INGHAM COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING—6:30 P.M.
COMMISSIONERS’ ROOM, COURTHOUSE
MASON, MICHIGAN

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. TIME FOR MEDITATION

V. APPROVAL OF THE MINUTES OF November 12, 2013

VI. ADDITIONS TO THE AGENDA

VII. PETITIONS AND COMMUNICATIONS


VIII. LIMITED PUBLIC COMMENT

IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

X. CONSIDERATION OF CONSENT AGENDA

XI. COMMITTEE REPORTS AND RESOLUTIONS

2. COUNTY SERVICES COMMITTEE – RESOLUTION MAKING APPOINTMENTS TO THE YOUTH COMMISSION

3. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING THE TEAM OF DEPUTY GREGORY HARRIS AND CANINE LUGER

4. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT

5. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO EXTEND THE TEMPORARY ASSIGNMENT AND SALARY FOR THE INTERIM CHIEF EXECUTIVE OFFICER, COMMUNITY HEALTH CENTERS AND THE AMENDMENT OF THE RELATED AGREEMENT
6. FINANCE COMMITTEE – RESOLUTION TO ACCEPT A STATE OF MICHIGAN COURT OF APPEALS LETTER AGREEMENT TO PROVIDE COURT OF CLAIMS TRANSITION COST REIMBURSEMENT TO THE THIRTIETH CIRCUIT COURT
7. FINANCE COMMITTEE – RESOLUTION TO AMEND THE 2013 APPORTIONMENT REPORT
8. FINANCE COMMITTEE – RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2014 BUDGET YEAR
9. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE 2013 – 2014 SCHEDULE A ADDENDUM TO THE BLUE CROSS BLUE SHIELD ADMINISTRATIVE SERVICES AGREEMENT FOR SERVICES TO INGHAM COUNTY JAIL INMATES
10. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO EXTEND THE COOPERATIVE OPERATIONAL AGREEMENT WITH THE INGHAM COMMUNITY HEALTH CENTER BOARD OF DIRECTORS
11. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MICHIGAN CONSUMERS FOR HEALTH CARE TO SERVE AS A LOCAL COMMUNITY NAVIGATOR FOR INGHAM COUNTY AND SURROUNDING COMMUNITIES
12. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE TO AMEND THE SERVICE CONTRACTS FOR OUTREACH SERVICES AUTHORIZED IN THE 2013-2014 COMPREHENSIVE AGREEMENT
13. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH DAVID HUNT AND ASSOCIATES
14. LAW AND COURTS AND FINANCE COMMITTEES – RESOLUTION TO ACKNOWLEDGE REVIEW OF THE FINANCIAL IMPLICATIONS AND APPROVE IMPLEMENTATION OF THE PROPOSED PLAN OF CONCURRENT JURISDICTION FOR THE 30TH CIRCUIT COURT, INGHAM COUNTY PROBATE COURT, 54A DISTRICT COURT, 54B DISTRICT COURT AND 55TH DISTRICT COURT
15. LAW AND COURTS AND FINANCE COMMITTEES – RESOLUTION TO ENTER INTO SUBCONTRACTS FOR THE SCAO SWIFT AND SURE SANCTIONS PROBATION PROGRAM GRANT – 2013
16. LAW AND COURTS AND FINANCE COMMITTEES – RESOLUTION TO ENTER INTO SUBCONTRACTS FOR THE SCAO SWIFT AND SURE SANCTIONS PROBATION PROGRAM GRANT – 2014
17. LAW AND COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE ENTERING INTO A CONTRACT WITH GRAPHIC SCIENCES AND TO HIRE TEMPORARY EMPLOYEES TO COMPLETE IMAGING FRIEND OF THE COURT CASE FILES
18. LAW AND COURTS AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH PECKHAM INC. FOR THE PECKHAM CROSSROADS PROGRAM
19. LAW AND COURTS AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH PECKHAM INC. FOR PECKHAM FOOTPRINTS GROUP HOME
20. LAW AND COURTS COMMITTEE – RESOLUTION MAKING AN APPOINTMENT TO THE ANIMAL CONTROL SHELTER ADVISORY COMMITTEE

XII. SPECIAL ORDERS OF THE DAY

XIII. PUBLIC COMMENT

XIV. COMMISSIONER ANNOUNCEMENTS

XV. CONSIDERATION AND ALLOWANCE OF CLAIMS

XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org
CALL TO ORDER:

Chairperson Nolan called the November 12, 2013 regular meeting of the Ingham County Board of Commissioners to order at 6:35 p.m.


Absent: Commissioner Celentino.

A quorum was present.

PLEDGE OF ALLEGIANCE:

Chairperson Nolan asked Robin Reynolds, Ingham Health Plan Executive Director, to lead the Board in the Pledge of Allegiance.

MEDIATION:

A moment of reflection was observed for those affected by the recent tragedy in the Philippines and their loved ones.

APPROVAL OF MINUTES OF OCTOBER 22, 2013

Commissioner Koenig moved to approve the minutes of the October 22, 2013 meeting. Commissioner Schafer seconded the motion. Motion to approve the minutes, as corrected, carried unanimously.

Absent: Commissioner Celentino.

ADDITIONS TO THE AGENDA

Without objections, the substitute resolution was added to the agenda:

12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION RECOMMENDING POTTER PARK ZOOLOGICAL SOCIETY REIMBURSEMENT FOR ADMINISTRATIVE SUPPORT.

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. TENNIS, TO ADD LATE AGENDA ITEM 23. INGHAM COUNTY BOARD OF COMMISSIONERS – RESOLUTION CONGRATULATING ELLA COWAN ON THE EVENT OF HER 100TH BIRTHDAY. MOTION PASSED UNANIMOUSLY. Absent: Commissioner Celentino.
PETITIONS AND COMMUNICATIONS:

A notice from the City of Mason regarding a public hearing on a proposed Master Plan.

A letter from the Office of Inspector General regarding the county audit report.

A letter from the Delhi Charter Township Department of Community Development regarding the availability of the adopted Master Plan.

A copy of the 2013 Master Plan for Delhi Charter Township.

LIMITED PUBLIC COMMENT:

Dr. Renee Canady spoke to the Commissioners regarding the Ingham County Board of Health meeting that was held on November 5th at the Mason Community Church. She said the meeting focused on the importance of vaccination and featured speaker Veronica McNally of the Franny Strong Foundation whose family lost their infant daughter to whooping cough.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR:

None.

CONSIDERATION OF CONSENT AGENDA:

Commissioner Maiville moved to adopt a consent agenda consisting of all items except Items No. 4, 6, 15 and 18. Commissioner Schafer seconded the motion. Items on the consent agenda were adopted by unanimous roll call vote.

Absent: Commissioner Celentino.

Items voted on separately are so noted in the minutes.

COMMITTEE REPORTS AND RESOLUTIONS:

Introduced by the County Services Committee of the;

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING AN APPOINTMENT TO THE EQUAL OPPORTUNITY COMMITTEE

RESOLUTION # 13-426

WHEREAS, several vacancies exist on the Equal Opportunity Committee; and

WHEREAS, the County Services Committee interviewed those interested in serving on this Committee.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints Tamara Warren, 4817 Burchfield, Lansing, 48910 to the Equal Opportunity Committee to a term expiring September 30, 2015.

COUNTY SERVICES: Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Maiville

Nays: None
Absent: Crenshaw
Approved 11/5/13

Adopted as part of the consent agenda.

Introduced by the County Services Committee:

HINGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOGNIZING THE WEEK OF NOVEMBER 4 - 8, 2013 AS “COLLEGE APPLICATION WEEK” IN INGHAM COUNTY

RESOLUTION # 13-427

WHEREAS, College Application Week is a national initiative with the goal to provide every graduating high school senior the opportunity to apply to college; and

WHEREAS, special focus is placed on assisting students who would be the first in their families to attend college and students who may not have otherwise seriously considered applying to college; and

WHEREAS, College Application Week began in North Carolina as a pilot effort at a single high school in Siler City, NC in 2005 and has since grown to a statewide effort in North Carolina; and

WHEREAS, since then, many other states including Georgia, Tennessee, Colorado, South Carolina, West Virginia and Florida also have begun to develop College Application Weeks/months to meet the needs of their respective states with a common goal of increasing the percentage of first-generation and low-income students that pursue a postsecondary education; and

WHEREAS, College Application Week can open the door for students by encouraging them to take a significant step toward college in their senior year; and

WHEREAS, hundreds of schools across Michigan participate in this great event including the following Ingham County schools: Dansville High School, Eastern High School, Everett High School, J.W. Sexton and Nexus Academy of Lansing; and

WHEREAS, College Application Week is November 4 - 8, 2013.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognizes the week of November 4 – 8, 2013 as College Application Week and encourages all Ingham County schools to participate in this initiative.

COUNTY SERVICES: Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Maiville
Nays: None Absent: Crenshaw Approved 11/5/13

Commissioner Koenig moved the resolution. Commissioner Schafer seconded the motion.

Commissioner Anthony acknowledged the high schools in Ingham County who recognized College Application Week.

The motion carried unanimously. Absent: Commissioner Celentino.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 13-428

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads becomes the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this will now be the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated October 24, 2013 as submitted.

COUNTY SERVICES: Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Maiville
Nays: None Absent: Crenshaw Approved 11/5/13

Adopted as part of the consent agenda.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO TRANSFER FUNDING TO MERS FOR 911 EMPLOYEES WHO TRANSFERRED FROM THE CITY OF LANSING

RESOLUTION # 13-429
WHEREAS, 34 employees transferred from the City of Lansing to Ingham County on July 1, 2012 as part of the 911 Consolidation; and

WHEREAS, the 911 Legacy agreement with the City requires the City of Lansing to transfer the accumulated pension assets for these employees; and

WHEREAS, the County administration has been working with the City to establish the dollar amount of this transfer and now believes this issue will not be resolved in the immediate future; and

WHEREAS, the Controller/Administrator is recommending that the County temporarily fund this liability so that the impacted employees can have their retirement accounts rightfully established and funded at MERS.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a transfer of up to $1.5 million from General Fund Reserves to the Employee Benefit Fund to provide funding to establish the past service credits with MERS for the 911 employees who transferred from the City of Lansing.

BE IT FURTHER RESOLVED, that the General Fund will be reimbursed once payment is received from the City of Lansing.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments as required.

COUNTY SERVICES:  Yeas:  Koenig, Holman, Celentino, Nolan, Tsernoglou, Maiville
   Nays:  None      Absent:  Crenshaw      Approved 11/5/13

FINANCE:  Yeas:  McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Schafer
   Nays:  Vickers      Absent:  None      Approved 11/6/13

Commissioner Koenig moved the resolution. Commissioner Schafer seconded the motion.

Commissioner McGrain stated that he is happy with the solution, but not happy with the situation.

Commissioner Schafer stated that he believes this is the only fair way to deal with the employees. However, he said he believes this will not be a temporary solution.

Commissioner Vickers urged the Ingham County Controller and Ingham County Attorneys to send a letter to the City of Lansing with a timeline of one month to reimburse the County for at least $1,000,000.00 and then discuss the remaining balance. He said if this reimbursement is not made in a timely manner, then he recommends filing a suit against the City of Lansing.

Commissioner Koenig stated that it would be in good faith for the City of Lansing to transfer the approximate $100,000,000.00 that they acknowledge as owed to the County. She recommended discussing the remaining balance that is not agreed upon after that.
The motion carried unanimously. Absent: Commissioner Celentino.

Chairperson Nolan requested that a resolution be composed to outline a deadline for the City of Lansing to reimburse Ingham County for the amount that the City acknowledges it owes the County.

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO SUBMIT AN APPLICATION TO THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY FOR A BROWNFIELD ASSESSMENT GRANT AND ESTABLISH A TRI-COUNTY REGIONAL BROWNFIELD COALITION

RESOLUTION # 13-430

WHEREAS, the Ingham County Board of Commissioners has established a Brownfield Redevelopment Authority whose charge is to support the cleanup and redevelopment of environmentally contaminated and previously used development sites that promote Economic Development in Ingham County; and

WHEREAS, Ingham County Board of Commissioners and the Ingham County Brownfield Redevelopment Authority have determined a need to continue to identify, assess, and implement the cleanup and redevelopment or reuse of brownfield sites in our region in order to encourage economic development; and

WHEREAS, the Counties of Ingham, Clinton and Eaton share many common concerns and challenges in the identification, assessment, and successful redevelopment of previously used and potentially contaminated sites; and

WHEREAS, the Counties of Ingham, Clinton and Eaton will establish a Tri-County Brownfield Redevelopment Coalition to improve and expand our regional economy while protecting our region’s rural farmlands and undeveloped areas by encouraging and supporting the reuse and redevelopment of existing sites throughout the region; and

WHEREAS, participating in a Brownfield Redevelopment Coalition does not preclude or limit the activities of our existing Brownfield redevelopment and economic development initiatives but does capitalize on our cooperation and offers us economies and efficiencies that can enhance or effectiveness on a regional basis.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners resolves to join Eaton and Clinton Counties in forming a Brownfield Redevelopment Coalition and establish it for the purpose of developing and implementing Brownfield projects in our region and that Ingham County will serve as the applicant on behalf of the Coalition for USEPA grants and funding to facilitate conducting environmental assessments for redevelopment of properties that will reduce risk and increase successful job creation and retention while supporting Brownfield site assessments, cleanups and developments in our region; and
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BE IT FURTHER RESOLVED, that Ingham County on behalf of the Coalition will apply to the United States Environmental Protection Agency for a Hazardous Materials Assessment and Petroleum grant in the amount of $600,000 and if awarded grant funds, Ingham County will manage the fiduciary responsibilities.

COUNTY SERVICES:  Yeas:  Koenig, Holman, Celentino, Nolan, Tsernoglou, Maiville
  Nays:  None    Absent:  Crenshaw    Approved 11/5/13

FINANCE:  Yeas:  McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
  Nays:  None    Absent:  None    Approved 11/6/13

Adopted as part of the consent agenda.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION EXTENDING PURCHASE AUTHORIZATION OF 2013-2014 WINTER SEASON SUPPLY OF COLD PATCH BINDER OIL AND MIXING SERVICES FOR THE ROAD DEPARTMENT

RESOLUTION # 13-431

WHEREAS, for each winter season the Road Department must purchase cold patch material for patching roads during the time period hot asphalt patching material is not available, from approximately mid November to mid April; and

WHEREAS, the Road Department has found it more cost effective to hire on-site cold patch mixing services and purchase the component materials separately in bulk; and

WHEREAS, the Road Department adopted 2013 budget includes expenditure funds for this purchase; and
WHEREAS, Asphalt Materials, Inc., of Oregon, Ohio, is the only vendor able to locally mix the cold patch material on site and supplies the material’s binder oil (that which binds the mix together), an asphalt oil emulsion known as CM-300, and has supplied the cold patch mixing services and binder oil for the last two years as approved by the former Road Commission Board; and

WHEREAS, the slag aggregate used in the cold patch mix is the same material as the chip-sealing aggregate which was previously purchased as approved in resolution 13-203, and included sufficient quantity for making the 2013-2014 season supply of cold patch material; and

WHEREAS, Asphalt Materials, Inc., has offered to extend its pricing for both the on-site mixing service and the CM-300 binder oil emulsion from 2012 to 2013 as follows:
CM-300--$3.1463/gallon delivered, approximately 8,000 gallons needed for an extended cost of $25,170.40; Mixer mobilization--$750.00 lump sum charge; Mixer service charge--$2.00/ton of mix produced, approximately 750 tons needed for an extended cost of $1,500.00; and

WHEREAS, both the Road and Purchasing Departments, recommend approving the extension of this purchase authorization.

THEREFORE BE IT RESOLVED, the Board of Commissioners approves extending the purchase authorization for purchasing approximately 8,000 gallons of CM-300 binder oil and cold patch mixing services from Asphalt Materials, Inc., of Oregon, Ohio, for producing the Road Department’s 2013-2014 winter season supply of cold patch material as follows:

CM-300--$3.1463/gallon delivered, approximately 8,000 gallons needed for an extended cost of $25,170.40; Mixer mobilization--$750.00 lump sum charge; Mixer service charge--$2.00/ton of mix produced, approximately 750 tons needed for an extended cost of $1,500.00,

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to sign any necessary purchase documents relating to the above authorized purchase on behalf of the County.

COUNTY SERVICES: Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Maiville
Nays: None Absent: Crenshaw Approved 11/5/13

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
Nays: None Absent: None Approved 11/6/13

Adopted as part of the consent agenda.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE PURCHASE OF 2013-2014 WINTER SEASON SUPPLY OF PLOW/GRADER BLADE CUTTING EDGES FOR THE ROAD DEPARTMENT

RESOLUTION # 13-432

WHEREAS, the Road Department periodically needs to replace the cutting edges of the snow plow blades on its plow trucks for winter and gravel road maintenance; and

WHEREAS, the Road Department adopted 2013 budget includes expenditure funds for this purchase; and

WHEREAS, bids for the Road Department’s 2013-2014 winter season supply (approximately 1000 feet of grader blade cutting edge) of grader blade cutting edges were solicited and evaluated by the Purchasing Department, and it is their recommendation, with the concurrence of Road Department staff,
to purchase approximately 1000 feet of plow/grader blade cutting edge from Kennemetal, Inc., of Latrobe, Pennsylvania, at a unit cost of $46.75 per foot, for an extended total cost of $46,750.

THEREFORE BE IT RESOLVED, the Board of Commissioners accepts the bid, and authorizes the purchase of approximately 1000 feet of plow/grader blade cutting edge from Kennemetal, Inc., of Latrobe, Pennsylvania, at a unit cost of $46.75 per foot, for an extended total cost of $46,750.

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to sign any necessary purchase documents relating to the above authorized purchase on behalf of the County.

COUNTY SERVICES:  Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Maiville  
Nays: None  
Absent: Crenshaw  
Approved 11/5/13

FINANCE:  Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer  
Nays: None  
Absent: None  
Approved 11/6/13

Adopted as part of the consent agenda.

Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE FRATERNAL ORDER OF POLICE – SUPERVISORY OFFICERS

RESOLUTION # 13-433

WHEREAS, an agreement has been reached between representatives of Ingham County and the Fraternal Order of Police – Supervisory Officers for the period July 1, 2012 through December 31, 2014; and
WHEREAS, the agreement has been ratified by the employees within the bargaining unit; and
WHEREAS, the provisions of the agreement have been approved by the County Services and Finance Committees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and Fraternal Order of Police – Supervisory Officers for the period July 1, 2012 through December 31, 2014.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Maiville  
Nays: None  
Absent: Crenshaw  
Approved 11/5/13

FINANCE:  Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
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Nays: None    Absent: None    Approved 11/6/13

Adopted as part of the consent agenda.

Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A MERS HYBRID PLAN FOR NEWLY HIRED EMPLOYEES IN THE FRATERNAL ORDER OF POLICE – SUPERVISORY OFFICERS

RESOLUTION # 13-434

WHEREAS, the County Board of Commissioners has recognized the escalating cost of the current MERS Defined Benefit Plan; and

WHEREAS, the Fraternal Order of Police – Supervisory Officers ratified a new collective bargaining agreement that includes the establishment of a MERS Hybrid pension plan for new hires.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the attached resolutions establishing the MERS Hybrid Pension Plan for Fraternal Order of Police – Supervisory Officers hired on or after January 1, 2013.

BE IT FURTHER RESOLVED, that the Chair of the Board is authorized on behalf of the County to sign and execute all documents to effectuate and finalize this transaction, subject to approval as to form, by the County Attorney.

COUNTY SERVICES: Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Maiville
Nays: None    Absent: Crenshaw    Approved 11/5/13

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
Nays: None    Absent: None    Approved 11/6/13

Adopted as part of the consent agenda.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOMMENDING POTTER PARK ZOOLOGICAL SOCIETY REIMBURSEMENT FOR ADMINISTRATIVE SUPPORT

RESOLUTION # 13-435
WHEREAS, it is the desire of the Potter Park Zoo Board and the zoo management team to continue to move toward an equitable and successful and seamless public/private partnership with Potter Park Zoological Society; and

WHEREAS, these two entities incur joint administrative and financial services expenses in the comprehensive management of the zoo; and

WHEREAS, the combined budget of the two entities is $5.2 million; and

WHEREAS, the Potter Park Zoological Society individual budget is $1.7 million or 32.9% of the total; and

WHEREAS, the Potter Park Zoo millage budget is $3.5 million or 67.1% of the total; and

WHEREAS, the Potter Park Zoological Society has assumed the responsibility of the majority of the administrative and financial services expense totaling $239,250.00 for FY 2013; and

WHEREAS, applying the above percentages to the administrative and financial services budget expenses for 2013 yields an allocation of $78,656 (32.9%) to Potter Park Zoological Society and $160,594 (67.1%) to Potter Park Zoo; and

WHEREAS, the Potter Park Zoological Society currently receives compensation from the County in the amount of $51,672.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the transfer $108,922 from Potter Park Zoo to Potter Park Zoological Society to provide equity between the two entities.

BE IT FURTHER RESOLVED, that the transfer of funds for the year 2013 in the amount of $108,922 be made from fund balance line item #258-69200-818000-698010 from the Potter Park Zoo Millage to the Potter Park Zoological Society as a one-time transfer.

BE IT FURTHER RESOLVED, that the Controller/Administrator be authorized to make the necessary transfer of funds.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any contracts or amendment documents necessary to implement the above upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Maiville

Nays: None  Absent: Crenshaw  Approved 11/5/13

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Vickers, Schafer

Nays: None  Absent: Koenig  Approved 11/6/13

Adopted as part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AFFIRM ARCHITECTURAL AND ENGINEERING DESIGN SERVICES PROCUREMENT THROUGH POTTER PARK ZOOLOGICAL SOCIETY

RESOLUTION # 13-436

WHEREAS, Ingham County established purchasing policies and procedures to govern procurement of services on its behalf (Resolution No. 02-178); and

WHEREAS, the Potter Park Zoological Society (Society), a private non-profit organization incorporated under rules of the Internal Revenue Code, seeks to procure architectural services for design of an animal hospital at Potter Park Zoo; and

WHEREAS, upon consideration of several proposals, the Society selected Lansing-based architectural, engineering and planning firm C2AE to provide design services for a new animal hospital at Potter Park Zoo; and

WHEREAS, the Society has secured necessary funds totaling $118,000 to procure services through C2AE working collaboratively with Design Level, Inc.

THEREFORE BE IT RESOLVED, that the Society shall assume all responsibility for expenses associated with procurement of services through C2AE, and that the Society shall secure all necessary licenses and permits associated with this project.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners expresses its appreciation and thanks the Society for its generous contribution toward enhancement of Potter Park Zoo.

COUNTY SERVICES:  Yeas:  Koenig, Holman, Celentino, Nolan, Tsernoglou, Maiville  
Nays:  None  Absent:  Crenshaw  Approved 11/5/13

FINANCE:  Yeas:  McGrain, Anthony, Bahar-Cook, Tennis, Vickers, Schafer  
Nays:  None  Absent:  Koenig  Approved 11/6/13

Adopted as part of the consent agenda.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RESTRUCTURE CONTROLLER/ADMINISTRATOR OFFICE POSITIONS

RESOLUTION # 13-437
WHEREAS, Ingham County established the office of Controller/Administrator with various responsibilities and duties as defined by state statute (MCL 46.13b); and

WHEREAS, based on current service needs of Ingham County and associated workload considerations of each position in the Controller/Administrator office; and

WHEREAS, through reassignment of duties and sharing of personnel resources, it was determined that the Controller/Administrator office could be reorganized to promote operational efficiencies; and

WHEREAS, an Administrative Analyst position recently became vacant; and

WHEREAS, the current Administrative Assistant/Controller possesses the necessary skills, education and experience to fulfill duties assigned to an Administrative Analyst; and

WHEREAS, it is feasible to accomplish many tasks performed by the Administrative Assistant/Controller through designation as Executive Secretary/Controller; and

WHEREAS, duties and responsibilities associated with the Assistant Deputy Controller position have evolved to encompass the same duties and responsibilities of a Deputy Controller.

THEREFORE BE IT RESOLVED, that upon approval of this resolution, the following staffing changes shall be implemented:

• Position number 212002/Administrative Analyst is reclassified from MCF08, $49,404 - $59,301 to MCF07, $45,144 - $54,190.

• Incumbent Administrative Assistant/Controller is reassigned as Administrative Analyst

• Position number 223002/Administrative Assistant/Controller (MCF05, $38,710 - $46,467) is reclassified as Executive Secretary/Controller (MCF04, $36,246 - $43,504).

• Position of Chief Deputy County Controller is created (MCF16, $91,846 - $110,242).

• Incumbent Deputy Controller is reassigned as Chief Deputy Controller

• Position number 223004/Assistant Deputy Controller (MCF10, $58,928 - $70,732) is reassigned as Deputy Controller (MCF15, $85,145 - $102,200).

• Position number 223004/Assistant Deputy Controller is eliminated.

BE IT FURTHER RESOLVED, that the Controller/Administrator’s Office is authorized to make any necessary budget adjustments and Position Allocation List adjustments consistent with this Resolution.

COUNTY SERVICES:  Yeas:  Koenig, Holman, Celentino, Nolan, Tsernoglou, Maiville
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Nays: None                   Absent: Crenshaw              Approved 11/5/13

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Vickers, Schafer
Nays: None                   Absent: Koenig               Approved 11/6/13

Adopted as part of the consent agenda.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A ONE-TIME LUMP SUM WAGE SUPPLEMENT TO CERTAIN EMPLOYEES OF INGHAM COUNTY

RESOLUTION # 13-438

WHEREAS, the Ingham County Board of Commissioners (“Board”) has examined the Comprehensive Annual Financial Report for the year ended December 31, 2012; and

WHEREAS, the Board has examined current expenditure levels for Fiscal Year 2013 for the various departments, agencies, offices and activities, which it by law or by policy must finance or assist in financing; and

WHEREAS, the Board has reviewed the recommended budget for Fiscal Year 2014 and concluded sufficient funds are available to finance all mandatory County-funded services at or beyond minimum serviceable levels; and

WHEREAS, Ingham County employees have not received a wage adjustment for several years; and

WHEREAS, the Board desires to provide a non-precedent setting, one time lump sum wage supplement to certain regular full-time and part-time employees of Ingham County; and

WHEREAS, the Board understands that any wage adjustment is subject to collective bargaining rules and regulations as a mandatory subject of negotiation; and

WHEREAS, the Board has reviewed and determined that sufficient funds exist in the uncommitted fund balance of the general fund to accommodate such payment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves a non-precedent setting, one-time lump sum wage supplement not added to the wage scale totaling $150 to eligible county employees as follows:

1. All full-time employees, part-time employees and three-quarter time employees within the Managerial and Confidential classification employed by Ingham County on October 31, 2013.
2. All full-time employees, part-time employees and three-quarter time employees recognized in the following collective bargaining units employed by Ingham County on October 31, 2013, subject to ratification of a formal Letter of Understanding: ICEA Court, FOP Animal Control, FOP Corrections, FOP 911 Non-Supervisory, ICEA County Professionals, ICEA Assistant Prosecuting Attorneys, ICEA Public Health Nurses, MAP Law Enforcement, OPEIU Family Court, Teamsters 580 – Zoo, Teamsters 580 – 911 Supervisory, UAW

3. TOPS, UAW Zoo.

4. All full-time employees, part-time employees and three-quarter time employees recognized in the following collective bargaining units employed by Ingham County on October 31, 2013, upon ratification of a Collective Bargaining Agreement currently under negotiation: AFSCME Road Employees, OPEIU Supervisory, OPEIU Office and Professional Tech, ICEA Park Rangers, ICEA-FOC Park Crew Leaders, MNA Nurse Practitioners/Clinic Nurses.

5. All full-time employees, part-time employees and three-quarter time employees of the FOP Supervisory Officers collective bargaining unit employed by Ingham County on October 31, 2013, subject to completion of the Act 312 arbitration process and subject to ratification of a formal Letter of Understanding.

6. Seasonal employees, temporary employees, special part-time employees and elected officials shall not be eligible for payment.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make any necessary budget adjustments in the FY 2013 Ingham County General Fund Budget.

COUNTY SERVICES: Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Maiville
Nays: None
Absent: Crenshaw
Approved 11/5/13

FINANCE: Yeas: Anthony, Bahar-Cook, Tennis, Vickers, Schafer
Nays: McGrain
Absent: Koenig
Approved 11/6/13

Commissioner Koenig moved the resolution. Commissioner Schafer seconded the motion.

Commissioner McGrain vocalized a prepared statement that expressed why he will be voting “No” on item #15.

Commissioner Koenig made a statement clarifying that the County will not be passing out any pink slips after the New Year.

Commissioner Holman stated that she has similar concerns to Commissioner McGrain and will be voting “No.”

The motion carried with the following roll call vote:

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO EXTEND A POLICY ON COST INCREASES FOR SERVICE RELATED CONTRACTS IN INGHAM COUNTY

RESOLUTION # 13-439

WHEREAS, Ingham County has made substantial and necessary reductions in its services to its citizens and cuts in its work force due to the continuing decline of the economic conditions in this county and state; and

WHEREAS, the County has implemented hiring delays, hiring freezes, travel prohibitions, and employee furlough days without pay and other drastic cost savings measures in order to bring its expenditures in line with its declining revenues; and

WHEREAS, due to these cost containment measures, further service reductions were not necessary as part of the 2014 budget process; and

WHEREAS, Resolution 10-357 adopted a policy on cost increases for service related contracts in Ingham County for 2010, 2011 and 2012, which was extended through 2013 by Resolution 12-369; and

WHEREAS, Ingham County desires to continue providing guidelines for service related contracts for vendors doing business with Ingham County that reflect the current economic climate; and

WHEREAS, the Consumer Price Index’s Annual Inflation rate was 2.1% for 2012 and projections are for increases of around two percent over the next few years.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners extends the following policy on cost increases for service related contracts in Ingham County:

- In general, annual cost increases should not exceed the Consumer Price Index’s Annual Inflation rate.

- Proposed contracts with vendor cost increases that exceed the Consumer Price Index’s Annual Inflation rate will receive extra scrutiny and be identified by staff as they are reviewed by the appropriate Liaison and Finance Committees of the Ingham County Board of Commissioners.

- County Staff will make this policy known to all vendors as they negotiate proposed new and renewal contracts.
- This policy will be reviewed and evaluated by the Finance Committee during the last quarter of 2016.

BE IT FURTHER RESOLVED, that if price adjustments are requested pursuant to the terms of the contract, the vendor must notify the County ninety (90) days prior to the current term’s expiration date.

BE IT FURTHER RESOLVED, that prior to commencement of subsequent renewal terms, the County may entertain a request for escalation in accordance with the current Consumer Price Index at the time of the request.

BE IT FURTHER RESOLVED, that for purposes of this section, “Consumer Price Index” shall mean the Consumer Price Index-All Urban Consumers-United States Average-All Items (CPI-U), as published by the United States Department of Labor, Bureau of Labor Statistics.

BE IT FURTHER RESOLVED, that the County reserves the right to accept or reject the request for a price increase. If the price increase is approved, the price will remain firm for one (1) year from the date of the increase.

BE IT FURTHER RESOLVED, that all Invitation to Bids and Request for Proposals issued for services shall contain language referencing this policy.

BE IT FURTHER RESOLVED, that this policy will remain in effect through December 31, 2016.

BE IT FURTHER RESOLVED, that copies of this resolution will be forwarded to all Ingham County Department Heads and Elected Officials.

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Vickers, Schafer  
Nays: None  
Absent: Koenig  
Approved 11/6/13

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO UN-COMMIT GENERAL FUND BALANCE CURRENTLY COMMITTED FOR PROPERTY TAX ADJUSTMENTS

RESOLUTION # 13-440

WHEREAS, the Board of Commissioners, through Resolution #10-227 committed $700,000 of General Fund balance for potential tax adjustment liabilities; and

WHEREAS, Plante Moran, the new County Auditors, recommends a different accounting treatment for this liability; and
WHEREAS, the current estimate is that this change in accounting treatment will have little effect on the overall unassigned General Fund Balance.

THEREFORE BE IT RESOLVED, that $700,000 of the General Fund balance currently committed for potential tax adjustment liabilities is uncommitted as of 12/31/13.

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
Nays: None Absent: None Approved 11/6/13

Adopted as part of the consent agenda.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING 2014 AGREEMENTS FOR COMMUNITY AGENCIES

RESOLUTION # 13-441

WHEREAS, the 2014 Ingham County Budget has been approved by the Board of Commissioners; and

WHEREAS, under the Community Agency Program a number of agencies have been allocated funds to provide important services that are consistent with the County’s Strategic Planning objective to Ingham County residents; and

WHEREAS, the 2014 budget includes $200,000 allocated for community agencies; and

WHEREAS, the Controller/Administrator has provided recommended funding levels for each agency that were determined using the criteria set forth in Resolution #12-233.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period of January 1, 2014 through December 31, 2014, in the amount specified for each community agency listed on the attached, for the services to Ingham County residents previously approved by the Human Services and Finance Committees.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the necessary documents after review by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville
Nays: None Absent: None Approved 11/4/13

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
Nays: None Absent: None Approved 11/6/13

Commissioner Tennis moved the resolution. Commissioner Maiville seconded the motion.
Commissioner Vickers expressed his gratitude to Jared Cypher, Ingham County Assistant Deputy Controller, for his hard work in preparing the agreements.

Commissioner Bahar-Cook disclosed that one of the recipients, the Greater Lansing Food Bank, is a client.

Commissioner McGrain disclosed that Peggy Vaughn-Payne of the NorthWest Initiative is on the board for the organization that he works for by day.

Commissioner Tennis disclosed that the firm that he works for represents the State Alliance Y.M.C.A.

The motion carried unanimously. Absent: Commissioner Celentino.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A COOPERATIVE CASH MATCH AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HUMAN SERVICES - MICHIGAN REHABILITATION SERVICES

RESOLUTION # 13-442

WHEREAS, Michigan Rehabilitation Services (MRS) engages in cash match agreements which require contributions from partner organizations; and

WHEREAS, prior to 2008 the Ingham County Department of Human Services (DHS) had a long-standing agreement with MRS to act as a pass through entity for match funding provided by local agencies; and

WHEREAS, the agreement between DHS and MRS came under scrutiny because match dollars may not be federal, and this agreement between two state agencies raises that concern; and

WHEREAS, MRS finds it preferable to establish this agreement with a local government agency to avoid the appearance and confusion of inter-departmental agreements at the state; and

WHEREAS, Ingham County was identified as an appropriate pass through entity to help maintain this agreement, and the agreement was authorized through Resolutions 08-265, 11-364 and 12-372; and

WHEREAS, MRS wishes to enter into another, similar cash match agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a cash match agreement not to exceed $296,296 ($80,000 local match) with Michigan Department of Human Services – Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, and placement supports to individuals with disabilities who are eligible for MRS services.
BE IT FURTHER RESOLVED, that this agreement is contingent upon Ingham County’s local match portion ($80,000) being provided by Peckham, Inc., and no county funds will be used for this purpose.

BE IT FURTHER RESOLVED, the term of this agreement shall be October 1, 2013 through September 30, 2014.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville
Nays: None
Absent: None
Approved 11/4/13

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
Nays: None
Absent: None
Approved 11/6/13

Adopted as part of the consent agenda.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #13-163 AUTHORIZING THE INTERGOVERNMENTAL TRANSFER OF INGHAM COUNTY FUNDS TO SUPPORT DSH PAYMENT TO MCLAREN GREATER LANSING AND SPARROW HEALTH SYSTEM

RESOLUTION # 13-443

WHEREAS, in Resolution #13-163 the Ingham County Board of Commissioners authorized the County Treasurer and the County Controller/Administrator to implement intergovernmental transfers of up to $3.4 million from the Health Care Services millage to the State of Michigan for the purpose of contributing to Disproportionate Share Hospital payments made through the Indigent Care Agreements Pool to McLaren Greater Lansing and Sparrow Health System; and

WHEREAS, the Indigent Care Agreements Pool now includes McLaren Greater Lansing, McLaren Macomb County and Sparrow Health System; and

WHEREAS, McLaren Macomb County has a signed Indigent Care Agreement for the time period of October 1, 2012 through September 30, 2014; and

WHEREAS, the State has indicated that McLaren Macomb County is eligible to receive Indigent Care Agreement-based DSH payments in the amount that would be supported by the Ingham County intergovernmental transfer; and
WHEREAS, certain intergovernmental transfers of public funds from Ingham County may be made to the State of Michigan to be used as the State’s share in claiming the Federal match; and

WHEREAS, the capacity to transfer additional local public funds through the intergovernmental transfer mechanism to McLaren Macomb County has been approved by the State; and

WHEREAS, the proposed intergovernmental transfer exceeds the amount authorized in Resolution #13-163 by $83,437; and

WHEREAS, the County Controller/Administrator recommends that the Board of Commissioners authorize an intergovernmental transfer of an additional $83,437.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners amends resolution #13-163 authorizing the County Controller/Administrator to implement intergovernmental transfers of an additional $83,437 from the Health Care Services millage to the State of Michigan for the purpose of contributing to the Disproportionate Share Hospital payments made through the Indigent Care Agreements Pool to McLaren Macomb County.

BE IT FURTHER RESOLVED, that should the Health Care Services millage not have sufficient funds for this transfer, the remainder may be transferred from the Health Fund.

BE IT FURTHER RESOLVED, that all other terms and conditions of Resolution #13-163 remain unchanged.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville
    Nays: None   Absent: None   Approved 11/4/13

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
    Nays: None   Absent: None   Approved 11/6/13

Adopted as part of the consent agenda.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE DENTAL SERVICES CONTRACTS WITH LICENSED DENTISTS FOR 2014


RESOLUTION # 13-444

WHEREAS, The Health Department’s Community Health Centers operates two dental health centers and uses a mix of employed and contracted dentists to provide dental services; and

WHEREAS, the Health Department’s 2014 Budget includes $161,773 for contractual dentists; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize dental services contracts with licensed dentists for the period of January 1, 2014 through December 31, 2014, at the rate of $56.86 per hour; and

WHEREAS, the Community Health Center Board of Directors supports the authorization.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the dental services contracts with licensed dentists for the period of January 1, 2014 through December 31, 2014, at the rate of $56.86 per hour.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign the necessary contract documents on behalf of the County after review by the County Attorney.

HUMAN SERVICES:  Yeas: Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville
Nays: None Absent: None Approved 11/4/13

FINANCE:  Yeas: McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer
Nays: None Absent: None Approved 11/6/13

Adopted as part of the consent agenda.

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT FUNDING FROM THE U.S. DEPARTMENT OF HEALTH RESOURCES AND SERVICES ADMINISTRATION FOR THE RYAN WHITE TITLE IV WOMEN, INFANTS, CHILDREN, YOUTH AND AFFECTED FAMILY MEMBERS AIDS HEALTHCARE GRANT

RESOLUTION # 13-445

WHEREAS, the Ingham Community Health Centers have applied for the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare grant on behalf of Ingham County from the U.S. Department of Health Resources and Services Administration; and

WHEREAS, in Resolution #12-347, the U.S. Department of Health Resources and Services Administration awarded a grant to Ingham County in the amount of $499,974 for the purpose of
WHEREAS, the U.S. Department of Health Resources and Services Administration has awarded a second year of grant funding to Ingham County in the amount of $474,120 for the purpose of continuing to provide family centered care involving outpatient and ambulatory care for women, infant, children and youth with HIV/AIDS; and

WHEREAS, to successfully meet the requirements and expectations of this grant award, it is recommended that the following positions be established: one full time (1.0 FTE) Lead Social Worker, ICEA Pro Grade 8 and one full time (1.0 FTE) Clinical Assistant Technician I UAW Grade D; and

WHEREAS, the Assistant Social Worker, Health Center Nurse and Clinical Assistant Technician I established in Resolution #12-347 shall continue to be funded; and

WHEREAS, a subcontract agreement with Michigan State University’s College of Osteopathic Medicine for physician services of Dr. Peter Gulick, DO be continued to provide direct medical care, oversight of the nursing staff to assure care is provided using the most recent treatment guidelines and ambulatory HIV/AIDS services in the amount up to $45,023 for the period of August 1, 2013 through July 31, 2014 with the option to renew for one year periods to complete project requirements; and

WHEREAS, a subcontract agreement with Dr. Lauren Hall-Tate, DDS, in the amount up to $15,112 to accept patient referrals to provide the necessary major dental restorative and lab services including root canals, crowns, dentures, and partials as well as periodontal treatments for the period of August 1, 2013 through July 31, 2014 with the option to renew for one year periods to complete project requirements; and

WHEREAS, up to two temporary peer educators will be hired to assist staff in implementing the program by assisting in the assessment of patient needs and risk areas, development and implementation of targeted educational programs, coordination of resources, outreach and education activities with other Health Center staff; and

WHEREAS, the Community Health Centers Board of Directors supports the acceptance of a second year funding of the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare grant in the amount of $474,120 from the U.S. Department of Health Resources and Services Administration; and

WHEREAS, the Health Officer recommends that the Board of Commissioners accepts the second year funding award of the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare grant in the amount of $474,120, from the U.S. Department of Health Resources and Services Administration.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare grant award in the amount of $474,120 from the U.S. Department of Health Resources and Services Administration, for the purpose of continuing to provide family centered care involving outpatient and
ambulatory care for women, infant, children and youth with HIV/AIDS for the period of August 1, 2013 through July 31, 2014.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the funds to be used to continue the support of one full time Assistant Social Worker, ICEA Pro Grade 5; one full time Health Center Nurse, MNA 1, and one full time Clinical Assistant Technician I UAW Grade D that were established in Resolution #12-347.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the establishment of one full time Lead Social worker, ICEA Pro Grade 8, and one full time Clinical Assistant Technician I UAW Grade D, for the duration of the grant.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a subcontract agreement with Michigan State University’s College of Osteopathic Medicine for the physician services of Dr. Peter Gulick, DO to continue to provide direct medical care, oversight of the nursing staff to assure care is provided using the most recent treatment guidelines and ambulatory HIV/AIDS services in the amount up to $45,023 for the period of August 1, 2013 through July 31, 2014 with the option to renew for one year periods to complete project requirements.

BE IT FURTHER RESOLVED, an agreement is authorized with Dr. Lauren Hall-Tate, DDS, for up to $15,112, for provision of accepting patient referrals to perform any necessary major dental restorative and lab services including root canals, crowns, dentures, and partials as well as periodontal treatments for the period of August 1, 2013 through July 31, 2014 with the option to renew for one year periods to complete project requirements.

BE IT FURTHER RESOLVED, that up to two temporary peer educators shall be hired at the rate of $10.00 per hour for 500 hours, totaling $5,000, to assist staff in implementing the program by assisting in the assessment of patient needs and risk areas, development and implementation of targeted educational programs, coordination of resources, outreach and education activities with other Health Center staff for the duration of the grant period.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas: **Tennis, Hope, Anthony, McGrain, Nolan, Vickers, Maiville  
**Nays: **None  
**Absent: **None  
**Approved 11/4/13**

**COUNTY SERVICES: Yeas: **Koenig, Holman, Celentino, Nolan, Tsernoglou, Maiville  
**Nays: **None  
**Absent: **Crenshaw  
**Approved 11/5/13**

**FINANCE: Yeas: **McGrain, Anthony, Bahar-Cook, Tennis, Koenig, Vickers, Schafer  
**Nays: **None  
**Absent: **None  
**Approved 11/6/13**
Adopted as part of the consent agenda.

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS
RESOLUTION CONGRATULATING ELLA COWAN ON
THE EVENT OF HER 100TH BIRTHDAY

RESOLUTION # 13-446

WHEREAS, Ella Cowan was born November 14, 1913, and was the youngest of eight children when her mother died during the birth of her younger sister, Ella was 5 years old; and

WHEREAS, her father was determined to keep the nine children together, his strength and commitment to raising his children made a deep impression on Ella; and

WHEREAS, Ella graduated from Birmingham Industrial High School, working part time for Jones of New York Boutique, the last job Ella remembers was as the elevator operator at Arbaugh’s Department store in downtown Lansing; and

WHEREAS, Ella woke early every morning and played tennis between 5 am and 7 am, she loved tennis and led a very active life, she feels that tennis and keeping active is the secret to a long life; and

WHEREAS, after high school she moved to Chicago with her sister, where she met her future husband, William Joseph Cowan and together they raised 7 children; and

WHEREAS, after the death of William in 1978, Ella moved into Riverfront Tower, she was one of the first residents to live there, even before the building was completed; and

WHEREAS, Ella has traveled all over the world, Hawaii is her favorite place; and

WHEREAS, Ella continues an active lifestyle playing cards daily and visiting her friends, on November 14, 2013 she will celebrate her 100th birthday.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby congratulates Ella Cowan on the event of her 100th birthday.

BE IT FURTHER RESOLVED, that the Board joins Ella’s children, grandchildren, great grandchildren and friends in wishing Ella the best.

Adopted as part of the consent agenda.

SPECIAL ORDERS OF THE DAY

None.

PUBLIC COMMENT
None.

**COMMISSIONER ANNOUNCEMENTS**
Commissioner Bahar-Cook announced that the Republican Caucus discussed a request letter for a $500,000 supplemental appropriation that will be sent to both Senator Kahn and Representative Haveman regarding Senate Bill 652.

Chairperson Nolan expressed her appreciation to Jared Cypher, Ingham County Assistant Deputy Controller, and everyone in the Controller’s Office for their hard work in preparing the agreements. Chairperson Nolan also expressed her gratitude to the Human Resources Department and Administrators for their work on the reorganization of Consent Agenda Item 14. Lastly, Chairperson Nolan expressed her appreciation to the Human Resources Department and Attorneys for their hard work on the FOP Supervisor Contracts, Consent Agenda Items 10 and 11.

**CONSIDERATION AND ALLOWANCE OF THE CLAIMS**
Commissioner Anthony moved to approve the payment of the claims submitted by the County Clerk and Financial Services Department in the amount of $ 35,839,753.86. Commissioner Schafer seconded the motion. The motion carried unanimously.

**ADJOURNMENT:**
There being no further business, the meeting adjourned at 7:03 p.m.

________________________________________  ________________________________________
DEB NOLAN, CHAIRPERSON                  BARB BYRUM, INGHAM COUNTY CLERK

________________________________________
Angela Wittrock, Chief Deputy Clerk
November 12th, 2014

Ingham County Commissioners
Ingham County Courthouse
P.O. Box 319
Mason, MI 48854

RE: Lansing Township Downtown Development Authority TIF and Development Plan Amendment

To Whom it May Concern:

Attached is a copy of the 2013 Lansing Township Downtown Development Authority TIF and Development Plan Amendment as well as Notice of Hearing. These are being sent to you to fulfill the requirements of the DDA Act.

If you have any questions, or wish to meet to discuss the amended Plan, please feel free to contact me at shayward@lansingtowntship.org or at (517) 827-1082.

Very truly yours,

Lansing Township Downtown Development Authority

[Signature]

Steven Hayward, AICP
DDA Executive Director
Lansing Township Director of Planning + Development

C: File
NOTICE OF PUBLIC HEARING

To the Property Owners in the Northeast Quadrant, Sections 2 and 3, Lansing Township, Ingham County, Michigan, residents, and other interested parties and taxing jurisdictions levying taxes subject to capture:

The Board of Trustees of the Charter Township of Lansing will hold a public hearing on **Tuesday, December 3, 2013 at 7:00 p.m.** for the purpose of considering public comment on proposed amendments to the Lansing Township Downtown Development Authority’s Development and Tax Increment Finance Plan. All aspects of the Development and Tax Increment Financing Plan will be open for discussion at the public hearing.

**This meeting will take place in the Township Hall at 3209 W. Michigan Ave., Lansing, MI 48917.**

The Development Area is described as generally bounded on the east by US-127 & the corporate limits of East Lansing, and to the west by the City of Lansing corporate limits that are approximately ½ mile west of Wood Street. The most northern boundary is the Ingham County/Clinton County line which is approximately ¼ mile south of Coleman Road. The southern boundary is the City of Lansing’s corporate limits which generally follows the property on David and Barritt Street and Greenbriar Avenue. The proposed amended Development and Tax Increment Financing Plan, which contains specific maps, plats, and a description of the development plan, including the method of relocating families and individuals who may be displaced from the area (which is not intended as part of the Development and Tax Increment Financing Plan, but rather a State required legal statement as part of this notice), are available for public inspection in the Township Clerk’s office located in the Township Hall at the above address. Questions and comments can be directed to Steve Hayward, Director of Planning and Development at 517-827-1082, via E-mail at shayward@lansingtownship.org or fax at 517-485-3276.

**Board of Trustees:**
Kathleen Rodgers, Supervisor
Susan L. Aten, Clerk
Leo Rodgers, Treasurer
Trustees: Diontrae Hayes, John Broughton, Tracie Harris, Bill Donald
Chapter Township of Lansing DD&A and TIF Plan

Matthew Brinkley, AICP, Senior Planner
Skeen Hayward, AICP, Director of Development and Planning & DD&A Executive Director

Appointed Officials

Christine White
Rich Bristchi
Nick Udall
Dayna Reynolds
John Bohn
Joe Droste, Resident
Katherine Rodgers, Supervisor
Bob McDonald, Treasurer/Secretary
Sue Rosenthal, Vice Chairperson
Ly/ve Miller, Chairperson

Downtown Development Authority Board

Trustee - John Broughton
Trustee - William Donald
Trustee - Tracee Hams
Susan Atien, Clerk

Township Board

Chapter Township of Lansing

Township Board meetings on and subsequent to review
and consideration of input gathered during the public hearing held on

Adopted by the Township Board of the Chapter Township of Lansing on 343, 2013.

Approved by the Downtown Development Authority for presentation at a public hearing scheduled for December
# Introduction

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**Chesler Township of Lansing DDAA and TIF Plan**

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Introduction

This Tax Increment Finance Plan and Downtown Development Plan includes public policies and public investment strategies that aim to promote a more attractive and functional future for the Lake Lansing Road & Wood Road Corridor. The Charter Township of Lansing (herein also referred to as Lansing Township and Township) is continuing its vision to develop an extensive commercial center at Lake Lansing Road and US 127 (see location in Figure 1). An urban community surrounded by Lansing and East Lansing, the Lake Lansing Road Corridor defines the Township’s eastern gateway, as well as the Lansing Metropolitan area’s northern boundary.

Over the years, the Corridor has evolved into a major residential and commercial thoroughfare extending from Meridian Township and East Lansing to Lansing Township and City of Lansing to the west. In response to increasing development in 2000 to facilitate extensive mixed-use development (Eastwood) on a 196-acre site at Lake Lansing Road and US 127. The purpose of the PUD ordinance was to stimulate a walkable and lively town center that would include open space, sidewalks, landscaping, and a 19-screen theater. Trees grace the Lake Lansing Road frontage and define the open space between the sidewalk and roadway. Benches, sidewalks and other streetscape enhancements will further define a destination for the Tri-County region and beyond.

Purpose of the Downtown Development Authority Act

According to Act 197, Public Acts, Michigan of 1975, as amended ("Act 197"), the Charter Township of Lansing is empowered to establish a downtown development authority. The purpose of a downtown development authority is to correct and prevent deterioration of business districts; to promote economic growth and revitalization; to encourage historic preservation; to authorize the acquisition and disposal of interest in real and personal property; and to authorize the use of tax increment financing in the accomplishment of specific downtown development activities contained in locally adopted development plans.

Charter Township of Lansing DDA and TIF Plan
Creation of the DDA

History and Timeline

Accept gifts and donations

Acquire, lease, or dispose of property

Enter into contracts necessary to exercise its power

Implement procedures necessary to achieve approved improvements

Develop long-range plans to halt deterioration of property values

Developing unit

Plan and propose construction, renovation, etc., of a public facility, an existing building, or multiple family

Prepare analysis on the impact of metropolitan growth upon the district

Prepare analysis of economic changes within the district

A downtown development authority may engage in the following functions:

- Provide services to the community in the stabilization of its commercial base.
- Provide services to the community in the stabilization of its commercial base.
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- Provide services to the community in the stabilization of its commercial base.
- Provide services to the community in the stabilization of its commercial base.
Figure 2: Downtown District

which the Authority may exercise its powers. The boundaries are shown in Figure 2.

In Ordinance #60, the Township Board designated the boundaries of the downtown development authority within the current development and tax increment financing Plan.

with a record of votes cast, are attached as Appendix A. On May 2003, the Township Board adopted the
Chesire Township of Lansing DDA and IIIF Plan

Chapter

Promote economic growth, private investment, and assisting in the development of new properties. The enhancement of existing businesses and the stimulation of new businesses will result in the economic growth of the Township and which it provided. The Downtown Authority has focused its attention on identifying those public improvements that are needed in the Downtown

District and which are within the jurisdiction of the Township. The Downtown Authority adopted the current plan on May 20, 2003. The plan was revised by the Township to include a business district which is specifically designated by Act 197 of 1991.

Activities of the Downtown Authority of the Township

The Downtown Authority was established to achieve the objectives of the Authority in promoting economic growth of the Township and, therefore, means the purpose of Act 197. The Downtown Authority is responsible for the development and implementation of the Downtown Plan, which is to provide for the acquisition, construction, and operation of the Downtown Plan, and to locate, locate, and acquire properties which are zoned and used for business.

The Downtown Plan is composed of the Districts, a business district, and a multi-family district. The multi-family district was created by Act 197 of 1991 and is used for business. The Downtown Authority has focused its attention on identifying those public improvements that are needed in the Downtown District.

Districts were considered. The Township is located in the Downtown District, which is specifically designated by Act 197 of 1991. The Downtown District is located within the Township, and which is specifically designated by Act 197 of 1991.
This Development Area, identified as "Development Area," is within the Enterprise District and has been established as a specific focus area for improvements. These areas are not needed within the entire Downtown District, and thus the majority of improvements are focused on the highest priority needs within the Enterprise District. The Enterprise Board has determined that the improvements in such facilities are needed for circulation, pedestrian accessibility, public safety, economic development, and the Township Board in identifying needed improvements within the Downtown District. The topics of parking, and has considerable time meeting with residents, Planning Commission members, Township staff.
Chapter Township of Lansing DDA and TIF Plan

Development Area Citizens Council

Resident of Lansing Township, the Lansing Metropolitan Area, the State of Michigan, and the Midwest.

The Township Board and the Authority are committed to maintaining and scheduling public meetings.

On March 14th, 2003, a motion was made to authorize the Citizens Council to meet at the Township office on April 27th, 2003. No members attended the meeting. Although copies of the draft Development and TIF Increment Financing Plan were delivered under Act 197, however, in order to maximize public involvement, one was provided by the Township.

Since fewer than 100 residents live within the Development Area, a Development Area Citizens Council was not formed.

The Authority also identified other improvements which would serve to improve the Downtown District. Such improvements include the consolidation of private and public signage, the improvement of building facades, the promotion of pedestrian safety, public restrooms, and the enhancement of small business assistance and planning for the entire district. Some of these improvements have been integrated into the Development Plan which follows. Other improvements are to be encouraged by the Authority but implemented by other public agencies and/or private property owners.
Development Area Boundaries: Appendix F and Appendix G provide for each area a specific description. Appendix F provides a graphic description of the City of Lansing, the City of Lansing Boundary in the City of Lansing, the City of Lansing Boundary in the County/Lincoln County, and the southern boundary of the development area. Appendix G provides a graphic description of the City of Lansing, the City of Lansing Boundary in the City of Lansing, the City of Lansing Boundary in the County/Lincoln County, and the southern boundary of the development area.

Designation of Boundaries of the Development Area in Relation to Highways, Streams, Streets, or Otherwise

A sustainable presence in mid-Michigan contributing a substantial tax and employment base for the region’s future. There is potential for rezoning a neighborhood into a commercial or industrial area.

City of Lansing

The City of Lansing, both Township, the City of East Lansing, Meridian Township, Windsor Township, and the surrounding area encompass approximately 650 acres. The development area is located approximately 6 miles to the west of the City and is accessible by 3 major highways: I-75, I-69, and M-10.
The development area contains the following general land use categories: Commercial, Industrial, Institutional, downtown area.

These non-retail functions are not ancillary to this commercial center; they are part of the very fabric of the centers. These centers are developed to churches, offices, governmental and other functions not typically found in suburban shopping centers.

The development area is a commercial center for the Township which, in addition to retail use, has considerable potential for development of the Township. The planning commission will continue to study the development of the Town Center facility, Eastwood Park, and future development.

Historically, the development area has been the location of regional service providers, hotels, and other commercial and industrial activities.

Existing land use

Currently, the development area is provided by Consumers Energy and the Board of Water and Light. Gas is provided by Consumers Energy. The development area has municipal water, sanitary sewer and stormwater sewer facilities available. However, one street which provides east-west circulation through the development area is Lake Lansing Road. Wood Road provides for the primary north-south traffic movement.
Development Plan are in conformity with the adopted Master Land Use Plan for the Township.

The Master Land Use Plan of the Township calls for the continued development and maintenance of the commercial and residential uses within the district. The proposed private and public improvements of this district are to be considered in the development of the Township's Official Zoning Map. The details of the regulation of each separate zoning district, as well as the Township's Official Zoning Map, may be found in the Code of Ordinances of the Charter Township of Lansing, Ingham County, Michigan.

Residential.

General Business (G) and Industrial (I). A few parcels in the Development Area are Zoned Multiple Family Business District: Planned Development District (PDD), Administrative & Professional (A), Commercial (C), Local Business (E).

The Development Area has 8 Zoning Districts as illustrated in Figure 5. The predominant Zoning classifications are:

Existing Zoning
The Township in partnership with the Authority. The Authority believes that some of these activities may ultimately be achieved by other citizens and organizations of by employment and destination center for the Township. Region, State and Mideast.

The Authority has identified the following specific objectives designed to accomplish the general goal. The general goal of the Authority is to establish a favorable environment for businesses and residents, and provide

Goals and Objectives of the Authority with Respect to the Development Area

Since the adoption of the 2003 plan, the District has been home to approximately $50,000,000 in new development

Completed and Planned Physic Improvements

Completed and Planned Physic Improvements by Other Public Agencies
<table>
<thead>
<tr>
<th>Promotions</th>
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<tbody>
<tr>
<td>Assist the viability of businesses through competitive leases and development area-wide marketing and</td>
</tr>
<tr>
<td>sustainable design of the development area.</td>
</tr>
<tr>
<td>Leverage efforts to develop commercial, office, residential and public uses which further the economic growth</td>
</tr>
<tr>
<td>Encourage and stimulate private investment in the development area</td>
</tr>
<tr>
<td>Enhance the development of the underdeveloped potential within the development area such as infill projects.</td>
</tr>
<tr>
<td>Develop an attractive, safe and vital environment for the development area and the lands that are</td>
</tr>
<tr>
<td>business enterprises and the expansion existing businesses.</td>
</tr>
<tr>
<td>Encourage a balanced mix of commercial, office, residential and public uses, as well as opportunities for new</td>
</tr>
<tr>
<td>development area.</td>
</tr>
<tr>
<td>Improve and maintain the economic and commercial viability and competitiveness environment of the</td>
</tr>
</tbody>
</table>
Table 1 on the following pages.

In the 2003 Plan the DD & T Township identified the following specific projects. The status of which are identified on the following pages.

- Preserve and promote a feeling of community and sense of place within the Development Area.
- Encourage a public-private sector effort to improve the visual quality of the Development Area and its environment.
- Promote the desirable design of buildings, streets, urban spaces, and landscaping which reflects the character of the Development Area.
- Reduce the influence of unattractive characteristics and negative influences within the Development Area.
- Promote compatibility between older structures and developments, and new infill projects.
- Identify attractive, distinctive, cost-effective and compatible design features and elements to unite the Development Areas.

Aesthetic

Development Area is a distinctive location with a great depth and breadth of services.

- Encourage regional educational and research facilities to locate to further the impression that the Development Area is a focus of community, civic and cultural activities within the Township.
- Promote the Development Area as a focus of community, civic and cultural activities within the Township.
- Encourage cooperation between the public and private sector to ensure a safe, well-maintained, and attractive Development Area.
- Develop programs and projects to provide amenities which will enhance the viability of the Development Area.
- Improve the level of services provided to the Development Area which directly impact on the image and attractiveness of Develop
<table>
<thead>
<tr>
<th>Priority</th>
<th>Year</th>
<th>Status</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2005</td>
<td>Complete</td>
<td>Detailed inventory of land use, utilities and feasibility of usage.</td>
</tr>
<tr>
<td>2</td>
<td>2005</td>
<td>Complete</td>
<td>DDA Operation</td>
</tr>
<tr>
<td>3</td>
<td>2003</td>
<td>Complete</td>
<td>Complete Wood Road</td>
</tr>
<tr>
<td>4</td>
<td>2007</td>
<td>Study Complete</td>
<td>Study the feasibility of and construct a road within the County line.</td>
</tr>
<tr>
<td>5</td>
<td>2005-10 2013</td>
<td>Complete</td>
<td>Study the feasibility of and construct a road from Wood Road to the County line.</td>
</tr>
<tr>
<td>6</td>
<td>2007 &amp; 2013</td>
<td>Complete</td>
<td>Study the feasibility of and construct a road along the accessible motor vehicle circulation.</td>
</tr>
<tr>
<td>7</td>
<td>2005</td>
<td>Complete</td>
<td>Build-out Police Station</td>
</tr>
<tr>
<td>8</td>
<td>2008</td>
<td>Complete</td>
<td>Public Safety</td>
</tr>
<tr>
<td>9</td>
<td>2007</td>
<td>Complete</td>
<td>Fire Station</td>
</tr>
<tr>
<td>11</td>
<td></td>
<td>Ongoing</td>
<td>Promote Development Areas, business, tourism and services through advertising.</td>
</tr>
<tr>
<td></td>
<td>2007-10 2013</td>
<td>Complete</td>
<td>Provide a means to incorporate the area residents into the increased casual business created within the Development Area.</td>
</tr>
<tr>
<td></td>
<td>2008</td>
<td>Complete</td>
<td>Study the feasibility of and construct a fire station that serves the community consistent with the Development Area's intended image.</td>
</tr>
<tr>
<td></td>
<td>2005</td>
<td>Complete</td>
<td>Create a public safety location within the donated 1,200 square feet.</td>
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<td></td>
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<td></td>
<td>Ensure that police and fire service is visible at a level.</td>
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<td></td>
<td>2008-2013</td>
<td>Complete</td>
<td>Gateway into the Development Area.</td>
</tr>
<tr>
<td></td>
<td>2007 &amp; 2013</td>
<td>Study Complete</td>
<td>Study the feasibility of and construct a road along the accessible motor vehicle circulation.</td>
</tr>
<tr>
<td></td>
<td>2003</td>
<td>Complete</td>
<td>Extend sanitary sewer from Sierra Way north to County line.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Annual cost associated with administration.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Improvements and the improvements associated.</td>
</tr>
<tr>
<td>Property</td>
<td>BW8L Brownfield Plan</td>
<td>20</td>
<td></td>
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<tr>
<td>----------</td>
<td>-------------------------------</td>
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<td></td>
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<tr>
<td>2005 &amp; 2010 Complete</td>
<td>Study the feasibility for the re-use of this property for public or commercial purposes. Participate in a planning process to enhance the likelihood of re-use of the property under private ownership.</td>
<td></td>
<td></td>
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<tr>
<td>High</td>
<td></td>
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<thead>
<tr>
<th>Item</th>
<th>Budget Activity</th>
<th>22</th>
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</thead>
<tbody>
<tr>
<td>Special Events</td>
<td>Promote recognition of the Development Area as a destination</td>
<td></td>
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<thead>
<tr>
<th>Item</th>
<th>Budget Activity</th>
<th>23</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bicycle Lanes</td>
<td>Install bicycle lanes on roads where right-of-way is available.</td>
<td></td>
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<tr>
<th>Item</th>
<th>Budget Activity</th>
<th>24</th>
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<tbody>
<tr>
<td>Utility</td>
<td>Acquire Donor Field Plan.</td>
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<th>Item</th>
<th>Budget Activity</th>
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<tbody>
<tr>
<td>Utility</td>
<td>Public PRAE</td>
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<tr>
<th>Item</th>
<th>Budget Activity</th>
<th>26</th>
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<tbody>
<tr>
<td>Utility</td>
<td>Promote the development of property by installing extanting storm drains in coordination with the Planning Department.</td>
<td></td>
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<thead>
<tr>
<th>Item</th>
<th>Budget Activity</th>
<th>27</th>
</tr>
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<tbody>
<tr>
<td>Planning</td>
<td>Study the feasibility and susceptibility of the storm drains</td>
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<thead>
<tr>
<th>Item</th>
<th>Budget Activity</th>
<th>28</th>
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<tbody>
<tr>
<td>Planning</td>
<td>Assess the feasibility and susceptibility of storm drains</td>
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<tr>
<th>Item</th>
<th>Budget Activity</th>
<th>29</th>
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<tbody>
<tr>
<td>Planning</td>
<td>Study the feasibility and susceptibility of storm drains</td>
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<th>Item</th>
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<tbody>
<tr>
<td>Planning</td>
<td>Assess the feasibility and susceptibility of storm drains</td>
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<th>Budget Activity</th>
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<td>Planning</td>
<td>Study the feasibility and susceptibility of storm drains</td>
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<th>Item</th>
<th>Budget Activity</th>
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<tbody>
<tr>
<td>Planning</td>
<td>Assess the feasibility and susceptibility of storm drains</td>
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<th>Item</th>
<th>Budget Activity</th>
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<tbody>
<tr>
<td>Planning</td>
<td>Study the feasibility and susceptibility of storm drains</td>
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<th>Item</th>
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<tr>
<td>Planning</td>
<td>Assess the feasibility and susceptibility of storm drains</td>
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<td>Planning</td>
<td>Study the feasibility and susceptibility of storm drains</td>
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<th>Item</th>
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<td>Planning</td>
<td>Assess the feasibility and susceptibility of storm drains</td>
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<tr>
<th>Item</th>
<th>Budget Activity</th>
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<tbody>
<tr>
<td>Planning</td>
<td>Study the feasibility and susceptibility of storm drains</td>
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<th>Item</th>
<th>Budget Activity</th>
<th>38</th>
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<tbody>
<tr>
<td>Planning</td>
<td>Assess the feasibility and susceptibility of storm drains</td>
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<tr>
<th>Item</th>
<th>Budget Activity</th>
<th>39</th>
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<tbody>
<tr>
<td>Planning</td>
<td>Study the feasibility and susceptibility of storm drains</td>
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<tr>
<th>Item</th>
<th>Budget Activity</th>
<th>40</th>
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<tbody>
<tr>
<td>Planning</td>
<td>Assess the feasibility and susceptibility of storm drains</td>
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<tr>
<th>Item</th>
<th>Budget Activity</th>
<th>41</th>
</tr>
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<tbody>
<tr>
<td>Planning</td>
<td>Study the feasibility and susceptibility of storm drains</td>
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<tr>
<th>Item</th>
<th>Budget Activity</th>
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<tbody>
<tr>
<td>Planning</td>
<td>Assess the feasibility and susceptibility of storm drains</td>
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<tr>
<th>Item</th>
<th>Budget Activity</th>
<th>43</th>
</tr>
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<tbody>
<tr>
<td>Planning</td>
<td>Study the feasibility and susceptibility of storm drains</td>
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<thead>
<tr>
<th>Item</th>
<th>Budget Activity</th>
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</tr>
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<tbody>
<tr>
<td>Planning</td>
<td>Assess the feasibility and susceptibility of storm drains</td>
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</tr>
<tr>
<td>Project</td>
<td>Status</td>
<td>Phase</td>
</tr>
<tr>
<td>----------------------------------------------</td>
<td>---------------</td>
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</tr>
<tr>
<td>Study the feasibility of reuse appropriate</td>
<td>Ongoing</td>
<td>Low</td>
</tr>
<tr>
<td>Promote the expansion/location of small</td>
<td>Ongoing</td>
<td>Low</td>
</tr>
<tr>
<td>Granaries</td>
<td>Complete</td>
<td>Medium</td>
</tr>
<tr>
<td>Small business loans</td>
<td>Ongoing</td>
<td>Medium</td>
</tr>
<tr>
<td>Sound barriers</td>
<td>Ongoing</td>
<td>Medium</td>
</tr>
<tr>
<td>Parks and Recreation</td>
<td>Ongoing</td>
<td>Medium</td>
</tr>
<tr>
<td>Commercial Development</td>
<td>Ongoing</td>
<td>Medium</td>
</tr>
<tr>
<td>Study the feasibility of reuse appropriate</td>
<td>Ongoing</td>
<td>Medium</td>
</tr>
<tr>
<td>Study the feasibility of reuse appropriate</td>
<td>Complete</td>
<td>Medium</td>
</tr>
<tr>
<td>Acquire the 3.0 + acre land located property</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Entry Signs</td>
<td>Ongoing</td>
<td>Medium</td>
</tr>
<tr>
<td>Complete</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Priority</td>
<td>Timeframe</td>
<td>Project Type</td>
</tr>
<tr>
<td>----------</td>
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<td>--------------</td>
</tr>
<tr>
<td>High</td>
<td>1-3 years</td>
<td>Administration</td>
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</table>

Table 2: Completed Projects

The estimated costs of improvements is done without detailed engineering design or specific knowledge of field.

By the authority of the planning department, and therefore it is not. This cost estimates are subject to change as more specific knowledge becomes available.

The estimated costs of improvements are subject to change as more specific knowledge becomes available.

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<table>
<thead>
<tr>
<th>Amount</th>
<th>Stage</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>$20,000</td>
<td>Enhancement</td>
<td>Develop enhanced streetscape along roads</td>
</tr>
<tr>
<td>$19,000</td>
<td>Landscape Improvements</td>
<td>Encourage the modernization/renovation of commercial development</td>
</tr>
<tr>
<td>$18,000</td>
<td>Commercial Development</td>
<td>Identify potential locations and develop multi-family and office/retail in the development area</td>
</tr>
<tr>
<td>$17,000</td>
<td>Entry Signs</td>
<td>Provide for gateway markers identifying the Township's borders on all major access points</td>
</tr>
<tr>
<td>$16,000</td>
<td>Property</td>
<td>Use as identity during the development of the property</td>
</tr>
<tr>
<td>$15,000</td>
<td>Develop EBWL</td>
<td>Facilitate the development via public or private way as available</td>
</tr>
<tr>
<td>$14,000</td>
<td>Bicycle Lanes</td>
<td>Install bicycle lanes on roads where appropriate</td>
</tr>
<tr>
<td>$13,000</td>
<td>Special Events</td>
<td>Promote recognition of the development area</td>
</tr>
<tr>
<td>$12,000</td>
<td>Utility Overhead Electric</td>
<td>Work with the Board of Works and Light and Power through the TIF Plan</td>
</tr>
<tr>
<td>$11,000</td>
<td>Inspections</td>
<td>Remain inspections on an annual basis</td>
</tr>
<tr>
<td>$11,000</td>
<td>Contract Payments</td>
<td>10 &amp; Resolutions (DEER) and , with the Township Homeowner's Association</td>
</tr>
<tr>
<td>$10,000</td>
<td>Purchase Available</td>
<td>Purchase available for a facility</td>
</tr>
<tr>
<td>$9,000</td>
<td>Capital Grant</td>
<td>Develop multi-family in a new conscious with the development and form Master Plan.</td>
</tr>
<tr>
<td>$8,000</td>
<td>Sidewalks</td>
<td>Construct sidewalks along all roads within the development area.</td>
</tr>
</tbody>
</table>
creation of public/private parks as well as buffer areas to meet the goals and objectives of this Plan. The Authority has no plans to create any areas to be left as open space. However, there may be the ancillary

Areas Left as Open Space

Completion for each project is found in Table 2 above. However, such actions are in accord with the goals and objectives of the Authority. The estimated time of the installation of bike lanes, sidewalks, lighting, intersection & interchange improvements, public facilities.

Time of Completion

Existing Improvements to be Demolished, Replaced or Altered, Description of Repairs and Alterations, and Estimated Board.

Along with the benefits of Eastwood Development, the Authority may sell, donate, exchange or lease property to the Township. Portion of the Development Area which the Authority Desires to Sell, Donate, Exchange or Lease to or from the

<table>
<thead>
<tr>
<th>Development</th>
<th>Economic</th>
<th>Development</th>
<th>Economic</th>
<th>Improvement</th>
<th>Improvement</th>
</tr>
</thead>
<tbody>
<tr>
<td>75,000</td>
<td></td>
<td>35,000</td>
<td></td>
<td>2,500,000</td>
<td></td>
</tr>
<tr>
<td>Low</td>
<td>10 + 10</td>
<td>High</td>
<td>Annually</td>
<td>Medium</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>4 - 9 Years</td>
<td></td>
</tr>
<tr>
<td>Study the feasibility of use applicable with the</td>
<td>Provide both active and passive recreation</td>
<td>23 Gross Property Plan</td>
<td>22 Small Business Loans &amp; Grants</td>
<td>21 Parks and Recreation</td>
<td></td>
</tr>
</tbody>
</table>
Procedures of the Township.

will do so in conjunction with the Township Board. In the absence of a policy, the authority will follow the established
in the event the authority needs to employ procedures for leasing, purchasing, conveying or bidding, the authority

Procedure for Leasing, Purchasing, Conveying or Bidding

authority and ratified by the Township Board.

individual or corporation, at which time a policy regarding the disposition of public property will be adopted by the
individual or corporation. If it is deemed by the authority to further the goals and objectives of this plan to transfer ownership to a private

ments undertaken in this Development Plan are public. The improvements will remain in public ownership

Beneficiaries

Persons of Corporations to whom or to which the Development is to be leased, sold, or conveyed, and Project.

All public or private roads and other unknown improvements that meet the goals and objectives of this plan.

Anticipated changes initiated by the authority are as follows: The construction of bicycle lanes on Wood Road and

Changes in Streets, Sheet Levees, Intersections and Utilities

increased density through height restriction removal.

Certain zoning changes may be initiated by private property owners of the Township. The only zoning change

Desired Zoning Changes
Proposed Development Projects Planned for Public-Private Partnership

Relocation of Displaced Persons

Estimates of the Number of Persons Residing in the Development Area
Economic development in Section 2.3 of the Township:

- Providing the only viable financing mechanism available to the Township, for implementing the continued
- Creating tax base over the long-term.
- Attracting and retaining capital in the Township;
- Attracting and retaining new commercial retail, office and jobs in the Township;

More specifically, the Downtown Development Authority will help to diversify the local economic base by:

- becoming a destination for the Tri-County region and beyond.
- enhancing the Township's existing tourism asset, the District will not only serve local residents, but also
- envisioning the open space between the sidewalk and roadway, benches, bus shelters and other streetcape
- defining the Lake Lansing Road corridor and
- commercial offices and a 19-screen theater.

US 127 The purpose of the PUD ordinance was to stimulate a walkable and lively downtown that would include
- 28,000 residents located within a mile of the site.
- US 127 is a woman-sized and landscaping with restaurants, shops, hotels, office and entertainment uses.
- For the open space, sidewalks and landscaping with restaurants, shops, hotels, office and entertainment uses.
- For the open space, sidewalks and landscaping with restaurants, shops, hotels, office and entertainment uses.
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- For the open space, sidewalks and landscaping with restaurants, shops, hotels, office and entertainment uses.
- The purpose of the PUD ordinance was to stimulate a walkable and lively downtown that would include
- 28,000 residents located within a mile of the site.

Metro most recent in northern boundary.

Over the years, the Council has evolved into a major residential and commercial hub, generating employment.

Introduction
The needs identified in Table 1-3 and 4 and have been developed with the assumptions that accompany each.

The estimated taxes levied in 2043 is to co-terminate with recent bond issuance. The estimated tax abate values for this period are shown in Table 2. If the amendment is being extended to the duration of the TIF Plan in 2003, it was for 30 years term. Through this amendment, the initial assessed value of the district is $27,506,584 and the basis of assessment as of December 31, 2002.

Beginning in 2003, the DDA captured all new and incremental growth from the initial assessed value determined on.

Estimate of the captured assessed value for each year of the plan.

Improvements.

Creates a base and assessed value subject to capture by the DDA to pay for post and future public facilities and for generalizing private capital in the form of business retention, attraction and expansion. Private investment in this form is a proven mechanism to leverage all local taxing units. Investments in reimbursable public facilities and improvements is a proven mechanism to capture the operating expected.

Statement of reasons that the plan will result in the creation of captured assessed value that could not otherwise be
| Unit | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 | 2032 | 2033 | 2034 | 2035 | 2036 | 2037 | 2038 | 2039 | 2040 | 2041 | 2042 | 2043 | 2044 |
|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|
| 100   | $120  | $126  | $132  | $138  | $144  | $150  | $156  | $162  | $168  | $174  | $180  | $186  | $192  | $198  | $204  | $210  | $216  | $222  | $228  | $234  | $240  |
| 200   | $240  | $252  | $264  | $276  | $288  | $300  | $312  | $324  | $336  | $348  | $360  | $372  | $384  | $396  | $408  | $420  | $432  | $444  | $456  | $468  | $480  |
| 300   | $360  | $384  | $408  | $432  | $456  | $480  | $504  | $528  | $552  | $576  | $600  | $624  | $648  | $672  | $696  | $720  | $744  | $768  | $792  | $816  | $840  |
| 400   | $480  | $528  | $576  | $624  | $672  | $720  | $768  | $816  | $864  | $912  | $960  | $1,008 | $1,056 | $1,104 | $1,152 | $1,200 | $1,248 | $1,296 | $1,344 | $1,392 | $1,440 |
| 500   | $600  | $648  | $704  | $760  | $816  | $872  | $928  | $984  | $1,040 | $1,096 | $1,152 | $1,208 | $1,264 | $1,320 | $1,376 | $1,432 | $1,488 | $1,544 | $1,600 | $1,656 |
| 600   | $720  | $784  | $856  | $928  | $1,000 | $1,072 | $1,144 | $1,216 | $1,288 | $1,360 | $1,432 | $1,504 | $1,576 | $1,648 | $1,720 | $1,792 | $1,864 | $1,936 | $2,008 | $2,080 |

Table 2: Capture of 1% Annual Growth
Table 3: Capture at 2.5% Annual Growth
Table 4: Capture at 5% Annual Growth
The procedure for amending the Tax Increment Financing Plan for the Township of Lansing DDA and the Plan includes:

1. Increases in property values that occur for any other reason.
2. Improvements to existing properties occurring after the date established as the tax base year.
3. New construction occurring after the date established as the tax base year.

To any of the following sources:

- Properties within a development district that result in the generation of tax increment revenue, can be attributable.
- Properties within a development district, on the initial assessment date, the total assessed value of all properties in the DDA district shall be equal to the value of the "capitalized assessed value" of all properties in the district.

For the purposes of this Tax Increment Financing Plan, the value of any increase in assessed value of all properties in the DDA district shall be equal to the value of the "capitalized assessed value" of all properties in the district.

The basic concept of tax increment financing allows a local government, through an authority such as the DDA, to use the increase in property values within that district to support the financing of public improvements in a designated development district by capturing the property taxes levied on any new taxable improvements.

Detailed explanation of tax increment procedure.

1. Depreciation and inflationary projections.
2. The ratio of estimated taxable real and personal property and expected growth.
3. The ratio of years of development within the center and corresponding costs of construction.
4. The ratio of growth, as defined to be $15,000,000 in taxable value a year in years 2015 through 2018.

The assumptions behind these estimates involve:

- Estimated tax increment revenues for each year of the plan.

Table 3.4 also estimates the tax increment revenues generated from estimated taxable value for each year of the plan.
not limit the life of a downtown development authority.

The Title plan may be amended upon approval of the Township Board following the same notice and public hearing procedures required for approval of revisions of an original plan except for amendments to the title plan. Surplus revenue shall revert proportionately to the respective taxing jurisdictions and improvements, as defined in Public Act 197, on a cash, pay-as-you-go basis or to make payments on bonds issued by the Township or DDAs. The Public Act 197, as amended, authorizes a DDA to use tax increment revenues to pay the cost of Public Act 197, as amended, authorizes a DDA to use tax increment revenues to pay the cost of Public Act 197, as amended, authorizes a DDA to use tax increment revenues to pay the cost of Public Act 197, as amended, authorizes a DDA to use tax increment revenues to pay the cost of Public Act 197, as amended, authorizes a DDA to use tax increment revenues to pay the cost of Public Act 197, as amended, authorizes a DDA to use tax increment revenues to pay the cost of Public Act 197, as amended, authorizes a DDA to use tax increment revenues to pay the cost of Public Act 197, as amended, authorizes a DDA to use tax increment revenues to pay the cost of Public Act 197, as amended, authorizes a DDA to use tax increment revenues to pay the cost of Public Act 197, as amended, authorizes a DDA to use tax increment revenues to pay the cost of Public Act 197, as amended, authorizes a DDA to use tax 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and Township’s budget process. The plan anticipates no advances extended by the Township. Year of the anticipated duration of the "Plan. Actual expenditures will be established annually during the DPA and other to be paid by TIF Revenue amount of advances extended by the Township.

Amount of Operating and Planning Expenditures:

The Authority.

The Authority may expend tax increment revenues only in accordance with this Plan; surplus revenues revert to the respective taxing jurisdictions. This tax increment financing plan may be modified upon proportionality to the respective taxing jurisdictions. The Authority’s share of operating expenses and planning expenditures for each amount of operating and planning expenditures extended by the Township..
The authority proposes to strengthen the development area to facilitate a commercial center whose ultimate purpose is to be located, proportional to the taxing jurisdictions.

The proposed creation of the development area will be located.

The authority proposes to allocate all taxing jurisdictional values of property as a guide for the development of the area.

Table 3.4.5 provides an estimate of the impact of the plan on the revenues of all taxing jurisdictions in which eligible property is or is anticipated to be located.

<table>
<thead>
<tr>
<th>Year</th>
<th>Development Plan and TIF Plan</th>
<th>Economic Development</th>
<th>Storage</th>
<th>Development Plan</th>
</tr>
</thead>
</table>
| 75'000 | 35'000 | Low 10 + Years | Low | Study the feasibility of using eligible land for warehousing.
| 23 | Grantees Property | High Annually | Grantees Property | Small Business Loans & Grants |
Chatter Township of Lansing DDA and IF Plan

In the event that tax increment revenues are greater than projections used for the purpose of this

Priority

Expenditures

The expenditure of tax increment revenues is expected to be either on a pay-as-you-go basis or repayment for

Estimated of projected tax increment revenues and increases in taxable valuation resulting from increases in

Revenues

Plan for the Use of Tax Revenues

Presented in Appendix B and C.

The boundaries of the "Downtown District" and "Development Area" are identified by the legal descriptions

Legal description of the eligible property to which the IF Plan applies.

The District Library of the fiscal and economic implications of the Plan, and

Commissioners. The Lansing Community College Board (LCC), the Capital Area Transportation Agency (CATRA) and

Pursuant to Act 197, as amended, the Authority has fully informed the members of the Ingham County Board of

and increases in property valuation throughout the entire community and region.

and increases in property valuation in the development area at the time this plan is completed;

The development area: increase in property valuation in the development area at the time this plan is completed;

benefit all taxing jurisdictions within a significant degree of dependency upon the well-being of the downtown

they induce will provide long-term stability, sustainability and growth in the Downtown District. This will greatly

It is anticipated that the public improvement proposals for the development area and the private improvements
back to the affected jurisdictions.

their development fund for future projects identified in this plan or refund these amounts on a proportional basis

in the case that revenues exceed expenditures, the Authority may place the difference in accordance with the following directive: The Authority and Township Board will evaluate those projects which are

importance accordingly. In the case that revenues exceed expenditures, the Authority may place the difference in accordance with the following directive: The Authority and Township Board will evaluate those projects which are
ORDINANCE NO. 60

AN ORDINANCE OF THE CHARTER TOWNSHIP OF LANSING, MICHIGAN, PROVIDING FOR THE CREATION OF A DOWNTOWN DEVELOPMENT AUTHORITY, ESTABLISHING THE BOUNDARIES THEREOF AND AMENDING THE CODE OF THE CHARTER TOWNSHIP OF LANSING BY ADDING TITLE XI THERETO.

THE CHARTER TOWNSHIP OF LANSING ORDAINS:

1. Title XI is hereby added to the Code of Ordinances of the Charter Township of Lansing, to read as follows:

Chapter 110. Downtown Development Authority.

Section 110-1. Downtown Development Authority created. There is hereby created pursuant to 1975 PA 197, as amended, a Downtown Development Authority for the Charter Township of Lansing. The Authority shall be known and exercise its authority pursuant to said Act as the "Lansing Township Downtown Development Authority."

Section 110-2. Downtown Development Authority -- Powers and Duties. The Lansing Township Downtown Development Authority shall exercise such authority as is provided for in 1975 PA 197, being MCLA 125.1651, et seq; MSA 5.3010(1), et seq.

Section 110-3. Description of Downtown District. The geographical areas in which the Lansing Township Downtown Development Authority shall exercise its authority shall consist of four separate districts located within the boundaries of the Charter Township of Lansing and described as follows:
DEVELOPMENT DISTRICT #1

A part of Sections 14 and 23, Township 4 North, Range 2 West, Lansing Township, Ingham County, Michigan. Consisting of a part of a subdivision of part of the Southeast 1/4 of Section 14, and part of the North 1/2 of Section 23, T4N, R2W. Also consisting of all of the platted subdivisions of Urbandale, Urbandale No. 1, and Urbandale No. 2 as recorded in Liber 4, Page 49, and Liber 6, Page 11, and Liber 9, Page 23 respectfully in Ingham County Records.

More particularly described as beginning at the intersection of the centerline of South Mifflin Avenue and the South right-of-way line Michigan Avenue, thence South along the centerline Mifflin Avenue to a point due West of Southwest corner Lot 289, Urbandale No. 1, thence East along South line of Urbandale No. 1 to a point 30 feet East of East line Homer Street if extended, thence South 35 Degrees 15 minutes West to a point 66 ft South of South line Urbandale No. 1, thence West parallel to said subdivision to East line Howard Street if extended, thence South on East line Howard Street extended to the Northeast corner of Urbandale No. 2, thence West along North line Urbandale No. 2 to the centerline Mifflin Street, thence South on the centerline Mifflin Street and its projection Southerly across Interstate 496 to the centerline of Red Cedar River, thence Northeasterly along centerline of River to the North line of Section 23, thence continuing along centerline of River to a point 288.75 feet East of the centerline Clippert Street, thence North parallel to Clippert Street to the South line of Kalamazoo Street, thence Westerly along South line of Kalamazoo Street to the East line of Clippert Street, thence North along East line Clippert Street to the South right-of-way line of Michigan Avenue, thence Westerly along the South right-of-way line Michigan Avenue to the centerline of Mifflin Street and point of beginning.
A part of the South 1/2 of Section 11, and a part of the West 1/2 of
the Northeast 1/4 of Section 14, Township 4 North, Range 2 West,
Ingham County, Michigan more particularly described as:

Beginning at the Southwest corner of Lot 115 of Hopwood Acres Subdivision
No. 5, thence North along West line said Lot 115, 275 feet to the center-
line of a 50 foot wide alley, thence East along centerline alley, and
its projection East, parallel to North line of Hopwood Acres Subdivision
No. 5 and Hopwood Acres Subdivision No. 8 to the West line of Lot 3,
Grand River Terrace Plat, thence South along West line Lot 3, Grand River
Terrace to the Southwest corner Lot No. 3, thence East along South line
said Lot 3 to Southeast corner Lot 3, thence Easterly to the Northwest
corner Lot 1 Grand River Terrace Plat, thence East along North line
said Lot 1 to the Northeast corner Lot 1, thence Southeasterly to the
Southwest corner of Lot 5, Kimberly Downs Subdivision, thence East
along the South line Kimberly Downs Subdivision to the centerline of
Chester Road, thence North along centerline Chester Road to the South
right-of-way line Covington Court, thence East along South right-of-way
Covington Court to the Northwest corner of Lot 22 Supervisors Plat of
Greenfield, thence East along North line Supervisors Plat of Greenfield
to the Northeast corner of said Plat, thence South along the East right-
of-way line of Clippert Street to the South right-of-way line of Vine
Street, thence West along South right-of-way line Vine Street to the
West right-of-way line of Howard Avenue, thence North along West right-
of-way line Howard Avenue to the North line of Section 14, thence West
along the North Section line also being the centerline of Saginaw Street
to the centerline of Merrill Street, thence North along centerline
Merrill Street to the centerline of Grand River Avenue, thence West
along centerline Grand River Avenue to a point due South of the point
of beginning, thence North to the Southwest corner Hopwood Acres Sub-
division No. 5, and the point of beginning.
DEVELOPMENT DISTRICT #3

Apart of sections 2 and 3 of Township 4 North, Range 2 West, Ingham County, Michigan more particularly described as:

Beginning at the North 1/4 corner Section, Township 4 North, Range 2 West, thence East along North Section line to the Northeast corner of Section 3, thence East along the North line of Section 2, Township 4 North, Range 2 West to the West right-of-way line U.S. 127, thence Southerly and Westerly along the West right-of-way line U.S. 127 and the centerline of Lake Lansing Road to the North South 1/4 Line Section 2, thence South along 1/4 line to South line Lake Lansing Road, thence North 89 degrees 39 minutes West 139.16 feet, thence South 0 degrees 29 minutes 12 seconds West, 46.21 feet to Southerly R/W line U.S. 127 Ramp, South 83 degrees 10 minutes 21 seconds East, 364.89 feet, thence South 67 degrees 20 minutes 6 seconds East, 174.90 feet, thence South 51 degrees 19 minutes 43 seconds East, 238.02 feet, thence South 35 degrees 10 minutes 43 seconds East, 175 feet, thence South 19 degrees 25 minutes 43 seconds East, 162.56 feet, thence North 89 degrees 59 minutes 3 seconds West to the Northeast corner of Lot 43 Somerset Subdivision, thence continuing North 89 degrees 59 minutes 3 seconds West along North line of said Plat to the Northwest corner of Lot 32 of said Plat, thence West along North line of Somerset Number 2 Subdivision, and Bancroft Hills Number 1, and Number 3 to the Northwest corner of Lot 146 Bancroft Hills Number 3, thence South to the Northeast corner of Lot 144 Bancroft Hills Number 3, thence West along North line of Lots 144 and 143 Bancroft Hills Number 3 to the West line Section 2, thence South along West line Section 2, also being the centerline of Wood Street to the Southwest corner of Section 2, thence West along the South line of Section 3, also being the centerline of David Street, and its projection West to the South 1/4 corner of Section 3, thence South 89 degrees 29 minutes West along South section line 353 feet to the South-east corner Wieland Park Subdivision, thence North 0 degrees 18 minutes East along East lines of Wieland Park Subdivision, and Kebel Heights Subdivision 1009.18 feet to centerline of East High Street also Lake Lansing Road, thence North 49 degrees 01 minutes 30 seconds East along centerline Lake Lansing Road 460.85 feet to the North-South 1/4 line of Section 3, thence North along North-South 1/4 line Section 3 to the point of beginning.
A part of Sections 18, 19, and 30 of Lansing Township, Township 4 North, Range 2 West Ingham County, Michigan more particularly described as:

Beginning at the West 1/4 corner of Section 18, Township 4 North, Range 2 West, thence East along East-West 1/4 line Section 18, also being the centerline of Michigan Avenue to the East 1/4 corner Section 18, thence South along East line of Section 18, also being the West right-of-way line Clare Street to the Southeast corner of Section 18, thence South along East line Section 19, and the West right-of-way line Clare Street to the South right-of-way line Lansing Road, point also being the Northeast corner Lot 1, Bella Vista Homesites, thence Southwesterly along South line Lansing Road to Northwest corner Lot 1 said subdivision, thence South to Southwest corner Lot 1, thence East to Southeast corner Lot 1, and East line Section 19, thence South along East section line to the intersection with South line Grand Trunk Western Railroad right-of-way, thence Westerly along Southerly railroad right-of-way to the Southerly right-of-way line Lansing Road, thence South 59 degrees 38 minutes West along Lansing Road right-of-way 118.7 ft, thence South 26 degrees 34 minutes East, 146 feet, thence South 59 degrees 38 minutes West, 554.82 ft, thence North 26 degrees 34 minutes West, 166 feet to South right-of-way line Lansing Road, thence Southwesterly along South right-of-way line Lansing Road to the Northwest corner of Outlot X of Walnut Hills Subdivision, thence Easterly along North line Outlot X, 780 feet to the Northeast corner Outlot X said subdivision and the north bank of Grand River, thence Southwesterly along the north bank Grand River to South line Section 19, thence continuing Southwesterly along north bank Grand River, also being the Southerly line of Waverly Hills Subdivision, and Waverly Park Subdivision to the West line Section 30 Township 4 North, Range 2 West, thence North along the West line Section 30, and the West line Section 19, and the West line Section 18, said lines also being the Ingham County line to the point of beginning.
Section 110-4. Establishment of Governing Board. The Lansing Township Downtown Development Authority shall be under the supervision and control of a board consisting of the Township Supervisor and at least eight but no more than twelve members, as determined by resolution of the Township Board of Trustees, none of whom may simultaneously be members of the Township Board. The members of the Downtown Development Authority Board shall be appointed by the Township Supervisor, subject to approval by the Township Board of Trustees. At least a majority of the members of the Downtown Development Board shall be persons having an interest in property located in the Downtown Development Districts as established by this Ordinance, and at least one of the members of the Board shall be a resident of such Downtown Development district. Of the members first appointed to the Downtown Development Board, an equal number, as near as is practicable, shall be appointed for one year, two years, three years and four years. Subsequent appointments shall be for a term of four years. Each Downtown Development Board member shall hold office until the member's successor is appointed. Appointments to fill vacancies shall be made by the Township Supervisor for the duration of each unexpired term only.

Section 110-5. Severability. If any clause, sentence, paragraph or part of this Chapter shall for any reason be finally adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Chapter, but shall be confined in its operation to the clause, sentence, paragraph or part hereof directly involved in the controversy in which such judgment shall have been rendered.

2. All ordinances or parts of ordinances of this Charter Township of Lansing inconsistent herewith are hereby repealed so far as inconsistent with the provisions of this Ordinance.

3. This Ordinance shall take effect immediately upon publication of this Ordinance or a synopsis hereof.

Moved by Trustee Stebleton, Seconded by Trustee Sellek

Voted: Ayes: Donahue, Johnston, Robinson, Sellek, Stebleton, Campion, Arnold

Nays: None

Adopted April 5, 1983

Dorothy L. Johnston, Clerk
ORDINANCE NO. 60.1

Minutes of a regular meeting of the Township Board of the Charter Township of Lansing, County of Ingham, Michigan, held on the 29th day of June, 1993 at 7:30 o'clock p.m. at the Lansing Township Hall in said Township.

Present: Supervisor Daher, Treasurer Rodgers, Clerk Johnston; Trustees: Love, Fitzgerald, Jakovac, Celentino

Absent: None

It is moved by Clerk Johnston and seconded by Trustee Celentino that the following ordinance be adopted.

ORDINANCE NO. 60.1

AN ORDINANCE OF THE CHARTER TOWNSHIP OF LANSING, MICHIGAN PROVIDING THAT THE CODE OF ORDINANCES, CHARTER TOWNSHIP OF LANSING, MICHIGAN BE AMENDED BY REVISING TITLE XI, CHAPTER 110, Downtown Development Authority, establishing the boundaries of one district.

THE CHARTER TOWNSHIP OF LANSING ORDAINS:

1. Section 110-3 of Chapter 110, Title XI of the Code of Ordinances is amended to designate the boundaries of one district.

   a. Section 110-3. Description of Downtown District. The geographical area in which the Lansing Township Downtown Development Authority shall exercise its authority shall consist of a district located within the boundaries of the Charter Township of Lansing and described as follows:

DEVELOPMENT DISTRICT #1

A Part of sections 2 and 3 of Township 4 North, Range 2 West, Ingham County, Michigan more particularly described as:

Beginning at the North 1/4 corner Section, Township 4 North, Range 2 West, thence East along the North Section line to the Northeast corner of Section 3, thence East along the North line of Section 2, Township 4 North, Range 2 West to the West right-of-way line U.S. 127, thence Southerly and Westerly along the West right-of-way line U.S. 127 and the centerline of Lake Lansing Road to the North South 1/4 Line Section 2, thence South along 1/4 line to South line Lake Lansing Road, thence North 89 degrees 39 minutes West 139.16 feet, thence South 0 degrees 29 minutes 12 seconds West, 46.21 feet to Southerly R/W line U.S. 127 Ramp. South 83 degrees 10 minutes 21 seconds East, 364.89 feet, thence South 67 degrees 20 minutes 6 seconds East, 174.90 feet, thence South 51 degrees 19 minutes 43 seconds East, 238.02 feet, thence South 35 degrees 10 minutes 43 seconds East, 175 feet, thence South 19 degrees 25 minutes 43 seconds East, 162.56 feet, thence North 89 degrees 59 minutes 3 seconds West to the Northeast corner of Lot 43 Somerset Subdivision, thence continuing North 89 degrees 59 minutes 3 seconds West along North line of said Plat to
the Northwest corner of Lot 32 of said Plat, thence West along North line of Somerset Number 2 Subdivision, and Bancroft Hills Number 1, and Number 3 to the Northwest corner of Lot 146 Bancroft Hills Number 3, thence South to the Northeast corner of Lot 144 Bancroft Hills Number 3, thence West along North line of Lots 144 and 143 Bancroft Hills Number 3 to the West line Section 2, thence South along West line Section 2, also being the centerline of Wood Street to the Southwest corner of Section 2, thence West along the South line of Section 3, also being the centerline of David Street, and its projection West to the South 1/4 corner of Section 3, thence South 89 degrees 29 minutes West along South section line 353 feet to the Southeast corner Weiland Park Subdivision, thence North 0 degrees 18 minutes East along East lines of Weiland Park Subdivision, and Kobel Heights Subdivision 1009.18 feet to centerline of East High Street also Lake Lansing Road, thence North 49 degrees 01 minutes 30 seconds East along centerline Lake Lansing Road 460.85 feet to the North-South 1/4 line of Section 3, thence North along North-South 1/4 line Section 3 to the point of beginning.

2. **Severability.** If any clause, sentence, paragraph, or part of this ordinance shall for any reason be finally adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance but shall be confined in its operation to the clause, sentence, paragraph or part thereof directly involved in the controversy in which such judgment is rendered.

3. **Repeal.** All ordinances or parts of ordinances of the Charter Township of Lansing inconsistent herewith are hereby repealed so far as they may be inconsistent with the provisions of this ordinance.

4. **Effective Date.** This ordinance shall take effect immediately upon publication.

   
   
   [Signature]

   Joan Daher, Supervisor

I, Dorothy L. Johnston, Clerk of the Charter Township of Lansing, hereby certify that the foregoing is a true copy of the original of an Ordinance adopted by the Charter Township of Lansing Board of Trustees at a regular meeting on **June 29, 1993**.

   
   
   [Signature]

   Dorothy L. Johnston, Clerk
   Charter Township of Lansing

I, Dorothy L. Johnston, Clerk of the Charter Township of Lansing, hereby certify that the foregoing ordinance was published in the State Journal, a newspaper of general circulation with the Township on **July 7, 1993**.

   
   
   [Signature]

   Dorothy L. Johnston, Clerk
   Charter Township of Lansing
That part of the East ¼ of Section 2, T4N, R2W, Lansing Township, Ingham County, Michigan, beginning at the NE corner thereof and running West 2380 feet more or less, on the North ¼ line of said U.S. 127 which is 103 feet Northeasternly from and measured at right angles to the centerline of the Northbound Highway and parallel to the centerline of the Eastbound Highway, thence continuing on the Eastbound R/W line of said Highway 36° 01' 18" E, 1836.87 feet, thence S16° 21' 43" E, 60 feet, more or less, to the SE corner of said Section 2, thence N59° 09' 20" W, 21' 40" E, 43' 32" feet, thence S37° 12' 38" E, 246.67 feet, thence S16° 01' 18" W, 1836.87 feet, thence S16° 21' 43" E, 60 feet, more or less, to the North ¼ line of said Section 2, thence North 5206 feet more or less on the East ¼ line of said Section 2, in the South ¼ line of said Section 2, in the West ¼ line of said Section 2, in the West 1/4 line of said Section 2, and in the South 1/4 line of said Section 2, thence 5206 feet more or less on the East 1/4 line of said Section 2, containing 207 acres more or less, and described as follows: This matter of the proposed annexation of the following territory situated in Lansing Township, Ingham County, to the City of East Lansing, District Boundary Exception due to Annexation.
to the point of beginning. (containing 207 acres more or less)

the North 5206 feet more or less on the East line of said section 2,

South line of said Section 2, thence East 1320 feet more or less on the

line of said section 2, thence South 2307 feet more or less to the South

5590.21 ft., 43° 46' 60 feet more or less to the West line of the East 1/4

section 2. 20. 40. 50. 43° 32' 72 ft., thence South 2200 ft.

thence 16. 36° 48' 79 ft., thence 5190 48', 38° 24.67 ft., thence

the centerline of the North Bound Roadway of Highway U.S. 127,

the centerline of the Easterry Roadway of Highway W., thence

continuing on the Easterry Roadway of highway U.S. 127,

thence South 1836.87 feet on Easterry R/W, thence.

Angles to the centerline of the North Bound Roadway of said Highway,

U.S. 127 which is 103 feet Northeastery from the Easterry R/W, thence

Section 2 to its intersection with the Easterry R/W, thence.

Running west 2380 feet more or less, on the North line of said

Ingham County, Michigan, beginning at the NE corner thereof and

that part of the East 1/4 of section 2, T4N, R2W, Lansing Township,

and described as follows:

Situated in Lansing Township, Ingham County, to the City of East Lansing,

This matter of the proposed annexation of the following territory

District Boundary Exception due to Annexation
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING APPOINTMENTS TO THE YOUTH COMMISSION

RESOLUTION # 13 –

WHEREAS, vacancies exist on the Ingham County Youth Commission; and

WHEREAS, the County Services Committee interviewed those interested in serving on this Commission.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints

Norina Yoder, 3652 Sawgrass Circle, Lansing, 48910
Zoe Weinstein, 1627 Lake Drive, #34, Haslett, 48840

...to the Youth Commission to terms expiring August 31, 2016.

COUNTY SERVICES:  Yeas:  Koenig, Holman, Celentino, Nolan, Tsernoglou, Crenshaw, Maiville
                  Nays:  None  Absent:  None  Approved 11/19/13
WHEREAS, Canine Luger was a drug/tracking dog with the Ingham County Sheriff’s Office who worked with Deputy Gregory Harris, a 17-year veteran of the force, for over seven years; and

WHEREAS, during that time Deputy Harris and Canine Luger have apprehended 86 suspects, seized over $50,000 in cash, located several missing persons and assisted many local and federal law enforcement agencies; and

WHEREAS, Canine Luger was eight years old, and was known to many local school children from presentations that he attended at area schools; and

WHEREAS, Canine Luger died during the storms on Sunday, November 17, 2013.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors the team of Deputy Gregory Harris and Canine Luger for the contributions they have made to the Sheriff’s Office and the citizens of Ingham County.

BE IT FURTHER RESOLVED, that the Board extends its condolences on the loss of Canine Luger to Deputy Gregory Harris and the entire Sheriff’s Office.

COUNTY SERVICES: Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Crenshaw, Maiville
Nays: None    Absent: None    Approved 11/19/13
WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads becomes the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this will now be the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated November 6, 2013 as submitted.

COUNTY SERVICES:  Yeas: Koenig, Holman, Celentino, Nolan, Tsernoglou, Crenshaw, Maiville
Nays: None  Absent: None  Approved 11/19/13
# INGHAM COUNTY ROAD DEPARTMENT

**DATE:** November 6, 2013

**LIST OF CURRENT PERMITS ISSUED**

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Introduced by County Services and Finance Committees:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO EXTEND THE TEMPORARY ASSIGNMENT AND SALARY
FOR THE INTERIM CHIEF EXECUTIVE OFFICER,
COMMUNITY HEALTH CENTERS AND THE AMENDMENT OF THE RELATED AGREEMENT

RESOLUTION # 13 –

WHEREAS, in Resolution #13-306, the Ingham County Board of Commissioners authorized the temporary assignment of Ms. Barbara Mastin to perform the additional responsibilities resulting from the departure of the Chief Executive Officer for the period of April 29, 2013 through December 31, 2013; and

WHEREAS, Ms. Mastin’s annual salary level was adjusted to $93,283 for the period of April 29, 2013 through December 31, 2013; and

WHEREAS, it is proposed that this temporary assignment be extended through June 30, 2014; and

WHEREAS, the Human Resources and the Community Health Center Board are in support of the extension of this assignment; and

WHEREAS, the Health Officer recommends that the temporary assignment and additional duties and responsibilities for the primary management and operations of the Community Health Center assigned to the Chief Operating Officer Barb Mastin (Position No. 601382), shall be extended through June 30, 2014.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the extension of the temporary assignment and additional duties currently being performed by the Chief Operating Officer, Ms. Mastin, through June 30, 2014.

BE IT FURTHER RESOLVED, that all other terms and conditions of the Agreement as to the assignment and salary for the Interim Chief Executive Officer, Community Health Centers are unchanged.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Koenig, Holman, Celentino, Nolan, Tsernoglou, Crenshaw, Maiville
Nays:  None  Absent:  None  Approved 11/19/13

FINANCE:  Yeas:  McGrain, Anthony, Bahar-Cook, Koenig, Vickers, Schafer
Nays:  None  Absent:  Tennis  Approved 11/20/13
WHEREAS, the State of Michigan enacted PA 164 of 2013 which transferred jurisdiction of the Court of Claims from the Thirtieth Circuit Court to the Michigan Court of Appeals effective November 12, 2013; and

WHEREAS, the State Court Administrative Office and Court of Appeals staff have met with the Court Administration to begin the planning process to have an orderly transition of these cases; and

WHEREAS, the Circuit Court Judiciary and Ingham County Board of Commissioners intend to work cooperatively with the Michigan Court of Appeals during this transition process in the best interests of all the parties involved in existing cases before the Court of Claims and any future cases that are filed with the Thirtieth Circuit Court on behalf of the Court of Claims during this transition period; and

WHEREAS, the Circuit Court Judiciary and Ingham County Board of Commissioners must also be assured that Ingham County will be fully compensated for any costs that will be incurred by the Court and Ingham County during this transition.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a Letter of Agreement with the Michigan Court of Appeals/State Court Administrative Office for the costs associated with providing case processing support to the Court of Claims effective November 12, 2013 for a period of sixty days through January 10, 2014.

BE IT FURTHER RESOLVED, that upon mutual agreement by both parties the agreement may be extended after this initial sixty day period if the transition takes longer under the same terms and conditions.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the Chief Judge to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Koenig, Vickers, Schafer
        Nays: None       Absent: Tennis       Approved 11/20/13
Introductions by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE 2013 APPORTIONMENT REPORT

RESOLUTION # 13 –

WHEREAS, the 2013 Apportionment Report was approved by Resolution #13-397 on October 8, 2013; and

WHEREAS, as a result of the election held on November 5, 2013 it is necessary to amend the Apportionment Report.

THEREFORE BE IT RESOLVED, that Resolution #13-397 is amended by substituting the attached statement of taxable valuations and mills apportioned to the various units in Ingham County for the year 2013.

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Koenig, Vickers, Schafer
Nays: None
Absent: Tennis
Approved 11/20/13
## INGHAM COUNTY APPORTIONMENT REPORT
### STATEMENT SHOWING TAXABLE VALUATIONS AND MILLS APPORTIONED
#### BY THE BOARD OF COMMISSIONERS FOR THE YEAR 2013
##### Amended November 26, 2013

This report is used under the authority of P.A. 282 of 1905. Filing of this report is mandatory. Failure to complete and file this report may result in a penalty of $100.

<table>
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<tr>
<th>1 Taxing Authorities</th>
<th>2 2013 Real and Personal Taxable Value</th>
<th>3 Separate or Allocated</th>
<th>4 Extra Voted</th>
<th>5 Operating</th>
<th>6 Bldg./Site/Debt</th>
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*continued on page 2*
### INGHAM COUNTY APPORTIONMENT REPORT

STATEMENT SHOWING TAXABLE VALUATIONS AND MILLS APPORTIONED

BY THE BOARD OF COMMISSIONERS FOR THE YEAR 2013

Amended November 26, 2013

<table>
<thead>
<tr>
<th>7 Taxing Authorities</th>
<th>8 2013 Real &amp; Personal Taxable Value</th>
<th>9 2013 Total Tax Rates</th>
<th>10 DOLLARS OF AD VALOREM TAXES LEVIED</th>
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It is important that all city ad valorem taxes be entered on this sheet. County Board of Commissioners do not certify City or Village tax rates. These rates are for informational purposes only. List all school districts on page 4.

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CERTIFICATION

I hereby certify that this report is a true statement of the taxable valuations of each assessing district and of all ad valorem millages apportioned by the County Board of Commissioners of the County of Ingham for the year 2013.

Douglas A. Stover, Ingham County Equalization Director

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NOTARIZATION

Rebecca Bennett, Notary Public

Ingham County, Michigan

State of Michigan )

)ss

County of Ingham )

Subscribed before me this 13 day of November 2013

My Commission Expires: 11-26-2013

continued on page 3
<table>
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<tr>
<th>Taxing Authorities</th>
<th>12 Taxable Value</th>
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<td>Meridian Charter</td>
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continued on page 4
### Statement Showing Taxable Valuations and Mills Apporitioned by the County Board of Commissioners of the County of Ingham for the Year 2013

**Amended November 26, 2013**

L-4402

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Resolutions and agreements

WHEREAS, county policy requires that all contracts over $5,000 be approved by the Board of Commissioners; and

WHEREAS, numerous contracts are approved by the Board of Commissioners each year, many of which are routine continuations of existing contracts; and

WHEREAS, funding for these contracts has been included within the 2014 Adopted Budget; and

WHEREAS, the budget also contains anticipated revenues and expenditures from certain grant programs, which will also require approval of agreements with granting agencies at various times during the fiscal year.

THEREFORE BE IT RESOLVED, that the Board Chairperson is authorized to sign agreements, contracts, and/or other documents related to grant programs and other county appropriations which are contained in the adopted budget, as listed in the attached document, subject to review by the County Attorney as to form and to certification by the Controller that 1) the total amount of revenues and expenditures and the net obligation to the County is not greater than what is budgeted; and 2) there is no change in employee status and no additional employees other than as authorized in the adopted budget.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in part in the adopted budget, and the remaining portion of the time period and funds are included in the Controller’s Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that all contracts over $5,000 that are not included in this resolution shall be approved by the Board of Commissioners by separate resolution.

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Koenig, Vickers, Schafer
Nays: None	Absent: Tennis	Approved 11/20/13
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<th>DEPARTMENT</th>
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<th>END DATE</th>
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<th>2014 PROJECTED</th>
<th>Proj. Increase over 2013</th>
<th>% Increase over 2013</th>
<th>Funding Source</th>
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<td>Ingham County</td>
<td>Tri-County Metro Narcotics Squad</td>
<td>Annual Grant for Drug Assets Forfeiture Program</td>
<td>10/01/13</td>
<td>09/30/14</td>
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<tr>
<td>Line #</td>
<td>DEPARTMENT</td>
<td>CONTRACTOR NAME</td>
<td>REASON FOR CONTRACT</td>
<td>BEGIN DATE</td>
<td>END DATE</td>
<td>2013 COST</td>
<td>2014 PROJECTED</td>
<td>Proj. Increase over 2013</td>
<td>% Increase over 2013</td>
</tr>
<tr>
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<tr>
<td>1</td>
<td>Ingham County</td>
<td>Capital Area United Way</td>
<td>Annual Renewal of Contract for Central Michigan 2-1-1 Services</td>
<td>01/01/14</td>
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<td>3</td>
<td>Health Department</td>
<td>Our Savor Lutheran Church</td>
<td>Food Pantry Operation - 1515 W. Holmes Rd</td>
<td>10/01/13</td>
<td>09/30/14</td>
<td>$7,200</td>
<td>$7,200</td>
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Revenue Contracts

<table>
<thead>
<tr>
<th>Line #</th>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
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<th>END DATE</th>
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<th>2014 PROJECTED</th>
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<tr>
<td>1</td>
<td>VA</td>
<td>Michigan Veterans Trust Fund</td>
<td>Services Provided for Ingham County Trust Fund</td>
<td>10/01/13</td>
<td>09/30/14</td>
<td>$7,800</td>
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<td>VA</td>
<td>Michigan Veterans Trust Fund</td>
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### COUNTY SERVICES COMMITTEE

| Line # | DEPARTMENT       | CONTRACTOR NAME | REASON FOR CONTRACT                             | BEGIN DATE | END DATE | 2013 COST | 2014 PROJECTED | Proj. Increase | % increase over 2013 | Funding Source |
|--------|------------------|-----------------|-------------------------------------------------|------------|----------|-----------|----------------|----------------|----------------------|----------------|-----------------|
| 1      | Board of Commissioners | Grancus | Recording Software maintenance Monthly Manage Service | 01/01/14   | 12/31/14 | $6,000    | $5,500         | -500           | -8%                  | General Fund   |
| 2      | Facilities - VMC  | Schindler       | Elevator maintenance & repair                   | 08/01/13   | 08/30/14 | $7,500    | $7,500         | 0              | 0%                   | General Fund/Col |
| 3      | Facilities - Jail | Schindler       | Elevator maintenance & repair                   | 08/01/11   | 08/30/14 | $2,500    | $2,500         | 0              | 0%                   | General Fund   |
| 4      | Facilities - HSB  | Schindler       | Elevator maintenance & repair                   | 08/01/11   | 08/30/14 | $3,400    | $3,400         | 0              | 0%                   | HSB Fund       |
| 5      | Facilities        | Schindler       | Elevator maintenance & repair                   | 08/01/11   | 08/30/14 | $4,500    | $4,500         | 0              | 0%                   | General Fund   |
| 6      | Financial Services | Eagle Claims Management | Workers' Comp Third Party Administrator | 01/01/14   | 12/31/14 | $27,500   | $27,500        | 0              | 0%                   | Workers Comp Fund/Col |
| 7      | Financial Services | Infinysource   | Employees' Flexible Spending Account Administrator | 01/01/14   | 12/31/14 | $17,500   | $17,500        | 0              | 0%                   | Employee Benefit Fund |
| 8      | Financial Services | BPA            | Medicare Eligible Retirees' Wraparound Plan Administrator | 01/01/14   | 12/31/14 | $13,200   | $13,200        | 0              | 0%                   | Employee Benefit Fund |
| 9      | MIS               | Grancus         | Grancus Maintenance                             | 07/01/13   | 08/30/14 | $11,578   | $11,992        | $418           | 3%                   | Network Fund   |

### REVENUE CONTRACTS

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<tr>
<th>Line #</th>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
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<th>END DATE</th>
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<th>2014 PROJECTED</th>
<th>Proj. Increase</th>
<th>% increase over 2013</th>
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<td>State of Michigan</td>
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<td>$107,551</td>
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<td>Tri-County Office on Aging</td>
<td>For HR consulting services Annual renewal since 2008</td>
<td>01/01/14</td>
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RESOLUTION TO AUTHORIZE THE 2013 – 2014 SCHEDULE A ADDENDUM TO THE BLUE CROSS BLUE SHIELD ADMINISTRATIVE SERVICES AGREEMENT FOR SERVICES TO INGHAM COUNTY JAIL INMATES

RESOLUTION # 13 –

WHEREAS, Ingham County and Blue Cross Blue Shield (BCBS) of Michigan entered into an agreement in 1996 wherein BCBS of Michigan would pay the claims of health care services provided to inmates of the Ingham County Jail; and

WHEREAS, that agreement is updated by executing a Schedule A attachment; and

WHEREAS, the current agreement was authorized in Resolution #12-435 for the period of December 1, 2012 through November 30, 2013, and

WHEREAS, BCBS of Michigan has proposed a 2013 – 2014 Schedule A Addendum to the Administrative Services Agreement; and

WHEREAS, there are no changes to the proposed 2013 – 2014 Schedule A Addendum to the Administrative Services Agreement; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the 2013 - 2014 Schedule A Addendum to the BCBSM Administrative Services Agreement for inmates of the Ingham County Jail.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a Schedule A Addendum to the Administrative Services Agreement with Blue Cross and Blue Shield of Michigan for paying claims for health care services provided to inmates of the Ingham County Jail.

BE IT FURTHER RESOLVED, that the Schedule A Addendum shall be effective December 1, 2013 through November 30, 2014.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Hope, Anthony, McGrain, Nolan, Vickers, Maiville
Nays: None Absent: Tennis Approved 11/18/13
Nays: None    Absent: Tennis    Approved 11/20/13
SCHEDULE A - Renewal Term  Dec 2013 to Nov 2014

Administrative Services Contract (ASC)

1. Group Name: Ingham County Inmates
2. Group Number/Cluster: 007004013
3. Contract Effective Date: December 1, 2007
4. ASC Funding Arrangement: Monthly Wire
5. Line(s) of Business:
   [ X ] Facility
   [ ] Facility Foreign
   [ ] Facility Domestic
   [ X ] Physician
   [ ] Master Medical
   [ X ] Prescription Drugs
   [ ] Dental
   [ ] Vision
   [ ] Hearing
   *Domestic Facility Code(s):

6. Administrative Fees:
   Percent of  Monthly
   Paid Claims    Contracts
   A. Administrative Fee  11.00%  575
   B. Additional Agent Fee
   TOTAL            11.00%
   C. Additional Administrative Compensation:
      Nine percent (9%) of the BCBSM discounts on Michigan hospital claims, but the
      Additional Administrative Compensation as a percent of paid claims will not be
      less than 8.78% or greater than 9.32%

7. Stop-loss Coverage(s):
   A. Stop-loss Coverage Purchased
      [ ] Standard
      [ ] Specific and Aggregate
      [ X ] None
   B. Coverage Lines of Business
      [ ] Facility
      [ ] Facility Foreign Payment
      [ ] Facility Domestic Charge
      [ ] Physician
      [ ] Master Medical
      [ ] Prescription Drugs
      [ ] All Lines of Business (Aggregate Only)
   C. Attachment Point(s) (per contract) Specific: N/A
      Aggregate:
      Cost Per  Monthly
      Contract  Contracts
      N/A       N/A
   D. Total Stop-loss Premium
      N/A

Blue Cross Blue Shield of Michigan is an independent licensee of the Blue Cross and Blue Shield Association.

Ingham County Inmates Group 007004013

8. Late Payment Charges/Interest:
   A. Weekly Late Payment Charge
   B. Yearly Statutory Interest Charge (Simple Interest)
   C. Provider Contractual Interest
10 In the event the Schedule A in the form as submitted to Group by BCBSM ("this Schedule A") is not signed by Group and delivered to BCBSM on or before the 15th day after the Renewal Date, Group's administrative fee shall increase by $2 per contract per month during the Term until the first day of the month following BCBSM's receipt of this Schedule A as signed by Group. Notwithstanding the foregoing, Group's total increase in its administrative fee shall not exceed $10,000 per month.

11 BCBSM will charge an additional administrative fee of $4.00 per contract per month if an ASC customer obtains stop-loss coverage from a third-party stop-loss vendor.

12 Your rate does not include taxes or assessments under consideration by federal and state governments that, if enacted, would be added to your bill.

BCBSM:
BY: ____________________________  (Signature)
NAME: ____________________________  (Print)
TITLE: ____________________________
DATE: ____________________________

THE GROUP:
BY: ____________________________  (Signature)
NAME: ____________________________  (Print)
TITLE: ____________________________
DATE: ____________________________

Blue Cross Blue Shield of Michigan is an independent licensee of the Blue Cross and Blue Shield Association.

Ingham County Inmates
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO EXTEND THE COOPERATIVE OPERATIONAL AGREEMENT WITH THE INGHAM COMMUNITY HEALTH CENTER BOARD OF DIRECTORS

RESOLUTION # 13 –

WHEREAS, In Resolution #13-337, the Cooperative Operational Agreement between Ingham County and the Ingham County Community Health Center Board of Directors was extended for the period of October 1, 2013 through November 30, 2013; and

WHEREAS, as a Health Center Program Grantee of the U.S. Department of Health and Human Services’ Health Resources and Services Administration, Ingham County is required by Section 330 of the Public Health Services (PHS) Act to maintain a governing board composed of individuals, a majority of who are being served by the center and, who as a group, represent the individuals being served by the center in terms of demographic factors such as race, ethnicity and sex; and

WHEREAS, as a public entity health department, Ingham County may fulfill this requirement with two separate boards; and

WHEREAS, when two boards exist, each board’s responsibilities must be specified in writing so that responsibilities for carrying out the governance functions are clearly understood; and

WHEREAS, the health center board’s functions must, at a minimum, include the:

- selection of services to be provided by the center;
- determination of hours during which such services will be provided;
- approval of the center's annual budget and grant application, and
- approval of the selection and dismissal of the chief executive of the health center; and

WHEREAS, Ingham County fulfills this requirement through a Cooperative Operational Agreement with the Ingham Community Health Center Board of Directors; and

WHEREAS, the current Cooperative Operational Agreement ends November 30, 2013; and

WHEREAS, in order to maintain compliance, the term of this agreement must be extended; and

WHEREAS, the Ingham Community Health Center Board of Directors has reviewed and supports the agreement; and
WHEREAS, the Health Officer recommends that the Board of Commissioners authorize and extension of the Cooperative Operational Agreement through January 31, 2014.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an extension of the Cooperative Operational Agreement with the Ingham Community Health Center Board through January 31, 2014.

BE IT FURTHER RESOLVED, that all terms conditions of the Cooperative Operational Agreement are unchanged.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Hope, Anthony, McGrain, Nolan, Vickers, Maiville  
**Nays:** None  
**Absent:** Tennis  
**Approved 11/18/13**

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Koenig, Vickers, Schafer  
**Nays:** None  
**Absent:** Tennis  
**Approved 11/20/13**
WHEREAS, Michigan Consumers for Healthcare (MCH) coalition has been selected by the federal government to be a Navigator assisting the uninsured in making their enrollment decisions; and

WHEREAS, The coalition will be Michigan’s only statewide Navigator program, engaging more than 120 partner agencies in the important work of reaching out to and assisting hard to reach populations everywhere; and

WHEREAS, MCH would like to contract with the Health Department to serve as an initial point of contact and support for the Ingham County area as a Local Community Navigator (LCO) organizations; and

WHEREAS, MCH will provide $15,000 in compensation to the Health Department to support a staff member to assist local consumers in understanding their enrollment options; and

WHEREAS, a Program Specialist in the Registration and Enrollment Unit is designated as the certified Navigator for the Health Department; and

WHEREAS, the Health Officer recommends that the Board authorize an agreement with Michigan Consumers for Healthcare for the period of October 1, 2013 to September 30, 2014.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Michigan Consumers for Healthcare to provide the Health Department up to $15,000 to support the salary of a Program Specialist to provide Navigation services to consumers in Ingham County and surrounding communities.

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2013 to September 30, 2014.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.
HUMAN SERVICES:  Yeas:  Hope, Anthony, McGrain, Nolan, Vickers, Maiville
Nays:  None Absent:  Tennis    Approved 11/18/13

FINANCE:  Yeas:  McGrain, Anthony, Bahar-Cook, Koenig, Vickers, Schafer
Nays:  None    Absent:  Tennis    Approved 11/20/13
RESOLUTION TO AUTHORIZE TO AMEND THE SERVICE CONTRACTS FOR OUTREACH SERVICES AUTHORIZED IN THE 2013-2014 COMPREHENSIVE AGREEMENT

RESOLUTION # 13 –

WHEREAS, in Resolution #13-384, the 2013-14 Agreement for Delivery of Public Health Services under the Comprehensive Process with the Michigan Department of Community Health for the period of October 1, 2013 through September 30, 2014; and

WHEREAS, this resolution authorized service contracts with the providers named below to support outreach activities to potential and current Medicaid beneficiaries; and

WHEREAS, these service contracts braided together with requirements and funds from multiple sources, including County and Medicaid Administration (Federal Share); and

WHEREAS, the Ingham Health Plan Corporation is providing an additional $50,000 to support the outreach activities in these service contracts for the first and second quarter (October thru March) of FY 2014; and

WHEREAS, the remaining increase is funded by a redetermination of Medicaid Administration (Federal Share), there is no increase in General Fund dollars; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize these Amendments with the following agencies:

Allen Neighborhood Center – from $88,087 to $109,165
NorthWest Initiative – from $88,087 to $109,165
Carefree Medical – from $3,780 to $9,180
South Side Community Coalition – $85,586 to $99,048
Greater Lansing African American Health Institute – from $67,204 to $75,435
Family and Com. Dev. Services – from $100,000 to $126,190

THEREFORE BE IT RESOLVED, that the Board of Commissioners accepts the $50,000 from the IHP Corporation and amend the service contracts for outreach activities that were authorized in Resolution #13-384.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department’s 2014 Budget in order to implement this resolution.
BE IT FURTHER RESOLVED, the period of the service contracts remains October 1, 2013 through September 30, 2014.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

**HUMAN SERVICES: Yeas:** Hope, Anthony, McGrain, Nolan, Vickers, Maiville  
Nays: None  
Absent: Tennis  
Approved 11/18/13

**FINANCE: Yeas:** McGrain, Anthony, Bahar-Cook, Koenig, Vickers, Schafer  
Nays: None  
Absent: Tennis  
Approved 11/20/13
WHEREAS, the Health Department has identified health equity – which is the elimination of the root causes of health disparity as one of its core values; and

WHEREAS, in 2004, 2006, and 2009, the Health Department received grant support from the W. K. Kellogg Foundation (Resolutions #04-074, #06-015, #09-198) to launch a social justice network to advance health equity; and

WHEREAS, the 2009 grant from the W. K. Kellogg Foundation included funding to support training in the principles of community organizing in Ingham County, and the Health Department entered into a contract with David Hunt and Associates to provide eight training sessions and additional professional development support to Health Department staff in the fall of 2012; and

WHEREAS, the 2009 W. K. Kellogg grant will end on December 31, 2013, and representatives of the W.K. Kellogg Foundation have advised the Health Department to reprogram any unspent funds remaining in the grant to be expended before December 31, 2013; and

WHEREAS, in Resolution #13-232, the Health Department has been awarded additional support for training in community organizing from ISAIAH, Inc.; and

WHEREAS, the Health Department coordinates a Healthy Start initiative designed to reduce disparities in birth outcomes by empowering African American women and others in their social network to build a strong and supportive community network to reverse negative conditions that contribute to infant mortality disparities in their community; and

WHEREAS, the Health Department staff currently working on Healthy Start and the Social Justice initiative have determined that Healthy Start clients and staff would benefit from learning the organizing principles taught by David Hunt and Associates; and

WHEREAS, the Health Officer recommends that the Board authorize a contract with David Hunt and Associates in the amount of $7,900 to provide four training sessions with clients and staff from the Healthy Start initiative.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract in the amount of $7,900 with David Hunt and Associates to provide four training sessions with clients and staff.
from the Healthy Start initiative for the period of November 1, 2013 through March 31, 2014.

BE IT FURTHER RESOLVED, that $6,900 of this subcontract will be supported by the W.K. Kellogg grant and $1,000 by grant funds from ISAIAH, Inc.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the contract after review by the County Attorney.

HUMAN SERVICES:  Yeas: Hope, Anthony, McGrain, Nolan, Vickers, Maiville
Nays: None  Absent: Tennis  Approved 11/18/13

FINANCE:  Yeas: McGrain, Anthony, Bahar-Cook, Koenig, Vickers, Schafer
Nays: None  Absent: Tennis  Approved 11/20/13
RESOLUTION TO ACKNOWLEDGE REVIEW OF THE FINANCIAL IMPLICATIONS AND APPROVE IMPLEMENTATION OF THE PROPOSED PLAN OF CONCURRENT JURISDICTION FOR THE 30TH CIRCUIT COURT, INGHAM COUNTY PROBATE COURT, 54A DISTRICT COURT, 54B DISTRICT COURT AND 55TH DISTRICT COURT

RESOLUTION # 13 –

WHEREAS, MCL 600.401(1) requires that each judicial circuit adopt a plan of concurrent jurisdiction; and

WHEREAS, the 30th Circuit Court, Ingham County Probate Court, 54A District Court, 54B District Court and the 55th District Court intend to adopt the attached proposed concurrent jurisdiction plan by majority vote of all of the judges of the trial courts in the plan; and

WHEREAS, pursuant to MCL 600.425 the cost of implementing a plan of concurrent jurisdiction is subject to approval by the funding units through the funding units’ budgeting process; and

WHEREAS, MCL 600.425 requires that the proposed plan be submitted to the local funding units for their review of the plan’s financial implications 30 days before submission of the proposed plan to the Michigan Supreme Court; and

WHEREAS, the proposed plan must be submitted to the Michigan Supreme Court for its approval by December 31, 2013; and

WHEREAS, the proposed plan’s financial implications are described on page 6, in paragraph 6 of the attached concurrent jurisdiction plan; and

WHEREAS, the financial implications of the Sobriety Court and Veterans Court as described in the proposed concurrent jurisdiction plan have not changed since implementation of the programs and require no change in budget processing or revenue allocation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners acknowledge review of the financial implications of the proposed concurrent jurisdiction plan for the 30th Circuit Court, Ingham County Probate Court, and 55th District Court.

BE IT FURTHER RESOLVED, that based on its review of the financial implications of the proposed concurrent jurisdiction plan and finding that adoption of the plan requires no change in current budget
processing or revenue allocation for the 30th Circuit Court, Ingham County Probate Court, and 55th District Court approves implementation of the plan.

**LAW & COURTS:**  **Yeas:** Celentino, Tsernoglou, Holman, Bahar-Cook, Hope  
**Nays:** None  
**Absent:** Crenshaw, Schafer  
**Approved 11/13/13**

**FINANCE:**  **Yeas:** McGrain, Anthony, Bahar-Cook, Koenig, Vickers, Schafer  
**Nays:** None  
**Absent:** Tennis  
**Approved 11/20/13**
II. CONCURRENT JURISDICTION PLAN APPLICATION
# A. APPLICANT SUMMARY

1. **Applicant:** Ingham County Judicial Circuit Court  
   
   **Address:** 313 W. Kalamazoo Street  
   
   **City:** Lansing  
   **State:** MI  
   **Zip:** 48933  

2. **Contact Person:** Hon. Janelle A. Lawless  
   **Title:** Chief Judge  
   
   **Address:** 313 W. Kalamazoo Street  
   Lansing, Michigan 48933  
   
   **Phone:** (517) 483-6436  
   **Fax:** (517) 483-6530  
   **E-Mail:** jlawless@ingham.org  

3. **Concurrent Jurisdiction Type**  
   [x] Circuit, Probate, and District Court Jurisdictions  
   [ ] Circuit and Probate Court Jurisdictions  
   [ ] Circuit and District Court Jurisdictions  
   [ ] District and Probate Court Jurisdictions  

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<th>Signature</th>
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<th>Signature:</th>
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<td>Hon. R. George Economy</td>
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<td>Hon. Frank J. DeLuca, 54A District Court</td>
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<tr>
<td>Chief District Court Judge (Name):</td>
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<td>Date:</td>
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<tr>
<td>Hon. Thomas P. Boyd, 55th District Court</td>
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1. CONCURRENT JURISDICTION PLAN GOAL(S)

A. **Greater flexibility in assigning judges** allows us to match a defendant’s treatment and service needs with the appropriate Specialty Court or Family Court Judge.

B. **Assignment of judicial resources based on need and workload** provides litigants with contested PPO matters a static hearing day each week before a Family Division Circuit Court Judges or one of the 54B District Court Judges.

C. **Coverage of absences and disqualifications** is achieved through blanket assignments between the courts and through language found in the Family Plan. This provides the litigants with uninterrupted access to justice.

D. **Reduce delay, duplication, and unnecessary appearance by litigants** by utilizing the felony plea program.

E. **Maximum utilization of staff and facilities** is achieved by deputizing district court clerks to act as circuit court clerks in Sobriety Court cases and providing litigants the ability to file their Sobriety Court records at the district court they will be reporting to. We further realize a maximization of staff and facilities by conducting case evaluations for 54A District Court in the Circuit Court ADR hearing room and using jurors from the Circuit Court jury pool to fulfill Probate Court jury requests.

2. COMPONENTS OF THE INGHAM COUNTY JUDICIAL CIRCUIT’S CONCURRENT JURISDICTION PLAN

A. Ingham County Circuit Court Family Plan dated June 19, 2003 (30th Circuit Court and Ingham County Probate Court; **Attachment A**)

B. District Court Judges Accepting Pleas in Felony Cases dated February 3, 2005 (30th Circuit Court, 54A District Court, 54B District Court and 55th District Court; LAO 2005-02J; **Attachment B**)

C. Felony Sobriety Court dated July 24, 2012 (30th Circuit Court, 54A District Court, and 55th District Court; LAO 2012-02J; **Attachment C**)

D. Veterans’ Treatment Court dated August 20, 2013 (30th Circuit Court, 54A District Court, 54B District Court and 55th District Court; LAO 2013-03J; **Attachment D**)

E. PPO Hearings (30th Circuit Court and 54B District Court)

F. Central Coordination of ADR Services (30th Circuit Court and 54A District Court)
G. Central System for Appointment of Counsel for Felony Cases (30th Circuit Court, 54A District Court, 54B District Court and 55th District Court)

H. Single System for Juror Qualification and Shared Juror Pool (Qualification – 30th Circuit Court, Ingham County Probate Court, 54A District Court, 54B District Court and 55th District Court; Shared Juror Pool – 30th Circuit Court and Ingham County Probate Court)

The individual components listed above will only be addressed in the headings which follow if applicable.

3. JUDICIAL RESOURCES

The details of judicial assignment of cases for Components A – D listed above can be found in the supporting Plans and Local Administrative Orders for each component. (Attachments A - D).

PPO hearings are assigned to the 54B District Court Judges as the Judge’s schedules allow. Assignments are served pursuant to a blanket judicial assignment order that is renewed each year.

We do not anticipate that additional orders will be necessary to implement the provisions of this plan.

4. COURT GOVERNANCE AND ADMINISTRATION

Adoption of the components of the concurrent jurisdiction plan will not require a change to the court governance structure.

5. HUMAN RESOURCES

Adoption of the Sobriety Court components of the concurrent jurisdiction plan will require that district court clerks in 54A and the 55th District Courts be deputized as circuit court clerks so they can accept Sobriety Court related records for filing. Circuit Court representatives have already met with union representatives who approved implementation of this portion of the plan providing that a follow-up meeting is scheduled six months after implementation to assess the impact on represented employees. The County Clerk approved the deputization of district court clerks as circuit court clerks on February 27, 2013.
6. BUDGET AND FISCAL MANAGEMENT

As the 54A and 55th District Courts have been collecting fines, costs and district court oversight fees in Sobriety Court cases and 54B District Court has been collecting fines and costs in Veterans Court cases since the implementation of these programs, adoption of the concurrent jurisdiction plan does not require a change in current budget processing or revenue allocation. The 30th Circuit Court will continue to collect state mandatory assessments, crime victim assessments, and attorney fees for Sobriety and Veterans Court cases.

7. FUNDING UNIT

As required by MCL 600.425, this proposed plan will be submitted to the Ingham County, City of Lansing and City of East Lansing funding units at least 30 days prior to submission of the plan to the Michigan Supreme Court for review of the financial implications and approval of costs, if any, associated with implementing the plan.

8. RECORDS MANAGEMENT

Adoption of the Sobriety Court component will require changes in records management for Sobriety Court records. Once a felony Sobriety Court case has been bound over, a circuit court case number assigned, and a file jacket prepared, the file jacket will be sent to the appropriate district court. After that point, Sobriety Court records will be filed and kept in a separate file cabinet at the District Courts until: 1) successful completion of the Sobriety Court program; 2) termination from the program resulting in jail/prison time only or 3) completion of Circuit Court probation following termination. The legal file will then be returned to the Circuit Court for maintenance and storage.

Pursuant to MCL 600.420, we have attached an email from Ingham County Clerk Barb Byrum dated November 5, 2013 which acknowledges concurrence of the alternate method of record maintenance described in the paragraph above. Attachment E.

9. INFORMATION SYSTEMS

Adoption of the Sobriety Court component of the concurrent jurisdiction plan will require that the 54A and 55th District Court clerks use the 30th Circuit Court’s case management plan, CourtView, for maintenance of the electronic register of actions, to schedule hearing events, to record adjudication and disposition actions and to record costs, fines and assessments. CourtView is supported by the Ingham County Management Information System Department.

The 30th Circuit Court and all District Courts use the Xerox ACS jury program. The program is maintained by the Ingham County Management Information Systems Department.

10. FACILITIES AND INFRASTRUCTURE
Adoption of the components of the concurrent jurisdiction plan will not require significant changes to facilities or infrastructure.

11. JURY MANAGEMENT

Juror qualification for all courts within the Ingham County Judicial Circuit has been consolidated under the Circuit Court since 2009. When the Ingham County Probate Court needs jurors it shares the 30th Circuit Court’s jury pool.

12. EXTERNAL RELATIONS AND ACCESS TO JUSTICE

Meetings involving affected judges, court staff and other persons that provide court services were scheduled throughout the development of the various plans and programs to allow the exchange of ideas and feedback on resolution of problems. Post implementation meetings are held and will continue to be held to assess the continued viability of the plans and programs and to discuss implementation of suggested changes.

External agencies and clients are informed of changes in court policies, procedures and processes through notice generation, publication in the local legal newspaper, and personal information exchange.

13. TRAINING

Adoption of the Sobriety Court component of the concurrent jurisdiction plan will require training of 54A and 55th District Court clerks in the use of the 30th Circuit Court’s case management system and in the circuit court’s case processing procedures for OWI III’s. A training manual has been developed by the Circuit Court and will be presented to the District Court Clerks on November 19 and 22, 2013.

The 54A and 55th District Court Judges have been provided with a circuit court sentencing primer and will be trained in working with Adult Probation in cases where a defendant is terminated from the Sobriety Court program and placed on probation after being sentenced to the III.

As of November 7, 2013
WHEREAS, the Ingham County Board of Commissioners accepted an award of $206,531 for the 2013 SCAO Swift and Sure Sanctions Probation Program Grant in Resolution 13-24; and

WHEREAS, the 2013 SCAO Swift and Sure Sanctions Probation Program Grant provides for grant implementation services and participant treatment and services as follows: representation by a defense attorney ($23,826); substance abuse evaluations to be provided by Wellness, Inx. ($5,000); day reporting services to be provided by NorthWest Initiative – ARRO ($24,997); and drug testing services to be provided by A.D.A.M. ($37,000); and

WHEREAS, pursuant to the FY 2013 grant award and Resolution 13-24, the County may enter into subcontracts for the purpose of implementing the grant and providing treatment and services to the participants; and

WHEREAS, the subcontractors who will provide grant implementation services and participant treatment and services for the 2013 SCAO Swift and Sure Sanctions Probation Program Grant are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into subcontracts for the 2013 SCAO Swift and Sure Sanctions Probation Program Grant from August 1, 2013 – September 30, 2013 with General Trial Division C-Level Court Appointed Counsel not to exceed $23,826; with Wellness, Inx. not to exceed $5,000; with NorthWest Initiative – ARRO not to exceed $24,997; and with A.D.A.M. not to exceed $37,000.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.
WHEREAS, the Ingham County Board of Commissioners accepted an award of $257,000 for the 2014 SCAO Swift and Sure Sanctions Probation Program Grant in Resolution 13-390; and

WHEREAS, the 2014 SCAO Swift and Sure Sanctions Probation Program Grant provides for grant implementation services and participant treatment and services as follows: representation by a defense attorney ($18,480); substance abuse evaluations to be provided by Wellness, Inx. ($7,500); day reporting services to be provided by NorthWest Initiative – ARRO ($11,999); detoxification services to be provided by CEI-CMH ($3,000); drug treatment and other services to be provided by Community Programs, Inc., Pine Rest Christian Mental Health Services, Kalamazoo Probation Enhancement Program, Inc., National Council on Alcoholism, Cristo-Rey, and CEI-CMH House of Commons ($35,550); mental health, anger management and domestic violence counseling service to be provided by Freedom Through Counseling and Cristo-Rey ($5,000) and drug testing services to be provided by A.D.A.M. ($69,384); and

WHEREAS, pursuant to the FY 2014 grant award and Resolution 13-390, the County may enter into subcontracts for the purpose of implementing the grant and providing treatment and services to the participants; and

WHEREAS, the subcontractors who will provide grant implementation services and participant treatment and services for the 2014 SCAO Swift and Sure Sanctions Probation Program Grant are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into subcontracts for the 2014 SCAO Swift and Sure Sanctions Probation Program Grant from October 1, 2013 – September 30, 2014 with General Trial Division C-Level Court Appointed Counsel not to exceed $18,480; with Wellness, Inx. not to exceed $7,500; with NorthWest Initiative – ARRO not to exceed $11,999; with CEI-CMH not to exceed $3,000; with Community Programs, Inc., Pine Rest Christian Mental Health Services, Kalamazoo Probation Enhancement Program, Inc., National Council on Alcoholism, Cristo-Rey, and CEI-CMH House of Commons not to collectively exceed $35,550; with Freedom Through Counseling and Cristo-Rey not to exceed $5,000 and A.D.A.M. not to exceed $69,384.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.
LAW & COURTS:  Yeas: Celentino, Tsernoglou, Holman, Bahar-Cook, Hope
Nays: None    Absent: Crenshaw, Schafer    Approved 11/13/13

FINANCE:  Yeas: McGrain, Anthony, Bahar-Cook, Koenig, Vickers, Schafer
Nays: None    Absent: Tennis    Approved 11/20/13
WHEREAS, the scanning of prior year Ingham County Friend of the Court case files opened since January 1, 1990, through May 31, 2010, has been completed; and

WHEREAS, this conversion of hard copy files to digital images has been a great success both in terms of purging old files of duplicate or redundant hard copy, and in allowing for the quick, simultaneous retrieval of files by staff without time consuming searches for hard copy; and

WHEREAS, $30,000 has been approved in the Ingham County Friend of the Court 215 Fund to pay for the imaging of Friend of the Court case files opened prior to January 1, 1990; and

WHEREAS, because they are a current State of Michigan contractor, the Purchasing Director has confirmed that Graphic Sciences is exempt from the county's purchasing policy requiring competitive bidding; and

WHEREAS, upon review and approval by the Michigan Office of Child Support, the expenditure of $30,000 to pay for the imaging of Friend of the Court files has been determined to be eligible for 66% direct reimbursement through the Cooperative Reimbursement Program (CRP).

THEREFORE BE IT RESOLVED, that the Ingham County Friend of the Court is hereby authorized to enter into a contract with Graphic Sciences in the amount of $19,220, for the scanning of Friend of the Court case files opened prior to January 1, 1990.

BE IT FURTHER RESOLVED, that the Ingham County Friend of the Court is hereby authorized to spent $10,780 to hire temporary employees to assist in the preparation of Friend of the Court case files prior to their being scanned by Graphic Sciences.

BE IT FURTHER RESOLVED, that the Ingham County Controller/Administrator is hereby authorized to make any adjustments necessary to properly budget and account for these expenditures.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.
LAW & COURTS:  Yeas: Celentino, Tsernoglou, Holman, Bahar-Cook, Hope
Nays: None   Absent: Crenshaw, Schafer   Approved 11/13/13

FINANCE: Yeas: McGrain, Anthony, Bahar-Cook, Koenig, Vickers, Schafer
Nays: None   Absent: Tennis   Approved 11/20/13
November 26, 2013
Agenda Item No. 18

Introduced by the Law and Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH PECKHAM INC. FOR THE PECKHAM CROSSROADS PROGRAM

RESOLUTION # 13 –

WHEREAS, Peckham Inc. provides vocational training services and employment opportunities for up to 30 Ingham Academy students who are under the jurisdiction of the 30th Judicial Circuit Court Family Division; and

WHEREAS, the Ingham County Board of Commissioners approved an amount of $319,542 in the 2014 Budget for the Peckham Crossroads Program which is also in the Child Care Fund; and

WHEREAS, the approved budget amount is approximately a 4% increase from the previous budget year; and

WHEREAS, Peckham Inc. has not had an increase in their contractual amount in the last 3 fiscal years and, in fact, accepted a reduction in the contractual amount in the 2009/2010 fiscal year; and

WHEREAS, this increase was the budgeted amount that was in the 2009 Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes renewing a contract with Peckham Inc. to operate the Peckham Crossroads program the amount of $319,542 as approved in the 2014 Budget for the time period of October 1, 2013 through September 30, 2014.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contractual documents consistent with this Resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yeas: Celentino, Tsernoglou, Holman, Bahar-Cook, Hope
Nays: None       Absent: Crenshaw, Schafer     Approved 11/13/13

FINANCE:  Yeas: McGrain, Anthony, Bahar-Cook, Koenig, Vickers, Schafer
Nays: None       Absent: Tennis     Approved 11/20/13
Intended by the Law and Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH PECKHAM INC. FOR PECKHAM FOOTPRINTS GROUP HOME

RESOLUTION # 13 –

WHEREAS, Peckham Inc. has provided short term residential placement and services, known as Peckham Footprints Group Home, for adolescent females adjudicated under the 30th Judicial Circuit Court Family Division; and

WHEREAS, the Ingham County Board of Commissioners approved an amount of $447,319 in the 2014 Budget for the Peckham Footprints Group Home; and

WHEREAS, the approved budgeted amount is approximately a 3% increase from the previous budget year; and

WHEREAS, Peckham Inc. has not had an increase in their contractual amount in the last 3 fiscal years and, in fact, accepted a reduction in the contractual amount in the 2009/2010 fiscal year; and

WHEREAS, this increase restores the budgeted amount from the 2009/2010 fiscal year; and

WHEREAS, the Peckham Footprints Group Home is included in Ingham County’s Child Care Fund Budget.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a continuation contract with Peckham Inc. to operate the Peckham Footprints Group Home program in the amount of $447,319 as approved in the 2014 Budget for the time period of October 1, 2013 through September 30, 2014.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contractual documents consistent with this Resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yeas:  Celentino, Tsernoglou, Holman, Bahar-Cook, Hope
Nays:  None  Absent:  Crenshaw, Schafer  Approved 11/13/13

FINANCE:  Yeas:  McGrain, Anthony, Bahar-Cook, Koenig, Vickers, Schafer
Nays:  None  Absent:  Tennis  Approved 11/20/13
November 26, 2013
Agenda Item No. 20

Introduced by the Law and Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING AN APPOINTMENT TO THE ANIMAL CONTROL SHELTER ADVISORY COMMITTEE

RESOLUTION # 13 –

WHEREAS, a vacancy exists on the Animal Control Shelter Advisory Committee; and

WHEREAS, the Law and Courts Committee interviewed those interested in serving on this Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints

Teresa Lippert, 6101 Balfour Drive, Lansing, 48911

to the Animal Control Shelter Advisory Committee to a term expiring December 31, 2015.

LAW & COURTS:  Yeas: Celentino, Tsernoglou, Holman, Bahar-Cook, Hope
Nays: None Absent: Crenshaw, Schafer Approved 11/13/13