AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. TIME FOR MEDITATION

V. APPROVAL OF THE MINUTES OF NOVEMBER 27, 2012

VI. ADDITIONS TO THE AGENDA

VII. PETITIONS AND COMMUNICATIONS

1. LETTER FROM MID SOUTH SUBSTANCE ABUSE COMMISSION REGARDING EXTENSION OF APPOINTEES TO THE MID-SOUTH BOARD

2. RESOLUTION FROM VAN BUREN COUNTY BOARD OF COMMISSIONERS OPPOSING THE PASSAGE OF HOUSE BILL 5804

VIII. LIMITED PUBLIC COMMENT

IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

X. CONSIDERATION OF CONSENT AGENDA

XI. COMMITTEE REPORTS AND RESOLUTIONS

3. INGHAM COUNTY BOARD OF COMMISSIONERS – RESOLUTION HONORING MARK GREBNER

4. INGHAM COUNTY BOARD OF COMMISSIONERS – RESOLUTION HONORING MIKE BRYANTON, INGHAM COUNTY CLERK

5. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS
6. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING DR. MARTIN LUTHER KING, JR.

7. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO TRANSFER ALL UNSOLD TAX REVERTED PROPERTIES REJECTED BY LOCAL UNITS TO THE INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY

8. COUNTY SERVICES, HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE CONTROLLER TO MAKE YEAR END BUDGET ADJUSTMENTS AND TO AMEND THE 2013 PARKS BUDGET

9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZER A CONTRACT WITH PRESORT SERVICES, INC.

10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO TRANSFER THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM TO THE TREASURER’S OFFICE

11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A CURATOR POSITION AT THE POTTER PARK ZOO

12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING MODIFICATIONS TO THE 2013 MANAGERIAL AND CONFIDENTIAL PERSONNEL MANUAL

13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING ESTABLISHING UNIFORM TRANSFER PROVISION

14. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE TEAMSTERS LOCAL 580 – 911 SUPERVISORS

15. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A MERS HYBRID PLAN FOR NEWLY HIRED TEAMSTERS LOCAL 580 – 911 SUPERVISORS

17. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE FOP – 911 NON-SUPERVISORY

18. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A MERS PLAN FOR NEWLY HIRED FOP – 911 NON-SUPERVISORY

19. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE ESTABLISHMENT OF FOP – 911 NON-SUPERVISORS (FORMER CITY OF LANSING EMPLOYEES) AS A DIVISION WITHIN THE MERS DEFINED BENEFIT PENSION PLAN

20. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE ESTABLISHMENT OF FOP – 911 NON-SUPERVISORS (FORMER CITY OF EAST LANSING EMPLOYEES) AS A DIVISION WITHIN THE MERS DEFINED BENEFIT PENSION PLAN

21. FINANCE COMMITTEE – RESOLUTION ENCOURAGING THE LEGISLATURE TO DELAY ACTION ON PERSONAL PROPERTY TAX REFORM

22. FINANCE COMMITTEE – RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2013 BUDGET YEAR

23. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE AGREEMENT FOR MICHIGAN STATE UNIVERSITY EXTENSION SERVICES BETWEEN MICHIGAN STATE UNIVERSITY AND INGHAM COUNTY APPROVING THE ANNUAL WORK PLAN FOR 2013

24. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE DENTAL SERVICE CONTRACTS WITH LICENSED DENTISTS FOR 2013

25. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE DENTAL SERVICES AGREEMENTS AT THE INGHAM COUNTY JAIL

26. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ADOPT THE SCHEDULE OF DISCOUNTS AND CO-PAY SCHEDULE
27. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZED THE CONVERSION OF A COMMUNITY HEALTH REPRESENTATIVE III TO A COMMUNITY HEALTH REPRESENTATIVE IV

28. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN INFECTIOUS DISEASE PHYSICIAN AGREEMENT WITH THE COLLEGE OF OSTEOPATHIC MEDICINE AT MICHIGAN STATE UNIVERSITY TO PROVIDE INFECTIOUS DISEASE PHYSICIAN SERVICES WITHIN THE HEALTH DEPARTMENT’S HIV CONTINUUM OF CARE PROGRAM

29. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN INFECTIOUS DISEASE PHYSICIAN AGREEMENT WITH THE COLLEGE OF OSTEOPATHIC MEDICINE AT MICHIGAN STATE UNIVERSITY FUNDED THROUGH THE RYAN WHITE TITLE IV WOMEN, INFANTS, CHILDREN, YOUTH AND AFFECTED FAMILY MEMBERS AIDS HEALTHCARE PROGRAM

30. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN STATE UNIVERSITY COLLEGE OF NURSING FOR NURSE PRACTITIONER SERVICES IN THE WOMEN’S HEALTH CENTER

31. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN STATE UNIVERSITY COLLEGE OF NURSING FOR NURSE PRACTITIONER SERVICES AT THE INGHAM COUNTY JAIL

32. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE 2012 – 2013 SCHEDULE A ADDENDUM TO THE BLUE CROSS BLUE SHIELD ADMINISTRATIVE SERVICES AGREEMENT FOR SERVICES TO INGHAM COUNTY JAIL INMATES

33. JUDICIARY AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A GRANT AWARD FROM THE MICHIGAN SUPREME COURT’S STATE COURT ADMINISTRATIVE OFFICE – MICHIGAN DRUG COURT GRANT PROGRAM (SCAO-MDCGP)
34. LAW ENFORCEMENT AND FINANCE COMMITTEES – RESOLUTION TO ESTABLISH SPECIAL PART TIME ON CALL 911 CENTRAL DISPATCH CENTER BACKGROUND INVESTIGATORS POSITIONS

35. LAW ENFORCEMENT COMMITTEE – RESOLUTION TO HONOR SERGEANT ROBERT OTT AS THE 2012 MICHIGAN EMERGENCY MANAGEMENT ASSOCIATION EMERGENCY MANAGEMENT COORDINATOR OF THE YEAR AWARD

36. LAW ENFORCEMENT AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT THE 2012 RISK AVOIDANCE GRANT (RAP) FROM THE MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY (MMRMA)

XII. SPECIAL ORDERS OF THE DAY

XIII. PUBLIC COMMENT

XIV. COMMISSIONER ANNOUNCEMENTS

XV. CONSIDERATION AND ALLOWANCE OF CLAIMS

XVI. ADJOURNMENT
CALL TO ORDER:
Chairperson Copedge called the November 27, 2012, regular meeting of the Ingham County Board of Commissioners to order at 6:36 p.m. Roll was called and all Commissioners were present.

PLEDGE OF ALLEGIANCE:
Commissioner Grebner led the Board in the Pledge of Allegiance and a few moments of silence were observed for meditation.

APPROVAL OF THE MINUTES:
Moved by Commissioner Dougan, supported by Commissioner Schafer, to approve the minutes of the November 13, 2012 meeting as submitted. Motion carried unanimously. Absent: None.

ADDITIONS TO THE AGENDA:
Without objection the following substitute will be added to the agenda.

Agenda Item No. 28 – Resolution to Amend the 2013 Ingham County Budget by Continuing a Detective Position at the Sheriff’s Office

Late - Resolution to Amend the 2013 Ingham County Budget by Reinstating the Budget for the Jail/Medical Unit so as to Reflect a County Run Operation. The Resolution was added as agenda item No. 29

PETITIONS AND COMMUNICATIONS:
Late - Notice of Hearing from Delhi Charter Township regarding an Application for Exemption of New Personal Property from XG Sciences, Inc. Referred to finance.

LIMITED PUBLIC COMMENT:
Robin Reynolds, from Ingham County Health Plan, addressed the Board to say thanks for the work and efforts to put the Ingham Health Care Plan millage on the ballot.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR:
Commissioner Nolan congratulated Robin Reynolds on her millage campaign.

CONSIDERATION OF CONSENT AGENDA:
Moved by Commissioner Dragonetti, supported by Commissioner Grebner, to adopt a consent agenda consisting of all items except items 14, 15, 22, 23, 28 and 29. Motion to adopt a consent agenda carried unanimously. Items on the consent agenda were adopted by a unanimous roll call vote. Items voted on separately are so noted in the minutes. Absent: None.

COMMITTEE REPORTS AND RESOLUTIONS:
The following resolution was introduced by the County Services Committee:

RESOLUTION HONORING DALE RUTTAN, VEVAY TOWNSHIP TRUSTEE

RESOLUTION #12-377
WHEREAS, Dale Ruttan proudly served his country in Viet Nam and was awarded the purple heart for his sacrifices and meritorious service; and

WHEREAS, upon retiring from his position as an Accountant at the Ingham County Road Commission, Dale embarked on another career as Treasurer of the County Road Association Self Insurance Fund from which he recently retired; and

WHEREAS, Dale served as a Trustee for Vevay Township from July 9, 1998 through November 20, 2012, during this time he served on the Township’s Zoning Board of Appeals and Planning Commission; and

WHEREAS, Dale’s input on the Planning Commission, on behalf of the community, was invaluable and instrumental in updating the Township’s Comprehensive Development Plan and Zoning Ordinance; and

WHEREAS, as a member of the Township Board, Dale’s knowledge and insight in all fiscal matters was greatly respected by his fellow board members, his financial expertise was incalculable in maintaining the financial health of the township, thereby eliminating the need for increasing revenues.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Dale Ruttan for his years of service as a Trustee for Vevay Township and appreciates the contributions he has made to the citizens of Ingham County.

BE IT FURTHER RESOLVED, that the Board wishes him continued success in all of his future endeavors.

COUNTY SERVICES:  Yeas: Holman, Grebner, Celentino, De Leon, Vickers  
Nays: None  Absent: Schor  Approved 11/20/12

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services Committee:

RESOLUTION HONORING RONALD J. WEESES, VEVAY TOWNSHIP SUPERVISOR

RESOLUTION #12-378

WHEREAS, Ronald J. Weesies served as Supervisor for Vevay Township for the period of November 20, 2000 through August, 2, 2012; and

WHEREAS, as Township Supervisor, Ron initiated an extensive review and update of the Township’s Comprehensive Development Plan by encouraging citizen involvement through public forums and surveys, thereby creating a forum foundation for the future development of Vevay Township; and

WHEREAS, under his leadership, a new zoning ordinance was drafted and adopted based on the Comprehensive Development Plan and the needs of the residents of the Township, again through extensive citizen involvement; and

WHEREAS, Ron also initiated the establishment of a Recreation Committee which resulted in the development and subsequent adoption of a Community Recreation Plan, which enables the Township to qualify for
Recreational Grant Funds through the State of Michigan, again making every effort to include citizen involvement through surveys and public meetings; and

WHEREAS, as a member of the Board of Directors of the Ingham County Chapter of the Michigan Townships’ Association, Ron was a strong supporter of the furthering of good governance by township officials; and

WHEREAS, as Township Supervisor, Ron conducted the duties of his office with integrity, fairness and a knowledge of the issues before the Township; and

WHEREAS, as a member of the governing body, he endeavored to make educated, lawful and thoughtful decisions for the greater good of the citizens of Vevay Township.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Ronald J. Weesies for his years of service as Supervisor of Vevay Township and for the contributions he has made to the citizens of Ingham County.

BE IT FURTHER RESOLVED, that the Board wishes him continued success in all of his future endeavors.

COUNTY SERVICES:  Yeas: Holman, Grebner, Celentino, De Leon, Vickers
Nays: None  Absent: Schor  Approved 11/20/12

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services Committee:

RESOLUTION APPROVING THE APPOINTMENT OF SANDRA DARGATZ AS THE MANAGER OF THE INGHAM COUNTY FAIR
RESOLUTION #12-379

WHEREAS, the position of Fair Manager is currently vacant; and

WHEREAS, an interview panel consisting of Fair Board members and County Commissioners, working with the Ingham County Human Resources Department and the Controller/Administrator’s Office solicited applications and interviewed candidates; and

WHEREAS, the interview panel has recommended Sandra Dargatz to be the new Fair Manager; and

WHEREAS, at their November 13, 2012 meeting, the Fair Board voted to recommend to the Board of Commissioners the appointment of Sandra Dargatz as Fair Manager.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the appointment of Sandra Dargatz as Manager of the Ingham County Fair effective December 10, 2012.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners wishes Sandra Dargatz well as she assumes her new duties.
COUNTY SERVICES: Yeas: Holman, Grebner, Celentino, De Leon, Vickers
Nays: None  Absent: Schor  Approved 11/20/12

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services Committee:

RESOLUTION MAKING APPOINTMENTS TO THE YOUTH COMMISSION

RESOLUTION #12-380

WHEREAS, several vacancies exist on the Youth Commission; and
WHEREAS, the County Services Committee interviewed those interested in serving on this Commission.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints

Peter Atkins, 1601 Sunnyside Avenue, Lansing, 48910

to the Ingham County Youth Commission to a term expiring August 31, 2014.

COUNTY SERVICES: Yeas: Holman, Grebner, Celentino, De Leon, Vickers
Nays: None  Absent: Schor  Approved 11/20/12

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services Committee:

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM
COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS

RESOLUTION #12-381

WHEREAS, as of June 1, 2012, the Ingham County Road Commission becomes the Ingham County Department of Transportation and Roads per Resolution #12-123; and
WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and
WHEREAS, this will now be the responsibility of the Board of Commissioners to approve these permits as necessary.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated November 7, 2012 as submitted.

COUNTY SERVICES: Yeas: Holman, Grebner, Celentino, De Leon, Vickers
Nays: None  Absent: Schor  Approved 11/20/12
Adopted as part of the consent agenda.
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<td>MARSHALL BROS LLC</td>
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<td>DIETZ RD BET ROWLEY RD AND MOYER RD</td>
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<td>LAND DIVISION</td>
<td>601 BUSINESS CENTER DRIVE</td>
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PERMIT SUPERVISOR: ______________________________

MANAGING DIRECTOR: ______________________________

DATE: November 7, 2012
The following resolution was introduced by County Services and Finance Committee:

**RESOLUTION APPROVING PROCEEDING TO CLOSE ON THE OPEN SPACE CONSERVATION EASEMENT DEED FOR THE KIRK MELHAFF AND WENDY VILLAREAL PROPERTY**

RESOLUTION #12-382

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of farmland in Ingham County from the pressure of increasing residential and commercial development; and

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Open Space Preservation Purchase of Development Rights Ordinance adopted by Resolution #10-99 on April 13, 2010; and

WHEREAS, the Ingham County Open Space Preservation Purchase of Development Rights Ordinance authorized the establishment of the Ingham County Farmland and Open Space Preservation Board to oversee the Farmland and Open Space Preservation Program; and

WHEREAS, in the course of implementing the Ingham County Open Space Preservation Purchase of Development Rights Ordinance, the Ingham County Farmland and Open Space Preservation Board established Open Space Selection Criteria for ranking landowner applications to the Ingham County Farmland and Open Space Preservation Program and was approved by the Board of Commissioners by Resolution #12-188 on June 26, 2012; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has scored and ranked all open space applications received for the 2010 cycle and wishes to proceed with closing the Kirk Mehlhaff and Wendy Villareal Property for an amount not to exceed $54,000.00, in Onondaga Township; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has funding in place to purchase Conservation Easement Deeds on Open Space properties in Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves proceeding to close on the Kirk Mehlhaff and Wendy Villareal Property for an amount not to exceed $54,000.00 utilizing funds from the Farmland and Open Space Preservation Millage.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**COUNTY SERVICES:** **Yea:** Holman, Grebner, Celentino, De Leon, Vickers  
**Nays:** None  
**Absent:** Schor  
**Approved 11/20/12**

**FINANCE:** **Yea:** Grebner, McGrain, Bahar-Cook, Tennis, Dougan,  
**Nays:** None  
**Absent:** Nolan  
**Approved 11/26/12**

Adopted as part of the consent agenda.
The following resolution was introduced by County Services and Finance Committee:

RESOLUTION APPROVING THE MODEL OPEN SPACE PERMANENT CONSERVATION EASEMENT DEED AS THE MECHANISM TO ENFORCE AND RESTRICT INGHAM COUNTY OPEN SPACE PROPERTIES

RESOLUTION #12-383

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of farmland in Ingham County from the pressure of increasing residential and commercial development; and

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Open Space Preservation Purchase of Development Rights Ordinance adopted by Resolution #10-99 on April 13, 2010; and

WHEREAS, the Ingham County Open Space Preservation Purchase of Development Rights Ordinance authorized the establishment of the Ingham County Farmland and Open Space Preservation Board to oversee the Farmland and Open Space Preservation Program; and

WHEREAS, the Farmland and Open Space Preservation Board have been working to develop language for the Model Open Space Permanent Conservation Easement Deed and approved such language at their August 2012 meeting; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board will be seeking legal counsel approval on each Permanent Conservation Easement Deed prior to all closings.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Farmland and Open Space Preservation Board to use the Model Open Space Permanent Conservation Easement Deed as the mechanism to enforce and restrict Ingham County Open Space Properties, as attached.

COUNTY SERVICES: Yeas: Holman, Grebner, Celentino, De Leon, Vickers
Nays: None Absent: Schor Approved 11/20/12

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Tennis, Dougan,
Nays: None Absent: Nolan Approved 11/26/12

Adopted as part of the consent agenda.
Ingham County FOSP Program  
Model Conservation Easement for the Open Space Program

This is a model conservation easement (CE) and is generic. The parts highlighted in yellow need to be considered and written specifically for each individual CE.

PERMANENT CONSERVATION EASEMENT DEED

This Permanent Conservation Easement Deed (hereinafter referred to as “Conservation Easement”) is made this ___ day of ____________, 2012 by and between XXXX [Name of owner, owners, or authorized person(s), e.g. trustee(s) (whichever is applicable), husband and wife, a single person, a trust, etc. (whichever is applicable)] (hereinafter referred to as “Grantor”), whose address is XXXX and County of Ingham, Michigan (hereinafter referred to as “Grantee”), whose address is Ingham County Farmland and Open Space Preservation Board, Post Office Box 319, Mason, MI 48854.

WHEREAS, the Grantor is the owner in fee simple of certain real property, (hereinafter referred to as “Owner’s Parcel”); and

WHEREAS, Grantor desires to grant, convey and warrant a Conservation Easement over, under, upon, and across a portion of the Owner’s Parcel to Grantee under the scope, terms and conditions set forth in this Conservation Easement; said portion hereinafter referred to as the “Protected Property”. The portion of the Owner’s Parcel not subject to this Conservation Easement is hereinafter referred to as the Exempted Area. The Protected Property and Exempted Area are legally described in Exhibit A. The Protected Property is xxx acres, more or less. The Protected Property is subject to any and all easements and restrictions of record; and

WHEREAS, the Grantee seeks to acquire a Conservation Easement over, under, upon, and across the Protected Property; and

WHEREAS, the Protected Property possesses open space, scenic, aesthetic, biological, ecological, natural, watershed, and agricultural (delete those that do not apply) values of prominent importance to the Grantor, the Grantee, and the public, which values are referred to as the “Conservation Values” in this Conservation Easement; and

WHEREAS, the State of Michigan has recognized the importance of protecting natural and agriculture resources through the Michigan Constitution of 1963, Article IV, and various statutes, and the Natural Resources and Environmental Protection Act of 1994, Part 21, MCL 324.2140-2144 contemplates the creation of permanent conservation easements as non-possessory interests in land or water and permits such easements to be held by governmental entities and other eligible entities;

NOW, THEREFORE, GRANTOR AND GRANTEE AGREE TO THE FOLLOWING:
I. CONVEYANCE. For and in consideration of the sum of $_____ and the mutual covenants recited herein, the Grantor grants, conveys and warrants to the Grantee this perpetual Conservation Easement over, under, upon and across the Protected Property. The scope, terms, and conditions of this Conservation Easement are set forth in this Conservation Easement. This Conservation Easement is a perpetual conveyance from the Grantor to the Grantee, is permanent, and runs with the land.

II. PURPOSES OF THIS CONSERVATION EASEMENT. The general purpose of this Conservation Easement is to ensure that the Protected Property shall be perpetually preserved in a natural condition or in a combination of natural and agricultural conditions. By way of example only, the natural condition may be woodlands, wetlands, grasslands or successional stages, or a combination of these. The open space and scenic values of the Protected Property shall be maintained. The specific purpose of the Conservation Easement is to protect, maintain, and enhance the Conservation Values of the Protected Property, in particular its open space and scenic values, its habitat for native plants and animals, its ecological and wildlife values, its natural features, its watershed values, and its agricultural values. Any use of the Protected Property that may impair or interfere with the Conservation Values described below is expressly prohibited.

III. CONSERVATION VALUES OF THE PROTECTED PROPERTY, ZONING, AND RELEVANT PUBLIC POLICY. The Protected Property possesses open space, scenic, biological, ecological, natural, watershed, and agricultural Conservation Values of prominent importance to the Grantor, Grantee, and the public. The Protected Property is preserved pursuant to clearly defined government conservation policy and yields a significant public benefit.

A. The Protected Property has the following Conservation Values: (delete those Values that do not apply to the Protected Property)

NOTE TO EVERYONE familiar with the Protected Property, including Grantor and people assisting the Grantor: It is important to include all of the Conservation Values that are specific to this Protected Property, but not to include any values that do not apply to the Protected Property. Any pertinent local governmental policy statements, goals, and laws that relate to the Conservation Values should also be included. Feel free to suggest: (i) changes to the Conservation Values listed, (ii) additions to those values listed, and (iii) deletion of any of those listed. In particular, people that have walked the Protected Property should think about the Conservation Values of the Protected Property and make any relevant suggestions.

OPEN SPACE AND SCENIC VALUES (include only those that are applicable)
1. The Protected Property preserves open space for the scenic enjoyment of the general public.
2. It is a scenic landscape with agricultural and natural character that is visible to the public from xxx Roads, both public roads, and it would be adversely affected by development.
3. It gives relief from urban and suburban closeness.
4. It is an attractive rural landscape that is located in an area that is experiencing fragmented housing development with approximately ten (10) new home sites of less than one to several acres within one mile of the Protected Property in the last 4 years.
5. The Property is desirable for development, and, if developed, it would destroy many of its Conservation Values.

WILDLIFE, ECOLOGICAL, AND HABITAT VALUES (include only those that are applicable)
1. The Protected Property preserves natural habitat for native plants and animals, including turkey and white-tailed deer.
2. It contains corridor habitat that facilitates wildlife movement through the surrounding rural landscape.
3. It contains significant, natural woodland habitat, which includes a diversity of native species, trees of many age classes and structural diversity, including a multi-story canopy, standing dead trees, and downed logs.
4. The natural woodland that exists on the Protected Property has vegetation similar to the
vegetation present before settlement by Europeans.
5. Wetlands, as described in Wetland Protection, Part 303 of the Michigan Natural Resources and Environmental Code MCL 324.30301 et seq., are present on the Protected Property.
6. The wetlands provide habitat for aquatic invertebrates, amphibians, reptiles and aquatic and emergent vegetation.
7. If present on the Protected Property, make a statement about rare, endangered, and threatened species, and species of special concern (give names of species).
8. If present on the Protected Property, make a statement about grassland habitat.
9. The woodland is important in the utilization and retention of atmospheric CO2.
10. The Property is in close proximity to the following protected properties which similarly preserve natural habitat: insert names.

WATERSHED VALUES (include only those that are applicable)
1. The woodland (and other natural vegetation)(state if vegetation is other than woodland) on the Protected Property protects the __________ watershed by improving the quality and quantity of water in the watershed and in the water flowing into the ____ Rivers and Lake Michigan through reduction of soil erosion and removal of nutrients.
2. There are ___ county drains on the Protected Property.
3. It has ______ feet of frontage on the ____ (river, stream, lake).
4. The majority (or give %) of the Protected Property is in the 100-year flood plain.
5. The land protects the ____ aquifer. (Describe what areas it protects.)

AGRICULTURAL VALUES (delete if not applicable)
1. The Protected Property preserves important agricultural land.
2. Approximately ___% of the Protected Property is currently used for agriculture and it has been in agriculture for approximately ____ years.
3. It consists of approximately ___ acres of “prime farmland” (___%) and ___ acres of unique farmland (___%) as classified by the Natural Resources Conservation Service, U.S. Department of Agriculture. The soil types are described in the Baseline Document referred to in Part V below.
4. Both the township and the county have strong agricultural economies.

B. Zoning
The Protected Property is located in _____ Township. It is zoned ____ and is in a ____ Zoning District. It has this designation on the current Township, County, other? Master Plan, approved _____. _____ Township does its own zoning.

C. Relevant Public Policy
This Conservation Easement on the Protected Property advances specific public policies of promoting land conservation and will provide significant public benefit. The Protected Property is preserved pursuant to clearly delineated federal, state, and local land conservation policy. The following laws establish some of this relevant public conservation policy:

• Water Pollution Control Act of 1972, 33 USC 1251 et seq.
• MCL 324.30301 et seq. (Wetland Protection)
• MCL 324.30101 et seq. (Inland Lakes and Streams)
• MCL 324.36101 et seq. (Farmland and Open Space Preservation)
• MCL 324.9101 et seq. (Soil Erosion and Sedimentation Control)
• MCL 324.35501 et seq. (Biological Diversity Conservation)

IV. DESCRIPTIONS AND COMMITMENTS OF THE PARTIES INVOLVED
A. Grantor is the fee simple title owner of the Protected Property and is committed to preserving the Conservation Values of the Protected Property. The Grantor agrees to confine use of the Protected Property to
activities consistent with the purposes of this Conservation Easement and the protection of its Conservation Values. Any use of the Protected Property that may impair or interfere with the Conservation Values described above is expressly prohibited.

B. Grantee (Ingham County): (i) is a qualified holder of this Conservation Easement, (ii) is a tax-exempt, governmental entity qualified under the Natural Resources and Environmental Protection Act (PA 451 of 1994), Part 21, Subpart 11, Conservation and Historic Preservation Easement, MCL 324.2140 et seq. and under Internal Revenue Code Section 170(h)(3), (iii) is committed to preserving the Conservation Values of the Property and upholding the terms of this Conservation Easement, (iv) has the resources to enforce this Conservation Easement, (v) preserves natural habitats of plants and animals, including fish and other wildlife, and the ecosystems that support them, and (vi) preserves open space lands, including natural and agricultural lands, where such preservation is for the scenic enjoyment of the general public or pursuant to clearly delineated governmental conservation policies, or both, and where it will yield significant public benefit.

V. BASELINE DOCUMENT. The Conservation Values of the Protected Property are documented in a natural resource inventory, the Baseline Document, signed and dated by the Grantor and Grantee. The Baseline Document, incorporated herein by reference, consists of general and legal descriptions of the Protected Property, a brief history of the use of the land, a description of the soils, wetlands, prominent vegetation, specific flora and fauna and distinctive natural features of the Protected Property, maps and photographs, and a depiction of all existing human-made modifications. Each party agrees that the Baseline Document is an accurate representation of the Protected Property at the time of signing of this Conservation Easement, and each party acknowledges receipt of a copy of this Baseline Document by signing this Conservation Easement. The Baseline Document is intended to serve as an objective information baseline for monitoring the provisions of this Conservation Easement and may be used to enforce the provisions of the Conservation Easement. In any conflict between the terms of this Conservation Easement and the Baseline Document, the terms of the Conservation Easement shall prevail.

VI. PROHIBITED ACTIONS. The Protected Property is for conservation purposes and any activity on or use of the Protected Property that is inconsistent with the purposes of this Conservation Easement or is detrimental to the Conservation Values is expressly prohibited. By way of example, but not by way of limitation, the following activities and uses of the Protected Property are prohibited (delete those below that are not relevant; add any that are relevant).

Division. Any legal or de facto division of the Protected Property of less than 160 acres is prohibited. Any parcel resulting from a division or subdivision shall be under all the same provisions as the Conservation Easement.

Commercial Activities. Any commercial activity on the Protected Property is prohibited, except as permitted under Section VII.

Industrial Activities. Any industrial activity on the Protected Property is prohibited.

Agricultural Activities. Any agricultural activity on the Protected Property is prohibited, except as permitted under Section VII.

Structures. The construction or placement on the Protected Property of any human-made structures, such as but not limited to, buildings, fences, dams, broadcast towers, roads and parking lots is prohibited, except as permitted under Section VII.

Land Surface Alteration. There shall be no filling, excavating, grading, or mining and no removal, addition, processing or alteration of soil, sand, gravel, rock, peat, or other materials that result in alteration of the surface topography of the Protected Property, except as permitted under Section VII.

Bodies of Water, Wetlands and Ground Water. Natural bodies of water, including, but not limited to lakes, ponds, water courses, and natural wetlands, may not be altered and ground water may not be diverted,
Waste and other Offensive Materials. There shall be no storage, dumping, processing, or disposal of liquid or solid waste, including, but not limited to, pesticides and other hazardous chemicals, abandoned vehicles and other human-made items, junk, trash, dead animals, and other offensive materials on the Protected Property, except for waste generated on the Protected Property and treated in a properly designed and authorized waste system. There shall be no use of the Protected Property for sanitary landfill, for underground tanks, or for the installation and use of an incinerator.

Signs and Billboards. Billboards are prohibited. Signs are prohibited except:

- to state the name of the Grantor, the address of the Property, and contact information,
- to state that the area is protected by a Conservation Easement,
- to state that trespassing or any other unauthorized entry or use is prohibited,
- to identify and interpret trails and natural features,
- to warn of the presence of dogs or other animals,
- to advertise that all or part of the Property is for sale or rent.

VII. PERMITTED USES. The Grantor retains all ownership rights that are not expressly restricted by this Conservation Easement. In particular, the following rights are reserved:

A. Right to Convey. The Grantor retains the right to sell, mortgage, bequeath, donate, assign or lease the Protected Property as a whole. Any subsequent owner, lien holder, lessee, or other beneficiary of an interest in the Protected Property is bound by all the provisions and obligations in this Conservation Easement. Any document of conveyance, including deeds and leases, shall state the existence of and shall remain subject to the terms of this Conservation Easement and shall include a brief statement of its purpose. The Grantor will notify the Grantee of the conveyance of any interest in the Protected Property within thirty (30) days of the date the conveyance takes effect. The failure of the Grantor to perform any act required by this paragraph shall not impair the validity of this Conservation Easement or limit its enforceability in any way.

B. (Inclusion of this is CE specific) Right to Conduct Agriculture. The Grantor retains the right to use the Protected Property for agriculture within the Agricultural Area. The Agricultural Area is the area of the Protected Property on which agriculture may be practiced; agriculture may not be practiced outside the Agricultural Area. The Agricultural Area is depicted by a map, attached hereto as Exhibit C. Agriculture means the use of undeveloped land for the production of plants and animals useful to humans, including grains, feed crops, and field crops; forages and sod crops; dairy animals and dairy products; other livestock, including cattle, swine, sheep, equines, and other animals; poultry and poultry products; vegetables, fruits, berries, nuts, grasses, seeds, herbs, flowers; nursery stock; Christmas trees; and other similar crops. All agriculture operations shall use current, generally-accepted best management practices. Permanent buildings for agriculture, or for any other purpose, may not be erected on the land protected by this Conservation Easement. If agriculture is no longer conducted on the Protected Property, the Grantor shall undertake to convert the agricultural land to natural land with native vegetation as provided in Section VII.

C. (Inclusion of this is CE specific) Right to Convert Vegetation. The Grantor retains the right to convert any agricultural land to natural land with native vegetation, including trees. Conversion may occur by natural succession or by management actions such as planting, prescribed burning, and vegetation manipulation, or both. All management actions shall conform to current, generally-accepted best management practices in use at the time of the management action. Before beginning conversion, the Grantor shall provide a written plan to the Grantee for the Grantee’s review and approval. The Grantor retains the right to convert any of the converted land back to agriculture at a future time.

D. (Inclusion of this is CE specific) Right to Conduct Timber Operations. The Grantor retains the right to conduct timber operations on the Protected Property. All timber operations must
conform to current, generally-accepted best management practices for conservation and shall be conducted in a manner that is not inconsistent with the purposes of this Conservation Easement. The goals of such timbering plans and practices shall include the preservation of the conservation and scenic values of the woodlands.

E. (Inclusion of this is CE specific) **Right to Manage Vegetation in Woodlands.** All woodlands should be managed to ensure the ecological well-being of the woodlands. Current, generally-accepted best management forestry procedures should be used with emphasis on removing non-native vegetation and increasing the abundance of native trees and shrubs. Trees may be harvested.

F. (Inclusion of this is CE specific) **Right to Manage Vegetation in Grasslands.** All grasslands should be managed to ensure the ecological well-being of the grasslands. Current, generally-accepted best management procedures should be used with emphasis on removing non-native vegetation and increasing the abundance of native plants.

G. (Inclusion of this is CE specific) **Right to De minimis Activity.** De minimis activity, such as walking tours of the Protected Property, is permitted only if it is consistent with the purposes of this Conservation Easement and does not adversely affect the Conservation Values of the Protected Property.

H. **Right to Use Vehicles.** The Grantor retains the right to use vehicles on the Protected Property as necessary for allowed and permitted uses of the Protected Property such as agriculture, timber operations, and land restoration activities. In addition, the Grantor retains the right to use golf carts and similar small, wheeled vehicles on the Protected Property, with such use only allowed as permitted by the Grantor or the designated representative(s) of the Grantor and provided the activities do not adversely affect the Conservation Values of the Protected Property.

I. **Right to Trails.** The Grantor retains the right to have unpaved, low-impact, pedestrian trails on the Protected Property provided such trails do not adversely affect the Conservation Values of the Protected Property.

J. **Right to Recreational Use.** The Grantor retains the right to use, and to permit others to use, the Protected Property for recreational purposes, including hunting and fishing, pursuant to applicable state and federal regulations that are in effect at the time. Any structures erected for recreational use, such as, but not limited to, blinds, tents, pond docks, and sitting platforms by ponds, shall not be permanent.

K. **Right to Ponds.** The Grantor retains the right to build or alter ponds provided that all current governmental rules and regulations are followed.

L. **Right to Structures.** Structures, such as, but not limited to, platforms, benches, tents, bridges and blinds, may be erected for recreational and conservation use, provided they are not permanent and they do not adversely affect the Conservation Values of the Protected Property.

M. (Inclusion of this is CE specific) **Right to Construct Perimeter Barriers.** The Grantor retains the right to construct perimeter barriers, for example, placement of boulders, to prevent unauthorized access to the Protected Property by vehicles or other means, provided they do not adversely affect the Conservation Values of the Protected Property and the plans for building the barriers are submitted and approved by the Grantee in writing before any construction commences.

N. **Hydrocarbons.** The Grantor retains the right to lease and extract hydrocarbons. Hydrocarbon exploration and extraction activities shall be limited to one (1) 1-acre site for every full forty (40) acres of Protected Property. The boundaries of any site shall not be closer than three hundred (300) feet of any natural water feature, including wetlands. Access roads and any other disturbance of the land associated with a well shall have minimal impact on the land and the Agricultural and Conservation Values of the Protected Property and shall not be permanent. The land shall be returned to pre-exploration and pre-extraction conditions within one (1) year from the date of discontinuance of exploration and extraction operations. Any future leases associated with the exploration and extraction of hydrocarbons shall be subordinate to all the
provisions of this Conservation Easement. Grantor shall obtain written approval from Grantee, as described in Section X., for any proposed exploration and extraction activity. (Note: Grantee will accept CEs that have a provision that allows for hydrocarbon exploration and extraction on the Protected Property, if it is written appropriately, but such a provision could jeopardize the use of the CE as a tax-deductible donation. Landowners should consult with their tax advisers and other advisors for the best course of action for them.)

O. Rights Consistent with the Conservation Easement. All rights retained by the Grantor or not prohibited by this Conservation Easement are considered to be consistent with the conservation purposes of this Conservation Easement and shall be exercised so as to prevent damage to or degradation of the Conservation Values of the Protected Property.

VIII. RIGHTS OF THE GRANTEE. The Grantor conveys the following rights upon the Grantee to perpetually maintain the Conservation Values of the Property:

A. Right to Enter. The Grantee or its designated representative has the right to enter the Protected Property either directly or through the Owner’s Parcel at reasonable times to monitor the provisions of the Conservation Easement. Furthermore, the Grantee or its designated representative has the right to enter the Protected Property either directly or through the Owner’s Parcel at reasonable times to enforce compliance with, or otherwise exercise its rights under, this Conservation Easement. However, the Grantee or its designated representative may not unreasonably interfere with the Grantor’s use and quiet enjoyment of the Protected Property. Entry to the Protected Property by the Grantee or its designated representative does not require notification of the Grantor; however, a reasonable effort will always be made to do so. The Grantee or its designated representative has no right to permit others to enter the Protected Property. The general public is not granted access to the Protected Property pursuant to this Conservation Easement. The Grantee’s rights do not include the right, in absence of a judicial decree, to enter the Protected Property for the purpose of becoming an operator of the Property within the meaning of the Comprehensive Environmental Response, Compensation, and Liability Act, 42 U. S. C. §9601 et seq.

B. Right to Preserve. The Grantee has the right to prevent any activity on or use of the Protected Property that is inconsistent with the purposes of this Conservation Easement or detrimental to the Conservation Values of the Protected Property, including the right to enforce the provisions of this Conservation Easement by proceedings of law or equity, or both.

C. Right to Require Restoration. The Grantee has the right to require the Grantor to restore any part of the Protected Property that is damaged by any activity inconsistent with this Conservation Easement back to the conditions existing at the time of the granting of this Conservation Easement or to conditions acceptable to the Grantee.

IX. GRANTEE REMEDIES.

A. Grantee’s Discretion. The Grantee has the discretion to enforce, delay, or forbear exercising its rights under this Conservation Easement. A delay in enforcement shall not be construed as a waiver of Grantee’s right to enforce the terms of this Conservation Easement nor can such delay be used as an equitable defense in estoppel or laches.

B. Acts Beyond the Control of the Grantor. The Grantee may not bring an action against the Grantor for any changes to the Protected Property resulting from causes beyond the control of the Grantor, including, but not limited to, actions by trespassers, unauthorized actions by third parties, natural disasters such as fires, floods, storms, natural earth movements, and diseases, or the well-intentioned actions of the Grantor in response to an emergency. The Grantor has no responsibility under this Conservation Easement for such unintended modifications. Grantee reserves the right to proceed against any third party for any action in violation of this Conservation Easement.

C. Notice and Demand.
If the Grantee reasonably believes that the Grantor is in violation of this Conservation Easement or that a violation is threatened, the Grantee shall provide written notice of this to the Grantor. The written notice will identify the violation or threat of a violation and request corrective action to cure the violation or the threat of a violation and, where the Protected Property has been injured, to restore it.

If the Grantee determines that this Conservation Easement is violated or is expected to be violated and the Grantee’s good-faith and reasonable efforts to notify the Grantor are unsuccessful, the Grantee may pursue its lawful remedies to mitigate or prevent harm to the Conservation Values of the Protected Property without advance notice and without waiting to give the Grantor opportunity to cure. The Grantor agrees to reimburse the Grantee for all actual costs, including attorney fees, associated with these efforts.

If the Grantee determines, at its sole and reasonable discretion, that a violation constitutes immediate and irreparable harm, no written notice is required and the Grantee may immediately pursue its legal remedies to prevent or limit harm to the Conservation Values of the Property. The Grantor agrees to reimburse the Grantee for all actual costs, including attorney fees, associated with these efforts.

D. Failure to Act.

If the Grantor does not implement the corrective measures requested by the Grantee within twenty-eight (28) days after receiving written notice, the Grantee may bring an action in law or in equity, or both, to enforce the terms of the Conservation Easement. In the case of immediate or irreparable harm, as determined solely and reasonably by the Grantee, or if the Grantor is unable to be notified, the Grantee may invoke these same remedies without notification or without waiting for the expiration of the twenty-eight (28)-day period.

The Grantee is entitled to enjoin the violation through temporary or permanent injunctive relief and to seek specific performance, declaratory relief, restitution, reimbursement of expenses, or an order compelling the Grantor to restore the Protected Property, or any combination of these. If the court determines that the Grantor has failed to comply with this Conservation Easement, the Grantor shall also reimburse the Grantee for all actual litigation costs, including all actual attorney fees, and all costs of corrective action and restoration of the Protected Property incurred by the Grantee.

E. Actual or Threatened Non-compliance. The Grantee’s rights under this Section IX, Grantee Remedies, apply equally in the event of either actual or threatened violations of the terms of this Conservation Easement. The Grantor agrees that the Grantee’s claim for money damages for any violation of the terms of this Conservation Easement is inadequate. The Grantee shall also be entitled to affirmative and prohibitive injunctive relief and specific performance, both prohibitive and mandatory. The Grantee’s claim for injunctive relief or specific performance for a violation of this Conservation Easement shall not require proof of actual damages to the Conservation Values.

F. Cumulative Remedies. The preceding remedies of the Grantee are cumulative. The Grantee may invoke any, or all, of the remedies if there is an actual or threatened violation of this Conservation Easement.

X. NOTIFICATION PROVISIONS. Whenever the Grantee’s approval is required under this Conservation Easement, the Grantee is entitled to sixty (60) days to respond following written notification. If the Grantee fails to respond within sixty (60) days after it receives the written request, then its approval shall be deemed given. This implied approval shall not extend to any activity contrary to this Conservation Easement or impairing any Conservation Value. The Grantee’s approval shall continue for three (3) years. If the approved activity is not completed within three (3) years after the date of approval, then the Grantor must resubmit the written request to the Grantee.

XI. MONITORING. The Grantee shall monitor the Protected Property to ensure that the provisions of the Conservation Easement are being followed.

XII. HAZARDOUS MATERIALS. The Grantor warrants that the Grantor has no knowledge of the existence, release, or possible release of any hazardous material on, at, beneath, or from the Protected Property (Include if relevant to CE) other than hazardous materials that are used in normal farming
operations and are used and stored in accordance with all local, state, and federal rules and laws]. The
Grantor agrees to hold harmless, defend and indemnify the Grantee against any litigation, claims,
demands, penalties and damages, including actual attorney fees, arising from or connected with the
existence, release or threatened release of any hazardous material on, at, beneath, or from the Protected
Property, or arising from or connected with a violation of any environmental law by the Grantor or any
previous owner of the Protected Property.

XIII. OWNERSHIP COSTS AND LIABILITIES.
The Grantor and the Grantor’s heirs, successors and assigns, shall bear all costs and liabilities of any kind
related to Protected Property ownership, operation, maintenance, including all taxes and assessments, and shall
maintain adequate liability insurance. The Grantee shall have no liability or other obligation for costs,
liabilities, taxes, assessments, or insurance of any kind related to the Protected Property. The Grantee shall not
be held responsible for these or any other financial obligations on the Protected Property incurred by the
Grantor.

The Grantor agrees to hold the Grantee and the Grantee’s elected and appointed officials, employees,
representatives and agents harmless from any and all costs, claims or liability, including but not limited to
actual attorney fees, arising from any personal injury, death, accident, negligence or damage relating to the
Protected Property or its contents, any use, storage, or deposit of any hazardous material on the Protected
Property, or any claim thereof. The Grantor agrees to indemnify the Grantee for any such claims arising during
the term of the Grantor’s ownership of the Protected Property.

XIV. SUBORDINATION. Any mortgage, lien, lease, or other claim on the Protected Property
having an effective date after the date of this Conservation Easement will be subject and subordinate
to the terms of this Conservation Easement.

XV. SEVERABILITY. If any provision of this Conservation Easement or the application of any
provision to any person or circumstance is determined to be invalid, the remaining provisions of this
Conservation Easement and their application to other persons and circumstances will not be affected
and will remain in force.

XVI. SUCCESSORS.
This Conservation Easement is intended to run with the land and is binding upon, and inures to the benefit of,
the Grantor’s and the Grantee’s heirs, assigns, and successors in interest. All subsequent owners and their
personal representatives, heirs, executors, administrators, assigns, and successors in interest of the Protected
Property are bound to all provisions of this Conservation Easement to the same extent as the original Grantor and
Grantor’s personal representatives, heirs, executors, administrators, assigns, and successors in interest of the
Protected Property. The provisions of this Conservation Easement shall continue as a servitude running in
perpetuity with the Protected Property, regardless whether future conveyances of the Protected Property
expressly refer to this Conservation Easement.

The Grantor agrees to state in writing in any document of conveyance, including but not limited to any deed
or lease, the existence of this Conservation Easement and include a brief statement of its purpose. The Owner
agrees to notify the Grantee in person or by registered mail of the name and address of any party to whom the
Protected Property or any interest in the Protected Property is to be transferred within thirty (30) days of the
date the conveyance takes effect.

XVII. TERMINATION OF THE RIGHTS AND OBLIGATIONS OF A PARTY. A party’s
rights and obligations under this Conservation Easement terminate upon transfer of that party’s
XVIII. TRANSFER OF THE CONSERVATION EASEMENT. If the Grantee ceases to exist, or if it fails to be a qualified organization with purposes as specified in the Internal Revenue Code, 26 USC 170(h)(3), or if it is no longer authorized to acquire and hold conservation easements, or if it determines to no longer hold this Conservation Easement, then this Conservation Easement shall become vested in another qualified organization with purposes as specified in the Internal Revenue Code, 26 USC 170(h)(3) and with authority to hold this Conservation Easement in accordance with the Natural Resources and Environmental Protection Act (NREPA) (PA 451 of 1994), Part 21, Subpart 11 (Conservation and Historic Preservation Easement) (MCL 324.2140 et seq.) and any relevant successor sections. The Grantee’s rights and responsibilities shall be assigned to any entity having similar conservation purposes to which such rights and responsibilities may be awarded under the *cy pres* doctrine. Any assignee of this Conservation Easement, and its successors or assigns, shall have the same right to assign this Conservation Easement as herein provided to the Grantee.

XIX. TERMINATION OF THE CONSERVATION EASEMENT. This Conservation Easement is intended to be perpetual. If all or any part of the Protected Property is taken by exercise of the power of eminent domain by public, corporate, or other authority, Grantor and Grantee shall join in appropriate proceedings at the time of such taking to recover the full, current value of the interests in the Protected Property being taken and all incidental or direct damages resulting from the taking. All actual expenses incurred by the parties to this Conservation Easement in connection with the taking shall be paid by the taking party. Grantor shall be compensated by the taking party for the full, current agricultural value of the Protected Property and Grantee shall be compensated by the taking party for the full, current development rights value of the Protected Property. Grantee funds shall be returned to the Ingham County Farmland and Open Space Preservation Fund.

XX. LIBERAL CONSTRUCTION. This Conservation Easement shall be liberally construed in favor of maintaining the Conservation Values of the Protected Property and in accordance with the NREPA (PA 451 of 1994), Part 21, Subpart 11 Conservation and Historic Preservation Easement, (MCL 324.2140 et seq.) and any relevant successor sections.

XXI. EXHIBITS. This Conservation Easement includes, and incorporates herewith, the following Exhibits:

A. Exhibit A – Legal Description of Protection Property
B. Exhibit B – Map of the Protected Property
C. Exhibit C – Map of the Protected Property Agriculture Area (if applicable)

XXII. CONSERVATION EASEMENT ESTABLISHMENT AND GRANTEE QUALIFICATIONS UNDER MICHIGAN LAW AND UNITED STATES TREASURY REGULATIONS.

A. This Conservation Easement is an interest in real property and is created pursuant to the NREPA (PA 451 of 1994), Part 21, Subpart 11 Conservation and Historic Preservation Easement) (MCL 324.2140 et seq.).

B. This Conservation Easement is established for conservation purposes pursuant to Section 170(h) of the Internal Revenue Code, specifically 26 USC 170(h)(1)-(6), as well as 26 USC 2031(c), 26 USC 2055, and
26 USC 2522, and 26 CFR 1.170A-14 et seq. as amended.

C. Grantee is qualified to hold conservation easements pursuant to the NREPA (PA 451 of 1994), Part 21, Subpart 11 (Conservation and Historic Preservation Easement) (MCL 324.2140 et seq.) and under Internal Revenue Code 26 USC 170(h)(3), because it is a governmental entity authorized to accept lands and easements for the purpose of preserving and protecting open space, scenic, natural, recreational, agricultural, and educational values of real property; and having a commitment to protect the Conservation Values of this Conservation Easement, and the resources to enforce the restrictions hereof.

XXIII. NOTICES. For purposes of this Conservation Easement, notices shall be provided in writing to either party and delivered either by personal delivery or by U. S. Postal Service certified mail, with return receipt required, to the relevant party at the address shown at the beginning of this Conservation Easement or to the last known address of the party. All notices shall be deemed to have been duly given when delivered personally or on receiving the return receipt for the certified mail.

XXIV. MICHIGAN LAW. This Conservation Easement will be construed in accordance with Michigan Law and shall be enforceable against any subsequent owner of the Protected Property.

XXV. ENTIRE AGREEMENT. This Conservation Easement sets forth the entire agreement of the parties. It supersedes all previous discussions and understandings.

Grantor:

By: (Name of owner)(If there is more than one name, type in a signature line and notary section for each name)
STATE OF MICHIGAN )
COUNTY OF ________________ )ss

The foregoing instrument was acknowledged before me this ______ day of ________________, 20xx by (Name of Grantor).

______________________________, Notary Public

_________________________ County, Michigan
My commission expires: ________________
Acting in ________________ County, Michigan

Grantee:

________________________________________
By: XXXXXX
Its: Chairperson, Ingham County Board of Commissioners
STATE OF MICHIGAN )
COUNTY OF ________________

The foregoing instrument was acknowledged before me this ______ day of ________________, 20xx by XXXXXX, Chairperson, County Board of Commissioners, as authorized representative of the County of Ingham, Michigan.
Send subsequent tax bills to Grantor.

**Drafted By:**
Stacy Byers, Director
Ingham County Farmland and Open Space Preservation Program
P.O. Box 319
Mason, MI 48854

Approved as to form by:

________________________
Timothy M. Perrone,
Cohl, Stoker & Toskey, P.C.

**When Recorded Return To:**
Ingham County Farmland and Open Space Preservation Board
P. O. Box 319
Mason MI 48854
The following resolution was introduced by the County Services and Finance Committees:

**RESOLUTION TO AUTHORIZE THE PURCHASE OF A FULL SECURITY SUITE FOR THE COUNTY IT NETWORK FROM SOPHOS**

RESOLUTION #12-384

WHEREAS, the Department of Management Information Systems requires a full security suite installed and functional on the IT network; and

WHEREAS, after reviewing several products offered by various vendors, MIS determined SOPHOS to have the best overall quality, experience, and methodology to provide a complete IT security suite; and

WHEREAS, SOPHOS meets Criminal Justice Information security requirements, HIPPA requirements, and is currently being used by federal and local agencies for the complete security suite; and

WHEREAS, the cost to maintain just two of the four products needing to be renewed in 2014 would be $56,000; and

WHEREAS, SOPHOS agreed to extend the 36 month contract to a 57 month contract to cover the cost of currently purchased security products that expire in 2014; and

WHEREAS, the cost for purchasing the complete security suite will result in a $55,000 savings in FY 2014; and

WHEREAS, the total cost for this 57 month agreement would be $55,404.00; and

WHEREAS, the Chief Information Officer recommends purchasing the SOPHOS Complete Security Suite from CDW-G under – Contract #0 for the purchase of SOPHOS Security Suite for a cost of $55,404.00.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the purchase of SOPHOS Complete Security Suite from CDW-G for a total cost of $55,404.00 for a 57 month license and support contract to be paid from MIS Networking budget 636-25810-932034.

BE IT FURTHER RESOLVED, that the contract will begin on December 1, 2012 and ending on July 31, 2017.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: **Yea**s: Holman, Grebner, Celentino, De Leon, Vickers  
**Nay**s: None  **Absent**: Schor  **Approved 11/20/12**

FINANCE: **Yea**s: Grebner, McGrain, Bahar-Cook, Tennis, Dougan,  
**Nay**s: None  **Absent**: Nolan  **Approved 11/26/12**
Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

RESOLUTION TO APPROVE PROPOSED INGHAM COUNTY ROAD AND BRIDGE PROJECTS FOR SUBMISSION TO TRI-COUNTY REGIONAL PLANNING COMMISSION TO BE CONSIDERED FOR INCLUSION IN THE 2014 – 2017 TRI-COUNTY REGIONAL TRANSPORTATION IMPROVEMENT PLAN

RESOLUTION #12-385

WHEREAS, federal funding is necessary for major road reconstruction, rehabilitation and resurfacing projects, and bridge rehabilitation and replacement projects; and

WHEREAS, federal road and bridge project funding requirements include regional coordination of such projects through the Tri-County Regional Planning Commission (TCRPC), which provides regional planning services for Clinton, Eaton and Ingham Counties, and all cities and villages within those counties; and

WHEREAS, the TCRPC project selection process involves review of projects submitted by member local road agencies for regional coordination and alignment with the region’s goals and objectives, and placement of projects selected for federal funding into the region’s Transportation Improvement Plan (TIP); and

WHEREAS, TCRPC will be calling for projects local road agencies wish to have considered for inclusion in the next, 2014 – 2017, TIP in December, 2012; and

WHEREAS, the former Road Commission, now Ingham County Department of Transportation and Roads (ROAD DEPARTMENT) previously approved staff recommendations for road improvement projects to be submitted for possible inclusion in the region’s TIP, and this approval will now be necessary by the Ingham County Board of Commissioners; and

WHEREAS, per Resolution #12-187, the County Road Advisory Board was convened for its first meeting on October 17, 2012, for, among other purposes, to advise the Board of Commissioners on projects to be submitted for federal funding; and

WHEREAS, upon reviewing the county road network needs, pavement condition ratings, traffic volumes and input from the various Townships, Road Department staff and the County Road Advisory Board recommend approval of the attached list of county road and bridge projects for submission to TCRPC to be considered for federal funding and inclusion in the 2014 – 2017 Tri-County Regional TIP.

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Road Department staff to submit the attached list of proposed Ingham County road and bridge projects to TCRPC to be considered for federal funding and inclusion in the 2014 – 2017 Tri-County Regional TIP per the TCRPC’s project selection process.

COUNTY SERVICES:  Yeas:  Holman, Grebner, Celentino, De Leon, Vickers  
Nays:  None  Absent:  Schor  Approved 11/20/12

FINANCE:  Yeas:  Grebner, McGrain, Bahar-Cook, Tennis, Dougan,
Nays: None Absent: Nolan  Approved 11/26/12

Adopted as part of the consent agenda.
# Existing 2013 - 2014 & Proposed 2015 - 2017 Federal-Aid Projects

## 2013:

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Funding</th>
<th>TIP Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Road @ Kipp Road  <em>(intersection approach)</em></td>
<td>HRRR</td>
<td>$300,000</td>
</tr>
<tr>
<td>Zimmer Road &amp; Grand River Avenue  <em>(intersection approach)</em></td>
<td>Safety</td>
<td>$200,000</td>
</tr>
<tr>
<td>Zimmer Road - Grand River Avenue to Haslett Road  <em>(resurface)</em></td>
<td>Rural STP</td>
<td>$1,210,000</td>
</tr>
<tr>
<td>Zimmer Road - Grand River bridge to Sherwood Rd  <em>(resurface)</em></td>
<td>Small Urban</td>
<td>$320,000</td>
</tr>
<tr>
<td>Zimmer Road Bridge over Red Cedar River  <em>(replace)</em></td>
<td>Local Bridge</td>
<td>$1,300,000</td>
</tr>
<tr>
<td>Marsh Road - M-43 to Tihart Road  <em>(resurface)</em></td>
<td>TEDF-F, Urban</td>
<td>$706,000</td>
</tr>
<tr>
<td>Van Atta Road Bridge over the Red Cedar River  <em>(replace)</em></td>
<td>Local Bridge</td>
<td>$985,000</td>
</tr>
<tr>
<td>Noble Road Bridge over Doan Creek  <em>(replace)</em></td>
<td>Local Bridge</td>
<td>$500,000</td>
</tr>
<tr>
<td>Gale Road Bridge over Willow Creek  <em>(replace)</em></td>
<td>Local Bridge</td>
<td>$500,000</td>
</tr>
<tr>
<td>Holt Road Bridge over Deer Creek  <em>(rehabilitation)</em></td>
<td>Local Bridge</td>
<td>$115,000</td>
</tr>
<tr>
<td>Gramer Road Bridge over the Red Cedar River  <em>(rehabilitation)</em></td>
<td>Local Bridge</td>
<td>$275,000</td>
</tr>
<tr>
<td>Webberville Rd. Bridge over the Red Cedar River  <em>(rehabilitation)</em></td>
<td>Local Bridge</td>
<td>$278,000</td>
</tr>
</tbody>
</table>

## 2014 (Last year of the current TIP):

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Funding</th>
<th>TIP Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kipp Road - US-127 to J &amp; L Railroad  <em>(resurface)</em></td>
<td>TEDF-A</td>
<td>$400,000</td>
</tr>
<tr>
<td>Kipp Road - US-127 to Hull Road  <em>(pedestrian enhancements)</em></td>
<td>Safety</td>
<td>$230,200</td>
</tr>
<tr>
<td>Michigan Avenue - Waverly Road to City Limits  <em>(resurface)</em></td>
<td>Urban STP</td>
<td>$800,000</td>
</tr>
<tr>
<td>Lake Lansing Road - I-69 BL to Lac du Mont Drive  <em>(reconstruct)</em></td>
<td>Urban STP</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Rural Countywide Preservation  <em>(ICDT&amp;R force account work)</em></td>
<td>Rural STP</td>
<td>$400,000</td>
</tr>
</tbody>
</table>

## PENDING FUNDING APPLICATIONS:

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Funding</th>
<th>TIP Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Central Park Drive - Okemos Road to M-43  <em>(resurface)</em></td>
<td>TEDF-F</td>
<td>$550,000</td>
</tr>
<tr>
<td>Cornell Road &amp; Tihart Road  <em>(intersection approach)</em></td>
<td>Safety</td>
<td>$250,000</td>
</tr>
<tr>
<td>Williams Road &amp; DeCamp Road  <em>(intersection approach)</em></td>
<td>Safety</td>
<td>$200,000</td>
</tr>
<tr>
<td>Shoeman Road &amp; Barry Road  <em>(intersection approach)</em></td>
<td>HRRR</td>
<td>$400,000</td>
</tr>
</tbody>
</table>

## 2015 (Proposed TIP entries):

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Funding</th>
<th>TIP Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kipp Road - J &amp; L Railroad to Dexter Trail  <em>(resurface)</em></td>
<td>Urban STP</td>
<td>$750,000</td>
</tr>
<tr>
<td>Bennett Road - Hagadorn Road to Okemos Road  <em>(resurface)</em></td>
<td>Urban STP</td>
<td>$700,000</td>
</tr>
<tr>
<td>Holt Road - Washington Road to Eifert Road  <em>(resurface)</em></td>
<td>Urban STP</td>
<td>$1,500,000</td>
</tr>
<tr>
<td>Columbia Road Bridge over Doan Creek  <em>(rehabilitation)</em></td>
<td>Local Bridge</td>
<td>$153,000</td>
</tr>
<tr>
<td>Meech Road Bridge over Doan Creek  <em>(rehabilitation)</em></td>
<td>Local Bridge</td>
<td>$125,000</td>
</tr>
<tr>
<td>Clark Road Bridge over Deer Creek  <em>(rehabilitation)</em></td>
<td>Local Bridge</td>
<td>$136,000</td>
</tr>
<tr>
<td>Hull Road Bridge over Sycamore Creek  <em>(replace)</em></td>
<td>Local Bridge</td>
<td>$335,000</td>
</tr>
<tr>
<td>Rural Countywide Preservation  <em>(ICDT&amp;R force account work)</em></td>
<td>Rural STP</td>
<td>$560,000</td>
</tr>
</tbody>
</table>

## 2016 (Proposed TIP entries):

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Funding</th>
<th>TIP Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cedar Street - Aurelius Road to Willoughby Road  <em>(resurface)</em></td>
<td>Urban STP</td>
<td>$650,000</td>
</tr>
<tr>
<td>Jolly Road - Dobie Road to Meridian Road  <em>(resurface)</em></td>
<td>Urban STP</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Park Lake Road - Lake Lansing Road to Co. Line  <em>(resurface)</em></td>
<td>Urban STP</td>
<td>$650,000</td>
</tr>
<tr>
<td>Rural Countywide Preservation  <em>(ICDT&amp;R force account work)</em></td>
<td>Rural STP</td>
<td>$560,000</td>
</tr>
</tbody>
</table>

## 2017 (Proposed TIP entries):

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Funding</th>
<th>TIP Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lake Lansing Road - Hagadorn Road to I-69 BR  <em>(resurface)</em></td>
<td>Urban STP</td>
<td>$750,000</td>
</tr>
<tr>
<td>Meridian Road - Jolly Road to M-43  <em>(resurface)</em></td>
<td>Urban STP</td>
<td>$950,000</td>
</tr>
<tr>
<td>Elm Road - Grand River Avenue to I-96 overpass  <em>(resurface)</em></td>
<td>Small Urban</td>
<td>$375,000</td>
</tr>
<tr>
<td>Rural Countywide Preservation  <em>(ICDT&amp;R force account work)</em></td>
<td>Rural STP</td>
<td>$560,000</td>
</tr>
</tbody>
</table>
NOTES:

1. The MDOT Office of Economic Development awarded 2014 TEDF-A funds to improve Kipp Road from US-127 to the Gestamp plant. Need to program 2015 Urban STP funds to complete Kipp Road from the Gestamp plant to Dexter Trail.

2. The City of Mason received 2013 STP Safety funds to provide pedestrian enhancements along Kipp Road. The city has asked if the enhancements can be included in the ICDT&R project. Need to move funds to 2014.

3. Present TIP entry contains funding equal to $477,000. MDOT force account rules only allow for $400,000 of force account work per year. Need to revise the 2014 TIP entry to $400,000. Unused Rural STP funds carry over.

4. The Elm Road, Small Urban STP project is the second priority on the current TIP’s illustrative list. We anticipate receiving funding within the new TIP (2015 - 2017). ICDT&R performed maintenance on the stretch of road and would propose improvements in 2017.

5. Changed proposed 2016 Meridian Township projects from Okemos Road - Mt Hope to Lake Lansing to the two illustrated projects, per Township County Road Advisory Board member request. Changed proposed 2015 Delhi Township project from Willoughby Road - Miriam Street to College Road to the illustrated project, per Township County Road Advisory Board member request.

6. The Haslett Road project (2013 funds, but advanced constructed in 2012) may need additional federal funds due to eligible County Drain work Drain Office requested to be included in this project.
### LONG RANGE PLAN LISTING (2010 - 2035):

<table>
<thead>
<tr>
<th>Description</th>
<th>STP Type</th>
<th>Year</th>
<th>Lane Change</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Forest &amp; Farm Lane Corridor - Harrison to Mt Hope</td>
<td>Urban STP</td>
<td>2015</td>
<td>2-lane to 4</td>
<td>$2,600,000</td>
</tr>
<tr>
<td>Willow Road - Waverly Road to City Limit</td>
<td>Urban STP</td>
<td>2016</td>
<td>4-lane to 3</td>
<td>$700,000</td>
</tr>
<tr>
<td>Holt Road - Washington Road to Eifert Road</td>
<td>Urban STP</td>
<td>2018</td>
<td>2-lane to 4</td>
<td>$5,500,000</td>
</tr>
<tr>
<td>Hagadorn Road - Bennet Road to Mt Hope Road</td>
<td>Urban STP</td>
<td>2019</td>
<td>2-lane to 4</td>
<td>$3,100,000</td>
</tr>
<tr>
<td>Aurelius Road - Harper Road to Holt Road</td>
<td>Urban STP</td>
<td>2020</td>
<td>2 &amp; 3-lane</td>
<td>$2,400,000</td>
</tr>
<tr>
<td>Jolly Road - Collins Road to Hagadorn Road</td>
<td>Urban STP</td>
<td>2026</td>
<td>2-lane to 4</td>
<td>$6,000,000</td>
</tr>
<tr>
<td>Okemos Road - Central Park to Haslett Road</td>
<td>Urban STP</td>
<td>2031</td>
<td>Grade raise</td>
<td>$25,000,000</td>
</tr>
<tr>
<td>Marsh Road - Central Park to Tihart Road</td>
<td>Urban STP</td>
<td>2035</td>
<td>4-lane to 5</td>
<td>$5,900,000</td>
</tr>
</tbody>
</table>
The following resolution was introduced by the County Services and Finance Committees:

RESOLUTION TO APPROVE A SECOND PARTY AGREEMENT WITH MDOT AND A THIRD PARTY AGREEMENT WITH THE CITY OF LANSING FOR THE INGHAM COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS IN RELATION TO A FEDERALLY FUNDED SAFETY PROJECT AT THE INTERSECTION OF WILLOUGHBY ROAD & CEDAR STREET, CITY OF LANSING AND WILLOUGHBY ROAD & AURELIUS ROAD, DELHI TOWNSHIP

RESOLUTION #12-386

WHEREAS, the former Road Commission, now Ingham County Department of Transportation and Roads (ROAD DEPARTMENT) had applied for and obtained Transportation Safety funding through the Federal Surface Transportation Program for traffic signal and pedestrian enhancements on Willoughby Road at Cedar Street, which is under City of Lansing (CITY) jurisdiction, and on Willoughby Road at Aurelius Road, which is under county jurisdiction, hereafter called the (PROJECT) prior to becoming the ROAD DEPARTMENT; and

WHEREAS, the ROAD DEPARTMENT, on behalf of the CITY, has allocated a portion of said Transportation Safety funding through the Federal Surface Transportation Program for pedestrian signal enhancements at the intersection of Willoughby Road and Cedar Street, which is under the city jurisdiction; and

WHEREAS, the CITY desires to design, construct, and maintain the pedestrian signal enhancements on Willoughby Road at Cedar Street for the use of the general public and satisfy all the requirements of the Michigan Department of Transportation (MDOT), the Federal Highway Administration (FHWA), and the ROAD DEPARTMENT; and

WHEREAS, the PROJECT will be undertaken pursuant to a contract between the State of Michigan/MDOT and the contractor. The COUNTY on behalf of the ROAD DEPARTMENT, in turn, must therefore enter into an associated contract with the State of Michigan/MDOT, consistent with the requirement for state and federal funding requirements; and

WHEREAS, the ROAD DEPARTMENT and the CITY agree that the CITY will administer construction of the Willoughby Road at Cedar Street portion of the project, and will reimburse the ROAD DEPARTMENT for any and all local match costs to the ROAD DEPARTMENT for the Willoughby Road at Cedar Street work, per the Michigan/MDOT/COUNTY contract (referenced above); and

WHEREAS, the ROAD DEPARTMENT is willing to continue to sponsor the CITY pedestrian signal enhancement PROJECT, through to completion, with all costs for the aforementioned PROJECT work and maintenance to be provided by the CITY, per a third party agreement; and

WHEREAS, the PROJECT is a Federal-Aid Highway project, and as such, the CITY has agreed to comply with all applicable and appropriate MDOT, FHWA, and AASHTO standards and federal and state statutes, and the CITY has agreed to fully administer construction of the PROJECT, complying with all MDOT and FHWA requirements.

THEREFORE BE IT RESOLVED, the ROAD DEPARTMENT will continue to sponsor the CITY pedestrian signal enhancement PROJECT, through to completion, with all costs for the aforementioned PROJECT work and maintenance to be provided by the CITY.
BE IT FURTHER RESOLVED, that the PROJECT will be performed between February 1, 2013 and May 31, 2013.

BE IT FURTHER RESOLVED, the County on behalf of the ROAD DEPARTMENT hereby authorizes the CITY to appoint the Publicly Employed Project Engineer and act as the construction agent for the PROJECT and therefore fully administer construction of the PROJECT, complying with all MDOT and FHWA requirements. The ROAD DEPARTMENT, in turn, will provide the required Project Supervisor for the PROJECT.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with State of Michigan/MDOT to effect the PROJECT’s construction including the portion at Willoughby Road at Cedar Street, on behalf of the City of Lansing.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with the City of Lansing to effect the above described Third Party Agreement as provided above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary Agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Holman, Grebner, Celentino, De Leon, Vickers
Nays:  None  Absent:  Schor  Approved 11/20/12

FINANCE:  Yeas:  Grebner, McGrain, Bahar-Cook, Tennis, Dougan,
Nays:  None  Absent:  Nolan  Approved 11/26/12

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

RESOLUTION AUTHORIZING A CONTRACT WITH OAK CONSTRUCTION CORPORATION FOR ROOF REPLACEMENT ON THE LAKE LANSING BOAT LAUNCH RESTROOM

RESOLUTION #12-387

WHEREAS, the Ingham County Parks Department owns and maintains the buildings at Lake Lansing Parks; and

WHEREAS, the Ingham County Parks Department has a roof replacement plan in place to ensure routine replacement of building roofs; and

WHEREAS, the roof of the Lake Lansing Boat Launch restroom is scheduled for a roof replacement in 2012; and

WHEREAS, bids were solicited and evaluated by the Ingham County Purchasing Department, and it is their recommendation, with the concurrence of Parks Department staff, to award the contract to Oak Construction Corporation of Flushing, Michigan.
THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners accepts the bid, and authorizes entering into a contract with Oak Construction Corporation for the replacement of the roof on the Lake Lansing Boat Launch restroom in an amount not to exceed $5,490.

BE IT FURTHER RESOLVED, the Board of Commissioners also authorizes roof sheathing replacement if necessary at a cost of $8.00 per square foot.

BE IT FURTHER RESOLVED, that the Ingham County Board Chairperson and County Clerk are authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County attorney.

COUNTY SERVICES: Yeas: Holman, Grebner, Celentino, De Leon, Vickers
Nays: None Absent: Schor Approved 11/20/12

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Tennis, Dougan,
Nays: None Absent: Nolan Approved 11/26/12

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

RESOLUTION ENTERING INTO A LEASE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES FOR USE OF THE BUNKER ROAD LANDING AS A CANOE LAUNCH

RESOLUTION #12-388

WHEREAS, on August 22nd, 1984 the Board of Ingham County Park Trustees entered into a Lease Agreement with the Michigan Department of Natural Resources for the property now known as Bunker Road Landing, currently being used as a canoe launch for the Burchfield Canoe/Kayak Trip program; and

WHEREAS, upon a Michigan Department of Natural Resources review it was discovered the lease agreement expired on May 1st, 1994; and

WHEREAS, this Lease Agreement is important to the Michigan Department of Natural Resources because it provides public recreational boating and shore fishing access to the Grand River and the maintenance of the Bunker Road Canoe Landing protects and conserves the natural resources and provide facilities for outdoor recreation; and

WHEREAS, no rental fee or charge is associated with the Lease Agreement; and

WHEREAS, the Michigan Department of Natural Resources desires a new Lease Agreement be executed for a term of 25 years ending on October 31, 2037; and

WHEREAS, the Parks Department has proven to be a good steward of this property and wishes to continue this mutually beneficial lease with the Michigan Department of Natural Resources.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a
25 year Lease Agreement with the Michigan Department of Natural Resources for the use of the property known as Bunker Road Landing.

BE IT FURTHER RESOLVED, that the Ingham County Board Chairperson and County Clerk are authorized to sign any contract documents consistent with this resolution after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Grebner, Celentino, De Leon, Vickers
Nays: None Absent: Schor Approved 11/20/12

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Tennis, Dougan,
Nays: None Absent: Nolan Approved 11/26/12

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

RESOLUTION AUTHORIZING COMMISSIONER COMPENSATION FOR 2013 AND 2014

RESOLUTION #12-389

WHEREAS, the Board of Commissioners is authorized to establish the compensation for the Board of Commissioners; and

WHEREAS, the Board of Commissioners cannot make changes in compensation which affect the Board during the current term, but can make changes to be effective for the next term; and

WHEREAS, the Board of Commissioners wishes to establish the Commissioners’ Compensation for the period of January 1, 2013 through 2014 with a 0% increase for 2013 and a 0% increase for 2014.

THEREFORE BE IT RESOLVED, that effective on the date indicated, the salaries for the Ingham County Board of Commissioners shall be as follows:

<table>
<thead>
<tr>
<th></th>
<th>Current Compensation</th>
<th>January 1, 2013</th>
<th>January 1, 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board Chair</td>
<td>$16,832</td>
<td>$16,832</td>
<td>$16,832</td>
</tr>
<tr>
<td>Vice Chair, Vice Chair Pro Tem and all Standing Committee Chairs</td>
<td>$12,271</td>
<td>$12,271</td>
<td>$12,271</td>
</tr>
<tr>
<td>Other Commissioners</td>
<td>$11,250</td>
<td>$11,250</td>
<td>$11,250</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that each Commissioner shall continue to be paid a $60.00 per diem for attending each officially called Standing Committee and Board Meeting of which the Commissioner is a member, including Committee of the Whole and Board Leadership to a maximum of eighty (80) per year, provided, however, that a Commissioner shall not be entitled to a payment for more than two (2) meetings per day; and provided further that Commissioners shall not be eligible for payment for a committee meeting which occurs on the same day as a board meeting.
BE IT FURTHER RESOLVED, that the Board of Commissioners’ Chairperson, and Vice-Chairperson as Ex-Officio of all Committees, shall be paid a per diem subject to a maximum of 100 per year.

BE IT FURTHER RESOLVED, that the above-stated salaries for Ingham County Commissioners shall not preclude a Commissioner from receiving a per diem payment when he/she is appointed to a statutory board and/or agency by the County Board of Commissioners. Commissioners shall receive the same per diem as non-Commissioner members appointed by the Board of Commissioners to statutory boards and/or agencies, in addition to the above stated salary, provided that a per diem Commissioner payment is not prohibited by the specific statute in question.

BE IT FURTHER RESOLVED, that the Board Coordinator shall be responsible for periodically preparing appropriate vouchers for the payment of per diem for each Commissioner, based on the approved minutes of each Standing Committee, Committee of the Whole, and Board Leadership meeting, and that said voucher shall be approved and signed by the individual Commissioners prior to its submission for payment.

BE IT FURTHER RESOLVED, that each Commissioner may, at his/her own expense, purchase health insurance, including dental and vision, as now or in the future provided by the County to its Managers.

BE IT FURTHER RESOLVED, that the retirement benefit for Commissioners who began serving prior to January 1, 2013 shall be MERS plan C-2 with B-1 base, 55F with 15 years; V6, FAC5, with Commissioners paying 4.76% of salary; which includes a 1.2% increase in Commissioner contributions, provided, however, that each Commissioner at the beginning of his/her term has the option of choosing to participate in the retirement plan.

BE IT FURTHER RESOLVED, that Commissioners who begin serving as of January 1, 2013 will be covered under a MERS Hybrid Plan.

BE IT FURTHER RESOLVED, that Commissioners shall receive reimbursement for travel outside Ingham County only for actual miles traveled on county business, at the rate established by the Internal Revenue Service, provided, however, that said mileage reimbursement is not more than that set for State Officers as determined by the State Officers Compensation Commission. In the event that the above stated mileage reimbursement exceeds the mileage rate established by the State Officers Compensation Commission, then under such circumstances that rate established by the State Officers Compensation Commission shall supersede the above stated rates. This paragraph shall apply to out-of-county travel only. Commissioners shall not receive mileage reimbursement for intra-county travel, except when in the process of traveling in the County as stated above and as otherwise provided hereunder.

BE IT FURTHER RESOLVED, that the reimbursement for expenses associated with conferences and conventions shall continue to be provided for Commissioners in the attached Travel Policy and Procedures for Ingham County Commissioners.

COUNTY SERVICES: Yeas: Holman, Grebner, Celentino, De Leon, Vickers
   Nays: None   Absent: Schor Approved 11/20/12

FINANCE: Yeas: McGrain, Bahar-Cook, Tennis, Dougan,
   Nays: Grebner   Absent: Nolan   Approved 11/26/12

Adopted as part of the consent agenda.
NOVEMBER 27, 2012 REGULAR MEETING

TRAVEL POLICY AND PROCEDURES
FOR INGHAM COUNTY COMMISSIONERS

1. Each Commissioner may be reimbursed up to $1,500 annually for costs of transportation, meals and lodging associated with attending conferences or conventions in his/her capacity as a County Commissioner. Expenses for incidental travel and alcoholic beverages while at such conferences and conventions will not be reimbursed. Expenses must be reimbursed in the year in which they are incurred.

2. The cost of registration not exceeding $1,000 per Commissioner for in-state and out-of state conferences or conventions may be paid from the Board of Commissioners budget and will not be counted as part of the Commissioners annual $1,500 travel reimbursement allowance.

3. In the event that a Commissioner is appointed or elected to an office by a state or national association, the Board may, by resolution, recognize the position and allocate up to an additional $1,500 annually within the County’s fiscal year to cover increased expenses of attending necessary functions associated with the office.

4. Expenses incurred by a Commissioner in excess of the above limits which are billed to the County will be recovered through payroll deduction unless reimbursed by the Commissioner within 10 working days of receipt of the statement by the Board Office.

5. Original receipts or credit card records must be submitted to obtain reimbursement for travel and lodging expenses.

6. Any funds authorized pursuant to this policy, but unexpended within the fiscal year, cannot be carried over for use in succeeding fiscal years.

7. A Commissioner shall not be reimbursed more than $3,000 for travel expenses within the County’s fiscal year, excluding registration fees.
The following resolution was introduced by the County Services Committee:

RESOLUTION AMENDING THE BOARD RULES

RESOLUTION #12-390

WHEREAS, the Board of Commissioners wish to change their Standing Committee structure by combining the Law Enforcement and Judiciary Committees, forming a Law & Courts Committee; and

WHEREAS, it is necessary to amend the Board Rules to reflect the changes in Committee structure and to make necessary updates; and

WHEREAS, the County Services Committee has reviewed the Board Rules with the proposed changes.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached changes to the Board Rules effective January 1, 2013.

COUNTY SERVICES: Yeas: Holman, Grebner, Vickers
Nays: Celentino, De Leon  Absent: Schor  Approved 11/20/12

Moved by Commissioner Holman, supported by Commissioner Grebner, to adopt the resolution.

Moved by Commissioner McGrain, supported by Commissioner Koenig, to amend the resolution by moving Housing Commission listed under County Services Committee to the Human Services Committee. This was accepted as a friendly amendment.

Motion to adopt the resolution carried unanimously. Absent: None.
RULES OF THE INGHAM COUNTY BOARD
OF COMMISSIONERS

2013

I.
BOARD MEETINGS - TIME & PLACE

A. REGULAR AND ADJOURNED REGULAR MEETINGS. The Board shall convene for the purpose of holding meetings in the Ingham County Courthouse in the City of Mason or elsewhere at the discretion of the Chairperson, provided proper notice is given to the public pursuant to the Open Meetings Act, 1976 PA 267, as amended, on the following days, which meetings shall convene at 6:30 o'clock in the evening, except as otherwise provided in these Rules:

1. The first business day of each January at 6:00 pm
2. The fourth Tuesday of each January.
3. The second Tuesday of each February.
4. The fourth Tuesday of each February.
5. The second Tuesday of each March.
6. The fourth Tuesday of each March.
7. The Tuesday immediately following the second Monday of each April, this being the Statutory Equalization meeting.
8. The last Tuesday of the month of April.
9. The second Tuesday of each May.
10. The fourth Tuesday of each May.
11. The second Tuesday of each June.
12. The fourth Tuesday of each June.
13. The fourth Tuesday of each July.
14. The fourth Tuesday of each August.
15. The fourth Tuesday in September.
16. The second Tuesday of each October, this being the Statutory Annual Meeting which shall be held in the Courthouse, Mason.
17. The fourth Tuesday of each October.
18. The second Tuesday of each November.
19. The fourth Tuesday of each November.
20. The second Tuesday of each December.

All above listed meetings shall be considered regular meetings of the Board of Commissioners. Any other meetings not listed above shall be special meetings or adjourned sessions of the regular meetings, depending upon the means and methods used in calling said meeting. Unless the Board otherwise provides, the motion to "adjourn" any meeting of this Board, whether special or regular, shall mean to adjourn to the next succeeding regular meeting on the list above cited.

B. SPECIAL MEETINGS. The Board shall convene for the purpose of holding special meetings only upon the written request of at least one-third (1/3) of the Commissioners, to the County Clerk, specifying the time, date, place and purpose of such meetings. When a special meeting is called by written request, as provided above, the County Clerk shall give notice to each of the Commissioners within 48 hours in one of the manners provided as follows:

- via a confirmed facsimile transmission to the commissioner’s residence
- via personal delivery of the notice of the special meeting to the commissioner
- leaving the notice of the special meeting at the residence of the commissioner
- email to address previously supplied for such purpose by the commissioner

The Clerk shall post at least 18 hours before the meeting a Public Notice as required by 1976 PA 267.

C. MEETINGS ON LEGAL HOLIDAYS. Any regular or adjourned meetings of the Board, which fall upon a legal County holiday, shall automatically be set over to the next secular day following that is not a legal holiday, at the same time and place indicated for the original meeting.

II.

CHAIRPERSON

A. ELECTION. At the first meeting of each calendar year, the Board shall be called to order and shall thereupon elect, from among its members, a Chairperson, Vice-Chairperson and a Vice-Chairperson Pro-Tem, who shall take office and assume their respective duties immediately upon their election; provided that at the first meeting of each newly elected Board, the first order of business shall be the administration of the Constitutional Oath of Office by the County Clerk to the members-elect if this has not previously been accomplished. The concurrence of a majority of all members of the Board shall be necessary for election. The officers shall hold their respective offices for a term of one year, or until their successors are duly elected and qualified as set forth above.

B. DUTIES. The Chairperson (and during his/her absence the Vice-Chairperson) shall preside at all meetings of the Board, and shall decide all questions of order, subject to appeal to the Board. Upon his/her election, the Chairperson shall appoint all standing and special Committees, subject to the approval by a majority of all members of the Board. The Chairperson shall arbitrate all jurisdictional disputes between Committees, subject to these rules and subject to appeal to the Board. The Chairperson shall be a member ex-officio of each standing Committee and special Committee, except as otherwise provided herein. The Chairperson shall not have the right to vote on any Committee except where he/she is expressly named a member of that Committee. The Vice-Chairperson Pro-Tem shall assume the duties of the Vice-Chairperson when the Vice-Chairperson is serving as the Chairperson. The Vice-Chairperson shall be a member ex-officio of each standing Committee and special Committee, except as otherwise provided herein. The Vice-Chairperson shall not have the right to vote on any Committee except where he/she is expressly named a member of that Committee.

The Chairperson, after informing the Vice-Chairperson and Vice-Chairperson Pro-Tem, is authorized to have proclamations prepared honoring employees retiring from County service, persons retiring from service on
County boards, and to issue proclamations honoring certain occurrences in conformity with state, national and other local government proclamations. The Chairperson shall only do so when such proclamations cannot go through the Committee structure in a timely manner. In no way shall such proclamations commit the County Board of Commissioners, in any way, to any type of contractual arrangement and/or require the County to expend any funds other than the cost for the preparation of the proclamations.

C. ADMINISTRATION OF OATHS. The Chairperson of the Board shall have the power to administer an oath to any person concerning any matter submitted to the Board or connected with the discharge of their duties, to issue subpoenas for witnesses and to compel their attendance in the same manner as Courts of Law.

III.

CLERK OF THE BOARD

A. OFFICIAL CLERK AND DUTIES. The duly elected Clerk of Ingham shall be ex-officio Clerk to the Board. He/she or his/her duly appointed deputy, shall perform all duties ordinarily pertaining to such office, including, but not limited to, the following duties prescribed by law:

1. To record all the proceedings of the Board electronically on disk, cd, dvd or other media, to be placed on the Board website. Each calendar year an electronic record of all proceedings shall be separately printed and permanently recorded at the close of each calendar year. Each year Resolutions of Continuing Effect shall be updated and maintained.

2. To make regular entries of all Board resolutions and decisions upon all questions.

3. To record the vote of each Commissioner on any ordinance, resolution or appointment or election of an officer, submitted to the Board. Any other question or motion shall be recorded if requested by any member present.

4. To perform legally required duties on accounts acted upon by the Board and to comply with the Claims Processing Resolution #07-315.

5. To certify, under the Seal of the Circuit Court of the County, or the official County Seal, without charge, copies of any and all resolutions or decisions on any of the proceedings of the Board, when requested by the Board or any member thereof, or when required by any other person.

6. To perform such other and further duties as the Board may by resolution, from time to time, require.

7. To perform all posting functions required by the Open Meetings Act, 1976 PA 267.

The Clerk or one of his/her duly appointed deputies shall be present and take minutes at all meetings of the Board. In the absence of the Clerk, or an appointed deputy, the Chairperson, with the approval of the Board's members present and voting, shall appoint a Board member to act as Clerk Pro Tem until the Clerk or his/her duly appointed deputy arrives.

IV.

A. STANDING COMMITTEES. The Board of Commissioners shall have the following standing Committees with the following number of members:
B. DUTIES OF STANDING COMMITTEES. Standing Committees shall have and perform the following specific duties:

1. **County Services Committee.** It shall be the duty of this Committee to: work in conjunction with the Controller or his/her designee to ensure adequate and full implementation and administration of standing Board policy affecting the various County departments, offices and agencies with which the Committee serves as liaison; study and advise the Board with respect to matters of long range planning; recommend changes in the Board rules and the organizations and procedures of the Board; recommend adoption of County ordinances; study and advise the Board as to acquisition, disposition, construction, and repairs of all County buildings and grounds; recommend acquisition and disposal of all County equipment, furniture, furnishings and supplies; study and advise the Board with respect to the conservation of energy and other natural resources; acts as liaison to the following County departments, offices, and agencies: County Clerk, Drain Commissioner, Register of Deeds, Treasurer, Management Information Systems, Equalization, Financial Services, Parks, Economic Development, Purchasing, Facilities, Department of Transportation and Roads, Parks Commission, Board of Public Works, Plat Board, Boundary Commission, Board of Canvassers, Election Scheduling Committee, Board of Election Commissioners, Capital Region Airport Authority, Historical Commission, Fair Board, Greater Lansing Convention & Visitors Bureau, Tri-County Regional Planning Commission, Board Coordinator, Controller, Economic Development Corporation, Brownfield Redevelopment Authority, Land Bank, Housing Commission, Potter Park Zoo Board, Women's Commission, and all staff operating the County buildings within the County. This Committee shall also work in conjunction with the Controller or his/her designee to study and advise the Board with respect to all matters dealing with compensation, wages and salaries for all County officers and employees whose salaries are not otherwise fixed by law; study and advise the Board on all matters relating to labor relations and the relationship between the County and its employees; and recommend action on claims related to the Human Resources Department. This Committee shall act as liaison between the Board and all County employee associations, the Human Resources Department, Capital Area Michigan Works, and the Equal Opportunity Committee. The County Services and Finance Committees shall, on no less than an annual basis, review and develop bargaining parameters for labor negotiations; provided however, that all Commissioners shall be notified in advance of when the review shall be held, and shall be given opportunity to provide input. The bargaining parameters being established shall be reported to the Board of Commissioners for its concurrence. The establishment of parameters may be discussed in closed session as provided by law.

2. **Finance Committee.** It shall be the duty of this Committee to: study and advise the Board with respect to all appropriations for State, County and general purposes, review and recommend to the Board a budget for County operating expenses by a date specified in a Board resolution for the ensuing year; study and advise the Board with respect to all matters pertaining to bonds, investments and insurance of the County, its officers, employees and agents; study and advise the Board with respect to all financial contracts not otherwise provided for by resolution and/or these Rules; study and advise the Board with respect to apportionment of all tax levies, erroneous land descriptions, correction and respreading upon the rolls of all taxes which for any reason have been rejected by the Auditor General, and, with the assistance of the Department of Equalization, equalization of valuation assessments among the various townships and cities in the County; recommend action on all claims submitted to the County for payment pursuant to Resolution #82-167; and study and advise the Board with respect to all grants submitted for approval by the Board, including any grant in which the County has direct or indirect involvement (including those where the Board is requested to waive rights in favor of another organization). This Committee is not created pursuant to 1923 PA 301, MCLA 46.61. This Committee shall
not serve as liaison to any particular County departments, offices, or agencies, but rather, shall study and advise the Board of the financial ramifications of any proposed action involving the appropriation or transfer of County funds, not otherwise provided by law or Board resolution. The County Services and Finance Committees shall, on no less than an annual basis, review and develop bargaining parameters for labor negotiations; provided however, that all Commissioners shall be notified in advance of when the review shall be held, and shall be given opportunity to provide input. The bargaining parameters being established shall be reported to the Board of Commissioners for its concurrence. The establishment of parameters may be discussed in closed session as provided by law.

3. **Human Services Committee.** It shall be the duty of this Committee to: work in conjunction with the Controller or his/her designee to coordinate all human services in the County and to ensure adequate and full implementation and administration of standing Board policy affecting the various County departments, offices and agencies with which the Committee serves as liaison; review and recommend the budgets for each department; review and recommend on matters dealing with solid waste issues; recommend policies relating to the use of human services in the County; make recommendations regarding present and future programs and recommend action on claims related to those departments, offices and agencies with which the Committee serves as liaison, except as otherwise provided by law. Human services, for the purposes of these Rules, shall encompass the duties and functions of the Cooperative Extension Service, Department of Human Services and Board, Health Department, Board of Health, Department of Veterans' Affairs, Veterans' Affairs Committee, Community Mental Health Authority, Medical Examiner, Human Services Advisory Committee, Capital Area District Library, and the Michigan South Substance Abuse Commission. The Committee shall act as liaison between the Board and the departments, commissions and boards listed above.

4. **Law & Courts Committee.** It shall be the duty of this Committee to: work in conjunction with the Controller or his/her designee to ensure adequate and full implementation and administration of standing Board policy affecting the various County departments, offices and agencies with which it serves as liaison; study and advise the Board with respect to all matters pertaining to the law enforcement system and the judicial system within the County, and in particular, those departments, offices and agencies with which the Committee serves as liaison; recommend action on any and all claims, complaints, or requests of such departments, offices or agencies. The Committee acts as Liaison to the Animal Control Department, Emergency Operations, the Prosecutor’s Office, the Sheriff’s Office, Community Corrections, the 911 Center, Circuit Court, District Court, Jury Board, and Probate Court.

C. **GENERAL DUTIES OF STANDING COMMITTEES.** In addition to the foregoing, the standing Committees shall have and perform the following other duties:

1. Each standing Committee, except the Finance Committee, shall in the first instance, review all appropriation requests most directly related to its own functions before such appropriation requests are referred to the Finance Committee and make recommendations concerning the same to the Finance Committee and the Board.

2. Each standing Committee shall act as liaison between the Board and the various County offices, boards and agencies respecting matters under the jurisdiction of the Committee as prescribed by these Rules, except as the Board otherwise directs.

3. Each standing Committee shall have and perform such other duties as the Board, from time to time, may require.

D. **SPECIAL COMMITTEES.** There shall be, in addition to the standing Committees, such other special Committees as the Chairperson, from time to time, may appoint and establish subject to approval by the Board. The membership of all such special Committees shall automatically be vacated upon a new Board of Commissioners taking office.
E. **COMMITTEE MEETINGS.** Meetings of a standing or special Committee may be convened by its Chairperson or by a majority of its members at any time upon reasonable notice to its members and to the Chairperson of the Board, provided the notice complies with the requirements of the Open Meetings Act, 1976 PA 267. A quorum is required to conduct business. A quorum shall consist of the Committee’s members noted below. In order for a Committee to move a matter to the Board of Commissioners for consideration, a majority of those voting is required but there shall always be a requirement of not less than the numbers noted in the below chart:

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<th>Number of Committee Members Appointed and Serving</th>
<th>Quorum Requirement</th>
<th>Minimum Number of Affirmative Votes Necessary to Recommend Action to Board</th>
<th>Number of Affirmative Votes Necessary to Take Final Action**</th>
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** (such as the County Services Committee voting on a grievance)

Further, final action of a Committee other than referring a matter to the Board of Commissioners, such as the County Services Committee voting on a grievance, shall require a majority vote of the total Committee compositions (four Commissioners would have to vote in order for a final action in case of a seven member Committee, and three Commissioners would have to vote in order to take such final action for a five member Committee). All Committee meetings shall be open, except that a Committee may vote to go into closed session as provided by the Open Meetings Act, 1976 PA 267. Each Committee shall have a prepared agenda at least one day prior to the Committee meetings, which shall include, as far as is practicable, all items to be considered by the Committee; the agenda shall be posted on the Courthouse bulletin board and shall be made available to the public on request as provided by the Open Meetings Act, 1976 PA 267. The Chairperson of each Committee shall either prepare an agenda in cooperation with the department heads, or shall delegate that authority to the appropriate staff. All Committees shall keep minutes of their meetings as required by the Open Meetings Act, 1976 PA 267, and said minutes shall be permanently kept on file with the Clerk of the Board. Every Committee or Subcommittee shall provide an opportunity for public comment at the beginning and end of each agenda. Each person shall be permitted to speak, either at the beginning or the end of the meeting, for three (3) minutes, except that if it appears a large number of people wish to speak at a meeting the Chairperson may ask those wishing to speak to identify themselves and if there are more than 20 may announce that the allotted time per person will be two (2) minutes, except where extended privileges are granted by the Chairperson. Members of the public desiring to speak shall be required to identify themselves.

An audiotape shall be made during the conduct of regularly scheduled Committee meetings except during closed session held pursuant to the Open Meetings Act. Taping may be temporarily paused during a meeting at the direction of the Chairperson of the Committee. Such tape shall be kept in the Board of Commissioners Office for public access for at least six months from the date of the meeting after which time it may be erased or
overwritten. The commitment of staff time shall be limited to providing access to the original tape, or to provide a copy upon request at a rate allowed under the Freedom of Information Act.

F. CONSENT AGENDA. At the discretion of the Committee Chairperson, all of the resolutions and actions of the Committee which are on the agenda may be acted upon in one vote; provided, however, that any member of the Committee may identify specific resolutions and actions which are not to be included in the one vote but which are to be discussed and voted upon separately.

Prior to the Committee Chairperson calling for a vote on the consent agenda, Commissioners shall have the opportunity to identify those resolutions and actions which are not to be included but which are to be discussed and voted on separately.

V. CONDUCT OF BOARD MEETINGS

A. QUORUM. A majority of the members of the County Board of Commissioners shall constitute a quorum for the transaction of the ordinary business of the County, and questions which arise at meetings shall be determined by the votes of a majority of the members present, except upon the final passage or adoption of a measure or resolution, or the allowance of a claim against the County, in which case a majority of the members elected and serving shall be necessary.

B. ORDER OF BUSINESS.

1. Agenda.

   1. Call to Order and Roll Call
   2. Pledge of Allegiance
   3. Time for Meditation
   4. Reading and Correction of Minutes
   5. Addition of Items to the Agenda
   6. Petitions and Communications
   7. Limited Public Comment
   8. Committee Chair Response
   9. Consideration of Consent Agenda
  10. Committee Reports
  11. New and Miscellaneous Business
  12. Late Committee Reports and Late Individual Resolutions
  13. Special Orders of the Day
  14. Limited Public Comment
  15. Commissioner Announcements
  16. Consideration and Allowance of Claims
  17. Adjournment

2. Specific Agenda Priorities. All matters shall be placed upon the agenda of the Board within a specific section as listed immediately above by the Clerk of the Board.

3. Committee Chair Response to Public Comment. Immediately after the conclusion of public comment, a Committee Chair or the Chair of the Board may respond to issues raised by a speaker, to correct a factual misunderstanding or provide helpful information regarding the County's consideration of the matter. Any such response should be limited to factual matters and not exceed one minute. The
response should not be used to criticize the previous speaker, explain political positions, or engage in debate.

4. **Consent Agenda.** At the discretion of the Board Chairperson, with approval of the Board, all of the resolutions and actions of the Board which are on the agenda may be acted upon in one roll call vote; provided, however, that any member of the Board may identify specific resolutions and actions which are not to be included in the one roll call vote but which are to be discussed and voted upon separately; and provided further that resolutions and actions requiring a roll call vote and or a 2/3 vote shall not be included in the one vote but shall be discussed and voted upon separately.

Prior to the Board Chairperson calling for a vote on the consent agenda, Commissioners shall have the opportunity to identify those resolutions and actions which are not to be included but which are to be discussed and voted on separately.

5. **Agenda Deadline.** All information to be placed on the agenda must be received by the Clerk of the Board from Committees no later than noon on the fifth day immediately preceding the Board meetings. For the second Board meeting of each November, being the fourth Tuesday, all information to be placed on the agenda must be received by the Clerk of the Board from Committees no later than 12:00 noon on the eighth day immediately preceding said Board meeting. On or before the fourth day before each Board meeting, the Clerk shall mail or provide electronically to each Commissioner the agenda for the meeting, arranged as described in these Rules, and briefly describing all matters to be considered, including a copy of all Committee reports and individual resolutions to be acted upon at said meeting. No Committee report or individual resolutions, other than reports on routine claims, shall ordinarily be considered unless a copy thereof has been mailed or provide electronically to each Commissioner with the agenda or otherwise delivered to each Commissioner not later than the third day prior to the meeting. Late Committee items shall be distributed to all Commissioners at the beginning of the Board meeting and shall be announced by title and added to the agenda with appropriate agenda numbers. A five minute recess may be granted at the request of any Commissioner prior to the consideration of late items. Individual resolutions, which have not been moved at Committee, shall ordinarily be referred to Committee unless 2/3 of the members present vote to allow the resolution to be considered by the Board immediately.

**C. RIGHTS AND DUTIES OF MEMBERS.**

**Speaking Priorities.** The sponsor of any properly moved and seconded motion, resolution, ordinance, or report, shall have the right to speak for up to three (3) minutes, after the formal introduction but prior to any discussion of the matter on the floor. In any case where there may be more than one sponsor to a particular motion, resolution, ordinance or report, it shall be in the discretion of the Chairperson which person shall exercise the right given by this rule to first speak on the pending matter. Before speaking, each member shall address himself/herself to the Chairperson. If two or more members seek recognition to speak at the same time, the Chairperson shall designate the order in which they shall speak. No member, while addressing the Board, shall be interrupted, except to be called to order; and thereupon, he/she shall immediately cease talking and be seated. Every Commissioner shall vote on all questions unless excused by the Chairperson. The Chairperson shall vote on all questions unless excused by the Board.

**D. MOTIONS, RESOLUTIONS AND COMMITTEE REPORTS.** No motion shall be debated or voted upon unless seconded. It shall then be stated by the Chairperson before debate. Any motion may, with the permission of the person who moved and seconded it, be withdrawn at any time before the same has been adopted. Every motion shall be put in writing at the request of any member of the Board. All motions, resolutions, Committee reports and amendments or substitutes thereto shall be entered at large upon the minutes unless withdrawn.
1. **Voting.** The vote on any question shall be taken by a yea and nay roll call when called for by any member of the Board. Closed sessions may be held, provided the Open Meetings Act, 1976 PA 267, is adhered to.

2. **Order of Precedence of Motions.** When a motion is seconded and before the Board, no other motion shall be received except the following:
   
   a. To fix the time to which to adjourn  
   b. To adjourn  
   c. For the previous question  
   d. To lay on the table  
   e. To postpone indefinitely  
   f. To postpone to a date certain  
   g. To refer  
   h. To amend

   These motions shall have precedence in the order as above named.

3. **Motions to Adjourn.** A motion to adjourn shall always be in order except while a vote is being taken on any other motion already before the Board, or when a member has the floor; provided, that there shall be other intervening business or a change in the circumstances between the two motions to adjourn.

4. **Motions to Reconsider.** A motion for the reconsideration of any question shall be in order if made on the same day or at the Board meeting next succeeding that on which the decision proposed to be reconsidered was made; providing, however, that a second reconsideration of any question or a reconsideration at a later date may be had with the consent of two-thirds (2/3) of the members elected and serving, but in such event the moving member shall file written notice of his/her intention to move for a reconsideration in the office of the Clerk of the Board at least one day before making such a motion.

5. **Reports and Motions Requiring Signatures.** All reports of Committees shall be in writing and the names of the members of such Committees concurring in such reports shall be noted thereon. Every written resolution or motion shall have noted the name of the member or members introducing the same.

6. **Resolutions and Ordinances.** Resolutions shall be considered in the order in which they are received unless otherwise ordered by the Board, in accordance with Section V, Sub-section B, Number 2. All resolutions and motions for the appropriation of money and all proposed County ordinances shall be presented to the Board in writing.

7. **Division of Question.** Upon request by any member, any question before the Board may be divided and separated into more than one question; provided, however, that such may be done only when the original is of such a nature that upon division, each of the resulting questions is a complete question permitting independent consideration and action.

**E. APPEAL FROM DECISION OF CHAIRPERSON.** When an appeal is taken from the decision of the Chairperson, the member taking the appeal shall be allowed to state his/her reason for doing so. The question shall be then immediately put in the following form: "Shall the ruling of the Chairperson be sustained?" The question shall be determined by a majority vote of the members present, except the Chairperson, upon the request of any member, shall not preside over such a vote.
F. REFERRAL TO COMMITTEES. It shall be the duty of the Chairperson to refer all petitions, communications, resolutions, motions and other business that may come before the Board to the proper Committee unless objection be made by some member, in which event a motion made and adopted with reference to the subject shall preclude the Chairperson's action.

G. DISCHARGE OF COMMITTEE. The Board may, by a majority vote of all its members, discharge any Committee from further consideration of any matter referred to the Committee for general referral if the motion to discharge was properly placed upon the meeting agenda at which action is desired. Any motion to discharge that does not appear on the agenda of the meeting at which action is desired, shall require a two-thirds (2/3) vote of all members elected and serving for passage.

H. MOTION TO CLEAR THE FLOOR. If, in the judgment of the Chairperson, there is a confusion of Parliamentary procedure existing, the Chairperson shall have the right to request a "motion to clear the floor" which motion, if made and seconded, shall be debatable, shall take precedence over all other motions, shall be forthwith put by the Chairperson, and, if carried, shall clear the floor completely and with the same effect as if all matters on the floor were withdrawn. The motion to clear the floor shall not be reconsidered; but its passage shall not limit the right of any member to move the reconsideration of any other matter in the same manner as, but for the passage of the motion to clear the floor, would be in accordance with these Rules.

I. PUBLIC MEETINGS. Board meetings shall be open to the public as required by the Open Meetings Act, 1976 PA 267.

J. COMMENTS FROM THE FLOOR. Only members of the Ingham County Board of Commissioners shall be given the floor to speak during any Board meeting except:

1. Anyone who desires to speak under Subsection B, Number 1, and J of this article; and

2. County officials and/or personnel may speak with the consent of the majority of the Board members present; and

3. Any person who, with the consent of the Chairperson of the Board and/or the Chairperson and/or a majority of any Board Committee, has been given permission to be listed in an appropriate place on the agenda for the purpose of that presentation at the meeting.

4. Under public comment, each person shall be permitted to speak once during each meeting for (3) three minutes, except that if it appears a large number of people wish to speak at a meeting the Chairperson may ask those wishing to speak to identify themselves and if there are more than 20 may announce that the allotted time per person will be two (2) minutes, except where extended privileges are granted by the Chairperson.

K. PARLIAMENTARY AUTHORITY. Mason's Manual of Legislative Procedure, 1979 edition, shall govern all questions of procedures which are not otherwise provided by the Rules, or by State law.

L. USE OF CELL PHONES. During meetings of the Board, including Committee meetings, all cell phones or other electronic devices shall be turned off or set to “mute” or “vibrate” in order to avoid disruption.

Commissioners choosing to answer cell phone calls shall leave the table, and if necessary, the room, in order to avoid disruption. Notices of Board and Committee meetings shall include a request that all cell phones or other electronic devices be turned off or set to “mute” or “vibrate” in order to avoid disruption during the meeting. Disruption of a meeting by inappropriate use of a cell phone may be addressed in the same manner as other inappropriate disruptions.
VI.

FINANCE

A. SALARIES. The salary of each elected official shall be fixed by the Board according to the provisions of the law.

B. BOARD COMPENSATION. Members of the Board and its Committees shall be compensated for their duties and their Committee work at such rates and such amounts as the Board, by resolution, in accordance with State Law, shall determine.

C. EXTRA COMPENSATION. The Board shall not grant or authorize extra compensation to any public officer, agent or contractor after the services have been rendered or the contract entered into.

D. BUDGET LIMITATIONS. Except as may be otherwise required by law or Board Resolution, no County board, agency, or officer whose budget is in whole or in part subject to the jurisdiction of the Board shall exceed or commit itself to exceed its budget or any line item thereof without prior approval of the Board.

VII.

ADMINISTRATION

A. ASSISTANCE TO THE CHAIRPERSON. The Clerk and/or his/her designee shall provide such secretarial assistance to the Chairperson of the Board during meetings of the Board of Commissioners.

B. FORM OF REPORTS AND COMMUNICATIONS. All written reports and communications to the Board and its Committees and members from any office, agency or employee of the County shall be upon 8-1/2 by 11 inch paper punched for standard notebook use.

C. NOTICE OF BOARD ACTION. When the Board has acted upon a written request or demand for action presented to the Board from other than among its membership, the Clerk shall promptly notify the person or agency making the request or demand of the Board's action thereon.

D. SCHEDULE OF CLAIMS. At the end of each regular and adjourned regular meeting of the Board, the Clerk shall provide the Board with a schedule of the claims to be considered for allowance or disallowance in accordance with Resolution #07-315.

E. MINUTES. A copy of the minutes of each Board meeting shall be prepared and transmitted to each Board member promptly. The County Clerk or his/her designee, shall prepare minutes as required by the Open Meetings Act, 1976 PA 267.

All resolutions finally adopted by the Board in each calendar year shall be consecutively numbered immediately by the Clerk of the Board in the order of their adoption, which number shall be prefixed with the last two digits of the year of its adoption and a hyphen. Thus, the third resolution adopted in 1982 would be designated "RESOLUTION NO. 82-3". As each resolution is finally adopted, the Clerk of the Board shall assign its proper number, which shall appear at the head of said resolution as finally adopted in the minutes as shown above.

F. BUDGET AND SALARY DETAIL. When the tentative budget and when the budget itself is submitted to the Board by the Finance Committee, as provided in these Rules, the Controller shall provide each member of the Board with a copy of the full budget and salary schedule and such other information as required in the Uniform Budgeting Act, 1978 PA 621.

G. MEMBERS' MANUAL. As soon as possible after the adoption of these Rules, the Board Coordinator to the Board shall make available the following information:
1. Names, addresses and telephone numbers (home and business) of all Board members.

2. The most current Board Rules, as amended.

3. All County ordinances (except bonding ordinances).

4. All Board resolutions of continuing effect which relate in any manner to County affairs.

5. All statutory deadlines for Board action, other than respecting taxes.

6. The positions, names and addresses of all Board appointees, with the date of their original appointment to said board and the date which their current term expires.

7. The notebook or manual shall also include such other information as the Board, by resolution, from time to time directs.

8. The County Ethics Policy

The Board Coordinator to the Board shall update this information as necessary.

H. COPIES OF PARLIAMENTARY AUTHORITY. The Board Coordinator to the Board shall provide each member a copy of Mason's Rules of Order.

I. RELEASE OF ATTORNEY-CLIENT PRIVILEGED COMMUNICATIONS. Attorney-client privileged communications may be released to persons and/or the general public under the following conditions:

1. A county commissioner requests the release of an Attorney-client privileged communication.

2. The county attorney provides his or her opinion regarding the release of such privileged communication to the County Services Committee. The county attorney will determine if disclosure could have any negative effect on pending litigation or other legal matters.

3. The County Services Committee shall make a recommendation to the full Board of Commissioners.

VIII.

TITLES AND SUBTITLES

The title and subtitles of these Rules, and the citations appended thereeto, are for convenience only, and shall not be considered as part of these Rules.

IX.

AMENDMENT TO AND EFFECTIVE DATE OF THESE RULES

A. These Rules may be amended, suspended, or rescinded only by a majority vote of all of the Commissioners elect. They shall remain in effect until rescinded or amended.

B. Any amendment to these Rules properly presented to the Board of Commissioners and adopted, shall take immediate effect unless otherwise stated by the Board at the time of adoption.
The following resolution was introduced by the Finance Committee:

RESOLUTION TO AMEND THE 2012 APPORTIONMENT REPORT AND THE 2013 APPROPRIATIONS RESOLUTION

RESOLUTION #12-391

WHEREAS, the 2012 Apportionment Report was approved by Resolution #12-327 on October 9, 2012; and

WHEREAS, the 2013 Appropriations Resolution was approved by Resolution #12-353 on October 23, 2012; and

WHEREAS, as a result of the election held on November 6, 2012 it is necessary to amend the Apportionment Report and the Appropriations Resolution.

THEREFORE BE IT RESOLVED, that Resolution #12-327 is amended by substituting the attached statement of taxable valuations and mills apportioned to the various units in Ingham County for the year 2012.

BE IT FURTHER RESOLVED, that Resolution #12-353 is amended by adding to the county’s authorized levies the Health Services millage of 0.52 mills as passed on November 6, 2012.

BE IT FURTHER RESOLVED, that the following tax levies are hereby authorized for the 2012 tax year/2013 budget year for a total county levy of 10.1863 mills, including authorized levies for General Fund operations, special purpose, and Airport Authority millage:

2012/13 Millage Summary

<table>
<thead>
<tr>
<th>Purpose</th>
<th>Millage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Operations</td>
<td>6.3512</td>
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<tr>
<td>General Operations – Indigent Veterans Support</td>
<td>.0230</td>
</tr>
<tr>
<td>Special Purpose - Emergency Telephone Services</td>
<td>.8431</td>
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<tr>
<td>Special Purpose - County-wide Transportation</td>
<td>.4800</td>
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<td>Special Purpose - County-wide Transportation</td>
<td>.1200</td>
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<tr>
<td>Special Purpose - Juvenile Justice</td>
<td>.6000</td>
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<tr>
<td>Special Purpose - Potter Park Zoo and Potter Park</td>
<td>.4100</td>
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<tr>
<td>Special Purpose – Farmland/Open Space Preservation</td>
<td>.1400</td>
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<tr>
<td>Special Purpose – Health Care Services</td>
<td>.5200</td>
</tr>
<tr>
<td>Trust &amp; Agency - Capital Region Airport Authority</td>
<td>.6990</td>
</tr>
</tbody>
</table>

FINANCE:  Yeas:  Grebner, McGrain, Bahar-Cook, Tennis, Dougan,
Nays:  None  Absent:  Nolan  Approved 11/26/12

Moved by Commissioner Grebner, supported by Commissioner McGrain, to adopt the resolution. Motion carried on a unanimous roll call vote. Absent: None.

The following resolution was introduced by the Human Services Committee:
RESOLUTION MAKING AN APPOINTMENT TO THE BOARD OF HEALTH

RESOLUTION #12-392

WHEREAS, several vacancies exist on the Board of Health; and
WHEREAS, the Human Services Committee interviewed those interested in serving on this Board.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints

Garry Rowe, 2301 Tiffany Lane, Holt, 48842

to the Board of Health, as a consumer, to a term expiring December 31, 2013.

HUMAN SERVICES:  Yeas: Nolan, Tennis, McGrain, Vickers, Dougan
Nays:  None Absent: Schor  Approved 11/19/12

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services Committee:

RESOLUTION MAKING AN APPOINTMENT TO THE SENIOR CITIZENS ADVISORY BOARD

RESOLUTION #12-393

WHEREAS, several vacancies exist on the Senior Citizens Advisory Board; and
WHEREAS, the Human Services Committee interviewed those interested in serving on this Board.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints

Richard Muniz, 2666 Frank Street, Lansing, 48911

to the Senior Citizens Advisory Board to a term expiring December 31, 2015.

HUMAN SERVICES:  Yeas: Nolan, Tennis, McGrain, Vickers, Dougan
Nays:  None  Absent: Schor  Approved 11/19/12

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services Committee:

RESOLUTION TO HONOR THE INGHAM COMMUNITY HEALTH CENTERS
BOARD OF DIRECTORS ON THEIR TEN YEAR ANNIVERSARY

RESOLUTION #12-394
WHEREAS, the Ingham Community Health Centers Board of Directors (Ingham CHC Board) was formed in 2002 to meet requirements of Section 330 of the Public Health Services Act as a new health center program grantee of the Health Resources and Services Administration; and

WHEREAS, the Ingham CHC Board is comprised of individuals who volunteer their time and energy to create a fiscally and administratively strong organization for the purpose of improving the health status of the residents of Ingham County; and

WHEREAS, the Ingham CHC Board has a strong partnership with both the Health Department and the Ingham County Board of Commissioners; and

WHEREAS, the mission of the Ingham CHC Board is to assure the delivery of high-quality, well-managed and cost-effective health care services to Ingham County residents through a network of community health centers that respond to the specific needs of potentially at-risk or underserved populations, including people with low incomes, women during the child-bearing years, children, people of color, and recent immigrants. These services will be provided without regard for the patient’s insurance status or ability to pay.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby honors the Ingham Community Health Centers Board of Directors and the value the consumers bring to ensuring that medically underserved residents in Ingham County have access to healthcare.

HUMAN SERVICES:  Yeas: Nolan, Tennis, McGrain, Vickers, Dougan
Nays: None  Absent: Schor  Approved 11/19/12

The following resolution was introduced by the Human Services Committee:

RESOLUTION HONORING DORIS GOODMAN

RESOLUTION #12-395

WHEREAS, Doris Goodman began her career with Ingham County in August, 1985 as a Nutritionist in the Women Infant and Children (WIC) Unit of the Health Department; and

WHEREAS, in March, 1990, she was promoted to the WIC Program Coordinator position; and

WHEREAS, in the role of WIC Coordinator, she was responsible for the development of nutrition education curricula and high risk nutrition counseling; and

WHEREAS, in January, 2009, Ms. Goodman was recognized by the Michigan Department of Community Health, Bureau of Family, Maternal and Child Health WIC Division, in honor of contributions serving as an esteemed member of the MI-WIC Steering Committee representing Local Agencies of the Michigan WIC Program; and

WHEREAS, she was a tireless advocate for thousands of women and children who were at nutritional risk, assisting them and enrolling them in programs; and
WHEREAS, with years of dedicated hard work and supportive enthusiasm, she built strong relationships with her staff and colleagues, and encouraged her staff to meet the nutritional and educational needs of thousands of women and children; and

WHEREAS, over two decades she built strong relationships with community and statewide partners, Ms. Goodman was recognized for her leadership and collaboration and support of women and children by local and statewide partners for improving the health of women and children and improving the quality of life in the community; and

WHEREAS, the WIC Clinic carried a caseload of over 7300 clients, and Ms. Goodman advocated for and received approval from the Michigan Department of Community Health – WIC Division allocation of funding for the purpose of hiring a Peer Breastfeeding Counselor to be in the ICHD WIC Clinic for FY 2010/11.

THEREFORE BE IT RESOLVED that the Ingham County Board of Commissioners hereby honors Ms. Goodman upon her retirement after 27 years of dedicated service to the community and for the contributions she has made to the Health Department.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of his future endeavors.

HUMAN SERVICES:  Yeas: Nolan, Tennis, McGrain, Vickers, Dougan
Nays: None  Absent: Schor  Approved 11/19/12

Approved as part of the consent agenda.

The following resolution was introduced by the Human Services and Finance Committees:

RESOLUTION TO ENTER INTO A MICHIGAN GROUNDWATER STEWARDSHIP PROGRAM (MGSP) CLEAN SWEEP PROGRAM AGREEMENT WITH THE MICHIGAN DEPARTMENT OF AGRICULTURE

RESOLUTION #12-396

WHEREAS, Ingham County Health Department has operated a Household Hazardous Waste Collection Program since 1985; and

WHEREAS, the Health Department has had a MGSP Clean Sweep Program Agreement with the Michigan Department of Agriculture since 2001; and

WHEREAS, each year the Agreement has allowed the Health Department to be reimbursed for costs associated with the collection, transportation and disposal of pesticides; and

WHEREAS, the Michigan Department of Agriculture has proposed to enter into a new agreement with the Health Department; and

WHEREAS, the Michigan Department of Agriculture shall pay the Health Department up to $15,000 for costs associated with the collection, transportation and disposal of pesticides; and

WHEREAS, the term of the Agreement shall be October 1, 2012 through September 30, 2013; and
WHEREAS, the Health Department anticipates a continuation of these services and funds in its 2013 budget; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorizes a MGSP Clean Sweep Program Agreement with the Michigan Department of Agriculture.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an Agreement with the Michigan Department of Agriculture.

BE IT FURTHER RESOLVED, that the Michigan Department of Agriculture shall reimburse Ingham County up to $15,000 for costs associated with the collection, transportation and disposal of pesticides.

BE IT FURTHER RESOLVED, that the term of the agreement shall be October 1, 2012 through September 30, 2013.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the Agreement after review by the County Attorney.

HUMAN SERVICES: Yeas: Nolan, Tennis, McGrain, Vickers, Dougan
Nays: None Absent: Schor Approved 11/19/12

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Tennis, Dougan,
Nays: None Absent: Nolan Approved 11/26/12

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services, County Services and Finance Committees:

RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION #12-150 WITH GAV ASSOCIATES, INC. TO WRITE UP PRELIMINARY CONSTRUCTION DOCUMENTS FOR ALTERATIONS AND RENOVATIONS AT WILLOW HEALTH CENTER

RESOLUTION #12-397

WHEREAS, Resolution #12-150 approved a contract with GAV Associates, Inc. to write up preliminary construction documents for alterations and renovations at Willow Health Center; and

WHEREAS, after original documents were submitted, there was a reduction in the original budget amount that required a re-design of the construction documents; and

WHEREAS, funds for the re-design of construction documents are available in line item 511-61553-818000-02005.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby authorizes amending the contract with GAV Associates, Inc., 31471 Northwestern Highway, Suite 2, Farmington Hills, MI 48334-2575, to provide complete re-design, engineering, and construction administration services for modernizing, improving and
reconfiguring interior arrangements of Willow Health Center for an original cost of $16,150.00 plus $4,900.00 in additional funds for a total cost not to exceed $21,050.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**HUMAN SERVICES:**  
**Yea:** Nolan, Tennis, McGrain, Vickers, Dougan  
**Nays:** None  
**Absent:** Schor  
**Approved 11/19/12**

**COUNTY SERVICES:**  
**Yea:** Holman, Grebner, Celentino, De Leon, Vickers  
**Nays:** None  
**Absent:** Schor  
**Approved 11/20/12**

**FINANCE:**  
**Yea:** Grebner, McGrain, Bahar-Cook, Tennis, Dougan,  
**Nays:** None  
**Absent:** Nolan  
**Approved 11/26/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services Committee:

**RESOLUTION IN SUPPORT OF THE VOLUNTEERS OF AMERICA MICHIGAN OPERATING A PACE PROGRAM IN THE LANSING AREA**

**RESOLUTION #12-398**

WHEREAS, many frail older adults dependent upon Medicaid find themselves locked into a system characterized by few choices and little opportunity to remain independent in their communities; and

WHEREAS, these individuals and their family caregivers are increasingly demanding options to the traditional nursing home environment and want to age in place in their local communities; and

WHEREAS, they need integrated, seamless and hassle-free financial and service delivery systems that deliver high quality care and services; and

WHEREAS, the Program of All-Inclusive Care for the Elderly (PACE), is a tested and proven program capable of delivering community-based care to the frail and disabled elderly; provides a full range of primary, acute and long term care services in both community and institutional settings for the nursing-home-qualified, dual eligible population; uses a team-managed approach to care, integrates a comprehensive package of acute and long term health services in both inpatient and outpatient settings; and

WHEREAS, PACE programs can empower the frail elderly to age in place, improve quality clinical outcomes and beneficiary satisfaction, provide predictable costs, save money, and serve the dual eligible population by coordinating and providing all needed preventative, primary, acute and long term care services so that nursing home eligible older adults can continue living active lives in the community; and

WHEREAS, the State of Michigan Department of Community Health has embraced the PACE model of care as an option in their continuum of care, and there are currently six other PACE programs in Michigan communities including Detroit, Grand Rapids, and Muskegon; and
WHEREAS, the Volunteers of America Michigan affiliate is requesting approval from the Michigan Department of Community Health to operate a PACE Program in the three contiguous counties around Lansing; and

WHEREAS, a PACE program in Lansing will invest in significant infrastructure for a PACE Center, partner with the current healthcare community, and invest in up to 100 staff positions to serve the community; and

WHEREAS, the Tri-County Office on Aging has submitted a letter in support of the Volunteers of America Michigan operating a pace program in Ingham, Eaton and Clinton counties.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners supports the Volunteers of America Michigan in their efforts to establish a PACE program that will service the elderly.

HUMAN SERVICES:  Yeas: Nolan, Tennis, McGrain, Vickers, Dougan
Nays: None  Absent: Schor  Approved 11/19/12

Moved by Commissioner Nolan, supported by Commissioner Bahar-Cook, to adopt the resolution.

Commissioner Bahar-Cook disclosed Volunteers of America is a client.

Motion to adopt the resolution carried unanimously.  Absent: None.

The following resolution was introduced by the Human Services, County Services and Finance Committees:

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN PUBLIC HEALTH INSTITUTE (MPHI) TO IMPLEMENT THE MICHIGAN PATHWAYS TO BETTER HEALTH GRANT

RESOLUTION #12-399

WHEREAS, in 2004 the U.S. spends more on health care than any other country in the world as a percentage of gross domestic product (15.2% in 2004) and Michigan spent 13.5% of its gross state product (GSP) on personal health care in the same year; and

WHEREAS, current rate of growth in health care spending is unsustainable and ultimately damaging to our economy and the health system; and

WHEREAS, social determinants have an undeniable effect on health and well being; and

WHEREAS, Ingham County was one of three sites selected to participant in the Michigan Pathways to Better Health project; and

WHEREAS, the Health Department has been awarded funding by the Michigan Department of Community Health (MDCH) through the Michigan Public Health Institute (MPHI) to implement the Michigan Pathways to Better Health project in Ingham County and the surrounding area; and

WHEREAS, Ingham County’s Pathways project is motivated by the project’s threefold purpose: (1) to improve enrollees’ health; (2) increase enrollees’ utilization of primary care services; and (3) decrease the cost of enrollees’ health care by reducing the unnecessary hospitalization and Emergency Room visits.
WHEREAS, the Health Department was selected to be the Lead Agency/Fiduciary for this funding in Ingham County because of need, high healthcare utilization, and their capacity for coordinated action. The Health Department will collaborate and contract with MPHI. In addition, will act as the fiduciary and subcontract with the following seven agencies in the amount of up to $32,000 each:

Allen Neighborhood Center  
South Side Community Coalition  
North West Initiative  
Tri-County Office on Aging  
Volunteers of America  
Lansing Latino Health Alliance  
Capital Area and Community Services

WHEREAS, the following temporary positions be established in the Health Department requests the establishment of the following temporary positions:

- Lead Social Worker (ICEA/PRO8) – 1.0
- Public Health Nurse (ICEA/PHN3) – 1.0
- Community Outreach Worker (UAW D) – 3.0
- Health Analyst (ICEA/PRO8) – 1.0

WHEREAS, an agreement is authorized with the Ingham Health Plan Corporation in the amount of up to $50,000 to be the HUB for this project; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners accept the grant award in the amount of up to $590,679 from the Michigan Public Health Institute (MPHI) for the period of October 1, 2012 through June 30, 2013.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the Michigan Public Health Institute (MPHI) to implement Ingham County Pathways in the amount of $590,679 for the period of October 1, 2012 through June 30, 2013.

BE IT FURTHER RESOLVED, that Ingham County agrees to act as the Fiduciary and Care Coordination Agency for the Michigan Pathways to Better Health Grant in Ingham County.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes subcontracts in the amount of $32,000 with the following agencies: Allen Neighborhood Center, South Side Community Coalition, North West Initiative, Tri-County Office on Aging, Volunteers of America, Lansing Latino Health Alliance, Capital Area and Community Services for the period of October 1, 2012 through June 30, 2013.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes a contract with the Ingham Health Plan Corporation in the amount of $50,000 to act as the HUB on this project to provide referral and data analysis for the period of October 1, 2012 through June 30, 2013.

BE IT FURTHER RESOLVED, that the Power of We will be allocated $10,000 to serve as the Convener to support the MPBH through maintenance of a functioning network of all community partner agencies and Facilitates agreements related data sharing and other functions.
BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the establishment of the following temporary positions effective January 1, 2013:

- Lead Social Worker (ICEA/PRO8) – 1.0
- Public Health Nurse (ICEA/PHN3) – 1.0
- Community Outreach Worker (UAW D) – 3.0
- Health Analyst (ICEA/PRO8) – 1.0

BE IT FURTHER RESOLVED, that the County Controller/Administrator is authorized to make any necessary adjustments to the Health Department’s budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement and the subcontracts after review by the County Attorney.

**HUMAN SERVICES:**  Yeas: Nolan, Tennis, McGrain, Vickers, Dougan
Nays: None    Absent: Schor    Approved 11/19/12

**COUNTY SERVICES:**  Yeas: Holman, Grebner, Celentino, De Leon, Vickers
Nays: None    Absent: Schor    Approved 11/20/12

**FINANCE:**  Yeas: Grebner, McGrain, Bahar-Cook, Tennis, Dougan,
Nays: None    Absent: Nolan    Approved 11/26/12

Moved by Commissioner Nolan, supported by Commissioner Celentino, to adopt the resolution.

Commissioner Bahar-Cook disclosed Volunteers of America is a client.

Commissioner McGrain disclosed Peggy Vaughn-Payne is on the Board where he works.

Motion to adopt the resolution carried unanimously.  Absent: None.

The following resolution was introduced by the Judiciary, County Services and Finance Committees:

**RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION #10-353 WITH GAV ASSOCIATES TO PROVIDE ARCHITECTURAL & ENGINEERING SERVICES FOR RENOVATIONS TO THE INGHAM COUNTY FAMILY CENTER**

**RESOLUTION #12-400**

WHEREAS, Resolution #10-353 approved a request that the current unused space at the Ingham County Family Center be renovated to meet the short term and long term needs of the public; and

WHEREAS, there have been required changes to the original design after it was submitted; and

WHEREAS, the new design and additional funds are needed to complete the project successfully; and

WHEREAS, funds for this project are available in the Juvenile Justice Millage line item 264-66400-818000.
THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes amending the approved contract with GAV Associates, Inc., 31471 Northwestern Highway, Suite 2, Farmington Hills, MI 48334-2575 to perform architectural and engineering services for the renovation of the Ingham County Family Center for an original cost of $21,450.00, plus $4,860.00 in additional funds, for a total cost not to exceed $26,310.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

JUDICIARY:  Yeas: Koenig, Bahar-Cook, Holman, Schafer, Dragonetti
Nays: None  Absent: Tsernoglou  Approved 11/15/12

COUNTY SERVICES:  Yeas: Holman, Grebner, Celentino, De Leon, Vickers
Nays: None  Absent: Schor  Approved 11/20/12

FINANCE:  Yeas: Grebner, McGrain, Bahar-Cook, Tennis, Dougan,
Nays: None  Absent: Nolan  Approved 11/26/12

Adopted as part of the consent agenda.

The following resolution was introduced by the Judiciary and Finance Committees:

RESOLUTION TO APPROVE CONTRACTS FOR GUARDIAN AD LITEM SERVICES IN THE PROBATE COURT

RESOLUTION #12-401

WHEREAS, the Probate Court, by statute, must provide investigations and guardian ad litem services to respondents in guardianship, conservatorship, and other matters; and

WHEREAS, the Probate Court has for over a year entered into cost-saving contractual relationships with a few local attorneys to provide said required investigation and guardian ad litem services; and

WHEREAS, funding was recently approved by the Board of Commissioners to pay for all investigations and guardian ad litem services through a contract; and

WHEREAS, the amount of $72,000 is a fair and appropriate amount for the provision of said services for an entire year; and

WHEREAS, the attorneys Robert Refior and Louis Kafantaris have provided these services in the past, have rendered good service, are willing to take on all investigation and guardian ad litem services for the 2013 year, and this court is willing to have them so continue; and

WHEREAS, it is appropriate for each of said attorneys to be compensated one-half of the total contract (i.e., $36,000 each).
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approve Probate Court’s investigation and guardian ad litem contracts in guardianship, conservatorship, and other matters for the 2013 fiscal year from the existing Probate Court budget as follows:

- Attorney Robert Refior not to exceed $36,000.00
- Attorney Elias Kafantaris not to exceed $36,000.00

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any necessary contractual documents consistent with this Resolution and approved as to form by the County Attorney.

JUDICIARY: Yeas: Koenig, Bahar-Cook, Holman, Schafer, Dragonetti
Nays: None
Absent: Tsernoglou

Approved 11/15/12

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Tennis, Dougan,
Nays: None
Absent: Nolan

Approved 11/26/12

The following resolution was introduced by the Judiciary and Finance Committees:

RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH THE INGHAM INTERMEDIATE SCHOOL DISTRICT FOR EDUCATIONAL SERVICES AT THE INGHAM ACADEMY

RESOLUTION #12-402

WHEREAS, the Ingham Academy is a day treatment program for delinquent youth under the jurisdiction of the Ingham County Circuit Court’s Family Division; and

WHEREAS, the Ingham Intermediate School District provides the educational services for the youth attending the Ingham Academy; and

WHEREAS, the cost of services provided by the Ingham Intermediate School District was included in the County’s 2013 Budget and in the State’s Child Care Fund at a total of $434,932; and

WHEREAS, the total cost of educational services for the Ingham Academy increased in the 2013 Budget by $33,877 as compared to the 2012 Budget; and

WHEREAS, the funding for the Ingham Intermediate School District’s services comes from the Juvenile Justice Millage and is reimbursed 50% by the State’s Child Care Fund; and

WHEREAS, the additional money needed stems from the decrease in state revenue projected due to the number of youth admitted to the Academy; and

WHEREAS, the additional money came from other line items in the Family Division’s Budget which prevented a request for new dollars.
THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the 30th Circuit Court Family Division to enter into a contract with the Ingham Intermediate School District to provide the educational services at the Ingham Academy at a cost of $434,932 for the fiscal year of October 1, 2012 through September 30, 2013.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any budget amendment/contract documents as prepared by or approved as to form by the County Attorney consistent with this resolution.

JUDICIARY: Yeas: Koenig, Bahar-Cook, Holman, Schafer, Dragonetti
Nays: None Absent: Tsernoglou Approved 11/15/12

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Tennis, Dougan,
Nays: None Absent: Nolan Approved 11/26/12

Adopted as part of the consent agenda.

The following resolution was introduced by the Law Enforcement, Judiciary and Finance Committees:

RESOLUTION TO AUTHORIZE THREE YEAR CONTRACTS FOR WESTLAW ELECTRONIC LAW LIBRARY ACCESS FOR VARIOUS INGHAM COUNTY DEPARTMENTS, OFFICES AND COURTS

RESOLUTION #12-403

WHEREAS, various Ingham County criminal justice agencies utilize automated Law Library access through a vendor; and

WHEREAS, the LOFT – the Law and Order Fund for Technology: Sheriff, Prosecutor, 55th District, 30th Circuit and Probate Courts collectively looked at various vendors to provide this service to determine the most cost effective and efficient way to obtain this service; and

WHEREAS, the LOFT Committee recommend Westlaw as the best vendor to provide this service.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the LOFT Committee’s recommendation and authorizes three year contracts with Westlaw from January 1, 2013 through December 31, 2015 out of budgeted operational and LOFT Funds with the exception of Friend of the Court and Prosecuting Attorney’s Office Family Support which will be paid through the Title IV-D Cooperative Reimbursement Program Contract with State of Michigan as follows:

- Circuit Court
  - Monthly fee * 12 = $14,124.00 for 2013
  - Monthly fee * 12 = $14,316.00 for 2014
  - Monthly fee * 12 = $14,760.00 for 2015

- Friend of the Court
  - $213.94 monthly fee * 12 = $2567.28 for 2013
  - $224.64 monthly fee * 12 = $2695.68 for 2014
  - $235.87 monthly fee * 12 = $2830.44 for 2015

- District Court
  - $358.00 monthly fee * 12 = $4296.00 for 2013
  - $365.78 monthly fee * 12 = $4389.36 for 2014
  - $378.96 monthly fee * 12 = $4547.52 for 2015
• Sheriff’s Office $ 301.10 monthly fee * 12 = $ 3,613.20 for 2013
   $ 316.16 monthly fee * 12 = $ 3,793.92 for 2014
   $ 331.97 monthly fee * 12 = $ 3,983.64 for 2015

• Prosecuting Attorney’s Office $ 1282.00 monthly fee * 12 = $ 15,384.00 for 2013
   $ 1294.82 monthly fee * 12 = $ 15,527.84 for 2014
   $ 1333.66 monthly fee * 12 = $ 16,003.97 for 2015

• Prosecuting Attorney’s Office
  Family Support Unit $ 230.76 monthly fee * 12 = $ 2769.12 for 2013
   $ 242.29 monthly fee * 12 = $ 2907.48 for 2014
   $ 254.40 monthly fee * 12 = $ 3052.80 for 2015

Annual Costs: 2013 - $ 37,417.20 to be paid from LOFT
              2014 - $ 38,027.12 to be paid from LOFT
              2015 - $ 39,295.13 to be paid from LOFT

Annual Costs: 2013 – $ 5336.40 to be paid through the Title IV-D Cooperative Reimbursement Program
               Contract with State of Michigan
              2014 – $ 5603.16 to be paid through the Title IV-D Cooperative Reimbursement Program
               Contract with State of Michigan
              2015 - $ 5883.24 to be paid through the Title IV-D Cooperative Reimbursement Program
               Contract with State of Michigan

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget
adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the
County Clerk are authorized to sign any contract/purchase documents consistent with this Resolution and
approved as to form by the County Attorney.

LAW ENFORCEMENT: Yeas: Tsernoglou, De Leon, Celentino, Dragonetti
  Nays: None Absent: Koenig, Schafer Approved 11/1/12

JUDICIARY: Yeas: Koenig, Bahar-Cook, Holman, Schafer, Dragonetti
  Nays: None Absent: Tsernoglou Approved 11/15/12

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Tennis, Dougan,
  Nays: None Absent: Nolan Approved 11/26/12

Adopted as part of the consent agenda.

The following resolution was introduced by the Law Enforcement and Finance Committees:

RESOLUTION TO AMEND THE 2013 INGHAM COUNTY BUDGET BY CONTINUING A
DETECTIVE POSITION AT THE SHERIFF’S OFFICE

RESOLUTION #12-404

WHEREAS, a detective position was eliminated as a part of the 2011 budget reductions; and
WHEREAS, the detective position was reinstated and funded out of strategic planning initiative funds as a part of the 2012 budget process; and

WHEREAS, an existing detective position at the Ingham County Sheriff’s Office was not funded during the 2013 Budget Process; and

WHEREAS, the Law Enforcement Committee voted to approve continuation of the Detective Position and to amend the 2013 Sheriff’s Office budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the 2013 Ingham County budget by continuing a detective position (position #301141) at the Sheriff’s Office.

BE IT FURTHER RESOLVED, that the position cost of $78,946 will be funded by the use of $40,000 from the 2013 Contingency Fund (10194100 969220) and $38,946 from Sheriff Drug Forfeiture funds (26533500 660000).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator’s Office to make any necessary changes to the Position Allocation List and the Ingham County Sheriff’s Office 2013 Budget.

LAW ENFORCEMENT:  Yeas:  De Leon, Schafer, Dragonetti
   Nays:  Koenig  Absent:  Tsernoglou, Celentino  Approved 11/15/12

FINANCE:  Yeas:  Grebner, McGrain, Bahar-Cook, Tennis, Dougan
   Nays:  None  Absent:  Nolan  Approved 11/26/12

Moved by Commissioner Tsernoglou, supported by Commissioner Schafer, to adopt the resolution.

Moved by Commissioner De Leon, supported by Commissioner Schafer, to amend the resolution by supporting the original resolution and not the substitute resolution, and by removing from the title of the resolution and the first THEREFORE BE IT RESOLVED the word: ADDING, and replace it with the word CONTINUING. Motion to amend carried on a roll call vote with Commissioners Bahar-Cook, Dougan, Dragonett, Grebner, Koenig, McGrain and Nolan all voting no, all others voting yes. Absent: None.

Motion to adopt the resolution as amended carried on a roll call with Commissioners Bahar-Cook, Dougan, Dragonett, Grebner, Koenig, McGrain and Nolan all voting no, all others voting yes. Absent: None.

The following resolution was introduced by the Finance Committee:

RESOLUTION TO AMEND THE 2013 INGHAM COUNTY BUDGET BY REINSTATING THE BUDGET FOR THE JAIL/MEDICAL UNIT SO AS TO REFLECT A COUNTY RUN OPERATION

RESOLUTION #12-405

WHEREAS, the 2013 adopted budget transferred funding for jail/medical services from the Health Department to the Sheriff; and

WHEREAS, the 2013 budget eliminated all of the positions in the jail/medical unit and reflected $200,000 in general fund savings as a result of contracting out for these services; and
WHEREAS, the County issued a Request for Proposal for these services; and

WHEREAS, all of the bids received were substantially higher than the $1.75 million 2013 budget for these services; and

WHEREAS, the 2013 budget needs to be amended to reinstate the positions within the Health Department and cover the $200,000 shortfall in the jail/medical unit.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes amending the 2013 budget for jail/medical services by reinstating the 9 positions in the jail/medical unit as follows:

- Community Health Center Supervisor (position #601376)
- Clinic Assistant/Technician/Jail (position #301210)
- Clinic Assistant/Technician/Jail (position #301225)
- Jail Nurse (position #301212)
- Jail Nurse (position #301213)
- Jail Nurse (position #301214)
- Jail Nurse (position #301215)
- Jail Nurse (position #301216)
- Jail Nurse/LPN (position #301217)

BE IT FURTHER RESOLVED, that the Controller is authorized to make the necessary budget adjustments to the 2013 budget for jail/medical services in order to reflect a county operated jail/medical unit.

BE IT FURTHER RESOLVED, that the Board of Commissioners directs the Controller to meet with Sheriff and Health Officer and identify solutions to the aforementioned $200,000 general fund shortfall.

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Tennis, Dougan
Nays: None
Absent: Nolan
Approved 11/26/12

Moved by Commissioner Grebner, supported by Commissioner Celentino, to adopt the resolution.

Moved by Commissioner Nolan, supported by Commissioner Bahar-Cook, to amend the resolution and remove the words “within the Health Department” from the 5th WHEREAS to read as follows: WHEREAS, the 2013 budget needs to be amended to reinstate the positions and cover the $200,000 shortfall in the jail/medical unit.

Commissioner Schor left at 7:31 p.m.

Motion to amend the resolution failed on a roll call vote with Commissioners Bahar-Cook and Nolan voting yes, all others voting no. Absent: Commissioner Schor.

Motion to adopt the resolution carried on a unanimous roll call vote. Absent: Commissioner Schor.

SPECIAL ORDERS OF THE DAY:
Moved by Commissioner McGrain, supported by Commissioner De Leon, to reappoint and waive term limits to the Parks Board, John Czarnecki.
PUBLIC COMMENT:
Chuck Gray, UAW Chair, addressed the Board regarding the issues within the jail.

COMMISSIONER ANNOUNCEMENTS:
Commissioner McGrain made the following announcements: Silent Action, Thursday November 29, 2012, 5:30 p.m. at Gone Wired. Arts Council of Greater Lansing will be holding a Holiday Glitter Event December 4, 2012, 6:00 p.m. at the University Club. East Side Neighborhood Organization will be holding its annual Christmas Party at the Foster Community Center at 6:00 p.m. on December 5, 2012.

Commissioner Dougan announced the Old Newsboys will be sold December 6, 2012.

Commissioner Barhar-Cook announced that she will be asking for a motion to reconsider Item No. 28 with the Clerk for the meeting scheduled for December 11, 2012.

Commissioner Schafer talked about the animal ordinance to include goats.

Commissioner Tennis announced that it is possible he will not be attending the meeting the next finance meeting or the next board meeting.

Commissioner Tsernoglou announced the Potter Park Zoo Wonderland of Lights running now until December 30, 2012, 5:00 to 8:00 p.m. Thursdays through Sundays.

CONSIDERATION AND ALLOWANCE OF CLAIMS:
Moved by Commissioner McGrain, supported by Commissioner De Leon, to approve payment of the claims submitted by the County Clerk and Financial Services Department in the amount of $40,716,598.62. Motion carried unanimously. Absent: Schor.

ADJOURNMENT:
The meeting was adjourned 7:46 p.m.

DALE COPEDGE, CHAIRPERSON  MIKE BRYANTON, INGHAM COUNTY CLERK

____________________________
Cathy Haskins, Clerical Services Supervisor
November 28, 2012

Ingham County Board of Commissioners
Ingham County Courthouse
P.O. Box 319
Mason, MI 48854

Dear Commissioners:

Since the Mid-South Substance Abuse Commission is finalizing its business operations with a contemplated end date of March 31, 2013, Mid-South requests Ingham County’s extension of appointees to the Mid-South Board, for those with dates ending prior to March 31, 2013. Our records indicate an extension would be necessary for Debbie DeLeon and Dale Copedge based on the following appointees and termination dates:

Shirley Carter 12/31/13; Dale Copedge 12/31/12*; Debbie DeLeon 12/31/12*;
Craig Finger 12/31/13; Rico Neal 12/31/14

For your knowledge, Mid-South is making a similar request to all counties for all expiring Board appointments prior to March 31, 2013 (11 of 17) to best provide continuity of membership, as a Commissioner or as a county resident representative, to better assure efficient meetings for the final three months of operations.

As always we appreciate what each member appointed has provided during their tenure and their dedication to our mission and their professionalism and contribution toward our challenging work. I can be reached at gvannorman@mssac.com or by phone at 517.483.3290 should you need further discussion on this request. Have a wonderful Holiday season and I look forward to hearing from you on this matter before January 2013.

Respectfully,

Gary VanNorman
Executive Director
HONORABLE BOARD OF COMMISSIONERS:

WHEREAS, House Bill 5804 would create the Michigan Indigent Defense Commission Act which would empower the Commission to craft a structure for overseeing the indigent legal defense program for low income defendants, and;

WHEREAS, the bill would create another layer of government to regulate which would be an autonomous entity and would have the authority to establish minimum standards for the local delivery of delivery of criminal trial defense services; and

WHEREAS, the Commission would have the authority to hire employees, craft a budget and generally perform the same functions County governments have been effectively doing for the past 188 years, and;

WHEREAS, the State of Michigan does not need to create another layer of government and related regulations, and;

WHEREAS, the Michigan Indigent Defense Commission may force conservative counties such as Van Buren County to unnecessarily increase operating expenditures for indigent legal defense, and;

NOW THEREFORE BE IT RESOLVED, the Van Buren County Board of Commissioners hereby requests that the Michigan Senate oppose the passage of House Bill 5804.

Signed:

Date: November 27, 2012

FOR CLERK'S USE ONLY

MOTION BY: Hanson
SECONDED BY: Freestone

CARRIED □

NOT CARRIED □
WHEREAS, Mark Grebner was first elected to the Ingham County Board of Commissioners in 1976 and served on the Board from 1977 through 1980, when he took time off to obtain his law degree; and

WHEREAS, in 1984, Mark was re-elected to the Board and began serving as a Commissioner in 1985, once again representing a portion of East Lansing and the campus of Michigan State University; and

WHEREAS, Mark felt that Ingham County government should be held to a higher standard than other governmental units, which was evident when he began a reform of County government shortly after being elected in 1976, and in 1995 when he wrote the Ingham County Ethics Policy; and

WHEREAS, it is Mark’s belief that “the first obligation of government is not to the strong, but to the weak; not to the rich, but to the poor; not to the well-connected, but to the friendless”; and

WHEREAS, Mark believes in fiscal responsibility and served as the financial steward and the “voice of reason” among Commissioners, having served on the Finance Committee for twenty seven years, nine years as Chair of the Committee, and four years as an ex-officio member while serving as Board Chair; and

WHEREAS, Mark is a strong advocate for the Capital Area Transportation Authority, as a non-voting member of the CATA Board his work and diligence resulted in a unified bus system for Michigan State University students, allowing them to ride seamlessly on and off campus; and

WHEREAS, during his years on the Board, Mark held a leadership position for 20 years, he was selected by his colleagues to serve as Board Chair four times, served as Chairperson Pro-Tem, and as a Liaison Committee Chairperson on fifteen occasions; and

WHEREAS, Mark has served as a member of the Board for thirty two years, making him the longest serving Commissioner in Ingham County history.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners pay tribute to Mark Grebner for his thirty two years of dedicated service to the County of Ingham and its citizens.

BE IT FURTHER RESOLVED, that the Board sincerely appreciates his many contributions and the strides he has made toward making Ingham County a fiscally sound and highly ethical government.

BE IT FURTHER RESOLVED, that as he leaves his legacy behind, the Board wishes him continued success in all of his future endeavors.
Introducing by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING MIKE BRYANTON, INGHAM COUNTY CLERK

RESOLUTION #12-

WHEREAS, Mike Bryanton served as the Assistant Personnel Director for the Michigan House of Representatives from June of 1985 through February of 1992, when he was named Personnel Director, a position he held through January of 1994; and

WHEREAS, he began his career in Ingham County government when he was appointed to the Board of Commissioners as a County Commissioner representing the residents of District 18 from January through December 1992; and

WHEREAS, in January of 1995, he was appointed to the office of Ingham County Clerk, and successfully won his bids for re-election until announcing his retirement in 2012; and

WHEREAS, it is Mike’s belief that the Ingham County taxpayers deserve high quality, cost effective service and demanded the very best out of his employees in order to provide fast, efficient, effective service; and

WHEREAS, under Mike’s leadership, Ingham County became the first County in Michigan to provide online access to Campaign Finance records; and

WHEREAS, as County Clerk, Mike used new technology to provide internet access to vital records, cut response time for record requests in half, enabled credit card payment for some records and fought for Campaign Finance and election reform and accountability; and

WHEREAS, Mike was honored by his peers as they recognized him as Clerk of the Year in 1998 and 1999, he also served as President of the Michigan Association of County Clerks in 2001.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Mike Bryanton for his 18 years of dedicated service to the citizens of Ingham County as County Clerk.

BE IT FURTHER RESOLVED, that the Board extends its sincere appreciation to Mike for his many contributions as County Clerk, in particular his role in making Ingham County a leader among counties and transitioning into the 21st century with new technology and the availability of on-line services.

BE IT FURTHER RESOLVED, that the Board wishes him continued success in all of his future endeavors.
WHEREAS, as of June 1, 2012, the Ingham County Road Commission becomes the Ingham County Department of Transportation and Roads per Resolution #12-123; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this will now be the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated November 19, 2012 as submitted.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None Absent: None Approved 12/4/12
### INGHAM COUNTY
### DEPARTMENT OF TRANSPORTATION AND ROADS

**DATE:** November 19, 2012

**LIST OF CURRENT PERMITS ISSUED**

<table>
<thead>
<tr>
<th>R/W PERMIT#</th>
<th>R/W APPLICANT / CONTRACTOR</th>
<th>R/W WORK</th>
<th>R/W LOCATION</th>
<th>R/W CITY/TWP.</th>
<th>R/W SECTION</th>
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<tr>
<td>2012-0430</td>
<td>CONSUMERS ENERGY ELECTRIC / OH</td>
<td>PARK LAKE RD BET BURCHAM DR AND GREENCLIFF DR</td>
<td>MERIDIAN</td>
<td>17</td>
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<tr>
<td>2012-0431</td>
<td>COMCAST CABLE / UG</td>
<td>SPANISH OAK AND PINE TREE RD</td>
<td>DELHI</td>
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<td>2012-0432</td>
<td>L.D. CLARK EXCAVATING SANITARY</td>
<td>BIBER ST AND HARDY AVE</td>
<td>MERIDIAN</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>2012-0436</td>
<td>G.A. HUNT STORM</td>
<td>HEMMINGWAY DR BET CROOKED CREEK RD AND HIGHWOOD PL</td>
<td>MERIDIAN</td>
<td>33</td>
<td></td>
</tr>
</tbody>
</table>

**PERMIT SUPERVISOR:** ______________________________  **MANAGING DIRECTOR:** ______________________________
RESOLUTION HONORING DR. MARTIN LUTHER KING, JR.

RESOLUTION #12-

WHEREAS, Dr. Martin Luther King, Jr., a Baptist minister and passionate fighter for civil rights through non-violent action, was a vital personality of the modern era, his lectures and remarks stirred the concern and sparked the conscience of a generation; and

WHEREAS, the movements and marches led by Dr. Martin Luther King, Jr. brought significant changes in the fabric of American life; and

WHEREAS, his courageous and selfless devotion gave people of color and the disenfranchised people direction to thirteen years of civil rights activities, his charismatic leadership inspired men and women, young and old, in the nation and abroad; and

WHEREAS, Dr. King's concept of somebodiness gave black and poor people a new sense of worth and dignity, his philosophy of nonviolent direct action, and his strategies for rational and non-destructive social change, galvanized the conscience of this nation and reordered its priorities; and

WHEREAS, his wisdom, his words, his actions, his commitment, and his dreams for a new cast of life, are intertwined with the American experience; and

WHEREAS, few have had as much impact upon the American consciousness as Dr. Martin Luther King, Jr.; and

WHEREAS, the 21st of January, 2013 has been designated a national holiday in honor of the birthday of the late Dr. Martin Luther King, Jr.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors the memory of Dr. Martin Luther King, Jr. in appreciation of the many accomplishments he made towards improving the quality of life for the citizens throughout the country, particularly those in Ingham County.

BE IT FURTHER RESOLVED, that the citizens of Ingham County are encouraged to celebrate this holiday and join the Board of Commissioners in the celebration of this notable holiday in honoring this great American hero and role model.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None  Absent: None  Approved 12/4/12
RESOLUTION TO TRANSFER ALL UNSOLD TAX REVERTED PROPERTIES REJECTED BY LOCAL UNITS TO THE INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY

RESOLUTION #12-

WHEREAS, the Land Bank Fast Track Act, 2003 PA 258, being MCL 124.751 et seq., (the Act) establishes the State Land Bank Fast Track Authority; and

WHEREAS, the Ingham County Treasurer, with the Ingham County Board of Commissioners’ approval, has entered into an intergovernmental agreement with the State Land Bank Fast Track Authority under the Act to form an Ingham County Land Bank Fast Track Authority; and

WHEREAS, tax reverted property not previously sold by the Ingham County Treasurer, acting as the foreclosing governmental unit (FGU), shall be transferred to the city, village, or township in which the property is located, except those parcels of property to which the city, village or township has objected to in accordance with 1999 PA 123, MCL 211.78M(6); and

WHEREAS, parcels rejected by a city, village or township become the property of Ingham County; and

WHEREAS, the Land Bank was established to assist in the strategic disposition of tax reverted property; and

WHEREAS, local units are encouraged to object so the parcels stay with the County for disposition by the Land Bank.

THEREFORE BE IT RESOLVED, that the County Board of Commissioners authorizes the Controller/Administrator to take appropriate action to transfer all rejected property to the Land Bank.

BE IT FURTHER RESOLVED, that this Resolution shall be renewed annually.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers  
Nays: None  Absent: None  Approved 12/4/12

FINANCE: Yeas: Grebner, McGrain, Nolan, Dougan  
Nays: None  Absent: Bahar-Cook, Tennis  Approved 12/5/12
Introduced by the County Services, Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE CONTROLLER TO MAKE YEAR END BUDGET ADJUSTMENTS AND TO AMEND THE 2013 PARKS BUDGET

RESOLUTION #12-

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels; and

WHEREAS, the Board of Commissioners annually authorizes the Controller to make necessary year end transfers to comply with state statute; and

WHEREAS, the Community Health Center Network (CHCN) Fund (511) is projecting a deficit of approximately $800,000, and the Health Fund (221) has a sufficient surplus to cover the CHCN Fund shortfall; and

WHEREAS, Ingham County has received such liquor tax distributions from the state that Mid-South Substance Abuse Commission’s share has exceeded the 2012 contractual amount of $919,479; and

WHEREAS, the 2013 Budget as adopted by Resolution 12-353 eliminated a position from the Parks Department budget, to be identified by December 31, 2012; and

WHEREAS, the Controller has evaluated the Parks Department’s operation and is now recommending a specific position for elimination.

THEREFORE BE IT RESOLVED, that the Controller is authorized to make necessary transfers among all budgeted funds, activities, and line items in order to comply with the state statute and to balance the 2012 Ingham County General Fund budget at $73,219,108.

BE IT FURTHER RESOLVED, that the Controller is authorized to decrease the general fund appropriation to the Health Fund and increase the general fund appropriation to the Community Health Center Network Fund in order to avoid a deficit in the CHCN fund.

BE IT FURTHER RESOLVED, that the 2012 contract with the Mid-South Substance Abuse Commission is increased by $87,522 to reflect an amount not to exceed $1,007,001.

BE IT FURTHER RESOLVED, that an ICEA Assistant Parks Manager is removed from the Position Allocation List effective January 1, 2013.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
   Nays: None   Absent: None   Approved 12/4/12

HUMAN SERVICES: Yeas: Nolan, Tennis, Schor, McGrain, Vickers, Dougan
   Nays: None   Absent: None   Approved 12/3/12
RESOLUTION #12-

FINANCE:  Yeas: Grebner, McGrain, Nolan, Dougan
   Nays: None   Absent: Bahar-Cook, Tennis   Approved 12/5/12
RESOLUTION TO AUTHORIZE A CONTRACT WITH PRESORT SERVICES, INC.

RESOLUTION #12-

WHEREAS, metering and presorting mail is required by many County departments and it is more cost effective to use an outside resource to meter mail rather than invest in mailing equipment; and

WHEREAS, sometimes County departments and offices must mail large quantities of materials and it is cost effective and efficient to use a service to presort and mail these materials; and

WHEREAS, proposals were received and evaluated for presort mailing services and Presort Service of Lansing, a local vendor, was determined to offer the best value to the County; and

WHEREAS, the Director of Purchasing has recommended that the Board of Commissioners authorize a contract with Presort Services, Inc.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Presort Services, Inc., 5646 Commerce Drive, Lansing, Michigan, based on its proposal dated October 17, 2012, for mail related services which include pick up, sorting, bar coding and delivery to the Post Office.

BE IT FURTHER RESOLVED, that the agreement shall be for three years with an option to renew for two additional years.

BE IT FURTHER RESOLVED, that for the term of this agreement weighing and metering fees shall be $.045/piece for letters; $.08/piece for flats; $.25/piece for parcels; and, $.10/piece for certified mail. Postage shall be $.424/piece and is subject to U.S. Postal Service changes.

BE IT FURTHER RESOLVED, that Presort will consolidate accounts into one master account for departments and offices.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
     Nays: None       Absent: None  Approved 12/4/12

FINANCE:  Yeas: Grebner, McGrain, Nolan, Dougan
     Nays: None       Absent: Bahar-Cook, Tennis  Approved 12/5/12
Introduced by the County Services and Finance Committees of the:

BOARD OF COMMISSIONERS

RESOLUTION TO TRANSFER THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM TO THE TREASURER'S OFFICE

RESOLUTION #12-

WHEREAS, Housing Commission has responsibility to manage Carriage Lane Apartments, the Housing and Urban Development Section 8 voucher program, and the County’s Community Development Block Grant (CDBG) program; and

WHEREAS, the Housing Commission has recently recommended that the CDBG program responsibilities be transferred to the County; and

WHEREAS, the CDBG program should be more closely coordinated with the Ingham County Land Bank under the supervision of the County Treasurer.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the transfer of all duties and responsibilities of the CDBG program to the County Treasurer’s office.

BE IT FURTHER RESOLVED, that the Board also establishes the CDBG Coordinator position (#701003), in the County Treasurer’s Office, under the Managerial & Confidential Compensation Plan, with a pay grade of 6 ($41,679-$50,028.).

BE IT FURTHER RESOLVED, that there are sufficient funds in the 2013 CDBG budget to cover the costs and administration of this program, and the Controller is authorized to make any necessary budget adjustments to effectuate this change.

COUNTY SERVICES: Yea: Holman, Schor, Grebner, Celentino, De Leon, Vickers
   Nays: None   Absent: None   Approved 12/4/12

FINANCE: Yea: Grebner, McGrain, Nolan, Dougan
   Nays: None   Absent: Bahar-Cook, Tennis   Approved 12/5/12
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A CURATOR POSITION AT THE POTTER PARK ZOO

RESOLUTION #12-

WHEREAS, both the 2007 and 2012 AZA Reaccreditation Evaluation Committees voiced a staffing concern that combining the Zoo Veterinarian and Curator responsibilities into one position can no longer effectively meet the specific goals of each, namely proper animal health care and proper animal husbandry for conservation and education, respectively; and

WHEREAS, after much discussion about the need to address these concerns amidst an extended period of decreasing millage funds, the Zoo Board Chairman commissioned a Needs Assessment Committee to determine the future staffing structure at the Potter Park Zoo and report such recommendations to the Zoo Board; and

WHEREAS, the Needs Assessment Committee has developed a position description for a General Curator position; and

WHEREAS, the Potter Park Zoo Board supported this concept with the passage of a resolution at their June 2012 meeting.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners establishes the General Curator position (#692024) for the Potter Park Zoo pursuant to the salary level established in the Teamsters Local 580 Contract of ($54,351-$73,299).

BE IT FURTHER RESOLVED, that funds are available within the Potter Park Zoo Budget and the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

COUNTY SERVICES:  Yeas:  Holman, Schor, Grebner, Celentino, De Leon, Vickers
               Nays:  None    Absent:  None    Approved 12/4/12

FINANCE:  Yeas: Grebner, McGrain, Nolan, Dougan
               Nays:  None    Absent: Bahar-Cook, Tennis    Approved 12/5/12
DECEMBER 11, 2012
Agenda Item No. 12

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING MODIFICATIONS TO THE
2013 MANAGERIAL AND CONFIDENTIAL PERSONNEL MANUAL

RESOLUTION #12-

WHEREAS, the Ingham Board of Commissioners approved the recommendations of the Managerial/Confidential/Elected Officials Steering Committee, to the 2013 Managerial and Confidential Employee Personnel Manual; and

WHEREAS, as part of the adopted changes it was the intent of the Ingham County Board of Commissioners that this manual be amended to equivalently match changes negotiated in collective bargaining agreements, including the recognition of the proposed 1.8% increase in the employee’s pension contribution; and

WHEREAS, that effective June 1, 2012, employees of the Ingham County Road Commission (“Road Commission”) transferred and become employees of Ingham County (“County”) under the Department of Transportation and Roads; and

WHEREAS, the non-bargaining unit employees of the former Road Commission, now Department of Transportation and Roads, were added to the 2013 Managerial and Confidential Employee Personnel Manual; and

WHEREAS, these non-bargaining unit employees of the former Road Commission, now Department of Transportation and Roads, were provided package benefits under the Personnel Policies and Procedures for Non-Bargaining Unit Employees by the Road Commission; and

WHEREAS, certain benefits (Appendix E) have been identified to be different than the benefits provided under the 2013 Managerial and Confidential Employee Personnel Manual.

THEREFORE BE IT RESOLVED, the Ingham Board of Commissioners approves the following recommendations and changes, as proposed to the 2013 Managerial and Confidential Employee Personnel Manual as follows:

1. Change in employee contribution toward retirement: Employees hired prior to the effective date of this agreement shall contribute an additional 1.2% of gross wages to the employee retirement, increasing the total contribution for Managerial employees to 7.59% and Confidential employees to 6.56%.

2. New Appendix E - Ingham County Department of Transportation and Roads: Benefits for Existing Non-Bargaining Unit Employees
RESOLUTION #12-

Holidays: The following holidays are recognized by the Employer:

- New Year’s Day
- Labor Day
- Martin Luther King Day
- Veteran’s Day
- Good Friday
- Thanksgiving Day
- Memorial Day
- Friday Following Thanksgiving
- Independence Day
- Christmas Eve
- Christmas Day

3. New Appendix E - Retirement: Employees will be covered by the Municipal Employees' Retirement System's (MERS) B4 plan; V-8; the 55F waiver with twenty (20) years of service; and the FAC3 (Final Average Compensation). Department of Transportation and Road Non-Bargaining Unit Employees shall contribute 1.2% of gross wages, increasing the total contribution to 1.2%.

4. New Appendix E - Retiree Health: The Employer shall pay the premiums for health insurance coverage, excluding the portion attributable to the prescription drug rider, for employees, and their dependents, who retire and immediately draw a retirement benefit from the Municipal Employees Retirement System (MERS) including those who retire under the disability provisions of MERS. Retirees under the age of 65 shall be covered by the plan and benefit levels provided to active employees. Health insurance for retirees age 65 and older shall be supplemental to, coordinate benefits with, and be secondary payor to, Medicare.

5. New Appendix E - Leave Time: Existing non-bargaining unit employees shall be credited with sixteen (16) hours of leave time the first pay period of the calendar year in lieu of floating holidays and shall earn leave time according to the following schedule:

<table>
<thead>
<tr>
<th>Years of Continuous Service</th>
<th>Number of Leave Time Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hire date to fifth anniversary date</td>
<td>6.77 hours per pay period</td>
</tr>
<tr>
<td>Fifth to the thirteenth anniversary date</td>
<td>8.30 hours per pay period</td>
</tr>
<tr>
<td>Thirteenth anniversary date +</td>
<td>9.84 hours per pay period</td>
</tr>
</tbody>
</table>

6. New Appendix E - Banked Sick Leave: Payment of banked unused sick leave days upon death or retirement under the Municipal Employees Retirement System shall be paid on the last day he/she worked in accordance with the following schedule:

- Up to twenty (20) years of service.........................................................75%
- Completion of twenty (20) years of service
- And up to twenty-five (25) years of service..........................................80%
- Completion of twenty-five (25) of service and up.................................85%

BE IT FURTHER RESOLVED, that the County Controller/Administrator is authorized on behalf of the County’s retirement system to execute all documents and MERS Resolutions to effectuate and finalize these changes, subject to prior approval and form, by legal counsel.

BE IT FURTHER RESOLVED, that the Managerial and Confidential Employee Personnel Manual will be effective January 1, 2013 and shall expire on December 31, 2013.
RESOLUTION #12-

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None    Absent: None    Approved 12/4/12

FINANCE: Yeas: Grebner, McGrain, Nolan, Dougan
Nays: None    Absent: Bahar-Cook, Tennis    Approved 12/5/12
RESOLUTION FOR CHANGING MERS BENEFITS
(OTHER THAN DB COMPONENT OF HYBRID PROGRAM)

In accordance with the MERS Plan Document of 1996, the County of Ingham (Participating Municipality)
3303 (Municipality No.) adopts the following benefits for: General Management - Division 10 (Reporting Unit No., MERS Division No. and Name)

A "division" is defined as an employee or group of employees covered by the same benefit programs and the same employee contribution program. Each division has a specific MERS number and name, such as "Div. 10, General-Admin.," and is part of a Reporting Unit, such as: "01."

Supporting Supplemental Valuation is dated ________________________________

BENEFIT MULTIPLIER

From ________________________________ To ________________________________ Effective Date ________________________________

Provisions for Earlier Normal Retirement

□ F50/25 □ F50/30 □ F(N)-Years and Out (Specify number of years) ________________________________
□ F55/15 □ F55/20 □ F55/25 □ F55/30

Effective Date ________________________________

EMPLOYEE CONTRIBUTION RATE

New Rate 7.59% ________________________________
Effective Date 1/1/2013 ________________________________

ADDITIONAL BENEFITS AFFECTING FUTURE RETIREES

□ FAC 3 □ FAC 5 □ V-6 □ V-8 □ V-10 □ RS - 50% ________________________________
□ D-2 □ E-2 □ DROP+ with _____ %

Effective Date ________________________________

RETIREE COST-OF-LIVING BENEFIT PROGRAMS FOR CURRENT RETIREES

□ E Standard □ E-1 ________________________________
□ E - Other (Specify Factor Adjustment Years) ________________________________

Effective Date ________________________________

WINDOW PERIOD (If applicable)

From ________________________________ To ________________________________

I CERTIFY THAT THE ABOVE WAS ADOPTED BY ________________________________

Authorized Signature ________________________________

Governning Body ________________________________

Date of Meeting ________________________________

Title ________________________________

Date ________________________________

NOTE: Standard/Nonstandard Benefit Provisions—Attach page fully describing provision(s), and (1) a complete copy of the fully executed collective bargaining agreement and a certified copy of official minutes where the collective bargaining agreement or this Resolution was adopted, or (2) a copy of the arbitration or mediation decision. If further information is needed, please contact MERS Employer Services Division at 1 (800) 767-6377.

F18 Resol Chng MERS Bene 9-19-06
RESOLUTION FOR CHANGING MERS BENEFITS
(OTHER THAN DB COMPONENT OF HYBRID PROGRAM)

In accordance with the MERS Plan Document of 1996, the County of Ingham
3303 adopts the following benefits for: Confidentiais - Division 01
(Municipality No.) (Participating Municipality)
(Reporting Unit No., MERS Division No. and Name)

A “division” is defined as an employee or group of employees covered by the same benefit programs and the same employee contribution program. Each division has a specific MERS number and name, such as “Div. 10, General-Admin.,” and is part of a Reporting Unit, such as: “01.”

Supporting Supplemental Valuation is dated ________________________________

**BENEFIT MULTIPLIER**

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Current Benefit Multiplier)</td>
<td>(New Benefit Multiplier)</td>
<td>____________________________</td>
</tr>
</tbody>
</table>

**Provisions for Earlier Normal Retirement**

- □ F50/25
- □ F55/15
- □ F50/30
- □ F55/20
- □ F(N)-Years and Out (Specify number of years)
- □ F55/25
- □ F55/30

Effective Date ____________________________

**EMPLOYEE CONTRIBUTION RATE**

- New Rate 6.56%

Effective Date 1/1/2013

**ADDITIONAL BENEFITS AFFECTING FUTURE RETIREES**

- □ FV 6
- □ FV 8
- □ FV 10
- □ D-2
- □ E-2
- □ DROP+ with ______ %

Effective Date ____________________________

**RETIREE COST-OF-LIVING BENEFIT PROGRAMS FOR CURRENT RETIREES**

- □ E Standard
- □ E-1
- □ E - Other (Specify Factor Adjustment Years)

Effective Date ____________________________

**WINDOW PERIOD** (If applicable)

From ____________________________ To ____________________________

1 CERTIFY THAT THE ABOVE WAS ADOPTED BY ____________________________

Authorized Signature ____________________________

Title ____________________________

Date ____________________________

**NOTE:** Standard/Nonstandard Benefit Provisions—Attach page fully describing provision(s), and (1) a complete copy of the fully executed collective bargaining agreement and a certified copy of official minutes where the collective bargaining agreement or this Resolution was adopted, or (2) a copy of the arbitration or mediation decision. If further information is needed, please contact MERS Employer Services Division at 1 (800) 767-6377.
RESOLUTION FOR CHANGING MERS BENEFITS
(OTHER THAN DB COMPONENT OF HYBRID PROGRAM)

In accordance with the MERS Plan Document of 1996, the County of Ingham
3303 adopts the following benefits for: Department Heads - Division 73

A "division" is defined as an employee or group of employees covered by the same benefit programs and the same employee contribution program. Each division has a specific MERS number and name, such as “Div. 10, General-Admin,” and is part of a Reporting Unit, such as: “01.”

Supporting Supplemental Valuation is dated ________________________________

BENEFIT MULTIPLIER

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Current Benefit Multiplier)</td>
<td>(New Benefit Multiplier)</td>
<td></td>
</tr>
</tbody>
</table>

Provisions for Earlier Normal Retirement

| □ F50/25 | □ F50/30 | □ F(N)-Years and Out (Specify number of years) |
| □ F55/15 | □ F55/20 | □ F55/25 | □ F55/30 |

Effective Date ________________________________

EMPLOYEE CONTRIBUTION RATE

New Rate 1.2%

Effective Date 1/1/2013

ADDITIONAL BENEFITS AFFECTING FUTURE RETIREES

| □ FAC 3 | □ FAC 5 | □ V-6 | □ V-8 | □ V-10 | □ RS - 50% |
| □ D-2 | □ E-2 | □ DROP+ with ___% |

Effective Date ________________________________

RETIREE COST-OF-LIVING BENEFIT PROGRAMS FOR CURRENT RETIREES

| □ E Standard | □ E-1 |
| □ E - Other (Specify Factor _________ Adjustment Years _________) |

Effective Date ________________________________

WINDOW PERIOD (If applicable)

From (Date) To (Date)

I CERTIFY THAT THE ABOVE WAS ADOPTED BY ___________________________

Governing Body Date of Meeting ____________________________

Authorized Signature Title Date ____________________________

NOTE: Standard/Nonstandard Benefit Provisions—Attach page fully describing provision(s), and (1) a complete copy of the fully executed collective bargaining agreement and a certified copy of official minutes where the collective bargaining agreement or this Resolution was adopted, or (2) a copy of the arbitration or mediation decision. If further information is needed, please contact MERS Employer Services Division at 1 (800) 767-6377.

F18 Resol Chng MERS Bene 9-19-06
RESOLUTION FOR CHANGING MERS BENEFITS
(OTHER THAN DB COMPONENT OF HYBRID PROGRAM)

In accordance with the MERS Plan Document of 1996, the County of Ingham
3303 adopts the following benefits for: Non-Barg/Dept. Heads- Division 77

(Municipality No.) (Participating Municipality)
(Reporting Unit No., MERS Division No. and Name)

A “division” is defined as an employee or group of employees covered by the same benefit programs and the same employee contribution program. Each division has a specific MERS number and name, such as “Div. 10, General-Admin.,” and is part of a Reporting Unit, such as: “01.”

Supporting Supplemental Valuation is dated__________________________

BENEFIT MULTIPLIER

From __________________ To __________________ Effective Date ________________

(Current Benefit Multiplier) (New Benefit Multiplier)

Provisions for Earlier Normal Retirement

□ F50/25 □ F50/30 □ F(N)-Years and Out (Specify number of years) ______________
□ F55/15 □ F55/20 □ F55/25 □ F55/30

Effective Date __________________

EMPLOYEE CONTRIBUTION RATE

New Rate 1.2% Effective Date 1/1/2013

□ FAC 3 □ FAC 5 □ V-6 □ V-8 □ V-10 □ RS-50%

□ D-2 □ E-2 □ DROP+ with _____%

Effective Date __________________

ADDITIONAL BENEFITS AFFECTING FUTURE RETIREES

RETIREE COST-OF-LIVING BENEFIT PROGRAMS FOR CURRENT RETIREES

□ E Standard □ E-1

□ E - Other (Specify Factor __________ Adjustment Years ____________)

Effective Date __________________

WINDOW PERIOD (If applicable)

From ________________ To ________________

(Date) (Date)

I CERTIFY THAT THE ABOVE WAS ADOPTED BY ____________________________

Governing Body Date of Meeting ________________________________

Authorized Signature __________________________ Title __________________________ Date __________________________

NOTE: Standard/Nonstandard Benefit Provisions—Attach page fully describing provision(s), and (1) a complete copy of the fully executed collective bargaining agreement and a certified copy of official minutes where the collective bargaining agreement or this Resolution was adopted, or (2) a copy of the arbitration or mediation decision. If further information is needed, please contact MERS Employer Services Division at 1 (800) 767-6377.

F18 Resol Chng MERS Bene 9-19-06
Introducing the County Services and Finance Committees of the:  

**INGHAM COUNTY BOARD OF COMMISSIONERS** 

**RESOLUTION AUTHORIZING ESTABLISHING UNIFORM TRANSFER PROVISION** 

**RESOLUTION #12-**  

WHEREAS, the Ingham County Board of Commissioners authorized the establishment of the Municipal Employees’ Retirement System (MERS) Hybrid Pension Plans; and  

WHEREAS, Ingham County currently has in place the MERS Standard Transfer Rule for employees who transfer or promote into pension divisions that have established Hybrid Pension Plans; and  

WHEREAS, the MERS Standard Transfer Rule would not allow employees with a Defined Benefit Pension Plan to retain the Defined Benefit Pension upon promotion or transfer; and  

WHEREAS, MERS offers an Alternate Transfer Provision that gives employees the choice to be placed in the open plan or the closed division, if it is the same plan type as the division from which the employee is transferred from, as long as there are active employees remaining in the closed plan type; and  

WHEREAS, the MERS Alternate Transfer Provision would apply to all MERS divisions.  

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the attached resolution establishing the MERS Uniform Transfer Provision, to provide transferred or promoted employees the choice at the time of their transfer to either be placed in: the divisions open plan, or the closed plan if it is the same plan type, provided there are employees remaining in the closed plan type.  

BE IT FURTHER RESOLVED, that the County Controller/Administrator is authorized on behalf of the County’s retirement system to sign and execute all documents to effectuate and finalize this change, subject to prior approval as to form, by legal counsel.  

**COUNTY SERVICES: Yeas:** Holman, Schor, Grebner, Celentino, De Leon, Vickers  
**Nays:** None  
**Absent:** None  
**Approved 12/4/12**  

**FINANCE: Yeas:** Grebner, McGrain, Nolan, Dougan  
**Nays:** None  
**Absent:** Bahar-Cook, Tennis  
**Approved 12/5/12**
WHEREAS, the County of Ingham is a participating municipality or court in the Municipal Employees' Retirement System of Michigan ("MERS"); and

WHEREAS, the Standard MERS Transfer Rules became effective in August 2007; and

WHEREAS, under the Standard Rules, all transferees to a new division are covered under the active employee plan in the new division; where the defined benefit plan in the new division is closed to entrants, the accrued defined benefit (based on benefits, service and wages as of transfer date) of transferees is frozen as of transfer date.

WHEREAS, pursuant to Retirement Board action on November 10, 2010, the employing municipality or court will be allowed, on a one-time irrevocable and uniform basis, to adopt for all its MERS divisions (present and future) an alternate policy which allows all transferred employees an individual choice at the time of transfer to either be placed in: (1) the division's open plan, or (2) the closed plan if it is the same plan type, provided there are active employees remaining in the plan type.

WHEREAS, this alternate transfer provision applies to transferred employees only; rehired employees will continue to be enrolled into the active plan; and

NOW THEREFORE BE IT RESOLVED, that effective January 1st, 2013, the Governing Body adopts this Resolution (or for a participating court, the Chief Judge by Administrative Order) for all present and future employee divisions requiring that all transferred employees (select only one):

☐ shall be covered under the active employee plan in the division they are transferred into.

☑ shall be given the individual choice to either be placed in the open plan or the closed division if it is the same plan type (in the division from which the employee is transferred from) provided there are active employees remaining in the closed plan type.

CERTIFICATION FOR PARTICIPATING MUNICIPALITY OR COURT

I hereby certify that this Resolution was adopted by (check one):

☑ The Governing Body of the County of Ingham at its meeting held on December 11, 2012.

☐ Administrative Order No. adopted by the Chief Judge of the , on , 20__.

__________________________________________
(Signature of Authorized Official)
__________________________________________
(Title)
Example Scenarios of the Uniform Transfer Rules

Example 1
The City of Tree has two divisions: Division 01 has the MERS Defined Benefit Plan with a 2.0% multiplier. Division 99 converted from the MERS Defined Benefit Plan with a 2.25% multiplier to the MERS Defined Contribution Plan in 2000. Thus for division 99 the Defined Contribution Plan is the open plan, and the Defined Benefit Plan is the closed plan. However in this scenario the City of Tree still has active employees that are covered under the closed Defined Benefit Plan in division 99.

Under Standard Transfer Rules
John transfers from division 01 to division 99. Under the standard rules he would go into the active plan, which is the Defined Contribution Plan. John’s accrued pension earned under the previous Defined Benefit Plan would be frozen and he would be enrolled in the Defined Contribution Plan moving forward.

Transfer Rules with Employee Choice
John transfers from division 01 to division 99. Under the alternative rules, he would receive the choice to either join the closed division with the same plan type (Defined Benefit) having active employees, or he could freeze his accrued pension and enroll in the open Defined Contribution Plan. If John chooses to enroll in the closed Defined Benefit Plan, then his entire accrued pension earned under the previous Defined Benefit Plan with the 2.0% multiplier would be transferred to the closed Defined Benefit Plan with the 2.25% multiplier (all defined benefit service applied to 2.25% multiplier).

Example 2
The City of Tree has two divisions: Division 01 has the MERS Defined Benefit Plan with a 2.0% multiplier. Division 99 converted from the MERS Defined Benefit Plan with a 2.25% multiplier to the MERS Defined Contribution Plan in 2000. Thus for division 99 the Defined Contribution Plan is the open plan, and the Defined Benefit Plan is the closed plan. However in this scenario the City of Tree has NO active employees under the closed Defined Benefit Plan in division 99.

Under Standard Transfer Rules
John transfers from division 01 to division 99. Under the standard rules he would go into the active plan, which is the Defined Contribution Plan. John’s accrued pension earned under the previous Defined Benefit Plan would be frozen and he would be enrolled in the Defined Contribution Plan moving forward.

Transfer Rules with Employee Choice
John transfers from division 01 to division 99. He does not receive the choice to enroll in the closed Defined Benefit Plan however, because there are NO active employees in the closed plan. John’s accrued pension earned under the previous Defined Benefit Plan would be frozen and he would be enrolled in the open Defined Contribution Plan moving forward.
Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE TEAMSTERS LOCAL 580 – 911 SUPERVISORS

RESOLUTION #12-

WHEREAS, an initial agreement has been reached between representatives of Ingham County and the Teamsters Local 580 - 911 Supervisors for the period beginning the date of ratification by the Board of Commissioners through December 31, 2014; and

WHEREAS, the agreement has been ratified by the employees within the bargaining agreement; and

WHEREAS, the provisions of the agreement have been approved by the County Services and Finance Committees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and Teamster Local 580 – 911 Supervisors for the period December 11, 2012 through December 31, 2014.

BE IT FURTHER RESOLVED, that the contract includes 2014 and 2015 reopeners for wages.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners and the County Clerk are authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
   Nays: None   Absent: None   Approved 12/4/12

FINANCE:  Yeas: Grebner, McGrain, Nolan, Dougan
   Nays: None   Absent: Bahar-Cook, Tennis   Approved 12/5/12
Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A MERS HYBRID PLAN FOR NEWLY HIRED TEAMSTERS LOCAL 580 – 911 SUPERVISORS

RESOLUTION #12-

WHEREAS, THE County Board of Commissioners has recognized the escalating cost of the Defined Benefit Plans; and

WHEREAS, the Teamsters Local 580 – 911 Supervisors ratified a new collective bargaining agreement that includes the establishment of a Hybrid pension plan for new hires.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the attached resolutions establishing the MERS Hybrid Pension Plan for Teamster Local 580 – 911 Supervisors hired on or after January 1, 2013.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized on behalf of the County to sign and execute all documents to effectuate and finalize this transaction, subject to the approval as to form, by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
     Nays: None   Absent: None   Approved 12/4/12

FINANCE: Yeas: Grebner, McGrain, Nolan, Dougan
     Nays: None   Absent: Bahar-Cook, Tennis   Approved 12/5/12
WHEREAS, under the Municipal Employees Retirement Act of 1984, section 36(2)(a); MCL 38.1536(2)(a); Plan Document Section 36(2)(a), provides the Retirement Board (effective August 15, 1996):

- shall determine and establish all of the provisions of the retirement system affecting benefit eligibility, benefit programs, contribution amounts, and the election of municipalities, judicial circuit courts, judicial district courts, and judicial probate courts to be governed by the provisions of the retirement system . . . [and] to establish additional programs including but not limited to defined benefit, defined contribution, ancillary benefits, health and welfare benefits, and other post employment benefit programs (as amended by 2004 PA 490).

WHEREAS, pursuant to the Board’s powers, the MERS Plan Document of 1996 was adopted effective October 1, 1996, and the Plan has been amended periodically by the Board.

WHEREAS, the MERS Plan, an agent, multiple employer, public employee pension plan, has been determined by the Internal Revenue Service to be a governmental plan that is tax qualified as a trust under Code section 401(a) and exempt from taxation under section 501(a).

WHEREAS, on March 14, 2006, the Retirement Board has authorized establishment of a Hybrid Plan, with a defined benefit (DB) and defined contribution (DC) component.

WHEREAS, new Section 19B, Benefit Program H, and related plan amendments, create a new Hybrid Program that a participating municipality or court may adopt for MERS members to be administered in whole or in part under the discretion of the Municipal Employees’ Retirement Board as trustee and fiduciary, directly by (or through a combination of) MERS or MERS duly-appointed third-party administrator for the DC component.

WHEREAS, this Uniform Hybrid Program Resolution has been approved by the Retirement Board under the authority of MCL 38.1536(2)(a); Plan section 36(2)(a) declaring that the Retirement Board “shall determine . . . and establish” all provisions of the retirement system. Under this authority, the Retirement Board authorized Section 19B, Benefit Program H, which shall not be implemented unless in strict compliance with the terms and conditions of this Resolution as provided under section 19B(2):

- In the event any alteration of any provision of this section 19B, or other sections of the Plan Document related to the provisions of Benefit Program H, is made or occurs, under section 43B of the Plan Document concerning collective bargaining or under any other plan provision or law, adoption of Benefit Program H shall not be recognized, other than in accordance with this section and other sections of the Plan Document related to the provisions of Benefit Program H.

- In the event any alteration of the terms or conditions stated in this Uniform Resolution is made or occurs, it is expressly recognized that MERS and the Retirement Board, as sole trustee and fiduciary of the MERS Plan and its trust reserves, and whose authority is nondelegable, shall have
MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution

no obligation or duty: to administer (or to have administered) the Benefit Program H; to authorize the transfer of any Plan assets to the Hybrid Program; or to continue administration by MERS directly or indirectly, or by any third-party administrator.

WHEREAS, concurrent with this Resolution, and as a continuing obligation, this governing body has completed and approved, and submitted to MERS, documents necessary for adoption and implementation of MERS Benefit Program H.

NOW, THEREFORE, BE IT RESOLVED that the governing body adopts MERS Benefit Program H (Hybrid Program) as provided below.

I. NEW EMPLOYEES (Plan Sec 19B(4) – (12))

Effective the first day of January ____________, 2013, (to be known as the ADOPTION DATE), the County of Ingham _____________________________ hereby adopts Benefit Program H for Teamsters 580 - 911 Supervisors (specify division numbers)

first hired or rehired to the division at any time on and after the Adoption Date, and optional participation for any employee or officer of this municipality otherwise eligible to participate in MERS under Section 2B(3)(a) of the Plan Document who has previously elected to not participate in MERS. The employer shall establish the transfer rule for transferred employees in the Employer Resolution Establishing a Uniform Transfer Provision. ONLY THOSE EMPLOYEES ELIGIBLE FOR MERS MEMBERSHIP (SECTIONS 2B(3) AND 3 OF THE PLAN DOCUMENT) SHALL BE ELIGIBLE TO PARTICIPATE.

(A) HYBRID PLAN CONTRIBUTIONS

• The DB Component shall be exclusively funded by the employer, with no member contributions permitted.

• For the DC Component, employee and employer contributions shall be required as allowed and specified in Plan section 19B(8) and the MERS Uniform Hybrid DC Component Adoption Agreement (“Adoption Agreement,” Attachment 1, completed and approved and a certified copy submitted to MERS concurrent with and incorporated by reference in this Resolution). A member is immediately 100% vested in any employee contributions, and is vested in employer contributions under the employer vesting schedule.

(B) COMPENSATION AND EARNINGS

• For the DB Component, earnings shall include items of “Compensation” under Section 2A(6) of the MERS Plan Document, with the exception of the last sentence, which shall not apply.

• For the DC Component, earnings shall include items of “Compensation” under Section 2A(6) of the MERS Plan Document as provided for Benefit Program DC, which equals the Medicare taxable wages as reported by the employer on the member’s federal form W-2, wage and tax statement.
(C) HYBRID PLAN VESTING

- For the DB Component, 6 year vesting is mandatory (Plan Sec 19B(5)(b)).
- For the DC Component, employee and employer contributions shall be required as allowed and specified in Plan section 19B(8) and the Adoption Agreement (Attachment 1, completed and approved and a certified copy submitted to MERS concurrent with and incorporated by reference in this Resolution). A member is immediately 100% vested in any employee contributions, and is vested in employer contributions under the employer vesting schedule.
- As provided in Section 19B(3):
  Where a member has previously acquired in the employ of any participating municipality or participating court:
  
  (a) not less than 1 year of defined benefit service in force (including Hybrid Program) with any participating municipality or participating court;
  (b) eligible credited service where the participating municipality or participating court has adopted the Reciprocal Retirement Act, 1961 PA 88;
  (c) at least 12 months in which employer contributions by a participating municipality or participating court have been made on behalf of the member under Benefit Program DC; such service shall be applied toward satisfying the vesting schedule for the DB Component, and for the DC Component, for employer contributions.

(D) BENEFITS UNDER HYBRID PLAN

- For the DB component:
  
  (1) The Benefit Multiplier (Plan Section 19B(4)) initially selected shall be irrevocable, shall not later be changed.
  
  The multiplier shall be one of the following dependent upon the division’s social security coverage status:

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<thead>
<tr>
<th>Social Security Coverage</th>
<th>No Social Security Coverage</th>
</tr>
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<tbody>
<tr>
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<td>1.75%</td>
<td>1.75%</td>
</tr>
<tr>
<td>2.00%</td>
<td>2.00%</td>
</tr>
</tbody>
</table>

  (2) Final Average Compensation (FAC) shall be FAC-3 (Plan Section 19B(6)).
  (3) The Benefit shall be payable at age 60 (Plan Section 19B(5)(b)). The participating municipality or court may also allow retirement if the member or vested former member has attained age 55 years or older and has 25 or more years of credited service. Adoption of F55/25 shall be an irrevocable action and may not be subsequently changed.

  ☐ Check here to adopt F55/25
(4) Credited Service shall be comprised solely of the sum of (a) the total of the member's credited service (if any) under the previous DB program on the effective date of coverage under the Hybrid Plan (Plan Section 19B(16)(b)(ii); see II (E)(b)(ii) below); plus (b) credited service earned by the member after the effective date of coverage under the Hybrid Plan (Plan Section 19B(17)(b)).

- For the DC Component (Plan Section 19B(12)):
  Upon termination of membership, a vested former member or a beneficiary, as applicable, shall elect one or a combination of several of the following methods of distribution of the vested former member's or beneficiary's accumulated balance, to the extent allowed by federal law and subject to Plan Section 19B(11)(b) and procedures established by the Retirement Board:
  (1) Lump sum distribution to the vested former member or beneficiary.
  (2) Lump sum direct rollover to another eligible retirement plan, to the extent allowed by federal law.
  (3) Annuity for the life of the vested former member or beneficiary, or optional forms of annuity as determined by the Retirement Board.
  (4) No distribution, in which case the accumulated balance shall remain in the retirement system, to the extent allowed by federal law.

STOP If covering new employees only, skip II and III and go to IV on page 8. STOP
II. OPTIONAL PROVISION FOR CURRENT MERS DEFINED BENEFIT MEMBERS WHERE HYBRID PROGRAM FOR NEW EMPLOYEES ESTABLISHED (FOR TRANSFERS FROM MERS DEFINED CONTRIBUTION PROGRAM, SEE SECTION III)
(Plan Sec 19B(13)-(16))

THIS OPTIONAL SECTION SHALL ONLY BE SELECTED WHERE THE TOTAL FUNDED PERCENT OF AGGREGATE ACCRUED LIABILITIES AND VALUATION ASSETS OF ALL RESERVES SPECIFIED IN TABLE 13 (OR SUCCESSOR TABLE) FOR THE PARTICIPATING MUNICIPALITY OR COURT, AND FOR THE AFFECTED MEMBER BENEFIT PROGRAM CLASSIFICATION(S) (DIVISION(S)) SPECIFIED IN THE MOST RECENT MERS ANNUAL ACTUARIAL VALUATION REPORT IS AT LEAST EIGHTY PERCENT (80%).

IT IS ADDITIONALLY RESOLVED, as provided in each of the following paragraphs:

(A) Effective on the Adoption Date, pursuant to Plan Section 19B(13):

all current MERS defined benefit members who are members of the same employee classification described in Section I above on the Adoption Date shall be offered the opportunity to irrevocably elect coverage under Benefit Program H. Section 19B(14) specifies an employee’s written election to participate shall be filed with MERS: (a) not earlier than the last day of the third month after this Resolution is adopted and received by MERS; and (b) not later than the first day of the first calendar month that is at least six months after MERS receives this Resolution. This means each eligible employee will have about 90 days to make the decision.

After MERS receives this Resolution, this governing body’s authorized official and eligible employees will be advised by MERS of the election window timelines and other information to consider in making the irrevocable decision whether to participate in Benefit Program H.

Participation for those electing coverage shall be effective the first day of the first calendar month at least six (6) months after MERS’ receipt of the Resolution, here designated as being the month of __________________________, 20____, (insert month and year) which shall be known as the "CONVERSION DATE."

The opportunity for current employees on the Adoption Date to participate in the Hybrid Program shall (select 1 of the following 2 choices):

☐ apply to all employees who separate from or terminate employment with this municipality after the Adoption Date and before the Conversion Date, so long as the employee does not receive a retirement allowance (including distributions from Benefit Programs DC or H) from MERS based on service for this municipality.

☐ not apply to any employee who separates from or terminates employment with this municipality after the Adoption Date.
(B) CONTRIBUTIONS shall be as provided in Section I (A) above.

(C) COMPENSATION AND EARNINGS shall be as provided in Section I (B) above.

(D) HYBRID PLAN VESTING shall be as provided in Section I (C) above.

(E) For each employee irrevocably electing to participate in Benefit Program H, then under Plan Section 19B(16), the Retirement Board shall transfer the following amounts from the reserve for employee contributions and the reserve for employer contributions and benefit payments to the reserve for defined contribution plan:

(a) The member's accumulated contributions, if any, as of 12:01 a.m. on the day the member becomes covered by Benefit Program H shall be transferred from the reserve for employee contributions to the member's credit in the reserve for Benefit Program H Defined Contribution component.

(b) The funded excess present value shall be computed as the excess, if any, of the actuarial present value of the accrued benefit associated with the member's coverage under the previous benefit program, over the actuarial present value of the accrued benefit associated with the member's coverage under the defined benefit component of Benefit Program H, after such excess is multiplied by the funded level percentage selected by the governing body in subparagraph(F)(2) below (which shall not be less than 80% nor exceed 100% funded level percentage in any case). The excess, if any, of the funded excess present value over the amount specified in sub-paragraph (a) shall be transferred from the reserve for employer contributions and benefit payments to the member's credit in the reserve for Benefit Program H Defined Contribution component. For purposes of this sub-paragraph:

(i) The actuarial present values shall be computed as of 12:01 a.m. on the day the member becomes covered by Benefit Program H and shall be based on the actuarial assumptions adopted by the Retirement Board.

(ii) On the effective date of the change of the benefit program the member's credited service under Benefit Program H shall be equal to the member's credited service under the previous benefit program.

(iii) In determining final average compensation there shall not be included any accrued annual leave.

(iv) The earliest retirement date (for an unreduced benefit) assumption under the defined benefit program in effect on the effective date of the change of the benefit program shall be utilized. Likewise the earliest retirement date assumption under Benefit Program H shall be utilized.

(v) For purposes of the actuarial present value calculation, any future benefit otherwise payable under Benefit Program E or E-1 shall be disregarded.

The transfer shall be made approximately 30 calendar days after the Conversion Date, and the transfer amount shall include pro-rated regular interest at the regular Board-established rate for crediting of interest on member's accumulated contributions in the defined benefit program, measured from the Conversion Date to the actual transfer date.
Per Plan Section 19B(16)(b), the Retirement Board has established the assumptions for calculation of the actuarial present value of a member's accrued benefit that may be transferred. The assumptions are:

1. The interest rate in effect as of the Adoption Date, to determine actuarial present value, shall be the Board-established investment earnings rate assumption (currently eight percent (8.00%)).

2. The funded level for the member's specific MERS division (total funded percentage of the present value of accrued benefits which shall be determined using Termination Liability under Table 12 or successor table and valuation assets of all reserves using Table 13) as of the Adoption Date from the most recent MERS annual actuarial valuation report data provided by MERS actuary. In the APV calculation, the funded level used shall be (select one of the following):
   - Table 12 Termination Liability funded level for the division (not less than 80% nor to exceed 100% funded level).
   - If greater than the division’s funded level but not more than 100% funded level, then MERS is directed to compute the funded percentage for the transfer calculation on _____% funded basis (insert number greater than the division's Table 12 Termination Liability funded level percentage but not more than 100%). Where less than 100% funded level exists, this governing body recognizes that such direction shall increase its pension funding liability. MERS shall not implement such direction unless the governing body forwards to MERS sufficient cash up to the funded level selected for all members prior to the Conversion Date; if sufficient cash is not forwarded, then the governing body expressly covenants with MERS and directs, as a condition of this selection, to MERS billing and the governing body remitting to MERS all contributions necessary to fund the unfunded liability occasioned by the aggregate transfer of the difference between the actual funded level for the division and funded level directed above over a period of four (4) years.

III. TRANSFER OF CURRENT MERS DEFINED CONTRIBUTION PROGRAM MEMBERS WHERE HYBRID PROGRAM FOR NEW EMPLOYEES ESTABLISHED Plan Sec 19B(13) – (15), (17)

IT IS ADDITIONALLY RESOLVED, as provided in each of the following paragraphs:

(A) Effective on the Adoption Date, pursuant to Plan Section 19B(13) all current MERS defined contribution members who are members of the same employee classification described in Section 1 above on the Adoption Date shall be offered the opportunity to irrevocably elect coverage under Benefit Program H. Section 19B(14) specifies an employee’s written election to participate shall be filed with MERS: (a) not earlier than the last day of the third month after this Resolution is adopted and received by MERS; and (b) not later than the first day of the first calendar month that is at least six months after MERS receives this Resolution. This means each eligible employee will have about 90 days to make the decision.

After MERS receives this Resolution, this governing body's authorized official and eligible employees will be advised by MERS of the election window timelines and other information to consider in making the irrevocable decision whether to participate in Benefit Program H.
Participation for those electing coverage shall be effective the first day of the first calendar month at least six (6) months after MERS' receipt of the Resolution, here designated as being the month of __________, 20____, (insert month and year), which shall be known as the "CONVERSION DATE."

The opportunity for current employees on the Adoption Date to participate in the Hybrid Program shall (select 1 of the following 2 choices):

☐ apply to all employees who separate from or terminate employment with this municipality after the Adoption Date and before the Conversion Date, so long as the employee does not receive a retirement allowance (including distributions from Benefit Programs DC or H) from MERS based on service for this municipality.

☐ not apply to any employee who separates from or terminates employment with this municipality after the Adoption Date.

(B) CONTRIBUTIONS shall be as provided in Section I (A) above.

(C) COMPENSATION AND EARNINGS shall be as provided in Section I (B) above.

(D) HYBRID PLAN VESTING shall be as provided in Section I (C) above.

(E) For each employee irrevocably electing to participate in Benefit Program H, then under Plan Section 19B(17), the following shall apply:

(a) The member's accumulated balance in the reserve for defined contribution plan under Benefit Program DC, if any, as of 12:01 a.m. on the day the member becomes covered by Benefit Program H shall be transferred to the member's credit in the reserve for defined contribution plan under Benefit Program H Defined Contribution component.

(b) For purposes of calculating benefit amounts under the defined benefit component of Benefit Program H, only credited service earned after 12:01 a.m. on the day the member becomes covered by Benefit Program H shall be recognized.

IV. THIRD PARTY ADMINISTRATION

The Municipal Employees' Retirement Board retains full and unrestricted authority over the administration of MERS Benefit Program H, including but not limited to the appointment and termination of the third-party administrator, or MERS self-administration of the defined contribution program in whole or in part.
V. EFFECTIVENESS OF THIS RESOLUTION

BE IT FINALLY RESOLVED: This Resolution shall have no legal effect under the MERS Plan Document until a certified copy of this adopting Resolution shall be filed with MERS, and MERS determines that all necessary requirements under Plan Document Section 19B, this Resolution, and other applicable requirements have been met. All dates for implementation of Benefit Program H under Section 19B shall be determined by MERS from the date of filing with MERS of this Resolution in proper form and content. Upon MERS determination that all necessary documents have been submitted to MERS, MERS shall record its formal approval upon this Resolution, and return a copy to the Employer’s Hybrid Program Plan Coordinator identified in Section IV (D) above.

In the event an amendatory Resolution or other action by this Governing Body is required, such Resolution or action shall be deemed effective as of the date of the initial Resolution or action where concurred in by this governing body and MERS (and the third-party administrator if necessary). Section 54 of the Plan Document shall apply to this Resolution and all acts performed under its authority. The terms and conditions of this Resolution supersede and stand in place of any prior resolution, and its terms are controlling.

I hereby certify that the above is a true copy of a Resolution adopted at the official meeting held on __________________________, 20____ (Signature of authorized official)

Please send MERS fully executed copy of:
- MERS 2010 Restated Uniform Hybrid Program (Benefit Program H) Resolution (this form, MD-043)
- MERS Restated Hybrid Plan (Defined Contribution Component) Adoption Agreement (form MD-044)
- Certified minutes stating governing body approval, and/or union contract language

Received and Approved by the Municipal Employees’ Retirement System of Michigan

Dated: __________________________, 20_____ (Authorized MERS signatory)
The Employer, a participating municipality or participating court ("court") within the State of Michigan that has adopted MERS coverage, hereby establishes the following MERS Benefit Program: **Hybrid under MERS Plan Document** ("MERS Hybrid DC") as authorized by Section 19B of the Municipal Employees' Retirement System of Michigan Plan Document. All references to "Plan Document" are to sections of the MERS Plan Document; any reference to "Plan," the "MERS Plan," "Plan Participant," "Participant," or "Program," shall mean the MERS Hybrid DC Plan, unless otherwise specified.

This Adoption Agreement, together with Section 19B of the MERS Plan Document and the MERS Restated Uniform Hybrid Resolution ("Resolution"), constitute the entire MERS Benefit Program Hybrid Plan Document.

I. **EMPLOYER:** County of Ingham

II. **EFFECTIVE DATE**

1. If this is the initial Adoption Agreement relating to the MERS Defined Contribution Plan for this Division, the Effective Date of the Benefit Program here adopted shall be the first day of: January 2013

2. If this is an amendment and restatement of an existing adoption agreement relating to the MERS Hybrid DC Plan for this Division, the effective date of this amendment and restatement shall be the first day of: Month and Year. This adoption agreement is intended to replace and serve as an amendment and restatement of the Employer's preexisting plan, which was originally effective on the first day of: Month and Year.

III. **ELIGIBILITY REQUIREMENTS**

Only those Employees eligible for MERS Membership (Section 3 of the MERS Plan Document) shall be eligible to participate in the MERS Hybrid DC Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following group(s) of Employees are eligible to participate in the Plan:

- Teamsters 580 - 911 Supervisors (New Hires after December 31, 2012)

**Specify employee classification and division numbers**
MERS Restated Hybrid Plan (Defined Contribution Component) 
Adoption Agreement

IV. CONTRIBUTION PROVISIONS

1. The Employer shall contribute on behalf of each Participant 2.5% of Earnings or
   $__________________ for the calendar year (subject to the limitations of Sections 415(c) of the
   Internal Revenue Code).

2. Each Participant is required to contribute 2.5% of Earnings for the calendar year as
   a condition of participation in the Plan. (Write "0" if no contribution is required.) *If other
   contribution options are provided, please list on separate sheet of paper and attach to
   Adoption Agreement.

   If Employee contributions are required, an Employee shall not have the right to discontinue or
   vary the rate of such contributions after becoming a Plan Participant.

   The Employer hereby elects to "pick up" the Mandatory/Required Employee contribution.
   The "pick-up" provision allows the employer to direct mandatory employee contributions
   to be pre-tax.

   □ Yes  □ No

   [Note to Employer: Picked up contributions are excludable from the Employee's gross
   income under Section 414(h)(2) of the Internal Revenue Code of 1986 only if they meet the
   requirements of Rev. Rul. 2006-43, 2006-35 I.R.B. 329. Those requirements are (1) that the
   Employer must specify that the contributions, although designated as Employee contributions,
   are being paid by the Employer in lieu of contributions by the Employee; and (2) the Employee
   must not have the option of receiving the contributed amounts directly instead of having them
   paid by the Employer to the Plan. The execution of this Adoption Agreement by the Employer
   shall constitute the official action required by Revenue Ruling 2006-43.]

3. Each Employee may make a voluntary (unmatched), after-tax contribution, subject to the
   limitations of Section 415 of the Internal Revenue Code.

4. Employer contributions and Employee contributions shall be contributed to the Trust in
   accordance with the following payment schedule:

   □ Weekly  □ Bi-weekly  ■ Monthly

V. EARNINGS

Earnings shall be defined as "compensation" under Section 2A(6) of the MERS Plan Document, being
the Medicare taxable wages reported on the Employee's W-2 statement.
VI. VESTING PROVISION FOR EMPLOYER CONTRIBUTIONS AND NORMAL RETIREMENT AGE

The Employer hereby specifies the following vesting schedule (choose one):

- [ ] Immediate vesting upon participation
- [x] Cliff vesting: The participant is 100% vested upon a stated number of years. Stated year may not exceed maximum 5 years of service:
  
  Stated Year:  
  [ ] 1  [ ] 2  [ ] 3  [x] 4  [ ] 5

- [ ] Graded vesting percentage per year of service: Employers can select the percentage of vesting with the corresponding years of service, however the scale cannot exceed a maximum of six years of service to reach 100% vesting, nor less than the stated minimums below:

  - ____ % after 1 year of service.
  - ____ % after 2 years of service.
  - ____ % (not less than 25%) after 3 years of service.
  - ____ % (not less than 50%) after 4 years of service.
  - ____ % (not less than 75%) after 5 years of service.
  - 100 % (not less than 100%) after 6 years of service.

Notwithstanding the above, a member shall be vested in his/her entire employer contribution account, to the extent that the balance of such account has not previously been forfeited, if he/she is employed on or after his/her Normal Retirement Age. "Normal Retirement Age" shall be presumed to be age 60 (unless a different normal retirement age is here specified: _______).

In addition, notwithstanding the above, in the event of disability or death, a member or his/her beneficiary shall be vested in his/her entire employer contribution account, to the extent that the balance of such account has not previously been forfeited as described in Section 19A(7) of the MERS Plan Document.

VII. Loans (not more than two) are permitted under the Program. MERS recommendation is “No,” not to allow loans: loans permit your employees to borrow against their retirement account.

- [ ] Yes  [x] No

VIII. The Plan will accept an eligible rollover distribution from an eligible retirement plan described in Section 401(a) (including "401(k)") or 403(a) of the Code, an annuity contract described in Section 403(b) of the Code, an eligible deferred compensation plan described in Section 457(b) of the Code maintained by a state, political subdivision of a state, or any agency or instrumentality of a state or political subdivision of a state, or an individual retirement account or annuity described in Section 408(a) or 408(b) of the Code, including after-tax employee contributions, as applicable. The Plan will account separately for pre-tax and post-tax contributions and earnings thereon.
MERS Restated Hybrid Plan (Defined Contribution Component)  
Adoption Agreement

IX. The Employer hereby agrees to the provisions of the MERS Uniform Defined Contribution Plan and agrees that in the event of any conflict between MERS Plan Document Section 19B and the MERS Hybrid Plan, the provisions of Section 19B shall control.

X. The Employer hereby appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan.

XI. The Employer hereby agrees to the provisions of the Plan.

XII. The Employer hereby acknowledges it understands that failure to properly fill out this Adoption Agreement may result in the ineligibility of the Plan in the DC component of the Hybrid Plan.

In Witness Whereof, the Employer hereby causes this Agreement to be executed on this ______ day of __________ , 20____.

Employer: ________________________________

Authorized Signature: ________________________________

Title: ________________________________

Witness: ________________________________
WHEREAS, the County Board of Commissioners desires to make available to the Teamsters Local 580 pension benefits provided by MERS; and

WHEREAS, the Teamsters 580 ratified a new collective bargaining agreement that includes the establishment of a MERS Defined Benefit Pension Plan for existing employees within the supervisory unit and employed prior to January 1, 2013.

THEREFORE BE IT RESOLVED, that pursuant to the initial actuarial valuation by MERS, pension benefits shall be provided in accordance to the ratified agreement.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized on behalf of the County to sign and execute all documents required by MERS to effectuate and finalize this transaction, subject to the approval as to form, by the County Attorney.

COUNTY SERVICES:  Yeas:  Holman, Schor, Grebner, Celentino, De Leon, Vickers
               Nays:  None  Absent:  None  Approved 12/4/12

FINANCE:  Yeas:  Grebner, McGrain, Nolan, Dougan
           Nays:  None  Absent:  Bahar-Cook, Tennis  Approved 12/5/12
Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE 
FOP – 911 NON-SUPERVISORY

RESOLUTION #12-

WHEREAS, an initial agreement has been reached between representatives of Ingham County and the FOP 911 Non-Supervisory for the period beginning the date of ratification by the Board of Commissioners through December 31, 2014; and

WHEREAS, the agreement has been ratified by the employees within the bargaining agreement; and

WHEREAS, the provisions of the agreement have been approved by the County Services and Finance Committees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and FOP 911 Non-Supervisory for the period December 11, 2012 through December 31, 2014.

BE IT FURTHER RESOLVED, that the contract includes 2014 and 2015 reopeners for wages.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners and the County Clerk are authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers  
Nays: None  Absent: None  Approved 12/4/12

FINANCE:  Yeas: Grebner, McGrain, Nolan, Dougan  
Nays: None  Absent: Bahar-Cook, Tennis  Approved 12/5/12
Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A MERS HYBRID PLAN FOR NEWLY HIRED FOP – 911 NON-SUPERVISORY

RESOLUTION #12-

WHEREAS, THE County Board of Commissioners has recognized the escalating cost of the Defined Benefit Plans; and

WHEREAS, the FOP 911 Non-Supervisory unit ratified a new collective bargaining agreement that includes the establishment of a Hybrid pension plan for new hires.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the attached resolutions establishing the MERS Hybrid Pension Plan for FOP 911 Non-Supervisory employees hired on or after January 1, 2013.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized on behalf of the County to sign and execute all documents to effectuate and finalize this transaction, subject to the approval as to form, by the County Attorney.

COUNTY SERVICES:  Yeas:  Holman, Schor, Grebner, Celentino, De Leon, Vickers
   Nays:  None   Absent:  None   Approved 12/4/12

FINANCE:  Yeas:  Grebner, McGrain, Nolan, Dougan
   Nays:  None   Absent:  Bahar-Cook, Tennis   Approved 12/5/12
WHEREAS, under the Municipal Employees Retirement Act of 1984, section 36(2)(a); MCL 38.1536(2)(a); Plan Document Section 36(2)(a), provides the Retirement Board (effective August 15, 1996):

shall determine and establish all of the provisions of the retirement system affecting benefit eligibility, benefit programs, contribution amounts, and the election of municipalities, judicial circuit courts, judicial district courts, and judicial probate courts to be governed by the provisions of the retirement system ... [and] to establish additional programs including but not limited to defined benefit, defined contribution, ancillary benefits, health and welfare benefits, and other post employment benefit programs (as amended by 2004 PA 490).

WHEREAS, pursuant to the Board’s powers, the MERS Plan Document of 1996 was adopted effective October 1, 1996, and the Plan has been amended periodically by the Board.

WHEREAS, the MERS Plan, an agent, multiple employer, public employee pension plan, has been determined by the Internal Revenue Service to be a governmental plan that is tax qualified as a trust under Code section 401(a) and exempt from taxation under section 501(a).

WHEREAS, on March 14, 2006, the Retirement Board has authorized establishment of a Hybrid Plan, with a defined benefit (DB) and defined contribution (DC) component.

WHEREAS, new Section 19B, Benefit Program H, and related plan amendments, create a new Hybrid Program that a participating municipality or court may adopt for MERS members to be administered in whole or in part under the discretion of the Municipal Employees’ Retirement Board as trustee and fiduciary, directly by (or through a combination of) MERS or MERS duly-appointed third-party administrator for the DC component.

WHEREAS, this Uniform Hybrid Program Resolution has been approved by the Retirement Board under the authority of MCL 38.1536(2)(a); Plan section 36(2)(a) declaring that the Retirement Board “shall determine . . . and establish” all provisions of the retirement system. Under this authority, the Retirement Board authorized Section 19B, Benefit Program H, which shall not be implemented unless in strict compliance with the terms and conditions of this Resolution as provided under section 19B(2):

• In the event any alteration of any provision of this section 19B, or other sections of the Plan Document related to the provisions of Benefit Program H, is made or occurs, under section 43B of the Plan Document concerning collective bargaining or under any other plan provision or law, adoption of Benefit Program H shall not be recognized, other than in accordance with this section and other sections of the Plan Document related to the provisions of Benefit Program H.

• In the event any alteration of the terms or conditions stated in this Uniform Resolution is made or occurs, it is expressly recognized that MERS and the Retirement Board, as sole trustee and fiduciary of the MERS Plan and its trust reserves, and whose authority is nondelegable, shall have
MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution

no obligation or duty: to administer (or to have administered) the Benefit Program H; to authorize the transfer of any Plan assets to the Hybrid Program; or to continue administration by MERS directly or indirectly, or by any third-party administrator.

WHEREAS, concurrent with this Resolution, and as a continuing obligation, this governing body has completed and approved, and submitted to MERS, documents necessary for adoption and implementation of MERS Benefit Program H.

NOW, THEREFORE, BE IT RESOLVED that the governing body adopts MERS Benefit Program H (Hybrid Program) as provided below.

I. NEW EMPLOYEES (Plan Sec 19B(4) – (12))

Effective the first day of January ______________, 2013, (to be known as the ADOPTION DATE), the County of Ingham hereby adopts Benefit Program H for (MERS municipality/court) FOP 911 - Non-Supervisory Unit (specify division numbers) first hired or rehired to the division at any time on and after the Adoption Date, and optional participation for any employee or officer of this municipality otherwise eligible to participate in MERS under Section 2B(3)(a) of the Plan Document who has previously elected to not participate in MERS. The employer shall establish the transfer rule for transferred employees in the Employer Resolution Establishing a Uniform Transfer Provision. ONLY THOSE EMPLOYEES ELIGIBLE FOR MERS MEMBERSHIP (SECTIONS 2B(3) AND 3 OF THE PLAN DOCUMENT) SHALL BE ELIGIBLE TO PARTICIPATE.

(A) HYBRID PLAN CONTRIBUTIONS

• The DB Component shall be exclusively funded by the employer, with no member contributions permitted.

• For the DC Component, employee and employer contributions shall be required as allowed and specified in Plan section 19B(8) and the MERS Uniform Hybrid DC Component Adoption Agreement (“Adoption Agreement,” Attachment 1, completed and approved and a certified copy submitted to MERS concurrent with and incorporated by reference in this Resolution). A member is immediately 100% vested in any employee contributions, and is vested in employer contributions under the employer vesting schedule.

(B) COMPENSATION AND EARNINGS

• For the DB Component, earnings shall include items of “Compensation” under Section 2A(6) of the MERS Plan Document, with the exception of the last sentence, which shall not apply.

• For the DC Component, earnings shall include items of “Compensation” under Section 2A(6) of the MERS Plan Document as provided for Benefit Program DC, which equals the Medicare taxable wages as reported by the employer on the member’s federal form W-2, wage and tax statement.
(C) HYBRID PLAN VESTING

- For the DB Component, 6 year vesting is mandatory (Plan Sec 19B(5)(b)).
- For the DC Component, employee and employer contributions shall be required as allowed and specified in Plan section 19B(8) and the Adoption Agreement (Attachment 1, completed and approved and a certified copy submitted to MERS concurrent with and incorporated by reference in this Resolution). A member is immediately 100% vested in any employee contributions, and is vested in employer contributions under the employer vesting schedule.
- As provided in Section 19B(3):
  Where a member has previously acquired in the employ of any participating municipality or participating court:
  (a) not less than 1 year of defined benefit service in force (including Hybrid Program) with any participating municipality or participating court;
  (b) eligible credited service where the participating municipality or participating court has adopted the Reciprocal Retirement Act, 1961 PA 88;
  (c) at least 12 months in which employer contributions by a participating municipality or participating court have been made on behalf of the member under Benefit Program DC; such service shall be applied toward satisfying the vesting schedule for the DB Component, and for the DC Component, for employer contributions.

(D) BENEFITS UNDER HYBRID PLAN

- For the DB component:
  (1) The Benefit Multiplier (Plan Section 19B(4)) initially selected shall be irrevocable, shall not later be changed.
  The multiplier shall be one of the following dependent upon the division's social security coverage status:

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(2) Final Average Compensation (FAC) shall be FAC-3 (Plan Section 19B(6)).
(3) The Benefit shall be payable at age 60 (Plan Section 19B(5)(b)). The participating municipality or court may also allow retirement if the member or vested former member has attained age 55 years or older and has 25 or more years of credited service. Adoption of F55/25 shall be an irrevocable action and may not be subsequently changed.

☐ Check here to adopt F55/25
(4) Credited Service shall be comprised solely of the sum of (a) the total of the member's credited service (if any) under the previous DB program on the effective date of coverage under the Hybrid Plan (Plan Section 19B(16)(b)(ii); see II (E)(b)(ii) below); plus (b) credited service earned by the member after the effective date of coverage under the Hybrid Plan (Plan Section 19B(17)(b)).

- For the DC Component (Plan Section 19B(12)):
  Upon termination of membership, a vested former member or a beneficiary, as applicable, shall elect one or a combination of several of the following methods of distribution of the vested former member’s or beneficiary’s accumulated balance, to the extent allowed by federal law and subject to Plan Section 19B(11)(b) and procedures established by the Retirement Board:
  
  (1) Lump sum distribution to the vested former member or beneficiary.
  (2) Lump sum direct rollover to another eligible retirement plan, to the extent allowed by federal law.
  (3) Annuity for the life of the vested former member or beneficiary, or optional forms of annuity as determined by the Retirement Board.
  (4) No distribution, in which case the accumulated balance shall remain in the retirement system, to the extent allowed by federal law.

STOP If covering new employees only, skip II and III and go to IV on page 8. STOP
II. OPTIONAL PROVISION FOR CURRENT MERS DEFINED BENEFIT MEMBERS WHERE HYBRID PROGRAM FOR NEW EMPLOYEES ESTABLISHED (FOR TRANSFERS FROM MERS DEFINED CONTRIBUTION PROGRAM, SEE SECTION III)
(Plan Sec 19B(13)-(16))

THIS OPTIONAL SECTION SHALL ONLY BE SELECTED WHERE THE TOTAL FUNDED PERCENT OF AGGREGATE ACCRUED LIABILITIES AND VALUATION ASSETS OF ALL RESERVES SPECIFIED IN TABLE 13 (OR SUCCESSOR TABLE) FOR THE PARTICIPATING MUNICIPALITY OR COURT, AND FOR THE AFFECTED MEMBER BENEFIT PROGRAM CLASSIFICATION(S) (DIVISION(S)) SPECIFIED IN THE MOST RECENT MERS ANNUAL ACTUARIAL VALUATION REPORT IS AT LEAST EIGHTY PERCENT (80%).

IT IS ADDITIONALLY RESOLVED, as provided in each of the following paragraphs:

(A) Effective on the Adoption Date, pursuant to Plan Section 19B(13):

all current MERS defined benefit members who are members of the same employee classification described in Section I above on the Adoption Date shall be offered the opportunity to irrevocably elect coverage under Benefit Program H. Section 19B(14) specifies an employee's written election to participate shall be filed with MERS: (a) not earlier than the last day of the third month after this Resolution is adopted and received by MERS; and (b) not later than the first day of the first calendar month that is at least six months after MERS receives this Resolution. This means each eligible employee will have about 90 days to make the decision.

After MERS receives this Resolution, this governing body's authorized official and eligible employees will be advised by MERS of the election window timelines and other information to consider in making the irrevocable decision whether to participate in Benefit Program H.

Participation for those electing coverage shall be effective the first day of the first calendar month at least six (6) months after MERS' receipt of the Resolution, here designated as being the month of ____________, 20__, (insert month and year) which shall be known as the "CONVERSION DATE."

The opportunity for current employees on the Adoption Date to participate in the Hybrid Program shall (select 1 of the following 2 choices):

☐ apply to all employees who separate from or terminate employment with this municipality after the Adoption Date and before the Conversion Date, so long as the employee does not receive a retirement allowance (including distributions from Benefit Programs DC or H) from MERS based on service for this municipality.

☐ not apply to any employee who separates from or terminates employment with this municipality after the Adoption Date.
(B) CONTRIBUTIONS shall be as provided in Section I (A) above.

(C) COMPENSATION AND EARNINGS shall be as provided in Section I (B) above.

(D) HYBRID PLAN VESTING shall be as provided in Section I (C) above.

(E) For each employee irrevocably electing to participate in Benefit Program H, then under Plan Section 19B(16), the Retirement Board shall transfer the following amounts from the reserve for employee contributions and the reserve for employer contributions and benefit payments to the reserve for defined contribution plan:

(a) The member’s accumulated contributions, if any, as of 12:01 a.m. on the day the member becomes covered by Benefit Program H shall be transferred from the reserve for employee contributions to the member’s credit in the reserve for Benefit Program H Defined Contribution component.

(b) The funded excess present value shall be computed as the excess, if any, of the actuarial present value of the accrued benefit associated with the member’s coverage under the previous benefit program, over the actuarial present value of the accrued benefit associated with the member’s coverage under the defined benefit component of Benefit Program H, after such excess is multiplied by the funded level percentage selected by the governing body in subparagraph (F)(2) below (which shall not be less than 80% nor exceed 100% funded level percentage in any case). The excess, if any, of the funded excess present value over the amount specified in sub-paragraph (a) shall be transferred from the reserve for employer contributions and benefit payments to the member’s credit in the reserve for Benefit Program H Defined Contribution component. For purposes of this sub-paragraph:

(i) The actuarial present values shall be computed as of 12:01 a.m. on the day the member becomes covered by Benefit Program H and shall be based on the actuarial assumptions adopted by the Retirement Board.

(ii) On the effective date of the change of the benefit program the member’s credited service under Benefit Program H shall be equal to the member’s credited service under the previous benefit program.

(iii) In determining final average compensation there shall not be included any accrued annual leave.

(iv) The earliest retirement date (for an unreduced benefit) assumption under the defined benefit program in effect on the effective date of the change of the benefit program shall be utilized. Likewise the earliest retirement date assumption under Benefit Program H shall be utilized.

(v) For purposes of the actuarial present value calculation, any future benefit otherwise payable under Benefit Program E or E-1 shall be disregarded.

The transfer shall be made approximately 30 calendar days after the Conversion Date, and the transfer amount shall include pro-rated regular interest at the regular Board-established rate for crediting of interest on member’s accumulated contributions in the defined benefit program, measured from the Conversion Date to the actual transfer date.
(F) Per Plan Section 19B(16)(b), the Retirement Board has established the assumptions for calculation of the actuarial present value of a member’s accrued benefit that may be transferred. The assumptions are:

1. The interest rate in effect as of the Adoption Date, to determine actuarial present value, shall be the Board-established investment earnings rate assumption (currently eight percent (8.00%)).

2. The funded level for the member’s specific MERS division (total funded percentage of the present value of accrued benefits which shall be determined using Termination Liability under Table 12 or successor table and valuation assets of all reserves using Table 13) as of the Adoption Date from the most recent MERS annual actuarial valuation report data provided by MERS actuary. In the APV calculation, the funded level used shall be (select one of the following):
   - Table 12 Termination Liability funded level for the division (not less than 80% nor to exceed 100% funded level).
   - If greater than the division’s funded level but not more than 100% funded level, then MERS is directed to compute the funded percentage for the transfer calculation on ___% funded basis (insert number greater than the division’s Table 12 Termination Liability funded level percentage but not more than 100%). Where less than 100% funded level exists, this governing body recognizes that such direction shall increase its pension funding liability. MERS shall not implement such direction unless the governing body forwards to MERS sufficient cash up to the funded level selected for all members prior to the Conversion Date; if sufficient cash is not forwarded, then the governing body expressly covenants with MERS and directs, as a condition of this selection, to MERS billing and the governing body remitting to MERS all contributions necessary to fund the unfunded liability occasioned by the aggregate transfer of the difference between the actual funded level for the division and funded level directed above over a period of four (4) years.

III. TRANSFER OF CURRENT MERS DEFINED CONTRIBUTION PROGRAM MEMBERS WHERE HYBRID PROGRAM FOR NEW EMPLOYEES ESTABLISHED Plan Sec 19B(13) – (15), (17)

IT IS ADDITIONALLY RESOLVED, as provided in each of the following paragraphs:

(A) Effective on the Adoption Date, pursuant to Plan Section 19B(13) all current MERS defined contribution members who are members of the same employee classification described in Section I above on the Adoption Date shall be offered the opportunity to irrevocably elect coverage under Benefit Program H. Section 19B(14) specifies an employee’s written election to participate shall be filed with MERS: (a) not earlier than the last day of the third month after this Resolution is adopted and received by MERS; and (b) not later than the first day of the first calendar month that is at least six months after MERS receives this Resolution. This means each eligible employee will have about 90 days to make the decision.

After MERS receives this Resolution, this governing body’s authorized official and eligible employees will be advised by MERS of the election window timelines and other information to consider in making the irrevocable decision whether to participate in Benefit Program H.
Participation for those electing coverage shall be effective the first day of the first calendar month at least six (6) months after MERS’ receipt of the Resolution, here designated as being the month of ____________, 20__, (insert month and year), which shall be known as the “CONVERSION DATE.”

The opportunity for current employees on the Adoption Date to participate in the Hybrid Program shall (select 1 of the following 2 choices):

☐ apply to all employees who separate from or terminate employment with this municipality after the Adoption Date and before the Conversion Date, so long as the employee does not receive a retirement allowance (including distributions from Benefit Programs DC or H) from MERS based on service for this municipality.

☐ not apply to any employee who separates from or terminates employment with this municipality after the Adoption Date.

(B) CONTRIBUTIONS shall be as provided in Section I (A) above.

(C) COMPENSATION AND EARNINGS shall be as provided in Section I (B) above.

(D) HYBRID PLAN VESTING shall be as provided in Section I (C) above.

(E) For each employee irrevocably electing to participate in Benefit Program H, then under Plan Section 19B(17), the following shall apply:

(a) The member’s accumulated balance in the reserve for defined contribution plan under Benefit Program DC, if any, as of 12:01 a.m. on the day the member becomes covered by Benefit Program H shall be transferred to the member’s credit in the reserve for defined contribution plan under Benefit Program H Defined Contribution component.

(b) For purposes of calculating benefit amounts under the defined benefit component of Benefit Program H, only credited service earned after 12:01 a.m. on the day the member becomes covered by Benefit Program H shall be recognized.

IV. THIRD PARTY ADMINISTRATION

The Municipal Employees’ Retirement Board retains full and unrestricted authority over the administration of MERS Benefit Program H, including but not limited to the appointment and termination of the third-party administrator, or MERS self-administration of the defined contribution program in whole or in part.
V. EFFECTIVENESS OF THIS RESOLUTION

BE IT FINALLY RESOLVED: This Resolution shall have no legal effect under the MERS Plan Document until a certified copy of this adopting Resolution shall be filed with MERS, and MERS determines that all necessary requirements under Plan Document Section 19B, this Resolution, and other applicable requirements have been met. All dates for implementation of Benefit Program H under Section 19B shall be determined by MERS from the date of filing with MERS of this Resolution in proper form and content. Upon MERS determination that all necessary documents have been submitted to MERS, MERS shall record its formal approval upon this Resolution, and return a copy to the Employer's Hybrid Program Plan Coordinator identified in Section IV (D) above.

In the event an amendatory Resolution or other action by this Governing Body is required, such Resolution or action shall be deemed effective as of the date of the initial Resolution or action where concurred in by this governing body and MERS (and the third-party administrator if necessary). Section 54 of the Plan Document shall apply to this Resolution and all acts performed under its authority. The terms and conditions of this Resolution supersede and stand in place of any prior resolution, and its terms are controlling.

I hereby certify that the above is a true copy of a Resolution adopted at the official meeting held on ____________, 20__

(Signature of authorized official)

Please send MERS fully executed copy of:
- MERS 2010 Restated Uniform Hybrid Program (Benefit Program H) Resolution (this form, MD-043)
- MERS Restated Hybrid Plan (Defined Contribution Component) Adoption Agreement (form MD-044)
- Certified minutes stating governing body approval, and/or union contract language

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: ______________, 20__

(Authorized MERS signatory)
The Employer, a participating municipality or participating court ("court") within the State of Michigan that has adopted MERS coverage, hereby establishes the following MERS Benefit Program: **Hybrid under MERS Plan Document** ("MERS Hybrid DC") as authorized by Section 19B of the Municipal Employees' Retirement System of Michigan Plan Document. All references to "Plan Document" are to sections of the MERS Plan Document; any reference to "Plan," the "MERS Plan," "Plan Participant," "Participant," or "Program," shall mean the MERS Hybrid DC Plan, unless otherwise specified.

This Adoption Agreement, together with Section 19B of the MERS Plan Document and the MERS Restated Uniform Hybrid Resolution ("Resolution"), constitute the entire MERS Benefit Program Hybrid Plan Document.

I. **EMPLOYER:** County of Ingham

II. **EFFECTIVE DATE**

1. If this is the initial Adoption Agreement relating to the MERS Defined Contribution Plan for this Division, the Effective Date of the Benefit Program here adopted shall be the first day of: **January 2013.**

2. If this is an amendment and restatement of an existing adoption agreement relating to the MERS Hybrid DC Plan for this Division, the effective date of this amendment and restatement shall be the first day of: **Month and Year.** This adoption agreement is intended to replace and serve as an amendment and restatement of the Employer's preexisting plan, which was originally effective on the first day of: **Month and Year.**

III. **ELIGIBILITY REQUIREMENTS**

Only those Employees eligible for MERS Membership (Section 3 of the MERS Plan Document) shall be eligible to participate in the MERS Hybrid DC Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following group(s) of Employees are eligible to participate in the Plan:

- **FOP 911 - Non-Supervisory (New Hires after December 31, 2012)**

 Specify employee classification and division numbers
IV. CONTRIBUTION PROVISIONS

1. The Employer shall contribute on behalf of each Participant $_____ % of Earnings or $___________ for the calendar year (subject to the limitations of Sections 415(c) of the Internal Revenue Code).

2. Each Participant is required to contribute $_____ % of Earnings for the calendar year as a condition of participation in the Plan. (Write "0" if no contribution is required.) If other contribution options are provided, please list on separate sheet of paper and attach to Adoption Agreement.

If Employee contributions are required, an Employee shall not have the right to discontinue or vary the rate of such contributions after becoming a Plan Participant.

The Employer hereby elects to "pick up" the Mandatory/Required Employee contribution. The "pick-up" provision allows the employer to direct mandatory employee contributions to be pre-tax.

☐ Yes ☐ No

[Note to Employer: Picked up contributions are excludable from the Employee's gross income under Section 414(h)(2) of the Internal Revenue Code of 1986 only if they meet the requirements of Rev. Rul. 2006-43, 2006-35 I.R.B. 329. Those requirements are (1) that the Employer must specify that the contributions, although designated as Employee contributions, are being paid by the Employer in lieu of contributions by the Employee; and (2) the Employee must not have the option of receiving the contributed amounts directly instead of having them paid by the Employer to the Plan. The execution of this Adoption Agreement by the Employer shall constitute the official action required by Revenue Ruling 2006-43.]

3. Each Employee may make a voluntary (unmatched), after-tax contribution, subject to the limitations of Section 415 of the Internal Revenue Code.

4. Employer contributions and Employee contributions shall be contributed to the Trust in accordance with the following payment schedule:

☐ Weekly ☐ Bi-weekly ☐ Monthly

V. EARNINGS

Earnings shall be defined as "compensation" under Section 2A(6) of the MERS Plan Document, being the Medicare taxable wages reported on the Employee's W-2 statement.
VI. VESTING PROVISION FOR EMPLOYER CONTRIBUTIONS AND NORMAL RETIREMENT AGE

The Employer hereby specifies the following vesting schedule (choose one):

- Immediate vesting upon participation
- Cliff vesting: The participant is 100% vested upon a stated number of years. Stated year may not exceed maximum 5 years of service:
  - Stated Year: 1 □ 2 □ 3 □ 4 □ 5
- Graded vesting percentage per year of service: Employers can select the percentage of vesting with the corresponding years of service, however the scale cannot exceed a maximum of six years of service to reach 100% vesting, nor less than the stated minimums below:
  - ___ % after 1 year of service.
  - ___ % after 2 years of service.
  - ___ % (not less than 25%) after 3 years of service.
  - ___ % (not less than 50%) after 4 years of service.
  - ___ % (not less than 75%) after 5 years of service.
  - 100 % (not less than 100%) after 6 years of service.

Notwithstanding the above, a member shall be vested in his/her entire employer contribution account, to the extent that the balance of such account has not previously been forfeited, if he/she is employed on or after his/her Normal Retirement Age. "Normal Retirement Age" shall be presumed to be age 60 (unless a different normal retirement age is here specified: _______).

In addition, notwithstanding the above, in the event of disability or death, a member or his/her beneficiary shall be vested in his/her entire employer contribution account, to the extent that the balance of such account has not previously been forfeited as described in Section 19A(7) of the MERS Plan Document.

VII. Loans (not more than two) are permitted under the Program. MERS recommendation is "No," not to allow loans: loans permit your employees to borrow against their retirement account.

- Yes  □  No □

VIII. The Plan will accept an eligible rollover distribution from an eligible retirement plan described in Section 401(a) (including "401(k)") or 403(a) of the Code, an annuity contract described in Section 403(b) of the Code, an eligible deferred compensation plan described in Section 457(b) of the Code maintained by a state, political subdivision of a state, or any agency or instrumentality of a state or political subdivision of a state, or an individual retirement account or annuity described in Section 408(a) or 408(b) of the Code, including after-tax employee contributions, as applicable. The Plan will account separately for pre-tax and post-tax contributions and earnings thereon.
IX. The Employer hereby agrees to the provisions of the MERS Uniform Defined Contribution Plan and agrees that in the event of any conflict between MERS Plan Document Section 19B and the MERS Hybrid Plan, the provisions of Section 19B shall control.

X. The Employer hereby appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan.

XI. The Employer hereby agrees to the provisions of the Plan.

XII. The Employer hereby acknowledges it understands that failure to properly fill out this Adoption Agreement may result in the ineligibility of the Plan in the DC component of the Hybrid Plan.

In Witness Whereof, the Employer hereby causes this Agreement to be executed on this ______ day of ____________, 20___.

Employer: ______________________________________

Authorized Signature: ________________________________

Title: _____________________________________________

Witness: __________________________________________
Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF FOP – 911 NON-SUPERVISORS (FORMER CITY OF LANSING EMPLOYEES) AS A DIVISION WITHIN THE MERS DEFINED BENEFIT PENSION PLAN

RESOLUTION #12-

WHEREAS, the County Board of Commissioners desires to make available to the FOP 911 Non-Supervisory pension benefits provided by MERS; and

WHEREAS, the FOP 911 Non-Supervisory ratified a new collective bargaining agreement that includes the establishment of a MERS Defined Benefit Pension Plan for existing employees within the supervisory unit and employed prior to January 1, 2013.

THEREFORE BE IT RESOLVED, that pursuant to the initial actuarial valuation by MERS, pension benefits shall be provided in accordance to the ratified agreement.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized on behalf of the County to sign and execute all documents required by MERS to effectuate and finalize this transaction, subject to the approval as to form, by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None Absent: None Approved 12/4/12

FINANCE: Yeas: Grebner, McGrain, Nolan, Dougan
Nays: None Absent: Bahar-Cook, Tennis Approved 12/5/12
ResoluTion Authorizing the eStablisHment of fop – 911 no-n-SuPervisors (former city of east lansing emPloyees) as a division within the MERS Defined BeneFiT PenSion Plan

ResoluTion #12-

WHEREAS, the County Board of Commissioners desires to make available to the FOP 911 Non-Supervisory pension benefits provided by MERS; and

WHEREAS, the FOP 911 Non-Supervisory ratified a new collective bargaining agreement that includes the establishment of a MERS Defined Benefit Pension Plan for existing employees within the supervisory unit and employed prior to January 1, 2013.

THEREFORE BE IT RESOLVED, that pursuant to the initial actuarial valuation by MERS, pension benefits shall be provided in accordance to the ratified agreement.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized on behalf of the County to sign and execute all documents required by MERS to effectuate and finalize this transaction, subject to the approval as to form, by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None  Absent: None  Approved 12/4/12

FINANCE: Yeas: Grebner, McGrain, Nolan, Dougan
Nays: None  Absent: Bahar-Cook, Tennis  Approved 12/5/12
WHEREAS a legislative effort is underway to repeal or significantly modify the personal property tax (PPT) in Michigan; and

WHEREAS, counties levy over $212 million in commercial, industrial and utility personal property taxes; and

WHEREAS, personal property taxes make up anywhere from 3% to 27% of a county’s total taxable value; and

WHEREAS, Ingham County’s personal property tax values in 2012 totaled $503 million, or approximately 7.1% of all taxable values; and

WHEREAS, in Ingham County 2012 PPT levies will generate $4.8 million in revenues, including $3.2 million in general fund revenues; and

WHEREAS, the Michigan Association of Counties has indicated a willingness to support the repeal of the PPT as long as there is a constitutionally guaranteed revenue replacement; and

WHEREAS, local units of government and their advocacy organizations have formed the Replace Don’t Erase Coalition; and

WHEREAS the Coalition advocates a call to action to the state Legislature to fully replace the personal property with revenues that would continue to go to local communities for essential local services; and

WHEREAS, in May 2012 the State Senate passed Senate bills 1065-1072 which provided tax exemptions for PPTs and required the partial reimbursement of local taxing units for revenues lost as a result of exemptions; and

WHEREAS, on November 27, 2012 Lt. Governor Calley unveiled the Administration’s latest personal property tax reform package; and

WHEREAS, it appears the Legislature may attempt to pass this legislation within the next few weeks before adjourning their 2011-12 legislative session; and

WHEREAS, the most recent package includes a number of significant uncertainties including the guarantee of the main revenue replacement being dependent on a statewide vote in 2014, not including funding for county jail operations in the definition of a public safety service for purposes of an essential services assessment, and still not knowing the impact on individual local units as a result of the PPT exemptions.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby encourages the Legislature to delay action on personal property tax reform until the next legislative session so that all of these complex issues may be vetted and any concerns rectified before final legislative action.
RESOLUTION #12-

BE IT FURTHER RESOLVED, that the County Clerk shall send a copy of this resolution to Ingham County’s legislative delegation, Governor Snyder, the Michigan Association of Counties, and the Replace Don’t Erase Coalition.

FINANCE:  **Yea**: Grebner, McGrain, Nolan, Dougan  
**Nay**: None  **Absent**: Bahar-Cook, Tennis  **Approved 12/5/12**
Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2013 BUDGET YEAR

RESOLUTION #12-

WHEREAS, county policy requires that all contracts over $5,000 be approved by the Board of Commissioners; and

WHEREAS, numerous contracts are approved by the Board of Commissioners each year, many of which are routine continuations of existing contracts; and

WHEREAS, funding for these contracts has been included within the 2013 Adopted Budget; and

WHEREAS, the budget also contains anticipated revenues and expenditures from certain grant programs, which will also require approval of agreements with granting agencies at various times during the fiscal year.

THEREFORE BE IT RESOLVED, that the Board Chairperson is authorized to sign agreements, contracts, and/or other documents related to grant programs and other county appropriations which are contained in the adopted budget, as listed in the attached document, subject to review by the County Attorney as to form and to certification by the Controller that 1) the total amount of revenues and expenditures and the net obligation to the County is not greater than what is budgeted; and 2) there is no change in employee status and no additional employees other than as authorized in the adopted budget.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in part in the adopted budget, and the remaining portion of the time period and funds are included in the Controller’s Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that all contracts over $5,000 that are not included in this resolution shall be approved by the Board of Commissioners by separate resolution.

FINANCE: Yeas: Grebner, McGrain, Nolan, Dougan
Nays: None          Absent: Bahar-Cook, Tennis  Approved 12/5/12
### COUNTY SERVICES COMMITTEE

**NOTE:** PMA designates contract as a Preventative Maintenance Agreement.

<table>
<thead>
<tr>
<th>Line #</th>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT (See NOTE)</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2012 COST</th>
<th>2013 PROJECTED</th>
<th>Proj. Increase over 2012</th>
<th>% Increase over 2012</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Clerk</td>
<td>Tyler Technologies</td>
<td>Licensing/Support Agreement for Eagle Clerk Software</td>
<td>Oct-12</td>
<td>Sep-13</td>
<td>$22,468</td>
<td>$19,402</td>
<td>-$3,066</td>
<td>-14%</td>
<td>General Fund</td>
</tr>
<tr>
<td>2</td>
<td>Equalization</td>
<td>AVS</td>
<td>Appraisal Service</td>
<td>Jan-13</td>
<td>Dec-13</td>
<td>$80,000</td>
<td>$80,000</td>
<td>$0</td>
<td>0%</td>
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</tr>
<tr>
<td>3</td>
<td>Fair</td>
<td>Moss Professional Cleaning</td>
<td>Cleaning Community Building &amp; Offices</td>
<td>Jan-13</td>
<td>Dec-13</td>
<td>$10,500</td>
<td>$10,500</td>
<td>$0</td>
<td>0%</td>
<td>General Fund</td>
</tr>
<tr>
<td>4</td>
<td>MIS</td>
<td>Airialink</td>
<td>1GB Fiber Connection to the Ingham Family Center</td>
<td>Oct-12</td>
<td>Sep-13</td>
<td>$9,000</td>
<td>$9,000</td>
<td>$0</td>
<td>0%</td>
<td>General Fund</td>
</tr>
<tr>
<td>5</td>
<td>MIS</td>
<td>Lansing Fiber</td>
<td>Dark Fibre &amp; equipment</td>
<td>Jan-13</td>
<td>Dec-13</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$0</td>
<td>0%</td>
<td>General Fund</td>
</tr>
<tr>
<td>6</td>
<td>MIS-LOFT</td>
<td>LEIN: MI State Police</td>
<td>LEIN User Access Fee</td>
<td>Jan-13</td>
<td>Dec-13</td>
<td>$17,450</td>
<td>$17,450</td>
<td>$0</td>
<td>0%</td>
<td>LOFT Fund (1)</td>
</tr>
<tr>
<td>7</td>
<td>MIS-LOFT</td>
<td>Webtechs</td>
<td>PMA - Annual Maintenance</td>
<td>Jan-13</td>
<td>Dec-13</td>
<td>$12,000</td>
<td>$12,000</td>
<td>$0</td>
<td>0%</td>
<td>Fund (1)</td>
</tr>
<tr>
<td>8</td>
<td>Potter Park Zoo</td>
<td>Ayles</td>
<td>Tree Trimming</td>
<td>Jan-13</td>
<td>Dec-13</td>
<td>$20,000</td>
<td>$20,000</td>
<td>$0</td>
<td>0%</td>
<td>Zoo Millage</td>
</tr>
</tbody>
</table>

**TOTALS:**

- **DEPARTMENT CONTRACTOR NAME**
  - **REASON FOR CONTRACT**
  - **BEGIN DATE**
  - **END DATE**
  - **2012 COST**
  - **2013 PROJECTED**
  - **Proj. Increase over 2012**
  - **% Increase over 2012**

| 1 | Equalization | State of Michigan | Annual Grant for Ramonumentation Program | Jan-13 | Dec-13 | $85,000 | $80,444 | -$4,556 | -5% |
| 2 | Human Resources | Tri-County Office on Aging | For HR consulting services Annual renewal since 2006 | Jan-13 | Dec-13 | $40,028 | $40,028 | $0 | 0% |

**TOTALS:**

- **DEPARTMENT CONTRACTOR NAME**
  - **REASON FOR CONTRACT**
  - **BEGIN DATE**
  - **END DATE**
  - **2012 COST**
  - **2013 PROJECTED**
  - **Proj. Increase over 2012**
  - **% Increase over 2012**

Notes on Funding Sources:

(1) The Law and Order Fund for Technology (LOFT)
## HUMAN SERVICES COMMITTEE

<table>
<thead>
<tr>
<th>Line #</th>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2012 COST</th>
<th>2013 PROJECTED</th>
<th>Proj. Increase over 2012</th>
<th>% Increase over 2012</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Ingham County</td>
<td>Capital Area United Way</td>
<td>Annual Renewal of Contract for Central Michigan 2-1-1 Services</td>
<td>Jan-13</td>
<td>Dec-13</td>
<td>$33,750</td>
<td>$33,750</td>
<td>$0</td>
<td>0%</td>
<td>General Fund</td>
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<tr>
<td>2</td>
<td>Health Department</td>
<td>Volunteers of America</td>
<td>Homeless Day Center</td>
<td>Oct-11</td>
<td>Sept-12</td>
<td>$30,000</td>
<td>$30,000</td>
<td>$0</td>
<td>0%</td>
<td>General Fund</td>
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<tr>
<td>3</td>
<td>Health Department</td>
<td>Our Savior Lutheran Church</td>
<td>Food Pantry Operation - 1515 W. Holmes Rd</td>
<td>Oct-11</td>
<td>Sept-12</td>
<td>$7,200</td>
<td>$7,200</td>
<td>$0</td>
<td>0%</td>
<td>General Fund</td>
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**TOTALS:** $70,950 $70,950 $0 0%

## Revenue Contracts

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<tr>
<th>Line #</th>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2012 COST</th>
<th>2013 PROJECTED</th>
<th>Proj. Increase over 2012</th>
<th>% Increase over 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>VA</td>
<td>Michigan Veterans Trust Fund</td>
<td>Services Provided for Ingham County Trust Fund</td>
<td>Oct-12</td>
<td>Sep-13</td>
<td>$7,800</td>
<td>$7,800</td>
<td>$0</td>
<td>0%</td>
</tr>
<tr>
<td>2</td>
<td>VA</td>
<td>Clinton County</td>
<td>Services Provided to Clinton County</td>
<td>Jan-13</td>
<td>Dec-13</td>
<td>$45,211</td>
<td>$41,021</td>
<td>-$4,190</td>
<td>-9%</td>
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</table>

**TOTALS:** $53,011 $48,821 -$4,190 -8%
### JUDICIARY COMMITTEE

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2012 COST</th>
<th>2013 PROJECTED</th>
<th>Proj. Increase over 2012</th>
<th>% Increase over 2012</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Circuit Court</td>
<td>Technology Support for the Courtrooms (Excluding Courtroom 1)</td>
<td>Jan-13</td>
<td>Dec-13</td>
<td>$23,000</td>
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<td>0%</td>
<td>General Fund</td>
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<tr>
<td>2</td>
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<td>Sep-13</td>
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<td>Oct-12</td>
<td>Sep-13</td>
<td>$433,679</td>
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<td>Family Court</td>
<td>Technology Support for the Courtrooms (Excluding Courtroom 1)</td>
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<td>Sep-13</td>
<td>$511,962</td>
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<td>Sep-13</td>
<td>$306,772</td>
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<td>Technology Support for the Courtrooms (Excluding Courtroom 1)</td>
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<td>Sep-13</td>
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<td>Sep-13</td>
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<td>Family Court</td>
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<td>Sep-13</td>
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<td>9</td>
<td>Probate Court</td>
<td>Technology Support for the Courtrooms (Excluding Courtroom 1)</td>
<td>Oct-12</td>
<td>Sep-13</td>
<td>$1,000</td>
<td>$1,000</td>
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<td>0%</td>
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<td>10</td>
<td>Probate Court</td>
<td>Technology Support for the Courtrooms (Excluding Courtroom 1)</td>
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<td>Sep-13</td>
<td>$17,000</td>
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<tr>
<td>11</td>
<td>FOC</td>
<td>Technology Support for the Courtrooms (Excluding Courtroom 1)</td>
<td>Oct-12</td>
<td>Sep-13</td>
<td>$9,750</td>
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<tr>
<td>12</td>
<td>Ingham County</td>
<td>Technology Support for the Courtrooms (Excluding Courtroom 1)</td>
<td>Oct-12</td>
<td>Sep-13</td>
<td>$20,000</td>
<td>$20,000</td>
<td>$0</td>
<td>0%</td>
<td>General Fund</td>
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**TOTALS:** $2,647,036 $2,647,036 $0 0%

### Revenue Contracts

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<thead>
<tr>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2012 COST</th>
<th>2013 PROJECTED</th>
<th>Proj. Increase over 2012</th>
<th>% Increase over 2012</th>
<th>Funding Source</th>
</tr>
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<tbody>
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<td>Technology Support for the Courtrooms (Excluding Courtroom 1)</td>
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<td>Sep-13</td>
<td>$17,071,766</td>
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<tr>
<td>2</td>
<td>FOC</td>
<td>Technology Support for the Courtrooms (Excluding Courtroom 1)</td>
<td>Oct-12</td>
<td>Sep-13</td>
<td>$7,600</td>
<td>$7,600</td>
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<td>50% GF/50% State of MI</td>
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<tr>
<td>3</td>
<td>FOC</td>
<td>Technology Support for the Courtrooms (Excluding Courtroom 1)</td>
<td>Oct-12</td>
<td>Sep-13</td>
<td>$4,816,058</td>
<td>$4,816,058</td>
<td>-$34,242</td>
<td>-1%</td>
<td>50% GF/50% State of MI</td>
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<tr>
<td>4</td>
<td>Work Study</td>
<td>Technology Support for the Courtrooms (Excluding Courtroom 1)</td>
<td>Oct-12</td>
<td>Sep-13</td>
<td>$4,816,058</td>
<td>$4,816,058</td>
<td>-$34,242</td>
<td>-1%</td>
<td>50% GF/50% State of MI</td>
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</table>

**TOTALS:** $22,112,853 $21,941,813 -$171,040 -1%
<table>
<thead>
<tr>
<th>Line #</th>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2012 COST</th>
<th>2013 PROJECTED</th>
<th>Proj. Increase</th>
<th>% Increase over 2012</th>
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<td>1</td>
<td>Animal Control</td>
<td>Spay/Neuter Services</td>
<td>Spay/Neuter Services</td>
<td>Mar-13</td>
<td>Feb-14</td>
<td>$44,520</td>
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<td>2</td>
<td>Comm. Corr</td>
<td>Westaff</td>
<td>CCAB Administration &amp; Data</td>
<td>Jan-13</td>
<td>Dec-13</td>
<td>$43,288</td>
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<td>$24,698 GF/$12,500 State of MI $5,740 from City</td>
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<td>Prosecuting Attorney</td>
<td>Westlaw</td>
<td>Law Books</td>
<td>Jan-13</td>
<td>Dec-13</td>
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<td>0%</td>
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<td>Law Books</td>
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<td>Dec-13</td>
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<tr>
<td>5</td>
<td>Prosecuting Attorney</td>
<td>MGT</td>
<td>Applications and Billings for 2011-2012</td>
<td>Jan-13</td>
<td>Dec-13</td>
<td>$6,000</td>
<td>$6,000</td>
<td>$0</td>
<td>0%</td>
<td>67% MDHS, 33% GF</td>
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<tr>
<td>6</td>
<td>Sheriff</td>
<td>Lansing-Mason Ambulance</td>
<td>Inmate Ambulance Service</td>
<td>Jan-13</td>
<td>Dec-13</td>
<td>$22,500</td>
<td>$22,500</td>
<td>$0</td>
<td>0%</td>
<td>General Fund</td>
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<tr>
<td>7</td>
<td>Sheriff</td>
<td>I.D. Networks</td>
<td>Software in Jail - Main/LiveScan</td>
<td>Jun-13</td>
<td>Jun-13</td>
<td>$7,000</td>
<td>$7,000</td>
<td>$0</td>
<td>0%</td>
<td>General Fund</td>
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<td>8</td>
<td>Sheriff</td>
<td>Prisoner Transport Services</td>
<td>Inmate Extraditions</td>
<td>Jan-13</td>
<td>Dec-13</td>
<td>$25,000</td>
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<td>$0</td>
<td>0%</td>
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</table>

**REVENUE CONTRACTS**

<table>
<thead>
<tr>
<th>Line #</th>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2012 COST</th>
<th>2013 PROJECTED</th>
<th>Proj. Increase</th>
<th>% Increase over 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Prosecuting Attorney</td>
<td>State of Michigan</td>
<td>Cooperative Reimbursement Program</td>
<td>Oct-12</td>
<td>Sep-13</td>
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<td>State of Michigan</td>
<td>Juvenile Accountability Incentive Block Grant</td>
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<td>Sep-13</td>
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<td>3</td>
<td>Prosecuting Attorney</td>
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<td>Anti-Drug Abuse Program</td>
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<td>Sep-13</td>
<td>$155,000</td>
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<td>4</td>
<td>Prosecuting Attorney</td>
<td>State of Michigan</td>
<td>Domestic Violence Prevention</td>
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<td>Sep-13</td>
<td>$65,000</td>
<td>$65,000</td>
<td>$0</td>
<td>0%</td>
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<tr>
<td>5</td>
<td>Prosecuting Attorney</td>
<td>State of Michigan</td>
<td>Title IV E Grant</td>
<td>Oct-12</td>
<td>Sep-13</td>
<td>$78,432</td>
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<tr>
<td>6</td>
<td>Prosecuting Attorney</td>
<td>State of Michigan</td>
<td>Victims Rights Grant</td>
<td>Oct-12</td>
<td>Sep-13</td>
<td>$193,600</td>
<td>$199,600</td>
<td>$6,000</td>
<td>3%</td>
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<tr>
<td>7</td>
<td>Sheriff</td>
<td>State of Michigan</td>
<td>Annual Grant for Secondary Road Patrol</td>
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<td>Sep-13</td>
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<tr>
<td>8</td>
<td>Sheriff</td>
<td>State of Michigan</td>
<td>Annual Grant for Marine Safety Programs</td>
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<td>Sep-13</td>
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<td>9</td>
<td>Sheriff</td>
<td>State of Michigan</td>
<td>Annual Grant for Emergency Management</td>
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<td>$45,582</td>
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<td>Ingham County</td>
<td>Tri-County Metro Narcotics Squad</td>
<td>Annual Grant for Drug Assets Forfeiture Program</td>
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<td>Sep-13</td>
<td>$271,805</td>
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RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE AGREEMENT FOR MICHIGAN STATE UNIVERSITY EXTENSION SERVICES BETWEEN MICHIGAN STATE UNIVERSITY AND INGHAM COUNTY APPROVING THE ANNUAL WORK PLAN FOR 2013

RESOLUTION #12-

WHEREAS, Michigan State University Extension (MSUE), in collaboration with Ingham County are committed to helping people improve their lives through initiatives in four Extension Educational Program Institutes; and

WHEREAS, MSUE will provide access to educators appointed to the four Institutes and MSU faculty affiliated with each Institute to deliver core programs; and

WHEREAS, MSUE will provide administrative oversight of operating expenses for educators, 4-H coordinators, and other MSUE program staff and faculty who provide programming to counties; and

WHEREAS, the Ingham County Board of Commissioners will provide office space for a County Extension office, including utilities, telephone and access to high speed internet; and

WHEREAS, the Ingham County Board of Commissioners will provide clerical staff for the Extension office that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media; and

WHEREAS, the parties will adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination; and

WHEREAS, Ingham County has an umbrella agreement with MSU Extension to provide educational services from January 1, 2012 through December 31, 2016.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes entering into the attached annual Work Plan that includes a county assessment of $186,469 with MSU Extension for the period of January 1, 2013 through December 31, 2013 for delivery of Extension services and education.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract/placement documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES:  Yeas: Nolan, Tennis, Schor, McGrain, Vickers, Dougan
Nays: None    Absent: None    Approved 12/3/12

FINANCE:  Yeas: Grebner, McGrain, Nolan, Dougan
Nays: None    Absent: Bahar-Cook, Tennis    Approved 12/5/12
EXHIBIT A: Annual Work Plan (Ingham, 2013)

A. Specific Contributions by MSUE:

1. At least 1.0 FTE extension educator whose primary office of operation will be the county Extension office included in assessment.

2. .8 FTE additional extension educator (Horticulture) at $71,200 (FTE * rate).

3. 1.5 FTE 4-H program coordinator(s) included in assessment whose primary office of operation will be the county Extension office.

   1. No additional 4-H program coordinators/other paraprofessional at _____ (FTE * rate).

   2. Administrative oversight included in annual assessment.

   3. Access to extension educators with expertise in each of the MSUE Institutes included in annual assessment.

   4. Supervision of University provided academic and paraprofessional staff. Supervision of county clerical staff and/or county staff upon request. Supervision is included in the annual assessment.

   5. Annual reporting of services provided, audiences served, and impact of programs in the county.

B. Specific Contributions by the County:

1. Office space for a County Extension office. The office will include space for at least one Extension educator, one 4-H program coordinator and one clerical staff person, access to space for delivering Extension programs, and utilities, including telephone. Office space will be available for additional MSUE and/or county staff as mutually agreed. The office must have access to high-speed internet sufficient to meet the needs of MSUE Personnel. Minimum standards for internet access can be found in appendix A. The office space must be at least comparable to the average office space used by County employees.

2. Clerical staff for the Extension office that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media.

3. Operating expenses for the office and Personnel.

4. The Assessment Fee of $115,269 and $71,200 for additional personnel, as described above in Section A.

C. Assessment to County:

For the period January 1, 2013, to December 31, 2013, the County shall pay to MSUE $186,469 which is the cost of the assessment plus any additional personnel costs. Payment will be made the first month of each quarter of the county fiscal year. Payments should be sent to CANR Budget and Finance, 210 Ag Hall, Michigan State University, East Lansing, MI 48824.

MICHIGAN STATE UNIVERSITY
By:________________________________  By:____________________________
Daniel T. Evon, Director,
Contract & Grant Administration
Its:________________________________  Its:_____________________________
Date:______________________________  Date:___________________________

INGHAM COUNTY

MICHIGAN STATE UNIVERSITY
Resolutions

WHEREAS, Ingham County’s Ingham Community Health Centers operates two dental health centers and uses a mix of employed and contracted dentists to provide dental services; and

WHEREAS, the Health Department’s 2013 Budget includes $160,711 for contractual dentists; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize dental services contracts with licensed dentists for the period of January 1, 2013 through December 31, 2013, at the rate of $56.30 per hour.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes dental services contracts with licensed dentists for the period of January 1, 2013 through December 31, 2013.

BE IT FURTHER RESOLVED, that the dentists shall be paid at the rate of $56.30 per hour, with total expenditures not to exceed $160,711.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas: Nolan, Tennis, Schor, McGrain, Vickers, Dougan
Nays: None  Absent: None  Approved 12/3/12

FINANCE:  Yeas: Grebner, McGrain, Nolan, Dougan
Nays: None  Absent: Bahar-Cook, Tennis  Approved 12/5/12
WHEREAS, Ingham County provides dental services to individuals incarcerated within the Ingham County Jail; and

WHEREAS, the Health Department coordinates medical and dental services provided to inmates of the Ingham County Jail; and

WHEREAS, the Health Department utilizes professional services agreements to obtain the professional services of dentists to serve inmates of the Ingham County Jail; and

WHEREAS, the Health Department’s 2013 Budget includes $18,000 for the purpose of contracting with dentists; and

WHEREAS, the rate of pay rate for contracting with dentists has remained the same since 2009; and

WHEREAS, the Health Officer has recommended that professional services contracts be authorized with dentists to serve inmates of the Ingham County Jail.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes professional services agreements with dentists to serve individuals incarcerated at the Ingham County Jail.

BE IT FURTHER RESOLVED, that the agreements shall compensate dentists at the rate of $70 per hour for services not to exceed a total of $18,000.

BE IT FURTHER RESOLVED, that the period of the professional services agreements shall be January 1, 2013 through December 31, 2013.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES:**  **Yeas:** Nolan, Tennis, Schor, McGrain, Vickers, Dougan  
**Nays:** None  
**Absent:** None  
**Approved 12/3/12**

**FINANCE:**  **Yeas:** Grebner, McGrain, Nolan, Dougan  
**Nays:** None  
**Absent:** Bahar-Cook, Tennis  
**Approved 12/5/12**
INTRODUCED BY THE HUMAN SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT THE SCHEDULE OF DISCOUNTS AND CO-PAY SCHEDULE

RESOLUTION #12-

WHEREAS, in March 2009, the Health Department became a Health Center Program Grantee under section 330 of the Public Health Services Act; and

WHEREAS, as a Health Center Program Grantee and a Title X, Family Planning, program, the Health Department’s Ingham Community Health Centers are required to maintain a fee schedule and apply discounts to patients with incomes under 200% of the Federal Poverty Level; and

WHEREAS, the Health Department’s Community Health Centers has proposed a discount and co-pay schedule based on the Federal Poverty Level for 2013; and

WHEREAS, the proposed Schedule of Discounts and Co-Pay Schedule is consistent with the Explanation of Fee Schedule Establishment and Schedule of Discounts Rationale (approved in Resolution #11-311); and

WHEREAS, the proposed document includes increased costs to the co-pays to be consistent with locally prevailing rates or changes and to cover the reasonable costs of health center operations; and

WHEREAS, the Community Health Center’s Board of Directors, as the Board of Commissioners’ co-applicant board, has reviewed and recommends the adoption of the proposed Schedule of Discounts and Co-Pay Schedule for patients of the Health Department’s Ingham Community Health Centers; and

WHEREAS, the Health Officer has also recommends the adoption of the document.

THEREFORE BE IT RESOLVED, that the Board of Commissioners adopts the attached Schedule of Discounts and Co-Pay Schedule for patients of the Health Department’s Ingham Community Health Centers, effective January 1, 2013.

HUMAN SERVICES: Yeas: Nolan, Tennis, Schor, McGrain, Vickers, Dougan
Nays: None Absent: None Approved 12/3/12

FINANCE: Yeas: Grebner, McGrain, Nolan, Dougan
Nays: None Absent: Bahar-Cook, Tennis Approved 12/5/12
Ingham Community Health Centers Schedule of Discounts and Co-Pay Schedule

Discounts and co-pays are based on the total fee for each time you are seen at Ingham Community Health Centers.

Patients who are minors are not charged a co-pay for SBHC & confidential services.

Homeless Mobile Unit Patients are not charged a co-pay.

<table>
<thead>
<tr>
<th>FQHC Program</th>
<th>SBHCs and Homeless Mobile</th>
<th>FQHC A</th>
<th>FQHC B</th>
<th>FQHC C</th>
<th>FQHC D</th>
<th>FQHC E</th>
<th>Full Pay</th>
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<tbody>
<tr>
<td>Federal Poverty Levels</td>
<td>0-100%</td>
<td>0-100%</td>
<td>101-125%</td>
<td>126-150%</td>
<td>151-175%</td>
<td>176-200%</td>
<td>201%+</td>
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<tr>
<td>Criteria</td>
<td>• Applied for Discount • Income is between 0% and 100% of FPL • Approved</td>
<td>• Applied for Discount • Income is between 0% and 100% of FPL • Approved</td>
<td>• Applied for Discount • Income is between 101% and 125% of FPL • Approved</td>
<td>• Applied for Discount • Income is between 126% and 150% of FPL • Approved</td>
<td>• Applied for Discount • Income is between 151% and 175% of FPL • Approved</td>
<td>• Applied for Discount • Income is between 176% and 200% of FPL • Approved</td>
<td>• Did not apply/qualify for discount • Discount expired, has not reapplied</td>
</tr>
<tr>
<td>FQHC Charge</td>
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<td>$20</td>
<td>$30</td>
<td>$40</td>
<td>$50</td>
<td>$60</td>
<td>Full Charges</td>
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You are eligible for

<table>
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<tr>
<th>Title X (FP) Program:</th>
<th>FP A</th>
<th>FP B</th>
<th>FP C</th>
<th>FP D</th>
<th>Full Pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal Poverty Levels</td>
<td>0-100%</td>
<td>101-150%</td>
<td>151-200%</td>
<td>201-250%</td>
<td>251%+</td>
</tr>
<tr>
<td>Title X Charge</td>
<td>N/A</td>
<td>25% of Charges</td>
<td>50% of Charges</td>
<td>75% of Charges</td>
<td>100% of Charges</td>
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You are eligible for

<table>
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<th>IHP B Eligibility</th>
<th>FQHC A</th>
<th>FQHC B</th>
<th>FQHC C</th>
<th>FQHC D</th>
<th>FQHC E</th>
<th>Eligible for IHP</th>
<th>Full Pay</th>
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<tbody>
<tr>
<td>Federal Poverty Levels</td>
<td>0-100%</td>
<td>101-125%</td>
<td>126-150%</td>
<td>151-175%</td>
<td>176-200%</td>
<td>201–250%</td>
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<td>$5</td>
<td>$5</td>
<td>$5</td>
<td>$5</td>
<td>$5</td>
<td>Not Eligible</td>
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</table>
RESOLUTION TO AUTHORIZE THE CONVERSION OF A COMMUNITY HEALTH REPRESENTATIVE III TO A COMMUNITY HEALTH REPRESENTATIVE IV

RESOLUTION #12-

WHEREAS, as part of the 2012-13 Public Health Services Comprehensive Agreement authorized in Resolution #12-311, the Health Department was awarded $20,000 to provide expanded oral health services; and

WHEREAS, these funds are not currently included in the Health Department’s 2013 Budget; and

WHEREAS, the Health Department recommends the conversion of a Community Health Representative III (CHR III) position (UAW/E) to a Community Health Representative IV (CHR IV) UAW/F; and

WHEREAS, this conversion will allow for the coordination of activities for the Sealant Program between the schools and the Health Department’s Ingham Community Health Centers; and

WHEREAS, this position will coordinate the schedule for the Sealant Program, conduct billing, follow-up with billing, collect and process permission slips, and follow-up and document Sealant Program PA 161 activity to the State of Michigan; and

WHEREAS, the cost to convert a CHR III to a CHR IV will be approximately $2,773; and

WHEREAS, the 2012-13 Public Health Services Comprehensive Agreement will cover these increased costs; and

WHEREAS, this reclassification has been discussed and is supported by Human Resources and the UAW and there will be an internal posting for a CHR IV; and

WHEREAS, the Health Officer recommends that the Board of Commissioner authorize the conversion of a Community Health Representative III to a Community Health Representative IV.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the conversion of a Community Health Representative III UAW/E to a Community Health Representative IV UAW/F.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and position allocation list consistent with this resolution.
RESOLUTION #12-

HUMAN SERVICES:  Yeas: Nolan, Tennis, Schor, McGrain, Vickers, Dougan
   Nays: None   Absent: None   Approved 12/3/12

COUNTY SERVICES:  Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
   Nays: None   Absent: None   Approved 12/4/12

FINANCE:  Yeas: Grebner, McGrain, Nolan, Dougan
   Nays: None   Absent: Bahar-Cook, Tennis   Approved 12/5/12
Introduction by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN INFECTION DISEASE PHYSICIAN AGREEMENT WITH THE COLLEGE OF OSTEOPATHIC MEDICINE AT MICHIGAN STATE UNIVERSITY TO PROVIDE INFECTION DISEASE PHYSICIAN SERVICES WITHIN THE HEALTH DEPARTMENT’S HIV CONTINUUM OF CARE PROGRAM

RESOLUTION #12-

WHEREAS, the Health Department operates an HIV Continuum of Care Program within its Cedar Community Health Center; and

WHEREAS, the Health Department’s HIV Continuum of Care Program ensures access to primary and specialty medical care for individuals with HIV/AIDS; and

WHEREAS, the Health Department receives external funding through the Michigan Department of Community Health’s HIV Continuum of Care program in the amount of $275,000 to ensure the provision of ambulatory HIV/AIDS services; and

WHEREAS, the Health Department requires a 0.4 full-time equivalent infectious disease physician to provide high quality medical care to those with HIV/AIDS; and

WHEREAS, the County has contracted with Michigan State University College of Osteopathic Medicine (MSU COM) for these services since establishing its HIV Continuum of Care Program as authorized in resolution #08-323; and

WHEREAS, the Community Health Center’s Board of Directors has reviewed and supports this agreement; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize an agreement with MSU COM for infectious disease physician services for the period of January 1, 2013 through December 31, 2015.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an agreement with Michigan State University College of Osteopathic Medicine for a 0.40 full-time equivalent infectious disease physician, to provide infectious disease physician services within the Health Department’s HIV Continuum of Care Program, who shall be a faculty member of the College and board certified in internal medicine with a subspecialty in infectious disease.

BE IT FURTHER RESOLVED, that the period of the agreement shall be January 1, 2013 through December 31, 2015.

BE IT FURTHER RESOLVED, that for the period commencing January 1, 2013 through December 31, 2013, Ingham County shall pay Michigan State University College of Osteopathic Medicine an amount not to exceed $90,046.
RESOLUTION #12-

BE IT FURTHER RESOLVED, that for the period commencing January 1, 2014 through December 31, 2014, Ingham County shall pay Michigan State University College of Osteopathic Medicine an amount not to exceed $90,946.

BE IT FURTHER RESOLVED, that for the period commencing January 1, 2015 through December 31, 2015, Ingham County shall pay Michigan State University College of Osteopathic Medicine an amount not to exceed $91,856.

BE IT FURTHER RESOLVED, that County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas: Nolan, Tennis, Schor, McGrain, Vickers, Dougan
            Nays: None   Absent: None   Approved 12/3/12

FINANCE:  Yeas: Grebner, McGrain, Nolan, Dougan
            Nays: None   Absent: Bahar-Cook, Tennis   Approved 12/5/12
INTRODUCED BY THE HUMAN SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN INFECTIOUS DISEASE PHYSICIAN AGREEMENT WITH THE COLLEGE OF OSTEOPATHIC MEDICINE AT MICHIGAN STATE UNIVERSITY FUNDED THROUGH THE RYAN WHITE TITLE IV WOMEN, INFANTS, CHILDREN, YOUTH AND AFFECTED FAMILY MEMBERS AIDS HEALTHCARE PROGRAM

RESOLUTION #12-

WHEREAS, the Health Department’s Community Health Centers operates a Ryan White Title IV Women, Infants, Children Youth and Affected Family Members AIDS Healthcare program grant; and

WHEREAS, Ingham County receives funding through the Health Resources and Services Administration in the amount of $499,974 to operate this program; and

WHEREAS, to successfully meet the requirements of this grant, the Health Department’s Community Health Centers will require a 0.2 full-time equivalent Infectious Disease Physician; and

WHEREAS, the Health Department has contracted with Michigan State University’s College of Osteopathic Medicine (MSU COM) for infectious disease physician; and

WHEREAS, the funding from the Ryan White grant will enable the Health Department’s CHC to expand services to include women, infants, children youth, and affected family members; and

WHEREAS, MSU COM will provide a faculty member of the College who is Board Certified in Internal Medicine with a specialty in infectious disease; and

WHEREAS, the Community Health Center’s Board of Directors has reviewed and supports this agreement; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with MSU COM for infectious disease physician services for the period of January 1, 2013 through December 31, 2015; and

WHEREAS, Ingham County shall pay MSU COM up to $45,023 from January 1, 2013 through December 31, 2013; and

WHEREAS, Ingham County shall then provide a 1% increase per year for the following two years, for up to $45,473 for Calendar Year 2014 and $45,928 for Calendar Year 2015.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an agreement with Michigan State University College of Osteopathic Medicine for a 0.20 full-time equivalent infectious disease physician, to provide infectious disease physician services to meet the requirements of the Ryan White Title IV Women, Infants, Children Youth and Affected Family Members AIDS Healthcare program grant.

BE IT FURTHER RESOLVED, MSU COM will provide a faculty member of the College who is Board Certified in Internal Medicine with a specialty in infectious disease and the only physician trained in HIV/AIDS care.
RESOLUTION #12-

BE IT FURTHER RESOLVED, that the period of the agreement shall be January 1, 2013 through December 31, 2015.

BE IT FURTHER RESOLVED, that for the period commencing January 1, 2013 through December 31, 2013, Ingham County shall pay Michigan State University College of Osteopathic Medicine an amount not to exceed $45,023.

BE IT FURTHER RESOLVED, that for the period commencing January 1, 2014 through December 31, 2014, Ingham County shall pay Michigan State University College of Osteopathic Medicine an amount not to exceed $45,473.

BE IT FURTHER RESOLVED, that for the period commencing January 1, 2015 through December 31, 2015, Ingham County shall pay Michigan State University College of Osteopathic Medicine an amount not to exceed $45,928.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Nolan, Tennis, Schor, McGrain, Vickers, Dougan
Nays: None  Absent: None  Approved 12/3/12

FINANCE: Yeas: Grebner, McGrain, Nolan, Dougan
Nays: None  Absent: Bahar-Cook, Tennis  Approved 12/5/12
RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN STATE UNIVERSITY COLLEGE OF NURSING FOR NURSE PRACTITIONER SERVICES IN THE WOMEN’S HEALTH CENTER

RESOLUTION #12-

WHEREAS, the Health Department has contracted with the Michigan State University College of Nursing (MSU CON) for Nurse Practitioner services at the Women’s Health Center since January 1, 2011; and

WHEREAS, the need for Nurse Practitioner services at the Women’s Health Center continues; and

WHEREAS, the health care services provided by Nurse Practitioners enable the Department to attain its revenue goals; and

WHEREAS, the Health Department advises that the quality of services provided by MSU CON’s Nurse Practitioners is very good; and

WHEREAS, the Community Health Center’s Board of Directors supports an agreement with MSU CON for 0.30 FTE Nurse Practitioner services at the Women’s Health Center; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes an agreement with the Michigan State University College of Nursing for 0.30 FTE Nurse Practitioner services in the Women’s Health Center for the period of January 1, 2013 through December 31, 2015 at the following rates:

- January 1, 2013 through December 31, 2013 - $40,710
- January 1, 2014 through December 31, 2014 - $41,321
- January 1, 2015 through December 31, 2015 - $41,940

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an agreement with the Michigan State University College of Nursing for 0.30 FTE of Nurse Practitioner services at the Women’s Health Center for the period of January 1, 2013 through December 31, 2015 at the following rates:

- January 1, 2013 through December 31, 2013 - $40,710
- January 1, 2014 through December 31, 2014 - $41,321
- January 1, 2015 through December 31, 2015 - $41,940

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.
RESOLUTION #12-

HUMAN SERVICES: Yeas: Nolan, Tennis, Schor, McGrain, Vickers, Dougan
Nays: None Absent: None Approved 12/3/12

FINANCE: Yeas: Grebner, McGrain, Nolan, Dougan
Nays: None Absent: Bahar-Cook, Tennis Approved 12/5/12
INHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
THE MICHIGAN STATE UNIVERSITY COLLEGE OF NURSING FOR
NURSE PRACTITIONER SERVICES AT THE INGHAM COUNTY JAIL

RESOLUTION #12-

WHEREAS, the Ingham County Health Department assumed the responsibility for providing and managing medical services to inmates at the Ingham County Jail on January 1, 2007; and

WHEREAS, the Health Department has contracted with the Michigan State University College of Nursing (MSU CON) for Nurse Practitioner services for its Correctional Health Services Unit since January 1, 2007; and

WHEREAS, the need for Nurse Practitioner services at the Ingham County Jail continues; and

WHEREAS, the Health Department advises that the level and quality of services provided by MSU CON’s Nurse Practitioners is very good and that these services have assisted the Health Department in reducing costs associated with the provision of medical care to inmates housed within the Jail; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes an agreement with the Michigan State University College of Nursing for 1.0 FTE of Nurse Practitioner services for the period of January 1, 2013 through December 31, 2015 at the following rates:

- January 1, 2013 through December 31, 2013- $135,699
- January 1, 2014 through December 31, 2014 - $137,735
- January 1, 2015 through December 31, 2015 - $139,801

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an agreement with the Michigan State University College of Nursing for 1.0 FTE of Nurse Practitioner services for the period of January 1, 2013 through December 31, 2015 at the following rates:

- January 1, 2013 through December 31, 2013- $135,699
- January 1, 2014 through December 31, 2014 - $137,735
- January 1, 2015 through December 31, 2015 - $139,801

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas: Nolan, Tennis, Schor, McGrain, Vickers, Dougan
Nays: None  Absent: None  Approved 12/3/12

FINANCE:  Yeas: Grebner, McGrain, Nolan, Dougan
Nays: None  Absent: Bahar-Cook, Tennis  Approved 12/5/12
Introducing the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZI THE 2012 – 2013 SCHEDULE A ADDENDUM TO THE BLUE CROSS BLUE SHIELD ADMINISTRATIVE SERVICES AGREEMENT FOR SERVICES TO INGHAM COUNTY JAIL INMATES

RESOLUTION #12-

WHEREAS, Ingham County and Blue Cross Blue Shield (BCBS) of Michigan entered into an agreement in 1996 wherein BCBS of Michigan would pay the claims of health care services provided to inmates of the Ingham County Jail; and

WHEREAS, that agreement is updated by executing a Schedule A attachment; and

WHEREAS, BCBS of Michigan has proposed a 2012 – 2013 Schedule A Addendum to the Administrative Services Agreement; and

WHEREAS, there are no changes to the proposed 2012 – 2013 Schedule A Addendum to the Administrative Services Agreement; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the 2012 - 2013 Schedule A Addendum to the BCBSM Administrative Services Agreement for inmates of the Ingham County Jail.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a Schedule A addendum to the Administrative Services Agreement with Blue Cross and Blue Shield of Michigan for paying claims for health care services provided to inmates of the Ingham County Jail.

BE IT FURTHER RESOLVED, that the Schedule A Addendum shall be effective December 1, 2012 through November 30, 2013.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Nolan, Tennis, Schor, McGrain, Vickers, Dougan
   Nays: None    Absent: None    Approved 12/3/12

FINANCE: Yeas: Grebner, McGrain, Nolan, Dougan
   Nays: None    Absent: Bahar-Cook, Tennis    Approved 12/5/12
RESOLUTION AUTHORIZING THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A GRANT AWARD FROM THE MICHIGAN SUPREME COURT'S STATE COURT ADMINISTRATIVE OFFICE - MICHIGAN DRUG COURT GRANT PROGRAM (SCAO-MDCGP)

RESOLUTION #12-

WHEREAS, the 55th District Court Sobriety Court Program ("Sobriety Court") has since 2004 provided quality services to the citizens of Ingham County; and

WHEREAS, capacity of the program has grown past its original stated capacity of 70 offenders; and

WHEREAS, the increased caseloads seriously threaten the level and quality of services; and

WHEREAS, sources of sobriety court grant funding have been identified which would not obligate the County to provide matching funds, including but not limited to the SCAO-Michigan Drug Court Grant Program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of a State Court Administrators Office grant including the SCAO-MDCGP grant in the amount of $64,500 to the Ingham County 55th District Court Sobriety Court Program for the time period of October 1, 2012 through September 30, 2013.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the total grant budget of $232,394 to include SCAO/MDCGP grant funds in the amount of $64,500 and Ingham County in-kind matching funds of $167,894 with no local hard cash matching funds required to continue the Sobriety Court Program.

BE IT FURTHER RESOLVED, grant funded Sobriety Court program direct service subcontracts with the following vendors is approved in the following amounts:

ADAM: not to exceed $12,225
Dr. Garrett Turke/Cognitive Consultants: not to exceed $3,250

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2012 and 2013 55th District Court budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

JUDICIARY: Yeas: Koenig, Bahar-Cook, Holman, Tsernoglou, Schafer, Dragonetti
Nays: None Absent: None Approved 11/29/12

FINANCE: Yeas: Grebner, McGrain, Nolan, Dougan
Nays: None Absent: Bahar-Cook, Tennis Approved 12/5/12
WHEREAS, that the Ingham County Board of Commissioners has established the Ingham County 911 Central Dispatch Center; and

WHEREAS, the current staffing level requires the hiring of a large number of new employees to fill currently open positions as well as future positions that become available; and

WHEREAS, the 911 Center requires a law enforcement level background investigation be completed on each new employee, and currently does not have staff that is trained or able to conduct these background investigations; and

WHEREAS, the 911 Centers while under the operation of the Cities of Lansing and East Lansing, had sworn police officers on staff that conducted these background investigations while the centers were under their control; and

WHEREAS, there is not a need for a full time staff member to fill the needs of 911 Background investigator, however at times there may be a need for more than one person to be doing investigations at a given time; and

WHEREAS, there are many current or retired police officers that can perform these investigations as they are needed.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes up to three (3) special part time 911 Central Dispatch Background Investigator positions.

BE IT FURTHER RESOLVED, that the rate of compensation will be $25.00 per hour with the total personnel costs being $28.89 as needed up to a maximum of 600 hours with the total costs being up to $17,334.

BE IT FURTHER RESOLVED, that the funds will come from salary attrition within the 911 Center budget.

BE IT FURTHER RESOLVED, that the positions will be effective upon the passage of this resolution.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Controller/Administrator’s Office to make any necessary changes to the Position Allocation List and the Ingham County 911 Central Dispatch Center 2012 and 2013 Budget.
RESOLUTION #12-

LAW ENFORCEMENT:  Yeas: Tsernoglou, De Leon, Celentino, Koenig, Schafer, Dragonetti  
Nays: None  Absent: None  Approved 11/29/12

FINANCE:  Yeas: Grebner, McGrain, Nolan, Dougan  
Nays: None  Absent: Bahar-Cook, Tennis  Approved 12/5/12
RESOLUTION TO HONOR SERGEANT ROBERT OTT AS THE 2012 MICHIGAN EMERGENCY MANAGEMENT ASSOCIATION EMERGENCY MANAGEMENT COORDINATOR OF THE YEAR AWARD

RESOLUTION #12-  

WHEREAS, Sergeant Robert Ott, Program Manager of the Ingham County Sheriff’s Office Homeland Security & Emergency Management Division was nominated for the 2012 Michigan Emergency Management Association (MEMA) “Emergency Management Coordinator of the Year” Award; and  

WHEREAS, this state wide award from MEMA was awarded to Sergeant Robert Ott according to their press release because the recipient “demonstrated exemplary performance as indicated by a level of excellence or achievement that is above what is considered the normal duties of the candidate”; and  

WHEREAS, according to MEMA all awards are based on outstanding accomplishments, innovative concepts, creative approaches, professionalism, and community impact; and  

WHEREAS, Sergeant Robert Ott has been a key player in upgrading and improving the County wide outdoor siren warning system and helping Ingham County receive national certification as a “Storm Ready Community” which educates and evaluates a community for its ability to warn residents and mitigate damage and injuries; and  

WHEREAS, Sergeant Robert Ott previously was awarded the 2010 Ingham Regional Healthcare Foundation/Ingham Regional Medical Center Tri-County Law Enforcement Hero Award.  

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognizes and honors Sergeant Robert Ott, Program Manager of the Ingham County Sheriff’s Office Homeland Security & Emergency Management Division on his achievements and as a recipient of the prestigious 2012 Michigan Emergency Management Association (MEMA) “Emergency Management Coordinator of the Year” Award.

LAW ENFORCEMENT:  Yeas: Tsengoglou, De Leon, Celentino, Koenig, Schafer, Dragonetti  
Nays: None  Absent: None  Approved 11/29/12
INTRODUCED BY THE LAW ENFORCEMENT AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE 2012 RISK AVOIDANCE GRANT (RAP) FROM THE MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY (MMRMA)

RESOLUTION #12-

WHEREAS, the Ingham County Sheriff’s Office has applied for, and have been approved to receive, a Risk Avoidance Grant from the Michigan Municipal Risk Management Authority; and

WHEREAS, the purpose of this grant is for the Ingham County Sheriff’s Office to purchase four new Tasers for the Corrections and Field Services Division, Training DVD’s for a county wide 2013 Safety training program and re-imbursement funding for supervisory training.

WHEREAS, the award amount of this reimbursement grant is to fund 50% of the cost of the purchases for the items noted above; and

WHEREAS, the remaining costs of the three items to be purchased will come from Sheriff Office training funds and equipment funds.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves acceptance of the 2012 Risk Avoidance Grant (RAP) from the Michigan Municipal Risk Management Authority (MMRMA) in the amount of $2,600.00 to be matched on a dollar for dollar basis up to a project total of $5,200.

BE IT FURTHER RESOLVED, that the funds must be expended by March 30, 2013.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract or purchase documents as prepared by or approved as to form by the County Attorney that are consistent with this resolution.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners directs the Controller to make any necessary budget adjustments in the Ingham County Sheriff’s Office 2012 budget.

LAW ENFORCEMENT: Yeas: Tsernoglou, De Leon, Celentino, Koenig, Schafer, Dragonetti
Nays: None Absent: None Approved 11/29/12

FINANCE: Yeas: Grebner, McGrain, Nolan, Dougan
Nays: None Absent: Bahar-Cook, Tennis Approved 12/5/12