AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. TIME FOR MEDITATION

V. APPROVAL OF THE MINUTES OF November 26, 2013

VI. ADDITIONS TO THE AGENDA

VII. PETITIONS AND COMMUNICATIONS

VIII. LIMITED PUBLIC COMMENT

IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

X. CONSIDERATION OF CONSENT AGENDA

XI. COMMITTEE REPORTS AND RESOLUTIONS

1. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING DR. MARTIN LUTHER KING, JR.

2. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING PHI BETA SIGMA FRATERNITY, INC.

3. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING CHARLES GOEKE FOR SERVICE AS A FAIR BOARD OFFICER/MEMBER, AND 4-H LIAISON TO THE FAIR BOARD

4. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO TRANSFER ALL UNSOLD TAX REVERTED PROPERTIES REJECTED BY LOCAL UNITS TO THE INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY

5. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO WAIVE THE 80/20 REQUIREMENT FOR HEALTH CARE COST FOR 2014 AND AUTHORIZE THE DIRECTOR OF HUMAN RESOURCES TO SIGN THE LETTERS OF UNDERSTANDING FOR HEALTH INSURANCE

6. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE DART CONTAINER CORPORATION HOGSBACK ROAD SPECIAL USE
CONCEPT AND PREPARATION OF AN EASEMENT AGREEMENT

7. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE BOND STREET NO STOPPING, STANDING, OR PARKING ZONE TRAFFIC CONTROL ORDER

8. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE AGREEMENT FOR WORK IN COUNTY ROAD RIGHTS OF WAY BY GREEN NO. 4 CONSOLIDATED DRAIN DRAINAGE DISTRICT

9. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT

10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING THE RANKING OF THE 2013 FARMLAND AND OPEN SPACE PRESERVATION PROGRAMS APPLICATION CYCLE RANKING AND RECOMMENDATION TO PURCHASE PERMANENT CONSERVATION EASEMENT DEEDS ON THE TOP RANKED PROPERTIES

11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE MODIFICATION OF THE MERS HYBRID PLAN ADOPTION AGREEMENTS

12. COUNTY SERVICES COMMITTEE – RESOLUTION TO ESTABLISH TIMETABLES FOR TRANSFER OF FUNDS FROM THE CITY OF LANSING FOR 911 EMPLOYEES

13. FINANCE COMMITTEE – RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2013 INGHAM COUNTY BUDGET

14. FINANCE COMMITTEE – RESOLUTION HONORING KATY PALMER

15. HUMAN SERVICES COMMITTEE – RESOLUTION TO AUTHORIZE A REVISED COOPERATIVE OPERATIONAL AGREEMENT WITH THE COMMUNITY OF HEALTH CENTER BOARD OF DIRECTORS

16. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO EXTEND A LEASE AGREEMENT FOR THE HEALTHY SMILES DENTAL CENTER AT 2815 S. PENNSYLVANIA AVE., SUITE 203, LANSING MI

17. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING THE MARKET SALARY ADJUSTMENT FOR PROVIDERS AT THE INGHAM COMMUNITY HEALTH CENTERS

18. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE AGREEMENT FOR MICHIGAN STATE UNIVERSITY EXTENSION SERVICES BETWEEN MICHIGAN STATE UNIVERSITY AND INGHAM COUNTY APPROVING THE ANNUAL WORK PLAN FOR 2014

19. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE DENTAL SERVICES AGREEMENTS AT THE INGHAM COUNTY JAIL FOR 2014

20. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A REORGANIZATION TO ADJUST HEALTH DEPARTMENT CAPACITY IN RESPONSE TO FEDERAL REQUIREMENTS

21. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO
AMEND THE AGREEMENTS WITH THE MICHIGAN PRIMARY CARE
ASSOCIATION FOR MEDICAID AND CHIP OUTREACH AND
ENROLLMENT SERVICES
22. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO
AUTHORIZE AN ADDENDUM TO THE PATIENT MANAGEMENT AND
ELECTRONIC HEALTH RECORDS SOFTWARE AGREEMENT WITH
NEXTGEN® HEALTH INFORMATION SYSTEMS, INC. FOR INGHAM
COUNTY ORAL HEALTH SERVICES
23. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO
ENTER INTO A CLEAN SWEEP PROGRAM AGREEMENT WITH THE
MICHIGAN DEPARTMENT OF AGRICULTURE AND RURAL
DEVELOPMENT
24. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO
AUTHORIZE THE PURCHASE OF NEW HANDGUNS FOR THE SHERIFF’S
OFFICE
25. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO
AUTHORIZE RENEWING THE CONTRACT WITH ALCOHOL DRUG
ADMINISTRATIVE MONITORING, INC. (A.D.A.M.) FOR DRUG TESTING
AND BREATHALYZER SERVICES

XII. SPECIAL ORDERS OF THE DAY

XIII. PUBLIC COMMENT

XIV. COMMISSIONER ANNOUNCEMENTS

XV. CONSIDERATION AND ALLOWANCE OF CLAIMS

XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND
SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED
MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR
INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO
THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR
SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE
FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-
676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET
TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org
November 26, 2013 REGULAR MEETING

Board of Commissioners Room – Courthouse
Mason – 6:30 p.m.
November 26, 2013

CALL TO ORDER:

Chairperson Nolan called the November 26, 2013 regular meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Anthony, Bahar-Cook, Celentino, Crenshaw, Holman, Hope, Maiville, McGrain, Nolan, Schafer, Tennis, Tsernoglou and Vickers.

Members Absent: Commissioner Koenig.

A quorum was present.

PLEDGE OF ALLEGIANCE:

Chairperson Nolan called on Deputy Controller Jared Cypher to lead the Board in the Pledge of Allegiance.

MEDITATION

A moment of reflection was observed for those who are without family on the Thanksgiving holiday.

APPROVAL OF MINUTES OF NOVEMBER 12, 2013

Commissioner Hope moved to approve the minutes of the November 12, 2013 meeting. Commissioner Celentino seconded the motion.

Commissioner Bahar-Cook requested a correction in the Commissioner Announcements to reflect her statement was regarding the Democratic Caucus and not the Republican Caucus.

Commissioner Maiville requested a correction in the Petitions and Communications to reflect item 1 as placed on file; item 2 as referred to Finance; item 3 as placed on file; and item 4 as placed on file.

Motion to approve the minutes, as amended, carried unanimously. Absent: Commissioner Koenig.

ADDITIONS TO THE AGENDA

Chairperson Nolan indicated that without objection the following resolution will be added to the agenda:

Agenda Item No. 21 – Resolution honoring Dorothy Kennedy.

PETITIONS AND COMMUNICATIONS:

A letter from the Eastwood Downtown Development Authority regarding the attached Lansing Township Downtown Development Authority TIF, the attached Development Plan Amendment and the attached Notice of Hearing. Referred to Finance and County Services.
LIMITED PUBLIC COMMENT:
None.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR:
None.

CONSIDERATION OF CONSENT AGENDA:
Commissioner Maiville moved to adopt a consent agenda consisting of all items except Item No. 7, which requires a roll call vote and Item No. 21.

Items on the consent agenda were adopted by unanimous roll call vote. Items voted on separately are so noted in the minutes. Absent: Commissioner Koenig.
WHEREAS, vacancies exist on the Ingham County Youth Commission; and

WHEREAS, the County Services Committee interviewed those interested in serving on this Commission.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints

Norina Yoder, 3652 Sawgrass Circle, Lansing, 48910
Zoe Weinstein, 1627 Lake Drive, #34, Haslett, 48840

to the Youth Commission to terms expiring August 31, 2016.

COUNTY SERVICES: Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Crenshaw, Maiville
Nays: None    Absent: None    Approved 11/19/13

Adopted as part of the consent agenda.
WHEREAS, Canine Luger was a drug/tracking dog with the Ingham County Sheriff’s Office who worked with Deputy Gregory Harris, a 17-year veteran of the force, for over seven years; and

WHEREAS, during that time Deputy Harris and Canine Luger have apprehended 86 suspects, seized over $50,000 in cash, located several missing persons and assisted many local and federal law enforcement agencies; and

WHEREAS, Canine Luger was eight years old, and was known to many local school children from presentations that he attended at area schools; and

WHEREAS, Canine Luger died during the storms on Sunday, November 17, 2013.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors the team of Deputy Gregory Harris and Canine Luger for the contributions they have made to the Sheriff’s Office and the citizens of Ingham County.

BE IT FURTHER RESOLVED, that the Board extends its condolences on the loss of Canine Luger to Deputy Gregory Harris and the entire Sheriff’s Office.

COUNTY SERVICES:  Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Crenshaw, Maiville  
Nays: None  Absent: None  Approved 11/19/13

Adopted as part of the consent agenda.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 13 – 449

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads becomes the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this will now be the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated November 6, 2013 as submitted.

COUNTY SERVICES: Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Crenshaw, Maiville
   Nays: None   Absent: None   Approved 11/19/13

Adopted as part of the consent agenda.
### LIST OF CURRENT PERMITS ISSUED

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<tr>
<th>R/W PERMIT#</th>
<th>R/W APPLICANT /CONTRACTOR</th>
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<th>R/W LOCATION</th>
<th>R/W CITY/TWP.</th>
<th>R/W SECTION</th>
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<td>AURELIUS</td>
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<td>2013-558</td>
<td>AT &amp; T CABLE / UG</td>
<td>KERRY ST &amp; LAKE LANSING RD</td>
<td>LANSING</td>
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<tr>
<td>2013-560</td>
<td>ENBRIDGE</td>
<td>MISCELLAENOUS</td>
<td>VARIOUS</td>
<td>VARIOUS</td>
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</table>

PERMIT SUPERVISOR: ______________________________  MANAGING DIRECTOR: ______________________________
Introduced by County Services and Finance Committees:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO EXTEND THE TEMPORARY ASSIGNMENT AND SALARY FOR THE INTERIM CHIEF EXECUTIVE OFFICER, COMMUNITY HEALTH CENTERS AND THE AMENDMENT OF THE RELATED AGREEMENT

RESOLUTION # 13 – 450

WHEREAS, in Resolution #13-306, the Ingham County Board of Commissioners authorized the temporary assignment of Ms. Barbara Mastin to perform the additional responsibilities resulting from the departure of the Chief Executive Officer for the period of April 29, 2013 through December 31, 2013; and

WHEREAS, Ms. Mastin’s annual salary level was adjusted to $93,283 for the period of April 29, 2013 through December 31, 2013; and

WHEREAS, it is proposed that this temporary assignment be extended through June 30, 2014; and

WHEREAS, the Human Resources and the Community Health Center Board are in support of the extension of this assignment; and

WHEREAS, the Health Officer recommends that the temporary assignment and additional duties and responsibilities for the primary management and operations of the Community Health Center assigned to the Chief Operating Officer Barb Mastin (Position No. 601382), shall be extended through June 30, 2014.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the extension of the temporary assignment and additional duties currently being performed by the Chief Operating Officer, Ms. Mastin, through June 30, 2014.

BE IT FURTHER RESOLVED, that all other terms and conditions of the Agreement as to the assignment and salary for the Interim Chief Executive Officer, Community Health Centers are unchanged.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Koenig, Holman, Celentino, Nolan, Tsernoglou, Crenshaw, Maiville
Nays:  None  Absent:  None  Approved 11/19/13

FINANCE:  Yeas:  McGrain, Anthony, Bahar-Cook, Koenig, Vickers, Schafer
Nays:  None  Absent:  Tennis  Approved 11/20/13

Adopted as part of the consent agenda.
WHEREAS, the State of Michigan enacted PA 164 of 2013 which transferred jurisdiction of the Court of Claims from the Thirtieth Circuit Court to the Michigan Court of Appeals effective November 12, 2013; and

WHEREAS, the State Court Administrative Office and Court of Appeals staff have met with the Court Administration to begin the planning process to have an orderly transition of these cases; and

WHEREAS, the Circuit Court Judiciary and Ingham County Board of Commissioners intend to work cooperatively with the Michigan Court of Appeals during this transition process in the best interests of all the parties involved in existing cases before the Court of Claims and any future cases that are filed with the Thirtieth Circuit Court on behalf of the Court of Claims during this transition period; and

WHEREAS, the Circuit Court Judiciary and Ingham County Board of Commissioners must also be assured that Ingham County will be fully compensated for any costs that will be incurred by the Court and Ingham County during this transition.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a Letter of Agreement with the Michigan Court of Appeals/State Court Administrative Office for the costs associated with providing case processing support to the Court of Claims effective November 12, 2013 for a period of sixty days through January 10, 2014.

BE IT FURTHER RESOLVED, that upon mutual agreement by both parties the agreement may be extended after this initial sixty day period if the transition takes longer under the same terms and conditions.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the Chief Judge to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Koenig, Vickers, Schafer
Nays: None  Absent: Tennis  Approved 11/20/13

Adopted as part of the consent agenda.
INTRODUCED BY THE FINANCE COMMITTEE OF THE:

TINGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2014 BUDGET YEAR

RESOLUTION # 13 – 453

WHEREAS, county policy requires that all contracts over $5,000 be approved by the Board of Commissioners; and

WHEREAS, numerous contracts are approved by the Board of Commissioners each year, many of which are routine continuations of existing contracts; and

WHEREAS, funding for these contracts has been included within the 2014 Adopted Budget; and

WHEREAS, the budget also contains anticipated revenues and expenditures from certain grant programs, which will also require approval of agreements with granting agencies at various times during the fiscal year.

THEREFORE BE IT RESOLVED, that the Board Chairperson is authorized to sign agreements, contracts, and/or other documents related to grant programs and other county appropriations which are contained in the adopted budget, as listed in the attached document, subject to review by the County Attorney as to form and to certification by the Controller that 1) the total amount of revenues and expenditures and the net obligation to the County is not greater than what is budgeted; and 2) there is no change in employee status and no additional employees other than as authorized in the adopted budget.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in part in the adopted budget, and the remaining portion of the time period and funds are included in the Controller’s Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that all contracts over $5,000 that are not included in this resolution shall be approved by the Board of Commissioners by separate resolution.

Nay: None  
Absent: Tennis  
Approved 11/20/13

Adopted as part of the consent agenda.
<table>
<thead>
<tr>
<th>Line #</th>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2013 COST</th>
<th>2014 PROJECTED</th>
<th>Proj. Increase over 2013</th>
<th>% increase over 2013</th>
<th>Funding Source</th>
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<td>1</td>
<td>Comm. Corr</td>
<td>Westaff</td>
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<td>Family Court</td>
<td>MSU Psychology Department</td>
<td>Diversion Program - Reduces days/cost for out of home care</td>
<td>10/01/13</td>
<td>09/30/14</td>
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<td>Family Court</td>
<td>Clarinda Group Home</td>
<td>Female transition from long term treatment</td>
<td>10/01/13</td>
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<td>$511,962</td>
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<td>Family Court</td>
<td>Highfields</td>
<td>Day Treatment Program - transportation and behavioral specialists</td>
<td>10/01/13</td>
<td>09/30/14</td>
<td>$548,825</td>
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<td>Ingham Intermediate</td>
<td>Day Treatment Program - teachers &amp; para-professionals</td>
<td>10/01/13</td>
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<td>Family Court</td>
<td>Four Attorneys: Skinner, Wetens, Frazho, Eagleson</td>
<td>Guardian-Ad-Litem contracts to represent children in abuse and neglect hearings</td>
<td>10/01/13</td>
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<td>Security X-Ray Machine Maintenance Agreement</td>
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<td>FOC</td>
<td>WGT</td>
<td>CRP Contract Preparation &amp; Billing, Time Study Employee Billing</td>
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<td>Michael Steeke &amp; William Latios</td>
<td>Legal representation for mental illness respondents.</td>
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<td>Robert Refior &amp; Louis Kalamari</td>
<td>Attorney Services agreement for general matters w/ Robert Refior &amp; Louis Kalamari</td>
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<td>Applications and Billings for CRP Grant</td>
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<td>Storage of Records</td>
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### Decrease Contracts

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<th>END DATE</th>
<th>2013 COST</th>
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<th>% Increase over 2013</th>
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<tr>
<td>16</td>
<td>Sheriff</td>
<td>Lansing-Mason Ambulance</td>
<td>Inmate Ambulance Service</td>
<td>01/01/14</td>
<td>12/31/14</td>
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<td>Sheriff</td>
<td>I.D. Networks</td>
<td>Software in Jail - Main/LiveScan</td>
<td>06/01/14</td>
<td>05/30/15</td>
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<td>18</td>
<td>Ingham County</td>
<td>Legal Services of South Central Michigan</td>
<td>Provide legal services to low-income residents of Ingham County</td>
<td>01/01/14</td>
<td>12/31/14</td>
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</table>

### Revenue Contracts

<table>
<thead>
<tr>
<th>Line #</th>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2013 REV</th>
<th>2014 PROJECTED</th>
<th>Proj. Increase</th>
<th>% Increase over 2013</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>Prosecuting Attorney</td>
<td>State of Michigan</td>
<td>Anti-Drug Abuse Program</td>
<td>10/01/13</td>
<td>09/30/14</td>
<td>$25,249</td>
<td>$21,166</td>
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</tr>
<tr>
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<td>Victims Rights Grant</td>
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<td>State of Michigan</td>
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<td>09/30/14</td>
<td>$25,249</td>
<td>$21,166</td>
<td>-$4,083</td>
<td>-16%</td>
</tr>
<tr>
<td>7</td>
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<td>State of Michigan</td>
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<td>Annual Grant for Marine Safety Programs</td>
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<td>State of Michigan</td>
<td>Annual Child Care Agreement</td>
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<td>11</td>
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<td>State of Michigan</td>
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<td>Cooperative Reimbursement Grant</td>
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<td>Work Study</td>
<td>Cooley Law School, Detroit College of Law, Michigan State University</td>
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<td>Annual Grant for Drug Assets Forfeiture Program</td>
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<tr>
<td>Line #</td>
<td>DEPARTMENT</td>
<td>CONTRACTOR NAME</td>
<td>REASON FOR CONTRACT</td>
<td>BEGIN DATE</td>
<td>END DATE</td>
<td>2013 COST</td>
<td>2014 PROJECTED</td>
<td>Proj. Increase over 2013</td>
<td>% Increase over 2013</td>
</tr>
<tr>
<td>-------</td>
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<tr>
<td>1</td>
<td>Ingham County</td>
<td>Capital Area United Way</td>
<td>Annual Renewal of Contract for Central Michigan 2-1-1 Services</td>
<td>01/01/14</td>
<td>12/31/14</td>
<td>$33,750</td>
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<td>2</td>
<td>Health Department</td>
<td>Volunteers of America</td>
<td>Homeless Day Center</td>
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<tr>
<td>3</td>
<td>Health Department</td>
<td>Our Savior Lutheran Church</td>
<td>Food Pantry Operation - 1515 W. Holmes Rd</td>
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<td>$7,200</td>
<td>$7,200</td>
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**Revenue Contracts**

<table>
<thead>
<tr>
<th>Line #</th>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
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<th>END DATE</th>
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<th>2014 PROJECTED</th>
<th>Proj. Increase over 2013</th>
<th>% Increase over 2013</th>
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<tbody>
<tr>
<td>1</td>
<td>VA</td>
<td>Michigan Veterans Trust Fund</td>
<td>Services Provided for Ingham County Trust Fund</td>
<td>10/01/13</td>
<td>09/30/14</td>
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<td>2</td>
<td>VA</td>
<td>Michigan Veterans Trust Fund</td>
<td>Services Provided for Ingham County Trust Fund</td>
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<td>VA</td>
<td>Clinton County</td>
<td>Services Provided to Clinton County</td>
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### COUNTY SERVICES COMMITTEE

<table>
<thead>
<tr>
<th>Line #</th>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2013 COST</th>
<th>2014 PROJECTED</th>
<th>Proj. Increase</th>
<th>% Increase over 2013</th>
<th>Funding Source</th>
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<tbody>
<tr>
<td>1</td>
<td>Board of Commissioners</td>
<td>Grancies</td>
<td>Recording Software maintenance Monthly Manage Service</td>
<td>01/01/14</td>
<td>12/31/14</td>
<td>$6,000</td>
<td>$5,500</td>
<td>-$500</td>
<td>-8%</td>
<td>General Fund</td>
</tr>
<tr>
<td>2</td>
<td>Facilities - VMC</td>
<td>Schindler</td>
<td>Elevator maintenance &amp; repair</td>
<td>09/01/13</td>
<td>09/30/14</td>
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<td>$7,500</td>
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<td>0%</td>
<td>General Fund/COLE</td>
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<tr>
<td>3</td>
<td>Facilities - Jail</td>
<td>Schindler</td>
<td>Elevator maintenance &amp; repair</td>
<td>09/01/11</td>
<td>09/30/14</td>
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<td>0%</td>
<td>General Fund</td>
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<tr>
<td>4</td>
<td>Facilities - HSB</td>
<td>Schindler</td>
<td>Elevator maintenance &amp; repair</td>
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<td>09/30/14</td>
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<tr>
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<td>Schindler</td>
<td>Elevator maintenance &amp; repair</td>
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<td>09/30/14</td>
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<td>$0</td>
<td>0%</td>
<td>General Fund</td>
</tr>
<tr>
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<td>Financial Services</td>
<td>Eagle Claims</td>
<td>Workers' Comp Third Party Administrator</td>
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<td>12/31/14</td>
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<td>0%</td>
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<tr>
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<td>Infinisource</td>
<td>Employees' Flexible Spending Account Administrator</td>
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<td>12/31/14</td>
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<td>Employee Benefit Fund</td>
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<tr>
<td>8</td>
<td>Financial Services</td>
<td>BPA</td>
<td>Medicaid Eligible Retirees' Wraparound Plan Administrator</td>
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<td>12/31/14</td>
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<td>$0</td>
<td>0%</td>
<td>Employee Benefit Fund</td>
</tr>
<tr>
<td>9</td>
<td>MIS</td>
<td>Grancies</td>
<td>Grancies Maintenance</td>
<td>07/01/13</td>
<td>06/30/14</td>
<td>$11,570</td>
<td>$11,992</td>
<td>$110</td>
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<td>Network Fund</td>
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### REVENUE CONTRACTS

<table>
<thead>
<tr>
<th>Line #</th>
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<th>Proj. Increase</th>
<th>% Increase over 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Equalization</td>
<td>State of Michigan</td>
<td>Annual Grant for Remuneration Program</td>
<td>01/01/14</td>
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<td>Human Resources</td>
<td>Tri-County Office on Aging</td>
<td>For HR consulting services Annual renewal since 2006</td>
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<td>12/31/14</td>
<td>$40,028</td>
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<td>$0</td>
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</tr>
</tbody>
</table>
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE 2013 – 2014 SCHEDULE A ADDENDUM TO THE BLUE CROSS BLUE SHIELD ADMINISTRATIVE SERVICES AGREEMENT FOR SERVICES TO INGHAM COUNTY JAIL INMATES

RESOLUTION # 13 – 454

WHEREAS, Ingham County and Blue Cross Blue Shield (BCBS) of Michigan entered into an agreement in 1996 wherein BCBS of Michigan would pay the claims of health care services provided to inmates of the Ingham County Jail; and

WHEREAS, that agreement is updated by executing a Schedule A attachment; and

WHEREAS, the current agreement was authorized in Resolution #12-435 for the period of December 1, 2012 through November 30, 2013, and

WHEREAS, BCBS of Michigan has proposed a 2013 – 2014 Schedule A Addendum to the Administrative Services Agreement; and

WHEREAS, there are no changes to the proposed 2013 – 2014 Schedule A Addendum to the Administrative Services Agreement; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the 2013 - 2014 Schedule A Addendum to the BCBSM Administrative Services Agreement for inmates of the Ingham County Jail.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a Schedule A Addendum to the Administrative Services Agreement with Blue Cross and Blue Shield of Michigan for paying claims for health care services provided to inmates of the Ingham County Jail.

BE IT FURTHER RESOLVED, that the Schedule A Addendum shall be effective December 1, 2013 through November 30, 2014.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Hope, Anthony, McGrain, Nolan, Vickers, Maiville
Nays: None    Absent: Tennis    Approved 11/18/13

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Koenig, Vickers, Schafer
Nays: None    Absent: Tennis    Approved 11/20/13
Adopted as part of the consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

Resolution to extend the Cooperative Operational Agreement with the INGHAM Community Health Center Board of Directors

RESOLUTION # 13 – 455

WHEREAS, In Resolution #13-337, the Cooperative Operational Agreement between Ingham County and the Ingham County Community Health Center Board of Directors was extended for the period of October 1, 2013 through November 30, 2013; and

WHEREAS, as a Health Center Program Grantee of the U.S. Department of Health and Human Services’ Health Resources and Services Administration, Ingham County is required by Section 330 of the Public Health Services (PHS) Act to maintain a governing board composed of individuals, a majority of who are being served by the center and, who as a group, represent the individuals being served by the center in terms of demographic factors such as race, ethnicity and sex; and

WHEREAS, as a public entity health department, Ingham County may fulfill this requirement with two separate boards; and

WHEREAS, when two boards exist, each board’s responsibilities must be specified in writing so that responsibilities for carrying out the governance functions are clearly understood; and

WHEREAS, the health center board’s functions must, at a minimum, include the:

- selection of services to be provided by the center;
- determination of hours during which such services will be provided;
- approval of the center's annual budget and grant application, and
- approval of the selection and dismissal of the chief executive of the health center; and

WHEREAS, Ingham County fulfills this requirement through a Cooperative Operational Agreement with the Ingham Community Health Center Board of Directors; and

WHEREAS, the current Cooperative Operational Agreement ends November 30, 2013; and

WHEREAS, in order to maintain compliance, the term of this agreement must be extended; and

WHEREAS, the Ingham Community Health Center Board of Directors has reviewed and supports the agreement; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize and extension of the Cooperative Operational Agreement through January 31, 2014.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an extension of the Cooperative Operational Agreement with the Ingham Community Health Center Board through January 31, 2014.

BE IT FURTHER RESOLVED, that all terms conditions of the Cooperative Operational Agreement are unchanged.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES:**  Yeas: Hope, Anthony, McGrain, Nolan, Vickers, Maiville  
Nays: None  
Absent: Tennis  
Approved 11/18/13

**FINANCE:**  Yeas: McGrain, Anthony, Bahar-Cook, Koenig, Vickers, Schafer  
Nays: None  
Absent: Tennis  
Approved 11/20/13

Adopted as part of the consent agenda.
WHEREAS, Michigan Consumers for Healthcare (MCH) coalition has been selected by the federal government to be a Navigator assisting the uninsured in making their enrollment decisions; and

WHEREAS, The coalition will be Michigan’s only statewide Navigator program, engaging more than 120 partner agencies in the important work of reaching out to and assisting hard to reach populations everywhere; and

WHEREAS, MCH would like to contract with the Health Department to serve as an initial point of contact and support for the Ingham County area as a Local Community Navigator (LCO) organizations; and

WHEREAS, MCH will provide $15,000 in compensation to the Health Department to support a staff member to assist local consumers in understanding their enrollment options; and

WHEREAS, a Program Specialist in the Registration and Enrollment Unit is designated as the certified Navigator for the Health Department; and

WHEREAS, the Health Officer recommends that the Board authorize an agreement with Michigan Consumers for Healthcare for the period of October 1, 2013 to September 30, 2014.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Michigan Consumers for Healthcare to provide the Health Department up to $15,000 to support the salary of a Program Specialist to provide Navigation services to consumers in Ingham County and surrounding communities.

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2013 to September 30, 2014.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

HUMAN SERVICES:  Yeas:  Hope, Anthony, McGrain, Nolan, Vickers, Maiville
Nays:  None   Absent:  Tennis   Approved 11/18/13
FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Koenig, Vickers, Schafer
Nays: None  Absent: Tennis  Approved 11/20/13

Adopted as part of the consent agenda.
November 26, 2013 REGULAR MEETING

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE TO AMEND THE SERVICE CONTRACTS FOR OUTREACH SERVICES AUTHORIZED IN THE 2013-2014 COMPREHENSIVE AGREEMENT

RESOLUTION # 13 – 457

WHEREAS, in Resolution #13-384, the 2013-14 Agreement for Delivery of Public Health Services under the Comprehensive Process with the Michigan Department of Community Health for the period of October 1, 2013 through September 30, 2014; and

WHEREAS, this resolution authorized service contracts with the providers named below to support outreach activities to potential and current Medicaid beneficiaries; and

WHEREAS, these service contracts braided together with requirements and funds from multiple sources, including County and Medicaid Administration (Federal Share); and

WHEREAS, the Ingham Health Plan Corporation is providing an additional $50,000 to support the outreach activities in these service contracts for the first and second quarter (October thru March) of FY 2014; and

WHEREAS, the remaining increase is funded by a redetermination of Medicaid Administration (Federal Share), there is no increase in General Fund dollars; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize these Amendments with the following agencies:

Allen Neighborhood Center – from $88,087 to $109,165
NorthWest Initiative – from $88,087 to $109,165
Carefree Medical – from $3,780 to $9,180
South Side Community Coalition – $85,586 to $99,048
Greater Lansing African American Health Institute – from $67,204 to $75,435
Family and Com. Dev. Services – from $100,000 to $126,190

THEREFORE BE IT RESOLVED, that the Board of Commissioners accepts the $50,000 from the IHP Corporation and amend the service contracts for outreach activities that were authorized in Resolution #13-384.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department’s 2014 Budget in order to implement this resolution.

BE IT FURTHER RESOLVED, the period of the service contracts remains October 1, 2013 through September 30, 2014.
BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

HUMAN SERVICES:  Yeas:  Hope, Anthony, McGrain, Nolan, Vickers, Maiville
Nays:  None  Absent:  Tennis  Approved 11/18/13

FINANCE:  Yeas:  McGrain, Anthony, Bahar-Cook, Koenig, Vickers, Schafer
Nays:  None  Absent:  Tennis  Approved 11/20/13

Adopted as part of the consent agenda.
November 26, 2013 REGULAR MEETING

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH DAVID HUNT AND ASSOCIATES

RESOLUTION # 13 – 458

WHEREAS, the Health Department has identified health equity – which is the elimination of the root causes of health disparity as one of its core values; and

WHEREAS, in 2004, 2006, and 2009, the Health Department received grant support from the W. K. Kellogg Foundation (Resolutions #04-074, #06-015, #09-198) to launch a social justice network to advance health equity; and

WHEREAS, the 2009 grant from the W. K. Kellogg Foundation included funding to support training in the principles of community organizing in Ingham County, and the Health Department entered into a contract with David Hunt and Associates to provide eight training sessions and additional professional development support to Health Department staff in the fall of 2012; and

WHEREAS, the 2009 W. K. Kellogg grant will end on December 31, 2013, and representatives of the W.K. Kellogg Foundation have advised the Health Department to reprogram any unspent funds remaining in the grant to be expended before December 31, 2013; and

WHEREAS, in Resolution #13-232, the Health Department has been awarded additional support for training in community organizing from ISAIAH, Inc.; and

WHEREAS, the Health Department coordinates a Healthy Start initiative designed to reduce disparities in birth outcomes by empowering African American women and others in their social network to build a strong and supportive community network to reverse negative conditions that contribute to infant mortality disparities in their community; and

WHEREAS, the Health Department staff currently working on Healthy Start and the Social Justice initiative have determined that Healthy Start clients and staff would benefit from learning the organizing principles taught by David Hunt and Associates; and

WHEREAS, the Health Officer recommends that the Board authorize a contract with David Hunt and Associates in the amount of $7,900 to provide four training sessions with clients and staff from the Healthy Start initiative.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract in the amount of $7,900 with David Hunt and Associates to provide four training sessions with clients and staff from the Healthy Start initiative for the period of November 1, 2013 through March 31, 2014.

BE IT FURTHER RESOLVED, that $6,900 of this subcontract will be supported by the W.K. Kellogg grant and $1,000 by grant funds from ISAIAH, Inc.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the contract after review by the County Attorney.

**HUMAN SERVICES: Yeas:** Hope, Anthony, McGrain, Nolan, Vickers, Maiville

**Nays:** None  **Absent:** Tennis  **Approved 11/18/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Koenig, Vickers, Schafer

**Nays:** None  **Absent:** Tennis  **Approved 11/20/13**

Adopted as part of the consent agenda.
November 26, 2013 REGULAR MEETING

Introduced by the Law and Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACKNOWLEDGE REVIEW OF THE FINANCIAL IMPLICATIONS AND APPROVE IMPLEMENTATION OF THE PROPOSED PLAN OF CONCURRENT JURISDICTION FOR THE 30TH CIRCUIT COURT, INGHAM COUNTY PROBATE COURT, 54A DISTRICT COURT, 54B DISTRICT COURT AND 55TH DISTRICT COURT

RESOLUTION # 13 – 459

WHEREAS, MCL 600.401(1) requires that each judicial circuit adopt a plan of concurrent jurisdiction; and

WHEREAS, the 30th Circuit Court, Ingham County Probate Court, 54A District Court, 54B District Court and the 55th District Court intend to adopt the attached proposed concurrent jurisdiction plan by majority vote of all of the judges of the trial courts in the plan; and

WHEREAS, pursuant to MCL 600.425 the cost of implementing a plan of concurrent jurisdiction is subject to approval by the funding units through the funding units’ budgeting process; and

WHEREAS, MCL 600.425 requires that the proposed plan be submitted to the local funding units for their review of the plan’s financial implications 30 days before submission of the proposed plan to the Michigan Supreme Court; and

WHEREAS, the proposed plan must be submitted to the Michigan Supreme Court for its approval by December 31, 2013; and

WHEREAS, the proposed plan’s financial implications are described on page 6, in paragraph 6 of the attached concurrent jurisdiction plan; and

WHEREAS, the financial implications of the Sobriety Court and Veterans Court as described in the proposed concurrent jurisdiction plan have not changed since implementation of the programs and require no change in budget processing or revenue allocation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners acknowledge review of the financial implications of the proposed concurrent jurisdiction plan for the 30th Circuit Court, Ingham County Probate Court, and 55th District Court.

BE IT FURTHER RESOLVED, that based on its review of the financial implications of the proposed concurrent jurisdiction plan and finding that adoption of the plan requires no change in current budget processing or revenue allocation for the 30th Circuit Court, Ingham County Probate Court, and 55th District Court approves implementation of the plan.
LAW & COURTS:  Yeas: Celentino, Tsernoglou, Holman, Bahar-Cook, Hope  
Nays: None  Absent: Crenshaw, Schafer  Approved 11/13/13

FINANCE:  Yeas: McGrain, Anthony, Bahar-Cook, Koenig, Vickers, Schafer  
Nays: None  Absent: Tennis  Approved 11/20/13

Adopted as part of the consent agenda.
II. CONCURRENT JURISDICTION PLAN APPLICATION
## A. APPLICANT SUMMARY

1. Applicant: Ingham County Judicial Circuit Court

- Address: 313 W. Kalamazoo Street
- Location: Lansing, Michigan 48933
- Phone: (517) 483-6436
- Email: jlawless@ingham.org

2. Contact Person: Hon. Janelle A. Lawless
   - Title: Chief Judge

3. Concurrent Jurisdiction Type
   - Circuit, Probate, and District Court Jurisdictions
   - Additional Circuit and Probate Court Jurisdictions
   - Additional District Court Jurisdictions

   - Circuit Court Judge (Name): Hon. Janelle A. Lawless
   - Probate Court Judge (Name): Hon. R. George Economy
   - District Court Judge(s) (Name): [Followed by blank]

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1 If applicable
<table>
<thead>
<tr>
<th>Frank J. DeLuca, 54A District Court</th>
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<tbody>
<tr>
<td>District Court Judge (Name):</td>
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<tr>
<td>Richard D. Ball, 54B District Court</td>
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<td>District Court Judge (Name):</td>
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<tr>
<td>Thomas P. Boyd, 55th District Court</td>
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<td>District Court Judge (Name):</td>
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INGHAM COUNTY JUDICIAL CIRCUIT
CONCURRENT JURISDICTION PLAN

1. CONCURRENT JURISDICTION PLAN GOAL(S)

A. Greater flexibility in assigning judges allows us to match a defendant’s treatment and service needs with the appropriate Specialty Court or Family Court Judge.

B. Assignment of judicial resources based on need and workload provides litigants with contested PPO matters a static hearing day each week before a Family Division Circuit Court Judges or one of the 54B District Court Judges.

C. Coverage of absences and disqualifications is achieved through blanket assignments between the courts and through language found in the Family Plan. This provides the litigants with uninterrupted access to justice.

D. Reduce delay, duplication, and unnecessary appearance by litigants by utilizing the felony plea program.

E. Maximum utilization of staff and facilities is achieved by deputizing district court clerks to act as circuit court clerks in Sobriety Court cases and providing litigants the ability to file their Sobriety Court records at the district court they will be reporting to. We further realize a maximization of staff and facilities by conducting case evaluations for 54A District Court in the Circuit Court ADR hearing room and using jurors from the Circuit Court jury pool to fulfill Probate Court jury requests.

2. COMPONENTS OF THE INGHAM COUNTY JUDICIAL CIRCUIT’S CONCURRENT JURISDICTION PLAN

A. Ingham County Circuit Court Family Plan dated June 19, 2003 (30th Circuit Court and Ingham County Probate Court; Attachment A)

B. District Court Judges Accepting Pleas in Felony Cases dated February 3, 2005 (30th Circuit Court, 54A District Court, 54B District Court and 55th District Court; LAO 2005-02J; Attachment B)

C. Felony Sobriety Court dated July 24, 2012 (30th Circuit Court, 54A District Court, and 55th District Court; LAO 2012-02J; Attachment C)

D. Veterans’ Treatment Court dated August 20, 2013 (30th Circuit Court, 54A District Court, 54B District Court and 55th District Court; LAO 2013-03J; Attachment D)

E. PPO Hearings (30th Circuit Court and 54B District Court)

F. Central Coordination of ADR Services (30th Circuit Court and 54A District Court)
G. Central System for Appointment of Counsel for Felony Cases (30th Circuit Court, 54A District Court, 54B District Court and 55th District Court)

H. Single System for Juror Qualification and Shared Juror Pool (Qualification – 30th Circuit Court, Ingham County Probate Court, 54A District Court, 54B District Court and 55th District Court; Shared Juror Pool – 30th Circuit Court and Ingham County Probate Court)

The individual components listed above will only be addressed in the headings which follow if applicable.

3. JUDICIAL RESOURCES

The details of judicial assignment of cases for Components A – D listed above can be found in the supporting Plans and Local Administrative Orders for each component. (Attachments A - D).

PPO hearings are assigned to the 54B District Court Judges as the Judge’s schedules allow. Assignments are served pursuant to a blanket judicial assignment order that is renewed each year.

We do not anticipate that additional orders will be necessary to implement the provisions of this plan.

4. COURT GOVERNANCE AND ADMINISTRATION

Adoption of the components of the concurrent jurisdiction plan will not require a change to the court governance structure.

5. HUMAN RESOURCES

Adoption of the Sobriety Court components of the concurrent jurisdiction plan will require that district court clerks in 54A and the 55th District Courts be deputized as circuit court clerks so they can accept Sobriety Court related records for filing. Circuit Court representatives have already met with union representatives who approved implementation of this portion of the plan providing that a follow-up meeting is scheduled six months after implementation to assess the impact on represented employees. The County Clerk approved the deputization of district court clerks as circuit court clerks on February 27, 2013.
6. **BUDGET AND FISCAL MANAGEMENT**

As the 54A and 55th District Courts have been collecting fines, costs and district court oversight fees in Sobriety Court cases and 54B District Court has been collecting fines and costs in Veterans Court cases since the implementation of these programs, adoption of the concurrent jurisdiction plan does not require a change in current budget processing or revenue allocation. The 30th Circuit Court will continue to collect state mandatory assessments, crime victim assessments, and attorney fees for Sobriety and Veterans Court cases.

7. **FUNDING UNIT**

As required by MCL 600.425, this proposed plan will be submitted to the Ingham County, City of Lansing and City of East Lansing funding units at least 30 days prior to submission of the plan to the Michigan Supreme Court for review of the financial implications and approval of costs, if any, associated with implementing the plan.

8. **RECORDS MANAGEMENT**

Adoption of the Sobriety Court component will require changes in records management for Sobriety Court records. Once a felony Sobriety Court case has been bound over, a circuit court case number assigned, and a file jacket prepared, the file jacket will be sent to the appropriate district court. After that point, Sobriety Court records will be filed and kept in a separate file cabinet at the District Courts until: 1) successful completion of the Sobriety Court program; 2) termination from the program resulting in jail/prison time only or 3) completion of Circuit Court probation following termination. The legal file will then be returned to the Circuit Court for maintenance and storage.

Pursuant to MCL 600.420, we have attached an email from Ingham County Clerk Barb Byrum dated November 5, 2013 which acknowledges concurrence of the alternate method of record maintenance described in the paragraph above. **Attachment E.**

9. **INFORMATION SYSTEMS**

Adoption of the Sobriety Court component of the concurrent jurisdiction plan will require that the 54A and 55th District Court clerks use the 30th Circuit Court’s case management plan, CourtView, for maintenance of the electronic register of actions, to schedule hearing events, to record adjudication and disposition actions and to record costs, fines and assessments. CourtView is supported by the Ingham County Management Information System Department.

The 30th Circuit Court and all District Courts use the Xerox ACS jury program. The program is maintained by the Ingham County Management Information Systems Department.

10. **FACILITIES AND INFRASTRUCTURE**
Adoption of the components of the concurrent jurisdiction plan will not require significant changes to facilities or infrastructure.

11. JURY MANAGEMENT

Juror qualification for all courts within the Ingham County Judicial Circuit has been consolidated under the Circuit Court since 2009. When the Ingham County Probate Court needs jurors it shares the 30th Circuit Court’s jury pool.

12. EXTERNAL RELATIONS AND ACCESS TO JUSTICE

Meetings involving affected judges, court staff and other persons that provide court services were scheduled throughout the development of the various plans and programs to allow the exchange of ideas and feedback on resolution of problems. Post implementation meetings are held and will continue to be held to assess the continued viability of the plans and programs and to discuss implementation of suggested changes.

External agencies and clients are informed of changes in court policies, procedures and processes through notice generation, publication in the local legal newspaper, and personal information exchange.

13. TRAINING

Adoption of the Sobriety Court component of the concurrent jurisdiction plan will require training of 54A and 55th District Court clerks in the use of the 30th Circuit Court’s case management system and in the circuit court’s case processing procedures for OWI III’s. A training manual has been developed by the Circuit Court and will be presented to the District Court Clerks on November 19 and 22, 2013.

The 54A and 55th District Court Judges have been provided with a circuit court sentencing primer and will be trained in working with Adult Probation in cases where a defendant is terminated from the Sobriety Court program and placed on probation after being sentenced to the III.

As of November 7, 2013
Introduced by the Law and Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENTER INTO SUBCONTRACTS FOR THE SCAO SWIFT AND SURE SANCTIONS PROBATION PROGRAM GRANT – 2013

RESOLUTION # 13 – 460

WHEREAS, the Ingham County Board of Commissioners accepted an award of $206,531 for the 2013 SCAO Swift and Sure Sanctions Probation Program Grant in Resolution 13-24; and

WHEREAS, the 2013 SCAO Swift and Sure Sanctions Probation Program Grant provides for grant implementation services and participant treatment and services as follows: representation by a defense attorney ($23,826); substance abuse evaluations to be provided by Wellness, Inx. ($5,000); day reporting services to be provided by NorthWest Initiative – ARRO ($24,997); and drug testing services to be provided by A.D.A.M. ($37,000); and

WHEREAS, pursuant to the FY 2013 grant award and Resolution 13-24, the County may enter into subcontracts for the purpose of implementing the grant and providing treatment and services to the participants; and

WHEREAS, the subcontractors who will provide grant implementation services and participant treatment and services for the 2013 SCAO Swift and Sure Sanctions Probation Program Grant are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into subcontracts for the 2013 SCAO Swift and Sure Sanctions Probation Program Grant from August 1, 2013 – September 30, 2013 with General Trial Division C-Level Court Appointed Counsel not to exceed $23,826; with Wellness, Inx. not to exceed $5,000; with NorthWest Initiative – ARRO not to exceed $24,997; and with A.D.A.M. not to exceed $37,000.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS:  Yeas:  Celentino, Tsernoglou, Holman, Bahar-Cook, Hope
Nays:  None  Absent:  Crenshaw, Schafer  Approved 11/13/13

FINANCE:  Yeas:  McGrain, Anthony, Bahar-Cook, Koenig, Vickers, Schafer
Nays:  None  Absent:  Tennis  Approved 11/20/13

Adopted as part of the consent agenda.
WHEREAS, the Ingham County Board of Commissioners accepted an award of $257,000 for the 2014 SCAO Swift and Sure Sanctions Probation Program Grant in Resolution 13-390; and

WHEREAS, the 2014 SCAO Swift and Sure Sanctions Probation Program Grant provides for grant implementation services and participant treatment and services as follows: representation by a defense attorney ($18,480); substance abuse evaluations to be provided by Wellness, Inx. ($7,500); day reporting services to be provided by NorthWest Initiative – ARRO ($11,999); detoxification services to be provided by CEI-CMH ($3,000); drug treatment and other services to be provided by Community Programs, Inc., Pine Rest Christian Mental Health Services, Kalamazoo Probation Enhancement Program, Inc., National Council on Alcoholism, Cristo-Rey, and CEI-CMH House of Commons ($35,550); mental health, anger management and domestic violence counseling service to be provided by Freedom Through Counseling and Cristo-Rey ($5,000) and drug testing services to be provided by A.D.A.M. ($69,384); and

WHEREAS, pursuant to the FY 2014 grant award and Resolution 13-390, the County may enter into subcontracts for the purpose of implementing the grant and providing treatment and services to the participants; and

WHEREAS, the subcontractors who will provide grant implementation services and participant treatment and services for the 2014 SCAO Swift and Sure Sanctions Probation Program Grant are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into subcontracts for the 2014 SCAO Swift and Sure Sanctions Probation Program Grant from October 1, 2013 – September 30, 2014 with General Trial Division C-Level Court Appointed Counsel not to exceed $18,480; with Wellness, Inx. not to exceed $7,500; with NorthWest Initiative – ARRO not to exceed $11,999; with CEI-CMH not to exceed $3,000; with Community Programs, Inc., Pine Rest Christian Mental Health Services, Kalamazoo Probation Enhancement Program, Inc., National Council on Alcoholism, Cristo-Rey, and CEI-CMH House of Commons not to collectively exceed $35,550; with Freedom Through Counseling and Cristo-Rey not to exceed $5,000 and A.D.A.M. not to exceed $69,384.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

**LAW & COURTS:**  **Yeast:** Celentina, Tsernoglou, Holman, Bahar-Cook, Hope  
**Nays:** None  
**Absent:** Crenshaw, Schafer  
**Approved 11/13/13**
FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Koenig, Vickers, Schafer
Nays: None  Absent: Tennis  Approved 11/20/13

Adopted as part of the consent agenda.
WHEREAS, the scanning of prior year Ingham County Friend of the Court case files opened since January 1, 1990, through May 31, 2010, has been completed; and

WHEREAS, this conversion of hard copy files to digital images has been a great success both in terms of purging old files of duplicate or redundant hard copy, and in allowing for the quick, simultaneous retrieval of files by staff without time consuming searches for hard copy; and

WHEREAS, $30,000 has been approved in the Ingham County Friend of the Court 215 Fund to pay for the imaging of Friend of the Court case files opened prior to January 1, 1990; and

WHEREAS, because they are a current State of Michigan contractor, the Purchasing Director has confirmed that Graphic Sciences is exempt from the county's purchasing policy requiring competitive bidding; and

WHEREAS, upon review and approval by the Michigan Office of Child Support, the expenditure of $30,000 to pay for the imaging of Friend of the Court files has been determined to be eligible for 66% direct reimbursement through the Cooperative Reimbursement Program (CRP).

THEREFORE BE IT RESOLVED, that the Ingham County Friend of the Court is hereby authorized to enter into a contract with Graphic Sciences in the amount of $19,220, for the scanning of Friend of the Court case files opened prior to January 1, 1990.

BE IT FURTHER RESOLVED, that the Ingham County Friend of the Court is hereby authorized to spend $10,780 to hire temporary employees to assist in the preparation of Friend of the Court case files prior to their being scanned by Graphic Sciences.

BE IT FURTHER RESOLVED, that the Ingham County Controller/Administrator is hereby authorized to make any adjustments necessary to properly budget and account for these expenditures.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS:  Yeas:  Celentino, Tsernoglou, Holman, Bahar-Cook, Hope
   Nays: None   Absent: Crenshaw, Schafer   Approved 11/13/13
FINANCE: **Yea**: McGrain, Anthony, Bahar-Cook, Koenig, Vickers, Schafer  
**Nays**: None  
**Absent**: Tennis  
**Approved 11/20/13**

Adopted as part of the consent agenda.
Introduced by the Law and Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

Resolution Authorizing Entering into a Contract with Peckham Inc. for The Peckham Crossroads Program

RESOLUTION # 13 – 463

WHEREAS, Peckham Inc. provides vocational training services and employment opportunities for up to 30 Ingham Academy students who are under the jurisdiction of the 30th Judicial Circuit Court Family Division; and

WHEREAS, the Ingham County Board of Commissioners approved an amount of $319,542 in the 2014 Budget for the Peckham Crossroads Program which is also in the Child Care Fund; and

WHEREAS, the approved budget amount is approximately a 4% increase from the previous budget year; and

WHEREAS, Peckham Inc. has not had an increase in their contractual amount in the last 3 fiscal years and, in fact, accepted a reduction in the contractual amount in the 2009/2010 fiscal year; and

WHEREAS, this increase was the budgeted amount that was in the 2009 Budget.

Therefore Be It Resolved, that the Ingham County Board of Commissioners authorizes renewing a contract with Peckham Inc. to operate the Peckham Crossroads program the amount of $ 319,542 as approved in the 2014 Budget for the time period of October 1, 2013 through September 30, 2014.

Be It Further Resolved, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contractual documents consistent with this Resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yeas: Celentino, Tsernoglou, Holman, Bahar-Cook, Hope
               Nays: None  Absent: Crenshaw, Schafer  Approved 11/13/13

FINANCE:  Yeas: McGrain, Anthony, Bahar-Cook, Koenig, Vickers, Schafer
               Nays: None  Absent: Tennis  Approved 11/20/13

Adopted as part of the consent agenda.
Introduced by the Law and Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

Resolution Authorizing Entering into a Contract with Peckham Inc. for Peckham Footprints Group Home

RESOLUTION # 13 – 464

WHEREAS, Peckham Inc. has provided short term residential placement and services, known as Peckham Footprints Group Home, for adolescent females adjudicated under the 30th Judicial Circuit Court Family Division; and

WHEREAS, the Ingham County Board of Commissioners approved an amount of $447,319 in the 2014 Budget for the Peckham Footprints Group Home; and

WHEREAS, the approved budgeted amount is approximately a 3% increase from the previous budget year; and

WHEREAS, Peckham Inc. has not had an increase in their contractual amount in the last 3 fiscal years and, in fact, accepted a reduction in the contractual amount in the 2009/2010 fiscal year; and

WHEREAS, this increase restores the budgeted amount from the 2009/2010 fiscal year; and

WHEREAS, the Peckham Footprints Group Home is included in Ingham County’s Child Care Fund Budget.

Therefore Be It RESOLVED, the Ingham County Board of Commissioners authorizes entering into a continuation contract with Peckham Inc. to operate the Peckham Footprints Group Home program in the amount of $447,319 as approved in the 2014 Budget for the time period of October 1, 2013 through September 30, 2014.

Be It Further Resolved, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contractual documents consistent with this Resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Celentino, Tsernoglou, Holman, Bahar-Cook, Hope
Nays: None Absent: Crenshaw, Schafer Approved 11/13/13

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Koenig, Vickers, Schafer
Nays: None Absent: Tennis Approved 11/20/13

Adopted as part of the consent agenda.
Introduced by the Law and Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING AN APPOINTMENT TO THE ANIMAL CONTROL SHELTER ADVISORY COMMITTEE

RESOLUTION # 13 – 465

WHEREAS, a vacancy exists on the Animal Control Shelter Advisory Committee; and

WHEREAS, the Law and Courts Committee interviewed those interested in serving on this Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints Teresa Lippert, 6101 Balfour Drive, Lansing, 48911

to the Animal Control Shelter Advisory Committee to a term expiring December 31, 2015.

LAW & COURTS:  Yeas: Celentino, Tsernoglou, Holman, Bahar-Cook, Hope
Nays: None    Absent: Crenshaw, Schafer    Approved 11/13/13

Adopted as part of the consent agenda.
WHEREAS, the 2013 Apportionment Report was approved by Resolution #13-397 on October 8, 2013; and

WHEREAS, as a result of the election held on November 5, 2013 it is necessary to amend the Apportionment Report.

THEREFORE BE IT RESOLVED, that Resolution #13-397 is amended by substituting the attached statement of taxable valuations and mills apportioned to the various units in Ingham County for the year 2013.

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Koenig, Vickers, Schafer
Nays: None   Absent: Tennis   Approved 11/20/13

Commissioner McGrain moved the resolution. Commissioner Crenshaw seconded the motion.

The motion carried by unanimous roll call vote. Absent: Commissioner Koenig.
WHEREAS, Dorothy Kennedy was born in Scranton, Virginia on August 4, 1908, after graduating from Bennett College for Women in Greensboro, North Carolina, she continued her education at California Teachers College pursuing a degree in Secondary Education, and Wilberforce University in Ohio where she graduated with a Bachelor’s Degree in Social Administration; and

WHEREAS, in 1946 she moved to Lansing to take over activities for girls and women at the Old Lincoln Community Center, after 10 years of serving in the capacity, she received the Lincoln Center Award for her years of service and dedication to the youth of Lansing; and

WHEREAS, on December 17, 1947, Dorothy, along with 12 other young women, chartered the Delta Tau Omega chapter of Alpha Kappa Alpha Sorority, Incorporated, the first African American sorority chapter chartered in Lansing, as well as the first National Panhellenic Council organization chartered in Lansing; and

WHEREAS, her dedication to community service is well known by her participation with the Girl Scouts of USA, YWCA Board of Directors, Social Services Community Board, United Way, Lansing Association of Women’s Clubs, Interracial Fellowship Group, Trinity AME Church, and as a founding member of the National Black Caucus of Aging; and

WHEREAS, Dorothy has been recognized for her achievements and awards through the years, receiving the Lincoln Center Award, the Alpha Kappa Alpha 50th year Golden Sorority pin, Mother of the Year Award from the Messiah Missionary Baptist Church, the Lifetime Achievement Award for service to the Youth of Mid-Michigan, and the Zonta Yellow Rose for outstanding community participation in 2005, and in 2008, in her 100th year, matching the age of sorority, she was the grand marshal of the African American Parade and Picnic, and met a young senator from Chicago who became President, Barack Obama.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Dorothy Kennedy for her dedication and contributions to the community.

BE IT FURTHER RESOLVED, that Dorothy has touched the lives of many during her 105 years and will live forever in the hearts of her friends and family – her positive outlook on life, enthusiasm and kindness will be missed by all.

Commissioner Anthony moved the resolution. Commissioner Vickers seconded the motion.

Commissioner Anthony spoke about the legacy of Dorothy Kennedy left behind in Ingham County. She also introduced Jeanette Patterson and Angela Moore, who served as past presidents of the Delta Tau
Omega chapter of Alpha Kappa Alpha Sorority, Incorporated. They spoke in honor of Dorothy Kennedy as well.

The motion carried unanimously. Absent: Commissioner Koenig.
Commissioner Anthony appointed Julie Casper to the Ingham County Fair Board. Supported by Commissioner McGrain.

Motion carried unanimously.

Absent: Commissioner Koenig.

Commissioner Anthony reappointed Randy Bell to the Ingham County Family Center Advisory Board. Supported by Commissioner Vickers.

Motion carried unanimously.

Absent: Commissioner Koenig.

Commissioner Anthony appointed Aaron Davis to the Potter Park Zoo Board. Supported by Commissioner Crenshaw.

Motion carried unanimously.

Absent: Commissioner Koenig.

Commissioner Anthony appointed Amanda York Ellis and Nakeshwa Jackson to the Ingham County Women’s Commission. Supported by Commissioner Bahar-Cook.

Motion carried unanimously.

Absent: Commissioner Koenig.

PUBLIC COMMENT

Sherry Graham, Director of the Potter Park Zoo, distributed new magazines and passes for the Board to the Zoo’s Wonderland of Lights. She reported that an outside company was hired this year to provide the lighting for the Wonderland of Lights which will be open from November 29 through December 29. Ms. Graham also reported a story regarding recent storm damage that resulted in a kangaroo getting loose inside the zoo. She said it took nine people and 45 minutes to capture the animal.

COMMISSIONER ANNOUNCEMENTS

Commissioner Bahar-Cook wished Becky Bennett, Board Coordinator, a Happy Birthday.

Commissioner Schafer wished Commissioner Maiville a Happy 50th Birthday on November 27.

Commissioner McGrain wished Commissioner Anthony a Happy Birthday on December 2. He also spoke about the Arts Council of Greater Lansing’s event “Holiday Glitter” that will take place on December 3rd from 6-9 p.m. Lastly, Commissioner McGrain spoke about the ENO Holiday Party that will take place on December 4th from 6-8 p.m.
Commissioner Hope congratulated the Tri-County Office of Aging for recently raising $53,000 for Meals on Wheels.

Commissioner Maiville reminded the Board of Mason’s Winter Fest and Light Parade that will take place on November 29th and he also said there will be carnival rides and fireworks at the fairgrounds. He said a tree auction will also take place to benefit the Fair Foundation.

Commissioner Vickers said to contact Sheridan Auction Services for the online bidding of the tree auction.

Commissioner Nolan wished Commissioner McGrain a Happy Birthday on December 6.

**CONSIDERATION AND ALLOWANCE OF THE CLAIMS**

Commissioner Anthony moved to approve payment of the claims submitted by the County Clerk and Financial Services Department in the amount of $37,846,180.43. Commissioner Schafer seconded the motion. The motion carried unanimously.

Absent: Commissioner Koenig

**ADJOURNMENT:**

There being no further business, the meeting was adjourned at 6:52 p.m.
WHEREAS, Dr. Martin Luther King, Jr., a Baptist minister and passionate fighter for civil rights through non-violent action, was a vital personality of the modern era, his lectures and remarks stirred the concern and sparked the conscience of a generation; and

WHEREAS, the movements and marches led by Dr. Martin Luther King, Jr. brought significant changes in the fabric of American life; and

WHEREAS, his courageous and selfless devotion gave people of color and the disenfranchised people direction to thirteen years of civil rights activities, his charismatic leadership inspired men and women, young and old, in the nation and abroad; and

WHEREAS, Dr. King's concept of somebodiness gave black and poor people a new sense of worth and dignity, his philosophy of nonviolent direct action, and his strategies for rational and non-destructive social change, galvanized the conscience of this nation and reordered its priorities; and

WHEREAS, his wisdom, his words, his actions, his commitment, and his dreams for a new cast of life, are intertwined with the American experience; and

WHEREAS, few have had as much impact upon the American consciousness as Dr. Martin Luther King, Jr.; and

WHEREAS, the 20th of January, 2014 has been designated a national holiday in honor of the birthday of the late Dr. Martin Luther King, Jr.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors the memory of Dr. Martin Luther King, Jr. in appreciation of the many accomplishments he made towards improving the quality of life for the citizens throughout the country, particularly those in Ingham County.

BE IT FURTHER RESOLVED, that the citizens of Ingham County are encouraged to celebrate this holiday and join the Board of Commissioners in the celebration of this notable holiday in honoring this great American hero and role model.

COUNTY SERVICES: Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Crenshaw, Maiville
Nays: None
Absent: None
Approved 12/3/13
WHEREAS, Phi Beta Sigma Fraternity was founded at Howard University in Washington, D.C., January 9, 1914, by three young African-American male students, the Honorable A. Langston Taylor, Honorable Leonard F. Morse, and Honorable Charles I. Brown, who wanted to organize a Greek letter fraternity that would truly exemplify the ideals of brotherhood, scholarship, and service; and

WHEREAS, their wish was to create an organization that viewed itself as “a part of” the general community rather than “apart from” the general community, believing that each potential member should be judged by his own merits, rather than his family background or affluence…without regard to race, nationality, skin tone or texture of hair; and

WHEREAS, it was the desire of the Founders for their fraternity to exist as part of an even greater brotherhood which would be devoted to the “inclusive we” rather than the “exclusive we”; and

WHEREAS, Phi Beta Sigma was conceived as a mechanism to deliver services to the general community rather than gaining skills to be utilized exclusively for themselves and their immediate families; and

WHEREAS, the Founder’s believed that they should return their newly acquired skills to the communities from which they had come, this deep conviction was mirrored in the Fraternity’s motto, “Culture For Service and Service For Humanity”; and

WHEREAS, Phi Beta Sigma has blossomed into an international organization of leaders, members of the Fraternity have been instrumental in the establishment of the Phi Beta Sigma National Foundation, the Phi Beta Sigma Federal Credit Union and The Sigma Beta Club Foundation; and

WHEREAS, on January 9, 2014 Phi Beta Sigma Fraternity will celebrate its 100th anniversary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Phi Beta Sigma Fraternity, Inc. on the event of its 100th anniversary and extends its sincere appreciation to Fraternity members for the many contributions they have made to the citizens of Ingham County.

BE IT FURTHER RESOLVED, that the Board wishes them continued success in all of their future endeavors.

COUNTY SERVICES: **Yeas:** Koenig, Holman, Celentino, Nolan, Tsernoglou, Crenshaw, Maiville  
**Nays:** None  
**Absent:** None  
**Approved 12/3/13**
Resolutions

RESOLUTION HONORING CHARLES GOEKE FOR SERVICE AS A FAIR BOARD OFFICER/MEMBER, AND 4-H LIAISON TO THE FAIR BOARD

RESOLUTION # 13 – 469

WHEREAS, the Ingham County Board of Commissioners created the position of 4-H Liaison on the Ingham County Fair Board as a way to assist in cultivating and maintaining a positive relationship between the Fair Board and the Ingham County 4-H programs; and

WHEREAS, the current Fair Board Secretary/Treasurer/Member and 4-H Liaison, Charles Goeke, has honorably completed his term in said positions and has contributed in an honest, forthright manner during his term; and

WHEREAS, Charles Goeke stepped forward to carry out duties as the “acting Fair Manager”, during the last candidate search, and consistently has thought outside the box, and recognized issues and concerns that others may not have seen; and

WHEREAS, the Ingham County Fair Board and Staff wish to recognize Charles Goeke’s dedication during his service as a Fair Board officer/member and the 4-H Liaison.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby honors Charles Goeke for his years of service as a Fair Board officer/member and 4-H liaison.

BE IT FURTHER RESOLVED, that the Board wishes him continued success in all of his future endeavors.

COUNTY SERVICES:  Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Crenshaw, Maiville
Nays: None      Absent: None      Approved 12/3/13
RESOLUTION TO TRANSFER ALL UNSOLD TAX REVERTED PROPERTIES REJECTED BY LOCAL UNITS TO THE INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY

RESOLUTION # 13 – 470

WHEREAS, the Land Bank Fast Track Act, 2003 PA 258, being MCL 124.751 et seq., (“the Act”) establishes the State Land Bank Fast Track Authority; and

WHEREAS, the Ingham County Treasurer, with the Ingham County Board of Commissioners’ approval, has entered into an intergovernmental agreement with the State Land Bank Fast Track Authority under the Act to form an Ingham County Land Bank Fast Track Authority; and

WHEREAS, tax reverted property not previously sold by the Ingham County Treasurer, acting as the foreclosing governmental unit (FGU), shall be transferred to the city, village, or township in which the property is located, except those parcels of property to which the city, village or township has objected to in accordance with 1999 PA 123, MCL 211.78M(6); and

WHEREAS, parcels rejected by a city, village or township become the property of Ingham County; and

WHEREAS, the Land Bank was established to assist in the strategic disposition of tax reverted property; and

WHEREAS, local units are encouraged to object so the parcels stay with the County for disposition by the Land Bank.

THEREFORE BE IT RESOLVED, that the County Board of Commissioners authorizes the Controller/Administrator to take appropriate action to transfer all rejected property to the Land Bank.

BE IT FURTHER RESOLVED, that this Resolution shall be renewed annually.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Koenig, Holman, Celentino, Nolan, Tseroglou, Crenshaw, Maiville
Nays:  None     Absent:  None      Approved 12/3/13

FINANCE:  Yeas:  McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers
Nays:  None     Absent:  Schafer      Approved 12/4/13
RESOLUTION TO WAIVE THE 80/20 REQUIREMENT FOR HEALTH CARE COST FOR 2014 AND AUTHORIZE THE DIRECTOR OF HUMAN RESOURCES TO SIGN THE LETTERS OF UNDERSTANDING FOR HEALTH INSURANCE

RESOLUTION # 13 – 471

WHEREAS, Public Act 152 of 2011 places limits on public employer’s contributions towards their employee’s health benefits; and

WHEREAS, the recently approved Resolution 13-409 waived the hard cap requirement of the act and elected to comply with the 80% statutory percentage limit; and

WHEREAS, all requirements of the act can be waived with a 2/3 vote of the governing body; and

WHEREAS, the Road Department employees are still under negotiation for health insurance benefits for 2014; and

WHEREAS, the uncertainty associated with the cost of the benefits for the Road Department employees makes it very difficult to determine if the County will be in compliance with the 80% requirement; and

WHEREAS, it is the intent of the Board of Commissioners that the County make continued progress to comply with all sections of Public Act 152; and

WHEREAS, in the recent past, the Director of Human Resources has been authorized to sign the letters of understanding with the bargaining units.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby elects to waive all requirements of Public Act 152 of 2011 for 2014 yet attempt to meet all of the requirements of the Act.

BE IT FURTHER RESOLVED, that the Director of Human Resources is authorized to sign all letters of understanding regarding 2014 health insurance benefits.

COUNTY SERVICES:  Yeas:  Koenig, Holman, Celentino, Nolan, Tsernoglou, Crenshaw, Maiville
Nays: None  Absent: None  Approved 12/3/13

FINANCE:  Yeas:  McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers
Nays: None  Absent: Schafer  Approved 12/4/13
Introduced by the County Services of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE DART CONTAINER CORPORATION HOGSBACK ROAD SPECIAL USE CONCEPT AND PREPARATION OF AN EASEMENT AGREEMENT

RESOLUTION # 13-472

WHEREAS, the Ingham County Road Department (Road Department) has been discussing various aspects of Dart Container Corporation’s Mason Plant expansion work and traffic operation needs for months; and

WHEREAS, the Road Department received a formal request letter from Dart Container Corporation asking for special use of Hogsback Road, adjacent to their Mason complex, by way of a formal easement agreement. Said agreement is to address ways to better maintain site access and traffic circulation in and out of their newly expanded campus and minimize the interaction between Dart Container’s traffic and public traffic; and

WHEREAS, said easement agreement would generally include:

1. Permission to permanently close the Hogsback Road to traffic at its intersection with Howell Road (Dart Container’s south property line) and construct a turnaround for motorists and maintenance vehicles.
2. Permission to temporarily close Hogsback Road to traffic, at Dart Container’s north property line, and construct a turnaround for Road Department maintenance vehicles until the future Cedar Street reconfiguration comes to fruition.
3. Permission to use the isolated portion of Hogsback Road throughout the year, regardless of weight restrictions, and provide all maintenance therein, per Road Department requirements.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Hogsback Road special use concept proposed by Dart Container Corporation and authorizes preparation of a formal easement agreement to provide for the special use.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any easement agreement that is consistent with County requirements, Road Department requirements, and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Crenshaw, Maiville
Nays: None
Absent: None
Approved 12/3/13
WHEREAS, Holt Public Schools sent the Ingham County Road Department a letter requesting that the Road Department sponsor a No Parking zone along the south side of Bond Street, adjacent to Elliott Elementary School; and

WHEREAS, Road Department staff forwarded the request letter to the Michigan State Police for their consideration and action; and

WHEREAS, the Michigan State Police agreed with the Holt Public School and Road Department request and forwarded a No Stopping, Standing, or Parking Traffic Control Order along the south side of Bond Street from Park Lane to Elliott Street for Ingham County Board of Commissioners acceptance and execution, pursuant to MCL 257.675(4).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the Bond Street No Stopping, Standing, or Parking Traffic Control Order and authorizes the Board Chairperson to execute and date the proper documents after review by the County Attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes installation of No Stopping, Standing, or Parking signs, per the accepted traffic control order.

COUNTY SERVICES: Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Crenshaw, Maiville
Nays: None
Absent: None
Approved 12/3/13
WHEREAS, as a result of drainage problems and flooding experienced in the Drainage District, a Petition, dated November 1, 2011, for improvements, including but not limited to the cleaning out, relocating, widening, deepening, straightening, tiling, extending, improving, providing structures, and adding branches and a relief drain (hereinafter “Improvements”) to the drain known and designated as the Green No. 4 Consolidated Drain (hereinafter “Drain”) was filed by Delhi Charter Township, a municipality that will be liable for an assessments at large for at least a percentage of the total amount to be assessed for the cost of the Drain; and

WHEREAS, an Order of Necessity was entered on November 29, 2011, determining that the Improvements petitioned therefore are necessary and conducive to the public health, convenience or welfare, and that the Drain should be improved and that Improvements to the Drain are necessary for the protection of the public health in Delhi Township; and

WHEREAS, the Drainage District is developing plans and specifications for Improvements to the Drain within the Drainage District, and is in the process of securing easements necessary therefore; and

WHEREAS, said Improvements are intended to relieve the drainage problem and flooding providing cause for the Petition previously filed, in a manner consistent with now-existing federal and state statutes and regulations and local ordinances; and

WHEREAS, said Improvements entail work to be performed in public road rights-of-way under the control and jurisdiction of the Ingham County Road Department (ICRD), for which permission must be obtained from the ICRD pursuant to Section 321 of the Drain Code of 1956, MCL 280.321; and

WHEREAS, the Drain Commissioner has requested that the ICRD grant such permission to construct the Drain in road rights-of-way under the jurisdiction of the ICRD; and

WHEREAS, the ICRD and Drain Commissioner agree to cooperate to assure that drainage from properties and roads is unobstructed and the roads are left in equal, or better, condition once construction is complete in accordance with the terms of an agreement to be executed.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into an agreement with the Ingham County Drain Commissioner on behalf of the Green No. 4 Consolidated Drain Drainage District to grant license and permission to said Drainage District, its assigns and successors in interest, for purposes of constructing, improving and maintaining the Drain, and to allow said Drain to be constructed in and occupy any and all granted road rights-of-way held by the ICRD necessary for the construction, improvement and maintenance of the Drain, subject to and conditioned upon construction to be performed and constructed in the road rights-of-way as permitted by the ICRD.
BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Board Chairperson to 
sign any necessary Agreements that are consistent with this resolution and approved as to form by the 
County Attorney.

COUNTY SERVICES:  Yeas:  Koenig, Holman, Celentino, Nolan, Tsernoglou, Crenshaw, Maiville 
Nays:  None  Absent:  None  Approved 12/3/13
WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads becomes the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this will now be the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated November 21, 2013 as submitted.

COUNTY SERVICES:  **Yea**s: Koenig, Holman, Celentino, Nolan, Tsernoglou, Crenshaw, Maiville  
**Nay**s: None  
**Absent:** None  
Approved 12/3/13
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<th>R/W LOCATION</th>
<th>R/W CITY/TWP.</th>
<th>R/W SECTION</th>
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<td>CORRADO CONTRACTING</td>
<td>WALKWAY CONST.</td>
<td>DOBIE RD BET HAMILTON RD &amp; GRAND RIVER</td>
<td>MERIDIAN</td>
<td>23 &amp; 26</td>
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<td>OBSERVATORY LN</td>
<td>DELHI</td>
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<td>ELECTRIC UG</td>
<td>ESOTERIC WAY</td>
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<td>LANSING</td>
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WHEREAS, by Resolution #04-210, Ingham County established an Agricultural Preservation Board (currently known as the Farmland and Open Space Board Preservation Program), charged with reducing sprawl and encouraging wise land use by purchasing development rights from owners of undeveloped rural land who might otherwise be forced by economic circumstances to develop their land; and

WHEREAS, on August 5, 2008, the voters of Ingham County approved the levy of 0.14 mills for the purpose of funding the Farmland and Open Space Board; and

WHEREAS, Resolution #10-100 directs the Farmland and Open Space Board to identify agricultural and open space property for inclusion in the program, to rank the applications received according to established criteria approved by the Board of Commissioners, and to select properties for purchase of Conservation Easement Deeds which requires approval by the Board of Commissioners; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has funding in place to purchase Conservation Easement Deeds on Agricultural and Open Space properties in Ingham County; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has scored and ranked all farmland open space applications received for the 2013 cycle and wishes to proceed with negotiations on the top ranked properties.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the 2013 Farmland and Open Space Application Ranking as attached.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Farmland and Open Space Preservation Board to proceed with negotiations on the top ranked Agricultural and Open Space properties.

COUNTY SERVICES: Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Crenshaw, Maiville
Nays: None
Absent: None
Approved 12/3/13

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers
Nays: None
Absent: Schafer
Approved 12/4/13
### Open Space Ranking

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<td>43.85</td>
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December 10, 2013
Agenda Item No. 11

Introduced by the County Services and Finance Committees:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE MODIFICATION OF THE MERS HYBRID PLAN ADOPTION AGREEMENTS

RESOLUTION # 13 -478

WHEREAS, the County Board of Commissioners has authorized the establishment of MERS Hybrid Plan divisions; and

WHEREAS, the MERS Hybrid Plan (Defined Contribution Component) Adoption Agreement for each division provided for employer and employee contributions to the Trust on a monthly basis; and

WHEREAS, the MERS Hybrid Plan Adoption Agreements allows for bi-weekly contributions; and

WHEREAS, the Board of Commissioners recognize the advantage to participating employees to have contributions to the Trust made on a bi-weekly basis after January 1, 2014.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the modification of the MERS Hybrid Plan Adoption Agreements for each division.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized on behalf of the County to sign and execute all documents to effectuate and finalize this transaction, subject to approval as to form, by the County Attorney.

COUNTY SERVICES:  Yeas:  Koenig, Holman, Celentino, Nolan, Tsernoglou, Crenshaw, Maiville
   Nays:  None  Absent:  None  Approved 12/3/13

FINANCE:  Yeas:  McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers
   Nays:  None  Absent:  Schafer  Approved 12/4/13
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ESTABLISH TIMETABLES FOR TRANSFER OF FUNDS FROM THE CITY OF LANSING FOR 911 EMPLOYEES

RESOLUTION # 13 – 479

WHEREAS, 34 employees transferred from the City of Lansing and 11 employees from the City of East Lansing to Ingham County on July 1, 2012 as part of the 911 Consolidation; and

WHEREAS, the 911 Legacy agreement with the Cities of Lansing and East Lansing required the Cities to transfer the accumulated pension and retiree health care assets and Other Post-Employment Benefit (OPEB) assets for these employees; and

WHEREAS, in June of 2013, MERS transferred $918,225 from the City of East Lansing’s account into Ingham County’s account for their 11 transferred employees’ accumulated pension assets, and $55,249 for their accumulated health care assets to Ingham County as required by contract; and

WHEREAS, the City of Lansing has yet to pay either pension or health care accumulated assets to Ingham County; and

WHEREAS, on November 12, 2013 the Ingham County Board of Commissioners adopted Resolution #13-429 to make the 32 remaining City of Lansing employees whole by providing $1,500,000 to temporarily fund retirement accounts for impacted employees through Municipal Employees Retirement System (MERS) of Michigan; and

WHEREAS, County and City officials have not yet agreed on a dollar amount for this transfer; and

WHEREAS, the City of Lansing acknowledges owing at least $1,070,857.88; and

WHEREAS, the City of Lansing has not provided a dollar value for OPEB assets owed to Ingham County under the 911 Legacy Agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners directs its Controller/Administrator to send written notice to the City of Lansing seeking payment of the $1,070,857.88 to the County, the amount the City believes it owes under the 911 Legacy Agreement, to be remitted on or before January 15, 2014.

BE IT FURTHER RESOLVED, that the Board of Commissioners calls on the City of Lansing to enter into binding arbitration to determine the disputed amount owed to the County above and beyond the $1,070,857.88 through a mutually agreed upon arbitrator (American Arbitration Association or Federal Mediation and Conciliation Service) by January 15, 2014, if the matter cannot be settled prior thereto.

BE IT FURTHER RESOLVED, that should the City of Lansing fail to remit payment on or before January 15, 2014 or fail to agree to arbitration by said date, Corporation Counsel shall initiate necessary legal action against
the City of Lansing for the purpose of recovering amounts owed for accumulated pension and retiree health care assets, as cited in the 911 Legacy Agreement.

BE IT FURTHER RESOLVED, that the Controller/Administer shall continue negotiations with City officials in an attempt to secure the balance of funds owed to fully fund OPEB assets for impacted employees formerly employed by the City of Lansing prior to January 15, 2014.

COUNTY SERVICES: **Yea**s:  Koenig, Holman, Celentino, Nolan, Tsernoglou, Crenshaw, Maiville  
**Nay**s:  None  
**Absent:**  None  
**Approved 12/3/13**

FINANCE:  No action was taken by the Finance Committee.
WHEREAS, the Board of Commissioners adopted the 2013 Budget on October 23, 2012 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller’s staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels; and

WHEREAS, the Board of Commissioners annually authorizes the Controller to make necessary year end transfers to comply with state statute; and

WHEREAS, the Prosecutor’s Domestic Assault Task Force (DART) grant was discontinued in 2013; and

WHEREAS, the DART grant provided funding for an Assistant Prosecuting Attorney position.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<table>
<thead>
<tr>
<th>FUND</th>
<th>DESCRIPTION</th>
<th>2013 BUDGET 11/15/13</th>
<th>PROPOSED CHANGES</th>
<th>PROPOSED BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>General Fund</td>
<td>$74,720,280</td>
<td>$1,217,251</td>
<td>$75,937,531</td>
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<tr>
<td>103</td>
<td>Minimum Security Facility</td>
<td>1,020,023</td>
<td>(1,020,023)</td>
<td>0</td>
</tr>
<tr>
<td>258</td>
<td>Potter Park/Zoo</td>
<td>3,614,723</td>
<td>5,733</td>
<td>3,620,456</td>
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<tr>
<td>266</td>
<td>Anti-Drug Grant</td>
<td>460,329</td>
<td>0</td>
<td>460,329</td>
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<tr>
<td>288</td>
<td>DHS – Child Care</td>
<td>3,619,322</td>
<td>130,000</td>
<td>3,749,322</td>
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<tr>
<td>664</td>
<td>Mach. &amp; Equip. Revolving</td>
<td>1,085,855</td>
<td>32,070</td>
<td>1,117,925</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that the Controller is authorized to make necessary transfers among all budgeted funds, activities, and line items in order to comply with the state statute and to balance the 2013 Ingham County General Fund budget at $75,937,531.
BE IT FURTHER RESOLVED, that an Assistant Prosecuting Attorney position (#229015) is eliminated from 2013 Approved Position List and Position Allocation List.

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers
Nays: None
Absent: Schafer
Approved 12/4/13
**GENERAL FUND REVENUES**

<table>
<thead>
<tr>
<th></th>
<th>2013 Budget – 11/15/13</th>
<th>Proposed Changes</th>
<th>2013 Proposed Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Tax Revenues</strong></td>
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<tr>
<td>County Property Tax</td>
<td>41,058,229</td>
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<tr>
<td>Property Tax Adjustments</td>
<td>(450,000)</td>
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<td>Delinquent Real Property Tax</td>
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<tr>
<td>Unpaid Personal Property Tax</td>
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<td>Industrial Facility Tax</td>
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<tr>
<td>Trailer Fee Tax</td>
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<tr>
<td><strong>Intergovernmental Transfers</strong></td>
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<tr>
<td>State Revenue Sharing</td>
<td>4,725,000</td>
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<tr>
<td>Convention/Tourism Tax - Liquor</td>
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<td>Court Equity Fund</td>
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<td>Use of Fund Balance</td>
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<td><strong>Department Generated Revenue</strong></td>
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<tr>
<td>Animal Control</td>
<td>713,706</td>
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<tr>
<td>Circuit Court - Family Division</td>
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<tr>
<td>Circuit Court - Friend of the Court</td>
<td>342,000</td>
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<tr>
<td>Circuit Crt - General Trial</td>
<td>2,401,452</td>
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<tr>
<td>Controller</td>
<td>3,170</td>
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<tr>
<td>Cooperative Extension</td>
<td>26,325</td>
<td></td>
<td>26,325</td>
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<tr>
<td>County Clerk</td>
<td>630,400</td>
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<tr>
<td>District Court</td>
<td>2,466,331</td>
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<tr>
<td>Drain Commissioner/Drain Tax</td>
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<tr>
<td>Economic Development</td>
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<tr>
<td>Elections</td>
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<tr>
<td>Homeland Sec./Emergency Ops</td>
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<td>Service</td>
<td>2013 Budget - 11/15/13</td>
<td>Proposed Changes</td>
<td>2013 Proposed Budget</td>
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<tr>
<td>Board of Commissioners</td>
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<tr>
<td>Circuit Court - General Trial</td>
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<tr>
<td>District Court</td>
<td>2,429,915</td>
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<td>Circuit Court - Friend of the Court</td>
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<td>Jury Board</td>
<td>1,123</td>
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<td>Probate Court</td>
<td>1,425,212</td>
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<td>Circuit Court - Family Division</td>
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<td>Financial Services</td>
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<tr>
<td>County Attorney</td>
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<tr>
<td>Department</td>
<td>Total 2013</td>
<td>Total 2014</td>
<td>Delta 2014</td>
</tr>
<tr>
<td>------------------------------------------------</td>
<td>------------</td>
<td>------------</td>
<td>------------</td>
</tr>
<tr>
<td>County Clerk</td>
<td>572,533</td>
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<tr>
<td>Controller</td>
<td>813,437</td>
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<td>Equalization/Tax Services</td>
<td>664,640</td>
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<td>Human Resources</td>
<td>621,681</td>
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<td>Prosecuting Attorney</td>
<td>5,867,587</td>
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<td>Purchasing</td>
<td>211,773</td>
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<td>Facilities</td>
<td>1,863,038</td>
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<tr>
<td>Register of Deeds</td>
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<tr>
<td>Remonumentation Grant</td>
<td>80,444</td>
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<td>Treasurer</td>
<td>623,707</td>
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<tr>
<td>Drain Commissioner</td>
<td>886,430</td>
<td>6,875</td>
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<td>Economic Development</td>
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<td>Community Agencies</td>
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<tr>
<td>Equal Opportunity Committee</td>
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<td>500</td>
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<tr>
<td>Women’s Commission</td>
<td>500</td>
<td>500</td>
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<tr>
<td>Historical Commission</td>
<td>500</td>
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<td>Tri-County Regional Planning</td>
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<tr>
<td>Jail Maintenance</td>
<td>268,100</td>
<td>268,100</td>
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<tr>
<td>Sheriff</td>
<td>18,152,138</td>
<td>1,061,135</td>
<td>19,219,273</td>
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<tr>
<td>Community Corrections</td>
<td>141,529</td>
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<tr>
<td>Animal Control</td>
<td>1,439,834</td>
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<tr>
<td>Metro Squad</td>
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<td>60,774</td>
<td>60,774</td>
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<tr>
<td>Homeland Sec/Emergency Ops</td>
<td>326,269</td>
<td>326,269</td>
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</tr>
<tr>
<td>Board of Public Works</td>
<td>300</td>
<td>300</td>
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<tr>
<td>Drain Tax at Large</td>
<td>345,000</td>
<td>345,000</td>
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<td>Health Department</td>
<td>9,337,640</td>
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<td>Community Health Centers</td>
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<tr>
<td>Medical Examiner</td>
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<td>Substance Abuse</td>
<td>1,078,593</td>
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<tr>
<td>Service</td>
<td>Budget Year Amount</td>
<td>Last Year Amount</td>
<td>Change</td>
</tr>
<tr>
<td>----------------------------------------</td>
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<tr>
<td>Community Mental Health</td>
<td>1,751,631</td>
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<tr>
<td>Department of Human Services</td>
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<td>130,000</td>
<td>1,908,665</td>
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<td>Tri-County Aging</td>
<td>76,225</td>
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<tr>
<td>Veterans Affairs</td>
<td>490,786</td>
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<td></td>
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<tr>
<td>Cooperative Extension</td>
<td>503,804</td>
<td>(41,533)</td>
<td>462,271</td>
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<tr>
<td>Parks and Recreation</td>
<td>1,373,962</td>
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<tr>
<td>Contingency Reserves</td>
<td>208,428</td>
<td>(208,428)</td>
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<tr>
<td>Legal Aid</td>
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<tr>
<td>2-1-1 Project</td>
<td>33,750</td>
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<tr>
<td>Capital Improvements</td>
<td>3,148,252</td>
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<tr>
<td><strong>All Departments</strong></td>
<td>0</td>
<td>208,428</td>
<td>208,428</td>
</tr>
<tr>
<td><strong>Total General Fund Expenditures</strong></td>
<td>74,720,280</td>
<td>1,217,251</td>
<td>75,937,531</td>
</tr>
</tbody>
</table>

**General Fund Revenues**

- **Register of Deeds**: Increase revenue $150,383 to reflect current projections.
- **Sheriff**: Increase insurance proceeds $41,112 for replacement of two patrol vehicles. Increase sale of fixed assets revenue $5,733 to reflect transfer of a Sheriff vehicle to the Potter Park Zoo. Increase jail bed rental $1,020,023 due to merger of Minimum Security Facility Fund into Sheriff General Fund budget.

**General Fund Expenditures**

- **Drain Office**: Increase contractual services account $6,875 for audit expenses.
- **Sheriff**: Increase vehicle budget $41,112 for two replacement vehicles for Delhi division. Replacement cost is covered by insurance proceeds. Merge Minimum Security Facility Fund into Sheriff General Fund budget. When the facility first became operational, the additional staff and debt service were accounted for separately to insure full costs were recouped through the rental of jail beds. Over the last several years, this has been verified. Merging this fund into the General Fund will simplify the accounting and budgeting for the Sheriff’s Office and make the budget consistent with the financial report. $1,020,023 in expenses, including six corrections officers, will be transferred to the General Fund.
Metro Squad  
Transfer $60,774 to the Metro Squad budget. 2012/2013 forfeiture revenues were insufficient to fully reimburse the Ingham County contribution of $257,083.

Dept of Human Services  
Increase appropriation $130,000 due to a one-time adjustment for prior year billing adjustments.

Cooperative Extension  
Decrease contractual services budget $41,533 per amended Annual Work Plan with MSU Extension approved by Resolution 13-398.

Contingency  
Decrease contingency account $208,428 to fund one-time lump sum wage supplement as approved by Resolution 13-438.

All Departments  
Increase wages and FICA $208,428 to reflect cost of one-time lump sum wage supplement as approved by Resolution 13-438.

**Non-General Fund Adjustments**

**Minimum Security Fac. (F103)**  
Merge Minimum Security Facility Fund into Sheriff General Fund budget. When the facility first became operational, the additional staff and debt service were accounted for separately to insure full costs were recouped through the rental of jail beds. Over the last several years, this has been verified. Merging this fund into the General Fund will simplify the accounting and budgeting for the Sheriff’s Office and make the budget consistent with the financial report. $1,020,023 in revenues and expenses, including six corrections officers, will be transferred to the General Fund.

**Potter Park/Zoo (F258)**  
Increase budget to reflect transfer of a Sheriff vehicle to the Zoo. ($5,733)

**Anti-Drug Grant (F266)**  
Decrease grant revenue based on final grant approval. ($36,777) Increase revenue from Tri-County Metro Narcotics Squad by like amount. The Metro Squad agreed to cover the grant shortfall for the 2012-2013 grant year from its reserve account. Transfer $60,774 from the general fund to the Metro Squad budget. 2012/2013 Metro Squad forfeiture revenues were insufficient to fully reimburse the Ingham County contribution of $257,083.

**Dept of Human Services (F288)**  
Increase general fund appropriation and expenses due to one-time adjustment for prior year billing adjustments. ($130,000)

**Mach./Equip. Revolving (F664)**  
Increase CIP upgrade funds to purchase 3 replacement laser printers for Probate Court ($2,333) and five computers and monitors for the Department of Human Services ($4,237). Increase vehicle budget for Facilities for replacement vehicle ($25,500). Cost will be covered by insurance proceeds.
WHEREAS, Katy Palmer began her career with the County of Ingham on June 19, 2000, starting out as the departmental secretary for the Drain Commissioner, then being promoted to the Specialist Clerk position at the Drain Commissioner's Office; and

WHEREAS, Katy Palmer has tirelessly contributed her knowledge and expertise to the creation and maintenance of the legal documentation for each body corporate drainage district for the hundreds of county and intercounty drains; and

WHEREAS, Katy Palmer has ably managed and organized the legal documents for administration of the drains, including records of notices and proofs of service for public hearings and all aspects of petitioned drain improvement projects of Ingham County; and

WHEREAS, Katy Palmer further demonstrated her organizational skills by serving as support for the Drain Engineer, administering and documenting the Engineer’s review of plats and his enforcement of drain maintenance agreements, each of which is a strong component of environmentally friendly economic development for the citizens of the County of Ingham; and

WHEREAS, Katy Palmer’s big heart and kindness are well-known and appreciated, and will be irreplaceable and greatly missed by all her co-workers at the Drain Commissioner’s Office.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Katy Palmer for her dedicated service of over 13 years to the County of Ingham and for the contributions that she has made through her employment at the Ingham County Drain Commissioner's Office.

BE IT FURTHER RESOLVED, that the Board wishes Katy Palmer continued success in all of her future endeavors.

FINANCE:  Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers
         Nays: None      Absent: Schafer      Approved 12/4/13
WHEREAS, in Resolution #13-455 the Cooperative Operational Agreement between the Ingham County and the Ingham Community Health Center Board of Directors was extended for the period of December 1, 2013 through January 31, 2014; and

WHEREAS, as a Health Center Program Grantee of the U.S. Department of Health and Human Services’ Health Resources and Services Administration (HRSA), the Ingham County Health Department is required by Section 330 of the Public Health Services (PHS) Act to maintain a governing board composed of individuals, a majority of who are being served by the center and, who as a group, represent the individuals being served by the center in terms of demographic factors such as race, ethnicity and sex; and

WHEREAS, as a public entity health department, the Ingham County Health Department may fulfill this requirement with two separate boards; and

WHEREAS, when two boards exist, each board’s responsibilities must be specified in writing so that responsibilities for carrying out the governance functions are clearly understood; and

WHEREAS, the health center board’s functions must, at a minimum, include the:

- selection of services to be provided by the center;
- determination of hours during which such services will be provided;
- approval of the center's annual budget and grant application, and
- approval of the selection and dismissal of the Executive Director of the community health centers;

WHEREAS, the Health Department fulfills this requirement through a Cooperative Operational Agreement between the Ingham Community Health Center Board of Directors; and

WHEREAS, the current Cooperative Operational Agreement ends January 31, 2014; and

WHEREAS, changes to the current Cooperative Operational Agreement are necessary; and

WHEREAS, in order to maintain compliance as HRSA grantee, a revised agreement must be established; and

WHEREAS, HRSA has reviewed and approved the terms and conditions of the revised Cooperative Operational Agreement (Attached); and
WHEREAS, the Community Health Center Board of Directors has reviewed and supports the agreement; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize a revised Cooperative Operational Agreement and extend it through November 30, 2015.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the revised Cooperative Operational Agreement between Ingham County and the Community Health Center Board and extend it through November 30, 2015.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas: Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville
  Nays: None      Absent: None       Approved 12/2/13
COOPERATIVE OPERATIONAL AGREEMENT

THIS AGREEMENT is entered into this ___ day of _____________, 2013 by the INGHAM COUNTY BOARD OF COMMISSIONERS ("Board of Commissioners"), the INGHAM COMMUNITY HEALTH CENTER BOARD ("Community Health Center Board"), and the INGHAM COUNTY HEALTH DEPARTMENT ("Health Department") to provide for operation, administration and provision of primary care services in Ingham County, Michigan.

WHEREAS, the Board of Commissioners is empowered by Public Act 368 of 1978 to establish a "county health department to protect and promote the health" of county residents; and

WHEREAS, the Community Health Center Board was established with the purpose of operating a community health center in Ingham County; and

WHEREAS, the Board of Commissioners desires to make application with the Community Health Center Board for a Section 330 of the Public Health Service Act (42 U.S.C. 254c et seq. as now or hereafter amended) Grant, if applicable, for operating a Federally Qualified Health Center from the U.S. Department of Health and Human Services ("HHS" or "granting authority"); and

WHEREAS, the Board of Commissioners also desires to make application with the Community Health Center Board for operation of a Federally Qualified Health Center Look-Alike Entity; and

WHEREAS, pursuant to such funding by the HHS, the Board of Commissioners and the Community Health Center Board must set forth the responsibilities of each party; and

WHEREAS, the Board of Commissioners wishes to give support to the Community Health Center Board, and recognizes the powers, privileges, and functions of each party as contained herein.

NOW THEREFORE, the Board of Commissioners, the Community Health Center Board and the Health Department hereby agree:

1. Community Health Center Board Purpose: The Community Health Center Board shall oversee the implementation of the Section 330 grant and/or a Federally Qualified Health Center Look-Alike Entity and the operation of the network of Community Health Centers operated by the Health Department in accordance with the terms of this Agreement and the Bylaws as adopted by the Board of Commissioners and the Community Health Center Board. The Bylaws are incorporated herein by reference and attached as Exhibit A. The Community Health Center Board will provide guidance and assist the Board of Commissioners and the Health Department to implement health services for Ingham County residents through a network of community health centers operated by the Health Department. These services shall provide assurance that low-income Ingham County residents have access to an organized system of health
care, and shall assure that County residents have adequate access to categorical public health programs, including family planning, sexually transmitted infection diagnosis and treatment, breast and cervical cancer control, and immunizations. The Community Health Center Board, the Board of Commissioners and the Health Department shall be particularly committed to meeting the needs of at-risk populations, including women during the child-bearing years, children, minorities, low-income and under-served populations.

(2) **Community Health Center Board Appointments:** The Community Health Center Board shall present nominations for vacancies on the Community Health Center Board to the Board of Commissioners for consideration and appointment. Both the Community Health Center Board and the Board of Commissioners shall work to maintain the same ratio of consumer members, provider members and consumer-at-large members as set out in the Board Composition section of the Community Health Center Board Bylaws and required by Section 330 policies and guidelines. In the process of preparing a list of nominees to forward to the Board of Commissioners for consideration, the Community Health Center Board shall solicit nominations from the community serviced by the centers, community organizations, and health organizations.

(3) **Joint Application:** The Board of Commissioners and the Community Health Center Board will take such actions as are required to make application for the Section 330 Grant and application for Federally Qualified Health Center Look-Alike status. They shall also take the steps necessary to name Ingham County and the Community Health Center Board as co-applicants in these actions.

(4) **Operation of the Center:**

a. The Community Health Center Board will work with the Board of Commissioners and the Health Department to assure that the Centers are operated in accordance with the terms and conditions of the HHS Notice of Grant Award and any modifications thereof, and specifically in accordance with the requirements of 42 CFR Part 51c subpart C and with the Federally Qualified Health Center Look-Alike Entity requirements.

b. All Community Health Center personnel shall be employees of Ingham County and shall be subject to all Ingham County policies and procedures, including personnel policies and procedures as set forth in Paragraph (6), below. Ingham County shall be responsible for the payment of wages, fringe benefits, workers’ compensation and unemployment compensation for Community Health Center personnel.

c. Title to all assets obtained with Section 330 grant funds shall be vested in Ingham County for the use and benefit of the Community Health Centers which will be managed through an established enterprise fund.
d. The Community Health Center Board shall work with the Board of Commissioners to establish such policies for health care delivery, including those dealing with the scope and availability of services, location and hours of services, quality of care audit procedures, as are consistent with the grant application, Notice of Grant Award, applicable Federal, state and local regulations, and related Board of Commissioners' directives.

e. Section 330 grant funds shall be disbursed by the Health Department in accordance with the federally approved budget. No disbursement shall be made other than as set forth in the budget without review and approval by the Community Health Center Board and the Board of Commissioners. The parties understand and agree that the Section 330 funds shall be used solely for the purposes allowed by the grant agreement. Any Section 330 grant funds remaining after the end of the fiscal year shall be disbursed at the direction of the granting authority.

f. The Community Health Center Board shall make its records available for inspection at all reasonable times upon request of the Board of Commissioners or its duly authorized agent or representative. Community Health Center Board minutes shall be publicly available at the Board of Commissioners office and posted online.

(5) **Executive Director:** The Health Department’s Deputy Health Officer/Executive Director, Community Health Care Services shall be primarily responsible for the management and operation of the Community Health Centers. The Community Health Center Board shall have the authority to suspend, remove, appoint and/or reappoint a person to the position of Executive Director, with the concurrence of the Health Officer, in accordance with the Ingham County Managerial and Confidential Employee Personnel Manual and other procedures and policies of the Board of Commissioners. The Community Health Center Board shall participate in the annual performance evaluation of the Executive Director, to be conducted in accordance with HHS’ Health Resources and Services Administration’s Bureau of Primary Health Care’s Program Requirements and Ingham County personnel policies.

(6) **Personnel Policies:** Personnel policies and procedures of the Community Health Centers shall be those adopted by the Board of Commissioners for Ingham County employees, and shall include all collective bargaining agreements negotiated with agents legally representing the employees. The Community Health Center Board may make recommendations to the Board of Commissioners regarding the terms and conditions of those agreements as might benefit the operation of the Community Health Centers.

(7) **Budgeting, Travel, Purchasing, Information Technology Policies:** Budget, Travel, Purchasing & Information Technology policies and procedures of the Community Health Center shall be those adopted by the Board of Commissioners. The Community Health Center Board may make
recommendations to the Board of Commissioners regarding any policy as might benefit the Community Health Center. In the case of implementation of county policies which may inhibit Community Health Center functioning in accordance with grant requirements, the Community Health Center may request appeal of such policies (e.g., out of state travel prohibition).

(8) **Financial Reports and Audits:** The Health Department staff shall be responsible for maintaining such financial records and making such reports as are required by HHS in the administration of the Section 330 grant and a Federally Qualified Health Center Look-Alike Entity. The Health Department staff shall provide the Community Health Center Board and the Board of Commissioners with copies of all reports filed with any government agency.

The Board of Commissioners shall provide for independent audits of the Community Health Centers in accordance with the requirements of the Section 330(e) and 330(h) grants and Federally Qualified Health Center Look-Alike Entity requirements. The Community Health Center Board shall ensure access to all financial records and documents necessary for the audits to be performed.

The Health Department staff shall regularly report to the Community Health Center Board (or appropriate committee) of the financial performance of the Community Health Centers to allow the Community Health Center Board to verify compliance with grant requirements and budgets and to evaluate the overall financial and quality performance of the Network.

(9) **Financial Plan and Budget:** The Executive Director and the Health Department’s Chief Financial Officer shall prepare a budget and financial plan for each fiscal year, in accordance with Ingham County policies and procedures. The Community Health Center Board shall annually review the budget prepared by the Health Department for the operation of the Community Health Centers, after review and recommendation by the Community Health Center Board’s Finance Committee. The Community Health Center Board shall advise the Board of Commissioners regarding this budget. The Community Health Center Board shall review and approve the annual Section 330 grant budget and recommend this budget to the Board of Commissioners, after review and recommendation by the Community Health Center Board’s Finance Committee. The Community Health Center Board and the Board of Commissioners shall jointly approve the annual Section 330 budget submitted to the Bureau of Primary Health Care. The Community Health Center Board shall review and approve any budget requirements to maintain the Federally Qualified Health Center Look-Alike status and recommend such budget to the Board of Commissioners, after review and recommendation by the Community Health Center Board’s Finance Committee.

(10) **Annual Budget Adoption:** Ingham County has established an enterprise fund (Community Health Center Network Fund/511 Fund) to record all of the financial activity of the Community Health Centers. This enterprise fund operates in a
manner similar to private business, in this case, incorporating all revenues earned, costs incurred and/or net income related to the operation of the Community Health Center. This Enterprise Fund shall be specifically referenced in the annual County General Appropriations resolution, addressing, at a minimum, any exceptions to County policies required for the effective and efficient operation of the Community Health Centers and administration of the HHS grants administered by HRSA, Michigan Department of Community Health’s school-based health centers grants, and other grants included in the annual budget.

(11) **Amendments to the Budget:** Ingham County Budget policies and procedures will be utilized for all amendments to the jointly adopted Community Health Centers’ budget. The current policy provides for limited budget amendments via administrative approval. Amendments requiring approval of the full Board of Commissioners shall also require approval of the Community Health Center Board. Community Health Center Board approval shall either be obtained prior to the submission of the adjustment to the Board of Commissioners or the action of the Board of Commissioners shall be contingent upon the concurrence of the Community Health Center Board.

(12) **Fee Schedule Policy:** The Community Health Center Board shall recommend to the Board of Commissioners a fee schedule for services provided by the Community Health Centers and shall recommend a policy for discounting charges (i.e. sliding fee scale) based on the patient's ability to pay for services rendered by the Community Health Centers. The Board of Commissioners shall enact a fee schedule and discounting policies (i.e. sliding fee scale), in accordance with the authority provided in the Michigan Public Health Code, MCL 333.2444.

(13) **Quality Assurance:** The Community Health Center Board shall work with the Board of Commissioners and the Health Department to ensure that a system and process is in place to assure quality services in the Community Health Centers. The Community Health Center Board shall oversee a program of quality improvement directed at assuring the high quality of health care services delivered to the public and the legal and contractual compliance of the operation of the Community Health Centers.

(14) **Grievance Procedure:** The Community Health Center Board shall adopt procedures for resolving patient grievances.

(15) **Agreement Period and Termination:** The services to be provided by the Community Health Center Board shall become effective and performance thereon shall commence on the 1st day of December, 2013, and shall continue for a period of two years, at which time it shall automatically renew for successive two-year periods, until terminated by the parties.

Notwithstanding any other provision in this Agreement to the contrary, if the Community Health Center Board and the Board of Commissioners no longer
receive funding under Section 330 of the Public Health Services Act or any successor to the substitute Act(s), this Agreement shall terminate.

Any party may terminate this Agreement upon sixty (60) days written notice to the other parties. Notice shall be provided as set forth in Paragraph 20. A copy of any notice of termination shall be provided to the HHS as the granting authority.

(16) **Sole Agreement:** This Agreement and the attached Bylaws contain the entire Agreement of the parties and their rights, duties, and their obligations to each other. There are no promises, terms, conditions, or obligations other than those contained herein, and this Agreement shall supersede all previous communications, representations or agreements, either written or verbal between the parties.

(17) **Disputes:** The Community Health Center Board and the Board of Commissioners will use their best efforts to carry out the terms of this Agreement in a spirit of cooperation and will resolve by negotiation any disputes occurring hereunder.

(18) **Modifications of Agreement:** Modifications, amendments or waivers of any provision of this Agreement may be made only by written mutual consent of the parties, signed by their duly authorized representatives.

(19) **Nondiscrimination:** The parties shall adhere to all applicable Federal, state and local laws and regulations prohibiting discrimination. The parties shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms and conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, sexual preference, height, weight, marital status, political affiliation or beliefs, or disabilities which are unrelated to the individual's ability to perform the duties of a particular job or position. A breach of this covenant shall be regarded as a material breach of this Agreement.

(20) **Confidentiality and Health Insurance Portability and Accountability Act:** All personal health information assembled, obtained, constructed, or prepared pursuant to or as a consequence of this Agreement or the Section 330 grant are subject to all Federal and Michigan laws and regulations governing the disclosure of public and medical records subject to certain exemptions from disclosure under the circumstances expressly authorized by the above laws and regulations.

To the extent that the Health Insurance Portability and Accountability Act (HIPAA) is pertinent to the services that the Community Health Centers provide, the Community Health Center Board assures that it is in compliance with the HIPAA requirements.

(21) **Assignment:** The Board of Commissioners and the Community Health Center Board shall not assign or transfer any of its rights or obligations under this
Agreement unless previously agreed to in writing by the granting authority.

(22) **Applicable Law:** This Agreement shall be construed in accordance with laws of the State of Michigan.

(23) **Notice:** Any notice provided for hereunder shall be in writing and shall be deemed given by (I) personal delivery upon written receipt of the party to whom it is addressed or (II) upon its deposit in the United States Mail, first class postage prepaid and addressed,

If to the Board of Commissioners:
Chairperson
Ingham County Board of Commissioners
P.O. Box 319
Mason, Michigan 48854

If to the Community Health Center Board:
Chairperson
Ingham Community Health Center Board
P.O. Box 30161
Lansing, Michigan 48909

If to the Ingham County Health Department:
Health Officer
P. O. Box 30161
Lansing, Michigan 48909

If to the Granting Authority:
Associate Administrator for Primary Health Care
Health Resources and Services Administration
5600 Fishers Lane
Rockville, MD 20857

(21) **Waiver of Breach:** Waiver, by any party to this Agreement, of any breach of any provision hereof by any other party shall not operate or be construed as a waiver by such party of any subsequent breach, whether such breach shall be of the same provision or different provision.

(22) **Severability:** If any provision of this Agreement or the application of such provision to any person or circumstance shall be held invalid, the remaining provisions of this Agreement, and the application of such provisions to persons or circumstances other than those to which it is held invalid, shall not be affected thereby.

(23) **Disregarding Titles:** The titles of the sections contained in this Agreement are inserted only as a matter of convenience and in no way define, limit or extend the
scope or intent of this Agreement or any provision hereof.

(24) **Review of Co-Applicant Agreement.** The Community Health Center Board, Board of Commissioners, and Health Department will meet minimally once each year to ensure the terms of this agreement are being met and to identify any needed resources.

(25) **Assignment:** The Community Health Center Board shall not assign its duties and/or obligations under this Agreement.

(26) **Benefit and Binding Effect:** This Agreement shall inure to the benefit of and be binding upon the parties hereto, their legal representatives, heirs, successors and assigns.

(27) **Certification of Authority to Sign Agreement:** The persons signing this Agreement on behalf of the parties hereto certify by their signatures that they are duly authorized to sign this Agreement on behalf of said parties and that this Agreement has been authorized by said parties.
IN WITNESS WHEREOF, the authorized representatives of the parties hereto have fully signed this instrument on the day and year first above written.

WITNESSED BY:

COUNTY OF INGHAM

Date

By: Deb Nolan, Chairperson
   Board of Commissioners

INGHAM COUNTY COMMUNITY HEALTH CENTER BOARD

Date

By: Tom Curtis, Chairperson
   Community Health Center Board

INGHAM COUNTY HEALTH DEPARTMENT

Date

By: Renée Branch Canady, Health Officer
   Health Department

APPROVED AS TO FORM FOR COUNTY OF INGHAM
COHL, STOKER & TOSKEY, P.C.

By: Timothy M. Perrone
WHEREAS, Ingham County has occupied space at 2815 S. Pennsylvania Ave., Suite 203, Lansing, Michigan since January 1, 2001, to house the Healthy Smiles Dental Health Center; and

WHEREAS, the current lease agreement expires on December 31, 2013, and there are two years remaining on a five-year renewal; and

WHEREAS, the Health Department has notified Vlahakis Commercial Property Management, LLC that it is exercising the option to extend a lease agreement for a one-year period; and

WHEREAS, Vlahakis has proposed a rental rate and conditions that are reasonable and competitive; and

WHEREAS, the Ingham Community Health Center Board has reviewed and approves the proposed rental rate and terms of the lease agreement; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the lease agreement for space in the Lansing Medical Office Center building at 2815 S. Pennsylvania Ave., Suite 203, Lansing, Michigan 48910.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a lease agreement with Vlahakis Commercial Property Management, LLC for approximately 2,319 square feet of space in the Lansing Medical Office Center for use as a pediatric dental center.

BE IT FURTHER RESOLVED, that the period of the lease agreement shall be January 1, 2014 through December 31, 2014.

BE IT FURTHER RESOLVED, that the annual rent and utility cost for the above base term will be as follows:

<table>
<thead>
<tr>
<th>Period</th>
<th>Rent Rate</th>
<th>Utilities Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/1/14 to 12/31/14</td>
<td>$13.11/sq. ft.</td>
<td>$2,533.51 + $418.88/mo. for utilities</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville
Nays: None Absent: None Approved 12/2/13
FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers
Nays: None  Absent: Schafer  Approved 12/4/13
RESOLUTION APPROVING THE MARKET SALARY ADJUSTMENT FOR PROVIDERS AT THE
INGHAM COMMUNITY HEALTH CENTERS

RESOLUTION # 13 – 484

WHEREAS, the Ingham County Board of Commissioners recognized the historical difficulty of recruiting provider positions in the Ingham Community Health Centers; and

WHEREAS, the Ingham County Board of Commissioners requested a review of market salaries for comparable positions; and

WHEREAS, the historical job evaluations for some positions did not establish a competitive pay grade based on point value evaluation and the positions were established a market exceptions; and

WHEREAS, the regional market data provided by the National Association of Community Health Centers demonstrated that current non-represented provider salaries were lagging in the marketplace; and

WHEREAS, the Health Officer is in concurrence with making the market salary adjustments for the identified provider positions and recommends the use of Medicaid cost reimbursement settlement funds; and

WHEREAS, the Board has reviewed and determined that sufficient funding exists from the Medicaid cost reimbursement settlement funds.

THEREFORE BE IT RESOLVED, the Ingham Board of Commissioners approves the following recommendations for market salary adjustments, effective January 1, 2014:

Changes in Appendix C – Position Listing Managerial & Confidential Pay Grades.
- Physician Assistant (position # 601317) from MCF Grade 12 to MCF Market Grade A
- Dentist (position # 601417, 601345, 601181, 601174) from MCF Grade 14 to MCF Market Grade C (new)
- Dental Director (position # 601003) from MCF Grade 15 to MCF Market Grade D (new)
- Medical Director (position # 601416, 601002) from the MCF Market Grade C to MCF Market Grade F (new)

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make any necessary budget adjustments in the FY 2014 from the Medicaid cost reimbursement settlement funds.
HUMAN SERVICES: Yeas: Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville
   Nays: None           Absent: None               Approved 12/2/13

COUNTY SERVICES: Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Crenshaw, Maiville
   Nays: None           Absent: None                Approved 12/3/13

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers
   Nays: None           Absent: Schafer             Approved 12/4/13
RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE AGREEMENT FOR MICHIGAN STATE UNIVERSITY EXTENSION SERVICES BETWEEN MICHIGAN STATE UNIVERSITY AND INGHAM COUNTY APPROVING THE ANNUAL WORK PLAN FOR 2014

RESOLUTION # 13 – 485

WHEREAS, Michigan State University Extension (MSUE), in collaboration with Ingham County are committed to helping people improve their lives through initiatives in four Extension Educational Program Institutes; and

WHEREAS, MSUE will provide access to educators appointed to the four Institutes and MSU faculty affiliated with each Institute to deliver core programs; and

WHEREAS, MSUE will provide administrative oversight of operating expenses for educators, 4-H coordinators, and other MSUE program staff and faculty who provide programming to counties; and

WHEREAS, the Ingham County Board of Commissioners will provide office space for a County Extension office, including utilities, telephone and access to high speed internet; and

WHEREAS, the Ingham County Board of Commissioners will provide clerical staff for the Extension office that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media; and

WHEREAS, the parties will adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination; and

WHEREAS, Ingham County has an umbrella agreement with MSU Extension to provide educational services from January 1, 2012 through December 31, 2016.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes entering into the attached annual Work Plan that includes a county assessment of $188,605 with MSU Extension for the period of January 1, 2014 through December 31, 2014 for delivery of Extension services and education.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/placement documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville
Nays: None
Absent: None
Approved 12/2/13

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers
Nays: None  Absent: Schafer  Approved 12/4/13
A. Specific Contributions by MSUE:

1. At least 1.0 FTE Extension Educator whose primary office of operation will be the county Extension office included in the assessment.

2. **8 FTE** additional extension educators. Areas of Expertise: **$73,336**

3. **1.5** FTE - 4-H program coordinator(s) included in assessment whose primary office of operation will be the county Extension office.

4. _____ FTE - additional 4-H program coordinators/other paraprofessional.

5. Administrative oversight included in annual assessment.

6. Access to Extension Educators with expertise in each of the MSUE Institutes included in annual assessment.

7. Supervision of University provided academic and paraprofessional staff. Supervision of county clerical staff and/or county staff upon request. Supervision is included in the annual assessment.

8. Annual reporting of services provided, audiences served, and impact of programs in the county.

B. Specific Contributions by the County:

1. Office space for a County Extension office. The office will include space for at least one Extension educator, one 4-H program coordinator and one clerical staff person, access to space for delivering Extension programs, and utilities, including telephone. Office space will be available for additional MSUE and/or county staff as mutually agreed. The office must be provided high-speed internet sufficient to meet the needs of MSUE Personnel. Minimum standards for internet access can be found in Appendix A. The office space must be at least comparable to the average office space used by County employees.

2. Clerical staff for the Extension office that will perform clerical functions, including assisting county residents in accessing MSUE resources by office visit, telephone, email, internet and media. This can be a county employee or the county can contract with MSU for their services.

3. General operating expenses for the office and non-MSU Personnel.

4. The Assessment Fee and costs for additional personnel, as described above in Section A. If MSUE receives at least a 2% increase in appropriations from the State of Michigan (SOM), the County will be given a 3% credit, thereby leaving the assessment at the 2013 level.
C. Assessment to County:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>MSU Assessment</td>
<td>$125958</td>
</tr>
<tr>
<td>Credit to county from SOM appropriations minus</td>
<td>$10689</td>
</tr>
<tr>
<td>2014 TOTAL Assessment</td>
<td>$115269</td>
</tr>
</tbody>
</table>

ADDITIONAL PERSONNEL

1. Educator (.8 FTE) at $73,336 $9,167 per 0.1 FTE          $73,336.00
2. 4-H Program Coordinators
   a. 1.0 FTE at $56,650                                     $      
   b. 0.5 FTE at $28,325                                     $      
3. Support Staff at $56,650 per FTE
   a. If contracted with MSUE ______ FTE                     $      
4. Other Staff included in MOA
   a. Title and rate ______                                 $      
5. Other: ______                                            $      

TOTAL COUNTY PAYMENT FOR 2014 $188,605.00

For the period, January 2014 to December 2014, INGHAM County shall pay to MSUE $188,605.00, which is the cost of the assessment (minus the credit) plus any additional personnel costs. Payment will be made the first month of each quarter of the county fiscal year. Payments should be sent to

MSUE Extension Budget Office
446 W. Circle Dr.
160 Agriculture Hall
East Lansing, MI 48824

MICHIGAN STATE UNIVERSITY

By: ________________________________
Daniel T. Evon, Director,
Contract & Grant Administration

INGHAM COUNTY

By: ________________________________
Title: ______________________________

Date: ______________________________
Date: ______________________________
Introducing the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE DENTAL SERVICES AGREEMENTS AT THE INGHAM COUNTY JAIL FOR 2014

RESOLUTION # 13 – 486

WHEREAS, Ingham County provides oral health services to individuals incarcerated within the Ingham County Jail; and

WHEREAS, the Health Department coordinates medical and oral health services provided to inmates of the Ingham County Jail; and

WHEREAS, the Health Department utilizes professional services agreements to obtain the professional services of dentists to serve inmates of the Ingham County Jail; and

WHEREAS, the Health Department’s 2014 Budget includes $22,000 for the purpose of contracting with dentists; and

WHEREAS, the rate of pay rate for contracting with dentists has remained the same since 2009; and

WHEREAS, the Health Officer has recommended that professional services contracts be authorized with dentists to serve inmates of the Ingham County Jail.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes professional services agreements with dentists to serve individuals incarcerated at the Ingham County Jail.

BE IT FURTHER RESOLVED, that the agreements shall compensate dentists at the rate of $70 per hour for services not to exceed a total of $22,000.

BE IT FURTHER RESOLVED, that the period of the professional services agreements shall be January 1, 2014 through December 31, 2014.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville
Nays:  None  Absent:  None  Approved 12/2/13

FINANCE:  Yeas:  McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers
Nays:  None  Absent:  Schafer  Approved 12/4/13
WHEREAS, the Board of Commissioners establishes the Plan of Organization for the Health Department, with the concurrence of the Michigan Department of Community Health; and

WHEREAS, passage of the Affordable Care Act (ACA) and the Public Health Accreditation Board (PHAB) standards bring new Health Department requirements; and

WHEREAS, the Health Department has received public entity cost settlement funds in excess of budgeted amounts; and

WHEREAS, Health Department compliance with new public health and health care standards can be accomplished by adjusting the staffing profile;

WHEREAS, the Health Officer recommends increasing administrative efficiency through the elimination of the Chief Operation Officer, Community Health Centers and the realignment of Health Department services; and

WHEREAS, the proposed changes will result in increased staffing capacity to respond to new programmatic requirements; and

WHEREAS, the proposed adjustments can be implemented by taking advantage of currently vacant positions, staff retirements, and health department cost settlement revenue; and

WHEREAS, the necessary programmatic changes (additional travel requirements, promotion of services, and accreditation fees) can be accommodated by cost settlement revenue; and

WHEREAS, the net costs of said adjustments is $357,800 ($245,800 personnel and $112,000 programmatic) in year 1 of implementation, and a reduced net cost of $254,700 ($189,700 personnel and $65,000 programmatic) costs in subsequent years; and

WHEREAS, the proposed recommendations have been evaluated by the Human Resources Department which has concurred with the recommendations that are contained in this resolution; and

WHEREAS, the affected bargaining groups have been notified and provided documentation regarding the recommendations contained in this resolution; and
WHEREAS, the Health Officer recommends that the Board of Commissioners accept the proposed Department Reorganization of services and authorize the resulting changes in job titles, classifications and establishment of positions; and

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amends the Ingham County Health Department Plan of Organization.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the following changes in job titles and reclassification/salary grades:

<table>
<thead>
<tr>
<th>Position number</th>
<th>Current Grade</th>
<th>Proposed Grade</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>601381</td>
<td>MCF 15</td>
<td>MCF 16</td>
<td>Deputy Health Officer, Public Health Services</td>
</tr>
<tr>
<td></td>
<td>($85,145-$102,200)</td>
<td>($91,846-$110,242)</td>
<td></td>
</tr>
<tr>
<td>601003</td>
<td>MCF 17</td>
<td>MCF 16</td>
<td>Deputy Health Officer/ Executive Director, Community Health Services</td>
</tr>
<tr>
<td></td>
<td>($98,589-$118,334)</td>
<td>($91,846-$110,242)</td>
<td></td>
</tr>
<tr>
<td>601436</td>
<td>ICEA 8</td>
<td>ICEA 6</td>
<td>Credentialing Coordinator</td>
</tr>
<tr>
<td></td>
<td>($53,827-$64,618)</td>
<td>($45,091-$54,130)</td>
<td></td>
</tr>
<tr>
<td>TBD</td>
<td>ICEA Jail Scale</td>
<td>ICEA Jail Scale</td>
<td>Senior Jail Nurse</td>
</tr>
<tr>
<td></td>
<td>Jail Nurse-RN</td>
<td>Registered Head Nurse</td>
<td></td>
</tr>
<tr>
<td></td>
<td>($47,969-$57,863)</td>
<td>($52,448-$63,238)</td>
<td></td>
</tr>
<tr>
<td>TBD</td>
<td>PHN 3</td>
<td>PHN 4</td>
<td>Senior Public Health Nurse</td>
</tr>
<tr>
<td></td>
<td>($53,841-$64,635)</td>
<td>($56,369-$67,660)</td>
<td></td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the following changes in job titles:

<table>
<thead>
<tr>
<th>Position / Title</th>
<th>Proposed Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>601003/Chief Executive Officer, CHCS</td>
<td>Deputy Health Officer/Executive Director Community Health Services</td>
</tr>
<tr>
<td>601436/Billing and Customer Service Coordinator</td>
<td>Provider Enrollment and Credentialing Coordinator</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the following positions be established:

<table>
<thead>
<tr>
<th>Position / Title</th>
<th>Proposed Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>PCMH Coordinator</td>
<td>MNA 3 ($54,384-$65,287)</td>
</tr>
<tr>
<td>Executive Assistant</td>
<td>MCF 5 ($38,710-$46,467)</td>
</tr>
<tr>
<td>Electronic Health Records Specialist</td>
<td>ICEA 7 ($49,350-$59,243)</td>
</tr>
<tr>
<td>Electronic Health Records Specialist</td>
<td>ICEA 7 ($49,350-$59,243)</td>
</tr>
<tr>
<td>Senior Community Epidemiologist</td>
<td>ICEA 9 ($58,870-$70,671)</td>
</tr>
<tr>
<td>Health Analyst</td>
<td>ICEA 7 ($49,350-$59,243)</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that the following vacant position be eliminated:

<table>
<thead>
<tr>
<th>Position/Title</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>601382 / Chief Operation Officer, CHCS</td>
<td>MCF 13 ($73,099-$87,739)</td>
</tr>
<tr>
<td>601402/ Prevention Programs Supervisor</td>
<td>ICEA 10 ($63,582-$76,326)</td>
</tr>
</tbody>
</table>

*effective 4/1/14
BE IT FURTHER RESOLVED, that the following budget line items be expanded or established:

<table>
<thead>
<tr>
<th>Budget Line</th>
<th>Proposed budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHC travel</td>
<td>$30,000</td>
</tr>
<tr>
<td>*(in support of CHC board attendance at national meetings and new staff positions attending required training)</td>
<td></td>
</tr>
<tr>
<td>Promotions and Health Communications</td>
<td>$50,000</td>
</tr>
<tr>
<td>PHAB Accreditation Fees</td>
<td>$32,000</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that the Controller is authorized to make any budget adjustments needed to implement this resolution.

**HUMAN SERVICES:**  Yeas: Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville
  Nays: None  Absent: None  Approved 12/2/13

**COUNTY SERVICES:** Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Crenshaw, Maiville
  Nays: None  Absent: None  Approved 12/3/13

**FINANCE:**  Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers
  Nays: None  Absent: Schafer  Approved 12/4/13
WHEREAS, the Michigan Primary Care Association (MPCA) has provided funding to the Ingham Health Department’s Ingham Community Health Centers to provide outreach and enrollment services to children who are uninsured or fail to complete their redetermination application for Medicaid or the Children’s Health Insurance Program (Medicaid/CHIP); and

WHEREAS, the Board of Commissioners authorized an agreement and Business Associate Agreement with MPCA to provide these services in Resolution #11-393; and

WHEREAS, in Resolution #12-336, the Board of Commissioners authorized an amendment to extend the initial agreement with MPCA through August 17, 2013 and to accept up to $18,826 of additional funding bringing the total amount of the agreements up to $33,892; and

WHEREAS, MPCA has provided $16,291 in additional funding and to extend the period of the agreement to August 17, 2014; and

WHEREAS, the Community Health Center Board has reviewed and supports the proposed amendment to the agreements.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the agreements with MPCA to support outreach and enrollment services to children who are uninsured or fail to complete their redetermination for Medicaid/CHIP.

BE IT FURTHER RESOLVED, that the Board of Commissioners accept up to $16,291 of additional funding bringing the total amount of the agreements up to $50,183.

BE IT FURTHER RESOLVED, that the agreements are extended through August 17, 2014.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments, and the Purchasing Department is authorized to issue any necessary purchase orders or purchase items needed.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the documents on behalf of the County after approval as to form by the County Attorney.
FINANCE: **Yea:** McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers

**Nays:** None

**Absent:** Schafer

**Approved 12/4/13**
WHEREAS, in Resolution #12-275, the Ingham County Board of Commissioners authorized a contract with NextGen ® Healthcare Information Systems, Inc. for patient management and electronic health records software systems; and

WHEREAS, in Resolution #12-276 the Ingham County Board of Commissioners authorized an addendum to the agreement with NextGen ® Healthcare Information Systems, Inc (NextGen ®) to install the Health Quality measures (HQM) Reporting Service in the Health Department’s electronic health records; and

WHEREAS, over 2012 and 2013, the Community Health Centers and Ingham County Jail Medical went live with NextGen ® patient management and electronic health record systems in order to maintain compliance, meet meaningful use standards and deliver quality patient care; and

WHEREAS, Community Health Centers’ two dental centers, Adult Dental Center and Healthy Smiles Dental Center, and oral health services provided to inmates of Ingham County Jail do not yet have electronic health records; and

WHEREAS, the Community Health Center Network fund was increased by $147,000 in 2013 to recognize meaningful use funds for the equipment, training, software, interface and license cost associated with the Dental Electronic Health Record Project; and

WHEREAS, the Community Health Center Board has reviewed and supports this agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an addendum to the agreement with NextGen ® for patient management and electronic health records to include Community Health Centers’ dental centers and oral health services through Ingham County Jail Medical.

BE IT FURTHER RESOLVED, that the NextGen ® Healthcare Information Systems, Inc. patient management and electronic health records for dental include HQM Reporting Service.

BE IT FURTHER RESOLVED, the cost for the license, software, interface, equipment and training for dental electronic health records through NextGen ® will not exceed the $147,000 allocated to the Dental Electronic Health Records Project.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.
BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**HUMAN SERVICES:** Yeas: Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville  
Nays: None  
Absent: None  
**Approved 12/2/13**

**FINANCE:** Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers  
Nays: None  
Absent: Schafer  
**Approved 12/4/13**
WHEREAS, Ingham County Health Department has operated a Household Hazardous Waste Collection Program since 1985; and

WHEREAS, the Health Department has had a Michigan Agriculture Environmental Assurance Program (MAEP) Clean Sweep Program Agreement with the Michigan Department of Agriculture and Rural Development since 2001; and

WHEREAS, each year the Agreement has allowed the Health Department to be reimbursed for costs associated with the collection, transportation and disposal of pesticides; and

WHEREAS, the Michigan Department of Agriculture and Rural Development has proposed to enter into a new agreement with the Health Department; and

WHEREAS, the Michigan Department of Agriculture and Rural Development shall pay the Health Department up to $15,000 for costs associated with the collection, transportation and disposal of pesticides; and

WHEREAS, the term of the Agreement shall be October 1, 2013 through September 30, 2014; and

WHEREAS, the Health Department anticipates a continuation of these services and funds in its 2014 budget; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorizes a MAEAP Clean Sweep Program Agreement with the Michigan Department of Agriculture and Rural Development.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an Agreement with the Michigan Department of Agriculture and Rural Development.

BE IT FURTHER RESOLVED, that the Michigan Department of Agriculture and Rural Development shall reimburse the Health Department up to $15,000 for costs associated with the collection, transportation and disposal of pesticides.

BE IT FURTHER RESOLVED, that the term of the agreement shall be October 1, 2013 through September 30, 2014.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the Agreement after review by the County Attorney.
HUMAN SERVICES:  Yeas: Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville
Nays: None    Absent: None    Approved 12/2/13

FINANCE:  Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers
Nays: None    Absent: Schafer    Approved 12/4/13
RESOLUTION TO AUTHORIZE THE PURCHASE OF NEW HANDGUNS FOR THE SHERIFF’S OFFICE

RESOLUTION # 13 – 491

WHEREAS, the Ingham County Sheriff’s Office, acquired (13) Sig Sauer Model 226.40 caliber handguns from the Ingham County Parks Department in 2013; and

WHEREAS, the Ingham County Sheriff’s Office does not use the same model handgun for active duty; and

WHEREAS, the Ingham County Sheriff’s Office will sell/receive a credit for (13) Sig Sauer Model 226.40 Caliber for $400 per handgun from Sig Sauer Inc., the handguns will be delivered to the retail store “Not Just Guns” for processing; and

WHEREAS, the $5,200 will be credited to the Ingham County Sheriff’s Office from Sig Sauer Inc.; and

WHEREAS, the Ingham County Sheriff’s Office will use the $5,200 credit towards the purchase of new Sig Sauer Model 229.40 caliber handguns.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Ingham County Sheriff’s Office to purchase (13) new Sig Sauer 229.40 handguns at a total cost of $7,787 less a $5,200 credit from the sale/credit of (13) Sig Sauer Model 226.40 handguns for a total net cost of $2,587 from the 2013 Sheriff’s office budget.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners directs the Controller to make any necessary budget adjustments in the Ingham County Sheriff’s Office 2013 budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/purchase order documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: The Law & Courts Committee will meet on December 5, 2013.

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers
Nays: None
Absent: Schafer
Approved 12/4/13
WHEREAS, a contract was entered between Ingham County and Alcohol Drug Administrative Monitoring, Inc. (ADAM) on January 1, 2008 to provide drug and breathalyzer testing services to ensure that County testing and collection requirements are complied with; and

WHEREAS, the current contract with ADAM will expire December 31, 2013; and

WHEREAS, 30th Judicial Circuit Court through Pretrial Services, Circuit Court Adult Probation, Swift and Sure Sanctions Probation Program and Family Division, including Friend of the Court and Juvenile Division (hereafter referred to as “referral sources”) clients require ongoing testing services that are administered in compliance with all County requirements including laboratory testing at predetermined frequencies in conjunction with instant testing and approved chain of custody protocols; and

WHEREAS, A.D.A.M., Inc. maintains two Ingham County testing locations in the City of Lansing and East Lansing and is willing to provide these testing services and to comply with testing protocols as defined by Ingham County for all clients referred by the above referral sources; and

WHEREAS, in the absence of any monetary subsidy provided by Ingham County, it is critical that client pay testing services be available at a level that is not overly burdensome to clients referred from the above County referral sources; and

WHEREAS, A.D.A.M., Inc. is willing to provide client pay services at no cost to Ingham County without a minimum guaranteed number of referrals pursuant to the attached fee schedule that is agreeable to the above referral sources; and

WHEREAS, testing services to be billed directly to the Circuit Court will be billed pursuant to the attached fee schedule that is agreeable to the Circuit Court.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes renewing the contract with Alcohol Drug Administrative Monitoring, Inc. (A.D.A.M., Inc.) for drug and breathalyzer testing services as set forth in the attached Scope of Services for the period of January 1, 2014 through December 31, 2014 with automatic renewal each year thereafter up to but not to extend beyond the 31st day of December, 2016.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.
LAW & COURTS: The Law & Courts Committee will meet on December 5, 2013.

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers
     Nays: None              Absent: Schafer      Approved 12/4/13