICE**

WHEREAS, the Innovation and Technology (IT) Department had been requested by the Ingham County Sheriff's Office (ICSO) to review their current in car computers; and

WHEREAS, with the new County 911 Computer Aided Dispatching (CAD) system and the age of the current equipment it is recommended that several systems be replaced; and

WHEREAS, after meeting with several different vendors the IT Department and the ICSO have agreed that the new Dell Rugged laptops are the best suited system for the cost; and

WHEREAS, the current laptops are between 3 and 5 years old with some units as old as 9 years; and

WHEREAS, the Dell Rugged laptops will cost between \$3,200 and \$3,600 per system to replace; and

WHEREAS, it is the recommendation of the Chief Information Officer to purchase 27 Dell Rugged laptop computers and docking systems for the Ingham County Sheriff's patrol cars to run the new 911 Mobile CAD system more effectively and efficiently; and

WHEREAS, this project is to be funded using the Equipment Revolving Fund for the purchase of this equipment.

THEREFORE BE IT RESOLVED, that the IT Department and Purchasing Department are hereby authorized to execute a purchase order for 27 Dell Rugged laptop computers and docking systems from the Dell Corporation for the Ingham County Sheriff's patrol cars at a cost not to exceed \$98,000.

BE IT FURTHER RESOLVED, the total cost, not to exceed \$98,000, will be paid from the Equipment Revolving Fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

**MEMORANDUM**

TO: County Services and Finance Committees

FROM: Rick Terrill, Facilities Director

DATE: February 3, 2015

SUBJECT: **RESOLUTION AMENDING THE AGREEMENT WITH I.COMM CORPORATION TO PROVIDE ACCESS CONTROL IMPROVEMENTS AT THE MASON COURTHOUSE**

The resolution before you authorizes amending the agreement with I.COMM Corporation to provide access control improvements at the Mason Courthouse.

A wireless panic button system was not included in the original contract as the architect felt the solution we desired could be found with the software. After further review, it was determined that using the software would require an employee to access the system via computer to lock/unlock a door which would take too much time in an emergency situation. A wireless panic button system is the best solution to allow doors to be locked/unlocked quickly, with the push of a button, should an emergency lockdown be necessary.

I.COMM Corporation will provide and install a wireless panic button system for seven (7) interior doors for a not to exceed cost of \$6,868.00. The original contract amount was \$105,375.00. There is an available budget of \$110,375.00 which includes a \$5,000.00 contingency should any further issues arise.

The Facilities Department is requesting a line item transfer of \$6,868.00 from the approved CIP line item 245-90110-931000-4FC09 which has an available budget of \$50,531.22 for Annex building repairs into the approved CIP line item 245-90212-93100-4FC16 which has an available budget of \$110,375.00 for Mason Courthouse security enhancements, bringing the available budget to \$117,243.00 which includes a \$5,000.00 contingency.

Following the transfer, funds for this project will be available in the approved CIP line Item 245-90212-931000-4FC16 which will have a balance of \$117,243.00.

I recommend approval of this resolution.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AMENDING THE AGREEMENT WITH I.COMM CORPORATION  
TO PROVIDE ACCESS CONTROL IMPROVEMENTS AT THE MASON COURTHOUSE**

WHEREAS, wireless panic buttons were not included in the original contract as the architect felt the solution we desired could be found with the software; and

WHEREAS, after further review, it was determined that using the software would require an employee to access the system via computer to lock/unlock a door; and

WHEREAS, a wireless panic button system is the best solution to allow doors to be locked/unlocked quickly, with the push of a button, should an emergency lockdown be necessary; and

WHEREAS, I.COMM Corporation will provide and install a wireless panic button system for seven (7) interior doors for a not to exceed cost of \$6,868.00; and

WHEREAS, the original contract amount was \$105,375.00, there is an available budget of \$110,375.00 which includes a \$5,000.00 contingency should any further issues arise; and

WHEREAS, the Facilities Department is requesting a line item transfer of \$6,868.00 from the approved CIP line item 245-90110-931000-4FC09 which has a balance of \$50,531.22 for Annex building repairs into the approved CIP line item 245-90212-93100-4FC16 which has an available budget of \$110,375.00 for Mason Courthouse security enhancements, bringing the available budget to \$117,243.00 which includes a \$5,000.00 contingency.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the agreement with I.COMM Corporation, 1605 East Kalamazoo, Lansing, Michigan, 48912, to provide and install a wireless panic button system for seven (7) interior doors at the Mason Courthouse for a not to exceed cost of \$6,868.00.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to transfer \$6,868.00 from the approved CIP line item 245-90110-931000-4FC09 which has an available budget of \$50,531.22 for Annex repairs into the approved CIP line item 245-90212-931000-4FC16 which has an available budget of \$110,375.00 for Mason Courthouse security enhancements bringing the total available budget to \$117,243.00 which includes a \$5,000.00 contingency.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.



## Agenda Item 6

To: County Services & Finance Committees  
From: James Tissue, Potter Park Zoo Director of Public Safety  
Date: 01/14/2015  
RE: Vehicle Partitions

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This is a resolution to accept \$500.00 from the Michigan Municipal Risk Management Authority for the purchase of vehicle partitions for the patrol cars at the zoo. These partitions ensure safety of the officer in the event of transporting people or animals.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF A \$500.00 RISK AVOIDANCE PROGRAM (RAP) GRANT AWARD FOR VEHICLE PARTITIONS FOR THE PUBLIC SAFETY PATROL CARS AT POTTER PARK ZOO FROM THE MICHIGAN MUNICIPAL RISK MANAGEMENT ASSOCIATION (MMRMA)**

WHEREAS, the Potter Park Zoo participated in a grant opportunity with MMRMA; and

WHEREAS, MMRMA provides financial assistance for the purchase of materials relating to providing a safer and more efficient facility; and

WHEREAS, the grant funds will reimburse Potter Park Zoo for 50% of the cost of vehicle partitions at Potter Park Zoo; and

WHEREAS, the Potter Park Zoo Board supported the acceptance of these grant funds at their January 14, 2015 meeting.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of grant funds from MMRMA in the amount of \$500.00 and extends its appreciation for the opportunity to participate in the Risk Avoidance Program.

**MEMORANDUM**

February 4, 2015

To: County Services and Finance Committee

From: Travis Parsons, Human Resources Director

Subject: FRATERNAL ORDER OF POLICE Capitol City Lodge No. 141  
Animal Control Officers, License Enforcement Officers, Animal Shelter  
Operators and Field Supervisory Officer Unit – Collective Bargaining Agreement

Extension of the Collective Bargaining Agreement through December 31, 2015

On Thursday, January 29, 2015, we were advised by the FOP Capital City Lodge No.141 that the attached Amendment Agreement for the extension of the current collective bargaining agreement for one (1) year, through December 31, 2015 was put before the members and it was approved.

Highlights of the agreement include the following:

**HEALTH CARE:**

Amending the agreement to implement the changes as recommended by the Joint Health Care Cost Containment Committee and approved by the Ingham County Board of Commissioners for 2015.

**WAGES:**

A 2.5% base wage increase would be added to the existing 2014 wage scales for unit members beginning with the first full payroll period following ratification by both parties.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION APPROVING A ONE YEAR EXTENSION OF THE COLLECTIVE BARGAINING AGREEMENT WITH THE FRATERNAL ORDER OF POLICE, CAPITAL CITY LODGE NO. 141 - ANIMAL CONTROL OFFICERS, LICENSE ENFORCEMENT OFFICERS, ANIMAL SHELTER OPERATORS AND FIELD SUPERVISORY OFFICER UNIT**

WHEREAS, a collective bargaining agreement had been reached between representatives of Ingham County and the FOP Capitol City Lodge No. 141 for the period January 1, 2012 through December 31, 2014; and

WHEREAS, the parties have discussed and agreed to extend the agreement for a one (1) year period, being through December 31, 2015; and

WHEREAS, an Amendment Agreement regarding extension has been prepared between representatives of Ingham County and the FOP Capitol City Lodge No. 141; and

WHEREAS, the Amendment Agreement has been ratified by the employees within the bargaining unit; and

WHEREAS, the provisions of the Amendment Agreement have been approved by the County Services and Finance Committees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the Amendment Agreement between Ingham County and the FOP Capitol City Lodge No. 141.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the Amendment Agreement modifying the current collective bargaining agreement on behalf of the County, subject to the approval as to form by the County Attorney.

**AMENDMENT AGREEMENT  
BETWEEN  
INGHAM COUNTY (Employer)  
AND  
FRATERNAL ORDER OF POLICE,  
CAPITOL CITY LODGE NO. 141 (Union)**

**ANIMAL CONTROL OFFICERS, LICENSE  
ENFORCEMENT OFFICERS, ANIMAL SHELTER  
OPERATORS AND FIELD SUPERVISORY OFFICER**

**WHEREAS**, the Employer and the Union have entered a collective bargaining agreement with a term running from January 1, 2012, through December 31, 2014; and

**WHEREAS**, the parties agreed to extend the agreement for a one (1) year period, being through December 31, 2015, and to make changes in the Agreement as required by 2012 Public Act 349, as amended, and as to Appendix A, the Wage Scales; and

**WHEREAS**, the parties agreed to establish a Joint Health Care Cost Containment Committee to investigate health care cost containment, and to meet on ways to reduce health care costs and to avoid and reduce potential co-pays of both the Employer and employees; and

**WHEREAS**, this Joint Committee has investigated current health care costs, including reviewing the results of a request for proposals from providers; and

**WHEREAS**, the Joint Committee has recommended three (3) options per employee in the PHP Plus High Option Plan, the PHP Standard Option Plan, and the PHP Base Plan which is compliant with IRS regulations for opening and contributing to a Health Savings Account; and

**WHEREAS**, the Joint Committee has recommended changes to the Dental Plan; and

**WHEREAS**, the parties are agreeable to amending the collective bargaining agreement to implement these changes.

**NOW, THEREFORE, IT IS HEREBY AGREED** between the parties as follows:

1. Article 2, *Lodge Security and Check Off*, Section 1, of the Agreement will be amended to read as follows:

**Section 1. Lodge Security.** The County and the Lodge shall not discriminate against any employee because of his/her membership in the Lodge.

However, when an employee is in a probationary period, the Lodge may only represent said employee for hours and rates of pay and applicable fringe benefits during said probationary period. Lodge dues or representation fees for bargaining unit members shall be that designated by the Lodge Board of Directors in accordance with the Lodge Constitution and By-Laws.

2. Article 22, Sections 1, 3, 4, and 6 of the Agreement will be amended to read as follows, and Sections 7 and 8 will be deleted:

**Section 1. Health Insurance.**

A. Effective January 1, 2015, the Employer will offer the following health insurance programs for eligible full-time employees and legal dependents.

Option 1: PHP Plus High Option Plan: L0000280 - Class 1030

Option 2: PHP Standard Option Plan: L0000280 - Class 1010

The out-of-network costs for the Standard Plan shall be fully covered through the Employer's premium contribution.

Prescription drug coverage will be provided by the Employer through PHP of Mid Michigan using Express Scripts as the Pharmacy Benefit Manager.

Drug Plan: Prescription drug co-pays for Generic drugs are \$5.00. The co-pays for Preferred Brand drugs will be \$30.00. Non-Preferred co-pays will be \$60.00. Maximum out-of-pocket expenses for drugs for each health care plan participant will be \$1,200.00 per year. Coverage for mail order will also be provided, and a 90-day supply of any properly prescribed drug will only be available through mail order. Mail order Generic co-pays will be \$10.00. Mail order Preferred co-pays will be \$60.00. Mail order Non-Preferred co-pays will be \$120.00. The formulary shall be subject to periodic review and revision. There are specific medications and medication classes that are subject to prior authorization requirements, prior notification requirements, daily and period quantity limits by Express Scripts. Appeals and override processes may be available for unusual or unique situations.

Option 3: PHP Base Plan: L0000280 - Class 1J00

Prescription drug coverage will be provided by the Employer through PHP of Mid Michigan using Express Scripts as the Pharmacy Benefit Manager.

Employee/patient pays the total costs of medications until the plan deductible has been satisfied. At that point Generics will be dispensed with a \$10.00 co-pay (or actual cost), Tier Two medications with a \$25.00 co-pay (or actual cost), and Tier three medications with a \$50.00 co-pay (or actual cost). Three month supplies of properly prescribed drugs may be obtained via mail only with the following co-pays: Generic \$20.00 or actual cost, Tier 2 \$50.00 or actual cost, and Tier 3 \$100.00 or actual cost. These costs are not changed if the member reaches the maximum out of pocket costs for the plan year.

B. Effective January 1, 2015, the Employer agrees to pay the full premium for eligible full-time employees for hospitalization coverage outlined in Section 1 above, up to the following amounts:

Full Family	=	\$896.35
2-Person	=	\$798.60
Single	=	\$381.42
Retirees	=	\$386.53

Any costs incurred for health claims assessments under 2011 Public Act 142, being MCL 550.1733 et seq, will be shared 50/50 by the Employer and the employees.

These benchmarks may be adjusted annually as recommended by the Ingham Health Coalition and approved by the Ingham County Board of Commissioners, but shall be increased no less than two percent (2%). Increases in premium costs exceeding the benchmark will be shared 50/50 by the Employer and the employees with the employees' payment made through payroll deduction under the Section 125 Plan.

The parties will retain the Health Care Coalition which will continue to meet on ways to reduce health care costs and to avoid and reduce potential co-pays of both the Employer and the employees. The Employer will provide the Union and the Coalition new health care premium rates as soon as they are available.

\* \* \*

**Section 3. Dual Coverage.** In the event a husband and wife are both employees of the County, or any of the Courts of Ingham County, the payment provisions in lieu of health insurance coverage as stated under Section 8 shall be mandatory. Those employees shall not be permitted to have double health insurance coverage from the same or different options noted in this Article. They are entitled to two individual single plans with the County as required under ACA or they can choose 2-person coverage. Employees losing medical coverage from their spouse shall notify the County Financial Services Department in time so that the employee may re-enroll in a health care plan beginning the first day of the month following the loss of alternate coverage. For employees participating in the waiver plan prior to January 1, 2007, the spouse receiving the waiver payment will receive \$119.47 per month as taxable compensation. For newly formed couples either through marriage or new employment on or about January 1, 2007, there will be no eligibility for health waiver payments.

**Section 4. Waiver.** An employee who is eligible for medical/ hospitalization insurance via another source and who executes an affidavit to that effect may elect not to be covered by the medical insurance provided under this Article. The decision to waive coverage shall be made once per calendar year. A waiver agreement drafted by the Employer shall be executed by the employee. In the event the employee elects to forego medical insurance, the Employer shall pay an amount based upon the coverage to which the employee is otherwise eligible at the time of election (full family, two persons, or single subscriber) directly to the employee as taxable compensation. The amounts payable, based on the applicable coverage, shall be as follows:

Full Family	=	\$ 227.31 if participating prior to 1/1/2007
2-Person	=	\$ 202.31 if participating prior to 1/1/2007
Single	=	\$ 119.47 if participating prior to 1/1/2007
New enrollment on or after 1/1/2007	=	\$ 119.47

These waiver amounts will be adjusted annually the same percentage as the benchmarks increase. Employees losing medical coverage from another source shall notify the County Financial Services Department in time so that the employee and dependents, where appropriate, can be re-enrolled in a health care plan beginning the first day of the month following the loss of alternate coverage.

\* \* \*

**Section 6. Dental Insurance.**

A. The County shall provide dental insurance for full-time and part-time employees and their dependents as follows:

Employee or	<u>Insurance Pays</u>	<u>Patient Pays</u>
<u>Class I Benefits</u>	100%	-0-
Cleaning		
X-Ray		
6 Month checkups		
Radiographs		
Basic Restoration		
Periodontics		
Endodontics		
Basic filings		
Crowns		
<u>Class II Benefits</u>	75%	25%
Major Restorative		
Oral Surgery		
Bridges		

Payment under this provision is limited to One Thousand Dollars (\$1000) maximum per person, per contract year for Class I and Class II Benefits. Coverage shall be effective at the beginning of the seventh (7th) full month of continuous service after a new employee's date of hire.

B. Eligibility. Probationary, special part-time and temporary employees are not eligible for coverage.

C. Dental insurance coverage shall commence the first of the month after completion of the probationary period.

3. It is the intent of the parties to this Amendment Agreement to implement the recommendations of the Ingham County Health Care Coalition for the 2015 health care options as approved by the Ingham County Board of Commissioners in Resolution #14-436, including implementation of a HRA plan, implementation of a comprehensive healthcare management program, and the dedication of 50% of any net savings in health care costs to reducing employee premium cost share beginning in 2016, being applied to all employee groups that agree to implement the comprehensive healthcare management program.
4. Article 35 of the Agreement will be amended to read as follows:

**ARTICLE 35**

**EFFECTIVE DATE**

This Agreement shall be effective from the 1st day of January, 2012, and continue in full force and effect until December 31, 2015, exclusive. Employees who voluntarily or involuntarily terminate their employment, except laid off employees, and employees that have



retired and are immediately eligible for MERS benefits, will not receive salary or any other benefits retroactive if terminating before the ratification of this Agreement by the parties.

5. Appendix A of the Agreement will be amended to read as in the attached revised "Amended 2015 Appendix A."
6. All other terms and conditions specified in the parties' January 1, 2012 through December 31, 2014 collective bargaining agreement shall remain in full force and effect, except as amended above.

**COUNTY OF INGHAM**

**FRATERNAL ORDER OF POLICE  
CAPITOL CITY LODGE NO. 141**

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Brian McGrain, Chairperson  
Board of Commissioners

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John Good, President

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Thomas Krug, Executive Director

## 2015 AMENDED APPENDIX A

### Section 1.

- A. Listed below are the classifications which are covered by this Agreement and the corresponding annual salaries for current employees.
- B. Step wage increases are effective the first day of the first full payroll period following the anniversary date of hire.
- C. Step Progression: There shall be no step progression for 2012. Step progressions shall resume prospectively upon ratification (March 26, 2013) or on the employee's anniversary date, whichever is later, to the step to which the employee would have progressed in 2012.
- D. Service, for economic and fringe benefit purposes, shall mean the status attained by continuous length of service as an employee within Ingham County employment

#### ANIMAL SHELTER OPERATOR

Steps/Years	Effective 1/1/12 no change	Effective 1/1/13 (-1%)	Effective 1/1/14 no change	Effective Upon Ratification by both parties in 2015 [+2.5%]
Step 1 - Start	\$33,914	\$33,575	\$33,575	\$34,414.38
Step 2 = 1 Year	\$35,555	\$35,199	\$35,199	\$36,078.98
Step 3 = 2 Years	\$37,216	\$36,844	\$36,844	\$37,765.10
Step 4 = 3 Years	\$38,357	\$37,973	\$37,973	\$38,922.33
Step 5 = 4 Years	\$40,690	\$40,283	\$40,283	\$41,290.08
Step 6 = 5 Years	\$42,131	\$41,710	\$41,710	\$42,752.75

#### ANIMAL CONTROL OFFICER/LICENSE ENFORCEMENT OFFICER

Steps/Years	Effective 1/1/12 no change	Effective 1/1/13 (-1%)	Effective 1/1/14 no change	Effective Upon Ratification by both parties in 2015 [+2.5%]
Step 1 - Start	\$33,914	\$33,575	\$33,575	\$34,414.38
Step 2 = 1 Year	\$35,611	\$35,254	\$35,254	\$36,135.35
Step 3 = 2 Years	\$37,390	\$37,016	\$37,016	\$37,941.40
Step 4 = 3 Years	\$39,260	\$38,867	\$38,867	\$39,838.68
Step 5 = 4 Years	\$41,222	\$40,810	\$40,810	\$41,830.25
Step 6 = 5 Years	\$44,408	\$43,964	\$43,964	\$45,063.10

MEMORANDUM

TO: County Services and Finance Committees

FROM: Travis Parsons, Human Resources Director

SUBJECT: Countywide Comprehensive Compensation and Classification Study

DATE: February 3, 2015

This is a resolution authorizing entering into a contract with Hay Group, Inc., for the purpose of conducting a countywide compensation and classification study. The County's last countywide compensation and classification study was completed by O. William Rye during the years of 1999-2003.

Requests for proposals were sought for conducting a countywide comprehensive compensation and classification study. Four proposals were received, and after careful review and consideration, the Evaluation Committee recommends awarding the contract to Hay Group, Inc. Hay Group, Inc., located in Chicago, Illinois, has been in business for over 70 years and is a leader in the field of compensation and classification studies. Hay Group employees over 2,600 professional and support employees located in offices in 47 countries. Michigan-based references include the cities of Lansing, Grand Rapids and Midland, the counties of Saginaw and Kalamazoo, and public utility Lansing Board of Water & Light.

The purpose of the study is threefold: 1) To attract and retain qualified workers who will be paid equitable salaries; 2) To provide equitable salaries for all workers of the County; and 3) To provide the County with a salary structure that enables the County to maintain a competitive position with other counties and governmental entities identified as comparable.

The study will recommend adjustments to the County's pay plan rules, policies, and salary structure, in order to allow for appropriate compensation, rectify compression and equity issues along with a total compensation comparison (including benefits package). All 525 job classifications (representing 1,137 employees) will be studied and recommendations will be made regarding such. The study will recommend implementation strategies including calculating the cost of implementing the study with a phased approach that can be implemented over a two-year period.

All bargaining units were invited to the presentation by Hay Group and afforded an opportunity to ask questions with respect to the compensation and classification process. Bargaining units have given the study consideration and most of the units agreed to participate in the process with Hay Group conducting the study.

Establishment of an Advisory Committee comprised of representatives from the Human Resources Department, Controller's Office, and from each bargaining unit will provide input into the process. If approved, the study will commence as soon as possible in 2015 and conclude in approximately five months.

We propose the use of fund balance to cover the estimated cost not to exceed \$275,000 and we respectfully recommend approval of the following resolution.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH HAY GROUP  
FOR THE PURPOSE OF CONDUCTING A COMPREHENSIVE COUNTYWIDE  
COMPENSATION AND CLASSIFICATION STUDY**

WHEREAS, the Ingham County Board of Commissioners believes that it should seek to attract and retain highly qualified employees who will be paid marketable and equitable salaries including benefits; and

WHEREAS, the County's last countywide classification and compensation study was completed by O. William Rye over fifteen years ago; and

WHEREAS, due to the poor economic climate over the last number of years, the Ingham County Board of Commissioners is committed to understanding the disparities, if any, in the wages of county employees as compared to other like counties and governments; and

WHEREAS, the Purchasing Department solicited proposals for a compensation and classification study, and after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Hay Group, Inc. who submitted the most responsive and responsible proposal; and

WHEREAS, a contingency budget is being recommended by the Evaluation Committee for the purpose of revising job descriptions as determined by the Human Resources Director; and

WHEREAS, union leadership has been kept abreast of the compensation and classification process and expressed support for participation in the process; and

WHEREAS, a Compensation and Classification Advisory Committee comprised of staff from Human Resources, the Controller's Office and union leadership will be established to work with the consultant during the study.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes awarding a contract to Hay Group, Inc., for a total cost not to exceed \$275,000 to conduct a countywide comprehensive compensation and reclassification study, which includes contingency funds in the amount of \$40,000 to revise job descriptions as determined by the Human Resources Director.

BE IT FURTHER RESOLVED, that a transfer of \$275,000 from the unreserved general fund balance is authorized for this expense.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this Resolution and approved as to form by the County Attorney.

## Agenda Item 8

TO: INGHAM COUNTY HUMAN SERVICES COMMITTEE MEMBERS  
INGHAM COUNTY FINANCE COMMITTEE MEMBERS

FROM: MARK H. STEVENS, INGHAM COUNTY MEDICAL CARE FACILITY  
ADMINISTRATOR

DATE: FEBRUARY 4, 2015

SUBJECT: RESOLUTION TO EXPAND AND RENOVATE INGHAM COUNTY  
MEDICAL CARE FACILITY

Ingham County Medical Care Facility (ICMCF), along with all other long-term care providers, is preparing to meet the expanding and competitive needs of seniors by becoming ready for the challenge of a growing, diverse senior population. This aging group will differ from past patient models as they will demand to define their own care. They are educated, accustomed to choice and distrustful of large institutions such as government and healthcare organizations. These seniors will retain high expectations for convenience, quality, autonomy, dignity, privacy and choice while remaining part of a community and receiving a full range of quality clinical services.

ICMCF has responded to the growing demands of the area's senior population by developing initiatives to address this population in their current and desired marketplaces; including expansion and renovation initiatives. The attached resolution seeks approval for the Facility's \$20,000,000 expansion and renovation plans:

1. Construct a short-term stay rehabilitation center consisting of 58 private rooms and private bathrooms.
2. Construct an outpatient therapy clinic to allow for growth of the current program, utilize the therapy pool to its full potential and to serve the community by offering this post-acute option.
3. Add 26 licensed nursing home beds to meet the Ingham County area's growing demand for dementia care. ICMCF continues to experience a significant demand for the Facility's dementia care beds; beds that maintain a 100% occupancy rate.
4. Establish nine (9) self-contained neighborhood-styled units reflective of residents' lifelong habits/preferences/choice/control by renovating the long-term care portion of the Facility. The renovations will be designed to meet the senior populations' growing expectations for person-centered care.
5. Renovating and adding onto the Facility's entryway and office area.

The Facility's expansion and renovation plans advance both the Ingham County Board of Commissioners and the Ingham County Department of Human Services Board's identified strategic policy objectives. Additionally, the expansion and renovation plans are directly aligned with the Facility's strategic goals and Mission: "DEDICATED TO IMPROVING LIVES".

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING AN EXPANSION AND RENOVATION OF THE  
INGHAM COUNTY MEDICAL CARE FACILITY**

WHEREAS, the Ingham County Department of Human Services is requesting that the Ingham County Board of Commissioners authorize an expansion and renovation of the Medical Care Facility in order to meet the demand for additional beds; and

WHEREAS, the Ingham County Department of Human Services believes that the expansion and renovation will assist the Facility in meeting the expanding and competitive needs of a growing, diverse senior population; and

WHEREAS, the Ingham County Department of Human Services believes that the expansion and renovation will assist the Facility in meeting the expectations contained within the “Patient Protection and Affordable Care Act” (Healthcare Reform); and

WHEREAS, the Ingham County Department of Human Services believes that the expansion and renovation will assist the Facility with the growing physical plant needs associated with the Facility’s 37 year old building; and

WHEREAS, the Facility’s plans will assist the Facility to continually operate in a financially self-sufficient manner without the need for Ingham County General Fund support; and

WHEREAS, the Facility has a three (3) phase expansion and renovation plan:

1. Phase I. The addition of a 58 bed rehabilitation center consisting of: (1) private rooms and private bathrooms; (2) enhanced bariatric services; (3) a therapy gym; (4) an outpatient therapy clinic; (5) a therapeutic activities area; (6) fine dining/restaurant style services; (7) beauty shop/spa; (8) additional office space; (9) storage space; (10) a community meeting room; and (11) an additional driveway and parking lot.
2. Phase II. Increasing the number of long-term care beds by 26, going from 178 beds to 204 beds (increasing the Facility’s total capacity from 236 beds to 262 beds) and renovating the long-term care portion of the Facility to meet the senior populations’ growing expectations for person-centered care, including the transformation of many semi-private rooms into private rooms with private bathrooms.
3. Phase III. The addition of a front entrance and office space; and

WHEREAS, the Facility’s plans advance both the Ingham County Board of Commissioners and the Ingham County Department of Human Services Board’s identified policy areas:

1. Promoting accessible health care.
2. Maintaining and expanding access to health care for Ingham County residents.
3. Maximizing the ability to capture more federal funds for health care.
4. Assisting in meeting basic needs.

5. Providing the very best health care services to the residents of Ingham County.
6. Directing resources towards maintenance of and reinvestment in existing assets.
7. Improving lives.
8. Fostering economic well-being.
9. Expanding essential programs and services.
10. Pursuing focused clinical growth to enhance access to care, and meet evolving health needs.
11. Improving financial health to support success.
12. Providing superior quality personalized care.
13. Providing environments that are welcoming, warm, safe, secure and alive with natural beauty.
14. Providing access to cost effective care while promoting innovations in the continuity of care.
15. Providing value to residents, patients, staff, and the community.
16. Meeting the area's senior market's growing demand for personalized service.
17. Utilizing space in a financially beneficial manner; and

WHEREAS, the Facility's operational costs associated with the Facility's plans will be funded through a combination of Medicaid, Medicare, third party payers and private payers; and

WHEREAS, the cost of the project will be paid for by utilizing \$14,000,000 of the Facility's cash reserves which has a balance as of December 31, 2014 of \$19,133,434 and the lesser of a \$6,000,000 bond secured through Ingham County or a line of credit secured through a financial institution.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Ingham County Department of Human Services Board to implement the proposed expansion and renovation of the Medical Care Facility at a cost not to exceed \$20,000,000.

BE IT FURTHER RESOLVED, the Facility's expansion and renovation be financed by utilizing \$14,000,000 of the Facility's unrestricted cash reserves and the lesser of a \$6,000,000 bond secured through Ingham County or a line of credit secured through a financial institution.

BE IT FURTHER RESOLVED, that the project will be conducted in accordance with Ingham County policies regarding the payment of Prevailing Wages and adherence to Equal Opportunity/Non-Discrimination Policies.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents that are consistent with this resolution on behalf of the County after approval as to form by the County Attorney.

**MEMORANDUM**

TO: Human Services Committee  
Finance Committee

FROM: Linda S. Vail, Health Officer

DATE: February 2nd, 2015

RE: Resolution to Authorize an Agreement with Eaton Education Service Agency (RESA) to Prevent and Reduce Tobacco Use and Alcohol Abuse in Ingham County

The Health Department is strongly committed to preventing and reducing tobacco use, alcohol abuse, and medication misuse in our community. The Department is an active member of the Ingham Substance Abuse Prevention Coalition (ISAPC), which is dedicated to effective prevention services through comprehensive collaboration. Eaton Education Service Agency (RESA) provides administrative and staff support to ISAPC.

Utilizing a grant from CEI/CMH-CA, the Eaton RESA contracts each year with community partners, including the Ingham County Health Department, to carry out activities contained in the ISAPC Implementation Plan. The Health Department has contracted with Eaton RESA since 2008.

The activities to be performed by the Health Department include:

- Support the Mason-Capital Area Prescription Drug Task Force;
- Create an Action Plan to address medication misuse, promote model programs, and support expansion of the Take-Back Meds program to other communities in the Region;
- Support research-based tobacco programs that address prevention, education, and monitoring;
- Convene a Facilitated Dialogue to identify resources that address Grief, Trauma, and Loss;
- Serve as DYTUR agency for Ingham County and conduct SYNAR compliance checks with records provided to CMH/CEI-CA;
- Provide “Screening, Brief Intervention, and Referral to Treatment” to primary care providers in Ingham County;
- Coordinate activities of the Media and Communications Committee to promote monthly drug-prevention media messages; and
- Facilitate six (6) alcohol-server trainings that target bars, restaurants, festival volunteers, and carry-out establishments that serve alcohol in Ingham County.

These activities are highly consistent with other prevention work undertaken by the Health Department. Eaton RESA will reimburse the County up to \$ 40,000 for these activities. Revenue from this agreement was anticipated in the projections for the Department’s 2015 budget.

The attached resolution will authorize the agreement with Eaton RESA. I recommend adoption of this resolution.

c: Eric Thelen, w/attachment



Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH EATON  
REGIONAL EDUCATION SERVICE AGENCY (RESA) TO PREVENT AND REDUCE  
TOBACCO USE AND ALCOHOL ABUSE IN INGHAM COUNTY**

WHEREAS, Eaton Regional Education Service Agency (RESA) provides administrative support for the Ingham Substance Abuse Prevention Coalition to collaborate and advocate for stronger prevention measures for the access and availability of tobacco and alcohol; and

WHEREAS, Ingham Substance Abuse Prevention Coalition's Implementation Plan for FY2015 includes several outcomes targeted to prevent and reduce tobacco use and alcohol abuse in Ingham County; and

WHEREAS, the Ingham County Health Department is committed to preventing and reducing the use of tobacco and alcohol abuse; and

WHEREAS, the Ingham County Health Department has been requested to perform activities related to tobacco and alcohol prevention and reduction in the Ingham Substance Abuse Prevention Coalition's Implementation Plan; and

WHEREAS, Eaton Regional Education Service Agency has agreed to reimburse the County for up to \$40,000 for performance of such activities; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with Eaton Regional Education Services Agency (RESA) for tobacco and alcohol prevention and reduction activities in Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Eaton Regional Education Service Agency (RESA) for up to \$40,000 for tobacco and alcohol prevention and reduction activities in Ingham County.

BE IT FURTHER RESOLVED, the contract period shall be from October 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign the agreement after it is approved as to form by the County Attorney.

**MEMORANDUM**

TO: Human Services Committee  
Finance Committee

FROM: Linda S. Vail, Health Officer

DATE: February 2nd, 2015

RE: Resolution to Appoint Medical Examiners and Authorize an Agreement with Sparrow Hospital for Medical Examiner Services

This resolution authorizes the appointment of Dr. Michael Markey, M.D., to the position of Chief Medical Examiner and Philip A. Croft, M.D., and John Bechinski, M.D., to the position of Deputy Medical Examiner for Ingham County. It also authorizes an agreement with Sparrow Hospital for Medical Examiner services. The term of their appointments and the contract shall be for the period March 1, 2015 through December 31, 2018.

Public Act 181 of 1953, Section 52.201 requires the board of commissioners of each county to appoint a Medical Examiner to hold office for a period of four years to fulfill the duties as outlined in state law. County Medical Examiners shall be physicians licensed to practice within the State of Michigan. Dr. Michael Markey, M.D. is a board-certified forensic pathologist licensed to practice medicine in the State of Michigan, who currently serves as Medical Examiner for Ingham, Eaton, Ionia, Isabella, Montcalm and Shiawassee Counties.

Sparrow Hospital and Ingham County have negotiated a price agreeable to both parties for Medical Examiner services. The term of the agreement shall be March 1, 2015 through December 31, 2018. In the agreement, in Year One (March 1, 2015-December 31, 2015), Ingham County will reimburse Sparrow Hospital for all services performed under this agreement at an annual rate of \$295,833.33, Year Two (January 1, 2016-December 31, 2016) at an annual rate of \$390,500, Year Three (January 1, 2017-December 31, 2017) at an annual rate of \$429,550, and Year Four (January 1, 2018-December 31, 2018) at an annual rate of \$472,505.

In the event the number of deaths reported to the Medical Examiner is greater than 797 during the time period from March 1, 2015 to December 31, 2015, the annual amount paid to Sparrow Hospital shall be increased by 10% from the base amount, not to exceed \$325,416 for the 10 month period, based on an expected annual rate of 870 reported deaths. If the number of deaths reported to the Medical Examiner is less than 652 during the time period from March 1, 2015 to December 31, 2015, the annual amount paid to Sparrow Hospital shall be decreased by 10% from the base amount, not to fall below \$266,250.00 for the 10 month period, based on an expected annual rate of 870 reported deaths.

In the event the number of deaths reported to the Medical Examiner is greater than 957 during any calendar year beginning on January 1, 2016, the annual amount paid to Sparrow Hospital shall be increased by 10% from the annual base amount for that calendar year, not to exceed the annual base amount plus 10%, based on an expected annual rate of 870 reported deaths. If the number of deaths reported to the Medical Examiner is less than 783 during any calendar year beginning on January 1, 2016, the annual amount paid to Sparrow Hospital shall be decreased by 10% from the annual base amount for that calendar year, not to exceed the annual base amount less 10%, based on an expected annual rate of 870 reported deaths.

I recommend the Board of Commissioners adopt the resolution to appoint a Chief Medical Examiner and Deputy Medical Examiners for Ingham County and authorize an agreement with Sparrow Hospital for Medical Examiner services.

c: Eric Thelen, w/ attachment

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPOINT MEDICAL EXAMINERS AND AUTHORIZE AN AGREEMENT WITH SPARROW HOSPITAL FOR MEDICAL EXAMINER SERVICES**

WHEREAS, according to Public Act 181 of 1953, Section 52.201, the Board of Commissioners of each county must appoint a county medical examiner to hold office for a period of four years to fulfill the duties as outlined in state law; and

WHEREAS, County Medical Examiners shall be physicians licensed to practice within the State of Michigan; and

WHEREAS, Dr. Michael Markey, M.D., is a board-certified forensic pathologist licensed to practice medicine in the State of Michigan, who currently serves as Medical Examiner for Ingham, Eaton, Ionia, Isabella, Montcalm and Shiawassee Counties; and

WHEREAS, Philip A. Croft, M.D., and John Bechinski, M.D., are board-certified forensic pathologists licensed to practice medicine in the State of Michigan; and

WHEREAS, Sparrow Hospital and Ingham County have negotiated a price agreeable to both parties for Medical Examiner services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners appoints Dr. Michael Markey, M.D. to the position of Chief Medical Examiner and appoints Philip A. Croft, M.D., and John Bechinski, M.D., to the position of Deputy Medical Examiner.

BE IT FURTHER RESOLVED, that the term of their appointments shall be for the period March 1, 2015 through December 31, 2018.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners enter into an agreement with Sparrow Hospital to conduct medical examiner functions as described in their proposal for the time period of March 1, 2015 through December 31, 2018.

BE IT FURTHER RESOLVED, that the term of the agreement shall be March 1, 2015 through December 31, 2018.

BE IT FURTHER RESOLVED, that in Year One (March 1, 2015-December 31, 2015), Ingham County will reimburse Sparrow Hospital for all services performed under this agreement at an annual rate of \$295,833.33, Year Two (January 1, 2016-December 31, 2016) at an annual rate of \$390,500, Year Three (January 1, 2017-December 31, 2017) at an annual rate of \$429,550, and Year Four (January 1, 2018-December 31, 2018) at an annual rate of \$472,505.

BE IT FURTHER RESOLVED, that in the event the number of deaths reported to the Medical Examiner is greater than 797 during the time period from March 1, 2015 to December 31, 2015, the annual amount paid to Sparrow Hospital shall be increased by 10% from the base amount, not to exceed \$325,416 for the 10 month period, based on an expected annual rate of 870 reported deaths.

BE IT FURTHER RESOLVED, that in the event the number of deaths reported to the Medical Examiner is less than 652 during the time period from March 1, 2015 to December 31, 2015, the annual amount paid to Sparrow Hospital shall be decreased by 10% from the base amount, not to fall below \$266,250.00 for the 10 month period, based on an expected annual rate of 870 reported deaths.

BE IT FURTHER RESOLVED, that in the event the number of deaths reported to the Medical Examiner is greater than 957 during any calendar year beginning on January 1, 2016, the annual amount paid to Sparrow Hospital shall be increased by 10% from the annual base amount for that calendar year, not to exceed the annual base amount plus 10%, based on an expected annual rate of 870 reported deaths.

BE IT FURTHER RESOLVED, that in the event the number of deaths reported to the Medical Examiner is less than 783 during any calendar year beginning on January 1, 2016, the annual amount paid to Sparrow Hospital shall be decreased by 10% from the annual base amount for that calendar year, not to exceed the annual base amount less 10%, based on an expected annual rate of 870 reported deaths.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

**MEMORANDUM**

**TO:** Human Services and Finance Committees  
**FROM:** Jared Cypher, Deputy Controller  
**RE:** Habitat for Humanity of Greater Ingham County  
**DATE:** February 5, 2015

In November 2014, the Ingham County Board of Commissioners authorized contracts with 28 community agencies totaling \$198,750. Habitat for Humanity of Greater Ingham County submitted an application that was deemed ineligible for funding after consultation with the County Attorney.

The Human Services Committee indicated a willingness to consider a revised application from Habitat for Humanity of Greater Ingham County. A revised application in the amount of \$3,000 was submitted (see attached) for critical home repair, which is an activity that is eligible for funding, and has been funded in the past.

\$200,000 was budgeted for Community Agencies in 2015. Since \$198,750 has already been allocated, \$1,250 remains. This resolution authorizes a 2015 community agency agreement with Habitat for Humanity of Greater Ingham County in the amount of \$1,250 for critical home repair.

**II. APPLICANT INFORMATION – REVISED – SUBMITTED 11/18/14**

1. Organization: Habitat for Humanity of Greater Ingham County
2. Contact Person: Racheal Sanford Title: Executive Director
3. Organization's Address: 954 East Grand River, Williamston 48895
4. Phone Number: 517) 655-1872 Fax Number: 517) 655-5727
5. WEB: www.inghamhabitat.org
6. Proposal Title: Critical Home Repair
7. 2014 Amount Requested: \$ 3,000
8. Federal Tax Identification Number: 38-3298306
9. Ingham County communications regarding community agency funds shall be sent to email address: rsanford@inghamhabitat.org
10. Please indicate the names and titles of persons who are authorized to execute agreements on behalf of your organization:  
Name: Racheal Sanford Name: Karl Griffin  
Title: Executive Director Title: Board President
11. Nonprofit Organization: Please Check One -  
 501(c)(2)     501(c)(3)     501(c)(4)     502(c)(3)  
 Other (specify)
12. Business organization (profit): \_\_\_\_\_
13. Unit of government including schools (specify): \_\_\_\_\_
14. Not incorporated (specify legal and/or professional status of the requesting individual):  
\_\_\_\_\_  
\_\_\_\_\_
15. How long has the applicant's organization been in business? 6/11/96
16. What is the number of full-time equivalent positions currently employed? 3
17. How many volunteers are currently involved? 40 regular volunteers however, there are hundreds of volunteers that come in on occasion.
18. a. How does your proposal involve coordination or collaboration with County services, other local governments, or other agencies?  
HFHGI works with the Ingham County Housing Commission and the Ingham County Land Bank to acquire and develop properties. In collaboration with the Ingham County Health Department, HFHGI distributes radon test kits to volunteers and educates the

public about household environmental hazards. HFHGI recently piloted a very successful partnership with the USDA Rural Development office on a critical home repair project. HFHGI also works with local agencies, such as the Franklin Street Community Housing Corporation, the Mason and Williamston Chambers of Commerce, the Kiwanis and Lions Clubs, and Capital Area Community Services to better serve our partner families and communities. Habitat is a strident advocate for decent, affordable housing for all and thoroughly recognizes that community ownership of this mission though our partnerships with individuals, churches, businesses, organizations, agencies and units of government is the only way to address such a massive community need.

- b. What other programs similar to your program are operating in the County?  
Other Habitat affiliates have the capabilities to provide critical home repairs all over the areas they serve it is part of what Habitat does, providing safe, decent and affordable housing, . Is this your first request for funds from Ingham County?  yes no

20. a. Have you sought funds for this proposal or concept from any other entity? Please identify who and the response. X yes  no Capital Region Community Foundation  
b. Does the proposal anticipate utilizing funds from other sources? X yes  no  
c. To what extent is the other funding assured?

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We received \$10,000 from CRCF for the Critical Home Repair program that our affiliate is focusing on. The grant money awarded is to be used between June 2014 and June 2015.

### III. DETAILED SCOPE OF WORK

The Scope of Work should be one page or less and contain:

**1. A statement regarding the general nature of the services and population with which your agency concerns itself.**

HFHGI seeks to eliminate substandard housing throughout the rural areas of Ingham County. HFHGI historically has built new homes on vacant lots, but has expanded to include renovations, demolitions, home repairs, and wheelchair ramps. Habitat serves communities through programs that educate and empower families – the foundation of which simply brings people together to help their neighbors.

**1. A statement explaining how the proposal will address the County's long-term objective of Meeting Basic Needs. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding. Priority consideration will be given to applicants that meet the objective of *Meeting Basic Needs*; however, if there are funds available, secondary consideration will be given to agencies serving vulnerable populations.**

HFHGI helps families meet their basic need for shelter. Decent, affordable shelter provides a foundation for a better life. Stable homeowners, invested in the community, foster general economic well-being. The critical home repairs and wheelchair ramps improve health and public safety. Working within existing developed properties is good for the environment. Volunteers enjoy the opportunity to participate to improve the community while learning about local housing conditions and construction best practices. We constantly leverage our resources through volunteer hours and local partnerships.

The request for funds from the ICCA has been the same over the past year, our affiliate is finding more and more of our community members needing significant help with critical home repairs. As word spreads about our program and what we are able to do, the more that the community is coming to us with their needs. We were awarded a \$10,000 grant from CRCF and fortunately the majority of those funds are going to go help one particular single mother with 3 kids. Our affiliate already has several other applications for critical home repairs that are waiting for approval based on funding availability.

**3. A statement detailing the specific services which will be provided by Ingham County's appropriation. A statement of the specific target group for these areas.**

Critical home repairs are a need within our community. HFHGI receives several phone calls a month from a family that is need of some type of critical home repair; roof replacements and wheelchair ramps are the most common. Not only do families deserve a safe, decent and affordable place to live, they also deserve the right to be able to get in and out of their homes safely and easily.

**4. A statement describing the eligibility criteria for these services. (See the attached Resolution #14-222 - Resolution Approving Criteria for Ranking 2015 Applications for Community Agency Funding *and* must serve residents of Ingham County to be eligible)**

The partner families demonstrate a need for a change in their housing situation, are able to repay the value of the materials and skilled trades (Habitat finances this), and are willing to partner. Partner family incomes range from 30% to 60% of the county median

**5. A statement describing the time for the performance of these services.**

It is projected that our affiliate will use 100% of the funds awarded by ICCA within one calendar year.



#### IV. PROJECT BUDGET

The Proposed Line Item Budget should be structured to address four major areas: Personnel Services, Professional and Contractual Services, Operating Expenses, and Direct Services to Ingham County Residents. Please be advised that for 2014 emphasis will be placed on provision of direct services to county residents and use of Community Agency funds for personnel related expenditures is strongly discouraged.

		<b>COUNTY REQUESTED AMOUNT</b>	<b>OTHER SOURCES</b>
<b>1</b>	<b><u>Personnel Services</u></b>		
	a. Salaries & Wages	\$300	
	b. FICA		
	c. Unemployment		
	d. Fringe Benefits (may be further subdivided)		
	e. Overtime		
	f. Temporary		
	g. Work Study Wages		
<b>2</b>	<b><u>Professional and Contractual</u></b>		
	a. Medical Services (for recipient population)		
	b. Accounting Services		
	c. Membership/Subscriptions		
	d. Federal or State grant match		
	e. Office Equipment Leases		
	f. Maintenance Agreements		
<b>3</b>	<b><u>Operating Expenses</u></b>		
	a. Telephone		
	b. Rent		
	c. Utilities		
	d. Postage		
	e. Office Supplies		
	f. Travel		
	g. Insurance		
<b>4</b>	<b><u>Direct Services to Ingham County Residents</u></b>		
	a. Food		
	b. Utilities		
	c. Shelter/Housing	\$2,700	
	d. Other Direct Assistance		
	<b>TOTAL</b>	\$2,700	

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AMENDING RESOLUTION #14-471 TO AUTHORIZE A 2015 COMMUNITY AGENCY AGREEMENT WITH HABITAT FOR HUMANITY OF GREATER INGHAM COUNTY**

WHEREAS, Resolution #14-471 authorized community agency funding agreements with 28 agencies totaling \$198,750; and

WHEREAS, \$200,000 was budgeted for Community Agencies in 2015 leaving \$1,250 available; and

WHEREAS, Habitat for Humanity of Greater Ingham County submitted an application for funding that was deemed ineligible; and

WHEREAS, Habitat for Humanity of Greater Ingham County has submitted a revised application for funds for critical home repair.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioner authorizes a community agency contract with Habitat for Humanity of Greater Ingham County for critical home repair in an amount not to exceed \$1,250.

BE IT FURTHER RESOLVED, that the period of the agreement shall be January 1, 2015 through December 31, 2015.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any contract documents consistent with this resolution after approval as to form by the County Attorney.

**MEMORANDUM**

TO: Board of Commissioners

FROM: Jared Cypher, Deputy Controller

RE: Priorities Guiding 2016 Activities and Budget

DATE: February 4, 2015

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Attached for your consideration is a proposed resolution establishing areas of priority to guide the 2016 activities and budget development. The resolution has been developed from recent discussions regarding the status of current areas of priority. Proposed changes from the 2015 resolution establishing areas of priority are indicated through bolded and struck-out language.

Usually, as a part of Ingham County's budget and priority setting process, in early February we ask departments and agencies for a variety of information, including activity indicators and performance measures. This year, we will not be asking for that information until late March or early April.

This year, we are recommending that the Board of Commissioners adopt their priority resolution for the upcoming budget year in February. We will then ask departments and agencies to use that resolution as a tool to develop the strategic planning information that they submit to the Controller's Office. Our hope is that this change in process will assist them in providing us with information that is consistent with the priorities identified by the Board.

The adopted resolution will also be distributed to departments and offices for their information as they prepare their proposed budgets and activities for 2016, and will be used to guide the development of the Controller/Administrator's Recommended Budget. Thank you for your consideration of these priorities as we begin to develop the budget for 2016. Please contact me if you have any questions.

Introduced by the Finance Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION ESTABLISHING PRIORITIES TO GUIDE THE DEVELOPMENT OF THE  
2016 BUDGET AND ACTIVITIES OF COUNTY STAFF**

WHEREAS, Ingham County government is committed to assuring the provision of services most important to its citizens; and

WHEREAS, Ingham County services are focused on these long term objectives:

- \*Enhancing access to county records
- \*Providing a quality transportation system including roads
- \*Providing a suitable and ecologically sensitive drainage system
- \*Providing recreational opportunities
- \*Fostering economic well being
- \*Promoting environmental protection, smart growth and conservation
- \*Preventing and controlling disease
- \*Promoting accessible health care
- \*Assisting in meeting basic needs
- \*Fostering youth development
- \*Supporting public safety
- \*Assuring fair and efficient judicial processing
- \*Providing appropriate evidence based sanctions for adult offenders
- \*Providing appropriate evidence based treatment and sanctions for at-risk juveniles; and

WHEREAS, these long term objectives are intended to promote:

- A healthy and active population
- A safe community
- A thriving economy and high quality of life
- A clean and protected environment
- An innovative approach to government; and

WHEREAS, these services are to be delivered to promote fairness, equity, and social justice; and

WHEREAS, the Board of Commissioners has identified priorities to guide the development of the 2016 Budget and activities of county staff.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopts the following priority areas to be utilized by the Controller/Administrator's Office and the county offices, departments, agencies, and courts in developing proposed activities and budgets for 2016:

1. Current year expenditures should be supported by current year revenues. The Controller/Administrator will develop a multi-year budget projection and a long-range plan to finance the County's legacy costs. These projections will be used to guide the Board's decision as to the appropriate use of the County's reserves in the development of the 2016 Budget.
2. To the extent necessary and appropriate, mandated services currently provided by county government in support of all its long term objectives should be continued in 2016, with ongoing evaluation to identify possible overlap and duplication of services and to identify more efficient uses of county funds.
3. The Board of Commissioners expects all department offices and courts to consider these priorities in the development of their budgets and activities for 2016.
4. Priority consideration should be given to producing the following outcomes:
  - a) A healthy and active population
    1. Maintain and expand access to health care for Ingham County residents, with an emphasis on the uninsured and under-insured.
    2. Implement the long range plan for the operation and location of Community Health Centers.
    3. Provide accessible recreational opportunities throughout the County guided by the County Parks Master Plan and the Potter Park Master Plan. **Update the County Parks Master Plan and include a long-range plan for the utilization of the Parks and Trails Millage.**
    4. Maximize ability to capture more federal funds for health care.
    5. ~~Evaluate the Health Department budget to determine the appropriate amount of support that is necessary from the County General Fund in order to continue operations at an acceptable level.~~ **Develop and implement a long-range plan for the utilization of the Health Services Millage.**
  - b) A safe community
    1. Encourage the use of appropriate sanctions for adults in order to foster appropriate behavior, reduce criminal recidivism, and effectively manage corrections resources, including the jail population.
    2. Maximize use of the Juvenile Justice Millage funds to provide the most appropriate community-based programming for at-risk juveniles and juvenile offenders. ~~Implement an independent assessment of the success of the Ingham County Juvenile Justice Programs every 3 years beginning in 2014. Explore the cost benefits of providing a male group home.~~
    3. **Develop a plan for renovating or new construction for the Ingham County Jail, 55<sup>th</sup> District Court, and Animal Control facilities including a financing plan with regional and private partners where appropriate.**
  - c) A thriving economy and high quality of life
    1. Encourage re-use of abandoned, polluted, and tax-reverted properties through various redevelopment tools.
    2. Direct resources towards maintenance of and reinvestment in existing assets.
    3. **Prepare to work with County Departments and Agencies as appropriate in anticipation of additional revenue for road maintenance should the statewide ballot proposal be approved in the Spring of 2015.**

d) A clean and protected environment

1. Encourage County-funded projects to be environmentally sensitive, when appropriate.
2. Monitor environmental hazards and seek to prevent and mitigate pollution.
3. Expend resources to preserve farmland and open space and to prevent urban sprawl.

e) An innovative approach to government

1. Exploration of efficiencies through regional cooperation, emphasizing consolidation and service sharing, accountability and transparency, and controlling costs.
2. Enhanced use of technology to provide information and transparency to the public.
- ~~3. Assess current facility assets to determine current uses and future needs.~~

**MEMORANDUM**

**TO:** Human Services and Finance Committees

**FROM:** Jared Cypher, Deputy Controller

**RE:** Contract with CMH

**DATE:** February 5, 2015

This resolution authorizes a contract with CMH for a comprehensive package of behavioral healthcare services designed to address of the most pressing behavioral healthcare needs in the Ingham County community. This request from CMH will help alleviate a 65% cut in state general fund dollars. The contract would not exceed \$1,038,803 from the Ingham County Health Services Millage for millage eligible CMH services provided between October 1, 2014 and September 30, 2015. Further detail can be found in the proposal from CMH, which is attached.

Community Mental Health Authority of Clinton, Eaton, and Ingham Counties

Proposal for the use of Ingham County Health Services Millage to close gaps in  
Ingham County's behavioral health care system

January 2015

**Addendum to the November 2014 proposal:** As requested by the Human Services Committee of the Ingham County Board of Commissioners, the original November 2014 proposal has been revised, with this Addendum, to contain the volume of service projections for each of the services described in the original proposal. (See the endnote for a discussion of a service which was removed from the original proposal due to uncertainty as to whether the service meets the millage criteria.)<sup>1</sup>

This proposal seeks funding through the Ingham County Health Services Millage for a comprehensive package of behavioral healthcare services designed to address of the most pressing behavioral healthcare needs in the Ingham County community.

Some of the proposed services **address longstanding gaps in services** and some address **gaps which are newly emerging with the dramatic cut in state General Fund dollars** to this CMH and CMHs across the state.

**Dialogue and refinement in list of proposals expected:** While all of these proposals represent behavioral health care services needed by Ingham County residents, this CMH recognizes the fiscal and eligibility constraints of the Health Services Millage. To that end, dialogue between the staff of Ingham County and CMH is expected in order to result in an agreed upon set of services and related costs.

**A. Closing newly emerging gaps in Ingham County's essential behavioral health care services system:** These service gaps are the result of the dramatic cut (65%), implemented in April 2014 and expanded in October 2014, in state General Fund dollars to this CMH and CMHs across the state.

**The community's free-standing (outside of hospital grounds) 24/7 Psychiatric Crisis Services and Inpatient Pre-Screening Unit:** This unit provides around-the-clock access to highly trained behavioral health clinicians who provide: crisis intervention, psychiatric inpatient pre-screening (and funding authorization), short-term stabilization, diversion to appropriate levels of care, housing assistance, and linkages to needed services.

The annual cost of these services which are provided to uninsured Ingham County residents meeting the millage criteria is **\$153,977**.

Estimate of the number of Ingham County residents meeting the millage criteria who would be served, by year, by this program: **2,000**



**The community's Assessment and Referral Team:** This unit provides a full bio-psychosocial assessment and a comprehensive behavioral health and ancillary treatment, supports, and referral plan (using person-centered planning methods) for persons who are uninsured.

The annual cost of these services which are provided to uninsured Ingham County residents meeting the millage criteria is **\$45,178**.

Estimate of the number of Ingham County residents meeting the millage criteria who would be served, by year, by this program: **450**

**The community's comprehensive Older Adult Services program:** This program provides case management, psychotherapy, psychiatry, day programming, transportation, nutrition assistance and meals, skills building and other supports to older adults with a mental illness and one or more co-morbid health issues, including a range of dementias.

While the bulk of those served by the program have Medicare coverage, Medicare does not cover the mental health services and supports that are needed by these persons and are provided by this program. The annual cost of these services not funded by Medicare which are provided to Ingham County residents is **\$215,301**.

Estimate of the number of Ingham County residents meeting the millage criteria who would be served, by year, by this program: **180**

**The community's Assertive Community treatment (ACT) team:** This program (often known as "inpatient care without the walls") provides high frequency (typically daily) case management, health and safety monitoring, psychotherapy, psychiatry, medication delivery, transportation, housing assistance, skills building, referral network linkages, and other supports to persons with very high levels of mental health needs.

The annual cost of these services which are provided to uninsured Ingham County residents meeting the millage criteria or to persons with Medicare coverage but for whom Medicare does not cover the cost of mental health services and supports of the type nor intensity needed by these persons is **\$92,437**.

Estimate of the number of Ingham County residents meeting the millage criteria who would be served, by year, by this program: **100**

**Services to children with conditions on the autism spectrum:** This CMH provides a broad array of services to children with conditions on the autism spectrum, including: a comprehensive multi-disciplinary assessment and diagnostic evaluation, Applied Behavioral Analysis (the standard behavioral-based treatment for children with autism), speech therapy, occupational therapy, and psychological services.

The annual cost of these services which could be provided to Ingham County residents with commercial insurance coverage but for whom this insurance plan does not cover the cost of autism-related services and supports is **\$195,000**.

Estimate of the number of Ingham County residents meeting the millage criteria who would be served, by year, by this program: **5**

**B. Expanding services to the unserved:**

**Psychiatric care and outpatient therapy for children and adults with moderate mental health needs:** This community has long experienced a significant and growing gap in the availability of office-based outpatient psychotherapy for children, adolescents and adults.

The annual cost of these services which could be provided to uninsured Ingham County residents who meet the millage criteria and to those with commercial insurance or Medicaid coverage but for whom access to outpatient psychotherapists is non-existence is **\$336,910**.

Estimate of the number of Ingham County residents meeting the millage criteria who would be served, by year, by this program: **210**

<b>Total cost of package of services which meet the millage criteria:</b>	<b>\$1,038,803</b>
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<sup>1</sup> In addition to those services described in this proposal, CMH's original proposal included a request for millage support of a consumer-run drop-in and housing assistance center: The non-profit, consumer-run (governed and staffed) organization, Justice in Mental Health Organization (JIMHO) runs the state's first consumer-run drop-in center. This center, a few blocks from downtown, provides a wide range of services and supports for adults with mental illness, including: employment assistance, housing assistance, health management classes, linkages to community resources, and peer support.

The annual cost of these services which are provided to uninsured Ingham County residents meeting the millage criteria is \$310,000.

This service is not included in this addendum because it is unclear, at this time, whether the services provided by this program meet the millage criteria.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING A CONTRACT WITH THE COMMUNITY MENTAL HEALTH  
AUTHORITY OF CLINTON, EATON AND INGHAM COUNTIES (CMH)  
FOR HEALTH SERVICES MILLAGE ELIGIBLE SERVICES**

WHEREAS, the State of Michigan dramatically reduced State General Fund payments to CMH for fiscal year 2015; and

WHEREAS, the cut eliminated 67% of the State General Fund dollars to the CMH system; and

WHEREAS, CMH has submitted a proposal to Ingham County to use Health Services Millage dollars to fund essential services and alleviate the cut in State General Fund dollars.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a contract not to exceed \$1,038,830 with CMH for services provided for the period of October 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, funds for this contract with CMH will come from the Health Services Millage.

BE IT FURTHER RESOLVED, funds will be utilized by CMH for Health Services Millage eligible services including:

- A free-standing (outside of hospital grounds) 24/7 psychiatric crisis services and inpatient pre-screening unit
- An assessment and referral team
- A comprehensive older adult services program
- An assertive community treatment (ACT) team
- Services to children with conditions on the autism spectrum
- Psychiatric care and outpatient therapy for children and adults with moderate mental health needs

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.