

CHAIRPERSON
BRYAN CRENSHAW

VICE-CHAIRPERSON
DERRELL SLAUGHTER

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

FINANCE COMMITTEE
MARK GREBNER, CHAIR
TODD TENNIS
BRYAN CRENSHAW
MARK POLSDOFER
EMILY STIVERS
RANDY SCHAFFER
RANDY MAIVILLE

INGHAM COUNTY BOARD OF COMMISSIONERS
P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE FINANCE COMMITTEE WILL MEET ON WEDNESDAY, OCTOBER 6, 2021 AT 6:00 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/89160266022>.

Agenda

Call to Order

Approval of the [September 22, 2021](#) Minutes and Closed Session Minutes

Additions to the Agenda

Limited Public Comment

1. Sheriff's Office – Resolution to Authorize the Renewal of a Support Services Agreement with [Carousel Industries](#) for Audio and Video Support at the Ingham County Sheriff's Office
2. Circuit Court
 - a. Resolution to Accept the FY 2022 Michigan [Mental Health Court Program Grant](#), Continue the Grant Funded Full-Time Mental Health Court-Court Services Coordinator Position and Mental Health Court-Case Coordination Specialist Position, and Authorize Subcontracts
 - b. Resolution to Accept the FY 2022 [Swift and Sure Sanctions](#) Probation Program Grant, Continue the Grant Funded Three-Quarter Time SSSPP Case Management Coordinator Position and Authorize Subcontracts
3. Circuit Court – Juvenile Division
 - a. Resolution to Accept the [Child and Parent Legal Representation Grant](#) from the Michigan Department of Health and Human Services
 - b. Resolution to Accept the [Raise the Age Grant](#) from the Michigan Department of Health and Human Services
 - c. Resolution to Authorize an Agreement for a Facility [Service Dog](#) for Ingham Academy
4. 9-1-1 Dispatch Center – Resolution to Authorize Renewal of Software Support Agreement with [Central Square Technologies](#) for the Computer Aided Dispatch (CAD) System
5. Law & Courts Committee – Resolution Authorizing 2022 Agreements for [Juvenile Justice Community Agencies](#)
6. Parks Department – Resolution to Authorize an Amendment to the Contract with [Laux Construction, LLC](#) for Burchfield Park Improvements

7. Health Department
 - a. Resolution to Authorize an Amended Lease Agreement with [Holy Cross Services](#)
 - b. Resolution to Authorize Acceptance of Funding from Michigan Department of [Labor & Economic Opportunity](#) (LEO)
 - c. Resolution to Authorize an Agreement with [TempDev Inc.](#) for Professional Consulting Services
 - d. Resolution to Renew the Collaborative, Services and Referral Agreement with [Community Mental Health](#) of Clinton, Eaton, and Ingham Counties
8. Facilities Department
 - a. Resolution to Authorize a Contact Renewal with [MSDS Online](#) to Manage Material Safety Data Sheets
 - b. Resolution to Authorize an Agreement with [EC America, Inc.](#), for Project Management Software
 - c. Resolution to Authorize an Agreement with [Studio Intrigue Architects, LLC](#) for the Architectural and Engineering Services for the 2021 Capital Bond Project
 - d. Resolution to Authorize an Agreement with [Clean Harbors, Inc.](#), for the Zimmerman Road Easement Access for the Ingham County Justice Complex
9. Human Resources
 - a. Resolution to Approve a Letter of Understanding between the County of Ingham & the Technical, Professionals & Officeworkers Association of Michigan ([TPOAM](#))
 - b. Resolution to Approve the 2022 - 2024 Collective Bargaining Agreement with the [CCLP Supervisory Officers](#) (Command) Unit
 - c. Resolution to Approve the 2022 - 2024 Collective Bargaining Agreement with the [CCLP Law Enforcement](#) (Act 312) Unit

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO
MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

FINANCE COMMITTEE
September 22, 2021
Draft Minutes

Members Present: Grebner, Crenshaw, Maiville, Polsdofer, Stivers, Schafer, and Tennis.

Members Absent: None.

Others Present: Andrew Bouck, Gordon Love, Gregg Todd, Michael Townsend, Michelle Wright, Mary Konieczny, and others.

The meeting was called to order by Chairperson Grebner at 6:00 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual public participation was offered via Zoom at <https://ingham.zoom.us/j/89160266022>

Approval of the September 8, 2021 Minutes and June 2, 2021 and July 21, 2021 Closed Session Minutes

CHAIRPERSON GREBNER STATED THAT, WITHOUT OBJECTION, THE MINUTES OF THE SEPTEMBER 8, 2021 FINANCE COMMITTEE MEETING AS WELL AS THE CLOSED SESSION MINUTES FROM THE JUNE 2, 2021 AND JULY 21, 2021 MEETINGS WERE APPROVED AS WRITTEN.

Additions to the Agenda

Removed –

1. Lansing Economic Area Partnership – LDFA SmartZone Discussion

Substitute –

12. Human Resources
 - e. Resolution to Approve the 2022 - 2024 Collective Bargaining Agreement with the Technical, Professional and Officeworkers Association of Michigan (TPOAM)

Limited Public Comment

None.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. SCHAFER, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

2. Sheriff's Office
 - a. Resolution to Authorize a Contract Renewal with Lexipol for the PoliceOne Academy Training Platform

- b. Resolution to Authorize an Interlocal Agreement with the City of Lansing for the 2021 Local JAG Grant
 - c. Resolution to Authorize the Renewal of a Contract with the Michigan Department of Corrections to Rent up to 50 Beds to the Michigan Department of Corrections
- 3. Community Corrections – Resolution to Authorize a Contract with the City of Lansing for an Allocation of Funds to Ingham County/City of Lansing Community Corrections for the 2021-2022 City Fiscal Year
- 4. 9-1-1 Dispatch Center
 - a. Resolution to Authorize a Renewal of Quality Performance Review with Priority Dispatch
 - b. Resolution to Authorize Purchase of Keyboard/Video/Mouse Switches and New Monitors for Workstation Consoles at the 9-1-1 Center
 - c. Resolution to Extend an Agreement with ICS Holdings LLC. to Lease Space for the 9-1-1 Center’s Public Safety Radio System Replacement Project
- 5. Capital Area Transportation Authority – Resolution to Authorize the Eighth Amendment to the Agreement with the Capital Area Transportation Authority Dated January 1, 2016 through December 31, 2025
- 6. Financial Services – Resolution to Adopt Deficit Elimination Plan for the Fair Board Fund
- 7. Parks Department
 - a. Resolution to Amend the Contract with Scarlett Excavating
 - b. Resolution to Authorize a Transfer of Funds from the Parks 208 Fund Balance for Two Approved Emergency Purchases
 - c. Resolution to Authorize a Contract with Heath Meyer – Generation III Excavating for Installing an Accessible Crushed Stone Example Path at Lake Lansing North
- 8. Veteran Affairs Office
 - a. Resolution to Authorize the Ingham County Department of Veteran Affairs to Apply for the 2022 County Veteran Service Fund Grant on Behalf of Clinton County
 - b. Resolution to Authorize the Ingham County Department of Veteran Affairs to Accept 2022 County Veteran Service Fund Grant from the Michigan Veterans Affairs Agency on Behalf of Clinton County
 - c. Resolution to Authorize the Ingham County Department of Veteran Affairs to Accept 2022 County Veteran Service Fund Grant from the Michigan Veterans Affairs Agency
- 9. Health Department
 - a. Resolution to Amend the Collaborative Agreement with Capital Area United Way
 - b. Resolution to Accept the FY22 Grant Agreement with Michigan Department of Health and Human Services – Tobacco Use Reduction for People Living with HIV– 2022

- c. Resolution to Authorize Amendment #5 to the 2020 -2021 Agreement with the Michigan Department of Health and Human Services for the Delivery of Public Health Services under the Master Agreement
 - d. Resolution to Amend Resolution #21-037
 - e. Resolution to Authorize Agreements for the Region 7 Perinatal Collaborative
 - f. Resolution to Accept Grant Funds through Mid-State Health Network
 - g. Resolution to Renew the Provider Agreement with Senior CommUnity of Care Michigan
 - h. Resolution to Accept Grant Funds from Delta Dental
 - i. Resolution to Amend Resolution #20-319 with the Institute for Intergovernmental Research (IIR) and Community Mental Health Authority of Clinton, Eaton and Ingham
 - j. Resolution to Authorize an Agreement with Dr. Saif Fatteh for Dermatology Services
 - k. Resolution to Renew the Agreement with St. Vincent Catholic Charities
 - l. Resolution to Renew the Provider Agreement with Ingham Health Plan Corporation
 - m. Resolution to Renew the Representational Agreement with Daudi & Kroll P.C.
10. Innovation & Technology Department – Resolution to Approve the Renewal of Multi-Factor Authentication Solution
11. Controller/Administrator’s Office – Resolution to Authorize an Agreement with Merit Network, Inc. for Broadband Assessment and Planning Consulting Services Utilizing American Rescue Plan Funds
12. Human Resources
- a. Resolution to Engage BSwift to Perform Annual Health Insurance Tracking and Reporting
 - b. Resolution to Approve Generic Service Credit Purchase for County Employee: David Dan Afilleje
 - c. Resolution to Accept the Recommendation of the Ingham County Health Care Coalition for Employee Benefits for 2022 and Authorizing Letters of Agreement with Bargaining Units
 - d. Resolution to Waive the Public Act 152 Health Care Requirements for 2022
 - e. Resolution to Approve the 2022 - 2024 Collective Bargaining Agreement with the Technical, Professional and Officeworkers Association of Michigan (TPOAM)

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.

12. Human Resources
- f. Collective Bargaining Pursuant to MCL 15.268(c) (*Closed Session*)

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. STIVERS, AT APPROXIMATELY 6:02 P.M., TO ENTER INTO CLOSED SESSION TO DISCUSS COLLECTIVE BARGAINING AS PERMITTED BY MCL 15.268(C).

THE MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

CHAIRPERSON GREBNER DECLARED THE COMMITTEE RETURNED TO OPEN SESSION AT APPROXIMATELY 6:31 P.M.

Announcements

None

Public Comment

None.

Adjournment

The meeting was adjourned at 6:34 p.m.

OCTOBER 6, 2021 FINANCE AGENDA STAFF REVIEW SUMMARY

RESOLUTION ACTION ITEMS:

The Controller's Office recommends approval of the following resolutions:

1. **Sheriff's Office** – *Resolution to Authorize the Renewal of a Support Services Agreement with Carousel Industries for Audio and Video Support at the Ingham County Sheriff's Office*

This resolution will authorize the continued Support Service Agreement (SSA) for the Jail and Training Rooms A/V systems from Carousel Industries in an amount not to exceed \$9,279.85, which will be paid from the IT Maintenance account. This contract has been in place since 2014.

See memo for details.

- 2a. **Circuit Court** - *Resolution to Accept the FY 2022 Michigan Mental Health Court Program Grant, Continue the Grant Funded Full-Time Mental Health Court-Court Services Coordinator Position and Mental Health Court-Case Coordination Specialist Position, and Authorize Subcontracts*

This resolution would authorize continuation of the Mental Health Court (MHC) Case Coordination Specialist position and the MHC Court Services Coordinator position for the Michigan Mental Health Grant Program – Operational Grant. This resolution will also approve entering into subcontracts for the same grant with mental health treatment services to be provided by CMHA/CEI (not to exceed \$74,357); drug testing services to be provided by A.D.A.M.; electronic monitoring services to be provided by JSG and/or Michigan Department of Corrections; representation by a defense attorney; ancillary services to be provided by Northwest Initiative – ARRO; substance abuse assessments to be provided by Mid-Michigan Recovery Services (MMRS); mental health services to be provided by Prevention and Training Services (PATs) and Professional Psychological Services; and transitional housing to be provided by RISE Recovery Community or Pinnacle or other available vendors (collectively not to exceed \$45,240). The total amount of the grant request is \$266,000, and the grant period is October 1, 2021 through September 30, 2022. The Court has not yet received notification from the State Court Administrative Office, but anticipates continuation of the program.

See memo for details.

- 2b. **Circuit Court** - *Resolution to Accept the FY 2022 Swift and Sure Sanctions Probation Program Grant, Continue the Grant Funded Three-Quarter Time SSSPP Case Management Coordinator Position and Authorize Subcontracts*

This resolution would authorize the continuation of the three-quarter time Swift and Sure Sanctions Probation Program (SSSPP) Case Management Coordinator position for the Swift and Sure Sanctions Probation Program Grant which begins on October 1, 2021 and ends on September 30, 2022. It will also authorize entering into subcontracts for the same grant with defense attorneys; Wellness, Inx; NorthWest Initiative – ARRO; CEI-CMH; Freedom Through Counseling; RISE Recovery Community; A.D.A.M.; JSG, and Ingham County Jail (collectively not to exceed \$120,461) once the award has been granted. The total grant request is \$208,000. The Court has not yet received notification from the State Court Administrative Office (SCAO) of the amount of the grant award, but anticipates continuation of the program.

See memo for details.

3a. Circuit Court – Juvenile Division - Resolution to Accept the Child and Parent Legal Representation Grant from the Michigan Department of Health and Human Services

This resolution will authorize accepting a grant award from the Michigan Department of Health and Human Services (MDHHS) for \$184,351 for the time period of October 1, 2021 through September 30, 2022. Funds from this grant are to be used to improve legal representation for children and parents who have had neglect and abuse actions filed with the Court. The allocation is based on anticipated Fiscal Year 2022 Appropriations for MDHHS and is subject to the availability of funds, MDHHS's anticipated Appropriation Act for FY 2022, MDHHS approval, and State Administrative Board approval. This will be the third year for the Court to receive a Child and Parent Legal Representation Grant.

The funds from this grant will be used in five specific areas: Training for Attorneys and Lawyers Guardian Ad Litem, Legal Research/Resources, Vertical and Collateral Case Representation to Create Early Permanency for the Child, Recruitment of New Attorneys through a Mentorship Program, Increasing Reimbursement Rate for Family Team Meetings, and Encouraging Participation in Foster Care Review Board Proceedings by Providing Financial Compensation.

See memo for details.

3b. Circuit Court – Juvenile Division - Resolution to Accept the Raise The Age Grant from the Michigan Department of Health and Human Services

This resolution will authorize accepting a grant award from the Michigan Department of Health and Human Services for the sum of \$143,927, for the time period October 1, 2021 to September 30, 2022, which will be used to reimburse the Juvenile Division for non-eligible Child Care Fund expenses related to Raise the Age Legislation. The grant includes funding for a new Juvenile Court Officer (OPEIU grade 5) to provide case supervision of informal cases assigned to the Intake Division. The allocation is based on anticipated Fiscal Year 2022 Appropriations for Michigan Department of Health and Human Services (MDHHS) and is subject to the availability of funds, MDHHS's anticipated Appropriation Act for FY 2022, MDHHS approval, and State Administrative Board approval.

See memo for details.

3c. Circuit Court – Juvenile Division - Resolution to Authorize an Agreement for a Facility Service Dog for Ingham Academy

This resolution will authorize the Circuit Court to enter into an agreement with Canines for Change for the purchase and training of a facility service dog. It will also authorize an agreement with the agency who employs the handler.

Participants of the Ingham Academy program frequently have emotional and social impairments that have contributed to delinquent and criminal behavior. Canines for Change is a non-profit organization that provides highly trained service dogs to individuals or facilities and the Juvenile Division would like to purchase a service dog for the Ingham Academy to provide emotional support for program participants. The dog will be owned by Ingham County but may be assigned to a handler and live in said handler's home.

The Juvenile Division has consulted with Cohl, Stoker & Toskey, P.C., the Michigan Municipal Risk Management Authority, and the Controller's Office regarding potential liability and determined that liability should be assumed by the Circuit Court as a county agency. Michigan is a strict liability state where the owner of the dog (Ingham County) is liable for any injury or bite caused by the dog under MCL 287.351 regardless of where the injury occurs. Any such event would be covered on Ingham County's current liability insurance.

The purchase amount for the dog, including the up to 18 months of training, is \$10,000. There would be ongoing costs for the care of the dog as well. These costs would initially be paid by Highfields, who the County contracts with for the behavioral component of the day treatment, and Highfields will include these costs on the monthly service invoices. The cost will be within the budgeted amount for the contract with Highfields.

See memo for details.

4. 9-1-1 Dispatch Center – Resolution to Authorize Renewal of Software Support Agreement with Central Square Technologies for the Computer Aided Dispatch (CAD) System

This resolution will approve the 2021/22 Software Support Renewal Agreement between Central Square Technologies and Ingham County 9-1-1 Center for the Computer Aided Dispatch (CAD) System from April 14, 2021 through April 13, 2022, at a cost of \$141,125.40. The CAD system is a critical system at the 9-1-1 Center that connects units in the field with call information and mapping in their vehicles. This is an increase of approximately 4.8% over last year's cost, and funds are included in the 9-1-1 Dispatch Center budget.

See memo for details.

5. Law & Courts Committee – Resolution Authorizing 2022 Agreements for Juvenile Justice Community Agencies

This resolution will authorize contracts for the 2022 Juvenile Justice Community Agency Process. The Board of Commissioners previously reserved \$175,000 of the Juvenile Justice Millage (JIM) funds to contract with qualified vendors to increase the capacity of the county juvenile justice system for the treatment of delinquent and disturbed youth consistent with the provisions of the millage.

The Law and Courts Committee will hear presentations on the proposed programs and review the applications for these funds before they recommend funding to the Finance Committee and the Board of Commissioners.

For 2022 the individual agency requests for funds are:

Child and Family Charities – Juvenile Screening & Assessment Program	\$ 42,240
Child and Family Charities - Teen Court	\$ 27,397
Resolution Services Center of Central Michigan – Restorative Justice	\$ 38,000
Resolution Services Center of Central Michigan – Youth Diversion	\$ 20,000
Small Talk Children's - Health Boundaries/Mental Health Therapy	<u>\$ 25,000</u>
	\$152,637

6. Parks Department – Resolution to Authorize an Amendment to the Contract with Laux Construction, LLC for Burchfield Park Improvements

This resolution authorizes an additional \$14,400 from the Parks fund balance and extends the contract with Laux Construction for improvements to Burchfield Park. Specifically, conversion of the toboggan run into a winter snow tubing hill. This project will need to be extended to June 30, 2022 due to excavation subcontractor availability.

7a. Health Department - Resolution to Authorize an Amended Lease Agreement with Holy Cross Services

This resolution increases the lease amount to \$25,050 annually to accommodate the cost of the increased square footage in the lease agreement with Holy Cross Services for New Hope Community Health Center, effective October 1, 2020 through September 30, 2023 with a one-year automatic renewal thereafter.

7b. Health Department - Resolution to Authorize Acceptance of Funding from Michigan Department of Labor & Economic Opportunity (LEO)

This resolution authorizes the acceptance of Refugee Health Screening funds from LEO in an amount of \$220,000 effective October 1, 2021 through September 30, 2022.

7c. Health Department - Resolution to Authorize an Agreement with TempDev Inc. for Professional Consulting Services

This resolution an agreement with TempDev Inc., for Professional Consulting Services to provide project management for the implementation of the Controlled Substances E-prescribing (ePCS) functionality in the Electronic Health Record (EHR), and to include general support assistance for pre/post implementation, effective September 1, 2021 through December 31, 2021 in an amount not to exceed \$10,000. Funding is available through American Rescue Plan funds approved in Resolution #21-240.

7d. Health Department - Resolution to Renew the Collaborative, Services and Referral Agreement with Community Mental Health of Clinton, Eaton, and Ingham Counties

This resolution authorizes amending the collaborative, services and referral agreement with CMH-CEI for mental health therapist and CCM services in an amount totaling \$901,338, effective October 1, 2021 through September 30, 2022, with an automatic annual renewal thereafter. The cost of this agreement is included in the Community Health Centers budget for 2022.

8a. Facilities Department – Resolution to Authorize a Contract Renewal with MSDS Online to Manage Material Safety Data Sheets

This resolution authorizes a contract renewal with MSDS (material safety data sheets) Online to manage material safety data sheets. Funding for the \$13,168.51 two-year renewal will be through the Workers Compensation Fund.

See memo for details.

8b. Facilities Department – Resolution to Authorize an Agreement with EC America, Inc., for Project Management Software

This resolution authorizes an agreement with EC America, Inc. for project software for the Facilities Department. Due to the increasing number of projects they are managing, the existing system (Excel spreadsheets) is becoming obsolete. The \$24,738.51 first year funding is available through 2021 Capital Bond proceeds and the \$10,299.69 yearly funding in subsequent years will be budgeted through the Facilities Department.

See memo for details.

8c. Facilities Department – Resolution to Authorize an Agreement with Studio Intrigue Architects, LLC for the Architectural and Engineering Services for the 2021 Capital Bond Project

This resolution authorizes an agreement with Studio Intrigue Architects, LLC for A&E services for the 2021 Capital Bond Project (formerly the Mason Click Tower Renovation Project) which includes renovations to the Mason clock tower, installation of a backup generator, additional parking space and entrance door security upgrades at the Mason Courthouse; Hilliard Building and Mason Courthouse tunnel remediation and improvements; Annex Building assessment and demolition; Veterans Memorial Courthouse/Grady Porter Building fire alarm panel replacements.

Funding is available through the 2021 Capital Bond proceeds.

See memo for details.

8d. Facilities Department – Resolution to Authorize an Agreement with Clean Harbors, Inc., for the Zimmerman Road Easement Access for the Ingham County Justice Complex

This resolution will authorize entering into an agreement with Clean Harbors, Inc. for the Zimmerman Road easement. The Ingham County Justice Complex currently under construction has the need for access to the privately-owned Zimmerman Road on the west side of the property. This access would grant means of ingress and egress to and from the Ingham County Justice Complex for use only by the Ingham County Sheriff's Office employees. There is no substantial financial impact with this agreement other than maintenance of the road which will be performed by Ingham County.

See memo for details.

9a. Human Resources – Resolution to Approve a Letter of Understanding between the County of Ingham & the Technical, Professionals & Officeworkers Association of Michigan (TPOAM)

This resolution approves a Letter of Understanding with the Technical, Professional and Officeworkers of Michigan (TPOAM) to adjust wage scale Step 1 which were agreed upon as part of the 2019 negotiations but was not added to the collective bargaining agreement.

See memo for details.

9b. Human Resources – Resolution to Approve the 2022 - 2024 Collective Bargaining Agreement with the CCLP Supervisory Officers (Command) Unit

This resolution approves the 2022-2024 collective bargaining agreement with CCLP Supervisory Officers.

See memo for details.

9c. Human Resources – Resolution to Approve the 2022 - 2024 Collective Bargaining Agreement with the CCLP Law Enforcement (Act 312) Unit

This resolution approves the 2022-2024 collective bargaining agreement with CCLP Law Enforcement.

See memo for details.

Agenda Item 1

TO: Board of Commissioners: Law & Courts Committee, Finance Committee

FROM: Undersheriff Andrew R. Bouck

DATE: September 20, 2021

SUBJECT: RESOLUTION TO AUTHORIZE THE RENEWEL OF A SUPPORT SERVICE AGREEMENT WITH CAROUSEL INDUSTRIES FOR AUDIO AND VIDEO SUPPORT AT THE INGHAM COUNTY SHERIFF'S OFFICE

For the meeting agendas of September 30, 2021 and October 6, 2021

BACKGROUND

This resolution is to renew the support services agreement with Carousel Industries for Service Support for Audio and Video (A/V) Systems with the Jail and Training Rooms at the Ingham County Sheriff's Office. The Sheriff's Office has contracted with Carousel Industries since 2014, which replaced a failing A/V system from Grand Valley Audio Systems. The Sheriff's Office request approval to continue support service with Carousel Industries.

ALTERNATIVES

N/A

FINANCIAL IMPACT

The total cost of this project for renewal of a one and a half years of operation through the end of 2022 is \$9,279.85. The Sheriff's Office is requesting the cost associated with this agreement continue to be paid from the IT Maintenance account.

STRATEGIC PLANNING IMPACT

Maintains existing equipment and services in good repair to minimize future expenses and service requests while achieving maximum operability.

OTHER CONSIDERATIONS

Annual renewal of ongoing contract.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support a renewal agreement with the vendor to continue support of existing A/V equipment.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE RENEWAL OF A SUPPORT SERVICES AGREEMENT
WITH CAROUSEL INDUSTRIES FOR AUDIO AND VIDEO SUPPORT AT THE INGHAM COUNTY
SHERIFF'S OFFICE**

WHEREAS, the Ingham County Jail and Training Rooms had Audio & Video Systems installed in 2014; and

WHEREAS, the Innovation and Technology Department worked with Carousel Industries to replace the failed/failing Grand Valley Audio System; and

WHEREAS, the Jail and Training Rooms A/V systems were completed in several phases by the end of 2014; and

WHEREAS, the Jail and Training Rooms A/V systems will be covered under this agreement.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the continued Support Service Agreement (SSA) for the Jail and Training Rooms A/V systems from Carousel Industries.

BE IT FURTHER RESOLVED, that the cost of the SSA, in an amount not to exceed \$9,279.85, will be paid from the IT Maintenance account, #63625810-932030.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 2a

TO: Law & Courts and Finance Committees

FROM: Janice Dooley

DATE: September 20, 2021

RE: Michigan Mental Health Court Grant Program 2021-2022 Operational Grant Award

The goals of the Felony Michigan Mental Health Court Operational Grant are to enhance community safety by responding to individuals who have committed non-violent felonies with supportive treatment and intensive supervision, to minimize recidivism, and to assist participants in achieving a positive legal outcome and maintaining a healthy lifestyle.

The 30th Circuit Court has submitted a grant requesting \$266,000 to the State Court Administrative Office (SCAO) to continue the Felony Michigan Mental Health Court Grant Program - Operational Grant for the grant period of October 1, 2021 through September 30, 2022. We have not yet received notification from the SCAO of the amount of our grant award, but anticipate continuation of the program.

Through the enclosed resolution, we are requesting that the Board of Commissioners continue the full-time Mental Health Court - Court Services Coordinator position and the full-time Mental Health Court - Case Coordinator Specialist position as of October 1, 2021, and authorize entering into subcontracts with program vendors once the award has been granted.

When the grant award is received, an amendment to this resolution will be submitted requesting that the Board accept the awarded grant amount; make any necessary adjustments to the 2021 and 2022 budget and position allocation lists, and sign any necessary contracts/subcontracts consistent with the resolution.

cc: Hon. Joyce Draganchuk
Hon. Shauna Dunnings
Hon. Richard J. Garcia
Hon. James S. Jamo
Michael Cheltenham
Carol Siemon
George Strander

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE FY 2022 MICHIGAN MENTAL HEALTH COURT PROGRAM GRANT, CONTINUE THE GRANT FUNDED FULL-TIME MENTAL HEALTH COURT-COURT SERVICES COORDINATOR POSITION AND MENTAL HEALTH COURT-CASE COORDINATION SPECIALIST POSITION, AND AUTHORIZE SUBCONTRACTS

WHEREAS, the 30th Circuit Court has submitted a grant request in the amount of \$266,000 to the State Court Administrative Office (SCAO) for continuation of the Michigan Mental Health Court Operational Grant for the fiscal year of October 1, 2021 through September 30, 2022; and

WHEREAS, while the SCAO has not yet notified the Court of the amount of the grant award, it is anticipated that continuation of the program will be supported; and

WHEREAS, the goals of the Michigan Mental Health Court Operational Grant are to enhance community safety by responding to individuals who have committed non-violent felonies with supportive treatment and intensive supervision, to minimize recidivism, and to assist participants in achieving a positive legal outcome and maintaining a healthy lifestyle; and

WHEREAS, the grant application requests a total of \$143,198 for the grant funded salary and fringe benefits of the full-time Mental Health Court – Court Services Coordinator (MHC Court Services Coordinator) position, ICEA PRO05 and the Mental Health Court – Case Coordination Specialist (MHC Case Coordination Specialist) position, ICEA PRO05; and

WHEREAS, continuation of the MHC Court Services Coordinator position and the MHC Case Coordination Specialist positions would provide continuity of service and necessary treatment and ancillary services coordination; and

WHEREAS, the 2022 SCAO Michigan Mental Health Court Operational Grant provides for grant implementation services and participant treatment and services as follows: mental health treatment services to be provided by CMHA/CEI (not to exceed \$74,357); drug testing services to be provided by A.D.A.M.; electronic monitoring services to be provided by JSG and/or Michigan Department of Corrections; representation by a defense attorney; ancillary services to be provided by Northwest Initiative – ARRO; substance abuse assessments to be provided by Mid-Michigan Recovery Services (MMRS); mental health services to be provided by Prevention and Training Services (PATS), and Professional Psychological Services; and transitional housing to be provided by RISE Recovery Community or Pinnacle or other available vendors (collectively not to exceed \$45,240); and

WHEREAS, the subcontractors who will provide grant implementation services and participant treatment and services for the 2022 Felony Michigan Mental Health Court Operational Grant are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that as of September 1, 2021, the Ingham County Board of Commissioners authorizes continuation of the MHC Court Services Coordinator and the MHC Case Coordination Specialist position for the Michigan Mental Health Grant Program – Operational Grant that has a grant period of October 1, 2021 through September 30, 2022.

BE IT FURTHER RESOLVED, that once the award has been granted, the Ingham County Board of Commissioners approves and authorizes entering into subcontracts for the same grant with mental health treatment services to be provided by CMHA/CEI (not to exceed \$74,357); and drug testing services to be provided by A.D.A.M; electronic monitoring services to be provided by JSG and/or Michigan Department of Corrections; representation by a defense attorney; ancillary services to be provided by Northwest Initiative – ARRO; substance abuse assessments to be provided by Mid-Michigan Recovery Services (MMRS); mental health services to be provided by Prevention and Training Services (PATs), and Professional Psychological Services; and transitional housing to be provided by RISE Recovery Community or Pinnacle or other available vendors (collectively not to exceed \$45,240).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2021- 2022 budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

Agenda Item 2b

To: Law & Courts and Finance Committees

From: Janice M. Dooley

Date: September 20, 2021

Re: Swift and Sure Sanctions Probation Program
2021 - 2022 Operational Grant Award

The Swift and Sure Sanctions Probation Program (SSSPP) is an intensive supervision probation program that focuses on high-risk felony probationers with a demonstrated history of probation failures due to behavioral noncompliance or three or more probation violations. The primary goal is to increase compliance with probation terms by imposing certain, swift, and consistent sanctions for probation violations, which is consistent with the County's long-term objective of providing appropriate sanctions for adult offenders.

The 30th Circuit Court has submitted a grant requesting \$208,000 from the State Court Administrative Office (SCAO) to continue the SSSPP. The award is for the grant period of October 1, 2021 through September 30, 2022. We have not yet received notification from the SCAO of the amount of our grant award, but anticipate continuation of the program.

Through the enclosed resolution, we are requesting that the Board of Commissioners continue the three-quarter time SSSPP Case Management Coordinator position beginning October 1, 2021, and authorize entering into subcontracts with program vendors once the award has been granted.

When the grant award is received, an amendment to this resolution will be submitted requesting that the Board accept the awarded grant amount, make any necessary adjustments to the 2021 and 2022 budget and position allocation lists, and sign any necessary contract/subcontracts consistent with the resolution.

cc: Hon. Clinton Canady
Hon. Joyce Draganchuk
Hon. Shauna Dunning
Hon. Richard J. Garcia
Michael Cheltenham
Carol Siemon
George M. Strander

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE FY 2022 SWIFT AND SURE SANCTIONS PROBATION PROGRAM GRANT, CONTINUE THE GRANT FUNDED THREE-QUARTER TIME SSSPP CASE MANAGEMENT COORDINATOR POSITION AND AUTHORIZE SUBCONTRACTS

WHEREAS, the 30th Circuit Court has submitted a grant request in the amount of \$208,000 to the State Court Administrative Office (SCAO) for the fiscal year of October 1, 2021 through September 30, 2022 to continue the Swift and Sure Sanctions Probation Program (SSSPP) Grant; and

WHEREAS, while the SCAO has not yet notified the Court of the amount of the grant award, it is anticipated that continuation of the program will be supported; and

WHEREAS, the primary goal of the SSSP is to increase compliance with probation terms by imposing certain, swift and consistent sanctions for probation violations which is consistent with Ingham County's long-term objective of providing appropriate sanctions for adult offenders; and

WHEREAS, \$83,591 of the grant application is for the grant funded salary and fringe benefits of a three-quarter time SSSPP Case Management Coordinator position; and

WHEREAS, continuing the SSSPP Case Management Coordinator position initially referenced in Resolution #13-390 will assist the Circuit Court in achieving the goals and objectives stated above; and

WHEREAS, the 2022 SCAO Swift and Sure Sanctions Probation Program Grant provides for grant implementation services and participant treatment and services as follows: representation by a defense attorney; substance abuse evaluations to be provided by Wellness, Inx; day reporting services to be provided by NorthWest Initiative - ARRO; drug treatment, mental health treatment, anger management, domestic violence counseling services and transitional housing to be provided by CEI-CMH, Freedom Through Counseling, and RISE Recovery Community; drug testing services to be provided by A.D.A.M.; electronic monitoring services to be provided by JSG; and housing of participants serving jail sanctions at the Ingham County Jail (collectively not to exceed \$120,461); and

WHEREAS, the subcontractors who will provide grant implementation services and participant treatment and services for the 2022 SCAO Swift and Sure Sanctions Probation Program Grant are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that as of October 1, 2021, the Ingham County Board of Commissioners authorizes continuation of the three-quarter time SSSPP Case Management Coordinator position for the Swift and Sure Sanctions Probation Program Grant that begins on October 1, 2021 and ends on September 30, 2022.

BE IT FURTHER RESOLVED, that once the award has been granted, the Ingham County Board of Commissioners approves and authorizes entering into subcontracts for the same grant with defense attorneys, Wellness, Inx, North West Initiative – ARRO, CEI-CMH, Freedom Through Counseling, RISE Recovery Community, A.D.A.M., JSG, and Ingham County Jail (collectively not to exceed \$120,461).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2021 - 2022 budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

TO: Law and Courts and Finance Committees
FROM: Scott LeRoy, Deputy Court Administrator
DATE: September 21, 2021
SUBJECT: Child and Parent Legal Representation Grant Award
For the meeting agendas of Law and Courts Committee September 30 and Finance Committee October 6, 2021

BACKGROUND

The 30th Judicial Circuit Court Juvenile Division was awarded a grant from the Michigan Department of Health and Human Services in the amount of \$184,351. The funds from this grant are to be used specifically to improve legal representation for children and parents who have had neglect and abuse actions filed with the Court. The allocation is based on anticipated Fiscal Year 2022 Appropriations for Michigan Department of Health and Human Services (MDHHS) and is subject to the availability of funds, MDHHS's anticipated Appropriation Act for FY 2022, MDHHS approval, and State Administrative Board approval. The Juvenile Division received a Child and Parent Legal Representation Grant in FYs 2020 and 2021 as well.

The funds from this grant will be used in these 5 specific areas:

Training for Attorneys and Lawyers Guardian Ad Litem

The Court would budget and allocate a specific amount of the grant award to be used as a scholarship to reimburse both parent attorneys and Lawyers Guardian Ad Litem for registration, lodging, mileage and meals.

The Court would approve these requests and reimburse accordingly. The reimbursement may include payment for participation in the training.

Legal Research/Resources

The Court would budget and pay annually for the Lawyers Guardian Ad Litem access to web based legal research and court rules.

Vertical and Collateral Case Representation to Create Early Permanency for the Child

The Court would budget and pay Parent Attorneys hourly for preparation and potential representation in obtaining Friend of the Court custody orders, Personal Protection Orders, and Revocation of Paternity Actions.

The Court would budget and pay for the Lawyers Guardian Ad Litem to represent minors in guardianships.

Recruitment of New Attorneys through a Mentorship Program

The Court would budget and pay attorneys to bring new attorneys to the court appointed list and mentor them through the first year.

The Court would pay a signing bonus to new court appointed attorneys.

Increase Reimbursement Rate for Team Decision Meetings. Encourage participation in Foster Care Review Board Proceedings by Providing Financial Compensation.

ALTERNATIVES

Not accepting the grant would result in a loss of funds.

FINANCIAL IMPACT

Accepting the grant will cost the County no additional funds. The grant will generate \$184,351 in restricted funds for the purposes of improved legal representation for children and parents who have had neglect and abuse actions filed with the Court.

STRATEGIC PLANNING IMPACT

Continued and consider expansion of the network of various Ingham County Specialty Courts.

OTHER CONSIDERATIONS

None

RECOMMENDATION

Accept the Child and Parent Legal Representation Grant from DHHS.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT THE CHILD AND PARENT LEGAL REPRESENTATION GRANT
FROM THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES**

WHEREAS, on July 14, 2021, the Michigan Department of Health and Human Services informed the 30th Judicial Circuit Court Juvenile Division that they were awarded an allocation of \$184,351 through the Child and Parent Legal Representation Grant for Fiscal Year 2022; and

WHEREAS, the allocation is based on anticipated Fiscal Year 2022 Appropriations for Michigan Department of Health and Human Services (MDHHS) and is subject to the availability of funds, MDHHS's anticipated Appropriation Act for FY 2022, MDHHS approval, and State Administrative Board approval; and

WHEREAS, funds from the grant will be used to improve the quality of legal representation for children and adults who have had neglect and abuse actions filed with the Court; and

WHEREAS, funds from the grant will be used to reimburse attorneys and Lawyers Guardian Ad Litem for training; and

WHEREAS, funds from the grant will be used to pay annually for the Lawyers Guardian Ad Litem to have access to web based legal research and court rules; and

WHEREAS, funds from the grant will be used to compensate court appointed attorneys to represent parents and children in vertical and collateral cases in order to create early permanency for the child; and

WHEREAS, funds from the grant will be used to recruit new attorneys through a Mentorship Program; and

WHEREAS, funds from the grant will be used to increase the reimbursement rate for Team Decision Meetings and encourage participation in Foster Care Review Board proceedings by providing financial compensation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes accepting a grant award from the Michigan Department of Health and Human Services for the sum of \$184,351 for the time period of October 1, 2021 to September 30, 2022.

BE IT FURTHER RESOLVED, that the Circuit Court Juvenile Division is authorized to pay invoices submitted to the Court as a result of the additional grant funding.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2022 Circuit Court Juvenile Division budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

TO: Law and Courts, County Services and Finance Committees
FROM: Scott LeRoy, Deputy Court Administrator
DATE: September 21, 2021
SUBJECT: MDHHS Raise the Age Grant Award
For the meeting agendas of Law and Courts Committee September 30, County Services October 5 and Finance Committee October 6, 2021

BACKGROUND

In October of 2019, legislation was passed raising the age of juvenile court jurisdiction in Michigan from 17 to 18 years of age. The package of bills, commonly referred to as “Raise the Age” also extended funding availability to juvenile justice youth who come under the jurisdiction of the court at age 17 through two public acts.

Public Act 114 of 2019 extended the already existing Child Care Fund (CCF) Reimbursement Program to include reimbursement of juvenile justice services and/or placement when a court exercises jurisdiction over a juvenile who is 17 years of age, but under the age of 18 at the time of the offense. These expenditures align with the types of costs normally eligible for CCF reimbursement.

Public Act 97 of 2019 established a Raise the Age Fund within the Department of Treasury, to be administered by MDHHS via the State of Michigan’s Electronic Grants Administration and Management System (E-GrAMS). These are expenses associated with exercising jurisdiction over juvenile justice youth who come under the court’s jurisdiction at age 17 that would not be reimbursable through the already-existing Child Care Fund Reimbursement Program (for example attorney fees, interpreter fees, transcript fees). The grant will be offered for 3 consecutive years.

All CCF eligible costs associated with Raise the Age were included in the Juvenile Division’s 2022 County Budget proposal and Fiscal Year 2022 CCF Annual Plan and Budget. Pursuant to Public Act 97 of 2019, the Juvenile Division applied for a grant seeking reimbursement for non-CCF related expenses. The grant request includes the increase to variable General Fund expenses such as attorney fees, interpreter fees, transcript fees, transportation costs and other indirect administrative costs. However, the largest portion of the grant request is the addition of a Juvenile Court Officer to the Intake Division.

The Juvenile Division is anticipating a 13% increase in juvenile petitions as a result of Raise the Age. Whereas formal caseloads will likely be able to absorb this increase without additional staff, the Intake Division will struggle to process more petitions than what they currently have. Intake Referees are responsible for processing initial petitions, holding preliminary hearings and inquiries, conducting initial YLS Risk Assessments and supervising informal cases. By adding a Juvenile Court Officer to the Intake Division, the Intake Referees will be able to hold the preliminary hearings and inquiries, while the Juvenile Court Officer will work with youth and families in an informal capacity. The Juvenile Court Officer supervising the informal cases will make contact with victims, arrange restitution, monitor school progress, refer to therapy, advise parents, and attend various meetings.

ALTERNATIVES

Not accepting the grant would result in a loss of funds.

FINANCIAL IMPACT

Accepting the grant will cost the County no additional funds. The grant will generate \$143,927 in restricted funds.

STRATEGIC PLANNING IMPACT

Provide appropriate evidence-based treatment and sanctions for at-risk youth and juveniles. Provide fair and efficient judicial processing.

OTHER CONSIDERATIONS

None

RECOMMENDATION

Accept the MDHHS Raise the Age grant.

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT THE RAISE THE AGE GRANT FROM THE
MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES**

WHEREAS, on July 21, 2021, the Michigan Department of Health and Human Services informed the 30th Judicial Circuit Court Juvenile Division that they were awarded an allocation of \$143,927 through the Raise the Age Grant for Fiscal Year 2022; and

WHEREAS, the allocation is based on anticipated Fiscal Year 2022 Appropriations for Michigan Department of Health and Human Services (MDHHS) and is subject to the availability of funds, MDHHS's anticipated Appropriation Act for FY 2022, MDHHS approval, and State Administrative Board approval; and

WHEREAS, funds from the grant will be used to reimburse the Juvenile Division for non-eligible Child Care Fund expenses related to Raise the Age; and

WHEREAS, the grant includes funding for a Juvenile Court Officer to provide case supervision of informal cases assigned to the Intake Division; and

WHEREAS, the Juvenile Court Officer position has been determined by Ingham County's Human Resources to be a Full-Time position, with benefits, at an OPEIU P5 pay grade, with a long-term cost \$120,030, and will be funded for the duration of the of the grant ending September 30, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes accepting a grant award from the Michigan Department of Health and Human Services for the sum of \$143,927 for the time period of October 1, 2021 to September 30, 2022.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2022 Circuit Court Juvenile Division budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Sara Deprez, Juvenile Programs Director
DATE: September 21, 2021
SUBJECT: Resolution Authorizing Entering into an Agreement with Canines for Change

BACKGROUND

Canines for Change is a non-profit organization, founded in 2005 by Dr. Nikki Brown, which trains service dogs for children and adults. In early 2021, Canines for Change began a training program for “facility” dogs and began placing highly trained services dogs in schools, specifically the Grand Ledge School District.

The Court approached Canines for Change about the possibility of a service dog at the Ingham Academy. After discussions with the county’s attorneys, the Michigan Municipal Risk Management Authority and the Controller’s Office, the Juvenile Division would like to proceed with purchasing a service dog, who would be assigned to the Ingham Academy.

ALTERNATIVES

None.

FINANCIAL IMPACT

The purchase amount for the dog, including the up to 18 months of training, is \$10,000. There would be ongoing costs for the care of the dog as well. These costs would initially be paid by Highfields, who the County contracts with for the behavioral component of the day treatment, and Highfields would include said costs on the monthly service invoices.

STRATEGIC PLANNING IMPACT

Provide appropriate evidence based treatment and sanctions for at-risk youth and juveniles

OTHER CONSIDERATIONS

None

RECOMMENDATION

The County enter into an agreement with Canines for Change to purchase and train a facility service dog for the Court’s day treatment program, Ingham Academy.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT FOR A FACILITY SERVICE DOG
FOR INGHAM ACADEMY**

WHEREAS, the Circuit Court – Juvenile Division operates the Ingham Academy, a day treatment program for court adjudicated youth in partnership with Ingham Intermediate School District, Highfields, and Peckham; and

WHEREAS, the participants of the program frequently have emotional and social impairments that have contributed to delinquent and criminal behavior; and

WHEREAS, Ingham Academy is committed to offering programming to participants that addresses educational, emotional and behavioral needs; and

WHEREAS, Canines for Change is a non-profit organization that provides highly trained service dogs to individuals or facilities; and

WHEREAS, the Juvenile Division would like to purchase a service dog for the Ingham Academy to provide emotional support for program participants; and

WHEREAS, the dog, while owned by Ingham County, may be assigned to a handler who is employed by one of the Ingham Academy partner agencies defined above; and

WHEREAS, the Juvenile Division has consulted with Cohl, Stoker & Toskey, P.C., the Michigan Municipal Risk Management Authority, and the Controller's Office regarding potential liability and determined that liability should be assumed by the Circuit Court as a county agency; and

WHEREAS, Michigan is a strict dog bite liability state where the owner of the dog (Ingham County) is liable for any injury or bite caused by the dog under MCL 287.351 regardless of where the injury occurs; and

WHEREAS, while the purchase of the service animal, training costs for handler(s), veterinary care, food, etc. may be initially paid by a contract vendor, all costs, not directly paid by the County, will be invoiced to the Ingham Academy program and will be the responsibility of the Circuit Court.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Circuit Court to enter into an agreement with Canines for Change for the purchase and training of a facility service dog at a cost not to exceed ten thousand dollars (\$10,000).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Circuit Court to enter into an agreement(s) with the agency who employs the handler.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contracts that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 4

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Barb Davidson, 9-1-1 Director
DATE: September 21, 2021
SUBJECT: Renewal of Software Support Agreement with Central Square Technologies.
*For meeting agendas of Law & Courts September 30, 2021 and
Finance October 6, 2021*

BACKGROUND

Our Computer-Aided Dispatch (CAD) system is a critical system at the very center of our operations and connects our units in the field with call information and mapping in their vehicles. The annual support covers all servers in our live, training and test environments, all GIS support services for mapping and support of all CAD clients in use at our primary and backup centers and other locations. All software upgrades are included in the software support as well. The terms of this agreement are April 14, 2021 through April 13, 2022.

ALTERNATIVES

The level of 24-hour system support we receive from Central Square cannot be found with another vendor and could not be reasonably duplicated in staffing and training here.

FINANCIAL IMPACT

This year's annual support cost is \$141,125.40 and is included in our budget. This is an increase of approximately 4.8% over last year's cost.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to renew our CAD software support with Central Square Technologies.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE RENEWAL OF SOFTWARE SUPPORT AGREEMENT WITH CENTRAL SQUARE TECHNOLOGIES FOR THE COMPUTER AIDED DISPATCH (CAD) SYSTEM

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners previously authorized the acquisition of a TriTech Computer Aided Dispatch System (CAD) for the Ingham County 9-1-1 Center under Resolution #14-081; and

WHEREAS, TriTech has since merged with two other companies to become Central Square Technologies; and

WHEREAS, the 9-1-1 Center needs to continue to contract with Central Square for the ongoing maintenance and support of the Ingham County 9-1-1 CAD system; and

WHEREAS, the 9-1-1 Director recommends continuing the use of the Central Square CAD system, and renewal of the support agreement, which has been budgeted for in the 9-1-1 Center's budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2021/22 Central Square Renewal of Software Support Agreement between Central Square Technologies and Ingham County 9-1-1 Center for the Computer Aided Dispatch System from April 14, 2021 through April 13, 2022, at a cost of \$141,125.40.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 5

TO: Law & Courts and Finance Committees
FROM: Teri Morton, Deputy Controller
DATE: September 21, 2021
SUBJECT: Resolution Authorizing 2022 Agreements for Juvenile Justice Community Agencies

For the meeting agendas of September 30 and October 6

BACKGROUND

This resolution would authorize contracts for the 2022 Juvenile Justice Community Agency Process. The Board of Commissioners has reserved \$175,000 in Juvenile Justice Millage (JJM) funds to contract with qualified vendors to increase the capacity of the county juvenile justice system for the treatment of delinquent and disturbed youth consistent with the provisions of the millage.

The Law and Courts Committee will hear presentations on the proposed programs and review the applications for these funds before they recommend funding to the Finance Committee and the Board of Commissioners.

Copies of the JJM Community Agencies Applications, Resolution #21-393 “Resolution to Adopt the 2022 Juvenile Justice Community Agency Process Calendar” and other background material will be distributed to the Board of Commissioners prior to the September 30 Law and Courts Committee meeting.

The current 2021 allocation is as follows:

Child and Family Charities –Nexus Program	\$ 40,024
Child and Family Charities – Teen Court	\$ 26,547
Resolution Services Center of Central Michigan – Restorative Justice	\$ 38,000
Resolution Services Center of Central Michigan – Youth Diversion	\$ 20,000
Small Talk Children’s Assessment Center – Sexual Trauma Recovery	<u>\$ 25,000</u>
	\$149,571

FINANCIAL IMPACT

For 2022, \$175,000 is available for this purpose.

For 2022 the individual agency requests for funds are:

Child and Family Charities – Juvenile Screening & Assessment Program	\$ 42,240
Child and Family Charities - Teen Court	\$ 27,397
Resolution Services Center of Central Michigan – Restorative Justice	\$ 38,000
Resolution Services Center of Central Michigan – Youth Diversion	\$ 20,000
Small Talk Children’s - Health Boundaries/Mental Health Therapy	<u>\$ 25,000</u>
	\$152,637

The requests total \$22,363 less than the \$175,000 available for this purpose.

OTHER CONSIDERATIONS

Attached is some additional historical background information on the last three years of JJM funding for these organizations.

RECOMMENDATION

Funding for these agencies consistent with the provisions of the millage is at the discretion of the Board of Commissioners.

	2019		2020		2021	
Organization	Requested	Granted	Requested	Granted	Requested	Granted
Child & Family Charities Screening & Assessment	\$39,600.00	\$39,600.00	\$40,024.00	\$40,024.00	\$40,024.00	\$40,024.00
Child & Family Charities Teen Court	\$26,114.00	\$26,114.00	\$26,547.00	\$26,547.00	\$26,547.00	\$26,547.00
Resolution Services Center of Central Michigan - Restorative Justice	\$37,500.00	\$37,500.00	\$37,500.00	\$37,500.00	\$38,000.00	\$38,000.00
Resolution Services Center of Central Michigan - Youth Diversion	-----	-----	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
Small Talk Children's Advocacy Center	\$19,000.00	\$19,000.00	\$19,000.00	\$19,000.00	\$25,000.00	\$25,000.00
Total	\$122,214.00	\$122,214.00	\$143,071.00	\$143,071.00	\$149,571.00	\$149,571.00

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING 2022 AGREEMENTS
FOR JUVENILE JUSTICE COMMUNITY AGENCIES**

WHEREAS, a Juvenile Justice Millage was approved by the voters of Ingham County in November of 2002, then renewed in 2006, 2012, and 2016 for the purpose of funding an increase to Ingham County's capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles; and

WHEREAS, the Ingham County Board of Commissioners established a Juvenile Justice Community Agency Process, through Resolution #21-393, reserving a pool of \$175,000 in Juvenile Justice Millage funds, to seek and fund proposals from qualified vendors to increase the capacity of the county juvenile justice system for the treatment of delinquent and disturbed youth which the County believes to be consistent with the provisions of the millage proposal approved by the voters; and

WHEREAS, the County has received applications for the 2022 Juvenile Justice Community Agency process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period of January 1, 2022 through December 31, 2022, for each Community Agency listed below in accordance with the dollar amounts allocated in the 2022 Budget as stated below, and for the services to Ingham County residents previously approved by the Law & Courts Committee:

- Child & Family Charities – Juvenile Screening & Assessment Program \$_____
- Child and Family Charities – Teen Court \$_____
- Resolution Services Center of Central Michigan – Restorative Justice \$_____
- Resolution Services Center of Central Michigan – Youth Diversion \$_____
- Small Talk – Health Boundaries/Mental Health Therapy \$_____

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 6

TO: Board of Commissioners Human Services and Finance Committees
FROM: Tim Morgan, Parks Director
DATE: September 21, 2021
SUBJECT: Amendment to the contract with Laux Construction, LLC for Burchfield Park improvements
For the meeting agenda of 10/4/21 Human Services and 10/6/21 Finance Committee

BACKGROUND

The county received a 2018 Land and Water Conservation Fund grant from the Michigan Department of Natural Resources for improvements at Burchfield Park. The Purchasing Department solicited proposals from qualified and experienced general contractors to enter into a contract for the purpose of making improvements to Burchfield Park. The scope of work includes, but is not limited to, the construction of sidewalk, kayak launch, ADA parking spaces, drainage improvements, resurfacing of gravel drives, and parking lots as well as upgrading restroom buildings.

The Board of Commissioners approved Resolution #20-203 authorizing a contract with Laux Construction, LLC for the improvements at Burchfield County Park.

The original contract expired on June 30, 2021 in which Resolution #21-311 authorized the contract to be extended to October 31, 2021.

The Ingham County Park Commission approved converting the toboggan run into a winter snow tubing hill at the January 25, 2021 park commission meeting. As part of this project, there is dirt leftover from the other work which would be used to complete repurposing the hill for additional winter sports activities at Burchfield Park. This project will need to be extended to June 30, 2022 due to excavation subcontractor availability.

ALTERNATIVES

No other alternatives.

FINANCIAL IMPACT

Requesting an additional \$14,400 from the Ingham County Parks fund balance to combine with the remaining balance of \$14,613.91 in this projects contingency to complete the project.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(g) of the Action Plan - Work to improve accessibility for visitors of all ages and abilities.

OTHER CONSIDERATIONS

The Ingham County Park Commission supported this resolution at their September 20, 2021 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE CONTRACT WITH
LAUX CONSTRUCTION, LLC
FOR BURCHFIELD PARK IMPROVEMENTS**

WHEREAS, Board of Commissioners Resolution #20-303 authorized a contract with Laux Construction, LLC in the amount of \$409,902.73 plus a 16.78% contingency of \$68,809.27 for a total construction cost not to exceed \$478,712; and

WHEREAS, Board of Commissioners Resolution #21-311 authorized an amendment to the contract with Laux Construction, LLC to extend the contract to October 31, 2021 due to COVID-19 and contractor delays; and

WHEREAS, the Burchfield park improvement project needs additional funding and a time extension due to excavation subcontractor availability.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the amendment to the contract with Laux Construction, LLC to extend the term to June 30, 2022.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorize an additional \$14,400 from the Ingham County Park fund balance to complete the project.

BE IF FURTHER RESOLVED, that the total construction cost not to exceed \$492,140.

BE IT FURTHER RESOLVED, that any unused contingency from the Park Fund balance shall be deposited back into the Parks fund balance.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: September 15, 2021
SUBJECT: Authorization to Amend Lease Agreement with Holy Cross Services
For the Meeting Agendas of October 4, 2021 and October 6, 2021

BACKGROUND

Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to amend Resolution #21-236 to increase the lease agreement with Holy Cross Services for an amount not to exceed \$25,050 annually. Resolution #21-236 authorized an increase of square footage at New Hope CHC from 4,000 square feet to 5,010 square feet at \$5.00 per square foot. The new lease with Holy Cross Services needs to be increased by an amount not to exceed \$25,050 annually to accommodate this increase in square footage. This amendment will be effective October 1, 2020 through September 30, 2023 with a one-year auto renewal thereafter.

ALTERNATIVES

ICHD CHC's could revert back to the 4,000 square foot space but this would limit care to patients.

FINANCIAL IMPACT

The cost of this agreement will remain at \$5.00 per square foot for the 5,010 square foot space for a total lease amount not to exceed \$25,050 annually, and will be covered through billable patient services and the Federal Health Center Award.

STRATEGIC PLAN

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1 (e) of the Action Plan – Expand access to healthcare for County residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes the amendment of Resolution #21-236 to increase the amount to \$25,050 annually to accommodate the cost of the increased square footage in the lease agreement with Holy Cross Services for New Hope CHC, effective October 1, 2020 through September 30, 2023 with a one-year auto renewal thereafter.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDED LEASE AGREEMENT WITH
HOLY CROSS SERVICES**

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to amend Resolution #21-236 to increase the agreement by \$5,050 for an amount not to exceed \$25,050 annually; and

WHEREAS, Resolution #21-236 authorized an increase of square footage at New Hope CHC from 4,000 square feet to 5,010 square feet; and

WHEREAS, the new lease amount needs to be increased to an amount not to exceed \$25,050 annually to accommodate the increase in square footage at \$5.00 per square foot; and

WHEREAS, this lease will be effective October 1, 2020 through September 30, 2023 with a one-year auto renewal thereafter; and

WHEREAS, the ICHC Board of Directors and the Health Officer recommend amending New Hope's lease agreement with Holy Cross Services for an amount not to exceed \$25,050 annually, effective October 1, 2020 through September 30, 2023 to be renewed automatically on an annual basis thereafter.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to New Hope's lease agreement with Holy Cross Services for an amount not to exceed \$25,050 annually, effective October 1, 2020 through September 30, 2023 to be renewed automatically on an annual basis thereafter.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: September 15, 2021
SUBJECT: Authorization to Accept Funding from Michigan Department of Labor & Economic Opportunity
For the Meeting Agendas of October 4, 2021 and October 6, 2021

BACKGROUND

Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to accept \$220,000 in funding from the Office of Global, Michigan Department of Labor & Economic Opportunity (LEO) for Refugee Health Screenings, effective October 1, 2021 through September 30, 2022. Through Resolution #15-354, ICHD's CHCs have provided refugee health screenings since 2015.

ALTERNATIVES

We are unaware of any other funding available for supporting Refugee Health Screening.

FINANCIAL IMPACT

ICHD will accept \$220,000 in funding from LEO to offset the cost of providing refugee health screenings.

STRATEGIC PLAN

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1 (e) of the Action Plan – Expand access to healthcare for County residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize the acceptance of Refugee Health Screening funds from LEO in an amount of \$220,000 in funding effective October 1, 2021 through September 30, 2022.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE ACCEPTANCE OF FUNDING FROM
MICHIGAN DEPARTMENT OF LABOR & ECONOMIC OPPORTUNITY (LEO)**

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to accept \$220,000 in funding from the Office of Global, Michigan Department of Labor & Economic Opportunity (LEO) for Refugee Health Screenings, effective October 1, 2021 through September 30, 2022; and

WHEREAS, through Resolution #15-354, ICHHD's CHCs have provided refugee health screenings since 2015; and

WHEREAS, the ICHC Board of Directors and the Health Officer recommend that the Board of Commissioners authorize the acceptance of the LEO Refugee Health Screening funding award in an amount of \$220,000 effective October 1, 2021 through September 30, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of the LEO Refugee Health Screening funding award in the amount of \$220,000 effective October 1, 2021 through September 30, 2022.

BE IT FURTHER RESOLVED, that the Health Officer, or her designee, is authorized to submit this agreement electronically through Mi-E-Grams system after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: September 15, 2021
SUBJECT: Authorization to Enter into Agreement with TempDev Inc. for Professional Consulting Services
For the meeting agendas of October 4, 2021 and October 6, 2021

BACKGROUND

Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to enter into an agreement with TempDev Inc. for Professional Consulting Services to implement the Controlled Substances E-prescribing (ePCS) functionality in the Electronic Health Record (EHR), and to include general support assistance for pre/post implementation, effective September 1, 2021 through December 31, 2021 in an amount not to exceed \$10,000. TempDev Inc. services will include project management, gap analysis, ePCS enrollment, and assistance with policies and procedures for up to 52 hours. This implementation is required to ensure that ICHD's EHR platform is able to support ePCS, a Drug Enforcement and Administration agency (DEA) requirement which needs to be in effect by October 1, 2021. This one-time cost will be covered by American Rescue Plan (ARP) funding authorized through Resolution #21-240.

ALTERNATIVES

The alternative would be to consult with other vendors, such as NextGen® or eMedApps, to manage this implementation effort. The cost of these optional services, however, are not competitively priced.

FINANCIAL IMPACT

This one-time cost will be covered by funding from the ARP fund, authorized through Resolution #21-240 and will not exceed \$10,000.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes entering into an agreement with TempDev Inc., for Professional Consulting Services to provide project management for the implementation of the Controlled Substances E-prescribing (ePCS) functionality in the Electronic Health Record (EHR), and to include general support assistance for pre/post implementation, effective September 1, 2021 through December 31, 2021 in an amount not to exceed \$10,000.

Introduced by the Human Services and Finance Committees:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH TEMPDEV INC. FOR
PROFESSIONAL CONSULTING SERVICES**

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to enter into an agreement with TempDev Inc. for Professional Consulting Services to implement the Controlled Substances E-prescribing (ePCS) functionality in the Electronic Health Record (EHR), and to include general support assistance pre/post implementation, effective September 1, 2021 through December 31, 2021 in an amount not to exceed \$10,000; and

WHEREAS, TempDev Inc. services will include project management, gap analysis, ePCS enrollment, and assistance with policies and procedures for up to 52 hours; and

WHEREAS, this implementation is required to ensure that ICHD's EHR platform is able to support ePCS, a Drug Enforcement and Administration agency (DEA) requirement which needs to be in effect by October 1, 2021; and

WHEREAS, this one-time cost will be covered by funding from the American Rescue Plan fund (ARP), authorized through Resolution #21-240; and

WHEREAS, the Ingham County Health Center Board and the Health Officer recommend entering into an agreement with TempDev Inc., for Professional Consulting Services to provide project management for implementing the Controlled Substances E-prescribing (ePCS) functionality in the Electronic Health Record (EHR), effective September 1, 2021 through December 31, 2021 in an amount not to exceed \$10,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes entering into an agreement with TempDev Inc., for Professional Consulting Services to provide project management for implementing the Controlled Substances E-prescribing (ePCS) functionality in the Electronic Health Record (EHR), effective September 1, 2021 through December 31, 2021 in an amount not to exceed \$10,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: July 26, 2021
SUBJECT: Authorization to Renew the Collaborative, Services and Referral Agreement with Community Mental Health of Clinton, Eaton, and Ingham Counties

For the Meeting Agendas of October 4, 2021 and October 6, 2021

BACKGROUND

Ingham County Health Department's (ICHD's) Community Health Center (CHC) wishes to renew the collaborative services and referral agreement with Community Mental Health of Clinton, Eaton, and Ingham Counties (CMH-CEI) for mental health therapist and Collaborative Care Model (CCM) services effective October 1, 2021 through September 30, 2022 in an amount not to exceed \$901,338 annually, with an automatic annual renewal thereafter. This agreement will include 7.0 FTEs of Behavioral Health Consultants, 1.0 FTE of a Mental Health Therapist (MHT) Supervisor and 1.0 FTE of a CMH Coordinator position. In addition, a nurse coordinator will be provided by CMH-CEI at no cost. ICHD's CHC has maintained a collaborative, services and referral agreement with CMH-CEI for mental health therapist services at Birch CHC, as well as behavioral health and substance abuse services provided across ICHD's CHCs since 2012.

ALTERNATIVES

Forgoing amending of this agreement would result in a loss of mental health therapist and CCM services, as CMH-CEI is the designated Community Mental Health Agency for our service area.

FINANCIAL IMPACT

The total cost of the agreement shall not exceed \$901,338 annually. The cost of this agreement was included in the development of the CHC FY22 budget.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes amending the collaborative, services and referral agreement with CMH-CEI for mental health therapist and CCM services in an amount totaling \$901,338, effective October 1, 2021 through September 30, 2022, with an automatic annual renewal thereafter.

Introduced by the Human Services and Finance Committees:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO RENEW THE COLLABORATIVE, SERVICES AND REFERRAL AGREEMENT
WITH COMMUNITY MENTAL HEALTH OF CLINTON, EATON, AND INGHAM COUNTIES**

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Center (CHC) wishes to renew the collaborative services and referral agreement with Community Mental Health of Clinton, Eaton, and Ingham Counties (CMH-CEI) for mental health therapist and Collaborative Care Model (CCM) services effective October 1, 2021 through September 30, 2022 in an amount not to exceed \$901,338 annually, with an automatic annual renewal thereafter; and

WHEREAS, the agreement will include 7.0 FTEs of Behavioral Health Consultants, 1.0 FTE of a Mental Health Therapist (MHT) Supervisor and 1.0 FTE of a CMH Coordinator position; and

WHEREAS, in addition, a nurse coordinator will be provided by CMH-CEI at no cost; and

WHEREAS, ICHD's CHC has maintained a collaborative, services, and referral agreement with CMH-CEI for mental health therapist services for the co-location at Birch Community Health Center, as well as behavioral health and substance abuse services provided across ICHD's CHCs since 2012; and

WHEREAS, the cost of this agreement was included in the development of the CHC FY22 budget; and

WHEREAS, Ingham Community Health Center Board of Directors and the Health Officer recommend renewing the collaborative services and referral agreement with CMH-CEI, for mental health therapist and CCM services in an amount totaling \$901,338, effective October 1, 2021 through September 30, 2022, with an automatic annual renewal thereafter.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes renewing the collaborative, services, and referral agreement with CMH-CE for mental health therapist and CCM services in an amount totaling \$901,338, effective October 1, 2021 through September 30, 2022, with an automatic annual renewal thereafter.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

Agenda Item 8a

TO: Board of Commissioners, County Services & Finance Committees

FROM: Rick Terrill, Facilities Director

DATE: September 21, 2021

RE: Resolution to Authorize a Contract Renewal with MSDS Online to Manage Material Data Sheets

For the meeting agendas of: October 5 & 6

BACKGROUND

Ingham County employees have both a need and a right to know about chemical hazards to which they are exposed in the workplace. The complexity of administering numerous MSDS (material safety data sheets) across multiple departments exposes the County to the risk of being out of compliance with MIOSHA regulations.

Our current agreement expired on September 14, 2021. The Facilities Department is requesting to utilize the two-year renewal for the management of the MSDS per our current agreement.

ALTERNATIVES

The alternative would be to put out a formal RFP, which will delay accessibility to the data sheets.

FINANCIAL IMPACT

Funds are available within the Workers Compensation Fund line item #677-95310-967000.

OTHER CONSIDERATIONS

There are no other considerations that we are aware of at this time.

RECOMMENDATION

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support a contract renewal for two years with MSDS Online for the material safety data sheets.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTACT RENEWAL WITH
MSDS ONLINE TO MANAGE MATERIAL SAFETY DATA SHEETS**

WHEREAS, Ingham County employees have both a need and a right to know about chemical hazards to which they are exposed in the workplace; and

WHEREAS, to be in compliance with MIOSHA regulations; and

WHEREAS, the current agreement expired on September 14, 2021; and

WHEREAS, the Facilities Department is requesting to utilize the two-year renewal option per our current agreement; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with MSDS Online who submitted a proposal of \$13,168.51 to manage the material safety data sheets for a two-year period; and

WHEREAS, funds are available in the Workers Compensation Fund line item #677-95310-967000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a two-year renewal with MSDS Online, 222 Merchandise Mart Plaza, Suite 1750, Chicago, Illinois 60654, to manage the material safety data sheets for an amount of \$13,168.51.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 8b

TO: Board of Commissioners, County Services & Finance Committees

FROM: Rick Terrill, Facilities Director

DATE: September 21, 2021

RE: Resolution to Authorize an Agreement with EC America, Inc. for Project Management Software

For the meeting agendas of: October 5 & 6

BACKGROUND

This project management software will allow us to be able to streamline and consolidate workflow processes, and to be more efficient and effective in how we handle projects. It will reduce the amount of paper used for our files, as we will be able to electronically transfer and store documents. The automatic processes will help with keeping timeliness on action items.

The Facilities Department would like to enter into an agreement with EC America, Inc. for the project management software. EC America, Inc. is on the GSA contract, therefore three quotes are not required per the Ingham county Purchasing Policy, however the Facilities Department did research and have meetings with other companies and EC America, Inc. is the lowest and best suited for our needs. The first year will be \$24,738.51, which includes the setup of the workflows and design to meet our needs and each subsequent year thereafter is priced at \$10,299.69.

ALTERNATIVES

The alternative would be to continue managing projects as we currently are.

FINANCIAL IMPACT

Funds will be available through bond proceeds for the first year and budgeted for each year thereafter.

OTHER CONSIDERATIONS

There are no other considerations that we are aware of at this time.

RECOMMENDATION

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support an agreement with EC America, Inc., for project management software.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH EC AMERICA, INC.,
FOR PROJECT MANAGEMENT SOFTWARE**

WHEREAS, this project management software will allow the Facilities Department to streamline and consolidate workflow processes, and to be more efficient and effective in how projects are managed; and

WHEREAS, it will reduce the amount of paper used for files, through the ability to electronically transfer and store documents and the automatic processes will help with keeping timeliness on action items; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the GSA Contract do not require three quotes; and

WHEREAS, EC America, Inc., is on the GSA Contract; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with EC America, Inc., for project management software for a first-year amount of \$24,738.51 and \$10,299.69 for each subsequent year thereafter; and

WHEREAS, funds will be available through bond proceeds for the first year and budgeted for each year thereafter.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with EC America, Inc., 8444 Westpark Drive, Suite 200, McLean, Virginia 22102, for the project management software, for a first-year cost of \$24,738.51 and each subsequent year thereafter for a cost of \$10,299.69.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 8c

TO: Board of Commissioners, County Services & Finance Committees

FROM: Rick Terrill, Facilities Director

DATE: September 21, 2021

RE: Resolution to Authorize an Agreement with Studio Intrigue for Architectural and Engineering Services for the 2021 Capital Bond Project

For the meeting agendas of: October 5 & 6

BACKGROUND

The 2021 Capital Bond Project (formerly the Mason Clock Tower Renovation Project) includes the following scope of work; renovations to the Mason clock tower, installation of a backup generator, additional parking space and entrance door security upgrades at the Mason Courthouse; Hilliard Building and Mason Courthouse tunnel remediation and improvements; Annex Building assessment and demolition; Veterans Memorial Courthouse/Grady Porter Building fire alarm panel replacements.

Studio Intrigue, a local vendor, submitted the lowest responsive and responsible proposal of \$218,360 for architectural and engineering services.

ALTERNATIVES

The alternative would be to not go forward with the project, break it down into smaller projects potentially costing more.

FINANCIAL IMPACT

Funds for this project will be available through bond proceeds.

OTHER CONSIDERATIONS

There are no other considerations that we are aware of at this time.

RECOMMENDATION

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support an agreement with Studio Intrigue for architectural and engineering services for the 2021 Capital Bond Project.

TO: Rick Terrill, Facilities Director

FROM: James Hudgins, Director of Purchasing

DATE: August 31, 2021

RE: Memorandum of Performance for RFP No. 6-21 Architectural and Engineering Services

CC: Brian Fisher, Project Manager

Per your request, the Purchasing Department sought written proposals from experienced and qualified firms for the purpose of entering into a contract to provide professional architectural and engineering services for the following projects:

1. Ingham County Courthouse clock tower restoration, installation of a backup generator, entrance door security upgrades and additional parking lot spot;
2. Hilliard Building and Ingham County Courthouse tunnel remediation and improvements;
3. Ingham County Annex environmental assessment and demolition; and,
4. Veterans Memorial Courthouse/Grady Porter Building fire alarm panel replacements.

The scope of work includes, but is not limited to, evaluating the current conditions of and making recommendations that meet all state, local and federal guidelines and standards for each project; designing and engineering all construction documents, plans and specifications; preparing project manuals; providing construction services; attending various meetings; performing site visits; reviewing and approving all change orders and payment applications; and, ensuring construction punch list items are completed.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	122	37
Vendors attending pre-bid/proposal meeting	14	7
Vendors responding	4	2

A summary of the vendors' costs is located on the next page.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process. If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

SUMMARY OF VENDORS' COSTS

Vendor Name	Local Pref	Preliminary Design Services - Phase I	Construction Services - Phase II	PHASE I & II	ALTERNATE #1 Preliminary Design Services - Phase I	ALTERNATE #1 Construction Services - Phase II	ALTERNATE #1 Phase I & II	ALTERNATE #2 Preliminary Design Services - Phase I	ALTERNATE #2 Construction Services - Phase II	ALTERNATE #2 Phase I & II
		NTE Cost	NTE Cost	GRAND TOTAL	NTE Cost	NTE Cost	GRAND TOTAL	NTE Cost	NTE Cost	GRAND TOTAL
C2AE	Yes, Lansing	\$58,400.00	\$416,600.00	\$475,000.00	\$10,000.00	\$24,000.00	\$34,000.00	\$0.00	\$0.00	\$0.00
Studio Intrigue Architects	Yes, Lansing	\$156,540.00	\$49,740.00	\$206,280.00	\$7,000.00	\$4,000.00	\$11,000.00	\$1,080.00	\$0.00	\$1,080.00
WGI Inc.	No, Downers Grove, IL	\$129,000.00	\$62,500.00	\$191,500.00	\$17,150.00	\$3,950.00	\$21,100.00	\$11,250.00	\$4,150.00	\$15,400.00
Straub Pettitt Yaste Architects	No, Clawson MI	64,260.00	\$47,100.00	\$111,360.00	\$7,100.00	\$4,000.00	\$11,100.00	\$3,700.00	\$2,800.00	\$6,500.00

Alternate #1

Providing A/E services as outlined herein for a new humidification and dehumidification system and replacing the current fire sprinkler suppression system with a dry chemical fire suppression system in the file storage room located within the Hilliard Building

Alternate #2

Providing A/E services as outlined herein for demolishing and environmentally disposing of the Road Department's Block Building, located at 301 Bush Street, Mason, MI 48854. The County intends to turn the area into green space.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH STUDIO INTRIGUE
ARCHITECTS, LLC FOR THE ARCHITECTURAL AND ENGINEERING SERVICES FOR THE
2021 CAPITAL BOND PROJECT**

WHEREAS, the 2021 Capital Bond Project (formerly the Mason Clock Tower Project) will include the following scope of work; renovations to the Mason clock tower, installation of a backup generator, additional parking space and entrance door security upgrades at the Mason Courthouse; Hilliard Building and Mason Courthouse tunnel remediation and improvements; Annex Building assessment and demolition; Veterans Memorial Courthouse/Grady Porter Building fire alarm panel replacements; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with Studio Intrigue Architects, LLC, a local vendor, who submitted the lowest responsive and responsible proposal of \$218,360 for architectural and engineering services for the Mason Clock Tower Renovation Project; and

WHEREAS, funds for this project will be available through 2021 Capital Bond proceeds.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Studio Intrigue, 1114 S. Washington Ave, Suite 100, Lansing, Michigan 48910, for the architectural and engineering services for the Mason Clock Tower Renovation Project for an amount of \$218,360.00.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 8d

TO: Board of Commissioners, Law & Courts, County Services & Finance Committees

FROM: Rick Terrill, Facilities Director

DATE: September 21, 2021

RE: Resolution to Authorize an Agreement with Clean Harbors, Inc., for the Zimmerman Road Easement Access for the Ingham County Justice Complex

For the meeting agendas of: September 30, October 5 & 6

BACKGROUND

The Justice Complex located at 630 N. Cedar Street, has the need for access to the privately-owned Zimmerman Road, which runs north and south from Curtis Street, on the west side of the property. Access to this road will provide means of ingress and egress to and from the Justice Complex for use only by Ingham County Sheriff's Department employees; it will not be used by the public. Ingham County will service and maintain the portion of the road granted in the easement.

ALTERNATIVES

The alternative would be to not go forward with the easement agreement.

FINANCIAL IMPACT

There is no substantial financial impact with this agreement other than maintenance of the road.

OTHER CONSIDERATIONS

There are no other considerations that we are aware of at this time.

RECOMMENDATION

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support an agreement with Clean Harbors, Inc., for the Zimmerman Road easement access for the Justice Complex.

Introduced by the Law & Courts, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH CLEAN HARBORS, INC., FOR THE ZIMMERMAN ROAD EASEMENT ACCESS FOR THE INGHAM COUNTY JUSTICE COMPLEX

WHEREAS, the Ingham County Justice Complex has the need to for access to the privately-owned Zimmerman Road on the west side of the property; and

WHEREAS, access to Zimmerman Road would grant means of ingress and egress to and from the Ingham County Justice Complex for use only by the Ingham County Sheriff's Office employees; and

WHEREAS, Ingham County will service and maintain the portion of the road granted in the easement; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with Clean Harbors, Inc., for the Zimmerman Road easement access; and

WHEREAS, there is no substantial financial impact with this agreement other than maintenance of the road.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Clean Harbors, Inc., 42 Longwater Drive P.O. Box 9149, Norwell, MA 02061-9149, for the Zimmerman Road easement.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners County Services & Finance Committees
FROM: Sue Graham, Human Resources Director
DATE: September 28, 2021
SUBJECT: Approval of a Letter of Understanding between the County of Ingham and the Technical, Professionals & Officeworkers Association of Michigan (TPOAM)
For the meeting agendas of October 5 and October 6

BACKGROUND

Ingham County (the "Employer") and the Technical, Professionals and Officeworkers Association of Michigan (TPOAM) have agreed to a collective bargaining agreement from January 1, 2021, through December 31, 2021 (CBA). Appendix A, Section 2 of the CBA eliminates a one-year step for employees hired after September 19, 2011. The parties have agreed to reinstate the one-year step for eligible employees effective January 1, 2020 by requesting approval of a letter of understanding. To effectuate the reinstatement of the one-year step for eligible employees, Ingham County is agreeable to providing a lump-sum payment equal to the one-year step that employees would have received if the employee became eligible for such step after January 1, 2020. This agreement has no impact for employees whose years of service exceed the one-year step after such re-implementation.

ALTERNATIVES

The Board of Commissioners could decline to approve the requested letter of understanding. In that event, impacted employees would continue to be without the benefit of a one-year increase.

FINANCIAL IMPACT

The financial impact to Ingham County will be up to and not exceed \$20,000.

STRATEGIC PLAN CONSIDERATIONS

Reinstatement of the one-year step increase would enhance the ability of Ingham County to attract and retain employees in this bargaining unit who value public service.

OTHER CONSIDERATIONS

One-year step increases are common across other collective bargaining agreements in Ingham County for employees.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution for Approval of a Letter of Understanding between the County of Ingham and the Technical, Professionals & Officeworkers Association of Michigan (TPOAM).

Introduced by the County Services & Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A LETTER OF UNDERSTANDING BETWEEN THE COUNTY OF INGHAM & THE TECHNICAL, PROFESSIONALS & OFFICEWORKERS ASSOCIATION OF MICHIGAN (TPOAM)

WHEREAS, the County of Ingham, a municipal body corporate of the State of Michigan (the "Employer") and the Technical, Professionals and Officeworkers Association of Michigan (TPOAM) have agreed to a collective bargaining agreement from January 1, 2021, through December 31, 2021 (CBA); and

WHEREAS, the collective bargaining agreement in Appendix A, Section 2 eliminates a one-year step for employees hired after September 19, 2011; and

WHEREAS, the parties have agreed to reinstate the one-year step for eligible employees effective January 1, 2020; and

WHEREAS, the Employer is agreeable to providing a lump-sum payment equal to the one-year step that employees would have received if the employee became eligible for such step after January 1, 2020; and

WHEREAS, the parties agree that this agreement has no impact for employees whose years of service exceed the one-year step after such was re-implemented on January 1, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the modification of Appendix A, Section 2 of the CBA to add the one-year step in the wage schedule back in for all employees effective January 1, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

TO: Board of Commissioners County Services & Finance Committees
FROM: Sue Graham, HR Director
DATE: September 28, 2021
SUBJECT: Resolution to Approve 2022-2024 Collective Bargaining Agreement with CCLP Command

For the meetings of October 5, 6

BACKGROUND

2022 negotiations with the Sheriff's Office CCLP Command have concluded with a three-year, 3%, 2%, 2% wage increase and recommended scale adjustments (below) to be implemented October 9, 2021.

COMMAND			
Sergeant			
Step 1	\$ 75,162.94	\$ 77,417.83	\$ 2,254.89
Step 2	\$ 75,783.52	\$ 78,057.03	\$ 2,273.51
Step 3	\$ 76,397.22	\$ 78,689.14	\$ 2,291.92
Step 4	\$ 77,022.45	\$ 79,333.12	\$ 2,310.67
Step 5	\$ 77,636.38	\$ 79,965.47	\$ 2,329.09
Lieutenant			
Step 1	\$ 79,184.51	\$ 81,560.05	\$ 2,375.54
Step 2	\$ 79,806.18	\$ 82,200.37	\$ 2,394.19
Step 3	\$ 80,425.63	\$ 82,838.40	\$ 2,412.77
Step 4	\$ 81,041.81	\$ 83,473.06	\$ 2,431.25
Step 5	\$ 81,660.14	\$ 84,109.94	\$ 2,449.80
Captain			
Step 1	\$ 84,564.54	\$ 87,101.48	\$ 2,536.94
Step 2	\$ 85,189.07	\$ 87,744.74	\$ 2,555.67
Step 3	\$ 85,813.62	\$ 88,388.03	\$ 2,574.41
Step 4	\$ 86,442.62	\$ 89,035.90	\$ 2,593.28
Step 5	\$ 87,066.03	\$ 89,678.01	\$ 2,611.98

ALTERNATIVES

It is doubtful that we will come to terms with the Sheriff's Office CCLP units without a wage scale adjustment which could result in 312 binding arbitration for the Law Enforcement/Command units.

FINANCIAL IMPACT

The 2021 budgetary impact is \$14,883 and the 2022 impact is \$140,030 over 2022 Finance Committee approved budget (see below). The 2021 impact can be absorbed through contingency, which has a balance of \$227,614. The 2022 funding can be addressed through a number of avenues; use of contingency (\$350,000), Sheriff's Office salary lapse (historically have two deputy positions vacant at any one time), controllable expenses which typically come in under budget by a few hundred thousand dollars and a \$300,000 over budget expense in Veterans Memorial Courthouse rent in the Circuit Court budget due to the payoff of the VMC/GPB debt.

Long Term costs will be addressed through the yearly budget process.

Command	\$34,883	\$148,030	\$150,765
Wages	\$14,346	\$62,800	\$62,003
Fringes	\$20,537	\$85,230	\$88,762

RECOMMENDATION

Respectfully request approval of resolution.

Introduced by the County Services & Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE 2022 - 2024 COLLECTIVE BARGAINING AGREEMENT
WITH THE CCLP SUPERVISORY OFFICERS (COMMAND) UNIT**

WHEREAS, a collective bargaining agreement (CBA) has been reached between representatives of Ingham County and Ingham County Sheriff and the CCLP Supervisory Officers (Command) Unit for the period January 1, 2022 through December 31, 2024; and

WHEREAS, the agreement includes: a term of three years (January 1, 2022 – December 31, 2024), a wage scale adjustment effective with the pay period beginning October 9, 2021, a 3% increase effective January 1, 2022, a 2% increase effective January 1, 2023; a 2% increase effective January 1, 2024; an increase in the compensatory time back cap to 96 hours with payment into an employee's 457b account permitted with payout consistent between the Sheriff's Office CCLP units (Law Enforcement, Supervisors and Corrections); providing reimbursement for resoling of duty boots; increasing the clothing allowance to \$800 annually; the addition of the Juneteenth holiday; and an increase in the vacation bank cap to 360 hours with payout deadline of December 15th; and

WHEREAS, the agreement also includes housekeeping amendments as well as language amendment to the language of the following provisions of the CBA: Article 5, Discipline; Article 7, Grievance Procedure for the Internal Operations of the Sheriff's Office; Article 10, Promotional Procedure; Article 45, Drug & Alcohol Testing Protocol; and Article 31, Personal Leave.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2021 collective bargaining agreement between Ingham County and Ingham County Sheriff and the CCLP Supervisory Officers (Command) Unit.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

TO: Board of Commissioners County Services & Finance Committees
FROM: Sue Graham, HR Director
DATE: September 28, 2021
SUBJECT: Resolution to Approve 2022-2024 Collective Bargaining Agreement with CCLP Law Enforcement

BACKGROUND

2022 negotiations with the Sheriff's Office CCLP Law Enforcement have concluded with a three-year, 3%, 2%, 2% wage increase and recommended scale adjustments (below) to be implemented October 9, 2021.

LAW ENFORCEMENT			
Deputies	Current	10/10/2021	Difference
Step 1 - Start	\$ 40,013.60	\$ 50,936.81	\$ 10,923.21
Step 2 - 1 Year	\$ 50,936.81	\$ 54,134.09	\$ 3,197.28
Step 3 - 2 Years	\$ 54,134.09	\$ 57,794.34	\$ 3,660.25
Step 4 - 3 Years	\$ 57,794.34	\$ 62,988.71	\$ 5,194.37
Step 5 - 4 Years	\$ 62,988.71	\$ 64,878.37	\$ 1,889.66

ALTERNATIVES

It is doubtful that we will come to terms with the Sheriff's Office CCLP units without a wage scale adjustment which could result in 312 binding arbitration for the Law Enforcement/Command units.

FINANCIAL IMPACT

The 2021 budgetary impact is \$55,931 and the 2022 impact is \$229,737 over 2022 Finance Committee approved budget (see below). The 2021 impact can be absorbed through contingency, which has a balance of \$227,614. The 2022 funding can be addressed through a number of avenues; use of contingency (\$350,000), Sheriff's Office salary lapse (historically have two deputy positions vacant at any one time), controllable expenses which typically come in under budget by a few hundred thousand dollars and a \$300,000 over budget expense in Veterans Memorial Courthouse rent in the Circuit Court budget due to the payoff of the VMC/GPB debt.

Long Term costs will be addressed through the yearly budget process.

	2021	2022	Long Term
Law Enforcement	\$55,931	\$229,737	\$146,197
Wages	\$40,014	\$164,113	\$104,436
Fringes	\$15,917	\$65,624	\$41,761

RECOMMENDATION

Respectfully request approval of resolution.

Introduced by the County Services & Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE 2022 - 2024 COLLECTIVE BARGAINING AGREEMENT
WITH THE CCLP LAW ENFORCEMENT (ACT 312) UNIT**

WHEREAS, A collective bargaining agreement (CBA) has been reached between representatives of Ingham County and Ingham County Sheriff and the CCLP Law Enforcement (Act 312) Unit for the period January 1, 2022 through December 31, 2024; and

WHEREAS, the agreement includes: a term of three years (January 1, 2022 – December 31, 2024), a wage scale adjustment effective with the pay period beginning October 9, 2021, a 3% increase effective January 1, 2022, a 2% increase effective January 1, 2023; a 2% increase effective January 1, 2024; an increase in the compensatory time back cap to 96 hours with payment into an employee's 457b account permitted with payout consistent between the Sheriff's Office CCLP units (Law Enforcement, Supervisors and Corrections); providing reimbursement for resoling of duty boots; increasing the Detective clothing allowance to \$800 annually; the addition of the Juneteenth holiday; and an increase in the vacation bank cap to 360 hours with payout deadline of December 15th; and

WHEREAS, the agreement also includes housekeeping amendments as well as language amendment to the language of the following provisions of the CBA: Article 9, Discipline; Article 10, Internal Affairs Files; Article 18, Drug & Alcohol Testing Protocol; Article 3, Sick Leave; Article 32, Personal Leave; and Article 39, Restricted Duty.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2021 collective bargaining agreement between Ingham County and Ingham County Sheriff and the CCLP Law Enforcement (Act 312) Deputies Unit.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.