INGHAM COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING – 6:30 P.M.
COMMISSIONERS ROOM, COURTHOUSE
MASON, MICHIGAN

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. TIME FOR MEDITATION

V. APPROVAL OF THE MINUTES FROM MAY 12, 2015

VI. ADDITIONS TO THE AGENDA

VII. PETITIONS AND COMMUNICATIONS

1. A LETTER FROM CENTER PARK PRODUCTIONS REGARDING FUNDING FOR THE ECONOMIC DEVELOPMENT OF COMMON GROUND MUSIC FESTIVAL

2. A LETTER FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY REGARDING THEIR AIR QUALITY DIVISION’S PENDING NEW SOURCE REVIEW APPLICATION REPORT

3. A LETTER FROM THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES REGARDING THE CHILD CARE FUND MONITORING UNIT COMPLIANCE REPORT

4. AN EMAIL FROM SARA REEDY REGARDING HER RESIGNATION FROM THE WOMEN’S COMMISSION

5. INGHAM COUNTY FARMLAND AND OPEN SPACE PRESERVATION PROGRAM 2014 ANNUAL REPORT

6. INGHAM COUNTY PARKS 2014 ANNUAL REPORT

VIII. LIMITED PUBLIC COMMENT

IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

X. CONSIDERATION OF CONSENT AGENDA

XI. COMMITTEE REPORTS AND RESOLUTIONS

7. COUNTY SERVICES COMMITTEE - RESOLUTION HONORING DR. JOHNNY SCOTT ON HIS RETIREMENT FROM HOLT PUBLIC SCHOOLS
8. COUNTY SERVICES COMMITTEE - RESOLUTION CONGRATULATING DART BANK ON 90 YEARS OF COMMUNITY BANKING

9. COUNTY SERVICES COMMITTEE - RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT

10. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION AUTHORIZING A CONTINUING CONTRACT FOR MICROFILM AND INDEXING SERVICES FOR THE REGISTER OF DEEDS

11. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION AUTHORIZING THE PURCHASE OF A 36 MONTH SUPPORT SERVICE AGREEMENT (SSA) FOR THE NEW JAIL AUDIO SYSTEM

12. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH ANDERSON-FISCHER & ASSOCIATES FOR EXCAVATION SERVICES FOR IMPROVEMENTS TO THE “DONKEY” AND DRESSAGE ARENAS AT THE INGHAM COUNTY FAIRGROUNDS

13. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION AUTHORIZING A PURCHASE ORDER TO JH CONSTRUCTION TO INSTALL A BARRIER FREE SIDEWALK AROUND THE PERIMETER OF THE MASON COURTHOUSE

14. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION AUTHORIZING A CONTRACT FOR GRAVEL ROAD DUST CONTROL SERVICE FOR THE ROAD DEPARTMENT

15. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION AUTHORIZING THE PURCHASE OF 2015 SEASONAL REQUIREMENTS OF SMOOTH-LINED CORRUGATED POLYETHYLENE PIPE & HELICALLY CORRUGATED STEEL PIPE FOR THE ROAD DEPARTMENT

16. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO APPROVE A SECOND PARTY AGREEMENT BETWEEN THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) AND THE INGHAM COUNTY ROAD DEPARTMENT AND A THIRD PARTY AGREEMENT BETWEEN DELHI TOWNSHIP AND THE INGHAM COUNTY ROAD DEPARTMENT IN RELATION TO A FEDERALLY FUNDED PATHWAY PROJECT ALONG HOLT ROAD FROM KAHRES ROAD TO EIFERT ROAD

17. FINANCE COMMITTEE - RESOLUTION UPDATING VARIOUS FEES FOR COUNTY SERVICES

18. HUMAN SERVICES COMMITTEE - RESOLUTION HONORING DOAK BLOSS

19. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE AMENDMENT #2 TO THE 2014-2015 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH & HUMAN SERVICES
20. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE AMENDMENT #1 TO THE SUBCONTRACT WITH THE MICHIGAN PUBLIC HEALTH INSTITUTE (MPHI)

21. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION APPROVING CRITERIA FOR EVALUATING 2016 APPLICATIONS FOR COMMUNITY AGENCY FUNDING

22. LAW & COURTS COMMITTEE - RESOLUTION MAKING APPOINTMENTS TO THE ANIMAL CONTROL SHELTER ADVISORY COMMITTEE

23. LAW & COURTS COMMITTEE - RESOLUTION TO NAME SHERIFF’S OFFICE TRAINING ROOM A THE SGT. PAUL COLE TRAINING ROOM

24. LAW & COURTS AND FINANCE COMMITTEES - RESOLUTION TO ENTER INTO A CONTRACT WITH MID MICHIGAN KENNELS TO ACCEPT A DONATION OF A NEW K-9 DOG AND TRAINING FOR THE NEW K-9 HANDLER

25. LAW & COURTS AND FINANCE COMMITTEES - RESOLUTION TO PURCHASE 21 BODY CAMERAS FROM L3 MOBILE VISION, INC. USING HOMELAND SECURITY GRANT PROGRAM FUNDS

26. LAW & COURTS AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE INGHAM COUNTY CIRCUIT COURT TO ACCEPT DONATIONS FOR THE INGHAM COUNTY YOUTH CENTER PROGRAMS

XII. SPECIAL ORDERS OF THE DAY

XIII. PUBLIC COMMENT

XIV. COMMISSIONER ANNOUNCEMENTS

XV. CONSIDERATION AND ALLOWANCE OF CLAIMS

XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING
FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org
CALL TO ORDER

Chairperson McGrain called the May 12, 2015 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Anthony, Bahar-Cook, Banas, Celentino, Crenshaw, Hope, Koenig (arrived at 6:39 p.m.) Maiville, McGrain, Naeyaert, Nolan, Schafer, Tennis, and Tsernoglou

Members Absent: None

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson McGrain asked Pamela Kreiner, Chairperson of the Ingham County Women’s Commission, to lead the Board in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson McGrain asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES OF APRIL 28, 2015

Commissioner Crenshaw moved to approve the minutes of the April 28, 2015 meeting. Commissioner Hope seconded the motion.

The minutes were amended as follows in regard to the Petitions and Communications:


Letter from the Department Of Environmental Quality Regarding Air Quality Division’s Pending New Source Review Application Report. Vice Chairperson Hope accepted and placed on file.

Letter from the City of East Lansing Regarding the Third Amendment to TIF Plan 34 for West Village Brownfield Phase III. Vice Chairperson Hope referred the Letter to the Finance Committee.

Notice of Public Hearing from the City of East Lansing on the Adoption of the Third Amendment to Brownfield #4. Vice Chairperson Hope referred the Notice to the Finance Committee.

The motion to approve the minutes, as amended, carried unanimously. Absent: Commissioner Koenig.

ADDITIONS TO THE AGENDA
Chairperson McGrain asked for a motion from the Board on the following resolution that ordinarily would be referred to a Committee, but was to be considered by the Board immediately with a 2/3 vote:

Resolution Honoring Robert Kramer

Commissioner Nolan moved to consider the resolution. Commissioner Celentino seconded the motion.

The motion carried unanimously. Absent: Commissioner Koenig.

Chairperson McGrain stated that the Resolution Honoring Robert Kramer would be added to the Agenda as Agenda Item No. 35.

Chairperson McGrain stated that without objection, Agenda Item No. 23’s title as stated on the Agenda would be revised to reflect the resolution’s actual title as follows:

Agenda Item No. 23 - Resolution To Approve A First Party Construction Contract With Michigan Paving & Materials, A Third Party Agreement With The Charter Township Of Lansing And Another Third Party Agreement With The City Of Lansing In Relation To A Road Reconstruction Project For Michigan Avenue From 1500 Feet West Of Waverly Road To 1500 Feet East Of Clare Street Law And Courts And Finance Committees - Resolution Authorizing A Contract For 9-1-1 Public Safety Radio Communications Consulting Services With Brent Williams

PETITIONS AND COMMUNICATIONS

Notice of public hearing from the City of Lansing regarding Brownfield Plan #38A. Chairperson McGrain referred the Notice to the Finance Committee.

Letter from the Charter Township of Meridian regarding the planned residential development #15-97015. Chairperson McGrain referred the Letter to the Finance Committee.

Email from Lorna A. Elliott-Egan regarding her resignation from the Ingham County Animal Control Advisory Board. Accepted and placed on file.


PRESENTATION: MICHIGAN DEPARTMENT OF COMMUNITY HEALTH – ACCREDITATION CERTIFICATE

Mark Miller, Michigan Department of Health and Human Services Local Health Services Director, and Linda Vail, Health Officer, presented the Ingham County Health Department with Accreditation Certificates.

Commissioner Koenig arrived at 6:39 p.m.

LIMITED PUBLIC COMMENT

Maureen Hirten, Capital Area District Libraries Executive Director, addressed the Board of Commissioners. She introduced Debora Bloomquist, Capital Area District Libraries Board Chairperson. She provided an overview of the Capital Area District Libraries Annual Report 2014 and upcoming plans for 2015.
CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Maiville moved to adopt a consent agenda consisting of all action items except Agenda Item No. 5, 6, 7, 8, 9, 10, 11, 16, and 19. Commissioner Anthony seconded the motion.

The motion carried unanimously.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote.

Items voted on separately are so noted in the minutes.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOGNIZING RILEY GAY AS THE FIRST PLACE WINNER OF THE 2015 INGHAM COUNTY WOMEN’S COMMISSION DORIS CARLICE ESSAY CONTEST

RESOLUTION # 15 - 152

WHEREAS, the Ingham County Women’s Commission sponsored the 2015 Doris Carlce Essay Contest open to students in grades 9 through 12; and

WHEREAS, the official topic for the contest was “IF YOU COULD MAKE ONE CHANGE IN YOUR COMMUNITY, WHAT WOULD IT BE AND HOW WOULD YOU ACCOMPLISH IT?”; and

WHEREAS, it is important for young people to address issues in the community for them to empower themselves and others to make a change in regards to the issues; and

WHEREAS, Riley Gay has demonstrated this topic in her essay regarding her idea of creating a social club that included both special-needs students and "mainstream" students where they could get to know one another in a safe, friendly environment this would be accomplished through education and awareness as well as by developing a club and encouraging activities which would include everyone.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women’s Commission in honoring Riley Gay for her essay, “Initiating Change: Building Stronger Communities.”

BE IT FURTHER RESOLVED, that the Board wishes Riley continued success in all of her future endeavors.

COUNTY SERVICES:  Yeas:  Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
   Nays:  None   Absent:  None   Approved 5/05/15

Commissioner Celentino moved to adopt the resolution. Commissioner Crenshaw seconded the motion.

The motion carried unanimously.

Chairperson McGrain read the resolution into the record.

Commissioner Bahar-Cook and Ms. Kreiner presented the resolution to Riley Gay.
Respectfully submitted by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOGNIZING KAYLEE HENDERSON AS THE SECOND PLACE WINNER OF THE 2015 INGHAM COUNTY WOMEN’S COMMISSION DORIS CARLICE ESSAY CONTEST

RESOLUTION # 15 - 153

WHEREAS, the Ingham County Women’s Commission sponsored the 2015 Doris Carlice Essay Contest open to students in grades 9 through 12; and

WHEREAS, the official topic for the contest was “IF YOU COULD MAKE ONE CHANGE IN YOUR COMMUNITY, WHAT WOULD IT BE AND HOW WOULD YOU ACCOMPLISH IT?”; and

WHEREAS, it is important for young people to address issues in the community for them to empower themselves and others to make a change in regards to the issues; and

WHEREAS, Kaylee Henderson has demonstrated this topic in her essay regarding her idea of creating a group to develop comradery, learning, and understanding between Students with English as a Second Language and assist with also providing additional resources to them in the furtherance of their education.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women’s Commission in honoring Kaylee Henderson for her essay, “Developing the Educational Success of Refugee Students.”

BE IT FURTHER RESOLVED, that the Board wishes Kaylee continued success in all of her future endeavors.

COUNTY SERVICES:  Yeas:  Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville

Nays:  None  Absent:  None  Approved 5/05/15

Commissioner Celentino moved to adopt the resolution. Commissioner Crenshaw seconded the motion.

The motion carried unanimously.

Chairperson McGrain read the resolution into the record.

Commissioner Bahar-Cook and Ms. Kreiner presented the resolution to Kaylee Henderson.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOGNIZING KYLIE KAYSER AS THE THIRD PLACE WINNER OF THE 2015 INGHAM COUNTY WOMEN’S COMMISSION DORIS CARLICE ESSAY CONTEST

RESOLUTION # 15 - 154

WHEREAS, the Ingham County Women’s Commission sponsored the 2015 Doris Carlce Essay Contest open to students in grades 9 through 12; and

WHEREAS, the official topic for the contest was “IF YOU COULD MAKE ONE CHANGE IN YOUR COMMUNITY, WHAT WOULD IT BE AND HOW WOULD YOU ACCOMPLISH IT?”; and

WHEREAS, it is important for young people to address issues in the community for them to empower themselves and others to make a change in regards to the issues; and

WHEREAS, Kylie Kayser has demonstrated this topic in her essay regarding building relationships and a stronger community with our fellow Ingham County residents by hosting community events, encouraging residents to fundraise for charities together, and encouraging friendliness as residents go about their daily activities.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women’s Commission in honoring Kylie Kayser for her essay, “Community Building.”

BE IT FURTHER RESOLVED, that the Board wishes Kylie continued success in all of her future endeavors.

COUNTY SERVICES: Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
   Nays: None   Absent: None   Approved 5/05/15

Commissioner Celentino moved to adopt the resolution. Commissioner Crenshaw seconded the motion.

The motion carried unanimously.

Chairperson McGrain read the resolution into the record.

Commissioner Bahar-Cook and Ms. Kreiner presented the resolution to Kylie Kayser.
Introductions by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOGNIZING BROOKE GALBREATH WITH AN HONORABLE MENTION IN THE 2015 INGHAM COUNTY WOMEN’S COMMISSION DORIS CARLICE ESSAY CONTEST

RESOLUTION # 15 - 155

WHEREAS, the Ingham County Women’s Commission sponsored the 2015 Doris Carlice Essay Contest open to students in grades 9 through 12; and

WHEREAS, the official topic for the contest was “IF YOU COULD MAKE ONE CHANGE IN YOUR COMMUNITY, WHAT WOULD IT BE AND HOW WOULD YOU ACCOMPLISH IT?”; and

WHEREAS, it is important for young people to address issues in the community for them to empower themselves and others to make a change in regards to the issues; and

WHEREAS, Brooke Galbreath has demonstrated this topic in her essay regarding the need for assistance to students in navigating through the challenges of applying for college, to address this issue a volunteer program could be established in order to match community volunteers up with students needing help in applying to colleges.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women’s Commission in honoring Brooke Galbreath for her essay.

BE IT FURTHER RESOLVED, that the Board wishes Brooke continued success in all of her future endeavors.

COUNTY SERVICES:  Yeas:  Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
Nays:  None  Absent:  None  Approved 5/05/15

Commissioner Celentino moved to adopt the resolution. Commissioner Crenshaw seconded the motion.

The motion carried unanimously.

Chairperson McGrain read the resolution into the record.

Commissioner Bahar-Cook and Ms. Kreiner presented the resolution to Brooke Galbreath.
Resolutions

INTRODUCED BY THE COUNTY SERVICES COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOGNIZING KATHERINE E. WAHL WITH AN HONORABLE MENTION IN THE 2015 INGHAM COUNTY WOMEN’S COMMISSION DORIS CARLICE ESSAY CONTEST

RESOLUTION # 15 - 156

WHEREAS, the Ingham County Women’s Commission sponsored the 2015 Doris Carlice Essay Contest open to students in grades 9 through 12; and

WHEREAS, the official topic for the contest was “IF YOU COULD MAKE ONE CHANGE IN YOUR COMMUNITY, WHAT WOULD IT BE AND HOW WOULD YOU ACCOMPLISH IT?”; and

WHEREAS, it is important for young people to address issues in the community for them to empower themselves and others to make a change in regards to the issues; and

WHEREAS, Katherine E. Wahl has demonstrated this topic in her essay regarding developing the arts in her small town by educating individuals on the importance of all arts and working to provide individuals that have an interest with the resources to be able to practice and develop their talents and skills.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women’s Commission in honoring Katherine E. Wahl for her essay, “Making a Change in my Community.”

BE IT FURTHER RESOLVED, that the Board wishes Katherine continued success in all of her future endeavors.

COUNTY SERVICES: Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville

Nays: None

Absent: None

Approved 5/05/15

Commissioner Celentino moved to adopt the resolution. Commissioner Crenshaw seconded the motion.

The motion carried unanimously.

Chairperson McGrain read the resolution into the record.

Commissioner Bahar-Cook and Ms. Kreiner presented the resolution to Katherine E. Wahl.
Introducing by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOGNIZING LISA NG WITH AN HONORABLE MENTION IN THE 2015 INGHAM COUNTY WOMEN’S COMMISSION DORIS CARLICE ESSAY CONTEST

RESOLUTION # 15 - 157

WHEREAS, the Ingham County Women’s Commission sponsored the 2015 Doris Carlice Essay Contest open to students in grades 9 through 12; and

WHEREAS, the official topic for the contest was “IF YOU COULD MAKE ONE CHANGE IN YOUR COMMUNITY, WHAT WOULD IT BE AND HOW WOULD YOU ACCOMPLISH IT?”; and

WHEREAS, it is important for young people to address issues in the community for them to empower themselves and others to make a change in regards to the issues; and

WHEREAS, Lisa Ng has demonstrated this topic in her essay regarding the need for more education and encouragement of individuals to obtain their vaccinations to prevent disease, this would be accomplished through education and marketing to encourage individuals to obtain their vaccinations and prevent the spread of viruses.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women’s Commission in honoring Lisa Ng for her essay titled “A Healthier Community.”

BE IT FURTHER RESOLVED, that the Board wishes Lisa continued success in all of her future endeavors.

COUNTY SERVICES: Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
Nays: None   Absent: None   Approved 5/05/15

Commissioner Celentino moved to adopt the resolution. Commissioner Crenshaw seconded the motion.

The motion carried unanimously.

Chairperson McGrain read the resolution into the record.

Commissioner Bahar-Cook and Ms. Kreiner presented the resolution to Lisa Ng.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOGNIZING NICOLE HEFTY WITH AN HONORABLE MENTION IN THE 2015 INGHAM COUNTY WOMEN’S COMMISSION DORIS CARLICE ESSAY CONTEST

RESOLUTION # 15 - 158

WHEREAS, the Ingham County Women’s Commission sponsored the 2015 Doris Carlice Essay Contest open to students in grades 9 through 12; and

WHEREAS, the official topic for the contest was “IF YOU COULD MAKE ONE CHANGE IN YOUR COMMUNITY, WHAT WOULD IT BE AND HOW WOULD YOU ACCOMPLISH IT?”; and

WHEREAS, it is important for young people to address issues in the community for them to empower themselves and others to make a change in regards to the issues; and

WHEREAS, Nicole Hefty has demonstrated this topic in her essay regarding developing an organization that would provide financial assistance to those who are in financial crisis, this organization would help families from experiencing a downward spiral when they experience an emergency in which they do not have the funds available to help them overcome it.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women’s Commission in honoring Nicole Hefty for her essay, “Assistance for Financial Crises”.

BE IT FURTHER RESOLVED, that the Board wishes Nicole continued success in all of her future endeavors.

COUNTY SERVICES: Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
Nays: None   Absent: None   Approved 5/05/15

Commissioner Celentino moved to adopt the resolution. Commissioner Crenshaw seconded the motion.

The motion carried unanimously.

Chairperson McGrain read the resolution into the record.

Commissioner Bahar-Cook and Ms. Kreiner presented the resolution to Nicole Hefty.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION IN SUPPORT OF “BAN THE BOX” INITIATIVE REGARDING CRIMINAL BACKGROUND CHECKS

RESOLUTION # 15 - 159

WHEREAS, the Ingham County Board of Commissioners desires that maximum opportunity is extended to its citizens to have productive and useful lives; and

WHEREAS, people with criminal records suffer from pervasive discrimination in many areas of life, including employment, housing, education, and eligibility in many forms of social benefits; and

WHEREAS, according to Jeff Manza, Melissa Thompson, and Cristopher Uggen, authors of Crime, Class, and Reintegration: The Socioeconomic, Familial, and Civic Lives of Offenders, at least 13 million people nationwide experience lifelong discrimination because of past convictions; and

WHEREAS, according to the Michigan State Police Criminal Justice Information Center, 8,179 were booked into the Ingham County Jail in 2013; and

WHEREAS, according to the Michigan Prisoner Re-Entry Program (MPRI), each year more than 10,000 prisoners are released from the Michigan Department of Corrections; 8,500 of them being paroled; and

WHEREAS, numerous national, state, and local studies have found that for re-entry to be successful, removal of obstacles to employment and/or other legal income producing opportunities must be a priority; and

WHEREAS, it is the policy of Ingham County to prohibit discrimination on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, disability, height, weight, marital status, age or political affiliation; and

WHEREAS, arrest and incarceration rates are disproportionately high for African American and Hispanic men in the United States; and

WHEREAS, Resolution #13-368 to adopt a revised Equal Opportunity Employment Plan, reemphasized the Board of Commissioners’ goal to recruit and maintain a highly qualified and diverse workforce in an effort to provide the highest quality of service to its constituents, as well as to provide equal opportunity in its employment on the basis of merit and fitness; and

WHEREAS, the removal of inquiries into prior criminal history from the face of an application for employment does not preclude subsequent consideration of an applicant’s relevant criminal history when appropriate.
THEREFORE BE IT RESOLVED, that the Board of Commissioners directs the Human Resources Department to review and where appropriate revise current policies and procedures to assure the County practice that people who have been in prison or convicted of criminal activity are not excluded from an equal opportunity to obtain County employment unless based upon an individualized assessment, is job related or consistent with business necessity, or is otherwise required by law.

BE IT FURTHER RESOLVED, that the Board of Commissioners directs the Human Resources Department to remove the requirement that applicants disclose past convictions on the preliminary application for County employment unless otherwise required by local, state, or federal law.

BE IT FURTHER RESOLVED, that this resolution shall not apply to positions under the authority of County elected officials unless the elected official assents to application of this resolution to such positions.

BE IT FURTHER RESOLVED, that this policy nor resolution are not intended to nor does it create a private civil right of action.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
   Nays:  None   Absent:  Koenig   Approved 5/05/15

Adopted as part of the consent agenda.
MAY 12, 2015 REGULAR MEETING

ADMITTED - MAY 12, 2015
AGENDA ITEM NO. 13

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 15 - 160

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated April 22, 2015 as submitted.

COUNTY SERVICES: Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
Nays: None  Absent: None  Approved 5/05/15

Adopted as part of the consent agenda.
### LIST OF CURRENT PERMITS ISSUED

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<th>R/W PERMIT#</th>
<th>R/W APPLICANT /CONTRACTOR</th>
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</tbody>
</table>
INTRODUCED BY THE COUNTY SERVICES COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE AGREEMENT FOR WORK IN COUNTY ROAD RIGHT OF WAY BY FERLEY CONSOLIDATED DRAIN DRAINAGE DISTRICT

RESOLUTION # 15 - 161

WHEREAS, as a result of concerns for a more efficient and cost-effective administration and maintenance of drainage in the Ferley Drain; the Ferley & Branches Drain; the Hearthside Acres Branch of Ferley Drain; the Branch No. 6 Ferley Drain; the Branch No. 7 of Ferley and Branches Drain; the Ferley Extension Drain; the Ferley, Sycamore Shores Branch Drain; the Ferley, Dutch Meadows Relief Drain; and the Ferley Drain Drainage District, Keller’s Ridge Branch Drain, a Petition, dated June 18, 2013, for consolidation of the Drains and Drainage Districts and for the adding of lands not within the existing drainage districts; and for improvements, including relocating, extending, adding branches and a relief drain and/or relocating along a highway (hereinafter “Improvements”) to the consolidated drain to be known and designated as the Ferley Consolidated Drain (hereinafter “Drain”) was filed by Delhi Charter Township, as a municipality that shall be liable to assessment at-large for benefits of such work; and

WHEREAS, an Order of Necessity was entered on September 10, 2013, determining that the Improvements petitioned therefore are necessary and conducive to the public health, convenience or welfare, and that the Drain should be improved and that Improvements to the Drain are necessary for the protection of the public health in Delhi Charter Township; and

WHEREAS, said Improvements entail consolidating, establishing, operating, maintaining, and improving the Drain in the public road rights-of-way under the control and jurisdiction of the Ingham County Road Department (hereinafter, the “ICRD”), for which permission must be obtained from the ICRD pursuant to Section 321 of the Drain Code of 1956, MCL 280.321; and

WHEREAS, the Drain Commissioner has requested that the ICRD grant permission to the Drain for the Improvements as outlined herein in road rights-of-way under the jurisdiction of the ICRD, which does not include any construction activity under this petition, in accordance with the terms of the agreement to be executed.

Minutes of a regular meeting of the Board of Commissioners of Ingham County, Michigan, held in the Ingham County Courthouse, Mason, Michigan, on May 12, 2015, at 6:30 p.m., local time.

PRESENT: Commissioners Anthony, Bahar-Cook, Banas, Naeyaert, Celentino, Crenshaw, Hope, Koenig, Maiville, McGrain, Nolan, Schafer, Tennis, and Tsernoglou

ABSENT: None

The following resolution was offered by Commissioner Maiville and supported by Commissioner Anthony.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners on behalf of the ICRD approves entering into an agreement with the Ingham County Drain Commissioner on behalf of the Ferley Consolidated Drain Drainage District to grant license and permission to said Drainage District, its assigns and successors in interest, for purposes of consolidating, establishing, operating, maintaining, and improving the Drain, and to allow said Drain to occupy any and all granted road rights-of-way held by the ICRD necessary for the consolidating, establishing, operating, maintaining, and improving of the Drain, subject to and conditioned upon permission by the ICRD.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

YEAS: Commissioners Anthony, Bahar-Cook, Banas, Naeyaert, Celentino, Crenshaw, Hope, Koenig, Maiville, McGrain, Nolan, Schafer, Tennis, and Tsernoglou

NAYS: None

ABSTAIN: None

COUNTY SERVICES: Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville

Nays: None Absent: None Approved 5/05/15

Adopted as part of the consent agenda.

RESOLUTION DECLARED ADOPTED.

Barb Byrum, Clerk
County of Ingham

STATE OF MICHIGAN )
   ) SS
COUNTY OF INGHAM )

I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the “County”) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on May 12, 2015, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my signature this ___ day of May, 2015.

Barb Byrum, Clerk
County of Ingham
Minutes of a regular meeting of the Board of Commissioners of Ingham County, Michigan, held in the Ingham County Courthouse, Mason, Michigan, on May 12, 2015, at 6:30 p.m., local time.

PRESENT: Commissioners Anthony, Bahar-Cook, Banas, Naeyaert, Celentino, Crenshaw, Hope, Koenig, Maiville, McGrain, Nolan, Schafer, Tennis, and Tsernoglou

ABSENT: None

The following resolution was offered by Commissioner Maiville and supported by Commissioner Anthony.

WHEREAS, as a result of concerns for a more efficient and cost-effective administration and maintenance of drainage in the Abbott Brothers Drain; the Allen Drain; the Binkley Drain; the Blakslee Drain; the Stephen Pratt Drain; the Evergreen Village Drain; the Grovenberg & Menger Drain; the North Branch of The Grovenburg and Minger Drain; the Grovenburg Drain, Branch #1 Drain; the Grovenburg & Menger Br.1 Drain; the Grovenburg & Menger, Glenmoor Branch Drain; the Grovenburg & Menger, Royal Crescent Branch Drain; the Grovenburg and Menger Drain Drainage District, English Meadows Branch Drain; the Grovenburg & Menger Drain Drainage District, Deerfield Estates Branch Drain; the Grovenburg & Menger Drain Drainage District, Meadow Ridge No. 4 Branch Drain; the Grovenburg Drain; the Grovenburg, Royal Crescent Drain; the Grovenburg Drain Drainage District, Country View Estates Branch Drain; the Heather Haven Branch of Grovenburg and Menger Drain; the Siebert Branch of Heather Haven Drain; the Lesney Drain; the Mack and Swagler Drain; and the Menger, Meadow Ridge Branch Drain, a Petition, dated June 18, 2013, for consolidation of the Drains and Drainage Districts and for the adding of lands not within the existing drainage districts; and for improvements, including relocating, extending, adding branches and a relief drain and/or relocating along a highway (hereinafter “Improvements”) to the consolidated drain to be known and designated as the Grovenburg and Menger Consolidated Drain (hereinafter “Drain”) was filed by Delhi Charter Township, as a municipality that shall be liable to assessment at-large for benefits of such work; and

WHEREAS, an Order of Necessity was entered on September 4, 2013, determining that the Improvements petitioned therefore are necessary and conducive to the public health, convenience or welfare, and that the Drain should be improved and that Improvements to the Drain are necessary for the protection of the public health in Delhi Charter Township; and

WHEREAS, said Improvements entail consolidating, establishing, operating, maintaining, and improving the Drain in the public road rights-of-way under the control and jurisdiction of the Ingham County Road

ADOPTED - MAY 12, 2015
AGENDA ITEM NO. 15

RESOLUTION TO APPROVE AGREEMENT FOR WORK IN COUNTY ROAD RIGHT OF WAY BY GROVENBURG AND MENGER CONSOLIDATED DRAIN DRAINAGE DISTRICT

RESOLUTION # 15 - 162
Department (hereinafter, the “ICRD”), for which permission must be obtained from the ICRD pursuant to Section 321 of the Drain Code of 1956, MCL 280.321; and

WHEREAS, the Drain Commissioner has requested that the ICRD grant permission to the Drain for the Improvements as outlined herein in road rights-of-way under the jurisdiction of the ICRD, which does not include any construction activity under this petition, in accordance with the terms of the agreement to be executed.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners on behalf of the ICRD approves entering into an agreement with the Ingham County Drain Commissioner on behalf of the Grovenburg and Menger Consolidated Drain Drainage District to grant license and permission to said Drainage District, its assigns and successors in interest, for purposes of consolidating, establishing, operating, maintaining, and improving the Drain, and to allow said Drain to occupy any and all granted road rights-of-way held by the ICRD necessary for the consolidating, establishing, operating, maintaining, and improving of the Drain, subject to and conditioned upon permission by the ICRD.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

YEAS: Commissioners Anthony, Bahar-Cook, Banas, Naeyaert, Celentino, Crenshaw, Hope, Koenig, Maiville, McGrain, Nolan, Schafer, Tennis, and Tsernoglou

NAYS: None

ABSTAIN: None

COUNTY SERVICES: Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
Nays: None
Absent: None
Approved 5/05/15

Adopted as part of the consent agenda.

RESOLUTION DECLARED ADOPTED.

Barb Byrum, Clerk
County of Ingham
I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the “County”) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on May 12, 2015, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my signature this ___ day of May, 2015.

______________________________
Barb Byrum, Clerk
County of Ingham
MAY 12, 2015 REGULAR MEETING

ADOPTED - MAY 12, 2015
AGENDA ITEM NO. 16

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION PLEDGING FULL FAITH AND CREDIT
TO MUD CREEK DRAIN DRAINAGE DISTRICT BONDS

RESOLUTION # 15 - 163

Minutes of a regular meeting of the Board of Commissioners of Ingham County, Michigan, held in the Ingham County Courthouse, Mason, Michigan, on May 12, 2015, at 6:30 p.m., local time.

PRESENT: Commissioners Anthony, Bahar-Cook, Banas, Naeyaert, Celentino, Crenshaw, Hope, Koenig, Maiville, McGrain, Nolan, Schafer, Tennis, and Tsernoglou

ABSENT: None

The following resolution was offered by Commissioner Maiville and supported by Commissioner Anthony. WHEREAS pursuant to a petition filed with the Drain Commissioner of the County of Ingham, State of Michigan (the “Drain Commissioner”), proceedings have been taken under the provisions of Act 40, Public Acts of Michigan, 1956, as amended (the “Act”), for the making of certain intra-county drain improvements referred to as the Mud Creek Drain Maintenance and Improvement Project (the “Project”), which is being undertaken by the Mud Creek Drain Drainage District (the “Drainage District”) in a Special Assessment District (the “Special Assessment District”) established by the Drainage District; and

WHEREAS, the Project is necessary for the protection of the public health, and in order to provide funds to pay the costs of the Project, the Drain Commissioner intends to issue the Drainage District’s bonds (the “Bonds”) in an amount not to exceed $2,325,000 pursuant to the Act; and

WHEREAS, the principal of and interest on the Bonds will be payable from assessments to be made upon public corporations and/or benefited properties in the Special Assessment District; and

WHEREAS, the Ingham County Board of Commissioners (the “Board”) may, by resolution adopted by a majority of the members of the Board, pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds pursuant to Section 276 of the Act; and

WHEREAS, the pledge of the full faith and credit of the County to the Bonds will reduce the cost of financing the Project and will be a benefit to the people of the County.

NOW, THEREFORE, IT IS RESOLVED as follows:

1. The County pledges its full faith and credit for the prompt payment of the principal of and interest on the Bonds in a par amount not to exceed $2,325,000. The County shall immediately advance sufficient moneys from County funds, as a first budget obligation, to pay the principal of and interest on any of
the Bonds should the Drainage District fail to pay such amounts when due. The County shall, if necessary, levy a tax on all taxable property in the County, to the extent other available funds are insufficient to pay the principal of and interest on the Bonds when due.

2. Should the County advance County funds pursuant to the pledge made in this Resolution, the amounts shall be repaid to the County from assessments or reassessments made upon benefited properties in the Special Assessment District as provided in the Act.

3. The Chairperson of the Board, the County Clerk, the County Treasurer and any other official of the County, or any one or more of them (“Authorized Officers”), are authorized and directed to take all actions necessary or desirable for the issuance of the Bonds and to execute any documents or certificates necessary to complete the issuance of the Bonds, including, but not limited to, any applications including the Michigan Department of Treasury, Application for State Treasurer’s Approval to Issue Long-Term Securities, any waivers, certificates, receipts, orders, agreements, instruments, and any certificates relating to federal or state securities laws, rules, or regulations and to participate in the preparation of a preliminary official statement and a final official statement for the Bonds and to sign such documents and give any approvals necessary therefor.

4. Any one of the Authorized Officers is hereby authorized to execute a certificate of the County to comply with the continuing disclosure undertaking of the County with respect to the Bonds pursuant to paragraph (b)(5) of SEC Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the “Continuing Disclosure Certificate”). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

5. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded to the extent of the conflict.

YEAS: Commissioners Anthony, Bahar-Cook, Banas, Naeyaert, Celentino, Crenshaw, Hope, Koenig, Maiville, McGrain, Nolan, Schafer, Tennis, and Tsernoglou

NAYS: None

ABSTAIN: None

COUNTY SERVICES: Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville

Nays: None Absent: None Approved 5/05/15

FINANCE: Yeas: Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert

Nays: None Absent: None Approved 5/06/15

RESOLUTION DECLARED ADOPTED.

______________________________
Barb Byrum, Clerk
County of Ingham
Commissioner Celentino moved to adopt the resolution. Commissioner Hope seconded the motion.

The motion carried unanimously by roll call vote.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A REORGANIZATION
WITHIN THE INGHAM COUNTY DRAIN COMMISSIONER’S OFFICE

RESOLUTION # 15 - 164

WHEREAS, the Ingham County Drain Commissioner (ICDC) desires to reorganize the drain operations and maintenance functions within his office due to the increased responsibility and complexity involved with these functions and to more efficiently and cost-effectively provide for county and intercounty drain infrastructure that is suitable to support growth and economic development and serve the municipalities, citizens, and businesses of Ingham County; and

WHEREAS, the ICDC proposes to create through reorganization a new position of Supervisor of Drain Operations and Maintenance, one FTE, under the direct supervision of the ICDC or his assigned Deputy, and which Human Resources has determined to fall within the scope of the ICEA jobs and has classified at an ICEA level “9”; and

WHEREAS, the ICDC proposes to create through reorganization a new position of Coordinator of Drain Operations and Maintenance, one FTE, under the direct supervision of the Supervisor of Drain Operations and Maintenance, and which Human Resources has determined to fall within the scope of the ICEA jobs and has classified at an ICEA level “8”; and

WHEREAS, the ICDC proposes to create through reorganization a reclassified position of Drain Operations and Maintenance Lead Worker, one FTE, under the direct supervision of the Coordinator of Drain Operations and Maintenance, and which Human Resources has determined to be classified at an UAW level “H”, replacing the existing Drain Maintenance Lead Worker (red lined); and

WHEREAS, the ICDC proposes to create through reorganization a reclassified position of Drain Operations and Maintenance Worker, eight FTEs, under the direct supervision of the Coordinator of Drain Operations and Maintenance, and which Human Resources has determined to be classified at an UAW level “G”, replacing the existing Drain Maintenance Worker (UAW level “E”); and

WHEREAS, the Human Resources Department has reviewed the proposed reorganization, analyzed the responsibilities of each position, approved the new job descriptions, and submitted a New Classification Packet; and

WHEREAS, the ICEA and UAW representatives have reviewed and given their support to the proposed reorganization; and
WHEREAS, the Budget Department has reviewed the proposed reorganization and submitted a Personnel Cost Projection; and

WHEREAS, the funds to cover the costs of drain operations and maintenance, including the costs of compensation, fringe benefits, and other expenses associated with the personnel changes under the proposed reorganization, will come from non-general fund monies; and

WHEREAS, the County Services Committee and the Finance Committee have reviewed and discussed the proposed reorganization with the ICDC at a regular meeting of the committees and recommended approval of the proposed reorganization.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the reorganization of the Ingham County Drain Commissioner’s Office as proposed and outlined below:

1. Drain Operations and Maintenance Worker positions 275016, 275017, 275018, 275019, 275020, 275021 and 275022 have been reclassified from UAW level “E” ($33,509.30 to $39,913.50) to UAW level “G” ($37,438.13 to $44,637.73) and an additional identical position created.

2. The Drain Operations and Maintenance Lead Worker 275013 has been reclassified from a red lined position ($43,167.88) to a UAW level “H” ($39,609.08 to $47,248.40).

3. The newly created position of Coordinator of Drain Operations and Maintenance has been determined to fall within the scope of ICEA jobs and was classified at an ICEA level “8” ($55,172.68 to $66,233.45).

4. The newly created position of Supervisor of Drain Operations and Maintenance has been determined to fall within the scope of ICEA jobs and was classified at an ICEA level “9” ($60,341.75 to $72,437.78).

5. The red lined position of Drain Maintenance Supervisor 275012 ($47,680.95) has been eliminated.

BE IT FURTHER RESOLVED, that this reorganization shall go into effect on the date it is adopted by the Ingham County Board of Commissioners.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the budget and position allocation list in accordance with this resolution.

COUNTY SERVICES: Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville  
Nays: None  Absent: None  Approved 5/05/15

FINANCE: Yeas: Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert  
Nays: None  Absent: None  Approved 5/06/15

Adopted as part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AWARDING A CONTRACT TO BOYNTON FIRE SERVICE TO PROVIDE FIRE PREVENTION SERVICES AT SEVERAL COUNTY FACILITIES

RESOLUTION # 15 - 165

WHEREAS, fire alarm testing, fire extinguisher and fire suppression services are required and necessary in the daily operations of our county facilities; and

WHEREAS, the following facilities will be provided with fire extinguisher and fire suppression services which includes fire extinguishers, sprinkler systems and kitchen hood suppression: Hilliard Building, Mason Courthouse, Annex, Jail and Sheriff’s Office, 55th District Court, Animal Control, Drain Office, Human Services Building, Veterans Memorial Courthouse/Grady Porter Building, Family Center, Youth Center, Potter Park Zoo, Willow Clinic, 911 Center, Forest Community Health Center, Road Department and the Fairgrounds; and

WHEREAS, the following facilities will be provided with annual fire alarm testing: Hilliard Building, Mason Courthouse, Jail and Sheriff’s Office, 55th District Court, Animal Control, Human Services Building, Veterans Memorial Courthouse/Grady Porter Building, Family Center, Youth Center, Road Department, 911 Center, Forest Community Health Center, Potter Park Zoo and the Fairgrounds; and

WHEREAS, after careful review of the bids, the Purchasing and Facilities Departments both agree that a contract be awarded to Boynton Fire, a registered, local vendor who submitted the lowest responsive and responsible annual bid of $17,774.45 which reflects payment of the living wage; and

WHEREAS, the contract term will be for three (3) years beginning May 1, 2015 through April 30, 2018 with an option to renew for an additional two (2) years bearing a mutual agreement between Ingham County and Boynton Fire; and

WHEREAS, the funds for said services are located within the appropriate 931100 maintenance contractual operating budgets.

THEREFORE BE IT RESOLVED, the Ingham County Board Commissioners authorizes awarding a contract to Boynton Fire Service, 1031 Northcrest, Lansing, Michigan 48906 to provide fire prevention services at several county facilities for a not to exceed cost of $17,774.45 annually which reflects the payment of living wages.

BE IT FURTHER RESOLVED, the contract term will be for three (3) years beginning May 1, 2015 through April 30, 2018 with an option to renew for an additional two (2) years bearing a mutual agreement between Ingham County and Boynton Fire.
BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville  
Nays: None  Absent: None  Approved 5/05/15

FINANCE: Yeas: Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert  
Nays: None  Absent: None  Approved 5/06/15

Adopted as part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION FOR APPROVAL TO CLOSE ON KOELLING, SCHWAB #2, FOGLE AND HAYNES #3 PROPERTIES

RESOLUTION # 15 - 166

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of farmland in Ingham County from the pressure of increasing residential and commercial development; and

WHEREAS, by Resolution #09-354, Ingham County established the Open Space Purchase of Development Rights Ordinance, charged with reducing sprawl and encouraging wise land use by purchasing development rights from owners of undeveloped rural land who might otherwise be forced by economic circumstances to develop their land; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has scored and ranked all applications received for the 2014; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has funding in place to close Permanent Conservation Easement Deeds on the Koelling, Schwab #2, Fogle and Haynes #3 properties.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves proceeding to close on the Koelling, Schwab #2, Fogle and Haynes #3 properties at a price not to exceed the amount listed in the chart below:

<table>
<thead>
<tr>
<th>Name</th>
<th>Appraisal</th>
<th>CE Price</th>
<th>Landowner</th>
<th>County</th>
<th>Federal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Koelling</td>
<td>$116,000.00</td>
<td>$116,000.00</td>
<td>$0.00</td>
<td>$116,000.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Schwab #2</td>
<td>$54,000.00</td>
<td>$54,000.00</td>
<td>$0.00</td>
<td>$54,000.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Fogle</td>
<td>$510,000.00</td>
<td>$510,000.00</td>
<td>$0.00</td>
<td>$328,024.00</td>
<td>$181,976.00</td>
</tr>
<tr>
<td>Haynes #3</td>
<td>$100,000.00</td>
<td>$100,000.00</td>
<td>$0.00</td>
<td>$61,780.00</td>
<td>$38,220.00</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Banas, Bahar-Cook, Hope, Maiville  
Nays: None  Absent: Koenig  Approved 5/05/15

FINANCE:  Yeas: Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert  
Nays: None  Absent: None  Approved 5/06/15
Commissioner Celentino moved to adopt the resolution. Commissioner Bahar-Cook seconded the motion.

Commissioner Maiville disclosed that the Haynes and Koellings had supported his campaigns in the past. He stated that Laurie Koelling, as president of the Farm Bureau, had purchased his children’s large animals at the 4-H Fair auction.

The motion carried unanimously.
ADOPTED - MAY 12, 2015
AGENDA ITEM NO. 20

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO INCREASE THE LIABILITY SELF INSURANCE RETENTION TO $500,000

RESOLUTION # 15 - 167

WHEREAS, Ingham County has been self-insured with the Michigan Municipal Risk Management Association (MMRMA) for liability claims for the first $150,000 since 1986; and

WHEREAS, this amount has not been updated to reflect inflation and other risk factors; and

WHEREAS, with the assistance of MMRMA, the County’s administration has performed a review and is recommending that this self-insurance amount be increased to $500,000 effective July 1, 2015; and

WHEREAS, this change is anticipated to save over $200,000 in annual premium costs.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the County’s self-insurance retention amount with MMRMA be increased from $150,000 to $500,000 effective July 1, 2015.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any contract documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
   Nays:  None    Absent:  None    Approved 5/05/15

FINANCE:  Yeas:  Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert
   Nays:  None    Absent:  None    Approved 5/06/15

Adopted as part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE PURCHASE OF
2015 SEASONAL REQUIREMENT OF BITUMINOUS SURFACE MIXTURE
FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 15 - 168

WHEREAS, the Road Department annually purchases approximately 10,000 to 18,000 tons of bituminous surface mixture (asphalt) for placement by Road Department crews in various road maintenance operations and in the Local Road Program; and

WHEREAS, the Road Department’s adopted 2015 budget includes in controllable expenditures, funds for this and other maintenance material purchases; and

WHEREAS, bids for maintenance asphalt were solicited and evaluated by the Ingham County Purchasing Department per Request for Proposals (RFP) #33-15, and it is their recommendation, with the concurrence of Road Department staff, to award this bid and purchase asphalt on an as-needed, unit price basis from all 3 responding bidders based on Road Department staff’s judgment as to which supplier is most advantageous to the County for any given operation based on combination of bid unit price, supplier proximity to the work being performed at the time and availability of required material.

THEREFORE BE IT RESOLVED, the Board of Commissioners accepts the bids, and authorizes the purchase of bituminous surface mixture (asphalt) on an as-needed, unit price basis from all three respondents to RFP #33-15 based on Road Department staff’s judgment as to which supplier is most advantageous to the County for any given operation based on combination of bid unit price, supplier proximity to the work being performed at the given time and availability of required material, as shown in the following table:

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Bituminous Mix 13A Approx. 12,000 Tons</th>
<th>Bituminous Mix 36A Approx. 6,000 Tons</th>
<th>Total Bid Price</th>
<th>Plant Location</th>
<th>Local</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lansing Asphalt / Division of Superior Asphalt, Inc.</td>
<td>$41.00 $492,000</td>
<td>$44.00 $264,000</td>
<td>$756,000</td>
<td>3888 S. Canal, Lansing MI</td>
<td>N</td>
</tr>
<tr>
<td>Michigan Paving &amp; Materials Company</td>
<td>$41.00 $492,000</td>
<td>$44.00 $264,000</td>
<td>$756,000</td>
<td>16777 Wood St, Lansing MI</td>
<td>N</td>
</tr>
<tr>
<td>Rieth Riley Construction Co., Inc.</td>
<td>$40.00 $480,000</td>
<td>$43.00 $258,000</td>
<td>$738,000</td>
<td>Kipp Rd, Mason OR Creys Rd, Lansing</td>
<td>Y</td>
</tr>
</tbody>
</table>
BE IT FURTHER RESOLVED, that the Road Department and Purchasing Department are hereby authorized to execute purchase orders with all three above listed suppliers and purchase asphalt material as needed and budgeted.

COUNTY SERVICES: Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
   Nays: None   Absent: None   Approved 5/05/15

FINANCE: Yeas: Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert
   Nays: None   Absent: None   Approved 5/06/15

Adopted as part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE EXTENSION OF AUTHORIZATION TO PURCHASE
THE 2015/2016 SEASONAL REQUIREMENT OF LIQUID DE-ICER FOR
THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 15 - 169

WHEREAS, the Road Department annually purchases approximately 10,000 to 15,000 gallons of liquid de-icer for use in winter maintenance operations; and

WHEREAS, the Road Department’s adopted 2015 budget includes in controllable expenditures, funds for this and other maintenance material purchases; and

WHEREAS, bids for liquid de-icer were solicited and evaluated by the Ingham County Purchasing Department per Request for Proposals (RFP) #80-14, and was authorized to award this bid to purchase liquid de-icer on an as-needed, unit price basis from Roadway Solutions Inc.; and

WHEREAS, given inflation in trucking costs, the Road Department expects that bidding this product for 2015/2016 would result in higher unit pricing than the price extension offered by Roadway Solutions Inc.; and

WHEREAS, it is therefore the recommendation of the Road Department and Purchasing Department to extend for 2015/2016, the authorization to purchase on an as-needed, unit price basis, liquid de-icer from Roadway Solutions Inc. at the unit price approved for RFP #80-14.

THEREFORE BE IT RESOLVED, the Board of Commissioners accepts the offer of extension, and authorizes the purchase of liquid de-icer on an as-needed, unit price basis from Roadway Solutions Inc. for the bid unit price of $0.78/gallon.

BE IT FURTHER RESOLVED, that the Road Department and Purchasing Department are hereby authorized to execute purchase orders consistent with this resolution.

COUNTY SERVICES:  Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
Nays: None  Absent: None  Approved 5/05/15

FINANCE:  Yeas: Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert
Nays: None  Absent: None  Approved 5/06/15

Adopted as part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A FIRST PARTY CONSTRUCTION CONTRACT WITH MICHIGAN PAVING & MATERIALS, A THIRD PARTY AGREEMENT WITH THE CHARTER TOWNSHIP OF LANSING AND ANOTHER THIRD PARTY AGREEMENT WITH THE CITY OF LANSING IN RELATION TO A ROAD RECONSTRUCTION PROJECT FOR MICHIGAN AVENUE FROM 1500 FEET WEST OF WAVERLY ROAD TO 1500 FEET EAST OF CLARE STREET

RESOLUTION # 15 - 170

WHEREAS, the Ingham County Road Department (ICRD) received a State of Michigan, Road and Risk Reserve (RRR) funds, pursuant to Public Act 59 of 2013, to reconstruct Michigan Avenue from 1500 feet west of Waverly Road to 1500 feet east of Clare Street (Project); and

WHEREAS, the road work is needed to replace deteriorated pavement along Michigan Avenue, provide much needed sidewalk upgrades and water main work, and repair and update the City of Lansing’s sanitary sewer infrastructure under the roadway; and

WHEREAS, the Project will be undertaken pursuant to a contract between Ingham County, on behalf of the Road Department, and the recommended bidder Michigan Paving & Materials of Lansing, Michigan; and

WHEREAS, the County in turn per resolution 14-192 previously approved by the Board of Commissioners on May 13, 2014, already entered into an associated second party agreement with the State of Michigan/MDOT, consistent with the requirements of the Road and Risk Reserve (RRR) fund requirements; and

WHEREAS, the estimated construction costs for the Project are as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Road and Risk Reserve (RRR) funds</td>
<td>$1,700,000.00</td>
</tr>
<tr>
<td>Charter Township of Lansing (water main work)</td>
<td>$75,127.40</td>
</tr>
<tr>
<td>Charter Township of Lansing (sidewalk work)</td>
<td>$57,732.15</td>
</tr>
<tr>
<td>City of Lansing (sanitary sewer work)</td>
<td>$172,313.33</td>
</tr>
</tbody>
</table>

$2,005,172.88

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a construction contract with Michigan Paving & Materials, Lansing, Michigan to effect reconstruction of Michigan Avenue from 1500 feet west of Waverly Road to 1500 feet east of Clare Street for a total estimated cost of $2,005,172.88, consisting of $1,700,000.00 in State of Michigan Road and Risk Reserve funding, $132,859.55 of Charter Township of Lansing funding, and $172,313.33 in City of Lansing funding.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a third party agreement with the Charter Township of Lansing to pay for all actual costs associated with the Township desired water main and sidewalk work estimated to total $132,859.55.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a third party agreement with the City of Lansing to pay for all actual costs associated with the City desired sanitary sewer work estimated to total $172,313.33.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
   Nays: None   Absent: None   Approved 5/05/15

FINANCE: Yeas: Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert
   Nays: None   Absent: None   Approved 5/06/15

Adopted as part of the consent agenda.
ADOPTED - MAY 12, 2015  
AGENDA ITEM NO. 24

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE FRATERNAL ORDER OF POLICE CAPITOL CITY LODGE NO. 141 - CORRECTIONS UNIT

RESOLUTION # 15 - 171

WHEREAS, an agreement has been reached between representatives of Ingham County and the FOP Capitol City Lodge No. 141 for the period January 1, 2015 through December 31, 2017; and

WHEREAS, the agreement has been ratified by the employees within the bargaining agreement; and

WHEREAS, the provisions of the agreement have been approved by the County Services and Finance Committees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and FOP Capitol City Lodge No. 141 for the period January 1, 2015 through December 31, 2017.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville  
                  Nays:  None  Absent:  None  Approved  5/05/15

FINANCE:  Yeas:  Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert  
           Nays:  None  Absent:  None  Approved  5/06/15

Adopted as part of the consent agenda.
Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A TRANSFER OF CAPITAL IMPROVEMENT FUNDS
TO THE WOLF EXHIBIT PROJECT

RESOLUTION # 15 - 172

WHEREAS, Potter Park Zoo has made modifying the Wolf Exhibit its highest priority Capital Improvement Project item to accommodate the two new wolves the Zoo has received; and

WHEREAS, the Zoo would like to request a line item transfer of the balances from the Pathway Replacement Phase I Project, line item #258-69900-977000-1501Z with a balance of $25,917.00 and the Birdhouse North Exhibit Repairs Project, line item #258-69900-977000-1502Z with a balance of $50,000.00 to the Wolf Exhibit Project, line item #258-69900-977000-1514Z; and

WHEREAS, once the above transfers are complete, the funds for the Wolf Exhibit Project will be available in CIP line item #258-69900-977000-1514Z, which will have a balance of $75,917.00.

THEREFORE BE IT RESOLVED, the Board of Commissioners approves a transfer for a total of $75,917.00 from the above mentioned accounts into the approved Wolf Exhibit Project, CIP # 258-69900-977000-1514Z bringing the total balance in that account to $75,917.00.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to any necessary budget adjustments consistent with this resolution.

COUNTY SERVICES:  Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville
    Nays: None    Absent: None    Approved 5/05/15

FINANCE:  Yeas: Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert
    Nays: None    Absent: None    Approved 5/06/15

Adopted as part of the consent agenda.
MAY 12, 2015 REGULAR MEETING

ADOPTED - MAY 12, 2015
AGENDA ITEM NO. 26

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND BUSINESS TRAVEL AND REIMBURSEMENT POLICY
AND PROCUREMENT CARD POLICY

RESOLUTION # 15 - 173

WHEREAS, the Ingham County Board of Commissioners has adopted official policies and procedures to govern business travel and reimbursement (Resolution #10-327), and to set forth rules for use of a County-issued procurement card (Resolution #02-178); and

WHEREAS, a procedural conflict exists between these two policies for making airline reservations; and

WHEREAS, a conflict exists in the Business Travel and Reimbursement Policy regarding meal reimbursements; and

WHEREAS, the Ingham County Board of Commissioners seeks to establish consistency among and between official policies and procedures of County government.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves amendments to the Business Travel and Reimbursement Policy as follows:

J. Meal Allowance

Meal reimbursement calculations are provided in Section N.9.

N. Travel Arrangements

1. General. The Financial Services (FS) Department will have an employee trained in scheduling and purchasing air fare and hotel reservations. All airline tickets and hotel reservation will be made by this individual. The traveling employee will submit possible travel times and dates and the FS Department will attempt to find a cost beneficial arrangement within this schedule. If the traveling employee and the FS Department cannot agree on travel times and dates, then the matter will be referred to the Controller for resolution. The County will be liable for the employee’s travel expense and the direct billing for the County shall be for the employee only. Alternatively, these expenses can be provided through travel advances and normal reimburse procedures. These provisions shall apply only to traveling employees and shall not apply to air travel required for other functions such as witnesses required by the Prosecuting Attorney.
3. **Air Travel.** The policy of Ingham County is that airline travel by County employees on official business shall, whenever financially prudent, originate from Capital Region International Airport (CRIA). If a flight out of a neighboring airport can be found at a materially lower rate, the flight will be booked from that airport. If the CRIA flight exceeds the cost of a flight from a neighboring airport by more than $100 for an individual or $200 for a group, the flight will be booked from the neighboring airport. The $100 or $200 difference is for the inclusive cost of the flight including mileage and parking.

The use of commercial airlines is permitted when it is to the advantage of the County as measured by both comparative travel costs and the time of the traveler. The FS Department should purchase the least expensive accommodations available on any one flight. Persons choosing to use first class transportation when tourist class is available shall be responsible for the additional cost of first class accommodations. First class fare will be allowable only when a ticket agency certifies that less expensive accommodations are not available. Such certification must accompany the reimbursement voucher.

9. **Meal Reimbursement.** The cost of meals while traveling is an allowable expense. If a meal is provided at the hotel or as part of the conference, no additional amount will be allowed. The actual cost of any meal will be reimbursed up to the cost of the U.S. General Services Administration Meals and Incidental Expense (M&IE). Appropriate detailed receipts must be submitted and maximum gratuity is 15%. No reimbursement for alcoholic beverages will be allowed.

Maximum per diem allowance will be prorated as shown on the table below:

<table>
<thead>
<tr>
<th>Departure Time</th>
<th>Return Time</th>
<th>Maximum Allowance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Before 8:00 a.m.</td>
<td>After 6:00 p.m.</td>
<td>100%</td>
</tr>
<tr>
<td>After 8:00 a.m.</td>
<td>After 6:00 p.m.</td>
<td>80%</td>
</tr>
<tr>
<td></td>
<td>Before 5:00</td>
<td></td>
</tr>
<tr>
<td>Before 8:00 a.m.</td>
<td>p.m. Before 5:00</td>
<td>50%</td>
</tr>
<tr>
<td>After 8:00 a.m.</td>
<td>p.m. Before 12:00</td>
<td>30%</td>
</tr>
<tr>
<td>Before 12:00 Noon</td>
<td>Noon After 12:00</td>
<td>0%</td>
</tr>
<tr>
<td>After 12:00 Noon</td>
<td>Noon</td>
<td>0%</td>
</tr>
</tbody>
</table>

The cost for any additional activities provided outside the conference will not be allowed. The above schedule is allowable only during the day of departure or return.

BE IT FURTHER RESOLVED that the Board of Commissioners hereby approves amendments to the Procurement Card Policy as follows:

C. **Procurement Card Program Overview**

8. Cardholder may use the procurement card for some travel costs if pre-approved by their department head. The travel costs that may be charged to their procurement card are: conference registration,
hotel room charges and parking fees for applicable nights. All items must be pre-approved and documented with receipts upon return. All travel receipts must accompany cardholder’s procurement card statement along with any additional documentation required by the department head or financial card administrator.

COUNTY SERVICES:  **Yea**: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville  
**Nays**: None  
**Absent**: None  
**Approved 5/05/15**

FINANCE:  **Yea**: Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert  
**Nays**: None  
**Absent**: None  
**Approved 5/06/15**

Adopted as part of the consent agenda.
Adopted as part of the consent agenda.
Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING AN APPOINTMENT TO THE
HOUSING COMMISSION

RESOLUTION # 15 - 175

WHEREAS, a vacancy exists on the Housing Commission; and
WHEREAS, the Human Services Committee interviewed applicants interested in serving on this Board.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints:

Tina Bertram, 3882 Dobie Road, #304, Okemos, 48864

to the Housing Commission to a term expiring December 31, 2019.

HUMAN SERVICES: Yeas: Nolan, Anthony, Banas, McGrain, Maiville, Case Naeyaert
Nays: None  Absent: Tennis  Approved 5/04/15

Adopted as part of the consent agenda.
WHEREAS, the Behavioral Risk Factor & Social Capital Survey (BRF&SC Survey) measures a number of health indicators and quality of life indices including: chronic diseases, cigarette and alcohol use, obesity and physical activity, neighborhood safety, and safe walking routes; and

WHEREAS, information from the BRF&SC Survey is used to gauge the number of uninsured and access to care is central to the Board of Commissioners’ goal of promoting access to care; and

WHEREAS, this year, with the support of Michigan Department of Health & Human Services (MDHHS), we will collect additional information to better inform our binge drinking prevention activities; and

WHEREAS, data from the BRF&SC Survey is central to the Community Indicators Project, a core component of the department’s strategy for informing the community about health status; and

WHEREAS, Ingham County and the Capital Area United Way executed a collaborative agreement in 2005, wherein the United Way arranges for consulting and contractual services in support of the Community Indicators Project; and

WHEREAS, the collaborative agreement was originally authorized in Resolution #05-148 and amended in Resolutions #06-205, #07-154, #08-239, #09-197, #10-023, #11-399, #13-16 and 14-226 and collaborative activities have continued since the agreement’s inception; and

WHEREAS, under this agreement the Capital Area United Way (CAUW) has coordinated funding from Barry-Eaton District Health Department, Mid-Michigan District Health Department, and Ingham County Health Department to administer the BRF&SC Survey; and

WHEREAS, this resolution will authorize an amendment to the agreement with CAUW and enable data collection to continue; and

WHEREAS, the amendment shall extend the agreement through September 30, 2015; and

WHEREAS, the amount of the amended contract shall remain the same, up-to $38,051 and the funds to support this collaboration are included in the Health Department’s 2015 budget; and
WHEREAS, the Health Officer has recommended that Ingham County Health Department continue its collaborative agreement with the Capital Area United Way.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the agreement with the Capital Area United Way in an amount not to exceed $38,051 to coordinate the Behavioral Risk Factor & Social Capital Survey through September 30, 2015.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Nolan, Anthony, Banas, McGrain, Maiville, Case Naeyaert
    Nays: None    Absent: Tennis    Approved 5/04/15

FINANCE: Yeas: Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert
    Nays: None    Absent: None    Approved 5/06/15

Adopted as part of the consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENTER INTO A DIRECT BILLING AGREEMENT WITH EQUIAN, LLC FOR THE TREATMENT OF UNACCOMPANIED MINORS

RESOLUTION # 15 - 177

WHEREAS, the Office of Refugee Resettlement (ORR), a division of the Department of Health and Human Services, is charged with the care of children who have arrived to the country with no parent or legal guardian (unaccompanied minors) through the Unaccompanied Alien Children’s Program; and

WHEREAS, the Unaccompanied Alien Children’s Program was previously administered by the Veterans Administration; and

WHEREAS, the Veterans Administration is no longer administering this program, so the ORR has engaged Equian, LLC to administer the provision of quality health care to unaccompanied alien children; and

WHEREAS, the Health Department has provided care to 109 unaccompanied minors through the Community Health Centers from the period January 1, 2014 through March 31, of 2015 and continues to provide health services to unaccompanied minors; and

WHEREAS, Equian, on behalf of the ORR has requested that the Health Department, as a previously participating medical provider of health services for unaccompanied alien minors, sign a new direct bill agreement in order to continue participation in the program; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports entering a direct billing agreement with Equian, LLC for the health care services provided to unaccompanied minors through the Community Health Centers; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize entering into a direct billing agreement with Equian, LLC for the health care services provided to unaccompanied minors through the Community Health Centers.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Equian, LLC in order to continue billing for the health care services provided to unaccompanied minors through the Community Health Centers.

BE IT FURTHER RESOLVED, Ingham County will be reimbursed by Equian LLC at 100% of Medicare rate and for any codes not reimbursable under CMS schedules, 80% of Usual & Customary rates.
BE IT FURTHER RESOLVED, that the agreement period is June 1, 2015 through May 31 2016 and will automatically renew on an annual basis unless terminated by either party.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES:** **Yeas:** Nolan, Anthony, Banas, McGrain, Maiville, Case Naeyaert  
**Nays:** None  
**Absent:** Tennis  
**Approved 5/04/15**

**FINANCE:** **Yeas:** Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert  
**Nays:** None  
**Absent:** None  
**Approved 5/06/15**

Adopted as part of the consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE PURCHASE OF PATIENT SELF-SERVE KIOSKS FOR ADULT HEALTH SERVICES

RESOLUTION # 15 - 178

WHEREAS, the Health Department would like to purchase two patient self-serve kiosks to pilot at Cedar Community Health Center’s Adult Health Services; and

WHEREAS, patient self-serve kiosks support increased efficiency to respond to continued changes in health care delivery and better utilize staff time to meet these changing needs; and

WHEREAS, the total cost of two kiosks through OTech, Inc. are $7,000 each, for a total of $14,000, including hardware, software, set up and training; and

WHEREAS, the OTech, Inc. kiosks will also have an annual maintenance fee of $2,028 per year per kiosk; and

WHEREAS, $15,600 is included in the FY 2015 CIP budget for the purchase of patient self-serve kiosks; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports the purchase of two patient kiosks through OTech, Inc.; and

WHEREAS, the Health Officer recommends the Board of Commissioners authorize the purchase of the kiosks through OTech, Inc.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the purchase of two patient self-serve kiosks through OTech, Inc. for the cost of $7,000 each, for a total of $14,000, including hardware, software, set up and training.

BE IT FURTHER RESOLVED, that the purchase be paid through the $15,600 FY 2015 CIP funds allocated for the purchase of patient kiosks.

BE IT FURTHER RESOLVED, that the ongoing maintenance fees of $2,028 per year per kiosk be charged to health center revenues collected through the kiosks.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES:**  Yeas: Nolan, Anthony, Banas, McGrain, Maiville, Case Naeyaert  
Nays: None  Absent: Tennis  Approved 5/04/15

**FINANCE:**  Yeas: Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert  
Nays: None  Absent: None  Approved 5/06/15

Adopted as part of the consent agenda.
ADOPTED - MAY 12, 2015
AGENDA ITEM NO. 32

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A SUBCONTRACT AGREEMENT WITH REDHEAD DESIGN

RESOLUTION # 15 - 179

WHEREAS, Resolution #14-413 previously authorized a grant agreement from the U.S. Department of Health and Human Services (HHS) Division of Health Resources and Services Administration (HRSA) in support of the Healthy Start Project; and

WHEREAS, the Health Department was awarded an amount of up to $532,933 for the period September 1, 2014 through May 31, 2015; and

WHEREAS, the Healthy Start Project’s goal is to improve perinatal outcomes, promote women’s health and eliminate racial disparities in Ingham County, Michigan utilizing a collective impact framework; and

WHEREAS, African-American women bear an undue disease burden with disproportionately high rates of infant mortality, with rates of 17.8 per 1,000 live births, as compared to the white infant mortality rates of 8.0 per 1,000 live births; and

WHEREAS, Resolution #13-350 authorized a subcontract agreement with Redhead Design Studio for the period of June 1, 2013 through May 31, 2014 for an amount up to $22,567; and

WHEREAS, updates and revisions to the photos, posters, and website design are essential to continue to share adequate and up-to-date information with our community partners, program participants, and other stakeholders.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a subcontract agreement with Redhead Design Studio to update the Healthy Start Project’s website, its design, and other marketing materials, including brochures, photos, and posters.

BE IT FURTHER RESOLVED, the period of the subcontract agreement shall be April 1, 2015 through May 31, 2015 for an amount up to $9,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Nolan, Anthony, Banas, McGrain, Maiville, Case Naeyaert
Nays: None    Absent: Tennis    Approved 5/04/15
FINANCE: Yeas: Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert
Nays: None  Absent: None  Approved 5/06/15

Adopted as part of the consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A SOFTWARE AND SERVICE AGREEMENT WITH SIMBIOTE DEVELOPMENT FOR A PATIENT MANAGEMENT SYSTEM

RESOLUTION # 15 - 180

WHEREAS, through Resolution #14-393 the County accepted a $91,483 increase to the Health Department’s FY 2015 Health Center Program base award from the U.S. Department of Health and Human Services Health Resources and Services Administration for its recognition as a Patient Centered Medical Home; and

WHEREAS, the award was to support continued Patient Centered Medical Home activities and enhancements within the Community Health Centers; and

WHEREAS, Ingham Community Health Centers are moving toward achieving Stage 2 of Meaningful Data Use standards and Patient Centered Medical Home (PCMH) recognition across all health center sites; and

WHEREAS, the current electronic Patient Management/Electronic Health Record software utilized in the Community Health Centers (NextGen) lacks many key features necessary to manage patient populations across providers and systems; and

WHEREAS, additional software is needed to meet the increased demand for and complexity of patient management to support PCMH and Meaningful Use standards; and

WHEREAS, the Health Department reviewed three patient management systems and found Simbiote Development’s CareSentry product to be more robust that the other products at a third of the cost; and

WHEREAS, the total cost for 22 CareSentry licenses and 64 hours of setup and training through Simbiote Development is $41,900 with an annual maintenance fee of $5,225; and

WHEREAS, the cost of the CareSentry system will be covered through the PCMH recognition funds awarded to the Health Department through Health Resources and Services Administration; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports entering into a software license and services agreement with Simbiote Development for the CareSentry patient management system; and

WHEREAS, the Health Officer recommends the Board of Commissioners authorize a software license and services agreement with Simbiote Development for the CareSentry patient management system.
THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes entering into a software license and services agreement with Simbiote Development for the CareSentry patient management system.

BE IT FURTHER RESOLVED, that the agreement includes 22 CareSentry licenses, 64 hours of setup, and training through Simbiote Development for a total cost of $41,900 with an annual maintenance fee of $5,225, which shall automatically renew annually.

BE IT FURTHER RESOLVED, the cost of the CareSentry system will be covered through the PCMH recognition funds awarded to the Health Department through Health Resources and Services Administration.

BE IT FURTHER RESOLVED, that the Ingham County Controller/Administrator is authorized to make budget adjustments as necessary.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Nolan, Anthony, Banas, McGrain, Maiville, Case Naeyaert
               Nays: None  Absent: Tennis  Approved 5/04/15

FINANCE: Yeas: Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert
          Nays: None  Absent: None  Approved 5/06/15

Adopted as part of the consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE PURCHASE OF A REPORTING SERVER, MONITORS, AND AN UPGRADE TO THE PLAY BACK RECORDERS FOR USE WITH THE 9-1-1 COMPUTER AIDED DISPATCH SYSTEMS

RESOLUTION # 15 - 181

WHEREAS, the Ingham County Board of Commissioners has established a Consolidated 9-1-1 Emergency Dispatch Center that opened June 27, 2012; and

WHEREAS, the Ingham County Board of Commissioners has approved the purchase of a new TriTech computer aided dispatch system (Resolution #14-081) which was installed and implemented on April 14, 2015; and

WHEREAS, the 9-1-1 Director, IT staff and staff members working with the system have found the need for additional equipment, a reporting server to allow for increased efficiency of the system and larger monitors to increase the ease of use by staff members; and

WHEREAS, quotes have been received to add a reporting server and new larger monitors to the system totaling $35,768.48 from TriTech and Dell; and

WHEREAS, with the upgrade of the work station computers for the new CAD system, it was found that the updated programs needed to run CAD, as a result the play back recorders are no longer working at the work stations and the vendor, VanBelkum, indicates the only fix to the recorder system is an upgrade in the software to the latest version for a cost of $15,561.80.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract/purchase order to purchase a Reporting Server and Software from TriTech and thirty six monitors from Dell at a cost not to exceed $36,000 from the 9-1-1 Emergency Telephone Dispatch Services - 911 Fund balance.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contract/purchase order to purchase an upgrade to the NICE Recording System from VanBelkum, at a cost not to exceed $16,000.00 from the 9-1-1 Emergency Telephone Dispatch Services - 911 Fund balance.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract/purchase order documents on behalf of the County after approval as to form by the County Attorney.
LAW & COURTS:  Yeas:  Tsernoglou, Koenig, Nolan, Schafer
   Nays:  None    Absent:  Crenshaw, Celentino, Hope    Approved  4/30/15

FINANCE:  Yeas:  Anthony, Bahar-Cook, Tennis, Tsernoglou, McGrain, Schafer, Case Naeyaert
   Nays:  None    Absent:  None    Approved  5/06/15

Adopted as part of the consent agenda.
MAY 12, 2015 REGULAR MEETING

ADOPTED - MAY 12, 2015
AGENDA ITEM NO. 35

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING ROBERT KRAMER

RESOLUTION # 15 - 182

WHEREAS, Robert “Bob” Kramer was born on April 4, 1950; and

WHEREAS, a graduate of East Lansing High School, Bob attended the University of Tennessee before serving in the U.S. Army where he did a tour of duty in Vietnam; and

WHEREAS, Bob was wounded in Vietnam and after an extended stay at Walter Reed Medical Center in Washington, D.C. returned to East Lansing; and

WHEREAS, upon his return to the area, Bob worked at Kramer’s Auto Parts in Lansing and sold used sporting goods at Double Play Sports, Bob worked as a local stage hand and sold Christmas trees; and

WHEREAS, baseball was always a passion of Bob’s, he served as an official scorekeeper and announcer for the City of Lansing baseball leagues at Municipal Stadium; and

WHEREAS, as a disciple of baseball, he was also a player, coach and manager in the City of Lansing’s City League and the Over 30 and Over 40 leagues, he recently managed and coached the U10, then U11 travel team, the East Lansing Dragons; and

WHEREAS, Bob regularly donated blood at the American Red Cross and was a frequent minyan for services at Shaarey Zedek Congregation; and

WHEREAS, he was an avid reader, a marvelous writer, an engaging storyteller, and a true friend, he was only a phone call away for a friend in need; and

WHEREAS, Bob passed away peacefully on May 7, 2015.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Robert “Bob” Kramer for his dedication to the baseball community and the many contributions he has made to the citizens of Ingham County.

BE IT FURTHER RESOLVED, that Bob has touched the lives of many and will live forever in the hearts of his friends, colleagues, and family.

Adopted as part of the consent agenda.
SPECIAL ORDERS OF THE DAY

None.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Crenshaw announced that on the evening of May 13 at Dart Auditorium the Turning Point of Lansing would be holding their Rites of Passage ceremony for graduating seniors. He also announced that Friday, May 14 the Kiwanis Club of Hold would be having a chicken barbecue at the First Presbyterian Church. Lastly, he stated announced that Commissioner Hope and he attended the Law Enforcement Memorial program on Thursday, May 7. He encouraged other Commissioners to attend the event next year.

Commissioner Nolan announced that Potter Park Zoo would be hosting the Wine & Stein event on May 21.

Commissioner Naeyaert announced that Dart Bank would be hosting a ground breaking event for their new headquarters in Mason on May 20.

Commissioner Anthony announced that on May 20 the annual Bea Christy Community Celebration would be held at the Lansing Center and instructed Commissioners to contact the City of Lansing for ticket information.

Commissioner McGrain stated that the Commissioners should have received an email with ticket information for the Bea Christy Community Celebration. He also thanked Commissioner Anthony for moving back the start time of the Finance Committee meeting so that Commissioners could attend this event.

Commissioner Tennis announced that he gave testimony before a House Committee with regards to a House Bill that would curtail the authority of local government. He encouraged his fellow Commissioners to contact their respective legislators with regards to this matter. Commissioner Tennis also announced his intent to author and present a Resolution to oppose this legislation.

Commissioner Hope announced that on May 13 the South Lansing/Holt Rotary club would be holding a scholarship luncheon. She also announced that she was on the committee to select the scholarship recipients.

Commissioner Koenig thanked the Board of Commissioners for passing the late Resolution honoring Robert Kramer. She gave a brief biography of Mr. Kramer.

Commissioner McGrain thanked the staff for putting on the recent celebration honoring Ingham County Employees.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Bahar-Cook moved to pay the claims in the amount of $3,510,824.39. Commissioner Tennis seconded the motion.
The motion carried unanimously.

**ADJOURNMENT**

The meeting was adjourned at 7:19 p.m.
May 1, 2015

Dear Ingham County Board of Commissioners,

On behalf of the Board of Center Park Productions, the producing entity of the Common Ground Music Festival and 501c-3 organization, I am writing you to seek funding for the economic development purpose that Common Ground Music Festival provides to the Metro Lansing Region.

Each year an estimated 50,000+ attendees converge on downtown Lansing to enjoy the music and activities of the Common Ground Music Festival. The annual event provides an estimated economic impact of over $5M to Metro Lansing Region. In 2014, ticket sales reached some significant milestones:
- Over 50% came from outside Ingham County
- 10% of ticket sales came from outside Michigan
- Tickets were purchased from 1,392 different zip codes
- Ticket sales were made in 49 different states and Canada

The mission of the Common Ground Festival is to present an annual summer event that provides a variety of entertainment and activities, enhances a positive community image, attracts visitors to metro Lansing region and encourages unity and civic pride. Center Park Productions, in partnership with Meridian Entertainment Group, Inc. (MEG) produces the Common Ground Festival. Center Park Productions (CPP) is a non-profit organization developed and organized to produce special events for the Metro Lansing community. CPP operates under the professional management of its Board of Directors and the Lansing Entertainment & Public Facilities Authority (LEPFA) support staff. LEPFA is an official independent agency of the City of Lansing that manages the following facilities: The Lansing Center, Cooley Law School Stadium, and the Lansing City Market as well as numerous other special events and concerts throughout the year. Kevin Meyer of Meridian Entertainment Group (MEG) is the Festival Director and a Certified Festival Executive of the International Festivals & Events Association. MEG currently produces over 200 shows annually with more than 50 clients across eight states as well as Canada.

The economic impact is also felt throughout the community through charitable efforts. Seven (7) different community share groups worked the Festival all six (6) days and received a combined $25,000+ to their non-profit organizations and programs. Over $12,000 worth of tickets and merchandise were donated to 66 different charitable auctions in 2014, raising much needed funds for these causes. In addition, over 172 volunteers participated in the Festival totaling over 2000 volunteer hours for the six days.
Economic development and community enhancement are key indicators of growth for our region. Common Ground Music Festival counts on supporters such as Ingham County to continue the efforts to maintain a quality event while keeping the costs down for those attending the event adding to the overall quality of experience.

Please consider this request an opportunity for Ingham County to demonstrate its commitment through an economic development financial support to further enhance this event for the Metro Lansing region.

Thank you,

Scott G. Keith
Chair, Board of Directors-Center Park Productions/Common Ground Music Festival
President/CEO-Lansing Entertainment & Public Facilities Authority
Dear Interested Party:

Pursuant to Act 451, Section 5511, the Michigan Department of Environmental Quality, Air Quality Division's Pending New Source Review Application Report is enclosed. This report lists all of the pending applications submitted for sources within your county.

The Pending New Source Review Applications Report includes the following information: county, city, date received, applicant's name, site address, application permit number, and a brief description of the nature of the source or process.

This report will be sent to you on a monthly basis unless you request that your name be deleted from our mailing list. Please note that this information is updated weekly and is also available on the Internet. A query is accessible on the Permits page at the following address: [http://www.deq.state.mi.us/aps](http://www.deq.state.mi.us/aps). Click on "NSR Pending Application Query," select the county name from the drop down list, then click the "Submit Query" button. You may obtain information on sources located in neighboring counties by accessing the above query or by contacting me.

Thank you for your interest in this matter.

Sincerely,

Sue Thelen
Permit Section
Air Quality Division
517-284-6804

Enclosure
# MDEQ Air Quality Pending Permit to Install Applications

<table>
<thead>
<tr>
<th>County</th>
<th>City</th>
<th>SRN</th>
<th>Site Address</th>
<th>Applicant</th>
<th>Permit No.</th>
<th>Received</th>
<th>Application Reason</th>
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<tbody>
<tr>
<td>EATON</td>
<td>LANSING</td>
<td>B4001</td>
<td>3725 S CANAL ROAD ERICKSON STATION</td>
<td>LANSING BOARD OF WATER &amp; LIGHT</td>
<td>71-15</td>
<td>3/30/2015</td>
<td>BOILER</td>
</tr>
<tr>
<td>GENESEE</td>
<td>FLINT</td>
<td>B1606</td>
<td>G-3100 VAN SLYKE ROAD FLINT ASSEMBLY</td>
<td>GENERAL MOTORS, LLC</td>
<td>173-13B</td>
<td>4/13/2015</td>
<td>EMERGENCY GENERATOR</td>
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<tr>
<td>GENESEE</td>
<td>GRAND BLANC</td>
<td>N6016</td>
<td>ONE GENESYS PARKWAY</td>
<td>GENESYS REGIONAL MEDICAL CENTER</td>
<td>41-15</td>
<td>2/17/2015</td>
<td>OPT-OUT</td>
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<tr>
<td>GRATIOT</td>
<td>SAINT LOUIS</td>
<td>N5724</td>
<td>412 N MILL STREET</td>
<td>ST LOUIS MUNICIPAL ELECTRIC, CITY OF</td>
<td>546-95B</td>
<td>5/1/2015</td>
<td>OPT OUT</td>
</tr>
<tr>
<td>INGHAM</td>
<td>LANSING</td>
<td>B5627</td>
<td>2011 TURNER STREET</td>
<td>NEXEO SOLUTIONS, LLC</td>
<td>95-15</td>
<td>4/27/2015</td>
<td>CHEMICAL DISTRIBUTION FACILITY</td>
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<tr>
<td>INGHAM</td>
<td>LANSING</td>
<td>B7609</td>
<td>2127 W WILLOW STREET</td>
<td>SHINGLECYCLE, LLC</td>
<td>148-08A</td>
<td>4/21/2015</td>
<td>SCREENING &amp; GRINDING EQUIPMENT</td>
</tr>
</tbody>
</table>
Honorable Richard Garcia  
Ingham County Courthouse  
400 Ingham County Building  
303 West Kalamazoo Street  
Lansing, MI 48933

May 8, 2015

Dear Judge Garcia:

Enclosed is the Program Compliance Report completed by the Child Care Fund Monitoring Unit (CCFMU). The fiscal review will be completed at a later date by the Office of Quality Assurance and Internal Control (OQAIC). The program review was conducted on April 15 and 16, 2015.

Thank you for the cooperation extended during the review process.

Sincerely,

Noel Thelen, CCFMU Analyst, DHHS

cc: CCF Program/Fiscal File  
Maureen Winslow, Deputy Court Administrator, Ingham County Court  
✓Victor Celentino, Ingham County Commissioner  
Carol Kehoe, Director, Ingham County DHHS  
Kim Etheridge, OQAIC Auditor, DHHS
I. Identifying Information:

County/Tribe Name: Ingham
Administrative Unit: Court
Contractor Address: 400 Ingham County Building
303 West Kalamazoo Street
Lansing, MI 48933
Location of Review: 400 Ingham County Building
303 West Kalamazoo Street
Lansing, MI 48933

II. Purpose of the Report:

The purpose of the report is to record the findings from the Child Care Fund Monitoring Unit (CCFMU) compliance review for programs funded by the Ingham County Child Care Fund.

III. Methodology:

Dates of On-site Review: 4/15/15 and 4/16/15
Staff Conducting Program Review: Noel Thelen, CCFMU Analyst
Period of Review: 10/1/14-4/16/15, random sample
Entrance Conference Date: 4/15/15
Staff Present at the Entrance Conference:
Noel Thelen, CCFMU Analyst
Maureen Winslow, Deputy Court Administrator

The entrance conference discussion included purpose, scope, schedule, previous non-compliance findings, number of files being evaluated, and staff availability during the review.

The Following Areas were Reviewed for CCFMU Compliance:

A. General Review
   1. Caseload list of all employees involved in CCFMU programs.
      a. Ensure no more than 20 youth are on a caseload at any given time for 100% funded CCF employees. Youth to staff ratio should reflect staff partially funded by the CCF.
   2. Youth Case Lists
a. Determine case files to be reviewed.

1. Five minimum for programs with budgeted amounts up to $50,000.

2. Ten minimum for programs with budgeted amounts over $50,000.

3. More case files may be reviewed based on monitor’s discretion.

b. Review youth cases placed out-of-state for compliance with the Interstate Compact Office.

3. Contracts

a. Review all contracts between the Administrative Unit and contracted staff or service providers as indicated on the Annual Plan and Budget (APB).

B. Case File Reviews – In-Home Care

1. For each case, document the following:

   a. County being reviewed

   b. Program

   c. Date of birth

   d. Case number

   e. Gender

   f. Date of review

   g. Document the following are in each case file (when applicable):

       1. Face sheet (youth’s name, DOB, address, gender, contact information, parent/guardian/custodian(s) information [when applicable]).

       2. Complaint or Petition

           a. Verify date and offense

       3. Additional petitions (if applicable)

           a. Verify date(s) and allegation(s)

       4. Court orders (at Adjudication, Disposition or Preliminary Hearing) into In-Home Care Program and/or parent and youth signed agreement to receive services.

           a. Verify date of court order and/or the date that the parent and youth signed the agreement.

       5. Family/youth assessment
6. Treatment plan
   a. Verify treatment goals, objectives and action steps in the plan.

7. Updated progress report(s) if youth is in care longer than six months.
   a. Verify date of last written report.

8. Case Contacts
   a. Verify face-to-face meetings are held at least once a week.
   b. Verify month checked number of face-to-face contacts and total (face-to-face, collateral and phone calls) contacts for the given month.

9. Date of discharge from the program.
   a. Note conditions at program discharge (for example: did or did not achieve program goals, aged-out, maximum benefits.).
   b. Ensure closing paperwork from the program is included.

10. Living arrangements of youth at time of discharge from program.

11. Additional pertinent information regarding the youth and/or why services were necessary or appropriate.

IV. Findings:

In-Home Care Programs

MSU Adolescent Project
Sexual Offenders
In-Home Detention
Juvenile Assessment Center
Intensive Neglect
Evening Reporting
Community Programs
Truancy
Ingham Academy
Aftercare
Intensive Probation

In-Home Care Case File Review

MSU Adolescent Project:

Ten (10) cases were reviewed out of fifty-two (52) to ensure compliance with the Child Care Fund (CCF) rules, policies, and handbook.

- The number of youth served was within the projected number reported on the APB.
- The elements of the program meet the service focus requirements to:
a. Provide services as an alternative to placement.

b. Reduce the days in out-of-home care.

- The areas of impact are to work with youth in the home to reduce the number of days in detention.

- The documentation within each of the program files (complaints, referrals, current orders, assessments, updated reports, contact sheets, and closing criteria) meets the In-Home Care requirements for record keeping.

Sexual Offenders:

Ten (10) cases were reviewed out of twenty (20) to ensure compliance with the CCF rules, policies, and handbook.

- The number of youth served was within the projected number reported on the APB.

- The elements of the program meet the service focus requirements to:
  
  a. Provide services as an alternative to placement.

  b. Reduce the days in out-of-home care.

- The areas of impact are to work with youth in the home to reduce the number of days in residential treatment.

- The documentation within each of the program files (complaints, referrals, current orders, assessments, updated reports, contact sheets, and closing criteria) meets the In-Home Care requirements for record keeping.

In-Home Detention:

Ten (10) cases were reviewed out of seventy-five (75) to ensure compliance with the CCF rules, policies, and handbook.

- The number of youth served was within the projected number reported on the APB.

- The elements of the program meet the service focus requirements to:
  
  a. Provide services as an alternative to placement.

  b. Reduce the days in out-of-home care.

- The areas of impact are to work with youth in the home to reduce the number of days in detention and residential treatment.

- The documentation within each of the program files (complaints, referrals, current orders, assessments, updated reports, contact sheets, and closing criteria) meets the In-Home Care requirements for record keeping.
Juvenile Assessment Center:

Ten (10) cases were reviewed out of fifty-one (51) to ensure compliance with the CCF rules, policies, and handbook.

- The number of youth served was within the projected number reported on the APB.
- The elements of the program meet the service focus requirements to:
  a. Provide services as an alternative to placement.
  b. Reduce the days in out-of-home care.
- The areas of impact are to work with youth in the home to reduce adjudications and the number of days in detention.
- The documentation within each of the program files (complaints, referrals, current orders, assessments, updated reports, contact sheets, and closing criteria) meets the In-Home Care requirements for record keeping.

Intensive Neglect:

Ten (10) cases were reviewed out of one hundred and seventy-three (173) to ensure compliance with the CCF rules, policies, and handbook.

- The number of youth served was within the projected number reported on the APB.
- The elements of the program meet the service focus requirements to:
  a. Provide services as an alternative to placement.
  b. Reduce the days in out-of-home care.
- The areas of impact are to work with youth in the home or in placement to reduce the number of days in foster care and residential treatment.
- The documentation within each of the program files (complaints, referrals, current orders, assessments, updated reports, contact sheets, and closing criteria) meets the In-Home Care requirements for record keeping.

Evening Reporting:

Ten (10) cases were reviewed out of thirty-five (35) to ensure compliance with the CCF rules, policies, and handbook.

- The number of youth served was within the projected number reported on the APB.
- The elements of the program meet the service focus requirements to:
  a. Provide services as an alternative to placement.
  b. Reduce the days in out-of-home care.
The areas of impact are to work with youth in the home to reduce the number of days in detention and residential treatment.

The documentation within each of the program files (complaints, referrals, current orders, assessments, updated reports, contact sheets, and closing criteria) meets the In-Home Care requirements for record keeping.

**Community Programs:**

Ten (10) cases were reviewed out of fifty-two (52) to ensure compliance with the CCF rules, policies, and handbook.

- The number of youth served was within the projected number reported on the APB.
- The elements of the program meet the service focus requirements to:
  a. Provide services as an alternative to placement.
  b. Reduce the days in out-of-home care.
- The areas of impact are to work with youth in the home to reduce the number of days in foster care, detention, and residential treatment.
- The documentation within each of the program files (complaints, referrals, current orders, assessments, updated reports, contact sheets, and closing criteria) meets the In-Home Care requirements for record keeping.

**Truancy:**

Ten (10) cases were reviewed out of sixty-seven (67) to ensure compliance with the CCF rules, policies, and handbook.

- The number of youth served was within the projected number reported on the APB.
- The elements of the program meet the service focus requirements to:
  a. Provide services as an alternative to placement.
  b. Reduce the days in out-of-home care.
- The areas of impact are to work with youth in the home or in placement to reduce the number of days in detention and residential treatment.
- The documentation within each of the program files (complaints, referrals, current orders, assessments, updated reports, contact sheets, and closing criteria) meets the In-Home Care requirements for record keeping.

**Ingham Academy:**

Ten (10) cases were reviewed out of ninety (90) to ensure compliance with the CCF rules, policies, and handbook.
- The number of youth served was within the projected number reported on the APB.

- The elements of the program meet the service focus requirements to:
  a. Provide services as an alternative to placement.
  b. Reduce the days in out-of-home care.

- The areas of impact are to work with youth in the home to reduce the number of days in residential treatment.

- The documentation within each of the program files (complaints, referrals, current orders, assessments, updated reports, contact sheets, and closing criteria) meets the In-Home Care requirements for record keeping.

Aftercare:

Ten (10) cases were reviewed out of nineteen (19) to ensure compliance with the CCF rules, policies, and handbook.

- The number of youth served was within the projected number reported on the APB.

- The elements of the program meet the service focus requirements to:
  a. Provide services as an alternative to placement.
  b. Reduce the days in out-of-home care.

- The areas of impact are to work with youth in the home or in placement to reduce the number of days in residential treatment.

- The documentation within each of the program files (complaints, referrals, current orders, assessments, updated reports, contact sheets, and closing criteria) meets the In-Home Care requirements for record keeping.

Intensive Probation:

Ten (10) cases were reviewed out of thirty (30) to ensure compliance with the CCF rules, policies, and handbook.

- The number of youth served was within the projected number reported on the APB.

- The elements of the program meet the service focus requirements to:
  a. Provide services as an alternative to placement.
  b. Reduce the days in out-of-home care.

- The areas of impact are to work with youth in the home or in placement to reduce the number of days in foster care, residential treatment, and State Wards committed.
The documentation within each of the program files (complaints, referrals, current orders, assessments, updated reports, contact sheets, and closing criteria) meets the In-Home Care requirements for record keeping.

Exit Conference Date: 4/16/2015

Staff Present at the Exit Conference:

Noel Thelen, CCFMU Analyst
Maureen Winslow, Deputy Court Administrator
Sara Deprez, Juvenile Services Director
Scott Leroy, Juvenile Programs Director
Lisa Theis, Senior Juvenile Court Officer

Exit Conference-Findings from the Current Review:

In-Home Care findings were discussed with no areas of non-compliance to report at this time.

V. Areas Found to be in Non-Compliance with CCF Rules and Regulations:

None

VI. Corrections Required:

None

Thank you for the cooperation extended by you and your staff in completing the Compliance Review. Feel free to contact me at (517) 373-8225 if you have questions.

Noel Thelen, CCFMU Analyst
Child Care Fund Monitoring Unit
Date: 5/8/15

Magdaalen Thomas 5.8.15

Magdaalen Thomas, CCFMU Manager
Child Care Fund Monitoring Unit
Date: 5/8/15
Becky,

Please consider this my formal resignation from the Women's Commission. It has been an honor to serve the County and the Commissioners, however I have moved out of county.

Thank you,

Sara Reedy
Ingham County
Farmland and Open Space Preservation Program
Annual Report – 2014
From the Ingham County Farmland and Open Space Preservation Board, May 19, 2015

The Ingham County Farmland and Open Space Preservation (FOSP) Program, which began in 2004, has two components, the Farmland Program and the Open Space Program. The county ordinances for the two were passed in July 2004 (Farmland Program) and October 2009 (Open Space Program). Funding for the FOSP Program from a county millage passed in August 2008. Since it began, the program has protected 3,238 acres of farmland and open space land in the county with permanent conservation easements. The total cost of the conservation easements was $2,437,590.00 of which Ingham County paid $1,360,505 (55%), the Federal Farm and Ranch Lands Protection Program (FRPP) paid $870,250 (35%), and landowners donated $234,004 (10%) (Table 1).

<table>
<thead>
<tr>
<th>Ingham County (FOSP Program)</th>
<th>55% of Easement Values ($1,360,505)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal (FRPP)</td>
<td>35% of Easement Values ($870,250)</td>
</tr>
<tr>
<td>Landowner contribution</td>
<td>10% of Easement Values ($234,004)</td>
</tr>
</tbody>
</table>

Table 1. Sources and amounts of funding for the land protected by the Ingham County Farmland and Open Space Preservation Program since the program began in 2004.

The State of Michigan (902 acres) and two regional land conservancies (571 acres) have also protected farmland and open space land in the County with permanent conservation easements or the equivalent. As a result 4,711 acres in Ingham County now have such protection.

The amount of farmland and open space land protected in 2014 and the funding for its protection are shown in Table 2. Note that FRPP funds are only available for farmland; open space land is not eligible.

<table>
<thead>
<tr>
<th>Acres</th>
<th>Easement Value</th>
<th>Ingham County</th>
<th>Federal (FRPP)</th>
<th>Landowner</th>
</tr>
</thead>
<tbody>
<tr>
<td>75</td>
<td>$127,000</td>
<td>$127,000 (100%)</td>
<td>$0 (0%)</td>
<td>$0 (0%)</td>
</tr>
</tbody>
</table>

Table 2. Amount of land and the sources and amounts of funding for the land protected by the Ingham County Farmland and Open Space Preservation Program in 2014

2014 County Application Year for both the Farmland and Open Space Programs
The FOSP Board held application periods for both programs in tandem in 2014. The application period ran from April 1 – July 1, 2014. A workshop for landowners explaining the programs and application process was held on June 16, 2014, at 7:00 pm Ingham County Hilliard Building and 20 landowners
attended. Participants had excellent comments and questions throughout the session. Three landowners submitted applications at the session. The Board discovered early on the importance of answering landowner questions face-to-face. This platform allows for active discussions about how the program will impact property owners and their operations and helps to emphasize the importance of agriculture and natural lands in Ingham County.

In 2014 the FOSP Board continued the policy of allowing landowners to apply to the program throughout the year. The policy was implemented in 2013 (See Annual Report – 2013).

2014-Farmland Program Application Cycle

After the application periods were completed, the properties submitted were ranked. The document, Selection Criteria for the Farmland Protection Program – 2014 Edition (see www.ingham.org/appointedboardsandcommissions), was used for ranking the properties. This document is approved by the Board of Commissioners each year and is the document on which selection of properties is based. The selection criteria are broken down into four sections: Agricultural Characteristics-57 points, Development Pressure-47 points, Additional Agricultural Protection Efforts-38 points and Other Criteria-10 points for a total of 152 points. The highest scoring properties typically receive between 80 and 120 points. The emphasis on protecting land on the perimeter of the greater Lansing area was continued in the 2014 document. Farms that fell within the perimeter area received more points in several of the individual selection criteria items than those farms more distant from that area. The reasons for emphasizing the protection of farmland and open space land on the perimeter of greater Lansing are to encourage urban development and redevelopment and to discourage sprawl development. Six (6) new applications were received in 2014, three open space and three farmland. After these applications and applications from earlier years were ranked, the FOSP Board approved the top scoring applications and these went through the bidding process (explained in FOSP Board Annual Report – 2012).

In 2013 the FOSP Board contracted with Michigan State University Remote Sensing and Geographic Information Science (MSU RS&GIS) Research and Outreach Services to develop a ranking system that would more effectively utilize the property data available. MSU RS&GIS designed geospatial models that provided an objective process for selecting properties. The models utilized datasets that correlated with the criteria in our Selection Criteria... documents. While many of the datasets were publicly available, some needed to be either created or edited. The most important dataset that needed to be created was the land cover/land use dataset. MSU RS&GIS created detailed land cover/land use datasets for three (3) townships (Delhi, Williamstown and Aurelius). These three were done first because of the large number of applications from that area.

The FOSP Board implemented a policy in 2013 in which appraisals will be obtained before properties are submitted to FRPP. This policy allows the FOSP Board to know if a landowner is willing to accept an offer based on the appraised value before the application is submitted to FRPP. In addition, a landowner that declines to accept an offer based on the appraised value, if the value falls above a stated value, is responsible for paying 50% of the cost of the appraisal. The FOSP Board informs the landowner of the value before the appraisal is ordered and it is based on the average of recently completed appraisals of similar properties. The implementation of this new policy has helped the FOSP Board eliminate properties that are submitted and appraised but then the landowner declines a valid offer based on the appraisal.
FRPP Program

The FRPP is a federal land conservation program that provides matching funds to eligible entities to assist them with the purchase of permanent conservation easements on farm and ranch lands, but not natural lands (open space). The USDA Natural Resources Conservation Service manages the program. Qualified state and local programs (the Ingham County FOSP Program is a qualified program) compete for the FRPP funds. The FRPP runs an application cycle each year. The FOSP Board times the application periods so applications are ready for the FRPP cycle each year. The deadline for submission of properties to the FRPP is early in the year, typically March.

Open Space Program

This program had two easements underway in 2014. One property closed December 2, 2014 and the second closed in 2015. The Board was especially pleased with these two properties as they embody the priorities of the program. Located in Williamstown Township, the first property has over 2,900 feet of frontage on the Red Cedar River. The second property is 75 acres, also has attractive natural land and is located in Williamstown Township as well.

The FOSP Board held its fourth application cycle for open space land. The document, *Selection Criteria for the Open Space Land Protection Program – 2014 Edition,* (see [www.ingham.org/appointedboardsandcommissions](http://www.ingham.org/appointedboardsandcommissions)) was used for ranking the submitted properties. This document is also approved by the Board of Commissioners each year. The FOSP Board would like to receive more applications from owners of open space land. The Board is currently targeting landowners more directly to inform them about the program and to encourage them to apply. A plan to inform individual landowners through direct mailings and offer workshops more specifically designed for landowners of open space lands will be implemented.

Selected Programs in Which the FOSP Board Participates That are Related to Our Mission

The FOSP Board participates, on a selective basis and as time permits, in local programs that: (i) create strong urban city cores and have strong Smart Growth policies, (ii) help local agriculture prosper, such as farmers markets and other agricultural economic programs, and (iii) protect the area’s watersheds. Currently the FOSP Board participates in the Tri-County Regional Planning Commission’s Urban Rural Service Management Committee (formerly Urban and Rural Service District/Urban Service Boundary Committee), the Lansing Economic Area Partnership (LEAP) Agriculture Development Workgroup, and the Red Cedar River and Middle Grand River Watershed Committees.

Final Comments

Since the program began the FOSP Board has been able to protect a substantial amount of high quality farmland and open space while securing significant matching funds from the FRPPP and from landowner contributions. The matching funds allowed county taxpayer dollars to be extensively leveraged. The board completed its first open space conservation easement and is well on its way to closing two more.

All Board meetings are open to the public and the FOSP Board welcomes participation from interested individuals. If you would like to make comments or have questions, please feel free to contact the FOSP Board office. Board members were Dr. Paul Kindel, Chair, Gabriel Biber, Vice-chair, Dr. Kirk
Heinze, Secretary, Laurie Koelling, Treasurer, Commissioner Don Vickers, Dr. Carroll (Jake) Wamhoff and Todd Eldred. Stacy Byers of Sheridan Land Consulting, Inc. is the Consultant to the Board. The Board met monthly.

**Ingham County Farmland and Open Space Preservation Board Members**

Dr. Paul Kindel, Chair – Along with serving as the Chair of the Ingham County FOSP Board, Paul also serves as the President of the Mid-Michigan Land Conservancy, a 501(c)3 non-profit dedicated to the protection of natural lands and working lands in mid-Michigan. Paul is a retired faculty member in the Department of Biochemistry and Molecular Biology at Michigan State University. In 2004, Paul was a part of the grass roots ad hoc committee that helped to develop the Ingham County Farmland and Open Space Preservation Program structure and ordinances and was instrumental in the passage of the Ingham County Farmland and Open Space millage in 2008.

Gabriel Biber, Vice Chair – Gabriel moved to Lansing in 2007 to help steward and lead the burgeoning urban agricultural movement in the region serving as Community Organizer and Program Manager for the Greater Lansing Food Bank's community garden and urban agriculture programs. Partners in this work included the Ingham County Land Bank, local businesses, utilities and municipalities, among others. Later, Gabriel served as Stream Monitoring Coordinator for the Mid-Michigan Environmental Action Council collecting habitat and macroinvertebrate data in Ingham County's Red Cedar River watershed at up to ten locations twice annually. In 2012 Gabriel joined Haven House in East Lansing where he currently serves as Fund Development Director. He is Vice-chair on the FOSP Board.

Dr. Kirk Heinze, Secretary – Kirk served in the MSU College of Agriculture and Natural Resources (CANR) as a faculty member, department chairperson and director of ANR Communications. As director, his work focused on creating greater public understanding of issues related to agriculture, food and the environment. As a faculty member, he spearheaded the ANR Communication undergraduate program, which boasts successful alumni in key marketing, public relations, advertising and journalism positions across the U.S. Since his retirement from MSU, Kirk hosts a weekly radio program on WJR-760 AM, “Greening of the Great Lakes,” and writes a companion blog for MLive which focus on issues associated with environmental, economic and socio-cultural sustainability. Kirk has a B.A. in English from Albion College, an M.A. in English from Wayne State University and a Ph.D. in English – American Studies from MSU.

Laurie Koelling, Treasurer – Laurie is the co-owner of Tannenbaum Farms and an Associate Broker with Tomie Raines, Inc. Laurie also serves on the Alaiedon Township Planning Commission and is the Past President of the Greater Lansing Association Board of Realtors. She was Executive Director of the Michigan Christmas Tree Association for 13 years and a member of the Ingham County Farm Bureau for 10 years.

Todd Eldred – Todd is currently the Supervisor of Leslie Township where he has also served as the Chairman of the Planning Commission and as a Township Board Trustee. He graduated from Michigan State University receiving a BS in Interdisciplinary Studies- Human Resources in Society with emphasis in

4-5
economics and received teaching certification from Spring Arbor University. Todd is a sixth generation Michigan farmer, and has also worked as a teacher and in agricultural crop research. Todd is currently employed by the Monsanto Company helping Michigan row crop and livestock farmers use technology and resource-conserving, sustainable systems to feed a growing world population.

Dr. Carroll (Jake) Wamhoff – Dr. Wamhoff serves as a full time farmer member on the Board. He currently farms in partnership with his son Brian, raising corn, soybeans and wheat on over 1300 acres in Ingham County. Previously, Dr. Wamhoff was a faculty member at MSU, serving as Chair of the Department of Agriculture and Extension Education until his retirement. The Department has undergraduate programs in Agriscience Education and Agricultural Communications. Graduate degree programs leading to M.S. and PhD degrees in Extension Education were also integral to the Department. In addition, Dr. Wamhoff provided leadership to the adult professional programs for high school agriculture teachers through Future Farmers of America (FFA) and for Extension Agents throughout the state of Michigan. Dr. Wamhoff has served on several Agriculture related Boards including the state FFA Foundation, Michigan Corn Growers Association, and Ingham County Farm Bureau.

Commissioner Don Vickers – Don was a members of the Ingham County Board of Commissioners for many years. He served on the FOSP Board as the representative of the Board of Commissioners and effectively provided a valuable connection between the Board of Commissioners and its members and the various county committees, and the FOSP Board.
WHEREAS, Johnny Scott, Ph.D., has served the Holt Public Schools district since 1995, when he became principal of the Holt Junior High School; and

WHEREAS, Dr. Scott was appointed superintendent of Holt Public Schools in 2007; and

WHEREAS, Dr. Scott began his career in education in Fort Myers, Florida, where he worked as principal at the middle school and high school levels; and

WHEREAS, Dr. Scott earned bachelor’s and master’s degrees from Florida A & M University, an educational specialist degree from the University of South Florida, and a doctorate from Michigan State University; and

WHEREAS, in addition to presenting at the Institute for Development of Educational Activities and participating in the Educational Policy Fellowship Program, Dr. Scott has worked with the Michigan State University College of Education in leadership and policy development; and

WHEREAS, Dr. Scott has led the way in implementing innovations in education in Holt Public Schools that also resulted in cost savings; and

WHEREAS, those innovations include putting a second elementary school on a year-round “balanced calendar,” introducing an early learning center to house all of the district’s childcare and preschool programs, and increasing the number of college courses and career exploration options offered tuition-free to high school students; and

WHEREAS, children love Dr. Scott, and he always reciprocates with a warm smile, a handshake, hug, or high five; and

WHEREAS, Dr. Scott made a positive difference in the lives of Holt Public Schools students over the last twenty years by improving their educational experience and by demonstrating genuine care and concern for every child in the district, most of whom he knows by name.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners thanks and commends Dr. Scott for his contributions to the field of education and for his heartfelt dedication and service to the thousands of children who have passed through Holt Public Schools over the past twenty years.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners congratulates Dr. Scott on his retirement and wishes him well in his future endeavors.

COUNTY SERVICES:  **Yeas:** Celentino, Crenshaw, Bahar-Cook, Hope, Maiville  
**Nays:** None  
**Absent:** Koenig, Banas  
**Approved 5/19/15**
WHEREAS, in 1925, Rollin Charles Dart and his son Doc Campbell Dart, along with several local farmers and businessmen, received a charter to open a commercial bank, The Dart National Bank of Mason; during this time Doc also learned he was going to be a father to a baby boy, Rollin Bashford Dart; and

WHEREAS, the early 1930’s were a trying time for this nation, especially within the banking industry; lack of money and resources brought the American economy to a grinding halt; this did not deter R.C. and Doc Dart as they offered consumers installment type loans for automobiles and trailer homes as they traveled back and forth from Mason to Washington, D.C. until the bank was allowed by the Federal Comptroller to offer the community another way to finance their dreams; and

WHEREAS, the onset of war in the early 1940’s saw more trying times for Dart Bank and the banking industry as a whole; through the efforts of the Dart team and the community, they were able to come out of the decade for the better; and

WHEREAS, the 1950’s brought with them continued optimism within the local and national communities, and after the passing of Doc Campbell Dart, the regulators advised the board of a need for stronger leadership and accepted Rollin Dart as Chief Executive; he assumed his role as Chairman and Chief Executive Officer on January 15, 1962; and

WHEREAS, in 1974 Dart Bank opened a branch in Holt; in 1999 Rollin Dart passed the title on to Ronald Rhoades after serving as CEO for 37 years; during Rollin’s tenure the bank increased in size from $8 million to $180 million; and

WHEREAS, in April 2005, Dart opened a branch in the City of Grand Ledge, bringing the community centered banking to its third location in Greater Lansing; and

WHEREAS, effective March 1, 2007, after the retirement of Ronald Rhodes, Peter Kubacki became the bank’s fifth president and CEO; this also marked the end of Rollin Dart’s time as a member of the Board; however, his time with Dart was not over, as he continued on as Chairman Emeritus and Community Relations Officer; and

WHEREAS, in 2014, a strategic opportunity to greatly expand the residential lending business resulted in the addition of 40 mortgage bankers to the Dart team; that same year they added a residential lending office in Chelsea, and by the end of 2014, Dart Bank ranked number one in Ingham County’s home mortgage market share.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby congratulates Dart Bank on their 90 years of community banking and on the groundbreaking for a new headquarters within their hometown of Mason, meeting the banking needs of future generations.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Bahar-Cook, Hope, Maiville
Nays: None Absent: Koenig, Banas Approved 5/19/15
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 15 –

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated May 6, 2015 as submitted.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Bahar-Cook, Hope, Maiville
    Nays: None   Absent: Koenig, Banas   Approved 5/19/15
## INGHAM COUNTY ROAD DEPARTMENT

**LIST OF CURRENT PERMITS ISSUED**

<table>
<thead>
<tr>
<th>R/W PERMIT#</th>
<th>R/W APPLICANT / CONTRACTOR</th>
<th>R/W WORK</th>
<th>R/W LOCATION</th>
<th>R/W CITY/TWP.</th>
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<td>SIVYER EXCAVATION INC</td>
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<td>BISHOP LAND SERVICE</td>
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<td>LESLIE / BUNKER HILL</td>
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<td>ACD.NET</td>
<td>CABLE / UG</td>
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<td>ALAIEDON</td>
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MAY 26, 2015
AGENDA ITEM NO. 10

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CONTINUING CONTRACT FOR
MICROFILM AND INDEXING SERVICES FOR THE REGISTER OF DEEDS

RESOLUTION # 15 –

WHEREAS, Ingham County is committed to providing its citizens convenient access to images of recorded
documents and their preservation; and

WHEREAS, these images are handled on a regular basis by the public and have become worn and brittle; and

WHEREAS, the Board of Commissioners passed Resolution #14-209 to convert and index 86 rolls of film to
digital images, and make the images available to the public without further damage to the existing film; and

WHEREAS, the Register of Deeds has identified an additional 58 rolls to be converted to digital images; and

WHEREAS, inserting these images into the public online system will enable the public to view the images and
also make them available to customers in the Register of Deeds’ public vault; and

WHEREAS, after completing 86 rolls of imaging with Michigan Office Solutions the Register of Deeds would
like to extend the contract with Michigan Office Solutions who submitted a responsible bid in 2014, and has
agreed to convert 15 rolls of film representing deeds and 43 rolls representing mortgages recorded between
1950 through 1960 for a cost not to exceed $6,695.26; and

WHEREAS, funds for this project are available within the Register of Deeds Technology line item #10123600
818000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Register of
Deeds Office to extend the contract with Michigan Office Solutions for the conversion and indexing of 58 rolls
of microfilm representing documents recorded from 1950 through 1960 for a cost not to exceed $6,695.26.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to
sign any necessary documents as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Bahar-Cook, Hope, Maiville
    Nays:  None   Absent:  Koenig, Banas   Approved 5/19/15

FINANCE:  Yeas:  Anthony, Bahar-Cook, Tennis, McGrain, Case Naeyaert
    Nays:  None   Absent:  Tsernoglou, Schafer   Approved 5/20/15
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE PURCHASE OF A 36 MONTH SUPPORT SERVICE AGREEMENT (SSA) FOR THE NEW JAIL AUDIO SYSTEM

RESOLUTION # 15 –

WHEREAS, the Ingham County Jail has a new jail audio system; and

WHEREAS, the Innovation and Technology Department worked with Carousel Industries to replace the failed/failing Grand Valley audio system; and

WHEREAS, the new jail audio system was completed in three phases; and

WHEREAS, the first phase was completed on Post 5 in June 2014, the second phase was completed from Resolution #14-338, and the third and final phase was completed from Resolution #14-400; and

WHEREAS, all three phases will be covered under this agreement.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the purchase of the Support Service Agreement (SSA) for the new jail audio system from Carousel Industries.

BE IT FURTHER RESOLVED, the cost of the SSA, in an amount not to exceed $8,416.84, will be paid from the 63625810-932030 IT Maintenance account.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments as related to this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract/purchase order documents with Carousel Industries consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Bahar-Cook, Hope, Maiville
       Nays:  None  Absent:  Koenig, Banas  Approved  5/19/15

FINANCE:  Yeas:  Anthony, Bahar-Cook, Tennis, McGrain, Case Naeyaert
       Nays:  None  Absent:  Tsernoglou, Schafer  Approved  5/20/15
RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH ANDERSON-FISCHER & ASSOCIATES FOR EXCAVATION SERVICES FOR IMPROVEMENTS TO THE “DONKEY” AND DRESSAGE ARENAS AT THE INGHAM COUNTY FAIRGROUNDS

RESOLUTION # 15 –

WHEREAS, the existing condition of the footing in the “donkey” and dressage horse arenas on the north end of the fairgrounds has become deficient for usage by the thirty plus horse shows occurring annually; and

WHEREAS, in support of the 2015 Budget & Activity Priorities set by the Ingham County Board of Commissioners in resolution #14-177, the Ingham County Fair Board, by way of the improvements to the two horse arenas, will enhance services offered to current events and will provide an opportunity to bid for larger regional horse shows, thus increasing the current participation and continuing to diversify the Ingham County Fair Board revenue stream; and

WHEREAS, the Hotel/Motel reserve fund for Fairgrounds capital improvements is currently at $62,359.69; and

WHEREAS, after careful review of bids, the Purchasing and Fair Board both concur that a contract be awarded to Anderson-Fischer & Associates who submitted the lowest responsive and responsible bid in the amount not to exceed $18,200.00.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes awarding a contract to Anderson-Fischer & Associates, 225 E. Kipp Rd., Mason, Michigan 48854, to make improvements to the “donkey” and dressage arenas for a not to exceed cost of $18,200.00.

BE IT FURTHER RESOLVED, the Ingham County Controller/Administrator is authorized to transfer funds from the Hotel/Motel reserve funds to the 2015 Ingham County Fair CIP account #56176900-976000.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Bahar-Cook, Hope, Maiville  
Nays: None  Absent: Koenig, Banas  Approved 5/19/15

FINANCE:  Yeas:  Anthony, Bahar-Cook, Tennis, McGrain, Case Naeyaert  
Nays: None  Absent: Tsernoglou, Schafer  Approved 5/20/15
MAY 26, 2015  
AGENDA ITEM NO. 13

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A PURCHASE ORDER TO JH CONSTRUCTION TO INSTALL A BARRIER FREE SIDEWALK AROUND THE PERIMETER OF THE MASON COURTHOUSE

RESOLUTION # 15 –

WHEREAS, the Mason Courthouse is in need of a barrier free sidewalk around the perimeter of the courthouse that will connect all four entrances; and

WHEREAS, the barrier free sidewalk will be used primarily on days security screening is present at the South entrance for court proceedings; and

WHEREAS, the barrier free sidewalk will also allow individuals to access the building safely during the winter months; and

WHEREAS, the Facilities Department collected estimates from three qualified vendors and request that a Purchase Order be issued to JH Construction who submitted the lowest not to exceed estimate of $8,632.25; and

WHEREAS, funds for said services are available within Line Item 245-23399-976000-5FC08 which has a balance of $15,000.00 for a courthouse barrier free sidewalk.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes a Purchase Order to JH Construction, 1167 South Aurelius Road, Mason, Michigan 48854 to install a barrier free sidewalk around the perimeter of the courthouse that will connect all four entrances, for a not to exceed cost of $8,632.25.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Bahar-Cook, Hope, Maiville  
Nays:  None  Absent:  Koenig, Banas  Approved 5/19/15

FINANCE:  Yeas:  Anthony, Bahar-Cook, Tennis, McGrain, Case Naeyaert  
Nays:  None  Absent:  Tsernoglou, Schafer  Approved 5/20/15
MAY 26, 2015
AGENDA ITEM NO. 14

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CONTRACT FOR GRAVEL ROAD DUST CONTROL SERVICE FOR THE ROAD DEPARTMENT

RESOLUTION # 15 –

WHEREAS, the Road Department uses a service to provide, deliver and/or apply approximately 250,000 gallons of calcium chloride solution for dust control each year on the 82 miles of gravel county roads during the dry months of the year; and

WHEREAS, the Road Department’s adopted 2015 budget includes funds for this expense in controllable expenditures; and

WHEREAS, bids for the Road Department’s 2015 supply of liquid calcium chloride dust control solution were solicited by the Purchasing Department in RFP #48-15; and

WHEREAS, Michigan Mineral Resources of Albion Michigan was the low bidder on this service with a bid of $0.13 per gallon; and

WHEREAS, Chloride Solutions of Webberville Michigan, a local vendor, has offered to match the low bid from Michigan Mineral Resources; and

WHEREAS, it is therefore the recommendation of the Road and Purchasing Departments to enter into a contract with Chloride Solutions at the unit price of 13 cents per gallon for calcium chloride dust control solution delivered and/or applied.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes a contract with Chloride Solutions of Webberville, Michigan at the unit price of 13 cents per gallon for calcium chloride dust control solution delivered and/or applied.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Bahar-Cook, Hope, Maiville
Nays: None Absent: Koenig, Banas  Approved 5/19/15

FINANCE: Yeas: Anthony, Bahar-Cook, Tennis, McGrain, Case Naeyaert
Nays: None  Absent: Tsernoglou, Schafer  Approved 5/20/15
MAY 26, 2015
AGENDA ITEM NO. 15

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE PURCHASE OF 2015 SEASONAL REQUIREMENTS OF SMOOTH-LINED CORRUGATED POLYETHYLENE PIPE & HELICALLY CORRUGATED STEEL PIPE FOR THE ROAD DEPARTMENT

RESOLUTION # 15 –

WHEREAS, the Road Department annually purchases approximately 3500 lineal feet of various sizes of both smooth lined corrugated polyethylene pipe and helically corrugated steel pipe—both galvanized and aluminized coated, for use as road drainage culverts and piping; and

WHEREAS, the Road Department’s adopted 2015 budget includes in controllable expenditures, funds for this and other maintenance material purchases; and

WHEREAS, bids for both smooth lined corrugated polyethylene pipe and helically corrugated steel pipe—both galvanized and aluminized coated, were solicited and evaluated by the Ingham County Purchasing Department per Request for Proposals (RFP) #53-15, and it is their recommendation, with the concurrence of Road Department staff, to award this bid and purchase on an as-needed, unit price basis smooth lined corrugated polyethylene pipe from Advanced Drainage Systems, and helically corrugated steel pipe—both galvanized and aluminized coated, from Contech Engineered Solutions, LLC.

THEREFORE BE IT RESOLVED, the Board of Commissioners accepts the bids, and authorizes the purchase on an as-needed, unit price basis of smooth lined corrugated polyethylene pipe from Advanced Drainage Systems, and helically corrugated steel pipe, both galvanized and aluminized coated, from Contech Engineered Solutions, LLC.

BE IT FURTHER RESOLVED, that the Road Department and Purchasing Department are hereby authorized to execute purchase orders with Advanced Drainage Systems for smooth lined corrugated polyethylene pipe, and Contech Engineered Solutions, LLC, for helically corrugated steel pipe—both galvanized and aluminized coated, as needed and budgeted.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Bahar-Cook, Hope, Maiville
Nays:  None Absent:  Koenig, Banas  Approved 5/19/15

FINANCE:  Yeas:  Anthony, Bahar-Cook, Tennis, McGrain, Case Naeyaert
Nays:  None  Absent:  Tsernoglou, Schafer  Approved 5/20/15
MAY 26, 2015
AGENDA ITEM NO. 16

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A SECOND PARTY AGREEMENT BETWEEN THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) AND THE INGHAM COUNTY ROAD DEPARTMENT AND A THIRD PARTY AGREEMENT BETWEEN DELHI TOWNSHIP AND THE INGHAM COUNTY ROAD DEPARTMENT IN RELATION TO A FEDERALLY FUNDED PATHWAY PROJECT ALONG HOLT ROAD FROM KAHRES ROAD TO EIFERT ROAD

RESOLUTION # 15 –

WHEREAS, the Ingham County Road Department received Congestion Mitigation & Air Quality (CMAQ), on behalf of Delhi Charter Township, to construct the RAM trail along Holt Road from Kahres Road to Eifert Road; and

WHEREAS, Delhi Township desires to design, construct, and maintain the trailway for the use of the general public and satisfy all the requirements of the Michigan Department of Transportation (MDOT), the Federal Highway Administration, and the Road Department; and

WHEREAS, the PROJECT will be undertaken pursuant to a contract between the State of Michigan/MDOT and the contractor; and

WHEREAS, the County on behalf of the Road Department, in turn, must therefore enter into an associated second party agreement with the State of Michigan/MDOT consistent with the requirement for state and federal funding requirements; and

WHEREAS, the Road Department and Delhi Township agree that the township will administer construction of the project, and will pay any and all local match costs incurred by the project, plus $4,000.00 for project administration and oversight provided by the Road Department; and

WHEREAS, the estimated costs for the project are as follows:

Federal CMAQ Funding $1,159,500
Delhi Township Match: $257,100
$1,416,600

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the State of Michigan/MDOT to effect construction of RAM trail along Holt Road from Kahres Road to Eifert Road, on behalf of Delhi Charter Township, for a total estimated cost of $1,416,600 consisting of $1,159,500 in federal CMAQ funding and $257,100 in township matching funds.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a third party agreement with Delhi Charter Township to also effect construction of RAM trail along Holt Road from Kahres Road to Eifert Road.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney

COUNTY SERVICES:  **Yea**s:  Celentino, Crenshaw, Bahar-Cook, Hope, Maiville  
  **Nays:**  None  
  **Absent:**  Koenig, Banas  
  **Approved 5/19/15**

FINANCE:  **Yea**s:  Anthony, Bahar-Cook, Tennis, McGrain, Case Naeyaert  
  **Nays:**  None  
  **Absent:**  Tsernoglou, Schafer  
  **Approved 5/20/15**
WHEREAS, the Board of Commissioners set various fees for county services in Resolution #02-155 based on information and recommendations of the Maximus Cost of Services Analysis completed in 2002; and

WHEREAS, the Board of Commissioners also established the percent of the cost of providing the services which should be recovered by such fees, referred to in this process as a “target percent”; and

WHEREAS, the Board of Commissioners has directed the Controller’s Office to establish a process for the annual review of these fees and target percents; and

WHEREAS, the annual average United States’ consumer price index was used as the cost increase factor; and

WHEREAS, this cost increase factor is applied to the previous year’s calculated cost and multiplied by the target percent and in most cases rounded to the lower full dollar amount in order to arrive at a preliminary recommended fee for the upcoming year; and

WHEREAS, in cases where the calculated cost multiplied by target percent is much higher than the current fee, the fee will be recommended to increase gradually each year until the full cost multiplied by target percent is reached, in order to avoid any drastic increases in fees; and

WHEREAS, in cases where the calculated cost multiplied by target percent is lower than the current fee, no fee increase will be recommended for that year; and

WHEREAS, after initial recommendations are made by the Controller, these recommendations are distributed to the affected offices and departments, in order to receive their input; and

WHEREAS, after reviewing the input from the affected offices and departments, the Controller makes final recommendations to the Board of Commissioners; and

WHEREAS, the Controller’s Office has finished its annual review of these fees and recommended increases where appropriate based on increased costs of providing services supported by these fees and the percent of the cost of providing the services which should be covered by such fees as established by the Board of Commissioners; and

WHEREAS, the Board of Commissioners has reviewed the Controller’s recommendations including the target percentages, along with recommendations of the various county offices, departments, and staff.
THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes or encourages the following fee increases, decreases and new fees in the Attachments at the rates established effective January 1, 2016 with the exception of the Health Department and Friend of the Court, where new rates will be effective October 1, 2015 and the Park and Zoo winter seasonal fees which will be effective starting November 1, 2015.

BE IT FURTHER RESOLVED, that the fees struck out in the Attachments are to be eliminated.

BE IT FURTHER RESOLVED, that the fees within major Health Department services are not included on the attachments and were not set by the policy above, but rather through policy established in Resolutions #05-166 and #05-242.

FINANCE: Yeas: Anthony, Bahar-Cook, Tennis, McGrain, Case Naeyaert
Nays: None  Absent: Tsernoglou, Schafer  Approved 5/20/15
<table>
<thead>
<tr>
<th>Location of Service</th>
<th>Fee Description</th>
<th>Percent</th>
<th>Target Fee</th>
<th>2015 Fee</th>
<th>2016 Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drain Comm.</td>
<td>Photography</td>
<td>100.0%</td>
<td>$275.00</td>
<td>$280.00</td>
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</tr>
<tr>
<td>Drain Comm.</td>
<td>Topography</td>
<td>100.0%</td>
<td>$555.00</td>
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<tr>
<td>Drain Comm.</td>
<td>Preliminary Comm. Site Plan Review</td>
<td>75.0%</td>
<td>$680.00</td>
<td>$690.00</td>
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<tr>
<td>Drain Comm.</td>
<td>Preliminary Plat Review</td>
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<td>$680.00</td>
<td>$690.00</td>
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<tr>
<td>Drain Comm.</td>
<td>Plat and Commercial Drainage Review - First acre</td>
<td>100.0%</td>
<td>$680.00</td>
<td>$690.00</td>
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<tr>
<td>Drain Comm.</td>
<td>Additional acre</td>
<td>100.0%</td>
<td>$76.00</td>
<td>$77.00</td>
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<tr>
<td>Drain Comm.</td>
<td>Re-submission Admin fee</td>
<td>100.0%</td>
<td>$220.00</td>
<td>$225.00</td>
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<tr>
<td>Drain Comm.</td>
<td>Plat Drain Administration Fee</td>
<td>75.0%</td>
<td>$2,400.00</td>
<td>$2,450.00</td>
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<tr>
<td>Drain Comm.</td>
<td>Drain Crossing Permit- (Residential)</td>
<td>100.0%</td>
<td>$125.00</td>
<td>$130.00</td>
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<tr>
<td>Drain Comm.</td>
<td>Tap in Permit - Residential</td>
<td>75.0%</td>
<td>$100.00</td>
<td>$105.00</td>
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<tr>
<td>Drain Comm.</td>
<td>Tap-in Permit - Commercial</td>
<td>75.0%</td>
<td>$400.00</td>
<td>$410.00</td>
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<tr>
<td>Drain Comm.</td>
<td>Soil Erosion Permit - Commercial-12 mo. Duration - 1/2 acre or less</td>
<td>100.0%</td>
<td>$590.00</td>
<td>$600.00</td>
<td></td>
</tr>
<tr>
<td>Drain Comm.</td>
<td>Soil Erosion (12 mo.) - Commercial- each additional acre</td>
<td>100.0%</td>
<td>$59.00</td>
<td>$60.00</td>
<td></td>
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<tr>
<td>Drain Comm.</td>
<td>Soil Erosion Permit - Commercial -9 mo. Duration - 1/2 acre or less</td>
<td>100.0%</td>
<td>$520.00</td>
<td>$525.00</td>
<td></td>
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<tr>
<td>Drain Comm.</td>
<td>Soil Erosion Permit - Commercial - 6 mo. Duration - 1/2 acre or less</td>
<td>100.0%</td>
<td>$440.00</td>
<td>$450.00</td>
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<tr>
<td>Drain Comm.</td>
<td>Soil Erosion Permit Transfer</td>
<td>100.0%</td>
<td>$90.00</td>
<td>$95.00</td>
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<tr>
<td>Drain Comm.</td>
<td>Escrow account-1/2 acre or less</td>
<td>100.0%</td>
<td>$555.00</td>
<td>$565.00</td>
<td></td>
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<tr>
<td>Drain Comm.</td>
<td>Escrow account - 1/2 to 1 acre</td>
<td>100.0%</td>
<td>$1,675.00</td>
<td>$1,685.00</td>
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<tr>
<td>Drain Comm.</td>
<td>Escrow account - 1 to 5 acres</td>
<td>100.0%</td>
<td>$3,350.00</td>
<td>$3,375.00</td>
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<tr>
<td>Drain Comm.</td>
<td>Escrow account - 5 to 10 acres</td>
<td>100.0%</td>
<td>$5,590.00</td>
<td>$5,600.00</td>
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<tr>
<td>Drain Comm.</td>
<td>Escrow account - each add'l 10 acres</td>
<td>100.0%</td>
<td>$2,795.00</td>
<td>$2,800.00</td>
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<tr>
<td>Drain Comm.</td>
<td>Soil Erosion Permit-Residential-12 mo.</td>
<td>100.0%</td>
<td>$235.00</td>
<td>$260.00</td>
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<tr>
<td>Drain Comm.</td>
<td>Soil Erosion Permit - 9 month duration</td>
<td>75.0%</td>
<td>$245.00</td>
<td>$250.00</td>
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<tr>
<td>Drain Comm.</td>
<td>Commercial Minor Disturbance Soil Erosion - Permit/Review/Inspection</td>
<td>75.0%</td>
<td>$310.00</td>
<td>$320.00</td>
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<td>Drain Comm.</td>
<td>Residential Minor Disturbance Soil Erosion - Permit/Review/Inspection</td>
<td>75.0%</td>
<td>$45.00</td>
<td>$46.00</td>
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<tr>
<td>Drain Comm.</td>
<td>Violation and Cease&amp;Desist Order</td>
<td>100.0%</td>
<td>$290.00</td>
<td>$295.00</td>
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<td>Equalization</td>
<td>17&quot; x 22&quot;</td>
<td>100.0%</td>
<td>$18.00</td>
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<td>Equalization</td>
<td>34&quot; x 44&quot;</td>
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<td>$37.00</td>
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<tr>
<td>Equalization</td>
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<td>$37.00</td>
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<td>$62.00</td>
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<td>34&quot; x 44&quot;</td>
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<td>$75.00</td>
<td>$76.00</td>
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<td>Equalization</td>
<td>Custom Maps</td>
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<td>Location of Service</td>
<td>Fee Description</td>
<td>Target Percent</td>
<td>2015 Fee</td>
<td>2016 Fee</td>
<td></td>
</tr>
<tr>
<td>---------------------</td>
<td>-----------------</td>
<td>----------------</td>
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<td>----------</td>
<td></td>
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<tr>
<td>Parks</td>
<td>NEW - Winter Sports Building - reservation fee/non operational hrs</td>
<td>100.0%</td>
<td>$0.00</td>
<td>$30.00</td>
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<tr>
<td>Parks</td>
<td>Pedal Boat - per 1/2 hour (Weekday)</td>
<td>100.0%</td>
<td>$6.00</td>
<td>$5.00</td>
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<tr>
<td>Parks</td>
<td>Pedal Boat - per 1/2 hr (Weekend)</td>
<td>100.0%</td>
<td>$6.00</td>
<td>$6.00</td>
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<tr>
<td>Parks</td>
<td>Pedal Boat - Senior (+60) - per 1/2 hr.</td>
<td>100.0%</td>
<td>$1.00</td>
<td>$1.00</td>
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<tr>
<td>Parks</td>
<td>Pedal Boat - 1/2 hour - NEW</td>
<td>100.0%</td>
<td>$0.00</td>
<td>$6.00</td>
<td></td>
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<tr>
<td>Parks</td>
<td>1st hour</td>
<td>100.0%</td>
<td>$4.00</td>
<td>$4.00</td>
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</tr>
<tr>
<td>Parks</td>
<td>Each additional hour</td>
<td>100.0%</td>
<td>$1.00</td>
<td>$1.00</td>
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</tr>
<tr>
<td>Parks</td>
<td>Cross Country Skiing Adults: Wd &amp; Holidays (Burchfield)</td>
<td>100.0%</td>
<td>$8.00</td>
<td>$8.00</td>
<td></td>
</tr>
<tr>
<td>Parks</td>
<td>Each additional hour</td>
<td>100.0%</td>
<td>$3.00</td>
<td>$3.00</td>
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<tr>
<td>Parks</td>
<td>X-Country Skiing Children (12 &amp; under): Wd &amp; Holidays (Burchfield)</td>
<td>100.0%</td>
<td>$4.00</td>
<td>$4.00</td>
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</tr>
<tr>
<td>Parks</td>
<td>1st hour</td>
<td>100.0%</td>
<td>$4.00</td>
<td>$4.00</td>
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<tr>
<td>Parks</td>
<td>Each additional hour</td>
<td>100.0%</td>
<td>$1.00</td>
<td>$1.00</td>
<td></td>
</tr>
<tr>
<td>Parks</td>
<td>NEW - Cross Country Ski Rental - adult per hour</td>
<td>100.0%</td>
<td>$0.00</td>
<td>$7.00</td>
<td></td>
</tr>
<tr>
<td>Parks</td>
<td>NEW - Cross Country Ski Rental - child per hour</td>
<td>100.0%</td>
<td>$0.00</td>
<td>$5.00</td>
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<tr>
<td>Parks</td>
<td>Adult Pass - Snow Tubing (2 hours) Mon-Fri</td>
<td>100.0%</td>
<td>$10.00</td>
<td>$10.00</td>
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<tr>
<td>Parks</td>
<td>Child Pass - Snow Tubing (2 hours) Mon-Fri</td>
<td>100.0%</td>
<td>$5.00</td>
<td>$5.00</td>
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<tr>
<td>Parks</td>
<td>Family Pass - Snow Tubing (2 adults &amp; 2 children 2hrs) Mon-Fri</td>
<td>100.0%</td>
<td>$25.00</td>
<td>$25.00</td>
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<tr>
<td>Parks</td>
<td>Adult Pass - Snow Tubing (2 hours) Sat, Sun and Holidays</td>
<td>100.0%</td>
<td>$12.00</td>
<td>$12.00</td>
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<tr>
<td>Parks</td>
<td>Child Pass - Snow Tubing (12 &amp; under 2 hours) S, S, holiday</td>
<td>100.0%</td>
<td>$8.00</td>
<td>$8.00</td>
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<tr>
<td>Parks</td>
<td>Family Pass - Snow Tubing (2 adults &amp; 2 children 2hrs) S, S, holiday</td>
<td>100.0%</td>
<td>$25.00</td>
<td>$25.00</td>
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<tr>
<td>Parks</td>
<td>Group Rate (30-100 people, 2 hours)/per person</td>
<td>100.0%</td>
<td>$5.00</td>
<td>$5.00</td>
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<tr>
<td>Parks</td>
<td>Each additional child for Snow Tubing</td>
<td>100.0%</td>
<td>$5.00</td>
<td>$5.00</td>
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<tr>
<td>Parks</td>
<td>Adult Pass - Snowboarding (open to close) Mon-Fri</td>
<td>100.0%</td>
<td>$15.00</td>
<td>$15.00</td>
<td></td>
</tr>
<tr>
<td>Parks</td>
<td>Adult Pass - Snowboarding S, S, holidays</td>
<td>100.0%</td>
<td>$20.00</td>
<td>$20.00</td>
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<tr>
<td>Parks</td>
<td>Child Pass - Snowboarding - all day (12 &amp; under) Mon-Fri</td>
<td>100.0%</td>
<td>$12.00</td>
<td>$12.00</td>
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<tr>
<td>Parks</td>
<td>Child Pass - Snowboarding (12 &amp; under) S, S, holiday</td>
<td>100.0%</td>
<td>$15.00</td>
<td>$15.00</td>
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</tr>
<tr>
<td>Parks</td>
<td>Season Pass for Adults ** Resident</td>
<td>100.0%</td>
<td>$149.00</td>
<td>$149.00</td>
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<tr>
<td>Parks</td>
<td>Season Pass - Children 12 &amp; under **</td>
<td>100.0%</td>
<td>$99.00</td>
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<tr>
<td>Parks</td>
<td>Season Pass for Adults ** Non-Resident</td>
<td>100.0%</td>
<td>$159.00</td>
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<tr>
<td>Parks</td>
<td>Season Pass - Children 12 &amp; under ** Non-Resident</td>
<td>100.0%</td>
<td>$109.00</td>
<td>$109.00</td>
<td></td>
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<tr>
<td>Parks</td>
<td>NEW - Per person (adults and children) (2 hours)</td>
<td>100.0%</td>
<td>$0.00</td>
<td>$10.00</td>
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<tr>
<td>Parks</td>
<td>NEW - Group Rate - (4 + people) (per person) (2 hours)</td>
<td>100.0%</td>
<td>$0.00</td>
<td>$8.00</td>
<td></td>
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<tr>
<td>Parks</td>
<td>NEW - Non-operational hour reservation (2 hours) + pp group rate of $8.00</td>
<td>100.0%</td>
<td>$0.00</td>
<td>$100.00</td>
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<tr>
<td>Parks</td>
<td>Snowtubing - Group Rate (1-50 people) 2 hours (normal fee pp + $50)</td>
<td>100.0%</td>
<td>$299.00</td>
<td>$299.00</td>
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<tr>
<td>Parks</td>
<td>Snowtubing - Group Rate (50+ people) 2 hours (normal fee pp + $100)</td>
<td>100.0%</td>
<td>$299.00</td>
<td>$299.00</td>
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<tr>
<td>Parks</td>
<td>Snowtubing Per additional adult</td>
<td>100.0%</td>
<td>$10.00</td>
<td>$10.00</td>
<td></td>
</tr>
<tr>
<td>Parks</td>
<td>Snowtubing Per additional child</td>
<td>100.0%</td>
<td>$5.00</td>
<td>$5.00</td>
<td></td>
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<tr>
<td>Parks</td>
<td>Snow Board &amp; Boot rental</td>
<td>100.0%</td>
<td>$15.00</td>
<td>$15.00</td>
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<tr>
<td>Parks</td>
<td>Board or Boot rental</td>
<td>100.0%</td>
<td>$10.00</td>
<td>$10.00</td>
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<tr>
<td>Parks</td>
<td>Helmet rental</td>
<td>100.0%</td>
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### ATTACHMENT A: FEES WHICH ARE ADJUSTED

#### County Services Committee

<table>
<thead>
<tr>
<th>Location of Service</th>
<th>Fee Description</th>
<th>Target Percent</th>
<th>2015 Fee</th>
<th>2016 Fee</th>
</tr>
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<tr>
<td>Parks</td>
<td>Test rental</td>
<td>100.0%</td>
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<tr>
<td>Zoo</td>
<td>Admission- Children (age 3-12) (April - October)</td>
<td>25.0%</td>
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<tr>
<td>Zoo</td>
<td>Admission- All Adults(November-March): Res, Non-Res, or Senior</td>
<td>25.0%</td>
<td>$2.00</td>
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<tr>
<td>Zoo</td>
<td>Admission- Children (age 3-12) (November - March)</td>
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<td>Zoo</td>
<td>Potter Park Penquin Cove Shelter</td>
<td>100.0%</td>
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<td>Zoo</td>
<td>Potter Park Eagle Landing Shelter</td>
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<tr>
<td>Zoo</td>
<td>Potter Park 1/2 of Tiger Den Shelter</td>
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<td>RoD</td>
<td>Laredo product,0-250 minutes,chrg/month</td>
<td>100.0%</td>
<td>$50.00</td>
<td>$53.00</td>
</tr>
<tr>
<td>RoD</td>
<td>Laredo Min. Overage for 0-250 min. plan</td>
<td>100.0%</td>
<td>$0.20</td>
<td>$0.21</td>
</tr>
<tr>
<td>RoD</td>
<td>Laredo product, 250-1000 mins.-chrg/mo.</td>
<td>100.0%</td>
<td>$100.00</td>
<td>$105.00</td>
</tr>
<tr>
<td>RoD</td>
<td>Laredo Min. Ovrg for 250-1000 min. plan</td>
<td>100.0%</td>
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<td>$0.16</td>
</tr>
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<td>RoD</td>
<td>Laredo product,1001-3000 mins-chrg/mo.</td>
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<td>$210.00</td>
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<tr>
<td>RoD</td>
<td>Laredo Min. Ovrg for 1000-3000 min. plan</td>
<td>100.0%</td>
<td>$0.12</td>
<td>$0.13</td>
</tr>
<tr>
<td>Treasurer</td>
<td>NSF Checks</td>
<td>100.0%</td>
<td>$30.00</td>
<td>$31.00</td>
</tr>
</tbody>
</table>

#### Human Services Committee

<table>
<thead>
<tr>
<th>Location of Service</th>
<th>Fee Description</th>
<th>Target Percent</th>
<th>2015 Fee</th>
<th>2016 Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Comm. Health</td>
<td>INS Vaccination Verif Form I-693</td>
<td>100.0%</td>
<td>$37.00</td>
<td>$38.00</td>
</tr>
<tr>
<td>Comm. Health</td>
<td>MIHP Tran. Bus/Van</td>
<td>100.0%</td>
<td>$35.04</td>
<td>$35.60</td>
</tr>
<tr>
<td>Comm. Health</td>
<td>MIHP - Trans Taxi</td>
<td>100.0%</td>
<td>$32.04</td>
<td>$32.56</td>
</tr>
<tr>
<td>Comm. Health</td>
<td>Compreh Envir Investigation</td>
<td>100.0%</td>
<td>$290.00</td>
<td>$300.00</td>
</tr>
<tr>
<td>Comm. Health</td>
<td>Immigration Physical Exams</td>
<td>100.0%</td>
<td>$195.00</td>
<td>$200.00</td>
</tr>
<tr>
<td>Imm. Clinic</td>
<td>Internat'l Travel Consult</td>
<td>100.0%</td>
<td>$61.00</td>
<td>$62.00</td>
</tr>
<tr>
<td>Med Examiner</td>
<td>Autopsy Report Copies (family)</td>
<td>100.0%</td>
<td>$18.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Med Examiner</td>
<td>Autopsy Report Copies (others)</td>
<td>100.0%</td>
<td>$45.00</td>
<td>$25.00</td>
</tr>
<tr>
<td>OYC</td>
<td>Agency Training Request- Base, 1.5 hr.</td>
<td>100.0%</td>
<td>$212.00</td>
<td>$215.00</td>
</tr>
<tr>
<td>OYC</td>
<td>Agency Training Request- Base, 2.5 hr.</td>
<td>100.0%</td>
<td>$352.00</td>
<td>$355.00</td>
</tr>
<tr>
<td>OYC</td>
<td>Agency Training Request- Base, 5.0 hr.</td>
<td>100.0%</td>
<td>$687.00</td>
<td>$688.00</td>
</tr>
<tr>
<td>OYC</td>
<td>OYC-Advertised Train.- 1-2 hr./per person (min. 15 attending)</td>
<td>100.0%</td>
<td>$27.00</td>
<td>$28.00</td>
</tr>
<tr>
<td>OYC</td>
<td>OYC-Advertised Train.- 2.5-4.5 hr./per person (min. 15 attending)</td>
<td>100.0%</td>
<td>$35.00</td>
<td>$36.00</td>
</tr>
<tr>
<td>OYC</td>
<td>OYC-Advertised Train.- 5-7 hrs./per person (min. 15 attending).</td>
<td>100.0%</td>
<td>$70.00</td>
<td>$71.00</td>
</tr>
<tr>
<td>OYC</td>
<td>OYC-Agency Request Head Start CPR &amp; 1st Aide</td>
<td>100.0%</td>
<td>$0.00</td>
<td>$70.00</td>
</tr>
<tr>
<td>Location of Service</td>
<td>Fee Description</td>
<td>Target Percent</td>
<td>2015 Fee</td>
<td>2016 Fee</td>
</tr>
<tr>
<td>---------------------</td>
<td>-----------------</td>
<td>----------------</td>
<td>----------</td>
<td>----------</td>
</tr>
<tr>
<td>Animal Control</td>
<td>Adoption Fee - Dogs (under six years of age)</td>
<td>75.0%</td>
<td>$72.00</td>
<td>$73.00</td>
</tr>
<tr>
<td>Animal Control</td>
<td>Adoption Fee - Dogs (six years or older)</td>
<td>75.0%</td>
<td>$18.00</td>
<td>$19.00</td>
</tr>
<tr>
<td>Animal Control</td>
<td>Adoption Fee - Cats (under six years of age)</td>
<td>75.0%</td>
<td>$62.00</td>
<td>$63.00</td>
</tr>
<tr>
<td>Animal Control</td>
<td>Animal Redemption - 1st offense</td>
<td>50.0%</td>
<td>$31.00</td>
<td>$25.00</td>
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<tr>
<td>Animal Control</td>
<td>Euthanasia Fee</td>
<td>100.0%</td>
<td>$120.00</td>
<td>$125.00</td>
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<tr>
<td>Animal Control</td>
<td>Ten Dog Kennel Inspection Fee</td>
<td>100.0%</td>
<td>$150.00</td>
<td>$155.00</td>
</tr>
<tr>
<td>Animal Control</td>
<td>Over Ten Dog Kennel Inspection Fee</td>
<td>100.0%</td>
<td>$175.00</td>
<td>$180.00</td>
</tr>
<tr>
<td>Animal Control</td>
<td>Owner Surrender</td>
<td>100.0%</td>
<td>$44.00</td>
<td>$45.00</td>
</tr>
<tr>
<td>Animal Control</td>
<td>Owner Pick-up Fee</td>
<td>100.0%</td>
<td>$45.00</td>
<td>$46.00</td>
</tr>
<tr>
<td>Animal Control</td>
<td>Tranq. At-Large Fee</td>
<td>100.0%</td>
<td>$45.00</td>
<td>$46.00</td>
</tr>
<tr>
<td>Pros Atty</td>
<td>Diversion - Initial Interview</td>
<td>50.0%</td>
<td>$34.00</td>
<td>$35.00</td>
</tr>
<tr>
<td>Pros Atty</td>
<td>Diversion - Misdemeanor Offender</td>
<td>50.0%</td>
<td>$445.00</td>
<td>$450.00</td>
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<tr>
<td>Pros Atty</td>
<td>Diversion - Felony Offender</td>
<td>50.0%</td>
<td>$795.00</td>
<td>$800.00</td>
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<tr>
<td>Pros Atty</td>
<td>Costs-eligible convictions - Guilty Plea</td>
<td>75.0%</td>
<td>$106.00</td>
<td>$110.00</td>
</tr>
<tr>
<td>Pros Atty</td>
<td>Costs for eligible convictions - Trial</td>
<td>10.0%</td>
<td>$225.00</td>
<td>$230.00</td>
</tr>
<tr>
<td>Sheriff</td>
<td>Costs for Command per hour</td>
<td>100.0%</td>
<td>$63.80</td>
<td>$64.82</td>
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<tr>
<td>Sheriff</td>
<td>Costs for Deputy per hour</td>
<td>100.0%</td>
<td>$57.22</td>
<td>$58.14</td>
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<tr>
<td>Sheriff</td>
<td>False Alarm Fee - third offense</td>
<td>100.0%</td>
<td>$42.00</td>
<td>$43.00</td>
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## ATTACHMENT B: FEES WHICH ADJUSTMENT IS RECOMMENDED

### Law and Courts Committee

<table>
<thead>
<tr>
<th>Location of Service</th>
<th>Fee Description</th>
<th>Target Percent</th>
<th>2015 Fee</th>
<th>2016 Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Circuit Court</td>
<td>Copies</td>
<td>25.0%</td>
<td>$1.00</td>
<td>$1.50</td>
</tr>
<tr>
<td>Circuit Court</td>
<td>Criminal Histories</td>
<td>100.0%</td>
<td>$10.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Circuit Court</td>
<td>Felony Case Costs</td>
<td>100.0%</td>
<td>$650.00</td>
<td>$1,470.00</td>
</tr>
<tr>
<td>Circuit Court</td>
<td>Show Cause - Probation</td>
<td>100.0%</td>
<td>$150.00</td>
<td>$175.00</td>
</tr>
<tr>
<td>Circuit Court</td>
<td>GTD Bench Warrants NEW</td>
<td>100.0%</td>
<td>$0.00</td>
<td>$150.00</td>
</tr>
<tr>
<td>Family Division</td>
<td>Delinquency Court Costs</td>
<td>100.0%</td>
<td>$250.00</td>
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<tr>
<td>Family Division</td>
<td>Tether</td>
<td>25.0%</td>
<td>$30.00</td>
<td>$31.00</td>
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</tbody>
</table>
WHEREAS, Doak Bloss began his career with the Ingham County Health Department (ICHD) in 1998 as the Access to Health Coordinator responsible for Community Voices; and

WHEREAS, Doak coordinated and facilitated dialogues in seven communities in Ingham County that ultimately led to the creation of Allen Neighborhood Center, NorthWest Initiative, the Greater Lansing African American Health Institute, and the Lansing Latino Health Alliance; and

WHEREAS, Doak facilitated dialogue processes between health care providers, consumers, and insurers to explore ways to provide coverage to the uninsured residents of Ingham County. These dialogues advanced community support for a new coverage model, resulting in the creation of the Ingham Health Plan, which eventually provided coverage to half the county’s uninsured residents and served as a model for counties throughout Michigan; and

WHEREAS, in 2002 Doak secured funding to initiate the Community Access Program, which fostered several innovative strategies to improve access to health care such as patient visit redesign and co-location of substance abuse services in health centers; and

WHEREAS, in 2004 Doak secured funding to initiate the Social Justice Project in Ingham County. As part of the project, Doak facilitated an internal ICHD team to create an action plan for adopting a social justice framework for public health access, coordinated and monitored similar dialogue processes in eight other health departments located in Michigan, New York, Massachusetts, Kentucky, and Texas, reported nationally on the lessons learned to the field of public health, and coordinated the development of a four day Health Equity and Social Justice workshop which was facilitated by Doak 47 times to over 900 participants, including Ingham County employees and Michigan Department of Community Health (MDCH) employees; and

WHEREAS, as a result of his efforts, a chapter on Ingham County’s social justice work which Doak authored was included in the book *Tackling Health Inequity through Public Practice: From Theory to Action*; and

WHEREAS, in 2011 Doak secured funding to develop and coordinate Michigan Power to Thrive, a network of eight Michigan counties and faith-based community organizing groups committed to working together for social justice in a variety of ways, including mounting action campaigns to promote Health in All Policies, funding for early childhood development programs, and reforms to address the issue of mass incarceration in Michigan; and

WHEREAS, Doak’s creative talents are recognized throughout the Greater Lansing theater community and have been vital to the caliber and innovative nature of his work for Ingham County; and
WHEREAS, Doak’s passion, transparency, and authenticity have been instrumental in establishing a nationally recognized reputation for the leadership of Ingham County; and

WHEREAS, Doak’s commitment to address root causes of health inequity, including racism, gender oppression, and class discrimination have challenged Ingham County employees and the community to think deeply and grow; and

WHEREAS, the legacy of his work will remain in our community, county, and Health Department, effecting change in the health and well-being of the region; and

WHEREAS, Doak expects to continue his work on issues of social justice on both regional and national levels in the years ahead.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Doak Bloss for his 17 years of dedicated service to the community, and for the contributions he has made to the Ingham County Health Department and wishes him continued success in all of his future endeavors.

HUMAN SERVICES:  Yeas:  Tennis, Nolan, Anthony, McGrain, Maiville, Case Naeyaert  
Nays:  None  Absent:  Banas  Approved  5/18/15
WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, the Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibility of each party in protecting public health; and

WHEREAS, the MDHHS and Ingham County have entered into a 2014-2015 Agreement authorized in Resolution #14-451, Amendment #1 in Resolution # 15-78; and

WHEREAS, the MDHHS has proposed Amendment #2 to the current Agreement to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the Amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #2 to the 2014-2015 Comprehensive Agreement with the Michigan Department of Health & Human Services (MDHHS).

BE IT FURTHER RESOLVED, that the total amount of Comprehensive Agreement funding shall decrease from $5,201,277 to $5,147,840, a decrease of $53,437.

BE IT FURTHER RESOLVED, that the decrease consists of the following specific changes to program budgets:

- Drinking Water ELPHS, decrease from $48,235 to $46,465
- Food Service ELPHS decrease from $218,513 to $210,496
- On Site ELPHS decrease from $97,934 to $94,341
- HIV Prevention ELPHS decrease from $49,973 to $47,807
- Communicable Disease Control ELPHS decrease from $580,885 to $555,712
- Immunization ELPHS decrease from $79,010 to $75,586
- STD Control ELPHS decrease from $214,463 to $205,169

BE IT FURTHER RESOLVED, that the Health Officer, Linda S. Vail, MPA is authorized to submit Amendment #2 of the 2014-2015 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.
BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department’s 2015 Budget in order to implement this resolution.

**HUMAN SERVICES:** Yeas: Tennis, Nolan, Anthony, McGrain, Maiville, Case Naeyaert  
Nays: None  Absent: Banas  Approved 5/18/15

**FINANCE:** Yeas: Anthony, Bahar-Cook, Tennis, McGrain, Case Naeyaert  
Nays: None  Absent: Tsernoglou, Schafer  Approved 5/20/15
WHEREAS, health equity—which is the elimination of the root causes of health disparity—is one of the core values for the Ingham County Health Department; and

WHEREAS, since 2011 representatives of the Health Department have been building relationships with local, state, and national organizations about promising ways to align the health equity work of public health practitioners and community organizers; and

WHEREAS, organizers and public health personnel from eight counties in Michigan (Calhoun, Genesee, Ingham, Kalamazoo, Kent, Saginaw, Washtenaw, and Wayne) have worked together to create a new network called Michigan Power to Thrive; and

WHEREAS, in Resolutions #13-285, #14-168, and #14-269, the Board of Commissioners authorized agreements between the Health Department and the National Association of County and City Health Officials (NACCHO) to coordinate the “Building Networks” activity in Michigan; and

WHEREAS, funds received through these agreements are to be used to subcontract with other organizations to carry out any of the following activities: 1) provide technical assistance to local health departments and organizers working collaboratively in Michigan; 2) educate and familiarize health department personnel with the tools, methods, and strategies used by organizers to achieve policy victories that improve health equity in communities; 3) provide networking/summit events to help resolve barriers that restrict or inhibit strong working relationships between community organizers and local health departments; and 4) coordinate community dialogues that use the documentary series The Raising of America to develop a regional or statewide issue campaign for health equity; and

WHEREAS, the Michigan Public Health Institute (MPHI) is a partner in Michigan Power to Thrive (MPTT) and has the demonstrated capacity to provide networking/summit events that strengthen and advance the work of the Michigan Power to Thrive network; and

WHEREAS, the Health Department has subcontracted with MPHI for the delivery of half-day summits for MPTT partners for planning and capacity building, and has successfully delivered half-day summits associated with this contract; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an amendment to the current subcontract with the Michigan Public Health Institute, extending the time frame during which activities will be completed and increasing the amount of the contract by $15,000.
THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an amendment to its current $15,000 contract with Michigan Public Health Institute, increasing the amount of the contract to $30,000, and expanding its scope of services to include the delivery of a two-day annual gathering of Michigan Power to Thrive to be completed by November 30, 2015.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES:**  **Yea**: Tennis, Nolan, Anthony, McGrain, Maiville, Case Naeyaert  
**Nays**: None  
**Absent**: Banas  
**Approved 5/18/15**

**FINANCE:**  **Yea**: Anthony, Bahar-Cook, Tennis, McGrain, Case Naeyaert  
**Nays**: None  
**Absent**: Tsernoglou, Schafer  
**Approved 5/20/15**
WHEREAS, since 1978, the Ingham County Board of Commissioners has provided financial support to various non-profit community organizations that provide a broad range of services for the purpose of advancing the County’s adopted long-range objectives; and

WHEREAS, over the years the community agency process has grown to 32 applicants requesting funding, with total requests of approximately $250,000 annually; and

WHEREAS, the Ingham County Board of Commissioners desires to make the process of awarding community agency funding efficient and effective; and

WHEREAS, the Ingham County Board of Commissioners desires to continue the Community Agency application process, focusing on the long term goal of assisting Ingham County residents in meeting basic needs.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the 2016 community agency funding process, with priority given to those proposals that directly contribute to addressing the County’s long-term priority of “Meeting Basic Needs”, such as food, clothing, and shelter.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to evaluate and determine funding levels for each applicant as a recommendation for approval by the Human Services Committee.

BE IT FURTHER RESOLVED, no agency shall receive more than 10% of the total available funding for community agencies in FY 2016.

BE IT FURTHER RESOLVED, the Board of Commissioners wishes for applicants to understand that solicitation of proposals is not a commitment to fund those proposals in fiscal year 2016.

HUMAN SERVICES: Yeas: Tennis, Nolan, Anthony, McGrain, Maiville, Case Naeyaert
Nays: None  Absent: Banas  Approved 5/18/15

FINANCE: Yeas: Anthony, Bahar-Cook, Tennis, McGrain, Case Naeyaert
Nays: None  Absent: Tsernoglou, Schafer  Approved 5/20/15
Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING APPOINTMENTS TO THE
ANIMAL CONTROL SHELTER ADVISORY COMMITTEE

RESOLUTION # 15 –

WHEREAS, vacancies exist on the Animal Control Shelter Advisory Committee; and

WHEREAS, the Law & Courts Committee interviewed applicants interested in serving on this Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby makes the following appointments to the Animal Control Shelter Advisory Committee:

Sean Haskin, 4197 Holt Road, Holt, 48842
to a term expiring December 31, 2016; and

Katlyn Turner, 2514 Forest Avenue, Lansing, 48910
to a term expiring December 31, 2015.

LAW & COURTS: Yeas: Tsernoglou, Crenshaw, Celentino, Nolan, Hope
Nays: None   Absent: Koenig, Schafer   Approved 5/14/15
MAY 26, 2015
AGENDA ITEM NO. 23

Introduced by the Law and Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO NAME SHERIFF’S OFFICE TRAINING ROOM A
THE SGT. PAUL COLE TRAINING ROOM

RESOLUTION # 15 –

WHEREAS, the Ingham County Sheriff’s Office has two (2) Regional Training Rooms, one that honors in name, Sgt. Paul Cole who died in the line of duty and the other Grant Whitaker Training Room who also died in the line of duty; and

WHEREAS, on October 6, 1996, Sgt. Paul Cole while responding to a domestic disturbance call, bravely and valiantly, lost his life in the line of duty; and

WHEREAS, to honor Sgt. Paul Cole and to keep his memory alive, the Sheriff’s Office wishes to name Training Room A, the Sgt. Paul Cole Training Room.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners approves the renaming of Training Room A at the Sheriff’s Office to the Sgt. Paul Cole Training Room.

LAW & COURTS: Yeas: Tsernoglou, Crenshaw, Celentino, Nolan, Hope
Nays: None Absent: Koenig, Schafer Approved 5/14/15
Introduction of the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENTER INTO A CONTRACT WITH MID MICHIGAN KENNELS TO ACCEPT A DONATION OF A NEW K-9 DOG AND TRAINING FOR THE NEW K-9 HANDLER

RESOLUTION # 15 –

WHEREAS, the Ingham County Sheriff’s Office has had, during Sheriff Wriggelsworth’s tenure as the Sheriff, a K-9 Unit; and

WHEREAS, the Ingham County Sheriff’s Office K-9 Unit is considered a regional asset that is used throughout Ingham County, through mutual aid requests and calls for assistance to all Mid Michigan Police Agencies; and

WHEREAS, K-9 Rocco was retired in January, 2015 due to the promotion of K-9 Handler Andy Daenzer to Sergeant; and

WHEREAS, the Ingham County Sheriff’s Office wants to accept the donation of K-9 Smoke to replace K-9 Rocco; and

WHEREAS, the total donation consists of K-9 Smoke, a 3 year old, male, German Shepherd from the HoffenMiller Kennels, located at 5511 Long Highway in Eaton Rapids, Michigan, and all initial training for the new K-9 handler, Deputy Narlock; and

WHEREAS, the K-9 and training is a $7,500.00 donation in goods and services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the donation of K-9 Smoke and the requisite training to the Ingham County Sheriff’s Office from HoffenMiller Kennels.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair and the Controller to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners and Sheriff thank HoffenMiller Kennels for their generous donation.

LAW & COURTS:  Yeas:  Tsernoglou, Crenshaw, Koenig, Celentino, Nolan, Hope
                Nays:  None      Absent:  Schafer         Approved 5/14/15

FINANCE:  Yeas:  Anthony, Bahar-Cook, Tennis, McGrain, Case Naeyaert
                Nays:  None      Absent:  Tsernoglou, Schafer  Approved 5/20/15
WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has previously applied for and approved to receive pass through grant funds from the FY2013 Homeland Security Grant Program (HSGP); and

WHEREAS, the purpose of these grant funds is to purchase equipment and to provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the following technology requests have been submitted and approved by the Michigan State Police Emergency Management and Homeland Security Division; and

WHEREAS, the purchase of this technology equipment (portable body cameras) would be used for intelligence gathering by law enforcement personnel, recording activities that may prevent or identify terrorist threats against the community; and

WHEREAS, the L3 Body Cameras purpose includes gathering homeland security information during routine day-to-day activities.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the purchase of the following technology equipment using Homeland Security grant funding:

- Twenty One L3 BodyVISION Camera Systems - $8,379.00

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary subcontract or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Tsernoglou, Crenshaw, Celentino, Nolan, Hope
Nays: None Absent: Koenig, Schafer Approved 5/14/15

FINANCE: Yeas: Anthony, Bahar-Cook, Tennis, McGrain, Case Naeyaert
Nays: None Absent: Tsernoglou, Schafer Approved 5/20/15
WHEREAS, the Ingham County Youth Center is a detention facility for 24 high risk youth who have been petitioned to the Ingham County Circuit Court due to delinquent behavior; and

WHEREAS, the Ingham County Youth Center provides treatment intervention for youth detained in the facility with the goal of eliminating or reducing the criminogenic factors that lead to delinquent behavior; and

WHEREAS, one of the current programs is the Fresh Start Agriculture Program, designed to mentor court involved juveniles in the detention center utilizing gardening as a form of education where participating teens will learn about gardening, horticulture, science, the environment, nutrition, and art; and

WHEREAS, other programs include the Plus Party which provides incentives and rewards for youth who accomplish their daily and weekly goals as well as a Token Economy program which reinforces prosocial behaviors as a part of best practice methods to encourage and support youth in making better choices; and

WHEREAS, local individuals, businesses, and organizations often wish to support the Ingham County Youth Center’s programs and events; and

WHEREAS, the Ingham County Circuit Court is requesting to accept monetary and/or material donations for court operated programming at the Ingham County Youth Center.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Ingham County Circuit Court to accept monetary and/or material gifts which will assist with the Ingham County Youth Center’s programs and events.

BE IT FURTHER RESOLVED, accepted donated items will become the property of Ingham County and will be used, maintained, and disposed of in accordance with County policy.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Controller/Administrator to make necessary adjustments to the Ingham County Circuit Court Family Division’s budget to accept donations and to account for any funds received and the disbursement thereof in accordance with this resolution.

LAW & COURTS: Yeas: Tsernoglou, Crenshaw, Celentino, Nolan, Hope
Nays: None Absent: Koenig, Schafer Approved 5/14/15

FINANCE: Yeas: Anthony, Bahar-Cook, Tennis, McGrain, Case Naeyaert
Nays: None    Absent: Tsernoglou, Schafer    Approved 5/20/15