THE FINANCE COMMITTEE WILL MEET ON WEDNESDAY, APRIL 5, 2017 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order
Approval of the March 22, 2017 Minutes
Additions to the Agenda
Limited Public Comment

1. Sheriff’s Office
   a. Resolution to Approve the Purchase of Two Trailers from Becks Propane and Marine, Approve Thermofisher Scientific as a Sole Source Vendor for the Purchase of Chemical Identifiers and Associated Equipment/Training, and Purchase Tasers and Equipment from Taser International
   b. Resolution to Allow Sheriff’s Office Employees Access to Life Insurance Designed Specifically for First Responders through the Armed Forces Benefit Association

2. Community Corrections Advisory Board – Resolution Authorizing Additional County Funds in the Amount of $12,000 to Reimburse Sentinel Electronic Monitoring Services for Eligible Indigent Users

3. Facilities
   a. Resolution Authorizing a Contract with Macmillan Associates, Inc. to Provide Preliminary Professional Design and Construction Services for the Ingham County Family Center Kitchen Upgrade
   b. Emergency Purchase Order to Myers Plumbing & Heating, Inc. to Replace the Heat Coil in the Make-Up Air Unit (MAU) for the Kitchen/Laundry at the Jail

4. Animal Control
   a. Resolution to Accept the Two Seven Oh Inc. Grant for Animal Blood Testing
   b. Resolution to Accept a Bissell Pet Foundation Super Saturday Free Adoption Grant

5. Health Department
   a. Resolution to Amend Resolution #15-375 to Extend the Agreement with Michigan State University for Psychiatric Services
   b. Resolution Authorizing an Agreement with Edward W. Sparrow Hospital Association for Mobile Events
6. **Innovation and Technology**
   a. Resolution to Approve Hardware Support from Oracle
   b. Resolution to Approve a Service Agreement with AT&T

7. **Road Department**
   a. Resolution to Authorize a Contract for Construction of RAM II Trail
   b. Resolution to Approve Proposed 2017 Ingham County Bridge Funding Applications for Submission to the Local Bridge Program Manager
   c. Resolution to Authorize the Purchase of Smooth-Lined Corrugated Polyethylene Pipe and Helically Corrugated Steel Pipe

8. **Controller/Administrator’s Office** – Resolution Authorizing Adjustments to the 2017 Ingham County Budget

**Announcements**
**Public Comment**
**Adjournment**

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.
Members Present: Case Naeyaert, Grebner, Anthony, Hope, and Schafer (Left at 7:00 p.m.)

Members Absent: Tennis and McGrain

Others Present: Clerk Barb Byrum, Treasurer Eric Schertzing, Andy Bouck, Sam Davis, Teri Morton, Rick Terrill, Tim Morgan, Maggie Fenger, Mike Hughes, Liz Kane, and others

The meeting was called to order by Chairperson Grebner at 6:00 p.m. in Personnel Conference Room “D & E” of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the March 8, 2017 Minutes

WITHOUT OBJECTION, CHAIRPERSON GREBNER RECOGNIZED THAT THE MINUTES OF THE MARCH 8, 2017 FINANCE COMMITTEE MEETING WERE APPROVED AS PRESENTED. Absent: Commissioners McGrain and Tennis

Additions to the Agenda

Tabled –

3. County Clerk
   b. Resolution to Terminate the Service Agreement Contract with Granicus, Inc.

Substitute –

10. Parks
    e. Resolution to Authorize Contracts for Trails and Parks Millage Applications

12. Controller
    c. Resolution to Implement a Hiring Freeze for Ingham County General Fund Positions

Limited Public Comment

Steven Leiby, Tri-County Bicycle Association urged the Committee to adopt the Resolution to Authorize Contracts for Trails and Parks Millage Applications.

Undersheriff Andy Bouck, Ingham County Sheriff’s Office, acknowledged that the Committee would be taking up a resolution regarding a hiring freeze that evening. He acknowledged that positions in Corrections were exempt from the proposed hiring freeze; however, Law Enforcement positions were not. He further stated that the Sheriff’s Office was running bare
bones on the Law Enforcement side because they are needed to respond to emergency calls and to have the department properly staffed at all hours, every day.

Undersheriff Bouck provided examples of why positions were needed including transporting prisoners between the court and the jail, protecting judges, guarding inmates when at the hospital, and more. He also provided statistics on the 2,300 calls that Law Enforcement Officers responded to in the last year to highlight the demand the Sheriff’s Office faced on a daily basis.

Undersheriff Bouck stated that the Sheriff’s Office was one of three facilities in the County that run 24/7, and the other two facilities, the Juvenile Detention Center and the 911 Center, were funded through millages, while the Sheriff’s Office was not. He further stated that forcing the current Law Enforcement Officers to work overtime to cover the shifts was also not acceptable, because the officers should be able to take vacations and have lives.

Undersheriff Bouck stated that there were also circumstances beyond the officers’ control, like the loss of a parent, FMLA, or an injury that kept them from working, that further strained the department and caused others to work overtime.

Undersheriff Bouck stated that the Sheriff’s Office was down a few positions on the Law Enforcement side, but they were actively trying to recruit and fill those positions. He further stated that when he took office in the beginning of 2017, Sheriff Wriggelsworth eliminated an administrative position and did not plan to refill it in the coming years, as to create more savings in the department. He requested the Committee exempt all sworn deputies from the hiring freeze.

Undersheriff Bouck stated that the ability to fill positions in the department was important because the Sheriff’s Office had already spent 44% of its overtime budget between the January 1, 2017 and March 22, 2017. He further stated the approximate amount of overtime already paid out was $260,500.

Ingham County Clerk Barb Byrum, Ingham County Clerk’s Office, stated that all Constitutional Officers should be exempt from the hiring freeze, as they had constitutional duties and responsibilities that needed to be performed for the County. She further stated that her office was already running at bare-bones, since they had a full-time position eliminated right before she took office due to a previous hiring freeze.

Clerk Byrum further stated that due to limited staff, she and her Chief Deputy Clerk both answer phones, open mail, and wait on customers to help keep the office running as efficiently as possible, which were tasks normally performed by UAW employees. She further stated she only had one deputy clerk in Lansing, and four in Mason because that was where records were kept.

Clerk Byrum stated that the hiring freeze imposed significant hardships for the office, with new election equipment bringing new processes, computers and tabulators across Ingham County that her staff would need to manage and work with municipal clerks to properly administer elections. She further stated that time was of the essence when her office needed to hire an employee to fill a vacant position, and to wait for a Committee meeting would take too long, especially in the summer months when meetings were not as regular.
Clerk Byrum stated that her office did not just file papers, but worked with hospitals, funeral homes and other entities to ensure vital records are correct, because they affected peoples’ lives. She further stated that it would be unfair to install a hiring freeze when her office needed more staff, not less, and it was imperative that her staff not be pulled in many different directions as much as possible.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. CASE NAeyaert, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Human Resources
   a. Resolution to Approve a Letter of Understanding with the Ingham County Employees’ Association Assistant Prosecuting Attorney Division
   b. Resolution to Approve a Letter of Understanding with Capitol City Labor Program Corrections Unit

2. Treasurer’s Office
   a. Resolutions Authorizing 2017 Administrative Fund
   b. 2017 Borrowing Resolution (2016 Delinquent Taxes)

3. County Clerk
   a. Resolution to Adopt a Fee Increase for Expedited Service for Certified Copies of Vital Records Issued by the County Clerk’s Office

4. Facilities Department
   a. Resolution to Award a Contract for Replacement of Light Fixtures at the Ingham County Courthouse
   b. Resolution to Award a Contract for Replacement of the Air Separator at the Human Services Building
   c. Resolution to Authorize a Contract to Strip, Clean, and Seal Tile Floors at the Ingham County Courthouse
   d. Resolution to Award a Contract to Rebuild Three-Way Chilled Water Control Valves at the Human Services Building
   e. Resolution to Award a Contract for Replacement of an Air Compressor at the Human Services Building
   f. Resolution Awarding A Contract To J.W. Design To Provide Professional Architectural And Engineering Services For Renovating Portions of the Ingham County Health Department

5. Equalization Department
   a. Resolution to Award a Contract for Monumentation and Remonumentation Project Representative
   b. Resolution to Award Contracts for Remonumentation Project Surveyors
   c. Resolution to Award Contracts for Peer Review Group Members

6. Economic Development – Resolution to Approve a Brownfield Plan for the K3 Property
7. **Road Department**
   a. Resolution to Authorize a Professional Services Contract for the Biennial Bridge Inspection Program
   b. Resolution to Authorize a Bridge Design Professional Engineering Services Contract
   c. Resolution to Authorize the Purchase of Seasonal Requirement of Hot Mix Asphalt Mixtures
   d. Resolution to Authorize the Purchase of Seasonal Requirement of Asphalt Emulsions

8. **Fair Office** - Resolution to Authorize Purchase of Collapsible Horse Stalls

9. **Potter Park Zoo** – Resolution to Authorize Transport of a Black Rhino

10. **Parks**
    a. Resolution to Authorize Acceptance of a Michigan Recreation Passport Grant Project Agreement
    b. Resolution to Authorize Application for a Recreation Passport Program Grant
    c. Resolution to Authorize Application for a Michigan Natural Resources Trust Fund Grant
    d. Resolution to Adopt the Ingham County Parks and Recreation 2018-2022 Master Plan
    e. Resolution to Authorize Acceptance of Two Parcels of Land
    f. Resolution to Authorize Acceptance of Two Parcels of Land
    g. Resolution to Consolidate Parks Department Fee Waiver Policies

11. **Health Department**
    a. Resolution Authorizing an Agreement with McKesson Medical-Surgical Inc. for LeadCare II Analyzers
    b. Resolution to Authorize a Subcontract with the City of Lansing, a Subcontract with Refugee Development Center, and a 0.5 FTE Community Health Worker

12. **Controller**
    a. Resolution to Approve a Contract of Lease and Sublease for the Community Mental Health Building
    b. Resolution to Approve a Ground Lease for the Community Mental Health Building

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners McGrain and Tennis

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioners McGrain and Tennis

12. **Controller**
    c. Resolution to Implement a Hiring Freeze for Ingham County General Fund Positions

Chairperson Grebner stated there were amendments from the County Services Committee and a memo regarding the resolution presented.

THE COUNTY SERVICES COMMITTEE AMENDED THE RESOLUTION AT THE MARCH 21, 2017 COMMITTEE MEETING AS FOLLOWS:
BE IT FURTHER RESOLVED, that the hiring freeze will be effective for all departments, with the only exceptions being for **sworn corrections positions, sworn Sheriff’s Deputies, Constitutional County-wide officials with Constitutional duties, and** positions that are funded 100% from non-General Fund sources to be reviewed by the Controller/Administrator on a case by case basis.

Teri Morton, Ingham County Controller’s Office, stated the amendment should be read as it was presented in the supplemental material.

Commissioner Anthony stated that she understood if the hiring freeze exempted Constitutional Officers then the freeze would only affect 25% of workforce. She further asked if it would be worth having a hiring freeze if Constitutional Officers were not included.

Ms. Morton stated it would not be worth implementing if that was the case.

Chairperson Grebner asked if the Controller agreed with Ms. Morton’s assessment.

Ms. Morton stated that was her understanding, when she spoke with the Controller before the meeting.

Commissioner Anthony asked if there was a clause in the resolution that allowed department heads to request hiring employees on a case-by-case basis during a hiring freeze. She further asked if that could be a way to still have room for exemptions, but would not have a cloak over entire offices or departments.

Chairperson Grebner stated he thought there was a formal process in place to request an exemption.

Discussion.

MOVED BY COMM. ANTHONY, SUPPORTED BY COMM. CASE NAeyaERT, TO APPROVE THE RESOLUTION TO IMPLEMENT A HIRING FREEZE FOR INGHAM COUNTY GENERAL FUND POSITIONS.

Chairperson Grebner stated he had been through four hiring freezes with the County, and the main idea was to eliminate vacant positions, not staff members. He further stated the positions would be eliminated when someone is retired and the department could shift and evaluate their resources and positions.

Chairperson Grebner stated the real reason to implement a hiring freeze was to do what the Health Department was doing with holding vacant nursing positions open so they could fill them with medical assistants or other staff later. He further stated he was not sure it would be the same case with the Sheriff’s Office.

Commissioner Anthony stated she did not think the freeze was worth implementing if it was only going to affect 25% of the workforce. She further stated that the Committee could table the resolution
and go back to the drawing board with staff to look at other options that would not just affect 25% of the County employees.

Chairperson Grebner stated that tabling the resolution would be a clean way to explore other options and to come back to the resolution if need be.

Commissioner Case Naeyaert stated she was strongly in support of exempting the Sheriff’s Office in the hiring freeze. She asked why the County always chose to implement a hiring freeze and did not consider trying to find savings elsewhere in the budget.

Chairperson Grebner stated that about 70% of all County expenditures were directly related to salaries and benefits, so that was where the most funds could potentially be cut. He further stated trying to find $1,000 here and there in other places in the budget besides salaries and benefits would make it hard to reach the proposed cut.

Commissioner Hope asked what the rationale for preceding the budget cycle with a hiring freeze was.

Ms. Morton stated that there was a $3.6 million budget shortfall. She further stated that the hiring freeze would be a tool to create vacant positions, because it was inevitable that the County would need to cut positions and it was easier to do so if a current employee was not being laid off.

Ms. Morton stated the hiring freeze was a tool to make departments take another look when considering filling a position, before bringing the request to fill the position before the County Services Committee. She further stated that by taking another look, department heads could figure out another way to organize the department rather than filling a position.

Ms. Morton stated that the Sheriff’s Office clearly had a different need, and that was why they were exempted.

Ms. Morton stated that Commissioner Case Naeyaert was correct, in that sometimes eliminating one vacant position versus 15 filled positions would not the most beneficial, but eliminating filled positions would not be politically popular. She further stated the hiring freeze was just one option and they could find another way to find money in the budget, but many department heads may choose to hold vacant positions open in anticipation of budget cuts anyway.

Chairperson Grebner stated that if a filled position was eliminated, then the employees could move to other vacant positions within the County.

Commissioner Hope asked if there was any way to guess how much money would be saved by the hiring freeze.

Ms. Morton stated that the goal of the freeze was not to save money, but to simply create vacant positions that could be eliminated in the future.

Commissioner Schafer stated he respected what the Controller’s Office was doing, and that the Sheriff’s Office personnel should be exempted from the freeze.
MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. GREBNER, TO AMEND THE RESOLUTION AND STRIKE CONSTITUTIONAL COUNTY-WIDE OFFICIALS WITH CONSTITUTIONAL DUTIES FROM THE EXEMPTION.

THE MOTION FAILED. **Yeas**: Grebner and Schafer  **Nays**: Hope, Anthony, and Case Naeyaert

**Absent**: Tennis and McGrain

MOVED BY COMM. ANTHONY, SUPPORTED BY COMM. HOPE, TO TABLE THE RESOLUTION.

THE MOTION PASSED. **Yeas**: Hope, Anthony, and Case Naeyaert  **Nays**: Grebner and Schafer

**Absent**: Tennis and McGrain

Ms. Morton stated she did not have any idea what to do other than implement a hiring freeze, and requested if people have suggestions, to bring them to her.

Discussion.

Commissioner Hope stated she was not sure if county-wide officials and unions were included in discussions about the hiring freeze, and further requested that they be included in discussions, as they may have ideas about how to alleviate pressures without a freeze.

Ms. Morton stated the County was planning on setting up budget meetings for employees in April, and the hiring freeze could be part of the agenda.

Commissioner Case Naeyaert asked what the cost of the Hay Study was.

Ms. Morton stated she did not have the exact numbers, but it was somewhere in the six-figure price range.

Commissioner Case Naeyaert asked if, moving forward, the County could be strategic about spending money on things that the County could do without like the Hay study. She further stated that $3 million should not be hard to find.

Ms. Morton stated the Hay Study was already paid for.

Commissioner Schafer stated the County knew there would be an extensive budget shortfall, and sooner or later, hard decisions would have to be made to make up for the shortfalls. He asked for anyone with suggestions to alleviate the shortfall to make them known.

Commissioner Hope agreed that something needed to change with the budget and it was known there would be a deficit of at least $2 million due to MERS payments. She asked why this issue was not discussed at a leadership meeting.
Ms. Morton stated it was discussed at leadership, but no one had objected when she presented it as part of the budget plan.

Discussion.

Commissioner Hope stated that more folks need to be involved in the discussion, and no stone should be unturned when dealing with budget cuts.

Ms. Morton stated that she was looking for feedback and did not receive any from leadership. She further stated she was not sure where to go from here, and was looking for suggestions.

Chairperson Grebner stated he thought this budget problem was more difficult than those in the past. He further stated there were many hard decisions that had already been made, including the Defined Benefit contribution plan that was contentious and the number of beds in the jail.

Chairperson Grebner stated the only new rock to overturn would be jail bed allocations, which would not amount to $3 million worth and may end up eliminating some services the County provided.

Discussion.

10. Parks  
   e. Resolution to Authorize Contracts for Trails and Parks Millage Applications

MOVED BY COMM. ANTHONY, SUPPORTED BY COMM. CASE NAEYAERT, TO APPROVE THE RESOLUTION.

Chairperson Grebner introduced the amendment that was added to the resolution at the County Services Committee.

Tim Morgan, Parks Director, stated the additional project added to the resolution would provide long-term maintenance to a looped trail in Aurelius Township Park.

Chairperson Grebner asked how long the trail was.

Mr. Morgan stated it he believed it was about a half mile long.

Commissioner Case Naeyaert asked if the project had a 50% match.

Mr. Morgan stated the project did include the 50% match.

Chairperson Grebner stated the project received a reasonably high rank by the Parks Commission but it was not recommended for funding. He further stated the County Services Committee unanimously approved to add the project to those being funded by the millage.
Commissioner Anthony asked what discussion transpired at the County Services Committee meeting to bring this amendment to the resolution and trump the Parks Commission’s recommendation.

Chairperson Grebner stated that Commissioner Maiville recognized that the high-scoring project in his district did not receive funding, yet other projects with lower scores were accepted. Chairperson Grebner further stated that much of the County contributed money to the millage, but did not see any of the benefit.

Chairperson Grebner stated he moved to amend the resolution during the County Services meeting to demonstrate that ultimately the Board of Commissioners decided which projects to fund, not the Park Commission’s. He further stated commissioners should be able to have pet projects in or near their districts.

Chairperson Grebner stated the concentration on only urban districts was a mistake, as was the entire deference to the Parks Commission.

Commissioner Anthony stated she was not on the Parks Commission, so she was not able to review the applications. She further stated she was not sure how Aurelius Township’s project fared against other projects.

Chairperson Grebner clarified that the project scored higher than some projects that were selected and he was not sure why.

Commissioner Anthony stated it gave her pause to simply add projects without truly understanding the process behind selection, even though she was a Commissioner and was able to fight for certain projects.

Commissioner Anthony asked Chairperson Grebner to clarify what he meant by disqualified projects.

Chairperson Grebner stated that the Parks Commission Chair thought that the County should build trails from the urban areas, out to other parts of the county, which would ignore projects in places like Aurelius Township and Mason. He further stated that as a Commissioner, he believed Commissioners should be able to have pet projects.

Chairperson Grebner stated that the County ought to be encouraging any local units in Ingham County to put in proposals, and then the projects should be evaluated by their merit. He further stated that we cannot expect outer towns, like Stockbridge, to put in money to drive 50 miles to the River Trail, and not have trails in their district.

Commissioner Anthony stated she fundamentally agreed with the idea that it was a county-wide millage and would like to see projects outside of the urban areas. She stated she liked having the process, and was not comfortable having projects put in solely because it was a pet project.
Commissioner Anthony stated she could not understand the strength of the proposal as a member of the Finance team and was uncomfortable trying to speak to it.

Chairperson Grebner stated there were two ways to see the process: one option was to have the Parks Commission make the decision and the Board of Commissioners would simply rubber stamp it, while the other option was that the Parks Commission would make a recommendation and the Board could make their own decision. He further stated he was demonstrating the second option and the Board of Commissioners would make their own decision.

Commissioner Hope stated she was not a fan of the grant process, because it pitted communities against each other. She further stated in the current process, wealthy communities could get money for a project that would be done any way, while smaller communities may not even have staff to put together grant.

Commissioner Hope stated she would like to see a multi-year plan where money would be more evenly distributed throughout the county and projects that were not chosen one year could be funded in future years.

Commissioner Hope stated she appreciated the Parks Commission’s work on the issue and would not feel comfortable amending the resolution to add a pet project. She further stated she was disappointed in the process and the results.

Discussion.

Commissioner Case Naeyaert stated she agreed with what had been said to a degree. She further stated she had gone out to her community to explain the process and encourage them to apply, and she had been on the task force and after much deliberation, they came up with this process.

Commissioner Case Naeyaert stated the process seemed to be good if requests were submitted, but the County could not force communities to submit grants. She stated that she was thrilled to see Leslie’s trail project approved, and it was a feat to get them to apply because they don’t have the staff and engineers available to put plans together.

Commissioner Case Naeyaert stated she would like to see smaller, rural communities get together to see more of the benefit in their part of the county. She further stated that the approved projects looked like a great mix to her, and it seemed to be balancing out from Round 1 projects where the urban areas were the focus.

Commissioner Schafer stated that out of the $3 million in approved projects, Aurelius Township only amounted to 1% of the total. He further stated that it was prudent to spend the money on the Aurelius Township project to spread the benefit to the whole county.

Discussion.

Commissioner Hope stated that votes come from Lansing and East Lansing, so under that logic, the other municipalities did not need to be paid attention to or funded at all. She further stated
that Delhi Township had spent its own money on trails that now were not going to be able to be connected to the rest of the county’s trails because they were not funded.

Commissioner Case Naeyaert stated that Mason also spent a lot of their own money to create and maintain trails, with the help of a benefactor. She asked if Delhi Township had applied for funding.

Commissioner Hope stated they had one proposal that was rejected.

Commissioner Case Naeyaert stated that while votes may not be needed from outlying areas, all of the communities pay into the millage.

Commissioner Anthony stated that she did not pull the resolution because she disagreed with the Parks Commission’s approved projects, but because she did not think Commissioners should be able to arbitrarily add projects.

Chairperson Grebner stated that the explanation was that very little or nothing had been spent in that district, yet they were asked to pay into the millage. He further stated the Commissioner from the district asked for the project to be included.

Commissioner Anthony asked what other projects from ignored districts were rejected.

Chairperson Grebner stated most of the outer municipalities’ proposals were not chosen.

Commissioner Anthony asked why this specific project was added.

Chairperson Grebner stated that Commissioner Maiville specifically asked that the project be included, and the County Services Committee approved it because it was a relatively small cost.

Commissioner Case Naeyaert stated that she thought when Commissioners were allowed to have pet projects, it pitted them against each other. She asked why Delhi Township’s project was not picked.

Commissioner Hope stated that she agreed with Commissioner Case Naeyaert about Delhi Township. She further stated that this parochial turf battle would continue to be part of the process, unless a multi-year plan was put into effect.

Commissioner Case Naeyaert stated that constituencies would also need to be able to review this process in the future.

Mr. Morgan stated that everyone was eligible to apply on this round of funding. He further stated that Round 1 of funding was focused on asphalt and bridges, where all or most of the projects in Mason, Lansing, East Lansing, and Meridian were funded.
Mr. Morgan stated that Round 2 allowed all taxable units to apply for new construction, rehab, repair, long term maintenance, and special projects. He further stated that 18 applications totaling just under $10 million were submitted.

Mr. Morgan stated that the County only had 3 million to give to projects in Fiscal Year 2018. He further stated that 7 projects were recommended by the Parks Commission and he did not have any say in the review or scoring of the projects.

Mr. Morgan stated that the Parks Commission was an advisory board with mostly volunteers, and many hours were spent reviewing applications and budgets to make tough decisions. He further stated that the Parks Commission would review the process and ideas like multi-year funding after the first round of applications.

Commissioner Schafer left at 7:00 p.m.

Mr. Morgan stated that everyone was invited to attend and apply for the funding.

Commissioner Anthony asked if Mr. Morgan looked at the list of projects and if he was comfortable with the list of approved projects.

Mr. Morgan stated that he did look at all projects that were submitted and visited the sites. He further stated that he was comfortable with the list of approved projects and hoped in future years, more money for projects would be available.

Mr. Morgan stated that the Parks Commission was going to be reviewing the idea of multi-year funding and the Trails and Parks Task Force would be reconvened.

Commissioner Anthony stated that she was pleased to hear Mr. Morgan was happy with the projects chosen. She asked if Mr. Morgan was comfortable including Aurelius Township’s project.

Mr. Morgan stated that they were all good projects, but the Parks Commission was looking at the whole idea they had for trails and parks in Ingham County. He further stated that in this round, the Parks Commission wanted to focus on new construction projects, and all but 2 of the 8 approved projects were new construction projects.

Mr. Morgan stated there was need across the board, and he hoped more projects could be funded.

Chairperson Grebner asked if Mr. Morgan was happy with the Aurelius Township project, and if it fit under the idea that the Parks Commission had.

Mr. Morgan stated that he was okay with including the Aurelius Township project, although they were all good projects.

Commissioner Anthony stated that Ingham County was lucky to have a Parks Commission that dived deep into projects. She further stated that she would be more confident if the Parks
Director and the Parks Commission both signed off on projects before the Board reviewed the approved projects.

Mr. Morgan stated that the Aurelius Township project was a looped trail, not a connector trail, which was why it was not ultimately chosen originally.

Commissioner Anthony clarified it was because the Aurelius Township trail did not contribute to the County trails system.

Discussion.

Commissioner Hope stated that the scores did not correspond with the list of approved projects, so she was still confused about the process. She asked what guidance municipalities were given regarding the amount of match dollars they had, and what feedback was given to rejected applications.

Mr. Morgan stated that he could provide the minutes from the January Parks Commission meeting or interested parties could talk to him about it.

Chairperson Grebner clarified there had been no feedback given to rejected projects yet.

Mr. Morgan stated that was correct, because the ultimate decision had not been made by the Board yet. He further stated he and parks commission members had met with every applicant and discussed each application in the beginning of the process.

Commissioner Hope asked about the guidance given regarding the amount of match dollars.

Chairperson Grebner stated that the more communities match, the more points they score.

Commissioner Case Naeyaert asked what the Volunteer Trail Coordinator position was.

Mr. Morgan stated the Volunteer Trail Coordinator would be a part time position that would create and maintain trails and coordinate volunteers. He further stated that the coordinator would work with all municipalities and Friends of the Lansing Regional Trail once the MOU’s in each municipality are recognized.

Commissioner Case Naeyaert asked if the whole county would be able to utilize the position.

Mr. Morgan stated the position would be a resource for the whole county to manage the trails’ day-to-day maintenance. He further stated that he hoped the coordinator could put together a volunteer corps to take care of trail maintenance that was not funded by the millage.

Chairperson Grebner stated he was the person who wrote the language. He further stated that this process was useful, because in the future, Commissioners should be familiar with applications that would be submitted, so they could advocate for specific projects and not just rubber stamp the Parks Commission’s recommendations.
Chairperson Grebner stated very little should be spent on pet projects, but Commissioners should take an interest in applications to push for things in their district and make sure the funds would be evenly distributed.

Discussion.

Chairperson Grebner stated he believed that the Parks Department itself and other entities should also propose projects that may not be of high consideration to the community, but would benefit the system as a whole. He further stated that a proposed trail’s connection to the River Trail may have played a big part in how the projects were evaluated.

Discussion.

THE RESOLUTION PASSED. Yeas: Grebner, Anthony, Case-Naeyaert  Nays: Hope  
Absent: Tennis, McGrain, and Schafer

Announcements

None.

Public Comment

None.

Adjournment

The meeting was adjourned at 7:16 p.m.
RESOLUTION ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions:

1a. **Sheriff’s Office** – Resolution to Approve the Purchase of two Trailers from Becks Propane and Marine, Approve Thermofisher Scientific as a Sole Source Vendor for the Purchase of Chemical Identifiers and Associated Equipment/Training, and Purchase Tasers and Equipment from Taser International

Resolution 17-058 approved the 2017 Medical Marihuana Operation and Oversight Grant. The attached resolution will authorize the purchase of items funded by the grant, including two cargo trailers ($24,150.00), the purchase of one new and update one existing hand held chemical identifier with associated equipment and training ($35,692.25), and 23 Tasers and associated equipment ($26,661.39). This resolution will also approve Thermofisher Scientific as a sole source vendor for the chemical identifiers purchase, which is explained in the attached memo.

1b. **Sheriff’s Office** – Resolution to Allow Sheriff’s Office Employees Access to Life Insurance Designed Specifically for First Responders through the Armed Forces Benefit Association

This resolution will allow employees of the Sheriff’s Office to meet with the Armed Forces Benefit Association (AFBA) to provide life insurance opportunities that are unique to first responder professionals. Ingham County will not provide payroll deduction services or participate in facilitating business associated with this access. Any participation by a Sheriff’s Office employee with AFBA insurance products is voluntary and at the employee’s expense.

2. **Community Corrections Advisory Board** – Resolution Authorizing Additional County Funds in the Amount of $12,000 to Reimburse Sentinel Electronic Monitoring Services for Eligible Indigent Users

This resolution will approve allocating an appropriation of $12,000 for additional electronic monitoring services provided by Sentinel Offender Services for eligible indigent offenders. Volume increases in the first four months of this fiscal year reduced funds available for the remainder of the year. $12,000 will increase the amount of funding available and increase access to services for eligible indigent offenders through September 30, 2017. See attached memo for details.

3a. **Facilities** – Resolution Authorizing a Contract with Macmillan Associates, Inc. to Provide Preliminary Professional Design and Construction Services for the Ingham County Family Center Kitchen Upgrade

This resolution will authorize the County to enter into an agreement with MacMillan Associates, Inc., who submitted the lowest responsive and responsible bid, to provide preliminary professional design and construction services for the Ingham County Family Center kitchen upgrade. The cost of the services is $15,500.00, and is available within the Juvenile Justice Millage fund balance. The kitchen upgrade project will include electrical and plumbing modifications to accommodate air conditioning and a garbage disposal. The equipment will be funded by a previously approved grant (Resolution 16-413) totaling $17,649 from the United States Department of Agriculture and Michigan Department of Education. See attached memo for details.
3b. **Facilities - Emergency purchase order to Myers Plumbing & Heating, Inc. to replace the heat coil in the make-up air unit (MAU) for the kitchen/laundry at the Jail**

An emergency purchase order was issued to Myers Plumbing & Heating in the amount of $6,630 to replace a heat coil in a kitchen/laundry make-up air unit at the Jail. These repairs were necessary to prevent damage caused by sub-freezing temperatures. Notwithstanding the provisions of the Purchasing Procedures Policy, emergency purchase of goods, works, and/or services may be made by the Purchasing Director, under the direction and authorization of the Controller, when an immediate purchase is essential to prevent detrimental delays in the work of any department or which might involve danger to life and/or damage to County property. Section 412.J requires the Purchasing Director and responsible department head to file a report with the County Services Committee which explains the nature of the emergency and necessity of the action taken pursuant to Policy.

4a. **Animal Control – Resolution to Accept the Two Seven Oh Inc. Grant for Animal Blood Testing**

This resolution will authorize the acceptance of a grant from Two Seven Oh, Inc. to reimburse Ingham County Animal Control up to $10,000 for animal blood tests performed during the period of March 1, 2017 through March 1, 2018. Bloodwork will include pre-anesthetic evaluation of animals that may be at risk during anesthesia due to age, disease, or injury. Other animals will have bloodwork done to diagnose disease and help guide treatment, to assess their physical condition for adoptability, or as evidence in cruelty or neglect cases.

4b. **Animal Control – Resolution to Accept a Bissell Pet Foundation Super Saturday Free Adoption Grant**

This resolution will authorize acceptance of a grant of up to $5,000 from the BISSEL Pet Foundations Super Saturday Free Adoption Grant. The grant will reimburse the Ingham County Animal Control Department (ICAC) for no fee adoptions finalized on April 29, 2017. ICAC will make animals available to qualifying adopters for free and the BISSELL Foundation will reimburse ICAC at the following rates:

- $48/senior dog (6 years and older)
- $103/dog (6 months to 6 years)
- $139/puppy (under 6 months)
- $45/senior cat (6 years and older)
- $84/cat or kitten (under 6 years)

See attached memo for details.

5a. **Health Department - Resolution to Amend Resolution #15-375 to Extend the Agreement with Michigan State University for Psychiatric Services**

This resolution extends the agreement with MSU to provide psychiatric services for Ingham Community Health Center patients for an additional year. The amended agreement would remain in effect through August 31, 2017 for an additional amount not to exceed $174,720 with all other terms of the agreement remaining the same. Funds are included in the 2017 budget.
5b. **Health Department - Resolution Authorizing an Agreement with Edward W. Sparrow Hospital Association for Mobile Events**

This resolution authorizes an agreement with Edward W. Sparrow Hospital Association (Sparrow) relating to 18 mobile clinic site visits (Mobile Events) in which both ICHD and Sparrow will be providing health care services. Sparrow will provide ICHD with remuneration in the form of a cash contribution to assist ICHD in paying for the supplies. Such cash contribution by Sparrow shall be calculated based on the number of individuals that receive services (Sparrow and/or ICHD Services) at the Mobile Events at a rate of $15.00 per individual. Sparrow may, at its sole discretion, assist in paying additional expenses for the Mobile Events. The maximum total amount of remuneration that Sparrow will contribute for all 18 Mobile events is $25,000.

6a. **Innovation and Technology Department - Resolution to Approve Hardware Support from Oracle**

Ingham County has contracted with the firm Mythics in the past to provide support services related to Oracle hardware currently in use. However, Mythics is no longer a participant in the State’s cooperative purchasing program. The Innovation and Technology Department recommends approval of an agreement with Oracle, which is now a recognized vendor in the State’s cooperative purchasing program, for maintenance on critical computer hardware in an amount not to exceed $5,255.

6b. **Innovation and Technology Department - Resolution to Approve a Service Agreement with AT&T**

The current contract with AT&T for local and long distance service expires in March and failure to approve a new service agreement will cause an extreme (272%) rate increase. The State of Michigan has not completed its contract negotiations with AT&T, which means renewal under a cooperative purchase agreement is not an option. Our rates can be modified once the State and AT&T reach an agreement. This new contract is not as favorable, but does prevent implementation of the exorbitant pricing schedule. The Innovation and Technology Department will also continue to review options and reduce usage wherever possible. Based on this knowledge, the Innovation and Technology Department recommends approval of a resolution to enter into the new agreement with AT&T for an amount not to exceed $100,000 over two years.

7a. **Road Department - Resolution to Authorize a Contract for Construction of RAM II Trail**

The federal government makes available Congestion Mitigation and Air Quality (CMAQ) funding to build transportation projects, including pathways, which will contribute to the attainment or maintenance of the National Ambient Air Quality Standards for ozone, carbon monoxide, or particulate matter. Townships wishing to utilize CMAQ funding to build pathways must find an eligible agency to sponsor their applications for funding. The County Road Advisory Board voted to sponsor the CMAQ funding application from Delhi Township for the RAM II Trail Project. Estimated costs for the project are as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal CMAQ Funding</td>
<td>$696,440</td>
</tr>
<tr>
<td>Delhi Township Match</td>
<td>$485,560</td>
</tr>
</tbody>
</table>

The Road Department recommends approval of a resolution to authorize a contract with the State of Michigan to effect construction of RAM II Trail from the Holt Road / Eifert Road intersection to Jaycee Park, on behalf of Delhi Charter Township.
7b. **Road Department - Resolution to Approve Proposed 2017 Ingham County Bridge Funding Applications for Submission to the Local Bridge Program Manager**

Major county bridge repair, replacement, and preventative maintenance projects are typically funded through the Local Bridge Program using a combination of federal and state transportation revenue. The Local Bridge Program is a rolling three-year program in which applications approved in the first year of the program receive funding in the third year. Each local road agency is limited to five applications per year, and if awarded a project, the program funds 95% of construction costs while the Road Department funds the remaining 5%. The Ingham County Road Advisory Board recommended approval of the following projects:

- Okemos Road bridges over Red Cedar River (Meridian Township)
- Dietz Road bridge over Red Cedar River (Locke Township)
- Nobel Road bridge over Deer Creek (Wheatfield Township)
- Waverly Road bridge over the Grand River (Delhi Township)
- Holt Road bridge over Doan Creek (Leroy Township)

Road Department personnel concur with the advisory board findings and recommend Board approval of a resolution to submit these projects for funding.

7c. **Road Department - Resolution to Authorize Purchase of Smooth-Lined Corrugated Polyethylene Pipe and Helically Corrugated Steel Pipe**

The Road Department seeks approval to purchase two different types of corrugated pipe at various sizes designed to meet the needs for building and repairing county roads. The Department purchases approximately 4000 lineal feet of corrugated pipe annually. A proposed resolution would authorize purchase of smooth lined corrugated polyethylene pipe from Advanced Drainage Systems, and helically corrugated steel pipe with aluminized coating from Contech Engineered Solutions, LLC on an as-needed, unit price basis.

8. **Controller’s Office – Resolution Authorizing Adjustments to the 2017 Ingham County Budget**

This resolution will authorize adjustments to the 2017 Ingham County Budget as detailed in the attached schedule. The total increase to the General Fund is $31,600.

The quarterly budget amendment process as authorized by the Board of Commissioners is necessary to make adjustments to the adopted budget. Usually, adjustments are made as a result of updated revenue and expenditure projections, grant revenues, reappropriations, accounting and contractual changes, and general housekeeping issues.

Also included is an update of contingency fund spending so far this year. The current contingency amount is $330,219.

Please see attached memo for additional detail.
TO: Law & Courts Committee  
Finance Committee
FROM: Captain Elliott, Field & Staff Services  
DATE: March 20, 2017  
RE: RESOLUTION TO APPROVE THE PURCHASE OF TWO TRAILERS FROM BECKS PROPANE AND MARINE, APPROVE THERMOFISHER SCIENTIFIC AS A SOLE SOURCE VENDOR FOR THE PURCHASE OF CHEMICAL IDENTIFIERS AND ASSOCIATED EQUIPMENT/TRAINING, AND PURCHASE TASERS AND EQUIPMENT FROM TASER INTERNATIONAL.

This resolution is for the approval to purchase two enclosed cargo trailers from Becks Marine and Propane, approve Thermofisher Scientific as a sole source vendor for Ingham County, purchase equipment from Thermofisher Scientific, and to purchase tasers and equipment from Taser International.

The Sheriff’s Office is the fiduciary manager of the grant. Ingham County Sheriff’s Office obtained three quotes for the purchase of the enclosed trailers. Becks Marina and Propane is not the lowest obtained quote. Please see the attached memorandum explaining the reasoning for the purchase. Ingham County Sheriff’s Office obtained a sole source letter from Thermofisher Scientific in regards to purchasing hand held chemical identifiers. Ingham County has obtained a quote from Taser International to purchase 23 tasers and associated equipment.
TO: Resolution Group  
FROM: Sgt. James Every #5404  
DATE: March 17, 2017  
RE: Marijuana Trailer Quotes

I have attached three separate quotes for the Marijuana processing trailers. The three different companies that were quoted include Becks Propane and Marine, R&R Trailers Sales, and SLM. All three companies manufacture custom aluminum trailers. The quotes are for a one trailer build list. We will purchase two trailers.

I feel the company that should be used is Becks Propane and Marine. I have personally seen the three different trailers and the craftsmanship, durability, customer service and warranty of the Legend trailer built by Becks Propane and Marine is the number one choice. Becks is the closest manufacture located 30 minutes from the Sheriff's Office which will make any customer service needs more time efficient. Ingham County has purchased trailers from Becks Propane and Marine in the past and has been satisfied with the quality, craftsmanship, customer service of the manufacture.

The trailer from Becks Propane & Marine $12,075 per trailer total for (2) $24,150.00  
The trailer from R&R Trailer Sales $10,984 per trailer total for (2) $21,968.00  
The trailer from SLM Trailer Sales $21,962 per trailer total for (2) $43,924.00

Respectfully,

Sgt. James Every #5404
February 6, 2017

RE: Request for Sole Service / Sole Brand Justification

To whom it may concern,

The purpose of this letter is to provide additional justification for why Thermo Scientific Portable Analytical Instruments Inc. ("Manufacturer") is the sole source service provider for its Thermo Scientific™ handheld chemical analyzers ("Safety and Security Products"). Such Safety and Security Products deliver rapid, field-based identification of unknown chemicals, explosives, and chemical weapons, as well as narcotics directly from within the hazard zone and provide specific, actionable data—enabling first responders, national security, and military organizations to act quickly and decisively.

Thermo Scientific Portable Analytical Instruments Inc. is the sole manufacturer of the FirstDefender RMX, RM, TruDefender FTX, FTXi, FT, FTI, Gemini and TruNarc from its sole manufacturing location at 2 Radcliff Rd Tewksbury, Massachusetts USA. These devices utilize the proprietary chemometrics and DecisionEngine 2.0 MX analysis software also produced solely by Manufacturer. No other device of this kind on the market can make use of this software as it would be a violation of intellectual property protections held by Manufacturer. Additionally, Manufacturer has developed a rugged handheld chemical identification system for solids and liquids that uses both FTIR and Raman technologies known as Gemini. Gemini is the first and only handheld that offers both Raman & FTIR technologies as well as scan delay for both Raman & FTIR.

Due to their mission critical applications Manufacturer utilizes the expertise of its trained technicians and engineering staff to perform all necessary repairs. Additionally, the technicians must utilize proprietary software, intellectual property (technical documentation), calibration files and algorithms, as well as specialty tooling designed by Manufacturer in order to properly repair the Safety and Security Products in accordance with published specifications. For those reasons, coupled with complexity and overall safety, Manufacturer, is the sole service provider for our Safety and Security Products possessing unique qualifications and/or specialized capabilities or expertise that is not available in the marketplace.

Matthew Quinn
Thermo Scientific Portable Analytical Instruments Inc.
Government Contracts Manager
Thermo Fisher Scientific
<table>
<thead>
<tr>
<th>#</th>
<th>MODEL/OPTIONS</th>
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<tr>
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<td>720VDCP DELUXE PLATINUM</td>
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<td>spc</td>
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<tr>
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<td>2 Total Roof Vents</td>
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<td>24&quot; Stowguard Front and Sides</td>
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<td>$350.00</td>
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<tr>
<td>ins</td>
<td>INSULATION</td>
<td>$500.00</td>
<td>1</td>
<td>$500.00</td>
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<tr>
<td>sj</td>
<td>STABILIZER JACKS - PR</td>
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<tr>
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<td>Partition Wall W/ RV Side Door</td>
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<td>$500.00</td>
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<td>2 Door Cabinet</td>
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<tr>
<td>spc</td>
<td>3 Door Closet Cabinet</td>
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<td>0</td>
<td>$</td>
<td>$-</td>
<td>0</td>
<td>$-</td>
</tr>
</tbody>
</table>

**TOTAL** $10,984.00

**SHIPPING** 0.00

**SALES TAX** 0.00 $659.04

**CREDIT CARD**

**DEPOSIT** 0.00

**BALANCE** $10,984.00

**CUSTOMER**

**NAME** Ingham County Sheriff

**STREET**

**CITY/ST/ZIP**

**PHONE**

**CELL**

**OTHER**

TOTAL INVOICE MUST BE PAID 30 DAYS AFTER COMPLETION OF TRAILER. IF NOT PAID R&R HAS THE RIGHT TO SELL TRAILER & CUSTOMER WILL LOOSE DEPOSIT. DEPOSIT IS NON REFUNDABLE ALL PRICES ARE CASH OR CHECK PRICES. CARD PRICES. THERE IS A 3% NON-WAIVABLE FEE IF YOU PAY VIA CREDIT

**NOTES**
<table>
<thead>
<tr>
<th>ORDER DATE</th>
<th>MODEL #</th>
<th>PHONE #</th>
<th>DR. LIC.#</th>
<th>FAX #</th>
</tr>
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<tbody>
<tr>
<td>3/16/17</td>
<td>1611-7018</td>
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### BASE-OPTIONS

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<thead>
<tr>
<th>BASE-AXLE</th>
<th>TIERSIZE-</th>
<th>WHEELS-</th>
<th>COUPLER-</th>
<th>FRAME-</th>
<th>FLOOR-</th>
</tr>
</thead>
<tbody>
<tr>
<td>[0]3500 Torsion</td>
<td>205-75-R15</td>
<td>Aluminum</td>
<td>2516</td>
<td>Aluminum</td>
<td>3 1/4”</td>
</tr>
</tbody>
</table>

### SIDEWALL-

- INTERIOR HEIGHT: 7’
- INTERIOR WIDTH: 8’4”
- EXTERIOR: 
- REAR DOOR: Ramp
- SIDE DOOR: 26” w/Screen

### OPTIONS

1. Remove Std Axles: $2871
2. 3500# Axles w/ Aluminum Wheels: $2807
3. Rear Wing: $225
4. 24” Stairway Ext: $1620
5. White Vinyl Ceiling: $567
6. White Vinyl Walls: $1058
7. Rubber Floor: $738
8. 18” Ramp Extension: $451
11. Aluminum Step: $460
12. 24” Gravel Guard: $340
13. Solid Partition Wall: $975

**Deposit on special order trailers is NON-REFUNDABLE.**
# Legend Deluxe V-Nose Dealer Price List

## Premium Aluminum Trailers

<table>
<thead>
<tr>
<th>QTY</th>
<th>MODEL</th>
<th>MSRP</th>
<th>QTY</th>
<th>MODEL</th>
<th>MSRP</th>
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<td>613DVNSA35</td>
<td>$4,933.00</td>
<td>615DVNSA35</td>
<td>$5,309.00</td>
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<tr>
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<td>719DVNTA35</td>
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<td>721DVNTA35</td>
<td>$8,936.00</td>
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<table>
<thead>
<tr>
<th>QTY</th>
<th>OPTION</th>
<th>MSRP</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>REAR RAMP DOOR</td>
<td>N/C</td>
<td>$</td>
</tr>
<tr>
<td>1</td>
<td>ADD SIDE ENTRY DOOR (NO WINDOW)</td>
<td>$385.00</td>
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</tr>
<tr>
<td>1</td>
<td>LEGEND BUILT SIDE DOOR STEP</td>
<td>$184.00</td>
<td>$184.00</td>
</tr>
<tr>
<td>4</td>
<td>ALUMINUM WHEEL UPGRADE ILO STEEL MOD WHEEL (EACH)</td>
<td>$108.00</td>
<td>$432.00</td>
</tr>
<tr>
<td>1</td>
<td>STAINLESS STEEL CAM BARS ILO ZINK: REAR RAMP ONLY</td>
<td>$165.00</td>
<td>$165.00</td>
</tr>
<tr>
<td>1</td>
<td>RADIAL SPARE TIRE ON 15 IN. STEEL MOD WHEEL ST205/75R15</td>
<td>$185.00</td>
<td>$185.00</td>
</tr>
<tr>
<td>1</td>
<td>SPARE TIRE MOUNT INTERIOR OR EXTERIOR (ALUMINUM)</td>
<td>$187.00</td>
<td>$187.00</td>
</tr>
<tr>
<td>1</td>
<td>ADD super stratum flap</td>
<td>$98.00</td>
<td>$98.00</td>
</tr>
<tr>
<td>2</td>
<td>UPGRADE 12V DOME TO LED DOME (EACH)</td>
<td>$20.00</td>
<td>$40.00</td>
</tr>
<tr>
<td>21</td>
<td>3/8&quot; WOOD W/ WHITE VINYL WALLS SCREWED ILO 3/8&quot; WOOD (PER FOOT FL)</td>
<td>$29.00</td>
<td>$609.00</td>
</tr>
<tr>
<td>1</td>
<td>24&quot; ATP STONE GUARD ILO 15&quot; W/ ANGLE TO PREVOST SIDING</td>
<td>$107.00</td>
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<tr>
<td>21</td>
<td>WHITE VINYL CEILING: SCREWED (PER FOOT)</td>
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<tr>
<td>21</td>
<td>6&quot; ADDITIONAL HEIGHT (PER FOOT OF FLOOR)</td>
<td>$24.00</td>
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<tr>
<td>28</td>
<td>super stratum floor</td>
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<tr>
<td>7</td>
<td>Interior Wall: 3/8&quot; wood w/white board,(per foot of width)</td>
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<tr>
<td>1</td>
<td>doc fee</td>
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**BASE MSRP:** $8,061.00  
**TOTAL MSRP:** $13,016.00  
**TOTAL OPTIONS:** $4,966.00  
**TOTAL OPTIONS:** $12,075.00  

**COLOR:** V.I.N. #:  
**DEALER SIGNATURE:** Becks Propane and Marine  
**DATE:**  
**Effective Date:** 3-11-15
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE PURCHASE OF TWO TRAILERS FROM BECKS PROPANE AND MARINE, APPROVE THERMOFISHER SCIENTIFIC AS A SOLE SOURCE VENDOR FOR THE PURCHASE OF CHEMICAL IDENTIFIERS AND ASSOCIATED EQUIPMENT/TRAINING, AND PURCHASE TASERS AND EQUIPMENT FROM TASER INTERNATIONAL

WHEREAS, Resolution 17-058 the Ingham County Board of Commissioners approved the acceptance of the 2017 Medical Marihuana Operation and Oversight Grant from Department of Licensing and Regulatory Affairs Bureau of Professional Licensing; and

WHEREAS, the purchase of equipment and associated training equipment funded by this grant must also be approved.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the following purchases:

- $26,661.39 to purchase twenty three (23) Tasers and associated equipment from Taser International
- $24,150.00 to purchase two (2) enclosed cargo trailers from Becks Marine and Propane to be utilized as Medical Marihuana processing trailers
- $35,692.25 to purchase one TRUNARC handheld chemical identifier and update one existing First Defender chemical identifier, associated equipment, and training from Thermofisher Scientific.

BE IT FURTHER RESOLVED, that Ingham County recognizes Thermofisher Scientific as a sole source vendor for hand held chemical identifiers, associated equipment, and training.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary grant contracts and subcontracts or purchase order documents consistent with this resolution after approval as to form by the County Attorney.
Agenda Item 1b

TO: Law & Courts Committee
    Finance Committee

FROM: Chief Deputy Jason Ferguson, Ingham County Sheriff’s Office

DATE: March 21st 2017

RE: RESOLUTION TO ALLOW SHERIFF’S OFFICE EMPLOYEES ACCESS TO
    LIFE INSURANCE DESIGNED SPECIFICALLY FOR FIRST RESPONDERS
    THROUGH THE ARMED FORCES BENEFIT ASSOCIATION.

This resolution is for the approval to allow employees of the Sheriff’s Office to meet with the
Armed Forces Benefit Association (AFBA) in an effort to provide life insurance opportunities
that are unique to first responder professionals.

The AFBA is an AM Best rated insurance carrier with an A- rating. AFBA is a military directed
non-profit corporation. The policies are conventional in many ways but perform in an
unconventional manner due to the hazardous duty expectations of military and first responder
professionals.

The access to AFBA by Sheriff’s Office employees will not require any services by Ingham
County. The information and consultation with an AFBA representative is provided at no cost
and is conducted on a voluntary basis. Any participation by a Sheriff’s Office employee with
AFBA insurance products is voluntary and at the employee’s expense.

The Ingham County Sheriff believes the exposure to AFBA insurance products is an opportunity
for Sheriff’s Office personnel to access insurance coverages designed around their career and
profession at Ingham County.
INTRODUCED BY THE LAW & COURTS AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ALLOW SHERIFF’S OFFICE EMPLOYEES ACCESS TO LIFE INSURANCE DESIGNED SPECIFICALLY FOR FIRST RESPONDERS THROUGH THE ARMED FORCES BENEFIT ASSOCIATION

WHEREAS, the Ingham County Sheriff has identified a life insurance provider, the Armed Forces Benefit Association, who offers first responder specific life insurance coverage for Military, Police, Corrections, and Fire Department professionals; and

WHEREAS, the Ingham County Sheriff is requesting approval to provide access to such services to employees of the Sheriff’s Office based on the unconventional life insurance coverages offered by the Armed Forces Benefit Association.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners will allow the Armed Forces Benefit Association to offer life insurance policies to the employees of the Ingham County Sheriff’s Office based on the insurance products they provide which are specific to the job functions of first responders.

BE IT FURTHER RESOLVED, that Ingham County Sheriff’s Office employees are not required to purchase any policies from the Armed Forces Benefit Association and any participation with the Armed Forces Benefit Association by a member of the Ingham County Sheriff’s Office will be voluntary and at the employee’s expense.

BE IT FURTHER RESOLVED, that Ingham County will not provide payroll deduction services or participate in facilitating business for the Armed Forces Benefit Association beyond supporting access by members of the Ingham County Sheriff’s Office to a representative of the Armed Forces Benefit Association for the voluntary purchase of life insurance.
TO: Board of Commissioners Law & Courts & Finance Committees
FROM: Mary Sabaj, Community Corrections Manager
DATE: March 20, 2017
SUBJECT: County Funding for Indigent Offender Electronic Monitoring
For the meeting agenda of March 30, 2017

BACKGROUND
This Resolution approves allocating an additional $12,000 for electronic monitoring services provided by Sentinel Offender Services for eligible indigent offenders. Volume increases in the first four months of this fiscal year reduced funds available for the remainder of the year. $12,000 will increase the amount of funding available and increase access to services for eligible indigent offenders through September 30, 2017.

Sentinel Offender Services accepts referrals from the Circuit and 55th District Court, Pretrial Services, Ingham County Sheriff’s Office. Services are provided locally on-site at the Ingham County Jail. A full range of reliable, user-friendly, tamper-proof equipment is provided along with secure and reliable monitoring services to ensure continuous electronic monitoring 24 hours a day/7 days a week/365 days a year. Indigent and offender pay users receive the same services.

ALTERNATIVES
These resources are used for offenders who are not able to afford client pay services. Without additional funding, the number of eligible indigent offenders able to access monitoring services through the end of this fiscal year will be reduced. The daily caseload will decrease by about half, from between 17 and 22 to 8 and 11. The decrease in the overall number of users will be greater but hard to project due to varying lengths of time monitored.

FINANCIAL IMPACT
Approval of this Resolution will increase the budgeted FY 2016-2017 County Indigent Electronic Monitoring allocation of $50,000 to $62,000.

OTHER CONSIDERATIONS
Electronic monitoring saves jail beds and creates a safer community. Without these additional funds, more eligible indigent users will remain in jail and/or not be monitored while in the community. The daily monitoring rates for indigent clients range from $6.25 to $8.25 per day are highly cost efficient when compared to the current $78.68 per day cost of a jail bed.

RECOMMENDATION
Based on the information presented, I respectfully recommend approval of the attached resolution to increase access to electronic monitoring services.
Agenda Item 2

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ADDITIONAL COUNTY FUNDS IN THE AMOUNT OF $12,000 TO REIMBURSE SENTINEL ELECTRONIC MONITORING SERVICES FOR ELIGIBLE INDIGENT USERS

WHEREAS, Sentinel Offender Services provides electronic monitoring program services through a contract approved in Resolution #13-424 adopted October 22, 2013 for a three year performance period ending November 30, 2016 with 2 additional one year automatic renewal periods not to exceed November 30, 2018; and

WHEREAS, Sentinel Offender Services provides services on an offender pay basis and also receives County reimbursement through Community Corrections for eligible indigent offender users with a General Fund allocation of $50,000 for FY2016-2017; and

WHEREAS, the amount available for County reimbursement for indigent offenders has been an annual General Fund allocation of $50,000 since 2012 without any increases; and

WHEREAS, high utilization of electronic monitoring services for eligible indigent offenders in the first four months of this fiscal year reduced the amount available for the remaining seven months of FY 2016-2017 by 38%; and

WHEREAS, daily rates for indigent clients range from $6.25 to $8.25 per day are highly cost efficient when compared to the current $78.68 per day cost of a jail bed; and

WHEREAS, the additional $12,000 will increase the amount of indigent funding available through September 30, 2017 and increase access to electronic monitoring services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners does hereby authorize an additional $12,000 for Sentinel Offender Services electronic monitoring services to be used for eligible indigent offenders for the remainder of FY 2016-2017 with the total annual allocation not to exceed $62,000.

BE IT FURTHER RESOLVED, that the additional $12,000 will be allocated from the 2017 contingency account.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contracts and/or subcontracts consistent with this resolution subject to approval as to form by the County Attorney.
TO: Board of Commissioners, Law and Courts and Finance Committees
FROM: Rick Terrill, Facilities Director
DATE: March 16, 2017
SUBJECT: A contract with MacMillan Associates, Inc. to provide preliminary professional design and construction services for the Ingham County Family Center kitchen upgrade

For the meeting agendas of: March 30 & April 5

BACKGROUND
The Ingham County Family Center kitchen is extremely outdated and in need of an upgrade. When the Family Center was re-modeled, summer programs were not offered therefore it was decided that air conditioning was not necessary. Summer programs are now offered with the building being utilized all but one week during the summer. For safety reasons, this increase in use has provided the need for air conditioning. Electrical modifications are required to accommodate a new make-up air unit. Along with this necessity, plumbing modifications are needed to accommodate a garbage disposal as currently there is not one in place.

ALTERNATIVES
There are no alternatives for this project.

FINANCIAL IMPACT
It is the recommendation of both the Purchasing and Facilities Departments to enter into an agreement with MacMillan Associates, Inc. who submitted the lowest responsive and responsible bid of $15,500.00.

Funds for this project are available in the Juvenile Justice Millage Fund balance.

OTHER CONSIDERATIONS
There are no other considerations for this project.

RECOMMENDATION
Based on the information presented, I respectfully recommend approval of the attached resolution to support a contract with MacMillan Associates, Inc. to provide preliminary professional design and construction services for the Ingham County Family Center kitchen upgrade.
TO: Scott LeRoy, Circuit Court Juvenile Division
    Rick Terrill, Ingham County Facilities

FROM: James Hudgins, Director of Purchasing, jhudgins@ingham.org

DATE: January 25, 2017

RE: Memo of performance for RFP No. 9-16: Engineering Services for the Ingham County Family Center Kitchen Upgrade Project.

Per your request, the Purchasing Department sought proposals from experienced and qualified professional engineering firms or individuals for the purpose of providing professional mechanical and electrical engineering services for the Ingham County Family Center Kitchen Upgrade project.

The RFP was advertised in the Lansing State Journal, City Pulse and posted on the Ingham County Purchasing Department’s website.

The Purchasing Department can confirm the following:

<table>
<thead>
<tr>
<th>Function</th>
<th>Overall Number of Vendors</th>
<th>Number of Local Vendors</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vendor invited to propose</td>
<td>95</td>
<td>22</td>
</tr>
<tr>
<td>Vendor attending pre-bid/proposal meeting</td>
<td>5</td>
<td>1</td>
</tr>
<tr>
<td>Vendors responding</td>
<td>2</td>
<td>0</td>
</tr>
</tbody>
</table>

The following grid is a summary of the vendors’ costs:

<table>
<thead>
<tr>
<th>NAME</th>
<th>PREF</th>
<th>Preliminary Design Service Costs</th>
<th>Construction Service Costs</th>
<th>GRAND TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>MacMillan Associates Inc.</td>
<td>No, Bay City</td>
<td>$6,700.00</td>
<td>$8,800.00</td>
<td>$15,500.00</td>
</tr>
<tr>
<td>Integrated Architecture</td>
<td>No, Grand Rapids</td>
<td>$9,912.00</td>
<td>$9,954.00</td>
<td>$19,866.00</td>
</tr>
</tbody>
</table>

You are now ready to complete the final steps in the process: 1) Evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit evaluation to the Purchasing Department with your recommendation; 4) write a memo of explanation; and, 5) prepare a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the “Resolutions group” as acknowledgement of the Purchasing Department’s participation in the proposal purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.
Resolutions

Introduction

Agenda Item 3a

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CONTRACT WITH MACMILLAN ASSOCIATES, INC. TO PROVIDE PRELIMINARY PROFESSIONAL DESIGN AND CONSTRUCTION SERVICES FOR THE INGHAM COUNTY FAMILY CENTER KITCHEN UPGRADE

WHEREAS, the entire kitchen is extremely outdated and in need of an upgrade; and

WHEREAS, when the Ingham County Family Center was remodeled, summer programs were not offered therefore it was decided that air conditioning was not necessary; and

WHEREAS, summer programs are now offered with the building being utilized all but one week during the summer; and

WHEREAS, for safety reasons, this increase in use has provided the need for air conditioning; and

WHEREAS, electrical modifications are required to accommodate a new make-up air unit; and

WHEREAS, plumbing modifications are needed to accommodate a garbage disposal as currently there is not one in place; and

WHEREAS, although not a local vendor, after careful review of the bids the Purchasing and Facilities Departments both agree that a contract be awarded to MacMillan Associates, Inc. the most qualified vendor who submitted the lowest responsive and responsible bid of $15,500.00; and

WHEREAS, funds for this project are available in the Juvenile Justice Millage Fund balance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with MacMillan Associates, Inc., 714 East Midland Street, Bay City, Michigan, 48706, to provide preliminary professional design and construction services for the Ingham County Family Center kitchen upgrade project.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Controller to make any necessary budget adjustments, consistent with this resolution.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.
MEMORANDUM

TO: County Services and Finance Committees
FROM: Rick Terrill, Facilities Director
DATE: March 16, 2017
SUBJECT: Emergency purchase order to Myers Plumbing & Heating, Inc. to replace the heat coil in the make-up air unit (MAU) for the kitchen/laundry at the Jail

This memo is to inform you of an emergency purchase that was made prior to receiving approval from the County Services and Finance Committees.

The bundle heater that supplies the hot water to the kitchen units developed a leak, which caused all of the glycol to leak out of the system. This happened during a period when we had sub-freezing temperatures. With the glycol gone we no longer had any freeze protection in the loop. Outside temperatures reached a point where the freeze stats finally shut the MAU down but by the time that happened the MAU, which only draws in outside air, had been exposed to extremely cold temperatures for several hours.

Compounding the problem was the fact that one of the three outside air dampers did not close when the unit shut down which we discovered when we found the coil leaking.

Emergency Purchase Order # 2017-118 was issued to Myers Plumbing & Heating, Inc. for a total cost of $6,630.00.

The Budget office created a new account for these repairs, 245-31199-931000-7FC32.

Both the Controller and Facility Director approved this purchase.
TO: Board of Commissioners, Law & Courts and Finance Committees

FROM: John Dinon, Animal Control Director

DATE: 15 March 2017

SUBJECT: Request to Accept the Two Seven Oh Inc. reimbursement grant for blood testing. For the meeting agendas of March 30, April 5, and April 11, 2017

BACKGROUND
The Ingham County Animal Control Department (ICAC) has applied for and been awarded a grant to reimburse ICAC up to $10,000 for animal blood tests performed during the period of 1 March 2017 through 1 March 2018. Bloodwork will be done for pre anesthetic evaluation of animals we believe may be at risk during anesthesia due to age, disease or injury. Other animals will have bloodwork done to diagnose disease and help guide treatment, to assess their physical condition for adoptability, or as evidence in cruelty or neglect cases.

ALTERNATIVES
If ICAC does not accept the grant funding, we will limit bloodwork to animals for whom we believe it is an absolute necessity and/or use other funding (general fund or other donated monies) to pay for the testing.

FINANCIAL IMPACT
Accepting this grant will have a positive impact on the ICAC budget by allowing us to avoid using general fund monies for blood testing.

OTHER CONSIDERATIONS
There are no statutory requirements related to this resolution. Accepting this grant will improve animal care at ICAC and provide financial relief to the department’s budget.

RECOMMENDATION
Based on the information presented, I respectfully recommend approval of the attached resolution to accept this Two Seven Oh Inc. grant.
Reimbursement Grant Agreement

Tuesday, March 7, 2017

<table>
<thead>
<tr>
<th>GRANTEE:</th>
<th>Ingham County Animal Control</th>
</tr>
</thead>
<tbody>
<tr>
<td>GRANT AMOUNT:</td>
<td>$10,000.00</td>
</tr>
<tr>
<td>GRANT PERIOD:</td>
<td>March 1, 2017 - March 1, 2018</td>
</tr>
<tr>
<td>FINAL REPORT DUE:</td>
<td>March 29, 2018</td>
</tr>
<tr>
<td>GRANT DESCRIPTION:</td>
<td>To fund blood work for adoptable animals at Ingham County Animal Control. Blood will be drawn by ICAC staff and sent to Antech Diagnostics for analysis. Costs will be covered up to $26.00 per Pre op animal, $66.00 per Diagnostic animal, $90.00 per special case, and $15.00 per transportation fee.</td>
</tr>
<tr>
<td>GRANT ADMINISTRATOR:</td>
<td>Madison Moran</td>
</tr>
</tbody>
</table>

Two Seven Oh Inc. (The Foundation) and The Grantee are entering into this agreement to establish the terms of The Foundation's grant to The Grantee.

1 The Foundation will only cover expense specified in the Grant Description.

2 Services must occur for within the Grant Period.

3 The Foundation and The Grantee may agree in writing to modify the objectives, methods or timeline of the Grant Description. Any modifications must take place before the end of the Grant Period. Any modification request after the end of the Grant Period will not be allowed.

4 The Grantee agrees to submit a Final Report no later than 28 days after the end of the Grant Period. This report must include:
   - a brief summary of the outcome of your Grant
   - a full financial accounting of the expenditures of the grant with invoice(s)/receipt(s) for all payments used to fulfill the Grant Description you wish to have covered by this grant.
   Invoices/receipts must have:
   a. The description and quantity of products and/or services, line by line, and the cost of each of item;
   b. The date at which the products were purchased or when services occurred;
   c. The vendor's name with contact information;
   d. The Grantee's name somewhere on the invoice
   (If The Grantee is unable to provide an invoice/receipt without one or more of these items, the invoice/receipt will be invalid and will be removed from final award amount.)

5 The Foundation agrees to reimburse The Grantee up to, but not exceeding, the Grant Amount to solely implement the Grant Description, for expenses The Grantee incurred during the Grant Period following the submission of a Final Report.

6 The Grantee agrees to cover any expenses exceeding the Grant Amount.

7 The Grantee agrees to immediately notify The Foundation if any of the following occurs in the Grant Period:
   - any changes in key personnel
   - any changes in address or phone number
   - any development that significantly affects the operation of the Grant Description
   - any additional funding for the Grant Description
<table>
<thead>
<tr>
<th></th>
<th>The Grantee agrees to credit the participation of The Foundation as &quot;Anonymous&quot; in any advertisement, publicity or public comment related to the Grant Description.</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td>The Grantee will keep adequate records to document the expenditure of funds and activities supported by the grant. The Grantee agrees to make available to The Foundation the financial records related to the activities supported by the grant at any given time during the Grant Period.</td>
</tr>
<tr>
<td>10</td>
<td>In the event The Foundation finds that The Grantee has failed to comply with any terms of this agreement, The Foundation may cancel its participation in the Grant Description resulting in no funds being reimbursed.</td>
</tr>
</tbody>
</table>

On behalf of The Grantee as a **Board Member**, I understand and agree to the foregoing terms and conditions of accepting Two Seven Oh Inc.'s grant, and authorize this agreement on The Grantee's behalf.

**Signature of Board Member:**

**Printed Name of Board Member:**

**Date:**

I authorize this grant agreement and terms listed above as a representative of The Foundation.

**Signature of Director of Grants:**

**Printed Name of Director of Grants:** **Katie Wagner**

**Date:** **March 7, 2017**

**This signed agreement must be postmarked, faxed or emailed by:** **Tuesday, April 11, 2017**

*Please note that if each section is not initialed and the agreement is not signed by a Member of the Board (or Board of Commissioners) the agreement will not be valid. If you have any questions please contact the Grant Administrator listed on your agreement.*
WHEREAS, Ingham County Animal Control has applied for and has been approved to receive a grant from Two Seven Oh Inc.; and

WHEREAS, the purpose of this grant is to reimburse Ingham County Animal Control for blood testing performed on animals between 1 March 2017 and 1 March 2018; and

WHEREAS, the award amount of this grant is dependent on the number of blood tests performed, but is not to exceed $10,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves acceptance of the grant from Two Seven Oh Inc. for an amount to be determined by the number of blood tests performed during the grant period March 1, 2017 – March 1, 2018, but not to exceed $10,000 with no match requirement.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments to the Ingham County Animal Control budget.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents which are consistent with this resolution and approved as to form by the County Attorney.
TO: Board of Commissioners Finance and Law & Courts Committee
FROM: John Dinon, Director – Ingham County Animal Control
DATE: 21 March 2017
SUBJECT: Resolution to accept Bissell Pet Foundation Grant
For the meeting agendas of March 30, April 5 and April 11, 2017

BACKGROUND
The Ingham County Animal Control Department (ICAC) has applied for and been awarded a grant to reimburse ICAC for no fee adoptions finalized on April 29, 2017 as part of the BISSELL Pet Foundations Super Saturday Free Adoption event. ICAC will make animals available to qualifying adopters for free and The Foundation will reimburse ICAC at the following rates:
$48/senior dog (6 years and older)
$103/dog (6 months to 6 years)
$139/puppy (under 6 months)
$45/senior cat (6 years and older)
$84/cat or kitten (under 6 years)

ICAC will use our regular adoption application, screening process and adoption agreement for adoptions done as part of this event. The grant will facilitate an increase in adoptions and marketing of the event will help raise the profile of ICAC’s adoption program in the community.

The amount of the grant will be determined by the number, species and ages of the animals adopted on April 29, but is anticipated not to exceed $5,000. There is no match requirement.

ALTERNATIVES
If the grant is not accepted, ICAC will adopt animals at the regular adoption fees that date.

FINANCIAL IMPACT
Accepting the grant may slightly enhance County revenue due to increased adoptions.

OTHER CONSIDERATIONS
The Bissell Foundation Super Saturday events in 2016 were very successful and increased adoptions from ICAC.

RECOMMENDATION
Based on the information presented, I respectfully recommend approval of the attached resolution to accept the Bissell Pet Foundation Grant.
 Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT A BISSELL PET FOUNDATION SUPER SATURDAY FREE ADOPTION GRANT

WHEREAS, the Ingham County Animal Control has applied for and has been approved to receive a grant from the BISSELL Pet Foundation; and

WHEREAS, the purpose of this grant is to reimburse Ingham County Animal Control for no fee animal adoptions finalized on April 29, 2017; and

WHEREAS, the award amount of this grant is dependent on the number of animals adopted on April 29, but is anticipated to not exceed $5,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves acceptance of the grant from the BISSELL Pet Foundation for an amount to be determined by the number of adoptions finalized on April 29, 2017, but not to exceed $5,000 with no match requirement.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments to the Ingham County Animal Control budget.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents which are consistent with this resolution and approved as to form by the County Attorney.
TO: Board of Commissioners Human Services & Finance Committee
FROM: Linda S. Vail, MPA, Health Officer
DATE: March 17, 2017
SUBJECT: Resolution to Amend Resolution #15-375
For the meeting agenda of April 3, 2017 and April 5, 2017

BACKGROUND
Resolution #15-375 authorized an agreement between Michigan State University (MSU) and Ingham County Health Department (ICHD) to provide psychiatric services for Ingham Community Health Center patients. This agreement expands the scope of behavioral health services by enhancing the provision of mental health services to new and existing patients with severe and complex needs. The agreement was effective from September 1, 2015 through August 31, 2016. ICHD wishes to extend the agreement for an additional year. The amended agreement would remain in effect through August 31, 2017 for an additional amount not to exceed $174,720 with all other terms of the agreement remaining the same.

ALTERNATIVES
There are no alternatives.

FINANCIAL IMPACT
The $174,720 in additional funds for this amendment has been included in the FY 2017 budget.

OTHER CONSIDERATIONS
There are no other considerations.

RECOMMENDATION
Based on the information presented, I respectfully recommend approval of the attached resolution to amend Resolution #15-375 to extend the agreement with MSU for psychiatric services through August 31, 2017 for an additional amount not to exceed $174,720.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #15-375 TO EXTEND THE AGREEMENT WITH MICHIGAN STATE UNIVERSITY FOR PSYCHIATRIC SERVICES

WHEREAS, Resolution #15-375 authorized an agreement between Michigan State University (MSU) and Ingham County Health Department (ICHD) to provide psychiatric services for Ingham Community Health Center patients; and

WHEREAS, this agreement expands the scope of behavioral health services by enhancing the provision of mental health services to new and existing patients with severe and complex needs; and

WHEREAS, the agreement was effective from September 1, 2015 through August 31, 2016 and the ICHD wishes to extend this agreement for an additional year; and

WHEREAS, the amended agreement would remain in effect through August 31, 2017 for an additional amount not to exceed $174,720 with all other terms of the agreement remaining the same; and

WHEREAS, the $174,720 in additional funds for this amendment has been included in the FY 2017 budget; and

WHEREAS, the Health Officer recommends approval of this resolution to amend Resolution #15-375 to extend the agreement with MSU for psychiatric services through August 31, 2017 for an additional amount not to exceed $174,720.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves an amendment to Resolution #15-375 to extend the agreement with MSU for psychiatric services through August 31, 2017 for an additional amount not to exceed $174,720.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.
TO: Board of Commissioners Human Services and Finance Committees  
FROM: Linda S. Vail, MPA, Health Officer  
DATE: March 8, 2017  
SUBJECT: 2017 Mobile Clinic Site Visits  
For the meeting agendas of 4/3/17 and 4/5/17

BACKGROUND  
The attached agreement establishes the understanding of Edward W. Sparrow Hospital Association (Sparrow) and Ingham County Health Department (ICHD), in regards to 18 mobile clinic site visits (Mobile Events) in which both ICHD and Sparrow will be providing health care services.

The Mobile Events are designed to provide certain free health care services to individuals in need in Ingham County. The Mobile Events are further designed to assist ICHD and Sparrow in assessing the health care needs of the individuals located in the areas served by the Mobile Events. ICHD and Sparrow desire to provide additional future mobile health services. The Mobile Events further Sparrow’s charitable goals and are consistent with ICHD’s mission. The Mobile Events specifically address three health priorities in Sparrow Health System’s 2016 Community Health Needs Assessment – (1) access to care, (2) chronic disease diagnosis and management, and (3) diabetes and mental health diagnosis and management.

ALTERNATIVES  
N/A

FINANCIAL IMPACT  
Sparrow shall provide ICHD with remuneration in the form of a cash contribution to assist ICHD in paying for the supplies. Such cash contribution by Sparrow shall be calculated based on the number of individuals that receive services (Sparrow and/or ICHD Services) at the Mobile Events at a rate of $15.00 per individual. Sparrow may, at its sole discretion, assist in paying additional expenses for the Mobile Events. The maximum total amount of remuneration that Sparrow shall contribute for all 18 Mobile events is $25,000.00.

OTHER CONSIDERATIONS  
Sparrow shall provide professional liability insurance for the provision of the Sparrow Services. Any and all other insurance, including but not limited to automobile insurance for the mobile unit, shall be provided by ICHD. Sparrow shall be solely responsible for the acts and omissions of the Sparrow Personnel. ICHD shall be solely responsible for the acts and omissions of the ICHD Personnel and any other individuals performing ICHD Services.

RECOMMENDATION  
Based on the information presented, I respectfully recommend approval of the attached Resolution in regards to 18 Mobile Events in which both ICHD and Sparrow will be providing health care services in 2017.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING AN AGREEMENT WITH EDWARD W. SPARROW HOSPITAL ASSOCIATION FOR MOBILE EVENTS

WHEREAS, Edward W. Sparrow Hospital Association (Sparrow) and Ingham County Health Department (ICHD) would like to enter into an agreement in regards to 18 mobile clinic site visits (Mobile Events) in which both ICHD and Sparrow will be providing health care services; and

WHEREAS, the Mobile Events are designed to provide certain free health care services to individuals in need in Ingham County; and

WHEREAS, the Mobile Events are further designed to assist ICHD and Sparrow in assessing the health care needs of the individuals located in the areas served by the Mobile Events; and

WHEREAS, the Mobile Events further Sparrow’s charitable goals and are consistent with ICHD’s mission; and

WHEREAS, the Mobile Events specifically address three health priorities in Sparrow Health System’s 2016 Community Health Needs Assessment – (1) access to care, (2) chronic disease diagnosis and management, and (3) diabetes and mental health diagnosis and management; and

WHEREAS, Sparrow shall provide ICHD with remuneration in the form of a cash contribution to assist ICHD in paying for the supplies and such cash contribution by Sparrow shall be calculated based on the number of individuals that receive services (Sparrow and/or ICHD Services) at the Mobile Events at a rate of $15.00 per individual; and

WHEREAS, the maximum total amount of remuneration that Sparrow shall contribute for all 18 Mobile events is $25,000.00; and

WHEREAS, Sparrow shall provide professional liability insurance for the provision of the Sparrow Services and any and all other insurance, including but not limited to automobile insurance for the mobile unit, shall be provided by ICHD; and

WHEREAS, Sparrow shall be solely responsible for the acts and omissions of the Sparrow Personnel and ICHD shall be solely responsible for the acts and omissions of the ICHD Personnel and any other individuals performing ICHD Services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement between Sparrow and ICHD for 18 Mobile Events in 2017.

BE IT FURTHER RESOLVED, the maximum total amount of remuneration that Sparrow shall contribute for all 18 Mobile Events is $25,000.00.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.
To: Board of Commissioners, County Services Committee, and Finance Committee

From: Deb Fett, CIO

Date: 3/21/2017

Subject: Resolution – Oracle Hardware Maintenance

BACKGROUND
Ingham County had been using Mythics for our Oracle hardware support for the past few years. In investigating the price increase from Mythics, it was discovered that they are no longer on the State of Michigan or GSA contracts. Oracle is now on the State of Michigan contract. Last year we paid $5,598.00 for Mythics, this year with Oracle we will only pay $5,254.47 giving us a slight savings.

ALTERNATIVES
Staying with Mythics would increase our support costs by $500.00 over Oracle.

FINANCIAL IMPACT
The funding for the $5,254.57 will come from the County’s Innovation and Technology Department’s Network Maintenance Fund #636-25810-932030.

OTHER CONSIDERATIONS
None.

RECOMMENDATION
Based on the information presented, I respectfully recommend approval of the quote for hardware services from Oracle.
## SERVICE DETAILS

### Hardware Technical Support Services

<table>
<thead>
<tr>
<th>Product Description</th>
<th>Serial Number</th>
<th>CSI #</th>
<th>Qty</th>
<th>Start Date</th>
<th>End Date</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPARC T5-2 server: model family</td>
<td>19467488</td>
<td>AK00198773</td>
<td>1</td>
<td>1-Apr-17</td>
<td>31-Mar-18</td>
<td>0.00</td>
</tr>
<tr>
<td>8Gb SAS PCIe HBA, External ATO</td>
<td>19467488</td>
<td>1</td>
<td>1</td>
<td>1-Apr-17</td>
<td>31-Mar-18</td>
<td>0.00</td>
</tr>
<tr>
<td>One 600 GB 10000 rpm 2.5-inch SAS-2 HDD with marlin bracket (for factory installation)</td>
<td>19467488</td>
<td>6</td>
<td>1</td>
<td>1-Apr-17</td>
<td>31-Mar-18</td>
<td>27.26</td>
</tr>
<tr>
<td>One 8 GB DDR3-1066 registered DIMM (for factory installation)</td>
<td>19467488</td>
<td>32</td>
<td>1</td>
<td>1-Apr-17</td>
<td>31-Mar-18</td>
<td>338.71</td>
</tr>
<tr>
<td>Power cndt: North America and Asia, 2 meters, B-15P plug, C13 connector, 10 A (for factory installation)</td>
<td>19467488</td>
<td>2</td>
<td>1</td>
<td>1-Apr-17</td>
<td>31-Mar-18</td>
<td>822.43</td>
</tr>
<tr>
<td>SPARC T5-2 server: base with 2 SPARC T5 16-core 3.6 GHz processors (for factory installation)</td>
<td>19467488</td>
<td>1</td>
<td>1</td>
<td>1-Apr-17</td>
<td>31-Mar-18</td>
<td>4063.68</td>
</tr>
</tbody>
</table>

Hardware Technical Support Fees: USD 5,254.47

Total Price: USD 5,254.47

**NO TAX** Plus applicable tax

Please note the following:

- If You have questions regarding the Service Details section of this ordering document, or believe that corrections are required, please contact Your Oracle Support Sales Representative identified on the first page of this ordering document.
- Please review Oracle's technical support policies, including the Lifetime Support Policy, before entering into this ordering document. Under Oracle's Lifetime Support Policy, the support level for an Oracle product, if applicable, may change during the term of the services purchased under this ordering document. If extended support is offered, an additional fee will be charged for such support if ordered.
- If Oracle accepts Your order, the start date set forth in the Service Details table above shall serve as the commencement date of the technical support services and the technical support services ordered under this ordering document will be provided through the end date specified in the table for the applicable programs and/or hardware ("Support Period").
- If any of the fields listed in the Service Details table above are blank, then such fields do not apply for the applicable programs and/or hardware for which You are purchasing technical support services.
Agenda Item 6a

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE HARDWARE SUPPORT FROM ORACLE

WHEREAS, Ingham County has been using Mythics for maintenance on critical computer hardware in the case of a failure; and

WHEREAS, Mythics is no longer on the State of Michigan or GSA contracts which has increased their price; and

WHEREAS, ITD researched current State of Michigan contract vendors that can be used for our hardware maintenance needs; and

WHEREAS, our current existing hardware maintenance agreement expires on April 1st, 2017 and ITD recommends replacing this agreement with Oracle; and

WHEREAS, our previous annual cost was $5,598.00 and the new annual cost will be $5,254.47.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of the hardware maintenance from Oracle in the amount not to exceed $5,255.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county’s Network Fund #63625810-932030.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.
TO: Board of Commissioners, County Services Committee
FROM: Deb Fett, CIO
DATE: 3/23/2017
SUBJECT: AT&T Renewal Local and Long Distance

BACKGROUND
Ingham County currently uses AT&T for our local and long distance service. The current contract expires in March which will cause our rates to jump to extreme levels. The State of Michigan has not completed their contract negotiations with AT&T yet leaving us with less than favorable options at the moment. This new contract isn’t as favorable, but the increase is smaller than doing nothing. Once the State of Michigan completes their contract, we have the ability to change to their rates, meanwhile we do not suffer exorbitant pricing. We will also continue to review our options and reduce usage wherever possible.

ALTERNATIVES
Annual costs under current contract prices $37,000.00
Annual estimated costs without contract or expired contract $136,000.00
Annual estimated costs new contract(usage may alter) $50,000.00

FINANCIAL IMPACT
The funding for the estimated $50,000.00 annual cost will be spread to various departments based on usage as per current practice.

OTHER CONSIDERATIONS
This contract renewal does not include the previously negotiated 911 lines which also appear on AT&T bills. Those were not considered in this memo or resolution.

RECOMMENDATION
Based on the information presented, I respectfully recommend approval of the attached renewal contracts for AT&T.
# COMPLETELINK® 2.0
## AT&T ILEC Pricing Schedule
Provided Pursuant to Standard Service Publication Rates and Terms

**AT&T MA Reference No. 137418UA**

<table>
<thead>
<tr>
<th>Customer</th>
<th>AT&amp;T</th>
</tr>
</thead>
<tbody>
<tr>
<td>COUNTY OF INGHAM 121 E MAPLE MASON, MI 48854</td>
<td>The applicable AT&amp;T ILEC Service-Providing Affiliate</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Customer Contact (for Notices)</th>
<th>AT&amp;T Contact (for Notices)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name: Dab Fett</td>
<td>Name: JAY VAN DUSEN</td>
</tr>
<tr>
<td>Title: CIO</td>
<td>Street Address: 23500 NORTHWESTERN HWY W-216</td>
</tr>
<tr>
<td>Street Address: 212 E Maple</td>
<td>City: SOUTHFIELD State/Province: MI</td>
</tr>
<tr>
<td>City: Mason</td>
<td>Zip Code: 48075 Country: USA</td>
</tr>
<tr>
<td>State/Province: MI</td>
<td>Telephone: 2482273297 Fax: 2482918875</td>
</tr>
<tr>
<td>Zip Code: 48854</td>
<td>Email: <a href="mailto:jv8204@att.com">jv8204@att.com</a></td>
</tr>
<tr>
<td>Country: USA</td>
<td>Sales/Branch Manager: Pizzulo</td>
</tr>
<tr>
<td>Telephone:</td>
<td>SCVP Name: Blake</td>
</tr>
<tr>
<td>Fax:</td>
<td>Sales Strata: GEH Sales Region: MW</td>
</tr>
<tr>
<td>Email: <a href="mailto:DFett@ingham.org">DFett@ingham.org</a></td>
<td><strong>With a copy (for Notices) to:</strong></td>
</tr>
<tr>
<td></td>
<td>AT&amp;T Corp.</td>
</tr>
<tr>
<td></td>
<td>One AT&amp;T Way</td>
</tr>
<tr>
<td></td>
<td>Bedminster, NJ 07921-0752</td>
</tr>
<tr>
<td></td>
<td>ATTN: Master Agreement Support Team</td>
</tr>
<tr>
<td></td>
<td>Email: <a href="mailto:masef@att.com">masef@att.com</a></td>
</tr>
</tbody>
</table>

**AT&T Solution Provider or Representative Information (if applicable)**

| Name: | Company Name: |
| Agent Street Address: | City: State: Zip Code: |
| Telephone: | Fax: Email: Agent Code |

This Pricing Schedule for the service(s) identified below ("Service") is part of the Agreement referenced above.

AT&T California currently provides billing and collections services to third parties, which may place charges that Customer authorizes on its bill. To the extent that AT&T California makes blocking of such charges available, Customer may block third-party charges from its bill at no cost.

<table>
<thead>
<tr>
<th>Customer (by its authorized representative)</th>
<th>AT&amp;T (by its authorized representative)</th>
</tr>
</thead>
<tbody>
<tr>
<td>By:</td>
<td>By:</td>
</tr>
<tr>
<td>Printed or Typed</td>
<td>Printed or Typed</td>
</tr>
<tr>
<td>Name:</td>
<td>Name:</td>
</tr>
<tr>
<td>Title:</td>
<td>Title:</td>
</tr>
<tr>
<td>Date:</td>
<td>Date:</td>
</tr>
</tbody>
</table>

**For AT&T internal use only**

Is this CompleteLink 2.0 associated with ABN Complete? [ ] YES [ ] NO

**Sales must submit to Contract Management (CM):** 1) Customer executed Pricing Schedule, and 2) a duplicate of this Pricing Schedule as a Word document, not a PDF file, OR an Excel list of the BTN.
1. **DISCOUNT PROGRAM, SERVICE PROVIDER AND SERVICE PUBLICATION**

<table>
<thead>
<tr>
<th>Service Provider (Select all that apply)</th>
<th>Service Publication (Incorporated by reference)</th>
<th>Service Publication Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>AT&amp;T Arkansas</td>
<td>AT&amp;T Arkansas Guidebook, including Part 4, Section 5</td>
<td><a href="http://cpr.att.com/guidebook/AR/index.html">http://cpr.att.com/guidebook/AR/index.html</a></td>
</tr>
<tr>
<td>AT&amp;T California</td>
<td>AT&amp;T California Guidebook, including Part 9, Section 3</td>
<td><a href="http://cpr.att.com/guidebook/CA/index.html">http://cpr.att.com/guidebook/CA/index.html</a></td>
</tr>
<tr>
<td>AT&amp;T Illinois</td>
<td>AT&amp;T Illinois Guidebook, including Part 4 Section 5</td>
<td><a href="http://cpr.att.com/guidebook/IL/index.html">http://cpr.att.com/guidebook/IL/index.html</a></td>
</tr>
<tr>
<td>AT&amp;T Indiana</td>
<td>AT&amp;T Indiana Guidebook, including Part 4, Section 2</td>
<td><a href="http://cpr.att.com/guidebook/IN/index.html">http://cpr.att.com/guidebook/IN/index.html</a></td>
</tr>
<tr>
<td>AT&amp;T Kansas</td>
<td>AT&amp;T Kansas Guidebook, including Part 4, Section 5</td>
<td><a href="http://cpr.att.com/guidebook/KS/index.html">http://cpr.att.com/guidebook/KS/index.html</a></td>
</tr>
<tr>
<td>AT&amp;T Michigan</td>
<td>AT&amp;T Michigan Guidebook, including Part 4, Section 5</td>
<td><a href="http://cpr.att.com/guidebook/MI/index.html">http://cpr.att.com/guidebook/MI/index.html</a></td>
</tr>
<tr>
<td>AT&amp;T Missouri</td>
<td>AT&amp;T Missouri Guidebook, including Part 4, Section 5</td>
<td><a href="http://cpr.att.com/guidebook/MO/index.html">http://cpr.att.com/guidebook/MO/index.html</a></td>
</tr>
<tr>
<td>AT&amp;T Ohio</td>
<td>AT&amp;T Ohio Guidebook, including Part 4, Section 2</td>
<td><a href="http://cpr.att.com/guidebook/OH/index.html">http://cpr.att.com/guidebook/OH/index.html</a></td>
</tr>
<tr>
<td>AT&amp;T Oklahoma</td>
<td>AT&amp;T Oklahoma Guidebook, including Part 4, Section 5</td>
<td><a href="http://cpr.att.com/guidebook/OK/index.html">http://cpr.att.com/guidebook/OK/index.html</a></td>
</tr>
<tr>
<td>AT&amp;T Texas</td>
<td>AT&amp;T Texas Guidebook, including Part 4, Section 5</td>
<td><a href="http://cpr.att.com/guidebook/TX/index.html">http://cpr.att.com/guidebook/TX/index.html</a></td>
</tr>
<tr>
<td>AT&amp;T Wisconsin</td>
<td>AT&amp;T Wisconsin Guidebook, including Part 4, Section 2</td>
<td><a href="http://cpr.att.com/guidebook/WI/index.html">http://cpr.att.com/guidebook/WI/index.html</a></td>
</tr>
</tbody>
</table>

2. **PRICING SCHEDULE TERM and EFFECTIVE DATES**

<table>
<thead>
<tr>
<th>Pricing Schedule Term</th>
<th>2 years</th>
</tr>
</thead>
<tbody>
<tr>
<td>Start Date of Pricing Schedule Term</td>
<td>Upon initial implementation of Discount Program in the applicable AT&amp;T systems</td>
</tr>
<tr>
<td>Effective Date of Rates and Discounts</td>
<td>Start Date of Pricing Schedule Term</td>
</tr>
<tr>
<td>Rates Following Termination or Expiration of the Pricing Schedule Term</td>
<td>Service Publication rates for Eligible services (as described in the applicable Service Publication) in effect at time of termination or expiration of the Pricing Schedule Term</td>
</tr>
</tbody>
</table>

3. **MINIMUM ANNUAL REVENUE COMMITMENT (MARC) / MAXIMUM ANNUAL DISCOUNT**

<table>
<thead>
<tr>
<th>MARC / Maximum Annual Discount</th>
<th>$ 18000</th>
<th>MAD 2450</th>
</tr>
</thead>
<tbody>
<tr>
<td>MARC-Eligible Charges</td>
<td>Charges for &quot;Contributory Services&quot;, as defined in the applicable Service Publication, billed under BTNAs in section 6 (before the application of discounts and credits)</td>
<td></td>
</tr>
</tbody>
</table>
4. RATES and DISCOUNTS

The rates and discounts below are listed for convenience only. If there is conflict between any rate or discount below and the corresponding Service Publication rate or discount in effect on the Effective Date, the Service Publication will control.

### MARC Volume Discount (applies to Eligible services and may not exceed the Maximum Annual Discount)

<table>
<thead>
<tr>
<th></th>
<th>1 Year Term</th>
<th>1 Year Term</th>
<th>2 Year Term</th>
<th>2 Year Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>2% – MARC $1,200</td>
<td>6% – MARC $50,000</td>
<td>3% – MARC $1,200</td>
<td>7% – MARC $50,000</td>
<td></td>
</tr>
<tr>
<td>2% – MARC $3,000</td>
<td>7% – MARC $75,000</td>
<td>3% – MARC $3,000</td>
<td>8% – MARC $75,000</td>
<td></td>
</tr>
<tr>
<td>3% – MARC $7,000</td>
<td>8% – MARC $100,000</td>
<td>4% – MARC $7,000</td>
<td>9% – MARC $100,000</td>
<td></td>
</tr>
<tr>
<td>4% – MARC $12,000</td>
<td>9% – MARC $150,000</td>
<td>5% – MARC $12,000</td>
<td>9% – MARC $125,000</td>
<td></td>
</tr>
<tr>
<td>4% – MARC $18,000</td>
<td>10% – MARC $200,000</td>
<td>5% – MARC $18,000</td>
<td>10% – MARC $150,000</td>
<td></td>
</tr>
<tr>
<td>5% – MARC $25,000</td>
<td>6% – MARC $25,000</td>
<td>6% – MARC $25,000</td>
<td>11% – MARC $200,000</td>
<td></td>
</tr>
<tr>
<td>5% – MARC $35,000</td>
<td>6% – MARC $35,000</td>
<td>6% – MARC $35,000</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Optional Features Discount (applies to Central Office Optional Features as described in the applicable Service Publication)

<table>
<thead>
<tr>
<th></th>
<th>Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>40%</td>
</tr>
</tbody>
</table>

**IntraLATA Intrastate Toll** (Enter only those which apply or enter N/A. NOTE: When “N/A” is selected, Discount Program discount rates for this service will not apply.)

<table>
<thead>
<tr>
<th>State</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arkansas</td>
<td>N/A</td>
</tr>
<tr>
<td>California</td>
<td>N/A</td>
</tr>
<tr>
<td>Kansas</td>
<td>N/A</td>
</tr>
<tr>
<td>Illinois</td>
<td>N/A</td>
</tr>
<tr>
<td>Indiana</td>
<td>N/A</td>
</tr>
<tr>
<td>Michigan</td>
<td>$0.054</td>
</tr>
<tr>
<td>Missouri</td>
<td>N/A</td>
</tr>
<tr>
<td>Ohio</td>
<td>N/A</td>
</tr>
<tr>
<td>Oklahoma</td>
<td>N/A</td>
</tr>
<tr>
<td>Texas</td>
<td>N/A</td>
</tr>
<tr>
<td>Wisconsin</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**IntraLATA Interstate Rate** (Enter only those which apply or enter N/A. NOTE: When “N/A” is selected, Discount Program discount rates for this service will not apply.)

<table>
<thead>
<tr>
<th>State</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Illinois</td>
<td>N/A</td>
</tr>
<tr>
<td>Indiana</td>
<td>N/A</td>
</tr>
<tr>
<td>Michigan</td>
<td>$0.115</td>
</tr>
<tr>
<td>Ohio</td>
<td>N/A</td>
</tr>
<tr>
<td>Wisconsin</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**Local Usage Rates/Discounts** (Enter only those which apply or enter N/A. NOTE: When “N/A” is selected, Discount Program discount rates for this service will not apply.)

<table>
<thead>
<tr>
<th>State</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>California</td>
<td>N/A</td>
</tr>
<tr>
<td>Illinois</td>
<td>N/A</td>
</tr>
<tr>
<td>Michigan</td>
<td>N/A</td>
</tr>
<tr>
<td>Ohio</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**Local Usage Service Level Discount:** For BTN's listed in section 7 that include a combination of Exchange Access Lines and/or Centrex with ISDN PRI and PBX Trunks. (Does not apply to per message rate listed above.)

<table>
<thead>
<tr>
<th>State</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michigan</td>
<td>35%</td>
</tr>
<tr>
<td>Ohio</td>
<td>15%</td>
</tr>
<tr>
<td>Wisconsin</td>
<td>30%</td>
</tr>
</tbody>
</table>

**Other Discounts which may apply:** (Enter only those which apply or enter N/A. NOTE: When “N/A” is selected, Discount Program discount rates, if available, for the service or service component will not apply.)

<table>
<thead>
<tr>
<th>State</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arkansas</td>
<td>N/A</td>
</tr>
<tr>
<td>California</td>
<td>N/A</td>
</tr>
<tr>
<td>Kansas</td>
<td>N/A</td>
</tr>
<tr>
<td>Illinois</td>
<td>N/A</td>
</tr>
<tr>
<td>Indiana</td>
<td>N/A</td>
</tr>
<tr>
<td>Michigan</td>
<td>N/A</td>
</tr>
<tr>
<td>Missouri</td>
<td>N/A</td>
</tr>
<tr>
<td>Ohio</td>
<td>N/A</td>
</tr>
<tr>
<td>Oklahoma</td>
<td>N/A</td>
</tr>
<tr>
<td>Texas</td>
<td>N/A</td>
</tr>
<tr>
<td>Wisconsin</td>
<td>N/A</td>
</tr>
</tbody>
</table>
Business Access Line Rates:

<table>
<thead>
<tr>
<th>State</th>
<th>Monthly Recurring Rate, per Line</th>
</tr>
</thead>
<tbody>
<tr>
<td>AR, IN, KS, MO, OK, TX</td>
<td>$38.00</td>
</tr>
<tr>
<td>KS - EAS</td>
<td>$46.00</td>
</tr>
<tr>
<td>CA, IL, MI, OH, WI</td>
<td>$28.00</td>
</tr>
</tbody>
</table>

5. EARLY TERMINATION CHARGE

<table>
<thead>
<tr>
<th>Main BTN State</th>
<th>Early Termination Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>AR, CA, KS, IN, MI, MO, OH, OK, TX, WI</td>
<td>With No IL BTNs</td>
</tr>
<tr>
<td></td>
<td>• 50% of the unsatisfied MARC (after application of any Shortfall Charges) for the balance of the Pricing Schedule Term</td>
</tr>
<tr>
<td></td>
<td>With IL BTNs</td>
</tr>
<tr>
<td></td>
<td>• MARC is prorated for amount of MARC Eligible Charges in IL and outside IL</td>
</tr>
<tr>
<td></td>
<td>• For IL BTNs, IL MARC Termination Charge, plus</td>
</tr>
<tr>
<td></td>
<td>• For non-IL BTNs, 50% of the unsatisfied MARC (prorated after application of any Shortfall Charges) for the balance of the Pricing Schedule Term</td>
</tr>
<tr>
<td>IL</td>
<td>• the amount of unearned discounts for the 12-month period immediately preceding Customer’s early termination (“IL MARC Termination Charge”). Unearned discounts are calculated by subtracting the discounted charges for Eligible services actually incurred during the twelve months immediately preceding termination from the discounted charges for those Eligible services that Customer would have incurred during that period under the longest CompleteLink 2.0 term for which the Customer would have actually qualified based upon the actual term of service (or Service Publication month-to-month rates for those Eligible services if the Customer would not have qualified for any CompleteLink 2.0 term)</td>
</tr>
</tbody>
</table>

6. BILLING TELEPHONE NUMBER (BTN) LIST

<table>
<thead>
<tr>
<th>Eligibility: (max. of 1,000 BTNs)</th>
<th>All BTNs listed below or in an attachment:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>• must be valid business lines;</td>
</tr>
<tr>
<td></td>
<td>• may not be Consolidated or Special Bill Numbers;</td>
</tr>
<tr>
<td></td>
<td>• may not include Bill-Under, Working Telephone Numbers (WTNs), Account Telephone Numbers (ATNs), Cross Reference, Pager, Cell Phone, Pay Phone, Directory Advertising, Toll Free (800, 866, etc.) or Residential Numbers</td>
</tr>
<tr>
<td></td>
<td>• are all of the BTNs intended by Customer to be included on Effective Date</td>
</tr>
<tr>
<td>To qualify as an Eligible or Contributory Service, a service must be billed under one of the listed BTNs or under a BTN added by Customer through Customer’s A&amp;T Sales Contact.</td>
<td></td>
</tr>
</tbody>
</table>

BTN List follows
## BTN LIST

**Main BTN, with area code and customer code:** 517 316 2298 918  
**State of Main BTN:** (ex: IL) MI

<table>
<thead>
<tr>
<th>Area Code, Prefix, Line #, Customer Code (no dashes, example: 312 555 1234 xxx, or 3122551234xxx)</th>
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<th>BTN State (ex: IL)</th>
<th>Area Code, Prefix, Line #, Customer Code (no dashes, example: 312 555 1234 xxx, or 3122551234xxx)</th>
<th>BTN State (ex: IL)</th>
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<tr>
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<tr>
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<td>5173670676 412</td>
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<tr>
<td>5173713768 409</td>
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<tr>
<td>5173729079 180</td>
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<tr>
<td>5173748031 688</td>
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<tr>
<td>5173940233 936</td>
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<tr>
<td>5174852181 596</td>
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</tr>
<tr>
<td>5176763384 126</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>5176765832 734</td>
<td></td>
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<tr>
<td>5176765885 394</td>
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<td>5176940429 590</td>
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<tr>
<td>5176940688 629</td>
<td></td>
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<td></td>
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</tbody>
</table>
### AT&T High Volume Calling IV™
**Up To 512,000 MARC**
**Pricing Schedule**

AT&T MA Reference No.

<table>
<thead>
<tr>
<th>Customer</th>
<th>AT&amp;T</th>
</tr>
</thead>
</table>
| Ingham County  
Street Address: 121 E Maple  
City: Mason  
State/Province: MI  
Zip Code: 48854  
Country: USA | AT&T Corp. |

<table>
<thead>
<tr>
<th>Customer Contact (for Notices)</th>
<th>AT&amp;T Contact (for Notices)</th>
</tr>
</thead>
</table>
| Name: V Watson  
Title: AVP  
Street Address: 121 E Maple  
City: Mason  
State/Province: MI  
Zip Code: 48854  
Country: USA  
Telephone:  
Email: VWatson@ingham.org  
Customer Account Number or Master Account Number: | Name: Jay Van Duzen  
Street Address: Southfield Complex  
City: Southfield  
State/Province: MI  
Zip Code: Country: USA  
Telephone: 248 227 8297  
Email: jv8204@att.com  
Sales/Branch Manager: Pizzuti  
SCVP Name: Blake  
Sales Strata: GEH  
Sales Region: MW  
**With a copy (for Notices) to:**  
AT&T Corp.  
One AT&T Way  
Bedminster, NJ 07921-0752  
ATTN: Master Agreement Support Team  
Email: maest@att.com |

**AT&T Solution Provider or Representative Information (if applicable)**

Name:  
Company Name:  
Agent Street Address:  
City:  
State:  
Zip Code:  
Telephone:  
Fax:  
Email:  
Agent Code

This Pricing Schedule is part of the Agreement referenced above.

**AT&T reserves the right to reject this Pricing Schedule if not signed by Customer and submitted to AT&T on or before June 30, 2017.**

<table>
<thead>
<tr>
<th>Customer (by its authorized representative)</th>
<th>AT&amp;T (by its authorized representative)</th>
</tr>
</thead>
</table>
| By:  
Name:  
Title:  
Date: | By:  
Name:  
Title:  
Date: |

**AT&T and Customer Confidential Information**

Hvciv_up_to_12k  
Page 1 of 3  
v. 01/03/17
1. SERVICE, SERVICE PROVIDER and SERVICE PUBLICATION

<table>
<thead>
<tr>
<th>Service</th>
<th>AT&amp;T High Volume Calling IV℠ – an optional calling plan for outbound and inbound long distance services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Service Provider</td>
<td>AT&amp;T Long Distance, LLC dba AT&amp;T Long Distance (“AT&amp;T”)</td>
</tr>
</tbody>
</table>

2. PRICING SCHEDULE TERM and EFFECTIVE DATES

<table>
<thead>
<tr>
<th>Pricing Schedule Term</th>
<th>Selected below.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Start Date of Pricing Schedule Term</td>
<td>When this Pricing Schedule is implemented in the AT&amp;T billing system.</td>
</tr>
<tr>
<td>Effective Date of Rates and Discounts</td>
<td>Start Date of Pricing Schedule Term.</td>
</tr>
<tr>
<td>Rates Following end of Pricing Schedule Term</td>
<td>Non-stabilized out of Term rates applicable to Customer’s plan then in effect in the Service Publication.</td>
</tr>
</tbody>
</table>

3. MARC, MINIMUM NUMBER of ACCESS LINES, RATES and CHARGES

A. Domestic Interstate Rates and Charges

<table>
<thead>
<tr>
<th>Domestic: $500, $2,400, $6,000, $9,000 OR $12,000 MARC Minimum of 2 access lines</th>
</tr>
</thead>
<tbody>
<tr>
<td>Term and Interstate Rates*</td>
</tr>
</tbody>
</table>

B. Domestic Intrastate Rates and Charges. The following rates shall apply for intrastate interlata and intralata DDD and TFS calls.

- California
  - Select One
- Texas, Oklahoma and Kansas
  - Select One
- Arkansas
  - Select One
- Missouri
  - Select One

The MARC and term commitment selected above must match those selected in Section 3.A. Otherwise, the rates selected above shall be void and the applicable rates shall be those listed in the applicable Tariffs.

C. International Rates and Charges (Select One)

- International – High Volume Calling IV Option C Rates
  - Non-recurring charge: $9.95
- Standard International Rates
  - No additional non-recurring charge
4. GENERAL TERMS
   A. If Customer fails to maintain the minimum number of access lines, Customer will be moved to a High Volume Calling Plan II with the same MARC and term commitments at the then-current usage rates in the Guidebook.
   B. Additional Services, Rates and Charges: The rates and charges for the following are not stabilized for the Pricing Schedule Term: International, International Mobile Termination Charges, Operator Toll Assistance Services, Directory Assistance Services, and any applicable payphone origination and other third-party pass through charges, regulatory fees, surcharges, and TFS charges. All such rates and charges are as set forth in the then-current Guidebook or Tariffs, and are subject to change at any time.
   C. Automatic Dialer Devices. CUSTOMER SHALL NOT USE AUTODIALERS, PREDICTIVE DIALERS OR OTHER DEVICES THAT GENERATE AUTOMATED OUTBOUND CALLS IN CONJUNCTION WITH SERVICE OR SERVICE COMPONENTS PROVIDED UNDER THIS PRICING SCHEDULE IS STRICTLY PROHIBITED. AT&T MAY TERMINATE THIS PRICING SCHEDULE IMMEDIATELY IF CUSTOMER USES SUCH DEVICES.
   D. Cancellation. If Customer is non-responsive or not ready to have AT&T provision/fulfill the Service, AT&T may cancel this Pricing Schedule: (1) ninety (90) Days after Customer executes this Pricing Schedule; or (2) if Customer appropriately applies for E-Rate funding, (a) the later of (i) ninety (90) days after July 1st of the applicable E-Rate funding year or (ii) ninety (90) days after the date of the E-Rate Funding Commitment Decision Letter (FCDL)* for the Service in such E-Rate funding year, but, in any event, (b) upon expiration of the last day of such E-Rate funding year.

<table>
<thead>
<tr>
<th>New or upgrade to an existing AT&amp;T Long Distance Agreement</th>
</tr>
</thead>
<tbody>
<tr>
<td>☑️ This is a new AT&amp;T Long Distance Pricing Schedule</td>
</tr>
<tr>
<td>☑️ This is an upgrade to an existing AT&amp;T Long Distance Agreement and the guidelines from Section 3.9.7 Revenue and Term plan Commitments of the Guidebook will apply to such existing agreement.</td>
</tr>
</tbody>
</table>
Introducing by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A SERVICE AGREEMENT WITH AT&T

WHEREAS, the current Ingham County local and long distance telephone contract with AT&T expired in March, 2017; and

WHEREAS, currently Ingham County pays $37,000.00 per year for local and long distance service; and

WHEREAS, although Ingham County will pay $50,000.00 per year for long distance calls under the renewal, this recognizes a savings of an estimated $86,000.00 over non-contract rates; and

WHEREAS, Innovation & Technology is recommending we continue to purchase local and long-distance phone services from AT&T for a period of 2 years for an estimated total cost of $100,000.00 until such time as Ingham can obtain the State of Michigan rates.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the continuation of the local and long distance phone service from AT&T in the amount of $100,000.00 for a period of 2 years.

BE IT FURTHER RESOLVED, that the total cost will be spread to various departments based on usage as per current practice.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.
TO: Board of Commissioners, County Services Committee and Finance Committee
FROM: Robert Peterson, Director of Engineering, Road Department
DATE: March 16, 2017
SUBJECT: Delhi Township RAM II Trail

For the County Services Committee meeting agenda in April 4, 2017
For the Finance Committee meeting agenda in April 5, 2017
For the BOC meeting agenda in April 11, 2017

The federal government makes available Congestion Mitigation & Air Quality (CMAQ) funding to build transportation projects or programs that will contribute to the attainment or maintenance of the National Ambient Air Quality Standards for ozone, carbon monoxide, or particulate matter. CMAQ funds must benefit the non-attainment area or maintenance area by reducing mobile source emissions. Pathways are projects that are eligible for CMAQ funding.

Only certain agencies are eligible to make application for, and received CMAQ funding. The Michigan Department of Transportation, incorporated cities, some villages, and road commissions are all eligible agencies. Townships wishing to utilize CMAQ funding to build pathways must find an eligible agency to sponsor their applications for funding. The County Road Advisory Board voted to sponsor Delhi Township’s CMAQ funding application for the RAM II Trail Project. The project was awarded FY 2017 funding to build the project. The estimated costs for the project are as follows:

Federal CMAQ Funding $ 696,440
Delhi Township Match: $ 485,560
$1,182,000

We are to the point where the funds have been obligated for construction and contracts can be executed. The contractual responsibilities are as follows: The Michigan Department of Transportation (MDOT) will enter into a first party contract with the contractor, which basically ensures that all the federal construction requirements and responsibilities are defined. A second party agreement between MDOT and Ingham County is required to define the Road Department’s responsibilities and to administer the construction contract on MDOT’s behalf. Lastly, a third party agreement between Ingham County and Delhi Township is required to transfer much of ICRD’s construction oversight, maintenance, and local match responsibilities to the township and secure a construction administration fee.

The reason for this memo and resolution is to execute the MDOT and Ingham County second party agreement and the Ingham County and Delhi Township third party agreement.

Approval of the attached resolution is recommended.
Agenda Item 7a

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT FOR CONSTRUCTION OF RAM II TRAIL

WHEREAS, the Ingham County Road Department received Congestion Mitigation & Air Quality (CMAQ), on behalf of Delhi Charter Township, to construct the RAM II Trail from the Holt Road and Eifert Road intersection to Jaycee Park; and

WHEREAS, Delhi Township desires to design, construct, and maintain the trailway for the use of the general public and satisfy all the requirements of the Michigan Department of Transportation (MDOT), the Federal Highway Administration, and the Road Department; and

WHEREAS, the PROJECT will be undertaken pursuant to a contract between the State of Michigan/MDOT and the contractor; and

WHEREAS, the County on behalf of the Road Department, in turn, must therefore enter into an associated second party agreement with the State of Michigan/MDOT consistent with the requirement for state and federal funding requirements; and

WHEREAS, the Road Department and Delhi Township agree that the township will administer construction of the project, and will pay any and all local match costs incurred by the project, plus $4,000.00 for project administration and oversight provided by the Road Department; and

WHEREAS, the estimated construction costs for the project are as follows:

Federal CMAQ Funding $ 696,440
Delhi Township Match: $ 485,560
$1,182,000

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the State of Michigan/MDOT to effect construction of RAM II Trail from the Holt Road and Eifert Road intersection to Jaycee Park, on behalf of Delhi Charter Township, for a total estimated cost of $1,182,600 consisting of $696,440 in federal CMAQ funding and $485,560 in township matching funds.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a third party agreement with Delhi Charter Township to also effect construction of RAM II Trail from the Holt Road and Eifert Road intersection to Jaycee Park.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.
TO: Board of Commissioners, County Services Committee and Finance Committee

FROM: Robert Peterson, Director of Engineering, Road Department

DATE: March 17, 2017

SUBJECT: Proposed 2017 Local Bridge Program Funding Applications

For the County Services Committee meeting agenda in April 4, 2017
For the Finance Committee meeting agenda in April 5, 2017
For the BOC meeting agenda in April 11, 2017

Major county bridge repair, replacement, and preventative maintenance projects are typically funded by the Local Bridge Program (LBP), which is funded by a combination of federal and state transportation revenue. The Local Bridge Program is a rolling three-year program, in which applications approved in the first year of the program receive funding in the third year of the program. Local Bridge Program applications for this year are due on, or around, May 1st for fiscal year 2020 funding. Each agency is limited to five applications per year, and if awarded a project, the program funds 95% of construction costs and the Road Department would need to fund the remaining 5%.

The Road Department contracts to have all county bridges inspected, biennially or more frequently, by a state certified bridge inspection consultant as required by federal requirements. Our inspection consultant is required to recommend bridge project candidates for replacement, rehabilitation, or preventative maintenance as part of their contract deliverable.

Ingham County Road Department staff thoroughly evaluated our inspection consultant’s recommendations and presented a list of bridge projects, for which funding applications were to be submitted, was presented to the Ingham County Road Advisory Board (CRAB) and approved in early 2016. None of the 2016 applications were selected for funding, so staff is recommending the resubmittal of the updated 2016 applications for 2017 funding consideration. The 2017 bridge funding applications are as follows:

<table>
<thead>
<tr>
<th>Bridge</th>
<th>Comments</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Okemos Road bridges over Red Cedar River, Meridian Twp.</td>
<td>Primary road bridge replacement, 28,540 ADT. Temporary repairs were completed in July 2016. Subsequently posted for 36 tons, 45 tons, and 53 tons.</td>
<td>Repl-1</td>
</tr>
<tr>
<td>Dietz Road bridge over Red Cedar River, Locke Twp.</td>
<td>Primary road bridge replacement, 700 ADT, posted for 34 tons, 37 tons, and 42 tons.</td>
<td>Repl-2</td>
</tr>
<tr>
<td>Road Name</td>
<td>Bridge Replacement Type</td>
<td>ADT Traffic</td>
</tr>
<tr>
<td>---------------------------------</td>
<td>-------------------------------------------------</td>
<td>-------------</td>
</tr>
<tr>
<td>Nobel Road bridge over Deer Creek, Wheatfield Twp.</td>
<td>Local road bridge replacement, 772 ADT, posted for 30 tons, 49 tons, and 64 tons.</td>
<td>772</td>
</tr>
<tr>
<td>Waverly Road bridge over the Grand River, Delhi Twp.</td>
<td>Primary road bridge rehabilitation, consisting of a superstructure replacement, 2,695 ADT, posted for 22 tons, 24 tons, and 32 tons.</td>
<td>2,695</td>
</tr>
<tr>
<td>Holt Road bridge over Doan Creek, Leroy Twp.</td>
<td>Local road bridge rehabilitation, consisting of a superstructure replacement, 900 ADT, posted for 42 tons, 51 tons, and 62 tons.</td>
<td>900</td>
</tr>
</tbody>
</table>

Based on the Ingham County Road Advisory Board’s approval, we are soliciting similar support from the Board of Commissioners because the Local Bridge Program requires the road agency’s governing body to pass a resolution in support of the bridge funding applications.

Approval of the attached resolution is recommended.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE PROPOSED 2017 INGHAM COUNTY BRIDGE FUNDING APPLICATIONS FOR SUBMISSION TO THE LOCAL BRIDGE PROGRAM MANAGER

WHEREAS, federal and state funding is made available for major bridge reconstruction, rehabilitation, and preventative maintenance projects through the Local Bridge Program; and

WHEREAS, the Local Bridge Program requires an application process where “… a current resolution, signed and dated, from the governing board supporting the project” must be submitted for bridge projects to be considered for funding under this program; and

WHEREAS, the Ingham County Road Department has all Ingham County road bridges inspected by a state certified bridge inspection consultant biennially, or more often, as required by federal requirements; and

WHEREAS, the state certified bridge inspection consultant recommends bridge projects for replacement, rehabilitation, and preventative maintenance, which is provided to and evaluated by Road Department staff; and

WHEREAS, Road Department staff concurs with the bridge inspection consultant’s bridge project recommendations and priorities; and

WHEREAS, the Ingham County Road Advisory Board was convened for a meeting on January 13, 2016, among other issues, to consider and advise the Board of Commissioners on projects to be submitted for federal and state Local Bridge Program funding; and

WHEREAS, upon reviewing the county bridge needs and input from Road Department staff, the County Road Advisory Board passed a motion recommending approval for submitting funding applications to address replacement, rehabilitation, and preventative maintenance needs for the following bridges:

1. Replacement of the Okemos Road Bridges over the Red Cedar River, Meridian Township
2. Replacement of the Dietz Road Bridge over the Red Cedar River, Locke Township
3. Replacement of the Nobel Road Bridge over Deer Creek, Wheatfield Township
4. Rehabilitation of the Waverly Road Bridge over the Grand River, Delhi Township
5. Rehabilitation of the Holt Road Bridge over Doan Creek, Leroy Township

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Road Department staff to submit five applications for the bridges listed above to solicit fiscal year 2020 Local Bridge Program funding.
MEMORANDUM

TO:       County Services and Finance Committees
FROM:  Tom Gamez, Director of Operations ICRD
DATE:       March 20, 2017
SUBJECT:  ITB No.56-17: Smooth-lined corrugated polyethylene pipe and helically corrugated steel pipe with aluminized coating

The purpose of this correspondence is to support the attached resolution to purchase smooth-lined corrugated polyethylene pipe and helically corrugated steel pipe with aluminized coating. The two different types of corrugated pipes and various sizes are designed to meet the needs for building and repairing county roads.

The Road Department annually purchases approximately 4000 lineal feet of various sizes of both smooth lined corrugated polyethylene pipe and helically corrugated steel pipe with aluminized coating for use as road drainage culverts and piping, for placement by Road Department crews in various road maintenance operations.

The smooth lined corrugated polyethylene pipe and helically corrugated steel pipe with aluminized coating shall meet or exceeds the specifications from the 2012 MDOT Standard Specifications for Construction for plastic pipe products and corrugated steel pipe.

The Road Department’s adopted 2017 budget includes controllable expenditures and funds for this and other maintenance material purchases.

Bids for smooth-lined corrugated polyethylene pipe and helically corrugated steel pipe with aluminized coating were solicited and evaluated by the Ingham County Purchasing Department per Invitation to Bid (ITB) #56-17, and it is their recommendation, with the concurrence of Road Department staff, to award these bids and purchase smooth lined corrugated polyethylene pipe and helically corrugated steel pipe with aluminized coating on an as-needed, unit price basis from:

2. Contech Engineer Solutions, for helically corrugated steel pipe with aluminized coating.

The decision to where the corrugated pipe will be purchased on any given operation will be based on Road Department staff’s judgment as to which product is most advantageous for the County. This decision will be based on a combination of engineering, availability of required material, with preference based on lowest qualifying bid unit price.

Therefore approval of the attached resolution is recommended, to authorize purchase of the Road Department’s 2017 seasonal supply of smooth-lined corrugated polyethylene pipe and helically corrugated steel pipe with aluminized coating.
TO:    Tom Gamez, Road Department

FROM: James Hudgins, Director of Purchasing
       jhudgins@ingham.org

DATE:  March 15, 2017

RE:     Memo of performance for ITB No. 56-17: Smooth-lined Polyethylene Pipe and Helically Corrugated Steel Pipe.

Per your request, the Purchasing Department sought bids for the purchase of the 2017 seasonal requirements of smooth-lined corrugated polyethylene pipe and helically corrugated steel pipe for the Ingham County Road Department.

The ITB was advertised in the Lansing State Journal and City Pulse, as well as posted on the Ingham County Purchasing Department’s website.

The Purchasing Department can confirm the following:

<table>
<thead>
<tr>
<th>Function</th>
<th>Overall Number of Vendors</th>
<th>Number of Local Vendors</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vendor invited to propose</td>
<td>14</td>
<td>1</td>
</tr>
<tr>
<td>Vendors responding</td>
<td>4</td>
<td>1</td>
</tr>
</tbody>
</table>

A summary of the vendors’ costs is on the following pages.

You are now ready to complete the final steps in the process: 1) Evaluate the submissions based on the criteria established in the ITB; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the “Resolutions group” as acknowledgement of the Purchasing Department’s participation in the proposal purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.
# SUMMARY OF COSTS

## Item 1: Smooth-lined Corrugated Polyethylene Pipe and Couplers

*To furnish Ingham County Road Department with their annual requirements of smooth-lined corrugated polyethylene pipe and couplers of various sizes and lengths as outlined below.*

<table>
<thead>
<tr>
<th>Pipe Diameter</th>
<th>Contech Engineered Solutions</th>
<th>St. Regis Culvert Inc</th>
<th>Jensen Bridge &amp; Supply Company</th>
<th>Advanced Drainage Systems (ADS)</th>
</tr>
</thead>
<tbody>
<tr>
<td>6&quot; Double-Wall Plastic Pipe</td>
<td>No Bid</td>
<td>No Bid</td>
<td>No Bid</td>
<td>$1.48</td>
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<tr>
<td>8&quot; Double-Wall Plastic Pipe</td>
<td>No Bid</td>
<td>No Bid</td>
<td>No Bid</td>
<td>$2.30</td>
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<tr>
<td>10&quot; Double-Wall Plastic Pipe</td>
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<td>No Bid</td>
<td>No Bid</td>
<td>$3.32</td>
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<td>12&quot; Double-Wall Plastic Pipe</td>
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<td>No Bid</td>
<td>No Bid</td>
<td>$4.05</td>
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<tr>
<td>15&quot; Double-Wall Plastic Pipe</td>
<td>No Bid</td>
<td>No Bid</td>
<td>No Bid</td>
<td>$5.42</td>
</tr>
<tr>
<td>18&quot; Double-Wall Plastic Pipe</td>
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<td>No Bid</td>
<td>No Bid</td>
<td>$7.94</td>
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<tr>
<td>24&quot; Double-Wall Plastic Pipe</td>
<td>No Bid</td>
<td>No Bid</td>
<td>No Bid</td>
<td>$13.09</td>
</tr>
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<td>30&quot; Double-Wall Plastic Pipe</td>
<td>No Bid</td>
<td>No Bid</td>
<td>No Bid</td>
<td>$20.62</td>
</tr>
<tr>
<td>36&quot; Double-Wall Plastic Pipe</td>
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<td>No Bid</td>
<td>No Bid</td>
<td>$25.50</td>
</tr>
<tr>
<td>4&quot; Plastic Flex Pipe (Single Wall-Plain end)</td>
<td>No Bid</td>
<td>No Bid</td>
<td>No Bid</td>
<td>$0.26</td>
</tr>
<tr>
<td>6&quot; Plastic Flex Pipe (Single Wall-Plain end)</td>
<td>No Bid</td>
<td>No Bid</td>
<td>No Bid</td>
<td>$0.73</td>
</tr>
<tr>
<td>8&quot; Plastic Flex Pipe (Single Wall-Plain end)</td>
<td>No Bid</td>
<td>No Bid</td>
<td>No Bid</td>
<td>$1.39</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Solid Sleeve External Couplers</th>
<th>Contech Engineered Solutions</th>
<th>St. Regis Culvert Inc</th>
<th>Jensen Bridge &amp; Supply Company</th>
<th>Advanced Drainage Systems (ADS)</th>
</tr>
</thead>
<tbody>
<tr>
<td>4&quot; External Snap Coupler</td>
<td>No Bid</td>
<td>No Bid</td>
<td>No Bid</td>
<td>$8.82</td>
</tr>
<tr>
<td>6&quot; External Snap Coupler</td>
<td>No Bid</td>
<td>No Bid</td>
<td>No Bid</td>
<td>$7.61</td>
</tr>
<tr>
<td>8&quot; External Snap Coupler</td>
<td>No Bid</td>
<td>No Bid</td>
<td>No Bid</td>
<td>$11.56</td>
</tr>
<tr>
<td>10&quot; External Snap Coupler</td>
<td>No Bid</td>
<td>No Bid</td>
<td>No Bid</td>
<td>$15.19</td>
</tr>
<tr>
<td>12&quot; External Snap Coupler</td>
<td>No Bid</td>
<td>No Bid</td>
<td>No Bid</td>
<td>$39.61</td>
</tr>
<tr>
<td>15&quot; External Snap Coupler</td>
<td>No Bid</td>
<td>No Bid</td>
<td>No Bid</td>
<td>$58.67</td>
</tr>
<tr>
<td>18&quot; External Snap Coupler</td>
<td>No Bid</td>
<td>No Bid</td>
<td>No Bid</td>
<td>$103.44</td>
</tr>
<tr>
<td>24&quot; External Snap Coupler</td>
<td>No Bid</td>
<td>No Bid</td>
<td>No Bid</td>
<td>$157.05</td>
</tr>
<tr>
<td>30&quot; External Snap Coupler</td>
<td>No Bid</td>
<td>No Bid</td>
<td>No Bid</td>
<td>$349.74</td>
</tr>
<tr>
<td>36&quot; External Snap Coupler</td>
<td>No Bid</td>
<td>No Bid</td>
<td>No Bid</td>
<td>$480.46</td>
</tr>
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</table>
**Item 1: Smooth-lined Corrugated Polyethylene Pipe and Couplers**

*To furnish Ingham County Road Department with their annual requirements of smooth-lined corrugated polyethylene pipe and couplers of various sizes and lengths as outlined below.*

<table>
<thead>
<tr>
<th>Solid Sleeve Internal Couplers</th>
<th>Contech Engineered Solutions</th>
<th>St. Regis Culvert Inc</th>
<th>Jensen Bridge &amp; Supply Company</th>
<th>Advanced Drainage Systems (ADS)</th>
</tr>
</thead>
<tbody>
<tr>
<td>4&quot; Internal Coupler</td>
<td>No Bid</td>
<td>No Bid</td>
<td>No Bid</td>
<td>$1.86</td>
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<td>6&quot; Internal Coupler</td>
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<td>No Bid</td>
<td>No Bid</td>
<td>$3.71</td>
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<tr>
<td>8&quot; Internal Coupler</td>
<td>No Bid</td>
<td>No Bid</td>
<td>No Bid</td>
<td>$6.20</td>
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<tr>
<td>10&quot; Internal Coupler</td>
<td></td>
<td></td>
<td></td>
<td>$7.44</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>30 Degree Dual Wall Elbow</th>
<th>Contech Engineered Solutions</th>
<th>St. Regis Culvert Inc</th>
<th>Jensen Bridge &amp; Supply Company</th>
<th>Advanced Drainage Systems (ADS)</th>
</tr>
</thead>
<tbody>
<tr>
<td>4&quot; 30 Degree Dual Wall Elbow</td>
<td>No Bid</td>
<td>No bid</td>
<td>No Bid</td>
<td>$7.79</td>
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<tr>
<td>6&quot; 30 Degree Dual Wall Elbow</td>
<td></td>
<td></td>
<td></td>
<td>$12.73</td>
</tr>
<tr>
<td>8&quot; 30 Degree Dual Wall Elbow</td>
<td></td>
<td></td>
<td></td>
<td>$20.26</td>
</tr>
<tr>
<td>10&quot; 30 Degree Dual Wall Elbow</td>
<td></td>
<td></td>
<td></td>
<td>$28.92</td>
</tr>
<tr>
<td>12&quot; 30 Degree Dual Wall Bell</td>
<td></td>
<td></td>
<td></td>
<td>$44.54</td>
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</table>

**Item 2: Helically Corrugated Aluminized Type 2 Steel Pipe and Connecting Bands**

*To furnish the Ingham County Road Department with their annual requirement of Helically Corrugated Aluminized Type 2 Steel Pipe and Connecting Bands of various sizes and construction lengths as outlined below.*

<table>
<thead>
<tr>
<th>Aluminized Type 2 Pipe Diameter</th>
<th>Gage</th>
<th>Price per Linear ft.</th>
<th>Contech Engineered Solutions</th>
<th>St. Regis Culvert Inc</th>
<th>Jensen Bridge &amp; Supply Company</th>
<th>Advanced Drainage Systems (ADS)</th>
</tr>
</thead>
<tbody>
<tr>
<td>8 Inch Spiral Aluminized Type 2</td>
<td>14</td>
<td>No Bid</td>
<td>No Bid</td>
<td>No Bid</td>
<td>No Bid</td>
<td>No Bid</td>
</tr>
<tr>
<td>12 Inch Spiral Aluminized Type 2</td>
<td>14</td>
<td>$7.44</td>
<td>$10.20</td>
<td>$10.78</td>
<td></td>
<td></td>
</tr>
<tr>
<td>15 Inch Spiral Aluminized Type 2</td>
<td>14</td>
<td>$9.30</td>
<td>$12.75</td>
<td>$13.46</td>
<td></td>
<td></td>
</tr>
<tr>
<td>18 Inch Spiral Aluminized Type 2</td>
<td>14</td>
<td>$11.16</td>
<td>$15.30</td>
<td>$16.15</td>
<td></td>
<td></td>
</tr>
<tr>
<td>24 Inch Spiral Aluminized Type 2</td>
<td>14</td>
<td>$14.66</td>
<td>$20.40</td>
<td>$21.56</td>
<td></td>
<td></td>
</tr>
<tr>
<td>30 Inch Spiral Aluminized Type 2</td>
<td>14</td>
<td>$18.60</td>
<td>$25.50</td>
<td>$26.43</td>
<td></td>
<td></td>
</tr>
<tr>
<td>36 Inch Spiral Aluminized Type 2</td>
<td>14</td>
<td>$22.32</td>
<td>$30.60</td>
<td>$31.92</td>
<td>No Bid</td>
<td></td>
</tr>
<tr>
<td>48 Inch Spiral Aluminized Type 2</td>
<td>14</td>
<td>$29.76</td>
<td>$40.80</td>
<td>$44.73</td>
<td></td>
<td></td>
</tr>
<tr>
<td>60 Inch Spiral Aluminized Type 2</td>
<td>12</td>
<td>$56.12</td>
<td>$71.30</td>
<td>$75.70</td>
<td></td>
<td></td>
</tr>
<tr>
<td>72 Inch Spiral Aluminized Type 2</td>
<td>12</td>
<td>$67.10</td>
<td>$87.61</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Connecting Bands</th>
<th>Gage</th>
<th>Width</th>
<th>Price Each</th>
<th>Advanced Drainage Systems (ADS)</th>
</tr>
</thead>
<tbody>
<tr>
<td>12 Inch Aluminized</td>
<td>14</td>
<td>24&quot;</td>
<td>$11.16</td>
<td>$20.40</td>
</tr>
<tr>
<td>24 Inch Aluminized</td>
<td>14</td>
<td>24&quot;</td>
<td>$26.04</td>
<td>$40.80</td>
</tr>
</tbody>
</table>
Agenda Item 7c

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE PURCHASE OF
SMOOTH-LINED CORRUGATED POLYETHYLENE PIPE
& HELICALLY CORRUGATED STEEL PIPE

WHEREAS, the Road Department annually purchases approximately 3500 lineal feet of various sizes of both smooth lined corrugated polyethylene pipe and helically corrugated steel pipe with aluminized coating for use as road drainage culverts and piping; and

WHEREAS, the Road Department’s adopted 2017 budget includes controllable expenditures, funds for this and other maintenance material purchases; and

WHEREAS, bids for both smooth lined corrugated polyethylene pipe and helically corrugated steel pipe with aluminized coating, were solicited and evaluated by the Ingham County Purchasing Department and it is their recommendation, with the concurrence of Road Department staff, to award this bid and purchase on an as-needed, unit price basis smooth lined corrugated polyethylene pipe from Advanced Drainage Systems, and helically corrugated steel pipe with aluminized coating from Contech Engineered Solutions, LLC.

THEREFORE BE IT RESOLVED, the Board of Commissioners accepts the bids, and authorizes the purchase on an as-needed, unit price basis of smooth lined corrugated polyethylene pipe from Advanced Drainage Systems, and helically corrugated steel pipe with aluminized coating from Contech Engineered Solutions, LLC.

BE IT FURTHER RESOLVED, that the Road Department and Purchasing Department are hereby authorized to execute purchase orders with Advanced Drainage Systems for smooth lined corrugated polyethylene pipe, and Contech Engineered Solutions, LLC, for helically corrugated steel pipe with aluminized coating, as needed and budgeted.
TO: Board of Commissioners Finance and Liaison Committees
FROM: Teri Morton, Deputy Controller
DATE: March 21, 2017
SUBJECT: First Quarter 2017 Budget Adjustments and Contingency Fund Update
For the meeting agendas of 3/30 Law and Courts, 4/3 Human Services, 4/4 County Services, and 4/5 Finance

BACKGROUND
The quarterly budget amendment process as authorized by the Board of Commissioners is necessary to make adjustments to the adopted budget. Usually, adjustments are made as a result of updated revenue and expenditure projections, grant revenues, reappropriations, accounting and contractual changes, and general housekeeping issues.

FINANCIAL IMPACT
Detail of the recommended adjustments to the Ingham County budget for the first quarter of fiscal year 2017 are attached. The total increase to the General Fund is $31,600.

The majority of adjustments this quarter are reappropriations of funds budgeted but not spent in 2016. Some of the larger projects carried over from the 2016 budget include $229,960 for parking lot replacement at the Human Services Building, $159,500 for Hawk Island’s Overlook Shelter roof and restrooms, $151,200 for the McNamara accessible boat launch, $92,121 for Mason Courthouse lighting upgrades and three major imaging/scanning projects which are ongoing, $171,580 for Probate Court, $228,702 for Circuit Court and $175,000 for the Clerk. Also reappropriated are the majority of the Trails and Parks millage projects approved by Resolutions 16-257 and 16-328. The balance of these projects totals $5,451,426. A total of $174,490 in computer replacements budgeted in 2016 is also reappropriated to 2017.

The use of fund balance in the general fund is increased $31,600 for training funds for the new jury management system ($1,600) and supplemental funding for the contract with Volunteers of America authorized by Resolution 16-269, but not spent in the Health Department’s 2016 fiscal year.

The revenue estimate in the Hotel/Motel fund is increased from $2.7 million to $2.9 million, based on 2016 actual collections, which will also increase allocations to the Greater Lansing Convention and Visitors Bureau, the Arts Council, and the Fair’s capital project fund.

After review 2016 actuals, the Fair Director recommended some budget adjustments to the Fair’s operating budget, which will decrease revenues by $99,330, decrease expenses by $57,304 and decrease the projected addition to fund balance by $42,026.

OTHER CONSIDERATIONS
Also included is an update of contingency fund spending so far this year. The current contingency amount is $330,219. The attached document details how the Board has allocated the contingency funds throughout the year, beginning with a balance of $350,000.

RECOMMENDATION
It is recommended that the Board adopt the adjustments to the Ingham County budget for the first quarter of fiscal year 2017 as presented in the attached resolution and schedule.
2017 CONTINGENCY

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adopted Contingency Amount</td>
<td>$350,000</td>
</tr>
<tr>
<td>R17-042: Temporary Special Assistant Prosecutor</td>
<td>(12,656)</td>
</tr>
<tr>
<td>R17-080: Mass Communication Project</td>
<td>(7,125)</td>
</tr>
<tr>
<td><strong>Current Contingency Amount</strong></td>
<td><strong>$330,219</strong></td>
</tr>
</tbody>
</table>


Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2017 INGHAM COUNTY BUDGET

WHEREAS, the Board of Commissioners adopted the 2017 Budget on October 25, 2016 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller’s staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<table>
<thead>
<tr>
<th>FUND</th>
<th>DESCRIPTION</th>
<th>2017 BUDGET</th>
<th>PROPOSED CHANGES</th>
<th>PROPOSED BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>General Fund</td>
<td>$82,532,531</td>
<td>$31,600</td>
<td>$82,564,131</td>
</tr>
<tr>
<td>208</td>
<td>Parks</td>
<td>2,279,379</td>
<td>18,239</td>
<td>2,297,618</td>
</tr>
<tr>
<td>215</td>
<td>Friend of the Court</td>
<td>5,717,262</td>
<td>12,100</td>
<td>5,729,362</td>
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<tr>
<td>228</td>
<td>Trails &amp; Parks Millage</td>
<td>338,456</td>
<td>5,661,986</td>
<td>6,000,442</td>
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<tr>
<td>230</td>
<td>Hotel/Motel</td>
<td>2,700,000</td>
<td>204,851</td>
<td>2,904,851</td>
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<td>245</td>
<td>Public Improvements</td>
<td>509,500</td>
<td>708,258</td>
<td>1,217,758</td>
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<tr>
<td>261</td>
<td>911 Emergency Phone</td>
<td>8,244,123</td>
<td>94,816</td>
<td>8,338,939</td>
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<tr>
<td>267</td>
<td>Community Corrections</td>
<td>406,486</td>
<td>(8,054)</td>
<td>398,432</td>
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<tr>
<td>292</td>
<td>Family Div. Child Care Fund</td>
<td>14,200,023</td>
<td>9,675</td>
<td>14,209,698</td>
</tr>
<tr>
<td>561</td>
<td>Fair</td>
<td>1,181,674</td>
<td>(52,453)</td>
<td>1,129,221</td>
</tr>
<tr>
<td>631</td>
<td>Building Authority Operating</td>
<td>3,678,611</td>
<td>342,132</td>
<td>4,023,743</td>
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<tr>
<td>636</td>
<td>Innovation &amp; Technology</td>
<td>5,103,209</td>
<td>434,624</td>
<td>5,537,833</td>
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<tr>
<td>664</td>
<td>Mach. &amp; Equip. Revolving</td>
<td>1,041,590</td>
<td>746,329</td>
<td>1,787,919</td>
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### GENERAL FUND REVENUES

<table>
<thead>
<tr>
<th></th>
<th>2017 Budget – 3/15/17</th>
<th>Proposed Changes</th>
<th>2017 Proposed Budget</th>
</tr>
</thead>
</table>

#### Tax Revenues
- County Property Tax: 45,750,675  0  45,750,675
- Property Tax Adjustments: (50,000)  0  (50,000)
- Delinquent Real Property Tax: 15,000  0  15,000
- Unpaid Personally Property Tax: 15,000  0  15,000
- IFT/CFT: 275,000  0  275,000
- Trailer Fee Tax: 15,000  0  15,000

#### Intergovernmental Transfers
- State Revenue Sharing: 6,149,564  0  6,149,564
- Convention/Tourism Tax - Liquor: 1,429,396  0  1,429,396
- Court Equity Funding: 1,510,000  0  1,510,000
- Use of Fund Balance - Committed: 1,600,000  0  1,600,000
- Use of Fund Balance - Uncommitted: 3,100,000  31,600  3,131,600

#### Department Generated Revenue
- Animal Control: 939,041  0  939,041
- Circuit Court - Family Division: 1,203,451  0  1,203,451
- Circuit Court - Friend of the Court: 587,000  0  587,000
- Circuit Crt - General Trial: 2,388,631  0  2,388,631
- Controller: 3,170  0  3,170
- Cooperative Extension: 2,500  0  2,500
- County Clerk: 629,210  0  629,210
- District Court: 2,673,298  0  2,673,298
- Drain Commissioner/Drain Tax: 415,500  0  415,500
- Economic Development: 63,037  0  63,037
- Elections: 66,550  0  66,550
- Homeland Security/Emergency Ops: 60,135  0  60,135
- Equalization /Tax Mapping: 10,100  0  10,100
- Facilities: 175,647  0  175,647
- Financial Services: 89,673  0  89,673
- Health Department: 120,000  0  120,000
- Human Resources: 43,303  0  43,303
- Probate Court: 277,178  0  277,178
- Prosecuting Attorney: 654,093  0  654,093
- Purchasing: 0  0  0
- Register of Deeds: 2,036,729  0  2,036,729
- Remonumentation Grant: 85,000  0  85,000
Sheriff 5,394,914 0 5,394,914
Treasurer 4,352,133 0 4,352,133
Tri-County Regional Planning 63,921 0 63,921
Veteran Affairs 388,682 0 388,682
**Total General Fund Revenues** 82,532,531 31,600 82,564,131

**GENERAL FUND EXPENDITURES**

<table>
<thead>
<tr>
<th>Service</th>
<th>2017 Budget – 3/15/17</th>
<th>Proposed Changes</th>
<th>2017 Proposed Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board of Commissioners</td>
<td>611,391</td>
<td>0</td>
<td>611,391</td>
</tr>
<tr>
<td>Circuit Court - General Trial</td>
<td>8,708,723</td>
<td>0</td>
<td>8,708,723</td>
</tr>
<tr>
<td>District Court</td>
<td>3,225,412</td>
<td>0</td>
<td>3,225,412</td>
</tr>
<tr>
<td>Circuit Court - Friend of the Court</td>
<td>1,520,648</td>
<td>0</td>
<td>1,520,648</td>
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<tr>
<td>Jury Board</td>
<td>1,194</td>
<td>0</td>
<td>1,194</td>
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<tr>
<td>Probate Court</td>
<td>1,547,283</td>
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<tr>
<td>Circuit Court - Family Division</td>
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<td>Jury Selection</td>
<td>126,872</td>
<td>1,600</td>
<td>128,472</td>
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<td>Financial Services</td>
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<td>779,377</td>
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<tr>
<td>County Attorney</td>
<td>456,219</td>
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<tr>
<td>County Clerk</td>
<td>957,514</td>
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<tr>
<td>Controller</td>
<td>959,550</td>
<td>0</td>
<td>959,550</td>
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<tr>
<td>Equalization/Tax Services</td>
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<td>751,426</td>
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<tr>
<td>Human Resources</td>
<td>724,618</td>
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<td>724,618</td>
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<tr>
<td>Prosecuting Attorney</td>
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<td>0</td>
<td>6,629,406</td>
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<tr>
<td>Purchasing</td>
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<td>0</td>
<td>229,397</td>
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<tr>
<td>Facilities</td>
<td>2,199,467</td>
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<tr>
<td>Register of Deeds</td>
<td>749,139</td>
<td>0</td>
<td>749,139</td>
</tr>
<tr>
<td>Remonumentation Grant</td>
<td>85,000</td>
<td>0</td>
<td>85,000</td>
</tr>
<tr>
<td>Treasurer</td>
<td>557,680</td>
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<tr>
<td>Drain Commissioner</td>
<td>1,011,396</td>
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<td>Economic Development</td>
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<tr>
<td>Community Agencies</td>
<td>220,000</td>
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<td>220,000</td>
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<tr>
<td>Ingham Conservation District Court</td>
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<td>8,354</td>
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<tr>
<td>Equal Opportunity Committee</td>
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<td>500</td>
</tr>
<tr>
<td>Women’s Commission</td>
<td>500</td>
<td>0</td>
<td>500</td>
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<tr>
<td>Historical Commission</td>
<td>500</td>
<td>0</td>
<td>500</td>
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<tr>
<td>Tri-County Regional Planning</td>
<td>113,053</td>
<td>0</td>
<td>113,053</td>
</tr>
<tr>
<td>Jail Maintenance</td>
<td>212,600</td>
<td>0</td>
<td>212,600</td>
</tr>
</tbody>
</table>
Sheriff 21,075,674 0 21,075,674  
Metro Squad 37,500 0 37,500  
Community Corrections 160,899 0 160,899  
Animal Control 1,970,276 0 1,970,276  
Emergency Operations 215,818 0 215,818  
Board of Public Works 300 0 300  
Drain Tax at Large 460,000 0 460,000  
Health Department 5,731,960 30,000 5,761,960  
CHC 2,769,850 0 2,769,850  
Jail Medical 1,588,527 0 1,588,527  
Medical Examiner 396,575 0 396,575  
Substance Abuse 717,954 0 717,954  
Community Mental Health 1,968,872 0 1,968,872  
Department of Human Services 2,213,279 0 2,213,279  
Tri-County Aging 80,867 0 80,867  
Veterans Affairs 550,936 0 550,936  
Cooperative Extension 454,589 0 454,589  
Library Legacy Costs 168,924 0 168,924  
Parks and Recreation 1,597,379 0 1,597,379  
Contingency Reserves 330,219 0 330,219  
Legal Aid 20,000 0 20,000  
2-1-1 Project 45,750 0 45,750  
Community Coalition for Youth 28,000 0 28,000  
Capital Improvements 1,631,910 0 1,631,910  
**Total General Fund Expenditures** 82,532,531 31,600 82,564,131

**General Fund Revenues**

Use of Fund Balance Increase use of fund balance $31,600 for reappropriations.

**General Fund Expenditures**

Jury Administration Reappropriate $1,600 in training funds for new jury management system. Funds were budgeted in 2016, but training was not completed.

Health Department Reappropriate $30,000 supplemental funding for contract with Volunteers of America per Resolution 16-269. Funds were not spent in Health Department’s 2016 fiscal year.

**Non-General Fund Adjustments**

Parks Reappropriate funds for the following capital improvement projects:
Lake Lansing North restroom roof repair ($1,836), Lake Lansing South restroom roof repair ($8,000) and Burchfield gravel/road maintenance ($7,000) per 2015 capital budget. Reappropriate remaining funds authorized in the 2015 budget for the master plan update ($1,403).

**Friend of the Court**

Set up budget for Access and Visitation Grant per 2017 grant contract ($4,600). Reappropriate funds for scanner budgeted but not purchased in 2016 ($7,500).

**Trails & Parks Millage**

Reappropriate remaining funds for Trails & Parks projects approved by Resolutions 16-257 and 16-328 ($5,451,426). Reappropriate remaining funds for magic carpet at Hawk Island ($16,860) per Resolution 16-198. Reappropriate funds for McNamara accessible boat launch ($151,200) and Lake Lansing band shell roof ($8,000) and rental house roof ($14,500) and Lake Lansing and Burchfield road millings ($20,000) per 2016 capital budget.

**Hotel/Motel Fund**

Increase revenues and expenses $200,000 to reflect current projections. Reappropriate fair capital funds for repairs budgeted but not completed in 2016. ($4,851)

**Public Improvements**

Reappropriate funds for the following capital improvement projects:
- new Facilities maintenance garage ($41,436) per 2014 capital budget, District Court public bath flooring ($17,293), replace Grady Porter Building rooftop insulation ($15,000), floor replacement at Women’s Health ($9,900) and Child Health ($7,000), boiler replacement ($67,623) and vent covers ($12,000) at the Youth Center, countertop replacement at the Hilliard Building ($1,850), Hawk Island parking lot repair ($7,000), Lake Lansing South reforestation ($1,575) and Drain Office vault shelving ($25,000) per 2015 capital budget, concrete repairs at VMC ($8,000), new Probate Court file room ($38,346), indoor firearms range ventilation system for Sheriff ($5,000), Jail heat pumps and piping ($45,000), Jail water softener ($25,000), Jail lock replacement ($9,016), Jail plumbing repairs ($6,286), study for new garage at Forest Community Health Center ($15,000), Mason Courthouse lighting upgrade ($92,121), disc golf store inventory ($3,598) and cross country ski equipment ($4,000) at Burchfield Park, shoreline stabilization at Lake Lansing boat launch ($13,197), security cameras and alarms at all parks ($30,000), Overlook Shelter roof and restrooms ($159,500), Hawk Island beach house roof ($20,000) and Hawk Island maintenance building roof ($20,000) per 2016 capital budget, and Sheriff card access system ($8,517) per Resolution 16-468.

**911 Emergency Phone**

Increase use of fund balance to purchase two replacement PCs ($1,816). Reappropriate funds for the following projects; upgrade 911 recorder system ($28,000) per Resolution 16-456, additional work station ($45,000) per Resolution 16-476, and radio system battery replacement ($20,000) per 2016 capital budget.
<table>
<thead>
<tr>
<th><strong>Community Corrections (F267)</strong></th>
<th>Reduce budget and contract for Day Reporting Program per award for Comprehensive Plans and Services. ($8,054)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Fam. Div. Child Care Fund (F292)</strong></td>
<td>Reappropriate unspent funds for First Step Program and Parenting Wisely curriculum authorized by Resolution 14-327. ($9,675)</td>
</tr>
<tr>
<td><strong>Fair (F561)</strong></td>
<td>Amend Fair budget to better align with current projections as follows: Decrease revenues $99,330, decrease personnel services $1,711, decrease controllable expenses $57,593, increase non-controllable expenses $2,000, and decrease addition to fund balance $42,026. Reappropriate capital funds from hotel/motel fund for repairs budgeted but not completed in 2016. ($4,851)</td>
</tr>
<tr>
<td><strong>Bldg. Authority Operating (F631)</strong></td>
<td>Reappropriate funds for the following projects at the Human Services Building: new fire panel ($45,172), new boilers ($45,000) and drop ceiling for Public Health Services ($10,000) per the 2015 capital budget, and replace entrance doors ($15,000) and parking lot replacement ($229,960) per 2016 capital budget.</td>
</tr>
<tr>
<td><strong>Innovation &amp; Technology (F636)</strong></td>
<td>Reappropriate remaining funds for the following projects: Probate Court scanning project ($171,528) approved by 2014 capital budget and Resolution 11-120 and Clerk imaging project ($48,096) approved by the 2014 and 2015 capital budgets and Resolution 13-199, and Prosecuting Attorney Juvenile Foldering project per Resolution 16-378 ($7,000). Reappropriate unspent network funds for the following projects budgeted but not completed in 2016; UPS replacement ($75,000), server replacement hosts ($30,000), core switch upgrades ($10,000), multi-factor authentication ($30,000), network access control ($25,000), and web services ($38,000).</td>
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<tr>
<td><strong>Mach./Equip. Revolving (F664)</strong></td>
<td>Increase CIP upgrade funds to purchase surface pro for Board of Commissioners Office ($1,696), copier for Cooperative Extension ($3,719), and two copiers for the Road Department ($12,450). Reappropriate Circuit Court imaging/scanning project ($228,702), and Circuit Court e-filing software/integration ($10,000) and backscanning ($50,000) per 2014 capital budget. Reappropriate funds for TV monitors for District Court lobby ($3,650) and electric letter opener ($1,000) for Circuit Court per 2015 capital budget. Reappropriate funds for Animal Control toughbooks ($6,995) and body armor ($2,000), Clerk electronic imaging project ($175,000) and website design ($4,800), Prosecuting Attorney scanner ($6,190), Sheriff evidence room barcoding tracking system ($2,129), Sheriff electronic warrant request ($47,625) and Circuit Court courtroom technology replacements ($15,883) per 2016 capital budget. Reappropriate funds for computer replacements budgeted but not purchased in 2016 for the following departments; County Clerk ($1,496), Circuit Court ($3,119), District Court ($7,983), Prosecuting Attorney ($19,007), Drain Commissioner ($4,216), and Health Department ($138,669).</td>
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</tbody>
</table>