INGHAM COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING– 6:30 P.M.
COMMISSIONERS’ ROOM, COURTHOUSE
MASON, MICHIGAN

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. TIME FOR MEDITATION

V. APPROVAL OF THE MINUTES OF October 22, 2013

VI. ADDITIONS TO THE AGENDA

VII. PETITIONS AND COMMUNICATIONS

1. A NOTICE FROM THE CITY OF MASON REGARDING A PUBLIC HEARING ON A PROPOSED MASTER PLAN

2. A LETTER FROM THE OFFICE OF INSPECTOR GENERAL REGARDING THE COUNTY AUDIT REPORT

VIII. LIMITED PUBLIC COMMENT

IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

X. CONSIDERATION OF CONSENT AGENDA

XI. COMMITTEE REPORTS AND RESOLUTIONS

3. COUNTY SERVICES COMMITTEE – RESOLUTION MAKING AN APPOINTMENT TO THE EQUAL OPPORTUNITY COMMITTEE

4. COUNTY SERVICES COMMITTEE – RESOLUTION RECOGNIZING THE WEEK OF NOVEMBER 4 – 8, 2013 AS “COLLEGE APPLICATION WEEK” IN INGHAM COUNTY

5. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT

6. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO TRANSFER FUNDING TO MERS FOR 911 EMPLOYEES WHO TRANSFERRED FROM THE CITY OF LANSING

7. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO
SUBMIT AN APPLICATION TO THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY FOR A **BROWNFIELD ASSESSMENT GRANT** AND ESTABLISH A TRI-COUNTY REGIONAL BROWNFIELD COALITION

8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION EXTENDING PURCHASE AUTHORIZATION OF 2013-2014 WINTER SEASON SUPPLY OF **COLD PATCH BINDER OIL** AND MIXING SERVICES FOR THE ROAD DEPARTMENT

9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE PURCHASE OF 2013-2014 WINTER SEASON SUPPLY OF PLOW-GRADER **BLADE CUTTING EDGES** FOR THE ROAD DEPARTMENT

10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE **FRATERNAL ORDER OF POLICE** – SUPERVISORY OFFICERS

11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A **MERS HYBRID PLAN** FOR NEWLY HIRED EMPLOYEES IN THE FRATERNAL ORDER OF POLICE – SUPERVISORY OFFICERS

12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION RECOMMENDING **POTTER PARK ZOOLOGICAL SOCIETY** REIMBURSEMENT FOR ADMINISTRATIVE SUPPORT

13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AFFIRM **ARCHITECTURAL AND ENGINEERING DESIGN SERVICES** PROCUREMENT THROUGH POTTER PARK ZOOLOGICAL SOCIETY

14. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO RESTRUCTURE **CONTROLLER/ADMINISTRATOR OFFICE** POSITIONS

15. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE A ONE-TIME LUMP SUM **WAGE SUPPLEMENT** TO CERTAIN EMPLOYEES OF INGHAM COUNTY

16. FINANCE COMMITTEE – RESOLUTION TO EXTEND A POLICY ON COST INCREASES FOR SERVICE **RELATED CONTRACTS** IN INGHAM COUNTY

17. FINANCE COMMITTEE – RESOLUTION TO **UN-COMMIT GENERAL FUND BALANCE CURRENTLY COMMITTED FOR PROPERTY TAX ADJUSTMENTS**

18. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING **2014 AGREEMENTS FOR COMMUNITY AGENCIES**

19. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A **COOPERATIVE CASH MATCH AGREEMENT** WITH THE MICHIGAN DEPARTMENT OF HUMAN SERVICES – MICHIGAN REHABILITATION SERVICES

20. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND RESOLUTION #13-163 AUTHORIZING THE INTERGOVERNMENTAL TRANSFER OF **INGHAM COUNTY FUNDS** TO SUPPORT DSH PAYMENT TO McLAREN GREATER LANSING AND SPARROW HEALTH SYSTEM

21. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE **DENTAL SERVICES CONTRACTS** WITH LICENSED DENTISTS FOR 2014

22. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES –
RESOLUTION TO ACCEPT FUNDING FROM THE U.S. DEPARTMENT OF HEALTH RESOURCES AND SERVICES ADMINISTRATION FOR THE RYAN WHITE TITLE IV WOMEN, INFANTS, CHILDREN, YOUTH AND AFFECTED FAMILY MEMBERS AIDS HEALTHCARE GRANT

XII. SPECIAL ORDERS OF THE DAY

XIII. PUBLIC COMMENT

XIV. COMMISSIONER ANNOUNCEMENTS

XV. CONSIDERATION AND ALLOWANCE OF CLAIMS

XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org
CALL TO ORDER:

Chairperson Nolan called the October 22, 2013 regular meeting of the Ingham County Board of Commissioners to order at 6:32 p.m.

Members Present at Roll Call: Anthony, Bahar-Cook, Celentino, Crenshaw, Holman, Hope, Koenig, Maiville, McGrain, Nolan, Tennis, Tsernoglou and Vickers.

Absent: Commissioner Shafer.

A quorum was present.

PLEDGE OF ALLEGIANCE:

Chairperson Nolan asked Terri Morton, Budget Director, to lead the Board in the Pledge of Allegiance.

MEDITATION

A moment of reflection was observed in honor of Renee Canady and her family.

APPROVAL OF MINUTES OF SEPTEMBER 24, 2013

Commissioner Vickers moved to approve the minutes of the October 8, 2013 meeting. Commissioner Maiville seconded the motion. Motion to approve the minutes carried unanimously.

Absent: Commissioner Shafer.

ADDITIONS TO THE AGENDA

Without objections, the substitute resolutions were added to the agenda:

6. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE A SECOND PARTY AGREEMENT BETWEEN THE MICHIGAN DEPARTMENT OF TRANSPORTATION AND THE INGHAM COUNTY DEPARTMENT OF RAODS IN RELATION TO FEDERALLY FUNDED BRIDGE PROJECTS LOCATED AT NOBLE ROAD OVER DOAN CREEK GALKE ROAD OVER WILLOW CREEK.

10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE PARTICIPATION IN U.S. GEOLOGICAL SURVEY ENHANCED WARNING SYSTEM.

PUBLIC HEARING FOR THE 2014 INGHAM COUNTY BUDGET

There being no discussion, the public hearing was closed.
PETITIONS AND COMMUNICATIONS:

A notice from the City of Lansing regarding a public hearing on the approval of Brownfield Plan #57. Referred to Finance.

A notice from the City of Lansing regarding a public hearing on the approval of Brownfield Plan # 58. Referred to Finance.

LIMITED PUBLIC COMMENT:

Justin Rickel spoke about changes to off-road vehicle laws.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR:

None.

CONSIDERATION OF CONSENT AGENDA:

Commissioner Maiville moved to adopt a consent agenda consisting of all items. Commissioner Celentino seconded the motion.

Absent: Commissioner Shafer.

Items on the consent agenda were adopted by unanimous roll call vote. Items voted on separately are so noted in the minutes.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING THE WILLIAMS CHAPEL ORIGINAL CHURCH OF GOD
ON THE EVENT OF THEIR ANNIVERSARY

RESOLUTION # 13 - 405

WHEREAS, in 1974, Pastor Fellersee Williams went to Bay City, Michigan to open a mission, upon her arrival she had not yet established a place to worship; and

WHEREAS, through her sister missionary, Cleo Ellis, she met Sister Griffith, who opened her home for the first service with the help of Pastor Geraldine Richardson, Sister Dorothy Gee, and Sister Saundra Rogers, all from the Lansing area; and

WHEREAS, after holding many services on the street corners in Bay City, Pastor Williams found a building at 1200 N. Madison Street and there she opened the first Original Church of God; and

WHEREAS, on her return to Lansing, the church joined in with the Urbandale Original Church of God for a while until Pastor Williams and the congregation bought the property at 1017 N. Cedar Street in Lansing, that church was named the Original Church of God Chapel; and

WHEREAS, property was purchased for the construction of a new church, and on October 30, 1994, the congregation marched into their new church at 3330 N. Turner Street; and

WHEREAS, after Pastor Williams passing on May 22, 2002, the Chapel was renamed the Williams Chapel Original Church of God in honor of Pastor Williams; and

WHEREAS, Pastor James R. Cobb from Springfield, Ohio was installed as the Pastor in 2004 where he served until he moved on in November of 2010; and

WHEREAS, on August 11, 2012, Minister William Crenshaw, Sr. was welcomed as Pastor into the original Churches of God; and

WHEREAS, on October 27, 2013, the Williams Chapel Original Church of God will be celebrating its 35th anniversary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby congratulates Pastor William Crenshaw and the congregation of the Williams Chapel Original Church of God on the event of their anniversary.

BE IT FURTHER RESOLVED, that the Board wishes them continued success in the years to come.
COUNTY SERVICES: Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Crenshaw, Maiville
Nays: None Absent: None Approved 10/15/13

Adopted as part of the consent agenda.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 13 - 406

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads becomes the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this will now be the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated October 3, 2013 as submitted.

COUNTY SERVICES: Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Crenshaw, Maiville
Nays: None Absent: None Approved 10/15/13

Adopted as part of the consent agenda.
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PERMIT SUPERVISOR: ______________________________

MANAGING DIRECTOR: ______________________________

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Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH ACE PYRO, LLC TO PROVIDE THE FIREWORKS SHOW FOR THE INGHAM COUNTY FAIR WINTER FESTIVAL ON THE INGHAM COUNTY FAIRGROUNDS

RESOLUTION # 13 - 407

WHEREAS, the Ingham County Fairgrounds hosts multiple events annually in support of the Ingham County Board of Commissioners strategic goals to enhance the services offered to the community; and

WHEREAS, the Fair Board has passed a resolution supporting the pursuit of the continue diversification of the types of events offered to our community, which in turn assists with expanding our revenue base; and

WHEREAS the funds for this event have been budgeted and approved in the 2013 operational budget for $5,100.00, account number 561-760-130-818000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes awarding a contract to ACE Pyro, LLC, 13001 E Austin, Rd. Manchester, MI 48158, to perform a fireworks display on the Ingham County Fairgrounds as a part of the Winter Fest celebration on Friday, November 29, 2013, in the amount not to exceed $5,100.00, account number 561-760-130-818000.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Crenshaw, Maiville
Nays: None
Absent: None
Approved 10/15/13

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
Nays: None
Absent: None
Approved 10/16/13

Adopted as part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A SECOND PARTY AGREEMENT BETWEEN THE MICHIGAN DEPARTMENT OF TRANSPORTATION AND THE INGHAM COUNTY DEPARTMENT OF ROADS IN RELATION TO FEDERALLY FUNDED BRIDGE PROJECTS LOCATED AT NOBLE ROAD OVER DOAN CREEK GALE ROAD OVER WILLOW CREEK

RESOLUTION # 13 - 408

WHEREAS, the former Road Commission, now Ingham County Department of Transportation and Roads (ROAD DEPARTMENT) had applied for and obtained Local Bridge Program funding through the Federal Surface Transportation Program to replace the Noble Road over Doan Creek and Gale Road over Willow Creek, hereafter called the (PROJECT) prior to becoming the ROAD DEPARTMENT; and

WHEREAS, the PROJECT will be undertaken pursuant to a contract between the State of Michigan/MDOT and the contractor. The COUNTY on behalf of the ROAD DEPARTMENT, in turn, must therefore enter into an associated contract with the State of Michigan/MDOT, consistent with the requirement for state and federal funding requirements.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with State of Michigan/MDOT to affect the Noble Road over Doan Creek and Gale Road over Willow Creek bridge replacement PROJECT’s construction.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary Agreements that are consistent with this resolution after review and approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Crenshaw, Maiville  
                      Nays: None  Absent: None  Approved 10/15/13

FINANCE:  Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer  
              Nays: None  Absent: None  Approved 10/16/13

Adopted as part of the consent agenda.
October 22, 2013 REGULAR MEETING

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE INGHAM COUNTY HEALTH CARE COALITION FOR EMPLOYEE BENEFITS FOR 2014 AND AUTHORIZING LETTERS OF AGREEMENT WITH BARGAINING UNITS

RESOLUTION # 13 - 409

WHEREAS, the Ingham County Health Care Coalition investigated various plan designs and options for the County’s health care plan for 2014; and

WHEREAS, after finishing it’s review the Health Care Coalition does not recommend changing the insurance provider for 2014 but the group does recommend making a change to the co-pay for prescriptions; and

WHEREAS, the Health Care Coalition recommends that the co-pays for prescriptions for the Standard and High Plans be changed from $2/$25/$50 to $5/$30/$60 (30 day generic/preferred brand/other brand retail); and

WHEREAS, the benchmark used to determine the employee’s contribution rate is recommended to be increased 2% from the amount used in 2013 in accordance with historical practice; and

WHEREAS, Public Act 152 of 2011 places limits on public employer’s contributions towards their employee’s health benefits; and

WHEREAS, based on the 2014 health insurance options recommended by the Health Care Coalition, the County may not be in compliance with the dollar caps established in Section 3 of Public Act 152 of 2011; and

WHEREAS, Section 4 of Public Act 152 of 2011 authorizes a public entity, by a majority vote of their board, to alternatively comply with the Act using a statutory percentage limit; and

WHEREAS, Section 4 requires that an employer’s share of the costs for medical benefits shall not exceed 80% of the total medical benefit plan coverage costs; and

WHEREAS, based on current enrollment and the provider rates presented to the Health Care Coalition, Ingham County would be in compliance with Section 4 of PA 152 in 2014; and

WHEREAS, in the event the County is projected to exceed the 80% employer cost limitation provided in Section 4 of Public Act 152 of 2011, the County Controller shall notify the Health Care Coalition; and

WHEREAS, it is the intent of the Board of Commissioners that the County make continued progress to comply with all sections of Public Act 152.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioner approves the Letters of Understandings regarding the recommendations of the Health Care Coalition for 2014 health insurance options including the change in the prescription co-pay.
BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the said letters on behalf of the County, contingent upon final approval of the bargaining units.

BE IT FURTHER RESOLVED, that the County will provide the recommended health insurance benefits to the Managerial and Confidential Employees effective January 1, 2014.

BE IT FURTHER RESOLVED, that the Managerial/Confidential Personnel Manual shall be updated to incorporate the revised Health Insurance Plan.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby elects to comply with Section 4 of Public Act 152 of 2011 for the 2014 medical benefit plan coverage year instead of the requirements of Section 3 in that same Act.

BE IT FURTHER RESOLVED, that the County Controller shall ensure that the employer’s share of the medical benefit plan premiums for each individual elected county official does not exceed 80%

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the appropriate documents after review by the County Attorney.

COUNTY SERVICES: Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Crenshaw, Maiville
Nays: None Absent: None Approved 10/15/13

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
Nays: None Absent: None Approved 10/16/13

Adopted as part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE IMPLEMENTATION OF AN EMPLOYEE’S COST SHARING AGREEMENT FOR DENTAL AND VISION

RESOLUTION # 13 - 410

WHEREAS, the County currently provides a self-insured dental and vision plan at no cost to the employees; and

WHEREAS, since this plan is provided at no cost and the employees do not select to participate, there will be additional taxes due under Federal Health Care Reform beginning in 2014 unless the plan is changed; and

WHEREAS, the Health Care Coalition has agreed to implement a $1 per month charge per employee for the cost of dental and vision; and

WHEREAS, the County administration has agreed to increase each impacted employee’s monthly pay by $1 to offset this cost and will require all employees to choose to participate in the plan.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Letters of Understandings regarding the recommendations of the Health Care Coalition for 2014 dental and vision plan.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the said letters on behalf of the County, contingent upon final approval of the bargaining units.

BE IT FURTHER RESOLVED, that the County will provide the recommended dental and vision benefit to the Managerial and Confidential Employees effective January 1, 2014.

BE IT FURTHER RESOLVED, that the Managerial/Confidential Personnel Manual shall be updated to incorporate the revised dental and vision Plan.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the appropriate documents after review by the County Attorney.

COUNTY SERVICES:  Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Crenshaw, Maiville
Nays: None   Absent: None   Approved 10/15/13

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
Nays: None   Absent: None   Approved 10/16/13

Adopted as part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING A CONTRACT AMENDMENT WITH SUPERPARKS LLC (PLANET) TO DESIGN, CONSTRUCT, MAINTAIN, AND MANAGE THE HAWK ISLAND SNOW PARK

RESOLUTION # 13 - 411

WHEREAS, the Ingham County Board of Commissioners adopted resolution #12-254 to approve a contract with Superparks LLC (Planet) to design, construct, maintain, and manage the Hawk Island Snow Park; and

WHEREAS, after the 2012/2013 season it became apparent that modifications to the agreement were necessary; and

WHEREAS, Ingham County staff and Superparks had several meetings and communications to determine the most appropriate modifications to the agreement.

THEREFORE BE IT RESOLVED, effective upon execution of the amendment, the consideration for this Agreement shall be to split the Snow Park’s receipts collected from all points of fees and sales pertaining to the Snow Park with seventy-five percent (75%) to Superparks, LLC and twenty-five percent (25%) to Ingham County as follows:

(a) 75/25 split of gross receipts from Snowpark admission fee;
(b) 75/25 split of net receipts from all other Snowpark activities, including rentals, concessions, special events and classes.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners approves such other amendments as negotiated between the Controller’s Office and Superparks.

BE IT FURTHER RESOLVED, all other terms and conditions of the agreement authorized by resolution #12-254 remain unchanged.

BE IT FURTHER RESOLVED, the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Crenshaw, Maiville
Nays: None Absent: None Approved 10/15/13

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
Nays: None Absent: None Approved 10/16/13

Adopted as part of the consent agenda.
WHEREAS, the configuration of rivers and dams in the Lansing area creates unique problems for flood forecasters and the National Weather Service cannot accurately predict flooding in our area; and

WHEREAS, the United States Geological Survey (USGS) Enhanced Flood Warning project will develop complex models that will more accurately forecast flood events thereby enabling local officials, residents, and those managing critical infrastructure to take the best possible protective actions; and

WHEREAS, this project will address a critical need in Lansing, East Lansing, Delhi Township, Alaiedon Township and Lansing Township; and

WHEREAS, the total project cost of $240,000 is divided equally among USGS, Army Corps of Engineers and the City of Lansing; and

WHEREAS, the City of Lansing is also responsible for maintenance of river gages at an additional annual cost of $29,700; and

WHEREAS, financial commitments of $47,000 toward implementation of an enhanced flood warning system were received from the City of Lansing ($32,000) and the Lansing Board of Water and Light ($15,000); and

WHEREAS, $35,200 in financial support for other flood monitoring projects was received in 2012 from the City of Williamston, City of East Lansing, Meridian Township and Michigan State University; and

WHEREAS, the Ingham County Board of Commissioners desires to participate in the enhanced flood warning system.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes County participation in the USGS Enhanced Flood Warning System for the years 2013 at a total cost not to exceed $10,000 subject to renewal.

BE IT FURTHER RESOLVED, that funds are available in the Contingency Fund which will be transferred to line item 101-42604-967000 (Homeland Security/Emergency Operations Special Projects).

BE IT FURTHER RESOLVED, that if the total cost of the project is not realized Ingham County reserves the right to withdraw their contribution of $10,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make necessary budget adjustments to reflect this participation in the USGS Enhanced Flood Warning System.
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary documents with the City of Lansing on behalf of Ingham County after approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Koenig, Holman, Celentino, Nolan, Tsernoglou, Crenshaw, Maiville  
Nays:  None  Absent:  None  Approved 9/17/13

FINANCE:  Yeas:  McGrain, Anthony, Bahar-Cook, Tennis, Koenig  
Nays:  Vickers, Schafer  Absent:  None  Approved 10/16/13

Moved by Commissioner Koenig, supported by Commissioner McGrain.

Commissioner McGrain noted the Finance Committee approved the measure, and urged his fellow commissioners to vote in favor as well.

Commissioner Vickers indicated he did not believe the resolution would solve the problems residents of the county are experiencing with water in their basements, and so he would not support the resolution.

Commissioners Tennis, Koenig, Holman and Nolan spoke in favor of the resolution.

Motion carried on a roll call vote.

No: Commissioner Vickers

Absent: Commissioner Shafer
WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, requires that each local unit of government adopt a balanced budget for all required funds; and

WHEREAS, county offices, the courts, county departments, and others have submitted requests for a county appropriation in the 2014 budget; and

WHEREAS, the County Controller has considered these requests and has submitted a recommended budget as required by statute and Board of Commissioners’ resolution; and

WHEREAS, the various liaison committees of the Board of Commissioners have reviewed their section of the Controller's Recommended Budget and have made recommendations for approval or modification to the Finance Committee; and

WHEREAS, the Finance Committee has reviewed each liaison committees’ recommendations and together with its own Strategic Planning Initiatives Fund allotment has presented a recommended balanced budget to the Board of Commissioners and to the public; and

WHEREAS, the Board of Commissioners annually adopts a balanced budget and authorizes appropriations subject to the conditions set forth in its annual General Appropriations Resolution.

THEREFORE BE IT RESOLVED, that the 2014 Ingham County Budget, as set forth in the Finance Committee Recommended Budget, dated September 25, 2013 and incorporated by reference herein, is hereby adopted on a basis consistent with Ingham County's Budget Adoption and Amendment Policies and subject to all county policies regarding the expenditure of funds and the conditions set forth in this resolution.

BE IT FURTHER RESOLVED, that the following tax levies are hereby authorized for the 2013 tax year/2014 budget year for a total county levy of 10.1963 mills, including authorized levies for General Fund operations, special purpose, and Airport Authority millage:

2013/14 Millage Summary

<table>
<thead>
<tr>
<th>Purpose</th>
<th>Millage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Operations</td>
<td>6.3512</td>
</tr>
<tr>
<td>General Operations – Indigent Veterans Support</td>
<td>.0330</td>
</tr>
<tr>
<td>Special Purpose - Emergency Telephone Services</td>
<td>.8431</td>
</tr>
<tr>
<td>Special Purpose - County-wide Transportation</td>
<td>.4800</td>
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<tr>
<td>Special Purpose - County-wide Transportation</td>
<td>.1200</td>
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<tr>
<td>Special Purpose - Juvenile Justice</td>
<td>.6000</td>
</tr>
<tr>
<td>Special Purpose - Potter Park Zoo and Potter Park</td>
<td>.4100</td>
</tr>
<tr>
<td>Special Purpose – Farmland/Open Space Preservation</td>
<td>.1400</td>
</tr>
</tbody>
</table>
Special Purpose – Health Care Service .5200
Trust & Agency - Capital Region Airport Authority .6990

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Acts 106 and 107, 1985 (Convention Facility Tax revenue) shall not be used to reduce the County's 2013/2014 operating millage as defined by Public Act 2, 1986.

BE IT FURTHER RESOLVED, that in accordance with Public Act 2 of 1986, that 50% of the actual Convention Facility Tax revenue not used to reduce the County's operating tax rate shall be transmitted to Community Mental Health, with the remaining revenues to be deposited in the County's General Fund.

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Act 264 of 1987 (Health and Safety Fund Act) shall not be used to reduce the County's 2013/2014 operating millage levy, and that 11/17 of the actual Health and Safety Fund Act revenue not used to reduce the County's operating tax rate shall be appropriated to the Ingham County Health Department budget for those public health prevention programs and services whose costs are in excess of 1989 appropriation levels.

BE IT FURTHER RESOLVED, that in accordance with Public Act 264 of 1987, that 5/17 of the actual Health and Safety Fund Act revenue not used to reduce the County's operating tax rate shall be used for personnel and operating costs which are in excess of 1988 appropriation levels at the Circuit Court, Family Court, District Court, and Sheriff Department Law Enforcement with the remaining revenues generated by P.A. 264 of 1987 to be used for other General Fund expenditures.

BE IT FURTHER RESOLVED, that the adopted budget is based on current estimates of revenues and expenditures, and that the Board of Commissioners may find it necessary to adjust budgeted revenues and expenditures from time to time during the year.

BE IT FURTHER RESOLVED, that the County Controller is hereby authorized to make budgetary transfers within the various funds and authorize expenditures in accordance with the budgetary procedures established by the Board of Commissioners in Resolution #90-274, as amended by Resolutions #94-93 and #04-253, a summary of which has been forwarded by the Controller to each department head, court and elected official.

BE IT FURTHER RESOLVED, that expenditures shall not be incurred in excess of the individual budgets adopted herein without first amending the budget pursuant to the budgetary procedures established by the Board of Commissioners in Resolution #90-274, as amended by Resolutions #94-93 and #04-253.

BE IT FURTHER RESOLVED, that all purchases made with funds appropriated in this budget shall be made in conformance with the County’s Purchasing Procedures, as adopted and amended by the Board, and that these budgeted funds are appropriated contingent upon compliance with the County’s Purchasing Procedures.

BE IT FURTHER RESOLVED, that the approved Position Allocation List contained in the budget shall limit the number of permanent employees who can be employed in all departments, offices, and the courts, and no funds are appropriated for any permanent position or employee not on the approved Position Allocation List.

BE IT FURTHER RESOLVED, that the Board of Commissioners may, from time to time during the year, change the approved Position Allocation List and/or impose a hiring freeze, as circumstances warrant, and that the same limitation as to the number of permanent employees who can be employed with a revised Position Allocation List.
BE IT FURTHER RESOLVED, that certain positions contained in the Position Allocation List which are supported in some part by a grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving the budgeted revenues.

BE IT FURTHER RESOLVED, that in the event that such anticipated outside funding is not received or the County is notified that it will not be received, said positions shall be considered not funded and removed from the approved Position Allocation List.

BE IT FURTHER RESOLVED, that the policies regarding temporary employees shall remain in full force and effect.

BE IT FURTHER RESOLVED, that budgets for all funds are adopted on a January 1st fiscal year, with the following exceptions: Friend of the Court Services Fund (215), County Health Fund (221), Community Corrections Fund (267), Community Development Block Grant Fund (287), DHS - Child Care Fund (288), DHS - Social Welfare Fund (290), Family Division – Child Care Fund (292), Prosecuting Attorney Cooperative Reimbursement Grant Fund (298), and Community Health Center Network Fund (511), all of which are adopted on an October 1st fiscal year.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the use of budgeted funds for the purchase of vehicles and necessary equipment such as marking kits, light bars, sirens, prisoner transport shields, radar, etc., from the State of Michigan and other municipal cooperative purchasing programs approved by the Purchasing Department.

BE IT FURTHER RESOLVED, that the vehicles being replaced are authorized to be transferred to another county department or agency for fair-market value established by the Purchasing Director, or are authorized to be sold at state auction or to a private company; the method of disposal shall be that which is deemed to be in the best interest of the County as determined by the Purchasing Director.

BE IT FURTHER RESOLVED, that the Ingham County Sheriff’s Office is authorized to sell at fair-market value any used Ingham County Patrol Vehicles to the Ingham Intermediate School District for its Law Enforcement Program.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in the adopted budget, and the remaining portion of the time period and funds are included in the Controller's Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that funds appropriated to a community agency but not spent by the end of the fiscal year may be carried over into the next fiscal year without additional Board approval, provided the Controller and Budget Office certify that the funds are available, and that the agency wishing to have said funds reappropriated provides a definitive scope of work for review by the Controller’s Office and the County Attorney.

BE IT FURTHER RESOLVED, that any request for reappropriation to the 2014 budget of funds not spent in 2013 for a specific project must be received by the Budget Office no later than March 17, 2014, otherwise the request for reappropriation will not be considered.
FINANCE: **Yea**: McGrain, Anthony, Bahar-Cook, Tennis, Koenig  
**Nay**: Vickers, Schafer  
Absent: None  
**Approved 10/16/13**

Moved by Commissioner McGrain, supported by Commissioner Bahar-Cook. Motion carried on a unanimous roll call vote.

Absent: Commissioner Shafer.
Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING CHARLES GRAY

RESOLUTION # 13 - 414

WHEREAS, Charles (Chuck) Gray began his career with the Ingham County Health Department in December, 1974 as a Health Screening Technician in the Project Health; and

WHEREAS, in October, 1993, he was promoted to Lead Health Screening Technician in Child Health; and

WHEREAS, in April, 2005, he was reclassified as a Clinic Assistant Technician III in Child Health; and

WHEREAS, he is certified in hearing and vision testing by the State of Michigan; and

WHEREAS, throughout the years, Chuck has trained many clinic assistants working within the Health Department; and

WHEREAS, Chuck spent many years as a UAW Representative for the employees of Ingham County; and

WHEREAS, Chuck has witnessed generation after generation of children and their families receiving health care in the Child Health Clinic; and

WHEREAS, Chuck’s compassion and understanding of children and their families, along with his sense of humor will be remembered and missed by all.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Charles Gray for his 38 years of dedicated service to the community and for the contributions he has made to the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the Board wishes him continued success in all of his future endeavors.

HUMAN SERVICES:  Yeas:  Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville
    Nays:  None   Absent:  None   Approved 10/14/13

Moved by Commissioner Tennis, supported by Commissioner Koenig. Motion carried on a unanimous roll call vote.
Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING LINDA GOERKE-SCHMIDT

RESOLUTION # 13 - 415

WHEREAS, Linda Goerke-Schmidt began her career with the Ingham County Health Department in April, 1979 as a Clinic Nurse in the Project Health; and

WHEREAS, in November, 1982, she was reclassified as a Nurse Assessor in the Project Health; and

WHEREAS, Linda has functioned as a preceptor for MSU College of Nursing Pediatric Students from 1996 to 2005; and

WHEREAS, Linda began working with Catholic Social Services in 1980 to establish medical care for new refugee children through EPSDT screening. This evolved into the present contractual agreement for refugee screenings; and

WHEREAS, in 1996 she began working with MSU College of Osteopathic Medicine Pediatricians to provide health care to the culturally diverse pediatric population of Child Health Services; and

WHEREAS, Linda possess a tireless commitment to the Child Health Center patients; and

WHEREAS, through the years of dedicated hard work and unending compassion, she has always worked to promote the health and wellbeing of the ICHD pediatric patients, and the health center will not be the same without her.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Linda Goerke-Schmidt for her 34 years of dedicated service to the community and for the contributions she has made to the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

HUMAN SERVICES: Yeas: Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville  
Nays: None  Absent: None  Approved 10/14/13

Adopted as part of the consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION ACCEPTING A GRANT FROM THE MICHIGAN DEPARTMENT OF MILITARY AND VETERAN AFFAIRS FOR THE PURPOSE OF INCREASING AWARENESS OF VETERAN BENEFITS

RESOLUTION # 13 - 416

WHEREAS, Ingham County Board of Commissioners are in support of increasing awareness of the benefits to which veterans and their dependents are entitled; and

WHEREAS, there are 15,438 veterans in Ingham County, many of them combat veterans of WWII, Korea, Vietnam, Persian Gulf, Iraq, Afghanistan and other United States Military Expeditions; and

WHEREAS, Based on the United States Department of Veteran Affairs GDX Report, Ingham County veterans/dependents along with other Michigan veterans/dependents are ranked well below the national per capita; and

WHEREAS, Ingham County Department of Veteran Affairs has been awarded a grant in the amount of $11,946 from the Michigan Department of Military & Veteran Affairs for the purposes of increasing awareness of veteran benefits; and

WHEREAS, our veterans are entitled to pension and compensation benefits, health care benefits, disability benefits, and G.I. Bill education benefits; and

WHEREAS, the Ingham County Department of Veteran Affairs will strive to identify our veterans and their families and help them receive the benefits they deserve and have earned; and

WHEREAS, the Veteran Affairs Director recommends that the Board of Commissioners accept the grant in the amount of $11,946 from the Michigan Department of Veteran Affairs.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the grant from the Michigan Department of Military and Veteran Affairs in the amount of $11,946 for the purpose of increasing awareness of veteran benefits.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.
HUMAN SERVICES:  Yeas: Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville
    Nays: None  Absent: None  Approved 10/14/13

FINANCE:  Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
    Nays: None  Absent: None  Approved 10/16/13

Adopted as part of the consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH INTELLIGENT MEDICAL OBJECTS, INC. (IMO, INC.) FOR IMO PROBLEM IT TERMINOLOGY SERVICE

RESOLUTION # 13 - 417

WHEREAS, the Health Department transitioned to the use of Next Gen Electronic Health Records and Patient Management System (Next Gen) throughout its Community Health Centers in 2012; and

WHEREAS, the Health Department’s Community Health Centers must transition from current ICD-9-CM diagnostic coding system to ICD-10-CM version by October 1, 2014 in order to remain in compliance with the U.S. Health Resources and Services Administration policy; and

WHEREAS, Next Gen has presented challenges in relation to its limited diagnostic code search capability and has not yet released a solution for updating their Electronic Health Record and Patient Management System for ICD-10-CM; and

WHEREAS, Intelligent Medical Objects, Inc. (IMO, Inc.) offers IMO Problem IT Terminology Service (the “Service”) which provides advanced user-friendly term search functionality to assist providers and clinicians in identifying terminology to document patient diagnosis and histories within Next Gen, using approximately 235,000 ICD-10-CM codes including mapping of 17,000 expiring ICD-9-CM codes to new ICD-10-CM codes; and

WHEREAS, IMO, Inc.’s Service is compatible and recommended for use with Next Gen and will ensure that the Community Health Centers will be fully compliant with required ICD-10-CM diagnostic code use requirements from HRSA by October 1, 2014 and will enhance the efficiency of the diagnostic code search function in Next Gen to ensure quality patient care; and

WHEREAS, the cost of the Service includes a one-time implementation fee, referred to as “Consulting Services for Installation of Problem IT.” of $2,500 for installation, updates, enhancements, material data updates and new versions into the Service and consulting services to be provided by IMO, Inc. over the three year agreement period; and

WHEREAS, the cost of Service also includes a licensing fee per end user, referred to as “Service for an Annual End-user Fee,” of $6,000 for 51-100 licensed users and Ingham Community Health Centers has approximately 86 active provider licenses for EHR; and

WHEREAS, these costs will be managed through the community health center funds and will require no additional funds; and

WHEREAS, IMO, Inc. is the only vendor who interfaces with Next Gen; and

WHEREAS, the Health Center staff has had trialed the Service for over 30 days within the last year and has expressed satisfaction with the Service and expressed support for the adoption of the Service; and
WHEREAS, the Community Health Center Board supports the agreement between the Health Department and IMO, Inc.; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with IMO, Inc. for the Service for the period of October 1, 2013 through September 30, 2016 with automatic renewal at the end of the term unless either party provides notice otherwise.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an agreement between the Health Department and IMO, Inc. to provide an IMO Problem IT Terminology Service which includes the Service for an Annual End-user Fee of $6,000 plus Consulting Services for Installation of Problem IT for $2,500, for a total amount of $8,500 over a three year period.

BE IT FURTHER RESOLVED, that the agreement shall be for the period November 1, 2013 through October 31, 2016 and will automatically renew for subsequent one year periods unless otherwise terminated by either party.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville  
**Nays:** None  
**Absent:** None  
**Approved 10/14/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer  
**Nays:** None  
**Absent:** None  
**Approved 10/16/13**

Adopted as part of the consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO UPDATE THE INGHAM COUNTY HAZMAT TEAM OPERATION PROCEDURES MANUAL AND COST RECOVERY FEE SCHEDULE

RESOLUTION # 13 – 418

WHEREAS, Ingham County approved participation in and the establishment of the Ingham County HazMat team through resolution # 96-29; and

WHEREAS, the Ingham County HazMat Team is now recommending a update to the Ingham County Hazmat Team Operation Procedures Manual And Cost Recovery Fee Schedule to increase the hourly flat rate and per hour HazMat vehicle rate.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Ingham County HazMat team to update the Ingham County HazMat Team Operation Procedures Manual and Cost Recovery Fee Schedule to increase the hourly flat rate from $20 an hour per individual to $30 an hour per individual and from $250.00 per hour for the HazMat vehicle to $300 per hour.

BE IT FURTHER RESOLVED, that these fee increases will be effective November 1, 2013.

BE IT FURTHER RESOLVED, that the Board of Commissioners may revise these fees from time to time by resolution upon recommendation from the Ingham County HazMat Team.

HUMAN SERVICES:  Yeas: Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville
   Nay: None  Absent: None  Approved 10/14/13

FINANCE:  Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
   Nay: None  Absent: None  Approved 10/16/13

Adopted as part of the consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ENTERING INTO A 9-1-1 TELEPHONE SYSTEM AGREEMENT WITH CAROUSEL INDUSTRIES, INC. FOR THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER

RESOLUTION # 13 - 419

WHEREAS, the Ingham County Board of Commissioners operates the 911 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, Ingham County installed and is operating a Cassidian 9-1-1 Phone System and has experienced problems with the system; and

WHEREAS, at Ingham County’s request Cassidian conducted a site visit and reviewed both the Livingston and Ingham County 9-1-1 Center installations and recommended a number of changes and corrective actions; and

WHEREAS, Ingham County has obtained a proposal from Carousel Industries, Inc. to make the changes and corrective actions pursuant to the Cassidian report.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into contract with Carousel Industries, Inc. for an expenditure of up to $90,940 from the 911 Emergency Telephone Dispatch Services - 911 fund balance for the costs associated with their proposal with an additional $9,060 Contingency for a total project cost of up to $100,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers that are consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/Purchase Order documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Celentino, Tsernoglou, Holman, Bahar-Cook, Hope, Crenshaw, Schafer
Nays: None
Absent: None
Approved 10/10/13

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
Nays: None
Absent: None
Approved 10/16/13

Adopted as part of the consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ENTERING INTO A 9-1-1 TELEPHONE SYSTEM MAINTENANCE AGREEMENT WITH CAROUSEL INDUSTRIES, INC. FOR THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER

RESOLUTION # 13 - 420

WHEREAS, the Ingham County Board of Commissioners operates the 911 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the one year warranty period has expired for the Cassidian 9-1-1 Phone System; and

WHEREAS, County Staff has reviewed a proposal to provide 9-1-1 Phone System maintenance services and is recommending entering into contract with Carousel Industries, Inc.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a Maintenance Agreement for the Cassidian 9-1-1 Phone System with Carousel Industries, Inc.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the expenditure of up to $83,943 out of the Ingham County 9-1-1 Central Dispatch Center budget for these purposes.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents as prepared by or approved as to form by the County Attorney consistent with this resolution.

LAW & COURTS: Yeas: Celentino, Tsernoglou, Holman, Bahar-Cook, Hope, Crenshaw, Schafer
    Nays: None  Absent: None  Approved 10/10/13

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
    Nays: None  Absent: None  Approved 10/16/13

Adopted as part of the consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A GRANT AWARD FROM THE MICHIGAN SUPREME COURT’S STATE COURT ADMINISTRATIVE OFFICE-MICHIGAN DRUG COURT GRANT PROGRAM (SCAO-MDCGP) AND ENTER INTO SUBCONTRACTS

RESOLUTION # 13 - 421

WHEREAS, the 55th District Court Sobriety Court Program ("Sobriety Court") has since 2004 provided quality services to the citizens of Ingham County; and

WHEREAS, capacity of the program has grown past its original stated capacity of 70 offenders; and

WHEREAS, the increased caseloads seriously threaten the level and quality of services; and

WHEREAS, sources of sobriety court grant funding have been identified which would not obligate the County to provide matching funds, including but not limited to the SCAO-Michigan Drug Court Grant Program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of a State Court Administrators Office grant including the SCAO-MDCGP grant in the amount of $147,000 to the Ingham County 55th District Court Sobriety Court Program for the time period of October 1, 2013 through September 30, 2014.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the total grant budget of $272,946 to include SCAO/MDCGP grant funds in the amount of $147,000 and Ingham County in-kind matching funds of $125,946 with no local hard cash matching funds required to continue the Sobriety Court Program.

BE IT FURTHER RESOLVED, grant-funded Sobriety Court program direct service subcontracts for the following services in the following amounts:

- Substance Abuse Testing – Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed $12,225
- Counseling – Provider To Be Determined - not to exceed $59,250.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2013 and 2014 55th District Court budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yeas: Celentino, Tsernoglou, Holman, Bahar-Cook, Hope, Crenshaw, Schafer
Nays: None  Absent: None  Approved 10/10/13
FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
Nays: None  Absent: None  Approved 10/16/13

Adopted as part of the consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A GRANT AWARD FROM THE MICHIGAN SUPREME COURT STATE COURT ADMINISTRATIVE OFFICE-MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM (SCAO-MMHCGP), HIRE A PROBATION OFFICER AND ENTER INTO SUBCONTRACTS

RESOLUTION # 13 - 422

WHEREAS, the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) estimates there are 5,454 seriously mentally ill adults in our region; and

WHEREAS, CMHA-CEI Correctional Assessment Treatment Services reports serving 346 Ingham County Jail inmates in 2012, estimating 72% were previous mental health consumers; and

WHEREAS, the 55th District Court has identified a need for specialized case handling for mentally ill defendants; and

WHEREAS, research indicates such specialized case handling results in lower recidivism rates, increased public safety and more efficient public sector spending; and

WHEREAS, the 55th District Court and CMH-CEI have received a grant from the State Court Administrative Office - Michigan Mental Health Court Grant Program in the amount of $261,000 to implement a Mental Health Court at the 55th District court; and

WHEREAS, implementation of the Mental Health Court will require hiring an additional probation officer to provide staffing for the program; and

WHEREAS, sources of Mental Health Court grant funding have been identified which would not obligate the County to provide matching funds, including but not limited to the SCAO-Michigan Mental Health Grant Program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into contract with the State Court Administrative Office - Michigan Mental Health Court Grant Program for a total budget not to exceed $316,606.95 to include SCAO/MMHCGP grant funds in the amount of $261,000, Ingham County in-kind matching funds not to exceed $39,647.95 with no local hard cash matching funds, and Community Mental Health Authority of Clinton, Eaton, and Ingham Counties in-kind matching funds not to exceed $15,959 for the time period of October 1, 2013 through September 30, 2014.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes one FTE Grant-funded Probation Officer, an ICEA Court Professional, Grade 7 ($49,848 - $59,841), contingent upon the availability of grant funds.
BE IT FURTHER RESOLVED, grant funded Mental Health Court program direct service subcontracts for the following services in the following amounts:

- Substance Abuse Testing – Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed $7,335
- Mental Health Services – Community Mental Health Authority of Clinton, Eaton, and Ingham Counties: not to exceed $185,917.40
- Mental Health Services for uninsured participants not eligible for CMHA/CEI services - Provider To Be Determined - not to exceed $5,000

BE IT FURTHER RESOLVED, that the Controller is directed to make the necessary adjustments to the 2013 and 2014 55th District Court budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Celentino, Tsernoglou, Holman, Bahar-Cook, Hope, Crenshaw, Schafer  
**Nays:** None  
**Absent:** None  
**Approved 10/10/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer  
**Nays:** None  
**Absent:** None  
**Approved 10/16/13**

Adopted as part of the consent agenda.
WHEREAS, the Office on Violence Against Women, U. S. Department of Justice has awarded to Ingham County a $350,745 “Safe Haven” grant, for purposes of providing supervised visitation and safe visitation exchange services; and

WHEREAS, the Office on Violence Against Women, U. S Department of Justice award approved by the Board of Commissioners (Resolution #08-286) was extended until September 30, 2014 by the Office on Violence Against Women; and

WHEREAS, the grant from the Office on Violence Against Women, U. S Department of Justice requires obtaining office space for a supervised visitation center; and

WHEREAS, the Safe Haven Grant Consulting Committee identified space, and the Office on Violence Against Women, U. S. Department of Justice, previously approved the space recommended by the consulting committee at 5656 South Cedar Street (Cedar Pointe Building) in Lansing; and

WHEREAS, by prior Resolution (#12-21) adopted on January 24, 2012 the Ingham County Board of Commissioners authorized the initial lease agreement with JWJ Company, LLC (n/k/a Cedar IV LLC) for 2,087 square feet of rental space at the building known as Cedar Pointe; and

WHEREAS, the terms of the current lease is due to expire on September 30, 2013; and

WHEREAS, the Landlord, CEDAR IV, LLC, has agreed to extend the lease for the term of one year, commencing October 1, 2013 to September 30, 2014.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a lease amendment extension to the agreement with JWJ Company, LLC at 5656 South Cedar Street, Lansing, Michigan in the building known as Cedar Pointe.

BE IT FURTHER RESOLVED, that the term of the lease amendment extension shall be from October 1, 2013 through September 30, 2014 at $13.00 per square foot ($2,260.92 per month; $27,132 per year).

BE IT FURTHER RESOLVED, that Section 4.1.D of the Lease is hereby amended to reflect Tenant’s intention to apply the $13,565.52 rental pre-payment currently held by Landlord to the rental due under the Lease extension for the period from April 1, 2014 through September 30, 2014.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments in the Ingham County Friend of the Court 2013 and 2014 budgets with the funds to come from the Safe Haven Grant.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract /lease documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Celentino, Tsernoglou, Holman, Bahar-Cook, Hope, Crenshaw, Schafer
Nays: None    Absent: None    Approved 10/10/13

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
Nays: None    Absent: None    Approved 10/16/13

Adopted as part of the consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE SELECTION OF AND ENTERING INTO A CONTRACT WITH SENTINEL OFFENDER SERVICES TO PROVIDE AN OFFENDER AND COUNTY FUNDED ELECTRONIC MONITORING PROGRAM SUBJECT TO A FINAL CONTRACT AGREEMENT

RESOLUTION # 13 - 424

WHEREAS, the contract that provides electronic monitoring services will expire on November 30, 2013, the Electronic Monitoring Oversight Committee recommends that the County authorize entering into a new contract with Sentinel Offender Services subject to a final contract agreement; and

WHEREAS, the Electronic Monitoring Oversight Committee (EMOC) is charged with the oversight of electronic monitoring services with the voting membership consisting of representatives appointed by the Department Head or Elected Official from the Sheriff’s Office, Community Corrections; 55th District Court, Circuit Court; Circuit Court Pretrial Services; Prosecutor’s Office and the Friend of the Court; and

WHEREAS, the Electronic Monitoring Oversight Committee (EMOC), in conjunction with the County Purchasing Department, developed and distributed an RFP and established a timeline for completion of the RFP process with the goal of maintaining the availability of electronic monitoring services without interruption; and

WHEREAS, after distributing and receiving six responses to the RFP, the EMOC evaluated the and ranked the responses, guided by the County Purchasing Department, with Sentinel Offender Services receiving the highest ranking; and

WHEREAS, Sentinel Offender Services is willing to provide services pursuant to the attached scope of services and fee schedules for an offender pay program and County reimbursement for services provided to eligible indigent offenders.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners does hereby authorize entering into a contract with Sentinel Offender Services for electronic monitoring program services as set forth in the Scope of Services and Fee Schedules for an initial three (3) year performance period beginning December 1, 2013 through November 30, 2016, to be automatically renewed thereafter for periods of one year not to exceed an additional two years, absent written notice of termination by either party no later than 90 days prior to the end of the performance periods.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contracts and/or subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS:  Yeas:  Celentino, Tsernoglou, Holman, Bahar-Cook, Hope, Crenshaw, Schafer  
   Nays:  None  
   Absent:  None  
   Approved 10/10/13

FINANCE:  Yeas:  McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer

Page 34 of 41
Nays: None    Absent: None    Approved 10/16/13
Adopted as part of the consent agenda.
SENTEL OFFENDER SERVICES
SCOPE OF SERVICES

A. Accept referrals from multiple referral sources (e.g., Circuit and District Courts, Pretrial Services, Ingham County Sheriff’s Office) from within Ingham County. Demonstrate the ability to work with criminal justice personnel to successfully implement and maintain local electronic monitoring programs.

B. Provide all services locally on-site at the Ingham County Jail using a community-based program approach that will include client orientation and enrollment, installation, removal and maintenance of monitoring equipment, input of monitoring specifications, equipment activation within 24 hours after referral, client orientation, fee assessment and collection (including County enrollment fee), staff availability for weekend and emergency program enrollment and equipment installation, staff availability for Court testimony upon request, problem resolution, and equipment updates.

C. Provide a case management program that requires regular in-person reporting, on-site breath testing, verification of activities for each participant while away from their residence, violation reports to department staff, daily review of participant activity and compliance with program rules and curfew schedules, and provides referral information regarding other community resources and services as appropriate.

D. Serve as a collaborative partner by developing and maintaining strong working relationships with referral sources and other County personnel and by serving as an active, participating member of the EM Oversight Committee, including attending regular meetings to ensure successful implementation, successful ongoing operations and problem resolution.

E. Provide an offender funded client fee structure that will allow electronic monitoring to be available to the largest possible number of clients with varying financial capabilities, including provisions for indigent offenders.

F. Provide a County funded fee structure for indigent user services. Eligibility for indigent services is established by County policy and determined and documented on a case-by-case basis by the vendor. Service charges for eligible indigent users will be invoiced by the vendor and reimbursed by the County on a monthly basis.

G. Provide a full range of reliable, user-friendly, tamper-proof equipment to include home monitoring, active and passive GPS (that allows direct contact between the supervising program and the offender) and Breath Alcohol monitoring.

H. Provide secure and reliable monitoring services to ensure continuous electronic monitoring 24 hours a day/7 days a week/365 days a year with secure web-based internet access to client referral sources.

I. Provide non-compliance alerts and notifications to referral source personnel as specified by the referring agency.

J. Collect program data and statistics and financial information for all services and provide to the County in the format and frequency requested by the County.
OFFENDER PAY FEE SCHEDULE

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COUNTY PAY FEE SCHEDULE
FOR ELIGIBLE INDIGENT OFFENDERS

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Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ACCEPTANCE OF A MICHIGAN DRUG COURT GRANT FOR THE INGHAM COUNTY FAMILY DEPENDENCY TREATMENT COURT

RESOLUTION # 13 - 425

WHEREAS, the Michigan Drug Court Grant program, administered by the State Court Administrative Office, has awarded a grant in the amount of $72,000 to the Ingham County Circuit Court’s Family Dependency Treatment Court for purposes of eliminating barriers to treatment as well as continuing funding a position; and

WHEREAS, the Family Dependency Treatment Court handles cases involving parents of children petitioned to the Court for abuse and or neglect and the parent’s primary issue is substance abuse; and

WHEREAS, the barriers affected with this grant will include transportation, rewards and incentives, therapeutic parenting time, substance testing, cognitive behavioral therapy, relapse prevention programming, in-patient treatment, risk assessment, psychiatric consultation and assessment, and medical consultation; and

WHEREAS, the grant award also includes money to continue the funding of a Family Dependency Treatment Court Program Assistant who will work with the Coordinator and Case Managers of the program to ensure the specialty court participants attend testing and treatment, receive incentives and rewards, have additional professional contacts when needed and assist in data collection and input; and

WHEREAS, the FDTC Program Assistant position has been determined by Ingham County’s Human Resource Department to be a Special Part Time position without benefits at a UAW B pay grade and will be funded for the duration of the grant which ends September 30, 2014; and

WHEREAS, the grant award will pay for up to three employees to attend the annual Drug Court conference held in Lansing, Michigan in 2014; and

WHEREAS, the acceptance of this award is recommended to the Ingham County Board of Commissioners in order to enhance the work of the Family Dependency Treatment Court.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes accepting a grant from the Michigan Drug Court Grant Program to the Ingham County Circuit Court’s Family Dependency Treatment Court for the sum of $72,000 for the purposes of eliminating barriers to treatment, providing rewards and incentives, participation in the annual Drug Court conference and continued employment of a Special Part Time Family Dependency Treatment Court Program Assistant Grant position without benefits at a UAW B pay grade for the time period of October 1, 2013 through September 30, 2014.

BE IT FURTHER RESOLVED, that a grant subcontract with Dr. Kathleen Burns Jager, PH.D., LMFT, LLP is authorized to provide therapeutic parenting time at a cost of $63.00 per hour, not to exceed $7,000 for the duration of this grant period.
BE IT FURTHER RESOLVED, that a grant subcontract with the National Council on Alcoholism is authorized to provide cognitive behavioral therapy at $35 per session and relapse prevention at a cost of $25.00 per session, not to exceed $8,000 for the duration of this grant period; and to provide in-patient treatment services not to exceed a total of $2,800 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with House Arrest Services is authorized to provide substance abuse monitoring at a cost of $25.00 activation & $9.50 per day for SCRAM alcohol tether, $7.00 per day for the MEMS3000 in home PBT machine, and $5.75 per day for the Soberlink portable PBT device, not to exceed $20,000 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with the Alcohol Drug Administrative Monitoring Inc. (ADAM) is authorized to provide substance abuse testing at a cost of $25 for EtG tests, $40 for K2 tests, and $37 for mouth swabs not to exceed $2,075 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with the Forensic Fluids Laboratories is authorized to provide mouth swab substance abuse testing at costs not exceeding $15 5-panel tests, $18 10-panel tests, $18 EtG tests; and $22 special request tests (i.e. synthetic marijuana); the total costs not to exceed $5,000 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with a psychiatrist specializing in addiction (to be determined) is authorized to provide case consultation at a cost not to exceed $200 per hour, psychiatric evaluations at a cost not to exceed $250 per evaluation, and follow-up appointments not to exceed $90 per session; the total cost not to exceed $6,000 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with a physician (to be determined) is authorized to provide case consultation at a cost of $200 per hour not to exceed $2,000 for the duration of this grant period.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller is directed to make the necessary adjustments to the 2013 and 2014 Circuit Court Family Division budget and Position Allocation List.

**LAW & COURTS: Yeas:** Celentino, Tsernoglou, Holman, Bahar-Cook, Hope, Crenshaw, Schafer  
**Nays:**  None  
**Absent:** None  
**Approved 10/10/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer  
**Nays:** None  
**Absent:** None  
**Approved 10/16/13**

Adopted as part of the consent agenda.
SPECIAL ORDERS OF THE DAY

Commissioner Anthony reappointed Debra Voss to the Ingham County Housing Commission. Supported by Commissioner McGrain.

Motion carried unanimously. Absent: Commissioner Shafer.

Commissioner Anthony reappointed Mary Ettinger to the Ingham County Department of Human Services. Supported by Commissioner McGrain.

Motion carried unanimously. Absent: Commissioner Shafer.

PUBLIC COMMENT

Mark Stevens, administrator of the Ingham County Medical Care Facility, updated the board on a new way of providing services to seniors who might otherwise be in a nursing home.

COMMISSIONER ANNOUNCEMENTS

Commissioner Anthony announced the Lansing Promise and Hope Scholarship funds would be merging, with a formal announcement Oct. 23 at a press event in Lansing.

Commissioner McGrain encouraged residents to participate in the Mid-Michigan program for greater sustainability charette process.

Commissioner Tennis reminded his fellow board members that the Nov. 4 meeting of the Human Services Committee would be the County Agency Meeting.

CONSIDERATION AND ALLOWANCE OF THE CLAIMS

Commissioner Anthony moved to approve payment of the claims submitted by the County Clerk and Financial Services Department in the amount of $25,983,668.41. Commissioner McGrain seconded the motion. The motion carried unanimously.

Absent: Commissioner Shafer.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 7:03 p.m.
NOTICE OF PUBLIC HEARING ON PROPOSED MASTER PLAN
NOTICE OF SUBMITTAL FOR PUBLIC COMMENT

November 1, 2013

Ingham County Board of Commissioners
c/o Ms. Becky Bennett
Ingham County Courthouse
P.O. Box 319
Mason, MI 48854

Re: City of Mason Draft Master Plan

Dear Ingham County Commissioners:

In accordance with the requirements of the Michigan Planning Enabling Act, this is to notify you that the Mason Planning Commission will hold a public hearing on Tuesday, January 14, 2014 beginning at 6:30 p.m. or as soon thereafter as possible, in the Council Chambers at City Hall, 201 West Ash Street, Mason, MI.

The purpose of the hearing is to receive comments from interested persons on a proposal by the Planning Commission to adopt an updated Master Plan for the City of Mason. The Planning Commission hereby welcomes public comment on the Master Plan. The updated Mason Master Plan describes the Planning Commission’s proposal for the long-range future development of the community. The updated Master Plan has been prepared under the authority vested in the Planning Commission by the Michigan Planning Enabling Act. A Master Plan is a long-range policy plan for land use that helps guide the city officials when making development decisions. The Master Plan is not a zoning map and does not change the zoning of individual properties.

A complete draft of the proposed Master Plan may be publicly inspected Monday through Friday, 8:00 a.m. to 5:00 p.m. at the Reception Desk at City Hall, 201 West Ash Street, Mason, Michigan, 48854 or on the City’s website at www.mason.mi.us. Questions may be directed to the Zoning and Development Department at (517) 676-9155. Written comments will also be received at the Zoning and Development Department in person, by mail, or may be placed in the drop box located near the front doors of City Hall.

Sincerely,

[Signature]
David E. Haywood
Zoning & Development Director
NOV 01 2013

Report Number: A-05-14-23058

BOARD OF COMMISSIONERS
INGHAM COUNTY
121 EAST MAPLE STREET
P.O. BOX 319
MASON, MICHIGAN 48854

Dear Board Members:

We have completed our initial review of the audit report on the County for the period January 1, 2012, through December 31, 2012. The report was received by the Federal Audit Clearinghouse on July 2, 2012, (identification number 148721). Based on our initial review, we believe the audit, performed by REHMANN ROBSON, Certified Public Accountants, met Federal audit requirements.

Please refer to Attachment A, where we have summarized the findings and recommendations and identified the Federal department responsible for resolution. Final determinations with respect to actions to be taken on Department of Health and Human Services (HHS) recommendations will be made by the HHS resolution agency identified on Attachment A. Please respond to the following HHS resolution official at the address below within 30 days from the date of this letter:

**HHS RESOLUTION OFFICIAL**

Division of Financial Integrity
Attn: Audit Resolution
Office of Federal Assistance Management
Health Resources and Services Administration
Parklawn Building, Room 13C-05
5600 Fishers Lane
Rockville, MD 20857

Your written response may consist of: (1) any comments or additional information that you believe may have a bearing on the final determination of actions to be taken with respect to the HHS recommendations, (2) an update of comments submitted with the report or (3) confirmation that your previous comments and corrective action plan, for the recommendations summarized in
Attachment A, remain unchanged. The above report number should be referenced in all correspondence relating to this report. All correspondence, including requests for additional time to prepare your response, should be submitted to the HHS resolution official address. Please do not send your comments or requests to the National External Audit Review Center.

In accordance with the principles of the Freedom of Information Act (Public Law No. 90-23), reports issued on the Department's grantees and contractors are made available, if requested, to members of the press and general public to the extent that information contained therein is not subject to exemptions in the Act which the Department chooses to exercise. (See 45 CFR Part 5 Section 5.21 of the Department's Public Information Regulations.)

If you have any questions, please contact our office at (800) 732-0679.

Sincerely,

[Signature]

Patrick J. Cogley
Regional Inspector General for Audit Services

Enclosure
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<tr>
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<th>Page</th>
<th>Amount</th>
<th>Resolution Agency</th>
<th>Recommendations</th>
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| 217908100            | 14   | N/A    | HHS/HRSA          | 2012-SA-01 Procurement, Suspension and Debarment. We recommend procedures be strengthened to ensure vendors are not suspended or debarred.
Introduced by the County Services Committee of the;

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING AN APPOINTMENT TO
THE EQUAL OPPORTUNITY COMMITTEE

RESOLUTION # 13-

WHEREAS, several vacancies exist on the Equal Opportunity Committee; and

WHEREAS, the County Services Committee interviewed those interested in serving on this Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints

Tamara Warren, 4817 Burchfield, Lansing, 48910

to the Equal Opportunity Committee to a term expiring September 30, 2015.

COUNTY SERVICES:  Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Maiville
Nays: None        Absent: Crenshaw    Approved 11/5/13
RESOLUTION RECOGNIZING THE WEEK OF NOVEMBER 4 - 8, 2013 AS “COLLEGE APPLICATION WEEK” IN INGHAM COUNTY

RESOLUTION # 13-

WHEREAS, College Application Week is a national initiative with the goal to provide every graduating high school senior the opportunity to apply to college; and

WHEREAS, special focus is placed on assisting students who would be the first in their families to attend college and students who may not have otherwise seriously considered applying to college; and

WHEREAS, College Application Week began in North Carolina as a pilot effort at a single high school in Siler City, NC in 2005 and has since grown to a statewide effort in North Carolina; and

WHEREAS, since then, many other states including Georgia, Tennessee, Colorado, South Carolina, West Virginia and Florida also have begun to develop College Application Weeks/months to meet the needs of their respective states with a common goal of increasing the percentage of first-generation and low-income students that pursue a postsecondary education; and

WHEREAS, College Application Week can open the door for students by encouraging them to take a significant step toward college in their senior year; and

WHEREAS, hundreds of schools across Michigan participate in this great event including the following Ingham County schools: Dansville High School, Eastern High School, Everett High School, J.W. Sexton and Nexus Academy of Lansing; and

WHEREAS, College Application Week is November 4 - 8, 2013.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognizes the week of November 4 – 8, 2013 as College Application Week and encourages all Ingham County schools to participate in this initiative.

COUNTY SERVICES:  Yeas:  Koenig, Holman, Celentino, Nolan, Tsernoglou, Maiville  
Nays:  None  
Absent:  Crenshaw  
Approved 11/5/13
WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads becomes the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this will now be the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated October 24, 2013 as submitted.

COUNTY SERVICES: Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Maiville
Nays: None
Absent: Crenshaw
Approved 11/5/13
## INGHAM COUNTY ROAD DEPARTMENT

**LIST OF CURRENT PERMITS ISSUED**

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Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO TRANSFER FUNDING TO MERS FOR 911 EMPLOYEES WHO TRANSFERRED FROM THE CITY OF LANSING

RESOLUTION # 13-

WHEREAS, 34 employees transferred from the City of Lansing to Ingham County on July 1, 2012 as part of the 911 Consolidation; and

WHEREAS, the 911 Legacy agreement with the City requires the City of Lansing to transfer the accumulated pension assets for these employees; and

WHEREAS, the County administration has been working with the City to establish the dollar amount of this transfer and now believes this issue will not be resolved in the immediate future; and

WHEREAS, the Controller/Administrator is recommending that the County temporarily fund this liability so that the impacted employees can have their retirement accounts rightfully established and funded at MERS.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a transfer of up to $1.5 million from General Fund Reserves to the Employee Benefit Fund to provide funding to establish the past service credits with MERS for the 911 employees who transferred from the City of Lansing.

BE IT FURTHER RESOLVED, that the General Fund will be reimbursed once payment is received from the City of Lansing.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments as required.

COUNTY SERVICES: Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Maiville
Nays: None Absent: Crenshaw Approved 11/5/13

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Schafer
Nays: Vickers Absent: None Approved 11/6/13
INTRODUCED BY COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO SUBMIT AN APPLICATION TO
THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY FOR
A BROWNFIELD ASSESSMENT GRANT AND ESTABLISH
A TRI-COUNTY REGIONAL BROWNFIELD COALITION

RESOLUTION # 13-

WHEREAS, the Ingham County Board of Commissioners has established a Brownfield Redevelopment Authority whose charge is to support the cleanup and redevelopment of environmentally contaminated and previously used development sites that promote Economic Development in Ingham County; and

WHEREAS, Ingham County Board of Commissioners and the Ingham County Brownfield Redevelopment Authority have determined a need to continue to identify, assess, and implement the cleanup and redevelopment or reuse of brownfield sites in our region in order to encourage economic development; and

WHEREAS, the Counties of Ingham, Clinton and Eaton share many common concerns and challenges in the identification, assessment, and successful redevelopment of previously used and potentially contaminated sites; and

WHEREAS, the Counties of Ingham, Clinton and Eaton will establish a Tri-County Brownfield Redevelopment Coalition to improve and expand our regional economy while protecting our region’s rural farmlands and undeveloped areas by encouraging and supporting the reuse and redevelopment of existing sites throughout the region; and

WHEREAS, participating in a Brownfield Redevelopment Coalition does not preclude or limit the activities of our existing Brownfield redevelopment and economic development initiatives but does capitalize on our cooperation and offers us economies and efficiencies that can enhance or effectiveness on a regional basis.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners resolves to join Eaton and Clinton Counties in forming a Brownfield Redevelopment Coalition and establish it for the purpose of developing and implementing Brownfield projects in our region and that Ingham County will serve as the applicant on behalf of the Coalition for USEPA grants and funding to facilitate conducting environmental assessments for redevelopment of properties that will reduce risk and increase successful job creation and retention while supporting Brownfield site assessments, cleanups and developments in our region; and

BE IT FURTHER RESOLVED, that Ingham County on behalf of the Coalition will apply to the United States Environmental Protection Agency for a Hazardous Materials Assessment and Petroleum grant in the amount of $600,000 and if awarded grant funds, Ingham County will manage the fiduciary responsibilities.

COUNTY SERVICES:  Yeas:  Koenig, Holman, Celentino, Nolan, Tsernoglou, Maiville
       Nays: None    Absent: Crenshaw    Approved 11/5/13
FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
Nays: None  Absent: None  Approved 11/6/13
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION EXTENDING PURCHASE AUTHORIZATION OF
2013-2014 WINTER SEASON SUPPLY OF
COLD PATCH BINDER OIL AND MIXING SERVICES
FOR THE ROAD DEPARTMENT

RESOLUTION # 13-

WHEREAS, for each winter season the Road Department must purchase cold patch material for patching roads during the time period hot asphalt patching material is not available, from approximately mid November to mid April; and

WHEREAS, the Road Department has found it more cost effective to hire on-site cold patch mixing services and purchase the component materials separately in bulk; and

WHEREAS, the Road Department adopted 2013 budget includes expenditure funds for this purchase; and

WHEREAS, Asphalt Materials, Inc., of Oregon, Ohio, is the only vendor able to locally mix the cold patch material on site and supplies the material’s binder oil (that which binds the mix together), an asphalt oil emulsion known as CM-300, and has supplied the cold patch mixing services and binder oil for the last two years as approved by the former Road Commission Board; and

WHEREAS, the slag aggregate used in the cold patch mix is the same material as the chip-sealing aggregate which was previously purchased as approved in resolution 13-203, and included sufficient quantity for making the 2013-2014 season supply of cold patch material; and

WHEREAS, Asphalt Materials, Inc., has offered to extend its pricing for both the on-site mixing service and the CM-300 binder oil emulsion from 2012 to 2013 as follows:

CM-300--$3.1463/gallon delivered, approximately 8,000 gallons needed for an extended cost of $25,170.40;
Mixer mobilization--$750.00 lump sum charge;
Mixer service charge--$2.00/ton of mix produced, approximately 750 tons needed for an extended cost of $1,500.00; and

WHEREAS, both the Road and Purchasing Departments, recommend approving the extension of this purchase authorization.

THEREFORE BE IT RESOLVED, the Board of Commissioners approves extending the purchase authorization for purchasing approximately 8,000 gallons of CM-300 binder oil and cold patch mixing services from Asphalt Materials, Inc., of Oregon, Ohio, for producing the Road Department’s 2013-2014 winter season supply of cold patch material as follows:
CM-300--$3.1463/gallon delivered, approximately 8,000 gallons needed for an extended cost of $25,170.40;
Mixer mobilization--$750.00 lump sum charge;
Mixer service charge--$2.00/ton of mix produced, approximately 750 tons needed for an extended cost of
$1,500.00,

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to sign any necessary
purchase documents relating to the above authorized purchase on behalf of the County.

COUNTY SERVICES:  Yeas:  Koenig, Holman, Celentino, Nolan, Tsernoglou, Maiville
   Nays:  None   Absent:  Crenshaw   Approved 11/5/13

FINANCE:  Yeas:  McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
   Nays:  None   Absent:  None   Approved 11/6/13
RESOLUTION AUTHORIZING THE PURCHASE OF 2013-2014 WINTER SEASON SUPPLY OF
PLOW/GRADER BLADE CUTTING EDGES FOR THE ROAD DEPARTMENT

RESOLUTION # 13-

WHEREAS, the Road Department periodically needs to replace the cutting edges of the snow plow blades on its plow trucks for winter and gravel road maintenance; and

WHEREAS, the Road Department adopted 2013 budget includes expenditure funds for this purchase; and

WHEREAS, bids for the Road Department’s 2013-2014 winter season supply (approximately 1000 feet of grader blade cutting edge) of grader blade cutting edges were solicited and evaluated by the Purchasing Department, and it is their recommendation, with the concurrence of Road Department staff, to purchase approximately 1000 feet of plow/grader blade cutting edge from Kennemetal, Inc., of Latrobe, Pennsylvania, at a unit cost of $46.75 per foot, for an extended total cost of $46,750.

THEREFORE BE IT RESOLVED, the Board of Commissioners accepts the bid, and authorizes the purchase of approximately 1000 feet of plow/grader blade cutting edge from Kennemetal, Inc., of Latrobe, Pennsylvania, at a unit cost of $46.75 per foot, for an extended total cost of $46,750.

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to sign any necessary purchase documents relating to the above authorized purchase on behalf of the County.

COUNTY SERVICES:  Yeas:  Koenig, Holman, Celentino, Nolan, Tsernoglou, Maiville
Nays:  None  Absent:  Crenshaw  Approved 11/5/13

FINANCE:  Yeas:  McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
Nays:  None  Absent:  None  Approved 11/6/13
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE FRATERNAL ORDER OF POLICE – SUPERVISORY OFFICERS

RESOLUTION # 13-

WHEREAS, an agreement has been reached between representatives of Ingham County and the Fraternal Order of Police – Supervisory Officers for the period July 1, 2012 through December 31, 2014; and

WHEREAS, the agreement has been ratified by the employees within the bargaining unit; and

WHEREAS, the provisions of the agreement have been approved by the County Services and Finance Committees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and Fraternal Order of Police – Supervisory Officers for the period July 1, 2012 through December 31, 2014.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Koenig, Holman, Celentino, Nolan, Tsernoglou, Maiville
Nays:  None  Absent:  Crenshaw  Approved 11/5/13

FINANCE:  Yeas:  McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
Nays:  None  Absent:  None  Approved 11/6/13
Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A MERS HYBRID PLAN FOR NEWLY HIRED EMPLOYEES IN THE FRATERNAL ORDER OF POLICE – SUPERVISORY OFFICERS

RESOLUTION # 13-

WHEREAS, the County Board of Commissioners has recognized the escalating cost of the current MERS Defined Benefit Plan; and

WHEREAS, the Fraternal Order of Police – Supervisory Officers ratified a new collective bargaining agreement that includes the establishment of a MERS Hybrid pension plan for new hires.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the attached resolutions establishing the MERS Hybrid Pension Plan for Fraternal Order of Police – Supervisory Officers hired on or after January 1, 2013.

BE IT FURTHER RESOLVED, that the Chair of the Board is authorized on behalf of the County to sign and execute all documents to effectuate and finalize this transaction, subject to approval as to form, by the County Attorney.

COUNTY SERVICES: Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Maiville
               Nays: None    Absent: Crenshaw  Approved 11/5/13

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
               Nays: None    Absent: None  Approved 11/6/13
MERS Restated Uniform Hybrid Program
(Benefit Program H) Resolution
[Image 0x0 to 611x792]

WHEREAS, under the Municipal Employees Retirement Act of 1984, section 36(2)(a);
MCL 38.1536(2)(a); Plan Document Section 36(2)(a), provides the Retirement Board (effective
August 15, 1996):

shall determine and establish all of the provisions of the retirement system affecting benefit
eligibility, benefit programs, contribution amounts, and the election of municipalities, judicial
circuit courts, judicial district courts, and judicial probate courts to be governed by the provisions
of the retirement system ... [and] to establish additional programs including but not limited to
defined benefit, defined contribution, ancillary benefits, health and welfare benefits, and other post
employment benefit programs (as amended by 2004 PA 490).

WHEREAS, pursuant to the Board's powers, the MERS Plan Document of 1996 was adopted effective
October 1, 1996, and the Plan has been amended periodically by the Board.

WHEREAS, the MERS Plan, an agent, multiple employer, public employee pension plan, has been
determined by the Internal Revenue Service to be a governmental plan that is tax qualified as a trust under
Code section 401(a) and exempt from taxation under section 501(a).

WHEREAS, on March 14, 2006, the Retirement Board has authorized establishment of a Hybrid Plan, with
a defined benefit (DB) and defined contribution (DC) component.

WHEREAS, new Section 19B, Benefit Program H, and related plan amendments, create a new Hybrid
Program that a participating municipality or court may adopt for MERS members to be administered
in whole or in part under the discretion of the Municipal Employees' Retirement Board as trustee
and fiduciary, directly by (or through a combination of) MERS or MERS duly-appointed third-party
administrator for the DC component.

WHEREAS, this Uniform Hybrid Program Resolution has been approved by the Retirement Board under
the authority of MCL 38.1536(2)(a); Plan section 36(2)(a) declaring that the Retirement Board “shall
determine ... and establish” all provisions of the retirement system. Under this authority, the Retirement
Board authorized Section 19B, Benefit Program H, which shall not be implemented unless in strict
compliance with the terms and conditions of this Resolution as provided under section 19B(2):

- In the event any alteration of any provision of this section 19B, or other sections of the Plan
Document related to the provisions of Benefit Program H, is made or occurs, under section 43B
of the Plan Document concerning collective bargaining or under any other plan provision or law,
 adoption of Benefit Program H shall not be recognized, other than in accordance with this section
and other sections of the Plan Document related to the provisions of Benefit Program H.

- In the event any alteration of the terms or conditions stated in this Uniform Resolution is made
or occurs, it is expressly recognized that MERS and the Retirement Board, as sole trustee and
fiduciary of the MERS Plan and its trust reserves, and whose authority is nondelegable, shall have
MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution

no obligation or duty: to administer (or to have administered) the Benefit Program H; to authorize
the transfer of any Plan assets to the Hybrid Program; or to continue administration by MERS
directly or indirectly, or by any third-party administrator.

WHEREAS, concurrent with this Resolution, and as a continuing obligation, this governing body
has completed and approved, and submitted to MERS, documents necessary for adoption and
implementation of MERS Benefit Program H.

NOW, THEREFORE, BE IT RESOLVED that the governing body adopts MERS Benefit Program H (Hybrid
Program) as provided below.

I. NEW EMPLOYEES (Plan Sec 19B(4) – (12))

Effective the first day of ____________________________, 2013, (to be known as the ADOPTION DATE), the
County of Ingham hereby adopts Benefit Program H for Sheriff FOP Spvs - Division 02
(MERS municipality/court)
(specify division numbers)

first hired or rehired to the division at any time on and after the Adoption Date, and optional
participation for any employee or officer of this municipality otherwise eligible to participate in
MERS under Section 2B(3)(a) of the Plan Document who has previously elected to not participate
in MERS. The employer shall establish the transfer rule for transferred employees in the Employer
Resolution Establishing a Uniform Transfer Provision. ONLY THOSE EMPLOYEES ELIGIBLE
FOR MERS MEMBERSHIP (SECTIONS 2B(3) AND 3 OF THE PLAN DOCUMENT) SHALL BE
ELIGIBLE TO PARTICIPATE.

(A) HYBRID PLAN CONTRIBUTIONS

• The DB Component shall be exclusively funded by the employer, with no member
  contributions permitted.

• For the DC Component, employee and employer contributions shall be required as allowed
  and specified in Plan section 19B(8) and the MERS Uniform Hybrid DC Component Adoption
  Agreement ("Adoption Agreement," Attachment 1, completed and approved and a certified
  copy submitted to MERS concurrent with and incorporated by reference in this Resolution). A
  member is immediately 100% vested in any employee contributions, and is vested in employer
  contributions under the employer vesting schedule.

(B) COMPENSATION AND EARNINGS

• For the DB Component, earnings shall include items of "Compensation" under Section 2A(6) of
  the MERS Plan Document, with the exception of the last sentence, which shall not apply.

• For the DC Component, earnings shall include items of "Compensation" under Section 2A(6)
  of the MERS Plan Document as provided for Benefit Program DC, which equals the Medicare
taxable wages as reported by the employer on the member's federal form W-2, wage and tax
statement.
(C) HYBRID PLAN VESTING

- For the DB Component, 6 year vesting is mandatory (Plan Sec 19B(5)(b)).
- For the DC Component, employee and employer contributions shall be required as allowed and specified in Plan section 19B(8) and the Adoption Agreement (Attachment 1, completed and approved and a certified copy submitted to MERS concurrent with and incorporated by reference in this Resolution). A member is immediately 100% vested in any employee contributions, and is vested in employer contributions under the employer vesting schedule.
- As provided in Section 19B(3):
  Where a member has previously acquired in the employ of any participating municipality or participating court:
  (a) not less than 1 year of defined benefit service in force (including Hybrid Program) with any participating municipality or participating court;
  (b) eligible credited service where the participating municipality or participating court has adopted the Reciprocal Retirement Act, 1961 PA 88;
  (c) at least 12 months in which employer contributions by a participating municipality or participating court have been made on behalf of the member under Benefit Program DC; such service shall be applied toward satisfying the vesting schedule for the DB Component, and for the DC Component, for employer contributions.

(D) BENEFITS UNDER HYBRID PLAN

- For the DB component:
  (1) The Benefit Multiplier (Plan Section 19B(4)) initially selected shall be irrevocable, shall not later be changed.
  The multiplier shall be one of the following dependent upon the division's social security coverage status:

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  (2) Final Average Compensation (FAC) shall be FAC-3 (Plan Section 19B(6)).
  (3) The Benefit shall be payable at age 60 (Plan Section 19B(5)(b)). The participating municipality or court may also allow retirement if the member or vested former member has attained age 55 years or older and has 25 or more years of credited service. Adoption of F55/25 shall be an irrevocable action and may not be subsequently changed.

  □ Check here to adopt F55/25
(4) Credited Service shall be comprised solely of the sum of (a) the total of the member's credited service (if any) under the previous DB program on the effective date of coverage under the Hybrid Plan (Plan Section 19B(16)(b)(ii); see II (E)(b)(ii) below); plus (b) credited service earned by the member after the effective date of coverage under the Hybrid Plan (Plan Section 19B(17)(b)).

- For the DC Component (Plan Section 19B(12)):
  Upon termination of membership, a vested former member or a beneficiary, as applicable, shall elect one or a combination of several of the following methods of distribution of the vested former member's or beneficiary's accumulated balance, to the extent allowed by federal law and subject to Plan Section 19B(11)(b) and procedures established by the Retirement Board:
  (1) Lump sum distribution to the vested former member or beneficiary.
  (2) Lump sum direct rollover to another eligible retirement plan, to the extent allowed by federal law.
  (3) Annuity for the life of the vested former member or beneficiary, or optional forms of annuity as determined by the Retirement Board.
  (4) No distribution, in which case the accumulated balance shall remain in the retirement system, to the extent allowed by federal law.

STOP If covering new employees only, skip II and III and go to IV on page 8. STOP
MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution

II. OPTIONAL PROVISION FOR CURRENT MERS DEFINED BENEFIT MEMBERS WHERE HYBRID PROGRAM FOR NEW EMPLOYEES ESTABLISHED (FOR TRANSFERS FROM MERS DEFINED CONTRIBUTION PROGRAM, SEE SECTION III)
(Plan Sec 19B(13)-(16))

THIS OPTIONAL SECTION SHALL ONLY BE SELECTED WHERE THE TOTAL FUNDED PERCENT OF AGGREGATE ACCRUED LIABILITIES AND VALUATION ASSETS OF ALL RESERVES SPECIFIED IN TABLE 13 (OR SUCCESSOR TABLE) FOR THE PARTICIPATING MUNICIPALITY OR COURT, AND FOR THE AFFECTED MEMBER BENEFIT PROGRAM CLASSIFICATION(S) (DIVISION(S)) SPECIFIED IN THE MOST RECENT MERS ANNUAL ACTUARIAL VALUATION REPORT IS AT LEAST EIGHTY PERCENT (80%).

IT IS ADDITIONALLY RESOLVED, as provided in each of the following paragraphs:

(A) Effective on the Adoption Date, pursuant to Plan Section 19B(13):

all current MERS defined benefit members who are members of the same employee classification described in Section I above on the Adoption Date shall be offered the opportunity to irrevocably elect coverage under Benefit Program H. Section 19B(14) specifies an employee’s written election to participate shall be filed with MERS: (a) not earlier than the last day of the third month after this Resolution is adopted and received by MERS; and (b) not later than the first day of the first calendar month that is at least six months after MERS receives this Resolution. This means each eligible employee will have about 90 days to make the decision.

After MERS receives this Resolution, this governing body’s authorized official and eligible employees will be advised by MERS of the election window timelines and other information to consider in making the irrevocable decision whether to participate in Benefit Program H.

Participation for those electing coverage shall be effective the first day of the first calendar month at least six (6) months after MERS’ receipt of the Resolution, here designated as being the month of _________________, 20___, (insert month and year) which shall be known as the "CONVERSION DATE."

The opportunity for current employees on the Adoption Date to participate in the Hybrid Program shall (select 1 of the following 2 choices):

☐ apply to all employees who separate from or terminate employment with this municipality after the Adoption Date and before the Conversion Date, so long as the employee does not receive a retirement allowance (including distributions from Benefit Programs DC or H) from MERS based on service for this municipality.

☐ not apply to any employee who separates from or terminates employment with this municipality after the Adoption Date.
(B) **CONTRIBUTIONS** shall be as provided in Section I (A) above.

(C) **COMPENSATION AND EARNINGS** shall be as provided in Section I (B) above.

(D) **HYBRID PLAN VESTING** shall be as provided in Section I (C) above.

(E) For each employee irrevocably electing to participate in Benefit Program H, then under Plan Section 19B(16), the Retirement Board shall transfer the following amounts from the reserve for employee contributions and the reserve for employer contributions and benefit payments to the reserve for defined contribution plan:

(a) The member's accumulated contributions, if any, as of 12:01 a.m. on the day the member becomes covered by Benefit Program H shall be transferred from the reserve for employee contributions to the member's credit in the reserve for Benefit Program H Defined Contribution component.

(b) The funded excess present value shall be computed as the excess, if any, of the actuarial present value of the accrued benefit associated with the member's coverage under the previous benefit program, over the actuarial present value of the accrued benefit associated with the member’s coverage under the defined benefit component of Benefit Program H, after such excess is multiplied by the funded level percentage selected by the governing body in subparagraph(F)(2) below (which shall not be less than 80% nor exceed 100% funded level percentage in any case). The excess, if any, of the funded excess present value over the amount specified in sub-paragraph (a) shall be transferred from the reserve for employer contributions and benefit payments to the member's credit in the reserve for Benefit Program H Defined Contribution component. For purposes of this sub-paragraph:

(i) The actuarial present values shall be computed as of 12:01 a.m. on the day the member becomes covered by Benefit Program H and shall be based on the actuarial assumptions adopted by the Retirement Board.

(ii) On the effective date of the change of the benefit program the member's credited service under Benefit Program H shall be equal to the member's credited service under the previous benefit program.

(iii) In determining final average compensation there shall not be included any accrued annual leave.

(iv) The earliest retirement date (for an unreduced benefit) assumption under the defined benefit program in effect on the effective date of the change of the benefit program shall be utilized. Likewise the earliest retirement date assumption under Benefit Program H shall be utilized.

(v) For purposes of the actuarial present value calculation, any future benefit otherwise payable under Benefit Program E or E-1 shall be disregarded.

The transfer shall be made approximately 30 calendar days after the **Conversion Date**, and the transfer amount shall include pro-rated regular interest at the regular Board-established rate for crediting of interest on member's accumulated contributions in the defined benefit program, measured from the **Conversion Date** to the actual transfer date.
Per Plan Section 19B(16)(b), the Retirement Board has established the assumptions for calculation of the actuarial present value of a member’s accrued benefit that may be transferred. The assumptions are:

1. The interest rate in effect as of the Adoption Date, to determine actuarial present value, shall be the Board-established investment earnings rate assumption (currently eight percent (8.00%).

2. The funded level for the member’s specific MERS division (total funded percentage of the present value of accrued benefits which shall be determined using Termination Liability under Table 12 or successor table and valuation assets of all reserves using Table 13) as of the Adoption Date from the most recent MERS annual actuarial valuation report data provided by MERS actuary. In the APV calculation, the funded level used shall be (select one of the following):
   - Table 12 Termination Liability funded level for the division (not less than 80% nor to exceed 100% funded level).
   - If greater than the division's funded level but not more than 100% funded level, then MERS is directed to compute the funded percentage for the transfer calculation on _____% funded basis (insert number greater than the division's Table 12 Termination Liability funded level percentage but not more than 100%). Where less than 100% funded level exists, this governing body recognizes that such direction shall increase its pension funding liability. MERS shall not implement such direction unless the governing body forwards to MERS sufficient cash up to the funded level selected for all members prior to the Conversion Date; if sufficient cash is not forwarded, then the governing body expressly covenants with MERS and directs, as a condition of this selection, to MERS billing and the governing body remitting to MERS all contributions necessary to fund the unfunded liability occasioned by the aggregate transfer of the difference between the actual funded level for the division and funded level directed above over a period of four (4) years.

III. TRANSFER OF CURRENT MERS DEFINED CONTRIBUTION PROGRAM MEMBERS WHERE HYBRID PROGRAM FOR NEW EMPLOYEES ESTABLISHED Plan Sec 19B(13) – (15), (17)

IT IS ADDITIONALLY RESOLVED, as provided in each of the following paragraphs:

(A) Effective on the Adoption Date, pursuant to Plan Section 19B(13) all current MERS defined contribution members who are members of the same employee classification described in Section I above on the Adoption Date shall be offered the opportunity to irrevocably elect coverage under Benefit Program H. Section 19B(14) specifies an employee’s written election to participate shall be filed with MERS: (a) not earlier than the last day of the third month after this Resolution is adopted and received by MERS; and (b) not later than the first day of the first calendar month that is at least six months after MERS receives this Resolution. This means each eligible employee will have about 90 days to make the decision.

After MERS receives this Resolution, this governing body’s authorized official and eligible employees will be advised by MERS of the election window timelines and other information to consider in making the irrevocable decision whether to participate in Benefit Program H.
MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution

Participation for those electing coverage shall be effective the first day of the first calendar month at least six (6) months after MERS’ receipt of the Resolution, here designated as being the month of ____________, 20__, (insert month and year), which shall be known as the “CONVERSION DATE.”

The opportunity for current employees on the Adoption Date to participate in the Hybrid Program shall (select 1 of the following 2 choices):

☐ apply to all employees who separate from or terminate employment with this municipality after the Adoption Date and before the Conversion Date, so long as the employee does not receive a retirement allowance (including distributions from Benefit Programs DC or H) from MERS based on service for this municipality.

☐ not apply to any employee who separates from or terminates employment with this municipality after the Adoption Date.

(B) CONTRIBUTIONS shall be as provided in Section I (A) above.

(C) COMPENSATION AND EARNINGS shall be as provided in Section I (B) above.

(D) HYBRID PLAN VESTING shall be as provided in Section I (C) above.

(E) For each employee irrevocably electing to participate in Benefit Program H, then under Plan Section 19B(17), the following shall apply:

(a) The member’s accumulated balance in the reserve for defined contribution plan under Benefit Program DC, if any, as of 12:01 a.m. on the day the member becomes covered by Benefit Program H shall be transferred to the member’s credit in the reserve for defined contribution plan under Benefit Program H Defined Contribution component.

(b) For purposes of calculating benefit amounts under the defined benefit component of Benefit Program H, only credited service earned after 12:01 a.m. on the day the member becomes covered by Benefit Program H shall be recognized.

IV. THIRD PARTY ADMINISTRATION

The Municipal Employees’ Retirement Board retains full and unrestricted authority over the administration of MERS Benefit Program H, including but not limited to the appointment and termination of the third-party administrator, or MERS self-administration of the defined contribution program in whole or in part.
V. EFFECTIVENESS OF THIS RESOLUTION

BE IT FINALLY RESOLVED: This Resolution shall have no legal effect under the MERS Plan Document until a certified copy of this adopting Resolution shall be filed with MERS, and MERS determines that all necessary requirements under Plan Document Section 19B, this Resolution, and other applicable requirements have been met. All dates for implementation of Benefit Program H under Section 19B shall be determined by MERS from the date of filing with MERS of this Resolution in proper form and content. Upon MERS determination that all necessary documents have been submitted to MERS, MERS shall record its formal approval upon this Resolution, and return a copy to the Employer’s Hybrid Program Plan Coordinator identified in Section IV (D) above.

In the event an amendatory Resolution or other action by this Governing Body is required, such Resolution or action shall be deemed effective as of the date of the initial Resolution or action where concurred in by this governing body and MERS (and the third-party administrator if necessary). Section 54 of the Plan Document shall apply to this Resolution and all acts performed under its authority. The terms and conditions of this Resolution supersede and stand in place of any prior resolution, and its terms are controlling.

I hereby certify that the above is a true copy of a Resolution adopted at the official meeting held on __________________________, 20__ __________________________ (Signature of authorized official)

Please send MERS fully executed copy of:
- MERS 2010 Restated Uniform Hybrid Program (Benefit Program H) Resolution (this form, MD-043)
- MERS Restated Hybrid Plan (Defined Contribution Component) Adoption Agreement (form MD-044)
- Certified minutes stating governing body approval, and/or union contract language

Received and Approved by the Municipal Employees’ Retirement System of Michigan

Dated: __________________________, 20__ __________________________ (Authorized MERS signatory)
The Employer, a participating municipality or participating court ("court") within the State of Michigan that has adopted MERS coverage, hereby establishes the following MERS Benefit Program: Hybrid under MERS Plan Document ("MERS Hybrid DC") as authorized by Section 19B of the Municipal Employees' Retirement System of Michigan Plan Document. All references to "Plan Document" are to sections of the MERS Plan Document; any reference to "Plan," the "MERS Plan," "Plan Participant," "Participant," or "Program," shall mean the MERS Hybrid DC Plan, unless otherwise specified.

This Adoption Agreement, together with Section 19B of the MERS Plan Document and the MERS Restated Uniform Hybrid Resolution ("Resolution"), constitute the entire MERS Benefit Program Hybrid Plan Document.

I. EMPLOYER: County of Ingham
   Name of municipality or court

II. EFFECTIVE DATE

1. If this is the initial Adoption Agreement relating to the MERS Defined Contribution Plan for this Division, the Effective Date of the Benefit Program here adopted shall be the first day of: January 2013 Month and Year

2. If this is an amendment and restatement of an existing adoption agreement relating to the MERS Hybrid DC Plan for this Division, the effective date of this amendment and restatement shall be the first day of: Month and Year. This adoption agreement is intended to replace and serve as an amendment and restatement of the Employer's preexisting plan, which was originally effective on the first day of: Month and Year.

III. ELIGIBILITY REQUIREMENTS

Only those Employees eligible for MERS Membership (Section 3 of the MERS Plan Document) shall be eligible to participate in the MERS Hybrid DC Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following group(s) of Employees are eligible to participate in the Plan:

Sheriff FOP Svcs - Division 02

Specify employee classification and division numbers
MERS Restated Hybrid Plan (Defined Contribution Component)
Adoption Agreement

IV. CONTRIBUTION PROVISIONS

1. The Employer shall contribute on behalf of each Participant 1 _____% of Earnings or
$____________ for the calendar year (subject to the limitations of Sections 415(c) of the
Internal Revenue Code).

2. Each Participant is required to contribute 2 _____% of Earnings for the calendar year as
a condition of participation in the Plan. (Write "0" if no contribution is required.) If other
contribution options are provided, please list on separate sheet of paper and attach to
Adoption Agreement.

If Employee contributions are required, an Employee shall not have the right to discontinue or
vary the rate of such contributions after becoming a Plan Participant.

The Employer hereby elects to "pick up" the Mandatory/Required Employee contribution.
The "pick-up" provision allows the employer to direct mandatory employee contributions
to be pre-tax.

☐ Yes ☐ No

[Note to Employer: Picked up contributions are excludable from the Employee's gross
income under Section 414(h)(2) of the Internal Revenue Code of 1986 only if they meet the
requirements of Rev. Rul. 2006-43, 2006-35 I.R.B. 329. Those requirements are (1) that the
Employer must specify that the contributions, although designated as Employee contributions,
are being paid by the Employer in lieu of contributions by the Employee; and (2) the Employee
must not have the option of receiving the contributed amounts directly instead of having them
paid by the Employer to the Plan. The execution of this Adoption Agreement by the Employer
shall constitute the official action required by Revenue Ruling 2006-43.]

3. Each Employee may make a voluntary (unmatched), after-tax contribution, subject to the
limitations of Section 415 of the Internal Revenue Code.

4. Employer contributions and Employee contributions shall be contributed to the Trust in
accordance with the following payment schedule:

☐ Weekly ☐ Bi-weekly ☐ Monthly

V. EARNINGS

Earnings shall be defined as "compensation" under Section 2A(6) of the MERS Plan Document, being
the Medicare taxable wages reported on the Employee's W-2 statement.
MERS Restated Hybrid Plan (Defined Contribution Component)
Adoption Agreement

VI. VESTING PROVISION FOR EMPLOYER CONTRIBUTIONS AND NORMAL RETIREMENT AGE

The Employer hereby specifies the following vesting schedule (choose one):

- Immediate vesting upon participation
- **Cliff vesting:** The participant is 100% vested upon a stated number of years. Stated year may not exceed maximum 5 years of service:
  - Stated Year: 1 □ 2 □ 3 □ 4 □ 5
- Graded vesting percentage per year of service: Employers can select the percentage of vesting with the corresponding years of service, however the scale cannot exceed a maximum of six years of service to reach 100% vesting, nor less than the stated minimums below:
  - ____ % after 1 year of service.
  - ____ % after 2 years of service.
  - ____ % (not less than 25%) after 3 years of service.
  - ____ % (not less than 50%) after 4 years of service.
  - ____ % (not less than 75%) after 5 years of service.
  - 100 % (not less than 100%) after 6 years of service.

Notwithstanding the above, a member shall be vested in his/her entire employer contribution account, to the extent that the balance of such account has not previously been forfeited, if he/she is employed on or after his/her Normal Retirement Age. “Normal Retirement Age” shall be presumed to be age 60 (unless a different normal retirement age is here specified:______).

In addition, notwithstanding the above, in the event of disability or death, a member or his/her beneficiary shall be vested in his/her entire employer contribution account, to the extent that the balance of such account has not previously been forfeited as described in Section 19A(7) of the MERS Plan Document.

VII. Loans (not more than two) are permitted under the Program. MERS recommendation is “No,” not to allow loans: loans permit your employees to borrow against their retirement account.

- Yes □ No

VIII. The Plan will accept an eligible rollover distribution from an eligible retirement plan described in Section 401(a) (including “401(k)”) or 403(a) of the Code, an annuity contract described in Section 403(b) of the Code, an eligible deferred compensation plan described in Section 457(b) of the Code maintained by a state, political subdivision of a state, or any agency or instrumentality of a state or political subdivision of a state, or an individual retirement account or annuity described in Section 408(a) or 408(b) of the Code, including after-tax employee contributions, as applicable. The Plan will account separately for pre-tax and post-tax contributions and earnings thereon.
MERS Restated Hybrid Plan (Defined Contribution Component)
Adoption Agreement

IX. The Employer hereby agrees to the provisions of the MERS Uniform Defined Contribution Plan and agrees that in the event of any conflict between MERS Plan Document Section 19B and the MERS Hybrid Plan, the provisions of Section 19B shall control.

X. The Employer hereby appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan.

XI. The Employer hereby agrees to the provisions of the Plan.

XII. The Employer hereby acknowledges it understands that failure to properly fill out this Adoption Agreement may result in the ineligibility of the Plan in the DC component of the Hybrid Plan.

In Witness Whereof, the Employer hereby causes this Agreement to be executed on this ______ day of ____________, 20____.

Employer: ____________________________

Authorized Signature: ____________________________

Title: ____________________________

Witness: ____________________________
RESOLUTION RECOMMENDING POTTER PARK ZOOLOGICAL SOCIETY REIMBURSEMENT FOR ADMINISTRATIVE SUPPORT

RESOLUTION # 13-

WHEREAS, it is the desire of the Potter Park Zoo Board and the zoo management team to continue to move toward an equitable and successful and seamless public/private partnership with Potter Park Zoological Society; and

WHEREAS, these two entities incur joint administrative and financial services expenses in the comprehensive management of the zoo; and

WHEREAS, the combined budget of the two entities is $5.2 million; and

WHEREAS, the Potter Park Zoological Society individual budget is $1.7 million or 32.9% of the total; and

WHEREAS, the Potter Park Zoo millage budget is $3.5 million or 67.1% of the total; and

WHEREAS, the Potter Park Zoological Society has assumed the responsibility of the majority of the administrative and financial services expense totaling $239,250.00 for FY 2013; and

WHEREAS, applying the above percentages to the administrative and financial services budget expenses for 2013 yields an allocation of $78,656 (32.9%) to Potter Park Zoological Society and $160,594 (67.1%) to Potter Park Zoo; and

WHEREAS, the Potter Park Zoological Society currently receives compensation from the County in the amount of $51,672.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the transfer $108,922 from Potter Park Zoo to Potter Park Zoological Society to provide equity between the two entities.

BE IT FURTHER RESOLVED, that the transfer of funds for the year 2013 in the amount of $108,922 be made from fund balance line item #258-69200-818000-698010 from the Potter Park Zoo Millage to the Potter Park Zoological Society as a one-time transfer.

BE IT FURTHER RESOLVED, that the Controller/Administrator be authorized to make the necessary transfer of funds.

COUNTY SERVICES:  Yeas:  Koenig, Holman, Celentino, Nolan, Tsernoglou, Maiville
Nays:  None  Absent:  Crenshaw  Approved 11/5/13
FINANCE: Yea: McGrain, Anthony, Bahar-Cook, Tennis, Vickers, Schafer
Nays: None Absent: Koenig Approved 11/6/13
WHEREAS, Ingham County established purchasing policies and procedures to govern procurement of services on its behalf (Resolution No. 02-178); and

WHEREAS, the Potter Park Zoological Society (Society), a private non-profit organization incorporated under rules of the Internal Revenue Code, seeks to procure architectural services for design of an animal hospital at Potter Park Zoo; and

WHEREAS, upon consideration of several proposals, the Society selected Lansing-based architectural, engineering and planning firm C2AE to provide design services for a new animal hospital at Potter Park Zoo; and

WHEREAS, the Society has secured necessary funds totaling $118,000 to procure services through C2AE working collaboratively with Design Level, Inc.

THEREFORE BE IT RESOLVED, that the Society shall assume all responsibility for expenses associated with procurement of services through C2AE, and that the Society shall secure all necessary licenses and permits associated with this project.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners expresses its appreciation and thanks the Society for its generous contribution toward enhancement of Potter Park Zoo.

COUNTY SERVICES:  Yeas:  Koenig, Holman, Celentino, Nolan, Tsernoglou, Maiville
Nays:  None  Absent:  Crenshaw  Approved 11/5/13

FINANCE:  Yeas:  McGrain, Anthony, Bahar-Cook, Tennis, Vickers, Schafer
Nays:  None  Absent:  Koenig  Approved 11/6/13
WHEREAS, Ingham County established the office of Controller/Administrator with various responsibilities and duties as defined by state statute (MCL 46.13b); and

WHEREAS, based on current service needs of Ingham County and associated workload considerations of each position in the Controller/Administrator office; and

WHEREAS, through reassignment of duties and sharing of personnel resources, it was determined that the Controller/Administrator office could be reorganized to promote operational efficiencies; and

WHEREAS, an Administrative Analyst position recently became vacant; and

WHEREAS, the current Administrative Assistant/Controller possesses the necessary skills, education and experience to fulfill duties assigned to an Administrative Analyst; and

WHEREAS, it is feasible to accomplish many tasks performed by the Administrative Assistant/Controller through designation as Executive Secretary/Controller; and

WHEREAS, duties and responsibilities associated with the Assistant Deputy Controller position have evolved to encompass the same duties and responsibilities of a Deputy Controller.

THEREFORE BE IT RESOLVED, that upon approval of this resolution, the following staffing changes shall be implemented:

• Position number 212002/Administrative Analyst is reclassified from MCF08, $49,404 - $59,301 to MCF07, $45,144 - $54,190.

• Incumbent Administrative Assistant/Controller is reassigned as Administrative Analyst

• Position number 223002/Administrative Assistant/Controller (MCF05, $38,710 - $46,467) is reclassified as Executive Secretary/Controller (MCF04, $36,246 - $43,504).

• Position of Chief Deputy County Controller is created (MCF16, $91,846 - $110,242).

• Incumbent Deputy Controller is reassigned as Chief Deputy Controller

• Position number 223004/Assistant Deputy Controller (MCF10, $58,928 - $70,732) is reassigned
as Deputy Controller (MCF15, $85,145 - $102,200).

- Position number 223004/Assistant Deputy Controller is eliminated.

BE IT FURTHER RESOLVED, that the Controller/Administrator’s Office is authorized to make any necessary budget adjustments and Position Allocation List adjustments consistent with this Resolution.

COUNTRY SERVICES:  Yeas:  Koenig, Holman, Celentino, Nolan, Tsernoglou, Maiville
                  Nays:  None      Absent:  Crenshaw  Approved 11/5/13

FINANCE:  Yeas:  McGrain, Anthony, Bahar-Cook, Tennis, Vickers, Schafer
          Nays:  None      Absent:  Koenig  Approved 11/6/13
WHEREAS, the Ingham County Board of Commissioners (“Board”) has examined the Comprehensive Annual Financial Report for the year ended December 31, 2012; and

WHEREAS, the Board has examined current expenditure levels for Fiscal Year 2013 for the various departments, agencies, offices and activities, which it by law or by policy must finance or assist in financing; and

WHEREAS, the Board has reviewed the recommended budget for Fiscal Year 2014 and concluded sufficient funds are available to finance all mandatory County-funded services at or beyond minimum serviceable levels; and

WHEREAS, Ingham County employees have not received a wage adjustment for several years; and

WHEREAS, the Board desires to provide a non-precedent setting, one time lump sum wage supplement to certain regular full-time and part-time employees of Ingham County; and

WHEREAS, the Board understands that any wage adjustment is subject to collective bargaining rules and regulations as a mandatory subject of negotiation; and

WHEREAS, the Board has reviewed and determined that sufficient funds exist in the uncommitted fund balance of the general fund to accommodate such payment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves a non-precedent setting, one-time lump sum wage supplement not added to the wage scale totaling $150 to eligible county employees as follows:

1. All full-time employees, part-time employees and three-quarter time employees within the Managerial and Confidential classification employed by Ingham County on October 31, 2013.

2. All full-time employees, part-time employees and three-quarter time employees recognized in the following collective bargaining units employed by Ingham County on October 31, 2013, subject to ratification of a formal Letter of Understanding: ICEA Court, FOP Animal Control, FOP Corrections, FOP 911 Non-Supervisory, ICEA County Professionals, ICEA Assistant Prosecuting Attorneys, ICEA
Public Health Nurses, MAP Law Enforcement, OPEIU Family Court, Teamsters 580 – Zoo, Teamsters 580 – 911 Supervisory, UAW TOPS, UAW Zoo.

3. All full-time employees, part-time employees and three-quarter time employees recognized in the following collective bargaining units employed by Ingham County on October 31, 2013, upon ratification of a Collective Bargaining Agreement currently under negotiation: AFSCME Road Employees, OPEIU Supervisory, OPEIU Office and Professional Tech, ICEA Park Rangers, ICEA-FOC Park Crew Leaders, MNA Nurse Practitioners/Clinic Nurses.

4. All full-time employees, part-time employees and three-quarter time employees of the FOP Supervisory Officers collective bargaining unit employed by Ingham County on October 31, 2013, subject to completion of the Act 312 arbitration process and subject to ratification of a formal Letter of Understanding.

5. Seasonal employees, temporary employees, special part-time employees and elected officials shall not be eligible for payment.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make any necessary budget adjustments in the FY 2013 Ingham County General Fund Budget.

COUNTY SERVICES: **Yea**: Koenig, Holman, Celentino, Nolan, Tsernoglou, Maiville  
**Nays**: None  
**Absent**: Crenshaw  
**Approved 11/5/13**

FINANCE: **Yea**: Anthony, Bahar-Cook, Tennis, Vickers, Schafer  
**Nays**: McGrain  
**Absent**: Koenig  
**Approved 11/6/13**
WHEREAS, Ingham County has made substantial and necessary reductions in its services to its citizens and cuts in its workforce due to the continuing decline of the economic conditions in this county and state; and

WHEREAS, the County has implemented hiring delays, hiring freezes, travel prohibitions, and employee furlough days without pay and other drastic cost savings measures in order to bring its expenditures in line with its declining revenues; and

WHEREAS, due to these cost containment measures, further service reductions were not necessary as part of the 2014 budget process; and

WHEREAS, Resolution 10-357 adopted a policy on cost increases for service related contracts in Ingham County for 2010, 2011 and 2012, which was extended through 2013 by Resolution 12-369; and

WHEREAS, Ingham County desires to continue providing guidelines for service related contracts for vendors doing business with Ingham County that reflect the current economic climate; and

WHEREAS, the Consumer Price Index’s Annual Inflation rate was 2.1% for 2012 and projections are for increases of around two percent over the next few years.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners extends the following policy on cost increases for service related contracts in Ingham County:

- In general, annual cost increases should not exceed the Consumer Price Index’s Annual Inflation rate.

- Proposed contracts with vendor cost increases that exceed the Consumer Price Index’s Annual Inflation rate will receive extra scrutiny and be identified by staff as they are reviewed by the appropriate Liaison and Finance Committees of the Ingham County Board of Commissioners.

- County Staff will make this policy known to all vendors as they negotiate proposed new and renewal contracts.

- This policy will be reviewed and evaluated by the Finance Committee during the last quarter of 2016.

BE IT FURTHER RESOLVED, that if price adjustments are requested pursuant to the terms of the contract, the vendor must notify the County ninety (90) days prior to the current term’s expiration date.
BE IT FURTHER RESOLVED, that prior to commencement of subsequent renewal terms, the County may entertain a request for escalation in accordance with the current Consumer Price Index at the time of the request.

BE IT FURTHER RESOLVED, that for purposes of this section, “Consumer Price Index” shall mean the Consumer Price Index-All Urban Consumers-United States Average-All Items (CPI-U), as published by the United States Department of Labor, Bureau of Labor Statistics.

BE IT FURTHER RESOLVED, that the County reserves the right to accept or reject the request for a price increase. If the price increase is approved, the price will remain firm for one (1) year from the date of the increase.

BE IT FURTHER RESOLVED, that all Invitation to Bids and Request for Proposals issued for services shall contain language referencing this policy.

BE IT FURTHER RESOLVED, that this policy will remain in effect through December 31, 2016.

BE IT FURTHER RESOLVED, that copies of this resolution will be forwarded to all Ingham County Department Heads and Elected Officials.

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Vickers, Schafer
Nays: None  Absent: Koenig  Approved 11/6/13
NOVEMBER 12, 2013
Agenda Item No. 17

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO UN-COMMIT GENERAL FUND BALANCE CURRENTLY COMMITTED FOR
PROPERTY TAX ADJUSTMENTS

RESOLUTION # 13-

WHEREAS, the Board of Commissioners, through Resolution #10-227 committed $700,000 of General Fund balance for potential tax adjustment liabilities; and

WHEREAS, Plante Moran, the new County Auditors, recommends a different accounting treatment for this liability; and

WHEREAS, the current estimate is that this change in accounting treatment will have little effect on the overall unassigned General Fund Balance.

THEREFORE BE IT RESOLVED, that $700,000 of the General Fund balance currently committed for potential tax adjustment liabilities is uncommitted as of 12/31/13.

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
Nays: None Absent: None Approved 11/6/13
WHEREAS, the 2014 Ingham County Budget has been approved by the Board of Commissioners; and

WHEREAS, under the Community Agency Program a number of agencies have been allocated funds to provide important services that are consistent with the County’s Strategic Planning objective to Ingham County residents; and

WHEREAS, the 2014 budget includes $200,000 allocated for community agencies; and

WHEREAS, the Controller/Administrator has provided recommended funding levels for each agency that were determined using the criteria set forth in Resolution #12-233.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period of January 1, 2014 through December 31, 2014, in the amount specified for each community agency listed on the attached, for the services to Ingham County residents previously approved by the Human Services and Finance Committees.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the necessary documents after review by the County Attorney.

HUMAN SERVICES: Yes: Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville
        Nays: None    Absent: None    Approved 11/4/13

FINANCE: Yes: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
        Nays: None    Absent: None    Approved 11/6/13
<table>
<thead>
<tr>
<th>ORGANIZATION</th>
<th>PROGRAM</th>
<th>2014 REQUEST</th>
<th>2013 AMT. RECEIVED</th>
<th>2014 Controller Recommended</th>
<th>2014 Human Services Committee Recommended</th>
<th>2014 Finance Recommended</th>
</tr>
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<tbody>
<tr>
<td>*Addiction Relief &amp; Supported Recovery, Inc.</td>
<td>ARSR Support Services</td>
<td>$11,000.00</td>
<td>$11,000.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
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<tr>
<td>Advent House Ministries, Inc.</td>
<td>Weekend Day Shelter Program, offering food and all day shelter to homeless or needy persons</td>
<td>$10,000.00</td>
<td>$8,000.00</td>
<td>$10,000.00</td>
<td>$10,000.00</td>
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<tr>
<td>Boys &amp; Girls Club of Lansing</td>
<td>Food Program</td>
<td>$5,200.00</td>
<td>$5,200.00</td>
<td>$5,200.00</td>
<td>$5,200.00</td>
<td>$5,200.00</td>
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<tr>
<td>Capital Area Community Services, Inc.</td>
<td>Low Income Heating Assistance</td>
<td>$8,500.00</td>
<td>$8,500.00</td>
<td>$8,500.00</td>
<td>$8,500.00</td>
<td>$8,500.00</td>
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<tr>
<td>Capital Area Literacy Coalition</td>
<td>Literacy Services for Adults and Children</td>
<td>$3,500.00</td>
<td>$1,125.00</td>
<td>$1,130.00</td>
<td>$1,130.00</td>
<td>$1,130.00</td>
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<tr>
<td><strong>NEW</strong></td>
<td>Cristo Rey Community Center Senior Citizen Program - Seniors meet 4 times per week for a meal and activities</td>
<td>$8,500.00</td>
<td>$0.00</td>
<td>$4,250.00</td>
<td>$4,250.00</td>
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<td>Cristo Rey Community Center Prescription Assistance</td>
<td>Prescription Assistance Program</td>
<td>$8,000.00</td>
<td>$4,000.00</td>
<td>$8,000.00</td>
<td>$8,000.00</td>
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<tr>
<td>Cristo Rey Community Center Direct Assistance Food Pantry Program</td>
<td>Direct Assistance Food Pantry Program</td>
<td>$9,000.00</td>
<td>$4,000.00</td>
<td>$9,000.00</td>
<td>$9,000.00</td>
<td>$9,000.00</td>
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<tr>
<td><strong>NEW</strong></td>
<td><strong>Edgewood Village Non-Profit Housing Corp</strong> Meridian DUFB Program &amp; Community Garden</td>
<td>$3,600.00</td>
<td>$0.00</td>
<td>$2,690.00</td>
<td>$2,690.00</td>
<td>$2,690.00</td>
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<td>EVE, Inc.</td>
<td>Shelter and Support Services for Victims of Domestic Violence</td>
<td>$15,500.00</td>
<td>$15,000.00</td>
<td>$15,500.00</td>
<td>$15,500.00</td>
<td>$15,500.00</td>
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<td>Gateway Community Services</td>
<td>Crossroads Homeless Youth Shelter</td>
<td>$15,300.00</td>
<td>$15,300.00</td>
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<td>Greater Lansing Food Bank</td>
<td>Grants for Food - Food Pantry</td>
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<td>Ballentine Supportive Apartment Program for Families</td>
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<td><strong>NEW</strong></td>
<td>Greater Lansing Housing Coalition Tuesday Toolman</td>
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<td>Habitat for Humanity of Greater Ingham County</td>
<td>Critical Home Repair</td>
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<td>Haven House</td>
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<td>Lansing Area Aids Network</td>
<td>HIV Continuum of Care Basic Needs Assistance</td>
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<td>Leslie Outreach, Inc.</td>
<td>Food Pantry</td>
<td>$1,300.00</td>
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<td>Listening Ear, Inc.</td>
<td>Crisis Intervention for Mental health issues</td>
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<td>MSU Detroit College of Law Clinical Programs - Rental Housing Clinic</td>
<td>Affordable Housing Initiatives for Economically Disadvantaged People in Ingham County</td>
<td>$10,000.00</td>
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<td>MSU Safe Place</td>
<td>Shelter, Advocacy and Support for Domestic Violence Survivors</td>
<td>$12,820.00</td>
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<td>National Council on Alcoholism/Lansing Regional Area, Inc.</td>
<td>Housing with supportive services for homeless Ingham County Males</td>
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<td>Northwest Initiative / dba Northwest Lansing Healthy Communities</td>
<td>ARRO Ex-Offender Assistance Program</td>
<td>$8,260.00</td>
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<td>Refugee Development Center</td>
<td>Bridges: Basic Needs to Self Sufficiency</td>
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<td>Rural Family Services of Ingham County</td>
<td>Coalition of Food Banks, clothing and housing assistance</td>
<td>$14,000.00</td>
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<td>Southside Community Coalition</td>
<td>Free Breakfast and Lunch program</td>
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<td>Southside Community Kitchen</td>
<td>Feeding the Hungry</td>
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<td>St. Vincent Catholic Charities</td>
<td>Counseling Services for Permanent supportive housing participants</td>
<td>$7,500.00</td>
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<td>Stockbridge Community Outreach</td>
<td>Food Pantry, transportation and scripts</td>
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<td>Westside Community YMCA</td>
<td>&quot;Y&quot; Achievers Program</td>
<td>$4,500.00</td>
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<td><strong>TOTAL 2014 REQUESTS</strong></td>
<td></td>
<td><strong>$250,080.00</strong></td>
<td><strong>$187,245.00</strong></td>
<td><strong>$200,000.00</strong></td>
<td><strong>$200,000.00</strong></td>
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*ARSR is dissolving by the end of 2013

**Edgewood Village submitted a revised request in the amount of $2,690
RESOLUTION TO AUTHORIZE A COOPERATIVE CASH MATCH AGREEMENT WITH THE
MICHIGAN DEPARTMENT OF HUMAN SERVICES - MICHIGAN REHABILITATION SERVICES

RESOLUTION # 13-

WHEREAS, Michigan Rehabilitation Services (MRS) engages in cash match agreements which require contributions from partner organizations; and

WHEREAS, prior to 2008 the Ingham County Department of Human Services (DHS) had a long-standing agreement with MRS to act as a pass through entity for match funding provided by local agencies; and

WHEREAS, the agreement between DHS and MRS came under scrutiny because match dollars may not be federal, and this agreement between two state agencies raises that concern; and

WHEREAS, MRS finds it preferable to establish this agreement with a local government agency to avoid the appearance and confusion of inter-departmental agreements at the state; and

WHEREAS, Ingham County was identified as an appropriate pass through entity to help maintain this agreement, and the agreement was authorized through Resolutions 08-265, 11-364 and 12-372; and

WHEREAS, MRS wishes to enter into another, similar cash match agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a cash match agreement not to exceed $296,296 ($80,000 local match) with Michigan Department of Human Services – Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, and placement supports to individuals with disabilities who are eligible for MRS services.

BE IT FURTHER RESOLVED, that this agreement is contingent upon Ingham County’s local match portion ($80,000) being provided by Peckham, Inc., and no county funds will be used for this purpose.

BE IT FURTHER RESOLVED, the term of this agreement shall be October 1, 2013 through September 30, 2014.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville
Nays:  None    Absent:  None    Approved 11/4/13
FINANCE: Yea: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
Nays: None       Absent: None       Approved 11/6/13
WHEREAS, in Resolution #13-163 the Ingham County Board of Commissioners authorized the County Treasurer and the County Controller/Administrator to implement intergovernmental transfers of up to $3.4 million from the Health Care Services millage to the State of Michigan for the purpose of contributing to Disproportionate Share Hospital payments made through the Indigent Care Agreements Pool to McLaren Greater Lansing and Sparrow Health System; and

WHEREAS, the Indigent Care Agreements Pool now includes McLaren Greater Lansing, McLaren Macomb County and Sparrow Health System; and

WHEREAS, McLaren Macomb County has a signed Indigent Care Agreement for the time period of October 1, 2012 through September 30, 2014; and

WHEREAS, the State has indicated that McLaren Macomb County is eligible to receive Indigent Care Agreement-based DSH payments in the amount that would be supported by the Ingham County intergovernmental transfer; and

WHEREAS, certain intergovernmental transfers of public funds from Ingham County may be made to the State of Michigan to be used as the State’s share in claiming the Federal match; and

WHEREAS, the capacity to transfer additional local public funds through the intergovernmental transfer mechanism to McLaren Macomb County has been approved by the State; and

WHEREAS, the proposed intergovernmental transfer exceeds the amount authorized in Resolution #13-163 by $83,437; and

WHEREAS, the County Controller/Administrator recommends that the Board of Commissioners authorize an intergovernmental transfer of an additional $83,437.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners amends resolution #13-163 authorizing the County Controller/Administrator to implement intergovernmental transfers of an additional $83,437 from the Health Care Services millage to the State of Michigan for the purpose of contributing to the Disproportionate Share Hospital payments made through the Indigent Care Agreements Pool to McLaren Macomb County.

BE IT FURTHER RESOLVED, that should the Health Care Services millage not have sufficient funds for this transfer, the remainder may be transferred from the Health Fund.

BE IT FURTHER RESOLVED, that all other terms and conditions of Resolution #13-163 remain unchanged.
BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville
   Nays: None   Absent: None   Approved 11/4/13

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
   Nays: None   Absent: None   Approved 11/6/13
WHEREAS, The Health Department’s Community Health Centers operates two dental health centers and uses a mix of employed and contracted dentists to provide dental services; and

WHEREAS, the Health Department’s 2014 Budget includes $161,773 for contractual dentists; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize dental services contracts with licensed dentists for the period of January 1, 2014 through December 31, 2014, at the rate of $56.86 per hour; and

WHEREAS, the Community Health Center Board of Directors supports the authorization.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the dental services contracts with licensed dentists for the period of January 1, 2014 through December 31, 2014, at the rate of $56.86 per hour.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign the necessary contract documents on behalf of the County after review by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville

**Nays:** None  **Absent:** None  **Approved 11/4/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer

**Nays:** None  **Absent:** None  **Approved 11/6/13**
Introducing by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT FUNDING FROM THE U.S. DEPARTMENT OF HEALTH RESOURCES AND SERVICES ADMINISTRATION FOR THE RYAN WHITE TITLE IV WOMEN, INFANTS, CHILDREN, YOUTH AND AFFECTED FAMILY MEMBERS AIDS HEALTHCARE GRANT

RESOLUTION # 13-

WHEREAS, the Ingham Community Health Centers have applied for the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare grant on behalf of Ingham County from the U.S. Department of Health Resources and Services Administration; and

WHEREAS, in Resolution #12-347, the U.S. Department of Health Resources and Services Administration awarded a grant to Ingham County in the amount of $499,974 for the purpose of providing family centered care involving outpatient and ambulatory care for women, infant, children and youth with HIV/AIDS for the period of August 1, 2012 through July 31, 2013; and

WHEREAS, the U.S. Department of Health Resources and Services Administration has awarded a second year of grant funding to Ingham County in the amount of $474,120 for the purpose of continuing to provide family centered care involving outpatient and ambulatory care for women, infant, children and youth with HIV/AIDS; and

WHEREAS, to successfully meet the requirements and expectations of this grant award, it is recommended that the following positions be established: one full time (1.0 FTE) Lead Social Worker, ICEA Pro Grade 8 and one full time (1.0 FTE) Clinical Assistant Technician I UAW Grade D; and

WHEREAS, the Assistant Social Worker, Health Center Nurse and Clinical Assistant Technician I established in Resolution #12-347 shall continue to be funded; and

WHEREAS, a subcontract agreement with Michigan State University’s College of Osteopathic Medicine for physician services of Dr. Peter Gulick, DO be continued to provide direct medical care, oversight of the nursing staff to assure care is provided using the most recent treatment guidelines and ambulatory HIV/AIDS services in the amount up to $45,023 for the period of August 1, 2013 through July 31, 2014 with the option to renew for one year periods to complete project requirements; and

WHEREAS, a subcontract agreement with Dr. Lauren Hall-Tate, DDS, in the amount up to $15,112 to accept patient referrals to provide the necessary major dental restorative and lab services including root canals, crowns, dentures, and partials as well as periodontal treatments for the period of August 1, 2013 through July 31, 2014 with the option to renew for one year periods to complete project requirements; and

WHEREAS, up to two temporary peer educators will be hired to assist staff in implementing the program by assisting in the assessment of patient needs and risk areas, development and implementation of targeted educational programs, coordination of resources, outreach and education activities with other Health Center staff; and
WHEREAS, the Community Health Centers Board of Directors supports the acceptance of a second year funding of the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare grant in the amount of $474,120 from the U.S. Department of Health Resources and Services Administration; and

WHEREAS, the Health Officer recommends that the Board of Commissioners accepts the second year funding award of the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare grant in the amount of $474,120, from the U.S. Department of Health Resources and Services Administration.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare grant award in the amount of $474,120 from the U.S. Department of Health Resources and Services Administration, for the purpose of continuing to provide family centered care involving outpatient and ambulatory care for women, infant, children and youth with HIV/AIDS for the period of August 1, 2013 through July 31, 2014.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the funds to be used to continue the support of one full time Assistant Social Worker, ICEA Pro Grade 5; one full time Health Center Nurse, MNA 1, and one full time Clinical Assistant Technician I UAW Grade D that were established in Resolution #12-347.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the establishment of one full time Lead Social worker, ICEA Pro Grade 8, and one full time Clinical Assistant Technician I UAW Grade D, for the duration of the grant.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a subcontract agreement with Michigan State University’s College of Osteopathic Medicine for the physician services of Dr. Peter Gulick, DO to continue to provide direct medical care, oversight of the nursing staff to assure care is provided using the most recent treatment guidelines and ambulatory HIV/AIDS services in the amount up to $45,023 for the period of August 1, 2013 through July 31, 2014 with the option to renew for one year periods to complete project requirements.

BE IT FURTHER RESOLVED, an agreement is authorized with Dr. Lauren Hall-Tate, DDS, for up to $15,112, for provision of accepting patient referrals to perform any necessary major dental restorative and lab services including root canals, crowns, dentures, and partials as well as periodontal treatments for the period of August 1, 2013 through July 31, 2014 with the option to renew for one year periods to complete project requirements.

BE IT FURTHER RESOLVED, that up to two temporary peer educators shall be hired at the rate of $10.00 per hour for 500 hours, totaling $5,000, to assist staff in implementing the program by assisting in the assessment of patient needs and risk areas, development and implementation of targeted educational programs, coordination of resources, outreach and education activities with other Health Center staff for the duration of the grant period.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville
Nays: None Absent: None Approved 11/4/13
COUNTY SERVICES: **Yeas:** Koenig, Holman, Celentino, Nolan, Tsernoglou, Maiville
**Nays:** None  **Absent:** Crenshaw  **Approved 11/5/13**

FINANCE: **Yeas:** McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
**Nays:** None  **Absent:** None  **Approved 11/6/13**