AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. TIME FOR MEDITATION

V. APPROVAL OF THE MINUTES OF OCTOBER 28, 2014

VI. ADDITIONS TO THE AGENDA

VII. PETITIONS AND COMMUNICATIONS

1. MSUE DISTRICT 8 ANNUAL REPORT FROM MICHIGAN STATE UNIVERSITY EXTENSION

2. A RESOLUTION FROM THE HURON COUNTY BOARD OF COMMISSIONERS REGARDING UNFUNDED MANDATES FROM THE STATE

3. A RESOLUTION FROM THE HURON COUNTY BOARD OF COMMISSIONERS REGARDING CHANGES TO THE WAY PROPERTY TAX APPEALS ARE PROCESSED

4. A RESOLUTION FROM THE HURON COUNTY BOARD OF COMMISSIONERS REGARDING CHANGES TO THE MICHIGAN ZONING ENABLING ACT

VIII. LIMITED PUBLIC COMMENT

IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

X. CONSIDERATION OF CONSENT AGENDA

XI. COMMITTEE REPORTS AND RESOLUTIONS

5. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE
JOLLY OAK ROAD 35 MPH SPEED LIMIT TRAFFIC CONTROL ORDER

6. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT

7. COUNTY SERVICES COMMITTEE – RESOLUTION TO ADOPT A REORGANIZATION POLICY

8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING AN AMENDMENT TO THE SUBCONTRACT WITH MICHIGAN STATE UNIVERSITY FOR MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY GRANT FUNDED USE OF CRUMB RUBBER MODIFIED ASPHALT PAVING MIXTURE AND AUTHORIZING A COST INCREASE ON THE KINAWA ROAD PROJECT FOR THE ROAD DEPARTMENT

9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE UTILIZING DEWPOINT TO RE-WRITE IN HOUSE WRITTEN WEB APPLICATIONS

10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE JOINING GARTNER’S EXECUTIVE PROGRAMS SERVICES ON STATE CONTRACT FOR THE INNOVATION AND TECHNOLOGY DEPARTMENT

11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING ENTERING INTO AN AGREEMENT WITH I.COMM CORPORATION TO PROVIDE ACCESS CONTROL IMPROVEMENTS AT THE MASON COURTHOUSE

12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING THE 2014 WAGE REOPENER AND CLARIFYING PENSION BENEFITS FOR TEAMSTERS LOCAL 580 – 911 SUPERVISORY UNIT

13. HUMAN SERVICES COMMITTEE – RESOLUTION HONORING JOYCE DEJONG, D.O.

14. HUMAN SERVICES COMMITTEE – RESOLUTION MAKING AN APPOINTMENT TO THE COMMUNITY HEALTH CENTER BOARD

15. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE AGREEMENT FOR MICHIGAN STATE UNIVERSITY EXTENSION SERVICES BETWEEN MICHIGAN STATE UNIVERSITY AND INGHAM COUNTY APPROVING THE
ANNUAL WORK PLAN FOR 2015

16. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING 2015 AGREEMENTS FOR COMMUNITY AGENCIES

17. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND RESOLUTION #14-266 WHICH AUTHORIZED THE PURCHASE ORDER TO FARBER SPECIALTY VEHICLES FOR THE MANUFACTURE OF A MOBILE DENTAL UNIT

18. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY FOR 2014-2015

19. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE MERGING OF TWO PART-TIME POSITIONS INTO ONE FULL-TIME POSITION

20. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZER THE NATIONAL ANIMAL CARE & CONTROL ASSOCIATION (NACA) TO CONDUCT A PROGRAM EVALUATION OF THE INGHAM COUNTY ANIMAL CONTROL DEPARTMENT

21. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO PURCHASE TEN (10) DIGITAL L3 IN CAR CAMERA SYSTEMS FOR THE INGHAM COUNTY SHERIFF’S OFFICE FLEET

22. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING CONTRACT AMENDMENT THREE WITH SECURUS TECHNOLOGIES FOR LOCAL AND LONG DISTANCE SERVICE FOR THE INMATE TELEPHONES

23. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH HIGHFIELDS, INC. FOR THE PRIDE PROGRAM

24. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH MICHIGAN STATE UNIVERSITY FOR THE MSU ADOLESCENT PROJECT

XII. SPECIAL ORDERS OF THE DAY

XIII. PUBLIC COMMENT

XIV. COMMISSIONER ANNOUNCEMENTS
XV. CONSIDERATION AND ALLOWANCE OF CLAIMS

XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org
CALL TO ORDER:

Chairperson Celentino called the October 28, 2014 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Anthony, Bahar-Cook, Celentino, Crenshaw, Holman, Hope, Maiville, McGrain, Nolan, Schafer, Tennis, Tsernoglou, and Vickers.

Member Absent: Koenig.

A quorum was present.

PLEDGE OF ALLEGIANCE:

Chairperson Celentino asked Inge Kyler, tonight’s Historical Commission Heritage Award recipient, to lead the Board in the Pledge of Allegiance.

MEDITATION:

Chairperson Celentino asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF MINUTES OF OCTOBER 14, 2014:

Commissioner Crenshaw moved to approve the minutes of the October 14, 2014 meeting. Commissioner Maiville seconded the motion.

The motion carried unanimously. Absent: Commissioner Koenig.

ADDITIONS TO THE AGENDA:

Chairperson Celentino stated that, without objection, the following resolutions would be substituted:

Agenda Item No. 3 – County Services Committee – Resolution awarding Nichole Martin the 2014 Ingham County Women’s Commission Lucile E. Belen Award

Agenda Item No. 7 – County Services and Finance Committees – Resolution Approving a Contract with the Westside YMCA to Provide Beginner Snowboarding Lessons at the Hawk Island Snowpark

Agenda Item No. 38 – Law & Courts and Finance Committees – Resolution Authorizing the Ingham County 55th District Court to Accept a Grant Award from the Michigan Supreme Court State Court Administrative Office-Michigan Mental Health Court Grant Program (SCAO-MMHCGP), Continue a Probation Officer Position, and Enter into Subcontracts
PUBLIC HEARING FOR THE 2015 INGHAM COUNTY BUDGET:

Chairperson Celentino stated that the public hearing for the 2015 Ingham County Budget was open and invited anyone to address the Board.

No one addressed the Board.

Chairperson Celentino stated that the public hearing was closed.

HISTORICAL COMMISSION PRESENTATION OF THE HERITAGE AWARD:

George Orban, Historical Commission member, presented the Heritage Award to Inge Kyler. He stated that if anyone wanted to know anything about Ingham County or Delhi Township, Ms. Kyler would know the answer.

PETITIONS AND COMMUNICATIONS:


A Letter from Anthony M. Snyder regarding his Resignation from the Equal Opportunity Committee. Accepted and placed on file.

A Letter from the Liaison for the Inter-Neighborhood Cooperation (LINC) regarding a Threatened White Oak on Cornell Road. Referred to the County Services Committee.

LIMITED PUBLIC COMMENT:

None.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS:

None.

CONSIDERATION OF CONSENT AGENDA:

Commissioner Maiville moved to adopt a consent agenda consisting of all action items on the agenda, including substituted resolutions, except Agenda Item No. 3, 7, 18, 20, and 22. Commissioner Vickers seconded the motion.

The motion carried unanimously. Absent: Commissioner Koenig.

The items on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioner Koenig.

Items voted on separately are so noted in the minutes.
ADOPTED – OCTOBER 28, 2014
AGENDA ITEM NO. 3

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AWARDING NICHOLE MARTIN
THE 2014 INGHAM COUNTY WOMEN’S COMMISSION LUCILE E. BELEN AWARD

RESOLUTION # 14 - 423

WHEREAS, the Ingham County Women's Commission presents the 2014 Lucile E. Belen Award to Nichole Martin; and

WHEREAS, Nichole was nominated for her indomitable work ethic while serving her community; and

WHEREAS, her current job assignment is working with the Michigan Youth Opportunities Initiative (MYOI), which serves young people that have aged out of foster care but are still eligible for support from DHS; and

WHEREAS, Nichole, as MYOI coordinator, has shown unreserved dedication in helping these youth and preparing them to live independently; and

WHEREAS, she has organized a Community Resource Board which engages area organizations, educational institutions, and businesses in support of the youth and MYOI activities, and which serves as a model for others both in Michigan and in other states; and

WHEREAS, Nichole has demonstrated a kind, giving and nurturing demeanor while volunteering when and where needed, working weekends and evenings always thinking about what she and the MYOI Board can do; and

WHEREAS, the Ingham County Women's Commission created the Lucile E. Belen Award to help recognize women from Ingham County who do extraordinary things; and

WHEREAS, women strengthen our community every day in various ways and go unnoticed; and

WHEREAS, this award creates an opportunity to shine a spotlight on those who have had a positive impact in Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners and the Ingham County Women's Commission applaud Nichole Martin for her outstanding community service, kindness, and tireless efforts on behalf of the youth of Ingham County.

BE IT FURTHER RESOLVED, that the Board of Commissioners and the Women's Commission offer their best wishes to Nichole Martin for good health and happiness and the best of luck in all of her future endeavors.
COUNTY SERVICES:  **Yea**s:  Tseroglou, Koenig, Celentino, Maiville  
 **Nay**s:  None  
 **Absent**:  Holman, Crenshaw, Nolan  
 **Approved 10/21/14**

Commissioner Holman moved the resolution. Commissioner Schafer seconded the motion.

The motion carried unanimously. Absent: Commissioner Koenig.

Commissioner Bahar-Cook stated that the Women’s Commission honors women in the community twice a year who do more than they should because it was the right thing to do. She further stated that this resolution was to honor Nichole Martin. Commissioner Bahar-Cook presented excerpts from the resolution that illustrated Ms. Martin’s achievements.

Ms. Martin thanked the Women’s Commission, the Board of Commissioners, her family, coworkers, and supervisors for their support. She stated that she had kids in nine of the commissioner’s districts presently.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 14 - 424

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated October 9, 2014 as submitted.

COUNTY SERVICES:  Yeas:  Tsernoglou, Koenig, Celentino, Maiville
     Nays: None    Absent:  Holman, Crenshaw, Nolan    Approved 10/21/14

Adopted as part of the consent agenda.
## LIST OF CURRENT PERMITS ISSUED

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<tr>
<th>R/W PERMIT#</th>
<th>R/W APPLICANT/CONTRACTOR</th>
<th>R/W WORK</th>
<th>R/W LOCATION</th>
<th>R/W CITY/TWP.</th>
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<td>2014-564</td>
<td>CN RAILROAD</td>
<td>DETOUR</td>
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ADOPTED – OCTOBER 28, 2014
AGENDA ITEM NO. 5

INTRODUCED BY THE COUNTY SERVICES COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING AN APPOINTMENT TO THE HISTORICAL COMMISSION

RESOLUTION # 14 - 425

WHEREAS, the Ingham County Historical Commission has several vacancies; and

WHEREAS, the County Services Committee interviewed those interested in serving on the Commission.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints

Jacob McCormick, 5203 Witherspoon Way, Holt, 48842

to the Historical Commission for a term expiring December 31, 2016.

COUNTY SERVICES: Yeas: Tsernoglou, Koenig, Celentino, Maiville
Nays: None   Absent: Holman, Crenshaw, Nolan   Approved 10/21/14

Adopted as part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION ACCEPTING A GRANT OF EASEMENT OVER PROPERTY OWNED BY THE CITY OF LANSING AND LOCATED IN THE CITY OF LANSING

RESOLUTION # 14 - 426

WHEREAS, the Ingham County Parks Department operates the Snowpark at Hawk Island County Park; and

WHEREAS, for user safety and enjoyment, additional area is needed at the end of the tubing runs outside of County property; and

WHEREAS, the City of Lansing is willing to provide an easement for a small section of Scott Woods Park for this purpose.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an easement agreement with the City of Lansing, for the nominal consideration of $1.00.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the payment of $50.00 to the City of Lansing for the fees associated with the City’s Act 33 Review Application.

BE IT FURTHER RESOLVED, that the Chair of the Ingham County Board of Commissioners and County Clerk are authorized to sign any necessary documents consistent with this resolution upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Tsernoglou, Koenig, Celentino, Maiville
Nays: None Absent: Holman, Crenshaw, Nolan Approved 10/21/14

FINANCE: Yeas: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None Absent: None Approved 10/22/14

Adopted as part of the consent agenda.
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING A CONTRACT WITH THE WESTSIDE YMCA TO PROVIDE BEGINNER SNOWBOARDING LESSONS AT THE HAWK ISLAND SNOWPARK

RESOLUTION # 14 - 427

WHEREAS, it is the desire of Park staff to continue to provide good customer service and training for beginner snowboarders at the Hawk Island Snowpark; and

WHEREAS, it has been determined the Hawk Island Snowpark would benefit from the expertise and involvement of the Westside YMCA; and

WHEREAS, the Westside YMCA has agreed to provide and compensate an appropriate instructor, as well as promote and operate beginner snowboarding lessons at the Hawk Island Snowpark; and

WHEREAS, the Westside YMCA has also agreed to promote and encourage use of other Ingham County Parks winter activities including tubing at the Hawk Island Snowpark; and

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a contract with the Westside YMCA to provide beginner snowboarding lessons at the Hawk Island Snowpark.

BE IT FURTHER RESOLVED, a user fee of $70 will be charged by the YMCA, including $40 per student paid to the Parks Department for payment of one (1) annual parking pass and the Snowpark user fee.

BE IT FURTHER RESOLVED, the term of the Agreement would be for the 2014/2015 winter season terminating on April 30, 2015, with a one year option to renew based upon staff review and recommendation to the Parks & Recreation Commission and Board of Commissioners.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Tsernoglou, Koenig, Celentino, Maiville
   Nays:  None   Absent:  Holman, Crenshaw, Nolan   Approved 10/21/14

FINANCE:  Yeas:  Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers
   Nays:  None   Absent:  None   Approved 10/22/14

Commissioner Holman moved the resolution. Commissioner Anthony seconded the resolution.
Commissioner Tennis disclosed that his company had a contract with the State Alliance YMCA of which the Lansing Metro YMCA was a member.

The motion carried unanimously. Absent: Commissioner Koenig.
ADOPTED – OCTOBER 28, 2014
AGENDA ITEM NO. 8

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AMENDING USER FEES FOR THE HAWK ISLAND SNOWPARK

RESOLUTION # 14 - 428

WHEREAS, user fees were developed for the Hawk Island Snowpark and approved by the Ingham County Board of Commissioners in Resolutions #12-366 and #13-375; and

WHEREAS, snowboarding, outside of preapproved, organized classes, will no longer be offered at the Hawk Island Snowpark, making the associated user fees unnecessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners rescinds the fees for daily and season passes for snowboarding at the Hawk Island Snowpark.

BE IT FURTHER RESOLVED, user fees for the tubing hill will remain unchanged.

COUNTY SERVICES:  Yeas:  Tsernoglou, Koenig, Celentino, Maiville
                      Nays:  None  Absent:  Holman, Crenshaw, Nolan  Approved 10/21/14

FINANCE:  Yeas:  Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers
          Nays:  None  Absent:  None  Approved 10/22/14

Adopted as part of the consent agenda.
WHEREAS, the electorate of Ingham County overwhelmingly approved the millage renewal proposal in November of 2010 to fund the operation and improvement of Potter Park and the Potter Park Zoo; and

WHEREAS, the Potter Park Zoological Society is a private, 501c(3) nonprofit, fundraising organization that raises funds to support the Zoo; and

WHEREAS, in that capacity the Zoological Society supports: Marketing, Educational Programming, the Docent Association, the Teen Zookeeper Program, Special Events and the Zookambi Summer Camp; and

WHEREAS, the Zoological Society operates on a $1,800,000 budget, all of which is spent on supporting the Potter Park Zoo through educational programming, special events, operating costs, and capital improvements; and

WHEREAS, the Ingham County Board of Commissioners approved the transfer of $60,000 from the proceeds of the Potter Park Zoo Millage to the Potter Park Zoological Society for 2014 marketing purposes; and

WHEREAS, the Potter Park Zoological Society has proposed at least $15,000 for advertising within the 2015 Society budget for a total of $75,000 to be spent on advertising and marketing.

THEREFORE BE IT RESOLVED, the Board of Commissioners approves a transfer of $60,000 from the proceeds of the Potter Park Zoo Millage to be used by the Potter Park Zoological Society for the 2015 marketing of the Potter Park Zoo.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

COUNTY SERVICES:  Yeas: Tsernoglou, Koenig, Celentino, Maiville
   Nays: None   Absent: Holman, Crenshaw, Nolan   Approved 10/21/14

FINANCE:  Yeas: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers
   Nays: None   Absent: None   Approved 10/22/14

Adopted as part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING REIMBURSEMENT TO THE POTTER PARK ZOOLOGICAL SOCIETY FOR ADMINISTRATIVE SUPPORT

RESOLUTION # 14 - 430

WHEREAS, it is the desire of the Potter Park Zoo Board and the Zoo Management Team to continue to move toward an equitable and successful and seamless public/private partnership with Potter Park Zoological Society; and

WHEREAS, these two entities incur joint administrative and financial services expenses in the comprehensive management of the zoo; and

WHEREAS, the combined budget of the two entities is $5.2 million; and

WHEREAS, the Potter Park Zoological Society individual budget is $1.8 million or 33.9% of the total; and

WHEREAS, the Potter Park Zoo millage budget is $3.5 million or 66.1% of the total; and

WHEREAS, the Potter Park Zoological Society has assumed the responsibility of the majority of the administrative and financial services expense totaling $231,375.00 for FY 2014; and

WHEREAS, applying the above percentages to the administrative and financial services budget expenses for 2014 yields an allocation of $78,475 (33.9%) to Potter Park Zoological Society and $152,900 (66.1%) to Potter Park Zoo; and

WHEREAS, the Potter Park Zoological Society currently receives compensation from the County in the amount of $50,881.

THEREFORE BE IT RESOLVED, that the Zoo Board authorizes the transfer $102,020 from Potter Park Zoo to Potter Park Zoological Society to provide equity between the two entities.

BE IT FURTHER RESOLVED, that the transfer of funds for the year 2014 in the amount of $102,020 be made from fund balance line item #258-69200-818000-698010 from the Potter Park Zoo Millage to the Potter Park Zoological Society as a one-time transfer.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.
COUNTY SERVICES:  **YeaS:** Tsernoglou, Koenig, Celentino, Maiville  
**Nays:** None  
**Absent:** Holman, Crenshaw, Nolan  
**Approved 10/21/14**

FINANCE:  **YeaS:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
**Nays:** None  
**Absent:** None  
**Approved 10/22/14**

Adopted as part of the consent agenda.
ADOPTED – OCTOBER 28, 2014
AGENDA ITEM NO. 11

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A TRANSFER OF FUNDS AND AUTHORIZATION FOR THE POTTER PARK ZOOLOGICAL SOCIETY TO PROVIDE THE MANAGEMENT OF SEASONAL WORKERS

RESOLUTION # 14 - 431

WHEREAS, it is the continuing desire of the Potter Park Zoo Board and the Zoo Management Team to work towards a successful private/public relationship with the Potter Park Zoological Society; and

WHEREAS, the Zoo Management Team wishes to continue to provide excellent customer service and be able to improve upon existing standards and proceed in a financially prudent manner; and

WHEREAS, the Zoo Management Team recommends that combining resources in the key customer service areas, by having all seasonal staff be hired, trained, supervised and paid by the Potter Park Zoological Society, will allow the Zoo to provide the most effective and consistent customer service; and

WHEREAS, the Zoo Management Team has identified funding within the 2015 approved Potter Park Zoo budget, which will provide for adequate staff as determined by the Zoo Director, as well as additional funds that can be transferred to other line items within the budget; and

WHEREAS, the Board of Commissioners Resolution #14-02 was approved for the transfer of funds to the Potter Park Zoo Society for the year of 2014.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Potter Park Zoological Society to provide the management of the seasonal employees at the Potter Park Zoo.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the transfer of funds for the year 2015 in the amount of $141,000 from the Potter Park Zoo Millage to the Potter Park Zoo Society from the following line items:

- $47,874 from admissions seasonal wages, line item #258-69200-705000-32000
- $31,700 from seedeater seasonal, line item #258-69200-705000-31300
- $24,000 from animal/care seasonal, line item #258-69200-705000-31000
- $14,000 from parking seasonal, line item #258-69300-705000-35000
- $23,426 from grounds & maintenance seasonal, line #258-69200-705000-30000

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget
adjustments consistent with this resolution.

**COUNTY SERVICES:**  **Yea***s: Tsernoglou, Koenig, Celentino, Maiville  
**Nays:** None  
**Absent:** Holman, Crenshaw, Nolan  
**Approved 10/21/14**

**FINANCE:**  **Yea***s: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
**Nays:** None  
**Absent:** None  
**Approved 10/22/14**

Adopted as part of the consent agenda.
ADOPTED – OCTOBER 28, 2014
AGENDA ITEM NO. 12

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CHANGE OF FEES FOR THE CHARITABLE EVENTS AT POTTER PARK ZOO

RESOLUTION # 14 - 432

WHEREAS, the Potter Park Zoo wishes to establish a change of fees for charitable events which would cover the operational expenses of the zoo during these events; and

WHEREAS, the Potter Park Zoo has become an independent department within Ingham County and in the past has always mirrored the Parks Department fees; and

WHEREAS, the Potter Park Zoo charges for the use of the Pavilion rental only and entry fees to the zoo were waived; and

WHEREAS, the pavilion rental fees that are currently being charged will remain unchanged.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Potter Park Zoo charitable events fees to be charged a rate of $4.00 per participant for admission to the Zoo.

BE IT FURTHER RESOLVED, the charitable event fees will become effective upon approval of the Board of Commissioners.

COUNTY SERVICES:  Yeas: Tsernoglou, Koenig, Celentino, Maiville
Nays: None  Absent: Holman, Crenshaw, Nolan  Approved 10/21/14

FINANCE:  Yeas: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None  Absent: None  Approved 10/22/14

Adopted as part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE ACCEPTANCE OF A $300.00 RISK AVOIDANCE PROGRAM (RAP) GRANT AWARD FOR BODY WORN CAMERAS FOR PUBLIC SAFETY PERSONNEL AT POTTER PARK ZOO FROM THE MICHIGAN MUNICIPAL RISK MANAGEMENT ASSOCIATION (MMRMA)

RESOLUTION # 14 - 433

WHEREAS, the Potter Park Zoo participated in a grant opportunity with MMRMA; and

WHEREAS, MMRMA provides financial assistance for the purchase of materials relating to providing a safer and more efficient facility; and

WHEREAS, the grant funds will reimburse Potter Park Zoo for 50% of the cost for Body Worn Cameras at Potter Park Zoo; and

WHEREAS, use of these cameras will aid in proper documentation, accountability, and safety.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the acceptance grant funds from MMRMA in the amount of $300.00 and extends its appreciation for the opportunity to participate in the Risk Avoidance Program (RAP).

COUNTY SERVICES:  Yeas:  Tsernoglou, Koenig, Celentino, Maiville
        Nays:  None        Absent:  Holman, Crenshaw, Nolan        Approved 10/21/14

FINANCE:  Yeas: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers
        Nays:  None        Absent:  None        Approved 10/22/14

Adopted as part of the consent agenda.
ADOPTED – OCTOBER 28, 2014
AGENDA ITEM NO. 14

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE ACCEPTANCE OF A $250.00 RISK AVOIDANCE PROGRAM (RAP) GRANT AWARD FOR A GRILL GUARD FOR THE PATROL CAR AT POTTER PARK ZOO FROM THE MICHIGAN MUNICIPAL RISK MANAGEMENT ASSOCIATION (MMRMA)

RESOLUTION # 14 - 434

WHEREAS, the Potter Park Zoo participated in a grant opportunity with MMRMA; and

WHEREAS, MMRMA provides financial assistance for the purchase of materials relating to providing a safer and more efficient facility; and

WHEREAS, the grant funds will reimburse Potter Park Zoo for 50% of the cost of a grill guard for a patrol vehicle at Potter Park Zoo; and

WHEREAS, installation of the grill guard will aid in the prevention of damage to the vehicle while adding additional lighting.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the acceptance of the grant funds from MMRMA in the amount of $250.00 and extends its appreciation for the opportunity to participate in the Risk Avoidance Program (RAP).

COUNTY SERVICES: Yeas: Tsernoglou, Koenig, Celentino, Maiville

Nays: None
Absent: Holman, Crenshaw, Nolan

Approved 10/21/14

FINANCE: Yeas: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers

Nays: None
Absent: None

Approved 10/22/14

Adopted as part of the consent agenda.
ADOPTED – OCTOBER 28, 2014
AGENDA ITEM NO. 15

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO WAIVE THE PUBLIC ACT 152 HEALTH CARE REQUIREMENTS FOR 2015

RESOLUTION # 14 - 435

WHEREAS, Public Act 152 of 2011 (MCL 15.563) places limits on public employer’s contributions toward their employee’s health benefits and requires that the employer cost be no more than 80% of the cost; and

WHEREAS, Section 8 of the Act (MCL 15.568) permits a local unit of government to exempt itself from provisions employer contribution limitations for the next succeeding year by a 2/3 vote of its governing body; and

WHEREAS, in 2015, the County will be self-insuring a portion of the health insurance cost which is anticipated to save money; and

WHEREAS, the uncertainty associated with the savings from this change makes it very difficult to determine if the County will be in compliance with the 80% requirement and therefore the County administration is recommending that this requirement of Public Act 152 be waived for 2015.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby elects to waive all requirements of Public Act 152 of 2011 for 2015, yet attempt to meet all of the requirements of the act.

COUNTY SERVICES: Yeas: Tsernoglou, Koenig, Celentino, Maiville
Nays: None Absent: Holman, Crenshaw, Nolan Approved 10/21/14

FINANCE: Yeas: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None Absent: None Approved 10/22/14

Adopted as part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE INGHAM COUNTY HEALTH CARE COALITION FOR EMPLOYEE BENEFITS FOR 2015 AND AUTHORIZING LETTERS OF AGREEMENT WITH BARGAINING UNITS

RESOLUTION # 14 - 436

WHEREAS, the Ingham County Health Care Coalition investigated various plan designs and options for the County’s health care plan for 2015; and

WHEREAS, after finishing its review the Health Care Coalition does not recommend changing the insurance provider for 2015 but the group does recommend implementing a Health Reimbursement Arrangement (HRA), purchasing higher deductible plan ($5,000 for individual and $10,000 for family plan) for some or all of the employee groups; and

WHEREAS, the Health Care Coalition also recommends that the County purchase additional services from Cadillac Insurance Center Benefit Consulting Group (CICBCG) which will further reduce health insurance rates, including Medtipster for pharmacy generic drugs, Telodoc for 24/7 physician access and a cost transparency program which compares the cost of medical services, consistent with the Agreement between CICBCG and Ingham County authorized by Resolution 14-069; and

WHEREAS, the estimated annual cost of providing the HRA and supplemental services totals $400,000 and overall savings of this comprehensive approach to healthcare management is estimated to be $1.4 million; and

WHEREAS, employee participation rate will ultimately impact total savings realized through implementation of this comprehensive healthcare management program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioner approves the Letters of Understandings regarding the recommendations of the Health Care Coalition for 2015 health insurance options including the implementation of the HRA plan.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to sign the said Letters of Understanding on behalf of Ingham County, contingent upon final approval of the bargaining units.

BE IT FURTHER RESOLVED, that the County will provide the recommended health insurance benefits to the Managerial and Confidential Employees effective January 1, 2015, and that the Managerial/Confidential Personnel Manual shall be amended as necessary to incorporate provisions of the comprehensive healthcare management program.
BE IT FURTHER RESOLVED, that once the total annual savings for the comprehensive healthcare management program is determined, 50 percent of any net savings in health care costs will be dedicated to reducing employee premium cost share beginning in 2016, applied to all employee groups that agree to implement the comprehensive healthcare management program.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a supplemental agreement with CICBCG to provide services associated with the comprehensive healthcare management program, consistent with the program description and costs authorized by Resolution #14-069.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the appropriate documents on behalf of Ingham County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Tsernoglou, Koenig, Celentino, Maiville  
Nays: None  Absent: Holman, Crenshaw, Nolan  Approved 10/21/14

FINANCE: Yeas: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
Nays: None  Absent: None  Approved 10/22/14

Adopted as part of the consent agenda.
Introducing by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPOINTING TIMOTHY MORGAN AS
INGHAM COUNTY PARKS DIRECTOR

RESOLUTION # 14 - 437

WHEREAS, the position of Parks Director was posted and advertised in accordance with Ingham County hiring procedures; and

WHEREAS, applicants were reviewed and screened and interviews were held by the Parks Director Search Committee; and

WHEREAS, the Parks Director Search Committee is recommending the selection of Timothy Morgan as Parks Director for Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby accepts the recommendation of the Parks Director Search Committee and appoints Timothy Morgan as Ingham County Parks Director.

BE IT FURTHER RESOLVED, that Timothy Morgan will be placed on the current salary schedule for the Parks Director at MCF-13, Step 1 ($73,099) and will assume all duties and responsibilities inherent in that position effective December 1, 2014.

COUNTY SERVICES:  Yeas:  Tsernoglou, Koenig, Celentino, Maiville
     Nays:  None     Absent: Holman, Crenshaw, Nolan     Approved 10/21/14

FINANCE:  Yeas:  Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers
     Nays:  None     Absent: None     Approved 10/22/14

Adopted as part of the consent agenda.
ADOPTED – OCTOBER 28, 2014
AGENDA ITEM NO. 18

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT AN ORDINANCE AMENDING THE INGHAM COUNTY ORDINANCE TO PROVIDE FOR THE IMPOSITION AND COLLECTION OF EXCISE TAX ON PERSONS ENGAGED IN THE BUSINESS OF PROVIDING ROOMS FOR TRANSIENT GUESTS, TO PROVIDE FOR COLLECTION OF UNPAID DELINQUENT TAXES IN THE SAME MANNER AS DELINQUENT SPECIAL ASSESSMENTS

RESOLUTION # 14 - 438

WHEREAS, the Ingham County Ordinance to Provide for the Imposition and Collection of Excise Tax on Persons Engaged in the Business of Providing Rooms for Transient Guests was adopted by the Board of Commissioners on May 13, 1975, and was subsequently amended on November 13, 1990, and October 8, 1991; and

WHEREAS, the enabling statute, 1974 PA 263, MCL 141.861 et seq., was recently amended by the Michigan Legislature, to enhance the County’s ability to collect unpaid delinquent taxes due under the Ordinance; and

WHEREAS, under 2014 PA 284 (eff. September 23, 2014), being MCL 141.864(e), if the tax imposed under the Ordinance remains unpaid for more than 90 days, the County Treasurer may collect the tax in the same manner as a delinquent special assessment, along with any associated interest, fees, and costs, under the General Property Tax Act, 1893 PA 206, MCL 211.1 to 211.155.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopts the Third Amendment to the Ingham County Ordinance to Provide for the Imposition and Collection of Excise Tax on Persons Engaged in the Business of Providing Rooms for Transient Guests, as amended, attached and incorporated by reference as Exhibit 1 to this Resolution, expressly providing for the collection by the County Treasurer of unpaid delinquent taxes due under the Ordinance in the same manner as a delinquent special assessment, along with any associated interest, fees, and costs, under the General Property Tax Act, 1893 PA 206.

BE IT FURTHER RESOLVED, that the Third Amendment to the Ingham County Ordinance to Provide for the Imposition and Collection of Excise Tax on Persons Engaged in the Business of Providing Rooms for Transient Guests, as amended, will be published in hard copy and on the County’s internet website.

BE IT FURTHER RESOLVED, that the amended Ordinance shall take effect when notice of its adoption is published in a newspaper of general circulation in the County.

COUNTY SERVICES: Yeas: Tsernoglou, Koenig, Celentino, Maiville
Nays: None Absent: Holman, Crenshaw, Nolan Approved 10/21/14

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FINANCE: Yeas: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None  Absent: None  Approved 10/22/14

Commissioner Holman moved the resolution. Commissioner McGrain seconded the motion.

The motion carried unanimously by roll call vote. Absent: Commissioner Koenig.
THIRD AMENDMENT TO ORDINANCE TO PROVIDE FOR THE IMPOSITION AND COLLECTION OF EXCISE TAX ON PERSONS ENGAGED IN THE BUSINESS OF PROVIDING ROOMS FOR TRANSIENT GUESTS

THE PEOPLE OF THE COUNTY OF INGHAM, MICHIGAN, DO ORDAIN:

Section 1. Amendment. Article IV, entitled TAX, of the Ingham County Ordinance to Provide for the Imposition and Collection of Excise Tax on Persons Engaged in the Business of Providing Rooms for Transient Guests, as amended, is amended by the addition of a new Section 4.6, to read as follows:

“Section 4.6. DELINQUENT UNPAID TAX. If the tax imposed under this Ordinance remains unpaid for more than 90 days after the due date, the County Treasurer may collect the tax in the same manner as a delinquent special assessment, along with any associated interest, fees, and costs, under the General Property Tax Act, 1893 PA 206, MCL 211.1 to 211.155.”

Section 2. Repeal. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

Section 3. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 4. Effective Date. This Third Amendment to Ordinance to Provide for the Imposition and Collection of Excise Tax on Persons Engaged in the Business of Providing Rooms for Transient Guests shall take effect when notice of its adoption is published in a newspaper of general circulation in the County.

I, Barb Byrum, Ingham County Clerk, certify that this Ordinance was adopted by the Ingham County Board of Commissioners and published in a newspaper of general circulation in the County on ______________________, 2014.

___________________________
Barb Byrum, Ingham County Clerk

Ingham County Board of Commissioners

___________________________
Victor Celentino, Chairperson
Introduce by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CONTRACT WITH MICHIGAN STATE UNIVERSITY REMOTE SENSING AND GEOSPATIAL INFORMATION SYSTEMS TO CONDUCT MAPPING SERVICES FOR THE FARMLAND SELECTION CRITERIA OF THE FOSP BOARD

RESOLUTION # 14 - 439

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland Purchase of Development Rights Ordinance in July 2004; and

WHEREAS, the Ingham County Farmland Purchase of Development Rights Ordinance authorized the establishment of the Ingham County Farmland and Open Space Preservation Board to oversee the Farmland Preservation Program; and

WHEREAS, the voters of Ingham County approved a millage for Farmland and Open Space Preservation in August 2008; and

WHEREAS, the Selection Criteria approved for ranking applications to the FOSP Program requires numerous data sets, such as soils, parcel size, geographic location, proximity to other protected properties, to calculate an objective score; and

WHEREAS, the FOSP Board contracted with MSU RS & GIS to complete Open Space Modeling on applications in 2013; and

WHEREAS, the cost of this service is a not to exceed amount of $8,930.00 and the contractor will only bill for hours worked on the project; and

WHEREAS, the FOSP Board has money in the budget to cover this expense.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a three month contract with Michigan State University Remote Sensing and Geospatial Information Systems in an amount not to exceed $8,930.00 for the purpose of data collection and preparation, geospatial modeling, and the development of land use cover maps for farmland applications.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Tsernoglou, Koenig, Celentino, Maiville
Nays: None   Absent: Holman, Crenshaw, Nolan   Approved 10/21/14

FINANCE: Yeas: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None   Absent: None   Approved 10/22/14

Adopted as part of the consent agenda.
whereas, the uniform budgeting and accounting act, public act 621 of 1978, requires that each local unit of government adopt a balanced budget for all required funds; and

whereas, county offices, the courts, county departments, and others have submitted requests for a county appropriation in the 2015 budget; and

whereas, the county controller has considered these requests and has submitted a recommended budget as required by statute and board of commissioners’ resolution; and

whereas, the various liaison committees of the board of commissioners have reviewed their section of the controller's recommended budget and have made recommendations for approval or modification to the finance committee; and

whereas, the finance committee has reviewed each liaison committees’ recommendations and together with its own strategic planning initiatives fund allotment has presented a recommended balanced budget to the board of commissioners and to the public; and

whereas, the board of commissioners annually adopts a balanced budget and authorizes appropriations subject to the conditions set forth in its annual general appropriations resolution.

therefore be it resolved, that the 2015 ingham county budget, as set forth in the finance committee recommended budget, dated september 10, 2014 and incorporated by reference herein, is hereby adopted on a basis consistent with ingham county's budget adoption and amendment policies and subject to all county policies regarding the expenditure of funds and the conditions set forth in this resolution.

be it further resolved, that the following tax levies are hereby authorized for the 2014 tax year/2015 budget year for a total county levy of 10.1963 mills, including authorized levies for general fund operations, special purpose, and airport authority millage:

2014/15 millage summary

<table>
<thead>
<tr>
<th>Purpose</th>
<th>Millage</th>
</tr>
</thead>
<tbody>
<tr>
<td>general operations</td>
<td>6.3512</td>
</tr>
<tr>
<td>general operations – indigent veterans support</td>
<td>.0330</td>
</tr>
<tr>
<td>special purpose – emergency telephone services</td>
<td>.8431</td>
</tr>
</tbody>
</table>
BE IT FURTHER RESOLVED, that the revenues received by the County under Public Acts 106 and 107, 1985 (Convention Facility Tax revenue) shall not be used to reduce the County's 2014/2015 operating millage as defined by Public Act 2, 1986.

BE IT FURTHER RESOLVED, that in accordance with Public Act 2 of 1986, that 50% of the actual Convention Facility Tax revenue not used to reduce the County's operating tax rate shall be transmitted to the Mid-State Health Network, with the remaining revenues to be deposited in the County's General Fund.

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Act 264 of 1987 (Health and Safety Fund Act) shall not be used to reduce the County's 2014/2015 operating millage levy, and that 11/17 of the actual Health and Safety Fund Act revenue not used to reduce the County's operating tax rate shall be appropriated to the Ingham County Health Department budget for those public health prevention programs and services whose costs are in excess of 1989 appropriation levels.

BE IT FURTHER RESOLVED, that in accordance with Public Act 264 of 1987, that 5/17 of the actual Health and Safety Fund Act revenue not used to reduce the County's operating tax rate shall be used for personnel and operating costs which are in excess of 1988 appropriation levels at the Circuit Court, Family Court, District Court, and Sheriff Department Law Enforcement with the remaining revenues generated by P.A. 264 of 1987 to be used for other General Fund expenditures.

BE IT FURTHER RESOLVED, that the adopted budget is based on current estimates of revenues and expenditures, and that the Board of Commissioners may find it necessary to adjust budgeted revenues and expenditures from time to time during the year.

BE IT FURTHER RESOLVED, that the County Controller is hereby authorized to make budgetary transfers within the various funds and authorize expenditures in accordance with the budgetary procedures established by the Board of Commissioners in Resolution #90-274, as amended by Resolutions #94-93 and #04-253, a summary of which has been forwarded by the Controller to each department head, court and elected official.

BE IT FURTHER RESOLVED, that expenditures shall not be incurred in excess of the individual budgets adopted herein without first amending the budget pursuant to the budgetary procedures established by the Board of Commissioners in Resolution #90-274, as amended by Resolutions #94-93 and #04-253.

BE IT FURTHER RESOLVED, that all purchases made with funds appropriated in this budget shall be made in conformance with the County’s Purchasing Procedures, as adopted and amended by the Board, and that these budgeted funds are appropriated contingent upon compliance with the County’s Purchasing Procedures.
BE IT FURTHER RESOLVED, that the approved Position Allocation List contained in the budget shall limit the number of permanent employees who can be employed in all departments, offices, and the courts, and no funds are appropriated for any permanent position or employee not on the approved Position Allocation List.

BE IT FURTHER RESOLVED, that the Board of Commissioners may, from time to time during the year, change the approved Position Allocation List and/or impose a hiring freeze, as circumstances warrant, and that the same limitation as to the number of permanent employees who can be employed with a revised Position Allocation List.

BE IT FURTHER RESOLVED, that certain positions contained in the Position Allocation List which are supported in some part by a grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving the budgeted revenues.

BE IT FURTHER RESOLVED, that in the event that such anticipated outside funding is not received or the County is notified that it will not be received, said positions shall be considered not funded and removed from the approved Position Allocation List.

BE IT FURTHER RESOLVED, that the policies regarding temporary employees shall remain in full force and effect.

BE IT FURTHER RESOLVED, that budgets for all funds are adopted on a January 1st fiscal year, with the following exceptions: Friend of the Court Services Fund (215), County Health Fund (221), Community Corrections Fund (267), Community Development Block Grant Fund (287), DHS - Child Care Fund (288), DHS - Social Welfare Fund (290), Family Division – Child Care Fund (292), Prosecuting Attorney Cooperative Reimbursement Grant Fund (298), and Community Health Center Network Fund (511), all of which are adopted on an October 1st fiscal year.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the use of budgeted funds for the purchase of vehicles and necessary equipment such as marking kits, light bars, sirens, prisoner transport shields, radar, etc., from the State of Michigan and other municipal cooperative purchasing programs approved by the Purchasing Department.

BE IT FURTHER RESOLVED, that the vehicles being replaced are authorized to be transferred to another county department or agency for fair-market value established by the Purchasing Director, or are authorized to be sold at state auction or to a private company; the method of disposal shall be that which is deemed to be in the best interest of the County as determined by the Purchasing Director.

BE IT FURTHER RESOLVED, that the Ingham County Sheriff’s Office is authorized to sell at fair-market value any used Ingham County Patrol Vehicles to the Ingham Intermediate School District for its Law Enforcement Program.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in the adopted budget, and the remaining portion of the time period and funds are included in the Controller’s Recommended Budget for the succeeding fiscal year.
BE IT FURTHER RESOLVED, that funds appropriated to a community agency but not spent by the end of the fiscal year may be carried over into the next fiscal year without additional Board approval, provided the Controller and Budget Office certify that the funds are available, and that the agency wishing to have said funds reappropriated provides a definitive scope of work for review by the Controller’s Office and the County Attorney.

BE IT FURTHER RESOLVED, that any request for reappropriation to the 2015 budget of funds not spent in 2014 for a specific project must be received by the Budget Office no later than March 16, 2015, otherwise the request for reappropriation will not be considered.

FINANCE: Yeas: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None    Absent: None  Approved 10/22/14

Commissioner Anthony moved the resolution. Commissioner Crenshaw seconded the motion.

Commissioner Anthony stated that this resolution required a roll call vote.

Commissioner McGrain thanked the staff and department heads for putting this budget together.

The motion carried unanimously by roll call vote. Absent: Commissioner Koenig.
ADOPTED – OCTOBER 28, 2014
AGENDA ITEM NO. 21

INTRODUCED BY THE FINANCE COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2014 INGHAM COUNTY BUDGET

RESOLUTION # 14 - 441

WHEREAS, the Board of Commissioners adopted the 2014 Budget on October 22, 2013 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller’s staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<table>
<thead>
<tr>
<th>FUND</th>
<th>DESCRIPTION</th>
<th>2014 BUDGET 10/1/14</th>
<th>PROPOSED CHANGES</th>
<th>PROPOSED BUDGET</th>
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<tr>
<td>101</td>
<td>General Fund</td>
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<td>Parks</td>
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<td>215</td>
<td>Friend of the Court</td>
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<td>(470,000)</td>
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<td>Mach. &amp; Equip. Revolving</td>
<td>828,084</td>
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<td>832,178</td>
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</table>

FINANCE: Yeas: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None
Absent: None
Approved 10/22/14

Adopted as part of the consent agenda.
### GENERAL FUND REVENUES

<table>
<thead>
<tr>
<th>Department Generated Revenue</th>
<th>2014 Budget – 10/1/14</th>
<th>Proposed Changes</th>
<th>2014 Proposed Budget</th>
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<td>Animal Control</td>
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<td>Circuit Crt - General Trial</td>
<td>2,171,741</td>
<td>(90,000)</td>
<td>2,081,741</td>
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<tr>
<td>Controller</td>
<td>3,170</td>
<td></td>
<td>3,170</td>
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<tr>
<td>Cooperative Extension</td>
<td>2,500</td>
<td></td>
<td>2,500</td>
</tr>
<tr>
<td>County Clerk</td>
<td>631,110</td>
<td></td>
<td>631,110</td>
</tr>
<tr>
<td>District Court</td>
<td>2,702,571</td>
<td>(200,000)</td>
<td>2,502,571</td>
</tr>
<tr>
<td>Drain Commissioner/Drain Tax</td>
<td>352,058</td>
<td></td>
<td>352,058</td>
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<tr>
<td>Economic Development</td>
<td>52,184</td>
<td></td>
<td>52,184</td>
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<tr>
<td>Elections</td>
<td>65,550</td>
<td></td>
<td>65,550</td>
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<tr>
<td>Emergency Operations</td>
<td>115,582</td>
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<td>115,582</td>
</tr>
</tbody>
</table>

### Intergovernmental Transfers

<table>
<thead>
<tr>
<th>Department Generated Revenue</th>
<th>2014 Budget – 10/1/14</th>
<th>Proposed Changes</th>
<th>2014 Proposed Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Revenue Sharing</td>
<td>4,867,967</td>
<td></td>
<td>4,867,967</td>
</tr>
<tr>
<td>Convention/Tourism Tax - Liquor</td>
<td>2,199,176</td>
<td>291,912</td>
<td>2,491,088</td>
</tr>
<tr>
<td>Court Equity Fund</td>
<td>1,485,000</td>
<td></td>
<td>1,485,000</td>
</tr>
<tr>
<td>Use of Fund Balance</td>
<td>4,079,445</td>
<td>(810,956)</td>
<td>3,268,489</td>
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</table>

### Tax Revenues

<table>
<thead>
<tr>
<th>Department Generated Revenue</th>
<th>2014 Budget – 10/1/14</th>
<th>Proposed Changes</th>
<th>2014 Proposed Budget</th>
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</thead>
<tbody>
<tr>
<td>County Property Tax</td>
<td>40,965,476</td>
<td>1,000,000</td>
<td>41,965,476</td>
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<tr>
<td>Property Tax Adjustments</td>
<td>(450,000)</td>
<td>200,000</td>
<td>(250,000)</td>
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<tr>
<td>Delinquent Real Property Tax</td>
<td>15,000</td>
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<td>15,000</td>
</tr>
<tr>
<td>Unpaid Personal Property Tax</td>
<td>(10,000)</td>
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<td>(10,000)</td>
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<tr>
<td>Industrial Facility Tax</td>
<td>350,000</td>
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<td>350,000</td>
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<tr>
<td>Trailer Fee Tax</td>
<td>15,000</td>
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<td>15,000</td>
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</tbody>
</table>
### Equalization /Tax Mapping
- 2014: 10,100
- Proposed: 10,100

### Facilities
- 2014: 182,180
- Proposed: 182,180

### Financial Services
- 2014: 48,052
- Proposed: 48,052

### Health Department
- 2014: 120,000
- Proposed: 120,000

### Human Resources
- 2014: 80,822
- Proposed: 80,822

### Probate Court
- 2014: 277,178
- Proposed: 277,178

### Prosecuting Attorney
- 2014: 605,983
- Proposed: 605,983

### Register of Deeds
- 2014: 2,036,729
- Proposed: 1,886,729

### Remonumentation Grant
- 2014: 107,551
- Proposed: 107,551

### Sheriff
- 2014: 6,602,013
- Proposed: 6,402,013

### Treasurer
- 2014: 4,377,465
- Proposed: 4,377,465

### Tri-County Regional Planning
- 2014: 62,976
- Proposed: 62,976

### Veteran Affairs
- 2014: 364,100
- Proposed: 364,100

### Total General Fund Revenues
- 2014: 76,913,158
- Proposed: 40,956
- Total: 76,954,114

### General Fund Expenditures

<table>
<thead>
<tr>
<th>Category</th>
<th>2014 Budget - 10/1/14</th>
<th>Proposed Changes</th>
<th>2014 Proposed Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board of Commissioners</td>
<td>599,761</td>
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<td>599,761</td>
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<tr>
<td>One-time Wage Supplement</td>
<td>83,950</td>
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<td>83,950</td>
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<tr>
<td>Circuit Court - General Trial</td>
<td>8,066,541</td>
<td>65,000</td>
<td>8,131,541</td>
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<tr>
<td>District Court</td>
<td>2,848,814</td>
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<tr>
<td>Circuit Court - Friend of the Court</td>
<td>1,334,522</td>
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<td>1,334,522</td>
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<tr>
<td>Jury Board</td>
<td>1,146</td>
<td></td>
<td>1,146</td>
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<tr>
<td>Probate Court</td>
<td>1,480,296</td>
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<td>1,480,296</td>
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<tr>
<td>Circuit Court - Family Division</td>
<td>4,914,887</td>
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<td>4,914,887</td>
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<tr>
<td>Jury Selection</td>
<td>101,191</td>
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<td>Elections</td>
<td>360,915</td>
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<tr>
<td>Financial Services</td>
<td>732,874</td>
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<td>732,874</td>
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<td>Department</td>
<td>Budget 2014</td>
<td>Budget 2015</td>
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</tr>
<tr>
<td>------------------------------------</td>
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<td>-------------</td>
<td></td>
</tr>
<tr>
<td>County Attorney</td>
<td>416,352</td>
<td>416,352</td>
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<tr>
<td>County Clerk</td>
<td>615,681</td>
<td>615,681</td>
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<tr>
<td>Controller</td>
<td>811,056</td>
<td>811,056</td>
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<tr>
<td>Equalization/Tax Services</td>
<td>681,655</td>
<td>681,655</td>
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<tr>
<td>Human Resources</td>
<td>629,901</td>
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<tr>
<td>Prosecuting Attorney</td>
<td>6,063,657</td>
<td>6,063,657</td>
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<tr>
<td>Purchasing</td>
<td>207,307</td>
<td>207,307</td>
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<tr>
<td>Facilities</td>
<td>1,941,685</td>
<td>1,941,685</td>
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<tr>
<td>Register of Deeds</td>
<td>505,548</td>
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<tr>
<td>Remonumentation Grant</td>
<td>107,551</td>
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<tr>
<td>Treasurer</td>
<td>548,408</td>
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<tr>
<td>Drain Commissioner</td>
<td>907,336</td>
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<tr>
<td>Economic Development</td>
<td>122,031</td>
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<tr>
<td>Community Agencies</td>
<td>204,000</td>
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<tr>
<td>Ingham Conservation District</td>
<td>7,895</td>
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</tr>
<tr>
<td>Equal Opportunity Committee</td>
<td>500</td>
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</tr>
<tr>
<td>Women’s Commission</td>
<td>500</td>
<td>500</td>
<td></td>
</tr>
<tr>
<td>Historical Commission</td>
<td>500</td>
<td>500</td>
<td></td>
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<tr>
<td>Tri-County Regional Planning</td>
<td>113,682</td>
<td>113,682</td>
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</tr>
<tr>
<td>Jail Maintenance</td>
<td>217,750</td>
<td>217,750</td>
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<tr>
<td>Sheriff</td>
<td>19,127,881</td>
<td>300,000</td>
<td>19,427,881</td>
</tr>
<tr>
<td>Tri-County Metro Squad</td>
<td>25,000</td>
<td>25,000</td>
<td></td>
</tr>
<tr>
<td>Community Corrections</td>
<td>97,215</td>
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<tr>
<td>Animal Control</td>
<td>1,487,493</td>
<td>1,487,493</td>
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<tr>
<td>Homeland Sec./Emergency Ops.</td>
<td>249,002</td>
<td>10,000</td>
<td>259,002</td>
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<tr>
<td>Board of Public Works</td>
<td>300</td>
<td>300</td>
<td></td>
</tr>
<tr>
<td>Drain Tax at Large</td>
<td>432,000</td>
<td>432,000</td>
<td></td>
</tr>
<tr>
<td>Health Department</td>
<td>4,409,972</td>
<td>(670,000)</td>
<td>3,739,972</td>
</tr>
</tbody>
</table>
Community Health Centers      4,266,868     4,266,868 
Jail Medical                  1,893,587     1,893,587 
Medical Examiner             336,155       336,155 
Substance Abuse               1,103,903     145,956     1,249,859 
Community Mental Health       1,751,631     1,751,631 
Department of Human Services  1,774,863     1,774,863 
Tri-County Aging             76,225        76,225 
Veterans Affairs             499,554       499,554 
Cooperative Extension        474,127       474,127 
Library Legacy Costs         80,148        80,148 
Parks and Recreation          1,439,577     1,439,577 
Contingency Reserves          216,412       (10,000)    206,412 
Legal Aid                     20,000        20,000 
2-1-1 Project                45,750        45,750 
Community Coalition for Youth 27,000        27,000 
Capital Improvements          2,450,603     2,450,603 
Workers Comp Costs (to be    0            200,000     200,000
    spread across departments)

**Total General Fund**

**Expenditures**

76,913,158     40,956     76,954,114

**General Fund Revenues**

Circuit Court
Decrease budget $90,000 due to Court of Claims no longer falling under the Thirtieth Circuit Court’s jurisdiction.

District Court
Decrease revenue budget $200,000 to reflect current projections.

Register of Deeds
Decrease revenue budget $150,000 to reflect current projections.

Current Year Prop. Tax
Increase budget $1,000,000 due to unanticipated increase in 2014 taxable value.

Prior Year Prop. Tax
Increase budget $200,000 due to a decrease in tax roll adjustments.
Liquor Tax/Subs. Abuse  Increase liquor tax revenue projection $291,912 per Michigan Department of Treasury estimate. Funds to be distributed 50% to substance abuse and 50% to the general fund.

Sheriff  Decrease state prisoner housing revenue $200,000 due to a decline in state prisoners being housed at the Jail.

Use of Fund Balance  Decrease budgeted use of fund balance $810,956 due to a net decrease in expenses and a net increase in revenues.

General Fund Expenditures

Circuit Court  Increase attorney fees budget $65,000 to reflect increase in use of appointed attorneys.

Sheriff  Increase corrections overtime $300,000 due to increased use of overtime primarily due to position vacancies.


Health Department  Decrease general fund appropriation $670,000 to Health Fund due to projected revenue surplus ($200,000), salary attrition ($100,000), and various expenditure surpluses ($370,000).

Substance Abuse  Increase county’s appropriation to substance abuse $145,956. This is equal to 50% of the projected increase in liquor tax revenue.

Contingency  Decrease contingency $10,000 for second year of participation in the U.S. Geological Survey Enhanced Flood Warning System.

All Departments  Increase workers compensation budgets $200,000 due to increase in workers compensation claims.

Non-General Fund Adjustments

Road Department (F201)  Transfer $1,186,000 from asphalt and tack to the following areas; temporary salaries ($20,000), overtime ($163,000), salt ($170,000), culverts ($10,000), gravel/dust control ($50,000), cold patch ($23,000), Kinawa Road Project ($250,000), and add $500,000 to fund balance, to be used in 2015 budget.

Parks (F208)  Transfer funds from permanent wages and fringes to equipment repair and maintenance. ($7,919) Two employees are on leave without pay, requiring equipment to be sent out for repair in their absence.
<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friend of the Court</td>
<td>Increase Access &amp; Visitation Grant from $4,750 to $5,500 per Contract Amendment with State Court Administrative Office.</td>
</tr>
<tr>
<td>Health Fund</td>
<td>Adjust budget to reflect current projections as follows; increase non-general fund revenue $200,000, decrease wage and fringe costs $100,000, decrease other expenses $370,000, and decrease transfer in from general fund $670,000.</td>
</tr>
<tr>
<td>Public Improvements</td>
<td>Increase budget for replacement pump at Hawk Island ($5,800). This was approved as an emergency purchase in April.</td>
</tr>
<tr>
<td>Bldg Authority Operating</td>
<td>Transfer funds from Human Services Parking Lot project budget to cover the cost of a water heater for Tri-County Office on Aging. ($27,900) The water heater purchase was approved as an emergency purchase in July.</td>
</tr>
<tr>
<td>MIS</td>
<td>Increase budget to purchase two laptops and monitors. ($3,797)</td>
</tr>
<tr>
<td>Mach./Equip. Revolving</td>
<td>Increase CIP upgrade funds to purchase the following replacement equipment: one CPU for Parks ($724), two CPUs for the Treasurer’s Office ($1,447), one CPU and monitor for Animal Control ($853) and one printer for Facilities ($1,070).</td>
</tr>
</tbody>
</table>
### 2014 CONTINGENCY

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adopted Contingency Amount</td>
<td>$350,000</td>
</tr>
<tr>
<td>R14-039: District Court Enforcement/Court Officer Pilot Project</td>
<td>(25,406)</td>
</tr>
<tr>
<td>R14-135: Probate Court Temporary Employee</td>
<td>(10,460)</td>
</tr>
<tr>
<td>R14-163: 1st Quarter Adjustment</td>
<td>(8,722)</td>
</tr>
<tr>
<td>R14-274: Life O’Riley Former Resident Assistance</td>
<td>(40,000)</td>
</tr>
<tr>
<td>R14-338: Jail Audio System</td>
<td>(24,000)</td>
</tr>
<tr>
<td>R14-348: Bank Reconciliations</td>
<td>(25,000)</td>
</tr>
<tr>
<td>Proposed: 2014 3rd Quarter Adjustment</td>
<td>(10,000)</td>
</tr>
<tr>
<td><strong>Current Contingency Amount</strong></td>
<td><strong>$206,412</strong></td>
</tr>
</tbody>
</table>
ADOPTED – OCTOBER 28, 2014
AGENDA ITEM NO. 22

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING AN APPOINTMENT TO THE YOUTH COMMISSION

RESOLUTION # 14 - 442

WHEREAS, the Ingham County Youth Commission has several vacancies; and

WHEREAS, the Human Services Committee interviewed those interested in serving on the Commission.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby makes the following appointments to the Youth Commission:

Samantha Bird, 2675 Maritime Drive, Lansing, 48911
Hunter LaVigne, 2355 Kirkland Ridge Drive, Holt, 48842
Jentre Powell, 4186 Woodworth, Holt, 48842,
Cheyann Scutt, 3265 Woods Road, Leslie, 49251
Lillian Speers, 1951 Elm Street, Holt, 48842

to terms expiring August 31, 2017

Beth Rosenbaum, 1919 Cromwell Street, Holt, 48842
Branden Bolte, 6045 Winterset Drive, Lansing, 48911
Yolanda Marti, 3735 Foxpointe, Lansing, 48911

to terms expiring August 31, 2016.

HUMAN SERVICES: Yeas: Tennis, Holman, McGrain, Hope, Anthony, Vickers
Nays: None  Absent: Nolan  Approved 10/20/14

Commissioner Nolan moved the resolution. Commissioner Vickers seconded the motion.

Commissioner Nolan announced the appointments to the Youth Commission. She thanked the applicants for applying and offered congratulations on their appointment.

Commissioner Crenshaw stated that he wanted to attest to the leadership of Yolanda Marti, a newly appointed Youth Commissioner. He further stated that Ms. Marti was a graduate of the Kiwanis Key Leader program and president of the Key Club at Holt High School. Commissioner Crenshaw stated that he looked forward to working with Ms. Marti and all of the Youth Commissioners going forward.

The motion carried unanimously. Absent: Commissioner Koenig.
Chairperson Celentino welcomed the new appointees to the Youth Commission and thanked them for their interest.
WHEREAS, Ingham County has an objective to assure access to appropriate levels of health care for Ingham County residents, with a goal of having all residents participating in an organized system of health care; and

WHEREAS, the Federal government has approved Michigan’s Medicaid State Plan Amendment TN No. 05-13, effective June 1, 2006, which created an “Indigent Care Agreements Pool” for hospitals qualifying for Medicaid Disproportionate Share (“DSH”) payments to receive DSH payments under the Indigent Care Agreements Pool so long as: (a) the hospital has an Indigent Care Agreement with a local health care entity, such as Ingham Health Plan Corporation; and (b) the Indigent Care Agreement stipulates that direct or indirect health care services be provided to low-income patients with special needs who are not covered under other public or private health care programs; and

WHEREAS, Ingham Health Plan Corporation will enter into an Indigent Care Agreement with Sparrow Health System and/or McLaren Greater Lansing, requiring Ingham Health Plan Corporation to directly or indirectly operate a program of arranging and paying for health care to low-income individuals with special needs who are not covered under other public or private health care programs and who are unable to pay for such services; and

WHEREAS, both the Federal government and the State of Michigan participate in the financing of the Indigent Care Agreements Pool, with the Federal government matching the State’s portion pursuant to the Federal medical assistance percentage formula; and

WHEREAS, certain intergovernmental transfers of public funds from Ingham County may be made to the State of Michigan to be used as the State’s share in claiming the Federal match.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the County Treasurer and the County Controller/Administrator to implement intergovernmental transfers of up to $350,000 from the Health Care Services millage to the State of Michigan for the purpose of contributing to Disproportionate Share Hospital payments made through the Indigent Care Agreements Pool to Sparrow Health System and/or McLaren Greater Lansing.

BE IT FURTHER RESOLVED, that the intergovernmental transfers are authorized once the following conditions are in place:

• Sparrow Health System and/or McLaren Greater Lansing have signed Indigent Care Agreement(s) with
• The State has indicated via the Michigan Department of Community Health website or another mechanism that Sparrow Health System and/or McLaren Greater Lansing Center are eligible to receive Indigent Care Agreement-based DSH payments in the amount that would be supported by the Ingham County intergovernmental transfer.

• Funds shall be used for the purpose of providing access to basic health care services to Ingham County residents whose individual income is less than $28,000, and who are not eligible for Medicaid under the Federal Affordable Care Act, and who do not have medical insurance.

• Ingham Health Plan and Ingham County have signed an agreement that requires the Ingham Health Plan to submit data to Ingham County that includes, but is not limited to, Ingham Health Plan expenditures and enrollment for the prior quarter.

BE IT FURTHER RESOLVED, that this Resolution shall be effective October 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, in the event sufficient Health Care Millage funds will not be available for the first quarterly transfer authorized by this resolution, the difference will be advanced from the General Fund and then reimbursed by the millage.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Holman, McGrain, Hope, Anthony, Vickers
   Nays: None   Absent: Nolan  Approved 10/20/14

FINANCE: Yeas: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers
   Nays: None   Absent: None  Approved 10/22/14

Adopted as part of the consent agenda.
ADOPTED – OCTOBER 28, 2014
AGENDA ITEM NO. 24

INTRODUCED BY THE HUMAN SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE DENTAL SERVICES AGREEMENTS
WITH LICENSED DENTISTS FOR 2015

RESOLUTION # 14 - 444

WHEREAS, Ingham County’s Ingham Community Health Centers operates two dental health centers and uses a mix of employed and contracted dentists to provide dental services; and

WHEREAS, the Health Department’s 2015 Budget includes $161,773 for contractual dentists; and

WHEREAS, the Ingham Community Health Center Board of Directors supports dental services contracts with licensed dentists; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize dental services contracts with licensed dentists for the period of January 1, 2015 through December 31, 2015, at the rate of $57.43 per hour.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes dental services contracts with licensed dentists for the period of January 1, 2015 through December 31, 2015.

BE IT FURTHER RESOLVED, that the dentists shall be paid at the rate of $57.43 per hour, with total expenditures not to exceed $161,773.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Tennis, Holman, McGrain, Hope, Anthony, Vickers  
Nays:  None  Absent:  Nolan  Approved 10/20/14

FINANCE:  Yeas:  Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
Nays:  None  Absent:  None  Approved 10/22/14

Adopted as part of the consent agenda.
ADOPTED – OCTOBER 28, 2014
AGENDA ITEM NO. 25

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE 2014 – 2015 SCHEDULE A ADDENDUM TO THE BLUE CROSS BLUE SHIELD ADMINISTRATIVE SERVICES AGREEMENT FOR SERVICES TO INGHAM COUNTY JAIL INMATES

RESOLUTION # 14 - 445

WHEREAS, Ingham County and Blue Cross Blue Shield (BCBS) of Michigan entered into an agreement in 1996 wherein BCBS of Michigan would pay the claims of health care services provided to inmates of the Ingham County Jail; and

WHEREAS, that agreement is updated by executing a Schedule A attachment; and

WHEREAS, the current agreement was authorized in Resolution #13-454 for the period of December 1, 2013 through November 30, 2014; and

WHEREAS, BCBS of Michigan has proposed a 2014 – 2015 Schedule A Addendum to the Administrative Services Agreement; and

WHEREAS, BCBS has removed the cap and floor for the Additional Administration Compensation fee as a percent of total paid claims in the 2014-2015 Schedule A Addendum; and

WHEREAS, there are no other changes to the proposed 2014 – 2015 Schedule A Addendum to the Administrative Services Agreement; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the 2014 - 2015 Schedule A Addendum to the BCBSM Administrative Services Agreement for inmates of the Ingham County Jail.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the attached Schedule A Addendum to the Administrative Services Agreement with Blue Cross and Blue Shield of Michigan for paying claims for health care services provided to inmates of the Ingham County Jail.

BE IT FURTHER RESOLVED, that the Schedule A Addendum shall be effective December 1, 2014 through November 30, 2015.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.
HUMAN SERVICES: Yeas: Tennis, Holman, McGrain, Hope, Anthony, Vickers
Nays: None  Absent: Nolan  Approved 10/20/14

FINANCE: Yeas: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None  Absent: None  Approved 10/22/14

Adopted as part of the consent agenda.
Introduces by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MICHIGAN CONSUMERS FOR HEALTH CARE TO SERVE AS A LOCAL COMMUNITY NAVIGATOR FOR INGHAM COUNTY AND SURROUNDING COMMUNITIES

RESOLUTION # 14 - 446

WHEREAS, Michigan Consumers for Healthcare (MCH) coalition has been selected by the federal government to be a Navigator assisting the uninsured in making their enrollment decisions; and

WHEREAS, The coalition will be Michigan’s only statewide Navigator program, engaging more than 120 partner agencies in the important work of reaching out to and assisting hard-to-reach populations everywhere; and

WHEREAS, In Resolution #13-456, an agreement was authorized between the Health Department and MCH for navigation services; and

WHEREAS, MCH would like to contract with the Health Department for the second year to serve as an initial point of contact and support for the Ingham County area as a Local Community Navigator (LCO) organization; and

WHEREAS, MCH will provide $20,000 in compensation to the Health Department to support staff members to provide outreach, education, and enrollment both through the Marketplace and the Healthy Michigan program. Registration and Enrollment staff will be certified as Navigators and available to assist local consumers in understanding their enrollment options; and

WHEREAS, the Health Department will contract with Adams Outdoor Marketing Services for an amount up to $5,000 for outdoor and print marketing; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with Michigan Consumers for Healthcare for the period of October 1, 2014 to September 30, 2015.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Michigan Consumers for Healthcare to provide the Health Department up to $20,000 for Navigation Services in Ingham County.

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2014 to September 30, 2015.
BE IT FURTHER RESOLVED, that a contract agreement is authorized with Adams Outdoor Marketing Services for an amount up to $5,000 for outdoor and print marketing.

BE IT FURTHER RESOLVED, that these funds were not anticipated in the 2015 Budget and the Controller is authorized to adjust the Health Department’s budget.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreements after review by the County Attorney.

**HUMAN SERVICES:** Yeas: Tennis, Holman, McGrain, Hope, Anthony, Vickers  
Nays: None  
Absent: Nolan  
Approved 10/20/14

**FINANCE:** Yeas: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
Nays: None  
Absent: None  
Approved 10/22/14

 Adopted as part of the consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPOINT DR. MICHAEL MARKEY, M.D., TO THE POSITION
OF CHIEF MEDICAL EXAMINER FOR INGHAM COUNTY

RESOLUTION # 14 - 447

WHEREAS, P.A. 1953, No. 181, requires that Michigan counties appoint a Medical Examiner who “... shall make investigations as to the cause and manner of death in cases of all persons who die suddenly, unexpectedly, violently, as a result of any suspicious circumstances, while imprisoned in a county or city jail, or persons without medical attendance 48 hours prior to the time of death; or as the result of an abortion ...”; and

WHEREAS, the current medical examiner, Dr. Joyce deJong, has resigned her position as Chief Medical Examiner for Ingham County effective November 1, 2014; and

WHEREAS, a system for determining the cause and manner of death also requires professional forensic pathology services including staff to receive and follow up on death reports, physicians to provide medical oversight of the process, and pathologists to conduct autopsies, when necessary; and

WHEREAS, In Resolution #10-406, Ingham County entered into an agreement with Sparrow Hospital for Medical Examiner Services; and

WHEREAS, Dr. Michael Markey, M.D., currently serves as Medical Examiner for Eaton, Ionia, Isabella, Montcalm and Shiawassee Counties; and

WHEREAS, that Dr. Markey is a board-certified forensic pathologist licensed to practice medicine in the State of Michigan.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners appoints Dr. Michael Markey, M.D. to the position of Chief Medical Examiner.

BE IT FURTHER RESOLVED, that the term of his appointment shall be for the period November 1, 2014 through February 28, 2015.

BE IT FURTHER RESOLVED, that all other terms and conditions in Medical Examiner Services Agreement with Sparrow Hospital for forensic pathology services remain unchanged.

HUMAN SERVICES: Yeas: Tennis, Holman, McGrain, Hope, Anthony, Vickers
  Nays: None   Absent: Nolan  Approved 10/20/14

FINANCE: Yeas: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None    Absent: None    Approved 10/22/14

Adopted as part of the consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH LANSING-MASON AMBULANCE FOR MEDICAL EXAMINER TRANSPORTS

RESOLUTION # 14 - 448

WHEREAS, the Ingham County Board of Commissioners has the responsibility to appoint the Ingham County Medical Examiner and support investigations as to the cause and manner of unexpected deaths; and

WHEREAS, these investigations often involve the transport of a body from the scene of death to the county morgue; and

WHEREAS, Ingham County has contracted with Lansing-Mason Ambulance Service for the past 14 years; and

WHEREAS, Ingham County Purchasing Department issued an RFP in 2009 for this service as requested by the Chief Medical Examiner; and

WHEREAS, the current agreement authorized in Resolution #09-232 expired on September 30, 2014; and

WHEREAS, the Health Officer recommends that Ingham County authorize an agreement with Lansing-Mason Ambulance Service for the period October 1, 2014 through September 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement for the period October 1, 2014 through September 30, 2018 with the Lansing-Mason Ambulance Services, 4148 Legion Drive, Mason, Michigan 48854, for body transports authorized by the Medical Examiner’s Office.

BE IT FURTHER RESOLVED, the compensation per body transport shall be set at:

2014-15 - $85.00
2015-16 - $90.00
2016-17 - $95.00
2017-18 - $100.00

BE IT FURTHER RESOLVED, that the Board Chairperson be authorized to sign the agreement after review by the County Attorney.

HUMAN SERVICES:  Yeas:  Tennis, Holman, McGrain, Hope, Anthony, Vickers
Nays:  None  Absent:  Nolan  Approved 10/20/14

FINANCE:  Yeas:  Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None  Absent: None  Approved 10/22/14

Adopted as part of the consent agenda.
ADOPTED – OCTOBER 28, 2014
AGENDA ITEM NO. 29

 Introduced by the Human Services and Finance Committees of the:

 INGHAM COUNTY BOARD OF COMMISSIONERS

 RESOLUTION TO ADOPT AMENDMENTS TO
 THE INGHAM COMMUNITY HEALTH CENTER BOARD BYLAWS

 RESOLUTION # 14 - 449

 WHEREAS, the Ingham County Health Department’s Community Health Services operates a network of community health centers (Ingham Community Health Centers), which provides primary health care services to more than 20,000 medically underserved individuals annually; and

 WHEREAS, the Health Department operates ten health centers that are designated through the Centers of Medicare and Medicaid Services as Federally Qualified Health Centers (FQHC); and

 WHEREAS, Congress has enacted preferential payment policy for FQHCs that helps ensure adequate reimbursement for care provided to Medicare and Medicaid beneficiaries, thus allowing federal and other grant funds to be used to provide care to the uninsured; and

 WHEREAS, the FQHC program as established through Section 330 of the Public Health Services Act requires a governing board with a majority of members who are patients of the health center; and

 WHEREAS, the U.S. Department of Health and Human Services has provided guidance that this governance requirement can be filled by a public entity FQHC through a co-applicant Community Health Center Board and a Board of Commissioners; and

 WHEREAS, the Community Health Center Board must have established Bylaws in order to ensure compliance with federal stature and programmatic requirements as stipulated by Section 330 of the Public Health Services Act; and

 WHEREAS, the proposed amendments to the Bylaws have received legal review by a County Attorney; and

 WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the Ingham Community Health Center Board’s amended Bylaws as presented.

 THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the Bylaws changes as developed by the Ingham Community Health Center Board of Directors.

 HUMAN SERVICES: Yeas: Tennis, Holman, McGrain, Hope, Anthony, Vickers
 Nays: None  Absent: Nolan  Approved 10/20/14

 FINANCE: Yeas: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None   Absent: None   Approved 10/22/14

Adopted as part of the consent agenda.
Ingham Community Health Center Board of Directors

Article I – Name
The name of this Board shall be the Ingham Community Health Center Board of Directors hereinafter “Community Health Center Board.”

Article II – Purpose
The Community Health Center Board will assist the Ingham County Board of Commissioners, hereinafter “Board of Commissioners” and the Ingham County Health Department, hereinafter “Health Department,” a department of Ingham County pursuant to MCL 333.2413, to implement health services for Ingham County residents throughout a network of Community Health Centers operated by the Health Department. These services represent a significant effort by the County to assure that low-income Ingham County residents have adequate access to categorical public health programs and services, including family planning, sexually transmitted infection prevention, diagnosis, and treatment, breast and cervical cancer control, WIC, and immunizations. The Community Health Center Board, Board of Commissioners, and the Health Department shall be particularly committed to meeting the health care needs of at-risk populations, including women during the child-bearing years, children, minorities, and other underserved populations.

The Community Health Center Board shall participate in the planning of and serve as a co-applicant for a grant application to the U.S. Department of Health and Human Services, Health Resources and Services Administration, Federal Bureau of Primary Health Care, under Section 330 of the Public Health Services Act for operation of a Federally Qualified Health Center and for operation of a Federally Qualified Health Center Look-Alike Entity. The Community Health Center Board shall monitor the Health Department’s implementation of the grant.

Article III – Mission and Objectives
A. Mission
   Our mission is to attain the highest level of community wellness by empowering people to improve their health and well-being.

B. Objectives
   1. To arrange for the provision of comprehensive primary care services to residents of the medically underserved areas of Ingham County, and surrounding areas.
   2. To increase the accessibility of primary care services, inclusive of medical and dental (oral) services, to uninsured/underinsured population groups which experience a shortage of primary care.
   3. To assure that the Community Health Centers provide high quality primary care services.
   4. To develop an integrated primary care program with other community health resources, including ongoing public health services.
   5. To support the Ingham County objective of assuring that all County residents have access to an organized system of health care.
   6. To support Ingham County in its efforts to make categorical public health services (such as family planning, sexually transmitted infection prevention, diagnosis, and treatment, breast and cervical cancer control, WIC, and immunizations) available to the general population and especially to at-risk populations, including women in childbearing years, children, minorities, and other underserved populations.

Article IV – Authority of Board of Commissioners
The Board of Commissioners is elected and operates under provisions of Article VII of the 1963 Michigan Constitution and Public Act 156 of 1851, MCL 46.1 et. seq. The Board of Commissioners has the responsibility to represent the County and for the care and management of the business of the County. MCL 46.11. The Board
of Commissioners has the authority to establish rules and regulations in reference to the management of the
interest and business concerns of the County as the Community Health Center Board considers necessary and
proper in all matters not especially provided for by law. MCL 46.11(m). Pursuant to the statute, the Board of
Commissioners is required to provide for a County Health Department to serve the needs of the community.
MCL 333.2413.

The Board of Commissioners, acting on behalf of Ingham County, shall serve as the public entity applicant,
together with the Community Health Center Board as co-applicant, for grants under Section 330 of the Public
Health Services Act.

Article V – Size and Composition

A. Size

The Community Health Center Board shall consist of no less than thirteen (13) and no more than
seventeen (17) members to maintain appropriate representation for the complexity of the Community
Health Centers.

B. Composition

1. A majority of the Community Health Center Board members shall be individuals who are or will be
served by the Community Health Centers and who, as a group, represent the individuals being served or
to be served in terms of demographic factors, such as race, ethnicity and gender, and geographic
factors.
2. No more than one-half of the remaining members of the Community Health Center Board shall be
individuals who derive more than ten percent (10%) of their annual income from the health care
industry.
3. The remaining Community Health Center Board members shall be representatives of the community in
which the catchment area is located and shall be selected for their expertise in community affairs, local
government, finance and banking, legal affairs, trade unions, and other commercial and industrial
concerns or social service agencies within the community. Geographic factors also to be considered.
4. No less than one (1), but no more than two (2), Community Health Center Board members shall be
Board of Commissioners’ members.
5. No Community Health Center Board member shall be an employee of the Community Health Center or
the spouse, child, parent, brother or sister by blood or marriage of such an employee.
6. Conflicts of interest, as defined by Michigan law, or the appearance of conflicts of interest, shall be
prohibited and shall be reviewed annually.
7. The Executive Director shall provide logistical and managerial assistance to the Community Health
Center Board.

Article VI – Membership and Terms of Office

A. Community Health Center Board Appointments

On an as-needed basis, the Community Health Center Board shall recommend nominations for each
vacant seat on the Community Health Center board for consideration and appointment. The Community
Health Center Board shall solicit nominations from the community serviced by the Community Health
Centers, community organizations, and health organizations. The Board of Commissioners shall make
appointments from the slate of nominees recommended by the Community Health Center Board. The
Community Health Center Board and the Board of Commissioners will use their best efforts to
maintain the same ratio of consumer members, provider members, and consumers-at-large as set out in
Article V above.

B. Terms of Office
C. Removal
Any member of the Community Health Center Board may be removed for just cause upon 2/3 vote of the Community Health Center Board after notice and an opportunity to be heard. Just cause includes but is not limited to unexcused absence from three consecutive Community Health Center Board meetings, or the failure to attend 75% of the regular meetings in any calendar year. An unexcused absence is defined as an absence of which designated staff was not notified in advance of the meeting.

D. Vacancies and Resignations
Any vacancies occurring on the Community Health Center Board shall be filled in the same manner as Community Health Center Board appointments are made. In the process of filling vacancies, the Community Health Board shall maintain the Community Health Center Board’s composition of consumer members, provider members, and consumers-at-large and maintain the minimum number of members requirement. Any Community Health Center Board member appointed to fill a vacancy shall be appointed for the unexpired term of his/her predecessor in office.

All resignations must be submitted to the Community Health Center Board Chairperson thirty (30) days prior to the effective date, if possible, in accordance with the established Submission of Resignation policy set forth by the Community Health Center Board.

E. Composition
Members of the Community Health Center Board shall serve without compensation for membership. Members will be provided with a gas or bus card of a designated amount to cover transportation to and from monthly committee and monthly Community Health Center Board meetings. Requirements to receive this transportation assistance will follow the established Expense Reimbursement policy. Members may be reimbursed for reasonable expenses, such as transportation or parking for attendance at trainings, actually incurred related to their service on the Community Health Center Board. Authorization is required before expenses are incurred.

Article VII – Meetings and Voting

A. Annual Meeting
The annual meeting of the Community Health Center Board shall be held in October at a place to be decided by the Community Health Center Board.

B. Regular and Special Meetings
Regular meetings of the Community Health Center Board shall be held monthly at a time and place to be decided by the Community Health Center Board. All regular meetings of the Community Health Center Board shall be conducted according to the Michigan Open Meetings Act (P.A. 267 of 1976.) The agenda of each meeting will be distributed to the members no later than two (2) business days prior to each meeting. The agenda may be modified by a majority vote of the members present at the meeting.

Special meetings may be called by the Chairperson or by four (4) members of the Community Health Center Board, at such a time and place as may be deemed necessary. All special meetings shall be conducted in accordance with the Michigan Open Meetings Act (P.A. 267 of 1976.)

C. Notice of Special Meetings
Community Health Center Board members shall be notified of the time, place, and purpose of all special meetings of the Community Health Center Board at least two (2) days prior by facsimile, correspondence or hand delivery in person. Notices of special meetings of the Community Health Center Board shall specify the business to be transacted at the special meeting and no other business except that specified shall be considered at the special meeting.

D. Quorum
A majority (51%) of the Community Health Center Board members appointed and serving shall constitute a quorum for the transaction of business. Committee meetings shall hold different requirements as actions are recommendations to the full Community Health Center Board as set forth in the Guidelines for Ingham County Advisory Boards and Commissions.

E. Voting
All questions shall be decided by majority vote of the Community Health Center Board members present and voting except as may be provided by statue or these Bylaws.

Article VIII – Officers and Staff Assistance
A. Officers
The officers of the Community Health Center Board shall be the Chairperson, Vice-Chairperson, and Secretary.

B. Election and Terms of Office
The officers shall be elected by the Community Health Center Board during the annual meeting and shall take office immediately thereafter. Terms of office shall be for one (1) year or until their successors are elected. Officers shall be elected at the first meeting of the Community Health Center Board and shall serve until the first annual meeting thereafter.

C. Removal
Any officer elected by the Community Health Center Board may be removed by the Community Health Center Board with two-thirds majority vote after notice and an opportunity to be heard.

D. Vacancy
The unexpired term of an officer not completing his or her term shall be filled by a majority vote of the Community Health Center Board at the next regular meeting after the vacancy or at a special meeting called for that purpose. A majority vote of the total Community Health Center Board membership shall be necessary to elect and officer.

E. Chairperson
The Chairperson shall be elected by a majority of the Community Health Center Board membership and shall preside at all meetings of the Community Health Center Board.

F. Vice-Chairperson
The Vice-Chairperson shall perform the duties of the Chairperson in the absence of the Chairperson and shall perform such other duties as from time to time may be assigned by the Community Health Center Board.

G. Secretary
The Secretary shall keep the minutes of all meetings of the Community Health Center Board. The Secretary shall give notices of all meetings of the Community Health Center Board in accordance with
the provisions of these Bylaws or as required by statute or resolution. The Secretary shall perform other duties as assigned by the Community Health Center Board.

H. Executive Director

The Executive Director shall be primarily responsible for the management and operation of the Community Health Centers. The Community Health Center Board shall have the authority to suspend, remove, appoint, and/or reappoint a person to the position of Executive Director with concurrence of the Ingham County Health Officer in accordance with the Ingham County Managerial and Confidential Employee Personnel Manual and other procedures and policies of the Board of Commissioners. The Community Health Center Board, upon committee recommendation, shall participate in the annual performance evaluation of the Executive Director with contribution by the Ingham County Health Officer, to be conducted in accordance with the U.S. Department of Health and Human Services, Federal Bureau of Primary Health Care Program expectations and Ingham County personnel policies.

I. Staff Assistance

The Executive Director shall ensure that secretarial assistance for purposes of recording, distributing, and storing minutes in accordance with the Meeting Minutes Guideline policy is provided. Also, Community Health Center or Ingham County staff assistance, if appropriate, shall be provided to the Community Health Center Board and committee meetings and to the Chairperson in the performance of his/her Community Health Center Board authorized duties, as reasonably requested.

Article IX – Committees

A. Ad-Hoc Committees

The Community Health Center Board may establish ad-hoc committees as it deems necessary to carry out the purpose and objectives of the Community Health Center. The Chairperson, with the consent of a majority of Community Health Center Board members, shall assign Community Health Center Board members to these committees. Non-Community Health Center Board members may also serve on ad-hoc committees. Ad-hoc committees shall be advisory in nature. An annual ad-hoc committee may be established for the purpose of the annual Executive Director evaluation.

B. Standing Committees

The Chairperson of the Community Health Center Board shall, from among Community Health Center Board members, assign with the concurrence of a majority of Community Health Center Board members, the following standing committees:

1. A Finance Committee, composed of no less than four (4) and no more than 49% of all Community Health Center Board members, shall develop the recommended Community Health Center network budget. The budget must be jointly approved by the Community Health Center Board and the Board of Commissioners. The Community Health Center Board in collaboration with the Board of Commissioners must approve any major change in the budget.

2. A Planning and Development Committee, composed of no less than four (4) and no more than 49% of all Community Health Center Board members, shall be responsible for developing the goals and objectives of the Community Health Center network, for monitoring and evaluating their implementation and process, and for reviewing the Community Health Center Board’s Bylaws. Additionally, this committee will monitor local, state, and federal issues regularly informing the Community Health Center Board of these issues. An annual Community Health Center Board work plan will be established, reviewed, and modified as needed annually.

3. A Quality and Access Committee, composed of no less than four (4) and no more than 49% of all Community Health Center Board members, shall be responsible for establishing all Community Health Center policies and procedures, except for personnel and fiscal policies and procedures...
This committee recommends the approval of the annual quality assurance/quality improvement plan to the full Community Health Center Board, and monitors the plan’s implementation and results.

4. A Membership and Advocacy Committee, composed of no less than four (4) and no more than 49% of all Community Health Center Board members, shall be responsible for the recruitment of new Community Health Center Board members in accordance with established Community Health Center Board policies. This committee shall also be responsible for the training and orientation of new Community Health Center Board members. This committee shall also be assigned with preparing a roster of nominees for election of officers at the annual meeting.

The functions of the standing committees are advisory in nature. Any action or decision must be approved by the Community Health Center Board. No committee or individual member may decide any matter or action without specific Community Health Center Board approval. The Executive Director, or designee, shall be a non-voting member of all committees. In accordance with program requirements, committees shall meet as needed to accomplish monthly guidelines as presented in the annual work plan.

C. General Committee Procedures
   1. Term: Each standing committee shall be appointed at the annual meeting of the Community Health Center Board and shall serve for one year. Committee chairpersons shall also serve for one year. Committee reassignments may be completed as necessary throughout the term.
   2. Meeting Procedure: Every meeting of a standing committee of the Community Health Center Board shall be called by its Chairperson or by a majority (51% or more) of committee members. At the first meeting of a standing committee, a regular meeting schedule shall be established. In the event that a special meeting is necessary, committee members shall be notified of the time, place, and purpose of the special committee meeting at least two (2) business days prior by facsimile, correspondence or hand delivery in person. A quorum for the conduct of committee business shall require the presence of a majority of committee members. All committee meetings of the Community Health Center Board shall be conducted in accordance with the Michigan Open Meetings Act (P.A. 267 of 1976.)
   3. Membership: Only Community Health Center Board members may be assigned to standing committees of the Community Health Center Board. The Community Health Center Board may request that non-Community Health Center Board members attend Community Health Center Board meetings to provide assistance or information.
   4. Voting: When a committee meets and votes on an issue, only members of that committee may vote. Community Health Center Board members who are present and who are not members of the committee may not vote. Community health Center Board committees are advisory in nature and all actions shall be forwarded for review and action to the full Community Health Center Board.

Article X – Responsibilities of the Community Health Center Board

A. Personnel Policies and Procedures
   The Community Health Center Board, through its Cooperative Operational Agreement, shall be bound by the Ingham County personnel policies and procedures, including all collective bargaining agreements negotiated between Ingham County and the legal representatives of employees. These agreements and policies include selection and dismissal procedures, performance appraisal procedures, salary and benefit scales, employee grievance procedures, and equal opportunity and non-discrimination practices as established by the Board of Commissioners.

B. Executive Director
   The Community Health Center Board shall have the authority to suspend, remove, appoint, and/or reappoint a person to the position of Executive Director with concurrence of the Ingham County Health
Officer in accordance with the Ingham County Managerial and Confidential Employee Personnel Manual and other procedures and policies of the Board of Commissioners. The Executive Director shall be an employee of Ingham County.

The Community Health Center Board, upon committee recommendation, shall participate in the annual performance evaluation of the Executive Director with contribution by the Ingham County Health Officer, to be conducted in accordance with the U.S. Department of Health and Human Services, Federal Bureau of Primary Health Care Program expectations and Ingham County personnel policies.

C. Financial Management

The Community Health Center Board shall annually review the budget prepared by the Health Department for the operation of the Community Health Centers, after review and recommendation by the Community Health Center Board Finance Committee. The Community Health Center Board shall advise the Board of Commissioners regarding this budget. The Community Health Center Board shall review and approve the annual Section 330 grant budget and recommend this budget to the Board of Commissioners after review and recommendation by the Community Health Center Finance Committee, at the time set forth in Article IX B.1. The Community Health Center Board and the Board of Commissioners shall jointly approve the annual Section 330 grant budget submitted to the Federal Bureau of Primary Health Care. The Community Health Center Board shall review and approve any budget requirements to maintain the Federally Qualified Health Center Look-Alike status and recommend such budget to the Board of Commissioners, after review and recommendation by the Community Health Center Board Finance Committee.

The Community Health Center Board shall review management reports to support the Health Department and the Board of Commissioners in the operation of the Community Health Centers. The Community Health Center Board shall provide assurance to the Federal Bureau of Primary Care that the Community Health Centers shall operate within the adopted budget. As set forth in Michigan law, the Community Health Center Board shall recommend to the Board of Commissioners a fee schedule for the services provided through the Community Health Centers and shall recommend to the Board of Commissioners policies for discounting fees (i.e. sliding fee scale) based on patient/family income.

Audits, as required by law for the 330 grant agreement and for Federally Qualified Health Center Look-Alike entities, shall be performed by an independent auditor. The audits may be performed in conjunction with other Ingham County audits.

D. Evaluate Community Health Center Activities

The Community Health Center Board shall evaluate utilization patterns, productivity, patient satisfaction, achievement of project objectives of the Community Health Centers, and shall review patient complaints.

E. Compliance with Laws

The Community Health Center Board shall assure that the Community Health Centers are operated in compliance with applicable Federal, State, and local laws and regulations.

F. Health Care Policy

The Community Health Center Board shall work with the Board of Commissioners to establish policies for health care delivery, including those dealing with the scope, availability and types of services, location and hours of services, and quality of care audit procedures. The recommended policies will assist the Health Department and the Board of Commissioners to implement the objectives set out in Article III of these Bylaws.
G. Grants
The Community Health Center Board shall work with the Health Department and the Board of Commissioners to identify and make application for grant opportunities.

H. Administrative Assistance
The Executive Director shall provide the administrative assistance necessary to fulfill the Community Health Center Board’s responsibilities.

I. Conflict of Interest
No employee, officer, or agent shall participate in the selection, award, or administration of a contract supported by Federal funds, if a real or apparent conflict of interest would be involved. Such a conflict would arise when the employee officer or agent or any member of his or her immediate family, his or her partner of an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in the firm selected for an award. The officers, employees, and agents or the recipient shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to sub-agreements. However, recipients may set standards for situations in which the financial interest in not substantial or the gift is an unsolicited item of nominal value. The standards of conduct shall provide for disciplinary actions to be applied for violations of such standards by officers, employers or agents of the recipients.

Article XI – Fiscal Year
The fiscal year of the Community Health Center Board shall be from October 1 through September 30

Article XII - Order of Business
The order of business of the Community Health Center Board at its regular and annual meetings, unless changed by a majority vote of its members, shall be as follows:

    Regular Meeting:
    I. Call to order and roll call
    II. Approval of agenda
    III. Public comment
    IV. Consent agenda
        Minutes
        Committee action items
        Written reports
        Executive Director
        Medical Director
        Dental Director

    V. Old business
    VI. New business
    VII. Public comment
    VIII. Adjournment

    Annual Meeting:
    I. Call to order and roll call
    II. Approval of agenda
    III. Public comment
    IV. Consent agenda
Minutes
Committee action items
Written reports
   Executive Director
   Medical Director
   Dental Director
V. Chairpersons annual report
VI. Election of Community health Center Board Officers
VII. Old business
VIII. New business
IX. Public comment
X. Adjournment

Article XIII – Amendments
These Bylaws may be amended at a regular meeting of the Community Health Center Board by a two-thirds (2/3) vote of the entire membership of the Community Health Center Board, only after the proposed change has been presented and discussed at a previous regular meeting. Amendments to the Bylaws do not become effective until ratified by the Board of Commissioners, and signed and dated by the Community Health Center Board Chairperson, Executive Director for the Ingham Community Health Centers, and the Board of Commissioners’ Chairperson.

Article XIV – Proxy
An absent Community Health Center Board member shall not be allowed to vote by proxy.

Article XV – Parliamentary Authority
The Parliamentary Authority of the Community Health Center Board shall be the *Mason’s Manual of Legislative Procedure*.

Conclusion
To the extent that any of the Community Health Center Board Bylaws are contrary to the statutory requirements or Board of Commissioner’s authorization, they shall be of no force or effect.

____________________________________________________   ____________
Community Health Center Board Chairperson       Date

____________________________________________________   ____________
Ingham County Board of Commissioner’s Chairperson       Date

____________________________________________________   ____________
Executive Director of Ingham Community Health Centers       Date
ADOPTED – OCTOBER 28, 2014
AGENDA ITEM NO. 30

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AMENDMENT #5
TO THE 2013-2014 COMPREHENSIVE AGREEMENT WITH
THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH

RESOLUTION # 14 - 450

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, the Michigan Department of Community Health (MDCH) and local health departments enter into contracts to clarify the role and responsibility of each party in protecting public health; and

WHEREAS, the MDCH and Ingham County have entered into a 2013-2014 Agreement authorized in Resolution #13-384, Amendment #1 in Resolution #14-058, Amendment #2 in Resolution #14-225; and Amendments #3 & #4 in Resolution #14-268; and

WHEREAS, the MDCH has proposed Amendment # 5 to the current agreement to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #5 to the 2013-2014 Comprehensive Agreement with the Michigan Department of Community Health (MDCH).

BE IT FURTHER RESOLVED, that the total amount of Comprehensive Agreement funding shall increase from $5,264,540 to $5,341,240, an increase of $76,700.

BE IT FURTHER RESOLVED, that the increase consists of the following specific changes to program budgets:

   TB Control - an increase of $1,700 to $27,968
   Breast & Cervical Cancer Control Program (BCCCP) - an increase of $75,000 to $346,600

BE IT FURTHER RESOLVED, that the Health Officer, Linda S. Vail, MPA, is authorized to submit Amendment #5 of the 2013-2014 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department’s 2014 Budget in order to implement this resolution.

HUMAN SERVICES:  Yeas:  Tennis, Holman, McGrain, Hope, Anthony, Vickers
   Nays: None   Absent: Nolan   Approved 10/20/14
FINANCE: Yeas: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None  Absent: None  Approved 10/22/14

Adopted as part of the consent agenda.
WHEREAS, the responsibility for protecting the public health is a shared responsibility between the State and county governments in Michigan; and

WHEREAS, the Michigan Department of Community Health and Ingham County have historically entered into contracts to clarify the role and responsibility of each party in protecting the public’s health; and

WHEREAS, the Michigan Department of Community Health is in the process of establishing tentative grant funding levels for 2014-2015; and

WHEREAS, the Michigan Department of Community Health has proposed a 2014-2015 Agreement for the delivery of public health services under the Comprehensive Agreement process to clarify roles and responsibilities, including funding relationships; and

WHEREAS, the Health Officer recommends that the 2014-2015 Comprehensive Agreement be authorized and executed.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a 2014-2015 Agreement with the Michigan Department of Community Health for the delivery of public health services under the Comprehensive Agreement Process.

BE IT FURTHER RESOLVED, that the period of the Agreement shall be October 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, that the scope of services included in this Agreement shall include Essential Local Public Health Services, and several categorical public health programs identified in the attachments to the Agreement.

BE IT FURTHER RESOLVED, that approximately $4.7 million of state/federal funds will be made available to Ingham County through the Comprehensive Agreement, and that Ingham County’s contribution to expenditures associated with the Agreement and budget shall not exceed levels appropriated in the County's 2015 Budget for these purposes.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes subcontracts for the period October 1, 2014 through September 30, 2015 with specialty physicians, laboratories, and health care institutions
and other service providers necessary to implement the Breast and Cervical Cancer Control Program in Clinton, Gratiot, Ingham, Ionia, Jackson, Livingston and Washtenaw Counties, which is a program included in the Comprehensive Agreement.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes a subcontract for the period October 1, 2014 through September 30, 2015 with the Nurse Family Partnership Program to provide technical support, training and materials specific to the Nurse Family Partnership model which is a program included in the Comprehensive Agreement.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes a subcontract agreement with the Ingham Health Plan Corporation to be the Maternal Infant Early Childhood Home Visiting (MIECHV) HUB for Ingham County, in the amount of $50,000 for the period of October 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, that service contracts are authorized with the providers named below to support outreach activities to potential and current Medicaid beneficiaries in the following categories:

- Medicaid Outreach and Public Awareness
- Facilitating Medicaid Eligibility Determination
- Program Planning, Policy Development and Interagency Coordination Related to Medicaid Services
- Referral, Coordination and Monitoring of Medicaid Services
- Medicaid-Specific Training on Outreach Eligibility and Services
- Arranging for Medicaid-related Transportation and Provision of Medicaid-related Translation

These service contracts braid together requirements and funds from multiple sources including the County and Medicaid Administration (Federal Share). The braided service contracts shall be authorized up to the amounts identified below for the period October 1, 2014 through September 30, 2015:

• Allen Neighborhood Center $115,487
• NorthWest Initiative $115,487
• Carefree Medical Clinic $10,800
• Capital Area Community Services $4,000
• South Side Community Coalition $103,086
• Child Abuse Prevention Services $52,250
• Catholic Charities St. Vincent Home $128,250
• Cristo Rey $61,750
• Family and Community Development Services $126,190
• Greater Lansing African American Health Institute $77,904

BE IT FURTHER RESOLVED, that the Health Officer, Linda Vail, MPA, is authorized to submit the 2014-2015 Comprehensive Agreement grant documents electronically through the Mi-E Grants system.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department’s 2015 Budget as necessary upon its adoption in order to implement this Resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign contracts, subcontracts and lease agreements associated with the Comprehensive Agreement after review by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Holman, McGrain, Hope, Anthony, Vickers
Nays: None  Absent: Nolan  Approved 10/20/14
FINANCE:  **Yea:s**  Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
**Nays:**  None  **Absent:**  None  **Approved 10/22/14**

Adopted as part of the consent agenda.
ADOPTED – OCTOBER 28, 2014
AGENDA ITEM NO. 32

Introduced by the Law & Courts and Human Services Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOGNIZING AND SUPPORTING
THE VETERANS HISTORY PROJECT

RESOLUTION # 14 - 452

WHEREAS, the Veterans History Project (VHP) of the Library of Congress American Folklife Center is primarily an oral history program that collects and preserves the firsthand interviews of America’s wartime veterans; and

WHEREAS, members of the Michigan Association of Professional Court Reporters have offered their services in transcribing the interviews of veterans for the Veterans History Project; and

WHEREAS, Melinda Dexter, an officer of the Michigan Association of Professional Court Reporters and court reporter for the Ingham County Circuit Court, presented a proposal to Ingham County Circuit Court Administration to host a Veterans History Project at the Ingham County Veterans Memorial Courthouse; and

WHEREAS, representatives of the Michigan Association of Professional Court Reporters, Ingham County Department of Veterans Affairs, and Ingham County Circuit Court have met and planned a Veterans History Project event to be held at the Veterans Memorial Courthouse on November 7, 2014; and

WHEREAS, the event will begin with a presentation and reception honoring the veterans and will be followed by the interviews and the capturing of the veterans stories through professional court reporter transcription; and

WHEREAS, it is important to acknowledge and honor the brave service of our country’s veterans by preserving the stories of their wartime experiences.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognizes and supports the importance of Veterans History Project in preserving our veterans’ stories by granting authorization to host the November 7, 2014, event to be held at the Veterans Memorial Courthouse.

LAW & COURTS: Yeas: Bahar-Cook, Hope, Celentino, Tsernoglou, Maiville
Nays: None Absent: Crenshaw, Schafer Approved 10/16/14

HUMAN SERVICES: Yeas: Tennis, Holman, McGrain, Hope, Anthony, Vickers
Nays: None Absent: Nolan Approved 10/20/14

Adopted as part of the consent agenda.
Introducing the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING CONNIE COPELAND
OF THE 30TH CIRCUIT COURT CLERK’S OFFICE

RESOLUTION # 14 - 453

WHEREAS, Connie Copeland has served Ingham County and its residents as a Deputy Juvenile Register III in the 30th Circuit Court Clerk’s Office for 37 years; and

WHEREAS, throughout her career, Connie Copeland has been a dedicated employee and well respected by the Court, judges, attorneys, litigants and their families, and most of all, her peers; and

WHEREAS, during her career Connie Copeland moved the lives of countless juveniles forward with her tireless dedication to her work; and

WHEREAS, during her career Connie Copeland maintained the professional atmosphere of the 30th Circuit Court Clerk’s Office while simultaneously keeping that same atmosphere light and jovial; and

WHEREAS, during her career, Connie Copeland supplied an irreplaceable wealth of institutional knowledge that has helped guide the 30th Circuit Court Clerk’s Office over her years of service; and

WHEREAS, during her career Connie Copeland showed a dedication that was unmatched over her years of service; and

WHEREAS, after 37 years of dedicated service to Ingham County and its residents Connie Copeland is retiring on November 6, 2014.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby honors Connie Copeland for her years of dedicated service to Ingham County and its residents and wishes her continued success in all of her future endeavors.

LAW & COURTS:  Yeas:  Bahar-Cook, Hope, Celentino, Tseroglou, Maiville
Nays:  None  Absent:  Crenshaw, Schafer  Approved 10/16/14

Adopted as part of the consent agenda.
ADOPTED – OCTOBER 28, 2014
AGENDA ITEM NO. 34

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A TRANSFER FROM THE GENERAL FUND TO THE JUVENILE JUSTICE MILLAGE FUND TO ACCURATELY REFLECT REVENUE OFFSETTING CHILD CARE FUND EXPENSES

RESOLUTION # 14 - 454

WHEREAS, within the Child Care Fund, some expenses, primarily placement costs, are offset by reimbursements from parents, the Friend of the Court, governmental benefits, as well as collections fees; and

WHEREAS, once these revenues are deducted from the Child Care Fund, remaining costs are allocated 50% between the State of Michigan and the county’s local match; and

WHEREAS, since passage of the juvenile justice millage, the local match for placements has been provided primarily by millage funds; and

WHEREAS, accounting within the Child Care Fund was not changed to reflect this shift in matching funds when the millage passed, resulting in these reimbursements being credited against general fund match; and

WHEREAS, this discrepancy has been corrected beginning with the 2014 budget through a change in revenue accounts; and

WHEREAS, going back to collections beginning with budget year 2012 (the most recent renewal of the millage), this would have resulted in an additional transfer of $110,157 from the general fund, thereby leaving an additional $110,157 within the juvenile justice millage fund.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a transfer of $110,157 from the unreserved fund balance in the general fund to the juvenile justice millage fund.

BE IT FURTHER RESOLVED, that the Controller’s Office is authorized to make any necessary budget adjustments consistent with this resolution.

LAW & COURTS: Yeas: Bahar-Cook, Hope, Celentino, Tsernoglou, Maiville
Nays: None Absent: Crenshaw, Schafer Approved 10/16/14

FINANCE: Yeas: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None Absent: None Approved 10/22/14

Adopted as part of the consent agenda.
ADOPTED – OCTOBER 28, 2014
AGENDA ITEM NO. 35

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO PURCHASE RADIOS AND AN INTERACTIVE SMARTBOARD FOR THE EMERGENCY OPERATIONS CENTER OF INGHAM COUNTY

RESOLUTION # 14 - 455

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has previously applied for and approved to receive pass through grant funds from the FY2013 Homeland Security Grant Program (HSGP); and

WHEREAS, the purpose of these grant funds is to purchase equipment and to provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the following technology requests have been submitted and approved by the Michigan State Police Emergency Management and Homeland Security Division; and

WHEREAS, the purchase of this technology equipment will enhance the operational efficiency and capabilities of the Ingham County Emergency Operations Center.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the purchase of the following technology equipment using Homeland Security grant funding:

- Two (2) Portable Radios for Emergency Operations Center Staff - $3,917.29
- Interactive Smartboard for the Emergency Operations Center - $7,289.00

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary subcontract or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Bahar-Cook, Hope, Celentino, Tsernoglou, Maiville
Nays: None  Absent: Crenshaw, Schafer  Approved 10/16/14

FINANCE: Yeas: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None  Absent: None  Approved 10/22/14

Adopted as part of the consent agenda.
ADOPTED – OCTOBER 28, 2014
AGENDA ITEM NO. 36

INTRODUCED BY THE LAW & COURTS AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENTER INTO A CONTRACT WITH THE STATE OF MICHIGAN MAKING
INGHAM COUNTY THE FIDUCIARY AGENT FOR MICHIGAN HOMELAND SECURITY
REGION 1 AND ACCEPTING THE FY2014 HOMELAND SECURITY GRANT PROGRAM FUNDS

RESOLUTION # 14 - 456

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has applied for and
has been approved to receive pass through grant funds from the FY2014 Homeland Security Grant Program
(HSGP); and

WHEREAS, the purpose of these grant funds is to purchase equipment and to provide training in the Homeland
Security & Emergency Management field; and

WHEREAS, the total amount of grant funds available to Ingham County agencies is $53,267 from the State
Homeland Security Program (SHSP) and $17,755 from the Law Enforcement Terrorism Prevention Program
(LETPP) for a total of $71,022; and

WHEREAS, the SHSP is a core assistance program that provides funds to build capabilities at the state, local,
tribal, and territorial levels, to enhance national resilience to absorb disruptions and rapidly recover from natural
disasters and terrorist incidents; and

WHEREAS, there are a number of projects benefiting Ingham County agencies presently approved or pending
approval by the State of Michigan; and

WHEREAS, the total grant award for Michigan Homeland Security Region 1 for FY2014 is $1,003,010; and

WHEREAS, Ingham County will be the fiduciary agent for these grant funds for Michigan Homeland Security
Region 1.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a
contract with the State of Michigan to be the fiduciary agent for the FY2014 Department of Homeland Security
- Homeland Security Grant Program and the acceptance $1,003,010 for the time period of September 1, 2014 to
May 31, 2016.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board
Chairperson to sign any necessary contract documents or purchase documents that are consistent with this
resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Bahar-Cook, Hope, Celentino, Tsernoglou, Maiville
Nays: None           Absent: Crenshaw, Schafer   Approved 10/16/14
FINANCE:  Yeas:  Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers
Nays:  None    Absent:  None   Approved 10/22/14

Adopted as part of the consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A GRANT AWARD FROM THE MICHIGAN SUPREME COURT’S STATE COURT ADMINISTRATIVE OFFICE-MICHIGAN DRUG COURT GRANT PROGRAM (SCAO-MDCGP) AND ENTER INTO SUBCONTRACTS

RESOLUTION # 14 - 457

WHEREAS, the 55th District Court Sobriety Court Program ("Sobriety Court") has since 2004 provided quality services to the citizens of Ingham County; and

WHEREAS, capacity of the program has grown past its original stated capacity of 70 offenders; and

WHEREAS, the increased caseloads seriously threaten the level and quality of services; and

WHEREAS, sources of Sobriety Court grant funding have been identified which would not obligate the County to provide matching funds, including but not limited to the SCAO-Michigan Drug Court Grant Program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of a State Court Administrators Office grant including the SCAO-MDCGP grant in the amount of $135,000 to the Ingham County 55th District Court Sobriety Court Program for the time period of October 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of donations from the Ingham County Sobriety Court Foundation as well as other organizations, groups and individuals to the Ingham County 55th District Court Sobriety Court.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby expresses its appreciation to the Ingham County Sobriety Court Foundation for their generous donation to the 55th District Court Sobriety Court Program.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the total grant budget of $272,348 to include SCAO-MDCGP grant funds in the amount of $135,000, Ingham County in-kind matching funds of $137,123 with no local hard cash matching funds, and $225 from the Ingham County Sobriety Court Foundation, all of which are required to continue the Sobriety Court Program.

BE IT FURTHER RESOLVED, grant-funded Sobriety Court Program direct service subcontracts are authorized for the following services in the following amounts:

- Substance Abuse Testing – Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed $12,288
• Cognitive Consultants – not to exceed $74,355

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2014 and 2015 55th District Court budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yeas: Bahar-Cook, Hope, Celentino, Tseroglou, Maiville
     Nays: None    Absent: Crenshaw, Schafer    Approved 10/16/14

FINANCE:  Yeas: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers
     Nays: None    Absent: None    Approved 10/22/14

Adopted as part of the consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A
GRANT AWARD FROM THE MICHIGAN SUPREME COURT STATE COURT ADMINISTRATIVE
OFFICE-MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM (SCAO-MMHCGP),
CONTINUE A PROBATION OFFICER POSITION, AND ENTER INTO SUBCONTRACTS

RESOLUTION # 14 - 458

WHEREAS, the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI)
estimates there are over 5,000 seriously mentally ill adults in our region; and

WHEREAS, the 55th District Court has identified a need for specialized case handling for mentally ill
defendants; and

WHEREAS, research indicates such specialized case handling results in lower recidivism rates, increased
public safety, and more efficient public sector spending; and

WHEREAS, the 55th District Court and CMH-CEI have received a grant from the State Court Administrative
Office - Michigan Mental Health Court Grant Program in the amount of $275,000 to implement a Mental
Health Court at the 55th District Court; and

WHEREAS, implementation of the Mental Health Court will require hiring an additional probation officer to
provide staffing for the program; and

WHEREAS, sources of Mental Health Court grant funding have been identified which would not obligate the
County to provide matching funds, including but not limited to the SCAO-Michigan Mental Health Grant
Program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into
contract with the State Court Administrative Office - Michigan Mental Health Court Grant Program for a total
budget not to exceed $341,379.75 to include SCAO/MMHCGP grant funds in the amount of $275,000, Ingham
County in-kind matching funds not to exceed $40,915.75 with no local hard cash matching funds, and
Community Mental Health Authority of Clinton, Eaton, and Ingham Counties in-kind matching funds not to
exceed $25,464 for the time period of October 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes continuation of
one FTE grant-funded Probation Officer, an ICEA Court Professional, Grade 7, contingent upon the availability
of grant funds.

BE IT FURTHER RESOLVED, grant funded Mental Health Court program direct service subcontracts are
authorized for the following services in the following amounts:
• Substance Abuse Testing – Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed $21,876.31
• Mental Health Services– Community Mental Health Authority of Clinton, Eaton, and Ingham Counties: not to exceed $183,149

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2014 and 2015 55th District Court budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Bahar-Cook, Hope, Celentino, Tsernoglou, Maiville
Nays: None Absent: Crenshaw, Schafer Approved 10/16/14

FINANCE: Yeas: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None Absent: None Approved 10/22/14

Adopted as part of the consent agenda.
ADOPTED – OCTOBER 28, 2014
AGENDA ITEM NO. 39

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A PURCHASE ORDER TO MYERS PLUMBING & HEATING, INC. TO INSTALL AN AIR CONDITIONING UNIT IN THE SHERIFF’S OFFICE COMMAND CONFERENCE ROOM

RESOLUTION # 14 - 459

WHEREAS, the Sheriff’s Office command conference room does not currently have an air conditioning unit; and

WHEREAS, working conditions are not always favorable when meetings are held in the conference room and there is no cool, circulating air; and

WHEREAS, Myers Plumbing and Heating, Inc., who submitted the lowest quote, was chosen and have the recommendation of the Facilities Department; and

WHEREAS, the Facilities Department is confident that Myers Plumbing and Heating, Inc. will provide the quality of service needed to complete this project successfully; and

WHEREAS, the funds for this project are available within CIP Line Item 245-31199-976000-4FC06 which has a balance of $12,000.00 for Sheriff’s Office air conditioner replacement.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes a purchase order to Myers Plumbing & Heating, Inc. of 16825 Industrial Parkway Lansing, Michigan 48906, to provide materials and labor to install an air conditioning unit in the Sheriff’s Office command conference room for a not to exceed cost of $5,365.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yeas: Bahar-Cook, Hope, Celentino, Tsernoglou, Maiville  
Nays: None  Absent: Crenshaw, Schafer  Approved 10/16/14

FINANCE:  Yeas: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
Nays: None  Absent: None  Approved 10/22/14

Adopted as part of the consent agenda.
SPECIAL ORDERS OF THE DAY:

Commissioner Anthony moved to appoint Valerie Keefe to the Women’s Commission. Commissioner Bahar-Cook seconded the motion.

The motion carried unanimously. Absent: Commissioner Koenig.

PUBLIC COMMENT:

None.

COMMISSIONER ANNOUNCEMENTS:

Commissioner Bahar-Cook invited the commissioners to attend the Knapp’s Centre Grand Opening Celebration on November 13.

Commissioner Nolan invited all to attend a gathering of candidates on Election Night, November 4, at Pizza House, located off of Hagadorn Road.

Commissioner Anthony invited all to attend the Michigan Women’s Hall of Fame Awards Dinner and Induction Ceremony on Thursday, October 30.

Commissioner Bahar-Cook announced that the Tri-County Office on Aging 29th Annual Dinner and Auction was scheduled for Thursday, November 6 at 6 p.m. at the Eagle Eye Banquet Center. She invited all to attend and stated that she had raffle tickets available for sale.

Commissioner Crenshaw stated that the Tri-County Office on Aging Dinner and Auction would also feature silent and live auctions.

CONSIDERATION AND ALLOWANCE OF THE CLAIMS:

Commissioner Anthony moved to approve payment of the claims submitted by the County Clerk and Financial Services Department in the amount of $26,645,631.49. Commissioner McGrain seconded the motion.

The motion carried unanimously. Absent: Commissioner Koenig.

ADJOURNMENT:

There being no further business, the meeting was adjourned at approximately 6:55 p.m.
MSUE District 8 Annual Report

Barry, Clinton, Eaton, Gratiot, Ionia, Ingham, Montcalm

On July 2, 1862, President Abraham Lincoln signed the Morrill Act into law, creating a national network of colleges and universities that were meant to serve the higher education needs of rural residents across the nation. Then, 100 years ago on May 8, 1914, President Woodrow Wilson signed legislation that extended the land-grant university concept beyond university campuses to reach into communities across the United States. That legislation created the Cooperative Extension System. That legislation continues today as the key authorization legislation for the work of MSU Extension.

Within the seven counties of MSUE's administrative district 8, this legislation and their principals continue to guide the work of 43 programming staff and 12 clerical support that work in Barry, Clinton, Eaton, Gratiot, Ingham, Ionia and Montcalm counties. Most of the programming staff have impacts way beyond the boarders of the county they are housed. Their programs influence residents in neighboring counties. The goal of this annual report is to highlight some of the meaningful programs that are initiated in district 8 counties, and attended by people throughout the area.

The four institutes that guide the programming efforts of MSU Extension today are firmly rooted in the goals established by both the Morrill Act and the Smith-Lever Act. It is with pleasure that I support the staff members and programs that have and are occurring in district 8.

Sincerely,

Don Lehman, District 8 Coordinator

MSUE Programming Institutes:

Preparing Michigan's Children & Youth for the Future
Julie Chapin, Director Email: chapin@msu.edu

Improving Health and Nutrition
Dawn Contreras, Director Email: contrer7@anr.msu.edu

Greening Michigan: Leveraging Natural & Human Assets for Prosperity
David Ivan, Director Email: ivand@anr.msu.edu

Enhancing Michigan's First Green Industry: Agriculture & Agribusiness
Ray Hammerschmidt Email: hammers1@msu.edu

Contact Us
(888) 678-3464
www.msue.msu.edu

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<td>Supplemental Nutrition Assistance Program (SNAP-Ed)</td>
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Nutrient Management and Pesticide Review

Nutrient Management and Pesticide Manual Reviews were held on February 22, and February 28, in Ionia and Eaton Counties, with a total attendance of 64. Presenters were John Stone and George Silva, MSUE educator from Eaton County. The nutrient management themes for these programs were, Adoption of buildup, maintenance and drawdown approach of phosphorus and potassium. An evaluation questionnaire used at the end of the program indicated that 93% of the participants filling out the survey increased their knowledge of nutrient management practices.

Soil Academy 2013

The Soil Academy 2013, led by George Silva, discussed the role of fertilizer in feeding the 9 billion people in 2050. Today fertilizers account for 40% of the cereal crop yield. However, increased food production is faced with scarce resources and rising input costs.

Best management fertilizer practices in production systems need to be used. The '4R Nutrient Stewardship Initiative', which promotes the use of Right rate, Right source, Right placement and Right timing were promoted at the Soil Academy, 2013. Key elements of the discussion were:
  - Improve fertilizer effectiveness and efficiency
  - Reduce nutrient losses to the environment
  - Challenges to implementing the '4R' in Michigan
  - Communicate with stakeholders less familiar with agriculture.

Annual Integrated Crop & Pest Management Update

On December 13, 2013 over 350 participants from 36 Michigan counties attended the 15th annual Integrated Crop and Pest Management Update for agribusiness and farmers at the Michigan State University Pavilion, in East Lansing, Mich. The agribusiness professionals in attendance represented Michigan’s seed, fertilizer and pesticide businesses, spray service providers, retail sales and crop consultants. A large group of farmers also participated.

The impact of this program was evaluated in two parts.

In Part 1, the participants were asked to indicate the likely changes in acres and dollars per acre in 2014 as a result of adopting the MSUE recommendations received at this year’s program.
In Part 2, the repeat attendees were asked to indicate the actual changes in acres and dollars per acre in 2013 that resulted from adopting MSUE recommendations they received at the same event in 2012.

Program Impact
This evaluation indicated that 77 percent of participants will change their 2014 management practices based on the information they received at this event. This change in production practices will impact 171,288 acres. The net economic gain in terms of increased revenues or added savings that would potentially result from adopting MSUE practices would be $1,439,565.

The repeat attendees from 2012 revealed that in 2013 they implemented MSU recommendations on an aggregate of 174,074 cropland acres. The net financial gain amounted to $1,033,105.
Michigan Fresh Work Team Report

Michigan Fresh helps people explore the state's bounty of fresh, locally grown fruits, vegetables, flowers and ornamentals. Every week throughout the summer you will find information on recommended varieties, storage, food safety and preserving techniques for fruits and vegetables, or for planting and maintaining your lawn and garden. Michigan Fresh continues as a cross institute effort in partnership with ANR Communications. Staff include members from GMI Community Food Systems, HNI Food Safety and Nutrition and AABI Consumer Horticulture.

This effort continues as a statewide communication campaign with a focus on farmers' markets. The goals and key objectives as formally developed are to increase awareness of Michigan agriculture (edible and ornamental) and its availability, promote MI produce as fresh and healthy, and to inform people how to grow and consume MI agricultural products to improve their health/lives.

In 2013, six educational videos coordinated by Becky Henne were added to the website. Also in 2013, five fact sheets were translated into Spanish (coordinated by Kendra Wills) and five fact sheets were translated into Arabic (coordinated by Eileen Haraminac and funded by HNI). The website now consists of 33 vegetable fact sheets, nine fruit fact sheets and nine general gardening tip fact sheets. Also added is a new fact sheet on guidelines for donating fresh fruits and vegetables.

Community Food Systems Work Team Report 2013 (Henne & Bell)

Vision: We envision a thriving economy, equity and sustainability for all of Michigan and its people through a food system rooted in local communities and centered on good food – food that is healthy, green, fair and affordable.

Good food has the potential to increase the health and viability of Michigan’s economy and its residents when it is the foundation of changes in our community food systems. The Michigan Good Food Charter presents a vision for Michigan’s food and agriculture system to advance its current contribution to the economy, protect our natural resource base, improve our residents’ health and help generations of Michigan youth to thrive.

The Community Food Systems Work Team developed the following learning goals for their 2013 work plan.

- People understand that “good food” is (healthy, green, fair and affordable). People have an increased awareness of the connectedness of food, personal health, the environment and the economy.
- People understand the importance of connectedness of the different sectors of a community-based food system.
- Increase in awareness of the goals of the Michigan Good Food Charter.
- People aspire to make changes in their food growing and consumption habits such as patronizing farmers' markets and growing/buying more local and regional food.
Ingham County Weekend Survival Kits

The Weekend Survival Kits program provides food to children in several Lansing elementary schools, providing supplemental meals during times when students aren’t being served a school meal or when the household food supply is low, such as weekends. The kits contain “child-friendly” foods that are easy and quick for a responsible child to prepare. Typical non-perishable food items in the kits are canned fruit and vegetables, soup, pudding, boxed macaroni and cheese, crackers, juice boxes and snack bars.

Randy Bell’s role is to work with a consortium that source, assemble, and distribute these kits, including coordinating MSU Extension resources. He also co-coordinates the assembly sessions with another community development agency.

In 2013, 2,867 kits were distributed. It is estimated that each kit can feed 2 children for 4–6 meals, depending on age and appetite. The potential reach for this year is nearly 15,000 meals.

Food Safety

The food safety work team, with the MI Fresh committee, worked to develop new fact sheets on greens, water bath, kale, and garlic. Joyce McGarry (Ingham County) completed eggplant, okra and freezing basics fact sheets. A food preservation workshop was held at the Ingham County MSUE office. Joyce also appeared on MI Farm and Garden TV to promote egg safety during Easter. MSUE Spotlight highlighted, How to Handle Poultry and Tips on Cutting up a Whole Bird, which Joyce co-authored with Jeannie Nichols (Hillsdale County). A presentation was also given on food safety to U.S. Forest Service employees. Discussion included workplace wellness. Joyce and Linda Huyck (Montcalm County) development home food preservation power point programs and edited seven power point food preservation segments.

Biofuel development

In 2013, significant progress was made toward developing a biofuel industry in Michigan. A prototype bioreactor that pretreats biomass (corn stover, switchgrass) has been built. This precursor step is needed for biological conversion (enzymatic hydrolysis) to biofuels. By establishing a new market for biomass, public and private investment of processing facilities can be started. Hopefully this will trigger development of a larger biofuel industry in MI.

On August 13, 2013 Michigan State University and Michigan State University Extension hosted “Keeping it Green: Recycling Waste to Resources” to highlight campus-based projects focused on reducing and reusing organic waste. During the morning session, the new South Campus Anaerobic Digester system was unveiled with presentations detailing the planning process, feedstock sources, and how digestate is managed.
District 8 (Barry, Clinton, Eaton, Gratiot, Ionia, Ingham, Montcalm)

According to Dennis Pennington, Extension educator in Barry County, when corn stover is the primary initial feedstock, significant education will need to take place to help farmers understand the implications of removing stover, protecting soil from erosion, maintaining long term productivity of soils and economics of stover removal and harvesting methods. A Project GREEEN grant funded a stover removal research plot on a farm in Isabella County in 2012. This data is being used to develop a set of best management practices for harvesting corn stover.

Prediabetes management

Prediabetes is different from diabetes. The 2013 Prediabetes Fact Sheet states that 2.6 million adults within Michigan are prediabetic. In an attempt to address this issue, Michigan State University Extension (MSUE) connected with five organizations within Barry County to create a referral system to be used to connect adults with prediabetic risk factors with the National Diabetes Prevention Program.

This project can be broken down into two main areas of focus, healthcare and worksite wellness. MSUE worked with the Barry-Eaton District Health Department and the Women’s Health Center. J-Ad Graphics, Hastings Mutual Insurance and Viking in the area of worksite wellness. This effort was led by Laura Anderson in Barry County who also held a related workshop in Ionia County for twenty people.

Arts & Eats

Arts and Eats is a placemaking tourism event. It contributes to the development of cultural entrepreneurs and links locally grown food to eateries. It also fosters positive economic impact on local communities, makes Michigan a destination, contributes to overall Pure Michigan and the tourism industry in the state, helps Michigan entrepreneurs see how they can stay here and make a living, links MSU Product Center with farms for value-added technical assistance, and fosters unique collaborations with community partners.

The Arts and Eats Rural Back Roads art, food, and farm tour attracts travelers from over 60 different zip codes to central and southwest Michigan the third weekend in October. 2013 was the third year of the tour, the second year Allegan joined Barry County as a primary county partner in the placemaking and tourism initiative. Farms educate people about the animals, plants, and rural lifestyle. Artists in their home studios demonstrate their art and talk with visitors about being a cultural entrepreneur.

MSUE and the other nonprofit partners who collaborate on this program provide education and support to the cultural entrepreneurs who participate in this vetted rural tour. There were nearly 7,500 site visits, people came from surrounding urban centers (Detroit, Chicago, Grand Rapids, Lansing, Kalamazoo). Facebook had a reach of over 17,000 a week before the tour, and the website had 37,000 hits the 6 months prior to the 2013 tour. Arts and Eats was recognized by the Michigan Tourism Industry and nominated as a Pure Michigan Jumpstart Award project in 2013. Ginger Hentz, Barry County educator, received a community partnership award for her leadership.
Parenting and early childhood education

Parenting and early childhood education in the Barry, Ionia and Montcalm county area was led by Bonnie Lehman. She worked with the Barry County Family Support Center to partner and provide a presentation on "Discipline". There were two evening events in February attended by 69 parents, care givers, parents with children removed from the home, foster parents and grandparents that are raising grandchildren.

Two group series were offered to probation, parole, Child Protective Services and foster care clients (funded by Montcalm/Ionia United Way). A nutrition lesson was presented in the class by Dottie Berkompas, MSUE nutrition instructor Eaton County. This class was presented in partnership with the Barry County Family Support Center.

During a parenting education group series class, a stepfather watched a video about Emotion Coaching. The following week he said watching the video made a big impact on him because he was sad to see himself in the examples of being a dismissing and disapproving father. He immediately decided not to behave that way again and he changed how he responded to his young daughter. He shared about having a wonderful week of bonding with his daughter and she no longer was hesitant with him. The daughter sat by his side as he shared this account and the mother was grateful for the positive change in their relationship.

Cattle evaluations

The 2013 Michigan Cattlemen Association Bull Evaluation Program is held in cooperation with Michigan State University. The bulls were managed at the Plank Farm in Crystal, MI. Thirty-two consignors participated in the program from October 15 - March 16. During the bull evaluation process, a total of 51 farms purchased 79 bulls from the original 108 bulls that started in the program. This program is held in Montcalm County at the Test Station farm, but affects producers in more than half of the counties in Michigan and also two farms in Indiana.

A total of 5 farms had cattle ultrasound scanned in the quarter by Kevin Gould, MSUE educator in Ionia County. Fifteen farms were scanned totaling 378 head of cattle. Counties where cattle were scanned include: Ingham (3), Ionia (1), Allegan (1), Missaukee (1), Kent (2), Ottawa (1), Barry (1), Eaton (1), Montcalm (2), Newago (1), St. Joseph (1)

Gould's role for the ultrasound program was to increase the production value of feedstock beef cattle in Michigan and offer the service within the state. Both have been accomplished as evident by producer use of the technology and value of the livestock, especially from the MSU/MCA Bull Evaluation Program and sale. Gould is now beginning to scan for research units at the MSU Dairy facility with Adam Locke, and at the Lake City Ag Bio Station with Jason Rowntree.
MSU Extension Housing Program

The impact of the foreclosure crisis can be felt throughout Michigan, including central Michigan. From 2006 to 2012, the number of residential foreclosures averaged 337 per year in Ionia County, and Register of Deeds’ records show 265 occurred in 2012. Property tax foreclosures have been increasing as well during the past eight years. Statistics show 174 properties forfeited in 2010 and 37 properties foreclosed in 2011, and 52 in 2012 in Ionia County due to taxes. The current number of foreclosures is serious and projections of a next wave are scheduled over the next three years.

Supporting participation in MSU Extension housing education programs will reduce mortgage defaults and increase the likelihood of asset preservation among homeowners. Stable home ownership is a foundation for a healthy community and county tax base in Michigan. Home ownership education will increase personal financial stability, reduce dependence on public assistance, stabilize neighborhoods and property values. Our data show that in the past year, 63% of 43 Ionia County foreclosure education and intervention program clients have been able to keep their homes through a successful modification or repayment plan. Twenty-seven residents applied for Step Forward Michigan property tax assistance since January 15th, and in June alone, $25,483.32 was received by the Ionia County Treasurer’s Office.

These supportive activities have been led by Brenda Long in central Michigan, where 35 foreclosure workshops were held in Ionia, Montcalm and Barry Counties.

Cottage Food Law

How to Start a Successful Cottage Food Business seminar was presented in Ingham County. This law allows residents to prepare and store certain foods in a home kitchen. The two hour workshop combines the business and food safety aspects of preparing and selling cottage foods safely and successfully. The two hour workshops are taught by MSU Extension food safety and MSU Product Center educators. The one hour workshops cover the food safety aspect of preparing cottage foods for sale, including preparing, packaging, labeling, storing and transporting cottage foods. (Diane Smith, Jeannie Nichols, Randy Bell)

- 100% reported as a result of this session, they better understood what is necessary to run a successful cottage food business.

- 86% reported being able to legally produce and sell their favorite food item under the cottage food law as a result of the program.

- 30% planned to start a new cottage food business in 2013 and 48% said they might start a business.
MSU Product Center

The Michigan State University (MSU) Product Center helps Michigan entrepreneurs develop and commercialize high-value, consumer-responsive products and businesses in the agriculture, natural resources, and bioeconomy sectors. The Product Center is a single gateway to generating success for Michigan entrepreneurs. District 8 activities include:

- Business counseling was provided to over 30 clients.
- Three clients finished an expanded business concept and one client completed a business plan.
- A Specialized Meat Variance Application that includes a HACCP through the Michigan Department of Agriculture and Rural Development was prepared.
- Two Cottage Food Seminars were coordinated and promoted to be held in Ionia and Ingham Counties.
- Lansing Roots program learned about Business Development, Product Development and Cooperative Development (Dan Rossman, Educator in Gratiot County).
- A Menu of Services was created for use by MSU Product Center Counselors when they meet with clients to promote MSU Product Center services and create a plan of work for each client.

Home Horticulture Hotline

The Home Horticulture Program provides homeowners with researched-based information to properly manage their home environment (lawns, gardens, landscapes and ornamentals). The hotline provides County residents with diagnosing plant diseases, insect & weed identification, fertilizer recommendations, pest problems, landscape questions, seeding & lawn maintenance, and more through a MSUE toll-free hotline phone number (888-678-3464).

In 2013, residents in every District 8 county used the hotline for current, up to date gardening information and advice. A total of 556 calls were received from District 8 residents.

Integrated Pest Management Academy

The 2013 Integrated Pest Management Academy was held February 18-19, 2013 in Okemos, Michigan and drew 83 participants. Intended changes and knowledge gained were measured at the end of each day of programming. In order to capture actual changes and impacts, a follow-up survey was sent to attendees via email in November 2013, the following are the results of this post-season survey.

Forty-two percent identified as growers, 11% scout/consultants, 11% farmhands/techs, 26% agricultural educators, 5% government employees, 5% recreational gardeners. Three participants identified themselves as a utility arborist, public gardener and apple cider stand operator, respectively.
Dairy Nutrition

In 2012, Dairy Nutrition Roundtable meetings reached 46 nutritionists. One year later, attendees provided feedback on how they used the information learned on the 94 farms and 95,220 cows they work with.

- Total annual increase in milk revenue was calculated to be $33,390,464. Increased income to farms was calculated by reported increases in production and average prices paid to producers.
- Milk yield was improved for 87,700 cows (average 2.33 lb/cow/day).
- Feed costs were reduced for 22,000 cows (average $0.101/cow/day). Feed costs were higher for 52,000 cows (average $0.103/cow/day).
- Milk fat and protein percent was improved in 95,220 cows (average improvement reported was 0.2239% fat and 0.0734% protein).
- 2013 Nutrition Roundtable meetings reached 33 nutritionists (24 surveys returned). Twenty-two nutritionists said that this meeting will help them do their job better including: lowering feed costs (11), Improving milk yield (19), improving milk components (20), improved animal health (20).

Information reported by Faith Cullens, Clinton County educator.

Dairy Education

On two afternoons in February and March 2013, Mike Allen, Dave Beede, Adam Lock and Faith Cullens taught seed sales staff about dairy cow nutrition. This training benefits the industry as a whole in that more informed agronomist will have an amplifier affect in providing higher quality feeds, and improving dairy cow nutrition.

Participants (20 per training) were from around the state, but met in Gratiot County.

Parent/Child playgroups

Parent/Child playgroups in Clinton County affected 335 parents and/or caregivers who attended four or more play groups this year with 461 children. Play groups, led by Extension educator Kittie Butcher, provide a platform for peer to peer training, parent to parent support and an opportunity for other professionals to observe and support parents and care givers.

Parenting information is shared in hand outs, in small groups, one on one and through the prepared learning environment. Parent educators also model best practice and support parents and children. Special education staff often attend the group to support specific students and parents.

In addition, families are interacting with children and adults with different backgrounds and abilities. A friendly accepting atmosphere is created, where all parents, children and families are welcome and accepted. When we are presented with a difficult situation we provide support that is respectful to all parties involved, and that promotes understanding of differences or needs.
Agriculture Education

Jerry May (Gratiot County), Faith Cullens (Clinton County) and Kevin Gould (Ionia County) were guest lecturers at Montcalm Community College in the Introduction to Animal Agriculture class. Ms. Cullens covered dairy production techniques, focusing on issues facing the dairy industry. The major topic of this talk was nutrient management. Mr. May taught one session on general swine production. This instruction included the history of pig production in the US and the accepted practices for feeding and housing swine. Mr. Gould (Ionia County) assisted with the beef production class. There were 24 students in the class. This is the second year the instructor has requested assistance with teaching this class.

Resistance management

There is a growing concern that Bt resistant Corn Rootworm is becoming established in the Midwest. In several states, particularly Iowa, Illinois and Minnesota, corn rootworm damage to transgenic Bt corn has impacted farmers through higher seed costs to purchase hybrids with additional traits, and/or increased soil insecticide use on top of Bt corn. To proactively find and reduce the establishment of resistant rootworms in Michigan, in 2012 and 2013, Fred Springborn, Montcalm County educator, assisted field crops entomologist, Chris DiFonzo in sampling plants and beetles at several sites in Central Michigan with suspicious levels of root damage.

Preventing pest resistance and preventing the spread of herbicide resistant weeds has also become a major part of Extension field crops programming over the past year and will continue in the coming year. As growers and agribusiness personnel have attended events such as Western Michigan Bean Day, Pesticide Applicators Review, MSU IPM Academy or one of the many other industry meetings, the message of preventing the introduction of resistant pests and preventing the development of resistance has been a primary focus point.

As of the writing of this, neither Palmer Amaranth or suspected resistant Corn Rootworm have been detected in Montcalm County, but Palmer Amaranth has reached Gratiot County and fields in Ionia and Clinton Counties.
Michigan Agriculture Environmental Assurance Program

Two nutrient management training sessions were conducted in February and March 2013 for training the trainer. The trainees in this situation were the MAEAP (Michigan Environmental Assurance Program) technicians. These technicians will work with farmers to adopt environmental stewardship practices and get MAEAP certified.

100% of participants indicated their knowledge of Crop*A*Syst related nutrient management practices improved as a result of this session.

100% indicated that this knowledge gained will make it easier for them to implement the Crop*A*Syst program.

The total number of acres affected by their Crop*A*Syst program in 2013 was 12,600.
The total head of livestock affected by their Crop*A*Syst program in 2013 was 8,200.
Extension Educators Fred Springborn (Montcalm), Marilyn Thelen (Clinton) and Bruce Mackellar (Van Buren) taught these sessions.

Breakfast on the Farm

Most of today's consumers are not familiar with modern farming and food production. They receive numerous messages about how food is produced from special interest groups and those marketing various products. The MSU Extension Breakfast on the Farm (BOTF) educational program educates the general public about modern farming and animal and crop management practices to bridge the knowledge gap between producers and the public. In 2013 BOTF programs were held in St. Clair, Ottawa, Gratiot, Montcalm and Hillsdale counties. Results/Impact:

Over 2000 people attended at the Humm Farm in Gratiot County.

- 42% of the 204 who completed a survey had not been on a working crop farm in the past 20 years.
- 79% of the 204 people who completed the survey stated that their confidence in modern food production increased as a result of the farm visit.
- 75% of the 204 people who completed the survey stated that their trust in farmers caring for the land and environment increased as a result of the farm visit.
- 75% of the 204 people who completed the survey reported that their knowledge of crop and livestock production in Gratiot County increased as a result of the farm visit.
- 75% of the 204 people who completed the survey reported that they were more knowledgeable about the use of technology in crop production as a result of the farm visit.
- 58% of the 204 people who completed the survey reported they had a better understanding of genetically modified seeds as a result of the farm visit.

Over 2000 people also attended the Breakfast on the Farm at the Black Locust Farms in Montcalm County.

- 44% of the 132 who completed a survey had not been on a working dairy farm in the past 20 years.
- 83% of the 132 people who completed the survey stated that their confidence in Michigan dairy products increased as a result of the farm visit.
- 84% reported that their trust in milk as a safe food increased as a result of the farm visit.
- 68% reported that they are more likely to purchase Michigan dairy products.
- There were many comments about what a great learning experience it was. Two of my favorite comments are: "Great experience. I will go home and have a large glass of milk and not be concerned at all!!" and "This is a very informative and well-organized production. The fact that antibiotic milk is removed was new info for me."
Crop Management (Reported by Dan Rossman)

- Integrated Pest Management meeting held January 27, in Alma. Post session survey out of 80 participants, 47 filled out the survey. 93.6% indicted that they learned new information and 72.3% reported a plan to make changes in their operations.
- Dan Rossman (Gratiot County) development and presented a webinar on the Basics of Field Crop Production and Marketing.
- Presenter at Herbruck’s Poultry Ranch producer’s annual meeting on the trends and outlook of organic commodities.
- A six week class on new business startup and planning was taught to fifteen individuals representing 10 potential businesses.
- Crop Problem Diagnosis Field Day was held in Gratiot county on June 27. It included MSU specialists Christy Sprague and Chris DiFonzo as additional resources.
- Distributed and discussed on-farm research results during seven sessions at seven agribusiness sites in Gratiot County.
- Organic Marketing meeting attracted about 35 participants.

Livestock facilities

Prior to building livestock facilities farmers sometimes ask MSU Extension to assist with preliminary site investigations for new and expanding livestock operations. These preliminary site visits include reviewing all components of the MDARD (Michigan Department of Agriculture and Rural Development) site verification request including an odor management plan. In 2013, Jerry May, Gratiot County educator, assisted 11 farms in this manner. Based on feedback from the farmers, 9 intend to build barns within the next 18 months that will house approximately 26,750 pigs. Also, based on the odor management plan provided during this preliminary visit, one site that was intended to house 4,800 pigs, was determined to be unsuitable and will not be constructed. Additionally, using what they learned during their farm visit, three farmers determined this type of production did not meet their immediate farm needs.

One family requested assistance documenting the impact of implementing the odor reduction technologies they were in the process of installing on their dairy farm. After reviewing the practices being implemented and with the farmer’s assistance, an odor management plan indicating a planned 25% reduction in farmstead odors along with improved manure handling techniques during field application was developed.

A meeting, Communities and Livestock, was also held on April 23, 2013. Seventy people attended. People attending represented MDARD, MAEAP, MSU and MSU Extension, Michigan Farm Bureau, Soil Conservation Districts, environmental planners and farmers. Direct communication from participants and non-participants alike, indicates the information provided during Communities and Livestock was timely and well received.
Bullying Prevention

Holly Tret, MSUE Extension Educator facilitated an ABCs of Bullying Prevention in Community Settings at the Flat River Library in Greenville on August 20. This workshop was sponsored by the Flat River Library, and registration was through the Great Start Connect online calendar. There were 14 participants, mostly child care providers.

Research Shows 4-H Helps Young People Excel Beyond Their Peers

The structured learning, encouragement and adult mentoring that young people receive through their participation in 4-H plays a vital role in helping them achieve success in life. For more than a decade, preeminent youth development scholars, Drs. Richard M. Lerner and Jacqueline V. Lerner, and the team at the Institute for Applied Research in Youth Development at Tufts University, Medford, MA, partnered with faculty at America’s land-grant colleges and universities to conduct this groundbreaking research. The results are influencing research and practice around the world.

The Positive Development of Youth: Comprehensive Findings from the 4-H Study of Positive Youth Development is a longitudinal study that began in 2002 and was repeated annually for eight years, surveying more than 7,000 adolescents from diverse backgrounds across 42 U.S. states.

Highly regarded as the first-ever research project of its kind, the study defined and measured positive youth development. Compared to their peers, the report shows that youth involved in 4-H programs excel in several areas. 4-H’ers are about:

- **Four times** more likely to make contributions to their communities (Grades 7-12);
- **Two times** more likely to be civilically active (Grades 8-12);
- **Two times** more likely to make healthier choices (Grade 7);
- **Two times** more likely to participate in Science, Engineering and Computer Technology programs during out-of-school time (Grades 10 – 12); and
- 4-H girls are **two times** more likely (Grade 10) and nearly **three times** more likely (Grade 12) to take part in science programs compared to girls in other out-of-school time activities.

Within MSUE’s District 8, 13,000 youth are involved in 4-H youth development programs. This includes over 5,800 youth participating in 257 organized clubs and over 7,000 youth involved in special interest or school enrichment activities. Also, over 2,300 adult volunteers support these youth and the activities in which they participate.
Supplemental Nutrition Assistance Program (SNAP-Ed)

Michigan State University (MSU) Extension partners with Michigan Department of Human Services (MDHS) to provide Supplemental Nutrition Assistance Program Education (SNAP-Ed), a free nutrition education program to reduce hunger and food insecurity and promote healthy eating habits. MSU Extension SNAP-Ed nutrition instructors teach youth, teens, adults and seniors how to make health a priority through an instructional series. The goal of the SNAP-Ed program is to increase the likelihood that those eligible for SNAP benefits will establish healthy eating habits and increase their time spent involved in physical activity, while staying within their limited food budget.

The SNAP-Ed program in District 8 is led by Joyce McGarry, who supervises nine nutrition instructors. These instructors worked with 1154 youth and 1360 adults in 2013. The program provides one-time presentations in some venues and offers a series of classes for other types of groups.

Our MSUE SNAP-Ed programs utilize three evidence-based curriculums depending on our audience:

Youth programming Pre-K through 12 grade uses Show Me Nutrition. This is an educational series of six classes that promotes healthy lifestyles and works to improve the knowledge, skills, attitudes, and behaviors of youth regarding nutrition and physical activity.

Adults up to age 60 incorporates the Eat Healthy, Be Active curriculum based on the Dietary Guidelines for Americans 2010, and 2008 Physical Activity Guidelines for Americans. This is a series of four science based lessons providing advice for making food choices that promote good health, healthy weight and help prevent disease.

Adults age 60 and over audiences benefit from the Eat Smart, Live Strong science based activities that are designed for older adults. These lessons encourage increased consumption of fruits and vegetables and participating in at least 30 minutes of moderate-intensity physical activity each day.
RESOLUTION

To: The Honorable Board of Commissioners
Huron County
Michigan

WE, the LEGISLATIVE COMMITTEE, respectfully beg leave to submit the following resolution for your consideration:

WHEREAS, in 2009, a report was presented to the Legislature and administration by the Legislative Commission on Statutory Mandates; and

WHEREAS, several unfunded mandates were brought to light in this report, which cost local municipalities millions of dollars each year, despite the requirement under the Headlee Amendment that the State provide funding to local units for State requirements; and

WHEREAS, a package of bills – SB 495, SB 496, SB 497, and SB 498 – would implement the recommendations from the aforementioned report, curtailing unfunded mandates from the State; and

WHEREAS, the Huron County Board of Commissioners fully supports this long-overdue legislation; now

THEREFORE, BE IT RESOLVED that the Huron County Board of Commissioners supports SB 495-498 to curtail unfunded mandates from the State; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to all Michigan counties, Senator Mike Green, Senator Phil Pavlov, Representative Terry Brown, Governor Rick Snyder, and the Michigan Association of Counties.

Respectfully submitted,

LEGISLATIVE COMMITTEE

David G. Peruski, Chairman

Steve Vaughan, Vice Chairman

John L. Bodis, Member

Dated: October 28, 2014
Roll Call Vote:

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RESOLUTION

To: The Honorable Board of Commissioners
Huron County
Michigan

WE, the LEGISLATIVE COMMITTEE, respectfully beg leave to submit the following resolution for your consideration:

WHEREAS, SB 1038, SB 1039, and SB 1040 would amend several acts to change the way property tax appeals are processed; and

WHEREAS, the proposed amendments would allow a three-year look back and additional reasons for an appeal, which would result in an increase in time to process the appeal, an increase in complications to local municipalities, and most importantly, an increase in cost to local municipalities; and

WHEREAS, this Board cannot support SB 1038-1040 as written at this time; now

THEREFORE, BE IT RESOLVED that the Huron County Board of Commissioners opposes SB 1038-1040 due to the negative effects it will have on local municipalities; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to all Michigan Counties, Senator Mike Green, Senator Phil Pavlov, Representative Terry Brown, Governor Rick Snyder, and the Michigan Association of Counties.

Respectfully submitted,

LEGISLATIVE COMMITTEE

David G. Peruski, Chairman

Steve Vaughan, Vice Chairman

John L. Bodis, Member

Dated: October 28, 2014
Roll Call Vote:

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<td>Peruski</td>
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<td>Nugent</td>
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RESOLUTION

To: The Honorable Board of Commissioners
Huron County
Michigan

WE, the LEGISLATIVE COMMITTEE, respectfully beg leave to submit the following resolution for your consideration:

WHEREAS, SB 1076 would amend 2006 PA 110, entitled “Michigan zoning enabling act” by amending section 205 (MCL 125.3205), as amended by 2012 PA 389; and

WHEREAS, the proposed amendment would circumvent local zoning by a county or a sparsely populated township for “the drilling, completion, or operation of oil or gas wells...”; and

WHEREAS, it is extremely probable that these types of operations would be developed in these exact areas; and

WHEREAS, this overreach by the State is entirely unacceptable; now

THEREFORE, BE IT RESOLVED that the Huron County Board of Commissioners opposes SB 1076 because of the negative precedent it would set; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to all Michigan Counties, Senator Mike Green, Senator Phil Pavlov, Representative Terry Brown, Governor Rick Snyder, and the Michigan Association of Counties.

Respectfully submitted,

LEGISLATIVE COMMITTEE

David G. Peruski, Chairman

Steve Vaughan, Vice Chairman

John L. Bodis, Member

Dated: October 28, 2014
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WHEREAS, Road Department staff received comprehensive traffic speed data for Jolly Oak Road, collected for a proposed development’s traffic impact study; and

WHEREAS, the comprehensive traffic speed data indicated the proper speed for Jolly Oak Road should be 35 MPH; and

WHEREAS, upon review of the data, the Michigan State Police, Traffic Services Section, issued a Traffic Control Order establishing “A speed limit of thirty-five (35) miles per hour on Jolly Oak Road from Okemos Road to Jolly Road”; and

WHEREAS, the Michigan State Police Traffic Control Order was considered and approved by the Meridian Township Board at its October 7, 2014 meeting; and

WHEREAS, Road Department staff, the Township Board, and the Department of State Police unanimously determined upon the basis of an engineering and traffic investigation that the speed limit of Jolly Oak Road should be thirty-five (35) miles per hour.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves issuance of a traffic control order setting a speed limit of thirty-five (35) miles per hour on Jolly Oak Road from Okemos Road to Jolly Road and authorizes the Board Chairperson to sign and date the traffic control order.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners also authorizes filing of the traffic control order with the County Clerk.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes installation of new speed limit signs, per the approved traffic control order.

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Nolan, Koenig, Maiville  
Nays: None  Absent: Crenshaw, Celentino  Approved 11/04/14
INTRODUCED BY THE COUNTY SERVICES COMMITTEE OF THE:

TINGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 14 -

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated October 23, 2014 as submitted.

COUNTY SERVICES: Yeas: Holman, Tsernoglou, Nolan, Koenig, Maiville
Nays: None Absent: Crenshaw, Celentino Approved 11/04/14
<table>
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<tr>
<th>R/W PERMIT#</th>
<th>R/W APPLICANT /CONTRACTOR</th>
<th>R/W WORK</th>
<th>R/W LOCATION</th>
<th>R/W CITY/TWP,</th>
<th>R/W SECTION</th>
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<tr>
<td>2014-604</td>
<td>CONSUMERS ENERGY</td>
<td>GAS</td>
<td>SCHOOLCRAFT ST &amp; SYCAMORE ST</td>
<td>DELHI</td>
<td>23</td>
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<tr>
<td>2014-606</td>
<td>ALDI INC.</td>
<td>COMMERCIAL DRIVE</td>
<td>MARSH RD &amp; TIMES SQUARE DR</td>
<td>MERIDIAN</td>
<td>15</td>
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<tr>
<td>2014-607</td>
<td>UTILITY CONTRACTING</td>
<td>CABLE / UG &amp; ROAD CUT</td>
<td>BARRY RD BET SHOEMAN RD &amp; GREEN RD</td>
<td>WILLIAMSTOWN</td>
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<td>2014-608</td>
<td>SOIL &amp; MATERIALS ENGINEERS</td>
<td>SANITARY / BORE</td>
<td>VARIOUS</td>
<td>L.ANSING</td>
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<td>2014-612</td>
<td>CONSUMERS ENERGY</td>
<td>GAS</td>
<td>GREEN RD BET SHOEMAN RD &amp; BARRY RD</td>
<td>MERIDIAN</td>
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<td>2014-613</td>
<td>CONSUMERS ENERGY</td>
<td>GAS</td>
<td>HAWTHORNE LN &amp; MT HOPE RD</td>
<td>MERIDIAN</td>
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<td>2014-614</td>
<td>KINCADE HENRY BUILDING</td>
<td>MISCELLANEOUS</td>
<td>GRAND RIVER AVE &amp; CORNELL RD</td>
<td>MERIDIAN</td>
<td>23</td>
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<td>2014-615</td>
<td>BISHOP LAND SERVICE</td>
<td>SEISMIC</td>
<td>VARIOUS</td>
<td>LESLIE</td>
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<tr>
<td>2014-616</td>
<td>AT &amp; T</td>
<td>CABLE / UG</td>
<td>CEDAR STREET BET HARPER RD &amp; EDGAR RD</td>
<td>DELHI</td>
<td>24, 26</td>
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<tr>
<td>2014-623</td>
<td>LESLIE TOWNSHIP</td>
<td>SPECIAL EVENT / ROAD CLOSURE</td>
<td>VARIOUS</td>
<td>LESLIE</td>
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<tr>
<td>2014-624</td>
<td>MIKE &amp; SON ASPHALT INC</td>
<td>MISCELLANEOUS</td>
<td>PERRY RD &amp; LAKE DR</td>
<td>MERIDIAN</td>
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<td>2014-627</td>
<td>EYDE COMPANY</td>
<td>TREE REMOVAL</td>
<td>CORNELL RD BET TIHART RD &amp; GRAND RIVER</td>
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<td>2014-628</td>
<td>DELHI CHARTER TOWNSHIP</td>
<td>LANE CLOSURE</td>
<td>MCCUE RD &amp; GROVENBURG RD</td>
<td>DELHI</td>
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<td>2014-629</td>
<td>GEORGE F EYDE LIMITED</td>
<td>WALKWAY CONSTRUCTION</td>
<td>HANNAH BLVD BET ESOTERIC WAY &amp; EYDE PKWY</td>
<td>MERIDIAN</td>
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Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT A REORGANIZATION POLICY

RESOLUTION # 14 -

WHEREAS, the Ingham County Board of Commissioners is committed to providing an effective structure for the delivery and funding of services for the public; and

WHEREAS, department reorganizations impact classifications and employees; and

WHEREAS, departments must consider the concerns of employees, unions, other departments, vendors, citizens and related stakeholders while developing reorganization proposals; and

WHEREAS, the Reorganization Policy and Procedure provides the Ingham County Board of Commissioners with careful analysis of workforce demands and financial resources.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the attached Reorganization Policy.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs that all departments and agencies under the jurisdiction of the Board of Commissioners shall be bound by this personnel policy and work to further the achievement of the stated goals.

COUNTY SERVICES: Yeas: Holman, Tsernoglou, Koenig, Maiville
Nays: None  Absent: Crenshaw, Nolan, Celentino  Approved 11/04/14
Employment Practices

X.X - REORGANIZATION POLICY

Purpose and Applicability:

Because the structure of the County has a profound effect on the delivery and funding of services, the Board of Commissioners adopts the following policy with respect to reorganization. The provisions of this policy are intended to provide the Board of Commissioners with careful analysis based on workforce demands, financial resources and the needs of County residents.

Reorganization is the restructuring of departmental operations. The most common reasons to reorganize are job vacancies, the addition or loss of grant funds, the addition or termination of a program or service, the merger of two workgroups or a significant change in technology. This policy is not to be used to eliminate specific personnel or substitute for disciplinary policies.

Since reorganizations impact classifications and employees, Department Heads are required to work in conjunction with Human Resources to ensure personnel issues are implemented according to the parameters of labor contracts. Department Heads will act as the principal advocate for the reorganization throughout subsequent discussions and review. Department Heads must consider the concerns of employees, unions, other departments, vendors, citizens and any related stakeholders while developing reorganization proposals.

Procedure:

Department Heads must follow the procedure as detailed in the Reorganization Timeline form provided as an addendum to this policy. On this form, the order of tasks is definite but the corresponding timeline may fluctuate depending on various conditions: the number of positions involved in the reorganization, a change in the Board of Commissioner meeting schedule, a time-sensitive funding request, etc.

The Reorganization Timeline form is necessary whenever a Department Head proposes a new position, a new classifications or a change to existing positions and classifications. Examples of such changes include but are not limited to changes in job title, job duties, salary grade, union affiliation or status. Should any such change be necessary outside the definition of reorganization, the Department Head must still follow the process outlined in the Reorganization Timeline form.
# Reorganization Procedure

<table>
<thead>
<tr>
<th>#</th>
<th>Task Description</th>
<th>Completed no later than</th>
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<tbody>
<tr>
<td>1</td>
<td>Department Head solicits input from staff, Union and discusses reorganization with the corresponding BOC Committee Chair. Department Head sends HR a preliminary plan including a list of tasks for each position and an updated organizational chart.</td>
<td>Start Date</td>
</tr>
<tr>
<td>2</td>
<td>HR creates draft job descriptions for Department Head to review.</td>
<td>7 business days to create JD</td>
</tr>
<tr>
<td>3</td>
<td>Department Head and HR work together to create final job descriptions. HR evaluates the final job descriptions for union placement and salary grade.</td>
<td>7 business days to evaluate</td>
</tr>
<tr>
<td>4</td>
<td>HR sends notification to the appropriate Union representatives.</td>
<td>6 business days for Union Response</td>
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<tr>
<td>5</td>
<td>HR sends a New Classification Packet to the Department Head. The packet includes:</td>
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<tr>
<td></td>
<td>A. HR's Memo of Analysis</td>
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<tr>
<td></td>
<td>B. Final job descriptions with Union designation and salary</td>
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<tr>
<td></td>
<td>C. Union response of support or opposition</td>
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<tr>
<td>6</td>
<td>Department Head secures a Personnel Cost Projection from the Budget Office.</td>
<td>2 business days to obtain cost</td>
</tr>
<tr>
<td>7</td>
<td>Department Head submits a Discussion Packet to the Resolutions group by the 5pm agenda deadline. The packet includes the following information for all changes which result in an increased expenditure or a new job classification.</td>
<td>1 business day (agenda deadline)</td>
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<tr>
<td></td>
<td>A. Memo of Explanation prepared by Department Head including updated organization chart.</td>
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<td></td>
<td>B. A copy of HR's New Classification packet</td>
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<td></td>
<td>C. A copy of Budget's Personnel Cost Projection</td>
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<tr>
<td>8</td>
<td>The Department Head attends sub-committee meetings and HR attends as needed.</td>
<td>5 - 9 business days for meetings</td>
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<tr>
<td>9</td>
<td>Based on the subcommittee discussions, Department Head either returns to step 1 to make changes or prepares a Resolution Packet for the next round of subcommittee meetings by 5p.m. deadline to include:</td>
<td>2 - 10 business days for resolution packet</td>
</tr>
<tr>
<td></td>
<td>A. Resolution written by Department Head</td>
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<tr>
<td></td>
<td>B. Memo of Explanation written by Department Head including updated organization chart</td>
<td></td>
</tr>
<tr>
<td></td>
<td>C. A copy of HR's New Classification packet</td>
<td></td>
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<td></td>
<td>D. A copy of Budget's Personnel Cost Projection</td>
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<tr>
<td>10</td>
<td>The Department Head attends sub-committee meetings and HR attends as needed.</td>
<td>5-9 business days</td>
</tr>
<tr>
<td>11</td>
<td>After passing through the subcommittees, the resolution proceeds to the Full Board of Commissioner meeting for final approval.</td>
<td>5 business days after final subcommittee</td>
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</table>

***Timeline is approximate as holidays and other scheduling anomalies may impact final date. Department Heads should anticipate 12 weeks for completion***
Solicit input from staff, applicable Unions; Discuss reorganization with appropriate BOC Committee Chair

Send preliminary plan to HR

Department Head and HR create final job descriptions; HR establishes pay grade.

Send preliminary plan and job descriptions to applicable Union(s)

Union rejects plan

Meet with Union to discuss concerns

First Rejection

Second Rejection

Union supports plan

HR prepares New Classification Packet including Memo of Analysis, final job descriptions and pay grade, Union letter of support or opposition

Budget Office prepares cost projection for implementation of proposed plan

Department Head prepares Discussion Item including Memo of Explanation, HR New Classification Packet, Budget Office cost projection

Appropriate BOC Subcommittee meets to discuss preliminary plan and job descriptions

Subcommittee supports plan

Prepare Resolution of Adoption

Subcommittee rejects plan

Appropriate BOC Subcommittee meets to consider Resolution of Adoption

Subcommittee supports plan

Finance Committee supports plan

BOC meets to consider Resolution of Adoption

BOC approves plan

Budget Office prepares cost projection for implementation of proposed plan

Quit

FINISH
NOVEMBER 12, 2014
AGENDA ITEM NO. 8

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING AN AMENDMENT TO THE SUBCONTRACT WITH
MICHIGAN STATE UNIVERSITY FOR MICHIGAN DEPARTMENT OF ENVIRONMENTAL
QUALITY GRANT FUNDED USE OF CRUMB RUBBER MODIFIED ASPHALT PAVING MIXTURE
AND AUTHORIZING A COST INCREASE ON THE KINAWA ROAD PROJECT
FOR THE ROAD DEPARTMENT

RESOLUTION # 14 -

WHEREAS, per Resolution #14-296, passed July 22, 2014, the Board of Commissioners authorized a
construction contract for resurfacing Kinawa, Okemos Road to Dobie Road, for the low bid cost plus 10%
contingency of $481,473.85; and

WHEREAS, the Michigan Department of Environmental Quality (MDEQ), made available grant funding in
2014 for the Bennett Road (a concurrent federal aid project) and Kinawa Road resurfacing projects for
implementation and use of crumb rubber modified asphalt paving mixture (CRMA), which incorporates ground,
post-market vehicle tire rubber into the asphalt mixture in order to improve the asphalt pavement’s performance
and longevity and to help foster a market for used vehicle tires; and

WHEREAS, Michigan State University (MSU) entered into an agreement with MDEQ to research and develop
the CRMA proposed for use on the both projects and to be the prime recipient of the MDEQ CRMA grant
funds; and

WHEREAS, per Resolution #14-343, passed August 26, 2014, the Board of Commissioners authorized an sub-
contract with MSU for the placement of CRMA research test strips on the Bennett and Kinawa Road projects
and to receive via MSU the MDEQ CRMA grant funds intended for this purpose in a total amount available of
$356,500, (roughly half this amount on each of the two projects) depending on final quantity of CRMA placed; and

WHEREAS, the Road Department was subsequently notified additional MDEQ CRMA grant funds in the
amount of $50,000.00 became available, for additional CRMA usage in 2014, for a total amount available of
$406,500 depending on final quantity of CRMA placed; and

WHEREAS, the final cost of the Kinawa Road project aside from any additional CRMA is now expected rise to
an estimated $490,000 due to encountering greater than estimated need for subgrade undercutting, replacement,
associated base pavement repair, and other related costs during construction; and

WHEREAS, the Road Department recommends using the above-mentioned additional CRMA funding and
materials to complete the paving of a maintenance repair on Hagadorn Road between Jolly and Bennett Roads
under the contract for, and at the contract unit prices for, the above-mentioned Kinawa Road project, at an
estimated cost of $40,000, most, if not all of which, would be funded by the additional CRMA funding, and which would thus increase the Kinawa Road contract to an estimated $530,000; and

WHEREAS, the remainder of the Bennett, Kinawa and Hagadorn projects’ proposed construction constitutes the required local match for the MDEQ CRMA grant, and no other unplanned costs are to be incurred for using the CRMA; and

WHEREAS, Road Department staff has worked with MSU research staff and has reviewed and understands MSU’s research findings that the CRMA is expected to provide enhanced performance and longevity to the proposed asphalt pavement, and recommends therefore that the County enter into the requested subcontract amendment, as recommended herein, with MSU to allow the placement of the CRMA research test strips on the Bennett, Kinawa, and Hagadorn Roads projects and to receive the MDEQ CRMA grant funds intended for these projects.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into the above-mentioned subcontract amendment with Michigan State University for the placement of the CRMA research test strips on the Bennett, Kinawa, and Hagadorn Road projects and to receive the MDEQ CRMA grant funds intended for this purpose in a total amount available of $406,500, depending on final quantity of CRMA placed.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes increasing the total cost of the Kinawa Road contract to $530,000, and to include an estimated $40,000 in this amount for paving on Hagadorn Road between Jolly and Bennett Roads under the Kinawa project contract.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Board Chairperson to sign any necessary Agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Holman, Tsernoglou, Nolan, Koenig, Maiville
    Nays:  None  Absent:  Crenshaw, Celentino  Approved 11/04/14

FINANCE:  Yeas:  Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers
    Nays:  None  Absent:  None  Approved 11/05/14
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE UTILIZING DEWPOINT TO RE-WRITE IN HOUSE WRITTEN WEB APPLICATIONS

RESOLUTION # 14 -

WHEREAS, while continuing to review past applications it was discovered that several applications written for the county in house are in great need of revision due to issues that include security concerns, old programing, and their ability to be used in current technology web browsers and operating systems; and

WHEREAS, DewPoint has a Dot Net programmer available to re-write the in house applications; and

WHEREAS, DewPoint reviewed the problems and put together a solution/scope; and

WHEREAS, DewPoint is available via the State of Michigan contract at a rate of $90 per hour for programing; and

WHEREAS, the project is expected to be a 6 week project for DewPoint and the cost to Ingham County would be $34,800; and

WHEREAS, due to the nature of work involved the Innovation and Technology Department is requesting a $5,200 contingency authorization for this project for a total cost not to exceed $40,000; and

WHEREAS, it is the recommendation of the Chief Information Officer that the County utilize DewPoint to re-write several in house written applications; and

WHEREAS, funds for this service will be paid out of the Innovation and Technology Network Consulting fund.

THEREFORE IT BE RESOLVED, that the Board of Commissioners authorizes the Innovation and Technology Department to utilize DewPoint via the State of Michigan Contract at a rate of $90 per hour to re-write several in house web applications.

BE IT FURTHER RESOLVED, the not to exceed $40,000 cost will be paid out of the Innovation and Technology Department’s 2015 Network Consulting fund 63625810-802000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any contract/purchase order documents consistent with this resolution and approved as to form by the County Attorney.
COUNTY SERVICES:  **Yea**s: Holman, Tsernoglou, Nolan, Koenig, Maiville  
**Nays:** None  
**Absent:** Crenshaw, Celentino  
**Approved 11/04/14**

FINANCE:  **Yea**s: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
**Nays:** None  
**Absent:** None  
**Approved 11/05/14**
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE JOINING GARTNER’S EXECUTIVE PROGRAMS SERVICES ON STATE CONTRACT FOR THE INNOVATION AND TECHNOLOGY DEPARTMENT

RESOLUTION # 14 -

WHEREAS, the Innovation and Technology Department is seeking to enroll with Gartner for technology research; and

WHEREAS, Gartner is the industry leader of technology research and consulting; and

WHEREAS, Gartner is willing to provide 14 months of service for a 12 month promotional fee for services beginning November 1st, 2014 and ending December 31st, 2015; and

WHEREAS, Gartner is on the State of Michigan MiDEAL under contract #071B1300098; and

WHEREAS, Executive Programs Membership with Gartner is designed for the most senior technology executive; and

WHEREAS, this service provides the Ingham County Chief Information Officer with an ongoing advisory relationship with Gartner; and

WHEREAS, it is the recommendation of the Chief Information Officer that Ingham County enroll into the Gartner Executive Programs services; and

WHEREAS, funds for these services will be paid in January 2015 out of the 2015 Innovation and Technology Network funds.

THEREFORE IT BE RESOLVED, that the Board of Commissioners authorizes the Innovation and Technology Department to join Gartner’s Executive Programs.

BE IT FURTHER RESOLVED, the cost of $53,900 will be paid out of the Innovation and Technology Department’s 2015 Network Consulting fund #63625810-802000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments as related to this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract/purchase order documents with Gartner consistent with this resolution and approved as to form by the County Attorney.
COUNTY SERVICES:  **Yea**s:  Holman, Tsernoglou, Nolan, Koenig, Maiville  
**Nays:**  None  
**Absent:**  Crenshaw, Celentino  
**Approved 11/04/14**

FINANCE:  **Yea**s:  Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Vickers  
**Nays:**  None  
**Absent:**  Schafer  
**Approved 11/05/14**
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ENTERING INTO AN AGREEMENT WITH I.COMM CORPORATION TO PROVIDE ACCESS CONTROL IMPROVEMENTS AT THE MASON COURTHOUSE

RESOLUTION # 14 -

WHEREAS, this project requires installing card readers for a fully operational access control system; and

WHEREAS, the lowest bidder did not meet the bid specification requirements; and

WHEREAS, after careful review of the bids the Purchasing and Facilities Departments both agree that a contract be awarded to I.COMM Corporation, the most qualified vendor who met all of the bid specification requirements but submitted the second lowest bid of $105,375.00; and

WHEREAS, the Facilities Department is requesting a $5,000.00 contingency for any unforeseen conditions that may arise; and

WHEREAS, to complete this project, a line item transfer in the amount of $55,275.00 is requested from the approved CIP line item 245-90110-931000-4FC09 which has an available budget of $114,530.00 for Annex building repairs into the approved CIP line item 245-90212-931000-4FC16 which has an available budget of $55,100.00 for Mason Courthouse security enhancements, bringing the total available funds, after the transfer, to $110,375.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with I.COMM Corporation, 1605 East Kalamazoo, Lansing, Michigan 48912, to provide access control improvements at the Mason Courthouse for an amount not to exceed $110,375.00 which includes a $5,000.00 contingency.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to transfer $55,275.00 from the approved CIP line item 245-90110-931000-4FC09 which has an available budget of $114,530.00 for Annex building repairs into the approved CIP line item 245-90212-931000-4FC16 which has an available budget of $55,100.00 for Mason Courthouse security enhancements.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Holman, Tsernoglou, Nolan, Koenig, Maiville
Nays: None        Absent: Crenshaw, Celentino        Approved 11/04/14
FINANCE: Yeas: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Vickers
Nays: None    Absent: Schafer    Approved 11/05/14
WHEREAS, a collective bargaining agreement had been reached between representatives of Ingham County and Teamsters Local 580 for the period March 26, 2013 through December 31, 2015; and

WHEREAS, the agreement included a wage reopener for 2014; and

WHEREAS, an agreement regarding the 2014 wage reopener has been reached between representatives and ratified by the employees within the bargaining unit; and

WHEREAS, both parties raised issues regarding benefit language and are desirous of addressing and clarifying the language in the Collective Bargaining Agreement; and

WHEREAS, the parties wish to amend Article 34, Retirement, to correct and clarify the pension benefits under the Municipal Employees' Retirement System (MERS); and

WHEREAS, the County Attorney and the Human Resources Department have discussed with Teamsters Local 580 and MERS the changes that are needed to correct and clarify the issues and have prepared the attached Letters of Agreement between Ingham County and Teamsters Local 580, 911 Supervisory Unit; and

WHEREAS, the provisions of the 2014 wage reopener agreement and Letters of Agreement have been approved by the County Services and Finance Committees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2014 wage reopener agreement and authorizes the attached Letters of Agreement correcting and clarifying the language and pension benefits for the Teamsters Local 580, 911 Supervisory Unit.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the Letters of Agreement on behalf of the County, subject to prior approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Nolan, Koenig, Maiville
                 Nays: None  Absent: Crenshaw, Celentino  Approved 11/04/14

FINANCE:  Yeas: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Vickers
            Nays: None  Absent: Schafer  Approved 11/05/14
LETTER OF AGREEMENT
BETWEEN INGHAM COUNTY (Employer) TEAMSTERS LOCAL 580, 911 SUPERVISORS DIVISION (Union)

WHEREAS, the Employer and the Union have entered a collective bargaining agreement (“CBA”) with a term running from March 26, 2013, through December 31, 2015; and

WHEREAS, the Union has raised a number of issues regarding the language and past practice of the County which may be subject to the grievance and arbitration provisions; and

WHEREAS, the Parties are desirous of settling these matters, and addressing and clarifying certain language in the Collective Bargaining Agreement.

NOW, THEREFORE, IT IS HEREBY AGREED between the parties as follows:

1. Benefit calculation. The parties agreed that when the CBA was executed, the parties agreed that the then-open position to be filled by Melissa Harris would, for benefit purposes, be subject to the benefit calculations of other existing unit employees. Therefore, for pension purposes, benefit purposes and shift premium purposes, only, Ms. Harris will be considered employed prior to December 31, 2012;

2. Vacation Accrual. As part of the initial consolidation and subject to future bargaining, unit employees were placed in the County leave accrual plan in effect for non-union managerial and supervisory employees. After the CBA was executed, the County continued to accrue for unit employees leave based upon such plan rather than terms of the CBA. This has been corrected. However, in consideration for the Union not filing a grievance nor claiming an employer past practice, the Parties agree that unit members shall not be liable to repay any mis-accrual which occurred between April 19, 2013 and May 2, 2014. Future accruals will be exclusively fixed by the terms of the CBA and the former County accrual shall not form any past practice;

3. Pension. The Union agrees to execute and be bound by the Pension letters of agreement attached hereto which modifications conform with the recommendations of the Michigan Employee Retirement System and sets the unit employee’s agreed to contributions for the 50/25 waiver.

4. Additional Work Duties Arising From The Emergency Medical Dispatch (“EMD”) Program. The County 9-1-1 Consolidated Dispatch Department is in the process of implementing an EMD program. The County acknowledges that the EMD Program may place additional duties on unit members and, as such, additional time may be necessary for unit employees relating to functions of the EMD program. If extra work time is necessary which cannot be accomplished during normal scheduled hours, the Employer will authorize additional time for unit members to accomplish required tasks relating to the EMD Program.

5. The Union agrees that this resolves the matters referenced in this Letter Agreement, and the Union agrees that it will not file any proceeding under the CBA or in any other forum challenging these matters or asserting any past practice on behalf of the County. In addition, this Letter Agreement shall not form any precedent other than for the matters specifically addressed herein.

6. It is hereby agreed between the Employer and the Union that the provisions of this Letter of Agreement shall be effective from and after March 26, 2013 through December 31, 2015.

COUNTY OF INGHAM TEAMSTERS LOCAL 580
Victor Celentino, Chairperson
Board of Commissioners

Kim Miller, Union Steward

Mike Parker, Secretary - Treasurer

APPROVED AS TO FORM:
COHL, STOKER & TOSKEY, P.C.

Richard McNulty
Letter of Agreement

Between

County of Ingham

And

Teamsters 580
Ingham County Division
911 Supervisory Unit

WHEREAS, the Employer and Union are parties to a collective bargaining agreement with a term running March 26, 2013 through December 31, 2015, and

WHEREAS, the parties wish to amend Article 34, Retirement, Section 34.1 and 34.2 of the Agreement subject to the changes detailed below.

NOW, THEREFORE, IT IS HEREBY AGREED as follows:

RETIREMENT

As of July 1, 2012, the Municipal Employees’ Retirement System (MERS) shall administer the pension system for all unit employees formerly employed by the City of Lansing (except Julie Wyskowski, which shall be placed in a separate division for prior City of Lansing service credit). The MERS Plan Document, policies and procedures of MERS shall control the administration of all employee pensions, including investments and payments, except as otherwise provided below.

Employees in this division will be credited with one month of service credit for each month worked, provided however, that the employee works a minimum of 10 - 8 hour days in that month. Hours worked includes those hours for which the employee is fully compensated, such as paid time off, vacation, or sick leave.

Defined Benefit Plan
The Defined Benefit Plan is for all employees hired prior to January 1, 2013, except Julie Wyskowski, which shall be placed in a separate division for prior City of Lansing service credit. The provisions in this section apply to the administration of the Defined Benefit Plan only.

For all credited service time earned prior to December 31, 2012, the multiplier in effect shall be 1.8%. Effective January 1, 2013, the multiplier for these employees shall be 2% for all credited service time earned after that date.

Final Average Compensation (FAC) will be computed using the average of the highest consecutive 2 year (24 month) period of earnings from the member’s entire work history as reported to MERS by the Municipality.
As of July 1, 2012, the employee annual contribution is 6.349% on all wages earned. As of January 1, 2013 the employee annual contribution is 1.2% on all wages earned.

Employees who have accumulated 8 years of service credits in accordance with this section, and who have reached the age of 58 years, are eligible to retire and to receive a pension benefit calculated in accordance with this article.

Employees are eligible to retire and to receive a pension benefit calculated in accordance with this article if they have accumulated 25 years of service credits and have obtained the age of 50. Effective October 1, 2014, Employees pay an increased cost differential for this rider at one half percent (.5%) on all wages earned (for a total employee contribution rate of 1.7% on all wages earned).

In all asset transfers, the employer shall furnish MERS with all necessary and specific information required by MERS on the allocation of employer and employee contributions and investment earnings, along with taxable and nontaxable status on the employee contribution portion.
Letter of Agreement

Between

County of Ingham

And

Teamsters 580
Ingham County Division
911 Supervisory Unit

WHEREAS, the Employer and Union are parties to a collective bargaining agreement with a term running March 26, 2013 through December 31, 2015, and

WHEREAS, the parties wish to amend Article 34, Retirement, Section 34.1 and 34.2 of the Agreement subject to the changes detailed below.

NOW, THEREFORE, IT IS HEREBY AGREED as follows:

RETIREMENT

As of July 1, 2012, the Municipal Employees’ Retirement System (MERS) shall administer the pension system for all unit employees formerly employed by the City of Lansing. The MERS Plan Document, policies and procedures of MERS shall control the administration of all employee pensions, including investments and payments, except as otherwise provided below.

Julie Wyskowski, 911 Supervisor, shall be placed in a separate division for prior City of Lansing service credit, will be credited with one month of service credit for each month worked, provided however, that the employee works a minimum of 10 - 8 hour days in that month. Hours worked includes those hours for which the employee is fully compensated, such as paid time off, vacation, or sick leave.

Defined Benefit Plan
The Defined Benefit Plan is for Julie Wyskowski, who shall be placed in a separate division for prior City of Lansing service credit. The provisions in this section apply to the administration of the Defined Benefit Plan only.

For all credited service time earned prior to December 31, 2012, the multiplier in effect shall be 2.8% for prior service credit of 12.75 years (12 years, 9 months) of service and 1.8% for prior service credit of 8.4166 years (8 years, 5 months) of service. Effective January 1, 2013, the multiplier for this employee shall be 2% for all credited service time earned after that date.

Final Average Compensation (FAC) will be computed using the average of the highest consecutive 2 year (24 month) period of earnings from the member’s entire work history as reported to MERS by the Municipality.
As of July 1, 2012, the employee annual contribution is 6.349% on all wages earned. As of January 1, 2013 the employee annual contribution is 1.2% on all wages earned.

Employees who have accumulated 8 years of service credits in accordance with this section, and who have reached the age of 58 years, are eligible to retire and to receive a pension benefit calculated in accordance with this article.

Employees are eligible to retire and to receive a pension benefit calculated in accordance with this article if they have accumulated 25 years of service credits and have obtained the age of 50. Effective October 1, 2014, the Employee pays an increased cost differential for this rider at one half percent (0.5%) on all wages earned (for a total employee contribution rate of 1.7% on all wages earned).

In all asset transfers, the employer shall furnish MERS with all necessary and specific information required by MERS on the allocation of employer and employee contributions and investment earnings, along with taxable and nontaxable status on the employee contribution portion.
Introducing by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING JOYCE DEJONG, D.O.

RESOLUTION # 14 -

WHEREAS, Dr. Joyce deJong joined Ingham County as Deputy Medical Examiner in March, 2011; and

WHEREAS, new to the county in 2011, but not new to the community, Dr. deJong has served as Medical Director of Forensic Pathology in Sparrow Health System since 1999, and she received her medical degree from the Michigan State University’s College of Osteopathic Medicine; and

WHEREAS, in October, 2011, due to the retirement of Dr. Dean Sienko, M.D., Dr. deJong was appointed Chief Medical Examiner by the Ingham County Board of Commissioners; and

WHEREAS, Dr. deJong served as Medical Examiner for five nearby counties and Deputy Medical Examiner in four additional counties; and

WHEREAS, with significant training that includes a fellowship in forensic pathology at Emory University in 1999, board certifications in forensic pathology and anatomic pathology, and public service evidenced by her appointment to the Governor’s Task Force on Children’s Justice from 2002 through 2006, and also her work with the U.S. Department of Health and Human Services’ Disaster Mortuary Operational Response Teams (DMORT) since 1997, which includes emergency response following the 9/11 terrorist attacks, Hurricane Katrina in 2005 and the 2010 earthquake in Haiti, Dr. deJong brought expertise and distinction to the county; and

WHEREAS, Dr. deJong’s dedication to advancing the field and to training the next generation of physicians as evidenced by numerous guest lectures and scholarly presentations on topics ranging from infant death investigation to mass fatality incidents, and academic appointments at Grand Valley State University, Michigan State University and Western Michigan University, where she was recently appointed founding chair of the Department of Pathology at the Homer Stryker M.D. School of Medicine, brought prestige to the Ingham County Medical Examiner’s Office.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Dr. Joyce deJong for her dedicated service to the County of Ingham and for the contributions she has made to the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

HUMAN SERVICES:  Yeas: Nolan, Holman, McGrain, Hope, Anthony, Vickers
   Nays: None      Absent: Tennis     Approved 11/03/14
Introduced by the Human Services Committee:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING AN APPOINTMENT TO THE
COMMUNITY HEALTH CENTER BOARD

RESOLUTION # 14 -

WHEREAS, the Community Health Center Board has several vacancies; and

WHEREAS, upon the recommendation of the Community Health Center Board, the Human Services Committee interviewed applicant Margaret Tindal Brown.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints

Margaret Tindal Brown, 244 Price Street, Mason, 48854

to the Community Health Center Board to a term expiring December 31, 2016.

HUMAN SERVICES: Yeas: Nolan, Holman, McGrain, Hope, Anthony, Vickers
Nays: None Absent: Tennis Approved 11/03/14
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE AGREEMENT FOR MICHIGAN STATE UNIVERSITY EXTENSION SERVICES BETWEEN MICHIGAN STATE UNIVERSITY AND INGHAM COUNTY APPROVING THE ANNUAL WORK PLAN FOR 2015

RESOLUTION # 14 -

WHEREAS, Michigan State University Extension (MSUE), in collaboration with Ingham County, are committed to helping people improve their lives through initiatives in four Extension Educational Program Institutes; and

WHEREAS, MSUE will provide access to educators appointed to the four Institutes and MSU faculty affiliated with each Institute to deliver core programs; and

WHEREAS, MSUE will provide administrative oversight of operating expenses for educators, 4-H coordinators, and other MSUE program staff and faculty who provide programming to counties; and

WHEREAS, the Ingham County Board of Commissioners will provide office space for a County Extension office, including utilities, telephone and access to high speed internet; and

WHEREAS, the Ingham County Board of Commissioners will provide clerical staff for the Extension office that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media; and

WHEREAS, the parties will adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination; and

WHEREAS, Ingham County has an umbrella agreement with MSU Extension to provide educational services from January 1, 2012 through December 31, 2016.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes entering into the attached annual Work Plan that includes a county assessment of $224,591 with MSU Extension for the period of January 1, 2015 through December 31, 2015 for delivery of Extension services and education.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/placement documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES:  Yeas: Nolan, Holman, McGrain, Hope, Anthony, Vickers
Nays: None    Absent: Tennis  Approved 11/03/14
FINANCE: Yeas: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None    Absent: None    Approved 11/05/14
Agreement for Extension Services provided by
Michigan State University to INGHAM County
Annual Work Plan FY 2015 (Exhibit A)

A. Specific Contributions by MSUE:

1. At least 1.0 FTE Extension Educator whose primary office of operations will be the county
   Extension office is included in the assessment, unless otherwise agreed to by the county

2. .8 FTE - Extension educators. Please indicate the area(s)s of Expertise: **AAGI**

3. **1.5** FTE - 4-H program coordinator(s).

4. **.5** FTE - Additional 4-H program coordinators/other paraprofessional.

5. _____ FTE – Support Staff

6. _____FTE- Other Staff to be included Agreement for Extension Services. Please indicate title and
   rank _____

7. Administrative oversight included in annual assessment.

8. Access to Extension Educators with expertise in each of the MSUE Institutes included in annual
   assessment.

9. Supervision of University provided academic and paraprofessional staff. Supervision of county
   clerical staff and/or county staff upon request. Supervision is included in the annual assessment.

10. Annual reporting of services provided, audiences served, and impact of programs in the county.

B. Specific Contributions by the County:

1. Office space for a County Extension office. The office will include space for at least one Extension
   educator, one 4-H program coordinator and one clerical staff person, access to space for delivering
   Extension programs, and utilities, including telephone. Office space will be available for additional
   MSUE and/or county staff as mutually agreed. The office must be provided high-speed internet
   sufficient to meet the needs of MSUE Personnel. Minimum standards for internet access can be
   found in Appendix A. The office space must be at least comparable to the average office space used
   by County employees.

2. Clerical staff for the Extension office that will perform clerical functions, including assisting county
   residents in accessing MSUE resources by office visit, telephone, email, internet and media. This
   can be a county employee or the county can contract with MSU for their services.

3. General operating expenses for the office and non-MSU Personnel.
C. **Assessment to County:**

2015 TOTAL BASE Assessment $ 119880

**ADDITIONAL PERSONNEL**

1. Educator 75536
2. 4-H Program Coordinators 0.0
3. Additional 4-H program coordinators/other paraprofessional 29175
4. Support Staff 0
5. Other Staff 0

TOTAL COUNTY PAYMENT FOR 2015 $224,591.00

For the period, January 1, 2015 to December 31, 2015, INGHAM County shall pay to MSUE $224,591.00, which is the cost of the assessment plus any additional personnel costs. Payment will be made the first month of each quarter of the county fiscal year. Payments should be sent to MSUE Extension Budget Office 446 W. Circle Dr. 160 Agriculture Hall East Lansing, MI 48824

MICHIGAN STATE UNIVERSITY

By: __________________________
Daniel T. Evon, Director,
Contract & Grant Administration

Date: ________________________

INGHAM COUNTY

By: __________________________

Title: _________________________

Date: ________________________
WHEREAS, the 2015 Ingham County Budget has been approved by the Board of Commissioners; and

WHEREAS, under the Community Agency Program a number of agencies have been allocated funds to provide important services that are consistent with the County’s Strategic Planning objective to Ingham County residents; and

WHEREAS, the 2015 budget includes $200,000 allocated for community agencies; and

WHEREAS, the Controller/Administrator has provided recommended funding levels for each agency that were determined using the criteria set forth in Resolution #14-222.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period of January 1, 2015 through December 31, 2015, in the amount specified for each community agency listed on the attached, for the services to Ingham County residents previously approved by the Human Services and Finance Committees.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the necessary documents after review by the County Attorney.

HUMAN SERVICES:  Yeas: Nolan, Holman, McGrain, Hope, Anthony, Vickers  
Nays: None  Absent: Tennis  Approved 11/03/14

FINANCE:  Yeas: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
Nays: None  Absent: None  Approved 11/05/14
<table>
<thead>
<tr>
<th>ORGANIZATION</th>
<th>PROGRAM</th>
<th>2015 REQUEST</th>
<th>2014 AMOUNT RECEIVED</th>
<th>2015 Controller Recommended</th>
<th>2015 Human Services Recommended</th>
<th>2015 Finance Recommended</th>
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</thead>
<tbody>
<tr>
<td>Advent House Ministries, Inc.</td>
<td>Weekend Day Shelter Program, offering food and all day shelter to homeless or needy persons</td>
<td>$12,000</td>
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<td>Boys &amp; Girls Club of Lansing</td>
<td>Food Program</td>
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<td>Capital Area Community Services, Inc.</td>
<td>Low Income Heating Assistance</td>
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<td>Capital Area Literacy Coalition</td>
<td>Literacy Services for Adults and Children</td>
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<td>Cristo Rey Community Center</td>
<td>Senior Citizen Program - Seniors meet 4 times per week for a meal and activities</td>
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<td>Cristo Rey Community Center</td>
<td>Prescription Assistance Program</td>
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<td>Cristo Rey Community Center</td>
<td>Direct Assistance Food Pantry Program</td>
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<td>Edgewood Village Non-Profit Housing Corp</td>
<td>Two AmeriCorp member positions to oversee &amp; educate youth gardeners at Edgewood Village and to establish a walking club or other exercise program</td>
<td>$3,770</td>
<td>$2,690</td>
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<td>EVE, Inc.</td>
<td>Shelter and Support Services for Victims of Domestic Violence</td>
<td>$15,500</td>
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<td>Gateway Community Services</td>
<td>Crossroads Homeless Youth Shelter</td>
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<td>Greater Lansing Food Bank</td>
<td>Community Gardening &amp; Fresh Food Access</td>
<td>$20,000</td>
<td>$10,910</td>
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<td>Greater Lansing Housing Coalition</td>
<td>Ballentine - Supportive Apartment Program for Families</td>
<td>$7,500</td>
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<td>Greater Lansing Housing Coalition</td>
<td>Tuesday Toolmen - Completes small home maintenance &amp; repairs for income qualified senior and disabled homeowners</td>
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<td>Habitat for Humanity of Greater Ingham County</td>
<td>Marketing &amp; Advertising</td>
<td>$2,700</td>
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<td>Lansing Area Aids Network</td>
<td>HIV Continuum of Care Basic Needs Assistance</td>
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<td><strong>NEW</strong> Lansing Housing Commission</td>
<td>Providing permanent &amp; safe housing for chronically homeless population</td>
<td>$2,500</td>
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<td>Leslie Outreach, Inc.</td>
<td>Food Pantry</td>
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<td>Listening Ear</td>
<td>Crisis Intervention for Mental health issues</td>
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<td><strong>MSU Detroit College of Law Clinical Programs</strong></td>
<td>Affordable Housing Initiatives for Economically Disadvantaged People in Ingham County</td>
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<td><strong>MSU Safe Place</strong></td>
<td>Shelter, Advocacy and Support for Domestic Violence Survivors</td>
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<td>National Council on Alcoholism</td>
<td>Housing with Supportive Services for Homeless Ingham County Males with a substance use disorder</td>
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<td>Northwest Initiative dba Northwest Lansing Healthy Communities</td>
<td>ARRO Ex-Offender Assistance Program</td>
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<td>Refugee Development Center</td>
<td>Bridges: Basic Needs to Self Sufficiency</td>
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<tr>
<td>ORGANIZATION</td>
<td>PROGRAM</td>
<td>2015 REQUEST</td>
<td>2014 AMOUNT RECEIVED</td>
<td>2015 Controller Recommended</td>
<td>2015 Human Services Recommended</td>
<td>2015 Finance Recommended</td>
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</tr>
<tr>
<td>NEW Retired Senior Volunteer Program (RSVP)</td>
<td>Adult Respite Services &amp; Capital Area Interfaith Respite working together to address the respite needs of those who take care of individuals that require special attention such as adults with disabilities with chronic illnesses while providing companionship and socialization for individuals</td>
<td>$5,000</td>
<td>$5,000</td>
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<td>Rural Family Services of Ingham County</td>
<td>Coalition of Food Banks, Clothing, and Housing Assistance</td>
<td>$14,000</td>
<td>$14,000</td>
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<td>Southside Community Coalition</td>
<td>Meeting Basic Needs in South Lansing</td>
<td>$6,000</td>
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<td>Southside Community Kitchen</td>
<td>Feeding the Hungry</td>
<td>$3,500</td>
<td>$2,000</td>
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<td>St. Vincent Catholic Charities</td>
<td>Housing program turned over to Lansing Housing Commission - 6/1/14</td>
<td>$2,500</td>
<td>$0</td>
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<td>Stockbridge Community Outreach</td>
<td>Food Pantry, TIDE ME OVER Program, Transportation, and Utilities</td>
<td>$3,000</td>
<td>$3,000</td>
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<td>$3,000</td>
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<td>NEW YMCA - Metropolitan of Lansing</td>
<td>Capital Development Project - Oak Park YMCA</td>
<td>$5,000</td>
<td>$0</td>
<td>$0</td>
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<tr>
<td>YMCA - Westside Community</td>
<td>“Y” Achievers Program</td>
<td>$4,500</td>
<td>$1,000</td>
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<td><strong>TOTAL 2015 REQUESTS</strong></td>
<td></td>
<td><strong>$253,340</strong></td>
<td><strong>$200,000</strong></td>
<td><strong>$200,000</strong></td>
<td><strong>$198,750</strong></td>
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NOVEMBER 12, 2014
AGENDA ITEM NO. 17

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #14-266 WHICH AUTHORIZED THE PURCHASE ORDER TO FARBER SPECIALTY VEHICLES FOR THE MANUFACTURE OF A MOBILE DENTAL UNIT

RESOLUTION # 14 -

WHEREAS, in Resolution #13-47 the Board of Commissioners authorized the acceptance of an award in the amount of $500,000 from the Health Resources and Services Administration (HRSA) - School Based Health Center Capital Grant; and

WHEREAS, $450,000 of the funding award was dedicated to purchase a mobile unit for the provision of health and/or dental services; and

WHEREAS, in Resolution #14-266, Ingham County Board of Commissioners authorized a purchase order for an amount not to exceed $350,000 to be issued to Farber Specialty Vehicles, 7052 Americana Parkway, Columbus, Ohio based on its proposal dated May 12, 2014 for the manufacture of a Mobile Dental Unit; and

WHEREAS, the cost of adding accessibility features, including a handicap accessible automatic wheelchair lift and ADA approved accessible door, will exceed the purchase order amount authorized through Resolution #14-266; and

WHEREAS, the Health Department is requesting to increase the authorized amount of the purchase order issued to Farber Specialty Vehicle from $350,000 to $420,000 to utilize the available grant funds for the manufacture of a mobile dental unit with accessibility enhancements; and

WHEREAS, the requested increase to the purchase order is within the HRSA approved award budget for the manufacture of a mobile dental unit; and

WHEREAS, the Ingham Community Health Center Board supports amending Resolution #14-266 to increase the total amount of the purchase order to Farber Specialty Vehicles for up to $420,000; and

WHEREAS, the Health Officer recommends the Board of Commissioners authorize an amendment to Resolution #14-266 to increase the total amount of the purchase order to Farber Specialty Vehicles for up to $420,000 for the manufacture of a mobile dental unit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners amends the total amount of the purchase order issued to Farber Specialty Vehicles, 7052 Americana Parkway, Columbus, Ohio through Resolution #14-266 to an amount of up to $420,000 for the manufacture of a mobile dental unit, including ADA approved handicap accessible features.
BE IT FURTHER RESOLVED, that the Purchasing Director and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES:** Yeas: Nolan, Holman, McGrain, Hope, Anthony, Vickers  
Nays: None  
Absent: Tennis  
Approved 11/03/14

**FINANCE:** Yeas: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
Nays: None  
Absent: None  
Approved 11/05/14
WHEREAS, the State of Michigan has placed responsibility for environmental regulation and environmental quality in Michigan with the Michigan Department Environmental Quality (MDEQ); and

WHEREAS, the Michigan Public Health Code places responsibility for environmental protection at the community level with county governments through the network of local health departments; and

WHEREAS, MDEQ proposes to clarify the responsibilities for some environmental services and arrange to purchase environmental monitoring and inspection services from Ingham County; and

WHEREAS, MDEQ will reimburse Ingham County for expenses related to monitor and inspection services; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with MDEQ.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Michigan Department Environmental Quality for Non-Community Programs.

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, that MDEQ shall reimburse Ingham County up to $26,394 for expenses related to testing and inspection services as follows:

- Non-Community Public Water Supply Program – up to $19,844
- Drinking Water Long-Term Monitoring – up to $700
- Public Swimming Pools – up to $5,600
- Campground Requirements – up to $250

BE IT FURTHER RESOLVED, that the funding was anticipated in the Health Department’s 2015 budget.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

HUMAN SERVICES:  Yeas: Nolan, Holman, McGrain, Hope, Anthony, Vickers
Nays: None  Absent: Tennis  Approved 11/03/14

FINANCE: Yea: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None  Absent: None  Approved 11/05/14
WHEREAS, currently the Facilities Department has one part-time Building Maintenance Mechanic I (position number 601474) and one part-time Maintenance Repair Worker (position number 233030); and

WHEREAS, the Facilities Department has not been successful in filling these two part-time positions; and

WHEREAS, the Facilities Department recommends merging the two part-time positions into one full-time position resulting in a better opportunity to fill one full-time position; and

WHEREAS, the current cost of the two part-time positions is detailed below:

- One part-time Building Maintenance Mechanic I, UAW/E Step 1 (Salary $28,898.00 - $32,699.00 including benefits)
- One part-time Building Maintenance Repair Worker, UAW/D, Step 1 (Salary $27,677.00 - $31,230.00 including benefits)

WHEREAS, the Facilities Department recommends a re-classification of the Building Maintenance Mechanic I position to a Building Maintenance Repair Worker position; and

WHEREAS, merging the two part-time positions into one full-time Building Maintenance Repair Worker position will result in a short term savings of $3,536.00 and a long term savings of $3,773.00; and

WHEREAS, this full-time position would be scheduled 20 hours at the Ingham County Health Center and 20 hours at the Veterans Memorial Courthouse/Grady Porter Building; and

WHEREAS, funds for the new full-time position have been budgeted for and are available within the approved line item; and

WHEREAS, the proposed recommendations have been evaluated by the Human Resources Department which has concurred with the recommendations that are contained in this resolution.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes a position classification change from a part-time Building Maintenance Mechanic I, UAW/ E, Step 1 (position number 601474) to a Building Maintenance Repair Worker, merging the two positions to a full-time UAW/D, Step 1 (position number 233030) resulting in a short term savings of $3,536.00 and a long term savings of $3,773.00.
BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to make any necessary adjustments to the Facilities Department approved position list consistent with this resolution.

HUMAN SERVICES:  Yeas: Nolan, Holman, McGrain, Hope, Anthony, Vickers  
Nays: None  Absent: Tennis  Approved 11/03/14

COUNTY SERVICES:  Yeas: Holman, Tsernoglou, Nolan, Koenig, Maiville  
Nays: None  Absent: Crenshaw, Celentino  Approved 11/04/14

FINANCE:  Yeas: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
Nays: None  Absent: None  Approved 11/05/14
Introductions by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE NATIONAL ANIMAL CARE & CONTROL ASSOCIATION (NACA) TO CONDUCT A PROGRAM EVALUATION OF THE INGHAM COUNTY ANIMAL CONTROL DEPARTMENT

RESOLUTION # 14 -

WHEREAS, the Ingham County Animal Control Department (ICAC) is dedicated to ensuring a safe productive work environment for animals, staff, volunteers, trustees and visitors; and

WHEREAS, each year more than 3,500 animals require shelter at ICAC, over 12,000 visitors come to the shelter annually, and over 8,000 citizen complaints are dispatched to animal control officers; and

WHEREAS, Ingham County contracted with Hobbs and Black Architectural/Engineering firm to conduct Phase I of an evaluation consisting of Architectural and Engineering Services for a building assessment of the Ingham County Annex Facility in Mason which may be used to address the limitations of the current shelter which lacks adequate storage, work space, customer service areas and cramped and outdated animal quarters; and

WHEREAS, effective October 13, 2014 Ingham County hired a new Animal Control Director; and

WHEREAS, it has been determined it would be advantageous to bring in an independent outside organization to review the Field and Shelter operations at the Ingham County Animal Control Department to ensure that Operational Policies and Procedures are brought up to date and best practices are identified and adhered to; and

WHEREAS, the National Animal Care & Control Association (NACA) is qualified to provide these program evaluation services at the Ingham County Animal Control Department (ICAC).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with the National Animal Care & Control Association (NACA) to conduct a Program evaluation of the Ingham County Animal Control Department (ICAC) for a base cost of $7,500 plus onsite NACA team member travel related costs of up to $6,000 for a total cost of up to $13,500.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer up to $13,500 from the 2014 Ingham County Contingency Fund to the Controllers Budget for this purpose.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary Contract/Purchase Order documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Bahar-Cook, Hope, Crenshaw, Celentino, Tsernoglou, Schafer, Maiville
Nays: None    Absent: None    Approved 10/30/14

FINANCE: Yeas: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None    Absent: None    Approved 11/05/14
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO PURCHASE TEN (10) DIGITAL L3 IN CAR CAMERA SYSTEMS FOR THE
INGHAM COUNTY SHERIFF’S OFFICE FLEET

RESOLUTION # 14 -

WHEREAS, the Ingham County Sheriff’s Office has purchased patrol vehicle “In Car Camera Systems” from L3 Corporation over the last six years; and

WHEREAS, the Ingham County Sheriff’s Office has been very satisfied with the above L3 “In Car Camera Systems” and their support service; and

WHEREAS, the Sheriff’s Office sees the need to outfit all Ingham County Patrol Vehicles with digital “In Car Camera Systems including two patrol vehicles used for Sheriff’s Office Hospital Guard transportation; and

WHEREAS, MMRMA, the counties insurance carrier, encourages and supports the use of “In Car Camera Systems” under their risk management priorities and to lower liability; and

WHEREAS, the Ingham County Sheriff’s Office wants to purchase at a cost of $47,549.50 ten (10) new “In Car Camera Systems” from L3; and

WHEREAS, the $47,549.50 purchase price will be covered by $38,000.00 from the Sheriff’s Office 2014 Capital Improvement budget and $9,549.50 will be covered by the Sheriff’s Office Inmate Trust fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the purchase of ten (10) L3 “In Car Camera Systems” for a not to exceed cost of $47,549.50 for the Ingham County Sheriff’s Office to be completed by December 31, 2014.

BE IT FURTHER RESOLVED, the Controller/Administrator’s Office is authorized to make the necessary adjustments in the Ingham County Sheriff’s Office 2014 budget and the Purchasing Department is authorized to issue the necessary purchase order or purchase documents needed.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/purchase documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yeas:  Bahar-Cook, Hope, Crenshaw, Celentino, Tsernoglou, Schafer, Maiville
    Nay:  None Absent:  None  Approved 10/30/14

FINANCE:  Yeas:  Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers
    Nay:  None  Absent:  None  Approved 11/05/14
AGENDA ITEM NO. 22

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING CONTRACT AMENDMENT THREE WITH SECURUS TECHNOLOGIES FOR LOCAL AND LONG DISTANCE SERVICE FOR THE INMATE TELEPHONES

RESOLUTION # 14 -

WHEREAS, Ingham County currently contracts with Securus Technologies to provide a video visitation system and local and long distance telephone service for all inmates in Ingham County; and

WHEREAS, the Sheriff’s Office recommends the County authorize a contract amendment with Securus Technologies to enhance these services by providing Automated Information Services (AIS); and

WHEREAS, the AIS application is designed to automate internal inquiries from detainees and outside calls from friends and family members on one single platform, as well as allow inmates’ friends and families the ability to open or fund a pre-paid telephone account, an inmate phone account, an inmate trust account, or leave a voicemail.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes contract amendment number three with Securus Technologies to provide Automated Information Services (AIS).

BE IT FURTHER RESOLVED, that unless otherwise agreed by Ingham County and Securus Technologies, a $3.95 usage fee will be charged for each voicemail left at the Jail and Ingham County will receive a 20% monthly commission payment for these charges.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any contract documents consistent with this resolution subject to review and approval by the County Attorney.

LAW & COURTS: Yeas: Bahar-Cook, Hope, Crenshaw, Celentino, Tsernoglou, Schafer, Maiville
    Nays: None    Absent: None    Approved 10/30/14

FINANCE: Yeas: Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers
    Nays: Koenig    Absent: None    Approved 11/05/14
WHEREAS, the Pride Program, an evening reporting program for court adjudicated youth, is located at the Ingham County Family Center; and

WHEREAS, the Pride Program runs Monday through Friday, with up to 30 high risk juveniles attending Mondays, Wednesdays and Fridays per week and medium risk youth attending Tuesdays and Thursdays each week; and

WHEREAS, Highfields Inc. provides the Behavioral Specialist staff who are trained to educate juveniles in cognitive behavioral thinking as well as transporters for juveniles ordered to attend the program; and

WHEREAS, due to increased costs, the amount requested in the 2015 budget was $318,903, which is a 2% increase over the 2014 contract amount; and

WHEREAS, the amount of $318,903 was approved in the 2015 budget and is included in the County’s Child Care Fund Budget.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a contract with Highfields Inc. at a cost of $318,903 to provide Behavioral Specialists and Transporters for the Pride Evening Reporting Program from October 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Bahar-Cook, Hope, Crenshaw, Celentino, Tsernoglou, Schafer, Maiville

**Nays:** None  
**Absent:** None  
**Approved 10/30/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers

**Nays:** None  
**Absent:** None  
**Approved 11/05/14**
Introduced by the Law & Courts and Finance Committees of the:

INGERHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH MICHIGAN STATE UNIVERSITY FOR THE MSU ADOLESCENT PROJECT

RESOLUTION # 14 -

WHEREAS, the Michigan State University Adolescent Project provides mentoring services for juveniles brought to the attention of the Circuit Court’s Family Division for delinquency and truancy matters; and

WHEREAS, under the leadership of Distinguished Professor, Dr. William Davidson, this mentoring program has served thousands of Ingham County youth over the 30 plus years it has existed; and

WHEREAS, due to increased costs of the program, the amount requested and approved in the 2015 budget is $160,721, a 2% increase from the previous budget; and

WHEREAS, the approved 2015 budget amount of $160,721 is less than the budgeted amount several years ago prior to county wide budget reductions.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Michigan State University Adolescent Project at the amount of $160,721 in the approved 2015 budget for the time period of October 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS:  Yeas: Bahar-Cook, Hope, Crenshaw, Celentino, Tsernoglou, Schafer, Maiville
Nays: None  Absent: None  Approved 10/30/14

FINANCE:  Yeas: Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers
Nays: None  Absent: None  Approved 11/05/14