INGHAM COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING—6:30 P.M.
COMMISSIONERS’ ROOM, COURTHOUSE
MASON, MICHIGAN

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. TIME FOR MEDITATION

V. APPROVAL OF THE MINUTES OF March 11, 2014

VI. ADDITIONS TO THE AGENDA

VII. PETITIONS AND COMMUNICATIONS

1. LETTER FROM REPRESENTATIVE TOM COCHRAN REGARDING A SUPPLEMENTAL SPENDING BILL THAT WILL PROVIDE FUNDING FOR ROAD MAINTENANCE AND AN OPPORTUNITY TO DISCUSS THIS BILL WITH HIM AT A FORUM.

VIII. LIMITED PUBLIC COMMENT

IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

X. CONSIDERATION OF CONSENT AGENDA

XI. COMMITTEE REPORTS AND RESOLUTIONS

2. RESOLUTION PROCLAIMING APRIL 1, 2014 AS NATIONAL SERVICES RECOGNITION DAY IN INGHAM COUNTY

3. COUNTY SERVICES COMMITTEE - RESOLUTION HONORING MELVIN MCWILLIAMS

4. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING STACIA KING

5. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING KENDRA MCFADDEN
6. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING REVEREND DESIRAE KELLEY-KATO

7. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING RINA RISPER

8. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING JAMES BIBBS

9. COUNTY SERVICES COMMITTEE – RESOLUTION IN HONOR OF THE 2014 STATE ARBOR DAY CELEBRATION

10. COUNTY SERVICES COMMITTEE – RESOLUTION DECLARING MARCH 31, 2014 AS “CESAR E. CHAVEZ DAY” IN INGHAM COUNTY

11. COUNTY SERVICES COMMITTEE – RESOLUTION DESIGNATING MARCH, 2014 AS “CERTIFIED GOVERNMENT FINANCIAL MANAGER MONTH” IN INGHAM COUNTY

12. COUNTY SERVICES COMMITTEE – RESOLUTION TO ADOPT AN EQUAL EMPLOYMENT OPPORTUNITY POLICY

13. COUNTY SERVICES COMMITTEE – RESOLUTION TO ADOPT A POLICY AGAINST HARASSMENT IN THE WORKPLACE

14. COUNTY SERVICES COMMITTEE – RESOLUTION TO ADOPT A SAFE WORKPLACE POLICY

15. COUNTY SERVICES COMMITTEE – RESOLUTION TO AUTHORIZE APPROVAL OF THE PRELIMINARY PLAT OF SIERRA RIDGE ESTATES

16. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT

17. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING A REDUCTION IN THE RENTAL RATE AT 1621 LAKE LANSING ROAD, HASLETT, MICHIGAN

18. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES RECREATION PASSPORT GRANT PROGRAM FOR REPAIRS AND RESURFACING OF THE ACCESSIBLE NON-MOTORIZED TRAIL AT HAWK ISLAND COUNTY PARK
19. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING A CONTRACT WITH MAURER & PARKS WELL DRILLING, INC. FOR MATERIALS AND LABOR TO RELOCATE AN IRRIGATION WELL AT LAKE LANSING PARK-SOUTH

20. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES TRUST FUND FOR AN ACCESSIBLE PLAYGROUND AT POTTER PARK

21. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE PURCHASE OF A REPLACEMENT TRACTOR FROM D&G EQUIPMENT FOR THE HUMAN SERVICES BUILDING

22. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND RESOLUTION #14-067 WHICH AUTHORIZED A BRIDGE DESIGN PROFESSIONAL ENGINEERING SERVICES CONTRACT WITH MANNIK & SMITH GROUP, INC.

23. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING A CHANGE OF CONTRACTORS FOR JANITORIAL SERVICES & SUPPLIES FOR THE ROAD DEPARTMENT


25. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING THE COLLECTIVE BARGAINING AGREEMENT 2014 WAGE REOPENER WITH THE FRATERNAL ORDER OF POLICE CAPITOL CITY LODGE NO. 141 – CORRECTIONS UNIT

26. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING ENTERING INTO A GRANT WITH THE MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS AND APPOINTING DOUGLAS A. STOVER AS COUNTY GRANT ADMINISTRATOR FOR THE 2014 REMONUMENTATION PROJECT

27. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO CONTRACT WITH RONNIE M. LESTER AS COUNTY REPRESENTATIVE FOR THE INGHAM COUNTY MONUMENTATION AND REMONUMENTATION PROJECT IN 2014

28. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO
29. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH NIELSEN COMMERCIAL CONSTRUCTION COMPANY, INC. FOR GENERAL CONTRACTOR SERVICES FOR THE CONSTRUCTION OF A TENSION FABRIC PRACTICE ARENA AT THE INGHAM COUNTY FAIRGROUNDS

30. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE SALE OF OFFICE FURNITURE AND COMPUTER EQUIPMENT TO THE INGHAM HEALTH PLAN

31. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE ESTABLISHMENT OF AN ELECTRONIC HEALTH RECORDS ANALYST POSITION CLASSIFICATION

32. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO EXTEND THE LEASE AGREEMENT WITH SPARROW HEALTH SYSTEMS AT 901 EAST MOUNT HOPE – WELL CHILD HEALTH CENTER

33. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO EXTEND THE PHYSICIAN SERVICES AGREEMENT WITH MICHIGAN STATE UNIVERSITY’S COLLEGE OF HUMAN MEDICINE TO PROVIDE A PART-TIME FAMILY MEDICINE PHYSICIAN FOR THE PROVISION OF PRIMARY MEDICAL SERVICES

34. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO DISTRIBUTE COUNTY URBAN REDEVELOPMENT FUNDS THROUGH A CONTRACT WITH REACH STUDIO ART CENTER

35. RESOLUTION TO ACCEPT A MICHIGAN MUNICIPAL RISK MANAGEMENT ASSOCIATION GRANT FOR THE INGHAM COUNTY SHERIFF’S OFFICE EMERGENCY VEHICLE OPERATIONS TRAINING

36. LAW AND COURTS AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT A MICHIGAN MUNICIPAL RISK MANAGEMENT ASSOCIATION GRANT FOR THE INGHAM COUNTY SHERIFF’S OFFICE SUPERVISORS TRAINING

37. LAW AND COURTS, COUNTY SERVICES AND FINANCE COMMITTEES –
RESOLUTION APPROVING THE USE OF CONTINGENCY FUNDS FOR A TEMPORARY HIRE FOR INGHAM COUNTY PROBATE COURT

38. LAW AND COURTS COMMITTEE – RESOLUTION RECOGNIZING THE ACHIEVEMENTS OF INGHAM ACADEMY’S ‘YOUTH ADVANCEMENT THROUGH ATHLETICS’ PROGRAM

XII. SPECIAL ORDERS OF THE DAY

XIII. PUBLIC COMMENT

XIV. COMMISSIONER ANNOUNCEMENTS

XV. CONSIDERATION AND ALLOWANCE OF CLAIMS

XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org
March 11, 2014 REGULAR MEETING

Board of Commissioners Room – Courthouse
Mason – 6:30 p.m.
March 11, 2014

CALL TO ORDER:
Chairperson Celentino called the March 11, 2014 regular meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Anthony, Bahar-Cook, Celentino, Crenshaw, Holman, Hope, Koenig, Maiville, McGrain, Nolan, Schafer, Tennis, Tsernoglou and Vickers.

Members Absent: None.

A quorum was present.

PLEDGE OF ALLEGIANCE:
Chairperson Celentino called on Richard Smith and Todd Carylia to lead the Board in the Pledge of Allegiance.

MEDIATION:
Chairperson Celentino asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF MINUTES OF FEBRUARY 25, 2014:
Commissioner Nolan moved to approve the minutes of the February 25, 2014 meeting. Commissioner Maiville seconded the motion.

Motion to approve the minutes, as presented, carried unanimously.

ADDITIONS TO THE AGENDA:
Chairperson Celentino indicated that without objection, the following substitute resolution would be added to the agenda to replace Agenda Item No. 16:

Law and Courts and Finance Committees – Resolution to enter into a contract with the City of Lansing and to accept the FY 2013 Homeland Security Grant Program Funds for the Regional Planner Grant

PETITIONS AND COMMUNICATIONS:
There were no petitions or communications.

LIMITED PUBLIC COMMENT:
Richard Smith, CMH Mental Health Program, addressed the Board of Commissioners and stated that he was happy to be at the meeting.

**CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR:**

There were no comments from the Committee Chairs.

**CONSIDERATION OF CONSENT AGENDA:**

Commissioner Maiville moved to adopt a consent agenda consisting of all items except Agenda Item No. 1. Commissioner Schafer seconded the motion.

Motion carried unanimously.

Items on the consent agenda were adopted by unanimous roll call vote. Items voted on separately are so noted in the minutes.
ADOPTED - MARCH 11, 2015
Agenda Item No. 1

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION ESTABLISHING A TRAILS AND PARKS TASK FORCE

RESOLUTION # 14 - 082

WHEREAS, the County Services Committee has been charged with the responsibility of establishing a task force to explore the feasibility of a trails and parks millage for Ingham County; and

WHEREAS, the County Services Committee has recommended that County Commissioners and members of the Ingham County Parks and Recreation Committee initially serve on the Task Force.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby establishes a Trails and Parks Task Force and appoints the following:

   Commissioner Carol Koenig
   Commissioner Penelope Tsernoglou
   Commissioner Dianne Holman
   Commissioner Don Vickers
   Commissioner Todd Tennis
   Commissioner Rebecca Bahar-Cook
   Commissioner Bryan Crenshaw
   Matt Bennett, Parks and Recreation Commission
   Mike Rice, Parks and Recreation Commission
   Sara Nichols, Parks and Recreation Commission
   Ralph Monsma, Parks and Recreation Commission
   Commissioner Victor Celentino (ex-officio member)

BE IT FURTHER RESOLVED, the Task Force will assess the needs of the trails and parks, weigh the necessity for a millage, determine the use of the millage funds and establish precise ballot language.

BE IT FURTHER RESOLVED, Commissioner Carol Koenig will serve as the Chairperson of the Task Force and the first meeting is scheduled for Monday, March 24, 2014 at 7 pm.

COUNTY SERVICES: Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville  
Nays: None  Absent: None  Approved 3/4/14

Commissioner Holman moved the resolution. Commissioner Bahar-Cook seconded the motion.
Discussion.

Commissioner Holman highlighted points from the resolution as the Chairperson of the County Services Committee.

Commissioner Schafer stated that he will be voting against the resolution.

The motion carried. **Yeas:** Anthony, Bahar-Cook, Celentino, Crenshaw, Holman, Hope, Koenig, Maiville, McGrain, Nolan, Tennis, Tsernoglou and Vickers. **Nays:** Schafer. **Absent:** None.
Introduce by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 14 - 083

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated February 20, 2014 as submitted.

COUNTY SERVICES: Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
   Nays: None   Absent: None   Approved 3/4/14

Adopted as part of the consent agenda.
## LIST OF CURRENT PERMITS ISSUED

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**MANAGING DIRECTOR:** ______________________________
INTRODUCED BY THE COUNTY SERVICES COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE AND CERTIFY
THE INGHAM COUNTY 2013 PUBLIC ROAD MILEAGE REPORT

RESOLUTION # 14 - 084

WHEREAS, Public Act 51 of 1951, as amended, requires that each county submit an annual report to the State Transportation Commission that illustrates its public road mileage at the end of each year; and

WHEREAS, The Ingham County road mileage can fluctuate from year to year through the addition of roads through development or jurisdiction transfers and by subtraction of roads by road abandonments or jurisdiction transfers; and

WHEREAS, the reported road mileage is used to apportion Michigan Transportation Fund (MTF) revenue to each public road agency (MDOT, county road commissions, cities, and villages) within the state; and

WHEREAS, the provisions of Public Act 51 of 1951 require that the report “must be signed and dated by the Chairman of the Board of County Road Commissioners.”

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves and authorizes the Board Chairperson to sign the 2013 Public Road Mileage Report document that is consistent with this resolution.

COUNTY SERVICES:  Yeas:  Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays:  None  Absent:  None  Approved 3/4/14

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**TOTAL= 1253.36**  January 1, 2014
Adopted as part of the consent agenda
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE PURCHASE OF A NEW SUN SERVER FROM MYTHICS

RESOLUTION # 14 - 086

WHEREAS, Ingham County Court System currently utilize a SUN server to host its primary application Court View and the Jury System; and

WHEREAS, the current server is over 7 years old and has exceeded the systems useful life; and

WHEREAS, due to limited disk space and higher cost of maintenance it is recommended the current server be replaced; and

WHEREAS, three quotes were obtained and the lowest cost vendor on the GSA Schedule #GS-35F-013M was selected; and

WHEREAS, it is the recommendation of the Chief Information Officer and MIS personnel that a replacement system from MYTHICS, located in Virginia, be procured to replace the outdated system.

THEREFORE BE IT BE RESOLVED, that the Board of Commissioners authorizes the County to purchase a replacement system through MYTHICS at a cost of $57,015.55.

BE IT FURTHER RESOLVED, that funding for this replacement server in the amount of $57,015.55 come from the MIS Network Hardware Maintenance Fund (636-25810-932032).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Purchasing Department to issue a purchase order for the replacement system.

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
    Nays: None   Absent: None   Approved 3/4/14

FINANCE:  Yeas: Koenig, Anthony, Tennis, McGrain, Vickers
    Nays: None   Absent: Bahar-Cook, Schafer   Approved 3/5/14

Adopted as part of the consent agenda
INTRODUCED BY THE FINANCE COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION ESTABLISHING THE BUDGET CALENDAR FOR 2015

RESOLUTION # 14 - 087

WHEREAS, Public Act 621 of 1978 provides that the Board of Commissioners establishes an appropriate time schedule for preparing the budget; and

WHEREAS, this Act requires that each elected official, department head, administrative office or employer of a budgetary center shall comply with the time schedule and requests for information from the Controller.

THEREFORE BE IT RESOLVED, that the attached budget calendar for the 2015 budget process be adopted.

BE IT FURTHER RESOLVED, that the County Clerk shall be directed to provide written notification of the attached budget calendar to all elected officials and department heads.

FINANCE: YEAS: Koenig, Anthony, Tennis, McGrain, Vickers

NAYS: None

ABSENT: Bahar-Cook, Schafer

APPROVED 3/5/14

ADOPTED AS PART OF THE CONSENT AGENDA
### 2015 Budget Calendar

<table>
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<tr>
<th>Date</th>
<th>Event Description</th>
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<tr>
<td>March 5</td>
<td>Finance Committee recommends 2015 budget calendar.</td>
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<tr>
<td>March 11</td>
<td>Board of Commissioners approves 2015 budget calendar.</td>
</tr>
<tr>
<td>April 17 - 23</td>
<td>Committees review fees for various county services to make recommendations for</td>
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<td>any appropriate increases to be effective January 1, 2015.</td>
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<tr>
<td>April 17 - 22</td>
<td>Liaison Committees forward recommendations for strategic goals for 2015 to the</td>
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<td>Finance Committee.</td>
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<tr>
<td>April 23</td>
<td>Finance Committee recommends strategic goals for 2015.</td>
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<td>April 29</td>
<td>Board of Commissioners adopts strategic goals for 2015.</td>
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<tr>
<td>May 1 - 7</td>
<td>Committees make recommendations for increases to fees for various county services to be effective January 1, 2015.</td>
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<tr>
<td>May 13</td>
<td>Board of Commissioners adopts increases to fees for various county services to be effective January 1, 2015.</td>
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<td>May 30</td>
<td>Department heads, agencies and community agencies submit operating and capital budgets.</td>
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<tr>
<td>June 16 - 27</td>
<td>Controller holds budget meetings with departments.</td>
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<tr>
<td>August 20</td>
<td>Controller’s Recommended Budget distributed to full Board of Commissioners.</td>
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<tr>
<td>Aug. 25 – 28</td>
<td>Liaison Committees hold hearings on operating and capital budget recommendations.</td>
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<tr>
<td>September 10</td>
<td>Finance Committee holds hearing and makes operating and capital improvement budget recommendations.</td>
</tr>
<tr>
<td>October 28</td>
<td>Board holds public hearing on the General Fund Budget. Board adopts operating and capital budgets and millages.</td>
</tr>
</tbody>
</table>
Adopted - March 11, 2014

Agenda Item No. 7

Introduced by the Human Services and Finance Committees of the:

Ingham County Board of Commissioners

Resolution Authorizing Entering Into a Contract with the Architectural and Engineering Firm of Hobbs and Black to Provide Architectural and Engineering Services for the Ingham County Community Health Center (McLaren) Renovation Project

Resolution # 14-088

Whereas, the Health Department has been operating at capacity at each of its ten Community Health Centers; and

Whereas, these centers have not had the physical space to meet the growing demands of Ingham County residents; and

Whereas, although Hobbs and Black submitted the second lowest bid, they are a local registered vendor and have the most experience with health care facilities; and

Whereas, the Purchasing Department submitted proposals and after careful review of the bids, it is the recommendation of both the Purchasing and Facilities Departments to award a contract to Hobbs and Black to provide architectural and engineering services for the Ingham County Community Health Center (McLaren) renovation project, in the amount of $58,380.00; and

Whereas, the funds for this project are available within the CIP Line Item 511-60000-975000.

Therefore be it resolved, the Ingham County Board of Commissioners hereby authorizes entering into a contract with Hobbs and Black, 117 East Allegan Street, Lansing, Michigan 48933 to provide architectural and engineering services for the Ingham County Community Health Center (McLaren) renovation project for a not to exceed cost of $58,380.00.

Be it further resolved, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

Human Services: Yeas: Nolan, Tennis, Holman, McGrain, Hope, Anthony, Vickers
Nays: None
Absent: None
Approved 3/3/14

Finance: Yeas: Koenig, Anthony, Tennis, McGrain, Vickers
Nays: None
Absent: Bahar-Cook, Schafer
Approved 3/5/14
March 11, 2014 REGULAR MEETING

Adopted as part of the consent agenda
ADOPTED - MARCH 11, 2014
Agenda Item No. 8

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO EXTEND THE AGREEMENT WITH EDWARD W. SPARROW HOSPITAL ASSOCIATION FOR PHYSICIAN AND MEDICAL DIRECTION SERVICES FOR WOMEN’S HEALTH

RESOLUTION # 14 - 089

WHEREAS, in Resolution #13-139 an agreement was authorized between the Health Department and Edward W. Sparrow Hospital Association (Sparrow) for physician services and part-time medical direction for the Ingham Community Health Centers’ Women’s Health Services (Women’s Health) for the period April 1, 2013 through March 31, 2014; and

WHEREAS, the Health Department and Sparrow would like to extend the term of this agreement from April 1, 2014 through March 31, 2016; and

WHEREAS, there are no other changes to the terms of the agreement or compensation rates; and

WHEREAS, the Community Health Center Board of Directors has reviewed and supports this extension of the physician services and medical direction agreement with Sparrow; and

WHEREAS, the Acting Health Officer recommends that the Board of Commissioners authorize an extension of the physician services and medical direction agreement with Sparrow Hospital Association.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an extension to the agreement between the Health Department and Sparrow Hospital Association for physician services and medical direction for the Women’s Health Center for the period of April 1, 2014 through March 31, 2016.

BE IT FURTHER RESOLVED, that all other terms of the agreement and compensation rates shall remain unchanged.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments in the Health Department’s Budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.
HUMAN SERVICES: Yeas: Nolan, Tennis, Holman, McGrain, Hope, Anthony, Vickers
Nays: None Absent: None Approved 3/3/14

FINANCE: Yeas: Koenig, Anthony, Tennis, McGrain, Vickers
Nays: None Absent: Bahar-Cook, Schafer Approved 3/5/14

Adopted as part of the consent agenda
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE LEASE
OF THE FACILITY AT 5656 S. CEDAR STREET

RESOLUTION # 14 - 090

WHEREAS, Ingham County currently leases 14,672 square feet of the facility located at 5656 South Cedar Street in Lansing from Cedar IV, LLC; and

WHEREAS, the facility located at 5656 South Cedar Street in Lansing, known as Cedar Pointe, houses certain administrative functions of the Health Department, including Ingham Community Health Center Administration; and

WHEREAS, the Health Department will be down-sizing its operations at Cedar Pointe from 14,672 square feet to a total 9,396 square feet effective May 1, 2014 through the remaining term of the lease, through October 15, 2015; and

WHEREAS, formal notice has been provided to Cedar IV, LLC that effective May 1, 2014 approximately 6005 square feet of space currently leased by the County will be turned back to Cedar IV, LLC for re-leasing and 729 additional square feet of space, currently being leased by Ingham Health Plan Corporation, will be absorbed into the County’s lease; and

WHEREAS, an amendment to the lease agreement between the County and Cedar IV, LLC is necessary to reduce the total square footage to be leased by the County to 9,396 square feet; and

WHEREAS, there will be no change to the cost per square foot, however the monthly lease payment will decrease accordingly effective May 1, 2014 to the following:

\[
\text{May 1, 2014 – Oct 31, 2014:} \quad 9,396 \text{ sq ft} \times \frac{12.73 \text{/sq ft/yr}}{12 \text{ mos}} = 9,967.59/\text{month}  \\
\text{Nov 1, 2014 – Oct 31, 2015:} \quad 9,396 \text{ sq ft} \times \frac{13.11 \text{/sq ft/yr}}{12 \text{ mos}} = 10,265.13/\text{month}
\]

WHEREAS, all other terms of the lease agreement shall remain the same; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports this resolution to amend the lease agreement between Ingham County and Cedar IV, LLC for the facility located at 5656 South Cedar Street in Lansing.
THEREFORE BE IT RESOLVED, that the lease agreement between Ingham County and Cedar IV, LLC for the facility located at 5656 South Cedar Street in Lansing (Cedar Pointe) shall be amended to reflect a reduction of the total square footage leased by the County from 14,672 square feet to 9,396 square feet effective May 1, 2014.

BE IT FURTHER RESOLVED, that the amendment to the lease agreement shall reduce the monthly rental payment accordingly to be paid by the County to Cedar IV, LLC effective May 1, 2014 to the following:

May 1, 2014 – Oct 31, 2014:  9,396 sq ft x $12.73/sq ft/yr ÷ 12 mos = $9,967.59/month
Nov 1, 2014 – Oct 31, 2015:  9,396 sq ft x $13.11/sq ft/yr ÷ 12 mos = $10,265.13/month

BE IT FURTHER RESOLVED, that all other terms of the lease agreement shall remain unchanged.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas: Nolan, Tennis, Holman, McGrain, Hope, Anthony, Vickers
   Nays: None    Absent: None    Approved 3/3/14

FINANCE:  Yeas: Koenig, Anthony, Tennis, McGrain, Vickers
   Nays: None    Absent: Bahar-Cook, Schafer    Approved 3/5/14

Adopted as part of the consent agenda
ADOPTED - MARCH 11, 2014
Agenda Item No. 10

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO EXTEND THE AGREEMENT WITH MEDICAL STAFFING NETWORK FOR
PER DIEM PROFESSIONAL STAFFING FOR MEDICATION PASSING SERVICES
AT THE INGHAM COUNTY JAIL

RESOLUTION # 14 - 091

WHEREAS, in Resolution #13-166 the Ingham County Board of Commissioners authorized the an agreement with a vendor to provide medication passing services at the Ingham County Jail; and

WHEREAS, the Health Department entered into a per diem professional staffing agreement with Medical Staffing Network for medication passing services at the Ingham County Jail; and

WHEREAS, medication passing is a necessity in the delivery of high quality and efficient health care services to jail inmates; and

WHEREAS, the Medical Staffing Network provides the Health Department per diem professionals for the daily staffing assignments necessary for medication passing services at the Ingham County Jail; and

WHEREAS, the agreement with Medical Staffing Network will expire on April 22, 2014; and

WHEREAS, the Acting Health Officer recommends an extension of the agreement with Medical Staffing Network for per diem professional staffing for medication passing services at the Ingham County Jail.

THEREFORE BE IT RESOLVED, that the agreement with Medical Staffing Network for per diem professional staffing for medication passing services at the Ingham County Jail be extended for the period of April 23, 2014 through April 22, 2015.

BE IT FURTHER RESOLVED, that the agreement be extended with no changes to the Per Diem Professionals Rate Schedule.

BE IT FURTHER RESOLVED, that all other terms of the agreement shall remain unchanged.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.
HUMAN SERVICES: Yeas: Nolan, Tennis, Holman, McGrain, Hope, Anthony, Vickers
    Nays: None          Absent: None         Approved 3/3/14

FINANCE: Yeas: Koenig, Anthony, Tennis, McGrain, Vickers
    Nays: None          Absent: Bahar-Cook, Schafer       Approved 3/5/14

Adopted as part of the consent agenda.
Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #12-285 TO AUTHORIZE THE USE OF GRANT FUNDS FOR SUBCONTRACT SERVICES, TEMPORARY STAFF AND MARKETING AND MEDIA NEEDS

RESOLUTION # 14 - 092

WHEREAS, the infant mortality rate, the rate at which babies less than one year of age die, is often viewed as an overall indicator of a community’s health; and

WHEREAS, African American women bear an undue disease burden with disproportionately high rates of infant mortality, with rates of 17.8 per 1,000 live births, as compared to the white infant mortality rate of 8.0 per 1,000 live births; and

WHEREAS, Resolution #12-285 a grant agreement was authorized from the U.S. Department of Health and Human Services (HHS), Division of Health Resources and Services Administration (HRSA) in support of the Healthy Start Project. The Health Department was awarded an amount of up to $965,000 for the period June 1, 2012 through May 31, 2014; and

WHEREAS, the amendment will authorize the use of grant funds for subcontract services, temporary staff and marketing and media needs; and

WHEREAS, the Acting Health Officer recommends that the Board authorize an amendment to Resolution #12-285 and authorize subcontract agreements, temporary staffing, and marketing and media expenditures using Healthy Start grant funds.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an amendment to Resolution #12-285.

BE IT FURTHER RESOLVED, that a subcontract agreement for the period of March 1, 2014 through May 31, 2014 in an amount up to $12,000 is authorized with Andrea Collier, Writing and Editing Consultant and Contractor for facilitation of focus groups among faith based communities and narration including: collection of demographic characteristics, analyzing the data, writing a report of the analysis and disseminating to the Healthy Start staff and support the development of a Photo Voice project through narration designed to showcase images and stories to be published at a later date.

BE IT FURTHER RESOLVED, that through an RFP process, a subcontract is authorized for the period of March 1, 2014 through May 31, 2014 for an amount up to $40,000 for Media, Marketing, Videography, Public
Services Announcements (PSA’s) and Transcription to include: videography, public service announcements, infomercials and transcription to be used for publication.

BE IT FURTHER RESOLVED, that an existing .75 Public Health Nurse II (PHN3), Position #601151, shall be increased to 1.0 FTE, a temporary Public Health Advocate (UAW/D) .5 FTE, and a temporary Health Educator (ICEA/PRO7) .5 FTE be established for the duration of the grant.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES:**  Yeas: Nolan, Tennis, Holman, McGrain, Hope, Anthony, Vickers
                 Nays: None  Absent: None  Approved 3/3/14

**COUNTY SERVICES:**  Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
                               Nays: None  Absent: None  Approved 3/4/14

**FINANCE:**  Yeas: Koenig, Anthony, Tennis, McGrain, Vickers
                          Nays: None  Absent: Bahar-Cook, Schafer  Approved 3/5/14

Adopted as part of the consent agenda.
Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPOINTING THE INGHAM COUNTY HEALTH OFFICER

RESOLUTION # 14 - 093

WHEREAS, Renee Canady resigned from her position as the Ingham County Health Officer; and

WHEREAS, it is necessary for the Ingham County Health Department to have a Health Officer, to act as the administrative head of the Health Department, and to carry out the Health Department’s delegated functions to protect the public health and prevent disease; and

WHEREAS, pursuant to MCL 333.2428(1), the Board of Commissioners has the responsibility to appoint a new Health Officer to succeed Renee Canady; and

WHEREAS, the Ingham County Board of Commissioners conducted a search process for a qualified Health Officer; and

WHEREAS, the Health Officer Search Committee recommends the appointment of Linda Vail as the Health Officer for the Ingham County Health Department; and

WHEREAS, Linda Vail’s credentials and references have been checked and verified.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby accepts the Health Officer Search Committee’s recommendation, and appoints Linda Vail to the permanent full-time position of Ingham County Health Officer, at the salary level of MCF18 Step 5 ($126,350) with all the duties and responsibilities inherent in that position, effective April 7, 2014.

BE IT FURTHER RESOLVED, that a copy of this Resolution, together with Linda Vail’s curriculum vitae, shall be forwarded to the Michigan Department of Community Health (Local Health Services).

HUMAN SERVICES:  Yeas:  Nolan, Tennis, Holman, McGrain, Hope, Anthony, Vickers
    Nays:  None       Absent:  None       Approved 3/3/14

COUNTY SERVICES: Yeas:  Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
    Nays:  None       Absent:  None       Approved 3/4/14

FINANCE:  Yeas:  Koenig, Anthony, Tennis, McGrain, Vickers
Nays: None    Absent: Bahar-Cook, Schafer    Approved 3/5/14

Adopted as part of the consent agenda.
Introduce by the Law and Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING DETECTIVE RODNEY BEALS
OF THE INGHAM COUNTY SHERIFF’S OFFICE

RESOLUTION # 14 - 094

WHEREAS, Detective Rodney Beals was hired by the Ingham County Sheriff’s Office as a Deputy in March of 1989 and assigned to the Corrections Division; and

WHEREAS, Detective Beals, after working several assignments in Corrections, was sent to the Mid-Michigan Police Academy in 1990 where he graduated and became a licensed MCOLES police officer; and

WHEREAS, upon his graduation from the Police Academy Rod was assigned to the Field Services Division of the Sheriff’s Office, serving as a Deputy/Paramedic in the out county patrol unit along with being assigned to the Delhi Patrol Division; and

WHEREAS, in 1998 Rod was promoted to the rank of Detective and assigned to the Detective Unit, as an investigator with a specialty in Fire Investigations; and

WHEREAS, during his years as an investigator Rod investigated over 50 fires and was able to secure warrants and convictions on numerous individuals for arson; and

WHEREAS, Detective Beals was also assigned to a regional task force involving the East Lansing Police Department, the Michigan State University Police Department, and the Ingham County Sheriff’s Office in the investigation of the Shemika Rodgers homicide resulting in the successful conviction of the two suspects responsible for this crime; and

WHEREAS, during his 25 year career in law enforcement Rodney worked on multiple homicides, armed robbery, and home invasion crimes which resulted in the successful prosecution of the suspect responsible; and

WHEREAS, throughout his career with the Ingham County Sheriff’s Office Detective Rodney Beals received several letters of recognition, awards, and commendations from the Ingham County Sheriff’s Office, East Lansing Police Department, and MADD; and

WHEREAS, after 25 years of dedicated service to the citizens of Ingham County Detective Rodney Beals is retiring on March 31, 2014.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Detective Rodney Beals for his 25 years of dedicated service to the citizens of Ingham County and wishes him continued success in all of his future endeavors.

**LAW & COURTS : Yeas:** Bahar-Cook, Hope, Crenshaw, Celentino, Tsernoglou, Schafer, Maiville  
**Nays:** None  
**Absent:** None  
**Approved 2/27/14**

Adopted as part of the consent agenda.
WHEREAS, Deputy Bennehoff was hired by the Ingham County Sheriff’s Office as a Deputy in 1989 and assigned to the Corrections Division; and

WHEREAS, Deputy Bennehoff was sent to the Mid-Michigan Police Academy in 1997 where he graduated and became a licensed MCOLES police officer; and

WHEREAS, upon his graduation from the Police Academy Evan was assigned to the Field Services Division of the Sheriff’s Office, serving as a Deputy Sheriff in the patrol unit; and

WHEREAS, in 1999 Evan was assigned to the Tri-County Metro Narcotics Unit as an undercover officer and investigator; and

WHEREAS, during his three years as an investigator with Tri-County Metro Narcotics Evan investigated over 100 drug cases and was able to secure warrants and convictions on numerous individuals for violating the Controlled Substance Act; and

WHEREAS, upon completion of his tour with Tri-County Metro Evan was re-assigned back to the patrol division where he worked out county and for the last five years with the Delhi Division Patrol Unit; and

WHEREAS, throughout his career Deputy Bennehoff was a dedicated deputy, solving numerous minor crimes to major felony crimes through his tenacity as an police investigator; and

WHEREAS, due to his professionalism, dedication and police knowledge it became apparent Evan was a go to person for his command; and

WHEREAS, during his 25 year career in law enforcement Evan served as a Defensive Tactics Instructor and Field Training Officer, training many Ingham County Sheriff’s Office personnel; and

WHEREAS, throughout his career with the Ingham County Sheriff’s Office Deputy Evan Bennehoff received over 50 letters of recognition, Unit Citations, Meritorious Service awards, a Bravery award, and Professional Excellent Commendations from the Ingham County Sheriff’s Office, the Drug Enforcement Agency, and the Federal Bureau of Investigations; and
WHEREAS, after 25 years of dedicated service to the citizens of Ingham County Deputy Evan Bennehoff retired on February 14, 2014.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Deputy Evan Bennehoff for his 25 years of dedicated service to the citizens of Ingham County and wishes him continued success in all of his future endeavors.

**LAW & COURTS :** **Yeas:** Bahar-Cook, Hope, Crenshaw, Celentino, Tsernoglou, Schafer, Maiville  
**Nays:** None  
**Absent:** None  
**Approved 2/27/14**

Adopted as part of the consent agenda.
ADOPTED - MARCH 11, 2014
Agenda Item No. 15

INTRODUCED BY THE LAW AND COURTS AND Finance COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENTER INTO A CONTRACT WITH MID MICHIGAN KENNELS
TO PURCHASE AND TRAIN A NEW K-9 DOG

RESOLUTION # 14 - 096

WHEREAS, the Ingham County Sheriff’s Office has had, during Sheriff Wriggelsworth’s tenure as the Sheriff, a K-9 Unit; and

WHEREAS, the Ingham County Sheriff’s Office K-9 Unit is considered a regional asset that is used throughout Ingham County, through Mutual Aid request and calls for assistance to all Mid Michigan Police Agencies; and

WHEREAS, in November 2013, a tragic accident took the life of Ingham County Sheriff’s Office seven year old K-9 Luger during a storm; and

WHEREAS, the Ingham County Sheriff’s Office wants to purchase a new K-9 dog to replace K-9 Luger; and

WHEREAS, the Ingham County Sheriff’s office has purchased the last two new K-9’s and trained their respective handlers from Mid Michigan Kennels; and

WHEREAS, the Ingham County Sheriff’s Office wants to enter into a contract with Mid Michigan Kennels to obtain a new K-9 and to train its new handler at a cost not to exceed $7,500; and

WHEREAS, the Ingham County Sheriff’s Office would use drug forfeiture funds to pay this contract cost.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into contract with Mid Michigan Kennels, not to exceed $7,500.00 from 26533500 958010 (K-9 Corps) for the Ingham County Sheriff’s Office to purchase a new K-9 dog and to train its handler.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary budget adjustments in the Ingham County Sheriffs Office 2014 budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract/purchase order documents that are consistent with this resolution and approved as to form by the County Attorney.
LAW & COURTS :  Yeas:  Bahar-Cook, Hope, Crenshaw, Celentino, Tsernoglou, Schafer, Maiville
    Nays: None    Absent: None    Approved 2/27/14

FINANCE:  Yeas:  Koenig, Anthony, Tennis, McGrain, Vickers
    Nays: None    Absent: Bahar-Cook, Schafer    Approved 3/5/14

Adopted as part of the consent agenda.
Introduced by the Law and Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENTER INTO A CONTRACT WITH THE CITY OF LANSING AND TO ACCEPT THE FY 2013 HOMELAND SECURITY GRANT PROGRAM FUNDS FOR THE REGIONAL PLANNER GRANT

RESOLUTION # 14 - 097

WHEREAS, the Ingham County Sheriff’s Office/Office of Homeland Security & Emergency Management has been approved to receive grant funds from the Department of State Police, Emergency Management Division, through the City of Lansing, to hire a temporary Regional Planner; and

WHEREAS, this temporary Regional Planner will perform research and provide data to support Regional Homeland Security efforts through the systematic planning, evaluation, and analysis of program elements in the areas of equipment acquisition, training, exercising, and planning as identified in the regions homeland security assessment and strategy; and

WHEREAS, the Regional Planner will also research and provide data through the systematic planning, evaluation, and analysis of projects in bio-terrorism, weapons of mass destruction, and CBRNE (Chemical, Biological, Radiological, Nuclear, Explosive) elements; and

WHEREAS, the Regional Planner is an employee of the Region 1 Homeland Security Board, working on Regional projects that support Ingham County response efforts and is housed at the Sheriff’s Office; and

WHEREAS, the Ingham County Sheriff’s Office/Office of Homeland Security & Emergency Management in cooperation with the Ingham County Local Emergency Planning Committee has identified some specialized needs eligible for funding through this grant; and

WHEREAS, the City of Lansing has agreed to be the fiduciary agent for these grant funds.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a contract with the City of Lansing, to be the fiduciary agent for the FY 2013 Department of Homeland Security, Homeland Security Grant Program, and the acceptance of grant funds, pending State approval for the expenses incurred for the temporary Regional Planner for the time period of June 1, 2014 through May 31, 2015, at a total cost not to exceed $60,000.00 (no match required).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary budget adjustments in the Ingham County Sheriff’s Office, Office of Homeland Security & Emergency Management, 2014 and 2015 budgets.
BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS : Yeas:** Bahar-Cook, Hope, Crenshaw, Celentino, Tsernoglou, Schafer, Maiville
   **Nays:** None   **Absent:** None   **Approved 2/27/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Vickers
   **Nays:** None   **Absent:** Bahar-Cook, Schafer   **Approved 3/5/14**

Adopted as part of the consent agenda.
Adopted as part of the consent agenda.

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March 11, 2014 REGULAR MEETING

ADOPTED - MARCH 11, 2014
Agenda Item No. 18

Introduced by the Law and Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION FOR AUTHORIZATION TO ENTER INTO A THREE YEAR CONTRACT WITH CHARLEVOIX COUNTY 7TH PROBATE COURT

RESOLUTION # 14 - 099

WHEREAS, the Ingham County Circuit Court Family Division would like to enter into a three year contract with Charlevoix County 7th Probate Court for the purpose of providing treatment intervention to adjudicated delinquent juveniles; and

WHEREAS, a three year contract allows for the County to better forecast residential costs for the coming budget years; and

WHEREAS, the Court, after hearing testimony and making findings, may issue an order placing juveniles in an appropriate treatment facility; and

WHEREAS, Charlevoix County 7th Probate Court runs a program called Recovery High which serves adjudicated court wards and offers a full continuum of services, including specialized foster care, educational services and treatment for substance abuse.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an agreement with Charlevoix County 7th Probate Court for the care and treatment services of Court adjudicated youth not to exceed $105 per day for the time period of February 27, 2014 through September 30, 2017.

BE IT FURTHER RESOLVED, that the funds for these placements will come from the Family Division’s Institution Care - Other County line item (29266202 818000) within the Child Care Fund.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS : Yeas: Bahar-Cook, Hope, Crenshaw, Celentino, Tsernoglou, Schafer, Maiville
Nays: None  Absent: None  Approved 2/27/14

FINANCE: Yeas: Koenig, Anthony, Tennis, McGrain, Vickers
Nays: None  Absent: Bahar-Cook, Schafer  Approved 3/5/14

Adopted as part of the consent agenda.
SPECIAL ORDERS OF THE DAY:

Commissioner Anthony moved to reappoint Sally Trout to the Capital Area District Library Board. Supported by Commissioner McGrain.

Motion carried unanimously.

PUBLIC COMMENT:

None.

COMMISSIONER ANNOUNCEMENTS:

Commissioner Anthony recognized that March is both Women’s History Month and Reading Month.

Commissioner Hope congratulated the South Lansing/Holt Rotary Club that recently raised almost $14,000 at its most recent fundraiser to go towards scholarships for local high school students. She also stated that the Club will hold an Awards Luncheon in May.

Commissioner McGrain recognized Acting Health Officer Nancy Hayward, who was in the audience, for her work and continued updates regarding the condemnation of Life O’Riley Mobile Home Park and Campground.

Commissioner McGrain also informed the Commissioners about a “Maple Syrup Fest” that will be held at the Fenner Nature Center on Saturday from 11 a.m. to 5 p.m.

CONSIDERATION AND ALLOWANCE OF THE CLAIMS:

Commissioner Anthony moved to approve payment of the claims submitted by the County Clerk and Financial Services Department. Commissioner Koenig seconded the motion. The motion carried unanimously.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 6:42 p.m.
March 18, 2014

Ingham County Board of Commissioners
Ingham County Courthouse P.O. Box 319
Mason, MI 48854

Dear Members of Ingham County Board of Commissioners,

As you are likely aware, last week the legislature approved a supplemental spending bill that will provide $215 million to fund road maintenance, repair and improvement. $100 million of that fund will be allocated through the Act 51 formula. Here is the breakdown of the amounts that the county, city and village road agencies will receive. According to MDOT, funds are scheduled to be distributed on April 3rd.

- Ingham County Road Commission - $795,788.27
- Village of Dansville - $2,398.34
- City of Lansing - $516,438.31
- City of Leslie – $8,635.64
- City of Mason - $31,226.61
- Village of Stockbridge - $4,818.98
- Village of Webberville - $5,666.56
- City of Williamston - $14,652.36

The remaining $115 million will be distributed for specific projects selected by the legislature. Any portion of the $115 million not allocated by July 1, 2014 will be distributed through the Act 51 formula.

I hope to have the opportunity to discuss road funding and any other issues that may be of concern to you at the forum for elected officials we have scheduled for Monday, March 24th from 4:00-5:30 PM in Conference Room A in the Hilliard Building, located at 121 E. Maple Street in Mason.

If you have any immediate questions or concerns, please do not hesitate to contact me if I can be of assistance.

Best,

Tom Cochran
State Representative
District 67
WHEREAS, national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and

WHEREAS, national service participants address the most pressing challenges facing our cities, from educating students for the jobs of the 21st century and supporting veterans and military families to providing health services and helping communities recover from natural disasters; and

WHEREAS, national service participants serve in more than 60,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

WHEREAS, Ingham County, via the Power of We Consortium received $463,607 in AmeriCorps and VISTA funding in 2013-2014 from the Corporation for National and Community Service (CNCS); and

WHEREAS, Ingham County, via the Power of We Consortium, has placed over 30 national service participants in non-profit and faith-based organizations across Ingham; and

WHEREAS, national services participants in Ingham County provide capacity to community-based organizations that are engaged in work that helps meet Ingham County’s long-term goals of fostering economic well-being, assisting in meeting basic needs and fostering appropriate youth development via the VISTA program; and

WHEREAS, national service participants in Ingham County increase the consumption of healthy foods and reduce food insecurity through gardening and food distribution, teach community members the importance of eating healthy foods and strategies to adopt healthy diets, and promote safe, affordable exercise options via the AmeriCorps State program; and

WHEREAS, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; including more than $1.5 million dollars in Ingham County over the last three years; and

WHEREAS, the Corporation for National and Community Service shares a priority with cities and counties nationwide to engage citizens, improve lives, and strengthen communities; and is joining with the National League of Cities, City of Service, and mayors across the country to recognize the impact of service on the Day of Recognition for National Service on April 1, 2014.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby designates April 1, 2014, as National Service Recognition Day in Ingham County and encourages residents to recognize the positive impact of national service in our cities and counties; to thank those who serve; and to find ways to give back to their communities.
WHEREAS, the National Association of Negro Business and Professional Women’s Clubs, Inc., (NANBPWC), founded in 1935, emerged as a national non-profit organization in light of the need to promote and protect the interests of women business owners and professionals; and

WHEREAS, in 1981 the Greater Lansing Area Club (GLAC) was organized and on July 28, 1982 the Club received its charter and became the last of fourteen clubs of the North Central District; and

WHEREAS, each year the Greater Lansing Area Club recognizes persons in the community for their contributions and accomplishments, the recipient of the Community Service Award should be a person that has a strong commitment to provide their talents and service to better the community through volunteer service or participation or implementation of a program(s) for the welfare of children, youth, adults, seniors or special classes; and

WHEREAS, the recipient of the Community Service Award, Melvin McWilliams is the managing shareholder of Melvin S. McWilliams, P.C., he represents clients in a variety of areas with emphasis on general business, labor and employment, real estate, estate planning, personal injury matters, and the representation of public bodies, including charter schools, for several years he was also a shareholder with Howard & Howard Attorneys, P.C.; and

WHEREAS, prior to 1996, he served as Chief Assistant City Attorney for the City of Lansing where he was actively involved in the management of the City of Lansing’s legal affairs, including supervision of legal staff and litigation involving employment and labor disputes, zoning and nuisance disputes, police liability claims, and construction disputes; and

WHEREAS, Melvin drafted and reviewed proposed ordinances and contracts, authored numerous opinions, and represented the City Attorney at public and community meetings, serving as spokesperson on a variety of legal matters, he has also held the positions of Supervising Attorney with the UAW-GM Legal Services Plan and Assistant City Attorney with the City of Jackson.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Melvin McWilliams as the recipient of the 2014 Community Service Award from the Greater Lansing Area Club of the National Association of Negro Business and Professional Women’s Clubs, Inc.

BE IT FURTHER RESOLVED, that the Board wishes him continued success in his future endeavors.

COUNTY SERVICES:  Yeas:  Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays:  None
Absent:  None
Approved 3/18/14
WHEREAS, the National Association of Negro Business and Professional Women’s Clubs, Inc., (NANBPWC), founded in 1935, emerged as a national non-profit organization in light of the need to promote and protect the interests of women business owners and professionals; and

WHEREAS, in 1981 the Greater Lansing Area Club (GLAC) was organized and on July 28, 1982 the Club received its charter and became the last of fourteen clubs of the North Central District; and

WHEREAS, each year the Greater Lansing Area Club recognizes persons in the community for their contributions and accomplishments, two young people are selected for the Youth on the Move Award, this award is intended to encourage all students who are striving to improve themselves and become responsible citizens in this community; and

WHEREAS, the recipient of a Youth on the Move Award, Stacia King, is a sophomore at Grand Ledge High School, who excels in her academic achievements as well as her well-rounded curriculum of community service and extra curriculum activities; and

WHEREAS, Stacia balances a 4.0 GPA with a well-rounded curriculum of activities and volunteer services at her church and the community at-large; and

WHEREAS, her spirit of community service is displayed in the variety of volunteer services and activities she has participated in, she helped with the packaging and distributing of food with the Mid-Michigan Food Bank, Gleaner’s Food Bank, MSU Student Food Bank and National Association of Letter Carriers; and

WHEREAS, other volunteer services include reading and playing games with the elderly at the White Hills Senior Citizen Resident Home, helping prepare mailings for Loaves & Fishes Homeless Shelter, participation in the Making Strides Against Breast Cancer event and volunteering to help children shop during the Christmas Holiday season at the Grand Ledge shopping tour and Ken’s Closet.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Stacia King as the recipient of a 2014 Youth on the Move Award from the Greater Lansing Area Club of the National Association of Negro Business and Professional Women’s Clubs, Inc.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in her future endeavors.

COUNTY SERVICES:  Yeas:  Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays:  None  Absent:  None  Approved 3/18/14
WHEREAS, the National Association of Negro Business and Professional Women’s Clubs, Inc., (NANBPWC), founded in 1935, emerged as a national non-profit organization in light of the need to promote and protect the interests of women business owners and professionals; and

WHEREAS, in 1981 the Greater Lansing Area Club (GLAC) was organized and on July 28, 1982 the Club received its charter and became the last of fourteen clubs of the North Central District; and

WHEREAS, each year the Greater Lansing Area Club recognizes persons in the community for their contributions and accomplishments, two young people are selected for the Youth on the Move Award, this award is intended to encourage all students who are striving to improve themselves and become responsible citizens in this community; and

WHEREAS, the recipient of a Youth on the Move Award, Kendra McFadden, is a junior attending Everett High School, she maintains a 3.4 GPA, while serving on the Student Council, she is an active member on the Quiz Bowl team, and holds the chair as the second string violinist with the Orchestra; and

WHEREAS, Kendra’s leadership can be recognized as she serves as the Chairperson over the school’s Z Club Service Ways and Means Committee, which is a program that focuses on improving the status of women; and

WHEREAS, when Kendra is not committing to her academics, you will find her volunteering on the jury for teen court, and in the summer months volunteering at Spring Hill Summer Camp working with children.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Kendra McFadden as a recipient of a 2014 Youth on the Move Award from the Greater Lansing Area Club of the National Association of Negro Business and Professional Women’s Clubs, Inc.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in her future endeavors.

COUNTY SERVICES:  Yeas:  Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays: None
Absent: None
Approved 3/18/14
INTRODUCED BY THE COUNTY SERVICES COMMITTEE OF THE:

INGSHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING REVEREND DESIRAE KELLEY-KATO

RESOLUTION # 14 –

WHEREAS, the National Association of Negro Business and Professional Women’s Clubs, Inc., (NANBPWC), founded in 1935, emerged as a national non-profit organization in light of the need to promote and protect the interests of women business owners and professionals; and

WHEREAS, in 1981 the Greater Lansing Area Club (GLAC) was organized and on July 28, 1982 the Club received its charter and became the last of fourteen clubs of the North Central District; and

WHEREAS, each year the Greater Lansing Area Club recognizes persons in the community for their contributions and accomplishments, the Sojourner Truth Award is the highest award given by the NANBPWC and is presented by a local club to a woman who has given outstanding community service beyond the call of duty, the life of the nominee should parallel the life of Sojourner Truth; and

WHEREAS, Reverend Desirae Kelley-Kato, the recipient of the Sojourner Truth Award, has been employed with the Capital Area Response Effort Program for thirteen years where she has held the positions of Volunteer Coordinator/Advocate for two years and Program Coordinator for eleven years; and

WHEREAS, as an advocate for domestic violence victims, Desirae has provided service for hundreds of clients in post arrest crisis intervention, court advocacy, community referrals, and with transportation to local agencies; and

WHEREAS, Desirae has served as an expert witness to numerous criminal cases involving domestic violence throughout various counties in Michigan and continues to speak to various venues on domestic violence within the community to students, neighborhood watch groups and at special events.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Reverend Desirae G. Kelley-Kato as the recipient of the 2014 Sojourner Truth Award from the Greater Lansing Area Club of the National Association of Negro Business and Professional Women’s Clubs, Inc.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in her future endeavors.

COUNTY SERVICES:  Yeas:  Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays:  None  Absent:  None  Approved 3/18/14
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING RINA RISPER

RESOLUTION # 14 –

WHEREAS, the National Association of Negro Business and Professional Women’s Clubs, Inc., (NANBPWC), founded in 1935, emerged as a national non-profit organization in light of the need to promote and protect the interests of women business owners and professionals; and

WHEREAS, in 1981 the Greater Lansing Area Club (GLAC) was organized and on July 28, 1982 the Club received its charter and became the last of fourteen clubs of the North Central District; and

WHEREAS, each year the Greater Lansing Area Club recognizes persons in the community for their contributions and accomplishments, the Business Excellence Award is awarded to an individual that has been in business for five or more years and has conducted business with integrity, good customer service and some form of community outreach; and

WHEREAS, Rina Risper, the recipient of the Business Excellence Award, is very active in the community and volunteers for Open Door Ministries and EVE’s House; and

WHEREAS, she personally works one on one with individuals in the community helping them find the resources they need to be successful, especially the homeless population; and

WHEREAS, in 2011, she began hosting The New Perspective radio show and is also the President of the Walnut Neighborhood Organization, Rina has successfully managed to broker a deal with a large corporation to benefit the community at-large for many years to come.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Rina Risper as the recipient of the 2014 Business Excellence Award from the Greater Lansing Area Club of the National Association of Negro Business and Professional Women’s Clubs, Inc.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in her future endeavors.

COUNTY SERVICES:  Yeas:  Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
   Nays:  None   Absent:  None   Approved 3/18/14
WHEREAS, the National Association of Negro Business and Professional Women’s Clubs, Inc., (NANBPWC), founded in 1935, emerged as a national non-profit organization in light of the need to promote and protect the interests of women business owners and professionals; and

WHEREAS, in 1981 the Greater Lansing Area Club (GLAC) was organized and on July 28, 1982 the Club received its charter and became the last of fourteen clubs of the North Central District; and

WHEREAS, each year the Greater Lansing Area Club recognizes persons in the community for their contributions and accomplishments, the recipient of the Frederick Douglass Award should parallel the life of Frederick Douglass who has been called the father of the civil rights movement; and

WHEREAS, the recipient of the Frederick Douglass Award, James Bibbs, is a coach, mentor, educator and child advocate who has been involved in instructing and coaching track and field nearly six decades on every level including High School, AAU Club sports, Collegiate, National and International Teams, his deep commitment to youth and passion for the sport has gained the respect and admiration of countless colleagues, athletes, parents and friends; and

WHEREAS, he was one of two African American Assistant Coaches hired at Michigan State University in 1968, the first African American Coaches in MSU’s history; later Coach Bibbs became the first African American Head Coach at MSU and the first African American Head Track and Field Coach in the Big Ten Conference; and

WHEREAS, he retired as head Track Coach of Michigan State University in 1995, during his 25 year tenure, he coached many All American and Big Ten champions and is responsible for establishing the Women’s Track Program at MSU where Olympic Women’s Head Coach Karen Dennis and Olympian Judi Brown Clarke excelled as athletes.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors James Bibbs as the recipient of the 2014 Frederick Douglass Award from the Greater Lansing Area Club of the National Association of Negro Business and Professional Women’s Clubs, Inc.

BE IT FURTHER RESOLVED, that the Board wishes him continued success in his future endeavors.

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays: None  Absent: None  Approved 3/18/14
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION IN HONOR OF THE 2014 STATE ARBOR DAY CELEBRATION

RESOLUTION # 14 –

WHEREAS, Arbor Day was first celebrated in 1872 to promote conservation efforts and has become a cherished and respected tradition in Michigan; and

WHEREAS, Arbor Day is a time to celebrate trees and their importance in our lives and represents an opportunity to emphasize that tree planting is an important personal demonstration of stewardship; and

WHEREAS, Arbor Day helps remind Ingham County residents that healthy natural resources are vital and that each of us can play a role in ensuring the quality of life in our community; and

WHEREAS, the Board of Commissioners wish to recognize the outstanding efforts of all involved with the success of Arbor Day including the Michigan Arbor Day Alliance, Michigan Forestry and Park Association, the Michigan Department of Natural Resources Forest, Mineral and Fire Management Division, City of Lansing’s Parks & Recreation and Forestry Division, and Ingham County Parks Department; and

WHEREAS, the 2014 State Arbor Day Celebration will take place Friday, April 25, 2014 at 11:30 am at Potter Park Zoo.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby endorses Arbor Day and extends their congratulations and best wishes to all of those involved in the 2014 State Arbor Day Celebration.

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays: None  Absent: None  Approved 3/18/14
INTRODUCED BY THE COUNTY SERVICES COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION DECLARING MARCH 31, 2014 AS “CESAR E. CHAVEZ DAY” IN INGHAM COUNTY

RESOLUTION # 14 –

WHEREAS, the late Cesar E. Chavez developed and lived by a unique blend of values, philosophy and styles; and

WHEREAS, throughout his youth and into his adulthood, Cesar migrated across the southwest laboring in the fields and vineyards where he was exposed to the hardships and injustices of farm worker life; and

WHEREAS, his life as a community organizer began in 1952 when he joined the Community Service Organization (CSO), a prominent Latino civil rights group, in the late 1950s and early 1960s, he served as the national director; and

WHEREAS, his dream was to create an organization to protect and serve farm workers, whose poverty and disenfranchisement he had shared, in 1962, Cesar resigned from the CSO, and founded what is now known as the United Farm Workers of America; and

WHEREAS, for more than three decades Cesar led the first successful farm workers union in American history serving hundreds of thousands of farm workers; and

WHEREAS, he led successful strikes and boycotts that resulted in the first industry-wide labor contracts and the efforts of his union brought about the passage of the groundbreaking 1975 California Agricultural Labor Relations Act to protect farm workers; and

WHEREAS, on April 23, 1993, Cesar Chavez, a true American hero, died of natural causes in San Luis, Arizona shortly before he was scheduled to appear in Lansing.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors the memory of Cesar E. Chavez, an extraordinary Mexican-American, Labor Leader and role model, and declares March 31, 2014 as “Cesar E. Chavez Day” in Ingham County.

COUNTY SERVICES: Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville

Nays: None

Absent: None

Approved 3/18/14
March 25, 2014
Agenda Item No. 11

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION DESIGNATING MARCH, 2014 AS “CERTIFIED GOVERNMENT FINANCIAL MANAGER MONTH” IN INGHAM COUNTY

RESOLUTION # 14 –

WHEREAS, the Greater Lansing Chapter of the Association of Government Accountants is a professional organization, part of the Association of Government Accountants (AGA); and

WHEREAS, the AGA has a network of 15,000 members in over 100 chapters in the United States and around the world, with approximately 200 active members in Michigan representing state, federal, municipal, and private sector accountants, auditors, and financial managers; and

WHEREAS, Greater Lansing Chapter members have responded to AGA’s mission of advancing government accountability, as it continues to broaden educational efforts with emphasis on high standards of conduct, honor, and character in its Code of Ethics; and

WHEREAS, Greater Lansing Chapter members are making significant advances both in professional ability and in service to the citizens of Michigan by mastering increasingly technical and complex requirements; and

WHEREAS, the Certified Government Financial Manager (CGFM) program of AGA provides a means of demonstrating professionalism and competency by requiring CGFM candidates to have appropriate educational and employment history, to abide by AGA’s Code of Ethics, and to pass three examinations requiring expertise in Governmental Environment, Governmental Financial Management and Control, and Governmental Accounting, Financial Reporting and Budgeting.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby designates the month of March, 2014 as “Certified Government Financial Manager Month” in Ingham County.

COUNTY SERVICES: Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays: None Absent: None Approved 3/18/14
March 25, 2014  
Agenda Item No. 12

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT AN EQUAL EMPLOYMENT OPPORTUNITY POLICY

RESOLUTION # 14 –

WHEREAS, Ingham County has been committed and maintains its commitment to equal opportunity and non-discrimination for all persons; and

WHEREAS, this commitment is reflected in an Equal Opportunity Employment Plan; and

WHEREAS, the current Equal Opportunity Employment Plan was last updated in 2013; and

WHEREAS, the Equal Opportunity Committee has devoted time and effort in developing a proposed Equal Employment Opportunity Policy as a foundation for future personnel policies; and

WHEREAS, the proposed Equal Employment Opportunity Policy has been made based on suggestions from the Equal Opportunity Committee and reviewed by legal counsel; and

WHEREAS, the policy re-emphasizes the Ingham County Board of Commissioners’ goal to provide equal employment opportunities to qualified persons.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the attached Equal Employment Opportunity Policy.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs that all county departments and agencies under the jurisdiction of the Board of Commissioners shall be bound by this personnel policy and work to further the achievement of the stated goals.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners commends the Equal Opportunity Committee for its time and effort devoted to developing this personnel policy.

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville  
Nays: None  Absent: None  Approved 3/18/14
EQUAL EMPLOYMENT OPPORTUNITY POLICY

(NOTE: This policy shall apply to all County elected officials, Department Heads, union and non-union County employees)

It is the policy of the Ingham County Board of Commissioners to provide equal employment opportunities to qualified persons without regard to race, creed, color, sex, age, national origin, religion, sexual orientation, gender identity, marital status, height, weight, disability, or any other protected status (except where age, sex or lack of disability constitutes a bona fide occupational qualification). In addition, the County does not consider and prohibits utilization of genetic information in making employment decisions.

Disabled employees who feel accommodation is needed to perform their job must notify the Civil Rights Representative in writing of the need for reasonable accommodation within 182 days after the date the employee knew or reasonably should have known that an accommodation was needed. Failure to properly notify Ingham County will preclude any claim that Ingham County failed to accommodate the disabled employee. Ingham County will make accommodations that do not pose an undue hardship to the County.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT A POLICY AGAINST HARASSMENT IN THE WORKPLACE

RESOLUTION # 14 –

WHEREAS, Ingham County has been committed to providing a work environment where all employees are treated with dignity and respect; and

WHEREAS, the Equal Opportunity Committee has devoted time and effort in developing a proposed Policy Against Harassment In The Workplace as a personnel policy; and

WHEREAS, the proposed Policy Against Harassment In The Workplace has been developed based on suggestions from the Equal Opportunity Committee and reviewed by legal counsel; and

WHEREAS, the policy re-emphasizes the Ingham County Board of Commissioners’ goal to maintain a fair and effective work environment that is free from harassment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the attached Policy Against Harassment In The Workplace.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs that all county departments and agencies under the jurisdiction of the Board of Commissioners shall be bound by this personnel policy and work to further the achievement of the stated goals.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners commends the Equal Opportunity Committee for its time and effort devoted to developing this personnel policy.

COUNTY SERVICES: Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays: None Absent: None Approved 3/18/14
POLICY AGAINST HARASSMENT IN THE WORKPLACE

Ingham County is committed to providing a work environment where all employees are treated with dignity and respect. Harassment in the workplace based upon race, creed, color, sex, age, national origin, religion, marital status, height, weight, disability, sexual orientation, gender identity or any other protected status will not be tolerated, whether committed by or directed toward co-workers, supervisors, vendors/consultants, or those persons receiving services from the County. Harassment of others in the workplace is destructive to a good working relationship and is counterproductive to the County's goal of providing outstanding services to the public. Therefore, it is every employee's responsibility to insure that Ingham County maintains a fair and effective work environment that is free from harassment. If you have questions concerning this policy, please contact the Personnel Department.
A. **SEXUAL HARASSMENT DEFINED**

Ingham County’s equal employment opportunity policy against discrimination and harassment prohibited by law includes a prohibition against sexual harassment. The law defines sexual harassment as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct or communication of a sexual nature when either:

1. Submission to or rejection of such conduct or communication is made explicitly or implicitly a term or a condition of an individual's employment; OR

2. Submission to or rejection of such conduct or communication by an individual is used as a factor in employment decisions affecting the individual; OR

3. Such conduct or communication has the purpose or effect of substantially interfering with an individual's employment or creating an intimidating, hostile or offensive employment environment. This includes, but is not limited to:
   a. Sexually-oriented jokes, gestures, noises, remarks or comments about a person's sexuality or sexual experience directed at or made in the presence of an employee;
   b. Sexual or discriminatory displays or publications; and
   c. Retaliation for sexual harassment complaints.

The foregoing policies require that each individual exhibit, in his or her conduct and communications, sound judgment and respect for the feelings and sensibilities of each employee. The prohibited conduct may be in the form of a sexual advance, but may also be in the form of less direct verbal or non-verbal behavior. Behavior may be unwelcome even if it is not intended or perceived as such by the person engaged in it. The following are some examples of possible sexual harassment:

- Verbal sexual comments, innuendoes, slurs or jokes.
- Non-verbal sexual gestures, leering or staring.
- Visual displaying sexual pictures, writings, or objects.
- Physically inappropriate touching, blocking someone's movement.
- Threats or insinuating reprisal for refusing sexual demands or conduct.

B. **OTHER DISCRIMINATORY HARASSMENT**

Other forms of harassment are also prohibited. Verbal or non-verbal conduct that exhibits hostility or disrespect toward an individual or group because of race, religion, national origin, color, gender, age, marital status, height, weight, disability, sexual orientation, gender identity or any other protected classifications will not be tolerated. As with sexual harassment, behavior of this kind may take a number of forms including, but not limited to; oral or written communications, the display of printed or graphic material, slurs, gestures, jokes and physical acts.

C. **WHAT YOU SHOULD DO IF YOU BELIEVE YOU HAVE BEEN HARASSED**

You may, but are not required to, speak with the offending individual directly and inform the offending individual that the behavior in question is unwelcome and must be stopped.
It is the policy of Ingham County that any employee who in good faith believes he or she has been subjected to illegal discrimination or harassment prohibited by law, or who believes in good faith he or she has observed discrimination or harassment prohibited by law, must report that fact immediately in writing to:

1. Your Department Director/Elected Official; or

2. If the individual does not feel comfortable with your Department Director/Elected Official, the individual should feel free to bypass such individual and file a written complaint with the Human Resources Director.

If an employee has any questions regarding the reporting of such matters, they should contact the Human Resources Director.

D. WHAT YOU SHOULD DO IF YOU BELIEVE ANOTHER EMPLOYEE IS BEING HARASSED

If you observe or have knowledge of an incident of harassment involving other employees, you should immediately file a written complaint with your Department Director/Elected Official or the Human Resources Director.

If you are a supervisor, you have a responsibility to maintain a work environment that is free from unlawful harassment and must report, in writing, any observed or reported incident of harassment involving other employees immediately to your Department Director/Elected Official or the Human Resources Director.

E. HOW COMPLAINTS OF HARASSMENT WILL BE HANDLED

Investigation- The County will promptly conduct a thorough and impartial investigation of any complaint or report of harassment.

Confidentiality- To the extent possible, the County's investigation will be conducted in a manner calculated to protect the privacy of the individuals involved, and the confidentiality of the complainant. However, because an investigation may include interviews of other employees or persons, absolute confidentiality is not always possible.

Disciplinary action- If the investigation reveals that harassment has occurred, disciplinary action up to and including discharge will be taken. The nature of the discipline will depend upon the circumstances of each case.

Again, all complaints and the actions taken to resolve such complaints will be treated confidentially and will be disclosed only when necessary to the investigation and a resolution of the matter. However, no employee is promised strict or absolute confidentiality.

If an investigation of the complaint of harassment or unlawful discrimination reveals that the complaint was not made in good faith or that an employee has provided false information regarding the complaint, disciplinary action may be taken against the individual who filed the complaint or who gave the false information.

F. PROTECTION AGAINST RETALIATION

If a report of discrimination or harassment prohibited by law is made in good faith, the County will protect the reporting individual from retaliation or any other detrimental impact on his or her employment. Disciplinary action, up to and including discharge, will be taken against anyone who attempts such retaliation. Employees who become aware of complaints or investigations of harassment are expected to refrain from unnecessary and unprofessional discussions with coworkers concerning the individuals involved; as such discussions may themselves be a form of retaliation.
March 25, 2014
Agenda Item No. 14

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT A SAFE WORKPLACE POLICY

RESOLUTION # 14 –

WHEREAS, Ingham County is committed to providing a safe workplace for the public and its employees, customers, and contractors; and

WHEREAS, the Equal Opportunity Committee has devoted time and effort in developing a proposed Safe Workplace Policy Prohibiting Workplace Violence and Forms of Unacceptable Bullying as a personnel policy; and

WHEREAS, the proposed Safe Workplace Policy Prohibiting Workplace Violence and Forms of Unacceptable Bullying has been reviewed by legal counsel; and

WHEREAS, the policy re-emphasizes the Ingham County Board of Commissioners’ goal to strictly prohibit any threatened or actual workplace violence.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the attached Safe Workplace Policy.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs that all departments and agencies under the jurisdiction of the Board of Commissioners shall be bound by this personnel policy and work to further the achievement of the stated goals.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners commends the Equal Opportunity Committee for its time and effort devoted to developing this personnel policy.

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays: None  Absent: None  Approved 3/18/14
SAFE WORKPLACE POLICY PROHIBITING WORKPLACE VIOLENCE AND FORMS OF UNACCEPTABLE BULLYING

Ingham County is committed to providing a safe workplace for the public and its employees, customers, and contractors. Recent national studies report an increase in workplace violence. In an effort to prevent the possibility of violence in our workplace, Ingham County has implemented this Safe Workplace Policy. Ingham County strictly prohibits and will not tolerate any threatened or actual workplace violence. This includes, but is not limited to, any of the following conduct in or around the work environment:

- Threatening injury or damage against a person or property;
- Fighting or threatening to fight with another person;
- Threatening to use a firearm or any other weapon;
- Having unauthorized possession of a firearm or any other weapon while on County premises or County business;
- Abusing or injuring another person;
- Abusing or damaging property of the County or another person;
- Using obscene or abusive language or gestures in a threatening manner;
- Raising voices in a threatening manner;
- Bullying defined as persistent, malicious, unwelcome, severe and pervasive mistreatment that which is intended to intimidate and creates a risk to the health and safety of the employee, whether verbal, physical or otherwise, at the place of work and/or in the course of employment;
- Harassing behavior inconsistent with normal work relationship or stalking.

Because of the potential for misunderstanding, joking about any of the above misconduct is also prohibited.

Any person who exhibits any unsafe behaviors will be removed from County’s premises as quickly as safety permits, and shall remain off County premises pending the outcome of an investigation. Employees will cooperate in all investigations, and a failure to cooperate may result in a disciplinary action, up to and including discharge. If the investigation substantiates that a violation has occurred, the County will take immediate corrective action. Corrective action may include immediate discipline, up to and including discharge, at the County’s sole discretion. Additionally, the County may, in its discretion, pursue any criminal or civil remedies which may be available.

All employees, temporary employees, contractors and any other personnel are responsible for notifying the County of any acts or threats which they have witnessed, received, or have been told that another person has witnessed or received. Any individual, who reasonably believes that a situation with any employee or any other party may become violent, should immediately leave the area.

Any violations of this policy should be immediately reported in writing to:

- The Department Director or Elected Official.
• If the individual does not feel comfortable with the Department Director or Elected Official, or if the Department Director or Elected Official is not available, Human Resources Director.

A report or complaint will be promptly investigated if a report is made in good faith from retaliation or any other detrimental impact on his or her employment.

In order to provide a safe workplace and protect our employees from threats to their safety, the County must know if a court has ordered an individual to stay away from County locations. Therefore, this policy also requires all individuals who obtain a protective or restraining order which lists County locations as being protected areas, to provide the Human Resources Director a copy of any protective or restraining order. This information will be kept reasonably confidential to the extent possible.
March 25, 2014
Agenda Item No. 15

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE APPROVAL OF THE PRELIMINARY PLAT OF
SIERRA RIDGE ESTATES

RESOLUTION # 14 –

WHEREAS, on August 29, 2002, the former Road Commission, now Ingham County Board of Commissioners, approved the Preliminary Plat for the residential subdivision called Sierra Ridge Estates, which consists of 99 lots within four (4) phases of construction; and

WHEREAS, Preliminary Plat approvals are only valid for a two year period, per state statute; and

WHEREAS, the Preliminary Plat of Sierra Ridge Estates was subsequently re-approved a number of times since August 29, 2002 with the last re-approval being January 17, 2012; and

WHEREAS, the most recent two-year Preliminary Plat approval period has expired and the proprietor, G. S. Fedewa Builders, is requesting re-approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners re-approves the Sierra Ridge Estates Preliminary Plat for a period of two years, in accordance with state statute.

COUNTY SERVICES: Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays: None    Absent: None    Approved 3/18/14
March 25, 2014
Agenda Item No. 16

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 14 –

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated March 6, 2014 as submitted.

COUNTY SERVICES: Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays: None    Absent: None    Approved 3/18/14
# INGHAM COUNTY ROAD DEPARTMENT

## LIST OF CURRENT PERMITS ISSUED

<table>
<thead>
<tr>
<th>R/W PERMIT#</th>
<th>R/W APPLICANT / CONTRACTOR</th>
<th>R/W WORK</th>
<th>R/W LOCATION</th>
<th>R/W CITY/TWP.</th>
<th>R/W SECTION</th>
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<tr>
<td>2014-057</td>
<td>LANSING CHARTER TOWNSHIP</td>
<td>WATERMAIN</td>
<td>STONER RD BET KALAMAZOO ST &amp; MICHIGAN AVE</td>
<td>LANSING</td>
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<td>LANSING CHARTER TOWNSHIP</td>
<td>WATERMAIN</td>
<td>BRYNFORD AVE BET SAGINAW ST &amp; GENESSEE ST</td>
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<td>LANSING CHARTER TOWNSHIP</td>
<td>WATERMAIN</td>
<td>CATHERINE ST BET IONIA ST &amp; MICHIGAN AVE</td>
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<td>LANSING CHARTER TOWNSHIP</td>
<td>WATERMAIN</td>
<td>ANDRUS AVE BET MITCHELL RD &amp; MACON AVE</td>
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<td>2014-062</td>
<td>INGHAM TOWNSHIP</td>
<td>SPECIAL EVENT</td>
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<td>ANNUAL BLANKET</td>
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<td>2014-064</td>
<td>GARY CALTRIDER</td>
<td>LAND DIVISION</td>
<td>SCOFIELD RD &amp; KELLY RD</td>
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<td>2014-066</td>
<td>LANSING BOARD OF WATER &amp; LIGHT</td>
<td>MISCELLANEOUS</td>
<td>VARIOUS</td>
<td>DELHI</td>
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<td>LANSING CHARTER TOWNSHIP</td>
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<td>2014-072</td>
<td>JACK GANTZ TRUCKING</td>
<td>HAUL ROUTE / MILK</td>
<td>VARIOUS</td>
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<td>CABLE / UG</td>
<td>HOGSBACK RD &amp; CEDAR ST</td>
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<td>SAGINAW ST &amp; TOWNER RD</td>
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**MANAGING DIRECTOR: ______________________________**
WHEREAS, the Ingham County Parks Department owns and maintains a rental house located within Lake Lansing Park-South; and

WHEREAS, the current tenants have asked staff to evaluate rental house rates in the area to be more competitive in the rental house market; and

WHEREAS, park staff has identified similar rental house properties in the immediate area ranging from $685.00 to $775.00 per month; and

WHEREAS, the current rental house rate was set in 2006 at $930.00 per month; and

WHEREAS, due to the lack of capital improvements, the house remained empty for six months and without this recommended change in fees staff feels the house will not be a viable and competitive rental property; and

WHEREAS, staff has recommended that a new rental house rate of $800.00 per month ($9,600.00/year) be set for the property located at 1621 Lake Lansing Road in Haslett, Michigan; and

WHEREAS, this new rate will continue to include mowing and snow plowing services; and

WHEREAS, this new rate will become effective April 1, 2014.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a reduction in the rental rate of the house located within Lake Lansing Park-South (1621 Lake Lansing Road in Haslett, Michigan) to the rate of $800.00 per month, effective April 1, 2014.
Introduction by the County Services and Finance Committees of the

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO
THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES RECREATION PASSPORT GRANT
PROGRAM FOR REPAIRS AND RESURFACING OF THE ACCESSIBLE NON-MOTORIZED
TRAIL AT HAWK ISLAND COUNTY PARK

RESOLUTION # 14 –

WHEREAS, the Ingham County Parks Facility Master Plan was developed under the direction of the Ingham County Board of Commissioners to establish a systematic plan to meet the goal of providing adequate recreational facilities for the residents of Ingham County; and

WHEREAS, maintaining and improving existing park facilities and features was listed as the number one goal in the 2012-2016 Parks Facility Master Plan; and

WHEREAS, over 519,000 visitors frequent Hawk Island County Park on an annual basis, including many running, biking, and walking groups that utilize the trail system; and

WHEREAS, the asphalt trail provides accessible opportunities to other recreational opportunities within Hawk Island County Park; and

WHEREAS, the asphalt trail around Hawk Island County Park is an essential link on the overall River Trail system; and

WHEREAS, the asphalt trail at Hawk Island County Park was originally constructed in 2001, and is need of repairs and resurfacing; and

WHEREAS, $15,000 has been allocated through Ingham County 2014 Capital Improvement funds to be matching grant funds for this project; and

WHEREAS, a request of $45,000 will provide a total project of $60,000 if the grant application is approved; and

WHEREAS, construction would be completed in 2015; and

WHEREAS, the Parks & Recreation Commission supported this grant application with the passage of a resolution at the March, 24 2014 meeting.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a grant application be submitted to the Michigan Department of Natural Resources Passport Grant Program for the repair and resurfacing of the accessible non-motorized trail at Hawk Island County Park.

COUNTY SERVICES: Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
   Nays: None  Absent: None  Approved 3/18/14

FINANCE: Yeas: Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers
   Nays: None  Absent: Tennis  Approved 3/19/14
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CONTRACT WITH MAURER & PARKS WELL DRILLING, INC. FOR MATERIALS AND LABOR TO RELOCATE AN IRRIGATION WELL AT LAKE LANSING PARK-SOUTH

RESOLUTION # 14 –

WHEREAS, the Ingham County Parks Department owns and maintains the grounds and facilities at Lake Lansing Park-South; and

WHEREAS, the irrigation well within the picnic area at Lake Lansing Park-South needs to be relocated to an above ground location; and

WHEREAS, $15,000 of funding for this project was appropriated in line 245-75299-974000 of the 2013 Parks Capital Improvement Budget and was carried forward to the 2014 Budget; and

WHEREAS, quotes were solicited and evaluated by Parks and Purchasing Department staff, and it is their recommendation to award the contract to Maurer & Parks Well Drilling, Inc.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorsizes entering into a contract with Maurer & Parks Well Drilling of Lansing, Michigan for the materials and labor to relocate the irrigation well at Lake Lansing Park-South, in an amount not to exceed $11,105.50.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
    Nays: None    Absent: None    Approved 3/18/14

FINANCE:  Yeas: Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers
    Nays: None    Absent: Tennis    Approved 3/19/14
Resolutions

WHEREAS, the Ingham County Parks Facility Master Plan was developed under the direction of the Ingham County Board of Commissioners to establish a systematic plan to meet the goal of providing adequate recreational facilities for the residents of Ingham County; and

WHEREAS, constructing an accessible playground at Potter Park was included in the 2012-2016 Parks Facility Master Plan; and

WHEREAS, CASE CARES, a community based foundation of the Case Credit Union, offered to construct an accessible playground at Potter Park at no cost to the County; and

WHEREAS, CASE CARES has held several fundraising events and secured donations and grants towards the construction of the playground and supports the Ingham County Parks Department’s application of a Michigan Department of Natural Resources (MDNR) Trust Fund Grant for Potter Park; and

WHEREAS, CASE CARES has agreed to donate $70,000 as the necessary 25% match for the grant; and

WHEREAS, the Ingham County Parks Department will be the recipient of the grant funds and will assist in the administration of the grant, thus limiting staff time of the Potter Park Zoo management team; and

WHEREAS, the playground construction oversight will be provided by Miracle Recreation Equipment Company staff and volunteers; and

WHEREAS, if the grant application is approved, construction of the playground will take place during 2015; and

WHEREAS, the Potter Park Zoo Board supported this resolution at their March 2014 meeting.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a grant application be submitted to the Michigan Department of Natural Resources Trust Fund for the construction of an accessible playground at Potter Park.

COUNTY SERVICES: Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays: None  Absent: None  Approved 3/18/14

FINANCE: Yeas: Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None  Absent: Tennis  Approved 3/19/14
March 25, 2014
Agenda Item No. 21

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE PURCHASE OF A REPLACEMENT TRACTOR FROM D&G EQUIPMENT FOR THE HUMAN SERVICES BUILDING

RESOLUTION # 14 –

WHEREAS, the Facilities Department depends on the use of this tractor every day, all year around; and

WHEREAS, the current tractor is 20 years old, has deteriorated over time and is in need of replacement; and

WHEREAS, the Facilities Department received four quotes for a replacement tractor and D&G Equipment, a local vendor, was willing to match the lowest bid from a non-local vendor for a cost of $27,025.34; and

WHEREAS, funds for this tractor are available in the approved CIP Line Item 631-23304-978000-4FC03 which has a balance of $30,000.00.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes the purchase of a replacement tractor for the Human Services Building, from D&G Equipment, 710 North Cedar Street, Mason, Michigan 48854, who is a local vendor willing to match the lowest bid from a non-local vendor, for a not to exceed cost of $27,025.34.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays: None Absent: None Approved 3/18/14

FINANCE: Yeas: Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None Absent: Tennis Approved 3/19/14
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #14-067 WHICH AUTHORIZED
A BRIDGE DESIGN PROFESSIONAL ENGINEERING SERVICES CONTRACT
WITH MANNIK & SMITH GROUP, INC.

RESOLUTION # 14 –

WHEREAS, the Ingham Board of Commissioners authorized entering into a contract with Mannik & Smith Group, Inc., for Hull Road Bridge Replacement Project Professional Engineering Services; and

WHEREAS, the contract was based on a proposal from Mannik & Smith Group, Inc. dated December 19, 2013 in the amount of $28,235; and

WHEREAS, the dollar amount of the agreement was inadvertently left out of the resolution; and

WHEREAS, it is necessary to amend Resolution #14-067 to include this information.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amends Resolution #14-067 to authorize a bridge design professional engineering services contract with Mannik & Smith Group, Inc. to include the contract amount of $28,235.

BE IT FURTHER RESOLVED, that all other terms and conditions of Resolution #14-067 shall remain the same.

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
   Nays: None   Absent: None   Approved 3/18/14

FINANCE:  Yeas: Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers
   Nays: None   Absent: Tennis   Approved 3/19/14
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CHANGE OF CONTRACTORS FOR JANITORIAL SERVICES & SUPPLIES FOR THE ROAD DEPARTMENT

RESOLUTION # 14 –

WHEREAS, the Road Department needs janitorial, cleaning and related services and supplies for all Road Department facilities; and

WHEREAS, the Purchasing Department in early 2013 released bid packet #18-13 and received sealed, competitive bid proposals for these services for the next 3 year period beginning from date of service contract execution in May 2013; and

WHEREAS, GDI Omni, Inc., Lansing, Michigan, submitted the lowest qualified and responsive bid for a total 3 year cost of $88,110.00, $29,370.00 per year, for all of the services required per bid packet 18-13, as shown on the attached Proposal Summary; and

WHEREAS, upon recommendation of the Purchasing and Road Departments, per Resolution 13-121, the Ingham County Board of Commissioners accepted the bid, and authorized entering into a contract with GDI Omni, Inc., Lansing, Michigan, for janitorial, cleaning and related services and supplies for the Road Department per bid packet 18-13 for a total 3 year cost of $88,110.00, $29,370.00 per year, for the three year period beginning from date of service contract execution in May 2013; and

WHEREAS, a contract was executed and dated May 3, 2013, with GDI Omni, Inc., which required certain performance as specified therein, as well as providing in section XIV therein provisions for contract termination if, in the opinion of the Road Department’s Director of Operations, GDI Omni provided unsatisfactory performance on 3 occasions within any 12 month period; and

WHEREAS, the Road Department’s Director of Operations has found GDI Omni’s performance has not been acceptable and not in compliance with the above cited contract on at least 3 occasions within the last 12 month period as documented by letters to GDI Omni, Inc., despite numerous communications with GDI, Omni, Inc., in an effort to get them to improve their performance over and above the three formal letters; and

WHEREAS, the Road and Purchasing Departments now recommend the janitorial contract with GDI Omni, Inc., be terminated; and

WHEREAS, the second low bidder per bid packet 18-13, was Simply Superior, of Grand Ledge, Michigan, at the annual cost bid by Simply Superior of $144,000 for the 3 year contract period, $48,000.00 per year, $4,000.00 per month; and
WHEREAS, the third low bidder of bid packet 18-13, Boling Janitorial Services, Inc., of Lansing, Michigan, is a local vendor, and bid $145,429.64 for the 3 year janitorial contract, which is within 10% of the second low bid; and

WHEREAS, per the County’s local vendor preference policy, since the third low bid from Boling Janitorial Services, Inc., a local vendor, was within 10% of the second low bid, a successor one-year contract was offered to Boling Janitorial Services, Inc., if they would match the one-year cost of the second low bid; and

WHEREAS, Boling Janitorial Services, Inc., did choose to match the second low bid and agrees to a one-year contract for $48,000.00, $4,000.00 per month, to take over the Road Department’s janitorial services until another 3 year contract can be bid.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes terminating the existing Road Department cleaning services contract dated May 3, 2013, with GDI Omni, Inc., Lansing, Michigan, and authorizes entering into a one year contract with Boling Janitorial Services, Inc., Lansing, Michigan, for janitorial, cleaning and related services and supplies for the Road Department per same bid packet 18-13 for a total 1 year cost of $48,000.00 for the one year period beginning from the date of the successor service contract execution.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary related documents consistent with this resolution on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays:  None   Absent:  None   Approved 3/18/14

FINANCE:  Yeas:  Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers
Nays:  None   Absent:  Tennis   Approved 3/19/14
WHEREAS, a collective bargaining agreement had been reached between representatives of Ingham County and the FOP Capitol City Lodge No. 141 for the period March 26, 2013 through December 31, 2015; and

WHEREAS, the agreement included a wage reopener for 2014; and

WHEREAS, an agreement regarding the 2014 wage reopener has been reached between representatives of Ingham County and the FOP Capitol City Lodge No. 141; and

WHEREAS, the wage reopener agreement has been ratified by the employees within the bargaining unit; and

WHEREAS, the provisions of the wage reopener agreement have been approved by the County Services and Finance Committees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2014 wage reopener agreement between Ingham County and the FOP Capitol City Lodge No. 141 for the contract period March 26, 2012 through December 31, 2015.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2014 wage reopener, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays: None  Absent: None  Approved 3/18/14

FINANCE: Yeas: Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None  Absent: Tennis  Approved 3/19/14
WHEREAS, a collective bargaining agreement had been reached between representatives of Ingham County and the FOP Capitol City Lodge No. 141 for the period January 1, 2012 through December 31, 2014; and

WHEREAS, the agreement included a wage reopener for 2014; and

WHEREAS, an agreement regarding the 2014 wage reopener has been reached between representatives of Ingham County and the FOP Capitol City Lodge No. 141; and

WHEREAS, the wage reopener agreement has been ratified by the employees within the bargaining unit; and

WHEREAS, the provisions of the wage reopener agreement have been approved by the County Services and Finance Committees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2014 wage reopener agreement between Ingham County and the FOP Capitol City Lodge No. 141 for the contract period January 1, 2012 through December 31, 2014.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2014 wage reopener, subject to the approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays:  None  Absent:  None  Approved 3/18/14

FINANCE:  Yeas:  Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers
Nays:  None  Absent:  Tennis  Approved 3/19/14
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING ENTERING INTO A GRANT WITH THE MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS AND APPOINTING DOUGLAS A. STOVER AS COUNTY GRANT ADMINISTRATOR FOR THE 2014 REMONUMENTATION PROJECT

RESOLUTION # 14 –

WHEREAS, a grant application was submitted to the Office of Land Survey and Remonumentation of the Michigan Department of Licensing and Regulatory Affairs, for the sole purpose of receiving funds to implement Ingham County’s Monumentation and Remonumentation Plan; and

WHEREAS, as requested, the Ingham County Remonumentation Committee did consult with and take into account the preferences and needs of local units of government, the Ingham County Road Department, local surveyors, and area real estate developers in choosing areas in which to work; and

WHEREAS, the Office of Land Survey and Remonumentation of the Michigan Department of Licensing and Regulatory Affairs has reviewed Ingham County’s 2014 Survey and Remonumentation Grant Application in the amount of $107,551, and has forwarded the 2014 Grant Agreement/Contract for execution; and

WHEREAS, as required by Act 345, P.A. 1990, a condition of receiving annual grant funds to implement the County Monumentation and Remonumentation Plan is that the County appoint a County Grant Administrator.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a grant with the Michigan Department of Licensing and Regulatory Affairs for the purpose of receiving $107,551 in grant funds for the Ingham County Monumentation and Remonumentation Project in the year 2014.

BE IT FURTHER RESOLVED, upon the respectful recommendation of the Ingham County Remonumentation Committee, that the Ingham County Board of Commissioners appoint Douglas A. Stover, Equalization Director, for the related services of County Grant Administrator as required by Act 345, P.A. 1990.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville  
Nays: None  Absent: None  Approved 3/18/14

FINANCE:  Yeas: Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers  
Nays: None  Absent: Tennis  Approved 3/19/14
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CONTRACT WITH RONNIE M. LESTER AS COUNTY REPRESENTATIVE FOR THE INGHAM COUNTY MONUMENTATION AND REMONUMENTATION PROJECT IN 2014

RESOLUTION # 14 –

WHEREAS, Acts 345 and 346, P.A. of 1990, states that each County in the State of Michigan shall prepare a County Monumentation and Remonumentation Plan; and

WHEREAS, the Ingham County Monumentation and Remonumentation Plan was submitted by the Ingham County Board of Commissioners and approved by the State Survey and Remonumentation Commission on June 24, 1992; and

WHEREAS, as required by Act 345, P.A. 1990 a condition of receiving annual grant funds to implement the County Monumentation and Remonumentation Plan is that the County obtain and/or contract with a professional surveyor to oversee the activities of the grant project; and

WHEREAS, Ronnie M. Lester, P.S., was selected in 1992 to be the Ingham County Representative and has since been an integral part of the implementation of the Ingham County Monumentation and Remonumentation Plan.

THEREFORE BE IT RESOLVED, upon the respectful recommendation of the Ingham County Remonumentation Committee, that the Ingham County Board of Commissioners contract with Ronnie M. Lester, P.S., upon approval of the 2014 Grant Application by the State Monumentation and Remonumentation Commission, for the related services of County Representative as required by Act 345, P.A. 1990. Said contract to be funded by Survey and Remonumentation grant funds authorized under Act 345, P.A. 1990, for the period of one year, January 1, 2014 through December 31, 2014, at a cost not to exceed $14,560.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays: None
Absent: None
Approved 3/18/14

FINANCE: Yeas: Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None
Absent: Tennis
Approved 3/19/14
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CONTRACT WITH BUMSTEAD LAND SURVEYS, ENGER SURVEYING AND ENGINEERING, GEODETIC DESIGN, INC., DAVID R. LOHR SURVEYING, CO., REYNOLDS HERITAGE LAND SURVEYING AND MAPPING AND WOLVERINE ENGINEERS & SURVEYORS, P.C., AS PROJECT SURVEYORS FOR THE 2014 INGHAM COUNTY REMONUMENTATION PROJECT

RESOLUTION #14 –

WHEREAS, Acts 345 and 346, 1990, state that each County in the State of Michigan shall prepare a County Monumentation and Remonumentation Plan; and

WHEREAS, the Ingham County Remonumentation Plan was submitted by the Ingham County Board of Commissioners and approved by the State Survey and Remonumentation Commission on June 24, 1992; and

WHEREAS, six qualified surveying firms were selected through a thorough competitive process and have each proposed performing a portion of the monumentation services for 2014; and

WHEREAS, it is the recommendation of the Purchasing Director, with the concurrence of the Remonumentation Committee, that it is in the County’s best interest to authorize contracts with Bumstead Land Surveys, Enger Surveying and Engineering, Geodetic Design, Inc., David R. Lohr Surveying, Co., Reynolds Heritage Land Surveying and Mapping and Wolverine Engineering and Surveyors, Inc. for services as monumentation surveyors for 2014.

THEREFORE BE IT RESOLVED, upon the respectful recommendation of the Ingham County Remonumentation Committee, that the Ingham County Board of Commissioners contracts for the services of County Project Surveyors as required by Act 345, P.A., 1990, said contracts to be funded by survey and remonumentation grant funds authorized for 2014:

- Bumstead Land Surveys: $15,100
- Enger Surveying and Engineering: $15,100
- Geodetic Design, Inc.: $15,100
- David R. Lohr Surveying, Co.: $7,500
- Reynolds Heritage Land Surveying and Mapping: $15,100
- Wolverine Engineering and Surveyors, Inc.: $15,100

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays: None
Absent: None
Approved 3/18/14
FINANCE: Yeas: Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None      Absent: Tennis      Approved 3/19/14
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH NIELSEN COMMERCIAL CONSTRUCTION COMPANY, INC. FOR GENERAL CONTRACTOR SERVICES FOR THE CONSTRUCTION OF A TENSION FABRIC PRACTICE ARENA AT THE INGHAM COUNTY FAIRGROUNDS

RESOLUTION # 14 –

WHEREAS, the Ingham County Fairgrounds hosts over 30 breed and 4-H horse shows on an annual basis, with over half of the off season revenue derived from said activities; and

WHEREAS, the horse shows have requested a covered practice arena to increase show participation and to assist with attracting regional/national shows; and

WHEREAS, the funds for this project have been budgeted and approved in the 2013 CIP account number 56176900-974000 for $120,000.00; and

WHEREAS, there is $467,143.00 in Hotel/Motel reserve funds available to the Ingham County Fair for capital improvements; and

WHEREAS, after careful review of bids, the Fair Board, Purchasing Department and project architectural firm - Straub, Pettitt, and Yaste concur that a contract be awarded to Nielsen Commercial Construction Company, Inc. who submitted the lowest responsive and responsible bid in the amount not to exceed $363,000.00; and

WHEREAS, a contingency of 10% is being requested by the Fair Board and Purchasing Department for any unforeseen circumstances that may arise with this type of construction.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes awarding a contract to Nielsen Commercial Construction Company, Inc., 4604 West Holt Rd. Holt, Michigan 48842, for general contractor services for the construction of a tension fabric practice arena at the Ingham County Fairgrounds, in the amount of $363,000.00, which is inclusive of a 10% contingency for a total not to exceed cost of $363,000.00.

BE IT FURTHER RESOLVED, the Ingham County Controller/Administrator is authorized to transfer a total amount of $363,000.00 in Hotel/Motel reserve funds to the 2014 Ingham County Fair CIP account number 56176900-974000.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays: None  Absent: None  Approved 3/18/14

FINANCE: Yea: Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None  Absent: Tennis  Approved 3/19/14
WHEREAS, the Ingham County Board of Commissioners approved Resolution #14-057 eliminating the Health Plan Management Services (HPMS) division of the Health Department effective April 30, 2014; and

WHEREAS, Ingham Health Plan (IHP) intends to continue offering basic health benefits for uninsured individuals in Ingham County and has decided to continue to provide services currently provided by HPMS; and

WHEREAS, by providing these services IHP can offer run-out services to the health plans in Michigan that are current customers of HPMS and ongoing services to the few health plans that plan to remain open to specific uninsured populations; and

WHEREAS, IHP intends to employ staff directly to perform the tasks require to provide plan management services; and

WHEREAS, IHP is interested in obtaining office furniture and computer equipment currently used by HPMS.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the sale of used office furniture to the IHP in the amount of $18,385 as indicated on the attached list.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the sale of used computer equipment to the IHP in the amount of up to $3,612 as indicated on the attached list.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

HUMAN SERVICES: Yeas: Tennis, Holman, McGrain, Anthony, Vickers
Nays: None Absent: Nolan, Hope Approved 3/17/14

COUNTY SERVICES: Yeas: Holman, Tseroglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
Nays: None Absent: None Approved 3/18/14

FINANCE: Yeas: Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None Absent: Tennis Approved 3/19/14
## Proposed Furniture List - IHP to Purchase from Ingham County

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
<th>Proposed Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 File Cabinets - 3 drawer</td>
<td>6</td>
<td>150</td>
<td>900</td>
</tr>
<tr>
<td>2 Cubical w/Furniture &amp; Desk Chair</td>
<td>1</td>
<td>1,000</td>
<td>1,000</td>
</tr>
<tr>
<td>3 Low Counter</td>
<td>1</td>
<td>100</td>
<td>100</td>
</tr>
<tr>
<td>4 Conference Room Table</td>
<td>1</td>
<td>200</td>
<td>200</td>
</tr>
<tr>
<td>5 Conference Room Chairs</td>
<td>8</td>
<td>25</td>
<td>200</td>
</tr>
<tr>
<td>6 2 door cabinet - 40&quot;</td>
<td>1</td>
<td>100</td>
<td>100</td>
</tr>
<tr>
<td>7 Cubical w/Furniture &amp; Desk Chair</td>
<td>1</td>
<td>1,000</td>
<td>1,000</td>
</tr>
<tr>
<td>8 Cubical w/Furniture &amp; Desk Chair</td>
<td>1</td>
<td>1,000</td>
<td>1,000</td>
</tr>
<tr>
<td>9 Cubical w/Furniture &amp; Desk Chair</td>
<td>1</td>
<td>1,000</td>
<td>1,000</td>
</tr>
<tr>
<td>10 2 drawer filing cabinets</td>
<td>2</td>
<td>125</td>
<td>250</td>
</tr>
<tr>
<td>11 Mail System w/18 boxes</td>
<td>1</td>
<td>100</td>
<td>100</td>
</tr>
<tr>
<td>12 Office Desk &amp; Chair</td>
<td>1</td>
<td>1,000</td>
<td>1,000</td>
</tr>
<tr>
<td>13 5 Drawer File Cabinet</td>
<td>1</td>
<td>175</td>
<td>175</td>
</tr>
<tr>
<td>14 5 shelf bookshelf</td>
<td>1</td>
<td>150</td>
<td>150</td>
</tr>
<tr>
<td>15 Table - oval</td>
<td>1</td>
<td>100</td>
<td>100</td>
</tr>
<tr>
<td>16 Chairs</td>
<td>6</td>
<td>25</td>
<td>150</td>
</tr>
<tr>
<td>17 Office Desk &amp; Chair</td>
<td>1</td>
<td>500</td>
<td>500</td>
</tr>
<tr>
<td>18 Credenza</td>
<td>2</td>
<td>150</td>
<td>300</td>
</tr>
<tr>
<td>19 5 Drawer File Cabinet</td>
<td>1</td>
<td>175</td>
<td>175</td>
</tr>
<tr>
<td>20 Locker/Drawer Combo</td>
<td>1</td>
<td>75</td>
<td>75</td>
</tr>
<tr>
<td>21 Round Table</td>
<td>1</td>
<td>75</td>
<td>75</td>
</tr>
<tr>
<td>22 Chairs</td>
<td>6</td>
<td>25</td>
<td>150</td>
</tr>
<tr>
<td>23 Office Desk &amp; Chair</td>
<td>1</td>
<td>1,000</td>
<td>1,000</td>
</tr>
<tr>
<td>24 Round Table</td>
<td>1</td>
<td>75</td>
<td>75</td>
</tr>
<tr>
<td>25 Chairs</td>
<td>4</td>
<td>25</td>
<td>100</td>
</tr>
<tr>
<td>26 5 Drawer File Cabinet</td>
<td>1</td>
<td>175</td>
<td>175</td>
</tr>
<tr>
<td>27 5 shelf bookshelf</td>
<td>1</td>
<td>150</td>
<td>150</td>
</tr>
<tr>
<td>28 Office Desk &amp; Chair</td>
<td>1</td>
<td>1,000</td>
<td>0</td>
</tr>
<tr>
<td>29 Table - oval</td>
<td>1</td>
<td>100</td>
<td>100</td>
</tr>
<tr>
<td>30 Chairs</td>
<td>6</td>
<td>25</td>
<td>150</td>
</tr>
<tr>
<td>31 File Cabinet/Shelf Combo</td>
<td>2</td>
<td>150</td>
<td>300</td>
</tr>
<tr>
<td>32 Low Credenza</td>
<td>1</td>
<td>50</td>
<td>50</td>
</tr>
<tr>
<td>33 Square Tables</td>
<td>3</td>
<td>35</td>
<td>105</td>
</tr>
<tr>
<td>34 Chairs (Wire)</td>
<td>12</td>
<td>15</td>
<td>180</td>
</tr>
<tr>
<td>35 Office Desk &amp; Chair (overhead)</td>
<td>1</td>
<td>1,000</td>
<td>1,000</td>
</tr>
<tr>
<td>36 Round Table</td>
<td>1</td>
<td>75</td>
<td>75</td>
</tr>
<tr>
<td>37 Chairs</td>
<td>4</td>
<td>25</td>
<td>100</td>
</tr>
<tr>
<td>38 File Cabinet/Shelf Combo</td>
<td>2</td>
<td>150</td>
<td>300</td>
</tr>
<tr>
<td>39 Cubical w/Furniture &amp; Desk Chair</td>
<td>5</td>
<td>750</td>
<td>3,750</td>
</tr>
<tr>
<td>40 2 door cabinet - 40&quot;</td>
<td>1</td>
<td>100</td>
<td>100</td>
</tr>
<tr>
<td>41 5 Drawer File Cabinet</td>
<td>2</td>
<td>175</td>
<td>350</td>
</tr>
<tr>
<td>42 Credenza</td>
<td>1</td>
<td>175</td>
<td>175</td>
</tr>
<tr>
<td>43 3 Drawer File Cabinet</td>
<td>1</td>
<td>150</td>
<td>150</td>
</tr>
<tr>
<td>44 Counters with files under</td>
<td>2</td>
<td>200</td>
<td>400</td>
</tr>
<tr>
<td>45 Counter Space with shelf above</td>
<td>1</td>
<td>100</td>
<td>100</td>
</tr>
<tr>
<td>46 Desk</td>
<td>1</td>
<td>300</td>
<td>300</td>
</tr>
<tr>
<td>47 Round Table</td>
<td>2</td>
<td>75</td>
<td>150</td>
</tr>
<tr>
<td>48 5 Drawer File Cabinet (sm width)</td>
<td>1</td>
<td>150</td>
<td>150</td>
</tr>
<tr>
<td>49 Tall 2 door cabinet</td>
<td>1</td>
<td>200</td>
<td>200</td>
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</table>

$18,385
<table>
<thead>
<tr>
<th></th>
<th>EQUIPMENT</th>
<th>DETAILS</th>
<th>CURRENT STAFF</th>
<th>PURCHASE DATE</th>
<th>PROP PRICE</th>
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<tbody>
<tr>
<td>1</td>
<td>COMPUTER (KEYBOARD &amp; MOUSE)</td>
<td>TAG: 6B15CP1 19” LCD</td>
<td>Krul</td>
<td>2011</td>
<td>318</td>
</tr>
<tr>
<td></td>
<td>MONITOR</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>COMPUTER (KEYBOARD &amp; MOUSE)</td>
<td>TAG: FLS4LS1 19” LCD</td>
<td>Milam</td>
<td>2012</td>
<td>477</td>
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<tr>
<td></td>
<td>MONITOR</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>COMPUTER (KEYBOARD &amp; MOUSE)</td>
<td>TAG: New PC in stock 19” LCD</td>
<td>Williams</td>
<td>Needs Replace 2010</td>
<td>795</td>
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<td></td>
<td>MONITOR</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>COMPUTER (KEYBOARD &amp; MOUSE)</td>
<td>TAG: FPD6LS1 17” LCD</td>
<td>Evans</td>
<td>2011</td>
<td>318</td>
</tr>
<tr>
<td></td>
<td>MONITOR</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>COMPUTER (KEYBOARD &amp; MOUSE)</td>
<td>TAG: F9879Y1 17” LCD</td>
<td>Whipple</td>
<td>2013</td>
<td>636</td>
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<td></td>
<td>MONITOR</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>COMPUTER (KEYBOARD &amp; MOUSE)</td>
<td>TAG: F9799Y1 19” LCD</td>
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<td>2013</td>
<td>636</td>
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<td>MONITOR</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>MONITOR</td>
<td>17” LCD</td>
<td>Kolb</td>
<td>25</td>
<td></td>
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<tr>
<td>8</td>
<td>LAPTOP COMPUTER</td>
<td>TAG: J2XL5S1</td>
<td>Wilson</td>
<td>2012</td>
<td>477</td>
</tr>
<tr>
<td>9</td>
<td>CARD PRINTERS (4)</td>
<td>Fargo Direct to Card 550</td>
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<td></td>
<td>200</td>
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<tr>
<td>10</td>
<td>FAX MACHINE</td>
<td>Brother MFC-9980DW</td>
<td></td>
<td></td>
<td>50</td>
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<tr>
<td>11</td>
<td>FOLDING MACHINE</td>
<td>MartinYale 1611</td>
<td></td>
<td></td>
<td>50</td>
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<tr>
<td>12</td>
<td>PRINTER</td>
<td>4250 Laserjet (MIS7746)</td>
<td></td>
<td></td>
<td>200</td>
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<tr>
<td>12</td>
<td>COLOR PRINTER (&amp; toner)</td>
<td>HP4550N</td>
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</table>

*PC price based on a 5 year cycle of $795 (new) *
Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE ESTABLISHMENT OF AN ELECTRONIC HEALTH RECORDS ANALYST POSITION CLASSIFICATION

RESOLUTION # 14 –

WHEREAS, the vacant Health Information Systems Coordinator position (#601061) had responsibilities in Health Plan Management Services as well as the Health Department’s Ingham Community Health Centers; and

WHEREAS, with the dissolution of Health Plan Management Services, the responsibilities of the Health Information Systems Coordinator (#601061) position have been realigned and the ICEA PRO 9 level of compensation is no longer warranted; and

WHEREAS, at the request of the Health Department, Human Resources has created a new classification titled “Electronic Health Records Analyst” which better identifies and describes the work required to support electronic health records; and

WHEREAS, the salary range for this new classification has been evaluated at an ICEA PRO 8 ($53,827-$64,618); and

WHEREAS, with this new classification, it is the intention of the Health Department to process the following changes:

1. Convert vacant position #601061 from a Health Information Systems Coordinator compensated at an ICEA PRO 9 to the new Electronic Health Records Analyst classification compensated at an ICEA PRO 8.

2. Convert position #601019 from a Health Data Systems Developer compensated at an ICEA 8 to the new Electronic Health Records Analyst compensated at an ICEA PRO 8. The incumbent in the position would experience a change in job responsibilities, however, will remain at the same grade and salary.

WHEREAS, the ICEA Professional Unit has been notified of these changes; and

WHEREAS, the MIS Director and the incumbent were directly involved in creating the new classification with the participation of Human Resources’ and the Controller’s Office; and

WHEREAS, all relevant parties are aware and in agreement regarding these changes; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports the proposed changes and the establishment of an Electronic Health Record Analyst classification; and
WHEREAS, the Acting Health Officer recommends that the Board of Commissioners establish a new classification of “Electronic Health Records Analyst” at the ICEA/PRO8 grade level.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the establishment of a new classification of “Electronic Health Records Analyst” at the ICEA/PRO8 grade level.

BE IT FURTHER RESOLVED, that the vacant Health Informations Systems Coordinator position (#601061) and the Health Data Systems Developer position (#601019) be converted to the Electronic Health Records Analyst classification.

BE IT FURTHER RESOLVED, that the incumbent in the Health Data Systems Developer position (#601019), shall experience a change in job duties, however will remain at the ICEA/PRO 8 grade level and salary.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes any necessary changes to the Ingham County approved position list consistent with this resolution.

**HUMAN SERVICES:** Yeas: Tennis, Holman, McGrain, Anthony, Vickers  
Nays: None  
Absent: Nolan, Hope  
Approved 3/17/14

**COUNTY SERVICES:** Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville  
Nays: None  
Absent: None  
Approved 3/18/14

**FINANCE:** Yeas: Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers  
Nays: None  
Absent: Tennis  
Approved 3/19/14
WHEREAS, in Resolution #11-232 the Ingham County Board of Commissioners authorized an amendment to extend the lease agreement with Sparrow Health Systems for 4,115 square feet of space at 901 East Mount Hope, Lansing, MI for the operation for the Well Child Health Center; and

WHEREAS, rate of this agreement was $16.50 per square foot for the first year and an increase of 2% per year over the three year term from June 13, 2011 through June 12, 2014; and

WHEREAS, the Health Department will only need occupancy at 901 East Mount Hope, Lansing, Michigan for the operations of the Well Child Health Center through October 31, 2015; and

WHEREAS, the Health Department and Sparrow Health Systems would like to extend the lease agreement from June 13, 2014 through October 31, 2015; and

WHEREAS, the rate of the lease agreement will be $6,004.45 per month from June 13, 2014 through October 31, 2015; and

WHEREAS, the Health Department and Sparrow Health System have agreed that either party may terminate the lease upon no less than 60 days prior notice; and

WHEREAS, all other terms of the agreement shall remain the same; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports this resolution to extend the lease agreement; and

WHEREAS, the Acting Health Officer recommends that the Board of Commissioners authorize the extension of the lease agreement with Sparrow Health Systems for 4,115 square feet of space at 901 East Mount Hope, Lansing, Michigan for the operation for the Well Child Health Center.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorize the extension of the lease agreement with Sparrow Health System for 4,115 square feet of space at 901 East Mount Hope Road, Lansing, Michigan for the operation of the Well Child Health Center from June 13th, 2014 through October 31st, 2015.

BE IT FURTHER RESOLVED, that the rate of the lease agreement shall be $6,004.45 per month from June 13, 2014 through October 31, 2015.
BE IT FURTHER RESOLVED, that during this term the Health Department or Sparrow Health Systems may terminate the lease upon not less than 60 days prior notice.

BE IT FURTHER RESOLVED, that all other terms of the agreement shall remain the same.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Holman, McGrain, Anthony, Vickers
  Nays: None      Absent: Nolan, Hope      Approved 3/17/14

FINANCE: Yeas: Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers
  Nays: None      Absent: Tennis      Approved 3/19/14
Introduced by the Human Services and Finance Committees of the:

INGERHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO EXTEND THE PHYSICIAN SERVICES AGREEMENT WITH MICHIGAN STATE UNIVERSITY’S COLLEGE OF HUMAN MEDICINE TO PROVIDE A PART-TIME FAMILY MEDICINE PHYSICIAN FOR THE PROVISION OF PRIMARY MEDICAL SERVICES

RESOLUTION # 14 –

WHEREAS, in Resolution #13-246 the Ingham County Board of Commissioners authorized an agreement with Michigan State University’s (MSU) College of Human Medicine to provide a part-time family medicine physician for the provision of primary medical care services to the Birch Health Center for a total not to exceed $45,760 for the period of July 1, 2013 through June 30, 2014; and

WHEREAS, this agreement has an option to renew year to year; and

WHEREAS, the Health Department and MSU College of Human Medicine would like to extend the agreement for one (1) additional year at the same terms and conditions; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports this resolution to extend the physician services agreement with MSU College of Human Medicine; and

WHEREAS, the Acting Health Officer recommends that the Board of Commissioners authorize a one year extension to the physician services agreement with Michigan State University’s College of Human Medicine.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an extension to the physician services agreement with MSU College of Human Medicine to provide a part time family medicine physician for the provision of primary medical care services to the Birch Health Center for the of July 1, 2014 through June 30, 2015.

BE IT FURTHER RESOLVED, that Dr. Julie Phillips will continue to provide through the MSU College of Human Medicine direct patient care at the rate of $110.00 an hour at the Birch Health Center six hours a week plus two hours a week of clinical leadership for a total amount not to exceed $45,760.

BE IT FURTHER RESOLVED, that the associated program income will financially offset the contractual expenditure.

BE IT FURTHER RESOLVED, that all other terms and conditions of the agreement remain unchanged.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.
HUMAN SERVICES:  Yeas: Tennis, Holman, McGrain, Anthony, Vickers  
Nays: None  Absent: Nolan, Hope  Approved 3/17/14

FINANCE:  Yeas: Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers  
Nays: None  Absent: Tennis  Approved 3/19/14
WHEREAS, the Ingham County Health Department is responsible for implementing activities that support the County priority to “Promote Environmental Protection and Smart Growth”; and

WHEREAS, a county allocation in the amount of $35,000 from the Board of Commissioners is intended to expand or enhance opportunities for urban redevelopment through engagement and mobilization of residents (Resolutions #06-120, #07-105, #08-116, #09-122, #10-116, #11-052, #12-18); and

WHEREAS, the purpose of the funds are to strengthen urban cores, revitalize Lansing’s neighborhoods, and curb resident movement into less developed areas, thereby preserving open land and reducing long-term negative impacts on our ecosystem; and

WHEREAS, after a competitive RFP process in 2014 overseen by the Community Assets Alignment Committee of the Power of We Consortium it is recommended that the Urban Redevelopment Funds be allocated to REACH Studio Art Center in the amount of $32,000; and

WHEREAS, the 2014 Urban Redevelopment funds will be utilized to support REACH Studio Art Center’s facade improvements, construction of an outdoor courtyard and a youth art gallery—the first phase of the overall facility expansion project; and

WHEREAS, the Outdoor Courtyard will welcome visitors from the parking area as they enter the main space and a Youth Art Gallery will connect the old wing to the new main studio center and it will be the only gallery of its kind in the Lansing area; and

WHEREAS, the Health Department, in partnership with the Power of We Consortium, has determined that greater impact can be made with the 2014 grant funds by allocating the aforementioned amount to this organization to extend its initiatives; and

WHEREAS, the Acting Health Officer recommends that the Board of Commissioners authorize a contract with REACH Studio Art Center using urban Redevelopment Funds.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a contract between the Ingham County Health Department and REACH Studio Art Center in the amount of $32,000 for the period of January 1, 2014 through September 30, 2014.
BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes a contract between the Ingham County Health Department and Public Policy Associates to provide evaluation services for the period of January 1, 2014 through September 30, 2014.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign contracts, with Reach Art Center and Public Policy Associates after review by the County Attorney.

**HUMAN SERVICES:** **YeaS:** Tennis, Holman, McGrain, Anthony, Vickers  
**Nays:** None  
**Absent:** Nolan, Hope  
**Approved 3/17/14**

**FINANCE:** **YeaS:** Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers  
**Nays:** None  
**Absent:** Tennis  
**Approved 3/19/14**
RESOLUTION TO ACCEPT A MICHIGAN MUNICIPAL RISK MANAGEMENT ASSOCIATION GRANT FOR THE INGHAM COUNTY SHERIFF’S OFFICE EMERGENCY VEHICLE OPERATIONS TRAINING

RESOLUTION # 14 –

WHEREAS, Michigan Municipal Risk Management Association (MMRMA) is the county’s insurance carrier; and

WHEREAS, for over twenty years, the Ingham County Sheriff’s Office has provided Emergency Vehicle Operations (EVO) training for its deputies and Mid Michigan Law Enforcement officers; and

WHEREAS, MMRMA offers Risk Avoidance Program (RAP) grants to assist their members in paying for training; and

WHEREAS, the Ingham County Sheriff’s Office submitted an MMRMA RAP grant to pay for 50% for training from the Michigan State Police (MSP) “Train the Trainer” for Emergency Vehicle Operations; and

WHEREAS, all EVO instructors must attend the Michigan State Police Emergency Vehicle Operations training; and

WHEREAS, MMRMA awarded the Ingham County Sheriff’s Office a Fall 2013 grant in the amount of $1,337.50 to pay for the MSP Emergency Vehicle Operations training.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of the Ingham County Sheriff’s Office MMRMA RAP grant for $1,337.50.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller to make the necessary budget adjustments in the Ingham County Sheriff’s Office 2014 budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yeas:  Bahar-Cook, Hope, Celentino, Maiville
Nays:  None  Absent:  Crenshaw, Tsernoglou, Schafer  Approved 3/13/14

FINANCE:  Yeas:  Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers
Nays:  None  Absent:  Tennis  Approved 3/19/14
March 25, 2014
Agenda Item No. 36

Introduced by the Law and Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT A MICHIGAN MUNICIPAL RISK MANAGEMENT ASSOCIATION
GRANT FOR THE INGHAM COUNTY SHERIFF’S OFFICE SUPERVISORS TRAINING

RESOLUTION # 14 –

WHEREAS, Michigan Municipal Risk Management Association (MMRMA) is the county’s insurance carrier; and

WHEREAS, in 2010 the Ingham County Sheriff’s Office embarked on a training program for all Sheriff’s Office Supervisors to attend MACNOLW and Associates supervisory training courses; and

WHEREAS, MMRMA offers Risk Avoidance Program (RAP) grants to assist their members in paying for training; and

WHEREAS, the Ingham County Sheriff’s Office submitted an MMRMA RAP grant to pay for 50% of the 2013 Fall MACNOLOW supervisory training courses; and

WHEREAS, MMRMA awarded the Ingham County Sheriff’s office a Fall 2013 grant in the amount of $355.00 to pay for the supervisory MACNLOW training.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of the Ingham County Sheriff’s Office MMRMA RAP grant for $355.00.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary budget adjustments in the Ingham County Sheriff’s Office 2014 budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yeas:  Bahar-Cook, Hope, Celentino,  Maiville
                 Nays:  None       Absent:  Crenshaw, Tsernoglou, Schafer   Approved 3/13/14

FINANCE:  Yeas:  Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers
           Nays:  None       Absent:  Tennis  Approved 3/19/14
RESOLUTION APPROVING THE USE OF CONTINGENCY FUNDS FOR A TEMPORARY HIRE FOR INGHAM COUNTY PROBATE COURT

RESOLUTION # 14 –

WHEREAS, each Probate Court judge has a judicial assistant to take telephone calls, schedule hearings, draft documents, and in general take care of necessary administrative issues in the judge’s office; and

WHEREAS, the judicial assistant for Judge Economy is scheduled to go on leave through FMLA for up to 12 weeks beginning around June of this year; and

WHEREAS, the Probate Court General Fund budget does not have the funds to pay for up to 12 weeks of a temporary replacement judicial assistant; and

WHEREAS, the twelve-week cost of a temporary judicial assistant at step 1 is $10,460.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves of a temporary hire of a judicial assistant at the MCF 06 level for the period of up to twelve weeks to start on or around June 1, 2014.

BE IT FURTHER RESOLVED, that funding for this temporary hire in the amount of up to $10,460.00 be made available through the use of the Ingham County contingency funds.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution, including the transfer of up to $10,640.00 from the 2014 Contingency Fund to the Probate Court temporary budget.

LAW & COURTS:  Yeas: Bahar-Cook, Hope, Celentino, Maiville
              Nays: None  Absent: Crenshaw, Tsernoglou, Schafer  Approved 3/13/14

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Celentino, Maiville
                   Nays: None  Absent: None  Approved 3/18/14

FINANCE:  Yeas: Koenig, Anthony, McGrain, Bahar-Cook, Schafer, Vickers
           Nays: None  Absent: Tennis  Approved 3/19/14
WHEREAS, in Fall 2011, two Michigan State University graduate students, Marva Goodson and Jayme Danzig, initiated the “Youth Advancement Through Athletics” Program at Ingham Academy; and

WHEREAS, under the supervision of Professor Bill Davidson, Ms. Goodson and Ms. Danzig designed and administered the program as part of their work with MSU’s Adolescent Diversion Program; and

WHEREAS, the program used athletics (most recently, basketball) as one part of its comprehensive approach to improving students’ likelihood of academic and social success at Ingham Academy; the program also incorporated mentoring, structured leisure activities, community service, and introducing students to career opportunities; and

WHEREAS, the Ingham Academy students volunteered their after-school hours to take part in the Youth Advancement Through Athletics Program; and

WHEREAS, at the February 27, 2014, Law and Courts Committee meeting, several members of the Ingham Academy basketball team shared what they have learned from participating in the program, such as developing their leadership skills, learning what college and career opportunities are available to them, and discovering the positive feeling of community that comes from being part of a supportive team; and

WHEREAS, since 2011, a total of 40 Ingham Academy students have benefited from the Youth Advancement Through Athletics Programs.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners commends and expresses its gratitude to Marva Goodson and Jayme Danzig for their dedication and service to Ingham County’s young people.

BE IT FURTHER RESOLVED, that the Board also commends the Ingham Academy students who have shown their commitment to self-improvement through their participation in the Youth Advancement Through Athletics Program, and the Board wishes Marva Goodson, Jayme Danzig, and the Ingham Academy students every success in future endeavors.

LAW & COURTS:  Yeas:  Bahar-Cook, Hope, Celentino, Maiville
Nays:  None      Absent:  Crenshaw, Tsernoglou, Schafer      Approved 3/13/14