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VICE-CHAIRPERSON PRO-TEM
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FINANCE COMMITTEE
MARK GREBNER, CHAIR
SARAH ANTHONY
BRYAN CRENSHAW
TODD TENNIS
CAROL KOENIG
THOMAS MORGAN
RANDY SCHAFFER

INGHAM COUNTY BOARD OF COMMISSIONERS

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THE FINANCE COMMITTEE WILL MEET ON WEDNESDAY, SEPTEMBER 12, 2018 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [August 22, 2018](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Overview of Liaison Committee Recommendations
2. Review and Action on County Services Committee Recommendations
3. Review and Action on Human Services Committee Recommendations
4. Review and Action on Law & Courts Committee Recommendations
5. Action to Incorporate Strategic Planning Initiative Funds into Recommended Budget
6. Adoption of Finance Recommended Budget

Announcements

Public Comment

Adjournment

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OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

FINANCE COMMITTEE
August 22, 2018
Draft Minutes

Members Present: Grebner, Crenshaw, Tennis (arrived at 6:04 p.m.), Anthony, Koenig, and Schafer

Members Absent: None.

Others Present: Judge Thomas Boyd, Treasurer Eric Schertzing, Michael Dillon, Lance Langdon, Thomas Morgan, Melissa Buzzard, Tim Morgan, Teri Morton, Rick Terrill, Andy Bouck, Michael Townsend, Lindsey LaForte, and others.

The meeting was called to order by Chairperson Grebner at 6:01 p.m. in Conference Room D & E of the Human Services Building, 5303 South Cedar Street, Lansing, Michigan.

Approval of the July 18, 2018 Open and Closed Session Meeting Minutes

WITHOUT OBJECTION, CHAIRPERSON GREBNER RECOGNIZED THAT THE JUNE 20, 2018 FINANCE COMMITTEE MEETING MINUTES FOR OPEN AND CLOSED SESSION WERE APPROVED AS PRESENTED. Absent: Commissioner Tennis.

Additions to the Agenda

15. District Court
 - a. District Court Update
 - b. Resolution in Support of Legislation to Allow for Consolidation of Lansing 54-A District Court, East Lansing 54-B District Court and Ingham County 55th District Court

Commissioner Tennis arrived at 6:04 p.m.

Discussion.

Removed from the Agenda

4. 9-1-1 Dispatch Center
 - c. 9-1-1 Center Update (*Information*)

Limited Public Comment

None.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. KOENIG, TO APPROVE A
CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

2. Sheriff's Office
 - a. Resolution to Continue Patrol Car Video Storage Software Support from L3 Mobile-Vision, Inc.
 - b. Resolution to Approve Purchase of Training from Policeone.com Academy
 - c. Resolution to Authorize the Renewal of a Contract with the Michigan Department of Corrections to Rent up to 50 Beds to the Michigan Department of Corrections
3. Animal Control – Resolution to Address Interim Needs of the Ingham County Animal Control and Shelter
4. 9-1-1 Dispatch Center
 - a. Resolution Authorizing Language Interpretation Services Contract for the 9-1-1 Center
 - b. Resolution Authorizing Replacement of the Training Room Consoles for the 9-1-1 Center
5. Indigent Defense Collaborative Committee – Resolution Creating a Chief Public Defender Position
6. Mid State Health Network – Resolution Authorizing an Extension of the Substance Abuse Coordinating Agency Agreement with Mid State Health Network
7. Community Agencies – Resolution to Terminate a Community Agency Contract with Greater Lansing Housing Coalition and Authorize a New Contract with Cinnaire
8. Parks Department
 - a. Resolution to Authorize a Contract with L. J. Trumble Builders, LLC
 - c. Resolution to Authorize an Amendment to City of Lansing Trails and Parks Millage Agreements
9. Health Department
 - a. Resolution to Accept FY 2019 Child and Adolescent Health Center Program Funds
 - b. Resolution to Amend Nextgen EMR Services Agreement
 - c. Resolution to Authorize a 2018-2019 Americorps State Grant
 - d. Resolution to Extend Agreement with Capital Area Community Services for WIC Satellite Clinic
 - e. Resolution to Authorize a 2018 -2019 Agreement with the Michigan Department of Health and Human Services for the Delivery of Public Health Services Under the Comprehensive Agreement
 - f. Resolution to Extend Agreement with Livestories/Geocko, Inc. for Software as a Service System
 - h. Resolution to Authorize an Agreement with Redhead Design Studio
 - i. Resolution to Authorize a Temporary Emergency Preparedness Consultant Position

10. Facilities
 - a. Resolution to Authorize an Agreement to Repave a Portion of the Human Services Building Parking Lot
 - b. Resolution to Authorize an Agreement to Install New Card Swipes on the Friend of the Court (FOC) Hearing Room Back Doors in the Grady Porter Building (GPB) as well as on the Third Floor Judicial Hallway Stairwell Doors in the Veteran's Memorial Courthouse (VMC)
 - c. Resolution to Authorize an Agreement to Furnish and Install a New Detention Control Panel in the Ingham County Jail

11. Potter Park Zoo
 - a. Resolution Awarding a Contract to Christman Constructors, Inc.
 - b. Resolution Awarding a Contract to Bearcom

12. Road Department
 - a. Resolution to Approve a Second Party Agreement between the Michigan Department of Transportation and the Ingham County Road Department and a Permit Acknowledgement for Traffic Signal Control Responsibilities Agreement between Meridian Township and the Ingham County Road Department in Relation to a Federally Funded Rectangular Rapid Flash Beacon Project
 - b. Resolution for Insulated Overhead Garage Doors with Required Materials
 - c. Resolution to Authorize an Agreement with Michigan Department of Environmental Quality for Scrap Tire Market Development Grant Funded Use of Crumb Rubber Modified Asphalt Paving Mixture on Various 2019 Road Resurfacing Projects to be Determined and to Subcontract with Michigan State University for Necessary Research and Development of the Mixture

13. Human Resources
 - a. Resolution Certifying Representatives for the MERS 2018 Retirement Conference
 - b. Resolution Approving a Collective Bargaining Agreement with Capitol City Labor Program, Inc. – Animal Control Unit

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.

1. Treasurer's Office
 - a. 1st Quarterly Investment Report
 - b. 2nd Quarterly Investment Report

Eric Schertzing, Treasurer, stated that he was available for any questions.

Commissioner Schafer stated that he had emailed Treasurer Schertzing with some questions about investment funds.

Treasurer Schertzing stated that the County's investments were governed by Public Act 20. He further stated that they were investing in a number of local and state banks for certificate of deposits in order to spread their investments around.

Treasurer Schertzing stated that the rising interest rate environment was changing some of the investments.

Commissioner Schafer asked if there were any time restrictions on investments.

Treasurer Schertzing stated that Public Act 20 gave some leeway. He further stated that his Office tracked these on an Excel spreadsheet because the software they had been using to track it was too costly.

Commissioner Schafer asked if they were restricted in how risky investments could be.

Treasurer Schertzing stated that they were restricted from investing in some things such as equities but were able to invest in commercial paper and it was fairly certain that they would get their monies back.

Chairperson Grebner stated that the County could not invest in equities or real estate partnerships.

Commissioner Schafer asked about the interest rates.

Treasurer Schertzing stated that the rates were about 5%.

Chairperson Grebner stated that was a wonderful set of questions and exactly what the Finance Committee should be doing.

Commissioner Schafer asked about the investments in municipal bonds for schools.

Treasurer Schertzing stated that the County was investing in Michigan and it was important to invest in schools.

Commissioner Schafer stated that under former Treasurer Don Moore, the County was always flush with cash.

Treasurer Schertzing stated that when he turned it over there was about \$50 million in cash and now it was over \$100 million.

Chairperson Grebner stated that it was interesting that school bonds were a good investment since they had a tax shelter.

Treasurer Schertzing stated that school bonds had competitive rates.

Chairperson Grebner stated that commercial paper was not a tax shelter, but the County was.

Treasurer Schertzing stated that commercial paper was an interesting conversation.

Chairperson Grebner thanked Treasurer Schertzing for his update.

8. Parks Department

- b. Resolution to Adopt the Ingham County Trail Wayfinding Signage Plan and to Authorize an Application for a Michigan Department of Transportation Transportation Alternatives Program Grant

Chairperson Grebner stated that this resolution had been tabled at the Human Services Committee. He further stated that he had some fundamental issues with this project because it should not cost \$900,000.

Chairperson Grebner stated that he thought things had gone really wrong with this and should be a \$100,000 project.

Commissioner Schafer stated that the Road Department made all of their own signs.

Chairperson Grebner stated that the Road Department stated that their signs were road signs and not smaller, readable directional signs. He further stated that they should seriously talk about if the Road Department could do the production.

Commissioner Koenig stated that she had spoken with the Road Department about the cost. She further stated that she would forward the email on to the Committee.

Commissioner Koenig stated that there these were a bit of apple and oranges since the signs were different than what the Road Department typically produced. She further stated that Bill Conklin had said that this should be put out to bid.

Chairperson Grebner stated that the trails signs were different. He further stated that some of the criteria for the signs made them difficult and would make things more costly such as the dimensions and thickness of the aluminum.

Chairperson Grebner stated that if the County approached this as a \$100,000 project versus a million dollar project, it would probably lead to finding some new ways to reduce cost.

Commissioner Crenshaw stated that he was looking through the packet and could not find the numbers that were being discussed.

Chairperson Grebner stated that he had some additional information and that he would give it to Commissioner Crenshaw. He further stated that some of the signs were estimated to cost \$8,000 per sign.

Commissioner Tennis stated that the estimate was \$8,000 for a large sign but he still felt sticker shock.

Commissioner Crenshaw stated that he felt that the resolution should go back to see if the prices could be reduced.

Commissioner Grebner stated that he was shocked that the Spicer Group and Parks Department could carefully look at this and arrive at \$8,000 per sign.

Commissioner Anthony asked for some background on this since she was not on the Human Services Committee.

Tim Morgan, Parks Department Director, stated that he was a bit unprepared to answer these questions and did not have handouts. He further stated that they had marching orders given on Monday and were working with Jared Cypher, Deputy Controller, to put together some new proposals.

Chairperson Grebner stated that no one was upset that they were not prepared considering that the Human Services Committee had tabled this item.

Commissioner Tennis stated that he was at the Human Services Committee on Monday night and would like to provide some background. He further stated that he did have some sticker shock.

Commissioner Tennis stated that the Spicer Group and Parks Department had presented some information about how they came to these numbers by looking at other wayfinding projects done recently around the state. He further stated that the Spicer Group had pointed out that the costs went to the high side of an estimate to avoid inflation and the need to return for additional funds later.

Commissioner Tennis stated that he did not ever expect that the price per sign could be reduced to \$100. He further stated that these signs were different than road signs as they needed to be vandal-proof and a little more resistant to damage.

Commissioner Tennis stated that most of the Committee members had seemed to agree that they need to find a price point that was less than the price of a used car per sign. He further stated that another thing that came up was that at one point, there was a come confusion with some thinking that each local community was supposed to do their own design and such, but that was not the case, the County would work as the point on this project.

Mr. Morgan stated that when they returned with a revised version of this resolution, they would bring new numbers. He further stated that they were happy to address specific concerns and questions at any time.

Commissioner Koenig asked about the maximum grant money that the County could request.

Mr. Morgan stated that the County could request up to 50% of participating costs.

Commissioner Koenig asked if there was a certain amount of administrative cost built in.

Chairperson Grebner stated that there was a 10% contingency on each sign which had surprised him.

Mr. Morgan stated that the engineering and design were non-participating costs.

Commissioner Koenig asked why this was tabled at the Human Services Committee.

Chairperson Grebner stated it was tabled so the project could be reworked.

Commissioner Tennis stated that he felt that he needed additional information before voting on this.

Mr. Morgan stated that they had some specific questions for MDOT and the Road Department. He further stated that the Parks Department was working to bring the answers back.

Commissioner Tennis stated that it was presented as one project for the MDOT grant, from design to fabrication to installation.

Mr. Morgan stated that he had spoken with MDOT and that it was still necessary to seek an RFP on the entire project at once.

Commissioner Tennis stated that the Human Services Committee had discussed breaking the project into pieces for RFPs.

Discussion.

Chairperson Grebner stated that it was worth discussing one million dollars. He further stated that there were two different ways design was used in this discussion.

Chairperson Grebner stated that he was considering design as the artwork needed for the signs. He further stated that it should be bid out separately.

Melissa Buzzard, Parks and Trails Millage Coordinator, stated that MDOT required it all to be done as one bid. She further stated that most sign companies had a person who could do the design on staff.

Chairperson Grebner stated that maybe it was worth not looking at this MDOT grant. He further stated that they could leave the grant process the same way Mason had done with this project.

Ms. Buzzard stated that it was a gentle rejection.

Mr. Morgan stated that they would bring back what this project would look like using MDOT grant money or not using MDOT grant money, so that it would be clear before the Committee to make an educated decision.

Chairperson Grebner stated that the artwork should be bid separately. He further stated that vandal-proof signs may not be necessary because he approached this as something that needed to be on a two year cycle and then many of these signs would need to be replaced.

Chairperson Grebner stated that with cheaper signs, it would not be as a big deal to replace signs as needed. He further stated that he had confidence vandals on the River Trail could be successful in vandalizing even a vandal-proof sign.

Commissioner Anthony stated that the Parks Commission and stakeholders had approved the plan.

Ms. Buzzard stated that the Parks Commission wanted the wayfinding system to have a unified trail system and with unified signs. She further stated that the communities also wanted to be able to tailor their signs for their trail system at the same time.

Mr. Morgan stated that there would be a uniform system with the ability to individualize some signs. He further stated that these would be more attractive and intricate than highway signs.

Mr. Morgan stated that he anticipated that they should take the new proposal back to the stakeholders since the communities had all put resolutions of support to this. He further stated that it would be fair to go back to them.

Mr. Morgan stated that the County was to install the signs and then the communities would take over maintenance.

Chairperson Grebner stated that since the County was on the trails all the time and there was only about 74 miles of trail it would not be difficult for the County to notice the problem and then replace a sign.

Mr. Morgan stated that the Spicer Group had been running point on this project since it was part of their contract.

Commissioner Anthony stated that because the communities and Parks Commission was happy and excited about this project, it would be nice to keep the essence of what they were trying to do.

Commissioner Koenig stated that when the Spicer Group talked to the stakeholders they did not speak about price at all so that was part of the problem.

Chairperson Grebner stated the Parks Commission approved the plan with the price in it which was a bit appalling. He further stated that doing things to standard specification would help to decrease costs.

Chairperson Grebner stated that this was an expensive project and worth paying attention too.

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. ANTHONY, TO TABLE THE ITEM.

THE MOTION CARRIED UNANIMOUSLY.

9. Health Department

- g. Resolution Authorizing an Agreement with Ingham Health Plan Corporation

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. KOENIG, TO APPROVE THE RESOLUTION

Commissioner Schafer asked if Mary Lannoye was still involved in this.

Teri Morton, Deputy Controller, stated that she was unsure if that was the case but she would find out.

THE MOTION CARRIED UNANIMOUSLY.

15. District Court

- a. District Court Update

Michael Dillon, 55th District Court Administrator, stated that Judge Boyd had to leave the meeting because he had another commitment. He reviewed the update that had been provided to the Committee.

Commissioner Koenig stated that there was an attempt to move quickly on this because Representative Sam Singh had stated that he had wanted some assurance that this was something the County wanted.

Chairperson Grebner stated that the County had wanted this to happen for a long time. He further stated that the City of East Lansing's Court had more employees than the County's Court and this would cause major changes.

Chairperson Grebner stated that the East Lansing District Court had a high level of service that would not be able to happen anymore. He further stated that it was what happened when you spent 2.5 times the amount of money as you should on the Court.

Chairperson Grebner stated that East Lansing District Court could run the same courtroom with the Meridian Township cases dumped on them. He further stated that they would not be able to be as gracious.

Chairperson Grebner stated that the 55th District Court would only have one judge and also not be as gracious. He further stated that having three District Courts in the County was costly.

Chairperson Grebner stated that these resolutions had been introduced every five or ten years asking for this to happen. He further stated that there were many, many steps in this process, difficulties and disputes.

Chairperson Grebner stated that it was easy to say, “Let’s carry over labor contracts as it had been done at the zoo,” but there would be difficulties. He further stated that the County could work it all through and make some controversy and make some people upset.

Commissioner Koenig stated that this was a reality check but she wanted to point out that Chairperson Grebner was supportive of this consolidation.

Chairperson Grebner stated that there were many people entrenched in their ways and would not be happy.

Commissioner Koenig stated that this was different because it would happen.

Chairperson Grebner stated that this was more like 9-1-1 consolidation. He asked if that consolidation had been fun.

Chairperson Grebner stated that this was like 9-1-1 consolidation with elected judges overseeing it.

15. District Court

- a. Resolution in Support of Legislation to Allow for Consolidation of Lansing 54-A District Court, East Lansing 54-B District Court and Ingham County 55th District Court

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. SCHAFFER, TO APPROVE THE RESOLUTION

MOVED BY COMM. SCHAFFER TO AMEND THE RESOLUTION AS FOLLOWS:

BE IT FURTHER RESOLVED, that the Board of Commissioner directs the County Controller to send copies of this resolution to the Cities of Lansing and East Lansing and to the Office of State Representative Same Singh, **and other area Representatives and Senators.**

This was considered a friendly amendment.

THE RESOLUTION, AS AMENDED, CARRIED UNANIMOUSLY.

Announcements

None.

Public Comment

Thomas Morgan, Lansing resident, stated that he was glad to be at the Committee meeting and to see the process in action. He further stated that he looked forward to working with the Board of Commissioners.

Adjournment

The meeting was adjourned at 6:54 p.m.