

INGHAM COUNTY BOARD OF COMMISSIONERS
STATUTORY EQUALIZATION – 6:30 P.M.
COMMISSIONERS’ ROOM, COURTHOUSE
MASON, MICHIGAN

APRIL 10, 2012

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES OF **MARCH 27, 2012**
- VI. ADDITIONS TO THE AGENDA
- VII. PUBLIC HEARING – ON THE TRANSFER OF POWERS, DUTIES AND FUNCTIONS OF THE INGHAM COUNTY ROAD COMMISSION TO THE INGHAM COUNTY BOARD OF COMMISSIONERS
- VIII. PETITIONS AND COMMUNICATIONS
- IX. LIMITED PUBLIC COMMENT
- X. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR
- XI. CONSIDERATION OF CONSENT AGENDA
- XII. COMMITTEE REPORTS AND RESOLUTIONS
 1. COUNTY SERVICES COMMITTEE – RESOLUTION DESIGNATING APRIL 18, 2012 AS **“HOLOCAUST REMEMBRANCE DAY”** IN INGHAM COUNTY
 2. COUNTY SERVICES COMMITTEE – RESOLUTION TO AMEND THE INGHAM COUNTY **FAIR BOARD BY-LAWS** ARTICLE II, SECTION VII EXECUTIVE DIRECTOR (AKA FAIR MANAGER) DUTIES AND RESPONSIBILITIES
 3. COUNTY SERVICES COMMITTEE – RESOLUTION TO AMEND THE INGHAM COUNTY **FAIR BOARD BY-LAWS** ARTICLE III ORGANIZATION – DUTIES AND RESPONSIBILITIES OF THE BOARD

4. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO TRANSFER FUNDS FROM [HOTEL MOTEL TAX FUND](#) TO FAIR CAPITAL IMPROVEMENT ACCOUNT
5. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE RENEWAL OF THE HARDWARE MAINTENANCE AGREEMENT FROM [SERVICE EXPRESS, INCORPORATED](#)
6. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE PURCHASE [ANNUAL MAINTENANCE](#) OF THE EMC CELERRA NS20 STORAGE AREA NETWORK (SAN) FROM LOGICALIS
7. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING ENTERING INTO AN AGREEMENT WITH NELSON TRANE FOR THE PURPOSE OF UPGRADING OUR EXISTING TRACER SUMMIT SYSTEM BUILDING CONTROL UNITS TO THE LATEST VERSION AT THE [VETERANS MEMORIAL COURTHOUSE](#)
8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AWARDING A CONTRACT TO [SHAW-WINKLER](#) FOR THE REPLACEMENT OF THE LAST SECTIONAL BOILER AT THE INGHAM COUNTY JAIL
9. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AMENDMENT #2 TO THE 2011-2012 COMPREHENSIVE PLANNING, BUDGETING AND CONTRACTING AGREEMENT WITH THE [MICHIGAN DEPARTMENT](#) OF COMMUNITY HEALTH
10. HUMAN SERVICES COMMITTEE – RESOLUTION HONORING ROBIN [LEWIS](#)
11. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO REQUEST THAT THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH DESIGNATE THE COMMUNITY MENTAL HEALTH AUTHORITY OF [CLINTON, EATON AND INGHAM COUNTIES](#) AS THE COORDINATING AGENCY FOR INGHAM COUNTY EFFECTIVE OCTOBER 1, 2012
12. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE ACCEPTANCE OF A [MICHIGAN MINORITY HEALTH](#) MONTH GRANT

13. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A **REALIGNMENT** OF HEALTH DEPARTMENT PROGRAMS AND ADMINISTRATIVE STRUCTURE
 14. JUDICIARY, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING A CONTRACT WITH **TEACHOUT** SECURITY SERVICES, INC. FOR UNIFORMED UNARMED GUARD SERVICES AT VARIOUS COUNTY FACILITIES
 15. JUDICIARY AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE ENTERING INTO A CONTRACT WITH GRAPHIC SCIENCES AND TO HIRE **TEMPORARY EMPLOYEES** TO CONTINUE IMAGING FRIEND OF THE COURT CASE FILES
 16. LAW ENFORCEMENT AND FINANCE COMMITTEES – RESOLUTION TO APPROVE AN EXTENDED POLICE SERVICES AGREEMENT WITH THE VILLAGE OF **WEBBERVILLE** COVERING THE PERIOD OF JULY 1, 2012 THROUGH JUNE 30, 2013
 17. LAW ENFORCEMENT, HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT FOR MEDICATION **PASSING SERVICES** AT THE INGHAM COUNTY JAIL
 18. LAW ENFORCEMENT AND FINANCE COMMITTEE – RESOLUTION AUTHORIZING **MIS SERVER AND MULTIBRIDGE** UPGRADE PROJECT FOR THE 911 CENTER
 19. LAW ENFORCEMENT COMMITTEE – RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A NAME FOR THE NEW “**INGHAM COUNTY 911 CENTER**”
 20. LAW ENFORCEMENT COMMITTEE – RESOLUTION TO AUTHORIZE THE FORMATION OF A NEW **INGHAM COUNTY 911 ADVISORY COMMITTEE**
- XIII. SPECIAL ORDERS OF THE DAY
 - XIV. PUBLIC COMMENT
 - XV. COMMISSIONER ANNOUNCEMENTS
 - XVI. CONSIDERATION AND ALLOWANCE OF CLAIMS
 - XVII. RECESS

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org

MARCH 27, 2012 REGULAR MEETING

Board of Commissioners Room - Courthouse
Mason, Michigan - 6:30 p.m.
March 27, 2012

CALL TO ORDER:

Chairperson Copedge called the March 27, 2012, regular meeting of the Ingham County Board of Commissioners to order at 6:29 p.m. Roll was called and all Commissioners were present except: Commissioners McGrain and Vickers.

PLEDGE OF ALLEGIANCE:

Dianne Warfield, Trustee, Delhi Township, led the Board in the Pledge of Allegiance and a few moments of silence were observed for meditation.

APPROVAL OF THE MINUTES:

Moved by Commissioner Grebner, supported by Commissioner De Leon, to approve the minutes of the March 13, 2012, meeting as submitted. Motion carried unanimously. Absent: Commissioners McGrain and Vickers.

ADDITIONS TO THE AGENDA:

Substitute Agenda Item No 6 – Resolution authorizing renewing a contract with Lansing Ice & Fuel Company to supply fuel for county-owned vehicles and equipment.

Substitute Agenda Item No 12 – Resolution amending resolution #11-291 to extend contracts with Lansing and East Lansing for the 911 Center FY 2011/2012 operations.

Moved by Commissioner De Leon, supported by Commissioner Bahar-Cook, to add the following late resolution: Resolution designating March, 2012 as “Certified Government Financial Manager Month” in Ingham County. Motion carried unanimously. Absent: Commissioners McGrain and Vickers. The resolution was added to the agenda as item number 14.

PUBLIC HEARING

Public Hearing on the transfer of powers, duties and functions of the Ingham County Road Commission to the Ingham County Board of Commissioners.

Tom Gamez, Road Commission employee, thanked the Commissioners for their help and support regarding the Road Commission.

Leonard Provencher addressed the Board regarding the Road Commission. In support of the current appointments of staff and the appointments of Commissions and asked that if changes are made it be done so citizens can be served and staff can learn.

Randy Mayville addressed the Board regarding the Road Commission transfer of powers and the need to have representation throughout the County.

Daniel Troia addressed the Board regarding accountability from Board members regarding the Road Commission.

Mark Swanson, Road Commission employee, addressed the Board regarding the take over of the Road Commission and the restructure of employees.

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Steve Oswald, Road Commission employee, addressed the Board regarding the Road Commission take over.

Commissioner Dougan introduced Monica Ware, from the County Road Association of Michigan.

PETITIONS AND COMMUNICATIONS:

Letter from Mitchell Rivard announcing his resignation as chair of the Ingham County Equal Opportunity Committee. Accepted and placed on file.

Letter (with attachment) from Department of Environmental Quality, Air Quality Division's Pending New Source Review Application Report. Accepted and placed on file.

Late - Letter from Eaton County Community Development & Housing Department Regarding adoption of amended Eaton County Master Plan. Accepted and placed on file.

LIMITED PUBLIC COMMENT:

Tom Gamez, Road Commission employee, addressed the Board regarding trust and ethics among the Road Commission and the take over.

Dr. Thomas Woods addressed the Board regarding the requirements of the Living Wage Wavier Policy for St. Vincent Catholic Charities.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR:

Commissioner Holman explained the committee process regarding the St. Vincent Catholic Charities Living Wage Waiver.

Commissioner Copedge shared that there should be follow up call from the Labor Group regarding the St. Vincent Catholic Charities Living Wage waiver.

CONSIDERATION OF CONSENT AGENDA:

Moved by Commissioner Dragonetti, supported by Commissioner Grebner, to adopt a consent agenda consisting of all items. Motion to adopt a consent agenda carried unanimously. Items on the consent agenda were adopted by a unanimous roll call vote. Items voted on separately are so noted in the minutes. Absent: Commissioners McGrain and Vickers.

COMMITTEE REPORTS AND RESOLUTIONS:

The following resolution was introduced by the County Services Committee:

**RESOLUTION DECLARING MARCH 31, 2012 AS "CESAR E. CHAVEZ DAY"
IN INGHAM COUNTY**

RESOLUTION #12-86

WHEREAS, the late Cesar E. Chavez developed and lived by a unique blend of values, philosophy and styles; and

WHEREAS, throughout his youth and into his adulthood, Cesar migrated across the southwest laboring in the fields and vineyards where he was exposed to the hardships and injustices of farm worker life; and

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WHEREAS, his life as a community organizer began in 1952 when he joined the Community Service Organization (CSO), a prominent Latino civil rights group, in the late 1950s and early 1960s, he served as the national director; and

WHEREAS, his dream was to create an organization to protect and serve farm workers, whose poverty and disenfranchisement he had shared, in 1962, Cesar resigned from the CSO, and founded what is now known as the United Farm Workers of America; and

WHEREAS, for more than three decades Cesar led the first successful farm workers union in American history serving hundreds of thousands of farm workers; and

WHEREAS, he led successful strikes and boycotts that resulted in the first industry-wide labor contracts and the efforts of his union brought about the passage of the groundbreaking 1975 California Agricultural Labor Relations Act to protect farm workers; and

WHEREAS, on April 23, 1993, Cesar Chavez, a true American hero, died of natural causes in San Luis, Arizona shortly before he was scheduled to appear in Lansing.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors the memory of Cesar E. Chavez, an extraordinary Mexican-American, Labor Leader and role model, and declares March 31, 2012 as “Cesar E. Chavez Day” in Ingham County.

COUNTY SERVICES: Yeas: Holman, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** Schor **Approved 3/20/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services Committee:

RESOLUTION MAKING APPOINTMENTS TO THE WOMEN’S COMMISSION

RESOLUTION #12-87

WHEREAS, several vacancies exist on the Women’s Commission; and

WHEREAS, the County Services Committee interviewed applicants interested in serving on this Commission.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby makes the following appointments to the Women’s Commission:

Anne Klein Barna, 133 E. Columbia, Mason, 48854
Jennifer Flood, 6206 Beechfield Drive, Lansing, 48911

to terms expiring December 31, 2014; and

Leah Brooks, 5325 Ferris Road, Eaton Rapids, 48827

to a term expiring December 31, 2012.

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COUNTY SERVICES: Yeas: Holman, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** Schor **Approved 3/20/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

**RESOLUTION AUTHORIZING AN AGREEMENT WITH COMERICA, INC. FOR THE
PROCUREMENT CARD PROGRAM**

RESOLUTION #12-88

WHEREAS, the Ingham County Board of Commissioners authorized in Resolution #02-178, for the Purchasing Department to proceed with implementing a Procurement Card Program; and

WHEREAS, the Procurement Card Team was formed including representatives from Budgeting, Financial Services, Human Resources, Management Information Systems, Treasury and the Purchasing Departments; and

WHEREAS, the Ingham County Board of Commissioners authorized in Resolution #09-223, an agreement with Comerica, Inc. from July 31, 2009 to July 30, 2012 to provide commercial card services for the Procurement Card Program at no cost to the County; and

WHEREAS, Comerica has proposed a new agreement which incorporates a new rebate program whereby the County will be eligible for annual rebates; and

WHEREAS, after careful review and consideration of the proposed agreement, the Procurement Card Team recommends entering into a new agreement with Comerica.

THEREFORE BE IT RESOLVED, that Ingham County enters into a three-year agreement with Comerica, Inc. to provide commercial card services for the Procurement Card Program, for the term of July 31, 2012 to June 1, 2015.

BE IT FURTHER RESOLVED, that the agreement shall be extendable if mutually agreed upon by the County and Comerica for a period of not more than two years.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** Schor **Approved 3/20/12**

FINANCE: Yeas: Grebner, McGrain, Nolan, Bahar-Cook, Tennis, Dougan
Nays: None **Absent:** None **Approved 3/21/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

RESOLUTION AUTHORIZING RENEWING A CONTRACT WITH LANSING ICE & FUEL COMPANY TO SUPPLY FUEL FOR COUNTY-OWNED VEHICLES AND EQUIPMENT

RESOLUTION #12-89

WHEREAS, the County requires a primary supplier of fuel for County-owned and operated vehicles and equipment at fair and reasonable prices on an as-needed basis; and,

WHEREAS, the current fueling contract with Lansing Ice & Fuel Company expired on December 31, 2011; and,

WHEREAS, the Purchasing Department solicited proposals for the purchase of fuel, and after review and evaluation, recommends entering into contract with the most responsible proposer, Lansing Ice & Fuel Company, a local vendor, to supply fuel for County-owned vehicles and equipment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a fueling contract with Lansing Ice & Fuel Company to supply fuel for County-owned vehicles and equipment for a period of three (3) years with an option to renew the contract for an additional two-year period.

BE IT FURTHER RESOLVED, that the price charged to the County for fuel purchases shall be based on Lansing Ice and Fuel's cost on the date of purchase plus a \$0.069 per gallon differential for all types of fuel purchased; diesel winterization from November 15 to March 1 shall be \$0.02 per gallon.

BE IT FURTHER RESOLVED, that this differential shall be added to Lansing Ice & Fuel's actual invoice cost to determine the County's fuel price, excluding any exempt taxes.

BE IT FURTHER RESOLVED, that the fuel will be purchased utilizing a card accounting system to be provided by Lansing Ice & Fuel.

BE IT FURTHER RESOLVED, that the Ingham County Board Chairperson and County Clerk are authorized to sign the contract documents consistent with this Resolution after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Grebner, Celentino, De Leon, Vickers

Nays: None **Absent:** Schor **Approved 3/20/12**

FINANCE: Yeas: Grebner, McGrain, Nolan, Bahar-Cook, Tennis, Dougan

Nays: None **Absent:** None **Approved 3/21/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services and Finance Committees:

RESOLUTION DESIGNATING THE INGHAM COUNTY DEPARTMENT OF HUMAN SERVICES AS ADMINISTRATOR OF A TARGETED ASSISTANCE PROGRAM GRANT FOR REFUGEE SERVICES

RESOLUTION #12-90

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WHEREAS, the Department of Health and Human Services Office of Refugee Resettlement has notified the Ingham County Department of Human Services that Ingham County has been selected for a Targeted Assistance grant for services to refugees; and

WHEREAS, the purpose of Targeted Assistance formula grants is to provide, through a process of local planning and implementation, direct services intended to result in economic self-sufficiency and reduced welfare dependency of refugees through job placements; and

WHEREAS, the FY 2011 allocation is \$340,379 for a three-year project cycle; and

WHEREAS, the Ingham County Department of Human Services is best positioned to accept and administer this grant.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners designates the Ingham County Department of Human Services as the administrator of the FY 2011 Targeted Assistance program formula grant for services to refugees.

BE IT FURTHER RESOLVED, the Ingham County Department of Human Services shall provide an annual report of activities conducted under the grant for each of the years in the three-year project cycle.

HUMAN SERVICES: Yeas: Nolan, Schor, McGrain, Vickers, Dougan
Nays: None **Absent:** Tennis **Approved 3/19/12**

FINANCE: Yeas: Grebner, McGrain, Nolan, Bahar-Cook, Tennis, Dougan
Nays: None **Absent:** None **Approved 3/21/12**

Adopted as part of the consent agenda.

The following resolution was introduced by Judiciary, County Services and Finance Committees:

**RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH
DLZ MICHIGAN, INC. TO PROVIDE ARCHITECTURAL AND ENGINEERING SERVICES
FOR EXTERIOR REPAIRS AT THE INGHAM COUNTY FAMILY CENTER AND THE
HUMAN SERVICES BUILDING MAINTENANCE GARAGE**

RESOLUTION #12-91

WHEREAS, the exterior of the Ingham County Family Center (ICFC) and the Human Services Building (HSB) Maintenance Garage are need of repair due to deterioration over time; and

WHEREAS, the ICFC building exterior has experienced a considerable amount of deterioration caused by an attempt to remove graffiti, through sandblasting; and

WHEREAS, the HSB Maintenance Garage brick veneer has sustained a substantial amount of deterioration from salts and moisture; and

WHEREAS, after careful review of bids, the Purchasing and Facilities Departments both concur that a contract be awarded to DLZ Michigan, Inc. who submitted the lowest responsive and responsible bid in the amount of \$9,300.00 (\$3,720.00 for the ICFC and \$5,580.00 for the HSB Maintenance Garage); and

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WHEREAS, the funds for this project are available within CIP Line Item 26466400-931000-2FC01, which is for Architectural and Engineering Services at the ICFC and CIP Line Item 63123304-931000-2FC15, which is for Architectural and Engineering Services at the HSB Maintenance Garage.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes entering into a contract with DLZ Michigan, Inc., 1425 Keystone Avenue, Lansing, MI. 48911, for Architectural and Engineering Services, for exterior repairs, at the ICFC and the HSB Maintenance Garage, for a total cost of \$9,300.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

JUDICIARY: Yeas: Koenig, Bahar-Cook, Holman, Tsernoglou, Dragonetti
Nays: None **Absent:** Schafer **Approved 3/15/12**

COUNTY SERVICES: Yeas: Holman, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** Schor **Approved 3/20/12**

FINANCE: Yeas: Grebner, McGrain, Nolan, Bahar-Cook, Tennis, Dougan
Nays: None **Absent:** None **Approved 3/21/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the Law Enforcement and Finance Committees:

**RESOLUTION TO EXTEND THE CANTEEN INMATE COMMISSARY
CONTRACT FOR THREE YEARS**

RESOLUTION #12-92

WHEREAS, the contract for inmate commissary expires February 28, 2012; and

WHEREAS, the Sheriff's Office has devoted extensive efforts to establish and ensure that the Jail Commissary operates effectively; and

WHEREAS, the Sheriff's Office has been pleased with the relationship with Canteen Services; and

WHEREAS, this contract meets with the approval of the Ingham County Purchasing Department; and

WHEREAS, this contract expires February 28, 2012, the Ingham County Sheriff's Office would like to enter into a three-year agreement from February 29, 2012 through February 28, 2015, under the new terms and conditions, with the possibility of two one-year extensions; and

WHEREAS, this contract provides for an increase in commissary sales commission from 37% to 40%; and

WHEREAS, this contract provides for Canteen Services, Inc. to continue maintaining two Inmate money deposit kiosks; and

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WHEREAS, Canteen Services, Inc. will charge \$4.00 for each kiosk transaction with \$2.00 returned to the Inmate Commissary fund; and

WHEREAS, Canteen Services, Inc. will assume the risk of inflation without a price increase for three (3) years; and

WHEREAS, Canteen Services, Inc. will provide the interface to partner with Securus Technologies to provide the Ingham County Jail with inmate kiosks.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Ingham County Sheriff's Office to extend the contract under the new terms and conditions with Canteen Services, Inc. from February 29, 2012 through February 28, 2015, with the option of two, one-year extensions.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and County Clerk to sign any necessary contract documents to extend the current contract, subject to approval as to form by the County Attorney.

LAW ENFORCEMENT: Yeas: Tsernoglou, De Leon, Celentino, Koenig, Dragonetti

Nays: None **Absent:** Schafer **Approved 3/15/12**

FINANCE: Yeas: Grebner, McGrain, Nolan, Bahar-Cook, Tennis, Dougan

Nays: None **Absent:** None **Approved 3/21/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the Law Enforcement and Finance Committees:

RESOLUTION TO EXTEND THE CONTRACT WITH CANTEEN SERVICES TO MANAGE THE FOOD AND LAUNDRY SERVICES AT THE INGHAM COUNTY CORRECTIONAL FACILITY

RESOLUTION #12-93

WHEREAS, in 2011, the Ingham County Correctional Facility had an average daily population of 556 inmates, the current rated capacity is 601 inmates; and

WHEREAS, the Sheriff's Office has been pleased with Canteen Services' management of kitchen and laundry services; and

WHEREAS, this contract expires February 28, 2012, the Ingham County Sheriff's Office would like to enter into a three-year agreement from February 29, 2012 through February 28, 2015, under the new terms and conditions, with the possibility of two one-year extensions; and

WHEREAS, Canteen Services has been responsible for feeding all inmates housed within the facility, providing medical meals for inmates who have dietary needs as stated by a doctor; and

WHEREAS, in 2011, the Ingham County Correctional Facility kitchen staff served 645,557 meals; and

WHEREAS, in 2011, the Ingham County Correctional Facility Kitchen Supervisor was responsible for washing the clothing in over 130,000 inmate bags; and

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WHEREAS, in 2011, the Ingham County Correctional Facility Kitchen Supervisor was responsible for training and supervising approximately 20 workers for kitchen and laundry duties every month or sooner; and

WHEREAS, this contract expires February 28, 2012, the Ingham County Sheriff’s Office would like to enter into a three-year agreement from February 29, 2012 through February 28, 2015, under the new terms and conditions, with the option of two one-year extensions.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Ingham County Sheriff’s Office to extend the contract under the new terms and conditions with Canteen Services, Inc. for the management of kitchen and laundry operations at the Ingham County Correctional Facility, for the time period of February 29, 2012 through February 28, 2015, with the option of two one-year extensions at a per meal cost based on the census of the Jail’s population as follows:

Census	Per Meal Cost
0 – 649	\$.98
650 – 674	\$.97
675 and above	\$.96

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and County Clerk to sign any necessary contract documents to extend the current contract, subject to approval as to form by the County Attorney.

LAW ENFORCEMENT: Yeas: Tsernoglou, De Leon, Celentino, Koenig, Dragonetti
Nays: None **Absent:** Schafer **Approved 3/15/12**

FINANCE: Yeas: Grebner, McGrain, Nolan, Bahar-Cook, Tennis, Dougan
Nays: None **Absent:** None **Approved 3/21/12**

Adopted as part of the consent agenda.

The following resolution was introduced by Law Enforcement, Judiciary, County Services and Finance Committees:

RESOLUTION TO ELIMINATE A COURT OFFICER POSITION IN THE 55TH DISTRICT COURT AND TO AUTHORIZE THE INGHAM COUNTY SHERIFF’S OFFICE TO PROVIDE THE COURT WITH TWO PART-TIME DEPUTIES TO SERVE AS COURT OFFICERS

RESOLUTION #12-94

WHEREAS, a court officer position in the 55th District Court will become vacant on March 30, 2012; and

WHEREAS, through strategic planning the court has established a goal to enhance security measures at the 55th District Court; and

WHEREAS, court officers of the 55th District Court have limited authority to enforce the general criminal laws and protect public safety; and

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WHEREAS, state law prohibits the 55th District Court, or any judicial branch agency, from employing a fully empowered law enforcement officer; and

WHEREAS, being that the 55th District Court is conscious of the current budget situation, the court officer position was analyzed to determine if any cost savings could be realized; and

WHEREAS, through the elimination of the court officer position and employing the services of the Ingham County Sheriff Office to provide court officer services for the court, the court is projected to save \$26,167 annually; and

WHEREAS, the 55th District Court has discussed with officials from the United Auto Workers (UAW) union seeking to gain support, or at least understanding, for the change.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize the elimination of one 55th District Court Enforcement Officer, UAW Grade E position and the creation of two part time Deputies within the Sheriffs Office as authorized by the MAP contract effective March 30, 2012.

BE IT FURTHER RESOLVED, that the two Ingham County Sheriff Office part-time deputies will be assigned to the 55th District Court for security purposes for up to 44 hours/week.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary changes to the 55th District Court and Sheriff's Office Position Allocation List and 2012 budgets.

BE IT FURTHER RESOLVED that should the agreement between the 55th District Court and the Ingham County Sheriff Office be terminated, the UAW court officer position will be reinstated in the 55th District Court's budget.

LAW ENFORCEMENT: Yeas: Tsernoglou, De Leon, Celentino, Koenig, Dragonetti

Nays: None **Absent:** Schafer **Approved 3/15/12**

JUDICIARY: Yeas: Koenig, Bahar-Cook, Holman, Tsernoglou, Dragonetti

Nays: None **Absent:** Schafer **Approved 3/15/12**

COUNTY SERVICES: Yeas: Holman, Grebner, Celentino, De Leon, Vickers

Nays: None **Absent:** Schor **Approved 3/20/12**

FINANCE: Yeas: Grebner, McGrain, Nolan, Bahar-Cook, Tennis, Dougan

Nays: None **Absent:** None **Approved 3/21/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the Law Enforcement and Finance Committees:

RESOLUTION AMENDING RESOLUTION #11-291 TO EXTEND CONTRACTS WITH LANSING AND EAST LANSING FOR THE 911 CENTER FY 2011/2012 OPERATIONS

RESOLUTION #12-95

WHEREAS, Resolution #11-291 established contracts with the City of Lansing and the City of East Lansing for FY 2011/2012 dispatch center operations through April 16, 2012; and

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WHEREAS, the contracts authorized by Resolution #11-291 were based on a daily rate of \$15,135 per day for the Lansing dispatch center and \$4,386 per day for the East Lansing dispatch center; and

WHEREAS, it was anticipated that the new 911 Central Dispatch Center would be operational on April 17, 2012; and

WHEREAS, the new 911 Central Dispatch Center will not be operational on April 17, 2012, therefore an extension is necessary to continue operational funding for the Lansing and East Lansing centers until such time as the facility is operational.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes contract extensions with the City of Lansing and the City of East Lansing to fund FY 2011/2012 dispatch center operations through June 30, 2012, or the effective date of integration, whichever occurs first.

BE IT FURTHER RESOLVED, an appropriation from the 911 Emergency Telephone Dispatch Services Budget is approved to increase reimbursement of the City of Lansing's FY 2011/2012 operational budget in the amount of \$15,135 per day commencing on April 17, 2012, until the effective date of integration but in no case will it exceed \$5,524,250.

BE IT FURTHER RESOLVED, an appropriation from the 911 Emergency Telephone Dispatch Services Budget is approved to increase reimbursement of the City of East Lansing's FY 2011/2012 operational budget in the amount of \$4,386 per day commencing on April 17, 2012, until the effective date of integration but in no case will it exceed \$1,600,802.

BE IT FURTHER RESOLVED, all other terms and conditions of the contracts authorized by Resolution #11-291 remain unchanged.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW ENFORCEMENT: Yeas: Tsernoglou, De Leon, Celentino, Koenig, Dragonetti

Nays: None **Absent:** Schafer **Approved 3/15/12**

FINANCE: Yeas: Grebner, McGrain, Nolan, Bahar-Cook, Tennis, Dougan

Nays: None **Absent:** None **Approved 3/21/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the Law Enforcement and Finance Committees:

**RESOLUTION TO AMEND THE INGHAM COUNTY
PUBLIC SAFETY RADIO SYSTEM COST PARTICIPATION POLICY**

RESOLUTION #12-96

WHEREAS, the Ingham County Board of Commissioners established a 911 Advisory Committee to advise the Board on 911 Emergency Telephone Services matters; and

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WHEREAS, the 911 Advisory Committee of the Ingham County Board of Commissioners, recommended an Ingham County Public Safety Radio System Cost Participation Policy for the Ingham County Board of Commissioners to adopt, to serve as a guideline for public safety agencies and other entities to clarify their responsibilities financially and programmatically for participation in the Ingham County Public Safety Radio System; and

WHEREAS, the Ingham County Board of Commissioners adopted the “Ingham County Public Safety Radio System Cost Participation Policy” as recommended by the 911 Advisory Committee, with respect to participating entities in the Ingham County Public Safety Radio System through Resolution #07-338 and later amended it through Resolution #08-179; and

WHEREAS, that the Ingham County Board of Commissioners have approved the Ingham County Consolidated 911 Central Dispatch Center Project which will necessitate an update to the Policy.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the amendments to the attached “Ingham County Public Safety Radio System Cost Participation Policy” with respect to participating entities in the Ingham County Public Safety Radio System.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to send a copy of this resolution and policy to all clerks of governmental units in Ingham County as well as all current participating entities.

LAW ENFORCEMENT: Yeas: Tsernoglou, De Leon, Celentino, Koenig, Dragonetti

Nays: None **Absent:** Schafer **Approved 3/15/12**

FINANCE: Yeas: Grebner, McGrain, Nolan, Bahar-Cook, Tennis, Dougan

Nays: None **Absent:** None **Approved 3/21/12**

Adopted as part of the consent agenda.

INGHAM COUNTY PUBLIC SAFETY RADIO SYSTEM COST PARTICIPATION POLICY

The Ingham County Board of Commissioners' policy on financial and programmatic responsibilities for public safety agencies and other entities participation in the Ingham County Public Safety Radio System shall be as follows:

Ingham County:

1. Will hold title to and maintain the system infrastructure. (Towers, antennas, cables, generators, site maintenance, transmitters, remote receivers, microwave system/T-1 lines, and other related items).
2. Ingham County will hold title to the frequencies and licenses for the system operation.
3. System enhancements must be presented to the 911 Director for their recommendation to the Ingham County Board of Commissioners.
4. Ingham County will maintain the system infrastructure and require an infrastructure cost sharing arrangement with the participating entities based on an annual fee prorated by the number of mobile and portable radios each agency has on the system. This fee shall be established by resolution of the Ingham County Board of Commissioners and may be changed from time to time by the County by resolution.
5. Maintenance must be performed by a certified/approved Harris service shop.

911 Director:

1. The 911 Director will make recommendations to the Ingham County Board of Commissioners for any proposed system enhancements.
2. The 911 Director will assure that any end user equipment to be purchased by participating entities is compatible to the system and is programmed properly according to established protocols prior to purchase.
3. The 911 Director will advise the Board of Commissioners on 911 emergency dispatch issues related to this "Ingham County Public Safety Radio System Cost Participation Policy" including the adjustment of the infrastructure cost-sharing arrangement based on an annual fee.

Participating Entity:

1. Each participating entity shall be responsible for the repair and installation of any County provided or future end user equipment purchased or moved from vehicle to vehicle.
2. Any repair work performed or maintenance contracts for end user equipment must be done by a repair shop approved by both Harris as to certification and the 911 Director.
3. Any additional end user equipment purchased is the cost responsibility of the participating entity.
4. The purchase of and programming of any new end user equipment should be approved by the 911 Director prior to purchase.

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5. Each new participating entity shall sign a communication (Exhibit A) that acknowledges that the undersigned has received and read the Ingham County Public Safety Radio System Cost Participation Policy and agrees that the organization will abide by the terms of the Ingham County Public Safety Radio System Cost Participation Policy.
6. Participating entities shall remit their payment for the Ingham County Public Safety Radio System Cost Participation, within 60 days of receipt of an invoice from the County. Failure to submit payment shall result in removal of radio system services.
7. Agencies that do not provide primary 911 related services will pay 100% of the cost per radio with no offset by 911 Funds.

Waiving Radio System Fees:

1. The 911 Director will review any requests for waiving fees, on a case by case basis, and make recommendations to the Ingham County Board of Commissioners Law Enforcement and Finance Committees for approval to waive the fees.
2. The recommendation will take into consideration the balance of the participating entity's public safety mission, the use of the radios for day to day operations, and the principle that participating entity's should contribute towards the "Ingham County Public Safety Radio System Cost Participation Policy" infrastructure cost sharing arrangement.

Spare Radios Policy:

This section of the Public Safety Radio System Cost Participation Policy addresses the distribution and use of spare radios that may be loaned to other participating entities:

1. If there are spare radios within the Ingham County Public Safety Radio System inventory, spare radios may be distributed to participating entities with the permission of the current Public Safety Agency that has the spare radios.
2. It is expressly understood that these spare loaner radios must be returned to the Public Safety Agency that owns the radio(s) at any time that they request the return of these radios.
3. The LID and Serial #(s) will be recorded and kept by the Radio Systems Administrator.
4. The radio(s) will be reprogrammed for the borrowing agency, by the Radio Systems Administrator at no charge on a case by case basis, any cost for reprogramming by Harris will be borne by the borrowing agency.
5. The radio(s) shall be maintained in the same condition as when it was loaned and the borrowing agency shall be responsible for any repair and/or damage to the radio(s).
6. The borrowing agency/agencies will be responsible for the annual maintenance fee for each radio as long as they are using the radio(s).

Exhibit A

MARCH 27, 2012 REGULAR MEETING

To: Ingham County Controller's Office

From: _____, A Participating Entity

Re: Ingham County Public Safety Radio System Cost Participation Policy

This letter shall acknowledge that I the undersigned have received and read the Ingham County Public Safety Radio System Cost Participation Policy. By signing this communication, I agree that my organization will abide by the terms of the Ingham County Public Safety Radio System Cost Participation Policy. This includes our agreement to pay the local share of the annual maintenance fees as long as we are participants within the Ingham County Public Safety Radio System. I acknowledge that my organization will be responsible for paying its proportional share of the annual maintenance costs on the system with the amount to be invoiced to each public safety agency on a quarterly basis. Where applicable the number of radios for each agency is billed at 65% of the cost per radio with the 911 funds paying the remaining 35%. The cost per radio is determined by dividing the total number of radios on the system by the total amount of the annual maintenance contract. Agencies that do not provide primary 911 related services will pay 100% of the cost per radio with no offset by 911 Funds. The total number of radios on the system will be re calculated every year based on these factors.

These fees shall be established by resolution of the Ingham County Board of Commissioners and may be changed from time to time by the County by resolution

I further agree that the funding unit Public Safety unit that I represent shall purchase public safety radios (or will use spare loaner radios) to operate on Ingham County's Public Safety Radio System and will abide by the terms of the PUBLIC SAFETY RADIO SYSTEM COST PARTICIPATION POLICY including the following:

“Participating Entity:

1. Each participating entity shall be responsible for the repair and installation of any future end user equipment purchased or moved from vehicle to vehicle.
2. Any repair work performed or maintenance contracts for end user equipment must be done by a repair shop approved by both Harris as to certification and the 911 Director.
3. Any additional end user equipment purchased is the cost responsibility of the participating entity.
4. The purchase of and programming of any new end user equipment should be approved by the 911 Director prior to purchase.
5. Each new participating entity shall sign a communication (Exhibit A) that acknowledges that the undersigned has received and read the Ingham County Public Safety Radio System Cost Participation Policy and agrees that the organization will abide by the terms of the Ingham County Public Safety Radio System Cost Participation Policy.
6. Participating entities shall remit their payment for the Ingham County Public Safety Radio System Cost Participation, within 60 days of receipt of an invoice from the County. Failure to submit payment shall result in removal of radio system services.
7. Agencies that do not provide primary 911 related services will pay 100% of the cost per radio with no offset by 911 Funds.

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In addition.

Your signature will be required and by signing this document, you are acknowledging that you have the authority to sign on behalf of your organization and that your organization has authorized you to sign this letter on its behalf.

Signature

Date

Title and Organization

The following resolution was introduced by the Ingham County Board of Commissioners:

**RESOLUTION DESIGNATING MARCH, 2012 AS “CERTIFIED GOVERNMENT FINANCIAL
MANAGER MONTH” IN INGHAM COUNTY**

RESOLUTION #12-97

WHEREAS, the Greater Lansing Chapter of the Association of Government Accountants is a professional organization, part of the Association of Government Accountants (AGA); and

WHEREAS, the AGA has a network of 15,000 members in over 100 chapters in the United States and around the world, with approximately 200 active members in Michigan representing state, federal, municipal, and private sector accountants, auditors, and financial managers; and

WHEREAS, Greater Lansing Chapter members have responded to AGA’s mission of advancing government accountability, as it continues to broaden educational efforts with emphasis on high standards of conduct, honor, and character in its Code of Ethics; and

WHEREAS, Greater Lansing Chapter members are making significant advances both in professional ability and in service to the citizens of Michigan by mastering increasingly technical and complex requirements; and

WHEREAS, the Certified Government Financial Manager (CGFM) program of AGA provides a means of demonstrating professionalism and competency by requiring CGFM candidates to have appropriate educational and employment history, to abide by AGA’s Code of Ethics, and to pass three examinations requiring expertise in Governmental Environment, Governmental Financial Management and Control, and Governmental Accounting, Financial Reporting and Budgeting.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby designates the month of March, 2012 as “Certified Government Financial Manager Month” in Ingham County.

Adopted as part of the consent agenda.

SPECIAL ORDERS OF THE DAY:

None

MARCH 27, 2012 REGULAR MEETING

PUBLIC COMMENT:

Jim DeSpelder, Administrator for the Road Commission Worker's Compensation Fund, addressed the Board regarding the Worker's Compensation Insurance plan and the Road Commission transfer of duties and functions to the Ingham County Board of Commissioners.

COMMISSIONER ANNOUNCEMENTS:

Commissioner De Leon announced there will be a Fundraiser Dinner for Cesar E Chavez, Saturday, March 31, 2012, at the UAW Local 602, 2510 W. Michigan Avenue. Donations \$10.00, children 12 and under free.

Commissioner Holman announced there will be a Public Hearing regarding the transfer of powers, duties and functions of the Ingham County Road Commission to the Ingham County Board of Commissioners Tuesday, April 10, 2012.

CONSIDERATION AND ALLOWANCE OF CLAIMS:

Moved by Commissioner Grebner, supported by Commissioner Celentino, to approve payment of the claims submitted by the County Clerk and Financial Services Department in the amount of \$27,093,971.81. Motion carried unanimously. Absent: Commissioners McGrain and Vickers.

ADJOURNMENT:

The meeting was adjourned at 7:16 p.m.

DALE COPEGE, CHAIRPERSON

MIKE BRYANTON, INGHAM COUNTY CLERK

Cathy Haskins, Clerical Services Supervisor

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION DESIGNATING APRIL 18, 2012 AS "HOLOCAUST REMEMBRANCE DAY"
IN INGHAM COUNTY**

RESOLUTION #12-

WHEREAS, the Ingham County Board of Commissioners and citizens of Ingham County recognize that the horrors of the Holocaust should never be forgotten; and

WHEREAS, the Holocaust was the state-sponsored, systematic persecution and annihilation of European Jewry by Nazi Germany and its collaborators between 1933 and 1945; and

WHEREAS, the Holocaust involved the genocide of millions of innocent Jewish men, women, and children and other minorities throughout Europe; there was an enormity of suffering inflicted on the many survivors through mistreatment, brutalization, violence, torture, slave labor, involuntary medical experimentation, death marches, and numerous other acts of cruelty that have come to be known as "crimes against humanity"; and

WHEREAS, a key date in the history of the Holocaust is April 19, 1943, the beginning of the Warsaw ghetto uprising, when Jews, using homemade bombs and stolen or bartered weapons, resisted death camp deportation by the Nazis for 27 days; and

WHEREAS, in the past 67 years, the Holocaust has provided the people of the world with a critical lesson in the importance of compassion, caring, and kindness and has served as a reminder of the dangers inherent in bigotry, racism, and intolerance in the world; and

WHEREAS, recognition of the 67th anniversary of the end of World War II and the liberation of the concentration camps is crucial and the Board of Commissioners wishes to honor the memory of all who lost their lives and all who have and continue to suffer as a result of the Holocaust.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby designates April 18, 2012 as "Holocaust Remembrance Day" in Ingham County and encourages the citizens of Ingham County to commemorate the occasion through reflection, acts of compassionate caring, and learning about the terrible consequences and lessons of the Holocaust.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** None **Approved 4/3/12**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE INGHAM COUNTY FAIR BOARD
BY-LAWS ARTICLE II, SECTION VII EXECUTIVE DIRECTOR (AKA FAIR MANAGER)
DUTIES AND RESPONSIBILITIES**

RESOLUTION #12-

WHEREAS, the Board of Commissioners has hired a company to serve in the capacity of Fair Manager for the Ingham County Fair.

WHEREAS, the Fair Board recommends that the Fair Board By-Laws be amended to reflect this change.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amends the Ingham County Fair Board By-Laws, Article II: Executive Director (aka Fair Manager) verbiage to read as follows:

The Executive Director shall be an employee of Ingham County and/or a Corporate entity may be contracted to perform the duties of Executive Director and shall:

1. Oversee and direct all fair grounds staff.
2. Perform such duties as may be assigned from by the Fair Board
3. Oversee and direct all phases of the Fair and facilities and off-season rentals.
4. Not be a member of the Fair Board
5. Prepare proposed budgets with cooperation of the Budget Capital Improvement Committee.
6. Submit a monthly financial report to the fair board.
7. Abide by county purchasing policies and procedures, as well as conduct orientations with Fair Board appointees on County Ethics, Purchasing, Living/Prevailing Wage, Equal Employment Opportunity Plan, Travel and Open Meetings Act Policies as appropriate, per Ingham County Board of Commissioners/ Resolution #06-115.
8. Perform duties provided in the Executive Directors' job description.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers

Nays: None **Absent:** None **Approved 4/3/12**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE INGHAM COUNTY FAIR BOARD BY-LAWS ARTICLE III
ORGANIZATION – DUTIES AND RESPONSIBILITIES OF THE BOARD**

RESOLUTION #12-

WHEREAS, Ingham County has hosted the County Fair for 157 years; and

WHEREAS, the Fair plays an important role in the community and the County; and

WHEREAS, there is ambiguity regarding the responsibilities of the Fair Board members during the annual Ingham County Fair; and

WHEREAS, there is a limited budget to accomplish all the tasks associated with running the annual Fair; and

WHEREAS, the Fair Board is paid a stipend if they are present on the Fairgrounds during the annual Fair; and

WHEREAS, the Fair Board recommends that Article III of the Fair Board By-Laws - Organization – Duties and Responsibilities of the Board be amended to clarify the responsibilities of the Board during Fair week.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amend the Ingham County Fair Board By-Laws, Article III Organization – Duties and Responsibilities of the Board by adding the following language: Section IV: Working Responsibilities: The Board Members, while present on the Fairgrounds shall be deemed a working Board during the week of the Annual Fair.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers

Nays: None **Absent:** None **Approved 4/3/12**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO TRANSFER FUNDS FROM HOTEL MOTEL TAX FUND TO
FAIR CAPITAL IMPROVEMENT ACCOUNT**

RESOLUTION #12-

WHEREAS, Ingham County has hosted the County Fair for 157 years; and

WHEREAS, the Fair plays an important role in the community and the County; and

WHEREAS, there is a reserved fund balance in the Motel Hotel Tax Fund of approximately \$325,000 at the end of 2011, with a projected 2012 available balance of approximately \$450,000 slated for the Ingham County Fair per State law and County ordinance; and

WHEREAS, there is currently a limited budget to accomplish all the Capital Improvement projects needed to maintain the County's assets at the Ingham County Fair; and

WHEREAS, there is a great need to satisfy our existing Horse business which represents approximately 65% of our Non-Fair Business and these steps are necessary to prepare for the restructuring of the existing Sheep and Junior Sheep barns into an outdoor exercise arena that leads into the Main Pavilion; and

WHEREAS, there is overcrowding in the Main Pavilion that could be a safety hazard because of the narrow aisles; and

WHEREAS, there has been an increase in Poultry and Rabbits primarily from the suburban/urban areas, but the existing facilities have dwarfed growth; and

WHEREAS, the current footprint for placing livestock, commercial exhibits and small animals could be improved to be more efficient and serve the species best; and

WHEREAS, the Beef Industry would like to implement an Open Beef Show at the Ingham County Fair and these steps are necessary to achieve that goal; and

WHEREAS, the Fair Board has approved at their March meeting to transfer \$110,000 of the Hotel/Motel Tax funds to the Fair's Capital Improvement account; and

WHEREAS, the monies will be used for the following: \$71,800 for 250 Sheep, Goat and Hog pens to eliminate over crowding, move sheep and goats to the Main Pavilion, move Beef and Dairy to Barns B and A respectively, move Poultry to the old Goat Barn and allow the Rabbits and Poultry to grow; also freeing up the Sheep barn that needs to be converted to an outdoor riding arena that will help us keep existing horse shows and grow that business; \$15,000.00 for top dressing the 6 horse arenas to satisfy the horse shows and eliminate low wet spots; \$1,200 to cover the fuel tanks per inspection and satisfy a mandated law per the Drain Commissioner's Office; and \$22,000.00 to purchase paint and the labor to start painting existing buildings.

RESOLUTION #12-

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the transfer of \$110,000 from the Motel Hotel Tax Fund to the Capital Improvement budget of the Ingham County Fair Fund as detailed above.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** None **Approved 4/3/12**

FINANCE: Yeas: Grebner, McGrain, Tennis, Dougan
Nays: Nolan **Absent:** Bahar-Cook **Approved 4/4/12**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE RENEWAL OF THE HARDWARE MAINTENANCE
AGREEMENT FROM SERVICE EXPRESS, INCORPORATED**

RESOLUTION #12-

WHEREAS, Ingham County currently utilize Service Express for maintenance on critical computer hardware in the case of a failure; and

WHEREAS, the MIS department is very satisfied with the service thus far; and

WHEREAS, MIS researched multiple vendors solutions and recommend continuing with Service Express, Incorporated for our hardware maintenance needs; and

WHEREAS, our current existing hardware maintenance agreement is due to expire April 30, 2012 and MIS recommends renewing this agreement; and

WHEREAS, our current monthly costs is \$1,335.00 and the new monthly cost will \$1,262.00 per month; and

WHEREAS, MIS is recommending a 36-month contract which allows for the removal of any equipment without penalty for a total cost not to exceed \$45,432.00.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of the hardware maintenance from Service Express, Inc. for 36-months in the amount not to exceed \$45,432.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county's Network Fund (63625810 932030).

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** None **Approved 4/3/12**

FINANCE: Yeas: Grebner, McGrain, Nolan, Tennis, Dougan
Nays: None **Absent:** Bahar-Cook **Approved 4/4/12**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE PURCHASE ANNUAL MAINTENANCE OF THE EMC
CELERRA NS20 STORAGE AREA NETWORK (SAN) FROM LOGICALIS**

RESOLUTION #12-

WHEREAS, the majority of the network data in Ingham County is stored on our EMC SAN located in our Data Center and is one of our most critical pieces of hardware; and

WHEREAS, MIS is recommending we renew our maintenance with the vendor that implemented and maintained the SAN for the past 3 years; and

WHEREAS, the total cost for 12-months of annual maintenance for the SAN is 8,585.85; and

WHEREAS, MIS solicited and reviewed other proposals and recommend entering into an agreement with Logicalis.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of the annual maintenance for the EMC SAN from Logicalis in the amount of \$8,585.85.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county's Network Fund (63625810 932030).

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers

Nays: None **Absent:** None **Approved 4/3/12**

FINANCE: Yeas: Grebner, McGrain, Nolan, Tennis, Dougan

Nays: None **Absent:** Bahar-Cook **Approved 4/4/12**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ENTERING INTO AN AGREEMENT WITH NELSON TRANE FOR THE PURPOSE OF UPGRADING OUR EXISTING TRACER SUMMIT SYSTEM BUILDING CONTROL UNITS TO THE LATEST VERSION AT THE VETERANS MEMORIAL COURTHOUSE

RESOLUTION #12-

WHEREAS, the current tracer summit system building control units, at the Veterans Memorial Courthouse (VMC), used to control the heating and cooling system in the building, are in need of upgrading; and

WHEREAS, \$8,000.00 was approved in the 2011 CIP line item 24523399-931000-1FC12 to replace the control units at the VMC; and

WHEREAS, the current control units, proprietary to Trane, are approximately 10 years old, outdated, and are now due for a much needed upgrade, designed to bring our system up to today's building standards; and

WHEREAS, to complete this project, a line item transfer in the amount of \$5,192.00 is requested from CIP line item 24523399-931000-1FC12 which has \$8,000.00 in remaining funds, into the 2012 CIP line item 63126720-931000-2FC19 which was approved, for the completion of the tracer summit system building control unit upgrade, at the VMC, and also has a balance of \$8,000.00, bringing the total available funds, after the transfer, to \$13,192.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Nelson Trane, 5335 Hill 23 Drive, Flint, Michigan 48507, to upgrade the existing tracer summit system building control units, located at the VMC, to the latest version, for a complete cost of \$13,192.00.

BE IT FURTHER RESOLVED, that a line item transfer be initiated, in the amount of \$5,192.00, from the 2011 CIP line item 24523399-931000-1FC12 into the 2012 CIP line item 63126720-931000-2FC19 which will bring the available funds to \$13,192.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers

Nays: None **Absent:** None **Approved 4/3/12**

FINANCE: Yeas: Grebner, McGrain, Nolan, Tennis, Dougan

Nays: None **Absent:** Bahar-Cook **Approved 4/4/12**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AWARDING A CONTRACT TO SHAW-WINKLER FOR THE REPLACEMENT OF
THE LAST SECTIONAL BOILER AT THE INGHAM COUNTY JAIL**

RESOLUTION #12-

WHEREAS, the condition of the existing boiler at the Jail has deteriorated over time and is in need of replacement; and

WHEREAS, this project will include the demolition, removal and replacement of the existing boiler; and

WHEREAS, after careful review of the bids, the Purchasing and Facilities Departments both agree that a contract be awarded to Shaw-Winkler, who submitted the lowest responsive and responsible bid, in the amount of \$89,265.000; and

WHEREAS, funds for this project are available in the approved CIP Line Item 24531199-931000-1FC02, which has a balance of \$107,000.00; and

WHEREAS, a contingency is being requested, in the amount of \$4,000.00, for any unforeseen circumstances that may arise, this bringing the total, to a not to exceed cost of \$93,265.00.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes awarding a contract to Shaw-Winkler, 4910 Dawn Avenue, East Lansing, MI, 48823, for the demolition, removal, and replacement of the existing sectional boiler, at the Ingham County Jail, for a cost of \$89,265.000.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners hereby authorizes a contingency of \$4,000.00 for any unforeseen circumstances that may arise.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** None **Approved 4/3/12**

FINANCE: Yeas: Grebner, McGrain, Nolan, Tennis, Dougan
Nays: None **Absent:** Bahar-Cook **Approved 4/4/12**

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDMENT #2 TO THE 2011-2012
COMPREHENSIVE PLANNING, BUDGETING AND CONTRACTING AGREEMENT
WITH THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH**

RESOLUTION #12-

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, the Michigan Department of Community Health (MDCH) and local health departments enter into contracts to clarify the role and responsibility of each party in protecting public health; and

WHEREAS, MDCH and Ingham County have entered into a 2011-2012 Agreement for the delivery of public health services under the Comprehensive Planning, Budgeting and Contracting (CPBC) process as authorized by Resolution #11-283 and amended in #11-395; and

WHEREAS, MDCH has proposed a second amendment to the current Agreement to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the Amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a second amendment to the 2011-2012 Comprehensive Planning, Budgeting, and Contracting Agreement with the Michigan Department of Community Health.

BE IT FURTHER RESOLVED, that the total amount of CPBC funding shall increase from \$4,669,784 to \$5,268,890 for a total increase of \$599,106.

BE IT FURTHER RESOLVED, that the total increase consists of the following specific changes to program budgets:

1. Increases support for Highly Targeted HIV Prevention by \$52,968 - increasing the total amount to \$105,936.
2. Increases funding for HIV/AIDS Care by \$137,500 – increasing the total amount to \$275,000.
3. Raises funding for HIV Prevention by \$87,190 – increasing the total amount to \$174,380.
4. Increases funding for STD Control by \$20,342 - increasing the total amount to \$44,998.
5. Increases support for TB Control by \$2,111 – increasing the total amount to \$21,973.
6. Raises funding for WIC Resident Services by \$21,300 – increasing the total amount to \$1,195,132.
7. Adds new funding for the Nurse Family Partnership Services in the amount of \$245,000.
8. Adds new funding for the Michigan Climate and Health Adaptation Program in the amount of \$15,000.
9. Adds new funding for the PRIME Local Learning Collaborative in the amount of \$5,200.
10. Adds new funding for the Asthma Control through Education and Environment project in the amount of \$12,495.

RESOLUTION #12-

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the establishment of four public health nursing positions in Public Health Services at the PHN ICEA Grade 3 pay grade (FY 2011 rates \$54,385 - \$65,288).

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the MIS Department to purchase of four computers, software and peripherals, costs not to exceed \$10,000 for the four nurses to be hired for the Nurse Family Partnership.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes a subcontract of \$9,500 with Public Sector Consultants for data collection and analysis for a Health Impact Assessment for the Climate and Health Adaptation Project. The period of this agreement shall be March 1, 2012 through September 30, 2012

BE IT FURTHER RESOLVED, that the Health Officer, Dr. Renée Branch Canady, Ph.D., and John Jacobs, Chief Financial Officer of the Health Department, are authorized to submit the grant documents for the second amendment of the 2011-2012 CPBC electronically through the Mi-E Grants system.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board of Commissioners Chairperson is authorized to sign the subcontract agreements after review by the County attorney.

HUMAN SERVICES: Yeas: Nolan, Tennis, Schor, McGrain, Vickers, Dougan
Nays: None **Absent:** None **Approved 4/2/12**

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** None **Approved 4/3/12**

FINANCE: Yeas: Grebner, McGrain, Nolan, Tennis, Dougan
Nays: None **Absent:** Bahar-Cook **Approved 4/4/12**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING ROBIN LEWIS

RESOLUTION #12-

WHEREAS, Robin Lewis began her career with Ingham County in May, 1990 as a Clinic Assistant in the Health Department's WIC Program teaching nutrition classes; and

WHEREAS, in August, 1991, she was promoted to a Sanitarian I position in the Environmental Health unit; and

WHEREAS, upon completion of the National Examination for Sanitarians, she was promoted to a Sanitarian II classification; and

WHEREAS, Ms. Lewis was one of the lead food sanitarians to develop the Quality Assurance Program for food, and served as a member of the Ingham County quality management Board; and

WHEREAS, Ms. Lewis served on many state and local associations such as, president of the Great Lakes Conference on Food Protection, Michigan Environmental Health Association (MEHA), Past president of the Southwest Sanitarians; and

WHEREAS, Ms. Lewis was appointed by Governor Granholm to the Advisory Board of Sanitarians; and

WHEREAS, she served as an elected member of the Lansing School Board for four years and the CATA Board of Directors; and

WHEREAS, she was an active member of the Ingham County Employees' Association, serving as president and secretary.

THEREFORE BE IT RESOLVED that the Ingham County Board of Commissioners hereby honors Robin Lewis for her 22 years of dedicated service to the community where she is highly respected by peers in the food services industry, and for the contributions she has made to the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

HUMAN SERVICES: Yeas: Nolan, Tennis, Schor, McGrain, Vickers, Dougan

Nays: None **Absent:** None **Approved 4/2/12**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO REQUEST THAT THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH DESIGNATE THE COMMUNITY MENTAL HEALTH AUTHORITY OF CLINTON, EATON AND INGHAM COUNTIES AS THE COORDINATING AGENCY FOR INGHAM COUNTY EFFECTIVE OCTOBER 1, 2012

RESOLUTION #12-

WHEREAS, Section 6226(1) of Public Act 368 of 1978, as amended, provides for designation of a Coordinating Agency to administer substance use disorder services subject to the approval of the affected county board or boards of commissioners; and

WHEREAS, the Mid-South Substance Abuse Commission entered into an Agreement on the 21st day of January, 2010, between the Counties of Clinton, Eaton, Gratiot, Hillsdale, Ingham, Ionia, Jackson, Lenawee, and Newaygo Counties, to be the Coordinating Agency for the aforementioned nine county region; and

WHEREAS, the State of Michigan approved the Inter-Local Agreement on the 2nd day of July, 2010, for Mid-South to perform functions as the Coordinating Agency for the nine counties under Public Act 368 of 1978, as amended; and

WHEREAS, the Mid-South Substance Abuse Commission strives to continually improve services for residents in the nine county region, and has approved a Transformational Plan addressing Substance Use Disorder services with the focus of partnering with other systems; and

WHEREAS, many significant future uncontrollable events, including but not limited to health care reform and state legislative action, may be detrimental to the public SUD system absent undertaking realignment of SUD with behavioral health services; and

WHEREAS, the Community Mental Health Authority of Clinton, Eaton and Ingham Counties contains six of Mid-South's counties and provides and contracts for behavioral health services for Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners requests the Michigan Department of Community Health to designate the Community Mental Health Authority of Clinton, Eaton and Ingham Counties as the Coordinating Agency for administering Substance Use Disorder services under Public Act 368 of 1978, as amended, effective October 1, 2012.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Nolan, Tennis, Schor, McGrain, Vickers, Dougan

Nays: None **Absent:** None **Approved 4/2/12**

FINANCE: Yeas: Grebner, McGrain, Nolan, Tennis, Dougan

Nays: None **Absent:** Bahar-Cook **Approved 4/4/12**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE ACCEPTANCE OF A MICHIGAN MINORITY HEALTH
MONTH GRANT**

RESOLUTION #12-

WHEREAS, the Michigan Department of Community Health (MDCH) and Ingham County have entered into a 2011-2012 agreement for the delivery of public health services under the Comprehensive Planning, Budgeting and Contracting (CPBC) process as authorized by Resolution #11-283; and

WHEREAS, the Health Department has been notified that the CPBC Agreement for 2011-2012 will include \$7,500 for health promotion activities related to Michigan Minority Health Month; and

WHEREAS, the Health Department has been working with One Love Global, Inc. to promote healthy lifestyles and reduce health disparities among Ingham County Youth since 2010.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of a Michigan Minority Health Month Grant from MDCH.

BE IT FURTHER RESOLVED, that MDCH will provide Ingham County with \$7,500 to implement the grant through the CPBC process.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes a subcontract with One Love Global, Inc. in the amount of \$7,500 to implement the grant activities and promote HIV and STI prevention among Ingham County youth.

BE IT FURTHER RESOLVED, that the period of the subcontract is April 1, 2012 through September 30, 2012.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the agreement after review by the County Attorney.

HUMAN SERVICES: Yeas: Nolan, Tennis, Schor, McGrain, Vickers, Dougan

Nays: None **Absent:** None **Approved 4/2/12**

FINANCE: Yeas: Grebner, McGrain, Nolan, Tennis, Dougan

Nays: None **Absent:** Bahar-Cook **Approved 4/4/12**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A REALIGNMENT OF HEALTH DEPARTMENT PROGRAMS
AND ADMINISTRATIVE STRUCTURE**

RESOLUTION #12-

WHEREAS, the Board of Commissioners establishes the Plan of Organization for the Health Department, with the concurrence of the Michigan Department of Community Health; and

WHEREAS, Dean G. Sienko, M.D., recently retired as Health Officer and Medical Director; and

WHEREAS, in Resolution #11-336 the Board of Commissioners appointed Renée Branch Canady, Ph.D., as Health Officer; and

WHEREAS, the re-establishment of the Medical Director position was set forth in Resolution #11-337; and

WHEREAS, the Health Officer has reviewed the structure of the Department and has proposed a number of changes in the administrative structure resulting in shifts of administrative services and job functions; and

WHEREAS, the proposed changes will reduce administrative structure through the elimination of managerial positions and realignment of reporting relationships resulting in increased administrative, programmatic and fiscal efficiency; and

WHEREAS, the majority of the proposed adjustments can be implemented by taking advantage of currently vacant positions and retirements at a significant budgetary savings; and

WHEREAS, the proposed recommendations have been evaluated by the Human Resources Department which has concurred with the recommendations that are contained in this resolution; and

WHEREAS, the affected bargaining groups have been consulted and provided documentation regarding the recommendations contained in this resolution; and

WHEREAS, the Health Officer recommends that the Board of Commissioners accept the proposed realignment and restructuring of services and authorize the resulting changes in job titles, classifications and establishment of positions; and

WHEREAS, the Health Officer has advised that no additional funds are required and that implementation of the proposed changes result in cost savings; and

WHEREAS, the long-term cost savings of this realignment is approximately \$24,836 annually.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amends the Ingham County Health Department Plan of Organization.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the following changes in job titles and reclassification/salary grades:

RESOLUTION #12-

<u>Position number</u>	<u>Current Grade</u>	<u>Current Grade</u>	<u>Proposed Job Title</u>	<u>Proposed Grade</u>
601001	Health Officer/Medical Examiner/Medical Director	MCF C+	Health Officer	MCF 18
601381	Deputy Health Officer, Public Health Services	MCF 17	Deputy Health Officer, Public Health Services	MCF 15
601044	CHR II	UAW 8	Administrative Assistant BCCCP	UAW F
601042	Prevention Program Coord	ICEA 9	Prevention Program Coord	ICEA 10
601041	BCCCP Nurse	MNA 2	BCCCP Nurse Case Manager	MNA 3
601383	Assistant Deputy Health Officer	MCF 10	Chief Health Communication Officer	MCF 10
601135	Public Health Specialist	PRO 5	Assistant Deputy Health Officer	MCF 8
601333	Sanitarian II	ICEA 8	San III, Planned Program Lead	ICEA 9
601324	Demand Program Supervisor	MCF 11	San III, Demand Program Lead	ICEA 9
601335	CHR IV	UAW F	Administrative Assistant, EH	UAW G
601366	Human Services Grant Coord	MCF 10	Human Services Grant Coord	ICEA 7
601377	Project Specialist	ICEA 5	Project Specialist	ICEA 6
601307	Business Analyst	MCF 7	Health/Systems Analyst/CHC	ICEA 8

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the following changes in job titles:

<u>Position / Title</u>	<u>Proposed Title</u>
601402 / Deputy Health Officer, Community Health Services	Chief Executive Officer/Director, Community Health Services
601025 / PCP/Deputy Medical Director	Primary Care Physician

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the following positions are established or re-established:

<u>Position / Title</u>	<u>Proposed Grade</u>
Deputy Director, Environmental Health	MCF 11
Medical Director	MCF C

BE IT FURTHER RESOLVED, that the following positions are eliminated:

<u>Position/Title</u>	<u>Grade</u>
601004 / Director Public Health Services	MCF 13
601320 / Manager, Planned Programs	MCF 11

BE IT FURTHER RESOLVED, that due to the loss of the MDCH Lead Grant, positions 601363/Community Health Representative II/UAW D, and 601052/Sanitarian II will be eliminated and the incumbents will be reassigned to vacant positions within the Health Department, with these actions effective no later than December 31 2012. The general fund allocation to this position will be subsumed by savings from the reorganization.

RESOLUTION #12-

BE IT FURTHER RESOLVED, that all position adjustments be effective upon resolution approval, with the exception of the positions mentioned above and 601324 and 601366, which will take effect July 1, 2012 upon the retirement of the incumbents.

BE IT FURTHER RESOLVED, that the hiring freeze is waived and the positions established can be posted

HUMAN SERVICES: Yeas: Nolan, Tennis, Schor, McGrain, Dougan

Nays: Vickers **Absent:** None **Approved 4/2/12**

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon

Nays: Vickers **Absent:** None **Approved 4/3/12**

FINANCE: Yeas: Grebner, McGrain, Nolan, Tennis, Dougan

Nays: None **Absent:** Bahar-Cook **Approved 4/4/12**

Introduced by the Judiciary, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A CONTRACT WITH TEACHOUT SECURITY SERVICES, INC.
FOR UNIFORMED UNARMED GUARD SERVICES AT VARIOUS COUNTY FACILITIES**

RESOLUTION #12-

WHEREAS, the current contract for guard services at the Human Services Building, Veterans Memorial Courthouse, 55th District Court, Mason Courthouse and Ingham County Family Center will expire on May 31, 2012; and

WHEREAS, the Purchasing Department has solicited interested and qualified private and commercial vendors to submit proposals for unarmed guard services for five (5) County facilities for a contract term of three (3) years starting June 1, 2012, this contract requires the payment of living wages; and

WHEREAS, after review, both the Purchasing and Facilities Departments recommend that a three (3) year contract be awarded to Teachout Security Services, Inc. to provide unarmed guard services for the first year at a billable rate of \$17.98 per hour, the second and third years of the contract will be based on the living wage increase, typically 3-5% per year, which will be added to both the Supervisor and Guard billable rates; and

WHEREAS, the funds for this contract are available within the appropriate 818000 contractual accounts.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a three (3) year contract with Teachout Security Services, Inc., 416 Frandor Avenue, Ste. 103, Lansing, Michigan 48912 to provide unarmed guard services for the Human Services Facility, Veterans Memorial Courthouse, 55th District Court, Mason Courthouse and Ingham County Family Center.

BE IT FURTHER RESOLVED, that the first year of services will be invoiced at a billable rate of \$17.98 per hour, the second and third years of the contract will be based on the living wage increase.

BE IT FURTHER RESOLVED, that the agreement period will be effective June 1, 2012 through May 31, 2015, based on their proposal as recommended by the Purchasing and Facilities Departments.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

JUDICIARY: Yeas: Koenig, Bahar-Cook, Holman, Schafer, Dragonetti

Nays: None **Absent:** Tsernoglou **Approved 3/29/12**

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers

Nays: None **Absent:** None **Approved 4/3/12**

FINANCE: Yeas: Grebner, McGrain, Nolan, Tennis, Dougan

Nays: None **Absent:** Bahar-Cook **Approved 4/4/12**

Introduced by the Judiciary and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE ENTERING INTO A CONTRACT WITH GRAPHIC SCIENCES
AND TO HIRE TEMPORARY EMPLOYEES TO CONTINUE IMAGING FRIEND OF THE COURT
CASE FILES**

RESOLUTION #12-

WHEREAS, it is anticipated that the scanning of prior year Ingham County Friend of the Court case files created since January 1, 2000, through May 31, 2010, will be completed sometime in the spring of 2012; and

WHEREAS, this conversion of hard copy files to digital images has been a great success both in terms of purging old files of duplicate or redundant hard copy, and in allowing for the quick, simultaneous retrieval of files by staff without time consuming searches for hard copy; and

WHEREAS, the Ingham County Friend of the Court estimates that in 2011 no less than 25% of enforcement actions taken were for files created since January 1, 1990, through December 31, 1999; and

WHEREAS, due to savings from the estimated cost of the initial conversion to imaging in 2010, funds are available in the Ingham County Friend of the Court 215 Fund to pay for the continued imaging of Friend of the Court case files opened since January 1, 1990; and

WHEREAS, because they are a current State of Michigan contractor, the Purchasing Director has confirmed that Graphic Sciences is exempt from the county's purchasing policy requiring competitive bidding; and

WHEREAS, a Statement of Work from Graphic Sciences has been reviewed by the Michigan Office of Child Support, and approved for 66% direct reimbursement through the Cooperative Reimbursement Program (CRP), reducing the cost to the 215 Fund of this contract to approximately \$22,364.

THEREFORE BE IT RESOLVED, that the Ingham County Friend of the Court is hereby authorized to enter into a contract with Graphic Sciences in the amount of \$65,777.47 (approximately \$22,364 from the 215 Fund), for the scanning of Friend of the Court case files opened January 1, 1990 through December 31, 1999 to be completed by September 30, 2013.

BE IT FURTHER RESOLVED, that the Ingham County Friend of the Court is hereby authorized to spend up to \$34,223 (approximate \$11,636 from the 215 Fund), to hire temporary employees to assist in the preparation of Friend of the Court case files prior to their being scanned by Graphic Sciences.

BE IT FURTHER RESOLVED, that the Ingham County Controller/Administrator is hereby authorized to make any adjustments necessary to properly budget and account for these expenditures and new CRP revenues in the Ingham County budget.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

RESOLUTION #12-

JUDICIARY: Yeas: Koenig, Bahar-Cook, Holman, Schafer, Dragonetti

Nays: None **Absent:** Tsernoglou **Approved 3/29/12**

FINANCE: Yeas: Grebner, McGrain, Nolan, Tennis, Dougan

Nays: None **Absent:** Bahar-Cook **Approved 4/4/12**

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE AN EXTENDED POLICE SERVICES AGREEMENT
WITH THE VILLAGE OF WEBBERVILLE COVERING THE PERIOD OF
JULY 1, 2012 THROUGH JUNE 30, 2013**

RESOLUTION #12-

WHEREAS, the Ingham County Sheriff's Office and the Village of Webberville wish to extend the current agreement for law enforcement services; and

WHEREAS, The Village of Webberville, Sheriff's Office and Controllers Officer have negotiated a draft agreement which cover a one year period, beginning July 1, 2012 and ending June 30, 2013; and

WHEREAS, the Village of Webberville has contracted with Ingham County for Police Services through the Sheriff's Office since 1994; and

WHEREAS, the Village of Webberville wishes to continue their 80 hours of guaranteed service per week for the upcoming fiscal year.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners approves a one year extension of the contract with the Village of Webberville for the period covering July 1, 2012 through June 30, 2013 for the sum of \$236,534.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Controller to make any necessary budget adjustment in the Ingham Sheriff's Office 2012 and 2013 Budget.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and County Clerk and the Sheriff to sign all necessary contract documents consistent with this resolution upon review and approval as to form by the County Attorney.

LAW ENFORCEMENT: Yeas: Tsernoglou, De Leon, Celentino, Koenig, Schafer, Dragonetti

Nays: None **Absent:** None **Approved 3/29/12**

FINANCE: Yeas: Grebner, McGrain, Nolan, Tennis, Dougan

Nays: None **Absent:** Bahar-Cook **Approved 4/4/12**

Introduced by the Law Enforcement, Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT FOR
MEDICATION PASSING SERVICES AT THE INGHAM COUNTY JAIL**

RESOLUTION #12-

WHEREAS, the Ingham County Health Department assumed the responsibility of providing and managing medical services for Ingham County Jail inmates January 1, 2007; and

WHEREAS, the Health Department and the Sheriff's Office are committed to providing high quality and efficient health care services to jail inmates; and

WHEREAS, medication passing is a necessity in the delivery of health care services to jail inmates; and

WHEREAS, the Ingham County Sheriff Department has requested that the passing of medications to the inmates at the Ingham County Jail transition to the Ingham County Health Department; and

WHEREAS, the Ingham County Purchasing Department issued a Request for Proposals in November 2011 for medication passing to support the health care needs of the inmates at the Ingham County Jail; and

WHEREAS, the responses were evaluated by the Health Department's Chief Operating Officer, Medical Director, and Community Health Center Supervisor; and

WHEREAS, the group unanimously agreed that Optimal Staffing Solutions, Inc. presented the best response as their proposal guaranteed 24/7 coverage, was the least expensive option, and it is a local vendor – and references confirmed its timeliness, attention to detail, professionalism and responsiveness in providing high quality services. The other vendor identified potential complications in providing the needed services; and

WHEREAS, the Health Officer recommends a contract with Optimal Staffing Solutions, Inc. for medication passing services at the Ingham County Jail.

WHEREAS, the proposed rate of service is \$25.00 per hour, and, if this service is used for 8 hours per day for 365 days per year, it will cost \$73,000 per year.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an agreement with Optimal Staffing Solutions, Inc. for medication passing services at the Ingham County Jail.

BE IT FURTHER RESOLVED, the period of the agreement shall commence June 1, 2012 through May 31, 2013 with the option to automatically renew from year to year unless terminated as set forth in the agreement.

BE IT FURTHER RESOLVED, that Optimal Staffing Solutions, Inc. shall provide medication passing services at a rate of \$25.00 per hour not to exceed \$73,000 per year, to be managed from within the existing FY 2012 Jail Medical Budget.

RESOLUTION #12-

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and County Clerk to sign all necessary contract documents consistent with this resolution upon review and approval as to form by the County Attorney.

LAW ENFORCEMENT: Yeas: Tsernoglou, De Leon, Celentino, Koenig, Schafer, Dragonetti
Nays: None **Absent:** None **Approved 3/29/12**

HUMAN SERVICES: Yeas: Nolan, Tennis, Schor, McGrain, Vickers, Dougan
Nays: None **Absent:** None **Approved 4/2/12**

FINANCE: Yeas: Grebner, McGrain, Nolan, Tennis, Dougan
Nays: None **Absent:** Bahar-Cook **Approved 4/4/12**

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING MIS SERVER
AND MULTIBRIDGE UPGRADE PROJECT FOR THE 911 CENTER**

RESOLUTION #12-

WHEREAS, the Ingham County Board of Commissioners has established a 911 Emergency Telephone Dispatch Services fund for Management and System Improvements to the County emergency dispatch system; and

WHEREAS, the MIS Department has identified the need to purchase new licenses for Microsoft SQL 2008 as the servers base operating system for the Vision air CAD, and Vision Mobile systems in Ingham County at a cost of \$ 10, 446.26; and

WHEREAS, the MIS Department has identified the need to build a new server/multibridge computer to communicate with all vision air products County wide at a cost of \$22,000; and

WHEREAS, the 911 Advisory Board is recommending that the Ingham County Board of Commissioners fund this request from the 911 Emergency Telephone Dispatch Services - 911 fund for Management and System Improvements.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the expenditure of up to \$32,447 from the 911 Emergency Telephone Dispatch Services - 911 fund for Management and System for the costs associated with the purchase of two Microsoft SQL 2008 licenses for \$10,447 for the purchase and installation of server/multibridge computer from CORE Technologies that will communicate with all VisionAIR products in Ingham County.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers that are consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any necessary contract /Purchase documents consistent with this resolution and approved as to form by the County Attorney.

LAW ENFORCEMENT: Yeas: Tsernoglou, De Leon, Celentino, Koenig, Schafer, Dragonetti
Nays: None **Absent:** None **Approved 3/29/12**

FINANCE: Yeas: Grebner, McGrain, Nolan, Tennis, Dougan
Nays: None **Absent:** Bahar-Cook **Approved 4/4/12**

Introduced by the Law Enforcement Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A NAME FOR THE NEW
“INGHAM COUNTY 911 CENTER”**

RESOLUTION #12-

WHEREAS, the Ingham County Board of Commissioners previously authorized the Ingham County Building Authority to proceed with the Ingham County Consolidated 911 Dispatch Center Project to construct a single emergency dispatch center serving all of Ingham County; and

WHEREAS, final design plans of the facility were approved by the Board of Commissioners; and

WHEREAS, the construction project is nearing completion; and

WHEREAS, the Ingham County Law Enforcement Committee is now recommending a name for the Facility; and

WHEREAS, there shall be no signage identifying the building as the Ingham County 911 Central Dispatch Center either attached to the building and/or located along the road as recommended by Homeland Security standards

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby establishes that the name of the new facility shall be the “Ingham County 911 Central Dispatch Center” in recognition of its mission to provide emergency dispatch services of public safety agencies to protect the property, health, and safety of the residents of Ingham County

LAW ENFORCEMENT: Yeas: Tsernoglou, De Leon, Celentino, Koenig, Dragonetti

Nays: Schafer **Absent:** None **Approved 3/29/12**

Introduced by the Law Enforcement Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE FORMATION OF A NEW INGHAM COUNTY
911 ADVISORY COMMITTEE**

RESOLUTION #12-

WHEREAS, the Ingham County Board of Commissioners previously established an Ingham County 911 Advisory Committee consisting of Public Safety professionals to advise the Board of Commissioners on 911 emergency dispatch issues through Resolution #99-25; and

WHEREAS, the Ingham County 911 Steering Committee as part of its planning process has recommended changes in the structure, composition, and the purpose of the current 911 Advisory Committee now that Ingham County will be operating the new 911 Center with its own professional staff.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the establishment of a new Ingham County 911 Advisory Committee effective June 1, 2012 to be appointed by the Board of Commissioners upon the recommendation of the named Public Safety Agencies.

BE IT FURTHER RESOLVED, that the Ingham County 911 Advisory Committee shall consist of:

- a. The Ingham County Sheriff or his/her designee.
- b. A representative of the Michigan State Police.
- c. The Lansing Police Chief or his/her designee.
- d. The Lansing Fire Chief or his/her designee.
- e. The East Lansing Police Chief or his/her designee.
- f. The East Lansing Fire Chief or his/her designee.
- g. The Meridian Township Police Chief or his/her designee.
- h. The Meridian Township Fire Chief or his/her designee.
- i. The Michigan State University Police Department Chief or his/her designee.
- j. One other fire department representative as specified by the Ingham County Fire Chief's Association.
- k. One other police department representative as specified by the Ingham County Police Chiefs' Organization.

RESOLUTION #12-

BE IT FURTHER RESOLVED, that the purpose of the new Ingham County 911 Advisory Committee is to:

- a. To recommend standards for staffing.
- b. To provide recommendations to the Director regarding policies and procedures as needed.
- c. To provide recommendations to the Director to improve the E9-1-1 Central Dispatch Operations.
- d. To make recommendations regarding any other matter relating to 9-1-1 Dispatch assigned by the Ingham County Board of Commissioners or Controller.

BE IT FURTHER RESOLVED, that the current Ingham County 911 Advisory Committee established by Resolution # 99-25 is hereby rescinded effective June 1, 2012.

BE IT FURTHER RESOLVED, that the 911 Advisory Committee will not have any legal authority to distribute funding, to hire personnel or enter into any contracts. The 911 Advisory Committee is strictly advisory in nature.

LAW ENFORCEMENT: Yeas: Tsernoglou, De Leon, Celentino, Koenig, Schafer, Dragonetti
Nays: None **Absent:** None **Approved 3/29/12**