CHAIRPERSON
BRIAN McGRAIN

VICE-CHAIRPERSON
KARA HOPE

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

FINANCE COMMITTEE
SARAH ANTHONY, CHAIR
REBECCA BAHAR-COOK
TODD TENNIS
PENELOPE TSERNOGLOU
BRIAN McGRAIN
RANDY SCHAFER
ROBIN CASE NAEYAERT

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE FINANCE COMMITTEE WILL MEET ON WEDNESDAY, NOVEMBER 4, 2015 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order
Approval of the October 21, 2015 Minutes
Additions to the Agenda
Limited Public Comment

PLEASE BRING THE 2016 COMMUNITY AGENCY APPLICATIONS NOTEBOOK THAT WAS HANDED OUT AT THE OCTOBER 27, 2015 BOARD OF COMMISSIONERS MEETING

1. Health Department
   a. Authorization to Amend Resolution #15-193 to Include Ingham County Health Department Environmental Health Fees *(Tabled at the October 21, 2015 Finance Committee Meeting)*
   b. Resolution to Amend the Ingham Community Health Center Board Bylaws
   c. Resolution to Authorize Dental Services Agreements with Licensed Dentists from January 1, 2016 through December 31, 2016
   d. Resolution to Authorize Professional Service Agreements with Dentists for Services at the Ingham County Health Department's Jail Medical Center
   e. Resolution to Authorize an Amendment to the Agreement with the Michigan State University College of Nursing for Nurse Practitioner Services at the Ingham County Health Department's Jail Medical Center

2. Michigan Department of Health and Human Services - Michigan Rehabilitation Services
   -Resolution to Authorize a Cooperative Cash Match Agreement with Michigan Rehabilitation Services

3. Community Agencies - Resolution Authorizing 2016 Agreements for Community Agencies

4. Financial Services
   a. Resolution to Change the Pension Expense Accounting Treatment for the Community Health Network Fund and to Amend the 2015 and 2016 Budgets to Reflect this Change
   b. Resolution to Transfer $300,000 to the Fair Fund to Offset the Pension Liability Required to be Reported on the Balance Sheet

5. Budget Office - Parks Line Item Transfer Request

6. Board Referrals
   a. Letter from the City of Lansing Regarding the Notice of Public Hearing for the Establishment of an Obsolete Property Rehabilitation Certificate
   b. Letter from the City of Lansing Regarding the Notice of Public Hearing for the Establishment of an Obsolete Property Rehabilitation District
   c. Letter from the City of Lansing Regarding the Notice of Public Hearing for Approval of Brownfield Plan #62 -The Oliver Towers Redevelopment Project
   d. Letter from Delhi Township Regarding the Assessing Officers Report for Industrial Facility Exemption Certificates
   e. Letter from the Delhi Charter Township Downtown Development Authority Regarding a Notice of Public Hearing for Proposed Amendments to the Development Plan and Tax Increment Financing Plan

Announcements
Public Comment
Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

FINANCE COMMITTEE
October 21, 2015
Draft Minutes

Members Present: Anthony, Bahar-Cook, McGrain, Schafer, and Naeyaert

Members Absent: Tsernoglou and Tennis

Others Present: Treasurer Eric Schertzing, Register of Deeds Derrick Quinney, Teri Morton, Jennifer Shuster, Ryan Buck, Lance Langdon, Kyle Cobe, Eric Thelen, Travis Parsons, Rick Terrill, Doug Stover, Lisa McCormick, and Henry Rojas

The meeting was called to order by Chairperson Anthony at 6:00 p.m. in Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the October 7, 2015 Minutes

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. SCHAFER, TO APPROVE THE MINUTES OF THE OCTOBER 7, 2015 FINANCE COMMITTEE MEETING.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Tsernoglou and Tennis.

Additions to Agenda

10. Health Department
    i. Resolution to Amend Resolution #15-371

16. Controller/Administrator's Office
    c. Resolution to Engage Management Partners for Strategic Planning Facilitation

17. Potter Park Zoo
    a. Resolution Authorizing Potter Park Zoological Society Reimbursement for 2015 Administrative Support
    b. Resolution Authorizing a Fund Transfer to the Potter Park Zoological Society for 2016 Marketing.
    c. Resolution Authorizing a Transfer of Funds and Authorization for the Potter Park Zoological Society to Provide the 2016 Management of Seasonal Workers.

2. Treasurer's Office
    c. Treasurer's Third Quarter Investment Report

Substitutes -

4. Register of Deeds – Reclassify Vacant Document Processor Position Number 236004 UAW C to Administrative Assistant to the Register of Deeds UAW G

The County Services Committee amended the resolution as follows:

WHEREAS, the conversion of the vacant Position #236004 would cost an additional **~~$8,507 long term~~ $11,443 annually;** and

10. Health Department
    a. Resolution to Accept Child and Adolescent Health Center Program Funding from the Michigan Department of Health and Human Services through the Michigan Primary Care Association

The Human Services Committee amended the resolution as follows:

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes acceptance of up to $745,000 in CAHC program and Clinical Service Expansion funding for the period of October 1, **~~2011~~ 2015** through September 30, 2016.

15. Facilities
    b. Resolution Authorizing an Amendment to Resolution #15-144 with Laux Construction, LLC for Renovations at the Ingham County Forest Community Health Center (FCHC)

Limited Public Comment

None.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. MCGRAIN, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Sheriff's Office
    a. Resolution to Authorize a Contract Extension with Securus Technologies
    b. Resolution to Enter into a Contract with the State of Michigan Making Ingham County the Fiduciary Agent for Michigan Homeland Security Region 1 and Accept the FY2015 Homeland Security Grant Program Funds

2. Treasurer's Office
    b. Resolution Rescinding Resolution #15-339 and Authorizing Submission of a Community Development Block Grant/Home Grant Application for $315,000 for a Home Owner Rehabilitation Program

3. Clerk's Office - Resolution Authorizing the County Clerk to Utilize Attrition Savings to Employ a Full-Time Recording Secretary for the Remainder of 2015

5. Circuit Court - Resolution to Authorize Entering into a Contract with Graphic Sciences, Inc. for the Transport, Storage and Retrieval of Circuit Court Files, and to Hire Temporary Employees to Assist in their Preparation

6. 9-1-1 Central Dispatch Center - Resolution to Approve the Purchase and Service Agreement with Rave Smart 911 and AT&T Mobility for the Smart 911 System to be Integrated with the Current 9-1-1 Computer Systems

9. Innovation and Information Technology - Resolution to Authorize the Use of Funds from the Community Health Center Fund for the IT Infrastructure of the Forest Community Health Center

10. Health Department
    a. Resolution to Accept Child and Adolescent Health Center Program Funding from the Michigan Department of Health and Human Services through the Michigan Primary Care Association
    b. Resolution to Authorize a 2015-2016 Agreement with the Michigan Department of Health & Human Services for the Delivery of Public Health Services Under the Comprehensive Agreement
    d. Resolution to Authorize an Agreement with Michigan Consumers for Healthcare to Serve as a Local Community Navigator for Ingham County and Surrounding Communities
    e. Resolution to Accept Base Funding Increase to the Health Center Cluster Award from the U.S. Department of Health and Human Services for Patient Centered Medical Home Recognition
    f. Resolution to Authorize Contracts with the Greater Lansing Food Bank and Saginaw Oakland Commercial Association to Distribute County Urban Redevelopment Funds
    g. Resolution Authorizing Status Change for Position #601309
    h. Resolution to Amend Resolution #15-322 to Amend the Terms of the Lease Agreement for the Facility at 5656 South Cedar Street
    i. Resolution to Amend Resolution #15-371

11. Financial Services
    a. Resolution to Authorize the Purchase of Retiree Medicare Supplemental Insurance from the Hartford Life Insurance Company
    b. Resolution to Waive the Public Act 152 Health Care Requirements for 2016

12. Parks Department
    a. Resolution Authorizing a Purchase Order with Barnhart Roofing for the Reroofing Project of the Restroom at the Lake Lansing South Park Picnic Area and the White Restroom Building at Lake Lansing North Park
    b. Resolution Granting the Ingham County Parks and Recreation Commission the Ability to Approve Future Visitor Incentive Programs at the Ingham County Parks

13. Road Department - Resolution to Approve a First Party Construction Contract Amendment with Michigan Paving & Materials Co. and a Third Party Agreement

Amendment with the City of Lansing for Additional City Desired Work Associated with the Michigan Avenue Reconstruction Project

15. Facilities
    a. Emergency Water Heater Replacement at the Forest Community Health Center Memo
    b. Resolution Authorizing an Amendment to Resolution #15-144 with Laux Construction, LLC for Renovations at the Ingham County Forest Community Health Center (FCHC)

16. Controller/Administrator's Office
    a. Resolution Authorizing Adjustments to the 2015 Ingham County Budget
    c. Resolution to Engage Management Partners for Strategic Planning Facilitation

17. Potter Park Zoo
    a. Resolution Authorizing Potter Park Zoological Society Reimbursement for 2015 Administrative Support
    b. Resolution Authorizing a Fund Transfer to the Potter Park Zoological Society for 2016 Marketing.
    c. Resolution Authorizing a Transfer of Funds and Authorization for the Potter Park Zoological Society to Provide the 2016 Management of Seasonal Workers.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Tsernoglou and Tennis.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioners Tsernoglou and Tennis.

2. Treasurer's Office
    a. Resolution to Transfer all Unsold Tax Reverted Properties Rejected by Local Units to the Ingham County Land Bank Fast Track Authority

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. NAEYAERT, TO APPROVE THE RESOLUTION TO TRANSFER ALL UNSOLD TAX REVERTED PROPERTIES REJECTED BY LOCAL UNITS TO THE INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY.

Commissioner Schafer asked Treasurer Eric Schertzing if the homeowners could have the properties for a small fee and increase the assessments.

Treasurer Schertzing answered that demolishing some of the properties was necessary because of the population decrease.

Commissioner Schafer provided a first-hand account of how a neighboring vacant property was sold to his neighbor and him.

Treasurer Schertzing stated that the properties are auctioned and if they can't be auctioned off, then the parcels are offered to the community.

Commissioner Naeyaert asked if the county takes care of the properties or if the Land Bank does.

Treasurer Schertzing answered the Land Bank, but after it's offered to the community.

Commissioner McGrain stated that the overall strategy was to make something productive of the land.

Commissioner Bahar-Cook asked Treasurer Schertzing if the property mentioned by Commissioner Banas at the County Service's Committee was sold to Haslett.

Treasurer Schertzing answered yes.

Commissioner Bahar-Cook stated that the Land Bank should be contacted if any of the properties are unkempt.

Commissioner Schafer offered a friendly amendment to the resolution as follows:

BE IT FURTHER RESOLVED, that this resolution shall be ~~**renewed**~~ **revisited** annually.

Comm. Schafer withdrew his motion.

Commissioner Naeyaert stated that she was appreciative of the Land Bank.

Treasurer Schertzing stated that for some of these properties, the parcels were sold as a counter sale.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Tennis and Tsernoglou.

c. Treasurer's Third Quarter Investment Report

There was no action taken on this item.

4. Register of Deeds - Resolution to Reclassify Vacant Document Processor Position Number 236004 UAW C to Administrative Assistant to the Register of Deeds UAW G

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. BAHAR-COOK, TO APPROVE THE RESOLUTION TO RECLASSIFY VACANT DOCUMENT PROCESSOR POSITION NUMBER 236004 UAW C TO ADMINISTRATIVE ASSISTANT TO THE REGISTER OF DEEDS UAW G.

Kyle Cobe, Deputy Register of Deeds, spoke on Register Derrick Quinney's behalf about how the Register of Deed's Office functions. She stated that there was a disconnect between the public's perception and what the Register's Office does. She further stated that a large part of the position would be trying to connect more with the public to educate them on the functions of the Register's Office.

Commissioner Schafer stated that the position was vital and necessary.

Chairperson Anthony stated that all the functions didn't fall under the position's title.

Ms. Cobe stated that the person hired for the position would be trained on both the functions that fall under the title and the additional functions.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Tennis and Tsernoglou.

7. Equalization/Tax Mapping - Resolution to Approve the 2015 Apportionment Report

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. NAEYAERT, TO APPROVE THE RESOLUTION TO APPROVE THE 2015 APPORTIONMENT REPORT

Doug Stover, Equalization Director, reviewed the apportionment report.

There was a discussion about the airport millage.

Commissioner Bahar-Cook asked if the airport was included in the millage cap.

Teri Morton, Budget Director, answered no.

Commissioner Schafer asked what the remainder of the cap was.

Ms. Morton answered that the current cap was 6.4206 with .0364 remaining. The remaining millage would levy about $250,000. She noted that the 911 millage does not count towards it.

There was a discussion about the millage cap and which millages were shown on the report.

Chairperson Anthony asked if the special transit and public transit were included in the Apportionment Report.

Mr. Stover answered yes.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Tennis and Tsernoglou.

Commissioner Bahar-Cook asked Mr. Stover for an update on Lansing's assessor assistance request.

Mr. Stover provided an update to Lansing's assessor assistance request.

There was a discussion about the timeframe for a long term solution.

Commissioner McGrain asked if there were any short term suggestions.

Commissioner Bahar-Cook answered that Tim Dolehanty, Controller~~/Administrator~~, planned on talking to his Lansing contacts to see what could be done.

Mr. Stover stated that an option would be to reassess the entire city which would cost millions of dollars.

Commissioner McGrain asked the Controller's Office for a write-up about the meeting with the State Tax Commission and an official statement for a plan going forward.

Commissioner Bahar-Cook clarified that earlier, she did not mean to imply that the county was looking to enforce a program that all municipalities would have to participate in.

Mr. Stover stated that the city would be responsible for the money to reassess.

8. Special Transportation Millage - Resolution Authorizing the First Amendment to the Agreement with the Capital Area Transportation Authority dated January 1, 2016 through December 31, 2020

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. SCHAFER, TO APPROVE THE RESOLUTION AUTHORIZING THE FIRST AMENDMENT TO THE AGREEMENT WITH THE CAPITAL AREA TRANSPORTATION AUTHORITY DATED JANUARY 1, 2016 THROUGH DECEMBER 31, 2020.

There was a discussion about the supplemental authorization of the contract.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Tennis and Tsernoglou.

10. Health Department
    c. Authorization to Amend Resolution #15-193 to Include Ingham County Health Department Environmental Health Fees

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. BAHAR-COOK, TO APPROVE THE AUTHORIZATION TO AMEND RESOLUTION #15-193 TO INCLUDE INGHAM COUNTY HEALTH DEPARTMENT ENVIRONMENTAL HEALTH FEES.

Commissioner Schafer expressed disappoint with the Health Department with regards to their environmental concerns. He further stated he would be voting against it.

Commissioner Naeyaert stated that Ingham County has the highest fees for restaurant licensure in the state.

Chairperson Anthony asked what factors were looked at when the Maximus report reviewed the fees.

Eric Thelen, Health Department Chief Financial Officer, answered that they looked at how many units there were and what it would cost to inspect them.

Commissioner Bahar-Cook stated that it was no different than how other fees were set in the county.

There was a discussion about the fees.

Commissioner Bahar-Cook asked if there was any time pressure to get more information as to why the fees were the highest in the state.

Ms. Morton answered no. She further stated the Maximus study, in addition to figuring out the costs, simplified the fee structure.

Commissioner Schafer reiterated his disappointment with the Health Department.

MOVED BY COMM. BAHAR-COOK, SUPPORTED BY COMM. SCHAFER, TO TABLE THE AUTHORIZATION TO AMEND RESOLUTION #15-193 TO INCLUDE INGHAM COUNTY HEALTH DEPARTMENT ENVIRONMENTAL HEALTH FEES.

Commissioner McGrain noted that the resolution was not discussed at the Human Services Committee.

THE MOTION TO TABLE THE RESOLUTION CARRIED UNANIMOUSLY. Absent: Commissioners Tennis and Tsernoglou.

14. Human Resources - Resolution Approving Generic Service Credit Purchase for County Employee: Chadwick C. Phillips

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. NAEYAERT, TO APPROVE THE RESOLUTION APPROVING GENERIC SERVICE CREDIT PURCHASE FOR COUNTY EMPLOYEE: CHADWICK C. PHILLIPS.

Travis Parsons, Human Resources Director, addressed the committee regarding the generic credit purchase.

Commissioner Schafer asked if payroll deduction over a period of time was an option or if MERS demanded a cash payment.

Mr. Parsons said that historically, most employees took it out of a deferred compensation account and pay it as a lump sum.

Commissioner Bahar-Cook asked if any comparisons could be done.

Mr. Parsons answered that nobody had mentioned it yet.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Tennis and Tsernoglou.

16. Controller/Administrator's Office
    b. Ingham County 2016 General Appropriations Resolution

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. NAEYAERT, TO APPROVE THE INGHAM COUNTY 2016 GENERAL APPROPRIATIONS RESOLUTION.

Ms. Morton stated that the only thing that changed was the health millage from .52 to .35 and that the airport millage would not be included.

THE MOTION CARRIED. **Yeas:** Anthony, Bahar-Cook, McGrain, and Naeyaert **Nays:** Schafer **Absen**t: Tsernoglou and Tennis

Announcements

Chairperson Anthony expressed condolences to former Commissioner Vickers for the passing of his mother.

Commissioner McGrain noted that Becky Bennett, Board Coordinator, ordered flowers on behalf of the Board for former Commissioner Vickers.

Public Comment

None.

Adjournment

The meeting was adjourned at 7:12 p.m.

NOVEMBER 4, 2015 FINANCE AGENDA
STAFF REVIEW SUMMARY

RESOLUTION ACTION ITEMS:

The Controller's Office is recommending approval of the following resolutions:

1a. *Health Department – Authorization to Amend Resolution #15-193 to Include Ingham County Health Department Environmental Health Fees*

This resolution amends Resolution #15-193 to include Ingham County Health Department Environmental Health Fees. At the time this resolution was passed, Maximus Consulting Services, Inc. was evaluating the Ingham County Health Department's (ICHD) Environmental Health (EH) division in order to provide a cost of services analysis. This evaluation was authorized by Resolution #14-416. A new, simplified fee structure was developed utilizing the Maximus study. The proposed fee schedule ensures EH will achieve the appropriate level of cost recovery for each service provided.

This resolution was tabled at the October 21 Finance Committee meeting, pending additional program specific information. In addition to the Finance Division representative present at the last committee meeting, a representative from the EH Division will also be present at the November 4 meeting in order to address questions.

1b. *Health Department – Resolution to Amend the Ingham Community Health Center Board Bylaws*

This resolution amends the Community Health Center Bylaws to state that the ICHC Board shall approve the application and budget for both 330 health center programs and Look-Alikes. The deadline for HRSA to receive the amended bylaws is December 7, 2015.

1c. *Health Department - Resolution to Authorize Dental Services Agreements with Licensed Dentists from January 1, 2016 through December 31, 2016*

This resolution authorizes professional service agreements with dentists for services at the ICHD's Dental Center and Mobile Dental Center for the period of January 1, 2016 through December 31, 2016 at a rate of $58.58 per hour for services, not to exceed $61,918.

1d. *Health Department - Resolution to Authorize Professional Service Agreements with Dentists for Services at the Ingham County Health Department's Jail Medical Center*

This resolution authorizes professional service agreements with dentists for services at the ICHD Jail Medical Center for the period of January 1, 2016 through December 31, 2016 at a rate of $70.00 per hour for services, not to exceed $22,000.

1e. *Health Department – Resolution to Authorize an Amendment to the Agreement with the Michigan State University College of Nursing for Nurse Practitioner Services at the Ingham County Health Department's Jail Medical Center*

This resolution extends the agreement with Michigan State College of Nursing for Nurse Practitioner services at ICHD's Jail Medical Center for the period of January 1, 2016 through December 31, 2018, with a 2.5% rate of pay increase for each year of the contract.

2. *Michigan Department of Health and Human Services – Michigan Rehabilitation Services – Resolution to Authorize a Cooperative Cash Match Agreement with Michigan Rehabilitation Services*

This resolution authorizes Ingham County to act as the fiduciary pass-through agency in a cash match agreement with Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, and placement supports to individuals with disabilities who are eligible for MRS services. Match funding is provided by Peckham, Inc. This agreement is similar to other agreements going back to 2008, whereby Ingham County replaced the Ingham County Department of Human Services in this role, because the prior arrangement came under scrutiny because match dollars may not be federal, and the agreement between two state agencies raised that concern. The agreement will not exceed $407,407 ($110,000 local match provided by Peckham). The agreement with Michigan Rehabilitation Services will be for the time period of October 1, 2015 through September 30, 2016.

3. *Community Agencies – Resolution Authorizing 2016 Agreements for Community Agencies*

This resolution approves community agency funding for FY 2016. Each application was evaluated based on the "meeting basic needs" criteria as approved in Board of Commissioners resolution #15-197. For 2016, twenty nine (29) applications were received, requesting a total of $315,150, and $220,000 is included in the 2016 Budget for community agency funding. Every agency is recommended for funding at what they asked for, or what they received last year, with the exception of the new agencies who are recommended at roughly half of their requested amount. Binders containing the applications of each agency have been previously distributed to you. Please bring those with you to the meeting, as they will provide helpful information for your discussions.

4a. *Financial Services Department – Resolution to Change the Pension Expense Accounting Treatment for the Community Health Network Fund and to Amend the 2015 and 2016 Budgets to Reflect this Change*

This resolution would change the method of accounting for the Community Health Network Fund in order to avoid a deficit in the Comprehensive Annual Financial Report. The potential deficit is due to a change by the Governmental Accounting Standards Board (GASB) regarding reporting of pension liability for Enterprise Funds. (See attached memo for details.)

4b. *Financial Services Department – Resolution to Transfer $300,000 to the Fair Fund to Offset the Pension Liability Required to be Reported on the Balance Sheet*

This resolution would transfer $300,000 from the General Fund to the Fair Fund to avoid a deficit in the Comprehensive Annual Financial Report that would be created as a result of a change by the Governmental Accounting Standards Board (GASB) regarding reporting of pension liability for Enterprise Funds. This will be a permanent restricted cash balance to offset the liability. (See attached memo for details.)

LINE ITEM TRANSFER REQUEST:

The Controller's Office is recommending approval of the following line item transfer request:

5. *Budget Office – Parks Line Item Transfer Request*

The Budget Office, on behalf of the Parks Department, proposes a line item transfer of $6,500 from the Parks gas, grease, oil and antifreeze line item to the Equipment Revolving Fund's machinery and equipment line item in order to purchase a trail blower for Hawk Island. The Board of Commissioners' budget policy requires that transfers between cost categories of more than $5,000 but less than $25,000 be approved by the appropriate liaison committee and the Finance Committee.

BOARD RERERRALS:

6a. Letter from the City of Lansing Regarding the Notice of Public Hearing for the Establishment of an Obsolete Property Rehabilitation Certificate

6b. Letter from the City of Lansing Regarding the Notice of Public Hearing for the Establishment of an Obsolete Property Rehabilitation District

6c. Letter from the City of Lansing Regarding the Notice of Public Hearing for Approval of Brownfield Plan #62 -The Oliver Towers Redevelopment Project

6d. Letter from Delhi Township Regarding the Assessing Officers Report for Industrial Facility Exemption Certificates

6e. Letter from the Delhi Charter Township Downtown Development Authority Regarding a Notice of Public Hearing for Proposed Amendments to the Development Plan and Tax Increment Financing Plan

Agenda Item 1a

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: October 5, 2015

SUBJECT: Recommendation to Amend Resolution #15-193 to Include Ingham County Health Department Environmental Health Fees

Each year, Ingham County passes a resolution to set fees for various county services as part of the budget process. Resolution #15-193 authorized these fees for FY 2016. At the time this resolution was passed, Maximus Consulting Services, Inc. was evaluating the Ingham County Health Department's (ICHD) Environmental Health (EH) division in order to provide a cost of services analysis. This evaluation was authorized by Resolution #14-416.

Prior to this study, EH had been operating under their existing fee schedule for more than 10 years with no change in fee structures. Because the Maximus cost study for Environmental Health services was ongoing when Resolution #15-193 was passed, their fees were not included.

A new, simplified fee structure was developed utilizing the Maximus study. The proposed fee schedule ensures EH will achieve the appropriate level of cost recovery for each service provided.

I recommend that the Board of Commissioners adopt the attached amendment to Resolution #15-193 to update EH service fees.

c: Debbie Edokpolo w/attachment
Rod McNeill w/attachment
Eric Thelen w/attachment

Agenda Item 1a

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

AUTHORIZATION TO AMEND RESOLUTION #15-193 TO INCLUDE INGHAM COUNTY HEALTH DEPARTMENT ENVIRONMENTAL HEALTH FEES

WHEREAS, each year, Ingham County passes a resolution to set fees for various county services as part of the budget process; and

WHEREAS, Resolution #15-193 authorized these fees for FY 2016; and

WHEREAS, at the time this resolution was passed, Maximus Consulting Services, Inc. was evaluating the Ingham County Health Department's (ICHD) Environmental Health (EH) Division in order to provide a cost of services analysis authorized by Resolution #14-416; and

WHEREAS, in Resolution #14-416 the Board of Commissioners authorized an agreement with Maximus Consulting Services, Inc. to provide a cost of service analysis for the Ingham County Health Department's (ICHD) Environmental Health (EH) division; and

WHEREAS, at the time Resolution #15-193 was passed the Maximus cost study for Environmental Health services was ongoing so their fees were not included; and

WHEREAS, Maximus has since completed their cost study of EH service fees and EH has created a new, simplified fee structure and proposed fee schedule based on the Maximus recommendations; and

WHEREAS, the Health Officer recommends that the Board of Commissioners adopt the attached amendment to Resolution #15-193 to update EH service fees.

THEREFORE BE IT RESOLVED, that the Board of Commissioners amends Resolution #15-193 to add the attached ICHD EH service fee increases, decreases, and new fees effective November 1, 2015.

Ingham County Health Department
Environmental Health
Fiscal Year 2016
Proposed Fee Schedule

Program	Description	License Fee*	Full Plan Review	New Owner/Eval.	New Owner w/minimal Plan Review
Food Service Sanitation Program					
Food Service Establishment License Fees*					
	Category 1: Serving only, Take out pizza only, Religious Organization, concessions, coffee shop, donuts, ice cream, school kitchens (K-12), Fraternal/Civic organization, Bar with limited or no PHF	$ 475.00	$ 1,050.00	$ 520.00	$ 625.00
	Category 2: Full service w/o alcohol (Fast food, pizza with additional menu, catering operations)	$ 735.00	$ 1,365.00	$ 730.00	$ 750.00
	Category 3: Full service with alcohol. (Larger more complicated menus, Fine dining) Institutional (Large campus cafeterias, Hospitals, Large Hotels)	$ 945.00	$ 1,765.00	$ 900.00	$ 1,180.00
	Mobile	$ 380.00	$ 500.00	$ 450.00	n/a
	STFU	$ 152.00	$ 500.00	$ 450.00	n/a
	Temporary Food license	$ 243.00			
	Seasonal facilities	$ 265.00	$ 1,050.00	$ 520.00	$ 625.00
	* includes State of Michigan fee of $29 for fixed food licenses and $8 for temporary licenses.				
Other Food Service Fees					
	Late fee for Food License effective the first business day after April 30th	$ 135.00			
	Late fee for Temporary Food License application less than 5 days prior to event (in addition to the $243 license)	$ 243.00			
	Inspection Fee for STFU	$ 90.00			
	Vending License	$ 100.00			
	Construction / Remodeling that begins without approved plans	$ 800.00			
	Food Service plan review re-evaluation or re-submission	$ 1,250.00			
Enforcement Food Service Program Fees					
	Office Conference Fee	none			
	Informal Hearing Fee	$ 1,000.00			
	Formal Hearing Fee	$ 1,000.00			
	Follow-up inspection to assess compliance for critical violations	$ 150.00			
	Fee for new owner operating without new license	$ 650.00			

Ingham County Health Department
Environmental Health
Fiscal Year 2016
Proposed Fee Schedule

Program	Description	License Fee*	Full Plan Review	New Owner/Eval.	New Owner w/minimal Plan Review
Water Supply Well and On-Site Septic Disposal Programs					
	Well - permit to construct or alter a private residential, type II, or type III well	$ 375.00			
	Septic - new or repair permit for residential or commercial	$ 900.00			
	Combined - well and septic	$ 1,045.00			
	Septic - new/repair septic tank only	$ 345.00			
	Well - Sanitary survey, public non-community Type II-Transient well	$ 475.00			
	Well - Sanitary survey, public non-community Type II-Non-Transient well	$ 650.00			
	Septic Evaluation - application for residential or commercial lot and soil evaluation	$ 600.00			
	Septic Evaluation - plan review for engineered system	$ 450.00			
Body Art Facility Program					
	License renewal	$ 300.00			
	Full plan review	$ 375.00			
Campground Inspections					
	Permanent Campground	$ 350.00			
	Temporary Campground	$ 250.00			
Mortgage Certification Inspections (Point of Sale)					
	Point of Sale - Application / Administrative processing fee	$ 250.00			
	Point of Sale - On-Site Evaluation of Well and Septic	$ 450.00			
	Point of Sale - Waste Treatment Evaluation	$ 350.00			
	Point of Sale - Well Evaluation	$ 250.00			
	Point of Sale - Inspector annual renewal fee	$ 200.00			
Child Care and Adult Foster Care Inspections					
	Full Inpsection: water system, sewage disposal, building, and grounds	$ 300.00			
Pools					
	Pool inspection	$ 200.00			
	Additional pool at the same location	$ 100.00			
	Re-inspection fee after Violation	$ 200.00			
Tobacco		East Lansing	Not East Lansing		
	Tobacco Sales License	$ 290.00	$ 335.00		
	Tobacco change of owner fee	$ 130.00	$ 150.00		
	Tobacco Sales License Vending Machine	$ 335.00			
	Temporary Tobacco License - Sampling Permit	$ 130.00			
	Late Fee and/or failure to report change of ownership	$ 200.00			
Pollution Prevention (P2) Program		Reporting Fee	Inspection Fee		
	Category 1: 56-499 Gallons (450-4,499 pounds)	$ 70.00	$ 145.00		
	Category 2: 500-4,999 Gallons (4,500-44,999 pounds)	$ 145.00	$ 235.00		
	Category 3: 5,000 or more Gallons (more than 45,000 pounds)	$ 220.00	$ 350.00		
	Use hourly rate for Plan Review or Consultation.				
Misc. Fees					
	Hourly rate for services not specified in the fee schedule	$ 100.00			
	Late fee for all licenses not specified above, effective 30 days after due date	$ 130.00			
	Sanitary Code appeal fee	$ 130.00			
	Returned check fee	$ 30.00			

Agenda Item 1b

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: October 15, 2015

SUBJECT: Resolution to Amend Ingham Community Health Center Board Bylaws

This resolution amends the Ingham Community Health Center (ICHC) Board Bylaws.

Currently, under Article 10, Section C of the bylaws, it states that the ICHC Board shall review and approve the annual Section 330 grant budget and recommend this budget to the Board of Commissioners after review and recommendation by the Community Health Center Finance Committee. The United States Health and Human Services Health Resources and Services Administration (HRSA) is requiring that these be changed to be in compliance with their health center program requirements. This change would amend the bylaws to state that the ICHC Board shall approve the application and budget for both 330 health center programs and Look-Alikes. The deadline for HRSA to receive the amended bylaws is December 7, 2015.

I recommend that the Ingham County Board of Commissioners authorize the amendment to the ICHC Board Bylaws.

c: Eric Thelen, w/ attachment
Barbara Watts Mastin, w/attachment

Agenda Item 1b

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE INGHAM COMMUNITY HEALTH CENTER BOARD BYLAWS

WHEREAS, the Ingham County Health Department (ICHD) operates Ingham Community Health Centers (ICHC), which provide primary health care services to more than 20,000 medically underserved individuals annually; and

WHEREAS, the Federally Qualified Health Center program as established through Section 330 of the Public Health Services Act requires a governing board with a majority of members who are patients of the health center; and

WHEREAS, the U.S. Department of Health and Human Services Health Resources and Services Administration (HRSA) has provided guidance that this requirement can be filled by a public entity FQHC through a co-applicant Community Health Center Board and a Board of Commissioners; and

WHEREAS, the ICHC Board must have established Bylaws in order to ensure compliance with federal stature and programmatic requirements as stipulated by Section 330 of the Public Health Services Act; and

WHEREAS, currently the Bylaws state under Article 10, Item C, that the ICHC Board shall review and approve the annual Section 330 grant budget and recommend this budget to the Board of Commissioners after review and recommendation by the ICHC Finance Committee; and

WHEREAS, HRSA is requiring the ICHC Board amend their Bylaws to state the ICHC Board must approve the annual Section 330 and Look-Alike health center grant applications and budgets; and

WHEREAS, HRSA is requiring that this be completed by December 7, 2015; and

WHEREAS, the ICHC Board has reviewed and supports this amendment to their Bylaws.

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize this amendment to the ICHC Board of Directors Bylaws.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopt the amendment to the Bylaws developed by the ICHC Board of Directors.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

Agenda Item 1c

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: October 8, 2015

SUBJECT: Resolution to Authorize Professional Service Agreements with Dentists for Services at the Ingham County Health Department

This resolution authorizes service agreements with dentists at the Ingham County Health Department's (ICHD) Dental Center and Mobile Dental Center for the period of January 1, 2016 through December 31, 2016.

ICHD utilizes professional service agreements to obtain the services of dentists to serve patients at the ICHD Dental Center and Mobile Dental Center. These service agreements allow ICHD to continue to serve patients. The agreements shall compensate dentists at a rate of $58.58 per hour for services, not to exceed $61,918 for the period of January 1, 2016 through December 31, 2016. ICHD's 2016 budget includes $61,918 for this purpose.

I recommend that the Ingham County Board of Commissioners authorize professional service agreements with dentists for services at the ICHD's Dental Center and Mobile Dental Center for the period of January 1, 2016 through December 31, 2016 at a rate of $58.58 per hour for services, not to exceed $61,918.

c: Eric Thelen, w/ attachment
Barbara Watts Mastin, w/attachment

Agenda Item 1c

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE DENTAL SERVICES AGREEMENTS WITH LICENSED DENTISTS FROM JANUARY 1, 2016 THROUGH DECEMBER 31, 2016

WHEREAS, the Ingham County Health Department (ICHD) provides dental services to patients at the ICHD Dental Center and Mobile Dental Center; and

WHEREAS, ICHD utilizes professional service agreements to obtain the services of dentists to serve these patients; and

WHEREAS, these service agreements shall compensate dentists at a rate of $58.58 per hour for services, not to exceed $61,918 for the period of January 1, 2016 through December 31, 2016; and

WHEREAS, ICHD's 2016 budget includes $61,918 for the purpose of contracting with dentists; and

WHEREAS, the Ingham Community Health Center Board of Directors supports professional service agreements with dentists to serve patients at the ICHD Dental Center and Mobile Dental Center; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize professional service agreements with dentists to serve patients at the ICHD Dental Center and Mobile Dental Center.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes professional service agreements with dentists to serve patients at the ICHD Dental Center and Mobile Dental Center.

BE IT FURTHER RESOLVED, that the agreements shall compensate dentists at the rate of $58.58 per hour for services not to exceed a total of $61,918.

BE IT FURTHER RESOLVED, that the period of the professional service agreements shall be January 1, 2016 through December 31, 2016.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 1d

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: October 8, 2015

SUBJECT: Resolution to Authorize Professional Service Agreements with Dentists for Services at the Ingham County Health Department's Jail Medical Center

This resolution authorizes service agreements with dentists at the Ingham County Health Department's (ICHD) Jail Medical Center for the period of January 1, 2016 through December 31, 2016.

ICHD utilizes professional service agreements to obtain the services of dentists to serve inmates of the Ingham County Jail. The agreements shall compensate dentists at a rate of $70.00 per hour for services, not to exceed $22,000 for the period of January 1, 2016 through December 31, 2016. ICHD's 2016 budget includes $22,000 for this purpose.

I recommend that the Ingham County Board of Commissioners authorize professional service agreements with dentists for services at the ICHD Jail Medical Center for the period of January 1, 2016 through December 31, 2016 at a rate of $70.00 per hour for services, not to exceed $22,000.

c: Eric Thelen, w/ attachment
Barbara Watts Mastin, w/attachment

Agenda Item 1d

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE PROFESSIONAL SERVICE AGREEMENTS WITH DENTISTS FOR SERVICES AT THE INGHAM COUNTY HEALTH DEPARTMENT'S JAIL MEDICAL CENTER

WHEREAS, the Ingham County Health Department (ICHD) provides dental services to individuals incarcerated within the Ingham County Jail; and

WHEREAS, ICHD utilizes professional service agreements to obtain the services of dentists to serve inmates of the Ingham County Jail; and

WHEREAS, these service agreements shall compensate dentists at a rate of $70.00 per hour for services, not to exceed $22,000 for the period of January 1, 2016 through December 31, 2016; and

WHEREAS, ICHD's 2016 budget includes $22,000 for the purpose of contracting with dentists; and

WHEREAS, the Ingham Community Health Center Board of Directors supports professional service agreements with dentists to serve inmates of the Ingham County Jail; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize professional service agreements with dentists to serve inmates of the Ingham County Jail.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes professional service agreements with dentists to serve individuals incarcerated at the Ingham County Jail.

BE IT FURTHER RESOLVED, that the agreements shall compensate dentists at the rate of $70 per hour for services not to exceed a total of $22,000.

BE IT FURTHER RESOLVED, that the period of the professional service agreements shall be January 1, 2016 through December 31, 2016.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 1e

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: October 12, 2015

SUBJECT: Resolution to extend the Agreement with the Michigan State University College of Nursing for Nurse Practitioner Services at the Ingham County Health Department's Jail Medical Center

This resolution extends the agreement with the Michigan State University College of Nursing (MSU CON) for Nurse Practitioner services at the Ingham County Health Department's (ICHD) Jail Medical Center.

Since 2007, MSU CON has provided Nurse Practitioner services to ICHD's Jail Medical Center. The need for these services is still present today. MSU CON currently has a contract with ICHD that expires December 31, 2015.

ICHD would like to extend the existing agreement for the period of January 1, 2016 through December 31, 2018. The contractual rate of pay would include a 2.5% increase for each year of the contract. All other terms of the agreement would remain the same.

I recommend that the Ingham County Board of Commissioners authorize the amendment extending the agreement with Michigan State College of Nursing for Nurse Practitioner services at ICHD's Jail Medical Center for the period of January 1, 2016 through December 31, 2018, with a 2.5% rate of pay increase for each year of the contract.

c: Eric Thelen, w/ attachment
Barbara Watts Mastin, w/attachment

Agenda Item 1e

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE AGREEMENT WITH THE MICHIGAN STATE UNIVERSITY COLLEGE OF NURSING FOR NURSE PRACTITIONER SERVICES AT THE INGHAM COUNTY HEALTH DEPARTMENT'S JAIL MEDICAL CENTER

WHEREAS, in Resolution #12-434 the Ingham County Board of Commissioners authorized the existing agreement between Ingham County Health Department (ICHD) and Michigan State College of Nursing (MSU CON) for Nurse Practitioner services at the ICHD Jail Medical Center for the period of January 1, 2013 through December 31, 2015; and

WHEREAS, the need for Nurse Practitioner services at the Ingham County Jail continues; and

WHEREAS, the MSU CON's Nurse Practitioners have assisted ICHD in reducing costs associated with the provision of medical care to inmates housed within the jail; and

WHEREAS, ICHD would like to extend the current agreement for the period of January 1, 2016 through December 31, 2018; and

WHEREAS, the contractual rate will increase by 2.5% for each year of the contract as follows:

- January 1, 2016 through December 31, 2016- $143,296.02
- January 1, 2017 through December 31, 2017- $146,878.42
- January 1, 2018 through December 31, 2018- $150,550.38

WHEREAS, all other terms of the contract shall remain the same; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports an amendment extending the agreement with MSU CON for a period of January 1, 2016 through December 31, 2018; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the amendment extending the agreement with MSU CON for Nurse Practitioner services.

THEREFORE BE IT RESOLVED, that the agreement between ICHD and MSU CON for Nurse Practitioner Services shall be extended effective January 1, 2016 through December 31, 2018.

BE IT FURTHER RESOLVED, that the contractual rate will increase at a rate of 2.5% for each year of the contract at the following rates:

- January 1, 2016 through December 31, 2016- $143,296.02
- January 1, 2017 through December 31, 2017- $146,878.42
- January 1, 2018 through December 31, 2018- $150,550.38

BE IT FURTHER RESOLVED, that all other terms of the agreement will remain unchanged.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

Agenda Item 2

TO: Human Services and Finance Committees

FROM: Jared Cypher, Deputy Controller

RE: Cash Match Agreement with Michigan Rehabilitation Services

DATE: October 21, 2015

This resolution authorizes Ingham County to act as the fiduciary pass-through agency in a cash match agreement with Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, and placement supports to individuals with disabilities who are eligible for MRS services. Match funding is provided by Peckham, Inc.

This agreement is similar to other agreements the Board of Commissioners going back to 2008, whereby Ingham County replaced the Ingham County Department of Human Services in this role, because the prior arrangement came under scrutiny because match dollars may not be federal, and the agreement between two state agencies raised that concern.

The agreement will not exceed $407,407 ($110,000 local match). The agreement with Michigan Rehabilitation Services will be for the time period of October 1, 2015 through September 30, 2016.

Agenda Item 2

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A COOPERATIVE CASH MATCH AGREEMENT WITH MICHIGAN REHABILITATION SERVICES

WHEREAS, Michigan Rehabilitation Services (MRS) engages in cash match agreements which require contributions from partner organizations; and

WHEREAS, prior to 2008 the Ingham County Department of Human Services (DHS) had a long-standing agreement with MRS to act as a pass through entity for match funding provided by local agencies; and

WHEREAS, the agreement between DHS and MRS came under scrutiny because match dollars may not be federal, and this agreement between two state agencies raises that concern; and

WHEREAS, MRS finds it preferable to establish this agreement with a local government agency to avoid the appearance and confusion of inter-departmental agreements at the state; and

WHEREAS, Ingham County has been identified as an appropriate pass through entity to help maintain this agreement since 2008; and

WHEREAS, MRS wishes to enter into another, similar cash match agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a cash match agreement not to exceed $407,407 ($110,000 local match) with Michigan Department of Human Services – Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, and placement supports to individuals with disabilities who are eligible for MRS services.

BE IT FURTHER RESOLVED, that this agreement is contingent upon Ingham County's local match portion ($110,000) being provided by Peckham, Inc., and no county funds will be used for this purpose.

BE IT FURTHER RESOLVED, the term of this agreement shall be October 1, 2015 through September 30, 2016.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 3

TO: Human Services and Finance Committees

FROM: Jared Cypher, Deputy Controller

RE: Resolution Authorizing 2016 Agreements for Community Agencies

DATE: October 21, 2015

Attached is the resolution approving community agency funding for FY 2016. Each application was evaluated based on the "meeting basic needs" criteria as approved in Board of Commissioners resolution #15-197.

For 2016, Twenty nine (29) applications were received; requesting a total of $315,150, and $220,000 is included in the 2016 Budget for community agency funding. Every agency is recommended for funding at what they asked for, or what they received last year, with the exception of the new agencies who are recommended at roughly half of their requested amount.

Notebooks containing the applications of each agency have been previously distributed to you. Please bring those with you to the meeting, as they will provide helpful information for your discussions.

Agenda Item 3

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING 2016 AGREEMENTS FOR COMMUNITY AGENCIES

WHEREAS, the 2016 Ingham County Budget has been approved by the Board of Commissioners; and

WHEREAS, under the Community Agency Program a number of agencies have been allocated funds to provide important services that are consistent with the County's Strategic Planning objective to Ingham County residents; and

WHEREAS, the 2016 budget includes $220,000 allocated for community agencies; and

WHEREAS, the Controller/Administrator has provided recommended funding levels for each agency that were determined using the criteria set forth in Resolution #15-197.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period of January 1, 2016 through December 31, 2016, in the amount specified for each community agency listed on the attached, for the services to Ingham County residents previously approved by the Human Services and Finance Committees.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the necessary documents after review by the County Attorney.

	ORGANIZATION	PROGRAM	2016 REQUEST	2015 AMOUNT RECEIVED	2016 Controller Recommended	2016 Human Services Recommended	2016 Finance Recommended
	Advent House Ministries, Inc.	Weekend Day Shelter Program, offering food and all day shelter to homeless or needy persons	$15,000.00	$10,000.00	$10,000.00		
	Boys & Girls Club of Lansing	Food Program	$5,200.00	$5,200.00	$5,200.00		
	Capital Area Community Services, Inc.	Low Income Heating Assistance	$12,500.00	$8,500.00	$8,500.00		
	Capital Area Literacy Coalition	Literacy Services for Adults and Children	$1,300.00	$1,300.00	$1,300.00		
NEW	**Capital Area United Way Capital College Access Network**	College Ambassador and Advising	$20,000.00		$9,750.00		
NEW	**Cristo Rey Community Center** Community Kitchen	The Community Kitchen provides access to fresh food (warm breakfast and sack lunch) every Monday through Friday to feed insecure and vulnerable populations in Ingham County	$8,500.00	$4,250.00	$4,250.00		
	Cristo Rey Community Center Prescription Assistance	Prescription Assistance Program	$11,500.00	$6,750.00	$6,750.00		
	Cristo Rey Community Center Direct Assistance Food Pantry Program	Direct Assistance Food Pantry Program	$12,000.00	$9,000.00	$9,000.00		
	Edgewood Village Non-Profit Housing Corp	AmeriCorps Stipend	$3,770.00	$2,700.00	$2,700.00		
	EVE, Inc.	Shelter and Support Services for Victims of Domestic Violence	$19,880.00	$15,500.00	$15,500.00		
	Gateway Community Services	Crossroads Homeless Youth Shelter	$15,300.00	$15,300.00	$15,300.00		
	Greater Lansing Food Bank	Community Gardening & Fresh Food Access	$20,000.00	$11,000.00	$11,000.00		
	Greater Lansing Housing Coalition	Ballentine - Supportive Apartment Program for Families	$10,000.00	$7,500.00	$7,500.00		
	Greater Lansing Housing Coalition	Tuesday Toolman - Completes small home maintenance & repairs for income qualified senior and disabled homeowners	$10,000.00	$3,800.00	$3,800.00		
	Haven House	Emergency Shelter for Families	$17,000.00	$13,000.00	$13,000.00		
	Lansing Area Aids Network	HIV Continuum of Care Basic Needs Assistance	$5,000.00	$5,000.00	$5,000.00		
	Leslie Outreach, Inc.	Food Pantry	$1,500.00	$1,300.00	$1,300.00		
	Listening Ear	Crisis Intervention for Mental health issues	$5,000.00	$2,000.00	$2,000.00		

	ORGANIZATION	PROGRAM	2016 REQUEST	2015 AMOUNT RECEIVED	2016 Controller Recommended	2016 Human Services Recommended	2016 Finance Recommended
	MSU Detroit College of Law Clinical Programs - Rental Housing Clinic	Affordable Housing Initiatives for Economically Disadvantaged People in Ingham County	NO APP REC'D	$5,500.00			
	MSU Safe Place	Shelter, Advocacy and Support for Domestic Violence Survivors	$12,900.00	$12,900.00	$12,900.00		
	National Council on Alcoholism Lansing Regional Area, Inc.	Housing with Supportive Services for Homeless Ingham County Males with a substance use disorder	$18,000.00	$12,000.00	$12,000.00		
	Northwest Initiative dba Northwest Lansing Healthy Communities	ARRO Ex-Offender Assistance Program	$10,000.00	$7,250.00	$7,250.00		
NEW	**Oasis Family Center**	Monitoring Monitors - Provides services for children & families to experience safe exchanges and supervised parenting times - Most cases are referred by the courts	$20,800.00		$10,000.00		
	Refugee Development Center	Bridges: Basic Needs to Self Sufficiency	$8,000.00	$8,000.00	$8,000.00		
	Retired Senior Volunteer Program (RSVP)	Adult Respite Services & Capital Area Interfaith Respite working together to address the respite needs of those who take care of individuals that require special attention such as adults with disabilities with chronic illnesses while providing companionship and socialization for individuals	$5,000.00	$5,000.00	$5,000.00		
	Rural Family Services of Ingham County	Coalition of Food Banks, Clothing, and Housing Assistance	$14,000.00	$14,000.00	$14,000.00		
	Southside Community Coalition	Meeting Basic Needs in South Lansing	$6,000.00	$6,000.00	$6,000.00		
	Southside Community Kitchen	Feeding the Hungry	$2,500.00	$2,000.00	$2,000.00		
	Stockbridge Community Outreach	Food Pantry, TIDE ME OVER Program, Transportation, and Utilities	NO APP REC'D	$3,000.00			
NEW	**WAI-IAM**	RISE - Sober Living & Transition Housing Program	$20,000.00		$10,000.00		
	YMCA - Westside Community	"Y" Achievers Program	$4,500.00	$1,000.00	$1,000.00		
	TOTAL 2016 REQUESTS		**$315,150.00**	**$198,750.00**	**$220,000.00**		

Agenda Item 4a

INGHAM COUNTY
Financial Services Department Jill Rhode, Director
P.O. Box 319 □ Mason, MI. 48854 □ Phone: (517) 676-7328 □ Fax: (517) 676-7337

TO: Finance Committee

FROM: Jill Rhode, Director of Financial Services

DATE: October 20, 2015

RE: Clinic Fund Pension Liability

You may remember when I presented the year-end financial statements I explained the GASB change regarding pension liability which will go into effect this year. I explained that it would impact all of the County's Enterprise funds along with the County's fully accrued governmental fund statement. At that time, I expressed my concern about the impact on the Health Department's Clinic Enterprise fund and that I would research alternatives to reporting this approximately $11 million liability on their balance sheet.

After discussion with Plante Moran and conducting some research, I believe we have found an alternative. If the General Fund pays the pension expense directly for these employees, the corresponding liability will be reported along with all other governmental type employees and will not be required to be reported on the Balance Sheet for the Clinic Fund. Since the General Fund subsidy to the Clinic Fund far exceeds the pension expense, this can be accomplished with just a few accounting entries. This change will have no impact on the budgeted condition of either fund. However, it will have a material impact on the balance sheet for the Clinic Fund and the Statement of Net Position for the Governmental Funds. Attached is an example of each report with and without this change using 2014 balances.

The administration believes it is in the County's best interest to make this change. Attached is a resolution formalizing the transfer of the pension expense and amending the budget to reduce the general fund contribution and transferring the pension expense for the Clinic Fund for 2015 and 2016. It is the plan that this will be a permanent change and that all future budgets will be adopted using this payment method.

I realize this is very complex and will answer any questions you have at the committee meeting.

INGHAM COUNTY, MICHIGAN
Proprietary Funds
Statement of Net Position
December 31, 2014

	Community Health Network Without Pension Liability	Community Health Network With Pension Liability
Assets		
Current assets:		
Pooled cash and investments	$ 3,548,122	$ 3,548,122
Accounts receivable, net	1,069,436	1,069,436
Due from other funds	4,430	4,430
Due from other governmental units	2,400,000	2,400,000
Prepaid items	59,561	59,561
Total current assets	7,081,549	7,081,549
Noncurrent assets:		
Capital assets depreciated, net	2,207,110	2,207,110
Total assets	$ 9,288,659	$ 9,288,659
Liabilities		
Current liabilities:		
Accounts payable and accrued liabilities	$ 2,163,352	$ 2,163,352
Salaries and related withholdings	353,026	353,026
Compensated absences, current	200,000	200,000
Deposits payable- unearned	2,563	2,563
Total current liabilities	2,718,941	2,718,941
Noncurrent liabilities:		
Compensated absences, net	375,000	375,000
Net Pension Liability - Clinic Fund	-	11,084,844
Total noncurrent liabilities	375,000	11,459,844
Total liabilities	3,093,941	14,178,785
Net position		
Net investment in capital assets	2,207,110	2,207,110
Restricted for:		
Unrestricted	3,987,608	(7,097,236)
Total net position	**$ 6,194,718**	**$ (4,890,126)**

Agenda Item 4a

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CHANGE THE PENSION EXPENSE ACCOUNTING TREATMENT FOR THE COMMUNITY HEALTH NETWORK FUND AND TO AMEND THE 2015 AND 2016 BUDGETS TO REFLECT THIS CHANGE

WHEREAS, GASB 68 which changes the accounting for pension liability for governmental entities will impact the County for the year ended December 31, 2015; and

WHEREAS, if the accounting for pension expense for the Community Health Network Fund is not changed this will result in an approximately $11 million liability being recorded on this fund's balance sheet; and

WHEREAS, the County's financial staff has reviewed alternatives and found an option which will allow the liability to be reported in the same manner as all other governmental type employees; and

WHEREAS, this change requires the General Fund to pay the pension for the employees of the Community Health Network Fund directly rather than providing this same amount as a subsidy to the fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the change in accounting for the pension expense for the employees working for the Community Health Network Fund to pay the expense directly from the General Fund rather than providing the same amount as a subsidy.

BE IT FURTHER RESOLVED, the 2015 General Fund and Community Health Network Fund budgets will be amended as follows:

511-*****-718000 (Clinic Fund defined benefit pension expense)	(1,121,912)
511-*****-718500 (Clinic Fund defined contribution pension expense)	(35,192)
511-*****-699000 (Transfer in from the General Fund)	1,157,104
101-60100-718000 (General Fund defined benefit pension expense)	1,121,912
101-60100-718500 (General Fund defined contribution pension expense)	35,192
101-60100-999511 (Transfer out to the Clinic Fund)	(1,157,104)

BE IT FURTHER RESOLVED, the 2016 General Fund and Community Health Network Fund budgets will be amended as follows:

511-******-718000 (Clinic Fund defined benefit pension expense)	(1,197,323)
511-******-718500 (Clinic defined contribution pension expense)	(53,540)
511-******-699000 (Transfer in from the General Fund)	1,250,863
101-60100-718000 (General Fund defined benefit pension expense)	1,197,323
101-60100-718500 (General Fund defined contribution pension expense)	53,540
101-60100-999511 (Transfer out to the Clinic Fund)	(1,250,863)

Agenda Item 4b

INGHAM COUNTY
Financial Services Department Jill Rhode, Director
P.O. Box 319 □ Mason, MI. 48854 □ Phone: (517) 676-7328 □ Fax: (517) 676-7337

TO: Finance Committee

FROM: Jill Rhode, Director of Financial Services

DATE: October 20, 2015

RE: Fair Fund Pension Liability

You may remember when I presented the year-end financial statements I explained the GASB change regarding pension liability which will go into effect this year. I explained that it would impact all of the County's Enterprise funds along with the County's fully accrued governmental fund statement. The estimated amount for the liability for the Fair Fund is $300,000. The addition of this liability will result in a permanent large accounting fund deficit for this fund.

It is in the County's best interest to avoid financial fund deficits if at all possible. I am proposing that the County transfer $300,000 from the General Fund to the Fair Fund as a permanent restricted cash balance to offset the liability. This cash will not be used by the Fair for any purpose other than providing an asset to offset the corresponding pension liability. Attached is an example of how this will impact the Fair Fund using 2014 information.

Also attached is a resolution amending the 2015 budgets for the General and Fair Funds to transfer $300,000 to be used exclusively for eliminating the deficit caused by the requirement to report the Net Pension Liability on the 2015 Fair Fund's balance sheet.

If you have any questions, please let me know.

INGHAM COUNTY, MICHIGAN		
Nonmajor Enterprise Funds		
Combining Statement of Net Position		
December 31, 2014		
	Fair Board Without Transfer	**Fair Board With Transfer**
Assets		
Current assets:		
Pooled cash and investments	$ 109,174	$ 109,174
Restricted Cash		300,000
Accounts receivable, net	10,658	10,658
Accrued interest receivable	150	150
Prepaid items	520	520
Total current assets	120,502	420,502
Noncurrent assets:		
Capital assets not depreciated	5,080	5,080
Capital assets depreciated, net	1,629,381	1,629,381
Total noncurrent assets	1,634,461	1,634,461
Total assets	$ 1,754,963	$ 2,054,963
Liabilities		
Current liabilities:		
Accounts payable and accrued liabilitie	$ 13,360	$ 13,360
Salaries and related withholdings	13,925	13,925
Compensated absences, current	16,500	16,500
Claims payable, current	33,495	33,495
Total current liabilities	77,280	77,280
Long Term Liabilities		
Net Pension Liability	300,000	300,000
Total Liabilities	377,280	377,280
Net position		
Net investment in capital assets	1,634,461	1,634,461
Restricted for:		
Scholarships	16,092	16,092
Unrestricted	(272,870)	27,130
Total net position	$ 1,377,683	$ 1,677,683

Agenda Item 4b

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO TRANSFER $300,000 TO THE FAIR FUND TO OFFSET THE PENSION LIABILITY REQUIRED TO BE REPORTED ON THE BALANCE SHEET

WHEREAS, GASB 68 which changes the accounting for pension liability for governmental entities will impact the County for the year ended December 31, 2015; and

WHEREAS, the pension liability for the Fair Fund is estimated to be approximately $300,000 which will result in a financial deficit being reported; and

WHEREAS, it is in the County's best interest to avoid financial deficits if at all possible; and

WHEREAS, a deficit could be eliminated if the General Fund transferred $300,000 of cash to the Fair Fund; and

WHEREAS, this cash would be restricted for the purpose of offsetting the pension liability.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners amends the 2015 General Fund and Fair Fund Budgets as follows:

General Fund

Transfer to the Fair Fund $300,000

Fair Fund

Transfer from the General Fund $300,000

BE IT FUTHER RESOLVED, that this $300,000 will be used for the expressed purpose of offsetting the pension liability for the Fair Fund and will not be used for any other purpose.

Agenda Item 5

MEMORANDUM

October 21, 2015

TO: County Services and Finance Committees

FROM: Teri Morton, Budget Director

RE: Parks Line Item Transfer Request

As part of the 2016 capital budget request, the Parks requested a trail blower for Hawk Island. Due to budget constraints, funding for the item was not included in the 2016 budget. The Parks Department has identified funds available within its 2015 operating budget for this purchase. Attached is a line item transfer request to transfer $6,500 from the Parks gas, grease, oil and antifreeze line item to the Equipment Revolving Fund's machinery and equipment line item in order to purchase a trail blower for Hawk Island. The Board of Commissioners' budget policy requires that transfers between cost categories of more than $5,000 but less than $25,000 be approved by the appropriate liaison committee and the Finance Committee. The Budget Office has confirmed that the funding is available.

Your approval of the requested transfer is recommended. Please feel free to contact me if you have any questions or would like any additional information.

Agenda Item 5

LINE ITEM TRANSFER REQUEST

Department	PARKS	10/20/15	
Reason for Transfer (explain fully)	Transfer funds to purchase trail blower for Hawk Island. This piece of equipment is used to clear the trail. The trail is cleared year round.		

	From	Amount		To	Amount
Acct	208-75300-747000-61000	6,200.00	Acct	664-75299-978000	6,200.00
Acct	(gas-grease-oil-antifreeze)		Acct	(machinery & equipment)	
Acct			Acct		
Acct			Acct		
Acct			Acct		
Acct			Acct		
	Total	$6,200.00		Total	$6,200.00

BUDGET OFFICE VERIFICATION BELOW THIS LINE

****

Transfer Action Required	5		
Description	Transfers over $5,000 but less than $25,000		
Budget Office	TM	Date	10/21/15
Input Done		Date	
Controller		Date	
Human Svcs Comm		Date	
Law & Courts Comm		Date	
County Svcs Comm		Date	
Finance Comm		Date	
Board Comm		Date	
Resolution #		Date	

AGENDA ITEM # 6a

RECEIVED
OCT 15 2015

Virg Bernero, Mayor

City of Lansing
Notice of Public Hearing

The Lansing City Council will hold a public hearing on Monday, October 26, 2015 at 7:00 p.m. in the City Council Chambers, 10th Floor, Lansing City Hall, Lansing, MI, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing, City Assessor, other interested persons and ad valorem taxing units to appear and be heard on the establishment of an Obsolete Property Rehabilitation Certificate (the "Certificate"), pursuant to and in accordance with the provisions of the Obsolete Property Rehabilitation Act, Public Act 146 of 2000, for property located at 310 North Seymour Avenue, Lansing, Michigan, but more particularly described as follows:

LOTS 4 THRU 9 ALSO S 12 FT LOTS 3 & 10 BLOCK 84 ORIG PLAT OF THE CITY OF LANSING, INGHAM COUNTY, MICHIGAN.

Approval of this Certificate will provide the owner or potentially the developer of property an abatement of certain property taxes for the improvements to the property noted above. Further information regarding this issue may be obtained from Karl Dorshimer, Lansing Economic Area Partnership (LEAP), 1000 S. Washington Ave., Suite 201, Lansing, MI 48910, 517-702-3387.

AGENDA ITEM # 6b

RECEIVED
OCT 15 2015

Virg Bernero, Mayor

City of Lansing
Notice of Public Hearing

The Lansing City Council will hold a public hearing on October 26, 2015 at 7:00 p.m. in the City Council Chambers, 10th Floor, Lansing City Hall, Lansing, MI, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing, other interested persons and ad valorem taxing units to appear and be heard on the establishment of an Obsolete Property Rehabilitation District (the "District"), pursuant to and in accordance with the provisions of the Obsolete Property Rehabilitation Act, Public Act 146 of 2000, for property located at 310 North Seymour Avenue, Lansing, Michigan, legally described as follows:

LOTS 4 THRU 9 ALSO S 12 FT LOTS 3 & 10 BLOCK 84 ORIG PLAT OF THE CITY OF LANSING, INGHAM COUNTY, MICHIGAN.

Creation of this District will enable the owner or potentially the developer of property within the District to apply for an Obsolete Property Rehabilitation Exemption Certificate which would result in the abatement of certain property taxes. Further information regarding this issue may be obtained from Karl Dorshimer, Lansing Economic Area Partnership (LEAP), 1000 S. Washington Ave., Suite 201, Lansing, MI 48910, 517-702-3387.

AGENDA ITEM # 6c

RECEIVED
OCT 15 2015

Virg Bernero, Mayor

City of Lansing
Notice of Public Hearing

The Lansing City Council will hold a public hearing on October 26, 2015 at 7:00 p.m. in the City Council Chambers, 10th Floor, Lansing City Hall, Lansing, MI, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing, other interested persons and ad valorem taxing units to appear and be heard on the approval of Brownfield Plan #62 – The Oliver Towers Redevelopment Project pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, Public Act 381 of 1996, as amended, for property commonly referred to as 310 North Seymour Avenue located in the City of Lansing, but more particularly described as:

LOTS 4 THRU 9 ALSO S 12 FT LOTS 3 & 10 BLOCK 84 ORIG PLAT OF THE CITY OF LANSING, INGHAM COUNTY, MICHIGAN

Approval of this Brownfield Plan will enable the Lansing Brownfield Redevelopment Authority to capture incremental tax increases which result from the redevelopment of the property to pay for costs associated therewith. Further information regarding this issue, including maps, plats, and a description of the brownfield plan will be available for public inspection and may be obtained from Karl Dorshimer – Director of Economic Development, Lansing Economic Area Partnership, 1000 South Washington, Suite 201, Lansing, MI 48910, (517) 702-3387.

AGENDA ITEM # 6d

DELHI CHARTER TOWNSHIP

2074 AURELIUS ROAD
PHONE: (517) 694-2136

HOLT, MICHIGAN
48842-6320

RECEIVED
OCT 16 2015

October 14, 2015

Board of Commissioners
Ingham County Courthouse
PO Box 319
Mason, Michigan 48854

Dear Board of Commissioners:

Please find enclosed Form 4564, *Assessing Officers Report for Industrial Facility Exemption Certificates,* for Delhi Charter Township for 2015.

Michigan Compiled Law (MCL) 207.567 requires the Delhi Charter Township Assessor to provide annual notification to the State Tax Commission, the legislative body of each unit of government which levies taxes on property subject to an industrial facility exemption certificate and the holder of the certificate. The notification is to include the determination of the value of property subject to an industrial facility exemption certificate. This letter and the enclosed report are provided to comply with the provisions of MCL 207.567 for 2015.

Please contact me at 517-694-1502 or by email at elizabeth.tobias@delhitownship.com with any questions regarding the matter.

Sincerely,

Elizabeth A. Tobias, MAAO(3), MCPPE
Township Assessor

Enclosure

Michigan Department of Treasury
4564 (11-09)

Assessing Officers Report for Industrial Facility Exemption Certificates

Issued under authority of Public Act 198 of 1974. Filing is mandatory.

In accordance with the requirements of Section 17 of Public Act 198 of 1974, as amended, the city or township assessor is required to furnish an annual report not later than October 15, showing the taxable valuations of real and personal property on the Industrial Facilities Tax Roll as of the preceding December 31, as finally equalized .

For assistance with this form, please see the Instructions page or contact the Local Audit and Finance Division at (517) 373-3227.

THIS FORM IS FOR TAX YEARS 2008 AND AFTER

Assessment as of December 31, 2014 for the **2015** Tax Year

Due by October 15, 2015

City/ Twp /Vlg Codes

City / Twp / Vlg CODE*	33104
City / Twp / Vlg	DELHI CHARTER TWP.
County	INGHAM
Assessor's Name	Elizabeth A. Tobias
Phone Number	(517) 694-1502

**Townships responsible for certificates issued by a village should report the village certificates under the village code.*

SCHOOL DISTRICTS

School District Codes

Code	School District	Enter this reference number on subsequent pages
33070	HOLT	1
33130	MASON	2
23050	EATON RAPIDS	3
33020	LANSING	4
		5
		6

SCHOOL SUMMARY

School District	[redacted]	New	Replacement	TOTALS
HOLT		$0	$9,332,251	$9,332,251
MASON		$0	$368,100	$368,100
EATON RAPIDS		$0	$0	$0
LANSING		$0	$0	$0
		$0	$0	$0
		$0	$0	$0
Grand Total		$0	$9,700,351	$9,700,351

School Summary Totals include Renaissance Zone exempt taxable value

SUMMARY

	Taxable Value of IFT Personal on Industrial Class Land	Taxable Value of IFT Personal on Commercial Class Land	Taxable Value of all other IFT Personal	Taxable Value of IFT Real	Total Taxable Value
Total New	$0	$0	$0	$0	$0
Total Replacement	$5,600,900	[redacted]		$4,099,451	$9,700,351
Grand Total	$5,600,900	$0	$0	$4,099,451	$9,700,351

Summary Totals exclude Renaissance Zone exempt taxable value

This report is to be sent certified mail *(MCL 207.567(2))* to:

1. Michigan Department of Treasury, Local Audit and Finance Division, PO Box 30728, Lansing, MI 48909-8228.
2. Each tax levying unit involving the certified property.
3. The holder of the certificate.

Continued on Page 2

See appropriate tax

Assessing Officers Report for Industrial Facility Exemption Certificates
Assessment as of December 31, 2014 for the 2015 Tax Year

DELHI CHARTER TWP. , INGHAM COUNTY

NEW CERTIFICATES

certificates in numeric order

								Project Status			Specify if Parcel is located in:					
Cert. No.	Certificate Holder	School District Reference Number Enter 1-6	Taxable Value of IFT Personal on Industrial Class Land	Taxable Value of IFT Personal on Commercial Class Land	Taxable Value of all other IFT Personal	Taxable Value of IFT Real Property	Total	Complete	Under Const.	Not Started	TIFA	DDA	LDFA	BRA	RenZone	RZ Taxable %
2003-SAMPLE	ABC COMPANY	1	250	500	100	200	1,050		X						X	
NONE							-									
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Help?
Need more lines?

Continued on page 3

Assessing Officers Report for Industrial Facility Exemption Certificates
Assessment as of December 31, 2014 for the 2015 Tax Year

DELHI CHARTER TWP. , INGHAM COUNTY

NEW CERTIFICATES

List certificates in numeric order

								Project Status			*Specify if Parcel is located in:*					
Cert. No.	*Certificate Holder*	*School District Reference Number Enter 1-6*	*Taxable Value of IFT Personal on Industrial Class Land*	*Taxable Value of IFT Personal on Commercial Class Land*	*Taxable Value of all other IFT Personal*	*Taxable Value of IFT Real Property*	*Total*	Complete	Under Const.	Not Started	*TIFA*	*DDA*	*LDFA*	*BRA*	*RenZone*	*RZ Taxable %*
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Assessing Officers Report for Industrial Facility Exemption Certificates

Assessment as of December 31, 2014 for the 2015 Tax Year

DELHI CHARTER TWP. , INGHAM COUNTY

REPLACEMENT CERTIFICATES

List certificates in numeric order

Cert. No.	Certificate Holder Name	School District Reference Number Enter 1-6	Frozen Real Taxable Value	Frozen Personal Taxable Value	Frozen Total Taxable Value	Project Status			Specify if Cert is located in:					
						Complete	Under Const.	Not Started	TIFA	DDA	LDFA	BRA	Ren.Zone	RZ Taxable %
2003-SAMPLE	ABC COMPANY	1	500	200	700		X						X	
2002-125	HOLT PRODUCTS, INC	1	0	203,000	203,000	X								
2002-205	FIBERTEC, INC	1	0	29,600	29,600	X				X				
					-									
2003-242	INTIER AUTOMOTIVE INTERIORS	1	961,800	40,800	1,002,600	X				X				
2005-576	MPT LANSING, LLC	1	781,300	935,700	1,717,000	X				X				
2007-619	DART CONTAINER OF MICHIGAN I	1	901,300	139,700	1,041,000	X				X				
2007-622	HID STEALTH ORTHOPEDICS	2	0	368,100	368,100	X				X				
2007-621	MPT LANSING, LLC	1	14,651	426,000	440,651	X				X				
2008-125	EISEN ELECTRIC	1	181,900	8,300	190,200	X				X				
2009-226	DART CONTAINER OF MICHIGAN I	1	838,100	0	838,100	X				X				
2011-096	XG SCIENCES, INC	1	420,400	0	420,400	X				X				
2013-089	XG SCIENCES, INC	1	0	0	-			X		X				
2014-364	EISEN ELECTRIC	1	0	0	-			X		X				
2003-207	FIBERTEC, INC	1	0	1,300	1,300	X				X				
2004-234	HOLT PRODUCTS, INC	1	0	169,400	169,400	X								
2004-300	DAKKOTA INTEGRATED SYSTEMS	1	0	90,100	90,100					X				
[illegible]-477	FIBERTEC, INC	1	0	40,800	40,800	X				X				
2005-497	STEALTH MEDICAL TECHNOLOGIE	1	0	55,900	55,900	X				X				
2006-302	FIBERTEC, INC	1	0	71,700	71,700	X				X				
2006-602	MOLDED PLASTICS INDUSTRIES I	1	0	27,000	27,000	X				X				
2008-329	MOLDED PLASTICS INDUSTRIES I	1	0	65,000	65,000	X				X				
2009-314	DRATHS CORPS	1	0	0	-	X				X				
2009-150	SCITEX, LLC	1	0	188,900	188,900	X				X				
2010-012	FIBERTEC, INC	1	0	67,200	67,200	X				X				
2011-331	EISEN ELECTRIC	1	0	38,300	38,300	X				X				
2012-073	FIBERTEC, INC	1	0	97,700	97,700	X				X				
2012-217	HOLT PRODUCTS, INC	1	0	374,900	374,900	X								
2013-121	MPT LANSING, LLC	1	0	769,500	769,500	X				X				
2013-122	SCITEX, LLC	1	0	125,800	125,800	X				X				
2013-337	FIBERTEC, INC	1	0	100,500	100,500	X				X				
2013-089	XG SCIENCES, INC	1	0	54,200	54,200	X				X				
2014-186	ORCHID ORTHOPEDIC SLNS LLC	1	0	1,004,500	1,004,500	X				X				
2014-312	SCITEX, LLC	1	0	107,000	107,000	X				X				
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☐ Check box if continued on additional pages

Help? Need more lines?

Assessing Officers Report for Industrial Facility Exemption Certificates

Assessment as of December 31, 2014 for the 2015 Tax Year

DELHI CHARTER TWP. , INGHAM COUNTY

REPLACEMENT CERTIFICATES

List certificates in numeric order

						Project Status			Specify if Cert is located In:					
Cert. No.	Certificate Holder Name	School District Reference Number Enter 1-6	Frozen Real Taxable Value	Frozen Personal Taxable Value	Frozen Total Taxable Value	Complete	Under Const.	Not Started	TIFA	DDA	LDFA	BRA	Ren.Zone	RZ Taxable %
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DELHI CHARTER TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY
2045 NORTH CEDAR STREET, SUITE 2
TELEPHONE (517) 699-3866
FACSIMILE (517) 699-3878
www.delhidda.com

AGENDA ITEM # 6e

October 23, 2015

RECEIVED
OCT 26 2015

Ingham County Board of Commissioners
PO Box 319
Mason, MI 48854

Dear Commissioners:

Enclosed is a Notice of Public Hearing for proposed amendments to the Development Plan and Tax Increment Financing Plan for the Delhi Charter Township Downtown Development Authority. The public hearing is scheduled for Tuesday, November 17, 2015 at 7:30 p.m. in the Community Services Center Multipurpose Room at 2074 Aurelius Road, Holt, Michigan.

As you may recall, the Delhi Charter Township Board had the foresight in 1987 to establish the Delhi DDA to serve as the catalyst for developing our community's downtown district. As you know, the Downtown Development Authority Act allows for the capture of the incremental growth of local property taxes over a period of time to fund public infrastructure improvements. By using tax increment financing, the Delhi DDA has been able to fund large-scale public infrastructure projects, such as water, sewer, and public road improvements, which has stimulated development within the downtown district.

In 2012, we celebrated the 25th Anniversary of the Delhi DDA and highlighted its accomplishments. As a result of the Delhi DDA's use of tax increment financing to pay for public improvements, while the population of the Township grew by 36% over that 25-year timeframe, the development of the downtown district has grown significantly more.

- The tax base within the downtown district grew by over 450% (from $41.67 million to over $188.56 million).
- The tax base within the Tech Park grew by nearly 6,000% (from $306,660 to over $18.3 million).
- More than 625 jobs were added in the Tech Park.

The Delhi DDA has a proven track record of success in spurring development in our community. But our job is not yet done. There is much more to do to continue developing our downtown district, encouraging economic growth, expanding employment opportunities, and improving the quality of life within our community. In order to achieve these goals, the Delhi DDA will be seeking to amend our DDA and TIF Plan to extend the duration of the DDA and add additional projects, which include street and corridor improvements and acquiring properties for redevelopment.

As you may know, the Downtown Development Authority Act allows taxing jurisdictions within a downtown development authority's district boundaries that are subject to the tax capture by the downtown development authority to "opt out" of that tax capture when the downtown development authority is created. According to an Opinion of the Michigan Attorney General issued in 2010, if a downtown development authority's district boundaries are altered or amended, a taxing jurisdiction that is subject to the tax capture of the downtown development authority may "opt out" of the tax capture. The DDA Act also authorizes a downtown development authority to enter into agreements with the taxing jurisdictions and the government body of a municipality in which the development area is located in order to share a portion of the captured taxes.

While the Delhi DDA will be amending our Plan to include new projects and extend the duration of the Delhi DDA, we will not be altering or amending the boundaries of the downtown district. Nonetheless, the Delhi DDA desires to enter into tax sharing agreements with the taxing jurisdictions in order to share a portion of the captured taxes going forward.

As indicted in the proposed tax sharing agreement, which is also enclosed, the Delhi DDA would continue to keep 40% of the tax increment revenue that is captured, while returning 60% of the tax increment revenue that is captured to the taxing jurisdiction. This will enable the Delhi DDA to use tax increment financing to pay for the public improvements necessary to encourage continued development in our downtown, while also allowing the respective taxing jurisdiction to realize some of the financial benefits of the increased tax base in the downtown district.

If you have any questions, please contact us. We would like the opportunity to meet with you and address any questions you may have.

Sincerely,

Howard C. Haas, Executive Director Delhi DDA

John B. Elsinga, Township Manager

Tracy L.C. Miller, Director of Community Development

Enclosures

DELHI CHARTER TOWNSHIP

2074 AURELIUS ROAD
PHONE: (517) 694-2136

HOLT, MICHIGAN
48842-6320

NOTICE OF PUBLIC HEARING
Delhi Charter Township, County of Ingham, Michigan

NOTICE OF PUBLIC HEARING ON PROPOSED AMENDMENTS TO THE DEVELOPMENT PLAN AND TAX INCREMENT FINANCING PLAN OF THE DELHI CHARTER TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY

PLEASE TAKE NOTICE that the Township Board of Delhi Charter Township, Michigan, will conduct a public hearing on proposed Amendments to the Delhi Township Downtown Development Authority Plan and Tax Increment Financing Plan on Tuesday, November 17, 2015 at 7:30 p.m. in the Community Services Center Multipurpose Room at 2074 Aurelius Road, Holt, Michigan.

At the time set for the public hearing, the Township Board shall provide an opportunity for interested persons to be heard on the Plan Amendments and shall receive and consider communications in writing with reference thereto. The public hearing shall provide the fullest opportunity for expression of opinion, for argument on the merits and for introduction of documentary evidence pertinent to the Plan Amendments. The Plan Amendments do not propose to amend the development area for the Downtown Development Authority. Maps, plats and a description of the Development Plan, including the method of relocating families and individuals who may be displaced from the area, (please note, the amendments does not displacing anyone) are available for public inspection at the office of the Township Clerk, 2074 Aurelius Road, Holt, Michigan during normal business hours. All aspects of the Development Plan and Tax Increment Financing Plan will be open for discussion at the public hearing.

The downtown development area is generally described as the east part of the Township, that area south of Jolly Road, mostly east of Aurelius Road, though it extends west on Willoughby to Cedar Park, and then goes south along Main Street back to Aurelius, then south to Holt, then east to Cedar Street, then south to the end of Schoolcraft Street, then west to the end of Hall Street, then south to the end of Berkley Drive, then east along Edgar Road, then south to Harper Road, then east along Harper Road, then south easterly to College Road, then north along College Road to Holt, west along Holt Road, north to Keller, west to the railroad tracks, then north to the north side of I-96, following I-96 to Jolly Road.

Persons with disabilities needing accommodation for effective participation should call the Delhi Charter Township Clerk at (517) 694-2135 a week in advance of the public hearing to request mobility, visual, hearing of other assistance.

Evan Hope
Clerk

DRAFT

TAX SHARING AGREEMENT BETWEEN THE DELHI CHARTER TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY AND THE COUNTY OF INGHAM

THIS AGREEMENT made as of the ___ day of _____, 2015, by and between the DELHI CHARTER TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY, whose address is 4415 W. Holt Road, Holt, Michigan 48842 (the "DDA") and the COUNTY OF INGHAM, whose address is Courthouse, Mason, MI 48854 (the "COUNTY"), and acknowledged and agreed to by Delhi Charter Township, whose address is 2074 Aurelius Road, Holt, Michigan 48842.

WITNESSETH:

WHEREAS, the DDA is a downtown development authority incorporated in 1987 pursuant to PA 1975 No. 197 (MCL 125.1651 *et seq*) (the "Act"); and

WHEREAS, the DDA is permitted by the Act to capture certain tax revenue from various taxing jurisdictions which are authorized to levy taxes on the property within the downtown district ("Development Area"); and

WHEREAS, the COUNTY is a taxing jurisdiction whose tax revenue has been partially captured by the DDA as provided by the Act; and

WHEREAS, the DDA is specifically authorized, pursuant to Section 14 of the Act (MCL 125.1664(4)), "…to enter into agreements with the taxing jurisdiction and the governing body of a municipality in which the Development Area is located to share a portion of the captured assessed value of the district"; and

WHEREAS, in accordance with Section 14 of the Act, the parties desire to enter into this Tax Sharing Agreement;

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

1. **Downtown Development and Tax Increment Financing Plan.** The DDA Development Plan and Tax Increment Financing Plan, as amended (Exhibit A), is acknowledged and agreed by the COUNTY to be the Plan and the downtown district to which the Agreement pertains, and that the activities and projects described therein are eligible for funding in whole or in part by taxes and revenues resulting from the assessed valuation and tax revenue captured by the DDA.

2. **Tax Sharing and Reduction of Captured Assessed Valuation.** Pursuant to Section 14(4) of the Act, it is agreed that for the period commencing in 2016 through 2035, the DDA will retain forty percent (40%) of the assessed/taxable valuation which would have been captured but for this Agreement and the COUNTY will retain sixty percent (60%), i.e., the DDA will continue to retain 40% of the captured tax revenue and the remaining 60% shall be paid to COUNTY.

Distribution of revenue resulting from the reduced capture described above will be made by the DDA on July 1, 2016 (actually in advance of the 2016 tax collection) and shall continue annually on the 1st day of July in each year thereafter until all distributions required by this paragraph 2 have been made.

3. **Plan Amendments.** The parties acknowledge and agree that the DDA and the Delhi Charter Township Board of Trustees (the governing body of the municipality) may from time to time amend the Plan as they deem appropriate pursuant to the Act; provided, however, no such amendment shall have the effect of modifying the provisions of paragraph 2 relating to tax sharing without the consent of the COUNTY.

IN WITNESS WHEREOF, the parties have set their hands and seals as of the date above first written.

DELHI CHARTER TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY, a public body corporate

By: _____
Howard Haas
Its: Executive Director

AND:

COUNTY OF INGHAM, MICHIGAN

By: _____
_____
Its: _____

_____
_____
Its: _____

Instrument prepared by:
Gordon W. VanWieren, Jr.
THRUN LAW FIRM, P.C.
2900 West Road, Ste. 400
East Lansing, MI 48823-6368
517-484-8000

Exhibit A

CHARTER TOWNSHIP OF DELHI

AMENDMENTS TO THE DELHI CHARTER TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY DEVELOPMENT PLAN

AND

TAX INCREMENT FINANCE PLAN

Original Adoption – July 21, 1987

1st Amendment Adoption – December 1, 1987

2nd Amendment Adoption – February 6, 1990

3rd Amendment Adoption – May 20, 1997

4th Amendment Adoption – October 21, 2003

5TH AMENDMENT
APPROVED & ADOPTED BY TOWNSHIP BOARD
ON _____

INTRODUCTION

The following amendments to the existing Development Plan and Tax Increment Finance Plan are additions and details for those portions of the Plan relating to certain projects proposed to be undertaken by the Charter Township of Delhi Downtown Development Authority (the "Authority").

Pursuant to the requirements of Sections 14 and 17 of the Downtown Development Authority Act, as amended (being 1975 PA 197; referred to as the "Act") (MCL 125. 1664 and MCL 125.1667), the following amendments (the "Plan Amendments") modify certain components of the Development Plan and Tax Increment Financing Plan, and shall be as follows.

PART I [Section 14(1) of the Act; MCL 125.1664(1)]

EXPLANATION OF THE TAX INCREMENT FINANCING PROCEDURE.

Unchanged: See existing Development Plans & Tax Increment Financing Plans

PART II [Section 17(2)(a) of the Act; MCL 125.1667(2)(a)]

THE DESIGNATION OF BOUNDARIES OF THE DEVELOPMENT AREA IN RELATION TO HIGHWAYS, STREETS, STREAMS, OR OTHERWISE.

Unchanged: See existing Development Plans & Tax Increment Financing Plans

PART III [Section 17(2)(b) of the Act; MCL 125.1667(2)(b)]

THE LOCATION AND EXTENT OF EXISTING STREETS AND OTHER PUBLIC FACILITIES WITHIN THE DEVELOPMENT AREA, SHALL DESIGNATE THE LOCATION, CHARACTER, AND EXTENT OF THE CATEGORIES OF PUBLIC AND PRIVATE LAND USES THEN EXISTING AND PROPOSED FOR THE DEVELOPMENT AREA, INCLUDING RESIDENTIAL, RECREATIONAL, COMMERCIAL, INDUSTRIAL, EDUCATIONAL, AND OTHER USES, AND SHALL INCLUDE A LEGAL DESCRIPTION OF THE DEVELOPMENT AREA.

Unchanged: See existing Development Plans & Tax Increment Financing Plans

PART IV [Sections 17(2)(c) and (d) of the Act; MCL 125.1667(c) and (d)]

THE LOCATION, EXTENT, CHARACTER, AND ESTIMATED COST OF THE IMPROVEMENTS INCLUDING REHABILITATION CONTEMPLATED FOR THE DEVELOPMENT AREA AND AN ESTIMATE OF THE TIME REQUIRED FOR COMPLETION; AND A DESCRIPTION OF EXISTING IMPROVEMENTS IN THE DEVELOPMENT AREA TO BE DEMOLISHED, REPAIRED, OR ALTERED, A DESCRIPTION OF ANY REPAIRS AND ALTERATIONS, AND AN ESTIMATE OF THE TIME REQUIRED FOR COMPLETION.

In addition to the projects listed in the existing Development Plans & Tax Increment Financing Plans, the Authority proposes to undertake the following projects.

1. Street and Corridor Improvements.

The Authority will undertake or assist in the financing of various public improvements within the development area, including, but not necessarily limited to public road improvements, access management improvements, and other modifications to enhance traffic circulation and pedestrian safety by creating a more walkable community, better access to businesses, enhanced aesthetics, and a sense of place; relocation of utilities underground.

Estimated time for completion:	2016 through duration of Plans
Estimated cost:	$12.5 million

2. LED Message Display Board.

The Authority will acquire and install a LED message display board within the Development Area to be used for purposes that include, but are not limited to, marketing initiatives that benefit the downtown district.

Estimated time for completion:	2016 through duration of Plans
Estimated cost:	$25,000.00

3. Acquisition of Properties.

The Authority will acquire key properties to facilitate strategic redevelopment in a manner consistent with the Township's place-making goals to benefit the downtown district.

Estimated time for completion:	2016 through duration of Plans
Estimated cost:	$1 million

4. Decorative Street Lighting.

The Authority will install and replace decorative street lighting throughout the Development Area to benefit the downtown district.

Estimated time for completion:	2016 through duration of Plans
Estimated cost:	$1.475 million

PART V [Section 17(2)(e) of the Act; MCL 125.1667(e)]

A STATEMENT OF THE CONSTRUCTION OR STAGES OF CONSTRUCTION PLANNED, AND THE ESTIMATED TIME OF COMPLETION OF EACH STAGE.

See existing Development Plans & Tax Increment Financing Plans, and Part IV above. In addition, the duration of the Development Plan & Tax Increment Financing Plan and amendments thereto shall be extended until December 31, 2035.

PART VI [Section 17(2)(f) of the Act; MCL 125.1667(f)]

A DESCRIPTION OF ANY PARTS OF THE DEVELOPMENT AREA TO BE LEFT AS OPEN SPACE AND THE USE CONTEMPLATED FOR THE SPACE.

See existing Development Plans & Tax Increment Financing Plans, and Part IV above.

PART VII [Section 17(2)(g) of the Act; MCL 125.1667(g)]

A DESCRIPTION OF ANY PORTIONS OF THE DEVELOPMENT AREA THAT THE AUTHORITY DESIRES TO SELL, DONATE, EXCHANGE, OR LEASE TO OR FROM THE MUNICIPALITY AND THE PROPOSED TERMS.

Not applicable.

PART VIII [Section 17(2)(h) of the Act; MCL 125.1667(h)]

A DESCRIPTION OF DESIRED ZONING CHANGES AND CHANGES IN STREETS, STREET LEVELS, INTERSECTIONS, OR UTILITIES.

There are no zoning changes contemplated by these amendments. For changes in any streets, intersections, and utilities, see Part IV above.

PART IX [Section 17(2)(i) of the Act; MCL 125.1667(i)]

AN ESTIMATE OF THE COST OF THE DEVELOPMENT, A STATEMENT OF THE PROPOSED METHOD OF FINANCING THE DEVELOPMENT, AND THE ABILITY OF THE AUTHORITY TO ARRANGE THE FINANCING.

See existing Development Plans & Tax Increment Financing Plans, and Part IV above. The Township or the Authority may issue bonds as authorized by the Act to finance all or a portion of the identified projects, as set forth in the existing plans. The Authority may also use installment purchase contracts, where eligible, to finance certain projects. The Authority may use proceeds from the sale of property, leases, licenses, or other miscellaneous revenue to finance all or a portion of the above-described projects. The Authority may use revenues capture by the Tax Increment Financing Plan to pay for all or a portion of the above-described projects.

PART IX-A [Section 17(2)(j) of the Act; MCL 125.1667(j)]

DESIGNATION OF THE PERSON OR PERSONS, NATURAL OR CORPORATE, TO WHOM ALL OR A PORTION OF THE DEVELOPMENT IS TO BE LEASED, SOLD, OR CONVEYED IN ANY MANNER AND FOR WHOSE BENEFIT THE PROJECT IS BEING UNDERTAKEN IF THAT INFORMATION IS AVAILABLE TO THE AUTHORITY.

See existing Development Plans & Tax Increment Financing Plans, and Part IV above.

PART IX-B [Section 17(2)(k) of the Act; MCL 125.1667(k)]

THE PROCEDURES FOR BIDDING FOR THE LEASING, PURCHASING, OR CONVEYING IN ANY MANNER OF ALL OR A PORTION OF THE DEVELOPMENT UPON ITS COMPLETION, IF THERE IS NO EXPRESS OR IMPLIED AGREEMENT BETWEEN THE AUTHORITY AND PERSONS, NATURAL OR CORPORATE, THAT ALL OR A PORTION OF THE DEVELOPMENT WILL BE LEASED, SOLD, OR CONVEYED IN ANY MANNER TO THOSE PERSONS.

Not applicable.

PART X [Section 17(2)(l) of the Act; MCL 125.1667(l)]

ESTIMATES OF THE NUMBER OF PERSONS RESIDING IN THE DEVELOPMENT AREA AND THE NUMBER OF FAMILIES AND INDIVIDUALS TO BE DISPLACED.

No families or individuals are proposed to be displaced by the proposed project.

PART X-A [Section 17(2)(m) of the Act; MCL 125.1667(m)]

A PLAN FOR ESTABLISHING PRIORITY FOR THE RELOCATION OF PERSONS DISPLACED BY THE DEVELOPMENT IN ANY NEW HOUSING IN THE DEVELOPMENT AREA.

Not applicable.

PART X-B [Section 17(2)(n) of the Act; MCL 125.1667(n)]

PROVISION FOR THE COSTS OF RELOCATING PERSONS DISPLACED BY THE DEVELOPMENT AND FINANCIAL ASSISTANCE AND REIMBURSEMENT OF EXPENSES, INCLUDING LITIGATION EXPENSES AND EXPENSES INCIDENT TO THE TRANSFER OF TITLE, IN ACCORDANCE WITH THE STANDARDS AND PROVISIONS OF THE FEDERAL UNIFORM RELOCATION ASSISTANCE AND REAL PROPERTY ACQUISITION POLICIES ACT OF 1970 [42 U.S.C. SECTIONS 4601, ET SEQ].

Not applicable.

PART X-C [Section 17(2)(o) of the Act; MCL 125.1667(o)]

A PLAN FOR COMPLIANCE WITH ACT NO. 227 OF THE PUBLIC ACTS OF 1972, BEING SECTIONS 213.321 TO 213.332 OF THE MICHIGAN COMPILED LAWS.

Not applicable.

PART XI [Section 14(1) of the Act; MCL 125.1664(1)]

A STATEMENT OF THE ESTIMATED IMPACT OF TAX INCREMENT FINANCING ON THE ASSESSED VALUES OF ALL TAXING JURISDICTIONS IN WHICH THE DEVELOPMENT AREA IS LOCATED.

Unchanged: See existing Development Plans & Tax Increment Financing Plans

TAX SHARING AGREEMENT BETWEEN THE DELHI CHARTER TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY AND THE COUNTY OF INGHAM

THIS AGREEMENT made as of the 10th day of February, 2004, by and between the DELHI CHARTER TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY, whose address is 4415 W. Holt Road, Holt, Michigan 48842 (the "DDA") and THE COUNTY OF INGHAM, whose address is Courthouse, Mason, Michigan 48854 (the "County"), and acknowledged and agreed to by Delhi Charter Township, whose address is 2074 Aurelius Road, Holt, Michigan 48842.

WITNESSETH:

WHEREAS, the DDA is a downtown development authority incorporated in 1987 pursuant to PA 1975 No. 197 (MCL 125.1651 *et seq*) (the "Act"); and

WHEREAS, the DDA is permitted by the Act to capture certain tax revenue from various taxing jurisdictions which are authorized to levy taxes on the property within the downtown district ("Development Area"); and

WHEREAS, the County is a taxing jurisdiction whose tax revenue has been partially captured by the DDA as provided by the Act; and

WHEREAS, the DDA is specifically authorized, pursuant to Section 14 of the Act (MCL 125.1664(4)), " . . . to enter into agreements with the taxing jurisdictions and the governing body of a municipality in which the Development Area is located to share a portion of the captured assessed value of the district"; and

WHEREAS, in accordance with that section the parties desire to enter into this Tax Sharing Agreement;

NOW THEREFORE IT IS MUTUALLY AGREED AS FOLLOWS:

1. **Downtown Development and Tax Increment Financing Plan.** The DDA Development Plan and Tax Increment Financing Plan, as amended, attached hereto as Exhibit A, is hereby acknowledged and agreed by the County to be the Plan and downtown district to which this Agreement pertains, and that the activities and projects described therein are eligible for funding in whole or in part by taxes and revenue resulting from the assessed valuation and tax revenue captured by the DDA.

2. **Tax Sharing and Reduction Of Captured Assessed Valuation.** Pursuant to Section 14(4) of the Act, it is agreed that as to the County's tax rate:

A. For the six (6) year period commencing in 2005 through 2010, the DDA will retain eighty percent (80%) of the assessed/taxable valuation which would have been captured but for this Agreement and the County will retain twenty percent (20%), i.e., the DDA will continue to retain 80% of the captured tax revenue and the remaining 20% shall be paid to the County.

B. For the five (5) year period commencing in 2011 through 2015, the DDA will retain sixty percent (60%) of said captured assessed/taxable value and the County will retain forty percent (40%), i.e., the DDA will continue to retain 60% of the captured tax revenue and the remaining 40% shall be paid to the County.

C. For the five (5) year period commencing in 2016 through 2020, the DDA will retain forty percent (40%) of said captured assessed/taxable value, and the County sixty percent (60%), i.e.,

40% of the captured tax revenue will continue to be retained by the DDA and the remaining 60% shall be paid to the County.

D. For the four (4) year period commencing in 2021 through 2024, the DDA will retain twenty-five percent (25%) of said captured assessed/taxable value, and the County will continue to retain seventy-five percent (75%), i.e, the DDA will continue to retain 25% of the captured tax revenue and the remaining 75% shall be paid to the County. After 2024, no further capture of tax revenue will be made by the DDA.

Distribution of revenue resulting from the reduced capture described above will be made by the DDA on July 1, 2005 (actually in advance of the 2005 tax collection) and shall continue annually on the 1st day of July in each year thereafter until all distributions required by this paragraph 2 have been made.

3. **Plan Amendments.** The parties acknowledge and agree that the DDA and the Delhi Charter Township Board of Trustees (the governing body of the municipality) may from time to time amend the Plan as they deem appropriate pursuant to the Act; provided, however, no such amendment shall have the effect of modifying the provisions of paragraph 2 relating to tax sharing without the consent of the County.

IN WITNESS WHEREOF, the parties have set their hands and seals as of the date above first written.

DELHI CHARTER TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY, a public body corporate

By: **Alastair N. McFadyen**
Its: Executive Director

AND:

COUNTY OF INGHAM, Michigan

By: Mike Bryanton
Its: Clerk

By: Calvin Lynch
Its: Chairman

ACKNOWLEDGMENT AND AGREEMENT OF DELHI CHARTER TOWNSHIP

Delhi Charter Township herewith acknowledges that its Township Board, its governing body and the "governing body of the municipality" as defined in the Act, has certain oversight authority over the Delhi Charter Township Downtown Development Authority and its development and tax increment financing plan. Delhi Charter Township, by execution of this Agreement, covenants and agrees to be bound by the terms of this Agreement, and that no modification or amendment of the Development or Tax Increment Financing Plan relating to the tax sharing provisions of paragraph 2 above shall be adopted without the consent of the County.

DELHI CHARTER TOWNSHIP,
a Michigan municipal corporation,

By: **Stuart Goodrich**
Its: Supervisor

Instrument Prepared By:

J. RICHARD ROBINSON, P.C.
Attorney and Counsellor at Law
2169 Jolly Road, Suite 1
Okemos, Michigan 48864
517-349-3703
JRR/mjb

APPROVED AS TO FORM
FOR COUNTY OF INGHAM

COHL, STOKER, TOSKEY & McGLINCHEY, P.C.

By: Timothy M. Perrone