

INGHAM COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING – 6:30 P.M.  
COMMISSIONERS ROOM, 3<sup>RD</sup> FLOOR COURTHOUSE  
MASON, MICHIGAN

**REVISED-MAY 14, 2013**

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF MINUTES OF **APRIL 30, 2013**
- VI. ADDITIONS TO THE AGENDA
- VII. A PUBLIC HEARING FOR A PROPOSED LOCAL ROAD IMPROVEMENT PROJECT ON CORNELL ROAD, GRAND RIVER AVENUE TO ORLANDO DRIVE, MERIDIAN TOWNSHIP AS REQUIRED BY THE MICHIGAN NATURAL RESOURCES & ENVIRONMENTAL PROTECTION ACT, PA 451 OF 1994, AS AMENDED
- VIII. PETITIONS AND COMMUNICATIONS
  1. A LETTER **GENE F. TURNWALD, P.C.** STATING HIS OPPOSITION TO THE WIDENING OF CORNELL RD.
- IX. LIMITED PUBLIC COMMENT
- X. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR
- XI. CONSIDERATION OF CONSENT AGENDA
- XII. COMMITTEE REPORTS AND RESOLUTIONS
  2. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING JOHN **COGSWELL** ON THE EVENT OF HIS RETIREMENT
  3. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH MYERS PLUMING & **HEATING** TO PROVIDE THE LABOR AND MATERIALS TO INSTALL A VESTIBULE CABINET HEATER AT THE ENTRANCE #3 IN THE HUMAN SERVICES BUILDING

## MAY 14, 2013 REGULAR MEETING

4. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH J.H. CONSTRUCTION FOR THE REMOVAL AND REPLACEMENT OF THE STEPS ON THE EAST SIDE OF THE [MASON COURTHOUSE](#)
5. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE ENTERING INTO AN AGREEMENT WITH IMAGESOFT TO IMPLEMENT OFFICE AUTOMATION AND IMAGING FOR THE [COUNTY CLERK’S OFFICE](#)
6. COUNTY SERVICES COMMITTEE - RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY DEPARTMENT OF [TRANSPORTATION AND ROADS](#)
7. COUNTY SERVICES COMMITTEE - RESOLUTION RESCINDING RESOLUTION #02-212 AND REVISING CERTAIN POLICIES PERTAINING TO [APPOINTED ADVISORY BOARDS](#) AND COMMISSIONS
8. COUNTY SERVICES COMMITTEE AND FINANCE COMMITTEES - RESOLUTION AUTHORIZING THE PURCHASE OF 2013 SEASONAL REQUIREMENT OF [SAND AND GRAVEL](#) FOR THE DEPARTMENT OF TRANSPORTATION & ROADS
9. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION AUTHORIZING THE PURCHASE OF 2013 SEASONAL REQUIREMENT OF 29A [AGGREGATE](#) FOR THE DEPARTMENT OF TRANSPORTATION & ROADS
10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE PURCHASE OF 2013 SEASONAL REQUIREMENTS OF SMOOTH-LINED CORRUGATED POLYETHYLENE PIPE & HELICALLY CORRUGATED STEEL PIPE FOR THE [DEPARTMENT OF TRANSPORTATION & ROADS](#)
11. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION AUTHORIZING THE PURCHASE OF 2013 SEASONAL REQUIREMENT OF BITUMINOUS SURFACE MIXTURE FOR THE DEPARTMENT OF [TRANSPORTATION & ROADS](#)
12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE PURCHASE OF 2013 SEASONAL REQUIREMENT OF [ASPHALT EMULSIONS](#) FOR THE DEPARTMENT OF TRANSPORTATION & ROADS

## MAY 14, 2013 REGULAR MEETING

13. COUNTY SERVICES AND FINANCE COMMITTEE - RESOLUTION AUTHORIZING A RECIPROCAL ARRANGEMENT BETWEEN THE [PARKS AND FAIR](#)
14. FINANCE COMMITTEE - RESOLUTION UPDATING [VARIOUS FEES](#) FOR COUNTY SERVICES
15. HUMAN SERVICES COMMITTEE - RESOLUTION TO HONOR DR. [GORDON SCHAFER](#)
16. HUMAN SERVICES COMMITTEE - RESOLUTION ENCOURAGING A [LOCAL CMH SYSTEM](#) WITH EQUITABLE FUNDING
17. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE AMENDMENT #5 TO THE 2012-2013 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF [COMMUNITY HEALTH](#)
18. LAW & COURTS COMMITTEE - RESOLUTION REQUESTING THE STATE OF MICHIGAN TO RESTORE MICHIGAN DEPARTMENT OF CORRECTIONS – [OFFICE OF COMMUNITY ALTERNATIVES](#) PLANS AND SERVICES FUNDING FOR FY 2013 – 2014
19. LAW & COURTS AND FINANCE COMMITTEES - RESOLUTION AUTHORIZING INGHAM COUNTY SHERIFF'S OFFICE TO PARTICIPATE IN THE [MILITARY SURPLUS](#) 1033 PROGRAM
20. LAW & COURTS AND FINANCE COMMITTEES - RESOLUTION AUTHORIZING AMENDING THE INGHAM COUNTY SHERIFF'S OFFICE SECONDARY [ROAD PATROL GRANT](#)
21. LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH [LAUX CONSTRUCTION, LLC](#) TO PROVIDE TUCK-POINTING SERVICES FOR EXTERIOR REPAIRS AT THE HUMAN SERVICES BUILDING MAINTENANCE GARAGE AND INGHAM COUNTY FAMILY CENTER
22. LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH [LAUX CONSTRUCTION, LLC](#) FOR THE REMOVAL OF THE GYMNASIUM STAGE AT THE INGHAM COUNTY FAMILY CENTER]

23. LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES -  
RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH  
C2AE FOR ARCHITECTURAL AND ENGINEERING (A&E) DESIGN  
SERVICES FOR THE REPLACEMENT OF ONE ROOF AT THE  
[SHERIFF'S OFFICE](#) AND THE ROOF OF PAVILION #2 AT POTTER  
PARK ZOO

24. LAW & COURTS AND FINANCE COMMITTEES - RESOLUTION  
AUTHORIZING ENTERING INTO A TRANSITIONAL FUNDING  
CONTRACT WITH [NORTHWEST INITIATIVE - ARRO](#) FOR DAY  
REPORTING PROGRAM SERVICES FOR THE REMAINDER OF FY  
2012-2013

XIII. SPECIAL ORDERS OF THE DAY

XIV. PUBLIC COMMENT

XV. COMMISSIONER ANNOUNCEMENTS

XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

**PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

FULL BOARD PACKETS ARE AVAILABLE AT: [www.ingham.org](http://www.ingham.org)

April 30, 2013 REGULAR MEETING

Board of Commissioners Room - Courthouse  
Mason – 6:30 p.m.  
April 30, 2013

**CALL TO ORDER**

Chairperson Nolan called the April 30, 2013 regular meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Commissioners Anthony, Bahar-Cook, Celentino, De Leon, Holman, Hope, Maiville, Nolan, Schafer, Tennis, Tsernoglou and Vickers.

Members Absent: Commissioner Koenig and McGrain

A quorum was present.

**PLEDGE OF ALLEGIANCE**

Chairperson Nolan asked Quenda Storey, Meridian Township Representative to the Capital Area District Library, to lead the Board in the Pledge of Allegiance.

**MEDITATION**

A moment of reflection was observed for all those in our lives who need our thoughts and prayers.

**APPROVAL OF MINUTES OF APRIL 9, 2013**

Commissioner Hope moved to approve the minutes of the April 9, 2013 meeting. Commissioner Maiville seconded the motion. Motion to approve the minutes carried unanimously. Absent: Commissioners Koenig and Maiville.

**ADDITIONS TO THE AGENDA**

Chairperson Nolan indicated that without objection the following substitutes will be added to the agenda:

Agenda Item No. 7 – Resolution to renew service contracts for the purpose of conducting title searches.

Agenda Item No. 12 - Resolution to approve a second party agreement between MDOT and the Ingham County Department of Transportation and Roads and a third party agreement between Meridian Township and the Ingham County Department of Transportation and Roads in relation to federally funded road project located on Marsh Road between Tihart Road and Grand River Avenue.

Agenda Item No. 16 – Resolution to approve a second party agreement between the Michigan Department of Transportation and the Ingham County Department of Transportation and Roads in relation to federally funded road project located on Zimmer Road between the CN Railroad and Haslett Road.

**PETITIONS AND COMMUNICATIONS**

A letter from the Delhi Charter Township regarding notice of public hearing for an application for industrial facilities exemption certificate by Scitex, LCC. Referred to Finance.

A letter from the Charter Township of Lansing regarding their initiating review and amendment of its master plan. Placed on file.

The Capital Area District Library Annual Report. Accepted, and placed on file.

Wheatfield Township master plan (which has been placed on file in the clerk's office). Placed on file.

**LIMITED PUBLIC COMMENT**

Maureen Hirten provided the board with a summary of the Capital Area District Library's Annual Report. Most notably she mentioned that unofficially their name has been changed to Capital Area District Libraries so that residents are aware of all 13 libraries. Additionally, they have worked to define the core services that the libraries provide to residents. She also outlined the numerous programs that the libraries provided throughout last year.

Commissioner Schafer complemented the CADL for all that they do and specifically their increased use of technology over the years.

Commissioner Anthony congratulated the CADL for the efforts on the south Lansing branch. She noted that she and Commissioner Nolan were able to attend the opening and that it was a great event.

Commissioner Bahar-Cook noted the terrific e-book program that CADL offers.

Commissioner Nolan thanked the staff and the board of the CADL for all the work that they do.

Bill Conklin, from the Department of Transportation and Roads, spoke in favor of Agenda Item No. 10 which would set a public hearing for a proposed road project on Cornell Road, Grand River Avenue to Orlando Drive. The public hearing is required if the road improvement project is to move forward because Cornell Road is considered a Natural Beauty Road which grants it certain levels of protection. The public hearing will discuss what the project entails and why the Department of Transportation and Roads and Meridian Township feel it is necessary.

**CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR**

None.

**CONSIDERATION OF CONSENT AGENDA**

Commissioner Maiville moved to adopt a consent agenda consisting of all items except Items No(s).5, 17, 20. Commissioner Koenig seconded the motion. Items on the consent agenda were adopted by unanimous roll call vote. Items voted on separately are so noted in the minutes. Absent: Commissioner McGrain.

**COMMITTEE REPORTS AND RESOLUTIONS**

Introduced by the County Services Committee:

**RESOLUTION HONORING ALBERT SCHULIEN FOR HIS SERVICE TO THE  
INGHAM COUNTY HISTORICAL COMMISSION**

**RESOLUTION # 13 - 172**

WHEREAS, Albert Schulien began serving on the Ingham County Historical Commission in January of 2003;  
and

WHEREAS, he played a role in the re-establishment of the Historical Commission enabling the Commission to set goals and fulfill its mission; and

WHEREAS, Al was a very active member of the Commission and was instrumental in Ingham County's centennial celebration, the opening of the cornerstone, the restoration of the civil war cannon and spearheaded the historical marker process for Rayner Park; and

WHEREAS, as a member of the Historical Commission, Al served as an excellent tour guide for groups interested in touring the Courthouse and became well versed on the history of the building; and

WHEREAS, Al has served as a model of decorum and integrity in the conduct of public affairs.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Albert Schulien for his years of dedicated service and the commitment he has demonstrated while serving on the Ingham County Historical Commission.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners sincerely appreciates the contributions he has made to the County of Ingham and its citizens and extends its best wishes to Al for continued success in all his future endeavors.

**COUNTY SERVICES: Yeas:** De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville

**Nays:** None      **Absent:** None      **Approved 4/23/13**

Commissioner De Leon moved to adopt the resolution. Commissioner Celentino seconded the resolution.

Motion to adopt the resolution, carried unanimously. Absent: Commissioner McGrain.

Introduced by the County Services Committee:

**RESOLUTION AMENDING THE INGHAM COUNTY BOARD RULES**

**RESOLUTION # 13 - 173**

WHEREAS, current Board Rules provide that the County Services Committee is to be the Liaison to the Housing Commission; and

WHEREAS, the Board of Commissioners wishes to assign this responsibility to the Human Services Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby assigns the liaison committee responsibility for the Housing Commission to the Human Services Committee, effective immediately.

BE IT FURTHER RESOLVED, that the appropriate change is to be made to the Board Rules.

**COUNTY SERVICES: Yeas:** De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville  
**Nays:** None      **Absent:** None      **Approved 4/23/13**

Adopted as part of consent agenda.

Introduced by the County Services and Finance Committees:

**RESOLUTION TO RENEW SERVICE CONTRACTS FOR THE PURPOSE OF  
CONDUCTING TITLE SEARCHES**

**RESOLUTION # 13 – 174**

WHEREAS, on June 14, 2011, the Board of Commissioners adopted Resolution #11-180, captioned “Resolution to Authorize Service Contracts For The Purpose of Conducting Title Searches”; and

WHEREAS, pursuant to Resolution #11-180, the County entered into service agreements with Bell Title Company, LLC and Freedom Abstract Company; each agreement is dated June 28, 2011 and contains a one year term with a renewal option for up to 5 additional years at the discretion of the County; and

WHEREAS, the Treasurer has a continuing need for the title search services provided by these two vendors and asks the County to exercise its discretion under the service agreements with Bell Title Company, LLC and Freedom Abstract Company dated June 28, 2011 and extend each agreement for one additional year; and

WHEREAS, funding for the Title Search Service Agreements requires no General Fund money and comes exclusively from fees generated by the tax foreclosure process.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a one year extension of the Title Search Service Agreements dated June 28, 2011 with Freedom Abstract Company and Bell Title Company LLC.

BE IT FURTHER RESOLVED, the Ingham County Board Chairperson and County Controller/Administrator are authorized to sign any contract documents consistent with this resolution after approval as to form by the County Attorney.



BE IT FURTHER RESOLVED, the Ingham County Board Chairperson and County Controller/Administrator, upon request from the Ingham County Treasurer, are authorized to sign any remaining contract documents consistent with this resolution after approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville  
**Nays:** None      **Absent:** None      **Approved 4/23/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Koenig  
**Nays:** Vickers      **Absent:** Tennis, Schafer      **Approved 4/24/13**

Adopted as part of consent agenda.

Introduced by the County Services and Finance Committees:

**RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH T.V. CONCESSIONS  
TO PROVIDE CONCESSION SERVICES FOR THE INGHAM COUNTY FAIRGROUNDS  
MAIN ARENA BUILDING FOR NON-FAIR EVENTS**

**RESOLUTION # 13 - 175**

WHEREAS, the Ingham County Fairgrounds rents the Main Arena for multiple events throughout the non-Fair season and the event organizers request concession services in the Main Arena for non-Fair events; and

WHEREAS, after careful review of sealed bids, the Purchasing Department and Fair Board both concur that a contract be awarded to T.V. Concessions, who submitted the strongest bid for providing concession services within the Main Arena at the Ingham County Fairgrounds. Bid of 21% of total gross sales for each event; and

WHEREAS, T.V. Concessions has been providing concession services within the Main Arena at the Ingham County Fairgrounds since December 2010 and are in compliance with the local match preferences.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes awarding a contract to T.V. Concessions 1609 Gilcrest, East Lansing, MI 48823, to provide concession services within the Main Arena at the Ingham County Fairgrounds with a bid of 21% of total gross sales for each event.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville  
**Nays:** None      **Absent:** None      **Approved 4/23/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Koenig, Vickers  
**Nays:** None      **Absent:** Tennis, Schafer      **Approved 4/24/13**

Adopted as part of consent agenda.

Introduced by the County Services Committee:

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS**

**RESOLUTION # 13 - 176**

WHEREAS, as of June 1, 2012, the Ingham County Road Commission becomes the Ingham County Department of Transportation and Roads per Resolution #12-123; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this will now be the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated April 11, 2013 as submitted.

**COUNTY SERVICES: Yeas:** De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville  
**Nays:** None      **Absent:** None      **Approved 4/23/13**

Adopted as part of consent agenda.

April 30, 2013 REGULAR MEETING

**INGHAM COUNTY  
DEPARTMENT OF TRANSPORTATION AND ROADS**

DATE: April 11, 2013

LIST OF CURRENT PERMITS ISSUED

<u>R/W PERMIT#</u>	<u>R/W APPLICANT /CONTRACTOR</u>	<u>R/W WORK</u>	<u>R/W LOCATION</u>	<u>R/W CITY/TWP.</u>	<u>R/W SECTION</u>
2013-080	JACKSON DIRT WORKS	MISCELLANEOUS	VARIOUS	VARIOUS	
2013-086	GREAT LAKES COMNET INC	CABLE / UG	VARIOUS	DELHI	
2013-093	ACD.NET	CABLE / UG	SPANISH OAK DR BET DEVELOPMENT DR AND ENDLISH OAK DR	DELHI	2
2013-094	ENBRIDGE	PIPELINE REPLACEMENT	VARIOUS	VARIOUS	
2013-095	ENBRIDGE	TEMPORARY CONSTRUCTION DRIVES	VARIOUS	VARIOUS	
2013-099	WIDOPENWEST	CABLE / UG	BEE MAN RD BET CHURCH ST AND SHERWOOD RD	WILLIAMSTOWN	36
2013-100	COMCAST	CABLE / UG	PINE TREE RD & LEGACY PKWY	DELHI	2
2013-101	COMCAST	CABLE / UG	MERIDIAN RD BET JOLLY RD & APPLE BLOSSOM LN	WHEATFIELD	5
2013-102	LANSING CHARTER TOWNSHIP	WATER MAIN	CATHERINE ST BET MICHIGAN AVE & IONIA ST	LANSING	18
2013-103	EMMA JEAN VALLEY	TREE REMOVAL	BUENA PKWY	MERIDIAN	10
2013-105	CONSUMERS ENERGY	GAS	ZIMMER RD BET GRAND RIVER AVE & JOANN LN	WILLIAMSTOWN	34
2013-106	AT & T	CABLE / UG	DEAN AVE BET AURELIUS RD & JEFFERSON ST	DELHI	15
2013-107	AT & T	CABLE / UG	HOLT RD BET EIFERT RD & AURELIUS RD	DELHI	15
2013-108	AT & T	CABLE / UG	WILCOX RD BET AURELIUS RD & ENFIELD DR	DELHI	22
2013-109	AT & T	CABLE / UG	HOLBROOK DR BET CEDAR ST & JACQUELINE DR	DELHI	23
2013-110	AT & T	CABLE / UG	AURELIUS RD BET WILCOX RD & HARPER RD	DELHI	26
2013-111	AT & T	CABLE / UG	WASHINGTON RD BET HOLT RD &	DELHI	17

April 30, 2013 REGULAR MEETING

			AMBLER ST		
2013-112	SPARTAN NET	CABLE / UG	LAKE LANSING RD BET ABBOTT RD & HAGADORN RD	MERIDIAN	6
2013-113	MARSHALL BROTHERS	STUMP REMOVAL	SWAN RD BET BURDEN RD & BROGAN RD	WHITE OAK	35
2013-116	POWELL ENGINEERING & ASSOC	WATER MAIN	CENTRAL PARK DR BET GRAND RIVER & NEWMAN RD	MERIDIAN	22

PERMIT SUPERVISOR: \_\_\_\_\_

MANAGING DIRECTOR: \_\_\_\_\_

Introduced by the County Services Committee:

**RESOLUTION SETTING A PUBLIC HEARING FOR  
A PROPOSED LOCAL ROAD IMPROVEMENT PROJECT ON  
CORNELL ROAD, GRAND RIVER AVENUE TO ORLANDO DRIVE,  
MERIDIAN TOWNSHIP AS REQUIRED BY THE MICHIGAN NATURAL RESOURCES &  
ENVIRONMENTAL PROTECTION ACT, PA 451 OF 1994, AS AMENDED**

**RESOLUTION # 13 - 177**

WHEREAS, Meridian Township's Local Road Committee and Ingham County's Department of Transportation & Roads staff are recommending that Cornell Road from Grand River Avenue (M-43) to Orlando Drive, south of Haslett Road, a local county road in Meridian Township, be improved and resurfaced this year in the Local Road Program for Meridian Township; and

WHEREAS, Cornell Road is designated and posted as a Natural Beauty Road which provides certain environmental protections under Michigan's Natural Beauty Road Act, which is now part of Michigan's Natural Resources and Environmental Protection Act, PA 451 of 1994; and

WHEREAS, the planned Cornell Road improvement will need to include removal of trees and brush currently within 12 to 15 ft from the edge of the roadway to allow for improved shoulders, drainage improvement, and a clear safety zone; and

WHEREAS, pursuant to section 35704 of the above cited PA 451 of 1994, the Board of Commissioners is required to hold a public hearing on the approval of the project in accordance with the Act.

THEREFORE BE IT RESOLVED, a public hearing shall be set for **May 14, 2013 at 6:30 PM** in the Board of Commissioners' Room, Ingham County Courthouse, Mason, MI to hear any interested persons on the adoption of a resolution approving the Cornell Road improvement project, Grand River Avenue to Orlando Drive, in Meridian Charter Township.

BE IT FURTHER RESOLVED, that pursuant to the Act, the Ingham County Department of Transportation & Roads shall provide notice of the public hearing to affected citizens by causing notice to be mailed to all residents and property owners on Cornell Road within the project limits and to be published in a newspaper of general circulation in the County before the date set for the public hearing.

**COUNTY SERVICES: Yeas:** De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville  
**Nays:** None      **Absent:** None      **Approved 4/23/13**

Adopted as part of consent agenda.

Introduced by the County Services and Finance Committees:

**RESOLUTION TO APPROVE PROPOSED 2013 INGHAM COUNTY BRIDGE FUNDING  
APPLICATIONS FOR SUBMISSION TO THE LOCAL BRIDGE PROGRAM MANAGER**

**RESOLUTION # 13 - 178**

WHEREAS, federal and state funding is made available for major bridge reconstruction, rehabilitation and preventative maintenance projects through the Local Bridge Program; and

WHEREAS, the Local Bridge Program requires an application process where "... a current resolution, signed and dated, from the governing board supporting the project" must be submitted as part of the applications for bridge projects to be funded under this program; and

WHEREAS, the Ingham County Department of Transportation & Roads (Road Department) has all Ingham County road bridges inspected by a state certified bridge inspection consultant biennially, or more frequently per bridge conditions, as required by federal requirements; and

WHEREAS, our state certified bridge inspection consultant recommends bridge projects for replacement, rehabilitation, and preventative maintenance, which is provided to and evaluated by Road Department staff; and

WHEREAS, Road Department staff concurs with the bridge inspection consultant's recommendations and priorities; and

WHEREAS, the Ingham County Road Advisory Board was convened for a meeting on February 20, 2013, among other issues, to consider and advise the Board of Commissioners on projects to be submitted for federal and state Local Bridge Program funding; and

WHEREAS upon reviewing the county bridge needs and input from Road Department staff, the County Road Advisory Board passed a motion recommending approval of submitting 2013 funding applications to address replacement, rehabilitation, and preventative maintenance needs for the following bridges:

1. Replacement of the Columbia Road bridge over the Grand River, Aurelius Township
2. Replacement of the Zimmer Road bridge over Deer Creek, Wheatfield Township
3. Replacement of the Dietz Road bridge over the Red Cedar River, Locke Township
4. Rehabilitation of the Holt Road bridge over Doan Creek, Leroy Township
5. Preventative maintenance repairs on:
  - Howell Road bridge over Doan Creek, Wheatfield and Ingham Townships
  - Olds Road bridge over the Hutoon Lake Drain, Leslie Township
  - Olds Road bridge over the Perry Creek, Leslie Township

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Road Department staff to submit five applications for the bridges listed above for fiscal year 2016 Local Bridge Program funding.

**COUNTY SERVICES: Yeas:** De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville  
**Nays:** None      **Absent:** None      **Approved 4/23/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Koenig, Vickers

**Nays:** None      **Absent:** Tennis, Schafer      **Approved 4/24/13**

Adopted as part of consent agenda.

Introduced by the County Services and Finance Committees:

**RESOLUTION TO APPROVE A SECOND PARTY AGREEMENT BETWEEN MDOT AND THE INGHAM COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS AND A THIRD PARTY AGREEMENT BETWEEN MERIDIAN TOWNSHIP AND THE INGHAM COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS IN RELATION TO FEDERALLY FUNDED ROAD PROJECT LOCATED ON MARSH ROAD BETWEEN TIHART ROAD AND GRAND RIVER AVENUE**

**RESOLUTION # 13 - 179**

WHEREAS, the former Road Commission, now Ingham County Department of Transportation and Roads (ROAD DEPARTMENT) had obtained federal funding through the Federal Surface Transportation Program to perform road resurfacing work on Marsh Road between Tihart Road and Grand River Avenue, hereafter called the (PROJECT) prior to becoming the ROAD DEPARTMENT; and

WHEREAS, the PROJECT includes work to improve TOWNSHIP utilities and pathway facilities. The Meridian Township work is estimated to be \$15,000.00, for which the township is to pay; and

WHEREAS, the PROJECT will be undertaken pursuant to a contract between the State of Michigan/MDOT and the contractor. The COUNTY on behalf of the ROAD DEPARTMENT, in turn, must therefore enter into an associated contract with the State of Michigan/MDOT, consistent with the requirement for state and federal funding requirements; and

WHEREAS, the ROAD DEPARTMENT is willing to cause the TOWNSHIP desired improvements to be included in the PROJECT with the costs for the aforementioned TOWNSHIP desired work to be provided by the TOWNSHIP.

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with State of Michigan/MDOT to effect the Marsh Road PROJECT's construction.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a Third Party Agreement with the Charter Township of Meridian to effect the TOWNSHIP's cost sharing responsibilities for the project.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary Agreements that are consistent with this resolution **upon approval as to form by the County Attorney.**

**COUNTY SERVICES: Yeas:** De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville  
**Nays:** None      **Absent:** None      **Approved 4/23/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Koenig, Vickers  
**Nays:** None      **Absent:** Tennis, Schafer      **Approved 4/24/13**

Adopted as part of consent agenda.

Introduced by the County Services and Finance Committees:

**RESOLUTION TO APPROVE A SECOND PARTY AGREEMENT WITH MDOT AND A THIRD PARTY AGREEMENT WITH MERIDIAN TOWNSHIP FOR THE INGHAM COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS IN RELATION TO A FEDERALLY FUNDED ENHANCEMENT PROJECT ON OKEMOS ROAD - JOLLY ROAD TO CLINTON STREET, MERIDIAN TOWNSHIP**

**RESOLUTION # 13 - 180**

WHEREAS, the former Road Commission, now Ingham County Department of Transportation and Roads (ROAD DEPARTMENT), on behalf of the Charter Township of Meridian (TOWNSHIP), had applied for and obtained Transportation Enhancement funding through the Federal Surface Transportation Program for streetscape enhancements along Okemos Road from Jolly Road to Clinton Street (PROJECT) prior to becoming the ROAD DEPARTMENT; and

WHEREAS, the TOWNSHIP desires to design, construct, and maintain the streetscape enhancements for the use of the general public and satisfy all the requirements of the Michigan Department of Transportation (MDOT), the Federal Highway Administration (FHWA), and the ROAD DEPARTMENT; and

WHEREAS, the PROJECT will be undertaken pursuant to a contract between the State of Michigan/MDOT and the streetscape contractor. The COUNTY on behalf of the ROAD DEPARTMENT, in turn, must therefore enter into an associated contract with the State of Michigan/MDOT, consistent with the requirement for state and federal funding requirements.

WHEREAS, the ROAD DEPARTMENT and the TOWNSHIP agree that the TOWNSHIP will administer construction of the project, and will reimburse the ROAD DEPARTMENT for any and all local match costs to the ROAD DEPARTMENT, per the Michigan/MDOT/COUNTY contract (referenced above), plus \$4,000.00 for federally mandated project administration and oversight provided by the ROAD DEPARTMENT; and

WHEREAS, the ROAD DEPARTMENT is willing to continue to sponsor the TOWNSHIP streetscape PROJECT, through to completion, with all costs for the aforementioned PROJECT work and maintenance to be provided by the TOWNSHIP, per a third party agreement; and

WHEREAS, the PROJECT is a Federal-Aid Highway project, and as such, the TOWNSHIP has agreed to comply with all applicable and appropriate MDOT, FHWA, and AASHTO standards and federal and state statutes, and the TOWNSHIP has agreed to fully administer construction of the PROJECT, complying with all MDOT and FHWA requirements.



THEREFORE, BE IT RESOLVED, the ROAD DEPARTMENT will continue to sponsor the TOWNSHIP streetscape PROJECT, through to completion, with all costs for the aforementioned PROJECT work and maintenance to be provided by the TOWNSHIP; and

BE IT FURTHER RESOLVED, the County on behalf of the ROAD DEPARTMENT hereby authorizes the TOWNSHIP to appoint the Publicly Employed Project Engineer and act as the construction agent for the PROJECT and therefore fully administer construction of the PROJECT, complying with all MDOT and FHWA requirements. The ROAD DEPARTMENT, in turn, will provide the required Project Supervisor for the PROJECT.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with State of Michigan/MDOT to effect the PROJECT's construction, on behalf of the Charter Township of Meridian.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with the Charter Township of Meridian to effect the above described Third Party Agreement as provided above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary Agreements that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville  
**Nays:** None      **Absent:** None      **Approved 4/23/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Koenig, Vickers  
**Nays:** None      **Absent:** Tennis, Schafer      **Approved 4/24/13**

Adopted as part of consent agenda.

Introduced by the County Services and Finance Committees:

**RESOLUTION TO APPROVE A SECOND PARTY AGREEMENT BETWEEN MDOT AND THE INGHAM COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS AND A THIRD PARTY AGREEMENT BETWEEN DELHI TOWNSHIP AND THE INGHAM COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS IN RELATION TO A FEDERALLY FUNDED ENHANCEMENT PROJECT FROM WILLOUGHBY ROAD TO THE JOLLY & AURELIUS ROAD INTERSECTION**

**RESOLUTION # 13 - 181**

WHEREAS, the former Road Commission, now Ingham County Department of Transportation and Roads (ROAD DEPARTMENT), on behalf of Delhi Charter Township (TOWNSHIP), had applied for and obtained Transportation Enhancement funding through the Federal Surface Transportation Program for trailway

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enhancements from Willoughby Road, northerly to the intersection of Jolly Road and Aurelius Road (PROJECT) prior to becoming the ROAD DEPARTMENT; and

WHEREAS, the TOWNSHIP desires to design, construct, and maintain the trailway enhancements for the use of the general public and satisfy all the requirements of the Michigan Department of Transportation (MDOT), the Federal Highway Administration (FHWA), and the ROAD DEPARTMENT; and

WHEREAS, the PROJECT will be undertaken pursuant to a contract between the State of Michigan/MDOT and the trailway contractor. The COUNTY on behalf of the ROAD DEPARTMENT, in turn, must therefore enter into an associated contract with the State of Michigan/MDOT, consistent with the requirement for state and federal funding requirements; and

WHEREAS, the ROAD DEPARTMENT and the TOWNSHIP agree that the TOWNSHIP will administer construction of the project, and will reimburse the ROAD DEPARTMENT for any and all local match costs to the ROAD DEPARTMENT, per the Michigan/MDOT/COUNTY contract (referenced above), plus \$4,000.00 for federally mandated project administration and oversight provided by the ROAD DEPARTMENT; and

WHEREAS, the ROAD DEPARTMENT is willing to continue to sponsor the TOWNSHIP trailway PROJECT, through to completion, with all costs for the aforementioned PROJECT work and maintenance to be provided by the TOWNSHIP, per a third party agreement; and

WHEREAS, the PROJECT is a Federal-Aid Highway project, and as such, the TOWNSHIP has agreed to comply with all applicable and appropriate MDOT, FHWA, and AASHTO standards and federal and state statutes, and the TOWNSHIP has agreed to fully administer construction of the PROJECT, complying with all MDOT and FHWA requirements.

THEREFORE BE IT RESOLVED, the ROAD DEPARTMENT will continue to sponsor the TOWNSHIP trailway PROJECT, through to completion, with all costs for the aforementioned PROJECT work and maintenance to be provided by the TOWNSHIP.

BE IT FURTHER RESOLVED, the County on behalf of the ROAD DEPARTMENT hereby authorizes the TOWNSHIP to appoint the Publicly Employed Project Engineer and act as the construction agent for the PROJECT and therefore fully administer construction of the PROJECT, complying with all MDOT and FHWA requirements. The ROAD DEPARTMENT, in turn, will provide the required Project Supervisor for the PROJECT.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with State of Michigan/MDOT to effect the PROJECT's construction, on behalf of Delhi Charter Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Delhi Charter Township to effect the above described Third Party Agreement as provided above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary Agreements that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville  
**Nays:** None      **Absent:** None      **Approved 4/23/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Koenig, Vickers  
**Nays:** None      **Absent:** Tennis, Schafer      **Approved 4/24/13**

Adopted as part of consent agenda.

Introduced by the County Services and Finance Committees:

**RESOLUTION TO APPROVE A SECOND PARTY AGREEMENT BETWEEN MDOT AND THE INGHAM COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS AND A THIRD PARTY AGREEMENT BETWEEN MERIDIAN TOWNSHIP AND THE INGHAM COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS IN RELATION TO A BRIDGE REPLACEMENT PROJECT FOR THE VAN ATTA ROAD OVER THE RED CEDAR RIVER**

**RESOLUTION # 13 - 182**

WHEREAS, the former Road Commission, now Ingham County Department of Transportation and Roads (ROAD DEPARTMENT), had applied for and obtained Local Bridge Program funding through the State of Michigan for the replacement of the Van Atta Road bridge over the Red Cedar River (PROJECT) prior to becoming the ROAD DEPARTMENT; and

WHEREAS, the TOWNSHIP's non-motorized master plan includes provisions to construct pathway facilities along Van Atta Road in the future and, in preparation for said pathway, the TOWNSHIP desires that certain township pathway infrastructure be made as part of the PROJECT; and

WHEREAS, the TOWNSHIP desired pathway infrastructure includes, but is not limited to, installation of extra bridge deck and abutment, barrier railing, embankment, and fencing, which has been incorporated into the PROJECT construction plans, per the TOWNSHIP's direction; and

WHEREAS, the PROJECT will be undertaken pursuant to a contract between the State of Michigan/MDOT and the contractor, with the ROAD DEPARTMENT, in turn, entering into a contract with the State, consistent with the requirement for state and federal funding requirements; and

WHEREAS, the ROAD DEPARTMENT is willing to cause the TOWNSHIP desired improvements to be included in the PROJECT with the local match costs for the aforementioned TOWNSHIP desired work to be provided by the TOWNSHIP.

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with State of Michigan/MDOT to effect the PROJECT's construction.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a Third Party Agreement with the Charter Township of Meridian to effect the TOWNSHIP's cost sharing responsibilities for the project.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville  
**Nays:** None      **Absent:** None      **Approved 4/23/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Koenig, Vickers  
**Nays:** None      **Absent:** Tennis, Schafer      **Approved 4/24/13**

Adopted as part of consent agenda.

Introduced by the County Services and Finance Committees:

**RESOLUTION TO APPROVE A SECOND PARTY AGREEMENT BETWEEN THE MICHIGAN DEPARTMENT OF TRANSPORTATION AND THE INGHAM COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS IN RELATION TO FEDERALLY FUNDED ROAD PROJECT LOCATED ON ZIMMER ROAD BETWEEN THE CN RAILROAD AND HASLETT ROAD**

**RESOLUTION # 13 - 183**

WHEREAS, the former Road Commission, now Ingham County Department of Transportation and Roads (ROAD DEPARTMENT) had obtained federal funding through the Federal Surface Transportation Program to perform road reconstruction and bridge replacement work on Zimmer Road between the Canadian National Railroad tracks, north to Haslett Road, hereafter called the (PROJECT) prior to becoming the ROAD DEPARTMENT; and

WHEREAS, the PROJECT also includes installation of an MDOT traffic signal at the intersection of Grand River Avenue and Zimmer Road; and

WHEREAS, the PROJECT will be undertaken pursuant to a contract between the State of Michigan/MDOT and the contractor. The COUNTY on behalf of the ROAD DEPARTMENT, in turn, must therefore enter into an associated contract with the State of Michigan/MDOT, consistent with the requirement for state and federal funding requirements.

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with State of Michigan/MDOT to effect the Zimmer Road PROJECT's construction.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary Agreements that are consistent with this resolution **upon approval as to form by the County Attorney.**

**COUNTY SERVICES: Yeas:** De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville  
**Nays:** None      **Absent:** None      **Approved 4/23/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Koenig, Vickers  
**Nays:** None      **Absent:** Tennis, Schafer      **Approved 4/24/13**

Adopted as part of consent agenda.

Introduced by the Finance Committee:

**RESOLUTION TO ADOPT THE 2013 COUNTY EQUALIZATION REPORT  
AS SUBMITTED WITH THE ACCOMPANYING STATEMENTS**

**RESOLUTION # 13 - 184**

WHEREAS, the Equalization Department has examined the assessment rolls of the 16 townships and five cities within Ingham County to ascertain whether the real and personal property in the respective townships and cities has been equally and uniformly assessed; and

WHEREAS, based on its studies, the Equalization Department has presented to the Equalization Sub-Committee the 2013 Equalization data that equalizes the townships' and cities' valuations, by adding to or deducting from the valuations of the said taxable property in the 16 townships and five cities, an amount which represents the true cash value; and

WHEREAS, the attached report is the result of the foregoing process.

THEREFORE BE IT RESOLVED, by the Board of Commissioners of the County of Ingham, that the accompanying statements be, and the same hereby are, approved and adopted by the Board of Commissioners of the County of Ingham as the equalized value of all taxable property, both real and personal, for each of the 16 townships and five cities in said County for real property values equalized at \$6,790,212,204 and personal property values equalized at \$522,835,505, for a total equalized value of real and personal property at \$7,313,047,709 pursuant to Section 211.34 MCL, 1948, as amended.

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Koenig, Vickers  
**Nays:** None      **Absent:** Tennis, Schafer      **Approved 4/24/13**

Commissioner Anthony moved to adopt the resolution. Commissioner Maiville seconded the resolution.

Motion to adopt the resolution, carried unanimously, on a record roll call vote. Absent: Commissioner McGrain.

Introduced by the Finance Committee:

**RESOLUTION DESIGNATING COUNTY REPRESENTATIVES AT  
STATE TAX COMMISSION HEARINGS**

**RESOLUTION # 13 - 185**

WHEREAS, the State Tax Commission has by statute the responsibility to annually equalize all county equalization reports for the State of Michigan; and

WHEREAS, the State Equalization hearing date and issuance of final order is set for Tuesday, May 28, 2013; and

WHEREAS, under administrative procedures the State Tax Commission requires that each county designate the individuals selected to represent the County at said hearing.

THEREFORE BE IT RESOLVED, that Douglas A. Stover, Equalization Director, and Commissioners Rebecca Bahar-Cook and Carol Koenig, be and hereby are appointed to represent the County of Ingham at the preliminary meeting on Monday, May 13, 2013 and the Annual State Equalization Hearing on Tuesday, May 28, 2013, and any other dates as set by the State Tax Commission, in the matter of the 2013 equalization of assessments for Ingham County.

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Koenig, Vickers

**Nays:** None      **Absent:** Tennis, Schafer      **Approved 4/24/13**

Adopted as part of consent agenda.

Introduced by the Finance Committee:

**RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2013 INGHAM COUNTY BUDGET**

**RESOLUTION # 13 - 186**

WHEREAS, the Board of Commissioners adopted the 2013 Budget on October 23, 2012 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller's staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels; and

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WHEREAS, six corrections officers were added to the Approved Position List as part of the 2013 Adopted Budget to allow for the reopening of a post at the Ingham County Jail; and

WHEREAS, funding to enable the reopening of this post did not materialize, and the post will remain closed.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<u>FUND</u>	<u>DESCRIPTION</u>	2013 BUDGET 4/1/13	PROPOSED CHANGES	PROPOSED BUDGET
101	General Fund	\$73,334,116	(\$419,560)	\$72,914,556
201	Transportation and Roads	22,810,919	251,883	23,062,802
215	Friend of the Court	5,025,940	50,000	5,075,940
221	Health Fund	24,001,697	0	24,001,697
245	Public Improvements	425,185	216,135	641,320
258	Potter Park/Zoo	3,270,814	210,987	3,481,801
264	Juvenile Justice Millage	5,607,257	77,216	5,684,473
266	Anti-Drug Abuse Grant	480,329	0	480,329
267	Community Corrections	440,635	44,854	485,489
297	Health Services Millage	0	2,881,683	2,881,683
631	Building Authority Operating	3,624,220	281,425	3,905,645
636	MIS	3,609,171	218,421	3,827,592
664	Mach. & Equip. Revolving	500,468	523,147	1,023,615

BE IT FURTHER RESOLVED, that six vacant corrections officer position will be removed from the 2013 Approved Position List.

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Koenig, Vickers

**Nays:** None      **Absent:** Tennis, Schafer      **Approved 4/24/13**

Adopted as part of consent agenda.

**GENERAL FUND REVENUES**

	2013 Budget – <u>4/1/13</u>	Proposed <u>Changes</u>	2013 Proposed <u>Budget</u>
<b>Tax Revenues</b>			
County Property Tax	40,582,229	476,000	41,058,229
Property Tax Adjustments	(450,000)		(450,000)
Delinquent Real Property Tax	15,000		15,000
Unpaid Personal Property Tax	(25,000)		(25,000)
Industrial Facility Tax	330,000		330,000
Trailer Fee Tax	15,000		15,000
<b>Intergovernmental Transfers</b>			
State Revenue Sharing	4,725,000		4,725,000
Convention/Tourism Tax - Liquor	2,143,468		2,143,468
Court Equity Fund	1,575,000		1,575,000
Use of Fund Balance	2,553,963	138,506	2,692,469
<b>Department Generated Revenue</b>			
Animal Control	651,671		651,671
Circuit Court - Family Division	640,551		640,551
Circuit Court - Friend of the Court	437,000	(95,000)	342,000
Circuit Crt - General Trial	2,732,712		2,732,712
Controller	3,170		3,170
Cooperative Extension	20,628	5,697	26,325
County Clerk	630,400		630,400
District Court	2,405,108		2,405,108
Drain Commissioner/Drain Tax	339,658		339,658
Economic Development	49,462		49,462



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Elections	28,950		28,950
Emergency Operations	141,813		141,813
Equalization /Tax Mapping	10,100		10,100
Facilities	148,599		148,599
Financial Services	54,742		54,742
Health Department	0	340,627	340,627
Human Resources	55,028		55,028
Probate Court	277,178		277,178
Prosecuting Attorney	735,062	(151,691)	583,371
Register of Deeds	1,646,325		1,646,325
Remonumentation Grant	80,444		80,444
Sheriff	6,163,275	(1,133,699)	5,029,576
Treasurer	4,187,669		4,187,669
Tri-County Regional Planning	62,976		62,976
Veteran Affairs	366,935		366,935
<b>Total General Fund Revenues</b>	<b>73,334,116</b>	<b>(419,560)</b>	<b>72,914,556</b>

**GENERAL FUND EXPENDITURES**

	2013 Budget - <u>4/1/13</u>	Proposed <u>Changes</u>	2013 Proposed <u>Budget</u>
Board of Commissioners	547,230		547,230
Circuit Court - General Trial	8,446,439		8,446,439
District Court	2,368,692		2,368,692
Circuit Court - Friend of the Court	1,377,860		1,377,860
Jury Board	1,123		1,123
Probate Court	1,425,212		1,425,212
Circuit Court - Family Division	4,277,349		4,277,349
Jury Selection	99,543		99,543
Elections	177,549		177,549

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Financial Services	734,549	18,984	753,533
County Attorney	416,334		416,334
County Clerk	572,533		572,533
Controller	779,429	34,008	813,437
Equalization/Tax Services	664,640		664,640
Human Resources	621,681		621,681
Prosecuting Attorney	5,988,278	(120,691)	5,867,587
Purchasing	211,773		211,773
Facilities	1,863,038		1,863,038
Register of Deeds	451,827		451,827
Remonumentation Grant	80,444		80,444
Treasurer	623,707		623,707
Drain Commissioner	886,430		886,430
Economic Development	114,720		114,720
Community Agencies	185,720		185,720
Equal Opportunity Committee	500		500
Women's Commission	500		500
Historical Commission	500		500
Tri-County Regional Planning	104,960		104,960
Jail Maintenance	268,100		268,100
Sheriff	20,169,554	(2,286,644)	17,882,910
Community Corrections	121,529		121,529
Animal Control	1,360,501		1,360,501
Emergency Operations	256,269		256,269
Board of Public Works	300		300
Drain Tax at Large	345,000		345,000
Health Department	7,497,128	1,948,070	9,445,198
Community Health Centers	999,682		999,682

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Medical Examiner	337,035		337,035
Substance Abuse	1,078,593		1,078,593
Community Mental Health	1,751,631		1,751,631
Department of Human Services	1,778,665		1,778,665
Tri-County Aging	76,225		76,225
Veterans Affairs	483,852	(5,012)	478,840
Cooperative Extension	498,107	5,697	503,804
Parks and Recreation	1,318,852		1,318,852
Contingency Reserves	330,741	(13,972)	316,769
Legal Aid	20,000		20,000
2-1-1 Project	33,750		33,750
Capital Improvements	1,586,373		1,586,373
<b>Total General Fund Expenditures</b>	<b>73,334,116</b>	<b>(419,560)</b>	<b>72,914,556</b>

**General Fund Revenues**

Property Tax	Increase property tax revenue \$476,000 due to higher than projected 2013 taxable value.
Circuit Crt – FOC	Decrease Indirect Cost revenue \$95,000 due to change in cost allocation plan methodology.
Prosecuting Attorney	Remove D.A.R.T. grant revenue of \$120,691 from budget. Grant not renewed for 2013. Decrease Indirect Cost revenue \$31,000 due to change in cost allocation plan methodology.
Sheriff	Transfer \$340,627 associated with jail medical services to Health Department. Decrease jail bed rental \$793,072. Included in the adopted budget were revenues and expenses associated with the reopening of a jail post to be used for rental to the Michigan Department of Corrections. The rental revenue was not secured, and the post will not be reopened.
Health Department	Transfer \$340,627 associated with jail medical services from Sheriff.
Cooperative Extension	Increase budget \$5,697 for revenue from Michigan State University used to support Cooperative Extension programs.

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Use of Fund Balance Reappropriate \$34,008 for remaining portion of operations manual for MIS Department approved by Resolution 12-325 and \$104,498 for Sheriff vehicles budgeted but not purchased in 2012.

**General Fund Expenditures**

Financial Services Increase budget \$18,984 for county's required contribution to MERS for Capital Area District Library (CADL) employees who were formerly employees of Ingham County.

Controller Reappropriate \$34,008 for remaining portion of operations manual for MIS Department approved by Resolution 12-325.

Prosecuting Attorney Remove D.A.R.T. grant expenses of \$120,691 from budget. Grant not renewed for 2013.

Sheriff Reappropriate \$104,498 for vehicles budgeted but not purchased in 2012. Eliminate \$1,748,070 contract for jail medical services. Transfer funds to Health Department. Decrease jail expenses \$643,072. Included in the adopted budget were revenues and expenses associated with the reopening of a jail post to be used for rental to that State of Michigan. The rental revenue was not secured, and the post will not be reopened.

Health Department Increase budget \$1,948,070 for jail medical services. The adopted budget included a contract for these services in the Sheriff's Office. However, services will continue to be provided by Health Department staff.

Cooperative Extension Increase budget \$5,697 for program expenses supported by Michigan State University.

Veterans Affairs Reduce personnel budget \$5,012. Resolution 13-54 authorized a temporary position. Subsequently, Resolution 13-77 authorized a permanent three-quarter time position, making the temporary position no longer necessary.

Contingency Increase contingency account \$5,012 due to elimination of temporary position from Veterans Affairs Department. Decrease contingency \$18,984 for county's required contribution to MERS for Capital Area District Library (CADL) employees who were formerly employees of Ingham County.

**Non-General Fund Adjustments**

Transportation & Roads (F201) Increase use of unrestricted fund balance and various materials to be used for primary and local road maintenance (\$251,883). This adjustment will bring the road maintenance budget up to the amount that is traditionally spent. This is an annual adjustment that is done once the prior year's final fund balance has been analyzed.

Friend of the Court Reappropriate remaining funds budgeted for backscanning related to

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- (F215) imaging project approved by Resolution 12-112. (\$50,000)
- Health Fund  
(F221) Eliminate general fund appropriation for Intergovernmental Transfer (\$400,000).  
Decrease Health Plan Management Services revenues associated with the proposed contract with the newly established Health Care Cooperative (\$400,000).
- Public Improvements  
(F245) Reappropriate funds for the following capital improvement projects:  
District Court power transfer switch (\$20,500), replace concrete in Lansing and Mason (\$15,000), Animal Control roof replacement (\$85,000), Sheriff roof replacement (\$36,290) and Mason Courthouse mold redemption (\$28,500) per 2012 capital budget, and Jail water management system approved by Resolution 10-368 (\$30,845).
- Potter Park/Zoo  
(F258) Reappropriate funds for the following capital projects not completed in previous years: Plant material (\$712) approved in 2007 capital budget, decorative fencing (\$14,581) approved in the 2009 capital budget, penguin exhibit glass (\$5,000) and garden program (\$4,284) approved in the 2010 capital budget, admissions system (\$30,000) and security cameras/wireless internet (\$25,000) approved in the 2011 capital budget, zoo and park graphics (\$10,000), zoo and park landscaping (\$5,000) zoological information management system (\$5,000), pavilion #2 roof repair (\$100,000), moose & bison exhibit (\$4,910), and Discovery Building cages (\$6,500) approved in the 2012 capital budget.
- Juv. Justice Millage  
(F264) Reappropriate funds for tuckpointing at the Ingham County Family Center per the 2012 capital budget (\$77,216).
- Anti-Drug Abuse Grant  
(F266) Decrease Byrne grant revenue supporting an Assistant Prosecuting Attorney and a Sheriff Deputy (\$36,231). Actual grant came in less than budgeted. Grant revenue will be replaced with funds from the Tri-County Metro Squad forfeiture fund reserve.
- Community Corrections  
(F267) Reappropriate unspent 2012 funds designated for electronic tether for those who cannot afford to pay fees (\$44,854). This will be in addition to the \$50,000 budgeted in 2013.
- Health Services Millage  
(F297) Appropriate up to \$2,881,683 for the Intergovernmental Transfer and Ingham Health Plan for health services per the Health Services millage.
- Bldg Authority Operating  
(F631) Reappropriate funds for the following capital improvement projects at the Human Services Building: signage (\$13,123) per the 2009 capital budget, parking lot repairs (\$15,028) per the 2010 capital budget, and garage tuckpointing (\$16,274) and parking lot replacement (\$232,700) per the 2012 capital budget. Reappropriate funds for a metal detector at the Veterans Memorial Courthouse/Grady Porter Building per the 2012 capital budget (\$4,300).
- MIS Transfer funds from the MIS unrestricted fund balance to the designated

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(F636) fund balance for network expenses. (\$300,000) Reappropriate remaining funds for the following projects: Prosecuting Attorney imaging project (\$86,742) and Health Department phone system for clinics (\$131,679) approved in 2012 capital budget.

Mach./Equip. Revolving (F664) Increase CIP upgrade funds to purchase the following replacement equipment: two PCs and monitors for Facilities (\$2,498), printer for District Court (\$1,588), and additional cost for Budget Office computer replacement (\$352), Reappropriate funds for the following projects: renovation of Health Department space at Human Services Building (\$81,943) approved in the 2009 capital budget, Circuit Court imaging/scanning project (\$228,702), hardware costs for scanning (\$15,000), microfilming/scanning of closed files (\$33,844), scanning of heavy use microfilm (\$17,953), video conferencing (\$30,000), and implementation of scanning system (\$25,000) for Probate Court, backscanning for Circuit Court (\$50,000), video surveillance for District Court (\$4,358), body armor (\$800), shelter audio/intercom system (\$3,009), toughbooks for vehicles (\$7,200) and microscope (\$4,400) for Animal Control and Sheriff in car camera project (\$16,500) per 2012 capital budget.

**2013 CONTINGENCY**

Adopted Contingency Amount	\$353,259
R13-54: Veterans Affairs Temporary	(5,012)
R13-83: District Court Reorganization	(17,506)
Proposed 1 <sup>st</sup> Quarter Adjustment	(13,972)
<b>Proposed Contingency Amount</b>	<b>\$316,769</b>

Introduced by the Finance Committee:

**RESOLUTION ESTABLISHING PRIORITIES TO GUIDE THE DEVELOPMENT OF THE 2014  
BUDGET AND ACTIVITIES OF COUNTY STAFF**

**RESOLUTION # 13 - 187**

WHEREAS, Ingham County government is committed to assuring the provision of services most important to its citizens; and

WHEREAS, Ingham County services are focused on these long-term objectives:

- \*Enhancing access to county records
- \*Providing a quality transportation system network including roads
- \*Providing a suitable and ecologically sensitive drainage system
- \*Providing recreational opportunities
- \*Fostering economic well being
- \*Promoting environmental protection, smart growth and conservation
- \*Preventing and controlling disease
- \*Promoting accessible health care
- \*Assisting in meeting basic needs
- \*Fostering youth development
- \*Supporting public safety
- \*Assuring judicial processing
- \*Providing appropriate evidence based sanctions for adult offenders
- \*Providing appropriate evidence based treatment and sanctions for at-risk juveniles; and

WHEREAS, these services are to be delivered in a manner which emphasizes:

- \* An educated and participating citizenry
- \* An ongoing capacity for intergovernmental collaboration
- \* A quality workforce
- \* Cost-effective delivery of county services
- \* Maximum use of technology
- \* A commitment to fairness, opportunity and eliminating inequalities; and

WHEREAS, the Board of Commissioners has identified significant revenue shortfalls including falling property tax assessments, state cuts to revenue sharing, and potential elimination of portions of the personal property tax for 2014; and

WHEREAS, the Controller/Administrator is projecting approximately a \$3 million budget shortfall for 2014; and

WHEREAS, the Board of Commissioners has identified priorities to guide the development of the 2014 Budget and activities of county staff.

April 30, 2013 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopts the following priority areas to be utilized by the Controller/Administrator's Office and the county offices, departments, agencies, and courts in developing proposed activities and budgets for 2014:

1. Current year expenditures should be supported by current year revenues. The Controller/Administrator will develop a multi-year budget projection and a long-range plan to finance the County's legacy costs. These projections will be used to guide the Board's decision as to the appropriate use of the County's reserves in the development of the 2014 Budget.

2. To the extent necessary and appropriate, mandated services currently provided by county government in support of all its long-term objectives should be continued in 2014, with ongoing evaluation to identify possible overlap and duplication of services and to identify more efficient uses of county funds.

3. The Board of Commissioners will be forced to reduce or eliminate service levels primarily in areas of discretionary services, while recognizing that all mandated services will also be considered for budget reductions to the extent possible and necessary in this unprecedented time.

4. The Board of Commissioners expects all department offices and courts to consider these priorities in the development of their budgets and activities for 2014.

5. Priority consideration should be given to all of the following long-term objectives:

a. Promoting Accessible Health Care

1. Continue to maintain and expand access to health care for the uninsured and under-insured through the Ingham Health Plan, the Federally Qualified Health Clinics, and other county operated programs and clinics. Maximize implementation of the 2010 Patient Protection and Affordable Care Act and maximize implementation of the Affordable Care Act and the Ingham County Health Care Millage to benefit the County and enhance the delivery of public health services in Ingham County.

2. Maximize ability to draw down federal funds for health care.

3. Evaluate the Health Department budget to determine the appropriate amount of support that is necessary from the County General Fund in order to continue operations at an acceptable level.

4. Develop a long range plan for the operation and location of the Community Health Centers.

b. Fostering Economic Well Being

Explore utilizing the County's authority under Public Act 88 of 1913 to provide for the creation of a fund to be used for economic development in Ingham County.

c. An Ongoing Capacity for Intergovernmental Collaboration/Cost Effective Delivery of County Services

The Ingham County Board of Commissioners will explore efficiencies through regional cooperation, emphasizing consolidation and service sharing, accountability and transparency, and controlling costs.

d. Providing Appropriate Sanctions for Adult Offenders



Encourage the use of appropriate sanctions for adults in order to foster appropriate behavior, reduce criminal recidivism, and effectively manage corrections resources, including the jail population. These resources will be effectively managed by supporting strategies recommended by the Jail Utilization Coordinating Committee, Community Corrections Advisory Board, and other community partners. In addition the County will increase the use of GPS/tethering equipment, maintain and use a data tracking system that focuses on system volume and trends. Support appropriate use of probation residential services, facilitate screening and treatment of substance abuse, and/or mental disorders, and continue Pre-Trial Services. This enhancement is designed to facilitate the identification of appropriate populations for bond recommendations, risk/needs assessments, recommended conditions of release, supervision of felony defendants released on conditional bonds, and initiation of court action for violation of bond conditions.

e. Provide Appropriate Treatment and Sanctions for at Risk Juveniles

Continue to maximize use of Juvenile Justice Millage funds to implement the Chinn Study so as to provide the most appropriate community based programming for juvenile offenders and juveniles at risk of adjudication. Implement an independent assessment of the success of the Ingham County Juvenile Justice Programs every 3 years beginning in 2014. Explore the cost benefits of providing a male group home.

f. Supporting Recreational Opportunities

Provide recreational opportunities throughout Ingham County to the extent possible, guided by the County Parks Master Plan and the Potter Park Master Plan.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners supports the efforts to prevent environmental hazards to human health.

BE IT FURTHER RESOLVED, that efforts to expand and increase the use of technology countywide will continue to the extent that efficiencies are created and/or funding is available.

BE IT FURTHER RESOLVED, that the Ingham Board of Commissioners will explore efficiencies regarding the provision of employee and retiree health care benefits.

BE IT FURTHER RESOLVED, Ingham County will evaluate the budgetary effect of the potential phase out of the personal property tax.

BE IT FURTHER RESOLVED, that Ingham County will develop a plan to increase road maintenance services if an increase in operating revenue from the Michigan Transportation Fund is approved.

BE IT FURTHER RESOLVED, as part of other routine and long-range planning processes transportation alternatives (such as mass transit and non-motorized) will be given consideration when allowable.

BE IT FURTHER RESOLVED, that Ingham County will evaluate the budgetary and overall impact of the indigent defense system pending potential State legislation.

BE IT FURTHER RESOLVED, that County staff will continue to explore options for reforms and consolidations leading to savings (short-term or long-term) and present these to Commissioners for consideration.

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Vickers

**Nays:** None      **Absent:** Koenig, Tennis, Schafer      **Approved 4/24/13**

Commissioner Anthony moved to adopt the resolution. Commissioner Koenig seconded the motion.

Commissioner Schafer offered a friendly amendment to add the word “conservation” in the sixth bullet point in the second “Whereas” of the resolution. Commissioner Vickers seconded the amendment. The amendment was added to the resolution.

Motion to adopt the resolution, as amended, carried unanimously. Absent: Commissioner McGrain.

Introduced by the Human Services Committee:

**RESOLUTION DESIGNATING THE MONTH OF APRIL 2013  
AS SEXUAL ASSAULT AWARENESS MONTH IN INGHAM COUNTY**

**RESOLUTION # 13 - 188**

WHEREAS, April 2013 marks the national observance of Sexual Assault Awareness Month, whose goal is to raise awareness of sexual violence in an effort to prevent it; and

WHEREAS, the Center for Disease Control defines sexual violence as “any sexual activity where consent is not freely given. This includes completed or attempted sex acts that are against the victim's will or involve a victim who is unable to consent.” Consent is not freely given or legally given if the victim is fearful, too young, ill, disabled, or under the influence of alcohol or drugs; and

WHEREAS, according to the CDC's data for 2013, 1 in 5 women and 1 in 71 men will be victims of rape during their lifetimes. Nationally, sexual assault disproportionately affects women of color as well as young women, with girls under age 18 at the greatest risk; and

WHEREAS, compared to other violent crimes, sexual assaults are grossly under-reported, grossly under-investigated, and grossly under-prosecuted. According to the Department of Justice and the FBI, of 100 instances of rape, only 46 are reported to the police. Only 12 of those reports lead to arrest. Nine of those 12 arrests result in felony conviction, and only 3 of those convictions will result in a prison sentence; and

WHEREAS, the National District Attorneys Association has helped identify four “rape myths” that directly bear on the low rates of report, investigation, arrest, and conviction. Those myths, or false but widespread, persistent beliefs, are as follows:

- (1) Rape is primarily sexually motivated;
- (2) Rapists are usually strangers to their victims;
- (3) The victim's behavior caused the assault; and
- (4) The victim experiences less psychological trauma when he or she knows the assailant.

The facts of sexual violence are that

- (1) Rape is motivated by anger and the need for a feeling of power as well as sexual gratification;

- (2) In 40 percent of all sexual assaults, the victim knows his or her assailant;
- (3) No behavior warrants sexual assault, and under no circumstances should the victim be blamed in whole or in part;
- (4) There are no differences in the trauma and psychological symptoms when the victim knows his or her assailant.

WHEREAS, the health consequences and psychological harm from sexual violence are devastating. Victims of sexual assault are 3 times as likely to suffer from depression; 6 times as likely to suffer from post-traumatic stress; 13 times as likely to abuse alcohol; 26 times as likely to abuse drugs; and 4 times as likely to contemplate suicide. The anger and pain experienced after sexual assault contributes to the prevalence of eating disorders. Victims also experience chronic pain, headaches, sexually transmitted diseases, and pregnancy. Victims are often fearful, anxious, and unable to trust others; and

WHEREAS, the recent renewal and expansion of the Violence Against Women's Act provides some reason for hope, as does the decline in the number of sexual assaults over the past two decades. However, recent well publicized national and international sexual assault cases underscore that much work remains to counter the destructive, false, biased beliefs that contribute to the victimization of children, women, and men. That work begins with raising awareness that sexual assault is not just a "women's issue." It continues by educating our communities, talking frankly about healthy sexual and social behavior with not just our daughters but also our sons, and fostering and demonstrating respect for the human dignity of children, women, and men.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners designates April 2013 as Sexual Assault Awareness Month in Ingham County, and honors the victims of sexual assault as well as those who have dedicated themselves to helping comfort, heal, and seek justice for the victims of sexual assault.

**HUMAN SERVICES: Yeas:** Hope, Anthony, McGrain, Nolan, Vickers, Maiville  
**Nays:** None    **Absent:** Tennis    **Approved 4/22/13**

Adopted as part of consent agenda.

Introduced by the Human Services Committee:

**RESOLUTION MAKING AN APPOINTMENT TO THE VETERANS AFFAIRS COMMITTEE**

**RESOLUTION # 13 - 189**

WHEREAS, a vacancy will exist on the Veterans Affairs Committee due to the expiration of a term; and

WHEREAS, the Human Services Committee interviewed applicants interested in serving on this Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints:

Hugh Haines, 4139 N. Main Street, Leslie, 49251

to the Veterans Affairs Committee, as a Gulf War representative, to a term expiring May 8, 2017.

**HUMAN SERVICES: Yeas:** Hope, Anthony, McGrain, Nolan, Vickers, Maiville  
**Nays:** None **Absent:** Tennis **Approved 4/22/13**

Adopted as part of consent agenda.

Introduced by the Human Services and Finance Committees:

**RESOLUTION TO AUTHORIZE AN AGREEMENT FOR  
CALL CENTER SERVICES AT THE HEALTH DEPARTMENT**

**RESOLUTION # 13 - 190**

WHEREAS, the Ingham County Health Department's Health Plan Management Services (HPMS) assumed the responsibility of providing administrative support services for the Ingham Health Plan Corporation and its 14 County Health Plans throughout Michigan; and

WHEREAS, one function HPMS provides is to operate three toll-free call centers to assist the enrolled members and medical providers; and

WHEREAS, the Ingham County Health Department is responsible for providing directory assistance to its callers; and

WHEREAS, the Health Department and the Health Plan Management Services unit are committed to providing high quality and efficient services to its customers; and

WHEREAS, call center services are a necessity in the delivery of contractual services to Health Department callers and County Health Plan members and providers; and

WHEREAS, the Purchasing Department issued a Request for Proposals in February 2013 for overflow call center services to support the customer service needs of the County Health Plan providers and members and health department callers; and

WHEREAS, the responses were evaluated by the Health Plan Management Services Manager, Medical Services Coordinator, and Quality and Safety Coordinator; and

WHEREAS, the group unanimously agreed that AMBS Call Center presented the best response and their proposal showed extensive health care call center experience; and

WHEREAS, the Health Officer recommends a contract with AMBS Call Center for overflow call center services for Health Plan Management Services and the Health Department directory assistance line; and

WHEREAS, AMBS Call Center shall provide overflow call center services at a rate of \$895 per month for up to 1200 minutes with additional minutes costing .78 per minute. Patching time is .06 per call. Based on current call volume, the contract would not exceed \$20,500 per year, to be managed from within the Contractual Service line items of the FY 2012-2013 and FY 2013-2014 HPMS and Health Department Budgets.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an agreement with AMBS Call Center for overflow call center services Health Plan Management Services and the Health Department directory assistance line at a rate of \$895 per month for up to 1200 minutes with additional minutes costing .78 per minute. Patching time is .06 per call. Based on current call volume, the contract would not exceed \$20,500 per year, to be managed from within the Contractual Service line items of the FY 2012-2013 and FY 2013-2014 HPMS and Health Department Budgets.

BE IT FURTHER RESOLVED, the period of the agreement shall be June 1, 2013 through May 31, 2014 with the option to automatically renew from year to year unless terminated as set forth in the agreement.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and County Clerk to sign all necessary contract documents consistent with this resolution upon review and approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Hope, Anthony, McGrain, Nolan, Vickers, Maiville  
**Nays:** None    **Absent:** Tennis    **Approved 4/22/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Koenig, Vickers  
**Nays:** None    **Absent:** Tennis, Schafer    **Approved 4/24/13**

Adopted as part of consent agenda.

Introduced by the Law and Courts and Finance Committees:

**RESOLUTION TO ENTER INTO A CONTRACT WITH THE CITY OF LANSING AND TO ACCEPT THE FY2011 & FY2012 HOMELAND SECURITY GRANT PROGRAM FUNDS FOR THE REGIONAL PLANNER GRANT**

**RESOLUTION # 13 - 191**

WHEREAS, the Ingham County Sheriff's Office/Office of Homeland Security & Emergency Management has been approved to receive grant funds from the Department of State Police, Emergency Management Division through the City of Lansing , to hire a temporary Regional Planner; and

WHEREAS, this temporary Regional Planner will perform research and provide data to support Regional Homeland Security efforts through the systematic planning, evaluation and analysis of program elements in the areas of equipment acquisition, training, exercising, and planning as identified in the regions homeland security assessment and strategy; and

WHEREAS, the Regional Planner will also research and provide data through the systematic planning, evaluation and analysis of projects in bio-terrorism, weapons of mass destruction, and CBRNE (Chemical, Biological, Radiological, Nuclear, Explosive) elements; and

WHEREAS, the Regional Planner is an employee of the Region 1 Homeland Security Board, working on Regional projects that support Ingham County response efforts and is housed at the Sheriff's Office; and

April 30, 2013 REGULAR MEETING

WHEREAS, the Ingham County Sheriff's Office, Office of Homeland Security & Emergency Management, in cooperation with the Ingham County Local Emergency Planning Committee has identified some specialized needs eligible for funding through this grant; and

WHEREAS, the City of Lansing has agreed to be the fiduciary agent for these grant funds.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a contract with the City of Lansing, to be the fiduciary agent for the FY 2011 & FY 2012 Department of Homeland Security, Homeland Security Grant Program, and the acceptance of grant funds, pending State approval for the expenses incurred for the temporary Regional Planner for the time period of May 1, 2013 through May 31, 2014, at a total cost not to exceed \$60,000.00 (no match required).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary budget adjustments in the Ingham County Sheriff's Office, Office of Homeland Security & Emergency Management 2013, and 2014 budgets.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract/subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Celentino, Tsernoglou, De Leon, Bahar-Cook, Hope, Schafer  
**Nays:** None    **Absent:** Holman    **Approved 4/18/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Koenig, Vickers  
**Nays:** None    **Absent:** Tennis, Schafer    **Approved 4/24/13**

Adopted as part of consent agenda.

Introduced by the Law & Courts and Finance Committees:

**RESOLUTION AUTHORIZING 911 FUNDS TO PARTICIPATE IN A MICROWAVE PROJECT FOR THE 911 CENTER**

**RESOLUTION # 13 - 192**

WHEREAS, Ingham County operates a 911 Emergency Telephone Dispatch Center; and

WHEREAS, the Counties of Eaton, Clinton, Ingham and Livingston (CEIL) participate in a cooperative venture through a Intergovernmental Agreement to jointly share common costs in providing 911 services to their respective constituents; and

WHEREAS, Ingham County Board of Commissioners previously approved the purchase of a Cassidian 9-1-1 Phone system in conjunction with Eaton, Clinton and Livingston County 9-1-1 Centers; and

WHEREAS, the initial implementation of this system did not provide for a completely separate and redundant connection between the system servers, allowing for a reliable backup connection which is needed to insure that emergency and non-emergency calls get through to the proper 9-1-1 centers using this system; and

WHEREAS, the 9-1-1 Director from Livingston county working with the CEIL counties using this phone system has obtained quotes and awarded this project to MapleNet, in the amount of \$113,220.44. Providing for a ten percent (10%) project contingency fund, the total project cost should not exceed \$125,000.00; and

WHEREAS, Ingham County's proportional costs for this Microwave project should not exceed \$31,396.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes through the existing CEIL Intergovernmental agreement reimbursing Livingston County for Ingham County's proportional costs associated with the purchase a Microwave System to provide redundant connections between Ingham and Livingston county 9-1-1 Centers at a cost not to exceed \$31,396 from the 911 Emergency Telephone Dispatch Services - 911 fund balance.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers that are consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any necessary contract/Purchase Order documents regarding system warranties and maintenance of the system with the vendor that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Celentino, Tsernoglou, De Leon, Bahar-Cook, Hope, Schafer  
**Nays:** None **Absent:** Holman **Approved 4/18/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Koenig, Vickers  
**Nays:** None **Absent:** Tennis, Schafer **Approved 4/24/13**

Adopted as part of consent agenda.

Introduced by the Law & Courts, County Services and Finance Committees:

**RESOLUTION TO AUTHORIZE THE COUNTY TO SEEK ARCHITECTURAL/ENGINEERING PROPOSALS TO CONDUCT A BUILDING ASSESSMENT OF THE INGHAM COUNTY ANNEX FACILITY IN MASON**

**RESOLUTION # 13 - 193**

WHEREAS, the Ingham County Animal Control Department (ICAC) is dedicated to ensuring a safe productive work environment along with clean and healthy facilities for animals, staff, volunteers, trustees and visitors, it requires adequate and necessary space and equipment to meet those needs; and

April 30, 2013 REGULAR MEETING

WHEREAS, each year more the more than 5,000 animals require shelter at ICAC and over 1,200 visitors come to the shelter annually, and over 8,000 citizen complaints are dispatched to animal control officers from this location; and

WHEREAS, as a result of limited space, the shelter lacks adequate storage, work space, customer service areas and cramped and outdated animal quarters, and a new facility will assist in addressing these issues; and

WHEREAS, the Ingham County Animal Control Department, Ingham County Animal Control Advisory Committee, and Ingham County Animal Shelter Fund , a 501 (c ) (3) non profit have been exploring options to build a new adequate shelter for some time; and

WHEREAS, the Ingham County Animal Control Department has identified private individuals that are interested in fund raising and donating funds to build a new Animal Control Department/Shelter Facility; and

WHEREAS, Ingham County has a facility located in Mason commonly known as the Ingham County Annex Facility located on 1.23 acres at 407 North Cedar that may be suitable for a new Animal Control Department/Shelter Facility.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the County to conduct a Request for Proposal process to identify a Architectural/Engineering firm to conduct a building assessment of the Ingham County Annex Facility in Mason.

BE IT FURTHER RESOLVED, that the building assessment will be in two phases with Phase II; only being conducted if the County authorizes the work to proceed after Phase I is completed:

- 1) Phase I: Preliminary Conceptual Design and Projected Construction/Renovation Costs, which would include a 3-D rendering of the proposed site and Animal Control Department/Shelter Facility
- 2) Phase II: Construction/Renovation Final Design Bid Documents

**LAW & COURTS: Yeas:** Celentino, Tsernoglou, Bahar-Cook, Hope, Schafer  
**Nays:** None    **Absent:** Holman, De Leon    **Approved 4/18/13**

**COUNTY SERVICES: Yeas:** De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville  
**Nays:** None    **Absent:** None    **Approved 4/23/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Koenig, Vickers  
**Nays:** None    **Absent:** Tennis, Schafer    **Approved 4/24/13**

Adopted as part of consent agenda.

Introduced by the Law & Courts Committee:

**RESOLUTION AUTHORIZING THE EXPANSION OF THE**



**VOTING MEMBERSHIP OF THE ELECTRONIC MONITORING OVERSIGHT COMMITTEE TO  
CONSIST OF DEPARTMENT AND ELECTED OFFICIAL REPRESENTATIVES INCLUDING THE  
PROSECUTING ATTORNEY'S OFFICE AND FRIEND OF THE COURT**

**RESOLUTION # 13 - 194**

WHEREAS, the Ingham County Commissioners, in Resolution #08-244, authorized Jail Utilization Coordinating Sub-Committee (JUCC) members, responsible for working with the County Purchasing Department to develop an RFP and selection process for Electronic Monitoring (EM) Services and for making a recommendation regarding a proposed vendor, to continue to serve as the Electronic Monitoring Oversight Committee (EMOC) members; and

WHEREAS, Resolution #08-244 specifically named JUCC Sub-Committee members Major Sam Davis, Mary Sabaj, Rhonda Swayze, John Rehagen and Beryl Frenger as those members who would continue to serve in this capacity for the purpose of working with the vendor, Sentinel Offender Services, to develop policies and procedures and to provide ongoing oversight for the EM Program; and

WHEREAS, the mission and continuity of the EMOC is better served if membership is determined by County Department representation rather than individuals; and

WHEREAS, EM policies and procedures include the Friend of the Court jail sentenced population, it would be appropriate and helpful to add a voting representative from the Friend of the Court; and

WHEREAS, the Prosecuting Attorney has requested that a representative from the Prosecutor's Office be added as a voting member of the EMOC; and

WHEREAS, the current EMOC voting membership unanimously requests that a representative from the Prosecutor's Office and from the Friend of the Court be included as voting members of the EMOC; and

WHEREAS, EMOC voting membership would, from the approval of this Resolution forward, consist of representatives appointed by the Department Head or Elected Official from the Sheriff's Office, Community Corrections, 55<sup>th</sup> District Court, Circuit Court, Circuit Court Pretrial Services, Prosecutor's Office, and the Friend of the Court.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners does hereby authorize the voting membership of the Electronic Monitoring Oversight Committee to consist of one representative appointed by the Department Head or Elected Official from the Sheriff's Office, Community Corrections, the Circuit Court, Circuit Court Pretrial Services, 55<sup>th</sup> District Court, Prosecutor's Office and the Friend of the Court.

**LAW & COURTS: Yeas:** Celentino, Tsernoglou, De Leon, Bahar-Cook, Hope, Schafer  
**Nays:** None **Absent:** Holman **Approved 4/18/13**

Adopted as part of consent agenda.

Introduced by the Law & Courts Committee:

**RESOLUTION OF APPRECIATION TO THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER TELECOMMUNICATORS DURING NATIONAL TELECOMMUNICATORS WEEK  
APRIL 14-20, 2013**

**RESOLUTION # 13 - 195**

WHEREAS, the Ingham County Board of Commissioners has established a Consolidated 9-1-1 Emergency Dispatch Center that opened June 27, 2012; and

WHEREAS, Ingham County 9-1-1 Telecommunicators ( 9-1-1 Dispatchers) daily serve the citizens of Ingham County by answering their emergency calls for police, fire and emergency medical services and by dispatching the appropriate assistance as quickly as possible; and

WHEREAS, Ingham County 9-1-1 Telecommunicators are the first and most critical contact our citizens have with emergency services; and

WHEREAS, Ingham County 9-1-1 Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities and providing them information to ensure their safety; and

WHEREAS, Ingham County 9-1-1 Telecommunicators are professionals who work to improve the emergency response capabilities of these communications through their knowledge and experience; and

WHEREAS, Ingham County 9-1-1 Telecommunicators have contributed substantially to the apprehension of criminals, suppression of fires and treatment of the injured; and

WHEREAS, each Telecommunicator has exhibited compassion, understanding and professionalism during the performance of their job in the past year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners declares the week of April 14-20, 2013 to be National Telecommunicators week in Ingham County, in honor of the Ingham County 9-1-1 Telecommunicators for their crucial role in the protection of life and property, for the Public Safety Agencies and the Citizens of Ingham County.

**LAW & COURTS: Yeas:** Celentino, Tsernoglou, Bahar-Cook, Hope, Schafer

**Nays:** None **Absent:** Holman, De Leon **Approved 4/18/13**

Adopted as part of consent agenda.

**SPECIAL ORDERS OF THE DAY**

Commissioner Anthony moved to appoint Matt Davis to the Jury Board.

Commissioner Tennis seconded the motion.

The motion carried unanimously. Absent: Commissioner McGrain.

**PUBLIC COMMENT**

Former Commissioner Mark Grebner reminisced about how much he enjoyed his bike rides to and from Mason while on the board during nice weather. As a retire he noted he would have to continue to bike to Mason for board meetings on nice evenings but commented he was happy he would not have to attend the committee meetings.

**COMMISSIONER ANNOUNCEMENTS**

Commissioner Bahar-Cook thanked Commissioner Schafer for having the foresight to put Item No. 28 on the agenda, which was just adopted, regarding National Telecommunicator's Week. The resolution will be delivered to out 9-1-1 Center.

Commissioner Maiville informed the board of a big announcement in Alaiedon Township regarding the expansion of Jackson National Life and the addition of 1,000 jobs to the area. It is great news for all of us and will help us continue to diversify the local economy.

Commissioner Koenig thanked former Commissioner Mark Grebner for working with her and Commissioner Maiville to help re-write the board's ethics policy.

Commissioner Koenig noted that Wednesday, May 1, was the 55<sup>th</sup> District Court Sobriety Court Ceremony at 3:00 p.m. at the Mason City Hall.

Commissioner Koenig mentioned the Lansing Area Safety Council is doing its 36<sup>th</sup> Annual Adult Crossing Guard Appreciation Day on Thursday, May 9, at 6 p.m.

Commissioner Koenig informed the board that last week the Oasis Family Center officially opened their doors to start doing supervised visitation and safe exchange of children that must occur as a result of difficult divorces.

Additionally, Commissioner Koenig mentioned the 2013 Safety Patrol picnic for all the safety patrol kids on Wednesday, May 15 at Hawk Island.

Finally, Commissioner Koenig noted that Miles for Smiles, a Head Start Program, has a 5k walk at Granger Meadows, its 7<sup>th</sup> Annual. It starts at 10 a.m. and helps families in poverty get urgent dental care. It is 15 dollars and the money is used for a very good cause.

Commissioner Bahar-Cook informed the board of the Michigan Women's Hall of Fame picnic on Monday, May 13. The event begins at 4:30 p.m. with dinner beginning at 5:30 p.m. at the county club of Lansing.

Additionally, Commissioner Bahar-Cook noted that she and Commissioner Nolan went on the bus tour that promotes the agricultural resources in Ingham County. This is a tour they hope to do every year and she encouraged all the board members to go at some point. It was eye-opening and fascinating to be made aware of all the resources outside of the city center.

**CONSIDERATION AND ALLOWANCE OF THE CLAIMS**

April 30, 2013 REGULAR MEETING

Commissioner Anthony moved to approve payment of the claims submitted by the County Clerk and Financial Services Department in the amount of \$27,587,023.76. Commissioner Schafer seconded the motion. The motion carried unanimously. Absent: Commissioners McGrain.

**ADJOURNMENT:**

There being no further business, the meeting was adjourned at 7:18 p.m.

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**DEB NOLAN, CHAIRPERSON**

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**BARB BYRUM, INGHAM COUNTY CLERK**

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Matt Solak, Chief Deputy Clerk

ATTORNEYS AT LAW

2160 HAMILTON ROAD  
OKEMOS, MICHIGAN 48864  
PHONE: (517) 347-6700  
FAX: (517) 347-6716  
GTURNWALD@COMCAST.NET

RECEIVED  
MAY 08 2013

May 07, 2013

Ingham County Board of Commissioners  
Ingham County Courthouse  
P.O. Box 319  
Mason, MI 48854

**RE: Cornel Road Improvement**

Dear Sir/Madam:

This letter is to advise that I am opposed to the widening of Cornel Road and the cutting down of so many trees. I drive this road daily and am a property owner on this road. One of the many benefits of this road is how the trees form a canopy effect over the top of the road. Eliminating the trees would take away the one place in the county that has such a nice natural tree canopy.

While the road does need resurfacing, building a sidewalk instead of widening the road, would be more beneficial. This will allow the people to enjoy the road and lead to a much safer environment for both pedestrians and cars of this community.

If you have any other questions or concerns please feel free to contact me at (517) 347-6700

Very Truly Yours,



Gene F. Turnwald  
Attorney at Law

GFT/cd

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING JOHN COGSWELL ON THE EVENT OF HIS RETIREMENT**

**RESOLUTION # 13 -**

WHEREAS, John Cogswell has been with the Charter Township of Lansing, Westside Water System since July 6, 1977, where he began his journey as a serviceman, his hard work, ambition and quest for knowledge led him to S-1 and D-2 water certifications giving him the foreman position, and in 2004, John's determination led him to the manager's position; and

WHEREAS, John's passion for the water department exceeded above and beyond what was expected of him, his support for the MRWA (Michigan Rural Water Association) led him to the MRWA "Operator of the Year" nomination in 1997, his continued hard work and drive for excellence paid off in 2003 as the recipient of the MRWA "Operator of the Year Award" and in 2010 he was named the MRWA "Man of the Year"; and

WHEREAS, after 36 years of service, John continues to remain active in various associations and committees, his leadership with the Children's Water Fest has taught children the value of protecting safe drinking water for many years, his stride in roles has led to donations and ongoing education to improve our water systems by serving as a past President for the SCMWA (South Central Michigan Water Association) and President Elect for 2010; and

WHEREAS, he also acts as Vice-Chairperson for the Mid Michigan Water Authority, serves on the American Water Works Association Registration Committee, works hard on the Groundwater Management Board and Groundwater Technical Advisory Committee and pushes hard to protect groundwater contamination through abandoned wells by serving on the Wellhead Protection Committee; and

WHEREAS, John will retire from his position on May 28, 2013.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby congratulates John Cogswell on the event of his retirement and extends its sincere appreciation for the contributions he made to the citizens of Ingham County, particularly those that reside in Lansing Charter Township.

BE IT FURTHER RESOLVED, that the Board wishes him continued success in all of his future endeavors.

**COUNTY SERVICES: Yeas:** De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville  
**Nays:** None **Absent:** None **Approved 5/7/13**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH  
MYERS PLUMBING & HEATING TO PROVIDE THE LABOR AND MATERIALS  
TO INSTALL A VESTIBULE CABINET HEATER AT ENTRANCE #3 IN THE  
HUMAN SERVICES BUILDING**

**RESOLUTION # 13 -**

WHEREAS, entrance #3 does not currently have a vestibule cabinet heater; and

WHEREAS, each time the door is utilized, that area fills with cold air and there is no system in place to remove it; and

WHEREAS, the Purchasing Department submitted proposals and after careful review of the bids, it is the recommendation of both the Purchasing and Facilities Departments to award a contract to Myers Plumbing & Heating who submitted the lowest responsive and responsible bid to provide labor and materials to install a vestibule cabinet heater at entrance #3 in the Human Services Building for a not to exceed cost of \$6,900.00; and

WHEREAS, the funds for this project are available within CIP Line Item 631-23304-976000-34C04 which has a balance of \$15,000.00 for vestibule heaters.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorize entering into a contract with Myers Plumbing & Heating 16825 Industrial Parkway Lansing, Michigan 48906 to provide labor and materials to install a vestibule cabinet heater at entrance #3 in the Human Services Building for a not exceed cost of \$6,900.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville  
**Nays:** None **Absent:** None **Approved 5/7/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer  
**Nays:** None **Absent:** None **Approved 5/8/13**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH J.H.  
CONSTRUCTION FOR THE REMOVAL AND REPLACEMENT OF THE STEPS ON  
THE EAST SIDE OF THE MASON COURTHOUSE**

**RESOLUTION # 13 -**

WHEREAS, the steps have deteriorated and are in need of repair to ensure the safety of guests and employees of the courthouse; and

WHEREAS, the Purchasing Department submitted proposals and after careful review of the bids, it is the recommendation of both the Purchasing and Facilities Departments to award a contract to J.H. Construction who submitted the lowest responsive and responsible bid for the removal and replacement of the steps on the East side of the Mason Courthouse; and

WHEREAS, the cost for the project will be \$6,171.45 and due to the type of project, the Facilities Department is asking for a \$1,200.00 contingency for any unforeseen circumstances that may arise; and

WHEREAS, funding for this project is available within line item #245-90212-931000-3FC11.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorize entering into a contract with J.H. Construction 1167 South Aurelius Road, Mason, Michigan 48854 for the removal and replacement of the steps on the East side of the Mason Courthouse for a cost of \$6,171.45 plus a \$1,200.00 contingency for any unseen circumstances that may arise for a total not to exceed cost of \$7,371.45.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville  
**Nays:** None **Absent:** None **Approved 5/7/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer  
**Nays:** None **Absent:** None **Approved 5/8/13**



Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE ENTERING INTO AN AGREEMENT WITH IMAGESOFT TO IMPLEMENT OFFICE AUTOMATION AND IMAGING FOR THE COUNTY CLERK'S OFFICE**

**RESOLUTION # 13 -**

WHEREAS, the Department of Management Information Systems recommends moving forward with the county imaging and automation efforts; and

WHEREAS, the county clerk's office would like to enhance the services to Ingham County citizens; and

WHEREAS, Image soft is the current added value reseller of the county's current office Automation and imaging systems; and

WHEREAS, the cost to complete a full analysis of the County Clerk's office process is expected to cost \$18,800; and

WHEREAS, continued yearly licensing and support cost of estimated around \$8,000 per year; and

WHEREAS, the current county clerk's imaging systems currently cost \$14,000 per year; and

WHEREAS, a return on investment is expected to be received within three years and yearly cost savings of around \$7,000 in licensing and support after implementation; and

WHEREAS, the Chief Information Officer recommends entering into a agreement with ImageSoft, the current county vendor to complete the analysis and design of the clerk's office automation system.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the purchasing of services with ImageSoft for office automation and imaging of the county Clerk's office for \$18,800 paid from the contingency fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville  
**Nays:** None **Absent:** None **Approved 5/7/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer  
**Nays:** None **Absent:** None **Approved 5/8/13**

**MAY 14, 2013**  
**Agenda Item No. 6**

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM  
COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS**

**RESOLUTION # 13 -**

WHEREAS, as of June 1, 2012, the Ingham County Road Commission becomes the Ingham County Department of Transportation and Roads per Resolution #12-123; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this will now be the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated April 25, 2013 as submitted.

**COUNTY SERVICES: Yeas:** De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville  
**Nays:** None **Absent:** None **Approved 5/7/13**

**INGHAM COUNTY  
DEPARTMENT OF TRANSPORTATION AND ROADS**

DATE: April 25, 2013

LIST OF CURRENT PERMITS ISSUED

<u>R/W PERMIT#</u>	<u>R/W APPLICANT /CONTRACTOR</u>	<u>R/W WORK</u>	<u>R/W LOCATION</u>	<u>R/W CITY/TWP.</u>	<u>R/W SECTION</u>
2013-119	CONSUMERS ENERGY	ELECTRIC / OH	OLD PLANK RD & STONE RD	ONONDAGA	28
2013-121	AT & T	CABLE / UG	CEDAR ST & HALL ST	DELHI	23
2013-122	CONSUMERS ENERGY	GAS	WILLOUGHBY RD & AURELIUS RD	DELHI	10
2013-123	BILL SAVITSKI	SANITARY	WASHTENAW ST & GARCE ST	LANSING	18
2013-128	DAN THOMAS LAWN SPRINKLER	ANNUAL LAWN / SPRINKLER	VARIOUS	VARIOUS	
2013-129	GREAT LAKES LAWN & SPRINKLERS	ANNUAL LAWN / SPRINKLER	VARIOUS	VARIOUS	
2013-130	MAKE-A-WISH MICHIGAN	SPECIAL EVENT	VARIOUS	VARIOUS	
2013-136	GRANT NELSON	LAND DIVISION	DEXTER TR BET CATHOLIC CHURCH RD & ADAMS RD	STOCKBRIDGE	16
2013-137	EDS IRRIGATION	ANNUAL LAWN / SPRINKLER	VARIOUS	VARIOUS	
2013-140	AT & T	CABLE / UG	LEGION DR & CEDAR ST	VEVAY	6
2013-141	AT & T	CABLE / UG	JOLLY RD, MERIDIAN RD, LINN RD	ALAIEDON / WHEATFIELD	36 4 & 5
2013-143	WILLIAMSTOWN TOWNSHIP	SPECIAL EVENT	VARIOUS	WILLIAMSTOWN	
2013-144	G.A. HUNT	SANITARY	GREENCLIFF DR BET BLUE HAVEN DR & PARK LAKE DR	MERIDIAN	17
2013-145	CONSUMERS ENERGY	GAS / ROAD CLOSURE	DENNIS RD BET M-52 AND SEARLS RD	LEROY	27 & 34
2013-146	DAVID LOHR LAND SURVEYOR	MISCELLANEOUS	VARIOUS	VARIOUS	

PERMIT SUPERVISOR: \_\_\_\_\_

MANAGING DIRECTOR: \_\_\_\_\_

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION RESCINDING RESOLUTION #02-212 AND REVISING CERTAIN POLICIES  
PERTAINING TO APPOINTED ADVISORY BOARDS AND COMMISSIONS**

**RESOLUTION # 13 -**

WHEREAS, the Board of Commissioners has created a number of boards and commissions to serve in an advisory capacity in order to advance the welfare of the citizens of Ingham County; and

WHEREAS, Resolution #02-012 has established a policy to assure that citizen appointees are attending meetings fulfilling the mandates of their board or commission, and a policy limiting time served by citizen representatives on boards or commissions to provide a greater opportunity for more people to participate in County government; and

WHEREAS, it is desirable to update certain policies pertaining to its appointed boards and commissions.

THEREFORE BE IT RESOLVED, that citizen appointees who have 2 consecutive unexcused absences from their regular meetings shall receive a letter inquiring about their absences and advising that committee members who miss 3 meetings in a 4 month period, unless barred by statute, are automatically deemed to have resigned from that board or commission and appropriate steps will be taken to fill the vacancy.

BE IT FURTHER RESOLVED, that the Chairperson or secretary of Ingham County's advisory boards and commissions shall send a copy of their minutes from each meeting to the Board of Commissioners' Office within 10 business days of said meeting.

BE IT FURTHER RESOLVED, that time served by citizen appointees on boards and commissions is limited to two consecutive terms, or six consecutive years, whichever is greater.

BE IT FURTHER RESOLVED, requests to waive any requirements of this policy must be submitted in writing to the Board of Commissioners setting forth the specific reasons for the waiver.

BE IT FURTHER RESOLVED, that approval of such requests shall be determined by the Board of Commissioners.

BE IT FURTHER RESOLVED, that Resolutions #02-212 is hereby rescinded.

BE IT FURTHER RESOLVED, notification of this policy will be provided to all current advisory boards and commissions and citizens requesting applications for appointment.

**COUNTY SERVICES: Yeas:** De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville  
**Nays:** None **Absent:** None **Approved 5/7/13**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE PURCHASE OF  
2013 SEASONAL REQUIREMENT OF SAND AND GRAVEL  
FOR THE DEPARTMENT OF TRANSPORTATION & ROADS**

**RESOLUTION # 13 -**

WHEREAS, the Department of Transportation and Roads (Road Department) annually purchases approximately 10,000 to 15,000 tons of various types of processed road gravel and sand for use in various road maintenance operations; and

WHEREAS, the Department of Transportation and Roads adopted 2013 budget includes in controllable expenditures, funds for this and other maintenance material purchases; and

WHEREAS, bids for various types of processed road gravel and sand were solicited and evaluated by the Ingham County Purchasing Department per Request for Proposals (RFP) #31-13, and it is their recommendation, with the concurrence of Road Department staff, to award this bid and purchase the various types of sand and gravel, with associated delivery methods, on an as-needed, unit price basis from the three bidders shown in the table below based on Road Department staff's judgment as to which supplier is most advantageous to the County for any given operation based on lowest cost combination of bid unit price, supplier proximity to the work being performed at the given time, availability of required material, and delivery method.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes the purchase of various types of sand and gravel on an as-needed, unit price basis from the three respondents to RFP #31-13 shown in the table below with the various delivery options also shown, based on Road Department staff's judgment as to which supplier and delivery method is most advantageous to the County for any given operation based on lowest cost combination of bid unit price, supplier proximity to the work being performed at the given time, availability of required material, and delivery method.

***\*Prices per Ton***

Vendor	21AA	22A	23A	2NS Sand	21AA	22A	23A	21AA	22A	23A	2NS Sand
	Stockpiled Gravel			Stockpiled	Delivered/Spread			Delivered Gravel			Delivered
Sunrise Aggregates LLC.	\$9.65	\$4.25	\$4.25	\$2.85	\$13.15	\$7.85	\$7.85	\$12.15	\$7.10	\$7.10	\$5.60
Carl Schlegel Inc.								\$12.15	\$8.85	\$8.85	\$7.50

***\*Price per Cubic Yard***

Vendor	22A	23A
	Stockpiled Gravel	
Carrick Trucking Inc.	\$5.35	\$5.35

BE IT FURTHER RESOLVED, that the Department of Transportation and Roads and Purchasing Department are hereby authorized to execute purchase orders with all three above listed suppliers and purchase the various types of sand and gravel material as needed and budgeted.

**COUNTY SERVICES: Yeas:** De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville  
**Nays:** None **Absent:** None **Approved 5/7/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer  
**Nays:** None **Absent:** None **Approved 5/8/13**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE PURCHASE OF  
2013 SEASONAL REQUIREMENT OF 29A AGGREGATE  
FOR THE DEPARTMENT OF TRANSPORTATION & ROADS**

**RESOLUTION # 13 -**

WHEREAS, the Department of Transportation and Roads (Road Department) annually purchases approximately 18,000 tons of grade 29A slag and natural aggregates for use in road chip-sealing and various other road maintenance operations; and

WHEREAS, the Department of Transportation and Roads adopted 2013 budget includes in controllable expenditures, funds for this and other maintenance material purchases; and

WHEREAS, bids for 29A slag and natural aggregate were solicited and evaluated by the Ingham County Purchasing Department per Request for Proposals (RFP) #32-13, and it is their recommendation, with the concurrence of Road Department staff, to award this bid and purchase on an as-needed, unit price basis 29A slag from Edw. C. Levy Co., and 29A crushed natural aggregate from the three next three bidders shown in the table below based on Road Department staff's judgment as to which supplier is most advantageous to the County for any given operation based on availability of required material, with preference based on lowest bid unit price.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes the purchase on an as-needed, unit price basis of 29A slag from Edw. C. Levy Co., and of 29A crushed natural aggregate from the three next three bidders shown in the table below based on Road Department staff's judgment as to which supplier is most advantageous to the County for any given operation based on availability of required material, with preference based on lowest bid unit price.

*\*Prices per Ton*

<b>Vendor</b>	<b>29A Slag delivered to Western Garage</b>	<b>29A Slag delivered to Eastern Garage</b>	<b>29A Crushed Natural Aggregate delivered to Western Garage</b>	<b>29A Crushed Natural Aggregate delivered to Eastern Garage</b>
Edw. C. Levy Co.	<b>\$23.59</b>	<b>\$21.91</b>		
Aggregate Industries			<b>\$15.63</b>	<b>\$16.18</b>
Sunrise Aggregates LLC.			<b>\$17.30</b>	<b>\$17.30</b>
Gerken Materials Inc.			<b>\$18.15</b>	<b>\$18.65</b>

BE IT FURTHER RESOLVED, that the Department of Transportation and Roads and Purchasing Department are hereby authorized to execute purchase orders with all four above listed suppliers and purchase the 29A slag

from Edw. C. Levy Co., and 29A crushed natural aggregate from the three next three bidders shown in the table above as needed and budgeted.

**COUNTY SERVICES: Yeas:** De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville  
**Nays:** None **Absent:** None **Approved 5/7/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer  
**Nays:** None **Absent:** None **Approved 5/8/13**



Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING THE PURCHASE OF  
2013 SEASONAL REQUIREMENTS OF  
SMOOTH-LINED CORRUGATED POLYETHYLENE PIPE  
& HELICALLY CORRUGATED STEEL PIPE  
FOR THE DEPARTMENT OF TRANSPORTATION & ROADS**

**RESOLUTION # 13 –**

WHEREAS, the Department of Transportation and Roads (Road Department) annually purchases approximately 3500 lineal feet of various sizes of both smooth lined corrugated polyethylene pipe and helically corrugated steel pipe—both galvanized and aluminized coated, for use as road drainage culverts and piping; and

WHEREAS, the Department of Transportation and Roads adopted 2013 budget includes in controllable expenditures, funds for this and other maintenance material purchases; and

WHEREAS, bids for both smooth lined corrugated polyethylene pipe and helically corrugated steel pipe—both galvanized and aluminized coated, were solicited and evaluated by the Ingham County Purchasing Department per Request for Proposals (RFP) #46-13, and it is their recommendation, with the concurrence of Road Department staff, to award this bid and purchase on an as-needed, unit price basis smooth lined corrugated polyethylene pipe from Advanced Drainage Systems, and helically corrugated steel pipe—both galvanized and aluminized coated, from Contech Engineered Solutions, LLC, as shown in the tables below.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes the purchase on an as-needed, unit price basis of smooth lined corrugated polyethylene pipe from Advanced Drainage Systems, and helically corrugated steel pipe—both galvanized and aluminized coated, from Contech Engineered Solutions, LLC, as shown in the tables below:

**Item 1: Smooth-lined Corrugated Polyethylene Pipe and Couplers**

<i>Pipe Diameter</i>	<b>Advanced Drainage Systems (\$/L Ft.)</b>
6 Inch	\$1.57
8 Inch	\$2.78
10 Inch	\$3.19
12 Inch Self Coupling	\$4.32
15 Inch Self Coupling	\$6.16
18 Inch Self Coupling	\$8.38
24 Inch Self Coupling	\$14.65
30 Inch Self Coupling	\$21.48
36 Inch Self Coupling	\$26.64

<i>Solid Sleeve Couplers</i>	<b>Advanced Drainage Systems (\$/Each)</b>
6 Inch	\$2.80
8 Inch	\$3.56
10 Inch	\$5.25
12 Inch	\$5.94
15 Inch	\$9.88
18 Inch	\$16.84
24 Inch	\$23.74
30 Inch	\$55.19
36 Inch	\$76.79

**Item 2: Helically Corrugated Galvanized Type 1 Coated Steel Pipe and Couplers**

<u><i>Galvanized Pipe Diameter</i></u>	<u><i>Gage</i></u>	<b>Contech Engineered Solutions (\$/L Ft.)</b>
8 Inch Galvanized	18	\$6.50
8 Inch Galvanized	16	\$6.50
8 Inch Galvanized	14	
12 Inch Galvanized	16	\$6.05
12 Inch Galvanized	14	\$7.26
12 Inch Galvanized	12	\$9.68
15 Inch Galvanized	16	\$7.26
15 Inch Galvanized	14	\$9.08
15 Inch Galvanized	12	\$12.10
18 Inch Galvanized	16	\$9.08
18 Inch Galvanized	14	\$10.89
18 Inch Galvanized	12	\$14.52
24 Inch Galvanized	16	\$11.50
24 Inch Galvanized	14	\$14.52
24 Inch Galvanized	12	\$19.97
30 Inch Galvanized	16	\$14.52
30 Inch Galvanized	14	\$18.15
30 Inch Galvanized	12	\$22.99
36 Inch Galvanized	14	\$19.55
36 Inch Galvanized	12	\$24.78
48 Inch Galvanized	14	\$29.65
48 Inch Galvanized	12	\$39.60
60 Inch Galvanized	12	\$53.36
72 Inch Galvanized	10	\$93.80

<i>Aluminized Type 2 Pipe Diameter</i>	<i>Gage</i>	<b>Contech Engineered Solutions (\$/L Ft.)</b>
8 Inch Spiral Aluminized Type 2	14	
12 Inch Spiral Aluminized Type 2	14	\$7.15
15 Inch Spiral Aluminized Type 2	14	\$9.98
18 Inch Spiral Aluminized Type 2	14	\$11.97
24 Inch Spiral Aluminized Type 2	14	\$15.97
30 Inch Spiral Aluminized Type 2	14	\$19.97
36 Inch Spiral Aluminized Type 2	14	\$21.50
48 Inch Spiral Aluminized Type 2	14	\$43.56
60 Inch Spiral Aluminized Type 2	12	\$58.70
72 Inch Spiral Aluminized Type 2	12	\$103.18

<i>Connecting Bands</i>	<i>Gage</i>	<i>Width</i>	<b>Contech Engineered Solutions (\$/Each)</b>
8 Inch Galvanized	18	12"	\$9.00
8 Inch Galvanized	16	12"	\$9.00
8 Inch Galvanized	14	12"	\$9.00
12 Inch Galvanized	16	12"	\$10.25
12 Inch Galvanized	14	12"	\$10.25
12 Inch Galvanized	12	12"	\$10.25
12 Inch Galvanized	16	24"	\$14.00
12 Inch Galvanized	14	24"	\$14.00
12 Inch Galvanized	12	24"	\$14.00
15 Inch Galvanized	16	12"	\$12.50
15 Inch Galvanized	14	12"	\$12.50
15 Inch Galvanized	12	12"	\$12.50
15 Inch Galvanized	16	24"	\$16.00
15 Inch Galvanized	14	24"	\$16.00
15 Inch Galvanized	12	24"	\$16.00
18 Inch Galvanized	16	24"	\$18.00
18 Inch Galvanized	14	24"	\$18.00
18 Inch Galvanized	12	24"	\$18.00
24 Inch Galvanized	16	24"	\$24.00
24 Inch Galvanized	14	24"	\$24.00
24 Inch Galvanized	12	24"	\$24.00
30 Inch Galvanized	16	24"	\$30.00
30 Inch Galvanized	14	24"	\$30.00
30 Inch Galvanized	12	24"	\$30.00
36 Inch Galvanized	14	24"	\$38.00
36 Inch Galvanized	12	24"	\$38.00
48 Inch Galvanized	14	24"	\$60.00
48 Inch Galvanized	12	24"	\$60.00
60 Inch Galvanized	12	24"	\$110.00

72 Inch Galvanized	10	24"	\$200.00
12 Inch Aluminized	14	24"	\$14.50
24 Inch Aluminized	14	24"	\$30.00

BE IT FURTHER RESOLVED, that the Department of Transportation and Roads and Purchasing Department are hereby authorized to execute purchase orders with Advanced Drainage Systems for smooth lined corrugated polyethylene pipe, and Contech Engineered Solutions, LLC, for helically corrugated steel pipe—both galvanized and aluminized coated, as shown in the tables above, as needed and budgeted.

**COUNTY SERVICES: Yeas:** De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville  
**Nays:** None **Absent:** None **Approved 5/7/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer  
**Nays:** None **Absent:** None **Approved 5/8/13**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING THE PURCHASE OF  
2013 SEASONAL REQUIREMENT OF BITUMINOUS SURFACE MIXTURE  
FOR THE DEPARTMENT OF TRANSPORTATION & ROADS**

**RESOLUTION # 13 -**

WHEREAS, the Department of Transportation and Roads (Road Department) annually purchases approximately 10,000 to 15,000 tons of bituminous surface mixture (asphalt) for placement by Road Department crews in various road maintenance operations and in the Local Road Program; and

WHEREAS, the Department of Transportation and Roads adopted 2013 budget includes in controllable expenditures, funds for this and other maintenance material purchases; and

WHEREAS, bids for maintenance asphalt were solicited and evaluated by the Ingham County Purchasing Department per Request for Proposals (RFP) #45-13, and it is their recommendation, with the concurrence of Road Department staff, to award this bid and purchase asphalt on an as-needed, unit price basis from all 3 responding bidders based on Road Department staff's judgment as to which supplier is most advantageous to the County for any given operation based on combination of bid unit price, supplier proximity to the work being performed at the time and availability of required material.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes the purchase of bituminous surface mixture (asphalt) on an as-needed, unit price basis from all three respondents to RFP #45-13 based on Road Department staff's judgment as to which supplier is most advantageous to the County for any given operation based on combination of bid unit price, supplier proximity to the work being performed at the given time and availability of required material, as shown in the following table:

Company Name	Bituminous Mix 13A		Bituminous Mix 36A		Total Bid Price	Plant Location
	Unit Price	Est. Total Amount	Unit Price	Est. Total Amount		
Lansing Asphalt / Division of Superior Asphalt, Inc.	\$47.00	\$470,000	\$50.00	\$50,000	\$520,000	3888 S. Canal, Lansing MI
Michigan Paving & Materials Company	\$48.90	\$489,000	\$53.00	\$53,000	\$542,000	16777 Wood St, Lansing MI
Rieth Riley Construction Co., Inc.	\$49.00	\$490,000	\$54.75	\$54,750	\$544,750	Kipp Rd, Mason OR Creys Rd, Lansing

BE IT FURTHER RESOLVED, that the Department of Transportation and Roads and Purchasing Department are hereby authorized to execute purchase orders with all three above listed suppliers and purchase asphalt material as needed and budgeted.

**COUNTY SERVICES: Yeas:** De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville  
**Nays:** None **Absent:** None **Approved 5/7/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer  
**Nays:** None **Absent:** None **Approved 5/8/13**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING THE PURCHASE OF  
2013 SEASONAL REQUIREMENT OF ASPHALT EMULSIONS  
FOR THE DEPARTMENT OF TRANSPORTATION & ROADS**

**RESOLUTION # 13 -**

WHEREAS, the Department of Transportation and Roads (Road Department) annually purchases various types of asphalt emulsion (asphalt oil suspended in water) for placement by Road Department crews in various road maintenance operations and in the Local Road Program in the following approximate, estimated quantities and for the following purposes: SS-1h for asphalt pavement tack (bond) coat—3,000 gallons, HFRS-2M for chip-sealing sealer—350,000 gallons, HFRS-2 for chip-sealing sealer—as needed where HFRS-2M may not be necessary, AE-90 for spray-patching oil—20,000 gallons; and

WHEREAS, the Department of Transportation and Roads adopted 2013 budget includes in controllable expenditures, funds for this and other maintenance material purchases; and

WHEREAS, bids for the various types of asphalt emulsions were solicited and evaluated by the Ingham County Purchasing Department per Request for Proposals (RFP) #43-13, and it is their recommendation, with the concurrence of Road Department staff, to award this bid and purchase the various types of asphalt emulsions on an as-needed, unit price basis from Terry Materials Inc. based on their lowest qualified bid for each and all of the various types of asphalt emulsions as shown in the table below, and to Rieth-Riley Construction Co. for local pick-up of SS-1h, also as shown below.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes the purchase of the various types of asphalt emulsions on an as-needed, unit price basis from Terry Materials Inc. based on their lowest qualified bid for each and all of the various types of asphalt emulsions as shown in the table below, and to Rieth-Riley Construction Co. for local pick-up of SS-1h, when in the judgment of Road Department staff this is in the best interest of the County to save overall costs by minimizing transportation for small loads, also as shown in the following table:

<b>Vendor</b>	<b>SS-1H Plant Pick up</b>	<b>HFRS-2 Delivery</b>	<b>HFRS-2M Delivery</b>	<b>AE-90 Plant Pickup</b>	<b>Detention Rate</b>	<b>Total Cost for SS-1H</b>	<b>Total Cost for HFRS-2</b>	<b>Total Cost for HFRS-2M</b>	<b>Total Cost for AE-90</b>
Terry Asphalt Materials Inc <sup>1</sup>	\$2.05	\$1.88	\$2.07	\$1.91	\$90/hr after 3 hr.	\$6,150	TBD	\$724,500	\$38,200
Rieth - Riley Construction	\$3.00	No Bid	No Bid	No Bid	N/A	\$9,000	\$0.00	\$0.00	\$0.00

BE IT FURTHER RESOLVED, that the Department of Transportation and Roads and Purchasing Department are hereby authorized to execute purchase orders accordingly with Terry Materials Inc. and Rieth-Riley Construction Co., and purchase asphalt emulsions as needed and budgeted.

**COUNTY SERVICES: Yeas:** De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville  
**Nays:** None **Absent:** None **Approved 5/7/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer  
**Nays:** None **Absent:** None **Approved 5/8/13**



Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING A RECIPROCAL ARRANGEMENT  
BETWEEN THE PARKS AND FAIR**

**RESOLUTION # 13 -**

WHEREAS, the Fair and Parks Directors have determined it would be mutually beneficial to offer a coupon for reduced refreshments at the Parks and reduced entry to the Ingham County Fair.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes a reciprocal arrangement between the Parks and Fair where from July 1, 2013 through the end of the Fair a \$1.00 off admission to the 2013 Ingham County Fair will be printed on every vehicle entrance receipt at Lake Lansing, Hawk Island, and Burchfield Parks.

BE IT FURTHER RESOLVED, as a part of this arrangement the Ingham County Fair will provide space in their Fair Booklet advertising the Ingham County Parks and as a part of this advertisement a coupon will be included for use at any Ingham County Park offering \$1.00 off refreshments from any Parks Department operated food concession.

**COUNTY SERVICES: Yeas:** De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville  
**Nays:** None **Absent:** None **Approved 5/7/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer  
**Nays:** None **Absent:** None **Approved 5/8/13**

Introduced by the Finance Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION UPDATING VARIOUS FEES FOR COUNTY SERVICES**

**RESOLUTION # 13 -**

WHEREAS, the Board of Commissioners set various fees for county services in Resolution 02-155 based on information and recommendations of the *Maximus Cost of Services Analysis* completed in 2002; and

WHEREAS, the Board of Commissioners also established the percent of the cost of providing the services which should be recovered by such fees, referred to in this process as a “target percent”; and

WHEREAS, the Board of Commissioners has directed the Controller’s Office to establish a process for the annual review of these fees and target percents; and

WHEREAS, the consumer price index, a rate of 2.4%, was used for the cost increase factor due to the continuous decline in budgets; and

WHEREAS, this cost increase factor is applied to the previous year’s calculated cost and multiplied by the target percent and in most cases rounded to the lower full dollar amount in order to arrive at a preliminary recommended fee for the upcoming year; and

WHEREAS, in cases where the calculated cost multiplied by target percent is much higher than the current fee, the fee will be recommended to increase gradually each year until the full cost multiplied by target percent is reached, in order to avoid any drastic increases in fees; and

WHEREAS, in cases where the calculated cost multiplied by target percent is lower than the current fee, no fee increase will be recommended for that year; and

WHEREAS, after initial recommendations are made by the Controller, these recommendations are distributed to the affected offices and departments, in order to receive their input; and

WHEREAS, after reviewing the input from the affected offices and departments, the Controller makes final recommendations to the Board of Commissioners; and

WHEREAS, the Controller’s Office has finished its annual review of these fees and recommended increases where appropriate based on increased costs of providing services supported by these fees and the percent of the cost of providing the services which should be covered by such fees as established by the Board of Commissioners; and

WHEREAS, the Board of Commissioners has reviewed the Controller’s recommendations including the target percentages, along with recommendations of the various county offices, departments, and staff.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes or encourages the following fee increases in Attachments A and B at the rates established effective January 1, 2014 with the exception of the Health Department and Friend of the Court, where new rates will be effective October 1, 2013 and the Park and Zoo winter seasonal fees which will be effective starting November 1, 2013.

BE IT FURTHER RESOLVED, that the fees within major Health Department services are not included on the attachments and were not set by the policy above, but rather through policy established in Resolutions 05-166 and 05-242.

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Tennis, Koenig  
**Nays:** Vickers, Schafer      **Absent:** None      **Approved 5/8/13**

**ATTACHMENT A: FEES WHICH ARE ADJUSTED**

County Services Committee

Loc of Svc	Fee Description	2013 Fee	2014 Fee	Target %
BOC	FOIA Request Copies	\$0.16	\$0.17	100%
Drain Comm.	Photography	\$265.00	\$275.00	100%
Drain Comm.	Topography	\$535.00	\$550.00	100%
Drain Comm.	Floodplain/wetland	\$105.00	\$110.00	100%
Drain Comm.	Preliminary Comm. Site Plan Review	\$655.00	\$670.00	75%
Drain Comm.	Preliminary Plat Review	\$655.00	\$670.00	75%
Drain Comm.	Plat and Commercial Drainage Review			
Drain Comm.	Plat and Commercial Drainage Review - First acre	\$655.00	\$670.00	100%
Drain Comm.	Re-submission Admin fee	\$210.00	\$220.00	100%
Drain Comm.	Plat Drain Administration Fee	\$2,200.00	\$2,300.00	75%
Drain Comm.	Drain Crossing Permits, Review (Commercial)	\$470.00	\$480.00	100%
Drain Comm.	Tap in Permit - Residential	\$95.00	\$100.00	75%
Drain Comm.	Tap-in Permit - Commercial	\$385.00	\$390.00	75%
Drain Comm.	Soil Erosion Permit - Commercial-12 mo. Duration - 1/2 acre or less	\$570.00	\$580.00	100%
Drain Comm.	Soil Erosion (12 mo.) - Commercial- each additional acre	\$57.00	\$58.00	100%
Drain Comm.	Soil Erosion Permit - Commercial -9 mo. Duration - 1/2 acre or less	\$500	\$510.00	100%
Drain Comm.	Soil Erosion (9 mo.) - Commercial- each add'l acre	\$50.00	\$51.00	100%
Drain Comm.	Soil Erosion Permit - Commercial - 6 mo. Duration - 1/2 acre or less	\$430.00	\$440.00	100%
Drain Comm.	Soil Erosion (6 mo.) - Commercial- each add'l acre	\$43.00	\$44.00	100%
Drain Comm.	Escrow account-1/2 acre or less	\$535.00	\$550.00	100%
Drain Comm.	Escrow account - 1/2 to 1 acre	\$1,600.00	\$1,650.00	100%
Drain Comm.	Escrow account - 1 to 5 acres	\$3,200.00	\$3,300.00	100%
Drain Comm.	Escrow account - 5 to 10 acres	\$5,300.00	\$5,500.00	100%
Drain Comm.	Escrow account - each add'l 10 acres	\$2,600.00	\$2,700.00	100%
Drain Comm.	Soil Erosion Permit-Residential-12 mo.	\$240.00	\$250.00	100%
Drain Comm.	Soil Erosion Permit - 9 month duration	\$235.00	\$240.00	75%
Drain Comm.	Commercial Minor Disturbance Soil Erosion - Permit/Review/Inspection	\$295.00	\$300.00	75%
Drain Comm.	Violation and Cease&Desist Order	\$280.00	\$285.00	100%
Equalization	Digitally Produced Paper Maps- Parcel Layer			
Equalization	34" x 44"	\$36.00	\$37.00	100%
Equalization	Digitally Produced Paper Maps - Parcel layer w/2005 Digital Photo Layer			
Equalization	17" x 22"	\$36.00	\$37.00	100%
Equalization	22" x 34"	\$48.00	\$49.00	100%
Equalization	28" x 40"	\$60.00	\$61.00	100%
Equalization	34" x 44"	\$72.00	\$74.00	100%
Equalization	Custom Maps	\$67.00	\$69.00	100%
Parks	Administrative/Office Fees			
Parks	Cancellation Fee (for all park reservations)	\$15.00	\$20.00	100%
Parks	Shelters - 60 Person Capacity			
Parks	Burchfield Deer Run	\$60.00	\$75.00	100%
Parks	Burchfield Pine Knoll	\$60.00	\$75.00	100%

**ATTACHMENT A: FEES WHICH ARE ADJUSTED**

County Services Committee (cont'd)

Loc of Svc	Fee Description	2013 Fee	2014 Fee	Target %
Parks	Cabanas - Mini semi permanent shelters/30 p cap. - NEW			
Parks	Hawk Island	NEW	\$75.00	100%
Parks	Lake Lansing South	NEW	\$75.00	100%
Parks	Burchfield	NEW	\$75.00	100%
Parks	Wedding Gazebo - NEW			
Parks	Lake Lansing Wedding Gazebo	NEW	\$250.00	100%
Parks	Boating Fees			
Parks	Boat Launch - Daily NEW	NEW	\$5.00	100%
Parks	Boat Launch - Annual NEW	NEW	\$50.00	100%
Parks	Snow Tube Rental -Burchfield			
Parks	Burchfield - Tube Rental (2 hours)	\$1.00	\$2.00	100%
Parks	Utility Vehicle/Golf Cart Rental - NEW FEE			
Parks	1/2 day = up to 4 hours	NEW	\$50.00	100%
Parks	full day = up to 8 hours	NEW	\$100.00	100%
Law & Courts Committee				
Loc of Svc	Fee Description	2013 Fee	2014 Fee	Target %
Animal Control	Enforcement/Dog License Fees			
Animal Control	Sterilized - Delinquent	\$40.00	\$45.00	25%
Animal Control	Un-Sterilized	\$60.00	\$65.00	75%
Animal Control	Un-Sterilized - Delinquent	\$130.00	\$135.00	75%
Animal Control	Un-Sterilized - 3 year License	\$145.00	\$150.00	75%
Animal Control	Boarding Fee-Dangerous Animals	\$67.00	\$70.00	100%
Animal Control	Adoption Fee			
Animal Control	Puppies(age-four months or less)	\$106.00	\$110.00	75%
Animal Control	Kittens(age-four months or less)	\$49.00	\$59.00	75%
Animal Control	Animal Redemption			
Animal Control	Animal Redemption - 3rd offense	\$94.00	\$100.00	100%
Animal Control	Animal Redemption - after 3rd offense	\$147.00	\$150.00	100%
Animal Control	Euthanasia Fee	\$125.00	\$100.00	100%
Animal Control	Owner Pick-up Fee	\$40.00	\$44.00	100%
Animal Control	Rabies Decap	\$40.00	\$50.00	100%
Animal Control	Tranqu. at-large fee	\$40.00	\$45.00	100%
Animal Control	Spay/neuter deposit-Owners redeeming pet	\$75.00	\$78.00	100%
Pros Atty	Diversion - Felony Offender	\$770.00	\$780.00	50%
Pros Atty	Costs-eligible convictions - Guilty Plea	\$105.00	\$106.00	75%
Pros Atty	Costs for eligible convictions - Trial	\$210.00	\$220.00	10%
Jail	Day Rate	\$52.44	\$52.81	100%
Sheriff	Costs for Command (2) per hour	\$62.35	\$62.79	100%

**ATTACHMENT A: FEES WHICH ARE ADJUSTED**

Human Services Committee

Loc of Svc	Fee Description	2013 Fee	2014 Fee	Target %
Comm. Health	INS Vaccination Verif Form I-693	\$36.00	\$37.00	100%
Comm. Health	Immigration Physical Exams	\$180.00	\$190.00	100%
Imm. Clinic	Internat'l Travel Consult	\$59.00	\$60.00	100%
OYC	Consultation Request (per hr.)	\$69.00	\$71.00	100%
OYC	Agency Training Request- Base, 1.5 hr.	\$205.00	\$210.00	100%
OYC	Agency Training Request- Base, 2.5 hr.	\$340.00	\$350.00	100%
OYC	Agency Training Request- Base, 3.0 hr.	\$420.00	\$430.00	100%
OYC	Agency Training Request- Base, 5.0 hr.	\$675.00	\$685.00	100%
OYC	Agency Train. Request- Base, 2.5 hr, each add.	\$20.00	\$21.00	100%
OYC	OYC-Advertised Train.- 1-2 hr./per person (min. 15 attending)	\$25.00	\$28.00	100%
OYC	OYC-Advertised Train.- 2.5-4.5 hr./per person (min. 15 attending)	\$30.00	\$33.00	100%
OYC	OYC-Advertised Train.- 5-7 hrs./per person (min. 15 attending).	\$65.00	\$68.00	100%
OYC	OYC - Advanced Training - 10 hrs./per person	\$105.00	\$108.00	100%
OYC	OYC - Administrator Training - 16 hrs./per person	\$133.00	\$136.00	100%
Env. Health	FIXED FOOD SERVICE ESTAB-PROFIT			
Env. Health	FSE Initial License incl.2 hrs Plan Rev	\$1,300.00	\$1,320.00	50%
Env. Health	FSE Restricted License Renewal (w/o PR)	\$650.00	\$660.00	50%
Env. Health	FSE Initial License (Mobile)	\$460.00	\$470.00	50%
Env. Health	MOBILE UNIT RENEWAL LICENSE (4 hours)	\$230.00	\$235.00	50%
Env. Health	FSE Renewal Lic -At least \$750,000	\$1,050.00	\$1,100.00	50%
Env. Health	FSE Renewal Lic-At least \$500,000,less than \$750,000	\$880.00	\$900.00	50%
Env. Health	FSE Renewal Lic-At least \$250,000,less than \$500,000	\$685.00	\$700.00	50%
Env. Health	FSE Renewal Lic-Less than \$250,000	\$480.00	\$500.00	50%
Env. Health	FSE Non-profit License Renewal	\$240.00	\$250.00	25%
Env. Health	Fixed Food Svc Estab Nonprofit - INITIAL License incl. 2 hr plan rev	\$650.00	\$675.00	25%
Env. Health	Reinstatemt of Susp FSE	\$580.00	\$600.00	100%
Env. Health	Surchrge-Fail submit plans/chg own	\$575.00	\$600.00	100%
Env. Health	Critical Follow-up Inspection fee	\$135.00	\$140.00	100%
Env. Health	Special food svc estab surchrng 2nd step of formal hearing	\$500.00	\$510.00	100%
Env. Health	Special food svc estab surchrng 3rd step of formal hearing	\$1,000.00	\$1,020.00	100%
Env. Health	Seasonal Renewal License, FSE			
Env. Health	FSE Seasonal Renewal -Gross sales exc. \$750,000	\$650.00	\$660.00	50%
Env. Health	FSE Seasnl renewal- at least \$500,000,less \$750,000	\$530.00	\$540.00	50%
Env. Health	FSE Seasnl Renewal -at least \$250,000,less \$500,000	\$410.00	\$420.00	50%
Env. Health	FSE Seasonal renewal -less than \$250,000	\$290.00	\$300.00	50%
Env. Health	FSE - DOE Schools Program - Production Kitchen	\$520.00	\$530.00	50%
Env. Health	FSE - DOE Schools Program - Satellite Kitchen	\$330.00	\$340.00	50%
Env. Health	Change of Ownership of FSE	\$385.00	\$395.00	50%
Env. Health	Initl Lic Fee Exmpt(plan revw only) Govt	\$220.00	\$230.00	50%
Env. Health	late renewal - additional	\$130.00	\$135.00	100%

**ATTACHMENT A: FEES WHICH ARE ADJUSTED**

Human Services Committee (cont'd)

Loc of Svc	Fee Description	2013 Fee	2014 Fee	Target %
Env. Health	STFU (Special Transitory Food Unit)			
Env. Health	Initial STFU license Incl. Plan Review *	\$321.00	\$350.00	50%
Env. Health	STFU late inspection request	\$150.00	\$160.00	100%
Env. Health	TEMPORARY LICENSE			
Env. Health	Temp FSE - Non-Profit	\$110.00	\$115.00	25%
Env. Health	Temp Nonprf FSE-Ops Beg Bef Licg (double)	\$220.00	\$230.00	25%
Env. Health	Temp FSE- Preparation Type - For Profit	\$225.00	\$230.00	50%
Env. Health	Temp FSE-Ops Began Before Licg (double)	\$450.00	\$460.00	50%
Env. Health	Temp FSE-each add'l lic.after 2 at 1 loc	\$73.00	\$75.00	50%
Env. Health	Temp Event Inspection Request - Late Fee	\$430.00	\$460.00	100%
Env. Health	VENDING			
Env. Health	Vending:1-3 Licensable Mach. in Same Loc.	\$80.00	\$85.00	50%
Env. Health	Vending: 4-6 Licensable Mach. in Same Loc.	\$105.00	\$110.00	50%
Env. Health	Vending: 7-10 Licensable Mach. in Same Loc.	\$140.00	\$150.00	50%
Env. Health	Surcharge-Failure to apply for vending license- Fee	\$190.00	\$195.00	100%
Env. Health	POOL			
Env. Health	Public Pool Inspection	\$230.00	\$235.00	100%
Env. Health	DHS LICENSING			
Env. Health	DHS Licensing Inspection - municipal	\$215.00	\$220.00	100%
Env. Health	DHS Licensing Inspection - well & septic	\$355.00	\$360.00	100%
Env. Health	DHS Licensing - well & septic only	\$135.00	\$140.00	100%
Env. Health	DHS Initial Licensing Plan Review	\$405.00	\$410.00	100%
Env. Health	BODY ART (TATTOO)			
Env. Health	Body Art Business Initial License	\$575.00	\$600.00	50%
Env. Health	Body Art License Renewal	\$200.00	\$225.00	50%
Env. Health	Body Art Lic-late renewal-additional	\$135.00	\$140.00	50%
Env. Health	Body Art w/o initial license/reinstatement of revoked	\$575.00	\$590.00	50%
Env. Health	Reinstmt of Susp Body Art License (fine)	\$215.00	\$220.00	100%
Env. Health	Body Art Initial License after July 1	\$295.00	\$300.00	100%
Env. Health	Body Art Temp License (1-14 days)	\$105.00	\$110.00	100%
Env. Health	DEMAND PROGRAM (per hour)			
Env. Health	Sewage Inspection (Only)	\$800.00	\$825.00	100%
Env. Health	Well (Only) Inspection -private	\$590.00	\$600.00	100%
Env. Health	Combined Well & Septic Inspection	\$1,130.00	\$1,150.00	100%
Env. Health	Vacant Land Evaluation	\$570.00	\$580.00	100%
Env. Health	On-Site Sewage repair/replace	\$800.00	\$825.00	100%
Env. Health	Well Repair	\$300.00	\$325.00	100%
Env. Health	Altern On-site Sewage Syst Plan Rewv	\$430.00	\$440.00	100%
Env. Health	Subdivision Evaluation of Preliminary Plat	\$360.00	\$370.00	100%
Env. Health	Septic or Well ownershp trsfr,not installed at time of transfer	\$190.00	\$195.00	100%
Env. Health	Combined Well & Septic Repair	\$915.00	\$950.00	100%
Env. Health	BATHING BEACHES			
Env. Health	Bathing Area Operational Permit	\$230.00	\$235.00	100%
Env. Health	Sanitary Surv for Prop. Bathg Beach	\$460.00	\$470.00	100%

**ATTACHMENT A: FEES WHICH ARE ADJUSTED**

Human Services Committee (cont'd)

Env. Health	CAMPGROUNDS			
Env. Health	Campground Inspection 0-99 Sites	\$155.00	\$160.00	100%
Env. Health	Campground Inspection 100-199 Sites	\$235.00	\$240.00	100%
Env. Health	Campground Inspection 200+ Sites	\$310.00	\$320.00	100%
Env. Health	Campground 0-99 sites -after July 1 fine for late inspection - 150%	\$232.00	\$240.00	100%
Env. Health	Campground 100-199 Sites after July 1 fine for late inspection 150%	\$352.00	\$360.00	100%
Env. Health	Campground 200+ Sites after July 1 fine for late inspection 150%	\$465.00	\$480.00	100%
Env. Health	Campground 0-99 Sites after Sept 1 fine for late inspection 200%	\$310.00	\$320.00	100%
Env. Health	Campground 100-199 Sites after Sept 1 fine for late inspection 200%	\$470.00	\$480.00	100%
Env. Health	Campground 200+ Sites fine for late inspection after Sept 1 - 200%	\$620.00	\$640.00	100%
Env. Health	MISC EH PROGRAMS			
Env. Health	Type II Non Community - Sanitary Survey	\$450.00	\$470.00	100%
Env. Health	POINT OF SALE PROGRAM			
Env. Health	Point of Sale- appl processing fee	\$200.00	\$205.00	100%
Env. Health	Waste Treatment Inspection by ICHD (excludes pumping fees)	\$235.00	\$240.00	100%
Env. Health	Well Inspection by ICHD (includes water samples for bacteria and partial chemicals)	\$165.00	\$170.00	100%
Env. Health	TOBACCO PROGRAM			
Env. Health	License- Tobacco Sales- 1yr.- Retailer-East Lansing	\$275.00	\$285.00	100%
Env. Health	License- Tobacco Sales- 1yr.- Retailer- Non-East Lansing	\$320.00	\$330.00	100%
Env. Health	License- Tobacco Sales- 1yr.- Vend. Mach.	\$320.00	\$330.00	100%
Env. Health	Tobacco -Temporary Sampling Permit Fee	\$125.00	\$130.00	100%
Env. Health	Tobacco -Temporary Sampling Permit Fee - Late Notice Fee (Less than 30 days before event)	\$200.00	\$205.00	150%
Env. Health	License- Tobacco Sales- 1yr.- Retailer-East Lansing - Late Fee	\$420.00	\$450.00	150%
Env. Health	License- Tobacco Sales- 1yr.- Retailer- Non-East Lansing - Late Fee	\$500.00	\$525.00	150%
Env. Health	Tobacco Change of Ownership Fee - Non - East Lansing	\$145.00	\$150.00	100%
Env. Health	Tobacco Chge of Ownership Fee-E.Lansing	\$125.00	\$130.00	100%
Env. Health	Tobacco Failure to change ownership	\$180.00	\$185.00	100%
Env. Health	POLLUTION PREVENTION PROGRAM			
Env. Health	Cat 1: 0-500 Gal report fee	\$62.50	\$70.00	50%
Env. Health	Cat 2: 501-5000 Gal report fee	\$125.00	\$140.00	50%
Env. Health	Cat 3: 5001 Gal report fee	\$187.50	\$210.00	50%
Env. Health	Cat 1: 0-500 Gal Inspection fee	\$125.00	\$140.00	50%
Env. Health	Cat 2: 501-5000 Gal Inspection fee	\$200.00	\$230.00	50%
Env. Health	Cat 3: 5001 plus Gal Inspection fee	\$300.00	\$340.00	50%
Vet. Affairs	County User Fee	\$25.00	\$25.60	100%



ATTACHMENT B: FEES FOR WHICH AN ADJUSTMENT IS RECOMMENDED

Law & Courts Committee				
Circuit Court	Felony Case Costs	\$625.00	\$635.00	100%
Circuit Court	Show Cause - Probation	\$125.00	\$130.00	100%
Family Division	Delinquency Court Costs	\$225.00	\$230.00	100%
Family Division	Tether	\$25.00	\$30.00	25%
Family Division	Traffic - Fail to Appear	\$24.00	\$25.00	25%
FOC	FOC Bench Warrants	\$250.00	\$260.00	100%

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO HONOR DR. GORDON SCHAFER**

**RESOLUTION # 13 -**

WHEREAS, Dr. Schafer began providing dental care to the patients of the Ingham County Health Department on January 4, 2005, after more than 40 years in private practice; and

WHEREAS, Dr. Schafer provided oral health care primarily to the pediatric patients at Healthy Smiles, but also traveled to elementary schools in the Lansing School District to examine students' teeth for the placement of sealants, in addition to filling in for other dentists upon short notice flexing his personal schedule to do so; and

WHEREAS, Dr. Schafer enjoyed listening to children's stories, especially children from other countries. Children with behavior challenges were scheduled with him and able to receive treatment due to his calming affect; and

WHEREAS, staff delighted in his wealth of historical knowledge and enjoyed hearing of his great travels upon his return; and

WHEREAS, during his tenure with the Ingham County Health Department, Dr. Schafer was a preceptor for the University of Michigan School of Dentistry interns and also received the Capital Area Health Alliance's 2007 Community Service Award due to his outstanding commitment to dentistry; and

WHEREAS, while a contractual dentist one day a week for more than eight years, Dr. Schafer maintained his own license, liability insurance, and used his own time to stay abreast of current trends in pediatric dentistry.

THEREFORE BE IT RESOLVED, Dr. Schafer has clearly demonstrated the true meaning of commitment and compassion for oral health care and education.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby congratulates Dr. Gordon Schafer and extends its sincere appreciation for the many contributions that he has made to the citizens of Ingham County.

**HUMAN SERVICES: Yeas:** Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville

**Nays:** None **Absent:** None **Approved 5/6/13**

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION ENCOURAGING A LOCAL CMH SYSTEM WITH EQUITABLE FUNDING**

**RESOLUTION # 13 -**

WHEREAS, the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CEI) has served, for the past five decades, as the public mental health, substance use disorders, and developmental disability services provider for this communality, serving over 10,000 residents of the tri-county community each year; and

WHEREAS, the Michigan Department of Community Health (MDCH) is creating Community Mental Health regions which will place CEI into a region, Region 5, which includes 12 Community Mental Health programs (CMHs) operating in 21 counties and form a single Medicaid Prepaid Inpatient Health Plan (PIHP) region; and

WHEREAS, Region 5 will have over 370,000 Medicaid enrollees, larger than the Medicaid enrollment in 17 states; and

WHEREAS, Region 5 has some of the most poorly funded CMHs in the state, including the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CEI); and

WHEREAS, this funding inequality is not related to differences in need or the cost of providing services, but is the result of past appropriation patterns, the locations of state psychiatric hospitals and developmental disability centers, and past Medicaid billing practices; and

WHEREAS, this funding inequity has led to significant gaps in the public mental health safety net exist in the tri-county region; and

WHEREAS, annually, as a result of this funding inequity, CEI turns away thousands of persons in need of mental health services and is forced to provide less comprehensive and time shortened services than are available to the residents of other parts of the state; and

WHEREAS, if CEI received the same per-enrollee Medicaid funding as the better funded CMHs in the state, CEI would receive over \$50 million additional Medicaid dollars annually – thus greatly improving the access to and comprehensiveness of the mental health services available to the residents of this community; and

WHEREAS, as a matter of Medicaid policy, Michigan's Medicaid recipients should have the same access to mental health care, regardless of where in the state they live; and

WHEREAS, the formation of this new regional PIHP, on January 1, 2014, provides an opportunity for MDCH to correct this longstanding funding inequity.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners urges the Michigan Department of Community Health to ensure that the per enrollee Medicaid funding for the Region 5 Medicaid Prepaid Inpatient Health Plan (PIHP), of which the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CEI) is a part, is increased to that of the better funded regional PIHPs in the state.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners encourages the Michigan Department of Community Health to implement this increase in Medicaid funding to the Region 5 PIHP on January 1, 2014, or initiate increases on January 1, 2014 which would be fully implemented within the next four years.

BE IT FURTHER RESOLVED, that if MDCH makes cuts to the State General Fund (GF) dollars provided to the CMH system, as part of any plan, including Medicaid Expansion, these cuts should come from the CMHs with the highest per capita GF revenues, and not from the more poorly funded CMHs such as the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CEI).

**HUMAN SERVICES: Yeas:** Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville

**Nays:** None **Absent:** None **Approved 5/6/13**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AMENDMENT #5 TO THE 2012-2013 COMPREHENSIVE  
AGREEMENT WITH  
THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH**

**RESOLUTION # 13 -**

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, the Michigan Department of Community Health (MDCH) and local health departments enter into contracts to clarify the role and responsibility of each party in protecting public health; and

WHEREAS, the MDCH and Ingham County have entered into a 2012-2013 Agreement for the delivery of public health services under the Comprehensive Agreement process as authorized by Resolution #12-311 and amended in subsequent resolutions; and

WHEREAS, the MDCH has proposed an amendment to the current Agreement to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the Amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #5 to the 2012-2013 Comprehensive Agreement with the Michigan Department of Community Health (MDCH).

BE IT FURTHER RESOLVED, that the total amount of Comprehensive Agreement funding shall increase from \$5,300,634 to \$5,430,092, an increase of \$129,458.

BE IT FURTHER RESOLVED, that the increase consists of the following specific changes to program budgets:

1. PRIME Local Learning Collaborative, an increase of \$2,400 to \$18,500.
2. Public Health Emergency Preparedness \$37,058.
3. Centralized Access Home Visiting HUB II, \$90,000.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes a subcontract agreement with the Ingham Health Plan Corporation to be the Maternal Infant Early Childhood Home Visiting (MIECHV) HUB for Ingham County, in the amount of \$79,163 for the period of May 1, 2013 through September 30, 2013.

BE IT FURTHER RESOLVED, that an amount of up to \$10,837 shall be allocated to the Power of We Consortium, act as the convener for the project for the period of May 1, 2013 through September 30, 2013.

BE IT FURTHER RESOLVED, that the Health Officer, Renee Branch Canady, PhD, MPA, and John Jacobs, Chief Financial Officer of the Health Department, are authorized to submit Amendment #5 of the 2012-2013

CPBC grant documents electronically through the Mi-E Grants system after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2013 Budget in order to implement this resolution.

BE IT FURTHER RESOLVED, that the Board of Commissioners Chairperson is authorized to sign the subcontract agreement with Ingham Health Plan Corporation, after review by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville  
**Nays:** None **Absent:** None **Approved 5/6/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer  
**Nays:** None **Absent:** None **Approved 5/8/13**

Introduced by the Law & Courts Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION REQUESTING THE STATE OF MICHIGAN TO RESTORE  
MICHIGAN DEPARTMENT OF CORRECTIONS – OFFICE OF COMMUNITY  
ALTERNATIVES PLANS AND SERVICES FUNDING FOR FY 2013 – 2014**

**RESOLUTION # 13 -**

WHEREAS, the Michigan Department of Corrections has reduced, mid-year, the current FY 2013 Office of Community Alternatives Plans and Services budget of \$13,958,000 by 1.8 million; and

WHEREAS, these severe mid-year reductions have been implemented in direct contradiction to the MDOC Field Operations Administration Report on Community Alternatives, dated September of 2012 which states, “Research indicates that community sanctions and treatment programs provide alternatives to prison and jail sentences while increasing public safety by decreasing the recidivism rates”; and

WHEREAS, from calendar year 1989 to FY 2011 prison dispositions were reduced by 7,450 saving the State \$253 million, providing Michigan’s taxpayers with an excellent return on their investment; and

WHEREAS, the impact of these cuts to Community Corrections programs across the State halfway through the State fiscal year significantly increases the impact of the reductions on local programming, with local community corrections programs having had very little time to prepare for them; and

WHEREAS, since its inception in 1990, Ingham County Community Corrections programming has aided in the reduction of the Ingham County prison commitment rate to consistently being one of the lower in the State and has aided in the reduction of jail overcrowding and more efficient management of local jail bed resources; and

WHEREAS, the impact of this mid-year budget cut for Ingham County – City of Lansing Community Corrections Plans and Services amounts to a reduction from \$285,437 to \$212,295 (\$73,143) after over 6 months of expenditures based on the originally approved budget; resulting in the loss of an Employment program and a Day Reporting program for felony offenders and significantly diminishing available community resources for our local offender population.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners requests that the FY 2014 Community Corrections Plans and Services budget be restored by \$1.8 million to the FY 2013 appropriation of \$13,958,000 as approved by the State Legislature.

BE IT FURTHER RESOLVED, that the County Clerk shall distribute copies of this resolution to Governor Snyder, Michigan Department of Corrections Director Heynes and the Ingham County State legislative delegation.

**LAW & COURTS: Yeas:** Tsernoglou, Holman, De Leon, Bahar-Cook, Hope, Schafer  
**Nays:** None **Absent:** Celentino **Approved 5/2/13**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING INGHAM COUNTY SHERIFF'S OFFICE TO PARTICIPATE  
IN THE MILITARY SURPLUS 1033 PROGRAM**

**RESOLUTION # 13 -**

WHEREAS, the Ingham County Sheriff's Office has the ability to participate in the Military Surplus 1033 program which allows law enforcement agencies to utilize military surplus to their benefit; and

WHEREAS, the Military Surplus 1033 program that offers Military surplus from several different branches of the Military; and

WHEREAS, the Purchasing Director concurs that the Military Surplus 1033 program meets the standards of the Ingham County Procurement policy; and

WHEREAS, the Sheriff's Office participates in the regional Special Regional Tactical (SRT) Team and the SRT Team has been looking for Humvee style vehicles to enhance the transport and deployment of Police in special tactical situations; and

WHEREAS, the Sheriff's Office has identified and been awarded two Humvee style former Military police vehicles available at a Military base in Columbus Ohio for pickup; and

WHEREAS, these vehicles would remain titled to and property of the US Government and would have to be returned to the Military once the Sheriff's office and SRT Team want to dispose of them; and

WHEREAS, the only cost to Ingham County would be for the normal vehicle maintenance and diesel fuel costs to operate the two Humvees which will be housed at the Ingham County Sheriff's Office; and

WHEREAS, the Ingham County Sheriff's Office wishes to participate in this Military Surplus 1033 program in order to identify and obtain a variety of military surplus equipment that is suitable for local law enforcement use.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Sheriff's Office to participate in this Military Surplus 1033 program in order to identify, utilize or obtain at no charge a variety of military surplus equipment that is suitable for local law enforcement use.

BE IT FURTHER RESOLVED, that all Ingham County procurement and property disposition policies will apply for any equipment that the County takes permanent possession of.

BE IT FURTHER RESOLVED, that the Ingham County Sheriff's Office is authorized to temporarily take possession of two Humvee style vehicles for use by the Special Regional Tactical (SRT) Team and expand the Sheriff's Office vehicle fleet by two.



BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners, the County Clerk, and the Sheriff are authorized to sign any necessary contract/lease documents consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Tsernoglou, Holman, De Leon, Bahar-Cook, Hope, Schafer  
**Nays:** None **Absent:** Celentino **Approved 5/2/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer  
**Nays:** None **Absent:** None **Approved 5/8/13**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING AMENDING THE INGHAM COUNTY SHERIFF'S OFFICE  
SECONDARY ROAD PATROL GRANT**

**RESOLUTION # 13 -**

WHEREAS, the Ingham County Sheriff's Office yearly, receives from the Office of Highway Safety Program, P.A. 416 grants to pay for Secondary Road Patrol Deputies; and

WHEREAS, the Ingham County Sheriff's Office was notified that there is a surplus of funding for the 2012 P.A. 416 grant; and

WHEREAS, the Ingham County Sheriff's Office was been awarded an additional \$13,860 in 2012 P.A. 416 Grant funding for the 2012/13 fiscal year; and

WHEREAS, the Ingham County Sheriff's Office wishes to accept this additional funding of \$13,860 to be used to pay salaries of the Secondary Road Patrol Deputies.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the Michigan State Police Office of Highway Safety Planning P.A. 416 Secondary Road Patrol grant contract by increasing the contract by \$13,860 to increase the grant budget to \$321,071 for the 2012/13 fiscal year.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Ingham County Sheriff's Office Secondary Road Patrol Contract 2013 budget in accordance with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners, Sheriff and the County Clerk are authorized to sign any necessary grant contract documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Tsernoglou, Holman, De Leon, Bahar-Cook, Hope, Schafer  
**Nays:** None **Absent:** Celentino **Approved 5/2/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer  
**Nays:** None **Absent:** None **Approved 5/8/13**

Introduced by Law & Courts, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH  
LAUX CONSTRUCTION, LLC TO PROVIDE TUCK-POINTING SERVICES FOR  
EXTERIOR REPAIRS AT THE HUMAN SERVICES BUILDING MAINTENANCE GARAGE  
AND INGHAM COUNTY FAMILY CENTER**

**RESOLUTION # 13 -**

WHEREAS, the Human Services Building (HSB) Maintenance Garage and the exterior of the Ingham County Family Center (ICFC) are need of repair due to deterioration over time; and

WHEREAS, the HSB Maintenance Garage brick veneer has sustained a substantial amount of deterioration from salts and moisture; and

WHEREAS, the ICFC building exterior has experienced a considerable amount of deterioration caused by an attempt to remove graffiti, through sandblasting; and

WHEREAS, after careful review of bids the Purchasing and Facilities Departments both agree that a contract be awarded to Laux Construction, LLC who submitted the lowest responsive and responsible bid in the amount of \$74,939.00 to provide Tuck-pointing services for exterior repairs at the HSB Maintenance Garage and the ICFC; and

WHEREAS, due to the type of project the Facilities Department is asking for a \$2,500.00 contingency for the HSB Maintenance Garage and an \$8,500.00 contingency for the ICFC; and

WHEREAS, the HSB Maintenance Garage base bid is \$3,870.00 plus alternate #2 being \$2,930.00 for a total of \$6,800.00; and

WHEREAS, the ICFC base bid is \$53,909.00 plus alternate #3 being \$3,230.00 for a total of \$57,139.00; and

WHEREAS, the funds for the HSB Maintenance Garage are available within CIP Line Item 631-23304-931000-2FC15 which has a balance of \$16,274.00 for HSB Garage Tuck-pointing; and

WHEREAS, the funds for the ICFC are available within CIP Line Item 264-66400-931000-2FC01 which has a balance of \$77,216.00 for ICFC Tuck-pointing.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes entering into a contract with Laux Construction, LLC, 4218 Charlar Drive, Holt, Michigan 48842 to provide Tuck-pointing services for exterior repairs at the HSB Maintenance Garage for a not to exceed cost of \$6,800.00 plus a \$2,500.00 contingency and for exterior repairs at the ICFC for a not to exceed cost of \$57,139.00 plus an \$8,500.00 contingency for a complete total cost of \$74,939.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Tsernoglou, Holman, De Leon, Bahar-Cook, Hope, Schafer  
**Nays:** None **Absent:** Celentino **Approved 5/2/13**

**COUNTY SERVICES: Yeas:** De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville  
**Nays:** None **Absent:** None **Approved 5/7/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer  
**Nays:** None **Absent:** None **Approved 5/8/13**

Introduced by the Law & Courts, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH LAUX  
CONSTRUCTION, LLC FOR THE REMOVAL OF THE GYMNASIUM STAGE AT THE  
INGHAM COUNTY FAMILY CENTER**

**RESOLUTION # 13 -**

WHEREAS, the stage is no longer being used, it is dangerous and in the way of the children playing in the gym;  
and

WHEREAS, removing the stage will allow for a safer environment for which the children can play; and

WHEREAS, the Purchasing Department submitted proposals and after careful review of the bids, it is the recommendation of both the Purchasing and Facilities Departments to award a contract to Laux Construction, LLC, who submitted the lowest responsive and responsible bid for the removal of the gymnasium stage at the Ingham County Family Center, for a not to exceed cost of \$17,595.00; and

WHEREAS, the funds for this project are available within the Juvenile Justice Millage #264-66400-976000-3FC03 which has a balance of \$20,000.00 for stage removal.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorize entering into a contract with Laux Construction, LLC., 4218 Charlar Drive, Holt, Michigan 48842 for the removal of the gymnasium stage at the Ingham County Family Center for a not exceed cost of \$17,595.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Tsernoglou, Holman, De Leon, Bahar-Cook, Hope, Schafer  
**Nays:** None **Absent:** Celentino **Approved 5/2/13**

**COUNTY SERVICES: Yeas:** De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville  
**Nays:** None **Absent:** None **Approved 5/7/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer  
**Nays:** None **Absent:** None **Approved 5/8/13**

Introduced by Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH C2AE FOR ARCHITECTURAL AND ENGINEERING (A&E) DESIGN SERVICES FOR THE REPLACEMENT OF ONE ROOF AT THE SHERIFF'S OFFICE AND THE ROOF OF PAVILION #2 AT POTTER PARK ZOO**

**RESOLUTION # 13 -**

WHEREAS, the Sheriff's Office and Pavilion #2 roofs are old and deteriorating and are in need of replacement; and

WHEREAS, after careful review of bids the Purchasing and Facilities Departments both agree that a contract be awarded to C2AE, who submitted the lowest responsive and responsible bid to provide Architectural and Engineering (A&E) design services for the replacement of one roof at the Sheriff's Office for \$6,800.00 and the roof of Pavilion #2 at Potter Park Zoo for \$7,500.00; and

WHEREAS, funds for the Sheriff's Office roof replacement are available in the Building Improvement Fund #245-30199-976000-2FC11 which has a balance of \$36,290.00 for Sheriff's Office roof replacement; and

WHEREAS, funds for the Pavilion #2 roof replacement are available in the Potter Park Zoo Millage Capital Improvement Fund #258-69900-977000-1208Z which has a balance of \$100,000.00 for the Pavilion #2 roof.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes entering into a contract with C2AE 725 Prudden Street, Lansing, Michigan 48906 to provide A&E design services for the replacement of the roof at the Sheriff's Office for a cost not to exceed \$6,800.00 and the Pavilion #2 roof at Potter Park Zoo for a cost not to exceed \$7,500.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Tsernoglou, Holman, De Leon, Bahar-Cook, Hope, Schafer

**Nays:** None **Absent:** Celentino **Approved 5/2/13**

**COUNTY SERVICES: Yeas:** De Leon, Koenig, Celentino, Holman, Nolan, Tsernoglou, Maiville

**Nays:** None **Absent:** None **Approved 5/7/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer

**Nays:** None **Absent:** None **Approved 5/8/13**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING ENTERING INTO A TRANSITIONAL FUNDING  
CONTRACT WITH NORTHWEST INITIATIVE - ARRO FOR DAY REPORTING  
PROGRAM SERVICES FOR THE REMAINDER OF FY 2012-2013**

**RESOLUTION # 13 -**

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the Ingham County/City of Lansing Community Corrections Comprehensive Plan for FY 2012-13; and

WHEREAS, Ingham County has subcontracted with Northwest Initiative - ARRO to provide services for a Day Reporting Program since FY 2011-2012 including a contract for \$43,350 in the current fiscal year; and

WHEREAS, the State of Michigan Office of Community Corrections has made mid year state wide budget cuts to all local Community Corrections programs necessitating cuts to Ingham County local CCAB programs; and

WHEREAS, one of the cuts the Ingham County Community Corrections Advisory Board Executive Committee had to recommend was the cessation of the Northwest Initiative - ARRO subcontract to provide Day Reporting Services effective April 26, 2013; and

WHEREAS, Circuit Court Probation Supervisors value this program and would like to see it continue through the remainder of this fiscal year to provide another layer of services and supervision for these probationers; and

WHEREAS, the Ingham County Community Corrections Advisory Board also values this program and plans to request continuation funding in the upcoming FY 2013-2014 State Community Corrections funding application to continue the program; and

WHEREAS, Northwest Initiative - ARRO is willing and able to restart their program to provide these services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Northwest Initiative - ARRO to provide transitional funding for Day Reporting Services to eligible Ingham County residents in an amount not to exceed \$20,000 for the time period of May 15, 2013 through September 30, 2013.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer up to \$20,000 from the 2013 Ingham County Contingency Fund to the Community Corrections Budget for this purpose.

BE IT FURTHER RESOLVED, that this contingency appropriation is a one time only funding source to provide transitional funding until the next fiscal year.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign any necessary contract documents consistent with this resolution subject to approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Tsernoglou, Holman, De Leon, Bahar-Cook, Hope, Schafer  
**Nays:** None **Absent:** Celentino **Approved 5/2/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer  
**Nays:** None **Absent:** None **Approved 5/8/13**