

INGHAM COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING – 6:30 P.M.  
COMMISSIONERS' ROOM, COURTHOUSE  
MASON, MICHIGAN

July 22, 2014

**AGENDA**

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES OF [June 10, 2014](#)
- VI. ADDITIONS TO THE AGENDA
- VII. PUBLIC HEARING FOR THE APPLICATION TO THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION FOR A COMMUNITY DEVELOPMENT BLOCK GRANT FOR ON THE JOB TRAINING FOR NEW EMPLOYEES FOR ORCHID ORTHOPEDIC SOLUTIONS
- VIII. PETITIONS AND COMMUNICATIONS
  1. A LETTER FROM THE STATE OF MICHIGAN DEPARTMENT OF HUMAN SERVICES REGARDING A REPORT GENERATED FROM THE ON-SITE PROGRAM AND FISCAL REVIEW OF THE [CHILD CARE FUND \(CCF\)](#) PROGRAMS AND EXPENDITURES ON MAY 13 AND 15, 2014
  2. A LETTER FROM THE STATE OF MICHIGAN DEPARTMENT OF HUMAN SERVICES REGARDING A REPORT GENERATED FROM THE ON-SITE PROGRAM AND FISCAL REVIEW OF THE [CHILD CARE FUND \(CCF\)](#) PROGRAMS AND EXPENDITURES ON APRIL 23 AND 25, 2014
  3. AN EMAIL COMMUNICATION FROM [TERESA WOJTOWICZ](#) REGARDING HER RESIGNATION FROM THE WOMEN'S COMMISSION
  4. A LETTER FROM [ISAIAS SOLIS](#) REGARDING HIS RESIGNATION FROM THE EQUAL OPPORTUNITY COMMITTEE

5. A LETTER FROM [MID-STATE HEALTH NETWORK](#) REGARDING SUBSTANCE USE DISORDER (SUD) COUNTY AGREEMENTS – PA 2 FUNDS
- IX. LIMITED PUBLIC COMMENT
- X. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR
- XI. CONSIDERATION OF CONSENT AGENDA
- XII. COMMITTEE REPORTS AND RESOLUTIONS
  6. RESOLUTION HONORING [LUCAS KLAVER](#)
  7. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE [SPECIAL AND ROUTINE PERMITS](#) FOR THE INGHAM COUNTY ROAD DEPARTMENT
  8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPLY FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING FROM THE [MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY](#) IN THE AMOUNT OF \$280,000
  9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND A [LEGAL SERVICES AGREEMENT](#) WITH COHL, STOKER AND TOSKEY, P.C.
  10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO UTILIZE THE COUNTY’S OPTION TO ACQUIRE [TAX FORECLOSED PROPERTY](#)
  11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING SUBMISSION OF A COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR \$300,000 FOR THE TRAINING OF NEW EMPLOYEES AT [ORCHID ORTHOPEDIC SOLUTIONS, LLC](#)
  12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AMENDING RESOLUTION #13-302 AUTHORIZING A CONTINUED CONTRACT WITH MICHIGAN STATE UNIVERSITY REMOTE SENSING AND GEOSPATIAL INFORMATION SYSTEMS TO CONDUCT MAPPING SERVICES FOR THE [FARMLAND AND OPEN SPACE PRESERVATION BOARD](#)
  13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AWARDING A CONTRACT TO [CLARK CONSTRUCTION](#) FOR THE

INSTALLATION OF A PROTECTIVE BARRIER WALL BETWEEN THE  
CLERK'S COUNTER AND THE PUBLIC AREA AT THE VETERAN'S  
MEMORIAL COURTHOUSE

14. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION  
AUTHORIZING THE [2014 POTTER PARK ZOO SEASONAL EMPLOYEE](#)  
WAGE SCHEDULE
15. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION  
AUTHORIZING A TRANSFER OF FUNDS FOR THE [NEW RED PANDA](#)  
EXHIBIT
16. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION  
AUTHORIZING [POTTER PARK ZOO FUNDING](#) FOR THE MOOSE  
EXHIBIT
17. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION  
AUTHORIZING A CONTRACT WITH GALLAGHER ASPHALT  
CORPORATION FOR [ITEM I](#) OF THE 2014 LOCAL ROAD PROGRAM  
BID PACKET #82-14 HOT IN PLACE RECYCLING OF VARIOUS  
STREETS, MERIDIAN TOWNSHIP
18. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION  
AUTHORIZING A CONTRACT WITH MICHIGAN PAVING AND  
MATERIALS CO. FOR [ITEM II](#) OF THE 2014 LOCAL ROAD PROGRAM  
BID PACKET #82-14 ASPHALT OVERLAY & MISCELLANEOUS  
REPAIRS OF VARIOUS MERIDIAN TOWNSHIP LOCAL ROADS
19. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION  
AUTHORIZING A CONTRACT WITH GALLAGHER ASPHALT CORP.  
FOR [ITEM III](#) OF THE 2014 LOCAL ROAD PROGRAM BID PACKET  
#82-14 HOT IN PLACE RECYCLING OF BOYNTON STREET, LANSING  
TOWNSHIP
20. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION  
AUTHORIZING A CONTRACT WITH MICHIGAN PAVING AND  
MATERIALS CO. FOR [ITEM IV](#) OF THE 2014 LOCAL ROAD PROGRAM  
BID PACKET #82-14 ASPHALT OVERLAY & MISCELLANEOUS  
REPAIRS OF VARIOUS LANSING TOWNSHIP LOCAL ROADS
21. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO  
REJECT BID RECEIVED FROM GALLAGHER ASPHALT CORP. FOR  
[ITEM V](#) OF BID PACKET #82-14 HOT IN PLACE RECYCLING OF  
KINAWA ROAD, OKEMOS TO DOBIE ROADS, MERIDIAN TOWNSHIP

22. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING A CONTRACT WITH MICHIGAN PAVING AND MATERIALS CO. FOR [ITEM VI](#) OF BID PACKET #82-14 ASPHALT RECYCLING & OVERLAY AND MISCELLANEOUS REPAIRS OF KINAWA ROAD, OKEMOS TO DOBIE ROADS, MERIDIAN TOWNSHIP
23. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING A CONTRACT WITH RIETH-RILEY CONSTRUCTION CO. FOR [ITEM VII](#) OF THE 2014 LOCAL ROAD PROGRAM BID PACKET #82-14 ASPHALT CRUSHING, SHAPING, RESURFACING & REPAIRS OF THE STREETS OF LAMOREAUX NO. 3 SUBDIVISION, DELHI TOWNSHIP
24. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH [LESLIE TOWNSHIP](#) FOR THE INGHAM COUNTY ROAD DEPARTMENT
25. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH [LANSING TOWNSHIP](#) FOR THE INGHAM COUNTY ROAD DEPARTMENT
26. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH [DELHI TOWNSHIP](#) FOR THE INGHAM COUNTY ROAD DEPARTMENT
27. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH [ALAIEDON TOWNSHIP](#) FOR THE INGHAM COUNTY ROAD DEPARTMENT
28. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH [AURELIUS TOWNSHIP](#) FOR THE INGHAM COUNTY ROAD DEPARTMENT
29. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH [INGHAM TOWNSHIP](#) FOR THE INGHAM COUNTY ROAD DEPARTMENT
30. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH [MERIDIAN TOWNSHIP](#) FOR THE INGHAM COUNTY ROAD DEPARTMENT
31. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH [WILLIAMSTOWN TOWNSHIP](#) FOR THE INGHAM COUNTY ROAD DEPARTMENT

32. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH [LOCKE TOWNSHIP](#) FOR THE INGHAM COUNTY ROAD DEPARTMENT
33. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING AND [CLARIFYING PENSION BENEFITS](#) FOR THE FRATERNAL ORDER OF POLICE, CAPITAL CITY LODGE NO.141 – 911 NON-SUPERVISORY UNIT
34. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING A [COLLECTIVE BARGAINING AGREEMENT](#) WITH LOCAL 512 OFFICE AND PROFESSIONAL EMPLOYEES INTERNATIONAL UNION - SUPERVISORY UNIT
35. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A MERS HYBRID PLAN FOR [NEWLY HIRED EMPLOYEES](#) UNDER LOCAL 512 OFFICE AND PROFESSIONAL EMPLOYEES INTERNATIONAL UNION - SUPERVISORY UNIT
36. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO SUBMIT TO THE ELECTORATE A [SPECIAL MILLAGE](#) QUESTION FOR A COUNTYWIDE SYSTEM OF TRAILS AND PARKS
37. FINANCE COMMITTEE – RESOLUTION TERMINATING TRANSITIONAL [FEMALE RESIDENTIAL PROGRAM](#) AGREEMENT WITH CLARINDA YOUTH CORPORATION AND SEQUEL YOUTH SERVICES, LLC
38. FINANCE COMMITTEE – RESOLUTION TO AUTHORIZE BUDGET ADJUSTMENTS FOR 2014 BASED ON THE ANNUAL EVALUATION OF THE COUNTY’S [FINANCIAL RESERVE POLICY](#)
39. HUMAN SERVICES COMMITTEE – RESOLUTION IN SUPPORT OF THE GRANGER WASTE MANAGEMENT COMPANY’S PROPOSAL TO CONSTRUCT A TYPE III [SOLID WASTE LANDFILL](#) AT THE GRANGER WOOD STREET LANDFILL
40. HUMAN SERVICES COMMITTEE – RESOLUTION HONORING JIM [WILSON](#)
41. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH BIG BROTHERS BIG SISTERS [MICHIGAN CAPITAL REGION](#) TO PROVIDE ADMINISTRATIVE OVERSIGHT AND PROGRAMMING LEADERSHIP TO THE

COMMUNITY COALITION FOR YOUTH CAPITAL AREA MENTORING  
PARTNERSHIP PROGRAM FOR 2014

42. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A [2014-2015 AGREEMENT](#) WITH THE CITY OF LANSING
43. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO RENEW THE LEASE AGREEMENT FOR THE WIC SATELLITE CLINIC LOCATED AT THE [HEAD START SITE](#) AT 1107 EAST GRAND RIVER AVENUE
44. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH INGHAM HEALTH PLAN CORPORATION TO PROVIDE OUTREACH AND ENROLLMENT TO THE UNINSURED THROUGH THE [REGISTRATION](#) AND ENROLLMENT UNIT
45. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE [HEALTHY START GRANT](#)
46. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO SUBMIT TO THE ELECTORATE A [SPECIAL MILLAGE](#) FOR CONTINUING HEALTH SERVICES FOR LOW INCOME UNINSURED FAMILIES AND ADULTS LIVING IN INGHAM COUNTY
47. LAW & COURTS COMMITTEE – RESOLUTION HONORING DEPUTY [JEFFREY SHATTUCK](#) OF THE INGHAM COUNTY SHERIFF’S OFFICE
48. LAW & COURTS COMMITTEE – RESOLUTION AUTHORIZING THE APPOINTMENT OF THE CRIMINAL DEFENSE ATTORNEY REPRESENTATIVE TO THE INGHAM COUNTY/CITY OF LANSING [COMMUNITY CORRECTIONS](#) ADVISORY BOARD
49. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO ADOPT THE [2015 JUVENILE JUSTICE COMMUNITY AGENCY](#) PROCESS CALENDAR
50. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING PARTICIPATION WITH THE MICHIGAN DEPARTMENT OF HUMAN SERVICES FOR A ONE YEAR PILOT PROJECT FOR THE [TRANSPORTATION](#) OF SPECIFIC JUVENILES
51. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH [G & L PROCESS SERVICES, INC.](#) TO PROVIDE CIVIL PROCESS SERVICE FOR THE INGHAM COUNTY

SHERIFF'S OFFICE

52. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AMEND THE DELHI TOWNSHIP POLICE SERVICES CONTRACT BY CONTINUING A [SCHOOL RESOURCE OFFICER](#)
53. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING AN AMENDMENT TO THE 30TH CIRCUIT COURT 2014/15 CHILD CARE FUND BUDGET FOR THE FIRST STEP PROGRAM AND SUBCONTRACTING WITH HIGHFIELDS, INC. FOR THE [PARENTING WISELY CURRICULUM](#)
54. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION FOR AUTHORIZATION TO ENTER INTO A [THREE YEAR CONTRACT](#) WITH VARIOUS RESIDENTIAL PLACEMENTS
55. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A JUVENILE ACCOUNTABILITY GRANT FROM THE [CAPITAL REGION COMMUNITY FOUNDATION](#) AND SUBCONTRACT WITH THE RESOLUTION SERVICES CENTER OF CENTRAL MICHIGAN
56. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING SUBMISSION OF A GRANT APPLICATION AND ENTERING INTO A CONTRACT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS FOR [INGHAM COUNTY/CITY OF LANSING](#) COMMUNITY CORRECTIONS AND ENTERING INTO PROGRAM SUBCONTRACTS FOR FY 2014-2015
57. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING AN EQUIPMENT MAINTENANCE CONTRACT AMENDMENT WITH [HARRIS CORPORATION](#) FOR THE INGHAM COUNTY PUBLIC SAFETY RADIO SYSTEM MICROWAVE EQUIPMENT

- XIII. SPECIAL ORDERS OF THE DAY
- XIV. PUBLIC COMMENT
- XV. COMMISSIONER ANNOUNCEMENTS
- XVI. CONSIDERATION AND ALLOWANCE OF CLAIMS
- XVII. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

**PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

FULL BOARD PACKETS ARE AVAILABLE AT: [www.ingham.org](http://www.ingham.org)



**CALL TO ORDER:**

Chairperson Celentino called the June 24, 2014 Regular Meeting of the Ingham County Board of Commissioners to order at 6:31 p.m.

Members Present at Roll Call: Anthony, Bahar-Cook, Celentino, Crenshaw, Holman, Hope, Koenig, Maiville, McGrain, Schafer, Tennis, Tsernoglou, and Vickers.

Member Absent: Nolan.

A quorum was present.

**PLEDGE OF ALLEGIANCE:**

Chairperson Celentino asked Ernest Lutz to lead the Board in the Pledge of Allegiance.

**MEDITATION:**

Chairperson Celentino asked those present to remain standing for a moment of silence or prayer.

**APPROVAL OF MINUTES OF JUNE 10, 2014:**

Commissioner Crenshaw moved to approve the minutes of the June 10, 2014 meeting. Commissioner Anthony seconded the motion.

Motion to approve the minutes carried unanimously. Absent: Commissioner Nolan.

**ADDITIONS TO THE AGENDA:**

Chairperson Celentino asked for a motion from the Board on the following resolutions that ordinarily would be referred to a Committee, but were to be considered by the Board immediately with a 2/3 vote:

Agenda Item No. 5 – Resolution honoring Liam Morris

Agenda Item No. 6 – Resolution honoring Mohammed Zebdi

Agenda Item No. 7 – Resolution honoring Brianna Wells

Agenda Item No. 8 – Resolution honoring Molly Ring

Agenda Item No. 9 – Resolution honoring Stasa Wade

Agenda Item No. 10 – Resolution honoring Chantel Rusher

Agenda Item No. 11 – Resolution honoring Tarek Chawich

Commissioner Bahar-Cook moved to consider the resolutions honoring Liam Morris, Mohammed Zebdi, Brianna Wells, Molly Ring, Stasa Wade, Chantel Rusher, and Tarek Chawich. Commissioner Schafer seconded the motion.

No discussion.

Motion carried unanimously. Absent: Commissioner Nolan.

Chairperson Celentino asked for a motion from the Board on the following late resolutions that ordinarily would be referred to a Committee, but were to be considered by the Board immediately with a 2/3 vote:

Agenda Item No. 38 – Resolution to honor Rebecca DeWitt of the 30th Circuit Court Clerk's Office

Agenda Item No. 39 – Resolution recognizing the month of June as Internet Safety Month and supporting the Michigan Child Protection Registry

Commissioner McGrain moved to consider the late resolutions to honor Rebecca DeWitt of the 30th Circuit Court Clerk's Office and recognizing the month of June as Internet Safety Month and supporting the Michigan Child Protection Registry. Commissioner Maiville seconded the motion.

Motion carried unanimously. Absent: Commissioner Nolan.

**PETITIONS AND COMMUNICATIONS:**

A letter from the Ingham Conservation District regarding a request for appropriations for fiscal year 2015. Referred to County Services Committee.

A letter from McCartney & Company, P.C. regarding the annual accounting for the Ingham County 9-1-1 service district. Referred to Law and Courts Committee.

A letter from Mid-State Health Network and Community Mental Health Authority of Clinton, Eaton, and Ingham counties regarding the formation of a Substance Use Disorder Oversight Policy Board. Referred to Human Services Committee.

Ingham County Sheriff's Office 2013 Annual Report. Accepted and to be placed on file.

**LIMITED PUBLIC COMMENT:**

Richard Scott Smith stated that he worked for Commissioner Schafer as his campaign manager. He further stated he resided in Ingham County. Mr. Smith stated that there needed to be more debate.

Missy Challiss, Local 44 ICEA Public Health Nurses President, introduced herself to the Board.

**CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR:**

There were no comments from the Committee Chairs.

**CONSIDERATION OF CONSENT AGENDA:**

Commissioner Maiville moved to adopt a consent agenda consisting of all action items, except Agenda Item No. 5 – 12, 23, and 33. Commissioner Crenshaw seconded the motion.

Commissioner Hope stated that Agenda Item No. 33 was pulled so that she could provide disclosure.

Motion carried unanimously. Absent: Commissioner Nolan.

Items on the consent agenda were adopted by unanimous roll call vote. Items voted on separately are so noted in the minutes. Absent: Commissioner Nolan.

Introduced by the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING LIAM MORRIS**

**RESOLUTION # 14 – 245**

WHEREAS, the Ingham County Women’s Commission sponsored the 2014 Doris Carlice Essay Contest open to students in grades 9 through 12; and

WHEREAS, the official topic for the contest was “What Are the Peer Pressures Young Adults Face Today? What Ways Would You Empower Yourself and Others to Handle These Peer Pressures?”; and

WHEREAS, students were asked to relate their personal stories of peer pressures young adults face today and situations in which they experience them, how social media plays a part in these pressures, as well as the ways that they handle and empower themselves to overcome them; and

WHEREAS, Liam Morris was the first place winner of the 2014 Doris Carlice Essay Contest with his essay entitled “Peer Pressure”; and

WHEREAS, Liam who was homeschooled in rural Maine until the fifth grade wrote about becoming a victim of peer pressure, changing the way he acted after attending public school to become one of the cool kids until his realization that peer pressure can be combatted by students saying “I am myself”.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women’s Commission in honoring Liam Morris for his essay, “Peer Pressure”.

BE IT FURTHER RESOLVED, that the Board wishes Liam continued success in all of his future endeavors.

Introduced by the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING MOHAMMED ZEBDI**

**RESOLUTION # 14 – 246**

WHEREAS, the Ingham County Women’s Commission sponsored the 2014 Doris Carlice Essay Contest open to students in grades 9 through 12; and

WHEREAS, the official topic for the contest was “What Are the Peer Pressures Young Adults Face Today? What Ways Would You Empower Yourself and Others to Handle These Peer Pressures?”; and

WHEREAS, students were asked to relate their personal stories of peer pressures young adults face today and situations in which they experience them, how social media plays a part in these pressures, as well as the ways that they handle and empower themselves to overcome them; and

WHEREAS, Mohammed Zebdi was the second place winner of the 2014 Doris Carlice Essay Contest with his essay entitled “Pulling Us Apart: Peer Pressure And Its Negative Effects”; and

WHEREAS, Mohammed shared how he altered his character and behavior as a result of peer pressure to attract less attention to himself before realizing that he did not need to be popular or cool to be a well-rounded mature individual and focused on self improvement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women’s Commission in honoring Mohammed Zebdi for his essay, “Pulling Us Apart: Peer Pressure And Its Negative Effects”.

BE IT FURTHER RESOLVED, that the Board wishes Mohammed continued success in all of his future endeavors.

Introduced by the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING BRIANNA WELLS**

**RESOLUTION # 14 – 247**

WHEREAS, the Ingham County Women’s Commission sponsored the 2014 Doris Carlice Essay Contest open to students in grades 9 through 12; and

WHEREAS, the official topic for the contest was “What Are the Peer Pressures Young Adults Face Today? What Ways Would You Empower Yourself and Others to Handle These Peer Pressures?”; and

WHEREAS, students were asked to relate their personal stories of peer pressures young adults face today and situations in which they experience them, how social media plays a part in these pressures, as well as the ways that they handle and empower themselves to overcome them; and

WHEREAS, Brianna Wells was the third place winner of the 2014 Doris Carlice Essay Contest with her essay entitled “The Pressure’s On”; and

WHEREAS, Brianna shared her experience with an individual who had pledged to never take part in alcohol surrender under peer pressure, she believes that self assurance is critical to strengthening inner certainty, which in turn can allow teens to rise above peer pressure.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women’s Commission in honoring Brianna Wells for her essay, “The Pressure’s On”.

BE IT FURTHER RESOLVED, that the Board wishes Brianna continued success in all of her future endeavors.

Introduced by the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING MOLLY RING**

**RESOLUTION # 14 – 248**

WHEREAS, the Ingham County Women’s Commission sponsored the 2014 Doris Carlice Essay Contest open to students in grades 9 through 12; and

WHEREAS, the official topic for the contest was “What Are the Peer Pressures Young Adults Face Today? What Ways Would You Empower Yourself and Others to Handle These Peer Pressures?”; and

WHEREAS, students were asked to relate their personal stories of peer pressures young adults face today and situations in which they experience them, how social media plays a part in these pressures, as well as the ways that they handle and empower themselves to overcome them; and

WHEREAS, Molly Ring was selected as a runner up in the 2014 Doris Carlice Essay Contest with her essay entitled “The Pressure from Social Media”; and

WHEREAS, Molly shared her experience of pressure to be like other kids and how social media controls many choices made by teenagers, who are unknowing victims of worrying about what others are doing, when the best thing a person can do is be yourself.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women’s Commission in honoring Molly Ring for her essay entitled “The Pressure from Social Media”.

BE IT FURTHER RESOLVED, that the Board wishes Molly continued success in all of her future endeavors.

Introduced by the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING STASA WADE**

**RESOLUTION # 14 – 249**

WHEREAS, the Ingham County Women’s Commission sponsored the 2014 Doris Carlice Essay Contest open to students in grades 9 through 12; and

WHEREAS, the official topic for the contest was “What Are the Peer Pressures Young Adults Face Today? What Ways Would You Empower Yourself and Others to Handle These Peer Pressures?”; and

WHEREAS, students were asked to relate their personal stories of peer pressures young adults face today and situations in which they experience them, how social media plays a part in these pressures, as well as the ways that they handle and empower themselves to overcome them; and

WHEREAS, Stasa Wade was selected as a runner up in the 2014 Doris Carlice Essay Contest with her essay; and

WHEREAS, Stasa shared her experience of pressure from her peers to appear flawless and how young adults are pushed to wage wars on their imperfections rather than to embrace them.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women’s Commission in honoring Stasa Wade for her essay.

BE IT FURTHER RESOLVED, that the Board wishes Stasa continued success in all of her future endeavors.



Introduced by the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING CHANTEL RUSHER**

**RESOLUTION # 14 – 250**

WHEREAS, the Ingham County Women’s Commission sponsored the 2014 Doris Carlice Essay Contest open to students in grades 9 through 12; and

WHEREAS, the official topic for the contest was “What Are the Peer Pressures Young Adults Face Today? What Ways Would You Empower Yourself and Others to Handle These Peer Pressures?”; and

WHEREAS, students were asked to relate their personal stories of peer pressures young adults face today and situations in which they experience them, how social media plays a part in these pressures, as well as the ways that they handle and empower themselves to overcome them; and

WHEREAS, Chantel Rusher was selected as a runner up in the 2014 Doris Carlice Essay Contest with her essay; and

WHEREAS, Chantel shared her experience as a victim of cyber bullying questioning whether technological advances made through social media are worth the stresses placed on young adults, her belief is that teens who experience cyber bullying should immediately report the bullying to an adult.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women’s Commission in honoring Chantel Rusher for her essay.

BE IT FURTHER RESOLVED, that the Board wishes Chantel continued success in all of her future endeavors.

Introduced by the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING TAREK CHAWICH**

**RESOLUTION # 14 – 251**

WHEREAS, the Ingham County Women’s Commission sponsored the 2014 Doris Carlice Essay Contest open to students in grades 9 through 12; and

WHEREAS, the official topic for the contest was “What Are the Peer Pressures Young Adults Face Today? What Ways Would You Empower Yourself and Others to Handle These Peer Pressures?”; and

WHEREAS, students were asked to relate their personal stories of peer pressures young adults face today and situations in which they experience them, how social media plays a part in these pressures, as well as the ways that they handle and empower themselves to overcome them; and

WHEREAS, Tarek Chawich was selected as a runner up in the 2014 Doris Carlice Essay Contest with his essay entitled “Peer Pressures of Young Adults”; and

WHEREAS, Tarek shared his experience of negative peer pressure involving drugs and alcohol and positive peer pressure which involved sports and striving to exceed and achieve his dream of being a great athlete, he believes that the best way to conquer negative peer pressure is to align yourself with real friends that truly care about you.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women’s Commission in honoring Tarek Chawich for his essay entitled “Peer Pressures of Young Adults”.

BE IT FURTHER RESOLVED, that the Board wishes Tarek continued success in all of his future endeavors.

Commissioner Bahar-Cook moved the resolutions honoring Liam Morris, Mohammed Zebdi, Brianna Wells, Molly Ring, Stasa Wade, Chantel Rusher and Tarek Chawich . Commissioner Anthony seconded the motion.

Commissioner Bahar-Cook invited the honorees and fellow members of the Women’s Commission to step up to the podium. She stated that one of the many activities that the Women’s Commission’s facilitated was the Doris Carlice Essay Contest. Commissioner Bahar-Cook stated that the Women’s Commission took it up a notch this year by securing sponsorships and awarding monetary prizes. She further stated that the questions the students were asked to address were, “What are the peer pressures young adults face today?” and “What ways would you empower yourself and others to handle these peer pressures?” Commissioner Bahar-Cook stated that there was an unprecedented increase in the number of submissions. She further stated that Women’s Commission had people who were not on the Women’s Commission read the essays and score them.

Commissioner Bahar-Cook presented the first place award to Liam Morris, second place award to Mohammed Zabdi, and third place award to Brianna Wells. Commissioner Bahar-Cook presented runner up awards to Molly Ring, Stasa Wade, Chantel Rusher, and Tarek Chawich.

Commissioner Bahar-Cook introduced Pamela Kreiner, Women's Commission Chair.

Ms. Kreiner presented one of the Women's Commission's goals was to reach out to the younger population.

Ms. Kreiner stated that the questions the students were asked to address were, "What are the peer pressures young adults face today?" and "What ways would you empower yourself and others to handle these peer pressures?" She further stated that the students were asked to address the following items: relate a personal or bystander experience with peer pressure, in what ways had social media contributed to the prevalence of peer pressure, and contrast the difference in the way the media portrays peer pressures with the students' actual experiences.

Ms. Kreiner stated that the Commission was touched by the support and interest in the essay contest. She further stated that she was thankful for support from Dean Transportation, Emergent Biosolutions, Michigan State University Credit Union, Physicians Health Plan, and Schuler Books. Ms. Kreiner thanked the many other individuals and groups that were involved.

Ms. Kreiner introduced Liam Morris, first place award winner.

Mr. Morris recited his essay.

Chairperson Celentino congratulated the winners and thanked them for their participation. He further thanked the winners for their attendance here today.

The motion carried unanimously. Absent: Commissioner Nolan.

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING ERNEST LUTZ**

**RESOLUTION # 14 – 252**

WHEREAS, Ernest “Ernie” Lutz was born in Lansing, Michigan on September 26, 1921 and upon graduation he began working in Detroit, after the occurrence of Pearl Harbor in December of 1941, he moved closer to home, accepting a position as an apprentice in electrical construction in the Lansing area; and

WHEREAS, in 1942 in lieu of being drafted, Ernie enlisted in the Army Air Corps, as it was known at the time, and served at Fort Sheridan in northern Illinois, he attended Army Basic in Tennessee and then moved on to an air base in Montgomery, Alabama, his primary trainer was the PT-17 a “Stearman” biplane; and

WHEREAS, on November 3, 1943 he received his wings at Albany, Georgia and was ready to meet his crew of six, three of the crew members did not return from World War II; and

WHEREAS, on May 29, 1944 while crossing the English Channel, the first pilot of his airplane became incapacitated when German flak hit him in the arm, in spite of the twenty one holes in the airplane they made it back alive; and

WHEREAS, on the 68<sup>th</sup> Anniversary of D-Day, Ernie received his “Diploma of Citizen of Utah-Beach,” signed by the Mayor of Saint-Marie-du-Mort, a town near Utah-Beach, for his service to France, Ernie received the Knight of Legion d’Honneur, conferred by the French President with his signature; and

WHEREAS, after Ernie left France for England, all of the airplanes from his 599<sup>th</sup> Squadron were lost during the Battle of the Bulge, he would have been in one of them himself and would surely have been lost if it had not been for his completion of all required missions; and

WHEREAS, the Distinguished Flying Cross was awarded to Retired Lieutenant Colonel Ernest Lutz by United States Representative Mike Rogers at the State Capitol on January 10, 2005; and

WHEREAS, Ernie Lutz still flies his airplane, a Piper Cherokee 140 and on June 6<sup>th</sup> of each year, in honor of D-Day, takes it up for a flight around 6 am from Mason Jewett Airfield in Mason, Michigan.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Ernest Lutz for his accomplishments and the sacrifices he has made for the United States of America during World War II and for the contributions he continues to make for his community.

**COUNTY SERVICES: Yeas:** Holman, Crenshaw, Celentino, Maiville

**Nays:** None      **Absent:** Nolan, Tsernoglou, Koenig      **Approved 6/17/14**

Commissioner Holman moved the resolution honoring Ernest Lutz. Commissioner Koenig seconded the motion.

Commissioner Holman stated that this was a resolution to honor Mr. Lutz for his service during World War II and his continuing the contributions to the community.

Commissioner Vickers presented the resolution to Mr. Lutz. Commissioner Vickers stated that he was Township Supervisor when he met Mr. Lutz. Commissioner Vickers stated that Mr. Lutz was serving as the Building Inspector at that time. Commissioner Vickers stated that he was invited to introduce Mr. Lutz at the Presbyterian Church D-Day ceremony. Commissioner Vickers stated that he requested some talking points about Mr. Lutz and he ran out of ink toner there was so many pages.

Commissioner Vickers stated that Mr. Lutz was made a Knight of the Legion by the French President on September 23, 2013 and Mr. Lutz flew 65 missions over Europe during World War II. He further stated Mr. Lutz was made a citizen of Utah Beach. Commissioner Vickers stated that Mr. Lutz still flies his airplane at 6:00 a.m. every D-Day anniversary, which was every June 6th. He further stated that Mr. Lutz could still fit into his uniform.

Mr. Lutz stated that he thanked the community. He further stated that he did his service, did his training, and it was productive.

Chairperson Celentino stated that on behalf of the Board, it was an honor to pass this resolution.

The motion carried unanimously. Absent: Commissioner Nolan.

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM  
COUNTY ROAD DEPARTMENT**

**RESOLUTION # 14 – 253**

WHEREAS, as of July 23, 2013 the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated June 5, 2014 as submitted.

**COUNTY SERVICES: Yeas:** Holman, Crenshaw, Celentino, Maiville

**Nays:** None      **Absent:** Nolan, Tsernoglou, Koenig      **Approved 6/17/14**

# INGHAM COUNTY ROAD DEPARTMENT

DATE: June 5, 2014

## LIST OF CURRENT PERMITS ISSUED

<b><u>R/W PERMIT#</u></b>	<b><u>R/W APPLICANT /CONTRACTOR</u></b>	<b><u>R/W WORK</u></b>	<b><u>R/W LOCATION</u></b>	<b><u>R/W CITY/TWP.</u></b>	<b><u>R/W SECTION</u></b>
2014-247	MERIDIAN TOWNSHIP	WATERMAIN	SHAW ST BET HASLETT RD & LAKE DR	MERIDIAN	11
2014-248	MERIDIAN TOWNSHIP	MISCELLANEOUS	VARIOUS	MERIDIAN	
2014-250	CONSUMERS ENERGY	GAS	SHAW ST & LAKE DR	MERIDIAN	10
2014-251	CONSUMERS ENERGY	GAS	SHAW ST & LAKE DR	MERIDIAN	10
2014-256	CONSUMERS ENERGY	GAS	RIDGE ST	MERIDIAN	3
2014-257	CONSUMERS ENERGY	GAS	KEWEENAW DR BET ONEIDA WAY & HAMILTON RD	MERIDIAN	22
2014-263	CONSUMERS ENERGY	GAS	HASLETT RD	MERIDIAN	9
2014-264	CONSUMERS ENERGY	GAS	KEWEENAW DR	MERIDIAN	22
2014-265	CONSUMERS ENERGY	GAS	BARRY RD BET FOSTER RD & ZIMMER RD	WILLIAMSTOWN	4
2014-266	CONSUMERS ENERGY	GAS	ARBOR DR BET BIRCHWOOD DR & FOREST HILLS DR	MERIDIAN	26
2014-268	CONSUMERS ENERGY	GAS	GREENFIELD PKWY	MERIDIAN	17
2014-267	CONSUMERS ENERGY	GAS	SPRINGBROOK LANE	LANSING	7
2014-276	ALEX SPITZLEY	TREE REMOVAL	HOPKINS AVE & DOWNER ST	LANSING	11
2014-277	AT &T	CABLE /UG	COLUMBIA RD BET IVES RD & EVERY RD	VEVAY	2
2014-278	COMCAST	CABLE / UG	LAKE LANSING RD & HAGADORN RD	MERIDIAN	7
2014-279	CN RAILROAD	DETOUR	OKEMOS RD BET CENTRAL PARK & BANYON TR	MERIDIAN	16
2014-280	R W MERCER CO	COMM DRIVE / SANITARY	HANNAH BLVD BET ESOTERIC WAY & EYDE PKWY	MERIDIAN	20
2014-286	AT & T	CABLE / UG	HOGSBACK RD & CEDAR ST	ALAIEDON	31
2014-287	CONSUMERS ENERGY	GAS	ROWLEY RD BET VANNETTER RD & HARRIS RD	LOCKE	31
2014-288	CONSUMERS ENERGY	GAS	PLAINS RD & WAVERLY RD`	ONONDAGA	6
2014-289	NAZAR AL-SAIDI	LANDSCAPING	OKEMOS RD & KENT ST	MERIDIAN	21
2014-293	CONSUMERS ENERGY	GAS	PONTCHARTRAIN DR BET OAKLAWN RD & CHERRY HILL DR	MERIDIAN	27

2014-294	CONSUMERS ENERGY	GAS	SENECA DR & HAMILTON RD	MERIDIAN	22
2014-295	CONSUMERS ENERGY	GAS	HASLETT RD BET OKEMOS RD & BOIS ISLE DR	MERIDIAN	9
2014-296	DELHI CHARTER TOWNSHIP	MANHOLE REPLACEMENT	RICHARDS ST & DEAN AVE	DELHI	15
2014-297	AT & T	CABLE / UG	WIGMAN RD & HOLT RD	DELHI	13
2014-298	INGHAM COUNTY DRAIN OFFICE	SANITARY	VARIOUS	DELHI	
2014-301	ACD.NET	CABLE OH/UG	JOLLY RD & HAGADORN RD	MERIDIAN	5, 29,30
2014-304	COMCAST	CABLE / UG	BERKLEY DR & WANSTEAD DR	DELHI	23



Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION SETTING A PUBLIC HEARING FOR AN APPLICATION TO THE MICHIGAN  
ECONOMIC DEVELOPMENT CORPORATION FOR A COMMUNITY DEVELOPMENT BLOCK  
GRANT FOR ON THE JOB TRAINING FOR NEW EMPLOYEES FOR ORCHID ORTHOPEDIC  
SOLUTIONS**

**RESOLUTION # 14 – 254**

WHEREAS, fostering economic well-being is one of the adopted objectives of the Ingham County Board of Commissioners; and

WHEREAS, Ingham County has been invited by the Michigan Economic Development Corporation to apply for a Community Development Block Grant for on the job training assistance to Orchid Orthopedic Solutions for the hiring of new employees; and

WHEREAS, pursuant to the application procedures, the Ingham County Board of Commissioners is required to post notice and hold a public hearing to hear any interested persons on the proposed application to the State of Michigan for the Community Development Block Grant for on the job training assistance for Orchid Orthopedic Solutions, 1489 Cedar Street, Holt, MI; and

WHEREAS, a copy of the application is available for public review in the Economic Development Office, 121 East Maple Street, Mason MI.

THEREFORE BE IT RESOLVED, a public hearing shall be set for Tuesday July 22, 2014 at 6:30 PM before the Ingham County Board of Commissioners in the Board of Commissioners Room, third floor, Ingham County Courthouse, Mason, Michigan for the purpose of hearing any interested persons on the proposed application for Community Development Block Grant funds.

BE IT FURTHER RESOLVED, that pursuant to the application procedures, a notice of the public hearing shall be published at least five (5) days before the hearing date.

**COUNTY SERVICES: Yeas:** Holman, Crenshaw, Koenig, Celentino, Maiville  
**Nays:** None     **Absent:** Nolan, Tsernoglou     **Approved 6/17/14**

Introduced by the County Services Committee of the:

Ingham County Board of Commissioners

**RESOLUTION DESIGNATING A CERTIFYING OFFICER AND AN ENVIRONMENTAL REVIEW  
OFFICER FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR  
ORCHID ORTHOPEDIC SOLUTIONS**

**RESOLUTION # 14 – 255**

WHEREAS, fostering economic well-being is one of the adopted objectives of the Ingham County Board of Commissioners; and

WHEREAS, Ingham County has been invited by the Michigan Economic Development Corporation to apply for a Community Development Block Grant for on the job training for Orchid Orthopedic Solutions for the hiring of new employees; and

WHEREAS, pursuant to the application procedures, the Board of Commissioners is required to conduct an environmental review; and

WHEREAS, to carry out its environmental review responsibilities, Ingham County is required to designate two responsible parties.

NOW THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners does hereby designate the Chairperson of the Ingham County Board of Commissioners as the Certifying Officer to assume the legal responsibility for certifying that all environmental requirements have been followed; to certify the Request for Release of Funds, and to represent Ingham County in Federal Court.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners does hereby designate the Economic Development Coordinator as the Environmental Review Officer to complete the environmental review for this project.

**COUNTY SERVICES: Yeas:** Holman, Crenshaw, Koenig, Celentino, Maiville

**Nays:** None      **Absent:** Nolan, Tsernoglou      **Approved 6/17/14**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH BUNKER HILL TOWNSHIP  
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

**RESOLUTION # 14 – 256**

WHEREAS, Bunker Hill Township desires that improvements be performed on the following roads:

Nims Road, County Line to Meridian Road, a distance of 2.5 miles  
Vicary Road, Meridian to Nims Roads, a distance of 0.9 mile  
Olds Road, Meridian Road to West Township Line, a distance of approximately 0.5 mile

to include approximately 600 tons of asphalt wedging and pads total for all three above roads, and single course chip-sealing all above roads at an estimated total cost of \$83,250.00 for materials to be applied by Road Department crews; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken and to pay for a portion of the cost of said improvements from the County Road Fund and to contribute labor where indicated above without additional charge to the Township; and

WHEREAS, the Township is willing to pay the remaining portion of the cost of said improvements; and

WHEREAS, in the event the final cost of the improvements is greater than the estimated amount set forth above, the excess cost will be paid solely by the Township, provided however, that the Township excess payment will not exceed five percent (5%) of the Township contribution amount established in this Agreement unless the Township agrees otherwise.

THEREFORE BE IT RESOLVED, that the Road Department shall cause the improvements identified above and incorporated herein by reference to be made by Road Department crews during the construction season of the 2014 calendar year.

BE IT FURTHER RESOLVED, that for 2014 the County, on behalf of the Road Department, has allocated to Bunker Hill Township's local roads, a maximum sum of \$22,200.00 from the County Road Fund which shall be matched equally by the Township to the extent used.

BE IT FURTHER RESOLVED, that the County, on behalf of the Road Department, agrees to contribute \$22,200.00 toward the cost of said improvement from the County Road Fund and to contribute labor where indicated above without additional charge to the Township.

JUNE 24, 2014 REGULAR MEETING

BE IT FURTHER RESOLVED, in the event the final cost of the improvements is less than the estimate the cost savings shall first accrue to the Township for any final cost amounts down to \$44,400 and then be split evenly between the parties for any final costs below \$44,400.00.

BE IT FURTHER RESOLVED, that the Road Department shall invoice the Township for its contribution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Bunker Hill Township to effect the above described local road improvement as provided above.

BE IT FURTHER RESOLVED that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Holman, Crenshaw, Celentino, Maiville

**Nays:** None      **Absent:** Nolan, Tsernoglou, Koenig      **Approved 6/17/14**

**FINANCE: Yeas:** Koenig, Anthony, McGrain, Bahar-Cook

**Nays:** None      **Absent:** Tennis, Schafer, Vickers      **Approved 6/18/14**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH WHEATFIELD TOWNSHIP  
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

**RESOLUTION # 14 – 257**

WHEREAS, Wheatfield Township desires that improvements be performed on various Wheatfield Township local roads throughout the Township as part of the 2014 local road program to include asphalt leveling and maintenance pads where necessary, approximately 1,540 tons of asphalt paving total for all roads, at a total estimated cost on all of the roads of \$100,000.00; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken and to pay for a portion of the cost of said improvements from the County Road Fund; and

WHEREAS, the Township is willing to pay the remaining portion of the cost of said improvements; and

WHEREAS, in the event the final cost of the improvements is greater than the estimated amount set forth above the excess cost will be split between the parties for any final cost up to \$162,937.36 (twice the amount, \$81,468.68, the Road Department has allocated to Wheatfield Townships local roads for 2014 including unused carry over from prior years) and shall be paid solely by the Township above that amount, provided however, that the Township excess payment will not exceed five percent (5%) of the Township contribution amount established in this Agreement unless the Township agrees otherwise.

THEREFORE BE IT RESOLVED, that the Road Department shall cause the improvements identified above and incorporated herein by reference to be made by Road Department crews during the construction season of the 2014 calendar year.

BE IT FURTHER RESOLVED, that for 2014 the County, on behalf of the Road Department, has allocated to Wheatfield Township's local roads a maximum sum of \$22,200 plus carry-over from prior years of \$59,268.68 for a total available in 2014 of \$81,468.68 from the County Road Fund which shall be matched equally by the Township to the extent used.

BE IT FURTHER RESOLVED, the County on behalf of the Road Department agrees to contribute one half the final project cost, up to a maximum of \$81,468.68, toward the cost of said improvement from the County Road Fund.

BE IT FURTHER RESOLVED, in the event the final cost of the improvements is less than the estimate the cost savings shall be split evenly between the parties.

BE IT FURTHER RESOLVED, that the Road Department shall invoice the Township for its contribution.

JUNE 24, 2014 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Wheatfield Township to effect the above described local road improvements as provided above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Holman, Crenshaw, Celentino, Maiville

**Nays:** None      **Absent:** Nolan, Tsernoglou, Koenig      **Approved 6/17/14**

**FINANCE: Yeas:** Koenig, Anthony, McGrain, Bahar-Cook

**Nays:** None      **Absent:** Tennis, Schafer, Vickers      **Approved 6/18/14**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO EXECUTE WATERBORNE CENTERLINE PAVEMENT MARKING  
AGREEMENTS WITH THE CITY OF LESLIE, CITY OF MASON, CITY OF WILLIAMSTON, AND  
THE VILLAGE OF WEBBERVILLE**

**RESOLUTION # 14 – 258**

WHEREAS, the Ingham County Purchasing Department solicits unit prices annually for contractor applied waterborne pavement markings on behalf of the Road Department; and

WHEREAS, the Road Department uses the bid unit prices and a estimated quantity to determine and recommend a contractor to perform the work; and

WHEREAS, the Road Department refreshes the centerline and edgeline paint on all 433 miles of our primary roads as part of an annual program; and

WHEREAS, the Road Department also invites the City of Leslie, City of Mason, City of Williamston, and the Village of Webberville to participate in the program for which they pay for the work performed; and

WHEREAS, the City of Leslie, City of Mason, City of Williamston, and the Village of Webberville have accepted our invitation to participate in the 2014 waterborne pavement marking program; and

WHEREAS, the costs to the three cities and the Village of Webberville are as follows:

City of Leslie:	\$1,625.50
City of Mason:	\$2,840.70
City of Williamston:	\$1,359.08
Village of Webberville:	\$ 688.91

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into 2014 road centerline pavement marking agreements with the City of Leslie (\$1,625.50), City of Mason (\$2,840.70), City of Williamston (\$1,359.08), and the Village of Webberville (\$688.91).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Holman, Crenshaw, Celentino, Maiville

**Nays:** None      **Absent:** Nolan, Tsernoglou, Koenig      **Approved 6/17/14**

JUNE 24, 2014 REGULAR MEETING

**FINANCE: Yeas:** Koenig, Anthony, McGrain, Bahar-Cook

**Nays:** None      **Absent:** Tennis, Schafer, Vickers      **Approved 6/18/14**



Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A SECOND PARTY AGREEMENT BETWEEN THE  
MICHIGAN DEPARTMENT OF TRANSPORTATION AND THE  
INGHAM COUNTY ROAD DEPARTMENT IN RELATION TO ROAD REHABILITATION  
PROJECTS FOR HAGADORN ROAD FROM 0.58 MILES SOUTH OF HARPER ROAD TO HOLT  
ROAD AND MERIDIAN ROAD FROM VAUGHN ROAD TO M-36**

**RESOLUTION # 14 – 259**

WHEREAS, the Ingham County Road Department (ICRD) received federal STP Rural funds to improve Hagadorn Road from 0.58 miles south of Harper Road to Holt Road and Meridian Road from Vaughn Road to M-36; and

WHEREAS, the two projects were packaged together as a single construction contract because each has similar work to take advantage of economy of scale benefits and to streamline federal inspection administration and reporting requirements; and

WHEREAS, the PROJECT will be undertaken pursuant to a contract between the State of Michigan/MDOT and the contractor.

WHEREAS, the County, on behalf of the Road Department, will then enter into an associated second party agreement with the State of Michigan/MDOT consistent with the requirement for state and federal funding requirements; and

WHEREAS, the estimated costs for the project are as follows:

Federal Funding:	\$297,600
State TED Funding:	\$174,900
Road Department Match:	<u>\$ 0</u>
	\$472,500

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with State of Michigan/MDOT to effect the Hagadorn Road and Meridian Road improvements for a total estimated cost of \$472,500 consisting of \$297,600 in federal funding and \$174,900 in State TED funding.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Holman, Crenshaw, Celentino, Maiville

**Nays:** None      **Absent:** Nolan, Tsernoglou, Koenig      **Approved 6/17/14**

JUNE 24, 2014 REGULAR MEETING

**FINANCE: Yeas:** Koenig, Anthony, McGrain, Bahar-Cook

**Nays:** None      **Absent:** Tennis, Schafer, Vickers      **Approved 6/18/14**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACQUIRE SERVICE CONTRACTS FOR THE PURPOSE  
OF DEVELOPING THE BUILDING DECONSTRUCTION AND MATERIALS  
REUSE MARKET ANALYSIS**

**RESOLUTION # 14 – 260**

WHEREAS, the Delta Institute at 600 West Saint Joseph Street Suite 1G Lansing, Michigan 48933 has submitted a proposal to develop the Building Deconstruction and Materials Reuse Market Analysis; and

WHEREAS, the market analysis will 1) appraise the amount of merchantable/marketable building materials from vacant homes in the Greater Lansing Area 2) evaluate the market potential for selling reclaimed building materials and value-added products in this region 3) understand the challenges and barriers to establishing a deconstruction and materials reuse market and 4) recommend how best to transform reclaimed lumber into an economic development opportunity that creates jobs in the region; and

WHEREAS, the Delta Institute has proposed initial terms and conditions of an agreement between the Delta Institute and the Ingham County pursuant to which services would be delivered; and

WHEREAS, the Ingham County Treasurer has determined it to be in the County's best interest to proceed with negotiation of the agreement with the Delta Institute and to authorize and direct Eric Schertzing, Treasurer of Ingham County, to undertake the negotiations on behalf of the County.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes funding in the amount of \$29,000 to the Delta Institute for the development of the Building Deconstruction and Materials Reuse Market Analysis from the Delinquent Tax Administration Fund (516-25601).

BE IT FURTHER RESOLVED, that the Treasurer of the County, is authorized and directed on behalf of the County to undertake negotiations, in consultation with the County's legal counsel, for an agreement with the Delta Institute as described above, and to enter into the agreement on behalf of the County on such terms and conditions as the Treasurer.

BE IT FURTHER RESOLVED, the Ingham County Board Chairperson is authorized to sign any contract documents consistent with this resolution after approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Holman, Crenshaw, Koenig, Celentino, Maiville

**Nays:** None      **Absent:** Nolan, Tsernoglou      **Approved 6/17/14**

**FINANCE: Yeas:** Koenig, Anthony, McGrain, Bahar-Cook

**Nays:** None      **Absent:** Tennis, Schafer, Vickers      **Approved 6/18/14**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO CONTRACT WITH LEGAL SERVICES OF SOUTH CENTRAL MICHIGAN TO  
TAKE CLIENT REFERRALS FROM INGHAM COUNTY REGISTER OF DEEDS  
AND INGHAM COUNTY TREASURER**

**RESOLUTION # 14 – 261**

WHEREAS, Ingham County and its residents have been hit especially hard by the foreclosure crisis; and

WHEREAS, Ingham County Register of Deeds Curtis Hertel Jr. has uncovered potential fraudulent documents in his office that call into question the legality of thousands of foreclosures in his office; and

WHEREAS, the foreclosure crisis has directly impacted the county budget by lowering property values across the county and increased the counties tax foreclosure costs; and

WHEREAS, Legal Services of South Central Michigan has served over 300 Ingham County residents in the last 3 years based on the county's funding, furthermore, in the nine months between July of 2013 and March of 2014, has closed 60 cases on behalf of Ingham County residents and is currently still working 33 open cases; and

WHEREAS, in addition to direct client services, the previous grants have enabled Legal Services of South Central Michigan to train local housing counselors; and

WHEREAS, for clients without legal claims, Legal Services can promptly direct them to housing counselors for assistance in navigating the loss mitigation system; and

WHEREAS, for clients with legal issues, housing counselors can direct them to Legal Services to confront these legal issues as soon as possible; and

WHEREAS, Legal Services and the Register of Deeds Office were previously part of a dozen town halls across the County helping to explain the problem foreclosures present to our communities and to find victims of illegal foreclosures; and

WHEREAS, Legal Services has helped uncover cases of notary and foreclosure fraud that have been referred to the Attorney General's office and FBI for investigation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Register of Deeds office and the County Treasurer to continue its contract with Legal Services of South Central Michigan, to refer clients who have been effected by this crisis in the amount of \$60,000 to be taken from the delinquent tax fund.

JUNE 24, 2014 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners and County Clerk are hereby authorized to sign any necessary documents after approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Holman, Crenshaw, Celentino, Maiville

**Nays:** None      **Absent:** Nolan, Tsernoglou, Koenig      **Approved 6/17/14**

**FINANCE: Yeas:** Koenig, Anthony, McGrain, Bahar-Cook

**Nays:** None      **Absent:** Tennis, Schafer, Vickers      **Approved 6/18/14**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE RENEWAL OF THE MUNIS SOFTWARE  
ANNUAL SUPPORT AGREEMENT FROM TYLER TECHNOLOGIES**

**RESOLUTION # 14 – 262**

WHEREAS, Ingham County currently utilizes Tyler Technologies Munis Software as our county-wide Financial, Budget, Human Resource, and Purchasing application; and

WHEREAS, annual maintenance is required to maintain the system and had been purchased every year since Ingham County purchased the software; and

WHEREAS, the payment totaling \$140,082.97 for annual support is due for the 2014/2015 time period; and

WHEREAS, the annual contract amount proposed by Tyler Technologies is a 2.25% increase from the prior year; and

WHEREAS, this annual payment has been planned for and budgeted and will provide the application support and upgrades needed to maintain current applications; and

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes the renewal of the Munis Software Annual Support Agreement with Tyler Technologies for the time period of July 1, 2014 through June 30, 2015 in an amount not to exceed \$140,082.97 for the annual support for the County's Munis Software System.

BE IT FURTHER RESOLVED, the total cost of \$140,082.97 will be paid from the approved IT Contract Maintenance Fund (636-95800-932020).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Holman, Crenshaw, Celentino, Maiville

**Nays:** None      **Absent:** Nolan, Tsernoglou, Koenig      **Approved 6/17/14**

**FINANCE: Yeas:** Koenig, Anthony, McGrain, Bahar-Cook

**Nays:** None      **Absent:** Tennis, Schafer, Vickers      **Approved 6/18/14**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION COMMEMORATING 100 YEARS OF COOPERATIVE EXTENSION  
A BRANCH OF MICHIGAN STATE UNIVERSITY**

**RESOLUTION # 14 – 263**

WHEREAS, the acts of Congress on May 8 and June 30, 1914 solidified the development of a nationwide cooperative extension program through the Smith-Lever Act “in order to aid in diffusing among the people of the United States useful and practical information on subjects related to agriculture...and home economics”; and

WHEREAS, extension services are provided through our country’s land grant universities; and

WHEREAS, Michigan State University (then Michigan Agricultural College) was the first land grant university in the United States; and

WHEREAS, through the years Michigan State University Extension has held true to its mission to “help people improve their lives through an educational process that applies knowledge to critical issues, needs and opportunities” while adapting to changing times and adopting new technologies; and

WHEREAS, Michigan State University Extension services continue to bring the research of the university to the community and its programs include 4-H, Agriculture, Family Nutrition, Children & Youth Education, Lawn and Garden Information, Food Safety, and programs directed by the Michigan’s Natural Features Inventory; and

WHEREAS, 2014 marks one-hundred years of collaboration between the federal government, the state of Michigan, Ingham County, and the MSU Extension Offices of Michigan State University.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners recognizes the efforts of MSU Extension educators and staff in Ingham County as they work with County residents to improve their lives and communities.

**HUMAN SERVICES: Yeas:** Nolan, Holman, Hope, Anthony

**Nays:** None      **Absent:** Tennis, McGrain, Vickers      **Approved 6/16/14**

Commissioner Tennis moved to consider the resolution commemorating 100 years of Cooperative Extension, a branch of Michigan State University. Commissioner Hope seconded the motion.

Commissioner Tennis presented on this resolution. He stated that almost 100 years ago, Congress enacted a law that created the cooperative extension system based out of land grant colleges. Commissioner Tennis stated that Michigan State University was the first land grant college in the U.S. He further stated that in the last 100 years,

## JUNE 24, 2014 REGULAR MEETING

the Cooperative Extension had fulfilled its mission to bring the education, research, and knowledge that was generated at MSU to the public. Commissioner Tennis stated that it had fulfilled its mission through a number of programs ranging from 4-H, gardening and agricultural education, nutritional education, and economic development/business incubation.

Commissioner Tennis stated that Don Lehman, MSU Cooperative Extension District 7 Coordinator, was here to accept the resolution.

Mr. Lehman thanked the Board for the resolution. He further stated that he looked forward to the next 100 years.

Motion passed unanimously. Absent: Commissioner Nolan.



Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION HONORING JOY MBELU**

**RESOLUTION # 14 – 264**

WHEREAS, Joy Mbelu began her career with the Bureau of Nursing in the Ingham County Health Department in July of 1991, as a full time Public Health Nurse; and

WHEREAS, Ms. Mbelu conducted home visits throughout Ingham County and out county areas to pregnant, parenting moms and infants managing caseloads of 40-50 clients; and

WHEREAS, Ms. Mbelu provided clinic services and also served as the Public Health Nurse liaison to East Lansing, Haslett and Okemos schools; and

WHEREAS, Ms. Mbelu provided Early On services which offered early intervention services for infants and toddlers, birth to three years of age, with developmental delay(s) and/or disabilities, and their families.; and

WHEREAS, on top of managing pregnant and parenting moms Joy also provided adult case management services particularly in the area of breastfeeding concerns.

WHEREAS, in 2009 she was the lead nurse and instrumental for some of the H1N1 Community Clinics and help with clinic planning; and

WHEREAS, Ms. Mbelu has been active in the community during her tenure by participating in various public health fairs and screenings with a message of prevention and promotion of good health; and

WHEREAS, Ms. Mbelu has been instrumental over the years regarding Kindergarten roundup to ensure young individuals are up to date with their immunizations; and

WHEREAS, Ms. Mbelu has been a preceptor for students locally and internationally preparing at the baccalaureate level for nursing. She has taken great pride in sharing her knowledge with the students; and

WHEREAS, in 2013 Ms. Mbelu joined the Healthy Start Team which has a specific focus of reducing the Infant Mortality disparity in Ingham County; and

WHEREAS, Joy Mbelu has been a highly skilled, productive, loyal, committed and passionate care giver for over 20 years and her legacy at Ingham County Health Department will never be forgotten.

WHEREAS, her career path reflects her longstanding commitment to public health and health promotion and Joy Mbelu will be greatly missed by those who have been in her presence.

JUNE 24, 2014 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Joy Mbelu for her 23 years of dedicated service to the community and for the contributions she has made to the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

**HUMAN SERVICES: Yeas:** Nolan, Holman, Hope, Anthony

**Nays:** None      **Absent:** Tennis, McGrain, Vickers      **Approved 6/16/14**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION HONORING BLANCHE SCHAUDT**

**RESOLUTION # 14 – 265**

WHEREAS, Blanche Schaudt began her career with the Ingham County Health Department in June of 1998 as a Family Support Worker with the Jump Start Family Outreach Program; and

WHEREAS, she brought her previous experiences from the Day One Program in Alpena, a pilot project that successfully implemented the Healthy Families America program; and

WHEREAS, Ms. Schaudt provides home visiting services to pregnant women and families with young children throughout Ingham County; and

WHEREAS, she transitioned to a Public Health Advocate with Early Head Start in 2010 where she continues to utilize her endorsement from the Michigan Association of Infant mental Health (MI-AIMH) to provide intensive case management services to families; and

WHEREAS, Ms. Schaudt utilizes a strengths based approach to her work with families by providing education on child development, approaches to discipline, and developing support systems; and

WHEREAS, Ms. Schaudt is well connected in the community, conducting outreach and providing referrals for families particularly through her leadership with Christian Services; and

WHEREAS, she connects families to medical homes and monitors health behaviors in order to track positive health outcomes for her families; and

WHEREAS, Ms. Schaudt works closely with other community based resources including Community Mental Health and Early On in order to provide coordinated case management services for high risk families and children; and

WHEREAS, Ms. Schaudt's legacy to the Ingham County Health Department, Family Outreach Services, and women and families in our community will last many years.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Blanche Schaudt for over 15 years of dedicated service to the community and for the contributions she has made to the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the Board wishes her well in her new role with the Ingham Intermediate School District and continued success in all of her future endeavors.

JUNE 24, 2014 REGULAR MEETING

**HUMAN SERVICES: Yeas:** Nolan, Holman, Hope, Anthony

**Nays:** None      **Absent:** Tennis, McGrain, Vickers      **Approved 6/16/14**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ISSUE A PURCHASE ORDER TO FARBER SPECIALTY VEHICLES FOR THE  
MANUFACTURE OF A MOBILE DENTAL UNIT**

**RESOLUTION # 14 – 266**

WHEREAS, in Resolution #13-47 the Board of Commissioners authorized the acceptance of an award in the amount of \$500,000 from the Health Resources and Services Administration - School Based Health Center Capital Grant; and

WHEREAS, through this grant award funds were to be used to acquire a mobile unit for the provision of health and/or dental services; and

WHEREAS, the Ingham County Purchasing Department solicited proposals for the manufacture of a mobile unit for the provision of preventive and restorative dental services (Mobile Dental Unit); and

WHEREAS, the Purchasing Department received nine (9) proposals; and

WHEREAS, the Health Department's Community Health Center and Purchasing Department staff evaluated the proposals and recommend that a Purchase Order be issued to Farber Specialty Vehicles of Columbus, Ohio for the Mobile Dental Unit; and

WHEREAS, the Ingham Community Health Center Board supports the recommendation to authorize a Purchase Order to Farber Specialty Vehicles for the manufacture of a Mobile Dental Unit; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize a Purchase Order to Farber Specialty Vehicles in an amount not to exceed \$350,000 for the manufacture of a Mobile Dental Unit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Purchase Order for an amount not to exceed \$350,000 to be issued to Farber Specialty Vehicles, 7052 Americana Parkway, Columbus, Ohio based on its proposal dated May 12, 2014 for the manufacture of a Mobile Dental Unit.

BE IT FURTHER RESOLVED, that the Purchasing Director and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Nolan, Holman, Hope, Anthony

**Nays:** None      **Absent:** Tennis, McGrain, Vickers      **Approved 6/16/14**

**FINANCE: Yeas:** Koenig, Anthony, McGrain, Bahar-Cook

JUNE 24, 2014 REGULAR MEETING

**Nays:** None      **Absent:** Tennis, Schafer, Vickers      **Approved 6/18/14**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH  
CAPITAL AREA COMMUNITY SERVICES TO SERVE EARLY HEAD START CHILDREN  
THROUGH THE FAMILY OUTREACH SERVICES PROGRAM**

**RESOLUTION # 14 – 267**

WHEREAS, Capital Area Community Services (CACS) manages the Early Head Start Program to provide education and support to high risk families with children from birth through the child's third year of life; and

WHEREAS, since 2002 CACS has contracted with Ingham County to incorporate a home visiting outreach component to the programming through Family Outreach Services (FOS); and

WHEREAS, Capital Area Community Services has proposed to continue the services for the period of August 1, 2014 to July 31, 2015; and

WHEREAS, the Health Department has proposed to continue such programming as part of its Family Outreach Services; and

WHEREAS, the Health Officer has advised that this agreement is anticipated in the 2015 Budget and has recommended that the Board of Commissioners authorize the continuation of the agreement with Capital Area Community Services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Capital Area Community Services to provide home visiting outreach services to support the Early Head Start Program.

BE IT FURTHER RESOLVED, that the period of the agreement shall be August 1, 2014 to July 31, 2015.

BE IT FURTHER RESOLVED, that Capital Area Community Services will provide Ingham County with up to \$123,837 to support home visiting outreach services to the Early Head Start Program.

BE IT FURTHER RESOLVED, that the Health Department is required by the grant agreement to provide, as a non-federal share, an in-kind match in an amount of at least \$30,959.00 which shall constitute staff wages and benefits, indirect, facilities, advisory committee participation and parent participation.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

**HUMAN SERVICES: Yeas:** Nolan, Holman, Hope, Anthony

**Nays:** None      **Absent:** Tennis, McGrain, Vickers      **Approved 6/16/14**

JUNE 24, 2014 REGULAR MEETING

**FINANCE: Yeas:** Koenig, Anthony, McGrain, Bahar-Cook

**Nays:** None      **Absent:** Tennis, Schafer, Vickers      **Approved 6/18/14**



Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDMENTS #3 AND #4  
TO THE 2013-2014 COMPREHENSIVE AGREEMENT WITH  
THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH**

**RESOLUTION # 14 – 268**

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, the Michigan Department of Community Health (MDCH) and local health departments enter into contracts to clarify the role and responsibility of each party in protecting public health; and

WHEREAS, the MDCH and Ingham County have entered into a 2013-2014 Agreement authorized in Resolution #13-384, Amendment #1 in Resolution #14-058 and Amendment #2 in Resolution #14-225; and

WHEREAS, the MDCH has proposed amendments # 3 and #4 to the current Agreement to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the Amendments.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendments #3 and #4 to the 2013-2014 Comprehensive Agreement with the Michigan Department of Community Health (MDCH).

BE IT FURTHER RESOLVED, that the total amount of Comprehensive Agreement funding shall increase from \$5,202,259 to \$5,212,259 in Amendment #3, an increase of \$10,000.

BE IT FURTHER RESOLVED, that the increase consists of the following specific changes to program budgets:

Childhood Lead Poisoning Education & Outreach, \$10,000 – new funding

BE IT FURTHER RESOLVED, that the total amount of Comprehensive Agreement funding shall increase from \$5,212,259 to \$5,264,540 in Amendment #4, an increase of \$52,281.

BE IT FURTHER RESOLVED, that the increase consists of the following specific changes to program budgets:

Nurse Family Partnership Services, an increase of \$10,000 to \$495,300

Breast & Cervical Cancer Control Program (BCCCP), an increase of \$3,395 to \$271,600

Public Health Emergency Preparedness (PHEP), \$38,886 – new funding

JUNE 24, 2014 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Health Officer, Linda S. Vail, MPA, is authorized to submit Amendments #3 and #4 of the 2013-2014 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2014 Budget in order to implement this resolution.

**HUMAN SERVICES: Yeas:** Nolan, Holman, Hope, Anthony

**Nays:** None      **Absent:** Tennis, McGrain, Vickers      **Approved 6/16/14**

**FINANCE: Yeas:** Koenig, Anthony, McGrain, Bahar-Cook

**Nays:** None      **Absent:** Tennis, Schafer, Vickers      **Approved 6/18/14**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE SUBCONTRACTS TO PARTNERS IN THE “BUILDING NETWORKS” INITIATIVE USING FUNDS FROM THE NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS (NACCHO)**

**RESOLUTION # 14 – 269**

WHEREAS, health equity – which is the elimination of the root causes of health disparity—is one of the core values for the Ingham County Health Department; and

WHEREAS, since 2011 representatives of the Health Department have been building relationships with local, state, and national organizations about promising ways to align the health equity work of public health practitioners and community organizers; and

WHEREAS, organizers and public health personnel from seven counties in Michigan have worked together to create a new network called Michigan Power to Thrive; and

WHEREAS, in Resolutions #13-285 and #14-168 the Board of Commissioners authorized agreements between the Health Department and the National Association of County and City Health Officials (NACCHO) which accepted funding to coordinate the “Building Networks” activity in Michigan; and

WHEREAS, funds received through these agreements are to be used to subcontract with other departments and organizations to carry out any of the following activities: 1) develop new community organizing groups to work with local departments, technical assistance; 2) provide technical assistance to local health departments and organizers working collaboratively in Michigan; and 3) educate and familiarize health department personnel with the tools, methods, and strategies used by organizers to achieve policy victories that improve health equity in communities; 4) provide networking/summit events to help resolve barriers that restrict or inhibit strong working relationships between community organizers and local health departments; and 5) coordinate community dialogues that use the documentary series *The Raising of America* to develop a regional or statewide issue campaign for health equity; and

WHEREAS, departments and organizations working in five of the participating Michigan counties of Genesee, Kent, Saginaw, Washtenaw, and Wayne Counties, have met to determine the most effective way to apply these funds and the preferred entity to serve as the subcontractor in each county; and

WHEREAS, the Michigan Public Health Institute is a partner in Michigan Power to Thrive and has the demonstrated capacity to provide networking/summit events that will help resolve barriers that may restrict or inhibit strong working relationships between organizers and local health departments; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize subcontracts with the locally identified entity in each county and the Michigan Public Health Institute.

JUNE 24, 2014 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes subcontracts not to exceed \$7,500 each to the following partner organizations in the six participating counties to carry out local activities consistent with the services described above:

- 1) Genesee County, the Genesee County Health Department
- 2) Kent County, the Kent County Health Department
- 3) Saginaw County, the Saginaw Community Foundation
- 4) Washtenaw County, Washtenaw County Public Health Department
- 5) Wayne County, the Detroit/Wayne County Health Authority

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes a subcontract not to exceed \$15,000 to the Michigan Public Health Institute for the delivery of two or three half-day summit meetings for members of the Michigan Power to Thrive network.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreements after review by the County Attorney.

**HUMAN SERVICES: Yeas:** Nolan, Holman, Hope, Anthony

**Nays:** None      **Absent:** Tennis, McGrain, Vickers      **Approved 6/16/14**

**FINANCE: Yeas:** Koenig, Anthony, McGrain, Bahar-Cook

**Nays:** None      **Absent:** Tennis, Schafer, Vickers      **Approved 6/18/14**

Introduced by the Human Services, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT  
WITH THE MICHIGAN PUBLIC HEALTH INSTITUTE (MPHI) TO IMPLEMENT  
THE MICHIGAN PATHWAYS TO BETTER HEALTH GRANT**

**RESOLUTION # 14 – 270**

WHEREAS, in 2004 the U.S. spends more on health care than any other country in the world as a percentage of gross domestic product (15.2% in 2004) and Michigan spent 13.5% of its gross state product (GSP) on personal health care in the same year; and

WHEREAS, current rate of growth in health care spending is unsustainable and ultimately damaging to our economy and the health system; and

WHEREAS, social determinants have an undeniable effect on health and well being; and

WHEREAS, Ingham County was one of three sites selected to participant in the Michigan Pathways to Better Health project; and

WHEREAS, in Resolution #13-245 the Board of Commissioners accepted a grant in the amount of \$1,344,869 and authorized an agreement with the Michigan Public Health Institute (MPHI) for the period of October 1, 2013 through June 30, 2014; and

WHEREAS, this Agreement was amended in Resolution #14-078 to accept additional funding; and

WHEREAS, the Health Department has been awarded funding by the Michigan Department of Community Health (MDCH) through the Michigan Public Health Institute (MPHI) to continue the Michigan Pathways to Better Health project in Ingham County and the surrounding area; and

WHEREAS, the goals of the program will remain the same: 1) to improve outcomes and quality indicators in management of chronic diseases and conditions (obesity, diabetes, asthma, cardiovascular disease, cancer, arthritis, etc.) for clients assisted by the CHWs. 2) Decrease unnecessary hospitalizations and ER visits for the identified at-risk persons who are Medicaid or Medicare beneficiaries; 3) Improve the utilization of CHWs by healthcare providers and healthcare teams to sustain this cost-effective approach to healthcare quality improvement; and

WHEREAS, the Health Department continues the role as Lead Agency/Fiduciary for this funding to collaborate and contract with MPHI; and

WHEREAS, in addition, to act as the fiduciary and subcontract with the following agencies to cover the cost to hire one CHW:

JUNE 24, 2014 REGULAR MEETING

Allen Neighborhood Center – up to \$55,000  
South Side Community Coalition – up to \$55,000  
North West Initiative – up to \$55,000  
Tri-County Office on Aging – up to \$63,000  
National Counsel on Alcohol – up to \$55,000  
Barry-Eaton County Health Department – up to \$55,000  
Mid-Michigan Health Department—up to \$55,000

WHEREAS, in addition, the Health Department will act as the fiduciary and subcontract with the following agencies to help cover the cost to hire two CHWs:

Volunteers of America --- \$110,000  
Capital Area and Community Services -- \$110,000

WHEREAS, the following positions established in Resolution #13-245 shall continue to be supported for the duration of the grant:

Lead Social Worker (ICEA/PRO8) 1.0 FTE  
Public Health Nurse IV (ICEA/PHN4) 1.0 FTE  
Community Outreach Worker (UAW D) – 6.0 FTE  
Family Outreach Advocate (UAW D) – 2.0 FTE

WHEREAS, two new Community Outreach Worker positions (UAW D) – 2.0 FTE are established for the duration of the grant bringing the total of CHWs working on the grant to eight; and

WHEREAS, an agreement is authorized with the Ingham Health Plan Corporation in the amount of up to \$280,000 to be the HUB for this project; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners accept the grant award in the amount of up to \$1,719,425 from the Michigan Public Health Institute (MPHI) for the period of July 1, 2014 through June 30, 2015.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the Michigan Public Health Institute (MPHI) to implement Ingham County Pathways in the amount of \$1,719,425 for the period of July 1, 2014 through June 30, 2015.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Health Department to act as the Fiduciary and Care Coordination Agency for the Michigan Pathways to Better Health Grant in Ingham County.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes subcontract agreements with the following agencies for the period of July 1, 2014 through June 30, 2015 for an amount up to \$55,000 each to hire one CHW:

Allen Neighborhood Center  
South Side Community Coalition  
North West Initiative

JUNE 24, 2014 REGULAR MEETING

National Counsel on Alcohol  
Barry-Eaton Health Department  
Mid-Michigan District Health Department

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes a subcontract agreement with the Tri-County Office on Aging the amount up to \$63,000 to hire one CHW.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes subcontract agreements with Capital Area Community Services and Volunteers of America in the amount up to \$110,000 each to hire two CHWs for the period of July 1, 2014 through June 30, 2015.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the following positions established in Resolution #13-245 continue to be supported for the duration of the grant:

Lead Social Worker (ICEA/PRO8) - 1.0 FTE  
Public Health Nurse IV (ICEA/PHN4) - 1.0 FTE  
Community Outreach Worker (UAW D) – 6.0 FTE  
Family Outreach Advocate (UAW D) – 2.0 FTE

BE IT FURTHER RESOLVED, that two new Community Outreach Worker positions (UAW D) – 2.0 FTE are established for the duration of the grant for a total of eight CHWs.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an agreement with the Ingham Health Plan Corporation in the amount of \$280,000 to act as the HUB on this project to provide referral and data analysis for the period of July 1, 2014 through June 30, 2015.

BE IT FURTHER RESOLVED, that the County Controller/Administrator is authorized to make any necessary adjustments to the Health Department's budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement and the subcontracts after review by the County Attorney.

**HUMAN SERVICES: Yeas:** Nolan, Holman, Hope, Anthony

**Nays:** None      **Absent:** Tennis, McGrain, Vickers      **Approved 6/16/14**

**COUNTY SERVICES: Yeas:** Holman, Crenshaw, Celentino, Maiville

**Nays:** None      **Absent:** Nolan, Tsernoglou, Koenig      **Approved 6/17/14**

**FINANCE: Yeas:** Koenig, Anthony, McGrain, Bahar-Cook

**Nays:** None      **Absent:** Tennis, Schafer, Vickers      **Approved 6/18/14**

Introduced by the Human Services, County Services, and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE APPOINTMENT OF BARBARA MASTIN TO THE DEPUTY  
HEALTH OFFICER/ EXECUTIVE DIRECTOR, COMMUNITY HEALTH SERVICES POSITION**

**RESOLUTION # 14 – 271**

WHEREAS, in Resolution #13-306 the Ingham County Board of Commissioners authorized the temporary assignment of Ms. Barbara Mastin to perform the additional responsibilities resulting from the departure of the Chief Executive Officer for the period of April 29, 2013 through December 31, 2013; and

WHEREAS, in Resolution #13-450 the Ingham County Board of Commissioners authorized the extension of the temporary assignment and additional duties performed by the Chief Operating Officer, Ms. Mastin, through June 30, 2014; and

WHEREAS, in Resolution #13-486 the Board of Commissioners authorized the change of Position #601003 title from Chief Executive Officer, Community Health Centers Services, to Deputy Health Officer/Executive Director, Community Health Services and the Salary Grade for this position from MCF 17 (\$98,589 -\$118,334) to MCF 16 (\$91,846-\$110,242); and

WHEREAS, Ms. Mastin has fulfilled the duties and responsibilities of the Deputy Health Officer/Executive Director, Community Health Services position, and demonstrated her qualification and capacity to continue in this role as a permanent appointment; and

WHEREAS, the Ingham Community Health Center Board of Directors has reviewed Ms. Mastin's performance and qualifications and supports her permanent appointment to this position; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the permanent appointment of Ms. Mastin to the Deputy Health Officer/Executive Director, Community Health Services position.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes Ms. Barbara Mastin to be permanently appointed to the Deputy Health Officer/Executive Director, Community Health Services position.

**HUMAN SERVICES: Yeas:** Nolan, Holman, Hope, Anthony

**Nays:** None      **Absent:** Tennis, McGrain, Vickers      **Approved 6/16/14**

**COUNTY SERVICES: Yeas:** Holman, Crenshaw, Celentino, Maiville

**Nays:** None      **Absent:** Nolan, Tsernoglou, Koenig      **Approved 6/17/14**

**FINANCE: Yeas:** Koenig, Anthony, McGrain, Bahar-Cook

**Nays:** None      **Absent:** Tennis, Schafer, Vickers      **Approved 6/18/14**



Introduced by the Human Services, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A REALIGNMENT OF  
HEALTH DEPARTMENT PROGRAMS AND ADMINISTRATIVE STRUCTURE**

**RESOLUTION # 14 – 272**

WHEREAS, the Board of Commissioners establishes the Plan of Organization for the Health Department with the concurrence of the Michigan Department of Community Health; and

WHEREAS, Linda S. Vail has evaluated the function and administrative structure since her appointment as Health Officer; and

WHEREAS, over the past several months significant administrative personnel changes have occurred in the Department; and

WHEREAS, the proposed changes will realign programs and administrative services and will result in increased administrative, programmatic and fiscal efficiency; and

WHEREAS, the proposed recommendations have been evaluated by the Human Resources Department which has concurred with the recommendations that are contained in this resolution; and

WHEREAS, the affected bargaining groups have been consulted and provided documentation regarding the recommendations contained in this resolution; and

WHEREAS, the Health Officer recommends that the Board of Commissioners accept the proposed realignment and restructuring of services and authorize the resulting changes in job titles, classifications, and establishment of positions; and

WHEREAS, the Health Officer has advised that through cost savings and additional revenues, there will be no additional costs to the County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a realignment of the Health Department programs and administrative structure.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the following changes in job titles and reclassification/salary grades.

<u>Position number</u>	<u>Current Grade</u>	<u>Proposed Grade</u>	<u>Title</u>
601069	MNA 4	MNA 3	Quality Improvement Coordinator
601400	CHR III/UAW E	MCF 5	Executive Assistant

JUNE 24, 2014 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Board of Commissioners authorize the following position be established:

<u>Position / Title</u>	<u>Proposed Grade</u>
Health Promotion and Prevention Manager	MCF 11

BE IT FURTHER RESOLVED, that the Controller is authorized to make any budget adjustments needed to implement this resolution.

**HUMAN SERVICES: Yeas:** Nolan, Holman, Hope, Anthony  
**Nays:** None      **Absent:** Tennis, McGrain, Vickers      **Approved 6/16/14**

**COUNTY SERVICES: Yeas:** Holman, Crenshaw, Koenig, Celentino, Maiville  
**Nays:** None      **Absent:** Nolan, Tsernoglou      **Approved 6/17/14**

**FINANCE: Yeas:** Koenig, Anthony, McGrain, Bahar-Cook  
**Nays:** None      **Absent:** Tennis, Schafer, Vickers      **Approved 6/18/14**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A NEW AGREEMENT WITH THE ARTS COUNCIL OF GREATER LANSING FOR THE DISTRIBUTION OF HOTEL/MOTEL TAX REVENUES FOR THE ARTS**

**RESOLUTION # 14 – 273**

WHEREAS, Ingham County Board of Commissioners Resolution #94-255 established an agreement with the Arts Council of Greater Lansing for the distribution of hotel/motel tax revenues for the arts; and

WHEREAS, the Arts Council of Greater Lansing receives 5% of the Hotel/Motel Tax revenues, budgeted at \$115,000 for 2014; and

WHEREAS, the agreement has remained unchanged since 1994; and

WHEREAS, the agreement has become obsolete and is in need of an update.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an agreement with the Arts Council of Greater Lansing for the Distribution of Hotel/Motel tax revenues for the arts as set forth in the attached scope of services.

BE IT FURTHER RESOLVED, that changes to reporting dates, notifications, and timelines are authorized as appropriate to make the distribution process run more smoothly.

BE IT FURTHER RESOLVED, that all other conditions of Resolution #94-255 remain unchanged.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary documents consistent with this resolution after review and approval by the County Attorney.

**HUMAN SERVICES: Yeas:** Nolan, Holman, Hope, Anthony

**Nays:** None      **Absent:** Tennis, McGrain, Vickers      **Approved 6/16/14**

**FINANCE: Yeas:** Koenig, Anthony, McGrain, Bahar-Cook

**Nays:** None      **Absent:** Tennis, Schafer, Vickers      **Approved 6/18/14**

Commissioner Tennis moved to consider the resolution authorizing a new agreement with the Arts Council of Greater Lansing for the distribution of hotel/motel tax revenues for the arts. Commissioner Bahar-Cook seconded the motion.

Commissioner Hope disclosed that she was currently the President of the Holt Community Arts Council and it was a nonpaid job. She further stated the Holt Community Arts Council was an all-volunteer nonprofit.

JUNE 24, 2014 REGULAR MEETING

Commissioner Hope stated that the Holt Community Arts Council had benefited from the Arts Council of Greater Lansing grant program in 2013 and 2014. She further stated that she wanted this information in the record.

Motion passed unanimously. Absent: Commissioner Nolan.

**SCOPE OF SERVICES**

The Arts Council of Greater Lansing (Contractor) shall utilize the portion of the Hotel/Motel Tax revenues allocated in the promotion and encouragement of tourism and convention business within Ingham County. This shall be accomplished through the development, printing, and distribution of materials, which promote the arts in Ingham County.

It is expressly understood and agreed by the Contractor and Ingham County that these may include but shall not be limited to collateral materials including the following: electronic communications; website; printed promotions; and billboards.

The Contractor shall provide the County Controller with an interim and 12 month report that describes the promotional activities and a copy of all promotional materials published and distributed by the Contractor under the attached Agreement.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE USE OF CONTINGENCY FUNDS FOR AN AGREEMENT  
WITH THE CITY OF LANSING TO PROVIDE ASSISTANCE TO FORMER RESIDENTS  
OF THE LIFE O' RILEY MOBILE HOME PARK**

**RESOLUTION # 14 – 274**

WHEREAS, in the winter of 2014 the Life O' Riley mobile home park was condemned; and

WHEREAS, a multi-jurisdictional, multi-agency response was necessary to ensure the basic needs of Life O' Riley residents were being met as they were transitioning into new living arrangements; and

WHEREAS, the Ingham County Health Department and Ingham County Animal Control Department played important roles in responding to the emergency at Life O' Riley; and

WHEREAS, the City of Lansing has ongoing costs associated with the assimilation of Life O' Riley residents and assisting in meeting their basic needs.

THEREFORE BE IT RESOLVED, a one-time appropriation in the amount of \$40,000 from the Contingency Fund is authorized for an agreement with the City of Lansing to provide assimilation assistance to former residents of the Life O' Riley Mobile Home Park.

BE IT FURTHER RESOLVED, the execution of this agreement is contingent upon the City of Lansing providing Ingham County with a list of partners they have worked with in providing assistance to Life O' Riley residents, and a detailed budget that explains how the City plans to utilize the funds from this request.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary documents consistent with this resolution upon review and approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Nolan, Holman, Hope, Anthony

**Nays:** None      **Absent:** Tennis, McGrain, Vickers      **Approved 6/16/14**

**FINANCE: Yeas:** Koenig, Anthony, McGrain, Bahar-Cook

**Nays:** None      **Absent:** Tennis, Schafer, Vickers      **Approved 6/18/14**

**ADOPTED - JUNE 24, 2014  
AGENDA ITEM NO. 35**

Introduced by the Law and Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION MAKING AN APPOINTMENT TO THE  
INGHAM FAMILY CENTER ADVISORY BOARD**

**RESOLUTION # 14 – 275**

WHEREAS, a vacancy exists on the Ingham Family Center Advisory Board; and

WHEREAS, the Law and Courts Committee interviewed applicants interested in serving on this Board.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints

Sunaturial Seay, 3207 Risdale Avenue, Lansing, 48911

as a community representative to the Ingham Family Center Advisory Board for a term expiring December 31, 2016.

**LAW & COURTS: Yeas:** Bahar-Cook, Hope, Crenshaw, Celentino, Tsernoglou, Maiville  
**Nays:** None    **Absent:** Schafer    **Approved 6/12/14**

Introduced by the Law and Courts Committee:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO HONOR DEPUTY RAYMOND BOLLIS  
OF THE INGHAM COUNTY SHERIFF'S OFFICE**

**RESOLUTION # 14 – 276**

WHEREAS, Raymond Bollis was hired by the Ingham County Road Commission in November of 1988; and

WHEREAS, Deputy Raymond Bollis was hired by the Ingham County Sheriff's Office as a Deputy in 2001 and was assigned to the Corrections Housing Section; and

WHEREAS, when Deputy Bollis was assigned to the Housing Section he performed a variety of tasks and numerous responsibilities within the Ingham County Jail; and

WHEREAS, in May of 2003 Deputy Bollis was selected as a Correction Training Officer (CTO) where he has been responsible for training many new Deputies who were assigned to the jail; and

WHEREAS, in August of 2004 Deputy Bollis was assigned to a Post #10 Specialty Assignment where inmates on work release are housed and while there he was responsible for tracking work release, verification of employment, wages and collecting room and board fees; and

WHEREAS, in March of 2009 Deputy Bollis, along with the other Deputies assigned to Post #10, assumed additional responsibilities of confirming warrants and doing LEIN checks; and

WHEREAS, during his career, because of his professionalism, dedication to and knowledge of the Ingham County Jail, Deputy Bollis was a "go to person" for the Sheriff's Office; and

WHEREAS, throughout his career Deputy Bollis was a dedicated deputy taking on numerous assignments, always with an eye to ensuring the Corrections Division was a safe working environment; and

WHEREAS, over his 13 year career with the Ingham County Sheriff's Office Deputy Raymond Bollis received many commendations including letters of Praise, Recognition and Appreciation in addition to Unit Citations and a Professional Excellence and Meritorious Service award from the Ingham County Sheriff's Office; and

WHEREAS, Deputy Bollis received a special appreciation award from Mothers Against Drunk Driving (MADD); and

WHEREAS, Deputy Bollis was a volunteer member of Ingham County Heavy Rescue Squad for several years; and



JUNE 24, 2014 REGULAR MEETING

WHEREAS, after 25 years of dedicated service to the citizens of Ingham County Deputy Raymond Bollis retired on February 19, 2014.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Deputy Raymond Bollis for his 25 years of dedicated combined service to the citizens of Ingham County and wishes him continued success in all of his future endeavors.

**LAW & COURTS: Yeas:** Bahar-Cook, Hope, Crenshaw, Celentino, Tsernoglou, Maiville

**Nays:** None      **Absent:** Schafer      **Approved 6/12/14**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ALLOW THE INGHAM COUNTY SHERIFF'S OFFICE TO ENTER INTO AN  
INTERLOCAL AGREEMENT WITH THE CITY OF LANSING AND CITY OF EAST LANSING  
FOR THE 2014 LOCAL JAG GRANT**

**RESOLUTION # 14 – 277**

WHEREAS, the City of Lansing Police Department, City of East Lansing Police Department, and the Ingham County Sheriff's Office were allocated \$108,195.00 from the 2014 Local JAG grant from the Department of Justice; and

WHEREAS, the City of Lansing is the fiduciary of this grant; and

WHEREAS, the Ingham County Sheriff's Office portion allocated from this grant is \$0.00 for 2014 due to a lack of violent crime data for 2013; and

WHEREAS, as part of the application process to receive this funding from the 2014 Local JAG grant the Ingham County Sheriff's Office must enter into a Interlocal agreement with the City of Lansing and East Lansing allowing for disbursement of allocated funds to both government police agencies; and

WHEREAS, the Lansing Police Department, with their portion of the 2014 Local JAG grant, will transfer to the Ingham County Sheriff's Office \$5,000.00 to be used for technology upgrades.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into the Interlocal agreement between Ingham County, the City of Lansing, and the City of East Lansing to accept the \$108,195.00 allocated portion of the 2014 Local JAG grant for the time period of July 1, 2014 through September 30, 2017.

BE IT FURTHER RESOLVED, that the Lansing Police Department will voluntarily allocate, from their portion of the 2014 Local JAG grant, \$5,000.00 to the Ingham County Sheriff's Office to be used for technology upgrades.

BE IT FURTHER RESOLVED, that the Ingham County Controller is authorized to make the necessary adjustments to the 2014-2017 Sheriff's Office budgets consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and Sheriff to sign any necessary contract/subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Bahar-Cook, Hope, Crenshaw, Celentino, Tsernoglou, Maiville

**Nays:** None      **Absent:** Schafer      **Approved 6/12/14**

JUNE 24, 2014 REGULAR MEETING

**FINANCE: Yeas:** Koenig, Anthony, McGrain, Bahar-Cook

**Nays:** None      **Absent:** Tennis, Schafer, Vickers      **Approved 6/18/14**

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO HONOR REBECCA DEWITT OF THE  
30<sup>th</sup> CIRCUIT COURT CLERK'S OFFICE**

**RESOLUTION # 14 – 278**

WHEREAS, Rebecca DeWitt has been an Ingham County employee for 15 years; and

WHEREAS, she began her career with Ingham County in 1999 as a Pretrial Investigator responsible for conducting bond interviews with incarcerated defendants; and

WHEREAS, in 2005, Rebecca was hired as the Circuit Court Clerical Services Supervisor responsible for managing the General Trial Division Clerks in the Circuit Court Clerk's Office; and

WHEREAS, throughout her career, Rebecca has been a dedicated employee and well respected by her peers; and

WHEREAS, during her career, Rebecca was professional, dedicated, knowledgeable and loyal to the mission of effective delivery of court services when it came to the operations of the 30<sup>th</sup> Circuit Court; and

WHEREAS, through her relationship-based approach, Rebecca was able to bring personal purpose to the work of the Circuit Court Clerk's Office through her talents of hand-knitted gifts and tales of her travel excursions; and

WHEREAS, after 15 years of dedicated service to Ingham County, Rebecca DeWitt is retiring on June 27, 2014.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Rebecca DeWitt, for her years of dedicated service to the citizens of Ingham County and wishes her continued success in all of her future endeavors.

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION RECOGNIZING THE MONTH OF JUNE AS INTERNET SAFETY MONTH AND  
SUPPORTING THE MICHIGAN CHILD PROTECTION REGISTRY**

**RESOLUTION # 14 – 279**

WHEREAS, June is Internet Safety Awareness Month; and

WHEREAS, technology plays a vital role in our daily lives and in the lives of our children; and

WHEREAS, families in Michigan, especially minors, are continuously receiving advertisements meant for adults from alcohol, tobacco, pornography and gambling marketers through different internet and cell phone inboxes; and

WHEREAS, the State of Michigan offers a free program to stop adult advertisements from reaching emails, mobile phones (text messaging) and instant messenger IDS; and

WHEREAS, the Michigan Child Protection Registry was created by the Michigan State Legislature in 2004 as a Do-Not-Contact service for Michigan families, it is a free, state administered program that allows Michigan's families to protect their households from adult-oriented messages by registering at [www.ProtectMChild.com](http://www.ProtectMChild.com).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognizes the month of June as Internet Safety Awareness Month and supports the Michigan Child Protection Registry.

BE IT FURTHER RESOLVED, that the Board encourages residents to register at [www.ProtectMChild.com](http://www.ProtectMChild.com) to protect their children and families from unwanted adult advertising.

**SPECIAL ORDERS OF THE DAY:**

None.

**PUBLIC COMMENT:**

Terry Lutz stated that he thanked the members of the community for embracing his father, Ernest Lutz.

Deborah Mikula, Executive Director of the Arts Council of Greater Lansing, thanked the Board for passing the resolution authorizing a new agreement with the Arts Council of Greater Lansing for the distribution of hotel/motel tax revenues for the arts.

**COMMISSIONER ANNOUNCEMENTS:**

Commissioner Anthony announced that on Saturday, June 28, Lansing and a number of agencies across the county would be having a “Saving Our Sons” event. She stated that the event would bring together resources and provide activities with the focus of assisting young men of color throughout the county. Commissioner Anthony stated that we all knew there were a number of disparities and issues that young men of color face, including health care, access to education opportunities, educational attainment, and many other issues. She further stated that the event would be held from 11 a.m. – 3 p.m. at J.W. Sexton High School. Commissioner Anthony stated that the commissioners and the public were all invited to participate or could refer people who could benefit from the resources provided at the event.

Commissioner Hope announced that in July, the Holt Community Arts Council would present its summer concert series, Music in the Garden. She stated that the series would take place on July 10th, 17th, 24th, and 31st with each concert starting at 7 p.m. Commissioner Hope stated that the series would take place at Veteran Memorial Gardens.

Commissioner Hope also announced that at 8 a.m. on July 8 there would be a ribbon cutting ceremony to christen the new canopy that was constructed above the amphitheater at Veterans Memorial Gardens. She further stated that State Representative Tom Cochran along with many other local dignitaries are scheduled to attend. Commissioner Hope stated that all the commissioners and the public were invited to attend.

**CONSIDERATION AND ALLOWANCE OF THE CLAIMS:**

Commissioner Anthony moved to approve payment of the claims submitted by the County Clerk and Financial Services Department. Commissioner Koenig seconded the motion.

The motion carried unanimously. Absent: Commissioner Nolan.

**ADJOURNMENT:**

Chairperson Celentino announced that the Board of Commissioners was now beginning its summer schedule where Board meetings would be scheduled on the fourth Tuesday in July, August, and September. He further announced that the next Board meeting was scheduled for July 22nd.

JUNE 24, 2014 REGULAR MEETING

There being no further business, the meeting was adjourned at 7:03 p.m.



AGENDA ITEM # 1

RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF HUMAN SERVICES  
LANSING

MAURA D. CORRIGAN  
DIRECTOR

June 13, 2014

Carol Keyhoe, Director  
Ingham County Department of Human Services  
5303 S. Cedar St.  
Lansing, MI 48909

RECEIVED  
JUL 01 2014

Dear Carol Keyhoe:

Enclosed is the report generated from the on-site program and fiscal review of the Child Care Fund (CCF) programs and expenditures on May 13 and 15, 2014.

Thank you for the cooperation extended during the review process.

Sincerely,

Angela Jenkins, CCFMU Specialist

cc: CCF Program/Fiscal File  
Honorable Janelle A. Lawless, Judge  
Maureen Winslow, Deputy Court Administrator  
Deb Nolan, County Commissioner



Michigan Department of Human Services  
CCF Monitoring Unit

**Compliance Report**

**I. Identifying Information:**

County/Tribe Name: Ingham County  
Administrative Unit: Department of Human Services  
Contractor Address: 5303 S. Cedar St.  
Lansing, MI 48909  
Location of Review: 5303 S. Cedar St.  
Lansing, MI 48909

**II. Purpose of the Report:**

The purpose of the report is to record the findings from the Child Care Fund Monitoring Unit (CCFMU) Compliance Review for programming funded by the CCF.

**III. Methodology:**

Date(s) of Review:

5/13/14 and 5/15/14

Staff Conducting Review:

Angela Jenkins, CCFMU Specialist

Period of Review:

Fiscal Year 2014

The following areas were reviewed for CCF compliance:

**A. FISCAL REVIEW**

The expenditures were reviewed for the following CCF standards and criteria:

- Expenditures are not for judicial costs.
- Non-scheduled payments are not for basic family needs otherwise available through public assistance programs.
- Vouchers have two signatures.

- Vouchers for foster care include a Determination of Care form if needed.
- Clothing inventory available for initial/semi-annual clothing purchases.
- Out-of-home care amounts match the posted daily rates.
- In-Home Care charges allowable as tested against the Annual Plan and Budget.
- Payroll amounts documented with a clear audit trail of allowable amounts as tested against the Annual Plan and Budget.
- Time studies completed and the hours claimed are allowable as tested against the Annual Plan and Budget.
- Indirect cost accounted for correctly and the process used to derive the cost is easily identified.
- Receipts are accounted for and are properly placed on the correct line of the DHS-207/206b.
- Vouchers are reviewed for proper authorization, back-up documentation, and proper submittal on the monthly DHS-207/206b reports.

## **B. IN-HOME CARE PROGRAM REVIEW**

The review included an assessment of the programs as described in the Annual Plan and Budget and the results are reflective of the period reviewed. The areas of review included the following:

- Youth/Families Served (projected verses served).
- Service Focus - prevent placement, early return from placement (focus stated in the plan, focus reflected in the cases reviewed).
- Target Population - youth/families to be served as stated in Annual Plan and Budget. Population served as indicated by test sample.
- Area of Impact - area(s) of intended impact as stated in the Annual Plan and Budget as reflected in data summary and impact on the county's totals.
- Fiscal - expenditures approved in the Annual Plan and Budget and expenditures made as evidenced by the reviewed vouchers.
- Documentation - files and support forms meet the standards for record keeping as defined by the CCF.

Programs reviewed:

	Court Service Components	CCF Expenditure	Other Public Funding	Gross Expenditure
1	DHS-Impact 14	\$215,403.00	\$0.00	\$215,403.00
2	In-Home Care Psychological Services/Other	\$60,000.00	\$0.00	\$60,000.00

#### IV. Findings:

##### Fiscal Review

Months reviewed for the fiscal review:

October, 2013-Random sampling

- Expenditures were not for judicial costs.
- Non-scheduled payments were not for basic family needs otherwise available through public assistance programs.
- All vouchers had the two signature sign off system in place.
- Determination of Care forms for all youth receiving an elevated foster care rate were authorized current to within six months.
- Clothing inventories were available for youth receiving a clothing allowance.
- All vouchers for out-of-home care costs were within the allowable posted rate and were for the correct amount of days.
- All vouchers for In-Home Care were in compliance and were allowable as tested against the Annual Plan and Budget.
- Payroll amounts were documented with a clear audit trail of allowable amounts as tested against the Annual Plan and Budget.
- Indirect costs are accounted for correctly and easily identified by the process used to derive the cost.
- All of the vouchers reviewed had appropriate supporting documentation to meet the CCF policies.
- All receipts were properly recorded and submitted to the state on the monthly DHS-207 report.

- All vouchers were properly classified into the appropriate CCF account and properly submitted to the state.

## **General Review of In-Home Care Programs with Descriptions**

### **In-home Care Psychological Services/Other:**

The program provides psychological assessments and other treatment for foster children and parents of children in the foster care system as well as families with open CPS cases (Category I, II and III) and to facilitate family reunification and safe return of children. The services are provided by therapists within the community. Other services include transportation for parents and youth, through mileage reimbursement and bus passes, when it is part of the Service Plan.

### **DHS-Impact 14:**

The Impact program is a community based intervention. The services include intensive home based treatment, wraparound services and family advocacy. Families are involved with a team that consists of the family guidance therapist, the wrap around facilitator, a parent advocate and the Department of Human Services caseworker.

## **In-Home Care Case File Review**

### **In-home Care Psychological Services/Other:**

Ten (10) cases were reviewed to ensure compliance with the CCF rules, policies, and handbook.

- The number of youth served were within the projected number reported on the Annual Plan and Budget.
- The elements of the program meet the service focus requirements to provide services as an alternative to placement and to reduce the days in out-of-home care.
- The programs goal is to work with youth in the home or in placement to reduce the number of days in foster care, detention, and residential treatment.
- The fiscal expenditures supporting this program were consistent with those identified and approved in the Child Care Fund, Annual Plan and Budget.
- The documentation within each of the program files (complaints, referrals, current orders, assessments, updated reports, contact sheets, etc.) meet the In-Home Care Requirements for record keeping.

#### **DHS-Impact 14:**

Five (5) cases were reviewed to ensure compliance with the CCF rules, policies, and handbook.

- The number of youth served were within the projected number reported on the Annual Plan and Budget.
- The elements of the program meet the service focus requirements to provide services as an alternative to placement and to reduce the days in out-of-home care.
- The program goals are to work with youth in the home or in placement to reduce the number of days in foster care, detention, and residential treatment.
- The fiscal expenditures supporting this program were consistent with those identified and approved in the Child Care Fund, Annual Plan and Budget.
- Three cases did not meet In-home care requirements for record keeping. There were no provider closure reports in the case file.

#### **Formal Exit Conference Date:**

5/13/14

#### **CCFMU Staff Present at Exit Conference:**

Angela Jenkins, CCFMU Specialist

#### **Staff Present at Exit Conference:**

Carol Keyhoe, Director  
Jennifer Kennedy, Ingham County Office Manager  
Kate Warner-Steele, Departmental Specialist 13

#### **V. Areas Found to be in Non-Compliance with CCF Rules and Regulations:**

- The documentation within three cases in the Impact program was missing case closure reports. During the on-site review all the information was not present and ready for the specialist to review. Therefore, a second day was scheduled with the local office to complete the on-site review. This allowed Ingham County Department of Human Services the opportunity to provide documents that were lacking complete information.

## VI. Corrections Required

- Ingham County Department of Human Services is expected to have and keep all required documents in the case files. All documentation will be available for on-site review at the scheduled time and date. Failure to meet this requirement will result in a corrective action plan (CAP). This will include a plan to be in compliance with the In-Home Care requirements for record keeping.

Thank you for the cooperation extended by you and your staff in completing the Compliance Review. Feel free to call me at 517-373-7774 if you have any questions.

Angela Jenkins, CCFMU Specialist  
CCF Monitoring Unit  
Date: 6/13/14

*Magdalen Thomas 6.24.14*

Magdalen Thomas, CCFMU Manager  
CCF Monitoring Unit  
Date: 6/13/14



AGENDA ITEM # 2

RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF HUMAN SERVICES  
LANSING

MAURA D. CORRIGAN  
DIRECTOR

June 12, 2014

Honorable Janelle A. Lawless  
Ingham County Circuit Court  
303 W Kalamazoo St.  
Lansing, MI 48933

RECEIVED

JUL 01 2014

Dear Judge Lawless:

Enclosed is the report generated from the on-site program and fiscal review of the Child Care Fund (CCF) programs and expenditures on April 23<sup>rd</sup> & 25<sup>th</sup>, 2014.

Thank you for the cooperation extended during the review process.

Sincerely,

Angela Jenkins, CCFMU Specialist

cc: CCF Program/Fiscal File  
Maureen Winslow, Deputy Court Administrator  
Deb Nolan, County Commissioner  
Carol Keyhoe, DHS Director  
David Rainone, Court Administrator

Michigan Department of Human Services  
CCF Monitoring Unit

**Compliance Report**

**I. Identifying Information:**

County/Tribe Name: Ingham  
Administrative Unit: Court  
Contractor Address: 303 W. Kalamazoo St.  
Lansing, MI 48933  
Location of Review: 303 W. Kalamazoo St.  
Lansing, MI 48933

**II. Purpose of the Report:**

The purpose of the report is to record the findings from the Child Care Fund Monitoring Unit (CCFMU) Compliance Review for programming funded by the CCF.

**III. Methodology:**

Date(s) of Review:

April 23<sup>rd</sup> & 25<sup>th</sup>, 2014

Staff Conducting Review:

Angela Jenkins, CCFMU Specialist  
Noel Thelen, CCFMU Specialist

Period of Review:

Fiscal Year 2014

The following areas were reviewed for CCF compliance:

**A. FISCAL REVIEW**

The expenditures were reviewed for the following CCF standards and criteria:

- Expenditures are not for judicial costs.
- Non-scheduled payments are not for basic family needs otherwise available through public assistance programs.
- Vouchers have two signatures.
- Vouchers for foster care include a Determination of Care form if needed.



- Out-of-home care amounts match the posted daily rates.
- In-Home Care charges allowable as tested against the Annual Plan and Budget.
- Payroll amounts documented with a clear audit trail of allowable amounts as tested against the Annual Plan and Budget.
- Time studies completed and the hours claimed are allowable as tested against the Annual Plan and Budget.
- Indirect cost accounted for correctly and the process used to derive the cost is easily identified.
- Receipts are accounted for and are properly placed on the correct line of the DHS-207/206b.
- Vouchers are reviewed for proper authorization, back-up documentation, and proper submittal on the monthly DHS-207/206b reports.

#### **B. IN-HOME CARE PROGRAM REVIEW**

The review included an assessment of the programs as described in the Annual Plan and Budget and the results are reflective of the period reviewed. The areas of review included the following:

- Youth/Families Served (projected verses served).
- Service Focus - prevent placement, early return from placement (focus stated in the plan, focus reflected in the cases reviewed).
- Target Population - youth/families to be served as stated in Annual Plan and Budget. Population served as indicated by test sample.
- Area of Impact - area(s) of intended impact as stated in the Annual Plan and Budget as reflected in data summary and impact on the county's totals.
- Fiscal - expenditures approved in the Annual Plan and Budget and expenditures made as evidenced by the reviewed vouchers.
- Documentation - files and support forms meet the standards for record keeping as defined by the CCF.

Programs reviewed:

Court Service Components		CCF Expenditure	Other Public Funding	Gross Expenditure
1	In-Home Detention	\$277,415.00	\$ 0.00	\$277,415.00
2	Evening Reporting	\$500,796.00	\$ 0.00	\$500,796.00
3	Intensive Neglect Services	\$1,182,855.00	\$ 0.00	\$1,182,855.00
4	Ingham Academy/Day Treatment	\$2,609,781.00	\$ 0.00	\$2,609,781.00
5	Juvenile Assessment Center	\$188,381.00	\$ 0.00	\$188,381.00
6	MSU Adolescent Project	\$155,398.00	\$ 0.00	\$155,398.00
7	Community Programs / Services	\$413,915.00	\$ 0.00	\$413,915.00
8	Intensive Probation	\$292,528.00	\$ 0.00	\$292,528.00
9	Sexual Offenders	\$350,582.00	\$ 0.00	\$350,582.00
10	Truancy	\$245,196.00	\$ 0.00	\$245,196.00
11	Aftercare	\$411,313.00	\$ 0.00	\$411,313.00

#### IV. Findings:

##### Fiscal Review

Months reviewed for the fiscal review:

February, 2014 - Random sampling

- Expenditures were not for judicial costs.
- Non-scheduled payments were not for basic family needs otherwise available through public assistance programs.
- All vouchers had the two signature sign off system in place.
- Determination of Care forms for all youth receiving an elevated foster care rate were authorized current to within six months.
- There were no clothing allowances for the month reviewed therefore, no inventories required.

- All vouchers for out-of-home care costs were within the allowable posted rate and were for the correct amount of days.
- All vouchers for In-Home Care were in compliance and were allowable as tested against the Annual Plan and Budget.
- Payroll amounts were documented with a clear audit trail of allowable amounts as tested against the Annual Plan and Budget.
- Indirect costs are accounted for correctly and easily identified by the process used to derive the cost.
- All of the vouchers reviewed had appropriate supporting documentation to meet the CCF policies.
- All receipts were properly recorded and submitted to the state on the monthly DHS-207 report.
- All vouchers were properly classified into the appropriate CCF account and properly submitted to the state.

### **General Review of In-Home Care Programs with Descriptions**

#### **In-Home Detention:**

The In-Home Detention staff have daily contact with youth/family and schools. The Program is used as an alternative to secure detention or as early release. In-Home Detention provides intensive probationary supervision and counseling for youth who are adjudicated court wards. The program operates utilizing a team concept, are available on a 24 hour a day (on-call) basis, and are committed to helping at risk youth succeed.

#### **Evening Reporting:**

This program makes a positive difference in the lives of youth, primarily through providing safe, supervised educational and recreational programming. The program support academic achievement through providing safe, supervised educational and recreational programming that supports academic achievement. The program serves male and female youth from ages 11 to 18.

#### **Intensive Neglect Services:**

Intensive Neglect services and support services provides enhanced treatment and casework services to families petitioned to the court due to child abuse/neglect. The families petitioned to the court due to child abuse/neglect. There are weekly support groups for parents and their children. The supports are psychological services, use of community resources and a group for parents and their children. Psychological services, use of community resources, and a recreational component all support this.

**Ingham Academy/ Day Treatment:**

The Day Treatment Program focuses on ensuring that youth have the opportunity to receive the fundamental tools needed to excel academically and within their community. The program is to provide youth with an individualized learning environment that will offer both educational and community supports to meet each youth's needs. The Ingham Intermediate School District provides the educational programming, while Highfields, Inc. oversees behavior management, including cognitive behavioral group therapy.

**Juvenile Assessment Center:**

All youth petitioned to the Court for delinquent behavior are eligible for the initial YLS assessment, administered by either the Intake Referees (informal cases) or the Juvenile Court Officers (formal cases). The initial assessment will often precede any determination regarding sanctions, interventions or placement options. Follow-up YLS assessments are given for youth within the formal jurisdiction of the court, at structured intervals, to assess the progress of the youth and the effectiveness of current programming as it relates to current risk and needs.

**MSU Adolescent Project:**

The primary goals of the program are to provide youth petitioned to the Court with a mentor who provides a healthy tutorial relationship with the juvenile to eliminate criminal behavior. Intensive services are provided by Michigan State University Student-Advocates, under the supervision of Dr. William Davidson, University Distinguished Professor and two graduate assistants. The Student-Advocate may assist their assigned juvenile in a variety of areas including improving relationships with parents and/or school personnel, improving school performance, finding jobs or developing constructive free time activities.

**Community Programs/Services:**

An array of services to meet the needs of troubled youth and allows them to address their problematic behavior while still residing in their home. Substance abuse assessments and treatment will be provided for Court youth, as well as anger management, intervention for youth charged with domestic violence, a short-term, in-home behavioral workshop to address behavior problem as well as other treatment interventions meant to work with youth in their family home.

**Intensive Probation:**

The Intensive Probation program provides intensive probationary supervision and counseling for youth who are adjudicated court wards and otherwise be committed to the Michigan Department of Human Services. Some youth would be placed in private residential care or would otherwise have been placed in family foster care and are subsequently identified as being able to remain home with aid of intensive supervision.

**Sexual Offenders:**

The sexual offenders program is for adolescent, pre-adolescent and female Sex Offender Treatment program is an out-patient, community-based treatment program for individuals who have been adjudicated for a sex offense. The program provides early intervention to treat within the child's home.

**Truancy:**

The Ingham County Truancy Court Program is a collaborative effort between the Ingham County Circuit Court Family Division and the local school districts with Ingham County. The program allows early detection of criminal behavior and intervention to prevent future criminality and need for out of home placement. The programming includes community based providers as well as social skills classes taught by Juvenile Court Officers.

**Aftercare:**

Aftercare services serve the needs of juvenile clients being discharged from out-of-home residential placements. The emphasis is placed on the juvenile's needs with the communities' resources. After returning to the community, the JCO has contact with the youth and family on a weekly basis to ease the transition, coordinating agency services for the youth and family as set forth in the plan.

**In-Home Care Case File Review****In Home Programs:**

Ten (10) cases were reviewed from In-Home Detention, Evening Reporting, Intensive Neglect Services, Ingham Academy/ Day treatment, Juvenile Assessment Center, MSU Adolescent Project, Community Program Services, Intensive Probation, Sexual Offenders, Truancy and Aftercare program to ensure compliance with the CCF rules, policies, and handbook.

- The number of youth served were within the projected number reported on the Annual Plan and Budget.
- The elements of the program meet the service focus requirements to provide services as an alternative to placement and to reduce the days in out-of-home care.
- The programs goal is to work with youth in the home or in placement to reduce the number of youth petitioned, number of days in foster care, detention, and residential treatment.
- The fiscal expenditures supporting this program were consistent with those identified and approved in the Child Care Fund, Annual Plan and Budget.

- The documentation within each of the program files (complaints, referrals, current orders, assessments, updated reports, contact sheets, etc.) meet the In-Home Care Requirements for record keeping.

**Formal Exit Conference Date:**

4/23 /14

**CCFMU Staff Present at Exit Conference:**

Angela Jenkins, CCFMU Specialist

Noel Thelen, CCFMU Specialist

**Staff Present at Exit Conference:**

Sara Deprez, Juvenile Services Director

Scott Leroy, Juvenile Programs Director

**V. Areas Found to be in Non-Compliance with CCF Rules and Regulations:**

- None.

**VI. Corrections Required**

- None

Thank you for the cooperation extended by you and your staff in completing the Compliance Review. Feel free to call me at 517-373-7774 if you have any questions.

Angela Jenkins, CCFMU Specialist  
CCF Monitoring Unit  
Date: 6/13/14

*Magdalen Thomas 6.24.14*  
Magdalen Thomas, CCFMU Manager  
CCF Monitoring Unit  
Date: 6/13/14

**Bennett, Becky**

---

**From:** Pamela Kreiner <pckreiner@gmail.com>  
**Sent:** Thursday, July 10, 2014 8:29 AM  
**To:** Bennett, Becky  
**Subject:** Fwd: Women's Commission

Pamela Kreiner, MBA CHRS  
 Cell: 517-980-4614  
[pckreiner@gmail.com](mailto:pckreiner@gmail.com)

----- Forwarded message -----

**From:** **Teresa Wojtowicz** <[teresawojtowicz64@gmail.com](mailto:teresawojtowicz64@gmail.com)>  
**Date:** Wed, Jul 9, 2014 at 8:51 AM  
**Subject:** Women's Commission  
**To:** Pamela Kreiner <[pckreiner@gmail.com](mailto:pckreiner@gmail.com)>

I regret to say that for the next 3 months it will be difficult for me to attend our meetings and our other activities. Illness, a vacation, and my daughter's September wedding are all looming. I think it would be best if I resigned from the Commission at this time. I just will not have the ability to commit to the activities necessary to be a valuable member. I appreciate the opportunity to serve. Perhaps in the future I will be more available for this important commitment.

Best wishes!  
 Teresa Wojtowicz

The Honorable Sarah Anthony  
Ingham County Commissioner  
P.O. Box 319  
Mason, Michigan 48854

Dear Commissioner Anthony:

Please accept this as my official letter of resignation from the Ingham County Equal Opportunity Committee effective July 13, 2014.

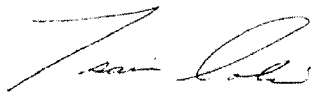
Thank you for the opportunities for professional and personal development that have been provided to me during this last year and a half via this important committee. I have enjoyed working alongside you and a group of dedicated community leaders and appreciate the support provided to me during my time with the committee.

My decision to step from the committee was finalized after long and careful consideration of many factors. I regret leaving amazing colleagues and a dynamic committee. I feel that my contributions to the Ingham County Equal Opportunity Committee and Ingham County have been positive and valuable.

I will make sure to close out on pending items, such as forwarding any and all annual report department forms that are sent to me. I have completed my portion of the EOC Annual Report and regret that I will not have the necessary time to put the report together, since that was not originally my responsibility. Should you need me to close out any other pending items, do not hesitate to contact me directly. I look forward to continuing to work with you on other projects and initiatives.

Again, it has been a pleasurable learning experience work with you as part of the Equal Opportunity Committee and I will continue to work relentlessly to ensure that equal opportunity, diversity, and equity continue to be at the cornerstone of my work.

Sincerely,



Isaias Solis, MSW  
Power of We Consortium Coordinator



RECEIVED  
JUL 14 2014

Community Mental  
Health Provider  
Network

July 11, 2014

Bay Area  
Behavioral Health

Chairman Victor Celentino  
Ingham County Courthouse  
Ingham County Board of Commissioners  
P.O. Box 319  
Mason, MI 48854

Clinton  
County Board of Ingham  
County

RE: Substance Use Disorder (SUD) County Agreements – PA 2 Funds

CMH for County Michigan

Dear Chairman Celentino,

Gladwin County CMH

Mid-State Health Network (MSHN) is a Pre-Paid Inpatient Health Plan/Regional Entity and new Medicaid Managed Care Organization for Michigan's behavioral health and substance use disorder services for twenty-one (21) counties, including Arenac, Bay, Clare, Clinton, Eaton, Gladwin, Gratiot, Hillsdale, Huron, Ingham, Ionia, Isabella, Jackson, Mecosta, Midland, Montcalm, Newaygo, Osceola, Saginaw, Shiawassee and Tuscola.

Huron Behavioral Health

Ionia County CMH

MSHN, along with the current Coordinating Agency for the county of Ingham, C-E-I Coordinating Agency, and the Community Mental Health Service Provider partner, CMH Authority of Clinton, Ingham, Ingham, would like to request your assistance in redirecting the payment of PA 2 Liquor Tax funds to MSHN. This request is to be effective with Ingham County's PA 2 Liquor Tax receipts dated October 1, 2014 and after. PA Liquor Tax funds Ingham County receives through September 30, 2014 would continue to be directed to C-E-I Coordinating Agency.

Isabella County

Montcalm Center for  
Behavioral Health

MSHN respectfully requests you forward this request for payment of PA 2 Liquor Tax funds, and any associated County contractual requirements, to the appropriate County staff. It is our intent to complete banking transaction setup, contractual agreements (if required by the County), and invoicing instructions (if required by the County) prior to September 1, 2014. Ingham County's designee may contact me at 517.253.7546 or [pam.keyes@midstatehealthnetwork.org](mailto:pam.keyes@midstatehealthnetwork.org) for coordination of the banking transaction and other arrangements as appropriate.

Newaygo County  
Mental Health Center

Saginaw County CMH

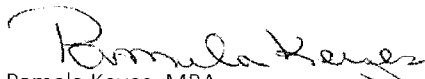
Shiawassee County CMH

Thank you for your prompt attention and consideration of this request.

Tuscola Behavioral  
Health Systems

Respectfully,

Board Officers

  
Pamela Keyes, MBA  
Chief Financial Officer

Mary K. Anderson  
Chairperson

Edward Woods  
Vice-Chairperson

PK/ma

James Anderson  
Secretary

CC: C-E-I Coordination Agency  
CMH Authority for Clinton, Eaton, Ingham

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING LUCAS KLAVER**

**RESOLUTION 14 -**

WHEREAS, Lucas graduated in June 2014 from J.W. Sexton High School, where he received his varsity letters in soccer, golf, drama, wrestling and academics and the “4 Year Award” in soccer; and

WHEREAS, he also earned his state certification for steering and suspension work through Eaton RESA, during his senior year, while completing his Eagle project, Lucas served as president of J.W. Sexton’s Thespian Troupe for the second year and captain of the soccer team; and

WHEREAS, Lucas began his scouting career in 2008 with Troop 33 and has served in a variety of leadership positions including senior patrol leader, the youth leader of the troop, scribe, chaplain’s aide, and Order of the Arrow representative, he was inducted into the Order of the Arrow, scouting’s honor society, in 2011 and currently serves as an assistant scoutmaster for Troop 33; and

WHEREAS, Lucas served as summer camp staff at Northwoods Scout Reservation in Lupton for four years and in 2014 served as camp staff for Rota-Kiwan Scout Reservation in Portage; and

WHEREAS, Lucas was a member of the Order of the Arrow Service Corps at the National Scout Jamboree in 2013, he also served as staff for the 2012 Michigan International Camporee, which attracts scouts from all over the world to Michigan for a week of inclusion with a Michigan scouting family and a week of resident camping; and

WHEREAS, Lucas completed an Eagle project consisting of building an overlook in a wetland at Fenner Nature Center that was sometimes inaccessible in the spring, with the help of more than 22 youths and adults which took 518 hours to plan and complete the project; and

WHEREAS, Lucas has earned the highest rank attainable in Scouting, the Eagle Scout; and

WHEREAS, to achieve the Eagle rank, a scout must demonstrate leadership and citizenship while earning 21 merit badges before reaching the age of 18.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners congratulates Lucas Klaver for earning the rank of Eagle Scout and extends its sincere appreciation to Lucas for serving as a positive role model for the youth in our community.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino,  
Maiville **Nays:** None **Absent:** None **Approved 7/15/14**

Introduced by the County Services Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR  
THE INGHAM COUNTY ROAD DEPARTMENT**

**RESOLUTION 14 -**

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated July 2, 2014 as submitted.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville **Nays:** None **Absent:** None **Approved 7/15/14**

**INGHAM COUNTY ROAD DEPARTMENT**

DATE: July 2, 2014

LIST OF CURRENT PERMITS ISSUED

<b><u>R/W PERMIT#</u></b>	<b><u>R/W APPLICANT /CONTRACTOR</u></b>	<b><u>R/W WORK</u></b>	<b><u>R/W LOCATION</u></b>	<b><u>R/W CITY/TWP.</u></b>	<b><u>R/W SECTION</u></b>
2014-309	CITY OF EAST LANSING	DETOUR	PARK LAKE RD BET HASLETT RD & SAGINAW ST	MERIDIAN	8
2014-310	DELTA CHARTER TOWNSHIP	DETOUR	WAVERLY RD BET MICHIGAN AVE AND CLEMENT RD	LANSING	18
2014-311	CONSUMERS ENERGY	GAS	GRAND RIVER AVE BET WEBBERVILLE RD & WALLACE RD	LEROY	11 & 12
2014-318	LILLE FOSTER	TREE REMOVAL	ELM ST & HOLT RD	DELHI	23
2014-319	CONSUMERS ENERGY	GAS	COLUMBIA RD & KINGMAN RD	AURELIUS	7
2014-320	CONSUMERS ENERGY	GAS	COLUMBIA RD & INGMAN RD	AURELIUS	7
2014-321	FRONTIER	CABLE / UG	MT PLEASANT RD & SWAN RD	STOCKBRIDGE	5
2014-322	LANSING CHARTER TOWNSHIP	WATERMAIN	BON AIR RD BET MICHIGAN AVE & IONIA ST	LANSING	18
2014-323	CONSUMERS ENERGY	GAS	CHESTER RD BET HOPKINS AVE & WOODRUFF AVE	LANSING	11
2014-327	TDS	CABLE / UG	BARRY RD & SHOEMAN RD	WILLIAMSTOWN	4
2014-331	AT & T	CABLE / UG	HAGADORN RD & MT HOPE RD	MERIDIAN	29
2014-341	EDWARD W NELTON JR	LAND DIVISION	COVERT RD BET HULL RD & EDEN RD	LESLIE	9
2014-342	ALAIEDON TOWNSHIP	ROAD CLOSURE / SPECIAL EVENT	OKEMOS RD, SANDHILL RD, HULETT RD	ALAIEDON	4
2014-343	MERIDIAN CHARTER TOWNSHIP	ROAD CLOSURE / SPECIAL EVENT	VARIOUS	MERIDIAN	
2014-347	WOLVERINE BUILDING GROUP	MISCELLANEOUS	HANNAH BLVD & EYDE PKWY	MERIDIAN	20
2014-350	DELHI CHARTER TOWNSHIP	TEMP CONSTRUCTION DRIVE	WILLOUGHBY RD	DELHI	14
2014-351	COMCAST	CABLE / UG	SYLVAN GLEN RD & DOBIE RD	MERIDIAN	27
2014-352	COMCAST	CABLE / OH & UG	HALL ST BET CEDAR ST & GROVE ST	DELHI	23
2014-353	MERIDIAN CHARTER TOWNSHIP	ROAD CLOSURE / SPECIAL EVENT	CENTRAL PARK DR BET MARSH RD & OKEMOS RD	MERIDIAN	15
2014-354	CONSUMERS ENERGY	GAS	BARNES RD & WAVERLY RD	AURELIUS	30
2014-355	AT & T	CABLE / UG & OH	FAIRVIEW AVE & SHOPPERS ALLY	LANSING	11
2014-356	AT & T	CABLE / UG	HAGADORN RD BET EYDE PKWY & BRIARCLIFF DR	MERIDIAN	20

2014-357	COMCAST	CABLE / UG	EIFERT RD & O'CONNER DR	DELHI	21
2014-358	MERIDIAN CHARTER TOWNSHIP	ROAD CLOSURE / SPECIAL EVENT	CENTRAL PARK DR BET OKEMOS RD & MARSH RD	MERIDIAN	15 & 16
2014-360	KENNETH GRAHAM	LAND DIVISION	PLAINS RD & WAVERLY RD	ONONDAGA	6
2014-361	CONSUMERS ENERGY	MISCELLANEOUS	DELL RD & AURELIUS RD	DELHI	11

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPLY FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT  
FUNDING FROM THE MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY  
IN THE AMOUNT OF \$280,000**

**RESOLUTION 14 -**

WHEREAS, Ingham County government has long term objectives to foster economic well-being and assist their citizens in meeting basic needs; and

WHEREAS, Ingham County has been invited by the Michigan State Housing Development Authority to apply for the Community Development Block Grant designed to provide financial assistance to home owners to make physical improvements to their residential home; and

WHEREAS, the Ingham County Treasurer is requesting permission to apply for the Community Development Block Grant funding on behalf of Ingham County from the Michigan State Housing Development Authority in the amount of \$280,000; and

WHEREAS, the grant will rehabilitate approximately seven single family homes in various areas of the County; and

WHEREAS, no project costs will be incurred prior to a formal grant award, completion of the environmental review procedures and formal written authorization to incur costs is received from the Michigan State Housing Development Authority.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes submission of an application from the Ingham County Treasurer for the Community Development Block Grant in the amount of \$280,000 to provide financial assistance to home owners to make physical improvements to their residential home within Ingham County.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville **Nays:** None **Absent:** None **Approved 7/15/14**

**FINANCE: Yeas:** Anthony, Tennis, McGrain, Schafer, Vickers  
**Nays:** Koenig, Bahar-Cook **Absent:** None **Approved 7/16/14**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND A LEGAL SERVICES AGREEMENT  
WITH COHL, STOKER AND TOSKEY, P.C.**

**RESOLUTION 14 -**

WHEREAS, Ingham County has entered into an agreement with Cohl, Stoker and Toskey, P.C. to provide legal services for the County; and

WHEREAS, per Resolution #11-211, it was agreed that the County shall reimburse Cohl, Stoker and Toskey, P.C. for County-incurred costs and expenses, including copies, fax, long-distance telephone charges and computer research for up to \$10,000.00 per year; and

WHEREAS, Resolution #13-134 authorized an amendment to the contract with Cohl, Stoker and Toskey, P.C. increasing the County-incurred costs and expenses, including copies, fax, long-distance telephone charges and computer research for up to \$12,000.00 per year; and

WHEREAS, Cohl, Stoker and Toskey, P.C. has regularly incurred annual County-incurred costs and expenses in excess of the \$12,000.00 limit established in 2013; and

WHEREAS, County-incurred costs and expenses in excess of the \$12,000.00 limit were reasonable and unavoidable, and were therefore written off by Cohl, Stoker and Toskey, P.C.; and

WHEREAS, Ingham County desires to fully reimburse Cohl, Stoker and Toskey, P.C. for reasonable and unavoidable County-incurred costs and expenses.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves an amendment to legal services agreement with Cohl, Stoker & Toskey, P.C. to fully reimburse Cohl, Stoker and Toskey, P.C. for reasonable and unavoidable County-incurred costs and expenses.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Ingham County Board Chairperson is authorized to sign an amendment to legal services agreement with Cohl, Stoker & Toskey, P.C. consistent with this resolution.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino,  
Maiville **Nays:** None **Absent:** None **Approved 7/15/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers **Nays:** None  
**Absent:** None **Approved 7/16/14**

**AMENDMENT  
TO  
LEGAL SERVICES AGREEMENT**

**THIS AMENDMENT**, made and entered into by and between the **COUNTY OF INGHAM**, a municipal corporation and political subdivision of the State of Michigan (hereinafter referred to as the "County"), and **COHL, STOKER & TOSKEY , P.C.**, with offices at 601 North Capitol Avenue, Lansing, Michigan 48933 (hereinafter referred to as "CONTRACTOR"), amends the Legal Services Agreement made and entered into between said parties dated August 9, 2011.

**WITNESSETH:**

1. Section 5, Costs, of the above-stated Agreement shall be amended to read as follows:

- A. The County shall reimburse the CONTRACTOR for actual litigation costs, such as filing and service of process fees (includes service by certified mail), costs associated with obtaining medical records for workers' compensation cases, deposition and court reporter fees, appellate court printing costs and computer research which the CONTRACTOR is required to pay to represent the County.
- B. The County shall reimburse Contractor for all other County incurred costs and expenses of the CONTRACTOR, including copies, fax, long-distance telephone charges for up to \$10,000.00 per year. Effective April 1, 2013, the County shall reimburse Contractor for the above-stated costs and expenses up to \$12,000.00 for 2013 and each year thereafter.
- C. The County shall not be obligated to pay for any Professional Development Training for CONTRACTOR's attorneys.

2. All other terms and conditions contained in the above-stated Agreement shall remain in full force and effect except as modified herein.

**IN WITNESS WHEREOF**, the authorized representatives of the parties hereto have fully signed and entered into this Agreement on the day and year first above written.

**COUNTY OF INGHAM**

\_\_\_\_\_  
Date

By: \_\_\_\_\_  
Victor G. Celentino, Chairperson  
County Board of Commissioners

**COHL, STOKER & TOSKEY, P.C.**

\_\_\_\_\_  
Date

By: \_\_\_\_\_  
Peter A. Cohl



Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO UTILIZE THE COUNTY'S OPTION TO ACQUIRE  
TAX FORECLOSED PROPERTY**

**RESOLUTION 14 -**

WHEREAS, the Ingham County Treasurer is acting as the foreclosing governmental unit under P.A. 123 of 1999; and

WHEREAS, the General Property Tax Act (PA123 of 1999), allows a county, under MCL 211.78m(1), to purchase tax foreclosed property for the minimum bid which is defined in statute; and

WHEREAS, the County Board of Commissioners wish to utilize their local option to acquire tax foreclosed property not otherwise optioned by the State of Michigan or other local units of government; and

WHEREAS, the Ingham County Land Bank Fast Track Authority (the "Authority") on May 5, 2014 passed a resolution requesting the County to acquire certain properties that meet the criteria outlined in the Authority's Priorities, Policies and Procedures.

THEREFORE BE IT RESOLVED, that the Board of Commissioners request the County Treasurer, acting as the Foreclosing Governmental Unit, to accept the minimum bid in the name of Ingham County for the properties identified in the attached list, subject to local and state option and other deletions as required by statute and Land Bank Priorities, Policies and Procedures.

BE IT FURTHER RESOLVED, that acquisition costs shall be covered by the Ingham County Land Bank Authority.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign any necessary documents as approved to form by the County Attorney to convey said properties to the Authority.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville **Nays:** None **Absent:** None **Approved 7/15/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers **Nays:** None **Absent:** None **Approved 7/16/14**

### 2014 Tax Foreclosures

Parcel Number	Address1	Local Unit
33-01-01-03-104-041	715 COMMUNITY ST	Lansing City
33-01-01-03-301-021	715 BATES ST	Lansing City
33-01-01-03-311-041	809 E GIER ST	Lansing City
33-01-01-03-311-051	E GIER ST	Lansing City
33-01-01-03-352-401	834 E GIER ST	Lansing City
33-01-01-03-353-081	717 RANDALL ST	Lansing City
33-01-01-04-102-121	Hylewood Ave	Lansing City
33-01-01-04-102-351	W SHERIDAN RD	Lansing City
33-01-01-04-103-271	425 HYLEWOOD AVE	Lansing City
33-01-01-04-105-181	3317 TURNER ST	Lansing City
33-01-01-04-106-331	511 W FAIRFIELD AVE	Lansing City
33-01-01-04-151-031	643 CARRIER ST	Lansing City
33-01-01-04-155-231	2915 TURNER ST	Lansing City
33-01-01-04-229-081	411 Community St	Lansing City
33-01-01-04-252-041	N CEDAR ST	Lansing City
33-01-01-04-252-051	N CEDAR ST	Lansing City
33-01-01-04-378-081	2227 TURNER ST	Lansing City
33-01-01-04-378-121	217 W THOMAS ST	Lansing City
33-01-01-05-276-081	818 TERMINAL RD	Lansing City
33-01-01-06-104-031	BARDAVILLE ST	Lansing City
33-01-01-06-104-067	BARDAVILLE ST	Lansing City
33-01-01-06-455-001	2919 CUMBERLAND RD	Lansing City
33-01-01-07-101-101	3537 TECUMSEH RIVER RD	Lansing City
33-01-01-08-176-451	1513 REDWOOD ST	Lansing City
33-01-01-08-201-171	1613 ROSELAWN AVE	Lansing City
33-01-01-08-201-441	1701 ROBERTSON AVE	Lansing City
33-01-01-08-206-021	1528 ROBERTSON AVE	Lansing City
33-01-01-08-206-181	1400 ROBERTSON AVE	Lansing City
33-01-01-08-227-061	1012 Greenwood Ave	Lansing City
33-01-01-08-228-231	1414 LANSING AVE	Lansing City
33-01-01-08-228-351	1425 Roosevelt Ave	Lansing City
33-01-01-08-229-201	1505 KNOLLWOOD AVE	Lansing City
33-01-01-08-254-111	1304 GLENROSE AVE	Lansing City
33-01-01-08-278-151	810 CROSS ST	Lansing City
33-01-01-08-353-301	939 N Verlinden Ave	Lansing City
33-01-01-08-378-081	1517 HULL CT	Lansing City
33-01-01-08-428-141	1000 N M L KING JR BLVD	Lansing City
33-01-01-08-479-191	809 WISCONSIN AVE	Lansing City
33-01-01-08-482-061	734 PRINCETON AVE	Lansing City
33-01-01-08-484-021	744 WISCONSIN AVE	Lansing City
33-01-01-09-151-091	1401 CHRISTOPHER ST	Lansing City
33-01-01-09-157-061	614 W WILLOW ST	Lansing City
33-01-01-09-176-062	N CAPITOL AVE	Lansing City
33-01-01-09-181-101	1337 N WALNUT ST	Lansing City
33-01-01-09-304-131	1103 N CHESTNUT ST	Lansing City
33-01-01-09-328-121	1225 N Washington Ave	Lansing City
33-01-01-09-329-012	1120 N WALNUT ST	Lansing City
33-01-01-09-331-212	119 W Grand River Ave	Lansing City
33-01-01-09-357-031	801 N SYCAMORE ST	Lansing City
33-01-01-09-361-231	417 W OAKLAND AVE	Lansing City

33-01-01-09-364-031	718 N CHESTNUT ST	Lansing City
33-01-01-09-376-221	309 W KILBORN ST	Lansing City
33-01-01-09-428-012	1112 N LARCH ST	Lansing City
33-01-01-09-428-022	1108 N LARCH ST	Lansing City
33-01-01-09-428-231	918 N LARCH ST	Lansing City
33-01-01-09-479-061	CENTER ST	Lansing City
33-01-01-09-480-341	749 N LARCH ST	Lansing City
33-01-01-10-128-182	1823 VERMONT AVE	Lansing City
33-01-01-10-131-131	1616 NEW YORK AVE	Lansing City
33-01-01-10-157-311	1413 N HIGH ST	Lansing City
33-01-01-10-183-161	1251 E GRAND RIVER AVE	Lansing City
33-01-01-10-205-191	1621 OHIO AVE	Lansing City
33-01-01-10-251-111	1504 ILLINOIS AVE	Lansing City
33-01-01-10-304-281	936 E GRAND RIVER AVE	Lansing City
33-01-01-10-306-191	1003 N PENNSYLVANIA AVE	Lansing City
33-01-01-10-328-201	CLEVELAND ST	Lansing City
33-01-01-10-329-101	1022 CADY CT	Lansing City
33-01-01-10-330-121	914 JOHNSON AVE	Lansing City
33-01-01-10-331-271	927 CLEVELAND ST	Lansing City
33-01-01-10-353-121	823 E SAGINAW ST	Lansing City
33-01-01-10-354-041	722 EAST PARK TERRACE	Lansing City
33-01-01-10-354-051	EAST PARK TERRACE	Lansing City
33-01-01-10-378-231	729 JOHNSON AVE	Lansing City
33-01-01-10-408-181	930 CLEVELAND ST	Lansing City
33-01-01-10-411-191	1542 E GRAND RIVER AVE	Lansing City
33-01-01-10-476-121	801 CLARK ST	Lansing City
33-01-01-11-379-181	711 MERRILL AVE	Lansing City
33-01-01-14-105-191	508 N HAYFORD AVE	Lansing City
33-01-01-14-303-071	133 S FAIRVIEW AVE	Lansing City
33-01-01-14-305-181	235 S HAYFORD AVE	Lansing City
33-01-01-14-309-101	E Kalamazoo - St	Lansing City
33-01-01-14-351-113	S CLEMENS AVE	Lansing City
33-01-01-14-354-111	430 S HAYFORD AVE	Lansing City
33-01-01-14-357-211	500 S FAIRVIEW AVE	Lansing City
33-01-01-14-359-242	648 S HAYFORD AVE	Lansing City
33-01-01-14-363-311	604 S FOSTER AVE	Lansing City
33-01-01-14-379-201	506 S Mifflin Ave	Lansing City
33-01-01-14-381-091	637 S FRANCIS AVE	Lansing City
33-01-01-15-126-181	1111 ORCHARD ST	Lansing City
33-01-01-15-126-391	1106 E SAGINAW ST	Lansing City
33-01-01-15-151-161	325 Haag Ct	Lansing City
33-01-01-15-302-071	131 HILL ST	Lansing City
33-01-01-15-302-171	HILL ST	Lansing City
33-01-01-15-303-101	124 S EIGHTH ST	Lansing City
33-01-01-15-305-201	204 S EIGHTH ST	Lansing City
33-01-01-15-311-201	920 PROSPECT ST	Lansing City
33-01-01-15-355-161	500 S PENNSYLVANIA AVE	Lansing City
33-01-01-15-358-201	700 S PENNSYLVANIA AVE	Lansing City
33-01-01-15-358-241	906 LARNED ST	Lansing City
33-01-01-15-378-111	1023 BEMENT ST	Lansing City
33-01-01-15-378-331	1026 HICKORY ST	Lansing City
33-01-01-15-380-331	1012 BEMENT ST	Lansing City

33-01-01-15-405-201	1410 EUREKA ST	Lansing City
33-01-01-15-429-291	329 LESLIE ST	Lansing City
33-01-01-15-451-261	1419 ELIZABETH ST	Lansing City
33-01-01-15-451-311	526 CLIFFORD ST	Lansing City
33-01-01-15-451-391	426 CLIFFORD ST	Lansing City
33-01-01-15-453-091	CLIFFORD ST	Lansing City
33-01-01-15-479-221	532 REGENT ST	Lansing City
33-01-01-15-482-191	508 SHEPARD ST	Lansing City
33-01-01-15-485-061	625 SHEPARD ST	Lansing City
33-01-01-16-106-061	510 N SYCAMORE ST	Lansing City
33-01-01-16-106-152	507 N PINE ST	Lansing City
33-01-01-16-479-161	S EAST ST	Lansing City
33-01-01-17-184-091	217 N JENISON AVE	Lansing City
33-01-01-17-228-031	512 N M L KING JR BLVD	Lansing City
33-01-01-17-228-351	925 W LAPEER ST	Lansing City
33-01-01-17-229-241	812 W GENESEE ST	Lansing City
33-01-01-17-231-011	428 N M L KING JR BLVD	Lansing City
33-01-01-17-252-051	310 Westmoreland Ave	Lansing City
33-01-01-17-256-101	1400 W OTTAWA ST	Lansing City
33-01-01-17-257-081	1308 W OTTAWA ST	Lansing City
33-01-01-17-258-031	218 LAHOMA ST	Lansing City
33-01-01-17-259-121	1310 W MICHIGAN AVE	Lansing City
33-01-01-17-259-121	1310 W Michigan Ave	Lansing City
33-01-01-17-260-061	1224 W MICHIGAN AVE	Lansing City
33-01-01-17-401-261	1116 W ALLEGAN ST	Lansing City
33-01-01-17-401-341	102 S M L KING JR BLVD	Lansing City
33-01-01-17-402-241	1112 Chelsea Ave	Lansing City
33-01-01-17-451-401	1113 W KALAMAZOO ST	Lansing City
33-01-01-20-103-112	W Malcolm X St	Lansing City
33-01-01-20-131-101	824 MIDDLE ST	Lansing City
33-01-01-20-203-011	805 MIDDLE ST	Lansing City
33-01-01-20-455-281	1113 BERTEN ST	Lansing City
33-01-01-21-278-060	1013 BEECH ST	Lansing City
33-01-01-21-377-171	205 MOORES RIVER DR	Lansing City
33-01-01-21-385-034	106 W MT HOPE AVE	Lansing City
33-01-01-21-427-147	518 CHRISTIANCY ST	Lansing City
33-01-01-21-454-021	118 ISBELL ST	Lansing City
33-01-01-21-463-055	1805 HERBERT ST	Lansing City
33-01-01-21-477-200	512 AVON ST	Lansing City
33-01-01-21-480-150	538 ISBELL ST	Lansing City
33-01-01-21-483-080	1812 LINVAL ST	Lansing City
33-01-01-21-484-105	1808 BAILEY ST	Lansing City
33-01-01-22-129-251	1210 E MALCOLM X ST	Lansing City
33-01-01-22-206-121	1041 BENSCH ST	Lansing City
33-01-01-22-208-041	1015 MCCULLOUGH ST	Lansing City
33-01-01-22-227-011	705 SHEPARD ST	Lansing City
33-01-01-22-253-171	1124 MCCULLOUGH ST	Lansing City
33-01-01-22-256-182	1234 DAKIN ST	Lansing City
33-01-01-22-279-211	1111 REGENT ST	Lansing City
33-01-01-22-280-222	1206 ALLEN ST	Lansing City
33-01-01-22-282-121	1243 SHEPARD ST	Lansing City
33-01-01-22-303-031	716 BEULAH ST	Lansing City

33-01-01-22-306-141	1436 ADA ST	Lansing City
33-01-01-22-307-201	1436 Pontiac St	Lansing City
33-01-01-22-307-221	1430 PONTIAC ST	Lansing City
33-01-01-22-309-261	918 BAKER ST	Lansing City
33-01-01-22-309-282	914 BAKER ST	Lansing City
33-01-01-23-151-001	1100 S CLEMENS AVE	Lansing City
33-01-01-27-131-021	2109 S PENNSYLVANIA AVE	Lansing City
33-01-01-28-128-041	2315 KENSINGTON RD	Lansing City
33-01-01-28-129-021	2315 S WASHINGTON AVE	Lansing City
33-01-01-28-227-141	2101 RAY ST	Lansing City
33-01-01-28-330-131	318 DUNLAP ST	Lansing City
33-01-01-28-352-063	3343 S WASHINGTON AVE	Lansing City
33-01-01-28-432-121	713 DENVER AVE	Lansing City
33-01-01-28-434-261	608 DENVER AVE	Lansing City
33-01-01-28-452-242	3104 S CEDAR ST	Lansing City
33-01-01-28-452-281	400 E HODGE AVE	Lansing City
33-01-01-29-232-211	1025 POXSON AVE	Lansing City
33-01-01-29-305-122	2130 W HOLMES RD	Lansing City
33-01-01-30-303-091	3618 MALIBU DR	Lansing City
33-01-01-31-131-361	3806 WAINWRIGHT AVE	Lansing City
33-01-01-31-153-221	4012 HILLBORN LANE	Lansing City
33-01-01-31-202-101	2919 W Holmes	Lansing City
33-01-01-31-203-061	3100 GLENBROOK DR	Lansing City
33-01-01-31-253-021	3020 GREENBELT DR	Lansing City
33-01-01-31-278-171	2320 FIELDING DR	Lansing City
33-01-01-31-278-351	2513 GREENBELT DR	Lansing City
33-01-01-31-305-321	3621 SUMPTER ST	Lansing City
33-01-01-31-354-021	4817 SYLVESTER AVE	Lansing City
33-01-01-31-380-141	3208 W JOLLY RD	Lansing City
33-01-01-31-402-068	4318 INGHAM ST	Lansing City
33-01-01-31-452-276	2827 REO RD	Lansing City
33-01-01-32-151-241	1901 PLEASANT VIEW AVE	Lansing City
33-01-01-32-153-131	2029 MARY AVE	Lansing City
33-01-01-32-202-021	1435 WARWICK DR	Lansing City
33-01-01-32-251-431	1221 HILLCREST ST	Lansing City
33-01-01-32-351-231	5006 STARR AVE	Lansing City
33-01-01-32-351-352	2101 REO RD	Lansing City
33-01-01-32-478-151	929 DORNELL AVE	Lansing City
33-01-01-32-481-011	4809 DELBROOK AVE	Lansing City
33-01-01-33-101-191	3630 LOWCROFT AVE	Lansing City
33-01-01-33-101-323	3422 LOWCROFT AVE	Lansing City
33-01-01-33-203-051	3503 BERGMAN DR	Lansing City
33-01-01-33-205-051	3625 STABLER ST	Lansing City
33-01-01-33-286-181	616 JESSOP AVE	Lansing City
33-01-01-33-303-191	4514 LOWCROFT AVE	Lansing City
33-01-01-33-407-011	4613 DONALD ST	Lansing City
33-01-01-33-455-014	205 E Jolly #A14	Lansing City
33-01-01-33-484-030	NO STREET FRONTAGE	Lansing City
33-01-01-34-105-161	3530 HOMEWOOD AVE	Lansing City
33-01-01-34-109-191	3820 GLENWOOD AVE	Lansing City
33-01-01-34-110-151	3906 S PENNSYLVANIA AVE	Lansing City
33-01-01-34-154-191	712 MAPLEHILL AVE	Lansing City

33-01-01-35-376-151	4627 EASTLAWN DR	Lansing City
33-01-05-04-301-071	NO STREET FRONTAGE	Lansing City
33-01-05-04-376-041	5917 HILLIARD RD	Lansing City
33-01-05-04-427-012	5625 KAYNORTH RD	Lansing City
33-01-05-05-227-086	5227 BOGART ST	Lansing City
33-01-05-05-278-221	833 MEL AVE	Lansing City
33-01-05-05-301-051	5727 SELFRIDGE BLVD	Lansing City
33-01-05-05-352-011	5921 WOODGATE DR	Lansing City
33-01-05-05-426-162	817 W NORTHRUP ST	Lansing City
33-01-05-06-126-183	3213 W JOLLY RD	Lansing City
33-01-05-06-187-061	3212 NONETTE DR	Lansing City
33-01-05-06-428-071	POLLARD RD	Lansing City
33-01-05-06-433-011	5817 PICARDY ST	Lansing City
33-01-05-08-203-021	6223 YUNKER ST	Lansing City
33-01-05-08-227-012	6121 MARYWOOD AVE	Lansing City
33-01-05-09-176-211	408 SAWYER RD	Lansing City
33-01-05-09-326-011	SAWYER RD	Lansing City
33-01-05-09-326-111	6800 RICHARD RD	Lansing City
33-01-05-09-326-283	SAWYER RD	Lansing City
33-01-05-10-328-005	ROTH DR	Lansing City
33-01-05-10-328-007	ROTH DR	Lansing City
33-02-02-03-452-009	6088 MARSH	Meridian Township
33-02-02-05-227-011	6381 PINE HOLLOW	Meridian Township
33-02-02-06-327-056	6192 TOWAR	Meridian Township
33-02-02-20-353-001	2989 BRIARCLIFF	Meridian Township
33-02-02-24-377-018	VAN ATTA	Meridian Township
33-04-04-19-200-006	4821 HARRIS RD	Locke Township
33-04-04-24-126-008	5196 BELL OAK RD	Locke Township
33-09-09-15-200-003	4693 W CURTICE RD	Aurelius Township
33-09-09-33-400-026	W PLAINS RD	Aurelius Township
33-10-10-19-200-010	W TOMLINSON RD	Vevay Township
33-11-11-11-200-002	1775 CURTIS RD	Ingham Township
33-12-12-32-300-002	3010 SWAN RD	White Oak Township
33-14-14-27-176-001	Fitchburg Rd	Leslie Township
33-14-14-28-353-006	S MAIN ST	Leslie Township
33-16-16-05-300-004	3173 DEXTER TR	Stockbridge Township
33-16-16-12-400-002	3105 KANE RD	Stockbridge Township
33-16-16-36-300-007	5418 SHEPPER RD	Stockbridge Township
33-17-14-21-428-004	KIRBY RD	Leslie City
33-17-14-21-428-005	KIRBY RD	Leslie City
33-17-14-21-428-006	OAK ST	Leslie City
33-17-14-28-126-016	112 WOODWORTH	Leslie City
33-17-14-28-128-012	312 WASHINGTON	Leslie City
33-17-14-28-254-010	430 Russell	Leslie City
33-17-14-28-277-012	BLAIR V/L	Leslie City
33-18-07-12-100-022	LINN RD	Williamston City
33-18-07-12-126-018	1112 W MAIDE MARIAN'S CT	Williamston City
33-18-07-12-126-019	1108 W MAIDE MARIAN'S CT	Williamston City
33-18-07-12-126-020	1167 E MAIDE MARIAN'S CT	Williamston City
33-18-07-12-126-025	1163 E MAIDE MARIAN'S CT	Williamston City
33-18-07-12-126-030	1500 LYTELL JOHNE'S PATH	Williamston City
33-18-07-12-126-044	1516 NOTTINGHAM FOREST TR	Williamston City

33-18-07-12-126-045	1518 NOTTINGHAM FOREST TR	Williamston City
33-18-07-12-126-056	1534 NOTTINGHAM FOREST TR	Williamston City
33-18-07-12-126-057	1536 NOTTINGHAM FOREST TR	Williamston City
33-18-07-12-126-062	1546 NOTTINGHAM FOREST TR	Williamston City
33-18-07-12-126-063	1544 NOTTINGHAM FOREST TR	Williamston City
33-18-07-12-126-064	1542 NOTTINGHAM FOREST TR	Williamston City
33-18-07-12-126-065	1540 NOTTINGHAM FOREST TR	Williamston City
33-18-07-12-126-066	1560 LYTELL JOHNE'S PATH	Williamston City
33-18-07-12-126-067	1558 LYTELL JOHNE'S PATH	Williamston City
33-18-07-12-126-068	1556 LYTELL JOHNE'S PATH	Williamston City
33-18-07-12-126-069	1554 LYTELL JOHNE'S PATH	Williamston City
33-18-07-12-126-070	1555 LYTELL JOHNE'S PATH	Williamston City
33-18-07-12-126-071	1553 LYTELL JOHNE'S PATH	Williamston City
33-18-07-12-126-072	1552 LYTELL JOHNE'S PATH	Williamston City
33-18-07-12-126-073	1550 LYTELL JOHNE'S PATH	Williamston City
33-18-07-12-126-074	1551 LYTELL JOHNE'S PATH	Williamston City
33-18-07-12-126-075	1549 LYTELL JOHNE'S PATH	Williamston City
33-18-07-12-126-076	1548 LYTELL JOHNE'S PATH	Williamston City
33-18-07-12-126-077	1546 LYTELL JOHNE'S PATH	Williamston City
33-18-07-12-126-078	1543 LYTELL JOHNE'S PATH	Williamston City
33-18-07-12-126-079	1541 LYTELL JOHNE'S PATH	Williamston City
33-18-07-12-126-080	1544 LYTELL JOHNE'S PATH	Williamston City
33-18-07-12-126-081	1542 LYTELL JOHNE'S PATH	Williamston City
33-18-07-12-126-082	1540 LYTELL JOHNE'S PATH	Williamston City
33-18-07-12-126-083	1538 LYTELL JOHNE'S PATH	Williamston City
33-18-07-12-126-084	1536 LYTELL JOHNE'S PATH	Williamston City
33-18-07-12-126-085	1534 LYTELL JOHNE'S PATH	Williamston City
33-18-07-12-126-086	1533 LYTELL JOHNE'S PATH	Williamston City
33-18-07-12-126-087	1531 LYTELL JOHNE'S PATH	Williamston City
33-18-07-12-126-088	1530 LYTELL JOHNE'S PATH	Williamston City
33-18-07-12-126-089	1528 LYTELL JOHNE'S PATH	Williamston City
33-18-07-12-126-090	1527 LYTELL JOHNE'S PATH	Williamston City
33-18-07-12-126-091	1525 LYTELL JOHNE'S PATH	Williamston City
33-18-07-12-126-092	1526 LYTELL JOHNE'S PATH	Williamston City
33-18-07-12-126-093	1524 LYTELL JOHNE'S PATH	Williamston City
33-18-07-12-126-094	1523 LYTELL JOHNE'S PATH	Williamston City
33-18-07-12-126-095	1521 LYTELL JOHNE'S PATH	Williamston City
33-19-10-10-351-007	E KIPP	Mason City
33-19-10-10-351-009	AVERY	Mason City
33-20-01-12-118-106	1418 WEATHERHILL	East Lansing City
33-20-01-12-312-018	1127 W Saginaw	East Lansing City
33-21-01-18-203-025	529 N Grace	Lansing Township
33-21-01-18-203-026	525 N GRACE ST	Lansing Township
33-21-01-18-251-015	3102 W MICHIGAN AVE	Lansing Township
33-21-01-23-201-001	626 S DETROIT ST (VAC S OF)	Lansing Township
33-21-01-23-201-002	626 S DETROIT ST (VAC S OF)	Lansing Township
33-25-05-07-476-001	6069 NANCY STREET	Delhi Township
33-25-05-14-177-010	PARK LANE	Delhi Township
33-25-05-15-377-002	2034 WYNDHAM HILLS DRIVE	Delhi Township
33-25-05-15-377-003	2036 WYNDHAM HILLS DRIVE	Delhi Township
33-25-05-16-226-017	EIFERT ROAD	Delhi Township
33-25-05-22-230-014	1885 ADELPHA AVENUE	Delhi Township

33-25-05-29-226-010	ONONDAGA ROAD	Delhi Township
33-25-05-29-226-011	1449 ONONDAGA ROAD	Delhi Township
33-42-16-26-126-015	506 E MAIN ST	Stockbridge Village
33-43-08-11-277-007	122 E GRAND RIVER AVE	Webberville Village



Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING SUBMISSION OF A  
COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR \$300,000 FOR THE  
TRAINING OF NEW EMPLOYEES AT ORCHID ORTHOPEDIC SOLUTIONS, LLC**

**RESOLUTION 14 -**

WHEREAS, Ingham County government has long term objectives to foster economic well-being and assist their citizens in meeting basic needs; and

WHEREAS, Ingham County has been invited by the Michigan Economic Development Corporation to apply for a Community Development Block Grant the training of thirty-five (35) new employees at Orchid Orthopedic Solutions, LLC in Delhi Township, Michigan; and

WHEREAS, Orchid Orthopedic Solutions, LLC is expanding their operation with the purchase and installation of new machinery and equipment with a value of \$4,500,000; and

WHEREAS, this expansion will necessitate the hiring of thirty-five (35) new employees who will require extensive training to be able to operate the new machinery and equipment; and

WHEREAS, no matching funds are required of Ingham County; and

WHEREAS, the proposed project is consistent with the Ingham County Community Development Plan as described in the application; and

WHEREAS, this project will support Orchid Orthopedic Solutions creation of 35 new jobs of which at least 51% will be filled by persons of low to moderate income; and

WHEREAS, no project costs will be incurred prior to a formal grant award, completion of the environmental review procedures, and formal written authorization to incur costs is received from the Michigan Economic Development Corporation; and

WHEREAS, the Ingham County Board of Commissioners will hold a public hearing on this application on July 22, 2014 to provide citizens an opportunity to review and comment on the proposed application.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the submission of an application for a Community Development Block Grant in the amount of \$300,000 for training funds for thirty-five (35) new jobs at Orchid Orthopedic Solutions, LLC.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign the Part 2 application, all attachments, the Grant Agreement as recommended by the Controller and approved as to form by the County Attorney, and all payment requests.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville **Nays:** None **Absent:** None **Approved 7/15/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers **Nays:** None **Absent:** None **Approved 7/16/14**

Introduced by County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AMENDING RESOLUTION #13-302 AUTHORIZING A CONTINUED CONTRACT WITH MICHIGAN STATE UNIVERSITY REMOTE SENSING AND GEOSPATIAL INFORMATION SYSTEMS TO CONDUCT MAPPING SERVICES FOR THE FARMLAND AND OPEN SPACE PRESERVATION BOARD**

**RESOLUTION 14 -**

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland Purchase of Development Rights Ordinance in July 2004; and

WHEREAS, the Ingham County Farmland Purchase of Development Rights Ordinance authorized the establishment of the Ingham County Farmland and Open Space Preservation Board to oversee the Farmland Preservation Program; and

WHEREAS, the voters of Ingham County approved a millage for Farmland and Open Space Preservation in August 2008; and

WHEREAS, the Selection Criteria approved for ranking applications to the FOSP Program, requires numerous data sets, such as soils, parcel size, geographic location, proximity to other protected properties, to calculate an objective score; and

WHEREAS, in 2013 the Purchasing Department sought proposals from experienced GIS Contractors, and after review and evaluation, the Evaluation Team recommended that a contract be awarded to Michigan State University Remote Sensing and Geographical Information Systems (MSU RS & GIS), who were determined to be the most qualified candidates; and

WHEREAS, the Ingham County FOSP Board would like to amend the current contract to continue using MSU RS & GIS for mapping services in the future; and

WHEREAS, the cost of this service is estimated at approximately \$20,000.00 per year for three years beginning July 1, 2014, ending June 30, 2017, and the FOSP Board has money in the budget to cover this expense.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a three year contract with MSU RS & GIS, not to exceed \$20,000.00 per year for three years beginning July 1, 2014 and ending June 30, 2017 for the purpose of data collection and preparation, geospatial modeling and the development of land use cover maps.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary documents consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino,

Maiville   **Nays:** None   **Absent:** None   **Approved 7/15/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers

**Nays:** None   **Absent:** None   **Approved 7/16/14**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AWARDING A CONTRACT TO CLARK CONSTRUCTION FOR THE  
INSTALLATION OF A PROTECTIVE BARRIER WALL BETWEEN THE CLERK'S COUNTER  
AND THE PUBLIC AREA AT THE VETERAN'S MEMORIAL COURTHOUSE**

**RESOLUTION 14 -**

WHEREAS, when the clerks at the Veteran's Memorial Courthouse serve the public the space between them is open and this has the potential to cause a serious safety issue; and

WHEREAS, the installation of a protective barrier wall would provide safety and security for County employees; and

WHEREAS, after careful review of the bids the Purchasing and Facilities Departments both agree that the contract be awarded to Clark Construction who submitted the lowest responsive and responsible bid of \$16,140.00 for the installation of a protective barrier wall in the clerk's area at the Veteran's Memorial Courthouse; and

WHEREAS, funds for this project are available in the approved CIP Line Item 245-26710-976000-4FC11 which has a balance of \$35,000.00.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes awarding a contract to Clark Construction, 3535 Moores River Drive, Lansing, Michigan 48911 to install a protective barrier wall between the clerk's counter and the public area for a not to exceed cost of \$16,140.00 to provide safety and security for County employees in the clerk's area while they are serving the public.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville **Nays:** None **Absent:** None **Approved 7/15/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers **Nays:** None **Absent:** None **Approved 7/16/14**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE 2014 POTTER PARK ZOO  
SEASONAL EMPLOYEE WAGE SCHEDULE**

**RESOLUTION 14 -**

WHEREAS, the Potter Park Zoo Board needs to establish seasonal wage rates; and

WHEREAS, the Potter Park Zoo Board would like to maintain equity between the Parks Department and the Potter Park Zoo; and

WHEREAS, the Potter Park Zoo Board would also like to mirror the Parks Department wage amendment schedule due to the adoption of the new minimum wage for employees within the State of Michigan which is effective September 1, 2014.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes the Potter Park Zoo seasonal wage rates as shown below:

**2014 WAGE RATE**  
(current schedule)

	<u><b>1<sup>st</sup> Year</b></u>	<u><b>2<sup>nd</sup> Year</b></u>
Public Safety/Park Rangers	10.37	11.60
Maintenance Workers	7.75	8.00

**2014 WAGE RATE**  
(effective August 23, 2014)

	<u><b>1<sup>st</sup> Year</b></u>	<u><b>2<sup>nd</sup> Year</b></u>
Public Safety/Park Rangers	10.37	11.60
Maintenance Workers	8.15	8.40

BE IT FURTHER RESOLVED, the 2014 Potter Park Zoo seasonal wage rate schedule will become effective upon approval of the Board of Commissioners.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville **Nays:** None **Absent:** None **Approved 7/15/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers **Nays:** None **Absent:** None **Approved 7/16/14**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING A TRANSFER OF FUNDS FOR  
THE NEW RED PANDA EXHIBIT**

**RESOLUTION 14 -**

WHEREAS, the Red Panda Species Survival Plan (SSP) will not allow Potter Park Zoo to receive a female Red Panda for breeding until the current exhibit is moved; and

WHEREAS, the proposed changes to the bongo exhibit budgeted for within the 2014 Capital Improvement budget are primarily cosmetic and have no impact on the breeding or welfare of the Bongos; and

WHEREAS, the Potter Park Zoo Board supported this transfer of funds at their June 11, 2014 meeting.

THEREFORE BE IT RESOLVED, the Board of Commissioners approves the transfer of \$50,000 currently in the Capital Improvement Project, Bongo Exhibit, line item 258-69900-977000-1408Z, to the Red Panda Project, line item 258-69900-977000-1411Z.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville **Nays:** None **Absent:** None **Approved 7/15/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers **Nays:** None **Absent:** None **Approved 7/16/14**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING POTTER PARK ZOO  
FUNDING FOR THE MOOSE EXHIBIT**

**RESOLUTION 14 -**

WHEREAS, the Potter Park Zoo Master Plan includes the development of a Moose Exhibit within the North American area; and

WHEREAS, Resolution #12-350 was adopted by the Board of Commissioners on October 23, 2012 which amended the Master Plan to relocate the Moose Exhibit to the Duck Pond area; and

WHEREAS, the engagement of Landscape Architects & Planners, Inc. was approved in Resolution #13-118 on March 26, 2013 to provide architectural and engineering services for the renovations to the Moose Exhibit; and

WHEREAS, the preliminary cost estimate for the Moose Exhibit totaled \$480,315.22; and

WHEREAS, potential donors identified for this project have not yet contributed; and

WHEREAS, the Moose, Willow, came from Alaska on August 27, 2013 and has been housed at the clinic since her arrival and will be outgrowing her area soon; and

WHEREAS, Willow will be moved temporarily to the Oryx/Ostrich Exhibit to provide more space as she grows throughout the summer of 2014; and

WHEREAS, for the welfare of Willow a larger space will be necessary by the Spring of 2015; and

WHEREAS, recent statutory changes enacted by the State of Alaska to prohibit orphan moose exports in the near future have caused Potter Park Zoo to accelerate plans to acquire a male moose in order to establish a breeding pair.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the use of up to \$500,000 from the Potter Park Zoo millage fund balance to construct and equip, as necessary, a Moose Exhibit within the Duck Pond area of the Zoo in a manner consistent with the amended Potter Park Zoo Master Plan.

BE IT FURTHER RESOLVED, millage funds shall be transferred from fund balance line item #258-69200-698010 to a new project code designated for the moose exhibit as a one-time transfer.

BE IT FURTHER RESOLVED, that \$400,000 for this commitment will be paid back to the Potter Park Zoo Millage Fund over a five year period through fund raising efforts pursued by Potter Park Zoological Society.



BE IT FURTHER RESOLVED, that the Controller/Administrator be authorized to make the necessary transfer of funds.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville **Nays:** None **Absent:** None **Approved 7/15/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers **Nays:** None **Absent:** None **Approved 7/16/14**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING A CONTRACT WITH GALLAGHER ASPHALT CORPORATION  
FOR ITEM I OF THE 2014 LOCAL ROAD PROGRAM BID PACKET #82-14  
HOT IN PLACE RECYCLING OF VARIOUS STREETS, MERIDIAN TOWNSHIP**

**RESOLUTION 14 -**

WHEREAS, Meridian Township and the Ingham County Road Department have agreed that pavement recycling, asphalt resurfacing and repairs are needed on the various streets listed below in Meridian Township, due to normal deterioration over time; and

WHEREAS, a separate resolution has been submitted to be acted upon by the Ingham County Board of Commissioners for entering into an agreement with Meridian Township to fund these repairs under the 2014 Local Road Program; and

WHEREAS, the Ingham County Purchasing and Road Departments solicited and received sealed bids in accordance with Ingham County Purchasing policies for this project per Bid Packet #82-14, Item I; and

WHEREAS, the bids were reviewed by the Ingham County Purchasing and Road Departments and both Departments were in agreement that the low bidder's proposal met all necessary qualifications, specifications and requirements; and

WHEREAS, Gallagher Asphalt Corporation, Thornton, Illinois, submitted the lowest responsive and responsible bid at \$292,511.98, for Item I of Bid Packet #82-14, which is for the hot in place recycling phase of this project; and

WHEREAS, a contingency is being requested in the amount of 10%, \$29,251.20, for any additional work the township may request and/or unidentified and unforeseen problems that may occur during the process with said additional cost, if incurred, to be funded per the township agreement to be separately approved, and

WHEREAS, the scope of the project may need to be reduced to fit available Township budget, which may be determined by the Meridian Township Board of Trustees at a future meeting.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a contract with Gallagher Asphalt Corporation, Thornton, Illinois, for the Hot In Place recycling and related work as specified in the Ingham County Road Department's Bid Packet # 82-14, Item I, for the low bid cost with 10% contingency of \$321,763.18, or as reduced per direction to be received from Meridian Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves having 10% contingency for Road Department staff to approve provided the Township also approves.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution upon approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville **Nays:** None **Absent:** None **Approved 7/15/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers **Nays:** None **Absent:** None **Approved 7/16/14**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING A CONTRACT WITH MICHIGAN PAVING AND MATERIALS CO.  
FOR ITEM II OF THE 2014 LOCAL ROAD PROGRAM BID PACKET #82-14  
ASPHALT OVERLAY & MISCELLANEOUS REPAIRS  
OF VARIOUS MERIDIAN TOWNSHIP LOCAL ROADS**

**RESOLUTION 14 -**

WHEREAS, Meridian Township and the Ingham County Road Department have agreed that pavement recycling, asphalt resurfacing, failed pavement area replacement, and miscellaneous curb and sidewalk ramp repairs are needed on the Meridian Township local roadways listed under this resolution due to normal deterioration over time; and

WHEREAS, a separate resolution has been submitted to be acted upon by the Ingham County Board of Commissioners for entering into an agreement with Meridian Township to fund these repairs under the 2014 Local Road Program; and

WHEREAS, the Ingham County Purchasing and Road Departments solicited and received sealed bids in accordance with Ingham County Purchasing policies for this project per Bid Packet #82-14, Item II; and

WHEREAS, the bids were reviewed by the Ingham County Purchasing and Road Departments and both Departments were in agreement that the low bidder's proposal met all necessary qualifications, specifications and requirements; and

WHEREAS, Michigan Paving and Materials Co., of Lansing, Michigan, submitted the lowest responsive and responsible bid at \$626,234.50, for Item II of Bid Packet #82-14; and

WHEREAS, a contingency is being requested in the amount of 10%, \$62,623.45, for any additional work the township may request, and/or unidentified and unforeseen problems that may occur during the process with said additional cost, if incurred, to be funded per the township agreement to be separately approved; and

WHEREAS, the scope of the project may need to be reduced to fit available Township budget, which is to be determined by the Meridian Township Board of Trustees at a future meeting.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a contract with Michigan Paving and Materials Co., of Lansing, Michigan, for the asphalt resurfacing, repairs, and related work as specified in the Ingham County Road Department's Bid Packet #82-14, Item II, for the low bid cost with 10% contingency of \$688,857.95, or as reduced per direction to be received from Meridian Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves having 10% contingency for Road Department staff to approve provided the Township also approves.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution upon approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville **Nays:** None **Absent:** None **Approved 7/15/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers **Nays:** None **Absent:** None **Approved 7/16/14**

## 2014 Meridian Township Local Road Program

Section	Street	From	To	Length (ft)	Width (ft)	HIPR/ Resurface (SYD)	Crush, Shape, Resurface (SYD)
5	E Golfridge	Longview	Park Lake Rd	1109	27	3327	
5	E & W Longview	S of Golfridge		2200	27	6600	
9	Westminster	Haslett Rd	Barnsbury	1440	33	5280	
10	Benson	Haslett Rd	N end	1310	33	4803	
11	Franklin (not incl stub)	Marsh Rd	Hallendale	3260	variable		8776
11	Hallendale	300' at Franklin		300	20		667
11	Academic Way	Haslett Rd	N end	890	22	2176	
16	Banyon-Burcham	Jo Pass	Okmeos Rd	1725	33	6325	
20	Comanche	Mt. Hope Rd	Sequoia Trail	600	27	1800	
22	Oakwood-Hillside	Forest Hill	Northview	2430	22	5940	
22, 27	Manitou	Birchwood	Hamilton	4315	27	12945	
28	Southport Circle	Sower Blvd	N end	583	27	1749	
29	Comanche	Copperhill	Mt. Hope Rd	1340	33	4913	
33	Raliegh	Sandlewood	Belding	1575	27	4725	
33	Sandlewood	Tamarack	Ashland	320	27	960	
			Totals	23397		61543	9443
			Total Miles	4.4			

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A CONTRACT WITH GALLAGHER ASPHALT CORP.  
FOR ITEM III OF THE 2014 LOCAL ROAD PROGRAM BID PACKET #82-14  
HOT IN PLACE RECYCLING OF BOYNTON STREET, LANSING TOWNSHIP**

**RESOLUTION 14 -**

WHEREAS, Lansing Township and the Ingham County Road Department have agreed that pavement recycling, asphalt resurfacing and repairs are needed on Boynton Street, Willow Road to Snow Glen Street, Lansing Township, due to normal deterioration over time; and

WHEREAS, a separate resolution has been submitted to be acted upon by the Ingham County Board of Commissioners for entering into an agreement with Lansing Township to fund these repairs under the 2014 Local Road Program; and

WHEREAS, the Ingham County Purchasing and Road Departments solicited and received sealed bids in accordance with Ingham County Purchasing policies for this project per Bid Packet #82-14, Item III; and

WHEREAS, the bids were reviewed by the Ingham County Purchasing and Road Departments and both Departments were in agreement that the low bidder's proposal met all necessary qualifications, specifications and requirements; and

WHEREAS, Gallagher Asphalt Corporation, Thornton, Illinois, submitted the lowest responsive and responsible bid at \$10,794.30, for Item III of Bid Packet #82-14, which is for the Hot In Place recycling phase of this project; and

WHEREAS, a contingency is being requested in the amount of 10%, \$1,079.43, for any additional work the township may request and/or unidentified and unforeseen problems that may occur during the process with said additional cost, if incurred, to be funded per the township agreement to be separately approved; and

WHEREAS, the scope of the project may need to be reduced to fit available Township budget, which may be determined by the Lansing Township Board of Trustees at a future meeting.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a contract with Gallagher Asphalt Corporation, Thornton, Illinois, for the Hot In Place recycling and related work as specified in the Ingham County Road Department's Bid Packet #82-14, Item III, for the low bid cost with 10% contingency of \$11,873.73, or as reduced per direction to be received from Lansing Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves having 10% contingency for Road Department staff to approve provided the Township also approves.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution upon approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville **Nays:** None **Absent:** None **Approved 7/15/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers **Nays:** None **Absent:** None **Approved 7/16/14**



Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A CONTRACT WITH MICHIGAN PAVING AND MATERIALS CO.  
FOR ITEM IV OF THE 2014 LOCAL ROAD PROGRAM BID PACKET #82-14  
ASPHALT OVERLAY & MISCELLANEOUS REPAIRS OF  
VARIOUS LANSING TOWNSHIP LOCAL ROADS**

**RESOLUTION 14 -**

WHEREAS, Lansing Township and the Ingham County Road Department have agreed that pavement recycling, asphalt resurfacing, failed pavement area replacement, and miscellaneous curb and sidewalk ramp repairs are needed on the Lansing Township local roadways listed under this resolution due to normal deterioration over time; and

WHEREAS, a separate resolution has been submitted to be acted upon by the Ingham County Board of Commissioners for entering into an agreement with Lansing Township to fund these repairs under the 2014 Local Road Program; and

WHEREAS, the Ingham County Purchasing and Road Departments solicited and received sealed bids in accordance with Ingham County Purchasing policies for this project per Bid Packet #82-14, Item IV; and

WHEREAS, the bids were reviewed by the Ingham County Purchasing and Road Departments and both Departments were in agreement that the low bidder's proposal met all necessary qualifications, specifications and requirements; and

WHEREAS, Michigan Paving and Materials Co., of Lansing, Michigan, submitted the lowest responsive and responsible bid at \$75,990.75, for Item IV of Bid Packet #82-14; and

WHEREAS, a contingency is being requested in the amount of 10%, \$7,599.08, for any additional work the township may request and/or unidentified and unforeseen problems that may occur during the process with said additional cost, if incurred, to be funded per the township agreement to be separately approved; and

WHEREAS, the scope of the project may need to be reduced to fit available Township budget, which is to be determined by the Lansing Township Board of Trustees at a future meeting and/or Road department crews may perform certain work items of the contract at less than low bid cost to have the project fit available budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a contract with Michigan Paving and Materials Co., of Lansing, Michigan, for the asphalt resurfacing, repairs, and related work as specified in the Ingham County Road Department's Bid Packet #82-14, Item IV, for the low bid cost with 10% contingency of \$83,589.83, or as reduced per direction to be received from Lansing Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves having 10% contingency for Road Department staff to approve provided the Township also approves.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution upon approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville **Nays:** None **Absent:** None **Approved 7/15/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers **Nays:** None **Absent:** None **Approved 7/16/14**

LANSING TOWNSHIP 2014 LOCAL ROAD PROJECTS:

Street	From	To	Length (ft)
Boynton	Willow	Snow Glen	871
Foster	Marguerite	Woodruff	350
Marguerite	at Hayford		150
		Total	1371
		Total Miles	0.3

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO REJECT BID RECEIVED FROM GALLAGHER ASPHALT CORP.  
FOR ITEM V OF BID PACKET #82-14 HOT IN PLACE RECYCLING OF KINAWA ROAD,  
OKEMOS TO DOBIE ROADS, MERIDIAN TOWNSHIP**

**RESOLUTION 14 -**

WHEREAS, resurfacing of Kinawa Road, a primary road, Okemos to Dobie Roads in Meridian Township, is proposed as it is in need of resurfacing; and

WHEREAS, Bennett Road, Hagadorn to Okemos Roads, is being resurfaced under a federal aid project this year, and resurfacing Kinawa would complete this heavily used east-west Bennett-Kinawa Roads primary corridor, which also serves several schools in the area; and

WHEREAS, Kinawa Road is not on the federal aid project list and thus would not become a federal aid project anytime soon; and

WHEREAS, The Road Department received notice recently that additional Crumb Rubber Modified Asphalt (CRMA) research trial grant funding in the amount of approximately \$177,000 is available in 2014 from the Michigan Department of Environmental Quality (MDEQ) that another county could not use, which will help fund the resurfacing of Kinawa Road; and

WHEREAS, The remainder of the Kinawa Road project is being funded by the Road Department from available 2014 County Road Fund budget for primary road maintenance; and

WHEREAS, the Ingham County Purchasing and Road Departments solicited and received sealed bids in accordance with Ingham County Purchasing policies for a separate work item to perform Hot In Place Recycling (HIPR) on the Kinawa Road project, being Item V of Bid Packet #82-14, prior to a general contract to resurface Kinawa Road, being Item VI of Bid Packet #82-14; and

WHEREAS, The Road department also received bids for the general asphalt resurfacing and other miscellaneous repairs on the Kinawa Road project, which bid also included a work item bid for HIPR as part of this general project, being Item VI of Bid packet #82-14; and

WHEREAS, the bids were reviewed by the Ingham County Purchasing and Road Departments and both Departments were in agreement that it will be more advantageous to the County to only award a contract on Item VI of Bid Packet 82-14 and reject the bid for Item V of the same bid packet; and

WHEREAS, Gallagher Asphalt Corporation, Thornton, Illinois, submitted the only bid for Item V of Bid Packet #82-14, at \$90,882.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners rejects the bid from Gallagher Asphalt Corporation, Thornton, Illinois, for the hot in place recycling and related work on Kinawa Road, Okemos to Dobie Roads, Meridian Township, as specified in the Ingham County Road Department's Bid Packet #82-14, Item V.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville **Nays:** None **Absent:** None **Approved 7/15/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers **Nays:** None **Absent:** None **Approved 7/16/14**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING A CONTRACT WITH MICHIGAN PAVING AND MATERIALS CO.  
FOR ITEM VI OF BID PACKET #82-14 ASPHALT RECYCLING & OVERLAY AND  
MISCELLANEOUS REPAIRS OF KINAWA ROAD, OKEMOS TO DOBIE ROADS,  
MERIDIAN TOWNSHIP**

**RESOLUTION 14 -**

WHEREAS, resurfacing of Kinawa Road, a primary road, Okemos to Dobie Roads in Meridian Township, is proposed as it is in need of resurfacing; and

WHEREAS, Bennett Road, Hagadorn to Okemos Roads, is being resurfaced under a federal aid project this year, and resurfacing Kinawa would complete this heavily used east-west Bennett-Kinawa Roads primary corridor, which also serves several schools in the area; and

WHEREAS, Kinawa Road is not on the federal aid project list and thus would not become a federal aid project anytime soon; and

WHEREAS, The Road Department received notice recently that additional Crumb Rubber Modified Asphalt (CRMA) research trial grant funding in the amount of approximately \$177,000 is available in 2014 from the Michigan Department of Environmental Quality (MDEQ) that another county could not use, which will help fund the resurfacing of Kinawa Road; and

WHEREAS, The remainder of the Kinawa Road project is being funded by the Road Department from available 2014 County Road Fund budget for primary road maintenance; and

WHEREAS, the Ingham County Purchasing and Road Departments solicited and received sealed bids in accordance with Ingham County Purchasing policies for this project per Bid Packet #82-14, Item VI; and

WHEREAS, the bids were reviewed by the Ingham County Purchasing and Road Departments and both Departments were in agreement that the low bidder's proposal met all necessary qualifications, specifications and requirements; and

WHEREAS, Michigan Paving and Materials Co., of Lansing, Michigan, submitted the lowest responsive and responsible bid at \$437,703.50, for Item VI of Bid Packet #82-14; and

WHEREAS, a contingency is being requested in the amount of 10%, \$43,770.35, for any additional work found necessary, and/or unidentified and unforeseen problems that may occur during construction.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a contract with Michigan Paving and Materials Co., of Lansing, MI, for the asphalt recycling and resurfacing, miscellaneous repairs, and related work as specified in the Ingham County Road Department's Bid Packet #82-14, Item VI, for the low bid cost with 10% contingency of \$481,473.85.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves having a 10% contingency for this project.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution upon approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville **Nays:** None **Absent:** None **Approved 7/15/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers **Nays:** None **Absent:** None **Approved 7/16/14**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING A CONTRACT WITH RIETH-RILEY CONSTRUCTION CO.  
FOR ITEM VII OF THE 2014 LOCAL ROAD PROGRAM BID PACKET #82-14  
ASPHALT CRUSHING, SHAPING, RESURFACING & REPAIRS OF THE STREETS  
OF LAMOREAUX NO. 3 SUBDIVISION, DELHI TOWNSHIP**

**RESOLUTION 14 -**

WHEREAS, Delhi Township received a petition for, and will administer a Special Assessment District (SAD) for, and the Ingham County Road Department has agreed to administer a construction contract for, a project for asphalt crushing, shaping, resurfacing and miscellaneous repairs on the streets of Lamoreaux No. 3 Subdivision in section 12 of Delhi Township, which is necessary due to normal pavement deterioration over time; and

WHEREAS, a separate resolution has been submitted to be acted upon by the Ingham County Board of Commissioners for entering into an agreement with Delhi Township to fund these repairs entirely under the SAD as part of the 2014 Local Road Program; and

WHEREAS, the Ingham County Purchasing and Road Departments solicited and received sealed bids in accordance with Ingham County Purchasing policies for this project per Bid Packet #82-14, Item VII; and

WHEREAS, the bids were reviewed by the Ingham County Purchasing and Road Departments, and both Departments were in agreement that the low bidder's proposal met all necessary qualifications, specifications and requirements; and

WHEREAS, Rieth-Riley Construction Co., of Mason, Michigan, submitted the lowest responsive and responsible bid at \$342,974.50, for Item VII of Bid Packet #82-14; and

WHEREAS, a contingency is being requested in the amount of 10%, \$34,297.45, for any additional work found necessary, and/or unidentified and unforeseen problems that may occur during the project with said additional cost, if incurred, to be funded per the township agreement to be separately approved; and

WHEREAS, the scope of the project may need to be reduced to fit available SAD budget, which would be determined by the Delhi Township Board of Trustees at a future meeting.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a contract with Rieth-Riley Construction Co., of Mason, Michigan, for the asphalt crushing, shaping, resurfacing and miscellaneous repairs on the streets of Lamoreaux No. 3 Subdivision in section 12 of Delhi Township as specified in the Ingham County Road Department's Bid Packet #82-14, Item VII, for the low bid cost with 10% contingency of \$377,271.95, or as reduced per any direction received from Delhi Township.



BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves having 10% contingency for Road Department staff to approve provided the Township also approves.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution upon approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville **Nays:** None **Absent:** None **Approved 7/15/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers **Nays:** None **Absent:** None **Approved 7/16/14**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT  
WITH LESLIE TOWNSHIP FOR THE INGHAM COUNTY ROAD DEPARTMENT**

**RESOLUTION 14 -**

WHEREAS, Leslie Township desires that improvements be performed on Covert Road between Eden and Wright Roads to include asphalt maintenance skip-paving where necessary, approximately 760 tons of asphalt paving total, at an estimated cost of \$49,467.84; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken with Road Department crews and to pay for a portion of the cost of said improvements from the County Road Fund; and

WHEREAS, the Township is willing to pay the remaining portion of the cost of said improvements; and

WHEREAS, in the event the final cost of the improvements is greater than the estimated amount set forth above, the excess cost shall be paid solely by the Township, provided, however, that the Township excess payment will not exceed five percent (5%) of the Township contribution amount established in this Agreement, unless the Township agrees otherwise.

THEREFORE BE IT RESOLVED, that the Road Department shall cause the improvements identified above and incorporated herein by reference to be made by Road Department crews during the construction season of the 2014 calendar year.

BE IT FURTHER RESOLVED, that for 2014, the County on behalf of the Road Department has allocated to Leslie Township's local roads, a maximum sum of \$24,000 plus carryover from 2013 of \$733.92 for a total available in 2014 of \$24,733.92 from the County Road Fund, which shall be matched equally by the Township to the extent used.

BE IT FURTHER RESOLVED, the County on behalf of the Road Department agrees to contribute one half up to a maximum of \$24,733.92 toward the cost of said improvement from the County Road Fund.

BE IT FURTHER RESOLVED, in the event the final cost of the improvements is less than the estimate the cost savings shall be split evenly between the parties.

BE IT FURTHER RESOLVED, that the Road Department shall invoice the Township for its contribution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Leslie Township to effect the above described local road improvements as provided above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville **Nays:** None **Absent:** None **Approved 7/15/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers **Nays:** None **Absent:** None **Approved 7/16/14**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH LANSING TOWNSHIP  
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

**RESOLUTION 14 -**

WHEREAS, Lansing Township desires that improvements be performed on the following streets:

<b>Street</b>	<b>From</b>	<b>To</b>	<b>Length (ft)</b>
Boynton	Willow	Snow Glen	871
Foster	Marguerite	Woodruff	350
Marguerite	at Hayford		150
		Total	1371
		Total Miles	0.3

to include Hot In Place Recycling (HIPR) (on Boynton St) or failed pavement removal (half width on Foster and Marguerite streets), asphalt resurfacing in the HIPR or failed pavement removal areas, with curb and gutter repair, sidewalk ramp upgrades, and manhole adjustment where necessary at a total estimated cost of \$77,000.00; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken partially by a contract per bids recently let and to be approved in a separate resolution by the Board of Commissioners, and the remainder by Road Department crews, and to pay for a portion of the cost of said improvements from the County Road Fund; and

WHEREAS, the Township is willing to pay the remaining portion of the cost of said improvements; and

WHEREAS, in the event the final cost of the improvements is greater than twice the maximum Road Department match amount set forth below, the excess cost will be paid solely by the Township provided, however, that the Township excess payment will not exceed five percent (5%) of the Township contribution amount established in this Agreement, unless the Township agrees otherwise.

THEREFORE BE IT RESOLVED, that the Road Department shall cause the improvements identified above and incorporated herein by reference to be performed partially under a contract per bids recently let and to be approved in a separate resolution by the Board of Commissioners and the remainder by Road Department crews (failed pavement removal and replacement on Foster and Marguerite streets) during the construction season of the 2014 calendar year.

BE IT FURTHER RESOLVED, that for 2014, the Road Department has allocated to Lansing Township's local roads, a maximum sum of \$40,000.00, from the County Road Fund which shall be matched equally by the Township to the extent used.

BE IT FURTHER RESOLVED, that the County on behalf of the Road Department agrees to contribute up to \$40,000.00 from the County Road Fund toward the cost of said improvement.

BE IT FURTHER RESOLVED, that in the event the final cost of the improvements is less than twice the maximum Road Department match amount set forth above (\$80,000.00) the savings shall be split evenly between the Township and the Road Department.

BE IT FURTHER RESOLVED, that the Road Department shall invoice the Township for its contribution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Lansing Township to effect the above described local road improvements as provided above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville **Nays:** None **Absent:** None **Approved 7/15/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers **Nays:** None **Absent:** None **Approved 7/16/14**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE LOCAL ROAD PROGRAM AGREEMENT  
WITH DELHI TOWNSHIP FOR THE INGHAM COUNTY ROAD DEPARTMENT**

**RESOLUTION 14 -**

WHEREAS, subject to final approval by its Township Board of Trustees at their August 6, 2014, regularly scheduled meeting, Delhi Township desires that improvements be performed on the local roads of Lamoreaux No. 3 subdivision shown highlighted on the attached exhibit, a total distance of approximately 1 mile, to include existing pavement crushing and shaping, asphalt re-paving, with curb and gutter repair and manhole adjustment where necessary and other related work at a total estimated cost of \$320,000.00; and

WHEREAS, Delhi Township may need to reduce the scope of this project to fit available budget, which is to be determined by its Township Board of Trustees at their August 6, 2014, regularly scheduled meeting; and

WHEREAS, the County on behalf of the Road Department is willing to cause said improvements to be undertaken per a contract per bids recently let and to be approved in a separate resolution by the Board of Commissioners; and

WHEREAS, the Township is willing to pay the entire cost of said improvements per a Township administered Special Assessment District (SAD) subject to final approval by its Township Board of Trustees at their August 6, 2013, regularly scheduled meeting.

THEREFORE BE IT RESOLVED, that the Road Department shall cause the improvements identified above and incorporated herein by reference to be performed under a contract per bids recently let and to be approved in a separate resolution by the Board of Commissioners during the construction season of the 2014 calendar year subject to final approval by, or as modified by the Delhi Township Board of Trustees at their August 6, 2014, regularly scheduled meeting.

BE IT FURTHER RESOLVED, that the Road Department shall invoice the Township for the entire final cost of this project.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Delhi Township to effect the local road improvements described above or as modified by Delhi Township as provided above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville **Nays:** None **Absent:** None **Approved 7/15/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers **Nays:** None **Absent:** None **Approved 7/16/14**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH ALAIEDON TOWNSHIP  
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

**RESOLUTION 14 -**

WHEREAS, Alaiedon Township desires that improvements be performed on the following local roads:

Stillman Road, Sandhill to Meridian Roads  
Button and Every Roads, Jolly to Meridian Roads  
Lamb Road, Okemos to Walline Roads

a total distance of approximately 5.9 miles, to include asphalt maintenance skip-paving where necessary and single course chip-sealing throughout, and settlement repair on Lamb Road between Simmons and Walline Roads, at a total estimated cost of \$137,000.00 for materials only; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken by Road Department crews and to contribute labor and pay for a portion of the cost of said improvements from the County Road Fund; and

WHEREAS, the Township is willing to pay the remaining portion of the cost of said improvements; and

WHEREAS, in the event the final cost of the improvements is greater than twice the maximum Road Department match amount set forth below, the excess cost will be paid solely by the Township, provided, however, that the Township excess payment will not exceed five percent (5%) of the Township contribution amount established in this Agreement, unless the Township agrees otherwise.

THEREFORE BE IT RESOLVED, that the Road Department shall cause the improvements identified above and incorporated herein by reference to be performed by road department crews during the construction season of the 2014 calendar year.

BE IT FURTHER RESOLVED, that for 2014, the County on behalf of the Road Department has allocated to Alaiedon Township's local roads, a maximum sum of \$30,000.00, from the county road fund which shall be matched equally by the Township to the extent used.

BE IT FURTHER RESOLVED, that the County on behalf of the Road Department agrees to contribute up to \$30,000.00 toward the cost of said improvement from the County Road Fund and to provide labor by road department crews without charge to the project.

BE IT FURTHER RESOLVED, that in the event the final cost of the improvements is less than the estimate provided above, for any final cost amount greater than twice the maximum Road Department match amount set



forth above (\$60,000), the savings shall first accrue to the Township, and then, shall be split evenly between the Township and the Road Department for any final cost amount below \$60,000.

BE IT FURTHER RESOLVED, that the Road Department shall invoice the Township for its contribution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Alaiedon Township to effect the above described local road improvements as provided above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville **Nays:** None **Absent:** None **Approved 7/15/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers **Nays:** None **Absent:** None **Approved 7/16/14**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH AURELIUS TOWNSHIP  
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

**RESOLUTION 14 -**

WHEREAS, Aurelius Township desires that improvements be performed on Edgar Road, Bunker to Columbia Roads, a distance of approximately 2.0 miles, as part of the 2014 local road program, to include asphalt maintenance skip-paving where necessary and single course chip-sealing throughout, at a total estimated cost of \$70,000.00 for materials to be applied by Road Department crews; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken and to pay for a portion of the cost of said improvements from the County Road Fund and to contribute labor where indicated above without additional charge to the Township; and

WHEREAS, the Township is willing to pay the remaining portion of the cost of said improvements; and

WHEREAS, in the event the final cost of the improvements is greater than twice the maximum Road Department match contribution set forth below, the excess cost will be paid solely by the Township, provided, however, that the Township excess payment will not exceed five percent (5%) of the Township contribution amount established in the Agreement, unless the Township agrees otherwise.

THEREFORE BE IT RESOLVED, that the Road Department shall cause the improvements identified above and incorporated herein by reference to be performed by Road Department crews during the 2014 construction season.

BE IT FURTHER RESOLVED, that for 2014, the County on behalf of the Road Department has allocated to Aurelius Township's local roads, a maximum sum of \$22,200.00, plus carry-over from 2013 of \$2,406.57, for a total available in 2014 of \$24,606.57 from the County Road Fund, which shall be matched equally by the Township to the extent used.

BE IT FURTHER RESOLVED, that the County on behalf of the Road Department agrees to contribute up to \$24,606.57 toward the cost of said improvement from the County Road Fund and to contribute labor where indicated above without additional charge to the Township.

BE IT FURTHER RESOLVED, that in the event the final cost of the improvements is less than the estimate, the cost savings shall first accrue to the Township for any final cost amounts down to \$49,213.14 (2 times the maximum match available of \$24,606.57), and then be split evenly between the parties for any final costs below \$49,213.14.

BE IT FURTHER RESOLVED, that the Road Department shall invoice the Township for its contribution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Aurelius Township to effect the above described local road improvements as provided above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville **Nays:** None **Absent:** None **Approved 7/15/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers **Nays:** None **Absent:** None **Approved 7/16/14**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH INGHAM TOWNSHIP  
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

**RESOLUTION 14 -**

WHEREAS, Ingham Township desires that improvements be performed on Clark Road from Columbia to Howell Roads, a total distance of approximately 1 mile, to include asphalt maintenance skip-paving where necessary, and single course chip-sealing throughout at an estimated total cost of \$44,400.00; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken by Road Department crews and to pay for a portion of the cost of said improvements from the County Road Fund; and

WHEREAS, the Township is willing to pay the remaining portion of the cost of said improvements; and

WHEREAS, in the event the final cost of the improvements is greater than the estimated amount set forth above, the excess cost will be paid solely by the Township, provided, however, that the Township excess payment will not exceed five percent (5%) of the Township contribution amount established in this Agreement, unless the Township agrees otherwise.

THEREFORE BE IT RESOLVED, that the Road Department shall cause the improvements identified above and incorporated herein by reference to be made by Road Department crews during the construction season of the 2014 calendar year.

BE IT FURTHER RESOLVED, that for 2014 the County on behalf of the Road Department has allocated to Ingham Township's local roads, a maximum sum of \$22,200.00, from the County Road Fund which shall be matched equally by the Township to the extent used.

BE IT FURTHER RESOLVED, that the County on behalf of the Road Department agrees to contribute up to \$22,200.00 toward the cost of said improvement from the County Road Fund.

BE IT FURTHER RESOLVED, in the event the final cost of the improvements is less than the estimate, the cost savings shall be split evenly between the parties for any final cost amount below \$44,400.00.

BE IT FURTHER RESOLVED, that the Road Department shall invoice the Township for its contribution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Ingham Township to effect the above described local road improvements as provided above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville **Nays:** None **Absent:** None **Approved 7/15/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers **Nays:** None **Absent:** None **Approved 7/16/14**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH MERIDIAN TOWNSHIP  
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

**RESOLUTION 14 -**

WHEREAS, Meridian Township desires that improvements be performed on the streets listed below this resolution, a total distance of approximately 4.4 miles, to include Hot In Place Recycling (HIPR) and complete paving of one course asphalt at 1 inch thickness, or asphalt crushing, shaping and 3.5 inch resurfacing as indicated, with sidewalk ramp upgrades, curb and gutter repair, manhole adjustment, and other miscellaneous repairs where necessary, at an estimated cost of \$920,000, which is necessary due to normal deterioration of the pavement; and

WHEREAS, Meridian Township may need to reduce the scope of this project to fit available budget, which would be determined by its Township Board of Trustees at their next regularly scheduled meeting; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken and to pay for a portion of the cost of said improvements from the County Road Fund under the 2014 Local Road Program; and

WHEREAS, the Township is willing to pay the remaining portion of the cost of said improvements; and

WHEREAS, in the event the final cost of the improvements is greater than twice the maximum Road Department match amount set forth below, the excess cost will be paid solely by the Township, provided, however, that the Township excess payment will not exceed five percent (5%) of the Township contribution amount established in the Agreement, unless the Township agrees otherwise.

THEREFORE BE IT RESOLVED, that the Road Department shall cause the improvements identified above and incorporated herein by reference to be performed under contracts per bids recently let and to be approved in separate resolutions by the Board of Commissioners during the construction season of the 2014 calendar year subject to final approval by, or as modified by the Meridian Township Board of Trustees at their next regularly scheduled meeting.

BE IT FURTHER RESOLVED, that for 2014, the County on behalf of the Road Department has allocated to Meridian Township's local roads, a maximum sum of \$115,000.00 from the County Road Fund, which shall be matched equally by the Township to the extent used.

BE IT FURTHER RESOLVED, that the County on behalf of the Road Department agrees to contribute up to \$115,000.00 from the County Road Fund toward the cost of said improvement.

BE IT FURTHER RESOLVED, that in the event the final cost of the improvements is less than the estimate, the cost savings shall first accrue to the Township for any final cost amounts down to \$230,000.00 (2 times the maximum match available of \$115,000), and then be split evenly between the parties for any final cost amounts below \$230,000.00.

BE IT FURTHER RESOLVED, that the Road Department shall invoice the Township for its contribution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Meridian Township to effect the above described local road improvements as provided above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville **Nays:** None **Absent:** None **Approved 7/15/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers **Nays:** None **Absent:** None **Approved 7/16/14**

## 2014 Meridian Township Local Road Program

Section	Street	From	To	Length (ft)	Width (ft)	HIPR/ Resurface (SYD)	Crush, Shape, Resurface (SYD)
5	E Golfridge	Longview	Park Lake Rd	1109	27	3327	
5	E & W Longview	S of Golfridge		2200	27	6600	
9	Westminster	Haslett Rd	Barnsbury	1440	33	5280	
10	Benson	Haslett Rd	N end	1310	33	4803	
11	Franklin (not incl stub)	Marsh Rd	Hallendale	3260	variable		8776
11	Hallendale	300' at Franklin		300	20		667
11	Academic Way	Haslett Rd	N end	890	22	2176	
16	Banyon-Burcham	Jo Pass	Okmeos Rd	1725	33	6325	
20	Comanche	Mt. Hope Rd	Sequoia Trail	600	27	1800	
22	Oakwood-Hillside	Forest Hill	Northview	2430	22	5940	
22, 27	Manitou	Birchwood	Hamilton	4315	27	12945	
28	Southport Circle	Sower Blvd	N end	583	27	1749	
29	Comanche	Copperhill	Mt. Hope Rd	1340	33	4913	
33	Raliegh	Sandlewood	Belding	1575	27	4725	
33	Sandlewood	Tamarack	Ashland	320	27	960	
			Totals	23397		61543	9443
			Total Miles	4.4			



Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH WILLIAMSTOWN TOWNSHIP  
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

**RESOLUTION 14 -**

WHEREAS, Williamstown Township desires that improvements be performed on Beeman Road, from Williamston City limit to Brookshire Court, a total distance of approximately 0.6 miles, to include asphalt maintenance skip-paving where necessary and single course chip-sealing throughout at a total estimated cost of \$30,000.00; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken by Road Department crews and to pay for a portion of the cost of said improvements; and

WHEREAS, the Township is willing to pay the remaining portion of the cost of said improvements; and

WHEREAS, in the event the final cost of the improvements is greater than twice the maximum Road Department match amount set forth below, the excess cost will be paid solely by the Township, provided, however, that the Township excess payment will not exceed five percent (5%) of the Township contribution amount established in this Agreement, unless the Township agrees otherwise.

THEREFORE BE IT RESOLVED, that the Road Department shall cause the improvements identified above and incorporated herein by reference to be performed by road department crews during the construction season of the 2014 calendar year.

BE IT FURTHER RESOLVED, that for 2014, the County on behalf of the Road Department has allocated to Williamstown Township's local roads, a maximum sum of \$30,000.00, which shall be matched equally by the Township to the extent used.

BE IT FURTHER RESOLVED, that the County on behalf of the Road Department agrees to contribute up to one half of the final cost of this project, or a maximum of \$30,000 toward the cost of said project, whichever is less.

BE IT FURTHER RESOLVED, that in the event the final cost of the improvements is less than the estimate provided above, the savings shall be split evenly between the Township and the Road Department.

BE IT FURTHER RESOLVED, that the Road Department shall invoice the Township for its contribution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Williamstown Township to effect the above described local road improvements as provided above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville **Nays:** None **Absent:** None **Approved 7/15/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers **Nays:** None **Absent:** None **Approved 7/16/14**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH LOCKE TOWNSHIP  
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

**RESOLUTION 14 -**

WHEREAS, Locke Township desires that improvements be performed on various Locke Township local roads throughout the Township as part of the 2014 local road program to include asphalt leveling and maintenance pads where necessary, approximately 2410 tons of asphalt paving total for all roads, at a total estimated cost on all of the roads of \$99,400.00; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken and to pay for a portion of the cost of said improvements from the County Road Fund and to contribute labor where indicated above without additional charge to the Township; and

WHEREAS, the Township is willing to pay the remaining portion of the cost of said improvements; and

WHEREAS, in the event the final cost of the improvements is greater than the estimated amount set forth above, the excess cost will be paid solely by the Township, provided, however, that the Township excess payment will not exceed five percent (5%) of the Township contribution amount established in the Agreement, unless the Township agrees otherwise.

THEREFORE BE IT RESOLVED, that the Road Department shall cause the improvements identified above and incorporated herein by reference to be made by Road Department crews during the construction season of the 2014 calendar year.

BE IT FURTHER RESOLVED, that for 2014 the County on behalf of the Road Department has allocated to Locke Township's local roads, a maximum sum of \$22,200 plus carry-over from 2013 of \$22,200, for a total available in 2014 of \$44,400.00 from the County Road Fund, which shall be matched equally by the Township to the extent used.

BE IT FURTHER RESOLVED, the County on behalf of the Road Department agrees to contribute one half the final project cost, up to a maximum of \$44,400.00, toward the cost of said improvement from the County Road Fund, and to contribute labor where indicated above without additional charge to the Township.

BE IT FURTHER RESOLVED, that in the event the final cost of the improvements is less than the estimate, the cost savings shall first accrue to the Township for any final cost amounts down to \$88,800 (2 times the maximum match available of \$44,400), and then be split evenly between the parties for any final costs below \$88,800.

BE IT FURTHER RESOLVED, that the Road Department shall invoice the Township for its contribution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Locke Township to effect the above described local road improvements as provided above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville **Nays:** None **Absent:** None **Approved 7/15/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers **Nays:** None **Absent:** None **Approved 7/16/14**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING AND CLARIFYING PENSION BENEFITS FOR THE FRATERNAL  
ORDER OF POLICE, CAPITAL CITY LODGE NO.141 – 911 NON-SUPERVISORY UNIT**

**RESOLUTION 14 -**

WHEREAS, on March 26, 2013 the Ingham County Board of Commissioners approved Resolution #13-133 authorizing the current collective bargaining agreement through December 31, 2015; and

WHEREAS, the parties wish to amend Article 25, Retirement, to correct and clarify the pension benefits under the Municipal Employees' Retirement System (MERS); and

WHEREAS, the County Attorney and the Human Resources Department have discussed with MERS the changes that are needed to correct and clarify the issue and have prepared the attached Letter of Agreement between Ingham County and Fraternal Order of Police, Capital City Lodge No. 141, 911 Non-Supervisory Unit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioner authorizes the attached Letter of Agreement correcting and clarifying the pension benefits for the Fraternal Order of Police, Capital City Lodge No. 141, 911 Non-Supervisory Unit.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the Letter Agreement on behalf of the County, subject to prior approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville **Nays:** None **Absent:** None **Approved 7/15/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers **Nays:** None **Absent:** None **Approved 7/16/14**

## **Letter of Agreement**

### **Between**

**County of Ingham (Employer)**

### **And**

**Fraternal Order of Police,  
Capitol City Lodge No. 141 (Union)  
911 Non-Supervisory Unit**

**WHEREAS**, the Employer and Union are parties to a collective bargaining agreement with a term running March 26, 2013 through December 31, 2015, and

**WHEREAS**, the parties wish to amend Article 25, Retirement, Section 25.5 and Subsection 25.5.1 of the Agreement subject to the changes detailed below.

**NOW, THEREFORE, IT IS HEREBY AGREED** as follows:

### **RETIREMENT**

As of July 1, 2012, the Municipal Employees' Retirement System (MERS) shall administer the pension system for all unit employees formerly employed by the City of Lansing. The MERS Plan Document, policies and procedures of MERS shall control the administration of all employee pensions, including investments and payments, except as otherwise provided below.

Employees in this division will be credited with one month of service credit for each month worked, provided however, that the employee works a minimum of 10 - 8 hour days in that month. Hours worked includes those hours for which the employee is fully compensated, such as paid time off, vacation, or sick leave.

#### ***Defined Benefit Plan***

The Defined Benefit Plan is for all employees hired prior to January 1, 2013. The provisions in this section apply to the administration of the Defined Benefit Plan only.

For all credited service time earned prior to December 31, 2012, the multiplier in effect shall be 1.6%. Effective January 1, 2013, the multiplier for these employees shall be 2% for all credited service time earned after that date.

Final Average Compensation (FAC) will be computed using the average of the highest consecutive 2 year (24 month) period of earnings from the member's entire work history as reported to MERS by the Municipality.

As of July 1, 2012, the employee annual contribution is 6.5% on all wages earned. As of January 1, 2013 the employee annual contribution is 1.2% on all wages earned.

Employees who have accumulated 8 years of service credits in accordance with this section, and who have reached the age of 58 years, are eligible to retire and to receive a pension benefit calculated in accordance with this article.

Employees are eligible to retire and to receive a pension benefit calculated in accordance with this article if they have accumulated 25 years of service credits and have obtained the age of 50. Effective July 1, 2014, Employees pay the additional full cost differential for this rider at one and one half percent (1.5%) on all wages earned.

In all asset transfers, the employer shall furnish MERS with all necessary and specific information required by MERS on the allocation of employer and employee contributions and investment earnings, along with taxable and nontaxable status on the employee contribution portion.

**FOP, Capitol City Lodge No. 141**  
**911 Non-Supervisory Unit**

**County of Ingham**

---

Karen Phelps, President

---

Victor Celentino  
Chairperson – Board of Commissioners

---

Thomas Krug, Executive Director

---

Steven Lett, Lodge #141 Attorney

APPROVED AS TO FORM:  
COHL, STOKER & TOSKEY, P.C.

---

Richard D McNulty

Introduced by the County Services Committee and Finance Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT  
WITH LOCAL 512 OFFICE AND PROFESSIONAL EMPLOYEES  
INTERNATIONAL UNION - SUPERVISORY UNIT**

**RESOLUTION 14 -**

WHEREAS, an agreement has been reached between representatives of Ingham County and Local 512 Office and Professional Employees International Union for the period January 1, 2014 through December 31, 2015; and

WHEREAS, the agreement has been ratified by the employees within the bargaining unit; and

WHEREAS, the provisions of the agreement have been approved by the County Services and Finance Committees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and Local 512 Office and Professional Employees International Union for the period January 1, 2014 through December 31, 2015.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville **Nays:** None **Absent:** None **Approved 7/15/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers **Nays:** None **Absent:** None **Approved 7/16/14**



Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A MERS HYBRID PLAN FOR NEWLY  
HIRED EMPLOYEES UNDER LOCAL 512 OFFICE AND PROFESSIONAL EMPLOYEES  
INTERNATIONAL UNION - SUPERVISORY UNIT**

**RESOLUTION 14 -**

WHEREAS, the Ingham County Board of Commissioners has recognized the escalating cost of the current Municipal Employees' Retirement System (MERS) Defined Benefit Plan; and

WHEREAS, Local 512 Office and Professional Employees International Union – Supervisory Unit approved a new collective bargaining agreement that includes the establishment of a Hybrid pension plan for new hires.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes the attached MERS Hybrid Plan Adoption Agreement and the MERS Defined Benefit Plan Adoption Agreement establishing the MERS Hybrid Pension Plan for new employees under Local 512 Office and Professional Employees International Union – Supervisory Unit hired on or after January 1, 2014.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign and execute all documents on behalf of the County to effectuate and finalize this transaction, subject to the approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville **Nays:** None **Absent:** None **Approved 7/15/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers **Nays:** None **Absent:** None **Approved 7/16/14**

# Defined Benefit Plan Adoption Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

The Employer, a participating municipality or participating court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with the MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Employer Name County of Ingham Municipality #: 3303

If new to MERS, please provide your municipality's fiscal year: \_\_\_\_\_ through \_\_\_\_\_  
Month Month

## II. Effective Date

Check one:

- A. ☐ If this is the **initial** Adoption Agreement for this group, the effective date shall be the first day of \_\_\_\_\_, 20\_\_\_\_.
- ☐ This municipality or division is new to MERS, so vesting credit prior to the **initial** MERS effective date by each eligible participant shall be credited as follows (choose one):
- ☐ All prior service from date of hire
  - ☐ Prior service proportional to assets transferred; all service used for vesting
  - ☐ Prior service and vesting service proportional to assets transferred
  - ☐ No prior service but grant vesting credit
  - ☐ No prior service or vesting credit
- ☐ Link this new division to division number \_\_\_\_\_ for purposes of determining contributions (Unless otherwise specified, the standard transfer/rehire rules apply)
- B. ☒ If this is an **amendment** of an existing Adoption Agreement (Defined Benefit division number 70), the effective date shall be the first day of January, 2014. *Please note:* You only need to mark **changes** to your plan throughout the remainder of this Agreement.
- C. ☐ If this is a **temporary benefit** that lasts 2-6 months, the effective dates of this temporary benefit are from \_\_\_\_/01/\_\_\_\_ through \_\_\_\_/\_\_\_\_/\_\_\_\_ for Defined Benefit division number \_\_\_\_\_.  
Last day of month  
*Please note:* You only need to mark **changes** to your plan throughout the remainder of this Agreement.
- D. ☐ If this is to **separate employees from an existing Defined Benefit division** (existing division number(s) \_\_\_\_\_) into a new division, the effective date shall be the first day of \_\_\_\_\_, 20\_\_\_\_.
- E. ☐ If this is to merge division(s) \_\_\_\_\_ into division(s) \_\_\_\_\_, the effective date shall be the first of \_\_\_\_\_, 20\_\_\_\_.

## Defined Benefit Plan Adoption Agreement

### III. Eligible Employees

Only those Employees eligible for MERS membership may participate in the MERS Defined Benefit Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following groups of employees are eligible to participate:

#### Admin Salaried

(Name of Defined Benefit division – e.g. All Full Time Employees, or General after 7/01/13)

☐ Only retirees will be in this division.

**These employees are (check one or both):**

☐ In a collective bargaining unit (attach cover page, retirement section, signature page)

☐ Subject to the same personnel policy

**To receive one month of service credit (check one):**

☐ An employee shall work 10 \_\_\_\_\_ hour days.

☐ An employee shall work \_\_\_\_\_ hours in a month.

All employees as classified under eligible employees, whether full or part time, who meet this criteria must be reported to MERS. If you change your current day of work definition to be more restrictive, the new definition only applies to employees hired after the effective date.

To further define eligibility, check all that apply:

☐ **Probationary Periods** are allowed in one-month increments, no longer than 12 months. During this introductory period, the Employer will not report or provide service time for this period, including retroactively. Service will begin after the probationary period has been satisfied.

The probationary period will be \_\_\_\_\_ month(s).

☐ **Temporary employees** in a position normally requiring less than a total of 12 whole months of work in the position may be *excluded* from membership. These employees must be notified in writing by the participating municipality that they are excluded from membership within 10 business days of date of hire or execution of this Agreement.

The temporary exclusion period will be \_\_\_\_\_ month(s).

### IV. Provisions

Valuation Date: 20 \_\_\_\_\_

#### 1. Review the valuation results

It is recommended that your MERS representative presents and explains the valuation results to your municipality before adopting. Please choose one:

☐ Our MERS representative presented and explained the valuation results to the

\_\_\_\_\_, on \_\_\_\_\_  
(Board, Finance Cmte. etc.) (mm/dd/yyyy)

☐ As an authorized representative of this municipality, I \_\_\_\_\_  
(Name)

waive the right for a presentation of the results.

## Defined Benefit Plan Adoption Agreement

2. This Adoption Agreement will be implemented in conjunction with a current actuarial valuation certified by a MERS actuary that sets contribution rates.
3. Annually, the MERS actuary will conduct an actuarial valuation to determine the employers' contribution rates. Employers are responsible for payment of said contributions at the rate, in the form and at the time that MERS determines.
4. Benefit Multiplier (1%-2.5%, increments of 0.05%) \_\_\_\_\_ % (max 80% for multipliers over 2.25%)

☐ Check here if multiplier will be effective for existing active members' future service only  
(Bridged Benefit as of effective date on page 1)

If checked, select one below:

- ☐ Termination Final Average Compensation (calculated over the members entire wage history)
- ☐ Frozen Final Average Compensation (FAC is calculated twice, once for the timeframe that matches the original multiplier, and once for the new multiplier)

5. Final Average Compensation (Min 3 yr, increments of 1 yr) \_\_\_\_\_ years
6. Vesting (5 -10 yrs, increments of 1 yr) \_\_\_\_\_ years
7. Required employee contribution (Max 10%, increments of 0.1%) <sup>1,2</sup> \_\_\_\_\_ %
8. Compensation, for retirement purposes, is defined as base wages and all of the following.  
Check applicable boxes to *exclude* these types from your MERS reported wages:
  - ☐ Longevity pay
  - ☐ Overtime pay
  - ☐ Shift differentials
  - ☐ Pay for periods of absence from work by reason of vacation, holiday, and sickness
  - ☐ Workers' compensation weekly benefits (if reported and are higher than regular earnings)
  - ☐ A member's pre-tax contributions to a plan established under Section 125 of the IRC
  - ☐ Transcript fees paid to a court reporter
  - ☐ A taxable car allowance
  - ☐ Short term or long term disability payments
  - ☐ Payments for achievement of established annual (or similar period) performance goals
  - ☐ Payment for attainment of educational degrees from accredited colleges, universities, or for acquisition of job-related certifications
  - ☐ Lump sum payments attributable to the member's personal service rendered during the FAC period
  - ☐ \_\_\_\_\_
  - ☐ Other 2: \_\_\_\_\_

## Defined Benefit Plan Adoption Agreement

### 9. Early Normal Retirement with unreduced benefits

- ☐ Age 50 with 25 years of service      ☐ Age 50 with 30 years of service  
☐ Age 55 with 15 years of service      ☐ Age 55 with 20 years of service  
☐ Age 55 with 25 years of service      ☐ Age 55 with 30 years of service  
☐ Any age with (20-30 yrs, in 1 yr increments) \_\_\_\_\_ years of service  
☐ \_\_\_\_\_

### 10. Other

- ☐ Surviving Spouse will receive \_\_\_\_\_% of Straight Life benefit without a reduction to the participant's benefit  
☐ Duty death or disability enhancement (add up to additional 10 years of service credit not to exceed 30 years of service)  
☐ DROP + with \_\_\_\_\_ %

### 11. Cost-of-Living Adjustment

<input type="checkbox"/> All <b>current</b> retirees as of effective date <input type="checkbox"/> Retirees who retire <b>between</b> _____/01/____ and _____/01/____ <small>(one time increase only)</small>	<input type="checkbox"/> <b>Future</b> retirees who retire after effective date
Increase of _____% or \$_____ per month	Increase of _____% or \$_____ per month
Select one: <input type="checkbox"/> Annual automatic increase <input type="checkbox"/> One-time increase	<input type="checkbox"/> Annual automatic increase
Select one: <input type="checkbox"/> Compounding <input type="checkbox"/> Non-compounding	Select one: <input type="checkbox"/> Compounding <input type="checkbox"/> Non-compounding
Employees must be retired _____ months (6-12 months, increments of 1 month)	Employees must be retired _____ months (6-12 months, increments of 1 month)

### V. Appointing MERS as the Plan Administrator

The Employer hereby agrees to the provisions of this *MERS Defined Benefit Plan Adoption Agreement* and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event any conflict between MERS Plan Document and the MERS Defined Benefit Plan, the provisions of the Plan Document control.

# Defined Benefit Plan Adoption Agreement

---

## VI. Modification Of The Terms Of The Adoption Agreement

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

## VII. Enforcement

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired, and prohibits the use of the Employer's required current service funding to finance unfunded accrued liabilities.
2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;
3. In accordance with the Constitution and this Agreement, if at any time the balance standing to the Employer's credit in the reserve for employer contributions and benefit payments is insufficient to pay all service benefits due and payable to the entity's retirees and beneficiaries, the Employer agrees and covenants to promptly remit to MERS the amount of such deficiency as determined by the Retirement Board within thirty (30) days notice of such deficiency.
4. The Employer acknowledges that wage and service reports are due monthly, and the employee contributions (if any) and Employer contributions are due and payable monthly, and must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference.
5. Should the Employer fail to make its required contribution(s) when due, the retirement benefits due and payable by MERS on behalf of the entity to its retirees and beneficiaries may be suspended until the delinquent payment is received by MERS. MERS may implement any applicable interest charges and penalties pursuant to the MERS Enforcement Procedure for Prompt Reporting and Payment and Plan Document Section 45A(3), and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 436 of 2012, as may be amended.
6. The Employer acknowledges that changes to the Employer's MERS Defined Benefit Plan must be made in accordance with the MERS Plan Document and applicable law, and agrees that MERS will not administer any such changes unless the MERS Plan Document and applicable law permit same, and MERS is capable of administering same.

## Defined Benefit Plan Adoption Agreement

---

### VIII. Execution

#### Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by Ingham County Board of Commissioners on  
the \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_. (Name of Approving Employer)

Authorized signature: \_\_\_\_\_

Title: Chairman

Witness signature: \_\_\_\_\_

#### Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: \_\_\_\_\_, 20\_\_\_\_ Signature: \_\_\_\_\_  
(Authorized MERS Signatory)

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO SUBMIT TO THE ELECTORATE A SPECIAL MILLAGE QUESTION FOR A  
COUNTYWIDE SYSTEM OF TRAILS AND PARKS**

**RESOLUTION 14 -**

WHEREAS, the Board of Commissioners desire to create and maintain a system of recreational trails and adjacent parks within Ingham County; and

WHEREAS, this system may incorporate trails or parks created by local units of government, including Lansing's River Trail, and may acquire rights of way to connect and extend existing trails; and

WHEREAS, the Board of Commissioners seek to have the voters of Ingham County determine whether or not they desire to raise funds for the purpose of supporting funding for the creation and maintenance of a system of recreational trails and adjacent parks; and

WHEREAS, the millage is necessary to create and maintain a system of recreational trails and adjacent parks.

THEREFORE BE IT RESOLVED that the following question be submitted to a vote of the electorate in the primary election to be held on November 4, 2014.

**COUNTYWIDE SYSTEM OF TRAILS AND PARKS  
MILLAGE QUESTION**

For the purpose of creating and maintaining a countywide system of recreational trails and adjacent parks trail system, which may incorporate trails or parks created by local units of government, including Lansing's River Trail, and may acquire rights of way to connect and extend existing trails, shall the Constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Ingham, Michigan, be increased by up to 50/100 (0.50) of one (1) mill, \$0.50 per thousand dollars of state taxable valuation, for a period of six (6) years (2014-2019) inclusive? If approved and levied in full, this Millage will raise an estimated additional \$3,519,041 for the system of recreational trails and adjacent parks in the first calendar year of the levy based on state taxable valuation.

YES [    ]  
NO    [    ]

BE IT FURTHER RESOLVED, that this question is hereby certified to the County Clerk.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to place the proposal on the November 4, 2014 ballot and to be prepared and distributed in the manner required by law.



**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino  
**Nays:** Maiville **Absent:** None **Approved 7/15/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook  
**Nays:** Schafer, Vickers **Absent:** None **Approved 7/16/14**

Introduced by the Finance Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TERMINATING TRANSITIONAL FEMALE RESIDENTIAL PROGRAM  
AGREEMENT WITH CLARINDA YOUTH CORPORATION AND  
SEQUEL YOUTH SERVICES, LLC**

**RESOLUTION 14 -**

WHEREAS, the Ingham County Board of Commissioners in Resolution #10-059 authorized entry into an Agreement on behalf of the Thirtieth Judicial Circuit Court – Family Court Division, with Clarinda Youth Corporation and Sequel Youth Services, LLC, for services provided for female juveniles at the Clarinda Transitional Living Center, at the rate of \$511,962 per year for three years, beginning October 1, 2009; and

WHEREAS, the Transitional Female Residential Program Agreement authorized in Resolution #10-059 expired on September 30, 2012; and

WHEREAS, in Resolution #13-453, the County Board reauthorized funding for the Transitional Female Residential Program Agreement through September 30, 2014, but the Agreement was not extended in a written contract signed by the Board Chair; and

WHEREAS, the parties continued performance under the expired Transitional Female Residential Program Agreement; and

WHEREAS, the expired Transitional Female Residential Program Agreement permits either party to terminate the Agreement upon sixty (60) days' prior written notice to the other party; and

WHEREAS, in light of budget constraints, the County and the Court do not wish to continue the Transitional Female Residential Program, but rather desire to terminate the Transitional Female Residential Program Agreement on September 30, 2014.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the termination of the Transitional Female Residential Program Agreement effective September 30, 2014, with any written notice of termination to be signed by the Board Chair upon review as to form by the County Attorney.

**FINANCE: Yeas:** Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers

**Nays:** None    **Absent:** Koenig    **Approved 7/16/14**

Introduced by the Finance Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE BUDGET ADJUSTMENTS FOR 2014 BASED ON THE  
ANNUAL EVALUATION OF THE COUNTY'S FINANCIAL RESERVE POLICY**

**RESOLUTION 14 -**

WHEREAS, the Board of Commissioners has determined that it is in the best interests of the Ingham County government; its taxpayers, and its residents to maintain sufficient financial reserves to provide for the stable operation of the county government; to assure that the County's financial obligations will be met; and to assure continuance of a strong credit rating; and

WHEREAS, the Board of Commissioners, through Resolution #02-17 has adopted a Financial Reserve Policy to guide decisions regarding the maintenance of sufficient financial reserves; and

WHEREAS, the Financial Reserve Policy and the status of county reserves is to be reviewed on an annual basis; and

WHEREAS, such a review has been done by the Controller's Office, based on 2013 year end balances, and a report with recommendations has been given to the Finance Committee.

THEREFORE BE IT RESOLVED, that the 2014 budget be amended to authorize a transfer of \$300,000 from the General Fund unassigned balance to the Public Improvements Fund in order to provide adequate funds for infrastructure maintenance and improvements.

BE IT FURTHER RESOLVED, that the 2014 budget be amended to authorize a transfer of \$300,000 from the General Fund unassigned balance to the MIS Fund in order to provide adequate funds for future technology improvements.

BE IT FURTHER RESOLVED, that the Controller is authorized to make the necessary budget adjustments and transfers.

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
**Nays:** None    **Absent:** None    **Approved 7/16/14**

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION IN SUPPORT OF THE GRANGER WASTE MANAGEMENT COMPANY'S  
PROPOSAL TO CONSTRUCT A TYPE III SOLID WASTE LANDFILL AT THE  
GRANGER WOOD STREET LANDFILL**

**RESOLUTION 14 -**

WHEREAS, on November 28, 2000 the Ingham County Board of Commissioners adopted the current Ingham County Solid Waste Management Plan with Resolution #00-271; and

WHEREAS, the Ingham County Solid Waste Management Plan was approved by the Michigan Department of Environmental Quality on March 9, 2001; and

WHEREAS, the Ingham County Health Department is the Designated Planning Agency for Ingham County and administers Ingham County's responsibilities to enforce the State of Michigan's solid waste management statutes and the Ingham County Solid Waste Management Plan; and

WHEREAS, Granger Waste Management Company's has proposed to construct a Type III solid waste landfill at the Granger Wood Street Landfill; and

WHEREAS, Rule 902.(2) of the administrative rules promulgated under Part 115 of the Natural Resources and Environmental Protection Act 451 of 1994 requires that Granger Waste Management demonstrate consistency with the approved County Solid Waste Management Plan before their application for a construction permit can be approved; and

WHEREAS, The Ingham County Health Department has determined that the establishment and operation of a Type III landfill at the Granger Wood Street Landfill is consistent with the Ingham County Solid Waste Management Plan; and

WHEREAS, Rule 902.(2).a of the administrative rules promulgated under Part 115 of the Natural Resources and Environmental Protection Act 451 of 1994 requires that Granger Waste Management provide as part of their application for a construction permit, documentation from the body designated in the approved County Solid Waste Management Plan indicating that the proposed disposal area is consistent with the approved plan; and

WHEREAS, the Health Officer recommends that the Board of Commissioners support the proposal submitted by the Granger Waste Management Company to construct a Type III solid waste landfill at the Granger Wood Street Landfill.

THEREFORE BE IT RESOLVED, that Ingham County Board of Commissioners supports Granger Waste Management Company's proposal to construct a Type III solid waste landfill at the Granger Wood Street Landfill.

BE IT FURTHER RESOLVED, that this resolution will be submitted to the Michigan Department of Environmental Quality as documentation of the support of the County Solid Waste Management Plan, required under Rule 902.(2).a of the administrative rules promulgated under Part 115 of the Natural Resources and Environmental Protection Act 451 of 1994.

**HUMAN SERVICES: Yeas:** Nolan, Tennis, Holman, McGrain, Hope, Anthony, Vickers

**Nays:** None    **Absent:** None    **Approved 7/14/14**

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING JIM WILSON**

**RESOLUTION 14 -**

WHEREAS, Mr. Jim Wilson began his career with the Ingham County Health Department in October 1992 as Special Programs Chief in the Bureau of Environmental Health; and

WHEREAS, in March 1997, Jim Wilson was appointed to serve as Deputy Program Manager in the area of public health to assist in the revision of the County's Emergency Operations Plan; and

WHEREAS, in September 2004, Jim Wilson was appointed as the Director of the Bureau of Environmental Health; and

WHEREAS, he was an active member of the Michigan Environmental Health Association and Michigan Association Local Environmental Health Administrators, serving on many committees; and

WHEREAS, in June 2006, the Point of Sale Regulation was established and he was instrumental in developing a plan to evaluate on-site sewage and water supply systems in Ingham County at the time of property sale; and

WHEREAS, in March 2011, he worked to establish the Pollution Prevention (P2) Program regulate the identification and disclosure of toxic, hazardous, or polluting materials; and

WHEREAS, in October 2013, he led the investigation of a mercury spill in Williamston, involving coordination with state and federal agencies, that resulted in the appropriate diagnosis and treatment for a 12 year old boy who had a high level of mercury exposure and clean up remediation at the spill locations; and

WHEREAS, in January 2014, was part of the successful creation of a task force of local and state agencies to address unsanitary conditions at the Life O'Riley Mobile Home Park and Campground, which has led to proposed legislation ensuring Michigan cities and townships would have to be told when mobile home parks within their boundaries are inspected by state officials and if any problems are discovered; and

WHEREAS, Jim Wilson served in the U.S. Army, in Germany and the Gulf War, retiring as a Lieutenant Colonel in 1992; and

WHEREAS, Jim Wilson has exemplified strong leadership, dedication, loyalty and commitment to his staff and the Health Department; and

WHEREAS, through his years of dedication and hard work, he has always worked to promote the health and wellbeing of those who reside in Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Jim Wilson for his 22 years of dedicated service to the community and for the contributions he has made to the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the Board wishes him continued success in all of his future endeavors.

**HUMAN SERVICES: Yeas:** Nolan, Tennis, Holman, McGrain, Hope, Anthony, Vickers

**Nays:** None **Absent:** None **Approved 7/14/14**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CONTRACT WITH BIG BROTHERS BIG SISTERS MICHIGAN  
CAPITAL REGION TO PROVIDE ADMINISTRATIVE OVERSIGHT AND PROGRAMMING  
LEADERSHIP TO THE COMMUNITY COALITION FOR YOUTH CAPITAL AREA  
MENTORING PARTNERSHIP PROGRAM FOR 2014**

**RESOLUTION 14 -**

WHEREAS, the Ingham County/City of Lansing Youth Violence Prevention Coalition was established in 1994 by former Mayor David Hollister and former Ingham County Board of Commissioners Chairperson, Jean McDonald, in response to a dramatic increase in youth violence and delinquency in Ingham County during the 1990's; and

WHEREAS, the coalition, since renamed the Community Coalition for Youth (CCY), is a collaborative effort between Ingham County and the City of Lansing; and

WHEREAS, CCY targets its collective efforts on a number of community-based initiatives focusing on youth violence and delinquency prevention; and

WHEREAS, Resolution #02-194, the Ingham County Board of Commissioners recognized that the Ingham County/City of Lansing Youth Violence Prevention Coalition as the appropriate body for advising the Board of Commissioners in the implementation of the comprehensive strategy for preventing and treating delinquency; and

WHEREAS, Resolution #02-194 also directed the Ingham County/City of Lansing Youth Violence Prevention Coalition to continue to advise the Ingham County Board of Commissioners regarding policies and programs involving the juvenile justice system; and

WHEREAS, CCY has adopted a comprehensive strategy to advance youth mentoring to close educational opportunity and achievement gaps to increase high school graduation and post-secondary completion rates, prevent and reduce violence and delinquency, and provide opportunities for civic engagement, entrepreneurship, and career and professional development to support the next generation of parents and leaders; and

WHEREAS, the structure to further mentoring for Ingham County youth has been formed by CCY and is called the Capital Area Mentoring Partnership (CAMP); and

WHEREAS, previously this contract was held by Capital Area United Way (CAUW) and is now being transitioned to Big Brothers Big Sisters Michigan Capital Region; and



WHEREAS, the Ingham County budget includes \$27,000 as the County's share of funding for CCY in the fiscal year 2014.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes entering into a contract with Big Brothers Big Sisters Michigan Capital Region for the period July 1, 2014 through December 30, 2014 in an amount not to exceed \$11,000 as Ingham County's share of funding to provide administrative oversight and programmatic leadership according to the scope of services described in Attachment A.

BE IT FURTHER RESOLVED, the Board Chairperson is authorized to sign any necessary contract/placement documents that are consistent with this resolution and approved as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Nolan, Tennis, Holman, McGrain, Hope, Anthony, Vickers  
**Nays:** None **Absent:** None **Approved 7/14/14**

**FINANCE: Yeas:** Anthony, Tennis, McGrain, Schafer, Vickers  
**Nays:** Koenig, Bahar-Cook **Absent:** None **Approved 7/16/14**

## **Attachment A:**

### **Community Coalition for Youth Scope of Work July 2014 – December 2014**

**1. Plan Year:** July 1, 2014 – December 31, 2014

**2. Project:** Capital Area Mentoring Partnership

#### **3. Project Goals:**

In consideration of an \$11,000 contract with Ingham County, Big Brothers Big Sisters Michigan Capital Region proposes to facilitate the Capital Area Mentoring Partnership's in:

- Developing and adopting universal child safety standards
- Developing and implementing shared outcome measurements
- Develop a capacity building plan for 2014/2015

#### **4. Planned Activities:**

Big Brothers Big Sisters Michigan Capital Region will facilitate a monthly meeting of the Capital Area Mentoring Partnership members. CAMP meetings will be scheduled on a set date and time each month. Monthly meeting will include a pre-determined agenda that will address the three project goals listed above.

#### **5. Outcome Measurements:**

- 80% of the partnership's membership will adopt child safety standards.
- 80% of the partnership's membership will begin utilizing joint outcome measures.

#### **6. Program Evaluation:**

On a quarterly basis, Big Brothers Big Sisters Michigan Capital Region will report progress toward project goals, outcome measurements and contract funds.

#### **7. Staffing:**

Big Brothers Big Sisters Michigan Capital Region will be staffed primarily by Kelly Young, Program Director.

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A  
2014-2015 AGREEMENT WITH THE CITY OF LANSING**

**RESOLUTION 14 -**

WHEREAS, the City of Lansing has for many years provided funding to Ingham County to help support public health services for City of Lansing residents; and

WHEREAS, the City of Lansing is proposing to provide such support for the 2014-2015 fiscal year; and

WHEREAS, these revenues are anticipated in the Health Department's budget request; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the agreement with the City of Lansing.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the City of Lansing to provide financial support to certain services provided by or through the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the period of the agreement shall be July 1, 2014 through June 30, 2015.

BE IT FURTHER RESOLVED, that the City of Lansing shall provide \$70,000 to support the following services:

1. Adult Health/STI Clinic - \$11,000
2. Health Care Access - \$1,000
3. Child Care Scholarship Program - \$47,000
4. High Risk Adolescent Program - \$11,000

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

**HUMAN SERVICES: Yeas:** Nolan, Tennis, Holman, McGrain, Hope, Anthony, Vickers  
**Nays:** None **Absent:** None **Approved 7/14/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
**Nays:** None **Absent:** None **Approved 7/16/14**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO RENEW THE LEASE AGREEMENT FOR THE WIC SATELLITE CLINIC  
LOCATED AT THE HEAD START SITE AT 1107 EAST GRAND RIVER AVENUE**

**RESOLUTION 14 -**

WHEREAS, the Ingham County Health Department's Women, Infants and Children (WIC) Clinic carries a caseload over 7,300 participants; and

WHEREAS, WIC participant data show that 1,492 WIC participants live in the 48906 and 48912 zip code area near the Grand River Head Start; and

WHEREAS, the Head Start Program enrolls a number of children whose mothers are eligible for WIC services; and

WHEREAS, all Head Start children are WIC eligible, and the collaboration between Head Start and Health Department staff would be beneficial to both agencies; and

WHEREAS, in Resolution #11-116, the Board of Commissioners authorized a lease agreement with Capital Area Community Services to occupy space at the Head Start building located at 1107 Grand River Avenue, Room #109, for a satellite WIC Clinic; and

WHEREAS, the term of the lease expired on May 31, 2014; and

WHEREAS, Capital Area Community Services has proposed to renew the lease agreement for a total amount of up to \$10,800 (\$300 per month) for the period of June 1, 2014 through May 31, 2017; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the renewal of the lease agreement to occupy space at the Head Start building located at 1107 Grand River Avenue, Room #109, for a satellite WIC Clinic to serve North Lansing.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes a lease agreement with Capital Area Community Services to occupy space at the Head Start building located at 1107 Grand River Avenue, Room #109, for a satellite WIC Clinic to serve North Lansing.

BE IT FURTHER RESOLVED, that the term of the lease shall be June 1, 2014 through May 31, 2017 for a total amount up to \$10,800.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Nolan, Tennis, Holman, McGrain, Hope, Anthony, Vickers  
**Nays:** None    **Absent:** None    **Approved 7/14/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
**Nays:** None    **Absent:** None    **Approved 7/16/14**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH INGHAM HEALTH PLAN CORPORATION TO PROVIDE OUTREACH AND ENROLLMENT TO THE UNINSURED THROUGH THE REGISTRATION AND ENROLLMENT UNIT**

**RESOLUTION 14 -**

WHEREAS, the Health Department's Registration & Enrollment Unit assesses the eligibility of families and individuals and assists them in applying for a variety of health programs, including health insurance exchanges, Healthy Michigan Plan (Medicaid), and the Ingham Health Plan; and

WHEREAS, the Ingham Health Plan Corporation will provide the Health Department up to \$20,000 in support of outreach and enrollment services; and

WHEREAS, funds will be used to support two temporary Community Health Workers (CHW) in the Registration & Enrollment Unit; and

WHEREAS, the CHWs will provide presentations on the different available health care benefits and enrollment into health coverage; and

WHEREAS, the CHWs will provide outreach and enrollment services to the uninsured refugees and individuals throughout the county; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with the Ingham Health Plan Corporation for outreach and enrollment services.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an agreement between the Health Department and the Ingham Health Plan Corporation for outreach and enrollment services.

BE IT FURTHER RESOLVED, that the period of the agreement shall be July 1, 2014 through September 30, 2014.

BE IT FURTHER RESOLVED, that an amount of up to \$20,000 shall be used to hire two temporary Community Health Workers to provide outreach and enrollment services for the period the of agreement.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to adjust the Health Department budget.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Nolan, Tennis, Holman, McGrain, Hope, Anthony, Vickers

**Nays:** None    **Absent:** None    **Approved 7/14/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers

**Nays:** None    **Absent:** None    **Approved 7/16/14**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE HEALTHY START GRANT**

**RESOLUTION 14 -**

WHEREAS, the infant mortality rate, the rate at which babies less than one year of age die, is often viewed as an overall indicator of a community's health; and

WHEREAS, African American women bear an undue disease burden with disproportionately high rates of infant mortality, with rates of 17.8 per 1,000 live births, as compared to the White infant mortality rate of 8.0 per 1,000 live births; and

WHEREAS, in Resolution #12-285 a grant agreement was authorized from the U.S. Department of Health and Human Services (HHS), Division of Health Resources and Services Administration (HRSA) in support of the Healthy Start Project and the Health Department was awarded an amount of up to \$965,000 for the period June 1, 2012 through May 31, 2014; and

WHEREAS, the grant agreement was amended in Resolutions #13-350 and #14-092; and

WHEREAS, HRSA has awarded an additional amount of \$132,500 for the Healthy Start Project and has extended the grant period through August 31, 2014; and

WHEREAS, the Health Officer recommends that the Board authorize an amendment to the Healthy Start Grant agreement with HRSA which includes additional funding up to \$132,500 and extends the grant period through August 31, 2014.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an amendment to the Healthy Start Grant agreement with HRSA which includes additional funding up to \$132,500 and extends the grant period through August 31, 2014.

BE IT FURTHER RESOLVED, that a subcontract agreement is authorized with Dr. Crystal Tyler, in an amount up to \$15,000 with an agreement period of June 1, 2014 through August 31, 2014, to provide the following services: process and outcome evaluation in conjunction with national performance indicators, data analysis, technical assistance of the web-based data collection program, revision of previously developed survey instruments, and attendance at the Healthy Start Staff and Consortium meetings.

BE IT FURTHER RESOLVED, that \$40,000, with an agreement period of June 1, 2014 through August 31, 2014, shall be used for a breastfeeding media campaign and outreach to promote breastfeeding and increase healthy messaging to improve infant mortality with a campaign that will include videography, Public Service Announcements, infomercials, and transcription to be used for publication.



BE IT FURTHER RESOLVED, that a subcontract is authorized with Firecracker Marketing and Promotions for an amount of up to \$25,000 for media outreach services, production of these materials shall be completed by August 31, 2014.

BE IT FURTHER RESOLVED, in order to continue through the extension, the Healthy Start Project would like to amend the contract with Lansing Housing Commission which will provide classroom space and support to assist with meeting logistics for the Health Education sessions; as well as four stipends for community residents to assist with project development with an agreement period of June 1, 2014 through August 31, 2014 in the amount of \$7,500.

BE IT FURTHER RESOLVED, funding will be used to continue to support current Healthy Start project staff through August 31, 2014 in current capacity.

- 2.0 FTE Public Health Advocate UAW-D
  - Existing .5 FTE (paid for out of Healthy Start grant)
  - Existing 1.0 FTE (paid for out of Healthy Start grant)
  - Vacant .5 FTE
- 1.5 FTE Health Educator ICEA PRO-7
- .5 FTE Senior Public Health Nurse PHN 4

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to adjust the Health Department's budget.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Nolan, Tennis, Holman, McGrain, Hope, Anthony, Vickers

**Nays:** None **Absent:** None **Approved 7/14/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers

**Nays:** None **Absent:** None **Approved 7/16/14**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO SUBMIT TO THE ELECTORATE A SPECIAL MILLAGE FOR CONTINUING  
HEALTH SERVICES FOR LOW INCOME UNINSURED FAMILIES AND ADULTS LIVING IN  
INGHAM COUNTY**

**RESOLUTION 14 -**

WHEREAS, the Board of Commissioners desire to continue to provide funding for healthcare services for low income, uninsured families and adults residing in Ingham County; and

WHEREAS, the Board of Commissioners has provided the financial stability necessary for sound planning through the facilitation of a local-federal funding match arrangement since 1998; and

WHEREAS, the current funds available through the federal funding are not sufficient to continue to provide access to medically necessary services for low income, uninsured residents in Ingham County; and

WHEREAS, health services for low income uninsured families and adults are of substantial benefit to the citizens of the County of Ingham.

THEREFORE BE IT RESOLVED, that the following question be submitted to a vote of the electorate in the election to be held on November 4, 2014.

**INGHAM COUNTY HEALTH SERVICES RENEWAL MILLAGE**

For the purpose of reauthorizing and continuing a millage at the same millage level previously approved by the voters in 2012 for funding of providing basic health care services to Ingham County residents who are not eligible for Medicaid under the Federal Affordable Care Act, and whose individual income is less than \$28,000 and who do not have medical insurance, including use of these funds to help pay for access to doctor visits, generic medications, and essential care such as preventative testing and treatment for cancer, diabetes, heart disease and other serious illnesses for low-income residents, shall the previously approved millage above the constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Ingham, Michigan, be continued and renewed at up to 0.52 mills (\$0.52 per thousand dollars of state taxable valuation) for a period of five years (2015-2019), inclusive?

If levied in full, this millage would raise an estimated \$3,425,803 in the first calendar year.

YES ☐

NO ☐

BE IT FURTHER RESOLVED, that this question is hereby certified to the County Clerk.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to place the proposal on the November 4, 2014 ballot and to be prepared and distributed in the manner required by law.

**HUMAN SERVICES: Yeas:** Nolan, Tennis, Holman, McGrain, Hope, Anthony  
**Nays:** Vickers **Absent:** None **Approved 7/14/14**

**FINANCE: Yeas:** Anthony, Tennis, McGrain, Bahar-Cook  
**Nays:** Schafer, Vickers **Absent:** Koenig **Approved 7/16/14**

Introduced by the Law & Courts Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING DEPUTY JEFFREY SHATTUCK  
OF THE INGHAM COUNTY SHERIFF'S OFFICE**

**RESOLUTION 14 -**

WHEREAS, Deputy Shattuck was hired by the Ingham County Sheriff's Office as a Deputy in 1997 and assigned to the Corrections Division; and

WHEREAS, throughout his career Deputy Shattuck was a dedicated employee and well respected by his peers; and

WHEREAS, during his career Deputy Shattuck was professional, dedicated, and very knowledgeable when it came to the operations of the Ingham County Sheriff's Office; and

WHEREAS, over his 17 year career with the Ingham County Sheriff's Office Deputy Jeffrey Shattuck received numerous letters of recognition; and

WHEREAS, after 17 years of dedicated service to the Ingham County Sheriff's Office Deputy Shattuck is retiring on July 19, 2014.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Deputy Jeffrey Shattuck for his 17 years of dedicated service to the citizens of Ingham County and wishes him continued success in all of his future endeavors.

**LAW & COURTS: Yeas:** Bahar-Cook, Crenshaw, Celentino, Tsernoglou, Schafer, Maiville  
**Nays:** None **Absent:** Hope **Approved 7/10/14**

Introduced by the Law & Courts Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF THE CRIMINAL DEFENSE ATTORNEY  
REPRESENTATIVE TO THE INGHAM COUNTY/CITY OF LANSING COMMUNITY  
CORRECTIONS ADVISORY BOARD**

**RESOLUTION 14 -**

WHEREAS, the Ingham County Board of Commissioners authorized participation of Ingham County with the City of Lansing in a joint City/County Community Corrections Advisory Board through Resolution 90-51; and

WHEREAS, the make-up of the Community Corrections Advisory Board must represent various criminal justice and community interests as specified in Public Act 511; and

WHEREAS, the business community and general public representative positions are currently vacant; and

WHEREAS, Mick Grewal, 671 Sherwood Road, Williamston, 48895 is interested in being appointed to the Community Corrections Advisory Board as the criminal defense attorney representative; and

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners appoints Mick Grewal to serve on the Community Corrections Advisory Board as the criminal defense attorney representative to a term expiring September 17, 2015.

BE IT FURTHER RESOLVED, that the County Clerk forward a copy of this resolution to the City of Lansing for consideration of this joint appointment.

BE IT FURTHER RESOLVED, that the City of Lansing is requested to review and confirm the above appointment as soon as possible.

**LAW & COURTS: Yeas:** Bahar-Cook, Crenshaw, Celentino, Tsernoglou, Schafer, Maiville

**Nays:** None **Absent:** Hope **Approved 7/10/14**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ADOPT THE 2015 JUVENILE JUSTICE COMMUNITY AGENCY  
PROCESS CALENDAR**

**RESOLUTION 14 -**

WHEREAS, a Juvenile Justice Millage was approved by the voters of Ingham County in November of 2002 and renewed in 2006, for the purpose of funding an increase to Ingham County's capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles; and

WHEREAS, the Ingham County Board of Commissioners wishes to adopt a Resolution to establish the 2015 Juvenile Justice Community Agency Process and to reserve Juvenile Justice Millage funds in the amount of \$100,000 for this purpose.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby adopts the attached 2015 Juvenile Justice Community Agency Process Calendar to establish time lines for the process.

**LAW & COURTS: Yeas:** Bahar-Cook, Crenshaw, Celentino, Tsernoglou, Schafer, Maiville  
**Nays:** None **Absent:** Hope **Approved 7/10/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
**Nays:** None **Absent:** None **Approved 7/16/14**

## 2015 JUVENILE JUSTICE COMMUNITY AGENCY PROCESS CALENDAR

July 22, 2014	The Board of Commissioners adopts the 2015 Juvenile Justice Community Agency Process Calendar Resolution.
July 23, 2014	A press release is prepared announcing the availability of Juvenile Justice Community Agency funds and invites community organizations to submit an application. The application deadline is August 22, 2014, 5:00 p.m.
August 25, 2014	The Controller's Office prepares a summary of the Juvenile Justice Community Agency applicants and forwards the summary to the County Attorney's Office to ensure that the agency's proposed purposes are legal under Michigan Law and comply with the intent of the Juvenile Justice Millage.
September 23, 2014	A Juvenile Justice Community Agency notebook is prepared by the Controller/Administrator's Office. The notebook includes all agencies who submitted applications for review by the Law & Courts Committee. (Notebook is distributed at the September 23, 2014 Board of Commissioners' Meeting.)
October 2, 2014	The Law & Courts Committee reviews the Juvenile Justice Community Agency applications and makes recommendations for funding. Juvenile Justice Community Agency applicants are invited to attend the Law & Courts Committee meeting. The Law & Courts Committee makes their recommendations by Resolution to the Finance Committee.
October 8, 2014	The Finance Committee approves the Resolution for Juvenile Justice Community Agency funding to the Board of Commissioners.
October 14, 2014	The Board of Commissioners authorizes a Resolution for the 2015 Juvenile Justice Community Agency grant awards.
October 15, 2014	The Juvenile Justice Community Agency applications are sent to the County Attorney's Office for contract preparation.
October 15, 2014	Juvenile Justice Community Agencies are notified of the County grant award and informs the agency that a County contract will be forthcoming in December.
December 2014	Contracts are received from the County Attorney's Office and mailed to the Juvenile Justice Community Agencies for appropriate signatures. When the contracts are mailed, a request is made to agencies to mail their Certificate of Insurances and a Revised Scope of Services if the grant award is different than the original requested amount.
January 2015	Fifty percent of the grant award is sent to the Juvenile Justice Community Agency upon receipt of the agency's signed contract and the appropriate documentation as listed above.
July 14, 2015	The Juvenile Justice Community Agencies send in their first six month report to the Controller's Office and upon review by staff, a check for the remaining portion of the grant is sent to the agency.

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING PARTICIPATION WITH THE  
MICHIGAN DEPARTMENT OF HUMAN SERVICES FOR A ONE YEAR PILOT PROJECT FOR  
THE TRANSPORTATION OF SPECIFIC JUVENILES**

**RESOLUTION 14 -**

WHEREAS, the Michigan Department of Human Services seeks to enter into a one (1) year pilot project for the transportation of specific juveniles; and

WHEREAS, the purpose of the pilot project is for the Ingham County Sheriff's Office to provide transportation for the specific in-custody juveniles under the care of the Michigan Department of Human Services when requested throughout Ingham County and its contiguous Counties; and

WHEREAS, the Ingham County Sheriff's Office wishes to participate in the one (1) year pilot project with the Michigan Department of Human Services for the transportation of specific in-custody juveniles; and

WHEREAS, the Michigan Department of Human Services shall reimburse Ingham County for the Sheriff Deputies' overtime wages and transportation costs not to exceed \$2,500.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Sheriff's Office to participate and contract with the Michigan Department of Human Services in the pilot project for the transportation of specific in-custody juvenile inmates, for an amount up to \$2,500.00, for the time period of August 1, 2014 through July 31, 2015.

BE IT FURTHER RESOLVED, that the Controller is authorized to amend the Ingham County Sheriff's Office 2014 and 2015 budget in accordance with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the Sheriff are authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Bahar-Cook, Crenshaw, Celentino, Tsernoglou, Schafer, Maiville  
**Nays:** None **Absent:** Hope **Approved 7/10/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
**Nays:** None **Absent:** None **Approved 7/16/14**



Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH G & L PROCESS SERVICES, INC. TO  
PROVIDE CIVIL PROCESS SERVICE FOR THE INGHAM COUNTY SHERIFF'S OFFICE**

**RESOLUTION 14 -**

WHEREAS, the Ingham County Sheriff's Office, by state statutes, must provide civil process service for county residences; and

WHEREAS, for over twenty years T & C Process Services has contracted with the Ingham County Sheriff's Office to provide this service; and

WHEREAS, T & C Process Services is ending their business the end of June 2014; and

WHEREAS, Ingham County Sheriff's Office is requesting to enter into a contract agreement with G & L Process Services, Inc.; and

WHEREAS, the owner and CEO of G & L Process Services, Inc. has worked for T & C Process Services for over ten years; and

WHEREAS, the contract agreement between the Ingham County Sheriff's Office and G & L Process Services, Inc. has been reviewed and authorized by Cohl, Stoker & Toskey P.C.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with G & L Process Services, Inc. from June 30, 2014 through January 1, 2017.

BE IT FURTHER RESOLVED, the contract with G & L Process Services, Inc. is to serve civil process requiring seizure or attachment of property pursuant to the Michigan Court Rules and Statutes so providing.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Sheriff and the Board Chairperson to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Bahar-Cook, Crenshaw, Celentino, Tsernoglou, Schafer, Maiville  
**Nays:** None **Absent:** Hope **Approved 7/10/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
**Nays:** None **Absent:** None **Approved 7/16/14**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND THE DELHI TOWNSHIP POLICE SERVICES CONTRACT  
BY CONTINUING A SCHOOL RESOURCE OFFICER**

**RESOLUTION 14 -**

WHEREAS, the Charter Township of Delhi and the Holt Public Schools have collaborated to fund a Deputy Sheriff; and

WHEREAS, both entities have agreed this Deputy Sheriff will be titled School Resource Officer; and

WHEREAS, the primary duties of the School Resource Officer will be at the Holt Public Schools and school related activities; and

WHEREAS, the Deputy Sheriff/School Resource Officer will continue this assignment through December 31, 2014 when it will be added to the Delhi Police Contract budget; and

WHEREAS, the Ingham County Sheriff's Office and Budget office have determined the cost to be \$47,768 for August 1, 2014 to December 31, 2014.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners approves amending the current Police Service Contract for the Charter Township of Delhi effective August 1, 2014 through December 31, 2014 by increasing the contract to \$47,768.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners approves adding one contract Deputy Sheriff Position to the Sheriff's Office roster for the duration of this contract subject to the availability of contract funds.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners directs the Controller/Administrator and Budget Office to make the necessary adjustments to the Ingham Sheriff's Office 2014 Budget and Position Allocation list.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the Sheriff to sign all necessary contract documents consistent with this Resolution upon review and approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Bahar-Cook, Crenshaw, Celentino, Tsernoglou, Schafer, Maiville  
**Nays:** None **Absent:** Hope **Approved 7/10/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers

**Nays:** None    **Absent:** None    **Approved 7/16/14**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING AN AMENDMENT TO THE 30<sup>TH</sup> CIRCUIT COURT 2014/15  
CHILD CARE FUND BUDGET FOR THE FIRST STEP PROGRAM AND SUBCONTRACTING  
WITH HIGHFIELDS, INC. FOR THE PARENTING WISELY CURRICULUM**

**RESOLUTION 14 -**

WHEREAS, the Ingham County Circuit Court Family Division manages the First Step Program, a Specialty Court designed to eliminate barriers that exist for parents who are brought before the court due to allegations of educational neglect; and

WHEREAS, Highfields, Inc. is interested in partnering with the Court to provide cognitive behavioral education to parents in the First Step program by using an evidence based curriculum called Parenting Wisely; and

WHEREAS, Parenting Wisely would be included in the treatment plan for educational neglect cases in which a lack of effective parenting is viewed as one of the barriers; and

WHEREAS, there will be no cost to Ingham County to implement Parenting Wisely as Highfields, Inc. will use funds from their resources to pay for this initiative and the Court will include it in the Family Division's Child Care Fund Budget for 50% reimbursement from the State of Michigan; and

WHEREAS, piloting the Parenting Wisely curriculum in the First Step Program will have a cost not to exceed \$16,800 with the funds coming from Highfields, Inc. and 50% reimbursement from the State of Michigan's Child Care Fund; and

WHEREAS, the pilot will run August 1, 2014 through September 30, 2015 and it is anticipated that up to 32 parents will receive the Parenting Wisely curriculum.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the request of the 30<sup>th</sup> Circuit Court Family Division to amend the Family Division's 2014/15 Child Care Fund budget by increasing it by \$16,800 for the First Step Program.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners hereby authorizes accepting \$8,400 from Highfields, Inc. for the local match to be used for the implementation of the Parenting Wisely curriculum to parents in the Ingham County Circuit Court Family Division's First Step program.

BE IT FURTHER RESOLVED, that the Controller is directed to make the necessary budgetary amendments to the Family Division's Child Care Fund Budget, increasing it by \$16,800.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a subcontract with Highfields, Inc. in an amount not to exceed \$16,800 for the Parenting Wisely Program for the time period of August 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Bahar-Cook, Crenshaw, Celentino, Tsernoglou, Schafer, Maiville  
**Nays:** None **Absent:** Hope **Approved 7/10/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
**Nays:** None **Absent:** None **Approved 7/16/14**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION FOR AUTHORIZATION TO ENTER INTO A THREE YEAR CONTRACT  
WITH VARIOUS RESIDENTIAL PLACEMENTS**

**RESOLUTION 14 -**

WHEREAS, the Ingham County Circuit Court Family Division would like to enter into three year contracts with various residential placement facilities for the purpose of providing treatment intervention to adjudicated delinquent youth; and

WHEREAS, three year contracts allow for the County to better forecast residential costs for the coming budget years; and

WHEREAS, the Court, after hearing testimony and making findings, may issue an order placing juveniles in an appropriate treatment facility; and

WHEREAS, a list of residential placement facilities and per diems is attached to this resolution.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an agreement with the attached list of residential placement facilities for the care and treatment services of Court adjudicated youth not to exceed the per diems listed in the same attachment for the time period of October 1, 2014 through September 30, 2017.

BE IT FURTHER RESOLVED, the funds for these placements will come from the Family Division's Private Institution line item within the Child Care Fund.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any contract documents on behalf of the County after approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Bahar-Cook, Crenshaw, Celentino, Tsernoglou, Schafer, Maiville  
**Nays:** None **Absent:** Hope **Approved 7/10/14**

**FINANCE: Yeas:** Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
**Nays:** Koenig **Absent:** None **Approved 7/16/14**

## Residential Placements

Placement Name	Per diem costs, not to exceed
Highfields	\$200
Lakeside	Range from \$190 to \$210
Boys Town	Range from \$130 to \$430
Glen Mills	Range from \$154 to \$178
Angel House	\$235
Mingus	\$230
Woodward	Range from \$140 to \$200
Clarinda	\$140
Normative	\$230
Abraxas	\$430
Wolverine	\$325
Turning Point	\$315
St. Vincent's	\$250
Muncie	\$181
Wedgwood	Range from \$190 to \$375
Midwest Center for Youth and Families	\$425
Sunny Crest Youth Ranch	\$195
Maurice Spear	\$155
New Hope	\$195
Havenwyck	\$260
Pine Rest	\$315
Mountain Home	\$215
D.A. Blodgett	\$80
Starr Commonwealth	Range from \$56 to \$231
Rite of Passage	\$200

Mesabi Academy	\$425
----------------	-------



Introduced by Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A JUVENILE ACCOUNTABILITY GRANT FROM  
THE CAPITAL REGION COMMUNITY FOUNDATION AND SUBCONTRACT WITH  
THE RESOLUTION SERVICES CENTER OF CENTRAL MICHIGAN**

**RESOLUTION 14 -**

WHEREAS, the Ingham County Prosecutor's Office applied and has been approved for funding for the continuation of the "Juvenile Accountability and Restorative Justice Project" from the Capital Region Community Foundation; and

WHEREAS, the grant is for \$4,000, with a county match of \$2,185, a Resolution Services Center match of \$1,815, and a City of Lansing match of \$6,000; and

WHEREAS, this is a continuation of a program that was originally authorized by Resolution #12-294; and

WHEREAS, the Resolution Services Center (formerly Dispute Resolution Center) of Central Michigan has provided quality services to Ingham County youth through the Juvenile Accountability Block Grant by providing early intervention for low-level juvenile offenders with ticket offenses; and

WHEREAS, the services provided by the Resolution Services Center of Central Michigan through the Juvenile Accountability Block Grant and the subsequent continuation program titled the "Ingham County Juvenile Accountability and Restorative Justice Project" save court resources by managing juvenile ticket offenses that would otherwise be submitted to the Circuit Court-Family Division; and

WHEREAS, the City of Lansing's financial involvement in this project will consist of a separate sub-contract between the City of Lansing and the Resolution Services Center of Central Michigan; and

WHEREAS, the Resolution Services Center's financial involvement as a funder of the program will be handled internally by the Center.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves a grant award contract from the Capital Region Community Foundation in the amount of \$4,000 with a county match of \$2,185 already budgeted for in 2014 for a total program cost of \$6,185 for the Juvenile Accountability and Restorative Justice Project.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves entering into a subcontract between the Ingham County Prosecutor and the Resolution Services Center of Central Michigan in

the amount of \$6,185 for Juvenile Accountability and Restorative Justice programming for the time period of May 30, 2014 through May 30, 2015.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments in the 2014 and 2015 Prosecuting Attorney's Office budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the Prosecutor to sign any necessary contract or subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Bahar-Cook, Crenshaw, Celentino, Tsernoglou, Schafer, Maiville

**Nays:** None **Absent:** Hope **Approved 7/10/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers

**Nays:** None **Absent:** None **Approved 7/16/14**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING SUBMISSION OF A GRANT APPLICATION AND ENTERING  
INTO A CONTRACT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS FOR INGHAM  
COUNTY/CITY OF LANSING COMMUNITY CORRECTIONS AND ENTERING INTO PROGRAM  
SUBCONTRACTS FOR FY 2014-2015**

**RESOLUTION 14 -**

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the original Ingham County/City of Lansing Community Corrections Comprehensive Plan; and

WHEREAS, the State Community Corrections Advisory Board for FY 2014-2015; and

WHEREAS, the FY 2014-2015 Application provides for the continuation of the following CCAB Plans and Services programming Relapse Prevention and Recovery (\$47,200); Gatekeeper services (\$12,500) to be provided by the CCAB Staff Consultant; Cognitive Change Groups (\$23,936) to be provided by National Council on Alcoholism, and for Day Reporting services (\$32,420) to be provided by Northwest Initiative – ARRO; and, Sentinel, Inc. Electronic Monitoring Services for Pretrial defendants (\$26,337) for a subcontract program total of \$136,190; and

WHEREAS, the FY 2014-2015 Application also provides funding for a special part-time Pretrial Services Investigator (\$25,683) to enhance the community supervision capacity of 30<sup>th</sup> Circuit Court Pretrial Services and for CCAB Administration in the amount of \$50,422 for a Plans and Services total of \$218,498 for the time period of October 1, 2014 through September 30, 2015; and

WHEREAS, the FY 2014-2015 grant award provides Ingham County with the use of a projected 34 residential beds with M.D.O.C. contracting directly with residential providers rather than with local jurisdictions for a projected value of \$589,475 and another 1.23 beds per day funded with Drunk Driver Jail Reduction – Community Treatment Program (DDJR-CTP) grant funds in the amount of \$21,169; and

WHEREAS, pursuant to the FY 2014-2015 Application, residential services are to be provided by Community Programs, Inc., Pine Rest Christian Mental Health Services, Kalamazoo Probation Enhancement Program, Inc., National Council on Alcoholism, and CEI-CMH House of Commons; and

WHEREAS, pursuant to the FY2014-2015 grant award, the County may enter into subcontracts for the purpose of implementing Plans and Services programs and services identified in the Community Corrections Plan and Application; and

WHEREAS, the Subcontractors for Plans and Services programming are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an Agreement with the Michigan Department of Corrections for Ingham County/City of Lansing Community Corrections FY 2014-2015 in the amount of \$218,498 in CCAB Plans and Services and administration funds, \$21,169 in Drunk Driving Jail Reduction and Community Treatment Program funds for a total of \$239,667 and for the use of an estimated 34 residential beds per day for a value amounting to \$589,475 for the time period of October 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into subcontracts for CCAB Plans and Services programming from October 1, 2014 through September 30, 2015 with the National Council on Alcoholism for the actual cost of Cognitive Change groups not to exceed \$23,936; with CEI Community Mental Health for the actual cost of Relapse Prevention and Recovery services not to exceed \$47,200; with Northwest Initiative - ARRO for the actual cost of Day Reporting services not to exceed \$32,420; and with Sentinel, Inc. for electronic monitoring for Pretrial defendants not to exceed \$26,337.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the continued funding of a special part-time (19 hours per week) Pretrial Services Investigator position at the ICEA PRO06 salary grade not to exceed \$25,683.

BE IT FURTHER RESOLVED, that entering into the subcontracts and maintaining the Pretrial Services Investigator position are contingent upon entering into the Agreement with the State.

BE IT FURTHER RESOLVED, that the subcontracts and Pretrial Services Investigator position are contingent throughout the subcontract period on the availability of grant funds from the State of Michigan for these purposes.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts\subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Bahar-Cook, Crenshaw, Celentino, Tsernoglou, Schafer, Maiville  
**Nays:** None **Absent:** Hope **Approved 7/10/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
**Nays:** None **Absent:** None **Approved 7/16/14**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING AN EQUIPMENT MAINTENANCE CONTRACT  
AMENDMENT WITH HARRIS CORPORATION FOR THE INGHAM COUNTY PUBLIC  
SAFETY RADIO SYSTEM MICROWAVE EQUIPMENT**

**RESOLUTION 14 -**

WHEREAS, the Ingham County Board of Commissioners operates the Ingham County Public Safety Radio System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, after two years of operations of the consolidated 9-1-1 Center the Director has identified the need for additional equipment to be added to the current service/maintenance agreement with Harris Corporation; and

WHEREAS, the Public Safety Radio System uses a microwave system to transmit radio signals from the 9-1-1 Center to the main transmit site, this equipment is not on the maintenance-service plan and is in need of preventative maintenance and repair at various times; and

WHEREAS, the 9-1-1 Director has obtained pricing for the microwave equipment be added to the current maintenance agreement, from August 1 – September 30, 2014 (\$1473.65) and from October 1, 2014 through September 30, 2015 (\$8,841.90), and is requesting 9-1-1 Funds totaling \$10,315.55.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract amendment to the existing Harris Corporation Public Safety Radio System maintenance contract for an additional \$10,315.55 for the time period of August 1, 2014 through September 30, 2015 for the costs associated with the maintenance of the MDR800 Alcatel Microwave from the 9-1-1 Center to the Lansing Board of Water and Light (LBWL) prime site including annual preventative maintenance and equipment repair (no tower services).

BE IT FURTHER RESOLVED, that the expenditure of \$10,315.55 will come from the 9-1-1 Emergency Telephone Dispatch Services 9-1-1 fund balance.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers that are consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract /purchase order documents consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Bahar-Cook, Crenshaw, Celentino, Tsernoglou, Schafer, Maiville  
**Nays:** None **Absent:** Hope **Approved 7/10/14**

**FINANCE: Yeas:** Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
**Nays:** None **Absent:** Koenig **Approved 7/16/14**