AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. TIME FOR MEDITATION

V. APPROVAL OF THE MINUTES FROM SEPTEMBER 27, 2016

VI. ADDITIONS TO THE AGENDA

VII. PUBLIC HEARING FOR COMMUNITY DEVELOPMENT BLOCK GRANT MSC 213045-EDJT ORCHID ORTHOPEDIC SOLUTIONS, LLC JOB TRAINING PROJECT

VIII. PETITIONS AND COMMUNICATIONS

1. INGHAM COUNTY HEALTH DEPARTMENT 2015 ANNUAL HEALTH REPORT

IX. LIMITED PUBLIC COMMENT

X. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

XI. CONSIDERATION OF CONSENT AGENDA

XII. COMMITTEE REPORTS AND RESOLUTIONS

2. COUNTY SERVICES COMMITTEE – RESOLUTION RECOGNIZING OCTOBER AS MICHIGAN COLLEGE MONTH IN INGHAM COUNTY

3. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT

4. COUNTY SERVICES AND FINANCE COMMITTEES – AMENDING RESOLUTION #16-324 AUTHORIZING A CONTRACT WITH MYERS PLUMBING & HEATING, INC. TO REPLACE THE TWO YOUTH CENTER BOILERS

5. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ADOPT A POLICY ON EMPLOYEE PURCHASE OF RELEASED DEFERRED OBLIGATION
6. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING PURCHASE OF A RELEASED DEFERRED OBLIGATION FOR COUNTY EMPLOYEE: JILL RHODE

7. FINANCE COMMITTEE – RESOLUTION TO APPROVE THE 2016 APPORTIONMENT REPORT

8. FINANCE COMMITTEE – RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS TO HIRE A TEMPORARY ASSISTANT PROSECUTING ATTORNEY

9. HUMAN SERVICES, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO INCREASE IMMUNIZATION NURSE POSITION #601089 TO 1 FTE USING .5 FTE FROM VACANT IMMUNIZATION NURSE POSITION #601086

10. HUMAN SERVICES, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AGREEMENTS WITH MID-STATE HEALTH NETWORK AND MICHIGAN DEPARTMENT OF HEALTH & HUMAN SERVICES, INCREASE TOBACCO REDUCTION SPECIALIST POSITION #601030 TO 1.0 FTE, AND ESTABLISH A .5 FTE COMMUNITY HEALTH WORKER POSITION

11. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A 2016-2017 AMERICORPS STATE GRANT

12. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE FOURTH YEAR OF THE AMERICORPS VISTA GRANT CYCLE FOR 2016-2017

13. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SOUTHEASTERN MICHIGAN HEALTH ASSOCIATION

14. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH ENROLL MICHIGAN TO SERVE AS A LOCAL COMMUNITY NAVIGATOR FOR INGHAM COUNTY AND SURROUNDING COMMUNITIES

15. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT THE FY 2017 SWIFT AND SURE SANCTIONS PROBATION PROGRAM GRANT, CONTINUE THE GRANT FUNDED THREE-QUARTER TIME SSSPP CASE MANAGEMENT COORDINATOR POSITION, AND ENTER INTO SUBCONTRACTS

16. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT THE FY 2017 MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM OPERATIONAL GRANT, CONTINUE THE GRANT FUNDED THREE-QUARTER TIME ICEA COURT PROFESSIONAL 5 MENTAL HEALTH COURT – COURT SERVICES COORDINATOR POSITION, AND ENTER INTO SUBCONTRACTS

17. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE ACCEPTANCE OF A MICHIGAN DRUG COURT GRANT FOR THE
CONTINUATION OF THE INGHAM COUNTY FAMILY DEPENDENCY TREATMENT COURT

18. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING 2017 AGREEMENTS FOR JUVENILE JUSTICE COMMUNITY AGENCIES

XIII. SPECIAL ORDERS OF THE DAY

XIV. PUBLIC COMMENT

XV. COMMISSIONER ANNOUNCEMENTS

XVI. CONSIDERATION AND ALLOWANCE OF CLAIMS

XVII. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org
CALL TO ORDER

Chairperson Hope called the September 27, 2016 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Bahar-Cook, Banas, Celentino, Crenshaw, Hope, Koenig, Maiville, McGrain, Nolan, Schafer, Tennis, and Tsernoglou

Members Absent: Anthony and Case-Naeyaert

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Hope asked Deb Fett, Chief Information Officer, to lead the Board in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Hope asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES

Commissioner Crenshaw moved to approve the minutes of the August 23, 2016 meeting. Commissioner McGrain seconded the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioners Anthony and Case-Naeyaert.

ADDITIONS TO THE AGENDA

Chairperson Hope stated that Agenda Item #24, the Resolution Approving a Letter of Understanding with United Automobile Aerospace and Agricultural Implement Workers of America (UAW-TOPS) Regarding the Medical Assistant Classification, would be pulled from the agenda and referred back to the County Services and Finance Committees.

PETITIONS AND COMMUNICATIONS

A Letter from the State of Michigan Department of Health and Human Services Children’s Services Agency Regarding the State Ward Chargeback Rates for Calendar Year 2017. Chairperson Hope referred the letter to the Law and Courts Committee.

LIMITED PUBLIC COMMENT

Dave Edgar, Assessing Administrator, presented roles for assessments of County Drains, to the Board of Commissioners.
Nicole Jackson, Labor Relations Representative, addressed the Board regarding issues with transferring medical duties out of the Michigan Nurse’s Association (MNA) bargaining unit and to the United Auto Workers (UAW) bargaining unit.

Kathy Kacynski, MNA President, stated that the administration of medication is a delegation for a Registered Nurse only and is not up to administration or the UAW. She further stated that this would violate the State Practice Act.

Annie Clark, Registered Nurse Infectious Disease, explained that it was necessary for education regarding immunizations to be given rather than delegating it to a medical assistant.

John Dinon, Director of Ingham County Animal Control, thanked the Board for putting the Animal Control millage on the ballot and specifically thanked Commissioner Tsernoglou for her efforts. He further stated that he was thankful for the decisions to add a veterinary technician to staff and to make the veterinarian full-time.

**CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR**

None.

**CONSIDERATION OF CONSENT AGENDA**

Commissioner Maiville moved to adopt a consent agenda consisting of all action items except Agenda Items No. 7, 9, and 30. Commissioner Celentino seconded the motion.

The motion carried unanimously.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioners Anthony and Case-Naeyaert.

Items voted on separately are so noted in the minutes.
Resolutions

ADOPTED – SEPTEMBER 27, 2016
AGENDA ITEM NO. 2

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOGNIZING HISPANIC HERITAGE MONTH AND CELEBRATING
THE HERITAGE AND CULTURE OF LATINOS IN
INGHAM COUNTY AND LATINOS IN THE UNITED STATES

RESOLUTION # 16 – 379

WHEREAS, from September 15, 2016 through October 15, 2016, the United States celebrates Hispanic Heritage Month; and

WHEREAS, the Census Bureau estimates the Hispanic population in the United States at over 53,000,000 people, making Hispanic Americans the largest racial or ethnic minority group in the United States overall and in 21 individual states; and

WHEREAS, according to the US Census, Hispanics represent approximately 7.6% of Ingham County residents; and

WHEREAS, individuals such as Maria R. Velasquez and Manuel Delgado, Sr. are examples of individuals who have paved the way for Hispanics to become active in their communities and provide for positive role models; and

WHEREAS, Hispanic/Latinos culture and faith are evident by events such as the Annual Cesar E. Chavez Tejano Festival and the Cristo Rey Church Annual Fiesta, where many from all backgrounds come to enjoy and live in the Hispanic culture; and

WHEREAS, the Ingham County Board of Commissioners recognizes the importance of Hispanics in Ingham County and how they have contributed to making Ingham County one of the most diverse counties within the State of Michigan.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners encourages Ingham County residents to celebrate Hispanic Heritage Month in Ingham County from September 15 - October 15, 2016.

BE IT FURTHER RESOLVED, that copies of this resolution be made available to members of the Hispanic community as a tribute to their work and dedication to making Ingham County what it is today.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None Absent: Hope Approved 9/20/2016

Adopted as part of a consent agenda.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION CONGRATULATING KAY HOFFMAN, CHIEF OF POLICE, LANSING CHARTER TOWNSHIP ON THE EVENT OF HER RETIREMENT

RESOLUTION # 16 – 380

WHEREAS, Kay Hoffman was appointed to the position of Chief of Police for Lansing Charter Township on September 21, 1999, becoming the first female Police Chief in the mid-Michigan area; and

WHEREAS, Chief Hoffman served as the first female President of the Michigan Association of Chiefs of Police from 2006 – 2007; and

WHEREAS, she served as past Chairperson of the Ingham County Sheriffs/Chiefs Association, President of the Old Newsboys of Greater Lansing, as well as Board member, President and Treasurer of the Lansing Area Safety Council; and

WHEREAS, she has over thirty seven years of law enforcement experience including administrative responsibilities, road patrol, shift supervisor and patrol division supervisor; and

WHEREAS, she advanced to the rank of Lieutenant from the position of Police Officer; and

WHEREAS, Chief Hoffman was very instrumental in the development of a D.A.R.E. program in the Township; and

WHEREAS, she played a major role in the coordination and ultimate implementation of the expansion of the Capital Area Response Team (CARE) to include the residents of Lansing Township; and

WHEREAS, Chief Hoffman has always strived to deliver the highest level of service possible to the residents of Lansing Charter Township; and

WHEREAS, after 17 years as Chief of Police for Lansing Charter Township, Kay is retiring from her position.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby congratulates Chief Kay Hoffman on the event of her retirement and extends its sincere appreciation to Chief Hoffman for her dedication and service to the residents of Ingham County, particularly those in Lansing Charter Township.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

COUNTY SERVICES:  Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville  
Nays: None  Absent: Hope  Approved 9/20/2016
Adopted as part of a consent agenda.
INTRODUCED BY THE COUNTY SERVICES COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION SETTING A FINAL PUBLIC HEARING FOR COMMUNITY DEVELOPMENT BLOCK GRANT MSC 213045-EDJT
ORCHID ORTHOPEDIC SOLUTIONS, LLC JOB TRAINING PROJECT

RESOLUTION # 16 – 381

WHEREAS, the Ingham County Board of Commissioners on July 22, 2014 adopted Resolution #14-285 to apply for a Community Development Block Grant from the Michigan Economic Development Corporation for the training of new employees at Orchid Orthopedic Solutions; and

WHEREAS, on September 2, 2014 the Community Development Block Grant was awarded by the Michigan Economic Development Corporation and accepted by County of Ingham; and

WHEREAS, on September 11, 2014 an agreement was executed between the County of Ingham and Orchid Orthopedic Solutions, LLC; and

WHEREAS, the project is now complete and per the requirements of the grant agreement a public hearing must be held to hear any interested parties on the outcomes of the grant.

THEREFORE BE IT RESOLVED, a public hearing shall be set for October 10, 2016, before the Board of Commissioners at 6:30 p.m. in the Board of Commissioners’ Room, Ingham County Courthouse, Mason, Michigan to hear any interested persons on the closeout of the Community Development Block Grant.

BE IT FURTHER RESOLVED, that notice of the public hearing shall be published in a newspaper of general circulation in the County as required by the Grant Agreement before the date set for the public hearing.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsermoglou, Maiville
Nays: None  Absent: Hope  Approved 9/20/2016

Adopted as part of a consent agenda.
Introducing the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING RON HELSEL

RESOLUTION # 16 – 382

WHEREAS, Ron Helsel spent his entire professional career in Ingham County performing professional land survey services; and

WHEREAS, he earned the respect of his fellow professionals, clients and residents of Ingham County; and

WHEREAS, Ron participated in the reestablishment of the original government survey of Ingham County for over 20 years; and

WHEREAS, he shared his experience, knowledge, and education with all his peers in the restoration of the original government corners in Ingham County for over 20 years; and

WHEREAS, Ron mentored many young surveyors in the nuances and art of surveying; and

WHEREAS, Ron led a quiet and honorable life perpetuating the history and landmarks of the County; and

WHEREAS, Ron left an indelible mark on the community and the surveying profession.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Ron Helsel for his many years of service to the public and the surveying profession.

COUNTY SERVICES:  Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
                         Nays: None    Absent: Hope    Approved 9/20/2016

Adopted as part of a consent agenda.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 16 – 383

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated September 6, 2016 as submitted.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None Absent: Hope Approved 9/20/2016

Adopted as part of a consent agenda.
## INGHAM COUNTY ROAD DEPARTMENT

### LIST OF CURRENT PERMITS ISSUED

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**MANAGING DIRECTOR:** ______________________________

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AGENDA ITEM NO. 7

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING ROAD DEPARTMENT OPERATIONS DIRECTOR JAMES BENJAMIN
ON THE EVENT OF HIS RETIREMENT

RESOLUTION # 16 – 384

WHEREAS, Ingham County Road Department Operations Director James Benjamin plans to retire September 16, 2016 after 29 years of service with the Road Department; and

WHEREAS, Jim was hired into the former Ingham County Road Commission, now Road Department, on September 6, 1987, and was assigned as a Highway Worker to the Metro Service District; and

WHEREAS, in 1988 he was transferred to the Equipment Repair Shop as a Mechanic; and

WHEREAS, in 1991 Jim was transferred to the Eastern Service District working as a Highway Worker; and

WHEREAS, he served as a Crew Leader and Equipment Operator in the Eastern Service District from 1992 to 1999; and

WHEREAS, Jim served as a Crew Leader, Equipment Operator, and Construction Foreman in the Western Service District from 1999 to 2005; and

WHEREAS, Jim served as an Assistant Supervisor and Construction Supervisor from 2005 to 2009; and

WHEREAS, Jim has served as Operations Director from 2009 to the present; and

WHEREAS, his knowledge and dedicated service has contributed greatly to the maintenance and improvement of Ingham County’s roads and to the smooth and efficient operation of the Road Department; and

WHEREAS, on many occasions he worked many hours past the minimum required to accomplish jobs and goals at hand in the interest of county road maintenance; and

WHEREAS, his outstanding work in maintaining the Ingham County road system has been recognized by many citizens, Township Officials, his peers as well as others.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Jim Benjamin on the event of his retirement and extends its sincere appreciation to Jim for his 29 years of dedicated service and commitment to the County of Ingham and its citizens.

BE IT FURTHER RESOLVED, that the Board wishes him continued success in all of his future endeavors.
COUNTY SERVICES: **Yea**: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville  
**Nays**: None  
**Absent**: Hope  
**Approved 9/20/2016**

Commissioner Nolan moved to approve the resolution. Commissioner Schafer seconded the motion.

Commissioner Schafer stated his compliments regarding the efforts of service to the County by James Benjamin.

The motion carried unanimously. Absent: Commissioners Anthony and Case-Naeyaert.
Introduced by the County Services Committee:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING SETTLEMENT OF MATTER PENDING IN INGHAM COUNTY PROBATE COURT

RESOLUTION # 16 – 385

WHEREAS, Potter Park Zoo is the beneficiary of the trust residue of the Jane Dickson Coffman Trust, established December 7, 1983. Ms. Coffman amended and restated her Trust four times between 2004 and 2013, with the last Restatement to her Trust directing that upon her death, the Trust residue was to be distributed outright to Potter Park Zoo and Robert M. Andrews in equal shares; and

WHEREAS, Jane Dickson Coffman died July 28, 2015; and

WHEREAS, following her death, Robert M. Andrews contacted the Trustee of the Jane Dickson Coffman Trust and presented the Trustee with a letter from Jane Coffman, dated April 10, 2015, purportedly removing Potter Park Zoo as a beneficiary and leaving the entirety of the Trust residue to Robert M. Andrews. The letter was addressed to Jane Coffman's attorney; and

WHEREAS, Robert M. Andrews has argued that the letter constitutes an Amendment to the Jane Coffman Trust; and

WHEREAS, the approximate value of the total Trust is $1,000,000.00; and

WHEREAS, there exists serious concerns surrounding Jane Coffman's capacity to make Amendments to her Trust, as well as possible undue influence Robert M. Andrews may have exerted over her; and

WHEREAS, in December 2015, PNC Bank, as Trustee of Jane Dickson Coffman Trust, petitioned the Ingham County Probate Court for instructions on how to distribute the Trust residue. The case is pending before the Honorable Richard J. Garcia and is captioned as In the Matter of Jane D. Coffman Trust Dated December 7, 1983, as amended, Case No. 15-1669-TV; and

WHEREAS, the case pending in Probate Court is scheduled to go to Trial on October 10, 2016; and

WHEREAS, the case was ordered to mediation by the Probate Court; and

WHEREAS, a mediation conference was held on August 23, 2016 with Mediator Sheldon Stark; and

WHEREAS, in the interest of resolution of the entire case, the parties agreed to settle their respective dispute, as follows:

Robert M. Andrews 70% of total Trust value

Page 12 of 72
Potter Park Zoo 20% of total Trust value
Michigan State University 10% of total Trust value

WHEREAS, the 20% to Potter Park Zoo represents approximately $200,000.00 net.

WHEREAS, Robert Andrews will pay the entire cost of the mediation fee from Sheldon Stark; and

WHEREAS, Upon approval by the Ingham County Commission, PNC Bank as Trustee of the Trust shall distribute to Ingham County the share agreed to by Potter Park Zoo above; and

WHEREAS, The monies received by Ingham County representing the settlement amount shall be held and used for the exclusive benefit of Potter Park Zoo; and

WHEREAS, pursuant to the resolution passed by the Ingham County Commission in May 2016, the Potter Park Zoological Society Board has and will continue to pay the attorney fees incurred by counsel at Fraser Trebilcock Davis & Dunlap, P.C.

WHEREAS, PNC Bank will cause to be filed a Stipulation and Proposed Order of Dismissal with the Ingham County Probate Court, disposing of this matter in its entirety.

THEREFORE BE IT RESOLVED, that the Ingham County Commission hereby authorizes and approves the foregoing Settlement terms.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None  Absent: Hope  Approved 9/20/2016

 Adopted as part of a consent agenda.
ADOPTED – SEPTEMBER 27, 2016
AGENDA ITEM NO. 9

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING MODIFICATIONS TO THE
2016 MANAGERIAL AND CONFIDENTIAL EMPLOYEE PERSONNEL MANUAL

RESOLUTION # 16 – 386

WHEREAS, the Board approved the 2016 Managerial and Confidential Employee Personnel Manual per resolution #15-469; and

WHEREAS, it is necessary to amend the 2016 Managerial/Confidential Employee Personnel Manual; and

THEREFORE BE IT RESOLVED, the Ingham Board of Commissioners hereby approves the following amendment to the 2016 Managerial and Confidential Employee Personnel Manual:

Change in the language under B. Compensation Plan: 2. Employees not at the top step of the salary range for their classification may be considered for a step increase to the next appropriate step as of their anniversary date, or hire date as defined. Step increases will be subject only to the approval of the immediate supervisor with the exception of those positions reporting directly either to the Board of Commissioners or to the Judges. Positions reporting directly to the Board of Commissioners include but may not be limited to the Health Officer, Equalization Director, Managing Director of the Road Department, Board Coordinator and the Controller/Administrator. Step increases for positions reporting directly to the Board of Commissioners must be approved by the appropriate standing committee. Positions reporting directly to the Judges include but may not be limited to Friend of the Court, Circuit Court Administrator, District Court Administrator and Magistrate, and Probate Court Administrator. Step increases for positions reporting directly to the Judges must be approved by the appropriate presiding Judge. Step increases for the Veterans Affairs Director shall be approved by the Veterans Affairs Committee.

BE IT FURTHER RESOLVED, that the amendment to the Managerial and Confidential Employee Personnel Manual will be effective immediately upon approval of this resolution by the Board of Commissioners.

COUNTY SERVICES:  Yeas: Koenig, Celentino, Bahar-Cook, Maiville
   Nays: Nolan  Absent: Hope, Tsernoglou  Approved 9/20/2016

FINANCE:  Yeas: Bahar-Cook, Tennis, Crenshaw, Anthony, Schafer
   Nays: McGrain, Case-Naeyaert  Absent: None  Approved 9/21/2016

Commissioner Nolan moved to approve the resolution. Commissioner Crenshaw seconded the motion.

Commissioner Nolan stated that this resolution would change how step-increases were done for 3 employees in the County currently: the Road Department Director, the Controller, and the Health Department Director. She further stated that it would not affect the Board Coordinator or Equalization Director.
The motion carried. **Yeas**: Hope, Bahar-Cook, Banas, Celentino, Crenshaw, Koenig, Maiville, Schafer, Tennis, and Tsernoglou  **Nays**: McGrain and Nolan  **Absent**: Anthony and Case-Naeyaert
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGLEHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE ENTERING INTO A THREE-YEAR CONTRACT WITH THE STATE OF MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES (MDHHS) FOR THE USE OF THE MICHIGAN CENTRALIZED BIRTH CERTIFICATION SYSTEM (MiCBCS) AND ADDING APPLICABLE FEES TO ESTABLISHED CERTIFIED COPY FEES TO COVER THE SYSTEM-ACCESS COST

RESOLUTION # 16 – 387

WHEREAS, the Ingham County Clerk has determined that contracting with MDHHS for the use of the MiCBCS is the best solution to be able to quickly access, verify, and provide quality certified copies of birth records for those individuals born in Ingham County; and

WHEREAS, the County Clerk has met with State Registrar Glenn Copeland who advised that other county clerks were currently accessing the MiCBCS and encouraged the Ingham County Clerk to do the same; and

WHEREAS, the fees for using the MiCBCS are as follows: non-state-only records are $4 for the first copy and $1 for each additional copy; state-only records are $34 for the first copy and $16 for each additional copy; and state-only senior citizen records are $14 for the first copy and $16 for each additional copy; and

WHEREAS, the MiCBCS fees, if applicable, would be added to the already-established fees set by the Board of Commissioners; and

WHEREAS, it has been determined that it is prudent to implement access immediately to the MiCBCS, so that Ingham County Clerk’s Office staff may begin training on MiCBCS; and

WHEREAS, the MDHHS shall provide quarterly reports and invoices to the Ingham County Clerk’s Office for reimbursement for MiCBCS services used that are outlined in the fee schedule.

THEREFORE BE IT RESOLVED, that the Board of Commissioners, in conjunction with the Ingham County Clerk, hereby authorizes entering into a three-year contract with the MDHHS for the access to and usage of the MiCBCS.

BE IT FURTHER RESOLVED, the Board of Commissioners authorize the collection of fees for using the MiCBCS by the Ingham County Clerk in the amounts contemplated in Attachment 1 over and above the current fee schedule the Ingham County Clerk is authorized to collect.

BE IT FURTHER RESOLVED, collected MiCBCS fees shall be transferred to the MDHHS pursuant to the agreement.
BE IT FURTHER RESOLVED, that the Ingham County Controller/Administrator is hereby authorized to make any transfers or adjustments to the 2016, 2017, 2018 and 2019 budgets necessary to properly budget and account for these revenues, expenditures, and transfers.

BE IT FURTHER RESOLVED, that the applicable MiCBCS fees to be collected and transferred shall not exceed $8,000 for the first year; $8,800 for the second year and $9,680 for the third year.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
               Nays: None   Absent: Hope   Approved 9/20/2016

FINANCE:   Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
           Nays: None   Absent: None   Approved 9/21/2016

Adopted as part of a consent agenda.
RESOLUTION AUTHORIZING $10.00 FEE FOR VETERAN IDENTIFICATION CARDS TO BE ISSUED BY THE INGHAM COUNTY CLERK

RESOLUTION # 16 – 388

WHEREAS, Public Act 83 of 1867, as amended, (Sec. 35.32) authorizes Michigan county clerks to record military discharge certificates (e.g., DD-214 forms) that are presented to them; and

WHEREAS, the Ingham County Clerk’s Office records military discharge certificates from military veterans; and

WHEREAS, to obtain a Veteran Identification Card (Veteran ID Card), a veteran would visit the County Clerk’s Office in the Mason Historical Courthouse, present original military discharge papers for recording or already have their military discharge papers recorded, present valid government issued identification with a current Ingham County address, pay the a fee, and have their photograph taken; and

WHEREAS, there is currently no charge for the recording of military discharge certificates, a fee of $10.00 would be necessary to cover the cost of issuing Veteran ID Cards; and

WHEREAS, the majority of other Michigan counties that provide Veteran ID Cards charge $10.00 for this service; and

WHEREAS, the Veteran ID Cards can be used by veterans to obtain discounts at many businesses with ease and convenience.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby authorizes the assessment and collection of a $10.00 fee for the County Clerk to issue Veteran ID Cards.

BE IT FURTHER RESOLVED, that the Board of Commissioners hereby authorizes that the funds collected by this fee be deposited in the general fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

COUNTY SERVICES:  Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None  Absent: Hope  Approved 9/20/2016

FINANCE:  Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None  Absent: None  Approved 9/21/2016
Adopted as part of a consent agenda.
Resolutions

Resolved

WHEREAS, in 2011 the Register of Deeds needed a new system to improve accuracy and speed of work flow in his office; and

WHEREAS, the Register of Deeds required a new system to comply with State of Michigan laws, particularly dealing with the order in which documents are put on record; and

WHEREAS, the Register of Deeds needed to capture more data on each document to help protect citizens from fraud; and

WHEREAS, the Register of Deeds determined a new system was needed to ensure the protection of online data; and

WHEREAS, Resolution #11-179 authorized a five year agreement with Fidlar Technologies for a new record management software system; and

WHEREAS, the Register of Deeds is recommending an extension of that agreement for another three years.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes a three year extension of the agreement with Fidlar Technologies from the Register of Deeds Automation Fund for a record management system, effective September 1, 2016 through August 31, 2019.

BE IT FURTHER RESOLVED, that Board of Commissioners authorizes an amount not to exceed $84,000 annually for the AVID program and not to exceed $6,000 annually for the Direct Search function from the Register of Deeds Automation Fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None Absent: Hope Approved 9/20/2016
FINANCE:  Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
        Nays: None    Absent: None    Approved 9/21/2016

Adopted as part of a consent agenda.
Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE PURCHASE OF DARKTRACE

RESOLUTION # 16 – 390

WHEREAS, Ingham County needs protect our data and our network from cyber threats; and

WHEREAS, Darktrace Cyber Intelligence Platform identifies indicators of potential compromise, alerting staff to take the appropriate actions to mitigate the perceived threats; and

WHEREAS, Darktrace is unique among providers of network monitoring tools, in that it offers a machine-learning, behavior-based model to identify potential threats; and

WHEREAS, the purchase price of said appliance and service will be $29,999.00 per year for 2 years.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of Darktrace in the amount not to exceed $59,998.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county’s Network Fund #63625810-932034.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None  Absent: Hope  Approved 9/20/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None  Absent: None  Approved 9/21/2016

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE PURCHASE OF
2016-2017 WINTER SEASON SUPPLY OF
PLOW/GRADE R BLADE CUTTING EDGES
FOR THE ROAD DEPARTMENT

RESOLUTION # 16 – 391

WHEREAS, the Road Department periodically needs to replace the cutting edges of the snow plow blades on its plow trucks for winter and gravel road maintenance; and

WHEREAS, the Road Department adopted 2016/2017 budgets include expenditure funds for this purchase; and

WHEREAS, Bids were solicited by the Purchasing Department through ITB #141-16 for tungsten insert grader blades and carbon steel, junior wing plow blades needed by the Road Department for the coming 2016/2017 winter season; and

WHEREAS, it is the recommendation of the Road Department to award this bid to Valk Manufacturing Company as the primary supplier, and secondly to Chemung Supply Corporation, to be utilized in the event of inferior product or lack of supply from the primary provider.

THEREFORE BE IT RESOLVED, the Board of Commissioners accepts the bids, and authorizes the purchase of the Road Department’s 2016/2017 supply of tungsten insert grader blades and carbon steel, junior wing plow blades from Valk Manufacturing Company and to Chemung Supply Corporation as an alternate vendor.

BE IT FURTHER RESOLVED, that the Road Department and Purchasing Department are hereby authorized to execute purchase orders with Valk Manufacturing Company and Chemung Supply Corporation, to purchase grader blades as needed and budgeted.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None
Absent: Hope
Approved 9/20/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None
Absent: None
Approved 9/21/2016

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE LOCAL ROAD PROGRAM AGREEMENT WITH DELHI TOWNSHIP FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 16 – 392

WHEREAS, per Resolution 16-299 adopted by the Board of Commissioners June 28, 2016, an agreement with Delhi Township was authorized for a local road resurfacing project in the English Meadows subdivision in Delhi Township to be funded by the subdivision residents per a special assessment, at a total estimated cost of $260,000.00; and

WHEREAS, the estimated cost of the project, $260,000 exceeds the Township Board’s previously approved special assessment total amount for this project, $245,000; and

WHEREAS, Delhi Township thus wishes to revise the above mentioned agreement to use available local road program match funds designated for Delhi Township’s local roads in the road department county road fund budget equally matched by township funds to fund the difference—estimated to be $15,000, or actual final difference, or $7,500 each—road fund and township match; and

WHEREAS, for 2016 the County on behalf of the Road Department has allocated to Delhi Township’s local roads, a maximum annual sum of $66,000 plus carry-over from prior years of $41,152.56, for a total available in 2016 of $107,152.56 from the County Road Fund; and

WHEREAS, the Road Department agrees with this request.

THEREFORE BE IT RESOLVED, that for 2016 the County on behalf of the Road Department has allocated to Delhi Township’s local roads, a maximum annual sum of $66,000 plus carry-over from prior years of $41,152.56, for a total available in 2016 of $107,152.56 from the County Road Fund, which shall be matched equally by the Township to the extent used.

BE IT FURTHER RESOLVED, the County on behalf of the Road Department agrees to contribute one half of the difference between the final cost of the above-mentioned English Meadows subdivision street resurfacing project and the above-mentioned special assessment amount for this project of $245,000, estimated to be $7,500, up to a maximum of $107,152.56, from the County Road Fund.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes revising or amending the above mentioned agreement with Delhi Township approved per resolution 16-299 adopted by the Board of Commissioners June 28, 2016 as provided above.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  **Yeas:** Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville  
**Nays:** None  
**Absent:** Hope  
**Approved  9/20/2016**

FINANCE:  **Yeas:** Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert  
**Nays:** None  
**Absent:** None  
**Approved  9/21/2016**

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #16-331 WHICH AUTHORIZED A SECOND PARTY AND THIRD-PARTY AGREEMENTS

RESOLUTION # 16 – 393

WHEREAS, the Ingham Board of Commissioners, in Resolution No. 16-331, authorized entering into a third party agreement with the Charter Township of Meridian to construct township requested sanitary sewer work along Park Lake Road, on behalf of the Charter Township of Meridian; and

WHEREAS, an additional $66,900 (estimated) of township sidewalk and utility work has been requested, which adds to the amount of funds to be paid by the Charter Township of Meridian stated in Resolution No. 16-331; and

WHEREAS, it is necessary to amend Resolution #16-331 to include this information, which changes the funding amounts as illustrated below:

<table>
<thead>
<tr>
<th></th>
<th>Original</th>
<th>Amended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal STP Urban Funding</td>
<td>$ 532,100</td>
<td>$ 532,100</td>
</tr>
<tr>
<td>Federal CMAQ Funding</td>
<td>$ 285,474</td>
<td>$ 285,474</td>
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<tr>
<td>MDEQ Scrap Tire Grant:</td>
<td>$ 180,000</td>
<td>$ 180,000</td>
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<tr>
<td>Township Requested Work:</td>
<td>$ 59,100</td>
<td>$ 126,000</td>
</tr>
<tr>
<td>Road Department Match:</td>
<td>$ 188,264</td>
<td>$ 188,264</td>
</tr>
<tr>
<td></td>
<td>$1,244,938</td>
<td>$1,311,838</td>
</tr>
</tbody>
</table>

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amends Resolution No. 16-331, which authorizes entering into a third party agreement with the Charter Township of Meridian by increasing the township participation by $66,900 for a total estimated cost of $126,000 in Charter Township of Meridian funds.

BE IT FURTHER RESOLVED, that all other terms and conditions of Resolution No. 16-331 shall remain the same.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None  Absent: Hope  Approved 9/20/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None  Absent: None  Approved 9/21/2016

Adopted as part of a consent agenda.
WHEREAS, Board of Commissioners Resolution 16-106 declared that a second round of applications would be taken beginning October 1, 2016 that would address new construction as identified as regional priority corridors in figure 24 of the Ingham County Trails and Parks Comprehensive Report, and special projects (including blue ways) as well as repairs, rehabilitation, and long-term maintenance projects; and

WHEREAS, Board of Commissioners Resolution 16-106 stated the Application form would be reviewed and approved by the Board of Commissioners prior to the second round; and

WHEREAS, the Application is attached in Exhibit A.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the application in Exhibit A to be used for the Trails and Parks Program Applications for the second round of applications to be taken beginning October 1, 2016 that will address new construction as identified as regional priority corridors in figure 24 of the Ingham County Trails and Parks Comprehensive Report, and special projects (including blue ways) as well as repairs, rehabilitation, and long-term maintenance projects.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None Absent: Hope Approved 9/20/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None Absent: None Approved 9/21/2016

Adopted as part of a consent agenda.
Trails and Parks Program Application

In November 2014, Ingham County voters approved a 0.5 mill tax millage to support the development of a countywide regional trails and parks system through 2020. The overall goal of the Ingham County Regional Trails and Parks Millage Fund is to create and maintain a sustainable countywide system of recreation trails and adjacent parks within Ingham County.

Funds must be matched by the local community with their own funds, or in-kind services, or funds obtained from other sources, i.e., state, federal or other allocations. Applications for County Trails and Parks Program funding must include a resolution(s) of support for the project from the governing body(ies) of the community where the trail project or blueways project is proposed. Eligible projects must fit the following categories: New Construction; Repair, Rehabilitation, or Long-Term Maintenance; and Special Project(s), (including blueways).

Project applications must be received by 5pm November 28th, 2016 for funding consideration in the following year. Projects deemed worthy of funding may be approved at the February or March 2017 Ingham County Board of Commissioners meeting. The following information will be used by the Ingham County Parks and Recreation Commission in determining and recommending which projects should be funded by the Board of Commissioners.

If applying for multiple projects, applications must be ranked and prioritized from highest to lowest priority by the applicant.

<table>
<thead>
<tr>
<th>APPLICANT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agencies (each project should have its own individual application):</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Lead Contact Person:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
</tr>
<tr>
<td>City:</td>
</tr>
<tr>
<td>Phone:</td>
</tr>
</tbody>
</table>
# PROJECT SUMMARY

<table>
<thead>
<tr>
<th>☐ New Construction</th>
<th>☐ Repair, Rehabilitation, Long-term Maintenance</th>
<th>☐ Special Project</th>
</tr>
</thead>
</table>

**Project Title**

**Project Description**

_Provide a brief description of your proposed project. Include, as applicable, the type of project (new construction; repair/rehabilitation/long-term maintenance; special project), property ownership, and if applicable, the rights in land to be purchased (fee simple, development rights only, etc., minimum of 20 years), the acreage to be acquired, the acreage/length of the existing project and the features of the site._

**Project Region-Wide Significance and Benefit to County Residents**
1. Discuss how the project is improving regional connectivity.

Your discussion should address how the project provides, supports and relates to the Ingham County regional priority corridors as depicted on Figure 24 of the Ingham County Regional Trails and Parks Network either as an existing trail repair/rehabilitation/long-term maintenance, new regional trail construction or new local trail access to the regional network (including enabling water trail access); improves access to Ingham County Parks; improves access to major regional destinations such as commercial and employment centers as well as community facilities, schools, colleges and universities; expands transportation options; provides for recreation; increases access to sites of natural, scenic or historic interest; and any other related information.
2. Describe how the project responds to public demand and has public support.
   Your discussion should address how the project is based on public demand; has been prioritized in adopted plans; has volunteer and/or partner organization support; is a community interest project that supports partnerships, shared resources or coincides with other planning and development activities; has the support of multiple jurisdictions and/or stakeholders; and any other related information.

3. Explain how the project meets acceptable design standards and is the best design solution.
   You must have on staff, or hire a Michigan licensed professional engineer, and all construction (new or rehab) must be according to current MDOT standard and specifications for construction of trails, bridges, and boardwalks and any other support facilities. Your description should address how the project is physically separated from streets and roadways where possible; provides a variety of experiences that can be enjoyed by a diversity of users, including people of all ages and abilities; meets or exceeds the minimum accessibility requirements of the ADA; design alternatives to the project have been examined to minimize impact on the environment; meets AASHTO guidelines for alignment, grade, width, vertical clearance, and loading intersection and crossing design (deviation from AASHTO guidelines need to be stated and explained); considers low impact development techniques that protect and enhance significant natural features; and any other related information.
4. Explain how the project is feasible and ready for implementation or development.

Your discussion should address whether your project area is under public ownership or is currently accessible for public use; does not require complex or lengthy acquisition process; does not require a complex or lengthy permitting process; is within an existing corridor such as a transmission line and railroad corridor where it may be feasible to negotiate public access without needing to acquire land; there is an imminent threat to lose the project opportunity; demonstrates cost efficiency; and/or is appropriate and in line with available funds.

5. Discuss how the project supports equitable opportunities.

Your discussion should address how your project increases or improves access and provides low cost transportation and recreation options for low income populations; is located in a high use area; is located in an underserved area; and/or contributes to an equitable geographical distribution of the millage funds.
6. Describe in detail any other available funders and partners.

Your discussion should address whether your project has funding available through grants or partner contributions; has funding available through donations or in-kind services; and/or has funding available through local community match and what total percent of the project these all account for. This should be detailed on the Estimated Costs/Budget sheet also. Local agencies are required to list Ingham County Parks as a contact in TAP applications that propose Ingham County Parks Millage funding as part of their match.

7. Maintenance Commitment & Plan

Describe your operation and maintenance plan (with budget costs) detailing the amount of money needed to operate and maintain the trail after it is completed, and identify who will be responsible for the work. Describe in detail how the trail will be managed. Include discussion on season length, hours of operation, enforcement provisions, and scheduling.
**DESIGN/SCOPE OF THE PROJECT-(Attachments as needed)**

Provide a detailed description of the project you are proposing, with reference to specific scope items. Describe the features of the project and all factors that affected your design or program. Describe how your design was chosen, and why it is appropriate for the proposed project. Use this opportunity to explain why you chose the type and placement of particular scope and design elements. Explain how your project design meets or exceeds standards. (If your project addresses a clearly identified item from the Ingham County Trails and Parks Comprehensive Report, please identify that with a reference to the report – page #, table #, or identifying marker (ie. Bridge # CL-01-SCT-SC)).
## ESTIMATED COSTS/BUDGET

Provide each scope/budget item and how the budgeted amount was calculated. List amounts requested from local sources, state or federal grants as well as amounts from foundations, corporations, and other funding sources (in-kind support or other). Engineering amount generally not to exceed 15% of total project expenses. Contingency amount not to exceed 10%.

### EXPENSES

<table>
<thead>
<tr>
<th>Scope Item(s):</th>
<th>Quantity</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-Acquisition/Right-of-Way/Easement/Permits</td>
<td></td>
<td></td>
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<tr>
<td>2-Design Engineering</td>
<td></td>
<td></td>
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<tr>
<td>3-Construction</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4-Construction Engineering</td>
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<tr>
<td>5-Contingency</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6-Other</td>
<td></td>
<td></td>
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<tr>
<td>7-Other</td>
<td></td>
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</tr>
</tbody>
</table>

**Other Fees** (i.e., Permitting, etc…)

**Total Project Expenses** $\

### APPLICANT FUNDS

<table>
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<tr>
<th>Local Contribution</th>
<th>Amount</th>
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<tbody>
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<table>
<thead>
<tr>
<th>Other Grant Contributions</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
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<td>Name of Partner(s)</td>
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<td>$</td>
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<tr>
<td>Name of Donor(s)</td>
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<td>$</td>
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**In-Kind Support**

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<th>Description</th>
<th>Value</th>
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<tr>
<th>Other</th>
<th>Amount</th>
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<tbody>
<tr>
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</table>

**Total Applicant Funds** $\

*Millage Funds REQUESTED (does not count as match) $\

*This amount (Millage Funds Request) plus the Total Applicant Funds must equal Total Project Expenses

**Total % of matching Funds** %

**Match**
## Attachments - Requirements

1. **Project Location Map & Photos.** Attach a project location map and site photographs (clearly identify photos and locations in correlation with your location map).

2. **Site Plan.** The site plan must show the entire site to be improved/developed, and should delineate and label the location and type of all existing and proposed uses. Features such as wooded areas, wetlands, water bodies, overhead utility lines, and all existing uses, including buildings and other development, need to be identified. The placement of all scope items proposed in the application should be depicted on the site plan. Indicate on your site plan the destinations to which the proposed trail project will connect. Provide a map of the trail network (existing or proposed) to which your project will link.

3. **Documentation of Other Funding Sources.** You must provide documentation for all the funding sources you indicated on your application form, as follows: If any portion of the match is to be made up of funds from other grant funding sources. If any portion of the match is to be made up of cash, labor, or material and/or in-kind donations; include a letter from each donor committing to their donation. If the donor is an adjacent community contributing to the match, include a resolution from their governing body that supports the application and commits to their portion of the match.

4. **Certified Resolution.** The governing body of the local unit of government must pass a resolution. The resolution should list and commit to the amount of the local match in terms of dollar amount or percentage of total project cost, and all source(s) of match as specified in the application. (This may be obtained and submitted after submission of the application if timing is an issue, but must be before the date of the award by the BOC).

5. After the award, and during construction, entities must display temporary millage recognition signage on site of projects provided by the County. Once complete, must display a permanent recognition plaque on site also provided by the County.

### Certification

<table>
<thead>
<tr>
<th>Signature of Applicant:</th>
<th>Date:</th>
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ADOPTED – SEPTEMBER 27, 2016
AGENDA ITEM NO. 18

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING THE SCORING/RANKING CRITERIA FOR THE TRAILS AND PARKS PROGRAM APPLICATION

RESOLUTION # 16 - 395

WHEREAS, Board of Commissioners Resolution 16-106 declared that a second round of applications will be taken beginning October 1, 2016 that will address new construction as identified as regional priority corridors in figure 24 of the Ingham County Trails and Parks Comprehensive Report, and special projects (including blue ways) as well as repairs, rehabilitation, and long-term maintenance projects; and

WHEREAS, the scoring/ranking criteria is attached in Exhibit A.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the scoring/ranking criteria in Exhibit A to be used to evaluate the Trails and Parks Program Applications for the second round of applications to be taken beginning October 1, 2016 that will address new construction as identified as regional priority corridors in figure 24 of the Ingham County Trails and Parks Comprehensive Report, and special projects (including blue ways) as well as repairs, rehabilitation, and long-term maintenance projects.

COUNTY SERVICES:  Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None  Absent: Hope  Approved 9/20/2016

FINANCE:  Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None  Absent: None  Approved 9/21/2016

Adopted as part of a consent agenda.
The following criteria will be used to evaluate and select projects. They will be scored from 0 to 5 with 0 being the least desirable and 5 the most positive response. The project’s final score will be based on the sum of all the scores. Criteria to be scored are as follows:

1. **How the project improves regional connectivity.**

   **Score 0-5; 0= does not meet criteria 5=strongly meets the criteria ____ pts**

   **Improves Regional Connectivity:** Projects that improve regional connectivity and access throughout Ingham County will receive a higher priority. To determine whether a project improves regional connectivity or access, the project should address the following:
   - Provides, supports and relates to the Ingham County regional priority corridors as depicted on Figure 24 either as existing trail reconstruction, new regional trail gap construction or new local trail access to the regional network (including enabling water trail access);
   - Improves access to Ingham County Parks;
   - Improves access to major regional destinations such as commercial and employment centers as well as community facilities, schools, colleges and universities;
   - Expands transportation options as well as provide for recreation; and
   - Increases access to sites of natural, scenic or historic interest.

2. **How the project responds to public demand and support.**

   **Score 0-5; 0= does not meet criteria 5=strongly meets the criteria ____ pts**

   **Responds to Public Demand and Support:** Projects that have significant support and meet the needs of the region should be scored and ranked positively. Projects strengthening new or existing partnerships and including the support of volunteers should receive a high priority. To determine whether a project has support, the project should address the following:
   - Is based on public demand;
   - Has been prioritized in adopted plans;
   - Has volunteer and/or partner organization support;
   - Is a community interest project that supports partnerships, shared resources or coincides with other planning and development activities; and
   - Has the support of multiple jurisdictions and/or stakeholders.
3. How the project meets acceptable design guidelines and is the best design solution, including AASHTO Guidelines when appropriate.

Score 0-5; 0= does not meet criteria 5=strongly meets the criteria ______ pts

Meets or Exceeds Design Standards and Is the Best Design Solution: Projects should be able to meet minimum design guidelines and all other design alternatives should be considered. To determine whether a project meets minimum design standards and is the best option, a project should address the following:

- Is physically separated from streets and roadways where possible;
- Provides a variety of experiences that can be enjoyed by a diversity of users, including people of all ages and abilities – projects must meet or exceed the minimum accessibility requirements of the Americans with Disabilities Act (ADA);
- Design alternatives to the project have been examined to minimize impact on the environment;
- Meets minimum standards for grade, width, vertical clearance, intersection and crossing design; and
- Considers low impact development techniques that protect and enhance significant natural features.

4. How the project is feasible and ready for development or repair, rehabilitation, or long-term maintenance.

Score 0-5; 0= does not meet criteria 5=strongly meets the criteria ______ pts

Is Feasible and Ready for Development: Projects that are feasible and ready to implement will receive a higher priority. To determine whether a project is ready and feasible, the project should address the following:

- Is under public ownership or is currently accessible for public use;
- Does not require a complex or lengthy acquisition process;
- Does not require a complex or lengthy permitting process;
- Is within an existing corridor such as a transmission line or a railroad corridor where it may be feasible to negotiate public access without needing to acquire land;
- There is an imminent threat to lose the project opportunity;
- Demonstrates cost efficiency, is appropriate and in line with available funds.

5. How the project supports equitable opportunities.

Score 0-5; 0= does not meet criteria 5=strongly meets the criteria ______ pts

Supports Equitable Opportunities: Projects that improve equity will receive a higher priority. A project that demonstrates equity should address the following:

- Increases access and provides low cost transportation and recreation options for low income populations;
- Is located in a high use area;
- Is located in an underserved area; and
- Contributes to an equitable geographical distribution of the millage funds.
6. **How the project provides for other available funders and partners.**

   **Score 0-5; 0= does not meet criteria 5=strongly meets the criteria ______ pts**

   **Has Potential Available Funds:** Projects that have the potential to be funded through state or federal grants, donations, partner contributions, in-kind support, or other funding sources will receive a higher priority than projects without other identified funding opportunities. To determine whether a project has leveraged potential available funds, a project should address the following matching % to receive points, 

   \[
   \text{match} = \text{what total percent of the project all matching dollars account for:}
   \]

   - 0% = 0 pts
   - 1-10% = 1 pts
   - 11-20% = 2 pts
   - 21-30% = 3 pts
   - 31-40% = 4 pts
   - 41& higher% = 5 pts

7. **How the project provides for a maintenance commitment.**

   **Score 0-5; 0= does not meet criteria 5=strongly meets the criteria ______ pts**

   **Maintenance Commitment:** Describe the degree of commitment to continue operation and maintenance of the project. Include an operation and maintenance plan detailing the amount of money needed to operate and maintain the trail after it is completed and identify who will be responsible for the work. Describe in detail how the trail will be managed. Include discussion on season length, hours of operation, limitation on use, enforcement provisions, and scheduling.

   Recipients must be willing to commit to continue the maintenance and operation of the project and provide a realistic operation and maintenance plan/budget (show letter of commitment for funding); and

   This criteria may be fulfilled in cases where applicants demonstrate innovative measures for trail maintenance, such as adopt-a-trail programs supported by volunteer organizations under a nonprofit status.

   Preference given to year-round access and maintenance.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO TERMINATE AN AGREEMENT BETWEEN INGHAM COUNTY AND THE POTTER PARK ZOOLOGICAL SOCIETY

RESOLUTION # 16 – 396

WHEREAS, on December 9, 2014 the Ingham County Board of Commissioners authorized a contract with the Potter Park Zoological Society for services at the Potter Park Zoo, under mutually agreeable terms and conditions to both parties, effective upon execution of the contract, for a five year term, unless terminated earlier; and

WHEREAS, a proposed new operations structure result in numerous significant changes to the operational structure at Potter Park Zoo; and

WHEREAS, Section 5 of the Agreement reserves to the County the right to terminate the Agreement with or without cause upon 60 calendar days-prior written notice.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby terminates the contract with the Potter Park Zoological Society for services at the Potter Park Zoo, effective December 31, 2016.

BE IT FURTHER RESOLVED, that the Potter Park Zoological Society shall be notified of this termination in writing by the Controller/Administrator.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None Absent: Hope Approved 9/20/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None Absent: None Approved 9/21/2016

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE SALE OF THE COUNTY’S INTEREST IN
THE PROPERTY AT 725 HAGADORN ROAD, MASON, MICHIGAN

RESOLUTION # 16 – 397

WHEREAS, on April 28, 1971, Lansing Community College conveyed fee title to certain real property to the Ingham County Road Commission, which conveyance included a 60’ strip of land fronting the west side of Hagadorn Road north of Howell Road; and

WHEREAS, on or about September 14, 1999, the Ingham Intermediate School District conveyed a parcel of land at 725 Hagadorn Rd., Mason, Michigan, to Robert and Rebecca McCormick, which conveyance included the 60’ strip of road frontage owned in fee by the Ingham County Road Commission; and

WHEREAS, the County succeeded to ownership of the 60’ strip of land upon the dissolution of the Road Commission in 2012; and

WHEREAS, in 2015, while reviewing the title of the property at 725 Hagadorn Road, Mason, the McCormicks discovered that they were not the fee title owners of the 60’ strip of land on the property fronting Hagadorn Road; and

WHEREAS, the McCormicks desire to purchase fee title to the 60’ strip of land fronting on Hagadorn Road, in order to clear their title for sale purposes; and

WHEREAS, the McCormicks have obtained an appraisal of the County’s property interest to be purchased, and are willing to allow the County to reserve a 33’ right-of-way in the property for road and utility purposes.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the sale of the County’s fee title interest in the real property located at 725 Hagadorn Road, Mason, Michigan, for the full consideration of $500.00, while reserving a 33’ right-of-way for road and utility purposes.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Board Chair to sign any necessary documents in this matter that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
               Nay: None  Absent: Hope  Approved 9/20/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
           Nay: None  Absent: None  Approved 9/21/2016
Adopted as part of a consent agenda.
RESOLUTION TO ENTER INTO AN AGENCY AGREEMENT WITH MICHIGAN STATE UNIVERSITY TO DELEGATE CERTAIN ENVIRONMENTAL HEALTH RESPONSIBILITIES

RESOLUTION # 16 – 398

WHEREAS, Ingham County Health Department (ICHD) has delegated certain authority to inspect licensed food service establishments operating on the main campus of Michigan State University (MSU) to MSU; and

WHEREAS, the power to delegate this authority is derived from the MI Act 92 of 2000, commonly known as the Michigan Food Law; and

WHEREAS, the Ingham County Board of Commissioners in Resolution #8-229, as amended in Resolutions #09-017 and #10-191, entered into an Agency Agreement with MSU appointing MSU as ICHD’s agent for the purpose of inspecting and licensing food services at MSU; and

WHEREAS, in the time since the last agreement was entered into in 2010 there have been updates to Michigan Food Law, changes to various codes referenced in the agreement, and the addition of new key administrators within both agencies; and

WHEREAS, a new agreement would allow these updates and changes to be reflected; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize a new agency agreement with MSU for the period of January 1, 2017 through December 31, 2020 (with automatic annual renewal thereafter) for the purpose of designating authority to inspect licensed food service establishments on the MSU main campus.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a new agency agreement with MSU for the period of January 1, 2017 through December 31, 2020 (with automatic annual renewal thereafter).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners, on behalf of ICHD, hereby appoints MSU as its agent for the purpose of making recommendations on license applications and for the enforcement of provisions set forth in the Michigan Food Law, as amended, and the minimum program requirements as established by the Michigan Department of Agriculture and Rural Development regarding all food service establishments and facilities that are owned, kept, operated or sponsored by MSU or an outside entity whether fixed, mobile, temporary, transitory (STFUs), or permanent, that are located on the main MSU campus in East Lansing.
BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

**HUMAN SERVICES:** **Yea:** McGrain, Banas, Tennis, Nolan, Case Naeyaert  
**Nay:** None  **Absent:** Koenig, Hope  **Approved 9/19/2016**

Adopted as part of a consent agenda.
Introducing by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING KAREN DUNLAP

RESOLUTION # 16 – 399

WHEREAS, Karen Dunlap began her career with the Ingham County Health Department (ICHD) in June 1988 as a Clinic Technician with Family Planning (currently Women’s Health Services); and

WHEREAS, Karen transferred as a Clinic Technician to provide services to the homeless population throughout Ingham County; and

WHEREAS, Karen shifted to provide services in the satellite ICHD clinics, including Leslie, the Ingham County Youth Center, and Black Child and Family Institute; and

WHEREAS, in 2000 Karen became a Community Health Representative II who provided billing services to active Ingham Health Plan members; and

WHEREAS, in 2013 Karen transferred to Registration and Enrollment where she continued to provide health literacy and enrollment into health coverage as a Certified Marketplace Navigator, as well as being an instrumental part of coordinating various trainings; and

WHEREAS, Karen has linked numerous individuals and families in the community to primary care and other health coverage, and has provided valuable guidance on how to resolve barriers to care and navigate the health care system; and

WHEREAS, Karen’s commitment to her clients will leave a lasting impression in improving the health outcomes of our community and has contributed to a positive image for ICHD that will last many years to come.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Karen Dunlap for 26 years of dedicated service to the community and for the contributions she has made to ICHD.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

HUMAN SERVICES: Yeas: McGrain, Banas, Tennis, Nolan, Case Naeyaert
Nays: None  Absent: Koenig, Hope  Approved 9/19/2016

Adopted as part of a consent agenda.
AGENDA ITEM NO. 23

Resolved by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING PAMELA MAXWELL

RESOLUTION # 16 – 400

WHEREAS, Pamela Maxwell started her career with Ingham County Health Department in Central Reception/Billing in December of 1994 as an Account Clerk II; and

WHEREAS, as an Account Clerk II, Ms. Maxwell was responsible for processing all claims and invoices for services on behalf of the BCCCP Program. Ms. Maxwell also assisted with registration duties for patients at the Human Services Building, as well as billing duties; and

WHEREAS, Ms. Maxwell was reclassified to a Billing and Reporting Clerk in October of 1992 in the Billing and Reporting Department; and

WHEREAS, Ms. Maxwell has been responsible for processing claims and payments for services rendered within the Ingham County Health Department’s Community Health Centers; and

WHEREAS, Ms. Maxwell’s exceptional organizational skills and attention to detail have enabled her to achieve a level of accuracy and excellence that is to be commended; and

WHEREAS, Ms. Maxwell’s interaction with patients with questions was thoughtful and compassionate. She was committed to performing her job functions in the best interest of the customers and patients; and

WHEREAS, Ms. Maxwell’s skills, initiative, and positive support of her team members will be missed by her colleagues.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honor Pamela Maxwell for more than 21 years of dedicated service to the Health Department and for her dedication and commitment to her work.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

HUMAN SERVICES:  Yeas:  McGrain, Banas, Tennis, Nolan, Case Naeyaert
Nays: None  Absent:  Koenig, Hope  Approved 9/19/2016

Adopted as part of a consent agenda.
ADOPTED – SEPTEMBER 27, 2016
AGENDA ITEM NO. 25

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AMENDING RESOLUTION #16-267 TO ADD A DAY PORTER AT FOREST COMMUNITY HEALTH CENTER

RESOLUTION # 16 – 401

WHEREAS, Resolution #16-267 approved a contract with RNA Facilities Management for janitorial services in several county buildings; and

WHEREAS, Forest Community Health Center does not currently have a day porter; and

WHEREAS, both the Community Health Center Supervisor and the Facilities Department would like to add one day porter scheduled to work from 12:00 pm – 5:00 pm Monday through Friday; and

WHEREAS, adding a day porter will provide the clean environment needed for patient care; and

WHEREAS, adding a day porter five hours per day Monday through Friday will add an additional cost of $27,720 for the first year; and

WHEREAS, years two and three will increase according to Living Wage; and

WHEREAS, funds for the additional cost are available in the appropriate Forest Community Health Center contractual line item.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes amending Resolution #16-267 with RNA Facilities Management, 4722 S. State Road, Ann Arbor, Michigan, 48108, to provide a day porter at Forest Community Health Center from 12:00 pm – 5:00 pm Monday through Friday.

BE IT FURTHER RESOLVED, adding a day porter from 12:00 pm – 5:00 pm Monday through Friday will add an additional first year cost of $27,720, with years two and three increasing according to Living Wage.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES:  Yeas: McGrain, Banas, Tennis, Nolan, Case Naeyaert
Nays: None  Absent: Koenig, Hope  Approved 9/19/2016

COUNTY SERVICES:  Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None  Absent: Hope  Approved 9/20/2016
FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None   Absent: None   Approved 9/21/2016

Adopted as part of a consent agenda.
Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING AMENDING RESOLUTION #16-267 FOR RNA FACILITIES MANAGEMENT JANITORIAL SERVICES

RESOLUTION # 16 – 402

WHEREAS, Resolution #16-267 for janitorial services includes the Drain Office and 55th District Court; and

WHEREAS, the Facilities Department would like to remove these locations from the janitorial contract continuing with Facilities Department staff servicing these areas as they have in the past; and

WHEREAS, removing the Drain Office and 55th District Court from the contract will provide a savings of $34,580 for the first year as well as substantially higher savings amounts in the two years following.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes amending Resolution #16-267 to remove the Drain Office and 55th District Court from the janitorial contract; continuing to have Facilities Department staff service these areas in lieu of RNA Facilities Management.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES:  Yeas: McGrain, Banas, Tennis, Nolan, Case Naeyaert
                    Nays: None    Absent: Koenig, Hope    Approved 9/19/2016

COUNTY SERVICES:  Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
                    Nays: None    Absent: Hope    Approved 9/20/2016

FINANCE:  Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
          Nays: None    Absent: None    Approved 9/21/2016

Adopted as part of a consent agenda.
ADMITTED – SEPTEMBER 27, 2016
AGENDA ITEM NO. 27

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #15-354 TO ACCEPT ADDITIONAL FUNDING TO PROVIDE REFUGEE HEALTH ASSESSMENTS

RESOLUTION # 16 – 403

WHEREAS, Resolution #15-354 authorized the Ingham County Health Department (ICHD) to enter into an agreement with the Michigan Department of Health and Human Services (MDHHS) to provide refugee health assessments; and

WHEREAS, this agreement was authorized for a maximum allowable amount not to exceed $600,000 and is in effect from October 1, 2015 through September 30, 2018; and

WHEREAS, MDHHS recently informed ICHD that it plans to increase the maximum allowable amount of this agreement by $160,000, from $600,000 to $760,000 and update the service language within the agreement; and

WHEREAS, all other terms of the agreement shall remain the same; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the amendment of Resolution #15-354 to allow for the increase in funding and the updated service language.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #15-354 to reflect the $160,000 increase of the maximum allowable amount of the MDHHS agreement, from $600,000 to $760,000 and for the updated service language.

BE IT FURTHER RESOLVED, that all other terms of the agreement shall remain the same.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: McGrain, Banas, Tennis, Nolan, Case Naeyaert
Nays: None Absent: Koenig, Hope Approved 9/19/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None Absent: None Approved 9/21/2016

Adopted as part of a consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CONTRACT FOR MEDICAL DIRECTION AND
CONSULTATION WITH BARRY EATON DISTRICT HEALTH DEPARTMENT

RESOLUTION # 16 – 404

WHEREAS, Barry-Eaton District Health Department (BEDHD) has contacted Ingham County Health Department (ICHD) to provide medical direction and consultation to the Barry-Eaton District Health Department; and

WHEREAS, ICHD currently provides medical direction and consulting for Ionia County with a similar agreement; and

WHEREAS, the compensation for the agreement will represent about 20% of the cost of supporting one full time physician; and

WHEREAS, the recommendation includes an annual rate of $54,104 for services in 2017; an increase of 2% to an annual rate of $55,187 for services in 2018; and an increase of 2% to an annual rate of $56,290 for services in 2019; and

WHEREAS, this recommendation authorizes an agreement for the term of January 1, 2017 through December 31, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the contract for Medical Direction between ICHD and BEDHD for the term of January 1, 2017 through December 31, 2019.

BE IT FURTHER RESOLVED, that the agreement includes an annual rate of $54,104 for services in 2017; an increase of 2% to an annual rate of $55,187 for services in 2018; and an increase of 2% to an annual rate of $56,290 for services in 2019.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  McGrain, Banas, Tennis, Nolan, Case Naeyaert
   Nay:  None    Absent:  Koenig, Hope    Approved  9/19/2016
FINANCE: **Yea:** Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert  
**Nays:** None  
**Absent:** None  
**Approved 9/21/2016**

Adopted as part of a consent agenda.
WHEREAS, the Behavioral Risk Factor Survey (BRFS) measures a number of health indicators and quality of life indices including: chronic diseases, cigarette and alcohol use, obesity and physical activity, and neighborhood safety, often to available at county and definitely not available at sub-county geographies; and

WHEREAS, information from the BRFS is used to gauge the number of uninsured and access to care is central to the Board of Commissioners’ goal of promoting access to care; and

WHEREAS, data from the BRFS is essential to the Healthy! Capital Counties, a community health assessment done in collaboration with two of our neighbor local health departments and the four local hospitals in our region; and

WHEREAS, data from the BRFS is central to the Community Indicators Project, a core component of the Department’s strategy for informing the community about health status; and

WHEREAS, Ingham County Health Department (ICHD) and the Capital Area United Way (CAUW) executed a collaborative agreement in 2005, wherein CAUW arranges for consulting and contractual services in support of the Community Indicators Project; and

WHEREAS, the collaborative agreement was originally authorized in Resolution #05-148 and amended in Resolutions #06-205, #07-154, #08-239, #09-197, #10-023, #11-399, #13-16, #14-226, and #15-176 and collaborative activities have continued since the agreement’s inception; and

WHEREAS, under this agreement CAUW has coordinated funding from Barry-Eaton District Health Department, Mid-Michigan District Health Department, and Ingham County Health Department to administer the BRFS; and

WHEREAS, this resolution will authorize an amendment extending the agreement with CAUW through September 30, 2016, allowing data collection to continue; and

WHEREAS, the amount of additional funding for this amendment was anticipated in the ICHD FY 2016 budget and is not to exceed $38,051, the same amount of funding for FY 2015; and

WHEREAS, the Health Officer has recommended to amend the collaborative agreement with CAUW to extend the term of the agreement through September 30, 2016 and to include additional funding for FY 2016 in an amount not to exceed $38,051.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the collaborative agreement with CAUW to extend the term of the agreement through September 30, 2016 and to include additional funding for FY 2016 in an amount not to exceed $38,051.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** McGrain, Banas, Tennis, Nolan, Case Naeyaert  
**Nays:** None  
**Absent:** Koenig, Hope  
**Approved 9/19/2016**

**FINANCE: Yeas:** Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert  
**Nays:** None  
**Absent:** None  
**Approved 9/21/2016**

Adopted as part of a consent agenda.
WHEREAS, the Ingham Health Plan Corporation (IHPC) has historically contracted with Ingham County Health Department (ICHD) to provide members of the Ingham Health Plan with the services of physicians and other professional healthcare providers and to provide funding for other healthcare services to serve low-income populations in Ingham County; and

WHEREAS, IHPC has proposed a provider agreement with ICHD for this purpose for the period of October 1, 2016 through September 30, 2017; and

WHEREAS, the provider agreement will allow IHPC to pay on a fee-for-services basis for primary care services provided to IHP members assigned to the ICHD Community Health Centers; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize a provider agreement with the IHPC.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a provider agreement with IHPC for the period of October 1, 2016 through September 30, 2017.

BE IT FURTHER RESOLVED, that the IHPC will pay ICHD through the Provider Agreement, on a fee-for-service basis, according to a negotiated fee schedule.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES:** **Yeas:** McGrain, Banas, Tennis, Nolan, Case Naeyaert  
**Nays:** None  
**Absent:** Koenig, Hope  
**Approved 9/19/2016**

**FINANCE: ** **Yeas:** Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Case Naeyaert  
**Nays:** Schafer  
**Absent:** None  
**Approved 9/21/2016**

Commissioner McGrain moved to approve the resolution. Commissioner Koenig seconded the motion.

Commissioner McGrain stated that this was an agreement authorizing the Ingham Health Plan to pay the County after services were rendered.
The motion carried. Yeas: Hope, Bahar-Cook, Banas, Celentino, Crenshaw, Koenig, McGrain, Nolan, Tennis, and Tsernoglou

Nays: Maiville and Schafer

Absent: Anthony and Case-Naeyaert
Resolved

WHEREAS, since the mid-1980's, ICHD has provided Medical Direction and Consultation to the Ionia County Health Department; and

WHEREAS, through the current agreement ending December 31, 2016, Ionia County is paying ICHD $53,044 for services provided; and

WHEREAS, with the new agreement the recommendation includes an increase of 2%, to an annual rate of $54,104 for services in 2017; an increase of 2% to an annual rate of $55,187 for services in 2018; and an increase of 2% to an annual rate of $56,290 for services in 2019; and

WHEREAS, under this agreement ICHD agrees to provide approximately 20% of the Medical Director’s time to the Ionia County Health Department, including a commitment to being on site at least 16 hours during each month; and

WHEREAS, additionally, the agreement provides that the administrative staff of ICHD occasionally consults with the staff of Ionia County; and

WHEREAS, this recommendation to authorizes an amendment to extend that relationship through 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize an amendment to the contract for Medical Direction between ICHD and Ionia County Health Department for the term of January 1, 2017 through December 31, 2019.

BE IT FURTHER RESOLVED, that the new agreement recommendation includes an increase of 2%, to an annual rate of $54,104 for services in 2017; an increase of 2% to an annual rate of $55,187 for services in 2018; and an increase of 2% to an annual rate of $56,290 for services in 2019.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.
HUMAN SERVICES:  Yeas:  McGrain, Banas, Tennis, Nolan, Case Naeyaert  
Nays:  None     Absent:  Koenig, Hope     Approved  9/19/2016

FINANCE:  Yeas:  Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert  
Nays:  None     Absent:  None     Approved  9/21/2016

Adopted as part of a consent agenda.
Introduce by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING AN AGREEMENT WITH HOSPITAL NETWORK HEALTHCARE SERVICES MEDICAL WASTE MANAGEMENT/DISPOSAL THROUGH HPS GROUP PURCHASING CONTRACT

RESOLUTION # 16 – 408

WHEREAS, the Ingham County Health Department (ICHD) is required to properly dispose of potentially infectious medical waste; and

WHEREAS, the contract is for medical waste disposal for Ingham County Health Department’s nine Community Health Centers (CHCs) is for a period of three years with the option of a two-year renewal; and

WHEREAS, ICHD currently has a group purchasing agreement contract with Hospital Purchasing Services (HPS) and Hospital Network Healthcare Services (HNHS) is one of the medical waste management vendors within this contract; and

WHEREAS, funds for this purpose are included in the FY17 budget at a reduced rate and based on the current annual volume there is a potential savings of $50,000 if current collection rates remain the same; and

WHEREAS, the Health Officer recommends to contract with HNHS for the disposal of medical waste collected by the ICHD CHCs, for the period of October 1, 2016 through September 30, 2019, with a two (2) year period renewal option.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with HNHS for disposal of medical waste collected by the ICHD CHCs, for the period of October 1, 2016 through September 30, 2019, with a two (2) year period renewal option.

BE IT FURTHER RESOLVED, the rates of the HNHS contract for each container of medical waste are as follows: 1-3 containers at $50 each, 4-8 containers at $40 each, 9 or more containers at $35 each.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas: McGrain, Banas, Tennis, Nolan, Case Naeyaert
Nays: None  Absent: Koenig, Hope  Approved 9/19/2016

FINANCE:  Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None  Absent: None  Approved 9/21/2016
Adopted as part of a consent agenda.
Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO PROCEED WITH PLANS FOR CONSTRUCTING, EQUIPPING, AND FINANCING A NEW COUNTY ANIMAL SHELTER FACILITY

RESOLUTION # 16 – 409

WHEREAS, on August 2 the electorate of Ingham County approved the Animal Control Shelter Replacement and Operational Millage; and

WHEREAS, the Architectural/Engineering Firm Of Hobbs And Black have completed preliminary plans and budgets for a new replacement Animal Control Shelter Facility; and

WHEREAS, the new county animal shelter which would replace the existing facility will be more sanitary, humane, and efficient to staff to meet the needs of the Shelter animals, staff and the public.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Building Authority to proceed with the constructing, equipping, and financing a new county animal shelter which would replace the existing facility based on the preliminary plans and cost estimates provided to the Law & Courts Committee on September 15, 2016, County Services on September 20, 2016 and to the Finance Committee on September 21, 2016.

BE IT FURTHER RESOLVED, that the projected cost of construction, equipment, financing plus fees and borrowing costs, is not to exceed a total project cost of $ 7,777,704.

BE IT FURTHER RESOLVED, that the new county animal shelter will be constructed at the current City of Mason site on County owned property.

BE IT FURTHER RESOLVED, that any and all costs incurred by the County and the Ingham County Building Authority with respect to this project shall be reimbursed by the Animal Control Shelter Replacement and Operational Millage.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this Resolution and upon approval as to form by the County Attorney.

LAW & COURTS:  Yeas:  Crenshaw, Celentino, Anthony, Banas, Maiville
Nays:  None  Absent:  Tsernoglou, Schafer  Approved 9/15/2016

COUNTY SERVICES:  Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays:  None  Absent:  Hope  Approved 9/20/2016
FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
   Nays: None    Absent: None    Approved 9/21/2016

Adopted as part of a consent agenda.
Introduces the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE CLOSURE OF POST #7 AT THE INGHAM COUNTY JAIL, 
THUS REDUCING THE JAIL’S RATE OF CAPACITY FROM 569 BEDS TO 511 BEDS

RESOLUTION # 16 – 410

WHEREAS, the Ingham County Sheriff’s Office has a contract with the Michigan Department of Corrections for 100 beds for detainers and parole violators at $36.00 a day; an additional 58 beds that are for virtual boarders at $36.00 per day; and

WHEREAS, the Michigan Department of Corrections Director, Heidi Washington, has indicated that the Department of Corrections is going to eliminate the virtual bed rental program effective October 1, 2016; and

WHEREAS, the Michigan Department of Corrections will no longer be making use of their designated beds, the Sheriff’s Office is recommending closing Post 7, which holds 57 inmates and is staffed by six (6) deputies.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the closing of Post 7 effective October 1, 2016 and the reduction of 6 Corrections Deputies through natural attrition.

BE IT FURTHER RESOLVED, that the contract with the Michigan Department of Corrections for 158 beds for detainers, parole violators and virtual boarders be amended to reduce the amount of inmates to be housed by 58 inmates from 158 to 100 inmates.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Ingham County Sheriff’s Office 2016 budget and Position Allocation List in accordance with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the Sheriff are authorized to sign any necessary contract documents consistent with this resolution and approved to form by the County Attorney.

LAW & COURTS:  Yeas: Crenshaw, Celentino, Anthony, Banas, Maiville
Nays: None    Absent: Tsernoglou, Schafer    Approved 9/15/2016

FINANCE:  Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None    Absent: None    Approved 9/21/2016

Adopted as part of a consent agenda.
ADOPTED – SEPTEMBER 27, 2016
AGENDA ITEM NO. 35

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENTER INTO A CONTRACT WITH MID-MICHIGAN KENNELS USING FY 2015 HOMELAND SECURITY GRANT PROGRAM FUNDS

RESOLUTION # 16 – 411

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has previously applied for and approved to receive pass through grant funds from the FY2015 Homeland Security Grant Program (HSGP); and

WHEREAS, the purpose of these grant funds is to purchase equipment and to provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the following request has been submitted and approved by the Michigan State Police Emergency Management and Homeland Security Division; and

WHEREAS, the Sheriff’s Office has demonstrated the need for an dual-purpose Explosive Detection / Patrol Canine for CBRNE Detection/Prevention and requested use of the grant funds.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a contract with Mid-Michigan Kennels for an amount not to exceed $10,500 for the purchase of an explosive detection canine which includes training.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary subcontract or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yeas: Crenshaw, Celentino, Anthony, Banas, Maiville
Nays: None  Absent: Tsernoglou, Schafer  Approved 9/15/2016

FINANCE:  Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None  Absent: None  Approved 9/21/2016

Adopted as part of a consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE SECOND 2017 BISSELL PET FOUNDATION
SUPER SATURDAY FREE ADOPTION GRANT

RESOLUTION # 16 – 412

WHEREAS, the Ingham County Animal Control has applied for and has been approved to receive a grant from the BISSELL Pet Foundation; and

WHEREAS, the purpose of this grant is to reimburse Ingham County Animal Control for no fee animal adoptions finalized on October 22, 2016; and

WHEREAS, the award amount of this grant is dependent on the number of animals adopted on October 22, but is anticipated to not exceed $4,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves acceptance of the grant from the BISSELL Pet Foundation for an amount to be determined by the number of adoptions finalized on October 22, 2016, but not to exceed $4,000 with no match requirement.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents which are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments to the Ingham County Animal Control budget.

LAW & COURTS:  Yeas: Crenshaw, Celentino, Anthony, Banas, Maiville
      Nay: None       Absent: Tsernoglou, Schafer       Approved 9/15/2016

FINANCE:  Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
      Nay: None       Absent: None       Approved 9/21/2016

Adopted as part of a consent agenda.
INTRODUCED BY THE LAW & COURTS AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE ACCEPTANCE OF UNITED STATES DEPARTMENT OF AGRICULTURE AND MICHIGAN DEPARTMENT OF EDUCATION GRANT AWARD TO THE INGHAM COUNTY FAMILY CENTER FOR KITCHEN EQUIPMENT

RESOLUTION # 16 – 413

WHEREAS, the United States Department of Agriculture awards grants to support schools serving healthier meals and snacks; and

WHEREAS, these funds will allow schools to purchase equipment needed to serve healthier meals, meet the new nutritional standards, improve food safety, and improve quality; and

WHEREAS, the Ingham Academy, a day treatment program for medium and high risk delinquent youth, provides breakfast and lunch for up to 90 students each school day; and

WHEREAS, on July 23, 2016, a grant application for $17,649 in federal assistance to purchase new kitchen equipment in the Ingham County Family Center was submitted; and

WHEREAS, on August 11, 2016, the United States Department of Agriculture and Michigan Department of Education awarded $17,649 to the Ingham County Family Center to be used to purchase new kitchen equipment.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners accepts the $17,649 in grant assistance from the United States Department of Agriculture and Michigan Department of Education to support the Ingham Academy, located in the Ingham County Family Center, to purchase new kitchen equipment.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to make any necessary adjustments to the budget consistent with this resolution.

BE IT FURTHER RESOLVED, the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract document on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Celentino, Anthony, Banas, Maiville  
Nays: None  Absent: Tsernoglou, Schafer  Approved 9/15/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert  
Nays: None  Absent: None  Approved 9/21/2016

Adopted as part of a consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION SETTING PROBATE JUDGES ANNUAL SALARIES

RESOLUTION # 16 – 414

WHEREAS, Public Act 31 (2016 PA 31) was signed into law by Governor Rick Snyder on March 8, 2016, amending the statutes governing judges’ annual salaries; and

WHEREAS, the State Court Administrator of the Michigan Supreme Court has provided a memorandum clarifying PA 31 and providing guidelines for implementation of a one percent (1%) increase, effective October 1, 2016; and

WHEREAS, there is an impact on local salaries paid to probate judges; and

WHEREAS, for the calendar year 2016, probate judges should receive a total salary of $140,267.47 and for the calendar year 2017, probate judges should receive a total salary of $141,318.19.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby sets the probate judges salaries in accordance with the enacted legislation.

BE IT FURTHER RESOLVED, that the County Controller be authorized to make the appropriate adjustment to reflect the above compensation rates.

**LAW & COURTS:** **Yea:** Crenshaw, Celentino, Anthony, Banas, Maiville  
**Nays:** None  
**Absent:** Tsernoglou, Schafer  
**Approved 9/15/2016**

**FINANCE:** **Yea:** Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert  
**Nays:** None  
**Absent:** None  
**Approved 9/21/2016**

Adopted as part of a consent agenda.
SPECIAL ORDERS OF THE DAY

Commissioner Crenshaw moved for the following appointments:

- Roxann Wilkinson and Thomas Hess to the Animal Control Shelter Advisory Committee
- Todd Heywood, Margaret Brown, Mary Molloy, and Jon Villasurda to the Community Health Center Board
- Mark Polsdofer and Chong-Anna Canfora to the EDC Board Directors
- Ryan Adkins to the Equal Opportunity Committee
- Debbie Miller and Anita Dawson to the Fair Board
- Kim Coleman to the Department of Human Services Board
- Garry Rowe to the Board of Health
- Jacob McCormick to the Historical Commission
- Shani Saxon and Julie Powers to the Women’s Commission
- Ryan Earl and Jonathon Schelke to the Park’s Commission
- Anita Beavers to the Ingham Family Center Advisory Board
- Norina Yoder to the Youth Commission

Commissioner Celentino seconded the motion.

Commissioner McGrain disclosed that Mark Polsdofer had contributed to his campaign in the past.

The motion carried unanimously. Absent: Commissioners Anthony and Case-Naeyaert.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Bahar-Cook stated that SmallTalk was having an auction on October 6th.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Tennis moved to pay the claims. Commissioner Koenig seconded the motion.

The motion carried unanimously. Absent: Commissioners Anthony and Case-Naeyaert.

ADJOURNMENT

The meeting was adjourned at 6:53 p.m.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOGNIZING
OCTOBER AS MICHIGAN COLLEGE MONTH
IN INGHAM COUNTY

RESOLUTION # 16 -

WHEREAS, Michigan College Month is a statewide initiative with the goal to provide every graduating high school senior the opportunity to apply to college and complete the FAFSA financial aid process; and

WHEREAS, special focus is placed on assisting the student who would be the first in their families to attend college and the student who may not have otherwise seriously considered applying to college; and

WHEREAS, Michigan College Month can open the door for students by encouraging them to take a significant step toward college in their senior year; and

WHEREAS, hundreds of schools across Michigan participate in this great event including the following Ingham County schools: Capital Area Career Center, Dansville High School, East Lansing High School, Lansing Eastern High School, Lansing Everett High School, Holt High School, Lansing J.W. Sexton High School, Mason High School, Stockbridge High School, The Early College, Waverly High School, and Webberville High School.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognizes the month of October as College Month and encourages all of Ingham County to support the participating schools and students in this initiative.

COUNTY SERVICES:  Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Hope
                 Nays: None    Absent: Tsernoglou, Maiville    Approved 10/04/2016
OCTOBER 10, 2016
AGENDA ITEM NO. 3

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 16 –

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated September 20, 2016 as submitted.

COUNTY SERVICES:  Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Hope
                    Nays: None  Absent: Tsernoglou, Maiville  Approved 10/04/2016
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

AMENDING RESOLUTION #16-324 AUTHORIZING A CONTRACT WITH MYERS PLUMBING & HEATING, INC. TO REPLACE THE TWO YOUTH CENTER BOILERS

RESOLUTION # 16 –

WHEREAS, Resolution #16-324 authorized a contract with Myers Plumbing & Heating, Inc. to replace the two Youth Center boilers; and

WHEREAS, a cost error was made when submitting the pricing for this project; the costs were inadvertently switched on the bid form; and

WHEREAS, the correct bid amount is $95,370.00; and

WHEREAS, Myers Plumbing and Heating, Inc. remains the lowest responsive and responsible bid; and

WHEREAS, a $9,000.00 contingency is being requested for any unforeseen circumstances that may arise; and

WHEREAS, the Facilities Department would like to request a line item transfer of $10,000.00 from the Maintenance Improvement Fund into the approved CIP line item # 245-66299-976000-5FC05; and

WHEREAS, following the requested transfer, funds for this project will be available within Line Item #245-66299-976000-5FC05 which will then have a balance of $105,100.00.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes amending Resolution #16-324 authorizing a contract with Myers Plumbing & Heating, Inc., 16825 Industrial Parkway, Lansing, Michigan 48906, to replace the two Youth Center Boilers for a total cost of $104,370.00 which includes the corrected bid amount as well as a $9,000.00 contingency for any unforeseen circumstances that may arise.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Hope
Nays: None
Absent: Tsernoglou, Maiville
Approved 10/04/2016

FINANCE: Yeas: Bahar-Cook, Tennis, Crenshaw, Anthony, Schafer
Nays: None
Absent: McGrain, Case Naeyaert
Approved 10/05/2016
WHEREAS, Ingham County is a participating municipality in the Michigan Municipal Employees’ Retirement System (MERS); and

WHEREAS, the MERS Plan Document makes it permissible for an employee to request a former municipality to release the “Deferred Obligation” of their pension benefit and the current municipality to accept the “Deferred Obligation”; and

WHEREAS, Ingham County employees in MERS Divisions having a MERS “F” benefit program may not use the service credit to reach the minimum years of credited service for “F” benefits; and

WHEREAS, MERS will inform employees of the eligibility requirements and MERS will provide the actuarial determined total cost to those employees interested in transferring and purchasing the Deferred Obligation from another participating municipality, and the employee shall forward a copy to the Human Resources’ Office; and

WHEREAS, the Ingham County Board of Commissioners acknowledges there will be a cost involved, as determined by MERS, which must be totally borne by the employee requesting the transfer and purchase of the Deferred Obligation; and

WHEREAS, upon approval of the employee’s request for acceptance of the Deferred Obligation by the Ingham County Board of Commissioners, the employee is responsible for securing the release of the Deferred Obligation from the other MERS participating municipality.

THEREFORE BE IT RESOLVED, that pursuant to the MERS Plan Document, the Ingham County Board of Commissioners approves the transfer and employee purchase of a Released Deferred Obligation.

BE IT FURTHER RESOLVED, that the Human Resources Director send a copy of this resolution to MERS.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Hope
Nays: None  Absent: Tsernoglou, Maiville  Approved 10/04/2016

FINANCE: Yeas: Bahar-Cook, Tennis, Crenshaw, Anthony, Schafer
Nays: None  Absent: McGrain, Case Naeyaert  Approved 10/05/2016
WHEREAS, Ingham County is a participating municipality in the Michigan Municipal Employees’ Retirement System (MERS); and

WHEREAS, upon approval by the Ingham County Board of Commissioners of the Resolution to Adopt a Policy on Employee Purchase of a Released Deferred Obligation; and

WHEREAS, the Resolution provides that the cost for the transfer and purchase of the Released Deferred Obligation must be totally borne by the employee; and

WHEREAS, the Released Deferred Obligation may not be used to reach the minimum years of credited service for Ingham County division “F” benefits; and

WHEREAS, Jill Rhode has completed the MERS application and received the cost estimate to purchase the Deferred Obligation under the County’s plan; and

WHEREAS, Ms. Rhode contacted the City of Midland and requested the Released Deferred Obligation upon approval of this resolution by the Ingham County Board of Commissioners and by the employee’s payment to MERS.

THEREFORE BE IT RESOLVED, upon approval by the Ingham County Board of Commissioners of the Resolution to Adopt a Policy on Employee Purchase of a Released Deferred Obligation and Ms. Rhode’s payment to MERS, the Board of Commissioners approves her request and accepts the Released Deferred Obligation.

BE IT FURTHER RESOLVED, that the Chair of the Board is authorized on behalf of the County to sign and execute all MERS documents to effectuate and finalize this transaction, subject to approval as to form, by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Hope
              Nay: None    Absent: Tsernoglou, Maiville    Approved 10/04/2016

FINANCE: Yeas: Bahar-Cook, Tennis, Crenshaw, Anthony, Schafer
              Nay: None    Absent: McGrain, Case Naeyaert    Approved 10/05/2016
WHEREAS, State Law requires that the Board of Commissioners approve on or before October 31st of each year the annual Apportionment Report stating millages to be apportioned and spread on taxable valuations of real and personal property within the county.

THEREFORE BE IT RESOLVED, that the attached statement of taxable valuations and millages apportioned to the various units in Ingham County for the year 2016 is hereby approved.

FINANCE: Yeas: Bahar-Cook, Crenshaw, Anthony, Schafer
Nays: None  Absent: Tennis, McGrain, Case Naeyaert  Approved 10/05/2016
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<th>2 2016 Real and Personal Taxable Value</th>
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## INGHAM COUNTY APPORTIONMENT REPORT

STATEMENT SHOWING TAXABLE VALUATIONS AND MILLS APPORTIONED
BY THE BOARD OF COMMISSIONERS FOR THE YEAR 2016

<table>
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<tr>
<th>Taxing Authorities</th>
<th>2016 Real &amp; Personal Taxable Value</th>
<th>2016 Total Tax Rates</th>
<th>DOLLARS OF AD VALOREM TAXES LEVIED</th>
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### CERTIFICATION

I hereby certify that this report is a true statement of the taxable valuations of each assessing district and of all ad valorem millages apportioned by the County Board of Commissioners of the

County of Ingham for the year 2016.

Douglas A. Slower, Ingham County Equalization Director

### NOTARIZATION

Rebecca Bennett, Notary Public

Ingham County, Michigan

State of Michigan

My Commission Expires: 11-24-2019

My Commission Expires: 11-24-2019

(continued on page 3)
### INGHAM COUNTY APPORTIONMENT REPORT
#### STATEMENT SHOWING TAXABLE VALUATIONS AND MILLS APPORTIONED
BY THE BOARD OF COMMISSIONERS FOR THE YEAR 2016

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<th>2016 Debt Tax Rates</th>
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OCTOBER 10, 2016
AGENDA ITEM NO. 8

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS TO HIRE A TEMPORARY ASSISTANT PROSECUTING ATTORNEY

RESOLUTION # 16 –

WHEREAS, Interim Prosecuting Attorney Gretchen Whitmer has requested the Michigan State Police conduct an audit of the Ingham County Sheriff’s Office evidence room; and

WHEREAS, due to the time sensitive nature of the pending criminal cases and the recent notification to the Ingham County Prosecuting Attorney’s Office of a sewage leak that occurred in 2012 at the Ingham County Sheriff’s Office, resulting in the destruction and disposal of evidence, it is necessary to hire a temporary Assistant Prosecuting Attorney; and

WHEREAS, the Assistant Prosecuting Attorney will work with the Michigan State Police to review records to determine what, if any, action needs to be taken on specific cases.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a transfer of up to $20,000 from the 2016 Contingency Fund to the Prosecutor’s temporary salaries account to hire a retired Assistant Prosecuting Attorney, on a temporary basis, to work with the Michigan State Police as they conduct an audit of the Ingham County Sheriff’s Office evidence room.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary adjustments.

FINANCE: Yeas: Bahar-Cook, Tennis, Crenshaw, Anthony, Schafer
  Nays: None  Absent: McGrain, Case Naeyaert  Approved 10/05/2016
Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO INCREASE IMMUNIZATION NURSE POSITION #601089 TO 1 FTE USING .5 FTE FROM VACANT IMMUNIZATION NURSE POSITION #601086

RESOLUTION # 16 –

WHEREAS, the Ingham County Health Department (ICHD) is proposing to increase an Immunization Nurse position (#601089) from .5 FTE to 1.0 FTE; and

WHEREAS, funding for this increase will come from a vacant .75 FTE Immunizations Nurse position (#601086); and

WHEREAS, ICHD is proposing that .5 FTE of #601086 be added to position #601089; and

WHEREAS, the increase of #601089 to 1.0 FTE will provide more continuity to the office, improve patient flow and dissemination of information, and result in a savings as the remaining .25 FTE of #601086 will remain vacant; and

WHEREAS, the Michigan Nurses Association has reviewed this adjustment; and

WHEREAS, the Health Officer recommends authorization to increase Position #601089 from .5 FTE to 1.0 FTE using .5 FTE from vacant Position #601086, effective upon approval of the resolution.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an increase of Position #601089 from .5 FTE to 1.0 FTE using .5 FTE from vacant Position #601086, effective immediately.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary adjustments to the budget and the position allocation list consistent with this resolution.

HUMAN SERVICES:  Yeas: McGrain, Banas, Koenig, Nolan, Hope  
Nays: None  Absent: Tennis, Case Naeyaert  Approved 10/03/2016

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Hope  
Nays: None  Absent: Tsernoglou, Maiville  Approved 10/04/2016

FINANCE: Yeas: Bahar-Cook, Tennis, Crenshaw, Anthony, Schafer  
Nays: None  Absent: McGrain, Case Naeyaert  Approved 10/05/2016
INTRODUCED BY THE HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AGREEMENTS WITH MID-STATE HEALTH NETWORK AND MICHIGAN DEPARTMENT OF HEALTH & HUMAN SERVICES, INCREASE TOBACCO REDUCTION SPECIALIST POSITION #601030 TO 1.0 FTE, AND ESTABLISH A .5 FTE COMMUNITY HEALTH WORKER POSITION

RESOLUTION # 16 –

WHEREAS, the Ingham County Health Department (ICHD) has received an award from the Mid-State Health Network (MSHN) for $60,000 and two funding awards from Michigan Department of Health and Human Services’ (MDHHS) which are included in the Comprehensive Agreement, one for the Tobacco Reduction in People Living with HIV/AIDS Project for $57,386 and one for the Tobacco Control Program for $30,000; and

WHEREAS, ICHD is proposing to use this funding, along with a projected $15,000 in revenue from tobacco cessation billing, to increase the Tobacco Reduction Specialist Position #601030 to 1.0 FTE; and

WHEREAS, Position #601030 was reduced from 1.0 FTE to .5 FTE in FY 2017 prior to receiving these new funding sources; and

WHEREAS, the award from MSHN will also support establishing a .5 FTE Community Health Worker (CHW) position to facilitate agreed upon activities which will remain in effect for the duration of the MSHN grant; and

WHEREAS, the Health Officer recommends approval of an agreement with MSHN in an amount up to $60,000 for the period of October 1, 2016 through September 30, 2017; the MDHHS grant funding will be included under the Comprehensive Agreement; and

WHEREAS, the Health Officer also recommends increasing Tobacco Reduction Specialist Position #601030 to 1.0 FTE and establish a 0.5 FTE CHW position for the duration of the funding.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with MSHN in an amount up to $60,000 for the period of October 1, 2016 through September 30, 2017.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes increasing Tobacco Reduction Specialist Position #601030 to 1.0 FTE and establish a 0.5 FTE CHW position for the duration of the funding.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary adjustments to the budget and the position allocation list consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.
HUMAN SERVICES:  **Yea**: McGrain, Banas, Koenig, Nolan, Hope
    **Nay**: None  **Absent**: Tennis, Case Naeyaert  **Approved 10/03/2016**

COUNTY SERVICES:  **Yea**: Nolan, Koenig, Celentino, Bahar-Cook, Hope
    **Nay**: None  **Absent**: Tsernoglou, Maiville  **Approved 10/04/2016**

FINANCE:  **Yea**: Bahar-Cook, Tennis, Crenshaw, Anthony, Schafer
    **Nay**: None  **Absent**: McGrain, Case Naeyaert  **Approved 10/05/2016**
INTRODUCED BY THE HUMAN SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A 2016-2017 AMERICORPS STATE GRANT

RESOLUTION # 16 –

WHEREAS, the Power of We Consortium (PWC) will soon complete a successful first-year of a three year grant cycle of the AmeriCorps State Program, funded by the Michigan Department of Human Services (MDHHS), on behalf of the Michigan Community Service Commission (MCSC) as part of a three year funding cycle, and authorized by Resolution #15-321; and

WHEREAS, as a condition of this grant, Ingham County Health Department (ICHD) must, at a minimum, enter into agreements with each AmeriCorps host site and with each AmeriCorps member; and

WHEREAS, a total of 12.65 FTE AmeriCorps members will be placed in host sites selected through an RFP process; and

WHEREAS, this new AmeriCorps Program grant of $164,762 is for the 2016-2017 fiscal year; and

WHEREAS, this grant and the new funding is included in the ICHD 2016-2017 budget; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners accept the AmeriCorps grant award.

THEREFORE BE IT RESOLVED, the Board of Commissioners accepts this new AmeriCorps Program grant of $164,762 for the 2016-2017 fiscal year.

BE IT FURTHER RESOLVED, of this $164,762 MCSC will withhold $1,715 as an administrative fee, the net grant to ICHD will be $163,047.

BE IT FURTHER RESOLVED, this is the second program year of a three year funding cycle, with competitive funding for the 2016-2017 program year; a total of 12.65 FTE AmeriCorps members will be placed in host sites selected through an RFP process.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: McGrain, Banas, Koenig, Nolan, Hope
Nays: NoneAbsent: Tennis, Case Naeyaert Approved 10/03/2016

FINANCE: Yeas: Bahar-Cook, Tennis, Crenshaw, Anthony, Schafer
Nays: NoneAbsent: McGrain, Case Naeyaert Approved 10/05/2016
Resolution to Authorize the Fourth Year of the AmeriCorps Vista Grant Cycle for 2016-2017

WHEREAS, Ingham County Health Department (ICHD) on behalf of the Power of We Consortium (PWC) was the recurring recipient of grant funds in support of the AmeriCorps* VISTA Project from 2006-2010, and annual renewal of such funding was accepted by resolution (#06-333, #07-307, #08-321, #09-159, #10-055, #10-396); and

WHEREAS, the Corporation for National and Community Services (CNCS) provided a new funding cycle which the first year of such funding was accepted by resolution #13-380; and the second year funding was accepted by #14-388; and the third year funding was accepted by #15-352; and

WHEREAS, CNCS has provided Ingham County a fourth year of the funding cycle for 2016-2017 providing funding with up to sixteen (16) AmeriCorps*VISTA members to perform national service to strengthen and supplement efforts to eliminate poverty and poverty-related human, social and environmental problems; and

WHEREAS, out of a total of 16 FTE AmeriCorps*VISTA members, 15 FTE will be placed in host sites selected through an RFP process and 1 FTE AmeriCorps*VISTA Leader will be placed with the Power of We Consortium; and

WHEREAS, separate from the $135,225 program expenses, CNCS will pay the following member personnel expenses directly to the members out of additional Federal dollars: Living Allowances of $122,699, Education and End of Service Awards $78,300, and Health Insurance $48,600 for a total of $249,599; and

WHEREAS, the funding for this is agreement is included in the ICHD 2016-2017 budget; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners accept the AmeriCorps grant award.

THEREFORE BE IT RESOLVED, that the Board of Commissioners accepts the fourth year of the funding cycle for the AmeriCorps*VISTA program with the 2016-2017 year in the amount of $135,225 made up of $15,000 CNCS funds and $120,225 local resources, and authorizes a grant agreement with the CNCS for the time period of September 18, 2016 through September 16, 2017.

BE IT FURTHER RESOLVED, that a non-federal match of $120,225 is authorized and obtained through the following:
- up to $5,602.85 from each of fifteen external AmeriCorps*VISTA host sites totaling ($84,043) as selected through a Request for Proposal process
- up to $14,000 from VISTA Deferred Revenue Funds
-$22,182 in Ingham County Funds

BE IT FURTHER RESOLVED, that separate from the $135,225 program expenses, CNCS will pay the following member personnel expenses directly to the members out of additional Federal dollars: Living Allowances of $122,699, Education and End of Service Awards $78,300, and Health Insurance $56,700 for a total of $249,599.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES:**  **Yeas:** McGrain, Banas, Koenig, Nolan, Hope  
**Nays:** None  **Absent:** Tennis, Case Naeyaert  **Approved 10/03/2016**

**FINANCE:**  **Yeas:** Bahar-Cook, Tennis, Crenshaw, Anthony, Schafer  
**Nays:** None  **Absent:** McGrain, Case Naeyaert  **Approved 10/05/2016**
OCTOBER 10, 2016
AGENDA ITEM NO. 13

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
SOUTHEASTERN MICHIGAN HEALTH ASSOCIATION

RESOLUTION # 16 –

WHEREAS, the Children’s Special Health Care Services (CSHCS) division at the Ingham County Health Department (ICHD) provides coordinated care for children with special needs; and

WHEREAS, CSHCS assists these individuals and their families through the appropriate use of the CSHCS system of care, so that children are able to demonstrate improved health outcomes and an enhanced quality of life; and

WHEREAS, CSHCS has been awarded a $10,000 grant by Southeastern Michigan Health Association (SEMHA) to support outreach efforts and to facilitate parent input and feedback, as well as family involvement with the CSHCS LHD policy and procedure process; and

WHEREAS, ICHD will use this grant to fund a temporary position with an area parent currently enrolled in the CSHCS system; and

WHEREAS, this position will work collaboratively with ICHD-CSHCS staff to develop and implement outreach strategies that focus on engaging other families who have children with special health care needs; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with SEMHA in an amount up to $10,000 for the period of October 1, 2016 through September 30, 2017.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with SEMHA in an amount up to $10,000 for the period of October 1, 2016 through September 30, 2017.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas: McGrain, Banas, Koenig, Nolan, Hope
Nays: None  Absent: Tennis, Case Naeyaert  Approved 10/03/2016

FINANCE:  Yeas: Bahar-Cook, Tennis, Crenshaw, Anthony, Schafer
Nays: None  Absent: McGrain, Case Naeyaert  Approved 10/05/2016
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH ENROLL MICHIGAN TO SERVE AS A LOCAL COMMUNITY NAVIGATOR FOR INGHAM COUNTY AND SURROUNDING COMMUNITIES

RESOLUTION # 16 –

WHEREAS, Enroll Michigan (EM), previously known as Consumers for Healthcare (MCH), has been selected by the federal government to be a Navigator assisting the uninsured in making their enrollment decisions; and

WHEREAS, EM will be Michigan’s only statewide Navigator program, engaging more than 120 partner agencies in the important work of reaching out to and assisting hard-to-reach populations everywhere; and

WHEREAS, EM would like to contract with the Ingham County Health Department (ICHD) for a fourth year (previously contracted as MCH) to serve as an initial point of contact and support for the Ingham County area as a Local Community Navigator (LCO) organization; and

WHEREAS, Resolution #15-414 authorized a new agreement for navigation services in FY 2016; and

WHEREAS, EM will provide up to $25,000 in compensation to ICHD to support Registration and Enrollment (R&E) staff members to provide outreach, education, and enrollment both through the Marketplace and the Healthy Michigan program; and

WHEREAS, R&E staff are certified as Navigators and available to assist local consumers in understanding their enrollment options; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with EM in an amount up to $25,000 for ICHD to serve as an LCO for the period of October 1, 2016 through September 30, 2017.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with EM in an amount up to $25,000 for ICHD to serve as an LCO for the period of October 1, 2016 through September 30, 2017.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  McGrain, Banas, Koenig, Nolan, Hope
Nays:  None    Absent:  Tennis, Case Naeyaert   Approved 10/03/2016
FINANCE: Yeas: Bahar-Cook, Tennis, Crenshaw, Anthony, Schafer
Nays: None   Absent: McGrain, Case Naeyaert   Approved 10/05/2016
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE FY 2017 SWIFT AND SURE SANCTIONS PROBATION PROGRAM GRANT, CONTINUE THE GRANT FUNDED THREE-QUARTER TIME SSSPP CASE MANAGEMENT COORDINATOR POSITION, AND ENTER INTO SUBCONTRACTS

RESOLUTION # 16 -

WHEREAS, the 30th Circuit Court has been approved to receive grant funds of $210,000 from the Swift and Sure Sanctions Probation Program (SSSPP) Grant administered by the State Court Administrative Office for the fiscal year of October 1, 2016 through September 30, 2017; and

WHEREAS, $62,609 of the grant award is for the grant funded salary and fringe benefits of a three-quarter time SSSPP Case Management Coordinator position; and

WHEREAS, the primary goal of the SSSPP is to increase compliance with probation terms by imposing certain, swift and consistent sanctions for probation violations which is consistent with Ingham County’s long term objective of providing appropriate sanctions for adult offenders; and

WHEREAS, continuing the SSSPP Case Management Coordinator position initially referenced in Resolution 13-390 will assist the Circuit Court in achieving the goals and objectives stated above; and

WHEREAS, the 2017 SCAO Swift and Sure Sanctions Probation Program Grant provides for grant implementation services and participant treatment and services as follows: representation by a defense attorney (not to exceed $8,580); substance abuse evaluations to be provided by Wellness, Inx. (not to exceed $1,250); day reporting services to be provided by NorthWest Initiative – ARRO not to exceed ($16,200); drug treatment, mental health treatment, anger management and domestic violence counseling services and other services to be provided by Community Programs, Inc., Pine Rest Christian Mental Health Services, Kalamazoo Probation Enhancement Program, Inc., National Council on Alcoholism, Cristo-Rey, CEI-CMH House of Commons, Freedom Through Counseling, Cristo-Rey, and RISE Recovery Community (not to exceed $15,765), drug testing services to be provided by A.D.A.M. (not to exceed $48,720); and electronic monitoring services to be provided by Sentinel (not to exceed $17,728); and

WHEREAS, the subcontractors who will provide grant implementation services and participant treatment and services for the 2017 SCAO Swift and Sure Sanctions Probation Program Grant are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts an amount of $210,000 awarded by the SCAO for the Swift and Sure Sanctions Probation Program Grant which begins on October 1, 2016 and ends on September 30, 2017; authorizes continuation of the grant-funded three-quarter time SSSPP Case Management Coordinator; and authorizes entering into subcontracts for the 2017 SCAO Swift and Sure Sanctions Probation Program Grant from October 1, 2016 – September 30, 2017 with General Trial Division C-Level Court Appointed Counsel not to exceed $8,580; with Wellness, Inx. not to exceed $1,250;
with NorthWest Initiative – ARRO not to exceed $16,200; with Community Programs, Inc., Pine Rest Christian Mental Health Services, Kalamazoo Probation Enhancement Program, Inc., National Council on Alcoholism, Cristo-Rey, CEI-CMH House of Commons, Freedom Through Counseling, Cristo-Rey, and RISE Recovery Community not to collectively exceed $15,765; with A.D.A.M. not to exceed $48,720; and with Sentinel not to exceed $17,728.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2016 and 2017 budget and position allocation lists consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Celentino, Tsernoglou, Anthony, Banas, Schafer, Maiville
Nays: None    Absent: None    Approved 9/29/2016

FINANCE: Yeas: Bahar-Cook, Tennis, Crenshaw, Anthony, Schafer
Nays: None    Absent: McGrain, Case Naeyaert    Approved 10/05/2016
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE FY 2017 MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM OPERATIONAL GRANT, CONTINUE THE GRANT FUNDED THREE-QUARTER TIME ICEA COURT PROFESSIONAL 5 MENTAL HEALTH COURT – COURT SERVICES COORDINATOR POSITION, AND ENTER INTO SUBCONTRACTS

RESOLUTION # 16 –

WHEREAS, the 30th Circuit Court has been approved to receive grant funds of $200,000 from the Michigan Mental Health Court Operational Grant administered by the State Court Administrative Office for the fiscal year of October 1, 2016 through September 30, 2017; and

WHEREAS, the goals of the Michigan Mental Health Court Operational Grant are to enhance community safety by responding to individuals who have committed non-violent felonies with supportive treatment and intensive supervision; to minimize recidivism; and to assist participants in achieving a positive legal outcome and maintaining a healthy lifestyle which are consistent with Ingham County’s long term objective of providing appropriate sanctions for adult offenders; and

WHEREAS, $66,971 of the grant award is for the grant funded salary and fringe benefits of a three-quarter time Mental Health Court – Court Services Coordinator (MHC Court Services Coordinator) position, ICEA PRO05; and

WHEREAS, continuing the MHC Court Services Coordinator position initially referenced in Resolution 14-229 will assist the Circuit Court in achieving the goals and objectives stated above; and

WHEREAS, the 2017 SCAO Mental Health Court Operational Grant provides for grant implementation services and participant treatment and services as follows: mental health treatment services to be provided by CMHA/CEI (not to exceed $90,117); and drug testing services to be provided by A.D.A.M.; electronic monitoring services to be provided by Sentinel; representation by a defense attorney; ancillary services to be provided by Northwest Initiative – ARRO; substance abuse assessments to be provided by Wellness, Inx; and transitional housing to be provided by RISE Recovery Community (collectively not to exceed $36,327); and

WHEREAS, the subcontractors who will provide grant implementation services and participant treatment and services for the 2017 SCAO Mental Health Court Operational Grant are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that that Ingham County Board of Commissioners accepts $200,000 awarded by the SCAO for the Mental Health Court Operational Grant which begins on October 1, 2016 and ends on September 30, 2017; authorizes continuation of the grant-funded three-quarter time MHC Court Services Coordinator; and authorizes entering into subcontracts for the 2016 Mental Health Court Operational Grant from October 1, 2015 – September 30, 2016 with CMHA/CEI (not to exceed $90,117); and A.D.A.M.,
Sentinel, General Trial Division court appointed attorneys, Northwest Initiative – ARRO, Wellness, Inx, and RISE Recovery Community (collectively not to exceed $36,327).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2016 - 2017 budget and position allocation lists consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Crenshaw, Celentino, Tsernoglou, Anthony, Banas, Schafer, Maiville

**Nays:** None  **Absent:** None  **Approved 9/29/2016**

**FINANCE:** **Yeas:** Bahar-Cook, Tennis, Crenshaw, Anthony, Schafer

**Nays:** None  **Absent:** McGrain, Case Naeyaert  **Approved 10/05/2016**
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ACCEPTANCE OF A MICHIGAN DRUG COURT GRANT FOR THE CONTINUATION OF THE INGHAM COUNTY FAMILY DEPENDENCY TREATMENT COURT

RESOLUTION # 16 –

WHEREAS, the Michigan Drug Court Grant program, administered by the State Court Administrative Office, has awarded a continuation grant in the amount of $154,000 to the Ingham County Circuit Court’s Family Dependency Treatment Court (FDTC) for purposes of eliminating barriers to treatment as well as the continued funding of positions and the creation of a new position; and

WHEREAS, the Family Dependency Treatment Court handles cases involving parents of children petitioned to the Court for abuse and or neglect and the parent’s primary issue is substance abuse; and

WHEREAS, the barriers affected with this grant will include supervision, transportation, rewards and incentives, trauma assessment and treatment, emotional regulation, substance testing, cognitive behavioral therapy, relapse prevention intervention, in-patient treatment, risk assessment, psychiatric/pain management consultation and assessment, mentoring/coaching, education and employment, medically assisted treatment needs; and

WHEREAS, the grant award also includes funding a new ¾ time FDTC Coordinator to complete screenings and intake of new participants, implement programs, and coordinate services; and

WHEREAS, the FDTC Coordinator position has been determined by Ingham County’s Human Resource Department to be a ¾ time position with benefits and will be a member of the OPEIU funded for the duration of the grant which ends September 30, 2017; and

WHEREAS, the grant award also includes the continued funding of a Special Part-time Family Dependency Treatment Court Program Assistant for 4 weeks until the Coordinator is hired; and

WHEREAS, the grant also includes the continued funding of 2 Special Part-time Program Assistants to provide supervision, testing, and transportation of participants after traditional work hours and on weekends; and

WHEREAS, the FDTC Program Assistant position has been determined by Ingham County’s Human Resource Department to be a Special Part Time position without benefits at a UAW B pay grade and will be funded for the duration of the grant which ends September 30, 2017; and

WHEREAS, the grant award includes funds under a pilot segment of the grant for utilizing medically assisted treatment in response to opioid addiction; and
WHEREAS, the acceptance of this award is recommended to the Ingham County Board of Commissioners in order to enhance the work of the Family Dependency Treatment Court.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes accepting a grant from the Michigan Drug Court Grant Program to the Ingham County Circuit Court’s Family Dependency Treatment Court for the sum of $154,000, which includes new employment of a ¾ time FDTC Coordinator that would be a part of the OPEIU, with benefits, and continued employment of 2 grant funded Special Part Time positions, at a UAW B pay grade, without benefits, for the time period of October 1, 2016 through September 30, 2017.

BE IT FURTHER RESOLVED, that a grant subcontract with the National Council on Alcoholism (a.k.a. Mid-Michigan Recovery Services) is authorized to provide substance abuse assessments at $115 each, cognitive behavioral therapy at $40/session, Trauma Recovery group at $40/session, Individual sessions at $45/session, and Peer Support Coaches at $13/hour; total costs not to exceed $25,000 for the duration of this grant period; and to provide in-patient treatment services not to exceed a total of $500 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with House Arrest Services is authorized to provide substance abuse monitoring at a cost of $25.00 activation & $9.50/day for SCRAM alcohol tether, $7.00/day for the MEMS3000 in home PBT machine, $5.75/day for the Soberlink portable PBT device, and $5.50/day for the house arrest tether, total costs not to exceed $15,000 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with the Forensic Fluids Laboratories is authorized to provide oral swab substance abuse testing at costs not exceeding $15.00 5-panel tests, $18.00 10-panel tests, $18.00 ETG tests; and $22.00 special request tests (i.e. synthetic marijuana); total costs not to exceed $6,000 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with Dr. Norman Miller, MD, JD, PLLC is authorized to provide psychiatric evaluation, pain management assessment, and case consultation at a cost of $300.00/hour; total costs not to exceed $3,600 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with Michigan State University Psychology Clinic is authorized to provide trauma assessments at a cost of $600/assessment; total costs not to exceed $9,000.

BE IT FURTHER RESOLVED, that a grant subcontract with ADAM (Alcohol Drug Administrative Monitoring, Inc.) is authorized to provide urinalysis testing for alcohol use (EtG testing) at a cost of $25/test; total costs not to exceed $1,250.

BE IT FURTHER RESOLVED, that a grant subcontract with Red Cedar Clinic is authorized to provide methadone treatment at a cost of $80.50/wk and consultation at a cost of $40/session; total costs not to exceed $2,000.

BE IT FURTHER RESOLVED, that a grant subcontract with Victory Clinic is authorized to provide methadone treatment at a cost of $80/wk, suboxone treatment at a cost of $57/wk, vivitrol treatment at a cost of $1,250/treatment, and consultation at a cost of $40/session; total costs not to exceed $2,000.
BE IT FURTHER RESOLVED, that the Controller is directed to make the necessary adjustments to the 2016 and 2017 Circuit Court Family Division budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Crenshaw, Celentino, Tsernoglou, Anthony, Banas, Schafer, Maiville  
**Nays:** None  
**Absent:** None  
**Approved 9/29/2016**

**FINANCE: Yeas:** Bahar-Cook, Tennis, Crenshaw, Anthony, Schafer  
**Nays:** None  
**Absent:** McGrain, Case Naeyaert  
**Approved 10/05/2016**
OCTOBER 10, 2016
AGENDA ITEM NO. 18

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING 2017 AGREEMENTS
FOR JUVENILE JUSTICE COMMUNITY AGENCIES

RESOLUTION # 16 –

WHEREAS, a Juvenile Justice Millage was approved by the voters of Ingham County in November of 2002, then renewed in 2006, 2012, and 2016 for the purpose of funding an increase to Ingham County’s capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles; and

WHEREAS, the Ingham County Board of Commissioners established a Juvenile Justice Community Agency Process, through Resolution #16-342 reserving a pool of Juvenile Justice Millage funds, to seek and fund proposals from qualified vendors to increase the capacity of the county juvenile justice system for the treatment of delinquent and disturbed youth which the County believes to be consistent with the provisions of the millage proposal approved by the voters; and

WHEREAS, the County has received applications for the 2017 Juvenile Justice Community Agency process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period of January 1, 2017 through December 31, 2017, for each Community Agency listed below in accordance with the dollar amounts allocated in the 2017 Budget as stated below, and for the services to Ingham County residents previously approved by the Law & Courts Committee:

- Child and Family Charities – Nexus Program $39,341.00
- Child and Family Charities – Teen Court $26,114.00
- Resolution Services Center of Central Michigan $32,500.00
- Small Talk Children’s Assessment Center $10,011.45

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Celentino, Tsernoglou, Anthony, Banas, Schafer, Maiville
Nays: None Absent: None Approved 9/29/2016

FINANCE: Yeas: Bahar-Cook, Tennis, Crenshaw, Anthony, Schafer
Nays: None Absent: McGrain, Case Naeyaert Approved 10/05/2016