AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. TIME FOR MEDITATION

V. APPROVAL OF THE MINUTES FROM APRIL 28, 2015

VI. ADDITIONS TO THE AGENDA

VII. PETITIONS AND COMMUNICATIONS

   1. NOTICE OF PUBLIC HEARING FROM THE CITY OF LANSING REGARDING BROWNFIELD PLAN #38A

   2. LETTER FROM THE CHARTER TOWNSHIP OF MERIDIAN REGARDING THE PLANNED RESIDENTIAL DEVELOPMENT #15-97015

   3. EMAIL FROM LORNA A. ELLIOTT-EGAN REGARDING HER RESIGNATION FROM THE INGHAM COUNTY ANIMAL CONTROL ADVISORY BOARD

VIII. PRESENTATION

   4. MICHIGAN DEPARTMENT OF COMMUNITY HEALTH PRESENTATION OF ACCREDITATION CERTIFICATE

IX. LIMITED PUBLIC COMMENT

X. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

XI. CONSIDERATION OF CONSENT AGENDA

XII. COMMITTEE REPORTS AND RESOLUTIONS

   5. COUNTY SERVICES COMMITTEE - RESOLUTION RECOGNIZING RILEY GAY AS THE FIRST PLACE WINNER OF THE 2015 INGHAM COUNTY WOMEN’S COMMISSION DORIS CARLICE ESSAY CONTEST

   6. COUNTY SERVICES COMMITTEE - RESOLUTION RECOGNIZING KAYLEE HENDERSON AS THE SECOND PLACE WINNER OF THE 2015 INGHAM COUNTY WOMEN’S COMMISSION DORIS CARLICE ESSAY CONTEST
7. COUNTY SERVICES COMMITTEE - RESOLUTION RECOGNIZING KYLIE KAYSER AS THE THIRD PLACE WINNER OF THE 2015 INGHAM COUNTY WOMEN’S COMMISSION DORIS CARLICE ESSAY CONTEST

8. COUNTY SERVICES COMMITTEE - RESOLUTION RECOGNIZING BROOKE GALBREATH WITH AN HONORABLE MENTION IN THE 2015 INGHAM COUNTY WOMEN’S COMMISSION DORIS CARLICE ESSAY CONTEST

9. COUNTY SERVICES COMMITTEE - RESOLUTION RECOGNIZING KATHERINE E. WAHL WITH AN HONORABLE MENTION IN THE 2015 INGHAM COUNTY WOMEN’S COMMISSION DORIS CARLICE ESSAY CONTEST

10. COUNTY SERVICES COMMITTEE - RESOLUTION RECOGNIZING LISA NG WITH AN HONORABLE MENTION IN THE 2015 INGHAM COUNTY WOMEN’S COMMISSION DORIS CARLICE ESSAY CONTEST

11. COUNTY SERVICES COMMITTEE - RESOLUTION RECOGNIZING NICOLE HEFTY WITH AN HONORABLE MENTION IN THE 2015 INGHAM COUNTY WOMEN’S COMMISSION DORIS CARLICE ESSAY CONTEST

12. COUNTY SERVICES COMMITTEE - RESOLUTION IN SUPPORT OF “BAN THE BOX” INITIATIVE REGARDING CRIMINAL BACKGROUND CHECKS

13. COUNTY SERVICES COMMITTEE - RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT

14. COUNTY SERVICES COMMITTEE - RESOLUTION TO APPROVE AGREEMENT FOR WORK IN COUNTY ROAD RIGHT OF WAY BY FERLEY CONSOLIDATED DRAIN DRAINAGE DISTRICT

15. COUNTY SERVICES COMMITTEE - RESOLUTION TO APPROVE AGREEMENT FOR WORK IN COUNTY ROAD RIGHT OF WAY BY GROVENBURG AND MENGERT CONSOLIDATED DRAIN DRAINAGE DISTRICT

16. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION PLEDGING FULL FAITH AND CREDIT TO MUD CREEK DRAIN DRAINAGE DISTRICT BONDS

17. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE A REORGANIZATION WITHIN THE INGHAM COUNTY DRAIN COMMISSIONER’S OFFICE

18. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION AWARDING A CONTRACT TO BOYNTON FIRE SERVICE TO PROVIDE FIRE PREVENTION SERVICES AT SEVERAL COUNTY FACILITIES

19. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION FOR APPROVAL TO CLOSE ON KOELLING, SCHWAB #2, FOGLE AND HAYNES #3 PROPERTIES
20. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO INCREASE THE LIABILITY SELF INSURANCE RETENTION TO $500,000

21. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION AUTHORIZING THE PURCHASE OF 2015 SEASONAL REQUIREMENT OF BITUMINOUS SURFACE MIXTURE FOR THE INGHAM COUNTY ROAD DEPARTMENT

22. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION AUTHORIZING THE EXTENSION OF AUTHORIZATION TO PURCHASE THE 2015/2016 SEASONAL REQUIREMENT OF LIQUID DE-ICER FOR THE INGHAM COUNTY ROAD DEPARTMENT

23. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO APPROVE A FIRST PARTY CONSTRUCTION CONTRACT WITH MICHIGAN PAVING & MATERIALS, A THIRD PARTY AGREEMENT WITH THE CHARTER TOWNSHIP OF LANSING AND ANOTHER THIRD PARTY AGREEMENT WITH THE CITY OF LANSING IN RELATION TO A ROAD RECONSTRUCTION PROJECT FOR MICHIGAN AVENUE FROM 1500 FEET WEST OF WAVERLY ROAD TO 1500 FEET EAST OF CLARE STREET LAW AND COURTS AND FINANCE COMMITTEES - RESOLUTION AUTHORIZING A CONTRACT FOR 9-1-1 PUBLIC SAFETY RADIO COMMUNICATIONS CONSULTING SERVICES WITH BRENT WILLIAMS

24. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE FRATERNAL ORDER OF POLICE CAPITOL CITY LODGE NO. 141 - CORRECTIONS UNIT

25. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION AUTHORIZING A TRANSFER OF CAPITAL IMPROVEMENT FUNDS TO THE WOLF EXHIBIT PROJECT

26. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AMEND BUSINESS TRAVEL AND REIMBURSEMENT POLICY AND PROCUREMENT CARD POLICY

27. HUMAN SERVICES COMMITTEE - RESOLUTION MAKING AN APPOINTMENT TO THE CAPITAL AREA DISTRICT LIBRARY BOARD

28. HUMAN SERVICES COMMITTEE - RESOLUTION MAKING AN APPOINTMENT TO THE HOUSING COMMISSION

29. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AMEND THE COLLABORATIVE AGREEMENT WITH THE CAPITAL AREA UNITED WAY
30. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO ENTER INTO A DIRECT BILLING AGREEMENT WITH EQUIAN, LLC FOR THE TREATMENT OF UNACCOMPANIED MINORS

31. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE THE PURCHASE OF PATIENT SELF-SERVE KIOSKS FOR ADULT HEALTH SERVICES

32. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE A SUBCONTRACT AGREEMENT WITH REDHEAD DESIGN

33. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE A SOFTWARE AND SERVICE AGREEMENT WITH SIMBIOTE DEVELOPMENT FOR A PATIENT MANAGEMENT SYSTEM

34. LAW & COURTS AND FINANCE COMMITTEES - RESOLUTION TO APPROVE THE PURCHASE OF A REPORTING SERVER, MONITORS, AND AN UPGRADE TO THE PLAY BACK RECORDERS FOR USE WITH THE 9-1-1 COMPUTER AIDED DISPATCH SYSTEMS

XIII. SPECIAL ORDERS OF THE DAY

XIV. PUBLIC COMMENT

XV. COMMISSIONER ANNOUNCEMENTS

XVI. CONSIDERATION AND ALLOWANCE OF CLAIMS

XVII. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org
CALL TO ORDER

Vice Chairperson Hope called the April 28, 2015 Statutory Equalization Meeting of the Ingham County Board of Commissioners back to order from its recess at 6:30 p.m.

Members Present at Roll Call: Anthony, Bahar-Cook, Banas, Celentino, Crenshaw, Hope, Koenig, Maiville, Naeyaert, Nolan, Schafer, and Tsernoglou

Member Absent: McGrain and Tennis

A quorum was present.

PLEDGE OF ALLEGIANCE

Vice Chairperson Hope asked the students present from Holt High School to lead the Board in the Pledge of Allegiance.

TIME FOR MEDITATION

Vice Chairperson Hope asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES OF MARCH 24, 2015

Commissioner Schafer moved to approve the minutes of the April 14, 2015 meeting. Commissioner Maiville supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioners McGrain and Tennis.

ADDITIONS TO THE AGENDA

Vice Chairperson Hope stated that without objection, the following substitute resolutions would be added to the Agenda:

Agenda Item No. 8 - Resolution Authorizing an Amendment to the Contract for Legal Services with Cohl, Stoker & Toskey, P.C.

PETITIONS AND COMMUNICATIONS

CATA 2014 Annual Report.

Letter from the Department Of Environmental Equality Regarding Air Quality Division’s Pending New Source Review Application Report.
Letter from the City of East Lansing Regarding the Third Amendment to TIF Plan 34 for West Village Brownfield Phase III.

Notice of Public Hearing from the City of East Lansing on the Adoption of the Third Amendment to Brownfield #4.

**LIMITED PUBLIC COMMENT**

Three students from Holt High School, Kristina Kohagen, Lindsey Knight, and Raquel Ray, addressed the Board of Commissioners. All three indicated they were interested in learning about County government.

**CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR**

None.

**CONSIDERATION OF CONSENT AGENDA**

Commissioner Maiville moved to adopt a consent agenda consisting of all action items except Agenda Item No. 10. Commissioner Schafer supported the motion.

The motion carried unanimously. Absent: Commissioners McGrain and Tennis.

Commissioner Maiville moved to approve a consent agenda consisting of all action items. Commissioner Bahar-Cook supported the motion.

Those agenda items that were on the consent agenda were adopted by a unanimous roll call vote. Absent: Commissioners McGrain and Tennis.

Items voted on separately are so noted in the minutes.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 15 – 135

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated April 8, 2015 as submitted.

COUNTY SERVICES:  Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville  
Nays: None  Absent: None  Approved 4/21/15

Adopted as part of the consent agenda.
## INGHAM COUNTY ROAD DEPARTMENT

### LIST OF CURRENT PERMITS ISSUED

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<tr>
<th>R/W PERMIT#</th>
<th>R/W APPLICANT / CONTRACTOR</th>
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<th>R/W LOCATION</th>
<th>R/W CITY/TWP.</th>
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<td>GAS</td>
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<td>WAVERLY RD &amp; FRANETTE RD</td>
<td>LANSING</td>
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</table>
Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE INNOVATION AND TECHNOLOGY DEPARTMENT FOR THE 2015 BUDGET YEAR

RESOLUTION # 15 – 136

WHEREAS, county policy requires that all contracts over $5,000 be approved by the Board of Commissioners; and

WHEREAS, county policy requires that all contracts under $5,000 be approved by the Controller, Liaison Chairperson, Finance Chairperson and Board Chairperson subject to review by the County Attorney; and

WHEREAS, numerous contracts are approved by the Board of Commissioners each year, many of which are routine continuations of existing contracts; and

WHEREAS, funding for these contracts has been included within the 2015 Adopted Budget for the Innovation and Technology Department; and

WHEREAS, these contracts are required to maintain and keep the Ingham County technology network maintained and operational.

THEREFORE BE IT RESOLVED, that the following maintenance agreements be approved for the Innovation and Technology Department:

Annual ARUBA Maintenance – This is maintenance on the County wireless network - $6,807.97  
Dark Fiber maintenance - Zayo - $10,000  
Oracle Database Maintenance – Mythics - $14,766.56  
Annual server parts Maintenance – Service Express - $15,448.39  
ATT – Monthly phone and data services for multiple offices - $50,000  
Comcast data services - $36,000  
Tylor Munis Annual upgrade – $153,308.65

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign agreements, contracts, and/or other related documents which are contained in the adopted budget subject to review by the County Attorney as to form and to certification by the Controller/Administrator that the total amount of revenues and expenditures and the net obligation to the County is not greater than what is budgeted.

BE IT FURTHER RESOLVED, that all contracts over $5,000 that are not included in this resolution or Resolution #14-488 shall be approved by the Board of Commissioners by separate resolution.
BE IT FURTHER RESOLVED, that all contracts under $5,000 that are not included in this resolution or Resolution #14-488 shall be approved by the Controller, Liaison Chairperson, Finance Chairperson and Board Chairperson, subject to review by the County Attorney.

COUNTY SERVICES:  Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville  
Nays: None  Absent: None  Approved 4/21/15

FINANCE:  Yeas: Anthony, Bahar-Cook, Tsernoglou, McGrain, Schafer, Case Naeyaert  
Nays: None  Absent: Tennis  Approved 4/22/15

Adopted as part of the consent agenda.
ADOPTED - APRIL 28, 2015
AGENDA ITEM NO. 5

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE BI-ANNUAL RETIREE HEALTH CARE ACTUARIAL STUDY

RESOLUTION # 15 – 137

WHEREAS, Ingham County has historically used Gabriel Roeder Smith and Company to conduct its actuarial reporting; and

WHEREAS, generally accepted accounting principles require that an actuarial valuation of retiree health care be prepared at least bi-annually; and

WHEREAS, the last actuarial report was issued for the year ended December 31, 2012; and

WHEREAS, Gabriel Roeder Smith and Company, One Town Square, Suite 800, Southfield, Michigan 48076-3723 has agreed to conduct this valuation for the year ended December 31, 2014 at a cost of $20,330.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the contract with Gabriel Roeder Smith and Company to conduct this bi-annual retiree health care valuation.

BE IT FURTHER RESOLVED, the total cost of $20,330 will be paid from the Employee Benefit Fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
    Nay:  None    Absent:  None    Approved 4/21/15

FINANCE:  Yeas:  Anthony, Bahar-Cook, Tsernoglou, McGrain, Schafer, Case Naeyaert
    Nay:  None    Absent:  Tennis    Approved 4/22/15

Adopted as part of the consent agenda.
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF THE PROJECT AGREEMENT FOR A
MICHIGAN RECREATION PASSPORT GRANT FOR TRAIL REPAIR AND IMPROVEMENTS AT
HAWK ISLAND COUNTY PARK

RESOLUTION # 15 – 138

WHEREAS, The Ingham County Board of Commissioners authorized submission of an application to the Michigan Department of Natural Resources requesting a grant from the State of Michigan Natural Resources Trust Fund in the amount of $45,000 to assist with the repair and replacement of portions of the asphalt trail within Hawk Island County Park; and

WHEREAS, notification has been received that the State of Michigan Legislature has approved the grant request and the Michigan Department of Natural Resources has offered Ingham County Parks a Project Agreement; and

WHEREAS, the required matching funds of $15,000 will come from previously appropriated County funds reserved for this purpose in Resolution #05-14; and

WHEREAS, the Parks & Recreation Commission supported this recommendation with the passage of a resolution at their March 23, 2015 meeting.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a Project Agreement to accept the $45,000 Michigan Recreation Passport Grant for trail repair at Hawk Island County Park from the Michigan Department of Natural Resources.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
Nays: None Absent: None Approved 4/21/15

FINANCE: Yeas: Anthony, Bahar-Cook, Tsernoglou, McGrain, Schafer, Case Naeyaert
Nays: None Absent: Tennis Approved 4/22/15

Adopted as part of the consent agenda.
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE PURCHASE OF 2015 SEASONAL REQUIREMENT OF ASPHALT EMULSIONS FOR THE ROAD DEPARTMENT

RESOLUTION # 15 – 139

WHEREAS, the Ingham County Road Department annually purchases various types of asphalt emulsion (asphalt oil suspended in water) for placement by Road Department crews in various road maintenance operations and in the Local Road Program in the following approximate, estimated quantities and for the following purposes: SS-1h for asphalt pavement tack (bond) coat—20,000 gallons, HFRS-2M for chip-sealing sealer—450,000 gallons, HFRS-2 for chip-sealing sealer—as needed where HFRS-2M may not be necessary, AE-90 for spray-patching oil—10,000 gallons, CM-300 for on-site manufacturing of cold patch—16,000 gallons; and

WHEREAS, the Road Department adopted 2015 budget includes in controllable expenditures, funds for this and other maintenance material purchases; and

WHEREAS, bids for the various types of asphalt emulsions were solicited and evaluated by the Ingham County Purchasing Department per Request for Proposals (RFP) #32-15, and it is their recommendation, with the concurrence of Road Department staff, to award this bid in split form and to purchase the SS-1H and AE-90 asphalt emulsions on an as-needed, plant pickup, unit price basis from Terry Materials Inc. based on their lowest qualified bid and/or logistically practical plant location and to award HFRS-2 (if needed), HFRS-2M and CM-300 asphalt emulsions on an as-needed, delivered, unit price basis from Asphalt Materials Inc.

THEREFORE BE IT RESOLVED, the Board of Commissioners accepts the bids, and authorizes the purchase of the various types of asphalt emulsions on an as-needed, unit price basis from Terry Materials Inc. and Asphalt Materials Inc. based on their lowest qualified bid and/or logistically practical plant location for the selected various types of asphalt emulsions.

BE IT FURTHER RESOLVED, that the Road Department and Purchasing Department are hereby authorized to execute purchase orders accordingly with Terry Materials Inc. and Asphalt Materials Inc. and purchase asphalt emulsions as needed and budgeted.

COUNTY SERVICES:  Yeas:  Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
Nays:  None  Absent:  None  Approved  4/21/15

FINANCE:  Yeas:  Anthony, Bahar-Cook, Tsernoglou, McGrain, Schafer, Case Naeyaert
Nays:  None  Absent:  Tennis  Approved  4/22/15

Adopted as part of the consent agenda.
Introduce by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT FOR LEGAL SERVICES WITH COHL, STOKER & TOSKEY, P.C.

RESOLUTION # 15 – 140

WHEREAS, the Board of Commissioners has a contract for legal services with Cohl, Stoker & Toskey, P.C. (hereinafter “Contractor”); and

WHEREAS, that contract requires the Contractor to provide all its legal services to the County under a fixed fee; and

WHEREAS, there has not been a base fee increase to that contract for approximately eight (8) years (2007 to 2015) with the exception of an increase when the County took over the Road Commission and thereby increasing the services of the Contractor; and

WHEREAS, the Contractor’s expenses and costs have gone up significantly during that eight (8) period; and

WHEREAS, the Contractor has requested a base fee increase.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby authorizes a contract amendment with Cohl, Stoker & Toskey, P.C. to provide for a two and one-half percent (2½%) increase on the base rate to their contract (this equates to $11,368.75). The Board also hereby authorizes a one percent (1%) increase in 2016 and a one percent (1%) increase in 2017.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign such contract amendment after review by the Controller/Administrator.

COUNTY SERVICES:  Yeas:  Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
  Nays:  None  Absent:  None  Approved  4/21/15

FINANCE:  Yeas:  Anthony, Bahar-Cook, Tsernoglou, McGrain, Schafer, Case Naeyaert
  Nays:  None  Absent:  Tennis  Approved  4/22/15

Adopted as part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CONTRACT WITH AND APPOINT ANTHONY BUMSTEAD, DAVID CLIFFORD, RONALD ENGER, GILBERT BARISH, DAVID VAN DENBERGHE, DAVID LOHR, BRIAN REYNOLDS AND GREG VAUGHN, AS PEER REVIEW GROUP MEMBERS FOR THE 2015 INGHAM COUNTY REMONUMENTATION PROJECT

RESOLUTION # 15 – 141

WHEREAS, Acts 345 and 346, 1990, state that each County in the State of Michigan shall prepare a County Monumentation and Remonumentation Plan; and

WHEREAS, the Ingham County Remonumentation Plan was submitted by the Ingham County Board of Commissioners and approved by the State Survey and Remonumentation Commission on June 24, 1992; and

WHEREAS, the State Survey and Remonumentation Act, Public Act 345 of 1990, specifically MCL 54.296b, requires that Peer Review Group Members be appointed by the County Board of Commissioners.

THEREFORE BE IT RESOLVED, that upon respectful recommendation of the Ingham County Remonumentation Committee, that the Ingham County Board of Commissioners appoints the following individuals as Peer Review Group Members for the 2015 Ingham County Remonumentation Project:

Anthony Bumstead, 513 W. Lovett Street, Charlotte, MI 48813
David Clifford, 805 N. Cedar Street, Mason, MI 48854
Ronald Enger, 805 N. Cedar Street, Mason, MI 48854
Gilbert Barish, 2300 N. Grand River Avenue, Lansing MI 48906
David Van Denberghe, 2300 N. Grand River Avenue, Lansing MI 48906
David Lohr, 6014 Chesapeake Drive, Lansing MI 48911
Brian Reynolds, 138 W. State Street, Hastings MI 49058
Greg Vaughn, 312 North Street, Mason MI 48854

to terms expiring December 31, 2015.

BE IT FURTHER RESOLVED, upon respectful recommendation of the Ingham County Remonumentation Committee, that the Ingham County Board of Commissioners contracts the services of the Peer Review Group Members, said contracts to be funded by survey and remonumentation grant funds authorized for 2015 at a cost not to exceed $800 per Peer Review Group Member.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.
COUNTY SERVICES:  
**Yeas:** Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville  
**Nays:** None  
**Absent:** None  
**Approved 4/21/15**

FINANCE:  
**Yeas:** Anthony, Bahar-Cook, Tsermoglou, McGrain, Schafer, Case Naeyaert  
**Nays:** None  
**Absent:** Tennis  
**Approved 4/22/15**

Adopted as part of the consent agenda.
Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT THE 2015 COUNTY EQUALIZATION REPORT AS SUBMITTED WITH THE ACCOMPANYING STATEMENTS

RESOLUTION # 15 – 142

WHEREAS, the Equalization Department has examined the assessment rolls of the 16 townships and five cities within Ingham County to ascertain whether the real and personal property in the respective townships and cities has been equally and uniformly assessed; and

WHEREAS, based on its studies, the Equalization Department has presented to the Equalization Sub-Committee the 2015 Equalization data that equalizes the townships’ and cities’ valuations, by adding to or deducting from the valuations of the said taxable property in the 16 townships and five cities, an amount which represents the true cash value; and

WHEREAS, the attached report is the result of the foregoing process.

THEREFORE BE IT RESOLVED, by the Board of Commissioners of the County of Ingham, that the accompanying statements be, and the same hereby are, approved and adopted by the Board of Commissioners of the County of Ingham as the equalized value of all taxable property, both real and personal, for each of the 16 townships and five cities in said County for real property values equalized at $7,307,765,420 and personal property values equalized at $654,930,474, for a total equalized value of real and personal property at $7,962,695,894 pursuant to Section 211.34 MCL, 1948, as amended.

FINANCE: Yeas: Anthony, Bahar-Cook, Tsernoglou, McGrain, Schafer, Case Naeyaert
Nays: None Absent: Tennis Approved 4/22/15

Commissioner Anthony moved to approve the resolution. Commissioner Celentino supported the motion.

The motion carried unanimously by roll call vote. Absent: Commissioners McGrain and Tennis.
Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION DESIGNATING COUNTY REPRESENTATIVES AT
STATE TAX COMMISSION HEARINGS

RESOLUTION # 15 – 143

WHEREAS, the State Tax Commission has by statute the responsibility to annually equalize all county equalization reports for the State of Michigan; and

WHEREAS, the State Equalization hearing date and issuance of final order is set for Tuesday, May 26, 2015; and

WHEREAS, under administrative procedures the State Tax Commission requires that each county designate the individuals selected to represent the County at said hearing.

THEREFORE BE IT RESOLVED, that Douglas A. Stover, Equalization Director, and Commissioners Rebecca Bahar-Cook and Robin Case-Naeyaert, be and hereby are appointed to represent the County of Ingham at the preliminary meeting on Monday, May 11, 2015 and the Annual State Equalization Hearing on Tuesday, May 26, 2015, and any other dates as set by the State Tax Commission, in the matter of the 2015 equalization of assessments for Ingham County.

FINANCE: Yeas: Anthony, Bahar-Cook, Tsernoglou, McGrain, Schafer, Case Naeyaert
Nays: None Absent: Tennis Approved 4/22/15

Adopted as part of the consent agenda.
Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CONTRACT WITH
LAUX CONSTRUCTION, LLC FOR RENOVATIONS AT THE INGHAM COUNTY
FOREST COMMUNITY HEALTH CENTER (FCHC)

RESOLUTION # 15 – 144

WHEREAS, the Forest Community Health Center is in need of renovations to accommodate the growing
demands of Ingham County residents; and

WHEREAS, the Purchasing Department solicited bids for the renovations and Laux Construction, a registered
local vendor, submitted the lowest responsive and responsible bid of $1,441,900.00 and is recommended by the
Purchasing and Facilities Departments; and

WHEREAS, the Facilities Department is asking for a contingency amount of $108,000.00 for any unforeseen
circumstances that may arise; and

WHEREAS, the renovations will be performed for a total not to exceed cost of $1,549,900.00 which includes
the contingency; and

WHEREAS, the funds for this project are available within the approved CIP line item 511-61553-976000-
02012; and

WHEREAS, renovations will begin once approval is obtained and all contracts are signed; and

WHEREAS, the anticipated completion date is approximately November of 2015.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes entering
into a contract with Laux Construction, LLC, 4218 Charlar Dr, Holt, Michigan 48842 to perform renovations at
the Ingham County Forest Community Health Center for a total not to exceed cost of $1,549,900.00 which
includes a $108,000.00 contingency.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson
to sign any necessary documents that are consistent with this resolution and approved as to form by the County
Attorney.

HUMAN SERVICES:  Yeas:  Tennis, Anthony, Banas, McGrain, Maiville, Case Naeyaert
    Nays: None    Absent: Nolan    Approved  4/20/15

COUNTY SERVICES:  Yeas:  Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
    Nays: None    Absent: None    Approved  4/21/15
FINANCE: Yea: Anthony, Bahar-Cook, Tsernoglou, McGrain, Schafer, Case Naeyaert
Nays: None  Absent: Tennis  Approved 4/22/15

Adopted as part of the consent agenda.
Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A LEASE AGREEMENT WITH THE COMMUNITY MENTAL HEALTH AUTHORITY OF CLINTON, EATON AND INGHAM COUNTIES (CMHA-CEI) FOR THE PURPOSE OF LEASING SPACE FROM INGHAM COUNTY AT THE FOREST COMMUNITY HEALTH CENTER (FCHC)

RESOLUTION # 15 – 145

WHEREAS, the Facilities Department is requesting approval to enter into a lease agreement with CMHA-CEI to lease approximately 3,000 square feet of space at the Forest Community Health Center; and

WHEREAS, CMHA-CEI will use the leased space for their Adult Mental Health Program and Emerging Markets/Integrated Health Unit to provide outpatient therapy and a medication clinic to adults with mild to moderate mental illness.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a lease agreement with CMHA-CEI, 812 East Jolly Road Suite G-10, Lansing, Michigan 48910 to lease approximately 3,000 square feet of space from Ingham County at the Forest Community Health Center, beginning the date the facility is operational.

BE IT FURTHER RESOLVED, the length of the lease would be for five (5) years for a total cost of $234,210.00 as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Lease Rate/Sq.Ft</th>
<th>Monthly Payment</th>
<th>Annual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year 1:</td>
<td>$15.00</td>
<td>$3,750.00</td>
<td>$45,000.00</td>
</tr>
<tr>
<td>Year 2:</td>
<td>$15.30</td>
<td>$3,825.00</td>
<td>$45,900.00</td>
</tr>
<tr>
<td>Year 3:</td>
<td>$15.61</td>
<td>$3,901.50</td>
<td>$46,830.00</td>
</tr>
<tr>
<td>Year 4:</td>
<td>$15.92</td>
<td>$3,980.00</td>
<td>$47,760.00</td>
</tr>
<tr>
<td>Year 5:</td>
<td>$16.24</td>
<td>$4,060.00</td>
<td>$48,720.00</td>
</tr>
<tr>
<td>$78.07</td>
<td></td>
<td>$19,516.50</td>
<td>$234,210.00</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, a two (2) year renewal option is available after the first five (5) years for a total cost of $100,350.00 as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Lease Rate/Sq.Ft</th>
<th>Monthly Payment</th>
<th>Annual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year 6:</td>
<td>$16.56</td>
<td>$4,140.00</td>
<td>$49,680.00</td>
</tr>
<tr>
<td>Year 7:</td>
<td>$16.89</td>
<td>$4,222.50</td>
<td>$50,670.00</td>
</tr>
<tr>
<td>$33.45</td>
<td></td>
<td>$8,362.50</td>
<td>$100,350.00</td>
</tr>
</tbody>
</table>
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any documents necessary to implement this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Tennis, Anthony, Banas, McGrain, Maiville, Case Naeyaert  
  Nays:  None  Absent:  Nolan  Approved  4/20/15  

COUNTY SERVICES:  Yeas:  Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville  
  Nays:  None  Absent:  None  Approved  4/21/15  

FINANCE:  Yeas:  Anthony, Bahar-Cook, Tsernoglou, McGrain, Schafer, Case Naeyaert  
  Nays:  None  Absent:  Tennis  Approved  4/22/15  

Adopted as part of the consent agenda.
WHEREAS, the Health Department transitioned to the use of Electronic Health Records (EHR) and Patient Management System (Next Gen) throughout its Community Health Centers (CHCs) in 2012; and

WHEREAS, the Centers for Medicare and Medicaid Services requires the transition to ICD-10 diagnostic codes (terms) by October 1, 2015 in order to remain compliant with the Health Insurance Portability Accountability Act (HIPAA); and

WHEREAS, Ingham Community Health Centers must migrate, or map its current ICD-9 terms over to the new ICD-10 terms in order to remain compliant and avoid disruption of billing for services; and

WHEREAS, Intelligent Medical Objects, Inc. (IMO) can provide a mapping file (SNOWMED CT®) that contains the necessary term maps to migrate all of the current ICD-9 terms used in the Next Gen EHR over to the updated ICD-10 terms; and

WHEREAS, IMO has conducted a migration analysis for Ingham Community Health Centers, and determined the one-time-cost for this conversion mapping to be between $7,500-$7,700; and

WHEREAS, through Resolution #14-034, Ingham County entered an agreement with IMO for an IT service that supports search functionality in NextGen to assist providers in identifying terminology to document patient diagnosis and histories within Next Gen; and

WHEREAS, the Ingham Community Health Center Board of Directors supports the amendment to the IMO agreement to include the one-time cost for the ICD-9 to ICD-10 term conversion; and

WHEREAS, the Health Officer supports the amendment to the IMO agreement to include the one-time cost for the ICD-9 to ICD-10 term conversion.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the amendment to the IMO Service Agreement to include the one-time conversion cost to map the ICD-9 medical terms currently used by the CHC providers and clinical staff to document patient problems and histories in EHR to ICD-10.

BE IT FURTHER RESOLVED, that the one-time cost for this conversion/mapping file shall not exceed $7,700, with the cost of the conversion to be charged to each CHC’s budget, prorated according to the number of provider FTEs at each site.
BE IT FURTHER RESOLVED, that all other terms of the agreement remain unchanged.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES:** **Yeas:** Tennis, Anthony, Banas, McGrain, Maiville, Case Naeyaert  
**Nays:** None  
**Absent:** Nolan  
**Approved 4/20/15**

**FINANCE:** **Yeas:** Anthony, Bahar-Cook, Tsernoglou, McGrain, Schafer, Case Naeyaert  
**Nays:** None  
**Absent:** Tennis  
**Approved 4/22/15**

Adopted as part of the consent agenda.
Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING NANCY GUILL

RESOLUTION # 15 – 147

WHEREAS, Nancy Guill began her employment as Unit Secretary in 2004 at the Family Division of the Ingham County Circuit Court after retiring from the State of Michigan; and

WHEREAS, Nancy exemplifies the best in public service through her dedication and commitment to her job responsibilities and duties through her desire to address the needs of juveniles and their families; and

WHEREAS, Nancy has recently taken on additional responsibilities in her life and deserves to dedicate herself to those additional family responsibilities that she so willingly assumed; and

WHEREAS, Nancy’s wealth of knowledge, energy, and helpful attitude will be greatly missed; and

WHEREAS, Nancy has dedicated a good portion of her life to the service of the residents of Michigan and Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Nancy Guill for her many years of dedicated service to the County of Ingham and for the contributions she has made to the Circuit Court, Family Division.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

LAW & COURTS: Yeas: Tsernoglou, Crenshaw, Koenig, Celentino, Nolan, Hope, Schafer  
Nays: None  Absent: None  Approved 4/16/15

Adopted as part of the consent agenda.
RESOLUTION TO AUTHORIZE AN ANIMAL CONTROL EMERGENCY OVERCROWDING DECLARATION POLICY AND TO PROVIDE FOR A REDUCED FEE SCHEDULE TO REDUCE ANIMAL ADOPTION FEES AS REQUIRED BY THE POPULATION WITHIN THE ANIMAL SHELTER

RESOLUTION # 15 – 148

WHEREAS, the Board of Commissioners establishes fees related to the adoption of healthy and friendly animals from the Department of Animal Control; and

WHEREAS, the Department of Animal Control provided for 1,293 animal adoptions in 2014; and

WHEREAS, there are often unforeseen and unplanned influxes in the animal population at the animal shelter creating additional occurrences of illness, disease, and potentially death due to overcrowding; and

WHEREAS, the Board of Commissioners has previously enacted programs such as “Whisker Wednesdays” that provide for free cat and half price dog adoptions; and

WHEREAS, overcrowding in the animal shelter results in additional resources being utilized in the care and feeding of animals; and

WHEREAS, the Department of Animal Control strives to provide for the highest level of animal care and the reduction of healthy and friendly animal euthanasia; and

WHEREAS, offering reduced adoption rates would promote additional animal adoptions thus reducing the shelter population to manageable levels; and

WHEREAS, future donations received to reduce adoption prices would be utilized for animal care programs; and

WHEREAS, the Board of Commissioners have a set fee schedule pertaining to adoption fees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Animal Control Director to declare an Animal Control Overcrowding Emergency when the shelter capacity equals or exceeds eighty percent of capacity provided that the Director notifies the Chair of the Board and the County Controller that an Animal Control Overcrowding Emergency is in effect.

BE IT FURTHER RESOLVED, the following fee schedule shall take effect during Animal Control Overcrowding Emergency declarations based upon Shelter capacity and return to previously prescribed pricing as capacity returns to below eighty percent:
APRIL 28, 2015 STATUTORY EQUALIZATION MEETING

Cats

Shelter Capacity = 80%,    Adoption Fees =  80% off
Shelter Capacity = 90%,    Adoption Fees =  90% off
Shelter Capacity = 100%, Adoption Fees =  Waived

Dogs

Shelter Capacity = 80%,    Adoption Fees = 50% off
Shelter Capacity = 90%,    Adoption Fees = 75% off
Shelter Capacity = 100%, Adoption Fees = Waived

BE IT FURTHER RESOLVED, that the Controller/Administrator’s Office is authorized to make any necessary budget adjustments consistent with this resolution.

LAW & COURTS:  Yeas:  Tsernoglou, Crenshaw, Koenig, Celentino, Nolan, Hope, Schafer
              Nays:  None    Absent:  None    Approved  4/16/15

FINANCE:  Yeas:  Anthony, Bahar-Cook, Tsernoglou, McGrain, Schafer, Case Naeyaert
            Nays:  None    Absent:  Tennis    Approved  4/22/15

Adopted as part of the consent agenda.
INTRODUCED BY THE LAW & COURTS AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE FUNDS FOR A REPLACEMENT VEHICLE FOR THE INGHAM COUNTY FAMILY CENTER

RESOLUTION # 15 - 149

WHEREAS, the Family Division has a fleet of nine vehicles to transport juveniles to and from Ingham Academy as well as the Pride Evening Reporting Program; and

WHEREAS, one of the nine vehicles, a 2008 Ford E-350, a 15 passenger van used specifically for the Pride Evening Reporting Program is in need of extensive transmission repair; and

WHEREAS, replacing the 2008 Ford E-350 with a 2015 Dodge Grand Caravan minivan would allow the vehicle to be used in both the Ingham Academy and Pride Evening Reporting Programs as state law prohibits transporting youth to and from a school environment using a 15 passenger van; and

WHEREAS, the Family Division’s budget includes a line item for van replacement and the funds deposited in this reserve come from the Child Care Fund’s reimbursement for each van’s usage, transporting youth to and from community programs; and

WHEREAS, as of April 6, 2015, there is a balance of $84,546 in the van replacement reserve portion of the Family Division’s budget; and

WHEREAS, a request is made through this resolution to trade in the 2008 Ford E-350 van and purchase a new Dodge Grand Caravan minivan at a cost not to exceed $27,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the purchase of a new 2015 Dodge Grand Caravan replacement van at a cost not to exceed $27,000, less the trade in value of a 2008 Ford E-350, if the vehicle is mutually agreed by both parties to be included in this transaction.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary budgetary transfers from van replacement reserve in the 2015 Family Division Budget.

LAW & COURTS: Yeas: Tseroglou, Crenshaw, Koenig, Celentino, Nolan, Hope, Schafer
Nays: None Absent: None Approved 4/16/15

FINANCE: Yeas: Anthony, Bahar-Cook, Tseroglou, McGrain, Schafer, Case Naeyaert
Nays: None Absent: Tennis Approved 4/22/15

Adopted as part of the consent agenda.
Introduce by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THREE YEAR CONTRACTS FOR WESTLAW ELECTRONIC LAW LIBRARY AND CLEAR ACCESS FOR VARIOUS INGHAM COUNTY DEPARTMENTS, OFFICES AND COURTS

RESOLUTION # 15 – 150

WHEREAS, various Ingham County criminal justice agencies utilize automated Law Library access through a vendor; and

WHEREAS, the LOFT – the Law and Order Fund for Technology: Sheriff, Prosecutor, 55th District, 30th Circuit and Probate Courts collectively looked at various vendors to provide this service to determine the most cost effective and efficient way to obtain this service; and

WHEREAS, the LOFT Committee recommended Westlaw/Clear as the best vendor to provide this service and entered into previous contracts with Westlaw/Clear; and

WHEREAS, the LOFT Committee recommends Westlaw/Clear again to provide this service.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the LOFT Committee’s recommendation and authorizes three year contracts with Westlaw from June 1, 2015 through May 31, 2018 out of budgeted operational and LOFT Funds with the exception of Friend of the Court and Prosecuting Attorney’s Office Family Support which will be paid through the Title IV-D Cooperative Reimbursement Program Contract with State of Michigan as follows:

WESTLAW:

YEAR 1:

<table>
<thead>
<tr>
<th>Department</th>
<th>2015/16</th>
<th>12 months</th>
</tr>
</thead>
<tbody>
<tr>
<td>Circuit/Probate/FOC</td>
<td>$1115.95</td>
<td>$13,391.40</td>
</tr>
<tr>
<td>Prosecutor</td>
<td>$1334.13</td>
<td>$16,009.56</td>
</tr>
<tr>
<td>55th</td>
<td>$263.20</td>
<td>$3,158.40</td>
</tr>
<tr>
<td>Sheriff</td>
<td>$332.00</td>
<td>$3,984.00</td>
</tr>
<tr>
<td>Total:</td>
<td></td>
<td>$3,045.28 a month</td>
</tr>
<tr>
<td>Total:</td>
<td></td>
<td>$36,543.36 a year</td>
</tr>
</tbody>
</table>

YEAR 2:

<table>
<thead>
<tr>
<th>Department</th>
<th>2016/17</th>
<th>12 months</th>
</tr>
</thead>
<tbody>
<tr>
<td>Circuit/Probate/FOC</td>
<td>$1149.42</td>
<td>$13,793.04</td>
</tr>
</tbody>
</table>
Prosecutor  2016/17  $ 1374.15 a month *12 = $16,489.80
55th  2016/17  $ 271.09 a month *12 = $3,253.08
Sheriff  2016/17  $ 341.96 a month *12 = $4,103.52
Total:  2016/17  $ 3,136.62 a month
Total:  2016/17  $ 37,639.44 a year

YEAR 3:

Circuit/Probate/FOC  2017/18  $ 1183.90 a month * 12 = $ 14,206.80
Prosecutor  2017/18  $ 1415.37 a month * 12 = $ 16,984.44
55th  2017/18  $ 279.22 a month * 12 = $ 3,350.64
Sheriff  2017/18  $ 352.22 a month * 12 = $ 4,226.64
Total:  2017/18  $ 3,230.71 a month
Total:  2017/18  $ 38,768.52 a year

CLEAR:

YEAR 1:

Circuit Court  2015/2016  $ 115.77 a month * 12 = $ 1,389.24
55th  2015/2016  $ 115.77 a month * 12 = $ 1,389.24
Probate  2015/2016  $ 115.77 a month * 12 = $ 1,389.24
Prosecutor  2015/2016  $ 267.15 a month * 12 = $ 3,205.80
FOC  2015/2016  $ 380.70 a month * 12 = $ 4,568.40
Total:  2015/2016  from LOFT a month $ 347.31
Total:  2015/2016  from LOFT a year $ 4,167.72
Total:  2015/2016  from Title IV-D Cooperative Reimbursement Program with State of MI – Prosecutor/FOC $ 647.85
Total:  2015/2016  from Title IV-D Cooperative Reimbursement Program with State of MI – Prosecutor/FOC $ 7,774.20

YEAR 2:

Circuit Court  2016/2017  $ 119.24 a month * 12 = $ 1,430.88
55th  2016/2017  $ 119.24 a month * 12 = $ 1,430.88
Probate  2016/2017  $ 119.24 a month * 12 = $ 1,430.88
Prosecutor  2016/2017  $ 275.16 a month * 12 = $ 3,301.92
FOC  2016/2017  $ 392.12 a month * 12 = $ 4,705.44
Total: 2016/2017 from LOFT a month $ 357.72
Total: 2016/2017 from LOFT a year $ 4,292.64

Total: 2016/2017 from Title IV-D Cooperative Reimbursement Program with State of MI – Prosecutor/FOC $ 667.28

Total: 2016/2017 from Title IV-D Cooperative Reimbursement Program with State of MI – Prosecutor/FOC $ 8,007.36

YEAR 3:

Circuit Court 2017/2018 $ 122.82 a month * 12 = $ 1,473.84
55th 2017/2018 $ 122.82 a month * 12 = $ 1,473.84
Probate 2017/2018 $ 122.82 a month * 12 = $ 1,473.84
Prosecutor 2017/2018 $ 283.42 a month * 12 = $ 3,401.04
FOC 2017/2018 $ 403.88 a month * 12 = $ 4,846.56

Total: 2017/2018 from LOFT a month $ 368.46
Total: 2017/2018 from LOFT a year $ 4,421.52

Total: 2017/2018 from Title IV-D Cooperative Reimbursement Program with State of MI – Prosecutor/FOC $ 687.30

Total: 2017/2018 from Title IV-D Cooperative Reimbursement Program with State of MI – Prosecutor/FOC $ 8,247.60

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Tsernoglou, Crenshaw, Koenig, Celentino, Nolan, Hope, Schafer
Nays: None Absent: None Approved 4/16/15

FINANCE: Yeas: Anthony, Bahar-Cook, Tsernoglou, McGrain, Schafer, Case Naeyaert
Nays: None Absent: Tennis Approved 4/22/15

Adopted as part of the consent agenda.
INTRODUCED BY THE LAW & COURTS AND HUMAN SERVICES COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING INGHAM COUNTY TO ENTER INTO THE INGHAM COUNTY JAIL DIVERSION INTERAGENCY AGREEMENT

RESOLUTION # 15 – 151

WHEREAS, Ingham County has participated in a Jail Diversion Interagency Agreement for a number of years; and

WHEREAS, the intention of Jail Diversion is, whenever appropriate, to assist in the diversion to alternative services of those persons with severe and persistent mental illness (SPMI), serious emotional disturbance or developmental disabilities who have been accused of or who have committed misdemeanors and non-violent felonies; and

WHEREAS, the Jail Diversion Interagency Group made up of representatives of Ingham County and between the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (hereinafter referred to as the “Authority”) and its contract agencies, to the extent of their respective contractual obligations to the Authority, the County of Ingham, the Ingham County Sheriff’s Office, the Ingham County Prosecutor’s Office, the Chief Judge of the 55th District Court, and the Chief Judge of the 30th Circuit Court; and

WHEREAS, the Authority will develop Jail Diversion services consistent with Section 207a of the Michigan Mental Health Code in cooperation with representatives of the local law enforcement agencies and the Courts; and

WHEREAS, the parties mutually agree to cooperate in planning, program development, and service delivery; and

WHEREAS, the Jail Diversion Interagency Group is requesting Ingham County enter into an interagency agreement effective October 1, 2014.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a Jail Diversion Interagency Agreement under 2014 PA 28, being MCL 330.1207a, to establish a collaborative program to provide mental health treatment and assistance, if permitted by law and considered appropriate, to persons with serious mental illness who are considered at risk for one or more of the following: (a) entering the criminal justice system; (b) not receiving needed mental health treatment services during a period of incarceration in a county jail; (c) not receiving needed mental health treatment services upon release or discharge from incarceration in a county jail, or (d) being committed to the jurisdiction of the Department of Corrections.

BE IT FURTHER RESOLVED, that as a partner in this interagency agreement, Ingham County and the other parties agree to make the commitments listed in the attached agreement.
BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign this agreement after approval as to form by the County Attorney.

**LAW & COURTS:**  **Yea:**  Tsernoglou, Crenshaw, Koenig, Celentino, Nolan, Hope, Schafer  
**Nays:**  None  **Absent:**  None  **Approved**  4/16/15

**HUMAN SERVICES:**  **Yea:**  Tennis, Anthony, Banas, McGrain, Maiville, Case Naeyaert  
**Nays:**  None  **Absent:**  Nolan  **Approved**  4/20/15

Adopted as part of the consent agenda.
This Interagency Service Agreement for Jail Diversion is entered into effective October 1, 2014, between the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (hereinafter referred to as the “Authority”) and its contract agencies, to the extent of their respective contractual obligations to the Authority, the County of Ingham (hereinafter referred to as the “County”), the Ingham County Sheriff’s Office (hereinafter referred to as the “Sheriff”), the Ingham County Prosecutor’s office (hereinafter referred to as the “Prosecutor”), the Chief Judge of the 55th District Court (hereinafter referred to as “Chief District Judge”) and the Chief Judge of the 30th Circuit Court (hereinafter referred to as “Chief Circuit Judge”). The parties agree as follows:

PURPOSE

This Interagency Agreement is entered into under 2014 PA 28, being MCL 330.1207a, to establish a collaborative program to provide mental health treatment and assistance, if permitted by law and considered appropriate, to persons with serious mental illness who are considered at risk for one or more of the following: (a) entering the criminal justice system; (b) not receiving needed mental health treatment services during a period of incarceration in a county jail; (c) not receiving needed mental health treatment services upon release or discharge from incarceration in a county jail, or (d) being committed to the jurisdiction of the Department of Corrections.

This Agreement is designed 1) to maximize jail diversion efforts ensuring that persons coming in contact with the Sheriff and Prosecutor receive appropriate and necessary mental health services; 2) to assist the Sheriff and Prosecutor in assessing and evaluating inmates and subjects in order to provide better medical and custodial care as prescribed by law; 3) to coordinate services to county residents increasing quality, speed of delivery and cost effectiveness; and 4) to maximize humane treatment of mentally ill citizens in the least restrictive environment possible and 5) to make information on Jail Diversion available to citizens, family members and other stakeholders.

The intention of Jail Diversion is, whenever appropriate, to assist in the diversion to alternative services of those persons with severe and persistent mental illness (SPMI), serious emotional disturbance or developmental disabilities who have been accused of or who have committed misdemeanors and non-violent felonies. The Authority will develop Jail Diversion services consistent with Section 207a of the Michigan Mental Health Code in cooperation with representatives of the local law enforcement agencies and the Courts. The parties mutually agree to cooperate in planning, program development and service delivery.

The Authority will monitor Quality Improvement initiatives, as identified by all parties involved by sampling specific markers submitted by Authority employees via a computer based form. Data and other pertinent exchange of ideas occur in quarterly Jail Diversion meetings.
GENERAL PROVISIONS

The Authority, County, Sheriff and Prosecutor each agree to these General Provisions:

1. Work cooperatively to divert persons with serious mental illness, serious emotional disturbance or developmental disability from possible jail incarceration when appropriate.

2. Promote and foster public awareness of Jail Diversion Services.

3. Make informational materials available regarding Jail Diversion services, and to make available for use and distribution informational materials on each other’s services as they relate to mental health problems and service needs.

4. Provide training to the staff of the parties to this Agreement as needed.

5. Exchange relevant case information where there is a need to know, pursuant to all statutory requirements of confidentiality, including the Health Insurance Portability and Accountability Act of 1996.

   A) In receiving, storing, processing or otherwise dealing with any information from the other agency/program about clients in the other agency/program, it is fully bound by the provisions of the federal regulations governing Confidentiality of Alcohol and Drug Abuse Client Records (P.A.258 of 1974, Section 748(3); P.A. 368 of 1978; 42 CFR Part 2; 45 CFR Parts 160 and 164; P.A. Act 488 of 1989) and the provisions of the Health Insurance Portability and Accountability Act of 1996; PL 104-191, as amended.

   A) They will undertake to resist in judicial proceedings any effort to obtain access to information pertaining to clients otherwise than as expressly provided for in the federal confidentiality regulations (P.A. 258 of 1974, Section 748 (3); P.A. 368 of 1978; 42 CFR part 2; 45 CFR Parts 160 and 164; P.A. Act 488 of 1989; and P.L 104-191, as amended).

6. Participate in a review of the combined Jail Diversion efforts initiated under this Agreement.

7. Forensic services are not provided under the terms of this Agreement.

8. Case Management services are not provided under the terms of this Agreement.

9. This Agreement is effective October 1, 2014, and shall remain in effect until terminated by any party with 60 days written notice to other parties.

10. The parties to this Agreement, as required by law shall not discriminate against an employee, applicant for employment, or recipient of services under this Agreement, on account of race, color, religion, age, national origin, sex, sexual orientation, gender identity, disability, height, weight, marital status or political affiliation. Breach of this provision shall be a material breach of this Agreement.

The Authority further agrees to:

1. Maintain emergency mental health services, by phone or in person seven days a week, twenty four hours
per day.

2. Provide diagnosis and screening of individuals referred for psychiatric inpatient admission.
3. Provide screening and assistance in regard to the petition process for individuals in need of involuntary hospital admission.

4. Provide jail-based treatment services to individuals referred by the Sheriff or Prosecutor who meet standards of service eligibility and/or medical necessity. Jail-based treatment services are deemed completed when 1) the individual’s symptom(s) are stabilized and jail-based services are no longer needed; 2) the individual has been referred to a psychiatric inpatient facility; 3) the individual has been accepted into a Mental Health Court; or 4) the individual is no longer lodged in the jail.

5. Train officers and staff in the identification of mentally ill or developmentally disabled individuals and the community resources available for treating those individuals.

6. Provide direct day-to-day program administration of the Authority employees.

The Sheriff further agrees to:

1. Contact the Authority first for all requests for inpatient psychiatric hospitalization.

2. Participate to the extent appropriate in treatment planning and progress evaluation after referring an inmate to the Authority.

3. Refer inmates when mental health services may be necessary or advisable.

4. Allow the Authority Jail Diversion staff up to 48 hours to observe, monitor and complete a mental health assessment to determine eligibility for diversion.

5. Make medical records of referred inmates available to the Authority staff, Michigan Department of Community Health staff or third party insurance carriers, in accordance with applicable confidentiality laws or regulations.

6. Provide a private area for the Authority staff to meet with referred inmates.

7. Initiate petitions when an inmate meets criteria for involuntary hospitalization.

8. Transport an inmate to the Authority Crisis Services Department (formerly Emergency Services) or to an appropriate mental health facility as determined by the Authority when presented with a signed order for transport or a petition for admission and a physician’s certificate.

The Prosecutor further agrees to:

1. Allow the Authority Jail Diversion staff up to 48 hours to observe, monitor and complete a mental health assessment to determine eligibility for diversion.

2. Consider recommendations from the Authority staff regarding the alternative disposition of charges or suspension of prosecution of individuals appropriate for diversion from jail.

30th Circuit Specialty Mental Health Court agrees to:
1. Any defendant who meets clinical definition for SPMI as defined by the DSM-V will be screened to ensure access to all eligible services.

2. The court will have defendants who report any history of involvement with the Authority to sign Release of Information (ROI) forms to determine utilization of services. Defendants will be interviewed by court staff to obtain data regarding the interplay of symptom management, service provision and criminal justice involvement. Relevant agencies will be notified of issues regarding access to services.

3. Review and administration will be conducted by the Mental Health Court Court Services Coordinator (MHCCSC).

4. The 30th Circuit Mental Health Court (MHC) will invite consumers, family members, advocates, professionals and other stakeholders to participate on an advisory committee that will meet bimonthly and provide guidance for the court to work collaboratively in providing mental health treatment and assistance to persons who meet the guidelines for program eligibility.

5. The court will evaluate referrals from all sources including but not limited to the jail, defense attorneys, family members, treatment providers, pre-trial services and the media regarding defendants who have been charged with a felony and who may have a significant mental illness for eligibility in the Mental Health Court. Court staff will refer all defendants suspected of having a significant mental illness to obtain an assessment as soon as possible. Information from the assessment shall be considered as early as possible in the process of adjudication to ensure that appropriate services are obtained in a timely manner.

6. Court staff involvement begins with the filing of felony criminal charges with identification of persons that meet guidelines for program eligibility. The MHCCSC may receive referrals from defendants, family members, court staff and other concerned parties regarding persons in need of mental health treatment and assistance. Persons accepted into the Mental Health Court will be provided intensive supervision and guidance in working toward recovery through the development of an effective multi-disciplinary treatment plan. The goal of the MHC is for participants to become autonomous and independent in managing the symptoms of mental health and substance abuse to the degree that they are able to become productive members of the community. The MHC will rely on collaboration with other agencies including the Authority and the offices of the Sheriff and prosecuting attorney to fulfill this objective. The Authority will share records and staff, jail will allow referrals of potentially eligible participants and access to defendants, health department will share information regarding provision of medical services to inmates pursuant to a signed Release of Information.

7. MHCCSC will screen all referrals from all sources. Those meeting eligibility requirements for Jail Diversion or Mental Health Court services will be ordered an assessment. Those with significant and persistent mental illness will be provided programmatic information as appropriate.

8. Circuit Court will maintain minimum data set information for all individuals referred for review by court officials. Information will include demographic information on defendant/participant, referral source, mental health history, criminal history and case disposition. The time between referral and assessment will be recorded.
9. The Sheriff will allow MHCCSC access to inmates in the jail who have been identified as being in need of mental health services, eligible for Jail Diversion or Mental Health Court for the purpose of obtaining data and evaluation for program eligibility. Case files for participants in the MHC will be maintained in non-public records.

10. The Circuit Court will receive and maintain information regarding mental health concerns from the jail.

11. The 30th Circuit Court will provide coordination of treatment services to individuals who have been charged with felony offenses and have a significant history of mental illness which includes an Axis I diagnosis and a history of admission to an inpatient psychiatric program through the Mental Health Court. Participation in the program is completely voluntary. Individuals who agree to participate in the program by pleading guilty to the charges will work through a program consisting of three phases. Successful completion will take from 18 to 24 months during which time the successful participant will demonstrate compliance with the treatment plan, abstinence from the use of alcohol and controlled substances, independence in housing and significant progress toward an educational or vocational goal. All treatment decisions will be determined in a person centered manner to encourage the participant to become completely independent in managing the symptoms of illness by effectively communicating with treatment providers.

12. The Circuit Court will advocate for coordination of supports for individuals demonstrating a need for mental health services at all points of contact including provision of services to individuals in jail as well as in the community. Information on public and private mental health providers will be maintained for the purpose of educating defendants of available resources.

13. Crises in the jail will be referred to the Authority CATS Program staff. Crises in the community will be referred to the Authority Crisis Services Department.

14. The Circuit Court will prepare a public report on services provided and denied to those screened for participation in the MHC to be presented to the Ingham County Board of Commissioners.

55th District Specialty Mental Health Court agrees to:

1. Referrals for the 55th District Court Mental Health Court (55th DC MHC) will be accepted from all members of the criminal justice system, defendants, family members, and community stakeholders.

2. Upon referral for the 55th DC MHC, legal eligibility will be determined by the 55th DC MHC probation officer and clinical eligibility will be determined by the 55th DC MHC therapist.

3. Defendants found legally eligible will be referred for clinical eligibility determination as soon as possible and clinical eligibility will be determined within ten days of referral.

4. Persons accepted into the 55th DC MHC will be provided intensive supervision and guidance in working toward recovery through the development of an effective multi-disciplinary treatment plan. The 55th DC MHC will rely on collaboration with other agencies including the Authority and the Sheriff to fulfill this objective. The Authority will share records and staff; the Sheriff will refer potentially eligible participants, allow access to inmates, and support MHC participation for inmates; the Ingham County
Health Department will share information regarding provision of medical services to inmates pursuant to a signed Release of Information.

5. The District Court will maintain a minimum data set for all individuals referred for review consistent with that required by the State Court Administrative Office for grant-funded programs.

6. Participation in the program is completely voluntary.

7. The 55th DC MHC will advocate for coordination of supports for individuals demonstrating a need for mental health services at all points of contact including provision of services to individuals in jail as well as in the community. Information on public and private mental health providers will be maintained for the purpose of educating defendants of available resources.

8. The 55th DC MHC will invite community stakeholders to participate on an advisory committee that will meet quarterly and provide guidance for the court to work collaboratively in providing mental health treatment and assistance to persons who meet the guidelines for program eligibility.

9. The 55th DC MHC will prepare a report on services provided and denied to those screened for participation in the MHC to be presented to the Ingham County Board of Commissioners.

CERTIFICATION OF AUTHORITY TO SIGN AGREEMENT

The persons signing on behalf of the parties certify by their signatures that they are duly authorized to sign this Agreement on behalf of the parties, and that this Agreement has been authorized by the parties.

IN WITNESS WHEREOF, the authorized representatives of the parties have fully executed this Agreement effective on the day and the year first above written.

Community Mental Health Authority of Clinton, Eaton and Ingham Counties

______________________________  ______________________________
Robert Sheehan, Executive Director  Date

Ingham County Sheriff

______________________________  ______________________________
Gene Wriggelsworth  Date

Ingham County Prosecutor

______________________________  ______________________________
Stuart J. Dunnings, III  Date

Ingham County Board of Commissioners

______________________________  ______________________________
Brian McGrain, Chairperson  Date
Chief Judge, District Court

______________________________________________
Hon. Thomas P. Boyd

Date

Chief Judge, Circuit Court

______________________________________________
Hon. Janelle Lawless

Date

APPROVED AS TO FORM FOR
COUNTY OF INGHAM
COHL, STOKER & TOSKEY, P.C.

By:
Timothy M. Perrone

n:\client\ingham\sheriff\agreements\2014 service agreement ingham county 3-5-15.doc - ING/SHF #14-025
APRIL 28, 2015 STATUTORY EQUALIZATION MEETING

SPECIAL ORDERS OF THE DAY

None.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Bahar-Cook offered to assist the Holt High School students with their interest in government.

Commissioner Anthony announced that Friday, May 1 was National Decision Day.

Commissioner Tsernoglou suggested that if the Holt High School students in attendance were interested in further exploring County government that they attend some of the Committee meetings.

Commissioner Schafer complimented Vice Chairperson Hope on her running of tonight’s meeting.

Commissioner Nolan announced that Potter Park Zoo’s Wine and Stein would be held on Thursday, May 21. She also announced that April 29 was the Ingham County Employee Recognition Day.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Bahar-Cook moved to pay the claims in the amount of $25,756,386.85. Commissioner Banas supported the motion.

The motion carried unanimously. Absent: Commissioners McGrain and Tennis.

RECESS

The meeting was adjourned at 6:45 p.m.
The Lansing City Council will hold a public hearing on May 11, 2015 at 7:00 p.m. in the City Council Chambers, 10th Floor, Lansing City Hall, Lansing, MI, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing, other interested persons and ad valorem taxing units to appear and be heard on the approval of Brownfield Plan #38A – Ottawa Block Brownfield Redevelopment Plan pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, Public Act 381 of 1996, as amended, for property commonly referred to as 810 West Ottawa Street located in the City of Lansing, but more particularly described as:

A PARCEL OF LAND IN BLOCK #4 OF CLAYPOOL'S SUBDIVISION AND BLOCK #90 OF THE ORIGINAL PLAT OF THE CITY OF LANSING, CITY OF INGHAM COUNTY, MICHIGAN, CONTAINING PART OF LOTS #1 AND 2, AND ALL OF LOTS #3 AND 4 OF SAID CLAYPOOL'S SUBDIVISION AND ALL OF LOTS #1, 3, 5 AND 6 OF SAID BLOCK #90 OF THE ORIGINAL PLAT OF THE CITY OF LANSING, MORE PARTICULARLY DESCRIBED AS BEGINNING AT THE NORTHWEST CORNER OF SAID BLOCK #4, CLAYPOOL'S SUBDIVISION; THENCE EASTERLY ALONG THE NORTH LINE OF SAID BLOCK 344.33 FEET; THENCE SOUTHERLY PARALLEL TO THE WEST LINE OF SAID BLOCK 198.00 FEET; THENCE EASTERLY PARALLEL TO THE NORTH LINE OF SAID BLOCK 92.26 FEET; THENCE NORTHERLY PARALLEL TO THE WEST LINE OF SAID BLOCK 198.00 FEET TO THE NORTH LINE OF SAID BLOCK; THENCE EASTERLY ALONG SAID NORTH LINE 140.92 FEET TO THE NORTHWEST CORNER OF SAID BLOCK #90 OF THE ORIGINAL PLAT; THENCE CONTINUING EASTERLY ON THE NORTH LINE OF SAID BLOCK 161.21 FEET TO THE EAST LINE OF SAID BLOCK; THENCE SOUTHERLY ALONG SAID EAST LINE 65.79 FEET TO THE SOUTHEAST CORNER OF LOT 1 OF SAID BLOCK; THENCE WESTERLY 160.56 FEET ON THE SOUTH LINE OF SAID LOT 1 TO THE WEST LINE OF SAID BLOCK; THENCE SOUTHERLY 66.60 FEET ON SAID WEST LINE TO THE NORTHWEST CORNER OF LOT 3 OF SAID BLOCK; THENCE EASTERLY 159.91 FEET ON THE NORTH LINE OF SAID LOT 3 TO THE EAST LINE OF SAID BLOCK; THENCE SOUTHERLY ON SAID EAST LINE 65.78 FEET TO THE NORTHEAST CORNER OF LOT 4; THENCE WESTERLY 159.26 FEET ALONG THE NORTH LINE OF LOT 4, THENCE SOUTHERLY 65.42 FEET ALONG THE WEST LINE OF SAID BLOCK TO THE NORTHWEST Corner OF LOT 5, THENCE EASTERLY 158.84 FEET ALONG THE NORTH LINE OF LOT 5 TO THE EAST LINE OF SAID BLOCK, THENCE SOUTHERLY 132.44 FEET ALONG SAID EAST LINE TO THE SOUTH LINE OF SAID BLOCK; THENCE WESTERLY ON SAID SOUTH LINE 157.33 FEET TO THE SOUTHEAST CORNER OF SAID LOT 2, BLOCK #4 OF CLAYPOOL'S SUBDIVISION; THENCE CONTINUING WESTERLY 178.75 FEET ON THE SOUTH LINE OF SAID BLOCK; THENCE NORTHERLY PARALLEL TO THE WEST LINE OF SAID BLOCK 148.50 FEET; THENCE WESTERLY PARALLEL TO THE SOUTH LINE OF SAID BLOCK 55.00 FEET; THENCE SOUTHERLY PARALLEL TO THE WEST LINE OF SAID BLOCK 148.50 FEET TO
THE SOUTH LINE OF SAID BLOCK; THENCE WESTERLY ON SAID SOUTH LINE 348.74 FEET TO THE WEST LINE OF SAID BLOCK; THENCE NORTHERLY ON SAID WEST LINE 396.00 FEET TO THE POINT OF BEGINNING, CONTAINING 5.63 ACRES. EXCEPT: A PARCEL OF LAND IN LOT 1, BLOCK # 4 OF CLAYPOOL'S SUBDIVISION CITY OF LANSING, INGHAM COUNTY, MICHIGAN, MORE PARTICULARLY DESCRIBED AS: COMMENCING AT THE SOUTHWEST CORNER OF SAID BLOCK # 4 CLAYPOOL'S SUBDIVISION; THENCE EASTERLY ALONG THE SOUTH LINE OF SAID BLOCK 348.74 FEET TO THE WEST LINE OF PARCEL # 33-01-01-17-279-131 FOR A PLACE OF BEGINNING; THENCE NORTHERLY ALONG THE WEST LINE OF SAID PARCEL 136.00 FEET, PARALLEL WITH SAID BLOCK # 4 OF CLAYPOOL'S SUBDIVISION CITY OF LANSING, INGHAM COUNTY, MICHIGAN; THENCE WESTERLY 56.99 FEET PARALLEL WITH THE SOUTH LINE OF SAID BLOCK; THENCE SOUTHERLY 136.00 FEET, PARALLEL WITH THE WEST LINE OF SAID BLOCK; THENCE EASTERLY 56.99 FEET, ALONG THE SOUTH LINE OF SAID BLOCK TO THE PLACE OF BEGINNING, CONTAINING 7,751 SQUARE FEET (0.18 ACRE'S) MORE OR LESS. EXCEPT: A PARCEL OF LAND IN LOT 1, BLOCK # 4 OF CLAYPOOL'S SUBDIVISION CITY OF LANSING, INGHAM COUNTY, MICHIGAN, MORE PARTICULARLY DESCRIBED AS COMMENCING AT THE SOUTHWEST CORNER OF SAID BLOCK # 4 CLAYPOOL'S SUBDIVISION; THENCE EASTERLY ALONG THE SOUTH LINE OF SAID BLOCK 235.75 FEET TO THE WEST LINE OF 804 OTTAWA STREET PARCEL # 33-01-01-17-279-802 FOR A PLACE OF BEGINNING; THENCE NORTHERLY ALONG THE WEST LINE OF SAID PARCEL 112.00 FEET, PARALLEL WITH SAID BLOCK # 4 OF CLAYPOOL'S SUBDIVISION CITY OF LANSING, INGHAM COUNTY, MICHIGAN; THENCE EASTERLY 56.00 FEET PARALLEL WITH THE SOUTH LINE OF SAID BLOCK; THENCE SOUTHERLY 112.00 FEET, PARALLEL WITH THE WEST LINE OF SAID BLOCK; THENCE EASTERLY 56.00 FEET, ALONG THE SOUTH LINE OF SAID BLOCK TO THE PLACE OF BEGINNING, CONTAINING 6,272 SQUARE FEET (0.14 ACRE'S) MORE OR LESS 33-01-01-17-279-003, and, LOTS 2 BLOCK 90 ORIG PLAT, 33-01-01-16-155-013.

Approval of this Brownfield Plan will enable the Lansing Brownfield Redevelopment Authority to capture incremental tax increases which result from the redevelopment of the property to pay for costs associated therewith. Further information regarding this issue, including maps, plats, and a description of the brownfield plan will be available for public inspection and may be obtained from Karl Dorshimer – Director of Business Development, Lansing Economic Area Partnership, 1000 S. Washington Ave., Suite 201, Lansing, MI 48910, (517) 702-3387.

Chris Swope, City Clerk
City of Lansing
RE: Planned Residential Development #15-97015 (SP Investments Limited Partnership)

Dear Property Owner/Occupant:

This is to notify you that the Planning Commission of the Charter Township of Meridian will hold a public hearing regarding a request from SP Investments Limited Partnership to amend the Planned Residential Development (PRD #97015) sketch plan for the remaining 161.88 undeveloped acres of the Ember Oaks Preliminary Plat. The site is zoned RR (Rural Residential) with a Planned Residential Overlay. It is located on the north side of Jolly Road, approximately 3,400 feet east of Dobie Road.

The public hearing will be held during the Planning Commission’s May 18, 2015 regular meeting. The meeting will begin at 7:00 p.m. and will be held in the Town Hall Room of the Meridian Municipal Building, 5151 Marsh Road, Okemos, Michigan 48864 (517-853-4560).

The purpose of the public hearing is to give the Planning Commission an opportunity to hear all persons interested or involved in the request. Your comments may be made in writing addressed to Gail Oranchak, Principal Planner, 5151 Marsh Road, Okemos, Michigan, 48864, by email to oranchak@meridian.mi.us or at the meeting.

If you have any questions regarding this matter, please contact me at (517) 853-4564 or e-mail oranchak@meridian.mi.us.

Sincerely,

Gail Oranchak, AICP
Principal Planner
PLANNED RESIDENTIAL DEVELOPMENT (PRD) #15-97015 (SP INVESTMENTS LIMITED PARTNERSHIP)

A REQUEST TO AMEND THE PRD SKETCH PLAN FOR THE REMAINING 161.88 ACRES OF THE EMBER OAKS PRELIMINARY PLAT
To: Lorna Elliott
Subject: RE: FW: Advisory Committee Info

-----Original Message-----
From: Lorna Elliott [mailto:dogisluv@yahoo.com]
Sent: Thursday, May 07, 2015 9:51 AM
To: Angela Bouler; Bennett, Becky; Burns, Anne; TomHess; Maria Iliopoulos; Neilsen, John; Seltz, Andrew; Todd'Tennis; Teresa Lippert
Subject: Re: FW: Advisory Committee Info

To: Becky Bennett and ICACAB Members:

I regret to inform you that, for personal reasons, I am resigning from the Ingham County Animal Control Advisory Board effective today.

Please accept my apologies.

Sincerely,

Lorna A. Elliott-Egan
WHEREAS, the Ingham County Women’s Commission sponsored the 2015 Doris Carlice Essay Contest open to students in grades 9 through 12; and

WHEREAS, the official topic for the contest was “IF YOU COULD MAKE ONE CHANGE IN YOUR COMMUNITY, WHAT WOULD IT BE AND HOW WOULD YOU ACCOMPLISH IT?”; and

WHEREAS, it is important for young people to address issues in the community for them to empower themselves and others to make a change in regards to the issues; and

WHEREAS, Riley Gay has demonstrated this topic in her essay regarding her idea of creating a social club that included both special-needs students and "mainstream" students where they could get to know one another in a safe, friendly environment this would be accomplished through education and awareness as well as by developing a club and encouraging activities which would include everyone.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women’s Commission in honoring Riley Gay for her essay, “Initiating Change: Building Stronger Communities.”

BE IT FURTHER RESOLVED, that the Board wishes Riley continued success in all of her future endeavors.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOGNIZING KAYLEE HENDERSON AS THE SECOND PLACE WINNER OF THE 2015 INGHAM COUNTY WOMEN’S COMMISSION DORIS CARLICE ESSAY CONTEST

RESOLUTION # 15 -

WHEREAS, the Ingham County Women’s Commission sponsored the 2015 Doris Carlice Essay Contest open to students in grades 9 through 12; and

WHEREAS, the official topic for the contest was “IF YOU COULD MAKE ONE CHANGE IN YOUR COMMUNITY, WHAT WOULD IT BE AND HOW WOULD YOU ACCOMPLISH IT?”; and

WHEREAS, it is important for young people to address issues in the community for them to empower themselves and others to make a change in regards to the issues; and

WHEREAS, Kaylee Henderson has demonstrated this topic in her essay regarding her idea of creating a group to develop comradery, learning, and understanding between Students with English as a Second Language and assist with also providing additional resources to them in the furtherance of their education.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women’s Commission in honoring Kaylee Henderson for her essay, “Developing the Educational Success of Refugee Students.”

BE IT FURTHER RESOLVED, that the Board wishes Kaylee continued success in all of her future endeavors.

COUNTY SERVICES:  Yeas:  Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
                   Nays:  None    Absent:  None    Approved 5/05/15
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOGNIZING KYLIE KAYSER AS THE THIRD PLACE WINNER
OF THE 2015 INGHAM COUNTY WOMEN’S COMMISSION
DORIS CARLICE ESSAY CONTEST

RESOLUTION # 15 -

WHEREAS, the Ingham County Women’s Commission sponsored the 2015 Doris Carlice Essay Contest open to students in grades 9 through 12; and

WHEREAS, the official topic for the contest was “IF YOU COULD MAKE ONE CHANGE IN YOUR COMMUNITY, WHAT WOULD IT BE AND HOW WOULD YOU ACCOMPLISH IT?”; and

WHEREAS, it is important for young people to address issues in the community for them to empower themselves and others to make a change in regards to the issues; and

WHEREAS, Kylie Kayser has demonstrated this topic in her essay regarding building relationships and a stronger community with our fellow Ingham County residents by hosting community events, encouraging residents to fundraise for charities together, and encouraging friendliness as residents go about their daily activities.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women’s Commission in honoring Kylie Kayser for her essay, “Community Building.”

BE IT FURTHER RESOLVED, that the Board wishes Kylie continued success in all of her future endeavors.

COUNTY SERVICES:  Yeas:  Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
Nays:  None  Absent:  None  Approved 5/05/15
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOGNIZING BROOKE GALBREATH WITH AN HONORABLE MENTION IN THE 2015 INGHAM COUNTY WOMEN'S COMMISSION DORIS CARLICE ESSAY CONTEST

RESOLUTION # 15 -

WHEREAS, the Ingham County Women’s Commission sponsored the 2015 Doris Carlice Essay Contest open to students in grades 9 through 12; and

WHEREAS, the official topic for the contest was “IF YOU COULD MAKE ONE CHANGE IN YOUR COMMUNITY, WHAT WOULD IT BE AND HOW WOULD YOU ACCOMPLISH IT?”; and

WHEREAS, it is important for young people to address issues in the community for them to empower themselves and others to make a change in regards to the issues; and

WHEREAS, Brooke Galbreath has demonstrated this topic in her essay regarding the need for assistance to students in navigating through the challenges of applying for college, to address this issue a volunteer program could be established in order to match community volunteers up with students needing help in applying to colleges.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women’s Commission in honoring Brooke Galbreath for her essay.

BE IT FURTHER RESOLVED, that the Board wishes Brooke continued success in all of her future endeavors.

COUNTY SERVICES:  Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
Nays: None  Absent: None  Approved 5/05/15
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOGNIZING KATHERINE E. WAHL WITH AN HONORABLE MENTION IN THE 2015 INGHAM COUNTY WOMEN’S COMMISSION DORIS CARLICE ESSAY CONTEST

RESOLUTION # 15 -

WHEREAS, the Ingham County Women’s Commission sponsored the 2015 Doris Carlice Essay Contest open to students in grades 9 through 12; and

WHEREAS, the official topic for the contest was “IF YOU COULD MAKE ONE CHANGE IN YOUR COMMUNITY, WHAT WOULD IT BE AND HOW WOULD YOU ACCOMPLISH IT?”; and

WHEREAS, it is important for young people to address issues in the community for them to empower themselves and others to make a change in regards to the issues; and

WHEREAS, Katherine E. Wahl has demonstrated this topic in her essay regarding developing the arts in her small town by educating individuals on the importance of all arts and working to provide individuals that have an interest with the resources to be able to practice and develop their talents and skills.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women’s Commission in honoring Katherine E. Wahl for her essay, “Making a Change in my Community.”

BE IT FURTHER RESOLVED, that the Board wishes Katherine continued success in all of her future endeavors.

COUNTY SERVICES: Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
Nays: None  Absent: None  Approved 5/05/15
WHEREAS, the Ingham County Women’s Commission sponsored the 2015 Doris Carlice Essay Contest open to students in grades 9 through 12; and

WHEREAS, the official topic for the contest was “IF YOU COULD MAKE ONE CHANGE IN YOUR COMMUNITY, WHAT WOULD IT BE AND HOW WOULD YOU ACCOMPLISH IT?”; and

WHEREAS, it is important for young people to address issues in the community for them to empower themselves and others to make a change in regards to the issues; and

WHEREAS, Lisa Ng has demonstrated this topic in her essay regarding the need for more education and encouragement of individuals to obtain their vaccinations to prevent disease, this would be accomplished through education and marketing to encourage individuals to obtain their vaccinations and prevent the spread of viruses.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women’s Commission in honoring Lisa Ng for her essay titled “A Healthier Community.”

BE IT FURTHER RESOLVED, that the Board wishes Lisa continued success in all of her future endeavors.

COUNTY SERVICES: Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
Nays: None  Absent: None  Approved 5/05/15
AGENDA ITEM NO. 11

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOGNIZING NICOLE HEFTY WITH AN HONORABLE MENTION IN THE 2015 INGHAM COUNTY WOMEN’S COMMISSION DORIS CARLICE ESSAY CONTEST

RESOLUTION # 15 -

WHEREAS, the Ingham County Women’s Commission sponsored the 2015 Doris Carlce Essay Contest open to students in grades 9 through 12; and

WHEREAS, the official topic for the contest was “IF YOU COULD MAKE ONE CHANGE IN YOUR COMMUNITY, WHAT WOULD IT BE AND HOW WOULD YOU ACCOMPLISH IT?”; and

WHEREAS, it is important for young people to address issues in the community for them to empower themselves and others to make a change in regards to the issues; and

WHEREAS, Nicole Hefty has demonstrated this topic in her essay regarding developing an organization that would provide financial assistance to those who are in financial crisis, this organization would help families from experiencing a downward spiral when they experience an emergency in which they do not have the funds available to help them overcome it.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women’s Commission in honoring Nicole Hefty for her essay, “Assistance for Financial Crises”.

BE IT FURTHER RESOLVED, that the Board wishes Nicole continued success in all of her future endeavors.

COUNTY SERVICES: Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
Nays: None  Absent: None  Approved 5/05/15
WHEREAS, the Ingham County Board of Commissioners desires that maximum opportunity is extended to its citizens to have productive and useful lives; and

WHEREAS, people with criminal records suffer from pervasive discrimination in many areas of life, including employment, housing, education, and eligibility in many forms of social benefits; and

WHEREAS, according to Jeff Manza, Melissa Thompson, and Cristopher Uggen, authors of *Crime, Class, and Reintegration: The Socioeconomic, Familial, and Civic Lives of Offenders*, at least 13 million people nationwide experience lifelong discrimination because of past convictions; and

WHEREAS, according to the Michigan State Police Criminal Justice Information Center, 8,179 were booked into the Ingham County Jail in 2013; and

WHEREAS, according to the Michigan Prisoner Re-Entry Program (MPRI), each year more than 10,000 prisoners are released from the Michigan Department of Corrections; 8,500 of them being paroled; and

WHEREAS, numerous national, state, and local studies have found that for re-entry to be successful, removal of obstacles to employment and/or other legal income producing opportunities must be a priority; and

WHEREAS, it is the policy of Ingham County to prohibit discrimination on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, disability, height, weight, marital status, age or political affiliation; and

WHEREAS, arrest and incarceration rates are disproportionally high for African American and Hispanic men in the United States; and

WHEREAS, Resolution #13-368 to adopt a revised Equal Opportunity Employment Plan, reemphasized the Board of Commissioners’ goal to recruit and maintain a highly qualified and diverse workforce in an effort to provide the highest quality of service to its constituents, as well as to provide equal opportunity in its employment on the basis of merit and fitness; and

WHEREAS, the removal of inquiries into prior criminal history from the face of an application for employment does not preclude subsequent consideration of an applicant’s relevant criminal history when appropriate.

THEREFORE BE IT RESOLVED, that the Board of Commissioners directs the Human Resources Department to review and where appropriate revise current policies and procedures to assure the County practice that people
who have been in prison or convicted of criminal activity are not excluded from an equal opportunity to obtain County employment unless based upon an individualized assessment, is job related or consistent with business necessity, or is otherwise required by law.

BE IT FURTHER RESOLVED, that the Board of Commissioners directs the Human Resources Department to remove the requirement that applicants disclose past convictions on the preliminary application for County employment unless otherwise required by local, state, or federal law.

BE IT FURTHER RESOLVED, that this resolution shall not apply to positions under the authority of County elected officials unless the elected official assents to application of this resolution to such positions.

BE IT FURTHER RESOLVED, that this policy nor resolution are not intended to nor does it create a private civil right of action.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
   Nays: None   Absent: Koenig   Approved 5/05/15
WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated April 22, 2015 as submitted.

COUNTY SERVICES: **Yea**: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville  
**Nay**: None  
**Absent**: None  
**Approved 5/05/15**
## INGHAM COUNTY ROAD DEPARTMENT

**LIST OF CURRENT PERMITS ISSUED**

**DATE:** April 22, 2015

<table>
<thead>
<tr>
<th>R/W PERMIT#</th>
<th>R/W APPLICANT/CONTRACTOR</th>
<th>R/W WORK</th>
<th>R/W LOCATION</th>
<th>R/W CITY/TWP.</th>
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<td>WAVERLY RD BET LANSING RD &amp; ST JOSEPH ST</td>
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<td>2015-153</td>
<td>EDS IRRIGATION</td>
<td>ANNUAL LAWN SPRINKLER</td>
<td>VARIOUS</td>
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<td>2015-154</td>
<td>SCARLETT EXCAVATING</td>
<td>WATERMAIN</td>
<td>VANNETER RD</td>
<td>WILLIAMSTOWN</td>
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MAY 12, 2015
AGENDA ITEM NO. 14

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE AGREEMENT FOR WORK IN COUNTY ROAD RIGHT OF WAY BY FERLEY CONSOLIDATED DRAIN DRAINAGE DISTRICT

RESOLUTION # 15 -

Minutes of a regular meeting of the Board of Commissioners of Ingham County, Michigan, held in the Ingham County Courthouse, Mason, Michigan, on May 12, 2015, at 6:30 p.m., local time.

PRESENT: Commissioners

ABSENT: Commissioners

The following resolution was offered by Commissioner _______________ and supported by Commissioner: _______________

WHEREAS, as a result of concerns for a more efficient and cost-effective administration and maintenance of drainage in the Ferley Drain; the Ferley & Branches Drain; the Hearthside Acres Branch of Ferley Drain; the Branch No. 6 Ferley Drain; the Branch No. 7 of Ferley and Branches Drain; the Ferley Extension Drain; the Ferley, Sycamore Shores Branch Drain; the Ferley, Dutch Meadows Relief Drain; and the Ferley Drain Drainage District, Keller’s Ridge Branch Drain, a Petition, dated June 18, 2013, for consolidation of the Drains and Drainage Districts and for the adding of lands not within the existing drainage districts; and for improvements, including relocating, extending, adding branches and a relief drain and/or relocating along a highway (hereinafter “Improvements”) to the consolidated drain to be known and designated as the Ferley Consolidated Drain (hereinafter “Drain”) was filed by Delhi Charter Township, as a municipality that shall be liable to assessment at-large for benefits of such work; and

WHEREAS, an Order of Necessity was entered on September 10, 2013, determining that the Improvements petitioned therefore are necessary and conducive to the public health, convenience or welfare, and that the Drain should be improved and that Improvements to the Drain are necessary for the protection of the public health in Delhi Charter Township; and

WHEREAS, said Improvements entail consolidating, establishing, operating, maintaining, and improving the Drain in the public road rights-of-way under the control and jurisdiction of the Ingham County Road Department (hereinafter, the “ICRD”), for which permission must be obtained from the ICRD pursuant to Section 321 of the Drain Code of 1956, MCL 280.321; and

WHEREAS, the Drain Commissioner has requested that the ICRD grant permission to the Drain for the Improvements as outlined herein in road rights-of-way under the jurisdiction of the ICRD, which does not include any construction activity under this petition, in accordance with the terms of the agreement to be executed.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners on behalf of the ICRD approves entering into an agreement with the Ingham County Drain Commissioner on behalf of the Ferley Consolidated Drain Drainage District to grant license and permission to said Drainage District, its assigns and successors in interest, for purposes of consolidating, establishing, operating, maintaining, and improving the Drain, and to allow said Drain to occupy any and all granted road rights-of-way held by the ICRD necessary for the consolidating, establishing, operating, maintaining, and improving of the Drain, subject to and conditioned upon permission by the ICRD.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

YEAS: Commissioners _______________________________________________________________

NAYS: Commissioners _______________________________________________________________

ABSTAIN: Commissioners __________________________________________________________

COUNTY SERVICES: Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
Nays: None Absent: None Approved 5/05/15

RESOLUTION DECLARED ADOPTED.

Barb Byrum, Clerk
County of Ingham

STATE OF MICHIGAN )
) SS
COUNTY OF INGHAM )

I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the “County”) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on May 12, 2015, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 12th day of May, 2015.

Barb Byrum, Clerk
County of Ingham
MAY 12, 2015
AGENDA ITEM NO. 15

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE AGREEMENT FOR WORK IN COUNTY ROAD RIGHT OF WAY BY GROVENBURG AND MENER CONSOLIDATED DRAIN DRAINAGE DISTRICT

RESOLUTION # 15 -

Minutes of a regular meeting of the Board of Commissioners of Ingham County, Michigan, held in the Ingham County Courthouse, Mason, Michigan, on May 12, 2015, at 6:30 p.m., local time.

PRESENT: Commissioners

_____________________________________

_____________________________________

ABSENT: Commissioners

_____________________________________

The following resolution was offered by Commissioner ____________ and supported by Commissioner:

____________________

WHEREAS, as a result of concerns for a more efficient and cost-effective administration and maintenance of drainage in the Abbott Brothers Drain; the Allen Drain; the Binkley Drain; the Blakslee Drain; the Stephen Pratt Drain; the Evergreen Village Drain; the Grovenberg & Menger Drain; the North Branch of The Grovenburg and Minger Drain; the Grovenburg Drain, Branch #1 Drain; the Grovenburg & Menger Br.1 Drain; the Grovenburg & Menger, Glenmoor Branch Drain; the Grovenburg & Menger, Royal Crescent Branch Drain; the Grovenburg and Menger Drain Drainage District, English Meadows Branch Drain; the Grovenburg & Menger Drain Drainage District, Deerfield Estates Branch Drain; the Grovenburg & Menger Drain Drainage District, Meadow Ridge No. 4 Branch Drain; the Grovenberg Drain; the Grovenburg, Royal Crescent Drain; the Grovenburg Drain Drainage District, Country View Estates Branch Drain; the Heather Haven Branch of Grovenburg and Menger Drain; the Siebert Branch of Heather Haven Drain; the Lesney Drain; the Mack and Swagler Drain; and the Menger, Meadow Ridge Branch Drain, a Petition, dated June 18, 2013, for consolidation of the Drains and Drainage Districts and for the adding of lands not within the existing drainage districts; and for improvements, including relocating, extending, adding branches and a relief drain and/or relocating along a highway (hereinafter “Improvements”) to the consolidated drain to be known and designated as the Grovenburg and Menger Consolidated Drain (hereinafter “Drain”) was filed by Delhi Charter Township, as a municipality that shall be liable to assessment at-large for benefits of such work; and

WHEREAS, an Order of Necessity was entered on September 4, 2013, determining that the Improvements petitioned therefore are necessary and conducive to the public health, convenience or welfare, and that the Drain should be improved and that Improvements to the Drain are necessary for the protection of the public health in Delhi Charter Township; and

WHEREAS, said Improvements entail consolidating, establishing, operating, maintaining, and improving the Drain in the public road rights-of-way under the control and jurisdiction of the Ingham County Road Department (hereinafter, the “ICRD”), for which permission must be obtained from the ICRD pursuant to Section 321 of the Drain Code of 1956, MCL 280.321; and
WHEREAS, the Drain Commissioner has requested that the ICRD grant permission to the Drain for the Improvements as outlined herein in road rights-of-way under the jurisdiction of the ICRD, which does not include any construction activity under this petition, in accordance with the terms of the agreement to be executed.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners on behalf of the ICRD approves entering into an agreement with the Ingham County Drain Commissioner on behalf of the Grovenburg and Menger Consolidated Drain Drainage District to grant license and permission to said Drainage District, its assigns and successors in interest, for purposes of consolidating, establishing, operating, maintaining, and improving the Drain, and to allow said Drain to occupy any and all granted road rights-of-way held by the ICRD necessary for the consolidating, establishing, operating, maintaining, and improving of the Drain, subject to and conditioned upon permission by the ICRD.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

YEAS: Commissioners

NAYS: Commissioners

ABSTAIN: Commissioners

COUNTY SERVICES: Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
Nays: None   Absent: None   Approved 5/05/15

RESOLUTION DECLARED ADOPTED.

Barb Byrum, Clerk
County of Ingham

STATE OF MICHIGAN )
) SS
COUNTY OF INGHAM )

I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the “County”) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on May 12, 2015, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 12th day of May, 2015.

Barb Byrum, Clerk
County of Ingham
Minutes of a regular meeting of the Board of Commissioners of Ingham County, Michigan, held in the Ingham County Courthouse, Mason, Michigan, on May 12, 2015, at 6:30 p.m., local time.

PRESENT: Commissioners

ABSENT: Commissioners

The following resolution was offered by Commissioner ___________ and supported by Commissioner: ____________

WHEREAS pursuant to a petition filed with the Drain Commissioner of the County of Ingham, State of Michigan (the “Drain Commissioner”), proceedings have been taken under the provisions of Act 40, Public Acts of Michigan, 1956, as amended (the “Act”), for the making of certain intra-county drain improvements referred to as the Mud Creek Drain Maintenance and Improvement Project (the “Project”), which is being undertaken by the Mud Creek Drain Drainage District (the “Drainage District”) in a Special Assessment District (the “Special Assessment District”) established by the Drainage District; and

WHEREAS, the Project is necessary for the protection of the public health, and in order to provide funds to pay the costs of the Project, the Drain Commissioner intends to issue the Drainage District’s bonds (the “Bonds”) in an amount not to exceed $2,325,000 pursuant to the Act; and

WHEREAS, the principal of and interest on the Bonds will be payable from assessments to be made upon public corporations and/or benefited properties in the Special Assessment District; and

WHEREAS, the Ingham County Board of Commissioners (the “Board”) may, by resolution adopted by a majority of the members of the Board, pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds pursuant to Section 276 of the Act; and

WHEREAS, the pledge of the full faith and credit of the County to the Bonds will reduce the cost of financing the Project and will be a benefit to the people of the County.

NOW, THEREFORE, IT IS RESOLVED as follows:

1. The County pledges its full faith and credit for the prompt payment of the principal of and interest on the Bonds in a par amount not to exceed $2,325,000. The County shall immediately advance sufficient moneys from County funds, as a first budget obligation, to pay the principal of and interest on any of the Bonds should the Drainage District fail to pay such amounts when due. The County shall, if necessary, levy
a tax on all taxable property in the County, to the extent other available funds are insufficient to pay the principal of and interest on the Bonds when due.

2. Should the County advance County funds pursuant to the pledge made in this Resolution, the amounts shall be repaid to the County from assessments or reassessments made upon benefited properties in the Special Assessment District as provided in the Act.

3. The Chairperson of the Board, the County Clerk, the County Treasurer and any other official of the County, or any one or more of them (“Authorized Officers”), are authorized and directed to take all actions necessary or desirable for the issuance of the Bonds and to execute any documents or certificates necessary to complete the issuance of the Bonds, including, but not limited to, any applications including the Michigan Department of Treasury, Application for State Treasurer’s Approval to Issue Long-Term Securities, any waivers, certificates, receipts, orders, agreements, instruments, and any certificates relating to federal or state securities laws, rules, or regulations and to participate in the preparation of a preliminary official statement and a final official statement for the Bonds and to sign such documents and give any approvals necessary therefor.

4. Any one of the Authorized Officers is hereby authorized to execute a certificate of the County to comply with the continuing disclosure undertaking of the County with respect to the Bonds pursuant to paragraph (b)(5) of SEC Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the “Continuing Disclosure Certificate”). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

5. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded to the extent of the conflict.

YEAS: Commissioners

NAYS: Commissioners

ABSTAIN: Commissioners

COUNTY SERVICES: Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
Nays: None Absent: None Approved 5/05/15

FINANCE: Yeas: Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert
Nays: None Absent: None Approved 5/06/15

RESOLUTION DECLARED ADOPTED.

Barb Byrum, Clerk
County of Ingham
I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the “County”) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on May 12, 2015, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my signature this ___ day of May, 2015.

______________________________
Barb Byrum, Clerk
County of Ingham
WHEREAS, the Ingham County Drain Commissioner (ICDC) desires to reorganize the drain operations and maintenance functions within his office due to the increased responsibility and complexity involved with these functions and to more efficiently and cost-effectively provide for county and intercounty drain infrastructure that is suitable to support growth and economic development and serve the municipalities, citizens, and businesses of Ingham County; and

WHEREAS, the ICDC proposes to create through reorganization a new position of Supervisor of Drain Operations and Maintenance, one FTE, under the direct supervision of the ICDC or his assigned Deputy, and which Human Resources has determined to fall within the scope of the ICEA jobs and has classified at an ICEA level “9”; and

WHEREAS, the ICDC proposes to create through reorganization a new position of Coordinator of Drain Operations and Maintenance, one FTE, under the direct supervision of the Supervisor of Drain Operations and Maintenance, and which Human Resources has determined to fall within the scope of the ICEA jobs and has classified at an ICEA level “8”; and

WHEREAS, the ICDC proposes to create through reorganization a reclassified position of Drain Operations and Maintenance Lead Worker, one FTE, under the direct supervision of the Coordinator of Drain Operations and Maintenance, and which Human Resources has determined to be classified at an UAW level “H”, replacing the existing Drain Maintenance Lead Worker (red lined); and

WHEREAS, the ICDC proposes to create through reorganization a reclassified position of Drain Operations and Maintenance Worker, eight FTEs, under the direct supervision of the Coordinator of Drain Operations and Maintenance, and which Human Resources has determined to be classified at an UAW level “G”, replacing the existing Drain Maintenance Worker (UAW level “E”); and

WHEREAS, the Human Resources Department has reviewed the proposed reorganization, analyzed the responsibilities of each position, approved the new job descriptions, and submitted a New Classification Packet; and

WHEREAS, the ICEA and UAW representatives have reviewed and given their support to the proposed reorganization; and

WHEREAS, the Budget Department has reviewed the proposed reorganization and submitted a Personnel Cost Projection; and
WHEREAS, the funds to cover the costs of drain operations and maintenance, including the costs of compensation, fringe benefits, and other expenses associated with the personnel changes under the proposed reorganization, will come from non-general fund monies; and

WHEREAS, the County Services Committee and the Finance Committee have reviewed and discussed the proposed reorganization with the ICDC at a regular meeting of the committees and recommended approval of the proposed reorganization.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the reorganization of the Ingham County Drain Commissioner’s Office as proposed and outlined below:

1. Drain Operations and Maintenance Worker positions 275016, 275017, 275018, 275019, 275020, 275021 and 275022 have been reclassified from UAW level “E” ($33,509.30 to $39,913.50) to UAW level “G” ($37,438.13 to $44,637.73) and an additional identical position created.

2. The Drain Operations and Maintenance Lead Worker 275013 has been reclassified from a red lined position ($43,167.88) to a UAW level “H” ($39,609.08 to $47,248.40).

3. The newly created position of Coordinator of Drain Operations and Maintenance has been determined to fall within the scope of ICEA jobs and was classified at an ICEA level “8” ($55,172.68 to $66,233.45).

4. The newly created position of Supervisor of Drain Operations and Maintenance has been determined to fall within the scope of ICEA jobs and was classified at an ICEA level “9” ($60,341.75 to $72,437.78).

5. The red lined position of Drain Maintenance Supervisor 275012 ($47,680.95) has been eliminated.

BE IT FURTHER RESOLVED, that this reorganization shall go into effect on the date it is adopted by the Ingham County Board of Commissioners.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the budget and position allocation list in accordance with this resolution.

COUNTY SERVICES:  Yeas:  Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
Nays:  None  Absent:  None  Approved 5/05/15

FINANCE:  Yeas:  Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert
Nays:  None  Absent:  None  Approved 5/06/15
Introduced by the County Services and Finance Committees of the:

INGLEHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AWARDING A CONTRACT TO BOYNTON FIRE SERVICE TO PROVIDE FIRE PREVENTION SERVICES AT SEVERAL COUNTY FACILITIES

RESOLUTION # 15 -

WHEREAS, fire alarm testing, fire extinguisher and fire suppression services are required and necessary in the daily operations of our county facilities; and

WHEREAS, the following facilities will be provided with fire extinguisher and fire suppression services which includes fire extinguishers, sprinkler systems and kitchen hood suppression: Hilliard Building, Mason Courthouse, Annex, Jail and Sheriff’s Office, 55th District Court, Animal Control, Drain Office, Human Services Building, Veterans Memorial Courthouse/Grady Porter Building, Family Center, Youth Center, Potter Park Zoo, Willow Clinic, 911 Center, Forest Community Health Center, Road Department and the Fairgrounds; and

WHEREAS, the following facilities will be provided with annual fire alarm testing: Hilliard Building, Mason Courthouse, Jail and Sheriff’s Office, 55th District Court, Animal Control, Human Services Building, Veterans Memorial Courthouse/Grady Porter Building, Family Center, Youth Center, Road Department, 911 Center, Forest Community Health Center, Potter Park Zoo and the Fairgrounds; and

WHEREAS, after careful review of the bids, the Purchasing and Facilities Departments both agree that a contract be awarded to Boynton Fire, a registered, local vendor who submitted the lowest responsive and responsible annual bid of $17,774.45 which reflects payment of the living wage; and

WHEREAS, the contract term will be for three (3) years beginning May 1, 2015 through April 30, 2018 with an option to renew for an additional two (2) years bearing a mutual agreement between Ingham County and Boynton Fire; and

WHEREAS, the funds for said services are located within the appropriate 931100 maintenance contractual operating budgets.

THEREFORE BE IT RESOLVED, the Ingham County Board Commissioners authorizes awarding a contract to Boynton Fire Service, 1031 Northcrest, Lansing, Michigan 48906 to provide fire prevention services at several county facilities for a not to exceed cost of $17,774.45 annually which reflects the payment of living wages.

BE IT FURTHER RESOLVED, the contract term will be for three (3) years beginning May 1, 2015 through April 30, 2018 with an option to renew for an additional two (2) years bearing a mutual agreement between Ingham County and Boynton Fire.
BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
Nays: None  Absent: None  Approved 5/05/15

FINANCE:  Yeas: Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert
Nays: None  Absent: None  Approved 5/06/15
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION FOR APPROVAL TO CLOSE ON
KOELLING, SCHWAB #2, FOGLE AND HAYNES #3 PROPERTIES

RESOLUTION # 15 -

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of farmland in Ingham County from the pressure of increasing residential and commercial development; and

WHEREAS, by Resolution #09-354, Ingham County established the Open Space Purchase of Development Rights Ordinance, charged with reducing sprawl and encouraging wise land use by purchasing development rights from owners of undeveloped rural land who might otherwise be forced by economic circumstances to develop their land; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has scored and ranked all applications received for the 2014; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has funding in place to close Permanent Conservation Easement Deeds on the Koelling, Schwab #2, Fogle and Haynes #3 properties.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves proceeding to close on the Koelling, Schwab #2, Fogle and Haynes #3 properties at a price not to exceed the amount listed in the chart below:

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<th>CE Price</th>
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<th>Federal</th>
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<td>$61,780.00</td>
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BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
    Nays: None    Absent: Koenig    Approved 5/05/15

FINANCE:  Yeas: Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert
    Nays: None    Absent: None    Approved 5/06/15
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO INCREASE THE LIABILITY SELF INSURANCE RETENTION TO $500,000

RESOLUTION # 15 -

WHEREAS, Ingham County has been self-insured with the Michigan Municipal Risk Management Association (MMRMA) for liability claims for the first $150,000 since 1986; and

WHEREAS, this amount has not been updated to reflect inflation and other risk factors; and

WHEREAS, with the assistance of MMRMA, the County’s administration has performed a review and is recommending that this self-insurance amount be increased to $500,000 effective July 1, 2015; and

WHEREAS, this change is anticipated to save over $200,000 in annual premium costs.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the County’s self-insurance retention amount with MMRMA be increased from $150,000 to $500,000 effective July 1, 2015.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any contract documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
Nays: None Absent: None Approved 5/05/15

FINANCE: Yeas: Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert
Nays: None Absent: None Approved 5/06/15
WHEREAS, the Road Department annually purchases approximately 10,000 to 18,000 tons of bituminous surface mixture (asphalt) for placement by Road Department crews in various road maintenance operations and in the Local Road Program; and

WHEREAS, the Road Department’s adopted 2015 budget includes in controllable expenditures, funds for this and other maintenance material purchases; and

WHEREAS, bids for maintenance asphalt were solicited and evaluated by the Ingham County Purchasing Department per Request for Proposals (RFP) #33-15, and it is their recommendation, with the concurrence of Road Department staff, to award this bid and purchase asphalt on an as-needed, unit price basis from all 3 responding bidders based on Road Department staff’s judgment as to which supplier is most advantageous to the County for any given operation based on combination of bid unit price, supplier proximity to the work being performed at the time and availability of required material.

THEREFORE BE IT RESOLVED, the Board of Commissioners accepts the bids, and authorizes the purchase of bituminous surface mixture (asphalt) on an as-needed, unit price basis from all three respondents to RFP #33-15 based on Road Department staff’s judgment as to which supplier is most advantageous to the County for any given operation based on combination of bid unit price, supplier proximity to the work being performed at the given time and availability of required material, as shown in the following table:

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Bituminous Mix 13A Approx. 12,000 Tons</th>
<th>Bituminous Mix 36A Approx. 6,000 Tons</th>
<th>Total Bid Price</th>
<th>Plant Location</th>
<th>Local</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lansing Asphalt / Division of Superior Asphalt, Inc.</td>
<td>$41.00 $492,000</td>
<td>$44.00 $264,000</td>
<td>$756,000</td>
<td>3888 S. Canal, Lansing MI</td>
<td>N</td>
</tr>
<tr>
<td>Michigan Paving &amp; Materials Company</td>
<td>$41.00 $492,000</td>
<td>$44.00 $264,000</td>
<td>$756,000</td>
<td>16777 Wood St, Lansing MI</td>
<td>N</td>
</tr>
<tr>
<td>Rieth Riley Construction Co., Inc.</td>
<td>$40.00 $480,000</td>
<td>$43.00 $258,000</td>
<td>$738,000</td>
<td>Kipp Rd, Mason OR Creyts Rd, Lansing</td>
<td>Y</td>
</tr>
</tbody>
</table>
BE IT FURTHER RESOLVED, that the Road Department and Purchasing Department are hereby authorized to execute purchase orders with all three above listed suppliers and purchase asphalt material as needed and budgeted.

COUNTY SERVICES: Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
    Nays: None Absent: None Approved 5/05/15

FINANCE: Yeas: Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert
    Nays: None Absent: None Approved 5/06/15
Introduced by the County Services and Finance Committees of the:

INGLEHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE EXTENSION OF AUTHORIZATION TO PURCHASE
THE 2015/2016 SEASONAL REQUIREMENT OF LIQUID DE-ICER FOR
THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 15 -

WHEREAS, the Road Department annually purchases approximately 10,000 to 15,000 gallons of liquid de-icer for use in winter maintenance operations; and

WHEREAS, the Road Department’s adopted 2015 budget includes in controllable expenditures, funds for this and other maintenance material purchases; and

WHEREAS, bids for liquid de-icer were solicited and evaluated by the Ingham County Purchasing Department per Request for Proposals (RFP) #80-14, and was authorized to award this bid to purchase liquid de-icer on an as-needed, unit price basis from Roadway Solutions Inc.; and

WHEREAS, given inflation in trucking costs, the Road Department expects that bidding this product for 2015/2016 would result in higher unit pricing than the price extension offered by Roadway Solutions Inc.; and

WHEREAS, it is therefore the recommendation of the Road Department and Purchasing Department to extend for 2015/2016, the authorization to purchase on an as-needed, unit price basis, liquid de-icer from Roadway Solutions Inc. at the unit price approved for RFP #80-14.

THEREFORE BE IT RESOLVED, the Board of Commissioners accepts the offer of extension, and authorizes the purchase of liquid de-icer on an as-needed, unit price basis from Roadway Solutions Inc. for the bid unit price of $0.78/gallon.

BE IT FURTHER RESOLVED, that the Road Department and Purchasing Department are hereby authorized to execute purchase orders consistent with this resolution.

COUNTY SERVICES:  Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
Nays: None  Absent: None  Approved 5/05/15

FINANCE:  Yeas: Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert
Nays: None  Absent: None  Approved 5/06/15
MAY 12, 2015
AGENDA ITEM NO. 23

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A FIRST PARTY CONSTRUCTION CONTRACT WITH
MICHIGAN PAVING & MATERIALS, A THIRD PARTY AGREEMENT WITH THE CHARTER
TOWNSHIP OF LANSING AND ANOTHER THIRD PARTY AGREEMENT WITH THE CITY OF
LANSING IN RELATION TO A ROAD RECONSTRUCTION PROJECT FOR MICHIGAN AVENUE
FROM 1500 FEET WEST OF WAVE RL ROAD TO 1500 FEET EAST OF CLARE STREET

RESOLUTION # 15 -

WHEREAS, the Ingham County Road Department (ICRD) received a State of Michigan, Road and Risk Reserve (RRR) funds, pursuant to Public Act 59 of 2013, to reconstruct Michigan Avenue from 1500 feet west of Waverly Road to 1500 feet east of Clare Street (Project); and

WHEREAS, the road work is needed to replace deteriorated pavement along Michigan Avenue, provide much needed sidewalk upgrades and water main work, and repair and update the City of Lansing’s sanitary sewer infrastructure under the roadway; and

WHEREAS, the Project will be undertaken pursuant to a contract between Ingham County, on behalf of the Road Department, and the recommended bidder Michigan Paving & Materials of Lansing, Michigan; and

WHEREAS, the County in turn per resolution 14-192 previously approved by the Board of Commissioners on May 13, 2014, already entered into an associated second party agreement with the State of Michigan/MDOT, consistent with the requirements of the Road and Risk Reserve (RRR) fund requirements; and

WHEREAS, the estimated construction costs for the Project are as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Road and Risk Reserve (RRR) funds</td>
<td>$1,700,000.00</td>
</tr>
<tr>
<td>Charter Township of Lansing (water main work)</td>
<td>$ 75,127.40</td>
</tr>
<tr>
<td>Charter Township of Lansing (sidewalk work)</td>
<td>$ 57,732.15</td>
</tr>
<tr>
<td>City of Lansing (sanitary sewer work)</td>
<td>$ 172,313.33</td>
</tr>
<tr>
<td></td>
<td>$2,005,172.88</td>
</tr>
</tbody>
</table>

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a construction contract with Michigan Paving & Materials, Lansing, Michigan to effect reconstruction of Michigan Avenue from 1500 feet west of Waverly Road to 1500 feet east of Clare Street for a total estimated cost of $2,005,172.88, consisting of $1,700,000.00 in State of Michigan Road and Risk Reserve funding, $132,859.55 of Charter Township of Lansing funding, and $172,313.33 in City of Lansing funding.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a third party agreement with the Charter Township of Lansing to pay for all actual costs associated with the Township desired water main and sidewalk work estimated to total $132,859.55.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a third party agreement with the City of Lansing to pay for all actual costs associated with the City desired sanitary sewer work estimated to total $172,313.33.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville  
Nays: None  Absent: None  Approved 5/05/15

FINANCE: Yeas: Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert  
Nays: None  Absent: None  Approved 5/06/15
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE FRATERNAL ORDER OF POLICE CAPITOL CITY LODGE NO. 141 - CORRECTIONS UNIT

RESOLUTION # 15 -

WHEREAS, an agreement has been reached between representatives of Ingham County and the FOP Capitol City Lodge No. 141 for the period January 1, 2015 through December 31, 2017; and

WHEREAS, the agreement has been ratified by the employees within the bargaining agreement; and

WHEREAS, the provisions of the agreement have been approved by the County Services and Finance Committees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and FOP Capitol City Lodge No. 141 for the period January 1, 2015 through December 31, 2017.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
Nays: None Absent: None Approved 5/05/15

FINANCE: Yeas: Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert
Nays: None Absent: None Approved 5/06/15
Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A TRANSFER OF CAPITAL IMPROVEMENT FUNDS
TO THE WOLF EXHIBIT PROJECT

RESOLUTION # 15 -

WHEREAS, Potter Park Zoo has made modifying the Wolf Exhibit its highest priority Capital Improvement Project item to accommodate the two new wolves the Zoo has received; and

WHEREAS, the Zoo would like to request a line item transfer of the balances from the Pathway Replacement Phase I Project, line item #258-69900-977000-1501Z with a balance of $25,917.00 and the Birdhouse North Exhibit Repairs Project, line item #258-69900-977000-1502Z with a balance of $50,000.00 to the Wolf Exhibit Project, line item #258-69900-977000-1514Z; and

WHEREAS, once the above transfers are complete, the funds for the Wolf Exhibit Project will be available in CIP line item #258-69900-977000-1514Z, which will have a balance of $75,917.00.

THEREFORE BE IT RESOLVED, the Board of Commissioners approves a transfer for a total of $75,917.00 from the above mentioned accounts into the approved Wolf Exhibit Project, CIP # 258-69900-977000-1514Z bringing the total balance in that account to $75,917.00.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to any necessary budget adjustments consistent with this resolution.

COUNTY SERVICES:  Yeas:  Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
                 Nays:  None   Absent: None   Approved 5/05/15

FINANCE:  Yeas:  Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert
          Nays:  None  Absent: None  Approved 5/06/15
WHEREAS, the Ingham County Board of Commissioners has adopted official policies and procedures to govern business travel and reimbursement (Resolution #10-327), and to set forth rules for use of a County-issued procurement card (Resolution #02-178); and

WHEREAS, a procedural conflict exists between these two policies for making airline reservations; and

WHEREAS, a conflict exists in the Business Travel and Reimbursement Policy regarding meal reimbursements; and

WHEREAS, the Ingham County Board of Commissioners seeks to establish consistency among and between official policies and procedures of County government.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves amendments to the Business Travel and Reimbursement Policy as follows:

J. Meal Allowance

Meal reimbursement calculations are provided in Section N.9.

N. Travel Arrangements

1. **General.** The Financial Services (FS) Department will have an employee trained in scheduling and purchasing air fare and hotel reservations. All airline tickets and hotel reservation will be made by this individual. The traveling employee will submit possible travel times and dates and the FS Department will attempt to find a cost beneficial arrangement within this schedule. If the traveling employee and the FS Department cannot agree on travel times and dates, then the matter will be referred to the Controller for resolution. The County will be liable for the employee’s travel expense and the direct billing for the County shall be for the employee only. Alternatively, these expenses can be provided through travel advances and normal reimburse procedures. These provisions shall apply only to traveling employees and shall not apply to air travel required for other functions such as witnesses required by the Prosecuting Attorney.

3. **Air Travel.** The policy of Ingham County is that airline travel by County employees on official business shall, whenever financially prudent, originate from Capital Region International Airport (CRIA). If a flight out of a neighboring airport can be found at a materially lower rate, the flight will be booked from that airport. If the CRIA flight exceeds
the cost of a flight from a neighboring airport by more than $100 for an individual or $200 for a group, the flight will be booked from the neighboring airport. The $100 or $200 difference is for the inclusive cost of the flight including mileage and parking.

The use of commercial airlines is permitted when it is to the advantage of the County as measured by both comparative travel costs and the time of the traveler. The FS Department should purchase the least expensive accommodations available on any one flight. Persons choosing to use first class transportation when tourist class is available shall be responsible for the additional cost of first class accommodations. First class fare will be allowable only when a ticket agency certifies that less expensive accommodations are not available. Such certification must accompany the reimbursement voucher.

9. **Meal Reimbursement.** The cost of meals while traveling is an allowable expense. If a meal is provided at the hotel or as part of the conference, no additional amount will be allowed. The actual cost of any meal will be reimbursed up to the cost of the U.S. General Services Administration Meals and Incidental Expense (M&IE). Appropriate detailed receipts must be submitted and maximum gratuity is 15%. No reimbursement for alcoholic beverages will be allowed.

Maximum per diem allowance will be prorated as shown on the table below:

<table>
<thead>
<tr>
<th>Departure Time</th>
<th>Return Time</th>
<th>Maximum Allowance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Before 8:00 a.m.</td>
<td>After 6:00 p.m.</td>
<td>100%</td>
</tr>
<tr>
<td>After 8:00 a.m.</td>
<td>After 6:00 p.m.</td>
<td>80%</td>
</tr>
<tr>
<td>Before 5:00</td>
<td>Before 5:00</td>
<td>50%</td>
</tr>
<tr>
<td>Before 8:00 a.m.</td>
<td>Before 5:00</td>
<td>30%</td>
</tr>
<tr>
<td>Before 12:00 Noon</td>
<td>Noon</td>
<td>0%</td>
</tr>
<tr>
<td>After 12:00 Noon</td>
<td>After 12:00</td>
<td>0%</td>
</tr>
</tbody>
</table>

The cost for any additional activities provided outside the conference will not be allowed. The above schedule is allowable only during the day of departure or return.

BE IT FURTHER RESOLVED that the Board of Commissioners hereby approves amendments to the Procurement Card Policy as follows:

C. Procurement Card Program Overview

8. Cardholder may use the procurement card for some travel costs if pre-approved by their department head. The travel costs that may be charged to their procurement card are: conference registration, hotel room charges and parking fees for applicable nights. All items must be pre-approved and documented with receipts upon return. All travel receipts must accompany cardholder’s procurement card statement along with any additional documentation required by the department head or financial card administrator.

**COUNTY SERVICES:** **Yea:** Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
Nays: None  Absent: None  Approved 5/05/15

FINANCE: Yea: Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert
Nays: None  Absent: None  Approved 5/06/15
Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING AN APPOINTMENT TO THE CAPITAL AREA DISTRICT LIBRARY BOARD

RESOLUTION # 15 -

WHEREAS, a vacancy exists on the Capital Area District Library Board; and

WHEREAS, the Human Services Committee interviewed applicants interested in serving on this Board.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints:

Jeff Croff, 2521 Kuerbitz, Lansing, 48906

to the Capital Area District Library Board to a term expiring April 15, 2016.

HUMAN SERVICES:  Yeas:  Nolan, Anthony, Banas, McGrain, Maiville, Case Naeyaert
Nays:  None  Absent: Tennis  Approved 5/04/15
Introduces by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING AN APPOINTMENT TO THE
HOUSING COMMISSION

RESOLUTION # 15 -

WHEREAS, a vacancy exists on the Housing Commission; and
WHEREAS, the Human Services Committee interviewed applicants interested in serving on this Board.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints:

Tina Bertram, 3882 Dobie Road, #304, Okemos, 48864

to the Housing Commission to a term expiring December 31, 2019.

HUMAN SERVICES: Yeas: Nolan, Anthony, Banas, McGrain, Maiville, Case Naeyaert
Nays: None    Absent: Tennis    Approved 5/04/15
WHEREAS, the Behavioral Risk Factor & Social Capital Survey (BRF&SC Survey) measures a number of health indicators and quality of life indices including: chronic diseases, cigarette and alcohol use, obesity and physical activity, neighborhood safety, and safe walking routes; and

WHEREAS, information from the BRF&SC Survey is used to gauge the number of uninsured and access to care is central to the Board of Commissioners’ goal of promoting access to care; and

WHEREAS, this year, with the support of Michigan Department of Health & Human Services (MDHHS), we will collect additional information to better inform our binge drinking prevention activities; and

WHEREAS, data from the BRF&SC Survey is central to the Community Indicators Project, a core component of the department’s strategy for informing the community about health status; and

WHEREAS, Ingham County and the Capital Area United Way executed a collaborative agreement in 2005, wherein the United Way arranges for consulting and contractual services in support of the Community Indicators Project; and

WHEREAS, the collaborative agreement was originally authorized in Resolution #05-148 and amended in Resolutions #06-205, #07-154, #08-239, #09-197, #10-023, #11-399, #13-16 and 14-226 and collaborative activities have continued since the agreement’s inception; and

WHEREAS, under this agreement the Capital Area United Way (CAUW) has coordinated funding from Barry-Eaton District Health Department, Mid-Michigan District Health Department, and Ingham County Health Department to administer the BRF&SC Survey; and

WHEREAS, this resolution will authorize an amendment to the agreement with CAUW and enable data collection to continue; and

WHEREAS, the amendment shall extend the agreement through September 30, 2015; and

WHEREAS, the amount of the amended contract shall remain the same, up-to $38,051 and the funds to support this collaboration are included in the Health Department’s 2015 budget; and

WHEREAS, the Health Officer has recommended that Ingham County Health Department continue its collaborative agreement with the Capital Area United Way.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the agreement with the Capital Area United Way in an amount not to exceed $38,051 to coordinate the Behavioral Risk Factor & Social Capital Survey through September 30, 2015.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Nolan, Anthony, Banas, McGrain, Maiville, Case Naeyaert
Nays: None
Absent: Tennis
Approved 5/04/15

FINANCE: Yeas: Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert
Nays: None
Absent: None
Approved 5/06/15
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENTER INTO A DIRECT BILLING AGREEMENT WITH EQUIAN, LLC
FOR THE TREATMENT OF UNACCOMPANIED MINORS

RESOLUTION # 15 -

WHEREAS, the Office of Refugee Resettlement (ORR), a division of the Department of Health and Human Services, is charged with the care of children who have arrived to the country with no parent or legal guardian (unaccompanied minors) through the Unaccompanied Alien Children’s Program; and

WHEREAS, the Unaccompanied Alien Children’s Program was previously administered by the Veterans Administration; and

WHEREAS, the Veterans Administration is no longer administering this program, so the ORR has engaged Equian, LLC to administer the provision of quality health care to unaccompanied alien children; and

WHEREAS, the Health Department has provided care to 109 unaccompanied minors through the Community Health Centers from the period January 1, 2014 through March 31, of 2015 and continues to provide health services to unaccompanied minors; and

WHEREAS, Equian, on behalf of the ORR has requested that the Health Department, as a previously participating medical provider of health services for unaccompanied alien minors, sign a new direct bill agreement in order to continue participation in the program; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports entering a direct billing agreement with Equian, LLC for the health care services provided to unaccompanied minors through the Community Health Centers; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize entering into a direct billing agreement with Equian, LLC for the health care services provided to unaccompanied minors through the Community Health Centers.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Equian, LLC in order to continue billing for the health care services provided to unaccompanied minors through the Community Health Centers.

BE IT FURTHER RESOLVED, Ingham County will be reimbursed by Equian LLC at 100% of Medicare rate and for any codes not reimbursable under CMS schedules, 80% of Usual & Customary rates.

BE IT FURTHER RESOLVED, that the agreement period is June 1, 2015 through May 31 2016 and will automatically renew on an annual basis unless terminated by either party.
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES:**  **Yeas:** Nolan, Anthony, Banas, McGrain, Maiville, Case Naeyaert  
**Nays:** None  
**Absent:** Tennis  
**Approved 5/04/15**

**FINANCE:**  **Yeas:** Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert  
**Nays:** None  
**Absent:** None  
**Approved 5/06/15**
MAY 12, 2015
AGENDA ITEM NO. 31

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE PURCHASE OF PATIENT SELF-SERVE KIOSKS FOR ADULT HEALTH SERVICES

RESOLUTION # 15 -

WHEREAS, the Health Department would like to purchase two patient self-serve kiosks to pilot at Cedar Community Health Center’s Adult Health Services; and

WHEREAS, patient self-serve kiosks support increased efficiency to respond to continued changes in health care delivery and better utilize staff time to meet these changing needs; and

WHEREAS, the total cost of two kiosks through OTech, Inc. are $7,000 each, for a total of $14,000, including hardware, software, set up and training; and

WHEREAS, the OTech, Inc. kiosks will also have an annual maintenance fee of $2,028 per year per kiosk; and

WHEREAS, $15,600 is included in the FY 2015 CIP budget for the purchase of patient self-serve kiosks; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports the purchase of two patient kiosks through OTech, Inc.; and

WHEREAS, the Health Officer recommends the Board of Commissioners authorize the purchase of the kiosks through OTech, Inc.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the purchase of two patient self-serve kiosks through OTech, Inc. for the cost of $7,000 each, for a total of $14,000, including hardware, software, set up and training.

BE IT FURTHER RESOLVED, that the purchase be paid through the $15,600 FY 2015 CIP funds allocated for the purchase of patient kiosks.

BE IT FURTHER RESOLVED, that the ongoing maintenance fees of $2,028 per year per kiosk be charged to health center revenues collected through the kiosks.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.
HUMAN SERVICES:  Yeas: Nolan, Anthony, Banas, McGrain, Maiville, Case Naeyaert  
Nays: None   Absent: Tennis   Approved 5/04/15

FINANCE:  Yeas: Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert  
Nays: None   Absent: None   Approved 5/06/15
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A SUBCONTRACT AGREEMENT WITH REDHEAD DESIGN

RESOLUTION # 15 -

WHEREAS, Resolution #14-413 previously authorized a grant agreement from the U.S. Department of Health and Human Services (HHS) Division of Health Resources and Services Administration (HRSA) in support of the Healthy Start Project; and

WHEREAS, the Health Department was awarded an amount of up to $532,933 for the period September 1, 2014 through May 31, 2015; and

WHEREAS, the Healthy Start Project’s goal is to improve perinatal outcomes, promote women’s health and eliminate racial disparities in Ingham County, Michigan utilizing a collective impact framework; and

WHEREAS, African-American women bear an undue disease burden with disproportionately high rates of infant mortality, with rates of 17.8 per 1,000 live births, as compared to the white infant mortality rates of 8.0 per 1,000 live births; and

WHEREAS, Resolution #13-350 authorized a subcontract agreement with Redhead Design Studio for the period of June 1, 2013 through May 31, 2014 for an amount up to $22,567; and

WHEREAS, updates and revisions to the photos, posters, and website design are essential to continue to share adequate and up-to-date information with our community partners, program participants, and other stakeholders.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a subcontract agreement with Redhead Design Studio to update the Healthy Start Project’s website, its design, and other marketing materials, including brochures, photos, and posters.

BE IT FURTHER RESOLVED, the period of the subcontract agreement shall be April 1, 2015 through May 31, 2015 for an amount up to $9,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Nolan, Anthony, Banas, McGrain, Maiville, Case Naeyaert
Nays: None Absent: Tennis Approved 5/04/15

FINANCE: Yeas: Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert
Nays: None Absent: None Approved 5/06/15
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A SOFTWARE AND SERVICE AGREEMENT WITH SIMBIOTE DEVELOPMENT FOR A PATIENT MANAGEMENT SYSTEM

RESOLUTION # 15 -

WHEREAS, through Resolution #14-393 the County accepted a $91,483 increase to the Health Department’s FY 2015 Health Center Program base award from the U.S. Department of Health and Human Services Health Resources and Services Administration for its recognition as a Patient Centered Medical Home; and

WHEREAS, the award was to support continued Patient Centered Medical Home activities and enhancements within the Community Health Centers; and

WHEREAS, Ingham Community Health Centers are moving toward achieving Stage 2 of Meaningful Data Use standards and Patient Centered Medical Home (PCMH) recognition across all health center sites; and

WHEREAS, the current electronic Patient Management/Electronic Health Record software utilized in the Community Health Centers (NextGen) lacks many key features necessary to manage patient populations across providers and systems; and

WHEREAS, additional software is needed to meet the increased demand for and complexity of patient management to support PCMH and Meaningful Use standards; and

WHEREAS, the Health Department reviewed three patient management systems and found Simbiote Development’s CareSentry product to be more robust that the other products at a third of the cost; and

WHEREAS, the total cost for 22 CareSentry licenses and 64 hours of setup and training through Simbiote Development is $41,900 with an annual maintenance fee of $5,225; and

WHEREAS, the cost of the CareSentry system will be covered through the PCMH recognition funds awarded to the Health Department through Health Resources and Services Administration; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports entering into a software license and services agreement with Simbiote Development for the CareSentry patient management system; and

WHEREAS, the Health Officer recommends the Board of Commissioners authorize a software license and services agreement with Simbiote Development for the CareSentry patient management system.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes entering into a software license and services agreement with Simbiote Development for the CareSentry patient management system.
BE IT FURTHER RESOLVED, that the agreement includes 22 CareSentry licenses, 64 hours of setup, and training through Simbiote Development for a total cost of $41,900 with an annual maintenance fee of $5,225, which shall automatically renew annually.

BE IT FURTHER RESOLVED, the cost of the CareSentry system will be covered through the PCMH recognition funds awarded to the Health Department through Health Resources and Services Administration.

BE IT FURTHER RESOLVED, that the Ingham County Controller/Administrator is authorized to make budget adjustments as necessary.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Nolan, Anthony, Banas, McGrain, Maiville, Case Naeyaert

**Nays:** None  **Absent:** Tennis  **Approved 5/04/15**

**FINANCE: Yeas:** Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert

**Nays:** None  **Absent:** None  **Approved 5/06/15**
MAY 12, 2015
AGENDA ITEM NO. 34

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE PURCHASE OF A REPORTING SERVER, MONITORS, AND AN UPGRADE TO THE PLAY BACK RECORDERS FOR USE WITH THE 9-1-1 COMPUTER AIDED DISPATCH SYSTEMS

RESOLUTION # 15 -

WHEREAS, the Ingham County Board of Commissioners has established a Consolidated 9-1-1 Emergency Dispatch Center that opened June 27, 2012; and

WHEREAS, the Ingham County Board of Commissioners has approved the purchase of a new TriTech computer aided dispatch system (Resolution #14-081) which was installed and implemented on April 14, 2015; and

WHEREAS, the 9-1-1 Director, IT staff and staff members working with the system have found the need for additional equipment, a reporting server to allow for increased efficiency of the system and larger monitors to increase the ease of use by staff members; and

WHEREAS, quotes have been received to add a reporting server and new larger monitors to the system totaling $35,768.48 from TriTech and Dell; and

WHEREAS, with the upgrade of the work station computers for the new CAD system, it was found that the updated programs needed to run CAD, as a result the play back recorders are no longer working at the work stations and the vendor, VanBelkum, indicates the only fix to the recorder system is an upgrade in the software to the latest version for a cost of $15,561.80.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract/purchase order to purchase a Reporting Server and Software from TriTech and thirty six monitors from Dell at a cost not to exceed $36,000 from the 9-1-1 Emergency Telephone Dispatch Services - 911 Fund balance.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contract/purchase order to purchase an upgrade to the NICE Recording System from VanBelkum, at a cost not to exceed $16,000.00 from the 9-1-1 Emergency Telephone Dispatch Services - 911 Fund balance.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract/purchase order documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS:  Yeas:  Tsernoglou, Koenig, Nolan, Schafer
                  Nay: None   Absent: Crenshaw, Celentino, Hope   Approved 4/30/15
FINANCE:  Yeas:  Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert
Nays:  None  Absent:  None  Approved 5/06/15