I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. TIME FOR MEDITATION

IV. APPROVAL OF MINUTES OF DECEMBER 11, 2012 & JANUARY 3, 2012

V. ADDITIONS TO THE AGENDA

VI. PETITIONS AND COMMUNICATIONS

1. LETTER FROM CAPITOL REGION AIRPORT AUTHORITY REGARDING THE PASSAGE OF A RESOLUTION AUTHORIZING THE AUTHORITY TO PARTICIPATE IN THE INGHAM COUNTY REGIONAL 911 SYSTEM.

2. LETTER (WITH ATTACHMENT) FROM THE MICHIGAN DEPARTMENT OF HUMAN SERVICES REGARDING THE REPORT RESULTS OF THE PROGRAM/FISCAL REVIEW OF THE CHILD CARE FUND FOR THE INGHAM COUNTY COURT.

3. MICHIGAN STATE UNIVERSITY EXTENSION INGHAM COUNTY 2012 ANNUAL REPORT (To be distributed at the meeting)

VII. LIMITED PUBLIC COMMENT

VIII. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

IX. CONSIDERATION OF CONSENT AGENDA

X. COMMITTEE REPORTS AND RESOLUTIONS

4. COUNTY SERVICES COMMITTEE - RESOLUTION Recognizing Black History/Cultural Diversity Month in Ingham County

5. COUNTY SERVICES COMMITTEE - RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS
6. COUNTY SERVICES COMMITTEE - RESOLUTION AUTHORIZING INGHAM COUNTY TO SUPPORT THE COUNTY ROAD ASSOCIATION BALLOT PROPOSAL FOR A $1000 ONE-TIME SPECIAL ASSESSMENT ON EACH COUNTY, IN ORDER TO PROVIDE INCREASED ADVOCACY RESOURCES FOR ADDRESSING TRANSPORTATION FUNDING ISSUES

7. COUNTY SERVICES COMMITTEE AND FINANCE COMMITTEE - RESOLUTION CHANGING THE NON-JUDICIAL COUNTY-WIDE ELECTED OFFICIALS CONTRIBUTION TO MERS RETIREMENT

8. COUNTY SERVICES COMMITTEE AND FINANCE COMMITTEE - RESOLUTION TO AUTHORIZE APPROVAL OF THE FINAL PLAT OF SIERRA RIDGE ESTATES NO. 2 AND ACCEPTANCE OF SACRAMENTO WAY AND FRESNO LANE AS PUBLIC ROADS

9. COUNTY SERVICES COMMITTEE AND FINANCE COMMITTEE - RESOLUTION TO AUTHORIZE A SERVICE CONTRACT WITH BENTLEY SYSTEMS, INCORPORATED

10. COUNTY SERVICES COMMITTEE AND FINANCE COMMITTEE - RESOLUTION TO APPROVE A SECOND PARTY AGREEMENT BETWEEN THE MICHIGAN DEPARTMENT OF TRANSPORTATION AND THE INGHAM COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS IN RELATION TO FEDERALLY FUNDED BRIDGE PROJECTS LOCATED AT GRAMER ROAD OVER THE RED CEDAR RIVER, HOLT ROAD OVER DEER CREEK, WEBBERVILLE ROAD OVER THE RED CEDAR RIVER

11. RESOLUTION AUTHORIZING CHANGES TO USER FEES FOR EXPLORING NATURE DAY CAMP AT BURCHFIELD PARK

12. HUMAN SERVICES COMMITTEE - RESOLUTION HONORING LINDA HIRAI

13. HUMAN SERVICES AND FINANCE COMMITTEE - RESOLUTION TO AUTHORIZE A CONTRACT WITH CAPITAL AREA UNITED WAY TO PROVIDE ADMINISTRATIVE OVERSIGHT AND PROGRAMMING LEADERSHIP TO THE COMMUNITY COALITION FOR YOUTH FOR 2013

14. HUMAN SERVICES AND FINANCE COMMITTEE - RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING BETWEEN ST. VINCENT CATHOLIC CHARITIES, MICROENTERPRISE CHILDCARE PROGRAM OF MICHIGAN AND INGHAM COUNTY TO SERVE REFUGEE FAMILIES
15. HUMAN SERVICES AND FINANCE COMMITTEE - RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE GREATER LANSING FOOD BANK TO SUPPORT IMPLEMENTATION OF THE FOOD SECURITY PLAN

16. HUMAN SERVICES AND FINANCE COMMITTEE - RESOLUTION TO AMEND THE INFECTIOUS DISEASE PHYSICIAN SERVICES AGREEMENT WITH MICHIGAN STATE UNIVERSITY’S COLLEGE OF OSTEOPATHIC MEDICINE – TUBERCULOSIS PROGRAM

17. HUMAN SERVICES AND FINANCE COMMITTEE - RESOLUTION TO AUTHORIZE AN AMENDED 2012–2013 AMERICORPS GRANT

18. HUMAN SERVICES AND FINANCE COMMITTEE - RESOLUTION TO AMEND THE COLLABORATIVE AGREEMENT WITH THE CAPITAL AREA UNITED WAY

19. HUMAN SERVICES AND FINANCE COMMITTEE - RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE CAPITAL AREA HEALTH ALLIANCE

20. HUMAN SERVICES AND FINANCE COMMITTEE - RESOLUTION TO AUTHORIZE AN AGREEMENT WITH ITENTIVE HEALTHCARE SOLUTIONS

21. HUMAN SERVICES AND FINANCE COMMITTEE - RESOLUTION TO AUTHORIZE A CONTRACT WITH WASHTENAW COUNTY HEALTH DEPARTMENT TO DELIVER A WORKSHOP IN HEALTH EQUITY AND SOCIAL JUSTICE

22. HUMAN SERVICES AND FINANCE COMMITTEE - RESOLUTION TO AUTHORIZE AMENDMENT #1 TO THE 2012-2013 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH

23. HUMAN SERVICES AND FINANCE COMMITTEE - RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE AGREEMENT WITH THE SHIAWASSEE REGIONAL EDUCATION SERVICES DISTRICT TO RETAIN THE SERVICES OF THE OFFICE FOR YOUNG CHILDREN TO PROVIDE EARLY HEAD START SERVICES IN SHIAWASSEE COUNTY

24. LAW & COURTS AND FINANCE COMMITTEE - RESOLUTION TO ACCEPT THE 2013 EMERGENCY VEHICLE OPERATION GRANT
25. LAW & COURTS AND FINANCE COMMITTEE - RESOLUTION TO ENTER INTO A CONTRACT WITH THE CITY OF LANSING AND TO ACCEPT THE FY2011 HOMELAND SECURITY GRANT FUNDS

26. LAW & COURTS AND FINANCE COMMITTEE - RESOLUTION TO EXTEND WHISKERS WEDNESDAYS PERMANENTLY

27. LAW & COURTS AND FINANCE COMMITTEE - RESOLUTION TO ACCEPT THE FY2013 SWIFT AND SURE SANCTIONS PROBATION PROGRAM (SSSPP) GRANT FUNDS AND TO CREATE SPECIAL PART-TIME POSITIONS OF A SSSPP COORDINATION AND SSSPP ASSISTANT PROSECUTING ATTORNEY

28. LAW & COURTS AND FINANCE COMMITTEE - RESOLUTIONS TO AUTHORIZE A RE-ORGANIZATION IN THE FRIEND OF THE COURT

IX. SPECIAL ORDERS OF THE DAY

X. PUBLIC COMMENT

XI. COMMISSIONER ANNOUNCEMENTS

XII. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org
CALL TO ORDER:
Chairperson Copedge called the December 11, 2012, regular meeting of the Ingham County Board of Commissioners to order at 6:32 p.m. Roll was called and all Commissioners were present.

PLEDGE OF ALLEGIANCE:
Commissioner Grebner led the Board in the Pledge of Allegiance and a few moments of silence were observed for meditation.

APPROVAL OF THE MINUTES:
Moved by Commissioner McGrain, supported by Commissioner Grebner, to approve the minutes of the November 27, 2012 meeting as submitted. Motion carried unanimously. Absent: None.

ADDITIONS TO THE AGENDA:
Without objection the following substitutes will be added to the agenda:

Agenda Item No. 8 – Resolution authorizing the Controller to make year end budget adjustments and to amend the 2013 Parks Budget

Agenda Item No. 29 – Resolution to authorize an Infectious Disease Physician agreement with the College of Osteopathic Medicine at Michigan State University funded through the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members Aids Healthcare Program.

Late - Resolution authorizing a Notice of Intent for the Ingham County 911 Central Dispatch Center to serve as Primary Public Safety Answering Point (PSAP) within the areas in the Clinton County 911 Service District covered by Act 425 agreements by Local Units of Government. The resolution was added as item number 37.

Moved by Commissioner Koenig, supported by the entire Board to adopt the resolutions Honoring Mark Grebner and the resolution Honoring Mike Bryanton, Ingham County Clerk. Motion carried unanimously. Absent: None.

PETITIONS AND COMMUNICATIONS:
Letter from Mid South Substance Abuse Commission regarding extension of Appointees to the Mid-South Board. Accepted and placed on file.

Resolution from Van Buren County Board of Commissioners opposing the passage of House Bill 5804. Accepted and placed on file.

Late - Letter from Marlon Brown announcing his resignation from the Economic Development Corporation and Brownfield Redevelopment Authority Board of Directors. Accepted and placed on file.

Late - Letter from the State of Michigan Department of Human Services regarding the 2012-2013 Annual Plan and Budget for Child Care Fund Expenditures. Referred to Judiciary.

LIMITED PUBLIC COMMENT:
Eric Schertzing, Ingham County Treasurer, addressed the Board regarding the Ingham County Treasurer PREA Interest Revenue.
Randy Maiville addressed the Board to pay his respects to the Commissioners that will be leaving the Board in 2012.

**CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR:** None.

**CONSIDERATION OF CONSENT AGENDA:**
Moved by Commissioner Dragonetti, supported by Commissioner Schafer, to adopt a consent agenda consisting of all items except items 3, 4, 7, 27 and 28 (agenda item 28 adopted at the November 27, 2012 Board meeting). Motion to adopt a consent agenda carried unanimously. Items on the consent agenda were adopted by a unanimous roll call vote. Items voted on separately are so noted in the minutes. Absent: None.

**COMMITTEE REPORTS AND RESOLUTIONS:**
The following resolution was introduced by the Ingham County Board of Commissioners:

**RESOLUTION HONORING MARK GREBNER**

**RESOLUTION #12-406**

WHEREAS, Mark Grebner was first elected to the Ingham County Board of Commissioners in 1976 and served on the Board from 1977 through 1980, when he took time off to obtain his law degree; and

WHEREAS, in 1984, Mark was re-elected to the Board and began serving as a Commissioner in 1985, once again representing a portion of East Lansing and the campus of Michigan State University; and

WHEREAS, Mark felt that Ingham County government should be held to a higher standard than other governmental units, which was evident when he began a reform of County government shortly after being elected in 1976, and in 1995 when he wrote the Ingham County Ethics Policy; and

WHEREAS, it is Mark’s belief that “the first obligation of government is not to the strong, but to the weak; not to the rich, but to the poor; not to the well-connected, but to the friendless”; and

WHEREAS, Mark believes in fiscal responsibility and served as the financial steward and the “voice of reason” among Commissioners, having served on the Finance Committee for twenty seven years, nine years as Chair of the Committee, and four years as an ex-officio member while serving as Board Chair; and

WHEREAS, Mark is a strong advocate for the Capital Area Transportation Authority, as a non-voting member of the CATA Board his work and diligence resulted in a unified bus system for Michigan State University students, allowing them to ride seamlessly on and off campus; and

WHEREAS, during his years on the Board, Mark held a leadership position for 20 years, he was selected by his colleagues to serve as Board Chair four times, served as Chairperson Pro-Tem, and as a Liaison Committee Chairperson on fifteen occasions; and

WHEREAS, Mark has served as a member of the Board for thirty two years, making him the longest serving Commissioner in Ingham County history.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners pay tribute to Mark Grebner for his thirty two years of dedicated service to the County of Ingham and its citizens.

BE IT FURTHER RESOLVED, that the Board sincerely appreciates his many contributions and the strides he has made toward making Ingham County a fiscally sound and highly ethical government.

BE IT FURTHER RESOLVED, that as he leaves his legacy behind, the Board wishes him continued success in all of his future endeavors.

Moved by Commissioner Nolan, supported by Commissioner Schafer, to adopt the resolution. Motion carried unanimously. Absent: None.

The following resolution was introduced by the Ingham County Board of Commissioners:

**RESOLUTION HONORING MIKE BRYANTON, INGHAM COUNTY CLERK**

**RESOLUTION #12-407**

WHEREAS, Mike Bryanton served as the Assistant Personnel Director for the Michigan House of Representatives from June of 1985 through February of 1992, when he was named Personnel Director, a position he held through January of 1994; and

WHEREAS, he began his career in Ingham County government when he was appointed to the Board of Commissioners as a County Commissioner representing the residents of District 18 from January through December 1992; and

WHEREAS, in January of 1995, he was appointed to the office of Ingham County Clerk, and successfully won his bids for re-election until announcing his retirement in 2012; and

WHEREAS, it is Mike’s belief that the Ingham County taxpayers deserve high quality, cost effective service and demanded the very best out of his employees in order to provide fast, efficient, effective service; and

WHEREAS, under Mike’s leadership, Ingham County became the first County in Michigan to provide online access to Campaign Finance records; and

WHEREAS, as County Clerk, Mike used new technology to provide internet access to vital records, cut response time for record requests in half, enabled credit card payment for some records and fought for Campaign Finance and election reform and accountability; and

WHEREAS, Mike was honored by his peers as they recognized him as Clerk of the Year in 1998 and 1999, he also served as President of the Michigan Association of County Clerks in 2001.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Mike Bryanton for his 18 years of dedicated service to the citizens of Ingham County as County Clerk.

BE IT FURTHER RESOLVED, that the Board extends its sincere appreciation to Mike for his many contributions as County Clerk, in particular his role in making Ingham County a leader among counties and transitioning into the 21st century with new technology and the availability of on-line services.
BE IT FURTHER RESOLVED, that the Board wishes him continued success in all of his future endeavors.

Moved by Commissioner Bahar-Cook, supported by Commissioner Koenig, to adopt the resolution. Motion carried unanimously. Absent: None.

The following resolution was introduced by the County Services Committee:

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS

RESOLUTION #12-408

WHEREAS, as of June 1, 2012, the Ingham County Road Commission becomes the Ingham County Department of Transportation and Roads per Resolution #12-123; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this will now be the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated November 19, 2012 as submitted.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
   Nays: None   Absent: None   Approved 12/4/12

Adopted as part of the consent agenda.
## LIST OF CURRENT PERMITS ISSUED

<table>
<thead>
<tr>
<th>R/W PERMIT#</th>
<th>R/W APPLICANT / CONTRACTOR</th>
<th>R/W WORK</th>
<th>R/W LOCATION</th>
<th>R/W CITY/TWP.</th>
<th>R/W SECTION</th>
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<td>CONSUMERS ENERGY ELECTRIC / OH</td>
<td>PARK LAKE RD BET BURCHAM DR AND GREENCLIFF DR</td>
<td>MERIDIAN</td>
<td>17</td>
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<td>2012-0431</td>
<td>COMCAST CABLE / UG</td>
<td>SPANISH OAK AND PINE TREE RD</td>
<td>DELHI</td>
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<td>2012-0432</td>
<td>L.D. CLARK EXCAVATING SANITARY</td>
<td>BIBER ST AND HARDY AVE</td>
<td>MERIDIAN</td>
<td>6</td>
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<tr>
<td>2012-0436</td>
<td>G.A. HUNT STORM</td>
<td>HEMMINGWAY DR BET CROOKED CREEK RD AND HIGHWOOD PL</td>
<td>MERIDIAN</td>
<td>33</td>
<td></td>
</tr>
</tbody>
</table>

PERMIT SUPERVISOR: ______________________________
MANAGING DIRECTOR: ______________________________

DECEMBER 11, 2012 REGULAR MEETING
DECEMBER 11, 2012 REGULAR MEETING

The following resolution was introduced by the County Services Committee:

RESOLUTION HONORING DR. MARTIN LUTHER KING, JR.

RESOLUTION #12-409

WHEREAS, Dr. Martin Luther King, Jr., a Baptist minister and passionate fighter for civil rights through non-violent action, was a vital personality of the modern era, his lectures and remarks stirred the concern and sparked the conscience of a generation; and

WHEREAS, the movements and marches led by Dr. Martin Luther King, Jr. brought significant changes in the fabric of American life; and

WHEREAS, his courageous and selfless devotion gave people of color and the disenfranchised people direction to thirteen years of civil rights activities, his charismatic leadership inspired men and women, young and old, in the nation and abroad; and

WHEREAS, Dr. King's concept of somebodiness gave black and poor people a new sense of worth and dignity, his philosophy of nonviolent direct action, and his strategies for rational and non-destructive social change, galvanized the conscience of this nation and reordered its priorities; and

WHEREAS, his wisdom, his words, his actions, his commitment, and his dreams for a new cast of life, are intertwined with the American experience; and

WHEREAS, few have had as much impact upon the American consciousness as Dr. Martin Luther King, Jr.; and

WHEREAS, the 21st of January, 2013 has been designated a national holiday in honor of the birthday of the late Dr. Martin Luther King, Jr.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors the memory of Dr. Martin Luther King, Jr. in appreciation of the many accomplishments he made towards improving the quality of life for the citizens throughout the country, particularly those in Ingham County.

BE IT FURTHER RESOLVED, that the citizens of Ingham County are encouraged to celebrate this holiday and join the Board of Commissioners in the celebration of this notable holiday in honoring this great American hero and role model.

COUNTY SERVICES:  Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None   Absent: None   Approved 12/4/12

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

RESOLUTION TO TRANSFER ALL UNSOLD TAX REVERTED PROPERTIES REJECTED BY LOCAL UNITS TO THE INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY

RESOLUTION #12-410

681
WHEREAS, the Land Bank Fast Track Act, 2003 PA 258, being MCL 124.751 et seq., (the Act) establishes the State Land Bank Fast Track Authority; and

WHEREAS, the Ingham County Treasurer, with the Ingham County Board of Commissioners’ approval, has entered into an intergovernmental agreement with the State Land Bank Fast Track Authority under the Act to form an Ingham County Land Bank Fast Track Authority; and

WHEREAS, tax reverted property not previously sold by the Ingham County Treasurer, acting as the foreclosing governmental unit (FGU), shall be transferred to the city, village, or township in which the property is located, except those parcels of property to which the city, village or township has objected to in accordance with 1999 PA 123, MCL 211.78M(6); and

WHEREAS, parcels rejected by a city, village or township become the property of Ingham County; and

WHEREAS, the Land Bank was established to assist in the strategic disposition of tax reverted property; and

WHEREAS, local units are encouraged to object so the parcels stay with the County for disposition by the Land Bank.

THEREFORE BE IT RESOLVED, that the County Board of Commissioners authorizes the Controller/Administrator to take appropriate action to transfer all rejected property to the Land Bank.

BE IT FURTHER RESOLVED, that this Resolution shall be renewed annually.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
          Nays: None   Absent: None   Approved 12/4/12

FINANCE:  Yeas: Grebner, McGrain, Nolan, Dougan
          Nays: None   Absent: Bahar-Cook, Tennis  Approved 12/5/12

Moved by Commissioner Holman, supported by Commissioner Grebner, to adopt the resolution. Motion carried with Commissioners Dougan, Vickers and Schafer voting no, all others voting yes. Absent: None.

The following resolution was introduced by the County Services, Human Services and Finance Committees:

RESOLUTION AUTHORIZING THE CONTROLLER TO MAKE YEAR END BUDGET ADJUSTMENTS AND TO AMEND THE 2013 PARKS BUDGET

RESOLUTION #12-411

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels; and
WHEREAS, the Board of Commissioners annually authorizes the Controller to make necessary year end transfers to comply with state statute; and

WHEREAS, the Community Health Center Network (CHCN) Fund (511) is projecting a deficit of approximately $800,000, and the Health Fund (221) has a sufficient surplus to cover the CHCN Fund shortfall; and

WHEREAS, Ingham County has received such liquor tax distributions from the state that Mid-South Substance Abuse Commission’s share has exceeded the 2012 contractual amount of $919,479; and

WHEREAS, the 2013 Budget as adopted by Resolution 12-353 eliminated a position from the Parks Department budget, to be identified by December 31, 2012; and

WHEREAS, the Controller has evaluated the Parks Department’s operation and is now recommending a specific position for elimination.

THEREFORE BE IT RESOLVED, that the Controller is authorized to make necessary transfers among all budgeted funds, activities, and line items in order to comply with the state statute and to balance the 2012 Ingham County General Fund budget at $73,219,108.

BE IT FURTHER RESOLVED, that the Controller is authorized to decrease the general fund appropriation to the Health Fund and increase the general fund appropriation to the Community Health Center Network Fund in order to avoid a deficit in the CHCN fund.

BE IT FURTHER RESOLVED, that the 2012 contract with the Mid-South Substance Abuse Commission is increased by $87,522 to reflect an amount not to exceed $1,007,001.

BE IT FURTHER RESOLVED, that an ICEA Assistant Parks Manager is removed from the Position Allocation List effective January 1, 2013.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are hereby authorized to sign any necessary documents upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None Absent: None Approved 12/4/12

HUMAN SERVICES: Yeas: Nolan, Tennis, Schor, McGrain, Vickers, Dougan
Nays: None Absent: None Approved 12/3/12

FINANCE: Yeas: Grebner, McGrain, Nolan, Dougan
Nays: None Absent: Bahar-Cook, Tennis Approved 12/5/12

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

RESOLUTION TO AUTHORIZE A CONTRACT WITH PRESORT SERVICES, INC.

RESOLUTION #12-412
WHEREAS, metering and presorting mail is required by many County departments and it is more cost effective to use an outside resource to meter mail rather than invest in mailing equipment; and

WHEREAS, sometimes County departments and offices must mail large quantities of materials and it is cost effective and efficient to use a service to presort and mail these materials; and

WHEREAS, proposals were received and evaluated for presort mailing services and Presort Service of Lansing, a local vendor, was determined to offer the best value to the County; and

WHEREAS, the Director of Purchasing has recommended that the Board of Commissioners authorize a contract with Presort Services, Inc.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Presort Services, Inc., 5646 Commerce Drive, Lansing, Michigan, based on its proposal dated October 17, 2012, for mail related services which include pick up, sorting, bar coding and delivery to the Post Office.

BE IT FURTHER RESOLVED, that the agreement shall be for three years with an option to renew for two additional years.

BE IT FURTHER RESOLVED, that for the term of this agreement weighing and metering fees shall be $.045/piece for letters; $.08/piece for flats; $.25/piece for parcels; and, $.10/piece for certified mail. Postage shall be $.424/piece and is subject to U.S. Postal Service changes.

BE IT FURTHER RESOLVED, that Presort will consolidate accounts into one master account for departments and offices.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None    Absent: None    Approved 12/4/12

FINANCE: Yeas: Grebner, McGrain, Nolan, Dougan
Nays: None    Absent: Bahar-Cook, Tennis    Approved 12/5/12

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

RESOLUTION TO TRANSFER THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM TO THE TREASURER’S OFFICE

RESOLUTION #12-413

WHEREAS, Housing Commission has responsibility to manage Carriage Lane Apartments, the Housing and Urban Development Section 8 voucher program, and the County’s Community Development Block Grant (CDBG) program; and
WHEREAS, the Housing Commission has recently recommended that the CDBG program responsibilities be transferred to the County; and

WHEREAS, the CDBG program should be more closely coordinated with the Ingham County Land Bank under the supervision of the County Treasurer.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the transfer of all duties and responsibilities of the CDBG program to the County Treasurer’s office.

BE IT FURTHER RESOLVED, that the Board also establishes the CDBG Coordinator position (#701003), in the County Treasurer’s Office, under the Managerial & Confidential Compensation Plan, with a pay grade of 6 ($41,679-$50,028.).

BE IT FURTHER RESOLVED, that there are sufficient funds in the 2013 CDBG budget to cover the costs and administration of this program, and the Controller is authorized to make any necessary budget adjustments to effectuate this change.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None Absent: None Approved 12/4/12

FINANCE: Yeas: Grebner, McGrain, Nolan, Dougan
Nays: None Absent: Bahar-Cook, Tennis Approved 12/5/12

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A CURATOR POSITION AT THE POTTER PARK ZOO

RESOLUTION #12-414

WHEREAS, both the 2007 and 2012 AZA Reaccreditation Evaluation Committees voiced a staffing concern that combining the Zoo Veterinarian and Curator responsibilities into one position can no longer effectively meet the specific goals of each, namely proper animal health care and proper animal husbandry for conservation and education, respectively; and

WHEREAS, after much discussion about the need to address these concerns amidst an extended period of decreasing millage funds, the Zoo Board Chairman commissioned a Needs Assessment Committee to determine the future staffing structure at the Potter Park Zoo and report such recommendations to the Zoo Board; and

WHEREAS, the Needs Assessment Committee has developed a position description for a General Curator position; and

WHEREAS, the Potter Park Zoo Board supported this concept with the passage of a resolution at their June 2012 meeting.
DECEMBER 11, 2012 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners establishes the General Curator position (#692024) for the Potter Park Zoo pursuant to the salary level established in the Teamsters Local 580 Contract of ($54,351-$73,299).

BE IT FURTHER RESOLVED, that funds are available within the Potter Park Zoo Budget and the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None  Absent: None  Approved 12/4/12

FINANCE: Yeas: Grebner, McGrain, Nolan, Dougan
Nays: None  Absent: Bahar-Cook, Tennis  Approved 12/5/12

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

RESOLUTION APPROVING MODIFICATIONS TO THE
2013 MANAGERIAL AND CONFIDENTIAL PERSONNEL MANUAL

RESOLUTION #12-415

WHEREAS, the Ingham Board of Commissioners approved the recommendations of the Managerial/Confidential/Elected Officials Steering Committee, to the 2013 Managerial and Confidential Employee Personnel Manual; and

WHEREAS, as part of the adopted changes it was the intent of the Ingham County Board of Commissioners that this manual be amended to equivalently match changes negotiated in collective bargaining agreements, including the recognition of the proposed 1.8% increase in the employee’s pension contribution; and

WHEREAS, that effective June 1, 2012, employees of the Ingham County Road Commission (“Road Commission”) transferred and become employees of Ingham County (“County”) under the Department of Transportation and Roads; and

WHEREAS, the non-bargaining unit employees of the former Road Commission, now Department of Transportation and Roads, were added to the 2013 Managerial and Confidential Employee Personnel Manual; and

WHEREAS, these non-bargaining unit employees of the former Road Commission, now Department of Transportation and Roads, were provided package benefits under the Personnel Policies and Procedures for Non-Bargaining Unit Employees by the Road Commission; and

WHEREAS, certain benefits (Appendix E) have been identified to be different than the benefits provided under the 2013 Managerial and Confidential Employee Personnel Manual.

THEREFORE BE IT RESOLVED, the Ingham Board of Commissioners approves the following recommendations and changes, as proposed to the 2013 Managerial and Confidential Employee Personnel Manual as follows:
1. Change in employee contribution toward retirement: Employees hired prior to the effective date of this agreement shall contribute an additional 1.2% of gross wages to the employee retirement, increasing the total contribution for Managerial employees to 7.59% and Confidential employees to 6.56%.

2. New Appendix E - Ingham County Department of Transportation and Roads: Benefits for Existing Non-Bargaining Unit Employees

**Holidays:** The following holidays are recognized by the Employer:
- New Year’s Day
- Martin Luther King Day
- Good Friday
- Memorial Day
- Independence Day
- Labor Day
- Veteran’s Day
- Thanksgiving Day
- Friday Following Thanksgiving
- Christmas Eve
- Christmas Day

3. New Appendix E - Retirement: Employees will be covered by the Municipal Employees' Retirement System's (MERS) B4 plan; V-8; the 55F waiver with twenty (20) years of service; and the FAC3 (Final Average Compensation). Department of Transportation and Road Non-Bargaining Unit Employees shall contribute 1.2% of gross wages, increasing the total contribution to 1.2%.

4. New Appendix E - Retiree Health: The Employer shall pay the premiums for health insurance coverage, excluding the portion attributable to the prescription drug rider, for employees, and their dependents, who retire and immediately draw a retirement benefit from the Municipal Employees Retirement System (MERS) including those who retire under the disability provisions of MERS. Retirees under the age of 65 shall be covered by the plan and benefit levels provided to active employees. Health insurance for retirees age 65 and older shall be supplemental to, coordinate benefits with, and be secondary payor to, Medicare.

5. New Appendix E - Leave Time: Existing non-bargaining unit employees shall be credited with sixteen (16) hours of leave time the first pay period of the calendar year in lieu of floating holidays and shall earn leave time according to the following schedule:

<table>
<thead>
<tr>
<th>Years of Continuous Service</th>
<th>Number of Leave Time Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hire date to fifth anniversary date</td>
<td>6.77 hours per pay period</td>
</tr>
<tr>
<td>Fifth to the thirteenth anniversary date</td>
<td>8.30 hours per pay period</td>
</tr>
<tr>
<td>Thirteenth anniversary date +</td>
<td>9.84 hours per pay period</td>
</tr>
</tbody>
</table>

6. New Appendix E - Banked Sick Leave: Payment of banked unused sick leave days upon death or retirement under the Municipal Employees Retirement System shall be paid on the last day he/she worked in accordance with the following schedule:

- Up to twenty (20) years of service…………………………………………………………75%
- Completion of twenty (20) years of service
- And up to twenty-five (25) years of service……………………………..80%
- Completion of twenty-five (25) of service and up……………………………..85%
BE IT FURTHER RESOLVED, that the County Controller/Administrator is authorized on behalf of the County’s retirement system to execute all documents and MERS Resolutions to effectuate and finalize these changes, subject to prior approval and form, by legal counsel.

BE IT FURTHER RESOLVED, that the Managerial and Confidential Employee Personnel Manual will be effective January 1, 2013 and shall expire on December 31, 2013.

COUNTY SERVICES:  Yeas:  Holman, Schor, Grebner, Celentino, De Leon, Vickers  
Nays:  None  Absent:  None  Approved 12/4/12

FINANCE:  Yeas:  Grebner, McGrain, Nolan, Dougan  
Nays:  None  Absent:  Bahar-Cook, Tennis  Approved 12/5/12

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

RESOLUTION AUTHORIZING ESTABLISHING UNIFORM TRANSFER PROVISION

RESOLUTION #12-416

WHEREAS, the Ingham County Board of Commissioners authorized the establishment of the Municipal Employees’ Retirement System (MERS) Hybrid Pension Plans; and

WHEREAS, Ingham County currently has in place the MERS Standard Transfer Rule for employees who transfer or promote into pension divisions that have established Hybrid Pension Plans; and

WHEREAS, the MERS Standard Transfer Rule would not allow employees with a Defined Benefit Pension Plan to retain the Defined Benefit Pension upon promotion or transfer; and

WHEREAS, MERS offers an Alternate Transfer Provision that gives employees the choice to be placed in the open plan or the closed division, if it is the same plan type as the division from which the employee is transferred from, as long as there are active employees remaining in the closed plan type; and

WHEREAS, the MERS Alternate Transfer Provision would apply to all MERS divisions.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the attached resolution establishing the MERS Uniform Transfer Provision, to provide transferred or promoted employees the choice at the time of their transfer to either be placed in: the divisions open plan, or the closed plan if it is the same plan type, provided there are employees remaining in the plan type.

BE IT FURTHER RESOLVED, that the County Controller/Administrator is authorized on behalf of the County’s retirement system to sign and execute all documents to effectuate and finalize this change, subject to prior approval as to form, by legal counsel.

COUNTY SERVICES:  Yeas:  Holman, Schor, Grebner, Celentino, De Leon, Vickers  
Nays:  None  Absent:  None  Approved 12/4/12
DECEMBER 11, 2012 REGULAR MEETING

FINANCE: Yea: Grebner, McGrain, Nolan, Dougan
Nay: None    Absent: Bahar-Cook, Tennis  Approved 12/5/12

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committee:

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE TEAMSTERS LOCAL 580 – 911 SUPERVISORS

RESOLUTION #12-417

WHEREAS, an initial agreement has been reached between representatives of Ingham County and the Teamsters Local 580 - 911 Supervisors for the period beginning the date of ratification by the Board of Commissioners through December 31, 2014; and

WHEREAS, the agreement has been ratified by the employees within the bargaining agreement; and

WHEREAS, the provisions of the agreement have been approved by the County Services and Finance Committees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and Teamster Local 580 – 911 Supervisors for the period December 11, 2012 through December 31, 2014.

BE IT FURTHER RESOLVED, that the contract includes 2014 and 2015 reopeners for wages.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners and the County Clerk are authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yea: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nay: None    Absent: None  Approved 12/4/12

FINANCE: Yea: Grebner, McGrain, Nolan, Dougan
Nay: None    Absent: Bahar-Cook, Tennis  Approved 12/5/12

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committee:

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A MERS HYBRID PLAN FOR NEWLY HIRED TEAMSTERS LOCAL 580 – 911 SUPERVISORS

RESOLUTION #12-418

WHEREAS, THE County Board of Commissioners has recognized the escalating cost of the Defined Benefit Plans; and
WHEREAS, the Teamsters Local 580 – 911 Supervisors ratified a new collective bargaining agreement that includes the establishment of a Hybrid pension plan for new hires.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the attached resolutions establishing the MERS Hybrid Pension Plan for Teamster Local 580 – 911 Supervisors hired on or after January 1, 2013.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized on behalf of the County to sign and execute all documents to effectuate and finalize this transaction, subject to the approval as to form, by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers  
Nays: None   Absent: None   Approved 12/4/12

FINANCE: Yeas: Grebner, McGrain, Nolan, Dougan  
Nays: None   Absent: Bahar-Cook, Tennis   Approved 12/5/12

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committee:

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF TEAMSTERS LOCAL 580 – 911 SUPERVISORS AS A DIVISION WITHIN THE MERS DEFINED BENEFIT PENSION PLAN  
RESOLUTION #12-419

WHEREAS, the County Board of Commissioners desires to make available to the Teamsters Local 580 pension benefits provided by MERS; and

WHEREAS, the Teamsters 580 ratified a new collective bargaining agreement that includes the establishment of a MERS Defined Benefit Pension Plan for existing employees within the supervisory unit and employed prior to January 1, 2013.

THEREFORE BE IT RESOLVED, that pursuant to the initial actuarial valuation by MERS, pension benefits shall be provided in accordance to the ratified agreement.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized on behalf of the County to sign and execute all documents required by MERS to effectuate and finalize this transaction, subject to the approval as to form, by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers  
Nays: None   Absent: None   Approved 12/4/12

FINANCE: Yeas: Grebner, McGrain, Nolan, Dougan  
Nays: None   Absent: Bahar-Cook, Tennis   Approved 12/5/12

Adopted as part of the consent agenda.
The following resolution was introduced by the County Services and Finance Committee:

**RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE FOP – 911 NON-SUPERVISORY**

**RESOLUTION #12-420**

WHEREAS, an initial agreement has been reached between representatives of Ingham County and the FOP 911 Non-Supervisory for the period beginning the date of ratification by the Board of Commissioners through December 31, 2014; and

WHEREAS, the agreement has been ratified by the employees within the bargaining agreement; and

WHEREAS, the provisions of the agreement have been approved by the County Services and Finance Committees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and FOP 911 Non-Supervisory for the period December 11, 2012 through December 31, 2014.

BE IT FURTHER RESOLVED, that the contract includes 2014 and 2015 reopeners for wages.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners and the County Clerk are authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Holman, Schor, Grebner, Celentino, De Leon, Vickers

- **Nays:** None
- **Absent:** None
- **Approved 12/4/12**

**FINANCE: Yeas:** Grebner, McGrain, Nolan, Dougan

- **Nays:** None
- **Absent:** Bahar-Cook, Tennis
- **Approved 12/5/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committee:

**RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A MERS HYBRID PLAN FOR NEWLY HIRED FOP – 911 NON-SUPERVISORY**

**RESOLUTION #12-421**

WHEREAS, THE County Board of Commissioners has recognized the escalating cost of the Defined Benefit Plans; and

WHEREAS, the FOP 911 Non-Supervisory unit ratified a new collective bargaining agreement that includes the establishment of a Hybrid pension plan for new hires.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the attached resolutions establishing the MERS Hybrid Pension Plan for FOP 911 Non-Supervisory employees hired on or after January 1, 2013.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized on behalf of the County to sign and execute all documents to effectuate and finalize this transaction, subject to the approval as to form, by the County Attorney.

COUNTY SERVICES:  Yeas:  Holman, Schor, Grebner, Celentino, De Leon, Vickers  
Nays:  None  Absent:  None  Approved 12/4/12

FINANCE:  Yeas:  Grebner, McGrain, Nolan, Dougan  
Nays:  None  Absent:  Bahar-Cook, Tennis  Approved 12/5/12

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committee:

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF FOP – 911 NON-SUPERVISORS
(FORMER CITY OF LANSING EMPLOYEES) AS A DIVISION WITHIN THE MERS
DEFINED BENEFIT PENSION PLAN

RESOLUTION #12-422

WHEREAS, the County Board of Commissioners desires to make available to the FOP 911 Non-Supervisory pension benefits provided by MERS; and

WHEREAS, the FOP 911 Non-Supervisory ratified a new collective bargaining agreement that includes the establishment of a MERS Defined Benefit Pension Plan for existing employees within the supervisory unit and employed prior to January 1, 2013.

THEREFORE BE IT RESOLVED, that pursuant to the initial actuarial valuation by MERS, pension benefits shall be provided in accordance to the ratified agreement.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized on behalf of the County to sign and execute all documents required by MERS to effectuate and finalize this transaction, subject to the approval as to form, by the County Attorney.

COUNTY SERVICES:  Yeas:  Holman, Schor, Grebner, Celentino, De Leon, Vickers  
Nays:  None  Absent:  None  Approved 12/4/12

FINANCE:  Yeas:  Grebner, McGrain, Nolan, Dougan  
Nays:  None  Absent:  Bahar-Cook, Tennis  Approved 12/5/12

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committee:
RESOLUTION AUTHORIZING THE ESTABLISHMENT OF FOP – 911 NON-SUPERVISORS (FORMER CITY OF EAST LANSING EMPLOYEES) AS A DIVISION WITHIN THE MERS DEFINED BENEFIT PENSION PLAN

RESOLUTION #12-423

WHEREAS, the County Board of Commissioners desires to make available to the FOP 911 Non-Supervisory pension benefits provided by MERS; and

WHEREAS, the FOP 911 Non-Supervisory ratified a new collective bargaining agreement that includes the establishment of a MERS Defined Benefit Pension Plan for existing employees within the supervisory unit and employed prior to January 1, 2013.

THEREFORE BE IT RESOLVED, that pursuant to the initial actuarial valuation by MERS, pension benefits shall be provided in accordance to the ratified agreement.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized on behalf of the County to sign and execute all documents required by MERS to effectuate and finalize this transaction, subject to the approval as to form, by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None Absent: None Approved 12/4/12

FINANCE: Yeas: Grebner, McGrain, Nolan, Dougan
Nays: None Absent: Bahar-Cook, Tennis Approved 12/5/12

Adopted as part of the consent agenda.

The following resolution was introduced by the Finance Committee:

RESOLUTION ENCOURAGING THE LEGISLATURE TO DELAY ACTION ON PERSONAL PROPERTY TAX REFORM

RESOLUTION #12-424

WHEREAS a legislative effort is underway to repeal or significantly modify the personal property tax (PPT) in Michigan; and

WHEREAS, counties levy over $212 million in commercial, industrial and utility personal property taxes; and

WHEREAS, personal property taxes make up anywhere from 3% to 27% of a county’s total taxable value; and

WHEREAS, Ingham County’s personal property tax values in 2012 totaled $503 million, or approximately 7.1% of all taxable values; and

WHEREAS, in Ingham County 2012 PPT levies will generate $4.8 million in revenues, including $3.2 million in general fund revenues; and
WHEREAS, the Michigan Association of Counties has indicated a willingness to support the repeal of the PPT as long as there is a constitutionally guaranteed revenue replacement; and

WHEREAS, local units of government and their advocacy organizations have formed the Replace Don’t Erase Coalition; and

WHEREAS the Coalition advocates a call to action to the state Legislature to fully replace the personal property with revenues that would continue to go to local communities for essential local services; and

WHEREAS, in May 2012 the State Senate passed Senate bills 1065-1072 which provided tax exemptions for PPTs and required the partial reimbursement of local taxing units for revenues lost as a result of exemptions; and

WHEREAS, on November 27, 2012 Lt. Governor Calley unveiled the Administration’s latest personal property tax reform package; and

WHEREAS, it appears the Legislature may attempt to pass this legislation within the next few weeks before adjourning their 2011-12 legislative session; and

WHEREAS, the most recent package includes a number of significant uncertainties including the guarantee of the main revenue replacement being dependent on a statewide vote in 2014, not including funding for county jail operations in the definition of a public safety service for purposes of an essential services assessment, and still not knowing the impact on individual local units as a result of the PPT exemptions.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby encourages the Legislature to delay action on personal property tax reform until the next legislative session so that all of these complex issues may be vetted and any concerns rectified before final legislative action.

BE IT FURTHER RESOLVED, that the County Clerk shall send a copy of this resolution to Ingham County’s legislative delegation, Governor Snyder, the Michigan Association of Counties, and the Replace Don’t Erase Coalition.

FINANCE:  Yeas: Grebner, McGrain, Nolan, Dougan
           Nays: None     Absent: Bahar-Cook, Tennis  Approved 12/5/12

Adopted as part of the consent agenda.

The following resolution was introduced by the Finance Committee:

RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2013 BUDGET YEAR

RESOLUTION #12-425

WHEREAS, county policy requires that all contracts over $5,000 be approved by the Board of Commissioners; and

WHEREAS, numerous contracts are approved by the Board of Commissioners each year, many of which are routine continuations of existing contracts; and
WHEREAS, funding for these contracts has been included within the 2013 Adopted Budget; and

WHEREAS, the budget also contains anticipated revenues and expenditures from certain grant programs, which will also require approval of agreements with granting agencies at various times during the fiscal year.

THEREFORE BE IT RESOLVED, that the Board Chairperson is authorized to sign agreements, contracts, and/or other documents related to grant programs and other county appropriations which are contained in the adopted budget, as listed in the attached document, subject to review by the County Attorney as to form and to certification by the Controller that 1) the total amount of revenues and expenditures and the net obligation to the County is not greater than what is budgeted; and 2) there is no change in employee status and no additional employees other than as authorized in the adopted budget.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in part in the adopted budget, and the remaining portion of the time period and funds are included in the Controller’s Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that all contracts over $5,000 that are not included in this resolution shall be approved by the Board of Commissioners by separate resolution.

FINANCE: Yeas: Grebner, McGrain, Nolan, Dougan
   Nays: None   Absent: Bahar-Cook, Tennis   Approved 12/5/12

Approved 12/5/12

Adopted as part of the consent agenda.
### COUNTY SERVICES COMMITTEE

**NOTE:** PMA designates contract as a Preventative Maintenance Agreement.

<table>
<thead>
<tr>
<th>Line #</th>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT (See NOTE)</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2012 COST</th>
<th>2013 PROJECTED</th>
<th>Proj. Increase over 2012</th>
<th>% Increase over 2012</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Clerk</td>
<td>Tyler Technologies</td>
<td>Licensing/Support Agreement for Eagle Clerk Software</td>
<td>Oct-12</td>
<td>Sep-13</td>
<td>$22,468</td>
<td>$19,402</td>
<td>-$3,066</td>
<td>-14%</td>
<td>General Fund</td>
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<tr>
<td>2</td>
<td>Equalization</td>
<td>AVS</td>
<td>Appraisal Service</td>
<td>Jan-13</td>
<td>Dec-13</td>
<td>$80,000</td>
<td>$80,000</td>
<td>$0</td>
<td>0%</td>
<td>General Fund</td>
</tr>
<tr>
<td>3</td>
<td>Fair</td>
<td>Moss Professional Cleaning</td>
<td>Cleaning Community Building &amp; Offices</td>
<td>Jan-13</td>
<td>Dec-13</td>
<td>$10,500</td>
<td>$10,500</td>
<td>$0</td>
<td>0%</td>
<td>General Fund</td>
</tr>
<tr>
<td>4</td>
<td>MIS</td>
<td>Aerialink</td>
<td>1GB Fiber Connection to the Ingham Family Center</td>
<td>Oct-12</td>
<td>Sep-13</td>
<td>$9,000</td>
<td>$9,000</td>
<td>$0</td>
<td>0%</td>
<td>General Fund</td>
</tr>
<tr>
<td>5</td>
<td>MIS</td>
<td>Lansing Fiber</td>
<td>Dark Fibre &amp; equipment</td>
<td>Jan-13</td>
<td>Dec-13</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$0</td>
<td>0%</td>
<td>General Fund</td>
</tr>
<tr>
<td>6</td>
<td>MIS-LOFT</td>
<td>LEIN: MI State Police</td>
<td>LEIN User Access Fee</td>
<td>Jan-13</td>
<td>Dec-13</td>
<td>$17,460</td>
<td>$17,460</td>
<td>$0</td>
<td>0%</td>
<td>LOFT Fund (1)</td>
</tr>
<tr>
<td>7</td>
<td>MIS-LOFT</td>
<td>Webtechs</td>
<td>PMA - Annual Maintenance</td>
<td>Jan-13</td>
<td>Dec-13</td>
<td>$12,000</td>
<td>$12,000</td>
<td>$0</td>
<td>0%</td>
<td>LOFT Fund (1)</td>
</tr>
<tr>
<td>8</td>
<td>Potter Park Zoo</td>
<td>Ayles</td>
<td>Tree Trimming</td>
<td>Jan-13</td>
<td>Dec-13</td>
<td>$20,000</td>
<td>$20,000</td>
<td>$0</td>
<td>0%</td>
<td>Millage</td>
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**TOTALS:**

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<td>14,018</td>
<td>-1,006</td>
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### REVENUE CONTRACTS

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<tr>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2012 COST</th>
<th>2013 PROJECTED</th>
<th>Proj. Increase over 2012</th>
<th>% Increase over 2012</th>
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<tr>
<td>1 Equalization</td>
<td>State of Michigan</td>
<td>Annual Grant for Remonumentation Program</td>
<td>Jan-13</td>
<td>Dec-13</td>
<td>$85,000</td>
<td>$80,444</td>
<td>-$4,556</td>
<td>-5%</td>
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<tr>
<td>2 Human Resources</td>
<td>Tri-County Office on Aging</td>
<td>For HR consulting services Annual renewal since 2006</td>
<td>Jan-13</td>
<td>Dec-13</td>
<td>$40,028</td>
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**TOTALS:**

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**Notes on Funding Sources:**

(1) The Law and Order Fund for Technology (LOFT)
## DECEMBER 11, 2012 REGULAR MEETING

### HUMAN SERVICES COMMITTEE

<table>
<thead>
<tr>
<th>Line #</th>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2012 COST</th>
<th>2013 PROJECTED</th>
<th>Proj. Increase over 2012</th>
<th>% Increase over 2012</th>
<th>Funding Source</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>Ingham County</td>
<td>Capital Area United Way</td>
<td>Annual Renewal of Contract for Central Michigan 2-1-1 Services</td>
<td>Jan-13</td>
<td>Dec-13</td>
<td>$33,750</td>
<td>$33,750</td>
<td>$0</td>
<td>0%</td>
<td>General Fund</td>
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<tr>
<td>2</td>
<td>Health Department</td>
<td>Volunteers of America</td>
<td>Homeless Day Center</td>
<td>Oct-11</td>
<td>Sept-12</td>
<td>$30,000</td>
<td>$30,000</td>
<td>$0</td>
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<td>General Fund</td>
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<tr>
<td>3</td>
<td>Health Department</td>
<td>Our Savior Lutheran Church</td>
<td>Food Pantry Operation - 1515 W. Holmes Rd</td>
<td>Oct-11</td>
<td>Sept-12</td>
<td>$7,200</td>
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<td>0%</td>
<td>General Fund</td>
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<td><strong>TOTALS:</strong></td>
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<td>$70,950</td>
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<tr>
<th>Line #</th>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
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<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2012 COST</th>
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<th>Proj. Increase over 2012</th>
<th>% Increase over 2012</th>
<th>Funding Source</th>
</tr>
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<tr>
<td>1</td>
<td>VA</td>
<td>Michigan Veterans Trust Fund</td>
<td>Services Provided for Ingham County Trust Fund</td>
<td>Oct-12</td>
<td>Sep-13</td>
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<td>VA</td>
<td>Clinton County</td>
<td>Services Provided to Clinton County</td>
<td>Jan-13</td>
<td>Dec-13</td>
<td>$45,211</td>
<td>$41,021</td>
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<td><strong>TOTALS:</strong></td>
<td></td>
<td></td>
<td></td>
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<td>$53,011</td>
<td>$48,821</td>
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</tr>
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</table>
### DECEMBER 11, 2012 REGULAR MEETING

**JUDICIARY COMMITTEE**

#### DEPARTMENT CONTRACTOR NAME REASON FOR CONTRACT BEGIN DATE END DATE 2012 COST 2013 PROJECTED Proj. Increase over 2012 % Increase over 2012 Funding Source

1. **Circuit Court**
   - **TEIL/Thalner**
   - Technology Support for the Courtrooms (Excluding Courtroom 1)
   - Jan-13 Dec-13
   - $23,000 $23,000 $0 0%
   - General Fund

2. **Family Court**
   - **MSU Psychology Department**
   - Diversion Program - Reduces days/cost for out of home care
   - Oct-12 Sep-13
   - $155,386 $155,386 $0 0%
   - 50% GF/50% State of MI

3. **Family Court**
   - **Peckham Inc., Footprints Group Home**
   - Short term female residential. NOTE: JJM Fund.
   - Oct-12 Sep-13
   - $433,879 $433,879 $0 0%
   - 50% GF/50% State of MI

4. **Family Court**
   - **Clarinda Group Home**
   - Female transition from long term treatment NOTE: JJM Fund.
   - Oct-12 Sep-13
   - $511,962 $511,962 $0 0%
   - 50% JJM/50% State of MI

5. **Family Court**
   - **Peckham, Crossroads**
   - Day Treatment Program - transportation and behavioral specialists
   - Oct-12 Sep-13
   - $306,772 $306,772 $0 0%
   - 50% GF/50% State of MI

6. **Family Court**
   - **Peckham Inc.**, Footprints Group Home
   - Female transition from long term treatment NOTE: JJM Fund.
   - Oct-12 Sep-13
   - $433,679 $433,679 $0 0%
   - 50% GF/50% State of MI

7. **Family Court**
   - **Clarinda Group Home**
   - Female transition from long term treatment NOTE: JJM Fund.
   - Oct-12 Sep-13
   - $511,962 $511,962 $0 0%
   - 50% JJM/50% State of MI

8. **Family Court**
   - **Four Attorneys; Skinner, Mertens, Frahzo, Eagleson**
   - Guardian-Ad-Litem contracts to represent children in abuse and neglect hearings
   - Oct-12 Sep-13
   - $200,000 $200,000 $0 0%
   - 50% GF/50% State of MI

9. **Probate Court**
   - **Michael Staake & William Metro**
   - Legal representation for mental illness respondents.
   - Jan-13 Dec-13
   - $10,000 $10,000 $0 0%
   - General Fund

10. **Probate Court**
    - **Robert Reiter & Louis Katrantzis**
    - Guardian ad litem services for general Probate respondents.
    - Jan-13 Dec-13
    - $17,000 $17,000 $0 0%
    - General Fund

11. **FOC**
    - **WGT**
    - CRP Contract Preparation & Billing, Time Study Employee Billing
    - Oct-12 Sep-13
    - $9,750 $9,750 $0 0%
    - General Fund

12. **Ingham County**
    - Legal Services of South Central Michigan
    - Provide legal services to low-income residents of Ingham County
    - Jan-13 Dec-13
    - $20,000 $20,000 $0 0%

**TOTALS:** $9,647,036 $9,647,036 $0 0%

### Revenue Contracts

#### DEPARTMENT CONTRACTOR NAME REASON FOR CONTRACT BEGIN DATE END DATE 2012 COST 2013 PROJECTED Proj. Increase over 2012 % Increase over 2012 Funding Source

1. **Family Court**
   - **State of Michigan**
   - Annual Child Care Agreement
   - Oct-12 Sep-13
   - $17,207,189 $17,071,766 -$135,423 -1%

2. **FOC**
   - **State of Michigan**
   - Annual Access and Visitation Grant
   - Oct-12 Sep-13
   - $7,071,766 $7,071,766 $0 0%

3. **FOC**
   - **State of Michigan**
   - Cooperative Reimbursement Grant
   - Oct-12 Sep-13
   - $5,707,189 $5,707,189 $0 0%

4. **Work Study**
   - **Cooley Law School, Detroit College of Law, Michigan State University**
   - Annual Work Study Grants
   - Continuing
   - $47,689 $47,689 $0 0%

**TOTALS:** $22,112,853 $21,941,813 -$171,040 -1%
### DECEMBER 11, 2012 REGULAR MEETING

**LAW ENFORCEMENT COMMITTEE**

<table>
<thead>
<tr>
<th>Line #</th>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2012 COST</th>
<th>2013 PROJECTED</th>
<th>Proj. Increase</th>
<th>% Increase over 2012</th>
<th>Funding Source</th>
</tr>
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<tr>
<td>1</td>
<td>Animal Control</td>
<td>Spay/Neuter Services</td>
<td>Spay/Neuter Services</td>
<td>Mar-13</td>
<td>Feb-14</td>
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<td>2</td>
<td>Comm. Corr</td>
<td>Westaff</td>
<td>CCAB Administration &amp; Data</td>
<td>Jan-13</td>
<td>Dec-13</td>
<td>$ 43,288</td>
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<td>$24,698 GF/$12,500 State of MI/ $5,740 from City</td>
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<td>Westlaw</td>
<td>LawBooks</td>
<td>Jan-13</td>
<td>Dec-13</td>
<td>$ 25,500</td>
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<td>0%</td>
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<td>LawBooks</td>
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<td>5</td>
<td>Prosecuting Attorney</td>
<td>MGT</td>
<td>Applications and Billings for 2011-2012</td>
<td>Jan-13</td>
<td>Dec-13</td>
<td>$ 6,000</td>
<td>$ 6,000</td>
<td>$0</td>
<td>0%</td>
<td>67% MDHS, 33% GF</td>
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<td>6</td>
<td>Sheriff</td>
<td>Lansing-Mason Ambulance</td>
<td>Inmate Ambulance Service</td>
<td>Jan-13</td>
<td>Dec-13</td>
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<td>7</td>
<td>Sheriff</td>
<td>I.D. Networks</td>
<td>Software in Jail - Main/LiveScan</td>
<td>Jun-13</td>
<td>Jun-13</td>
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<td>$ 7,000</td>
<td>$0</td>
<td>0%</td>
<td>General Fund</td>
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<tr>
<td>8</td>
<td>Sheriff</td>
<td>Prisoner Transport Services</td>
<td>Inmate Extraditions</td>
<td>Jan-13</td>
<td>Dec-13</td>
<td>$ 25,000</td>
<td>$ 25,000</td>
<td>$0</td>
<td>0%</td>
<td>General Fund</td>
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### REVENUE CONTRACTS

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<thead>
<tr>
<th>Line #</th>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2012 COST</th>
<th>2013 PROJECTED</th>
<th>Proj. Increase</th>
<th>% Increase over 2012</th>
<th>Funding Source</th>
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<tbody>
<tr>
<td>1</td>
<td>Prosecuting Attorney</td>
<td>State of Michigan</td>
<td>Cooperative Reimbursement Program</td>
<td>Oct-12</td>
<td>Sep-13</td>
<td>$712,639</td>
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<td>Prosecuting Attorney</td>
<td>State of Michigan</td>
<td>Juvenile Accountability Incentive Block Grant</td>
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<td>Sep-13</td>
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<td>$4,000</td>
<td>-$18,843</td>
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<td>3</td>
<td>Prosecuting Attorney</td>
<td>State of Michigan</td>
<td>Anti-Drug Abuse Program</td>
<td>Oct-12</td>
<td>Sep-13</td>
<td>$155,000</td>
<td>$50,498</td>
<td>-$104,502</td>
<td>-67%</td>
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<td>4</td>
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<td>Domestic Violence Prevention</td>
<td>Oct-12</td>
<td>Sep-13</td>
<td>$65,000</td>
<td>$65,000</td>
<td>$0</td>
<td>0%</td>
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<tr>
<td>5</td>
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<td>Title IV E Grant</td>
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<td>Sep-13</td>
<td>$78,432</td>
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<td>0%</td>
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<td>Victims Rights Grant</td>
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<td>Sep-13</td>
<td>$193,600</td>
<td>$199,600</td>
<td>$6,000</td>
<td>3%</td>
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<td>7</td>
<td>Sheriff</td>
<td>State of Michigan</td>
<td>Annual Grant for Secondary Road Patrol</td>
<td>Oct-12</td>
<td>Sep-13</td>
<td>$248,002</td>
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<td>$0</td>
<td>0%</td>
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<tr>
<td>8</td>
<td>Sheriff</td>
<td>State of Michigan</td>
<td>Annual Grant for Marine Safety Programs</td>
<td>Oct-12</td>
<td>Sep-13</td>
<td>$4,109</td>
<td>$4,109</td>
<td>$0</td>
<td>0%</td>
<td></td>
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<tr>
<td>9</td>
<td>Sheriff</td>
<td>State of Michigan</td>
<td>Annual Grant for Emergency Management</td>
<td>Oct-12</td>
<td>Sep-13</td>
<td>$45,582</td>
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<td>$0</td>
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<tr>
<td>10</td>
<td>Ingham County</td>
<td>Tri-County Metro Narcotics Squad</td>
<td>Annual Grant for Drug Assets Forfeiture Program</td>
<td>Oct-12</td>
<td>Sep-13</td>
<td>$271,805</td>
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<td>$0</td>
<td>0%</td>
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DECEMBER 11, 2012 REGULAR MEETING

The following resolution was introduced by the Human Services and Finance Committees:

RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE AGREEMENT FOR MICHIGAN STATE UNIVERSITY EXTENSION SERVICES BETWEEN MICHIGAN STATE UNIVERSITY AND INGHAM COUNTY APPROVING THE ANNUAL WORK PLAN FOR 2013

RESOLUTION #12-426

WHEREAS, Michigan State University Extension (MSUE), in collaboration with Ingham County are committed to helping people improve their lives through initiatives in four Extension Educational Program Institutes; and

WHEREAS, MSUE will provide access to educators appointed to the four Institutes and MSU faculty affiliated with each Institute to deliver core programs; and

WHEREAS, MSUE will provide administrative oversight of operating expenses for educators, 4-H coordinators, and other MSUE program staff and faculty who provide programming to counties; and

WHEREAS, the Ingham County Board of Commissioners will provide office space for a County Extension office, including utilities, telephone and access to high speed internet; and

WHEREAS, the Ingham County Board of Commissioners will provide clerical staff for the Extension office that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media; and

WHEREAS, the parties will adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination; and

WHEREAS, Ingham County has an umbrella agreement with MSU Extension to provide educational services from January 1, 2012 through December 31, 2016.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes entering into the attached annual Work Plan that includes a county assessment of $186,469 with MSU Extension for the period of January 1, 2013 through December 31, 2013 for delivery of Extension services and education.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract/placement documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES:  Yeas: Nolan, Tennis, Schor, McGrain, Vickers, Dougan
    Nays: None    Absent: None    Approved 12/3/12

FINANCE:  Yeas: Grebner, McGrain, Nolan, Dougan
    Nays: None    Absent: Bahar-Cook, Tennis    Approved 12/5/12

Adopted as part of the consent agenda.
EXHIBIT A: Annual Work Plan (Ingham, 2013)

A. Specific Contributions by MSUE:

1. At least 1.0 FTE extension educator whose primary office of operation will be the county Extension office included in assessment.
2. .8 FTE additional extension educator (Horticulture) at $71,200 (FTE * rate).
3. 1.5 FTE 4-H program coordinator(s) included in assessment whose primary office of operation will be the county Extension office.

1. No additional 4-H program coordinators/other paraprofessional at _____ (FTE * rate).
2. Administrative oversight included in annual assessment.
3. Access to extension educators with expertise in each of the MSUE Institutes included in annual assessment.
4. Supervision of University provided academic and paraprofessional staff. Supervision of county clerical staff and/or county staff upon request. Supervision is included in the annual assessment.
5. Annual reporting of services provided, audiences served, and impact of programs in the county.

B. Specific Contributions by the County:

1. Office space for a County Extension office. The office will include space for at least one Extension educator, one 4-H program coordinator and one clerical staff person, access to space for delivering Extension programs, and utilities, including telephone. Office space will be available for additional MSUE and/or county staff as mutually agreed. The office must have access to high-speed internet sufficient to meet the needs of MSUE Personnel. Minimum standards for internet access can be found in appendix A. The office space must be at least comparable to the average office space used by County employees.
2. Clerical staff for the Extension office that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media.
3. Operating expenses for the office and Personnel.
4. The Assessment Fee of $115,269 and $71,200 for additional personnel, as described above in Section A.

C. Assessment to County:

For the period January 1, 2013, to December 31, 2013, the County shall pay to MSUE $186,469 which is the cost of the assessment plus any additional personnel costs. Payment will be made the first month of each quarter of the county fiscal year. Payments should be sent to CANR Budget and Finance, 210 Ag Hall, Michigan State University, East Lansing, MI 48824.

MICHIGAN STATE UNIVERSITY
By: ________________________
Daniel T. Evon, Director,
Contract & Grant Administration
Date: ________________________

INGHAM COUNTY
By: ________________________
Its: _________________________
Date: ________________________
The following resolution was introduced by the Human Services and Finance Committees:

**RESOLUTION TO AUTHORIZE DENTAL SERVICE CONTRACTS WITH LICENSED DENTISTS FOR 2013**

**RESOLUTION #12-427**

WHEREAS, Ingham County’s Ingham Community Health Centers operates two dental health centers and uses a mix of employed and contracted dentists to provide dental services; and

WHEREAS, the Health Department’s 2013 Budget includes $160,711 for contractual dentists; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize dental services contracts with licensed dentists for the period of January 1, 2013 through December 31, 2013, at the rate of $56.30 per hour.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes dental services contracts with licensed dentists for the period of January 1, 2013 through December 31, 2013.

BE IT FURTHER RESOLVED, that the dentists shall be paid at the rate of $56.30 per hour, with total expenditures not to exceed $160,711.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Nolan, Tennis, Schor, McGrain, Vickers, Dougan  
**Nays:** None  
**Absent:** None  
**Approved 12/3/12**

**FINANCE: Yeas:** Grebner, McGrain, Nolan, Dougan  
**Nays:** None  
**Absent:** Bahar-Cook, Tennis  
**Approved 12/5/12**

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services and Finance Committees:

**RESOLUTION TO AUTHORIZE DENTAL SERVICES AGREEMENTS AT THE INGHAM COUNTY JAIL**

**RESOLUTION #12-428**

WHEREAS, Ingham County provides dental services to individuals incarcerated within the Ingham County Jail; and

WHEREAS, the Health Department coordinates medical and dental services provided to inmates of the Ingham County Jail; and

WHEREAS, the Health Department utilizes professional services agreements to obtain the professional services of dentists to serve inmates of the Ingham County Jail; and
WHEREAS, the Health Department’s 2013 Budget includes $18,000 for the purpose of contracting with dentists; and

WHEREAS, the rate of pay rate for contracting with dentists has remained the same since 2009; and

WHEREAS, the Health Officer has recommended that professional services contracts be authorized with dentists to serve inmates of the Ingham County Jail.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes professional services agreements with dentists to serve individuals incarcerated at the Ingham County Jail.

BE IT FURTHER RESOLVED, that the agreements shall compensate dentists at the rate of $70 per hour for services not to exceed a total of $18,000.

BE IT FURTHER RESOLVED, that the period of the professional services agreements shall be January 1, 2013 through December 31, 2013.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES:** Yeas: Nolan, Tennis, Schor, McGrain, Vickers, Dougan  
Nays: None  Absent: None  Approved 12/3/12

**FINANCE:** Yeas: Grebner, McGrain, Nolan, Dougan  
Nays: None  Absent: Bahar-Cook, Tennis  Approved 12/5/12

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services and Finance Committees:

**RESOLUTION TO ADOPT THE SCHEDULE OF DISCOUNTS AND CO-PAY SCHEDULE**

**RESOLUTION #12-429**

WHEREAS, in March 2009, the Health Department became a Health Center Program Grantee under section 330 of the Public Health Services Act; and

WHEREAS, as a Health Center Program Grantee and a Title X, Family Planning, program, the Health Department’s Ingham Community Health Centers are required to maintain a fee schedule and apply discounts to patients with incomes under 200% of the Federal Poverty Level; and

WHEREAS, the Health Department’s Community Health Centers has proposed a discount and co-pay schedule based on the Federal Poverty Level for 2013; and

WHEREAS, the proposed Schedule of Discounts and Co-Pay Schedule is consistent with the Explanation of Fee Schedule Establishment and Schedule of Discounts Rationale (approved in Resolution #11-311); and
WHEREAS, the proposed document includes increased costs to the co-pays to be consistent with locally prevailing rates or changes and to cover the reasonable costs of health center operations; and

WHEREAS, the Community Health Center’s Board of Directors, as the Board of Commissioners’ co-applicant board, has reviewed and recommends the adoption of the proposed Schedule of Discounts and Co-Pay Schedule for patients of the Health Department’s Ingham Community Health Centers; and

WHEREAS, the Health Officer has also recommends the adoption of the document.

THEREFORE BE IT RESOLVED, that the Board of Commissioners adopts the attached Schedule of Discounts and Co-Pay Schedule for patients of the Health Department’s Ingham Community Health Centers, effective January 1, 2013.

**HUMAN SERVICES:** **Yea:** Nolan, Tennis, Schor, McGrain, Vickers, Dougan
   **Nays:** None   **Absent:** None   **Approved 12/3/12**

**FINANCE:** **Yea:** Grebner, McGrain, Nolan, Dougan
   **Nays:** None   **Absent:** Bahar-Cook, Tennis   **Approved 12/5/12**

Adopted as part of the consent agenda.
### Ingham Community Health Centers Schedule of Discounts and Co-Pay Schedule

Discounts and co-pays are based on the total fee for each time you are seen at Ingham Community Health Centers.

Patients who are minors are not charged a co-pay for SBHC & confidential services.

Homeless Mobile Unit Patients are not charged a co-pay

<table>
<thead>
<tr>
<th>FQHC Program</th>
<th>SBHCs and Homeless Mobile</th>
<th>FQHC A</th>
<th>FQHC B</th>
<th>FQHC C</th>
<th>FQHC D</th>
<th>FQHC E</th>
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<td>Federal Poverty Levels</td>
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<td></td>
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<tr>
<td>0-100%</td>
<td></td>
<td>0-100%</td>
<td>101-125%</td>
<td>126-150%</td>
<td>151-175%</td>
<td>176-200%</td>
<td>201%+</td>
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<td>• Applied for Discount</td>
<td>• Applied for Discount</td>
<td>• Applied for Discount</td>
<td>• Applied for Discount</td>
<td>• Applied for Discount</td>
<td>• Applied for Discount</td>
<td>• Did not apply/qualify for discount</td>
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<tr>
<td>• Income is between 0% and 100% of FPL</td>
<td>• Income is between 0% and 100% of FPL</td>
<td>• Income is between 101% and 125% of FPL</td>
<td>• Income is between 126% and 150% of FPL</td>
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<td>• Income is between 176% and 200% of FPL</td>
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<td>• Approved</td>
<td>• Approved</td>
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<td>Full Pay</td>
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<th>Title X (FP) Program:</th>
<th>FP A</th>
<th>FP B</th>
<th>FP C</th>
<th>FP D</th>
<th>Full Pay</th>
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</thead>
<tbody>
<tr>
<td>Federal Poverty Levels</td>
<td>0-100%</td>
<td>101-150%</td>
<td>151-200%</td>
<td>201-250%</td>
<td>251%+</td>
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<td>IHP B Eligibility</td>
<td>FQHC A</td>
<td>FQHC B</td>
<td>FQHC C</td>
<td>FQHC D</td>
<td>FQHC E</td>
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<tr>
<td>Federal Poverty Levels</td>
<td>0-100%</td>
<td>101-125%</td>
<td>126-150%</td>
<td>151-175%</td>
<td>176-200%</td>
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</tr>
</tbody>
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The following resolution was introduced by the Human Services, County Services and Finance Committees:

RESOLUTION TO AUTHORIZE THE CONVERSION OF A COMMUNITY HEALTH REPRESENTATIVE III TO A COMMUNITY HEALTH REPRESENTATIVE IV

RESOLUTION #12-430

WHEREAS, as part of the 2012-13 Public Health Services Comprehensive Agreement authorized in Resolution #12-311, the Health Department was awarded $20,000 to provide expanded oral health services; and

WHEREAS, these funds are not currently included in the Health Department’s 2013 Budget; and

WHEREAS, the Health Department recommends the conversion of a Community Health Representative III (CHR III) position (UAW/E) to a Community Health Representative IV (CHR IV) UAW/F; and

WHEREAS, this conversion will allow for the coordination of activities for the Sealant Program between the schools and the Health Department’s Ingham Community Health Centers; and

WHEREAS, this position will coordinate the schedule for the Sealant Program, conduct billing, follow-up with billing, collect and process permission slips, and follow-up and document Sealant Program PA 161 activity to the State of Michigan; and

WHEREAS, the cost to convert a CHR III to a CHR IV will be approximately $2,773; and

WHEREAS, the 2012-13 Public Health Services Comprehensive Agreement will cover these increased costs; and

WHEREAS, this conversion has been discussed and is supported by Human Resources and the UAW and there will be an internal posting for a CHR IV; and

WHEREAS, the Health Officer recommends that the Board of Commissioner authorize the conversion of a Community Health Representative III to a Community Health Representative IV.

THEREFORE BE IT RESOVED, that the Board of Commissioners authorizes the conversion of a Community Health Representative III UAW/E to a Community Health Representative IV UAW/F.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and position allocation list consistent with this resolution.

HUMAN SERVICES: Yeas: Nolan, Tennis, Schor, McGrain, Vickers, Dougan
Nays: None
Absent: None
Approved 12/3/12

COUNTY SERVICES: Yeas: Holman, Schor, Grebner, Celentino, De Leon, Vickers
Nays: None
Absent: None
Approved 12/4/12

FINANCE: Yeas: Grebner, McGrain, Nolan, Dougan
Nays: None
Absent: Bahar-Cook, Tennis
Approved 12/5/12
Chairperson Copedge moved to amend the resolution by changing the word reclassification to conversion in the 8th whereas. This was considered a friendly amendment.

Moved by Commissioner Nolan, supported by Commissioner Tennis, to adopt the resolution as amended. Motion carried unanimously. Absent: None.

The following resolution was introduced by the Human Services and Finance Committees:

**RESOLUTION TO AUTHORIZE AN INFECTIOUS DISEASE PHYSICIAN AGREEMENT WITH THE COLLEGE OF OSTEOPATHIC MEDICINE AT MICHIGAN STATE UNIVERSITY TO PROVIDE INFECTIOUS DISEASE PHYSICIAN SERVICES WITHIN THE HEALTH DEPARTMENT'S HIV CONTINUUM OF CARE PROGRAM**

**RESOLUTION #12-431**

WHEREAS, the Health Department operates an HIV Continuum of Care Program within its Cedar Community Health Center; and

WHEREAS, the Health Department’s HIV Continuum of Care Program ensures access to primary and specialty medical care for individuals with HIV/AIDS; and

WHEREAS, the Health Department receives external funding through the Michigan Department of Community Health’s HIV Continuum of Care program in the amount of $275,000 to ensure the provision of ambulatory HIV/AIDS services; and

WHEREAS, the Health Department requires a 0.4 full-time equivalent infectious disease physician to provide high quality medical care to those with HIV/AIDS; and

WHEREAS, the County has contracted with Michigan State University College of Osteopathic Medicine (MSU COM) for these services since establishing its HIV Continuum of Care Program as authorized in resolution #08-323; and

WHEREAS, the Community Health Center’s Board of Directors has reviewed and supports this agreement; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize an agreement with MSU COM for infectious disease physician services for the period of January 1, 2013 through December 31, 2015.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an agreement with Michigan State University College of Osteopathic Medicine for a 0.40 full-time equivalent infectious disease physician, to provide infectious disease physician services within the Health Department’s HIV Continuum of Care Program, who shall be a faculty member of the College and board certified in internal medicine with a subspecialty in infectious disease.

BE IT FURTHER RESOLVED, that the period of the agreement shall be January 1, 2013 through December 31, 2015.
BE IT FURTHER RESOLVED, that for the period commencing January 1, 2013 through December 31, 2013, Ingham County shall pay Michigan State University College of Osteopathic Medicine an amount not to exceed $90,046.

BE IT FURTHER RESOLVED, that for the period commencing January 1, 2014 through December 31, 2014, Ingham County shall pay Michigan State University College of Osteopathic Medicine an amount not to exceed $90,946.

BE IT FURTHER RESOLVED, that for the period commencing January 1, 2015 through December 31, 2015, Ingham County shall pay Michigan State University College of Osteopathic Medicine an amount not to exceed $91,856.

BE IT FURTHER RESOLVED, that County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas: Nolan, Tennis, Schor, McGrain, Vickers, Dougan
    Nays: None  Absent: None  Approved 12/3/12

FINANCE:  Yeas: Grebner, McGrain, Nolan, Dougan
    Nays: None  Absent: Bahar-Cook, Tennis  Approved 12/5/12

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services and Finance Committees:

RESOLUTION TO AUTHORIZE AN INFECTIOUS DISEASE PHYSICIAN AGREEMENT WITH THE COLLEGE OF OSTEOPATHIC MEDICINE AT MICHIGAN STATE UNIVERSITY FUNDED THROUGH THE RYAN WHITE TITLE IV WOMEN, INFANTS, CHILDREN, YOUTH AND AFFECTED FAMILY MEMBERS AIDS HEALTHCARE PROGRAM

RESOLUTION #12-432

WHEREAS, the Health Department’s Community Health Centers operates a Ryan White Title IV Women, Infants, Children Youth and Affected Family Members AIDS Healthcare program grant; and

WHEREAS, Ingham County receives funding through the Health Resources and Services Administration in the amount of $499,974 to operate this program; and

WHEREAS, to successfully meet the requirements of this grant, the Health Department’s Community Health Centers will require a 0.2 full-time equivalent Infectious Disease Physician; and

WHEREAS, the Health Department has contracted with Michigan State University’s College of Osteopathic Medicine (MSU COM) for infectious disease physician; and

WHEREAS, the funding from the Ryan White grant will enable the Health Department’s CHC to expand services to include women, infants, children, youth, and affected family members; and
WHEREAS, MSU COM will provide a faculty member of the College who is Board Certified in Internal Medicine with a specialty in infectious disease; and

WHEREAS, the Community Health Center’s Board of Directors has reviewed and supports this agreement; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with MSU COM for infectious disease physician services for the period of August 1, 2012 through June 30, 2015; and

WHEREAS, Ingham County shall pay MSU COM up to $45,023 from August 1, 2012 through July 31, 2013; and

WHEREAS, Ingham County shall then provide a 1% increase per year for the following two years, for up to $45,473 for Year 2014 and $45,928 for Year 2015.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an agreement with Michigan State University College of Osteopathic Medicine for a 0.20 full-time equivalent infectious disease physician, to provide infectious disease physician services to meet the requirements of the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare program grant.

BE IT RESOLVED, MSU COM will provide a faculty member of the College who is Board Certified in Internal Medicine with a specialty in infectious disease and the only physician trained in HIV/AIDS care.

BE IT FURTHER RESOLVED, that the period of the agreement shall be August 1, 2012 through June 30, 2015.

BE IT FURTHER RESOLVED, that for the period commencing August 1, 2012 through July 31, 2013, Ingham County shall pay Michigan State University College of Osteopathic Medicine an amount not to exceed $45,023.

BE IT FURTHER RESOLVED, that for the period commencing August 1, 2013 through July 31, 2014, Ingham County shall pay Michigan State University College of Osteopathic Medicine an amount not to exceed $45,473.

BE IT FURTHER RESOLVED, that for the period commencing August 1, 2014 through June 30, 2015, Ingham County shall pay Michigan State University College of Osteopathic Medicine an amount not to exceed $45,928.

BE IT FURTHER RESOLVED, that this Resolution amends Resolution #12-347 and rescinds the authorization for a subcontract with Michigan State University’s College of Osteopathic Medicine for $17,831 for the period August 1, 2012 through July 31, 2013. All other terms of Resolution #12-347 remain unchanged.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments, as needed.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners and County Clerk are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Nolan, Tennis, Schor, McGrain, Vickers, Dougan
   Nays: None       Absent: None       Approved 12/3/12
FINANCE: Yeas: Grebner, McGrain, Nolan, Dougan  
Nays: None Absent: Bahar-Cook, Tennis Approved 12/5/12

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services and Finance Committees:

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN STATE UNIVERSITY COLLEGE OF NURSING FOR NURSE PRACTITIONER SERVICES IN THE WOMEN’S HEALTH CENTER

RESOLUTION #12-433

WHEREAS, the Health Department has contracted with the Michigan State University College of Nursing (MSU CON) for Nurse Practitioner services at the Women’s Health Center since January 1, 2011; and

WHEREAS, the need for Nurse Practitioner services at the Women’s Health Center continues; and

WHEREAS, the health care services provided by Nurse Practitioners enable the Department to attain its revenue goals; and

WHEREAS, the Health Department advises that the quality of services provided by MSU CON’s Nurse Practitioners is very good; and

WHEREAS, the Community Health Center’s Board of Directors supports an agreement with MSU CON for 0.30 FTE Nurse Practitioner services at the Women’s Health Center; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes on of an agreement with the Michigan State University College of Nursing for 0.30 FTE of Nurse Practitioner services in the Women’s Health Center for the period of January 1, 2013 through December 31, 2015 at the following rates:

- January 1, 2013 through December 31, 2013 - $40,710
- January 1, 2014 through December 31, 2014 - $41,321
- January 1, 2015 through December 31, 2015 - $41,940

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an agreement with the Michigan State University College of Nursing for 0.30 FTE of Nurse Practitioner services at the Women’s Health Center for the period of January 1, 2013 through December 31, 2015 at the following rates:

- January 1, 2013 through December 31, 2013 - $40,710
- January 1, 2014 through December 31, 2014 - $41,321
- January 1, 2015 through December 31, 2015 - $41,940

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Nolan, Tennis, Schor, McGrain, Vickers, Dougan  
Nays: None Absent: None Approved 12/3/12
FINANCE: Yeas: Grebner, McGrain, Nolan, Dougan  
Nays: None  
Absent: Bahar-Cook, Tennis  
Approved 12/5/12

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services and Finance Committees:

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN STATE UNIVERSITY COLLEGE OF NURSING FOR NURSE PRACTITIONER SERVICES AT THE INGHAM COUNTY JAIL

RESOLUTION #12-434

WHEREAS, the Ingham County Health Department assumed the responsibility for providing and managing medical services to inmates at the Ingham County Jail on January 1, 2007; and

WHEREAS, the Health Department has contracted with the Michigan State University College of Nursing (MSU CON) for Nurse Practitioner services for its Correctional Health Services Unit since January 1, 2007; and

WHEREAS, the need for Nurse Practitioner services at the Ingham County Jail continues; and

WHEREAS, the Health Department advises that the level and quality of services provided by MSU CON’s Nurse Practitioners is very good and that these services have assisted the Health Department in reducing costs associated with the provision of medical care to inmates housed within the Jail; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes an agreement with the Michigan State University College of Nursing for 1.0 FTE of Nurse Practitioner services for the period of January 1, 2013 through December 31, 2015 at the following rates:

- January 1, 2013 through December 31, 2013 - $135,699
- January 1, 2014 through December 31, 2014 - $137,735
- January 1, 2015 through December 31, 2015 - $139,801

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an agreement with the Michigan State University College of Nursing for 1.0 FTE of Nurse Practitioner services for the period of January 1, 2013 through December 31, 2015 at the following rates:

- January 1, 2013 through December 31, 2013 - $135,699
- January 1, 2014 through December 31, 2014 - $137,735
- January 1, 2015 through December 31, 2015 - $139,801

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Nolan, Tennis, Schor, McGrain, Vickers, Dougan  
Nays: None  
Absent: None  
Approved 12/3/12
DECEMBER 11, 2012 REGULAR MEETING

FINANCE: Yeas: Grebner, McGrain, Nolan, Dougan
   Nays: None Absent: Bahar-Cook, Tennis Approved 12/5/12

Adopted as part of the consent agenda.

The following resolution was introduced by the Human Services and Finance Committees:

RESOLUTION TO AUTHORIZE THE 2012 – 2013 SCHEDULE A ADDENDUM TO THE BLUE CROSS BLUE SHIELD ADMINISTRATIVE SERVICES AGREEMENT FOR SERVICES TO INGHAM COUNTY JAIL INMATES

RESOLUTION #12-435

WHEREAS, Ingham County and Blue Cross Blue Shield (BCBS) of Michigan entered into an agreement in 1996 wherein BCBS of Michigan would pay the claims of health care services provided to inmates of the Ingham County Jail; and

WHEREAS, that agreement is updated by executing a Schedule A attachment; and

WHEREAS, BCBS of Michigan has proposed a 2012 – 2013 Schedule A Addendum to the Administrative Services Agreement; and

WHEREAS, there are no changes to the proposed 2012 – 2013 Schedule A Addendum to the Administrative Services Agreement; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the 2012 - 2013 Schedule A Addendum to the BCBSM Administrative Services Agreement for inmates of the Ingham County Jail.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a Schedule A addendum to the Administrative Services Agreement with Blue Cross and Blue Shield of Michigan for paying claims for health care services provided to inmates of the Ingham County Jail.

BE IT FURTHER RESOLVED, that the Schedule A Addendum shall be effective December 1, 2012 through November 30, 2013.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Nolan, Tennis, Schor, McGrain, Vickers, Dougan
   Nays: None Absent: None Approved 12/3/12

FINANCE: Yeas: Grebner, McGrain, Nolan, Dougan
   Nays: None Absent: Bahar-Cook, Tennis Approved 12/5/12

Adopted as part of the consent agenda.

The following resolution was introduced by the Judiciary and Finance Committees:
RESOLUTION AUTHORIZING THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A GRANT AWARD FROM THE MICHIGAN SUPREME COURT’S STATE COURT ADMINISTRATIVE OFFICE - MICHIGAN DRUG COURT GRANT PROGRAM (SCAO-MDCGP)

RESOLUTION #12-436

WHEREAS, the 55th District Court Sobriety Court Program ("Sobriety Court") has since 2004 provided quality services to the citizens of Ingham County; and

WHEREAS, capacity of the program has grown past its original stated capacity of 70 offenders; and

WHEREAS, the increased caseloads seriously threaten the level and quality of services; and

WHEREAS, sources of sobriety court grant funding have been identified which would not obligate the County to provide matching funds, including but not limited to the SCAO-Michigan Drug Court Grant Program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of a State Court Administrators Office grant including the SCAO-MDCGP grant in the amount of $64,500 to the Ingham County 55th District Court Sobriety Court Program for the time period of October 1, 2012 through September 30, 2013.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the total grant budget of $232,394 to include SCAO/MDCGP grant funds in the amount of $64,500 and Ingham County in-kind matching funds of $167,894 with no local hard cash matching funds required to continue the Sobriety Court Program.

BE IT FURTHER RESOLVED, grant funded Sobriety Court program direct service subcontracts with the following vendors is approved in the following amounts:

ADAM: not to exceed $12,225
Dr. Garrett Turke/Cognitive Consultants: not to exceed $3,250

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2012 and 2013 55th District Court budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

JUDICIARY: Yeas: Koenig, Bahar-Cook, Holman, Tsernoglou, Schafer, Dragonetti
Nays: None Absent: None Approved 11/29/12

FINANCE: Yeas: Grebner, McGrain, Nolan, Dougan
Nays: None Absent: Bahar-Cook, Tennis Approved 12/5/12

Adopted as part of the consent agenda.

The following resolution was introduced by the Law Enforcement and Finance Committees:
RESOLUTION TO ESTABLISH SPECIAL PART TIME ON CALL 911 CENTRAL DISPATCH CENTER BACKGROUND INVESTIGATORS POSITIONS

RESOLUTION #12-437

WHEREAS, that the Ingham County Board of Commissioners has established the Ingham County 911 Central Dispatch Center; and

WHEREAS, the current staffing level requires the hiring of a large number of new employees to fill currently open positions as well as future positions that become available; and

WHEREAS, the 911 Center requires a law enforcement level background investigation be completed on each new employee, and currently does not have staff that is trained or able to conduct these background investigations; and

WHEREAS, the 911 Centers while under the operation of the Cities of Lansing and East Lansing, had sworn police officers on staff that conducted these background investigations while the centers were under their control; and

WHEREAS, there is not a need for a full time staff member to fill the needs of 911 Background investigator, however at times there may be a need for more than one person to be doing investigations at a given time; and

WHEREAS, there are many current or retired police officers that can perform these investigations as they are needed.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes up to three (3) special part time 911 Central Dispatch Background Investigator positions.

BE IT FURTHER RESOLVED, that the rate of compensation will be $25.00 per hour with the total personnel costs being $28.89 as needed up to a maximum of 600 hours with the total costs being up to $17,334.

BE IT FURTHER RESOLVED, that the funds will come from salary attrition within the 911 Center budget.

BE IT FURTHER RESOLVED, that the positions will be effective upon the passage of this resolution.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Controller/Administrator’s Office to make any necessary changes to the Position Allocation List and the Ingham County 911 Central Dispatch Center 2012 and 2013 Budget.

LAW ENFORCEMENT: Yeas: Tsernoglou, De Leon, Celentino, Koenig, Schafer, Dragonetti
Nays: None Absent: None Approved 11/29/12

FINANCE: Yeas: Grebner, McGrain, Nolan, Dougan
DECEMBER 11, 2012 REGULAR MEETING

Nays: None    Absent: Bahar-Cook, Tennis    Approved 12/5/12

Adopted as part of the consent agenda.

The following resolution was introduced by the Law Enforcement Committee:

RESOLUTION TO HONOR SERGEANT ROBERT OTT AS THE 2012 MICHIGAN EMERGENCY MANAGEMENT ASSOCIATION EMERGENCY MANAGEMENT COORDINATOR OF THE YEAR AWARD

RESOLUTION #12-438

WHEREAS, Sergeant Robert Ott, Program Manager of the Ingham County Sheriff’s Office Homeland Security & Emergency Management Division was nominated for the 2012 Michigan Emergency Management Association (MEMA) “Emergency Management Coordinator of the Year” Award; and

WHEREAS, this state wide award from MEMA was awarded to Sergeant Robert Ott according to their press release because the recipient “demonstrated exemplary performance as indicated by a level of excellence or achievement that is above what is considered the normal duties of the candidate”; and

WHEREAS, according to MEMA all awards are based on outstanding accomplishments, innovative concepts, creative approaches, professionalism, and community impact; and

WHEREAS, Sergeant Robert Ott has been a key player in upgrading and improving the County wide outdoor siren warning system and helping Ingham County receive national certification as a “Storm Ready Community” which educates and evaluates a community for its ability to warn residents and mitigate damage and injuries; and

WHEREAS, Sergeant Robert Ott previously was awarded the 2010 Ingham Regional Healthcare Foundation/Ingham Regional Medical Center Tri-County Law Enforcement Hero Award.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognizes and honors Sergeant Robert Ott, Program Manager of the Ingham County Sheriff’s Office Homeland Security & Emergency Management Division on his achievements and as a recipient of the prestigious 2012 Michigan Emergency Management Association (MEMA) “Emergency Management Coordinator of the Year” Award.

LAW ENFORCEMENT: Yeas: Tsernoglou, De Leon, Celentino, Koenig, Schafer, Dragonetti
   Nays: None    Absent: None    Approved 11/29/12

Adopted as part of the consent agenda.

The following resolution was introduced by the Law Enforcement and Finance Committees:

RESOLUTION TO ACCEPT THE 2012 RISK AVOIDANCE GRANT (RAP) FROM THE MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY (MMRMA)

RESOLUTION #12-439
WHEREAS, the Ingham County Sheriff’s Office has applied for, and have been approved to receive, a Risk Avoidance Grant from the Michigan Municipal Risk Management Authority; and

WHEREAS, the purpose of this grant is for the Ingham County Sheriff’s Office to purchase four new Tasers for the Corrections and Field Services Division, Training DVD’s for a county wide 2013 Safety training program and re-imbursement funding for supervisory training.

WHEREAS, the award amount of this reimbursement grant is to fund 50% of the cost of the purchases for the items noted above; and

WHEREAS, the remaining costs of the three items to be purchased will come from Sheriff Office training funds and equipment funds.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves acceptance of the 2012 Risk Avoidance Grant (RAP) from the Michigan Municipal Risk Management Authority (MMRMA) in the amount of $2,600.00 to be matched on a dollar for dollar basis up to a project total of $5,200.

BE IT FURTHER RESOLVED, that the funds must be expended by March 30, 2013.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract or purchase documents as prepared by or approved as to form by the County Attorney that are consistent with this resolution.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners directs the Controller to make any necessary budget adjustments in the Ingham County Sheriff’s Office 2012 budget.

LAW ENFORCEMENT: Yeas: Tsernoglou, De Leon, Celentino, Koenig, Schafer, Dragonetti
Nays: None
Absent: None
Approved 11/29/12

FINANCE: Yeas: Grebner, McGrain, Nolan, Dougan
Nays: None
Absent: Bahar-Cook, Tennis
Approved 12/5/12

Adopted as part of the consent agenda.

The following resolution was introduced by the Law Enforcement Committee:

RESOLUTION AUTHORIZING A NOTICE OF INTENT FOR THE INGHAM COUNTY 911 CENTRAL DISPATCH CENTER TO SERVE AS PRIMARY PUBLIC SAFETY ANSWERING POINT (PSAP) WITHIN THE AREAS IN THE CLINTON COUNTY 911 SERVICE DISTRICT COVERED BY ACT 425 AGREEMENTS BY LOCAL UNITS OF GOVERNMENT

RESOLUTION #12-440

WHEREAS, on October 30, 2012, the Clinton County Board of Commissioners (“Clinton County”) adopted a Tentative 911 Service Plan (“Clinton County 911 Plan”) and Plan Service District (“Clinton County 911 Service District”) pursuant to the Emergency 911 Service Enabling Act, 1986 PA 32, as amended (“Act”); and

WHEREAS, the purpose of the plan is to facilitate the provision of emergency telephone service and dispatch services to citizens within Clinton County; and
WHEREAS, the Cities of Lansing and East Lansing have entered into Act 425 Agreements with DeWitt Township in Clinton County and the City of East Lansing has also entered into an Act 425 Agreement with Bath Township in Clinton County (collectively the “425 Agreements”); and

WHEREAS, the 425 Agreements envision that the emergency services provided by the Cities of Lansing and East Lansing to their citizens shall be provided in the areas in Clinton County covered by the 425 Agreements; that Ingham County 911 Central Dispatch Center shall dispatch such emergency services in those areas; and the two Cities have requested that the Ingham County 911 Central Dispatch Center provide such dispatch services to the affected areas in the Clinton County 911 Service District.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes and directs its Chairperson and the Ingham County Clerk to sign and file with the Clinton County Clerk the attached Notice of the Intent of Ingham County Central Dispatch Center to serve as the primary Public Safety Answering Point (PSAP) in the areas covered by the afore-described 425 Agreements and which are depicted in the maps attached to the Notice of Intent.

BE IT FURTHER RESOLVED, that pursuant to the Clinton County 911 Plan, the Ingham County Board of Commissioners hereby requests that the Clinton County Board of Commissioners approve Ingham County 911 Central Dispatch Center as the primary PSAP for portions of the Clinton County 911 Service District covered by the afore-described Act 425 Agreements.

LAW ENFORCEMENT:  **Yea**: Tsernoglou, De Leon, Celentino, Koenig, Schafer, Dragonetti  
**Nay**: None  
**Absent**: None  
**Approved 11/29/12**

**NOTICE OF INTENT TO FUNCTION AS A PSAP**

Pursuant to Section 307 of the Emergency 911 Service Enabling Act and the 911 Plan tentatively adopted by the Clinton County Board of Commissioners on October 30, 2012, the Ingham County 911 Central Dispatch Center shall function as the primary PSAP within the portions of the Clinton County 911 Service Plan as depicted in the shaded areas of the three maps attached, which are areas subject to Act 425 Agreements between the City of Lansing and DeWitt Township, City of East Lansing and DeWitt Township and City of East Lansing and Bath Township.

Dale Copedge, Chairperson  
Ingham County Board of Commissioners

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Mike Bryanton  
Ingham County Clerk
The following resolution was introduced by the Law Enforcement and Finance Committees:

**RESOLUTION TO AMEND THE 2013 INGHAM COUNTY BUDGET BY CONTINUING A DETECTIVE POSITION AT THE SHERIFF’S OFFICE**

**RESOLUTION #12-404**

WHEREAS, a detective position was eliminated as a part of the 2011 budget reductions; and

WHEREAS, the detective position was reinstated and funded out of strategic planning initiative funds as a part of the 2012 budget process; and

WHEREAS, an existing detective position at the Ingham County Sheriff’s Office was not funded during the 2013 Budget Process; and

WHEREAS, the Law Enforcement Committee voted to approve continuation of the Detective Position and to amend the 2013 Sheriff’s Office budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the 2013 Ingham County budget by continuing a detective position (position #301141) at the Sheriff’s Office through March 31, 2013.

BE IT FURTHER RESOLVED, that the position cost of no more than $20,000 will be funded from the Sheriff’s Drug Forfeiture funds (26533500 660000).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator’s Office to make any necessary changes to the Position Allocation List and the Ingham County Sheriff’s Office 2013 Budget.

**LAW ENFORCEMENT: Yeas:** De Leon, Schafer, Dragonetti

**Nays:** Koenig  
**Absent:** Tsernoglou, Celentino  
**Approved 11/15/12**

**FINANCE: Yeas:** Grebner, McGrain, Bahar-Cook, Tennis, Dougan

**Nays:** None  
**Absent:** Nolan  
**Approved 11/26/12**

Moved by Commissioner Bahar-Cook, supported by Commissioner Grebner to rescind resolution #12-404 adopted at the November 27, 2012 meeting. Motion carried on a roll call vote with Commissioners Holman, Schafer and Vickers voting no, all others voting yes. Absent: None.

Moved by Commissioner Bahar-Cook, supported by Commissioner Tennis, to amend the resolution as follows: THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the 2013 Ingham County budget by continuing a detective position (position #301141) at the Sheriff’s Office through March 31, 2013.

BE IT FURTHER RESOLVED, that the position cost of no more than $20,000 will be funded from the Sheriff’s Drug Forfeiture funds (26533500 660000). Motion to amend carried on a roll call vote with Commissioners Holman, Schafer and Vickers voting no, all others voting yes. Absent: None.
Motion to adopt the resolution carried on a roll call vote with Commissioners Holman and Vickers voting no, all others voting yes. Absent: None.

SPECIAL ORDERS OF THE DAY:
Moved by Commissioner McGrain, supported by Commissioner De Leon, to appoint to the Historical Commission, George Urban.

PUBLIC COMMENT:
Chuck Gray, UAW Chair, addressed the Board to wish everyone Happy Holidays and a farewell to the Commissioners leaving the Board in 2012.

COMMISSIONER ANNOUNCEMENTS:
Commissioner Celentino presented plaques to the following Commissioners who will be leaving the Board in 2012: Vince Dragonett, Steve Dougan, Andy Schor, Mark Grebner and Dale Copedge.

Commissioner Dougan shared details of the Dansville Education Foundation Fundraiser Dinner that was held prior and gave recognition to Eva Brown and Linda McGrath for being the Distinguished Service Award recipients. He also shared that he attended the 25th Sobriety Court Graduation and they are now up to 2078 graduates, and commended the staff for the 93% success rate for graduates.

Commissioner Bahar-Cook thanked Janie Lee and the rest of the staff for their work in the Clerk’s office. She said many thanks to all the Commissioners that will be leaving the Board in the 2012.

Commissioner McGrain said thanks to Commissioner Grebner and many others for their years on the Board and for all their help.

Commissioner Holman said thanks to the Commissioners who will be leaving the Board in 2012.

Commissioner Vickers welcomed the new Chair of the Board for the 2013 year, Deb Nolan.

Chairperson Copdege said good luck to Commissioner Schor in the House of Representatives.

Commissioner Schafer thanked Chairperson Copedge for his leadership this year.

Commissioner Dragonetti thanked all the Commissioners for their support over the years.

Commissioner Tsernoglou said thanks to Commissioner Schor and Commissioner Grebner for inspiring her into County Government. She spoke that she has enjoyed serving on the Board with Commissioner Dragonetti, Commissioner Dougan and Chairperson Codedge.

Commissioner McGrain recognized honoring Dr. Martin Luther King.

Commissioner Nolan shared a quote on Labor Movement.
Chairperson Copedge congratulated the Friendship Baptist Church on their 78th Anniversary.
CONSIDERATION AND ALLOWANCE OF CLAIMS:
Moved by Commissioner McGrain, supported by Commissioner Grebner, to approve payment of the claims submitted by the County Clerk and Financial Services Department in the amount of $2,752,782.77. Motion carried unanimously. Absent: None.

ADJOURNMENT:
The meeting was adjourned 8:03 p.m.

DALE COPEDGE, CHAIRPERSON MIKE BRYANTON, INGHAM COUNTY CLERK

__________________________  ________________________________
Cathy Haskins, Clerical Services Supervisor
CALL TO ORDER:
Clerk Barb Byrum called the January 3, 2012 Organizational meeting of the Ingham County Board of Commissioners to order at 6:01 p.m.

Members Present at Roll Call: Anthony, Celentino, DeLeon, Holman, Hope, Koenig, Maiville, McGrain, Nolan, Schafer, Tennis and Tsernoglou.

Members Absent: Vickers and Bahar-Cook.

A quorum was present.

PLEDGE OF ALLEGIANCE:

Clerk Byrum, asked former State Representative Joan Bauer to lead the Board in the Pledge of Allegiance.

MEDITATION

A moment of silence was observed out of respect for the passing of Scott Dunsmore, son-in-law of Commissioner Vickers.

OATH OF OFFICE

Clerk Byrum administered the Oath of Office to the Board of Commissioners.

LIMITED PUBLIC COMMENT:

None

ELECTION OF OFFICERS:

CHAIRPERSON: Clerk Byrum opened the floor to nominations to the position of Chairperson of the Board. Commissioner McGrain nominated Commissioner Nolan for Chairperson. Commissioner Koenig seconded the nomination. Clerk Byrum called for further nominations. There were no other nominations. Motion to elect Deb Nolan to the position of Chairperson carried unanimously.

VICE CHAIRPERSON: Chairperson Nolan opened the floor for nominations to the position of Vice-Chairperson of the Board. Commissioner Celentino nominated Commissioner Bahar-Cook. Commissioner De Leon seconded the nomination. Chairperson Nolan called for further nominations. There were no other nominations. The motion to elect Commissioner Bahar-Cook to the position of Vice-Chairperson carried unanimously.

VICE CHAIRPERSON PRO-TEM: Chairperson Nolan opened the floor for nominations to the position of Vice Chairperson Pro-temp of the Board. Commissioner Schafer nominated Commissioner Maiville. Commissioner Koenig seconded the nomination. Chairperson Nolan called for further nominations. There
were no other nominations. The motion to elect Commissioner Maiville to the position of Vice Chairperson Pro-Tem carried unanimously.

**SPECIAL ORDERS OF THE DAY:**

STANDING COMMITTEE APPOINTMENTS: Chairperson Nolan made the following appointments to standing committees. The first person named will serve Chairperson of the committee; second person named will serve as Vice Chairperson of the Committee:

County Services Committee: Commissioners (Chair) De Leon, (Vice-Chair) Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville.

Finance Committee: Commissioners (Chair) McGrain, (Vice-Chair) Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer

Human Services Committee: Commissioners (Chair) Tennis, (Vice-Chair) Hope, Anthony, McGrain, Nolan, Vickers, Maiville

Law and Courts Committee: Commissioners (Chair) Celentino, (Vice-Chair) Tsernoglou, Holman, De Leon, Bahar-Cook, Hope, Schafer

Commissioner McGrain moved to confirm the appointments. Commissioner Koenig seconded the motion. Motion carried unanimously.

OTHER APPOINTMENTS: Chairperson Nolan made the following Commissioner and staff appointments to other advisory boards and commissions:

Animal Control Shelter Advisory Board: Todd Tennis
Capital Area Michigan (WORKS) Board: Sarah Anthony, Debbie De Leon, Rebecca Bahar-Cook
CARTS Committee: Jared Cypher, Dianne Holman (alternate)
CATA Board: Mark Grebner
Capital Region Airport Authority: Victor Celentino
Capital Region Airport Authority Liaison: Debbie De Leon
Community Coalition for Youth: Sarah Anthony
Community Corrections Advisory Board: Carol Koenig
Community Health Center Board: Todd Tennis
Community Mental Health Authority: Debbie De Leon
Community Services Administration: Eric Schertzing, Carol Koenig
Convention Visitors Bureau: Debbie De Leon
Drainage Board: Deb Nolan, Bd Chair, Brian McGrain, Fin. Chair
Economic Development Corporation: Brian McGrain
Board of Directors: Sarah Anthony, Rebecca Bahar-Cook (alt)
Equal Opportunity Committee: Carol Koenig
Fair Board: Don Vickers
Farmland Preservation Board: Don Vickers, Kara Hope
Ingham County Chapter, Michigan Townships Association: Victor Celentino
Ingham Family Center Adv. Bd. Judiciary Rep.: Charles Steinberg
McLaren Board of Directors: Deb Nolan (local unit of govt. rep)
Land Bank:
Rebecca Bahar-Cook
Kara Hope (City of Lansing rep)
Brian McGrain

Carol Koenig
Debbie De Leon

Renee Canady
Don Vickers

Debbie De Leon, Dale Copedge
Dianne Holman

Penelope Tsernoglou, Carol Koenig (Road Commission representative)
Penelope Tsernoglou, Deb Nolan

Sarah Anthony

Brian McGrain
Deb Nolan, Rebecca Bahar-Cook, Kara Hope

Carol Koenig, Brian McGrain, Dianne Holman (road)
Brian McGrain

Rebecca Bahar-Cook
Victor Celentino

Commissioner Celentino moved to confirm the appointments. Commissioner Koenig seconded the motion. Motion carried unanimously.

PUBLIC COMMENT:

Joan Bauer, Rurshell Kelly, Darren Cunningham, Johnny Anthony, Sr., and Cameo King congratulated and expressed how proud they were of Commissioner Anthony on her election to the County Commission.

COMMISSIONER ANNOUNCEMENTS:

Commissioner Maiville informed the Board of an event at Leslie High School in support of Mr. Scott Dunsmore and his family.

Commissioner Maiville also recognized the tremendous success of the Ingham County Animal Shelter's Adopt-a-Pet Program.

Chair Nolan, Commissioners De Leon and Koenig also recognized the good work of the Ingham County Animal Shelter's Adopt-a-Pet Program.

Commissioner Schafer congratulated Commissioner Anthony on her election.

Commissioner Koenig welcomed the new Commissioners to the Board and expressed her condolences to Commissioner Vicker's family.

Commissioner Anthony thanked Joan Bauer, her family and her constituents for their support and trusting her in her role as Commissioner and indicated her excitement to begin work with all the Commissioners.
Commissioner McGrain thanked Representative Bauer for her years of service in the Legislature. Commissioner McGrain also thanked Clerk Byrum for her years of service in the Legislature and congratulated her on her election as County Clerk.

Commissioner Hope introduced her family and expressed thanks for their support.

Clerk Byrum introduced her new staff and expressed her excitement to begin work with all the Commissioners.

**ADJOURNMENT:**

There being no further business, the meeting was adjourned at 6:32 p.m.

DEB NOLAN, CHAIRPERSON

BARB BYRUM, INGHAM COUNTY CLERK

Matt Solak, Chief Deputy Clerk
January 3, 2013

Mr. Lance Langdon, Director
Ingham County 911 Dispatch Center
710 East Jolly Rd.
Lansing, MI 48910

Re: Radio System Transition – Capital Region Airport Authority

Dear Mr. Langdon:

At its December 17, 2012 meeting the Airport Authority Board passed a resolution authorizing the Authority to participate in the Ingham County Regional 911 system. The Board’s action directed Authority staff to change the Airport radio system from the current 800 MHz system to a 400 MHz system. The goal is to employ a system that is compatible with Ingham County for the occasional mutual aid emergency response and still enable the Airport to conduct routine daily airport business operations between the police, fire, maintenance, airfield operations, security and administrative functions. After exploring a number of options that offered a varying degree of compatibility and related costs, the following summarizes the change approved by the Board:

1. **Public Safety and Airport Operations:**
   Convert to the Ingham County radio system to accommodate the police / fire communications at a cost of $161,118.17 for new 400 MHz radios and laptop computers for Law Enforcement Network connections. The Authority’s understanding is that these costs will be covered through a regional Homeland Security grant.

2. **Administration and Maintenance:** Existing Airport Maintenance communication would convert from the State of Michigan 800 MHz system to a new 400 MHz system that would be purchased by the Airport Authority so it would be compatible with the Ingham County system in an emergency. The cost of this conversion is quoted to be $31,236, and paid for by The Authority.

This conversion process is being directed by the Public Safety, Operations, and Maintenance department heads, with Lisa Adams, Operations Manager, and the person in charge of the Airport’s Operation Center, and Tom Coe, Public Safety Chief, assigned to lead this effort. Lisa and Tom are in the process of ordering and installing the approved equipment and related licenses and establishing an implementation time line. They have been directed to ensure that the new 400 MHz system is in place and completely functional before shutting down the 800 MHz system. This is especially important since the Airport is in the middle of winter operations. Accordingly, Lisa and Tom will be contacting you and your staff to coordinate the Public Safety portion of this conversion.

In closing, the Airport Authority looks forward to working with you and Ingham County 911 Center staff to finalize this conversion of the Airport’s radio system as directed by the Board.

Sincerely,

[Signature]

Robert F. Selig, AAE
President / CEO

CC: Keith Kaspari, Sr. VP
    Dale Feldpausch, CFO,
    Lisa Adams, Operations Manager
    Tom Coe, Chief of Public Safety
    Tim Haizlip, Director of Maintenance
Honorable Richard Garcia  
Ingham County Court  
400 Ingham County Building  
303 West Kalamazoo St.  
Lansing, MI 48933

Dear Judge Garcia,

Enclosed is the report resulting from the on-site Program/Fiscal review of the Child Care Fund for Ingham County Court. This review took place on November 14-15, 2012. The level of cooperation and help provided by your office was extremely helpful and appreciated.

If you have any questions concerning this report, please feel free to contact me at: (517) 373-8934 or at fandelmi@michigan.gov.

Sincerely,

Melinda Fandel
Melinda Fandel
Child Care Fund Analyst

Cc: David Easterday, Court Administrator  
    Maureen Winslow, Deputy Court Administrator  
    Zoe Lyon, DHS County Director  
    Debbie DeLeon, County Commissioner
IN HOME CARE REVIEW REPORT

<table>
<thead>
<tr>
<th>COUNTY:</th>
<th>Ingham</th>
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<tr>
<td>PERIOD OF REVIEW:</td>
<td>2012 Program Review</td>
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<tr>
<td>PROGRAM SERVICE COMPONENT:</td>
<td>APPROVED COMPONENT EXPENDITURE:</td>
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<tr>
<td>Aftercare/Truancy</td>
<td>$ 700,719.00</td>
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<td>Community Program Services</td>
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<tr>
<td>Evening Reporting</td>
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| ADMINISTRATIVE UNIT: | Court |
| DATE OF REVIEW:      | November 14-15, 2012 |
| TEST SAMPLE OF CASES:| 110 Program Files were reviewed |
| DATE OF LAST PROGRAM REVIEW: | September 27-28, 2011 |
| DATE OF LAST FISCAL REVIEW: | September 27-28, 2011 |
| REVIEWER:            | Melinda Fandel, Child Care Fund Analyst |

GENERAL PROGRAM STANDARDS AND CRITERIA:

The program was reviewed for the following In-Home Care program standards and criteria:

- Expenditures are not for judicial costs.
- Services are intensive, 1-20 ratios or less, not less than as an average of one face to face contact per week.
- Staff meets the qualifications established in the Juvenile Court Standards and Administrative Guidelines for the Care of Children and not used to meet 1-6000
- Non-scheduled payments are not for basic family needs otherwise available through public assistance programs.
- Fiscal reviews are completed to verify compliance with Child Care Fund Rules and Policy. Vouchers are reviewed to verify eligibility of expenses for state reimbursement, proper authorization, proper documentation and appropriate submittal on the monthly DHS-207 report.

A. INGHAM COUNTY FISCAL REVIEW

A fiscal review of the Child Care Fund expenditures was completed on November 15, 2012. The review included a sampling of vouchers for a four month period, April through May of the 2012 budget year. Vouchers were reviewed to verify eligibility for State reimbursement. They were also reviewed for proper authorization, back-up documentation, and proper submittal on the monthly DHS-207 reports.
Findings:

1. Determination of Care forms for Intensive Foster Care rates were authorized current to within six months.

2. One invoice did not meet eligibility requirements for Child Care Fund reimbursement. This invoice was for the purchase of a Delta Airlines plane ticket in the amount of $688.80 – which exceeds the $500 limit on CCF purchases, along with reimbursing for transportation costs for youth that was not for treatment purposes. Please refer to page 26 Section B, #8, and page 17, part (d) in the CCF Handbook.

3. Revenue collections were reviewed and properly reported on the DHS-207 reports.

4. Amounts on the vouchers matched the general ledger, which matched the DHS-207 reports.

5. Receipts or clothing inventories are attached to vouchers from service providers for youth receiving initial and semi-annual clothing allowances in Foster Care.

Recommendations

None

Requirements

Please make the adjustment of $688.88 on next month’s DHS 207 report for the cost of the Delta Airlines plane ticket.

B. INGHAM COUNTY COURT IN-HOME CARE PROGRAM REVIEW

The review included assessment of the program as described in the Annual Plan and Budget, and the results reflected in the period of review. The areas of review included the following:

- **YOUTH/FAMILIES SERVED** (Number Projected – Number Served).
- **FOCUS**-Prevent placement, early return (focus state in the plan, focus reflected in the cases reviewed).
- **TARGET POPULATION**-Youth/Families to be served as stated in Annual Plan and Budget. Population served as indicated by test sample.
- **AREA(S) OF IMPACT**-Area(s) of intended impact as stated in the Annual Plan and Budget as reflected in date summary and impact on county’s totals.
- **FISCAL**-Expenditures approved in the Annual Plan and Budget and expenditures made as evidenced by reviewed voucher.
- **DOCUMENTATION**-Files and support forms meet the standards for record keeping as defined by the Child Care Fund.

PROGRAM SPECIFIC:

A review of the program component occurred November 14-15, 2012. Ingham County Court was approved for eleven In-Home Care programs for the 2012 budget year.

Aftercare/Truancy Program

The Aftercare program serves youth who are being discharged from out-of-home residential placements. Court staff work to meet the needs of the youth once they are placed back into the community. These
specific needs deal with, but are not limited to, education, job placement and training, health care, mental health, and substance abuse. The Truancy Program enforces the State Truancy Law. This is a collaborative effort between the Circuit Court Family Division and the school districts of Ingham County to make sure that students are showing up for classes every day.

The ten case files randomly selected for review were:


Findings

1. Youth and families served were within the projected number of youth anticipated to be served.

2. Youth within this test sample were at risk of out of home placement based on the severity of the complaint or multiple offenses.

3. Out of the ten files reviewed, five files were closed successfully with the youth remaining in his/her home. The remaining five files were still open. Three of the open files were currently at home while receiving services, one had the truancy ticket dismissed, and the remaining file was still open with the youth currently placed in a residential facility in Wyoming.

4. The program goal is to work with the youth and families in the home or in placement to reduce the number of days in Out-of-Home Detention and Residential Placement. The test sample reviewed verified the area of intended impact as projected in the Child Care Fund, Annual Plan and Budget.

5. The fiscal expenditures approved and the expenditures made were consistent with the Annual Plan and Budget.

6. Documentation in the files was complete and comprehensive. The documentation within each of the program files (petitions, current orders, updated reports, contact sheets, etc.) meet the In-Home Care requirements for record keeping.

Recommendations

None

Requirements

None

Community Program Services

This program provides a variety of services to meet the needs of troubled youth. Some of these services include substance abuse assessments and treatment, as well as anger management for youth charged with domestic violence, a short term in home behavioral workshop to address behavior problems as well as other treatment interventions meant to work with youth in their family home.

The ten case files randomly selected for review were:

66707-1DL  70560-1DL  42388-5DL  68157-1DL  67895-1DL
Findings

1. Youth and family served were within the projected number of youth anticipated to be served.

2. All youth within this test sample were at risk of out of home placement based on the severity of the complaint or multiple offenses.

3. Of the 10 files reviewed, five files were still open and receiving services. The remaining five files were closed, four of them successfully. One file was closed unsuccessfully and transferred to adult court due to the youth's age.

4. The program goal is to work with the youth and families in the home or in placement to reduce the number of days in Foster Care and Residential Placement. The test sample reviewed verified the area of intended impact as projected in the Child Care Fund, Annual Plan and Budget.

5. The fiscal expenditures approved and the expenditures made were consistent with the Annual Plan and Budget.

6. Documentation in the files was complete and comprehensive. The documentation within each of the program files (petitions, current orders, updated reports, contact sheets, etc.) meet the In-Home Care requirements for record keeping.

Recommendations

None

Requirements

None

Juvenile Assessment Center

This program makes all youth who are petitioned to the Court for delinquent behavior take an initial YLS assessment. This is given by either the Intake Referees or the Juvenile Court Officers. The information obtained from this assessment helps the Court in case planning and assessing the risk and need level of the juveniles.

The ten case files randomly selected for review were:

66522-4DL 71524-2DL 72038-1DL 47680-3DL 47480-4DL
32687-2DL 32487-3DL 71888-1DL 45688-1DL 71608-1DL

Findings

1. Youth and families served were within the projected number of youth anticipated to be served.

2. All youth within this test sample were at risk of out of home placement based on the severity of the complaint or multiple offenses.
3. Of the ten files reviewed, all ten youth were petitioned to the court and received YLS assessments.

4. The program goal is to work with the youth and families in the home or in placement to reduce the number of adjudications and days of out-of-home detention. The test sample reviewed verified the area of intended impact as projected in the Child Care Fund, Annual Plan and Budget.

5. The fiscal expenditures were consistent with the Annual Plan and Budget.

6. Documentation in the files was complete and comprehensive. The documentation within each of the program files (petitions, current orders, updated reports, contact sheets, etc.) meet the In-Home Care requirements for record keeping.

**Recommendations**

None

**Requirements**

None

**MSU Adolescent Project**

The primary goal of this program is to divert youth petitioned to the court from being placed in detention and becoming involved in the formal court process. Diverting youth at intake provides the court with a much less intrusive and costly option, compared to more formal consequences such as in-home detention, electronic monitoring, or use of secure detention. Services in this program are provided by Michigan State University Student-Advocates. The Student-Advocate meets with their assigned youth 6-8 hours a week and assists them in areas such as improving relationships with parents, improving school performance, finding jobs, etc. The youth who successfully complete the 18 week program have their petition dismissed and there is no formal record retained by the court.

The ten case files randomly selected for review were:

- 48704-5DL
- 47480-4TY
- 48897-3DL
- 68991-2TY
- 71549-1DL
- 70870-1DL
- 71083-1DL
- 70805-1DL
- 70882-1DL
- 62810-4DL

**Findings**

1. Youth and families served were within the projected number of youth anticipated to be served.

2. All youth within this test sample were at risk of out-of-home placement based on the severity of the complaint or multiple offenses.

3. Of the ten files reviewed, two files were still open and receiving services. The remaining eight files were closed. Of the eight file that were closed, seven were closed successfully with the petition being dismissed. One file was closed early due to non-compliance from the youth’s parent.

4. The program goal is to work with the youth and families in the home or in placement to reduce the number of days of out-of-home detention. The test sample reviewed verified the area of intended impact as projected in the Child Care Fund, Annual Plan and Budget.
5. The fiscal expenditures approved and the expenditures made were consistent with the Annual Plan and Budget.

6. Documentation in the files was complete and comprehensive. The documentation within each of the program files (petitions, current orders, updated reports, contact sheets, etc.) meet the In-Home Care requirements for record keeping.

**Recommendations**

None

**Requirements**

None

**Sex Offenders Program**

The program is an out-patient, community based treatment program for youth who have been adjudicated for a sex offense. Due to the severity of the offense and the subsequent risk to the community for additional sexual assaults, the offender would be a likely candidate for out-of-home placement in a long term juvenile residential facility if not for this program. The youth in the program meet with the worker once a week individually, plus they attend group meetings twice a week.

The ten case files randomly selected for review were:

70780-1DL  51800-2DL  71923-1DL  70351-1DL  71813-1DL
71868-1DL  71735-1DL  69208-1DL  71676-1DL  70252-1DL

**Findings**

1. Youth and families served were within the projected number of youth anticipated to be served.

2. All youth within this test sample were at risk of out of home placement based on the severity of the complaint or multiple offenses.

3. Out of the ten files reviewed, seven files were still open and receiving services. The remaining three files were closed successfully with the youth avoiding any type of out-of-home placement.

4. The program goal is to work with the youth and families in the home or in placement to reduce the number of days in Residential Treatment Care. The test sample reviewed verified the area of intended impact as projected in the Child Care Fund, Annual Plan and Budget.

5. The fiscal expenditures approved and the expenditures made were consistent with the Annual Plan and Budget.

6. Documentation in the files was complete and comprehensive. The documentation within each of the program files (petitions, current orders, updated reports, contact sheets, etc.) meets the In-Home Care requirements for record keeping.
Intensive Probation Services

The Intensive Probation Services program was designed and has successfully achieved the goal of providing intensive probationary supervision and counseling for youth who are adjudicated court wards. These youth would otherwise be committed to the M.D.H.S., placed in private residential care, or would have been placed in a family foster care. Youth are subsequently classified as being able to remain home with aid of intensive supervision as they are seen at least two or three times a week.

The ten case files randomly selected for review were:

64112-2DL 719106-1DL 71029-1DL 69463-2DL 66858-4DL
70028-1DL 70408-2TU 68856-1TY 51726-TY 65834-4DL

Findings

1. Youth and families served were within the projected number of youth anticipated to be served.

2. All youth within this test sample were at risk of out of home placement based on the severity of the complaint or multiple offenses.

3. Of the ten files reviewed, only one file was closed, unsuccessfully, with the youth currently placed in residential treatment in Wyoming. The remaining nine files were still open, with the youth at home while receiving services.

4. The program goal is to work with the youth and families in the home or in placement to reduce the number of days in Family Foster Care, Residential Treatment Care, and the number of State Wards Committed. The test sample reviewed verified the area of intended impact as projected in the Child Care Fund, Annual Plan and Budget.

5. The fiscal expenditures approved and the expenditures made were consistent with the Annual Plan and Budget.

6. Documentation in the files was complete and comprehensive. The documentation within each of the program files (petitions, current orders, updated reports, contact sheets, etc.) meet the In-Home Care requirements for record keeping.

Recommendations

None

Requirements

None
**Intensive Neglect and Family Support**

The Intensive Neglect Services Program provides enhanced casework services to assist families who are at high risk to have their children removed from their home due to abuse or neglect. This program also facilitates in the early return home of children already removed from their parents' care. The main goal of the I.N.S. Program is to eliminate or reduce neglectful and/or abusive behaviors of parents and ensure that children are raised in a home environment which is more prone to healthy emotional, physical and intellectual development. The goal of the Family Support Services Program is to aid in preventing the placement of a juvenile in out-of-home care or to provide for an earlier return of the youth in the family home. This is accomplished by providing treatment intervention to parents identified by the Court as showing signs of needing additional support either because of inadequate parenting or an unstable home environment.

The ten case files randomly selected for review were:

- 70533-23NA
- 71060-1234NA
- 67012-12345NA
- 70510-1234NA
- 71550-12345NA
- 70872-123NA
- 70000-12NA
- 71567-1NA
- 70185-12NA
- 67322-3456789NA

**Findings**

1. The youth and families served were within the projected number of youth anticipated to be served.

2. All youth within this test sample were at risk of out-of-home placement based on the severity of the complaint or multiple offenses.

3. Out of the ten files reviewed, two were open with the youth at home while receiving services. The remaining eight files were closed – one unsuccessfully with the children put in the care of MDHS.

4. The program goal is to work with the youth and families in the home or in placement to reduce the number of days in Family Foster Care and days in Residential Treatment. The test sample reviewed verified the area of intended impact as projected in the Child Care Fund, Annual Plan and Budget.

5. The fiscal expenditures approved and the expenditures made were consistent with the Annual Plan and Budget.

6. Documentation in the files was complete and comprehensive. The documentation within each of the program files (petitions, current orders updated reports, contact sheets, etc.) meets the In-Home Care requirements for record keeping.

**Recommendations**

None

**Requirements**

None
In-Home Detention

This program has an In-Home Detention Monitor that has daily contact with each juvenile/family and daily contact with the schools. The Monitors are available to the juvenile/family on a 24 hour (on-call) basis. Juveniles are placed on In-Home Detention as an early release or alternative to secure detention. The program’s services to the juvenile/family are provided on an in-home basis utilizing community-based resources. Electronic monitoring is an additional resource to the In Home Detention Program. Electronic monitoring is used when the serious offenders are released from detention or as a way of avoiding the need for detention. Not all juveniles placed on In Home Detention are placed on electronic monitoring.

The ten case files randomly selected for review were:

70709-1DL  68157-1DL  70492-1DL  70560-1DL  69483-1TY
63454-1DL  71868-1DL  70028-1DL  69463-2DL  71029-1DL

Findings

1. The youth and families served were within the projected number of youth anticipated to be served.

2. All of the youth within this test sample were at risk of out-of-home placement based on the severity of the complaint or multiple offenses.

3. Out of the ten files reviewed, six of the youth completed in-home detention successfully. Two youth are currently AWOL, and the other remaining two youth are currently in placement.

4. The program goal is to work with the youth and families in the home or in placement to reduce the number of days in Out-of-Home Detention. The test sample reviewed verified the area of intended impact as projected in the Child Care Fund, Annual Plan and Budget.

5. The fiscal expenditures approved and the expenditures made were consistent with the Annual Plan and Budget.

6. Documentation in the files was complete and comprehensive. The documentation within each of the program files (petitions, current orders updated reports, contact sheets, etc.) meets the In-Home Care requirements for record keeping.

Recommendations

None

Requirements

None

Impact

The IMPACT program, started by Community Mental Health, was implemented to help meet the needs of court youth diagnosed with Serious Emotional Disturbance by providing intensive, in-home, community based intervention. This program uses a team approach with each youth and their family. The team includes the Juvenile Court Officer, a Family Guidance therapist, Wraparound facilitator and a Parent
Advocate. The team provides intensive treatment intervention every week for as many sessions per week needed to stabilize the youth and family. The minimum number of contacts made is one per week. Due to less use of the program, there were no service referrals made in FY 12.

There were no new cases for this program in FY 12. Expenditures paid were for old year bills.

**Day Treatment**

The Day Treatment Program is a highly structured and intensive program. The goal of Day Treatment is to provide youth with an individualized learning environment that will provide both educational and community supports to meet each youth's needs. The Day Treatment Program focuses on ensuring that youth have the opportunity to receive the fundamental tools needed to excel academically and within their community.

The ten case files randomly selected for review were:

- 67895-1DL
- 68991-1DL
- 42388-5DL
- 51726-5TY
- 63454-1DL
- 68157-1DL
- 70028-1DL
- 70492-1DL
- 69483-1TY
- 70560-1DL

**Findings**

1. Youth and families served were within the projected number of youth anticipated to be served.

2. All youth within this test sample were at risk of out-of-home placement based on the severity of the complaint or multiple offenses.

3. Out of the ten files reviewed, two files are still open with the youth currently AWOL. Five file remain open with one youth currently placed at Boystown, and the other four at home while receiving Day Treatment services. The remaining three files are close, two successfully, and one unsuccessfully with the youth transferring to adult court.

4. The program goal is to work with the youth and families in the home or in placement to reduce the number of days in Residential Treatment. The test sample reviewed verified the area of intended impact as projected in the Child Care Fund, Annual Plan and Budget.

5. The fiscal expenditures approved and the expenditures made were consistent with the Annual Plan and Budget.

6. Documentation in the files was complete and comprehensive. The documentation within each of the program files (petitions, current orders, updated reports, contact sheets, etc.) meet the In-Home Care requirements for record keeping.

**Recommendations**

None

**Requirements**

None
Evening Reporting

This program is also referred to as the “Pride Program”. The goal of the Pride program is to make a positive difference in the lives of youth, mainly through providing safe, supervised educational and recreational programming that allows for academic achievement. This helps youth to realize their highest potential. The Pride program is a risk specific program. High risk youth attend the program three nights a week and moderate risk attend two nights a week. Transportation is provided for both groups. Students are picked up at school and taken to the program. The program begins with an hour of educational support, which includes doing homework, tutoring, and quiet reading. The youth then participate in a cognitive behavioral group for approximately ninety minutes. After eating dinner, the youth finish the evening with a structured recreational activity or a community service project.

The ten case files randomly selected for review were:

51726-5TY  63454-1DL  70492-1DL  70560-1DL  71029-1DL
69463-2DL  65834-4DL  66858-4DL  67972-4TY  70031-2DL

Findings

1. Youth and families served were within the projected number of youth anticipated to be served.

2. All youth within this test sample were at risk of out-of-home placement based on the severity of the complaint or multiple offenses.

3. Out of the ten files reviewed, nine files were still open, one is currently AWOL and one is in placement at Boystown. One file was closed successfully from the program. The remaining seven files that were open are at home while receiving services from the Pride Program.

4. The program goal is to work with the youth and families in the home or in placement to reduce the number of days in Out-of-Home Detention and Residential Treatment. The test sample reviewed verified the area of intended impact as projected in the Child Care Fund, Annual Plan and Budget.

5. The fiscal expenditures approved and the expenditures made were consistent with the Annual Plan and Budget.

6. Documentation in the files was complete and comprehensive. The documentation within each of the program files (petitions, current orders, updated reports, contact sheets, etc.) meet the In-Home Care requirements for record keeping.

Recommendations

None

Requirements

None

Conclusion:

After reviewing 110 case files and completing a four month fiscal review, Ingham County Court is in compliance with the Child Care Fund rules and policies. Fiscal documentation was kept in excellent
order which made it easy to find and accessible. There will have to be an adjustment on next month’s DHS 207 report for the amount of $688.80 for the purchase of a Delta Airlines plane ticket. The program files were well organized and had all the necessary information needed to complete the review. The Court staff was extremely helpful in assisting with the program and fiscal reviews, providing all the necessary information when requested.
RESOLUTION RECOGNIZING BLACK HISTORY/CULTURAL DIVERSITY MONTH IN INGHAM COUNTY

RESOLUTION #13-

WHEREAS, each February “National African American History Month” also known as “Black History Month” is observed to celebrate and honor the many achievements and contributions made by African Americans to our economic, cultural, spiritual, and political development; and

WHEREAS, in 1915, Dr. Carter Godwin Woodson founded the Association for the Study of Negro Life and History and through that Association, he began pressing for the establishment of Negro History Week as a way to bring national attention to the accomplishments of African Americans; and

WHEREAS, Dr. Woodson's dream became a reality in 1926, he chose the second week of February for the observance because of its proximity to the birthdays of Abraham Lincoln and Frederick Douglass, two individuals whom Dr. Woodson felt had dramatically affected the lives of African Americans; and

WHEREAS, in the early 1970's the event was called Black History Week, and in 1976, the Association succeeded in expanding the observance, which then became Black History Month; and

WHEREAS, the United States is a diverse nation comprised of citizens from various ethnic groups and cultures; and

WHEREAS, it is important to promote a greater awareness of the history and culture of all ethnic groups across our country.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognizes the month of February, 2013 as “Black History/Cultural Diversity Month” in Ingham County.

COUNTY SERVICES:  Yeas:  De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville
Nays:  None  Absent:  None  Approved 1/15/13
JANUARY 22, 2013
Agenda Item No. 5

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS

RESOLUTION #13-

WHEREAS, as of June 1, 2012, the Ingham County Road Commission becomes the Ingham County Department of Transportation and Roads per Resolution #12-123; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this will now be the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated January 3, 2013 as submitted.

COUNTY SERVICES: Yeas: De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville
Nays: NoneAbsent: NoneApproved 1/15/13
<table>
<thead>
<tr>
<th>Permit Number</th>
<th>Company/Special Event</th>
<th>Activity</th>
<th>Location</th>
<th>Township</th>
<th>Date</th>
</tr>
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<tbody>
<tr>
<td>2012-0437</td>
<td>Consumers Energy</td>
<td>Gas</td>
<td>Haslett Rd Bet Van Atta Rd And Meridian Rd</td>
<td>Meridian 12</td>
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</tr>
<tr>
<td>2012-0438</td>
<td>Comcast</td>
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<td>Delhi 2</td>
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<tr>
<td>2012-0439</td>
<td>MDOT</td>
<td>Traffic Control</td>
<td>Holt Rd Bet College Rd And Hagadorn Rd</td>
<td>Alaiedon 18 &amp; 19</td>
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<td>2012-0441</td>
<td>Consumers Energy</td>
<td>Gas</td>
<td>Mark Ave Bet Springfield Ln And Autumn Ln</td>
<td>Lansing 11</td>
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<td>Cable/UG</td>
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<td>Delhi 24</td>
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<td>2012-0447</td>
<td>Lansing Charter Township</td>
<td>Water Main</td>
<td>Stoner Rd Bet St. Joseph St And Kalamazoo St</td>
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<tr>
<td>2012-0448</td>
<td>WideopenWest</td>
<td>Cable/UG</td>
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<td>Williamstown 22 &amp; 23</td>
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<td>2012-0450</td>
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<td>Edgemont Blvd Bet Saginaw St And Waverly Rd</td>
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<tr>
<td>2012-0451</td>
<td>Meridian Charter Township</td>
<td>Road Closure / Special Event</td>
<td>Central Park Dr Bet Marsh Rd And Okemos Rd</td>
<td>Meridian 15 &amp; 16</td>
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<tr>
<td>2012-0453</td>
<td>Comcast</td>
<td>Cable/UG</td>
<td>Hannah Blvd And Eyde Pkwy</td>
<td>Meridian 29</td>
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<tr>
<td>2012-0454</td>
<td>Feb Enterprises Inc</td>
<td>Curb Cut</td>
<td>Haslett Rd Bet Okemos Rd And Park Lake</td>
<td>Meridian 9</td>
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<tr>
<td>2012-0455</td>
<td>ITC Transmission</td>
<td>Annual Blanket Permit</td>
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<td>Various</td>
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<td>2012-0456</td>
<td>METC</td>
<td>Annual Blanket Permit</td>
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<td>Various</td>
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<td>2012-0457</td>
<td>Homeworks Tri-County Electric</td>
<td>Annual Blanket Permit</td>
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<td></td>
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<tr>
<td>2012-0458</td>
<td>Comcast</td>
<td>Annual Blanket Permit</td>
<td>Various</td>
<td>Various</td>
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</tr>
<tr>
<td>2012-0459</td>
<td>AT &amp; T</td>
<td>Annual Blanket Permit</td>
<td>Various</td>
<td>Various</td>
<td></td>
</tr>
<tr>
<td>2012-0461</td>
<td>Lansing Charter Township</td>
<td>Water Main</td>
<td>Waverly Rd Bet St Joseph St And Old Lansing Rd</td>
<td>Lansing 18</td>
<td></td>
</tr>
<tr>
<td>2012-0462</td>
<td>Lansing Charter Township</td>
<td>Water Main</td>
<td>Grace St Bet Michigan Ave And Ionia St</td>
<td>Lansing 18</td>
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</tr>
<tr>
<td>2012-0464</td>
<td>DTE Energy</td>
<td>Annual Blanket Permit</td>
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<td>Various</td>
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<tr>
<td>Permit Number</td>
<td>Company Name</td>
<td>Service Type</td>
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<td>Ending Point</td>
<td>Location</td>
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</tr>
<tr>
<td>2012-0465</td>
<td>MASON ELEVATOR CO</td>
<td>AGRICULTURAL</td>
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<tr>
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<td>COMCAST</td>
<td>CABLE / UG</td>
<td>SUNDWIND DR BET AEOLIA DR AND BENNETT RD</td>
<td>MERIDIAN</td>
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<td>CABLE / UG</td>
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<td>CEDAR ST BET HARPER RD AND HOWELL RD</td>
<td>DELHI</td>
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<tr>
<td>2012-0469</td>
<td>GREAT LAKES COMNET</td>
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<tr>
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<td>COMCAST</td>
<td>CABLE / UG</td>
<td>MARSH RD BET CENTRAL PARK DR AND NEWMAN RD</td>
<td>MERIDIAN</td>
<td>22</td>
</tr>
<tr>
<td>2012-0474</td>
<td>COMCAST</td>
<td>CABLE / UG</td>
<td>PINE HOLLOW DR BET MEADOW WOODS DR AND WOODCLIFF LN</td>
<td>MERIDIAN</td>
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<td>2012-0475</td>
<td>COMCAST</td>
<td>CABLE / UG</td>
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<td>2012-0476</td>
<td>LANSING CHARTER TOWNSHIP</td>
<td>WATER MAIN</td>
<td>WAVERLY RD BET ST JOSEPH ST AND OLD LANSING RD</td>
<td>LANSING</td>
<td>18</td>
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<tr>
<td>2012-0477</td>
<td>SUNRISE AGGREGATES, LLC</td>
<td>HAUL ROUTE</td>
<td>IVES RD BET DEXTER TRAIL AND ROLFE RD</td>
<td>VEVAY</td>
<td>22</td>
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</tbody>
</table>

PERMIT SUPERVISOR: ________________________________  MANAGING DIRECTOR: ________________________________
JANUARY 22, 2013
Agenda Item No. 6

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING INGHAM COUNTY TO SUPPORT THE COUNTY ROAD ASSOCIATION BALLOT PROPOSAL FOR A $1000 ONE-TIME SPECIAL ASSESSMENT ON EACH COUNTY, IN ORDER TO PROVIDE INCREASED ADVOCACY RESOURCES FOR ADDRESSING TRANSPORTATION FUNDING ISSUES

RESOLUTION #13-

WHEREAS, the Board of Directors of the County Road Association of Michigan (CRAM) has issued an official ballot amending the Boards bylaws by authorizing an one-time special assessment of $1000 to each member; and

WHEREAS, the $1000 assessment would be in addition to Ingham County’s 2013 annual dues of $12,600; and

WHEREAS, the special assessment would be used by the Association to provide advocacy resources in order to address transportation funding issues in a proactive manner; and

WHEREAS, each Commission must formally approve or disapprove the ballot question.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a yes vote on the proposed ballot initiative.

BE IF FURTHER RESOLVED, that the Managing Director of the Ingham County Department of Transportation and Roads is hereby instructed to complete and return the “Official Ballot” to the CRAM Board of Directors.

COUNTY SERVICES:  Yeas:  De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville
   Nays:  None   Absent:  None   Approved 1/15/13
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION CHANGING THE NON-JUDICIAL COUNTY-WIDE ELECTED OFFICIALS CONTRIBUTION TO MERS RETIREMENT

RESOLUTION #13-

WHEREAS, Resolution #12-351, authorized certain retirement benefit modifications including an additional employee contribution of 1.8% of gross wages to employee retirement for Non-Judicial County-Wide Elected Officials who began serving prior to January 1, 2013; and

WHEREAS, Ingham County’s rapidly changing economic projections have supported an increase of 1.2% in employee contributions in several other MERS Divisions.

THEREFORE BE IT RESOLVED, effective January 1, 2013 the following Ingham County Non-Judicial Elected Officials; County Clerk, Drain Commissioner, Prosecuting Attorney, Register of Deeds, Sheriff and Treasurer, shall contribute an additional 1.2% of gross wages to employee retirement, increasing the total contribution to 9.66%.

BE IT FURTHER RESOLVED, this does not apply to Non-Judicial County-Wide Elected Officials who will be covered under the MERS Hybrid Plan.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized on behalf of the County to sign and execute all documents to effectuate and finalize this transaction, subject to the approval as to form, by the County Attorney.

COUNTY SERVICES:  Yeas:  De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville
Nays:  None  Absent:  None  Approved 1/15/13

FINANCE:  Yeas:  McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
Nays:  None  Absent:  None  Approved 1/16/13
WHEREAS, on August 29, 2002, the former Road Commission, now Ingham County Department of Transportation and Roads approved the Master Plan for the residential subdivision called Sierra Ridge Estates, which consists of five (5) phases of construction; and

WHEREAS, the preliminary plat of Sierra Ridge Estates No. 1 (phase 1 of the Master Plan) was also approved on August 29, 2002 then shortly afterward the infrastructure for Sierra Ridge Estates No. 1 was constructed, including the public roads servicing the phase 1 lots. Said road infrastructure was accepted as public roads on April 23, 2004; and

WHEREAS, the preliminary plat of Sierra Ridge Estates No. 2 (phase 2) was approved on August 19, 2006. Similarly, the road infrastructure for Sierra Ridge Estates No. 2 was constructed, except for the final course of asphalt, per road department standards; and

WHEREAS, the Sierra Ridge Subdivision No. 2 road infrastructure construction meets Ingham County Department of Transportation and Roads procedures and guidelines. All construction is in accordance with the approved road and drainage plans, dated January 14, 2008; and

WHEREAS, The proprietor, Gerald S. Fedewa, has submitted all the required fees, insurance, testing results, certifications, and a $30,000 irrevocable letter of credit as assurance for the final course of asphalt; therefore Mr. Fedewa is requesting Sierra Ridge Estates No. 2 plat approval and acceptance of the Sierra Ridge Estates No. 2 roadways, Sacramento Way and Fresno Lane as public roads; and

WHEREAS, the Department of Transportation and Roads, Permits/Development Supervisor and Director of Engineering has recommended that the Board of Commissioners recommend approval of said variances.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign the “True Copy” and subsequent final mylar plat document of Sierra Ridge Estates No. 2 in accordance with state statute.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to accept the Sierra Ridge Estates No. 2 roadways, Sacramento Way and Fresno Lane as public roads.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary Agreements that are consistent with this resolution and approved as to form by the County Attorney.
COUNTY SERVICES:  Yeas:  De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville
Nays:  None       Absent:  None       Approved 1/15/13

FINANCE:  Yeas:  McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
Nays:  None       Absent:  None       Approved 1/16/13
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A SERVICE CONTRACT WITH
BENTLEY SYSTEMS, INCORPORATED

RESOLUTION #13-

WHEREAS, the Road Department uses the two Bentley Systems products to generate digital road and bridge construction plans and facilitate construction staking for our contractors; and

WHEREAS, using sophisticated software, such as Bentley Systems products, is the only efficient way to generate road and bridge plans for the road and bridge construction industry; and

WHEREAS, the authorization requested amounts to a renewal of last year’s service contract and the costs are identical to those from last year; and

WHEREAS, Bentley Systems, Incorporated is the sole source for this service; and

WHEREAS, the Department of Transportation and Roads, Director of Engineering has recommended that the Board of Commissioners authorize a contract with Bentley Systems, Incorporated.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Bentley Systems, Incorporated, 685 Stockton Drive, Exton, Pennsylvania, based on its Renewal Advice document dated November 12, 2012, for road design (GEOPAK) and graphics (MicroStation) software license and technical support.

BE IT FURTHER RESOLVED, that the agreement shall be in affect from February 17, 2013 through February 17, 2014.

BE IT FURTHER RESOLVED, that for the term of this agreement, the Bentley GEOPAK software license and technical support fees shall be $3,300.00 for two seats and the Bentley MicroStation software license and technical support fees shall be $4,100.00 for five seats.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Purchasing Department to issue a Purchase Order in an amount not to exceed $7400.00 to Bentley Systems, Incorporated for the purchase of the Bentley road design (GEOPAK) and graphics (MicroStation) software license and technical support.

COUNTY SERVICES:  Yeas:  De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville
   Nays:  None         Absent:  None         Approved 1/15/13

FINANCE:  Yeas:  McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
   Nays:  None         Absent:  None         Approved 1/16/13
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A SECOND PARTY AGREEMENT BETWEEN THE MICHIGAN DEPARTMENT OF TRANSPORTATION AND THE INGHAM COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS IN RELATION TO FEDERALLY FUNDED BRIDGE PROJECTS LOCATED AT GRAMER ROAD OVER THE RED CEDAR RIVER HOLT ROAD OVER DEER CREEK WEBBERVILLE ROAD OVER THE RED CEDAR RIVER

RESOLUTION #13-

WHEREAS, the former Road Commission, now Ingham County Department of Transportation and Roads (ROAD DEPARTMENT) had applied for and obtained Local Bridge Program funding through the Federal Surface Transportation Program to perform bridge rehabilitation and preventative maintenance work on the Gramer Road over the Red Cedar River, the Holt Road over Deer Creek, and the Webberville Road over the Red Cedar River bridges, hereafter called the (PROJECT) prior to becoming the ROAD DEPARTMENT; and

WHEREAS, the PROJECT will be undertaken pursuant to a contract between the State of Michigan/MDOT and the contractor. The COUNTY on behalf of the ROAD DEPARTMENT, in turn, must therefore enter into an associated contract with the State of Michigan/MDOT, consistent with the requirement for state and federal funding requirements.

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with State of Michigan/MDOT to effect the Gramer Road over the Red Cedar River, the Holt Road over Deer Creek, and the Webberville Road over the Red Cedar River PROJECT’s construction.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary Agreements that are consistent with this resolution.

COUNTY SERVICES:  Yeas:  De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville
Nays:  None  Absent:  None  Approved 1/15/13

FINANCE:  Yeas:  McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
Nays:  None  Absent:  None  Approved 1/16/13
RESOLUTION AUTHORIZING CHANGES TO USER FEES FOR EXPLORING NATURE DAY CAMP AT BURCHFIELD PARK

RESOLUTION #13-

WHEREAS, Parks Resolution #08-05 stated that fees and charges for Exploring Nature Day Camp be established at a level that allowed the program to operate on a break even or better basis, and authorized the Director to establish operating conditions, hours, fees and charges; and

WHEREAS, Parks Resolution #03-07 established user fees for the 5 day camp at $80.00 for the 9:00 a.m. to 4:00 p.m. session and $110.00 for the 7:30 a.m. to 5:30 p.m. extended session and Parks Resolution #37-10 established Non-Ingham County resident rates of $90.00 and $120.00; and

WHEREAS, Board of Commissioners Resolution #11-049 allows the Ingham County Parks and Recreation Commission to make user fee recommendations to the Ingham County Board of Commissioners for activities within the County Parks; and

WHEREAS, in order to address questions participants pose when charged full price for 5 days of camp while only attending 4 days of camp during the week of the 4th of July park staff recommends fees for the week of July 4th be prorated; and

WHEREAS, park staff has recommended all other user fees for the Exploring Nature Day Camp at Burchfield Park be increased by $10.00 per session; and

WHEREAS, the Parks & Recreation Commission supported the changes to the day camp fee schedule at their November 2012 meeting.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the following user fee schedule for Exploring Nature Day Camp at Burchfield Park at the rates indicated in the chart below:

<table>
<thead>
<tr>
<th>Session time</th>
<th>Ingham County Resident</th>
<th>Non-Ingham County Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00 a.m. to 4:00 p.m.</td>
<td>$90.00</td>
<td>$100.00</td>
</tr>
<tr>
<td>7:30 a.m. to 5:30 p.m.</td>
<td>$120.00</td>
<td>$130.00</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, the week of Nature Day Camp that encompasses the week of July 4th be prorated to reflect a 4 day camp week vs a 5 day camp week at the rates indicated in the chart below:

<table>
<thead>
<tr>
<th>4 Day Week</th>
<th>Ingham County Resident</th>
<th>Non-Ingham County Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00 a.m. to 4:00 p.m.</td>
<td>$72.00</td>
<td>$80.00</td>
</tr>
<tr>
<td>7:30 a.m. to 5:30 p.m.</td>
<td>$96.00</td>
<td>$104.00</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, this resolution supercedes all previous resolutions relating to Exploring Nature Day Camp user fees.
COUNTY SERVICES: **Yea**: De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville  
**Nays**: None  
**Absent**: None  
**Approved 1/15/13**

FINANCE: **Yea**: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer  
**Nays**: None  
**Absent**: None  
**Approved 1/16/13**
WHEREAS, Linda Hirai began her career with Ingham County in March, 1996 as a Day Care Specialist in the Office for Young Children; and

WHEREAS, Ms. Hirai has contributed to the growth of the Office for Young Children in the areas of professional development for child care providers, promoted health and safety for unlicensed, subsidized child care providers and successfully increased capacities for alternative modes of child development training to reach child care providers with independent and online learning opportunities; and

WHEREAS, Ms. Hirai continuously advocated for quality child care for the future of Michigan’s children; and

WHEREAS, Ms. Hirai’s gentle nurturing and expertise brought purposeful insight to both her colleagues and the child care providers.

THEREFORE BE IT RESOLVED that the Ingham County Board of Commissioners hereby honors Linda Hirai for her 16 years of dedicated service to the community and for the contributions she has made to the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

HUMAN SERVICES: **Yea:** Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville  
**Nays:** None  
**Absent:** None  
**Approved 1/14/13**
JANUARY 22, 2013
Agenda Item No. 13

Resolved by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH CAPITAL AREA UNITED WAY TO PROVIDE ADMINISTRATIVE OVERSIGHT AND PROGRAMMING LEADERSHIP TO THE COMMUNITY COALITION FOR YOUTH FOR 2013

RESOLUTION #13-

WHEREAS, the Ingham County/City of Lansing Youth Violence Prevention Coalition was established in 1994 by former Mayor David Hollister and former Ingham County Board of Commissioners Chairperson, Jean McDonald, in response to a dramatic increase in youth violence and delinquency in Ingham County during the 1990's; and

WHEREAS, the coalition, since renamed the Community Coalition for Youth (CCY), is a collaborative effort between Ingham County and the City of Lansing; and

WHEREAS, CCY targets its collective efforts on a number of community-based initiatives focusing on youth violence and delinquency prevention; and

WHEREAS, Michigan State University Extension (MSUE) has provided administrative oversight and programming leadership since 1995; and

WHEREAS, resolution #02-194, the Ingham County Board of Commissioners recognized that the Ingham County/City of Lansing Youth Violence Prevention Coalition as the appropriate body for advising the Board of Commissioners in the implementation of the comprehensive strategy for preventing and treating delinquency; and

WHEREAS, resolution #02-194 also directed the Ingham County/City of Lansing Youth Violence Prevention Coalition to continue to advise the Ingham County Board of Commissioners regarding policies and programs involving the juvenile justice system; and

WHEREAS, CCY has adopted a comprehensive strategy to advance youth mentoring to close educational opportunity and achievement gaps to increase high school graduation and post-secondary completion rates, prevent and reduce violence and delinquency, and provide opportunities for civic engagement, entrepreneurship, and career and professional development to support the next generation of parents and leaders; and

WHEREAS, the structure to further mentoring for Ingham County youth has been formed by CCY and is called the Capital Area Mentoring Partnership (CAMP); and

WHEREAS, Capital Area United Way (CAUW) has proposed an Annual Plan of Work to provide administrative oversight and programmatic leadership to CCY/CAMP; and

WHEREAS, the Ingham County budget has provided $27,474 in the MSUE budget as the County’s share of funding for CCY in the fiscal year 2013.
THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes entering into a contract with Capital Area United Way for the period January 1, 2013 through December 31, 2013 in an amount not to exceed $27,000 as Ingham County’s share of funding to provide administrative oversight and programmatic leadership according to the scope of services described in Attachment A.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Board Chairperson and the County Clerk are authorized to sign any necessary contract/placement documents that are consistent with this resolution and approved as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville  
**Nays:** None  
**Absent:** None  
**Approved 1/14/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer  
**Nays:** None  
**Absent:** None  
**Approved 1/16/13**
1. **Plan Year:** January 1, 2013 – December 31, 2013

2. **Project:** Community Coalition of Youth Capital Area Mentoring Partnership

3. **Project Goals:**
   In consideration of a $27,000 contract with Ingham County, Capital Area United Way proposes to facilitate the Capital Area Mentoring Partnership’s in:
   - Surveying current membership practices
   - Reviewing and revising the mission and vision
   - Developing and adopting universal child safety standards
   - Developing and implementing outcome measurements
   - Develop a capacity building plan for 2013/2014

4. **Planned Activities:**
   Capital Area United Way will facilitate a monthly meeting of the Capital Area Mentoring Partnership members. CAMP meetings will be scheduled on a set date and time each month. Monthly meeting will include a pre-determined agenda that will address the five project goals.
   A quarterly meeting of the funders will be convened to review the current activities, identify potential problems, and plan for future CAMP meetings.
   The membership of Community Coalition for Youth along with CCY funders will be convened quarterly to identify and prioritize community issues relative to youth, to share pertinent data relative to youth and youth services, and to foster a collaborative network of services.

5. **Outcome Measurements:**
   - 80% of the partnership’s membership will adopt child safety standards.
   - 80% of the partnership’s membership will begin utilizing joint outcome measures.

6. **Program Evaluation:**
   On a quarterly basis, Capital Area United Way will report activities, progress toward project goals and outcome measurements, and contract funds.

7. **Staffing:**
   Capital Area United Way will be staffed primarily by Sarah Lundquist-Harger, Community Investment Senior Associate. Additional staff support will be provided by Amanda Masters, Community Resources Associate. Teresa Kmetz, President of Capital Area United Way will serve as the contact person and will facilitate the quarterly funder meetings.
RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING BETWEEN ST. VINCENT CATHOLIC CHARITIES, MICROENTERPRISE CHILDCARE PROGRAM OF MICHIGAN AND INGHAM COUNTY TO SERVE REFUGEE FAMILIES

RESOLUTION #13-

WHEREAS, the Ingham County Health Department provides services to refugee women; and

WHEREAS, St. Vincent Catholic Charities (STVCC), a Michigan non-profit corporation, operates the Microenterprise Childcare Program of Michigan (MCPM) to enable refugee women to enter the child care workforce and to increase access to child care within the refugee communities; and

WHEREAS, STVCC has proposed that Health Department’s Office for Young Children (OYC) provide services on behalf of the MCPM including child care training, business training and licensing support services; and

WHEREAS, OYC will provide these services using an existing staff member; and

WHEREAS, STVCC has agreed to provide $16,370 for these services as determined in the MOU; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the MOU with St. Vincent Catholic Charities.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Memorandum of Understanding in the amount of $16,370 with St. Vincent Catholic Charities where the Office for Young Children will provide child care training, business training and licensing support services for the Refugee Microenterprise Childcare Program of Michigan.

BE IT FURTHER RESOLVED, that the term of the MOU shall be October 1, 2012 to March 30, 2013.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the MOU after review by the County Attorney.

HUMAN SERVICES:  Yeas: Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville
Nays: None  Absent: None  Approved 1/14/13

FINANCE:  Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
Nays: None  Absent: None  Approved 1/16/13
RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE GREATER LANSING FOOD BANK TO SUPPORT IMPLEMENTATION OF THE FOOD SECURITY PLAN

RESOLUTION #13-

WHEREAS, Ingham County Food Bank (ICFB) is a clearinghouse for families and individuals seeking emergency food assistance; and

WHEREAS, the Ingham County Community is in the process of implementing the Food Security plan to consolidate the three food banks in this region; and

WHEREAS, the Health Department proposes to support the Greater Lansing Food Bank for up to three years with a $50,000 grant per year to hire a staff person to assist with Pantry Relations and the full implantation of the Food Security for the period of October 1, 2012 to September 30, 2015; and

WHEREAS, the Health Department is additionally, proposing to maintain the Ingham County Call Center and its two employees for the 2013 fiscal year; and

WHEREAS, this arrangement is reflected in the Health Department’s budget for 2013; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the agreement with the Greater Lansing Food Bank.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement to support the Greater Lansing Food Bank for up to three years, providing the Food Bank with $50,000 annually to hire a staff person to assist with Pantry Relations and the full implantation of the Food Security plan.

BE IT FURTHER RESOLVED, that the period of the agreement will be October 1, 2012 to September 30, 2015.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

HUMAN SERVICES:  Yeas: Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville
    Nays: None     Absent: None     Approved 1/14/13

FINANCE:  Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
    Nays: None     Absent: None     Approved 1/16/13
Resolved:

WHEREAS, the Health Department is obligated under the Public Health Code 333.5115 (4), 333.5301 (1) and 333.5307 to ensure the provision of treatment for patients with active tuberculosis within its jurisdiction; and

WHEREAS, the Health Department has an existing agreement with the Michigan State University’s College of Osteopathic Medicine to provide services to patients with active tuberculosis at the Health Department’s tuberculosis clinic located at The Lung Institute, 405 West Greenlawn Avenue, Suite 130 in Lansing, Michigan; and

WHEREAS, Michigan State University College of Osteopathic Medicine wishes to continue their contract that provides physician specialty services to patients with active tuberculosis at one hundred and sixty five ($165.00) dollars per hour up to a maximum of twelve hours per month ending December 31, 2013; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize a one year extension of the agreement with Michigan State University’s College of Osteopathic Medicine to provide physician specialty services to patients with active tuberculosis.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a one year extension of the agreement with Michigan State University’s College of Osteopathic Medicine to provide physician specialty services to patients with active tuberculosis.

BE IT FURTHER RESOLVED, that the period of the amendment shall be extended through December 31, 2013.

BE IT FURTHER RESOLVED, that Ingham County shall pay Michigan State University’s College of Osteopathic Medicine one hundred and sixty five ($165.00) dollars per hour, for tuberculosis services up to a maximum of twelve hours per month.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

HUMAN SERVICES:  Yeas: Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville
Nays: None  Absent: None  Approved 1/14/13

FINANCE:  Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
Nays: None  Absent: None  Approved 1/16/13
JANUARY 22, 2013
Agenda Item No. 17

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDED 2012-2013 AMERICORPS GRANT

RESOLUTION #13-

WHEREAS, In Resolution #12-231, the Board of Commissioners authorized an AmeriCorps Grant from the Department of Human Services, on behalf of the Michigan Community Service Commission (MCSC), in the amount of $145,125 of which MSCS will withhold $1,511 as an administrative fee leaving a net grant to Ingham County of $143,614 for a time period of October 1, 2012 through September 30, 2013; and

WHEREAS, The Health Department, on behalf of the Power of We Consortium, received an offer of available additional net funding from the MCSC in the amount of $27,419, for a total of $172,832 of which MSCS will withhold $1,799 as an administrative fee leaving a net grant to Ingham County of $171,033; and

WHEREAS, this additional funding will allow the placement of two additional FTE AmeriCorps members working in Ingham County agencies; and

WHEREAS, a minimum non-federal 24% local match of cash and/or in-kind contributions is required; and

WHEREAS, increasing the size of the AmeriCorps Project increases overall cost effectiveness while better serving community needs; and

WHEREAS, the Health Officer recommends that the Board of Commissioners accept the additional funding for the AmeriCorps Grant.

THEREFORE BE IT RESOLVED, that the Board of Commissioners accepts the additional funding in the amount of $27,419 of which MSCS will withhold $1,799 as an administrative fee leaving a net grant to the Health Department of $171,033 and authorizes an amendment to the grant agreement with the Michigan Department of Human Services for the time period of October 1, 2012 through September 30, 2013.

BE IT FURTHER RESOLVED, that a non-federal match of $93,766 (35%) is authorized with $4,795 cash match being provided from 5% salary/fringe for the Power of We Consortium Coordinator, $7,286 from indirect costs, and the remainder obtained through cash contributions from each of the AmeriCorps host sites selected through a Request for Proposal process.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any grant award documents, and any host site and member agreements, after review by the county attorney.

HUMAN SERVICES:  Yeas: Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville
Nays: None       Absent: None       Approved 1/14/13
FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
Nays: None     Absent: None     Approved 1/16/13
WHEREAS, the Behavioral Risk Factor & Social Capital Survey (BRF&SC Survey) measures a number of health indicators and quality of life indices including: chronic diseases, cigarette and alcohol use, obesity and physical activity, neighborhood safety, and safe walking routes; and

WHEREAS, information from the BRF&SC Survey is used to gauge the number of uninsured, access to primary care dental care which are central to the Commissioner’s goal of promoting access to care; and

WHEREAS, data from the BRF&SC Survey are central to the Community Indicators Project, a core component of the Department’s strategy for informing the community about health status; and

WHEREAS, Ingham County and the Capital Area United Way executed a collaborative agreement in 2005, wherein the United Way arranges for consulting and contractual services in support of the Community Indicators Project; and

WHEREAS, the collaborative agreement was originally authorized in Resolution 05-148 and amended in Resolutions 06-205, 07-154, 08-239, 09-197, 10-023 and 11-399 and collaborative activities have continued since the agreement’s inception; and

WHEREAS, under this agreement the Capital Area United Way has coordinated funding from Barry-Eaton District Health Department, Mid-Michigan District Health Department, and Ingham County Health Department to administer the BRF&SC Survey; and

WHEREAS, this resolution will authorize and amendment to the agreement with CAUW and enable data collection to continue; and

WHEREAS, the amendment shall extend the agreement through September 30, 2013; and

WHEREAS, the amendment will increase the amount of the contract by $38,051; and

WHEREAS, the Health Officer has advised that the Ingham County funds to support this collaboration are included in the Health Department’s 2013 budget and has recommended that Ingham County enter into a collaborative agreement with the Capital Area United Way.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the agreement with the Capital Area United Way to coordinate the Behavioral Risk Factor & Social Capital Survey (BRF&SC Survey).

BE IT FURTHER RESOLVED, the agreement is extended through September 30, 2013 and the amount of the amendment shall not exceed $38,051.
BE IT FURTHER RESOLVED, that the Board Chair is authorized to sign the amendment after approval by the County attorney.

**HUMAN SERVICES: Yeas:** Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville
**Nays:** None  **Absent:** None  **Approved 1/14/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
**Nays:** None  **Absent:** None  **Approved 1/16/13**
WHEREAS, the Capital Area Health Alliance (CAHA) has received a grant from the Michigan Department of Community Health for the 4X4 health initiative for the period of November 1, 2012 through September 30, 2013; and

WHEREAS, CAHA plans to subcontract with the Ingham County for implementation and evaluation of the work of the 4X4 health initiative; and

WHEREAS, the Health Department will participate as a CAHA member in the recruitment and training of the Outreach Manager; and

WHEREAS, the Health Department will assist in management and coordination of work plan objectives by working closely with the Outreach coordinator to ensure that performance indicators are timely delivered; and

WHEREAS, the Health Department will report on objectives of the work plan to the CAHA at monthly meetings; and

WHEREAS, the Health Department will participate in conference calls and meetings with MDCH when requested; and

WHEREAS, the Health Department will participate in the implementation and evaluation of the work plan as needed and agreed upon; and

WHEREAS, CAHA proposes to reimburse the Ingham County Health Department in the amount up to $25,000 for this work; and

WHEREAS, these funds were anticipated in the Health Department’s budget; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the agreement with the Capital Area Health Alliance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement in the amount of $25,000 with the Capital Area Health Alliance for the 4 X 4 health initiative.

BE IT FURTHER RESOLVED, that the period of the agreement shall be November 1, 2012 to September 30, 2013.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.
HUMAN SERVICES:  Yeas: Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville
   Nays: None   Absent: None   Approved 1/14/13

FINANCE:  Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
   Nays: None   Absent: None   Approved 1/16/13
WHEREAS, the Health Department transitioned to the use of NextGen Electronic Health Records and Patient Management System throughout its Community Health Centers in 2012; and

WHEREAS, this transition has been very positive for the Health Department but has also presented new challenges, including loss of access to patient information when the County’s Information Technology Network is unavailable; and

WHEREAS, ChartGuard software from Itentive Healthcare Solutions will enable staff in the Community Health Centers to have access to three days of patient schedules and corresponding patient medical information in the event the County’s Information Technology Network is unavailable for any reason; and

WHEREAS, ChartGuard software is compatible with NextGen and will ensure that the Community Health Centers can remain open and provide quality patient care if the County’s Information Technology Network is down; and

WHEREAS, the initial cost of this software is $10,000; and

WHEREAS, ongoing costs of this software include quarterly maintenance fees of $450.00, or $1,800 per year, which cover the cost of software upgrades and adjustments and the addition of health centers, if needed; and

WHEREAS, these costs will be managed through the community health center budget and will require no additional funds; and

WHEREAS, the Health Department looked for competing bids but found no other vendor who could provide the same service; and

WHEREAS, the Health Department checked references for Itentive Healthcare Solutions and found them to be positive; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with Itentive Healthcare Solutions for ChartGuard software and that the term of this agreement commence February 1, 2013 and continue through December 31, 2013; and

WHEREAS, the Health Officer recommends that this agreement automatically renew for subsequent one year periods unless otherwise terminated by either party.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an agreement with Itentive Healthcare Solutions for ChartGuard software at an initial cost of $10,000 with ongoing quarterly maintenance fees of $450.00, or $1,800 per year.
BE IT FURTHER RESOLVED, this agreement is for the period February 1, 2013 through December 31, 2013 and that this agreement automatically renew for subsequent one year periods unless otherwise terminated by either party.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville  
**Nays:** None  
**Absent:** None  
**Approved 1/14/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer  
**Nays:** None  
**Absent:** None  
**Approved 1/16/13**
JANUARY 22, 2013
Agenda Item No. 21

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH
WASHTENAW COUNTY HEALTH DEPARTMENT TO DELIVER
A WORKSHOP IN HEALTH EQUITY AND SOCIAL JUSTICE

RESOLUTION #13-

WHEREAS, in 2008, the Ingham County Health Department (ICHD) developed the capacity to provide four-day workshops in health equity and social justice through its Social Justice Project, funded through grants from the W.K. Kellogg Foundation; and

WHEREAS, Washtenaw County Health Department (WCHD) has expressed an interest in entering into a contractual relationship with the Ingham County Health Department to provide a four-day workshop to its staff and community members; and

WHEREAS, WCHD has agreed to compensate the Ingham County Health Department for the delivery of this workshop at a cost of $6,500, which will include reimbursement of travel to Ann Arbor for the four days of the workshop on January 29 – 30, and February 12 – 13, 2013; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize this agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Service Contract between Washtenaw County Health Department and Ingham County Health Department to provide a four-day Health Equity and Social Justice on January 29 – 30, and February 12 – 13, 2013.

BE IT FURTHER RESOLVED, that WCHD will provide Ingham County Health Department up to $6,500 for the delivery of this workshop, including travel reimbursement.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the contract after review by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville
Nays: None  Absent: None  Approved 1/14/13

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
Nays: None  Absent: None  Approved 1/16/13
WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, the Michigan Department of Community Health (MDCH) and local health departments enter into contracts to clarify the role and responsibility of each party in protecting public health; and

WHEREAS, the MDCH and Ingham County have entered into a 2012-2013 Agreement for the delivery of public health services under the Comprehensive agreement process as authorized by Resolution #12-311; and

WHEREAS, the MDCH has proposed an amendment to the current Agreement to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the Amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #1 to the 2012-2013 Comprehensive Agreement with the Michigan Department of Community Health (MDCH).

BE IT FURTHER RESOLVED, that the total amount of Comprehensive Agreement funding shall increase from $5,093,196 to $5,154,373 for a total increase of $61,177.

BE IT FURTHER RESOLVED, that the net increase consists of the following specific changes to program budgets:

1. Increases support for the Breast and Cervical Cancer Control program to $483,502 (an increase of $60,352).
2. Increases the Family Planning /BCCCP Joint Project to $9,075 (an increase of $825).

BE IT FURTHER RESOLVED, that a temporary three-quarter time Nurse Case Manager (ICEA PHN GRADE 3) is established in the Breast and Cervical Cancer Program for the duration of the Agreement, through September 30, 2013.

BE IT FURTHER RESOLVED, that the Health Officer, Renee Branch Canady, and John Jacobs, Chief Financial Officer of the Health Department, are authorized to submit Amendment #1 of the 2012-2013 CPBC grant documents electronically through the Mi-E Grants system after review by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department’s 2013 Budget as required to implement this resolution.
HUMAN SERVICES:  Yeas:  Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville
       Nays:  None       Absent:  None       Approved 1/14/13

COUNTY SERVICES:  Yeas:  De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville
       Nays:  None       Absent:  None       Approved 1/15/13

FINANCE:  Yeas:  McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
       Nays:  None       Absent:  None       Approved 1/16/13
INTRODUCED BY THE HUMAN SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE AGREEMENT WITH THE SHIAWASSEE REGIONAL EDUCATION SERVICES DISTRICT TO RETAIN THE SERVICES OF THE OFFICE FOR YOUNG CHILDREN TO PROVIDE EARLY HEAD START SERVICES IN SHIAWASSEE COUNTY

RESOLUTION #13-

WHEREAS, Resolution #12-42 authorized an Agreement with Shiawassee Regional Education Services District (RESD) to retain staff support from Office for Young Children (OYC) to establish Early Head Start services in Shiawassee County; and

WHEREAS, Shiawassee RESD has proposed an amendment to the Agreement to extend these services from October 1, 2012 through November 14, 2013; and

WHEREAS, Ingham County will be reimbursed up to $6,900 for the cost of the services made available through this Agreement; and

WHEREAS, the Health Department’s 2013 budget anticipates a continuation of Shiawassee RESD services and funding; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the Agreement with the Shiawassee Regional Education Services District to retain the services of the Office for Young Children to provide Early Head Start services in Shiawassee County.

BE IT FURTHER RESOLVED, that the period of the amended agreement shall be October 1, 2012 through November 14, 2013, and that the Shiawassee RESD shall reimburse Ingham County up to $6,900 for a portion of a ¾ time OYC staff member to provide services as a Family Advocate in Shiawassee County.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the amendment after review by the County Attorney.

HUMAN SERVICES:  Yeas:  Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville  
Nays:  None  Absent:  None  Approved 1/14/13

FINANCE:  Yeas:  McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer  
Nays:  None  Absent:  None  Approved 1/16/13
JANUARY 22, 2013
Agenda Item No. 24

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE 2013 EMERGENCY VEHICLE OPERATIONS GRANT

RESOLUTION #13-

WHEREAS, the Ingham County Sheriff’s Office applied to receive an emergency police drivers training grant from the Michigan Commission on Law Enforcement Standards (MCOLES); and

WHEREAS, the purpose of the training is to improve emergency driving skills and reduce risk; and

WHEREAS, the amount of the grant is $52,713.97, with a required in-kind match of $17,571.32 assumed by the Ingham County Sheriff’s Office in personnel wages and equipment, for a total project cost of $70,285.29; and

WHEREAS, $23,388.97 of the 2013 Emergency Vehicle Operations Grant is for personnel wages; and

WHEREAS, $29,325.00 of the 2013 Emergency Vehicle Operations Grant is for supplies and operating expense.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners approves the acceptance of the 2013 Emergency Vehicle Operations Grant from the Michigan Commission on Law Enforcement Standards in the amount of $52,713.97, with a in kind match of $17,571.32 for a total budget of $70,285.29 for the time period of January 1, 2013 through December 31, 2013.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary budget adjustments in the Ingham County Sheriff’s Office 2013 Budget.

LAW & COURTS: Yeas: Celentino, Tseroglou, Holman, De Leon, Bahar-Cook, Hope
Nays: None Absent: Schafer Approved 1/10/13

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
Nays: None Absent: None Approved 1/16/13
RESOLUTION TO ENTER INTO A CONTRACT WITH THE CITY OF LANSING AND TO ACCEPT THE FY2011 HOMELAND SECURITY GRANT PROGRAM FUNDS

RESOLUTION #13-

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has applied for and has been approved to receive pass through grant funds from the FY2011 Homeland Security Grant Program (HSGP); and

WHEREAS, the purpose of these grant funds is to purchase equipment and to provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the total amount of grant funds available to Ingham County agencies is $74,231.30 from the State Homeland Security Program (SHSP) and $38,240.37 from the Law Enforcement Terrorism Prevention Program (LETPP) for a total of $112,471.67; and

WHEREAS, there are a number of projects benefiting Ingham County agencies, presently approved or pending approval by the State of Michigan; and

WHEREAS, the City of Lansing has agreed to be the fiduciary agent for these grant funds.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a contract with the City of Lansing, to be the fiduciary agent for the FY2011 Department of Homeland Security, Homeland Security Grant Program, and the acceptance of grant funds, pending State approval, for the following Ingham County grant funded projects to be expended by April 30, 2014:

- MSU Active Shooter Exercise, $10,000.00
- Rural Alert & Warning sirens, $64,231.30

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into contracts with West Shore Services, Inc., in the amount of $64,231.30 for the purchase of Alert & Warning Siren systems.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary subcontract or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Celentino, Tsernoglou, Holman, De Leon, Bahar-Cook, Hope
Nays: None  Absent: Schafer  Approved 1/10/13

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
Nays: None  Absent: None  Approved 1/16/13
Resolutions and Ordinances

Resolutions:

Resolutions are official actions taken by the Board of Commissioners. They are used for various purposes, such as-

1. Establishing policies and procedures.
2. Authorizing actions or expenditures.
3. Declaring or ratifying facts or events.
4. Directing certain actions to be taken or prohibiting them.

RESOLUTION TO EXTEND WHISKERS WEDNESDAYS PERMANENTLY

WHEREAS, the Board of Commissioners authorized the Whiskers Wednesday Pilot Project in May of 2012 to be in effect from the time period of June 1, 2012 through September 30, 2012 whereby cats are free on Wednesdays and Dogs are half price for adoptions through Resolution #12-158; and

WHEREAS, after the completion of the project it was clearly demonstrated that animal lives and departments savings were realized as a result of the project; and

WHEREAS, as adoptions for those designated months increased by 47% for cats and 14% for dogs and euthanasia declined by 28% in cats and 27% in dogs; and

WHEREAS, savings were realized as a result of staff resources that were lessened by the reduction of animals at the shelter to care for which would have often resulted in overtime and the reduction of euthanasia services required; and

WHEREAS, although loss of revenue for adoptions fees was realized during those adoption days, the costs for care and costs for euthanasia outweighed those reductions; and

WHEREAS, it was clearly realized shortly after the project ended that the shelter was quickly full again and staff, animals and resources were stressed as the shelter was at peak capacity with animals during October, November and most of December; and

WHEREAS, in 2011 there were 428 cats euthanized from June 1 through Sept. 30th, however due to Whisker Wednesday ICAC experienced a significant reduction in euthanasia during a peak capacity time--in 2012 there were 298 cats euthanized (130 less than the year before) as a result of this project; and

WHEREAS, in 2011 there were 332 dog euthanasia’s from June 1 through September 30th; in 2012 there were 91 less dogs euthanized due to this project.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes Whiskers Wednesdays to go into effect permanently effective Feb 6th, 2013, whereby the County adoption fees will be half price for dogs and cats are free on all Wednesdays.

LAW & COURTS: Yea: Celentino, Tsernoglou, Holman, De Leon, Bahar-Cook, Hope
Nays: None
Absent: Schafer
Approved 1/10/13

FINANCE: Yea: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
Nays: None
Absent: None
Approved 1/16/13
RESOLUTION TO ACCEPT THE FY 2013 SWIFT AND SURE SANCTIONS PROBATION PROGRAM (SSSPP) GRANT FUNDS AND TO CREATE SPECIAL PART-TIME POSITIONS OF A SSSPP COORDINATOR AND SSSPP ASSISTANT PROSECUTING ATTORNEY

RESOLUTION #13-

WHEREAS, the 30th Circuit Court has been approved to receive grant funds in the amount of $206,531 from the State Court Administrative Office (SCAO) to implement a Swift and Sure Sanctions Probation Program (SSSPP); and

WHEREAS, $26,895 of the grant award is for the grant funded salaries of special part-time positions of a SSSPP Coordinator ($10,830) and a SSSPP Assistant Prosecuting Attorney ($16,065); and

WHEREAS, the primary goal of the SSSPP is to increase compliance with probation terms by imposing certain, swift and consistent sanctions for probation violations which is consistent with Ingham County’s long term objective of providing appropriate sanctions for adult offenders; and

WHEREAS, creating a grant funded special part-time SSSPP Coordinator position will assist the Circuit Court in achieving the primary grant goal by acting as a liaison between the Ingham County Circuit Court, the Ingham County Sheriff’s Office, Ingham County Adult Probation, and various community service agencies; and

WHEREAS, the SSSPP Coordinator would also be responsible for collection, compilation, and entry of data tracking participants, expenditure of funds, and recidivism rates which are conditions of maintaining the grant award; and

WHEREAS, the SSSPP Assistant Prosecuting Attorney will assist the Ingham County Prosecuting Attorney’s Office by attending the initial program hearings and subsequent violation hearings of the participants.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners accepts the $206,531 awarded by the SCAO for the SSSPP grant (no monetary match required) and authorizes the creation of grant-funded special part-time positions of a SSSPP Coordinator and a SSSPP Assistant Prosecuting Attorney.

BE IT FURTHER RESOLVED, that the period this grant covers is January 1, 2013 through September 30, 2013.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary 2013 budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract/subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Celentino, Tsernoglou, Holman, De Leon, Bahar-Cook, Hope
Nays: None  Absent: Schafer  Approved 1/10/13

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
Nays: None  Absent: None  Approved 1/16/13
Resolved by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A RE-ORGANIZATION IN THE FRIEND OF THE COURT

RESOLUTION #13-

WHEREAS, the position of Casework Supervisor (#142019, ICEA Court Professional PRO9) became vacant effective May 31, 2012 as a result of a retirement; and

WHEREAS, the position of Family Services Enforcement Facilitator (#142065 ICEA Court Professional PRO7) became vacant effective October 29, 2012 as a result of a resignation; and

WHEREAS, having had sufficient time to evaluate the impact of these vacancies, the Friend of the Court desires to eliminate both positions and replace them with an additional Conciliator/Investigator (ICEA Court Professional PRO8) and an additional Court Records Clerk (UAW D); and

WHEREAS, it is the belief of the Friend of the Court that this reorganization will allow for more cost-effective and efficient service to the public; and

WHEREAS, the Budget Office has calculated that this reorganization will result in 2013 net general fund savings of $9,525, and 2013 net total savings of $30,195; and

WHEREAS, the Budget Office has calculated that this reorganization will result in annual long-term, permanent net general fund savings of $11,566, and annual long-term, permanent net total savings of $36,629; and

WHEREAS, the Human Resources Director has reviewed this reorganization with the Friend of the Court and concurs with their proposal.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the elimination of positions #142019 and #142065.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the creation of an additional Conciliator/Investigator (ICEA Court Professional PRO8), and an additional Court Records Clerk (UAW D).

BE IT FURTHER RESOLVED, that this reorganization will become effective February 1, 2013.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the Friend of the Court 2013 Budget and Position Allocation List in accordance with this Resolution.

LAW & COURTS:  Yeas: Celentino, Tsernoglou, Holman, De Leon, Bahar-Cook, Hope
Nays:  None    Absent: Schafer    Approved 1/10/13

COUNTY SERVICES:  Yeas:  De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville
FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
Nays: None Absent: None Approved 1/16/13