AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. TIME FOR MEDITATION

V. APPROVAL OF THE MINUTES FROM JANUARY 26, 2016

VI. ADDITIONS TO THE AGENDA

VII. PETITIONS AND COMMUNICATIONS

1. A LETTER FROM JEREMY ORR REGARDING HIS RESIGNATION FROM THE EQUAL OPPORTUNITY COMMITTEE

VIII. LIMITED PUBLIC COMMENT

IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

X. CONSIDERATION OF CONSENT AGENDA

XI. COMMITTEE REPORTS AND RESOLUTIONS

2. COUNTY SERVICES COMMITTEE – RESOLUTION MAKING APPOINTMENTS TO THE EQUAL OPPORTUNITY COMMITTEE

3. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT


5. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AMENDING THE CONTRACT AMOUNT WITH DIETZ JANITORIAL SERVICE TO PROVIDE CLEANING SERVICES IN VARIOUS COUNTY BUILDINGS

6. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING CREATING AND Hiring FOR ONE ADDITIONAL PERMANENT MECHANIC POSITION FOR THE ROAD DEPARTMENT
7. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE PROPOSED INGHAM COUNTY ROAD PROJECTS FOR SUBMISSION TO TRI-COUNTY REGIONAL PLANNING COMMISSION TO BE CONSIDERED FOR INCLUSION IN THE 2017 – 2020 TRI-COUNTY REGIONAL TRANSPORTATION IMPROVEMENT PLAN

8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING THE RANKING OF THE 2015 FARMLAND AND OPEN SPACE PRESERVATION PROGRAMS APPLICATION CYCLE RANKING AND RECOMMENDATION TO PURCHASE PERMANENT CONSERVATION EASEMENT DEEDS ON THE TOP RANKED PROPERTIES

9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE FRATERNAL ORDER OF POLICE, CAPITAL CITY LODGE NO. 141 LABOR PROGRAM INC. – ANIMAL CONTROL OFFICERS, LICENSENCE ENFORCEMENT OFFICERS, ANIMAL SHELTER OPERATORS AND FIELD SUPERVISORY OFFICER UNIT

10. HUMAN SERVICES, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION AMENDING THE AGREEMENT WITH HOBBS+BLACK TO PROVIDE ARCHITECTURAL AND ENGINEERING (A&E) SERVICES FOR HEALTH DEPARTMENT RENOVATIONS TO THE HUMAN SERVICES BUILDING

11. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH TRANSFIRST AS A CREDIT/DEBIT CARD PROCESSING AGENT FOR INGHAM COUNTY HEALTH DEPARTMENT

12. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AMENDMENT #2 TO THE 2015-2016 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES

13. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT THE TWO SEVEN OH, INC. GRANT NO. 4

XII. SPECIAL ORDERS OF THE DAY

XIII. PUBLIC COMMENT

XIV. COMMISSIONER ANNOUNCEMENTS

XV. CONSIDERATION AND ALLOWANCE OF CLAIMS

XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE
VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org
CALL TO ORDER

Chairperson Hope called the January 26, 2016 Regular Meeting of the Ingham County Board of Commissioners to order at 6:33 p.m.

Members Present at Roll Call: Anthony, Bahar-Cook, Banas, Celentino, Crenshaw, Hope, Koenig, Maiville, McGrain, Naeyaert, Schafer, Tennis, and Tsernoglou

Members Absent: Nolan

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Hope asked John Dinon, Ingham County Animal Control Director, to lead the Board in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Hope asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES

Of December 8, 2015 and January 4, 2016

Commissioner Crenshaw moved to approve the minutes of the December 8, 2015 and January 4, 2016 meeting. Commissioner Anthony seconded the motion.

The January 4, 2016 minutes were amended as follows:

Chairperson Hope stated that the Board of Commissioners adopted a procedure whereby they used a partial Consent Agenda in order to expedite meetings. He she further stated that under the procedure, the Board would group some non-controversial resolutions together and vote on them in one motion without discussion. Chairperson Hope stated that the Board kept out of the consent agenda resolutions that required a roll call vote, resolutions that needed discussion, and resolutions that provided important information. He she further stated that the Board’s procedures stated that any single member of the Board could identify specific resolutions to be discussed and voted on separately.

Tri-County Regional Planning Commission

Commissioners Hope and McGrain

Commissioner McGrain, Commissioner Banas as Road Department representative

The motion to approve the minutes, as amended, carried unanimously. Absent: Commissioner Nolan.

ADDITIONS TO THE AGENDA
Chairperson Hope stated that without objection, the following item would be added to the Agenda before Limited Public Comment:

**Tajuan Williams Hearing of the Appeal for Freedom of Information Act Denial**

Chairperson Hope stated that the following resolution would be added as a substitute under Agenda Item No. 13:

**Resolution to Authorize Bridge Beam Fabrication Inspection Services for the Marsh Road Bridge Superstructure Replacement Project**

**PETITIONS AND COMMUNICATIONS**

A Letter from Dr. Maurice Reizen Regarding His Resignation from the Ingham County Board of Health. Chairperson Hope accepted the letter and placed it on file.

A Letter from Foster Swift Collins & Smith Regarding a Notice of Intent to Establish Condominium Project. Chairperson Hope referred the letter to County Services.

A Letter from the Michigan Department of Environmental Quality Regarding the Air Quality Division’s Pending New Source Review Application Report. Chairperson Hope accepted the letter and placed it on file.

A Letter from the Native American Arts and Crafts Council Requesting a $1,000.00 Sponsorship to Help Offset the Cost of Their Riverbank Traditional Pow Wow Event. Chairperson Hope referred the letter to County Services.

An Email from Toya Williams Regarding Her Resignation from the Ingham County Equal Opportunity Committee. Chairperson Hope accepted the letter and placed it on file.

**TAJUAN WILLIAMS HEARING OF THE APPEAL FOR FREEDOM OF INFORMATION ACT DENIAL**

Becky Bennett, Board Coordinator, asked the Board uphold the denial based on the facts that Tajuan Williams was incarcerated and that the Prosecutor’s Office did not have the information requested.

Moved by Commissioner Crenshaw, supported by Commissioner Koenig to uphold the denial of the FOIA request for Tajuan Williams.

The motion was amended as follows:

Moved by Commissioner Crenshaw, supported by Commissioner Koenig to uphold the denial of the Tajuan Williams December 29, 2015 FOIA request to Ingham County on the grounds that the requestor is an individual serving a sentence of imprisonment in a state correctional facility and is thus ineligible to make a FOIA request per MCL 15.232 and to authorize Board Chair to issue a written denial of Tajuan Williams’ January 17, 2016 FOIA appeal.

This was considered a friendly amendment.

The motion passed unanimously. Absent: Commissioner Nolan.
LIMITED PUBLIC COMMENT

Michelle Beloskur, Executive Director of the Ingham Conservation District, presented the 2015 Annual Report and the Mid-Year Report from July to December 2015. She then provided an update on the Ingham Conservation District.

Ashley Dyer, President of the Ingham County Youth Commission, provided a committee report to the Board.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Maiville moved to adopt a consent agenda consisting of all resolutions. Commissioner McGrain seconded the motion.

The motion carried unanimously. Absent: Commissioner Nolan.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote.

Items voted on separately are so noted in the minutes.
JANUARY 26, 2016 REGULAR MEETING

ADOPTED - JANUARY 26, 2016

AGENDA ITEM NO. 5

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AMENDING THE BOARD RULES TO CHANGE THE SCHEDULE FOR SEVERAL BOARD OF COMMISSIONERS’ MEETINGS FOR 2016

RESOLUTION # 16 – 008

WHEREAS, the Board of Commissioners typically have set the Board’s regular meetings for the 2nd and 4th Tuesdays of each month, with the exception of the months of January, July, August, September and December when there is only one (1) full Board of Commissioners meeting; and

WHEREAS, the Board of Commissioners wish to amend the Board Rules to change the date of two (2) Board of Commissioners’ meetings in 2016.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amends the Board Rules, Section I, BOARD MEETINGS - TIME & PLACE, A. REGULAR AND ADJOURNED REGULAR MEETINGS, Subsections 16 and 18, to read as follows:

16. The second Monday of October, this being the Statutory Annual Meeting which shall be held in the Courthouse, Mason

18. The second Wednesday of November

BE IT FURTHER RESOLVED, that the above regular meeting schedule changes are only in effect for 2016, and for 2017 and thereafter shall revert back to the current schedule and these subsections shall then read as follows:

16. The second Tuesday of each October, this being the Statutory Annual Meeting which shall be held in the Courthouse, Mason

18. The second Tuesday of each November.

COUNTY SERVICES: Yeas: Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays: None  Absent: Nolan  Approved 1/19/2016

Adopted as part of the consent agenda.
WHEREAS, each February “National African American History Month” also known as “Black History Month” is observed to celebrate and honor the many achievements and contributions made by African Americans to our economic, cultural, spiritual, and political development; and

WHEREAS, in 1915, Dr. Carter Godwin Woodson founded the Association for the Study of Negro Life and History and through that Association, he began pressing for the establishment of Negro History Week as a way to bring national attention to the accomplishments of African Americans; and

WHEREAS, Dr. Woodson's dream became a reality in 1926, he chose the second week of February for the observance because of its proximity to the birthdays of Abraham Lincoln and Frederick Douglass, two individuals whom Dr. Woodson felt had dramatically affected the lives of African Americans; and

WHEREAS, in the early 1970's the event was called Black History Week, and in 1976, the Association succeeded in expanding the observance, which then became Black History Month; and

WHEREAS, the United States is a diverse nation comprised of citizens from various ethnic groups and cultures; and

WHEREAS, it is important to promote a greater awareness of the history and culture of all ethnic groups across our country.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognizes the month of February, 2016 as “Black History/Cultural Diversity Month” in Ingham County.

COUNTY SERVICES:  Yeas:  Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays:  None    Absent:  Nolan    Approved 1/19/2016

Adopted as part of the consent agenda.
JANUARY 26, 2016 REGULAR MEETING

ADOPTED - JANUARY 26, 2016
AGENDA ITEM NO. 7

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT A SUSPENSION OF COUNTY OPERATIONS POLICY

RESOLUTION # 16 – 010

WHEREAS, Ingham County is committed to monitoring situations which may arise requiring suspension of some or all of the County's functions; and

WHEREAS, Ingham County experienced situations requiring the Chairperson of the Board and County Controller/Administrator to take such action due to inclement weather; and

WHEREAS, this policy will provide an applicable framework and procedure to suspend operations and to determine remuneration actions to be taken on behalf of the employees in concurrence with applicable collective bargaining agreements and personnel manuals; and

WHEREAS, the County Services Committee has reviewed and discussed the proposed Suspension of County Operations Policy.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the attached Suspension of County Operations Policy.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs that all departments and agencies under the jurisdiction of the Board of Commissioners shall be bound by this policy.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners requests and encourages all county wide elected officials and Chief Judges to voluntarily adopt this policy and procedure.

COUNTY SERVICES: Yeas: Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays: None
Absent: Nolan
Approved 1/19/2016

Adopted as part of the consent agenda.
A. Purpose and Applicability

The purpose of this policy is to provide the framework for action and response when situations arise requiring the suspension of some or all of the County’s functions. The policy is applicable to all permanent County employees.

B. Definitions

Chairperson of the Board of Commissioners - the Chairperson of the Board of Commissioners, the Vice-Chairperson of the Board of Commissioners, or personnel designated to fill in for the Chairperson of the Board of Commissioners or the Vice-Chairperson of the Board of Commissioners in their absence.

Controller - the Controller, Interim Controller, or personnel designated by the Controller or Interim Controller to fill in for them during an absence.

Department Head - the Department Head, Interim Department Head, or personnel designated by the Department Head or Interim Department Head to fill in for them during an absence.

Day - the 24 hour period commenced at 00:00 Eastern Time and ended 23:59 Eastern Time of a specified calendar date.

Leave of Absence – time away from work which may be paid or unpaid, e.g. FMLA leave. Vacation time and sick time are not considered leaves of absence.

Period of closure – days of closure.

Period of suspended operations - days of suspended operations.

Regularly Scheduled - the time period and day of the week for which an employee is normally scheduled to work. For employees working rotating schedules, the time period and day of the week for which an employee is scheduled to work when the schedule for the period is finalized. Employees on any type of leave of absence are not considered to be regularly scheduled.
C. Authority and Responsibility

Department Heads have the authority to suspend any or all of their department’s operations.

The Controller together with the Chairperson of the Board of Commissioners may officially close departments of the County or the entire County.

The Controller is responsible for periodically reviewing this policy and submitting recommended changes to the County Services Committee for approval.

D. Procedure

1. In a situation where an Department Head suspends some or all of their department’s operations, they must notify the Controller as soon as reasonably feasible given the situational circumstances, but no later than 1 hour after the decision to suspend operations has been made.

   a. Employees being asked to work during the period of suspended operations shall be compensated at their contractually specified rates for the hours they work.

      i. An employee who works during a period of suspended operations fewer hours than those for which they are regularly scheduled can choose to go unpaid for those hours or receive pay via the utilization of compensatory, vacation or sick time.

   b. Employees not working during the period of suspended operations and who are regularly scheduled to work during the period can choose to go unpaid for those hours or receive pay via the utilization of compensatory, vacation or sick time.

2. In a situation where the Controller together with the Chairperson of the Board of Commissioners closes departments of the County or the entire County, and if:

   a. Notification of the closure has been made to employees via public service announcement at least one hour prior to the commencement of their regularly scheduled shift, then:

      i. Employees being asked to work during the period of closure shall be compensated at their contractually specified rates for the hours they work and will also accrue one hour of vacation time for each hour worked.

      1. Vacation time accrued for working during the period of closure is subject to the contractually specified caps. An employee accruing time over the cap will lose that time and will not be compensated for it.
ii. An employee who works during a period of closure fewer hours than those for which they are regularly scheduled will be paid an amount of hours to bring their total hours paid equal to that of their regularly scheduled hours.

iii. Employees not working during the period of closure and who are normally, regularly scheduled to work during the period will be paid for their regularly scheduled hours.

b. Notification of the closure is not made at least one hour prior to the commencement of the regularly scheduled shift and/or employees are instructed to return home, then:

i. Employees being asked to work during the period of closure shall be compensated at their contractually specified rates for the hours they work.

   1. An employee who works during a period of closure fewer hours than those for which they are regularly scheduled will be paid an amount of hours to bring their total hours paid equal to that of their regularly scheduled hours.

   ii. Employees being instructed to return home, who do not follow the instruction and continue to work, shall be compensated at their contractually specified rates for the hours they work, but will be subject to disciplinary action.

   iii. Employees not working during the period of closure and who are normally, regularly scheduled to work during the period will be paid for their regularly scheduled hours.

c. Should an instance arise that falls outside of these stipulations, the overarching principal to be used to determine remuneration actions to be taken on behalf of employees is, “the actions necessary to make employees whole.” This stipulation is subject to the limitations stated in item d. below.

d. The Controller together with the Chairperson of the Board of Commissioners can declare a maximum of sixteen hours per calendar year as paid administrative leave. Any further loss of compensation by employees must be compensated by use of compensatory, vacation or sick time or employees will be uncompensated.

3. Employees who are reasonably prevented from reporting to work at their regularly scheduled time immediately following a period of suspended operations or period of closure under this policy may use compensatory, vacation or sick time to cover their absence.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 16 – 011

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the
Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part
of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as
necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list
of Special and Routine Permits dated January 5, 2016 as submitted.

COUNTY SERVICES: Yeas: Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
   Nays: None    Absent: Nolan   Approved 1/19/2016

Adopted as part of the consent agenda.
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<td>2015-709</td>
<td>AT &amp; T</td>
<td>CABLE / UG</td>
<td>TURNING LEAF LN &amp; HIGHLAND TERRACE</td>
<td>MERIDIAN 28</td>
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<td>AT &amp; T</td>
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<td>MISCELLANEOUS</td>
<td>DELR RD &amp; PINE TREE RD</td>
<td>DELHI 11, 12</td>
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Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE TRI-COUNTY REGIONAL PLANNING COMMISSION FOR 2016 MEMBERSHIP DUES

RESOLUTION # 16 – 012

WHEREAS, the Tri-County Regional Planning Commission was formed in 1956 to foster a cooperative effort in resolving problems, policies and plans that are regional in nature; and

WHEREAS, the Commission's membership includes the counties of Ingham, Eaton and Clinton, the cities of Lansing and East Lansing, Delta and Meridian Township and the Michigan Department of Transportation; and

WHEREAS, also included by right are the County Road Department and Transit Authorities, making a total of nineteen voting members; and

WHEREAS, the Commission receives dues from its members which it uses to operate the Commission and to match federal and state grants, primarily in the areas of Transportation, Environment, Economic Development and related programs.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes entering into an agreement with the Tri-County Regional Planning Commission for the period of January 1, 2016 through December 31, 2016 in an amount not to exceed $106,533 for membership dues.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/placement documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays: None Absent: Nolan Approved 1/19/2016

FINANCE: Yeas: Bahar-Cook, McGrain, Crenshaw, Anthony, Case Naeyaert
Nays: None Absent: Tennis, Schafer Approved 1/20/2016

Adopted as part of the consent agenda.
ADOPTED - JANUARY 26, 2016
AGENDA ITEM NO. 10

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CONTRACT FOR COMMERCIAL AND INDUSTRIAL APPRAISALS
FOR THE INGHAM COUNTY EQUALIZATION DEPARTMENT

RESOLUTION # 16 – 013

WHEREAS, the contracting for commercial and/or industrial appraisals has been approved for the 2016 Equalization Department Budget; and

WHEREAS, the Purchasing Department has advertised and requested proposals for the necessary contractual service; and

WHEREAS, Michigan Equalization Services of Williamston, Michigan has submitted an acceptable proposal in accordance with the qualifications required by the Equalization Department; and

WHEREAS, it is the recommendation of the Ingham County Equalization Department in concurrence with the Purchasing Department to award this contract to Michigan Equalization Services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, through the Equalization Department, authorizes entering into a contract with Michigan Equalization Services in an amount not to exceed $90,000. The cost is provided for in the 2016 Equalization Department Budget.

BE IT FURTHER RESOLVED, that a five-year contract be approved with the stipulation that the second, third, fourth and fifth years renewal shall be at the option of the County.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County attorney.

COUNTY SERVICES: Yeas: Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays: None Absent: Nolan Approved 1/19/2016

FINANCE: Yeas: Bahar-Cook, McGrain, Crenshaw, Anthony, Case Naeyaert
Nays: None Absent: Tennis, Schafer Approved 1/20/2016

Adopted as part of the consent agenda.
ADOPTED - JANUARY 26, 2016
AGENDA ITEM NO. 11

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE ACCEPTANCE OF A $500.00 RISK AVOIDANCE PROGRAM (RAP) GRANT AWARD FOR TRAINING ALL STAFF IN AUTISM AWARENESS

RESOLUTION # 16 – 014

WHEREAS, the Potter Park Zoo participated in a grant opportunity with MMRMA; and

WHEREAS, the grant funds will reimburse Potter Park Zoo 50% of the cost of hosting and training for all zoo staff in autism awareness; and

WHEREAS, this grant will provide the funding for the staff training required to fulfill the parameters of a new program designed by our education department in conjunction with local school districts to serve autistic children and their families in our community and generously funded by the Capital Area Community Foundation; and

WHEREAS, Autism Alliance of Michigan will come to the zoo to conduct the training in the first quarter of 2016.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the acceptance of the grant funds from MMRMA in the amount of $500.00 and extends its appreciation for the opportunity to participate in the Risk Avoidance Program (RAP).

COUNTY SERVICES: Yeas: Koenig, Celentino, Bahar-Cook, Tseroglou, Hope, Maiville
Nays: None  Absent: Nolan  Approved 1/19/2016

FINANCE: Yeas: Bahar-Cook, McGrain, Crenshaw, Anthony, Case Naeyaert
Nays: None  Absent: Tennis, Schafer  Approved 1/20/2016

Adopted as part of the consent agenda.
Introduces by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A SECOND PARTY AGREEMENT BETWEEN THE MICHIGAN DEPARTMENT OF TRANSPORTATION AND THE INGHAM COUNTY ROAD DEPARTMENT IN RELATION TO ROAD IMPROVEMENT PROJECTS FOR BARNES ROAD FROM ONONDAGA ROAD TO AURELIUS ROAD, HASLETT ROAD FROM WILLIAMSTON ROAD TO M-52, HOLT ROAD FROM MERIDIAN ROAD TO ZIMMER ROAD

RESOLUTION # 16 – 015

WHEREAS, the Ingham County Road Department (ICRD) received federal STP Rural funds to improve Barnes Road from Onondaga Road to Aurelius Road, Haslett Road from Williamston Road to M-52, and Holt Road from Meridian Road to Zimmer Road; and

WHEREAS, the three projects were packaged together as a single construction contract because each has similar work, to take advantage of economy of scale benefits, and to streamline federal inspection administration and reporting requirements; and

WHEREAS, the PROJECT will be undertaken pursuant to a contract between the State of Michigan/MDOT and the contractor. The County on behalf of the Road Department, in turn, must therefore enter into an associated second party agreement with the State of Michigan/MDOT, consistent with the requirement for state and federal funding requirements; and

WHEREAS, the estimated costs for the project are as follows:

Federal Funding: $290,500
State TED Funding: $72,500
Road Department Match: $155,900
$518,900

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with State of Michigan/MDOT to effect the Barnes Road from Onondaga Road to Aurelius Road, Haslett Road from Williamston Road to M-52, and Holt Road from Meridian Road to Zimmer Road improvements for a total estimated cost of $518,900 consisting of $290,500 in federal funding, $72,500 in State TED funding, and $155,900 in Road Department funds.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays: None  Absent: Nolan  Approved 1/19/2016
FINANCE:  Yeas:  Bahar-Cook, McGrain, Crenshaw, Anthony, Case Naeyaert
    Nays:  None    Absent:  Tennis, Schafer    Approved  1/20/2016

Adopted as part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE BRIDGE BEAM FABRICATION INSPECTION SERVICES FOR THE MARSH ROAD BRIDGE SUPERSTRUCTURE REPLACEMENT PROJECT

RESOLUTION # 16 – 016

WHEREAS, the Ingham County Road Department received Local Bridge Program funding to remove and replace the superstructure of the Marsh Road Bridge over the Canadian National Railroad starting in March 2016 and is to be completed before the start of school in September 2016; and

WHEREAS, the construction schedule is tight and streamlining acquisition of consultant provided inspection services is recommended to keep construction on schedule.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the pre-approval for up to $30,000 to retain certified inspection personnel for our Marsh Road Bridge project’s beam fabrication inspection requirement.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes Road Department and Purchasing Department staff to solicit quotes for the inspection work, select the most responsible bidder, and award the work to the most responsible bidder.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any contract documents necessary to implement this resolution upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays: None  Absent: Nolan  Approved 1/19/2016

FINANCE: Yeas: Bahar-Cook, McGrain, Crenshaw, Anthony, Case Naeyaert
Nays: None  Absent: Tennis, Schafer  Approved 1/20/2016

Adopted as part of the consent agenda.
ADOPTED - JANUARY 26, 2016
AGENDA ITEM NO. 14

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A BRIDGE ENGINEERING DESIGN SERVICES CONTRACT EXTENSION WITH DLZ MICHIGAN, INC. FOR THE MARSH ROAD BRIDGE EMERGENCY REPAIR PROJECT

RESOLUTION # 16 – 017

WHEREAS, the Ingham County Road Department received Local Bridge Program funding to remove and replace the superstructure of the Marsh Road Bridge over the Canadian National Railroad starting in June 2016; and

WHEREAS, pursuant to Resolution No. 14-018, the County has contracted with DLZ Michigan, Inc. to provide professional engineering services for said rehabilitation of the Marsh Road Bridge; and

WHEREAS, a recent bridge inspection revealed that a number of the bridge’s beams had deteriorated to the point where the bridge inspector recommended that the northbound outside lane be immediately closed to traffic; and

WHEREAS, the Road Department has requested emergency funding from MDOT to repair the deteriorated beams this year to ensure that all lanes crossing the structure can be open to serve the public and to facilitate the bridge superstructure project scheduled for next summer; and

WHEREAS, the Road Department had DLZ Michigan, Inc. put together the bidding documents for the Marsh Road Bridge Emergency Repair Project; and

WHEREAS, the additional engineering services fee for putting together the bidding documents for the Marsh Road Bridge Emergency Repair Project is $6,900.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the contract extension to the original engineering design services contract with DLZ Michigan, Inc. for the Marsh Road Bridge project and authorizes the payment of $6,900.00 to be drawn from the Road Department’s consultant services budget line item to pay DLZ Michigan, Inc. for their additional professional engineering services.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any contract amendment documents necessary to implement this resolution upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays: None Absent: Nolan Approved 1/19/2016

FINANCE: Yeas: Bahar-Cook, McGrain, Crenshaw, Anthony, Case Naeyaert
Nays: None   Absent: Tennis, Schafer   Approved 1/20/2016

Adopted as part of the consent agenda.
JANUARY 26, 2016 REGULAR MEETING

ADOPTED - JANUARY 26, 2016
AGENDA ITEM NO. 15

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE MAINTENANCE RENEWAL OF NETMOTION FOR INGHAM COUNTY LAW ENFORCEMENT MOBILITY OFFICERS NETWORK CONNECTIVITY

RESOLUTION # 16 – 018

WHEREAS, the NetMotion application is a critical component for the Ingham County Sheriff’s Office and Animal Control Officers mobile operations, providing assistance concerning officer safety; and

WHEREAS, the NetMotion application provides mobile County law enforcement officers connectivity back into the County IT Network; and

WHEREAS, NetMotion is a sole sourced maintenance/service provider of the NetMotion application, the Innovation and Technology Department is recommending a three (3) year maintenance/service agreement be purchased from AT&T on behalf of NetMotion effective from 2/27/16 through 2/26/2019 at a total cost of $16,419.00; and

WHEREAS, this maintenance/service agreement was budgeted for by the Innovation and Technology Department in 2016.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners does hereby authorize the three (3) year maintenance/service agreement is purchased from AT&T on behalf of NetMotion effective from 2/27/16 through 2/26/2019 at a total cost of $16,419.00.

BE IT FURTHER RESOLVED, the total cost will be paid out of the County’s Innovation and Technology Departments Network Maintenance – Software Fund 636-25810-932033.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/purchasing documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays: None Absent: Nolan Approved 1/19/2016

FINANCE: Yeas: Bahar-Cook, McGrain, Crenshaw, Anthony, Case Naeyaert
Nays: None Absent: Tennis, Schafer Approved 1/20/2016

Adopted as part of the consent agenda.
AGENDA ITEM NO. 16

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE ANNUAL LICENSING RENEWAL OF SEAMLESSDOCS

RESOLUTION # 16 – 019

WHEREAS, the SeamlessDocs application is a sole sourced comprehensive forms engine and eSignature platform dedicated to government solutions; and

WHEREAS, the SeamlessDocs application provides a secure, cost effective, green initiative solution with improved time efficiency for County staff creating on-line forms or surveys; and

WHEREAS, utilization of the SeamlessDocs application by the County provides County constituents a higher level of service concerning response times and approvals; and

WHEREAS, the Innovation and Technology Department is recommending the yearly licensing renewal be renewed with Bizodo, Inc. dba SeamLessDocs at a total cost of $19,950.00; and

WHEREAS, this licensing renewal was budgeted for in 2016 by the Innovation and Technology Department.

THEREFORE BE IT RESOLVED, that the Board of Commissioners does hereby authorize the yearly licensing renewal is contracted from Bizodo, Inc. dba SeamLessDocs at a total cost of $19,950.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the County’s Innovation and Technology Departments Network Maintenance Software Fund (636-25810-932033).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/purchasing documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays: None Absent: Nolan Approved 1/19/2016

FINANCE: Yeas: Bahar-Cook, McGrain, Crenshaw, Anthony, Case Naeyaert
Nays: None Absent: Tennis, Schafer Approved 1/20/2016

Adopted as part of the consent agenda.
Introducing by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING ANNUAL 2016 COMPENSATION FOR
NON-JUDICIAL COUNTY-WIDE ELECTED OFFICIALS

RESOLUTION # 16 – 020

WHEREAS, a 1 percent wage increase was recommended and approved as part of the 2016 Managerial/Confidential Personnel Manual; and

WHEREAS, the Board wishes to increase the salary level for non-Judicial County-Wide Elected Officials by 1 percent for 2016 as well.

THEREFORE BE IT RESOLVED, that the following Ingham County Non-Judicial Elected Officials: County Clerk, Drain Commissioner, Prosecuting Attorney, Register of Deeds, Sheriff, and Treasurer shall be provided a 2016 salary as listed below (reflects a 1 percent increase):

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<th>Elected Official</th>
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<th>2016</th>
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<tbody>
<tr>
<td>County Clerk</td>
<td>$90,805</td>
<td>$91,713</td>
</tr>
<tr>
<td>Drain Commissioner</td>
<td>$84,882</td>
<td>$85,731</td>
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<tr>
<td>Prosecuting Attorney</td>
<td>$130,767</td>
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<tr>
<td>Register of Deeds</td>
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<tr>
<td>Sheriff</td>
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<td>$123,698</td>
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<tr>
<td>Treasurer</td>
<td>$97,834</td>
<td>$98,812</td>
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</tbody>
</table>

BE IT FURTHER RESOLVED, that the salary is contingent upon the elected official foregoing any per diem, fees, or payments to which the elected official may otherwise be entitled, other than as may be specifically identified herein, including but not limited to Delinquent Tax Administration fees (Treasurer); fees from divorces involving minor children (Prosecutor); per diem for Elections Commission and Plat Board (Clerk, Register of Deeds, Treasurer); housing and clothing/cleaning allowance (Sheriff); Drainage Board meetings (Drain Commissioner).

BE IT FURTHER RESOLVED, non-Judicial County-Wide Elected Officials taking office after January 1, 2013 shall not be eligible for single retiree health insurance coverage until after they reach 60 years of age, subject to the scale based on years of service. Retirees that purchase dental and vision insurance at group rates and subsequently choose to discontinue the coverage, may not re-enroll.

BE IT FURTHER RESOLVED, these salaries are established on the expectation each elected official will perform services comparable to the hours worked by the County managers.

BE IT FURTHER RESOLVED, that the County of Ingham shall pay the annual Michigan Bar Dues for the Prosecuting Attorney.
COUNTY SERVICES: **Yeas:** Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville  
**Nays:** None  
**Absent:** Nolan  
**Approved 1/19/2016**

FINANCE: **Yeas:** Bahar-Cook, McGrain, Crenshaw, Anthony, Case Naeyaert  
**Nays:** None  
**Absent:** Tennis, Schafer  
**Approved 1/20/2016**

Adopted as part of the consent agenda.
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE GENERIC SERVICE CREDIT PURCHASE FOR
COUNTY EMPLOYEE: LORA C. BRADLEY

RESOLUTION # 16 – 021

WHEREAS, pursuant to standing County Resolution #02-101, dated April 9, 2002, it is permissible for employees to purchase generic service credit under the Municipal Employees’ Retirement System (MERS); and

WHEREAS, the Resolution further provides that the cost for generic service “must be totally borne by the employee”; and

WHEREAS, Lora C. Bradley has completed the MERS application and received the cost estimate to purchase nine (9) months under the County’s plan; and

WHEREAS, by Board of Commissioners approval under the standing Resolution, and by the employee’s payment to MERS, Ms. Bradley will purchase nine (9) months generic service.

THEREFORE BE IT RESOLVED, that upon the request of County employee Lora C. Bradley, the Board of Commissioners hereby approves the purchase of nine (9) months generic service under County Resolution #02-101.

BE IT FURTHER RESOLVED, that the Chair of the Board is authorized on behalf of the County to sign and execute all MERS documents to effectuate and finalize this transaction, subject to approval as to form, by the County Attorney.

COUNTY SERVICES: Yeas: Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays: None Absent: Nolan Approved 1/19/2016

FINANCE: Yeas: Bahar-Cook, McGrain, Crenshaw, Anthony, Case Naeyaert
Nays: None Absent: Tennis, Schafer Approved 1/20/2016

Adopted as part of the consent agenda.
APPLICATION FOR ADDITIONAL CREDITED SERVICE
Member Certification and Governing Body Resolution

GOVERNING BODY RESOLUTION
As provided by the MERS Plan Document, and in accordance with the Employer’s policy there under, the additional credited service described above is hereby granted this Member by Resolution of the Governing Body of Ingham Co, at its meeting on 1/26/16. The Employer understands this is an estimated cost, calculated using actuarial assumptions approved by the Retirement Board. Any difference between the assumptions and actual experience will affect the true cost of the additional service. For example, changes in benefit programs through adoption or transfer of the affected employee to a division with ‘better’ benefits; increases in wages other than 4.5% per year; and changes to the anticipated date of termination, will affect the actual cost of the additional service (increase or decrease). Thus, actual future events and experience may result in changes different than those assumed, and liability different than that estimated. The Employer understands and agrees that it is accountable for any difference between estimated and actual costs.

Signature of Authorized Official from Ingham Co __________________________ Date ______________

MERS Use Only

<table>
<thead>
<tr>
<th>Payment Received:</th>
<th>Member Payment:</th>
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<td>Service Credited:</td>
<td>ER Payment:</td>
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<tr>
<td>Signed:</td>
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</table>

PAYMENT OPTIONS
The Member’s share of the cost may be any amount from zero up to the total estimated actuarial cost, and is due at the time of purchase. The Employer’s share is the balance of the total estimated actuarial cost not paid by the Member, and must be paid in a lump sum at the time of purchase.

STEPS FOR PROCESSING APPLICATION FOR ADDITIONAL SERVICE CREDIT

1. The cost estimate (Application for Additional Service Credit) is valid for 2 months from the calculation date.
2. If you are paying for the additional service by a rollover distribution from another pension plan (or traditional IRA), you must follow these steps:
   • Contact the other plan administrator (or trustee) to determine their rules for a distribution of your funds.
   • Complete the form “Certification of Qualified Rollover to MERS”. After plan administrator signs form, return the completed original to MERS.
   • Send signed, approved Application for Additional Service Credit to MERS prior to sending any payment.
   • MERS’ Finance Department will provide wiring instructions, if needed.
3. If you have any questions, please call MERS Employee and Retiree Services at 800-767-2308, or go to www.mersofmich.com.
MERS' is a tax-qualified plan under section 401(a) of the Internal Revenue Code, pursuant to IRS Letter of Favorable Determination dated June 15, 2005.

SPECIAL CONDITIONS APPLICABLE TO THIS CALCULATION

If you will be rolling-over funds from a qualified plan to complete this purchase, additional forms are required. Please visit www.mersofmich.com, click on "forms" to download a copy of form #38, "Certification of Qualified Fund Rollover to MERS" (General) with Instructions.
ADOPTED - JANUARY 26, 2016
AGENDA ITEM NO. 19

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING AN AGREEMENT WITH
THE INGHAM CONSERVATION DISTRICT

RESOLUTION # 16 – 022

WHEREAS, Conservation Districts were established in response to the “Dust Bowl” to improve farming practices and be protective of the environment; and

WHEREAS, the Ingham Conservation District was established in 1946; and

WHEREAS, the role of Conservation Districts has expanded to be protective of all natural resources including soil, water, wildlife, etc.; and

WHEREAS, Ingham Conservation District made a budget request to provide operational funding in support of education and outreach, conservation oriented events, vehicle and property maintenance and office support; and

WHEREAS, the 2016 Ingham County budget includes $8,190 for the Ingham Conservation District.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an agreement with the Ingham Conservation District to provide operational funding in support of education and outreach, conservation oriented events, vehicle and property maintenance and office support.

BE IT FURTHER RESOLVED, this agreement shall be for the period of January 1, 2016 through December 31, 2016 in an amount not to exceed $8,190.

BE IT FURTHER RESOLVED, the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
   Nays: None   Absent: Nolan   Approved 1/19/2016

FINANCE: Yeas: Bahar-Cook, McGrain, Crenshaw, Anthony, Case Naeyaert
   Nays: None   Absent: Tennis, Schafer   Approved 1/20/2016

Adopted as part of the consent agenda.
INTRODUCED BY THE HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE RELOCATION OF AT&T TRUNK AT FOREST COMMUNITY HEALTH CENTER (FCHC)

RESOLUTION # 16 – 023

WHEREAS, Room #1172 at FCHC has an existing AT&T trunk mounted on the wall; and

WHEREAS, the Health Department would like to utilize the room for interviewing clients; and

WHEREAS, the Innovation and Technology Department (ITD) is unable to obtain three (3) quotes for the requested move/service as the AT&T trunk is proprietary equipment which no other vendor will relocate; and

WHEREAS, ITD contacted AT&T on 11/20/15 to request a quote to move/relocate their trunk to another location within the FCHC facility; and

WHEREAS, ITD received a quote back in the amount of $8,826.15 from AT&T to move/relocate the trunk from Room #1172 into a data closet across the hall and terminate, allowing future use of pots lines for FCHC; and

WHEREAS, Resolution #15-408 authorized the installation and updating of the IT infrastructure for the FCHC at a cost of $175,000 with a 10% contingency for any unseen circumstances with the total cost not to exceed $192,500 from the Community Health Center Fund; and

WHEREAS, this requested service and cost from AT&T was an unknown and not planned or projected for; and

WHEREAS, ITD was able to come in under budget on numerous other projected costs (switches, wireless access points, network configuration) and additional projected costs (phones, printers, copiers) will not be required or purchased thus allowing ITD to remain under budget for the project with all contingency funding untouched; and

WHEREAS, ITD is requesting the Ingham County Board of Commissioners to authorize the total cost of $8,826.15 to AT&T for their service to move the AT&T trunk and authorize payment from the Community Health Center Fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners does hereby authorize the relocation of the AT&T trunk at a total cost of $8,826.15 to be paid from the Community Health Center Fund (#51161553 743000 02012).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.
BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/purchasing documents consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: McGrain, Banas, Tennis, Koenig, Hope, and Case-Neyaert  
Nays: None  Absent: Nolan  Approved 1/25/2016

COUNTY SERVICES: Yeas: Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville  
Nays: None  Absent: Nolan  Approved 1/19/2016

FINANCE: Yeas: Bahar-Cook, McGrain, Crenshaw, Anthony, Case Naeyaert  
Nays: None  Absent: Tennis, Schafer  Approved 1/20/2016

Adopted as part of the consent agenda.
INTRODUCED BY THE HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AGREEMENTS WITH MIDLAND COUNTY EDUCATIONAL SERVICES AGENCY FOR SERVICES ASSOCIATED WITH THE GREAT START TO QUALITY RESOURCE CENTER

RESOLUTION # 16 – 024

WHEREAS, since 2009, the Ingham County Health Department’s (ICHD) Office for Young Children (OYC) has contracted with Midland County Educational Services Agency (MCESA) for services to implement the Great Start to Quality Central Resource Center (GSQRC); and

WHEREAS, MCESA has proposed an agreement for ICHD to continue providing this service in the Central Region for fiscal year 2016; and

WHEREAS, the contracted services will be funded by a grant MCESA has received from the Early Childhood Investment Corporation (ECIC); and

WHEREAS, through this proposed agreement, MCESA will pay ICHD up to $473,608; and

WHEREAS, the term of this agreement shall be October 1, 2015 through September 30, 2016; and

WHEREAS, adherence to the scope of work provided by the ECIC in the aforementioned agreement ICHD requests the following:

- A temporary status change for an existing Early Childhood Consultant position (#601122) from a .75 FTE to 1.0 FTE for the duration of the agreement.
- To hire a temporary .75 FTE Early Childhood Consultant (ICEA Pro 5) for the duration of the agreement.

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the contract with MCESA.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with MCESA for ICHD to implement the Great Start to Quality Resource Center in an amount up to $473,608, for the period of October 1, 2015 to September 30, 2016.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a temporary status change for an existing Early Childhood Consultant position (#601122) from a .75 FTE to 1.0 FTE for the duration of the agreement and the hiring of a temporary .75 FTE Early Childhood Consultant (ICEA Pro 5) for the duration of the agreement.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget and position allocation list adjustments consistent with this resolution.
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to
sign any necessary contract documents on behalf of the county after approval as to form by the County
Attorney.

HUMAN SERVICES: Yeas: McGrain, Banas, Tennis, Koenig, Hope, and Case-Neyaert
         Nays: None   Absent: Nolan   Approved 1/25/2016

COUNTY SERVICES: Yeas: Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
         Nays: None   Absent: Nolan   Approved 1/19/2016

FINANCE: Yeas: Bahar-Cook, McGrain, Crenshaw, Anthony, Case Naeyaert
         Nays: None   Absent: Tennis, Schafer   Approved 1/20/2016

Adopted as part of the consent agenda.
RESOLUTION AMENDING THE CONTRACT WITH LEN’S CARPET CARE & CONSULTANTS TO PROVIDE MOLD REMEDIATION SERVICES AT FOREST COMMUNITY HEALTH CENTER

RESOLUTION # 16 – 025

WHEREAS, Resolution #15-445 approved a contract with Len’s Carpet Care & Consultants to provide mold remediation services at Forest Community Health Center; and

WHEREAS, when the Facilities Department evaluated the quotes for mold remediation and cleaning in the space that Community Mental Health will occupy Len’s Carpet was not asked to bid according to living wage because the cost was under $50,000.00; and

WHEREAS, the Purchasing Department brought to the Facilities Department’s attention that when the current contract and the mold remediation contract are combined it puts Len’s Carpet over the $50,000.00 threshold which requires the vendor to pay living wage; and

WHEREAS, in addition to the living wage increase when Len’s Carpet removed all the drywall, per the contract, additional mold was revealed on adjacent walls; and

WHEREAS, the cost difference includes $1,102.50 for the living wage increase as well as $2,929.00 for the additional mold remediation for a not to exceed cost of $4,031.50; and

WHEREAS, the Controller/Administrator approved proceeding rather than waiting until the next round to submit this request as this would have prevented Community Mental Health from occupying the premises by the end of December; and

WHEREAS, the funds for said services are located within Line Item #511-61580-818000-02013.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes amending the contract with Len’s Carpet Care & Consultants, 3436 Franette Road, Lansing, Michigan 48906 to include the $1,102.50 living wage increase as well as $2,929.00 for additional mold remediation, at Forest Community Health Center, for a total contract amendment amount not to exceed $4,031.50.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES:  Yeas: McGrain, Banas, Tennis, Koenig, Hope, and Case-Neyaert
    Nays: None  Absent: Nolan  Approved 1/25/2016
COUNTY SERVICES:  Yeas:  Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville  
Nays:  None  Absent:  Nolan  Approved  1/19/2016

FINANCE:  Yeas:  Bahar-Cook, McGrain, Crenshaw, Anthony, Case Naeyaert  
Nays:  None  Absent:  Tennis, Schafer  Approved  1/20/2016

Adopted as part of the consent agenda.
WHEREAS, the Ingham County/City of Lansing Youth Violence Prevention Coalition since renamed the Community Coalition for Youth (CCY) was established in 1994 by former Mayor David Hollister and former Ingham County Board of Commissioners Chairperson, Jean McDonald, in response to a dramatic increase in youth violence and delinquency in Ingham County during the 1990's; and

WHEREAS, CCY adopted a comprehensive strategy to advance youth mentoring to close educational opportunity and achievement gaps to increase high school graduation and post-secondary completion rates, prevent and reduce violence and delinquency, and provide opportunities for civic engagement, entrepreneurship, and career and professional development to support the next generation of parents and leaders; and

WHEREAS, the structure to further mentoring for Ingham County youth was formed by CCY and is called the Capital Area Mentoring Partnership (CAMP); and

WHEREAS, previously this contract was held by Capital Area United Way (CAUW) and in 2014 was transitioned to Big Brothers Big Sisters Michigan Capital Region; and

WHEREAS, the Ingham County budget included $27,000 as the County’s share of funding for CCY in the fiscal year 2015.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes entering into a contract with Big Brothers Big Sisters Michigan Capital Region for the period November 1, 2015 through October 31, 2016 in an amount not to exceed $25,000 as Ingham County’s share of funding to provide administrative oversight and programmatic leadership according to the scope of services described in Attachment A.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments, including the carry-over of $25,000 of the funds budgeted for the CCY in 2015 to FY 2016 to implement this contract.

BE IT FURTHER RESOLVED, the Board Chairperson is authorized to sign any necessary contract documents on behalf of the county that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: McGrain, Banas, Tennis, Koenig, Hope, and Case-Naeyaert
Nays: None  Absent: Nolan  Approved 1/25/2016

FINANCE: Yeas: Bahar-Cook, McGrain, Crenshaw, Anthony, Case Naeyaert
Nays: None  Absent: Tennis, Schafer  Approved 1/20/2016

Adopted as part of the consent agenda.
Attachment A:

Community Coalition for Youth
Scope of Work
November 2015 – November 2016

1. **Plan Year:** November 2015 - November 2016

2. **Project:** Capital Area Mentoring Partnership

3. **Project Goals:**

   In consideration of a $25,000 contract with Ingham County, Big Brothers Big Sisters Michigan Capital Region proposes to facilitate the Capital Area Mentoring Partnership’s in:

   - Adopting the recently developed universal child safety standards of CAMP
   - Developing and implementing shared outcome measurements
   - Developing and Implementing a capacity building plan for 2016/2017

4. **Planned Activities:**

   Big Brothers Big Sisters Michigan Capital Region will facilitate a monthly meeting of the Capital Area Mentoring Partnership members. CAMP meetings are scheduled for every third Wednesday of the month (with the expectation of December, we will meet the 2nd Wednesday) in 2016.

5. **Outcome Measurements:**

   - 80% of the partnership’s membership will adopt child safety standards
   - 80% of the partnership’s membership will begin utilizing joint outcome measures

6. **Program Evaluation:**

   On a quarterly basis, Big Brothers Big Sisters Michigan Capital Region will report progress toward project goals, outcome measurements and contract funds.

7. **Staffing:**

   Capital Area Mentoring Partnership will be staffed primarily by Jamie Griggs, Big Brothers Big Sisters Match Support Specialist
Resolved RESOLUTION TO AUTHORIZE AN AGREEMENT FOR MICHIGAN STATE UNIVERSITY EXTENSION SERVICES BETWEEN MICHIGAN STATE UNIVERSITY AND INGHAM COUNTY APPROVING THE ANNUAL WORK PLAN FOR 2016

RESOLUTION # 16 – 027

WHEREAS, Michigan State University Extension (MSUE), in collaboration with Ingham County are committed to helping people improve their lives through initiatives in four Extension Educational Program Institutes; and

WHEREAS, MSUE will provide access to educators appointed to the four Institutes and MSU faculty affiliated with each Institute to deliver core programs; and

WHEREAS, MSUE will provide administrative oversight of operating expenses for educators, 4-H coordinators, and other MSUE program staff and faculty who provide programming to counties; and

WHEREAS, the Ingham County Board of Commissioners will provide office space for a County Extension office, including utilities, telephone and access to high speed internet; and

WHEREAS, the Ingham County Board of Commissioners will provide clerical staff for the Extension office that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media; and

WHEREAS, the parties will adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination; and

WHEREAS, Ingham County has an umbrella agreement with MSU Extension to provide educational services from January 1, 2012 through December 31, 2016.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes entering into the attached annual Work Plan that includes a county assessment of $231,328 with MSU Extension for the period of January 1, 2016 through December 31, 2016 for delivery of Extension services and education.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/placement documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES:  Yeas: McGrain, Banas, Tennis, Koenig, Hope, and Case-Neyaert  
Nays: None  Absent: Nolan  Approved 1/25/2016

FINANCE:  Yeas: Bahar-Cook, McGrain, Crenshaw, Anthony, Case Neyaert
Nays: None  Absent: Tennis, Schafer  Approved 1/20/2016
Adopted as part of the consent agenda.
A. **Specific Contributions by MSUE:**

1. At least 1.0 FTE Extension Educator whose primary office of operations will be the county Extension office is included in the assessment, unless otherwise agreed to by the county

2. **.8 FTE -** Extension educators. Please indicate the area(s)s of Expertise: **AABI-Horticulture**

3. **1.5 FTE** - 4-H program coordinator(s).

4. **.5 FTE** - Additional 4-H program coordinators/other paraprofessional.

5. _____ FTE – Support Staff

6. _____FTE- Other Staff to be included Agreement for Extension Services. Please indicate title and rank _____

7. Administrative oversight included in annual assessment.

8. Access to Extension Educators with expertise in each of the MSUE Institutes included in annual assessment.

9. Supervision of University provided academic and paraprofessional staff. Supervision of county clerical staff and/or county staff upon request. Supervision is included in the annual assessment.

10. Annual reporting of services provided, audiences served, and impact of programs in the county.

B. **Specific Contributions by the County:**

1. Office space for a County Extension office. The office will include space for at least one Extension educator, one 4-H program coordinator and one clerical staff person, access to space for delivering Extension programs, and utilities, including telephone. Office space will be available for additional MSUE and/or county staff as mutually agreed. The office must be provided high-speed internet sufficient to meet the needs of MSUE Personnel. Minimum standards for internet access can be found in Appendix A. The office space must be at least comparable to the average office space used by County employees.

2. Clerical staff for the Extension office that will perform clerical functions, including assisting county residents in accessing MSUE resources by office visit, telephone, email, internet and media. This can be a county employee or the county can contract with MSU for their services.

3. General operating expenses for the office and non-MSU Personnel.
C. **Assessment to County:**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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<tr>
<td>2016 TOTAL BASE Assessment</td>
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**ADDITIONAL PERSONNEL**

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<td>1. Educator</td>
<td>0.8</td>
<td>97253</td>
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<tr>
<td>2. 4-H Program Coordinators</td>
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<td>0</td>
</tr>
<tr>
<td>3. Additional 4-H program coordinators/other paraprofessional</td>
<td>0.5</td>
<td>60100</td>
</tr>
<tr>
<td>4. Support Staff</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>5. Other Staff</td>
<td>0</td>
<td>0</td>
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**TOTAL COUNTY PAYMENT FOR 2016**

$231,328.00

For the period, January 1, 2016 to December 31, 2016, INGHAM County shall pay to MSUE **$231,328.00**, which is the cost of the assessment plus any additional personnel costs. Payment will be made the first month of each quarter of the county fiscal year. Payments should be sent to:

MSUE Extension Budget Office  
446 W. Circle Dr.  
160 Agriculture Hall  
East Lansing, MI 48824

**MICHIGAN STATE UNIVERSITY**

By: ________________________________  
Daniel T. Evon, Director,  
Contract & Grant Administration

**INGHAM COUNTY**

By: ________________________________  
Title: ________________________________

Date: ________________________________  
Date: ________________________________
WHEREAS, the Ingham County Health Department (ICHD) operates Ingham Community Health Centers (ICHC), which provide primary health care services to more than 20,000 medically underserved individuals annually; and

WHEREAS, the Federally Qualified Health Center program as established through Section 330 of the Public Health Services Act requires a governing board with a majority of members who are patients of the health center; and

WHEREAS, the U.S. Department of Health and Human Services Health Resources and Services Administration (HRSA) has provided guidance that this requirement can be filled by a public entity FQHC through a co-applicant Community Health Center Board and a Board of Commissioners; and

WHEREAS, the ICHC Board must have established Bylaws in order to ensure compliance with federal stature and programmatic requirements as stipulated by Section 330 of the Public Health Services Act; and

WHEREAS, currently under Article V, Section A of the Ingham Community Health Center (ICHC) Board Bylaws, it states that the ICHC Board shall consist of no less than thirteen (13) and no more than seventeen (17) members to maintain appropriate representation for the complexity of the Community Health Centers; and

WHEREAS, ICHD desires to amend the Bylaws to state that the ICHC Board shall consist of no less than nine (9) and no more than fifteen (15) members to maintain appropriate representation for the complexity of the Community Health Centers; and

WHEREAS, ICHD also wishes to amend the committee structures referred to in Article IX, Section B in order to reflect the adjusted number of required and maximum ICHC Board members and to convert the Planning and Development Committee to an Executive Committee; and

WHEREAS, the amended Bylaws would state that each committee, excluding the Executive Committee, be composed of no less than three members and no more than 49% of all ICHC Board members, with the Executive Committee composed of the Community Health Center Chairperson (who shall serve as chair or designate a chair in his/her absence) and the Chairpersons of the Finance, Quality, and Membership Committees (totaling four (4) members); and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports the amendment to Article V, Section A and the amendment to Article IX, Section B of the Ingham Community Health Center Board Bylaws; and
WHEREAS, the Health Officer recommends that the Board of Commissioners authorize these amendments to the ICHC Board of Directors Bylaws.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopt the amendments to the Bylaws developed by the ICHC Board of Directors.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas: McGrain, Banas, Tennis, Koenig, Hope, and Case-Neyaert  
Nays: None  Absent: Nolan  Approved 1/25/2016

FINANCE:  Yeas: Bahar-Cook, McGrain, Crenshaw, Anthony, Case Naeyaert  
Nays: None  Absent: Tennis, Schafer  Approved 1/20/2016

Adopted as part of the consent agenda.
Adopted - January 26, 2016
Agenda Item No. 26

Introduced by the Human Services and Finance Committees of the:

Ingham County Board of Commissioners

Resolution to Amend Resolution #15-371 to Adjust Early Head Start Partnership Expansion Grant Funding

Resolution #16 – 029

WHEREAS, Resolution #15-371 authorized the Ingham County Health Department (ICHD) to enter into an agreement for up to $85,000 with Capital Area Community Services, Inc. Head Start (CACS) to provide training through an Early Head Start Partnership expansion grant; and

WHEREAS, the resolution authorized a term of October 1, 2015 through September 30, 2016 for this agreement; and

WHEREAS, CACS would like to increase the total amount of reimbursement to ICHD from up to $85,000 to up to $108,380; and

WHEREAS, the $108,380 will be now be split over three separate agreements in order to match the terms of the awards granted to CACS; and

WHEREAS, the individual contract amounts and terms are as follows:

- October 1, 2015 to January 30, 2016, CACS will pay OYC up to $24,910 to facilitate Child Development Associate (CDA) trainings for Early Head Start providers in the community.
- October 1, 2015 to July 31, 2016, CACS will pay OYC up to $10,200 for Head Start Classroom Assessment Scoring System (CLASS) evaluations for up to 51 Head Start classrooms.
- February 1, 2016 to July 31, 2016, CACS will pay OYC up to $73,270 to facilitate CDA trainings for Early Head Start providers in the community.

WHEREAS, the Health Officer recommends that the Board of Commissioners amend Resolution #15-371 to reflect the above contract terms and amounts.

Therefore be it resolved, Resolution #15-371 is amended to reflect the adjusted Early Head Start Partnership expansion grant funding from CACS for a new total of up to $108,380.

Be it further resolved, that the adjusted contract amounts and terms are as follows:

- October 1, 2015 to January 30, 2016, CACS will pay OYC up to $24,910 to facilitate Child Development Associate (CDA) trainings for Early Head Start providers in the community.
- October 1, 2015 to July 31, 2016, CACS will pay OYC up to $10,200 for Head Start Classroom Assessment Scoring System (CLASS) evaluations for up to 51 Head Start classrooms.
- February 1, 2016 to July 31, 2016, CACS will pay OYC up to $73,270 to facilitate CDA trainings for Early Head Start providers in the community.
BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney

**HUMAN SERVICES:** The Human Services Committee will meet on 1/25/16

**FINANCE:** **Yea**: Bahar-Cook, McGrain, Crenshaw, Anthony, Case Naeyaert  
**Nay**: None  
**Absent**: Tennis, Schafer  
**Approved  1/20/2016**

Adopted as part of the consent agenda.
WHEREAS, the Michigan Primary Care Association (MPCA) has partnered with OSIS, an Ohio not-for-profit corporation for the use of Patient Centered Medical Home (PCMH) tool kit software in order to provide Michigan health centers a data collection tool to assist in meeting the documentation requirements for PCMH recognition; and

WHEREAS, this software was designed to interface directly with Nextgen electronic health records; and

WHEREAS, MPCA has negotiated a significantly reduced price for the use of PCMH tool kit software at an initial cost of $2500 and an ongoing monthly maintenance fee of $63; and

WHEREAS, in 2016 River Oak Community Health Center must recertify its PCMH status and Forest Community Health Center will also be applying for PCMH recognition; and

WHEREAS, the PCMH application requires an extensive amount of supportive documentation that the OSIS software would allow ICHD to collect from these health centers; and

WHEREAS, the agreement between ICHD and OSIS would become effective March 1, 2016 and renew automatically on an annual basis; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports entering into an agreement for a PCMH tool kit; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize the agreement between ICHD and OSIS for the use of PCMH tool kit software at an initial cost of $2500 and an ongoing monthly maintenance fee of $63.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an agreement with OSIS for the use of PCMH tool kit software at an initial cost of $2,500 and an ongoing monthly maintenance fee of $63.

BE IT FURTHER RESOLVED, that this agreement would become effective March 1, 2016 and renew automatically on an annual basis.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES:** **Yea**: McGrain, Banas, Tennis, Koenig, Hope, and Case-Naeyaert

**Nays**: None **Absent**: Nolan **Approved** 1/25/2016

**FINANCE:** **Yea**: Bahar-Cook, McGrain, Crenshaw, Anthony, Case Naeyaert

**Nays**: None **Absent**: Tennis, Schafer **Approved** 1/20/2016

Adopted as part of the consent agenda.
ADOPTED - JANUARY 26, 2016
AGENDA ITEM NO. 28

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE SERVICE AGREEMENT WITH SHRED-IT FOR SHREDDING SERVICES

RESOLUTION # 16 – 031

WHEREAS, the Ingham County Health Department (ICHD) is currently contracting with Shred-It USA, LLC for on-site shredding service at the Human Services Building; and

WHEREAS, ICHD would like to amend this service agreement to add shredding service at the newly opened Forest Community Health Center; and

WHEREAS, this service will help ensure that Forest is compliant with all HIPAA requirements for proper disposal of protected health information (PHI); and

WHEREAS, the additional cost for three 64 gallon secure shredding bins at Forest is $75.05 per service (every four weeks) with all other terms of the service agreement remaining the same; and

WHEREAS, the Ingham Community Health Center Board supports adding shredding service at the newly opened Forest Community Health Center; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes the amendment to the service agreement with Shred-It to add shredding service at Forest Community Health Center.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the service agreement with Shred-It USA, LLC to add shredding service at Forest Community Health Center.

BE IT FURTHER RESOLVED, the additional cost for three 64 gallon secure shredding bins at Forest is $75.05 per service (every four weeks) with all other terms of the service agreement remaining the same.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  McGrain, Banas, Tennis, Koenig, Hope, and Case-Neyaert  
Nays:  None  Absent:  Nolan  Approved 1/25/2016

FINANCE:  Yeas:  Bahar-Cook, McGrain, Crenshaw, Anthony, Case Naeyaert

Page 47 of 60
Nays: None  Absent: Tennis, Schafer  Approved 1/20/2016

Adopted as part of the consent agenda.
JANUARY 26, 2016 REGULAR MEETING

ADOPTED - JANUARY 26, 2016
AGENDA ITEM NO. 29

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE SUBCONTRACT AGREEMENTS, SUPPLY PURCHASES, AND COMPUTER PURCHASES IN SUPPORT OF THE HEALTHY START PROJECT

RESOLUTION # 16 – 032

WHEREAS, Resolution #14-413 authorized the Ingham County Health Department (ICHD) to accept a grant award of up to $750,000 from the U.S. Department of Health and Human Services (HHS), Division of Health Resources and Services Administration (HRSA) for the period of September 1, 2014 through May 31, 2019 in support of the Healthy Start program; and

WHEREAS, HRSA approved a carryover request of $175,000 in unobligated funds from Program Year 1 (2014-2015) to complete unfinished projects intended to strengthen and maximize the Healthy Start program operations; and

WHEREAS, the projects are essential to achieving the desired HRSA benchmarks of improving women’s health, promoting quality services, strengthening family resilience, and achieving collective impact; and

WHEREAS, the extension period for these funds is January 1, 2016 through March 31, 2016; and

WHEREAS, ICHD will subcontract with the following organizations for the duration of the extension in order to complete these projects:

- Michigan Public Health Institute (MPHI) for development of a database reporting tool and module for standardizing reports (up to $60,000)
- Redhead Design to develop and implement breastfeeding and safe sleep marketing materials (up to $45,000)
- Adams Outdoor Advertising for billboards to support the breastfeeding and safe sleep campaign (up to $10,000)
- Birth Kalamazoo to provide birth doula workshops for staff (up to $10,000); and

WHEREAS, ICHD will purchase general and home visiting supplies in an amount up to $30,000 and necessary computer tablets and software in an amount up to $20,000; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the subcontracts and purchases outlined above.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the following subcontracts for the period of January 1, 2016 through March 31, 2016:

- Michigan Public Health Institute (MPHI) for development of a database reporting tool and module for standardizing reports (up to $60,000)
- Redhead Design to develop and implement breastfeeding and safe sleep marketing materials (up to $45,000)
• Adams Outdoor Advertising for billboards to support the breastfeeding and safe sleep campaign (up to $10,000)
• Birth Kalamazoo to provide birth doula workshops for staff (up to $10,000).

BE IT FURTHER RESOLVED, that ICHD is authorized to purchase general and home visiting supplies in an amount up to $30,000 and necessary computer tablets and software in an amount up to $20,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas: McGrain, Banas, Tennis, Koenig, Hope, and Case-Neyaert  
Nays: None  Absent: Nolan  Approved 1/25/2016

FINANCE:  Yeas: Bahar-Cook, McGrain, Crenshaw, Anthony, Case Naeyaert  
Nays: None  Absent: Tennis, Schafer  Approved 1/20/2016

Adopted as part of the consent agenda.
INTRODUCED BY THE HUMAN SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENTER INTO AN AGREEMENT WITH THE MICHIGAN ASSOCIATION
OF UNITED WAYS TO ACT AS THE FIDUCIARY/PAYEE FOR THE CHILDREN’S
HEALTHCARE ACCESS PROGRAMS

RESOLUTION # 16 – 033

WHEREAS, the Michigan Association of United Ways (MAUW) received a grant from the Michigan Health Endowment fund to support the expansion and integration of the Children’s Healthcare Access Program (CHAP), collaborative, community-based program for children who are enrolled in Medicaid, it is designed to reduce barriers to accessing health care at the family, health care provider and health system level; and

WHEREAS, the Ingham County Health Department (ICH) has served as the Fiduciary and Medicaid Match Partner for the Wayne County CHAP since June 2014; and

WHEREAS, MAUW is requesting that ICHD be the fiduciary/payee for the Health Endowment grant. The CHAP projects are as follows: MI-CHAP (Lead Agency MAUW), Ingham CHAP (Lead Agency Capital Area United Way), and Northwest Michigan CHAP (Lead Agency Upper Peninsula Commission); and

WHEREAS, sustainability of the CHAP is dependent upon receiving Medicaid Outreach Matching Funds; and

WHEREAS, health departments in Kent, Macomb, Kalamazoo, Genesee and Saginaw are serving as the fiduciary/payee for CHAP in these counties; and

WHEREAS, ICHD is proposing four separate fiduciary agreements to facilitate the Medicaid Match for the CHAP grant 1) MAUW as Payee, 2) MAUW as lead agency for MI-CHAP, 3) Capital Area United Way (CAUW) as lead agency for Ingham CHAP and 4) Upper Peninsula Commission (UPCAP) as lead agency for Northwest MI CHAP. ICHD will retain an administrative fee in the amount not to exceed 11.38% of the total funds received during the duration of each fiduciary agreement; and

WHEREAS, the contract period of each agreement will be from October 1, 2015 through September 30, 2017; and

WHEREAS, as the fiduciary/payee of the MAUW funds, ICHD will:

1. Receive funds from MAUW up to $984,020 for CHAP projects.
2. Set up a system to provide an initial payment to MAUW/MI-CHAP, CAUW/Ingham CHAP and UPCAP/Northwest MI CHAP and subsequent reimbursement of costs.
3. Process Medicaid Outreach documentation required to draw Medicaid Outreach Matching Funds.
4. Perform on site, quarterly sub-recipient monitoring of each CHAP Project and Lead Agency.
5. Forward any required reports as provided by each CHAP.
WHEREAS, CHAP will:
1. Provide quarterly financial reports of all expenses.
2. Provide quarterly reports for Medicaid Outreach.
3. Provide any and all programmatic reports to be sent to MAUW.
4. Keep ICHD up-to-date on any changes in funding.

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize the acceptance of funds from Michigan Association United Ways in the amount of up to $984,020 and enter into four separate agreements to act as the fiduciary/payee for MAUW grant with the MAUW (MI-CHAP), Capital Area United Way (for Ingham CHAP) and Upper Peninsula Commission (for Northwest MI CHAP).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of funds from the Michigan Association United Ways in the amount of up to $984,020 and four separate agreements for ICHD to act as the fiduciary/payee for MAUW grant with the MAUW (for MI-CHAP), Capital Area United Way (for Ingham CHAP) and Upper Peninsula Commission (for Northwest MI CHAP).

BE IT FURTHER RESOLVED, the contract period of each Agreement will be from October 1, 2015 through September 30, 2017.

BE IT FURTHER RESOLVED, ICHD will retain an administrative fee in the amount not to exceed 11.38% of the total funds received during the duration of each agreement.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas: McGrain, Banas, Tennis, Koenig, Hope, and Case-Neyaert
Nays: None   Absent: Nolan   Approved 1/25/2016

FINANCE:  Yeas: Bahar-Cook, McGrain, Crenshaw, Anthony, Case Naeyaert
Nays: None   Absent: Tennis, Schafer  Approved 1/20/2016

Adopted as part of the consent agenda.
JANUARY 26, 2016 REGULAR MEETING

ADOPTED - JANUARY 26, 2016
AGENDA ITEM NO. 31

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CONTINUE THE ANIMAL CONTROL SHELTER ADVISORY BOARD AND REAFFIRMING RESPONSIBILITIES AND COMPOSITION

RESOLUTION # 16 – 034

WHEREAS, Resolution #03-165 created an Animal Control Shelter Advisory Board; and

WHEREAS, since its establishment, Resolutions #03-197, #07-57 and #15-358 have amended the responsibilities and composition of the Animal Control Shelter Advisory Board; and

WHEREAS, Resolution #03-165 stated that Resolution #03-165 would automatically expire unless extended by the Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby extends Resolution #03-165 and the Animal Control Shelter Advisory Board until such time that the Board of Commissioners determine it is no longer necessary.

BE IT FURTHER RESOLVED, that the task and responsibilities of the Advisory Board will remain as follows:

- Consider concerns about the shelter policies and operations as referred to them by the Law & Courts Committee and Animal Control Director.
- Work with the public, rescue organizations, and Board of Commissioners to recommend ways that will make the shelter more efficient, user-friendly, and promote adoptions.
- Develop ways to promote adoption of animals at the shelter.
- Seek funds from outside agencies, including grants, for the improvement of the Shelter.
- Develop recommendations to the Board of Commissioners regarding the Ingham County Animal Control’s mission, and services for which there is a need.
- Research and review successful programs which could serve as models for improvements in our County, and invite participation at its meetings of other persons with useful expertise and experience.
- Regularly review the operations of the Ingham County Animal Control and make suggestions to the Law & Courts Committee for changes as needed.
- Continue efforts to increase and encourage participation by volunteers at the shelter.
- In addition, we would request that member’s training and orientation include a tour of the ICAC with the ICAC Director and encourage to volunteer.

BE IT FURTHER RESOLVED, that this Advisory Board will consist of nine members, as follows:

- Two (2) members of the Board of Commissioners, with preference given to a member of the Law and Courts Committee, and the remaining seven (7) members may include representation from:
One practicing veterinarian in Ingham County
One representative nominated by the Capital Area Humane Society or a rescue approved to receive animals by ICAC
Local Law Enforcement or Department of Agriculture
One Volunteer
Two members of the general public
Animal Control Director (ex-officio member)

**LAW & COURTS:** **Yea**: Crenshaw, Celentino, Anthony, Banas, Maiville
**Nay**: None  **Absent**: Tsernoglou, Schafer  **None**  **Approved 1/14/2016**

Adopted as part of the consent agenda.
JANUARY 26, 2016 REGULAR MEETING

ADOPTED - JANUARY 26, 2016
AGENDA ITEM NO. 32

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A FIVE-YEAR SOFTWARE SUBSCRIPTION AND SERVICE AGREEMENT WITH COURTHOUSE TECHNOLOGIES, LTD FOR A COUNTY-WIDE JUROR MANAGEMENT SYSTEM AND SOFTWARE SUPPORT

RESOLUTION # 16 – 035

WHEREAS, Ingham County Jury Administration provides jury management services, as authorized by MCL 600.1300 et seq., for the 30th Circuit Court (Lansing and Mason locations), 54A District Court (City of Lansing), 54B District Court (City of East Lansing), and 55th District Court (Mason); and

WHEREAS, Ingham County Jury Administration has been providing jury management services through a software license agreement with Xerox Government Systems, LLC, f/k/a ACS Government Systems, Inc., which is due to expire on August 31, 2017; and

WHEREAS, Ingham County Jury Administration, the Jury Board and the Courts recognized an opportunity to research juror management system upgrades that would minimize inconvenience to citizens serving as jurors and broaden citizen participation through the use of technological advancements; and

WHEREAS, Xerox Government Systems, LLC and Courthouse Technologies, LTD, identified as having the leading stand-alone juror management systems in the State of Michigan, submitted proposals for software products to Ingham County Jury Administration for review; and

WHEREAS, Ingham County Jury Administration reviewed and summarized the services and costs attributed to the proposals submitted by Xerox Government Systems, LLC and Courthouse Technologies, LTD and shared this information with the Jury Board, representatives of the Courts and the Board of Commissioners through the 2016 budget process; and

WHEREAS, Courthouse Technologies, LTD is a General Services Administration Schedule 70 contract #GS-35F-0536X awarded vendor who currently provides jury management services for courts in Macomb, Washtenaw, Berrien, Kent, St. Clair, Saginaw, Cass, St. Joseph, Calhoun, Van Buren and Otsego counties and is in negotiation with courts in Crawford, Tuscola, Ottawa, and Shiawassee counties; and

WHEREAS, Courthouse Technologies, LTD has provided Ingham Jury Administration with a proposed five year software subscription and service agreement, to begin in 2016 that includes a jury management system, interactive web response system, interactive voice response system, imaging system, and data cleansing and summons production/mailing service at a rate of $1.25 per questionnaire/summons for the first two years of the contract and $1.50 per questionnaire/summons for the last three years of the contract for an average of $1.40 per questionnaire/summons; and
WHEREAS, the subscription rate offered by Courthouse Technologies, LTD, combined with ancillary costs of doing business, averages $60,000 a year less over a five year period than the proposal, combined with ancillary costs of doing business, submitted by Xerox Government Systems, LLC; and

WHEREAS, Ingham County Jury Administration, the Jury Board, through unanimous vote at the March 25, 2015 Jury Board meeting, and the Courts believe Courthouse Technologies, LTD is the more capable of the two companies of delivering a jury management system upgrade that minimizes inconvenience to citizens serving as jurors, broadens citizen participation, and maximizes the efficiency of jury staffing resources.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a five-year software subscription and service agreement with Courthouse Technologies, LTD in 2016 for a jury management system, interactive web response system, interactive voice response system, imaging system, and data cleansing and summons production/mailing service at a rate of $1.25 per questionnaire/summons for the first two years of the contract and $1.50 per questionnaire/summons for the last three years of the contract.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Celentino, Anthony, Banas, Maiville
Nays: None Absent: Tsernoglou, Schafer None Approved 1/14/2016

FINANCE: Yeas: Bahar-Cook, McGrain, Crenshaw, Anthony, Case Naeyaert
Nays: None Absent: Tennis, Schafer Approved 1/20/2016

Adopted as part of the consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE DISPOSAL OF OASIS CENTER COMPUTER AND SECURITY MONITORING EQUIPMENT TO END VIOLENT ENCOUNTERS (EVE)

RESOLUTION # 16 – 036

WHEREAS, in 2008 the Office on Violence Against Women, U.S. Department of Justice awarded to Ingham County a $350,745 “Safe Haven” grant, for purposes of providing supervised visitation and safe visitation exchange services; and

WHEREAS, these grant funds were used to purchase a security monitoring system from Vidcom Solutions for the Oasis Center Visitation and Exchange Center for $22,261.89 as authorized by Resolution #12-201; and

WHEREAS, these grant funds were also used to purchase a computer and related peripheral equipment for $2,049.84 in 2012; and

WHEREAS, the Oasis Visitation and Exchange Center was closed due to lack of additional available grant funds on December 31, 2015; and

WHEREAS, the Office of Violence on Women, U.S. Department of Justice financial guide states that when no longer needed for the original program or project, equipment may be used in other activities currently or previously supported by a Federal agency; and

WHEREAS, the Office of Violence on Women, U.S. Department of Justice financial guide further states that first preference for other use shall be given to other programs or projects supported by OVW; and

WHEREAS, as an Oasis Visitation and Exchange Center subcontractor and collaborator, End Violent Encounters (EVE, Inc.) meets the criteria set forth by OVW for the disposal of surplus grant-funded equipment; and

WHEREAS, EVE, Inc. has indicated they have use for the surplus grant-funded equipment from Oasis Visitation and Exchange Center.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an agreement with EVE, Inc., for the use and disposal of surplus computer and security monitoring equipment formerly used at the Oasis Visitation and Exchange Center, in exchange for their continued provision of services for the benefit of victims of domestic violence in Ingham County and the greater Lansing area.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign such agreement upon the recommendation of the County Controller and approval as to form by the County Attorney.
LAW & COURTS: Yeas: Crenshaw, Celentino, Anthony, Banas, Maiville  
Nays: None  Absent: Tsernoglou, Schafer  None  Approved 1/14/2016

FINANCE: Yeas: Bahar-Cook, McGrain, Crenshaw, Anthony, Case Naeyaert  
Nays: None  Absent: Tennis, Schafer  Approved 1/20/2016

Adopted as part of the consent agenda.
JANUARY 26, 2016 REGULAR MEETING

ADOPTED - JANUARY 26, 2016
AGENDA ITEM NO. 34

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE COMMUNITY CORRECTIONS ADVISORY BOARD (CCAB) TO CONTINUE A CONTRACT FOR STAFF CONSULTANT SERVICES FOR FY2016

RESOLUTION # 16 – 037

WHEREAS, the Ingham County Commissioners authorized funds in the FY2016 budget to continue a contract for CCAB staff consultant services; and

WHEREAS, the current contract period authorized services through December of 2015; and

WHEREAS, the CCAB Staff Consultant position is three-quarter time for a total of 1,416 hours annually at the 2016 hourly rate of $32.55 per hour with no paid holidays and three weeks of unpaid vacation time resulting in a total cost of $46,091 for 2016; and

WHEREAS, State of Michigan – Office of Community Alternatives and City of Lansing grant funds also reduce the cost of Staff Consultant services to the County by $9,809 resulting in an actual cost to the County of $36,282 for 2016; and

WHEREAS, Westaff agrees to provide payroll services for this Staff Consultant position.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners does hereby approve entering a contract with Westaff for CCAB Staff Consultant services from January 1, 2016 through December 31, 2016 in an amount not to exceed $46,091.

BE IT FURTHER RESOLVED, that the contract funds will come from the 2016 approved Community Corrections budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contracts and/or subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS:  Yeas: Crenshaw, Celentino, Anthony, Banas, Maiville
        Nay: None  Absent: Tsernoglou, Schafer  None  Approved 1/14/2016

FINANCE:  Yeas: Bahar-Cook, McGrain, Crenshaw, Anthony, Case Naeyaert
         Nay: None  Absent: Tennis, Schafer  Approved 1/20/2016

Adopted as part of the consent agenda.
SPECIAL ORDERS OF THE DAY

Commissioner Crenshaw moved to appoint Cherry Hamrick to the Parks Commission, Wendy Villareal to the Farmland Preservation Board, Gloria Kean to the Equal Opportunity Committee, and Diane Galbraith to the Animal Control Shelter Advisory Board. Commissioner Celentino supported the motion.

The motion carried unanimously. Absent: Commissioner Nolan.

Commissioner Crenshaw moved to appoint Commissioner Anthony to the Land Bank, Commissioner Banas to the Board of Health, and Commissioner Case-Neyaert to the Tri-County Regional Planning Commission. Commissioner McGrain supported the motion.

The motion carried unanimously. Absent: Commissioner Nolan.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Crenshaw announced that the Tri County Office on Aging would be having a fund raiser on January 27, 2016 at all Bob Evans’ in the area and that 15% of all proceeds would go towards the Tri County Office on Aging.

Commissioner Anthony announced that Rejuvenating South Lansing was having their monthly meeting and State Representative Andy Schor would be speaking. She further announced that the United Way of Genesee County set up a Flint Water Fund where 100% of the proceeds would go towards Flint residents.

Commissioner Banas announced that the Trails and Parks Task Force would be meeting on February 4, 2016 at 6:00 p.m in Conference Rooms D & E of the Human Services Building.

ADJOURNMENT

The meeting was adjourned at 6:55 p.m.
Mark,

Effective immediately, I will need to resign from my EOC position. I recently took a job in Detroit that will hinder me from fully participating as an effective EOC member. Additionally, the job will require me to relocate pretty soon. It is bittersweet, but I really enjoyed my time on the EOC and sincerely value the work that the Committee does.

If you need any further documentation from me to resign, please let me know and I will provide it as such. Thanks again!

~Jeremy

---

Jeremy F. Orr
jeremyforr@gmail.com
LinkedIn: Jeremy Orr
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING APPOINTMENTS TO THE
EQUAL OPPORTUNITY COMMITTEE

RESOLUTION # 16 –

WHEREAS, several vacancies exist on the Equal Opportunity Committee; and

WHEREAS, the County Services Committee interviewed applicants interested in serving on this Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints:

Samara Morgan, 2312 Bernard St, Lansing, 48911
Elizabeth Abdnour, 1207 Blake Ave, Lansing, 48912

...to the Equal Opportunity Committee to terms expiring September 30, 2017.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays: None  Absent: None  Approved 2/02/2016
WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated January 19, 2016 as submitted.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville

Nays: None  Absent: None  Approved 2/02/2016
# INGHAM COUNTY ROAD DEPARTMENT

## LIST OF CURRENT PERMITS ISSUED

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<th>R/W PERMIT#</th>
<th>R/W APPLICANT / CONTRACTOR</th>
<th>R/W WORK</th>
<th>R/W LOCATION</th>
<th>R/W CITY / TWP.</th>
<th>R/W SECTION</th>
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INTRODUCED BY THE COUNTY SERVICES COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS:

RESOLUTION APPROVING THE FARMLAND AND OPEN SPACE PRESERVATION BOARD’S (FOSP) RECOMMENDED SELECTION CRITERIA (SCORING SYSTEM) FOR THE 2016 FARMLAND AND OPEN SPACE APPLICATION CYCLES AND APPROVE THE FOSP BOARD TO HOST A 2016 APPLICATION CYCLE

RESOLUTION # 16 –

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of farmland and natural land in Ingham County from the pressure of increasing residential and commercial development; and

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland and Open Space Preservation Ordinance in July 2004 and amended it in 2010 (10-99); and

WHEREAS, the Ingham County Farmland and Open Space Preservation Ordinance authorized the establishment of the Ingham County Farmland and Open Space Preservation Board to oversee the Farmland and Open Space Preservation Program; and

WHEREAS, Ingham County voters passed a millage of .14 mils in 2008 to fund purchases of agricultural conservation easements through the Ingham County Farmland and Open Space Preservation Program; and

WHEREAS, Ingham County Ordinance requires that the Farmland and Open Space Selection Criteria’s be approved by the Ingham County Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached 2016 Farmland and Open Space Selection Criteria developed by the Ingham County Farmland and Open Space Preservation Board as set forth in the Farmland and Open Space Preservation Ordinance passed July 27, 2004.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the Ingham County Farmland and Open Space Preservation Board hosting a 2016 farmland and open space preservation application cycle.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays: None  Absent: None  Approved 2/02/2016
Selection Criteria for Farmland Preservation Program  
2016 Application Cycle

<table>
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<tr>
<th>Tier I Criteria</th>
<th>Maximum Points: 148 points</th>
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<tbody>
<tr>
<td>Agricultural Characteristics</td>
<td>55 points</td>
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<tr>
<td>Development Pressure</td>
<td>48 points</td>
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<tr>
<td>Additional Ag Protection Efforts</td>
<td>35 points</td>
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<tr>
<td>Other Criteria</td>
<td>10 points</td>
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</table>

**AGRICULTURAL CHARACTERISTICS (55 POINTS)**

1) **Agricultural Productivity – Prime and Unique Soils**  
   Maximum Points: 20
   - Prime and Unique Soils
     - Prime under all circumstances: 20 points
     - Prime if adequately drained: 15 points
     - Not prime or unique: 0 points
   
   Example:  70% of parcel is prime under all circumstances (0.70 x 20 pts) = 14 points
             30% of parcel is prime if adequately drained (0.30 x15 pts) = 4.5 points
             Total points = 18.5 points

2) **Size of Parcel (s)**  
   Maximum Points: 20
   
   Points for parcels between 15 and 200 acres are calculated by multiplying 0.1 times the parcel size. Any parcel above 200 acres receives 20 points. Parcels between 15 and 39.99 acres must be in specialty crop production. Parcels that are 0-14.99 acres receive 0 points. Parcels less than 40 acres will receive a zero for Size of Parcel, unless there is Additional Agricultural Income, in which case parcels 15 acres or more receive points.

   Example: Parcel size is 150 acres: 150 x 0.1 = 15
   Example: Parcel is 85 acres: 85 x 0.1 = 8.5
   Example: Parcel is 350 acres: 350 x0.1 = 35; 20 points, the maximum possible
   Example: Parcel is 13 acres: (0 points for parcel less than 14.99 acres)

3) **Additional Agricultural Income**  
   Maximum Points: 10
   
   Points will be awarded to operations that have “value-added” agriculture either through animal related production or through production of a specialty crop (crops other than corn, wheat, soybeans), or both, with total sales over $10,000.00 annually.

   Example: Parcel is integral to farm operation that produces a specialty crop, which grosses over $15,000 annually. Total points = 5 points

4) **Proximity to Existing Livestock Farms**  
   Maximum Points: 5
   
   A livestock operation for this purpose means a farm with more than 50 animal units
   
   (EPA definition: 1000 lbs = 1 unit)
   
   - Parcel is contiguous to an existing livestock operation: 5 points
   - Parcel is located between 0.5 miles and 1 mile of an existing livestock operation: 3 points
   - Parcel is located further than 1 mile from an existing livestock operation: 0 points

   *Contiguous for this section means no other parcel is located between the parcels. Parcels separated only by a road are considered contiguous.
DEVELOPMENT PRESSURE (48 POINTS)

5) Proximity to Existing Public Sanitary Sewer or Water, or Both

Maximum Points: 10

Linear (straight line) distance to existing, usable public sanitary sewer, or water services, or both, will result in the following scoring options:

- Less than one-half (1/2) mile from sewer or water 5 points
- One-half (1/2) mile or more but less than 1 mile 7 points
- One (1) mile or more but less than 2 miles 10 points
- Two (2) miles or more but less than 5 miles 5 points
- More than 5 miles 0 points

Example: Parcel is located 3 miles from existing sewer lines. Total points = 5 points.

6) Proximity to Designated Population Center in Ingham County (As Defined in “Regional Growth: Choices For Our Future”, Summary Report, Tri-County Regional Planning Commission, September 2005)

Maximum Points: 30

- Farm boundary is 1 mile from, or within the population center 30 points
- Farm boundary is within 1 to 2 miles from population center 28 points
- Farm boundary is within 2 to 3 miles from population center 26 points
- Farm boundary is within 3 to 4 miles from population center 24 points
- Farm boundary is within 4 to 5 miles from population center 22 points
- Farm boundary is more than 5 miles from population center 0 points

Example: Farm is located 2 miles from “designated population center”. Total points = 28 points

7) Road Frontage (paved or gravel)

Maximum Points: 8

Emphasis is placed on parcels with greater linear distance of road frontage, placing the farmland under a greater threat of fragmented development. Frontage can be gravel, paved, or both and must be adjacent to the subject parcel.

- Road frontage of 5280 feet (1 mile) or more 8 points
- Road frontage of 2640 feet (1/2 mile) to 5279 (just under 1 mile) 6 points
- Road frontage of 1320 feet (1/4 mile) to 2639 (just under ½ mile) 4 points
- Road frontage less than ¼ mile 0 point

Example: Parcel has 1 mile of road frontage. Total points = 8 points

ADDITIONAL AGRICULTURAL PROTECTION EFFORTS (35 POINTS)

8) Location to Protected Property

Maximum Points: 20

Parcel is near other private land which has been permanently protected from development through a conservation easement or deed restriction (development rights may have been purchased, transferred or donated). Linear distance is used from nearest farm boundary.

- Parcel is adjacent to protected land 20 points
- Parcel is not adjacent but within 1/2 mile of protected land 15 points
- Parcel is not adjacent but within 1 mile of protected land 10 points
- Parcel is not adjacent but within 2 miles of protected land 5 points

Example: Parcel is adjacent to property under a permanent conservation easement = 20 points

9) Block Applications

Maximum Points: 15

Emphasis is placed on applications which consist of one or more landowners who create a 50-acre or more block of contiguous farmland. Contiguous blocks of farmland have a greater potential for creating a long-term business environment for agriculture. Parcels included in a block application must be contiguous (touching but may be separated by a road). Each applicant in the block application will receive points for this section.

One or more landowners apply together to create 1000 or more contiguous acres 15 points
One or more landowners apply together to create 750 to 999 contiguous acres  
10 points 
One or more landowners apply together to create 500 to 749 contiguous acres 
8 points 
One or more landowners apply together to create 300 to 499 contiguous acres 
6 points 
Contiguous acreage of 299 acres or less 
0 points

*Example: Four landowners, with varying parcel acreage, submit a block-application of about 800 contiguous acres. (Each of the four landowners would receive 10 points for this section).*

*Note: If a parcel in a block application is preserved, the remaining landowners will continue to receive full points for this section of the scoring criteria in future cycles, provided they still wish to participate in the block application.*

**OTHER CRITERIA (10 POINTS)**

10) Additional Agricultural Characteristics  
**Maximum Points: 5**
Additional agricultural characteristics are USDA certified organic farm or Centennial farm.
Parcel has one or more additional agricultural features  
5 points 
Parcel does not have an additional agricultural feature  
0 points

11) Michigan Agricultural Environmental Assurance Program (MAEAP)  
**Maximum Points: 5**
Participation in the MAEAP demonstrates a commitment to environmental stewardship above and beyond a conservation plan. The State Agriculture Preservation Board has identified the MAEAP as a priority to providing matching funds. Farms verified under the MAEAP must show *verification* to receive points.
Farm is MAEAP verified  
5 points 
Farm is not MAEAP verified  
0 points

**TIER I: TOTAL POINTS POSSIBLE IS 148**
Selection Criteria for Open Space Land Preservation Program
2016 Application Cycle

ECOLOGICAL, SCENIC AND GEOLOGICAL CRITERIA (Maximum 56 POINTS)

A. Potential Conservation Area(s) (from the Greening Mid-Michigan Project) Maximum points: 10
   1. High Potential 10 points
   2. Medium Potential 8 points
   3. Low Potential 6 points
   Example: parcel fall within a Medium Potential Conservation Area = 8 points

B. Water quality values
   1. Riparian land Maximum points: 5
      Property with a water frontage of 200 linear feet or greater receives 5 points. Points for a property with water frontage of less than 200 linear feet are: 5 x linear feet of water frontage/200 = points.
      Example: parcel has 75 feet of water frontage on the Red Cedar River: 5 x 75 = 375/200 = 1.875 points
   2. Land in the 100-year flood plain Maximum points: 8
      Property that is 100% in the flood plain receives 8 points. Points for a property with less than 100% in the flood plain are: 8 x percent in flood plain = points.
      Example: 20 acres of an 80 acre parcel is in the 100-year flood plain: 8 x 25/100 (20/80 = 0.25) = 200/100 = 2 points
   3. Wetlands, including buffer area Maximum points: 4
      Property that is 100% wetland receives 4 points. Points for a property with less than 100% wetland are: 4 x percent in wetland = points.
      Example: 5 acres of an 40 acre parcel is wetland: 4 x 12.5/100 (5/40= 0.125) = 50/100 =0 .5 points
   4. Aquifer recharge land Maximum points: 8
      Property that is qualified by the MSU RS&GIS model as aquifer recharge land will receive points based on the following formula: Eight x percent aquifer recharge land = points.
      Example: 10 acres of a 20 acre parcel is aquifer recharge land: 8 x 50/100 (10/20= 0.50) = 400/100 = 4 points

C. Habitats
   1. Forestland Maximum points: 5
      Property that is 100% forest land receives 5 points. Points for a property with less than 100% forest land are: 5 x percent in forest land = points.
      Example: 15 acres of a 20 acres parcel is wooded: 5 x 75/100 (15/20 = 0.75) = 375/100 = 3.75 points
   2. Others – grassland, shrub land, etc. Maximum points: 3
      Property that is 100% in other types of natural habitat receives 3 points. Points for a property with less than 100% in other types of habitat are: 3 x percent in other types of habitat = points.
      Example: 10 acres of a 15 acre parcel is grassland: 3 x 66/100 (10/15= 0.66) = 198/100 = 1.98 points

D. Rare species Maximum points: 10
   1. State and federal threatened and endangered species on the property
      Up to 10 points may be given depending on rarity category; the higher the rarity category the more points given.
      Example: Parcel has a Copperbelly water snake on the property: =10 points

E. Physically (geologically) significant features Maximum points: 3
   Up to 3 points may be given. Example: property has a terminal marine.
PROPERTY SIZE and LOCATION CRITERIA (Maximum 70 points)

F. Parcel size  
Parcels of 100 acres or greater receives 25 points. Points for a property of less than 100 acres are:  
\[25 \times \text{acreage of parcel/100} = \text{points}.\]
Example: Parcel is 40 acres in size:  
\[25 \times 40 = 1000/100 = 10 \text{ points}\]

G. Proximity to Designated Population Center in Ingham County (As Defined in “Regional Growth: Choices For Our Future”, Summary Report, Tri-County Regional Planning Commission, Sept. 2005)  
Farm boundary is 1 mile from, or within the population center  
30 points  
Farm boundary is within 1 to 2 miles from population center  
25 points  
Farm boundary is within 2 to 3 miles from population center  
20 points  
Farm boundary is within 3 to 4 miles from population center  
15 points  
Farm boundary is within 4 to 5 miles from population center  
10 points  
Farm boundary is more than 5 miles from population center  
0 points  
Example: Parcel is located 2 miles from “designated population center”. Total points = 25 points

H. Location with respect to other protected property  
Permanently protected land is property with a conservation easement or a deed restriction that permanently prohibits development on the property. Linear distance is from nearest land boundaries.  
Property is adjacent to protected land  
10 points  
Property is not adjacent but within 1/2 mile of protected land  
8 points  
Property is not adjacent but within 1 mile of protected land  
6 points  
Property is not adjacent but within 2 miles of protected land  
4 points  
Example: Parcel is within 1 mile of an already protected property = 6 points

I. Road frontage (paved or gravel)  
Road frontage of 1320 feet (1/4 mile) or greater receives 2 points. Points for road frontage of less than 1320 feet are:  
\[2 \times \text{feet of road frontage/1320} = \text{points}.\]
Example: Parcel has 500 feet of road frontage:  
\[2 \times 500 = 1000/1320 = 0.76 \text{ points}\]

J. Block applications  
Properties applying in a block application must be contiguous (they may be separated by a road). Each applicant in the block application will receive the stated points.  
Two or more landowners applying together and submitting 300 or more contiguous acres each receives 3 points. Points for two or more landowners submitting less than 300 acres are:  
\[3 \times \text{number of contiguous acres submitted/300} = \text{points}.\]
Example: Parcel is applying with three other landowners to make a 450 acre block of land:  
\[3 \times 450 = 1350/300 = 4.5 \text{ therefore the points received are 3, the maximum.}\]
Note: If only one property in a block application is preserved, the remaining landowners will continue to receive full points for this section of the scoring criteria in future cycles, provided the remaining landowners still wish to participate in the block application.

MAXIMUM TOTAL TIER I POINTS POSSIBLE – 126

Applicants note: Landowners who accept federal, state or local matching funds to protect their open space land may be selected for the program before landowners who do not accept such funds, regardless of their relative ranking based on the above “Selection Criteria for Protection of Open Space Land”.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AMENDING THE CONTRACT AMOUNT WITH DIETZ JANITORIAL SERVICE
TO PROVIDE CLEANING SERVICES IN VARIOUS COUNTY BUILDINGS

RESOLUTION # 16 –

WHEREAS, Resolution #15-274 authorized a one (1) year contract extension with Dietz Janitorial Service to provide cleaning services in various county buildings; and

WHEREAS, it stated that Dietz Janitorial would hold their current pricing while also complying with the Living Wage policy; and

WHEREAS, Section II, D of the Amendment states a compensation amount of $686,784.00 for the period covering August 1, 2015 to July 31, 2016, the contract extension period; and

WHEREAS, Living Wage was not considered in this amount, the correct amount should be $697,772.00; and

WHEREAS, funds for said services are located within the appropriate building Contractual Line Items.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes amending the contract amount with Dietz Janitorial Service 6910 Cedar Street, Suite 3, Lansing, Michigan 48911, to state $697,772.00 for the period beginning August 1, 2015 and ending July 31, 2016 to provide janitorial services in various county buildings.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays: None Absent: None Approved 2/02/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Case Naeyaert
Nays: None Absent: Schafer Approved 2/03/2016
WHEREAS, the Road Department currently has only 5 mechanics for its entire fleet of approximately 150 large and small vehicles and self-propelled equipment (not including trailered and smaller pieces); and

WHEREAS, prior to downsizing in recent years due to declining road funding and increasing costs, the Road Department had up to 11 mechanics, with 7 in the more recent years prior to 2010; and

WHEREAS, currently with only 5 mechanics, vehicle and equipment down-time due to repair backlog has increased significantly as the 5 current mechanics struggle to keep up, even with their exemplary effort; and

WHEREAS, with the recently passed increase in state road funding, and in anticipation of increased road maintenance services with increasingly older vehicles and equipment, the Road Department’s strategic plan, among other items, includes refilling various key positions which were left unfilled during the downsizing, starting with the requested additional mechanic; and

WHEREAS, per information received from the Michigan Department of Transportation (MDOT), the Road Department anticipates receiving $1,548,618 additional special state allocation revenue in 2016, but not currently budgeted in 2016, which will be recognized in the Road Department’s first quarter 2016 budget adjustment later in 2016; and

WHEREAS, as the recently passed, increased state road funding starts in 2017, also per information received from MDOT, the Road Department will receive approximately an estimated $3,133,778 in additional Michigan Transportation Fund (MTF—fuel and vehicle tax) revenue above current amounts ($12,899,709 in 2015 as the base year), which will then then gradually increase each year to an estimated $8,970,769 in 2021 and beyond; and

WHEREAS, per the attached Personnel Cost Projection provided by the County Budget Office, the annual personnel cost increase of funding one new permanent mechanic position is $68,965 per year to start, and $74,706 per year after two years at step 2 per the AFSCME labor contract; and

WHEREAS, the above described personnel cost increase would be covered by the anticipated budget increase also described above in 2016 and going forward; and

WHEREAS, per the attached email, the AFSCME bargaining unit is agreeable to adding an additional mechanic position in the existing AFSCME class 7 (equipment/vehicle mechanic) classification per the existing job description for this classification, which position would be posted, filled and administered per the current AFSCME labor agreement.
THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Road Department to create and hire for one new, permanent, AFSCME class 7 (vehicle/equipment mechanic) position per the current AFSCME labor agreement.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays: None  Absent: None  Approved 2/02/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Case Naeyaert
Nays: None  Absent: Schafer  Approved 2/03/2016
WHEREAS, federal funding is necessary for major road reconstruction, rehabilitation and resurfacing projects, and bridge rehabilitation and replacement projects; and

WHEREAS, federal road and bridge project funding requirements include regional coordination of such projects through the Tri-County Regional Planning Commission (TCRPC), which provides regional planning services for Clinton, Eaton and Ingham Counties, and all cities and villages within those counties; and

WHEREAS, the TCRPC project selection process involves review of projects submitted by member local road agencies for regional coordination and alignment with the region’s adopted goals and objectives, and placement of projects selected for federal funding into the region’s Transportation Improvement Plan (TIP); and

WHEREAS, TCRPC has called for projects local road agencies wish to have considered for inclusion and funding in the next, 2017 – 2020 TIP; and

WHEREAS, per Resolution #12-187, the County Road Advisory Board), consisting of a representative from each of Ingham County’s 16 townships selected by the given township, met to, among other purposes, advise the Board of Commissioners on projects to be submitted for federal funding; and

WHEREAS, upon reviewing the county road network needs, pavement condition ratings, traffic volumes and input from the various Townships, Road Department staff and the County Road Advisory Board recommend approval of the attached list of county road and bridge projects for submission to TCRPC to be considered for federal funding and inclusion in the 2017 – 2020 Tri-County Regional TIP; and

WHEREAS, several minor changes shown in bold on the separately attached list of proposed Ingham County road and bridge projects in the remaining years of the 2014-2017 Tri-County Regional TIP have been found necessary due to various funding, project cost, and/or other changes, and are thus recommended by Road Department staff and the County Road Advisory Board; and

WHEREAS, the Surface Transportation Program (STP) Subcommittee of the Capital Area Region Transportation Study Committee (CARTS- a sub-unit of TCRPC), of which Road Department staff is a member, among other technical staff of the other TCRPC member agencies, has prioritized the recommended Ingham County 2017-20 TIP project list somewhat differently as shown on the attached project list, which changes Road Department staff was part of making and therefore agrees with, to fit the proposed projects within the annual funding constraints of the various funding programs.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of proposed Ingham County road and bridge projects as prioritized by the CARTS STP Sub-Committee to be considered for federal funding and inclusion in the 2017 – 2020 Tri-County Regional TIP per the TCRPC’s project selection process.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the changes shown in bold on the attached list of proposed Ingham County road and bridge projects in the remaining years of the 2014-2017 Tri-County Regional TIP.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville  
Nays: None  
Absent: None  
Approved 2/02/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Case Naeyaert  
Nays: None  
Absent: Schafer  
Approved 2/03/2016
### 2015 Projects:

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Funding</th>
<th>TIP Total</th>
<th>Match</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lake Lansing Road - I-69BL to Lac Du Mont (reconstruct)</td>
<td>Urban STP</td>
<td>$1,482,100</td>
<td>$214K</td>
</tr>
<tr>
<td>Michigan Avenue - Waverly Road to City Limits (resurface)</td>
<td>2014 Mi-RR</td>
<td>$1,700,000</td>
<td>$80K</td>
</tr>
<tr>
<td>Kipp Road – US-127 to Dexter Trail (resurface)</td>
<td>TEDF-A &amp; STP</td>
<td>$1,182,200</td>
<td>$0K</td>
</tr>
<tr>
<td>Holt Road (Ram) Pathway – Eifert Road to Kahres Road</td>
<td>CMAQ</td>
<td>$1,487,000</td>
<td>$0K</td>
</tr>
<tr>
<td>JNL TEDF office expansion - Okemos Road south of I-96</td>
<td>TEDF-A &amp; JNL</td>
<td>$2,595,650</td>
<td>$0K</td>
</tr>
<tr>
<td>Columbia Road Bridge over Doan Creek (rehabilitation)</td>
<td>Local Bridge</td>
<td>$153,000</td>
<td>$8K</td>
</tr>
<tr>
<td>Meech Road Bridge over Doan Creek (rehabilitation)</td>
<td>Local Bridge</td>
<td>$125,000</td>
<td>$6K</td>
</tr>
<tr>
<td>Clark Road Bridge over Deer Creek (rehabilitation)</td>
<td>Local Bridge</td>
<td>$136,000</td>
<td>$7K</td>
</tr>
<tr>
<td>Hull Road Bridge over Sycamore Creek (replace)</td>
<td>Local Bridge</td>
<td>$335,000</td>
<td>$17K</td>
</tr>
<tr>
<td>Kipp Road - US-127 to Hull Road (pedestrian enhancements)</td>
<td>Safety</td>
<td>$230,200</td>
<td>$0K</td>
</tr>
<tr>
<td>Marsh Road Bridge over CN Railroad (emergency repairs)</td>
<td>Local Bridge</td>
<td>$115,000</td>
<td>$10K</td>
</tr>
</tbody>
</table>

### 2016 Projects:

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Funding</th>
<th>TIP Total</th>
<th>Match</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marsh Road Bridge over CN Railroad (replace)</td>
<td>Local Bridge</td>
<td>$1,500,000</td>
<td>$75K</td>
</tr>
<tr>
<td>JNL TEDF office expansion grant - Okemos Road @ Jolly Road</td>
<td>TEDF-A &amp; NHPP</td>
<td>$1,435,000</td>
<td>$0K</td>
</tr>
<tr>
<td>Holt Road - Grovenburg Road to Aurelius Road (resurface)</td>
<td>Urban STP</td>
<td>$1,609,500</td>
<td>$355K</td>
</tr>
<tr>
<td>Park Lake Road – M-43 to Merritt Road (resurface)</td>
<td>Urban STP</td>
<td>$609,000</td>
<td>$111K</td>
</tr>
<tr>
<td>Barnes Road – Onondaga Road to Aurelius Road</td>
<td>Rural STP &amp; D</td>
<td>$90,000</td>
<td>$26K</td>
</tr>
<tr>
<td>Haslett Road – Shaftsbury Road to Horstman Road</td>
<td>Rural STP &amp; D</td>
<td>$180,000</td>
<td>$104K</td>
</tr>
<tr>
<td>Holt Road – Meridian Road to Zimmer Road</td>
<td>Rural STP &amp; D</td>
<td>$250,000</td>
<td>$75K</td>
</tr>
<tr>
<td>Aurelius / Byrum / Kinneville Roads (resurface)</td>
<td>Rural STP &amp; D</td>
<td>$1,035,335</td>
<td>$0K</td>
</tr>
<tr>
<td>Mt Hope Road &amp; Hagadorn Road Intersection (Improvements)</td>
<td>CMAQ</td>
<td>$250,000</td>
<td>$50K</td>
</tr>
</tbody>
</table>

### 2017 Projects:

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Funding</th>
<th>TIP Total</th>
<th>Match</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cedar Street – Keller Road to Willoughby Road (resurface)</td>
<td>Urban STP</td>
<td>$665,500</td>
<td>$403K</td>
</tr>
<tr>
<td>Jolly Road - Dobie Road to Meridian Road (resurface)</td>
<td>Urban STP</td>
<td>$1,044,000</td>
<td>$190K</td>
</tr>
<tr>
<td>Cedar Street – College Road to Legion Drive (reconstruct)</td>
<td>TEDF-A</td>
<td>$2,187,500</td>
<td>$0K</td>
</tr>
<tr>
<td>Elm Road – Grand River Avenue to I-96 overpass (reconstruct)</td>
<td>Small Urban</td>
<td>$469,000</td>
<td>$0K</td>
</tr>
<tr>
<td>Delhi Twp RAM Trail II – Eifert &amp; Holt to Veteran’s Park</td>
<td>CMAQ</td>
<td>$696,440</td>
<td>$0K</td>
</tr>
<tr>
<td>Columbia Road Bridge over the Grand River (replace)</td>
<td>Local Bridge</td>
<td>$1,600,000</td>
<td>$80K</td>
</tr>
<tr>
<td>Zimmer Road Bridge over Deer Creek (replace)</td>
<td>Local Bridge</td>
<td>$450,200</td>
<td>$22K</td>
</tr>
<tr>
<td>Rural Countywide Chip Seal (ICRD force account work)</td>
<td>Rural STP</td>
<td>$705,924</td>
<td>$141K</td>
</tr>
</tbody>
</table>

### 2018 Projects:

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Funding</th>
<th>TIP Total</th>
<th>Match</th>
</tr>
</thead>
<tbody>
<tr>
<td>Olds Road Bridge over Perry Creek (rehabilitation)</td>
<td>Local Bridge</td>
<td>$210,000</td>
<td>$11K</td>
</tr>
<tr>
<td>Olds Road Bridge over Huntoon Creek (rehabilitation)</td>
<td>Local Bridge</td>
<td>$210,000</td>
<td>$11K</td>
</tr>
<tr>
<td>Howell Road Bridge over Doan Creek (rehabilitation)</td>
<td>Local Bridge</td>
<td>$305,000</td>
<td>$15K</td>
</tr>
</tbody>
</table>

(The federal TIP for 2018 has not been developed yet. The 2018 projects shown above were selected for funding using State of Michigan, Local Bridge Program funding. Said funding was granted in late October, 2015.)
Funding applications deferred to the Illustrative List due to funding constraints:

- Central Park Drive – Okemos Road to M-43 (resurface) Urban STP $915,500 $166K
- Lake Lansing Road - Hagadorn Road to I-69BL (resurface) Urban STP $750,000 $136K
- Meridian Road - Jolly Road to M-43 (resurface) Urban STP $950,000 $173K

NOTES:

1. The Office of Economic Development awarded 2014 TEDF-A funds to improve Kipp Road from US-127 to the Gestamp manufacturing plant. We programmed 2015 Urban STP funds to complete Kipp Road from the Gestamp plant, east to Dexter Trail. We requested and received approval that TEDF-A funds be moved to FY 2015. The Urban STP funds are federal funds and the TEFD-A funds are state funds. As such, the federal funds can be used to satisfy state’s TEDF-A program match requirements, and the state funds can be used to satisfy the Urban STP program requirements. Therefore, no ICDTR match is planned at this time.

2. The TIP entry was changed in late 2014 after scoping and budget revisions. The funding split is as follows:

<table>
<thead>
<tr>
<th>Project Fundings</th>
<th>Federal STP</th>
<th>State D</th>
<th>ICRD</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barnes Road – Onondaga to Aurelius</td>
<td>$55,000</td>
<td>$9,000</td>
<td>$26,000</td>
<td>$90,000</td>
</tr>
<tr>
<td>Haslett Road – Shaftsburg to Horstem</td>
<td>$55,000</td>
<td>$21,000</td>
<td>$104,000</td>
<td>$180,000</td>
</tr>
<tr>
<td>Holt Road – Meridian to Zimmer</td>
<td>$142,357</td>
<td>$33,090</td>
<td>$74,553</td>
<td>$250,000</td>
</tr>
<tr>
<td>$252,357</td>
<td>$63,090</td>
<td>$204,553</td>
<td>$520,000</td>
<td></td>
</tr>
</tbody>
</table>

Due to lack of MAP-21 funding during March – May, 2015 (held back 1/3 of region’s funds) Implementation of the HMA patch and chip seal project was delayed from 2015 to 2016 during the May 2015 CARTS meeting.

3. The Elm Road, Small Urban STP project was voted to be 3rd priority on the Williamston-Webberville Small Urban Area illustrative list, which corresponds to receiving funding in FY 2016 or 2017. Correspondence received in October 2014 indicates that Elm Road was not selected for funding FY 2015 - 2017. Due to a programming error, MDOT didn’t include Elm Road as funded in its FY 2015 – 2017 funded list. ICRD is working toward its funding.

4. Per discussions with Delhi Township staff, we incorporated the funding scheduled for the proposed 2017 Cedar Street project into the 2015 Holt Road project and lengthened the Holt Road project from Washington Road to Eifert Road to Grovenburg Road to Aurelius Road. The proposed work involves converting Holt Road from Grovenburg to Onondaga and Eifert to Aurelius from 4-lanes to 3-lanes, resurfacing most of the project limits, and new signalization to fit the 3-lane section.

5. NHPP is a new National Highway System funding category that was created as part of the federal MAP-21 transportation bill. City of Lansing is using 2013, 2014 and 2015 NHPP funding to help constrain the 2013-14 TIP and utilize the 2015 funds that ICRD was not able to use. ICRD is scheduled to use the 2016-17 NHPP funding. ICRD proposes to use the funding $267,308 2016 = $273,266 (advanced construct) for a total of $541,174 to be the match for the Okemos & Jolly JNL / TEDF-A project.

6. We propose changing the limits of the proposed 2016 Park Lake Road project to address current pavement conditions and to maximize the value provided by the federal dollars. The limits were also lengthened to give ICRD more flexibility without having to amend the TIP when the new federal transportation bill is realized.

7. MDOT has a 2015 project that proposes work on the interchange of US-127 and I-96. There work will involve closing some of the interchanges ramps. A detour for their work may take traffic eastbound on I-96 to Okemos Road to westbound I-96. Said detoured traffic will interact with traffic flowing through the JNL Okemos Road construction traffic.

8. At its 03-26-14 meeting, the County Road Advisory Board passed a motion to endorse transfer of the programmed 2017 CMAQ funding from the Cedar Street & Aurelius Road roundabout project to the Delhi Township RAM II trail project. A CMAQ application for the RAM II trail project was resubmitted in 2015. A CMAQ application was also submitted for an ICRD project to improve the Hagadorn Road and Mt. Hope Road intersection. Funding for the two projects was approved by CARTS at its April 2015 meeting. The TCRPC scuttled the ICRD project, but approved the RAM II project, based on its application cost. Remaining 2017 CMAQ funds were allocated to the BRT.

9. Includes $1,750,000 for construction; $437,500 in soft & hard match. Consultant design with Dart providing match.
Introduction by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING THE RANKING OF THE 2015 FARMLAND AND OPEN SPACE PRESERVATION PROGRAMS APPLICATION CYCLE RANKING AND RECOMMENDATION TO PURCHASE PERMANENT CONSERVATION EASEMENT DEEDS ON THE TOP RANKED PROPERTIES

RESOLUTION # 16 –

WHEREAS, by Resolution #04-210, Ingham County established an Agricultural Preservation Board (currently known as the Farmland and Open Space Board Preservation Program), charged with reducing sprawl and encouraging wise land use by purchasing development rights from owners of undeveloped rural land who might otherwise be forced by economic circumstances to develop their land; and

WHEREAS, on August 5, 2008, the voters of Ingham County approved the levy of 0.14 mills for the purpose of funding the Farmland and Open Space Board; and

WHEREAS, Resolution #10-100 directs the Farmland and Open Space Board to identify agricultural and open space property for inclusion in the program, to rank the applications received according to established criteria approved by the Board of Commissioners, and to select properties for purchase of Conservation Easement Deeds which requires approval by the Board of Commissioners; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has funding in place to purchase Conservation Easement Deeds on Agricultural and Open Space properties in Ingham County; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has scored and ranked all farmland open space applications received for the 2015 cycle and wishes to proceed with negotiations on the top ranked properties.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the 2015 Farmland and Open Space Application ranking as attached, and approves the FOSP Board proceeding with negotiations on the top ranked properties.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
   Nays: None   Absent: None   Approved 2/02/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Case Naeyaert
   Nays: None   Absent: Schafer   Approved 2/03/2016
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2015 Farmland Score and Rank 12-10-15
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE FRATERNAL ORDER OF POLICE, CAPITAL CITY LODGE NO. 141 LABOR PROGRAM INC. - ANIMAL CONTROL OFFICERS, LICENSE ENFORCEMENT OFFICERS, ANIMAL SHELTER OPERATORS AND FIELD SUPERVISORY OFFICER UNIT

RESOLUTION # 16 –

WHEREAS, an agreement has been reached between representatives of Ingham County and the FOP Capitol City Lodge No. 141 Labor Program Inc. for the period January 1, 2016 through December 31, 2017; and

WHEREAS, the agreement has been ratified by the employees within the bargaining unit; and

WHEREAS, the provisions of the Amendment Agreement have been approved by the County Services and Finance Committees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and the FOP Capitol City Lodge No. 141 Labor Program Inc. – Animal Control Unit for the period January 1, 2016 through December 31, 2017.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTRY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays: None  Absent: None  Approved 2/02/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Case Naeyaert
Nays: None  Absent: Schafer  Approved 2/03/2016
FEBRUARY 9, 2016
AGENDA ITEM NO. 10

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AMENDING THE AGREEMENT WITH HOBBS+BLACK TO PROVIDE
ARCHITECTURAL AND ENGINEERING (A&E) SERVICES FOR HEALTH DEPARTMENT
RENOVATIONS TO THE HUMAN SERVICES BUILDING

RESOLUTION # 16 –

WHEREAS, the scope of work has changed since the amended Resolution #15-124 was approved in April of 2015; and

WHEREAS, based upon review of the bids both the Facilities and Health Department made some changes and reductions to the scope of work which required additional value engineering services; and

WHEREAS, the additional value engineering services increased the current A&E cost by $6,000.00; and

WHEREAS, in addition to the previously amended A&E costs of $67,504.90 an additional $6,000.00 is needed to modify the current bid documents and project manual bringing the new A&E total cost to a not to exceed amount of $73,504.90; and

WHEREAS, funds for the Hobbs+Black A&E services for this project are available within the approved CIP Line Item 511-61553-976000-02011.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes amending the agreement with Hobbs+Black, 117 East Allegan Street, Lansing, Michigan 48933 to include an additional $6,000.00 for value engineering services to modify the current bid documents and project manual for the Ingham County Health Department renovations to the Human Services Building for a not to exceed A&E cost of $73,504.90.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES:  Yeas: McGrain, Banas, Tennis, Nolan, Hope, Case Naeyaert  
Nays: None  Absent: Koenig  Approved 2/01/2016

COUNTY SERVICES:  Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville  
Nays: None  Absent: None  Approved 2/02/2016

FINANCE:  Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Case Naeyaert  
Nays: None  Absent: Schafer  Approved 2/03/2016
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH TRANSFIRST AS A CREDIT/DEBIT CARD PROCESSING AGENT FOR INGHAM COUNTY HEALTH DEPARTMENT

RESOLUTION # 16 –

WHEREAS, the Ingham County Health Department Community Health Centers (CHD/CHC) receives Health Resources and Services Administration (HRSA) funding for the operation of its Federally Qualified Health Centers; and

WHEREAS, HRSA encourages Federally Qualified Health Centers allow payment for services via credit/debit card to maximize patient revenue; and

WHEREAS, ICHD/ICHD/CHC patients have requested the use of credit/debit cards to pay for services; and

WHEREAS, the Health Department responded with an analysis of credit/debit card processing agents with the ability to interface with current Electronic Health Records; and

WHEREAS, the decision was made to contract with TransFirst for processing of credit/debit card payments for Health Department services; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports an agreement with TransFirst to provide credit/debit card processing services; and

WHEREAS, the costs for purchasing the credit/debit card swipe devices are $125.00 per device and ICHD/CHC requests to purchase up to 20 machines; and

WHEREAS, other costs include a maintenance fee of $11.27 per month per device and a processing fee per transaction of .10 cents per credit card swipe plus .80% to 2.95% and .50% of the transaction value depending on the credit/debit card used; and

WHEREAS, the costs to purchase credit/debit card devices and payment of transaction related fees will be paid from existing operating costs and expected increase in payments for services; and

WHEREAS, the Health Officer recommends the Board of Commissioners authorize an agreement with TransFirst to provide credit/debit card processing services.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes ICHD/CHC to enter into an agreement contract with TransFirst for the provision of providing credit/debit card processing services.

BE IT FURTHER RESOLVED, the costs for purchasing the credit card swipe devices are $125.00 per device and ICHD/CHC requests to purchase up to 20 machines.
BE IT FURTHER RESOLVED, other costs will include a maintenance fee of $11.27 per month per device and a processing fee per transaction of .10 cents per credit card swipe plus .80% to 2.95% and .50% of the transaction value depending on the credit/debit card used.

BE IT FURTHER RESOLVED, the costs to purchase credit/debit card devices and payment of transaction related fees will be paid from existing operating costs and expected increase in payments for services.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  McGrain, Banas, Tennis, Nolan, Hope, Case Naeyaert  
Nays:  None  Absent:  Koenig  Approved 2/01/2016

FINANCE:  Yeas:  Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Case Naeyaert  
Nays:  None  Absent:  Schafer  Approved 2/03/2016
RESOLUTION TO AUTHORIZE AMENDMENT #2 TO THE 2015-2016 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES

RESOLUTION # 16 –

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, the Michigan Department of Health and Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibility of each party in protecting public health; and

WHEREAS, the MDHHS and Ingham County Health Department (ICHD) have entered into a 2015-2016 Agreement authorized in Resolution #15-413; and

WHEREAS, the MDHHS and Ingham County have entered into a 2015-2016 Agreement authorized in Resolution #15-413, and Amendment #1 in Resolution 15-479; and

WHEREAS, the MDHHS has proposed Amendment #2 to the current Agreement to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, ICHD had anticipated and included the grant increase in the FY16 Board of Commissioners approved budget; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the Amendment to the 2015-2016 Comprehensive Agreement with MDHHS.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #2 to the 2015-2016 Comprehensive Agreement with the Michigan Department of Health and Human Services (MDHHS).

BE IT FURTHER RESOLVED, that the total amount of Comprehensive Agreement funding shall increase from $4,998,301 to $5,029,541, an increase of $31,240.

BE IT FURTHER RESOLVED, that the increase consist of the following specific changes to program budgets:

- Fetal Infant Mortality Review (FIMR) Case Abstraction $3,240 – new funding
- Great Start Trauma Informed System Community Demonstration $3,800 - new funding
- Immunization Billing Practice Infrastructure Enhancement $4,000 - new funding
- Nurse Family Partnership increase of $20,000 from $485,300 to $505,300 – additional funding.
- Communicable Disease Control ELPHS increase of $200 from $580,885 to $581,885
BE IT FURTHER RESOLVED, the resolution includes authorization of a contract, up to $2,000, to the Children’s Trauma Assessment Center at Western Michigan University for trauma training.

BE IT FURTHER RESOLVED, that the Health Officer is authorized to submit Amendment #2 of the 2015-2016 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  McGrain, Banas, Tennis, Nolan, Hope, Case Naeyaert  
Nays:  None  Absent:  Koenig  Approved  2/01/2016

FINANCE:  Yeas:  Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Case Naeyaert  
Nays:  None  Absent:  Schafer  Approved  2/03/2016
AGENDA ITEM NO. 13

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE TWO SEVEN OH, INC. GRANT NO. 4

RESOLUTION # 16 –

WHEREAS, the Ingham County Animal Control has applied for and been approved to receive a grant from Two Seven Oh, Inc.; and

WHEREAS, the purpose of this grant is to purchase laboratory services to analyze blood samples from shelter animals, including senior animals; and

WHEREAS, the award amount of this grant is up to $3,144.00, with no match required; and

WHEREAS, the cost of the laboratory services will be reimbursed to Ingham County Animal Control once receipt of purchase is provided to Two Seven Oh, Inc.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves acceptance of the grant from Two Seven Oh, Inc. in an amount of up to $3,144.00 for the time period of December 14, 2015 to July 1, 2016, with no match requirement.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments to the Ingham County Animal Control budget.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents which are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Tseroglou, Anthony, Banas, Schafer, Maiville
Nays: None  Absent: Celentino  Approved 1/28/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Case Naeyaert
Nays: None  Absent: Schafer  Approved 2/03/2016