AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. TIME FOR MEDITATION

V. APPROVAL OF THE MINUTES FROM OCTOBER 10, 2016

VI. ADDITIONS TO THE AGENDA

VII. PUBLIC HEARING FOR THE 2017 INGHAM COUNTY BUDGET

VIII. RECOMMENDATION FROM FOIA APPEALS COMMITTEE REGARDING LANSING STATE JOURNAL’S APPEAL OF DECISION TO DELAY RELEASE OF DOCUMENTS IN FREEDOM OF INFORMATION ACT REQUEST TO THE INGHAM COUNTY SHERIFF’S OFFICE (REFERENCE NO. W001497-080216)

IX. PETITIONS AND COMMUNICATIONS

1. A LETTER FROM JOHN CZARNECKI THANKING THE COMMISSIONERS FOR THE PRIVILEGE OF SERVING ON THE INGHAM COUNTY PARKS COMMISSION

X. LIMITED PUBLIC COMMENT

XI. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

XII. CONSIDERATION OF CONSENT AGENDA

XIII. COMMITTEE REPORTS AND RESOLUTIONS

2. COUNTY SERVICES COMMITTEE – RESOLUTION MAKING APPOINTMENTS TO THE HISTORICAL COMMISSION

3. COUNTY SERVICES COMMITTEE – RESOLUTION AUTHORIZING DEER HUNTING AT PROPERTY LOCATED WITHIN THE INGHAM COUNTY FARM, 3860 DOBIE ROAD, OKEMOS

4. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT
5. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING GENERIC SERVICE CREDIT PURCHASE FOR COUNTY EMPLOYEE: JOHN JASON WAUGH

6. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE CONTRACT FOR COURTVIEW SERVER UPGRADE

7. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE RENEWAL OF PACC/PAAM LICENSING AND SUPPORT

8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING A SUB-RECIPIENT AGREEMENT WITH MICHIGAN STATE UNIVERSITY FOR MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY GRANT FUNDED USE OF DE-VULCANIZED RUBBER MODIFIED CHIP-SEALING MIXTURE ON COUNTY ROADS LOCATIONS TO BE DETERMINED FOR THE INGHAM COUNTY ROAD DEPARTMENT

9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION RECOMMENDING ACCEPTANCE OF A $3,800 MONETARY GIFT FROM THE POTTER PARK ZOO DOCENT ASSOCIATION FOR A NEW BARRED OWL ENCLOSURE

10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE DISPOSAL OF COUNTY-OWNED SURPLUS PROPERTY

11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO WAIVE THE PUBLIC ACT 152 HEALTH CARE REQUIREMENTS FOR 2017

12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO TRANSFER ADDITIONAL FUNDING TO THE MUNICIPAL EMPLOYEES RETIREMENT SYSTEM (MERS) FOR THE JUDGE AND LIBRARY DIVISIONS

13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE A DEBT FINANCING POLICY

14. FINANCE COMMITTEE – RESOLUTION TO EXTEND A POLICY ON COST INCREASES FOR SERVICE RELATED CONTRACTS IN INGHAM COUNTY

15. FINANCE COMMITTEE – INGHAM COUNTY 2017 GENERAL APPROPRIATIONS RESOLUTION

16. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE AGREEMENT FOR BEHAVIORAL HEALTH SERVICES BETWEEN THE INGHAM COUNTY HEALTH DEPARTMENT AND THE COMMUNITY MENTAL HEALTH AUTHORITY OF CLINTON, EATON AND INGHAM COUNTIES

17. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A FY 2017 SUBCONTRACT WITH REFUGEE DEVELOPMENT CENTER
18. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ENTER INTO A MICHIGAN AGRICULTURE ENVIRONMENTAL ASSURANCE PROGRAM (MAEAP) **CLEAN SWEEP PROGRAM** AGREEMENT WITH THE MICHIGAN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT (MDARD)

19. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT CHILD AND ADOLESCENT **HEALTH CENTER PROGRAM FUNDING** FROM THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES THROUGH THE MICHIGAN PRIMARY CARE ASSOCIATION

20. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT BETWEEN THE INGHAM COUNTY HEALTH DEPARTMENT AND THE EDWARD W. SPARROW HOSPITAL ASSOCIATION FOR PHYSICIAN AND MEDICAL DIRECTION SERVICES FOR **WOMEN’S HEALTH**


22. LAW AND COURTS COMMITTEE – RESOLUTION TO ENTER INTO A CONTRACT WITH THE STATE OF MICHIGAN, MAKING INGHAM COUNTY THE **FIDUCIARY AGENT** FOR MICHIGAN HOMELAND SECURITY REGION 1 AND ACCEPT THE FY2016 HOMELAND SECURITY GRANT PROGRAM FUNDS

23. LAW AND COURTS AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A GRANT AWARD FROM THE MICHIGAN SUPREME COURT’S **STATE COURT ADMINISTRATIVE OFFICE - MICHIGAN DRUG COURT GRANT PROGRAM (SCAO-MDCGP)** AND ENTER INTO SUBCONTRACTS

24. LAW AND COURTS AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A GRANT AWARD FROM THE MICHIGAN SUPREME COURT **STATE COURT ADMINISTRATIVE OFFICE - MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM (SCAO-MMHCGP)**, CONTINUE A PROBATION OFFICER POSITION, AND ENTER INTO SUBCONTRACTS

25. LAW AND COURTS AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING PURCHASING **SCHEDULING SOFTWARE/SERVICES** FOR THE 911 CENTER

26. LAW AND COURTS AND FINANCE COMMITTEES – RESOLUTION TO ESTABLISH ADDITIONAL SPECIAL PART TIME ON CALL 911 CENTRAL DISPATCH CENTER **BACKGROUND INVESTIGATOR** POSITIONS
27. LAW AND COURTS AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING A CONTRACT WITH VAN BELKUM TO UPGRADE THE NICE 911 RECORDER SYSTEM FOR THE INGHAM COUNTY 911 CENTER

28. LAW AND COURTS AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING A CONTRACT WITH AT&T FOR TELEPHONE SERVICES FOR THE INGHAM COUNTY 9-1-1 CENTER

29. LAW AND COURTS, HUMAN SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO ENTER INTO AN AGREEMENT WITH THE MICHIGAN STATE UNIVERSITY SCHOOL OF PSYCHIATRY TO PROVIDE PSYCHIATRIC SERVICES FOR INMATES AT THE INGHAM COUNTY JAIL

XIV. SPECIAL ORDERS OF THE DAY

XV. PUBLIC COMMENT

XVI. COMMISSIONER ANNOUNCEMENTS

XVII. CONSIDERATION AND ALLOWANCE OF CLAIMS

XVIII. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org
CALL TO ORDER

Chairperson Hope called the October 10, 2016 Statutory Meeting of the Ingham County Board of Commissioners to order at 6:31 p.m.

Members Present at Roll Call: Anthony, Bahar-Cook, Banas, Celentino, Crenshaw, Hope, Koenig, Maiville, McGrain, Nolan, Schafer, Tennis, and Tsernoglou

Members Absent: Case-Naeyaert

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Hope asked Sandy Gower, Economic Development Coordinator for Ingham County, to lead the Board in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Hope asked those present to remain standing for a moment of silence or meditation.

APPROVAL OF THE MINUTES

Commissioner McGrain moved to approve the minutes of the September 27, 2016 meeting. Commissioner Maiville seconded the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioner Case-Naeyaert.

ADDITIONS TO THE AGENDA

Chairperson Hope stated that without objection the attachment for Agenda Item No. 3 would be added.

PUBLIC HEARING FOR COMMUNITY DEVELOPMENT BLOCK GRANT MSC 213045-EDJT ORCHID ORTHOPEDIC SOLUTIONS LLC JOB TRAINING PROJECT

Sandy Gower, Economic Development Coordinator for Ingham County, addressed the Board regarding the public hearing.

Commissioner Banas asked about the twenty new jobs that were created.

Ms. Gower stated that they were mostly production jobs at an hourly rate well above minimum wage.

PETITIONS AND COMMUNICATIONS
Ingham County Health Department 2015 Annual Health Report. Accepted and placed on file.

**LIMITED PUBLIC COMMENT**

None.

**CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR**

None.

**CONSIDERATION OF CONSENT AGENDA**

Commissioner Maiville moved to adopt a consent agenda consisting of all action items except Agenda Item No. 7. Commissioner Schafer seconded the motion.

The motion carried unanimously. Absent: Commissioner Case-Naeyaert.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioner Case-Naeyaert.

Items voted on separately are so noted in the minutes.
ADOPTED - OCTOBER 10, 2016
AGENDA ITEM NO. 2

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOGNIZING
OCTOBER AS MICHIGAN COLLEGE MONTH
IN INGHAM COUNTY

RESOLUTION # 16 - 415

WHEREAS, Michigan College Month is a statewide initiative with the goal to provide every graduating high school senior the opportunity to apply to college and complete the FAFSA financial aid process; and

WHEREAS, special focus is placed on assisting the student who would be the first in their families to attend college and the student who may not have otherwise seriously considered applying to college; and

WHEREAS, Michigan College Month can open the door for students by encouraging them to take a significant step toward college in their senior year; and

WHEREAS, hundreds of schools across Michigan participate in this great event including the following Ingham County schools: Capital Area Career Center, Dansville High School, East Lansing High School, Lansing Eastern High School, Lansing Everett High School, Holt High School, Lansing J.W. Sexton High School, Mason High School, Stockbridge High School, The Early College, Waverly High School, and Webberville High School.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognizes the month of October as College Month and encourages all of Ingham County to support the participating schools and students in this initiative.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Hope
   Nays: None     Absent: Tsernoglou, Maiville     Approved 10/04/2016

Adopted as part of a consent agenda.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 16 – 416

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated September 20, 2016 as submitted.

COUNTY SERVICES: Yea: Nolan, Koenig, Celentino, Bahar-Cook, Hope
Nays: None  Absent: Tsernoglou, Maiville  Approved 10/04/2016

Adopted as part of a consent agenda.
### LIST OF CURRENT PERMITS ISSUED

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<th>R/W PERMIT#</th>
<th>R/W /CONTRACTOR</th>
<th>R/W WORK</th>
<th>R/W LOCATION</th>
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<td>JOHN &amp; LISA FLETCHER</td>
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<td>22</td>
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<td>CULVERT</td>
<td>DENNIE RD &amp; RISCH RD</td>
<td>LEROY</td>
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AGENDA ITEM NO. 4

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

AMENDING RESOLUTION #16-324 AUTHORIZING A CONTRACT WITH MYERS PLUMBING & HEATING, INC. TO REPLACE THE TWO YOUTH CENTER BOILERS

RESOLUTION # 16 – 417

WHEREAS, Resolution #16-324 authorized a contract with Myers Plumbing & Heating, Inc. to replace the two Youth Center boilers; and

WHEREAS, a cost error was made when submitting the pricing for this project; the costs were inadvertently switched on the bid form; and

WHEREAS, the correct bid amount is $95,370.00; and

WHEREAS, Myers Plumbing and Heating, Inc. remains the lowest responsive and responsible bid; and

WHEREAS, a $9,000.00 contingency is being requested for any unforeseen circumstances that may arise; and

WHEREAS, the Facilities Department would like to request a line item transfer of $10,000.00 from the Maintenance Improvement Fund into the approved CIP line item # 245-66299-976000-5FC05; and

WHEREAS, following the requested transfer, funds for this project will be available within Line Item #245-66299-976000-5FC05 which will then have a balance of $105,100.00.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes amending Resolution #16-324 authorizing a contract with Myers Plumbing & Heating, Inc., 16825 Industrial Parkway, Lansing, Michigan 48906, to replace the two Youth Center Boilers for a total cost of $104,370.00 which includes the corrected bid amount as well as a $9,000.00 contingency for any unseen circumstances that may arise.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Hope
                  Nays: None  Absent: Tsernoglou, Maiville  Approved 10/04/2016

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FINANCE:  Yeas:  Bahar-Cook, Tennis, Crenshaw, Anthony, Schafer
   Nays:  None   Absent:  McGrain, Case Naeyaert   Approved  10/05/2016

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT A POLICY ON EMPLOYEE PURCHASE OF A RELEASED DEFERRED OBLIGATION

RESOLUTION # 16 – 418

WHEREAS, Ingham County is a participating municipality in the Michigan Municipal Employees’ Retirement System (MERS); and

WHEREAS, the MERS Plan Document makes it permissible for an employee to request a former municipality to release the “Deferred Obligation” of their pension benefit and the current municipality to accept the “Deferred Obligation”; and

WHEREAS, Ingham County employees in MERS Divisions having a MERS “F” benefit program may not use the service credit to reach the minimum years of credited service for “F” benefits; and

WHEREAS, MERS will inform employees of the eligibility requirements and MERS will provide the actuarial determined total cost to those employees interested in transferring and purchasing the Deferred Obligation from another participating municipality, and the employee shall forward a copy to the Human Resources’ Office; and

WHEREAS, the Ingham County Board of Commissioners acknowledges there will be a cost involved, as determined by MERS, which must be totally borne by the employee requesting the transfer and purchase of the Deferred Obligation; and

WHEREAS, upon approval of the employee’s request for acceptance of the Deferred Obligation by the Ingham County Board of Commissioners, the employee is responsible for securing the release of the Deferred Obligation from the other MERS participating municipality.

THEREFORE BE IT RESOLVED, that pursuant to the MERS Plan Document, the Ingham County Board of Commissioners approves the transfer and employee purchase of a Released Deferred Obligation.

BE IT FURTHER RESOLVED, that the Human Resources Director send a copy of this resolution to MERS.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Hope
    Nays: None      Absent: Tsernoglou, Maiville    Approved 10/04/2016

FINANCE: Yeas: Bahar-Cook, Tennis, Crenshaw, Anthony, Schafer
    Nays: None      Absent: McGrain, Case Naeyaert    Approved 10/05/2016

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING PURCHASE OF A RELEASED DEFERRED OBLIGATION FOR COUNTY EMPLOYEE: JILL RHODE

RESOLUTION # 16 – 419

WHEREAS, Ingham County is a participating municipality in the Michigan Municipal Employees’ Retirement System (MERS); and

WHEREAS, upon approval by the Ingham County Board of Commissioners of the Resolution to Adopt a Policy on Employee Purchase of a Released Deferred Obligation; and

WHEREAS, the Resolution provides that the cost for the transfer and purchase of the Released Deferred Obligation must be totally borne by the employee; and

WHEREAS, the Released Deferred Obligation may not be used to reach the minimum years of credited service for Ingham County division “F” benefits; and

WHEREAS, Jill Rhode has completed the MERS application and received the cost estimate to purchase the Deferred Obligation under the County’s plan; and

WHEREAS, Ms. Rhode contacted the City of Midland and requested the Released Deferred Obligation upon approval of this resolution by the Ingham County Board of Commissioners and by the employee’s payment to MERS.

THEREFORE BE IT RESOLVED, upon approval by the Ingham County Board of Commissioners of the Resolution to Adopt a Policy on Employee Purchase of a Released Deferred Obligation and Ms. Rhode’s payment to MERS, the Board of Commissioners approves her request and accepts the Released Deferred Obligation.

BE IT FURTHER RESOLVED, that the Chair of the Board is authorized on behalf of the County to sign and execute all MERS documents to effectuate and finalize this transaction, subject to approval as to form, by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Hope  
Nays: None  Absent: Tsernoglou, Maiville  Approved 10/04/2016

FINANCE: Yeas: Bahar-Cook, Tennis, Crenshaw, Anthony, Schafer  
Nays: None  Absent: McGrain, Case Naeyaert  Approved 10/05/2016

Adopted as part of a consent agenda.
Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE 2016 APPORTIONMENT REPORT

RESOLUTION # 16 – 420

WHEREAS, State Law requires that the Board of Commissioners approve on or before October 31st of each year the annual Apportionment Report stating millages to be apportioned and spread on taxable valuations of real and personal property within the county.

THEREFORE BE IT RESOLVED, that the attached statement of taxable valuations and millages apportioned to the various units in Ingham County for the year 2016 is hereby approved.

FINANCE:  Yeas:  Bahar-Cook, Crenshaw, Anthony, Schafer
           Nays: None       Absent: Tennis, McGrain, Case Naeyaert  Approved 10/05/2016

Commissioner Bahar-Cook moved to adopt the resolution. Commissioner Crenshaw seconded the motion.

The motion carried unanimously by roll call vote. Absent: Commissioner Case-Naeyaert.
## OCTOBER 10, 2016 STATUTORY MEETING

**INGHAM COUNTY APPORTIONMENT REPORT**

STATEMENT SHOWING TAXABLE VALUATIONS AND MILLS APPORTIONED

BY THE BOARD OF COMMISSIONERS FOR THE YEAR 2016

This report is used under the authority of P.A. 282 of 1905. Filing of this report is mandatory. Failure to complete and file this report may result in a penalty of $100.

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<th>Taxing Authorities</th>
<th>2016 Real and Personal Taxable Value</th>
<th>Separate or Allocated</th>
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Page 1 of 3

continued on page 2
## OCTOBER 10, 2016 STATUTORY MEETING

**INGHAM COUNTY APPORTIONMENT REPORT**

**STATEMENT SHOWING TAXABLE VALUATIONS AND MILLS APPORTIONED**

**BY THE BOARD OF COMMISSIONERS FOR THE YEAR 2016**

### Certifications

**CERTIFICATION**

I hereby certify that this report is a true statement of the taxable valuations of each assessing district and of all ad valorem millages apportioned by the County Board of Commissioners of the County of Ingham for the year 2016.

**Douglas A. Stover, Ingham County Equalization Director**

### Notarization

**NOTARIZATION**

**Rebecca Bennett** Notary Public

State of Michigan)

County of Ingham)

Subscribed before me this 4th day of October 2016

My Commission Expires: 11-24-2019

---

<table>
<thead>
<tr>
<th>Taxing Authorities</th>
<th>2016 Real &amp; Personal Taxable Value</th>
<th>2016 Total Tax Rates</th>
<th>2016 DOLLARS OF AD VALOREM TAXES LEVIED</th>
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### Village Rates:

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<th>2016 Real &amp; Personal Taxable Value</th>
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It is important that all city ad valorem taxes be entered on this sheet. County Board of Commissioners do not certify City or Village tax rates. These rates are for information purposes only. List all school districts on page 4.
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<th>Taxing Authorities</th>
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continued on page 4
OCTOBER 10, 2016 STATUTORY MEETING

STATEMENT SHOWING TAXABLE VALUATIONS AND MILLS APPORTIONED BY THE COUNTY BOARD OF COMMISSIONERS OF THE COUNTY OF INGHAM FOR THE YEAR 2015

This report is issued under the authority of P.A. 282 1905. Filing of this report is mandatory. Failure to complete and file this report may result in a penalty of $100.

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<th>All Property</th>
<th>Non-Homestead</th>
<th>Comm. Personal</th>
<th>School District Where Located Separately</th>
<th>Taxable Value for Each Township/City</th>
<th>Extra Voted</th>
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## OCTOBER 10, 2016 STATUTORY MEETING

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ADOPTED - OCTOBER 10, 2016
AGENDA ITEM NO. 8

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS TO HIRE A TEMPORARY ASSISTANT PROSECUTING ATTORNEY

RESOLUTION # 16 – 421

WHEREAS, Interim Prosecuting Attorney Gretchen Whitmer has requested the Michigan State Police conduct an audit of the Ingham County Sheriff’s Office evidence room; and

WHEREAS, due to the time sensitive nature of the pending criminal cases and the recent notification to the Ingham County Prosecuting Attorney’s Office of a sewage leak that occurred in 2012 at the Ingham County Sheriff’s Office, resulting in the destruction and disposal of evidence, it is necessary to hire an a temporary Assistant Prosecuting Attorney; and

WHEREAS, the Assistant Prosecuting Attorney will work with the Michigan State Police to review records to determine what, if any, action needs to be taken on specific cases.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a transfer of up to $20,000 from the 2016 Contingency Fund to the Prosecutor’s temporary salaries account to hire a retired Assistant Prosecuting Attorney, on a temporary basis, to work with the Michigan State Police as they conduct an audit of the Ingham County Sheriff’s Office evidence room.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary adjustments.

FINANCE: Yea: Bahar-Cook, Tennis, Crenshaw, Anthony, Schafer
Nays: None Absent: McGrain, Case Naeyaert Approved 10/05/2016

Adopted as part of a consent agenda.
Introducing by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO INCREASE IMMUNIZATION NURSE POSITION #601089 TO 1 FTE
USING .5 FTE FROM VACANT IMMUNIZATION NURSE POSITION #601086

RESOLUTION # 16 – 422

WHEREAS, the Ingham County Health Department (ICHD) is proposing to increase an Immunization Nurse position (#601089) from .5 FTE to 1.0 FTE; and

WHEREAS, funding for this increase will come from a vacant .75 FTE Immunizations Nurse position (#601086); and

WHEREAS, ICHD is proposing that .5 FTE of #601086 be added to position #601089; and

WHEREAS, the increase of #601089 to 1.0 FTE will provide more continuity to the office, improve patient flow and dissemination of information, and result in a savings as the remaining .25 FTE of #601086 will remain vacant; and

WHEREAS, the Michigan Nurses Association has reviewed this adjustment; and

WHEREAS, the Health Officer recommends authorization to increase Position #601089 from .5 FTE to 1.0 FTE using .5 FTE from vacant Position #601086, effective upon approval of the resolution.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an increase of Position #601089 from .5 FTE to 1.0 FTE using .5 FTE from vacant Position #601086, effective immediately.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary adjustments to the budget and the position allocation list consistent with this resolution.

HUMAN SERVICES:  Yeas:  McGrain, Banas, Koenig, Nolan, Hope
    Nays:  None  Absent:  Tennis, Case Naeyaert  Approved 10/03/2016

COUNTY SERVICES:  Yeas:  Nolan, Koenig, Celentino, Bahar-Cook, Hope
    Nays:  None  Absent:  Tsernoglou, Maiville  Approved 10/04/2016

FINANCE:  Yeas:  Bahar-Cook, Tennis, Crenshaw, Anthony, Schafer
    Nays:  None  Absent:  McGrain, Case Naeyaert  Approved 10/05/2016

Adopted as part of a consent agenda.
Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AGREEMENTS WITH MID-STATE HEALTH NETWORK AND MICHIGAN DEPARTMENT OF HEALTH & HUMAN SERVICES, INCREASE TOBACCO REDUCTION SPECIALIST POSITION #601030 TO 1.0 FTE, AND ESTABLISH A .5 FTE COMMUNITY HEALTH WORKER POSITION

RESOLUTION # 16 – 423

WHEREAS, the Ingham County Health Department (ICHD) has received an award from the Mid-State Health Network (MSHN) for $60,000 and two funding awards from Michigan Department of Health and Human Services’ (MDHHS) which are included in the Comprehensive Agreement, one for the Tobacco Reduction in People Living with HIV/AIDS Project for $57,386 and one for the Tobacco Control Program for $30,000; and

WHEREAS, ICHD is proposing to use this funding, along with a projected $15,000 in revenue from tobacco cessation billing, to increase the Tobacco Reduction Specialist Position #601030 to 1.0 FTE; and

WHEREAS, Position #601030 was reduced from 1.0 FTE to .5 FTE in FY 2017 prior to receiving these new funding sources; and

WHEREAS, the award from MSHN will also support establishing a .5 FTE Community Health Worker (CHW) position to facilitate agreed upon activities which will remain in effect for the duration of the MSHN grant; and

WHEREAS, the Health Officer recommends approval of an agreement with MSHN in an amount up to $60,000 for the period of October 1, 2016 through September 30, 2017; the MDHHS grant funding will be included under the Comprehensive Agreement; and

WHEREAS, the Health Officer also recommends increasing Tobacco Reduction Specialist Position #601030 to 1.0 FTE and establish a 0.5 FTE CHW position for the duration of the funding.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with MSHN in an amount up to $60,000 for the period of October 1, 2016 through September 30, 2017.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes increasing Tobacco Reduction Specialist Position #601030 to 1.0 FTE and establish a 0.5 FTE CHW position for the duration of the funding.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary adjustments to the budget and the position allocation list consistent with this resolution.
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: McGrain, Banas, Koenig, Nolan, Hope  
Nays: None  Absent: Tennis, Case Naeyaert  Approved 10/03/2016

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Hope  
Nays: None  Absent: Tsernoglou, Maiville  Approved 10/04/2016

FINANCE: Yeas: Bahar-Cook, Tennis, Crenshaw, Anthony, Schafer  
Nays: None  Absent: McGrain, Case Naeyaert  Approved 10/05/2016

Adopted as part of a consent agenda.
INTRODUCED BY THE HUMAN SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A 2016-2017 AMERICORPS STATE GRANT

RESOLUTION # 16 – 424

WHEREAS, the Power of We Consortium (PWC) will soon complete a successful first-year of a three year grant cycle of the AmeriCorps State Program, funded by the Michigan Department of Human Services (MDHHS), on behalf of the Michigan Community Service Commission (MCSC) as part of a three year funding cycle, and authorized by Resolution #15-321; and

WHEREAS, as a condition of this grant, Ingham County Health Department (ICHD) must, at a minimum, enter into agreements with each AmeriCorps host site and with each AmeriCorps member; and

WHEREAS, a total of 12.65 FTE AmeriCorps members will be placed in host sites selected through an RFP process; and

WHEREAS, this new AmeriCorps Program grant of $164,762 is for the 2016-2017 fiscal year; and

WHEREAS, this grant and the new funding is included in the ICHD 2016-2017 budget; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners accept the AmeriCorps grant award.

THEREFORE BE IT RESOLVED, the Board of Commissioners accepts this new AmeriCorps Program grant of $164,762 for the 2016-2017 fiscal year.

BE IT FURTHER RESOLVED, of this $164,762 MCSC will withhold $1,715 as an administrative fee, the net grant to ICHD will be $163,047.

BE IT FURTHER RESOLVED, this is the second program year of a three year funding cycle, with competitive funding for the 2016-2017 program year; a total of 12.65 FTE AmeriCorps members will be placed in host sites selected through an RFP process.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: McGrain, Banas, Koenig, Nolan, Hope
Nays: None Absent: Tennis, Case Naeyaert Approved 10/03/2016
FINANCE: Yeas: Bahar-Cook, Tennis, Crenshaw, Anthony, Schafer
Nays: None     Absent: McGrain, Case Naeyaert     Approved 10/05/2016

Adopted as part of a consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE FOURTH YEAR OF THE AMERICORPS VISTA GRANT CYCLE FOR 2016-2017

RESOLUTION # 16 – 425

WHEREAS, Ingham County Health Department (ICHD) on behalf of the Power of We Consortium (PWC) was the recurring recipient of grant funds in support of the AmeriCorps* VISTA Project from 2006-2010, and annual renewal of such funding was accepted by resolution (#06-333, #07-307, #08-321, #09-159, #10-055, #10-396); and

WHEREAS, the Corporation for National and Community Services (CNCS) provided a new funding cycle which the first year of such funding was accepted by resolution #13-380; and the second year funding was accepted by #14-388; and the third year funding was accepted by #15-352; and

WHEREAS, CNCS has provided Ingham County a fourth year of the funding cycle for 2016-2017 providing funding with up to sixteen (16) AmeriCorps*VISTA members to perform national service to strengthen and supplement efforts to eliminate poverty and poverty-related human, social and environmental problems; and

WHEREAS, out of a total of 16 FTE AmeriCorps*VISTA members, 15 FTE will be placed in host sites selected through an RFP process and 1 FTE AmeriCorps*VISTA Leader will be placed with the Power of We Consortium; and

WHEREAS, separate from the $135,225 program expenses, CNCS will pay the following member personnel expenses directly to the members out of additional Federal dollars: Living Allowances of $122,699, Education and End of Service Awards $78,300, and Health Insurance $48,600 for a total of $249,599; and

WHEREAS, the funding for this is agreement is included in the ICHD 2016-2017 budget; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners accept the AmeriCorps grant award.

THEREFORE BE IT RESOLVED, that the Board of Commissioners accepts the fourth year of the funding cycle for the AmeriCorps*VISTA program with the 2016-2017 year in the amount of $135,225 made up of $15,000 CNCS funds and $120,225 local resources, and authorizes a grant agreement with the CNCS for the time period of September 18, 2016 through September 16, 2017.

BE IT FURTHER RESOLVED, that a non-federal match of $120,225 is authorized and obtained through the following:
- up to $5,602.85 from each of fifteen external AmeriCorps*VISTA host sites totaling ($84,043) as selected through a Request for Proposal process
- up to $14,000 from VISTA Deferred Revenue Funds
- $22,182 in Ingham County Funds

BE IT FURTHER RESOLVED, that separate from the $135,225 program expenses, CNCS will pay the following member personnel expenses directly to the members out of additional Federal dollars: Living Allowances of $122,699, Education and End of Service Awards $78,300, and Health Insurance $56,700 for a total of $249,599.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: McGrain, Banas, Koenig, Nolan, Hope
Nays: None    Absent: Tennis, Case Naeyaert  Approved 10/03/2016

FINANCE: Yeas: Bahar-Cook, Tennis, Crenshaw, Anthony, Schafer
Nays: None    Absent: McGrain, Case Naeyaert  Approved 10/05/2016

Adopted as part of a consent agenda.
AGENDA ITEM NO. 13

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SOUTHEASTERN MICHIGAN HEALTH ASSOCIATION

RESOLUTION # 16 – 426

WHEREAS, the Children’s Special Health Care Services (CSHCS) division at the Ingham County Health Department (ICHD) provides coordinated care for children with special needs; and

WHEREAS, CSHCS assists these individuals and their families through the appropriate use of the CSHCS system of care, so that children are able to demonstrate improved health outcomes and an enhanced quality of life; and

WHEREAS, CSHCS has been awarded a $10,000 grant by Southeastern Michigan Health Association (SEMHA) to support outreach efforts and to facilitate parent input and feedback, as well as family involvement with the CSHCS LHD policy and procedure process; and

WHEREAS, ICHD will use this grant to fund a temporary position with an area parent currently enrolled in the CSHCS system; and

WHEREAS, this position will work collaboratively with ICHD-CSHCS staff to develop and implement outreach strategies that focus on engaging other families who have children with special health care needs; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with SEMHA in an amount up to $10,000 for the period of October 1, 2016 through September 30, 2017.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with SEMHA in an amount up to $10,000 for the period of October 1, 2016 through September 30, 2017.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas: McGrain, Banas, Koenig, Nolan, Hope
          Nay: None  Absent: Tennis, Case Naeyaert  Approved 10/03/2016

FINANCE:  Yeas: Bahar-Cook, Tennis, Crenshaw, Anthony, Schafer
          Nay: None  Absent: McGrain, Case Naeyaert  Approved 10/05/2016
Adopted as part of a consent agenda.
INTRODUCED BY THE HUMAN SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH ENROLL MICHIGAN TO SERVE AS A LOCAL COMMUNITY NAVIGATOR FOR INGHAM COUNTY AND SURROUNDING COMMUNITIES

RESOLUTION # 16 – 427

WHEREAS, Enroll Michigan (EM), previously known as Consumers for Healthcare (MCH), has been selected by the federal government to be a Navigator assisting the uninsured in making their enrollment decisions; and

WHEREAS, EM will be Michigan’s only statewide Navigator program, engaging more than 120 partner agencies in the important work of reaching out to and assisting hard-to-reach populations everywhere; and

WHEREAS, EM would like to contract with the Ingham County Health Department (ICHD) for a fourth year (previously contracted as MCH) to serve as an initial point of contact and support for the Ingham County area as a Local Community Navigator (LCO) organization; and

WHEREAS, Resolution #15-414 authorized a new agreement for navigation services in FY 2016; and

WHEREAS, EM will provide up to $25,000 in compensation to ICHD to support Registration and Enrollment (R&E) staff members to provide outreach, education, and enrollment both through the Marketplace and the Healthy Michigan program; and

WHEREAS, R&E staff are certified as Navigators and available to assist local consumers in understanding their enrollment options; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with EM in an amount up to $25,000 for ICHD to serve as an LCO for the period of October 1, 2016 through September 30, 2017.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with EM in an amount up to $25,000 for ICHD to serve as an LCO for the period of October 1, 2016 through September 30, 2017.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  McGrain, Banas, Koenig, Nolan, Hope
OCTOBER 10, 2016 STATUTORY MEETING

Nays: None  Absent: Tennis, Case Naeyaert  Approved 10/03/2016

FINANCE: Yeas: Bahar-Cook, Tennis, Crenshaw, Anthony, Schafer
Nays: None  Absent: McGrain, Case Naeyaert  Approved 10/05/2016

Adopted as part of a consent agenda.
ADOPTED - OCTOBER 10, 2016
AGENDA ITEM NO. 15

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE FY 2017 SWIFT AND SURE SANCTIONS PROBATION PROGRAM GRANT, CONTINUE THE GRANT FUNDED THREE-QUARTER TIME SSSPP CASE MANAGEMENT COORDINATOR POSITION, AND ENTER INTO SUBCONTRACTS

RESOLUTION # 16 - 428

WHEREAS, the 30th Circuit Court has been approved to receive grant funds of $210,000 from the Swift and Sure Sanctions Probation Program (SSSPP) Grant administered by the State Court Administrative Office for the fiscal year of October 1, 2016 through September 30, 2017; and

WHEREAS, $62,609 of the grant award is for the grant funded salary and fringe benefits of a three-quarter time SSSPP Case Management Coordinator position; and

WHEREAS, the primary goal of the SSSPP is to increase compliance with probation terms by imposing certain, swift and consistent sanctions for probation violations which is consistent with Ingham County’s long term objective of providing appropriate sanctions for adult offenders; and

WHEREAS, continuing the SSSPP Case Management Coordinator position initially referenced in Resolution 13-390 will assist the Circuit Court in achieving the goals and objectives stated above; and

WHEREAS, the 2017 SCAO Swift and Sure Sanctions Probation Program Grant provides for grant implementation services and participant treatment and services as follows: representation by a defense attorney (not to exceed $8,580); substance abuse evaluations to be provided by Wellness, Inx. (not to exceed $1,250); day reporting services to be provided by NorthWest Initiative – ARRO not to exceed ($16,200); drug treatment, mental health treatment, anger management and domestic violence counseling services and other services to be provided by Community Programs, Inc., Pine Rest Christian Mental Health Services, Kalamazoo Probation Enhancement Program, Inc., National Council on Alcoholism, Cristo-Rey, CEI-CMH House of Commons, Freedom Through Counseling, Cristo-Rey, and RISE Recovery Community (not to exceed $15,765), drug testing services to be provided by A.D.A.M. (not to exceed $48,720); and electronic monitoring services to be provided by Sentinel (not to exceed $17,728); and

WHEREAS, the subcontractors who will provide grant implementation services and participant treatment and services for the 2017 SCAO Swift and Sure Sanctions Probation Program Grant are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts an amount of $210,000 awarded by the SCAO for the Swift and Sure Sanctions Probation Program Grant which begins on October 1, 2016 and ends on September 30, 2017; authorizes continuation of the grant-funded three-quarter time SSSPP Case Management Coordinator; and authorizes entering into subcontracts for the 2017 SCAO Swift and Sure Sanctions Probation Program Grant from October 1, 2016 – September 30, 2017 with General Trial
Division C-Level Court Appointed Counsel not to exceed $8,580; with Wellness, Inx. not to exceed $1,250; with NorthWest Initiative – ARRO not to exceed $16,200; with Community Programs, Inc., Pine Rest Christian Mental Health Services, Kalamazoo Probation Enhancement Program, Inc., National Council on Alcoholism, Cristo-Rey, CEI-CMH House of Commons, Freedom Through Counseling, Cristo-Rey, and RISE Recovery Community not to collectively exceed $15,765; with A.D.A.M. not to exceed $48,720; and with Sentinel not to exceed $17,728.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2016 and 2017 budget and position allocation lists consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

**LAW & COURTS:**  **Yeas:**  Crenshaw, Celentino, Tsernoglou, Anthony, Banas, Schafer, Maiville  
**Nays:**  None  
**Absent:**  None  
**Approved 9/29/2016**

**FINANCE:**  **Yeas:**  Bahar-Cook, Tennis, Crenshaw, Anthony, Schafer  
**Nays:**  None  
**Absent:**  McGrain, Case Naeyaert  
**Approved 10/05/2016**

Adopted as part of a consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE FY 2017 MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM OPERATIONAL GRANT, CONTINUE THE GRANT FUNDED THREE-QUARTER TIME ICEA COURT PROFESSIONAL 5 MENTAL HEALTH COURT – COURT SERVICES COORDINATOR POSITION, AND ENTER INTO SUBCONTRACTS

RESOLUTION # 16 – 429

WHEREAS, the 30th Circuit Court has been approved to receive grant funds of $200,000 from the Michigan Mental Health Court Operational Grant administered by the State Court Administrative Office for the fiscal year of October 1, 2016 through September 30, 2017; and

WHEREAS, the goals of the Michigan Mental Health Court Operational Grant are to enhance community safety by responding to individuals who have committed non-violent felonies with supportive treatment and intensive supervision; to minimize recidivism; and to assist participants in achieving a positive legal outcome and maintaining a healthy lifestyle which are consistent with Ingham County’s long term objective of providing appropriate sanctions for adult offenders; and

WHEREAS, $66,971 of the grant award is for the grant funded salary and fringe benefits of a three-quarter time Mental Health Court – Court Services Coordinator (MHC Court Services Coordinator) position, ICEA PRO05; and

WHEREAS, continuing the MHC Court Services Coordinator position initially referenced in Resolution 14-229 will assist the Circuit Court in achieving the goals and objectives stated above; and

WHEREAS, the 2017 SCAO Mental Health Court Operational Grant provides for grant implementation services and participant treatment and services as follows: mental health treatment services to be provided by CMHA/CEI (not to exceed $90,117); and drug testing services to be provided by A.D.A.M.; electronic monitoring services to be provided by Sentinel; representation by a defense attorney; ancillary services to be provided by Northwest Initiative – ARRO; substance abuse assessments to be provided by Wellness, Inx; and transitional housing to be provided by RISE Recovery Community (collectively not to exceed $36,327); and

WHEREAS, the subcontractors who will provide grant implementation services and participant treatment and services for the 2017 SCAO Mental Health Court Operational Grant are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that that Ingham County Board of Commissioners accepts $200,000 awarded by the SCAO for the Mental Health Court Operational Grant which begins on October 1, 2016 and ends on September 30, 2017; authorizes continuation of the grant-funded three-quarter time MHC Court Services Coordinator; and authorizes entering into subcontracts for the 2016 Mental Health Court Operational Grant from October 1, 2015 – September 30, 2016 with CMHA/CEI (not to exceed $90,117); and A.D.A.M.,
Sentinel, General Trial Division court appointed attorneys, Northwest Initiative – ARRO, Wellness, Inx, and RISE Recovery Community (collectively not to exceed $36,327).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2016 - 2017 budget and position allocation lists consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

**LAW & COURTS:** **Yea:** Crenshaw, Celentino, Tsernoglou, Anthony, Banas, Schafer, Maiville  
**Nays:** None  
**Absent:** None  
**Approved 9/29/2016**

**FINANCE:** **Yea:** Bahar-Cook, Tennis, Crenshaw, Anthony, Schafer  
**Nays:** None  
**Absent:** McGrain, Case Naeyaert  
**Approved 10/05/2016**

Adopted as part of a consent agenda.
OCTOBER 10, 2016 STATUTORY MEETING

AGENDA ITEM NO. 17

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ACCEPTANCE OF A MICHIGAN DRUG COURT GRANT FOR THE CONTINUATION OF THE INGHAM COUNTY FAMILY DEPENDENCY TREATMENT COURT

RESOLUTION # 16 – 430

WHEREAS, the Michigan Drug Court Grant program, administered by the State Court Administrative Office, has awarded a continuation grant in the amount of $154,000 to the Ingham County Circuit Court’s Family Dependency Treatment Court (FDTC) for purposes of eliminating barriers to treatment as well as the continued funding of positions and the creation of a new position; and

WHEREAS, the Family Dependency Treatment Court handles cases involving parents of children petitioned to the Court for abuse and or neglect and the parent’s primary issue is substance abuse; and

WHEREAS, the barriers affected with this grant will include supervision, transportation, rewards and incentives, trauma assessment and treatment, emotional regulation, substance testing, cognitive behavioral therapy, relapse prevention intervention, in-patient treatment, risk assessment, psychiatric/pain management consultation and assessment, mentoring/coaching, education and employment, medically assisted treatment needs; and

WHEREAS, the grant award also includes funding a new ¾ time FDTC Coordinator to complete screenings and intake of new participants, implement programs, and coordinate services; and

WHEREAS, the FDTC Coordinator position has been determined by Ingham County’s Human Resource Department to be a ¾ time position with benefits and will be a member of the OPEIU funded for the duration of the grant which ends September 30, 2017; and

WHEREAS, the grant award also includes the continued funding of a Special Part-time Family Dependency Treatment Court Program Assistant for 4 weeks until the Coordinator is hired; and

WHEREAS, the grant also includes the continued funding of 2 Special Part-time Program Assistants to provide supervision, testing, and transportation of participants after traditional work hours and on weekends; and

WHEREAS, the FDTC Program Assistant position has been determined by Ingham County’s Human Resource Department to be a Special Part Time position without benefits at a UAW B pay grade and will be funded for the duration of the grant which ends September 30, 2017; and

WHEREAS, the grant award includes funds under a pilot segment of the grant for utilizing medically assisted treatment in response to opioid addiction; and
WHEREAS, the acceptance of this award is recommended to the Ingham County Board of Commissioners in order to enhance the work of the Family Dependency Treatment Court.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes accepting a grant from the Michigan Drug Court Grant Program to the Ingham County Circuit Court’s Family Dependency Treatment Court for the sum of $154,000, which includes new employment of a ¾ time FDTC Coordinator that would be a part of the OPEIU, with benefits, and continued employment of 2 grant funded Special Part Time positions, at a UAW B pay grade, without benefits, for the time period of October 1, 2016 through September 30, 2017.

BE IT FURTHER RESOLVED, that a grant subcontract with the National Council on Alcoholism (a.k.a. Mid-Michigan Recovery Services) is authorized to provide substance abuse assessments at $115 each, cognitive behavioral therapy at $40/session, Trauma Recovery group at $40/session, Individual sessions at $45/session, and Peer Support Coaches at $13/hour; total costs not to exceed $25,000 for the duration of this grant period; and to provide in-patient treatment services not to exceed a total of $500 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with House Arrest Services is authorized to provide substance abuse monitoring at a cost of $25.00 activation & $9.50/day for SCRAM alcohol tether, $7.00/day for the MEMS3000 in home PBT machine, $5.75/day for the Soberlink portable PBT device, and $5.50/day for the house arrest tether, total costs not to exceed $15,000 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with the Forensic Fluids Laboratories is authorized to provide oral swab substance abuse testing at costs not exceeding $15.00 5-panel tests, $18.00 10-panel tests, $18.00 ETG tests; and $22.00 special request tests (i.e. synthetic marijuana); total costs not to exceed $6,000 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with Dr. Norman Miller, MD, JD, PLLC is authorized to provide psychiatric evaluation, pain management assessment, and case consultation at a cost of $300.00/hour; total costs not to exceed $3,600 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with Michigan State University Psychology Clinic is authorized to provide trauma assessments at a cost of $600/assessment; total costs not to exceed $9,000.

BE IT FURTHER RESOLVED, that a grant subcontract with ADAM (Alcohol Drug Administrative Monitoring, Inc.) is authorized to provide urinalysis testing for alcohol use (EtG testing) at a cost of $25/test; total costs not to exceed $1,250.

BE IT FURTHER RESOLVED, that a grant subcontract with Red Cedar Clinic is authorized to provide methadone treatment at a cost of $80.50/wk and consultation at a cost of $40/session; total costs not to exceed $2,000.

BE IT FURTHER RESOLVED, that a grant subcontract with Victory Clinic is authorized to provide methadone treatment at a cost of $80/wk, suboxone treatment at a cost of $57/wk, vivitrol treatment at a cost of $1,250/treatment, and consultation at a cost of $40/session; total costs not to exceed $2,000.

BE IT FURTHER RESOLVED, that the Controller is directed to make the necessary adjustments to the 2016 and 2017 Circuit Court Family Division budget and Position Allocation List.
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Celentino, Tsernoglou, Anthony, Banas, Schafer, Maiville
    Nays: None    Absent: None    Approved 9/29/2016

FINANCE: Yeas: Bahar-Cook, Tennis, Crenshaw, Anthony, Schafer
    Nays: None    Absent: McGrain, Case Naeyaert    Approved 10/05/2016

Adopted as part of a consent agenda.
ADOPTED - OCTOBER 10, 2016
AGENDA ITEM NO. 18

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING 2017 AGREEMENTS
FOR JUVENILE JUSTICE COMMUNITY AGENCIES

RESOLUTION # 16 – 431

WHEREAS, a Juvenile Justice Millage was approved by the voters of Ingham County in November of 2002, then renewed in 2006, 2012, and 2016 for the purpose of funding an increase to Ingham County’s capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles; and

WHEREAS, the Ingham County Board of Commissioners established a Juvenile Justice Community Agency Process, through Resolution #16-342 reserving a pool of Juvenile Justice Millage funds, to seek and fund proposals from qualified vendors to increase the capacity of the county juvenile justice system for the treatment of delinquent and disturbed youth which the County believes to be consistent with the provisions of the millage proposal approved by the voters; and

WHEREAS, the County has received applications for the 2017 Juvenile Justice Community Agency process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period of January 1, 2017 through December 31, 2017, for each Community Agency listed below in accordance with the dollar amounts allocated in the 2017 Budget as stated below, and for the services to Ingham County residents previously approved by the Law & Courts Committee:

- Child and Family Charities – Nexus Program $39,341.00
- Child and Family Charities – Teen Court $26,114.00
- Resolution Services Center of Central Michigan $32,500.00
- Small Talk Children’s Assessment Center $10,011.45

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yea:  Crenshaw, Celentino, Tsernoglou, Anthony, Banas, Schafer, Maiville
Nays:  None  Absent:  None  Approved 9/29/2016
FINANCE: **Yea**: Bahar-Cook, Tennis, Crenshaw, Anthony, Schafer  
**Nays**: None  
**Absent**: McGrain, Case Naeyaert  
**Approved 10/05/2016**

Adopted as part of a consent agenda.
SPECIAL ORDERS OF THE DAY

Commissioner Crenshaw moved for the following appointment:

Zoe Weinstein to the Youth Commission.

Commissioner Banas seconded the motion.

The motion carried unanimously. Absent: Commissioner Case-Naeyaert.

PUBLIC COMMENT

None.

Commissioner Bahar-Cook departed at 6:39 p.m.

COMMISSIONER ANNOUNCEMENTS

Commissioner McGrain announced that on Wednesday, October 12th, from 3:30 p.m. to 6:30 p.m. the Capital Area Housing Partnership would be having an open house at 307 North Hayford Avenue, Lansing, MI. He further stated that the County utilizes this group for some contracts regarding affordable housing production.

Commissioner Bahar-Cook returned at 6:40 p.m.

Commissioner McGrain announced that Friday, October 14th, 7:30 a.m., the Economic Development Corporation and Ingham County Brownfield Redevelopment Authority would be meeting at the Hilliard Building to discuss several projects.

Commissioner Crenshaw stated that next Tuesday, October 18th, at 3:00 p.m. the Sobriety Court would be hosting their 41st Graduation Ceremony at the Mason City Hall. He further stated that the Ingham Academy Basketball team would be honored at the next Board of Commissioners meeting for being State Runner-up in the Michigan Alternative Athletic Association Basketball Tournament.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Tennis moved to pay the claims in the total of $4,611,024.60. Commissioner Koenig seconded the motion.

The motion carried unanimously. Absent: Commissioner Case-Naeyaert.

ADJOURNMENT

The meeting was adjourned at 6:42 p.m.
Oct. 13, 2016

TO: Commissioner Kara Hope, Chairperson
    and the Ingham County Board of Commissioners

RE: Appeal of decision to delay release of documents in Freedom of Information Act request to the
Ingham County Sheriff’s Office (Reference No. W001497-080216)

Commissioner Hope,

I am writing to appeal the decision of the Ingham County Sheriff’s Office — of which we were informed
on Oct. 12 in an email from FOIA Coordinator Becky Bennett — to delay, at the request of the Michigan
Attorney General’s Office, the release of county public records. We believe this delay to be arbitrary
and outside allowable exemptions under the Michigan Freedom of Information Act.

On Aug. 2, more than two months ago, we requested the release of records from the Sheriff’s Office’s
investigation into the crimes of Stuart Dunnings III. The request was sent after Mr. Dunnings had
pleaded guilty in the case.

Our request was approved, with the understanding that some material would be redacted, on Aug. 23,
more than six weeks ago. We submitted a personal check to the county on Aug. 26 in the amount
$451.09, the deposit requested by the Sheriff’s Office. That check has not been cashed, but remains in
the county’s possession.

On Sept. 29, more than six weeks after our initial request, we asked the county for an update on the
progress of our request. Ms. Bennett said in an email that day that the Sheriff’s Office said it would be
about two weeks.

On Oct. 12, Ms. Bennett sent us an email (enclosed) saying “the Attorney General’s Office does not
want the county to release the file until Dunnings has been sentenced,” and that Sheriff’s Office
officials would “try to have the FOIA ready so that it can be released following sentencing.”

Mr. Dunnings is expected to be sentenced on or about Nov. 10, meaning the documents could be
delayed more than three months from the date of our request.

We believe this delay to be inappropriate for the following reasons:

- The allowable exemptions from disclosure outlined in the Freedom of Information Act (MCL
  Section 15.243) do not include “at the request of the Attorney General’s Office” or any other
  agency. The exemptions are listed here:
  http://www.legislature.mi.gov/LIS/jwhl5cc1p0ac1wuyxg4ihkk0)/mileg.aspx?page=getobject&objc
tname=mcl-15-243&query=on&highlight=exemption
• Even if our request fell within one of the allowable exemptions, FOIA requires (in MCL Section 15.244) government agencies to separate or redact material that is exempt from disclosure from material that must be released, and provide all materials requested that is not exempt from disclosure.

• FOIA provides no mechanism for a government agency to retract or delay a request that had already been approved and for which a deposit had already been made.

• The law does however, provide a method for government agencies who arbitrarily deny or delay the release of public documents to be fined $2,000 — $1,000 to the state Treasury and $1,000 to a requestor who is wronged:
  http://www.legislature.mi.gov/(S(jwhl5cc1p0ac1wypxg4ihkk0))/mileg.aspx?page=getObject&objectId=mcl-15-240&highlight=delay

We hope you will consider our appeal and ask the Sheriff’s Office to release the documents as soon as it is prepared for release, without delay.

Thank you for your consideration,

Sincerely,

Elaine Kulhanek
Content Strategist
517-377-1038
The Lansing State Journal
300 S. Washington Square, Suite 300
Lansing, MI, 48933

Justin Hinkley
Reporter
517-377-1195

Cc: Stephanie Angel
   Herschel Fink
   Matthew Mencarin
Wed 10/12/2016 9:18 AM  
Bennett, Becky BBennett@ingham.org  
FW: Dunnings FOIA  
To: Hinkley, Justin hinkley@lsi.com  

Justin  

The Sheriff's Office received notification that the Attorney General's Office does not want them to release the file until Dunnings has been sentenced.  

They will try to have the FOIA ready so that it can be released following sentencing.  

Becky Bennett  
Board Coordinator  
Board of Commissioners Office  
517 676-7200
Ingham County Board of Commissioners
Ingham County Courthouse
P.O. Box 319
Mason, Michigan 48854

October 8, 2016
1420 Farwood
East Lansing, MI 48823

Dear Ingham County Commissioners,

I would like to thank you for the privilege of serving on the Ingham County Parks Commissions. I do believe we have one of the best county park programs in the state of Michigan. While it will take some time we will also have one of the best trails systems, bike and river, in the state. Thank you for your support of the Ingham County parks program. The residents of the county enjoy a very fine park system.

Again, thanks for allowing me the opportunity to serve on the Parks Commission.

Sincerely,

John Czarnecki
OCTOBER 25, 2016  
AGENDA ITEM NO. 2

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING APPOINTMENTS TO THE HISTORICAL COMMISSION

RESOLUTION # 16 –

WHEREAS, vacancies exist on the Historical Commission; and

WHEREAS, the County Services Committee interviewed applicants interested in serving on this Commission.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints

Audrey Martini, 3135 Baseline Road, Stockbridge, 49285

to the Ingham County Historical Commission to a term expiring December 31, 2018; and appoints effective January 1, 2017

Rita Vogel, 422 W. Sycamore Street, Mason, 48854

to a term expiring December 31, 2019.

COUNTY SERVICES:  Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tseroglou, Hope, Maiville
Nays: None   Absent: None   Approved 10/18/2016
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING DEER HUNTING AT PROPERTY LOCATED WITHIN THE INGHAM COUNTY FARM, 3860 DOBIE ROAD, OKEMOS

RESOLUTION # 16 –

WHEREAS, overpopulation of white tailed deer negatively impacts natural communities and associated wildlife which requires management of the deer herd; and

WHEREAS, the Michigan Department of Natural Resources has provided research data that supports the appropriate management of deer; and

WHEREAS, the over-population of white tailed deer in Meridian Township has resulted in an increase in deer-car accidents, destruction of natural and residentially planted vegetation and concern over potential health risks to the community; and

WHEREAS, Meridian Township has conducted successful deer hunts within their properties and surrounding properties; and

WHEREAS, Meridian Township wishes to partner with Ingham County to conduct a deer hunting program within the boundaries of the Ingham County Farm located at 3860 Dobie Road, Okemos.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the hunting of white tailed deer within the 56 huntable acres of land, as determined by the State of Michigan requirements, within the boundaries of the Ingham County Farm located at 3860 Dobie Road during the 2016 Archery Deer Season.

BE IT FURTHER RESOLVED, that hunters must meet all requirements of the Meridian Township deer hunting program and may only use crossbows, guns will not be permitted.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Hope, Maiville
Nays: Tsernoglou Absent: None Approved 10/18/2016
WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated October 4, 2016 as submitted.

COUNTY SERVICES:  Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays: None    Absent: None    Approved 10/18/2016
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MANAGING DIRECTOR: ______________________________
OCTOBER 25, 2016
AGENDA ITEM NO. 5

Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING GENERIC SERVICE CREDIT PURCHASE FOR COUNTY EMPLOYEE: JOHN JASON WAUGH

RESOLUTION # 16 –

WHEREAS, pursuant to standing County Resolution #02-101, dated April 9, 2002, it is permissible for employees to purchase generic service credit under the Municipal Employees’ Retirement System (MERS); and

WHEREAS, the Resolution further provides that the cost for generic service credit “must be totally borne by the employee”; and

WHEREAS, the purchased generic service credit is not creditable for MERS retirement benefits until the minimum years of credited service for “F” benefit is reached; and

WHEREAS, John Jason Waugh has completed the MERS application and received the cost estimate to purchase six (6) months under the County’s plan; and

WHEREAS, by Board of Commissioners approval under the standing Resolution, and by the employee’s payment to MERS, Mr. Waugh will purchase six (6) months generic service.

THEREFORE BE IT RESOLVED, that upon the request of County employee John Jason Waugh, the Board of Commissioners hereby approves the purchase of six (6) months generic service under County Resolution #02-101.

BE IT FURTHER RESOLVED, that the Chair of the Board is authorized on behalf of the County to sign and execute all MERS documents to effectuate and finalize this transaction, subject to approval as to form, by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays: None  Absent: None  Approved 10/18/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
Nays: None  Absent: Anthony, Schafer, Case Naeyaert  Approved 10/19/2016
Introduce by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE CONTRACT FOR COURTVIEW SERVER UPGRADE

RESOLUTION # 16 –

WHEREAS, Ingham County currently utilizes CourtView Software as our criminal justice application; and

WHEREAS, the current server operating system is beyond end-of-life and support will soon end on this version; and

WHEREAS, IT requests assistance from CourtView to ensure proper operation of the critical software during and after the upgrade; and

WHEREAS, the contract amount proposed by CourtView is $13,209.00; and

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the contract for support from CourtView in the amount not to exceed $13,209.00.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology’s LOFT Fund (636-25820-932050).

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays: None  Absent: None  Approved 10/18/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
Nays: None  Absent: Anthony, Schafer, Case Naeyaert  Approved 10/19/2016
Introducing by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE RENEWAL OF PACC/PAAM LICENSING AND SUPPORT

RESOLUTION # 16 –

WHEREAS, Ingham County Prosecutor’s Office relies on our PAAC/PAMM system; and

WHEREAS, the software has been in use for many years; and

WHEREAS, the renewal for licensing and support will be $22,174.00.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of licensing and support from PACC/PAAM in an amount not to exceed $22,174.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the Innovation and Technology’s LOFT Fund #63625820-932050.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays: None   Absent: None   Approved 10/18/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
Nays: None   Absent: Anthony, Schafer, Case Naeyaert   Approved 10/19/2016
WHEREAS, the Michigan Department of Environmental Quality (MDEQ) has made available grant funding in the amount of $300,000 in state Fiscal Year 2016-17 for implementation and use of de-vulcanized rubber (DVR) modified chip-sealing material, which incorporates ground, de-vulcanized, post-market vehicle tire rubber into the chip-seal emulsion (oil) in order to improve the chip-seal’s performance and longevity, and to help foster a market for used vehicle tires, which have been a solid waste disposal problem; and

WHEREAS, the road department’s normal 2017 chip-seal budget will constitute the required local match for the MDEQ DVR grant, and no other unplanned costs are to be incurred for using the DVR chip-sealer; and

WHEREAS, Michigan State University (MSU) has entered into an agreement with MDEQ to research and develop the DVR modified chip-sealing material and to be the prime recipient of the MDEQ grant funds, and in turn MSU wishes to subcontract with the County on behalf of the Road Department to implement field trial of the DVR modified chip-sealing material and to pass through the related MDEQ grant funding intended for this purpose in the amount of up to $300,000, dependent on final quantity placed; and

WHEREAS, Road Department staff has worked with MSU research staff and has reviewed and understands MSU’s research findings that the DVR modified chip-sealing material is expected to provide enhanced performance and longevity to the chip-sealing material, and recommends therefore that the County enter into the requested subcontract with MSU to allow the placement of the DVR modified chip-sealing research test strips on various county Ingham County primary roads to be determined as part of the normal 2017 chip-sealing maintenance program and to receive the MDEQ grant funds intended for this purpose.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a subcontract with Michigan State University for the placement of the DVR modified chip-sealing research test strips on various county Ingham County primary roads to be determined as part of the normal 2017 chip-sealing maintenance program and to receive the MDEQ grant funds intended for this purpose in the amount of up to $300,000, dependent on final DVR modified chip-seal quantity placed.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Board Chairperson to sign any necessary Agreements that are consistent with this resolution and approved as to form by the County Attorney.
COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays: None   Absent: None   Approved 10/18/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
Nays: None   Absent: Anthony, Schafer, Case Naeyaert   Approved 10/19/2016
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOMMENDING ACCEPTANCE OF A $3,800 MONETARY GIFT FROM THE POTTER PARK ZOO DOCENT ASSOCIATION FOR A NEW BARRED OWL ENCLOSURE

RESOLUTION # 16 –

WHEREAS, the Potter Park Zoo Docent Association collects member dues annually and sells crafts to raise funds; and

WHEREAS, the Potter Park Zoo Docent Association votes at monthly meetings on the organization(s) they would like to donate a portion of those funds to; and

WHEREAS, the Potter Park Zoo Docent Association voted to donate $3,800 of these funds to the Potter Park Zoo for the specific purpose of building a new Barred Owl enclosure; and

WHEREAS, a new Barred Owl enclosure is needed to improve the housing of the current Barred Owl; and

WHEREAS, the Barred Owl enclosure will be built in the North American section of the Zoo aligning with the current Zoo Master Plan; and

WHEREAS, $3800 will cover the cost of the exhibit in its entirety based on a quote from the Ingham County Facilities Department; and

WHEREAS, the exhibit will be constructed by the Facilities Department utilizing in-house labor.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the donation of $3,800 from the Potter Park Zoo Docent Association to be used for building a new Barred Owl enclosure at Potter Park Zoo.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners would like to thank the Potter Park Zoo Docent Association for this generous gift.

COUNTY SERVICES:  Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
   Nays: None   Absent: None   Approved  10/18/2016

FINANCE:  Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
   Nays: None   Absent: Anthony, Schafer, Case Naeyaert   Approved 10/19/2016
Introduced by the County Services and Finance Committees of the:

INGLEHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE DISPOSAL OF COUNTY-OWNED SURPLUS PROPERTY

RESOLUTION # 16 –

WHEREAS, the Purchasing Department has determined that the County has a number of surplus items that have exceeded their useful life and/or are no longer useful for County operations; and

WHEREAS, the surplus items will be auctioned off through a sealed competitive, publically advertised bidding process whereby awards will be made to the highest responsive bidder; and

WHEREAS, the Director of Purchasing has reviewed the surplus items before placement on the surplus property list, and County departments will be allowed to view surplus items for usefulness before the public auction.

THEREFORE BE IT RESOLVED, that the Ingham County Purchasing Department is authorized to place in an auction those surplus items in the attached listing which have no further use or value to the County of Ingham.

BE IT FURTHER RESOLVED, that any items not sold at the auction may be disposed of by the Purchasing Director in the manner deemed to be in the County's best interest.

BE IT FURTHER RESOLVED, that proceeds from the sale of surplus items will be deposited in the General Fund 10130101 673000 or appropriate account.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays: None  Absent: None  Approved 10/18/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
Nays: None  Absent: Anthony, Schafer, Case Naeyaert  Approved 10/19/2016
<table>
<thead>
<tr>
<th>Year</th>
<th>Make</th>
<th>Model</th>
<th>Department</th>
<th>Color</th>
<th>VIN Number</th>
<th>Mileage</th>
<th>Additional Info</th>
</tr>
</thead>
<tbody>
<tr>
<td>2002</td>
<td>Chevrolet Tahoe</td>
<td>Dept: SO</td>
<td>Color: White</td>
<td></td>
<td>Vin: 1GNEC13Z02J323112</td>
<td>130,606±</td>
<td>Driver’s floor rotted out</td>
</tr>
<tr>
<td>2008</td>
<td>Chevy Impala</td>
<td>Dept: SO</td>
<td>Color: White</td>
<td></td>
<td>VIN: 2G1WS583589256130</td>
<td>131,673±</td>
<td></td>
</tr>
<tr>
<td>2011</td>
<td>Chevy Express</td>
<td>Dept: SO</td>
<td>Color: White</td>
<td></td>
<td>VIN: 1GAZGZFG2B1175190</td>
<td>176,350±</td>
<td></td>
</tr>
<tr>
<td>2009</td>
<td>Chevrolet Impala</td>
<td>Dept: SO</td>
<td>Color: White</td>
<td></td>
<td>VIN: 2G1WS57M891314645</td>
<td>120,048±</td>
<td></td>
</tr>
<tr>
<td>2007</td>
<td>Pontiac Grand Prix</td>
<td>Dept: SO</td>
<td>Color: Black</td>
<td></td>
<td>VIN: 2G2WP552871131287</td>
<td>120,439±</td>
<td></td>
</tr>
<tr>
<td>1996</td>
<td>Ford F-350</td>
<td>Dept: Road</td>
<td>Color: Orange</td>
<td></td>
<td>VIN: 1FDJF37HXTEB57022</td>
<td>195,000±</td>
<td>Omaha Dump Box, runs rough, exhaust leak, drives ok, dump box works</td>
</tr>
<tr>
<td>2005</td>
<td>Ford Taurus</td>
<td>Dept: SO</td>
<td>Color: Silver</td>
<td></td>
<td>VIN: 1FAFP53U65A163079</td>
<td>95,928±</td>
<td>Cracked wind shield, dings small dents no known mechanical issues.</td>
</tr>
<tr>
<td>2008</td>
<td>Chevy Impala</td>
<td>Dept: SO</td>
<td>Color: White</td>
<td></td>
<td>VIN: 2G1WS583781273185</td>
<td>99,283±</td>
<td>Door dings, loud exhaust</td>
</tr>
<tr>
<td>2009</td>
<td>Chevrolet Van</td>
<td>Dept: Facilities</td>
<td>Color White</td>
<td></td>
<td>VIN: 1GNEC13235R182820</td>
<td>Unknown</td>
<td>Engine Light On/Rear Door And Hatch Need Attention</td>
</tr>
<tr>
<td>2009</td>
<td>Chevy Van</td>
<td>Dept: Fair</td>
<td>Color: White</td>
<td></td>
<td>VIN: 1GAHG39K591181827</td>
<td>Unknown</td>
<td>Bad Battery, 1 side door in-operable, cracked windshield</td>
</tr>
<tr>
<td>Year</td>
<td>Make</td>
<td>Model</td>
<td>Department</td>
<td>Color</td>
<td>VIN Number</td>
<td>Mileage</td>
<td>Additional Info</td>
</tr>
<tr>
<td>------------</td>
<td>---------------</td>
<td>-----------------</td>
<td>------------</td>
<td>----------------</td>
<td>-------------------------------</td>
<td>-----------</td>
<td>--------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>1998</td>
<td>Chevy</td>
<td>½ Ton Pick-up</td>
<td>Road</td>
<td>Orange</td>
<td>1GCEC14WOWZ241840</td>
<td>Unknown</td>
<td>Right side upper control arm mount is broken, fuel leak near fuel tank (broken fuel line), Road pulled the fuel pump relay, does not run.</td>
</tr>
<tr>
<td>2004</td>
<td>Ford</td>
<td>F250</td>
<td>Parks</td>
<td>Blue</td>
<td>1FTNF20L14ED65323</td>
<td>Unknown</td>
<td>No emblem, tail light rusty runs - drivable no seat belts</td>
</tr>
<tr>
<td>2011</td>
<td>Chevy</td>
<td>Impala</td>
<td>SO</td>
<td>White</td>
<td>2G1WD5EMOB1283278</td>
<td>Unknown</td>
<td>Totaled, Roll over crash – parts only</td>
</tr>
<tr>
<td>2005</td>
<td>Pontiac</td>
<td>Grand Prix</td>
<td>SO</td>
<td>Silver</td>
<td>2G2WP542151320961</td>
<td>Unknown</td>
<td>Right front smashed, Good Engine &amp; Transmission, New Exhaust, New Brakes</td>
</tr>
<tr>
<td>2014</td>
<td>Chevy</td>
<td>Tahoe</td>
<td>SO</td>
<td>White</td>
<td>1GNLC2E02ER139131</td>
<td>Unknown</td>
<td>None</td>
</tr>
<tr>
<td>2014</td>
<td>Chevy</td>
<td>Express Van</td>
<td>SO</td>
<td>White</td>
<td>1GAZGZFGX31116716</td>
<td>53,000±</td>
<td>Totaled – Parts only</td>
</tr>
<tr>
<td>2008</td>
<td>Chevy</td>
<td>Impala</td>
<td>PPZ</td>
<td>White/White</td>
<td>2G1WS5830892577475</td>
<td>Unknown</td>
<td>Mileage cannot be seen as car will not start. Nevertheless, it is over 100k</td>
</tr>
<tr>
<td>2002±</td>
<td>Chevy</td>
<td>Van 3500</td>
<td>Parks</td>
<td>Blue</td>
<td>1GAHG39R121344781</td>
<td>Unknown</td>
<td>None</td>
</tr>
<tr>
<td>2002±</td>
<td>Chevrolet</td>
<td>Tahoe</td>
<td>SO</td>
<td>White</td>
<td>1GNEC13Z02J323112</td>
<td>130,606±</td>
<td>Driver’s floor rotted out</td>
</tr>
</tbody>
</table>

Road:
Warning Light Equipment, Three (3) Stihl Chainsaws And Misc Parts, Heavy Duty Rubber Hose, Fire Hose And Misc Fittings, Tractor Side Covers, Steps And Misc., Cat Grader Teeth And John Deere Scarfire Teeth, Three (3) Stihl Power Pruners, One (1) Complete Stihl Power Pruner And Misc. Parts
Two (2) Stihl Pull Saws, Two (2) Husquarna Pull Saws, Cross Walk Lights (14 Sets), One (1)

Parks:
2- Paddle Boats

Sheriff’s Office:
Ink cartridges and drum kits: 2- IVR 83098 (HP LASERJET 4/4M/4+/4M+/5/5M/5N/5Se), 1- C3903A:CPT (HP LASERJET 5P/5MP/6P/6MP), 7- BROTHER TN350 (DCP 720; FAX 2820/2920/2910; HL 2040/2070N; MFC 7220/7225N/7420/7820N), 2- BROTHER DR350 (DRUM KIT FOR ABOVE TN350),1- BROTHER DR360 (HL 2140/2170W/2150W; MFC 7440N/7840W), 1- BROTHER TN110BK (HL 4040CN/4040CDN/4050CDN/4070CDW; DCP 9040CN/9042CDN/9045CDN; MFC 9440CN/9450CDN/9840CDW).

Miscellaneous office furniture: 4 file cabinets, wood desk and side piece, 5 bulletin boards, vhs holder, 3 section metal shelf, 9 metal shelves, 5 student desks and 6 metal shelves.

Parks: 4 chairs, golf bag, mini frig, Miller generator/welder (welder does not work), 2007 Dewalt Power washer (engine may or may not work), Honda power washer (Pump not working), ExMark Zero turn mower (parts only), 2004 Meteor snow blower attachment (not used in 7± years), John Deere Zero Turn mower lift, Two- Little Wonder Blowers (parts), Air Compressor (bad throttle), Kifco Water Reel (not functional), Artic Cat Snowmobile (parts only/no engine), Speed air compressor (bad throttle), Trail Warrior wood splitter (parts only), Olathe Overseer (rusty), John Deere Flair Mower (working condition unknown), Woods rear mount mower (gearbox not working).

1996 Ford F-350  
Dept: Road  
Color: Orange  
VIN: 1FDJF37HXTEB57023  
Mileage: 195,000±  
Addl. Info: Omaha Dump Box, runs rough, only runs on rear fuel tank, dump box works

2006 Chevrolet, Silverado Extended Cab 1500 (1/2 ton) 4 x 4  
Dept: A/C  
Color: White  
VIN# 1GCEK19T26E143045  
Mileage: 155,210±  
Had to jump start, ABS light on, brakes squeak/squeal , topper (animal carrier) poor to bad condition, no tailgate, large dent on passenger side of truck bed

2008 GMC Sierra Extended Cab 2500 HD ¾ Ton 4 X 4  
Dept: A/C  
Color: White  
VIN# 1GTHK29K88E184597  
Mileage: 143,613  
Had to jump start, engine light on, tailgate in bed
<table>
<thead>
<tr>
<th>Make/Model/Type</th>
<th>Department</th>
<th>Color/Condition</th>
<th>Description/Issues</th>
</tr>
</thead>
<tbody>
<tr>
<td>2007 GMC Sierra Extended Cab 2500 HD ¾ Ton</td>
<td>Dept: A/C</td>
<td>Color: White</td>
<td>Had to tow – runs but will stall when put in gear, engine light on, topper (animal carrier) poor condition, no tailgate, trailer hitch receiver</td>
</tr>
<tr>
<td>VIN: 1GTHK29U27E102153</td>
<td></td>
<td>Mileage: 114,155±</td>
<td></td>
</tr>
<tr>
<td>2004 Chevrolet Silverado</td>
<td>Department: A/C</td>
<td>Color: White</td>
<td>Had to jump start, doesn’t want to stay running in gear, engine light on (flashing light), no tailgate, trailer hitch receiver</td>
</tr>
<tr>
<td>VIN# 1GCEK14T24E324229</td>
<td></td>
<td>Mileage: 150,785±</td>
<td></td>
</tr>
<tr>
<td>2002 CHEVY VAN 3500 EXPRESS</td>
<td>Department: Parks</td>
<td>BLUE</td>
<td>Bad front wheel bearing</td>
</tr>
<tr>
<td>VIN# 1GAHG39R721246115</td>
<td></td>
<td>Mileage: 120,000±</td>
<td></td>
</tr>
<tr>
<td>2006 Dodge Charger</td>
<td>Dept: SO</td>
<td>Color: Gray</td>
<td>Hole in bottom of front bumper cover, bad battery, possible electrical issues</td>
</tr>
<tr>
<td>VIN# 2B3KA43R86H479300</td>
<td></td>
<td>MILEAGE: 126,398</td>
<td></td>
</tr>
<tr>
<td>Model No. CV30FKD / Serial No. 51-33608</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
OCTOBER 25, 2016
AGENDA ITEM NO. 11

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO WAIVE THE PUBLIC ACT 152 HEALTH CARE REQUIREMENTS FOR 2017

RESOLUTION # 16 –

WHEREAS, Public Act 152 of 2011 places limits on public employer’s contributions toward their employee’s health benefits and requires that the employer cost be no more than 80% of the cost or no more than a certain dollar amount detailed in the law (hard caps); and

WHEREAS, all requirements of the act can be waived with a 2/3 vote of the governing body; and

WHEREAS, in 2017, the County will continue with the current plan for self-insuring a portion of the health insurance cost; and

WHEREAS, the uncertainty associated with the savings from this change makes it very difficult to determine if the County will be in compliance with the hard caps or the 80% requirements and therefore the County administration is recommending that this requirement of Public Act 152 be waived for 2017.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby elects to waive all requirements of Public Act 152 of 2011 for 2017 yet attempt to meet all of the requirements of the act.

COUNTY SERVICES:  Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays: None  Absent: None  Approved 10/18/2016

FINANCE:  Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
Nays: None  Absent: Anthony, Schafer, Case Naeyaert  Approved 10/19/2016
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO TRANSFER ADDITIONAL FUNDING TO THE MUNICIPAL EMPLOYEES RETIREMENT SYSTEM (MERS) FOR THE JUDGE AND LIBRARY DIVISIONS

RESOLUTION # 16 –

WHEREAS, an annual valuation of the County’s pension contribution and unfunded liability is calculated each year by the MERS’s actuaries; and

WHEREAS, the vast majority of the costs for the division for the former employees of the Library and the division for the Judges are due to unfunded accrued liabilities rather than the cost of current employees; and

WHEREAS, this requires a large annual contribution for these divisions which is increasing at a much faster rate than the other County divisions; and

WHEREAS, the Financial Service Department has prepared a calculation regarding the return on investment of contributing the total liability for these divisions; and

WHEREAS, an additional contribution to fully fund these two divisions of $1,850,000 would save the General Fund $405,000 annually which is a return on investment of 4.5 years.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the transfer from the General Fund of an additional $1,850,000 to the Municipal Employee Retirement System to fully fund the Library and Judges divisions and that this transfer will be made by December 31, 2016.

BE IT FURTHER RESOLVED, that the 2016 General Fund budget is amended to use an additional $1,850,000 of fund balance and to increase pension costs by $1,850,000.

COUNTY SERVICES:  Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville  
Nays: None  Absent: None  Approved  10/18/2016

FINANCE:  Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw  
Nays: None  Absent: Anthony, Schafer, Case Naeyaert  Approved  10/19/2016
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A DEBT FINANCING POLICY

RESOLUTION # 16 –

WHEREAS, the Ingham County Board of Commissioners will be asked to consider projects in the future that will require debt financing which includes general obligation bonds, special assessment bonds, revenue bonds, temporary notes, lease/purchase agreements, and other County obligations permitted to be issued or incurred under Michigan law; and

WHEREAS, Ingham County is committed to systematic capital planning, intergovernmental cooperation and coordination, and long-term financial planning in order to enhance creditworthiness and prudent financial management; and

WHEREAS, evidence of a commitment to capital planning would be demonstrated through adoption and periodic adjustment of the County’s Capital Improvement Plan (CIP) identifying the benefits, costs and method of funding each capital improvement planned for the succeeding five years; and

WHEREAS, adoption of a debt financing policy and a commitment to adhere to its provisions will help to assure the financial stability of Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the attached Debt Financing Policy.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs that all departments and agencies under the jurisdiction of the Board of Commissioners shall be bound by this financial policy.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tseroglou, Maiville
Nays: None Absent: Hope Approved 9/20/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
Nays: None Absent: Anthony, Schafer, Case Naeyaert Approved 10/19/2016
The Debt Financing Policy sets forth comprehensive guidelines for the financing of capital expenditures. Objectives of the policy are as follows:

1. The County shall obtain financing only when necessary.
2. The process for identifying the timing and amount of debt or other financing shall be as efficient as possible.
3. That the most favorable interest rate and other related costs shall be obtained.
4. When appropriate, future financial flexibility shall be maintained.

Debt financing, which includes general obligation bonds, special assessment bonds, revenue bonds, temporary notes, lease/purchase agreements, and other County obligations permitted to be issued or incurred under Michigan law, shall only be used to purchase capital assets that cannot be acquired from either available current revenues or fund balances. The useful life of the asset or project shall exceed the payout schedule of any debt the County assumes.

To enhance creditworthiness and prudent financial management, the County is committed to systematic capital planning, intergovernmental cooperation and coordination, and long-term financial planning. Evidence of this commitment to capital planning will be demonstrated through adoption and periodic adjustment of the County’s Capital Improvement Plan (CIP) identifying the benefits, costs and method of funding each capital improvement planned for the succeeding five years.

A. Definitions. Terms and phrases used in this policy shall have meanings as follows:

**Advance Refunding** refers to bonds sold to refinance outstanding bonds 90 or more days prior to their maturities and prior to call dates established in the bond indenture of the outstanding bonds.

**Arbitrage** refers to the rebate or penalty amount due to the Internal Revenue Service where funds received from the issuance of tax-exempt debt have been invested and excess interest earnings have occurred, or where tax-exempt bond proceeds are not spent for their intended purposes within the times permitted by federal regulation. As used in this policy, ‘excess interest earnings’ means interest earned at a rate in excess of the arbitrage permitted yield on any individual bond issue.
**Building Authority Bonds** are bonds issued by the Ingham County Building Authority that are secured by lease revenues paid to the Building Authority by the governmental entity for which the bonds were issued. The Building Authority is authorized to finance, build and/or operate facilities that serve a public purpose when asked to do so by the County or another governmental entity. The requesting government enters into a lease agreement with the Building Authority for the right to occupy the facility, and the lease payments are equal to the annual debt service and operating costs of the Building Authority. Building Authority bonds are revenue bonds because they are secured solely by the lease agreement. Building Authority leases executed by the County are general obligations of the County because they are backed by the full faith and credit of the County.

**Current Refunding** means Bonds sold to refinance outstanding bonds prior to their maturities but after or shortly before call dates established in the bond indenture of the outstanding bonds. A current refunding can take place no earlier than three months before the ‘call’ and any time after the call. Payment of the outstanding bonds must occur within 90 days of selling the current refunding bonds.

**Derivatives** means securities the value of which depends on or is derived from one or more separate indices of asset values. Derivative products issued by local governments may include floaters / inverse floaters, collateralized mortgage obligations (CMOs), forwards, futures, and options.

**General Obligation Bonds** means bonds backed by the full faith and credit of the County. Bondholders have the power to compel the County to levy property taxes to repay the bonds if necessary.

**Lease/Purchase Agreements** occur when the County enters into a lease agreement with another party (typically a third-party vendor) to lease an asset over a defined period of time at a prearranged annual payment. Lease payments are made primarily from operating fund revenues. The legislative body appropriates annual lease payments unless it chooses not to appropriate under the Michigan cash basis law. If lease payments are not appropriated, ownership of the leased property reverts to the lessor. At the conclusion of the lease term, the County receives unencumbered ownership of the property.

**Revenue Bonds** are bonds secured by revenues generated by the facility from dedicated user fees, or by one or more non-ad valorem revenue sources. Planning for such issues generally is more complex because future costs and revenues directly affect each other. Credit enhancements (e.g., insurance or letter of credit) may be needed because of the limited source of debt service payments that may be available in outlying years.

**Special Assessment Bond** refers to bonds issued to develop facilities and basic infrastructure for the benefit of properties within the assessment district. Assessments are levied on properties benefited by the project. The issuer’s recourse for nonpayment is foreclosure and the remaining debt becomes the County’s direct obligation, repaid from property taxes.
Temporary Notes are notes issued to provide temporary financing, to be repaid by long-term financing. This type of bridge financing has a maximum maturity of four years under Michigan law.

B. Responsibility for Policy

1. Primary responsibility for developing debt financing recommendations rests with the Controller / Administrator. In developing such recommendations, the Controller / Administrator shall be assisted by the Financial Services Director and the Budget Director, the three of whom shall comprise the Debt Management Committee. The responsibilities of this Committee shall be to:

   a. meet at least semi-annually to consider the need for debt financing and assess progress on the current Capital Improvement Program and any other program/improvement deemed necessary;

   b. meet at least semi-annually to test adherence to this policy statement and to review applicable debt ratios serving as benchmarks;

   c. review changes in federal and state legislation that affect the County’s ability to issue debt and report such findings to the Finance Committee as appropriate;

   d. review annually the provisions of resolutions authorizing issuance of general obligation bonds of the County;

   e. review semi-annually the opportunities for refinancing current debts; and

   f. review annually the services provided by the County’s financial advisor, bond counsel, paying agents and other debt financing service providers.

2. Prior to each meeting, the Budget Director shall prepare a written report on the financial status of the County’s current Capital Improvement Program. The report shall be based in part on information collected from department heads for the County and shall include a projection of near term financing needs compared to available resources, an analysis of the impact of contemplated financings on the property tax rate and user charges, and a final financing recommendation. In developing financing recommendations, the Debt Management Committee shall consider:

   a. the length of time proceeds of obligations are expected to remain on hand and their related carrying costs;

   b. the options for interim financing including short term and inter-fund borrowing, taking into consideration federal and state reimbursements;

   c. the effect of proposed actions on the tax rate and user charges;
d. trends in bond markets;

e. trends in interest rates; and,

f. other factors as deemed appropriate.

C. Use of Debt Financing

1. Debt financing will not be considered appropriate for any recurring purpose such as current operating and maintenance expenditures. The County will use debt financing only for one-time capital improvement projects and unusual equipment purchases, and only under the following circumstances:

a. When the project is included in the County's Capital Improvement Program; or

b. When the project involves acquisition of equipment that cannot be purchased outright without causing an unacceptable spike in the property tax rate; or

c. When the project is the result of growth-related activities within the community that require unanticipated and unplanned infrastructure or capital improvements by the County; and

d. When the useful life of a project, or the projected service life of the equipment, will be equal to or exceed the term of the financing; and

e. When there are designated revenues sufficient to service a debt, whether from project revenues, other specified and reserved resources, or infrastructure cost sharing revenues.

2. The following criteria will be used to evaluate pay-as-you-go versus debt financing in funding capital improvements:

a. Factors which favor pay-as-you-go financing include circumstances where:

i. The project can be adequately funded from available current revenues and fund balances;

ii. The project can be completed in an acceptable timeframe given the available revenues;

iii. Additional debt levels could adversely affect the County's credit rating or repayment sources; or

iv. Market conditions are unstable or suggest difficulties in marketing a debt.
b. Factors which favor long-term debt financing include circumstances where:

i. Revenues available for debt issues are considered sufficient and reliable so that long-term financing can be marketed with an appropriate credit rating, which can be maintained;

ii. Market conditions present favorable interest rates and demand for County debt financing;

iii. A project is immediately required to meet or relieve capacity needs and existing undesignated cash reserves are insufficient to pay project costs; or

iv. The life of the project or asset financed is five years or longer.

D. Maximum Amounts of Debt Financing

1. The County will not engage in debt financing unless the proposed obligation, when combined with all existing debts, will result in debt ratios throughout the life of the proposed obligation that are less than at least three of the following benchmarks.

   a. Per capita direct debt will not exceed $500.
   
   b. Per capita direct, overlapping and underlying debt will not exceed $3,000.
   
   c. Direct debt as a percentage of estimated assessed valuation will not exceed 10%.
   
   d. Direct, overlapping and underlying debt as a percentage of estimated full market value will not exceed 15%.
   
   e. Annual debt service will not exceed 20% of budgeted expenditures

2. The computation of these ratios will use the following variables.

   a. Per capita measures will be based on the most recent annual estimate of County population reported by the United State Census Bureau for the year in question.
   
   b. Direct debt will be the total of all then outstanding General Obligation, special assessment, and Building Authority bonded debt plus all authorized but unissued bonded debt plus the amount of debt financing being proposed.
   
   c. Direct, overlapping and underlying debt will be the total of direct debt plus all General Obligation bonded debt and Building Authority debt of each city, township, school district, and special purpose governmental district located within

\footnote{Constitution of Michigan, Article VII, Section 11}
Ingham County as of the most recent December 31, but will exclude bonds backed solely by a dedicated non-ad valorem revenue, industrial revenue bonds and mortgage revenue bonds.

d. Estimated full market value will be the total appraised value of all real and personal property located within Ingham County for the year in question as estimated by the Ingham County Equalization Department.

e. Annual debt service will be the total principal and interest payments due on direct debt in the year in question plus the estimated maximum annual principal and interest payment on the proposed long term obligation.

f. Budgeted expenditure will be the total original adopted budget of the General Fund and debt service fund for the year in question.

E. Structure and Term of Debt Financing

1. General. County debt will be structured to achieve the lowest possible net interest cost to the County given market conditions, the urgency of the capital project, and the nature and type of any security provided. County debt will be structured in ways that will not compromise the future flexibility to fund projects. Moreover, to the extent possible, the County will design the repayment of its overall debt issues so as to rapidly recapture its credit capacity for future use. As a benchmark, the County shall strive to repay at least 30% of the principal amount of its bonded debt within five years and at least 60% within ten years.

2. General Obligation and Building Authority Revenue Bonds. The County shall use an objective analytical approach to determine whether it can afford to issue new bonds for county facilities beyond what it retires each year (see Section E.5, Assumption of Additional Debts, below). Generally, this process will compare a variety of measures of debt benchmarks relative to key demographic data of the County.

The decision on whether or not to assume new general obligation or Building Authority bonds shall, in part, be based on the following considerations:

a. Costs and benefits
b. Current conditions of the municipal bond market
c. The County’s ability to assume new general obligation bonds

3. Revenue Bonds. The County may issue bonds secured solely by dedicated non ad-valorem revenue streams if doing so will yield clearly identifiable advantages. For the County to issue revenue bonds, a primary objective will be to minimize risk through the use of adequate coverage requirements while remaining in compliance with overall debt management policy objectives. The County will adhere and where necessary take actions to ensure compliance with all outstanding revenue bond covenants.
4. **Special Assessment Bonds.** The County shall maintain a watchful attitude over the issuance of special assessment bonds for benefit district improvements. While the County’s share of any benefit district project may fluctuate, the County will not pay more than 50% of any proposed costs related to a benefit district. Further, it will be the responsibility of the Debt Management Committee to analyze each special assessment bond issue for indications that future special assessments will equal or exceed the annual principal and interest payments of such bonds. A report on the findings of the Debt Management Committee will be submitted to the Finance Committee prior to consideration of any special assessment bond issue by the Board of Commissioners.

5. **Assumption of Additional Debts.** The County shall not assume more debt than it retires each year without conducting an objective analysis of the community’s ability to assume and support additional debt service payments and of the probable impact of the additional debt on the County’s bond ratings.

6. **Asset Life.** The County will consider debt financing for the acquisition, replacement, or expansion of physical assets (including land) only if a capital project has a useful life longer than the term of the bond issue supporting it. Debt will be used only to finance capital projects and equipment, except in case of unforeseen emergencies. Debt will not be issued for periods exceeding the useful life or average useful lives of the project or projects to be financed.

7. **Length of Debts.** County debts will be amortized for the shortest period consistent with a fair allocation of costs to current and future beneficiaries or users, and in keeping with other related provisions of this policy. The County normally shall issue bonds with a maximum life of 20 years or fewer for general obligation bonds, Building Authority bonds, and revenue bonds, and 15 years or fewer for special assessment bonds. Unless specific compelling reasons exist, there shall be no “balloon” bond repayment schedules which consist of low annual payments and one large payment of the balance due at the end of the term. There shall always be at least interest paid in the first fiscal year after a bond sale and principal repayment starting no later than the second fiscal year after the bond issue.

8. **Call Provisions.** Call provisions for bond issues shall be made as short as possible consistent with the lowest interest cost to the County. Unless specific compelling reasons exist all bonds shall be callable only at par.

9. **Debt Structuring.** At a minimum, the County will seek to amortize general obligation bonds with level principal and interest costs over the life of the issue. Pushing higher costs to future years in order to reduce short-term budget liabilities will be considered only when natural disasters or extraordinary or unanticipated external factors make the short-term cost of general obligation bonds prohibitive.

10. **Variable Rate Debts.** The County may choose to issue bonds that pay a rate of interest that varies according to predetermined formula or results from a periodic remarketing of
the securities, consistent with state law and covenants of preexisting bonds, and depending on market conditions.

11. Derivatives. The County will not participate in the issuance and sale of derivative instruments.

F. Debt Administration and Financing

1. Financing Proposals. Any capital financing proposal of a County department, agency, or utility involving the pledge or other extension of the County’s credit through sale of bonds, execution of loans or leases, or otherwise involving directly or indirectly the lending or pledging of the County’s credit, shall be referred to the Controller/Administrator for review before such pledge is considered by the Board of Commissioners.

2. Bond Fund. All payment of general obligation bonds and special assessment bonds shall be from the County’s Bond and Interest Fund. The fund balance in the Bond and Interest Fund will be maintained at a level equal to or greater than the total principal and interest payable from that Fund for the upcoming debt service payment. Furthermore, the fund balance will be managed to eliminate or minimize arbitrage rebate liability.

3. Bond Counsel. The County will utilize external bond counsel for all debt issues. All debts issued by the County will include a written opinion by Bond Counsel affirming that the County is authorized to issue the debt, stating that the County has met all Federal and State constitutional and statutory requirements necessary for issuance, and determining the federal income tax status of the debt.

4. Underwriter’s Counsel. County payments for Underwriters Counsel will be authorized for negotiated sales by the Controller/Administrator on a case-by-case basis depending on the nature and complexity of the transaction and the needs expressed by the underwriters.

5. Financial Advisor. The County will retain an external financial advisor selected for a term of up to three years through a competitive process administered by the Controller/Administrator. Utilization of the financial advisor for each debt issuance will be at the discretion of the Controller/Administrator, Treasurer, and/or Drain Commissioner on a case-by-case basis. For each County bond sale the financial advisor will provide the County with information on pricing and underwriting fees for comparable sales by other issuers.

6. Temporary Notes. Use of short-term borrowing, such as temporary notes, will be undertaken only if the transaction costs plus interest on a debt are less than the cost of internal financing, or available cash or reserves are insufficient to meet both project needs and current obligations. This standard does not apply to Delinquent Tax Anticipation Notes (DTANs).
7. **Credit Enhancements.** Credit enhancement (letters of credit, bond insurance, etc.) may be used if the costs of such enhancements will reduce the net debt service payments on the bonds or provide other significant financial benefits to the County.

8. **Lease/Purchase Agreements.** The use of lease/purchase agreements in the acquisition of vehicles, equipment and other capital assets shall be considered carefully relative to any other financing option or a “pay-as-you-go” basis. The lifetime cost of a lease typically will be higher than other financing options or cash purchases. Nevertheless, lease/purchase agreements may be used by the County as funding options for capital acquisitions if operational or cash-flow considerations preclude the use of other financing techniques.

9. **Competitive Sale of Debts.** The County, as a matter of policy, shall seek to issue its general or revenue bond obligations in a competitive sale unless it is determined by the Controller/Administrator that such a sale method will not produce the best results for the County. In such instances where the County, through a competitive bidding for its bonds, deems the bids received as unsatisfactory or does not receive bids, it may, at the election of the Controller/Administrator, enter into negotiation for sale of the bonds.

10. **Negotiated Sale of Debts.** Where a negotiated sale process is determined to be in the best interests of the County, the County will use a competitive process to select its investment banking team.

### G. Refunding of Debts

Periodic reviews of all outstanding debts will be undertaken to determine refunding opportunities. Refunding will be considered (within federal tax law constraints) if and when there is a net economic benefit of the refunding or the refunding is essential in order to modernize covenants essential to operations and management. County staff and the financial advisor shall monitor the municipal bond market for opportunities to obtain interest savings by refunding outstanding debts. As a general rule, current refunding will be undertaken only if the present value savings of a particular refunding will exceed 3% of the refunded principal. As a general rule, advance refunding will be undertaken only if the present value savings of a particular refunding will exceed 4% of the refunded principal. Refunding issues that produce a net present value savings of less than targeted amounts may be considered on a case-by-case basis. Refunding issues with negative savings will not be considered unless a compelling public policy objective is served by the refunding.

### H. Conduit Financings

The County may sponsor conduit financings in the form of Revenue Bonds for those activities (i.e., economic development, housing, health facilities, etc.) that have a general public purpose and are consistent with the County’s overall service and policy objectives as determined by the Board of Commissioners. All conduit financings must insulate the County completely from any
credit risk or exposure and must first be approved by the Economic Development Director and Controller/Administrator before being submitted to the Building Authority, Economic Development Commission and/or Board of County Commissioners for consideration.

I. Arbitrage Liability Management

It is the County’s policy to minimize the cost of arbitrage rebate and yield restriction while strictly complying with the law.

1. **General.** Federal arbitrage legislation is intended to discourage entities from issuing tax-exempt obligations unnecessarily. In compliance with the spirit of this legislation, the County will not issue obligations except for identifiable projects with very good prospects of timely initiation. Temporary notes and subsequent long-term bonds will be issued timely as project contracts are awarded so that debt issues will be spent quickly.

2. **Responsibility.** Because of the complexity of arbitrage rebate regulations and the severity of non-compliance penalties, the advice of Bond Counsel and other qualified experts will be sought whenever questions about arbitrage rebate regulations arise.

J. Credit Ratings

1. **Rating Agency Relationships.** The Controller/Administrator shall be responsible for maintaining relationships with the rating agencies that currently assign ratings to the County’s various debts. This effort shall include providing periodic updates on the County’s general financial condition along with coordinating meetings and presentations in conjunction with a new debt issuance.

2. **Use of Rating Agencies.** The Controller/Administrator shall be responsible for determining whether or not a rating shall be requested on a particular financing and which of the major rating agencies shall be asked to provide such a rating.

3. **Minimum Long-Term Rating Requirements.** The County’s minimum rating requirement for its direct, long-term, debt obligations is a rating of "AA" or higher. If a given debt cannot meet this requirement based on its underlying credit strength, then credit enhancement may be sought to ensure that the minimum rating is achieved. If credit enhancement is unavailable or is determined by the Controller/Administrator to be uneconomical, then the obligations may be issued without a rating.

4. **Rating Agency Presentations.** Full disclosure of operations and open lines of communication shall be provided to rating agencies used by the County. The staff of the Financial Services Department, with assistance of the County’s Financial Advisor, shall prepare the necessary materials and presentation to the rating agencies.

5. **Financial Disclosure.** The County is committed to full and complete primary and secondary financial disclosure, and to cooperating fully with rating agencies, institutional
and individual investors, County departments and agencies, other levels of government, and the general public to share clear, understandable, and accurate financial information. The County is committed to meeting secondary disclosure requirements on a timely and comprehensive basis.

Official statements accompanying debt issues, Comprehensive Annual Financial Reports, and continuous disclosure statements will meet (at a minimum), the standards articulated by the Government Accounting Standards Board (GASB), the National Federation of Municipal Analysts, the Securities and Exchange Commission (SEC), and Generally Accepted Accounting Principles (GAAP). The Controller/Administrator shall be responsible for ongoing disclosure to established national information repositories and for maintaining compliance with disclosure standards promulgated by state and national regulatory bodies.
## Current Statistics (2016)

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<thead>
<tr>
<th>Description</th>
<th>Value</th>
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<tr>
<td>Current debt</td>
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<td>Current overlapping debt</td>
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<td>Assessed value</td>
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<td>Budgeted expenditures</td>
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<td>General fund debt service</td>
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## Draft Policy Limitations

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<th>Section</th>
<th>Policy Statement</th>
<th>Current</th>
<th>Policy Limit</th>
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<tbody>
<tr>
<td>D.1.a</td>
<td>Per capita direct debt will not exceed $500</td>
<td>$24.84</td>
<td>$142,291,000</td>
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<tr>
<td>D.1.b</td>
<td>Per capita direct, overlapping and underlying debt will not exceed $3,000</td>
<td>$1,790.22</td>
<td>$853,746,000</td>
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<td>D.1.c</td>
<td>Direct debt as a percentage of estimated assessed valuation will not exceed 10%</td>
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<tr>
<td>D.1.d</td>
<td>Direct, overlapping and underlying debt as a percentage of estimated full market value will not exceed 15%</td>
<td>6.10%</td>
<td>$1,252,259,844</td>
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<tr>
<td>D.1.e</td>
<td>Annual debt service will not exceed 20% of budgeted expenditures</td>
<td>4.00%</td>
<td>$16,373,728</td>
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Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO EXTEND A POLICY ON COST INCREASES FOR SERVICE RELATED CONTRACTS IN INGHAM COUNTY

RESOLUTION # 16 –

WHEREAS, since property tax values began decreasing in 2010, Ingham County has made substantial and necessary reductions in its services to its citizens and cuts in its work force due to the continuing decline of the economic conditions in this county and state; and

WHEREAS, the County has implemented hiring delays, hiring freezes, travel prohibitions, and employee furlough days without pay and other drastic cost savings measures in order to bring its expenditures in line with its declining revenues; and

WHEREAS, due to these cost containment measures, and the ability to draw down on available fund balances, further service reductions were not necessary as part of the budget processes in the budgets since 2014; and

WHEREAS, although economic conditions have been improving, costs of doing business, particularly in the area of pension and other legacy costs, are increasing at a higher rate than county revenues from property taxes and state and federal sources; and

WHEREAS, Resolution 10-357 adopted a policy on cost increases for service related contracts in Ingham County for 2010, 2011 and 2012, which was extended through 2013 by Resolution 12-369, and through 2016 by Resolution 13-439; and

WHEREAS, Ingham County desires to continue providing guidelines for service related contracts for vendors doing business with Ingham County that reflect the current economic climate.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners extends the following policy on cost increases for service related contracts in Ingham County:

- In general, annual cost increases should not exceed the Consumer Price Index’s Annual Inflation rate or 1%, whichever is greater.

- Proposed contracts with vendor cost increases that exceed the Consumer Price Index’s Annual Inflation rate or 1%, whichever is greater, will receive extra scrutiny and be identified by staff as they are reviewed by the appropriate Liaison and Finance Committees of the Ingham County Board of Commissioners.

- County Staff will make this policy known to all vendors as they negotiate proposed new and renewal contracts.
This policy will be reviewed and evaluated by the Finance Committee during the last quarter of 2019.

BE IT FURTHER RESOLVED, that if price adjustments are requested pursuant to the terms of the contract, the vendor must notify the County ninety (90) days prior to the current term’s expiration date.

BE IT FURTHER RESOLVED, that prior to commencement of subsequent renewal terms, the County may entertain a request for escalation in accordance with the current Consumer Price Index or 1% at the time of the request.

BE IT FURTHER RESOLVED, that for purposes of this section, “Consumer Price Index” shall mean the Consumer Price Index-All Urban Consumers-United States Average-All Items (CPI-U), as published by the United States Department of Labor, Bureau of Labor Statistics.

BE IT FURTHER RESOLVED, that the County reserves the right to accept or reject the request for a price increase. If the price increase is approved, the price will remain firm for one (1) year from the date of the increase.

BE IT FURTHER RESOLVED, that all Invitation to Bids and Request for Proposals issued for services shall contain language referencing this policy.

BE IT FURTHER RESOLVED, that this policy will remain in effect through December 31, 2019.

BE IT FURTHER RESOLVED, that copies of this resolution will be forwarded to all Ingham County Department Heads and Elected Officials.

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw  
Nays: None  Absent: Anthony, Schafer, Case Naeyaert  Approved 10/19/2016
WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, requires that each local unit of government adopt a balanced budget for all required funds; and

WHEREAS, county offices, the courts, county departments, and others have submitted requests for a county appropriation in the 2017 budget; and

WHEREAS, the County Controller has considered these requests and has submitted a recommended budget as required by statute and Board of Commissioners’ resolution; and

WHEREAS, the various liaison committees of the Board of Commissioners have reviewed their section of the Controller's Recommended Budget and have made recommendations for approval or modification to the Finance Committee; and

WHEREAS, the Finance Committee has reviewed each liaison committees’ recommendations and together with its own Strategic Planning Initiatives Fund allotment has presented a recommended balanced budget to the Board of Commissioners and to the public; and

WHEREAS, the Board of Commissioners annually adopts a balanced budget and authorizes appropriations subject to the conditions set forth in its annual General Appropriations Resolution; and

WHEREAS, $3.2 million of the General Fund balance is committed for unfunded retiree health insurance liabilities.

THEREFORE BE IT RESOLVED, that the 2017 Ingham County Budget, as set forth in the Finance Committee Recommended Budget, dated September 14, 2016 and incorporated by reference herein, is hereby adopted on a basis consistent with Ingham County's Budget Adoption and Amendment Policies and subject to all county policies regarding the expenditure of funds and the conditions set forth in this resolution.

BE IT FURTHER RESOLVED, that the following tax levies are hereby authorized for the 2016 tax year/2017 budget year for a total county levy of 10.0742 mills, including authorized levies for General Fund operations and special purpose millages:

2016/17 Millage Summary

<table>
<thead>
<tr>
<th>Purpose</th>
<th>Millage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Operations</td>
<td>6.3512</td>
</tr>
<tr>
<td>General Operations – Indigent Veterans Support</td>
<td>.0330</td>
</tr>
<tr>
<td>Special Purpose - Emergency Telephone Services</td>
<td>.8500</td>
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</tbody>
</table>
Special Purpose - County-wide Transportation .6000
Special Purpose - Juvenile Justice .6000
Special Purpose - Potter Park Zoo and Potter Park .4100
Special Purpose – Farmland/Open Space Preservation .1400
Special Purpose – Health Care Services .3500
Special Purpose – Trails and Parks .5000
Special Purpose – Animal Shelter .2400

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Acts 106 and 107, 1985 (Convention Facility Tax revenue) shall not be used to reduce the County's 2016/2017 operating millage as defined by Public Act 2, 1986.

BE IT FURTHER RESOLVED, that in accordance with Public Act 2 of 1986, that 50% of the actual Convention Facility Tax revenue not used to reduce the County's operating tax rate shall be transmitted to the Mid-State Health Network, with the remaining revenues to be deposited in the County's General Fund.

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Act 264 of 1987 (Health and Safety Fund Act) shall not be used to reduce the County's 2016/2017 operating millage levy, and that 11/17 of the actual Health and Safety Fund Act revenue not used to reduce the County's operating tax rate shall be appropriated to the Ingham County Health Department budget for those public health prevention programs and services whose costs are in excess of 1989 appropriation levels.

BE IT FURTHER RESOLVED, that in accordance with Public Act 264 of 1987, that 5/17 of the actual Health and Safety Fund Act revenue not used to reduce the County's operating tax rate shall be used for personnel and operating costs which are in excess of 1988 appropriation levels at the Circuit Court, Family Court, District Court, and Sheriff Department Law Enforcement with the remaining revenues generated by P.A. 264 of 1987 to be used for other General Fund expenditures.

BE IT FURTHER RESOLVED, that the adopted budget is based on current estimates of revenues and expenditures, and that the Board of Commissioners may find it necessary to adjust budgeted revenues and expenditures from time to time during the year.

BE IT FURTHER RESOLVED, that the County Controller is hereby authorized to make budgetary transfers within the various funds and authorize expenditures in accordance with the budgetary procedures established by the Board of Commissioners in Resolution #90-274, as amended by Resolutions #94-93 and #04-253, a summary of which has been forwarded by the Controller to each department head, court and elected official.

BE IT FURTHER RESOLVED, that expenditures shall not be incurred in excess of the individual budgets adopted herein without first amending the budget pursuant to the budgetary procedures established by the Board of Commissioners in Resolution #90-274, as amended by Resolutions #94-93 and #04-253.

BE IT FURTHER RESOLVED, that all purchases made with funds appropriated in this budget shall be made in conformance with the County’s Purchasing Procedures, as adopted and amended by the Board, and that these budgeted funds are appropriated contingent upon compliance with the County’s Purchasing Procedures.

BE IT FURTHER RESOLVED, that the approved Position Allocation List contained in the budget shall limit the number of permanent employees who can be employed in all departments, offices, and the courts, and no funds are appropriated for any permanent position or employee not on the approved Position Allocation List.
BE IT FURTHER RESOLVED, that the Board of Commissioners may, from time to time during the year, change the approved Position Allocation List and/or impose a hiring freeze, as circumstances warrant, and that the same limitation as to the number of permanent employees who can be employed with a revised Position Allocation List.

BE IT FURTHER RESOLVED, that certain positions contained in the Position Allocation List which are supported in some part by a grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving the budgeted revenues.

BE IT FURTHER RESOLVED, that in the event that such anticipated outside funding is not received or the County is notified that it will not be received, said positions shall be considered not funded and removed from the approved Position Allocation List.

BE IT FURTHER RESOLVED, that the policies regarding temporary employees shall remain in full force and effect.

BE IT FURTHER RESOLVED, that budgets for all funds are adopted on a January 1st fiscal year, with the following exceptions: Friend of the Court Services Fund (215), County Health Fund (221), Community Corrections Fund (267), Community Development Block Grant Fund (287), DHS - Child Care Fund (288), DHS - Social Welfare Fund (290), Family Division – Child Care Fund (292), Prosecuting Attorney Cooperative Reimbursement Grant Fund (298), and Community Health Center Network Fund (511), all of which are adopted on an October 1st fiscal year.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the use of budgeted funds for the purchase of vehicles and necessary equipment such as marking kits, light bars, sirens, prisoner transport shields, radar, etc., from the State of Michigan and other municipal cooperative purchasing programs approved by the Purchasing Department.

BE IT FURTHER RESOLVED, that the vehicles being replaced are authorized to be transferred to another county department or agency for fair-market value established by the Purchasing Director, or are authorized to be sold at state auction or to a private company; the method of disposal shall be that which is deemed to be in the best interest of the County as determined by the Purchasing Director.

BE IT FURTHER RESOLVED, that the Ingham County Sheriff’s Office is authorized to sell at fair-market value any used Ingham County Patrol Vehicles to the Ingham Intermediate School District for its Law Enforcement Program.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in the adopted budget, and the remaining portion of the time period and funds are included in the Controller’s Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that funds appropriated to a community agency but not spent by the end of the fiscal year may be carried over into the next fiscal year without additional Board approval, provided the Controller and Budget Office certify that the funds are available, and that the agency wishing to have said funds reappropriated provides a definitive scope of work for review by the Controller’s Office and the County Attorney.
BE IT FURTHER RESOLVED, that any request for reappropriation to the 2017 budget of funds not spent in
2016 for a specific project must be received by the Budget Office no later than March 15, 2017, otherwise the
request for reappropriation will not be considered.

BE IT FURTHER RESOLVED, that $1.6 million of the General Fund balance currently committed for
unfunded retiree health insurance liabilities be uncommitted as of December 31, 2016 so that it can be spent in
2017 for this purpose.

FINANCE:  Yeas:  Bahar-Cook, Tennis, McGrain, Crenshaw
Nays:  None  Absent:  Anthony, Schafer, Case Naeyaert  Approved  10/19/2016
Introducing the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE AGREEMENT FOR
BEHAVIORAL HEALTH SERVICES BETWEEN THE INGHAM COUNTY
HEALTH DEPARTMENT AND THE COMMUNITY MENTAL HEALTH AUTHORITY OF
CLINTON, EATON AND INGHAM COUNTIES

RESOLUTION #16 –

WHEREAS, the Ingham County Health Department (ICHD) and the Community Mental Health Authority of Clinton, Eaton and Ingham (CMH-CEI) have a longstanding partnership and contractual agreement for the provision of behavioral health services; and

WHEREAS, ICHD and CMH-CEI currently contract for 4.0 FTE Mental Health Therapists and consulting psychiatric evaluation services at a cost of up to $350,000 annually; and

WHEREAS, Resolution #11-185 authorized this agreement which became effective March 1, 2011; it was amended and extended through January 31, 2017 by Resolutions #15-350 and #16-147. Collaboration between ICHD and CMH-CEI allows each organization to provide services within its area of expertise and has proven to be highly effective for recruiting and hiring difficult to fill Masters Social Worker (MSW) positions; and

WHEREAS, ICHD seeks to add the services of a part time Behavioral Health Supervisor to the agreement; and

WHEREAS, ICHD also wishes to change the requirement for acceptable minimum level of training to include Limited Licensed Medical Social Workers, as fully licensed Medical Social Workers are in short supply and have resulted in unfilled positions for extended periods of time; and

WHEREAS, ICHD wishes to make all portions of this agreement automatically renewable on an annual basis to match the terms of the original agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the execution of an amendment to the agreement for Behavioral Health Services between Ingham County, on behalf of ICHD and CMH-CEI.

BE IT FURTHER RESOLVED, that ICHD desires to contract with CMH-CEI for one new 0.5 FTE Behavioral Health Supervisor position (with an annual cost of $71,711).

BE IT FURTHER RESOLVED, that ICHD desires to modify the minimum level of training to include Limited Licensed Medical Social Workers.

BE IT FURTHER RESOLVED, that all amendments to the agreement will automatically renew on an annual basis to match the terms of the original agreement.
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

**HUMAN SERVICES: Yeas:** McGrain, Tennis, Koenig, Nolan, Hope  
**Nays:** None  
**Absent:** Banas, Case Naeyaert  
**Approved 10/17/2016**

**FINANCE: Yeas:** Bahar-Cook, Tennis, McGrain, Crenshaw  
**Nays:** None  
**Absent:** Anthony, Schafer, Case Naeyaert  
**Approved 10/19/2016**
INTRODUCED BY THE HUMAN SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A FY 2017 SUBCONTRACT WITH
REFUGEE DEVELOPMENT CENTER

RESOLUTION # 16 –

WHEREAS, the Ingham County Health Department (ICHD) has received $20,000 in grant funds for the Childhood Lead Poisoning Prevention Program (CLPPP) as part of the Comprehensive Agreement with Michigan Department of Health & Human Services (MDHHS); and

WHEREAS, the CLPPP brings education and assistance into the homes of families where children have elevated blood lead levels as reported by the state, as well as home visits which include education, provision of lead safe cleaning supplies, assistance in identifying and mitigating lead hazards, and assistance in applying for lead safe home grants; and

WHEREAS, ICHD subcontracted with the Refugee Development Center (RDC) to provide these services in FY 2016; and

WHEREAS, RDC is a nonprofit organization that provides education, support, and orientation to refugees in the Lansing area who in many cases is already in contact with families who are referred to CLPPP; and

WHEREAS, ICHD wishes to continue subcontracting with RDC for these services in FY 2017, in an amount not to exceed $9,600; and

WHEREAS, the Health Officer recommends approval of a subcontract for CLPPP with RDC for the period of October 1, 2016 through September 30, 2017 in an amount not to exceed $9,600.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with RDC for the period of October 1, 2016 through September 30, 2017 in an amount not to exceed $9,600.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: McGrain, Tennis, Koenig, Nolan, Hope
    Nays: None    Absent: Banas, Case Naeyaert    Approved 10/17/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
    Nays: None    Absent: Anthony, Schafer, Case Naeyaert    Approved 10/19/2016
Resolving to enter into a Michigan Agriculture Environmental Assurance Program (MAEAP) Clean Sweep Program Agreement with the Michigan Department of Agriculture and Rural Development (MDARD)

WHEREAS, the Environmental Health Division of the Ingham County Health Department (ICHD) operates a Household Hazardous Waste Program (HHW) that accepts hazardous waste for disposal; and

WHEREAS, this program is open to all Ingham county residents free of charge; and

WHEREAS, annually, the Michigan Department of Agriculture and Rural Development (MDARD) contracts with ICHD under the Clean Sweep agreement to provide funding to cover the cost of disposal of pesticides and herbicides collected throughout the year; and

WHEREAS, MDARD has proposed to provide ICHD with up to $14,000 in funding for FY 2017 for the disposal of pesticides and herbicides; and

WHEREAS, the term of the agreement shall be October 1, 2016 through September 30, 2017; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize a MAEAP Clean Sweep Program agreement with MDARD for up to $14,000 for the period of October 1, 2016 through September 30, 2017.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an MAEAP Clean Sweep Program agreement with MDARD for up to $14,000 for the period of October 1, 2016 through September 30, 2017.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: McGrain, Tennis, Koenig, Nolan, Hope
               Nays: None    Absent: Banas, Case Naeyaert   Approved 10/17/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
           Nays: None    Absent: Anthony, Schafer, Case Naeyaert   Approved 10/19/2016
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT CHILD AND ADOLESCENT HEALTH CENTER PROGRAM FUNDING FROM THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES THROUGH THE MICHIGAN PRIMARY CARE ASSOCIATION

RESOLUTION # 16 –

WHEREAS, in Resolution #11-235, #12-199, #13-049, #14-358, and #15-412, the Ingham County Board of Commissioners authorized the Ingham County Health Department (ICHD) to accept Child and Adolescent Health Center (CAHC) Program Funding from the Michigan Department of Health and Human Services (MDHHS), as administered through the Michigan Primary Care Association (MPCA), for the period of October 1, 2011 through September 30, 2016; and

WHEREAS, the purpose of this agreement is to provide funds to ICHD to promote the health of children, adolescents and their families by providing important primary, preventative, and early intervention health care services; and

WHEREAS, the CAHC’s provide primary care, preventative care, comprehensive health assessment, vision and hearing screening, medication, immunization, treatment of acute illness, co-management of chronic illness, health education and mental health care; and

WHEREAS, CAHC program funding supports continued operations of ICHD’s school-based/school-linked health centers; and

WHEREAS, the CAHC program funding award for the term of October 1, 2016 through September 30, 2017 is as follows: Eastern $195,000, Sexton $195,000 and Willow $250,000; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports the acceptance of this award and supports any budget adjustments necessary as part of this agreement; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with MPCA for acceptance of the CAHC program funding in the amount of $640,000 for the term of October 1, 2016 through September 30, 2017.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the agreement with MPCA for the acceptance of $640,000 in CAHC program funding for the period of October 1, 2016 through September 30, 2017.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES:**  **Yea:** McGrain, Tennis, Koenig, Nolan, Hope  
**Nays:** None  
**Absent:** Banas, Case Naeyaert  
**Approved 10/17/2016**

**FINANCE:**  **Yea:** Bahar-Cook, Tennis, McGrain, Crenshaw  
**Nays:** None  
**Absent:** Anthony, Schafer, Case Naeyaert  
**Approved 10/19/2016**
WHEREAS, the Ingham County Health Department (ICHD) and the Edward W. Sparrow Hospital Association for Physician and Medical Direction Services (Sparrow) have a longstanding partnership and contractual agreement for the provision of physician services and part-time medical direction; and

WHEREAS, ICHD and Sparrow currently contract for 0.6 FTE physician services in addition to part-time medical direction to provide prenatal and gynecologic services, and provide oversight to mid-level provider staff; and

WHEREAS, Resolution #13-139 authorized this agreement which became effective April 1, 2014 through March 31, 2014; it was amended and extended through September 30, 2016 by Resolutions #14-089 and #16-082; and

WHEREAS, ICHD seeks to extend the terms of the current agreement from October 1, 2016 through March 31, 2017; and

WHEREAS, ICHD seeks to add the services of up to 820 hours of mid-level provider (Nurse Practitioner or Physician Assistant) services to this extended agreement to address a short-term critical provider shortage and ensure the sustainability of the services provided and our ability to meet our projected visit and revenue goals as presented in the FY 2017 budget; and

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the execution of an amendment to the agreement for physician and part time medical direction services between Ingham County, on behalf of ICHD, and Sparrow, to extend the existing terms from October 1, 2016 through March 31, 2017.

BE IT FURTHER RESOLVED, ICHD also desires to add to the amended contract with Sparrow additional mid-level provider services, up to 820 hours at $55.00 per hour, for total agreement amount not to exceed $70,100.00.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.
HUMAN SERVICES:  Yeas: McGrain, Tennis, Koenig, Nolan, Hope
   Nays: None  Absent: Banas, Case Naeyaert  Approved 10/17/2016

FINANCE:  Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
   Nays: None  Absent: Anthony, Schafer, Case Naeyaert  Approved 10/19/2016
WHEREAS, the Ingham Academy, a day treatment program, provides educational support to court adjudicated youth who have been unsuccessful in their home school; and

WHEREAS, the Ingham Academy uses athletics as one part of its comprehensive approach to improving students likelihood of academic and social success; and

WHEREAS, the Ingham Academy partners with Michigan State University’s Youth Advancement Through Athletics (YATA) to incorporate mentoring, structured leisure activities, community service and introduces students to career opportunities; and

WHEREAS, the Ingham Academy Basketball Team is a member of the Michigan Alternative Athletic Association (MAAA) whose purpose is to promote athletic and intellectual activities among students from Alternative, Residential and Secondary Schools that will foster productive, healthy members and future leaders in the State of Michigan; and

WHEREAS, the Michigan Alternative Athletic Association hosts a state tournament at the end of each basketball season; and

WHEREAS, the Ingham Academy Basketball Team, coached by Redel Hartley, was State Runner Up in the 2015/2016 MAAA tournament.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners honors the 2015/2016 Ingham Academy Basketball Team as Runner Up in the 2015/2016 MAAA State of Michigan Tournament.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners recognizes the efforts put forth by the Michigan State University’s Youth Advancement through Athletics in this accomplishment.

LAW & COURTS:  Yeas:  Crenshaw, Celentino, Tsernoglou, Banas, Schafer, Maiville  
Nays:  None  Absent:  Anthony  Approved  10/13/2016
WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has applied for and has been approved to receive pass through grant funds from the FY2016 Homeland Security Grant Program (HSGP); and

WHEREAS, the purpose of these grant funds is to purchase equipment and to provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the total amount of grant funds available to Ingham County agencies is $53,488 from the State Homeland Security Program (SHSP) and $17,829 from the Law Enforcement Terrorism Prevention Program (LETPP) for a total of $71,317; and

WHEREAS, the SHSP is a core assistance program that provides funds to build capabilities at the state, local, tribal, and territorial levels, to enhance national resilience to absorb disruptions and rapidly recover from natural disasters and terrorist incidents; and

WHEREAS, there are a number of projects benefiting Ingham County agencies, presently approved or pending approval by the State of Michigan; and

WHEREAS, the total Grant Award for Michigan Homeland Security Region 1 for FY2016 is $1,018,829; and

WHEREAS, Ingham County will be the fiduciary agent for these grant funds for Michigan Homeland Security Region 1.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a contract with the State of Michigan, to be the fiduciary agent for the FY2016 Department of Homeland Security, Homeland Security Grant Program, and the acceptance $1,018,829 for the time period of September 1, 2016 to August 31, 2019.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yeas:  Crenshaw, Celentino, Tsernoglou, Banas, Schafer, Maiville  
Nays:  None  Absent:  Anthony  Approved  10/13/2016
FINANCE: **Yea:** Bahar-Cook, Tennis, McGrain, Crenshaw  
**Nays:** None  
**Absent:** Anthony, Schafer, Case Naeyaert  
**Approved 10/19/2016**
OCTOBER 25, 2016
AGENDA ITEM NO. 23

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A
GRANT AWARD FROM THE MICHIGAN SUPREME COURT'S STATE COURT
ADMINISTRATIVE OFFICE - MICHIGAN DRUG COURT GRANT PROGRAM (SCAO-MDCGP)
AND ENTER INTO SUBCONTRACTS

RESOLUTION # 16 –

WHEREAS, the 55th District Court Sobriety Court Program ("Sobriety Court") has since 2004 provided quality
services to the citizens of Ingham County; and

WHEREAS, continuation of the Sobriety Court will require continuing to employ two probation officers to
provide staffing for the program; and

WHEREAS, the increased caseloads seriously threaten the level and quality of services; and

WHEREAS, sources of sobriety court grant funding have been identified which would not obligate the County
to provide matching funds, including but not limited to the SCAO - Michigan Drug Court Grant Program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of a
State Court Administrators Office grant including the SCAO-MDCGP grant in the amount of $135,000 to the
Ingham County 55th District Court Sobriety Court Program for the time period of October 1, 2016 through
September 30, 2017.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of
donations from the Ingham County Sobriety Court Foundation as well as other organizations, groups and
individuals to the Ingham County 55th District Court Sobriety Court.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby expresses its
appreciation to the Ingham County Sobriety Court Foundation for any future possible donations to the 55th
District Court Sobriety Court Program.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the total grant
budget of $276,907.40 to include SCAO/MDCGP grant funds in the amount of $135,000, Ingham County In-
Kind matching funds of $141,907.40 with no local hard cash matching funds, and future possible donations
from the Ingham County Sobriety Court Foundation, all of which are required to continue the Sobriety Court
Program.

BE IT FURTHER RESOLVED, grant-funded Sobriety Court program direct service subcontracts for the
following services in the following amounts:

1. Substance Abuse Testing with Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed
   $12,288
2. Evaluation and Counseling services with Cognitive Consultants – not to exceed $65,577

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2016 and 2017 55th District Court budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Crenshaw, Celentino, Tsernoglou, Banas, Schafer, Maiville  
**Nays:** None  
**Absent:** Anthony  
**Approved 10/13/2016**

**FINANCE: Yeas:** Bahar-Cook, Tennis, McGrain, Crenshaw  
**Nays:** None  
**Absent:** Anthony, Schafer, Case Naeyaert  
**Approved 10/19/2016**
OCTOBER 25, 2016
AGENDA ITEM NO. 24

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A GRANT AWARD FROM THE MICHIGAN SUPREME COURT STATE COURT ADMINISTRATIVE OFFICE - MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM (SCAO-MMHCGP), CONTINUE A PROBATION OFFICER POSITION, AND ENTER INTO SUBCONTRACTS

RESOLUTION # 16 –

WHEREAS, the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) estimates there are over 5,000 seriously mentally ill adults in our region; and

WHEREAS, the 55th District Court has identified a need for specialized case handling for mentally ill defendants; and

WHEREAS, research indicates such specialized case handling results in lower recidivism rates, increased public safety and more efficient public sector spending; and

WHEREAS, the 55th District Court and CMHA-CEI have received a grant from the State Court Administrative Office - Michigan Mental Health Court Grant Program in the amount of $380,000 to continue a Mental Health Court at the 55th District Court; and

WHEREAS, continuation of the Mental Health Court will require continuing to employ a probation officer to provide staffing for the program; and

WHEREAS, sources of Mental Health Court grant funding have been identified which would not obligate the County to provide matching funds, including but not limited to the SCAO-Michigan Mental Health Grant Program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the State Court Administrative Office - Michigan Mental Health Court Grant Program for a total budget not to exceed $448,301.40 to include SCAO/MMHCGP grant funds in the amount of $380,000, Ingham County In-Kind matching funds not to exceed $48,660.40 with no local hard cash matching funds, and Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Local In-Kind Contributions not to exceed $19,641 for the time period of October 1, 2016 through September 30, 2017.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes continuation of one FTE Grant-funded Probation Officer, an ICEA Court Professional, Grade 7, contingent upon the availability of grant funds.

BE IT FURTHER RESOLVED, grant funded Mental Health Court program direct service subcontracts for the following services in the following amounts:
1. Electronic Monitoring Services with Sentinel Offender Services and/or Judicial Services Group – not to exceed a total of $1,500
2. Substance Use Testing with Alcohol and Drug Administrative Monitoring (ADAM) and/or Phoenix Recovery & Testing – not to exceed a total of $39,898.60
3. Mental Health Services with Community Mental Health Authority of Clinton, Eaton, and Ingham Counties: not to exceed $257,063 ($237,422 grant funding + $19,641 CMHA-CEI Local In-Kind Contributions)

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2016 and 2017 55th District Court budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Crenshaw, Celentino, Tsernoglou, Banas, Schafer, Maiville
**Nays:** None  **Absent:** Anthony  **Approved 10/13/2016**

**FINANCE: Yeas:** Bahar-Cook, Tennis, McGrain, Crenshaw
**Nays:** None  **Absent:** Anthony, Schafer, Case Naeyaert  **Approved 10/19/2016**
WHEREAS, the Ingham County Board of Commissioners operates the 911 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, Ingham County 9-1-1 staff members from both the Supervisory and Non-supervisory units have requested that the 9-1-1 Center purchase an automated scheduling system to improve and reduce errors in scheduling procedures; and

WHEREAS, the Ingham County 9-1-1 Joint Leadership Team has also recommended a move to an automated scheduling system; and

WHEREAS, the 9-1-1 Director has obtained a quote from Informer Systems for their Schedule Express program that includes initial configuration, training, support and upgrades with a current annual cost of $8,035.20; and

WHEREAS, the 9-1-1 Director is recommending that the Ingham County Board of Commissioners fund this request from the 911 Emergency Telephone Dispatch Services 911 fund balance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the expenditure of $8,035.20 from the 911 Emergency Telephone Dispatch Services 9-1-1 fund balance for the costs associated with the purchase of the Schedule Express Software and Services.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers that are consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/Purchase Order documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Celentino, Tsernoglou, Banas, Schafer, Maiville
Nays: None  Absent: Anthony  Approved 10/13/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
Nays: None  Absent: Anthony, Schafer, Case Naeyaert  Approved 10/19/2016
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ESTABLISH ADDITIONAL SPECIAL PART TIME ON CALL 911 CENTRAL DISPATCH CENTER BACKGROUND INVESTIGATOR POSITIONS

RESOLUTION # 16 –

WHEREAS, that the Ingham County Board of Commissioners has established the Ingham County 911 Central Dispatch Center; and

WHEREAS, the current staffing level requires the hiring of a large number of new employees to fill currently open positions as well as future positions that become available; and

WHEREAS, the 911 Center requires a law enforcement level background investigation be completed on each new employee, and currently has three special part time 9-1-1 Central Dispatch Background Investigator positions, established under resolution #12-437; and

WHEREAS, the 911 Centers three (3) special part time 9-1-1 Central Dispatch Background Investigators are not always available for various reasons or the number of background investigations each investigator is assigned lengthens the background processing of applicants; and

WHEREAS, there is not a continuous need for a full time staff member to fill the needs of 911 Background investigator, but the application process would benefit from additional investigators to complete the background investigations reducing the processing time of our applicants; and

WHEREAS, the addition of special part time 9-1-1 Background Investigators would not result in any additional cost to complete the background investigations; and

WHEREAS, there are many current or retired police officers that can perform these investigations as they are needed.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes up to an additional three (3) special part time 911 Central Dispatch Background Investigator positions.

BE IT FURTHER RESOLVED, that the rate of compensation will continue at a rate of $25.00 per hour for the position.

LAW & COURTS:  Yeas:  Crenshaw, Celentino, Tsernoglou, Banas, Schafer, Maiville
             Nay:  None    Absent:  Anthony   Approved  10/13/2016

FINANCE:  Yeas:  Bahar-Cook, Tennis, McGrain, Crenshaw
             Nay:  None    Absent:  Anthony, Schafer, Case Naeyaert   Approved  10/19/2016
INTRODUCED BY THE LAW & COURTS AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CONTRACT WITH VAN BELKUM TO UPGRADE THE NICE 911 RECORDER SYSTEM FOR THE INGHAM COUNTY 911 CENTER

RESOLUTION # 16 –

WHEREAS, the Ingham County Board of Commissioners has established a 911 Emergency Telephone Dispatch Services Fund for Management and System Improvements to the County emergency 911 dispatch system; and

WHEREAS, the Lansing and East Lansing 911 Centers identified the need to replace the malfunctioning 911 Recorder Systems with a NextGen 911 technology recorder authorized and approved under Resolution #11-125 in April of 2011; and

WHEREAS, the Van Belkum/NICE 911 Recorder System needs to be upgraded with new hardware and software; and

WHEREAS, the Van Belkum/NICE 911 Recorder System solution was originally installed within the Lansing 911 Center initially and then migrated to the new Ingham County Consolidated 911 Center; and

WHEREAS, the Ingham County Board of Commissioners has approved funding for an upgrade as a capital improvement project within the 9-1-1 Center’s 2016 budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract/purchase order be issued with Van Belkum for the purchase and installation of a NICE 9-1-1 Recorder System upgrade at a cost of $27,295.00, with a Project Contingency fund of $705.00 for a total project cost not to exceed $28,000, from the 9-1-1 2016 budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Celentino, Tsernoglou, Banas, Schafer, Maiville
          Nays: None  Absent: Anthony  Approved 10/13/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
          Nays: None  Absent: Anthony, Schafer, Case Naeyaert  Approved 10/19/2016
RESOLUTION AUTHORIZING A CONTRACT WITH AT&T FOR TELEPHONE SERVICES FOR THE INGHAM COUNTY 9-1-1 CENTER

RESOLUTION # 16 –

WHEREAS, the Ingham County Board of Commissioners has established a 9-1-1 Emergency Telephone Dispatch Services Fund for Management and System Improvements to the County emergency 9-1-1 dispatch system; and

WHEREAS, Ingham County 9-1-1 Central Dispatch Center began operations as a consolidated center in June of 2012, with a contract in place for telephone services through AT&T for both Emergency and Non-Emergent phone lines; and

WHEREAS, the contract with AT&T expired June of 2016 for all Non-Emergent lines; and

WHEREAS, the 9-1-1 Center receives non-emergent calls for all of our police agencies every day, which requires us to continue the contract with AT&T to provide the phone service for our phone lines; and

WHEREAS, the AT&T Services are no longer available under the MI deal purchasing contract, a new contractual agreement is needed to continue the phone service.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with AT&T for the 9-1-1 Center phone services at a total cost not to exceed $18,000 annually or $36,000 over the time period of November 1, 2016 through October 31, 2018 from the 9-1-1 Center budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Celentino, Tsernoglou, Banas, Schafer, Maiville
Nays: None Absent: Anthony Approved 10/13/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
Nays: None Absent: Anthony, Schafer, Case Naeyaert Approved 10/19/2016
OCTOBER 25, 2016
AGENDA ITEM NO. 29

Introduced by the Law & Courts, Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENTER INTO AN AGREEMENT WITH THE MICHIGAN STATE UNIVERSITY SCHOOL OF PSYCHIATRY TO PROVIDE PSYCHIATRIC SERVICES FOR INMATES AT THE INGHAM COUNTY JAIL

RESOLUTION # 16 –

WHEREAS, effective May 27, 2016 there will no longer be psychiatric assessments and treatment plans offered by the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) at the Ingham County Jail; and

WHEREAS, the Ingham County Jail recognizes the need to appropriately address the psychiatric needs of all inmates in the interest of maintaining inmate and staff safety, and in protecting inmates’ Eighth Amendment rights against cruel and unusual punishment; and

WHEREAS, the United State Supreme Court has ruled on numerous occasions that the failure to provide appropriate mental health and medical care may constitute a violation of the Eighth Amendment (Estelle v Gamble, 429 U.S. 97 (1976) (deliberate indifference to prisoners’ serious medical needs constitutes cruel and unusual punishment); see, e.g., Hunt v Uphoff, 199 F.3d 1220 (10th Cir. 1999) (prison officials violated Eighth Amendment by providing such inadequate medical treatment for inmate’s diabetes and hypertension that inmate consequently suffered heart attack); LaFaut v Smith, 834 F.2d 389 (4th Cir. 1987) (prison officials violated Eighth Amendment by failing to provide disabled inmate with needed physical therapy and adequate access to facilities); Madrid v Gomez, 889 F. Supp. 1146, 1265-66 (N.D. Ca. 1995) (continued confinement of mentally ill inmates in the facility’s security housing unit violated the Eighth Amendment); and

WHEREAS, the 55th District Court and the Michigan State University Department of Psychiatry have already developed a successful and mutually beneficial relationship in the evolution of the 55th District Court Mental Health Court; and

WHEREAS, the Michigan State University Department of Psychiatry currently assigns one senior-level resident psychiatrist to provide psychiatric services to the 55th District Court Mental Health Court for up to twelve hours weekly and contracts the services of one attending psychiatrist to supervise the resident psychiatrist or provide psychiatric services in the absence of a resident, for up to four hours weekly at the rate of $140 an hour; and

WHEREAS, the Michigan State University Department of Psychiatry has agreed to extend this arrangement to contract with the Ingham County Jail to assign one senior-level resident psychiatrist to provide psychiatric services to any inmate at the Ingham County Jail for up to eight hours weekly and contract the services of one attending psychiatrist to supervise the resident psychiatrist, or provide psychiatric services to any inmate at the Ingham County Jail in the absence of a resident, for up to eight hours weekly at the rate of $140 an hour; and

WHEREAS, the Health Services Millage funding has been identified to fund this contract to the extent the services are Health Services Millage eligible; and
WHEREAS, certain inmates of the Ingham County jail are eligible for services funded by the Health Services Millage as Ingham County residents that have no access to private or third party paid services, and are ineligible for Medicaid by virtue of their status as inmates, and have income of less than $28,000 annually.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the Michigan State University Department of Psychiatry to assign one senior-level resident psychiatrist to provide psychiatric services to any inmate at the Ingham County Jail for up to eight hours weekly and contract the services of one attending psychiatrist to supervise the resident psychiatrist, or provide psychiatric services to any inmate at the Ingham County Jail in the absence of a resident, for up to eight hours weekly at the rate of $140 an hour for a total budget not to exceed $58,240 for the time period of November 1, 2016 through October 31, 2017.

BE IT FURTHER RESOLVED, that the Health Services Millage shall be used to fund eligible services, and the Controller/Administrator is directed to make the necessary adjustments to the 2016 and 2017 Sheriff’s Office budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Crenshaw, Celentino, Tsernoglou, Banas, Schafer, Maiville  
*Nays:* None  
Absent: Anthony  
**Approved 10/13/2016**

**HUMAN SERVICES: Yeas:** McGrain, Tennis, Koenig, Nolan, Hope  
*Nays:* None  
Absent: Banas, Case Naeyaert  
**Approved 10/17/2016**

**FINANCE: Yeas:** Bahar-Cook, Tennis, McGrain, Crenshaw  
*Nays:* None  
Absent: Anthony, Schafer, Case Naeyaert  
**Approved 10/19/2016**