

CHAIRPERSON
BRYAN CRENSHAW

VICE-CHAIRPERSON
DERRELL SLAUGHTER

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

FINANCE COMMITTEE
MARK GREBNER, CHAIR
TODD TENNIS
BRYAN CRENSHAW
MARK POLSDOFER
EMILY STIVERS
RANDY SCHAFER
RANDY MAIVILLE

INGHAM COUNTY BOARD OF COMMISSIONERS
P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE FINANCE COMMITTEE WILL MEET ON WEDNESDAY, SEPTEMBER 22, 2021 AT 6:00 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/89160266022>.

Agenda

Call to Order

Approval of the [September 8, 2021](#) Minutes and June 2, 2021 and July 21, 2021 Closed Session Minutes

Additions to the Agenda

Limited Public Comment

1. Lansing Economic Area Partnership – LDFA SmartZone Discussion
2. Sheriff's Office
 - a. Resolution to Authorize a Contract Renewal with [Lexipol](#) for the PoliceOne Academy Training Platform
 - b. Resolution to Authorize an Interlocal Agreement with the City of Lansing for the 2021 [Local JAG Grant](#)
 - c. Resolution to Authorize the Renewal of a Contract with the Michigan Department of Corrections to Rent up to 50 Beds to the [Michigan Department of Corrections](#)
3. Community Corrections – Resolution to Authorize a Contract with the [City of Lansing](#) for an Allocation of Funds to Ingham County/City of Lansing Community Corrections for the 2021-2022 City Fiscal Year
4. 9-1-1 Dispatch Center
 - a. Resolution to Authorize a Renewal of Quality Performance Review with [Priority Dispatch](#)
 - b. Resolution to Authorize Purchase of Keyboard/Video/Mouse Switches and New Monitors for [Workstation Consoles](#) at the 9-1-1 Center
 - c. Resolution to Extend an Agreement with [ICS Holdings LLC](#) to Lease Space for the 9-1-1 Center's Public Safety Radio System Replacement Project
5. Capital Area Transportation Authority – Resolution to Authorize the [Eighth Amendment](#) to the Agreement with the Capital Area Transportation Authority Dated January 1, 2016 through December 31, 2025
6. Financial Services – Resolution to Adopt [Deficit Elimination Plan](#) for the Fair Board Fund

7. Parks Department
 - a. Resolution to Amend the Contract with [Scarlett Excavating](#)
 - b. Resolution to Authorize a Transfer of Funds from the [Parks 208 Fund Balance](#) for Two Approved Emergency Purchases
 - c. Resolution to Authorize a Contract with [Heath Meyer](#) – Generation III Excavating for Installing an Accessible Crushed Stone Example Path at Lake Lansing North
8. Veteran Affairs Office
 - a. Resolution to Authorize the Ingham County Department of Veteran Affairs to Apply for the 2022 County Veteran Service [Fund Grant](#) on Behalf of Clinton County
 - b. Resolution to Authorize the Ingham County Department of Veteran Affairs to Accept 2022 County Veteran Service [Fund Grant](#) from the Michigan Veterans Affairs Agency on Behalf of Clinton County
 - c. Resolution to Authorize the Ingham County Department of Veteran Affairs to Accept 2022 County Veteran Service [Fund Grant](#) from the Michigan Veterans Affairs Agency
9. Health Department
 - a. Resolution to Amend the Collaborative Agreement with [Capital Area United Way](#)
 - b. Resolution to Accept the FY22 Grant Agreement with Michigan Department of Health and Human Services – [Tobacco Use Reduction](#) for People Living with HIV– 2022
 - c. Resolution to Authorize [Amendment #5](#) to the 2020 -2021 Agreement with the Michigan Department of Health and Human Services for the Delivery of Public Health Services under the Master Agreement
 - d. Resolution to [Amend Resolution #21-037](#)
 - e. Resolution to Authorize Agreements for the [Region 7 Perinatal Collaborative](#)
 - f. Resolution to Accept Grant Funds through [Mid-State Health Network](#)
 - g. Resolution to Renew the Provider Agreement with [Senior CommUnity](#) of Care Michigan
 - h. Resolution to Accept Grant Funds from [Delta Dental](#)
 - i. Resolution to [Amend Resolution #20-319](#) with the Institute for Intergovernmental Research (IIR) and Community Mental Health Authority of Clinton, Eaton and Ingham
 - j. Resolution to Authorize an Agreement with [Dr. Saif Fatteh](#) for Dermatology Services
 - k. Resolution to Renew the Agreement with [St. Vincent Catholic Charities](#)
 - l. Resolution to Renew the Provider Agreement with [Ingham Health Plan Corporation](#)
 - m. Resolution to Renew the Representational Agreement with [Daudi & Kroll P.C.](#)
10. Innovation & Technology Department – Resolution to Approve the Renewal of [Multi-Factor Authentication Solution](#)
11. Controller/Administrator's Office – Resolution to Authorize an Agreement with [Merit Network, Inc.](#) for Broadband Assessment and Planning Consulting Services Utilizing American Rescue Plan Funds
12. Human Resources
 - a. Resolution to Engage [BSwift](#) to Perform Annual Health Insurance Tracking and Reporting
 - b. Resolution to Approve Generic Service Credit Purchase for County Employee: [David Dan Afilleje](#)

- c. Resolution to Accept the Recommendation of the Ingham County Health Care Coalition for [Employee Benefits](#) for 2022 and Authorizing Letters of Agreement with Bargaining Units
- d. Resolution to Waive the Public Act 152 [Health Care Requirements](#) for 2022
- e. Resolution to Approve the 2022 - 2024 Collective Bargaining Agreement with the Technical, Professional and Officeworkers Association of Michigan ([TPOAM](#))
- f. Collective Bargaining Pursuant to MCL 15.268(c) (*Closed Session*)

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE
OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

FINANCE COMMITTEE
September 8, 2021
Draft Minutes

Members Present: Grebner, Crenshaw, Maiville, Stivers, and Schafer.

Members Absent: Polsdofer and Tennis.

Others Present: Andrew Bouck, Jared Cypher, Teri Morton, Gregg Todd, Michael Townsend, and Mary Konieczny.

The meeting was called to order by Chairperson Grebner at 6:00 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual public participation was offered via Zoom at <https://ingham.zoom.us/j/89160266022>

Approval of the August 18, 2021 Minutes and April 21, 2021 and May 5, 2021 Closed Session Minutes

CHAIRPERSON GREBNER STATED THAT, WITHOUT OBJECTION, THE MINUTES OF THE AUGUST 18, 2021 FINANCE COMMITTEE MEETING AS WELL AS THE CLOSED SESSION MINUTES FROM THE APRIL 21, 2021 AND MAY 5, 2021 MEETINGS WERE APPROVED AS WRITTEN. Absent: Commissioners Polsdofer and Tennis.

Additions to the Agenda

None.

Limited Public Comment

None.

1. Overview of Liaison Committee Recommendations

None.

2. Review and Action on Law & Courts Committee Recommendations

None.

3. Review and Action on Human Services Committee Recommendations

None.

4. Review and Action on County Services Committee Recommendations

None.

5. Action to Incorporate Strategic Planning Initiative Funds into Recommended Budget

None.

6. Adoption of Finance Recommended Budget

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. SCHAFER, TO INCORPORATE ALL OF THE Z-LIST ITEMS FROM THE LIAISON COMMITTEES INTO THE FINAL CONTROLLER'S RECOMMENDED BUDGET, AND PLACE THE REMAINING AMOUNT INTO THE 2022 CONTINGENCY FUND.

Commissioner Crenshaw stated the motion should include adopting the Controller's Recommended Budget.

This was considered a friendly amendment.

THE MOTION, AS AMENDED, CARRIED UNANIMOUSLY. Absent: Commissioners Polsdofer and Tennis.

Announcements

Commissioner Maiville thanked the staff on the excellent job of the budget process.

Commissioner Schafer stated he was very pleased with how the 911 system implementation has proceeded.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:03 p.m.

SEPTEMBER 22, 2021 FINANCE AGENDA STAFF REVIEW SUMMARY

RESOLUTION ACTION ITEMS:

The Controller's Office recommends approval of the following resolutions:

2a. Sheriff's Office – Resolution to Authorize a Contract Renewal with Lexipol for the PoliceOne Academy Training Platform

This resolution will authorize the renewal of a contract with Lexipol in the amount of \$6,840 for staff training. The Sheriff's Office has been using Lexipol (previously known as PoliceOne Academy.com) since 2016 to provide online training to Ingham County Sheriff's staff. Training modules offered reduce risk and enhance professional development and training, and allow the ability to deploy policy review modules. Funds are available from Act 302 Training Funds and training funds from Booking Fees.

See memo for details.

2b. Sheriff's Office – Resolution to Authorize an Interlocal Agreement with the City of Lansing for the 2021 Local JAG Grant

This resolution will authorize entering into the Interlocal agreement between Ingham County and the City of Lansing to accept the \$124,318 allocated portion of the 2021 Local JAG grant for the time period of October 2021 through September 2024. The Lansing Police Department will allocate \$13,674 from this grant to the Ingham County Sheriff's Office to assist in the purchase of Axon cameras, required equipment, and licenses. This will reduce the financial burden to the Sheriff's Office for this purchase.

See memo for details.

2c. Sheriff's Office – Resolution to Authorize the Renewal of a Contract with the Michigan Department of Corrections to Rent Up to 50 Beds to the Michigan Department of Corrections

This resolution will authorize the renewal of an agreement with the Michigan Department of Corrections to rent up to 50 jail beds as needed, at a cost of \$35.00 per day per bed, effective October 1, 2021 through September 30, 2022. Estimated revenue is \$319,325, and is anticipated in the 2022 budget. This revenue projection is based on an average daily rental rate of 25 beds.

3. Community Corrections – Resolution to Authorize a Contract with the City of Lansing for an Allocation of Funds to Ingham County/City of Lansing Community Corrections for the 2021-2022 City Fiscal Year

This resolution will approve entering into a contract with the City of Lansing for \$15,000 for the time period of July 1, 2021 through June 30, 2022. The allocation from the City of Lansing will be used to assist with Community Corrections Advisory Board (CCAB) administration, including supporting collaborative efforts with the City of Lansing, 54-A District Court, and 54-A District Court Probation Department.

See memo for details.

4a. 9-1-1 Dispatch Center – Resolution to Authorize Renewal of Quality Performance Review with Priority Dispatch for the Ingham County 9-1-1 Center

This resolution will authorize a renewal of a contract with Priority Dispatch for Quality Performance Review services not to exceed \$24,700 for the time period October 23, 2021 through October 21, 2022. The 9-1-1 Center uses the Priority Dispatch Emergency Medical Dispatch (EMD) program for processing all medical calls. The Center uses the ProQA EMD software with EMD cards as a backup. One of the program requirements is that a percentage of calls where ProQA EMD is used be evaluated in a quality assurance program. Evaluators review 25 medical calls per week during the year of service. This cost is a 5% increase over the current contract and funds are available within the 9-1-1 budget.

See memo for details.

4b. 9-1-1 Dispatch Center – Resolution to Authorize Purchase of Keyboard/Video/Mouse Switches and New Monitors for Workstation Consoles at the 9-1-1 Center

This resolution will authorize the purchase of Keyboard/Video/Mouse (KVM) switches, monitors and cables for an amount not to exceed \$14,845.71. Each workstation in the 9-1-1 center includes four separate computers/systems. These KVM switches will replace KVM switches more than nine years old and will make moving between computers/systems seamless with the mouse. The new monitors allow the office/email PC's to be moved from racks in the data room to the work positions, freeing up rack space for other needs and making it simpler for dispatchers to access their computers for email, Word, Excel, etc. The total quote is for 17 Adder KVM switches, 18 Dell monitors and related cabling and totals \$14,845.71. IT quoted this through CDW and all pricing is based on existing Michigan Master Computing MiDEAL pricing. This was not budgeted but there are funds available in the 911 Reserve Fund balance.

See memo for details.

4c. 9-1-1 Dispatch Center – Resolution to Extend an Agreement with CS Holdings LLC. to Lease Space for the 9-1-1 Center's Public Safety Radio System Replacement Project

This resolution will authorize entering into a lease extension agreement with ICS Holdings LLC., for the property located at 4213 Legacy Parkway, Lansing, Michigan for the period of November 1, 2021 through May 31, 2022 for the monthly price of \$3,840. This space was initially leased to provide necessary secure space to store the new Motorola radio equipment and perform mobile radio installations. As the end of the Public Safety Radio System replacement project nears, it has been identified that this space will continue to be needed to continue mobile radio installations and store legacy radio equipment. The lease extension reflects a 3.5% increase in the monthly payment to \$3,840 plus utilities. Funds are available for this within the project budget.

See memo for details.

5. Capital Area Transportation Authority – Resolution to Authorize the Eighth Amendment to the Agreement with the Capital Area Transportation Authority Dated January 1, 2016 through December 31, 2025

This resolution authorizes a new scope of services which will be effective from October 1, 2021 through September 30, 2022. CATA will continue to provide CATA Rural Services (CRS), providing a minimum of 79 hours per day of service to the residents of Ingham County who reside outside of the boundaries of the urbanized area, as well as operate service for persons with disabilities, known as CATA Spec-Tran.

For the period October 1, 2021 through September 30, 2022 the County shall reimburse CATA as set forth in the attached Scope of Services. The amount to be reimbursed will not exceed the amount of millage funds available. A maximum of \$3,727,272 will be used to pay the actual expenses of operating, administering and marketing Spec-Tran. A maximum of \$1,245,091 of the funds will be used to pay for the actual expenses of operating, administering and marketing CATA Rural Services. Each subsequent Scope of Services beyond September 30, 2022 will need to be authorized by a separate, future resolution.

6. Financial Services – Resolution to Adopt Deficit Elimination Plan for the Fair Board Fund

This resolution utilizes funding from the American Rescue Plan Act of 2021 absorb the personnel costs of the Fair Board Fund from the period August 1 through December 31, 2021, for an amount up to but not to exceed \$283,000. By relieving the Fair Board Fund of these personnel expenses, the revenue generated in 2021 will more than cover the remaining Fair Board Fund expenses and improve the fund balance as of December 31, 2021.

7a. Parks Department - Resolution to Amend the Contract with Scarlett Excavating

This resolution approves an amendment to the contract with Scarlett Excavating for installation of a snow making pipe at Hawk Island Park for an additional amount of \$10,049.69. Funds are available in the Parks budget.

7b. Parks Department - Resolution to Authorize a Transfer of Funds from the Parks 208 Fund Balance for Two Approved Emergency Purchases

This resolution authorizes the use of Parks Fund Balance to cover the cost of two recently approved emergency purchases.

7c. Parks Department - Resolution to Authorize a Contract with Heath Meyer – Generation III Excavating for Installing an Accessible Crushed Stone Example Path at Lake Lansing North

This resolution authorizes a contract with Heath Meyer – Generation III Excavating for a total amount not to exceed of \$19,937.30 from the Parks Department fund balance for a crushed stone accessible example path at Lake Lansing North Park.

8a. Veteran Affairs Office - Resolution to Authorize the Ingham County Department of Veteran Affairs to Apply for the 2022 County Veteran Service Fund Grant on Behalf of Clinton County

This resolution authorizes Ingham County Department of Veteran Affairs to apply and administer a grant application for Clinton County in the amount of \$83,582 for the period of October 1, 2021 through September 30, 2021. Funds will be issued by the State of Michigan.

8b. Veteran Affairs Office - Resolution to Authorize the Ingham County Department of Veteran Affairs to Accept 2022 County Veteran Service Fund Grant from the Michigan Veterans Affairs Agency on Behalf of Clinton County

This resolution authorizes Ingham County Department of Veteran Affairs to administer the County Veteran Service Fund Grant for Clinton County in the amount of \$83,582 for the period of October 1, 2021 through September 30, 2022. Funds will be issued by the State of Michigan. Funds will be used for the purpose of a grant funded UAW E - \$35,919 to \$42,784 Benefits Support Specialist position, and a financial emergency assistance program effective October 1, 2021 to September 30, 2022.

8c. Veteran Affairs Office - Resolution to Accept the 2022 County Veteran Service Fund Grant from the Michigan Veterans Affairs Agency

This resolution authorizes Ingham County Department of Veteran Affairs to administer a grant in the amount of \$163,395 for the period of October 1, 2021 through September 30, 2022. Funds will be issued by the State of Michigan. Funds will be used for the purpose of adding a grant funded a MC5- \$43,382 to \$52,076 Veteran Benefits Counselor position, technological development and a financial emergency assistance program, effective October 1, 2021 to September 30, 2022.

9a. Health Department - Resolution to Authorize an Amendment to the Collaborative Agreement with Capital Area United Way

This resolution amends the collaborative agreement with the Capital Area United Way, effective October 1, 2020 through September 30, 2021 in an amount not to exceed \$31,596.30. Funds are included in the Health Department's 2021 budget.

9b. Health Department - Resolution to Accept the FY22 Grant Agreement with Michigan Department of Health and Human Services – Tobacco Use Reduction for People Living with HIV– 2022

This resolution authorizes an agreement with MDHHS in an amount not to exceed \$195,000, to continue coordinating TURP-PLWH effective October 1, 2021 through September 30, 2022.

9c. Health Department - Resolution to Authorize Amendment #5 to the 2020 -2021 Agreement with the Michigan Department of Health and Human Services for the Delivery of Public Health Services under the Master Agreement

This resolution authorizes amendment #5 to the main agreement with MDHHS. The financial impact of this increased support will increase the FY '21 original grant agreement from \$11,202,792 to \$11,381,992 increase of 179,200. The revised resolution makes the following specific changes to the budget:

Reopening Schools - HRA: increase of \$179,200 from \$0 to \$179,200

9d. Health Department - Resolution to Amend Resolution #21-037

This resolution extends the agreements with NACCHO and APIC authorized through Resolution #21-037 through December 31, 2021. Funding will help build ICHD's COVID-19 infection prevention and control response to assist with training and implementation of infection prevention and control measures in long-term care facilities (LTCF) and adult foster care (AFC) homes in Ingham County.

9e. Health Department - Resolution to Authorize Agreements for the Region 7 Perinatal Collaborative

This resolution allows ICHD to enter into agreements with Barry-Eaton District Health Department and Mid-Michigan District Health Department for an amount not to exceed \$8,000 per Health Department, to help reduce infant and maternal mortality rates in Eaton, Clinton and Ingham counties effective October 1, 2021 through September 30, 2022.

9f. Health Department - Resolution to Accept Grant Funds through Mid-State Health Network

This resolution accepts \$96,656 in grant funds from MSHN to augment prevention efforts dedicated to youth vaping and marijuana use.

9g. Health Department - Resolution to Authorize Renewal of the Provider Agreement with Senior CommUnity of Care Michigan

This resolution authorizes the renewal of the provider agreement with Senior CommUnity of Care Michigan, effective July 17, 2021 through September 30, 2024. The County will be reimbursed on a fee-for-service basis.

9h. Health Department - Resolution to Accept Grant Funds from Delta Dental

This resolution authorizes accepting mini-grant funds from Delta Dental in an amount not to exceed \$5,000, effective August 12, 2021 through August 12, 2022. The funds will be used to purchase a new autoclave machine.

9i. Health Department - Resolution to Amend Resolution #20-319 with the Institute for Intergovernmental Research (IIR) and Community Mental Health Authority of Clinton, Eaton and Ingham

This resolution amends Resolution #20-319 by extending the effective date through December 31, 2022 and by increasing funding by \$17,045, for a total amount not to exceed \$110,795. Resolution #20-168 authorized an agreement with the Institute for Intergovernmental Research (IIR) and Community Mental Health Authority of Clinton, Eaton, and Ingham (CEI-CMH), to accept funding for the Building Bridges Between Jails and Community-Based Treatment for Opioid Use Disorder Demonstration Project. It also authorized an agreement with CEI-CMH in the amount of \$70,000 to offer assistance with navigating the local Substance Use Disorder (SUD) provider network, support systems and resources. Resolution #20-319 extended the terms of this agreement through August 31, 2021. Due to the COVID-19 pandemic, the implementation of this project was delayed and IIR has proposed an extension of the agreement through December 31, 2022 and offered an additional \$17,045 in funding. ICHD and CEI-CMH have agreed that an extension is necessary in order to fully implement this project.

9j. Health Department - Resolution to Authorize an Agreement with Dr. Saif Fatteh for Dermatology Services

This resolution authorizes entering into an agreement with Dr. Saif Fatteh for dermatology services effective November 1, 2021 through October 30, 2023, for an amount not to exceed \$63,336. Funding for this agreement will be provided by HRSA.

9k. Health Department - Resolution to Authorize Renewal of an Agreement with St. Vincent Catholic Charities

This resolution authorizes renewing the agreement with SVCC for interpreter/translation services and supportive case management, effective November 1, 2021 through October 31, 2024 in an amount not to exceed \$384,000.

9l. Health Department - Resolution to Authorize Renewal of a Provider Agreement with Ingham Health Plan Corporation

This resolution authorizes renewal of the provider agreement with Ingham Health Plan Corporation. The provider agreement will allow IHPC to continue paying, on a fee-for-services basis, for primary care services provided to IHPC members assigned to ICHD's CHCs. ICHD's CHCs will continue to receive the same fee-for-service payment as other IHPC medical providers, whereby the reimbursement amount will be no less than Medicaid reimbursement rates, minus co-payments, deductibles, and other similar amounts.

9m. Health Department - *Resolution to Authorize Renewal of the Representational Agreement with Daudi & Kroll P.C.*

This resolution authorizes the renewal of the representation agreement with Daudi and Kroll P.C., effective October 1, 2021 through September 30, 2022 for an amount not to exceed \$5,000.

10. Innovation & Technology – *Resolution to Approve the Renewal of Multi-Factor Authentication Solution*

This resolution authorizes the renewal of a multi-factor authentication tool to protect the County's resources with Duo Security from CDWG. This project is budgeted and funding for the \$51,214.50 for one year for the licensing will come from the County's Innovation and Technology Department's Network Fund #636-25810-932030.

See memo for details.

11. Controller's Office – *Resolution to Authorize an Agreement with Merit Network, Inc. for Broadband Assessment and Planning Consulting Services Utilizing American Rescue Plan Funds*

This resolution authorizes an agreement with Merit Network, Inc. for county-wide broadband assessment and planning services. We are utilizing \$56,000 in ARP funds for this project.

See memo for details

12a. Human Resources – *Resolution to Engage BSwift to Perform Annual Health Insurance Tracking and Reporting*

This resolution authorizes the engagement of BSwift to provide annual tracking and reporting requirements for the Affordable Care Act applicable to large employers.

The current cost of this service is a \$495 set up fee, \$4 per employee per year for reporting, and \$1.50 per employee per month for hours tracking, with a total of approximately \$6,100.

See memo for details.

12b. Human Resources – *Resolution to Approve Generic Service Credit Purchase for County Employee: David Dan Afleje*

This resolution approves the purchase, borne by the employee, of one year of generic service retirement credit from MERS for Mr. Afleje.

See memo for details.

12c. Human Resources – *Resolution to Accept the Recommendation of the Ingham County Health Care Coalition for Employee Benefits for 2022 and to Authorize Letters of Agreement with Bargaining Units*

This resolution approves the recommendation from the Ingham County Health Care Coalition for employee health care benefits for 2022 at the same rates as 2021:

Full Family	=	\$249.66
2-Person	=	\$222.22
Single	=	\$131.22

See memo for details.

12d. Human Resources – *Resolution to Waive the Public Act 152 Health Care Requirements for 2022*

This resolution waives Public Act 152 of 2011 which places limits on public employers' contributions toward their employees' health benefits and requires that the employer cost be no more than 80% of the cost or no more than a certain dollar amount detailed in the law (hard caps). The requirements of the act can be waived with a 2/3 vote of the governing body prior to the beginning of a medical benefit plan coverage year.

As the County will continue with the current plan medical benefits and will self-insure a portion of the health insurance cost, the uncertainty associated with the savings from this makes it very difficult to determine if the County will be in compliance. Therefore, we are recommending that the Board of Commissioners exempt the County from the requirements.

See memo for details.

12e. Human Resources – *Resolution to Approve the 2022 - 2024 Collective Bargaining Agreement with the Technical, Professional and Officeworkers Association of Michigan (TPOAM)*

This resolution approves our first multi-year contract of 2022!

See memo for details.

12f. Human Resources – *Collective Bargaining Pursuant to MCL 15.268(c) (Closed Session)*

PRESENTATION/DISCUSSION/OTHER ITEM:

1. Lansing Economic Area Partnership – *LDFA SmartZone Discussion*

TO: Board of Commissioners Law & Courts Committee, Finance Committee
FROM: Undersheriff Andrew R. Bouck
DATE: September 7, 2021
SUBJECT: Resolution to authorize a contract renewal with Lexipol / the PoliceOne Academy training platform.

For the meeting agendas of August 12, 2021 and August 18, 2021

BACKGROUND

This resolution is to renew a contract with Lexipol for the online training platform known as PoliceOne Academy. Lexipol is an organization oriented towards public safety and local government training and risk management with training platforms such as PoliceOne, Corrections1, FireRescue1, EMS1, and Gov1. PoliceOne training modules reduce risk and enhance professional development with mission-critical content, training, and ability to deploy policy review modules.

The Sheriff's Office has been using PoliceOne Academy Online Application to train all staff since 2016. The online training consists of Interactive Video Courses, Course quizzes for Accreditation, and Management Workflows for Accountability. The use of PoliceOne has enhanced the Sheriff's Office ability to provide timely training throughout the year while maintaining training records for the staff.

ALTERNATIVES

Other similar training platforms are significantly more expensive. In the event the contract cannot be renewed, the use of the online training platform and the extensive training resources it provides will be eliminated. Training content and records currently deployed & maintained online will have to be deployed through an in-person format during alternative in-service training opportunities

FINANCIAL IMPACT

The total cost of this project for renewal of a one-year operation contract for 2021 is \$6,840. The Sheriff's Office is requesting the training cost be paid from 302 Funds and Booking Fees in the amount of \$6,840 for the contractual year of 2021.

STRATEGIC PLANNING IMPACT

This project fits with the Ingham County Goals of: (A) Service to Residents - provide easy access to quality, cost effective services that promote well-being and quality of life for the residents of Ingham County as it enables the Sheriff's Office to maintain regular staff training at high standards to yielding a highly trained, professional deputy. Highly trained staff produce effective and efficient law enforcement responses for our residents to facilitate safe communities; (B) Finance – Maintain and enhance County fiscal health to ensure delivery of services as it is a cost-effective training platform for on-going training, risk mitigation, and legal/policy updates, and training certification requirements while efficiently tracking and managing staff training records.

OTHER CONSIDERATIONS

Last year each employee completed training modules on topics such as Anti-Bias Training for Law Enforcement, Cultural Awareness and Diversity and the LGBTQ Community.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize a contract with Lexipol for PoliceOne Academy for 2021.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT RENEWAL WITH LEXIPOL FOR THE
POLICEONE ACADEMY TRAINING PLATFORM**

WHEREAS, Ingham County has been using PoliceOne Academy.com since 2016 to provide online training to Ingham County Sheriff's staff; and

WHEREAS, PoliceOne Academy now goes by the name Lexipol, while still providing the exact same content and programs; and

WHEREAS, ongoing training is an important part of ensuring the Sheriff's Office staff are best able to serve our citizens; and

WHEREAS, the 2021 subscription for Lexipol is \$6,840 to provide training to all staff.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a contract with Lexipol in the amount of \$6,840 to be paid out of the 2021 Sheriff's Office budgets from 302 Training Funds #28532000-960000 (\$3,420) and Booking Fees/Training Fund #26336201-960000 (\$3,420).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Captain Andy Daenzer
DATE: August 30, 2021
SUBJECT: 2021 Local JAG Grant

BACKGROUND

The Sheriff's Office has been allocated \$13,674 from a \$124,318 JAG Grant award, leaving the Lansing Police Department \$110,644 as their allocated portion. To meet JAG Grant requirements both entities must enter into an interlocal agreement prior to receiving said funds.

ALTERNATIVES

There are no viable alternatives.

FINANCIAL IMPACT

The awarded funds will be used to assist in the purchase of Axon cameras, required equipment, and licenses. This will greatly reduce the financial burden to the Sheriff's Office and, therefore, the County as a whole.

STRATEGIC PLANNING IMPACT

The purchasing of these cameras will greatly enhance the Sheriff's Office ability to capture incidents where administration responds to incidents in the field. The benefit will be greater transparency and lower liability.

OTHER CONSIDERATIONS

The purchase of these cameras will add to the total amount of data that can be stored by ICSO. We currently use the Axon system for all patrol deputies. Using any company other than Axon will not be compatible.

RECOMMENDATION

Based on the information contained herein, I respectfully recommend the approval of the attached resolution to enter into the interlocal agreement for acceptance of the 2021 JAG Grant Award.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN INTERLOCAL AGREEMENT WITH THE CITY OF LANSING
FOR THE 2021 LOCAL JAG GRANT**

WHEREAS, the City of Lansing Police Department and the Ingham County Sheriff's Office were allocated \$124,318 from the 2021 Local JAG grant from the Department of Justice; and

WHEREAS, the City of Lansing is the fiduciary of this grant; and

WHEREAS, the Ingham County Sheriff's Office portion allocated from this grant is \$13,674; and

WHEREAS, as part of the application process to receive this funding from the 2021 Local JAG grant, the Ingham County Sheriff's Office must enter into an interlocal agreement with the City of Lansing allowing for disbursement of allocated funds to both government police agencies; and

WHEREAS, the portion allocated for the Ingham County Sheriff's Office will be spent on the purchase of Axon body worn cameras, equipment, and licenses.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an interlocal agreement between Ingham County and the City of Lansing to accept the \$124,318 allocated portion of the 2021 Local JAG grant for the time period of October 2021 through September 2024.

BE IT FURTHER RESOLVED, that the Lansing Police Department will allocate from this grant \$13,674 to the Ingham County Sheriff's Office for the purchase of Axon body worn cameras, equipment, and licenses.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2021-2024 Sheriff's Office budgets consistent with this resolution.

BE IT FURTHER RESOLVED that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners: Law & Courts and Finance Committees

FROM: Undersheriff Andrew R. Bouck

DATE: August 30, 2021

**RE: RESOLUTION TO AUTHORIZE THE RENEWAL OF A CONTRACT WITH
THE MICHIGAN DEPARTMENT OF CORRECTIONS TO RENT UP TO 50
BEDS TO THE MICHIGAN DEPARTMENT OF CORRECTIONS**

This is a resolution to authorize the Ingham County Sheriff's Office to renew a contract with the Michigan Department of Corrections (MDOC) at the sum of \$35.00 per day, per Violator, to house up to fifty (50) MDOC Violators for the period of October 1, 2021 to September 30, 2022. This is the fourth and final amendment (Amendment No.4) to the original agreement.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE RENEWAL OF A CONTRACT WITH THE
MICHIGAN DEPARTMENT OF CORRECTIONS TO RENT UP TO 50 BEDS TO THE
MICHIGAN DEPARTMENT OF CORRECTIONS**

WHEREAS, the Ingham County Sheriff's Office Jail has an established design, which includes 394 County beds and 50 contractual beds; and

WHEREAS, the funds received by the County for leasing the contractual beds would be used to offset the general fund cost of operating the Jail; and

WHEREAS, the Ingham County Sheriff's Office is requesting the agreement with the Michigan Department of Corrections be renewed for an additional one-year period to rent up to 50 beds as needed at a cost of \$35.00 per day, per bed, effective October 1, 2021 through September 30, 2022 for Michigan Department of Corrections Violators; and

WHEREAS, the revenue to be received from the renting of up to 50 beds, which is anticipated to be \$319,375, will be recognized in the 2021-2022 Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the renewal of an additional one-year agreement with the Michigan Department of Corrections to rent up to 50 of the jail beds as needed, at a cost of \$35.00 per day, per bed, effective October 1, 2021 through September 30, 2022 for the Michigan Department of Corrections.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 3

TO: Board of Commissioners Law & Courts Committee and Finance Committee
FROM: Mary Sabaj, CCAB Manager
DATE: September 7, 2021
SUBJECT: **Resolution Authorizing a Contract with the City of Lansing**
For the meeting agendas of September 16 and September 22

BACKGROUND

This resolution approves a contract with the City of Lansing for \$15,000 to be used to support Community Corrections Advisory Board (CCAB) administrative costs and collaborative efforts with the 54-A District Court and Probation Office for City FY 2021-2022. The contract was not received until late August, accounting for the delay in seeking this authorization.

ALTERNATIVES

Failure to approve this resolution will result in the loss of revenue that helps support CCAB Manager personnel costs (\$7,500), CCAB Staff Consultant costs (\$7,500).

FINANCIAL IMPACT

Community Corrections administration and programs are funded with a combination of State of Michigan Public Act 511 funds, Ingham County general funds, and City of Lansing grant funds.

OTHER CONSIDERATIONS

Community Corrections administration and all Public Act 511 treatment and service programs for the local Circuit Court probation population are dependent upon State of Michigan, Ingham County, and the City of Lansing funding.

RECOMMENDATION

Based on the information presented, the CCAB recommends approval of the attached resolution to support Community Corrections administration.

Introduced by Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH THE CITY OF LANSING FOR AN
ALLOCATION OF FUNDS TO INGHAM COUNTY/CITY OF LANSING COMMUNITY
CORRECTIONS
FOR THE 2021-2022 CITY FISCAL YEAR**

WHEREAS, the Community Corrections Advisory Board requests authorization for a contract between the County and the City of Lansing for an allocation of funds to support Community Corrections administration for the City 2021-2022 fiscal year; and

WHEREAS, the Michigan Community Corrections Act of 1988 (PA511) authorizes the establishment of a Community Corrections Advisory Board (CCAB) and Community Corrections programming; and

WHEREAS, Ingham County and the City of Lansing formed a joint CCAB in 1990; and

WHEREAS, a Comprehensive Community Corrections Plan was approved by the Ingham County Board of Commissioners and the Lansing City Council; and

WHEREAS, the City of Lansing approved an allocation of \$15,000 for FY 2021-2022 to be used to assist with CCAB administration, including supporting collaborative efforts with the City of Lansing, 54-A District Court, and 54-A District Court Probation Department.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves a contract with the City of Lansing for \$15,000 for the time period of July 1, 2021 through June 30, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contracts and/or subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Barb Davidson, Director 9-1-1
DATE: September 7, 2021
SUBJECT: Renewal of Quality Performance Review for EMD with Priority Dispatch
For meeting agendas of Law & Courts Sept. 16, 2021 and Finance Sept. 22, 2021

BACKGROUND

We use the Priority Dispatch Emergency Medical Dispatch (EMD) program for processing all medical calls received at the 9-1-1 Center. We use the ProQA EMD software and back that up with EMD cards. One of the program requirements is that a percentage of calls where ProQA EMD is used be evaluated in a quality assurance program. This resolution seeks approval to renew the Quality Performance Review (QPR) program we use with Priority Dispatch. The terms of this renewal are from 10/23/21 to 10/21/22 and involve their evaluators reviewing 25 medical calls per week during the year of service.

ALTERNATIVES

The only real alternative would be to create a full-time position within the 9-1-1 Center to research and review these medical calls. It would be a higher cost to create a new position.

FINANCIAL IMPACT

This year's QPR cost and quote does reflect an increase of 5%. Last year's contract amount was \$23,400 and this year's contract amount is \$24,700.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to renew our Quality Performance Review with Priority Dispatch.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A RENEWAL OF QUALITY PERFORMANCE REVIEW
WITH PRIORITY DISPATCH**

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners previously authorized the acquisition of Priority Dispatch's Emergency Medical Dispatch ProQA Program, under Resolution #14-081, and ProQA continues to be used for all medical calls received; and

WHEREAS, the program standards for the Priority Dispatch, ProQA EMD program require a percentage of all medical calls be reviewed for quality assurance and Ingham County 9-1-1 meets these standards by using the Priority Dispatch Quality Performance Review services; and

WHEREAS, a quote for renewal of Quality Performance Review services from Priority Dispatch has been provided by Priority Dispatch for a one (1) year term, October 23, 2021 through October 21, 2022, at a cost of \$24,700.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a renewal of contract not to exceed \$24,700 with Priority Dispatch for Quality Performance Review services, as outlined by the Proposal/Sales quotation, #Q-57891.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes an appropriation of up to \$24,700 from the 9-1-1 Fund balance for the total cost of this Maintenance Contract.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign a Quality Performance Review services agreement with Priority Dispatch consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Barb Davidson, 9-1-1 Director
DATE: August 26, 2021
SUBJECT: Purchase replacement keyboard/video/mouse (KVM) controls
For meeting agendas of Law & Courts Sept. 16, 2021 and Finance Sept. 22, 2021

BACKGROUND

Each of our workstations in the 9-1-1 center includes four (4) separate computers/systems. The Adder keyboard/video/mouse (KVM) switches will replace KVM switches more than nine (9) years old and will make moving between computers/systems seamless with the mouse. With the addition of the monitors, we will be moving the office/email PC's from racks in the data room to the work positions, freeing up rack space for other needs and making it simpler for our dispatchers to access their 'office' computers for email, Word, Excel, etc.

ALTERNATIVES

There are other KVM switches on the market. Some less expensive and many more expensive. The Adder KVM switches were recommended by users at the MPSCS (state radio system) and we have installed one and thoroughly tested it. This KVM switch does what we need for a moderate cost.

FINANCIAL IMPACT

The quote for 17 Adder KVM switches, 18 Dell monitors and related cabling is \$14,845.71. IT quoted this through CDW and all pricing is based on existing Michigan Master Computing MiDEAL pricing. This was not budgeted but there are funds available in the 911 Reserve Fund balance.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize the purchase of Adder KVM switches, monitors, and related cables for the workstations at the 9-1-1 Center.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE PURCHASE OF KEYBOARD/VIDEO/MOUSE SWITCHES AND
NEW MONITORS FOR WORKSTATION CONSOLES AT THE 9-1-1 CENTER**

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County 9-1-1 administration has identified a need to replace the keyboard/video/mouse (KVM) switches at dispatcher work consoles and move each console position's email and office computers from rack space in the data center to each console; and

WHEREAS, the 9-1-1 administration has received recommendations for the replacement KVM switches we wish to purchase and have purchased and tested one at a dispatcher work console; and

WHEREAS, the 9-1-1 administration and Ingham County IT need to move the email/office computers from racks in the data room to their respective workstation positions in the 9-1-1 Center requiring the addition of a Dell 22-inch monitor at each position; and

WHEREAS, the Ingham IT has received a quote from CDW, based on MiDEAL pricing, in the amount of \$14,845.71 for the Adder KVM switches, the Dell monitors, and related cables to deploy this solution; and

WHEREAS, funds are available in the 911 Reserve Fund balance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of the KVM switches, monitors, and cables for an amount not to exceed \$14,845.71.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

Agenda Item 4c

TO: Board of Commissioners Law & Courts, County Services, and Finance Committees
FROM: Barb Davidson, 911 Director
DATE: September 7, 2021
SUBJECT: Extension of an agreement with ICS Holdings to lease space for the 911 Center's Public Safety Radio System replacement project

For meeting agendas of Law & Courts Sept. 16, 2021, County Services Sept. 21, 2021, and Finance Sept. 22, 2021

BACKGROUND

Space was leased at 4213 Legacy Parkway, Lansing Michigan to provide necessary secure space to store new Motorola radio equipment and do mobile radio installations. As we are nearing the end of the Public Safety Radio System replacement project, it has been identified that there will be further need for this space to be able to continue mobile radio installations and store legacy radio equipment.

ALTERNATIVES

After consulting with the Facilities Department and our public safety partners, no other timely alternatives were located that could provide the level of security needed in the timeframe. Additional costs to enhance security at another location could be high and cause delays.

FINANCIAL IMPACT

ICS Holdings LLC is willing to extend the lease to reflect a 3.5% increase to bring the monthly payment to \$3,840 for the term of November 1, 2021 to May 31, 2022. This does not include utilities, which will be paid for separately but from the same fund account.

OTHER CONSIDERATIONS

Security enhancements have already been installed at the property on Legacy Parkway and its location is ideal for our public safety partners in that area to respond.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support the extension of the lease of the property located at 4213 Legacy Parkway, Lansing, Michigan from ICS Holdings LLC.

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO EXTEND AN AGREEMENT WITH ICS HOLDINGS LLC. TO LEASE SPACE
FOR THE 9-1-1 CENTER'S PUBLIC SAFETY RADIO SYSTEM REPLACEMENT PROJECT**

WHEREAS, space is needed for the Public Safety Radio System Replacement Project to complete mobile radio installations and store legacy radio equipment until sold; and

WHEREAS, property located at 4213 Legacy Parkway, Lansing, Michigan will provide the necessary space to accomplish this type of project; and

WHEREAS, it is the recommendation of both the Facilities Department and 9-1-1 Center to extend our lease agreement with ICS Holdings LLC. for the period of November 1, 2021 through May 31, 2022 for the monthly amount of \$3,840.00 which reflects a 3.5% increase, not including utilities, which will be paid for separately from the same fund account; and

WHEREAS, funds are available in the 9-1-1 Emergency Telephone Fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a lease extension agreement with ICS Holdings LLC., for the property located at 4213 Legacy Parkway, Lansing, Michigan for the period of November 1, 2021 through May 31, 2022 for the monthly price of \$3,840.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 5

TO: Human Services and Finance Committees

FROM: Jared Cypher, Deputy Controller

RE: Special Transportation Millage Contract with CATA

DATE: September 1, 2021

BACKGROUND

This resolution authorizes a new scope of services which will be effective from October 1, 2021 through September 30, 2022. CATA will continue to provide CATA Rural Services (CRS), providing a minimum of 79 hours per day of service to the residents of Ingham County who reside outside of the boundaries of the urbanized area, as well as operate service for persons with disabilities, known as CATA Spec-Tran.

ALTERNATIVES

The County could opt to provide this transportation system in-house. However, CATA already has the buses and infrastructure in place to provide these services, and the cost to the County to begin doing so would be too great.

FINANCIAL IMPACT

For the period October 1, 2021 through September 30, 2022 the County shall reimburse CATA as set forth in the attached Scope of Services. The amount to be reimbursed will not exceed the amount of millage funds available. A maximum of \$3,727,272 will be used to pay the actual expenses of operating, administering and marketing Spec-Tran. A maximum of \$1,245,091 of the funds will be used to pay for the actual expenses of operating, administering and marketing CATA Rural Services. Each subsequent Scope of Services beyond September 30, 2022 will need to be authorized by a separate, future resolution.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objectives of assisting in meeting basic needs and providing a quality transportation system.

OTHER CONSIDERATIONS

A new 5-year master agreement between CATA and Ingham County was recently adopted near the end of 2020.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE EIGHTH AMENDMENT TO THE AGREEMENT WITH THE
CAPITAL AREA TRANSPORTATION AUTHORITY DATED JANUARY 1, 2016 THROUGH
DECEMBER 31, 2025**

WHEREAS, an extended main agreement was authorized with the Capital Area Transportation Authority for the period ending December 31, 2025; and

WHEREAS, in November 2020, the electorate approved a renewal of the countywide public transportation millage level of 60/100 (.60) of one mill to be used for the purpose of funding a transportation system to be used primarily by elderly and disabled persons in Ingham County; and

WHEREAS, the Board of Commissioners envisioned that the revenues generated as a result of the millage levy would be turned over to the Capital Area Transportation Authority and be used to provide the transportation service.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves an amendment to the agreement with the Capital Area Transportation Authority (CATA) which authorizes the County to pay CATA the expenses incurred for providing a public transportation system to be used primarily by elderly and disabled persons in Ingham County from revenue generated as a result of the countywide public transportation millage.

BE IT FURTHER RESOLVED, that for the period October 1, 2021 through September 30, 2022 the County shall reimburse CATA as set forth in the attached Scope of Services.

BE IT FURTHER RESOLVED, that the Chairperson of the Board and the County Clerk are hereby authorized to sign the appropriate agreements and documents necessary to implement the above, subject to approval as to form by the County Attorney.

INGHAM COUNTY PROPOSED SCOPE OF SERVICE

For October 1, 2021 through September 30, 2022

For fiscal year 2022, Ingham County projects tax revenue in the amount of \$4,972,363 from the Special Transportation Millage. As the County's contractor, CATA shall carry out the following activities with respect to small bus transportation primarily serving elderly and disabled residents of Ingham County:

1. Take all reasonable steps to improve the quality of small bus service primarily serving the elderly and residents with disabilities of Ingham County. CATA shall constantly strive to develop methods to provide such services in more cost-efficient ways.
2. Manage and operate the small bus system commonly known as CATA Rural Services (CRS), providing a minimum of 79 hours per day of service to the residents of Ingham County who reside outside of the boundaries of the urbanized area. CRS also refers to the Mason Connector, Williamston-Webberville Connector and Mason Redi-Ride routes. Service shall be provided in conformity with the requirements of the state and federal grants received for the operation of the service. A maximum of \$1,245,091 of funds received under this agreement shall be used to pay for the actual expenses of operating, administering and marketing CATA Rural Services.
3. Continue to operate service for persons with disabilities, known as CATA Spec-Tran, providing at a minimum the level of service in effect on October 1, 1988, to residents of Ingham County who reside within the boundaries of the urbanized area and who further qualify for this specialized service by nature of their mobility-related disabilities. Services shall be provided in conformity with state and federal requirements and grants received for the operation of the service. A maximum of \$3,727,272 of the funds received under this Agreement shall be used to pay the actual expenses of operating, administering and marketing Spec-Tran.
4. The term of the Agreement between CATA and Ingham County was recently extended for five years from January 1, 2021 through December 31, 2025 and adopted by both parties near the end of 2020.

Agenda Item 6

TO: Board of Commissioners, Human Services Committee Finance Committee
FROM: Tori Meyer, Director Financial Services
DATE: August 20, 2021
SUBJECT: Approval of deficit elimination plan
MEETINGS: September 20 and September 22, 2021

BACKGROUND

The Glenn Steil State Revenue Sharing Act of 1971, Public Act 140 of 1971, Section 21(2) states that units of local government that end their fiscal year in a deficit condition shall formulate a deficit elimination plan. As of December 31, 2020, the Fair Board Fund 561 ended the year with a deficit of \$56,837 as current liabilities exceeded current assets. The 2020 Fair was cancelled due to COVID, along with other activities which resulted in a significant loss of revenue for the Fair Board Fund.

ALTERNATIVES

1. Approve the deficit elimination plan as requested by State Treasury.
2. Forgo 25% of revenue sharing payments from State Treasury.

FINANCIAL IMPACT

By using American Rescue Plan Act dollars identified for revenue loss, the Fair Board Fund's net position as of December 31, 2021 will be significantly improved and will no longer be in a deficit position. The American Rescue Plan Act includes a provision to use revenue loss dollars to sustain local government. The amount would be up to but not to exceed \$283,000.

STRATEGIC PLANNING IMPACT

Maintain the County's financial reserves at adequate levels.

RECOMMENDATION

I respectfully request the approval of this deficit elimination plan.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT DEFICIT ELIMINATION PLAN FOR FAIR BOARD FUND

WHEREAS, 2020 revenues were severely lessened in the Fair Board Fund due to the COVID-19 pandemic; and

WHEREAS, the lack of revenue in 2020 has caused current liabilities to exceed current assets as of December 31, 2020; and

WHEREAS, Ingham County's Fair Board Fund has a \$56,837 deficit fund balance as of December 31, 2020; and

WHEREAS, 1971 PA 140 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury; and

WHEREAS, the American Rescue Plan Act of 2021 can financially aid local governments who sustained revenue loss due to the COVID-19 pandemic; and

WHEREAS, the 2020 revenue loss as determined under the American Rescue Plan Act federal guidance for the Fair Board Fund was \$480,862; and

WHEREAS, Ingham County has earmarked \$7 million in revenue loss to be spent on general government services with the American Rescue Plan Act funding.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the following Ingham County Fair Board Fund Deficit Elimination Plan:

Revenue loss as determined in accordance with the federal guidelines may be spent on general government services, of which the Fair Board activity meets the definition of general government services, and therefore we propose that funding from the American Rescue Plan Act of 2021 absorb the personnel costs of the Fair Board from the period August 1 through December 31, 2021, for an amount up to but not to exceed \$283,000. By relieving the Fair Board Fund of these personnel expenses, the revenue generated in 2021 will more than cover the remaining Fair Board Fund expenses and improve the fund balance as of December 31, 2021.

BE IT FURTHER RESOLVED, that this Deficit Elimination Plan be submitted to the Michigan Department of Treasury for certification.

TO: Board of Commissioners Human Services & Finance Committees
FROM: Tim Morgan, Parks Director
DATE: September 7, 2021
SUBJECT: Amendment to the Contract with Scarlett Excavating
For the meeting agenda of 9/20/21 Human Services and 9/22/21 Finance

BACKGROUND

The Board of Commissioners approved Resolution #21-204 authorizing a contract with Scarlett Excavating for the purpose of installing a County purchased snow making pipe at Hawk Island County Park. During the excavation process, large amounts of concrete and debris were discovered in the area of work dating back to the previous on-site gravel pit operation. The removal and disposal of this concrete was unforeseen and was not included in the original scope of work. Scarlett Excavation also purchased multiple fittings and pipe that was also necessary for the installation.

ALTERNATIVES

No other alternatives.

FINANCIAL IMPACT

There are funds available in line item 228-75999-976000-20P11.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(f) of the Action Plan - maintain and improve existing parkland, facilities, and features.

OTHER CONSIDERATIONS

The Ingham County Park Commission supported this resolution at their August 23, 2021 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution authorizing the amendment to the contract with Scarlett Excavating.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE CONTRACT WITH SCARLETT EXCAVATING

WHEREAS, Scarlett Excavating was contracted to excavate and install a County purchased snowmaking pipe at Hawk Island County Park; and

WHEREAS, during the excavation process, large amounts of concrete and debris were discovered in the area of work dating back to the previous on-site gravel pit operation; and

WHEREAS, the removal and disposal of this concrete was unforeseen and was not included in the original scope of work; and

WHEREAS, Scarlett Excavation also purchased multiple fittings and pipe that was also necessary for the installation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves an amendment to the contract with Scarlett Excavating for an additional amount of \$10,049.69.

BE IT FURTHER RESOLVED, that these funds are available in 228-75999-976000-20P11.

BE IT FURTHER RESOLVED, that all other terms and conditions of the contract shall remain unchanged.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 7b

TO: Board of Commissioners Human Services & Finance Committees
FROM: Tim Morgan, Parks Director
DATE: September 7, 2021
SUBJECT: Authorizing transfer of funds from Parks 208 fund balance
For the meeting agenda of 9/20/21 Human Services and 9/22/21 Finance

BACKGROUND

County Services approved two emergency purchases at the 7/20/21 County Services meeting. The emergency purchases were: 1) a utility vehicle at Burchfield County Park. 2) An emergency purchase requested by Meridian Township to complete water line abandonment under Lake Lansing Road prior to paving due to the house demolition at Lake Lansing South. Budget Director Michael Townsend requested a resolution to transfer funds from the Ingham County Parks fund balance into the designated accounts.

ALTERNATIVES

No other alternatives. Emergency memos approved at 7/20/21 meeting.

FINANCIAL IMPACT

This resolution requests authorization to transfer funds from the Parks 208 fund balance. \$24,854.30 into line item 208-75200-932000 and \$5,955.50 into line item 208-75500-740000. Any unused contingency from the Parks 208 fund balance shall be deposited back into the Parks 208 fund balance.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(f) of the Action Plan - maintain and improve existing parkland, facilities, and features.

OTHER CONSIDERATIONS

The Ingham County Park Commission supported this resolution at their August 23, 2021 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution authorizing the transfer of funds from the Parks 208 fund balance.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A TRANSFER OF FUNDS FROM THE PARKS
208 FUND BALANCE FOR TWO APPROVED EMERGENCY PURCHASES**

WHEREAS, County Services approved two emergency purchases at the July 20, 2021 County Services meeting; and

WHEREAS, the emergency purchases were: 1) a utility vehicle at Burchfield County Park, and 2) an emergency purchase requested by Meridian Township to complete water line abandonment under Lake Lansing Road prior to paving due to the house demolition at Lake Lansing South.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the transfer of funds from the Parks 208 fund balance.

BE IT FURTHER RESOLVED, that \$24,854.30 into line item 208-75200-932000 and \$5,955.50 into line item 208-75500-740000.

BE IT FURTHER RESOLVED, that any unused contingency from the Parks 208 fund balance shall be deposited back into the Parks 208 fund balance.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners authorizes the transfer of funds from the Parks 208 fund balance.

TO: Board of Commissioners Human Services & Finance Committees
FROM: Tim Morgan, Parks Director
DATE: September 7, 2021
SUBJECT: Contract with Heath Meyer - Generation III Excavating
For the meeting agenda of 9/20/21 Human Services and 9/22/21 Finance

BACKGROUND

The Purchasing Department solicited proposals from qualified and experienced contractors for providing and installing a new accessible crushed stone example path at Lake Lansing North Park. The Evaluation Committee recommends that a contract be awarded to Heath Meyer – Generation III Excavating.

ALTERNATIVES

To not do the accessible example path and continue with the grant process.

FINANCIAL IMPACT

There are funds available in the Parks Department fund balance.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(f) of the Action Plan - maintain and improve existing parkland, facilities, and features.

OTHER CONSIDERATIONS

The Ingham County Park Commission supported this resolution at their August 23, 2021 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution authorizing Ingham County Parks to enter into a contract with Heath Meyer – Generation III Excavating to provide an accessible trail example.

Agenda Item 7c

TO: Timothy Morgan, Director, Parks Department

FROM: James Hudgins, Director of Purchasing

DATE: August 18, 2021

RE: Memorandum of Performance for RFP No. 98-21 Crushed Stone Test Path

Per your request, the Purchasing Department sought proposals from qualified and experienced contractors for providing and installing a new crushed stone test path at Lake Lansing North Park.

The scope of work includes, but is not limited to, supplying all materials and labor to install a 120± foot x 8± foot wide crushed stone path utilizing three separate test methods:

- No additives (approx. 30 LF)
- Binder (on approximately 45 LF), per manufacturer's specifications
- Geo-web fabric (on approximately 45 LF), per manufacturer's specifications

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	161	49
Vendors responding	1	0

A summary of the vendors' costs is located on the next page.

A preconstruction meeting will be required prior to commencement of work since the construction cost exceeds \$10,000. Please make sure the Purchasing Department is invited and able to attend the preconstruction meeting to ensure that all contractors comply with the Prevailing Wage Policy and proper bonding.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

SUMMARY OF VENDORS' COSTS

Vendor Name	Local Preference	Base Grand Total	Granular Fill	Granular Fill	Geo-Grid Fabric	Geo-Grid Fabric
			Unit Price	Amount	Unit Price	Amount
Heath Meyer - Generation III Excavating	No, Hamilton MI	\$19,937.30	\$20.00	\$200.00	\$2.00	\$2,500 Min.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH HEATH MEYER – GENERATION III
EXCAVATING FOR INSTALLING AN ACCESSIBLE CRUSHED STONE EXAMPLE PATH
AT LAKE LANSING NORTH**

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced contractors for providing and installing a new accessible crushed stone example path at Lake Lansing North Park; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Heath Meyer – Generation III Excavating.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with Heath Meyer – Generation III Excavating for a total amount not to exceed of \$19,937.30 from the Parks Department fund balance for a crushed accessible example path at Lake Lansing North Park.

BE IT FURTHER RESOLVED, that any unused contingency from the Parks fund balance shall be deposited back into the Parks fund balance.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with the resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 8a

TO: Board of Commissioners Human Services, County Services and Finance Committees

FROM: Amy Pocan, Acting Director

DATE: September 3, 2021

SUBJECT: RESOLUTION TO AUTHORIZE THE INGHAM COUNTY DEPARTMENT OF VETERAN AFFAIRS TO APPLY FOR THE 2022 COUNTY VETERAN SERVICE FUND GRANT ON BEHALF OF CLINTON COUNTY

For the meeting agendas of September 20, 2021 and September 22, 2021.

BACKGROUND

This resolution authorizes Ingham County Department of Veteran Affairs to apply for the State of Michigan County Veteran Service Fund Grant for FY22 on behalf of Clinton County as part of an already established service agreement.

ALTERNATIVES

None.

FINANCIAL IMPACT

The resolution authorizes Ingham County Department of Veteran Affairs to apply and administer the County Veteran Service Fund Grant for Clinton County in the amount of \$83,582 for the period of October 1, 2021 through September 30, 2022. Funds will be issued by the State of Michigan.

STRATEGIC PLANNING IMPACT

This resolution supports the county's strategic planning by providing services to the veteran population.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support the application and administration of the FY22 County Veteran Service Fund Grant for Clinton County.

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY DEPARTMENT OF VETERAN AFFAIRS
TO APPLY FOR THE 2022 COUNTY VETERAN SERVICE FUND GRANT ON BEHALF OF
CLINTON COUNTY**

WHEREAS, the Ingham County Department of Veteran Affairs is committed to working diligently to service veterans and is driven by an earnest belief in our mission, fulfilling both individual and organization responsibilities; and

WHEREAS, Clinton County does not have a Veteran Affairs Department to render certain essential services to its residents who are veterans and/or dependents; and

WHEREAS, Ingham County Department of Veterans Affairs is willing to apply and administer the 2022 County Veteran Service Fund Grant for Clinton County; and

WHEREAS, Clinton County desires Ingham County Department of Veteran Affairs to apply and administer the Clinton County 2022 County Veteran Service Fund Grant for the purpose of a Benefits Support Specialist position, remote technology equipment and a financial emergency assistance program in the amount of \$83,582.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Department of Veteran Affairs to apply and administer the 2022 County Veteran Service Fund Grant from the Michigan Veterans Affairs Agency for Clinton County in the amount of \$83,582.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

Agenda Item 8b

TO: Board of Commissioners Human Services, County Services, and Finance Committees

FROM: Amy Pocan, Acting Director

DATE: September 3, 2021.

SUBJECT: RESOLUTION TO AUTHORIZE THE INGHAM COUNTY DEPARTMENT OF VETERAN AFFAIRS TO ACCEPT 2022 COUNTY VETERAN SERVICE FUND GRANT FROM THE MICHIGAN VETERANS AFFAIRS AGENCY ON BEHALF OF CLINTON COUNTY

For the meeting agendas of September 20, 2021 and September 22, 2021.

BACKGROUND

This resolution authorizes Ingham County Department of Veteran Affairs to accept the County Veteran Service Fund Grant for FY22 on behalf of Clinton County from The Michigan Veteran Affairs Agency, State of Michigan. Ingham and Clinton County have an established service agreement, and this will be a continuation of that agreement.

ALTERNATIVES

None.

FINANCIAL IMPACT

The resolution authorizes Ingham County Department of Veteran Affairs to administer the County Veteran Service Fund Grant for Clinton County in the amount of \$83,582 for the period of October 1, 2021 through September 30, 2022. Funds will be issued by the State of Michigan.

STRATEGIC PLANNING IMPACT

This resolution supports the county's strategic planning by providing services to the veteran population.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support the application and administration of the FY22 County Veteran Service Fund Grant for Clinton County.

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY DEPARTMENT OF VETERAN AFFAIRS
TO ACCEPT 2022 COUNTY VETERAN SERVICE FUND GRANT FROM THE MICHIGAN
VETERANS AFFAIRS AGENCY ON BEHALF OF CLINTON COUNTY**

WHEREAS, House bill 5536 has passed and The Michigan Veteran Affairs Agency has accepted the Clinton County Application for the 2022 County Veteran Service Fund Grant; and

WHEREAS, grant award will be funded for up to \$83,582 of approved costs during the grant period.

THEREFORE BE IT RESOLVED, that Ingham County will accept the 2022 County Veteran Service Fund Grant on behalf of Clinton County in an amount not to exceed \$83,582.

BE IT FURTHER RESOLVED, that Ingham County Department of Veteran Affairs' 2022 budget line item for Clinton County is increased by \$83,582.

BE IT FURTHER RESOLVED, that the 2020 County Veteran Service Fund Grant for Clinton County will be used for the purpose of a grant funded UAW E - \$35,919 to \$42,784 Benefits Support Specialist position, and a financial emergency assistance program effective October 1, 2021 to September 30, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with the resolution upon approval as to form by the County Attorney.

Agenda Item 8c

TO: Board of Commissioners Human Services, County Services, and Finance Committees

FROM: Amy Pocan, Acting Director

DATE: September 3, 2021

SUBJECT: RESOLUTION TO AUTHORIZE THE INGHAM COUNTY DEPARTMENT OF VETERAN AFFAIRS TO ACCEPT 2022 COUNTY VETERAN SERVICE FUND GRANT FROM THE MICHIGAN VETERANS AFFAIRS AGENCY

For the meeting agendas of September 20, 2021 and September 22, 2021.

BACKGROUND

This resolution authorizes Ingham County Department of Veteran Affairs to accept the FY22 County Veteran Service Fund Grant from The Michigan Veteran Affairs Agency, State of Michigan.

ALTERNATIVES

None.

FINANCIAL IMPACT

The resolution authorizes Ingham County Department of Veteran Affairs to administer a grant in the amount of \$163,395 for the period of October 1, 2021 through September 30, 2022. Funds will be issued by the State of Michigan.

STRATEGIC PLANNING IMPACT

This resolution supports the county's strategic planning by providing direct services to the veteran population.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support the application and administration of the FY22 County Veteran Service Fund Grant for Clinton County.

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY DEPARTMENT OF VETERAN AFFAIRS
TO ACCEPT 2022 COUNTY VETERAN SERVICE FUND GRANT FROM THE MICHIGAN
VETERANS AFFAIRS AGENCY**

WHEREAS, House bill 5536 has passed and The Michigan Veteran Affairs Agency has accepted the Ingham County Application for the 2022 County Veteran Service Fund Grant; and

WHEREAS, grant award will be funded for up to \$163,395 of approved costs during the grant period; and

WHEREAS, Ingham County will receive a direct payment of \$50,000 and the remaining \$113,395 will be paid on a reimbursement basis.

THEREFORE BE IT RESOLVED, that Ingham County accepts the 2022 County Veteran Service Fund Grant in the amount of \$163,395.

BE IT FURTHER RESOLVED, that the 2022 County Veteran Service Fund Grant will be used for the purpose of adding a grant funded a MC5- \$43,382 to \$52,076 Veteran Benefits Counselor position, technological development and a financial emergency assistance program, effective October 1, 2021 to September 30, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents with the resolution upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: September 1, 2021
SUBJECT: Authorization to Amend the Collaborative Agreement with the Capital Area
United Way
For the meeting agendas of September 20, 2021 and September 22, 2021

BACKGROUND

Ingham County Health Department (ICHD) wishes to amend Resolution #20-355 to extend the agreement with Capital Area United Way (CAUW), effective October 1, 2020 through September 30, 2021. The Capital Area Behavioral Risk Factor Survey (Capital Area BRFS) measures a number of health indicators and quality of life indices including chronic diseases, cigarette and alcohol use, obesity and physical activity, and neighborhood safety. Data from the Capital Area BRFS is essential to the Healthy! Capital Counties Community Health Assessment done in collaboration with two neighboring health departments and the three local hospitals in the region. Data from the Capital Area BRFS is also central to the Community Indicators Project, a core component of ICHD's strategy for informing the community about health status.

ICHD and CAUW executed a collaborative agreement in 2005, wherein the United Way arranges for consulting and contractual services in support of the Community Indicators Project. The collaborative agreement was originally authorized in Resolution #05-148 and amended in Resolutions #06-205, #07-154, #08-239, #09-197, #10-023, #11-399, #13-16, #14-226, #15-176, #16-405, #17-325, #18-028, #19-196, and #20-355 and collaborative activities have continued since the agreement's inception. Under this agreement, the CAUW has coordinated funding from Barry-Eaton District Health Department (BEDHD), Mid-Michigan District Health Department (MMDHD), and ICHD to administer the Capital Area BRFS. This resolution will authorize an amendment to the agreement with CAUW and enable data collection to continue. This amendment extends the agreement through September 30, 2021 for an amount not to exceed \$31,596.30.

ALTERNATIVES

If the contract is not extended the Capital Area BRFS data collection will not continue.

FINANCIAL IMPACT

ICHD will provide Capital Area United Way \$31,596.30 under the extended agreement. These funds are included in ICHD's 2021 budget.

STRATEGIC PLANNING IMPACT

This resolution supports Goal A. Service to Residents: Provide easy access to quality, innovative, cost-effective services that promote well-being and quality of life for the residents of Ingham County and the overarching long-term objective of Promoting Accessible Healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

This information allows ICHD to monitor the health and well-being of residents throughout the county.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to amend the collaborative agreement with the Capital Area United Way, effective October 1, 2020 through September 30, 2021 in an amount not to exceed \$31,596.30.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE COLLABORATIVE AGREEMENT WITH
CAPITAL AREA UNITED WAY**

WHEREAS, Ingham County Health Department (ICHD) wishes to amend Resolution #20-355 to extend the agreement with Capital Area United Way (CAUW), effective October 1, 2020 through September 30, 2021; and

WHEREAS, the Capital Area Behavioral Risk Factor Survey (Capital Area BRFS) measures a number of health indicators and quality of life indices including chronic diseases, cigarette and alcohol use, obesity and physical activity, and neighborhood safety; and

WHEREAS, data from the Capital Area BRFS is essential to the Healthy! Capital Counties community health assessment done in collaboration with two neighboring health departments and the three local hospitals in the region; and

WHEREAS, data from the Capital Area BRFS is also central to the Community Indicators Project, a core component of ICHD's strategy for informing the community about health status; and

WHEREAS; ICHD and CAUW executed a collaborative agreement in 2005, wherein the United Way arranges for consulting and contractual services in support of the Community Indicators Project; and

WHEREAS, the collaborative agreement was originally authorized through Resolution #05-148 and amended in Resolutions #06-205, #07-154, #08-239, #09-197, #10-023, #11-399, #13-16, #14-226, #15-176, #16-405, #17-325, #18-028, #19-196, and #20-355 and collaborative activities have continued since the agreement's inception; and

WHEREAS, under this agreement the CAUW has coordinated funding from Barry-Eaton District Health Department (BEDHD), Mid-Michigan District Health Department (MMDHD), and ICHD to administer the Capital Area BRFS; and

WHEREAS, this resolution will authorize an amendment to the agreement with CAUW and enable data collection to continue; and

WHEREAS, this amendment will cost up to \$31,596.30 and will extend the agreement through September 30, 2021; and

WHEREAS, the Health Officer recommends authorizing amending Resolution #20-355 by extending the effective date through September 30, 2021, in an amount not to exceed \$31,596.30 for coordinating the Capital Area BRFS.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #20-355 by extending the effective date through September 30, 2021, in an amount not to exceed \$31,596.30 for coordinating the Capital Area BRFS.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: August 20, 2021
SUBJECT: Resolution Authorizing the Acceptance of Grant Funds from MDHHS for Tobacco Use Reduction for People Living with HIV- 2022
For the meeting agendas of September 20 and September 22, 2021

BACKGROUND

Ingham County Health Department (ICHD) wishes to enter into an agreement with Michigan Department of Health and Human Services (MDHHS) to accept grant funds up to \$195,000 which will enable ICHD to continue coordinating the Ingham Tobacco Use Reduction Program for People Living with HIV (TURP-PLWH). The focus of this MDHHS TURP-PLWH program is to reduce the use of tobacco among people living with HIV by developing and coordinating projects and services designed to address populations disparately impacted by commercial tobacco use and second-hand smoke exposure. This agreement will be effective October 1, 2021 through September 30, 2022.

ALTERNATIVES

ICHD could choose not to accept the funding from MDHHS.

FINANCIAL IMPACT

ICHD will accept \$195,000 in grant funds from MDHHS to continue coordinating the Ingham Tobacco Use Reduction Program TURP-PLWH.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize an agreement with MDHHS in an amount not to exceed \$195,000, to continue coordinating TURP-PLWH effective October 1, 2021 through September 30, 2022.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT THE FY22 GRANT AGREEMENT WITH MICHIGAN DEPARTMENT
OF HEALTH AND HUMAN SERVICES – TOBACCO USE REDUCTION FOR PEOPLE LIVING
WITH HIV – 2022**

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Michigan Department of Health and Human Services (MDHHS) to accept grant funds in an amount not to exceed \$195,000 effective October 1, 2021 through September 30, 2022; and

WHEREAS, the focus of this MDHHS TURP-PLWH program is to reduce the use of tobacco among people living with HIV by developing and coordinating projects and services designed to address populations disparately impacted by commercial tobacco use and second-hand smoke exposure; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorizes the acceptance of up to \$195,000 in grant funds from MDHHS effective October 1, 2021 through September 30, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of grant funds from MDHHS in an amount not to exceed \$195,000, effective October 1, 2021 through September 30, 2022.

BE IT FURTHER RESOLVED, that the Health Officer, or her designee, is authorized to submit this agreement through Mi-E Grants after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: August 29, 2021
SUBJECT: FY 21 State of Michigan Master Agreement Amendment #5
For the meeting agendas of September 20, 2021 and September 22, 2021

BACKGROUND

Ingham County Health Department (ICHD) wishes to amend the FY20-21 Master Agreement in the amount of \$186,700 effective October 1, 2020 through September 30, 2021. ICHD currently receives funding from the Michigan Department of Health and Human Services (MDHHS) via the Master Agreement. The Master Agreement is the annual process whereby MDHHS transmit State & Federal Funds to Ingham County to support public health programs. The Board of Commissioners (BOC) approved the 2020-2021 Master Agreement through Resolution #20-306 and amended the agreement through Resolution #20-368 and Resolution #20-415 and Amendment #1 through Resolution #20-568 and Amendment #2 through Resolution #21-79 and Amendment #3 through Resolution #21-156 and Amendment #4 through Resolution #21-269 and Amendment #5 through Resolution #21-418. MDHHS has subsequently included additional funds in Amendment #5 in the amount of \$186,700.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

The financial impact of this increased support will increase the FY '21 original grant agreement from \$11,202,792 to \$11,389,492 increase of \$186,700. The revised resolution makes the following specific changes to the budget:

Reopening Schools - HRA: increase of \$179,200 from \$0 to \$179,200
COVID Workforce Development – increase of \$7,500 from \$0 to \$7,500

STRATEGIC PLANNING IMPACT

This resolution supports the long-term objection of Promoting Accessible Healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support this amendment with Michigan Department of Health & Human Services (MDHSS) effective October 1, 2020 through September 30, 2021 in an amount not to exceed \$186,700.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AMENDMENT #5 TO THE 2020 -2021 AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE MASTER AGREEMENT

WHEREAS, Ingham County Health Department (ICHD) wishes to amend the FY20-21 Master Agreement in the amount of \$186,700 effective October 1, 2020 through September 30, 2021; and

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and ICHD have entered into a 2020-2021 Master Agreement authorized in Resolution #20-306 and amended in Resolution #20-368 and Resolution #20-415 and Amendment #1 in Resolution #20-568 and Amendment #2 in Resolution #21-79; Amendment #3 in Resolution #21-156; Amendment #4 in Resolution #21-269; Amendment #5 in Resolution #21-418; and

WHEREAS, MDHHS has proposed an adjustment to Amendment #5 to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes the revised Agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a revised 2020 – 2021 Agreement with the Michigan Department of Health and Human Services for the delivery of public health services under the Master Agreement Process.

BE IT FURTHER RESOLVED, that the period of Agreement shall be October 1, 2020 through September 30, 2021.

BE IT FURTHER RESOLVED, that the total amount of the Master Agreement funding shall increase from \$11,202,792 to \$11,389,492 for an increase of \$186,700.

BE IT FURTHER RESOLVED, that the increase consists of the following specific change to program budget:

Reopening Schools - HRA: increase of \$179,200 from \$0 to \$179,200
COVID Workforce Development – increase of \$7,500 from \$0 to \$7,500

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2021 Budget in order to implement this resolution.

BE IT FURTHER RESOLVED, that the Health Officer, Linda S. Vail, MPA, Health Officer, or her designee, is authorized to sign any necessary documents consistent with this resolution electronically through the Mi-E Grants system after approval as to form by the County Attorney.

TO: Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: August 31, 2021
SUBJECT: Resolution Authorizing the Amendment of Resolution #21-037
For the meeting agendas of September 20, 2021 and September 22, 2021

BACKGROUND

Ingham County Health Department wishes to amend Resolution #21-037 to extend the agreements with the National Association of City Health Officials (NACCHO), effective July 21, 2020 through December 31, 2021, and the Association for Professionals in Infection Control and Epidemiology (APIC), to be effective January 1, 2021 through December 31, 2021. Resolution #20-484 authorized the acceptance of grant funds from NACCHO to help build ICHD's COVID-19 infection prevention and control response to assist with training and implementation of infection prevention and control measures in long-term care facilities (LTCF) and adult foster care (AFC) homes in Ingham County. ICHD has received approval from NACCHO for an extension to continue this work. With this extension, APIC will continue to provide consultation services via virtual training opportunities to build capacity of ICHD and LTCF staff, and to provide opportunities to discuss policies and content knowledge for COVID-19 infection prevention and control. Residents of LTCFs have been disproportionately affected by COVID-19 and have experienced higher rates of positive cases than other populations. Extending the agreement with APIC will increase ICHD's capacity to address these disparities and train more ICHD staff and LTCF staff in infection prevention and control.

ALTERNATIVES

ICHD could keep the original end date for the agreements, but the ability to continue training ICHD and LTCF staff regarding infection prevention and control during this critical period would end.

FINANCIAL IMPACT

There is no cost for the extension of either agreement.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented I recommend approval of the attached resolution to authorize an amendment to Resolution #21-037, by extending the agreements with NACCHO, effective July 21, 2020 through December 31, 2021, and with APIC, effective January 1, 2021 through December 31, 2021.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #21-037

WHEREAS, Ingham County Health Department wishes to amend Resolution #21-037 to extend the agreements with the National Association of City Health Officials (NACCHO), effective July 21, 2020 through December 31, 2021, and the Association for Professionals in Infection Control and Epidemiology (APIC), to be effective January 1, 2021 through December 31, 2021; and

WHEREAS, Resolution #20-484 authorized the acceptance of grant funds from NACCHO to help build ICHD's COVID-19 infection prevention and control response to assist with training and implementation of infection prevention and control measures in long-term care facilities (LTCF) and adult foster care (AFC) homes in Ingham County; and

WHEREAS, ICHD has received approval from NACCHO for an extension to continue this work; and

WHEREAS, with this extension APIC will continue to provide consultation services via virtual training opportunities to build capacity of ICHD and LTCF staff, and provide opportunities to discuss policies and content knowledge for COVID-19 infection prevention and control; and

WHEREAS, residents of LTCFs have been disproportionately affected by COVID-19 and have experienced higher rates of positive cases than other populations; and

WHEREAS, extending the agreement with APIC will increase ICHD's capacity to address these disparities and train more ICHD staff and LTCF staff in infection prevention and control; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorizes an amendment to Resolution #21-037, extending the agreements with NACCHO, effective July 21, 2020 through December 31, 2021 and with APIC, effective January 1, 2021 through December 31, 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to Resolution #21-037, authorizing an extension of the agreements with NACCHO, effective July 21, 2020 through December 31, 2021 and with APIC, effective January 1, 2021 through December 31, 2021.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

TO: Human Services and Finance Committees

FROM: Linda S. Vail, MPA, Health Officer

DATE: August 24, 2021

SUBJECT: Resolution Authorizing Agreements for the Region 7 Perinatal Collaborative

For the Meeting Agendas of September 20, and September 22, 2021

BACKGROUND

Ingham County Health Department (ICHD) wishes to enter agreements with Barry-Eaton District Health Department and Mid-Michigan District Health Department in an amount up to \$8,000 per Health Department, to enable these counties to participate, attend, and travel for Region 7 Perinatal Collaborative efforts, effective October 1, 2021 through September 30, 2022. ICHD has partnered with the Michigan Department of Health and Human Services (MDHHS) to be a partner and fiduciary for the Region 7 Perinatal Collaborative. This regional collaborative focuses on reducing infant and maternal mortality rates in Ingham, Eaton, and Clinton Counties. To fund this collaborative work, MDHHS has given ICHD \$100,000 to be received through the FY 21-22 Comprehensive Agreement authorized in Resolution #21-420.

ALTERNATIVES

ICHD has agreed to serve as both a partner and fiduciary for the Region 7 Perinatal Collaborative. In this capacity it is necessary to partner with the other counties in Region 7. Choosing to not participate in this Collaborative would be discontinuing our efforts to reduce infant and maternal mortality rates as well as our commitment to act as fiduciary for this funding.

FINANCIAL IMPACT

All costs of these agreements are covered by Region 7 Perinatal funds authorized in Resolution #21-420.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

I respectfully recommend approval of the attached resolution to allow ICHD to enter into agreements with Barry-Eaton District Health Department and Mid-Michigan District Health Department for an amount not to exceed \$8,000 per Health Department, to help reduce infant and maternal mortality rates in Eaton, Clinton and Ingham counties effective October 1, 2021 through September 30, 2022.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AGREEMENTS FOR THE
REGION 7 PERINATAL COLLABORATIVE**

WHEREAS, Ingham County Health Department (ICHD) wishes to enter agreements with Barry-Eaton District Health Department and Mid-Michigan District Health Department in an amount not to exceed \$8,000 per Health Department, to enable these counties to participate, attend, and travel for Region 7 Perinatal Collaborative efforts, effective October 1, 2021 through September 30, 2022; and

WHEREAS, ICHD has partnered with the Michigan Department of Health and Human Services (MDHHS) to be a partner and fiduciary for the Region 7 Perinatal Collaborative; and

WHEREAS, this regional collaborative focuses on reducing infant and maternal mortality rates in Ingham, Eaton, and Clinton Counties; and

WHEREAS, to fund this collaborative work, MDHHS has given ICHD \$100,000 to be received through the FY 21-22 Comprehensive Agreement authorized in Resolution #21-420; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes contracting with Barry-Eaton District Health Department and Mid-Michigan District Health Department for providing staff support in an amount not to exceed \$8,000 per Health Department, effective October 1, 2021 through September 30, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Barry-Eaton District Health Department and Mid-Michigan District Health Department for providing staff support in an amount not to exceed \$8,000 per Health Department, effective October 1, 2021 through September 30, 2022.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: August 23, 2021
SUBJECT: Resolution Authorizing the Acceptance of Grant Funds from Mid-State Health Network
For the meeting dates of September 20 and September 22, 2021

BACKGROUND

Ingham County Health Department (ICHD) wishes to renew the agreement with Mid-State Health Network (MSHN) to accept grant funds totaling \$96,656, which will enable ICHD to continue the coordination of the Ingham Opioid Abuse and Prevention Initiative (IOAPI) and to augment prevention efforts dedicated to youth vaping and marijuana use. Historically, this collaboration collects data in Ingham County that provides support for combating the opioid epidemic and other substance use disorders. This funding also supports other prevention related efforts including naloxone training for staff and community members, proper disposal of medication, tobacco surveillance, and connecting community members in need to substance abuse resources. This agreement will be effective October 1, 2021 through September 30, 2022.

ALTERNATIVES

ICHD could choose not to accept the funding.

FINANCIAL IMPACT

ICHD will accept \$96,656 in grant funds from MSHN to augment prevention efforts dedicated to youth vaping and marijuana use.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize an agreement with MSHN in an amount not to exceed \$96,656, effective October 1, 2021 through September 30, 2022.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT GRANT FUNDS THROUGH MID-STATE HEALTH NETWORK

WHEREAS, Ingham County Health Department (ICHD) wishes to renew the agreement with Mid-State Health Network (MSHN) to accept grant funds totaling \$96,656 which will enable ICHD to continue the coordination of the Ingham Opioid Abuse and Prevention Initiative (IOAPI) and to augment prevention efforts dedicated to youth vaping and marijuana use; and

WHEREAS, historically, this collaboration collects data in Ingham County that provides support for combating the opioid epidemic and other substance use disorders; and

WHEREAS, this funding also supports other prevention related efforts including naloxone training for staff and community members, proper disposal of medication, tobacco surveillance, and connecting community members in need to substance abuse resources; and

WHEREAS, this agreement will be effective October 1, 2021 through September 30, 2022; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorizes renewing the agreement with MSHN to accept grant funds totaling \$96,656 for augmenting prevention efforts dedicated to youth vaping and marijuana use, effective October 1, 2021 through September 30, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of contract funds from MSHN in the amount of \$96,656 to augment prevention efforts dedicated to youth vaping and marijuana use, effective October 1, 2021 through September 30, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: August 16, 2021
SUBJECT: Authorization to Renew Provider Agreement with Senior CommUnity of Care Michigan.

For the meeting agendas of September 20, 2021 and September 22, 2021

BACKGROUND

Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to renew the provider agreement with Senior CommUnity of Care Michigan, effective July 17, 2021 through September 30, 2024. Senior CommUnity of Care Michigan has historically contracted with ICHD's CHCs to provide members of Senior CommUnity of Care Michigan with access to dental services at the Forest Dental Clinic. Per Resolution #10-022, and #18-494, the previous provider agreement expired on July 16, 2021.

ALTERNATIVES

Choosing not to renew this agreement would result in a loss of continued care for the Senior CommUnity of Care Michigan residents.

FINANCIAL IMPACT

The revenue for this agreement has been captured in the FY22 operating budget. The provider agreement will allow Senior CommUnity of Care Michigan to reimburse ICHD on a fee-for-services basis, for dental services provided to Senior CommUnity of Care Michigan members assigned to ICHD's CHCs. ICHD's CHCs will receive a fee-for-service payment, whereby the reimbursement amount will be no less than Medicaid reimbursement rates.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

If the provider agreement is not renewed, senior residents of Ingham County, who are presently Senior CommUnity of Care Michigan members, will lose access to dental services.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes the renewal of the provider agreement with Senior CommUnity of Care Michigan, effective July 17, 2021 through September 30, 2024.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO RENEW THE PROVIDER AGREEMENT WITH
SENIOR COMMUNITY OF CARE MICHIGAN**

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to renew the provider agreement with Senior Community of Care Michigan, effective July 17, 2021 through September 30, 2024; and

WHEREAS, Senior Community of Care Michigan has historically contracted with ICHD's CHCs to provide Senior Community members with access to dental services at the Forest Dental Clinic; and

WHEREAS, through Resolution #10-022 and #18-494, the previous provider agreement expired on July 16, 2021; and

WHEREAS, the revenue for this agreement has been captured in the FY22 operating budget; and

WHEREAS, ICHD's CHCs will receive a fee-for-service payment reimbursement which will be no less than Medicaid reimbursement rates; and

WHEREAS, the CHC Board of Directors and Health Officer recommends that the Board of Commissioners authorizes the renewal of the provider agreement with Senior Community of Care Michigan, effective July 17, 2021 through September 30, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the renewal of the provider agreement with Senior Community of Care Michigan effective July 17, 2021 through September 30, 2024.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees

FROM: Linda S. Vail, MPA, Health Officer

DATE: August 11, 2021

SUBJECT: Authorization to Accept Mini-Grant Funds from Delta Dental

For the meeting agendas of September 20, 2021 and September 22, 2021

BACKGROUND

Ingham County Health Department's ((ICHD's) Community Health Centers (CHCs) wish to accept a mini-grant from Delta Dental, for an amount not to exceed \$5,000, effective August 12, 2021 through August 12, 2022. The Dental Clinic, located at Forest CHC, is in need of a new autoclave to meet the needs of dental patients seen at the clinic. An autoclave sterilizes dental equipment to ensure safe dental care. Forest Dental Clinic provides dental care to critically underserved patients and refugees within Ingham County.

ALTERNATIVES

Not purchasing a new autoclave would limit the number of patients ICHD could potentially serve and risk the quality of care without a properly functioning autoclave sterilizer

FINANCIAL IMPACT

The financial impact of this mini-grant will be budget neutral, as these grant funds will be used to purchase a new autoclave machine.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

If these funds are not accepted, the Dental Clinic will not be able to replace a critical piece of equipment that significantly impacts its daily operations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes accepting the mini-grant funds from Delta Dental in an amount not to exceed \$5,000, effective August 12, 2021 through August 12, 2022.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT GRANT FUNDS FROM DELTA DENTAL

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to accept a mini-grant from Delta Dental, in an amount not to exceed \$5,000, effective August 12, 2021 through August 12, 2022; and

WHEREAS, the Dental Clinic, located at Forest CHC, is in need of a new autoclave to meet the needs of dental patients seen at the clinic; and

WHEREAS, an autoclave sterilizes dental equipment to ensure safe dental care; and

WHEREAS, the Dental Clinic provides dental care to critically underserved patients and refugees in Ingham County; and

WHEREAS, the financial impact of this mini-grant will be budget neutral, as these grant funds will be used to purchase a new autoclave machine; and

WHEREAS, the Ingham CHC Board and the Health Officer recommend that the Board of Commissioners authorizes accepting mini-grant funds from Delta Dental in an amount not to exceed \$5,000, effective August 12, 2021 through August 12, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes accepting mini-grant funds from Delta Dental in an amount not to exceed \$5,000, effective August 12, 2021 through August 12, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: September 1, 2021
SUBJECT: Authorization to Amend Resolution #20-319 with the Institute for Intergovernmental Research (IIR) and Community Mental Health Authority of Clinton, Eaton and Ingham (CMH-CEI)

BACKGROUND

Ingham County Health Department wishes to amend Resolution #20-319 by extending the effective date through December 31, 2022 and by increasing funding by \$17,045, for a total amount not to exceed \$110,795. Resolution #20-168 authorized an agreement with the Institute for Intergovernmental Research (IIR) and Community Mental Health Authority of Clinton, Eaton, and Ingham (CEI-CMH), to accept funding for the Building Bridges Between Jails and Community-Based Treatment for Opioid Use Disorder Demonstration Project. It also authorized an agreement with CEI-CMH in the amount of \$70,000, to offer assistance with navigating the local Substance Use Disorder (SUD) provider network, support systems and resources. Resolution #20-319 extended the terms of this agreement through August 31, 2021. Due to the COVID-19 pandemic, the implementation of this project was delayed and IIR has proposed an extension of the agreement through December 31, 2022 and offered an additional \$17,045 in funding. ICHD and CEI-CMH have agreed that an extension is necessary in order to fully implement this project.

ALTERNATIVES

The alternative is to not extend the end date and therefore would be ending local Substance Use Disorder (SUD) efforts

FINANCIAL IMPACT

There are no costs associated with extending the agreement.

STRATEGIC PLAN

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes amending Resolution #20-319 by extending the effective date through December 31, 2022 and by increasing funding in an amount not to exceed \$110,795.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #20-319 WITH THE INSTITUTE FOR
INTERGOVERNMENTAL RESEARCH (IIR) AND COMMUNITY MENTAL HEALTH
AUTHORITY OF CLINTON, EATON AND INGHAM**

WHEREAS, Ingham County Health Department wishes to amend Resolution #20-319 by extending the effective date through December 31, 2022 and by increasing funding by \$17,045, for a total amount not to exceed \$110,795; and

WHEREAS, Resolution #20-168 authorized an agreement with the Institute for Intergovernmental Research (IIR) and Community Mental Health Authority of Clinton, Eaton, and Ingham (CEI-CMH), to accept funding for the Building Bridges Between Jails and Community-Based Treatment for Opioid Use Disorder Demonstration Project; and

WHEREAS, Resolution #20-168 also authorized an agreement with CEI-CMH in the amount of \$70,000, to offer assistance with navigating the local Substance Use Disorder (SUD) provider network, support systems and resources; and

WHEREAS, Resolution #20-319 amended the terms of Resolution #20-168 by extending the effective date through August 31, 2021; and

WHEREAS, due to the COVID-19 pandemic, the implementation of this project was delayed and IIR has proposed an extension of the agreement through December 31, 2022 and offered an additional \$17,045 in funding; and

WHEREAS, ICHD and CEI-CMH have agreed that an extension is necessary in order to fully implement the project; and

WHEREAS, the Health Officer recommends amending Resolution #20-319 by extending the effective date through December 31, 2022 and by increasing funding by \$17,045, for a total amount not to exceed \$110,795.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #20-319 by extending the effective date through December 31, 2022 and by increasing funding by \$17,045, for a total amount not to exceed \$110,795.

BE IT FURTHER RESOLVED, that all other terms and conditions of Resolution #20-319 shall remain in effect.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: September 1, 2021
SUBJECT: Authorization to Enter into an Agreement with Dr. Saif Fatteh for Dermatology Services
For the Meeting Agendas of October 4, 2021 and October 6, 2021

BACKGROUND

Ingham County Health Department's (ICHD's) Community Health Centers (CHC) wish to enter into an agreement with Dr. Saif Fatteh, to provide dermatology services effective November 1, 2021 through October 31, 2023 for an amount not to exceed \$63,336. Dr. Saif Fatteh will provide will dermatology services within ICHD's CHCs, four (4) hours per week.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

The total cost of securing Dr. Saif Fatteh's services will not exceed \$63,336, and will be covered using a portion of HRSA funding authorized through Resolution #21-240.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes entering into an agreement with Dr. Saif Fatteh for dermatology services effective November 1, 2021 through October 30, 2023, for an amount not to exceed \$63,336.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH DR. SAIF FATTEH FOR
DERMATOLOGY SERVICES**

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to enter into an agreement with Dr. Saif Fatteh to provide dermatology services for a two-year term effective November 1, 2021 through October 31, 2023; and

WHEREAS, Dr. Saif Fatteh will provide will dermatology services within ICHD's CHCs, four (4) hours per week; and

WHEREAS, the total cost of securing Dr. Saif Fatteh's services will not exceed \$63,336 and will be covered using a portion of HRSA funding authorized through Resolution #21-240; and

WHEREAS, the CHC Board of Directors and Health Officer recommend that the Board of Commissioners authorizes entering into an agreement with Dr. Saif Fatteh for dermatology services, effective November 1, 2021 through October 31, 2023, in an amount not to exceed \$36,336.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Dr. Saif Fatteh for dermatology services, effective November 1, 2021 through October 31, 2023 in an amount not to exceed \$63,336.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: August 4, 2021
SUBJECT: Authorization to Renew Agreement with St. Vincent Catholic Charities
For the Meeting Agendas of September 20, 2021 and September 22, 2021

BACKGROUND

Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to renew the agreement with St. Vincent Catholic Charities (SVCC) for sustaining interpreter/translation and supportive case management services, effective November 1, 2021 through October 31, 2024 in an amount not to exceed \$384,000. These services will assist refugees with access to health care and management of health issues. Through Resolution #21-157, ICHD's CHCs have a six-month agreement in place with SVCC through October 31, 2021. ICHD's CHCs deem these services essential and critical to ensure refugees receive the necessary medical care they need for managing health conditions within the first 90 days of their arrival.

ALTERNATIVES

If the contract is not renewed, interpreter/translation and supportive case management services will be discontinued.

FINANCIAL IMPACT

The total cost of the agreement shall not exceed \$128,000 annually or a total amount of \$384,000 for three years. These costs were included in the FY '22 Health Department Budget.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes renewing the agreement with SVCC for interpreter/translation services and supportive case management, effective November 1, 2021 through October 31, 2024 in an amount not to exceed \$384,000.

Agenda Item 9k

TO: Kris Drake, Deputy Health Officer/Executive Director, Health Department

FROM: James Hudgins, Director of Purchasing

DATE: May 27, 2021

RE: Memorandum of Performance for RFP No. #60-21 Refugee Services

Per your request, the Purchasing Department sought proposals from qualified and experienced vendors to provide refugee services for the Ingham County Health Department.

Services include, but are not limited to, providing interpreters, transportation, English language education, varied healthcare screenings and options including IHP enrollment assistance. The awarded vendor will establish case files and logs to document the process for auditing purposes.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	73	17
Vendors responding	2	1

A summary of the vendors' costs is located on the next page.

Vendor Name	Local Pref	Total Operating Budget	Total Rate / Hour
St. Vincent Catholic Charities	Yes, Lansing MI	\$128,000.00	-
Leopold Nsengiyumva	No, Kalamazoo MI	-	\$60.00

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

MEMO

To: Board of Commissioners

From: Linda Vail, MPA Date:

August 4, 2021 Subject: Refugee Services

On April 28, 2021, the Purchasing Department launched a request for proposals (RFP #60-21) to secure proposals from qualified and experienced vendors to provide refugee services for the Ingham County Health Department (ICHHD). The RFP process concluded on May 27, 2021. While 73 vendors were invited to submit proposals, two vendors responded to the RFP: 1) St. Vincent Catholic Charities; and 2) Leopold Nsengiyumva. While both proposals were complete, after careful review and evaluation, it was determined that St. Vincent Catholic Charities' proposal was more comprehensive, with broad service offerings that meet the complex needs of ICHHD patients. The RFP evaluation committee identified St. Vincent Catholic Charities as superior in Qualifications, Experience, & Performance, Cost, and Project Approach. St. Vincent Catholic Charities is also a registered, local vendor of Ingham County.

Benefits of St. Vincent Catholic Charities Refugee Services

Service offerings include, but are not limited to, the following:

- Health coordination services
- Interpreter services
- Case management services
- Transportation services

Recommendation

Given the agency's expertise and performance in its proposal, I recommend St. Vincent Catholic Charities to be the awardee of this contract for refugee services.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RENEW THE AGREEMENT WITH ST. VINCENT CATHOLIC CHARITIES

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to renew the agreement with St. Vincent Catholic Charities (SVCC) to sustain interpreter/translation services and supportive case management services, effective November 1, 2021 through October 31, 2024 for an amount not to exceed \$384,000; and

WHEREAS, through Resolution #21-157, ICHD's CHCs currently have a six-month agreement in place with SVCC effective through October 31, 2021; and

WHEREAS, ICHD's CHCs deem these services essential and critical to ensure refugees receive the necessary medical care they need and are able to manage health conditions within the first 90 days of their arrival; and

WHEREAS, the total cost of the agreement shall not exceed \$128,000 annually, or a total amount of \$384,000 for 3 years; and

WHEREAS, these costs were included in the FY '22 Health Department Budget; and

WHEREAS, the CHC Board of Directors and the Health Officer recommend that the Board of Commissioners authorizes entering an agreement with SVCC to provide interpreter/translation services and supportive case management, effective November 1, 2021 through October 31, 2024 for an amount not to exceed \$384,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering an agreement with SVCC to sustain interpreter/translation services and supportive case management, effective November 1, 2021 through October 31, 2024 for an amount not to exceed \$384,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: August 3, 2021
SUBJECT: Authorization to Renew Provider Agreement with Ingham Health Plan Corporation.

For the meeting agendas of September 20, 2021 and September 22, 2021

BACKGROUND

Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to renew the provider agreement with Ingham Health Plan Corporation (IHPC) effective October 1, 2021 through September 30, 2022. IHPC has historically contracted with ICHD's CHCs to provide members of the Ingham Health Plan with physician services and other professional healthcare providers, and to provide funding for healthcare services to support low-income populations in Ingham County. Per Resolution #20-067, the current provider agreement is set to expire on September 30, 2021.

ALTERNATIVES

Not renewing the agreement with IHPC would result in a loss of care to members of the Ingham Health Plan and a loss of services provided to low-income populations in Ingham County.

FINANCIAL IMPACT

The provider agreement will allow IHPC to continue paying, on a fee-for-services basis, for primary care services provided to IHPC members assigned to ICHD's CHCs. ICHD's CHCs will continue to receive the same fee-for-service payment as other IHPC medical providers, whereby the reimbursement amount will be no less than Medicaid reimbursement rates, minus co-payments, deductibles, and other similar amounts.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes the renewal of the provider agreement with IHCP effective October 1, 2021 through September 30, 2022.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO RENEW THE PROVIDER AGREEMENT WITH
INGHAM HEALTH PLAN CORPORATION**

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to renew the provider agreement with Ingham Health Plan (IHPC) effective October 1, 2021 through September 30, 2022; and

WHEREAS, IHPC has historically contracted with ICHD's CHCs to provide members of the Ingham Health Plan with services from physicians and other professional healthcare providers, and to provide funding for healthcare services to support low-income populations in Ingham County; and

WHEREAS, per Resolution #20-067, the current provider agreement is set to expire on September 30, 2021; and

WHEREAS, the provider agreement will allow IHPC to continue paying, on a fee-for-services basis, for primary care services provided to IHPC members assigned to ICHD's CHCs; and

WHEREAS, ICHD's CHCs will continue to receive the same fee-for-service payment as other IHPC medical providers, whereby the reimbursement amount will be no less than Medicaid reimbursement rates, minus co-payments, deductibles and other similar amounts; and

WHEREAS, the CHC Board of Directors supports the renewal of the provider agreement with IHPC, effective October 1, 2021 through September 30, 2022; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes the renewal of the provider agreement with IHPC effective October 1, 2021 through September 30, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the renewal of the provider agreement with IHPC effective October 1, 2021 through September 30, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: August 3, 2021
SUBJECT: Authorization to Renew Representation Agreement with Daudi & Kroll P.C.

For the meeting agendas of September 20, 2021 and September 22, 2021

BACKGROUND

Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to renew the representation agreement with Daudi and Kroll P.C. (D&K) effective October 1, 2021 through September 30, 2022 for an amount not to exceed \$5,000. Through Resolution #20-457, D&K currently provides legal services on behalf of Dental Hygienist, Kamar Alnerabieh, as the employee and Ingham County as the employer for her PERM Labor Certification with the U.S. Department of Labor (DOL) and I-140 Immigration Petition. D&K may jointly represent Ingham County and the employee in connection with the requested immigration services. Renewing this agreement is mutually beneficial to the County and to the employee, as the County retains a revenue generating provider position, and the employee will be able to pursue their permanent immigration status. The current representation agreement expires on September 30, 2021.

ALTERNATIVES

Without a representation agreement in place, the Dental Hygienist position described above will be jeopardized.

FINANCIAL IMPACT

The employer paid fees for assisting with the preparation and filing of this PERM labor certification with the U.S. Department of Labor (DOL) and filing of I-140 Immigrant Petition are as follows: \$2,500 due at the time of agreement execution; \$1,000 due at the time of filing the Labor Certification with DOL, and up to \$1,500 due upon approval of Labor and Certification to commence I-140 petition filing. These fees, totaling \$5,000, shall be used towards D&K's legal fees. Each installment shall be a flat-fee for that particular step, shall be nonrefundable, and shall be earned upon receipt. The employer is responsible for the filing fees required by DOL and USCIS. D&K makes no guarantees as to the success or failure of the legal services with DOL and/or USCIS. The legal fees shall be shared between D&K and the Law Offices of Behzad Ghassemi for legal services performed. Any legal and/or filing fees for employees to file an I-485 Application to Register Permanent Residence or Adjust Status shall be at employee's sole expense.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes the renewal of the representation agreement with Daudi and Kroll P.C., effective October 1, 2021 through September 30, 2022 for an amount not to exceed \$5,000.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO RENEW THE REPRESENTATIONAL AGREEMENT WITH
DAUDI & KROLL P.C.**

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to renew the representation agreement with Daudi & Kroll P.C. (D&K) effective October 1, 2021 through September 30, 2022 for an amount not to exceed \$5,000; and

WHEREAS, through Resolution #20-457, D&K currently provides legal services on behalf of Dental Hygienist, Kamar Alnerabieh as the employee, and Ingham County as the employer for her PERM Labor Certification with the U.S. Department of Labor (DOL) and I-140 Immigration Petition; and

WHEREAS, D&K may jointly represent ICHD and the employee in connection with the requested immigration services; and

WHEREAS, renewing this agreement is mutually beneficial to the County and to the employee, as the County retains a revenue generating provider position, and the employee will be able to pursue their permanent immigration status; and

WHEREAS, the employer paid fees for assisting with the preparation and filing of this PERM labor certification with the U.S. Department of Labor (DOL) and filing of I-140 Immigrant Petition are as follows: \$2,500 due at the time of agreement execution; \$1,000 due at the time of filing the Labor Certification with DOL, and up to \$1,500 due upon approval of Labor and Certification to commence I-140 petition filing; and

WHEREAS, these fees, totaling \$5,000, will be used towards D&K's legal fees; and

WHEREAS, each installment will be a flat-fee for that particular step, will be nonrefundable, and will be earned upon receipt; and

WHEREAS, the legal fees will be shared between D&K and the Law Offices of Behzad Ghassemi for legal services performed; and

WHEREAS, the employer is responsible for the filing fees required by DOL and USCIS, and D&K makes no guarantees as to the success or failure of the legal services with DOL and/or USCIS; and

WHEREAS, any legal and/or filing fees for employee to file an I-485 Application to Register Permanent Residence or Adjust Status shall be at employee's sole expense; and

WHEREAS, the CHC Board of Directors and the Health Officer recommend that the Board of Commissioners authorizes the renewal of the representation agreement with D&K P.C., effective October 1, 2021 through September 30, 2022 for an amount not to exceed \$5,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the renewal of the representation agreement with D&K P.C. effective October 1, 2021 through September 30, 2022 for an amount not to exceed \$5,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is hereby authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

Agenda Item 10

TO: Board of Commissioners, County Services Committee, and Finance Committee

FROM: Deb Fett, CIO

DATE: 9/07/2021

SUBJECT: Resolution – Multi-Factor Authentication Renewal

For the meetings of September 21st, September 22nd, and September 28th

BACKGROUND

In 2017, ITD implemented a multi-factor authentication tool to protect the County's resources at the most cost-effective price. Duo Security was chosen and continues to be the recommended solution. The product was developed by a Michigan based company and is used by many counties in the state including Washtenaw, Livingston, and Oakland.

In accordance with our purchasing requirements, this solution was put together from the State of Michigan's MiDeal contract. CDWG will be able to provide for our needs going forward under the contract.

ALTERNATIVES

There are a couple of other brands that do provide somewhat similar features but with either a substantial increase in price or are more difficult for the end user to use. These were ruled out as unsuitable to our needs.

FINANCIAL IMPACT

The project is budgeted and funding for the \$51,214.50 for one year for the licensing will come from the County's Innovation and Technology Department's Network Fund #636-25810-932030.

STRATEGIC PLANNING IMPACT

This Resolutions supports Goal D – Information Technology, specifically Strategy 2 – Annually budget for countywide IT projects including updates to existing software applications.

OTHER CONSIDERATIONS

This authentication method is also required for both our LEIN audit and our FOC audit every 3 years.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the renewal of the Duo Security solution from CDWG.

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE RENEWAL OF MULTI-FACTOR
AUTHENTICATION SOLUTION**

WHEREAS, Ingham County needs TO protect our data and our network from cyber threats; and

WHEREAS, multi-factor authentication will provide a more robust method of securing our data and applications; and

WHEREAS, our chosen application provides a robust, affordable, top-rated authenticated security product; and

WHEREAS, the purchase price of said solution will be \$51,214.50 for one year from CDWG under the State of Michigan MiDeal contract.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of the Duo Security solution in the amount not to exceed \$51,216.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the County's Network Fund #63625810-932030.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

TO: County Services & Finance Committees

FROM: Gregg Todd, Controller

DATE: September 7, 2021

RE: Resolution to Authorize an Agreement with Merit Network, Inc. for Broadband Assessment and Planning Consulting Services Utilizing American Rescue Plan Funds

For the meeting agendas of: September 21, 22

BACKGROUND

The American Rescue Plan (ARP) allowable expenses include broadband planning and infrastructure. We have received multiple requests from Ingham County townships/cities for help with broadband funding so as a first step, we are recommending entering into an agreement with Merit Network, Inc. to provide us with services focusing on creating a structured evaluation of the wide range of strategies available to the County for deployment of broadband service and providing the County with the information needed to analyze, select, and implement the best solutions to improve broadband across the entire County.

Six proposals were received with Merit Network, Inc. providing the lowest cost at \$56,000 while also scoring the highest on the evaluation matrix which was reviewed and scored by Deb Fett and myself.

ALTERNATIVES

The alternative would be to not fund the assessment project and allow the townships/cities to determine their own needs.

FINANCIAL IMPACT

Funds are available through the first tranche of the ARP funds.

OTHER CONSIDERATIONS

There are no other considerations that we are aware of at this time.

RECOMMENDATION

Respectfully recommend approval of the attached resolution with Merit Network, Inc.

Agenda Item 11

TO: Gregg Todd, Controller/Administrator
Deb Fett, Chief Information Officer

FROM: James Hudgins, Director of Purchasing

DATE: July 1, 2021

RE: Memorandum of Performance for RFP No. 69-21 - Broadband Assessment and Planning Consulting Services

Per your request, the Purchasing Department sought proposals from qualified and experienced consultants to provide professional broadband assessment and planning consulting services.

The scope of services includes, but is not limited to, researching and evaluating the current and future supply of broadband communications assets, products and services in the County through a range of efforts and methodologies; developing a communication and outreach strategy to engage stakeholders, disseminate information, and provide opportunities for inclusion in the process; and, developing a comprehensive written report that presents alternative methodologies for deploying broadband services throughout the County and addresses the engineering and business parameters of each alternative.

The analysis will consider a wide continuum of business models and engineering options. It will also highlight associated costs, alternative financing methods including other funding sources, as well as risk, timing and service quality considerations.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	62	10
Vendors responding	6	1

A summary of the vendors' costs is located on the next page.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

SUMMARY OF VENDORS' COSTS

Vendor Name	Local Pref	Proposed Cost	Reimbursable	Option
Merit Network Inc.	No, Ann Arbor, MI	\$56,000.00	Included	-
Fujitsu Network Communications Inc.	No, Richardson, TX	\$99,520.00	Included	-
Magellan Advisors LLC	No, Denver, CO	\$156,600.00	\$5,000.00	\$18,000.00 Cellular Drive Test
Stellar Broadband	Yes, East Lansing, MI	\$175,402.50	\$1,620.00	-
Connected Michigan LLC	No, Bowling Green, KY	\$179,700.00	Included	-
ECC Technologies Inc.	No, Penfield, NY	\$509,450.00	See Packet	-

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MERIT NETWORK, INC. FOR
BROADBAND ASSESSMENT AND PLANNING CONSULTING SERVICES UTILIZING
AMERICAN RESCUE PLAN FUNDS**

WHEREAS, H.R. 1319 of the 117th Congress, also known as the American Rescue Plan Act of 2021 became law on March 11, 2021; and

WHEREAS, *Subtitle M – Coronavirus State and Local Fiscal Recovery Funds* of the American Rescue Plan provides funding to metropolitan cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (COVID–19); and

WHEREAS, eligible uses of the American Rescue Plan funds include:

- (A) to respond to the public health emergency with respect to COVID–19 or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (B) to respond to workers performing essential work during the COVID–19 public health emergency by providing premium pay to eligible workers of the metropolitan city, nonentitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- (C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency;
- (D) to make necessary investments in water, sewer, or broadband infrastructure; and

WHEREAS, Ingham County will receive \$56,796,438 in American Rescue Plan funds in two separate tranches of \$28,398,219, the First Tranche Amount was received on May 20, 2021 and the Second Tranche Amount not earlier than 12 months after the first tranche payment is received; and

WHEREAS, COVID-19 has identified a pressing need for reliable broadband services to residents and businesses of Ingham County; and

WHEREAS, a thorough assessment of existing broadband in Ingham County is required to determine county-wide broadband needs and planning once those needs are identified; and

WHEREAS, it is the recommendation of the Controller's Office to enter into an agreement with Merit Network, Inc. which submitted a responsive and responsible proposal of \$56,000 for county-wide broadband assessment and planning services; and

WHEREAS, funding is available through the First Tranche Amount of the American Rescue Plan.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Merit Network, Inc., 880 Technology Drive, Suite B, Ann Arbor, Michigan 48854, for broadband assessment and consulting services for the amount of \$56,000.

BE IT FURTHER RESOLVED, that the Controller's Office will ensure the requests are eligible for American Rescue Plan funding.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners County Services & Finance Committees
FROM: Sue Graham, Human Resources Director
DATE: September 7, 2021
SUBJECT: Resolution to Approve Engaging BSwift to Perform Annual Health Insurance Tracking and Reporting

For the meeting agendas of September 21 and September 22

BACKGROUND

The Affordable Care Act (ACA) has health insurance related tracking and reporting requirements applicable to large employers (ALE), having at least 50 full-time employees on average each year. Ingham County is an ALE. Two provisions apply to ALEs: the employer shared responsibility provision and the employer information reporting provision for offers of minimum essential coverage. Section 6056 of the Internal Revenue Code requires employers that are ALEs under the employer shared responsibility provisions to file information returns with the IRS about whether they offered health coverage to their full-time employees (and their dependents) and, if so, information about the offer of coverage on Form 1094-C. ALEs must also provide a copy of the information to the employee (Form 1095-C). These tasks currently require the Financial Services Department to dedicate considerable staff resources in the first quarter of each fiscal year to this effort. To enhance efficiencies and reduce the administrative burden of these annual tracking and reporting requirements, it is desirable to engage the services of BSwift to perform these tasks for Ingham County, effective January 1, 2022.

ALTERNATIVES

The Ingham County Board of Commissioners could decline to approve the request. In this case, the administrative burden would continue to be absorbed by the Financial Services Department.

FINANCIAL IMPACT

The current cost of this service is a \$495 set up fee, \$4 per employee per year for reporting, and \$1.50 per employee per month for hours tracking, with a total of approximately \$6100. The total annual cost will fluctuate based upon the total number of employees involved.

STRATEGIC PLAN CONSIDERATIONS

Approval of this request will enhance the goal of using all available resources to improve customer service for all citizens, vendors and employees of Ingham County.

OTHER CONSIDERATIONS

Approval of this request is in compliance with the requirements of the Affordable Care Act, 42 U.S.C. 18001, et seq. and Section 6056 of the Internal Revenue Code.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to approve engaging the services of BSwift to perform health insurance related tracking and reporting requirements applicable to large employers (ALE).

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ENGAGE BSWIFT TO PERFORM ANNUAL HEALTH INSURANCE
TRACKING AND REPORTING**

WHEREAS, the Affordable Care Act (ACA) has health insurance related tracking and reporting requirements applicable to large employers (ALE), having at least 50 full-time employees on average each year; and

WHEREAS, Ingham County is an ALE; and

WHEREAS, two provisions apply to ALEs: the employer shared responsibility provision and the employer information reporting provision for offers of minimum essential coverage; and

WHEREAS, Section 6056 of the Internal Revenue Code requires employers that are ALEs under the employer shared responsibility provisions to file information returns with the IRS about whether they offered health coverage to their full-time employees (and their dependents) and, if so, information about the offer of coverage on Form 1094-C; and

WHEREAS, ALEs must also provide a copy of the information to employees (Form 1095-C); and

WHEREAS, these tasks currently require the Financial Services Department to dedicate considerable staff resources in the first quarter of each fiscal year to this effort; and

WHEREAS, to enhance efficiencies and reduce the administrative burden of these annual tracking and reporting requirements, it is desirable to engage the services of BSwift to perform these tasks for Ingham County, effective January 1, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves engaging BSwift to perform annual health insurance tracking and reporting.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

Agenda Item 12b

TO: Board of Commissioners County Services and Finance Committees
FROM: Sue Graham, Human Resources Director
DATE: September 1, 2021
SUBJECT: Resolution to Approve Generic Service Credit Purchase for County Employee: David Dan Afleje

For the meeting agendas of 9/21 and 9/22

BACKGROUND

Pursuant to standing County Resolution #02-101, dated April 9, 2002, it is permissible for employees to purchase generic service credit under the Municipal Employees' Retirement System (MERS). David Dan Afleje has completed the MERS application and received the cost estimate to purchase two (2) years, two (2) months under the County's plan.

ALTERNATIVES

The Board of Commissioners may choose not to approve the request.

FINANCIAL IMPACT

Resolution #02-101 provides that the cost for generic service "must be totally borne by the employee."

STRATEGIC PLAN CONSIDERATIONS

N/A

OTHER CONSIDERATIONS

N/A

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to approve generic service credit purchase for County employee David Dan Afleje.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE GENERIC SERVICE CREDIT PURCHASE FOR
COUNTY EMPLOYEE: DAVID DAN AFLLEJE**

WHEREAS, pursuant to standing County Resolution #02-101, dated April 9, 2002, it is permissible for employees to purchase generic service credit under the Municipal Employees' Retirement System (MERS); and

WHEREAS, the Resolution further provides that the cost for generic service "must be totally borne by the employee"; and

WHEREAS, David Dan Afleje has completed the MERS application and received the cost estimate to purchase two (2) years, two (2) months under the County's plan; and

WHEREAS, by Board of Commissioners approval under the standing Resolution, and by the employee's payment to MERS, Mr. Afleje will purchase two (2) years, two (2) months generic service.

THEREFORE BE IT RESOLVED, that upon the request of County employee David Dan Afleje, the Board of Commissioners hereby approves the purchase of two (2) years, two (2) months generic service under County Resolution #02-101.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized on behalf of the County to sign and execute all MERS documents to effectuate and finalize this transaction, subject to approval as to form, by the County Attorney.

TO: Board of Commissioners County Services and Finance Committees
FROM: Sue Graham, Human Resources Director
DATE: September 3, 2021
SUBJECT: Resolution to Accept the Recommendation of the Ingham County Health Care Coalition for Employee Benefits for 2022 and Authorizing Letters of Agreement with Bargaining Units

For the meeting agendas of September 21 and September 22

BACKGROUND

On October 28, 2014 the Board of Commissioners approved Resolution #14-436 which resolved, in part, to dedicate 50 percent of any net savings in health care costs to reduction of the employee premium cost share, applied to all employee groups that agree to implement a comprehensive healthcare management program.

The Ingham County Health Care Coalition has investigated options for the County's 2022 health care plan and has agreed to changes in the premium sharing agreement for 2022. It has also been determined by the Health Care Coalition that employer contributions to employee health savings accounts (HSAs) in the amount of \$700 single/\$1,400 2-Person/Full Family coverage (prorated on a per pay basis) be made for employees enrolled in the base health insurance option.

It has also been determined by the Health Care Coalition that the premium rates should be calculated with the same methodology as for 2021 premium rates and be established as shown on the attached calculation sheet and that the health insurance waiver rates should remain the same as 2021 rates as follows:

Full Family	=	\$249.66
2-Person	=	\$222.22
Single	=	\$131.22

ALTERNATIVES

The Board of Commissioners may elect to approve or not approve the Resolution to Accept the Recommendation of the Ingham County Health Care Coalition for Employee Benefits for 2022 and Authorizing Letters of Agreement with Bargaining Units.

FINANCIAL IMPACT

The financial impact will vary dependent upon actual experience during 2022 based upon employee election of benefits.

STRATEGIC PLAN CONSIDERATIONS

The reclassification recommendations are in furtherance of the following strategic goal(s) and task(s) included in the Strategic Plan:

Goal F. Human Resources and Staffing: Attract and retain exceptional employees who reflect the community they serve and who prioritize public service. Strategy 1: Attract and retain employees who value public service.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached Resolution to Accept the Recommendation of the Ingham County Health Care Coalition for Employee Benefits for 2022 and Authorizing Letters of Agreement with Bargaining Units.

2022 RATES ACTIVE EMPLOYEES

Benefit Plan	Employee Monthly	Employee Per Pay	Employer Monthly	TOTAL
<u>PHP BASE</u>				
Single FT, T	\$0.00	\$0.00	\$594.64	\$594.64
2 Person F	\$0.00	\$0.00	\$1,427.11	\$1,427.11
Family FT	\$0.00	\$0.00	\$1,783.88	\$1,783.88
Family TQ	\$356.77	\$178.39	\$1,427.11	\$1,783.88
2 Person P	\$832.47	\$416.24	\$594.64	\$1,427.11
Family PT, .	\$1,189.24	\$594.62	\$594.64	\$1,783.88
<u>PHP STANDARD</u>				
Single FT, T	\$101.32	\$50.66	\$675.41	\$776.73
2 Person F	\$324.20	\$162.10	\$1,621.00	\$1,945.20
Family FT	\$405.24	\$202.62	\$2,026.22	\$2,431.46
Family TQ	\$405.22	\$202.61	\$1,621.00	\$2,026.22
2 Person P	\$945.59	\$472.80	\$675.41	\$1,621.00
Family PT, .	\$1,350.81	\$675.41	\$675.41	\$2,026.22
<u>PHP HIGH</u>				
Single FT, T	\$228.52	\$114.26	\$761.71	\$990.23
2 Person F	\$548.44	\$274.22	\$1,828.13	\$2,376.57
Family FT	\$685.54	\$342.77	\$2,285.13	\$2,970.67
Family TQ	\$457.00	\$228.50	\$1,828.13	\$2,285.13
2 Person P	\$1,066.42	\$533.21	\$761.71	\$1,828.13
Family PT, .	\$1,523.42	\$761.71	\$761.71	\$2,285.13
FT= Full Time TQ= 3/4 Time PT= Part Time ST= Shared Time				
<u>WAIVER:</u>				
Single	\$131.22			
Two Person	\$222.22			
Family	\$249.66			

Introduced by the County Service and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE INGHAM COUNTY
HEALTH CARE COALITION FOR EMPLOYEE BENEFITS FOR 2022 AND AUTHORIZING
LETTERS OF AGREEMENT WITH BARGAINING UNITS**

WHEREAS, the Ingham County Health Care Coalition investigated options for the County's health care plan and has agreed to changes in the premium sharing agreement for 2022; and

WHEREAS, on October 28, 2014 the Board of Commissioners approved Resolution #14-436 which resolved, in part, to dedicate 50 percent of any net savings in health care costs to reduction of the employee premium cost share, applied to all employee groups that agree to implement the comprehensive healthcare management program; and

WHEREAS, the Ingham County Health Care Coalition has investigated options for the County's 2022 health care plan and has agreed to changes in the premium sharing agreement for 2022; and

WHEREAS, it has also been determined by the Health Care Coalition that employer contributions to employee health savings accounts (HSAs) in the amount of \$700 single/\$1,400 2-Person/Full Family coverage (prorated on a per pay basis) be made for employees enrolled in the base health insurance option; and

WHEREAS, it was determined by the Health Care Coalition that the premium rates should be calculated and established as shown on the attached calculation sheet; and

WHEREAS, it was also determined by the Health Care Coalition that the health insurance waiver rates should remain the same as 2021 rates as follows:

Full Family	=	\$249.66
2-Person	=	\$222.22
Single	=	\$131.22

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the recommendations of the Health Care Coalition and authorizes employer contributions to employee health savings accounts (HSAs) in the amount of \$700 single/\$1,400 2-Person/Full Family coverage (prorated on a per pay basis) be made for employees enrolled in the base health insurance option.

BE IT FURTHER RESOLVED, that any funds remaining of the 50 percent net savings from 2020 and prior years after distribution to health savings accounts shall be held in reserve for future employee premium cost share reduction initiatives as recommended by the Ingham County Health Care Coalition.

BE IT FURTHER RESOLVED, that beginning on January 1, 2022 the health insurance waiver rates for all eligible employees shall remain the same as 2021 rates as follows:

Full Family	=	\$249.66
2-Person	=	\$222.22
Single	=	\$131.22

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the applicable bargaining unit letters of agreement and any other appropriate documents after review and approval as to form by the County Attorney.

TO: Board of Commissioners County Services and Finance Committees
FROM: Sue Graham, Human Resources Director
DATE: September 3, 2021
SUBJECT: Resolution to Waive the Public Act 152 Health Care Requirements for 2022

For the agendas of September 21 and September 22

BACKGROUND

Public Act 152 of 2011 places limits on public employers' contributions toward their employees' health benefits and requires that the employer cost be no more than 80% of the cost or no more than a certain dollar amount detailed in the law (hard caps). The requirements of the act can be waived with a 2/3 vote of the governing body prior to the beginning of a medical benefit plan coverage year.

Commencing January 1, 2022, the County will continue with the current plan medical benefits and will self-insure a portion of the health insurance cost. As the uncertainty associated with the savings from this makes it very difficult to determine if the County will be in compliance with the hard caps or the 80% requirements, the County administration is recommending that Ingham County Board of Commissioners exempt the County from the requirements of Public Act 152 of 2011 for the medical benefit plan coverage year commencing January 1, 2022 as permitted by MCL 15.568.

ALTERNATIVES

The Board of Commissioners may elect to waive or not waive the Public Act 152 health care requirements for 2022.

FINANCIAL IMPACT

The financial impact will vary dependent upon actual experience during 2022.

STRATEGIC PLAN CONSIDERATIONS

The recommendation to waive the Public Act 152 Health Care Requirements for 2022 are in furtherance of the following strategic goal(s) and task(s) included in the Strategic Plan:

Goal F. Human Resources and Staffing: Attract and retain exceptional employees who reflect the community they serve and who prioritize public service. Strategy 1: Attract and retain employees who value public service.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached Resolution to Waive the Public Act 152 Health Care Requirements for 2022.

Introduced by the County Service and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO WAIVE THE PUBLIC ACT 152 HEALTH CARE REQUIREMENTS FOR 2022

WHEREAS, Public Act 152 of 2011 places limits on public employers' contributions toward their employees' health benefits and requires that the employer cost be no more than 80% of the cost or no more than a certain dollar amount detailed in the law (hard caps); and

WHEREAS, the requirements of the act can be waived with a 2/3 vote of the governing body prior to the beginning of a medical benefit plan coverage year; and

WHEREAS, commencing January 1, 2022, the County will continue with the current plan medical benefits and will self-insure a portion of the health insurance cost; and

WHEREAS, the uncertainty associated with the savings from this makes it very difficult to determine if the County will be in compliance with the hard caps or the 80% requirements and therefore the County administration is recommending that Ingham County Board of Commissioners exempt the County from the requirements of Public Act 152 of 2011 for the medical benefit plan coverage year commencing January 1, 2022 as permitted by MCL 15.568.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby exempts Ingham County from the requirements of Public Act 152 of 2011 for the medical benefit plan coverage year commencing January 1, 2022 as permitted by MCL 15-568.

TO: Board of Commissioners County Services & Finance Committees
FROM: Sue Graham, Human Resources Director
DATE: September 1, 2021
SUBJECT: Resolution Approving the 2022 - 2024 Collective Bargaining Agreement with the Technical, Professional and Officeworkers Association of Michigan (TPOAM)

For the meeting agendas of September 21 and September 22

BACKGROUND

A collective bargaining agreement has been reached between representatives of Ingham County and the Technical, Professional and Officeworkers Association of Michigan (TPOAM) for the period January 1, 2022 through December 31, 2024. Regarding wages, the agreement includes an across the board wage increase of 3% effective the first full pay period on or after January 1, 2022; an across the board wage increase of 2% effective the first full pay period on or after January 1, 2023; and an across the board wage increase of 2% effective the first full pay period on or after January 1, 2024. The agreement also provides that employees will receive the Operator wage rate when working four (4) or more hours operating a Class 5 or Class 6 piece of equipment, an increase in the clothing allowance from \$200 to \$300 per year and adds Juneteenth to the holiday schedule beginning in 2022.

ALTERNATIVES

The Board of Commissioners could decline to approve the agreement.

FINANCIAL IMPACT

The approval of the collective bargaining agreement provides a 3% increase to the 2021 wage schedule, a 2% increase to the 2022 wage schedule and a 2% wage increase to the 2023 wage schedule, effective the first full pay period on or after January 1 in each year or ratification by the parties, whichever comes later. The financial impact of the step up pay, clothing allowance and addition of the Juneteenth holiday will be dependent upon utilization of these provisions.

STRATEGIC PLAN CONSIDERATIONS

Improvements to compensation and benefits serve to enhance the ability of Ingham County to attract and retain exceptional candidates who value public service.

OTHER CONSIDERATIONS

None

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to approve the 2022 - 2024 Collective Bargaining Agreement with the Technical, Professional and Officeworkers Association of Michigan (TPOAM).

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE 2022 - 2024 COLLECTIVE BARGAINING AGREEMENT WITH
THE TECHNICAL, PROFESSIONAL AND OFFICEWORKERS ASSOCIATION OF MICHIGAN
(TPOAM)**

WHEREAS, a collective bargaining agreement has been reached between representatives of Ingham County and the Technical, Professional and Officeworkers Association of Michigan (TPOAM) for the period January 1, 2022 through December 31, 2024; and

WHEREAS, the agreement includes an across the board wage increase of 3% effective the first full pay period on or after January 1, 2022; an across the board wage increase of 2% effective the first full pay period on or after January 1, 2023; and an across the board wage increase of 2% effective the first full pay period on or after January 1, 2024; and

WHEREAS, the agreement also provides that employees will receive the Operator wage rate when working four (4) or more hours operating a Class 5 or Class 6 piece of equipment, an increase in the clothing allowance from \$200 to \$300 per year and adds Juneteenth to the holiday schedule beginning in 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2022 - 2024 Collective Bargaining Agreement with the Technical, Professional and Officeworkers Association of Michigan (TPOAM).

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2020 wage reopener, subject to approval as to form by the County Attorney.