

INGHAM COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING - 6:30 P.M.
COMMISSIONERS' ROOM, COURTHOUSE
MASON, MICHIGAN

OCTOBER 25, 2011

AGENDA

- I. CALL TO ORDER AND ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. TIME FOR MEDITATION
- IV. APPROVAL OF THE MINUTES OF **OCTOBER 11, 2011**
- V. ADDITIONS TO THE AGENDA
- VI. PUBLIC HEARING – 2012 INGHAM COUNTY BUDGET
- VII. PETITIONS AND COMMUNICATIONS
 1. LETTER FROM MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY (**MSHDA**) REGARDING CLOSEOUT OF GRANT # M-2008-0552
 2. RESOLUTION FROM **VAN BUREN** COUNTY BOARD OF COMMISSIONERS REGARDING THE ELIMINATION OF PERSONAL PROPERTY TAXES
 3. LETTER (WITH ATTACHMENT) FROM MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY WITH ATTACHED **AIR QUALITY** DIVISION'S PENDING NEW SOURCE REVIEW APPLICATION REPORT
 4. LETTER FROM DEPARTMENT OF PLANNING AND NEIGHBORHOOD DEVELOPMENT BOARD REGARDING **CITY OF LANSING** NOTICE OF PUBLIC HEARING ON THE DESIGN LANSING COMPREHENSIVE PLAN
- VIII. LIMITED PUBLIC COMMENT
- IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR
- X. CONSIDERATION OF CONSENT AGENDA

XI. COMMITTEE REPORTS AND RESOLUTIONS

5. COMMISSIONERS VICKERS, SCHAFER, DRAGONETTI AND DOUGAN – RESOLUTION ASKING FOR [SHIRLEY RODGERS](#) TO RESIGN FROM THE INGHAM COUNTY ROAD COMMISSION
6. COUNTY SERVICES COMMITTEE – RESOLUTION MAKING AN APPOINTMENT TO THE [WOMEN’S COMMISSION](#)
7. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO TRANSFER ALL UNSOLD TAX REVERTED PROPERTIES REJECTED BY LOCAL UNITS TO THE INGHAM COUNTY [LAND BANK FAST TRACK](#) AUTHORITY
8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ENTER INTO A SETTLEMENT AGREEMENT TO RESOLVE PENDING LITIGATION, AND TO AUTHORIZE THE SIGNING OF DOCUMENTS TO SETTLE [PENDING LITIGATION](#)
9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE INGHAM COUNTY HEALTH CARE COALITION FOR EMPLOYEE BENEFITS FOR 2012 AND AUTHORIZING [LETTERS OF AGREEMENT](#) WITH BARGAINING UNITS
10. FINANCE COMMITTEE – RESOLUTION AUTHORIZING AN INCREASE IN ADMISSION RATES FOR THE [POTTER PARK ZOO](#)
11. FINANCE COMMITTEE – INGHAM COUNTY 2012 GENERAL [APPROPRIATIONS](#) RESOLUTION
12. HUMAN SERVICES COMMITTEE – RESOLUTION HONORING DEAN G. [SIENKO](#), M.D.
13. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE [TRI COUNTY](#) REGIONAL PLANNING COMMISSION TO WORK ON THE COMPLETE STREETS INITIATIVE
14. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE SERVICE CONTRACTS WITH [LICENSED DENTISTS](#) FOR 2012

15. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A [PROFESSIONAL SERVICES AGREEMENT](#) WITH DENTISTS FOR SERVICES AT THE JAIL
 16. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND THE FEE FOR [SPECIAL TRANSITORY](#) FOOD UNIT LICENSE RENEWALS
 17. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPOINT [DR. JOYCE DEJONG](#) TO THE POSITION OF CHIEF MEDICAL EXAMINER AND TO AMEND THE EXISTING AGREEMENT WITH SPARROW HOSPITAL FOR MEDICAL EXAMINER SERVICES
 18. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPOINTING THE [INGHAM COUNTY HEALTH OFFICER](#)
- XII. SPECIAL ORDERS OF THE DAY
- XIII. PUBLIC COMMENT
- XIV. COMMISSIONER ANNOUNCEMENTS
- XV. CONSIDERATION AND ALLOWANCE OF CLAIMS
- XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

Board of Commissioners Room - Courthouse
Mason, Michigan - 6:30 p.m.
October 11, 2011

CALL TO ORDER:

Chairperson Grebner called the October 11, 2011, Statutory Annual meeting of the Ingham County Board of Commissioners to order at 6:36 p.m. Roll was called and all Commissioners were present, except Commissioners Schafer, Bahar-Cook and Koenig.

PLEDGE OF ALLEGIANCE:

Chairperson Grebner led the Board in the Pledge of Allegiance and a few moments of silence were observed for meditation.

APPROVAL OF THE MINUTES:

Moved by Commissioner McGrain, supported by Commissioner Celentino, to approve the minutes of the September 27, 2011, meeting as submitted. Motion carried unanimously. Absent: Commissioners Schafer, Bahar-Cook and Koenig.

ADDITIONS TO THE AGENDA:

Chairperson Grebner indicated that without objection the following substitutes will be added to the agenda:

Agenda Item No. 13 – Resolution to authorize an agreement with the Ingham County Road Commission for backup transportation services for picking-up, transporting and delivery of strategic National Stockpile Medical Supplies in the event of a public health emergency.

Agenda Item No. 21 – Resolution to authorize a client services agreement with the Michigan Department of Human Services for Refugee Medical Assessment Services.

Agenda Item No. 25 – Resolution authorizing the Ingham County Circuit Court's Family Division to accept an art mural for display in the Veterans Memorial Courthouse/Grady Porter Building.

Chairperson Grebner indicated there would be a late resolution added to the agenda:

Agenda Item No. 30 – Resolution authorizing the appointment of the general public representative to the Ingham County/City of Lansing Community Corrections Advisory Board.

Moved by Commissioner Schor, supported by Commissioner Vickers to add Agenda Item No. 31 – Resolution Honoring Thomas Mitchell. Motion carried unanimously.

Commissioner Koenig arrived at 6:41 p.m.

PUBLIC HEARING – FOR COMMUNITY DEVELOPMENT BLOCK GRANT MSC 207024 EDIG JACKSON NATIONAL LIFE/LANSING BOARD OF WATER AND LIGHT INFRASTRUCTURE PROJECT

Chairperson Grebner opened the public hearing to discuss the Community Development Block Grant 207024 EDIG Jackson National Life/Lansing Board of Water and Light Infrastructure project.

There was brief public comment from Sandra Gower, Economic Development Coordinator.

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

PETITIONS AND COMMUNICATIONS:

Letter from Ingham County Clerk Mike Bryanton, regarding appointments to the Ingham County Board of Canvassers. Accepted and placed on file.

Ingham County Controller/Administrator 2010 Annual Report (to be distributed at the meeting). Accepted and placed on file.

LIMITED PUBLIC COMMENT:

Cheryl Fritze addressed the Board with questions regarding the Boards decisions, and in support of Jim Benjamin and the Road Commission.

Daniel Troia, Employee from Ingham County Road Commission, addressed the Board in support of Jim Benjamin and expressed concerns on the decisions made.

Earl Griffes, Leroy Township Trustee, addressed the Board in support of Jim Benjamin.

Commissioner Bahar-Cook arrived at 6:55 p.m.

Suzanne Tuttila addressed the Board as a tax payer with concerns of miss use of tax dollars and in support of Jim Benjamin.

Tom Gamez Jr., employee from Ingham County Road Commission, addressed the Board in support of Jim Benjamin.

There was brief discussion from County Attorney, Peter Cohl regarding statues.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR:

None

CONSIDERATION OF CONSENT AGENDA:

Moved by Commissioner Vickers, supported by Commissioner De Leon, to adopt a consent agenda consisting of all items, except, 7, 8, 9, 11 and 22. Motion to adopt a consent agenda carried unanimously. Items on the consent agenda were adopted by a unanimous roll call vote. Items voted on separately are so noted in the minutes. Absent: Commissioner Schafer.

COMMITTEE REPORTS AND RESOLUTIONS:

The following resolution was introduced by the County Services Committee:

**RESOLUTION TO PARTICIPATE IN A REGIONAL BROWNFIELD REDEVELOPMENT
COALITION AND JOINT GRANT APPLICATION TO THE
UNITED STATES ENVIRONMENTAL PROTECTION AGENCY**

RESOLUTION #11-296

WHEREAS, the mid-Michigan region of Ingham, Clinton and Eaton Counties is host to a variety of previously used and/or contaminated development sites; and

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

WHEREAS, the Counties of Ingham, Clinton and Eaton share many common concerns and challenges in the identification, assessment, and successful redevelopment of previously used and potentially contaminated sites; and

WHEREAS, Ingham County has identified a need to identify, assess, and implement the cleanup and redevelopment or reuse of brownfields in our region in order to encourage economic development; and

WHEREAS, a Regional Brownfield Redevelopment Coalition can improve and expand our regional economy by encouraging and supporting the reuse and redevelopment of existing sites throughout our three county region; and

WHEREAS, participating in the Regional Brownfield Coalition does not preclude or limit the activities of the existing Ingham County Brownfield Redevelopment and Economic Development initiatives, but capitalizes on our cooperation and offers us economies and efficiencies that can enhance our effectiveness on a regional basis.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves participation in a Regional Brownfield Coalition with the Counties of Clinton and Eaton and the Tri-County Regional Planning Commission for the purpose of developing and implementing brownfield site assessment and redevelopment education and projects in our region.

BE IT FURTHER RESOLVED that the Regional Brownfield Coalition through the Tri-County Region Planning Commission will seek grant funding from the United States Environmental Protection Agency under the Brownfield Assessment Program.

COUNTY SERVICES: Yeas: De Leon, Celentino, Vickers, Dragonetti
Nays: None **Absent:** Copedge, Schor **Approved 10/4/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

RESOLUTION ESTABLISHING USER FEES FOR THE HAWK ISLAND SNOW BOARD HILL AND COMBINATION SNOW BOARD/SNOW TUBING HILL USER FEES

RESOLUTION #11-297

WHEREAS, a Snow Board Hill is currently being developed and built at Hawk Island County Park utilizing funds set aside in Board of Commissioner Resolution #11-216; and

WHEREAS, this facility is scheduled to open in December of 2011 and Snow Board Hill user fees will offset operational costs; and

WHEREAS, Board of Commissioner Resolution #11-165 authorized the 2012 Snow Tube Hill user fees and the Parks & Recreation Commission recommends the Snow Board user fees be set at a similar rate.

THEREFORE BE IT RESOLVED, the Board of Commissioners establishes Snow Board Hill user fees as follows:

- \$7.00 – All Day Adult Pass (age 13 and up)

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

- \$5.00 - All Day Child's Pass (age 12 and under)
- \$20.00 - An All Day Family Pass (2 adults and 2 children) (\$3 for each additional child)
- A Group Rate for groups of 20-100 people at \$5/person
- Non-Operational Rates (Reservation Only)
 - \$250 for 1-50 People for two hours
 - \$350 for 50+ People for two hours
 - \$100 each additional hour

BE IT FURTHER RESOLVED, the Parks & Recreation Commission recommends the Board of Commissioners establish the following combination Snow Board and Snow Tubing Hill user fees:

- \$10.00 for an adult daily pass for use of both the Snow Tube Hill and the Snow Board Hills
- \$7.00 for a child's daily pass for use of both the Snow Tube and the Snow Board Hills
- \$30.00 for a family daily pass for use of both the Snow Tube and the Snow Board Hills

BE IT FURTHER RESOLVED, \$3 for each additional child shall also apply to the snow tubing hill fee schedule.

BE IT FURTHER RESOLVED, the fees established above will become effective November 1, 2011.

COUNTY SERVICES: Yeas: De Leon, Celentino, Vickers, Dragonetti
Nays: None **Absent:** Copedge, Schor **Approved 10/4/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, McGrain, Dougan
Nays: None **Absent:** Bahar-Cook **Approved 10/5/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

RESOLUTION AUTHORIZING THE ACCEPTANCE OF A \$944.35 RISK AVOIDANCE PROGRAM (RAP) GRANT AWARD FOR PARKS AND RECREATION ALERT FRISBEES FROM THE MICHIGAN MUNICIPAL RISK MANAGEMENT ASSOCIATION (MMRMA)

RESOLUTION #11-298

WHEREAS, the Ingham County Parks Department was offered the chance to participate in a grant opportunity with the Michigan Municipal Risk Management Association; and

WHEREAS, the Michigan Municipal Risk Management Association provided Parks and Recreation Alert Frisbees for distribution to Ingham County Parks visitors, indicating a contact phone number to report vandalism or unsafe areas in our parks; and

WHEREAS, the grant funds will reimburse Ingham County Parks Department for 80% of the cost of the Frisbees; and

WHEREAS, distribution of the Alert Frisbees provided our guests the opportunity to provide feedback on our park facilities.

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes the acceptance of grant funds from the Michigan Municipal Risk Management Association in the amount of \$944.35 and extends its appreciation for the opportunity to participate in the Risk Avoidance Program.

COUNTY SERVICES: Yeas: De Leon, Celentino, Vickers, Dragonetti

Nays: None **Absent:** Copedge, Schor **Approved 10/4/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, McGrain, Dougan

Nays: None **Absent:** Bahar-Cook **Approved 10/5/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

RESOLUTION AUTHORIZING THE ACCEPTANCE OF A \$1,000 RISK AVOIDANCE PROGRAM (RAP) GRANT AWARD FOR A BREAK AWAY SNOW FENCE FROM THE MICHIGAN MUNICIPAL RISK MANAGEMENT ASSOCIATION (MMRMA)

RESOLUTION #11-299

WHEREAS, the Ingham County Parks Department was offered the chance to participate in a grant opportunity with the Michigan Municipal Risk Management Association; and

WHEREAS, MMRMA awarded the Ingham County Parks Department a Risk Avoidance Program Grant in the amount of \$1,000.00; and

WHEREAS, the grant funds will reimburse the Ingham County Parks Department for one-third the cost of breakaway snow fence for use on park sledding hills; and

WHEREAS, this break away snow fence has been shown to be a safer alternative to the straw bales currently used at the bottom of park sledding hills and will reduce incidents and severity of injury.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes the acceptance of the grant funds from the Michigan Municipal Risk Management Association in the amount of \$1,000 and extends its appreciation for the opportunity to participate in the Risk Avoidance Program.

COUNTY SERVICES: Yeas: De Leon, Celentino, Vickers, Dragonetti

Nays: None **Absent:** Copedge, Schor **Approved 10/4/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, McGrain, Dougan

Nays: None **Absent:** Bahar-Cook **Approved 10/5/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the Finance Committee:

RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2011 INGHAM COUNTY BUDGET

RESOLUTION #11-300

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

WHEREAS, the Board of Commissioners adopted the 2011 Budget on October 26, 2010 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller’s staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>2011 BUDGET 9/15/11</u>	<u>PROPOSED CHANGES</u>	<u>PROPOSED BUDGET</u>
101	General Fund	\$73,942,078	\$340,000	\$74,282,078
208	Parks	1,748,334	0	1,748,334
215	Friend of the Court	4,988,670	72,425	5,061,095
245	Public Improvements	1,923,847	0	1,923,847
261	Emergency Telephone 911	7,398,256	12,012	7,410,268
258	Potter Park/Zoo	4,779,724	0	4,779,724
361	911 Building Debt	0	66,048	66,048
636	MIS	2,638,263	400,000	3,038,263
664	Mach. & Equip. Revolving	1,404,435	6,695	1,411,130

FINANCE: Yeas: Schor, Tsernoglou, Nolan, McGrain, Dougan
Nays: None **Absent:** Bahar-Cook **Approved 10/5/11**

Moved by Commissioner Schor, supported by Commissioner Celentino, to adopt the resolution. Motion carried on a unanimous roll call vote. Absent: Commissioner Schafer.

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

GENERAL FUND REVENUES

	2011 Budget – <u>9/15/11</u>	Proposed <u>Changes</u>	2011 Proposed <u>Budget</u>
Tax Revenues			
County Property Tax	42,854,424	1,000,000	43,854,424
Property Tax Adjustments	(450,000)		(450,000)
Delinquent Real Property Tax	25,000		25,000
Unpaid Personal Property Tax	(50,000)		(50,000)
Industrial Facility Tax	394,000		394,000
Trailer Fee Tax	15,000		15,000
Intergovernmental Transfers			
Transfer from Rev. Sh. Res. Fund	5,180,645		5,180,645
State Revenue Sharing	911,329		911,329
Convention/Tourism Tax - Liquor	1,561,077		1,561,077
Health and Safety Fund	9,754		9,754
Use of Fund Balance	881,348	(288,000)	593,348
Department Generated Revenue			
Animal Control	617,937		617,937
Circuit Court - Family Division	556,092		556,092
Circuit Court - Friend of the Court	543,238		543,238
Circuit Crt - General Trial	2,222,915	(72,000)	2,150,915
Controller	3,170		3,170
Cooperative Extension	35,000		35,000
County Clerk	715,450		715,450
District Court	2,526,504	(75,000)	2,451,504
Drain Commissioner/Drain Tax	364,400		364,400
Economic Development	314,800	(25,000)	289,800
Elections	37,150		37,150
Emergency Operations	266,161		266,161
Equalization /Tax Mapping	50,100		50,100

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

Facilities	147,623		147,623
Human Resources	38,686		38,686
Probate Court	277,178		277,178
Prosecuting Attorney	842,200		842,200
Register of Deeds	1,545,567	(100,000)	1,445,567
Remonumentation Grant	88,319		88,319
Sheriff	5,711,026	(100,000)	5,611,026
Treasurer	5,283,865		5,283,865
Tri-County Regional Planning	61,740		61,740
Veteran Affairs	360,380		360,380
Total General Fund Revenues	73,942,078	340,000	74,282,078

GENERAL FUND EXPENDITURES

	2011 Budget - <u>9/15/11</u>	Proposed <u>Changes</u>	2011 Proposed <u>Budget</u>
Board of Commissioners	581,148		581,148
Circuit Court - General Trial	7,681,842	240,000	7,921,842
District Court	2,357,991		2,357,991
Circuit Court - Friend of the Court	1,237,959		1,237,959
Jury Board	1,209		1,209
Probate Court	1,387,956		1,387,956
Circuit Court - Family Division	5,068,756		5,068,756
Jury Selection	94,669		94,669
Elections	289,135		289,135
Financial Services	677,544		677,544
County Attorney	412,220		412,220
County Clerk	616,089		616,089
Controller	813,159		813,159
Equalization/Tax Services	642,835		642,835
Human Resources	523,514		523,514

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

Prosecuting Attorney	5,823,815		5,823,815
Purchasing	207,933		207,933
Facilities	1,975,919		1,975,919
Register of Deeds	445,560		445,560
Remonumentation Grant	88,319		88,319
Treasurer	568,706		568,706
Drain Commissioner	998,116		998,116
Economic Development	346,323		346,323
Community Agencies	179,594		179,594
Equal Opportunity Committee	500		500
Women's Commission	500		500
Historical Commission	500		500
Tri-County Regional Planning	102,900		102,900
Jail Maintenance	282,958		282,958
Sheriff	17,483,050	100,000	17,583,050
Community Corrections	73,663		73,663
Animal Control	1,353,461		1,353,461
Emergency Operations	369,654		369,654
Board of Public Works	300		300
Drain Tax at Large	378,000		378,000
Health Department	11,291,874		11,291,874
Medical Examiner	419,617		419,617
Substance Abuse	787,545		787,545
Community Mental Health	1,866,174		1,866,174
Department of Human Services	1,752,470		1,752,470
Tri-County Aging	76,225		76,225
Veterans Affairs	444,866		444,866
Cooperative Extension	606,830		606,830
Parks and Recreation	1,308,853		1,308,853
Contingency Reserves	407,022		407,022
Legal Aid	20,000		20,000

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

2-1-1 Project	33,750		33,750
Capital Improvements	1,861,055		1,861,055
Total General Fund Expenditures	73,942,078	340,000	74,282,078

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

General Fund Revenues

Circuit Court	Reduce Court of Claims reimbursement \$42,000. Court of Claims expenses were over reported from 2006 through 2010. Remove \$30,000 transfer in from Community Corrections fund. This was a one-time only transfer in 2010, and should not have been budgeted in 2011.
District Court	Decrease revenue \$75,000 to reflect current revenue projections.
Register of Deeds	Decrease revenue \$100,000 to reflect current revenue projections.
Property Tax Revenue	Increase current year property tax revenue budget \$1,000,000 to reflect actual taxable value from 2011 Equalization Report.
Economic Development	Reduce revenue \$25,000. The Community Development Block Grant for the Jackson National Life Insurance Company Expansion project initially included \$25,000 for administrative expenses. When the agreement was finalized, the administrative reimbursement was not included, and the County must pay this \$25,000 to the Board of Water and Light.
Sheriff	Decrease Sheriff's Services revenue \$100,000. The contract to provide police protection to county parks was discontinued in 2010. Revenue should not have been included in 2011 budget.
Use of Fund Balance	Decrease use of fund balance \$288,000 to offset net increase in general fund revenue.

General Fund Expenditures

Circuit Court	Increase attorney fees budget \$240,000 to reflect current expenditure projections.
Sheriff	Increase utilities budget \$100,000 to reflect current expenditure projections.

Non-General Fund Adjustments

Parks (F208)	Transfer funds for Jail Alternative Sentencing Program (JASP) from Parks temporary salaries line item to Friend of the Court to allow funds to be matched by Cooperative Reimbursement grant. (\$15,132)
Friend of the Court (F215)	Transfer funds for Jail Alternative Sentencing Program (JASP) from Parks and Zoo temporary salaries line items (\$24,142) to Friend of the Court to allow funds to be matched by Cooperative Reimbursement grant (\$48,283) for a total JASP budget of \$72,425.
Public Improvements (F245)	Transfer excess fund balance from MIS fund to Public Improvements fund to be allocated to the Network Maintenance account (\$200,000) and the Law and Order Fund for Technology (\$200,000). Transfer funds from the Law and Order Fund for Technology to cover Ingham County's 2011 contribution to the Technology Improvement Committee account (\$1,600).

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

- Emerg. Phone – 911 (F261) Increase transfer out to 911 Building Debt fund to pay for county portion of Consolidated 911 Dispatch Center debt service. (\$12,012)
- Potter Park/Zoo (F258) Transfer funds for Jail Alternative Sentencing Program (JASP) from Zoo temporary salaries line item to Friend of the Court to allow funds to be matched by Cooperative Reimbursement grant. (\$9,010)
- 911 Building Debt (F361) Add debt service budget for Consolidated 911 Dispatch Center (\$66,048). Funding in the amount of \$12,012 will come from proceeds of the Emergency Telephone Dispatch Services – 911 Fund. The remaining \$54,036 will be reimbursed from Federal tax credit receipts.
- MIS (F636) Transfer excess fund balance from MIS fund to Public Improvements fund to be allocated to the Network Maintenance account (\$200,000) and the Law and Order Fund for Technology (\$200,000).
- Mach./Eq. Revolv. (F664) Increase CIP upgrade funds to purchase the following equipment: one replacement laptop (\$1,500) and the increased cost for 5 PCs to be purchased instead of thin client computers (\$1,400) for the Health Department, one replacement laptop for Animal Control (\$1,400), one replacement laptop for Veterans Affairs (\$1,500), and one PC for the Youth Center for viewing new video surveillance cameras (\$895).

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

The following resolution was introduced by the Finance Committee:

RESOLUTION TO PROVIDE FUNDING FOR LOW INCOME TAX PREPARATION

RESOLUTION #11-301

WHEREAS, the Asset Independence Coalition (AIC), under the umbrella of the Power of We Consortium (Ingham County Human Services Collaborative), coordinates a Volunteer Income Tax Assistance (VITA) income tax preparation program for low and moderate income citizens; and

WHEREAS, the group has successfully assisted thousands of low and moderate income taxpayers and helped achieve refunds of over \$10,000,000, including almost \$2,000,000 from the Earned Income Tax Credit; and

WHEREAS, these efforts continue to need a part-time coordinator position hosted and administered by the United Way at an estimated annual cost of \$25,000; and

WHEREAS, the request for this base funding is being made to the Counties of Clinton, Eaton and Ingham and the City of Lansing; and

WHEREAS, these efforts assist the economic condition of low and moderate income citizens, and income tax refunds to this group of citizens facilitates payment of delinquent property taxes owed to Ingham County.

THEREFORE BE IT RESOLVED, that the County Board of Commissioners authorizes funding for the AIC's VITA coordination efforts of \$11,000 from the Delinquent Tax Administration Fund (516-25601).

BE IT FURTHER RESOLVED, that the County Controller/Administrator is directed to make all necessary budget adjustments consistent with this resolution to strengthen the capacity within Ingham County for low and moderate income tax preparation assistance and asset building.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign any necessary contracts upon approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be forwarded to all local taxing authorities in Ingham County.

COUNTY SERVICES: Yeas: De Leon, Celentino

Nays: Vickers, Dragonetti **Absent:** Copedge, Schor **Failed 10/4/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, McGrain, Dougan

Nays: None **Absent:** Bahar-Cook **Approved 10/5/11**

Moved by Commissioner Schor, supported by Commissioner De Leon, to adopt the resolution.

Moved by Commissioner Schor, supported by Commissioner De Leon, to amend the resolution as follows:

“THEREFORE BE IT RESOLVED, that the County Board of Commissioners authorizes funding for the AIC's VITA coordination efforts of \$11,000 from the Delinquent Tax Administration Fund (516-25601) **to enhance services for Ingham County residents**”.

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

This was considered a friendly amendment. Motion carried with Commissioners Vickers and Dragonetti voting no all others voting yes. Absent: Commissioner Schafer.

The following resolution was introduced by the Finance Committee:

**RESOLUTION TO PROVIDE UNITED WAY 211 WITH FUNDING FOR
TAX FORECLOSURE PREVENTION EFFORTS**

RESOLUTION #11-302

WHEREAS, the economic pressure caused by real estate tax and mortgage foreclosure is expected to be severe throughout 2012 and beyond; and

WHEREAS, the United Way operates a 211 call center to assist citizens with a variety of needs, including foreclosure prevention services; and

WHEREAS, the County Treasurer works with the United Way, City of Lansing and the non-profit community to coordinate and increase the local capacity for foreclosure prevention response; and

WHEREAS, the County Treasurer and the real estate tax foreclosure process drives significant call volume to 211 from tax delinquent parcels; and

WHEREAS, the need exists for additional brochures and call center staff hours to respond to the real estate tax foreclosure referrals to 211.

THEREFORE BE IT RESOLVED, that the County Board of Commissioners authorizes funding of \$5,000 to the United Way for 211 services from the Delinquent Tax Administration Fund (516-25601).

BE IT FURTHER RESOLVED, that the County Controller/Administrator is directed to make all necessary budget adjustments consistent with this resolution to strengthen the capacity within Ingham County for Mortgage Foreclosure Prevention efforts.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: De Leon, Celentino

Nays: Vickers, Dragonetti **Absent:** Copedge, Schor **Failed 10/4/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, McGrain, Dougan

Nays: None **Absent:** Bahar-Cook **Approved 10/5/11**

Moved by Commissioner Schor, supported by Commissioner De Leon, to adopt the resolution. Motion carried with Commissioners Vickers and Dragonetti voting no all other voting yes. Absent: Commissioner Schafer.

The following resolution was introduced by the Finance Committee:

RESOLUTION HONORING TED STATON, CITY MANAGER FOR THE CITY OF EAST LANSING

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

RESOLUTION #11-303

WHEREAS, prior to becoming the Manager of the City of East Lansing, Ted Staton served in a number of senior administrative positions with the City of Dayton, Ohio, including Director of the Department of Public Works, the Office of Management and Budget and the Dayton International Airport; and

WHEREAS, Ted was credited with building the largest financial reserves in the history of local government in Ohio and obtaining for Dayton the prestigious designation as an All-America City, he concluded his tenure in Dayton serving as Assistant City Manager, a position he held for five years; and

WHEREAS, Ted Staton began serving as the Manager of the City of East Lansing in April of 1995, where he has spearheaded a dramatic redirection of the City; and

WHEREAS, under his leadership, the City of East Lansing has experienced unprecedented expansion and economic development, transforming it from a typical Midwest college town to a key regional anchor; and

WHEREAS, in Ted's 16 years as City Manager, East Lansing's land area increased by nearly one third and the value of land and property in the City more than doubled, while the City has seen a population growth of more than 4%; and

WHEREAS, under Ted's leadership, over \$25 million of new recreation facilities and trails have been developed, and East Lansing's art and music festivals have become regional destinations, further cementing East Lansing's role as a cultural anchor; and

WHEREAS, during his tenure, the City has secured three bond rating upgrades most recently by Fitch Investor Services in 2010 which ranked East Lansing AAA, a reflection of the targeted approach to long-term strategic and fiscal planning spearheaded by Ted Staton; and

WHEREAS, with three decades in public management, Ted's work has been recognized nationally in the highly acclaimed Reinventing Government Series by David Osborn and Pete Plastrik; in March 2003, he was given the prestigious Outstanding Service Award by the Michigan Municipal League; in 2006, he was honored by the Michigan Local Government Management Association (MLGMA) with an Outstanding Leadership Award; in 2009 his peers selected him to serve as President of the organization; and

WHEREAS, Ted is also a two-time recipient of awards from the American Society of Public Administration, honoring his distinguished work in the field of local government management, in 2010, he received the John M. Patriarche Distinguished Service Award from the MLGMA – the organization's highest honor for career achievement; and

WHEREAS, Ted is leaving his position to become City Manager of the City of Upper Arlington, Ohio.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honor Ted Staton for more than 16 years of dedicated service as City Manager for the City of East Lansing.

BE IT FURTHER RESOLVED, that the Board extends its sincere appreciation to Ted for the many contributions he has made on behalf of the citizens of Ingham County and for the legacy of accomplishments he will leave behind.

FINANCE: Yeas: Schor, Tsernoglou, Nolan, McGrain, Dougan

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

Nays: None **Absent:** Bahar-Cook **Approved 10/5/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the Finance Committee:

RESOLUTION TO APPROVE THE 2011 APPORTIONMENT REPORT

RESOLUTION #11-304

WHEREAS, State Law requires that the Board of Commissioners approve on or before October 31st of each year the annual Apportionment Report stating millages to be apportioned and spread on taxable valuations of real and personal property within the county.

THEREFORE BE IT RESOLVED, that the attached statement of taxable valuations and millages apportioned to the various units in Ingham County for the year 2011 is hereby approved.

FINANCE: Yeas: Schor, Tsernoglou, Nolan, McGrain, Dougan
Nays: None **Absent:** Bahar-Cook **Approved 10/5/11**

Moved by Commissioner Schor, supported by Commissioner McGrain, to adopt the resolution. Motion carried on a unanimous roll call vote. Absent: Commissioner Schafer.

The following resolution was introduced by the Human Services Committee:

RESOLUTION MAKING AN APPOINTMENT TO THE COMMUNITY HEALTH CENTER BOARD

RESOLUTION #11-305

WHEREAS, a vacancy exists on the Community Health Center Advisory Board; and

WHEREAS, the Community Health Center Advisory Board recommends the appointment of Mary Ellen Zeineh; and

WHEREAS, the Human Services Committee concurs with their recommendation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints

Mary Zeineh, 2252 Tecumseh River Road, Lansing, 48906

to the Community Health Center Board to a term expiring December 31, 2012.

HUMAN SERVICES: Yeas: Tennis, McGrain, Koenig, Nolan, Vickers, Dougan
Nays: None **Absent:** None **Approved 10/3/11**

Adopted as part of the consent agenda.

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

The following resolution was introduced by the Human Services Committee:

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE INGHAM COUNTY ROAD COMMISSION FOR BACKUP TRANSPORTATION SERVICES FOR PICKING-UP, TRANSPORTING AND DELIVERY OF STRATEGIC NATIONAL STOCKPILE MEDICAL SUPPLIES IN THE EVENT OF A PUBLIC HEALTH EMERGENCY

RESOLUTION #11-306

WHEREAS, the Ingham County Health Department Emergency Preparedness division is responsible for the maintenance and revision of the Health Department's Emergency Operations Plans; and

WHEREAS, the Ingham County Health Department is responsible for assuring the delivery of medical supplies and pharmaceuticals from the Strategic National Stockpile (SNS) from the local Distribution Node (DN) to pre-designated Neighborhood Emergency Help Center/Dispensing Sites (NEHC/DS) or Points of Dispensing (PODs) in the event it is requested for a public health emergency; and

WHEREAS, the Ingham County Health Department is responsible for assuring the pick-up of the SNS in the event the State of Michigan is unable to provide delivery to the Ingham County DN location; and

WHEREAS, the Ingham County Health Department Emergency Preparedness division has identified Ingham County Facilities as the primary agency to provide vehicles and availability of staff and the Ingham County Road Commission as the secondary agency to provide vehicles and availability of staff for transportation of SNS supplies; and

WHEREAS, the Ingham County Health Department Emergency Preparedness division would like to enter into agreement with the Ingham County Road Commission, as a secondary source, for use of their vehicles and availability of their staff to transport Strategic National Stockpile (SNS) supplies in the event of a large-scale public health emergency or terrorist event; and

WHEREAS, the County shall bear the risk of loss or damage to the medical supplies being transported. The Agency shall bear the risk of loss or damage to the vehicles and equipment used.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a memorandum of agreement with the Ingham County Road Commission for use of their vehicles and availability of their staff to transport SNS supplies in the event of a large-scale public health emergency.

BE IT FURTHER RESOLVED, the agreement will be in effect for ten (10) years, effective the date of execution.

BE IT FURTHER RESOLVED, Ingham County Facilities will be the primary agency to provide vehicles and availability of staff and the Ingham County Road Commission will be the secondary agency to provide vehicles and availability of staff for transportation of SNS supplies.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners and the Health Officer are authorized to sign the agreement after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, McGrain, Koenig, Nolan, Vickers, Dougan
Nays: None **Absent:** None **Approved 10/3/11**

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services Committee:

**RESOLUTION RECOGNIZING THE FOOD BANK COUNCIL OF MICHIGAN AS A LOCAL
NONPROFIT ORGANIZATION FOR THE PURPOSE OF OBTAINING CHARITABLE GAMING
LICENSES**

RESOLUTION #11-307

WHEREAS, the Food Bank Council of Michigan has asked to be recognized as a nonprofit organization in the community to become considered a qualified organization under provisions of the Traxler-McCauley-Law-Bowman Bingo Act, MCL 432.101 *et seq*; and

WHEREAS, the Food Bank Counsel of Michigan seeks this recognition for purposes of obtaining licenses to conduct charitable gaming in accordance with the Bingo Act; and

WHEREAS, one of the steps in the licensing process under the Bingo Act is to have a resolution adopted by the local governmental subdivision in which the organization conducts its activities; and

WHEREAS, the Food Bank Council of Michigan is requesting that the Ingham County Board of Commissioners approve this Resolution recognizing it as an organization that conducts it activities in Ingham County.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners recognizes the Food Bank Council of Michigan as a local nonprofit organization who conducts its activities in Ingham County for the purpose of obtaining charitable gaming licenses.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign any necessary documents consistent with this resolution, on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, McGrain, Koenig, Nolan, Vickers, Dougan
Nays: None **Absent:** None **Approved 10/3/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services and Finance Committees:

**RESOLUTION RESCINDING RESOLUTION #11-256 AND AUTHORIZING AN
AMENDED 2011-2012 AMERICORPS GRANT**

RESOLUTION #11-308

WHEREAS, on August 23, 2011, the Board of Commissioners authorized an AmeriCorps grant (Resolution #11-256) from the Department of Human Services, on behalf of the Michigan Community Service Commission (MCSC), in the amount of \$145,125 for a time period of October 1, 2011 through September 30, 2012; and

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

WHEREAS, on September 15, 2011, the Health Department, on behalf of the Power of We Consortium, received an offer of available additional funding from the MCSC in the amount of \$26,900, for a total of \$172,025; and

WHEREAS, this additional funding will allow the placement of two additional FTE AmeriCorps members working in Ingham County agencies; and

WHEREAS, a minimum non-federal 24% local match of cash and/or in-kind contributions is required; and

WHEREAS, increasing the size of the AmeriCorps Project increases overall cost effectiveness while better serving community needs; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners accept the AmeriCorps grant award at its increased amount.

THEREFORE BE IT RESOLVED, that Resolution #11-256 is hereby rescinded and that the Board of Commissioners accepts an amended AmeriCorps grant of \$172,025 and authorizes a grant agreement with the Michigan Department of Human Services for the time period of October 1, 2011 through September 30, 2012.

BE IT FURTHER RESOLVED, that a non-federal match of \$85,884 (33%) is authorized with \$4,665 cash match being provided from 5% salary/fringe for the Power of We Consortium Coordinator, \$9,941 from indirect costs, and the remainder obtained through cash contributions from each of the AmeriCorps host sites selected through a Request for Proposal process.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary amendments to the Health Department's budget.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any grant award documents, and any host site and member agreements, after review by the county attorney.

HUMAN SERVICES: Yeas: Tennis, McGrain, Koenig, Nolan, Vickers, Dougan
Nays: None **Absent:** None **Approved 10/3/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, McGrain, Dougan
Nays: None **Absent:** Bahar-Cook **Approved 10/5/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services and Finance Committees:

RESOLUTION TO AUTHORIZE SIGNERS OF FORMS 855A AND 855B

RESOLUTION #11-309

WHEREAS, the Ingham County Health Department Community Health Center Network (ICHD CHCN) became a Federally Qualified Health Center (FQHC) under section 330e of the Public Health Services Act in March 2009; and

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

WHEREAS, as an FQHC, the ICHD CHCN can obtain enhanced reimbursement through Medicaid and Medicare. Forms 855A and 855B must be completed and filed every time the ICHD CHCN establishes, changes, or terminates a health center location; and

WHEREAS, if the ICHD CHCN does not file Form 855A or 855B when needed, it will lose its ability to obtain enhanced reimbursement; and

WHEREAS, for this reason, the Health Officer recommends that the following positions be authorized to sign forms 855A and 855B:

- Health Officer
- Community Health Center Network Deputy Health Officer/Chief Executive Officer
- Health Department Chief Financial Officer
- Community Health Center Chief Operating Officer

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the following persons to sign Forms 855A and 855B:

- Health Officer
- Community Health Center Network Deputy Health Officer/Chief Executive Officer
- Health Department Chief Financial Officer
- Community Health Center Chief Operating Officer

HUMAN SERVICES: Yeas: Tennis, McGrain, Koenig, Nolan, Vickers, Dougan

Nays: None **Absent:** None **Approved 10/3/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, McGrain, Dougan

Nays: None **Absent:** Bahar-Cook **Approved 10/5/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services and Finance Committees:

**RESOLUTION TO ENTER INTO A MICHIGAN GROUNDWATER
STEWARDSHIP PROGRAM (MGSP) CLEAN SWEEP PROGRAM
AGREEMENT WITH THE MICHIGAN DEPARTMENT OF AGRICULTURE**

RESOLUTION #11-310

WHEREAS, Ingham County Health Department has operated a Household Hazardous Waste Collection Program since 1985; and

WHEREAS, the Health Department has had a MGSP Clean Sweep Program Agreement with the Michigan Department of Agriculture since 2001; and

WHEREAS, each year the Agreement has allowed the Health Department to be reimbursed for costs associated with the collection, transportation and disposal of pesticides; and

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

WHEREAS, the Michigan Department of Agriculture has proposed to enter into a new agreement with the Health Department; and

WHEREAS, the Michigan Department of Agriculture shall pay the Health Department up to \$15,000 for costs associated with the collection, transportation and disposal of pesticides; and

WHEREAS, the term of the Agreement shall be October 1, 2011 through September 30, 2012; and

WHEREAS, the Health Department's 2012 budget anticipates a continuation of these services and funds; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorizes a MGSP Clean Sweep Program Agreement with the Michigan Department of Agriculture.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an Agreement with the Michigan Department of Agriculture.

BE IT FURTHER RESOLVED, that the Michigan Department of Agriculture shall reimburse the Health Department up to \$15,000 for costs associated with the collection, transportation and disposal of pesticides.

BE IT FURTHER RESOLVED, that the term of the agreement shall be October 1, 2011 through September 30, 2012.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the Agreement after review by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, McGrain, Koenig, Nolan, Vickers, Dougan
Nays: None **Absent:** None **Approved 10/3/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, McGrain, Dougan

Nays: None **Absent:** Bahar-Cook **Approved 10/5/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services and Finance Committees:

RESOLUTION TO ADOPT THE EXPLANATION OF FEE SCHEDULE ESTABLISHMENT AND SCHEDULE OF DISCOUNTS RATIONALE POLICY

RESOLUTION #11-311

WHEREAS, in March 2009, the Ingham County Health Department became a Federally Qualified Health Center under section 330e of the Public Health Services Act; and

WHEREAS, as a Federally Qualified Health Center the ICHD is required to develop a schedule of fees consistent with locally prevailing rates or charges and should be designed to cover reasonable costs of the operation; and

WHEREAS, the Ingham County Health Department Community Health Center Board of Directors as the Ingham County Board of Commissioners co-applicant board has approved the adoption of the Explanation of

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

Fee Schedule Establishment and Schedule of Discounts Rationale policy, which establishes the methodology for establishing an annual schedule of fees; and

WHEREAS, this policy ensures that no one will be denied service; and

WHEREAS, this policy guarantees that no one will be turned over to a collection agency for non-payment; and

WHEREAS, the Health Officer also recommends that the Board of Commissioners adopt the Explanation of Fee Schedule Establishment and Schedule of Discounts Rationale policy.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopts the attached Explanation of Fee Schedule Establishment and Schedule of Discounts Rationale policy.

HUMAN SERVICES: Yeas: Tennis, McGrain, Koenig, Nolan, Vickers, Dougan

Nays: None **Absent:** None **Approved 10/3/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, McGrain, Dougan

Nays: None **Absent:** Bahar-Cook **Approved 10/5/11**

Adopted as part of the consent agenda.



Community Health Care Services – Community Health Centers

Policy Name: Explanation of Fee Schedule Establishment and Schedule of Discounts Rationale Category: Applicable To:		Policy #: Effective Date: Last Rev/Revised: Next Review: Attachments:
Approved By:	Signature	Date
ICHD Deputy Health Officer	<i>Debra Beinson</i>	
Policy approved by the Community Health Center Board 08/16/2011		

POLICY:

FQHC operations are required to develop a schedule of fees consistent with locally prevailing rates or charges and should be designed to cover reasonable costs of the operation.

PURPOSE:

As both a Federally Qualified Health Center and a Title X (Family Planning) operation, the Community Health Center operations of the Health Department are required to ensure access to care by establishing a schedule of discounts for persons unable to pay a full fee, including nominal or no fees for services provided to the poorest of the populations served. For the FQHC services a schedule of discounts must be available to those uninsured persons whose incomes are below 200 percent of the Federal Poverty Level (FPL). Similarly, the Title X program requires a schedule of discounts be available for uninsured persons whose incomes are below 250 percent of the FPL; including a full discount of charges for uninsured persons that have an income at or below 100 percent of the FPL.

DEFINITIONS/SUPPORTIVE DATA:

- A. Definitions – Not applicable.
- B. Supportive Data – Not Applicable

PROCEDURE:

- A. In order to comply with both the FQHC and Title X requirements two separate schedules of discounts based on family size and family income will be established at 25 percent FPL increments.
- B. For the FQHC services a nominal flat visit fee of \$10 will be applied for services provided to those individuals at or below 100 percent of the FPL. The schedule of discounts for the FQHC will increase by an additional \$5 for each increased income category with a maximum fee of \$30.00. For the FQHC schedule of discounts there are five categories (A – E). The flat visit rate will be all inclusive, thereby enabling consistency from one medical visit to the next, unless an individual acquires insurance or if an

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

individual’s family income changes. In the event the actual total charges are less than the visit fee, the actual charges will be collected. If an individual is determined to have a family income greater than 200 percent of the FPL the payment of the full standard fee charges is required. This schedule of discounts is applicable to both medical and dental FQHC services.

- C. The schedule of discounts for Title X services will be \$0 charge for those individuals at or below 100 percent of the FPL (required by program) – this is Category A on the schedule of discounts. For those individuals between 101 percent and 250 percent of the FPL, Title X services will be discounted according to the schedule with an increase of 25 percent of the charges for each increased income category. If an individual is determined to have a family income greater than 250 percent of the Federal Poverty Guideline the payment of the full standard fee charges is required.
- D. This policy establishes all Ingham Community Health Center standard medical procedural charges (except family planning supplies and medications) at 115 percent of the Michigan Blue Cross and Blue Shield (BCBSM) Traditional Fee Screen as published by BCBSM by procedural code.
- E. In those situations where BCBSM does not have a fee screen associated with the procedural code as well as Family Planning supplies and medications, 135 percent of the Michigan Medicaid Fee Schedule published by Michigan Department of Community Health Center will be used.
- F. This policy establishes all Community Health standard dental procedures, performed in the Community Health Center Dental Operations at 115 percent of Delta Dental allowable fee schedule.
- G. Federal, State and specific Program guidelines will supersede the methods described above for setting fees.

LOCATION:

Location of Policy: s:\hr\b&r\policies\explanation of schedule of fees and discounts2010.doc

Policy Status:

Date							
Reviewed /	<input type="checkbox"/> Review	<input type="checkbox"/> Review	<input type="checkbox"/> Review	<input type="checkbox"/> Review	<input type="checkbox"/> Review	<input type="checkbox"/> Review	<input type="checkbox"/> Review
Revised	<input type="checkbox"/> Revised	<input type="checkbox"/> Revised	<input type="checkbox"/> Revised	<input type="checkbox"/> Revised	<input type="checkbox"/> Revised	<input type="checkbox"/> Revised	<input type="checkbox"/> Revised

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

The following resolution was introduced by the Human Services and Finance Committees:

**RESOLUTION TO AUTHORIZE AGREEMENTS WITH
THE GREAT LAKES HEALTH INFORMATION EXCHANGE**

RESOLUTION #11-312

WHEREAS, the HITECH Act makes incentive payments available to health care providers who adopt electronic health records systems and use them to exchange health information; and

WHEREAS, in order to receive incentive payments, providers must meet standards defined by the Office of the National Coordinator for Health Information Technology (ONC) known as “meaningful use”; and

WHEREAS, the Great Lakes Health Information Exchange (GLHIE) is the entity designated by the Michigan Health Information Network (MiHIN) to enable health care providers in Mid Michigan to exchange data and receive incentive payments; and

WHEREAS, the Ingham County Health Department has a seat on the Board of Directors of GLHIE and pays a fee to participate in public health research activities and obtain research data through GLHIE; and

WHEREAS, under their agreements with HRSA (#09-233) the Ingham County Community Health Centers are required to adopt electronic health records and meet meaningful use standards; and

WHEREAS, the Ingham County Board of Commissioners approved the acquisition of a NextGen electronic health records system (#10-275) which is now being installed; and

WHEREAS, in order to receive incentive payments providers must begin exchanging health information and meet meaningful use standards in 2012; and

WHEREAS, in order to obtain licenses to exchange health data through GLHIE the Board must authorize three agreements with GLHIE: 1) a Registration Agreement, 2) a Subscription Agreement, and a Data Exchange Agreement; and

WHEREAS, the term of the data exchange agreement is three years from the date of execution; and

WHEREAS, Board dues are and research fees totaling \$65,000 are due to GLHIE for 2011; and

WHEREAS, the fee for licenses to exchange data through GLHIE is \$14,967; and

WHEREAS, GLHIE has obtained a grant from MiHIN which has been used to waive the license fee and will defray \$10,000 of the cost of creating interfaces between the NextGen electronic health record system and GLHIE.

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes three agreements with GLHIE: 1) a Registration Agreement, 2) a Subscription Agreement, and a Data Exchange Agreement.

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

BE IT FURTHER RESOLVED, that the term of the Subscription and Data Exchange Agreements shall be three years from the date of execution and the Registration Agreement is authorized as a one time agreement to initiate the process of licensing providers to exchange health information through GLHIE.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes payment of GLHIE fees and dues up to \$80,000 per year for each year.

BE IT FURTHER RESOLVED, that the Health Department is authorized to accept \$10,000 to defray the cost of building an interface between its electronic health records system and GLHIE.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreements after review by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, McGrain, Koenig, Nolan, Vickers, Dougan

Nays: None **Absent:** None **Approved 10/3/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, McGrain, Dougan

Nays: None **Absent:** Bahar-Cook **Approved 10/5/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services and Finance Committees:

RESOLUTION TO AUTHORIZE A LEAD ABATEMENT SUBCONTRACT WITH ENVIRONMENTAL TESTING & CONSULTING, INC.

RESOLUTION #11-313

WHEREAS, the Ingham County Health Department has operated a Lead Abatement Grant Program, funded by the Michigan Department of Community Health (MDCH) and the Department of Housing and Urban Development (HUD), for several years; and

WHEREAS, continued funding for the Lead Abatement Program was included in the Health Department's 2011-2012 Comprehensive Plan Budget and Contract Agreement (CPBC) Agreement; and

WHEREAS, the current subcontractor who conducts inspection and risk assessments for the Lead Abatement Program, Environmental Testing & Consulting, Inc., a part of ETC Environmental Services, Inc. was selected by competitive proposal in 2009; and

WHEREAS, the Health Department re-entered into contract with Environmental Testing & Consulting, Inc. for the period of October 1, 2010 through September 30, 2011 to provide inspections services for between 35-45 pre-qualified homes for the purpose of identifying lead hazards as part of the MDCH/HUD grant requirements and authorized by resolution #10-401

WHEREAS, Environmental Testing & Consulting, Inc. has agreed not to raise their rates for the current year; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize a subcontract with Environmental Testing & Consulting, Inc.

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a subcontract with Environmental Testing & Consulting, Inc. for \$16,600, to provide inspection services for between 35-40 pre-qualified houses for the purpose of identifying lead hazards as part of the MDCH/HUD grant requirements.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a subcontract for the period of October 1, 2011 through September 30, 2012.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the subcontract after review by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, McGrain, Koenig, Nolan, Vickers, Dougan
Nays: None **Absent:** None **Approved 10/3/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, McGrain, Dougan
Nays: None **Absent:** Bahar-Cook **Approved 10/5/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services and Finance Committees:

RESOLUTION TO AUTHORIZE A CLIENT SERVICES AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HUMAN SERVICES FOR REFUGEE MEDICAL ASSESSMENT SERVICES

RESOLUTION #11-314

WHEREAS, since FY 2001-2002, Ingham County has had a Client Services Contract with the Michigan Department of Human Services (formerly the Michigan Family Independence Agency); and

WHEREAS, under the agreement, Ingham County conducts health assessments of refugees, within 30 days of arrival in the United States, and the assessments include a comprehensive health assessment, an age appropriate physical examination, a number of laboratory tests, immunizations, TB services, and community referrals when appropriate for further evaluation; and

WHEREAS, the Michigan Department of Human Services has presented an agreement for the term of November 1, 2011 through September 30, 2012, with a maximum annual allowable amount of \$1,145,700; and

WHEREAS, the Health Officer has advised that the Health Department will be reimbursed based on services rendered during an assessment and that the procedural fee screens sufficiently cover the cost of providing these services; and

WHEREAS, the Health Officer has advised that the funds generated from the refugee screening services are included as revenue in the Department's 2012 adopted budget and has recommended that the Board of Commissioners authorize the agreement; and

WHEREAS, the Ingham County Community Health Center Board of Directors, as the co-applicant board, approves the execution of a client services agreement with the Michigan Department of Human Services.

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes execution of a client services agreement with the Michigan Department of Human Services for Refugee Medical Assessment Services, with a maximum allowable amount of \$1,145,700, for the period of November 1, 2011 through September 30, 2012.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: De Leon, Celentino, Vickers, Dragonetti

Nays: None **Absent:** Copedge, Schor **Approved 10/4/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, McGrain, Dougan

Nays: None **Absent:** Bahar-Cook **Approved 10/5/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services and Finance Committees:

**RESOLUTION TO AUTHORIZE ACCEPTANCE OF THE AFFORDABLE CARE ACT GRANTS
FOR SCHOOL BASED HEALTH CENTERS CAPITAL PROGRAM**

RESOLUTION #11-315

WHEREAS, Ingham County currently operates four child and adolescent health center programs as part of its Community Health Center Network; and

WHEREAS, the Ingham County Health Department responded to a competitive grant opportunity in January 2012 to conduct alteration and renovation projects at both the Willow Health Center and the Otto Community Health Center and to upgrade and replace equipment at each of its child and adolescent health center programs; and

WHEREAS, the U.S. Department of Health and Human Services, Health Resources and Services Administration provided a Notice of Grant Award in the amount of \$499,599.00 for the period of July 1, 2011 through June 30, 2013; and

WHEREAS, the Notice of Grant Award approves the following projects: Alteration and Renovation of Willow Health Center, Alteration and Renovation of Otto Community Health Center and an Equipment Project.

WHEREAS, the Ingham County Community Health Center Board, as the Board of Commissioners' Federally Qualified Health Center Co-applicant Board, has reviewed and recommends the acceptance of this School Based Health Center Capital Grant award.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize and accept this federal assistance award in the amount of \$499,599.00 to support the alteration and renovation of Otto Community Health Center and Willow Health Center and to purchase equipment for these health centers and its School Wellness Program.

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments, and the Purchasing Department is authorized to issue any necessary purchase orders or purchase items needed.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary grant award documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, McGrain, Koenig, Nolan, Vickers, Dougan
Nays: None **Absent:** None **Approved 10/3/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, McGrain, Dougan
Nays: None **Absent:** Bahar-Cook **Approved 10/5/11**

Moved by Commissioner Tennis, supported by Commissioner De Leon, to adopt the resolution.

Moved by Commissioner Tennis, supported by Commissioner De Leon to amend the resolution as follows:
“WHEREAS, the Ingham County Health Department responded to a competitive grant opportunity in January 2011 to conduct alteration and renovation projects at both the Willow Health Center and the Otto Community Health Center and to upgrade and replace equipment at each of its child and adolescent health center programs; and”

This was considered a friendly amendment. Motion carried unanimously. Absent: Commissioner Schafer.

The following resolution was introduced by the Human Services and Finance Committees:

**RESOLUTION TO AUTHORIZE ACCEPTANCE OF THE
SERVICE AREA COMPETITION GRANT AWARD
FROM THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES**

RESOLUTION #11-316

WHEREAS, the Ingham County Health Department responded to a competitive federal grant opportunity in December 2010 to receive continued funding for its Community Health Center Network; and

WHEREAS, the Ingham County Health Department has long served as a safety net primary care provider for Ingham County’s uninsured and underinsured with over 25,000 individuals currently finding a health care home within the County’s Community Health Center Network; and

WHEREAS, the United States Department of Health and Human Services has provided a Notice of Grant Award in the amount of up to \$597,252 from 3/1/11-10/31/11 and then up to \$904,751 per year for the remaining four years to support the continued operations of the ICHD’s Community Health Center Network; and

WHEREAS, the Ingham County Health Department proposes to use this federal assistance in support of primary care, dental, mental health, substance abuse, and supportive services for Ingham County’s uninsured and underinsured; and

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

WHEREAS, the Ingham County Community Health Center Board, as the Board of Commissioners FQHC Co-applicant Board, has reviewed and recommends the acceptance of this Service Area Competition Federal Assistance Award; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes and accepts this federal assistance award in the amount of up to \$597,252 from 3/1/11-10/31/11 and up to \$904,751 per year for the remaining four years to support the continued operations of the ICHD's Community Health Center Network.

THEREFORE BE IT RESOLVED, that the Board of Commissioners accepts up to \$597,252 from 3/1/11-10/31/11 and up to \$904,751 per year for the remaining four years to support the continued operations of the ICHD's Community Health Center Network.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, McGrain, Koenig, Nolan, Vickers, Dougan
Nays: None **Absent:** None **Approved 10/3/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, McGrain, Dougan
Nays: None **Absent:** Bahar-Cook **Approved 10/5/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services, County Services and Finance Committees:

**RESOLUTION AUTHORIZING A GRANTEE AGREEMENT BETWEEN THE CITY OF LANSING
AND INGHAM COUNTY PUBLIC HEALTH DEPARTMENT
FOR LEAD HAZARD REDUCTION SERVICES**

RESOLUTION #11-317

WHEREAS, lead in homes containing lead-based paint remains a significant public health threat; and

WHEREAS, the Ingham County Health Department has operated a lead hazard reduction program in Ingham County for several years; and

WHEREAS, the City of Lansing has applied for and received funds for lead hazard reduction from the United States Government under Title I of the Housing and Community Development Act of 1974, as amended (HCD Act), Public Law 93-383; and

WHEREAS, the City of Lansing wishes to enter into an agreement with the Ingham County Health Department for lead hazard reduction services for eligible families through June of 2012; and

WHEREAS, the amount of the proposed agreement is up to \$50,000 for remediation of 10 housing units; and

WHEREAS, the Department currently has a .75 FTE Sanitarian II designated as Lead Coordinator performing lead abatement services; and

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

WHEREAS, the delivery of the services under the proposed agreement will require .25 FTE of a Sanitarian II position; and

WHEREAS, applying the hourly rate noted in the County fee schedule, the amount of the agreement is sufficient to cover the cost of a .25 FTE Sanitarian II.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with the City of Lansing for lead hazard reduction services.

BE IT FURTHER RESOLVED, that the amount of the agreement is for up to \$50,000.

BE IT FURTHER RESOLVED, that the term of the agreement is from July 1, 2011 through June 30, 2012

BE IT FURTHER RESOLVED, that the Sanitarian II position designated as Lead Coordinator (Position # 601052, ICEA, PRO 8) shall become 1.0 FTE for the term of the agreement.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's budget.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, McGrain, Koenig, Nolan, Vickers, Dougan

Nays: None **Absent:** None **Approved 10/3/11**

COUNTY SERVICES: Yeas: De Leon, Celentino, Vickers, Dragonetti

Nays: None **Absent:** Copedge, Schor **Approved 10/4/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, McGrain, Dougan

Nays: None **Absent:** Bahar-Cook **Approved 10/5/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the Judiciary and Finance Committees:

RESOLUTION AUTHORIZING THE INGHAM COUNTY CIRCUIT COURT'S FAMILY DIVISION TO ACCEPT TO ACCEPT ART MURAL FOR DISPLAY IN THE VETERANS MEMORIAL COURTHOUSE/GRADY PORTER BUILDING

RESOLUTION #11-318

WHEREAS, the Arts Council of Greater Lansing received a \$10,000 grant from the Laura J. Musser Fund in Minneapolis, Minnesota for the Lansing Area Mural Program (LAMP); and

WHEREAS, the Lansing Area Mural Program employed two Lansing-based professional muralists, Erika Magers and Brian Snyder, to lead mural making classes for youth at the Black Child and Family Institute, Southside Community Center, Ingham County Youth Center, and the Ingham Academy; and

WHEREAS, a total of 185 youth participated in painting murals, many of whom are under the jurisdiction of the Ingham County Circuit Court Family Division or are otherwise considered "at risk" youth; and

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

WHEREAS, as part of the grant, the Arts Council of Greater Lansing would like to gift one of the murals, titled “Nonviolence”, to Ingham County; and

WHEREAS, the Ingham County Circuit Court Family Division is requesting the mural be displayed in the Veterans Memorial Courthouse/Grady Porter Building; and

WHEREAS, there are no costs associated with this gift to Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners expresses their appreciation to Leslie Donaldson and Katie Robiadek of the Arts Council of Greater Lansing, to Erika Majors and Brian Snyder, Professional Muralists, and to all the youth who shared their artistic talent to create the “Nonviolence” mural.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into the gift agreement with the Arts Council of Greater Lansing and to display the “Nonviolence” mural in the Veterans Memorial Courthouse/Grady Porter Building.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary gift agreement documents subject to the approval as to form by the County Attorney.

JUDICIARY: Yeas: Bahar-Cook, Holman, Tennis, Tsernoglou
Nays: None **Absent:** Koenig, Schafer **Approved 10/8/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, McGrain, Dougan
Nays: None **Absent:** Bahar-Cook **Approved 10/5/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the Judiciary and Finance Committees:

RESOLUTION AUTHORIZING ACCEPTANCE OF A MICHIGAN DRUG COURT GRANT FOR THE INGHAM COUNTY FAMILY DEPENDENCY TREATMENT COURT

RESOLUTION #11-319

WHEREAS, the Michigan Drug Court Grant program, administered by the State Court Administrative Office, has awarded a grant in the amount of \$53,000 to the Ingham County Circuit Court’s Family Dependency Treatment Court for purposes of eliminating barriers to treatment as well as continuing funding a position; and

WHEREAS, the Family Dependency Treatment Court handles cases involving parents of children petitioned to the Court for abuse and or neglect and the parent’s primary issue is substance abuse; and

WHEREAS, the barriers affected with this grant will include transportation, rewards and incentives, therapeutic parenting time, substance testing, cognitive behavioral therapy, relapse prevention programming; and

WHEREAS, the grant award also includes money to continue the funding of a Family Dependency Treatment Court Program Assistant who will work with the Coordinator and Case Managers of the program to ensure the

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

specialty court participants attend testing and treatment, receive incentives and rewards, have additional professional contacts when needed and assist in data collection and input; and

WHEREAS, the FDTC Program Assistant position has been determined by Ingham County's Human Resource Department to be a Special Part Time position without benefits at a UAW B pay grade and will be funded for the duration of the grant which ends September 30, 2012; and

WHEREAS, the grant award will pay for up to three employees to attend the annual Drug Court conference held in Lansing, Michigan in 2012; and

WHEREAS, the acceptance of this award is recommended to the Ingham County Board of Commissioners in order to enhance the work of the Family Dependency Treatment Court.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes accepting a grant from the Michigan Drug Court Grant Program to the Ingham County Circuit Court's Family Dependency Treatment Court for the sum of \$53,000 for the purposes of eliminating barriers to treatment, providing rewards and incentives, participation in the annual Drug Court conference and continued employment of a Special Part Time Family Dependency Treatment Court Program Assistant Grant position without benefits at a UAW B pay grade for the time period of October 1, 2011 through September 30, 2012.

BE IT FURTHER RESOLVED, that a grant subcontract with Dr. Kathleen Burns Jager, PH.D., LMFT, LLP is authorized to provide therapeutic parenting time at a cost of \$63.00 per hour, not to exceed \$13, 230 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with the National Council on Alcoholism is authorized to provide cognitive behavioral therapy/relapse prevention programming at a cost of \$25.00 per person, per session, not to exceed \$13,000 for the duration of this grant period.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2011 and 2012 Circuit Court Family Division budget and Position Allocation List.

JUDICIARY: Yeas: Bahar-Cook, Holman, Tennis, Tsernoglou
Nays: None **Absent:** Koenig, Schafer **Approved 10/8/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, McGrain, Dougan
Nays: None **Absent:** Bahar-Cook **Approved 10/5/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the Law Enforcement, County Services and Finance Committees:

**RESOLUTION TO ESTABLISH THE POSITION OF INGHAM COUNTY
911 CENTRAL DISPATCH DIRECTOR WITHIN THE CONTROLLER'S OFFICE**

RESOLUTION #11-320

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

WHEREAS, that the Ingham County Board of Commissioners has approved the recommendation of the Ingham County Building Authority and authorized the Ingham County Consolidated 911 Central Dispatch Center Project to proceed with a revised project design and budget; and

WHEREAS, the current Construction Schedule has established a effective date of integration of April 17, 2012 to begin operations at the new 911 Central Dispatch Center; and

WHEREAS, the 911 Steering Committee is recommending to start the new Ingham County 911 Central Dispatch Director approximately ninety to sixty days before the effective starting date of operations at the new 911 Central Dispatch Center to oversee the many details necessary to have a successful consolidation of the two current 911 Centers; and

WHEREAS, the County Controller's Office concurs with this recommendation.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby establishes the position of Ingham County 911 Central Dispatch Director at the following Salary and Grade Level:

MCF 13 (\$73,099 – 87,739, Salary Range)

BE IT FURTHER RESOLVED, that the hiring freeze and hiring delay are hereby waived for this position and it may be posted immediately.

BE IT FURTHER RESOLVED, that the position may start anytime on or after January 17, 2012.

LAW ENFORCEMENT: Yeas: Celentino, Holman, De Leon, Dragonetti
Nays: None **Absent:** Copedge, Schafer **Approved 10/6/11**

COUNTY SERVICES: Yeas: De Leon, Celentino, Vickers, Dragonetti
Nays: None **Absent:** Copedge, Schor **Approved 10/4/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, McGrain, Dougan
Nays: None **Absent:** Bahar-Cook **Approved 10/5/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the Law Enforcement, County Services, and Finance Committees:

RESOLUTION AUTHORIZING A LEASE FOR THE USE OF OFFICE SPACE AT THE GRADY PORTER BUILDING FOR THE CHILDREN'S ASSESSMENT CENTER

RESOLUTION #11-321

WHEREAS, the Children's Assessment Center is a coordinated and timely community response to an investigation, intervention and management of serious child physical sexual abuse and severe child neglect cases in Ingham County; and

WHEREAS, the Children's Assessment Center of Ingham County was awarded a VOCA grant for a Crisis Counselor; and

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

WHEREAS, the Children's Assessment Center needs office space for the Crisis Counselor in order to provide services for Ingham County residents.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an annual lease with Shiawassee Council for Child Abuse Prevention at the cost of one dollar (\$1.00) and in return for providing Ingham County residents with the Children's Assessment Center Program services.

BE IT FURTHER RESOLVED, that the lease space will be 160 square feet on floor 3R of the Grady Porter Building effective October 1, 2011 through September 30, 2012.

BE IT FURTHER RESOLVED, that the lease will annually renew subject to the program continuing unless either party terminates the lease with 60 days written notice.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and County Clerk to sign any lease documents necessary to implement this resolution upon approval as to form by the County Attorney.

LAW ENFORCEMENT: Yeas: Celentino, Holman, De Leon, Dragonetti
Nays: None **Absent:** Copedge, Schafer **Approved 10/6/11**

COUNTY SERVICES: Yeas: De Leon, Celentino, Vickers, Dragonetti
Nays: None **Absent:** Copedge, Schor **Approved 10/4/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, McGrain, Dougan
Nays: None **Absent:** Bahar-Cook **Approved 10/5/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the Law Enforcement and Finance Committees:

**RESOLUTION TO EXTEND TWO CURRENT SERVICE AGREEMENTS
AT THE INGHAM COUNTY SHERIFF'S OFFICE WITH CANTEEN SERVICES**

RESOLUTION #11-322

WHEREAS, the County of Ingham has two contracts with Canteen Services to provide both Inmate Commissary services and Food and Laundry Service Management Jail Kitchen services to the Ingham County Jail; and

WHEREAS, Canteen Services has honored all terms of the contracts and wishes to continue service to the Ingham County Jail; and

WHEREAS, the Canteen Services Contract for the Food and Laundry Service Management Jail Kitchen Services expires September 30, 2011; and

WHEREAS, the Canteen Services Contract for Inmate Commissary Services expired on February 28, 2011, and the County has the ability to exercise two one-year contract extensions; and

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

WHEREAS, the Sheriff's Office is recommending that both agreements be extended through February 29, 2012.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the extension of both contacts through February 29, 2012, under the same terms and conditions as the current agreements.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and County Clerk to sign any necessary contract documents to extend the current two contracts, subject to the approval as to form by the County Attorney.

LAW ENFORCEMENT: Yeas: Celentino, Holman, De Leon, Dragonetti
Nays: None **Absent:** Copedge, Schafer **Approved 10/6/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, McGrain, Dougan
Nays: None **Absent:** Bahar-Cook **Approved 10/5/11**

Adopted as part of the consent agenda.

The following resolution was introduced by the Law Enforcement Committee:

RESOLUTION AUTHORIZING THE APPOINTMENT OF THE GENERAL PUBLIC REPRESENTATIVE TO THE INGHAM COUNTY/CITY OF LANSING COMMUNITY CORRECTIONS ADVISORY BOARD

RESOLUTION #11-323

WHEREAS, the Ingham County Board of Commissioners authorized participation of Ingham County with the City of Lansing in a joint City/County Community Corrections Advisory Board through Resolution 90-51; and

WHEREAS, the make-up of the Community Corrections Advisory Board must represent various criminal justice and community interests as specified in Public Act 511; and

WHEREAS, the general public position is currently vacant; and

WHEREAS, Malekka Maki, 3219 Christine Drive, Lansing, 48911 is interested in being appointed to the Community Corrections Advisory Board.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners appoints Malekka Maki to serve on the Community Corrections Advisory Board as the general public representative to a term expiring September 17, 2012.

BE IT FURTHER RESOLVED, that the County Clerk forward a copy of this resolution to the City of Lansing for consideration of this joint appointment.

BE IT FURTHER RESOLVED, that the City of Lansing is requested to review and confirm the above appointment as soon as possible.

LAW ENFORCEMENT: Yeas: Celentino, Holman, De Leon, Dragonetti
Nays: None **Absent:** Copedge, Schafer **Approved 10/6/11**

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

Adopted as part of the consent agenda.

The following resolution was introduced by the Ingham County Board of Commissioners:

RESOLUTION HONORING THOMAS MITCHELL

RESOLUTION #11-324

WHEREAS, Tom Mitchell has been a lifelong resident of the Williamston area and was the owner/manager of Barrett's Store for Men; and

WHEREAS, Tom Mitchell was a County Commissioner from January, 1977 through December, 1980, where he served as an effective leader; and

WHEREAS, Tom also served on the Ingham County Road Commission from January, 1981 through December, 1992, and again in January of 2009 through December of 2010, where he was valued for the history he brought to the Commission and his knowledge as a former County Commissioner and business owner; and

WHEREAS, Tom was also a member of the Ingham County Fair Board from January, 1994 through December, 2001; and

WHEREAS, he was also very actively involved in the Williamston Downtown Development Authority (DDA) and St. Mary's Church of Williamston, as well as various charities; and

WHEREAS, Tom devoted his life to helping others and his community, Ingham County is a better place as a result.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Thomas Mitchell for his many years of outstanding service and the contributions he has made to the County of Ingham and its citizens.

BE IT FURTHER RESOLVED, that Tom has touched the lives of many and will live forever in the hearts of colleagues, friends and family – especially his loving wife Shirley, his children Sarah, Beth, Mary and granddaughter Darby.

Adopted as part of the consent agenda.

SPECIAL ORDERS OF THE DAY:

Moved by Commissioner McGrain, supported by Commissioner Nolan, to approve the following appointments: Reappoint and waive term limit to the Board of Canvassers; Mary Kay Scullion and Kathleen Prout. Reappoint Emily Dievendorf to the Women's Commission.

PUBLIC COMMENT:

None

COMMISSIONER ANNOUNCEMENTS:

Commissioner Celentino announced that Law Enforcement committee meeting has been cancelled for October 13, 2011. Next meeting will be October 27, 2011.

OCTOBER 11, 2011 STATUTORY ANNUAL MEETING

Commissioner Bahar-Cook announced that Judiciary Committee meeting has been cancelled for October 13, 2011. Next meeting will be October 27, 2011. She also invited everyone to attend the opening of the new Rhino Exhibit on October 12, 2011 at 2:00 p.m.

Commissioner Tennis announced and congratulated, Dr. Renee Canady to the Health Officer position.

Commissioner Nolan expressed appreciation to the staff for the new position of 911 Central Dispatch Director within the Controllers Office.

Commissioner Copedge announced the Gourmet Gents AKA, Inc. at Trinity African Methodist Episcopal Church on Holmes Road, October 16, 2011, 3-5 p.m. tickets are \$20.00. United Missionary Baptist Church is holding a Health Care Summit on October, 18, 2011, 5-9 p.m. The Michigan Public Service Commission is holding a Community Forum on October 27, 2011, 6 p.m. and also congratulations to the NAACP on a great Freedom Fund Dinner.

Commissioner Koenig expressed condolences for Tom Mitchell.

Chairperson Grebner shared with the Board memories of Tom Mitchell and what a wonderful person he was.

Commissioner Dougan suggested updating the Commissioner's ethics policy and also thanked the Road Commission employment group and their families for coming out and sharing with the Board.

CONSIDERATION AND ALLOWANCE OF CLAIMS:

Moved by Commissioner Tsernoglou, supported by Commissioner Koenig, to approve payment of the claims submitted by the County Clerk and Financial Services Department in the amount of \$2,251,586.11. Motion carried unanimously. Absent: Commissioner Schafer.

ADJOURNMENT:

The meeting was adjourned 7:26 p.m.

MARK GREBNER, CHAIRPERSON

MIKE BRYANTON, INGHAM COUNTY CLERK

Cathy Haskins, Clerical Services Supervisor

RECEIVED

OCT 12 2011



AGENDA ITEM # 1

RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY
LANSING

GARY HEIDEL
EXECUTIVE DIRECTOR

October 04, 2011

Mr. Mark Grebner
Ingham County
121 E. Maple Street
P.O. Box 319
Mason, MI 48854

RE: Closeout of Grant # M-2008-0552

Dear Mr. Grebner:

The Michigan State Housing Development Authority (MSHDA) has reviewed the relevant financial and program documentation records related to the grant number referenced above.

Effective with this letter, MSHDA is recapturing the balance of available funds in the amount of \$400,000.00. Our office now considers this project complete.

Pursuant to the terms of the Grant Agreement, Ingham County shall remit any repayment, interest, or other program income to MSHDA and shall repay all funds due if the housing project does not meet the affordability requirements for the specified time period.

Please retain grant records for a period of five years from the date of this letter and retain original mortgage and note documents in a fireproof cabinet for the entire loan term. MSHDA reserves the right to reopen this grant if circumstances deem it necessary.

Should any further information be desired, please contact Shawne Haddad at (517) 335-3081.

Sincerely,

A handwritten signature in cursive script that reads "Shawne Haddad".

Shawne Haddad
CD Operations Specialist
Office of Community Development

cc: James Tischler, Director, Community Development Division
Bruce Johnston
Amy Smith, CD Specialist
Jim Davis, Acting Director of Field Services
Jermaine Ruffin, Cities of Promise Analyst
Jess Sobel, Operations Director

A 49/10-11-2011

VAN BUREN COUNTY BOARD OF COMMISSIONERS

RESOLUTION MOTION REPORT OF ADMINISTRATIVE AFFAIRS COMMITTEE

HONORABLE BOARD OF COMMISSIONERS:

WHEREAS, Michigan counties provide crucial services on behalf of state government, as evidenced by the delivery of road patrol services, corrections, foster care, clean water, food safety, the judicial system, etc, and;

WHEREAS, Years of declining local revenues and cuts to state revenues to counties, coupled with unfunded state mandated services have placed Michigan counties in a position of financial stress, and;

WHEREAS, The state has a poor track record of fulfilling its' statutory promises for its share of funding for things like revenue sharing, payment in lieu of taxes (PILT), public health, Medicaid reimbursement, and county jail reimbursement, and;

WHEREAS, Personal property tax revenue represents 8% of \$1,400,000.00 of Van Buren County's total taxable value, and;

WHEREAS, The elimination of personal property taxes would harm a county's ability to provide mandated services to the public, and;

WHEREAS, Michigan counties are mandated by the state to pay for the state's court system with local taxpayer dollars, and;

WHEREAS, Michigan counties cannot continue to operate if the revenue from personal property taxes is not fully replaced with a constitutionally guaranteed revenue source, and;

NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners urges the legislature and the Governor to retain the personal property tax until such time as the ~~residents of Michigan vote in favor of a constitutional amendment that will~~ ^{residents of Michigan} fully replace the revenues lost from the repeal of personal property taxes, and;

BE IT FURTHER RESOLVED, that this resolution be distributed to the Governor, Senators Tonya Schuitmaker and John Proos, Representative Aric Nesbitt, and the Michigan Association of Counties for their consideration and action.

Signed: Donald G. Hanson
Mike Jette
Richard Freestone
John P. [unclear]
Richard G. [unclear]
Susan Hammond

Date: October 11, 2011

FOR CLERK'S USE ONLY
RECEIVED

MOTION BY: Hanson
SECONDED BY: Hammond

CARRIED
NOT CARRIED

OCT 13 2011



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY
LANSING



DAN WYANT
DIRECTOR

October 11, 2011

Dear Interested Party:

Pursuant to Act 451, Section 5511, the Michigan Department of Environmental Quality, Air Quality Division's Pending New Source Review Application Report is enclosed. This report lists all of the pending applications submitted for sources within your county.

The Pending New Source Review Applications Report includes the following information: county, city, date received, applicant's name, site address, application permit number, and a brief description of the nature of the source or process.

This report will be sent to you on a monthly basis unless you request that your name be deleted from our mailing list. Please note that this information is updated weekly and is also available on the Internet. A query is accessible on the Permits page at the following address: <http://www.deq.state.mi.us/aps>. Click on "NSR Pending Application Query," select the county name from the drop down list, then click the "Submit Query" button. You may obtain information on sources located in neighboring counties by accessing the above query or by contacting me.

Thank you for your interest in this matter.

Sincerely,

Sue Thelen
Permit Section
Air Quality Division
517-373-7068

Enclosure

RECEIVED
OCT 14 2011

MDEQ Air Quality Pending Permit to Install Applications

District: Lansing

<u>County</u>	<u>City</u>	<u>Received Applicant</u>	<u>Site Address</u>	<u>Permit No.</u>	<u>Equipment</u>
EATON	LANSING	8/28/2009 LANSING BOARD OF WATER	3725 S CANAL ROAD	220-09	COAL FIRED BOILER
GENESEE	FLINT	5/13/2009 DELPHI/AUTOMOTIVE SYSTEMS	1300 N DORT HIGHWAY	132-09	EMISSION UNITS
GENESEE	FLINT	11/19/2009 GENESEE POWER STATION	G-5310 NORTH DORT HIGHWAY	265-06B	EXTENSION OF TRIAL BURN
GRATIOT	ALMA	9/1/2011 IAC ALMA, LLC	1965 WILLIAMS RD	170-79E	REMOVE THREE EMISSION UNITS
INGHAM	EAST LANSING	2/11/2011 MICHIGAN STATE UNIVERSITY	65 SERVICE ROAD	25-11	USE OF BIOFUEL
LAPEER	METAMORA	1/1/1980 METAMORA PRODUCTS	4057 S OAK ST	48-80F	-
LAPEER	METAMORA	1/1/1980 METAMORA PRODUCTS CORP	4057 S OAK ST	48-80F	-
LIVINGSTON	BRIGHTON	10/20/2009 BATTERY SOLUTIONS INC	7266 KENSINGTON ROAD	248-09	GRIND DRY CELL BATTERIES
LIVINGSTON	BRIGHTON	10/7/2011 HEAVENLY ACRES PET CREMATION	4369 S OLD US-23	231-09A	PET CREMATORY



VIRG BERNERO, MAYOR

DEPARTMENT OF PLANNING AND NEIGHBORHOOD DEVELOPMENT

316 N. CAPITOL AVENUE • LANSING, MI 48933-1236 • (517) 483-4066 • FAX: (517) 483-6036

PLANNING OFFICE
316 N. CAPITOL AVE., SUITE D-1

**CITY OF LANSING PLANNING BOARD
NOTICE OF PUBLIC HEARING
6:30 p.m. Wednesday, November 9, 2011
South Side Community Center
Community Room, 5825 Wise Road, Lansing, MI**

DESIGN LANSING COMPREHENSIVE PLAN

The Lansing Planning Board will hold a public hearing on Wednesday, November 9, 2011, at 6:30 p.m. in the South Side Community Center Community Room, 5825 Wise Road, Lansing, MI, to consider the adoption of the proposed ***Design Lansing Comprehensive Plan***. Copies of the proposed Plan are available on the web at:
http://www.lansingmi.gov/pnd/planning/design_lansing.jsp.

This public hearing is being conducted in accordance with Section 43(1) of the Michigan Planning Enabling Act (P.A. 33 of 2008), as amended.

For more information regarding the proposed Plan, please contact Bill Rieske at the Lansing Planning Office, at 483-4066, on Monday through Thursday, between 8 a.m. and 5 p.m.

If you are interested in this matter, please attend the public hearing, or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received by the Planning Office before 5 p.m. on Monday, November 7, 2011, at the Lansing Planning Office, Department of Planning and Neighborhood Development, 316 N. Capitol Ave., Lansing, MI 48933-1236, or if submitted by e-mail to brieske@lansingmi.gov by that date and time.

Bill Rieske, AICP
Asst. Planning Manager

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Introduced by Commissioners Vickers, Schafer, Dragonetti and Dougan of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION ASKING FOR SHIRLEY RODGERS TO RESIGN FROM THE
INGHAM COUNTY ROAD COMMISSION**

RESOLUTION #11-

WHEREAS, there has been considerable controversy relative to the Ingham County Road Commission; and

WHEREAS, most has centered around the conduct of Chairperson Shirley Rodgers; and

WHEREAS, Ingham County has a very clear and progressive Ethics Policy forbidding the same; and

WHEREAS, there is a State law that allows for the removal; and

WHEREAS, the conduct of Shirley Rodgers is not reflective of the sentiment and expectations of the County.
the service area, State law or Ingham County appointees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, hereby asks Shirley
Rodgers to resign immediately.

BE IT FURTHER RESOLVED, that in the event she does not resign the Ingham County Board of
Commissioners will proceed with legal action to force the resignation in compliance with State law.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING AN APPOINTMENT TO THE WOMEN'S COMMISSION

RESOLUTION #11-

WHEREAS, a vacancy exists on the Ingham County Women's Commission; and

WHEREAS, the County Services Committee interviewed individuals interested in serving on this Commission.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints

Valerie Keefe, 566 Hunter Boulevard, Lansing, 48910

to the Ingham County Women's Commission to a term expiring December 31, 2013.

COUNTY SERVICES: Yeas: De Leon, Copedge, Celentino, Schor, Vickers, Dragonetti

Nays: None **Absent:** None **Approved 10/18/11**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO TRANSFER ALL UNSOLD TAX REVERTED PROPERTIES REJECTED BY
LOCAL UNITS TO THE INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY**

RESOLUTION #11-

WHEREAS, the Land Bank Fast Track Act, 2003 PA 258, being MCL 124.751 *et seq.*, (“the Act”) establishes the State Land Bank Fast Track Authority; and

WHEREAS, the Ingham County Treasurer, with the Ingham County Board of Commissioners’ approval, has entered into an intergovernmental agreement with the State Land Bank Fast Track Authority under the Act to form an Ingham County Land Bank Fast Track Authority; and

WHEREAS, tax reverted property not previously sold by the Ingham County Treasurer, acting as the foreclosing governmental unit (FGU), shall be transferred to the city, village, or township in which the property is located, except those parcels of property to which the city, village or township has objected to in accordance with 1999 PA 123, MCL 211.78M(6); and

WHEREAS, parcels rejected by a city, village or township become the property of Ingham County; and

WHEREAS, the Land Bank was established to assist in the strategic disposition of tax reverted property; and

WHEREAS, local units are encouraged to object so the parcels stay with the County for disposition by the Land Bank.

THEREFORE BE IT RESOLVED, that the County Board of Commissioners authorizes the Controller/Administrator to take appropriate action to transfer all rejected property to the Land Bank.

BE IT FURTHER RESOLVED, that this Resolution shall be renewed annually.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: De Leon, Copedge, Celentino, Schor, Vickers, Dragonetti
Nays: None **Absent:** None **Approved 10/18/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan
Nays: None **Absent:** None **Approved 10/19/11**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENTER INTO A SETTLEMENT AGREEMENT TO RESOLVE PENDING LITIGATION, AND TO AUTHORIZE THE SIGNING OF DOCUMENTS TO SETTLE PENDING LITIGATION

RESOLUTION #11-

WHEREAS, in 2009, Ingham County, together with Genesee, Calhoun and Saginaw Counties, filed a lawsuit in the Ingham County Circuit Court against Hotels.com and several other online travel agencies, Ingham Circuit Court Case No. 09-265-CZ, for the collection of unpaid hotel and motel accommodations taxes; and

WHEREAS, on August 17, 2011, the parties to the litigation negotiated a proposed settlement, which has been reduced to writing in a Settlement Agreement; and

WHEREAS, the proposed Settlement Agreement requires the formal approval of each of the Plaintiff Counties; and

WHEREAS, legal counsel for the County recommends entry into the Settlement Agreement; and

WHEREAS, the Ingham County Board of Commissioners and the Ingham County Treasurer desire to settle the pending litigation by approval of and entry into the Settlement Agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entry into the Settlement Agreement as recommended by legal counsel.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners, the County Clerk, and the County Treasurer are authorized to sign the Settlement Agreement, on behalf of Ingham County, upon review and approval by legal counsel.

BE IT FURTHER RESOLVED, that upon the entry by all parties into the Settlement Agreement, legal counsel is authorized to enter into a Stipulation to Dismiss and sign any other necessary documentation to finally resolve the pending litigation.

BE IT FURTHER RESOLVED, that the proceeds be deposited into the Hotel Motel Tax Fund.

COUNTY SERVICES: Yeas: De Leon, Copedge, Celentino, Schor, Vickers, Dragonetti

Nays: None **Absent:** None **Approved 10/18/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan

Nays: None **Absent:** None **Approved 10/19/11**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE INGHAM COUNTY HEALTH CARE COALITION FOR EMPLOYEE BENEFITS FOR 2012 AND AUTHORIZING LETTERS OF AGREEMENT WITH BARGAINING UNITS

RESOLUTION #11-

WHEREAS, the Ingham County Health Care Coalition investigated various plan designs and options for the County's health care plan for 2012; and

WHEREAS, after finishing its review the Health Care Coalition does not recommend making any benefit or health insurance provider changes for 2012; and

WHEREAS, the benchmark used to determine the employee's contribution rate is recommended to be increased 2% from the amount used in 2011 in accordance with historical practice; and

WHEREAS, the change in the employee contribution level changed the requirements under Federal Health Reform Act resulting in the County no longer being eligible for grandfather status; and

WHEREAS, Governor Snyder recently signed into law Public Act 152 of 2011, which places limits on public employer's contributions towards their employee's health benefits; and

WHEREAS, based on the 2012 health insurance options recommended by the Health Care Coalition, the County will not be in compliance with the dollar caps established in Section 3 of Public Act 152 of 2011; and

WHEREAS, Section 4 of Public Act 152 of 2011 authorizes a public entity, by a majority vote of their board, to alternatively comply with the Act using a statutory percentage limit; and

WHEREAS, Section 4 requires that an employer's share of the costs for medical benefits shall not exceed 80% of the total medical benefit plan coverage costs; and

WHEREAS, based on current enrollment and the provider rates presented to the Health Care Coalition, Ingham County would be in compliance with Section 4 of PA 152 in 2012; and

WHEREAS, in the event the County is projected to exceed the 80% employer cost limitation provided in Section 4 of Public Act 152 of 2011, the County Controller shall notify the Health Care Coalition; and

WHEREAS, it is the intent of the Board of Commissioners that the County make continued progress to comply with all sections of Public Act 152.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioner approves the Letters of Understandings regarding the recommendations of the Health Care Coalition for 2012 health insurance options.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the said letters on behalf of the County, contingent upon final approval of the bargaining units.

RESOLUTION #11-

BE IT FURTHER RESOLVED that the County will provide the recommended health insurance benefits to the Managerial and Confidential Employees effective January 1, 2012.

BE IT FURTHER RESOLVED, that the Managerial/Confidential Personnel Manual shall be updated to incorporate the revised Health Insurance Plan.

BE IT FURTHER RESOLVED, that the County will pay the portion of the premium which results from the change in the grandfather status.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby elects to comply with Section 4 of Public Act 152 of 2011 for the 2012 medical benefit plan coverage year instead of the requirements of Section 3 in that same Act.

BE IT FURTHER RESOLVED, that the County Controller/Administrator shall ensure that the employer's share of the medical benefit plan premiums for each individual elected county official does not exceed 80%.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign the appropriate documents after review by the County Attorney.

COUNTY SERVICES: Yeas: De Leon, Copedge, Celentino, Schor, Vickers, Dragonetti

Nays: None **Absent:** None **Approved 10/18/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan

Nays: None **Absent:** None **Approved 10/19/11**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING AN INCREASE
IN ADMISSION RATES FOR THE POTTER PARK ZOO**

RESOLUTION #11-

WHEREAS, Potter Park Zoo staff has researched zoo admission fees, using other zoos for comparison purposes and the fee changes noted below will continue to put the Potter Park Zoo in a favorable position relative to Detroit Zoo, Binder Park Zoo, and John Ball Zoo entry fees; and

WHEREAS, it is anticipated that the fee changes will provide an estimated \$90,000 in funding for the Potter Park Zoo and are deemed necessary to provide adequate funding for the Potter Park Zoo operations in order to offset rising costs and decreased millage amounts being collected; and

WHEREAS, the children's ages for admission will change from 3-16 to 3-12 years of age, as is common at other zoos and the Resident Adult, Non-Resident Adult, and Children (ages 3-12) admission rates will increase in the proposed fee structure.

THEREFORE BE IT RESOLVED, that the Board of Commissioners approves adoption of the following fee structure for admission to the Potter Park Zoo, effective January 1, 2012.

RESOLUTION #11-

	Current Fee	2012 Adopted Fee
PARKING FEES		
Resident	\$3	Same
Non-Resident	\$5	Same
Resident Annual	\$30	Same
Non-Resident Annual	\$40	Same
School Bus	Free	Same
ADMISSION FEES		
Resident Adult	\$4	\$5
Non-Resident Adult	\$10	\$13
Resident Senior	\$3	Same
Non-Resident Senior	\$8	Same
Children (ages 3-16)	\$2 (Age 3-16)	\$2 (Age 3-16)
Children under 3	Free	Same
Resident – Mondays	\$1 off	Same
Annual Free Day	1 st Saturday of October	Same
All schools in the Ingham County School District, (ICSD), non-profit Ingham County Schools on classroom field trips and non-profit pre-schools	Free	Same
Non Education Group Rates – 20 or more individuals – group payment required		
Resident Adults	\$3	Same
Resident Seniors	\$2	Same
Children (ages 3-16)	\$1	Same
Non-Resident Adults	\$9	Same
Non Resident Seniors	\$7	Same
Self Guided School Field Trip – pre-pay three weeks in advance		
Resident Adults	\$3	Same
Resident Seniors	\$2	Same
Children (ages 3-16)	\$1	Same
Non-Resident Adults	\$9	Same
Non Resident Seniors	\$7	Same
November – February * with the exception of the Wonderland of Lights event	Free	Same

COUNTY SERVICES: Yeas: None

Nays: De Leon, Copedge, Celentino, Schor, Vickers, Dragonetti **Absent:** None **Failed 10/18/11**

FINANCE: Yeas: Tsernoglou, Nolan, Bahar-Cook, McGrain

Nays: None **Absent:** Schor, Dougan **Approved 10/19/11**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

INGHAM COUNTY 2012 GENERAL APPROPRIATIONS RESOLUTION

RESOLUTION #11-

WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, requires that each local unit of government adopt a balanced budget for all required funds; and

WHEREAS, county offices, the courts, county departments, and others have submitted requests for a county appropriation in the 2012 budget; and

WHEREAS, the County Controller has considered these requests and has submitted a recommended budget as required by statute and Board of Commissioners' resolution; and

WHEREAS, the various liaison committees of the Board of Commissioners have reviewed their section of the Controller's Recommended Budget and have made recommendations for approval or modification to the Finance Committee; and

WHEREAS, the Finance Committee has reviewed each liaison committees' recommendations and together with its own Strategic Planning Initiatives Fund allotment has presented a recommended balanced budget to the Board of Commissioners and to the public; and

WHEREAS, the Board of Commissioners annually adopts a balanced budget and authorizes appropriations subject to the conditions set forth in its annual General Appropriations Resolution.

THEREFORE BE IT RESOLVED, that the 2012 Ingham County Budget, as set forth in the Finance Committee Recommended Budget, dated September 14, 2011 and incorporated by reference herein, is hereby adopted on a basis consistent with Ingham County's Budget Adoption and Amendment Policies and subject to all county policies regarding the expenditure of funds and the conditions set forth in this resolution.

BE IT FURTHER RESOLVED, that the following tax levies are hereby authorized for the 2011 tax year/2012 budget year for a total county levy of 9.5463 mills, including authorized levies for General Fund operations, special purpose, and Airport Authority millage:

2011/12 Millage Summary

<u>Purpose</u>	<u>Millage</u>
General Operations	6.3512
General Operations – Indigent Veterans Support	.0230
Special Purpose - Emergency Telephone Services	.8431
Special Purpose - County-wide Transportation	.4800
Special Purpose - Juvenile Justice	.6000
Special Purpose - Potter Park Zoo and Potter Park	.4100
Special Purpose – Farmland/Open Space Preservation	.1400
Trust & Agency - Capital Region Airport Authority	.6990

RESOLUTION #11-

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Acts 106 and 107, 1985 (Convention Facility Tax revenue) shall not be used to reduce the County's 2011/2012 operating millage as defined by Public Act 2, 1986.

BE IT FURTHER RESOLVED, that in accordance with Public Act 2 of 1986, that 50% of the actual Convention Facility Tax revenue not used to reduce the County's operating tax rate shall be transmitted to the Mid-South Substance Abuse Commission, with the remaining revenues to be deposited in the County's General Fund.

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Act 264 of 1987 (Health and Safety Fund Act) shall not be used to reduce the County's 2011/2012 operating millage levy, and that 11/17 of the actual Health and Safety Fund Act revenue not used to reduce the County's operating tax rate shall be appropriated to the Ingham County Health Department budget for those public health prevention programs and services whose costs are in excess of 1989 appropriation levels.

BE IT FURTHER RESOLVED, that in accordance with Public Act 264 of 1987, that 5/17 of the actual Health and Safety Fund Act revenue not used to reduce the County's operating tax rate shall be used for personnel and operating costs which are in excess of 1988 appropriation levels at the Circuit Court, Family Court, District Court, and Sheriff Department Law Enforcement with the remaining revenues generated by P.A. 264 of 1987 to be used for other General Fund expenditures.

BE IT FURTHER RESOLVED, that the adopted budget is based on current estimates of revenues and expenditures, and that the Board of Commissioners may find it necessary to adjust budgeted revenues and expenditures from time to time during the year.

BE IT FURTHER RESOLVED, that the County Controller is hereby authorized to make budgetary transfers within the various funds and authorize expenditures in accordance with the budgetary procedures established by the Board of Commissioners in Resolution #90-274, as amended by Resolutions #94-93 and #04-253, a summary of which has been forwarded by the Controller to each department head, court and elected official.

BE IT FURTHER RESOLVED, that expenditures shall not be incurred in excess of the individual budgets adopted herein without first amending the budget pursuant to the budgetary procedures established by the Board of Commissioners in Resolution #90-274, as amended by Resolutions #94-93 and #04-253.

BE IT FURTHER RESOLVED, that all purchases made with funds appropriated in this budget shall be made in conformance with the County's Purchasing Procedures, as adopted and amended by the Board, and that these budgeted funds are appropriated contingent upon compliance with the County's Purchasing Procedures.

BE IT FURTHER RESOLVED, that the approved Position Allocation List contained in the budget shall limit the number of permanent employees who can be employed in all departments, offices, and the courts, and no funds are appropriated for any permanent position or employee not on the approved Position Allocation List.

BE IT FURTHER RESOLVED, that the Board of Commissioners may, from time to time during the year, change the approved Position Allocation List and/or impose a hiring freeze, as circumstances warrant, and that the same limitation as to the number of permanent employees who can be employed with a revised Position Allocation List.

RESOLUTION #11-

BE IT FURTHER RESOLVED, that certain positions contained in the Position Allocation List which are supported in some part by a grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving the budgeted revenues.

BE IT FURTHER RESOLVED, that in the event that such anticipated outside funding is not received or the County is notified that it will not be received, said positions shall be considered not funded and removed from the approved Position Allocation List.

BE IT FURTHER RESOLVED, that position #601210 in the Health Department be reclassified from a Clinic Assistant II (UAW/TOPS Grade E, salary range \$32,692 to \$38,940) to a Clinic Assistant I (UAW/TOPS Grade D, salary range \$30,681 to \$36,525), effective upon passage of this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners is extending the hiring freeze and eight week hiring delay on all permanent positions for Ingham County through December 31, 2012.

BE IT FURTHER RESOLVED, that the hiring freeze and delay will be in effect through December 31, 2012 for all funds, including those with a fiscal year ending September 30.

BE IT FURTHER RESOLVED, that the hiring freeze and delay will be effective for all departments, unless a position is funded primarily from non-General Fund sources and is exempted by the Controller/Administrator.

BE IT FURTHER RESOLVED, that Department Heads who believe it is necessary to fill a position to maintain vital county services can make a formal request to the County Services Committee.

BE IT FURTHER RESOLVED, that temporary employees, or members of a different bargaining unit if prohibited by a labor contract, will not be substituted to perform daily functions of any bargaining unit positions that are affected by the hiring freeze and delay.

BE IF FURTHER RESOLVED, that the two new positions created during the 2012 budget process are not subject to the hiring freeze and delay when being filled for the first time.

BE IT FURTHER RESOLVED, that the policies regarding temporary employees shall remain in full force and effect.

BE IT FURTHER RESOLVED, that the 2012 Ingham County Budget includes a 1% savings in personnel costs associated with employee bargaining concessions, totaling \$800,000 (\$480,000 in the general fund).

BE IT FURTHER RESOLVED, that this above referenced amount in no way represents the only cost cutting proposals that may be pursued by management as part of the collective bargaining negotiations for the 2012-2014 contract period.

BE IT FURTHER RESOLVED, that the Controller is directed to re-evaluate the amount of the Parks Director's time allocated to the Potter Park Zoo budget as part of the 2013 budget process.

BE IT FURTHER RESOLVED, that budgets for all funds are adopted on a January 1st fiscal year, with the following exceptions: Friend of the Court Services Fund (215), County Health Fund (221), Community Corrections Fund (267), DHS - Child Care Fund (288), DHS - Social Welfare Fund (290), Family Division –

RESOLUTION #11-

Child Care Fund (292), and Prosecuting Attorney Cooperative Reimbursement Grant Fund (298), all of which are adopted on an October 1st fiscal year.

BE IT FURTHER RESOLVED, that funding for the current number of court reporters is contingent upon the Court's continuation of its policy to utilize an electronic means of capturing the record in the courtroom of one or more judges when the next reporter leaves the system consistent with the letter of agreement signed on May

10, 1992 between the Board of Commissioners, the Court, and the ICEA, provided however, that the electronic equipment will be operated by a court employee other than the Judge, as stated by the Circuit Court in its Policy and Procedure Manual (Section 6, Number 06.01.01, approved September 10, 2002).

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the use of budgeted funds for the purchase of vehicles and necessary equipment such as marking kits, light bars, sirens, prisoner transport shields, radar, etc., from the State of Michigan and other municipal cooperative purchasing programs approved by the Purchasing Department.

BE IT FURTHER RESOLVED, that the vehicles being replaced are authorized to be transferred to another county department or agency for fair-market value established by the Purchasing Director, or are authorized to be sold at state auction or to a private company; the method of disposal shall be that which is deemed to be in the best interest of the County as determined by the Purchasing Director.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in the adopted budget, and the remaining portion of the time period and funds are included in the Controller's Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that funds appropriated to a community agency but not spent by the end of the fiscal year may be carried over into the next fiscal year without additional Board approval, provided the Controller and Budget Office certify that the funds are available, and that the agency wishing to have said funds reappropriated provides a definitive scope of work for review by the Controller's Office and the County Attorney.

BE IT FURTHER RESOLVED, that any request for reappropriation to the 2012 budget of funds not spent in 2011 for a specific project must be received by the Budget Office no later than March 15, 2012, otherwise the request for reappropriation will not be considered.

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan

Nays: None **Absent:** None **Approved 10/19/11**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING DEAN G. SIENKO, M.D.

RESOLUTION #11-

WHEREAS, Dean Sienko has served as the Chief Medical Examiner and Medical Director for the Ingham County Health Department since December, 1988; and

WHEREAS, Dean Sienko has served as the Health Officer/Director of the Ingham County Health Department, Chief Medical Examiner, and Medical Director since February, 2007; and

WHEREAS, Dean's service to the community at the local, state, and national level has been exemplar quality; and

WHEREAS, in 1997, the Ingham County Child Death Review Team was established. This team, chaired by Dean Sienko, reviews all child deaths that fall under the Medical Examiner jurisdiction, and are reviewed by a team of local agency representatives which includes law enforcement, and protective services; and

WHEREAS, in 2004, Dean was named to *The Faces of Public Health*, recognizing his care for protecting the health of the troops overseas while serving his nation; and

WHEREAS, in 2006, Dean Sienko, established the Ingham County Elder Death Review Team. This group of professionals from various agencies, law enforcement, adult protective services agencies, and community safety agencies, reviews circumstances of suspicious deaths in the older or vulnerable adult population; and

WHEREAS, Dean championed public health's role in health information exchange as Secretary of the Executive Committee of the Great Lakes Health Information Exchange; and

WHEREAS, Dean embraced and promoted health equity and the Social Justice Project and encouraged the Department to become a national leader in this area; and

WHEREAS, during the outbreak of Novel Influenza A (H1N1), Dean led the Department in the adoption of the incident command system which enabled it to successfully mount numerous mass vaccination clinics; and

WHEREAS, Dean has served as a member of the Board of Directors of the Michigan Association for Local Public Health (MALPH) - currently in the capacity as president, the National Association for County and City Health Officials (NACCHO) and the Capital Area Health Alliance (CAHA).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Dr. Dean G. Sienko, for 22 years of service with Ingham County and appreciates his dedication and the many contributions he has made toward improving the lives of the citizens of the County of Ingham.

BE IT FURTHER RESOLVED, that the Board wishes him continued success in all of his future endeavors.

HUMAN SERVICES: Yeas: Tennis, McGrain, Koenig, Nolan, Vickers, Dougan

Nays: None **Absent:** None **Approved 10/17/11**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT
WITH THE TRI COUNTY REGIONAL PLANNING COMMISSION
TO WORK ON THE COMPLETE STREETS INITIATIVE**

RESOLUTION #11-

WHEREAS, the MDCH and Ingham County have entered into a 2011-2012 Agreement for the delivery of public health services under the Comprehensive Planning, Budgeting and Contracting (CPBC) process as authorized by Resolution #11-283 and

WHEREAS, the CPBC Agreement for 2011-2012 will contain \$20,250 for a Complete Streets Initiative to make roadways safer for pedestrians and cyclists; and

WHEREAS, the current effort will extend Complete Streets ordinances to Delhi and Meridian townships and the City of Leslie; and

WHEREAS, the Tri-County Regional Planning Commission has provided technical expertise on the development of such ordinances throughout the Complete Streets process; and

WHEREAS, the Health Department wishes to engage these local governments and the Tri-County Regional Planning Commission to work on the current project.

THEREFORE BE IT RESOLVED, that subcontracts of \$4,500 are authorized with Delhi and Meridian townships and the City of Leslie.

BE IT FURTHER RESOLVED, that an agreement for \$6,750 is authorized with Tri-County Regional Planning Commission for planning services.

BE IT FURTHER RESOLVED, that the term of these four subcontracts shall be for the period October 1, 2011 through January 30, 2012.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, McGrain, Koenig, Nolan, Vickers, Dougan

Nays: None **Absent:** None **Approved 10/17/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan

Nays: None **Absent:** None **Approved 10/19/11**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE SERVICE CONTRACTS
WITH LICENSED DENTISTS FOR 2012**

RESOLUTION #11-

WHEREAS, Ingham County's Community Health Center Network (CHCN) operates two dental health centers and uses a mix of employed and contracted dentists to provide services; and

WHEREAS, the Health Department's 2012 Budget includes \$159,120 to pay for contractual dentists; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize contracts with dentists at the rate of \$54.66 per hour.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes dental services contracts with licensed dentists for the period January 1, 2012 through December 31, 2012.

BE IT FURTHER RESOLVED, that the dentists shall be paid at the rate of \$54.66 per hour, with total expenditures not to exceed \$159,120 during the agreement period.

BE IT FURTHER RESOLVED, that the County Attorney is authorized to prepare service contracts for licensed dentists recommended by the Health Department and that the County Board Chairperson is authorized to sign such contracts.

HUMAN SERVICES: Yeas: Tennis, McGrain, Koenig, Nolan, Dougan

Nays: Vickers **Absent:** None **Approved 10/17/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan

Nays: None **Absent:** None **Approved 10/19/11**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PROFESSIONAL SERVICES AGREEMENT WITH
DENTISTS FOR SERVICES AT THE JAIL**

RESOLUTION #11-

WHEREAS, Ingham County provides dental services to individuals incarcerated within the Ingham County Jail;
and

WHEREAS, the Health Department coordinates medical and dental services provided to Jail inmates; and

WHEREAS, the Health Department utilizes professional services agreements to obtain the professional services
of dentists to serve Jail inmates; and

WHEREAS, the Health Department's 2012 Budget includes \$24,487 for the purpose of contracting with
dentists; and

WHEREAS, the pay rate for contracting with dentists has remained the same since 2009; and

WHEREAS, the Health Officer has recommended that 2012 professional services contracts be authorized with
dentists to serve Jail inmates.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes professional
services agreements with dentists to serve individuals incarcerated at the Ingham County Jail.

BE IT FURTHER RESOLVED, that the agreements shall compensate dentists at the rate of \$70 per hour for
services provided in 2012.

BE IT FURTHER RESOLVED, that the period of the professional services agreements shall be January 1, 2012
through December 31, 2012.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is
authorized to sign professional services agreements authorized by this resolution after review by the County
Attorney.

HUMAN SERVICES: Yeas: Tennis, McGrain, Koenig, Nolan, Vickers, Dougan

Nays: None **Absent:** None **Approved 10/17/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan

Nays: None **Absent:** None **Approved 10/19/11**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE FEE FOR
SPECIAL TRANSITORY FOOD UNIT LICENSE RENEWALS**

RESOLUTION #11-

WHEREAS, the Board of Commissioners establishes fees for services provided by the Health Department under the authority of the Public Health Code; and

WHEREAS, the Board of Commissioners established the schedule of fees for County services, including those provided by the Health Department, in Resolution #11-165; and

WHEREAS, the schedule established a fee for renewing the license of a special transitory food unit (STFU) of \$101 effective October 1, 2011; and

WHEREAS, the State of Michigan has mandated that the fee for STFU license renewals shall be \$106; and

WHEREAS, the Health Officer has recommended that the fee charged by Ingham County should be equal to the State mandated fee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amends Resolution #11-165 by establishing the STFU license renewal fee at \$106.

BE IT FURTHER RESOLVED, that all other fees as set in Resolution #11-165 will remain unchanged.

BE IT FURTHER RESOLVED, that this fee shall be effective for all STFU license renewals made after October 1, 2011.

HUMAN SERVICES: Yeas: Tennis, McGrain, Koenig, Nolan, Vickers, Dougan

Nays: None **Absent:** None **Approved 10/17/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan

Nays: None **Absent:** None **Approved 10/19/11**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPOINT DR. JOYCE DEJONG TO THE POSITION
OF CHIEF MEDICAL EXAMINER AND TO AMEND THE EXISTING AGREEMENT WITH
SPARROW HOSPITAL FOR MEDICAL EXAMINER SERVICES**

RESOLUTION #11-

WHEREAS, P.A. 1953, No. 181, requires that Michigan counties appoint a Medical Examiner who “. . . shall make investigations as to the cause and manner of death in cases of all persons who die suddenly, unexpectedly, violently, as a result of any suspicious circumstances, while imprisoned in a county or city jail, or persons without medical attendance 48 hours prior to the time of death; or as the result of an abortion . . .”; and

WHEREAS, the current medical examiner, Dean Sienko, M.D., is retiring effective October 31, 2011; and

WHEREAS, a system for determining the cause and manner of death also requires professional forensic pathology services including staff to receive and follow up on death reports, physicians to provide medical oversight of the process, and pathologists to conduct autopsies, when necessary; and

WHEREAS, In Resolution #10-406, Ingham County entered into an agreement with Sparrow Hospital for Medical Examiner Services; and

WHEREAS, Dr. Joyce deJong, Medical Director of Sparrow Forensic Pathology Services serves competently as Medical Examiner of Allegan and Kalamazoo Counties; and

WHEREAS, Ingham County desires to amend certain terms and conditions of its current Medical Examiner Services Agreement with Sparrow Hospital.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners appoints Dr. Joyce deJong to the position of Chief Medical Examiner.

BE IT FURTHER RESOLVED, that the term of her appointment shall be for the period November 1, 2011 through February 28, 2015.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes an Amendment to the Medical Examiner Services Agreement with Sparrow Hospital for forensic pathology services.

BE IT FURTHER RESOLVED, that the term of the agreement shall remain March 1, 2011 through February 28, 2015.

BE IT FURTHER RESOLVED, that Ingham County will reimburse Sparrow Hospital a base amount of \$355,000 per year provided that Sparrow Hospital investigated no more than 787 deaths and or no less than 644 deaths the previous year.

BE IT FURTHER RESOLVED, if Sparrow Hospital investigates more than 787 deaths for any 12 month period beginning on March 1 and ending on February 28, the annual amount paid to Sparrow for the following year will be increased by 10%, not to exceed \$390,500 in any one year.

RESOLUTION #11-

BE IT FURTHER RESOLVED, that if Sparrow Hospital investigates less than 644 deaths for any 12 month period being on March 1 and ending February 28, the annual amount paid to Sparrow for the following year will be decreased by 10%, not to fall below \$319,500 in any one year.

BE IT FURTHER RESOLVED, that the increase in costs associated with this amendment in 2012 will come from the Health Department's existing general fund appropriation.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the amended agreement after review by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, McGrain, Koenig, Nolan, Vickers, Dougan

Nays: None **Absent:** None **Approved 10/17/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan

Nays: None **Absent:** None **Approved 10/19/11**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPOINTING THE INGHAM COUNTY HEALTH OFFICER

RESOLUTION #11-

WHEREAS, Dr. Dean Sienko is retiring from his position as the Ingham County Health Officer; and

WHEREAS, it is necessary for the Ingham County Health Department to have a Health Officer, to act as the administrative head of the Health Department, and to carry out the Health Department's delegated functions to protect the public health and prevent disease; and

WHEREAS, pursuant to MCL 333.2428(1), the Board of Commissioners has the responsibility to appoint a new Health Officer to succeed Dr. Dean Sienko; and

WHEREAS, the Ingham County Board of Commissioners conducted a search process for a qualified Health Officer; and

WHEREAS, the Health Officer Selection Committee recommends the appointment of Dr. Renee Canady as the Health Officer for the Ingham County Health Department; and

WHEREAS, Dr. Renee Canady's credentials and references have been checked and verified.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby accepts the Health Officer Selection Committee's recommendation, and appoints Dr. Renee Canady to the permanent full-time position of Ingham County Health Officer, at the salary level of MCF18 Step 4 (\$120,715) with all the duties and responsibilities inherent in that position, effective November 1, 2011.

BE IT FURTHER RESOLVED, that a copy of this Resolution, together with Dr. Canady's curriculum vitae, shall be forwarded to the Michigan Department of Community Health (Local Health Services).

HUMAN SERVICES: Yeas: Tennis, McGrain, Koenig, Nolan, Vickers, Dougan

Nays: None **Absent:** None **Approved 10/17/11**

COUNTY SERVICES: Yeas: De Leon, Copedge, Celentino, Schor, Vickers, Dragonetti

Nays: None **Absent:** None **Approved 10/18/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan

Nays: None **Absent:** None **Approved 10/19/11**