AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. TIME FOR MEDITATION

V. APPROVAL OF THE MINUTES OF March 25, 2014

VI. ADDITIONS TO THE AGENDA

VII. PETITIONS AND COMMUNICATIONS

1. LETTER FROM THE CITY OF LANSING REGARDING NOTICE OF PUBLIC HEARINGS FOR THREE RESOLUTIONS

2. LETTER FROM SUPERPARKS, LLC REGARDING CONTRACT TERMINATION

3. LETTER FROM THE MICHIGAN DEPARTMENT OF TREASURY REGARDING THE COMPETITIVE GRANT ASSISTANCE PROGRAM FISCAL YEAR 2014 (ROUND 1)

4. EMAIL FROM LAURA FULLER REGARDING HER RESIGNATION FROM THE WOMEN’S COMMISSION

5. LETTER FROM NEXT MICHIGAN DEVELOPMENT CORPORATION REGARDING NOTICE OF PUBLIC HEARINGS FOR TWO RESOLUTIONS

6. RESOLUTION FROM THE INGHAM COUNTY WOMEN’S COMMISSION TO EXPRESS THE SENSE OF THE INGHAM COUNTY WOMEN’S COMMISSION THAT THE COUNTY OF INGHAM ACT EXPEDIENTIOUSLY TO HIRE A NATIVE AMERICAN OUTREACH AND FAMILY ADVOCATE

VIII. LIMITED PUBLIC COMMENT

IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR
X. CONSIDERATION OF CONSENT AGENDA

XI. COMMITTEE REPORTS AND RESOLUTIONS

7. COUNTY SERVICES COMMITTEE – RESOLUTION IN SUPPORT OF CESAR E. CHAVEZ NATIONAL DAY OF SERVICE

8. COUNTY SERVICES COMMITTEE – RESOLUTION TO AUTHORIZE THE REDESIGNATION OF WILLIAMSTON ROAD BETWEEN BASELINE AND FITCHBURG ROADS, BUNKER HILL TOWNSHIP, FROM CLASS A TO ALL-SEASON

9. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT

10. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE HUNGERFORD STREET STOP SIGN INSTALLATION AT ST JOSEPH STREET TRAFFIC CONTROL ORDER

11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE PURCHASE OF NETVAULT BACKUP SOLUTION FROM AVALON TECHNOLOGIES

12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE PURCHASE OF NEW CISCO ASA FIREWALLS FROM ISI

13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE ENTERING INTO AN AGREEMENT WITH XEROX FOR MANAGED PRINT SERVICES

14. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AWARDING A CONTRACT TO PAVEMENT CONSULTANTS, INC. TO PROVIDE PROFESSIONAL ASPHALT CONSULTING AND PROJECT MANAGEMENT SERVICES FOR THE PARKING LOT REPLACEMENT PROJECT AT THE HUMAN SERVICES BUILDING

15. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING AND CLARIFYING PENSION BENEFITS FOR TEAMSTERS LOCAL 580 POTTER PARK ZOO UNIT

16. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH LOCAL 512 OFFICE AND PROFESSIONAL EMPLOYEES INTERNATIONAL UNION
– TECHNICAL CLERICAL UNIT

17. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A MERS HYBRID PLAN FOR NEWLY HIRED EMPLOYEES UNDER LOCAL 512 OFFICE AND PROFESSIONAL EMPLOYEES INTERNATIONAL UNION – TECHNICAL CLERICAL UNIT

18. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH INGHAM COUNTY EMPLOYEES’ ASSOCIATION – PROFESSIONAL COURT EMPLOYEES

19. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A MERS HYBRID PLAN FOR NEWLY HIRED EMPLOYEES UNDER INGHAM COUNTY EMPLOYEES’ ASSOCIATION – PROFESSIONAL COURT EMPLOYEES


21. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO EXECUTE A QUIT CLAIM DEED BETWEEN GREAT LAKES CHRISTIAN HOMES HOUSING CORPORATION AND THE INGHAM COUNTY BOARD OF COMMISSIONERS

22. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE PURCHASE OF REFLECTIVE SIGN FACES AND COMPLETE SIGNS FROM OSBURN ASSOCIATES, INC.

23. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE EXTENSION OF AUTHORIZATIONS TO PURCHASE 2014 SEASONAL REQUIREMENTS OF SMOOTH-LINED CORRUGATED POLYETHYLENE PIPE & HELICALLY CORRUGATED STEEL PIPE FOR THE ROAD DEPARTMENT

24. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE EXTENSION OF A CONTRACT FOR GRAVEL ROAD DUST CONTROL SERVICE FOR THE ROAD DEPARTMENT

25. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO
APPROVE PROPOSED 2014 INGHAM COUNTY BRIDGE FUNDING APPLICATIONS FOR SUBMISSION TO THE LOCAL BRIDGE PROGRAM MANAGER

26. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AS NEEDED CONSTRUCTION INSPECTION PROFESSIONAL ENGINEERING SERVICES CONTRACT WITH RS ENGINEERING, LLC

27. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING AND ENDORSING SUBMISSION OF GRANT APPLICATIONS UNDER BOTH THE USDOT TIGER FY 2014 AND THE MDOT TEDF-A PROGRAMS FOR THE RECONSTRUCTION OF CEDAR STREET FROM US-127 TO HOLBROOK DRIVE IN ALAIEDON AND DELHI TOWNSHIPS, INGHAM COUNTY, MICHIGAN FOR THE INGHAM COUNTY ROAD DEPARTMENT

28. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING AND ENDORSING SUBMISSION OF A GRANT APPLICATION UNDER THE MDOT TEDF-A PROGRAM FOR VARIOUS ROAD IMPROVEMENTS RELATING TO THE EXPANSION OF THE JACKSON NATIONAL LIFE INSURANCE OFFICE IN ALAIEDON TOWNSHIP, INGHAM COUNTY, MICHIGAN FOR THE INGHAM COUNTY ROAD DEPARTMENT

29. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE PURCHASE OF A SMALL EXCAVATOR FROM AIS CONSTRUCTION EQUIPMENT CORPORATION FOR THE DRAIN COMMISSIONER

30. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING SUBMISSION OF A JOINT APPLICATION BY INGHAM COUNTY AND THE INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY FOR HOUSING RESOURCE FUNDING, CONSISTING OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) DOLLARS MADE AVAILABLE THROUGH THE MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY (MSHDA) FOR BLIGHT ELIMINATION WITHIN NON-ENTITLEMENT AREAS OF INGHAM COUNTY

31. FINANCE COMMITTEE – RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2014 INGHAM COUNTY BUDGET

32. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AMENDING THE 2014 AGREEMENT WITH MICHIGAN STATE UNIVERSITY FOR EXTENSION SERVICES
33. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND RESOLUTION #13-486 TO CHANGE THE DATE FOR THE ELIMINATION OF A POSITION

34. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE NEXTGEN AGREEMENT FOR TECHNICAL ASSISTANCE AND TRAINING FOR HER AND EPM SYSTEMS UPGRADES

35. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AGREEMENTS WITH MIDLAND COUNTY EDUCATIONAL SERVICES AGENCY FOR SERVICES ASSOCIATED WITH THE GREAT START TO QUALITY RESOURCE CENTER

36. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE AGREEMENT WITH THE NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS (NACCHO) TO COORDINATE “BUILDING NETWORKS” INITIATIVE IN MICHIGAN

37. LAW & COURTS COMMITTEE – RESOLUTION OF APPRECIATION TO THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER TELECOMMUNICATORS DURING NATIONAL TELECOMMUNICATORS WEEK APRIL 13-19, 2014

XII. SPECIAL ORDERS OF THE DAY

XIII. PUBLIC COMMENT

XIV. COMMISSIONER ANNOUNCEMENTS

XV. CONSIDERATION AND ALLOWANCE OF CLAIMS

XVI. RECESS
THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org
CALL TO ORDER:

Chairperson Celentino called the March 25, 2014 regular meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Bahar-Cook, Celentino, Crenshaw, Holman, Hope, Maiville, McGrain, Nolan, Schafer, Tennis, Tsernoglou and Vickers.

Members Absent: Anthony and Koenig.

A quorum was present.

PLEDGE OF ALLEGIANCE:

Chairperson Celentino called on Scott LeRoy of the Ingham Academy to lead the Board in the Pledge of Allegiance.

MEDIATION:

Chairperson Celentino asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF MINUTES OF MARCH 11, 2014:

Commissioner Hope moved to approve the minutes of the March 11, 2014 meeting. Commissioner Schafer seconded the motion.

The following amendment was suggested:

Chairperson Celentino called on Richard Smith and Todd Carlisle to lead the Board in the Pledge of Allegiance.

Motion to approve the minutes, as amended, carried unanimously. Absent: Commissioners Anthony and Koenig.

ADDITIONS TO THE AGENDA:

Chairperson Celentino asked for a motion from the Board on the following Resolutions that ordinarily are referred to a Committee, but are to be considered by the Board immediately with a 2/3 vote:

Agenda Item No. 2 – Resolution proclaiming April 1, 2014 as National Services Recognition Day in Ingham County
Agenda Item No. 39 – Resolution authorizing the termination of the contract between Ingham County and Superparks LLC (Planet) for the management of the Hawk Island Snowpark

Agenda Item No. 40 – Resolution calling for the State of Michigan to recognize as lawful the same-sex marriages performed in Ingham County

Commissioner Crenshaw moved to consider the Resolution proclaiming April 1, 2014 as National Services Recognition Day in Ingham County. Commissioner Hope seconded the motion.

No discussion.

Motion carried unanimously.  Absent:  Commissioners Anthony and Koenig.

Commissioner Nolan moved to consider the Resolution authorizing the termination of the contract between Ingham County and Superparks LLC (Planet) for the management of the Hawk Island Snowpark and add the Resolution as Agenda Item No. 39. Commissioner Maiville seconded the motion.

No discussion.

Motion carried unanimously. Absent: Commissioners Anthony and Koenig.

Commissioner Crenshaw moved to consider the Resolution calling for the State of Michigan to recognize as lawful the same-sex marriages performed in Ingham County and add the Resolution as Agenda Item No. 40. Commissioner Nolan seconded the motion.

No discussion.

Motion carried. **Yeas**: Bahar-Cook, Celentino, Crenshaw, Holman, Hope, McGrain, Nolan, Tennis and Tsernoglou. **Nays**: Maiville, Schafer and Vickers. **Absent**: Anthony and Koenig.

**PETITIONS AND COMMUNICATIONS:**

Letter from Representative Tom Cochran regarding a supplemental spending bill that will provide funding for road maintenance and an opportunity to discuss this bill with him at a forum. Placed on file.

Letter from Department of Community Health recognizing and approving the appointment of Linda Vail as the Health Officer for the Ingham County Health Department effective April 7, 2014. Placed on file.

Letter from Williamstown Township regarding its recently adopted Master Plan. Placed on file.

Letter from Capital Area Community Services regarding the need for a potential Human Services Millage. Referred to Human Services Committee.

**LIMITED PUBLIC COMMENT:**

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Barb Byrum, Ingham County Clerk, addressed the Board and explained the activity that took place on March 22, 2014 when her office in the Historical Courthouse in Mason was open for service from approximately 8 a.m. to 1 p.m. Clerk Byrum stated after the decision from Federal Judge Friedman that the ban on same-sex marriage in Michigan was unconstitutional on Friday after 5 p.m., she decided that she could not make those couples wishing to wed wait until Monday and decided to open her Mason office the next day on Saturday. Clerk Byrum stated that she had a full staff minus one who had a funeral to attend that day. Clerk Byrum then expressed her gratitude for her staff working that day. She stated 57 same-sex marriage licenses, one opposite-sex marriage license, two concealed pistol license applications and two birth certificate requests were processed that day. Clerk Byrum said that she has submitted a letter to the Department of Justice for the recognition of those marriages. Clerk Byrum also stated that the marriage licenses issued on that date were executed lawfully and should be treated as such. She asked Chairperson Celentino if there were any comments or questions from the Board of Commissioners and there were none.

**CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR:**

There were no comments from the Committee Chairs.

**CONSIDERATION OF CONSENT AGENDA:**

Commissioner Maiville moved to adopt a consent agenda consisting of all items except Agenda Item Nos. 38, 39 and 40. Commissioner Nolan seconded the motion.

Motion carried unanimously. Absent: Commissioners Anthony and Koenig.

Items on the consent agenda were adopted by unanimous roll call vote. Items voted on separately are so noted in the minutes. Absent: Commissioners Anthony and Koenig.
WHEREAS, national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and

WHEREAS, national service participants address the most pressing challenges facing our cities, from educating students for the jobs of the 21st century and supporting veterans and military families to providing health services and helping communities recover from natural disasters; and

WHEREAS, national service participants serve in more than 60,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

WHEREAS, Ingham County, via the Power of We Consortium received $463,607 in AmeriCorps and VISTA funding in 2013-2014 from the Corporation for National and Community Service (CNCS); and

WHEREAS, Ingham County, via the Power of We Consortium, has placed over 30 national service participants in non-profit and faith-based organizations across Ingham; and

WHEREAS, national services participants in Ingham County provide capacity to community-based organizations that are engaged in work that helps meet Ingham County’s long-term goals of fostering economic well-being, assisting in meeting basic needs and fostering appropriate youth development via the VISTA program; and

WHEREAS, national service participants in Ingham County increase the consumption of healthy foods and reduce food insecurity through gardening and food distribution, teach community members the importance of eating healthy foods and strategies to adopt healthy diets, and promote safe, affordable exercise options via the AmeriCorps State program; and

WHEREAS, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; including more than $1.5 million dollars in Ingham County over the last three years; and

WHEREAS, the Corporation for National and Community Service shares a priority with cities and counties nationwide to engage citizens, improve lives, and strengthen communities; and is joining with the National
League of Cities, City of Service, and mayors across the country to recognize the impact of service on the Day of Recognition for National Service on April 1, 2014.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby designates April 1, 2014, as National Service Recognition Day in Ingham County and encourages residents to recognize the positive impact of national service in our cities and counties; to thank those who serve; and to find ways to give back to their communities.

Adopted as part of the consent agenda.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING MELVIN McWILLIAMS

RESOLUTION # 14 – 101

WHEREAS, the National Association of Negro Business and Professional Women’s Clubs, Inc., (NANBPWC), founded in 1935, emerged as a national non-profit organization in light of the need to promote and protect the interests of women business owners and professionals; and

WHEREAS, in 1981 the Greater Lansing Area Club (GLAC) was organized and on July 28, 1982 the Club received its charter and became the last of fourteen clubs of the North Central District; and

WHEREAS, each year the Greater Lansing Area Club recognizes persons in the community for their contributions and accomplishments, the recipient of the Community Service Award should be a person that has a strong commitment to provide their talents and service to better the community through volunteer service or participation or implementation of a program(s) for the welfare of children, youth, adults, seniors or special classes; and

WHEREAS, the recipient of the Community Service Award, Melvin McWilliams is the managing shareholder of Melvin S. McWilliams, P.C., he represents clients in a variety of areas with emphasis on general business, labor and employment, real estate, estate planning, personal injury matters, and the representation of public bodies, including charter schools, for several years he was also a shareholder with Howard & Howard Attorneys, P.C.; and

WHEREAS, prior to 1996, he served as Chief Assistant City Attorney for the City of Lansing where he was actively involved in the management of the City of Lansing’s legal affairs, including supervision of legal staff and litigation involving employment and labor disputes, zoning and nuisance disputes, police liability claims, and construction disputes; and

WHEREAS, Melvin drafted and reviewed proposed ordinances and contracts, authored numerous opinions, and represented the City Attorney at public and community meetings, serving as spokesperson on a variety of legal matters, he has also held the positions of Supervising Attorney with the UAW-GM Legal Services Plan and Assistant City Attorney with the City of Jackson.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Melvin McWilliams as the recipient of the 2014 Community Service Award from the Greater Lansing Area Club of the National Association of Negro Business and Professional Women’s Clubs, Inc.
BE IT FURTHER RESOLVED, that the Board wishes him continued success in his future endeavors.

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays: None     Absent: None     Approved 3/18/14

Adopted as part of the consent agenda.
Introducing the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING STACIA KING

RESOLUTION # 14 – 102

WHEREAS, the National Association of Negro Business and Professional Women’s Clubs, Inc., (NANBPWC), founded in 1935, emerged as a national non-profit organization in light of the need to promote and protect the interests of women business owners and professionals; and

WHEREAS, in 1981 the Greater Lansing Area Club (GLAC) was organized and on July 28, 1982 the Club received its charter and became the last of fourteen clubs of the North Central District; and

WHEREAS, each year the Greater Lansing Area Club recognizes persons in the community for their contributions and accomplishments, two young people are selected for the Youth on the Move Award, this award is intended to encourage all students who are striving to improve themselves and become responsible citizens in this community; and

WHEREAS, the recipient of a Youth on the Move Award, Stacia King, is a sophomore at Grand Ledge High School, who excels in her academic achievements as well as her well-rounded curriculum of community service and extra curriculum activities; and

WHEREAS, Stacia balances a 4.0 GPA with a well-rounded curriculum of activities and volunteer services at her church and the community at-large; and

WHEREAS, her spirit of community service is displayed in the variety of volunteer services and activities she has participated in, she helped with the packaging and distributing of food with the Mid-Michigan Food Bank, Gleaner’s Food Bank, MSU Student Food Bank and National Association of Letter Carriers; and

WHEREAS, other volunteer services include reading and playing games with the elderly at the White Hills Senior Citizen Resident Home, helping prepare mailings for Loaves & Fishes Homeless Shelter, participation in the Making Strides Against Breast Cancer event and volunteering to help children shop during the Christmas Holiday season at the Grand Ledge shopping tour and Ken’s Closet.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Stacia King as the recipient of a 2014 Youth on the Move Award from the Greater Lansing Area Club of the National Association of Negro Business and Professional Women’s Clubs, Inc.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in her future endeavors.
COUNTY SERVICES:  **Yea**:  Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville  
**Nays**:  None  
**Absent**:  None  
**Approved 3/18/14**

Adopted as part of the consent agenda.
WHEREAS, the National Association of Negro Business and Professional Women’s Clubs, Inc., (NANBPWC), founded in 1935, emerged as a national non-profit organization in light of the need to promote and protect the interests of women business owners and professionals; and

WHEREAS, in 1981 the Greater Lansing Area Club (GLAC) was organized and on July 28, 1982 the Club received its charter and became the last of fourteen clubs of the North Central District; and

WHEREAS, each year the Greater Lansing Area Club recognizes persons in the community for their contributions and accomplishments, two young people are selected for the Youth on the Move Award, this award is intended to encourage all students who are striving to improve themselves and become responsible citizens in this community; and

WHEREAS, the recipient of a Youth on the Move Award, Kendra McFadden, is a junior attending Everett High School, she maintains a 3.4 GPA, while serving on the Student Council, she is an active member on the Quiz Bowl team, and holds the chair as the second string violinist with the Orchestra; and

WHEREAS, Kendra’s leadership can be recognized as she serves as the Chairperson over the school’s Z Club Service Ways and Means Committee, which is a program that focuses on improving the status of women; and

WHEREAS, when Kendra is not committing to her academics, you will find her volunteering on the jury for teen court, and in the summer months volunteering at Spring Hill Summer Camp working with children.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Kendra McFadden as a recipient of a 2014 Youth on the Move Award from the Greater Lansing Area Club of the National Association of Negro Business and Professional Women’s Clubs, Inc.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in her future endeavors.

COUNTY SERVICES: Yeas: Holman, Tseroglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays: None Absent: None Approved 3/18/14

Adopted as part of the consent agenda.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING REVEREND DESIRAE KELLEY-KATO

RESOLUTION # 14 – 104

WHEREAS, the National Association of Negro Business and Professional Women’s Clubs, Inc., (NANBPWC), founded in 1935, emerged as a national non-profit organization in light of the need to promote and protect the interests of women business owners and professionals; and

WHEREAS, in 1981 the Greater Lansing Area Club (GLAC) was organized and on July 28, 1982 the Club received its charter and became the last of fourteen clubs of the North Central District; and

WHEREAS, each year the Greater Lansing Area Club recognizes persons in the community for their contributions and accomplishments, the Sojourner Truth Award is the highest award given by the NANBPWC and is presented by a local club to a woman who has given outstanding community service beyond the call of duty, the life of the nominee should parallel the life of Sojourner Truth; and

WHEREAS, Reverend Desirae Kelley-Kato, the recipient of the Sojourner Truth Award, has been employed with the Capital Area Response Effort Program for thirteen years where she has held the positions of Volunteer Coordinator/Advocate for two years and Program Coordinator for eleven years; and

WHEREAS, as an advocate for domestic violence victims, Desirae has provided service for hundreds of clients in post arrest crisis intervention, court advocacy, community referrals, and with transportation to local agencies; and

WHEREAS, Desirae has served as an expert witness to numerous criminal cases involving domestic violence throughout various counties in Michigan and continues to speak to various venues on domestic violence within the community to students, neighborhood watch groups and at special events.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Reverend Desirae G. Kelley-Kato as the recipient of the 2014 Sojourner Truth Award from the Greater Lansing Area Club of the National Association of Negro Business and Professional Women’s Clubs, Inc.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in her future endeavors.

COUNTY SERVICES: Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays: None Absent: None Approved 3/18/14
Adopted as part of the consent agenda.
ADMITTED - March 25, 2014
Agenda Item No. 7

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING RINA RISPER

RESOLUTION # 14 – 105

WHEREAS, the National Association of Negro Business and Professional Women’s Clubs, Inc., (NANBPWC), founded in 1935, emerged as a national non-profit organization in light of the need to promote and protect the interests of women business owners and professionals; and

WHEREAS, in 1981 the Greater Lansing Area Club (GLAC) was organized and on July 28, 1982 the Club received its charter and became the last of fourteen clubs of the North Central District; and

WHEREAS, each year the Greater Lansing Area Club recognizes persons in the community for their contributions and accomplishments, the Business Excellence Award is awarded to an individual that has been in business for five or more years and has conducted business with integrity, good customer service and some form of community outreach; and

WHEREAS, Rina Risper, the recipient of the Business Excellence Award, is very active in the community and volunteers for Open Door Ministries and EVE’s House; and

WHEREAS, she personally works one on one with individuals in the community helping them find the resources they need to be successful, especially the homeless population; and

WHEREAS, in 2011, she began hosting The New Perspective radio show and is also the President of the Walnut Neighborhood Organization, Rina has successfully managed to broker a deal with a large corporation to benefit the community at-large for many years to come.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Rina Risper as the recipient of the 2014 Business Excellence Award from the Greater Lansing Area Club of the National Association of Negro Business and Professional Women’s Clubs, Inc.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in her future endeavors.

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays: None   Absent: None   Approved 3/18/14

Adopted as part of the consent agenda.
ADOPTED - March 25, 2014
Agenda Item No. 8

Resolutions

RESOLUTION HONORING JAMES BIBBS

WHEREAS, the National Association of Negro Business and Professional Women’s Clubs, Inc., (NANBPWC), founded in 1935, emerged as a national non-profit organization in light of the need to promote and protect the interests of women business owners and professionals; and

WHEREAS, in 1981 the Greater Lansing Area Club (GLAC) was organized and on July 28, 1982 the Club received its charter and became the last of fourteen clubs of the North Central District; and

WHEREAS, each year the Greater Lansing Area Club recognizes persons in the community for their contributions and accomplishments, the recipient of the Frederick Douglass Award should parallel the life of Frederick Douglass who has been called the father of the civil rights movement; and

WHEREAS, the recipient of the Frederick Douglass Award, James Bibbs, is a coach, mentor, educator and child advocate who has been involved in instructing and coaching track and field nearly six decades on every level including High School, AAU Club sports, Collegiate, National and International Teams, his deep commitment to youth and passion for the sport has gained the respect and admiration of countless colleagues, athletes, parents and friends; and

WHEREAS, he was one of two African American Assistant Coaches hired at Michigan State University in 1968, the first African American Coaches in MSU’s history; later Coach Bibbs became the first African American Head Coach at MSU and the first African American Head Track and Field Coach in the Big Ten Conference; and

WHEREAS, he retired as head Track Coach of Michigan State University in 1995, during his 25 year tenure, he coached many All American and Big Ten champions and is responsible for establishing the Women’s Track Program at MSU where Olympic Women’s Head Coach Karen Dennis and Olympian Judi Brown Clarke excelled as athletes.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors James Bibbs as the recipient of the 2014 Frederick Douglass Award from the Greater Lansing Area Club of the National Association of Negro Business and Professional Women’s Clubs, Inc.

BE IT FURTHER RESOLVED, that the Board wishes him continued success in his future endeavors.
COUNTY SERVICES: **Yea**: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville  
**Nay**: None  
**Absent**: None  
**Approved 3/18/14**

Adopted as part of the consent agenda.
ADOPTED - March 25, 2014
Agenda Item No. 9

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION IN HONOR OF THE 2014 STATE ARBOR DAY CELEBRATION

RESOLUTION # 14 – 107

WHEREAS, Arbor Day was first celebrated in 1872 to promote conservation efforts and has become a cherished and respected tradition in Michigan; and

WHEREAS, Arbor Day is a time to celebrate trees and their importance in our lives and represents an opportunity to emphasize that tree planting is an important personal demonstration of stewardship; and

WHEREAS, Arbor Day helps remind Ingham County residents that healthy natural resources are vital and that each of us can play a role in ensuring the quality of life in our community; and

WHEREAS, the Board of Commissioners wish to recognize the outstanding efforts of all involved with the success of Arbor Day including the Michigan Arbor Day Alliance, Michigan Forestry and Park Association, the Michigan Department of Natural Resources Forest, Mineral and Fire Management Division, City of Lansing’s Parks & Recreation and Forestry Division, and Ingham County Parks Department; and

WHEREAS, the 2014 State Arbor Day Celebration will take place Friday, April 25, 2014 at 11:30 am at Potter Park Zoo.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby endorses Arbor Day and extends their congratulations and best wishes to all of those involved in the 2014 State Arbor Day Celebration.

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville  
Nays: None  Absent: None  Approved 3/18/14

Adopted as part of the consent agenda.
INTRODUCED BY THE COUNTY SERVICES COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION DECLARING MARCH 31, 2014 AS “CESAR E. CHAVEZ DAY”
IN INGHAM COUNTY

RESOLUTION # 14 – 108

WHEREAS, the late Cesar E. Chavez developed and lived by a unique blend of values, philosophy and styles; and

WHEREAS, throughout his youth and into his adulthood, Cesar migrated across the southwest laboring in the fields and vineyards where he was exposed to the hardships and injustices of farm worker life; and

WHEREAS, his life as a community organizer began in 1952 when he joined the Community Service Organization (CSO), a prominent Latino civil rights group, in the late 1950s and early 1960s, he served as the national director; and

WHEREAS, his dream was to create an organization to protect and serve farm workers, whose poverty and disenfranchisement he had shared, in 1962, Cesar resigned from the CSO, and founded what is now known as the United Farm Workers of America; and

WHEREAS, for more than three decades Cesar led the first successful farm workers union in American history serving hundreds of thousands of farm workers; and

WHEREAS, he led successful strikes and boycotts that resulted in the first industry-wide labor contracts and the efforts of his union brought about the passage of the groundbreaking 1975 California Agricultural Labor Relations Act to protect farm workers; and

WHEREAS, on April 23, 1993, Cesar Chavez, a true American hero, died of natural causes in San Luis, Arizona shortly before he was scheduled to appear in Lansing.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors the memory of Cesar E. Chavez, an extraordinary Mexican-American, Labor Leader and role model, and declares March 31, 2014 as “Cesar E. Chavez Day” in Ingham County.

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
               Nays: None    Absent: None    Approved 3/18/14

Adopted as part of the consent agenda.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION DESIGNATING MARCH, 2014 AS “CERTIFIED GOVERNMENT FINANCIAL MANAGER MONTH” IN INGHAM COUNTY

RESOLUTION # 14 – 109

WHEREAS, the Greater Lansing Chapter of the Association of Government Accountants is a professional organization, part of the Association of Government Accountants (AGA); and

WHEREAS, the AGA has a network of 15,000 members in over 100 chapters in the United States and around the world, with approximately 200 active members in Michigan representing state, federal, municipal, and private sector accountants, auditors, and financial managers; and

WHEREAS, Greater Lansing Chapter members have responded to AGA’s mission of advancing government accountability, as it continues to broaden educational efforts with emphasis on high standards of conduct, honor, and character in its Code of Ethics; and

WHEREAS, Greater Lansing Chapter members are making significant advances both in professional ability and in service to the citizens of Michigan by mastering increasingly technical and complex requirements; and

WHEREAS, the Certified Government Financial Manager (CGFM) program of AGA provides a means of demonstrating professionalism and competency by requiring CGFM candidates to have appropriate educational and employment history, to abide by AGA’s Code of Ethics, and to pass three examinations requiring expertise in Governmental Environment, Governmental Financial Management and Control, and Governmental Accounting, Financial Reporting and Budgeting.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby designates the month of March, 2014 as “Certified Government Financial Manager Month” in Ingham County.

COUNTY SERVICES: Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays: None         Absent: None         Approved 3/18/14

Adopted as part of the consent agenda.
ADOPTED - March 25, 2014
Agenda Item No. 12

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT AN EQUAL EMPLOYMENT OPPORTUNITY POLICY

RESOLUTION # 14 – 110

WHEREAS, Ingham County has been committed and maintains its commitment to equal opportunity and non-discrimination for all persons; and

WHEREAS, this commitment is reflected in an Equal Opportunity Employment Plan; and

WHEREAS, the current Equal Opportunity Employment Plan was last updated in 2013; and

WHEREAS, the Equal Opportunity Committee has devoted time and effort in developing a proposed Equal Employment Opportunity Policy as a foundation for future personnel policies; and

WHEREAS, the proposed Equal Employment Opportunity Policy has been made based on suggestions from the Equal Opportunity Committee and reviewed by legal counsel; and

WHEREAS, the policy re-emphasizes the Ingham County Board of Commissioners’ goal to provide equal employment opportunities to qualified persons.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the attached Equal Employment Opportunity Policy.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs that all county departments and agencies under the jurisdiction of the Board of Commissioners shall be bound by this personnel policy and work to further the achievement of the stated goals.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners commends the Equal Opportunity Committee for its time and effort devoted to developing this personnel policy.

COUNTY SERVICES: Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays: None Absent: None Approved 3/18/14

Adopted as part of the consent agenda.
EQUAL EMPLOYMENT OPPORTUNITY POLICY

(NOTE: This policy shall apply to all County elected officials, Department Heads, union and non-union County employees)

It is the policy of the Ingham County Board of Commissioners to provide equal employment opportunities to qualified persons without regard to race, creed, color, sex, age, national origin, religion, sexual orientation, gender identity, marital status, height, weight, disability, or any other protected status (except where age, sex or lack of disability constitutes a bona fide occupational qualification). In addition, the County does not consider and prohibits utilization of genetic information in making employment decisions.

Disabled employees who feel accommodation is needed to perform their job must notify the Civil Rights Representative in writing of the need for reasonable accommodation within 182 days after the date the employee knew or reasonably should have known that an accommodation was needed. Failure to properly notify Ingham County will preclude any claim that Ingham County failed to accommodate the disabled employee. Ingham County will make accommodations that do not pose an undue hardship to the County.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT A POLICY AGAINST HARASSMENT IN THE WORKPLACE

RESOLUTION # 14 – 111

WHEREAS, Ingham County has been committed to providing a work environment where all employees are treated with dignity and respect; and

WHEREAS, the Equal Opportunity Committee has devoted time and effort in developing a proposed Policy Against Harassment In The Workplace as a personnel policy; and

WHEREAS, the proposed Policy Against Harassment In The Workplace has been developed based on suggestions from the Equal Opportunity Committee and reviewed by legal counsel; and

WHEREAS, the policy re-emphasizes the Ingham County Board of Commissioners’ goal to maintain a fair and effective work environment that is free from harassment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the attached Policy Against Harassment In The Workplace.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs that all county departments and agencies under the jurisdiction of the Board of Commissioners shall be bound by this personnel policy and work to further the achievement of the stated goals.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners commends the Equal Opportunity Committee for its time and effort devoted to developing this personnel policy.

COUNTY SERVICES:  Yeas:  Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
    Nays:  None    Absent:  None    Approved 3/18/14

Adopted as part of the consent agenda.
POLICY AGAINST HARASSMENT IN THE WORKPLACE

Ingham County is committed to providing a work environment where all employees are treated with dignity and respect. Harassment in the workplace based upon race, creed, color, sex, age, national origin, religion, marital status, height, weight, disability, sexual orientation, gender identity or any other protected status will not be tolerated, whether committed by or directed toward co-workers, supervisors, vendors/consultants, or those persons receiving services from the County. Harassment of others in the workplace is destructive to a good working relationship and is counterproductive to the County's goal of providing outstanding services to the public. Therefore, it is every employee's responsibility to insure that Ingham County maintains a fair and effective work environment that is free from harassment. If you have questions concerning this policy, please contact the Personnel Department.
A. SEXUAL HARASSMENT DEFINED

Ingham County’s equal employment opportunity policy against discrimination and harassment prohibited by law includes a prohibition against sexual harassment. The law defines sexual harassment as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct or communication of a sexual nature when either:

1. Submission to or rejection of such conduct or communication is made explicitly or implicitly a term or a condition of an individual's employment; OR

2. Submission to or rejection of such conduct or communication by an individual is used as a factor in employment decisions affecting the individual; OR

3. Such conduct or communication has the purpose or effect of substantially interfering with an individual's employment or creating an intimidating, hostile or offensive employment environment. This includes, but is not limited to:
   a. Sexually-oriented jokes, gestures, noises, remarks or comments about a person's sexuality or sexual experience directed at or made in the presence of an employee;
   b. Sexual or discriminatory displays or publications; and
   c. Retaliation for sexual harassment complaints.

The foregoing policies require that each individual exhibit, in his or her conduct and communications, sound judgment and respect for the feelings and sensibilities of each employee. The prohibited conduct may be in the form of a sexual advance, but may also be in the form of less direct verbal or non-verbal behavior. Behavior may be unwelcome even if it is not intended or perceived as such by the person engaged in it. The following are some examples of possible sexual harassment:

- Verbal sexual comments, innuendoes, slurs or jokes.
- Non-verbal sexual gestures, leering or staring.
- Visual displaying sexual pictures, writings, or objects.
- Physically inappropriate touching, blocking someone's movement.
- Threats or insinuating reprisal for refusing sexual demands or conduct.

B. OTHER DISCRIMINATORY HARASSMENT

Other forms of harassment are also prohibited. Verbal or non-verbal conduct that exhibits hostility or disrespect toward an individual or group because of race, religion, national origin, color, gender, age, marital status, height, weight, disability, sexual orientation, gender identity or any other protected classifications will not be tolerated. As with sexual harassment, behavior of this kind may take a number of forms including, but not limited to; oral or written communications, the display of printed or graphic material, slurs, gestures, jokes and physical acts.
C. WHAT YOU SHOULD DO IF YOU BELIEVE YOU HAVE BEEN HARASSED

You may, but are not required to, speak with the offending individual directly and inform the offending individual that the behavior in question is unwelcome and must be stopped.

It is the policy of Ingham County that any employee who in good faith believes he or she has been subjected to illegal discrimination or harassment prohibited by law, or who believes in good faith he or she has observed discrimination or harassment prohibited by law, must report that fact immediately in writing to:

1. Your Department Director/Elected Official; or

2. If the individual does not feel comfortable with your Department Director/Elected Official, the individual should feel free to bypass such individual and file a written complaint with the Human Resources Director.

If an employee has any questions regarding the reporting of such matters, they should contact the Human Resources Director.

D. WHAT YOU SHOULD DO IF YOU BELIEVE ANOTHER EMPLOYEE IS BEING HARASSED

If you observe or have knowledge of an incident of harassment involving other employees, you should immediately file a written complaint with your Department Director/Elected Official or the Human Resources Director.

If you are a supervisor, you have a responsibility to maintain a work environment that is free from unlawful harassment and must report, in writing, any observed or reported incident of harassment involving other employees immediately to your Department Director/Elected Official or the Human Resources Director.

E. HOW COMPLAINTS OF HARASSMENT WILL BE HANDLED

Investigation- The County will promptly conduct a thorough and impartial investigation of any complaint or report of harassment.

Confidentiality- To the extent possible, the County's investigation will be conducted in a manner calculated to protect the privacy of the individuals involved, and the confidentiality of the complainant. However, because an investigation may include interviews of other employees or persons, absolute confidentiality is not always possible.

Disciplinary action- If the investigation reveals that harassment has occurred, disciplinary action up to and including discharge will be taken. The nature of the discipline will depend upon the circumstances of each case.

Again, all complaints and the actions taken to resolve such complaints will be treated confidentially and will be disclosed only when necessary to the investigation and a resolution of the matter. However, no employee is promised strict or absolute confidentiality.

If an investigation of the complaint of harassment or unlawful discrimination reveals that the complaint was not made in good faith or that an employee has provided false information regarding the complaint, disciplinary action may be taken against the individual who filed the complaint or who gave the false
information.

F.  PROTECTION AGAINST RETALIATION

If a report of discrimination or harassment prohibited by law is made in good faith, the County will protect the reporting individual from retaliation or any other detrimental impact on his or her employment. Disciplinary action, up to and including discharge, will be taken against anyone who attempts such retaliation. Employees who become aware of complaints or investigations of harassment are expected to refrain from unnecessary and unprofessional discussions with coworkers concerning the individuals involved; as such discussions may themselves be a form of retaliation.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT A SAFE WORKPLACE POLICY

RESOLUTION # 14 – 112

WHEREAS, Ingham County is committed to providing a safe workplace for the public and its employees, customers, and contractors; and

WHEREAS, the Equal Opportunity Committee has devoted time and effort in developing a proposed Safe Workplace Policy Prohibiting Workplace Violence and Forms of Unacceptable Bullying as a personnel policy; and

WHEREAS, the proposed Safe Workplace Policy Prohibiting Workplace Violence and Forms of Unacceptable Bullying has been reviewed by legal counsel; and

WHEREAS, the policy re-emphasizes the Ingham County Board of Commissioners’ goal to strictly prohibit any threatened or actual workplace violence.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the attached Safe Workplace Policy.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs that all departments and agencies under the jurisdiction of the Board of Commissioners shall be bound by this personnel policy and work to further the achievement of the stated goals.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners commends the Equal Opportunity Committee for its time and effort devoted to developing this personnel policy.

COUNTY SERVICES: Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
              Nays: None   Absent: None   Approved 3/18/14

Adopted as part of the consent agenda.
SAFE WORKPLACE POLICY PROHIBITING WORKPLACE VIOLENCE AND FORMS OF UNACCEPTABLE BULLYING

Ingham County is committed to providing a safe workplace for the public and its employees, customers, and contractors. Recent national studies report an increase in workplace violence. In an effort to prevent the possibility of violence in our workplace, Ingham County has implemented this Safe Workplace Policy. Ingham County strictly prohibits and will not tolerate any threatened or actual workplace violence. This includes, but is not limited to, any of the following conduct in or around the work environment:

• Threatening injury or damage against a person or property;
• Fighting or threatening to fight with another person;
• Threatening to use a firearm or any other weapon;
• Having unauthorized possession of a firearm or any other weapon while on County premises or County business;
• Abusing or injuring another person;
• Abusing or damaging property of the County or another person;
• Using obscene or abusive language or gestures in a threatening manner;
• Raising voices in a threatening manner;
• Bullying defined as persistent, malicious, unwelcome, severe and pervasive mistreatment that which is intended to intimidate and creates a risk to the health and safety of the employee, whether verbal, physical or otherwise, at the place of work and/or in the course of employment;
• Harassing behavior inconsistent with normal work relationship or stalking.

Because of the potential for misunderstanding, joking about any of the above misconduct is also prohibited.

Any person who exhibits any unsafe behaviors will be removed from County’s premises as quickly as safety permits, and shall remain off County premises pending the outcome of an investigation. Employees will cooperate in all investigations, and a failure to cooperate may result in a disciplinary action, up to and including discharge. If the investigation substantiates that a violation has occurred, the County will take immediate corrective action. Corrective action may include immediate discipline, up to and including discharge, at the County’s sole discretion. Additionally, the County may, in its discretion, pursue any criminal or civil remedies which may be available.

All employees, temporary employees, contractors and any other personnel are responsible for notifying the County of any acts or threats which they have witnessed, received, or have been told that another person has witnessed or received. Any individual, who reasonably believes that a situation with any employee or any other party may become violent, should immediately leave the area.
Any violations of this policy should be immediately reported in writing to:

- The Department Director or Elected Official.
- If the individual does not feel comfortable with the Department Director or Elected Official, or if the Department Director or Elected Official is not available, Human Resources Director.

A report or complaint will be promptly investigated if a report is made in good faith from retaliation or any other detrimental impact on his or her employment.

In order to provide a safe workplace and protect our employees from threats to their safety, the County must know if a court has ordered an individual to stay away from County locations. Therefore, this policy also requires all individuals who obtain a protective or restraining order which lists County locations as being protected areas, to provide the Human Resources Director a copy of any protective or restraining order. This information will be kept reasonably confidential to the extent possible.
INTO THE COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE APPROVAL OF THE PRELIMINARY PLAT OF SIERRA RIDGE ESTATES

RESOLUTION # 14 – 113

WHEREAS, on August 29, 2002, the former Road Commission, now Ingham County Board of Commissioners, approved the Preliminary Plat for the residential subdivision called Sierra Ridge Estates, which consists of 99 lots within four (4) phases of construction; and

WHEREAS, Preliminary Plat approvals are only valid for a two year period, per state statute; and

WHEREAS, the Preliminary Plat of Sierra Ridge Estates was subsequently re-approved a number of times since August 29, 2002 with the last re-approval being January 17, 2012; and

WHEREAS, the most recent two-year Preliminary Plat approval period has expired and the proprietor, G. S. Fedewa Builders, is requesting re-approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners re-approves the Sierra Ridge Estates Preliminary Plat for a period of two years, in accordance with state statute.

COUNTY SERVICES: Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
   Nays: None    Absent: None    Approved 3/18/14

Adopted as part of the consent agenda.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 14 – 114

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated March 6, 2014 as submitted.

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays: None  Absent: None  Approved 3/18/14

Adopted as part of the consent agenda.
## LIST OF CURRENT PERMITS ISSUED

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<th>R/W LOCATION</th>
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MANAGING DIRECTOR: ______________________________
ADOPTED - March 25, 2014
Agenda Item No. 17

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A REDUCTION IN THE
RENTAL RATE AT 1621 LAKE LANSING ROAD, HASLETT, MICHIGAN

RESOLUTION # 14 – 115

WHEREAS, the Ingham County Parks Department owns and maintains a rental house located within Lake Lansing Park-South; and

WHEREAS, the current tenants have asked staff to evaluate rental house rates in the area to be more competitive in the rental house market; and

WHEREAS, park staff has identified similar rental house properties in the immediate area ranging from $685.00 to $775.00 per month; and

WHEREAS, the current rental house rate was set in 2006 at $930.00 per month; and

WHEREAS, due to the lack of capital improvements, the house remained empty for six months and without this recommended change in fees staff feels the house will not be a viable and competitive rental property; and

WHEREAS, staff has recommended that a new rental house rate of $800.00 per month ($9,600.00/year) be set for the property located at 1621 Lake Lansing Road in Haslett, Michigan; and

WHEREAS, this new rate will continue to include mowing and snow plowing services; and

WHEREAS, this new rate will become effective April 1, 2014.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a reduction in the rental rate of the house located within Lake Lansing Park-South (1621 Lake Lansing Road in Haslett, Michigan) to the rate of $800.00 per month, effective April 1, 2014.

COUNTY SERVICES:  Yeas: Holman, Crenshaw, Nolan, Koenig, Celentino, Maiville
    Nays: None   Abstained: Tsernoglou  Absent: None  Approved 3/18/14

FINANCE:  Yeas: Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers
    Nays: None  Absent: Tennis  Approved 3/19/14

Adopted as part of the consent agenda.
WHEREAS, the Ingham County Parks Facility Master Plan was developed under the direction of the Ingham County Board of Commissioners to establish a systematic plan to meet the goal of providing adequate recreational facilities for the residents of Ingham County; and

WHEREAS, maintaining and improving existing park facilities and features was listed as the number one goal in the 2012-2016 Parks Facility Master Plan; and

WHEREAS, over 519,000 visitors frequent Hawk Island County Park on an annual basis, including many running, biking, and walking groups that utilize the trail system; and

WHEREAS, the asphalt trail provides accessible opportunities to other recreational opportunities within Hawk Island County Park; and

WHEREAS, the asphalt trail around Hawk Island County Park is an essential link on the overall River Trail system; and

WHEREAS, the asphalt trail at Hawk Island County Park was originally constructed in 2001, and is need of repairs and resurfacing; and

WHEREAS, $15,000 has been allocated through Ingham County 2014 Capital Improvement funds to be matching grant funds for this project; and

WHEREAS, a request of $45,000 will provide a total project of $60,000 if the grant application is approved; and

WHEREAS, construction would be completed in 2015; and

WHEREAS, the Parks & Recreation Commission supported this grant application with the passage of a resolution at the March, 24 2014 meeting.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a grant application be submitted to the Michigan Department of Natural Resources Passport Grant Program for the repair and resurfacing of the accessible non-motorized trail at Hawk Island County Park.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville  
**Nays:** None  
**Absent:** None  
**Approved 3/18/14**

**FINANCE: Yeas:** Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers  
**Nays:** None  
**Absent:** Tennis  
**Approved 3/19/14**

Adopted as part of the consent agenda.
ADOPTED - March 25, 2014
Agenda Item No. 19

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CONTRACT WITH MAURER & PARKS WELL DRILLING, INC. FOR MATERIALS AND LABOR TO RELOCATE AN IRRIGATION WELL AT LAKE LANSING PARK-SOUTH

RESOLUTION # 14 – 117

WHEREAS, the Ingham County Parks Department owns and maintains the grounds and facilities at Lake Lansing Park-South; and

WHEREAS, the irrigation well within the picnic area at Lake Lansing Park-South needs to be relocated to an above ground location; and

WHEREAS, $15,000 of funding for this project was appropriated in line 245-75299-974000 of the 2013 Parks Capital Improvement Budget and was carried forward to the 2014 Budget; and

WHEREAS, quotes were solicited and evaluated by Parks and Purchasing Department staff, and it is their recommendation to award the contract to Maurer & Parks Well Drilling, Inc.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Maurer & Parks Well Drilling of Lansing, Michigan for the materials and labor to relocate the irrigation well at Lake Lansing Park-South, in an amount not to exceed $11,105.50.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
   Nays: None   Absent: None   Approved 3/18/14

FINANCE: Yeas: Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers
   Nays: None   Absent: Tennis   Approved 3/19/14

Adopted as part of the consent agenda.
WHEREAS, the Ingham County Parks Facility Master Plan was developed under the direction of the Ingham County Board of Commissioners to establish a systematic plan to meet the goal of providing adequate recreational facilities for the residents of Ingham County; and

WHEREAS, constructing an accessible playground at Potter Park was included in the 2012-2016 Parks Facility Master Plan; and

WHEREAS, CASE CARES, a community based foundation of the Case Credit Union, offered to construct an accessible playground at Potter Park at no cost to the County; and

WHEREAS, CASE CARES has held several fundraising events and secured donations and grants towards the construction of the playground and supports the Ingham County Parks Department’s application of a Michigan Department of Natural Resources (MDNR) Trust Fund Grant for Potter Park; and

WHEREAS, CASE CARES has agreed to donate $70,000 as the necessary 25% match for the grant; and

WHEREAS, the Ingham County Parks Department will be the recipient of the grant funds and will assist in the administration of the grant, thus limiting staff time of the Potter Park Zoo management team; and

WHEREAS, the playground construction oversight will be provided by Miracle Recreation Equipment Company staff and volunteers; and

WHEREAS, if the grant application is approved, construction of the playground will take place during 2015; and

WHEREAS, the Potter Park Zoo Board supported this resolution at their March 2014 meeting.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a grant application be submitted to the Michigan Department of Natural Resources Trust Fund for the construction of an accessible playground at Potter Park.
COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville  
   Nays: None  Absent: None   Approved 3/18/14

FINANCE:  Yeas: Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers  
   Nays: None   Absent: Tennis   Approved 3/19/14

Adopted as part of the consent agenda.
ADOPTED - March 25, 2014
Agenda Item No. 21

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE PURCHASE OF A REPLACEMENT TRACTOR FROM D&G EQUIPMENT FOR THE HUMAN SERVICES BUILDING

RESOLUTION # 14 – 119

WHEREAS, the Facilities Department depends on the use of this tractor every day, all year around; and

WHEREAS, the current tractor is 20 years old, has deteriorated over time and is in need of replacement; and

WHEREAS, the Facilities Department received four quotes for a replacement tractor and D&G Equipment, a local vendor, was willing to match the lowest bid from a non-local vendor for a cost of $27,025.34; and

WHEREAS, funds for this tractor are available in the approved CIP Line Item 631-23304-978000-4FC03 which has a balance of $30,000.00.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes the purchase of a replacement tractor for the Human Services Building, from D&G Equipment, 710 North Cedar Street, Mason, Michigan 48854, who is a local vendor willing to match the lowest bid from a non-local vendor, for a not to exceed cost of $27,025.34.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
  Nays: None    Absent: None   Approved 3/18/14

FINANCE:  Yeas: Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers
  Nays: None    Absent: Tennis   Approved 3/19/14

Adopted as part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #14-067 WHICH AUTHORIZED A BRIDGE DESIGN PROFESSIONAL ENGINEERING SERVICES CONTRACT WITH MANNIK & SMITH GROUP, INC.

RESOLUTION # 14 – 120

WHEREAS, the Ingham Board of Commissioners authorized entering into a contract with Mannik & Smith Group, Inc., for Hull Road Bridge Replacement Project Professional Engineering Services; and

WHEREAS, the contract was based on a proposal from Mannik & Smith Group, Inc. dated December 19, 2013 in the amount of $28,235; and

WHEREAS, the dollar amount of the agreement was inadvertently left out of the resolution; and

WHEREAS, it is necessary to amend Resolution #14-067 to include this information.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amends Resolution #14-067 to authorize a bridge design professional engineering services contract with Mannik & Smith Group, Inc. to include the contract amount of $28,235.

BE IT FURTHER RESOLVED, that all other terms and conditions of Resolution #14-067 shall remain the same.

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays: None    Absent: None    Approved 3/18/14

FINANCE:  Yeas: Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None    Absent: Tennis    Approved 3/19/14

Adopted as part of the consent agenda.
March 25, 2014 REGULAR MEETING

ADOPTED - March 25, 2014
Agenda Item No. 23

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CHANGE OF CONTRACTORS FOR JANITORIAL SERVICES & SUPPLIES FOR THE ROAD DEPARTMENT

RESOLUTION # 14 – 121

WHEREAS, the Road Department needs janitorial, cleaning and related services and supplies for all Road Department facilities; and

WHEREAS, the Purchasing Department in early 2013 released bid packet #18-13 and received sealed, competitive bid proposals for these services for the next 3 year period beginning from date of service contract execution in May 2013; and

WHEREAS, GDI Omni, Inc., Lansing, Michigan, submitted the lowest qualified and responsive bid for a total 3 year cost of $88,110.00, $29,370.00 per year, for all of the services required per bid packet 18-13, as shown on the attached Proposal Summary; and

WHEREAS, upon recommendation of the Purchasing and Road Departments, per Resolution 13-121, the Ingham County Board of Commissioners accepted the bid, and authorized entering into a contract with GDI Omni, Inc., Lansing, Michigan, for janitorial, cleaning and related services and supplies for the Road Department per bid packet 18-13 for a total 3 year cost of $88,110.00, $29,370.00 per year, for the three year period beginning from date of service contract execution in May 2013; and

WHEREAS, a contract was executed and dated May 3, 2013, with GDI Omni, Inc., which required certain performance as specified therein, as well as providing in section XIV therein provisions for contract termination if, in the opinion of the Road Department’s Director of Operations, GDI Omni provided unsatisfactory performance on 3 occasions within any 12 month period; and

WHEREAS, the Road Department’s Director of Operations has found GDI Omni’s performance has not been acceptable and not in compliance with the above cited contract on at least 3 occasions within the last 12 month period as documented by letters to GDI Omni, Inc., despite numerous communications with GDI, Omni, Inc., in an effort to get them to improve their performance over and above the three formal letters; and

WHEREAS, the Road and Purchasing Departments now recommend the janitorial contract with GDI Omni, Inc., be terminated; and
WHEREAS, the second low bidder per bid packet 18-13, was Simply Superior, of Grand Ledge, Michigan, at the annual cost bid by Simply Superior of $144,000 for the 3 year contract period, $48,000.00 per year, $4,000.00 per month; and

WHEREAS, the third low bidder of bid packet 18-13, Boling Janitorial Services, Inc., of Lansing, Michigan, is a local vendor, and bid $145,429.64 for the 3 year janitorial contract, which is within 10% of the second low bid; and

WHEREAS, per the County’s local vendor preference policy, since the third low bid from Boling Janitorial Services, Inc., a local vendor, was within 10% of the second low bid, a successor one-year contract was offered to Boling Janitorial Services, Inc., if they would match the one-year cost of the second low bid; and

WHEREAS, Boling Janitorial Services, Inc., did choose to match the second low bid and agrees to a one-year contract for $48,000.00, $4,000.00 per month, to take over the Road Department’s janitorial services until another 3 year contract can be bid.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize terminating the existing Road Department cleaning services contract dated May 3, 2013, with GDI Omni, Inc., Lansing, Michigan, and authorizes entering into a one year contract with Boling Janitorial Services, Inc., Lansing, Michigan, for janitorial, cleaning and related services and supplies for the Road Department per same bid packet 18-13 for a total 1 year cost of $48,000.00 for the one year period beginning from the date of the successor service contract execution.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary related documents consistent with this resolution on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
    Nays: None    Absent: None    Approved 3/18/14

FINANCE:  Yeas:  Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers
    Nays: None    Absent: Tennis    Approved 3/19/14

Adopted as part of the consent agenda.
ADOPTED - March 25, 2014
Agenda Item No. 24

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING THE COLLECTIVE BARGAINING AGREEMENT
2014 WAGE REOPENER WITH THE FRATERNAL ORDER OF POLICE, CAPITOL CITY LODGE
NO. 141 – 911 NON-SUPERVISORY UNIT

RESOLUTION # 14 – 122

WHEREAS, a collective bargaining agreement had been reached between representatives of Ingham County and the FOP Capitol City Lodge No. 141 for the period March 26, 2013 through December 31, 2015; and

WHEREAS, the agreement included a wage reopener for 2014; and

WHEREAS, an agreement regarding the 2014 wage reopener has been reached between representatives of Ingham County and the FOP Capitol City Lodge No. 141; and

WHEREAS, the wage reopener agreement has been ratified by the employees within the bargaining unit; and

WHEREAS, the provisions of the wage reopener agreement have been approved by the County Services and Finance Committees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2014 wage reopener agreement between Ingham County and the FOP Capitol City Lodge No. 141 for the contract period March 26, 2012 through December 31, 2015.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2014 wage reopener, subject to the approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays: None  Absent: None  Approved 3/18/14

FINANCE:  Yeas: Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None  Absent: Tennis  Approved 3/19/14

Adopted as part of the consent agenda.
ADOPTED - March 25, 2014
Agenda Item No. 25

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING THE COLLECTIVE BARGAINING AGREEMENT
2014 WAGE REOPENER WITH THE FRATERNAL ORDER OF POLICE CAPITOL CITY LODGE NO. 141 - CORRECTIONS UNIT

RESOLUTION # 14 – 123

WHEREAS, a collective bargaining agreement had been reached between representatives of Ingham County and the FOP Capitol City Lodge No. 141 for the period January 1, 2012 through December 31, 2014; and

WHEREAS, the agreement included a wage reopener for 2014; and

WHEREAS, an agreement regarding the 2014 wage reopener has been reached between representatives of Ingham County and the FOP Capitol City Lodge No. 141; and

WHEREAS, the wage reopener agreement has been ratified by the employees within the bargaining unit; and

WHEREAS, the provisions of the wage reopener agreement have been approved by the County Services and Finance Committees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2014 wage reopener agreement between Ingham County and the FOP Capitol City Lodge No. 141 for the contract period January 1, 2012 through December 31, 2014.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2014 wage reopener, subject to the approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays: None  Absent: None  Approved 3/18/14

FINANCE:  Yeas: Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None  Absent: Tennis  Approved 3/19/14

Adopted as part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING ENTERING INTO A GRANT WITH THE MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS AND APPOINTING DOUGLAS A. STOVER AS COUNTY GRANT ADMINISTRATOR FOR THE 2014 REMONUMENTATION PROJECT

RESOLUTION # 14 – 124

WHEREAS, a grant application was submitted to the Office of Land Survey and Remonumentation of the Michigan Department of Licensing and Regulatory Affairs, for the sole purpose of receiving funds to implement Ingham County’s Monumentation and Remonumentation Plan; and

WHEREAS, as requested, the Ingham County Remonumentation Committee did consult with and take into account the preferences and needs of local units of government, the Ingham County Road Department, local surveyors, and area real estate developers in choosing areas in which to work; and

WHEREAS, the Office of Land Survey and Remonumentation of the Michigan Department of Licensing and Regulatory Affairs has reviewed Ingham County’s 2014 Survey and Remonumentation Grant Application in the amount of $107,551, and has forwarded the 2014 Grant Agreement/Contract for execution; and

WHEREAS, as required by Act 345, P.A. 1990, a condition of receiving annual grant funds to implement the County Monumentation and Remonumentation Plan is that the County appoint a County Grant Administrator.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a grant with the Michigan Department of Licensing and Regulatory Affairs for the purpose of receiving $107,551 in grant funds for the Ingham County Monumentation and Remonumentation Project in the year 2014.

BE IT FURTHER RESOLVED, upon the respectful recommendation of the Ingham County Remonumentation Committee, that the Ingham County Board of Commissioners appoint Douglas A. Stover, Equalization Director, for the related services of County Grant Administrator as required by Act 345, P.A. 1990.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays:  None  Absent:  None  Approved 3/18/14

FINANCE:  Yeas:  Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None  Absent: Tennis  Approved 3/19/14

Adopted as part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CONTRACT WITH RONNIE M. LESTER AS COUNTY REPRESENTATIVE FOR THE INGHAM COUNTY MONUMENTATION AND REMONUMENTATION PROJECT IN 2014

RESOLUTION # 14 – 125

WHEREAS, Acts 345 and 346, P.A. of 1990, states that each County in the State of Michigan shall prepare a County Monumentation and Remonumentation Plan; and

WHEREAS, the Ingham County Monumentation and Remonumentation Plan was submitted by the Ingham County Board of Commissioners and approved by the State Survey and Remonumentation Commission on June 24, 1992; and

WHEREAS, as required by Act 345, P.A. 1990 a condition of receiving annual grant funds to implement the County Monumentation and Remonumentation Plan is that the County obtain and/or contract with a professional surveyor to oversee the activities of the grant project; and

WHEREAS, Ronnie M. Lester, P.S., was selected in 1992 to be the Ingham County Representative and has since been an integral part of the implementation of the Ingham County Monumentation and Remonumentation Plan.

THEREFORE BE IT RESOLVED, upon the respectful recommendation of the Ingham County Remonumentation Committee, that the Ingham County Board of Commissioners contract with Ronnie M. Lester, P.S., upon approval of the 2014 Grant Application by the State Monumentation and Remonumentation Commission, for the related services of County Representative as required by Act 345, P.A. 1990. Said contract to be funded by Survey and Remonumentation grant funds authorized under Act 345, P.A. 1990, for the period of one year, January 1, 2014 through December 31, 2014, at a cost not to exceed $14,560.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays: None  Absent: None  Approved 3/18/14

FINANCE:  Yeas: Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None  Absent: Tennis  Approved 3/19/14
Adopted as part of the consent agenda.
ADOPTED - March 25, 2014
Agenda Item No. 28

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CONTRACT WITH BUMSTEAD LAND SURVEYS, ENGER SURVEYING AND
ENGINEERING, GEODETIC DESIGN, INC., DAVID R. LOHR SURVEYING, CO., REYNOLDS
HERITAGE LAND SURVEYING AND MAPPING AND WOLVERINE ENGINEERS &
SURVEYORS, P.C., AS PROJECT SURVEYORS FOR THE 2014 INGHAM COUNTY
REMONUMENTATION PROJECT

RESOLUTION # 14 – 126

WHEREAS, Acts 345 and 346, 1990, state that each County in the State of Michigan shall prepare a County
Monumentation and Remonumentation Plan; and

WHEREAS, the Ingham County Remonumentation Plan was submitted by the Ingham County Board of
Commissioners and approved by the State Survey and Remonumentation Commission on June 24, 1992; and

WHEREAS, six qualified surveying firms were selected through a thorough competitive process and have each
proposed performing a portion of the monumentation services for 2014; and

WHEREAS, it is the recommendation of the Purchasing Director, with the concurrence of the
Remonumentation Committee, that it is in the County’s best interest to authorize contracts with Bumstead Land
Surveys, Enger Surveying and Engineering, Geodetic Design, Inc., David R. Lohr Surveying, Co., Reynolds
Heritage Land Surveying and Mapping and Wolverine Engineering and Surveyors, Inc. for services as
monumentation surveyors for 2014.

THEREFORE BE IT RESOLVED, upon the respectful recommendation of the Ingham County
Remonumentation Committee, that the Ingham County Board of Commissioners contracts for the services of
County Project Surveyors as required by Act 345, P.A., 1990, said contracts to be funded by survey and
remonumentation grant funds authorized for 2014:

Bumstead Land Surveys:  $15,100
Enger Surveying and Engineering:  $15,100
Geodetic Design, Inc.:  $15,100
David R. Lohr Surveying, Co.:  $7,500
Reynolds Heritage Land Surveying and Mapping:  $15,100
Wolverine Engineering and Surveyors, Inc.:  $15,100
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
   Nays: None   Absent: None   Approved 3/18/14

FINANCE:  Yeas: Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers
   Nays: None   Absent: Tennis   Approved 3/19/14

Adopted as part of the consent agenda.
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH NIELSEN COMMERCIAL CONSTRUCTION COMPANY, INC. FOR GENERAL CONTRACTOR SERVICES FOR THE CONSTRUCTION OF A TENSION FABRIC PRACTICE ARENA AT THE INGHAM COUNTY FAIRGROUNDS

RESOLUTION # 14 – 127

WHEREAS, the Ingham County Fairgrounds hosts over 30 breed and 4-H horse shows on an annual basis, with over half of the off season revenue derived from said activities; and

WHEREAS, the horse shows have requested a covered practice arena to increase show participation and to assist with attracting regional/national shows; and

WHEREAS, the funds for this project have been budgeted and approved in the 2013 CIP account number 56176900-974000 for $120,000.00; and

WHEREAS, there is $467,143.00 in Hotel/Motel reserve funds available to the Ingham County Fair for capital improvements; and

WHEREAS, after careful review of bids, the Fair Board, Purchasing Department and project architectural firm - Straub, Pettitt, and Yaste concur that a contract be awarded to Nielsen Commercial Construction Company, Inc. who submitted the lowest responsive and responsible bid in the amount not to exceed $363,000.00; and

WHEREAS, a contingency of 10% is being requested by the Fair Board and Purchasing Department for any unforeseen circumstances that may arise with this type of construction.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes awarding a contract to Nielsen Commercial Construction Company, Inc., 4604 West Holt Rd. Holt, Michigan 48842, for general contractor services for the construction of a tension fabric practice arena at the Ingham County Fairgrounds, in the amount of $363,000.00, which is inclusive of a 10% contingency for a total not to exceed cost of $363,000.00.

BE IT FURTHER RESOLVED, the Ingham County Controller/Administrator is authorized to transfer a total amount of $363,000.00 in Hotel/Motel reserve funds to the 2014 Ingham County Fair CIP account number 56176900-974000.
BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
    Nays: None    Absent: None    Approved 3/18/14

FINANCE:  Yeas: Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers
    Nays: None    Absent: Tennis    Approved 3/19/14

Adopted as part of the consent agenda.
ADOPTED - March 25, 2014
Agenda Item No. 30

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE SALE OF OFFICE FURNITURE AND COMPUTER EQUIPMENT TO THE INGHAM HEALTH PLAN

RESOLUTION # 14 – 128

WHEREAS, the Ingham County Board of Commissioners approved Resolution #14-057 eliminating the Health Plan Management Services (HPMS) division of the Health Department effective April 30, 2014; and

WHEREAS, Ingham Health Plan (IHP) intends to continue offering basic health benefits for uninsured individuals in Ingham County and has decided to continue to provide services currently provided by HPMS; and

WHEREAS, by providing these services IHP can offer run-out services to the health plans in Michigan that are current customers of HPMS and ongoing services to the few health plans that plan to remain open to specific uninsured populations; and

WHEREAS, IHP intends to employ staff directly to perform the tasks require to provide plan management services; and

WHEREAS, IHP is interested in obtaining office furniture and computer equipment currently used by HPMS.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the sale of used office furniture to the IHP in the amount of $18,385 as indicated on the attached list.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the sale of used computer equipment to the IHP in the amount of up to $3,612 as indicated on the attached list.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

HUMAN SERVICES: Yeas: Tennis, Holman, McGrain, Anthony, Vickers
    Nays: None    Absent: Nolan, Hope    Approved 3/17/14

COUNTY SERVICES: Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
    Nays: None    Absent: None    Approved 3/18/14

FINANCE: Yeas: Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers
    Nays: None    Absent: Tennis    Approved 3/19/14
Adopted as part of the consent agenda.
## PROPOSED FURNITURE LIST – IHP TO PURCHASE FROM INGHAM COUNTY

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<th>Description</th>
<th>Quantity</th>
<th>Proposed Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 File Cabinets - 3 drawer</td>
<td>6</td>
<td>150</td>
<td>900</td>
</tr>
<tr>
<td>2 Cubical w/Furniture &amp; Desk Chair</td>
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<tr>
<td>3 Low Counter</td>
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</tr>
<tr>
<td>4 Conference Room Table</td>
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<tr>
<td>5 Conference Room Chairs</td>
<td>8</td>
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<td>6 2 door cabinet - 40&quot;</td>
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<td>100</td>
<td>100</td>
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<td>7 Cubical w/Furniture &amp; Desk Chair</td>
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<td>1,000</td>
<td>1,000</td>
</tr>
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<td>9 Cubical w/Furniture &amp; Desk Chair</td>
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<tr>
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<td>14 5 shelf bookshelf</td>
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<td>150</td>
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<tr>
<td>15 Table - oval</td>
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<td>100</td>
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<tr>
<td>16 Chairs</td>
<td>6</td>
<td>25</td>
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<tr>
<td>17 Office Desk &amp; Chair</td>
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<tr>
<td>18 Credenza</td>
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<td>21 Round Table</td>
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<tr>
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<td>23 Office Desk &amp; Chair</td>
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<td>24 Round Table</td>
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<td>26 5 Drawer File Cabinet</td>
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<tr>
<td>27 5 shelf bookshelf</td>
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<td>150</td>
<td>150</td>
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<td>28 Office Desk &amp; Chair</td>
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<td>40 2 door cabinet - 40&quot;</td>
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<tr>
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<td>42 Credenza</td>
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<td>43 3 Drawer File Cabinet</td>
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<tr>
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*PC price based on a 5 year cycle of $795 (new)
ADOPTED - March 25, 2014
Agenda Item No. 31

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE ESTABLISHMENT OF AN ELECTRONIC HEALTH RECORDS ANALYST POSITION CLASSIFICATION

RESOLUTION # 14 – 129

WHEREAS, the vacant Health Information Systems Coordinator position (#601061) had responsibilities in Health Plan Management Services as well as the Health Department’s Ingham Community Health Centers; and

WHEREAS, with the dissolution of Health Plan Management Services, the responsibilities of the Health Information Systems Coordinator (#601061) position have been realigned and the ICEA PRO 9 level of compensation is no longer warranted; and

WHEREAS, at the request of the Health Department, Human Resources has created a new classification titled “Electronic Health Records Analyst” which better identifies and describes the work required to support electronic health records; and

WHEREAS, the salary range for this new classification has been evaluated at an ICEA PRO 8 ($53,827-$64,618); and

WHEREAS, with this new classification, it is the intention of the Health Department to process the following changes:

1. Convert vacant position #601061 from a Health Information Systems Coordinator compensated at an ICEA PRO 9 to the new Electronic Health Records Analyst classification compensated at an ICEA PRO 8.

2. Convert position #601019 from a Health Data Systems Developer compensated at an ICEA 8 to the new Electronic Health Records Analyst compensated at an ICEA PRO 8. The incumbent in the position would experience a change in job responsibilities, however, will remain at the same grade and salary.

WHEREAS, the ICEA Professional Unit has been notified of these changes; and

WHEREAS, the MIS Director and the incumbent were directly involved in creating the new classification with the participation of Human Resources’ and the Controller’s Office; and

WHEREAS, all relevant parties are aware and in agreement regarding these changes; and
WHEREAS, the Ingham Community Health Center Board has reviewed and supports the proposed changes and the establishment of an Electronic Health Record Analyst classification; and

WHEREAS, the Acting Health Officer recommends that the Board of Commissioners establish a new classification of “Electronic Health Records Analyst” at the ICEA/PRO8 grade level.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the establishment of a new classification of “Electronic Health Records Analyst” at the ICEA/PRO8 grade level.

BE IT FURTHER RESOLVED, that the vacant Health Informations Systems Coordinator position (#601061) and the Health Data Systems Developer position (#601019) be converted to the Electronic Health Records Analyst classification.

BE IT FURTHER RESOLVED, that the incumbent in the Health Data Systems Developer position (#601019), shall experience a change in job duties, however will remain at the ICEA/PRO 8 grade level and salary.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes any necessary changes to the Ingham County approved position list consistent with this resolution.

**HUMAN SERVICES: Yeas:** Tennis, Holman, McGrain, Anthony, Vickers  
**Nays:** None  
**Absent:** Nolan, Hope  
**Approved 3/17/14**

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville  
**Nays:** None  
**Absent:** None  
**Approved 3/18/14**

**FINANCE: Yeas:** Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers  
**Nays:** None  
**Absent:** Tennis  
**Approved 3/19/14**

Adopted as part of the consent agenda.
INTRODUCED

WHEREAS, in Resolution #11-232 the Ingham County Board of Commissioners authorized an amendment to extend the lease agreement with Sparrow Health Systems for 4,115 square feet of space at 901 East Mount Hope, Lansing, MI for the operation for the Well Child Health Center; and

WHEREAS, rate of this agreement was $16.50 per square foot for the first year and an increase of 2% per year over the three year term from June 13, 2011 through June 12, 2014; and

WHEREAS, the Health Department will only need occupancy at 901 East Mount Hope, Lansing, Michigan for the operations of the Well Child Health Center through October 31, 2015; and

WHEREAS, the Health Department and Sparrow Health Systems would like to extend the lease agreement from June 13, 2014 through October 31, 2015; and

WHEREAS, the rate of the lease agreement will be $6,004.45 per month from June 13, 2014 through October 31, 2015; and

WHEREAS, the Health Department and Sparrow Health System have agreed that either party may terminate the lease upon no less than 60 days prior notice; and

WHEREAS, all other terms of the agreement shall remain the same; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports this resolution to extend the lease agreement; and

WHEREAS, the Acting Health Officer recommends that the Board of Commissioners authorize the extension of the lease agreement with Sparrow Health Systems for 4,115 square feet of space at 901 East Mount Hope, Lansing, Michigan for the operation for the Well Child Health Center.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorize the extension of the lease agreement with Sparrow Health System for 4,115 square feet of space at 901 East Mount Hope Road, Lansing, Michigan for the operation of the Well Child Health Center from June 13th, 2014 through October 31st, 2015.
BE IT FURTHER RESOLVED, that the rate of the lease agreement shall be $6,004.45 per month from June 13, 2014 through October 31, 2015.

BE IT FURTHER RESOLVED, that during this term the Health Department or Sparrow Health Systems may terminate the lease upon not less than 60 days prior notice.

BE IT FURTHER RESOLVED, that all other terms of the agreement shall remain the same.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Holman, McGrain, Anthony, Vickers  
**Nays:** None  
**Absent:** Nolan, Hope  
**Approved 3/17/14**

**FINANCE: Yeas:** Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers  
**Nays:** None  
**Absent:** Tennis  
**Approved 3/19/14**

Adopted as part of the consent agenda.
INTRODUCED BY THE HUMAN SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO EXTEND THE PHYSICIAN SERVICES AGREEMENT WITH MICHIGAN STATE UNIVERSITY’S COLLEGE OF HUMAN MEDICINE TO PROVIDE A PART-TIME FAMILY MEDICINE PHYSICIAN FOR THE PROVISION OF PRIMARY MEDICAL SERVICES

RESOLUTION # 14 – 131

WHEREAS, in Resolution #13-246 the Ingham County Board of Commissioners authorized an agreement with Michigan State University’s (MSU) College of Human Medicine to provide a part-time family medicine physician for the provision of primary medical care services to the Birch Health Center for a total not to exceed $45,760 for the period of July 1, 2013 through June 30, 2014; and

WHEREAS, this agreement has an option to renew year to year; and

WHEREAS, the Health Department and MSU College of Human Medicine would like to extend the agreement for one (1) additional year at the same terms and conditions; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports this resolution to extend the physician services agreement with MSU College of Human Medicine; and

WHEREAS, the Acting Health Officer recommends that the Board of Commissioners authorize a one year extension to the physician services agreement with Michigan State University’s College of Human Medicine.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an extension to the physician services agreement with MSU College of Human Medicine to provide a part time family medicine physician for the provision of primary medical care services to the Birch Health Center for the of July 1, 2014 through June 30, 2015.

BE IT FURTHER RESOLVED, that Dr. Julie Phillips will continue to provide through the MSU College of Human Medicine direct patient care at the rate of $110.00 an hour at the Birch Health Center six hours a week plus two hours a week of clinical leadership for a total amount not to exceed $45,760.

BE IT FURTHER RESOLVED, that the associated program income will financially offset the contractual expenditure.

BE IT FURTHER RESOLVED, that all other terms and conditions of the agreement remain unchanged.
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES:  Yeas:** Tennis, Holman, McGrain, Anthony, Vickers  
**Nays:** None  
**Absent:** Nolan, Hope  
**Approved 3/17/14**

**FINANCE:  Yeas:** Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers  
**Nays:** None  
**Absent:** Tennis  
**Approved 3/19/14**

Adopted as part of the consent agenda.
ADOPTED - March 25, 2014
Agenda Item No. 34

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO DISTRIBUTE COUNTY URBAN REDEVELOPMENT FUNDS
THROUGH A CONTRACT WITH REACH STUDIO ART CENTER

RESOLUTION # 14 – 132

WHEREAS, the Ingham County Health Department is responsible for implementing activities that support the County priority to “Promote Environmental Protection and Smart Growth”; and

WHEREAS, a county allocation in the amount of $35,000 from the Board of Commissioners is intended to expand or enhance opportunities for urban redevelopment through engagement and mobilization of residents (Resolutions #06-120, #07-105, #08-116, #09-122, #10-116, #11-052, #12-18); and

WHEREAS, the purpose of the funds are to strengthen urban cores, revitalize Lansing’s neighborhoods, and curb resident movement into less developed areas, thereby preserving open land and reducing long-term negative impacts on our ecosystem; and

WHEREAS, after a competitive RFP process in 2014 overseen by the Community Assets Alignment Committee of the Power of We Consortium it is recommended that the Urban Redevelopment Funds be allocated to REACH Studio Art Center in the amount of $32,000; and

WHEREAS, the 2014 Urban Redevelopment funds will be utilized to support REACH Studio Art Center’s facade improvements, construction of an outdoor courtyard and a youth art gallery--the first phase of the overall facility expansion project; and

WHEREAS, the Outdoor Courtyard will welcome visitors from the parking area as they enter the main space and a Youth Art Gallery will connect the old wing to the new main studio center and it will be the only gallery of its kind in the Lansing area; and

WHEREAS, the Health Department, in partnership with the Power of We Consortium, has determined that greater impact can be made with the 2014 grant funds by allocating the aforementioned amount to this organization to extend its initiatives; and

WHEREAS, the Acting Health Officer recommends that the Board of Commissioners authorize a contract with REACH Studio Art Center using urban Redevelopment Funds.
THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a contract between the Ingham County Health Department and REACH Studio Art Center in the amount of $32,000 for the period of January 1, 2014 through September 30, 2014.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes a contract between the Ingham County Health Department and Public Policy Associates to provide evaluation services for the period of January 1, 2014 through September 30, 2014.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign contracts, with Reach Art Center and Public Policy Associates after review by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Holman, McGrain, Anthony, Vickers  
* Nays: None  
* Absent: Nolan, Hope  
* Approved 3/17/14

**FINANCE: Yeas:** Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers  
* Nays: None  
* Absent: Tennis  
* Approved 3/19/14

Adopted as part of the consent agenda.
Introducing the Law and Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT A MICHIGAN MUNICIPAL RISK MANAGEMENT ASSOCIATION GRANT FOR THE INGHAM COUNTY SHERIFF'S OFFICE EMERGENCY VEHICLE OPERATIONS TRAINING

RESOLUTION # 14 – 133

WHEREAS, Michigan Municipal Risk Management Association (MMRMA) is the county’s insurance carrier; and

WHEREAS, for over twenty years, the Ingham County Sheriff’s Office has provided Emergency Vehicle Operations (EVO) training for its deputies and Mid Michigan Law Enforcement officers; and

WHEREAS, MMRMA offers Risk Avoidance Program (RAP) grants to assist their members in paying for training; and

WHEREAS, the Ingham County Sheriff’s Office submitted an MMRMA RAP grant to pay for 50% for training from the Michigan State Police (MSP) “Train the Trainer” for Emergency Vehicle Operations; and

WHEREAS, all EVO instructors must attend the Michigan State Police Emergency Vehicle Operations training; and

WHEREAS, MMRMA awarded the Ingham County Sheriff’s Office a Fall 2013 grant in the amount of $1,337.50 to pay for the MSP Emergency Vehicle Operations training.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of the Ingham County Sheriff’s Office MMRMA RAP grant for $1,337.50.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller to make the necessary budget adjustments in the Ingham County Sheriff’s Office 2014 budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Bahar-Cook, Hope, Celentino, Maiville
Nays: None       Absent: Crenshaw, Tsernoglou, Schafer   Approved 3/13/14
FINANCE: Yeas: Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers
   Nays: None       Absent: Tennis       Approved 3/19/14

Adopted as part of the consent agenda.
Introduction by the Law and Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT A MICHIGAN MUNICIPAL RISK MANAGEMENT ASSOCIATION GRANT FOR THE INGHAM COUNTY SHERIFF’S OFFICE SUPERVISORS TRAINING

RESOLUTION # 14 – 134

WHEREAS, Michigan Municipal Risk Management Association (MMRMA) is the county’s insurance carrier; and

WHEREAS, in 2010 the Ingham County Sheriff’s Office embarked on a training program for all Sheriff’s Office Supervisors to attend MACNOLW and Associates supervisory training courses; and

WHEREAS, MMRMA offers Risk Avoidance Program (RAP) grants to assist their members in paying for training; and

WHEREAS, the Ingham County Sheriff’s Office submitted an MMRMA RAP grant to pay for 50% of the 2013 Fall MACNOLW supervisory training courses; and

WHEREAS, MMRMA awarded the Ingham County Sheriff’s office a Fall 2013 grant in the amount of $355.00 to pay for the supervisory MACNOLW training.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of the Ingham County Sheriff’s Office MMRMA RAP grant for $355.00.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary budget adjustments in the Ingham County Sheriff’s Office 2014 budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yeas: Bahar-Cook, Hope, Celentino, Maiville
Nays: None Absent: Crenshaw, Tseroglou, Schafer  Approved 3/13/14

FINANCE:  Yeas: Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None Absent: Tennis  Approved 3/19/14

Adopted as part of the consent agenda.
WHEREAS, each Probate Court judge has a judicial assistant to take telephone calls, schedule hearings, draft documents, and in general take care of necessary administrative issues in the judge’s office; and

WHEREAS, the judicial assistant for Judge Economy is scheduled to go on leave through FMLA for up to 12 weeks beginning around June of this year; and

WHEREAS, the Probate Court General Fund budget does not have the funds to pay for up to 12 weeks of a temporary replacement judicial assistant; and

WHEREAS, the twelve-week cost of a temporary judicial assistant at step 1 is $10,460.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves of a temporary hire of a judicial assistant at the MCF 06 level for the period of up to twelve weeks to start on or around June 1, 2014.

BE IT FURTHER RESOLVED, that funding for this temporary hire in the amount of up to $10,460.00 be made available through the use of the Ingham County contingency funds.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution, including the transfer of up to $10,640.00 from the 2014 Contingency Fund to the Probate Court temporary budget.

LAW & COURTS: Yeas: Bahar-Cook, Hope, Celentino, Maiville
Nays: None Absent: Crenshaw, Tsernoglou, Schafer Approved 3/13/14

COUNTY SERVICES: Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays: None Absent: None Approved 3/18/14

FINANCE: Yeas: Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None Absent: Tennis Approved 3/19/14

Adopted as part of the consent agenda.
Adopted - March 25, 2014
Agenda Item No. 38

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOGNIZING THE ACHIEVEMENTS OF INGHAM ACADEMY’S ‘YOUTH ADVANCEMENT THROUGH ATHLETICS’ PROGRAM

RESOLUTION # 14 – 136

WHEREAS, in Fall 2011, two Michigan State University graduate students, Marva Goodson and Jayme Danzig, initiated the “Youth Advancement Through Athletics” Program at Ingham Academy; and

WHEREAS, under the supervision of Professor Bill Davidson, Ms. Goodson and Ms. Danzig designed and administered the program as part of their work with MSU’s Adolescent Diversion Program; and

WHEREAS, the program used athletics (most recently, basketball) as one part of its comprehensive approach to improving students’ likelihood of academic and social success at Ingham Academy; the program also incorporated mentoring, structured leisure activities, community service, and introducing students to career opportunities; and

WHEREAS, the Ingham Academy students volunteered their after-school hours to take part in the Youth Advancement Through Athletics Program; and

WHEREAS, at the February 27, 2014, Law and Courts Committee meeting, several members of the Ingham Academy basketball team shared what they have learned from participating in the program, such as developing their leadership skills, learning what college and career opportunities are available to them, and discovering the positive feeling of community that comes from being part of a supportive team; and

WHEREAS, since 2011, a total of 40 Ingham Academy students have benefited from the Youth Advancement Through Athletics Programs.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners commends and expresses its gratitude to Marva Goodson and Jayme Danzig for their dedication and service to Ingham County’s young people.

BE IT FURTHER RESOLVED, that the Board also commends the Ingham Academy students who have shown their commitment to self-improvement through their participation in the Youth Advancement Through Athletics Program, and the Board wishes Marva Goodson, Jayme Danzig, and the Ingham Academy students every success in future endeavors.

LAW & COURTS: Yeas: Bahar-Cook, Hope, Celentino, Maiville
Nays: None
Absent: Crenshaw, Tsernoglou, Schafer
Approved 3/13/14
Commissioner Bahar-Cook moved the resolution. Commissioner Crenshaw seconded the motion.

Motion carried unanimously. Absent: Commissioners Anthony and Koenig.

Commissioners Hope and Bahar-Cook presented framed copies of the resolution to staff and interns of Ingham Academy’s “Youth Advancement Through Athletics” Program.
March 11, 2014 REGULAR MEETING

ADOPTED - March 25, 2014
Agenda Item No. 39

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE TERMINATION OF THE CONTRACT BETWEEN INGHAM COUNTY AND SUPERPARKS LLC (PLANET) FOR THE MANAGEMENT OF THE HAWK ISLAND SNOWPARK

RESOLUTION # 14 – 137

WHEREAS, the Ingham County Board of Commissioners adopted resolution #12-254 and #13-411 and entered into a contract with Superparks LLC (Planet) for the management of the Hawk Island Snowpark; and

WHEREAS, the contract identified various responsibilities of the operation of the Hawk Island Snowpark for both parties; and

WHEREAS, the contract with Superparks LLC (Planet) provides for termination by the County during the annual review period; and

WHEREAS, County staff has identified multiples issues with Superparks LLC (Planet) performance, per contract language, including but not limited to, failure to supply or implement a marketing plan, provide lessons/training, and failure to properly provide adequate customer service for season pass sales; and

WHEREAS, it is the recommendation of County staff to ensure the best interest of the County to terminate the contract with Superparks LLC (Planet) at the end of the 2013/14 snowpark season; and

WHEREAS, the Parks & Recreation Commission supported this recommendation with the passage of a resolution at the March, 24 2014 meeting.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Ingham County to terminate the contract with Superparks, LLC (Planet) with written notice of the termination to be delivered prior to April 1, 2014. The termination shall become effective ninety (90) days from the date of the notice’s delivery.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to negotiate the purchase price of venue property improvements pursuant to contract language.

BE IF FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary documents consistent with this Resolution upon approval as to form by the County Attorney.

Commissioner Holman moved the resolution. Commissioner Crenshaw seconded the motion.
Discussion.

Commissioner Holman stated that it was decided at the last County Services Committee meeting to take this action after review of performance of Superparks, LLC.

Willis Bennett, Ingham County Parks Director, spoke about the background of this issue and the decision made to bring this forward by the County Services Committee.

Motion carried unanimously. Absent: Commissioners Anthony and Koenig.
Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION CALLING FOR THE STATE OF MICHIGAN TO RECOGNIZE AS LAWFUL THE SAME-SEX MARRIAGES PERFORMED IN INGHAM COUNTY

RESOLUTION # 14 – 138

WHEREAS, in 2004, Michigan voters amended the state’s Constitution to limit the state’s recognition of marriage to the union of one man and one woman; and

WHEREAS, following trial in the case of DeBoer v. Snyder, Eastern District Court Judge Bernard A. Friedman held on March 21, 2014, that Michigan’s constitutional amendment limiting marriage to one man and one woman “impermissibly discriminates against same-sex couples in violation of the Equal Protection Clause [of the U.S. Constitution] because the provision does not advance any conceivable legitimate state interest”; and

WHEREAS, acting pursuant to Judge Friedman’s opinion and order invalidating the marriage amendment, Ingham County Clerk Barb Byrum issued marriage licenses to 57 same-sex couples on March 22, 2014; and

WHEREAS, also on March 22, 2014, Clerk Byrum performed 30 same-sex marriage ceremonies, and other officiants present at the Ingham County Courthouse, including East Lansing Mayor Nathan Triplett, performed several other same-sex marriage ceremonies; and

WHEREAS, after these marriages were performed in Ingham County, the U.S. Court of Appeals for the Sixth Circuit on March 22, 2014, issued a stay of Judge Friedman’s decision pending the Michigan Attorney General’s appeal; and

WHEREAS, the same-sex couples who married in Ingham County and the 270 additional same-sex couples who married elsewhere in Michigan are legally entitled to the same benefits and privileges of marriage as those enjoyed by any other couple lawfully married in the state of Michigan; and

WHEREAS, the U.S. Supreme Court struck down as unconstitutional the federal Defense of Marriage Act in 2013; and

WHEREAS, as of March 24, 2014, 15 states, the District of Columbia, and at least seven Native American tribes have legalized same-sex marriage; and

WHEREAS, a growing majority of Michigan residents of all political and religious persuasions support legalizing same-sex marriage; and
WHEREAS, much of the State’s evidence in *DeBoer v. Snyder* was based on highly biased studies of questionable scientific integrity that contravene the great weight of current data indicating that a parenting couple’s sexual orientation does not negatively affect their child’s physical or emotional well-being;

THEREFORE BE IT RESOLVED, that the Board of Commissioners implores Governor Rick Snyder and the state’s agencies to immediately extend to same-sex couples married in Michigan all the benefits and privileges of marriage, including but not limited to the right of married couples to jointly adopt children.

BE IT FURTHER RESOLVED, that the Board of Commissioners asks Michigan Attorney General Bill Schuette to immediately withdraw his appeal, to abandon his quest to marginalize and to discriminate against same-sex couples and their children, and to recognize the marriages that took place prior to the stay of the opinion.

BE IT FURTHER RESOLVED, that the Board of Commissioners commends and thanks Clerk Byrum and her staff for their quick, responsive service to those same-sex couples in Ingham County to whom marriage licenses were issued and for whom marriages were performed.

Commissioner Hope moved the resolution. Commissioner McGrain seconded the motion.

Discussion.

Commissioner Bahar Cook offered a friendly amendment to the resolution as follows:

BE IT FURTHER RESOLVED, that the Board of Commissioners asks Michigan Attorney General Bill Schuette to immediately withdraw his appeal, and to abandon his quest to marginalize and to discriminate against same-sex couples and their children, and to recognize the marriages that took place prior to the stay of the opinion.

This was considered a friendly amendment.

Commissioner Nolan offered a friendly amendment to the resolution as follows:

BE IT FURTHER RESOLVED, that the Board of Commissioners commends and thanks Clerk Byrum and her staff for their quick, responsive service to those same-sex couples in Ingham County to whom marriage licenses were issued and for whom marriages were performed.

This was considered a friendly amendment.

Commissioner McGrain expressed his gratitude to Federal Judge Friedman and also Clerk Byrum and her staff for opening their office on Saturday to allow dozens of same-sex couples to get legally married. He also thanked Commissioner Hope for drafting the resolution to call on the State’s Attorney General.

Commissioner Vickers stated that over the past eight or nine years that he has basically voted no on resolutions where there are two distinct sides. He said that whether or not he agrees with one side or the other, he does not
like resolutions of this nature. Commissioners Vickers stated that he thinks it is much more effective to make a personal telephone call to the Attorney General’s Office. He stated that he would be voting “no” on the resolution.

SPECIAL ORDERS OF THE DAY:

None.

PUBLIC COMMENT:

None.

COMMISSIONER ANNOUNCEMENTS:

Commissioner Nolan extended an invitation to the Commissioners for the Arbor Day event that will be held at Potter Park Zoo on April 25th starting at 11:30 a.m.

Commissioner Crenshaw expressed his gratitude to the Commissioners for passing Agenda Item No. 10. He also spoke about events taking place over the weekend to honor Cesar E. Chavez.

Commissioner Maiville reminded the Commissioners of the Recycle Rama event to be held on Saturday, March 29th from 9 a.m. – 2 p.m. at the Human Services Building in Lansing. He also reminded them of the Holt Education Foundation’s 20th Recognition Dinner event at Chisolm Hills on March 26th.

Commissioner Bahar-Cook informed the Commissioners about “Nano Day” at Impression Five Museum on March 29th.

CONSIDERATION AND ALLOWANCE OF THE CLAIMS:

Commissioner McGrain moved to approve payment of the claims submitted by the County Clerk and Financial Services Department. Commissioner Tennis seconded the motion.

The motion carried unanimously. Absent: Commissioners Anthony and Koenig.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 6:57 p.m.
March 26, 2014

Ms. Becky Bennett, Board Coordinator
Ingham County Board of Commissioners
P.O. Box 319
Mason, MI 48854

Dear Ms. Bennett:

Please find enclosed the following Notices of Public Hearings:

- Resolution #2014-067: 4000 N Grand River Avenue. Brownfield Redevelopment Plan
- Resolution #2014-68: General Motors – Industrial Facilities Exemption Certificate Request (IFT-1-14)
- Resolution #2014-69: General Motors – Application for Exemption of New Personal Property Tax (PPE-01-14)

Please contact me should you have any questions. Thank you!

Regards,

Karl Dorshimer
Director of Economic Development

KD/trp
3-26-14

Enclosures
RESOLUTION #2014-067

BY THE COMMITTEE ON DEVELOPMENT AND PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING
BROWNFIELD PLAN #59
4000 N. GRAND RIVER AVE. BROWNFIELD REDEVELOPMENT PLAN

WHEREAS, the Lansing Brownfield Redevelopment Authority has prepared and forwarded an approved Brownfield Plan pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, Public Act 381 of 1996, as amended, for property commonly referred to as 4000 N. Grand River Ave. located in the City of Lansing; and

WHEREAS, prior to Council’s action on this request, it is necessary to hold a public hearing on Brownfield Plan #59 to allow for any resident, taxpayer or ad valorem taxing unit the right to appear and be heard;

NOW, THEREFORE, BE IT RESOLVED that a public hearing be held in the City Council Chambers of the City of Lansing, 10th Floor, Lansing City Hall, Lansing, Michigan, on April 21, 2014 at 7:00 p.m. on Brownfield Plan #59 – 4000 N. Grand River Ave. Brownfield Redevelopment Plan under the Brownfield Redevelopment Financing Act, for property more particularly described as:

COM AT A POINT ON N’LY ROW N GRAND RIVER AVE, BEING 50 FT N OF C/L THEREOF & N 68DEG 55MIN W 626.25 FT FROM INT’N E LINE SEC 6, TH N 21DEG 05MIN E 383.56 FT, N 43DEG 09MIN W 198.32 FT, N 68DEG 55MIN W 570.89 FT, S 503.03 FT TO N’LY LINE SAID STREET, SE’LY 570 FT TO BEG; SEC 6, T4N R2W, 33°01°01°06°226°090;

And that the City Clerk cause notice of such hearing to be published twice in a publication of general circulation, no less than 10 days or more than 40 days prior to the date of the public hearing, and that the City Clerk also cause the legislative body of each taxing unit levying ad valorem taxes on this property, to be notified of Brownfield Plan #59 and the scheduled public hearing.
RESOLUTION #2014-068

BY THE COMMITTEE ON DEVELOPMENT AND PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City of Lansing received and filed an application from General Motors LLC requesting an Industrial Facilities Exemption Certificate (IFT-1-14) pursuant to Public Act 198 of 1974, as amended; and

WHEREAS, prior to acting upon this request, it is necessary to hold a public hearing on GM's application for an Industrial Facilities Exemption Certificate (IFT-1-14), to allow for any resident or taxpayer or ad valorem taxing unit the right to appear and be heard;

NOW, THEREFORE, BE IT RESOLVED that a public hearing be held in the City Council Chambers of the City of Lansing, 10th Floor, Lansing City Hall, Lansing, Michigan, on the 7th day of April, 2014 at 7:00 p.m., on the General Motors LLC application for an Industrial Facilities Exemption Certificate (IFT-1-14) located at 920 Townsend Avenue within the boundary more particularly described as:

PARTS SECS 20 & 21, AND ALL LOTS, BLOCKS, PLATS, VACATED STREETS & ALLEYS LYING WITHIN PARCEL DESC AS: COM INTN C/L WILLIAM ST & E LINE M-99, TH E TO W LINE BUTLER ST EXT'D S, N TO SE COR ZUBKUS WAY, N'LY TO S LINE MAIN ST, E TO W LINE WALNUT ST, S TO N LINE WILLIAM ST, E TO W LINE TOWNSEND ST, S TO N LINE ELM ST, E TO W BANK GRAND RIVER, S'LY TO N LINE GTW RR R/W, W'LY TO E LINE M-99, N TO BEG, EXC PARTS USED FOR CITY OR MDOT STREET PURPOSES; SEC 21 T4N R2W,

and that the City Clerk cause to be published in a publication of general circulation giving notice of such hearing, and that the City Clerk also cause the legislative body of each taxing unit levying ad valorem taxes on this property, as well as the owners of real property located within the stated boundary, be notified by certified mail of this application and the scheduled public hearing.

[21973:3:20140324:204942]
RESOLUTION #2014-069

BY THE COMMITTEE ON DEVELOPMENT AND PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING
Setting a Public Hearing for a Personal Property Exemption

WHEREAS, pursuant to Public Act 328 of 1998, General Motors LLC, has made Application for Exemption of New Personal Property (PPE-01-14) for an area commonly known as Lansing Grand River Assembly – Stamping Plant which is contained within the Lansing Industrial Districts IDD-05-77 and IDD-08-80, established, by the Lansing City Council on May 23, 1977 and December 22, 1980 respectively, pursuant to Public Act 198 of 1974, as amended, and

WHEREAS, prior to acting upon this request, the City desires to hold a public hearing on General Motors LLC’s Application for Exemption of New Personal Property (PPE-01-14), to allow for all residents, taxpayers and other interested persons to appear and be heard;

NOW, THEREFORE, BE IT RESOLVED that a public hearing be held in the City Council Chambers of the City of Lansing, 10th Floor, Lansing City Hall, Lansing, Michigan, on April 7, 2014, on the General Motors LLC’s application for New Personal Property Exemption on the following described property:

A PARCEL OF LAND LOCATED IN AND BEING PART OF THE NORTHWEST ¼ OF SECTION 21 AND THE NORTHEAST ¼ OF SECTION 20, T.4N., R.2W., CITY OF LANSING, INGHAM COUNTY, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION 21, THENCE S89°24'37"E 788.14' ALONG THE NORTH LINE OF SAID SECTION 21; THENCE S0°35'23"W 2107.75' TO THE POINT OF BEGINNING; THENCE S89°35'28"E 99.97'; THENCE S0°25'48"W 267.28'; THENCE S89°37'26"E 149.73'; THENCE S0°22'34"W 201.56'; THENCE N89°44'42"W 56.00'; THENCE N84°09'13"W 107.47'; THENCE N89°05'07"W 414.55'; THENCE N0°20'51"E 35.12'; THENCE N89°28'28"W 634.38'; THENCE N76°57'48"W 197.39'; THENCE N0°26'17"E 302.15'; THENCE S89°33'42"E 1154.64'; THENCE N0°26'20"E 73.95'; TO THE POINT OF BEGINNING. CONTAINING 11.0776 ACRES OF LAND; commonly known as the Lansing Grand River Assembly – Stamping Plant, Lansing, Michigan,

and, that the City Clerk cause to be published in a publication of general circulation, giving notice of such hearing, and that the City Clerk also shall notify the Lansing City Assessor and the legislative body of each taxing unit that levies ad valorem property taxes in the eligible local assessing district in which the eligible district is located. Before acting on the resolution, the Lansing City Council shall afford an opportunity for all residents, taxpayers of the City of Lansing, other interested persons, including but not

[21975:3:20140324:205129]
RESOLUTION #2014-069

limited to the City Assessor and representatives of the affected taxing units, to appear and be heard on the approval of a New Personal Property Exemption (PPE-01-14).
March 28, 2014

Victor G. Celentino
Chairperson
Ingham County Board of Commissioners

Via U.S. Mail and email

Dear Chairman Celentino:

We are in receipt of your letter dated March 27, 2014, and are very surprised at Ingham County’s abrupt actions regarding the termination of our contract. We received a letter from Willis Bennett, on or about March 24, 2014, indicating what was apparently a one sided review of the contract performance by Superparks. I e-mailed Mr. Bennett and was told he would not be available until Friday, March 28, 2014, to talk or visit with me regarding the conclusory and inaccurate statements in his March 24, 2014 letter. At no time was I informed of or invited to attend any meetings of the County Services Committee regarding the contract or our March 14, 2014 letter. Further, I was at no time informed that the Ingham County Commissioners would be considering the proposed termination on March 25, 2014. If Mr. Bennett, or his staff, would have been forthcoming with this information, I would have been happy to meet with the Committee and the Commissioners. This one-sided communication for Ingham County staff appears to be the cause of concern, not the performance under the contract.

It is important to note that County staff altered the snow making pump in 2013 without consulting any Superparks personnel or myself, by shortening the feeder hose to shallow water and presumably sucked a rock into the pump which damaged the pump’s impeller. Mr. Bennett fails to disclose that the damage to the pump and his department’s inability to have it repaired prior to the Christmas holidays significantly impeded the ability of Superparks to market an opening day. The time frame provided by the County to Superparks for the time to fix the pump or get a replacement was “10 days to 4 weeks.” No marketing expert would advertise such a time span for a park opening. This was not the fault of Superparks, it was directly due to County personnel actions.

Nonetheless, Hawk Island Snow Park enjoyed a 26% increase in visits over 2013 in spite of the late opening. Further, Ingham County failed to pay Superparks timely under the contract,
waiting over 8 weeks after Opening Day to remit its first payment. Such delays made our cash flow difficult and we were forced to utilize other funds to keep our employees paid. I am certain County staff did not tell the Commissioners of this matter, nor provide you with our email documentation of this problem. In 2013 (Opening Day December 26, 2012) Hawk Island had 7,715 visits. In 2014, Opening Day January 11, 2014) we expect at least 9,450 visits. Had the broken pump not caused the Opening day delay, we estimate an additional 2,581 visits, amounting to an estimated $43,000.00 in additional gross revenue- was lost. With the increase in visits and concessions from 2013 to 2014, the gross revenue is up 50% so far with another two months of operations to go. These increases in visitation and revenue were also enhanced by the adjustment in the pricing structure and the high level of product provided at the hill (snowboards, etc.)

Mr. Bennett provided the County Commissioners with an erroneous list of property improvements invested by Superparks at the venue. Our investment into Hawk Island over the past two seasons is significant as set forth below:

BR 350 Snow Cat Groomer Purchase: Price $201,000.00
Equipment 2012-2013; Tools, Rail, Trailer, Racks, Demo Gear: $57,524.00
SMI Pole cats 2013-2014: $45,180.00
Terrain Park Rails 2013-2014: $15,000.00
Superpark Insurance 2012-2013: $11,722.44
Superpark Insurance 2013-2014: $22,915.08
Terrain Park Carpet Lift 2013-2014: $96,380.00 Replacement value is higher due to our relationship with the manufacturer.
Total Superpark Investment 2012-2014 - $449,721.52

The County owns 1 underpowered snow gun which we upgraded with a $6,000 compressor and supplemented the system with 3 additional guns owned by Superparks, LLC. The County has no way of pushing the snow without our customized $200,000.00 grooming machine that allows for building and maintenance of the safe surface. The addition of the carpet was with frustrating delays for sure but was installed and did create a better, safer product as promised.

With regard to banking fees, those should have been deducted regardless. I remind you of last year’s end of year report, wherein I noted the County had a misunderstanding on the concessions last year and Superparks has yet to be reimbursed for its miscalculations. Regardless, the bank fees are a justifiable cost in this instance. That amount is owed to Superparks.

The Groupon Program was consistent with last year's program that Superpark and Ingham County agreed upon.

I believe the balance of the information provided by Jeff Deehan was adequate. The actual revenue and visitor performance of Superparks is a tangible measurement and justification for retaining the contract. I understand the County can cancel without cause but I do not believe all
of the facts were present at the time of the decision making which is unfair to the citizens and elected officials of Ingham County. Had you let me know the date of the meeting with the Commissioners I would have attended to provide a balanced review of the season instead of the one sided view provided by County staff.

If the County insists on terminating the contract as set forth in its March 27, 2014 letter, we will provide you with the required back up information for the total investments of $449,721.52 described about. Given the County’s swift and one-sided action in terminating the contract, we wanted to provide you with our analysis of our performance and additional factual information for your consideration. In the event the County does not wish to retain the equipment and investments at the park, Gateway will remove the same by the July 1, 2014 deadline outlined in your letter.

I am thankful for the ability to work with Ingham County and would hope to have an opportunity to work out our mutual issues.

Sincerely,

Superparks, LLC

[Signature]

Ryan Neptune
President

cc: Ingham County Commissioners
Victor Celentino - vcelentino@ingham.org
Brian McGrain - bmcgrain@ingham.org
Randy Maiville - rmaiville@ingham.org
Rebecca Gahar-Cook - Rbahar-cook@ingham.org
Sarah Anthony - santhony@ingham.org
Bryan Crenshaw - bcrenshaw@ingham.org
Todd Tennis - commissionertennis@gmail.com
Kara Hope - khope@ingham.org
Penelope Tsernoglou - ptsernoglou@ingham.org
Carol Koenig - ckoenig@ingham.org
Dianne Holman - dholman@ingham.org
Deb Nolan - dnolan@ingham.org
Randy Schafer - CommSchafer@aol.com
Don Vickers - dvickers@ingham.org
Willis Bennett - Wbennett@ingham.org
April 1, 2014

John L. Neilsen
Chief Deputy Controller
Ingham County
Ingham County Courthouse, P.O. Box 319
Mason, MI 48854

Dear Mr. Neilsen:

Re: Competitive Grant Assistance Program FY 2014 (Round 1)

The Michigan Department of Treasury (Treasury) – Office of Revenue and Tax Analysis (ORTA) received your grant application for the Competitive Grant Assistance Program (CGAP) funding. The department received numerous requests; unfortunately your project entitled Computer Aided Dispatch, EMD and Mobile System Replacement was not selected for FY 2014 (Round 1) CGAP grant funding.

If you wish to reapply in the future, grant applications can be found via our website at www.michigan.gov/revenuesharing.

We appreciate your interest in the CGAP and wish you luck with any future grant submissions.

Sincerely,

[Signature]

Evah Cole, Administrative Manager
Office of Revenue & Tax Analysis

c: Mr. R. Kevin Clinton, State Treasurer
   Mr. Brom Stibitz, Director, Bureau of Executive Operations
   Mr. Jay Wortley, Director, Office of Revenue & Tax Analysis
   Mr. Edward Koryzno, Director, Bureau of Local Government Services
   Ms. Claire Allard, Senior Strategy Advisor and Director of Good Government
   Mr. Terry Stanton, Administrator, Communications Division
   Mr. Lance Langdon, Director - Ingham County 9-1-1
Becky,

I hate to have to resign after such a short appointment, but I am moving out of the county and thus am unable to continue on the women's commission. I am very sorry to have wasted everyone's time with my application, but the situation was unforeseen.

Laura

Laura Fuller
4-H Program Coordinator
Ingham County
121 E. Maple Street
PO Box 319
Mason, MI 48854
(517) 676-7291 (office)
(517) 648-1686 (cell)

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March 26, 2014

Ms. Becky Bennett, Board Coordinator
Ingham County Board of Commissioners
P.O. Box 319
Mason, MI 48854

Dear Ms. Bennett:

Please find enclosed the following Notices of Public Hearings:

- Resolution NMDC IFT-01-14: Niowave, Inc. – Industrial Facilities Exemption Certificate Request
- Resolution: NMDC PPE-01-14: Niowave, Inc. – Exemption of New Personal Property Request

Please contact me should you have any questions. Thank you!

Regards,

Steven L. Willobee
Director of Business Development
SLW/trp
4-4-14

Enclosures
DEWITT CHARTER TWP. - CITY OF LANSING
NEXT MICHIGAN DEVELOPMENT CORPORATION
NOTICE OF PUBLIC HEARING

The DeWitt Charter Twp. - City of Lansing Next Michigan Development Corporation will hold a public hearing on Wednesday, April 16, 2014 at 2:30 p.m. in the Community Room of the Capital Region International Airport, 4100 Capital City Boulevard, Lansing, Michigan, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing and the Charter Township of Dewitt, other interested persons and ad valorem taxing units to appear and be heard on the approval of Industrial Facilities Exemption Certificate (NMDC IFT-01-14) requested by the applicant indicated below:

Applicant: Niowave Inc.
Location: 1012 Walnut Street, Lansing, MI
Location of Project: 2450 Port Lansing Road, Lansing, MI

Description of Subject Property: PART OF THE SOUTHEAST 1/4 OF SECTION 31 AND PART OF THE SOUTHWEST 1/4 OF SECTION 32, TOWN 5 NORTH, RANGE 2 WEST, DEWITT TOWNSHIP, CLINTON COUNTY, MICHIGAN, BEING DESCRIBED AS: COMMENCING AT THE SOUTHWEST CORNER OF SAID SECTION 32; THENCE N00°00'26"W, 884.08 FEET TO THE POINT OF BEGINNING OF THE FOLLOWING DESCRIBED LEASE PARCEL AREA; THENCE N89°20'32"W 284.73 FEET; THENCE N00°39'28"E, 72.29 FEET; THENCE N00°52'50"W, 284.86 FEET TO THE SOUTH RIGHT OF WAY OF PORT LANSING ROAD; THENCE 63.33 FEET ALONG A CURVE TO THE RIGHT, SAID CURVE HAVING A RADIUS OF 400 FEET, A LONG CHORD OF 63.27 FEET AND A CHORD BEARING OF N86°07'22"E AND A DELTA OF 09 DEGREES 04 MINUTES 14 SECONDS; THENCE S89°20'32"E, 225.05 FEET; THENCE S89°20'32"E, 198.07 FEET; THENCE S00°39'28"W, 362.05 FEET; THENCE N89°20'32"W, 193.86 FEET TO THE POINT OF BEGINNING. SAID DESCRIPTION CONTAINING 174,526.59 SQ. FT. (4.00 ACRES), MORE OR LESS.

Industrial Facilities Exemption Certificate (NMDC IFT-01-14) requested by Niowave Inc. will result in the abatement of real property taxes located within the subject property. Further information regarding this application for property tax abatement may be obtained from Mr. Steven Willobbee, Lansing Economic Area Partnership, 1000 S. Washington Avenue, Suite 201, Lansing, Michigan, 48910, (517) 388-1947.

Signature: [Signature]
Brian Ross, Recording Secretary of the DeWitt Charter Twp. - City of Lansing Next Michigan Development Corporation
Date: 3/26/14
RESOLVED BY THE BOARD OF
THE DEWITT CHARTER TWP - CITY OF LANSING
NEXT MICHIGAN DEVELOPMENT CORPORATION

WHEREAS, the DeWitt Charter Twp. - City of Lansing Next Michigan Development Corporation ("Corporation"), acting pursuant to the Agreement for Conditional Transfer of Property #2 pursuant to Public Act 425 of 1984, as executed between the Charter Township of Dewitt and the City of Lansing on November 28, 2011, received and filed an application from Niowave Inc. ("Niowave") requesting an Exemption of New Personal Property (NMDC PPE-01-14) pursuant to Public Act 328 of 1998, as amended; and

WHEREAS, prior to acting upon this request, it is necessary to hold a public hearing on Niowave’s application for an Exemption of New Personal Property (NMDC PPE-01-14), to allow for any resident or taxpayer or ad valorem taxing unit the right to appear and be heard;

NOW, THEREFORE, BE IT RESOLVED that a public hearing be held in the Community Room of the Capital Region International Airport, 4100 Capital City Boulevard, Lansing, Michigan, on the 16th day of April, 2014 at 2:30 p.m., on the Niowave application for an Exemption of New Personal Property (NMDC PPE-01-14) located at 2450 Port Lansing Road within the boundary more particularly described as:

PART OF THE SOUTHEAST 1/4 OF SECTION 31 AND PART OF THE SOUTHWEST 1/4 OF SECTION 32, TOWN 5 NORTH, RANGE 2 WEST, DEWITT TOWNSHIP, CLINTON COUNTY, MICHIGAN, BEING DESCRIBED AS: COMMENCING AT THE SOUTHWEST CORNER OF SAID SECTION 32; THENCE N00°00'26"W, 684.08 FEET TO THE POINT OF BEGINNING OF THE FOLLOWING DESCRIBED LEASE PARCEL AREA; THENCE N89°20'32"W 284.73 FEET; THENCE N00°39'28"E, 72.29 FEET; THENCE N00°52'50"W, 284.86 FEET TO THE SOUTH RIGHT OF WAY OF PORT LANSING ROAD; THENCE 63.33 FEET ALONG A CURVE TO THE RIGHT, SAID CURVE HAVING A RADIUS OF 400 FEET, A LONG CHORD OF 63.27 FEET AND A CHORD BEARING OF N86°07'22"E AND A DELTA OF 09 DEGREES 04 MINUTES 14 SECONDS; THENCE S89°20'32"E, 225.05 FEET; THENCE S89°20'32"E, 198.07 FEET; THENCE S00°39'28"W, 362.05 FEET; THENCE N89°20'32"W, 193.86 FEET TO THE POINT OF BEGINNING. SAID DESCRIPTION CONTAINING 174,526.59 SQ. FT. (4.00 ACRES), MORE OR LESS.

and that the Recording Secretary of the Corporation cause to be published in a publication of general circulation giving notice of such hearing, and that the Recording Secretary of the Corporation also cause the legislative body of each taxing unit levying ad valorem taxes on this property, as well as the owners of real property located within the stated boundary, be notified by certified mail of this application and the scheduled public hearing.

Approved for placement on the DeWitt Charter Twp. - City of Lansing Next Michigan Development Corporation Agenda:

Signature: [Signature]
Brian Ross, Recording Secretary of the DeWitt Charter Twp. - City of Lansing Next Michigan Development Corporation
Date: 3/26/14
RESOLUTION TO EXPRESS THE SENSE OF THE INGHAM COUNTY WOMEN'S COMMISSION THAT THE COUNTY OF INGHAM ACT EXPEDITIOUSLY TO HIRE A NATIVE AMERICAN OUTREACH AND FAMILY ADVOCATE

WHEREAS, an estimated 4,600 individuals who identify as Native American/Alaskan Native make their homes in the County of Ingham; and

WHEREAS, members of the Native American/Alaskan Native community comprise an important and valued constituency in the County of Ingham with unique needs; and

WHEREAS, members of the Native American/Alaskan Native community have a rich history of cultural traditions and are vitally important to the future of the County of Ingham; and

WHEREAS, the Native American/Alaskan Native community has been without a Native American Outreach and Family Advocate since March 2013 and the absence of a person in this position has left a void for Native Americans/Alaskan Natives in need of vital information regarding services available from the County of Ingham; and

WHEREAS, Native Americans/Alaskan Natives are deserving of an outreach coordinator who will assist in educating and informing Native Americans/Alaskan Natives about resources available through the Ingham County Health Department aimed at ensuring access to physical and mental healthcare; and

WHEREAS, Native Americans/Alaskan Natives are deserving of an outreach coordinator who will assist in navigating service bureaucracies by providing information and other essential services such as English translation and assistance in completing forms requesting assistance; and

WHEREAS, Native Americans/Alaskan Natives are deserving of an outreach coordinator who may assist in resolving immediate and long-range problems such as health, employment, housing, and education by providing community resources and making referrals; and
WHEREAS, Native Americans/Alaskan Natives are deserving of an advocate who can serve as a witness in foster child adoptions and assist in providing access to resources for resolving legal issues including determination of tribal membership and tribal identification; and

WHEREAS, it is important that the County of Ingham have a liaison between the Native American/Alaskan Native community and agencies and organizations such as Ingham County Health Department, Family Independence Agency, Salvation Army, Michigan Indian Legal Service, Michigan Indian Child Welfare Agency, Michigan Indian Employment and Training Services, Intertribal Council, Indian Education Programs, Nokomis Learning Center, Capital Area Community Services, Indigenous Youth Empowerment Program, tribes, and others; now, therefore, be it

RESOLVED by the Ingham County Women’s Commission, that the members of this body believe that the County of Ingham must act expeditiously to hire a Native American Outreach and Family Advocate who possesses the adequate professional training and cultural acumen to address the varied issues faced by Native Americans/Alaskan Natives living in Ingham County; and now, therefore be it

ALSO RESOLVED that the Ingham County Board of Commissioners shall report to the Ingham County Women’s Commission when the position has been filled.
WHEREAS, Cesar E. Chavez, the late founder and president of the United Farm Workers of America, had deep confidence in the ability of people to take on the injustices; and

WHEREAS, Cesar E. Chavez unselfishly gave of himself to the cause of farm workers, and all workers, as he strived for fair working conditions and equality for Latinos while providing each of us a unique example to live our lives by; and

WHEREAS, his courage in the face of some of our nation’s most powerful industries inspired generations of all races and nationalities to fight for fair working conditions and equality; and

WHEREAS, under his leadership, farm workers were able to win the first union contracts for agricultural workers in the grape fields; and

WHEREAS, Cesar E. Chavez had millions of followers on his journey which won monumental gains for farm workers, for civil rights, political representation for racial minorities and environmental justice; and

WHEREAS, these achievements place him as one of the most outstanding leaders of the twentieth century, the accomplishments of this extraordinary man deserve to be recognized and celebrated; and

WHEREAS, declaring March 31 a National Day of Service will insure that his legacy will live on and that future generations will be inspired by the remarkable achievements he attained during his lifetime.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby supports the creation of a Cesar E. Chavez National Day of Service and urges President Obama to declare March 31 as the Cesar E. Chavez National Day of Service.

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Celentino, Maiville
Nays: None     Absent: Koenig, Nolan     Approved 4/8/14
April 15, 2014
Agenda Item No. 8

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE REDESIGNATION OF WILLIAMSTON ROAD BETWEEN BASELINE AND FITCHBURG ROADS, BUNKER HILL TOWNSHIP, FROM CLASS A TO ALL-SEASON

RESOLUTION # 14 –

WHEREAS, section 722 of the Michigan Vehicle Code, MCL 257.722, regulates truck weights by limiting the weight per axle imposed on the roadway for various axle configurations, and allows road agencies to reduce the normal legal axle weights in the spring months when thaw is occurring and road beds are more susceptible to vehicle weight damage; and

WHEREAS, having been built to withstand varying vehicle loadings based on expected usage, roads are divided into three classes for spring weight restrictions—Class B, 35% legal axle weight reduction; Class A, 25% reduction; and All-season, no legal axle weight reduction; and

WHEREAS, MCL 257.722 also allows local road authorities to designate roads in the above classifications as deemed appropriate; and

WHEREAS, to avoid disrupting trucking activity on higher truck volume roads during the spring months, it is desirable to have truck routes be consistently All-season through-out the route; and

WHEREAS, currently Williamston Road is designated All-season through-out Ingham County, from Fitchburg Road to Haslett Road including through the Village of Dansville, an interchange with I-96, and the City of Williamston, but between Fitchburg and Baseline Roads, in Bunker Hill Township, Williamston Road is currently designated Class A, and thus has 25% spring weight restrictions; and

WHEREAS, south of Baseline Road, the county line with Jackson County, Williamston Road connects with Jackson County’s Bunker Hill Road which is also All-season, which in turn connects with state highway M-106 leading to the City of Jackson; and

WHEREAS, thus re-designating Williamston Road, Baseline to Fitchburg Roads, as All-season would complete an otherwise complete All-season truck route between the cities of Williamston and Jackson; and

WHEREAS, re-designating Williamston Road, Baseline to Fitchburg Roads as All-season to complete this unrestricted truck route has been requested by Gene Ulrey, Supervisor of Bunker Hill Township; and

WHEREAS, re-designating Williamston Road, Baseline to Fitchburg Roads, as All-season has been recommended for approval by a motion of the County Road Advisory Board at its March 26, 2014, meeting.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes re-designating Williamston Road, Baseline to Fitchburg Roads as All-season.

BE IT FURTHER RESOLVED, the Road Department is authorized to show Williamston Road, Baseline to Fitchburg Roads, as All-season on the next printing of the Ingham County Truck Operator’s Map.
COUNTY SERVICES: **Yeas:** Holman, Tsernoglou, Crenshaw, Celentino, Maiville
**Nays:** None  **Absent:** Koenig, Nolan  **Approved 4/8/14**
RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 14 –

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated March 27, 2014 as submitted.

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Celentino, Maiville
    Nays: None         Absent: Koenig, Nolan    Approved 4/8/14
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WHEREAS, the existing Ingham County Road Department traffic signal at the intersection of Hungerford Street at St Joseph Street was installed in 1988; and

WHEREAS, the Hungerford Street at St Joseph Street signal has been controlled by the City of Lansing’s signal controller, which also operates the city’s signal at the intersection of Clare Street and St Joseph Street; and

WHEREAS, since the GM plants in the vicinity of the intersection have closed and traffic has diminished, a Traffic Signal Removal Study was performed that recommends the signal’s removal and installation of stop signs to control the Hungerford Street and St Joseph Street intersection; and

WHEREAS, Road Department staff, Lansing Township officials, and the Lansing Township Police Department reviewed the Hungerford Street and St Joseph Street study and concur with the study results; and

WHEREAS, installation of stop signs to control intersection traffic requires issuance of a Traffic Control Order, pursuant to MCL 257.71.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves issuance of a traffic control order directing northbound and southbound traffic on Hungerford Street to stop for westbound traffic on St Joseph Street and request authorization for the Board Chairperson to execute and date the traffic control order.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes removal of the existing Hungerford Street and St Joseph Street traffic signal and installation of stop signs, per the approved traffic control order.

COUNTY SERVICES:  Yeas: Holman, Tseroglou, Crenshaw, Celentino, Maiville  
Nays: None  
Absent: Koenig, Nolan  
Approved 4/8/14
Introduced by the County Services and Finance Committees of the: INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE PURCHASE OF NETVAULT BACKUP SOLUTION FROM AVALON TECHNOLOGIES

RESOLUTION # 14 –

WHEREAS, it was discovered the County lacked capacity to back up all the live data being stored; and

WHEREAS, the current software being used for primary backups is ARCserve 15.0 and the current version of ARCserve is 16.5 update 3; and

WHEREAS, data redundancy is important to any back up system; and

WHEREAS, it is important to store the backup data at a separate geographical location from where the live data is stored; and

WHEREAS, it became apparent the costs required to fix the current system made it necessary for the MIS Department to evaluate implementing a completely new system; and

WHEREAS, after evaluating the different software packages the MIS department selected NetVault software from AVALON Technologies; and

WHEREAS, it is the recommendation of the Chief Information Officer that a complete Disaster Recovery solution called NetVault from AVALON Technologies be procured to replace the outdated system.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the purchase of the NetVault solution from AVALON Technologies at a cost not to exceed of $160,727.00.

BE IT FURTHER RESOLVED, the total cost of $160,727 will be paid from the MIS Network Hardware Maintenance Fund (636-25810-932032).

COUNTY SERVICES: Yeas: Holman, Tsernoglou, Crenshaw, Celentino, Maiville
Nays: None   Absent: Koenig, Nolan   Approved 4/8/14

FINANCE: Koenig, Anthony, Tennis, McGrain, Bahar-Cook
Nays: None   Absent: Schafer, Vickers   Approved 4/9/14
Resolved to Approve the Purchase of New CISCO ASA Firewalls from ISI

RESOLUTION # 14 –

WHEREAS, it has been determined the County’s current firewalls lacked capacity to meet today’s IT security needs; and

WHEREAS, the current firewalls are 7 years old; and

WHEREAS, to ensure the County continues to meet HIPPA and Criminal Justice System requirements MIS needs to replace the current firewalls in use; and

WHEREAS, it is a priority to ensure the county information systems are properly secured; and

WHEREAS, the costs required to upgrade the firewalls outweighs the cost of a security breach; and

WHEREAS, the County’s network is currently a CISCO environment and the new CISCO ASA firewalls will meet all of the concerns listed and ensure the ability to maintain the security of the County’s infrastructure; and

WHEREAS, it is the recommendation of the Chief Information Officer that new ASA 5500 firewalls, configuration, and installation be purchased from ISI, a CISCO preferred vendor.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the purchase of hardware, installation, and configuration of a new ASA 5500 firewall system from ISI at a cost not to exceed $49,155.78.

BE IT FURTHER RESOLVED, the total cost, not to exceed $49,155.78, will be paid from the MIS Network Hardware Maintenance Fund (636-25810-932032).

COUNTY SERVICES: Yeas: Holman, Tsernoglou, Crenshaw, Celentino, Maiville  
Nays: None  
Absent: Koenig, Nolan  
Approved 4/8/14

FINANCE: Koenig, Anthony, Tennis, McGrain, Bahar-Cook  
Nays: None  
Absent: Schafer, Vickers  
Approved 4/9/14
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE ENTERING INTO AN AGREEMENT WITH XEROX FOR MANAGED PRINT SERVICES

RESOLUTION # 14 –

WHEREAS, Ingham County currently has over 155 desktop style printing devices; and

WHEREAS, the county prints an average of over 2.5 million mono and 115,000 color prints per year; and

WHEREAS, the cost of printing and maintenance is currently around $114,267 per year; and

WHEREAS, managed print services will reduce the total spend per page for all 155 desktop device to $.015 per mono page and $0.13 per color page; and

WHEREAS, cost savings to move to a managed print service is expected to be 50% or around $60,000 per year; and

WHEREAS, there is no additional funding required for this resolution as the cost of the contract charged back to the departments based on usage; and

WHEREAS, after a thorough review of all proposals, Xerox was chosen as the vendor of choice leveraging a GSA contract; and

WHEREAS, it is the recommendation of the MIS Chief Information Officer and Purchasing Director that the County enter into agreement with Xerox for managed print services.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the County to enter into agreement with Xerox for managed print services at a cost $.015 per mono page and $.13 per color page for desktop printers.

BE IT FURTHER RESOLVED, the total cost of this agreement will not exceed the current cost of printing.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments related to this agreement.

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Celentino, Maiville
Nays: None  Absent: Koenig, Nolan  Approved 4/8/14

FINANCE: Koenig, Anthony, Tennis, McGrain, Bahar-Cook
Nays: None  Absent: Schafer, Vickers  Approved 4/9/14
April 15, 2014
Agenda Item No. 14

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AWARDING A CONTRACT TO PAVEMENT CONSULTANTS, INC. TO PROVIDE PROFESSIONAL ASPHALT CONSULTING AND PROJECT MANAGEMENT SERVICES FOR THE PARKING LOT REPLACEMENT PROJECT AT THE HUMAN SERVICES BUILDING

RESOLUTION # 14 –

WHEREAS, the Human Services Building parking lot is in need of replacement due to deterioration over the years; and

WHEREAS, after careful review of the bids, the Purchasing and Facilities Departments both agree that a contract be awarded to Pavement Consultants, Inc. who submitted the lowest responsive and responsible bid in the amount of $9,550.00; and

WHEREAS, funds for this project are available within the approved CIP Line Item 631-23304-931000-2FC16 which has a balance of $61,055.55.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes entering into a contract with Pavement Consultants, Inc., 840 South Smith Road, Eaton Rapids, MI 48827, to provide professional asphalt consulting and project management services for the parking lot replacement project at the Human Services Building, for an amount not to exceed $9,550.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yea s: Holman, Tsernoglou, Crenshaw, Celentino, Maiville
    Nays: None    Absent: Koenig, Nolan    Approved 4/8/14

FINANCE: Koenig, Anthony, Tennis, McGrain, Bahar-Cook
    Nays: None    Absent: Schafer, Vickers    Approved 4/9/14
Resolutions:

INTRODUCED

April 15, 2014  
Agenda Item No. 15

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING AND CLARIFYING PENSION BENEFITS FOR TEAMSTERS LOCAL 580 POTTER PARK ZOO UNIT

RESOLUTION # 14 –

WHEREAS, on February 28, 2012, the Ingham County Board of Commissioners approved Resolution 12-47, authorizing the correction and clarification of pension benefits under the Municipal Employees’ Retirement System (MERS); and

WHEREAS, pursuant to the Resolution, in an effort to address the misplacement of employees under Teamsters Local 580 Potter Park Zoo Employees that were placed in MERS Division 94, which also contains United Automobile, Aerospace and Agricultural Workers of America (UAW) Local 2256 Potter Park Zoo employees; and

WHEREAS, through the collective bargaining process there is a need to establish a separate MERS Defined Benefit division for four employees, hired prior to April 1, 2013 for service credit beginning July 1, 2007; and

WHEREAS, the County Attorney and the Human Resources Department have discussed with MERS the changes that are needed to correct and clarify the issue and have prepared the attached Letter Agreement between Ingham County and Teamsters Local 580, Potter Park Zoo Unit; and

WHEREAS, the County Attorney and the Human Resources Department have discussed with MERS the changes that are needed to correct and clarify the issue and have prepared the attached MERS Request for Benefit Change.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the attached Letter Agreement and MERS Request for Benefit Change form, correcting and clarifying the benefits for the Teamsters Local 580 Potter Park Zoo Unit.

BE IT FURTHER RESOLVED, that Travis Parsons, Director of Human Resources is authorized on behalf of the County’s retirement system to sign and execute all documents to effectuate and finalize this transaction, subject to prior approval as to form, by legal counsel.

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Celentino, Maiville  
Nays: None  Absent: Koenig, Nolan  Approved 4/8/14

FINANCE:  Koenig, Anthony, Tennis, McGrain, Bahar-Cook  
Nays: None  Absent: Schafer, Vickers  Approved 4/9/14
LETTER AGREEMENT
BETWEEN
INGHAM COUNTY (Employer)
AND
TEAMSTERS LOCAL 580 (Union)

POTTER PARK ZOO UNIT

WHEREAS, on or about May 1, 2007, the City of Lansing and Ingham County entered into an Agreement for the Lease and Operation of Potter Park and Potter Park Zoo (the “Agreement”). The Agreement provided and it was the intent of the Parties that Former City Employees who worked at the Potter Park Zoo would be provided the opportunity to continue employment as Ingham County employees, would be placed in Municipal Employees' Retirement System, of Michigan (MERS) plans equating to City of Lansing retirement pension benefits.

WHEREAS, to effectuate this intent, the County and the Union entered into letters defining the benefit levels for Former City Employees while employed by the City. Thereafter, appropriate resolutions where passed by the County to establish with MERS three new divisions.

WHEREAS, the Parties discovered later that Division 94, established for United Automobile, Aerospace and Agricultural Workers of America (UAW) Local 2256 Potter Park Zoo employees contained four employees of the Teamsters Local 580 Potter Park Zoo.

WHEREAS, during the negotiations for the Teamsters 580 Zoo unit collective bargaining agreement, the Parties clarified and agreed to the correct plan which accurately reflected the retirement plan for Teamsters 580 Zoo employees hired prior to April 1, 2013.

WHEREAS, Representatives of MERS stated that to correct these discrepancies, the affected Union would need to provide a letter agreement explaining the discrepancies and agreeing to the changes/clarifications.

NOW THEREFORE, IT IS AGREED THAT:

The proper pension benefit level, for Teamster’s Local 580 Potter Park Zoo employees, hired prior to April 1, 2013, is accurately reflected in the Resolution of the Ingham County Board of Commissioners dated ________________________ and a set forth in this Letter Agreement, and the County and Union agree to the establishment and placement of such employees as set forth in the Resolution.
1. MERS B-2 Plan: 2% multiplier
2. Service Credit: July 1, 2007 – Present
3. The maximum annual pension may not exceed 80% of the FAC.
4. Normal Retirement Age: 60
5. FAC 5: highest consecutive 5 years of compensation
6. 8 year vesting.
7. Effective April 1, 2014, the employee contribution equals 1.2% of wages

IT IS AGREED

COUNTY OF INGHAM

____________________________  _______________ ________________
Victor Celentino, Chairperson   Mike Parker, Secretary-Treasurer
Ingham County Board of Commissioners   Teamsters Local 580

____________________________
Barb Byrum, County Clerk

APPROVED AS TO FORM:
COHL, STOKER & TOSKEY, P.C.

____________________________
Rich McNulty
WHEREAS, an agreement has been reached between representatives of Ingham County and Local 512 Office and Professional Employees International Union for the period January 1, 2014 through December 31, 2015; and

WHEREAS, the agreement has been ratified by the employees within the bargaining unit; and

WHEREAS, the provisions of the agreement have been approved by the County Services and Finance Committees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and Local 512 Office and Professional Employees International Union for the period January 1, 2014 through December 31, 2015.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners and the County Clerk are authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Celentino, Maiville  
Nays: None  Absent: Koenig, Nolan  Approved 4/8/14

FINANCE:  Koenig, Anthony, Tennis, McGrain, Bahar-Cook  
Nays: None  Absent: Schafer, Vickers  Approved 4/9/14
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A MERS HYBRID PLAN FOR NEWLY HIRED EMPLOYEES UNDER LOCAL 512 OFFICE AND PROFESSIONAL EMPLOYEES INTERNATIONAL UNION - TECHNICAL CLERICAL UNIT

RESOLUTION # 14 –

WHEREAS, the Ingham County Board of Commissioners has recognized the escalating cost of the current MERS Defined Benefit Plan; and

WHEREAS, Local 512 Office and Professional Employees International Union – Technical Clerical Unit approved a new collective bargaining agreement that includes the establishment of a Hybrid pension plan for new hires.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes the attached MERS Hybrid Plan Adoption Agreement and the MERS Defined Benefit Plan Adoption Agreement establishing the MERS Hybrid Pension Plan for new employees under Local 512 Office and Professional Employees International Union – Technical Clerical Unit hired on or after January 1, 2014.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign and execute all documents on behalf of the County to effectuate and finalize this transaction, subject to the approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Holman, Tsernoglou, Crenshaw, Celentino, Maiville
Nays:  None  Absent:  Koenig, Nolan  Approved 4/8/14

FINANCE:  Koenig, Anthony, Tennis, McGrain, Bahar-Cook
Nays:  None  Absent:  Schafer, Vickers  Approved 4/9/14
Defined Benefit Plan Adoption Agreement

The Employer, a participating municipality or participating court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with the MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Employer Name ___________ County of Ingham ___________ Municipality #: 3303

If new to MERS, please provide your municipality's fiscal year: ___________ through ___________.

II. Effective Date

Check one:

A. ☐ If this is the initial Adoption Agreement for this group, the effective date shall be the first day of ___________, 20___.

☐ This municipality or division is new to MERS, so vesting credit prior to the initial MERS effective date by each eligible participant shall be credited as follows (choose one):

☐ All prior service from date of hire
☐ Prior service proportional to assets transferred; all service used for vesting
☐ Prior service and vesting service proportional to assets transferred
☐ No prior service but grant vesting credit
☐ No prior service or vesting credit

☐ Link this new division to division number _____ for purposes of determining contributions (Unless otherwise specified, the standard transfer/rehire rules apply)

B. ☐ If this is an amendment of an existing Adoption Agreement (Defined Benefit division number 71), the effective date shall be the first day of January 20___. Please note: You only need to mark changes to your plan throughout the remainder of this Agreement.

C. ☐ If this is a temporary benefit that lasts 2-6 months, the effective dates of this temporary benefit are from __/__/20__ through __/__/20__ for Defined Benefit division number _______.

Please note: You only need to mark changes to your plan throughout the remainder of this Agreement.

D. ☐ If this is to separate employees from an existing Defined Benefit division (existing division number(s) ________________________________) into a new division, the effective date shall be the first day of ___________, 20___.

E. ☐ If this is to merge division(s) ______________________ into division(s) ____________________, the effective date shall be the first of ___________, 20___.
Defined Benefit Plan Adoption Agreement

III. Eligible Employees

Only those Employees eligible for MERS membership may participate in the MERS Defined Benefit Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following groups of employees are eligible to participate:

Admin/Union/OPEIU

(Name of Defined Benefit division – e.g. All Full Time Employees, or General after 7/01/13)

☐ Only retirees will be in this division.

These employees are (check one or both):

☐ In a collective bargaining unit (attach cover page, retirement section, signature page)

☐ Subject to the same personnel policy

To receive one month of service credit (check one):

☐ An employee shall work 10 ______ hour days.

☐ An employee shall work ______ hours in a month.

All employees as classified under eligible employees, whether full or part time, who meet this criteria must be reported to MERS. If you change your current day of work definition to be more restrictive, the new definition only applies to employees hired after the effective date.

To further define eligibility, check all that apply:

☐ Probationary Periods are allowed in one-month increments, no longer than 12 months. During this introductory period, the Employer will not report or provide service time for this period, including retroactively. Service will begin after the probationary period has been satisfied.

The probationary period will be ______ month(s).

☐ Temporary employees in a position normally requiring less than a total of 12 whole months of work in the position may be excluded from membership. These employees must be notified in writing by the participating municipality that they are excluded from membership within 10 business days of date of hire or execution of this Agreement.

The temporary exclusion period will be ______ month(s).

IV. Provisions

Valuation Date: _________________, 20____

1. This Adoption Agreement will be implemented in conjunction with a current actuarial valuation certified by a MERS actuary that sets contribution rates.

2. Annually, the MERS actuary will conduct an actuarial valuation to determine the employers’ contribution rates. Employers are responsible for payment of said contributions at the rate, in the form and at the time that MERS determines.
3. Benefit Multiplier (1%-2.5%, increments of 0.05%) ______ % (max 80% for multipliers over 2.25%)

☐ Check here if multiplier will be effective for existing active members' future service only
(Bridged Benefit as of effective date on page 1)

If checked, select one below:
☐ Termination Final Average Compensation (calculated over the members entire wage history)
☐ Frozen Final Average Compensation (FAC is calculated twice, once for the timeframe that matches the original multiplier, and once for the new multiplier)

4. Final Average Compensation (Min 3 yr, increments of 1 yr) ______ years

5. Vesting (5 -10 yrs, increments of 1 yr) ______ years

6. Required employee contribution (Max 10%, increments of 0.1%) \( \frac{1.2}{\ldots} \) ______ %

7. Compensation, for retirement purposes, is defined as base wages and all of the following.
Check applicable boxes to exclude these types from your MERS reported wages:

☐ Longevity pay
☐ Overtime pay
☐ Shift differentials
☐ Pay for periods of absence from work by reason of vacation, holiday, and sickness
☐ Workers' compensation weekly benefits (if reported and are higher than regular earnings)
☐ A member’s pre-tax contributions to a plan established under Section 125 of the IRC
☐ Transcript fees paid to a court reporter
☐ A taxable car allowance
☐ Short term or long term disability payments
☐ Payments for achievement of established annual (or similar period) performance goals
☐ Payment for attainment of educational degrees from accredited colleges, universities, or for acquisition of job-related certifications
☐ Lump sum payments attributable to the member's personal service rendered during the FAC period
☐ Other: __________________________________________
☐ Other 2: __________________________________________
8. Early Normal Retirement with unreduced benefits
   - ☐ Age 50 with 25 years of service  ☐ Age 50 with 30 years of service
   - ☐ Age 55 with 15 years of service  ☐ Age 55 with 20 years of service
   - ☐ Age 55 with 25 years of service  ☐ Age 55 with 30 years of service
   - ☐ Any age with (20-30 yrs, in 1 yr increments) _____ years of service

9. Other
   - ☐ Surviving Spouse will receive _____% of Straight Life benefit without a reduction to the participant’s benefit
   - ☐ Duty death or disability enhancement (add up to additional 10 years of service credit not to exceed 30 years of service)
   - ☐ DROP + with ____________ %

10. Cost-of-Living Adjustment

<table>
<thead>
<tr>
<th>☐ All current retirees as of effective date</th>
<th>☐ Future retirees who retire after effective date</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Retirees who retire between __<strong><strong>/01/</strong></strong> and __<strong><strong>/01/</strong></strong> (one time increase only)</td>
<td>Increase of <strong><strong>% or $</strong></strong> per month</td>
</tr>
<tr>
<td>Increase of <strong><strong>% or $</strong></strong> per month</td>
<td>Increase of <strong><strong>% or $</strong></strong> per month</td>
</tr>
<tr>
<td>Select one:</td>
<td>☐ Annual automatic increase</td>
</tr>
<tr>
<td>☐ Annual automatic increase</td>
<td>☐ One-time increase</td>
</tr>
<tr>
<td>Select one:</td>
<td></td>
</tr>
<tr>
<td>☐ Compounding</td>
<td>☐ Annual automatic increase</td>
</tr>
<tr>
<td>☐ Non-compounding</td>
<td>☐ Compounding</td>
</tr>
<tr>
<td>Employees must be retired ____ months (6-12 months, increments of 1 month)</td>
<td>Employees must be retired ____ months (6-12 months, increments of 1 month)</td>
</tr>
</tbody>
</table>

V. Appointing MERS as the Plan Administrator

The Employer hereby agrees to the provisions of this MERS Defined Benefit Plan Adoption Agreement and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event any conflict between MERS Plan Document and the MERS Defined Benefit Plan, the provisions of the Plan Document control.
VI. Modification Of The Terms Of The Adoption Agreement

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

VII. Enforcement

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired, and prohibits the use of the Employer's required current service funding to finance unfunded accrued liabilities.

2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;

3. In accordance with the Constitution and this Agreement, if at any time the balance standing to the Employer's credit in the reserve for employer contributions and benefit payments is insufficient to pay all service benefits due and payable to the entity's retirees and beneficiaries, the Employer agrees and covenants to promptly remit to MERS the amount of such deficiency as determined by the Retirement Board within thirty (30) days notice of such deficiency.

4. The Employer acknowledges that wage and service reports are due monthly, and the employee contributions (if any) and Employer contributions are due and payable monthly, and must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference.

5. Should the Employer fail to make its required contribution(s) when due, the retirement benefits due and payable by MERS on behalf of the entity to its retirees and beneficiaries may be suspended until the delinquent payment is received by MERS. MERS may implement any applicable interest charges and penalties pursuant to the MERS Enforcement Procedure for Prompt Reporting and Payment and Plan Document Section 45A(3), and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 436 of 2012, as may be amended.

6. The Employer acknowledges that changes to the Employer's MERS Defined Benefit Plan must be made in accordance with the MERS Plan Document and applicable law, and agrees that MERS will not administer any such changes unless the MERS Plan Document and applicable law permit same, and MERS is capable of administering same.
Defined Benefit Plan Adoption Agreement

VIII. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by ________________ on
the __ day of ______________________, 20__.

(Name of Approving Employer)

Authorized signature: __________________________________________

Title: ________________

Witness signature: __________________________________________

Received and Approved by the Municipal Employees’ Retirement System of Michigan

Dated: ______________________, 20__  Signature: ______________________

(Authorized MERS Signatory)
Defined Benefit Plan Adoption Agreement

The Employer, a participating municipality or participating court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with the MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Employer Name County of Ingham Municipality #: 3303
If new to MERS, please provide your municipality's fiscal year: ________ through ________.

II. Effective Date
Check one:

A. [ ] If this is the initial Adoption Agreement for this group, the effective date shall be the first day of _________, 20__.

[ ] This municipality or division is new to MERS, so vesting credit prior to the initial MERS effective date by each eligible participant shall be credited as follows (choose one):
   [ ] All prior service from date of hire
   [ ] Prior service proportional to assets transferred; all service used for vesting
   [ ] Prior service and vesting service proportional to assets transferred
   [ ] No prior service but grant vesting credit
   [ ] No prior service or vesting credit

[ ] Link this new division to division number _____ for purposes of determining contributions (Unless otherwise specified, the standard transfer/rehire rules apply)

B. [ ] If this is an amendment of an existing Adoption Agreement (Defined Benefit division number 75___), the effective date shall be the first day of January ____, 20___. Please note: You only need to mark changes to your plan throughout the remainder of this Agreement.

C. [ ] If this is a temporary benefit that lasts 2-6 months, the effective dates of this temporary benefit are from ___/01/___ through ___/___/___ for Defined Benefit division number _______.
   Please note: You only need to mark changes to your plan throughout the remainder of this Agreement.

D. [ ] If this is to separate employees from an existing Defined Benefit division (existing division number(s) ________________________) into a new division, the effective date shall be the first day of __________, 20___.

E. [ ] If this is to merge division(s) ______________________ into division(s) ____________________, the effective date shall be the first of __________, 20___.

Form DB-002 (version 2013-12-06)
Defined Benefit Plan Adoption Agreement

III. Eligible Employees

Only those Employees eligible for MERS membership may participate in the MERS Defined Benefit Plan. A copy of all employee enrollment forms must be submitted to MERS. The following groups of employees are eligible to participate:

Adm/OPEIU Pro af 7/1/11
(Name of Defined Benefit division - e.g. All Full Time Employees, or General after 7/01/13)

☐ Only retirees will be in this division.

These employees are (check one or both):

☐ In a collective bargaining unit (attach cover page, retirement section, signature page)

☐ Subject to the same personnel policy

To receive one month of service credit (check one):

☐ An employee shall work 10 _____ hour days.

☐ An employee shall work _____ hours in a month.

All employees as classified under eligible employees, whether full or part time, who meet this criteria must be reported to MERS. If you change your current day of work definition to be more restrictive, the new definition only applies to employees hired after the effective date.

To further define eligibility, check all that apply:

☐ Probationary Periods are allowed in one-month increments, no longer than 12 months. During this introductory period, the Employer will not report or provide service time for this period, including retroactively. Service will begin after the probationary period has been satisfied.

The probationary period will be _____ month(s).

☐ Temporary employees in a position normally requiring less than a total of 12 whole months of work in the position may be excluded from membership. These employees must be notified in writing by the participating municipality that they are excluded from membership within 10 business days of date of hire or execution of this Agreement.

The temporary exclusion period will be _____ month(s).

IV. Provisions

Valuation Date: ________________________, 20___

1. This Adoption Agreement will be implemented in conjunction with a current actuarial valuation certified by a MERS actuary that sets contribution rates.

2. Annually, the MERS actuary will conduct an actuarial valuation to determine the employers’ contribution rates. Employers are responsible for payment of said contributions at the rate, in the form and at the time that MERS determines.
Defined Benefit Plan Adoption Agreement

3. Benefit Multiplier (1%-2.5%, increments of 0.05%) ________ % (max 80% for multipliers over 2.25%)

☐ Check here if multiplier will be effective for existing active members' future service only
   (Bridged Benefit as of effective date on page 1)
   If checked, select one below:
   ☐ Termination Final Average Compensation (calculated over the members entire wage history)
   ☐ Frozen Final Average Compensation (FAC is calculated twice, once for the timeframe that matches the original multiplier, and once for the new multiplier)

4. Final Average Compensation (Min 3 yr, increments of 1 yr) ________ years

5. Vesting (5-10 yrs, increments of 1 yr) ________ years

6. Required employee contribution (Max 10%, increments of 0.1%) ______________ %

7. Compensation, for retirement purposes, is defined as base wages and all of the following. Check applicable boxes to exclude these types from your MERS reported wages:

☐ Longevity pay
☐ Overtime pay
☐ Shift differentials
☐ Pay for periods of absence from work by reason of vacation, holiday, and sickness
☐ Workers’ compensation weekly benefits (if reported and are higher than regular earnings)
☐ A member’s pre-tax contributions to a plan established under Section 125 of the IRC
☐ Transcript fees paid to a court reporter
☐ A taxable car allowance
☐ Short term or long term disability payments
☐ Payments for achievement of established annual (or similar period) performance goals
☐ Payment for attainment of educational degrees from accredited colleges, universities, or for acquisition of job-related certifications
☐ Lump sum payments attributable to the member’s personal service rendered during the FAC period
☐ Other: __________________________________________
☐ Other 2: __________________________________________
8. Early Normal Retirement with unreduced benefits

☐ Age 50 with 25 years of service  ☐ Age 50 with 30 years of service
☐ Age 55 with 15 years of service  ☐ Age 55 with 20 years of service
☐ Age 55 with 25 years of service  ☐ Age 55 with 30 years of service
☐ Any age with (20-30 yrs, in 1 yr increments) ____ years of service

9. Other

☐ Surviving Spouse will receive ____% of Straight Life benefit without a reduction to the participant's benefit
☐ Duty death or disability enhancement (add up to additional 10 years of service credit not to exceed 30 years of service)
☐ DROP + with _________%

10. Cost-of-Living Adjustment

| ☐ All current retirees as of effective date | ☐ Future retirees who retire after effective date |
| ☐ Retirees who retire **between**  ____/01/____ and  ____/01/____  
  (one time increase only) | |
| Increase of ____% or $ ____ per month | Increase of ____% or $ ____ per month |
| Select one: | ☐ Annual automatic increase |
| ☐ Annual automatic increase | |
| ☐ One-time increase | |

Select one:
| ☐ Compounding |
| ☐ Non-compounding |

Employees must be retired ____ months  
(6-12 months, increments of 1 month)  
Employees must be retired ____ months  
(6-12 months, increments of 1 month)

V. Appointing MERS as the Plan Administrator

The Employer hereby agrees to the provisions of this MERS Defined Benefit Plan Adoption Agreement and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event any conflict between MERS Plan Document and the MERS Defined Benefit Plan, the provisions of the Plan Document control.
VI. Modification Of The Terms Of The Adoption Agreement

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

VII. Enforcement

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired, and prohibits the use of the Employer's required current service funding to finance unfunded accrued liabilities.

2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;

3. In accordance with the Constitution and this Agreement, if at any time the balance standing to the Employer's credit in the reserve for employer contributions and benefit payments is insufficient to pay all service benefits due and payable to the entity's retirees and beneficiaries, the Employer agrees and covenants to promptly remit to MERS the amount of such deficiency as determined by the Retirement Board within thirty (30) days notice of such deficiency.

4. The Employer acknowledges that wage and service reports are due monthly, and the employee contributions (if any) and Employer contributions are due and payable monthly, and must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference.

5. Should the Employer fail to make its required contribution(s) when due, the retirement benefits due and payable by MERS on behalf of the entity to its retirees and beneficiaries may be suspended until the delinquent payment is received by MERS. MERS may implement any applicable interest charges and penalties pursuant to the MERS Enforcement Procedure for Prompt Reporting and Payment and Plan Document Section 45A(3), and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 436 of 2012, as may be amended.

6. The Employer acknowledges that changes to the Employer's MERS Defined Benefit Plan must be made in accordance with the MERS Plan Document and applicable law, and agrees that MERS will not administer any such changes unless the MERS Plan Document and applicable law permit same, and MERS is capable of administering same.
VIII. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by Ingham County Board of Commissioners on the ___ day of ________________, 20___.

(Name of Approving Employer)

Authorized signature: __________________________________________

Title: Chairperson ____________________________________________

Witness signature: ____________________________________________

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: ________________________, 20___  Signature: __________________________

(Authorized MERS Signatory)
MERS Hybrid Plan Adoption Agreement

The Employer, a participating municipality or participating court within the State of Michigan that has adopted MERS coverage, hereby establishes the following MERS Hybrid Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220 in accordance with the MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Employer Name County of Ingham

Municipality #: 3303

If new to MERS, please provide your municipality's fiscal year: ______________ through ________________ (Month) through (Month).

II. Effective Date

Check one:

A. ☐ If this is the initial Adoption Agreement for this group, the effective date shall be the first day

   of January __________, 20__.

   ☐ This municipality or division is new to MERS, so vesting credit prior to the initial MERS
   effective date by each eligible participant shall be credited as follows (choose one):

   ☐ Vesting credit from date of hire

   ☐ No vesting credit

   ☐ This division is currently in the MERS Defined Benefit Plan or Defined Contribution Plan and
   meets the applicable funding level requirements to adopt MERS Hybrid, as set forth in Plan
   Document Section 43C. Unless otherwise specified, the standard transfer/rehire rules will
   apply.

   ☐ This division is for new hires, rehires, and transfers of current Defined Benefit
   division # __________ and/or current Defined Contribution division # __________

   ☐ We elect to offer a one-time conversion from the existing plan into the new MERS
   Hybrid Plan (see attached MERS Hybrid Conversion Addendum incorporated
   herein by reference).

B. ☐ If this is an amendment of an existing Adoption Agreement (Hybrid division # __________), the

   effective date shall be the first day of ________________, 20__. Please note: You only

   need to mark changes to your plan throughout the remainder of this Agreement.

C. ☐ If this is to separate employees from an existing Hybrid division

   (existing division number(s) ________________)

   into a new Hybrid division, the effective date shall be the first day of ________________, 20__. 
MERS Hybrid Plan Adoption Agreement

III. Eligible Employees

Only those Employees eligible for MERS membership may participate in the MERS Hybrid Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following groups of employees are eligible to participate:

OPEIU Technical Clerical after 1/1/2014

(Name of Hybrid division – e.g. All Full Time Employees, or General after 7/10/13)

These employees are (check one or both):

☐ In a collective bargaining unit (attach cover page, retirement section, and signature page)
☐ Subject to the same personnel policy

To receive one month of service credit (check one):

☐ An employee shall work 10 8_______ hour days
☐ An employee shall work _________ hours in a month

All employees classified under eligible employees, whether full or part time, who meet this criteria must be reported to MERS. If you change your current day of work definition to be more restrictive, the new definition only applies to employees hired after the effective date.

To further define eligibility, check all that apply:

☐ Probationary periods are allowed in one-month increments, no longer than 12 months. During this introductory period the Employer will not report or make contributions for this period, including retroactively. Service will begin after the probationary period has been satisfied. The probationary period will be _______ month(s).

☐ Temporary employees in a position normally requiring less than a total of 12 whole months of work in the position may be excluded from membership. These employees must be notified in writing by the participating municipality that they are excluded from membership within 10 business days of date of hire or execution of this Agreement. The temporary exclusion period will be ______ month(s).

IV. Provisions

The Defined Benefit Provisions, once adopted, are irrevocable and shall not be later changed except for definition of compensation.

Valuation Date: ____________________________, 20____

1. This Adoption Agreement will be implemented in conjunction with a current actuarial valuation certified by a MERS actuary or normal cost calculation created by MERS that sets contribution rates.

2. Annually, the MERS actuary will conduct an actuarial valuation to determine the employers’ contribution rates for the Defined Benefit portion of Hybrid. Employers are responsible for payment of said contributions at the rate, in the form and at the time that MERS determines.
3. Benefit Multiplier
   The multiplier shall be one of the following dependent upon the division’s Social Security status:

<table>
<thead>
<tr>
<th>Social Security Coverage</th>
<th>No Social Security Coverage</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.00%</td>
<td>1.00%</td>
</tr>
<tr>
<td>1.25%</td>
<td>1.25%</td>
</tr>
<tr>
<td>1.50%</td>
<td>1.50%</td>
</tr>
<tr>
<td></td>
<td>1.75%</td>
</tr>
<tr>
<td></td>
<td>2.00%</td>
</tr>
</tbody>
</table>

4. Final Average Compensation (FAC) shall be based on 3 years

5. Vesting shall be 6 years

6. The DB component shall be exclusively funded by the employer, with no member contributions permitted, unless the employer elects to cap annual employer contributions to a fixed percentage of compensation to the extent required to comply with a state statute that places restrictions on employer contributions to retirement plans.

   ☐ Employer hereby elects to cap annual employer contributions to ____% of compensation

7. Compensation, for the Defined Benefit portion of Hybrid, is defined as base wages and all of the following. Check applicable boxes to exclude these types from your MERS reported wages:

   ☐ Longevity pay
   ☐ Overtime pay
   ☐ Shift differentials
   ☐ Pay for periods of absence from work by reason of vacation, holiday, and sickness
   ☐ Workers’ compensation weekly benefits (if reported and are higher than regular earnings)
   ☐ A member's pre-tax contributions to a plan established under Section 125 of the IRC
   ☐ Transcript fees paid to a court reporter
   ☐ A taxable car allowance
   ☐ Short term or long term disability payments
   ☐ Payments for achievement of established annual (or similar period) performance goals
   ☐ Payment for attainment of educational degrees from accredited colleges, universities, or for acquisition of job-related certifications
   ☐ Lump sum payments attributable to the member’s personal service rendered during the FAC period
   ☐ Other: ____________________________________________________________
   ☐ Other 2: __________________________________________________________
8. Normal Retirement will be age 60 with 6 years of service

9. Early Normal Retirement with unreduced benefits
☐ F55/25

1. Vesting (Check one):
☐ Immediate
☐ Cliff Vesting (fully vested after below number years of service)
☐ 1 year ☐ 2 years ☐ 3 years ☐ 4 years ☐ 5 years
☐ Graded Vesting
____% after 1 year of service
____% after 2 years of service
____% after 3 years of service (min 25%)
____% after 4 years of service (min 50%)
____% after 5 years of service (min 75%)
100% after 6 years of service

In the event of disability or death, a participant’s (or his/her beneficiary’s) entire employer contribution account shall be 100% vested, to the extent that the balance of such account has not previously been forfeited.

Normal Retirement Age (presumed to be age 60 unless otherwise specified) ____________

*If an employee is still employed with the municipality at the age specified here, their entire employer contribution will become 100% vested regardless of years of service.*

2. Contributions
   a. Will be remitted
      ☐ Weekly ☐ Bi-Weekly ☐ Monthly
   b. Employee/Employer contribution structure (subject to limitations of Section 415(c) of the Internal Revenue Code)

<table>
<thead>
<tr>
<th></th>
<th>Enter % or $ for contribution amounts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee Contribution</td>
<td>1%</td>
</tr>
<tr>
<td>Employer Contribution</td>
<td>1%</td>
</tr>
</tbody>
</table>

☑ Direct mandatory employee contributions as pre-tax

c. Voluntary employee contributions may be made after-tax, subject to the Section 415(c) limitations of the Internal Revenue Code

3. Compensation includable wages, up to the 401(a)(17) limits published every year by the IRS are:
   • Wages as reported on box 5 of the employees W2. This includes bonuses, sick/vacation time payments, back pay, and compensation that would have been earned while an employee was in qualified military service, and contributions to plans like 457 deferred compensation plans.
   • Any amounts contributed to a 125 cafeteria plan, Health Care Savings Program, simplified employee pension, simple retirement account and a 457 deferred compensation plan.

*Note: Items excluded from compensation include items such as taxable meal reimbursements; taxable group term life; clothing, food, or gun allowances*
MERS Hybrid Plan Adoption Agreement

4. **Loans:** ☐ shall be permitted ☑ shall not be permitted
   If Loans are elected, please complete and attach the MERS Hybrid Loan Addendum.

5. Rollovers from qualified plans are permitted and the plan will account separately for pre-tax and post-tax contributions and earnings thereon.

V. **Appointing MERS as the Plan Administrator**

The Employer hereby agrees to the provisions of this MERS Hybrid Plan Adoption Agreement and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event any conflict between MERS Plan Document and the MERS Hybrid Plan, the provisions of the Plan Document control.

VI. **Modification of the terms of the Adoption Agreement**

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

VII. **Enforcement**

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired, and prohibits the use of the Employer's required current service funding to finance unfunded accrued liabilities.

2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;

3. In accordance with the Constitution and this Agreement, if at any time the balance standing to the Employer's credit in the reserve for employer contributions and DB benefit payments is insufficient to pay all service benefits due and payable to the entity's retirees and beneficiaries, the Employer agrees and covenants to promptly remit to MERS the amount of such deficiency as determined by the Retirement Board within thirty (30) days notice of such deficiency;

4. The Employer acknowledges that the DB wage and service reports are due monthly, and the employee contributions (if any) and Employer contributions are due and payable monthly, and must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference;

5. The Employer acknowledges that employee contributions (if any) and employer contributions must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference;

6. The Employer acknowledges that late or missed contributions will be required to be made up, including any applicable gains for the Defined Contribution portion of Hybrid, pursuant to the Internal Revenue Code;

7. Should the Employer fail to make its required contribution(s) when due, the retirement benefits due and payable by MERS on behalf of the entity to its retirees and beneficiaries may be suspended until the delinquent payment is received by MERS. MERS may implement any applicable interest charges and penalties pursuant to the MERS Enforcement Procedure for Prompt Reporting and Payment and Plan Document Section 45A(3), and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 436 of 2012, as may be amended;
MERS Hybrid Plan Adoption Agreement

8. It is expressly agreed and understood as an integral and non-severable part of this Agreement that Section 43B of the Plan Document shall not apply to this Agreement and its administration or interpretation. In the event any alteration of the terms or conditions of this Agreement is made or occurs, under Section 43B or other plan provision or law, MERS and the Retirement Board, as sole trustee and fiduciary of the MERS plan and its trust reserves, and whose authority is non-delegable, shall have no obligation or duty to administer (or to have administered) the Hybrid Plan, to authorize the transfer of any assets to the Hybrid Plan, or to continue administration by MERS or any third-party administrator of the Hybrid Plan.

VIII. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by Ingham County Board of Commissioners on the ___ day of __________________, 20____. (Name of Approving Employer)

Authorized signature: __________________________________________

Title: Chairperson __________________________________________

Witness signature: __________________________________________

Received and Approved by the Municipal Employees’ Retirement System of Michigan

Dated: ________________________ , 20____ Signature: ________________________ (Authorized MERS Signatory)
April 15, 2014  
Agenda Item No. 18

Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT
WITH INGHAM COUNTY EMPLOYEES’ ASSOCIATION –
PROFESSIONAL COURT EMPLOYEES

RESOLUTION # 14 –

WHEREAS, an agreement has been reached between representatives of Ingham County, the 30th Judicial Circuit Court, 55th District Court and Ingham County Employees’ Association (ICEA) – Professional Court Employees for the period January 1, 2012 through December 31, 2015; and

WHEREAS, the agreement has been ratified by the employees within the bargaining unit; and

WHEREAS, the provisions of the agreement have been approved by the County Services and Finance Committees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and ICEA Professional Court Employees for the period January 1, 2012 through December 31, 2015.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners and the County Clerk are authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Tsernoglou, Crenshaw, Celentino, Maiville  
Nays: None  Absent: Koenig, Nolan  Approved 4/8/14

FINANCE: Koenig, Anthony, Tennis, McGrain, Bahar-Cook  
Nays: None  Absent: Schafer, Vickers  Approved 4/9/14
Introducing this resolution, the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A MERS HYBRID PLAN FOR NEWLY HIRED EMPLOYEES UNDER INGHAM COUNTY EMPLOYEES’ ASSOCIATION – PROFESSIONAL COURT EMPLOYEES

RESOLUTION # 14 –

WHEREAS, the Ingham County Board of Commissioners has recognized the escalating cost of the current MERS Defined Benefit Plan; and

WHEREAS, Ingham County Employees’ Association (ICEA) – Professional Court Employees approved a new collective bargaining agreement that includes the establishment of a Hybrid pension plan for new hires.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes the MERS Hybrid Plan Adoption Agreement establishing the MERS Hybrid Pension Plan for new employees under Ingham County Employees’ Association (ICEA) – Professional Court Employees after April 15, 2014.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign and execute all documents on behalf of the County to effectuate and finalize this transaction, subject to the approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Celentino, Maiville  
Nays: None  Absent: Koenig, Nolan  Approved 4/8/14

FINANCE:  Koenig, Anthony, Tennis, McGrain, Bahar-Cook  
Nays: None  Absent: Schafer, Vickers  Approved 4/9/14
RESOLUTION EXTENDING PURCHASE AUTHORIZATION OF THE ROAD DEPARTMENT’S 2013 COUNTYWIDE WATERBORNE PAVEMENT MARKING & COLD PLASTIC COMMON TEXT & SYMBOL PAVEMENT MARKING CONTRACTS FOR THE 2014 PAVEMENT MARKING PROGRAM

RESOLUTION # 14 –

WHEREAS, during the spring of each year, the Road Department solicits unit prices for a vast array of contractor applied pavement markings; and

WHEREAS, waterborne pavement marking paint is applied to refresh the yellow and white longitudinal lines that define road laneage and white cold plastic material, such as arrows, stop bars and school symbols are applied to guide motorists to their destinations; and

WHEREAS, both the Road Department’s 2013 waterborne pavement marking contractor and cold plastic pavement marking contractor have indicated in writing that they will honor their 2013 unit prices for the Road Department’s 2014 pavement marking program; and

WHEREAS, a check of MDOT published average unit prices for the end of 2013 and beginning of 2014 pavement marking work revealed that the 2013 costs are in-line, or slightly less, than those expected in 2014; and

WHEREAS, both M&M Pavement Markings, Inc., Grand Blanc, Michigan (waterborne pavement marking) and P.K. Contracting, Inc., Troy, Michigan (cold plastic pavement marking) have been selected to provide the Road Department’s annual pavement marking work since 2011; and

WHEREAS, the Road Department adopted 2014 budget includes funds for this purchase; and

WHEREAS, both the Road Department and Purchasing Department recommend approval of an extension of the 2013 purchase authorization.

THEREFORE BE IT RESOLVED, the Board of Commissioners approves extending the purchase authorization for the 2013 Countywide Waterborne Pavement Marking & Cold Plastic Common Text & Symbol Pavement Marking Program for the Road Department’s 2014 pavement marking program as follows:

- Award the 2014 Waterborne Pavement Marking contract to **M&M Pavement Markings, Inc., Grand Blanc, Michigan**, for a total estimated price of $402,000.00.

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to produce and sign any necessary documents relating to the above authorized purchase, on behalf of the County.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Celentino, Maiville  
**Nays:** None  
**Absent:** Koenig, Nolan  
**Approved 4/8/14**

**FINANCE:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook  
**Nays:** None  
**Absent:** Schafer, Vickers  
**Approved 4/9/14**
WHEREAS, the Ingham County Road Department, on behalf of Delhi Charter Township, had applied for and obtained Congestion Mitigation and Air Quality (CMAQ) funding through the Federal Surface Transportation Program for construction of the township’s RAM Trail Project along Holt Road from Eifert Road to Kahres Road in 2013; and

WHEREAS, the township desires, at its own cost, to acquire necessary right-of-way, design, construct, and maintain the trail for the use of the general public and satisfy all the requirements of the Michigan Department of Transportation (MDOT), the Federal Highway Administration (FHWA), and the Road Department; and

WHEREAS, the township’s design consultant is pursuing the right-of-way needed to build the trail and has come to terms with the Great Lakes Christian Homes Housing Corporation, which owns property in the northeast quadrant of Holt Road and Washington Road; and

WHEREAS, Great Lakes Christian Homes Housing Corporation wants to quit claim the lands needed for the trail to either the township or county, for the sum of $1.00, so that the conveyed lands are excluded when property taxes are calculated for the parent parcel; and

WHEREAS, Delhi Township requested that the lands be added to the county public road right-of-way, instead of conveyed to the township; and

WHEREAS, additional county public road right-of-way is more valuable and desired from the Road Department point of view.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign and execute the quit claim deed, consistent with this resolution, after approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Celentino, Maiville
      Nays: None  Absent: Koenig, Nolan  Approved 4/8/14

FINANCE:  Koenig, Anthony, Tennis, McGrain, Bahar-Cook
      Nays: None  Absent: Schafer, Vickers  Approved 4/9/14
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE PURCHASE OF REFLECTIVE SIGN FACES AND COMPLETE SIGNS FROM OSBURN ASSOCIATES, INC.

RESOLUTION # 14 –

WHEREAS, the Ingham County Purchasing Department solicits unit prices annually for a vast array of Road Department sign materials; and

WHEREAS, the Road Department uses the unit prices and an initial order quantity to determine a successful bidder, from which materials are purchased to improve and maintain the county road sign system; and

WHEREAS, the Invitation for Bids was designed so that later in fiscal year 2014, if the Road Department needs additional sign materials, it can use the unit prices from the recommended bidder and order materials to replenish its sign materials inventory; and

WHEREAS, the unit prices and initial order costs are in-line with those received last year; and

WHEREAS, the Purchasing Department, Director of Purchasing and the Road Department, Director of Engineering are recommending that the Board of Commissioners accept the unit price bid results for reflective sign faces and completed signs and authorize purchase of sign materials with Osburn Associates, Inc., Logan, Ohio.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the unit price bid results for reflective sign faces and completed signs from Osburn Associates, Inc., Logan, Ohio and authorizes the purchase of an initial order of said materials to fully stock the Road Department’s sign materials inventory.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Purchasing Department to issue a Purchase Order in an amount not to exceed $37,775.70 to Osburn Associates, Inc., Logan, Ohio for the purchase of reflective sign faces and completed signs.

COUNTY SERVICES: Yeas: Holman, Tsernoglou, Crenshaw, Celentino, Maiville
Nays: None Absent: Koenig, Nolan Approved 4/8/14

FINANCE: Koenig, Anthony, Tennis, McGrain, Bahar-Cook
Nays: None Absent: Schafer, Vickers Approved 4/9/14
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE EXTENSION OF AUTHORIZATIONS TO PURCHASE 2014 SEASONAL REQUIREMENTS OF SMOOTH-LINED CORRUGATED POLYETHYLENE PIPE & HELICALLY CORRUGATED STEEL PIPE FOR THE ROAD DEPARTMENT

RESOLUTION # 14 –

WHEREAS, the Road Department annually purchases approximately 3,500 lineal feet of various sizes of both smooth lined corrugated polyethylene pipe and helically corrugated steel pipe—both galvanized and aluminized coated, for use as road drainage culverts and piping; and

WHEREAS, the Road Department adopted 2014 budget includes funds for this and other maintenance material purchases in controllable expenditures; and

WHEREAS, per Resolution 13-204, the Board of Commissioners approved bids for both smooth lined corrugated polyethylene pipe and helically corrugated steel pipe—both galvanized and aluminized coated, per Request for Proposals (RFP) #46-13, and authorized awarding this bid and purchase on an as-needed, unit price basis, smooth lined corrugated polyethylene pipe from Advanced Drainage Systems, and helically corrugated steel pipe—both galvanized and aluminized coated, from Contech Engineered Solutions, LLC; and

WHEREAS, both Advanced Drainage Systems and Contech Engineered Solutions, LLC, have offered in writing to extend their 2013 unit prices to 2014 for smooth lined corrugated polyethylene pipe and helically corrugated steel pipe respectively; and

WHEREAS, given inflation in manufacturing and trucking costs, the Road Department expects that bidding these products for 2014 would result in higher unit prices than the price extensions being offered by both Advanced Drainage Systems and Contech Engineered Solutions, LLC, for these pipe products; and

WHEREAS, it is therefore the recommendation of the Road and Purchasing Departments to extend for 2014 the authorization to purchase on an as-needed, unit price basis, smooth lined corrugated polyethylene pipe from Advanced Drainage Systems, and helically corrugated steel pipe—both galvanized and aluminized coated, from Contech Engineered Solutions, LLC, at the unit prices each proposed for their respective products per RFP #46-13.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes extending for 2014 the authorization to purchase on an as-needed, unit price basis smooth lined corrugated polyethylene pipe from Advanced Drainage Systems, and helically corrugated steel pipe—both galvanized and aluminized coated, from Contech Engineered Solutions, LLC, per their respective 2013 unit prices proposed for RFP 46-13 and approved per Resolution 13-204.

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to execute any necessary purchase documents relating to the above, consistent with this resolution, on behalf of the County.
COUNTY SERVICES: **Yea**: Holman, Tsernoglou, Crenshaw, Celentino, Maiville
**Nays**: None  **Absent**: Koenig, Nolan  **Approved 4/8/14**

FINANCE: **Koenig, Anthony, Tennis, McGrain, Bahar-Cook**
**Nays**: None  **Absent**: Schafer, Vickers  **Approved 4/9/14**
RESOLUTION AUTHORIZING THE EXTENSION OF A CONTRACT FOR GRAVEL ROAD DUST CONTROL SERVICE FOR THE ROAD DEPARTMENT

WHEREAS, the Road Department uses a service to provide, deliver and/or apply approximately 230,000 gallons of calcium chloride solution for dust control each year on the 87 miles of gravel county roads during the dry months of the year; and

WHEREAS, the Road Department adopted 2014 budget includes funds for this expense in controllable expenditures; and

WHEREAS, the 2012 low bid vendor, Michigan Mineral Resources of Albion, Michigan, has offered to extend for 2014 its 2013 and 2012 unit price of 13 cents per gallon for calcium chloride dust control solution delivered to the Road Department for incidental application by Road Department crews and/or applied to all gravel roads by the vendor; and

WHEREAS, Michigan Mineral Resources uses a dust control brine that the Road department has found to be better for dust control than most other materials; and

WHEREAS, Michigan Mineral Resources has been the low bidder on this service for many years; and

WHEREAS, given inflation in fuel and therefore trucking costs, the Road Department expects that bidding this service would result in higher prices than the price extension being offered by Michigan Mineral Resources; and

WHEREAS, it is therefore the recommendation of the Road and Purchasing Departments to extend for 2014 Michigan Mineral Resource’s 2012 and 2013 unit price of 13 cents per gallon for calcium chloride dust control solution delivered and/or applied; and

WHEREAS, per Resolution #13-263, the Board of Commissioners approved continuation of a contract with Michigan Mineral Resources from 2012 to 2013.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes extending for 2014 the contract and unit price of 13 cents per gallon for calcium chloride dust control solution delivered and/or applied with Michigan Mineral Resources of Albion, Michigan.

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to execute any necessary purchase documents relating to the above, consistent with this resolution, on behalf of the County.

COUNTY SERVICES: Yeas: Holman, Tsernoglou, Crenshaw, Celentino, Maiville
Nays: None         Absent: Koenig, Nolan      Approved 4/8/14
FINANCE: Koenig, Anthony, Tennis, McGrain, Bahar-Cook
Nays: None  Absent: Schafer, Vickers  Approved 4/9/14
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE
PROPOSED 2014 INGHAM COUNTY BRIDGE FUNDING APPLICATIONS
FOR SUBMISSION TO THE LOCAL BRIDGE PROGRAM MANAGER

RESOLUTION # 14 –

WHEREAS, federal and state funding is made available for major bridge reconstruction, rehabilitation, and preventative maintenance projects through the Local Bridge Program; and

WHEREAS, the Local Bridge Program requires an application process where “… a current resolution, signed and dated, from the governing board supporting the project” must be submitted for bridge projects to be considered for funding under this program; and

WHEREAS, the Ingham County Road Department has all Ingham County road bridges inspected by a state certified bridge inspection consultant biennially, or more, as required by federal requirements; and

WHEREAS, the state certified bridge inspection consultant recommends bridge projects for replacement, rehabilitation, and preventative maintenance, which is provided to and evaluated by Road Department staff; and

WHEREAS, Road Department staff concurs with the bridge inspection consultant’s bridge project recommendations and priorities; and

WHEREAS, the Ingham County Road Advisory Board was convened for a meeting on March 26, 2014, among other issues, to consider and advise the Board of Commissioners on projects to be submitted for federal and state Local Bridge Program funding; and

WHEREAS, upon reviewing the county bridge needs and input from Road Department staff, the County Road Advisory Board passed a motion recommending approval for submitting 2014 funding applications to address replacement, rehabilitation, and preventative maintenance needs for the following bridges:

1. Replacement of the Columbia Road Bridge over the Grand River, Aurelius Township
2. Replacement of the Zimmer Road Bridge over Deer Creek, Wheatfield Township
3. Replacement of the Dietz Road Bridge over the Red Cedar River, Locke Township
4. Rehabilitation of the Holt Road Bridge over Doan Creek, Leroy Township
5. Preventative maintenance repairs on:
   Howell Road Bridge over Doan Creek, Wheatfield and Ingham Townships
   Olds Road Bridge over the Huntoon Lake Drain, Leslie Township
   Olds Road Bridge over the Perry Creek, Leslie Township
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Road Department staff to submit five applications for the bridges listed above for fiscal year 2017 Local Bridge Program funding.

COUNTY SERVICES: Yeas: Holman, Tsernoglou, Crenshaw, Celentino, Maiville
    Nays: None    Absent: Koenig, Nolan    Approved 4/8/14

FINANCE: Koenig, Anthony, Tennis, McGrain, Bahar-Cook
    Nays: None    Absent: Schafer, Vickers    Approved 4/9/14
April 15, 2014
Agenda Item No. 26

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN
AS NEEDED CONSTRUCTION INSPECTION PROFESSIONAL ENGINEERING SERVICES
CONTRACT WITH RS ENGINEERING, LLC

RESOLUTION # 14 –

WHEREAS, the Ingham County Purchasing Department solicited proposals from Michigan Department of Transportation (MDOT) prequalified and experienced engineering firms to provide inspection and supervision services for construction on an as-needed basis; and

WHEREAS, the Purchasing Department advertised for the inspection and supervision services and received four (4) proposals; and

WHEREAS, Road Department and Purchasing Department staff reviewed the proposals for adherence to county purchasing requirements, proposed scope of work, similar project experience, and overall value to the county; and

WHEREAS, the Road Department and Purchasing Department staff jointly recommend that the Board of Commissioners authorize an inspection and supervision services contract with RS Engineering, LLC because their hourly rate for the as-needed services were lower than the other respondents.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with RS Engineering, LLC, 915 Centennial Way, Suite 380, Lansing, Michigan, based on its proposal dated March 5, 2014, for 2014 – 2015 As-Needed Construction Inspection and Supervision Services for the unit prices illustrated below.

<table>
<thead>
<tr>
<th>Vendor Name</th>
<th>Office Technician ($/Hr.)</th>
<th>Inspection Technician ($/Hr.)</th>
<th>Transportation Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>RS Engineering, LLC</td>
<td>$53.60 ($57.73)</td>
<td>$50.41 ($54.54)</td>
<td>$0.66/mile - transportation costs will be billed from their office to the assigned job site, unless the assigned staff member lives closer to the job site. If that is the case, transportation costs will be billed from the worker's home to the job site.</td>
</tr>
</tbody>
</table>

Mileage Note: If we assume that the $0.66 / mile charge for RS Engineering is applied to an average of 50 miles traveled per 8 hour day, the billing rate would work out to be $57.73 per hour for the Office Technician and $54.54 for the Inspection (shown above in parentheses).

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents, on behalf of the County, after approved as to form by the County Attorney.
COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Celentino, Maiville  
Nays: None  Absent: Koenig, Nolan  Approved 4/8/14

FINANCE:  Koenig, Anthony, Tennis, McGrain, Bahar-Cook  
Nays: None  Absent: Schafer, Vickers  Approved 4/9/14
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING AND ENDORSING SUBMISSION OF GRANT APPLICATIONS UNDER BOTH THE USDOT TIGER FY 2014 AND THE MDOT TEDF-A PROGRAMS FOR THE RECONSTRUCTION OF CEDAR STREET FROM US-127 TO HOLBROOK DRIVE IN ALAIEDON AND DELHI TOWNSHIPS, INGHAM COUNTY, MICHIGAN FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 14 –

WHEREAS, Cedar Street from US-127 to Holbrook Drive in Alaiedon and Delhi Townships, Ingham County, Michigan, is in very poor condition and needs to be reconstructed to a modern boulevard or divided highway having a wider median with uni-directional channelized turn-arounds and other geometric improvements for improved traffic safety and mobility; and

WHEREAS, the aforementioned Cedar Street corridor supports Dart Container Manufacturing Company located on Cedar Street, Mason, Michigan, approximately one half mile northwest of US-127, and many other small businesses located through-out its approximately 3.5 mile length between the City of Mason and Delhi Township; and

WHEREAS, Dart Container Company is currently expanding its aforementioned container manufacturing plant and operations including the planned addition of at least 300 permanent jobs currently and possibly additional jobs in the future; and

WHEREAS, it also the desire of Delhi and Alaiedon Townships, and Ingham County for additional business and job growth to occur along the aforementioned Cedar Street corridor; and

WHEREAS, it also the desire of Delhi and Alaiedon Townships, City of Manson, Ingham County, and other included communities to construct a currently non-existent link in the area’s non-motorized, multi-use path system between the City of Mason and Delhi Township; and

WHEREAS, the Ingham County Road Department (ICRD) therefore recommends to reconstruct Cedar Street from US-127 to Holbrook Drive in Alaiedon and Delhi Townships, Ingham County, MI, a distance of approximately 3.5 miles, as a modern boulevard or divided highway having a wider median with uni-directional channelized turn-arounds, other geometric improvements, and a non-motorized, multi-use path throughout one side of the Cedar Street road corridor; and

WHEREAS, the estimated cost of the aforementioned Cedar Street reconstruction and non-motorized path project is estimated at approximately $15 million total; and

WHEREAS, ICRD does not have sufficient funding to undertake such a large project without additional funding in the form of various, available, special state and federal grants; and
WHEREAS, the U.S. Consolidated Appropriations Act, 2014 (pub. L. 113-76, January 17, 2014) appropriated $600 million to be awarded by the U.S. Department of Transportation (USDOT) in FY 2014 for National Infrastructure Investments in a program to be known as the Transportation Investment Generating Economic Recovery Discretionary Grants program for FY 2014 (TIGER FY 2014); and

WHEREAS, ICRD is also applying for a Transportation Economic Development Fund (TEDF), Category A (transportation projects supporting new job growth in Michigan) grant (TEDF-A) from the Michigan Department of Transportation (MDOT) to partially fund the aforementioned Cedar Street reconstruction project in conjunction with the aforementioned Dart Container Company job expansion, and to provide the required minimum 20% match funding for the aforementioned federal TIGER FY 2014 grant; and

WHEREAS, Delhi Township had previously applied for a TIGER grant for a portion of the Cedar Street project in 2009, but said previous TIGER grant was not awarded to this project; and

WHEREAS, both Alaiedon and Delhi Townships support a current application for both USDOT TIGER FY 2014 and MDOT TEDF-A grants for the aforementioned, currently proposed Cedar Street project; and

WHEREAS, the Ingham County Road Advisory Board, per a motion unanimously passed at its March 26, 2014 meeting also supports current applications for both USDOT TIGER and MDOT TEDF-A grants for the aforementioned, currently proposed Cedar Street project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes ICRD to apply for both USDOT TIGER FY 2014 and MDOT TEDF-A grants for the aforementioned, currently proposed Cedar Street project.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby endorses both above authorized grant applications.

BE IT FURTHER RESOLVED, that the ICRD Managing Director is hereby authorized to execute, sign and submit any necessary, related grant application documents consistent with this resolution on behalf of Ingham County.

COUNTY SERVICES:  Yeas:  Holman, Tsernoglou, Crenshaw, Celentino, Maiville
  Nays:  None  Absent:  Koenig, Nolan  Approved 4/8/14

FINANCE:  Koenig, Anthony, Tennis, McGrain, Bahar-Cook
  Nays: None  Absent: Schafer, Vickers  Approved 4/9/14
WHEREAS, Jackson National Life Insurance Company (JNL) has announced that it is expanding its office complex in Alaiedon Township, and adding up to 1000 new permanent jobs at this location over the next several years; and

WHEREAS, JNL commissioned a traffic engineering study that was done to determine what road improvements would be recommended to accommodate the additional traffic expected to be generated by the additional employment at the JNL office; and

WHEREAS, the aforementioned traffic study was completed and the recommendation is to construct the various road improvements shown on the attached map; and

WHEREAS, the estimated costs of the recommended improvements with necessary engineering and right of way acquisition are as follows:

- All work south of I-96: $3,986,450
- Jolly-Okemos Roads intersection widening: $1,142,700

WHEREAS, Ingham County Road Department (ICRD) staff has submitted a letter of interest for, and the Michigan Department of Transportation (MDOT) has offered, a Transportation Economic Development Fund (TEDF), Category A (transportation projects supporting new job growth in Michigan) grant (TEDF-A) to partially fund the recommended road improvements; and

WHEREAS, JNL has agreed to fund necessary engineering and right of way acquisition for the portion of the aforementioned improvements south of I-96 except for the local match on proposed project item 5, increasing the vehicle storage on the EB I-96 off ramp, which funding will count as the required local match on the MDOT TEDF-A grant for the improvements south of I-96 except for project item 5; and

WHEREAS, MDOT will provide the local match on project item 5, increasing the vehicle storage on the EB I-96 off ramp; and

WHEREAS, the aforementioned MDOT TEDF-A grant and other federal road funding, which would be allocated to Ingham County per the Tri-County Regional Planning Commission (TCRPC) process, could fund
the recommended improvements at the Jolly-Okemos Roads intersection, subject to the TCRPC process, with engineering to be provided by ICRD; and

WHEREAS, all business and/or property owners within the limits of the recommended improvements at the Jolly-Okemos Roads intersection, and officials from both Meridian and Alaiedon Townships were invited to attend an informational meeting held on February 24, 2014, to see the concept plans for all of the recommended improvements; and

WHEREAS, Alaiedon Township through its Supervisor Steven Lott has indicated Alaiedon Township supports all of the recommended improvements; and

WHEREAS, the Meridian Township Board of Trustees plans to discuss whether or not they will support the recommended improvements at the Jolly-Okemos Roads intersection, or a portion thereof, at their regular meeting of April 15, 2014, for which they also plan to again invite all business and/or property owners within the limits of the recommended improvements at the Jolly-Okemos Roads intersection to attend and share whether these owners support the proposed project; and

WHEREAS, the Ingham County Road Advisory Board, per a motion unanimously passed at its March 26, 2014, meeting supports application for a MDOT TEDF-A grant for the aforementioned, recommended improvements; and

WHEREAS, ICRD staff therefore recommends Ingham County Board of Commissioners approval of applying for the MDOT TEDF-A grants for all of the recommended improvements, except ICRD recommends support for the Jolly-Okemos Roads recommended improvements, or a portion thereof, subject to Meridian Township’s passage of a resolution of support for the same.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes ICRD to apply for MDOT TEDF-A grants for the aforementioned, recommended improvements.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby endorses the above authorized grant applications, contingent on approval by the Meridian Township Board.

BE IT FURTHER RESOLVED, that the ICRD Managing Director is hereby authorized to execute, sign and submit any necessary, related grant application documents consistent with this resolution on behalf of Ingham County.

COUNTY SERVICES: YeaS: Holman, Tsernoglou, Crenshaw, Nolan, Celentino, Maiville
Nays: None  Absent: Koenig  Approved 4/8/14

FINANCE: Koenig, Anthony, Tennis, McGrain, Bahar-Cook
Nays: None  Absent: Schafer, Vickers  Approved 4/9/14
April 15, 2014
Agenda Item No. 29

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE PURCHASE OF A SMALL EXCAVATOR FROM
AIS CONSTRUCTION EQUIPMENT CORPORATION FOR THE DRAIN COMMISSIONER

RESOLUTION # 14 –

WHEREAS, the Drain Commissioner is constructing more small drain projects; and

WHEREAS, the use of a large excavator or the rental of a small excavator is too costly for Drainage districts; and

WHEREAS, the Drain Commissioner received five quotes for the purchase of a small used excavator from various vendors and AIS Equipment, a local vendor, provided the best quote for the purchase of a small used excavator; and

WHEREAS, funds for this excavator are available in the approved CIP Line Item 639-27500-978000 which has a balance of $80,000.00.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes the purchase of a small used excavator, from AIS Equipment, 3600 N. Grand River Ave., Lansing, Michigan 48906, who is a local vendor who provided the lowest price for the exact equipment that the Drain Commissioner needed, for $43,300.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Tsemoglou, Crenshaw, Celentino, Maiville
Nays: None Absent: Koenig, Nolan Approved 4/8/14

FINANCE: Koenig, Anthony, Tennis, McGrain, Bahar-Cook
Nays: None Absent: Schafer, Vickers Approved 4/9/14
Resolutions

RESOLUTION AUTHORIZING SUBMISSION OF A JOINT APPLICATION BY INGHAM COUNTY
AND THE INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY FOR HOUSING
RESOURCE FUNDING, CONSISTING OF COMMUNITY DEVELOPMENT BLOCK GRANT
(CDBG) DOLLARS MADE AVAILABLE THROUGH THE MICHIGAN STATE HOUSING
DEVELOPMENT AUTHORITY (MSHDA) FOR BLIGHT ELIMINATION WITHIN
NON-ENTITLEMENT AREAS OF INGHAM COUNTY

RESOLUTION # 14 –

WHEREAS, Ingham County government has long term objectives to foster economic well-being and assist
their citizens in meeting basic needs; and

WHEREAS, Ingham County has been invited by the Michigan State Housing Development Authority to apply
for a Housing Resource Fund grant designed to provide financial assistance to communities to make physical
improvements to residential neighborhoods through blight removal of vacant residential structures that are
publicly owned; and

WHEREAS, the blighted sites included in this grant must be located in CDBG low and moderate income census
tracts or block groups and each proposed site must be formally considered blighted by the local municipal
manager, assessor or code enforcement officer; and

WHEREAS, the required 25% match will be provided by the Ingham County Treasurer through its Delinquent
Tax Fund and/or the Ingham County Land Bank Fast Track Authority; and

WHEREAS, the exact location of the properties to be included in this grant is still to be determined and may
include eligible properties that are foreclosed on by the County Treasurer on March 31, 2014 and particular
properties that were cited in a letter from the City of Mason to the Ingham County Treasurer on behalf of not
only Mason, but also the Cities of Leslie and Williamston, depending on the eligibility of these properties; and

WHEREAS, no project costs will be incurred prior to a formal grant award, completion of the environmental
review procedures, and formal written authorization to incur costs is received from the Michigan State Housing
Development Authority.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes submission of
an application from both Ingham County and the Ingham County Land Bank Fast Track Authority for a
Community Development Block Grant in an amount yet to be determined for blight removal of vacant
residential structures that are publicly owned and located within Ingham County’s non-entitlement
municipalities.

COUNTY SERVICES:  Yeas:  Holman, Tsernoglou, Crenshaw, Celentino, Maiville
Nays: None  Absent: Koenig, Nolan  Approved 4/8/14

FINANCE: Koenig, Anthony, Tennis, McGrain, Bahar-Cook
Nays: None  Absent: Schafer, Vickers  Approved 4/9/14
April 15, 2014
Agenda Item No. 31

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2014 INGHAM COUNTY BUDGET

RESOLUTION # 14 –

WHEREAS, the Board of Commissioners adopted the 2014 Budget on October 22, 2013 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller’s staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels; and

WHEREAS, a vacancy within the Facilities Department has allowed for the evaluation of the department’s current staffing needs, and it has been determined that there is a need for additional administrative support.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

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<th>FUND</th>
<th>DESCRIPTION</th>
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<th>PROPOSED CHANGES</th>
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BE IT FURTHER RESOLVED, that the Facilities Department’s 2014 Approved Position List is amended to decrease a Maintenance Repair Person position (#233030) from full-time to part-time and to increase the Secretary/Facilities position (#233014) from part-time to full-time, at no additional cost.

FINANCE: Koenig, Anthony, Tennis, McGrain, Bahar-Cook

Nays: None  Absent: Schafer, Vickers  Approved 4/9/14
## GENERAL FUND REVENUES

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<td><strong>Total General Fund Revenues</strong></td>
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<td><strong>1,161,004</strong></td>
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**GENERAL FUND EXPENDITURES**

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<td><strong>74,576,934</strong></td>
<td><strong>1,161,004</strong></td>
<td><strong>75,737,938</strong></td>
</tr>
</tbody>
</table>

**General Fund Revenues**

- **Sheriff**: Increase insurance proceeds revenue $20,366 to replace damaged Sheriff vehicle. Increase jail bed rental $915,690 due to merger of Minimum Security Facility Fund into Sheriff General Fund budget. Increase federal revenue from U.S. Marshals Service $3,500 for overtime reimbursement for participation with the Michigan State Police Fugitive Task Force.

- **Use of Fund Balance**: Reappropriate funds for the following items: $10,713 in remaining funds for Veterans Awareness grant authorized by Resolution 13-416, $10,000 to participate in the U.S. Geological Survey Enhanced Flood Warning System authorized by Resolution 13-412, $83,950 in remaining funds for one-time wage supplement as authorized by Resolution 13-438, and $116,785 for Sheriff vehicles budgeted but not purchased in 2013.
### General Fund Expenditures

**One-time Wage Supplement**  
Reappropriate $83,950 in remaining funds for one-time wage supplement as authorized by Resolution 13-438. Some collective bargaining agreements were not ratified in 2013, delaying payment until 2014.

**Drain Office**  
Transfer $10,160 from personnel services to contractual services/services fees to pay for contract accountant position while permanent position was vacant.

**Stormwater Management**  
Increase budget $8,722 for 2013 and 2014 general fund membership payments to Greater Lansing Regional Committee (GLRC) for Stormwater Management per Resolution 14-013.

**Sheriff**  
Reappropriate $116,785 for vehicles budgeted but not purchased in 2013. Increase budget $20,366 to replace damaged Sheriff vehicle, to be reimbursed from insurance proceeds. Transfer Minimum Security Facility Fund budget into Sheriff General Fund budget. Minimum Security Facility Fund was merged into the General Fund in 2013. $915,690 in expenses will be transferred to the General Fund. Increase overtime budget $3,500 for participation with the Michigan State Police Fugitive Task Force, to be reimbursed by federal revenue from U.S. Marshals Service.

**Homeland Serty/Em. Ops.**  
Reappropriate $10,000 to participate in the U.S. Geological Survey Enhanced Flood Warning System authorized by Resolution 13-412. (Contract was not finalized in 2013.)

**Veterans Affairs**  
Reappropriate $10,713 in remaining funds for Veterans Awareness grant authorized by Resolution 13-416.

**Contingency**  
Decrease contingency account $8,722 for 2013 and 2014 general fund membership payments to GLRC for Stormwater Management.

### Non-General Fund Adjustments

**Road Department (F201)**  
Increase use of unrestricted fund balance ($825,000) to be used for road equipment ($70,000) and asphalt and tack ($755,000). This adjustment will bring the road maintenance budget up to the amount that is traditionally spent. This is an annual adjustment that is done once the prior year’s final fund balance has been analyzed. Increase Motor Vehicle Highway Fund revenue ($795,000) to recognize new revenue from the State of Michigan. Increase asphalt and tack by same amount.

**Parks (F208)**  
Transfer funds for Jail Alternative Sentencing Program (JASP) from Parks temporary salaries line item to Friend of the Court to allow funds to be matched by Cooperative Reimbursement grant. ($6,000)
911 Center (F211) Reappropriate funds for new phone system authorized by Resolution 13-419 ($100,000) and microwave project authorized by Resolution 13-192 ($31,396).

Friend of the Court (F215) Transfer funds for Jail Alternative Sentencing Program (JASP) from Parks temporary salaries line items ($6,000) to Friend of the Court to allow funds to be matched by Cooperative Reimbursement grant ($11,647) for a total JASP budget of $17,647.

Hotel/Motel (F230) Reappropriate and transfer remaining funds for Fair computer upgrades per the 2013 capital budget ($473).

Public Improvements (F245) Reappropriate funds for the following capital improvement projects:
- District Court power transfer switch ($20,500), replace concrete in Lansing and Mason ($15,000), Animal Control roof replacement ($85,000), Sheriff roof replacement ($32,715) and Mason Courthouse mold redemption ($28,500) per 2012 capital budget, ADA Compliant Doors ($12,000), replace Jail cooling tower ($77,399), kennel doors and frames at Animal Control ($13,322) per 2013 capital budget, and building assessment for a new Animal Shelter ($42,243) approved by Resolution 13-403.

Potter Park/Zoo (F258) Reappropriate funds for the following capital projects not completed in previous years: garden program ($4,284) approved in 2010 capital budget, admissions system ($30,000) and security cameras/wireless internet ($25,000) approved in 2011 capital budget, zoo and park graphics ($10,000), zoo and park landscaping ($8,753), pavilion #2 roof repair ($96,425), and moose & bison exhibit ($25,518) approved in 2012 capital budget, and glass block birdhouse ($2,680), replace bongo door ($8,000), tiger training chute ($2,000), storage building holding cages ($6,000), raven exhibit ($10,000) fencing between yak and clinic ($1,800) and fencing exhibit upgrade ($11,557) approved in 2013 capital budget.

Juv. Justice Millage (F264) Reappropriate funds for the following projects at the Ingham County Family Center; tuckpointing ($28,198) per the 2012 capital budget, and door replacement ($4,752) and gym drinking fountain ($1,600) per the 2013 capital budget.

Fam.Div. Child Care (F292) Transfer funds from contractual services to pay for Family Division’s portion of Americorps position assigned to the Ingham County Family Center ($7,916).

Fair (F561) Reappropriate remaining funds for computer upgrades per the 2013 capital budget ($473). Funds will be transferred from hotel/motel fund balance.

Bldg Authority Operating (F631) Reappropriate funds for the following capital improvement projects at the Human Services Building: signage ($10,725) per the 2009 capital budget, garage tuckpointing ($14,804) and parking lot replacement ($61,056) per the 2012 capital budget, and vestibule heaters ($8,100) per the 2013 capital budget. Reappropriate funds for a metal detector at the Veterans Memorial Courthouse/Grady Porter Building per the 2012 capital budget ($4,300).
MIS (F636) Reappropriate remaining funds for the following projects: Probate Court scanning project ($191,953) approved by Resolution 11-120, Prosecuting Attorney imaging project ($10,554) approved in 2012 capital budget and Clerk imaging project ($10,668) approved by Resolution 13-199.

Mach./Equip. Revolving (F664) Increase CIP upgrade funds to purchase the following replacement equipment: one PC and monitor for Facilities ($1,189), one PC and monitor for Community Corrections ($853), two PCs and monitors for Financial Services ($1,710), one PC and monitor for Animal Control ($873), and a copier ($742) and 2 printers ($1,261) at Probate Court. Reappropriate funds for the following projects: Circuit Court imaging/scanning project ($228,702), backscanning for Circuit Court ($50,000), video surveillance for District Court ($4,200), and Sheriff in-car camera project ($16,500) per 2012 capital budget, phones and headsets for Parks ($4,184), Sheriff training rifles ($325), video surveillance for District Court ($15,400), and portable recording equipment for Circuit Court ($7,266) per 2013 capital budget. Increase budget for Drain Office copier ($681) and Family Division van security screen ($107). (Costs were more than budgeted.)
### 2014 CONTINGENCY

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>Adopted Contingency Amount</td>
<td>$350,000</td>
</tr>
<tr>
<td>R14-039: District Court Enforcement/Court Officer Pilot Project</td>
<td>(25,407)</td>
</tr>
<tr>
<td>R14-135: Probate Court Temporary Employee</td>
<td>(10,640)</td>
</tr>
<tr>
<td>Proposed 1&lt;sup&gt;st&lt;/sup&gt; Quarter Adjustment</td>
<td>(8,722)</td>
</tr>
<tr>
<td><strong>Proposed Contingency Amount</strong></td>
<td><strong>$305,231</strong></td>
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Resolutions

Resolutions have been presented by the Human Services, County Services, and Finance Committees of the Ingham County Board of Commissioners. The resolutions address the amendment of the 2014 agreement with Michigan State University for Extension Services. The resolutions aim to address a vacant Clerk/Typist position and a Program Coordinator position due to relocation. The resolutions also propose to increase the funding to support the Clerk/Typist position and increase the Program Coordinator position to full time.

The resolutions are as follows:

WHEREAS, due to a retirement effective March 31, 2014 a Clerk/Typist position in the Michigan State University Extension (MSUE) office will become vacant; and

WHEREAS, the current MSUE assessment provides funds that support 1.5 FTE of 4-H Program Coordination; and

WHEREAS, due to a relocation, .5 FTE of a 4-H Program Coordinator position will be vacant; and

WHEREAS, in an effort to provide better service to Ingham County residents, MSUE is proposing to utilize funding that supports the Clerk/Typist position and increase the .5 FTE Program Coordinator position to full time.

THEREFORE BE IT RESOLVED, that the Clerk/Typist position (Position #731005) is reduced to .5 FTE effective April 1, 2014.

BE IT FURTHER RESOLVED, that the 2014 agreement with Michigan State University for Extension services shall be amended and increased to $202,770 to reflect the following change:

1) $14,165 to increase the .5 FTE Program Coordinator position to full time.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and approved position list consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas: Nolan, Tennis, Holman, McGrain, Hope, Anthony
                   Nay: None
                   Absent: Vickers
                   Approved 4/7/14

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Celentino, Maiville
                   Nay: None
                   Absent: Koenig
                   Approved 4/8/14

FINANCE:  Koenig, Anthony, Tennis, McGrain, Bahar-Cook
           Nay: None
           Absent: Schafer, Vickers
           Approved 4/9/14
Amended
Agreement for Extension Services provided by
Michigan State University to INGHAM County
Annual Work Plan FY 2014 (Exhibit A)

A. Specific Contributions by MSUE:
1. At least 1.0 FTE Extension Educator whose primary office of operation will be the county Extension office included in the assessment.
2. .8 FTE additional extension educators. Areas of Expertise:$73,336
3. 1.5 FTE - 4-H program coordinator(s) included in assessment whose primary office of operation will be the county Extension office.
4. .5 FTE - additional 4-H program coordinators/other paraprofessional, from 7/01/14 – 12/31/14.
5. Administrative oversight included in annual assessment.
6. Access to Extension Educators with expertise in each of the MSUE Institutes included in annual assessment.
7. Supervision of University provided academic and paraprofessional staff. Supervision of county clerical staff and/or county staff upon request. Supervision is included in the annual assessment.
8. Annual reporting of services provided, audiences served, and impact of programs in the county.

B. Specific Contributions by the County:
1. Office space for a County Extension office. The office will include space for at least one Extension educator, one 4-H program coordinator and one clerical staff person, access to space for delivering Extension programs, and utilities, including telephone. Office space will be available for additional MSUE and/or county staff as mutually agreed. The office must be provided high-speed internet sufficient to meet the needs of MSUE Personnel. Minimum standards for internet access can be found in Appendix A. The office space must be at least comparable to the average office space used by County employees.
2. Clerical staff for the Extension office that will perform clerical functions, including assisting county residents in accessing MSUE resources by office visit, telephone, email, internet and media. This can be a county employee or the county can contract with MSU for their services.
3. General operating expenses for the office and non-MSU Personnel.
4. The Assessment Fee and costs for additional personnel, as described above in Section A. If MSUE receives at least a 2% increase in appropriations from the State of Michigan (SOM), the County will be given a 3% credit, thereby leaving the assessment at the 2013 level.
C. **Assessment to County:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tr>
<td>MSU Assessment</td>
<td>$125,958</td>
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<tr>
<td>Credit to county from SOM appropriations minus</td>
<td>$10,689</td>
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<tr>
<td><strong>2014 TOTAL Assessment</strong></td>
<td><strong>$115,269</strong></td>
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</tbody>
</table>

**ADDITIONAL PERSONNEL**

1. Educator (.8 FTE) at $73,336
   - $9,167 per 0.1 FTE
     - **$73,336.00**

2. 4-H Program Coordinators
   a. 1.0 FTE at $56,650
     - **$56,650**
   b. 0.5 FTE at $28,325 *(07/01/14 - 12/31/14)*
     - **$14,165**

3. Other Staff included in MOA
   a. Title and rate ______
   b. Other: ______

**TOTAL COUNTY PAYMENT FOR 2014**

- **$202,770.00**

For the period, January 2014 to December 2014, INGHAM County shall pay to MSUE $202,770 which is the cost of the assessment (minus the credit) plus any additional personnel costs. Payment will be made the first month of each quarter of the county fiscal year. (Quarterly payments 1 & 2 will be $47,151.25, and quarterly payments 3 & 4 will be $54,233.75). Payments should be sent to

MSUE Extension Budget Office
446 W. Circle Dr.
160 Agriculture Hall
East Lansing, MI 48824

**MICHIGAN STATE UNIVERSITY**
By: ________________________________
Daniel T. Evon, Director,
Contract & Grant Administration

**INGHAM COUNTY**
By: ________________________________
Title: ________________________________

Date: ________________________________
Date: ________________________________
Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #13-486 TO CHANGE THE DATE FOR THE ELIMINATION OF A POSITION

RESOLUTION # 14 –

WHEREAS, in Resolution #13-486 the Board of Commissioners authorized a resolution for reorganization to adjust Health Department capacity in response to federal requirements; and

WHEREAS, in this resolution Position #601042 was approved to be eliminated effective April 1, 2014 due to a retirement; and

WHEREAS, the employee in this position will retire effective May 30, 2014; and

WHEREAS, the Acting Health Officer recommends that Resolution #13-486 be amended to change the effective date to eliminate position #601042 to May 30, 2014.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an amendment to Resolution #13-486 to change the effective date to eliminate position #601042 to May 30, 2014.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and approved position list consistent with this resolution.

HUMAN SERVICES:  Yeas: Nolan, Tennis, Holman, McGrain, Hope, Anthony
Nays: None        Absent: Vickers        Approved 4/7/14

COUNTY SERVICES: Yeas: Holman, Tsernoglou, Crenshaw, Celentino, Maiville
Nays: None        Absent: Koenig, Nolan        Approved 4/8/14

FINANCE: Koenig, Anthony, Tennis, McGrain, Bahar-Cook
Nays: None        Absent: Schafer, Vickers        Approved 4/9/14
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE NEXTGEN AGREEMENT FOR
TECHNICAL ASSISTANCE AND TRAINING FOR EHR AND EPM SYSTEMS UPGRades

RESOLUTION # 14 –

WHEREAS, In Resolution #12-275, the Board of Commissioners authorized the Health Department to enter into an agreement with NextGen Electronic Health Record and Patient Management Systems (Next Gen) for Electronic Patient Management (EPM) and Electronic Health Records (EHR); and

WHEREAS, it is necessary that the Health Department maintain EPM and EHR systems that meets Patient Center Medical Home (PCMH) and Meaningful Use of Data standards, support medical billing accuracy and reporting to the Health Resources and Services Administration’s (HRSA) Health Center Program’s Uniform Data System (UDS), and are fully compliant with required ICD-10-CM diagnostic code use requirements from HRSA by October 1, 2014; and

WHEREAS, the Health Department plans an upgrade of its NextGen EPM and EHR systems from application level 5.7 to 5.8 and from Knowledge Based Model (KBM) 7.9 to 8.3 by June 1, 2014; and

WHEREAS, these upgrades are necessary in order to maintain compliance with the ICD-10-CM diagnostic code requirement, PCMH and Meaningful Use of Data standards and ensure accuracy in UDS reporting and medical billing; and

WHEREAS, staff technical assistance and training will be necessary to facilitate the upgrade, compliance with state and federal requirements, ensure high quality patient care, and accurate medical billing; and

WHEREAS, NextGen offers a suite of services (Professional Service Consulting) to provide technical assistance and training throughout the Project Planning and Go-Live phases of the upgrade, which can include the following services:

• Project planning and guidance
• Gap analysis and workflow template guidance
• Training activities
• 8.3 Go-Live Support

WHEREAS, the cost of the Professional Service Consulting would be dependent on the suite of services selected by the Health Department for a total cost not to exceed $60,000, which will be allocated across the Health Centers and paid through the revenue generated by Community Health Centers services; and
WHEREAS, the Ingham Community Health Center Board has reviewed and supports the Health Department in amending the NextGen Agreement to include Professional Service Consulting to facilitate the upgrade and Go-Live of the NextGen EHR and EPM systems.

WHEREAS, the Acting Health Officer recommends that the Board of Commissioners authorize an amendment to the Agreement with NextGen Professional Services Consulting to facilitate the upgrade and Go-Live of the NextGen EHR and EPM systems.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an amendment to the existing agreement and/or the establishment of a separate agreement as required between NextGen and the Health Department in an amount not to exceed $60,000 from the Health Center services revenue funds for Professional Service Consulting to provide technical assistance and training throughout the Project Planning and Go-Live phases of the EHR and EPM systems upgrade in order to meet required federal reporting, medical billing, PCMH and Meaningful Use of Data standards.

BE IT FURTHER RESOLVED, that the period of this amendment or agreement shall be from April 1, 2014 through December, 31 2014.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Nolan, Tennis, Holman, McGrain, Hope, Anthony
Nays:  None  Absent:  Vickers  Approved 4/7/14

FINANCE:  Koenig, Anthony, Tennis, McGrain, Bahar-Cook
Nays:  None  Absent:  Schafer, Vickers  Approved 4/9/14
Resolved: The Ingham County Board of Commissioners authorizes two agreements with Midland County Educational Services Agency (MCESA) to administer the Central Region Great Start to Quality Work Plan.

BE IT FURTHER RESOLVED, that MCESA shall reimburse Ingham County up to $403,810.00 ($100,910.00 + $302,900.00) for these services.

BE IT FURTHER RESOLVED, that the terms of the Agreements shall be October 1 through December 31, 2013 and January 1, 2014 through September 30, 2014.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreements after review by the County Attorney.

HUMAN SERVICES:  Yeas: Nolan, Tennis, Holman, McGrain, Hope, Anthony
Nays: None     Absent: Vickers     Approved 4/7/14

FINANCE: Koenig, Anthony, Tennis, McGrain, Bahar-Cook
Nays: None     Absent: Schafer, Vickers     Approved 4/9/14
INTRODUCED BY THE HUMAN SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE AGREEMENT WITH THE NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS (NACCHO) TO COORDINATE “BUILDING NETWORKS” INITIATIVE IN MICHIGAN

RESOLUTION # 14 –

WHEREAS, health equity – which is the elimination of the root causes of health disparity—is one of the core values for the Ingham County Health Department; and

WHEREAS, since 2011 representatives of the Health Department have been building relationships with local, state, and national organizations about promising ways to align the objectives of public health practitioners with community organizers; and

WHEREAS, in Resolution #13-285 the Board of Commissioners authorized an agreement between the Health Department and the National Association of County and City Health Officials (NACCHO) to coordinate the “Building Networks” activity in Michigan; and

WHEREAS, NACCHO has proposed to amend this agreement with the Health Department to assume additional responsibilities in building a network of local health departments and community organizers in Michigan; and

WHEREAS, these responsibilities include subcontracting with other departments and organizations to 1) develop new community organizing groups to work with local departments, technical assistance; 2) provide technical assistance to local health departments and organizers working collaboratively in Michigan; and 3) educate and familiarize health department personnel with the tools, methods, and strategies used by organizers to achieve policy victories that improve health equity in communities; 4) provide networking/summit events to help resolve barriers that restrict or inhibit strong working relationships between community organizers and local health departments; and 5) coordinate community dialogues that use the documentary series The Raising of America to develop a regional or statewide issue campaign for health equity; and

WHEREAS, the Acting Health Officer recommends that the Board of Commissioners authorize an amendment to the agreement with NACCHO to accept an additional amount up to $70,000, to coordinate “Building Networks” activity in Michigan.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an amendment to the agreement with NACCHO to accept an additional amount of up to $70,000, to coordinate “Building Networks” activity in Michigan.

BE IT FURTHER RESOLVED, that the agreement period shall be extended through September 30, 2014.
BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

**HUMAN SERVICES:**  Yeas: Nolan, Tennis, Holman, McGrain, Hope, Anthony  
Nays: None  
Absent: Vickers  
Approved 4/7/14

**FINANCE:**  Koenig, Anthony, Tennis, McGrain, Bahar-Cook  
Nays: None  
Absent: Schafer, Vickers  
Approved 4/9/14
Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION OF APPRECIATION TO THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER TELECOMMUNICATORS DURING NATIONAL TELECOMMUNICATORS WEEK APRIL 13-19, 2014

RESOLUTION # 14 –

WHEREAS, the Ingham County Board of Commissioners has established a Consolidated 9-1-1 Emergency Dispatch Center that opened June 27, 2012; and

WHEREAS, Ingham County 9-1-1 Telecommunicators (9-1-1 Dispatchers & Supervisors) daily serve the citizens of Ingham County by answering their emergency calls for police, fire and emergency medical services and by dispatching the appropriate assistance as quickly as possible; and

WHEREAS, Ingham County 9-1-1 Telecommunicators are the first and most critical contact our citizens have with emergency services; and

WHEREAS, Ingham County 9-1-1 Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities and providing them information to ensure their safety; and

WHEREAS, Ingham County 9-1-1 Telecommunicators are professionals who work to improve the emergency response capabilities of these communications through their knowledge and experience; and

WHEREAS, Ingham County 9-1-1 Telecommunicators have contributed substantially to the apprehension of criminals, suppression of fires and treatment of the injured; and

WHEREAS, each Telecommunicator has exhibited compassion, understanding and professionalism during the performance of their job in the past year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners declares the week of April 13-19, 2014 to be National Telecommunicators week in Ingham County, in honor of the Ingham County 9-1-1 Telecommunicators for their crucial role in the protection of life and property, for the Public Safety Agencies and the Citizens of Ingham County.

LAW & COURTS: Yeas: Bahar-Cook, Hope, Tseroglou, Schafer, Maiville
Nays: None Absent: Crenshaw, Celentino Approved 4/3/14