

AUGUST 28, 2012 REGULAR MEETING

Board of Commissioners Room - Courthouse
Mason, Michigan - 6:30 p.m.
August 28, 2012

CALL TO ORDER:

Chairperson Copedge called the August 28, 2012, Regular meeting of the Ingham County Board of Commissioners to order at 6:34 p.m. Roll was called and all Commissioners were present except: Commissioners Dragonetti and Nolan.

PLEDGE OF ALLEGIANCE:

Miss Robinson led the Board in the Pledge of Allegiance and a few moments of silence were observed for meditation.

APPROVAL OF THE MINUTES:

Moved by Commissioner McGrain, supported by Commissioner Celentino, to approve the minutes of the July 24, 2012, meeting as submitted. Motion carried unanimously. Absent: Commissioners Dragonetti and Nolan.

ADDITIONS TO THE AGENDA:

Substitute Agenda Item No. 12 – Resolution making appointments to the Ingham County Road Advisory Board.

Substitute Agenda Item No. 47 – Resolution approving modifications to the 2012 Managerial and Confidential Personnel Manual.

The attachment to agenda Item No. 46 regarding the MERS restated Uniform Hybrid Program.

Moved by Commissioner Schafer, supported by Commissioner Dougan, to add the following late resolution: Resolution submitting to a vote of the Electorate a Special Millage for Regional Licensed Law Enforcement Services Initiative. Motion carried on a roll call vote with Commissioners Bahar-Cook, De Leon, Grebner, and Holman voting no all others voting yes. Absent: Commissioners Dragonetti and Nolan. The resolution was added as agenda item #72.

Moved by Commissioner McGrain, supported by Commissioner De Leon, to add the following late resolutions: Resolution Honoring John Brazier. Motion carried unanimously. Absent: Commissioners Dragonetti and Nolan. The resolution was added as agenda item #73

Moved by Commissioner McGrain, supported by Commissioner De Leon, to add the following late resolution: Resolution Honoring Lansing for Cesar E. Chavez. The motion carried unanimously. Absent: Commissioners Dragonetti and Nolan. The resolution was added as item #74.

PETITIONS AND COMMUNICATIONS:

Notice (with attachment) of Public Hearing from City of East Lansing regarding the Brownfield Redevelopment Authority Amended Plan #16. Referred to finance.

Notice of Public Hearing from Charter Township of Meridian regarding the Commission Review #12053 (Planning Commission) 2005 Master Plan Amendment. Referred to finance.

Letter from the Department of Health and Human Services Office of Inspector General regarding the audit report of the county for the period January 1, 2011 through December 31, 2011. Referred to finance.

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Letter from Lansing Police Department with attached 425 Agreement between the City of Lansing and Dewitt Township (to be viewed and filed with the County Clerks office). Referred to Law Enforcement.

Letter from Dalen Agnew announcing his resignation from the Potter Park Zoo Advisory Board. Accepted and placed on file.

Letter from Sparrow Senior Vice President and CFO, Paula Reichle, in support of the Ingham Health Plan Corporation's recommendation to place a Health Care Millage on the November 6, 2012 ballot. Accepted and placed on file.

Letter from the Michigan State Housing Development Authority regarding the closeout of Grant #MSC-2007-0552-HOA. Accepted and placed on file.

Letter (with attachment) from the State of Michigan Department of Environmental Quality, Air Quality Division with attached pending New Source Review Application Report. Accepted and placed on file.

Ingham County Health Department 2011 Annual Report (to be distributed at the meeting). Accepted and placed on file.

Late - Email from Mike Ried regarding the new millages. Accepted and placed on file.

Late - Letter from City of East Lansing with attached form 4564, Assessing Officers Report for Industrial Facility Exemption Certificates for the City of East Lansing for 2012. Referred to finance.

Late - Letter from Eaton County Board of Commissioners regarding the portion of the City of Lansing in Eaton County and the dispatch services provided to those residents as a result of the consolidation of services that recently occurred in Ingham County. Referred to Law Enforcement.

Late - Letter from Clinton County Office of Administrative Services regarding surcharge and areas incorporated into cities in neighboring counties. Referred to Law Enforcement.

LIMITED PUBLIC COMMENT:

Dean Cross addressed the Board opposing the millage questions.

Joan Fabiano addressed the Board opposing the millage questions.

Martin Colburn, City of Mason, addressed the Board regarding the special millage.

Brian Mishler addressed the Board in support of the millage question for the parks but opposing taxation.

Tamara Maniwitz addressed the Board opposing the parks millage.

John Pollard addressed the Board opposing the parks and health plan millages.

Darnell Oldham Sr. addressed the Board opposing the parks and health plan millages.

Lonnie Smrkouski addressed the Board opposing the parks and health plan millages.

Bob Alexander addressed the Board in support of the health care plan millage.

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Randy Maiville, candidate for County Commissioner for District 6th, addressed the Board regarding the parks and health care plan millages.

Dennis Parker, representing UAW employees from the City of Lansing, addressed the Board in support of the parks millage.

Chad Gamble addressed the Board in support of the parks millage.

Ann McConnell addressed the Board opposing the parks millage.

Chuck Gray, Ingham County UAW Bargaining Chair, addressed the Board regarding agenda items 46 and 47 Establishment of MERS Hybrid plans for Board of Commissioners and Elected Officials, and approving modifications to the 2012 Managerial and Confidential Personnel Manual with request to table the resolutions to continue bargaining.

Gary Malcangi addressed the Board opposing the parks millage.

Tom Curtis addressed the Board in support of the health care millage.

Monica Kwasnik addressed the Board in support of the health care millage.

Diane Jackman addressed the Board opposing the parks millage.

Stan Chuck, Vice Chair of the UAW 2256, addressed the Board in support of the parks millage.

Jeff Hoff addressed the Board regarding the millages.

Robin Reynolds, Director of the Ingham Health Plan, addressed the Board to share information and in support of the health care millage.

Leon Clark, Mayor of the City of Mason, addressed the Board opposing the parks millage.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR:

Commissioner Bahar-Cook announced that she would be offering an amendment to the Parks Millage resolution.

CONSIDERATION OF CONSENT AGENDA:

Moved by Commissioner Dougan, supported by Commissioner McGrain, to adopt a consent agenda consisting of all items except items 10, 12, 13, 46, 47, 59 and 72. Motion to adopt a consent agenda carried unanimously. Items on the consent agenda were adopted by a unanimous roll call vote. Items voted on separately are so noted in the minutes. Absent: Commissioners Dragonetti and Nolan.

COMMITTEE REPORTS AND RESOLUTIONS:

The following resolution was introduced by Commissioner Bahar-Cook:

**RESOLUTION TO SUBMIT TO THE ELECTORATE A SPECIAL MILLAGE QUESTION TO
SUPPORT PARKS THAT ARE AN ASSET TO THE REGION**

RESOLUTION #12-

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WHEREAS, the City of Lansing operates several parks that are considered an asset to the region, such as the River Trail, Ranney Skate Park, and Fenner Nature Center; and

WHEREAS, the City of Lansing has requested that a millage be placed on the ballot for the purpose of maintaining these parks that are used by people from throughout the region; and

WHEREAS, the County also operates a number of parks that are considered assets to the region, such as Hawk Island, Lake Lansing Park North, Lake Lansing Park South, and Burchfield Park; and

WHEREAS, other cities, villages, and townships within the County also maintain and operate parks that are considered regional assets; and

WHEREAS, the County has the authority to place a county-wide millage on the ballot.

THEREFORE BE IT RESOLVED, that the following question be submitted to a vote of the electorate in the election to be held on November 6, 2012.

**PARKS THAT ARE AN ASSET TO THE REGION
MILLAGE QUESTION**

For the purpose of increasing funding for parks operated by the City of Lansing, the County of Ingham, and other cities, villages, and townships within Ingham County, so as to maintain and improve these regional assets, shall the Constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Ingham, Michigan, be increased by up to 50/100 (0.5) of one (1) mill, \$0.50 per thousand dollars of state taxable valuation, for a period of four (4) years (2012-2015) inclusive. If approved and levied in full, this Millage will raise an estimated additional \$3,262,857 for the parks systems in the first calendar year of the levy based on state taxable valuation.

YES []
NO []

BE IT FURTHER RESOLVED, that this question is hereby certified to the County Clerk.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to place the proposal on the November 6, 2012 ballot and to be prepared and distributed in the manner required by law.

Moved by Commissioner Bahar-Cook, supported by Commissioner McGrain, to adopt the resolution.

Chairperson Copedge called a recess at 8:54 p.m.

Chairperson Copedge called meeting to session at 9:03 p.m.

Moved by Commissioner Bahar-Cook, supported by Commissioner Tennis, to amend the resolution by changing the language as follows:

**PARKS THAT ARE AN ASSET TO THE REGION
MILLAGE QUESTION**

For the sole purpose of providing a dedicated millage and funding source for parks operated by the County of Ingham, or other municipal parks located in Ingham County which the County has a contract to operate, shall the Constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Ingham, Michigan, be increased by up to 50/100 (0.5) of one (1) mill, \$0.50 per thousand dollars of state taxable valuation, for a period of four (4) years (2012-2015) inclusive. If approved and levied in full, this Millage will raise an estimated additional \$3,262,857 for the parks systems in the first calendar year of the levy based on state taxable valuation.

This was accepted as a friendly amendment.

Moved by Commissioner Schor, supported by Commissioner Tennis, to amend the resolution as follows:

**PARKS THAT ARE AN ASSET TO THE REGION
MILLAGE QUESTION**

For the sole purpose of providing a dedicated millage and funding source for parks operated by the County of Ingham, or other municipal parks located in Ingham County which the County has a contract to operate, **which may include, but not limited to Hawk Island, Lake Lansing North, Lake Lansing South, Burchfield, River Trail, and others**, shall the Constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Ingham, Michigan, be increased by up to 50/100 (0.5) of one (1) mill, \$0.50 per thousand dollars of state taxable valuation, for a period of four (4) years (2012-2015) inclusive. If approved and levied in full, this Millage will raise an estimated additional \$3,262,857 for the parks systems in the first calendar year of the levy based on state taxable valuation.

Motion failed on a roll call vote with Commissioners Bahar-Cook, Celentino, De Leon, Schor, Tennis and Copedge voting yes, all others voting no. Absent: Commissioners Dragonetti and Nolan.

Moved by Commissioner Celentino, supported by Commissioner Koenig, to refer the resolution back to County Services Committee. Motion carried on a roll call vote with Commissioners Dougan, Schafer and Vickers voting no, all others voting yes. Absent: Commissioners Dragonetti and Nolan.

The following resolution was introduced by the County Services Committee:

RESOLUTION DESIGNATING SEPTEMBER 24, 2012 "FAMILY DAY – A DAY TO EAT DINNER WITH YOUR CHILDREN" IN INGHAM COUNTY

RESOLUTION #12-241

WHEREAS, the use of illegal drugs and the abuse of alcohol and nicotine constitute the greatest threats to the well-being of America's children; and

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WHEREAS, surveys conducted by The National Center on Addiction and Substance Abuse (CASA) at Columbia University have consistently found that the more often children and teenagers eat dinner with their families the less likely they are to smoke, drink and use illegal drugs; and

WHEREAS, teenagers who virtually never eat dinner with their families are 72 percent more likely than the average teenager to use illegal drugs, alcohol and cigarettes; and

WHEREAS, teenagers who almost always eat dinner with their families are 31 percent less likely than the average teenager to use illegal drugs, alcohol and cigarettes; and

WHEREAS, the correlation between family dinners and reduced risk for teen substance abuse are well documented; and

WHEREAS, parental influence is known to be one of the most crucial factors in determining the likelihood of substance abuse by teenagers; and

WHEREAS, family dinners have long constituted a substantial pillar of family life in America.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby designates September 24, 2012 as “Family Day – a Day to Eat Dinner with Your Children” in Ingham County.

BE IT FURTHER RESOLVED, that the Board urges all citizens to recognize and participate in its observance.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** None **Approved 8/21/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services Committee:

**RESOLUTION MAKING APPOINTMENTS TO THE
INGHAM COUNTY ROAD ADVISORY BOARD**

RESOLUTION #12-242

WHEREAS, Resolution #12-187 established a County Road Advisory Board consisting of 16 township supervisors or their designees; and

WHEREAS, a request has been made to Township officials to submit the name of the individual who will be representing their Township on this Board.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints the following Township representatives or his or her substitute to the Ingham County Road Advisory Board:

Steven Lott, Alaiedon Township
Larry Silsby, Aurelius Township
Gene Ulrey, Bunker Hill Township
John Hayhoe, Delhi Charter Township

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Wayne Kinne, Ingham Township
John Daher, Lansing Charter Township
Neal West, Leroy Township
Sherry Feazel, Leslie Township
Paul Griffes, Locke Township
Susan McGillicuddy, Meridian Charter Township
Kay Bodell, Onondaga Township
Paul Risner, Stockbridge Township
Gary Howe, Vevay Township
Dorwin Marshall, White Oak Township
Janet Eyster, Williamstown Township

BE IT FURTHER RESOLVED, after no more than two years the Advisory Board will be evaluated to see if changes should be made to the Committee.

BE IT FURTHER RESOLVED, that the Advisory Board will also report back to the Board of Commissioners within 6 months on the proposed Board structure and procedures and make any necessary recommendations and/or changes to their membership or structure within the first 18 months.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** None **Approved 8/21/12**

Moved by Commissioner Holman, supported by Commissioner Grebner, to adopt the resolution.

Moved by Commissioner Schafer, supported by Commissioner Grebner, to amend the resolution by adding the words as follows: **THEREFORE BE IT RESOLVED**, that the Ingham County Board of Commissioners hereby appoints the following Township representatives **or his or her substitute** to the Ingham County Road Advisory Board:. This was accepted as a friendly amendment.

Motion to adopt the resolution as amended carried unanimously. Absent: Commissioner Dragonett and Nolan.

The following resolution was introduced by the County Services Committee:

RESOLUTION NAMING LADY MARGARET GROVES AS THE RECIPIENT OF THE INGHAM COUNTY WOMEN'S COMMISSION'S 2012 LUCILE E. BELEN EVERYDAY HEROINE AWARD

RESOLUTION #12-243

WHEREAS, Lady Margaret Groves was born in 1920 in Western Michigan and came to the Lansing area when she married in 1941, she attended Michigan State University and was employed by the Lansing School District for 35 years, working as a teacher, a teacher consultant, and a consultant in personnel; and

WHEREAS, Margaret is a member of North Westminster Church and a charter member of the Advent House Board where she has served 26 years, several years as secretary to the Board, serving meals, and working on assorted fundraisers including Home Tours, Garden Tours, and Just Desserts; and

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WHEREAS, in the 1980s, she worked with members of Westminster in developing an effort called CONA (Community Outreach Neighborhood Activity), which conducted a study to determine how members of Westminster might reach out to the community; and

WHEREAS, once it was revealed that other local shelters did not serve meals on the weekend, it was decided Westminster could reach out to the local community by providing a weekend meal and a gathering place for the homeless as well as people down on their luck, CONA recruited other church groups to serve a weekend meal once per month and it became an ecumenical effort; and

WHEREAS, throughout Margaret's tenure on the Board she has seen Advent House evolve from service of a meal on Sundays, to job training initiatives such as Bake Shop and Appliance Repair business to the present Good Work! Program, which currently trains about 150 people annually in work skills and assists them in finding jobs, Advent House has also overseen three shelter homes that provide extended temporary housing to homeless families; and

WHEREAS, Margaret has been described as an oasis of calm and commitment, beyond the gifts of her time, her work, and donations she exudes a deep faith in what Advent House Ministries accomplishes and having the rock of her unwavering support is a huge asset to the professional staff; and

WHEREAS, Lady Margaret Groves is deep and tenacious in her service to others, she works quietly with insight through chaos, conflict, and difficulty, always with the aim of somehow making life better; and

WHEREAS, she is a model of effective living, Margaret has been described as a treasure to the Board, to Advent House, and to the wide circle of people to whom she is connected.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Women's Commission in naming Lady Margaret Grove as a 2012 recipient of the Lucile E. Belen Everyday Heroine Award in recognition of her contributions to families and community outreach.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers

Nays: None **Absent:** None **Approved 8/21/12**

Moved by Commissioner Holman, supported by Commissioner Bahar-Cook, to adopt the resolution. Motion carried unanimously. Absent: Commissioner Dragonetti and Nolan.

The following resolution was introduced by the County Services Committee:

RESOLUTION HONORING TERRY BRAIL

RESOLUTION #12-244

WHEREAS, Terry Brail served for fifteen years as the Executive Director of the Ingham County Fair and retired in 2004; and

WHEREAS, Terry was asked to return to manage the Fairgrounds on a temporary basis so that a manager would be in place for the 2012 Ingham County Fair; and

WHEREAS, Terry's effort went above and beyond what was expected; and

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WHEREAS, Terry and his wife Lynette took the time to improve the aesthetics of the Fairgrounds, including painting and cleaning the ticket booths, painting the grandstand, painting the Shirley Clark Pavilion and stage, and paint touch ups on the livestock and horse barns; and

WHEREAS, Terry updated and refurbished the Animal Direction Signs that have not been updated or put up at Fair since he left and was also responsible for new signage for the buildings; and

WHEREAS, Terry washed and re-grouted the Ingham County Fair Flags that go on the fences, which had not been fixed or repaired or put up since he retired; and

WHEREAS, Terry oversaw upgrade of the electrical systems in two barns to accommodate relocation of animals during the Fair; and

WHEREAS, Terry oversaw upgrade of animal pens and relocation of animals during the Fair; and

WHEREAS, Terry created a new space for Pony Rides and the Petting Zoo out of the old sheep barns by cleaning them up, painting and adding lattice; and

WHEREAS, estimates indicate that carnival revenue set a new record in 2012.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, by adoption of this resolution, recognizes the impact and quality of Terry Brail's work, and expresses its sincere appreciation to him for his dedication to the Ingham County Fair.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners extends its best wishes to Terry for continued success in all his future endeavors.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** None **Approved 8/21/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

**RESOLUTION AUTHORIZING AN EXTENSION OF TEMPORARY PRINCIPAL RESIDENCE
AUDITOR ASSISTANT**

RESOLUTION #12-245

WHEREAS, the Ingham County Treasurer has the authority to audit claims of Principal Residence Exemption per PA 105 of 2003 [MCL 211.7cc(10) et. Seq.]; and

WHEREAS, the Ingham County Treasurer's Office, was authorized by Board Resolution #12-59 to create a Temporary Principal Residence Auditor Assistant for FY 2012 at an amount not to exceed \$5,000; and

WHEREAS, this position has generated over \$10,000 in County interest revenue based on 40 Principal Residence Exemption Denials to date; and

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WHEREAS, there are 30 or more potential denials under audit at this time and with continued auditing there will be an increase in County and local school district revenue for FY 2012; and

WHEREAS, the Ingham County Treasurer has determined there is good cause to extend the Temporary Principal Residence Auditor Assistant position to assist in the requirements of PA 105, under the Treasurer's supervision, through December 31, 2012.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the funding for extending the Temporary Principal Residence Auditor Assistant position for the remainder of 2012 in the Treasurer's Office at an amount not to exceed \$2,500.

BE IT FURTHER RESOLVED, that continued funding for this position will come from Delinquent Tax Fund 520.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller to make the necessary budget adjustments and position allocation list amendment in the Treasurer's 2012 budget.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers

Nays: None **Absent:** None **Approved 8/21/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan

Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

**RESOLUTION AUTHORIZING THE USE OF HOTEL/MOTEL FUNDS FOR ADVERTISING
FOR THE 2012 INGHAM COUNTY FAIR**

RESOLUTION #12-246

WHEREAS, the Ingham County Fair advertises the annual Fair to all persons in the mid-Michigan area via television, radio, newsprint, and other means; and

WHEREAS, MCL 141.867(d) and County Ordinance Article VII (d) which allows for the promotion of tourist business; and

WHEREAS, there is a projected available balance of approximately \$365,000 in the Motel/Hotel Fund slated for the Ingham County Fair; and

WHEREAS, the Ingham County Fair spends \$30,000 annually to advertise the annual fair; and

WHEREAS, the Ingham County Fair Board approves this use of the Hotel/Motel funds to pay for advertising; and

WHEREAS, the County Attorney agrees that advertising the fair would fall under promotion of tourist business.

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THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the transfer of \$30,000 from the Motel/Hotel Tax Fund to pay for advertising for the Ingham County Fair.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** None **Approved 8/21/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan
Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

**RESOLUTION TO TRANSFER FUNDS FROM HOTEL MOTEL TAX FUND TO THE
FAIRGROUNDS CAPITAL IMPROVEMENT ACCOUNT**

RESOLUTION #12-247

WHEREAS, the Community Building at the Fairgrounds is in need of a roof replacement; and

WHEREAS, there is a projected available balance of approximately \$365,000 in the Hotel Motel fund slated for the Fairgrounds; and

WHEREAS, the Fair Board has approved at their July meeting to transfer \$30,000 of the Hotel Motel tax funds to the Fair's Capital Improvement account.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby approves moving \$30,000 from the Hotel Motel fund to the Fairgrounds capital improvement account for the purpose of replacing the roof on the Community Building.

BE IT FURTHER RESOLVED, the Ingham County Purchasing Department will solicit bids according to County policies.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** None **Approved 8/21/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan
Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

**RESOLUTION TO AUTHORIZE AN EXTENSION TO THE 2009 COMMUNITY DEVELOPMENT
BLOCK GRANT APPROVED IN RESOLUTION #09-092**

RESOLUTION #12-248

WHEREAS, the Ingham County Housing Commission applied for Community Development Block Grant funding on behalf of Ingham County from the Michigan State Housing Development Authority; and

WHEREAS, the Ingham County Board of Commissioners authorized acceptance of Michigan State Housing Development Authority grant funds in the amount of \$50,000 (Resolution #09-092) on April 14, 2009; and

WHEREAS, the Ingham County Board of Commissioners authorized acceptance of additional Michigan State Housing Development Authority grant funds in the amount of \$325,000 (Resolution #09-330) on October 13, 2009; and

WHEREAS, the Michigan State Housing Development Authority has seen fit to extend the grant term through September 30, 2012; and

WHEREAS, all other aspects of the grant agreement remain the same.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the grant term extension through September 30, 2012 for the Community Development Block Grant totaling \$375,000 from the Michigan State Housing Development Authority, on behalf of the Ingham County Housing Commission, to utilize the funds as designated in the grant agreement.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** None **Approved 8/21/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan
Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

**RESOLUTION AUTHORIZING SIGNATURE FOR WESTERN NATIONAL LIFE
DEFERRED COMP PLAN**

RESOLUTION #12-249

WHEREAS, the County has an old Deferred Compensation Plan with Western National Life Insurance; and

WHEREAS, Western National Life Insurance does not have an County authorized representative on file; and

WHEREAS, the Financial Services and Human Resources Directors are the authorized representatives with the County's current Deferred Comp vendors.

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THEREFORE BE IT REOLVED, that the Financial Services and Human Resources Directors (who are currently Jill Rhode and Travis Parsons) are authorized to represent and sign for the County on all issues related to the County's Western National Life Insurance Deferred Compensation account.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** None **Approved 8/21/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan
Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**
Adopted as part of the consent agenda.

The following resolution was introduced by County Services and Finance Committees:

RESOLUTION TO APPROVE THE CONTRACT AMENDMENT WITH AT&T TO PROVIDE NETWORK CONNECTIVITY TO THE ROAD DEPARTMENT ADMINISTRATIVE BUILDING AND SEXTON HIGH SCHOOL

RESOLUTION #12-250

WHEREAS, the Ingham County Road Department has requested connectivity from their facility back to the County network; and

WHEREAS, the Ingham County Health Department has requested network connectivity from the Human Services Building to Sexton High School; and

WHEREAS, the new monthly rate for the Road Department circuit will be \$756.00 per month or \$9,072.00 annually; and

WHEREAS, the new monthly rate for the Sexton High school circuit will be \$580.00 per month or \$6,960.00 annually.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorized the County to amend the agreement with AT&T to provide network connectivity to the Road Department Administrative building and Sexton High School at an annual cost of \$16,032.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the County's Data Processing Fund (636-26600921050).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** None **Approved 8/21/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan

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Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

**RESOLUTION AWARDING A CONTRACT TO CAMELOT SERVICES CO., TO PROVIDE
CARPET CLEANING SERVICES TO VARIOUS COUNTY FACILITIES**

RESOLUTION #12-251

WHEREAS, the current carpet cleaning contract, which included a two (2) year renewal option, is due to expire August 31, 2012; and

WHEREAS, the Well Child and Willow Clinic are also in need of carpet cleaning services; and

WHEREAS, the Purchasing Department solicited proposals from qualified, and experienced vendors who are familiar with providing carpet cleaning services for office buildings and medical facilities; and

WHEREAS, the contract term would be for three (3) years, starting September 1, 2012 through August 31, 2015, the contract will include an option to renew for an additional two (2) years; and

WHEREAS, the funds for said services are located within the appropriate 931100 Maintenance Contractual budgets; and

WHEREAS, after review, both the Purchasing and Facilities Departments recommend that a three (3) year contract be awarded to Camelot Service Co., who submitted the lowest responsive bid, for a not to exceed cost of \$100,083.00, with a two (2) year renewal option for the following listed annual costs:

Year 1 – 2012 – 2013	\$ 29,653.00
Year 2 – 2013 – 2014	\$ 33,359.00
Year 3 – 2014 – 2015	\$ 37,071.00
Total cost for 3 years	\$ 100,083.00

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes entering into a three (3) year contract with Camelot Service Co., 8736 Portage Road, Portage, MI., 49002 starting September 1, 2012 through August 1, 2015, with a two (2) year renewal option, to provide carpet cleaning services for various county facilities, for a not to exceed cost of \$100,083.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** None **Approved 8/21/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan
Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

AUGUST 28, 2012 REGULAR MEETING

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

RESOLUTION AWARDING A CONTRACT TO PRO TECH ENVIRONMENTAL SERVICES FOR THE REMOVAL OF MOLD, CLEAN UP OF THE CRAWLSPACE AND ENCAPSULATION OF THE CRAWLSPACE FLOOR AND WALLS

RESOLUTION #12-252

WHEREAS, the Ingham County Courthouse is a 107 year old building with a dirt crawlspace and little to no ventilation; and

WHEREAS, over the course of the buildings history, water has penetrated into the crawl space, on occasion, making conditions favorable for mold growth; and

WHEREAS, upon inspection of the crawlspace, by a licensed environmental company, it was found that mold was indeed present in several areas; and

WHEREAS, the Purchasing Department solicited proposals from qualified, and experienced vendors who are familiar with mold removal, clean up services and encapsulation of crawlspace floors and walls; and

WHEREAS, after review, both the Purchasing and Facilities Departments recommend that a contract be awarded to Pro Tech Environmental Services, who submitted the lowest responsive bid; and

WHEREAS, the cost for this project will be \$14,750.00 for a contractor as well as a \$2,500.00 contingency for a total cost not to exceed \$17,250.00; and

WHEREAS, the funds for said services were approved and are located within the following account 245-90212-931000-2FC14 which has a balance of \$27,700.00.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes entering into a contract with Pro Tech Environmental Services, 15 North Park N.W., Grand Rapids, MI 49544, to provide services for the removal of mold, clean up of the crawlspace and encapsulation of the crawlspace floor and walls for a cost of \$14,750.00 as well a \$2,500.00 contingency, for a total cost, not to exceed, \$17,250.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers

Nays: None **Absent:** None **Approved 8/21/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan

Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

**RESOLUTION APPROVING A CONTRACT WITH ANDERSON-FISHER & ASSOCIATES
FOR THE GRADING AND LANDSCAPING OF THE HAWK ISLAND SNOW PARK**

RESOLUTION #12-253

WHEREAS, it has been determined the Hawk Island Snow Park hill has a significant soil erosion issue; and

WHEREAS, the Ingham County Purchasing Department initiated the Request for Proposals (RFP) process for Hawk Island Snow Park grading, shaping, scarification, polymer, drill seed, mulch, and mulch anchor; and

WHEREAS, the bids were reviewed by the Ingham County Purchasing, Facilities, and Parks Departments and all departments were in agreement that the low bidder met all specifications and requirements; and

WHEREAS, the Purchasing Department recommends the proposal submitted by Anderson-Fischer & Associates, Inc. of Mason, Michigan.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes entering into a contract with Anderson-Fisher & Associates, Inc. of Mason, Michigan for the grading and landscaping of the Hawk Island Snow Park in the amount of \$42,712, with an additional contingency amount of \$6,500, for a total project cost not to exceed \$49,212.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes contract payments be made from the Parks 450-75600-71000 account in the amount of \$44,811 and the Parks Capital Fund (450) Undesignated Balance in the amount of \$4,401.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to make any necessary transfer of funds.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** None **Approved 8/21/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan
Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

**RESOLUTION APPROVING A CONTRACT WITH SUPERPARKS LLC (PLANET) TO DESIGN,
CONSTRUCT, MAINTAIN, AND MANAGE THE HAWK ISLAND SNOW PARK**

RESOLUTION #12-254

AUGUST 28, 2012 REGULAR MEETING

WHEREAS, it has been determined the Hawk Island Snow Park would benefit significantly from the expertise and involvement of Ryan Neptune, an internationally known figure in the winter sports community, and his company, Superparks LLC (Planet); and

WHEREAS, Planet will be responsible for working with and managing partners for the Hawk Island Snow Park in the seasonal preparation for all outside operations with respect to the venue; and

WHEREAS, Planet will report directly to the Parks Director and areas of management and oversight duties will include, but are not limited to: vehicle and slope maintenance, lift operations, grooming, snowmaking, terrain and tubing park crew, risk management, ski school, rental, food and beverage and retail; and

WHEREAS, Planet will make recommendations regarding marketing materials and the cost of all marketing will be paid by Planet; and

WHEREAS, Planet will help design, consult, and explore the development of alternative action sports related venues to be added on the hill such as mountain bike trails, skateboards, BMX, and Zip Line type venues with prior approval of the Parks & Recreation Commission; and

WHEREAS, Planet is looking to hire as many local seasonal workers as possible.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes entering into a contract with Superparks LLC whereby the gross receipts collected at the Hawk Island Snow Park, with the exception of vehicle entrance fees, would be split in the amount of 25 percent to Ingham County and 75 percent to Superparks LLC (Planet).

BE IT FURTHER RESOLVED, the term of the Agreement would be for 3 years terminating on August 31, 2015 with a two year option to renew.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to make any necessary transfer of funds.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon
Nays: Vickers **Absent:** None **Approved 8/21/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan
Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

**RESOLUTION APPROVING AN INCREASE IN SOCCER USAGE FEES
FOR THE HOPE SOCCER COMPLEX**

RESOLUTION #12-255

AUGUST 28, 2012 REGULAR MEETING

WHEREAS, the Ingham County Board of Commissioners and the Ingham County Parks and Recreation Commission agreed that the Kenneth A. Hope Soccer Complex would be self-supporting; and

WHEREAS, Resolution #08-01, passed by the Parks & Recreation Commission on April 26, 2001, set the initial rates for field fees beginning the Spring 2001 season, Resolution #23-05 increased field fees, Resolution #31-10 added additional fees to the fee schedule, and Resolution #11-11 eliminated the for-profit/non-profit fee designation; and

WHEREAS, at the request of the Soccer Advisory Board cost projections to significantly increase the quality of the fields at the Hope Soccer Complex were completed by Parks Department staff and have shown the need for an increase in future field fees; and

WHEREAS, based on the results of those cost projections and the subsequent increase in revenue, a total of approximately \$76,000 will be generated in user fees, the Soccer Advisory Board recommended the Parks & Recreation Commission recommend approval of the following increases in field fees to take effect beginning in the Fall of 2012 season; and

WHEREAS, the Parks & Recreation Commission supported the field fee increases with the passage of a resolution at their July meeting.

THEREFORE BE IT RESOLVED, the Board of Commissioners approves the following fee increases at the Hope Soccer Complex for the Fall 2012 games:

Per Game/2 Hour Time Period Rates:

\$60 for a standard full size field (11v11) ~ *previous rate \$45*

\$50 for a small 50x80 field (8v8) ~ *previous rate \$45*

\$50 for a small 30x50 field (6v6) ~ *previous rate \$35*

\$150 for out-of-county leagues any size field ~ *previous rate \$75*

\$60 for schools ~ *previous rate \$50*

Tournament Rates:

\$2,500 for 6 fields for one day

\$4,000 for 6 fields for two days

Previous Rate ~ \$3,000 for 6 fields on Saturday and Sunday. Rate may be prorated with a 3 field minimum

BE IT FURTHER RESOLVED, the following usage rates will remain the same:

Per Practice Session/2 Hour Time Period Rate:

\$30.00 for any size field

City of Lansing Fees:

\$15 per game for City of Lansing games

Cancellation Fees:

- Refunds or reschedules at no cost will be given for games cancelled by Parks Department staff due to weather

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- A new game fee will be charged in the event the League Administrator/Scheduler does not contact the Parks Department within 7 days after a soccer game has been cancelled due to weather by the league and/or the referee
- Schedule will be considered finalized 10 days after the Ingham County Parks Scheduler has confirmed the league schedule
- Any league cancellations or rescheduled games after this date, for reasons unrelated to weather, will be subject to a cancellation/rescheduling fee of \$15.00.
- 3 Reschedules per league will be granted at no cost for each season.

BE IT FURTHER RESOLVED, the Soccer Advisory Board will review the effect of the new fees and consider feedback from the various leagues at their February 2013 meeting and determine whether or not another increase would be appropriate.

BE IT FURTHER RESOLVED, this resolution supercedes all previous resolutions relating to soccer fees at the Hope Soccer Complex.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** None **Approved 8/21/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan
Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

**RESOLUTION AUTHORIZING THE PURCHASE OF ONE STUMP GRINDER
FOR THE DEPARTMENT OF TRANSPORTATION & ROADS**

RESOLUTION #12-256

WHEREAS, the Department of Transportation and Roads needs to replace its existing stump grinder which has aged past the point of economical serviceability; and

WHEREAS, the Department of Transportation and Roads adopted 2012 budget includes in capital road equipment expenditures funds for this purchase as it is also included in the 2012 road equipment replacement plan; and

WHEREAS, bids for stump grinders were solicited and evaluated by the Ingham County Purchasing Department, and it is their recommendation, with the concurrence of Road Department staff, to purchase a Vermeer demonstrator stump grinder from Vermeer Equipment of Jackson, Michigan at a cost of \$26,149.00 net of \$7,000 trade in value offered by Vermeer for the existing unit being replaced.

THEREFORE BE IT RESOLVED, the Board of Commissioners accepts the bid, and authorizes the purchase of the Vermeer demonstrator stump grinder from Vermeer Equipment of Jackson, Michigan at a cost of \$26,149.00, net of \$7,000 trade in value offered by Vermeer for the existing unit being replaced.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are hereby authorized to sign any necessary purchase documents on behalf of the County after approval as to form by the County Attorney.

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COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** None **Approved 8/21/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan
Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH MERIDIAN TOWNSHIP FOR THE INGHAM COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS

RESOLUTION #12-257

WHEREAS, Meridian Township desires that improvements be performed on the streets listed after this resolution, a total distance of approximately 4.17 miles, to include Hot In Place Recycling and complete paving of one course asphalt at 1 inch thickness, with curb and gutter repair and manhole adjustment where necessary at an estimated cost of \$600,137.43; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken and to pay for a portion of the cost of said improvements; and

WHEREAS, the Township is willing to pay the remaining portion of the cost of said improvements; and

WHEREAS, in the event the final cost of the improvements is greater than twice the maximum Road Department match amount set forth below, the excess cost will be paid solely by the Township, provided, however, that the Township excess payment will not exceed five percent (5%) of the Township contribution amount established in the Agreement, unless the Township agrees otherwise.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Road Department to cause the improvements identified above and incorporated herein by reference to be performed under contract to be let during the construction season of the 2012 calendar year.

BE IT FURTHER RESOLVED, that for 2012, the Road Department has allocated to Meridian Township's local roads, a maximum sum of \$115,000.00, which shall be matched equally by the Township to the extent used.

BE IT FURTHER RESOLVED, that the County on behalf of the Road Department agrees to contribute up to \$115,000.00 toward the cost of said improvement.

BE IT FURTHER RESOLVED, that in the event the final cost of the improvements is less than twice the maximum Road Department match amount set forth above (\$230,000.00) the savings shall be split evenly between the Township and the Road Department.

BE IT FURTHER RESOLVED, that the Road Department shall invoice the Township for its contribution.

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BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Meridian Township to effect the above described local road improvements as provided above.

BE IT FURTHER RESOLVED that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** None **Approved 8/21/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan
Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

Street	From	To	Length (ft)
Horizon Drive	Hagadorn Road	Margate Lane	170
Horizon Drive	Same as above		2,900
Margate Lane	West of Horizon	Skyline Drive	500
Skyline Drive	Lake Lansing Road	Margate Lane	2,840
Northwind Drive	Grand River Ave.	South End at Bend	670
Northwind Drive	South End at Bend	West End of Road	580
Hillcrest Avenue	Grand River Ave.	Okemos Road	1,500
Apache Drive	Shawnee Trail	Maumee Drive	620
Kewanee Way	Okemos Road	Apache Drive	2,100
Maumee Drive	Mt Hope Road	Apache Drive	1,320
Shawnee Drive	Okemos Road	Maumee Drive	2,600
Beech Tree Lane	Fairhills Drive	Spring Lake Drive	1,000
Spring Lake Drive	Beech Tree Lane	Viceroy Drive	830
Bonanza Drive	Jolly Road	Ponderosa Drive	3,400
Ponderosa Drive	Jolly Road	Stagecoach Drive	515
Ponderosa Drive	Stagecoach Drive	North End of Road	1,500
Stagecoach Drive	Ponderosa Drive	North End of Road	1,850

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Total feet	24,895
Total Miles	4.17

The following resolution was introduced by the County Services and Finance Committees:

RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH LEROY TOWNSHIP FOR THE INGHAM COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS

RESOLUTION #12-258

WHEREAS, Leroy Township desires that improvements be performed on Frost Road from Snedeker Road to Bowman Road, a total distance of approximately 2.0 miles, to include approximately 550 tons of asphalt wedging and pads, and on Sharon Way from Grand River Avenue (M-43) to the north Leroy Township boundary line, a total distance of approximately 750 feet, to include complete asphalt resurfacing at 2 inch thickness which includes approximately 200 tons of asphalt paving, at a total estimated cost for both projects of \$50,000.00; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken and to pay for a portion of the cost of said improvements from the County Road Fund; and

WHEREAS, the Township is willing to pay the remaining portion of the cost of said improvements; and

WHEREAS, in the event the final cost of the improvements is greater than the estimated amount set forth above, the excess cost will be paid solely by the Township, provided, however, that the Township excess payment will not exceed five percent (5%) of the Township contribution amount established in this Agreement, unless the Township agrees otherwise.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Road Department to cause the improvements identified above and incorporated herein by reference to be made by Road Department crews during the construction season of the 2012 calendar year.

BE IT FURTHER RESOLVED, that for 2012, the Road Department has allocated to Leroy Township's local roads, a maximum sum of \$22,200.00, which shall be matched equally by the Township to the extent used.

BE IT FURTHER RESOLVED, that the Road Department agrees to contribute up to \$22,200.00 toward the cost of said improvement.

BE IT FURTHER RESOLVED, in the event the final cost of the improvements is less than the estimate, the cost savings shall first accrue to the Township down to any final total cost above \$44,400.00, and then be split evenly between the parties for any final total cost of or below \$44,400.00.

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BE IT FURTHER RESOLVED, that the Road Department shall invoice the Township for its contribution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Leroy Township to effect the above described local road improvements as provided above.

BE IT FURTHER RESOLVED that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** None **Approved 8/21/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan
Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH DELHI TOWNSHIP FOR THE INGHAM COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS

RESOLUTION #12-259

WHEREAS, Delhi Township desires that improvements be performed on the following streets:

Street	From	To	Length (ft)
Dunckel Street	Five Oaks Drive	S of Legacy Pkwy (780') + 300' by Trinity Church	1,080 total
South Ivywood Subdivision	Camperdown, Whistlewood & Mayapple Streets		2768 total

A total distance of approximately 0.73 miles, to include Hot In Place Recycling and complete paving of one course asphalt at 1 inch thickness, with curb and gutter repair and manhole adjustment where necessary at an estimated cost of \$ 122,000.00; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken and to pay for a portion of the cost of said improvements; and

WHEREAS, the Township is willing to pay the remaining portion of the cost of said improvements; and

WHEREAS, for 2012, the Road Department has allocated to Delhi Township's local roads, a maximum sum of \$66,000.00, plus carry-over from 2011 in the amount of \$33,000.00, for a total available in 2012 of \$99,000.00, which will be matched equally by the Township to the extent used; and

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WHEREAS, Delhi Township and the former Ingham County Road Commission, now Road Department, successor agency of the Road Commission, have previously entered into an agreement committing an estimated \$164,000.00 of available 2012 local road match funds (\$82,000.00 each party) to a previous 2012 local road project, Pine Tree Road from Dell Road to north of Sandhill Road, leaving an estimated \$17,000.00 of Road Department 2012 match funds available; and

WHEREAS, the cost of the above proposed improvements in excess of the estimated \$17,000.00 Road Department 2012 match funds remaining available to Delhi Township, estimated to be \$105,000 (\$122,000.00 estimated improvement cost less \$17,000.00) will be paid solely by the Township, provided, however, that the Township payment will not exceed five percent (5%) of the Township contribution unless the Township agrees otherwise.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Road Department to cause the improvements identified above and incorporated herein by reference to be performed under contract to be let during the construction season of the 2012 calendar year.

BE IT FURTHER RESOLVED, that the County on behalf of the Road Department agrees to contribute toward the cost of the improvements proposed above up to the actual remaining 2012 Road Department match funds allocated to Delhi Township, after the above mentioned Pine Tree Road project is finalized, estimated to be \$17,000.00.

BE IT FURTHER RESOLVED, that in the event the final cost of the improvements is less than twice the maximum Road Department match amount set forth above (estimated to be \$34,000.00) the savings shall be split evenly between the Township and the Road Department.

BE IT FURTHER RESOLVED, that the Road Department shall invoice the Township for its contribution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Delhi Township to effect the above described local road improvements as provided above.

BE IT FURTHER RESOLVED that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** None **Approved 8/21/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan
Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH LESLIE TOWNSHIP FOR THE INGHAM COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS

RESOLUTION #12-260

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WHEREAS, Leslie Township desires that improvements be performed on Olds Road from Jackson Road to Hull Road, and on Hull Road from Olds Road to Bellevue Road, and on Churchill Road from Bellevue Road to Covert Road, a total distance of approximately 5.0 miles, to include approximately 900 tons of asphalt wedging and pads, at an estimated cost of \$65,500.00; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken and to pay for a portion of the cost of said improvements from the County Road Fund; and

WHEREAS, the Township is willing to pay the remaining portion of the cost of said improvements; and

WHEREAS, in the event the final cost of the improvements is greater than the total available local road match program (Road Department plus Township) funds available in 2012 for Leslie Township as set forth below, the excess cost will be paid solely by the Township, provided, however, that the Township excess payment will not exceed five percent (5%) of the Township contribution amount established in this Agreement, unless the Township agrees otherwise.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Road Department to cause the improvements identified above and incorporated herein by reference to be made by Road Department crews during the construction season of the 2012 calendar year.

BE IT FURTHER RESOLVED, that for 2012, the Road Department has allocated to Leslie Township's local roads, a maximum sum of \$24,000.00, plus carry-overs from 2010 of \$10,625.08 and from 2011 of \$12,000, for a total available in 2012 of \$46,625.08, which shall be matched equally by the Township to the extent used, such that the total local road match program (Road Department plus Township) funds available in 2012 for Leslie Township is \$93,250.16.

BE IT FURTHER RESOLVED, that the Road Department agrees to contribute half of the cost of the proposed improvements (estimated to be \$32,750.00) up to a maximum of \$46,625.08 toward the cost of said improvement.

BE IT FURTHER RESOLVED, in the event the final cost of the improvements is less than the estimate, the cost savings shall be split evenly between the parties.

BE IT FURTHER RESOLVED, that the Road Department shall invoice the Township for its contribution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Leslie Township to effect the above described local road improvements as provided above.

BE IT FURTHER RESOLVED that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** None **Approved 8/21/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan
Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

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The following resolution was introduced by the County Services and Finance Committees:

RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH LANSING TOWNSHIP FOR THE INGHAM COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS

RESOLUTION #12-261

WHEREAS, Lansing Township desires that improvements be performed on the following streets:

Street	From	To	Length (ft)
Cadillac Dr	Old Lansing Rd	Waverly Hills Dr	500
Waverly Hills Dr	Waverly Rd	Cadillac Dr	666
Brynford St	Michigan Ave.	Saginaw St	2,532
Mitchel St	Edgemont St	Willow St	2,186
Westfield St	South end	Willow St	1,367

A total distance of approximately 1.37 miles, to include Hot In Place Recycling and complete paving of one course asphalt at 1 inch thickness, with curb and gutter repair and manhole adjustment where necessary at an estimated cost of \$204,000.00; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken and to pay for a portion of the cost of said improvements; and

WHEREAS, the Township is willing to pay the remaining portion of the cost of said improvements; and

WHEREAS, in the event the final cost of the improvements is greater than twice the maximum Road Department match amount set forth below, the excess cost will be paid solely by the Township, provided, however, that the Township excess payment will not exceed five percent (5%) of the Township contribution amount established in this Agreement, unless the Township agrees otherwise.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Road Department to cause the improvements identified above and incorporated herein by reference to be performed under contract to be let during the construction season of the 2012 calendar year.

BE IT FURTHER RESOLVED, that for 2012, the Road Department has allocated to Lansing Township's local roads, a maximum sum of \$40,000.00, plus carry-over from 2009 through 2011 in the amount of \$61,798.27, for a total available in 2012 of \$101,798.27, which shall be matched equally by the Township to the extent used.

BE IT FURTHER RESOLVED, that the County on behalf of the Road Department agrees to contribute up to \$101,798.27 toward the cost of said improvement.

BE IT FURTHER RESOLVED, that in the event the final cost of the improvements is less than twice the maximum Road Department match amount set forth above (\$203,596.54) the savings shall be split evenly between the Township and the Road Department.

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BE IT FURTHER RESOLVED, that the Road Department shall invoice the Township for its contribution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Lansing Township to effect the above described local road improvements as provided above.

BE IT FURTHER RESOLVED that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers

Nays: None **Absent:** None **Approved 8/21/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan

Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

**RESOLUTION AUTHORIZING A CONTRACT WITH GALLAGHER ASPHALT CO.
FOR ITEM I OF THE 2012 LOCAL ROAD PROGRAM BID PACKET 1639
HOT IN PLACE RECYCLING OF VARIOUS MERIDIAN TOWNSHIP LOCAL ROADS**

RESOLUTION #12-262

WHEREAS, Meridian Township and the Ingham County Department of Transportation & Roads (Road Department) have agreed that pavement recycling, asphalt resurfacing and repairs are needed on the Meridian Township local roadways listed under this resolution due to normal deterioration over time; and

WHEREAS, the Ingham County Board of Commissioners has authorized an agreement as of August 28, 2012 with Meridian Township to fund these repairs; and

WHEREAS, the Ingham County Purchasing and Road Departments solicited and received sealed bids in accordance with Ingham County Purchasing policies for this work item; and

WHEREAS, the bids were reviewed by the Ingham County Purchasing and Road Departments, and both Departments were in agreement that the low bidder's proposal met all necessary qualifications, specifications and requirements; and

WHEREAS, Gallagher Asphalt Company, Thornton, IL, submitted the lowest responsive and responsible bid at \$302,850.54, for Item I of Bid Packet 1639; and

WHEREAS, a contingency is being requested in the amount of 10%, \$30,285.05, for any additional work the township may request, and/or unidentified and unforeseen problems that may occur during the process with said additional cost, if incurred, to be funded per the township agreement previously approved, and

WHEREAS, upon evaluating the as bid costs for the projects, Meridian Township elected to forego the Benson Drive, Shaw Street, Scenic Lake Drive, and Trails End projects and possibly have that work

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performed as part of next year’s program. The resultant cost is estimated to be \$251,829.73 with a 10% contingency of \$25,182.97, which totals \$277,012.70,

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a contract with Gallagher Asphalt Company, Thornton, IL, for the hot in place recycling and related work as specified in the Ingham County Road Department’s Bid Packet #1639, Item I, and as modified by the township’s post-bid evaluation.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves having 10% contingency for Road Department staff to approve provided the Township also approves.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are hereby authorized to sign any necessary documents upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** None **Approved 8/21/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan
Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

MERIDIAN TOWNSHIP LOCAL ROADS TO BE HOT IN PLACE RECYCLED—2012

Street	From	To	Length (ft)
Horizon Drive	Hagadorn Road	Margate Lane	170
Horizon Drive	Same as above		2,900
Margate Lane	West of Horizon	Skyline Drive	500
Skyline Drive	Lake Lansing Road	Margate Lane	2,840
Benson Drive	Haslett Road	North End of Road	1,450
Shaw Street	Haslett Road	Lake Lansing Road	2,350
Northwind Drive	Grand River Ave.	South End at Bend	670
Northwind Drive	South End at Bend	West End of Road	580
Hillcrest Avenue	Grand River Ave.	Okemos Road	1,500
Apache Drive	Shawnee Trail	Maumee Drive	620
Kewanee Way	Okemos Road	Apache Drive	2,100
Maumee Drive	Mt Hope Road	Apache Drive	1,320
Shawnee Drive	Okemos Road	Maumee Drive	2,600
Beech Tree Lane	Fairhills Drive	Spring Lake Drive	1,000
Spring Lake Drive	Beech Tree Lane	Viceroy Drive	830
Bonanza Drive	Jolly Road	Ponderosa Drive	3,400
Ponderosa Drive	Jolly Road	Stagecoach Drive	515

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Ponderosa Drive	Stagecoach Drive	North End of Road	1,500
Scenic Lake Drive	Bonanza Drive	End of Road	230
Stagecoach Drive	Ponderosa Drive	North End of Road	1,850
Trails End	Bonanza Drive	South End of Road	1,000
Total feet			29,925 24,895
Total miles			5.67 4.71

The following resolution was introduced by the County Services and Finance Committees:

**RESOLUTION AUTHORIZING A CONTRACT WITH RIETH-RILEY CONSTRUCTION CO., INC.
FOR ITEM II OF THE 2012 LOCAL ROAD PROGRAM BID PACKET 1639
ASPHALT OVERLAY & REPAIRS OF VARIOUS MERIDIAN TOWNSHIP LOCAL ROADS**

RESOLUTION #12-263

WHEREAS, Meridian Township and the Ingham County Department of Transportation & Roads (Road Department) have agreed that pavement recycling, asphalt resurfacing and repairs are needed on the Meridian Township local roadways listed under this resolution due to normal deterioration over time; and

WHEREAS, the Ingham County Board of Commissioners has authorized an agreement as of August 28, 2012 with Meridian Township to fund these repairs; and

WHEREAS, the Ingham County Purchasing and Road Departments solicited and received sealed bids in accordance with Ingham County Purchasing policies for this work item; and

WHEREAS, the bids were reviewed by the Ingham County Purchasing and Road Departments, and both Departments were in agreement that the low bidder's proposal met all necessary qualifications, specifications and requirements; and

WHEREAS, Rieth-Riley Construction Co., Inc. of Lansing, MI, submitted the lowest responsive and responsible bid at \$409,711.50, for Item II of Bid Packet 1639; and

WHEREAS, a contingency is being requested in the amount of 10%, \$40,971.15, for any additional work the township may request, and/or unidentified and unforeseen problems that may occur during the process with said additional cost, if incurred, to be funded per the township agreement previously approved; and

WHEREAS, upon evaluating the as bid costs for the projects, Meridian Township elected to forego the Benson Drive, Shaw Street, Scenic Lake Drive, and Trails End projects and possibly have that work performed as part of next year's program. The resultant cost is estimated to be \$348,307.70 with a 10% contingency of \$34,830.77, which totals \$383,138.47.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a contract with Rieth-Riley Construction Co., Inc. of Lansing, MI, for the asphalt resurfacing, repairs, and related work as specified in the Ingham County Road Department's Bid Packet # 1639, Item II, and as modified by the township's post-bid evaluation.

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BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves having 10% contingency for Road Department staff to approve provided the Township also approves.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are hereby authorized to sign any necessary documents upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** None **Approved 8/21/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan
Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

MERIDIAN TOWNSHIP LOCAL ROADS TO BE ASPHALT RESURFACED—2012

Street	From	To	Length (ft)
Horizon Drive	Hagadorn Road	Margate Lane	170
Horizon Drive	Same as above		2,900
Margate Lane	West of Horizon	Skyline Drive	500
Skyline Drive	Lake Lansing Road	Margate Lane	2,840
Benson Drive	Haslett Road	North End of Road	1,450
Shaw Street	Haslett Road	Lake Lansing Road	2,350
Northwind Drive	Grand River Ave.	South End at Bend	670
Northwind Drive	South End at Bend	West End of Road	580
Hillcrest Avenue	Grand River Ave.	Okemos Road	1,500
Apache Drive	Shawnee Trail	Maumee Drive	620
Kewanee Way	Okemos Road	Apache Drive	2,100
Maumee Drive	Mt Hope Road	Apache Drive	1,320
Shawnee Drive	Okemos Road	Maumee Drive	2,600
Beech Tree Lane	Fairhills Drive	Spring Lake Drive	1,000
Spring Lake Drive	Beech Tree Lane	Viceroy Drive	830
Bonanza Drive	Jolly Road	Ponderosa Drive	3,400
Ponderosa Drive	Jolly Road	Stagecoach Drive	515
Ponderosa Drive	Stagecoach Drive	North End of Road	1,500
Scenic Lake Drive	Bonanza Drive	End of Road	230
Stagecoach Drive	Ponderosa Drive	North End of Road	1,850
Trails End	Bonanza Drive	South End of Road	1,000

Total feet 29,925 24,895

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COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** None **Approved 8/21/12**

Street	From	To	Length (ft)
Cadillac Dr	Old Lansing Rd	Waverly Hills Dr	500
Waverly Hills Dr	Waverly Rd	Cadillac Dr	666
Brynford St	Michigan Ave.	Saginaw St	2,532
Mitchel St	Edgemont St	Willow St	2,186
Westfield St	South end	Willow St	1,367

FINANC
E: Yeas:
 Grebner,
 McGrain,
 Bahar-
 Cook,
 Dougan

Nays:
 None

Absent: Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

LANSING TOWNSHIP LOCAL ROADS TO BE HOT IN PLACE RECYCLED—2012

Total feet	7,251
Total miles	1.37

The following resolution was introduced by the County Services and Finance Committees:

**RESOLUTION AUTHORIZING A CONTRACT WITH RIETH-RILEY CONSTRUCTION CO., INC.
 FOR ITEM IV OF THE 2012 LOCAL ROAD PROGRAM BID PACKET 1639
 ASPHALT OVERLAY & REPAIRS OF VARIOUS LANSING TOWNSHIP LOCAL ROADS**

RESOLUTION #12-265

WHEREAS, Lansing Township and the Ingham County Department of Transportation & Roads (Road Department) have agreed that pavement recycling, asphalt resurfacing and repairs are needed on the Lansing Township local roadways listed under this resolution due to normal deterioration over time; and

WHEREAS, the Ingham County Board of Commissioners has authorized an agreement as of August 28, 2012 with Lansing Township to fund these repairs; and

WHEREAS, the Ingham County Purchasing and Road Departments solicited and received sealed bids in accordance with Ingham County Purchasing policies for this work item; and

WHEREAS, the bids were reviewed by the Ingham County Purchasing and Road Departments, and both Departments were in agreement that the low bidder's proposal met all necessary qualifications, specifications and requirements; and

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RESOLUTION #12-266

WHEREAS, Delhi Township and the Ingham County Department of Transportation & Roads (Road Department) have agreed that pavement recycling, asphalt resurfacing and repairs are needed on the Delhi Township local roadways listed under this resolution due to normal deterioration over time; and

WHEREAS, the Ingham County Board of Commissioners has authorized an agreement as of August 28, 2012 with Delhi Township to fund these repairs; and

WHEREAS, the Ingham County Purchasing and Road Departments solicited and received sealed bids in accordance with Ingham County Purchasing policies for this work item; and

WHEREAS, the bids were reviewed by the Ingham County Purchasing and Road Departments, and both Departments were in agreement that the low bidder's proposal met all necessary qualifications, specifications and requirements; and

WHEREAS, Gallagher Asphalt Company, Thornton, IL, submitted the lowest responsive and responsible bid at \$56,533.51, for Item V of Bid Packet 1639; and

WHEREAS, a contingency is being requested in the amount of 10%, \$5,653.35, for any additional work the township may request, and/or unidentified and unforeseen problems that may occur during the process with said additional cost, if incurred, to be funded per the township agreement previously approved; and

WHEREAS, upon evaluating the as bid costs for the projects, Delhi Township elected to forego the Holbrook Drive project and possibly have that work performed as part of next year's program. The resultant cost is estimated to be \$46,370.18 with a 10% contingency of \$4,637.02, which totals \$51,007.20.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a contract with Gallagher Asphalt Company, Thornton, IL, for the hot in place recycling and related work as specified in the Ingham County Road Department's Bid Packet # 1639, Item V, and as modified by the township's post-bid evaluation.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves having 10% contingency for Road Department staff to approve provided the Township also approves.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are hereby authorized to sign any necessary documents upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** None **Approved 8/21/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan
Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

AUGUST 28, 2012 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a contract with Rieth-Riley Construction Co., Inc. of Lansing, MI, for the asphalt resurfacing, repairs, and related work as specified in the Ingham County Road Department's Bid Packet # 1639, Item VI, and as modified by the township's post-bid evaluation.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves having 10% contingency for Road Department staff to approve provided the Township also approves.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are hereby authorized to sign any necessary documents upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers

Nays: None **Absent:** None **Approved 8/21/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan

Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

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DELHI TOWNSHIP LOCAL ROADS TO BE ASPHALT RESURFACED—2012

Street	From	To	Length (ft)
Holbrook Dr	West of Cedar St	Turnbridge Dr	733
Dunckel St	Five Oaks Dr	S of Legacy Pkwy (780') + 300' by Trinity Church	1,080 total
South Ivywood Subdivision	Camperdown, Whistlewood & Mayapple Streets		2768 total
Total feet			4,584 3,848
Total miles			0.87 0.73

The following resolution was introduced by the County Services and Finance Committees:

**RESOLUTION AUTHORIZING A CONTRACT WITH RIETH-RILEY CONSTRUCTION CO., INC.
FOR ITEM VII OF THE 2012 LOCAL ROAD PROGRAM BID PACKET 1639
ASPHALT OVERLAY & REPAIRS OF JEWITT ROAD, TOMLINSON TO KIPP ROADS
VEVAY TOWNSHIP**

RESOLUTION #12-268

WHEREAS, Vevay Township and the Ingham County Department of Transportation & Roads (Road Department) have agreed that asphalt resurfacing and repairs are needed on Jewitt Road, Tomlinson to Kipp Roads, due to normal deterioration over time; and

WHEREAS, per Resolution #12-214 Ingham County Board of Commissioners has agreed to enter into an agreement with Vevay Township to fund these repairs; and

WHEREAS, the Ingham County Purchasing and Road Departments solicited and received sealed bids in accordance with Ingham County Purchasing policies for this work item; and

WHEREAS, the bids were reviewed by the Ingham County Purchasing and Road Departments, and both Departments were in agreement that the low bidder’s proposal met all necessary qualifications, specifications and requirements; and

WHEREAS, Rieth-Riley Construction Co., Inc. of Lansing, MI, submitted the lowest responsive and responsible bid at \$98,652.00, for Item VII of Bid Packet 1639; and

WHEREAS, a contingency is being requested in the amount of 10%, \$9,865.20, for any additional work the township may request, and/or unidentified and unforeseen problems that may occur during the process with said additional cost, if incurred, to be funded per the township agreement previously approved.

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THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a contract with Rieth-Riley Construction Co., Inc. of Lansing, MI, for the asphalt resurfacing, repairs, and related work as specified in the Ingham County Road Department's Bid Packet # 1639, Item VII.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves having 10% contingency for Road Department staff to approve provided the Township also approves.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are hereby authorized to sign any necessary documents upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** None **Approved 8/21/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan
Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

**RESOLUTION AUTHORIZING A CONTRACT WITH RIETH-RILEY CONSTRUCTION CO., INC.
FOR ITEM VIII OF THE 2012 LOCAL ROAD PROGRAM BID PACKET 1639
ASPHALT PAVING OF BASELINE ROAD, MOECHEL ROAD TO THE SOUTH COUNTY LINE
STOCKBRIDGE TOWNSHIP**

RESOLUTION #12-269

WHEREAS, Stockbridge Township and the Ingham County Department of Transportation & Roads (Road Department) have agreed that asphalt paving of currently gravel Baseline Road from Moechel Road to the south County/Township boundary line is desired; and

WHEREAS, per Resolution #12-211, the Ingham County Board of Commissioners has agreed to enter into an agreement with Stockbridge Township to fund this project; and

WHEREAS, the Ingham County Purchasing and Road Departments solicited and received sealed bids in accordance with Ingham County Purchasing policies for this work item; and

WHEREAS, the bids were reviewed by the Ingham County Purchasing and Road Departments, and both Departments were in agreement that the low bidder's proposal met all necessary qualifications, specifications and requirements; and

WHEREAS, Rieth-Riley Construction Co., Inc. of Lansing, MI, submitted the lowest responsive and responsible bid at \$191,424.00, for Item VIII of Bid Packet 1639; and

WHEREAS, a contingency is being requested in the amount of 10%, \$19,142.40, for any additional work the township may request, and/or unidentified and unforeseen problems that may occur during the process with said additional cost, if incurred, to be funded per the township agreement previously approved; and

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WHEREAS, upon evaluating the as bid costs for the project, Stockbridge Township and Road Department decided to delete the machine grading portion of the work from the subcontracted work. The resultant cost is estimated to be \$179,768.00 with a 10% contingency of \$17,976.80, which totals \$197,744.80.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a contract with Rieth-Riley Construction Co., Inc. of Lansing, MI, for the asphalt paving and related work as specified in the Ingham County Road Department's Bid Packet # 1639, Item VIII, Item I, and as modified by the township's post-bid evaluation.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves having 10% contingency for Road Department staff to approve provided the Township also approves.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are hereby authorized to sign any necessary documents upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers

Nays: None **Absent:** None **Approved 8/21/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan

Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

RESOLUTION TO APPROVE WATERBORNE PAVEMENT MARKING AGREEMENT WITH CITY OF LESLIE FOR THE INGHAM COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS

RESOLUTION #12-270

WHEREAS, as of June 1, 2012, the Ingham County Road Commission became the Ingham County Department of Transportation and Roads (Road Department) per Resolution #12-123; and

WHEREAS, the Ingham County Road Commission periodically approved Pavement Marking Agreements with a city or village as provided under Act 51 of 1951, Section 12, paragraph 14, to provide pavement markings for the respective city or village as part of the their roles and responsibilities; and

WHEREAS, this will now be the responsibility of the Board of Commissioners to approve these Pavement Marking Agreements as necessary; and

WHEREAS, the Road Department applies pavement markings on roads under its jurisdiction on an annual basis, for which unit costs have already been provided by a pavement marking contractor previously selected through a competitive bidding process; and

WHEREAS, City of Leslie desires that pavement markings be applied on roads under the jurisdiction of the City, with the approximate length of markings totaling 6.85 miles, to include centerline and edgeline waterborne pavement markings at a cost of \$1,598.11 plus Road Department inspection costs, if any; and

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WHEREAS, the Road Department is willing to cause said improvements to be undertaken and invoice the City the entire cost of said pavement markings.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Road Department to cause the improvements identified above and incorporated herein by reference to be performed under contract during the construction season of the 2012 calendar year.

BE IT FURTHER RESOLVED, that the Road Department shall invoice the City for the full amount of their pavement marking costs.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with the City of Leslie to effect the above described pavement markings as provided above.

BE IT FURTHER RESOLVED that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers

Nays: None **Absent:** None **Approved 8/21/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan

Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

RESOLUTION TO APPROVE WATERBORNE PAVEMENT MARKING AGREEMENT WITH CITY OF MASON FOR THE INGHAM COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS

RESOLUTION #12-271

WHEREAS, as of June 1, 2012, the Ingham County Road Commission became the Ingham County Department of Transportation and Roads (Road Department) per Resolution #12-123; and

WHEREAS, the Ingham County Road Commission periodically approved Pavement Marking Agreements with a city or village as provided under Act 51 of 1951, Section 12, paragraph 14, to provide pavement markings for the respective city or village as part of the their roles and responsibilities; and

WHEREAS, this will now be the responsibility of the Board of Commissioners to approve these Pavement Marking Agreements as necessary; and

WHEREAS, the Road Department applies pavement markings on roads under its jurisdiction on an annual basis, for which unit costs have already been provided by a pavement marking contractor previously selected through a competitive bidding process; and

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WHEREAS, City of Mason desires that pavement markings be applied on roads under the jurisdiction of the City, with the approximate length of markings totaling 12.39 miles, to include centerline and edgeline waterborne pavement markings at a cost of \$2,915.16 plus Road Department inspection costs, if any; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken and invoice the City the entire cost of said pavement markings.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Road Department to cause the improvements identified above and incorporated herein by reference to be performed under contract during the construction season of the 2012 calendar year.

BE IT FURTHER RESOLVED, that the Road Department shall invoice the City for the full amount of their pavement marking costs.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with the City of Mason to effect the above described pavement markings as provided above.

BE IT FURTHER RESOLVED that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers

Nays: None **Absent:** None **Approved 8/21/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan

Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

**RESOLUTION TO APPROVE WATERBORNE PAVEMENT MARKING AGREEMENT WITH
CITY OF WILLIAMSTON FOR THE INGHAM COUNTY DEPARTMENT OF
TRANSPORTATION AND ROADS**

RESOLUTION #12-272

WHEREAS, as of June 1, 2012, the Ingham County Road Commission became the Ingham County Department of Transportation and Roads (Road Department) per Resolution #12-123; and

WHEREAS, the Ingham County Road Commission periodically approved Pavement Marking Agreements with a city or village as provided under Act 51 of 1951, Section 12, paragraph 14, to provide pavement markings for the respective city or village as part of the their roles and responsibilities; and

WHEREAS, this will now be the responsibility of the Board of Commissioners to approve these Pavement Marking Agreements as necessary; and

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WHEREAS, the Road Department applies pavement markings on roads under its jurisdiction on an annual basis, for which unit costs have already been provided by a pavement marking contractor previously selected through a competitive bidding process; and

WHEREAS, City of Williamston desires that pavement markings be applied on roads under the jurisdiction of the City, with the approximate length of markings totaling 5.45 miles, to include centerline and edgeline waterborne pavement markings at a cost of \$1,279.60 plus Road Department inspection costs, if any; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken and invoice the City the entire cost of said pavement markings.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Road Department to cause the improvements identified above and incorporated herein by reference to be performed under contract during the construction season of the 2012 calendar year.

BE IT FURTHER RESOLVED, that the Road Department shall invoice the City for the full amount of their pavement marking costs.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with the City of Williamston to effect the above described pavement markings as provided above.

BE IT FURTHER RESOLVED that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers

Nays: None **Absent:** None **Approved 8/21/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan

Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

**RESOLUTION TO APPROVE WATERBORNE PAVEMENT MARKING AGREEMENT WITH
VILLAGE OF WEBBERVILLE FOR THE INGHAM COUNTY DEPARTMENT OF
TRANSPORTATION AND ROADS**

RESOLUTION #12-273

WHEREAS, as of June 1, 2012, the Ingham County Road Commission became the Ingham County Department of Transportation and Roads (Road Department) per Resolution #12-123; and

WHEREAS, the Ingham County Road Commission periodically approved Pavement Marking Agreements with a city or village as provided under Act 51 of 1951, Section 12, paragraph 14, to provide pavement markings for the respective city or village as part of the their roles and responsibilities; and

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WHEREAS, this will now be the responsibility of the Board of Commissioners to approve these Pavement Marking Agreements as necessary; and

WHEREAS, the Road Department applies pavement markings on roads under its jurisdiction on an annual basis, for which unit costs have already been provided by a pavement marking contractor previously selected through a competitive bidding process; and

WHEREAS, Village of Webberville desires that pavement markings be applied on roads under the jurisdiction of the Village, with the approximate length of markings totaling 5.70 miles, to include centerline and edgeline waterborne pavement markings at a cost of \$1,279.15 plus Road Department inspection costs, if any; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken and invoice the Village the entire cost of said pavement markings.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Road Department to cause the improvements identified above and incorporated herein by reference to be performed under contract during the construction season of the 2012 calendar year.

BE IT FURTHER RESOLVED, that the Road Department shall invoice the Village for the full amount of their pavement marking costs.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with the Village of Webberville to effect the above described pavement markings as provided above.

BE IT FURTHER RESOLVED that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers

Nays: None **Absent:** None **Approved 8/21/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan

Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS

RESOLUTION #12-274

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this will now be the responsibility of the Board of Commissioners to approve these permits as necessary.

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THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated September 6, 2012 as submitted.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** None **Approved 8/21/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan
Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

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R/W PERMIT#	R/W APPLICANT /CONTRACTOR	R/W WORK	R/W LOCATION	R/W CITY/TWP.	R/W SECTION
2012-0233	C & D HUGHES	MISCELLANEOUS, LANE CLOSURE	HASLETT RD BET PARK LAKE RD AND MARSH RD	MERIDIAN	9 & 10
2012-0234	LANSING CHARTER TOWNSHIP	WATERMAIN	WAVERLY RD BET 1-496 AND ST JOSEPH ST	LANSING	18
2012-0235	LANSING CHARTER TOWNSHIP	WATERMAIN	WAVERLY RD BET 1-496 AND ST JOSEPH ST	LANSING	18
2012-0236	MERIDIAN CHARTER TOWNSHIP	SPECIAL EVENT	OKEMOS RD BET HAMILTON RD AND HASLETT RD	MERIDIAN	21
2012-0237	MERIDIAN CHARTER TOWNSHIP	SPECIAL EVENT	CENTRAL PARK DR BET MARSH RD AND OKEMOS RD	MERIDIAN	15
2012-0238	CONSTANCE GOOD	SANITARY / ROAD CUT	BON AIR RD BET MICHIGAN AVE AND SAGINAW ST	LANSING	18
2012-0239	JIM HORN	SANITARY / ROAD CUT	HUNGERDFORD ST BET KALAMAZOO ST AND WASHTENAW ST	LANSING	18
2012-0240	CONSUMERS ENERGY	GAS / BORE	COLLEGE RD BET ROLFE RD AND BANRES RD	AURELIUS	25
2012-0242	VILLAGE OF WEBBERVILLE	SANITARY	GRAND RIVE AVE BET WEBBERVILLE RD AND ELM RD	LEROY	11
2012-0245	WIDEOOPENWEST	CABLE / UG	ZIMMER RD BET GERMANY RD AND SHERWOOD RD	WILLIAMSTOWN	22
2012-0246	EATON CO ROAD COMM	TRAFFIC CONTROL	ST JOSEPH HWY AND WAVERLY RD	LANSING	18 & 19
2012-0247	TESTING ENGINEERS & CONSULTING	SOIL BORING	ZIMMER RD BET SHERWOOD RD AND TURNER RD	WILLIAMSTOWN	27
2012-0250	ENBRIDGE ENERGY	GAS / BORE	VARIOUS	WHITE OAK	
2012-0267	ACD.NET	CABLE / UG	JARCO DR BET PARK LN AND DEPOT ST	DELHI	14
2012-0268	ARIALINK TEL-COM	CABLE / UG	KIPP RD BET JEFFERSON ST AND EDEN RD	VEVAY	9
2012-0269	MERIDIAN CHARTER TOWNSHIP	ROAD CLOSURE / SPECIAL EVENT	VARIOUS	MERIDIAN	
2012-0270	G.S. FEDEWA BUILDERS	PUBLIC ROAD CONSTRUCTION	SACRAMENTO WAY BET LAKE LANSING RD AND TOWNER RD	MERIDIAN	4
2012-0271	MERIDIAN CHARTER TOWNSHIP	ROAD CLOSURE / SPECIAL EVENT	SLEEPY HOLLOW BET LAKE LANSING RD AND ISSAC LN	MERIDIAN	4

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2012-0272	COMCAST	CABLE OH & UG	HARPER RD BET EDGAR RD AND DART RD	DELHI & ALAIEDON	25 & 30
2012-0274	JOHN WARVEL	LAND DIVISION	JEWELL RD BET KIPP RD AND TOMLINSON RD	VEVAY	17
2012-0285	INLAND SEAS ENGINEERING	MISCELLANEOUS	HASLETT RD AND MARSH RD	MERIDIAN	10
2012-0286	COMCAST	CABLE / UG	OLD LANSING RD BET CADILLAC AVE AND PACKARD AVE	LANSING	19
2012-0287	COMCAST	CABLE / UG	DELHI COMMERCE DR BET CEDAR ST AND WILLOUGHBY RD	DELHI	15
2012-0293	MERIDIAN CHARTER TOWNSHIP	ROAD CLOSURE / SPECIAL EVENT	ROBINS WAY & LOON LANE	MERIDIAN	32
2012-0294	ALAIEDON TOWNSHIP	ROAD CLOSURE / SPECIAL EVENT	SANDHILL RD BET HAGADORN RD AND COLLEGE RD	ALAIEDON	7
2012-0295	S. SULSKI CONSTRUCTION	WALKWAY CONSTRUCTION	CEDAR PARK DR BET WILLOUGHBY RD AND CEDAR ST	DELHI	15
2012-0303	EATON CO ROAD COMM	TRAFFIC CONTROL	WAVERLY ROAD	LANSING	6 & 7

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The following resolution was introduced by the County Services Committee:

**RESOLUTION APPROVING THE FARMLAND AND OPEN SPACE PRESERVATION BOARD'S
RECOMMENDED SELECTION CRITERIA (SCORING SYSTEM) FOR THE 2012 FARMLAND
AND OPEN SPACE APPLICATION CYCLES**

RESOLUTION #12-275

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of farmland in Ingham County from the pressure of increasing residential and commercial development; and

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland and Open Space Preservation Ordinance in July 2004 and amended it in 2010 (10-99); and

WHEREAS, the Ingham County Farmland and Open Space Preservation Ordinance authorized the establishment of the Ingham County Farmland and Open Space Preservation Board to oversee the Farmland and Open Space Preservation Program; and

WHEREAS, Ingham County voters passed a millage of .14 mils in 2008 to fund purchases of agricultural conservation easements through the Ingham County Farmland and Open Space Preservation Program; and

WHEREAS, in the course of implementing the Ordinance, the Ingham County Farmland and Open Space Preservation Board has established Selection Criteria for setting relative values to landowner applications to the Ingham County Farmland and Open Space Preservation Program; and

WHEREAS, the Ingham County Ordinance requires that the Farmland and Open Space Selection Criteria's be approved by the Ingham County Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached 2012 Farmland and Open Space Selection Criteria's developed by the Ingham County Farmland and Open Space Preservation Board as set forth in the Farmland and Open Space Preservation Ordinance passed July 27, 2004.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** None **Approved 8/21/12**

Adopted as part of the consent agenda.

TABLED - JULY 24, 2012

The following resolution was introduced by the Finance Committee of the:

**RESOLUTION AUTHORIZING THE ESTABLISHMENT OF MERS HYBRID PLANS FOR THE
BOARD OF COMMISSIONERS AND ELECTED OFFICIALS**

RESOLUTION #12-

WHEREAS, the County Board of Commissioners has recognized the escalating cost of the current MERS Defined Benefit Plan; and

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WHEREAS, the County Board of Commissioners have discussed changes in the MERS pension plans to be provided to future newly elected Board of Commissioners and Elected Officials, serving in their initial term of office effective January 1, 2013; and

WHEREAS, the Human Resources Department has discussed with MERS the establishment of Hybrid Plans for newly elected County Board of Commissioners, in division 16 and Elected Officials, in division 19 and prepared the attached MERS mandated resolution forms.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the attached resolutions establishing the MERS Hybrid Pension Plan for Board of Commissioners and Elected Officials, to be provided to those future newly elected to their initial term of office, effective January 1, 2013.

BE IT FURTHER RESOLVED, that adoption of this resolution will not set a precedent for other collective bargaining contracts, which are currently in negotiations.

BE IT FURTHER RESOLVED, that the County Controller/Administrator is authorized on behalf of the County's retirement system to sign and execute all documents to effectuate and finalize this transaction, subject to prior approval as to form, by legal counsel.

COUNTY SERVICES: Yeas: Holman, Grebner, Vickers

Nays: Schor, Celentino, De Leon **Absent:** None **Failed 7/17/12**

FINANCE: Yeas: Grebner, McGrain, Nolan, Bahar-Cook, Dougan

Nays: None **Absent:** Tennis **Approved 7/18/12**

Moved by Commissioner Grebner, supported by Commissioner Dougan, to bring tabled resolution back to Board floor. Motion carried unanimously. Absent: Commissioners Dragonetti and Nolan.

Moved by Commissioner Tennis, supported by Commissioner Grebner, to refer resolution back to committees. Motion carried unanimously. Absent: Commissioners Dragonetti and Nolan.

The following resolution was introduced by the Finance Committee:

**RESOLUTION APPROVING MODIFICATIONS TO THE
2012 MANAGERIAL AND CONFIDENTIAL PERSONNEL MANUAL**

RESOLUTION #12-

WHEREAS, the Managerial/Confidential/Elected Officials Steering Committee solicited input from managerial and confidential employees regarding benefit and salary changes to the Managerial/Confidential Personnel Manual; and

WHEREAS, after careful consideration, the Steering Committee recommended changes for the 2012 Managerial/Confidential Personnel Manual.

THEREFORE BE IT RESOLVED, the Ingham Board of Commissioners approves the following recommendations, as proposed by the Managerial/Confidential/Elected Officials Steering Committee, to the 2012 Managerial and Confidential Employee Personnel Manual as follows:

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1. Change in language under Purpose and Intent: It is the intent of the Board of Commissioners that this manual will be amended to equivalently match changes negotiated in collective bargaining agreements, including recognition of the earlier implementation of the 1.8% increase in employee's pension contribution.
2. Change in employee contribution toward retirement: Employees hired prior to the effective date of this manual shall contribute an additional 1.8% of gross wages to the employee retirement, increasing the total contribution for Managerial employees to 8.19% and Confidential employees to 7.16%.
3. Add new retirement plan: Employees hired on or after the effective date of this manual will be covered by the Municipal Employees' Retirement System's Hybrid Plan - consisting of a Defined Benefit (DB) component with a 1.0% Benefit Multiplier and a Defined Contribution (DC) component with an employer match of the Employee's contribution in an amount up to 2.5% of the employee's payroll.
4. Change in the language under Compensation Plan: 2. Step increases will be subject only to the approval of the immediate supervisor with the exception of those positions reporting directly to the Board of Commissioners or Judges. Those positions include but may not be limited to the Health Officer, Animal Control Director, Veterans Affairs Director, Friend of the Court, Circuit Court Administrator, District Court Administrator and Magistrate, Probate Court Administrator, and the Controller, and must be approved by the appropriate presiding Judge or liaison committee Chairperson of the Board of Commissioners.
5. Change in the language under Compensation Plan: 7. Upon justification by the department and approval of the Human Resources Director, a new employee may be started at step 2.
At the discretion of the Ingham County Health Department and with the approval of the Human Resources Director, Primary Care Physicians and Dentists may be started at step 5 based on applicable experience.
6. Employees hired after the effective date of this manual are not eligible to receive longevity bonus.
7. Decrease sick time accruals for employees hired on or after the effective date of this manual as follows: Each full-time employee hired on or after the effective date of this agreement shall earn 3.69 hours per pay period. Three quarter-time and part-time employees shall earn 75% and 50% of that amount, respectively.
8. Change the donation of sick time to read: A total of 16 sick hours may be donated by an employee under this manual in any department, irrespective of the employee group affiliation or bargaining unit membership.
9. Change to Section J (2) regarding if the request for donated sick time is approved by the County Services Committee under the 6 step procedure outlined in the agreement and that the Sick Leave Donation Policy may be terminated by County Services Committee, in its discretion, after the expiration of this manual: *New language - Any decision by the County Services Committee shall not be subject to the Complaint Procedure.*
10. Change in Retiree Health Insurance: Employee hired on or after the effective date of the manual shall not be eligible for single retiree health insurance coverage until after they reach 60 years of age, subject to the scale based on years of service.
Retirees that purchase dental and vision insurance at group rates and subsequently choose to discontinue the coverage, may not re-enroll.
11. Change in vacation leave earned: New employees hired on or after the effective date of this manual shall be subject to the reduced accrual of vacation based on years of service.
12. Change in Other Specific Managerial Benefits (Appendix A): Elimination of dry cleaning and laundering allowance and elimination of clothing reimbursement.
Addition of "on-call" language: In accordance with Ingham County Board of Commissioners Resolution #03-042, physicians employed by the County under the Managerial and Confidential Employee

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Personnel Manual shall participate in “on-call” coverage and shall be paid an “on-call” bonus. The “on-call” bonus shall be paid on quarterly.

13. Provide salary increases as follows: There will be no change in the compensation levels reflected in Appendix D for the duration of this manual.

BE IT FURTHER RESOLVED, that the Managerial and Confidential Employee Personnel Manual will be effective the date of adoption of this resolution and shall expire on December 31, 2012.

COUNTY SERVICES: Yeas: Holman, Grebner, Vickers

Nays: Schor, Celentino, De Leon

Absent: None

Failed 6/5/12

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan

Nays: None

Absent: Nolan, Tennis

Approved 8/22/12

Moved by Commissioner Grebner, supported by Commissioner Koenig, to adopt the resolution.

Moved by Commissioner Grebner, supported by Commissioner Tennis, to refer resolution back to committees.

Motion carried with Commissioner Dougan voting no, all other voting yes. Absent: Commissioners Dragonetti and Nolan.

The following resolution was introduced by the Human Services Committee:

**RESOLUTION TO AUTHORIZE AN ADDENDUM TO THE AGREEMENT WITH NEXTGEN
HEALTHCARE INFORMATION SYSTEMS, INC**

RESOLUTION #12-276

WHEREAS, in Resolution #10-275, the Board of Commissioners authorized an agreement with NextGen® Healthcare Information Systems, Inc. (NextGen®) for the purpose of obtaining its patient management and electronic health record software systems; and

WHEREAS, the proposed addendum to the current agreement will allow NextGen® to install the Health Quality Measures (HQM) Reporting Service in the Health Department’s electronic health records; and

WHEREAS, the HQM Reporting Service is needed to extract data from the database and report that data over the web, activity to the government agencies, grants providers and others who operate or administer the various health quality measures programs in which the Health Department participates; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners approves the addendum to the agreement with NextGen® Healthcare Information Systems, Inc.; and

WHEREAS, the term of this addendum shall be for one year effective the date signed and automatically renew for subsequent one year terms unless either party terminates by providing 30 days written notice.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an addendum to the agreement with NextGen® Healthcare Information Systems, Inc. to install the Health Quality Measures (HQM) Reporting Service in the Health Department’s electronic health records.

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BE IT FURTHER RESOLVED, that the term of this addendum shall be for one year effective the date signed, and at no cost to the County, and automatically renew for subsequent one year terms unless either party terminates by providing 30 days written notice.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Schor, McGrain, Vickers, Dougan
Nays: None **Absent:** Nolan **Approved 8/20/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services Committee:

**RESOLUTION TO AUTHORIZE MEMORANDUM OF UNDERSTANDING WITH THE MICHIGAN
PRIMARY CARE ASSOCIATION FOR PARTICIPATION IN THE HEALTH CENTER
CONTROLLED NETWORK**

RESOLUTION #12-277

WHEREAS, the Health Department's Community Health Centers propose to enter in a Memorandum of Understanding (MOU) with the Michigan Primary Care Association; and

WHEREAS, the purpose of this MOU is to allow participation in MPCA's Health Center Controlled Network; and

WHEREAS, participation in this Network will provide the Health Department's Community Health Centers with technical assistance relevant to the meaningful use of the Electronic Health Records and how it relates to quality improvements (i.e. Uniform Data System (UDS) and Patient Centered Medical Home (PMCH) initiatives; and

WHEREAS, it will also allow the Health Centers to maximize economies of scale through the pooling of resources, sharing of ideas related to work flow and operations, collaborating with other Health Center Program grantees and other key stakeholders to improve clinical quality through data use, and sharing templates and tools to maximize efficiencies; and

WHEREAS, participation in the Health Center Controlled Network is at no cost to the County and may allow the Health Centers to be eligible for funding in the future; and

WHEREAS, the term of this agreement will be from December 1, 2012 through November 30, 2015, and will automatically renew for subsequent one year terms unless either party terminates by providing 30 days written notice; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize a Memorandum of Understanding (MOU) with the Michigan Primary Care Association (MPCA) for participation in the Health Center Controlled Network.

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THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a Memorandum of Understanding (MOU) with the Michigan Primary Care Association for the purpose of participating in the Health Center Controlled Network.

BE IT FURTHER RESOLVED, that the agreement will be from December 1, 2012 through November 30, 2015, and will automatically renew for subsequent one year terms unless either party terminates by providing 30 days written notice.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Schor, McGrain, Vickers, Dougan
Nays: None **Absent:** Nolan **Approved 8/20/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services Committee:

RESOLUTION HONORING EMPLOYEES OF THE ADULT HEALTH CENTER

RESOLUTION #12-278

WHEREAS, the Adult Health Center began providing primary medical services to the medically underserved residents of Ingham County in 1978 through the Greenlawn campus; and

WHEREAS, the Adult Health Center moved to the Cedar Community Health Center location in 1984; and

WHEREAS, in 2007 the Ingham County Health Department began providing HIV primary care services at the Adult Health Center in collaboration with Michigan State University's College of Osteopathic Medicine; and

WHEREAS, the dedicated employees of the Adult Health Center provide primary and mental health services (through a partnership with the Community Mental Health Authority of Clinton, Eaton and Ingham Counties), including infectious disease services, sexually transmitted infection services, refugee services and patient prescription assistance services to residents in Ingham County; and

WHEREAS, the Adult Health Center is operated by a team of individuals who are steadfast in their commitment to serving medically vulnerable adults in Ingham County; and

WHEREAS, in 2011, these dedicated employees provided quality primary health care services to 3,549 patients in over 8,520 visits.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors all employees of the Adult Health Center for their continued service to the residents of Ingham County.

HUMAN SERVICES: Yeas: Tennis, Schor, McGrain, Vickers, Dougan
Nays: None **Absent:** Nolan **Approved 8/20/12**

Adopted as part of the consent agenda.

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The following resolution was introduced by the Human Services and Finance Committees:

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH CORNERSTONE CONSULTING, LLC FOR THE PURPOSE OF DEVELOPING A STRATEGIC PLAN FOR THE HEALTH DEPARTMENT COMMUNITY HEALTH CENTERS

RESOLUTION #12-279

WHEREAS, as a Health Center Program Grantee of the U.S. Department of Health and Human Services' Health Resources and Services Administration, the Health Department's Community Health Centers are required by Section 330 of the Public Health Services (PHS) Act to maintain a governing board that maintains appropriate authority to oversee the operations of the center, including measuring and evaluating the organization's progress in meeting its annual and long-term programmatic and financial goals and developing plans for the long-range viability of the organization by engaging in strategic planning, ongoing review of the organization's mission and bylaws, evaluating patient satisfaction, and monitoring organizational assets and performance; and

WHEREAS, to comply with the requirements of the Public Health Services Act and to ensure continued designation as a Federally Qualified Health Center, the Community Health Center Board of Directors completes a strategic planning process every three to five years; and

WHEREAS, the last strategic planning process was completed in 2008; and

WHEREAS, the Community Health Centers Board's Chief Executive Officer submitted a proposal from the Cornerstone Consulting Associates, LLC, a highly regarded firm that has a combined 32 years of experience in consulting, facilitating, training and course development, working with both governmental and nonprofit agencies; and

WHEREAS, the Community Health Center Board of Directors reviewed and supports the proposal; and

WHEREAS, the Health Officer recommends that the Board of Commissioners approve an agreement with Cornerstone Consulting Associates, LLC to develop a three year strategic plan for the Community Health Centers; and

WHEREAS, the term of the agreement shall be from August 1, 2012 through July 31, 2013; and

WHEREAS, the cost of the agreement will not exceed \$7,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an agreement with Cornerstone Consulting Associates, LLC to develop a three year strategic plan for the Community Health Centers.

BE IT FURTHER RESOLVED, that the term of the agreement shall be from August 1, 2012 through July 31, 2013.

BE IT FURTHER RESOLVED, the cost of the agreement will not exceed \$7,000.

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BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Schor, McGrain, Vickers, Dougan

Nays: None **Absent:** Nolan **Approved 8/20/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan

Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services and Finance Committees:

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH CAPITAL AREA COMMUNITY SERVICES TO SERVE EARLY HEAD START CHILDREN THROUGH THE FAMILY OUTREACH SERVICES PROGRAM

RESOLUTION #12-280

WHEREAS, Capital Area Community Services (CACS) manages the Early Head Start Program to provide education and support to high risk families with children from birth through the child's third year of life; and

WHEREAS, since 2002, CACS has contracted with Ingham County to incorporate a home visiting outreach component to the programming through Family Outreach Services (FOS); and

WHEREAS, Capital Area Community Services has proposed to continue the services for the period of August 1, 2012 to July 31, 2013; and

WHEREAS, the Health Department has proposed to continue such programming as part of its Family Outreach Services; and

WHEREAS, the Health Officer has advised that this agreement is anticipated in the 2013 Budget and recommends that the Board of Commissioners authorize the continuation of the agreement with Capital Area Community Services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Capital Area Community Services to provide home visiting outreach services to support the Early Head Start Program.

BE IT FURTHER RESOLVED, that the period of the agreement will be August 1, 2012 to July 31, 2013.

BE IT FURTHER RESOLVED, that Capital Area Community Services will provide Ingham County with up to \$123,837 to support home visiting outreach services to the Early Head Start Program.

BE IT FURTHER RESOLVED, that the Health Department is required by the grant agreement to provide, as a non-federal share, an in-kind match in an amount of at least \$30,959 which shall constitute staff wages and benefits, indirect, facilities, advisory committee participation and parent participation.

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BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Schor, McGrain, Vickers, Dougan
Nays: None **Absent:** Nolan **Approved 8/20/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan
Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services and Finance Committees:

RESOLUTION TO AUTHORIZE A BUSINESS ASSOCIATE AGREEMENT WITH VISION DATA TECHNOLOGIES, INC. FOR THE PARTICIPATION IN THE BRIDGEIT DATA REPOSITORY

RESOLUTION #12-281

WHEREAS, as a Health Center Program Grantee of the Health Resources and Services Administration (HRSA) and a recipient of many other federal and state grants, the Health Department's Community Health Centers (CHC) must adhere to a variety of reporting requirements; and

WHEREAS, the Michigan Primary Care Association (MPCA), in coordination with community health centers throughout Michigan, has created a data reporting and repository system through Vision Data Technologies, Inc. called BridgeIT solutions; and

WHEREAS, BridgeIT solutions will transform data into an efficient reporting model and provide additional capabilities designed specifically for speed and ease of use by the Ingham CHC; and

WHEREAS, as a participant in the HRSA OHIT 2 grant, which is administered by MPCA, the Ingham CHC is able to sample the BridgeIT data repository and reporting service at no charge; and

WHEREAS, this repository will include reporting models and task management solutions for Meaningful Use, Uniform Data System, Family Planning, Patient Criteria Medical Home as well as the ability to create additional models for additional funders as needed; and

WHEREAS, should the CHC determine not to purchase the reporting service after the demonstration period ends, all Health Center data will be removed from their servers and will not be used; and

WHEREAS, the Community Health Center Board of Directors has reviewed and supports the agreement; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the execution of a Business Associate Agreement with Vision Data Technologies, Inc. from August 1, 2012 through July 31, 2013.

THEREFORE BE IT RESOLVED, that Board of Commissioners hereby authorizes the execution of a Business Associate Agreement with Vision Data Technologies, Inc. for participation in the BridgeIT data repository.

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BE IT FURTHER RESOLVED, that the term of this agreement shall be from August 1, 2012 through July 31, 2013.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Schor, McGrain, Vickers, Dougan
Nays: None **Absent:** Nolan **Approved 8/20/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan
Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services and Finance Committees:

**RESOLUTION TO AUTHORIZE AMENDMENT #4 TO THE 2011-2012
COMPREHENSIVE PLANNING, BUDGETING AND CONTRACTING AGREEMENT
WITH THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH**

RESOLUTION #12-282

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, the Michigan Department of Community Health (MDCH) and local health departments enter into contracts to clarify the role and responsibility of each party in protecting public health; and

WHEREAS, the MDCH and Ingham County have entered into a 2011-2012 Agreement for the delivery of public health services under the Comprehensive Planning, Budgeting and Contracting (CPBC) process as authorized by Resolution #11-283 and amended in Resolutions #11-395, #12-106 and #12-232; and

WHEREAS, the MDCH has proposed an amendment to the current Agreement to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the Amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #4 to the 2011-2012 Comprehensive Planning, Budgeting, and Contracting (CPBC) Agreement with the Michigan Department of Community Health (MDCH).

BE IT FURTHER RESOLVED, that the total amount of CPBC funding shall increase from \$5,294,790 to \$5,321,602 for a net increase of \$26,812.

BE IT FURTHER RESOLVED, that the net increase consists of the following specific changes to program budgets:

1. BCCCP Coordination, an increase of \$38,024 to \$423,150.

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2. Family Planning Services, an increase of \$5,200 to \$396,952.
3. FDA Tobacco Retailer (A& L) Inspections, an increase of \$5,000 to \$30,000.
4. Lead Safe Home Project, a decrease of \$26,112 to \$52,221.
5. PRIME local learning collaborative, an increase of \$4,700 to \$13,900.

BE IT FURTHER RESOLVED, that the Health Officer, Renee Branch Canady, and John Jacobs, Chief Financial Officer of the Health Department, are authorized to submit Amendment #4 of the 2011-2012 CPBC grant documents electronically through the Mi-E Grants system.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2011 Budget in order to implement this resolution.

HUMAN SERVICES: Yeas: Tennis, Schor, McGrain, Vickers, Dougan
Nays: None **Absent:** Nolan **Approved 8/20/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan
Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services and Finance Committees:

RESOLUTION TO AUTHORIZE A CLIENT SERVICES AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HUMAN SERVICES FOR REFUGEE MEDICAL ASSESSMENT SERVICES

RESOLUTION #12-283

WHEREAS, since FY 2001-2002, Ingham County has had a Client Services Contract with the Michigan Department of Human Services (formerly the Michigan Family Independence Agency); and

WHEREAS, under the agreement, the Health Department conducts health assessments of refugees, within 30 days of arrival in the United States, and the assessments include a comprehensive health assessment, an age appropriate physical examination, a number of laboratory tests, immunizations, TB services, and community referrals when appropriate for further evaluation; and

WHEREAS, the Michigan Department of Human Services has presented an agreement for the term of October 1, 2012 through September 30, 2014, with a maximum annual allowable amount of \$837,800; and

WHEREAS, from the total amount, the maximum amount that may be expended during the following periods is: \$418,900 from October 1, 2012 through September 30, 2013 and \$418,900 from October 1, 2013 through September 30, 2014; and

WHEREAS, the Health Officer has advised that the Health Department will be reimbursed based upon the following rates per unit of services delivered: Adult (18 yrs. and older) Refugee Health Screening \$819 and Child (less than age 18 yrs.) Refugee Health Screening \$518; and

WHEREAS, the Health Officer has advised that the funds generated from the refugee screening services are included as revenue in the Department's 2013 adopted budget and recommends that the Board of Commissioners authorize the agreement; and

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WHEREAS, the Community Health Center Board of Directors, as the co-applicant board, supports the authorization of a client services agreement with the Michigan Department of Human Services.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a client services agreement with the Michigan Department of Human Services for Refugee Medical Assessment Services, with a maximum allowable amount of \$837,800 for the period of October 1, 2012 through September 30, 2014.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Schor, McGrain, Vickers, Dougan
Nays: None **Absent:** Nolan **Approved 8/20/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan
Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services and Finance Committees:

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY FOR MEDICATION COLLECTION AND DISPOSAL

RESOLUTION #12-284

WHEREAS, the State of Michigan has placed the responsibility for environmental regulation and environmental quality in the Michigan Department of Environmental Quality (MDEQ); and

WHEREAS, the Health Department responded to an Request For Proposals from MDEQ for Medication Collection and Disposal; and

WHEREAS, the Health Department was awarded funds through a competitive bidding process; and

WHEREAS, the Health Department currently conducts several pharmaceutical collection events through the Household Hazardous Waste Program; and

WHEREAS, the Health Department desires to create permanent, year-round collections of controlled and non-controlled medications; and

WHEREAS, disposal of unwanted medications and prescription drug misuse are becoming serious environmental and social issues; and

WHEREAS, the presence of pharmaceuticals in Michigan groundwater and surface water has been established by environmental monitoring; and

WHEREAS, that the Health Officer recommends that the Board of Commissioners authorize an agreement with the Michigan Department of Environmental Quality; and

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WHEREAS, that this program off-set present general fund disposal cost of controlled and non-controlled medications and will also create cooperation with community partners to develop year-around drop off sites throughout the county.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the Michigan Department of Environmental Quality for the period of July 1, 2012 through June 30, 2014.

BE IT FURTHER RESOLVED, that the MDEQ shall reimburse Ingham County up to \$50,000 for expenses related to the following services: 1) Establish a Permanent, On-going Collection Program for Residential Medication Disposal. 2) Provide Community Education on the Importance of Proper Medical Disposal with Convenient Disposal Options. 3) Impact the Prescription Drug Misuse Trend.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Schor, McGrain, Vickers, Dougan
Nays: None **Absent:** Nolan **Approved 8/20/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan
Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services, County Services and Finance Committees:

RESOLUTION TO ACCEPT FUNDS FROM THE U. S. DEPARTMENT OF HEALTH AND HUMAN SERVICES, DIVISION OF HEALTH RESOURCES AND SERVICES ADMINISTRATION FOR THE HEALTHY START GRANT AND ESTABLISH PERINATAL SYSTEMS PROJECT COORDINATOR/SENIOR PUBLIC HEALTH NURSE AND HEALTH EDUCATOR II POSITIONS

RESOLUTION #12-285

WHEREAS, the infant mortality rate, the rate at which babies less than one year of age die, is often viewed as an overall indicator of a community's health; and

WHEREAS, African American women bear an undue disease burden with disproportionately high rates of infant mortality, with rates of 17.8 per 1,000 live births, as compared to the white infant mortality rate of 8.0 per 1,000 live births; and

WHEREAS, the Health Department has been awarded funding in the amount of up to \$965,000 for the Healthy Start Grant activities for the period of June 1, 2012 through May 31, 2014; and

WHEREAS, the following positions shall be established: Perinatal Systems Project Coordinator/Senior Public Health Nurse, PHN Grade 4 and a Health Educator II, ICEA Grade 7, and

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WHEREAS, the Healthy Start Project funds will also provide support of the work of an existing full-time Public Health Advocate (Position 601157), as well as 50% of an existing full-time Public Health Nurse (Position 601147) resulting in general fund savings; and

WHEREAS, the following subcontracts are needed for the period of June 1, 2012 through May 31, 2014: Lansing Housing Commission in the amount of \$60,000 and Dr. Ellen Whipple, of the Michigan State University's School of Social Work in the amount of \$38,000; and

WHEREAS, that the Health Officer recommends that the Ingham County Board of Commissioners accept the grant award in the amount of up to \$965,000 from the U. S. Department of Health and Human Services, Division of Health Resources and Services Administration (HRSA) for the Health Start Project for the period of June 1, 2012 through May 31, 2014.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the grant from U.S. Department of Health and Human Services, Division of Health Resources and Services Administration (HRSA) to implement a Healthy Start Project in the amount of up to \$965,000 for the period of June 1, 2012 through May 31, 2014.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the establishment of two new positions: Perinatal Systems Project Coordinator/Senior Public Health Nurse, PHN Grade 4 (\$56,938 - \$68,343) and a Health Educator II, ICEA Grade 7 (\$49,848 - \$59,841) for the period of the grant.

BE IT FURTHER RESOLVED, the Healthy Start Project funds will also provide support of the work of an existing full-time Public Health Advocate (Position 601157), as well as 50% of an existing full-time Public Health Nurse (Position 601147) resulting in general fund savings; and

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes a subcontracts with Lansing Housing Commission in the amount of \$60,000 to assist with outreach and health education meeting; and Dr. Ellen Whipple, of the Michigan State University's School of Social Work in the amount of \$38,000 to provide program evaluation services, for the period of June 1, 2012 through May 31, 2014.

BE IT FURTHER RESOLVED, that the County Controller/Administrator is authorized to adjust the Health Department's budget.

BE IT FURTHER RESOLVED, that the hiring freeze and hiring delay is waived for the newly established Perinatal Systems Project Coordinator/Senior Public Health Nurse and Health Educator II positions.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the subcontracts and any other documents after review by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Schor, McGrain, Vickers, Dougan

Nays: None **Absent:** Nolan **Approved 8/20/12**

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers

Nays: None **Absent:** None **Approved 8/21/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan

Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

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Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services, County Services and Finance Committees:

RESOLUTION TO AUTHORIZE THE CONVERSION OF THE OTTO COMMUNITY HEALTH CENTER FROM A SCHOOL-BASED HEALTH CENTER TO A GENERAL COMMUNITY HEALTH CENTER AND ESTABLISH A PRIMARY CARE PHYSICIAN

RESOLUTION #12-286

WHEREAS, the Ingham County Health Department, in partnership with community members and organizations, established the Otto Community Health Center (Otto) in 1996 to address the need for access to health care for students attending the C.W. Otto Middle School of the Lansing School District; and

WHEREAS, in 2003, Otto was designated as a Federally Qualified Health Center Look-Alike site; and

WHEREAS, the C.W. Otto Middle School was closed by the Lansing School District effective June 2012; and

WHEREAS, a 2011 study revealed that one of the greatest needs for primary health care services in Ingham County is on the North side of Lansing, where Otto is located; and

WHEREAS, Otto currently provides primary health care to approximately 300 adult patients each year; and

WHEREAS, in response to this study, and to continue to provide primary health care services to the 300 established patients, the Community Health Center Board of Directors recommends that the Otto Community Health Center continue to operate as an health center that serves the primary health care needs of medically vulnerable residents on the North side of Lansing; and

WHEREAS, continuing operations at the Otto Community Health Center will allow the Ingham Community Health Centers to provide primary health care to approximately 800 new patients; and

WHEREAS, the Lansing School District has agreed to allow the Ingham Community Health Centers to continue to lease the space where Otto is located for this purpose; and

WHEREAS, the Otto Community Health Center, as a general community health center, will be self sustaining through patient revenues generated as a result of serving as a medical home for residents of that community; and

WHEREAS, current staff of the Otto School-Based Health Center will be placed at a health center, which will be located within the Lansing School District's Eastern High School as required by the Michigan Department of Community Health; and

WHEREAS, to effectively provide primary health care services for the general population at the Otto Community Health Center, existing positions will need to be realigned within the Ingham Community Health Centers, including an existing clinic assistant and a nurse; and

WHEREAS, a vacant Program Specialist position will also be reassigned to Otto; and

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WHEREAS, a new Primary Care Physician, MCF Grade C - \$137,136 - \$164,564, position also needs to be established and hired; and

WHEREAS, this project also requires the purchase of licenses and fees related to the Electronic Health Record, not to exceed \$18,000; and

WHEREAS, the Health Officer recommends that the Board of Commissioners approve this resolution and authorize the realignment and establishment of the above mentioned positions; and

WHEREAS, the Health Officer also recommends the transition of the Otto Community Health Center from a School-Based Health Center to a general community health center.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby authorizes the transition of Otto Community Health Center from a school-based health center to a general community health center.

BE IT FURTHER RESOLVED, that the Board of Commissioners hereby authorizes the realignment of a Clinic Assistant and a Nurse position to the Otto Community Health Center.

BE IT FURTHER RESOLVED, that the Board of Commissioners hereby authorizes the reassignment of the vacant Program Specialist position (#601294) to the Otto Community Health Center.

BE IT FURTHER RESOLVED, that Board of Commissioners hereby establishes a Primary Care Physician, MCF Grade C - \$137,136 - \$164,564 and, that the hiring freeze and hiring delay are hereby waived for this position.

BE IT FURTHER RESOLVED, that the Board of Commissioners hereby authorizes the purchase of licenses and fees related to the Electronic Health Records, not to exceed \$18,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments, and the Purchasing Department is authorized to issue any necessary purchase orders or purchase items needed.

HUMAN SERVICES: Yeas: Tennis, Schor, McGrain, Vickers, Dougan
Nays: None **Absent:** Nolan **Approved 8/20/12**

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None **Absent:** None **Approved 8/21/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan
Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services and Finance Committees:

RESOLUTION TO SUBMIT TO THE ELECTORATE A SPECIAL MILLAGE QUESTION FOR HEALTH SERVICES FOR LOW INCOME UNINSURED FAMILIES AND ADULTS LIVING IN INGHAM COUNTY NOT COVERED BY THE AFFORDABLE CARE ACT

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RESOLUTION #12-287

WHEREAS, the Board of Commissioners desire to continue to provide funding for health care services for low income, uninsured families and adults residing in Ingham County; and

WHEREAS, the Board of Commissioners has provided the financial stability necessary for sound planning through the facilitation of a local-federal funding match arrangement since 1998; and

WHEREAS, the current funds available through the federal funding is not sufficient to continue to provide access to medically necessary services for low income, uninsured residents in Ingham County.

THEREFORE BE IT RESOLVED, that the following question be submitted to a vote of the electorate in the election to be held on November 6, 2012:

INGHAM COUNTY HEALTH SERVICES MILLAGE

Shall Ingham County be authorized to levy up to 0.52 additional mills for the purpose of providing basic health care services to Ingham County residents who are not eligible for Medicaid under the Federal Affordable Care Act, and whose individual income is less than \$28,000 and who do not have medical insurance. If this proposal is approved, Ingham County will use these funds to help pay for access to doctor visits, generic medications, and essential care such as preventative testing and treatment for cancer, diabetes, heart disease and other serious illnesses for low-income residents whose employers do not offer health insurance or who cannot afford to purchase health insurance. This proposal would increase the Constitutional limitation of the amount of property taxes which may be assessed each year against all the taxable real and personal property in Ingham County by up to 0.52 mills (\$0.52 per thousand dollars of state taxable valuation) as new additional millage for a period of three years (2012-2014 inclusive). If levied in full, this millage would raise an estimated \$3,349,707 in the first calendar year.

YES []

NO []

BE IT FURTHER RESOLVED, that this question is hereby certified to the County Clerk.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to place the proposal on the November 6, 2012 ballot and to be prepared and distributed in the manner required by law.

HUMAN SERVICES: Yeas: Tennis, Schor, McGrain

Nays: Vickers, Dougan **Absent:** Nolan **Approved 8/20/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook

Nays: Dougan **Absent:** Nolan, Tennis **Approved 8/22/12**

Moved by Commissioner Tennis, supported by Commissioner Koenig, to adopt the resolution.

Moved by Commissioner Grebner, supported by Commissioner Bahar-Cook, to amend the resolution by changing one word in the question, from NOT, to not. This was accepted as a friendly amendment.

Motion to adopt the resolution as amended carried on a roll call vote with Commissioners Dougan, Schafer and Vickers voting no, all others voting yes. Absent: Commissioners Dragonetti and Nolan.

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The following resolution was introduced by the Judiciary Committee:

RESOLUTION HONORING JEFF LOUCKS

RESOLUTION #12-288

WHEREAS, Jeff Loucks began his career with Ingham County on May 13, 1996 working as a Court Investigator for the 30th Circuit Court, formally known as the Probate Court; and

WHEREAS Jeff served Ingham County investigating adoptions and guardianships, as well as licensing and maintaining foster homes; and

WHEREAS, Jeff has enriched the lives of so many people through his ability to assess the needs and well-being of families in Ingham County; and

WHEREAS, Jeff participated in the Foster Parent Coalition, assisting with the development and presentation of foster parent training and addressing issues pertinent to foster parenting for the well-being of children; and

WHEREAS, Jeff served on the Board of the Child Benefit Fund from 2006 – 2009, helping to raise funds to meet the needs of at-risk youth; and

WHEREAS, Jeff served as a delegate to the Wellness Committee from 2007 – 2012, taking part in the organization of activities to encourage overall health and wellness for employees; and

WHEREAS, Jeff encouraged and supported his co-workers through his Spartan spirit and empathetic attitude.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Jeff Loucks for his many years of dedicated service to the County of Ingham and for the contributions he has made to the Circuit Court, Family Division.

BE IT FURTHER RESOLVED, that the Board wishes him continued success in all of his future endeavors.

JUDICIARY: Yeas: Koenig, Bahar-Cook, Holman, Schafer, Dragonetti

Nays: None **Absent:** Tsernoglou **Approved 8/16/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the Judiciary and Finance Committees:

**RESOLUTION AUTHORIZING THE 2012 COMMUNITY AGENCY AGREEMENT FOR
LEGAL SERVICES OF SOUTH CENTRAL MICHIGAN**

RESOLUTION #12-289

WHEREAS, the 2012 Ingham County Budget has been approved by the Board of Commissioners; and

WHEREAS, under the Community Agency Program, Legal Services of South Central Michigan was awarded a continuation grant of \$20,000 to provide important services that are consistent with the County's Strategic Planning objective to Ingham County residents.

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THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes a contract with Legal Services of South Central Michigan in the amount of \$20,000 for the period of January 1, 2012 through December 31, 2012.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign the necessary contract documents that are consistent with this resolution as prepared by the County Attorney.

JUDICIARY: Yeas: Koenig, Bahar-Cook, Holman, Schafer, Dragonetti
Nays: None **Absent:** Tsernoglou **Approved 8/16/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan
Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the Judiciary and Finance Committees:

**RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT
FOR ATTORNEY SERVICES FOR JUVENILE DELINQUENCY**

RESOLUTION #12-290

WHEREAS, the Ingham County Circuit Court Family Division, by statute and Constitution, must provide legal counsel to juvenile respondents in juvenile delinquency cases who are indigent; and

WHEREAS, the Ingham County Circuit Court Family Division, in an attempt to reduce costs for attorney fees and provide appropriate and efficient legal services, proposes entering into a contract with Attorney Michelle Shannon for all juvenile delinquency matters assigned to the Honorable George Economy; and

WHEREAS, the payment provided to Attorney Michelle Shannon for providing legal representation on juvenile delinquency cases assigned to Judge George Economy would be at a cost not to exceed \$12,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Ms. Michelle Shannon at a cost not to exceed \$12,000 to represent juvenile respondents in delinquency matters assigned to the Honorable George Economy.

BE IT FURTHER RESOLVED, the contract duration will be for the time period of September 1, 2012 through August 31, 2013.

BE IT FURTHER RESOLVED, the contract amount of \$12,000 shall be taken out of the Family Division's existing 2012 and 2013 budgets.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any necessary contractual documents consistent with this Resolution and approved as to form by the County Attorney.

JUDICIARY: Yeas: Koenig, Bahar-Cook, Holman, Schafer, Dragonetti
Nays: None **Absent:** Tsernoglou **Approved 8/16/12**

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FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan
Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the Judiciary and Finance Committees:

**RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT
FOR ATTORNEY SERVICES FOR JUVENILE DELINQUENCY AND TRUANCY MATTERS**

RESOLUTION #12-291

WHEREAS, the Ingham County Circuit Court Family Division, by statute and Constitution, must provide legal counsel to juvenile respondents in juvenile delinquency cases who are indigent; and

WHEREAS, the Ingham County Circuit Court Family Division, in an attempt to reduce costs for attorney fees, has provided required legal representation to indigent juveniles on a contractual basis for all juvenile delinquency cases assigned to the Honorable Richard J. Garcia and all truancy matters assigned to the Family Division; and

WHEREAS, the attorney who has been under contract to perform the legal duties on the above stated cases is Mr. Peter Brown who has provided the legal services in an appropriate and efficient manner; and

WHEREAS, the Circuit Court Family Division would like to extend the contract for Attorney Peter Brown to provide legal representation on juvenile delinquency cases assigned to Judge Richard J. Garcia for one year in the amount of \$15,000 as well as truancy matters assigned to the Family Division in the amount of \$10,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Mr. Peter Brown at a cost not to exceed \$25,000 to represent juvenile respondents in delinquency matters assigned to the Honorable Richard J. Garcia and to represent juvenile respondents in truancy matters brought to the Ingham County Circuit Court Family Division.

BE IT FURTHER RESOLVED, the contract duration will be for the time period of September 1, 2012 through August 31, 2013.

BE IT FURTHER RESOLVED, the contract amounts of \$15,000 for delinquency matters and \$10,000 for truancy cases shall be taken out of the Family Division's existing 2012 and 2013 budgets.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any necessary contractual documents consistent with this Resolution and approved as to form by the County Attorney.

JUDICIARY: Yeas: Koenig, Bahar-Cook, Holman, Schafer, Dragonetti
Nays: None **Absent:** Tsernoglou **Approved 8/16/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan
Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

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The following resolution was introduced by the Judiciary and Finance Committees:

**RESOLUTION REQUESTING AN AMENDMENT TO THE FAMILY DIVISION 2011/12
CHILDCARE FUND FOR ADDITIONAL MONEY FOR THE PRIVATE INSTITUTION BUDGET**

RESOLUTION #12-292

WHEREAS, the Family Division of the 30th Circuit Court is statutorily charged with the duty to provide for children who come within the jurisdiction of the Court to meet their treatment and placement needs; and

WHEREAS, as a result of several variables, such as severity of the crime(s), and/or the environment in which a minor resides and/or the treatment needs of the youth, a juvenile may be placed in a residential treatment facility; and

WHEREAS, in the fiscal year 2011/2012, the Family Division's budget for Private Institution, totals \$2,559,246; and

WHEREAS, the Family Division is projecting a shortage of approximately \$400,000 after transferring \$200,000 from the Community Programs line item; and

WHEREAS, the Family Division is requesting \$200,000 from the fund balance of the Juvenile Justice Millage and when matched by Child Care Fund dollars will total the \$400,000 believe to be needed to offset the budget shortage.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the request of the 30th Circuit Court Family Division to add \$400,000 to the Family Division's 2011/12 Child Care Fund Private Institution budget by transferring \$200,000 from the Juvenile Justice Millage fund balance and matching it with State Child Care Fund dollars.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes transfers within the Circuit Court, Family Division 2011/2012 Child Care Fund Budget from Community Programs \$ 200,000 to Contractual Services – Private Institutions Placement.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes amending the 2011/012 Child Care Fund budget and a appropriation up to \$200,000 from the Juvenile Justice Millage Fund to be matched with \$200,000 from the State Child Care Fund for a total budget increase of \$400,000 to cover overruns in the Private Institution Budget.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2011/12 Family Court Child Care Fund budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any budget amendment/contract documents as prepared by or approved as to form by the County Attorney consistent with this resolution.

JUDICIARY: Yeas: Koenig, Bahar-Cook, Holman, Schafer, Dragonetti

Nays: None **Absent:** Tsernoglou **Approved 8/16/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan

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Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the Judiciary and Finance Committees:

**RESOLUTION TO AUTHORIZE ENTERING INTO A CONTRACT
WITH HOUSE ARREST SERVICES, INC.**

RESOLUTION #12-293

WHEREAS, the Ingham County Circuit Court Family Division uses an electronic monitoring system, including tethers, for youth petitioned to the court for delinquency as a means of reducing out of home care; and

WHEREAS, an RFP was issued by the Ingham County Purchasing Department in order to determine which service provider would best fit the needs of the Family Division; and

WHEREAS, a review of the proposals was conducted by Court Management and Administration as well as the Ingham County Purchasing Department; and

WHEREAS, the Ingham County Purchasing Department and the Circuit Court Family Division recommend the contract for electronic monitoring be awarded to House Arrest Services, Inc. due to their experience working with juvenile offenders, competitive costs and satisfaction with job performance; and

WHEREAS, Ingham County currently has a contract with House Arrest Services, Inc. which expires on September 30, 2012 and therefore recommends entering into a new contract on October 1, 2012 through September 30, 2015; and

WHEREAS, the Family Division has been budgeted for \$30,000 in the 2012 budget and it is anticipated this same amount will continue in the 2013 budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with House Arrest Services, Inc. for electronic monitoring of court youth for the time period beginning October 1, 2012 and ending on September 30, 2015.

BE IT FURTHER RESOLVED, that the contract amount shall not exceed \$30,000 per year and will be taken from the Circuit Court Family Division's Child Care Fund budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

JUDICIARY: Yeas: Koenig, Bahar-Cook, Holman, Schafer, Dragonetti

Nays: None **Absent:** Tsernoglou **Approved 8/16/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan

Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

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The following resolution was introduced by Law Enforcement and Finance Committees:

**RESOLUTION TO AUTHORIZE A JUVENILE ACCOUNTABILITY GRANT FROM THE
CAPITAL REGION COMMUNITY FOUNDATION AND SUBCONTRACT WITH THE
RESOLUTION SERVICES CORPORATION OF CENTRAL MICHIGAN**

RESOLUTION #12-294

WHEREAS, the Ingham County Prosecutor's Office applied for and has been approved funding for the "Juvenile Accountability and Restorative Justice Project" from the Capital Region Community Foundation; and

WHEREAS, the grant is for \$4,000, with a county match of \$2,185, a Resolution Services Corporation match of \$1,815 and a City of Lansing match of \$6,000; and

WHEREAS, the program was originally authorized by Resolution #07-085, and subsequently re-authorized by Resolution #10-144 and 11-055; and

WHEREAS, the Resolution Services Corporation (formerly Dispute Resolution Center) of Central Michigan has provided quality services to Ingham County youth through the Juvenile Accountability Block Grant, providing early intervention for low-level juvenile offenders with ticket offenses; and

WHEREAS, the services provided by the Resolution Services Corporation through the Juvenile Accountability Block Grant, and this subsequent continuation program, titled "Ingham County Juvenile Accountability and Restorative Justice Project", save court resources, by managing juvenile ticket offenses that would otherwise be submitted to the Circuit Court-Family Division; and

WHEREAS, the County Prosecutor's Office is currently under consideration for additional Capital Region Community Foundation funding to augment this project, to be considered during the month of August 2012; and

WHEREAS, the City of Lansing's financial involvement in this project will consist of a separate sub-contract between the City of Lansing and the Resolution Services Corporation; and

WHEREAS, the Resolution Services Corporation financial involvement as a funder of the program will be handled internally by the Corporation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves a grant award contract in the amount of \$4,000 with a county match of \$2,185 already budgeted for 2012 for a total program cost of \$6,185 for the "Juvenile Accountability and Restorative Justice Project"

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves a subcontract between the Ingham County Prosecutor and the Resolution Services Corporation, in the amount of \$6,185, for Juvenile Accountability and Restorative Justice programming for the time period of June 13, 2012 through June 12, 2013

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budgetary adjustments in the 2012 and 2013 Prosecuting Attorney's Office budget.

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BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson, the County Clerk, and the Prosecutor to sign any necessary contract or subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW ENFORCEMENT: Yeas: De Leon, Celentino, Koenig, Schafer, Dragonetti
Nays: None **Absent:** Tsernoglou **Approved 8/16/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan
Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the Law Enforcement and Finance Committees:

**RESOLUTION TO ENTER INTO A CONTRACT WITH WESTSHORE SERVICES FOR
OUTDOOR WARNING SIRENS UTILIZING THE FY2010 HOMELAND SECURITY
GRANT PROGRAM FUNDS**

RESOLUTION #12-295

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has applied for and has been approved to receive pass through grant funds from the FY2010 Homeland Security Grant Program (HSGP); and

WHEREAS, the Ingham County Board of Commissioners previously authorized entering into a contract with the City of Lansing, to be the fiduciary agent for the FY 2010 Homeland Security Grant Program (HSGP); and

WHEREAS, vendor was previously identified for this grant project.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a contract with Westshore Services, Inc in the amount of seventy six thousand eight hundred three dollars (\$76,803.00) for the purchase of three (3) new outdoor warning sirens and, two (2) existing siren upgrades. with the project to be completed by December of 2014.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary subcontract or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW ENFORCEMENT: Yeas: De Leon, Celentino, Koenig, Schafer, Dragonetti
Nays: None **Absent:** Tsernoglou **Approved 8/16/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan
Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the Law Enforcement and Finance Committees:

RESOLUTION AUTHORIZING A BATTERY REPLACEMENT PROJECT FOR THE

PUBLIC SAFETY WIRELESS VOICE COMMUNICATION SYSTEM

RESOLUTION #12-296

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has secured grant funding to replace portable radio batteries for Ingham County Fire and EMS agencies; and

WHEREAS, the 911 Radio Systems Administrator and County Emergency Management Program Manager have identified a plan for a Battery Replacement Project and subsequent purchase orders to replace the current batteries for the Harris Inc. portable radios; and

WHEREAS, Global Technology Systems, Inc. is a sole source distributor of GTS/Honeywell Neocell, Lithium-Ion batteries for Harris Inc. portable radios.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes purchase orders for up to \$53,744.00 for the Battery Replacement Project for the purchase of up to 500 replacement batteries from GTS/Honeywell for the Public Safety Wireless Voice Communication System.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers of these funds as part of the maintenance of the Public Safety Radio Communications System in Ingham County for Fire/EMS Harris Inc. radios.

LAW ENFORCEMENT: Yeas: De Leon, Celentino, Koenig, Schafer, Dragonetti

Nays: None **Absent:** Tsernoglou **Approved 8/16/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan

Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the Law Enforcement and Finance Committees:

**RESOLUTION TO ACCEPT GRANT FUNDS FROM THE STATE OF MICHIGAN
EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) FOR FY 2012**

RESOLUTION #12-297

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has fulfilled it's requirements under Public Act 390 regarding an Emergency Management Program and; and

WHEREAS, the Emergency Management Performance Grant (EMPG) for FY 2012, required Ingham County to develop and maintain an Emergency Management Program capable of protecting life, property, and vital infrastructure in times of disaster or emergency; and

WHEREAS, the award reimburses Ingham County for approximately 37% of the Office of Homeland Security and Emergency Management Program Manager wages and fringe benefits.

AUGUST 28, 2012 REGULAR MEETING

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners approves the acceptance of the FY 2012 the Emergency Management Performance Grant from the State of Michigan for \$47,737.00, for the time period of October 1, 2011 through September 30, 2012.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make any necessary budget adjustments in the Ingham County Office of Homeland Security & Emergency Management 2012 Budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW ENFORCEMENT: Yeas: De Leon, Celentino, Koenig, Schafer, Dragonetti
Nays: None **Absent:** Tsernoglou **Approved 8/16/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan
Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the Law Enforcement, County Services and Finance Committees:

**RESOLUTION TO REORGANIZE ANIMAL CONTROL POSITIONS AND
WAIVE THE HIRING FREEZE AND PROVIDE BACKFILL**

RESOLUTION #12-298

WHEREAS, an Animal Control Officer position has recently become vacant; and

WHEREAS, based on the current budget situation, duties of various positions were analyzed to determine if any cost savings could be realized; and

WHEREAS, through the reorganization of duties and sharing of personnel resources, a FTE Animal Control Position can be eliminated from Animal Control Department.

THEREFORE BE IT RESOLVED, that upon passage of this resolution, the following staffing changes shall take place and the hiring freeze and delay be waived for the new part time positions and any current positions that backfill the new positions:

- Eliminate one FTE Animal Control Officer #421004 (\$63,338 - \$80,900).
- Establish a part-time Animal Control Officer - (FOP, \$32,646 - \$40,124).
- Establish a part-time Shelter Operator # (FOP, \$32,668 - \$38,530).

BE IT FURTHER RESOLVED, that the estimated General Fund savings from this reorganization as the position increases to Step 5 will be approximately \$2,246.

AUGUST 28, 2012 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Controller/Administrator's Office is authorized to make any necessary budget adjustments and Position Allocation List adjustments consistent with this Resolution.

LAW ENFORCEMENT: Yeas: De Leon, Celentino, Koenig, Schafer, Dragonetti

Nays: None **Absent:** Tsernoglou **Approved 8/16/12**

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers

Nays: None **Absent:** None **Approved 8/21/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan

Nays: None **Absent:** Nolan, Tennis **Approved 8/22/12**

Adopted as part of the consent agenda.

The following resolution was introduced by Law Enforcement and Finance Committees:

RESOLUTION TO APPROVE ENTERING INTO A 12-MONTH AGREEMENT WITH ACD.NET FOR THE PURCHASE OF A BACKUP NETWORK CIRCUIT FOR THE 911 PHONE SYSTEM

RESOLUTION #12-299

WHEREAS, the Ingham County Central 911 Dispatch Center requires a backup circuit to the 911 phone system located in Livingston County; and

WHEREAS, the cost of this backup connection will be shared among the Clinton, Eaton, Ingham, Livingston (CEIL) 911 Dispatch Centers through the intergovernmental agreement Ingham County entered as part of Resolution #10-284; and

WHEREAS, the CEIL consortium selected ACD.net as the vendor that best meets our needs; and

WHEREAS, Ingham County will be the fiduciary for the purchase and will invoice each PSAP for the following in the amount below:

- Clinton County – 16% or \$2,944.00
- Eaton County – 23% or \$4,232.00
- Ingham County – 42% or \$7,728.00
- Livingston County – 19% or \$3,496.00

WHEREAS, the monthly amount stated above is based on the number of 911 phone system licenses for each 911 Dispatch Center; and

WHEREAS, the monthly cost for the circuit is \$1,450.00 with a one-time installation cost of \$1,000.00 for a total 12-month cost of \$18,400.00; and

WHEREAS, MIS is recommending the purchase of the 911 phone system backup circuit from ACD.net for a period of 12-months at a total cost to Ingham County in the amount of \$7,728.00.

AUGUST 28, 2012 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners do hereby authorize entering into a 12-month agreement with ACD.net for the purchase of a backup circuit for the 911 phone system in the amount of \$18,400.00 with a net County cost of \$7,728.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the existing 911 Center budget.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary expense and revenue budget adjustments consistent with this resolution and with the Intergovernmental CEIL Agreement.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract/Purchase Order documents consistent with this resolution and approved as to form by the County Attorney.

LAW ENFORCEMENT: Yeas: De Leon, Celentino, Koenig, Schafer, Dragonetti
Nays: None **Absent:** Tsernoglou **Approved 8/16/12**

FINANCE: Yeas: Grebner, McGrain, Bahar-Cook, Dougan
Nays: None **Absent:** Nolan, Tennis **Approved 8/22/1**

Adopted as part of the consent agenda.

The following resolution was introduced by Commissioner Schafer:

**RESOLUTION SUBMITTING TO A VOTE OF THE ELECTORATE
A SPECIAL MILLAGE FOR REGIONAL LICENSED LAW
ENFORCEMENT SERVICES INITIATIVE**

RESOLUTION #12-

WHEREAS, budget problems have lead to a continual reduction in funding for non-mandatory sheriff services, including regional licensed law enforcement services, and have lessened the ability of most Ingham County local jurisdictions to support vital regional licensed law enforcement services; and

WHEREAS, regional licensed law enforcement services, such as law enforcement dive teams, K-9 units, the Tri-County Metro Narcotics Squad, the Ingham County Sheriff Prisoner Transport Unit, the Ingham County Court Services Unit, one Lansing Firearm Training Range Officer, Area Special Licensed Law Enforcement Response Teams (emergency SWAT teams), and Ingham County Sheriff's Department Licensed Primary Law Enforcement Services (Road Patrol); are important elements in enhancing public safety throughout Ingham County; and

WHEREAS, the Board of Commissioners seeks to have the voters of Ingham County determine whether or not they desire to raise funds for the purpose of supporting these regional licensed law enforcement services by approving a dedicated millage of 0.65 mills for a period of five (5) years, 2012 through 2016, inclusive.

THEREFORE BE IT RESOLVED, that the following question be submitted to a vote of the electorate in the General Election to be held on November 6, 2012:

AUGUST 28, 2012 REGULAR MEETING

**INGHAM COUNTY
REGIONAL LICENSED LAW ENFORCEMENT SERVICES INITIATIVE
MILLAGE QUESTION**

For the sole purpose of providing a dedicated millage and funding source for regional licensed law enforcement services within Ingham County by the Sheriff's Department or by contract with the County, including, but not limited to, (1) Dive Teams, (2) K-9 Units, (3) County and local licensed officers assigned as of November, 2012 to the Tri-County Metro Narcotics Squad from Ingham County jurisdictions, (4) Ingham County Sheriff Prisoner Transport Unit, (5) Ingham County Court Services Unit located at the Veterans Memorial Courthouse, (6) one Lansing Firearm Training Range Officer, (7) Special Licensed Law Enforcement Response teams, and (8) up to 50% of the millage shall be used for funding Ingham County Sheriff's Department Licensed Primary Law Enforcement Services (Road Patrol), shall the Constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Ingham, Michigan be increased by .65 of a mill (\$.6500 per \$1,000 of taxable value) for a period of five (5) years (2012-2016) inclusive? If approved and levied in full, this Millage will raise an estimated additional \$4,242,364.00 for Regional Licensed Law Enforcement Services and Licensed Primary Law Enforcement Services (road patrol) in the first calendar year of the levy based on state taxable valuation.

YES []

NO []

BE IT FURTHER RESOLVED, that this question is hereby certified to the County Clerk.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to place the proposal on the November 6, 2012 ballot and to be prepared and distributed in the manner required by law.

Moved by Commissioner Schafer, supported by Commissioner Vickers, to adopt the resolution.

Moved by Commissioner Schafer, supported by Commissioner Vickers, to refer resolution back to Law Enforcement. Motion carried on a roll call vote with Commissioners Bahar-Cook, De Leon, Grebner and Holman voting no, all others voting yes. Absent: Commissioners Dragonetti and Nolan.

The following resolution was introduced by the Ingham County Board of Commissioners:

RESOLUTION HONORING JOHN BRAZIER

RESOLUTION #12-300

WHEREAS, John Brazier taught science and social studies at Kinawa Middle School for many years; and

WHEREAS, John and his wife Betty raised Arabian horses, he was active in a half-Arabian horse group for a number of years as ring steward; and

WHEREAS, John became a Wheatfield Township Trustee in 1996; and

AUGUST 28, 2012 REGULAR MEETING

WHEREAS, in 2000 he became the Township Board representative on the Zoning Board of Appeals; and

WHEREAS, in December of 2000 he was appointed to the Williamston Community Library Foundation; and

WHEREAS, John resigned from his position as a Wheatfield Township Trustee in April of 2012.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors John Brazier for his years of service as a Trustee on the Wheatfield Township Board.

BE IT FURTHER RESOLVED, that the Board extends its sincere appreciation to John for the contributions he has made to the citizens of Ingham County and extends its best wishes to John for continued success for all of his future endeavors.

Adopted as part of the consent agenda.

The following resolution was introduced by the Ingham County Board of Commissioners:

RESOLUTION HONORING LANSING FOR CESAR E. CHAVEZ

RESOLUTION #12-301

WHEREAS the Lansing for Cesar Chavez Committee is sponsoring its 2nd Annual Tejano/Latino Music Fest scheduled for Saturday, September 15, 2012, as part of keeping the legacy of the great American Hero Cesar E. Chavez alive; and

WHEREAS, Cesar E. Chavez was a farm worker, an advocate of civil rights, spiritual figure, environmentalist and crusader for nonviolent civil disobedience, which manifested through fasts, strikes and boycotts focused on safe working condition, fair wages, housing, and the banning of child labor; and

WHEREAS, the Lansing for Cesar E. Chavez invites the entire City of Lansing and its surrounding communities to participate in the 2nd Annual Tejano/Latino Music Fest that will include, Tejano music, Mexican Folkloric Dance, singers seven music bands, food, merchandise and community vendors, activities for children and dancing for adults beginning at 10:00 a.m. to 12:00 midnight; and

WHEREAS, Cesar E. Chavez has inspired millions of people, was a recipient of the Martin Luther King Jr. Peace Prize and also awarded the Presidential Medal of Freedom, America's highest civilian honor, for his outstanding contributions to our country; and

WHEREAS, the Lansing for Cesar E. Chavez Committee are working diligently to eventually dedicate an arch/gateway entering into the Cesar E. Chavez Plaza from the proceeds of the 2nd Annual Tejano/Latino Music Fest and encourages the citizens of Lansing, Ingham County and the State of Michigan to learn about Cesar E. Chavez; and

WHEREAS, the philosophy, "Si se Puede" or "Yes we Can" influenced millions of Americans to seek economic and social equality.

AUGUST 28, 2012 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honor the memory of Cesar E. Chavez in appreciation of the many accomplishments he made to the quality of life of millions of Americans, particularly in Ingham County.

BE IT FURTHERED RESOLVED, that the citizens of Ingham County are encouraged to celebrate the 2nd Annual Tejano/Latino Music Fest and join the Board of Commissioners in honoring this great American hero.

Adopted as part of the consent agenda.

SPECIAL ORDERS OF THE DAY:

Moved by Commissioner McGrain, supported by Commissioner De Leon, to reappoint Thomas Barger, Cynthia Johnson and Malekka Maki to the Community Corrections Advisory Board.

PUBLIC COMMENT:

Randy Maiville addressed the Board regarding raising property taxes every year.

Bryan Mishler addressed the Board regarding the parks millage vote.

Chuck Gray, UAW Chair, addressed the Board to share comments regarding the UAW Director and her leadership.

Dean Cross addressed the Board to share his thoughts of the process that took place at the meeting this evening.

Robin Reynolds, Director of the Ingham Health Plan, addressed the Board to say thanks for the support on health care plan.

COMMISSIONER ANNOUNCEMENTS:

Commissioner McGrain spoke in recognition of the Ingham County Employee Appreciation Night at the Lugnuts game.

Commissioner Schor spoke in regards to the letter from the Lansing Police Department and requested an update from Law Enforcement.

Commissioner Dougan recognized Kiwanis Park, and invited all Commissioners out to Happy Hollow Park.

CONSIDERATION AND ALLOWANCE OF CLAIMS:

Moved by Commissioner McGrain, supported by Commissioner Grebner, to approve payment of the claims submitted by the County Clerk and Financial Services Department in the amount of \$15,969,508.75. Motion carried unanimously. Absent: Commissioners Dragonetti and Nolan.

ADJOURNMENT:

The meeting was adjourned 9:45 p.m.

DALE COPELAGE, CHAIRPERSON

MIKE BRYANTON, INGHAM COUNTY CLERK

Cathy Haskins, Clerical Services Supervisor



RICK SNYDER
GOVERNOR

RECEIVED
SEP 12 2012

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

ANDY DILLON
STATE TREASURER

REVISED

September 4, 2012

Dale Copedge, Chair
Ingham County Board of Commissioners
PO Box 319
Mason, MI 48854

Dear Mr. Copedge:

The State Tax Commission would like to remind all counties that per MCL 211.10d (11), all counties must appoint an Equalization Director and that Equalization Director must be certified at the level required by the State Tax Commission. At this time, the State Equalized Value of Ingham County requires the expertise of an MMAO(4) certified Equalization Director, though other factors may reduce this level (see enclosed). Our records indicate that your Equalization Director is certified as an MMAO(4). Enclosed are the 2014 required county certification levels, as approved by the State Tax Commission at their August 28, 2012 meeting.

The Commission is concerned by a recent influx of questions and waiver requests by counties wishing to employ an under-certified Equalization Director. Also enclosed is a document outlining the basic requirements of Michigan counties in the equalization process. This is to better assist county officials in understanding the importance of county equalization and the employment of a properly certified Equalization Director.

If you have any questions regarding county certification matters, please feel free to contact me at 517-335-2532 or tenbroeke@michigan.gov.

Sincerely,

Kyle W. Ten Broeke, Analyst
State Tax Commission

Cc: County Administrator
Equalization Director

RECEIVED
SEP 13 2012

AGENDA ITEM # 3



STATE OF MICHIGAN
DEPARTMENT OF CORRECTIONS
LANSING

Rick Snyder
GOVERNOR

Daniel H. Heyns
DIRECTOR

September 4, 2012

Sheriff Gene Wriggelsworth
Ingham County Sheriff's Office
630 North Cedar Street
Mason, MI 48854

Re: Inspection Report

Dear Sheriff Wriggelsworth:

Enclosed is a copy of the final inspection report concerning the inspection of the Ingham County Jail that was conducted on August 28 and 29, 2012. A copy has also been sent to the Chairperson of the Ingham County Board of Commissioners.

The County Jail Services Unit thanks you, your staff and the Ingham County Board of Commissioners for maintaining compliance with the current Administrative Rules for Jails and Lockups.

If you have any questions, please feel free to call me at (517) 373-4483.

Sincerely,

A handwritten signature in cursive script that reads "Thomas A. Vogel".

Thomas A. Vogel
Enviromental Health, Fire Safety, and County Jail Services Manager
Physical Plant Division

cc: Chairperson, Ingham County Board of Commissioners

COUNTY JAIL INSPECTION REPORT

Daniel H. Heyns, Director
Michigan Department of Corrections

INGHAM COUNTY



County Jail Services Unit

Report Prepared by:

Wayne Schaudt

2012

**COUNTY JAIL INSPECTION REPORT
INGHAM COUNTY
SEPTEMBER 4, 2012**

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Scope of Inspection

An inspection of the Ingham County Jail was conducted on August 28 and 29, 2012, by the County Jail Services Unit, Michigan Department of Corrections, as provided for by Act No. 232 of the Public Acts of 1953, as amended, being Section 791.262 of the Michigan Compiled Laws.

The inspection was conducted by Wayne Schaudt Correctional Facility Specialist, County Jail Services Unit. The exit conference was conducted with Jail Administrator, Major Sam Davis, and Captain Thomas Wheeler.

Inspection Objectives

The inspection of the Ingham County Jail had the following objectives:

1. To determine compliance with the Administrative Rules for Jails and Lockups of 1998, and applicable statutes for housing inmates in county jails.
2. To provide a document for follow-up and to resolve any areas of noncompliance with the Administrative Rules.

Background

The Ingham County Jail was constructed in 1964 with a rated design capacity of 240 beds.

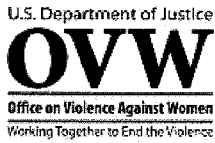
Renovations in 1982 increased the rated design capacity to 328 beds.

Double-bunking increased the rated design capacity to 575 beds.

Renovations in 2004 increased the rated design capacity to its present 665 beds.

Findings

On the date of the inspection, the Ingham County Jail was in compliance with all of the current Administrative Rules for Jails and Lockups.



U.S. Department of Justice

Office on Violence Against Women

Washington, D.C. 20530

RECEIVED
SEP 17 2012

September 14, 2012

Mr. Dale Copedge
County of Ingham, Michigan
P.O. Box 319
Mason, MI 48854-0319

Re: FY 2012 Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program (Arrest Program)
Application Number: 2012-X0418-MI-WE

Dear Mr. Copedge:

Thank you for submitting your proposal to the Office on Violence Against Women (OVW) for the FY 2012 Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program. In Federal Fiscal Year 2012, \$50,000,000 was appropriated for this program. We received 115 proposals requesting a total of \$58,346,089.55. We received more applications than we were able to financially support and we regret to inform you that your project was not selected for Fiscal Year 2012 funding.

Your application was assessed for meeting basic minimal requirements and a detailed peer review was conducted by a panel of OVW Staff. The Arrest Program applications were reviewed and evaluated in accordance with the selection criteria outlined in the grant solicitation. Final selection was made based on scores, statutory requirements, OVW priorities and, where applicable, prior performance on previous awards.

We thank you for taking the time and effort to develop and submit your application. We encourage you to submit future applications to OVW and anticipate that the Federal Fiscal Year 2013 Arrest Solicitation will be released later this year. At that time, application information will be available on our Website at: www.ovw.usdoj.gov.

If you have any questions, please do not hesitate to contact OVW at (202) 307-6026 and ask to speak to a staff member of the Arrest Program. Again, thank you for your application to the Arrest Program, and for your interest in serving those affected by sexual assault, domestic violence, dating violence and stalking.

Sincerely,

Bea Hanson
Acting Director

Cc: Scott Hughes

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM
COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS**

RESOLUTION #12-

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this will now be the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated September 6, 2012 as submitted.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon

Nays: None **Absent:** Vickers **Approved 9/18/12**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION IN SUPPORT OF THE MOVE TO AMEND CAMPAIGN

RESOLUTION #12-

WHEREAS, on January 21, 2010, with its ruling in Citizens United v. Federal Election Commission, the Supreme Court ruled that corporations are persons, entitled by the U.S. Constitution to contribute to elections; and

WHEREAS, the Move to Amend Campaign is a movement comprised of citizens of the United States who reject the U.S. Supreme Court's ruling in Citizens United, and want to amend the Constitution to firmly establish that human beings, not corporations, are persons entitled to constitutional rights; and

WHEREAS, the Move to Amend Campaign believes that the Supreme Court is misguided in principle and wrong on the law, and Corporations are not legal persons and should be subject to regulation by Congress and the States; and

WHEREAS, the Move to Amend Campaign believes that money is not a form of speech protected under the first amendment of the United States Constitution, but is property, and can be regulated by Congress and the States.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners supports the Move to Amend Campaign and communities across the country to defend democracy from the corrupting influences of undue corporate power through campaign contributions by calling on State and Federal representatives to amend the United States Constitution to establish that.

BE IT FURTHER RESOLVED, that the Board requests that Ingham County's State and Federal representatives enact resolutions, legislation, and Constitutional amendments advancing this effort.

BE IT FURTHER RESOLVED, that the County Clerk forward copies of this resolution to the Congressman Mike Rogers, Senator Carl Levin, Debbie Stabenow and the Ingham County State Legislative Delegation.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon
Nays: None **Absent:** Vickers **Approved 9/18/12**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPOINTING SHERRIE GRAHAM AS THE POTTER PARK ZOO DIRECTOR AND
AUTHORIZING AN AMENDMENT TO THE EXISTING CONTRACT WITH THE POTTER PARK
ZOO SOCIETY**

RESOLUTION #12-

WHEREAS, on November 8, 2011 the Board of Commissioners approved resolution #11-346 authorizing a contract amendment with the Potter Park Zoo Society for its Director Sherrie Graham to also serve as the Interim Director of the Potter Park Zoo; and

WHEREAS, on January 24, 2012 the Board of Commissioners also approved Resolution #12-004 authorizing a contract amendment that provided for the county to reimburse the Zoo Society for Ms. Graham's services in the amount of \$4,000 per month; and

WHEREAS, the Potter Park Zoo Board is recommending that Ms. Graham be appointed the permanent Director and continue to serve as the Executive Director of Zoo Society; and

WHEREAS, the American Zoo Association in a recent accreditation site visit report indicated that the Zoo Director must have direct supervisory authority over Zoo employees; and

WHEREAS, in order for Ms. Graham to directly supervise Zoo employees she would have to become a county employee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby establishes a special part time Zoo Director position under the Managerial and Confidential Plan.

BE IT FURTHER RESOLVED that the Ingham County Board of Commissioners appoints Sherrie Graham as the Potter Park Zoo Director, with a gross annual wage of \$47,265.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an amendment to the existing agreement with the Potter Park Zoo Society in order to clearly delineate Ms. Graham's dual responsibilities as Zoo Society Director and Potter Park Zoo Director.

BE IT FURTHER RESOLVED, that the contract amendments authorized in resolutions #11-346 and #12-004 are hereby nullified and void.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners and the County Clerk are authorized to sign the contract amendment subject to approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon
Nays: None **Absent:** Vickers **Approved 9/18/12**

FINANCE: Finance will meet 9/19/12

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE HUMAN RESOURCES DEPARTMENT TO CONTRACT
WITH THE TRI-COUNTY OFFICE ON AGING TO PROVIDE HUMAN RESOURCES SERVICES**

RESOLUTION #12-

WHEREAS, the Office on Aging requires human resources services for its personnel; and

WHEREAS, Ingham County Human Resources has provided contract human resources services to Tri-County Office on Aging (TCOA) since the approval of the original contract on March 1, 2007; and

WHEREAS, the County has proposed to continue to provide the Tri-County Office on Aging the human resources services which the Office on Aging requires; and

WHEREAS, the Office on Aging accepts the County's proposal, subject to the terms and conditions of this Agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract to be executed for the Ingham County Human Resources Department to provide the Tri-County Office on Aging with human resources services from January 1, 2012 through December 31, 2012.

BE IT FURTHER RESOLVED, the Office on Aging shall compensate the County for human resources services performed under this Agreement, in total amount not to exceed \$40,028.00 for the term of this Agreement.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign the attached contract document as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon
Nays: None **Absent:** Vickers **Approved 9/18/12**

FINANCE: Finance will meet 9/19/12

2012 SCOPE OF INGHAM COUNTY HUMAN RESOURCES SERVICES
TO BE PROVIDED TO
TRI-COUNTY OFFICE ON AGING

1. Interviewing
 - a. Research and create recruitment strategies for job openings.
 - b. Screen and refer candidates for phone interviews. Conduct phone interviews as needed.
 - c. Create, edit and track interview questionnaires for face-to-face interviews.
 - d. Conduct face-to-face interviews with applicable Supervisors.
 - e. Make hiring recommendation to Supervisors, Program Directors and/or Executive Director.
2. Job descriptions and salary determination
 - a. Create, edit and maintain job descriptions.
 - b. Research, analyze and advise on the Agency's job descriptions and compensation rates as requested.
3. Policy and Procedure interpretation and support.
 - a. Provide guidance and technical support to staff regarding Human Resources policies.
 - b. Make recommendations to create or edit Human Resources policies as needed.
 - c. Working with the Leadership Team, coordinate and assist with revisions to the Employee Handbook, Agency Safety Handbook and all Human Resources policies, procedures and manuals. Responsible for organizing and tracking drafts through the approval process.
4. Employee Relations
 - a. Work with the Leadership Team to facilitate consistent application of Human Resources policies.
 - b. Monitor Employee Suggestion Box submissions. Prepare responses with input and approval from the Leadership Team and Executive Director.
 - c. Draft disciplinary notices for Executive Director's review.
 - d. Deliver disciplinary notices to employees with repetitive performance issues. Issue final warning.
 - e. Notify employees of terminations. Responds to unemployment claims. Serve as primary contact to the Agency's legal counsel regarding UIA appeals.
 - f. Investigate allegations of harassment and hostile work environments. Recommends appropriate actions to the Executive Director.
5. Meetings
 - a. Attend Leadership Team meetings
 - b. Attend Board Meetings. Prepares quarterly activity report for review by the Executive Director and Assistant Director prior to submission to the Board.
 - c. Coordinate and arrange quarterly in-service training meetings for employees. Facilitate as needed.
 - d. Serve as liaison to the Personnel Committee of the Board and coordinate with them to prepare the Executive Director's annual performance evaluation.
6. Miscellaneous
 - a. Prepare weekly activity log and submit to Executive Director and Assistant Director.
 - b. Conduct quarterly benefit and attendance audits.
 - c. Conduct needs assessments and helps identify training opportunities to enhance employee development.

- d. Provide information and input on various issues including, but not limited to, FMLA, ADA, OSHA, MIOSHA, Workers Compensation, Safety, Leave of Absence requests.

HR Analyst work time shall be divided between TCOA and Ingham County on a half-day basis (morning for TCOA/afternoons for Ingham County). This division is flexible and recognizes the ever-changing dynamics of Human Resources work activities.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE ESTABLISHMENT OF MERS HYBRID PLANS FOR THE
BOARD OF COMMISSIONERS AND ELECTED OFFICIALS**

RESOLUTION #12-

WHEREAS, the County Board of Commissioners has recognized the escalating cost of the current MERS Defined Benefit Plan; and

WHEREAS, the County Board of Commissioners have discussed changes in the MERS pension plans to be provided to future newly elected Board of Commissioners and Elected Officials, serving in their initial term of office effective January 1, 2013; and

WHEREAS, the Human Resources Department has discussed with MERS the establishment of Hybrid Plans for newly elected County Board of Commissioners, in division 16 and Elected Officials, in division 19 and prepared the attached MERS mandated resolution forms.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the attached resolutions establishing the MERS Hybrid Pension Plan for Board of Commissioners and Elected Officials, to be provided to those future newly elected to their initial term of office, effective January 1, 2013.

BE IT FURTHER RESOLVED, that adoption of this resolution will not set a precedent for other collective bargaining contracts, which are currently in negotiations.

BE IT FURTHER RESOLVED, that the County Controller/Administrator is authorized on behalf of the County's retirement system to sign and execute all documents to effectuate and finalize this transaction, subject to prior approval as to form, by legal counsel.

COUNTY SERVICES: The County Services Committee tabled this item 9/18/12.

FINANCE: Finance will meet 9/19/12

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING MODIFICATIONS TO THE
2012 MANAGERIAL AND CONFIDENTIAL PERSONNEL MANUAL**

RESOLUTION #12-

WHEREAS, the Managerial/Confidential/Elected Officials Steering Committee solicited input from managerial and confidential employees regarding benefit and salary changes to the Managerial/Confidential Personnel Manual; and

WHEREAS, after careful consideration, the Steering Committee recommended changes for the 2012 Managerial/Confidential Personnel Manual.

THEREFORE BE IT RESOLVED, the Ingham Board of Commissioners approves the following recommendations, as proposed by the Managerial/Confidential/Elected Officials Steering Committee, to the 2012 Managerial and Confidential Employee Personnel Manual as follows:

1. Change in language under Purpose and Intent: It is the intent of the Board of Commissioners that this Manual will be amended to equivalently match changes negotiated in collective bargaining agreements, including recognition of the earlier implementation of the 1.8% increase in employee's pension contribution.
2. Change in employee contribution toward retirement: Employees hired prior to the effective date of this manual shall contribute an additional 1.8% of gross wages to the employee retirement, increasing the total contribution for Managerial employees to 8.19% and Confidential employees to 7.16%.
3. Add new retirement plan: Employees hired on or after the effective date of this manual will be covered by the Municipal Employees' Retirement System's Hybrid Plan - consisting of a Defined Benefit (DB) component with a 1.0% Benefit Multiplier and a Defined Contribution (DC) component with an employer match of the Employee's contribution in an amount up to 2.5% of the employee's payroll.
4. Change in the language under Compensation Plan: 2. Step increases will be subject only to the approval of the immediate supervisor with the exception of those positions reporting directly to the Board of Commissioners or Judges. Those positions include but may not be limited to the Health Officer, Animal Control Director, Veterans Affairs Director, Friend of the Court, Circuit Court Administrator, District Court Administrator and Magistrate, Probate Court Administrator, and the Controller, and must be approved by the appropriate presiding Judge or liaison committee Chairperson of the Board of Commissioners.
5. Change in the language under Compensation Plan: 7. Upon justification by the department and approval of the Human Resources Director, a new employee may be started at step 2.
At the discretion of the Ingham County Health Department and with the approval of the Human Resources Director, Primary Care Physicians and Dentists may be started at step 5 based on applicable experience.
6. Employees hired after the effective date of this manual are not eligible to receive longevity bonus.
7. Decrease sick time accruals for employees hired on or after the effective date of this manual as follows: Each full-time employee hired on or after the effective date of this manual shall earn 3.69 hours per pay period. Three quarter-time and part-time employees shall earn 75% and 50% of that amount, respectively.

RESOLUTION #12-

8. Change the donation of sick time to read: A total of 16 sick hours may be donated by an employee under this manual in any department, irrespective of the employee group affiliation or bargaining unit membership.
9. Change to Section J (2) regarding if the request for donated sick time is approved by the County Services Committee under the 6 step procedure outlined in the manual and that the Sick Leave Donation Policy may be terminated by County Services Committee, in its discretion, after the expiration of this manual: *New language - Any decision by the County Services Committee shall not be subject to the Complaint Procedure.*
10. Change in Retiree Health Insurance: Employee hired on or after the effective date of the manual shall not be eligible for single retiree health insurance coverage until after they reach 60 years of age, subject to the scale based on years of service.
Retirees that purchase dental and vision insurance at group rates and subsequently choose to discontinue the coverage, may not re-enroll.
11. Change in vacation leave earned: New employees hired on or after the effective date of this manual shall be subject to the reduced accrual of vacation based on years of service.
12. Change in Other Specific Managerial Benefits (Appendix A): Elimination of dry cleaning and laundering allowance and elimination of clothing reimbursement.
Addition of “on-call” language: In accordance with Ingham County Board of Commissioners Resolution #03-042, physicians employed by the County under the Managerial and Confidential Employee Personnel Manual shall participate in “on-call” coverage and shall be paid an “on-call” bonus. The “on-call” bonus shall be paid on quarterly.
13. Provide salary increases as follows: There will be no change in the compensation levels reflected in Appendix D for the duration of this manual.

BE IT FURTHER RESOLVED, that the Managerial and Confidential Employee Personnel Manual will be effective the date of adoption of this resolution and shall expire on December 31, 2012.

COUNTY SERVICES: The County Services Committee tabled this item 9/18/12

FINANCE: Finance will meet 9/19/12

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING EMPLOYEES OF THE ADULT DENTAL CENTER

RESOLUTION #12-

WHEREAS, the Adult Dental Center began providing dental services to the medically underserved residents of Ingham County in 1956; and

WHEREAS, the Adult Dental Center is operated by a team of dedicated individuals who are steadfast in their commitment and passionate about serving medically vulnerable adults in Ingham County; and

WHEREAS, in 2011, these dedicated employees provided quality oral health care services to 3,840 patients over 5,696 visits; and

WHEREAS, most recently, the Adult Dental Center is collaborating with local emergency room departments to address the immediate dental needs of the community by triaging patients in the waiting room each morning to minimize their wait times for oral health services and to ensure patients with the highest needs are served first.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors all employees of the Adult Dental Center for their continued service to the residents of Ingham County.

HUMAN SERVICES: Human Services will meet 9/20/12

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING MARY MEIRDORF

RESOLUTION #12-

WHEREAS, Mary Meirndorf began her career with Ingham County in June, 1981 as a part-time Food Distribution Coordinator in the Community Food Bank Program; and

WHEREAS, in May 1982, the position became full time; and

WHEREAS, in March, 1983 the Food Bank Project was reorganized and Mary Meirndorf was established as the Food Bank Coordinator; and

WHEREAS, Mary Meirndorf has been very involved in the Greater Lansing Food Bank's efforts to raise money to support the volunteer food banks in Ingham County; and

WHEREAS, in 2002, she served on the grant team for the Capital Area United Way. This team was responsible for making recommendations to fund programs in our community to provide basic necessities in emergencies; and

WHEREAS, under Mary Meirndorf's leadership, Ingham County has provided food assistance to families need, and increased from feeding 100 families a month under the Task Force on Hunger to over 2,100 families a month under the Ingham County Food Bank; and

WHEREAS, Mary Meirndorf is a competent, dedicated employee. As the Food Bank Coordinator, she consistently has worked many hours per week beyond those for which she was compensated, in order to provide staff support and coordination to the emergency food effort in the Lansing area.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Mary Meirndorf for her 31 years of dedicated, highly respected service to the community and for the many contributions she has made to the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

HUMAN SERVICES: Human Services will meet 9/20/12

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE SECOND AMENDMENT TO THE AGREEMENT WITH THE
CAPITAL AREA TRANSPORTATION AUTHORITY DATED JANUARY 1, 2011 THROUGH
DECEMBER 31, 2015**

RESOLUTION #12-

WHEREAS, an agreement was authorized with the Capital Area Transportation Authority for the period ending December 31, 2015; and

WHEREAS, in August 2010, the electorate approved a countywide public transportation millage level of 48/100 (.48) of one mill to be used for the purpose of funding a transportation system to be used primarily by elderly and disabled persons in Ingham County; and

WHEREAS, in August 2012, the electorate approved an additional 12/100 (.12) of one mill to ensure that the current level of service can still be provided; and

WHEREAS, the Board of Commissioners envisioned that the revenues generated as a result of the millage levy would be turned over to the Capital Area Transportation Authority and be used to provide the transportation service.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves an amendment to the agreement with the Capital Area Transportation Authority (CATA) which authorizes the County to pay CATA the expenses incurred for providing a public transportation system to be used primarily by elderly and disabled persons in Ingham County from revenue generated as a result of the countywide public transportation millage.

BE IT FURTHER RESOLVED, that for the period October 1, 2012 through September 30, 2013 the County shall reimburse CATA as set forth in the attached Scope of Services.

BE IT FURTHER RESOLVED, the Chairperson of the Board and the County Clerk are hereby authorized to sign the appropriate agreements and documents necessary to implement the above, subject to approval as to form by the County Attorney.

HUMAN SERVICES: Human Services will meet 9/20/12

FINANCE: Finance will meet 9/19/12

EXHIBIT "A"

SCOPE OF SERVICES

For October 1, 2012, through September 30, 2013

CATA shall carry out the following activities with respect to small bus transportation primarily serving elderly and disabled residents of Ingham County:

1. Take all reasonable steps to improve the quality of small bus service primarily serving the elderly and residents with disabilities of Ingham County. CATA shall constantly strive to develop methods to provide such services in more cost efficient ways.
2. Manage and operate the small bus system commonly known as CATA Rural Services (CRS), providing a minimum of 79 hours per day of service to the residents of Ingham County who reside outside of the boundaries of the urbanized area. Service shall be provided in conformity with the requirements of the state and federal grants received for the operation of the service. A maximum of \$645,000 of the funds received under this agreement shall be used to pay for the actual expenses of operating, administering and marketing CATA Rural Services.
3. Continue to operate service for persons with disabilities, known as CATA Spec-Tran, providing at a minimum the level of service in effect on October 1, 1988, to residents of Ingham County who reside within the boundaries of the urbanized area and who further qualify for this specialized service by nature of their mobility-related disabilities. Services shall be provided in conformity with state and federal requirements and grants received for the operation of the service. A maximum of \$3,159,496 of the funds received under this Agreement shall be used to pay the actual expenses of operating, administrating and marketing Spec-Tran.
4. The amount of \$112,327 shall be retained by the County for the operation of a vehicle used to transport area veterans to VA Hospitals in the region in the County's 2013 Fiscal Year. CATA has no responsibility for this service and does not participate in its operation or funding.

Introduced by the Human Service and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE AGREEMENT FOR MICHIGAN STATE UNIVERSITY
EXTENSION SERVICES BETWEEN MICHIGAN STATE UNIVERSITY AND INGHAM COUNTY
TO ADD A 4-H PROGRAM COORDINATOR POSITION TO THE AGREEMENT**

RESOLUTION #12-

WHEREAS, Michigan State University Extension (MSUE), in collaboration with Ingham County are committed to helping people improve their lives through initiatives in four Extension Educational Program Institutes; and

WHEREAS, a written agreement, including the annual work plan, was approved through Resolution #11-390, that outlines the provision that each party will provide for the continued operation of the Michigan State University Extension Office in Ingham County for the next five years; and

WHEREAS, the resignation of a County employee who provided 4-H programming support to Michigan State University Extension Office in Ingham County in accordance with the agreement, has created an option of transferring the 4-H Program responsibility to an employee of Michigan State University; and

WHEREAS, it is believed by both parties that amending the annual work plan to accomplish this provides financial and organizational benefits to both organizations; and

WHEREAS, with a start date of October 1, 2012, 1.0 FTE 4-H Program Coordinator will be hired by MSUE to provide these services for an increase of \$14,000 for the period of October 1 through December 31, 2012.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes entering into the amended Annual Work Plan (Exhibit A) that includes a county assessment of \$150,191 with MSU Extension for the period of January 1, 2012 through December 31, 2012 for delivery of Extension services and education.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract/placement documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Human Services will meet 9/20/12

FINANCE: Finance will meet 9/19/12

EXHIBIT A: 2012 Annual Work Plan – Amendment #1 (September 6, 2012)

A. Specific Contributions by MSUE:

1. At least 1.0 FTE extension educator whose primary office of operation will be the county Extension office included in assessment.
2. .8 FTE additional extension educator (Horticulture) at \$71,200 (FTE * rate).
3. 1.5 FTE 4-H program coordinator(s) included in assessment whose primary office of operation will be the county Extension office at \$14,000 (FTE * prorated).
4. No additional 4-H program coordinators/other paraprofessional at _____ (FTE * rate).
5. Administrative oversight included in annual assessment.
6. Access to extension educators with expertise in each of the MSUE Institutes included in annual assessment.
7. Supervision of University provided academic and paraprofessional staff. Supervision of county clerical staff and/or county staff upon request. Supervision is included in the annual assessment.
8. Annual reporting of services provided, audiences served, and impact of programs in the county.

B. Specific Contributions by the County:

1. Office space for a County Extension office. The office will include space for at least one Extension educator, one 4-H program coordinator and one clerical staff person, access to space for delivering Extension programs, and utilities, including telephone. Office space will be available for additional MSUE and/or county staff as mutually agreed. The office must have access to high-speed internet sufficient to meet the needs of MSUE Personnel. Minimum standards for internet access can be found in appendix A. The office space must be at least comparable to the average office space used by County employees.
2. Clerical staff for the Extension office that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media.
3. Operating expenses for the office and Personnel.
4. The Assessment Fee of \$78,991 (\$115,269 minus County Paid 4-H staff salary & fringe amount of \$36,278) and \$71,200 for additional personnel, as described above in Section A.

C. Assessment to County:

For the period January 1, 2012 to December 31, 2012, the County shall pay to MSUE \$150,191 which is the cost of the assessment plus any additional personnel costs. Payment will be made the first month of each quarter of the county fiscal year. Payments should be sent to CANR Budget and Finance, 210 Ag Hall, Michigan State University, East Lansing, MI 48824.

MICHIGAN STATE UNIVERSITY

INGHAM COUNTY

By: _____

By: _____

Daniel T. Evon, Director,
Contract & Grant Administration

Its: _____

Its: _____

Date: _____

Date: _____

Appendix A Technical Standards for County Internet Connections

Michigan State University Extension employs the use of technology to meet the ever changing needs of our constituents. We strive to utilize standard, enterprise tools when appropriate, but also recognize the need to evolve with the times and utilize innovative tools to reach a broad array of people.

It is our goal to provide the safest computing environment we can. Besides employing CISSP and Microsoft certified technicians to manage our systems, IT providers who work with us can be assured that best practices are followed in data security at each step.

MSUE does support and encourage the use of technologies that others may not, including social media applications. We view communication with our constituents through channels such as Facebook, Twitter, and Second Life to be critical to our work. However, networks that support our employees are not expected to see traffic from gaming within some of these applications – most notably, services such as “Mafia Wars” or “Farmville”, which can be resource intensive. MSUE staff and others can refer to the standing Social Media Policy for more details.

The easiest way to allow access to necessary applications needed by Extension personnel is to allow the full MSU Internet Protocol Range access to and from your network, as well as opening social media sites to the addresses used by MSUE staff at your location. The MSU-owned ranges are:

NetRange	35.8.0.0 - 35.10.255.255
CIDR	35.10.0.0/16 35.8.0.0/15

If you would like to narrow the scope further for additional protection, the addresses that will need to be allowable include:

- 35.9.160.36 (1935,443) (authentication)
- 35.8.201.221 (10020) (ProofPoint)
- 35.9.83.132 (all) (vpn.msu.edu)
- 35.9.121.194 (443) (SharePoint)
- 35.9.121.211 & 212 (443) (Exchange)
- 35.8.10.135 (adobe connect)

The following clients are necessary on all computers – Outlook (preferably 2010, MSUE provides Office 2010 licensing), Lync 2010 Client, SAP client, VPN client. (IE 7.0 or higher)

Some configuration changes are necessary to support services such as SharePoint, including modifications to Internet Explorer. These can always be found on the ANR Technology web site.

Questions may be directed to support@anr.msu.edu, where they will be routed to the best person to assist you.

Appendix B
Specification of the Allocation of Costs

Annual assessment funds will cover

- salary and fringe for 4-H Coordinators
- travel required by academic educator and/or paraprofessional staff, including the 4-H Coordinators
- computer
- cell phone costs
- expenses associated with programmatic work

County will be expected to provide

- office space
- utilities for office space
- at least one landline for phone service
- high speed internet access
- any computer needs of the clerical staff
- any travel the clerical staff may need to carry out as part of their work assignment
- other expenses associated with direct constituent service requests

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO RESOLUTION #12-106 TO AUTHORIZE A
SUBCONTRACT WITH THE NURSE FAMILY PARTNERSHIP PROGRAM**

RESOLUTION #12-

WHEREAS, in Resolution #12-106, the Board of Commissioners authorized Amendment #2 to the Comprehensive Planning, Budgeting, and Contracting (CPBC) Agreement with the Michigan Department of Community Health; and

WHEREAS, the Amendment provided additional funding for the Nurse Family Partnership Services Program; and

WHEREAS, Resolution #12-106 did not include specific authorization for a subcontract with the Nurse Family Partnership Program; to provide technical support, training and materials specific to the Nurse Family Partnership model; and

WHEREAS, the Health Officer recommends an amendment to Resolution #12-106 to authorize a subcontract with the Nurse Family Partnership Program for the period of June 1, 2012 through September 30, 2012.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a subcontract with the Nurse Family Partnership Program in an amount not to exceed \$45,000 for the period of June 1, 2012 through September 30, 2012.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the subcontract after review by the County Attorney.

BE IT FURTHER RESOLVED, that all other terms and conditions of Resolution #12-106 remain unchanged.

HUMAN SERVICES: Human Services will meet 9/20/12

FINANCE: Finance will meet 9/19/12

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A 2012-2013 AGREEMENT WITH
THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH FOR
THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER
THE COMPREHENSIVE AGREEMENT**

RESOLUTION #12-

WHEREAS, the responsibility for protecting the public health is a shared responsibility between the State and county governments in Michigan; and

WHEREAS, the Michigan Department of Community Health and Ingham County have historically entered into contracts to clarify the role and responsibility of each party in protecting the public's health; and

WHEREAS, the Michigan Department of Community Health is in the process of establishing tentative grant funding levels for 2012-2013; and

WHEREAS, the Michigan Department of Community Health has proposed a 2012-2013 Agreement for the delivery of public health services under the Comprehensive Agreement process to clarify roles and responsibilities, including funding relationships; and

WHEREAS, the Health Officer recommends that the 2012-2013 Comprehensive Agreement be authorized and executed.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a 2012-2013 Agreement with the Michigan Department of Community Health for the delivery of public health services under the Comprehensive Agreement Process.

BE IT FURTHER RESOLVED, that the period of the Agreement shall be October 1, 2012 through September 30, 2013.

BE IT FURTHER RESOLVED, that the scope of services included in this Agreement shall include Essential Local Public Health Services, and several categorical public health programs identified in the attachments to the Agreement.

BE IT FURTHER RESOLVED, that approximately \$5.0 million of state/federal funds will be made available to Ingham County through the Comprehensive Agreement, and that Ingham County's contribution to expenditures associated with the Agreement and budget shall not exceed levels appropriated in the County's 2013 Budget for these purposes.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes subcontracts for the period October 1, 2012 through September 30, 2013 with specialty physicians, laboratories, and health care institutions and other service providers necessary to implement the Breast and Cervical Cancer Control Program in Clinton, Gratiot, Ingham, Ionia, Jackson, Livingston, Oakland and Washtenaw Counties, which is a program included in the Comprehensive Agreement.

RESOLUTION #12-

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes a subcontract for the period October 1, 2012 through September 30, 2013 with the Nurse Family Partnership Program; to provide technical support, training and materials specific to the Nurse Family Partnership model which is a program included in the Comprehensive Agreement.

BE IT FURTHER RESOLVED, that service contracts are authorized with the providers named below to support outreach activities to potential and current Medicaid beneficiaries in the following categories:

- Medicaid Outreach and Public Awareness
- Facilitating Medicaid Eligibility Determination
- Program Planning, Policy Development and Interagency Coordination Related to Medicaid Services
- Referral, Coordination and Monitoring of Medicaid Services
- Medicaid-Specific Training on Outreach Eligibility and Services
- Arranging for Medicaid-related Transportation and Provision of Medicaid-related Translation

These service contracts braid together requirements and funds from multiple sources including the County, W. K. Kellogg Foundation and Medicaid Administration (Federal Share). The braided service contracts shall be authorized up to the amounts identified below for the period October 1, 2012 through September 30, 2013:

- Allen Neighborhood Center \$115,487
- NorthWest Initiative \$115,487
- Carefree Medical Clinic \$10,800
- South Lansing Community Development Association \$24,952
- South Side Community Coalition \$103,086
- Capital Area Community Services \$4,000
- Child Abuse Prevention Services \$52,250
- Catholic Charities St. Vincent Home \$128,250
- Cristo Rey \$61,750
- Family and Community Development Services \$105,000
- Greater Lansing African American Health Institute \$77,904

BE IT FURTHER RESOLVED, that the Health Officer, Renee Branch Canady, PhD, and John Jacobs, Chief Financial Officer of the Health Department, are authorized to submit the 2012-2013 Comprehensive Agreement grant documents electronically through the Mi-E Grants system.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2013 Budget as necessary upon its adoption in order to implement this Resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign contracts, subcontracts and lease agreements associated with the CPBC agreement after review by the County Attorney.

HUMAN SERVICES: Human Services will meet 9/20/12

FINANCE: Finance will meet 9/19/12

Introduced by the Law Enforcement, Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH ARMOR CORRECTIONAL HEALTH SERVICES, INC. FOR MEDICATION PASSING SERVICES AT THE INGHAM COUNTY JAIL

RESOLUTION #12-

WHEREAS, the Ingham County Health Department assumed the responsibility of providing and managing medical services for Ingham County Jail inmates January 1, 2007; and

WHEREAS, the Health Department and the Sheriff's Office are committed to providing high quality and efficient health care services to jail inmates; and

WHEREAS, medication passing is a necessity in the delivery of health care services to jail inmates; and

WHEREAS, the Ingham County Sheriff's Office requested that the passing of medications to the inmates at the Ingham County Jail transition from the Sheriff's Office to the Ingham County Health Department; and

WHEREAS, the Ingham County Purchasing Department issued a Request for Proposals Re-Bid in July 2012 for medication passing to support the health care needs of the inmates at the Ingham County Jail; and

WHEREAS, the responses were evaluated by the Health Department's Chief Operating Officer, Medical Director, and Community Health Center Supervisor; and

WHEREAS, the group unanimously agreed that Armor Correctional Health Services, Inc. presented the best response and their proposal showed extensive correctional health care experience; and

WHEREAS, the Health Officer recommends a contract with Armor Correctional Health Services, Inc. for medication passing services at the Ingham County Jail; and

WHEREAS, the proposed rate of service is \$39.51 per hour for a part time (.38 Full Time Equivalent (FTE)) Licensed Practical Nurse and \$23.84 per hour for a part time (.68 FTE) Medical Assistant; and

WHEREAS, Armor Correctional Health Services, Inc. will provide medication passing services six hours per day for a total of 42 hours per week at a rate not to exceed \$88,000 per year.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an agreement with Armor Correctional Health Services, Inc. for medication passing services at the Ingham County Jail.

BE IT FURTHER RESOLVED, the period of the agreement shall commence October 1, 2012 through September 30, 2013 with the option to automatically renew from year to year unless terminated as set forth in the agreement.

BE IT FURTHER RESOLVED, that Armor Correctional Health Services, Inc. shall provide medication passing services at a rate of \$39.51 per hour for a part time (.38 Full Time Equivalent (FTE)) Licensed Practical Nurse and \$23.84 per hour for a part time (.68 FTE) Medical Assistant, not to exceed \$88,000 per year, to be managed from within the FY 2012/2013 Jail Medical Budget.

RESOLUTION #12-

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and County Clerk to sign all necessary contract documents consistent with this resolution upon review and approval as to form by the County Attorney.

LAW ENFORCEMENT: Yeas: Tsernoglou, De Leon, Koenig, Schafer, Dragonetti

Nays: None **Absent:** Celentino **Approved 9/13/12**

HUMAN SERVICES: Human Services will meet 9/20/12

FINANCE: Finance will meet 9/19/12

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A CONTRACT WITH STATE OF MICHIGAN, DEPARTMENT OF
COMMUNITY HEALTH, CRIME VICTIM SERVICES COMMISSION FOR CRIME VICTIM
RIGHTS FUNDING**

RESOLUTION #12-

WHEREAS, the Ingham County Prosecutor's Office is required by statute to provide Victim Rights to any victim that meets the criteria under the Crime Victim Rights Act; and

WHEREAS, the Ingham County Prosecutor's Office has been awarded a grant in the amount of \$199,600 to subsidize our office with salaries and fringe benefits so that rights can be provided to victims in compliance with State Law; and

WHEREAS, this revenue will only be used to subsidize salaries, fringe benefits and supplies for the Victim Rights Unit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves a contract with State of Michigan Department of Community Health in the amount of \$199,600 for the time period October 1, 2012 through September 30, 2013.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary budget adjustments in the Ingham County Prosecutor's Budget effective October 1, 2012 through September 30, 2013.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

LAW ENFORCEMENT: Yeas: Tsernoglou, De Leon, Koenig, Schafer, Dragonetti

Nays: None **Absent:** Celentino **Approved 9/13/12**

FINANCE: Finance will meet 9/19/12

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A CONTRACT WITH STATE OF MICHIGAN, DEPARTMENT OF
COMMUNITY HEALTH, CRIME VICTIM SERVICES COMMISSION FOR CONTINUATION OF
ITS VICTIMS OF CRIME ACT (VOCA) PROGRAM**

RESOLUTION #12-

WHEREAS, the Prosecutor's Domestic Violence Unit has, since 1998, provided victims of domestic violence with services and support; and

WHEREAS, the Ingham County Prosecutor's Office has applied for and received a grant award in the amount of \$70,786, to provide for continued funding of the Prosecutor's Domestic Violence Unit; and

WHEREAS, the Ingham County Prosecutor's Office has agreed as a condition of this award to provide a local match in the amount of \$ 17,697 worth of volunteer labor.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves a contract with State of Michigan Department of Community Health in the amount of \$70,786 for the time period October 1, 2012 through September 30, 2013.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary budget adjustments in the Ingham County Prosecutor's Budget effective October 1, 2012 through September 30, 2013.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

LAW ENFORCEMENT: Yeas: Tsernoglou, De Leon, Koenig, Schafer, Dragonetti

Nays: None **Absent:** Celentino **Approved 9/13/12**

FINANCE: Finance will meet 9/19/12

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE INGHAM COUNTY SHERIFF'S OFFICE TO EXTEND A CONTRACT WITH MICHIGAN DEPARTMENT OF CORRECTIONS TO RENT 190 BEDS TO THE MICHIGAN DEPARTMENT OF CORRECTIONS

RESOLUTION #12-

WHEREAS, the Ingham County Board of Commissioners has established a design rated capacity of 665 beds, (601 beds are currently being utilized due to the previous closure of Post 3) which includes 472 County beds (401 County beds are being utilized as a result of the previous closure) and 190 contractual beds; and

WHEREAS, the funds received by the county for leasing these contractual are used to reduce the general fund cost of operating the jail; and

WHEREAS, the Ingham County Board of Commissioners has approved renewing the contract through September 30, 2012; and

WHEREAS, the Ingham County Sheriff's Office has negotiated a two year extension of the agreement with the Michigan Department of Corrections to rent 190 beds at a cost of \$36.00 per day per bed effective October 1, 2012 through September 30, 2014; and

WHEREAS, the revenue received from the renting of the beds is anticipated in the 2013 budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Ingham County and the Ingham County Sheriff's Office to extend the contract with the Michigan Department of Corrections to rent 190 beds at a cost of \$36.00 per day per bed effective October 1, 2012 through September 30, 2014 for a additional revenue of up to \$4,993,200.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chair and County Clerk to sign any necessary agreements approved as to form by the County Attorney consistent with this resolution.

LAW ENFORCEMENT: Yeas: Tsernoglou, De Leon, Koenig, Schafer, Dragonetti
Nays: None **Absent:** Celentino **Approved 9/13/12**

FINANCE: Finance will meet 9/19/12

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE INGHAM COUNTY SHERIFF'S OFFICE AND THE MICHIGAN DEPARTMENT OF CORRECTIONS TO ENTER INTO A RENTAL AGREEMENT FOR 64 BEDS WITHIN THE INGHAM COUNTY JAIL

RESOLUTION #12-

WHEREAS, the Ingham County Board of Commissioners has established a design rated capacity of 665 beds, (601 beds are currently being utilized due to the previous closure of Post 3) which includes 472 County beds (408 County beds are being utilized as a result of the previous closure) and 190 contractual beds; and

WHEREAS, the funds received by the County for leasing these contractual beds is used to reduce the general cost of operating the jail; and

WHEREAS, the Reimbursement to Counties for Certain Expenses (Excerpt) Act 16 of 1978, allows County Jails to receive \$35.00/day/inmate held in a County Jail; and

WHEREAS, nine other Michigan Counties either are participating in Housing MDOC Inmates under this Act to include Clare, Iron, Jackson, Mason, Osceola, Van Buren, Lenawee, Midland and Ottawa; and

WHEREAS, the Ingham County Sheriff's Office and the Michigan Department of Corrections wish to enter into a rental agreement for an additional 64 male beds which will increase the number of contractual beds from 190 to 254 and increase the established design rated capacity of 601 beds to 665 beds which includes 408 County beds and 254 contractual beds; and

WHEREAS, the revenue received from the renting of beds will be anticipated in future budgets.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes Ingham County and the Ingham County Sheriff Office to enter into an agreement with the Michigan Department of Corrections to rent 64 additional beds at a cost of \$35.00 dollars per day, per bed effective October 1, 2012 through September 30, 2013 for a total of \$793,072.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary revenue and expense budget adjustments in the Ingham County Sheriff's Office 2012/13 budgets and Position Allocation Lists including adding 6 FTE Correction Officers.

BE IT FURTHER RESOLVED, identified building maintenance expenses of up to \$7,000 will be paid for from the Inmate Trust Fund 595 30110 726010 for the amount of \$2,800 and from the Jail Building Maintenance and Repair account 101 31100 931000 for the amount of \$4,200.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chair and County Clerk to sign any necessary agreements approved as to form by the County Attorney consistent with this resolution.

RESOLUTION #12-

LAW ENFORCEMENT: Yeas: Tsernoglou, De Leon, Koenig, Schafer, Dragonetti
Nays: None **Absent:** Celentino **Approved 9/13/12**

FINANCE: Finance will meet 9/19/12

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE LANSING/INGHAM CERT PROGRAM TO ACCEPT
DONATIONS FROM ORGANIZATIONS, GROUPS AND INDIVIDUALS TO SUPPORT
EMERGENCY PREPAREDNESS AND RESPONSE**

RESOLUTION #12-

WHEREAS, organizations, groups and individuals, in support of the Lansing/Ingham Community Emergency Response Team (CERT) wish to donate funds to the Lansing/Ingham CERT program; and

WHEREAS, the Ingham County Board of Commissioners established via a previous resolution a Trust and Agency account for these donated funds; and

WHEREAS, the Lansing/Ingham CERT program will use these funds to support CERT volunteer training and response efforts, in support of public safety agencies.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes acceptance of donated funds from organizations, groups and individuals for the purchase of CERT equipment and training material.

BE IT FURTHER RESOLVED, that the Controller/Administrator will deposit these donations into the Trust and Agency account # 797-364400.

LAW ENFORCEMENT: Yeas: Tsernoglou, De Leon, Koenig, Schafer, Dragonetti

Nays: None **Absent:** Celentino **Approved 9/13/12**

FINANCE: Finance will meet 9/19/12

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO PURCHASE (2) IN-CAR VIDEO UNITS FROM L-3 MOBILE
VISION, INC. USING HOMELAND SECURITY GRANT PROGRAM FUNDS**

RESOLUTION #12-

WHEREAS, the Ingham County Sheriff's Office – Homeland Security & Emergency Management in 2009 purchased Digital In-Car Camera Systems from L3 Mobile Vision for out county police agencies; and

WHEREAS, the Ingham County Sheriff's Office – Homeland Security & Emergency Management applied for and received in 2009, a Homeland Security grant from the US Department of Homeland Security State Homeland Security Grant Program (SHSP), passed through the MI State Police for the purchase of those Digital In-Car Camera Systems; and

WHEREAS, the Ingham County Board of Commissioners approved acceptance of the above grant; and

WHEREAS, the Ingham County Sheriff's Office – Homeland Security & Emergency Management would like to purchase two (2) additional Digital In-Car Camera Systems from L3 Mobile Vision to complete the project. These units would be placed in patrol vehicles in Leslie and Stockbridge; and

WHEREAS, the purchase of these two (2) additional Digital In-Car Camera Systems, would allow all police agencies in the County, under current staffing levels, to have complete coverage of patrol units on patrol with digital camera capabilities; and

WHEREAS, the total cost of the purchase for two (2) Digital In-Car Camera Systems from L3 Mobile Vision is \$9,679.00, which the Sheriff's Office –Homeland Security & Emergency Management will use the \$10,000.00 allotted for this project, to pay for this purchase.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves L3 Mobile Vision proposal for the purchase of two (2) In-Car cameras plus the associated computer hardware for operation and storage at a cost not to exceed \$10,000.00 to be funded through the SHSP Grant funds.

BE IT FURTHER RESOLVED, the Controller/Administrator's Office is authorized to make the necessary budget adjustments and the Purchasing Department is authorized to issue the necessary purchase order or purchase documents needed.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary subcontract or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW ENFORCEMENT: Yeas: Tsernoglou, De Leon, Koenig, Schafer, Dragonetti
Nays: None **Absent:** Celentino **Approved 9/13/12**

FINANCE: Finance will meet 9/19/12

Introduced by the Law Enforcement Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO HONOR SERGEANT STEVEN MARTIN OF THE INGHAM COUNTY
SHERIFF'S OFFICE**

RESOLUTION #12-

WHEREAS, Sgt. Steven Martin started his career with the Ingham County Sheriffs Office on October 10th, 1987, his first assignment as a Deputy was in Corrections, he worked in Housing and Receiving units; and

WHEREAS, Sgt. Martin attended EMT at LCC in 1991 and Lansing Fire Academy's Paramedic School in 1992, graduating with highest honors. The paramedic school started with 43 students, only 5 graduated and Sgt. Martin scored 96% on the State of Michigan Paramedic exam. In 1993, Sgt. Martin attended the 54th Mid Michigan Police Academy and became MCOLES Certified. Sgt. Martin was transferred from Corrections to the Road Patrol Paramedic Unit in May of 1994. There he served with distinction for many years, saving numerous lives and tending to hundreds of citizens in need of medical assistance; and

WHEREAS, Sgt. Martin was promoted to the rank of Sergeant in October 1999 and was assigned to supervise the Out County Road Patrol, then the Delhi Division, then in Transport/Warrant and finally the Corrections Division; and

WHEREAS, throughout Sgt. Martin carrier with the Ingham County Sheriff's Office he served in other capacities such as, a Mounted Division Deputy, a Hunter Safety Instructor/coordinator, a LEIN TAC and a Training Officer, as well as, Director and President of the Fraternal Order of Police Union prior to retirement; and

WHEREAS, Sgt. Martin was involved in supervision on several high profile cases, such as, the Ricky Holland homicide and in 2005, the accident on Interstate I-96 near Williamston MI, which is the largest known accident in Michigan history; and

WHEREAS, Sgt. Martin assisted MSU with sporting events, as well as major concerts such as the Rolling Stones and U2 with Bono. He was also an extra on the movie set of, "Real Steel" with actor Hugh Jackman, which was filmed at the 30th Circuit Court in Mason, MI; and

WHEREAS, Sgt. Martin received countless letter of appreciation, as well as, awards for Bravery, Meritorious Service and Unit Citations, not only from the Sheriff's Office but from area Law Enforcement Agencies; and

WHEREAS, Sgt. Martin assisted the Secret Service with security for President Clinton's graduation speech at MSU in 1995. He also assisted them, along with LCC, with security for Mitt Romney's MI Presidential Campaign stop in 2012; and

WHEREAS, after 25 years of dedicated service to the Citizens of Ingham County, Sgt. Steven Martin is retiring on September 22nd, 2012 to spend time with his family; and

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honor Sgt. Steven Martin for 25 years of dedicated service to the Citizens of Ingham County and wishes him continued success in all his endeavors.

RESOLUTION #12-

LAW ENFORCEMENT: Yeas: Tsernoglou, De Leon, Koenig, Schafer, Dragonetti
Nays: None **Absent:** Celentino **Approved 9/13/12**