

CHAIRPERSON  
BRYAN CRENSHAW

VICE-CHAIRPERSON  
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM  
ROBIN NAEYAERT

FINANCE COMMITTEE  
MARK GREBNER, CHAIR  
TODD TENNIS  
BRYAN CRENSHAW  
MARK POLSDOFER  
EMILY STIVERS  
ROBERT PEÑA  
RANDY SCHAFER

**INGHAM COUNTY BOARD OF COMMISSIONERS**  
*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE FINANCE COMMITTEE WILL MEET ON WEDNESDAY, JUNE 22, 2022 AT 6:00 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/89160266022>.

Agenda

Call to Order

Approval of the [June 8, 2022](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Drain Commissioner
  - a. Resolution to Approve Agreement for the Installation and Relocation of [Nilson Drain](#) Beneath Okemos Road and Installation of a Water Quality Control Structure
  - b. Resolution to Allocate \$1,000,000 in American Rescue Plan Funds to the [Montgomery Drain](#) Maintenance and Improvement Project
2. Sheriff's Office – Resolution to Authorize Four Temporary Sheriff's Deputy Law Enforcement [Recruit Sponsorship](#) Positions
3. Circuit Court – Resolution to Continue Current Software Subscription and Jury Hosting and Service Agreement with [Tyler Technologies](#) for a County-Wide Juror Management System and Software Support
4. Circuit Court – Family Division – Resolution to Authorize Ingham County Youth Center [Summer Education Program](#)
5. 55<sup>th</sup> District Court – Resolution to Authorize the [Reorganization](#) of the 55<sup>th</sup> District Court
6. Parks Department – Resolution to Authorize a Contract with [L. J. Trumble Builders, LLC](#) for Roof Replacements to Various Ingham County Parks Buildings
7. Health Department
  - a. Resolution to Authorize [Minority Health](#) Community Capacity Building Sub-Agreements with the Dr. Martin Luther King, Jr. Commission of Mid-Michigan; the Refugee Development Center; the Lansing Latino Health Alliance; the Hispanic-Latino Commission of Michigan; and the Salus Center
  - b. Resolution to Accept Grant Funds from Michigan Public Health Institute for Local Implementation of the Lansing/Ingham [Peacemaker Fellowship®](#)
  - c. Resolution to Authorize an Agreement with [R Statistical Software Training](#) for Applied Epidemiology

- d. Resolution to Accept COVID-19 Regional [Health Equity Council](#) Backbone Organization Grant
- 8. Innovation and Technology Department – Resolution to Approve the Purchase of a Cable Internet Connection from [Comcast](#)
- 9. Road Department
  - a. Resolution to Authorize an Agreement with [Leslie Township](#) for the 2022 Local Road Program
  - b. Resolution to Update the Ingham County Road Department [Permit Fee Structure](#)
- 10. Controller/Administrator
  - a. Resolution to Authorize a Contract with [Mason Public Schools](#) for an American Rescue Plan Funded Project to Mitigate the Effects of the COVID-19 Pandemic and Support the Needs of Mason Public Schools
  - b. Resolution to Establish an MC 20 Grade and to Reclassify the County [Controller, Health Officer, and Budget Director](#) Positions
- 11. Board Referrals
  - a. Final [State Equalization Report](#) for the 2022 Tax Year
  - b. Notice of Public Hearing from the [East Lansing](#) Downtown Development Authority in Regards to an Informational Meeting on June 23, 2022
  - c. Formal Request from [Meridian Township](#) to Establish a Commercial Rehabilitation District at 1655 and 1621 Haslett Road in Meridian Township

Announcements  
Public Comment  
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO  
MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

## FINANCE COMMITTEE

June 8, 2022

### Draft Minutes

Members Present: Grebner, Crenshaw, Peña, Polsdofer, Schafer, Stivers (Arrived at 6:02 p.m.), and Tennis.

Members Absent: None.

Others Present: Sara Deprez, Tim Morgan, Nicole Wallace, Gregg Todd, Michael Townsend, Kylie Rhoades, and others.

The meeting was called to order by Chairperson Grebner at 6:00 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual Public participation was offered via Zoom at <https://ingham.zoom.us/j/89160266022>.

#### Approval of the May 18, 2022 Minutes

CHAIRPERSON GREBNER STATED, WITHOUT OBJECTION, MINUTES OF THE MAY 18, 2022 FINANCE COMMITTEE MEETING WERE APPROVED AS WRITTEN. Absent: Commissioner Stivers.

#### Additions to the Agenda

14. Controller/Administrator

- b. Resolution Authorizing an Agreement with Parkwood YMCA Utilizing American Rescue Plan Act of 2021 Funds for an Expansion Project for the Kids Time Preschool Program and Camp Hugabee

Substitute –

9. Health Department

- g. Resolution to Authorize an Agreement with IdenTech, Inc.

13. Human Resources Department – Controller & Budget Director Salaries Market Study Results (Discussion Item)

#### Limited Public Comment

Sara Deprez, Juvenile Programs Director, stated that Ingham Academy would host graduation on July 27, 2022 at 2:00 p.m., as well as the Garden Gala on July 28, 2022, which included a silent auction and catering from Saddleback Barbeque. She further stated that both events would be held at the Family Center.

Commissioner Stivers arrived at 6:02 p.m.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. PEÑA, TO APPROVE A  
CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Sheriff's Office
  - a. Resolution to Authorize an Additional Contractual Agreement between the Ingham County Sheriff's Office and Axon Enterprise, Inc. for Audio Visual Recording Services for the Justice Complex
  - b. Resolution to Authorize a Contract with Michigan Creative to Produce Recruitment & Branding Videos for the Sheriff's Office
  - c. Resolution to Amend the Contract with Securus Technologies to Return Profit Sharing Percentage to 55% on Inmate Phone Calls and Eliminate Securus Service Fee for Use of Their Software/Hardware
  - d. Resolution to Authorize a Contract Renewal with Cellebrite Inc.
2. Circuit Court – Family Division
  - a. Resolution to Authorize an Agreement with Relias LLC for Virtual Training Software
  - b. Resolution Accepting Funds from the Michigan Department of Education National School Lunch Program Equipment Assistance Grant
3. Facilities Department – Resolution to Authorize an Agreement with Laux Construction LLC for the Improvements to the 9-1-1 Center
4. Big Brothers Big Sisters – Resolution to Authorize a Contract with Big Brothers Big Sisters Michigan Capital Region to Provide Administrative Oversight and Programming Leadership to the Capital Area Mentoring Partnership Program
5. Tri-County Office on Aging – Resolution to Amend a Contract with Tri-County Office on Aging for Elder Services Millage Eligible Services
7. Fairgrounds
  - a. Resolution to Authorize the Purchase of a New Zero-Turn Lawn Mower for the Fairgrounds
  - b. Resolution to Authorize the Purchase of a New Pull-Behind Lawn Mower for the Fairgrounds
8. Parks Department
  - a. Resolution to Authorize the Purchase of Cross-Country Ski Equipment
9. Health Department
  - a. Resolution to Purchase Learning Licenses with LinkedIn Learning
  - b. Resolution to Authorize Acceptance of 2022 Local Public Health Staff Wellbeing Grant
  - c. Resolution to Amend Resolution #22-185 Authorizing a 2021-2022 Agreement with the Michigan Department of Health & Human Services for the Delivery of Public Health Services Under the Master Agreement

- d. Resolution to Authorize an Agreement with Michigan Public Health Institute to Serve as Ingham Maternal and Child Health Web Application Developer
  - e. Resolution to Accept Funding from the Michigan Primary Care Association for Year Three Participation in the Michigan Network for Oral Health Integration Project
  - f. Resolution to Establish a Representational Agreement with Daudi & Kroll P.C. for Dr. Ali Syed
  - g. Resolution to Authorize an Agreement with IdenTech, Inc.
10. Financial Services Department – Resolution to Extend the Agreement with MGT of America Consulting, LLC for the Preparation of a County-Wide Cost Allocation Plan
11. Innovation and Technology Department
- a. Resolution to Approve Equipment Purchase from Sentinel Technologies
  - b. Resolution to Approve Support Renewal from ID Networks
  - c. Resolution to Approve Fiber Engineering and Construction from Western Tel-Com
12. Road Department
- a. Resolution to Authorize a Contract for As-Needed Fabrication Inspection Services with KTA-Tator
  - b. Resolution to Authorize Agreements with Aurelius, Lansing, and White Oak Townships for the 2022 Local Road Program
  - c. Resolution to Authorize a Contract with Capital Asphalt LLC and with Rieth-Riley Construction Co., Inc for Bid Packet #82-22 for the 2022 Countywide Paving Program
14. Controller/Administrator
- a. Resolution to Authorize an Agreement with the Mejorando Group for Strategic Planning Facilitation
15. Board Referrals
- a. Notice of Public Hearing from the City of East Lansing to Consider Applications for a Real Property Tax Exemption and a Personal Property Tax Exemption for ATTESTEO North America, Inc.
  - b. Notice of Public Hearing from the City of Lansing Regarding the Amended Local Development Finance Authority Tax Increment Financing and Development Plan for the Lansing Regional SmartZone

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.

6. Community Mental Health – Resolution to Authorize an Agreement with the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMH) Utilizing American Rescue Plan Act of 2021 Funds to Cover Room and Board Costs for Adults in Residential Treatment

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. STIVERS, TO APPROVE THE RESOLUTION.

Commissioner Schafer stated that he would support the resolution but would like everyone to be cognizant that the Child and Family Services needed a match of \$3 million and were currently \$1 million short. He further asked that Child and Family Services were kept in mind moving forward as they were a great asset.

THE MOTION CARRIED UNANIMOUSLY.

8. Parks Department

b. Resolution to Amend the City of Lansing Trails and Parks Millage Agreements

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. STIVERS, TO APPROVE THE RESOLUTION.

Commissioner Schafer stated that he was concerned with the engineering issues with trail failure. He further stated that he had previously spoken on the trails that had standing water in Old Town and had further asked for clarification on why it had failed.

Commissioner Schafer stated that he believed that with proper engineering the issues would not arise. He further stated that he would vote in support of the resolution and was glad to see that there was proper recordkeeping as well as quality control follow up.

Commissioner Schafer stated that he was not happy to see engineering projects fail.

Tim Morgan, Ingham County Parks Director, stated that the Parks Department had worked with the City of Lansing throughout the Trails and Parks Millage to address the stabilization project. He further stated that he could not have the knowledge to address Commissioner Schafer's questions regarding the engineering.

Mr. Morgan stated that the City of Lansing had worked on eliminating the wooden deck structures that go out into the water and had raised them up out of the water. He further stated that it was a double-edged sword that included ongoing maintenance.

Commissioner Tennis stated that the only reason the resolution had been presented was due to the City of Lansing coming in under budget for one project and over for a separate project. He further stated that the City of Lansing was simply asking to reallocate the savings from the one project to the other, and would then cover the remaining balance.

Commissioner Tennis stated that it should not be controversial.

Commissioner Peña stated that a constituent had asked for the bridge between the Green Dot and Kruger's Landing to be reviewed as it was in need of repair.

Mr. Morgan stated that the Spicer Group had been hired to complete bridge evaluations, which were almost finished. He further stated that the bridges had been evaluated in 2016 as part of the first comparison report which would be included and used as comparison in the current report.

Commissioner Peña stated that the bridge was strictly part of the trail and did not pass over a roadway.

Mr. Morgan stated that the bridge was part of the River Trail and would be included in the report.

Commissioner Schafer stated that he did not raise the issue to be controversial but had wanted to bring awareness to the quality of the engineering. He further stated that when the piles were flat across the top they would rot in 20 years.

Commissioner Schafer stated that the planks in Old Town had been washed out and created opportunity for an individual to fall through. He further stated that he was glad to hear that there would be follow up with the database so that the situation could be rectified.

Mr. Morgan stated that the Board of Commissioners would have the opportunity to review the comparison report and see the snapshots from both 2016 and the current year. He further stated that based on the previous feedback they had scheduled the necessary repairs.

Chairperson Grebner stated that one project had come in 20% over budget while the other project had been 8% under budget, but both were late. He further stated that Ingham County did not have much expertise in Trails when they were first constructed, but that the River Trail had been built because of the grant funding that had been available.

Commissioner Peña stated that he had attended a meeting with Tri-County Regional Planning Commission where James Snell, Tri-County Regional Planning Commission Executive Director, had expressed gratitude for the quick action in regards to the Meridian Township project.

Mr. Morgan stated his thanks to Tri-County as they had assisted with the Pavement Surface Evaluation and Rating (PASER).

Chairperson Grebner asked for clarification if PASER only pertained to the surface quality.

Mr. Morgan confirmed that it pertained to the asphalt surface.

Chairperson Grebner stated that the PASER only reviewed one part of the equation and did not address the sagging and poor drainage.

THE MOTION CARRIED UNANIMOUSLY.

13. Human Resources Department – Controller & Budget Director Salaries Market Study Results  
(Discussion Item)

Gregg Todd, Ingham County Controller, provided an overview of the market study results. He further stated that the County Services Committee requested to move the Budget Director to the MC 14 classification.

Mr. Todd stated that the County Services Committee additionally requested the creation of the MC 20 classification, which would include both the Controller and the Health Officer. He further stated that this would be reflective of the Kalamazoo County's range.

Commissioner Crenshaw asked for clarification on what had determined that both occupants of the MC 19 classification would be moved up. He further asked for clarification on why the same had not been considered for those in the MC 13 classification.

Mr. Todd stated that a number of various positions were part of the MC 13 classification. He further stated that he was unsure why the Health Director had been included in the request.

Chairperson Grebner stated that there were many reasons why an individual was in the MC 13 and was unsure of how many positions were in the classification. He further stated that the MC 19 classification only had two individuals, one being the Health Officer who had a rather stressful position.

Chairperson Grebner stated that he believed the County Services Committee felt that the Health Officer position was a star position that would be difficult to recruit for, and figured that it should be compensated additionally. He further stated that it had not been articulated but rather had been a shared feeling.

Mr. Todd stated that there were 15 individuals within the MC 13 classification.

Commissioner Crenshaw stated that the Health Officer's salary had recently increased within the past few years. **He further asked the Controller's Office if a historical report on the Health Officer's salary could be provided.**

**Chairperson Grebner asked that the information be brought back to the County Services Committee.**

Commissioner Schafer stated that he would support the increase in salary. He further stated that he believed that Ingham County had excellent staff, and in order to retain talent Ingham County needed to pay at a reasonable scale.



14. Controller/Administrator

- b. Resolution Authorizing an Agreement with Parkwood YMCA Utilizing American Rescue Plan Act of 2021 Funds for an Expansion Project for the Kids Time Preschool Program and Camp Hugabee

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. PEÑA, TO APPROVE THE RESOLUTION.

Commissioner Tennis stated that he would like to disclose that his firm represented the State Alliance of Michigan YMCAs, which the Lansing YMCA is a member of.

THE MOTION CARRIED UNANIMOUSLY.

Announcements

Commissioner Peña stated that Judge Shauna Dunnings, Chief Probate Judge, would be the keynote speaker at the Juneteenth Celebration held at the Benjamin Davis Park on June 11<sup>th</sup> from 2:00 to 4:00 p.m. He further stated that Juneteenth recognized the day that African Americans in Texas were notified that they were free.

Commissioner Peña stated that the Women's Center of Greater Lansing, which was located on Michigan Avenue in Lansing, was in need of a new Director. He further stated that they were looking for applicants that had a Masters in Social Work and encouraged individuals to reach out to Tabatha Dixon for additional information.

Commissioner Peña stated that the Women's Center provided interview assistance and was an excellent opportunity that brought individuals back into the workforce.

Commissioner Peña stated that the Kalamazoo Street project between Mifflin Avenue and Clippert Street was underway. He further encouraged individuals to seek alternate routes such as Mount Hope Road or Forest Road.

Commissioner Peña stated that the Alfreda Schmidt Center would host a Veterans Story Project on June 14, 2022 at 6:30 p.m. that focused on women who have served.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:26 p.m.

## JUNE 22, 2022 FINANCE AGENDA STAFF REVIEW SUMMARY

### RESOLUTION ACTION ITEMS:

**The Controller's Office recommends approval of the following resolutions:**

- 1a. Drain Commissioner** – *Resolution to Approve Agreement for the Installation and Relocation of Nilson Drain beneath Okemos Road and Installation of a Water Quality Control Structure*

This resolution approves entering into an agreement between the Road Department and the Drain Commissioner on behalf of the Nilson Drain Drainage District to replace and relocate the Nilson Drain within the Okemos Road and Okemos Road right-of-way near Mt. Hope Road in Meridian Charter Township, which includes the design and installation of a water quality control structure to meet water quality requirements in connection with the County's NPDES general permit for stormwater discharges.

See memo for details.

- 1b. Drain Commissioner** – *Resolution to Allocate \$1,000,000 in American Rescue Plan Funds to the Montgomery Drain Maintenance and Improvement Project*

This resolution approves an allocation of \$1,000,000 to the Montgomery Drain Maintenance and Improvement project. The funding being requested is to construct two water quality plazas in the median of Michigan Avenue to provide water treatment for the Montgomery Drain along with the final phase of the rain gardens. The plazas consist of two water quality structures that pour out into a stepped waterfall area where the water is oxygenated before flowing into rain gardens in the median of Michigan Avenue, allowing chemical and biological reactions to break down pollutants in the water and prevent anaerobic conditions. It should be noted that 50,000-75,000 pounds of pollution, historically, is input into the drain on an annual basis.

The Drain Commissioner is still uncertain of the exact budgetary shortfall the project is facing due to, "the current, extremely volatile, bidding environment." You could hold this resolution until all of the budget information is available. I am sure Mr. Pratt will be in attendance for an exhaustive discussion on the issue on Tuesday.

See memo for details.

- 2. Sheriff's Office** – *Resolution to Authorize Four Temporary Sheriff's Deputy Law Enforcement Recruit Sponsorship Positions*

The Sheriff's Office currently has several open Field Services Sheriff's Deputy, MCOLES-certified positions and they have been unable to hire qualified applicants. This has been a local and national problem for law enforcement agencies. The Sheriff's Office would like to hire up to four temporary employees annually beginning in 2023 to sponsor through the 17-week, Mid-Michigan Police Academy. Upon successful completion of the academy the employee will be hired as a full-time Deputy. The estimated total annual cost is \$98,600 and funds are budgeted in the Sheriff's Office to cover this expense.

See memo for details.

3. **Circuit Court** – *Resolution to Continue Current Software Subscription and Jury Hosting and Service Agreement with Tyler Technologies for a County-Wide Juror Management System and Software Support*

This resolution will approve entering into a five-year software subscription and hosting and service agreement with Tyler Technologies for a jury management system, interactive web response system, interactive voice response system, imaging system, data cleansing, and summons production/mailing service. The term of agreement will run annually from June 1 through May 31. Upon the expiration of the five-year renewal term, the Agreement will renew automatically for additional one-year terms at Tyler's then current rates unless terminated by either party in accordance with the Agreement. The subscription rates offered by Tyler Technologies, combined with ancillary costs of doing business, are \$74,760.25 per year for years one through three, and then rates for years four and five will be at Tyler Technologies' then-current rates subject to a maximum increase of 5% over each prior year. This agreement has been in place since March 29, 2016, and Ingham County Jury Administration, the Jury Board, and Courts have been pleased with the performance of Tyler Technologies and believe they will continue to deliver a jury management system that minimizes inconvenience to citizens serving as jurors, broadens citizen participation, and maximizes the efficiency of jury staffing resources.

See memo for details.

4. **Circuit Court – Family Division** – *Resolution to Authorize Ingham County Youth Center Summer Education Program*

This resolution will authorize entering into an agreement with the Lansing School District to provide summer education instruction at the Ingham County Youth Center for a total amount not to exceed \$11,764.17 for the time period of June 1, 2022 through August 31, 2022. Fifty percent of the funds will be transferred from the Juvenile Justice Millage fund balance to cover this expense, with the remainder to be reimbursed by the Child Care Fund. The Lansing School District currently provides educational instruction at the Youth Center and has historically provided summer school as well. However, the Lansing School District does not have funding available for summer school this year due to low student counts during the COVID-19 pandemic, 2020-2021 school year. This resolution will enable the continuation of this vitally important education instruction at the Youth Center. It is anticipated that the Lansing School District will have funding to cover this cost in future years.

See memo for details.

5. **55th District Court** – *Resolution to Authorize the Reorganization of the 55<sup>th</sup> District Court*

The proposed reorganization would eliminate a Court Officer, UAW TOPS – Grade Level E position (\$38,634.60 - \$46,050.88) and create a Court Security Coordinator position as a UAW TOPS – Grade Level K position (\$54,061.53 - \$64,543.45). The new position will have the primary responsibility of daily assessment and monitoring of security measures, including the identification of strategies for addressing and monitoring security and safety challenges. One of the Court Officer positions will be eliminated as the new position will be filled with one of the existing Court Officers. The Court Security coordinator will continue to serve as a Court Officer as needed. The long-term cost of this reorganization will be \$25,634.

As required under county policy, this reorganization was first submitted as a discussion item at the Law & Courts and County Services Committees, and is now being brought forward as an action item.

See memo for details.

**6. Parks Department – Resolution to Authorize a Contract with L. J. Trumble Builders, LLC. for Roof Replacements to Various Ingham County Parks Buildings**

This resolution authorizes a contract with L. J. Trumble Builders, LLC. for the base bid in the amount of \$79,000 for supplying and installing standing seam metal roofs on two shelters at Burchfield Park and installing already purchased standing seam metal roofs on one shelter at Lake Lansing Park North and four small roofs at Burchfield Park, and a contingency not to exceed \$11,000, if necessary, for a total cost of \$90,000.

**7a. Health Department - Resolution to Authorize Minority Health Community Capacity Building Sub-Agreements with the Dr. Martin Luther King, Jr. Commission of Mid-Michigan; the Refugee Development Center; the Lansing Latino Health Alliance; the Hispanic-Latino Commission of Michigan; and the Salus Center**

This resolution authorizes Minority Health Community Capacity Building 2022 sub-agreements, effective October 1, 2021 through September 30, 2022 in an amount not to exceed \$42,000. Subcontracts will be fully paid from \$42,000 in grant funds awarded by the Minority Health Community Capacity Building initiative and will be allocated in the following amounts:

- Dr. Martin Luther King, Jr. Commission of Mid-Michigan, in an amount not to exceed \$7,875;
- Refugee Development Center, in an amount not to exceed \$10,175;
- Lansing Latino Health Alliance, in an amount not to exceed \$6,275;
- Hispanic-Latino Commission of Michigan, in an amount not to exceed \$6,275;
- Salus Center, acting on its behalf and as a fiduciary to Queering Medicine, in an amount not to exceed \$11,400 (\$5,700 each)

**7b. Health Department - Resolution to Accept Grant Funds from Michigan Public Health Institute for Local Implementation of the Lansing/Ingham Peacemaker Fellowship®**

This resolution accepts grant funds from MPHI for the Advance Peace Project effective June 1, 2022 through September 30, 2022 in an amount not to exceed \$32,721.12.

**7c. Health Department - Resolution to Authorize an Agreement with R Statistical Software Training for Applied Epidemiology**

This resolution authorizes an agreement with R Statistical Software training for the Community Health Assessment Unit to increase the department's capacity to conduct epidemiologic disease surveillance, effective July 25, 2022 through July 29, 2022 in an amount not to exceed \$9,940. Grant funding is available to cover the cost of this agreement.

**7d. Health Department - Resolution to Accept COVID-19 Regional Health Equity Council Backbone Organization Grant**

This resolution accepts funding for the COVID-19 Regional Health Equity Council Backbone Organization Grant from the Michigan Public Health Institute (MPHI) and the Michigan Department of Health and Human Services (MDHHS) in an amount not to exceed \$400,000 effective July 11, 2022 through May 31, 2023.

**8. Innovation and Technology Department – Resolution to Approve the Purchase of a Cable Internet Connection from Comcast**

This resolution approves the purchase of a cable internet connection from Comcast at a cost of \$8,500 to ensure a cost-effective, reliable, and secure connection for the Circuit Court’s visiting Judge’s program at 426 South Walnut, Lansing.

Funds for this project will be paid out of the CESF MSP grant.

See memo for details.

**9a. Road Department – Resolution to Authorize an Agreement with Leslie Township for the 2022 Local Road Program**

This resolution authorizes the Local Road Program agreement with Leslie Township in the amount of \$47,484.87 for the asphalt wedging and overlay of Olds Road. Funding is available in the 2022 Road Fund Budget.

See memo for details.

**9b. Road Department – Resolution to Update the Ingham County Road Department Permit Fee Structure**

This resolution approves an update to the Road Department permit fee structure to include state mandated provisions for small cell and telecommunication providers as well as an increase to the driveway permit and culvert installation fees due to increased labor and material costs.

See memo for details.

**10a. Controller’s Office – Resolution to Authorize a Contract with Mason Public Schools for an American Rescue Plan Funded Project to Mitigate the Effects of the COVID-19 Pandemic and Support the Needs of Mason Public Schools**

This resolution authorizes an appropriation of \$1,000,000 from the American Rescue Plan Act of 2021 to mitigate the effects of the COVID-19 pandemic and support the needs of Mason Public Schools for the 2022-23 and 2023-24 school years.

**10b. Controller’s Office – Resolution to Establish an MC 20 Grade and to Reclassify the County Controller, Health Officer, and Budget Director Positions**

This resolutions authorizes the creation of a new MC 20 Grade, the reclassification of the Controller and the Health Officer (the two positions in the MC 19 Grade) to MC 20 and the reclassification of the Budget Director from MC 13 to MC 14. These reclassification requests are the result of a salary study of comparable counties.

See memo for details.

**PRESENTATION/DISCUSSION/OTHER ITEM:**

- 11a. Board Referrals** - *Final State Equalization Report for the 2022 Tax Year*
- 11b. Board Referrals** - *Notice of Public Hearing from the East Lansing Downtown Development Authority in Regards to an Informational Meeting on June 23, 2022*
- 11b. Board Referrals** - *Formal Request from Meridian Township to Establish a Commercial Rehabilitation District at 1655 and 1621 Haslett Road in Meridian Township*

## Agenda Item 1a

**TO:** Memo to County Services Committee and Finance Committee

**FROM:** Patrick E. Lindemann, Ingham County Drain Commissioner

**RE:** Agreement for the Installation and Relocation of Nilson Drain Beneath Okemos Road; and Installation of Water Quality Control Structure

**DATE:** June 7, 2022

I am requesting that the Ingham County Board of Commissioners, on behalf of the Ingham County Road Department (ICRD), approve entering into an agreement to replace and relocate the Nilson Drain within Okemos Road and the Okemos Road right-of-way near Mt. Hope Road in Meridian Charter Township (“Agreement”). The Agreement also includes the design and installation of a water quality control structure to meet water quality requirements in connection with the Road Department’s compliance with the County’s National Pollutant Discharge Elimination System (NPDES) general permit for stormwater discharges. The drain relocation was made necessary by the road improvements attendant with the Okemos Road bridge replacement over the Red Cedar River and are at the request of the County Road Department. I am requesting approval of an agreement that is substantially in final form but subject to the ICRD’s legal counsel’s final approval.

This project will be administered by the Michigan Department of Transportation (MDOT) in cooperation with the ICRD. At the conclusion of the project, the Nilson Drain Drainage District will be responsible for the operation and maintenance of the relocated Nilson Drain and water quality control structures.

Thank you for consideration of my request. I will be in attendance at your June 21 and 22, 2022 Committee meetings to answer any questions you might have regarding my request.

It is an honor and a privilege to serve the citizens, municipalities, and businesses of Ingham County.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE AGREEMENT FOR THE INSTALLATION AND RELOCATION OF  
NILSON DRAIN BENEATH OKEMOS ROAD AND  
INSTALLATION OF A WATER QUALITY CONTROL STRUCTURE**

WHEREAS, the County on behalf of the Road Department, has entered into a contract with the Michigan Department of Transportation (MDOT) bearing Contract No. 21-5294 (hereinafter referred to as the “MDOT Contract”) for the concrete reconstruction and drainage along Okemos Road from approximately 100 feet south of Mount Hope Road to 250 feet south of Clinton Street, excluding bridge, and all together necessary related work (the “Road Project”); and

WHEREAS, the Ingham County Drain Commissioner (ICDC) on behalf of the Nilson Drain Drainage District, has jurisdiction over a storm sewer within Okemos Road and the Okemos Road right-of-way located near the road intersection of Mount Hope Road, in Meridian Charter Township; and

WHEREAS, the MDOT and the Road Department are undertaking the reconstruction of Okemos Road and approach to the bridge crossing the Red Cedar River, which will include replacing and relocating the storm sewer within the Okemos Road right-of-way, and further will include the design and installation of a water quality control structure, commonly known as the “Baysaver Barracuda “S6” Stormwater Treatment Unit” (“Baysaver Barracuda System”) to meet water quality requirements in connection with the County’s National Pollutant Discharge Elimination System (NPDES) general permit for stormwater discharges; and

WHEREAS, the County has agreed, pursuant to the MDOT Contract, that the Road Department shall replace, relocate, and pay all costs associated with the Project, which includes the installation of the “Baysaver Barracuda System” as part of the Project in accordance with the plans and specifications prepared by the Road Department’s engineers, Fishbeck, Inc., as amended and approved by the ICDC, and in accordance with Rules of the Ingham County Drain Commissioner, 2005 Edition, as amended.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners on behalf of the Road Department approves entering into an agreement with the Ingham County Drain Commissioner on behalf of the Nilson Drain Drainage District to replace and relocate the Nilson Drain within the Okemos Road and Okemos Road right-of-way near Mt. Hope Road in Meridian Charter Township, which includes the design and installation of a water quality control structure to meet water quality requirements in connection with the County’s NPDES general permit for stormwater discharges.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.



**TO:** County Services Committee and Finance Committee

**FROM:** Patrick E. Lindemann, Ingham County Drain Commissioner

**RE:** Resolution for American Rescue Plan Funds for Montgomery Drain

**DATE:** June 14, 2022

This memorandum will serve as a follow up to the Montgomery Drain Drainage District's original request to the Ingham County Board of Commissioners for the allocation of \$3,250,000 of American Rescue Plan (ARP) funds made on March 11, 2022, and the Controller's notification of the reserve of the possibility of a \$1,000,000 grant, as referenced in the addendum of June 7, 2022. Copies of the March 11 memorandum and June 7 addendum are attached and incorporated by reference. Also attached are the resolution approving the \$1,000,000 from the County's ARP funds and the previously submitted ARP assistance request.

The budget history of the Montgomery Drain project is fairly simple. The City of Lansing and Ingham County Board of Commissioners petitioned for the drain project in 2014 and, after public hearing, the petition was found necessary. Being an urban retrofit with numerous other infrastructure and commercial and residential properties involved, the project took approximately four years to design. In November 2018, the drain project's design scope and estimated cost of \$36,500,000 was approved by the Drainage Board. There is approximately \$6,400,000 remaining of the bonded amount, and that amount is insufficient to complete the approved drain project design scope due to increased supply costs and supply chain issues directly related to the COVID-19 pandemic (see the March 11, 2022, memorandum for further details).

The project engineers are still working to determine the exact shortfall in the current, extremely volatile, bidding environment. When a shortfall amount is determined as accurately as possible, it will be presented to the Drainage Board, for deliberation and decision as to how to proceed. I will copy the Board of Commissioners with the meeting materials for that Drainage Board meeting. In the meantime, the Drain Commissioner's office has sought State and Federal COVID-19 related funding; however, those attempts have been less successful than hoped for.

As reflected in the March 11, 2022, memorandum, the original request to the Board of Commissioners was for \$3,250,000. The request has been revised to seek \$1,000,000 based on guidance from the Controller, in the Drainage District's attempt to leave no stone unturned to reduce the unexpectedly increased cost of this drain project. This is exactly the purpose of the American Rescue Plan.

Thank you for your consideration of my request. It is an honor and a privilege to serve the citizens, municipalities, and businesses of Ingham County.

## **Addendum to Montgomery American Rescue Plan (ARP) Request**

June 7, 2022

### **ARP Funding Request - \$1 million**

The controller has reserved the possibility of a \$1,000,000 grant from County ARP funds for COVID-19 related cost increases. The project's cost increases due to COVID-19 are approximately 33% at this time. If granted, the drain district proposes to use the amount in the following manner:

The funding being requested is to construct two water quality plazas in the median of Michigan Avenue to provide water treatment for the Montgomery Drain along with the final phase of the rain gardens. The plazas consist of two water quality structures that pour out into a stepped waterfall area where the water is oxygenated before flowing into rain gardens in the median of Michigan Avenue, allowing chemical and biological reactions to break down pollutants in the water and prevent anaerobic conditions. It should be noted that 50,000-75,000 pounds of pollution historically is input into the drain on an annual basis.

The rain gardens constructed in Michigan Avenue also provide for the filtering and treatment of stormwater runoff from the adjacent roadways. Installing native plantings in the median will facilitate this treatment process because the native plantings have extended root systems that allow stormwater to infiltrate through the filter media of the rain garden, while also providing biotic uptake by the plants of various heavy metals and pollutants commonly found in runoff from high-traffic areas like Michigan Avenue.

The water is pulled from a large holding pond near the end of the Montgomery Drain and pumped up to several treatment facilities (treatment train) throughout the service area to allow the storm water to cycle through the treatment processes before out-letting into the Red Cedar River. These plazas are part of a treatment train to remove and treat pollutants from a drain that has a history of showing a visible plume of pollution where it outlets into the Red Cedar River. The controls for the plazas have already been constructed as part of different divisions of the project, so the remaining work is limited to building the plazas, rain gardens, and structures.

The work in the Michigan Avenue median currently is anticipated to be \$1,025,000 excluding soft costs. The work is planned for completion in 2022/23 construction seasons. The Michigan Avenue treatment train portion of the project is extremely important to meeting our goals set by the Chapter 20 Drain Board to improve water quality in the Red Cedar River.

The goal of the entire project is to remove 96% of the pollution from entering the Red Cedar River. Scientific research for the project has shown this is a necessary and achievable outcome. Without this project this outflow to the river is the most polluted of all the 200 plus outlets in the Red Cedar River watershed under our jurisdiction.

Thank you for considering the Montgomery Drain grant,

Patrick E. Lindemann, Drain Commissioner

**TO:** Memo to County Services Committee and Finance Committee

**FROM:** Patrick E. Lindemann, Ingham County Drain Commissioner

**RE:** Resolution for American Rescue Plan Funds for Montgomery Drain

**DATE:** March 11, 2022

On behalf of the communities served by the Montgomery Drain, I request that the Ingham County Board of Commissioners approve the allocation of \$3,250,000 of American Rescue Plan (ARP) funds to the Montgomery Drain Drainage District (the “Drainage District”) for the purposes of maintenance and improvement of the Montgomery Drain (the “Drain”), located in the City of Lansing, the City of East Lansing, and Lansing Charter Township.

On June 3, 2014, the City of Lansing and Ingham County petitioned for the maintenance and improvement of the Drain to address long-standing public health, pollution, and flooding problems. Those ongoing problems date back to at least the mid-1990s.

On July 15, 2014, the petition was found necessary by the Drainage Board (comprised of two County Commissioners and the Drain Commissioner) and a multi-year project is underway to repair failing infrastructure, add, and relocate branches for better storm water control, add storage capacity to the Drain, and install devices to purify the flow of the Drain as it outlets into the Red Cedar River. The Drain is located immediately east of US-127 and along the Grand River/Saginaw junction, in the busy hub for Lansing and East Lansing.

Minor construction began in 2019, with the more significant divisions commenced after obtaining the County’s full faith and credit in 2020. Much of the Red Cedar and Ranney Park ponds, Force Main, Pump Station, and Low Impact Design sections of the treatment train<sup>1</sup> are underway. There are still several significant areas of storm sewer repair and replacement, water quality structures, and low impact design yet to be completed.

The previously approved cost of this capital improvement was \$36,500,000. COVID-19 upset the bidding process in many ways, most notably by causing the project cost to escalate substantially. This has resulted in a considerable funding gap to fill to conclude the project at its intended level of service. We have continually made project adjustments to reduce costs but need more funding. We are pursuing several funding mechanisms besides County ARP Funds and intend to exhaust all available options before taking action to increase assessments to the municipalities and the County, recognizing that increased assessments ultimately would fall on the property owners and community residents.

Thank you for your consideration of my request. It is an honor and a privilege to serve the citizens, municipalities, and businesses of Ingham County.

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<sup>1</sup> The Montgomery Drain Project involves making improvements to the Drain infrastructure, adding storage capacity, and placing water quality features at key locations. The construction of ponds and storage increases the capacity of the system. This additional storage is part of an overall “treatment train” of media filters, engineered biofiltration, and constructed wetlands to improve water quality.

# INGHAM COUNTY MICHIGAN ARPA ASSISTANCE REQUEST

## ORGANIZATION INFORMATION

Organization: Montgomery Drain Drainage District  
Location: Ingham County  
Primary Contact: Patrick E. Lindemann, Ingham County Drain Commissioner  
707 Buhl Street, PO Box 220  
Mason, MI 48854  
(517) 676-8395 Phone  
Signatory Contact: Paul Pratt, Ingham County Deputy Drain Commissioner  
If any contact information has changed, email us at ppratt@ingham.org

## NARRATIVE

Project Title: Montgomery Drain Project  
Amount Requested: \$3,250,000  
Project Start Date: March, 2022  
Project End Date: Fall 2022

### 1. Executive Summary

Provide a high-level overview of the jurisdiction's proposed use of funding including, but not limited to: the jurisdiction's plan for use of funds to promote a response to the pandemic and economic recovery, with key outcome goals.

In Michigan, county drains are critical infrastructure supporting billions of dollars worth of commercial and residential property values. The Montgomery Drain Service Area alone supports approximately \$154,639,600 of taxable value, generating over \$1,043,493 annual revenue for the General Fund. In recent years, increased precipitation throughout Michigan has resulted in regional flooding impacting low lying properties and roads. As Ingham County Drain Commissioner, in the past three to five years, my office has received an unprecedented number of petitions requesting improvements to stormwater infrastructure for drains to address and relieve severe flooding, erosion, water quality, and other stormwater related problems throughout Ingham County. One of the adversely impacted areas has been within the Montgomery Drain Drainage District ("Drainage District").

The Montgomery Drain, originally constructed in 1906 and modified numerous times since, has been overwhelmed by intensive development, and its infrastructure is beyond its useful life. This has resulted in water quality issues particularly significant due to the Drain's outlet being the Red Cedar River, one of the "waters of the state."

The City of Lansing and Ingham County petitioned for a maintenance and improvement project of the Montgomery Drain (the "Drain Project"), and the Drainage Board – comprised of two County Commissioners and the Drain Commissioner – found the Drain Project necessary for the public health of citizens of the City of Lansing, the City of East Lansing, and Lansing Charter Township. Payment for this Drain Project is collected through assessments to the City of Lansing, City of East Lansing, Lansing Charter Township, MDOT, and Ingham County.

The Drain Project involves the reconstruction and addition of critical stormwater infrastructure to restore drainage, address pollution, and reduce the incidence of flooding. The Drain Project also provides other related public health and economic benefits to the community as a whole.

The complex Drain Project was designed and set up for numerous construction divisions to attract bidders and achieve cost savings. The divisions let for bid during the pandemic resulted in much higher bids than were anticipated due to labor shortages and supply chain issues, to the point where the total of all bids exceeded what could be absorbed by the Drain Project's approved budget of \$36,534,273.62. The Drainage District requires additional funds to achieve the Drain Project's intended outcome. The Drain is critical infrastructure that needs to be improved to adequately protect and serve residents and businesses, all of which have been adversely affected by COVID-19, including the Frandor area commercial district; residences in the City of Lansing, the City of East Lansing, and Lansing Charter Township; and also city, county and state roads, all located in the Montgomery Drain Service Area.

The American Rescue Plan Act ("ARPA") funding would directly offset the cost overages of the Montgomery Drain Project that are to be borne by the public corporations who are assessed for the cost of the Project. Use of these funds for this Drain Project is specifically authorized by Section 603(c)(1)(D) of ARPA.

Receipt of the requested ARPA funds would reduce, but not eliminate, the need for additional funding. We are also seeking additional funding from federal, state, and local sources; and we will only levy an additional assessment to the public corporations as a last resort.

To assist with the consideration of this request, this Drain Project is authorized under the following sections of ARPA rules "Appendix 1: Expenditure Categories" attached hereto:

- 1.12 Other Public Health Services
- 2.13 Other Economic Support
- 2.2 Household Assistance: Rent, Mortgage, and Utility Aid
- 5.4 Clean Water: Combined Sewer Overflows
- 5.5 Clean Water: Other Sewer Infrastructure
- 5.6 Clean Water: Stormwater
- 5.8 Clean Water: Water Conservation
- 5.9 Clean Water: Non-point source

## 2. Purpose of Grant

Describe in further detail your jurisdiction's intended uses of the funds, such as how your jurisdiction's approach would help support a strong and equitable recovery from the COVID-19 pandemic and economic downturn. Describe any strategies employed to maximize programmatic impact and effective, efficient, and equitable outcomes. Given the broad eligible uses of funds and the specific needs of the jurisdiction, please also explain how the funds would support the communities, populations, or individuals in your jurisdiction. Your description should address how you are promoting each of the following, to the extent they apply:

- a. Public Health (EC 1): As relevant, describe how funds are being used to respond to COVID-19 and the broader health impacts of COVID-19 and the COVID-19 public health emergency.
- b. Negative Economic Impacts (EC 2): As relevant, describe how funds are being used to respond to negative economic impacts of the COVID-19 public health emergency, including to households and small businesses.
- c. Services to Disproportionately Impacted Communities (EC 3): As relevant, describe how funds are being used to provide services to communities disproportionately impacted by the COVID-19 public health emergency.

- d. Premium Pay (EC 4): As relevant, describe the approach, goals, and sectors or occupations served in any premium pay program. Describe how your approach prioritizes low-income workers.
- e. Water, sewer, and broadband infrastructure (EC 5): Describe the approach, goals, and types of projects being pursued, if pursuing.
- f. Revenue Replacement (EC 6): Describe the loss in revenue due to the COVID-19 publichealth emergency and how funds have been used to provide government services.

The intended use of the ARPA funds falls into categories of Public Health (EC-1), Negative Economic Impacts (EC-2), and Water, sewer, and broadband infrastructure (EC-5).

(EC-1): This Drain Project was determined necessary for public health and will address long-standing public health, pollution, and flooding problems. It is rebuilding a 100-year-old urban storm drain where 80% of the current land cover is impervious - meaning that is developed with pavement, concrete, rooftops, etc. - all of which lead to the direct runoff of stormwater into the Montgomery Drain that ultimately discharges into the Red Cedar River. This direct runoff causes an increase in nonpoint source pollution and introduces metals, salts, hydrocarbons, solids, bacteria, nutrients, and other contaminants into the River. Independent studies have shown that contamination of the stormwater within the Montgomery Drain exceeds mandated state and federal water quality criteria. The high level of contamination is a major contributor to the impairment of the Red Cedar River. Using creative storm drain infrastructure, 50,000 to 75,000 pounds of pollution that currently flows from the Montgomery Drain into the Red Cedar River annually will be eliminated by the Drain Project.

(EC-2): The ARPA funds will be used to directly offset the costs of the Montgomery Drain Project for the municipal corporations, which are then passed on to their landowner constituents. This will assist those who have already suffered negative economic impacts from the COVID-19 crisis and flooding.

The Drain Project also will provide a positive economic impact by protecting property values and encouraging commerce. Upon completion, the Drain Project will provide additional general economic benefits to the area by reducing the incidence of flooding, insuring access for residents and emergency vehicles, and enhancing public spaces.

(EC-5): The investment in this critical stormwater infrastructure project will provide long-term, continued stormwater service for the businesses and residences, as well as the public roads and parks, within the Drainage District's Service Area.

#### KEY CITATIONS FROM THE COMPLIANCE & REPORTING GUIDANCE FOR STATE AND LOCAL FISCAL RECOVERY FUNDS (SLFRF) UNDER THE AMERICAN RESCUE PLAN ACT (ARPA) FINAL RULE THAT REFERENCE THIS PROJECT

“Provision of drinking water and removal, management, and treatment of wastewater and stormwater are the typical responsibilities of “water and sewer” authorities throughout the country, and there is a tremendous need for improvements to the ability of state, local, and Tribal governments to provide such services, including to address the consequences of deferred maintenance and additional resiliency needed to adapt to changes to the climate.

“Although the meaning of water and sewer infrastructure for purposes of sections 602(c)(1)(D) and 603(c)(1)(D) of the Social Security Act does not include all water-related uses, Treasury has made clear in this final rule that investments to infrastructure include a wide variety of projects. Treasury

interprets the word “infrastructure” in this context broadly to mean the underlying framework or system for achieving the given public purpose, whether it be provision of drinking water or management of wastewater or stormwater [see fn 307, below]. As discussed below, this can include not just storm drains and culverts for the management of stormwater, for example, but also bioretention basins and rain barrels implemented across a watershed, including on both public and private property, that together reduce the amount of runoff that needs to be managed by traditional infrastructure.

“Further, Treasury understands that investments in infrastructure include improvements that increase the capacity of existing infrastructure and extend the useful life of existing infrastructure. Accordingly, water and sewer infrastructure investment projects include those that conserve water, thereby reducing pressure on infrastructure for the provision of drinking water, and that recycle wastewater and stormwater, thereby reducing pressure on the infrastructure for treating and managing wastewater and stormwater. As with other infrastructure projects and capital expenditure projects that are permitted as responses to the public health emergency and its negative economic impacts, costs for planning and design and associated pre-project costs are eligible uses of SLFRF funds.”

fn 307 See, e.g., section 502 of the Federal Water Pollution Control Act (33 U.S.C. 1362), defining “green infrastructure” as “the range of measures that use plant or soil systems, permeable pavement or other permeable surfaces or substrates, stormwater harvest and reuse, or landscaping to store, infiltrate, or evapotranspire stormwater and reduce flows to sewer systems or to surface waters.”

*(DEPARTMENT OF THE TREASURY PUBLICATION [31 CFR Part 35 RIN 1505-AC77] Coronavirus State and Local Fiscal Recovery Funds Final Rule Pages 281-282)*

#### “Stormwater Infrastructure

“The CWSRF includes a broad range of stormwater infrastructure projects, and as such these projects were eligible under the interim final rule and continue to be eligible under the final rule. These projects include gray infrastructure projects, such as traditional pipe, storage, and treatment systems. Projects that manage, reduce, treat, or recapture stormwater or subsurface drainage water are also eligible, including real-time control systems for combined sewer overflow management, and sediment control. Culvert infrastructure projects are eligible under the CWSRF if they 1) implement a nonpoint source management plan, 2) implement National Estuary Program Comprehensive Conservation and Management Plan, or 3) implement a stormwater management plan with the goal of providing a water quality benefit.

“Stormwater projects under the CWSRF also encompass a number of eligible green infrastructure categories, such as green roofs, green streets, and green walls, rainwater harvesting collection, storage, management, and distribution systems, real-time control systems for harvested rainwater, infiltration basins, constructed wetlands, including surface flow and subsurface flow (e.g., gravel) wetlands, bioretention/bioswales (e.g., bioretention basins, tree boxes), permeable pavement, wetland, riparian, or shoreline creation, protection, and restoration, establishment or restoration of urban tree canopy, and replacement of gray infrastructure with green infrastructure including purchase and demolition costs.

“In addition to the eligible uses under the CWSRF, Treasury is expanding the eligible uses under the final rule to include stormwater system infrastructure projects regardless of whether there is an expected water quality benefit from the project. Treasury anticipates that this eligible use will allow

recipients to manage increased volumes of stormwater as a result of changes to the climate. For example, the final rule now permits the use of SLFRF funds for the repair, replacement, or removal of culverts or other road-stream crossing infrastructure to the extent the purpose of the project is to manage stormwater. In addition, Treasury understands that the repair, replacement, or removal of culverts may necessitate the repair or upgrade of roads. As noted in guidance issued after the interim final rule, recipients may use SLFRF funds for road repairs and upgrades that interact directly with an eligible stormwater infrastructure project. All stormwater infrastructure projects undertaken should incorporate updated design features and current best practices.”

*(DEPARTMENT OF THE TREASURY PUBLICATION [31 CFR Part 35 RIN 1505-AC77]  
Coronavirus State and Local Fiscal Recovery Funds Final Rule Pages 281-282)*

### 3. Community Engagement

Please describe how your jurisdiction's proposed use of funds incorporates written, oral, and other forms of input that capture diverse feedback from constituents, community-based organizations, and the communities themselves. Where relevant, this description must include how funds will build the capacity of community organizations to serve people with significant barriers to services, including people of color, people with low incomes, limited English proficient populations, and other traditionally underserved groups.

During the course of Drain Project planning, numerous public meetings and private conferences were held to update those impacted community members and municipal officials about the Montgomery Drain, the scope of the Drain Project, and the short- and long-term economic impacts of the Drain Project. These outreach programs were of particular benefit to those concerned about future assessments.

Particular attention was made to accessibility issues, including consultation and agreement with the Capital Area Transit Authority (CATA) to address public transit access. We have directly coordinated with the City of Lansing Parks Department for the infrastructure installed within the City's two public parks, Ranney Park and Red Cedar Park to enhance public access to the park facilities. We also believe, as stated above, that this Project encourages commerce and economic growth.

### 4. Labor Practices

Describe workforce practices on any infrastructure projects being pursued (EC 5). How are projects using strong labor standards to promote effective and efficient delivery of high-quality infrastructure projects while also supporting the economic recovery through strong employment opportunities for workers? For example, report whether any of the following practices are being utilized: project labor agreements, community benefits agreements, prevailing wage requirements, and local hiring.

Michigan law requires open bidding for this Drain Project. In addition, the Ingham County Drain Commissioner requires that the work be done as a Prevailing Wage project, consistent with Ingham County policy.

### 5. Use of Evidence

Briefly describe the goals of the project, and the evidence base for the interventions to be funded. Recipients must specifically identify the dollar amount of the total project spending that is allocated towards evidence-based interventions for each project in the Public Health (EC 1), Negative Economic Impacts (EC 2), and Water, sewer, and broadband infrastructure (EC 5) Expenditure Categories.<sup>21</sup>



<sup>21</sup> Of note, recipients are only required to report the amount of the total funds that are allocated to evidence-based interventions in the areas of Public Health, Negative Economic Impacts, and Services to Disproportionately Impacted Communities that are marked by an asterisk in Appendix 1: Expenditure Categories.

The total Drain Project cost has substantially exceeded its approved amount of \$36,534,273.62. It is paid for through special assessments. The goals of the Drain Project, as provided above, are to address public health, pollution, and flooding problems. The evidence-based interventions are the Drain Project itself and similar projects that have relieved pollution and flooding and improved the living environment throughout the State of Michigan.

6. Table of Expenses by Expenditure Category

Please include a table listing the amount of funds to be used in each Expenditure Category (see Appendix 1).

The requested amount of \$3,250,000 will be used to offset a portion of the total project cost and is not assigned to any single expenditure category, but specifically is related to EC 1.12, EC 2.2, EC 2.13, EC 5.5, EC 5.6, EC 5.8, AND EC 5.9.

Attached are the following documents for the Project:

- Appendix 1: Expenditure Categories
- Appendix 2: Evidence Based Intervention Additional Information
- Appendix 3: Photographs and Relevant Drain Project Information

(a) **Appendix 1: Expenditure Categories**

The Expenditure Categories (EC) listed below must be used to categorize each project as noted in Part 2 above. The term “Expenditure Category” refers to the detailed level (e.g., 1.1 COVID-10 Vaccination). When referred to at the summary level (e.g., EC 1) it includes all Expenditure Categories within that summary level.

1: Public Health	
	Vaccination A
1.2	COVID-19 Testing A
1.3	COVID-19 Contact Tracing
1.4	Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)*
1.5	Personal Protective Equipment
1.6	Medical Expenses (including Alternative Care Facilities)
1.7	Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency
1.8	Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)
1.9	Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19
1.10	Mental Health Services*
1.11	Substance Use Services*
1.12	Other Public Health Services
2: Negative Economic Impacts	
	Programs* A
2.2	Household Assistance: Rent, Mortgage, and Utility Aid* A
2.3	Household Assistance: Cash Transfers* A
2.4	Household Assistance: Internet Access Programs* A
2.5	Household Assistance: Eviction Prevention* A
2.6	Unemployment Benefits or Cash Assistance to Unemployed Workers*
2.7	Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)* A
2.8	Contributions to UI Trust Funds
2.9	Small Business Economic Assistance (General)* A
2.10	Aid to Nonprofit Organizations*
2.11	Aid to Tourism, Travel, or Hospitality
2.12	Aid to Other Impacted Industries
2.13	Other Economic Support* A
2.14	Rehiring Public Sector Staff
3: Services to Disproportionately Impacted Communities	
3.2	Education Assistance: Aid to High-Poverty Districts A
3.3	Education Assistance: Academic Services* A
3.4	Education Assistance: Social, Emotional, and Mental Health Services* A

3.5	Education Assistance: Other* A
3.6	Healthy Childhood Environments: Child Care* A
3.7	Healthy Childhood Environments: Home Visiting* A
3.8	Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System*
3.9	Healthy Childhood Environments: Other* A
3.10	Housing Support: Affordable Housing* A
3.11	Housing Support: Services for Unhoused Persons* A
3.12	Housing Support: Other Housing Assistance* A
3.13	Social Determinants of Health: Other* A
3.14	Social Determinants of Health: Community Health Workers or Benefits Navigators* A
3.15	Social Determinants of Health: Lead Remediation A
3.16	Social Determinants of Health: Community Violence Interventions* A
4: Premium Pay	
Employees	
4.2	Private Sector: Grants to Other Employers
5: Infrastructure <sup>2/</sup>	
Centralized Wastewater Treatment	
5.2	Clean Water: Centralized Wastewater Collection and Conveyance
5.3	Clean Water: Decentralized Wastewater
5.4	Clean Water: Combined Sewer Overflows
5.5	Clean Water: Other Sewer Infrastructure
5.6	Clean Water: Stormwater
5.7	Clean Water: Energy Conservation
5.8	Clean Water: Water Conservation
5.9	Clean Water: Nonpoint Source
5.10	Drinking water: Treatment
5.11	Drinking water: Transmission & Distribution
5.12	Drinking water: Transmission & Distribution: Lead Remediation
5.13	Drinking water: Source
5.14	Drinking water: Storage
5.15	Drinking water: Other water infrastructure
5.16	Broadband: “Last Mile” projects
5.17	Broadband: Other projects
6: Revenue Replacement	
Services	
7: Administrative	
Expenses	
7.2	Evaluation and Data Analysis
7.3	Transfers to Other Units of Government
7.4	Transfers to Non-entitlement Units (States and territories only)

\*Denotes areas where recipients must identify the amount of the total funds that are allocated to evidence-based interventions (see Use of Evidence section above for details)

A Denotes areas where recipients must report on whether projects are primarily serving disadvantaged communities (see Project Demographic Distribution section above for details)

<sup>27</sup> Definitions for water and sewer Expenditure Categories can be found in the EPA's handbooks. For "clean water" expenditure category definitions, please see: <https://www.epa.gov/sites/production/files/2018-03/documents/cwdefinitions.pdf>. For "drinking water" expenditure category definitions, please see: <https://www.epa.gov/dwsrf/drinking-water-state-revolving-fund-national-information-management-system-repo>

## **(b)Appendix 2: Evidenced-Based Intervention Additional Information**

### **1. What is evidence-based?**

For the purposes of the SLFRF, evidence-based refers to interventions with strong or moderate evidence as defined below:

Strong evidence means the evidence base that can support causal conclusions for the specific program proposed by the applicant with the highest level of confidence. This consists of one or more well-designed and well-implemented experimental studies conducted on the proposed program with positive findings on one or more intended outcomes.

Moderate evidence means that there is a reasonably developed evidence base that can support causal conclusions. The evidence base consists of one or more quasi-experimental studies with positive findings on one or more intended outcomes OR two or more non-experimental studies with positive findings on one or more intended outcomes. Examples of research that meet the standards include: well-designed and well-implemented quasi-experimental studies that compare outcomes between the group receiving the intervention and a matched comparison group (i.e., a similar population that does not receive the intervention).

Preliminary evidence means that the evidence base can support conclusions about the program's contribution to observed outcomes. The evidence base consists of at least one non-experimental study. A study that demonstrates improvement in program beneficiaries over time on one or more intended outcomes OR an implementation (process evaluation) study used to learn and improve program operations would constitute preliminary evidence. Examples of research that meet the standards include: (1) outcome studies that track program beneficiaries through a service pipeline and measure beneficiaries' responses at the end of the program; and (2) pre- and post-test research that determines whether beneficiaries have improved on an intended outcome.

### Appendix 3: Photographs and Relevant Drain Project Information

The Montgomery Drain is a county drain located in Ingham County and governed under Chapter 20 of the Michigan Drain Code, Public Act 40 of 1956, as amended. The Drain serves areas within the City of Lansing, the City of East Lansing, and Lansing Charter Township (“Service Area”). The Drain is under the jurisdiction of the Drainage Board, consisting of the Drain Commissioner and two members of the Ingham County Board of Commissioners.

The Drain was constructed in 1906. Over the ensuing decades, the lands served by the Drain have been converted from primarily agricultural and open space to a more intense mix of commercial and residential use. The Drain was extended when Frandor Shopping Center opened in 1954. In the mid-1960s to early-1970s, major road development and improvement projects occurred in this area, including the construction of US-127 and the expansion of Saginaw Street and Grand River Avenue. The Drain was further extended in 1978 due to additional development.



Figure 1. 1938 aerial image (left); 2015 aerial image (right)

Since the mid-1990s, there have been ongoing problems with flooding and contamination which have been reported to and investigated by the Drain Commissioner.

Within the existing Montgomery Drain Drainage District Service Area, 80% of the current land cover is impervious—meaning covered with pavement, concrete, rooftops, etc.—which leads to the direct runoff of stormwater into the Montgomery Drain. This direct runoff causes an increase in nonpoint source pollution and introduces metals, salts, hydrocarbons, solids, bacteria, nutrients, and other contaminants into the stormwater, which ultimately discharges into the Red Cedar River through the Montgomery Drain. Independent studies show that contamination exceeds mandated state and federal water quality criteria. The high level of contamination is a major contributor to the impairment of the Red Cedar River.

The Project’s targeted low impact design maximizes the use of existing infrastructure within the system while adding storage capacity where needed. A water quality “treatment train” will also be constructed, consisting of various facilities including media filters, engineered biofiltration, and wetland treatment systems to significantly reduce the estimated 50,000-75,000 pounds of pollutants conveyed through Montgomery Drain into the Red Cedar River on a yearly basis.





Figure 2: CB Insert Maintenance in District



Figure 3: Oil Sheen in Parking Lot within the Drainage District



Figure 4: Pollutants in Snowpile within the Drainage District



Figure 5: Montgomery Drain Outlet to Red Cedar River



Figure 6: Flooding in Drainage District

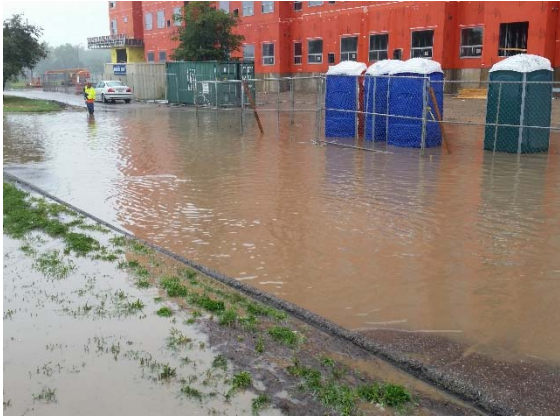


Figure 7: Flooding in Drainage District



Figure 8: Flooding in Drainage District



Figure 9: Flooding in Drainage District



Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ALLOCATE \$1,000,000 IN AMERICAN RESCUE PLAN FUNDS TO THE MONTGOMERY DRAIN MAINTENANCE AND IMPROVEMENT PROJECT**

WHEREAS, on June 3, 2014, a petition was submitted by the City of Lansing and Ingham County to address public health, pollution, and flooding problems; and

WHEREAS, the Montgomery Drain Drainage Board found the Drain Project necessary for public health on July 15, 2014; and

WHEREAS, the Montgomery Drain, originally established in 1906, serves the largely commercial area near the City of Lansing's eastern edge where US-127 intersects with major thoroughfares of Grand River Avenue, Saginaw Highway, Michigan Avenue, and Kalamazoo Street; and

WHEREAS, the Drain Project's targeted low impact design maximizes the use of existing infrastructure within the system while adding storage capacity where needed, providing a water quality "treatment train" consisting of various facilities to significantly reduce the estimated 50,000-75,000 pounds of pollutants conveyed through the Montgomery Drain into the Red Cedar River on a yearly basis; and

WHEREAS, the construction of the Drain Project includes repair, replacement, and improvement of existing critical infrastructure serving residents and businesses adversely affected by COVID-19; and

WHEREAS, construction of the Drain Project is in progress, and involves ongoing bidding of over 13 separate construction divisions, with the bidding environment being extremely volatile due to labor and supply chain issues directly impacted by the COVID-19 pandemic; and

WHEREAS, the relief being sought herein relates specifically to urgent stormwater infrastructure in the Frandora Hills subdivision that must be addressed this year in conjunction with work performed for the City of Lansing in the same locations in order to repair failed storm sewers, sanitary sewers, and roads; and

WHEREAS, the relief being sought also relates to critical stormwater relief connections for the City of East Lansing required to reduce combined sewage flooding of public and private lands; and

WHEREAS, on March 11, 2021, the H.R. 1319 of the 117<sup>th</sup> Congress, also known as the American Rescue Plan Act of 2021, became a law; and

WHEREAS, *Subtitle M – Coronavirus State and Local Fiscal Recovery Funds* of the American Rescue Plan provides funding to metropolitan cities, non-entitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (COVID-19); and

WHEREAS, Section 603(c)(1)(D) of the American Rescue Plan provides that an eligible use of funds includes investments in water, sewer, or broadband infrastructure, for which the Montgomery Drain Project qualifies; and

WHEREAS, the national labor and material shortages and resulting cost increases have negatively affected the Montgomery Drain and the Drainage Board's ability to cost effectively complete the maintenance and improvement of the Drain Project determined necessary for the protection of the public health of the City of Lansing, the City of East Lansing, and Lansing Charter Township.

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes funding from Ingham County's allocation from the American Rescue Plan in an amount not to exceed \$1,000,000 to assist in the completion of the maintenance and improvement of the Montgomery Drain necessary for the protection of the public health of the City of Lansing, the City of East Lansing, and Lansing Charter Township.

## Agenda Item 2

**TO:** Board of Commissioners: Law & Courts Committee and Finance Committee  
**FROM:** Captain Andrew Daenzer  
**DATE:** June 7, 2022  
**SUBJECT:** ICSO Sheriff's Deputy Recruit Sponsorship/Temporary Position(s)  
For the meeting agenda of June 16, June 21, June 22, respectively.

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### **BACKGROUND**

The Sheriff's Office currently has several open Field Services Sheriff's Deputy, MCOLES-certified positions. The Sheriff's Deputy Law Enforcement job posting has been active for over a year and we have been unable to hire any qualified applicants. There are many reasons for this, but like other law enforcement leaders we believe the social climate and lingering COVID-19 related factors are the principle influences.

Law Enforcement agencies locally and nationally have been struggling to fill their open positions. The current trend is for agencies to hire recruits and sponsor them through a police academy.

From March of 2023 - February of 2024 we are expecting 10 retirements of MCOLES licensed employees. The Sheriff's Office would like to hire up to four (4) temporary employees annually beginning in 2023 to sponsor through the 17-week, Mid-Michigan Police Academy. Upon successful completion of the academy the employee will be hired as a full-time Deputy.

### **ALTERNATIVES**

The alternative is to continue with our job posting seeking MCOLES licensed applicants. This has not been productive in the past year. Most of the applications we received were from non- MCOLES licensed applicants seeking a department to sponsor them in a police academy.

We will continue, as we have in the past, to sponsor corrections deputies to fill vacancies, but we are limited with this option due to corrections staffing needs. Without these sponsorships, we will be severely understaffed and lack the ability to provide law enforcement and support services without negative impact.

### **FINANCIAL IMPACT**

The estimated total cost is \$98,600 to include the following items:

- \$20 per hour during the academy for 4 positions of \$54,400
- Potential overtime cost of \$10,200
- Academy cost for 4 sponsorships of \$34,000

Funding sources for these temporary positions already exists in the Sheriff's Office Budget.

### **STRATEGIC PLANNING IMPACT**

The strategic plan may be impacted if this is not approved by reducing the ability to provide basic Law Enforcement Services to the citizens of Ingham County.

**OTHER CONSIDERATIONS**

The next Mid-Michigan Police Academy has approximately 45 recruits. All of the recruits are sponsored by agencies.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution to support up to 4 temporary Sheriff's Deputy Law Enforcement Recruit Sponsorship positions annually beginning in 2023.

Introduced by the Law & Courts, County Services, and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE FOUR TEMPORARY SHERIFF'S DEPUTY  
LAW ENFORCEMENT RECRUIT SPONSORSHIP POSITIONS**

WHEREAS, the Sheriff's Office has several current open Sheriff's Deputy Law Enforcement positions; and

WHEREAS, the Sheriff's Office expects 10 retirements of Law Enforcement, MCOLES-certified personnel from March of 2023 through February of 2024; and

WHEREAS, the Sheriff's Office has been unable to hire any MCOLES-licensed applicants in the past 12 months; and

WHEREAS, other local police agencies have encountered the need to sponsor applicants and are doing so to fill vacancies; and

WHEREAS, the citizens of Ingham County rely on the Sheriff's Office MCOLES licensed Deputies to provide Law Enforcement and support services to include court security; and

WHEREAS, the Sheriff's Office would like to hire up to four (4) applicants annually beginning in 2023 as temporary employees to sponsor through the Mid-Michigan Police Academy; and

WHEREAS, the temporary employees would be hired as new, full-time, Law Enforcement Deputies upon successful completion of the academy; and

WHEREAS, the full-time Deputies would still be required to complete a Field Training program; and

WHEREAS, funding sources for these temporary positions already exist in the Sheriff's Office annual budget; and

WHEREAS, the temporary recruit sponsorship positions would only be filled if there were current or expected vacancies.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the creation of the temporary Sheriff's Deputy Law Enforcement Recruit Sponsorship positions effective upon approval of this resolution.

BE IT FURTHER RESOLVED, that the positions may be used in future budget years after to fill vacant positions.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary budget adjustments in the Ingham county Sheriff's Office budget.

## Agenda Item 3

To: Board of Commissioners, Law & Courts and Finance Committees

From: Janice Dooley, Deputy Court Administrator, General Trial Division, 30<sup>th</sup> Circuit Court

Date: May 27, 2022

Re: Resolution Continuing Agreement with Tyler Technologies for Juror Management System and Software

### **BACKGROUND**

Ingham County currently provides jury management services to the 30<sup>th</sup> Circuit Court and the 54A, 54B, and 55<sup>th</sup> District Courts through a software license and recurring services agreement with Tyler Technologies, formerly Courthouse Technologies (CHT). This agreement has been in place since March 29, 2016 and is set to expire June 1, 2022.

Jury Administration desires to continue to contract with Tyler Technologies for a period of five years, with the option to renew automatically for additional one-year terms at Tyler's then current rates unless terminated by either party in accordance with the Agreement.

Tyler Technologies services have vastly improved jury management for Ingham County Courts. They provide a comprehensive system that handles every aspect of the jury process in a single platform. The flexibility offered by Tyler enables communication with the public via their preferred method. Tyler minimizes inconvenience to citizens serving as jurors.

Jury Administration has found that both the number of returned questionnaires and the percentage of jurors told to report and who appear for service have increased using Tyler's systems. In addition, Tyler Technologies provides meaningful data for summons mailings, juror response, jury yield, and utilization. This allows the Courts to make more informed decisions to continually improve processes and maximize jury staff resources.

Ingham County Jury Administration requests approval to enter into a five-year Agreement with Tyler Technologies effective June 1, 2022, which will allow us to continue a relationship that has benefitted the Courts and the public.

### **ALTERNATIVES**

If the resolution is not approved, Ingham County Courts will be unable to provide continuing jury services while alternatives are sought. Valuable time and resources will be spent to find an alternative product that will likely not provide the level of services we currently enjoy.

### **FINANCIAL IMPACT**

Tyler Technologies products are offered on a subscription basis with the following costs: jury management system, interactive web response system, interactive voice response system, imaging system, data cleansing and summons production/ mailing service (35,000) at a rate of \$1.31 per questionnaire/summons per year for the first three years of the contract to a maximum of \$1.38 per questionnaire/summons in year four and \$1.45 per questionnaire/summons in year five of the contract; jury hosting of \$18,900 per year for the first three years of the contract to a maximum of \$19,845 in year four and \$20,838 in year five of the contract; and jury messaging of \$10,010.25 per year for the first three years of the contract to a maximum of \$10,511 in year four and \$11,037 in year five of the contract.

Total costs for June 2022 – May 2025:	\$74,761 per year
Total costs for June 2025 – May 2026:	\$78,500
Total costs for June 2026 – May 2027:	\$82,425

### **STRATEGIC PLANNING IMPACT**

Continuing an agreement with Tyler Technologies supports Ingham County's values identified in the Strategic Plan by providing quality resident services. The Agreement will further support Strategic Plan goals including Services to Residents, Communication, Management, Finance, and Governance.

### **OTHER CONSIDERATIONS**

The Purchasing Department has been consulted regarding this proposed contract renewal.

### **RECOMMENDATION**

I recommend that the Ingham County Board of Commissioners approves the attached resolution to enter into a five-year software subscription and service agreement with Tyler Technologies.

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO CONTINUE CURRENT SOFTWARE SUBSCRIPTION AND  
JURY HOSTING AND SERVICE AGREEMENT WITH TYLER TECHNOLOGIES  
FOR A COUNTY-WIDE JUROR MANAGEMENT SYSTEM  
AND SOFTWARE SUPPORT**

WHEREAS, Ingham County Jury Administration provides jury management services, as authorized by MCL 600.1300 et seq., for the 30<sup>th</sup> Circuit Court (Lansing and Mason locations), 54A District Court (City of Lansing), 54B District Court (City of East Lansing), and 55<sup>th</sup> District Court (Mason); and

WHEREAS, Ingham County Jury Administration continues to provide jury management services through a software license and service agreement with Tyler Technologies, formerly Courthouse Technologies, which expired on May 31, 2022; and

WHEREAS, Ingham County Jury Administration, the Jury Board and the Courts in 2016 recognized and realized an opportunity to implement Tyler Technologies' juror management system upgrade that minimized inconvenience to citizens serving as jurors and broadened citizen participation through the use of technological advancements; and

WHEREAS, Tyler Technologies continues to offer a fully integrated industry-leading solution to manage all facets of juror management from source list generation to juror processing and payment; and

WHEREAS, Tyler Technologies has assisted our courts in optimizing work flow efficiencies, increasing juror yield, and improving juror experience; and

WHEREAS, Tyler Technologies has provided Jury Administration with a proposed five-year software subscription and service renewal agreement to begin on June 1, 2022 that includes a 5% increase from current rates for years one through three of the Renewal Term for Site Subscription costs of \$1.31 per summons for 35,000 summons for a total cost of \$45,850 per year (includes Enterprise Jury Manager, Enterprise Juror Access, Enterprise Jury Voice, Enterprise Jury Capture, and Enterprise Jury Summons), Enterprise Jury Hosting at \$18,900 per year, and Enterprise Jury Text Messaging of up to 78,000 messages at \$10,010.25 per year; and

WHEREAS, the subscription rates offered by Tyler Technologies, combined with ancillary costs of doing business, are \$74,760.25 per year for years one through three, and then rates for years four and five will be at Tyler Technologies' then-current rates subject to a maximum increase of 5% over each prior year (from years 3 to 4, and from years 4 to 5); and

WHEREAS, Ingham County Jury Administration, the Jury Board, and Courts are pleased with the performance of Tyler Technologies and believe they will continue to deliver a jury management system that minimizes inconvenience to citizens serving as jurors, broadens citizen participation, and maximizes the efficiency of jury staffing resources.



THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves continuing the contract and entering into a five-year software subscription and hosting and service agreement with Tyler Technologies for a jury management system, interactive web response system, interactive voice response system, imaging system, data cleansing, and summons production/ mailing service at a rate of \$1.31 per questionnaire/summons for the first three years of the contract to a maximum of \$1.38 per questionnaire/summons in year four and \$1.45 per questionnaire/summons in year five of the contract, jury hosting of \$18,900 per year for the first three years of the contract to a maximum of \$19,845 in year four and \$20,838 in year five of the contract, and jury messaging of \$10,010.25 per year for the first three years of the contract to a maximum of \$10,511 in year four and \$11,037 in year five of the contract.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the term of agreement to run annually from June 1 through May 31, beginning on June 1, 2022, coterminous with the subscription terms for all of the Enterprise Jury Software under the agreement.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves that upon the expiration of the five-year renewal term, the agreement will renew automatically for additional one-year terms at Tyler's then current rates unless terminated by either party in accordance with the agreement.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary documents to renew the Circuit Court's agreement with Tyler Technologies for a software subscription and jury hosting and service on behalf of the County after approval as to form by the County Attorney.

## **Agenda Item 4**

**TO:** Law and Courts and Finance Committees  
**FROM:** Scott LeRoy, Deputy Court Administrator  
**CC:** Annette Ellison, Youth Center Director  
**DATE:** June 7, 2022  
**SUBJECT:** Ingham County Youth Center Summer Education Program  
For the meeting agendas of Law and Courts Committee June 16 and Finance Committee June 22, 2022

### **BACKGROUND**

The Ingham County Youth Center is a 24-bed short-term detention facility located at 700 E. Jolly Rd., Lansing, MI. Youth at the facility are provided with social, emotional, and educational programming year-round. Lansing School District currently provides educational instruction and has historically provided summer school for youth.

It has been reported by the Lansing School District that funding is not available for summer school this year due to low student counts during the COVID-19 pandemic, 2020-2021 school year. Reportedly, Title, Part D, awards are based on student counts from the previous year and given that during the pandemic, the Youth Center reduced the population in order to take precautions, this year's funding is significantly affected.

The Juvenile Division thinks it is vitally important to provide education instruction to youth in detention during the summer months. The Lansing School District has agreed to provide instruction in core subjects of math, reading, and science if the Juvenile Division is able to reimburse the programming. According to Dr. Sergio Keck, the education instruction will cost the Lansing School District \$11,764.17, which is available in the Juvenile Justice Millage fund balance and Child Care Fund reimbursable.

### **ALTERNATIVES**

Youth do not receive education instruction for the summer and are instead provided summer enrichment programming by the detention staff.

### **FINANCIAL IMPACT**

Funds for the summer educational instruction are available in the Juvenile Justice Millage fund balance and are child care fund reimbursable.

### **STRATEGIC PLANNING IMPACT**

Provide appropriate evidence based treatment and sanctions for at-risk youth and juveniles.

### **OTHER CONSIDERATIONS**

None

### **RECOMMENDATION**

Reimburse the Lansing School District for summer educational instruction for core areas of math, reading, and science.

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE INGHAM COUNTY YOUTH CENTER  
SUMMER EDUCATION PROGRAM**

WHEREAS, the Ingham County Youth Center is a 24-bed short-term detention facility that provides social, emotional, and educational programming year-round; and

WHEREAS, Lansing School District currently provides educational instruction and has historically provided summer school for youth at the Youth Center; and

WHEREAS, funding is not available for summer school this year due to low student counts during the COVID-19 pandemic, 2020-2021 school year; and

WHEREAS, it is vitally important to provide education instruction to youth in detention during the summer months; and

WHEREAS, the Lansing School District has agreed to provide instruction in core subjects of math, reading, and science for a total cost of \$11,764.17; and

WHEREAS, the amount needed to cover the total cost is available in the Juvenile Justice Millage fund balance and is Child Care Fund reimbursable.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with the Lansing School District to provide summer education instruction for a total amount not to exceed \$11,764.17 for the time period of June 1, 2022 through August 31, 2022.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a line-item transfer from the Juvenile Justice Millage fund balance to the Ingham County Youth Center Contractual Services Line-Item (29266204-818000).

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contractual documents consistent with this resolution and approved to form by the County Attorney.

TO: Law & Courts Committee  
County Services Committee  
Finance Committee

FROM: Michael J. Dillon, Court Administrator

DATE: June 7, 2021

SUBJECT: Reorganization Plan – Court Security Coordinator Position

**NEED FOR THE REORGANIZATION PLAN**

We live in a time where threats against judges and court staff and acts of violence in courthouses and courtrooms are occurring throughout the country with greater frequency than ever. Therefore, creating a safe place for our judges, employees, and all who enter the courthouse must be a top priority for both the Court and the County.

Courts are hosts to individuals from opposing sides. There is a winner and a loser for every court case, and in some circumstances, neither side feels much like a winner. Being adversarial in nature, courts operate every day with the potential for an event that jeopardizes the safety and security of those in a courthouse.

The best way to minimize the potential for a security event is to take a proactive approach to court security. The first step in adopting a proactive approach would be to appoint a person whose primary responsibility is the daily assessment and monitoring of security measures. Currently, our magistrate serves as our security coordinator. Unfortunately, our magistrate does not have the time nor is trained to perform that role adequately. Recognizing this serious deficiency, the 55<sup>th</sup> District Court Courthouse Security Committee has recommended that the County create and fund a court security coordinator position.

The 55<sup>th</sup> District Courthouse Security Committee was formed as directed by Michigan Supreme Court Administrative Order 2019-01 (AO2019-1). The Order requires a chief judge to establish a courthouse security committee. One of the goals of AO2019-01 is to have the committee recommend goals and objectives specific to improving physical security, emergency preparedness, and employee training. Currently, the committee is comprised of representatives from the Court, the Ingham County Controller's Office, the Ingham County Sheriff's Office, the Ingham County Facilities Department, and the Mason Police Department. Again, this committee has recommended that the Court request funding for a court security coordinator position.

**REORGANIZATION PLAN**

The plan calls for the following:

Creation of a Court Security Coordinator position (UAW – Grade Level K)  
Elimination of a Court Officer position (UAW – Grade Level E)

The Court Security Coordinator position will identify strategies for addressing and monitoring security and safety challenges, ranging from physical protection of all persons in and around the courthouse to staff education on security issues and from workplace violence to data integrity to the day-to-day operational challenges.

One court officer position will be eliminated as the court security coordinator position will be filled with one of our existing court officers. The court security coordinator will continue to serve as a court officer as needed. Hence, the Court will not be increasing its allotted FTEs.

### **FISCAL IMPACT**

The cost of the plan is \$25,634. The increase in costs results from the difference between the wages and fringes of a UAW grade level E position and a UAW K position. Wages and fringes were calculated using the highest pay step for the affected positions. The Court is not requesting a budget increase as the \$26,634 will be absorbed in the current budget. Ingham County's Budget Office provided the financial data.

#### **CURRENT ORGANIZATION**

<b><u>Position #</u></b>	<b><u>Job Title</u></b>	<b><u>Unit</u></b>	<b><u>Wage/Fringes</u></b>
137027	Court Officer	UAW E-5	\$ 87,580
137033	Court Officer	UAW E-5	\$ 87,580

\$ 175,160

#### **REORGANIZATION**

<b><u>Position #</u></b>	<b><u>Job Title</u></b>	<b><u>Unit</u></b>	<b><u>Wage/Fringes</u></b>
TBD	<b>Court Officer - eliminated</b>		\$ -
TBD	Court Officer	UAW E-5	\$ 87,580
TBD	Court Security Coordinator	UAW K-5	\$ 113,214

\$ 200,784

**Cost** \$ **25,634**

### **HUMAN RESOURCES ANALYSIS OF REORGANIZATION**

The Ingham County Human Resources Department conducted an analysis of the reorganization (see May 6, 2022 memorandum). As a result of the analysis, the court security coordinator job description was created.

### **REORGANIZATION REQUEST**

The safety of Court and County employees and all who use Ingham County facilities has been and is a top priority for Court and the County. The creation of a court security coordinator position in the 55<sup>th</sup> District Court will be a significant step in realizing that priority at the Court.

With the support of the 55<sup>th</sup> District Court Courthouse Security Committee, the Court respectfully requests that the Ingham County Board of Commissioners approve the reorganization plan and create a Court Security Coordinator position. At the last round of committee meetings, this request was reviewed by both the Law & Courts Committee and the County Services Committee.

**From:** [Teresa Carter](#)  
**To:** [Elisabeth Bliesener](#); [Bradley Prehn](#)  
**Cc:** [Joan Clous](#)  
**Subject:** Re: Draft Court Security Coordinator for your review  
**Date:** Thursday, May 05, 2022 10:05:23 AM  
**Sensitivity:** Confidential

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Hello Elisabeth,

My apologies I don't remember receiving this, Yes the UAW is in agreement with this job description pointing out as a K with 1130 points.

Thank you.

Teresa Carter  
Office Coordinator  
517-676-8374 desk  
517-676-8380 fax

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**From:** Elisabeth Bliesener <EBliesener@ingham.org>  
**Sent:** Thursday, May 5, 2022 9:49 AM  
**To:** Teresa Carter <TCarter@ingham.org>; Bradley Prehn <BPrehn@ingham.org>  
**Cc:** Joan Clous <JClous@ingham.org>  
**Subject:** RE: Draft Court Security Coordinator for your review

Hi Theresa,  
Have you had a chance to review this job description yet? District Court would like to take this for a resolution hopefully soon.

Thanks  
Beth

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**From:** Elisabeth Bliesener  
**Sent:** Thursday, April 28, 2022 4:12 PM  
**To:** Teresa Carter <TCarter@ingham.org>; Bradley Prehn <BPrehn@ingham.org>  
**Cc:** Joan Clous <JClous@ingham.org>  
**Subject:** Draft Court Security Coordinator for your review  
**Sensitivity:** Confidential

Hi Theresa,  
I have attached a draft JD that District Court would like to create. The plan would be if the position is approved to convert one of the existing court officer into this Court Security Coordinator. There would be no change in FTE or to the Union placement.

You can see the JPE in the draft job description attached.

Does the Union give their support to create a Court Security Coordinator, District Court – UAW K

Let me know what questions you have.

Thanks,  
Beth

Beth Bliesener  
Ingham County  
Human Resources  
517-887-4375

**Transmission is Privileged and Confidential.**

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## **INGHAM COUNTY JOB DESCRIPTION**

### **COURT SECURITY COORDINATOR, DISTRICT COURT**

#### **General Summary:**

Under the supervision of the District Court Administrator, responsible for the planning and administration of court security functions. Responsibilities include overall administration of court security and serving as the Courts' liaison with Sheriff's Department and local law enforcement to ensure the safety of Judges, court personnel, the public and to ensure the court facility is secure. Performs the functions of a court officer.

#### **Essential Functions:**

1. Performs the functions of a court officer as listed on the court officer job description.
2. Assesses court security operations, staffing levels and policies and procedures.
3. Assists in developing the court's security plan, policies, procedures, and provides oversight of court security functions.
4. Reviews and tests the court's security plan, policies and procedures to ensure that systems and procedures in place are adequately protecting the public, judiciary, and court personnel.
5. Plans, coordinates, and implements court emergency evacuation procedures.
6. Assists with security checks for employees, contractors, and vendors.
7. Schedules and coordinate security details with the Ingham County Sheriff's Department and other law enforcement agencies
8. Serve as a chair of the Courthouse Security Committee.
9. Oversees building evacuations and emergency management coordination during emergency or drill situations.
10. Participates in the employment interviews for the court officer position.
11. Orients and trains court officers.
12. Schedules and oversees the work assignments of court officers.
13. Counsels and assists court officers with complex security issues.
14. Recommends security training programs for court officers and other staff.
15. Serves as Terminal Agency Coordinator (TAC) for the Law Enforcement Information Network (LEIN).
16. Attends and participates in court administrative meetings.

#### **Other Functions:**

- Performs other duties as assigned.
- Must adhere to departmental standards in regard to HIPAA and other privacy issues.
- During a public health emergency, the employee may be required to perform duties similar to but not limited to those in his/her job description.

*(An employee in this position may be called upon to do any or all of the above tasks. These examples do not include all of the tasks which the employee may be expected to perform.)*



## **Employment Qualifications:**

**Education:** A minimum of an Associate's Degree in criminal justice, sociology, psychology or a related field or two years college equivalent in criminal justice, sociology, psychology or a related field is required.

**Experience:** Five years of experience as a court officer or ten years' experience as a law enforcement officer or closely related capacity is required. Supervisory experience preferred. Knowledge of court security management and emergency procedures.

**Other Requirements:** Must be able to be deputized and to make arrests. Must have valid Michigan Driver's License. May be required to carry and be trained in the use of Firearms, Electromuscular Disruption Device (Taser) and Chemical Irritant spray.

*(The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria)*

## **Physical Requirements:**

- Sitting, walking, standing, bending over and lifting/holding/carrying objects found in an office environment.
- Ability to lift, hold and carry objects weighing up to 25 pounds.
- Ability to communicate and respond to co-worker and customer inquiries both in person and over the phone.
- Ability to operate a PC/laptop and to enter & retrieve information from a computer.
- Ability to handle varying and often high levels of stress.

*(This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the requirements listed above. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements.)*

## **Working Conditions:**

- Work environment varies.
- Regular contact with people charged and/or convicted of criminal offenses.
- Traveling to or spending time tracking delinquent persons.
- Exposure to unusual elements such as smoke, unpleasant odors, loud noises and extreme temperature increases.
- May encounter physical altercations in the course of providing security or making an arrest

UAW K  
April 2022

Introduced by the Law & Courts, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE REORGANIZATION OF  
THE 55<sup>th</sup> DISTRICT COURT**

WHEREAS, we live in a time where threats against judges and staff and acts of violence in courthouses and courtrooms are occurring throughout the country with greater frequency than ever before; and

WHEREAS, the Ingham County Board of Commissioners is committed to providing a safe workplace for the public and its employees, customers, and contractors; and

WHEREAS, the 55<sup>th</sup> District Court is committed to enhancing security measures as set forth as a goal in its strategic plan; and

WHEREAS, within the Court's strategic plan, the Court established an objective to work with the County to create a security coordinator position; and

WHEREAS, a court security coordinator position will be responsible for the planning and administration of all court security functions; and

WHEREAS, when the Court moves into the new Ingham County Justice Complex, court operations will be on two floors instead of one floor as in the existing courthouse, which will require significant attention to the implementation and monitoring of new security measures in the new complex; and

WHEREAS, the 55<sup>th</sup> District Court Courthouse Security Committee, comprised of representatives from the Court and the following offices/agencies: Ingham County Controller's Office, Ingham County Sheriff's Office, Ingham County Facilities, and the Mason Police Department, have recommended that the County create a court security coordinator position within the Court; and

WHEREAS, the reorganization calls for the creation of a court security position and the elimination of a court officer position, thereby not increasing the Court's total staffing number; and

WHEREAS, the Human Resources Department has reviewed the proposed reorganization, analyzed the responsibilities of the positions involved, approved the new job description, and submitted a Memo of Analysis; and

WHEREAS, the UAW union leadership supports this reorganization; and

WHEREAS, the Budget Office has calculated an increased cost of \$25,634, with funding coming from the Court's existing budget.

**THEREFORE BE IT RESOLVED**, that the Ingham County Board of Commissioners approves the reorganization of the 55<sup>th</sup> District Court.

BE IT FURTHER RESOLVED, that a Court Officer position is eliminated (position number to be determined).

BE IT FURTHER RESOLVED, that a Court Security Coordinator position (position number to be determined) is created as a UAW TOPS – Grade Level K position (\$54,061.53 - \$64,543.45).

BE IT FURTHER RESOLVED, that the reorganization shall be effective upon passage of this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and changes to the Position Allocation List consistent with this resolution.

## Agenda Item 6

**TO:** Board of Commissioners Human Services & Finance Committees

**FROM:** Tim Morgan, Parks Director

**DATE:** June 7, 2022

**SUBJECT:** Contract with L. J. Trumble Builders, LLC.

For the meeting agenda of 6/27/22 Human Services and 6/22/22 Finance

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### **BACKGROUND**

The Parks Department owns and maintains the buildings at Burchfield County Park, Hawk Island County Park, Lake Lansing North County Park, and Lake Lansing South County Park. The Purchasing Department solicited proposals from qualified and experienced roofing contractors to enter into a contract for the purpose of making roof replacements to various County Parks buildings.

### **ALTERNATIVES**

The Parks Department owns and maintains the buildings at the Ingham County Parks and there are various buildings in need of roof replacement. Failure to address these needs could result in damage to the building and contents within.

### **FINANCIAL IMPACT**

L. J. Trumble Builders, LLC., a registered-local vendor, was the lowest responsive bid in compliance with the Ingham County Purchasing Policy. The bids were evaluated by the Purchasing Department, and it is their recommendation, with the concurrence of Parks Department staff, to award the contract to L. J. Trumble Builders, LLC. for the base bid \$79,000, and a contingency not to exceed \$11,000 to include replacing sheathing and other supplies, if necessary, for a total amount not to exceed \$90,000. There are funds available in line item 228-75999-976000-22P01 and 228-75999-976000-22P02 for this project as detailed below:

<b>Project</b>	<b>Beginning Allocation</b>	<b>Current Balance</b>	<b>Requested Amount</b>	<b>Remaining Balance</b>
Burchfield Southridge roof (22P01)	\$45,000	\$45,000	\$45,000	\$0
Burchfield Pineknoll roof (22P02)	\$45,000	\$45,000	\$45,000	\$0

### **STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(f) of the Action Plan - Maintain and improve existing parkland, facilities, and features.

### **OTHER CONSIDERATIONS**

The Ingham County Park Commission supported this resolution at their June 13, 2022 meeting.

### **RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution authorizing Ingham County enter into a contract with L. J. Trumble Builders, LLC.

## Agenda Item 6

TO: Timothy Morgan, Director, Parks Department

FROM: James Hudgins, Director of Purchasing

DATE: May 24, 2022

RE: Memorandum of Performance for RFP No. 111-21 Roof Replacements for Various County Parks Buildings.

Per your request, the Purchasing Department sought proposals from qualified and experienced roofing contractors to enter into a contract for the purpose of making roof replacements to various County Parks buildings.

The scope of work includes, but is not limited to, providing all labor, roofing materials according to specifications and necessary permits for the purpose of preparing various existing roofs for new metal roof installation, notably disposing of existing roofing materials, repairing roofing boards as necessary, installing synthetic underlayment on entire roof deck, installing flashing where needed, installing new metal roofing, installing new eave troughs where required. In addition ensuring final clean-up of the site is completed, repairing or replacing all damage to turf, trees, or park facilities and sweep area for nails and other construction materials. Metal roofing has already been purchased and is onsite for the roof located at Lake Lansing North.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	75	15
Vendors responding	1	1

A summary of the vendors' costs is located on the next page.

*A preconstruction meeting will be required prior to commencement of work since the construction cost exceeds \$10,000. Please make sure the Purchasing Department is invited and able to attend the preconstruction meeting to ensure that all contractors comply with the Prevailing Wage Policy and proper bonding.*

*You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.*

*This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.*

*If I can be of further assistance, please do not hesitate to contact me by e-mail at [jhudgins@ingham.org](mailto:jhudgins@ingham.org) or by phone at 676-7309.*

## SUMMARY OF VENDORS' COSTS

Vendor Name	Local Preference	Southridge Picnic Shelter and Pine Knoll Picnic Shelter at Burchfield Park	Oak Knoll Picnic Shelter at Lake Lansing North County Park	Bathroom Building, Ranger Office, Tractor Shed, and Snow Tube Rental Building all at Burchfield Park	Bathroom Building, Ranger Office, Tractor Shed, and Snow Tube Rental Building all at Burchfield Park	Gauge of Metal Roofing
		Base Bid	Alternate #1	Alternate #2	Alternate #3	Cost
L.J. Trumble Builders LLC	Yes, Lansing	\$27,000.00	\$14,000.00	\$38,000.00	\$3/SF for complete deck over; and \$6.00/SF remove & replace small areas	26

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CONTRACT WITH L. J. TRUMBLE BUILDERS, LLC.  
FOR ROOF REPLACEMENTS TO VARIOUS INGHAM COUNTY PARKS BUILDINGS**

WHEREAS, the Ingham County Parks Department owns and maintains buildings at Burchfield County Park, Hawk Island County Park, Lake Lansing North County Park, and Lake Lansing South County Park; and

WHEREAS, the Ingham County Parks Department has a roof replacement plan in place to ensure routine replacement of building roofs; and

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced roofing contractors to enter into a contract for the purpose of making roof replacements to various County Parks buildings; and

WHEREAS, L. J. Trumble Builders, LLC., a registered-local vendor, was the lowest responsive bidder in compliance with the Ingham County Purchasing Policies; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to L. J. Trumble Builders, LLC.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with L. J. Trumble Builders, LLC. for the base bid in the amount of \$79,000 for supplying and installing standing seam metal roofs on two shelters at Burchfield Park and installing already purchased standing seam metal roofs on one shelter at Lake Lansing Park North and four small roofs at Burchfield Park, and a contingency not to exceed \$11,000, if necessary, for a total cost of \$90,000.

BE IT FURTHER RESOLVED, that there are funds available in line item 228-75999-976000-20P01 and 228-75999-976000-20P02.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**TO:** Board of Commissioner's Human Service and Finance Committees  
**FROM:** Linda S. Vail, MPA, Health Officer  
**DATE:** June 7, 2022  
**SUBJECT:** Resolution Authorizing Minority Health Community Capacity Building Sub-Agreements  
For the meeting agendas of June 22 and June 27, 2022

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**BACKGROUND**

Ingham County Health Department (ICHD) wishes to subcontract \$42,000 in funding awarded through the Minority Health Community Capacity Building 2022 initiative grant from the Michigan Department of Health and Human Services (MDHHS), effective October 1, 2021 through September 30, 2022. This initiative was approved through Resolution #21-530, and is year two of a three-year initiative. The funding will be used to engage communities of color and marginalized communities through trusted partners around health-related data and social determinants. This project, the Racial Equity Data Initiative (REDI), determines community data priorities, facilitating partner-led methods of qualitative data collection, and informing community health improvement efforts to achieve health equity in Ingham County.

**ALTERNATIVES**

ICHD could directly host focus groups and incur expenses.

**FINANCIAL IMPACT**

Subcontracts will be fully paid from \$42,000 in grant funds awarded by the Minority Health Community Capacity Building initiative and will be allocated in the following amounts:

- Dr. Martin Luther King, Jr. Commission of Mid-Michigan, in an amount not to exceed \$7,875;
- Refugee Development Center, in an amount not to exceed \$10,175;
- Lansing Latino Health Alliance, in an amount not to exceed \$6,275;
- Hispanic-Latino Commission of Michigan, in an amount not to exceed \$6,275;
- Salus Center, acting on its behalf and as a fiduciary to Queering Medicine, in an amount not to exceed \$11,400 (\$5,700 each)

**STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

**OTHER CONSIDERATIONS**

There are no other considerations.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution enter into Minority Health Community Capacity Building 2022 sub-agreements, effective October 1, 2021 through September 30, 2022 in an amount not to exceed \$42,000.



Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE MINORITY HEALTH COMMUNITY CAPACITY BUILDING SUB-AGREEMENTS WITH THE DR. MARTIN LUTHER KING, JR. COMMISSION OF MID-MICHIGAN; THE REFUGEE DEVELOPMENT CENTER; THE LANSING LATINO HEALTH ALLIANCE; THE HISPANIC-LATINO COMMISSION OF MICHIGAN; AND THE SALUS CENTER**

WHEREAS, Ingham County Health Department (ICHD) wishes to subcontract \$42,000, which was awarded through the Minority Health Community Capacity Building 2022 initiative grant from the Michigan Department of Health and Human Services (MDHHS), effective October 1, 2021 through September 30, 2022; and

WHEREAS, this initiative was approved through Resolution #21-530 and is year two of a three-year initiative; and

WHEREAS, this funding will be used to engage communities of color and marginalized communities with trusted partners around health-related data and social determinants; and

WHEREAS, this project, the Racial Equity Data Initiative (REDI), determines community data priorities, facilitating partner-led methods of qualitative data collection, and informing community health improvement efforts to achieve health equity in Ingham County; and

WHEREAS, ICHD wishes to enter into these sub-agreements with the following partners in the following amounts to support this initiative:

- Dr. Martin Luther King, Jr. Commission of Mid-Michigan, in an amount not to exceed \$7,875;
- Refugee Development Center, in an amount not to exceed \$10,175;
- Lansing Latino Health Alliance, in an amount not to exceed \$6,275;
- Hispanic-Latino Commission of Michigan, in an amount not to exceed \$6,275;
- Salus Center, acting on its behalf and as a fiduciary to Queering Medicine, in an amount not to exceed \$11,400 (\$5,700 each); and

WHEREAS, the partner agencies will use these funds to support staff time and organizational capacity to engage with the partnership, as well as to support community engagement via focus groups and the collection of qualitative data which will inform a health equity report; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize entering into Minority Health Community Capacity Building 2022 sub-agreements with the Dr. Martin Luther King, Jr. Commission of Mid-Michigan; the Refugee Development Center; the Lansing Latino Health Alliance; Hispanic-Latino Commission of Michigan; and the Salus Center, effective October 1, 2021 through September 30, 2022 in an amount not to exceed \$42,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into Minority Health Community Capacity Building 2022 sub-agreements with the Dr. Martin Luther King, Jr. Commission of Mid-Michigan; the Refugee Development Center; the Lansing Latino Health Alliance;

Hispanic-Latino Commission of Michigan; and the Salus Center, effective October 1, 2021 through September 30, 2022 in an amount not to exceed \$42,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

**TO:** Board of Commissioner's Human Services and Finance Committees  
**FROM:** Linda Vail, Health Officer  
**DATE:** June 2, 2022  
**SUBJECT:** Authorization to Accept Grant Funds from MPHI for the Advance Peace Project

For the meeting agendas of June 22 and June 27, 2022

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**BACKGROUND**

Ingham County Health Department (ICHD) wishes to accept grant funds from Michigan Public Health Institute (MPHI) for the Advance Peace Project effective June 1, 2022 through September 30, 2022 in an amount not to exceed \$32,721.12.

Through Resolution #21-179, Ingham County Health Department included in its 2022-2024 public safety planning, a commitment, support, and partnership with Advance Peace and local partners in the amount of \$590,000 for establishing a program to help build and sustain local community capacity to interrupt gun violence. This program will help save lives and reduce the life-altering trauma experienced by people living in the impacted communities and by the service providers who support them.

The Advance Peace planning team has established a three-year budget totaling \$1,954,240 for local implementation of the Peacemaker Fellowship® (the flagship program of the Advance Peace model), and has secured commitments for funding totaling \$1,597,405, of which \$32,721.12 was committed via formal notification of the Department of Justice Byrne Grant award from MPHI. ICHD in return, will complete all grant reporting outlined in the contract with MPHI by the required deadlines.

**ALTERNATIVES**

ICHD could use county general funds, American Rescue Plan (ARP) funds, or other local sources, but would miss out on additional critical funding.

**FINANCIAL IMPACT**

The financial impact of this agreement, in the amount of \$32,721.12, will support the Advance Peace Initiative

**STRATEGIC PLANNING IMPACT**

This resolution supports the commitment of the Ingham County Board of Commissioners to continue work that targets violent offenders, high level drug dealers, gang activity, and gun violence (Goal A, Strategy 1, Task x of the 2018-2022 Update to the Strategic Plan and Action Plan.)

**OTHER CONSIDERATIONS**

There are no other considerations.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution to accept grant funds from MPHI for the Advance Peace Project effective June 1, 2022 through September 30, 2022 in an amount not to exceed \$32,721.12.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ACCEPT GRANT FUNDS FROM MICHIGAN PUBLIC HEALTH INSTITUTE FOR LOCAL IMPLEMENTATION OF THE LANSING/INGHAM PEACEMAKER FELLOWSHIP®**

WHEREAS, Ingham County Health Department (ICHD) wishes to accept grant funds from Michigan Public Health Institute (MPHI) for the Advance Peace Project effective June 1, 2022 through September 30, 2022 in an amount not to exceed \$32,721.12; and

WHEREAS, through Resolution #21-179, Ingham County Health Department included in its 2022-2024 public safety planning, a commitment, support, and partnership with Advance Peace and local partners in the amount of \$590,000 for establishing a program to help build and sustain local community capacity to interrupt gun violence; and

WHEREAS, this program will help save lives and reduce the life-altering trauma experienced by people living in the impacted communities and by the service providers who support them; and

WHEREAS, the Advance Peace planning team has established a three-year budget totaling \$1,954,240 for local implementation of the Peacemaker Fellowship® (the flagship program of the Advance Peace model), and has secured commitments for funding totaling \$1,597,405, of which \$32,721.12 was committed via formal notification of the Department of Justice Byrne Grant award from MPHI; and

WHEREAS, ICHD will complete all grant reporting outlined in the contract with MPHI by required deadlines; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize accepting the Department of Justice Byrne grant from Michigan Public Health Institute effective June 1, 2022 through September 30, 2022 in an amount not to exceed \$32,721.12.

THEREFORE IT BE RESOLVED, that the Ingham County Board of Commissioners authorizes accepting the Department of Justice Byrne grant from Michigan Public Health Institute effective June 1, 2022 through September 30, 2022 in an amount not to exceed \$32,721.12.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents consistent with this resolution on behalf of the County after approval as to form by the County Attorney.

**TO:** Board of Commissioner's Human Services and Finance Committees  
**FROM:** Linda S. Vail, MPA, Health Officer  
**DATE:** June 6, 2022  
**SUBJECT:** Resolution Authorizing ICHD Introduction to R for Applied Epidemiology Software Training  
For the meeting agendas of June

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**BACKGROUND**

Ingham County Health Department (ICHD) wishes to enter into an agreement with R Statistical Software training for the Community Health Assessment Unit to increase the department's capacity to conduct epidemiologic disease surveillance, effective July 25, 2022 through July 29, 2022 in an amount not to exceed \$9,940. R Software is free and does not require an annual licensing fee in addition to initial training costs and has been identified with expertise in Epidemiology. R Statistical Software training is available in the fiscal year 2022, and is equipped to deliver training onsite at the ICHD. In-person R statistical software training can be delivered by Applied Epi in ten, 3.5-hour modules over five days, beginning July 25, 2022 and ending July 29, 2022.

**ALTERNATIVES**

The Community Health Assessment Unit team lead has not been able to identify any alternatives for statistical software training provided by experienced Epidemiologists for the specific purpose of epidemiologic disease surveillance.

**FINANCIAL IMPACT**

All costs for this agreement in an amount not to exceed \$9,940, will be funded by COVID-19 Mobile Testing grant.

**STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

**OTHER CONSIDERATIONS**

There are no other considerations.

**RECOMMENDATION**

I respectfully recommend that the Ingham County Board of Commissioners authorizes ICHD's Introduction to R for Applied Epidemiology training for the Community Health Assessment Unit, effective July 25, 2022 through July 29, 2022 in an amount not to exceed \$9,940.

Introduced by the Human Services and Finance Committees:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH R STATISTICAL  
SOFTWARE TRAINING FOR APPLIED EPIDEMIOLOGY**

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with R Statistical Software training for the Community Health Assessment Unit to increase the department's capacity to conduct epidemiologic disease surveillance, effective July 25, 2022 through July 29, 2022 in an amount not to exceed \$9,940; and

WHEREAS, R Software is free and does not require an annual licensing fees in addition to initial training costs and has been identified with expertise in Epidemiology; and

WHEREAS, R Statistical Software training is available in the fiscal year 2022, and is equipped to deliver training onsite at the ICHD; and

WHEREAS, in-person R statistical software training can be delivered by Applied Epi in ten, 3.5-hour modules over five days, beginning July 25, 2022 and ending July 29, 2022; and

WHEREAS, all costs for this agreement in an amount not to exceed \$9,940, will be funded by COVID-19 Mobile Testing grant; and

WHEREAS, the Health Officer recommends an agreement with R Statistical Software training for the Community Health Assessment Unit to increase the department's capacity to conduct epidemiologic disease surveillance, effective July 25, 2022 through July 29, 2022 in an amount not to exceed \$9,940.

**THEREFORE BE IT RESOLVED**, that the Ingham County Board of Commissioners authorizes an agreement with R Statistical Software training for the Community Health Assessment Unit to increase the department's capacity to conduct epidemiologic disease surveillance, effective July 25, 2022 through July 29, 2022 in an amount not to exceed \$9,940.

**BE IT FURTHER RESOLVED**, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

**TO:** Board of Commissioner's Human Service and Finance Committees  
**FROM:** Linda S. Vail, MPA, Health Officer  
**DATE:** June 7, 2022  
**SUBJECT:** Authorization to Accept COVID-19 Regional Health Equity Council Backbone Organization Grant  
For the meeting agendas of June 22 and June 27, 2022

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**BACKGROUND**

Ingham County Health Department (ICHD) wishes to accept funding from the Michigan Public Health Institute (MPHI) and the Michigan Department of Health and Human Services (MDHHS) in an amount not to exceed \$400,000 for the COVID-19 Regional Health Equity Council Backbone Organization Grant for Ingham County effective July 11, 2022 through May 31, 2023. As a Backbone Organization, ICHD will act as a convener and fiduciary for a Council comprised of community members who will work to build and strengthen the capacity of local communities to develop, adopt, and implement priorities and strategies aimed at decreasing disparities associated with COVID-19 and other health outcomes for racial ethnic minority populations.

**ALTERNATIVES**

The alternative to accepting this award would be to identify funding within our existing budget to support implementation.

**FINANCIAL IMPACT**

The grant awarded by MDHHS and MPHI will be effective July 11, 2022 through May 31, 2023, in an amount not to exceed \$400,000.

**STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

**OTHER CONSIDERATIONS**

There are no other considerations.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution to accept funding for the COVID-19 Regional Health Equity Council Backbone Organization Grant from the Michigan Public Health Institute and the Michigan Department of Health and Human Services in an amount not to exceed \$400,000 effective July 11, 2022 through May 31, 2023.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ACCEPT COVID-19 REGIONAL HEALTH EQUITY COUNCIL  
BACKBONE ORGANIZATION GRANT**

WHEREAS, Ingham County Health Department (ICHD) wishes to accept funding from the Michigan Public Health Institute (MPHI) and the Michigan Department of Health and Human Services (MDHHS) in an amount not to exceed \$400,000 for the COVID-19 Regional Health Equity Council Backbone Organization Grant for Ingham County effective July 11, 2022 through May 31, 2023; and

WHEREAS, this funding will be used to allow ICHD to serve as a Backbone Organization, acting as a convener and fiduciary for a Health Equity Council comprised of community members who will work to build and strengthen the capacity of local communities to develop, adopt, and implement priorities and strategies aimed at decreasing disparities associated with COVID-19 and other health outcomes for racial ethnic minority populations; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorizes entering into an agreement with MPHI and MDHHS effective July 11, 2022 through May 31, 2023 in an amount not to exceed \$400,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with the Michigan Public Health Institute and the Michigan Department of Health and Human Services effective July 11, 2022 through May 31, 2023 in an amount not to exceed \$400,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.



## Agenda Item 8

**TO:** Board of Commissioners County Services & Finance Committees  
**FROM:** Deb Fett, Chief Information Officer  
**DATE:** June 9, 2022  
**SUBJECT:** Network connection for visiting Judge facility  
For the Agendas of June 21<sup>st</sup>, June 22<sup>nd</sup>, and June 28<sup>th</sup>, 2022

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### **BACKGROUND**

The visiting Judge's facility at 426 South Walnut, Lansing is expected to be in operation sometime in the summer of 2022. This new facility will need to be able to connect to the County network to operate effectively. To ensure a cost-effective, reliable, and secure connection, Innovation and Technology is proposing a cable internet connection.

### **ALTERNATIVES**

Comcast's pricing is based on the competitively bid MiDeal contract (#071B2200126). Given Comcast's presence in the existing building and the short time before the facility go-live date, other vendors were not considered.

### **FINANCIAL IMPACT**

Funds for this project will be paid out of the CESF MSP grant (101 13004 726010).

### **STRATEGIC PLANNING IMPACT**

This authorization supports Goal B – Communication: Improve service by enhancing the quality of external and internal communication as well as Goal D – Information Technology, specifically Strategy 2 – Annually budget for countywide IT projects including updates to existing software applications.

### **OTHER CONSIDERATIONS**

There are no other considerations.

### **RECOMMENDATION**

Based on the information presented, I respectfully recommend approval to enter into an agreement with Comcast for the installation of a cable internet connection and three years of service in the amount not to exceed a total of \$8,500 over the three-year period.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE PURCHASE OF A CABLE INTERNET CONNECTION  
FROM COMCAST**

WHEREAS, Ingham County currently utilizes cable internet data connection solutions successfully at various locations; and

WHEREAS, there is a need for reliable, cost-effective, and secure data network connectivity from the new visiting Judge's facility back to the County's network; and

WHEREAS, a cable internet solution has been determined to meet all data connectivity needs while providing the best price for performance over a short term.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners do hereby authorize the purchase of a cable internet connection from Comcast over three years in an amount not to exceed \$8,500.

BE IT FURTHER RESOLVED, that the recurring monthly fees will be paid from the CESF MSP grant (#101 13004 726010).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

## Agenda Item 9a

**TO:** Board of Commissioners, County Services Committee and Finance Committee

**FROM:** Kelly R. Jones, Managing Director  
Road Department

**DATE:** May 24, 2022

**SUBJECT:** Proposed Resolution to Authorize an Agreement with Leslie Township for the 2022 Local Road Program

For the meeting agendas of June 21, 22 and 28

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### **BACKGROUND**

As provided in Act 51 of 1951 as amended, the cost of improvements on local roads must be funded at least 50% by sources other than the Road Department, such as the township, millage, or special assessment district. Only Lansing and Meridian Townships have a millage for road improvements.

Each year, a portion of the Road Department's budget is allocated toward the shared 50% match with each township for road work occurring on local roads within their boundaries. The annual allocation of funding from the Road Department to each of the 16 townships is called the "Local Road Program" and is based on the local road miles and population within each township. The Road Department coordinates with each township to determine the priority of road projects included in the annual program. Project costs exceeding the annually allocated 50% capped funding match by the Road Department becomes the full financial responsibility of the township.

Most of the projects included in the Local Road Program can be performed by the Road Department. As the Road Department only charges for materials and vendor expenses, this further increases the value of the Local Road Program funding. However, certain projects require a higher level of service than what the Road Department is able to provide, necessitating the use of outside contractors.

Leslie Township has coordinated with the Road Department to schedule work for the 2022 construction season. The attached table provides details regarding the 2022 funding allocation available from the Road Department, the project scope, the estimated project cost, the funding responsibility for the township, and the funding responsibility of the Road Department.

Other discussions are in progress with the remaining two Townships, so another resolution will be requested in the future as priorities and budgets are determined.

### **ALTERNATIVES**

N/A

### **FINANCIAL IMPACT**

The Road Department match contribution for the Local Road Program in the amount of \$47,484.87 for Leslie Township is included in the adopted 2022 Road Fund Budget. The work listed in the attached table is proposed to be done by the Road Department. Any project costs exceeding the capped match amounts from the Road Department will be the township's financial responsibility.

### **OTHER CONSIDERATIONS**

This is the fourth group of Township Local Road Program agreements. Others will be forthcoming as townships continue discussions with the Road Department.

### **RECOMMENDATION**

Based on the information provided, the Road Department respectfully requests the following resolution be approved to authorize a Local Road Program Agreement with Leslie Township.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH LESLIE TOWNSHIP  
FOR THE 2022 LOCAL ROAD PROGRAM**

WHEREAS, per Act 51 of 1951 as amended, the cost of improvements on local roads must be funded at least 50% by sources other than the Road Department, such as by township, millage, or special assessment district; and

WHEREAS, a portion of the Road Department's budget is annually allocated toward the capped 50% match with each township, based on population and local road mileage, for road work occurring on local roads within their boundaries; and

WHEREAS, the Road Department coordinated with each township to determine the priority of road projects included in the annual Local Road Program; and

WHEREAS, Leslie Township has coordinated with the Road Department to schedule work for the 2022 construction season, as detailed in the attached table; and

WHEREAS, the Road Department is willing to perform the road improvements for the 2022 construction season; and

WHEREAS, the Road Department shall provide labor without charge on the projects performed by Road Department staff, and will pay 50% of the project costs up to the capped allocation for each township; and

WHEREAS, the project costs exceeding the annually allocated 50% capped funding match by the Road Department becomes the full financial responsibility of the township; and

WHEREAS, the Road Department's capped match contribution in the total amount of \$47,484.87 for Leslie Township is included in the adopted 2022 Road Fund Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Leslie Township for the 2022 Local Road Program.

BE IT FURTHER RESOLVED, that the Road Department is authorized to match up to 50% of the costs for the township project up to the capped allocation amount as shown in the attached table.

BE IT FURTHER RESOLVED, that the Road Department shall invoice Leslie Township for their portion of the project cost at the conclusion of the construction season.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign all necessary agreements consistent with this resolution and approved as to form by the County Attorney.

## 2022 Local Road Program (LRP)

Township	Match Balance Thru 2021	2022 ICRD Match Allocation	Total 2022 Match Available	Proposed 2022 Local Road Projects	Estimated Total LRP Cost	Estimated Township Cost	ICRD LRP Contribution
Leslie	\$11,484.87	\$36,000.00	\$47,484.87	Asphalt wedging and overlay of Olds Road (State Rd to the east for approximately 6400ft)	\$105,484.87	\$58,000.00	\$47,484.87

**TO:** Board of Commissioners, County Services Committee and Finance Committee

**FROM:** Kelly R. Jones, Managing Director  
Road Department

**DATE:** June 7, 2022

**SUBJECT:** Proposed Resolution to Update the Ingham County Road Department Permit Fee Structure

For the meeting agendas of June 21, 22 and 28

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**BACKGROUND**

The Ingham County Road Department (ICRD) permit fee structure needs to be revised to accommodate fees mandated by MCL 460.1301, et seq. for small cell permits and MCL 224.19b for telecommunication providers, as well to accommodate increased costs of materials and labor.

While the fees for small cell permits and telecommunication providers are prescribed by statute, they should also be included on the road agency's fee schedule for ease of reference.

Per MCL 224.19b, fees shall be sufficient to cover only the necessary and actual costs applied in a reasonable manner for issuing the permit and for review of the proposed activity, inspection and related expenses. As a result, it was determined most fees were to remain the same, but one significant area was found to be significantly deficient, which was related to the cost of the ICRD to perform residential driveway culvert installations due to increased material and labor costs. Even with the increased costs, the ICRD crews can still install culverts at a cost savings to residents when compared to using a contractor.

**ALTERNATIVES**

N/A

**FINANCIAL IMPACT**

The proposed increased driveway permit fees will cover actual costs for the ICRD to review permit applications, issue permits, and install culverts. Currently the ICRD is performing this work at a deficit, impacting the overall Road Fund Budget.

**OTHER CONSIDERATIONS**

N/A

**RECOMMENDATION**

Based on the information provided, the Road Department respectfully requests the following resolution be approved to update the permit fee structure, effective July 1, 2022.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO UPDATE THE INGHAM COUNTY ROAD DEPARTMENT  
PERMIT FEE STRUCTURE**

WHEREAS, the Ingham County Road Department permit fee structure needs to be updated to include provisions for small cell and telecommunication providers as described in MCL 460.1301, et seq. and MCL 224.19b; and

WHEREAS, per MCL 224.19b, permit fees shall be determined based on the necessary and actual costs for a road agency to issue permits and for review of the proposed activity, inspection, and related expenses; and

WHEREAS, the Road Department determined the driveway permit and culvert installation fees were significantly deficient due to increase labor and material costs; and

WHEREAS, the Road Department proposed an updated permit fee structure based on MCL 460.1301, et seq., MCL 224.19b and actual labor and material costs.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Road Department to update the permit fee structure as proposed, with an effective date of July 1, 2022.



**INGHAM COUNTY ROAD DEPARTMENT  
PERMIT FEE SCHEDULE  
Effective July 1, 2022**

Permit Type	Permit Fee
<b>ROADS AND RIGHT-OF-WAY:</b>	
Modifications or Installations within the Road Right-of-way	\$150
Lane or Shoulder Closure within the Road Right-of-way	\$150
Tree Removal or Trimming within the Road Right-of-way (Separate Permit for Lane Closure is Required if Necessary)	N/C
Landscaping in the Road Right-of-way	\$50
Land Divisions	\$150 plus \$25 /split
Seismic Testing	\$300
<b>DRIVEWAY PERMITS:</b>	
Resurfacing or Replacement of Residential or Field Drive (No Culvert Replacement Required, Includes Lane Closure Permit)	\$250
Commercial Driveways (Includes Lane Closure Permit)	\$350 each
Residential or Field Drive Culvert Installation (12"x 24' Culvert w/ 8 yds of Gravel) (Includes Culvert, Gravel, Installation Labor, and Equipment)	\$1100
Residential or Field Drive Culvert Installation (12"x 36' Culvert w/ 16 yds of Gravel) (Includes Culvert, Gravel, Installation Labor, and Equipment)	\$1450
Residential or Field Drive Culvert Installation (12"x 48' Culvert w/ 16 yds of Gravel) (Includes Culvert, Gravel, Installation Labor, and Equipment)	\$1600
Residential or Field Drive Culvert Installation Greater than 12" Diameter (Diameter and Length to be Determined by Road Department)	Determined During Review
<b>UTILITY PERMITS (EXCLUDING COMMUNICATION SERVICE &amp; WIRELESS PROVIDERS):</b>	
Overhead Installations	\$150
Underground Installations (No Road Crossings)	\$150
Underground Installations with Open Cut Road Crossings (Bond Required)	\$150 plus \$250 /cut
Underground Installations with Bored Road Crossings (Bond Required)	\$150 plus \$150 /bore
Annual Maintenance - Municipal	N/C
Annual Maintenance – Utility (Separate Permit for Lane or Shoulder Closure is Required if Necessary)	\$220

**INGHAM COUNTY ROAD DEPARTMENT  
PERMIT FEE SCHEDULE  
Effective July 1, 2022**

Permit Type		Permit Fee
COMMUNICATION SERVICE & WIRELESS PROVIDER PERMITS:		
Communication Service Provider Right-of-Way Permit (Bond Required)		\$600 Each, Not to Exceed \$2000 Per Project*
Communication Service Provider Annual Routine Work		\$600
Communication Service Provider Construction Inspection		Actual Costs
Wireless Provider Small Cell Installation (Without Pole Attachment)		\$200
Wireless Provider Small Cell Installation (With Pole Attachment)		\$300
Wireless Provider Construction Inspection		Actual Costs
Wireless Provider Annual Colocation Rates	\$20/per existing utility pole or structure \$125/per newly installed pole or structure \$30/per Road Department pole In compliance with MCL 460.1301, et seq.	
TRANSPORTATION PERMITS: (Plus applicable fees from the Oxcart Permit System)		
Annual Cab Card for Oversize or Overweight Vehicles		\$100
Single Moves		\$50
Haul Routes - Farm & Milk Haulers (During Spring Weight Restrictions)		\$50 single \$150 multi
Public Utilities - (During Spring Weight Restrictions)		\$100 single
Haul Routes - All Others		\$500
House and Small Structure Moves		\$50 single
Road Closures for Parades, Block Parties, Marathons, etc.		N/C
Road Closures for Construction		\$150
Overhead Banners		N/C
MISCELLANEOUS:		
Appeal Fee for Waivers or Variances		\$300
Working Without a Permit		2x Original Permit Fee or up to \$5000 Civil Fine
Engineering Plan Review Fee		\$500 Per Submittal
Subdivision Construction Inspection & Administrative Fee		3% of Engineer's Estimate
Permit Resubmittals or Revisions		Original Permit Fee

\* Project defined as a series of roads within one subdivision, or a continuous segment along one primary or local non-subdivision road to be completed within the same year.

**TO:** Board of Commissioners Human Services and Finance Committees

**FROM:** Jared Cypher, Deputy Controller

**DATE:** June 9, 2022

**SUBJECT:** Resolution to Authorize a Contract with Mason Public Schools  
For the meeting agendas of June 22 and June 27

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**BACKGROUND**

Mason Public Schools requests funding in the amount of \$1,000,000 to support 1.0 FTE nurse, 2.0 FTE school counselors, 1.0 FTE mental health specialist, and 1.0 FTE interventionist. Please see the attached memorandum for more details.

**ALTERNATIVES**

Mental health problems, especially for children and youth, have been exacerbated and have become more serious during the COVID-19 Pandemic. The subsequent learning losses associated with mental health problems and its effects have been severe. Substance abuse, behavioral and mental health, and obesity are the primary problems. Anxiety, depression, and even suicidal ideation, related to isolation and fear, have also been associated with the pandemic and have been seen by the mental health providers in Mason Public Schools. Increases in school violence and aggressive behaviors have been linked to the health crisis. Medical problems have been aggravated and have become more serious during the COVID-19 Pandemic as well. This funding will allow Mason Public Schools to address systemic public health and economic challenges that have contributed to the unequal impact of the pandemic. The district will be able to support COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and public health and safety staff.

**FINANCIAL IMPACT**

**REVISED Project Requested Budget (May 2022)**

Item	Year 1	Year 2	Total	Total Including
1. School Counselors (2)	\$202,000	\$220,000	\$422,000	Retirement and Benefits
2. School Nurse (1)	\$98,000	N/A	\$98,000	Retirement and Benefits
3. Interventionist (1)	\$134,000	\$146,000	\$280,000	Retirement and Benefits
4. Mental Health Splst. (1)	\$97,000	\$103,000	\$200,000	Retirement and Benefits
<i>Note: Unused funds will be used in other line items.</i>				
5. Total			\$1,000,000 (REVISED)	

**STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of providing accessible healthcare.

**OTHER CONSIDERATIONS**

Mason Public Schools has an enrollment of 3,247 students. Almost 28 percent of the students in Mason Public Schools are considered disadvantaged and are eligible for either free or reduced lunches. The school system has limited access to social work services to identify, diagnose, and intervene in student mental and behavioral health problems.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH MASON PUBLIC SCHOOLS FOR AN AMERICAN RESCUE PLAN FUNDED PROJECT TO MITIGATE THE EFFECTS OF THE COVID-19 PANDEMIC AND SUPPORT THE NEEDS OF MASON PUBLIC SCHOOLS**

WHEREAS, H.R. 1319 of the 117<sup>th</sup> Congress, also known as the American Rescue Plan Act of 2021 became law on March 11, 2021; and

WHEREAS, *Title IX, Subtitle M – Coronavirus State and Local Fiscal Recovery Funds* of the American Rescue Plan provides funding to metropolitan cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (COVID-19); and

WHEREAS, eligible uses of the American Rescue Plan funds include:

- (A) to respond to the public health emergency with respect to COVID-19 or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (B) to respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the metropolitan city, nonentitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- (C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency;
- (D) to make necessary investments in water, sewer, or broadband infrastructure; and

WHEREAS, Ingham County is projected to receive \$56,710,344 in American Rescue Plan funds; and

WHEREAS, mental health problems, especially for children and youth, have been exacerbated and have become more serious during the COVID-19 Pandemic; and

WHEREAS, medical problems have been aggravated and have become more serious during the COVID-19 Pandemic as well; and

WHEREAS, Mason Public Schools has submitted a proposal to utilize up to \$1,000,000 of the First Tranche Amount to mitigate the effects of the COVID-19 pandemic and support the needs of the Mason Public Schools; and

WHEREAS, this funding will allow Mason Public Schools to address systemic public health and economic challenges that have contributed to the unequal impact of the pandemic, and to support COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and public health and safety staff.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Mason Public Schools to utilize up to \$1,000,000 of the First Tranche Amount to mitigate the effects of the COVID-19 pandemic and support the needs of the Mason Public Schools as detailed in the attached proposal.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

**TO:** Ingham County Board of Commissioners

**FROM:** Ronald Drzewicki, Superintendent, Mason Public Schools on behalf of the Mason Public Schools Administration and Board of Education.

**DATE:** May 9, 2022 (revised); January 10, 2022 (original)

**SUBJECT:** Request for Allocation from American Rescue Plan Funds

## **BACKGROUND**

### **Mason Area**

The City of Mason is the county seat of Ingham County and with the surrounding townships makes up the sprawling Mason Public Schools district. The City of Mason has a population of 8,487. The school district, which encompasses the city and its neighboring townships, has a population of over 20,000 residents.

### **Mason Area Needs**

Mental health problems, especially for children and youth, have been exacerbated and have become more serious during the COVID-19 Pandemic. The subsequent learning losses associated with mental health problems and its effects have been severe. Substance abuse, behavioral and mental health, and obesity are the primary problems. Anxiety, depression, and even suicidal ideation, related to isolation and fear, have also been associated with the pandemic and have been seen by the mental health providers in Mason Public Schools. Increases in school violence and aggressive behaviors have been linked to the health crisis. Medical problems have been aggravated and have become more serious during the COVID-19 Pandemic as well. This funding will allow Mason Public Schools to address systemic public health and economic challenges that have contributed to the unequal impact of the pandemic. The district will be able to support COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and public health and safety staff.

### **Mason Public Schools**

Mason Public Schools has an enrollment of 3,247 students. Almost 28 percent of the students in Mason Public Schools are considered disadvantaged and are eligible for either free or reduced lunches. The school system has limited access to social work services to identify, diagnose, and intervene in student mental and behavioral health problems and has only recently been able to add staff in that area. For the first time in many years, Mason Public Schools has hired a full-time nurse – services that are now, more than ever, needed to diagnose, test, and intervene in cases of COVID-19, contact trace, enforce quarantines, provide information and training relative to illness prevention for students and adults, and set up medical plans for the various other needs of the district's students.

Where mental health and medical services have been lacking in the past, the need for these services has grown and problems have become more serious due to the COVID-19 Pandemic. Attendance is one area where the impact of these problems can be seen. In 2019-20, the last year of typical school attendance reporting and the first year impacted by the pandemic, 15 percent of Mason Public Schools students were chronically absent. This number jumps to 23.2 percent for students with disabilities, 25 percent for students for students who are economically disadvantaged, and 61 percent for students who are homeless.

This need has negatively impacted learning and literacy. Standardized tests are just one measure of learning, but Michigan M-STEP scores declined significantly as a result of the pandemic. For example, in sixth-grade math, 28.6 percent of students tested proficient or above in 2021 in the state, compared with 35.1 percent in 2019, the last time Michigan students took the test. In third-grade math, 42.3 percent of students tested proficient, compared with 46.7 percent in 2019. At Mason Public Schools, this impact on learning can be seen through the percentage of students enrolled in college after graduation. In the first year affected by the pandemic, 2019-20, 56.4 percent of the graduating class was enrolled in college (all types) six months after graduation. This was a 15-point percentage drop from the 2018-19 school year. The drop was similar for economically disadvantaged students at Mason Public Schools as their enrollment in college after graduation dropped from 50.9 percent in 2018-19 to 35.5 percent in 2019-20.

A recent report states that Michigan has the second-lowest student to counselor ratio in the United States. The state's ratio is 671 students to one counselor, according to data from the 2019-20 school year. The American School Counselor Association suggests a ratio of 250:1. Mason Public Schools' current ratio is roughly 650 students to one counselor. When you add in the district's school social workers, who often serve as counseling support, this ratio improves to nearly 300 students to one counselor/social worker. Even factoring in the social work support, this is still well below the suggested ratio of counseling support. This lack of support negatively impacts student mental health and academic achievement.

A final area where the pandemic and lack of student supports has been evident in Mason Public Schools and the state is in school threats, violence, and inappropriate school behaviors. Behavioral data from the first four months of the 2021-22 school year saw a significant increase in inappropriate behavior compared to pre-pandemic numbers. In 2019, there were 300 behavior referrals in grades K-5 in Mason Public Schools from the start of school in August through December. In 2021, there were 495 referrals – a 60 percent increase. Grades 6-12 also saw increases in behavior instances as the number of suspensions significantly grew in the fall of 2021 as compared to the fall of 2019. This funding request will supplement student supports as well as help fund threat assessments. Threat assessment is intended to prevent violence and involves both assessment and intervention. Threat assessment involves determining whether a student poses a threat of violence. Behavioral threat assessment is a process to be engaged in by a team of stakeholders, including, but not limited to, the positions funded by this proposal.

### **SPECIFIC REQUEST**

Mason Public Schools requests funding in the amount of \$1,000,000 to support 1.0 FTE nurse, 2.0 FTE school counselors, 1.0 FTE mental health specialist, and 1.0 FTE interventionist.

**NOTE:** The primary duties of each of the requested staff members are listed below. Those services that will be a primary focus in year one are designated (\*); those a primary focus in year two (\*\*).

The **NURSE** will provide the following services:

- Identify and re-engage any students who have sporadic attendance following the year of COVID-19 interrupted education (\*)
- Design programs to increase health care capacity as it relates to viruses and specifically to COVID-19



- Provide an efficient and effective process for increased rapid COVID-19 testing for students and staff (\*)
- Provide for a longer-term, permanent, rapid testing clinic to mitigate the effects of COVID-19 (\*\*)
- Provide contact tracing of any students or teachers testing positive for COVID-19 or one of its variants (\*)
- Establish electronic records to provide data to the Superintendent or his designee(s) regarding the extent of exposures and number of treatments for COVID-19 and COVID-19-related illnesses in the schools
- Help ensure district compliance to all current and future MIOSHA, OSHA, MDHHS, and ICHD guidelines related to COVID-19
- Guide and ensure quarantine of school members testing positive for COVID-19
- Expand health assessment capabilities, screenings, and outreach in the schools establishing a routine schedule for sustainability of these services (\*\*)
- Support students and families that are experiencing COVID-19-related illnesses
- Explore and advise the superintendent on the use of telehealth services for triage and response to illnesses
- Establish creative and sustainable community education programs that encourage public health and safety
- Work with district officials to assure compliance with the medical needs of Section 504 plans
- Help coordinate and serve on district and building-level emergency/crisis management teams
- Revise district crisis, emergency, and health management manuals and plans
- Help develop and implement threat assessment procedures that are clearly communicated to staff and families

The **COUNSELORS and MENTAL HEALTH SPECIALIST** will provide the following services:

- Establish an on-going, robust, and sustainable assessment program (K-12) to identify, diagnose, and prescribe interventions for students experiencing behavioral, substance abuse, and mental health problems, especially, problems that have resulted from the effects of isolation, anxiety, and fear during the COVID-19 pandemic (\*\*)
- Work with the nurses, advise families, students, and staff on nutritional needs and complications resulting from pandemic-related depression or anxiety
- Support teachers who are coping with their own mental health issues resulting from disruptions to the educational process; (\*)
- Support teachers as they implement prescribed behavioral or mental health interventions in their classrooms;
- Work with groups of students to provide support and interventions for anxieties or fears related to the pandemic, for problems because of the greatly expanded use of communication technologies during this period, and problems caused by critically reduced socialization with peers and adults; (\*)

- Work with students who have suffered setbacks in academic performance caused by pandemic-related disruptions to the educational process
- Engage volunteer mentoring and tutorial services to support student academic, behavioral and mental health needs; Note: If seniors are engaged in providing these services to the students, the results may show benefit to the children, youth, AND the seniors as well. (\*\*)
- Provide and expand education for teachers and parents regarding early identification of mental health, behavioral, and substance abuse problems in youth and provide them with school and community resources for support. (\*\*)
- Help develop and implement threat assessment procedures that are clearly communicated to staff and families
- Participate on a multi-disciplinary threat assessment team of trained professionals, including school mental health professionals, administrators, and local law enforcement

The **INTERVENTIONIST** will provide the following services:

- Diagnoses, assesses, prescribes, and evaluates the reading and/or math needs of individual students to determine level of need, especially as students return to full in-person learning as a result of the COVID-19 pandemic (\*)
- Carries out ongoing assessment of reading and/or math needs; writes and modifies the lesson plans as needed; maintains student achievement records
- Consults with other content teachers, special education teachers, parents and students, advising on strategies and activities that may be used to enhance a student's reading and/or math skills
- Teams with content area teachers and special education teachers to plan and instruct strategies, activities, and units that enhance students' reading and/or math skills
- Maintains a print-rich classroom
- Participates in regular professional development to improve personal knowledge and skills

## **COMMUNITY IMPACT**

If granted, the requested funds will significantly increase services and resources to students in Mason Public Schools to the Mason area in general and, indirectly, to the families of the students receiving these services.

## **STRATEGIC PLAN**

This proposal supports the overarching health and academic plan of Mason Public Schools to provide more primary care services through the schools, enhance mental health care for the community, and support literacy and learning impacted by the ongoing COVID-19 Pandemic.

If the Board of Commissioners is able to fund the proposal for the two-year period outlined below, Mason Public Schools is confident the district will be able to sustain the added positions for the 2024-2025 school year and beyond through the use of future per pupil funding increases. The district also has additional funding and grants that may be used to sustain these positions.

**RESOLUTION: That the Ingham County Board of Commissioners authorizes an appropriation of \$1,000,000 from the American Rescue Plan Act of 2021 to mitigate the effects of the COVID-19 pandemic and support the needs of Mason Public Schools for the 2022-23 and 2023-24 school years.**

**REVISED Project Requested Budget (May 2022)**

	<u>Item</u>	<u>Year 1</u>	<u>Year 2</u>	<u>Total</u>	<u>Total Including</u>
6.	School Counselors (2)	\$202,000	\$220,000	\$422,000	Retirement and Benefits
7.	School Nurse (1)	\$98,000	N/A	\$98,000	Retirement and Benefits
8.	Interventionist (1)	\$134,000	\$146,000	\$280,000	Retirement and Benefits
9.	Mental Health Splst. (1)	\$97,000	\$103,000	\$200,000	Retirement and Benefits
<i>Note: Unused funds will be used in other line items.</i>					
10.	Total			\$1,000,000 (REVISED)	

**Budget Explanation**

- a) The amounts used for base salaries are based on recommendations from the Ingham County Health Department and other area health care providers. These two positions are in high demand to meet state-wide needs.
- b) Salary calculations for year two is based on a 3% annual increase.
- c) Benefits are approximated and consistent with the local contracts.
- d) Retirement calculations are based on the state average of 1.35%

## Agenda Item 10b

TO: Board of Commissioners County Services and Finance Committee

FROM: Gregg Todd, Controller

DATE: June 9, 2022

SUBJECT: Resolution to Establish an MC 20 Grade and to Reclassify the County Controller, Health Officer and Budget Director Positions

For the meeting agendas of the June 21 County Services and June 22 Finance Committees

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### **BACKGROUND**

As part of the Controller's Office reorganization, salary studies were completed for the County Controller and Budget Director positions. The results were the following:

County	Minimum	Maximum	Comparable Position Title
<b>Controller</b>			
Ottawa County	\$185,000	\$220,000	County Administrator
Oakland County	\$176,578	\$210,863	Deputy County Executive II
Kent County		\$245,000	County Administrator/Controller
Genesee County		\$156,060	Chief Financial Officer
Kalamazoo County	\$143,145	\$175,635	County Administrator
Ingham County	\$137,963	\$165,645	Controller
St. Clair County	\$111,375	\$146,561	Administrator/Controller
Washtenaw County		\$207,724	County Administrator
<b>Budget</b>			
Kent County	\$136,455	\$155,192	Fiscal Services Director
Oakland County	\$108,403	\$145,239	Director, Management & Budget
Kalamazoo County	\$101,587	\$124,675	Finance Director
Ottawa County	\$101,218	\$130,993	Fiscal Services Director
Ingham County	\$86,587	\$103,959	Budget Director
St. Clair County	\$84,635	\$111,375	Finance Director
Washtenaw County	\$74,566	\$114,350	Finance/Budget Operations Director
Genesee County	\$69,062	\$90,293	Accounting and Budget Mgr.

Based on this information, it was recommended at the June 8, 2022 County Services Committee meeting that the current positions in the MC 19 grade (County Controller and Health Officer) should be reclassified to a newly created MC 20 grade and the Budget Director should be reclassified as an MC 14 from an MC 13.

The proposed MC 20 Step 1 would be a 6% increase from the MC 19 Step 1 (average of grade increases in the MC unit) with a 4.7% increase per step to match the existing MC step increases as follows:

Scale	Step 1	Step 2	Step 3	Step 4	Step 5
MC 19	\$ 137,963.71	\$ 144,406.40	\$ 151,148.98	\$ 158,209.56	\$ 165,645.40
	\$ 66.33	\$ 69.43	\$ 72.67	\$ 76.06	\$ 79.64
	Step 1	Step 2	Step 3	Step 4	Step 5
MC 20	\$ 146,241.53	\$ 153,114.88	\$ 160,311.28	\$ 167,845.91	\$ 175,734.67
	\$ 70.31	\$ 73.61	\$ 77.07	\$ 80.70	\$ 84.49

It was noted at the June 9, 2022 Finance Committee that the Health Officer received a reclassification in 2021 and salary history was requested for this position. Salary history is as follows:

Salary Date	Annual Salary
1/5/2019	\$ 136,101.66
1/4/2020	\$ 138,823.69
1/2/2021	\$ 153,601.51
1/2/2022	\$ 165,645.40
Pending Reclass	\$ 175,734.67

The Budget Director reclassification from an MC 13 to an MC 14 would be as follows:

MC 13	Step 1	Step 2	Step 3	Step 4	Step 5
	\$ 86,587.48	\$ 90,633.25	\$ 94,863.50	\$ 99,292.91	\$ 103,959.67
	\$ 41.63	\$ 43.57	\$ 45.61	\$ 47.74	\$ 49.98
MC 14	Step 1	Step 2	Step 3	Step 4	Step 5
	\$ 93,289.31	\$ 97,647.45	\$ 102,203.59	\$ 106,978.18	\$ 112,006.15
	\$ 44.85	\$ 46.95	\$ 49.14	\$ 51.43	\$ 53.85

## **FINANCIAL IMPACT**

Current Position	Current Max. Cost	Future Max. Cost	Difference
Controller	\$ 258,598.00	\$ 292,139.00	\$ 33,541.00
Health Officer	\$ 258,598.00	\$ 292,139.00	\$ 33,541.00
Budget Director	\$ 182,543.00	\$ 194,829.00	\$ 12,286.00
<b>TOTAL</b>	<b>\$ 699,739.00</b>	<b>\$ 779,107.00</b>	<b>\$ 79,368.00</b>
		<b>Total</b>	<b>\$ 79,368.00</b>

## **ALTERNATIVES**

The Board of Commissioners could decline to approve the proposed reclassifications.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ESTABLISH AN MC 20 GRADE AND TO RECLASSIFY THE COUNTY CONTROLLER, HEALTH OFFICER, AND BUDGET DIRECTOR POSITIONS**

WHEREAS, reviewing the Controller's Office compensation was requested by the Finance Committee; and

WHEREAS, as part of the review, it was determined that a salary study of comparable counties was required to determine the proper compensation for the Controller and Budget Director; and

WHEREAS, the salary study provided the following information:

County	Minimum	Maximum	Comparable Position Title
<b>Controller</b>			
Ottawa County	\$185,000	\$220,000	County Administrator
Oakland County	\$176,578	\$210,863	Deputy County Executive II
Kent County		\$245,000	County Administrator/Controller
Genesee County		\$156,060	Chief Financial Officer
Kalamazoo County	\$143,145	\$175,635	County Administrator
Ingham County	\$137,963	\$165,645	Controller
St. Clair County	\$111,375	\$146,561	Administrator/Controller
Washtenaw County		\$207,724	County Administrator
<b>Budget</b>			
Kent County	\$136,455	\$155,192	Fiscal Services Director
Oakland County	\$108,403	\$145,239	Director, Management & Budget
Kalamazoo County	\$101,587	\$124,675	Finance Director
Ottawa County	\$101,218	\$130,993	Fiscal Services Director
Ingham County	\$86,587	\$103,959	Budget Director
St. Clair County	\$84,635	\$111,375	Finance Director
Washtenaw County	\$74,566	\$114,350	Finance/Budget Operations Director
Genesee County	\$69,062	\$90,293	Accounting and Budget Mgr.

; and

WHEREAS, based on this information the following changes are recommended:

- Reclassify Budget Director (MC 13) position to MC level 14 (\$93,289.31 to \$112,006.15)
- Create a new MC 20 level (\$146,241.53 to \$175,734.67) for the two positions in the MC 19 level now (Controller and Health Officer).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the reclassification of the Budget Director to an MC 14 and the County Controller and Health Officer to a new MC 20 from an MC 19.

BE IT FURTHER RESOLVED, that the new MC 20 Grade pay scale for 2022 be the following:

	Step 1	Step 2	Step 3	Step 4	Step 5
MC 20	\$ 146,241.53	\$ 153,114.88	\$ 160,311.28	\$ 167,845.91	\$ 175,734.67
	\$ 70.31	\$ 73.61	\$ 77.07	\$ 80.70	\$ 84.49

BE IT FURTHER RESOLVED, that this reorganization includes the following changes:

<u>Position Number</u>	<u>Position Title</u>	<u>Action</u>
223001	County Controller	Move from MC 19 to MC 20
601001	Health Officer	Move from MC 19 to MC 20
212001	Budget Director	Move from MC 13 to MC 14

The financial impact associated with the proposed reorganization is as follows:

<b>Current Position</b>	<b>Current Max. Cost</b>	<b>Future Max. Cost</b>	<b>Difference</b>
Controller	\$ 258,598.00	\$ 292,139.00	\$ 33,541.00
Health Officer	\$ 258,598.00	\$ 292,139.00	\$ 33,541.00
Budget Director	\$ 182,543.00	\$ 194,829.00	\$ 12,286.00
<b>TOTAL</b>	<b>\$ 699,739.00</b>	<b>\$ 779,107.00</b>	<b>\$ 79,368.00</b>
		<b>Total</b>	<b>\$ 79,368.00</b>

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget.

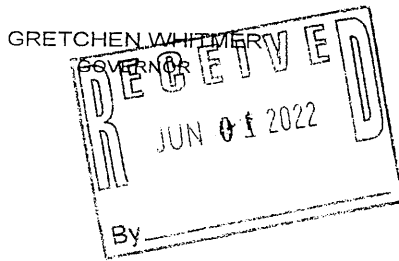
BE IT FURTHER RESOLVED, that each of the reclassifications made as a part of this reorganization above are effective the first full pay date following the date the reorganization request was submitted to the Human Resources Department.



STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

RACHAEL EUBANKS  
STATE TREASURER

May 24, 2022



To: County Clerks  
Chairperson, County Board of Commissioners

Enclosed please find the Final State Equalization Report for the 2022 tax year that was approved and certified by the State Tax Commission at their May 23, 2022 meeting.

Should you have further questions, please do not hesitate to contact our office at (517) 335-3429 (ext. 5).

Sincerely,

A handwritten signature in black ink, appearing to read "David Buick".

David A. Buick, Executive Director  
State Tax Commission

Enclosure





GRETCHEN WHITMER  
GOVERNOR

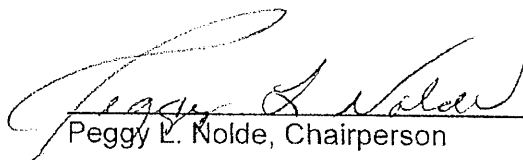
STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

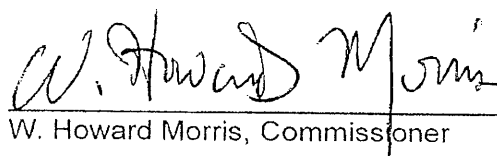
RACHAEL EUBANKS  
STATE TREASURER

May 23, 2022

We hereby certify that the valuations of the several counties in the State of Michigan as equalized by the State Tax Commission at the regular session in the year 2022, as provided by Act 44 of the Public Acts of 1911, as amended by Act 143 of the Public Acts of 1986, are as presented by the attached report.

STATE TAX COMMISSION

  
Peggy L. Nolde, Chairperson

  
W. Howard Morris, Commissioner

  
Mark A. Davidoff, Commissioner

	Agricultural	Commercial	Industrial	Residential	Timber Cutover	Developmental	Total Real Property	Total Personal Property
Alcona	39,206,400	29,455,500	11,558,900	835,489,000	N/C	N/C	915,709,800	43,282,400
Alger	11,517,000	50,351,000	10,271,800	462,431,886	N/C	N/C	534,571,686	24,961,515
Allegan	897,480,005	643,131,784	331,075,000	6,003,295,825	N/C	2,768,600	7,877,751,214	394,452,400
Alpena	89,561,500	129,761,000	39,243,600	929,862,700	N/C	N/C	1,188,428,800	71,612,517
Antrim	92,205,900	112,994,600	10,034,400	2,689,628,100	N/C	N/C	2,904,863,000	90,662,400
Arenac	116,875,400	48,186,600	11,050,600	613,576,630	N/C	N/C	789,689,230	52,428,150
Baraga	12,716,866	18,976,471	24,212,337	269,836,778	23,148,480	N/C	348,890,932	60,017,304
Barry	448,806,140	177,311,950	63,155,290	2,830,090,191	N/C	N/C	3,519,363,571	121,423,080
Bay	500,484,474	526,054,433	152,811,500	2,513,080,330	N/C	N/C	3,692,430,737	279,616,200
Benzie	29,844,390	116,867,500	9,170,200	2,039,205,278	N/C	N/C	2,195,087,368	49,770,500
Berrien	523,308,300	858,082,900	1,305,006,000	7,759,996,764	N/C	N/C	10,446,393,964	577,474,465
Branch	650,232,325	175,662,970	48,378,221	1,405,393,534	N/C	N/C	2,279,667,050	169,652,957
Calhoun	569,158,365	625,185,474	240,017,635	3,244,380,055	N/C	N/C	4,678,741,529	504,408,383
Cass	552,494,138	112,563,300	59,208,600	2,609,214,528	N/C	N/C	3,333,480,566	301,701,831
Charlevoix	61,855,500	208,965,450	49,484,000	3,044,867,241	N/C	N/C	3,365,172,191	89,385,758
Cheboygan	35,413,600	169,527,000	7,426,300	1,837,779,600	N/C	N/C	2,050,146,500	74,193,950
Chippewa	50,351,600	204,607,700	28,045,300	1,197,353,700	N/C	N/C	1,480,358,300	80,238,200
Clare	117,741,472	102,316,316	19,369,227	1,189,633,631	N/C	N/C	1,429,060,646	156,304,367
Clinton	824,124,400	542,973,100	68,857,050	2,911,385,800	N/C	N/C	4,347,340,350	200,815,382
Crawford	N/C	54,563,500	97,503,300	680,419,210	N/C	N/C	832,486,010	55,455,000
Delta	51,782,800	164,754,422	23,126,000	1,162,566,574	N/C	N/C	1,402,229,796	194,166,900
Dickinson	21,528,400	152,769,800	54,477,000	782,143,974	24,003,200	N/C	1,034,922,374	95,173,200
Eaton	533,424,153	814,063,661	288,891,174	3,339,209,330	N/C	9,097,900	4,984,686,218	320,487,073
Emmet	53,799,200	462,169,800	14,153,900	4,018,282,631	N/C	N/C	4,548,405,531	144,493,593
Genesee	222,765,300	2,511,833,558	326,477,800	10,510,124,685	N/C	N/C	13,571,201,343	843,078,800
Gladwin	107,279,600	59,832,800	10,702,300	1,122,155,353	N/C	N/C	1,299,970,053	64,261,358
Gogebic	1,508,968	55,538,873	14,031,725	577,592,564	25,007,657	N/C	673,679,787	89,606,440
Grand Traverse	141,026,100	1,492,152,445	106,765,000	6,532,550,258	N/C	N/C	8,272,493,803	309,408,000
Gratiot	926,063,643	149,607,400	50,433,200	768,490,675	N/C	N/C	1,894,594,918	602,599,203
Hillsdale	625,502,470	112,924,840	46,566,810	1,405,605,023	N/C	146,900	2,190,746,043	213,966,056
Houghton	15,767,106	195,101,854	23,210,442	1,096,257,454	15,338,430	983,374	1,346,658,660	73,887,092
Huron	1,731,470,839	134,886,300	55,280,700	1,338,125,860	N/C	N/C	3,259,765,699	710,108,500
Ingham	489,095,108	2,821,221,606	249,764,705	7,125,604,401	N/C	2,728,800	10,688,414,620	680,840,370
Ionia	743,577,800	157,003,273	46,040,400	1,772,251,356	N/C	N/C	2,718,872,829	139,146,600
Iosco	55,852,700	118,050,650	33,563,450	1,248,813,354	N/C	1,545,400	1,457,825,554	95,593,250
Iron	20,348,383	40,294,624	45,184,861	552,452,582	36,634,493	N/C	694,914,943	68,033,779
Isabella	475,079,525	583,526,900	37,275,797	1,464,719,551	N/C	N/C	2,560,601,773	488,293,345
Jackson	481,835,364	777,463,453	168,775,359	4,925,737,296	N/C	179,400	6,353,990,872	557,063,906
Kalamazoo	350,492,400	2,400,817,500	510,446,350	8,617,217,828	N/C	N/C	11,878,974,078	676,435,503
Kalkaska	28,699,500	73,313,800	11,890,100	997,890,880	N/C	N/C	1,111,794,280	160,340,400
Kent	493,519,200	7,636,476,285	1,904,313,500	25,559,212,450	N/C	7,968,500	35,601,489,935	1,703,616,000
Keweenaw	N/C	13,412,157	167,159	234,866,118	3,003,700	N/C	251,449,134	6,912,482
Lake	30,803,100	61,958,900	1,477,300	824,113,100	N/C	N/C	918,352,400	41,126,600
Lapeer	490,418,577	306,998,500	102,172,700	3,680,095,896	N/C	3,698,700	4,583,381,373	241,717,628
Leelanau	185,705,508	212,223,290	11,441,900	4,111,499,835	N/C	N/C	4,520,870,533	67,920,070

	Agricultural	Commercial	Industrial	Residential	Timber Cutover	Developmental	Total Real Property	Total Personal Property
Lenawee	1,007,428,954	458,053,100	128,266,500	3,322,344,129	N/C	N/C	4,916,092,683	350,764,176
Livingston	268,269,416	1,365,959,551	389,330,285	11,231,254,947	N/C	10,496,200	13,265,310,399	594,247,229
Luce	6,238,100	17,957,400	2,848,900	220,062,400	925,600	N/C	248,032,400	9,803,878
Mackinac	15,489,220	262,045,486	21,791,355	1,003,544,906	3,234,000	N/C	1,306,104,967	166,926,290
Macomb	220,248,750	5,788,324,737	2,824,800,370	32,133,108,137	N/C	N/C	40,966,481,994	1,999,960,856
Manistee	44,636,914	115,592,900	29,294,300	1,412,460,569	N/C	N/C	1,601,984,683	110,656,100
Marquette	11,700,750	538,575,000	286,230,600	2,549,067,440	50,195,350	N/C	3,435,769,140	349,778,029
Mason	108,001,900	161,839,900	476,449,900	1,582,441,486	N/C	N/C	2,328,733,186	289,357,100
Mecosta	225,503,370	183,310,400	57,690,700	1,460,833,100	N/C	N/C	1,927,337,570	113,728,100
Menominee	118,127,652	84,251,577	43,015,240	867,571,808	N/C	N/C	1,112,966,277	80,514,862
Midland	193,732,117	564,941,955	272,078,900	2,694,811,222	N/C	N/C	3,725,584,194	546,831,500
Missaukee	169,276,800	52,901,700	12,094,300	685,427,400	N/C	N/C	919,700,200	81,477,649
Monroe	628,802,045	865,514,724	352,838,469	5,330,316,632	N/C	N/C	7,177,471,870	1,156,068,434
Montcalm	519,327,100	201,344,500	57,012,100	2,079,462,400	N/C	N/C	2,857,146,100	238,267,500
Montmorency	21,318,200	30,971,200	9,628,600	596,122,400	2,426,400	N/C	660,466,800	35,333,377
Muskegon	153,624,600	774,295,200	210,650,800	5,388,749,000	N/C	N/C	6,527,319,600	381,338,500
Newaygo	253,272,400	130,919,100	56,056,200	1,882,961,158	N/C	N/C	2,323,208,858	139,159,800
Oakland	87,150,370	14,614,165,290	2,896,770,040	68,274,389,769	N/C	N/C	85,872,455,469	3,863,299,665
Oceana	194,802,808	103,828,600	41,664,600	1,527,395,120	N/C	N/C	1,867,691,128	68,214,200
Ogemaw	92,876,700	106,207,600	9,568,800	923,813,270	N/C	N/C	1,132,466,370	73,007,538
Ontonagon	10,507,323	18,184,282	32,035,005	272,599,903	21,591,841	N/C	354,918,354	27,094,694
Oscoda	149,319,935	48,464,000	38,837,800	804,597,786	N/C	N/C	1,041,219,521	102,077,300
Oscoda	13,050,000	23,929,200	8,817,300	428,163,805	N/C	N/C	473,960,305	48,181,600
Oscego	51,667,000	231,671,805	30,685,100	1,246,118,500	N/C	N/C	1,560,142,405	255,412,100
Ottawa	775,641,000	2,081,002,300	1,027,599,100	13,825,769,553	N/C	114,300	17,710,126,253	858,336,500
Presque Isle	83,489,600	31,836,400	28,101,300	771,813,080	84,000	N/C	915,324,380	48,106,350
Roscommon	5,916,900	109,904,100	2,243,800	1,784,015,750	N/C	N/C	1,902,080,550	55,274,900
Saginaw	824,564,194	1,189,684,800	182,799,400	4,271,311,666	N/C	N/C	6,468,370,060	579,310,279
Saint Clair	498,810,880	791,350,500	610,829,000	6,109,184,271	N/C	N/C	8,010,174,651	1,131,672,900
Saint Joseph	747,426,300	221,319,841	173,900,500	1,966,290,902	N/C	N/C	3,108,937,543	295,677,795
Sanilac	1,359,215,527	133,994,485	30,357,532	1,212,572,387	N/C	N/C	2,736,139,931	202,614,767
Schoolcraft	6,965,100	32,521,400	13,371,800	384,748,105	1,114,200	N/C	438,720,605	55,388,665
Shiawassee	606,545,300	241,064,275	49,748,770	1,883,209,265	N/C	N/C	2,780,567,610	287,961,509
Tuscola	1,009,862,700	107,878,700	41,794,000	1,425,401,950	N/C	N/C	2,584,937,350	524,478,924
Van Buren	444,743,570	267,487,700	129,025,400	3,481,434,913	N/C	N/C	4,322,691,583	577,682,658
Washtenaw	569,765,919	5,525,972,300	612,443,500	18,040,722,162	N/C	32,548,800	24,781,452,681	1,256,257,518
Wayne	26,926,500	13,105,918,654	4,034,599,000	44,162,276,899	N/C	4,250,000	61,333,971,053	4,524,291,213
Wexford	50,441,800	163,606,000	56,740,400	1,138,128,048	N/C	N/C	1,408,916,248	94,540,600
<b>TOTALS</b>	<b>25,475,411,233</b>	<b>77,162,734,901</b>	<b>22,004,518,558</b>	<b>387,208,976,047</b>	<b>206,707,351</b>	<b>76,526,874</b>	<b>512,134,874,964</b>	<b>33,559,227,962</b>

	Agricultural	Commercial	Industrial	Residential	Timber Cutover	Developmental	Total Real Property	Total Personal Property
Alcona	39,206,400	29,455,500	11,558,900	835,489,000	N/C	N/C	915,709,800	43,282,400
Alger	11,517,000	50,351,000	10,271,800	462,431,886	N/C	N/C	534,571,686	24,961,515
Allegan	897,480,005	643,131,784	331,075,000	6,003,295,825	N/C	2,768,600	7,877,751,214	394,452,400
Alpena	89,561,500	129,761,000	39,243,600	929,862,700	N/C	N/C	1,188,428,800	71,612,517
Antrim	92,205,900	112,994,600	10,034,400	2,689,628,100	N/C	N/C	2,904,863,000	90,662,400
Arenac	116,875,400	48,186,600	11,038,625	613,569,835	N/C	N/C	789,670,460	52,428,150
Baraga	12,716,866	18,976,471	24,212,337	269,836,778	23,148,480	N/C	348,890,932	60,017,304
Barry	448,806,140	177,311,950	63,155,290	2,830,090,191	N/C	N/C	3,519,363,571	121,423,080
Bay	500,484,474	526,054,433	152,817,250	2,513,080,330	N/C	N/C	3,692,436,487	279,616,200
Benzie	29,844,390	116,449,924	9,170,200	2,039,205,278	N/C	N/C	2,194,669,792	49,770,500
Berrien	523,308,300	858,082,900	1,305,006,000	7,759,996,764	N/C	N/C	10,446,393,964	577,474,465
Branch	650,232,325	175,662,970	48,378,221	1,405,393,534	N/C	N/C	2,279,667,050	169,652,957
Calhoun	569,158,365	625,185,474	240,017,635	3,244,380,555	N/C	N/C	4,678,741,529	504,408,383
Cass	552,494,138	112,563,300	59,208,600	2,609,214,528	N/C	N/C	3,333,480,566	301,701,831
Charlevoix	61,855,500	208,965,450	49,484,000	3,044,867,241	N/C	N/C	3,365,172,191	89,365,758
Cheboygan	35,413,600	169,527,000	7,420,070	1,837,737,152	N/C	N/C	2,050,097,822	74,193,950
Chippewa	50,351,600	204,607,700	28,045,300	1,197,353,700	N/C	N/C	1,480,358,300	80,238,200
Clare	117,741,472	102,316,316	19,369,227	1,189,633,631	N/C	N/C	1,429,060,646	156,304,367
Clinton	824,124,400	542,973,100	68,857,050	2,911,385,800	N/C	N/C	4,347,340,350	200,815,382
Crawford	N/C	54,563,500	97,503,300	680,290,315	N/C	N/C	832,357,115	55,455,000
Delta	51,782,800	164,754,422	23,126,000	1,162,566,574	N/C	N/C	1,402,229,796	194,166,900
Dickinson	21,528,400	152,769,800	54,477,000	782,143,974	24,003,200	N/C	1,034,922,374	95,173,200
Eaton	533,424,153	814,112,231	288,891,174	3,339,209,330	N/C	9,097,900	4,984,734,788	320,487,073
Emmet	53,799,200	462,169,800	14,153,900	4,018,282,631	N/C	N/C	4,548,405,531	144,493,593
Genesee	222,765,300	2,511,833,558	326,477,800	10,510,124,685	N/C	N/C	13,571,201,343	843,078,800
Gladwin	107,279,600	59,832,800	10,702,300	1,122,155,353	N/C	N/C	1,299,970,053	64,261,358
Gogebic	1,508,968	55,686,864	13,982,498	577,592,564	25,007,657	N/C	673,778,551	89,606,440
Grand Traverse	141,026,100	1,492,152,445	106,765,000	6,532,550,258	N/C	N/C	8,272,493,803	309,408,000
Gratiot	926,063,643	149,607,400	50,433,200	768,490,675	N/C	N/C	1,894,594,918	602,599,203
Hillsdale	625,502,470	112,924,840	46,566,810	1,405,605,023	N/C	146,900	2,190,746,043	213,966,056
Houghton	15,767,106	195,101,854	23,210,442	1,096,257,454	15,338,430	983,374	1,346,658,660	73,887,092
Huron	1,731,470,839	134,888,300	55,280,700	1,338,125,860	N/C	N/C	3,259,765,699	710,108,500
Ingham	489,095,108	2,821,221,606	249,764,705	7,125,604,401	N/C	2,728,800	10,688,414,620	680,840,370
Ionia	743,577,800	157,003,273	46,040,400	1,772,251,356	N/C	N/C	2,718,872,829	139,146,600
Iosco	55,852,700	118,050,650	33,563,450	1,248,813,354	N/C	1,545,400	1,457,825,554	95,593,250
Iron	20,348,383	40,294,624	45,184,861	552,251,638	36,634,493	N/C	694,713,999	68,033,779
Isabella	475,079,525	583,526,900	37,275,797	1,464,719,551	N/C	N/C	2,560,601,773	488,293,345
Jackson	482,432,948	777,463,453	169,304,993	4,979,574,342	N/C	179,400	6,408,955,136	557,063,906
Kalamazoo	350,492,400	2,400,817,500	510,446,350	8,617,217,828	N/C	N/C	11,878,974,078	676,435,503
Kalkaska	28,699,500	73,313,800	11,890,100	997,890,880	N/C	N/C	1,111,794,280	160,340,400
Kent	493,519,200	7,636,476,285	1,904,313,500	25,559,212,450	N/C	7,968,500	35,601,489,935	1,703,616,000
Keweenaw	N/C	13,412,157	167,159	234,866,118	3,003,700	N/C	251,449,134	6,912,482
Lake	30,803,100	61,958,900	1,477,300	824,113,100	N/C	N/C	918,352,400	41,126,600
Lapeer	490,418,577	306,995,500	102,172,700	3,680,095,896	N/C	3,698,700	4,583,381,373	241,717,628
Leelanau	185,705,508	212,223,290	11,441,900	4,111,499,835	N/C	N/C	4,520,870,533	67,920,070

	Agricultural	Commercial	Industrial	Residential	Timber Cutover	Developmental	Total Real Property	Total Personal Property
Lenawee	1,007,428,954	458,053,100	128,266,500	3,322,344,129	N/C	N/C	4,916,092,683	350,764,176
Livingston	268,269,416	1,365,959,551	389,330,285	11,231,254,947	N/C	10,496,200	13,255,310,399	594,247,229
Luce	6,238,100	17,957,400	2,848,900	220,062,400	925,600	N/C	248,032,400	9,803,878
Mackinac	15,489,220	262,002,262	21,791,355	1,003,544,906	3,234,000	N/C	1,306,061,743	166,926,290
Macomb	220,248,750	5,788,324,737	2,824,800,370	32,133,108,137	N/C	N/C	40,966,481,994	1,999,960,856
Manistee	44,636,914	115,592,900	29,294,300	1,412,460,569	N/C	N/C	1,601,984,683	110,656,100
Marquette	11,700,750	538,575,000	286,124,414	2,547,666,002	50,195,350	N/C	3,434,261,516	349,778,029
Mason	108,391,475	161,839,900	476,449,900	1,596,823,104	N/C	N/C	2,343,504,379	289,357,100
Mecosta	225,503,370	183,310,400	57,690,700	1,460,833,100	N/C	N/C	1,927,337,570	113,728,100
Menominee	118,127,652	84,251,577	43,015,240	867,571,808	N/C	N/C	1,112,966,277	80,514,862
Midland	193,732,117	564,941,955	272,078,900	2,694,811,222	N/C	N/C	3,725,564,194	546,831,500
Missaukee	169,276,800	52,901,700	12,094,300	685,427,400	N/C	N/C	919,700,200	81,477,649
Monroe	628,802,045	865,514,724	352,838,469	5,330,316,632	N/C	N/C	7,177,471,870	1,156,068,434
Montcalm	519,327,100	201,344,500	57,012,100	2,079,462,400	N/C	N/C	2,857,146,100	238,267,500
Montmorency	21,318,200	30,971,200	9,628,600	596,122,400	2,426,400	N/C	660,466,800	35,333,377
Muskegon	153,624,600	774,295,200	210,650,800	5,388,749,000	N/C	N/C	6,527,319,600	381,338,500
Newaygo	253,272,400	130,919,100	56,056,200	1,892,961,158	N/C	N/C	2,323,208,858	139,159,800
Oakland	87,150,370	14,614,165,290	2,896,770,040	68,274,369,769	N/C	N/C	85,872,455,469	3,863,299,665
Oceana	194,802,808	103,825,918	41,664,600	1,527,235,392	N/C	N/C	1,867,528,718	68,214,200
Ogemaw	92,954,451	105,994,201	9,568,800	923,813,270	N/C	N/C	1,132,330,722	73,007,538
Ontonagon	10,507,323	18,184,282	32,035,005	272,599,903	21,591,841	N/C	354,918,354	27,094,694
Osceola	149,319,935	48,464,000	38,837,800	804,597,786	N/C	N/C	1,041,219,521	102,077,300
Oscoda	13,050,000	23,929,200	8,817,300	428,163,805	N/C	N/C	473,960,305	48,181,600
Otsego	51,667,000	231,671,805	30,685,100	1,246,118,500	N/C	N/C	1,560,142,405	255,412,100
Ottawa	775,641,000	2,081,002,300	1,027,599,100	13,825,769,553	N/C	114,300	17,710,126,253	858,336,500
Presque Isle	83,489,600	31,836,400	28,101,300	771,813,080	84,000	N/C	915,324,380	48,106,350
Roscommon	5,916,900	109,904,100	2,243,800	1,784,015,750	N/C	N/C	1,902,080,550	55,274,900
Saginaw	824,564,194	1,189,694,800	182,799,400	4,271,311,666	N/C	N/C	6,468,370,060	579,310,279
Saint Clair	498,810,880	791,350,500	610,829,000	6,109,184,271	N/C	N/C	8,010,174,651	1,131,672,900
Saint Joseph	747,426,300	221,408,998	173,900,500	1,966,290,902	N/C	N/C	3,109,026,700	295,677,795
Sanilac	1,359,215,527	133,994,485	30,357,532	1,212,929,140	N/C	N/C	2,736,496,684	202,614,767
Schoolcraft	6,965,100	32,471,278	13,371,800	385,793,602	1,114,200	N/C	439,715,980	55,388,665
Shiawassee	606,545,300	241,064,275	49,748,770	1,883,209,265	N/C	N/C	2,780,567,610	287,961,509
Tuscola	1,009,862,700	107,878,700	41,794,000	1,425,401,950	N/C	N/C	2,584,937,350	524,478,924
Van Buren	444,743,570	267,487,700	129,025,400	3,479,837,405	N/C	N/C	4,321,094,075	577,682,658
Washtenaw	569,765,919	5,525,972,300	612,443,500	18,040,722,162	N/C	32,548,800	24,781,452,681	1,256,257,518
Wayne	27,097,335	13,105,918,654	4,034,599,000	44,162,276,899	N/C	4,250,000	61,334,141,888	4,524,291,213
Wexford	50,441,800	163,606,000	56,740,400	1,138,128,048	N/C	N/C	1,408,916,248	94,540,600
<b>TOTALS</b>	25,476,646,978	77,162,293,616	22,004,880,324	387,275,059,205	206,707,351	76,526,874	512,202,114,348	33,559,227,962

	Agricultural	Commercial	Industrial	Residential	Timber Cutover	Developmental	Total Real Property	Total Personal Property
Alcona	0	0	0	0	0	0	0	0
Alger	0	0	0	0	0	0	0	0
Allegan	0	0	0	0	0	0	0	0
Alpena	0	0	0	0	0	0	0	0
Antrim	0	0	0	0	0	0	0	0
Arenac	0	0	0	0	0	0	0	0
Baraga	0	0	0	0	0	0	0	0
Barry	0	0	0	0	0	0	0	0
Bay	0	0	0	0	0	0	0	0
Benzie	0	0	0	0	0	0	0	0
Berrien	0	0	0	0	0	0	0	0
Branch	0	0	0	0	0	0	0	0
Calhoun	0	0	0	0	0	0	0	0
Cass	0	0	0	0	0	0	0	0
Charlevoix	0	0	0	0	0	0	0	0
Cheboygan	0	0	0	0	0	0	0	0
Chippewa	0	0	0	0	0	0	0	0
Clare	0	0	0	0	0	0	0	0
Clinton	0	0	0	0	0	0	0	0
Crawford	0	0	0	0	0	0	0	0
Della	0	0	0	0	0	0	0	0
Dickinson	0	0	0	0	0	0	0	0
Eaton	0	0	0	0	0	0	0	0
Emmet	0	0	0	0	0	0	0	0
Genesee	0	0	0	0	0	0	0	0
Gladwin	0	0	0	0	0	0	0	0
Gogebic	0	0	0	0	0	0	0	0
Grand Traverse	0	0	0	0	0	0	0	0
Gratiot	0	0	0	0	0	0	0	0
Hillsdale	0	0	0	0	0	0	0	0
Houghton	0	0	0	0	0	0	0	0
Huron	0	0	0	0	0	0	0	0
Ingham	0	0	0	0	0	0	0	0
Ionia	0	0	0	0	0	0	0	0
Iosco	0	0	0	0	0	0	0	0
Iron	0	0	0	0	0	0	0	0
Isabella	0	0	0	0	0	0	0	0
Jackson	0	0	0	0	0	0	0	0
Kalamazoo	0	0	0	0	0	0	0	0
Kalkaska	0	0	0	0	0	0	0	0
Kent	0	0	0	0	0	0	0	0
Keweenaw	0	0	0	0	0	0	0	0
Lake	0	0	0	0	0	0	0	0
Lapeer	0	0	0	0	0	0	0	0
Leelanau	0	0	0	0	0	0	0	0

	Agricultural	Commercial	Industrial	Residential	Timber Cutover	Developmental	Total Real Property	Total Personal Property
Lenawee	0	0	0	0	0	0	0	0
Livingston	0	0	0	0	0	0	0	0
Luce	0	0	0	0	0	0	0	0
Mackinac	0	0	0	0	0	0	0	0
Macomb	0	0	0	0	0	0	0	0
Manistee	0	0	0	0	0	0	0	0
Marquette	0	0	0	0	0	0	0	0
Mason	0	0	0	0	0	0	0	0
Mecosta	0	0	0	0	0	0	0	0
Menominee	0	0	0	0	0	0	0	0
Midland	0	0	0	0	0	0	0	0
Missaukee	0	0	0	0	0	0	0	0
Monroe	0	0	0	0	0	0	0	0
Montcalm	0	0	0	0	0	0	0	0
Montmorency	0	0	0	0	0	0	0	0
Muskegon	0	0	0	0	0	0	0	0
Newaygo	0	0	0	0	0	0	0	0
Oakland	0	0	0	0	0	0	0	0
Oceana	0	0	0	0	0	0	0	0
Ogemaw	0	0	0	0	0	0	0	0
Ontonagon	0	0	0	0	0	0	0	0
Oscoda	0	0	0	0	0	0	0	0
Oscoda	0	0	0	0	0	0	0	0
Otsego	0	0	0	0	0	0	0	0
Ottawa	0	0	0	0	0	0	0	0
Presque Isle	0	0	0	0	0	0	0	0
Roscommon	0	0	0	0	0	0	0	0
Saginaw	0	0	0	0	0	0	0	0
Saint Clair	0	0	0	0	0	0	0	0
Saint Joseph	0	0	0	0	0	0	0	0
Sanilac	0	0	0	0	0	0	0	0
Schoolcraft	0	0	0	0	0	0	0	0
Shiawassee	0	0	0	0	0	0	0	0
Tuscola	0	0	0	0	0	0	0	0
Van Buren	0	0	0	0	0	0	0	0
Washtenaw	0	0	0	0	0	0	0	0
Wayne	0	0	0	0	0	0	0	0
Wexford	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	0	0

	Agricultural	Commercial	Industrial	Residential	Timber Cutover	Developmental	Total Real Property	Total Personal Property
Alcona	39,206,400	29,455,500	11,558,900	835,489,000	N/C	N/C	915,709,800	43,282,400
Alger	11,517,000	50,351,000	10,271,800	462,431,886	N/C	N/C	534,571,686	24,961,515
Allegan	897,480,005	643,131,784	331,075,000	6,003,295,825	N/C	2,768,600	7,877,751,214	394,452,400
Alpena	89,561,500	129,761,000	39,243,600	929,862,700	N/C	N/C	1,168,428,800	71,612,517
Antrim	92,205,900	112,994,600	10,034,400	2,689,628,100	N/C	N/C	2,904,863,000	90,662,400
Arenac	116,875,400	48,186,600	11,038,625	613,569,835	N/C	N/C	789,670,460	52,428,150
Baraga	12,716,866	18,976,471	24,212,337	269,836,778	23,148,480	N/C	348,890,932	60,017,304
Barry	448,806,140	177,311,950	63,155,290	2,830,090,191	N/C	N/C	3,519,363,571	121,423,080
Bay	500,484,474	526,054,433	152,817,250	2,513,080,330	N/C	N/C	3,692,436,487	279,616,200
Benzie	29,844,390	116,449,924	9,170,200	2,039,205,278	N/C	N/C	2,194,669,792	49,770,500
Berrien	523,308,300	858,082,900	1,305,006,000	7,759,996,764	N/C	N/C	10,446,393,964	577,474,465
Branch	650,232,325	175,662,970	48,378,221	1,405,393,534	N/C	N/C	2,279,667,050	169,652,957
Calhoun	569,158,365	625,185,474	240,017,635	3,244,380,055	N/C	N/C	4,678,741,529	504,408,383
Cass	552,494,138	112,563,300	59,208,600	2,609,214,528	N/C	N/C	3,333,480,566	301,701,831
Charlevoix	61,855,500	208,965,450	49,484,000	3,044,867,241	N/C	N/C	3,365,172,191	89,385,758
Cheboygan	35,413,600	169,527,000	7,420,070	1,837,737,152	N/C	N/C	2,050,097,822	74,193,950
Chippewa	50,351,600	204,607,700	28,045,300	1,197,353,700	N/C	N/C	1,480,358,300	80,238,200
Clare	117,741,472	102,316,316	19,369,227	1,189,633,631	N/C	N/C	1,429,060,646	156,304,367
Clinton	824,124,400	542,973,100	68,857,050	2,911,385,800	N/C	N/C	4,347,340,350	200,815,382
Crawford	N/C	54,563,500	97,503,300	680,290,315	N/C	N/C	832,357,115	55,455,000
Delta	51,782,800	164,754,422	23,126,000	1,162,566,574	N/C	N/C	1,402,229,796	194,166,900
Dickinson	21,528,400	152,769,800	54,477,000	782,143,974	24,003,200	N/C	1,034,922,374	95,173,200
Eaton	533,424,153	814,112,231	288,891,174	3,339,209,330	N/C	9,097,900	4,984,734,788	320,487,073
Emmet	53,799,200	462,169,800	14,153,900	4,018,282,631	N/C	N/C	4,548,405,531	144,493,593
Genesee	222,765,300	2,511,833,558	326,477,800	10,510,124,685	N/C	N/C	13,571,201,343	843,078,800
Gladwin	107,279,600	59,832,800	10,702,300	1,122,155,353	N/C	N/C	1,299,970,053	64,261,358
Gogebic	1,508,968	55,686,864	13,982,498	577,592,564	25,007,657	N/C	673,778,551	89,606,440
Grand Traverse	141,026,100	1,492,152,445	106,765,000	6,532,550,258	N/C	N/C	8,272,493,803	309,408,000
Gratiot	926,063,643	149,607,400	50,433,200	768,490,675	N/C	N/C	1,894,594,918	602,599,203
Hillsdale	625,502,470	112,924,840	46,566,810	1,405,605,023	N/C	146,900	2,190,746,043	213,966,056
Houghton	15,767,106	195,101,854	23,210,442	1,096,257,454	15,338,430	983,374	1,346,658,660	73,887,092
Huron	1,731,470,839	134,888,300	55,280,700	1,338,125,860	N/C	N/C	3,259,765,699	710,108,500
Ingham	489,095,108	2,821,221,606	249,764,705	7,125,604,401	N/C	2,728,800	10,688,414,620	680,840,370
Ionia	743,577,800	157,003,273	46,040,400	1,772,251,356	N/C	N/C	2,718,872,829	139,146,600
Iosco	55,852,700	118,050,650	33,563,450	1,248,813,354	N/C	1,545,400	1,457,825,554	95,593,250
Iron	20,348,383	40,294,624	45,184,861	552,251,638	36,634,493	N/C	694,713,999	68,033,779
Isabella	475,079,525	583,526,900	37,275,797	1,464,719,551	N/C	N/C	2,560,601,773	488,293,345
Jackson	482,432,948	777,463,453	169,304,993	4,979,574,342	N/C	179,400	6,408,955,136	557,063,906
Kalamazoo	350,492,400	2,400,817,500	510,446,350	8,617,217,828	N/C	N/C	11,878,974,078	676,435,503
Kalkaska	28,699,500	73,313,800	11,890,100	997,890,880	N/C	N/C	1,111,794,280	160,340,400
Kent	493,519,200	7,636,476,285	1,904,313,500	25,559,212,450	N/C	7,968,500	35,601,489,935	1,703,616,000
Keweenaw	N/C	13,412,157	167,159	234,866,118	3,003,700	N/C	251,449,134	6,912,482
Lake	30,803,100	61,958,900	1,477,300	824,113,100	N/C	N/C	918,352,400	41,126,600
Lapeer	490,418,577	306,995,500	102,172,700	3,680,095,896	N/C	3,698,700	4,583,381,373	241,717,628
Leelanau	185,705,508	212,223,290	11,441,900	4,111,499,835	N/C	N/C	4,520,870,533	67,920,070



	Agricultural	Commercial	Industrial	Residential	Timber Cutover	Developmental	Total Real Property	Total Personal Property
Lenawee	1,007,428,954	458,053,100	128,266,500	3,322,344,129	N/C	N/C	4,916,092,683	350,764,176
Livingston	268,269,416	1,365,959,551	389,330,285	11,231,254,947	N/C	10,496,200	13,265,310,399	594,247,229
Luce	6,238,100	17,957,400	2,848,900	220,062,400	925,600	N/C	248,032,400	9,803,878
MacKinnac	15,489,220	262,002,262	21,791,355	1,003,544,906	3,234,000	N/C	1,306,061,743	166,926,290
Macomb	220,248,750	5,788,324,737	2,824,800,370	32,133,108,137	N/C	N/C	40,966,481,994	1,999,960,856
Manistee	44,636,914	115,592,900	29,294,300	1,412,460,569	N/C	N/C	1,601,984,683	110,656,100
Marquette	11,700,750	538,575,000	286,124,414	2,547,666,002	50,195,350	N/C	3,434,261,516	349,778,029
Mason	108,391,475	161,639,900	476,449,900	1,586,823,104	N/C	N/C	2,343,504,379	289,357,100
Mecosta	225,503,370	183,310,400	57,690,700	1,460,833,100	N/C	N/C	1,927,337,570	113,728,100
Menominee	118,127,652	84,251,577	43,015,240	867,571,808	N/C	N/C	1,112,966,277	80,514,862
Midland	193,732,117	564,941,955	272,078,900	2,694,811,222	N/C	N/C	3,725,564,194	546,831,500
Missaukee	169,276,800	52,901,700	12,094,300	685,427,400	N/C	N/C	919,700,200	81,477,649
Monroe	628,802,045	865,514,724	362,838,469	5,330,316,632	N/C	N/C	7,177,471,870	1,156,068,434
Montcalm	519,327,100	201,344,500	57,012,100	2,079,462,400	N/C	N/C	2,857,146,100	238,267,500
Montmorency	21,318,200	30,971,200	9,628,600	596,122,400	2,426,400	N/C	660,466,800	35,333,377
Muskegon	153,624,600	774,295,200	210,650,800	5,388,749,000	N/C	N/C	6,527,319,600	381,338,500
Newaygo	253,272,400	130,919,100	56,056,200	1,882,961,158	N/C	N/C	2,323,208,858	139,159,800
Oakland	87,150,370	14,614,165,290	2,896,770,040	68,274,369,769	N/C	N/C	85,872,455,469	3,863,299,665
Oceana	194,802,808	103,825,918	41,664,600	1,527,235,392	N/C	N/C	1,867,528,718	68,214,200
Ogemaw	92,954,451	105,994,201	9,568,800	923,813,270	N/C	N/C	1,132,330,722	73,007,538
Ontonagon	10,507,323	18,184,282	32,035,005	272,599,903	21,591,841	N/C	354,918,354	27,094,694
Osceola	149,319,935	48,464,000	38,837,800	804,597,786	N/C	N/C	1,041,219,521	102,077,300
Osceola	13,050,000	23,929,200	8,817,300	428,163,805	N/C	N/C	473,960,305	48,181,600
Osceola	51,667,000	231,671,805	30,685,100	1,246,118,500	N/C	N/C	1,560,142,405	255,412,100
Ottawa	775,641,000	2,081,002,300	1,027,599,100	13,825,769,553	N/C	114,300	17,710,126,253	858,336,500
Presque Isle	83,489,600	31,836,400	28,101,300	771,813,080	84,000	N/C	915,324,380	48,106,350
Roscommon	5,916,900	109,904,100	2,243,800	1,784,015,750	N/C	N/C	1,902,080,550	55,274,900
Saginaw	824,564,194	1,189,694,800	182,799,400	4,271,311,666	N/C	N/C	6,468,370,060	579,310,279
Saint Clair	498,810,880	791,350,500	610,829,000	6,109,184,271	N/C	N/C	8,010,174,651	1,131,672,900
Saint Joseph	747,426,300	221,408,998	173,900,500	1,966,290,902	N/C	N/C	3,109,026,700	295,677,795
Sanilac	1,359,215,527	133,994,485	30,357,532	1,212,929,140	N/C	N/C	2,736,496,684	202,614,767
Schoolcraft	6,965,100	32,471,278	13,371,800	385,793,602	1,114,200	N/C	439,715,980	55,388,665
Shiawassee	606,545,300	241,064,275	49,748,770	1,883,209,265	N/C	N/C	2,780,567,610	287,961,509
Tuscola	1,009,862,700	107,878,700	41,794,000	1,425,401,950	N/C	N/C	2,564,937,350	524,478,924
Van Buren	444,743,570	267,487,700	129,025,400	3,479,837,405	N/C	N/C	4,321,094,075	577,682,658
Washtenaw	569,765,919	5,525,972,300	612,443,500	18,040,722,162	N/C	32,548,800	24,781,452,681	1,256,257,518
Wayne	27,097,335	13,105,918,654	4,034,599,000	44,162,276,899	N/C	4,250,000	61,334,141,888	4,524,291,213
Wexford	50,441,800	163,606,000	56,740,400	1,138,128,048	N/C	N/C	1,408,916,248	94,540,600
<b>TOTALS</b>	<b>25,476,646,978</b>	<b>77,162,293,616</b>	<b>22,004,880,324</b>	<b>387,275,069,205</b>	<b>206,707,351</b>	<b>76,526,874</b>	<b>512,202,114,348</b>	<b>33,559,227,962</b>

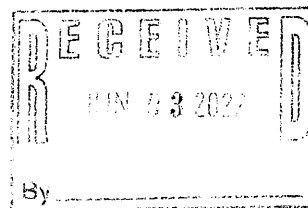
	Agricultural	Commercial	Industrial	Residential	Timber Cutover	Developmental	Total Real Property	Total Personal Property
Alcona	39,206,400	29,455,500	11,558,900	835,489,000	N/C	N/C	915,709,800	43,282,400
Alger	11,517,000	50,351,000	10,271,800	462,431,886	N/C	N/C	534,571,686	24,961,515
Allegan	897,480,005	643,131,784	331,075,000	6,003,295,825	N/C	2,768,600	7,877,751,214	394,452,400
Apena	89,561,500	129,761,000	39,243,600	929,862,700	N/C	N/C	1,188,428,800	71,612,517
Antrim	92,205,900	112,994,600	10,034,400	2,689,628,100	N/C	N/C	2,904,863,000	90,662,400
Arenac	116,875,400	48,186,600	11,038,625	613,569,835	N/C	N/C	789,670,460	52,428,150
Baraga	12,716,866	18,976,471	24,212,337	269,836,778	23,148,480	N/C	348,890,932	60,017,304
Barry	448,806,140	177,311,950	63,155,290	2,830,090,191	N/C	N/C	3,519,363,571	121,423,080
Bay	500,484,474	526,054,433	152,817,250	2,513,080,330	N/C	N/C	3,692,436,487	279,616,200
Benzie	29,844,390	116,449,924	9,170,200	2,039,205,278	N/C	N/C	2,194,669,792	49,770,500
Berrien	523,308,300	858,082,900	1,305,006,000	7,759,996,764	N/C	N/C	10,446,393,964	577,474,465
Branch	650,232,325	175,662,970	48,378,221	1,405,393,534	N/C	N/C	2,279,667,050	169,652,957
Calhoun	569,158,365	625,185,474	240,017,635	3,244,380,055	N/C	N/C	4,678,741,529	504,408,383
Cass	552,494,138	112,563,300	59,208,600	2,609,214,528	N/C	N/C	3,333,480,566	301,701,831
Charlevoix	61,855,500	208,965,450	49,484,000	3,044,867,241	N/C	N/C	3,365,172,191	89,385,758
Cheboygan	35,413,600	169,527,000	7,420,070	1,837,737,152	N/C	N/C	2,050,097,822	74,193,950
Chippewa	50,351,600	204,607,700	28,045,300	1,197,353,700	N/C	N/C	1,480,358,300	80,238,200
Clare	117,741,472	102,316,316	19,369,227	1,189,633,631	N/C	N/C	1,429,060,646	156,304,367
Clinton	824,124,400	542,973,100	68,857,050	2,911,385,800	N/C	N/C	4,347,340,350	200,815,382
Crawford	N/C	54,563,500	97,503,300	680,290,315	N/C	N/C	832,357,115	55,455,000
Delta	51,782,800	164,754,422	23,126,000	1,162,566,574	N/C	N/C	1,402,229,796	194,166,900
Dickinson	21,528,400	152,769,800	54,477,000	782,143,974	24,003,200	N/C	1,034,922,374	95,173,200
Eaton	533,424,153	814,112,231	288,891,174	3,339,209,330	N/C	9,097,900	4,984,734,788	320,487,073
Emmet	53,799,200	462,169,800	14,153,900	4,018,282,631	N/C	N/C	4,548,405,531	144,493,593
Genesee	222,765,300	2,511,833,558	326,477,800	10,510,124,685	N/C	N/C	13,571,201,343	843,078,800
Gladwin	107,279,600	59,832,800	10,702,300	1,122,155,353	N/C	N/C	1,299,970,053	64,261,358
Gogebic	1,508,968	55,686,864	13,982,498	577,592,564	25,007,657	N/C	673,778,551	89,606,440
Grand Traverse	141,026,100	1,492,152,445	106,765,000	6,532,550,258	N/C	N/C	8,272,493,803	309,408,000
Gratiot	926,063,643	149,607,400	50,433,200	768,490,675	N/C	N/C	1,894,594,918	602,599,203
Hillsdale	625,502,470	112,924,840	46,566,810	1,405,605,023	N/C	146,900	2,190,746,043	213,966,056
Houghton	15,767,106	195,101,854	23,210,442	1,096,257,454	15,338,430	983,374	1,346,658,660	73,887,092
Huron	1,731,470,839	134,888,300	55,280,700	1,338,125,860	N/C	N/C	3,259,765,699	710,108,500
Ingham	489,095,108	2,821,221,606	249,764,705	7,125,604,401	N/C	2,728,800	10,688,414,620	680,840,370
Ionia	743,577,800	157,003,273	46,040,400	1,772,251,356	N/C	N/C	2,718,872,829	139,146,600
Iosco	55,852,700	118,050,650	33,563,450	1,248,813,354	N/C	1,545,400	1,457,825,554	95,593,250
Iron	20,348,383	40,294,624	45,184,861	552,251,638	36,634,493	N/C	694,713,999	68,033,779
Isabella	475,079,525	583,526,900	37,275,797	1,464,719,551	N/C	N/C	2,560,601,773	488,293,345
Jackson	482,432,948	777,463,453	169,304,993	4,979,574,342	N/C	179,400	6,408,955,136	557,063,905
Kalamazoo	350,492,400	2,400,817,500	510,446,350	8,617,217,828	N/C	N/C	11,878,974,078	676,435,503
Kalkaska	28,699,500	73,313,800	11,890,100	997,890,880	N/C	N/C	1,111,794,280	160,340,400
Kent	493,519,200	7,636,476,285	1,904,313,500	25,559,212,450	N/C	7,968,500	35,601,489,935	1,703,616,000
Keweenaw	N/C	13,412,157	167,159	234,866,118	3,003,700	N/C	251,449,134	6,912,482
Lake	30,803,100	61,958,900	1,477,300	824,113,100	N/C	N/C	918,352,400	41,126,600
Lapeer	490,418,577	306,995,500	102,172,700	3,680,095,896	N/C	3,698,700	4,583,381,373	241,717,628
Leelanau	185,705,508	212,223,290	11,441,900	4,111,499,835	N/C	N/C	4,520,870,533	67,920,070

	Agricultural	Commercial	Industrial	Residential	Timber Cutover	Developmental	Total Real Property	Total Personal Property
Lenawee	1,007,428,954	458,053,100	128,266,500	3,322,344,129	N/C	N/C	4,916,092,683	350,764,176
Livingston	268,269,416	1,365,959,551	389,330,285	11,231,254,947	N/C	10,496,200	13,265,310,399	594,247,229
Luce	6,238,100	17,957,400	2,848,900	220,062,400	925,600	N/C	248,032,400	9,803,878
Mackinac	15,489,220	262,002,262	21,791,355	1,003,544,906	3,234,000	N/C	1,306,061,743	166,926,290
Macomb	220,248,750	5,788,324,737	2,824,800,370	32,133,108,137	N/C	N/C	40,966,481,994	1,999,960,856
Manistee	44,636,914	115,592,900	29,294,300	1,412,460,569	N/C	N/C	1,601,984,683	110,656,100
Marquette	11,700,750	538,575,000	286,124,414	2,547,666,002	50,195,350	N/C	3,434,261,516	349,778,029
Mason	108,391,475	161,839,900	476,449,900	1,596,823,104	N/C	N/C	2,343,504,379	289,357,100
Mecosta	225,503,370	183,310,400	57,690,700	1,460,833,100	N/C	N/C	1,927,337,570	113,728,100
Menominee	118,127,652	84,251,577	43,015,240	867,571,808	N/C	N/C	1,112,966,277	80,514,862
Midland	193,732,117	564,941,955	272,078,900	2,694,811,222	N/C	N/C	3,725,564,194	546,831,500
Missaukee	169,276,800	52,901,700	12,094,300	685,427,400	N/C	N/C	919,700,200	81,477,649
Monroe	628,802,045	865,514,724	352,838,469	5,330,316,632	N/C	N/C	7,177,471,870	1,156,068,434
Montcalm	519,327,100	201,344,500	57,012,100	2,079,462,400	N/C	N/C	2,857,146,100	238,267,500
Montmorency	21,318,200	30,971,200	9,628,600	596,122,400	2,426,400	N/C	660,466,800	35,333,377
Muskegon	153,624,600	774,295,200	210,650,800	5,388,749,000	N/C	N/C	6,527,319,600	381,338,500
Newaygo	253,272,400	130,919,100	56,056,200	1,882,961,158	N/C	N/C	2,323,208,858	139,159,800
Oakland	87,150,370	14,614,165,290	2,896,770,040	68,274,369,769	N/C	N/C	85,872,455,469	3,863,299,665
Oceana	194,802,808	103,825,918	41,664,600	1,527,235,392	N/C	N/C	1,867,528,718	68,214,200
Ogemaw	92,954,451	105,994,201	9,568,800	923,813,270	N/C	N/C	1,132,330,722	73,007,538
Ontonagon	10,507,323	18,184,282	32,035,005	272,599,903	21,591,841	N/C	354,918,354	27,094,694
Osceola	149,319,935	48,464,000	38,837,800	804,597,786	N/C	N/C	1,041,219,521	102,077,300
Oscoda	13,050,000	23,929,200	8,817,300	428,163,805	N/C	N/C	473,960,305	48,181,600
Otsego	51,667,000	231,671,805	30,685,100	1,246,118,500	N/C	N/C	1,560,142,405	255,412,100
Ottawa	775,641,000	2,081,002,300	1,027,599,100	13,825,769,553	N/C	114,300	17,710,126,253	858,336,500
Presque Isle	83,489,600	31,836,400	28,101,300	771,813,080	84,000	N/C	915,324,380	48,106,350
Roscommon	5,916,900	109,904,100	2,243,800	1,784,015,750	N/C	N/C	1,902,080,550	55,274,900
Saginaw	824,564,194	1,189,694,800	182,799,400	4,271,311,666	N/C	N/C	6,468,370,060	579,310,279
Saint Clair	498,810,880	791,350,500	610,829,000	6,109,184,271	N/C	N/C	8,010,174,651	1,131,672,900
Saint Joseph	747,426,300	221,408,998	173,900,500	1,966,290,902	N/C	N/C	3,109,026,700	295,677,795
Sanilac	1,359,215,527	133,994,485	30,357,532	1,212,929,140	N/C	N/C	2,736,496,684	202,614,767
Schoolcraft	6,965,100	32,471,278	13,371,800	385,793,602	1,114,200	N/C	439,715,980	55,388,665
Shiawassee	606,545,300	241,064,275	49,748,770	1,883,209,265	N/C	N/C	2,780,567,610	287,961,509
Tuscola	1,009,662,700	107,878,700	41,794,000	1,425,401,950	N/C	N/C	2,584,937,350	524,478,924
Van Buren	444,743,570	267,487,700	129,025,400	3,479,837,405	N/C	N/C	4,321,094,075	577,682,658
Washtenaw	569,765,919	5,525,972,300	612,443,500	18,040,722,162	N/C	32,548,800	24,781,452,681	1,256,257,518
Wayne	27,097,335	13,105,918,654	4,034,599,000	44,152,276,899	N/C	4,250,000	61,334,141,888	4,524,291,213
Wexford	50,441,800	163,606,000	56,740,400	1,138,128,048	N/C	N/C	1,408,916,248	94,540,600
<b>TOTALS</b>	25,476,646,978	77,162,293,616	22,004,880,324	387,275,059,205	206,707,351	76,526,874	512,202,114,348	33,559,227,962



**CITY OF EAST LANSING**  
The Home of Michigan State University

May 25, 2022



Mr. Bryan Crenshaw  
Chairperson  
Ingham County Board of Commissioners  
PO. Box 319  
Mason, MI 48854

**Notice of Public Information Meeting**

Dear Mr. Crenshaw:

110 Abbot Road  
East Lansing, MI 48823  
(517) 337-1731  
Fax (517) 337-1559  
[www.cityofeastlansing.com](http://www.cityofeastlansing.com)

Pursuant to Public Act 57 of 2018, the purpose of this letter is to inform you that the East Lansing Downtown Development Authority (DDA) will hold an Informational Meeting on Thursday, June 23, 2022, at 12:00 p.m. at the East Lansing Public Library, 950 Abbot Road East Lansing, MI 48823. This meeting will be to share projects completed over the last year and discuss future plans in the DDA district.

More information is available at  
<https://www.cityofeastlansing.com/370/Downtown-Development-Authority>

Please feel free to contact me if you have any questions.

Sincerely,

Adam R. Cummins  
Administrator, Community & Economic Development  
(517) 319-6864  
[acummin@cityofeastlansing.com](mailto:acummin@cityofeastlansing.com)



**Meridian  
Township Board:**

**Patricia Herring  
Jackson**  
*Township Supervisor*

**Deborah Guthrie**  
*Township Clerk*

**Phil Deschaine**  
*Township Treasurer*

**Scott Hendrickson**  
*Township Trustee*

**Kathy Ann  
Sundland**  
*Township Trustee*

**Marna Wilson**  
*Township Trustee*

**Courtney Wisinski**  
*Township Trustee*

**Frank L. Walsh**  
*Township Manager*

**5151 Marsh Road  
Okemos, MI 48864**

**P 517.853.4000  
F 517.853.4096**

June 2, 2022

Ingham County Board of Commissioners  
Ingham County Courthouse  
P.O. Box 319  
Mason, MI 48854

Subject: Establishment of a Commercial Rehabilitation District at 1655 & 1621 Haslett Road

Dear County Commissioners:

Pursuant to PA 210 of 2005, 'Commercial Rehabilitation Act', this letter serves as the formal request from Meridian Township to establish a Commercial Rehabilitation District at 1655 & 1621 Haslett Road in Meridian Township.

The Township Board set the public hearing for comment regarding the establishment of the Commercial District at the June 7<sup>th</sup>, 2022 Board meeting. Members of the public were given opportunity to voice their opinion regarding the CRA establishment. The board took up discussion recognizing the proposed district site is eligible based on PA 210 of 2005, as the site was a commercial retail shopping center for over 40 years. Unanimously the Meridian Township Board approved the adoption of the attached resolution.

The attached resolution institutes the *Haslett Village Square Commercial Rehabilitation District No. 1* at 1655 and 1621 Haslett road in Haslett, MI. The proposed district site is 19.5 acres at the intersection of Haslett and Marsh road. The Township is currently reviewing a proposal for redevelopment of the site, designated by the 2017 Masterplan as the Haslett Potential Intensity Change Area (PICA). A developer out of Holland, MI has proposed 290 residential multifamily units with 21,000 square feet of commercial space along Haslett Road. The redevelopment project if approved could see demolition and utility work begin in fall of 2022. The Township requests your concurrence with the establishment of the district to fully redevelop the 19.5 acres to included workforce housing, activated commercial/retail space, public trailhead access, public restrooms and public parking to access the MSU/Lake Lansing Pathway. There is strong support within the Township for this project and the CRA exemption will allow the project to begin this year and complete the first phase within 18 months of the launch of construction. Without the establishment of the Commercial Rehabilitation, the project will not be able to move forward.

The proposal to redevelop the site will invigorate a healthy active commercial area in Haslett. The site has remained in the same condition since 1980 and deterioration of the buildings is reflected in the decreasing property value. We believe that a CRA at this site will improve not only the aesthetics but also activate public spaces and bring in new residents. The improved site could generate \$12 million more dollars to be share among the tax authorities. Without the CRA, the site will produce less than \$2 million in the same time period.



A copy of the adopted resolution is included. We value your thoughts, questions and concerns. Please submit any questions to Manager Frank Walsh, [Walsh@meridian.mi.us](mailto:Walsh@meridian.mi.us) or Director Amber Clark at [Clark@meridian.mi.us](mailto:Clark@meridian.mi.us)

Thank you,

Amber Clark  
Neighborhoods & Economic  
Development Director

CC: SP Holding Group

**RESOLUTION TO APPROVE**

**RESOLUTION TO ESTABLISH  
A COMMERCIAL  
REHABILITATION DISTRICT**

**RESOLUTION**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at 5151 Marsh Road, Okemos, MI 48864 on the 7th day of June, 2022, at 6:00 p.m., Local Time.

PRESENT: Supervisor Jackson, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson

ABSENT: Clerk Guthrie, Trustee Wisinski

The following resolution was offered by Trustee Wilson, and supported by Treasurer Deschaine.

WHEREAS; pursuant to PA 210 of 2005, the Township Board of Meridian Charter Township has the authority to establish "Commercial Rehabilitation Districts" within the boundaries of Meridian Charter Township; and written notice has been given by certified mail to Ingham County and all owners of real property located within the District, and to the public by newspaper advertisement and/or public posting of the hearing on the establishment of the proposed District; and

WHEREAS, the Township Board of the Charter Township of Meridian determined that the district meets the requirements set forth in sections 2(b) and 3 of PA 210 of 2005; and

WHEREAS, written notice has been given by certified mail to Ingham County and all owners of real property located within the District, and to the public by newspaper advertisement and/or public posting of the hearing on the establishment of the proposed District as required by section 3(3) of PA 210 of 2005; and

WHEREAS; on June 7th, 2022, a public hearing was held and all residents and taxpayers were afforded an opportunity to be heard thereon; and

WHEREAS; the Meridian Township Board deems it to be in the public interest to establish the Commercial Rehabilitation District as proposed, provided that the property proposed to be included in the District will be used for a Qualified Facility in the form of a mixed use commercial and multiple-family development meeting the criteria in Public Act 210 of 2005, for purposes of considering the creation of the District; and

WHEREAS; the proposed district falls into the Haslett "Potential Intensity Change Area" or PICA as defined by the Meridian Township Masterplan adopted in 2017. The establishment of the district in this area will provide the economic incentive to see redevelopment of the area starting in 2022; and

WHEREAS; Construction, acquisition, alteration, or installation of the proposed development had not commenced at the time of filing the request to establish, and/or the City's determination to consider establishing, this District; and

WHEREAS; the rehabilitation includes improvements aggregating 10% or more of the true cash value of the Property at commencement of the rehabilitation as provided by Section 2(j) of Public Act 210 of 2005, inasmuch as the rehabilitation is in fact new

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buildings and development in place of obsolete buildings; and

WHEREAS; The Meridian Township Board understands and expects to receive applications for an exemption certificate under Public Act 210 of 2005 and the Township will need to agree to the specific terms and conditions of an exemption, including entering into a binding written Agreement relating to such exemption on terms and conditions acceptable to the Township.

NOW THEREFORE, IT IS THEREFORE RESOLVED: by the Meridian Township Board of the Charter Township of Meridian, County of Ingham that the following described parcel(s) of land situated in Meridian Township, Ingham County, and State of Michigan, to wit:

**1655 Haslett Road:**

A PARCEL OF LAND IN THE SE 1/4 OF SEC 10 T4N R1W DESC AS: COM AT THE S 1/4 COR OF SD SEC 10 - N00D22'20"W ALNG THE N-S 1/4 LN OF SD SEC 10 746.99 FT TO POB - N00D22'20"W CONT ALNG SD N-S 1/4 LN 149.95 FT - N29D22'14"E 858.27 FT - N01D40'31"W 625.33 FT TO S ROW LN OF HASLETT RD - N88D08'51"E ALNG SD S LN 224.29 FT - S01D25'28"E PLL WITH W ROW LN OF MARSH RD 222.14 FT - N88D08'51"E PLL WITH SD S LN 488.95 FT TO W ROW LN OF MARSH RD - S01D25'28"E ALNG SD W LN 407.01 FT TO C/L OF FORMER RABY RD AND A JOG IN THE W ROW LN OF MARSH RD - N89D45'31"W ALNG SD C/L 20.01 FT - S01D25'28"E ALNG SD W LN 83.28 FT TO N'LY LN OF CONSUMERS ENERGY POWER LINE EASEMENT - ALNG SD N'LY LN FOLLOWING THREE COURSES: S54D02'30"W 638.21 FT, S46D14'05"W 124.14 FT, S53D35'05"W 628.79 FT TO POB (16.54 A M/L)

AND

**1621 Haslett Road:**

A PARCEL OF LAND IN THE SE 1/4 OF SEC 10 T4N R1W DESC AS: COM AT THE S 1/4 COR OF SD SEC 10 - N00D22'20"W ALNG THE N-S 1/4 LN OF SD SEC 10 2256.67 FT TO S ROW LN OF HASLETT RD - N88D08'51"E ALNG SD S LN 636 FT TO POB - N88D08'51"E CONT ALNG SD S LN 488.95 FT TO W ROW LN OF MARSH RD - S01D25'28"E ALNG SD W LN 222.14 FT - S88D08'51"W PLL WITH SD S LN 488.95 FT - N01D25'28"W PLL WITH SD W LN 222.14 FT TO POB (2.49 A M/L)

Be and here is established as a Commercial Rehabilitation District pursuant to the provisions of PA 210 of 2005 to be known as **Haslett Village Square Commercial Rehabilitation District No.1.**

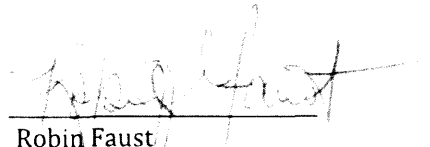
AYES: Supervisor Jackson, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson

NAYS:

RESOLUTION DECLARED ADOPTED.



I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Meridian Township Board of the Charter Township of Meridian, County of Ingham, Michigan at a regular meeting held on June 7th, 2022.

A handwritten signature in dark ink, appearing to read "Robin Faust", written over a horizontal line.

Robin Faust  
Meridian Township Deputy Clerk