AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. TIME FOR MEDITATION

V. APPROVAL OF THE MINUTES FROM AUGUST 23, 2016

VI. ADDITIONS TO THE AGENDA

VII. PETITIONS AND COMMUNICATIONS

1. A LETTER FROM THE STATE OF MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES CHILDREN’S SERVICES AGENCY REGARDING THE STATE WARD CHARGEBACK RATES FOR CALENDAR YEAR 2017

VIII. LIMITED PUBLIC COMMENT

IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

X. CONSIDERATION OF CONSENT AGENDA

XI. COMMITTEE REPORTS AND RESOLUTIONS

2. COUNTY SERVICES COMMITTEE – RESOLUTION RECOGNIZING HISPANIC HERITAGE MONTH AND CELEBRATING THE HERITAGE AND CULTURE OF LATINOS IN INGHAM COUNTY AND LATINOS IN THE UNITED STATES

3. COUNTY SERVICES COMMITTEE – RESOLUTION CONGRATULATING KAY HOFFMAN, CHIEF OF POLICE, LANSING CHARTER TOWNSHIP ON THE EVENT OF HER RETIREMENT

4. COUNTY SERVICES COMMITTEE – RESOLUTION SETTING A FINAL PUBLIC HEARING FOR COMMUNITY DEVELOPMENT BLOCK GRANT MSC 213045-EDJT ORCHID ORTHOPEDIC SOLUTIONS, LLC JOB TRAINING PROJECT

5. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING RON HELSEL

6. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT
7. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING ROAD DEPARTMENT OPERATIONS DIRECTOR JAMES BENJAMIN ON THE EVENT OF HIS RETIREMENT

8. COUNTY SERVICES COMMITTEE – RESOLUTION APPROVING SETTLEMENT OF MATTER PENDING IN INGHAM COUNTY PROBATE COURT

9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING MODIFICATIONS TO THE 2016 MANAGERIAL AND CONFIDENTIAL EMPLOYEE PERSONNEL MANUAL

10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE ENTERING INTO A THREE-YEAR CONTRACT WITH THE STATE OF MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES (MDHHS) FOR THE USE OF THE MICHIGAN CENTRALIZED BIRTH CERTIFICATION SYSTEM (MiCBCS) AND ADDING APPLICABLE FEES TO ESTABLISHED CERTIFIED COPY FEES TO COVER THE SYSTEM-ACCESS COST

11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING $10.00 FEE FOR VETERAN IDENTIFICATION CARDS TO BE ISSUED BY THE INGHAM COUNTY CLERK

12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN EXTENSION OF THE AGREEMENT WITH FIDLAR TECHNOLOGIES FOR A RECORD MANAGEMENT SOFTWARE SYSTEM FOR THE REGISTER OF DEEDS OFFICE

13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE PURCHASE OF DARKTRACE


15. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE LOCAL ROAD PROGRAM AGREEMENT WITH DELHI TOWNSHIP FOR THE INGHAM COUNTY ROAD DEPARTMENT

16. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND RESOLUTION #16-331 WHICH AUTHORIZED A SECOND PARTY AND THIRD-PARTY AGREEMENTS

17. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING THE APPLICATION FORM FOR THE TRAILS AND PARKS PROGRAM APPLICATION

18. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING THE SCORING/RANKING CRITERIA FOR THE TRAILS AND PARKS PROGRAM APPLICATION
19. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO TERMINATE AN AGREEMENT BETWEEN INGHAM COUNTY AND THE POTTER PARK ZOOLOGICAL SOCIETY

20. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE SALE OF THE COUNTY’S INTEREST IN THE PROPERTY AT 725 HAGADORN ROAD, MASON, MICHIGAN

21. HUMAN SERVICES COMMITTEE – RESOLUTION TO ENTER INTO AN AGENCY AGREEMENT WITH MICHIGAN STATE UNIVERSITY TO DELEGATE CERTAIN ENVIRONMENTAL HEALTH RESPONSIBILITIES

22. HUMAN SERVICES COMMITTEE – RESOLUTION HONORING KAREN DUNLAP

23. HUMAN SERVICES COMMITTEE – RESOLUTION HONORING PAMELA MAXWELL

24. HUMAN SERVICES, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION APPROVING A LETTER OF UNDERSTANDING WITH UNITED AUTOMOBILE AEROSPACE AND AGRICULTURAL IMPLEMENT WORKERS OF AMERICA (UAW-TOPS) REGARDING THE MEDICAL ASSISTANT CLASSIFICATION

25. HUMAN SERVICES, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION AMENDING RESOLUTION #16-267 TO ADD A DAY PORTER AT FOREST COMMUNITY HEALTH CENTER

26. HUMAN SERVICES, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING AMENDING RESOLUTION #16-267 FOR RNA FACILITIES MANAGEMENT JANITORIAL SERVICES

27. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND RESOLUTION #15-354 TO ACCEPT ADDITIONAL FUNDING TO PROVIDE REFUGEE HEALTH ASSESSMENTS

28. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING A CONTRACT FOR MEDICAL DIRECTION AND CONSULTATION WITH BARRY EATON DISTRICT HEALTH DEPARTMENT

29. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND THE COLLABORATIVE AGREEMENT WITH THE CAPITAL AREA UNITED WAY

30. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A FY 2017 PROVIDER AGREEMENT WITH THE INGHAM HEALTH PLAN CORPORATION
31. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE CONTRACT WITH THE IONIA COUNTY HEALTH DEPARTMENT FOR MEDICAL DIRECTION AND PROGRAM CONSULTATION

32. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING AN AGREEMENT WITH HOSPITAL NETWORK HEALTHCARE SERVICES MEDICAL WASTE MANAGEMENT/DISPOSAL THROUGH HPS GROUP PURCHASING CONTRACT

33. LAW & COURTS, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO PROCEED WITH PLANS FOR CONSTRUCTING, EQUIPPING, AND FINANCING A NEW COUNTY ANIMAL SHELTER FACILITY

34. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE CLOSURE OF POST #7 AT THE INGHAM COUNTY JAIL, THUS REDUCING THE JAIL’S RATE OF CAPACITY FROM 569 BEDS TO 511 BEDS

35. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO ENTER INTO A CONTRACT WITH MID-MICHIGAN KENNELS USING FY 2015 HOMELAND SECURITY GRANT PROGRAM FUNDS

36. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT THE SECOND 2017 BISSELL PET FOUNDATION SUPER SATURDAY FREE ADOPTION GRANT

37. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE ACCEPTANCE OF UNITED STATES DEPARTMENT OF AGRICULTURE AND MICHIGAN DEPARTMENT OF EDUCATION GRANT AWARD TO THE INGHAM COUNTY FAMILY CENTER FOR KITCHEN EQUIPMENT

38. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION SETTING PROBATE JUDGES ANNUAL SALARIES

XII. SPECIAL ORDERS OF THE DAY

XIII. PUBLIC COMMENT

XIV. COMMISSIONER ANNOUNCEMENTS

XV. CONSIDERATION AND ALLOWANCE OF CLAIMS

XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH
DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org
CALL TO ORDER

Chairperson Hope called the August 23, 2016 Regular Meeting of the Ingham County Board of Commissioners to order at 6:31 p.m.

Members Present at Roll Call: Bahar-Cook, Banas, Case-Naeyaert, Celentino, Crenshaw, Hope, Koenig, Maiville, McGrain, Nolan, Schafer, and Tsernoglou

Members Absent: Anthony and Tennis

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Hope asked Sheriff Gene Wriggelsworth to lead the Board in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Hope asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES

Commissioner McGrain moved to approve the minutes of the July 26, 2016 meeting. Commissioner Koenig supported the motion.

The minutes were amended as follows:

Commissioner Schafer Maiville moved to adopt a consent agenda consisting of all action items except Agenda Item No. Schafer.

This was considered a friendly amendment.

The motion to approve the minutes, as amended, carried unanimously. Absent: Commissioners Anthony and Tennis.

ADDITIONS TO THE AGENDA

None.

PETITIONS AND COMMUNICATIONS

AN EMAIL FROM LIZ ABDNOUR REGARDING HER RESIGNATION FROM THE INGHAM COUNTY EQUAL OPPORTUNITY COMMITTEE. Accepted and placed on file.
AN EMAIL FROM GEORGE BERGHORN REGARDING HIS RESIGNATION FROM THE POTTER PARK ZOO BOARD. Accepted and placed on file.


LIMITED PUBLIC COMMENT

None.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Maiville moved to adopt a consent agenda consisting of all action items except Agenda Item No. 28. Commissioner Crenshaw supported the motion.

The motion carried unanimously. Absent: Commissioners Anthony and Tennis.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioners Anthony and Tennis.

Items voted on separately were so noted in the minutes.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO EXECUTE A WATERBORNE CENTERLINE PAVEMENT MARKING AGREEMENT WITH WILLIAMSTOWN TOWNSHIP

RESOLUTION # 16 – 348

WHEREAS, the Ingham County Purchasing Department solicits unit prices annually for contractor applied waterborne pavement markings, on behalf of the Road Department; and

WHEREAS, the Road Department uses the bid unit prices and estimated quantities to determine and recommend a contractor to perform the work; and

WHEREAS, the Road Department annually refreshes the centerline and edgeline paint on all 433 miles of our primary roads and biennially on selected local roads within the nine participating local road pavement marking program townships; and

WHEREAS, Williamstown Township requested that their local roads be included in this year’s local road pavement marking program, which they will pay for; and

WHEREAS, the estimated costs for the 2016 Williamstown Township centerline pavement markings is $7,871.21.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a centerline pavement marking agreement with Williamstown Township, for the estimated total of $7,871.21, to provide township wide local road pavement marking as part of the Road Department’s 2016 pavement marking program.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None Absent: Hope Approved 8/16/2016

Adopted as part of the consent agenda.
Intended by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 16 – 349

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated August 2, 2016 as submitted.

COUNTY SERVICES:  Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
                Nays: None  Absent: Hope  Approved 8/16/2016

Adopted as part of the consent agenda.
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MANAGING DIRECTOR: ______________________________
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING MARTHA DUNCAN-MILES

RESOLUTION # 16 – 350

WHEREAS, Martha Duncan-Miles began her employment with Ingham County in May, 2009 as the Community Outreach Coordinator in the office of the Ingham County Register of Deeds where she served under former Registrar Curtis Hertel, Jr. and current Register Derrick Quinney until her retirement December 31, 2015; and

WHEREAS, known for her community advocacy, Martha Duncan-Miles was instrumental in educating and galvanizing the African American community to participate in the political process such as voter registration and the electoral process; and

WHEREAS, as a long-time Lansing resident, Martha Duncan-Miles’ community outreach and affiliation with elected officials and clergy, was helpful in her many endeavor, she served as a mentor, counselor and motivator to low income and underprivileged families regarding much needed eligibility services and resources, she also was a conduit for senior citizens: and

WHEREAS, Martha Duncan-Miles’ in-depth knowledge of community, local and state governments is attributed to her career of employment with officials such as former State Representative Lynn Martinez, the late State Representative Rev. Dr. Michael Murphy, and former Senator Gretchen Whitmer; and

WHEREAS, her tremendous dedication, leadership and service as a liaison between faith-based organizations and government has been for the betterment of the community, Martha’s professionalism, character, knowledge, and integrity is held in high esteem; and

WHEREAS, she holds a degree in Business Administration from Simms International Business & Modeling Institute, is founder and director of Dynamic Women Coalition and has served on many civic organizations and boards throughout Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Martha Duncan-Miles for over 50 years of dedicated service to Ingham County citizens and communities.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners wishes her continued success in all of her future endeavors.

COUNTY SERVICES:  Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville

Nays: None    Absent: Hope    Approved 8/16/2016

Adopted as part of the consent agenda.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING A LETTER OF UNDERSTANDING WITH OFFICE AND PROFESSIONAL EMPLOYEES INTERNATIONAL UNION REGARDING THE FINANCE CLERKS

RESOLUTION # 16 – 351

WHEREAS, an agreement was reached between representatives of Ingham County and the Office and Professional Employees International Union (OPEIU) for the period January 1, 2016 through December 31, 2017; and

WHEREAS, the Employer is seeking to reassign the OPEIU Finance Clerks from the Ingham County Road Department to the Ingham County Financial Services Department; and

WHEREAS, the County Attorney, Human Resources Department, Road Department and Financial Services Department have discussed with OPEIU the conditions of the reassignment; and

WHEREAS, the Employer and the Union are agreeable to this change and prepared the attached Letter of Understanding; and

WHEREAS, the provisions of the Letter of Understanding have been approved by County Services regarding the reassignment of the Finance Clerks to the Financial Services Department.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the attached Letter of Understanding.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the Letter of Understanding on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None Absent: Hope Approved 8/16/2016

Adopted as part of the consent agenda.
LETTER OF UNDERSTANDING BETWEEN
COUNTY OF INGHAM (Employer)
AND
OPEIU LOCAL #512 Technical-Clerical Unit (OPEIU)

WHEREAS, the Employer, and OPEIU have entered into a collective bargaining agreement (OPEIU CBA) with a term running from January 1, 2016 through December 31, 2017 (OPEIU CBA); and

WHEREAS, the Employer seeks to reassign both OPEIU Finance Clerks from the Ingham County Road Department to the Ingham County Financial Services Department; and

WHEREAS, the Employer and the OPEIU to clarify the effects of the reassignment of the Finance Clerks to the Financial Services Department; and

NOW, THEREFORE, IT IS HEREBY AGREED UPON between the parties as follows:

1. The effects of the re-assignment of the two Finance Clerks from the Road Department to the Financial Services Department will be as follows:

   a. The Finance Clerks will report to the Financial Services Department office, located at 121 E. Maple, Mason, MI, for their regularly scheduled work days, which shall be Monday through Friday, 7:30 a.m. to 4:00 p.m. Each employee shall be allowed to have two (2) work breaks during the work day. No more than one (1) work break may be taken before lunch. No more than one (1) work break may be taken after lunch on any one day. The duration of said break shall not exceed fifteen (15) minutes in length. A supervisor may require employees to take their breaks at specific times. Each employee shall be allowed a half (1/2) hour lunch break within a two (2) hour block within the middle of their shift, unless another arrangement is agreed upon by the employee and the department head or the immediate supervisor if the department head is not available. Work breaks do not accumulate if not taken. For those holidays not recognized in the OPEIU CBA, the Finance Clerks will report to work at the Road Department;

   b. When it is necessary for the any staff from the Financial Services Department (including the Finance Clerks) to return to the Road Department, the employee(s) shall submit travel vouchers for mileage reimbursement pursuant to the IRS Standard Mileage for business;

   c. The Employer will communicate with Road Department retirees that their source of contact for benefit questions and payments going forward will be the Financial Services Department Finance Clerks and walk-ins at the Road Department will be directed to the Financial Services Department Finance Clerks located in the Budget Office at 121 E. Maple, Mason, MI;
d. The Employer will assign OPEIU employees at the Road Department to process and handle incoming mail;

e. The Finance Clerks re-assigned to the Financial Services Department will receive those wages, benefits and other terms and conditions of employment covered by the OPEIU CBA.

IT IS FURTHER AGREED THAT this Letter of Understanding shall be unique to this case and neither the Employer nor the Union waives any rights as to other future cases. It is expressly understood this agreement shall be without precedent or prejudice for any future circumstance.

IN WITNESS WHEREOF the authorized representatives of the parties hereto have executed this Letter of Understanding on the date indicated next to each signature.

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<thead>
<tr>
<th>COUNTY OF INGHAM:</th>
<th>UNION REPRESENTATIVES:</th>
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<tbody>
<tr>
<td>Kara Hope, Chairperson</td>
<td>Mark J. Swanson</td>
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<tr>
<td>Ingham County Board of Commissioners</td>
<td>Date</td>
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<td>Chief Steward, OPEIU Local #512</td>
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<td>Technical-Clerical Unit</td>
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<td>Jill Rhode, Director</td>
<td>Aaron Sanders</td>
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<td>Ingham County Financial Services Dept.</td>
<td>Date</td>
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<td>Business Agent, OPEIU Local #512</td>
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<td>William Conklin, Director</td>
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<td>Ingham County Road Department</td>
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<td>Travis Parsons, Director</td>
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<td>Ingham County Human Resources</td>
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</tbody>
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APPROVED AS TO FORM
FOR COUNTY OF INGHAM: COHL, STOKER & TOSKEY, P.C.

Mattis D. Nordfjord, Esq.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CONTRACT WITH LEGAL SERVICES OF SOUTH CENTRAL MICHIGAN TO TAKE CLIENT REFERRALS FROM INGHAM COUNTY REGISTER OF DEEDS AND INGHAM COUNTY TREASURER

RESOLUTION # 16 – 352

WHEREAS, Ingham County and its residents have been hit especially hard by the foreclosure crisis; and

WHEREAS, Ingham County Register of Deeds Derrick Quinney has uncovered potential fraudulent documents in his office that call into question the legality of thousands of foreclosures in his office; and

WHEREAS, the foreclosure crisis has directly impacted the county budget by lowering property values across the county and increased the counties tax foreclosure costs; and

WHEREAS, Legal Services of South Central Michigan has served over 250 Ingham County Residents in the last 2 years based on the county’s funding; and

WHEREAS, Legal Services and the Register of Deeds Office was part of a dozen town halls across the County helping to explain the problem foreclosures present to our communities, and to find victims of illegal foreclosures; and

WHEREAS, Legal Services has helped uncover cases of notary and foreclosure fraud that have been referred to the Attorney General’s office and FBI for investigation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Register of Deeds office and the County Treasurer to continue its contract with Legal Services of South Central Michigan, to refer clients who have been affected by mortgage foreclosure, tax foreclosure, and land contract abuses in the amount of $60,000 to be taken from the delinquent tax fund.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners and County Clerk are hereby authorized sign any necessary documents after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville  
Nays: None  Absent: Hope  Approved 8/16/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert  
Nays: None  Absent: None  Approved 8/17/2016

Adopted as part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION CERTIFYING REPRESENTATIVES FOR THE MERS
ANNUAL CONFERENCE

RESOLUTION # 16 – 353

WHEREAS, the Municipal Employees’ Retirement System will hold the 70th Annual Conference at the Grand Traverse Resort in Acme Michigan during the time period of September 28 – September 29, 2016; and

WHEREAS, the governing body of each member municipality must certify an employee delegate who has been nominated and elected by the other employee members, and appoint an officer delegate of the governing body.

THEREFORE BE IT RESOLVED, that the following persons are hereby certified as Ingham County Representatives for the MERS 70th Annual Conference:

   Officer Delegate:       Tim Dolehanty, Controller/Administrator
   Employee Delegate:     James Huff, 911 Dispatcher

BE IT FURTHER RESOLVED, Ingham County will pay 2016 MERS Annual Conference expenses of the Officer Delegate and Employee Delegate pursuant to the County’s travel policy of $1018.25 not to exceed a maximum of $1,400.00.

COUNTY SERVICES: Yea: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
         Nays: None   Absent: Hope   Approved 8/16/2016

FINANCE: Yea: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
         Nays: None   Absent: None   Approved 8/17/2016

Adopted as part of the consent agenda.
RESOLUTION TO APPROVE THE RENEWAL OF THE MUNIS SOFTWARE
ANNUAL SUPPORT AGREEMENT FROM TYLER TECHNOLOGIES

RESOLUTION # 16 – 354

WHEREAS, Ingham County currently utilizes Tyler Technologies MUNIS Software as our county-wide Financial, Budget, Human Resource, and Purchasing application; and

WHEREAS, annual maintenance is required to maintain the system and had been purchased every year since Ingham County purchased the software; and

WHEREAS, the payment totaling $157,533.78 for annual support is due for the support from July 1st 2016- June 30th 2017; and

WHEREAS, the annual contract amount proposed by Tyler is a 4% from the prior year; and

WHEREAS, this annual payment has been planned for and budgeted and will provide the needed application support and upgrades needed to maintain our current applications.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of support from Tyler Technologies in the amount not to exceed $157,533.78.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology’s Contract Maintenance Fund (636-95800-932020).

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None Absent: Hope Approved 8/16/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None Absent: None Approved 8/17/2016

Adopted as part of the consent agenda.
AUGUST 23, 2016 REGULAR MEETING

ADOPTED – AUGUST 23, 2016
AGENDA ITEM NO. 12

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE PURCHASE OF TRAINING FROM LYNDA.COM

RESOLUTION # 16 – 355

WHEREAS, Ingham County has been using Lynda.com since 2014 to provide online training to Ingham County staff; and

WHEREAS, ongoing training is an important part of ensuring our County staff are best able to serve our citizens; and

WHEREAS, a subscription for a year of training will be $7,500.00 and available to Ingham County staff.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of training from Lynda.com in the amount not to exceed $7,500.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the Innovation and Technology’s Development and Training Fund #63695800-960080.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
  Nays: None  Absent: Hope  Approved 8/16/2016

FINANCE:  Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
  Nays: None  Absent: None  Approved 8/17/2016

Adopted as part of the consent agenda.
AGENDA ITEM NO. 13

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE EXTENSION OF CONTRACT WITH AVERY OIL AND PROpane FOR THE 2016/2017 SUPPLY OF PROpane USED FOR HEATING AT THE EASTERN DISTRICT OF THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 16 – 356

WHEREAS, the Road Department uses propane to heat its Eastern District Garage which has three 1000 gallon propane storage tanks owned by the Road Department; and

WHEREAS, the Eastern District Garage uses approximately 16,500 gallons of propane annually; and

WHEREAS, the Road Department amended 2016 budget and proposed 2017 budget include expenditure funds for propane used for heating purposes; and

WHEREAS, the Road and Purchasing Departments have determined that due to the quantity used and the instability of the propane market which can complicate the budget it would be advantageous for the Road Department to have a fixed price contract; and

WHEREAS, quotes for supplying propane for the most recent winter season were solicited and evaluated by the Purchasing Department and Road Department through RFP #86-15, which ultimately resulted in award of a propane delivery service contract to Avery Oil and Propane, a local vendor, for its delivered propane fixed unit price of $0.999/gallon for the past winter season ending 5-31-16; and

WHEREAS, Avery Oil and Propane has offered to extend fixed unit propane pricing of $0.999 per gallon for the 2016/2017 heating season; and

WHEREAS, the Road Department recommends that since $0.999 per gallon of propane is a very good price, the contract with Avery Oil and Propane should be extended.

THEREFORE BE IT RESOLVED, the Board of Commissioners accepts the proposal to extend the propane delivery service contract with Avery Oil and Propane for its delivered propane fixed unit price of $0.999/gallon for the next winter season ending 5-31-17.

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to execute any necessary purchase documents relating to the above on behalf of the County.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None   Absent: Hope   Approved 8/16/2016
FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None   Absent: None   Approved 8/17/2016

Adopted as part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT
WITH WHEATFIELD TOWNSHIP
FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 16 – 357

WHEREAS, Wheatfield Township desires that improvements be performed on various Wheatfield Township local roads throughout the Township as part of the 2016 local road program to include in order of Wheatfield Township’s priority:

1. Frost Road, from Meridian to Burkley Roads, 2" asphalt resurfacing throughout, approximately 1.25 miles;

2. Frost Road, from Burkley to Williamston Roads, 625 tons of asphalt skip-paving and wedging where necessary;

3. Three Oaks Drive, 250 tons of asphalt repairs where necessary;

at a total estimated cost for materials only, with labor to be provided by the Road Department, on all of the above roads of $100,000.00; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken, to provide labor without charge to the project, and to pay for a portion of the cost of said improvements from the County Road Fund; and

WHEREAS, the Township is willing to pay the remaining portion of the cost of said improvements; and

WHEREAS, in the event the final cost of the improvements is greater than the estimated amount set forth above, the excess cost will be split between the parties for any final cost up to $159,373.24 (twice the amount, $79,686.62, the Road Department has allocated to Wheatfield Townships local roads for 2016 including unused carry over from prior years) and shall be paid solely by the Township for any final cost above that amount provided, however, that the Township excess payment will not exceed five percent (5%) of the Township contribution amount established in this Agreement, unless the Township agrees otherwise.

THEREFORE BE IT RESOLVED, that the Road Department shall cause the improvements identified above and incorporated herein by reference to be made by Road Department crews during the construction season of the 2016 calendar year.

BE IT FURTHER RESOLVED, that for 2016 the County on behalf of the Road Department has allocated to Wheatfield Township’s local roads, a maximum sum of $22,200 plus carry-over from prior years of $57,486.62,
for a total available in 2016 of $79,686.62 from the County Road Fund, which shall be matched equally by the Township to the extent used.

BE IT FURTHER RESOLVED, the County on behalf of the Road Department agrees to contribute one half the final project cost, up to a maximum of $79,686.62, toward the cost of said improvement from the County Road Fund.

BE IT FURTHER RESOLVED, in the event the final cost of the improvements is less than the estimate, the cost savings shall be split evenly between the parties.

BE IT FURTHER RESOLVED, that the Road Department shall invoice the Township for its contribution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Wheatfield Township to effect the above described local road improvements as provided above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville  
Nays: None  Absent: Hope  Approved 8/16/2016

FINANCE:  Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert  
Nays: None  Absent: None  Approved 8/17/2016

Adopted as part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE PURCHASE OF
TWO NEW WHEEL LOADERS
FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 16 – 358

WHEREAS, the Road Department needs to replace two of its existing wheel loaders which have obsolete major components and are past the point of economical serviceability; and

WHEREAS, the Road Department adopted 2016 budget includes in capital road equipment expenditures, funds for this purchase as it is also included in the 2016 road equipment replacement plan; and

WHEREAS, bids for new wheel loaders were solicited and evaluated by the Ingham County Purchasing Department as well as an evaluation committee comprised of Road Department staff, and it is their recommendation, to purchase two new Volvo L70H wheel loaders from Alta Construction Equipment LLC of New Hudson MI, at a total cost of $270,740.00 including trade in of two Deere 444 wheel loaders; and

WHEREAS, the Volvo L70H was the only unit to completely meet all bid specifications.

THEREFORE BE IT RESOLVED, the Board of Commissioners accepts the bid and authorizes the purchase of two new Volvo L70H wheel loaders from Alta Construction Equipment LLC of New Hudson MI.

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to sign any necessary purchase documents on behalf of the County.

COUNTY SERVICES:  Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None  Absent: Hope  Approved 8/16/2016

FINANCE:  Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None  Absent: None  Approved 8/17/2016

Adopted as part of the consent agenda.
PROPOSED RESOLUTION

RESOLUTION RECOMMENDING CENTRAL NEBRASKA PACKING INC. BECOME A SOLE SOURCE VENDOR TO SUPPLY MEAT FOR POTTER PARK ZOO’S ANIMAL DIETS

WHEREAS, the Potter Park Zoo feeds their felines and carnivores a nutritionally balanced diet of animal grade meat as required by the Association of Zoos and Aquariums;

WHEREAS, the Potter Park Zoo orders twice per year to maintain the freshest product and also to incur the least amount of freight costs;

WHEREAS, there are limited sources to acquire this meat at a high quality and they include: Toronto meat which requires a USDA permit for international transport and is more expensive than Central Nebraska and Triple A meat which is considered a substandard diet by zoo nutritionists;

WHEREAS, the price per pound of Central Nebraska Meat is $1.96 including freight and Toronto Feline Diet, Milliken Meat Products, Ltd. is $2.05 per pound including freight;

WHEREAS, ordering from Toronto Feline Diet would be an increase in cost of $1,260.00 at the current rate and usage of 14,000 pounds per year;

WHEREAS, ten zoos surveyed: Potawatomi Zoo, Binder Park Zoo, John Ball Zoo, Detroit Zoo, Milwaukee Zoo, Philadelphia Zoo, Brevard Zoo, Birmingham Zoo, National Zoo and Hogle Zoo, all use Central Nebraska Packing Inc. as their sole carnivore and feline meat supplier;

WHEREAS, Central Nebraska Packing Inc. has maintained the highest quality of meat at a competitive price and continues to be the most recommended source of meat by zoo nutritionists and veterinarians.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accept Central Nebraska Packing Inc. as the sole source vendor to supply Potter Park Zoo with meat for the zoo’s animals.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None Absent: Hope Approved 8/16/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None Absent: None Approved 8/17/2016

Adopted as part of the consent agenda.
Introducing by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE PLANTE MORAN TO CONDUCT AN AUDIT OF
INGHAM COUNTY FOR 2016 AND 2017

RESOLUTION # 16 – 360

WHEREAS, Ingham County is required to conduct an annual audit; and

WHEREAS, in 2013, Ingham County selected Plante Moran to conduct the audit for 2013-2015; and

WHEREAS, the County has been pleased with the service provided during these three years; and

WHEREAS, the original proposal prepared by Plante Moran also included a cost to perform the audit for 2016 and 2017 for the County, Ingham County Land Bank, Ingham County Medical Care Facility and the County’s Single Audit; and

WHEREAS, the 2016 cost for the County and Drain Commission audits and Single Audit is $85,600 and the 2017 cost is $86,300.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Plante Moran to conduct the audit of Ingham County, the Ingham County Drain Commission and the Single Audit for the years ended December 31, 2016 and 2017.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
        Nays: None Absent: None Approved 8/17/2016

Adopted as part of the consent agenda.
ADOPTED – AUGUST 23, 2016
AGENDA ITEM NO. 18

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE FIRST AMENDMENT TO THE AGREEMENT WITH THE CAPITAL AREA TRANSPORTATION AUTHORITY DATED JANUARY 1, 2016 THROUGH DECEMBER 31, 2020

RESOLUTION # 16 – 361

WHEREAS, an agreement was authorized with the Capital Area Transportation Authority for the period ending December 31, 2020; and

WHEREAS, in August 2010, the electorate approved a countywide public transportation millage level of 48/100 (.48) of one mill to be used for the purpose of funding a transportation system to be used primarily by elderly and disabled persons in Ingham County; and

WHEREAS, in August 2012, the electorate approved an additional 12/100 (.12) of one mill to ensure that the current level of service can still be provided; and

WHEREAS, the Board of Commissioners envisioned that the revenues generated as a result of the millage levy would be turned over to the Capital Area Transportation Authority and be used to provide the transportation service.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves an amendment to the agreement with the Capital Area Transportation Authority (CATA) which authorizes the County to pay CATA the expenses incurred for providing a public transportation system to be used primarily by elderly and disabled persons in Ingham County from revenue generated as a result of the countywide public transportation millage.

BE IT FURTHER RESOLVED, that for the period October 1, 2016 through September 30, 2017 the County shall reimburse CATA as set forth in the attached Scope of Services.

BE IT FURTHER RESOLVED, the Chairperson of the Board and the County Clerk are hereby authorized to sign the appropriate agreements and documents necessary to implement the above, subject to approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas: McGrain, Banas, Tennis, Koenig, Nolan, Hope, Case Naeyaert
Nays: None  Absent: None  Approved 8/15/2016

FINANCE:  Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None  Absent: None  Approved 8/17/2016

Adopted as part of the consent agenda.
EXHIBIT “A”

SCOPE OF SERVICES

For October 1, 2016, through September 30, 2017

CATA shall carry out the following activities with respect to small bus transportation primarily serving elderly and disabled residents of Ingham County:

1. Take all reasonable steps to improve the quality of small bus service primarily serving the elderly and residents with disabilities of Ingham County. CATA shall constantly strive to develop methods to provide such services in more cost efficient ways.

2. Manage and operate the small bus system commonly known as CATA Rural Services (CRS), providing a minimum of 79 hours per day of service to the residents of Ingham County who reside outside of the boundaries of the urbanized area. Service shall be provided in conformity with the requirements of the state and federal grants received for the operation of the service. A maximum of $747,452 of the funds received under this agreement shall be used to pay for the actual expenses of operating, administering and marketing CATA Rural Services.

3. Continue to operate service for persons with disabilities, known as CATA Spec-Tran, providing at a minimum the level of service in effect on October 1, 1988, to residents of Ingham County who reside within the boundaries of the urbanized area and who further qualify for this specialized service by nature of their mobility-related disabilities. Services shall be provided in conformity with state and federal requirements and grants received for the operation of the service. A maximum of $3,307,431 of the funds received under this Agreement shall be used to pay the actual expenses of operating, administering and marketing Spec-Tran.

4. The amount of $119,044 shall be retained by the County for the operation of a vehicle used to transport area veterans to VA Hospitals in the region in the County’s 2017 Fiscal Year. CATA has no responsibility for this service and does not participate in its operation or funding.

5. Effective January 9, 2017, CATA will no longer operate the Williamston Redi Ride and Williamston-Webberville Connector services due to low demand. Customers who wish to travel in and around Williamston and Webberville will be served by CATA Rural Service (CRS).
Adopted as part of the consent agenda.
INTRODUCED BY THE HUMAN SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH CAPITAL AREA COMMUNITY SERVICES TO SERVE EARLY HEAD START CHILDREN THROUGH THE FAMILY OUTREACH SERVICES PROGRAM

RESOLUTION # 16 – 363

WHEREAS, Capital Area Community Services (CACS) manages the Early Head Start (EHS) Program to provide education and support to at-risk families with children from birth through the child’s third year of life; and

WHEREAS, since 2002 CACS has contracted with the Ingham County Health Department (ICHD) to incorporate a home visiting outreach component to the programming through Family Outreach Services (FOS); and

WHEREAS, CACS has proposed to continue the services for the period of August 1, 2016 to July 31, 2017 and ICHD has agreed to continue such programming as part of its FOS; and

WHEREAS, the Health Officer has advised that the CACS agreement is anticipated in the 2017 Budget and has recommended that the Board of Commissioners authorize the continuation of the agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with CACS to provide home visiting outreach services to support the EHS Program.

BE IT FURTHER RESOLVED, that the period of the agreement will be August 1, 2016 to July 31, 2017.

BE IT FURTHER RESOLVED, under the agreement, CACS will provide ICHD with up to $126,500.00 and ICHD will provide, as a non-federal share, an in-kind match in an amount of at least $31,625.00 which shall constitute staff wages and benefits, indirect, facilities, advisory committee participation and parent participation.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: McGrain, Banas, Tennis, Koenig, Nolan, Hope, Case Naeyaert
Nays: None Absent: None Approved 8/15/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None Absent: None Approved 8/17/2016

Adopted as part of the consent agenda.
WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health and Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibility of each party in protecting public health; and

WHEREAS, the MDHHS and Ingham County Health Department (ICHD) have entered into a 2015-2016 Agreement authorized in Resolution #15-413, and Amendment #1 in Resolution 15-479, and Amendment #2 in Resolution 16-048, and Amendment #3 in Resolution 16-146, and Amendment #4 in Resolution 16-272; and

WHEREAS, the MDHHS has proposed amendment #5 to the current Agreement to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the Amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #5 to the 2015-2016 Comprehensive Agreement with MDHHS.

BE IT FURTHER RESOLVED, that the total amount of Comprehensive Agreement funding shall increase from $5,376,168 to $5,451,699, an increase of $75,531.

BE IT FURTHER RESOLVED, that the increase consists of the following specific changes to program budgets:

- BCCCP Coordination: increase of $6,500 from $232,375 to $238,875
- Family Planning Services: increase of $30,000 from $269,392 to $299,392
- Michigan Colorectal Cancer Screening Program: increase of $10,000 from $10,000 to $20,000
- Nurse Family Partnership Services: increase of $2,450 from $505,300 to $507,750
- WISEWOMEN: increase of $265 from $49,550 to $49,815
- Public Health Emergency Preparedness (PHEP): increase of $938 from $35,295 to $36,233
- Sexually Transmitted Disease (STD) Control: increase of $18,960 from $34,230 to $53,190
- TB Control: increase of $6,418 from $14,713 to $21,131
BE IT FURTHER RESOLVED, that the Health Officer, Linda S. Vail, MPA, is authorized to submit Amendment #5 of the 2015-2016 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** McGrain, Banas, Tennis, Koenig, Nolan, Hope, Case Naeyaert  
**Nays:** None  
**Absent:** None  
**Approved 8/15/2016**

**FINANCE: Yeas:** Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert  
**Nays:** None  
**Absent:** None  
**Approved 8/17/2016**

Adopted as part of the consent agenda.
ADOPTED – AUGUST 23, 2016
AGENDA ITEM NO. 22

INTRODUCED BY THE HUMAN SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT FUNDING FROM MICHIGAN ASSOCIATION OF UNITED WAYS
AND TO ACT AS THE FIDUCIARY/PAYEE FOR THE GENESEE CHILDREN’S
HEALTHCARE ACCESS PROGRAM

RESOLUTION # 16 – 365

WHEREAS, the Greater Flint Health Organization (GFHO) currently administers the Genesee Children’s Healthcare Access Program (Genesee CHAP), a pediatric medical home implementation program that coordinates an integrated system of early childhood support services that are voluntary, accessible, and culturally competent to families with children who are on Medicaid or are Medicaid eligible; and

WHEREAS, the United Way of Genesee County (UWGC) has awarded Genesee CHAP up to $300,000 to provide these services, and Genesee CHAP has requested that ICHD be the fiduciary/payee for UWGC; and

WHEREAS, as the fiduciary/payee of the UWGC funds, Ingham County Health Department (ICHD) will:

1. Receive funds from UWGC up to $300,000 on behalf of Genesee CHAP.
2. Set up a system to provide an initial payment to Genesee CHAP and subsequent reimbursement of costs.
3. Process Medicaid Outreach documentation required to draw Medicaid Outreach Matching Funds.
4. Perform on site, quarterly sub-recipient monitoring of Genesee CHAP.
5. Forward any required reports as provided by Genesee CHAP.

WHEREAS, Genesee CHAP will:

1. Provide quarterly financial reports of all expenses as provided by their third party accounting firm.
2. Provide quarterly reports for Medicaid Outreach.
3. Provide any and all programmatic reports to be sent to UWGC.
4. Keep the ICHD up-to-date on any changes in funding.

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize entering into an agreement to accept funds from UWGC in an amount up to $300,000 and an agreement with GFHO on behalf of Genesee CHAP for ICHD to act as their fiduciary/payee for the period of July 1, 2016 through September 30, 2017.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement to accept funds from UWGC in an amount up to $300,000 and an agreement with GFHO on behalf Genesee CHAP for ICHD to act as their fiduciary/payee for the period of July 1, 2016 through September 30, 2017.
BE IT FURTHER RESOLVED, ICHD will retain an administrative fee in the amount not to exceed 11.38% of the total funds received during the duration of each fiduciary agreement.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

HUMAN SERVICES: Yeas: McGrain, Banas, Tennis, Koenig, Nolan, Hope, Case Naeyaert
   Nays: None   Absent: None   Approved 8/15/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
   Nays: None   Absent: None   Approved 8/17/2016

Adopted as part of the consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH GRAPHIC SCIENCES, INC. FOR THE TRANSPORT, STORAGE AND RETRIEVAL OF HEALTH DEPARTMENT FILES

RESOLUTION # 16 – 366

WHEREAS, approximately 7,700 cubic feet of Ingham County Health Department (ICHD) files are currently stored at Iron Mountain, Inc; and

WHEREAS, ICHD and Iron Mountain, Inc. have not been able to agree to acceptable contract terms related to these services; and

WHEREAS, Graphic Sciences Inc. was determined to be the best external storage solution to store files in a secure environment; and

WHEREAS, Graphic Sciences, Inc. is a current vendor through the State of Michigan MiDeal Extended Purchasing program for digital imaging, microfilming and storage services (contract number 071B3200035, effect date of contract through 11/30/17); and

WHEREAS, the Purchasing Director has confirmed that Graphic Sciences, Inc. is exempt from the County’s purchasing policy requiring a RFP or other competitive bidding; and

WHEREAS, Graphic Sciences, Inc. has estimated the costs to store files will be $1,850 per month and $6.30 per file requested; and

WHEREAS, the costs of these services are not to exceed $24,000 which will include monthly storage fees and file retrieval and re-file fees and will be for a one year period; and

WHEREAS, the costs for the storage of documents is included in the FY 17 Ingham County Health Department budget; and

WHEREAS, Graphic Sciences, Inc. has estimated an additional one-time cost of approximately $11,500 to remove, transport and catalog the files; and

WHEREAS, the Health Officer recommends that the Board of Commissioners to authorize a one year contract between Graphic Sciences, Inc. for the transport, storage and retrieval of files; and

WHEREAS, the Health Officer recommends the Board of Commissioners to authorize an agreement with Graphic Sciences, Inc. in an amount not to exceed $11,500 for the removal, transport and cataloging of files at Graphic Sciences, Inc.
THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a one year contract between Ingham County and Graphic Sciences, Inc. in an amount not to exceed $24,000 for the transport, storage and retrieval of files effective the date of execution.

BE IT FURTHER RESOLVED, the agreement between Ingham County and Graphic Sciences Inc. contains a one-time cost not to exceed $11,500 for the removal, transport and cataloging of files at Graphic Sciences, Inc.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign the agreement after it is approved as to form by the County Attorney.

**HUMAN SERVICES:** Yeas: McGrain, Banas, Tennis, Koenig, Nolan, Hope, Case Naeyaert  
Nays: None  Absent: None  Approved 8/15/2016

**FINANCE:** Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert  
Nays: None  Absent: None  Approved 8/17/2016

Adopted as part of the consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH NEXTGEN HEALTHCARE TO PROCESS PATIENT STATEMENTS

RESOLUTION # 16 – 367

WHEREAS, the Ingham County Health Department Community Health Centers (ICHD CHCs) receives Health Resources and Services Administration (HRSA) funding for the operation of its Federally Qualified Health Centers; and

WHEREAS, HRSA requires Federally Qualified Health Centers (FQHC) to maximize collections and reimbursement for services; and

WHEREAS, ICHD CHCs currently send patients statements for services, per ICHD CHC’s Financial Policies, in an effort to maximize reimbursement; and

WHEREAS, the decision was made to contract with NextGen Healthcare, our current Enterprise Practice Management/Electronic Health Records (EPM/HER) vendor, for processing patient statements as a time saving and cost reduction effort; and

WHEREAS, the cost for processing paper patient statements will be $0.71 per statement, based on current volume; and

WHEREAS, the funds to pay for this contract, not to exceed $12,000 annually, will come from funds allocated within the current budget; and

WHEREAS, this is a month-to-month agreement that may be cancelled at any time per our request; and

WHEREAS, the Health Officer recommends the Board of Commissioners authorize an agreement with NextGen Healthcare to process patient statements.

THEREFORE BE IT RESOLVED, that the Board of Commissioners a month-to-month agreement with NextGen Healthcare for the provision of processing patient statements in an amount not to exceed $12,000 annually.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.
HUMAN SERVICES:  Yeas: McGrain, Banas, Tennis, Koenig, Nolan, Hope, Case Naeyaert  
Nays: None Absent: None  Approved 8/15/2016

FINANCE:  Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert  
Nays: None  Absent: None  Approved 8/17/2016

Adopted as part of the consent agenda.
AUGUST 23, 2016 REGULAR MEETING

ADOPTED – AUGUST 23, 2016
AGENDA ITEM NO. 25

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A SUBCONTRACT WITH PACKARD HEALTH SYSTEM TO PROVIDE WISEWOMAN/WISE CHOICES PROGRAMMING

RESOLUTION # 16 – 368

WHEREAS, the Michigan Department of Health and Human Services (MDHHS) Cancer Prevention & Control Section has provided funding through the Comprehensive Planning, Budgeting, & Contracting (CPBC) agreement to the Health Promotion and Prevention Division of the Ingham County Health Department (ICHD) to implement programs focused on chronic disease risk factor screening, preventative health education, and support for healthy lifestyle changes; and

WHEREAS, MDHHS has provided $76,500 in funding for the Breast and Cervical Cancer Control Navigation Program (BCCNP) to assist with efforts to enhance outreach and patient navigation; and

WHEREAS, MDHHS has provided $49,000 for ICHD to serve as a local coordinating agency for implementation of the Well-Integrated Screening and Evaluation for Women Across the Nation (WISEWOMAN) program in Ingham and Washtenaw Counties and for implementation of the Well-Integrated Screening Evaluation (WISE) Choices program in Washtenaw County; and

WHEREAS, MDHHS has provided $21,000 for ICHD to administer the Michigan Colorectal Cancer Early Detection Program (MCRCEDP) which provides outreach and colorectal cancer education, individualized risk assessment, and screening to eligible, low income, 50-64 year old men and women living in 26 Michigan counties; and

WHEREAS, in order to fulfill program functions and requirements ICHD proposes the following:

• Hiring a 1.0 FTE temporary BCCCNP Project Specialist position from August 24, 2016 to September 30, 2016. Total compensation for this position will not exceed $5,000. This position will be responsible for coordinating BCCCNP and WISEWOMAN outreach efforts and will assist with the development of minimum program requirements for MCRCEDP.
• A subcontract with Packard Health System for MDHHS funding of up to $19,765 in FY 2016 and up to $20,000 in FY 2017 (up to $39,765 total) to implement and provide WISEWOMAN/WISE Choices Programming. This subcontract would be in effect from August 1, 2016 through September 30, 2017.
• Agreements with MCRCEDP participating providers for the delivery of colorectal cancer screening and diagnostic services. These agreements allow providers to bill MDHHS for these services after enrollment by ICHD. These service agreements would be in effect from November 1, 2016 through September 30, 2017.
• A subcontract with Redhead Design for up to $34,000 to provide a media campaign including marketing materials and printing for BCCCNP, WISEWOMAN, and MCRCEDP. This subcontract would be in effect from August 1, 2016 through September 30, 2016.
Subcontracts with four local churches for up to $1,000 per church to organize outreach activities and pay for the use of space and necessary items to conduct those outreach activities. The churches to be subcontracted with are Rivers of Life, Tabernacle of David, Trinity AME, and Union Missionary Baptist. These subcontracts would be in effect from August 1, 2016 through September 30, 2016.

Subcontracts with MacDonald Broadcasting and Adams Outdoor Advertising for up to $2,000 each for a MCRCEDP awareness campaign. These subcontracts would be in effect from August 1, 2016, through September 30, 2016.

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize hiring a temporary BCCCNP Project Specialist and contracts with the agencies listed above for the amounts and terms specified.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize the following:

- Hiring a 1.0 FTE temporary BCCCNP Project Specialist position from August 24, 2016 to September 30, 2016. Total compensation for this position will not exceed $5,000. This position will be responsible for coordinating BCCCNP and WISEWOMAN outreach efforts and will assist with the development of minimum program requirements for MCRCEDP.

- A subcontract with Packard Health System for MDHHS funding of up to $19,765 in FY 2016 and up to $20,000 in FY 2017 (up to $39,765 total) to implement and provide WISEWOMAN/WISE Choices Programing. This subcontract would be in effect from August 1, 2016 through September 30, 2017.

- Agreements with MCRCEDP participating providers for the delivery of colorectal cancer screening and diagnostic services. These agreements allow providers to bill MDHHS for these services after enrollment by ICHD. These service agreements would be in effect from November 1, 2016 through September 30, 2017.

- A subcontract with Redhead Design for up to $34,000 to provide a media campaign including marketing materials and printing for BCCCNP, WISEWOMAN, and MCRCEDP. This subcontract would be in effect from August 1, 2016 through September 30, 2016.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES:** Yeas: McGrain, Banas, Tennis, Koenig, Nolan, Hope, Case Naeyaert  
Nays: None  Absent: None  Approved 8/15/2016

**FINANCE:** Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert  
Nays: None  Absent: None  Approved 8/17/2016
Adopted as part of the consent agenda.
Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AMENDING RESOLUTION #16-340 AUTHORIZING AN APPOINTMENT TO THE COMMUNITY CORRECTIONS ADVISORY BOARD

RESOLUTION # 16 – 369

WHEREAS, Resolution #16-340 Authorized the Appointment of Jacqueline Straub to the Community Corrections Advisory Board as the media representative to a term expiring September 17, 2019; and

WHEREAS, it is necessary to amend the resolution to reflect that Jacqueline Straub was appointed to the Community Corrections Advisory Board as the Circuit Court Probation representative to a term expiring September 17, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amends Resolution #16-340, to reflect the appointment of Jacqueline Straub, 726 Wolverine Road, Mason, 48854 to the Community Corrections Advisory Board as the Circuit Court Probation representative to a term expiring September 17, 2018.

BE IT FURTHER RESOLVED, that the County Clerk forward a copy of this resolution to the City of Lansing for consideration of this joint appointment.

BE IT FURTHER RESOLVED, that the City of Lansing is requested to review and confirm the above appointment as soon as possible.

LAW & COURTS:  Yeas: Crenshaw, Celentino, Tsernoglou, Anthony, Banas, Schafer, Maiville
Nays: None   Absent: None   Approved 8/11/2016

Adopted as part of the consent agenda.
ADOPTED – AUGUST 23, 2016
AGENDA ITEM NO. 27

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO HONOR LIEUTENANT ANDRINA MORENCE
OF THE INGHAM COUNTY SHERIFF’S OFFICE

RESOLUTION # 16 – 370

WHEREAS, Lieutenant Andrina Morence was hired by the Ingham County Sheriff’s Office as a Deputy in November of 1996 and assigned to the Corrections Division; and

WHEREAS, Lieutenant Morence worked as a Deputy with the Ingham County Sheriff’s Office until November of 1998; and

WHEREAS, in November of 1998, Lieutenant Morence was transferred to the Field Services Division; and

WHEREAS, in July of 2005, Lieutenant Morence was promoted to Sergeant and was assigned to the Field Services Division supervising the Night Shift; and

WHEREAS, in November of 2007, Lieutenant Morence was assigned to supervise Staff Services as a Sergeant; and

WHEREAS, in November 2008, Lieutenant Morence was assigned to supervise in the Corrections Division as a Sergeant; and

WHEREAS, in September 2015, Lieutenant Morence was promoted to the rank of Lieutenant and assigned to the Corrections Division; and

WHEREAS, throughout her career, Lieutenant Morence was a dedicated employee and well respected by her peers; and

WHEREAS, over her 19 year career with the Ingham County Sheriff’s Office, Lieutenant Morence received numerous letters of recognition and Unit Citations as well as being Deputy of the Year in 2001 and receiving the Community Service award from the 100 Club in 2002; and

WHEREAS, after 19 years of dedicated service to the citizens of Ingham County, Lieutenant Morence is retiring on July 12, 2016.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Lieutenant Andrina Morence, for her 19 years of dedicated service to the citizens of Ingham County and wishes her continued success in all of her future endeavors.

LAW & COURTS:  Yeas:  Crenshaw, Celentino, Tsernoglou, Anthony, Banas, Schafer, Maiville
Nays:  None    Absent:  None    Approved  8/11/2016
Adopted as part of the consent agenda.
INTRODUCED BY THE LAW & COURTS AND COUNTY SERVICES COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOGNIZING THE HEROIC EFFORTS OF MERIDIAN TOWNSHIP POLICE OFFICER BRIAN CANEN AND INGHAM COUNTY SHERIFF’S DEPUTIES JAMES BESON AND MARK WADFORD IN THE VETERANS MEMORIAL COURTHOUSE ON AUGUST 1, 2016

RESOLUTION # 16 – 371

WHEREAS, on August 1, 2016 in a courtroom inside the Veterans Memorial Courthouse a potentially lethal attack on an Ingham County Assistant Prosecutor was averted after a criminal defendant awaiting a jury verdict for sexual assault charges unexpectedly produced a hidden weapon, described as a shiv (homemade knife), and lunged forward; and

WHEREAS, three officers present in the courtroom - Meridian Township Police Officer Brian Canen and Ingham County Sheriff’s Deputies James Beson and Mark Wadford - instantly came to the rescue, providing cover for the intended victim and safe protection against harm for a multitude of other court officers and bystanders; and

WHEREAS, Officer Canen selflessly risked personal injury when he sprang into action, tackling to the ground the defendant, diverting the attack seconds before Jonathon Roth was struck by the weapon-wielding assailant; and

WHEREAS, Sheriff’s Deputies James Beson and Mark Wadford quickly came to Officer Canen’s assistance to subdue and restrain the assailant, bringing order and restoring safety to those in the courtroom; and

WHEREAS, Officer Canen, a Meridian Township Police Officer for 16 years; Deputy Beson, an Ingham County Sheriff’s Deputy for 23 years; and Deputy Wadford, an Ingham County Sheriff’s Deputy for eight months, all exhibited heroic willingness to put themselves in harm’s way in order to protect the safety of others; and

WHEREAS, all those associated with Ingham County and the Ingham County Court System are grateful to these fine professionals for acting without hesitation thereby ensuring that no one was seriously harmed in the frightening scuffle.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners extends its deepest appreciation and gratitude to Officer Brian Canen and Sheriff’s Deputies James Beson and Mark Wadford for their valiant and laudable efforts in preventing serious injury to Assistant Prosecutor Jonathan Roth and other court officials and bystanders on August 1, 2016.

LAW & COURTS: Yeas: Crenshaw, Celentino, Tsernoglou, Anthony, Banas, Schafer, Maiville
Nays: None   Absent: None   Approved 8/11/2016

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None   Absent: Hope   Approved 8/16/2016

Page 42 of 56
Commissioner Crenshaw moved to approve the resolution. Commissioner Koenig supported the motion.

The motion carried unanimously. Absent: Commissioner Anthony and Tennis.

Commissioner Crenshaw, Commissioner Banas, and Commissioner Case-Naeyaert presented the resolution honoring Officer Brian Canen, Meridian Township Police, and Deputies James Beson and Mark Wadford, Sheriff’s Office, for their heroic acts.

Prosecuting Attorney Gretchen Whitmer and Sheriff Wriggelsworth addressed the Board of Commissioners regarding the heroic acts of Officer Canen and Deputies Beson and Wadford.
Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING THE LETTER OF UNDERSTANDING WITH CAPITOL CITY LABOR PROGRAM, INC. – 911 NON-SUPERVISORY UNIT REGARDING VACATION MAXIMUM ACCUMULATION

RESOLUTION # 16 – 372

WHEREAS, a collective bargaining agreement had been reached between representatives of Ingham County and Capitol City Labor Program, Inc. (CCLP) – 911 Non-Supervisory Unit for the period January 1, 2016 through December 31, 2017; and

WHEREAS, the parties wish to amend the Agreement; and

WHEREAS, the County Attorney, Human Resources and Ingham County 911 Central Dispatch have discussed with the CCLP 911 Non-Supervisory Unit the need for payment of hours excess of the maximum vacation accumulation due to current staffing shortages and have prepared the attached Letter of Understanding between the parties; and

WHEREAS, the provisions of the Letter of Understanding have been approved by the Law and Courts, County Services and Finance Committees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the attached Letter of Understanding with respect to payment of vacation hours excess of the maximum accrual between Ingham County and the CCLP 911 Non-Supervisory Unit.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the Letter of Understanding on behalf of the County, subject to the approval as to form by the County Attorney.

LAW & COURTS:  Yeas:  Crenshaw, Celentino, Tsernoglou, Anthony, Banas, Schafer, Maiville
Nays:  None   Absent:  None   Approved 8/11/2016

COUNTY SERVICES:  Yeas:  Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays:  None   Absent:  Hope   Approved 8/16/2016

FINANCE:  Yeas:  Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays:  None   Absent:  None   Approved 8/17/2016

Adopted as part of the consent agenda.
LETTER OF UNDERSTANDING

BETWEEN

COUNTY OF INGHAM
AND
CAPITOL CITY LABOR PROGRAM, INC.
911 NON-SUPERVISORY UNIT

VACATION PAYMENT EXCESS OF MAXIMUM ACCUMULATION

WHEREAS, the current contract between the parties provides in Article 29, Vacation, Section 29.12, that vacation leave time not used may only be accumulated to a maximum of 320 hours; and

WHEREAS, due to the current staffing shortages presently existing in the Ingham County 911 Center, the parties want to establish a temporary procedure to pay employees for hours in excess of the maximum 320 hours; and

THEREFORE, the parties agree to the following:

1. Employees who have vacation leave time accumulations over 300 hours on July 1, 2016, January 1, 2017 and/or July 1, 2017 will be paid their regular hourly rate for hours over the maximum by a separate check (less applicable payroll withholdings), provided they have requested two weeks off in the applicable period’s vacation selection process.

2. This Letter of Understanding will be effective through the end of the current contract which expires on December 31, 2017, at which time the temporary procedure for payment for hours excess of the 320 hour maximum shall expire.

3. This Letter of Understanding shall modify the parties’ Contract only to the extent expressly provided herein.

CAPITOL CITY LABOR PROGRAM, INC.

_____________________________  _____________________________
Division Representative   Kara Hope
Kara Hope
Chairperson Board of Commissioners

Thomas Krug, Lodge Executive Director

Steven Lett, Lodge Attorney Approved as to form

Steven Lett, Lodge Attorney
Approved as to form

COUNTY OF INGHAM:

_____________________________  _____________________________
Mattis D. Nordfjord, County Attorney
Mattis D. Nordfjord, County Attorney

Approved as to form

Approved as to form
INTRODUCED BY THE LAW & COURTS AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO PURCHASE ONBASE WORKFLOW PROGRAM WITH IMAGE SOFT FOR THE SHERIFF’S OFFICE TO SUBMIT PAPERLESS WARRANT REQUESTS TO THE INGHAM COUNTY PROSECUTOR’S OFFICE

RESOLUTION # 16 – 373

WHEREAS, the Ingham County Sheriff’s Office is responsible for submitting warrant requests for suspects arrested and charged under state law; and

WHEREAS, the Sheriff’s Office upon arresting a suspect is required to complete an incident report of the alleged actions against the arrested subject; and

WHEREAS, the Sheriff’s Office is required to submit all incident reports and forms reference the arrested subject to the Ingham County Prosecutor’s Office for review and pending authorization; and

WHEREAS, the Sheriff’s Office has to utilize one staff member to take all incident reports and forms to the Prosecutor’s Office, reducing the staff members ability to accomplish other required police tasks; and

WHEREAS, the Sheriff’s Office, along with the Chief Assistant Prosecutor of the Ingham County Prosecutors Office, has identified the cost saving of purchasing a workflow program from ImageSoft to streamline the warrant process by submitting all incident reports and forms by electronic submission to the Prosecutor’s Office through Onbase; and

WHEREAS, the County of Ingham already utilizes the ImageSoft Company with the OnBase program as a sole source vendor; and

WHEREAS, the funds for this expenditure are currently in the Sheriff’s Office 2016 Capital Improvement Account; and

WHEREAS, the total expenditure for this proposal is not to exceed $47,625.00.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Sheriff’s Office to purchase OnBase Workflow program with ImageSoft to submit all warrant requests paperless to the Ingham County Prosecutor’s Office.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Celentino, Tsernoglou, Anthony, Banas, Schafer, Maiville
Adopted as part of the consent agenda.
ADOPTED – AUGUST 23, 2016
AGENDA ITEM NO. 31

Introduced by Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH THE CITY OF LANSING
FOR AN ALLOCATION OF FUNDS TO INGHAM COUNTY/CITY OF LANSING
COMMUNITY CORRECTIONS FOR THE CITY 2016-2017 FISCAL YEAR

RESOLUTION # 16 – 374

WHEREAS, the Community Corrections Advisory Board requests authorization for a contract to be entered between the County and the City of Lansing for an allocation of funds to Community Corrections for the City 2016-2017 fiscal year; and

WHEREAS, the Michigan Community Corrections Act of 1988 (PA511) authorizes the establishment of a Community Corrections Advisory Board (CCAB) and Community Corrections programming; and

WHEREAS, Ingham County and the City of Lansing formed a joint CCAB in 1990; and

WHEREAS, a Comprehensive Community Corrections Plan was approved by the Ingham County Board of Commissioners and the Lansing City Council; and

WHEREAS, the City of Lansing approved an allocation of $12,500 to be used to assist with CCAB administration and to support collaborative efforts with the City of Lansing, 54-A District Court and 54-A District Court Probation Department.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a contract with the City of Lansing for $12,500 for the time period of July 1, 2016 through June 30, 2017.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contracts and/or subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS:  Yeas:  Crenshaw, Celentino, Tsernoglou, Anthony, Banas, Schafer, Maiville  
Nays:  None  Absent:  None  Approved 8/11/2016

FINANCE:  Yeas:  Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert  
Nays:  None  Absent:  None  Approved 8/17/2016

Adopted as part of the consent agenda.
WHEREAS, the Ingham County Circuit Court entered into a contract with ImageSoft to implement an imaging system for the Ingham County Circuit Court as approved through Resolution 16-276; and

WHEREAS, the Ingham County Circuit Court was told by ImageSoft that it would realize a 20% software discount if the OnBase software was purchased by June 30, 2016 from Hyland and said discount was reflected on page 20 of the Statement of Work No. 15485 (SOW); and

WHEREAS, the Milestone Payment Schedule (MPS) on page 22 of the SOW indicated that the Software Down Payment in the amount of $57,947 would be invoiced upon signature of the SOW; and

WHEREAS, the Ingham County Circuit Court relied on the MPS contained in the SOW when preparing the budgetary portion of Resolution 16-276; and

WHEREAS, the software was purchased before June 30, 2016 and the Ingham County Circuit Court received an invoice dated June 28, 2016, in the amount of $148,800 from ImageSoft for software and maintenance with a maintenance period of 07/01/2016 – 06/30/2017; and

WHEREAS, the invoice in the amount of $148,800 for Software Down Payment did not match the amount listed on the MPS of the SOW and the maintenance period listed started six months before the Ingham County Circuit Court believed it would; and

WHEREAS, ImageSoft acknowledged an error in the MPS section of the SOW approved in Resolution 16-276 and clarified that the software purchase is defined as an add-on to an existing system which causes the maintenance period to begin immediately after the software is ordered; and

WHEREAS, because of the immediate start of the maintenance period, on June 30, 2017, the Ingham County Circuit Court will be responsible for a prorated amount of the annual maintenance for the software in the amount of $14,880; and

WHEREAS, ImageSoft has drafted a Project Change Request (PCR #001_17275) which corrects the MPS section of the SOW, clarifies which services will be invoiced in 2016 and which services will be invoiced in 2017, and verifies the amount of prorated maintenance that will be due on June 30, 2017 and the period that will be covered.
THEREFORE BE IT RESOLVED, that Ingham County Board of Commissioners hereby approves amending the Milestone Payment Schedule (MPS) contained in the original Statement of Work (SOW) through PCR #001_17275 for a period beginning on July 1, 2016 and extending into 2017.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract/purchase documents consistent with this Resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Celentino, Tsernoglou, Anthony, Banas, Schafer, Maiville
Nays: None  Absent: None  Approved 8/11/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None  Absent: None  Approved 8/17/2016

Adopted as part of the consent agenda.
WHEREAS, the United States Department of Agriculture (USDA) and the National Dairy Council (NDC) have created a school program to support Fuel Up to Play 60 (FUTP60), a program that empowers youth to take action to improve nutrition and physical activity at their school and for their own health; and

WHEREAS, United Dairy Industry of Michigan is providing Michigan schools the opportunity to apply for competitive equipment assistance mini-grants to Michigan Public Schools who are committed to providing students a nutritious balanced diet; and

WHEREAS, Ingham County Youth Center is committed to providing Youth Center residents healthy, nutritious, appetizing meals served courteously, in a clean and pleasant dining environment; and

WHEREAS, the Ingham County School Nutrition program operates in accordance with the National School Lunch Act and the Child Nutrition Act of 1966 as amended and regulations set by the United States Department of Agriculture (USDA), The Department of Elementary and Secondary Education as well as other state and local laws, regulations and policies; and

WHEREAS, on May 5, 2016, Ingham County Youth Center submitted a grant application for $584.00 to purchase new kitchen equipment; and

WHEREAS, United Dairy Industry of Michigan awarded Ingham County Youth Center $584.00 to purchase the equipment.

THEREFORE BE IT RESOLVED, that the Board of Commissioners accepts the $584.00 in grant assistance from the United Dairy Industry of Michigan to support Ingham County Youth Center to purchase new kitchen equipment.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to make any necessary adjustments to the budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Celentino, Tsernoglou, Anthony, Banas, Schafer, Maiville
Nays: None    Absent: None    Approved 8/11/2016
FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None Absent: None Approved 8/17/2016

Adopted as part of the consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING STATEMENTS OF WORK WITH IMAGESOFT
TO PURCHASE REPLACEMENT SCANNERS

RESOLUTION # 16 – 377

WHEREAS, the Ingham County Prosecutor’s Office uses the Onbase imaging system and scanners to scan documents; and

WHEREAS, the Ingham County Prosecutor’s Office uses scanners to scan documents into the imaging system; and

WHEREAS, Ingham County purchased two (2) Canon scanners in 2009 and they are due to be replaced; and

WHEREAS, the Ingham County Prosecutor’s office received a bid for two (2) Fujitsu scanners from a single source vendor, Imagesoft, and these scanners are compatible and recommended by the Ingham County IT Department; and

WHEREAS, the Statement of Work (SOW) satisfies the Prosecutor’s Office needs; and

WHEREAS, the Prosecutor’s Office has sufficient funding in its Capital Improvement Project (CIP) budget to pay for the SOW.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes entering into the SOWs with ImageSoft for two (2) Fujitsu Scanners in the amount of $12,380 to be paid from the Prosecutor’s 2016 CIP budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary Contract documents (Statement of Work - SOW) consistent with this resolution upon approval as to form by the County Attorney.

LAW & COURTS:  Yeas:  Crenshaw, Celentino, Tsernoglou, Anthony, Banas, Schafer, Maiville
Nays:  None  Absent:  None  Approved 8/11/2016

FINANCE:  Yeas:  Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays:  None  Absent:  None  Approved 8/17/2016

Adopted as part of the consent agenda.
ADOPTED – AUGUST 23, 2016
AGENDA ITEM NO. 35

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING STATEMENTS OF WORK WITH IMAGESOFT TO CORRECT JUVENILE FOLDERING

RESOLUTION # 16 – 378

WHEREAS, the Ingham County Prosecutor’s Office uses the Onbase imaging system and scanners to scan documents; and

WHEREAS, the Ingham County Prosecutor’s Office uses Onbase for all juvenile delinquency cases; and

WHEREAS, Ingham County Prosecutor’s office has been experiencing difficulty with the way the juvenile files were being foldered; and

WHEREAS, the Ingham County Prosecutor’s office received a bid to correct the issue presented from a single source vendor, Imagesoft, and these scanners are compatible and recommended by the Ingham County IT Department; and

WHEREAS, the Statement of Work (SOW) satisfies the Prosecutor’s Office needs; and

WHEREAS, the Prosecutor’s Office has sufficient funding in its Capital Improvement Project (CIP) budget to pay for the SOW.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes entering into the SOWs with Imagesoft to correct the foldering issue that has developed in the amount of $7000.00 to be paid from the Prosecutor’s 2016 CIP budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary Contract documents (Statement of Work - SOW) consistent with this resolution upon approval as to form by the County Attorney.

LAW & COURTS:  Yeas:  Crenshaw, Celentino, Tsernoglou, Anthony, Banas, Schafer, Maiville
               Nays:  None    Absent: None    Approved 8/11/2016

FINANCE:  Yeas:  Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
               Nays:  None    Absent: None    Approved 8/17/2016

 Adopted as part of the consent agenda.
SPECIAL ORDERS OF THE DAY

Commissioner Crenshaw moved for the following appointments:

Tim Barron to the CCAB.

Commissioner Koenig to the MSHN’s SUD Oversight Policy Board of Directors.

Julie Powers to the Women’s Commission

Commissioner McGrain supported the motion.

Commissioner Hope disclosed that Julie Powers had contributed to her campaign in the past.

Commissioner Bahar-Cook disclosed that Julie Powers had contributed to her campaign in the past.

Commissioner Tsernoglou disclosed that Julie Powers had contributed to her campaign in the past.

Commissioner McGrain disclosed that Julie Powers had contributed to his campaign in the past.

Commissioner Schafer asked whether Tim Barron was his legal name.

Commissioner Crenshaw stated that the question had been discussed at the Democratic Caucus Meeting, today. He further stated that Tim Barron’s legal name was Fred Sparrow, however he had been appointed under the name Tim Barron before.

The motion was amended as follows:

Fred Sparrow also known as Tim Barron to the CCAB.

The amendment was considered friendly.

The motion, as amended, carried unanimously. Absent: Commissioners Anthony and Tennis

PUBLIC COMMENT

Prosecuting Attorney Whitmer provided an overview of the report she issued approximately a month ago.

COMMISSIONER ANNOUNCEMENTS

Commissioner Case-Naeyaert announced that the Sun Dried Music Festival was being held, this weekend, in Mason. She invited all to attend.

Commissioner McGrain thanked County employees for their hard work.

CONSIDERATION AND ALLOWANCE OF CLAIMS
Commissioner Bahar-Cook moved to pay the claims. Commissioner Crenshaw supported the motion.

The motion carried unanimously. Absent: Commissioner Anthony and Tennis.

**ADJOURNMENT**

The meeting was adjourned at 6:59 p.m.
August 31, 2016

Dear Family Court Judges, Family Court Administrators and County Treasurers:

Please find attached the state ward chargeback rates for calendar year 2017.

The Youth Rehabilitation Services Act, MCL 803.301 et seq., requires that the department "prescribe the liability of counties for the cost of services for state wards." The department has determined that the attached rates will be effective for calendar year 2017, effective January 1, 2017. These rates shall remain in effect until the next scheduled revision in 2018.

Each county will continue to be charged one-half of the appropriate per diem costs for care provided to a state ward. There is no chargeback for Title IV-E funded youth placements.

The department is making every effort to contain the cost of care for youth placed in state facilities. We are making every effort to keep the chargeback rate as low as possible, including aggressive cost containment, consolidation of administrative functions, cost effective tangible goods contracts and reduction in fixed costs.

Medical costs incurred for individual youth that are over and above routine medical care will continue to be billed directly and are not included in the per diem cost. Routine medical care consists of services such as routine physical exams, dental exams, first aid and over the counter medications for common ailments. Any non-routine medical costs for an individual youth will be billed to the county with court jurisdiction over the youth resulting in commitment to DHHS under the Youth Rehabilitation Services Act. This change is in keeping with MCL 803.305(1), which requires that "the county from which the public ward is committed is liable to the state for 50% of the cost of his or her care." Attributing non-routine medical costs to the county of commitment will help lower the daily cost for all youth and assign additional medical costs only to the youth in need of such services.

If you have any questions regarding the chargeback rates, please contact Herman McCall, Director, Juvenile Justice Programs at (517) 335-3489.

Sincerely,

Steve Yager, Executive Director
Children’s Services Agency

Attachment
cc: MDHHS Local Office Directors
<table>
<thead>
<tr>
<th>PROGRAM</th>
<th>COST PER CHILD PER DAY</th>
<th>CHARGEBACK RATE NON-TITLE IVE</th>
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<td>$156.02</td>
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<tr>
<td>Bay Pines</td>
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<td>Foster Family Homes</td>
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Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOGNIZING HISPANIC HERITAGE MONTH AND CELEBRATING
THE HERITAGE AND CULTURE OF LATINOS IN
INGHAM COUNTY AND LATINOS IN THE UNITED STATES

RESOLUTION # 16 –

WHEREAS, from September 15, 2016 through October 15, 2016, the United States celebrates Hispanic Heritage Month; and

WHEREAS, the Census Bureau estimates the Hispanic population in the United States at over 53,000,000 people, making Hispanic Americans the largest racial or ethnic minority group in the United States overall and in 21 individual states; and

WHEREAS, according to the US Census, Hispanics represent approximately 7.6% of Ingham County residents; and

WHEREAS, individuals such as Maria R. Velasquez and Manuel Delgado, Sr. are examples of individuals who have paved the way for Hispanics to become active in their communities and provide for positive role models; and

WHEREAS, Hispanic/Latinos culture and faith are evident by events such as the Annual Cesar E. Chavez Tejano Festival and the Cristo Rey Church Annual Fiesta, where many from all backgrounds come to enjoy and live in the Hispanic culture; and

WHEREAS, the Ingham County Board of Commissioners recognizes the importance of Hispanics in Ingham County and how they have contributed to making Ingham County one of the most diverse counties within the State of Michigan.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners encourages Ingham County residents to celebrate Hispanic Heritage Month in Ingham County from September 15 - October 15, 2016.

BE IT FURTHER RESOLVED, that copies of this resolution be made available to members of the Hispanic community as a tribute to their work and dedication to making Ingham County what it is today.

COUNTY SERVICES:  Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None  Absent: Hope  Approved 9/20/2016
RESOLUTION CONGRATULATING KAY HOFFMAN, CHIEF OF POLICE, LANSING CHARTER TOWNSHIP ON THE EVENT OF HER RETIREMENT

RESOLUTION # 16 –

WHEREAS, Kay Hoffman was appointed to the position of Chief of Police for Lansing Charter Township on September 21, 1999, becoming the first female Police Chief in the mid-Michigan area; and

WHEREAS, Chief Hoffman served as the first female President of the Michigan Association of Chiefs of Police from 2006 – 2007; and

WHEREAS, she served as past Chairperson of the Ingham County Sheriffs/Chiefs Association, President of the Old Newsboys of Greater Lansing, as well as Board member, President and Treasurer of the Lansing Area Safety Council; and

WHEREAS, she has over thirty seven years of law enforcement experience including administrative responsibilities, road patrol, shift supervisor and patrol division supervisor; and

WHEREAS, she advanced to the rank of Lieutenant from the position of Police Officer; and

WHEREAS, Chief Hoffman was very instrumental in the development of a D.A.R.E. program in the Township; and

WHEREAS, she played a major role in the coordination and ultimate implementation of the expansion of the Capital Area Response Team (CARE) to include the residents of Lansing Township; and

WHEREAS, Chief Hoffman has always strived to deliver the highest level of service possible to the residents of Lansing Charter Township; and

WHEREAS, after 17 years as Chief of Police for Lansing Charter Township, Kay is retiring from her position.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby congratulates Chief Kay Hoffman on the event of her retirement and extends its sincere appreciation to Chief Hoffman for her dedication and service to the residents of Ingham County, particularly those in Lansing Charter Township.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

COUNTY SERVICES:  Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None   Absent: Hope   Approved 9/20/2016
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION SETTING A FINAL PUBLIC HEARING FOR COMMUNITY DEVELOPMENT BLOCK GRANT MSC 213045-EDJT ORCHID ORTHOPEDIC SOLUTIONS, LLC JOB TRAINING PROJECT

RESOLUTION # 16 –

WHEREAS, the Ingham County Board of Commissioners on July 22, 2014 adopted Resolution #14-285 to apply for a Community Development Block Grant from the Michigan Economic Development Corporation for the training of new employees at Orchid Orthopedic Solutions; and

WHEREAS, on September 2, 2014 the Community Development Block Grant was awarded by the Michigan Economic Development Corporation and accepted by County of Ingham; and

WHEREAS, on September 11, 2014 an agreement was executed between the County of Ingham and Orchid Orthopedic Solutions, LLC; and

WHEREAS, the project is now complete and per the requirements of the grant agreement a public hearing must be held to hear any interested parties on the outcomes of the grant.

THEREFORE BE IT RESOLVED, a public hearing shall be set for October 10, 2016, before the Board of Commissioners at 6:30 p.m. in the Board of Commissioners’ Room, Ingham County Courthouse, Mason, Michigan to hear any interested persons on the closeout of the Community Development Block Grant.

BE IT FURTHER RESOLVED, that notice of the public hearing shall be published in a newspaper of general circulation in the County as required by the Grant Agreement before the date set for the public hearing.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
     Nays: None    Absent: Hope    Approved 9/20/2016
WHEREAS, Ron Helsel spent his entire professional career in Ingham County performing professional land survey services; and

WHEREAS, he earned the respect of his fellow professionals, clients and residents of Ingham County; and

WHEREAS, Ron participated in the reestablishment of the original government survey of Ingham County for over 20 years; and

WHEREAS, he shared his experience, knowledge, and education with all his peers in the restoration of the original government corners in Ingham County for over 20 years; and

WHEREAS, Ron mentored many young surveyors in the nuances and art of surveying; and

WHEREAS, Ron led a quiet and honorable life perpetuating the history and landmarks of the County; and

WHEREAS, Ron left an indelible mark on the community and the surveying profession.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Ron Helsel for his many years of service to the public and the surveying profession.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
       Nays: None       Absent: Hope       Approved 9/20/2016
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 16 –

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated September 6, 2016 as submitted.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None Absent: Hope Approved 9/20/2016
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<th>R/W PERMIT#</th>
<th>R/W APPLICANT /CONTRACTOR</th>
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<th>R/W CITY/TWP.</th>
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<td>OKEMOS RD &amp; HOLT RD</td>
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<td>PARAMOUNT PICTURES</td>
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<td>ANDRUS AVE &amp; MACON AVE</td>
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<td>AT &amp; T</td>
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<td>EYDE PKWY &amp; HAGADORN RD</td>
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<td>CABLE / UG</td>
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<td>LAND DIVISION</td>
<td>BOND RD &amp; PLAINS RD</td>
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</table>
Resolved by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING ROAD DEPARTMENT OPERATIONS DIRECTOR JAMES BENJAMIN ON THE EVENT OF HIS RETIREMENT

RESOLUTION # 16 –

WHEREAS, Ingham County Road Department Operations Director James Benjamin plans to retire September 16, 2016 after 29 years of service with the Road Department; and

WHEREAS, Jim was hired into the former Ingham County Road Commission, now Road Department, on September 6, 1987, and was assigned as a Highway Worker to the Metro Service District; and

WHEREAS, in 1988 he was transferred to the Equipment Repair Shop as a Mechanic; and

WHEREAS, in 1991 Jim was transferred to the Eastern Service District working as a Highway Worker; and

WHEREAS, he served as a Crew Leader and Equipment Operator in the Eastern Service District from 1992 to 1999; and

WHEREAS, Jim served as a Crew Leader, Equipment Operator, and Construction Foreman in the Western Service District from 1999 to 2005; and

WHEREAS, Jim served as an Assistant Supervisor and Construction Supervisor from 2005 to 2009; and

WHEREAS, Jim has served as Operations Director from 2009 to the present; and

WHEREAS, his knowledge and dedicated service has contributed greatly to the maintenance and improvement of Ingham County’s roads and to the smooth and efficient operation of the Road Department; and

WHEREAS, on many occasions he worked many hours past the minimum required to accomplish jobs and goals at hand in the interest of county road maintenance; and

WHEREAS, his outstanding work in maintaining the Ingham County road system has been recognized by many citizens, Township Officials, his peers as well as others.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Jim Benjamin on the event of his retirement and extends its sincere appreciation to Jim for his 29 years of dedicated service and commitment to the County of Ingham and its citizens.

BE IT FURTHER RESOLVED, that the Board wishes him continued success in all of his future endeavors.
COUNTY SERVICES:  Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville  
Nays: None  Absent: Hope  Approved 9/20/2016
WHEREAS, Potter Park Zoo is the beneficiary of the trust residue of the Jane Dickson Coffman Trust, established December 7, 1983. Ms. Coffman amended and restated her Trust four times between 2004 and 2013, with the last Restatement to her Trust directing that upon her death, the Trust residue was to be distributed outright to Potter Park Zoo and Robert M. Andrews in equal shares; and

WHEREAS, Jane Dickson Coffman died July 28, 2015; and

WHEREAS, following her death, Robert M. Andrews contacted the Trustee of the Jane Dickson Coffman Trust and presented the Trustee with a letter from Jane Coffman, dated April 10, 2015, purportedly removing Potter Park Zoo as a beneficiary and leaving the entirety of the Trust residue to Robert M. Andrews. The letter was addressed to Jane Coffman's attorney; and

WHEREAS, Robert M. Andrews has argued that the letter constitutes an Amendment to the Jane Coffman Trust; and

WHEREAS, the approximate value of the total Trust is $1,000,000.00; and

WHEREAS, there exists serious concerns surrounding Jane Coffman's capacity to make Amendments to her Trust, as well as possible undue influence Robert M. Andrews may have exerted over her; and

WHEREAS, in December 2015, PNC Bank, as Trustee of Jane Dickson Coffman Trust, petitioned the Ingham County Probate Court for instructions on how to distribute the Trust residue. The case is pending before the Honorable Richard J. Garcia and is captioned as In the Matter of Jane D. Coffman Trust Dated December 7, 1983, as amended, Case No. 15-1669-TV; and

WHEREAS, the case pending in Probate Court is scheduled to go to Trial on October 10, 2016; and

WHEREAS, the case was ordered to mediation by the Probate Court; and

WHEREAS, a mediation conference was held on August 23, 2016 with Mediator Sheldon Stark; and

WHEREAS, in the interest of resolution of the entire case, the parties agreed to settle their respective dispute, as follows:

Robert M. Andrews  70% of total Trust value
Potter Park Zoo  20% of total Trust value
Michigan State University  10% of total Trust value

WHEREAS, the 20% to Potter Park Zoo represents approximately $200,000.00 net.

WHEREAS, Robert Andrews will pay the entire cost of the mediation fee from Sheldon Stark; and

WHEREAS, Upon approval by the Ingham County Commission, PNC Bank as Trustee of the Trust shall distribute to Ingham County the share agreed to by Potter Park Zoo above; and

WHEREAS, The monies received by Ingham County representing the settlement amount shall be held and used for the exclusive benefit of Potter Park Zoo; and

WHEREAS, pursuant to the resolution passed by the Ingham County Commission in May 2016, the Potter Park Zoological Society Board has and will continue to pay the attorney fees incurred by counsel at Fraser Trebilcock Davis & Dunlap, P.C.

WHEREAS, PNC Bank will cause to be filed a Stipulation and Proposed Order of Dismissal with the Ingham County Probate Court, disposing of this matter in its entirety.

THEREFORE BE IT RESOLVED, that the Ingham County Commission hereby authorizes and approves the foregoing Settlement terms.

COUNTY SERVICES:  Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
          Nays: None    Absent: Hope    Approved 9/20/2016
WHEREAS, the Board approved the 2016 Managerial and Confidential Employee Personnel Manual per resolution #15-469; and

WHEREAS, it is necessary to amend the 2016 Managerial/Confidential Employee Personnel Manual; and

THEREFORE BE IT RESOLVED, the Ingham Board of Commissioners hereby approves the following amendment to the 2016 Managerial and Confidential Employee Personnel Manual:

Change in the language under B. Compensation Plan: 2. Employees not at the top step of the salary range for their classification may be considered for a step increase to the next appropriate step as of their anniversary date, or hire date as defined. Step increases will be subject only to the approval of the immediate supervisor with the exception of those positions reporting directly either to the Board of Commissioners or to the Judges. Positions reporting directly to the Board of Commissioners include but may not be limited to the Health Officer, Equalization Director, Managing Director of the Road Department, Board Coordinator and the Controller/Administrator. Step increases for positions reporting directly to the Board of Commissioners must be approved by the appropriate standing committee. Positions reporting directly to the Judges include but may not be limited to Friend of the Court, Circuit Court Administrator, District Court Administrator and Magistrate, and Probate Court Administrator. Step increases for positions reporting directly to the Judges must be approved by the appropriate presiding Judge. Step increases for the Veterans Affairs Director shall be approved by the Veterans Affairs Committee.

BE IT FURTHER RESOLVED, that the amendment to the Managerial and Confidential Employee Personnel Manual will be effective immediately upon approval of this resolution by the Board of Commissioners.

COUNTY SERVICES: Yeas: Koenig, Celentino, Bahar-Cook, Maiville
Nays: Nolan  Absent: Hope, Tsernoglou  Approved 9/20/2016

FINANCE: Yeas: Bahar-Cook, Tennis, Crenshaw, Anthony, Schafer
Nays: McGrain, Case-Neyaert  Absent: None  Approved 9/21/2016
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE ENTERING INTO A THREE-YEAR CONTRACT WITH THE STATE OF MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES (MDHHS) FOR THE USE OF THE MICHIGAN CENTRALIZED BIRTH CERTIFICATION SYSTEM (MiCBCS) AND ADDING APPLICABLE FEES TO ESTABLISHED CERTIFIED COPY FEES TO COVER THE SYSTEM-ACCESS COST

RESOLUTION # 16 –

WHEREAS, the Ingham County Clerk has determined that contracting with MDHHS for the use of the MiCBCS is the best solution to be able to quickly access, verify, and provide quality certified copies of birth records for those individuals born in Ingham County; and

WHEREAS, the County Clerk has met with State Registrar Glenn Copeland who advised that other county clerks were currently accessing the MiCBCS and encouraged the Ingham County Clerk to do the same; and

WHEREAS, the fees for using the MiCBCS are as follows: non-state-only records are $4 for the first copy and $1 for each additional copy; state-only records are $34 for the first copy and $16 for each additional copy; and state-only senior citizen records are $14 for the first copy and $16 for each additional copy; and

WHEREAS, the MiCBCS fees, if applicable, would be added to the already-established fees set by the Board of Commissioners; and

WHEREAS, it has been determined that it is prudent to implement access immediately to the MiCBCS, so that Ingham County Clerk’s Office staff may begin training on MiCBCS; and

WHEREAS, the MDHHS shall provide quarterly reports and invoices to the Ingham County Clerk’s Office for reimbursement for MiCBCS services used that are outlined in the fee schedule.

THEREFORE BE IT RESOLVED, that the Board of Commissioners, in conjunction with the Ingham County Clerk, hereby authorizes entering into a three-year contract with the MDHHS for the access to and usage of the MiCBCS.

BE IT FURTHER RESOLVED, the Board of Commissioners authorize the collection of fees for using the MiCBCS by the Ingham County Clerk in the amounts contemplated in Attachment 1 over and above the current fee schedule the Ingham County Clerk is authorized to collect.

BE IT FURTHER RESOLVED, collected MiCBCS fees shall be transferred to the MDHHS pursuant to the agreement.
BE IT FURTHER RESOLVED, that the Ingham County Controller/Administrator is hereby authorized to make any transfers or adjustments to the 2016, 2017, 2018 and 2019 budgets necessary to properly budget and account for these revenues, expenditures, and transfers.

BE IT FURTHER RESOLVED, that the applicable MiCBCS fees to be collected and transferred shall not exceed $8,000 for the first year; $8,800 for the second year and $9,680 for the third year.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville  
Nays: None  Absent: Hope  Approved 9/20/2016

FINANCE:  Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert  
Nays: None  Absent: None  Approved 9/21/2016
WHEREAS, Public Act 83 of 1867, as amended, (Sec. 35.32) authorizes Michigan county clerks to record military discharge certificates (e.g., DD-214 forms) that are presented to them; and

WHEREAS, the Ingham County Clerk’s Office records military discharge certificates from military veterans; and

WHEREAS, to obtain a Veteran Identification Card (Veteran ID Card), a veteran would visit the County Clerk’s Office in the Mason Historical Courthouse, present original military discharge papers for recording or already have their military discharge papers recorded, present valid government issued identification with a current Ingham County address, pay the a fee, and have their photograph taken; and

WHEREAS, there is currently no charge for the recording of military discharge certificates, a fee of $10.00 would be necessary to cover the cost of issuing Veteran ID Cards; and

WHEREAS, the majority of other Michigan counties that provide Veteran ID Cards charge $10.00 for this service; and

WHEREAS, the Veteran ID Cards can be used by veterans to obtain discounts at many businesses with ease and convenience.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby authorizes the assessment and collection of a $10.00 fee for the County Clerk to issue Veteran ID Cards.

BE IT FURTHER RESOLVED, that the Board of Commissioners hereby authorizes that the funds collected by this fee be deposited in the general fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

COUNTY SERVICES:  Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None  Absent: Hope  Approved 9/20/2016

FINANCE:  Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None  Absent: None  Approved 9/21/2016
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN EXTENSION OF THE AGREEMENT WITH FIDLAR TECHNOLOGIES FOR A RECORD MANAGEMENT SOFTWARE SYSTEM FOR THE REGISTER OF DEEDS OFFICE

RESOLUTION # 16 –

WHEREAS, in 2011 the Register of Deeds needed a new system to improve accuracy and speed of work flow in his office; and

WHEREAS, the Register of Deeds required a new system to comply with State of Michigan laws, particularly dealing with the order in which documents are put on record; and

WHEREAS, the Register of Deeds needed to capture more data on each document to help protect citizens from fraud; and

WHEREAS, the Register of Deeds determined a new system was needed to ensure the protection of online data; and

WHEREAS, Resolution #11-179 authorized a five year agreement with Fidlar Technologies for a new record management software system; and

WHEREAS, the Register of Deeds is recommending an extension of that agreement for another three years.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes a three year extension of the agreement with Fidlar Technologies from the Register of Deeds Automation Fund for a record management system, effective September 1, 2016 through August 31, 2019.

BE IT FURTHER RESOLVED, that Board of Commissioners authorizes an amount not to exceed $84,000 annually for the AVID program and not to exceed $6,000 annually for the Direct Search function from the Register of Deeds Automation Fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yea: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None   Absent: Hope   Approved 9/20/2016
FINANCE: Yea: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None  Absent: None  Approved 9/21/2016
Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE PURCHASE OF DARKTRACE

RESOLUTION # 16 –

WHEREAS, Ingham County needs protect our data and our network from cyber threats; and

WHEREAS, Darktrace Cyber Intelligence Platform identifies indicators of potential compromise, alerting staff to take the appropriate actions to mitigate the perceived threats; and

WHEREAS, Darktrace is unique among providers of network monitoring tools, in that it offers a machine-learning, behavior-based model to identify potential threats; and

WHEREAS, the purchase price of said appliance and service will be $29,999.00 per year for 2 years.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of Darktrace in the amount not to exceed $59,998.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county’s Network Fund #63625810-932034.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None   Absent: Hope   Approved 9/20/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None   Absent: None   Approved 9/21/2016
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE PURCHASE OF
2016-2017 WINTER SEASON SUPPLY OF
PLOW/GRADER BLADE CUTTING EDGES
FOR THE ROAD DEPARTMENT

RESOLUTION # 16 –

WHEREAS, the Road Department periodically needs to replace the cutting edges of the snow plow blades on its plow trucks for winter and gravel road maintenance; and

WHEREAS, the Road Department adopted 2016/2017 budgets include expenditure funds for this purchase; and

WHEREAS, Bids were solicited by the Purchasing Department through ITB #141-16 for tungsten insert grader blades and carbon steel, junior wing plow blades needed by the Road Department for the coming 2016/2017 winter season; and

WHEREAS, it is the recommendation of the Road Department to award this bid to Valk Manufacturing Company as the primary supplier, and secondly to Chemung Supply Corporation, to be utilized in the event of inferior product or lack of supply from the primary provider.

THEREFORE BE IT RESOLVED, the Board of Commissioners accepts the bids, and authorizes the purchase of the Road Department’s 2016/2017 supply of tungsten insert grader blades and carbon steel, junior wing plow blades from Valk Manufacturing Company and to Chemung Supply Corporation as an alternate vendor.

BE IT FURTHER RESOLVED, that the Road Department and Purchasing Department are hereby authorized to execute purchase orders with Valk Manufacturing Company and Chemung Supply Corporation, to purchase grader blades as needed and budgeted.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None Absent: Hope Approved 9/20/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None Absent: None Approved 9/21/2016
WHEREAS, per Resolution 16-299 adopted by the Board of Commissioners June 28, 2016, an agreement with Delhi Township was authorized for a local road resurfacing project in the English Meadows subdivision in Delhi Township to be funded by the subdivision residents per a special assessment, at a total estimated cost of $260,000.00; and

WHEREAS, the estimated cost of the project, $260,000 exceeds the Township Board’s previously approved special assessment total amount for this project, $245,000; and

WHEREAS, Delhi Township thus wishes to revise the above mentioned agreement to use available local road program match funds designated for Delhi Township’s local roads in the road department county road fund budget equally matched by township funds to fund the difference—estimated to be $15,000, or actual final difference, or $7,500 each—road fund and township match; and

WHEREAS, for 2016 the County on behalf of the Road Department has allocated to Delhi Township’s local roads, a maximum annual sum of $66,000 plus carry-over from prior years of $41,152.56, for a total available in 2016 of $107,152.56 from the County Road Fund; and

WHEREAS, the Road Department agrees with this request.

THEREFORE BE IT RESOLVED, that for 2016 the County on behalf of the Road Department has allocated to Delhi Township’s local roads, a maximum annual sum of $66,000 plus carry-over from prior years of $41,152.56, for a total available in 2016 of $107,152.56 from the County Road Fund, which shall be matched equally by the Township to the extent used.

BE IT FURTHER RESOLVED, the County on behalf of the Road Department agrees to contribute one half of the difference between the final cost of the above-mentioned English Meadows subdivision street resurfacing project and the above-mentioned special assessment amount for this project of $245,000, estimated to be $7,500, up to a maximum of $107,152.56, from the County Road Fund.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes revising or amending the above mentioned agreement with Delhi Township approved per resolution 16-299 adopted by the Board of Commissioners June 28, 2016 as provided above.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
   Nays: None   Absent: Hope   Approved 9/20/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
   Nays: None   Absent: None   Approved 9/21/2016
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #16-331 WHICH AUTHORIZED A SECOND PARTY AND THIRD-PARTY AGREEMENTS

RESOLUTION # 16 –

WHEREAS, the Ingham Board of Commissioners, in Resolution No. 16-331, authorized entering into a third party agreement with the Charter Township of Meridian to construct township requested sanitary sewer work along Park Lake Road, on behalf of the Charter Township of Meridian; and

WHEREAS, an additional $66,900 (estimated) of township sidewalk and utility work has been requested, which adds to the amount of funds to be paid by the Charter Township of Meridian stated in Resolution No. 16-331; and

WHEREAS, it is necessary to amend Resolution #16-331 to include this information, which changes the funding amounts as illustrated below:

<table>
<thead>
<tr>
<th></th>
<th>Original</th>
<th>Amended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal STP Urban Funding</td>
<td>$ 532,100</td>
<td>$ 532,100</td>
</tr>
<tr>
<td>Federal CMAQ Funding</td>
<td>$ 285,474</td>
<td>$ 285,474</td>
</tr>
<tr>
<td>MDEQ Scrap Tire Grant:</td>
<td>$ 180,000</td>
<td>$ 180,000</td>
</tr>
<tr>
<td>Township Requested Work:</td>
<td>$ 59,100</td>
<td>$ 126,000</td>
</tr>
<tr>
<td>Road Department Match:</td>
<td>$ 188,264</td>
<td>$ 188,264</td>
</tr>
<tr>
<td></td>
<td>$1,244,938</td>
<td>$1,311,838</td>
</tr>
</tbody>
</table>

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amends Resolution No. 16-331, which authorizes entering into a third party agreement with the Charter Township of Meridian by increasing the township participation by $66,900 for a total estimated cost of $126,000 in Charter Township of Meridian funds.

BE IT FURTHER RESOLVED, that all other terms and conditions of Resolution No. 16-331 shall remain the same.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tseroglou, Maiville
                     Nays: None   Absent: Hope    Approved 9/20/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
             Nays: None   Absent: None   Approved 9/21/2016
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING THE APPLICATION FORM FOR THE
TRAILS AND PARKS PROGRAM APPLICATION

RESOLUTION # 16 –

WHEREAS, Board of Commissioners Resolution 16-106 declared that a second round of applications would be
taken beginning October 1, 2016 that would address new construction as identified as regional priority corridors
in figure 24 of the Ingham County Trails and Parks Comprehensive Report, and special projects (including blue
ways) as well as repairs, rehabilitation, and long-term maintenance projects; and

WHEREAS, Board of Commissioners Resolution 16-106 stated the Application form would be reviewed and
approved by the Board of Commissioners prior to the second round; and

WHEREAS, the Application is attached in Exhibit A.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the application
in Exhibit A to be used for the Trails and Parks Program Applications for the second round of applications to be
taken beginning October 1, 2016 that will address new construction as identified as regional priority corridors in
figure 24 of the Ingham County Trails and Parks Comprehensive Report, and special projects (including blue
ways) as well as repairs, rehabilitation, and long-term maintenance projects.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None  Absent: Hope  Approved 9/20/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None  Absent: None  Approved 9/21/2016
Trails and Parks Program Application

In November 2014, Ingham County voters approved a 0.5 mill tax millage to support the development of a countywide regional trails and parks system through 2020. The overall goal of the Ingham County Regional Trails and Parks Millage Fund is to create and maintain a sustainable countywide system of recreation trails and adjacent parks within Ingham County.

Funds must be matched by the local community with their own funds, or in-kind services, or funds obtained from other sources, i.e., state, federal or other allocations. Applications for County Trails and Parks Program funding must include a resolution(s) of support for the project from the governing body(ies) of the community where the trail project or blueways project is proposed. Eligible projects must fit the following categories: New Construction; Repair, Rehabilitation, or Long-Term Maintenance; and Special Project(s), (including blueways).

Project applications must be received by 5pm November 28th, 2016 for funding consideration in the following year. Projects deemed worthy of funding may be approved at the February or March 2017 Ingham County Board of Commissioners meeting. The following information will be used by the Ingham County Parks and Recreation Commission in determining and recommending which projects should be funded by the Board of Commissioners.

If applying for multiple projects, applications must be ranked and prioritized from highest to lowest priority by the applicant.

<table>
<thead>
<tr>
<th>APPLICANT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agencies (each project should have its own individual application):</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Lead Contact Person:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
</tr>
<tr>
<td>City:</td>
</tr>
<tr>
<td>Phone:</td>
</tr>
</tbody>
</table>
## PROJECT SUMMARY

<table>
<thead>
<tr>
<th>☐ New Construction</th>
<th>☐ Repair, Rehabilitation, Long-term Maintenance</th>
<th>☐ Special Project</th>
</tr>
</thead>
</table>

**Project Title**

**Project Description**

*Provide a brief description of your proposed project. Include, as applicable, the type of project (new construction; repair/rehabilitation/long-term maintenance; special project), property ownership, and if applicable, the rights in land to be purchased (fee simple, development rights only, etc., minimum of 20 years), the acreage to be acquired, the acreage/length of the existing project and the features of the site.*

---

**Project Region-Wide Significance and Benefit to County Residents**
1. Discuss how the project is improving regional connectivity.

Your discussion should address how the project provides, supports and relates to the Ingham County regional priority corridors as depicted on Figure 24 of the Ingham County Regional Trails and Parks Network either as an existing trail repair/rehabilitation/long-term maintenance, new regional trail construction or new local trail access to the regional network (including enabling water trail access); improves access to Ingham County Parks; improves access to major regional destinations such as commercial and employment centers as well as community facilities, schools, colleges and universities; expands transportation options; provides for recreation; increases access to sites of natural, scenic or historic interest; and any other related information.
2. Describe how the project responds to public demand and has public support.

Your discussion should address how the project is based on public demand; has been prioritized in adopted plans; has volunteer and/or partner organization support; is a community interest project that supports partnerships, shared resources or coincides with other planning and development activities; has the support of multiple jurisdictions and/or stakeholders; and any other related information.

3. Explain how the project meets acceptable design standards and is the best design solution.

You must have on staff, or hire a Michigan licensed professional engineer, and all construction (new or rehab) must be according to current MDOT standard and specifications for construction of trails, bridges, and boardwalks and any other support facilities. Your description should address how the project is physically separated from streets and roadways where possible; provides a variety of experiences that can be enjoyed by a diversity of users, including people of all ages and abilities; meets or exceeds the minimum accessibility requirements of the ADA; design alternatives to the project have been examined to minimize impact on the environment; meets AASHTO guidelines for alignment, grade, width, vertical clearance, and loading intersection and crossing design (deviation from AASHTO guidelines need to be stated and explained); considers low impact development techniques that protect and enhance significant natural features; and any other related information.
4. Explain how the project is feasible and ready for implementation or development.
   
   Your discussion should address whether your project area is under public ownership or is currently accessible for public use; does not require complex or lengthy acquisition process; does not require a complex or lengthy permitting process; is within an existing corridor such as a transmission line and railroad corridor where it may be feasible to negotiate public access without needing to acquire land; there is an imminent threat to lose the project opportunity; demonstrates cost efficiency; and/or is appropriate and in line with available funds.

5. Discuss how the project supports equitable opportunities.
   
   Your discussion should address how your project increases or improves access and provides low cost transportation and recreation options for low income populations; is located in a high use area; is located in an underserved area; and/or contributes to an equitable geographical distribution of the millage funds.
6. Describe in detail any other available funders and partners.
   
   Your discussion should address whether your project has funding available through grants or partner contributions; has funding available through donations or in-kind services; and/or has funding available through local community match and what total percent of the project these all account for. This should be detailed on the Estimated Costs/Budget sheet also. Local agencies are required to list Ingham County Parks as a contact in TAP applications that propose Ingham County Parks Millage funding as part of their match.

7. Maintenance Commitment & Plan
   
   Describe your operation and maintenance plan (with budget costs) detailing the amount of money needed to operate and maintain the trail after it is completed, and identify who will be responsible for the work. Describe in detail how the trail will be managed. Include discussion on season length, hours of operation, enforcement provisions, and scheduling.
Provide a detailed description of the project you are proposing, with reference to specific scope items. Describe the features of the project and all factors that affected your design or program. Describe how your design was chosen, and why it is appropriate for the proposed project. Use this opportunity to explain why you chose the type and placement of particular scope and design elements. Explain how your project design meets or exceeds standards. (If your project addresses a clearly identified item from the Ingham County Trails and Parks Comprehensive Report, please identify that with a reference to the report – page #, table #, or identifying marker (ie. Bridge # CL-01-SCT-SC)).
## ESTIMATED COSTS/BUDGET

Provide each scope/budget item and how the budgeted amount was calculated. List amounts requested from local sources, state or federal grants as well as amounts from foundations, corporations, and other funding sources (in-kind support or other). Engineering amount generally not to exceed 15% of total project expenses. Contingency amount not to exceed 10%.

### EXPENSES

<table>
<thead>
<tr>
<th>Scope Item(s):</th>
<th>Quantity</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-Acquisition/Right-of-Way/Easement/Permits</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2-Design Engineering</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3-Construction</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4-Construction Engineering</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5-Contingency</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6-Other</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7-Other</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Other Fees</strong> (i.e., Permitting, etc…)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Project Expenses</strong></td>
<td></td>
<td>$</td>
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### APPLICANT FUNDS

<table>
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<tr>
<th>Local Contribution</th>
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<tbody>
<tr>
<td>Other Grant Contributions</td>
<td>Amount</td>
<td>$__________ $__________</td>
</tr>
<tr>
<td>Name of Grantor (s)</td>
<td>Amount</td>
<td>$__________ $__________</td>
</tr>
<tr>
<td>Name of Partner(s)</td>
<td>Amount</td>
<td>$__________ $__________</td>
</tr>
<tr>
<td>Name of Donor(s)</td>
<td>Amount</td>
<td>$__________ $__________</td>
</tr>
</tbody>
</table>

**In-Kind Support**

<table>
<thead>
<tr>
<th>Name of Organization</th>
<th>Description</th>
<th>Value</th>
<th>$__________</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other</td>
<td></td>
<td>Amount</td>
<td>$__________</td>
</tr>
</tbody>
</table>

**Total Applicant Funds** $__________

*Millage Funds REQUESTED (does not count as match) $__________

*This amount (Millage Funds Request) plus the Total Applicant Funds must equal Total Project Expenses

**Total % of matching Funds** %__________ **Match**
ATTACHMENTS - REQUIREMENTS

1. Project Location Map & Photos. Attach a project location map and site photographs (clearly identify photos and locations in correlation with your location map).

2. Site Plan. The site plan must show the entire site to be improved/developed, and should delineate and label the location and type of all existing and proposed uses. Features such as wooded areas, wetlands, water bodies, overhead utility lines, and all existing uses, including buildings and other development, need to be identified. The placement of all scope items proposed in the application should be depicted on the site plan. Indicate on your site plan the destinations to which the proposed trail project will connect. Provide a map of the trail network (existing or proposed) to which your project will link.

3. Documentation of Other Funding Sources. You must provide documentation for all the funding sources you indicated on your application form, as follows: If any portion of the match is to be made up of funds from other grant funding sources. If any portion of the match is to be made up of cash, labor, or material and/or in-kind donations; include a letter from each donor committing to their donation. If the donor is an adjacent community contributing to the match, include a resolution from their governing body that supports the application and commits to their portion of the match.

4. Certified Resolution. The governing body of the local unit of government must pass a resolution. The resolution should list and commit to the amount of the local match in terms of dollar amount or percentage of total project cost, and all source(s) of match as specified in the application. (This may be obtained and submitted after submission of the application if timing is an issue, but must be before the date of the award by the BOC).

5. After the award, and during construction, entities must display temporary millage recognition signage on site of projects provided by the County. Once complete, must display a permanent recognition plaque on site also provided by the County.

CERTIFICATION

Signature of Applicant: Date:
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING THE SCORING/RANKING CRITERIA FOR THE TRAILS AND PARKS PROGRAM APPLICATION

RESOLUTION # 16 -

WHEREAS, Board of Commissioners Resolution 16-106 declared that a second round of applications will be taken beginning October 1, 2016 that will address new construction as identified as regional priority corridors in figure 24 of the Ingham County Trails and Parks Comprehensive Report, and special projects (including blue ways) as well as repairs, rehabilitation, and long-term maintenance projects; and

WHEREAS, the scoring/ranking criteria is attached in Exhibit A.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the scoring/ranking criteria in Exhibit A to be used to evaluate the Trails and Parks Program Applications for the second round of applications to be taken beginning October 1, 2016 that will address new construction as identified as regional priority corridors in figure 24 of the Ingham County Trails and Parks Comprehensive Report, and special projects (including blue ways) as well as repairs, rehabilitation, and long-term maintenance projects.

COUNTY SERVICES:  Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None  Absent: Hope  Approved 9/20/2016

FINANCE:  Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None  Absent: None  Approved 9/21/2016
The following criteria will be used to evaluate and select projects. They will be scored from 0 to 5 with 0 being the least desirable and 5 the most positive response. The project’s final score will be based on the sum of all the scores. Criteria to be scored are as follows:

1. **How the project improves regional connectivity.**
   
   **Score 0-5; 0= does not meet criteria 5=strongly meets the criteria ______ pts**
   
   **Improves Regional Connectivity:** Projects that improve regional connectivity and access throughout Ingham County will receive a higher priority. To determine whether a project improves regional connectivity or access, the project should address the following:
   
   - Provides, supports and relates to the Ingham County regional priority corridors as depicted on Figure 24 either as existing trail reconstruction, new regional trail gap construction or new local trail access to the regional network (including enabling water trail access);
   - Improves access to Ingham County Parks;
   - Improves access to major regional destinations such as commercial and employment centers as well as community facilities, schools, colleges and universities;
   - Expands transportation options as well as provide for recreation; and
   - Increases access to sites of natural, scenic or historic interest.

2. **How the project responds to public demand and support.**
   
   **Score 0-5; 0= does not meet criteria 5=strongly meets the criteria ______ pts**
   
   **Responds to Public Demand and Support:** Projects that have significant support and meet the needs of the region should be scored and ranked positively. Projects strengthening new or existing partnerships and including the support of volunteers should receive a high priority. To determine whether a project has support, the project should address the following:
   
   - Is based on public demand;
   - Has been prioritized in adopted plans;
   - Has volunteer and/or partner organization support;
   - Is a community interest project that supports partnerships, shared resources or coincides with other planning and development activities; and
   - Has the support of multiple jurisdictions and/or stakeholders.
3. How the project meets acceptable design guidelines and is the best design solution, including AASHTO Guidelines when appropriate.
   **Score 0-5; 0= does not meet criteria 5=strongly meets the criteria _____ pts**
   **Meets or Exceeds Design Standards and Is the Best Design Solution:** Projects should be able to meet minimum design guidelines and all other design alternatives should be considered. To determine whether a project meets minimum design standards and is the best option, a project should address the following:
   - Is physically separated from streets and roadways where possible;
   - Provides a variety of experiences that can be enjoyed by a diversity of users, including people of all ages and abilities – projects must meet or exceed the minimum accessibility requirements of the Americans with Disabilities Act (ADA);
   - Design alternatives to the project have been examined to minimize impact on the environment;
   - Meets minimum standards for grade, width, vertical clearance, intersection and crossing design; and
   - Considers low impact development techniques that protect and enhance significant natural features.

4. How the project is feasible and ready for development or repair, rehabilitation, or long-term maintenance.
   **Score 0-5; 0= does not meet criteria 5=strongly meets the criteria _____ pts**
   **Is Feasible and Ready for Development:** Projects that are feasible and ready to implement will receive a higher priority. To determine whether a project is ready and feasible, the project should address the following:
   - Is under public ownership or is currently accessible for public use;
   - Does not require a complex or lengthy acquisition process;
   - Does not require a complex or lengthy permitting process;
   - Is within an existing corridor such as a transmission line or a railroad corridor where it may be feasible to negotiate public access without needing to acquire land;
   - There is an imminent threat to lose the project opportunity;
   - Demonstrates cost efficiency, is appropriate and in line with available funds.

5. How the project supports equitable opportunities.
   **Score 0-5; 0= does not meet criteria 5=strongly meets the criteria _____ pts**
   **Supports Equitable Opportunities:** Projects that improve equity will receive a higher priority. A project that demonstrates equity should address the following:
   - Increases access and provides low cost transportation and recreation options for low income populations;
   - Is located in a high use area;
   - Is located in an underserved area; and
   - Contributes to an equitable geographical distribution of the millage funds.
6. How the project provides for other available funders and partners.

Score 0-5; 0= does not meet criteria 5= strongly meets the criteria ______ pts

**Has Potential Available Funds:** Projects that have the potential to be funded through state or federal grants, donations, partner contributions, in-kind support, or other funding sources will receive a higher priority than projects without other identified funding opportunities. To determine whether a project has leveraged potential available funds, a project should address the following matching % to receive points,

*match = what total percent of the project all matching dollars account for:*

<table>
<thead>
<tr>
<th>Percentage</th>
<th>Points</th>
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<tbody>
<tr>
<td>0%</td>
<td>0 pts</td>
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<td>1-10%</td>
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<td>11-20%</td>
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<td>21-30%</td>
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<td>31-40%</td>
<td>4 pts</td>
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<tr>
<td>41% &amp; higher</td>
<td>5 pts</td>
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</tbody>
</table>

7. How the project provides for a maintenance commitment.

Score 0-5; 0= does not meet criteria 5= strongly meets the criteria ______ pts

**Maintenance Commitment:** Describe the degree of commitment to continue operation and maintenance of the project. Include an operation and maintenance plan detailing the amount of money needed to operate and maintain the trail after it is completed and identify who will be responsible for the work. Describe in detail how the trail will be managed. Include discussion on season length, hours of operation, limitation on use, enforcement provisions, and scheduling.

Recipients must be willing to commit to continue the maintenance and operation of the project and provide a realistic operation and maintenance plan/budget (show letter of commitment for funding); and

This criteria may be fulfilled in cases where applicants demonstrate innovative measures for trail maintenance, such as adopt-a-trail programs supported by volunteer organizations under a nonprofit status.

Preference given to year-round access and maintenance.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO TERMINATE AN AGREEMENT BETWEEN INGHAM COUNTY AND THE POTTER PARK ZOOLOGICAL SOCIETY

RESOLUTION # 16 –

WHEREAS, on December 9, 2014 the Ingham County Board of Commissioners authorized a contract with the Potter Park Zoological Society for services at the Potter Park Zoo, under mutually agreeable terms and conditions to both parties, effective upon execution of the contract, for a five year term, unless terminated earlier; and

WHEREAS, a proposed new operations structure result in numerous significant changes to the operational structure at Potter Park Zoo; and

WHEREAS, Section 5 of the Agreement reserves to the County the right to terminate the Agreement with or without cause upon 60 calendar days-prior written notice.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby terminates the contract with the Potter Park Zoological Society for services at the Potter Park Zoo, effective December 31, 2016.

BE IT FURTHER RESOLVED, that the Potter Park Zoological Society shall be notified of this termination in writing by the Controller/Administrator.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None Absent: Hope Approved 9/20/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None Absent: None Approved 9/21/2016
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE SALE OF THE COUNTY’S INTEREST IN THE PROPERTY AT 725 HAGADORN ROAD, MASON, MICHIGAN

RESOLUTION # 16 –

WHEREAS, on April 28, 1971, Lansing Community College conveyed fee title to certain real property to the Ingham County Road Commission, which conveyance included a 60’ strip of land fronting the west side of Hagadorn Road north of Howell Road; and

WHEREAS, on or about September 14, 1999, the Ingham Intermediate School District conveyed a parcel of land at 725 Hagadorn Rd., Mason, Michigan, to Robert and Rebecca McCormick, which conveyance included the 60’ strip of road frontage owned in fee by the Ingham County Road Commission; and

WHEREAS, the County succeeded to ownership of the 60’ strip of land upon the dissolution of the Road Commission in 2012; and

WHEREAS, in 2015, while reviewing the title of the property at 725 Hagadorn Road, Mason, the McCormicks discovered that they were not the fee title owners of the 60’ strip of land on the property fronting Hagadorn Road; and

WHEREAS, the McCormicks desire to purchase fee title to the 60’ strip of land fronting on Hagadorn Road, in order to clear their title for sale purposes; and

WHEREAS, the McCormicks have obtained an appraisal of the County’s property interest to be purchased, and are willing to allow the County to reserve a 33’ right-of-way in the property for road and utility purposes.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the sale of the County’s fee title interest in the real property located at 725 Hagadorn Road, Mason, Michigan, for the full consideration of $500.00, while reserving a 33’ right-of-way for road and utility purposes.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Board Chair to sign any necessary documents in this matter that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville  
Nays: None  Absent: Hope  Approved 9/20/2016

FINANCE:  Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert  
Nays: None  Absent: None  Approved 9/21/2016
Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENTER INTO AN AGENCY AGREEMENT WITH MICHIGAN STATE UNIVERSITY TO DELEGATE CERTAIN ENVIRONMENTAL HEALTH RESPONSIBILITIES

RESOLUTION # 16 –

WHEREAS, Ingham County Health Department (ICHD) has delegated certain authority to inspect licensed food service establishments operating on the main campus of Michigan State University (MSU) to MSU; and

WHEREAS, the power to delegate this authority is derived from the MI Act 92 of 2000, commonly known as the Michigan Food Law; and

WHEREAS, the Ingham County Board of Commissioners in Resolution #8-229, as amended in Resolutions #09-017 and #10-191, entered into an Agency Agreement with MSU appointing MSU as ICHD’s agent for the purpose of inspecting and licensing food services at MSU; and

WHEREAS, in the time since the last agreement was entered into in 2010 there have been updates to Michigan Food Law, changes to various codes referenced in the agreement, and the addition of new key administrators within both agencies; and

WHEREAS, a new agreement would allow these updates and changes to be reflected; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize a new agency agreement with MSU for the period of January 1, 2017 through December 31, 2020 (with automatic annual renewal thereafter) for the purpose of designating authority to inspect licensed food service establishments on the MSU main campus.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a new agency agreement with MSU for the period of January 1, 2017 through December 31, 2020 (with automatic annual renewal thereafter).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners, on behalf of ICHD, hereby appoints MSU as its agent for the purpose of making recommendations on license applications and for the enforcement of provisions set forth in the Michigan Food Law, as amended, and the minimum program requirements as established by the Michigan Department of Agriculture and Rural Development regarding all food service establishments and facilities that are owned, kept, operated or sponsored by MSU or an outside entity whether fixed, mobile, temporary, transitory (STFUs), or permanent, that are located on the main MSU campus in East Lansing.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.
HUMAN SERVICES:  

Yea:  McGrain, Banas, Tennis, Nolan, Case Naeyaert
Nays: None  
Absent:  Koenig, Hope  

Approved 9/19/2016
WHEREAS, Karen Dunlap began her career with the Ingham County Health Department (ICHD) in June 1988 as a Clinic Technician with Family Planning (currently Women’s Health Services); and

WHEREAS, Karen transferred as a Clinic Technician to provide services to the homeless population throughout Ingham County; and

WHEREAS, Karen shifted to provide services in the satellite ICHD clinics, including Leslie, the Ingham County Youth Center, and Black Child and Family Institute; and

WHEREAS, in 2000 Karen became a Community Health Representative II who provided billing services to active Ingham Health Plan members; and

WHEREAS, in 2013 Karen transferred to Registration and Enrollment where she continued to provide health literacy and enrollment into health coverage as a Certified Marketplace Navigator, as well as being an instrumental part of coordinating various trainings; and

WHEREAS, Karen has linked numerous individuals and families in the community to primary care and other health coverage, and has provided valuable guidance on how to resolve barriers to care and navigate the health care system; and

WHEREAS, Karen’s commitment to her clients will leave a lasting impression in improving the health outcomes of our community and has contributed to a positive image for ICHD that will last many years to come.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Karen Dunlap for 26 years of dedicated service to the community and for the contributions she has made to ICHD.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

HUMAN SERVICES: Yeas: McGrain, Banas, Tennis, Nolan, Case Naeyaert
Nays: None   Absent: Koenig, Hope   Approved 9/19/2016
WHEREAS, Pamela Maxwell started her career with Ingham County Health Department in Central Reception/Billing in December of 1994 as an Account Clerk II; and

WHEREAS, as an Account Clerk II, Ms. Maxwell was responsible for processing all claims and invoices for services on behalf of the BCCCP Program. Ms. Maxwell also assisted with registration duties for patients at the Human Services Building, as well as billing duties; and

WHEREAS, Ms. Maxwell was reclassified to a Billing and Reporting Clerk in October of 1992 in the Billing and Reporting Department; and

WHEREAS, Ms. Maxwell has been responsible for processing claims and payments for services rendered within the Ingham County Health Department’s Community Health Centers; and

WHEREAS, Ms. Maxwell’s exceptional organizational skills and attention to detail have enabled her to achieve a level of accuracy and excellence that is to be commended; and

WHEREAS, Ms. Maxwell’s interaction with patients with questions was thoughtful and compassionate. She was committed to performing her job functions in the best interest of the customers and patients; and

WHEREAS, Ms. Maxwell’s skills, initiative, and positive support of her team members will be missed by her colleagues.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honor Pamela Maxwell for more than 21 years of dedicated service to the Health Department and for her dedication and commitment to her work.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

HUMAN SERVICES:  Yeas:  McGrain, Banas, Tennis, Nolan, Case Nacyaert
    Nays:  None    Absent:  Koenig, Hope    Approved 9/19/2016
WHEREAS, the County of Ingham (Employer) and the United Automobile, Aerospace and Agricultural Implement Workers of America (UAW) have entered into a collective bargaining agreement with a term running from January 1, 2015 through December 31, 2017; and

WHEREAS, the Employer recognized a need to assign medication administration duties to the Medical Assistant classification, represented by UAW; and

WHEREAS, the Employer and the UAW-TOPS, Local 2256 are agreeable to the change to the duties of the classification, as reflected in the attached Letter of Understanding between the parties; and

WHEREAS, the provisions of the Letter of Understanding have been approved by the Human Services Committee, County Services Committee and Finance Committee regarding the addition of medication administration to the classification.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the attached Letter of Understanding.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the Letter of Understanding on behalf of the County, subject to the approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** McGrain, Banas, Tennis, Nolan, Case Naeyaert

**Nays:** None

**Absent:** Koenig, Hope

**Approved 9/19/2016**

**COUNTY SERVICES: Yeas:** Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville

**Nays:** None

**Absent:** Hope

**Approved 9/20/2016**

**FINANCE:** Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert

**Nays:** None

**Absent:** None

**Approved 9/21/2016**
LETTER OF UNDERSTANDING
BETWEEN
COUNTY OF INGHAM (Employer)
AND
UNITED AUTOMOBILE AEROSPACE AND AGRICULTURAL IMPLEMENT WORKERS OF AMERICA (UAW) INGHAM COUNTY UNIT LOCAL #2256 (Union)

WHEREAS, the Employer and the Union have entered a collective bargaining agreement that covers the Medical Assistant classification (“MA”), extending through December 31, 2017; and

WHEREAS, the Employer seeks to assign medication administration duties to the MAs; and

WHEREAS, those MAs who complete the necessary training or are currently certified to perform medication administration and demonstrate proficiency will assume those job duties and responsibilities set out in the new position description; and

WHEREAS, the Employer recognizes that the addition of medication administration duties for current MAs justifies additional compensation in the form a one-time lump sum payment; and

WHEREAS, the Employer and the Union agree to add medication administration duties for those MAs that demonstrate proficiency.

NOW, THEREFORE, IT IS HEREBY AGREED between the parties as follows:

1. Those MAs that are employed by the Employer on the date this LOU is executed by both parties will be required to attend training, paid for by the Employer, for medication administration. For those MAs that are currently certified for medication administration, they may begin performing these duties as soon as they have demonstrated proficiency to the Employer’s satisfaction, with or without completing the training.

2. Upon completion of the training, 80% of the total number of MAs that are employed by the Employer on the date this LOU is executed must demonstrate proficiency to the Employer’s satisfaction and be willing and able to perform medication administration. In the event a current MA does not demonstrate proficiency or is unwilling and unable to perform medication administration, they may continue to be employed under the previous position description (that does not include medication administration) or reassigned.

3. The revised MA position description that includes medication administration is attached as Exhibit 1.

4. Upon demonstrating proficiency in medication administration to the Employer’s satisfaction, those MAs that are employed by the Employer on the date this LOU is executed by both parties will be paid on a one-time basis the gross sum of $1,000.00 by separate payroll check, less applicable withholdings.
5. In the event the ability of the MAs to perform medication administration is challenged before MERC, the Employer may suspend or discontinue this LOU upon 30 days written notice to the Union.

6. It is expressly understood and agreed by the parties that because of the particular set of factual circumstances, this LOU is without precedence or prejudice as to any other cases.

7. All the other terms and condition specified in the parties’ collective bargaining agreement shall remain in full force and effect.

COUNTY OF INGHAM

Kara Hope, Chairperson  Date
Ingham County Board of Commissioners

UAW LOCAL 2256

Sally Auer, Chairperson  Date

APPROVED AS TO FORM
FOR THE COUNTY OF INGHAM:
COHL, STOKER & TOSKEY, P.C.

Mattis Nordfjord
Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AMENDING RESOLUTION #16-267 TO ADD A DAY PORTER
AT FOREST COMMUNITY HEALTH CENTER

RESOLUTION # 16 –

WHEREAS, Resolution #16-267 approved a contract with RNA Facilities Management for janitorial services in several county buildings; and

WHEREAS, Forest Community Health Center does not currently have a day porter; and

WHEREAS, both the Community Health Center Supervisor and the Facilities Department would like to add one day porter scheduled to work from 12:00 pm – 5:00 pm Monday through Friday; and

WHEREAS, adding a day porter will provide the clean environment needed for patient care; and

WHEREAS, adding a day porter five hours per day Monday through Friday will add an additional cost of $27,720 for the first year; and

WHEREAS, years two and three will increase according to Living Wage; and

WHEREAS, funds for the additional cost are available in the appropriate Forest Community Health Center contractual line item.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes amending Resolution #16-267 with RNA Facilities Management, 4722 S. State Road, Ann Arbor, Michigan, 48108, to provide a day porter at Forest Community Health Center from 12:00 pm – 5:00 pm Monday through Friday.

BE IT FURTHER RESOLVED, adding a day porter from 12:00 pm – 5:00 pm Monday through Friday will add an additional first year cost of $27,720, with years two and three increasing according to Living Wage.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: McGrain, Banas, Tennis, Nolan, Case Naeyaert
Nays: None  Absent: Koenig, Hope  Approved 9/19/2016

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None  Absent: Hope  Approved 9/20/2016
FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None  Absent: None  Approved 9/21/2016
Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING AMENDING RESOLUTION #16-267 FOR RNA FACILITIES MANAGEMENT JANITORIAL SERVICES

RESOLUTION # 16 –

WHEREAS, Resolution #16-267 for janitorial services includes the Drain Office and 55th District Court; and

WHEREAS, the Facilities Department would like to remove these locations from the janitorial contract continuing with Facilities Department staff servicing these areas as they have in the past; and

WHEREAS, removing the Drain Office and 55th District Court from the contract will provide a savings of $34,580 for the first year as well as substantially higher savings amounts in the two years following.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes amending Resolution #16-267 to remove the Drain Office and 55th District Court from the janitorial contract; continuing to have Facilities Department staff service these areas in lieu of RNA Facilities Management.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: McGrain, Banas, Tennis, Nolan, Case Naeyaert
Nays: None Absent: Koenig, Hope Approved 9/19/2016

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None Absent: Hope Approved 9/20/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None Absent: None Approved 9/21/2016
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #15-354 TO ACCEPT ADDITIONAL FUNDING TO PROVIDE REFUGEE HEALTH ASSESSMENTS

RESOLUTION # 16 –

WHEREAS, Resolution #15-354 authorized the Ingham County Health Department (ICHD) to enter into an agreement with the Michigan Department of Health and Human Services (MDHHS) to provide refugee health assessments; and

WHEREAS, this agreement was authorized for a maximum allowable amount not to exceed $600,000 and is in effect from October 1, 2015 through September 30, 2018; and

WHEREAS, MDHHS recently informed ICHD that it plans to increase the maximum allowable amount of this agreement by $160,000, from $600,000 to $760,000 and update the service language within the agreement; and

WHEREAS, all other terms of the agreement shall remain the same; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the amendment of Resolution #15-354 to allow for the increase in funding and the updated service language.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #15-354 to reflect the $160,000 increase of the maximum allowable amount of the MDHHS agreement, from $600,000 to $760,000 and for the updated service language.

BE IT FURTHER RESOLVED, that all other terms of the agreement shall remain the same.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: McGrain, Banas, Tennis, Nolan, Case Naeyaert 
Nays: None Absent: Koenig, Hope Approved 9/19/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None Absent: None Approved 9/21/2016
RESOLUTION AUTHORIZING A CONTRACT FOR MEDICAL DIRECTION AND CONSULTATION WITH BARRY EATON DISTRICT HEALTH DEPARTMENT

RESOLUTION # 16 –

WHEREAS, Barry-Eaton District Health Department (BEDHD) has contacted Ingham County Health Department (ICHD) to provide medical direction and consultation to the Barry-Eaton District Health Department; and

WHEREAS, ICHD currently provides medical direction and consulting for Ionia County with a similar agreement; and

WHEREAS, the compensation for the agreement will represent about 20% of the cost of supporting one full time physician; and

WHEREAS, the recommendation includes an annual rate of $54,104 for services in 2017; an increase of 2% to an annual rate of $55,187 for services in 2018; and an increase of 2% to an annual rate of $56,290 for services in 2019; and

WHEREAS, this recommendation authorizes an agreement for the term of January 1, 2017 through December 31, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the contract for Medical Direction between ICHD and BEDHD for the term of January 1, 2017 through December 31, 2019.

BE IT FURTHER RESOLVED, that the agreement includes an annual rate of $54,104 for services in 2017; an increase of 2% to an annual rate of $55,187 for services in 2018; and an increase of 2% to an annual rate of $56,290 for services in 2019.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas: McGrain, Banas, Tennis, Nolan, Case Naeyaert
   Nays: None   Absent: Koenig, Hope   Approved  9/19/2016

FINANCE:  Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
   Nays: None   Absent: None   Approved  9/21/2016
WHEREAS, the Behavioral Risk Factor Survey (BRFS) measures a number of health indicators and quality of life indices including: chronic diseases, cigarette and alcohol use, obesity and physical activity, and neighborhood safety, often to available at county and definitely not available at sub-county geographies; and

WHEREAS, information from the BRFS is used to gauge the number of uninsured and access to care is central to the Board of Commissioners’ goal of promoting access to care; and

WHEREAS, data from the BRFS is essential to the Healthy! Capital Counties, a community health assessment done in collaboration with two of our neighbor local health departments and the four local hospitals in our region; and

WHEREAS, data from the BRFS is central to the Community Indicators Project, a core component of the Department’s strategy for informing the community about health status; and

WHEREAS, Ingham County Health Department (ICHD) and the Capital Area United Way (CAUW) executed a collaborative agreement in 2005, wherein CAUW arranges for consulting and contractual services in support of the Community Indicators Project; and

WHEREAS, the collaborative agreement was originally authorized in Resolution #05-148 and amended in Resolutions #06-205, #07-154, #08-239, #09-197, #10-023, #11-399, #13-16, #14-226, and #15-176 and collaborative activities have continued since the agreement’s inception; and

WHEREAS, under this agreement CAUW has coordinated funding from Barry-Eaton District Health Department, Mid-Michigan District Health Department, and Ingham County Health Department to administer the BRFS; and

WHEREAS, this resolution will authorize an amendment extending the agreement with CAUW through September 30, 2016, allowing data collection to continue; and

WHEREAS, the amount of additional funding for this amendment was anticipated in the ICHD FY 2016 budget and is not to exceed $38,051, the same amount of funding for FY 2015; and

WHEREAS, the Health Officer has recommended to amend the collaborative agreement with CAUW to extend the term of the agreement through September 30, 2016 and to include additional funding for FY 2016 in an amount not to exceed $38,051.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the collaborative agreement with CAUW to extend the term of the agreement through September 30, 2016 and to include additional funding for FY 2016 in an amount not to exceed $38,051.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES:** *Yeas:* McGrain, Banas, Tennis, Nolan, Case Naeyaert  
*Nays:* None  
*Absent:* Koenig, Hope  
**Approved 9/19/2016**

**FINANCE:** *Yeas:* Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert  
*Nays:* None  
*Absent:* None  
**Approved 9/21/2016**
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A FY 2017 PROVIDER AGREEMENT WITH THE INGHAM HEALTH PLAN CORPORATION

RESOLUTION # 16 –

WHEREAS, the Ingham Health Plan Corporation (IHPC) has historically contracted with Ingham County Health Department (ICHD) to provide members of the Ingham Health Plan with the services of physicians and other professional healthcare providers and to provide funding for other healthcare services to serve low-income populations in Ingham County; and

WHEREAS, IHPC has proposed a provider agreement with ICHD for this purpose for the period of October 1, 2016 through September 30, 2017; and

WHEREAS, the provider agreement will allow IHPC to pay on a fee-for-services basis for primary care services provided to IHP members assigned to the ICHD Community Health Centers; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize a provider agreement with the IHPC.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a provider agreement with IHPC for the period of October 1, 2016 through September 30, 2017.

BE IT FURTHER RESOLVED, that the IHPC will pay ICHD through the Provider Agreement, on a fee-for-service basis, according to a negotiated fee schedule.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  McGrain, Banas, Tennis, Nolan, Case Naeyaert  
                  Nays: None    Absent: Koenig, Hope  Approved 9/19/2016

FINANCE:  Yeas:  Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Case Naeyaert  
             Nays: Schafer    Absent: None  Approved 9/21/2016
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE CONTRACT WITH THE IONIA COUNTY HEALTH DEPARTMENT FOR MEDICAL DIRECTION AND PROGRAM CONSULTATION

RESOLUTION # 16 –

WHEREAS, since the mid-1980's, ICHD has provided Medical Direction and Consultation to the Ionia County Health Department; and

WHEREAS, through the current agreement ending December 31, 2016, Ionia County is paying ICHD $53,044 for services provided; and

WHEREAS, with the new agreement the recommendation includes an increase of 2%, to an annual rate of $54,104 for services in 2017; an increase of 2% to an annual rate of $55,187 for services in 2018; and an increase of 2 % to an annual rate of $56,290 for services in 2019; and

WHEREAS, under this agreement ICHD agrees to provide approximately 20% of the Medical Director’s time to the Ionia County Health Department, including a commitment to being on site at least 16 hours during each month; and

WHEREAS, additionally, the agreement provides that the administrative staff of ICHD occasionally consults with the staff of Ionia County; and

WHEREAS, this recommendation to authorizes an amendment to extend that relationship through 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize an amendment to the contract for Medical Direction between ICHD and Ionia County Health Department for the term of January 1, 2017 through December 31, 2019.

BE IT FURTHER RESOLVED, that the new agreement recommendation includes an increase of 2%, to an annual rate of $54,104 for services in 2017; an increase of 2% to an annual rate of $55,187 for services in 2018; and an increase of 2 % to an annual rate of $56,290 for services in 2019.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.
HUMAN SERVICES:  Yeas:  McGrain, Banas, Tennis, Nolan, Case Naeyaert  
Nays:  None   Absent:  Koenig, Hope   Approved  9/19/2016

FINANCE:  Yeas:  Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert  
Nays:  None   Absent:  None   Approved  9/21/2016
WHEREAS, the Ingham County Health Department (ICHD) is required to properly dispose of potentially infectious medical waste; and

WHEREAS, the contract is for medical waste disposal for Ingham County Health Department’s nine Community Health Centers (CHCs) is for a period of three years with the option of a two-year renewal; and

WHEREAS, ICHD currently has a group purchasing agreement contract with Hospital Purchasing Services (HPS) and Hospital Network Healthcare Services (HNHS) is one of the medical waste management vendors within this contract; and

WHEREAS, funds for this purpose are included in the FY17 budget at a reduced rate and based on the current annual volume there is a potential savings of $50,000 if current collection rates remain the same; and

WHEREAS, the Health Officer recommends to contract with HNHS for the disposal of medical waste collected by the ICHD CHCs, for the period of October 1, 2016 through September 30, 2019, with a two (2) year period renewal option.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with HNHS for disposal of medical waste collected by the ICHD CHCs, for the period of October 1, 2016 through September 30, 2019, with a two (2) year period renewal option.

BE IT FURTHER RESOLVED, the rates of the HNHS contract for each container of medical waste are as follows: 1-3 containers at $50 each, 4-8 containers at $40 each, 9 or more containers at $35 each.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas: McGrain, Banas, Tennis, Nolan, Case Naeyaert
               Nay:  None   Absent: Koenig, Hope   Approved 9/19/2016

FINANCE:  Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
              Nay:  None   Absent: None   Approved 9/21/2016
Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO PROCEED WITH PLANS FOR CONSTRUCTING, EQUIPPING, AND FINANCING A NEW COUNTY ANIMAL SHELTER FACILITY

RESOLUTION # 16 –

WHEREAS, on August 2 the electorate of Ingham County approved the Animal Control Shelter Replacement and Operational Millage; and

WHEREAS, the Architectural/Engineering Firm Of Hobbs And Black have completed preliminary plans and budgets for a new replacement Animal Control Shelter Facility; and

WHEREAS, the new county animal shelter which would replace the existing facility will be more sanitary, humane, and efficient to staff to meet the needs of the Shelter animals, staff and the public.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Building Authority to proceed with the constructing, equipping, and financing a new county animal shelter which would replace the existing facility based on the preliminary plans and cost estimates provided to the Law & Courts Committee on September 15, 2016, County Services on September 20, 2016 and to the Finance Committee on September 21, 2016.

BE IT FURTHER RESOLVED, that the projected cost of construction, equipment, financing plus fees and borrowing costs, is not to exceed a total project cost of $ 7,777,704.

BE IT FURTHER RESOLVED, that the new county animal shelter will be constructed at the current City of Mason site on County owned property.

BE IT FURTHER RESOLVED, that any and all costs incurred by the County and the Ingham County Building Authority with respect to this project shall be reimbursed by the Animal Control Shelter Replacement and Operational Millage.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this Resolution and upon approval as to form by the County Attorney.

LAW & COURTS:  Yeas:  Crenshaw, Celentino, Anthony, Banas, Maiville
    Nay: None    Absent: Tsernoglou, Schafer    Approved 9/15/2016

COUNTY SERVICES:  Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
    Nay: None    Absent: Hope    Approved 9/20/2016

FINANCE:  Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
    Nay: None    Absent: None    Approved 9/21/2016
SEPTEMBER 27, 2016
AGENDA ITEM NO. 34

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE CLOSURE OF POST #7 AT THE INGHAM COUNTY JAIL, THUS REDUCING THE JAIL’S RATE OF CAPACITY FROM 569 BEDS TO 511 BEDS

RESOLUTION # 16 –

WHEREAS, the Ingham County Sheriff’s Office has a contract with the Michigan Department of Corrections for 100 beds for detainers and parole violators at $36.00 a day; an additional 58 beds that are for virtual boarders at $36.00 per day; and

WHEREAS, the Michigan Department of Corrections Director, Heidi Washington, has indicated that the Department of Corrections is going to eliminate the virtual bed rental program effective October 1, 2016; and

WHEREAS, the Michigan Department of Corrections will no longer be making use of their designated beds, the Sheriff’s Office is recommending closing Post 7, which holds 57 inmates and is staffed by six (6) deputies.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the closing of Post 7 effective October 1, 2016 and the reduction of 6 Corrections Deputies through natural attrition.

BE IT FURTHER RESOLVED, that the contract with the Michigan Department of Corrections for 158 beds for detainers, parole violators and virtual boarders be amended to reduce the amount of inmates to be housed by 58 inmates from 158 to 100 inmates.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Ingham County Sheriff’s Office 2016 budget and Position Allocation List in accordance with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the Sheriff are authorized to sign any necessary contract documents consistent with this resolution and approved to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Celentino, Anthony, Banas, Maiville
Nays: None Absent: Tsernoglou, Schafer Approved 9/15/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None Absent: None Approved 9/21/2016
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENTER INTO A CONTRACT WITH MID-MICHIGAN KENNELS USING FY 2015 HOMELAND SECURITY GRANT PROGRAM FUNDS

RESOLUTION # 16 –

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has previously applied for and approved to receive pass through grant funds from the FY2015 Homeland Security Grant Program (HSGP); and

WHEREAS, the purpose of these grant funds is to purchase equipment and to provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the following request has been submitted and approved by the Michigan State Police Emergency Management and Homeland Security Division; and

WHEREAS, the Sheriff’s Office has demonstrated the need for a dual-purpose Explosive Detection / Patrol Canine for CBRNE Detection/Prevention and requested use of the grant funds.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a contract with Mid-Michigan Kennels for an amount not to exceed $10,500 for the purchase of an explosive detection canine which includes training.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary subcontract or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yeas:  Crenshaw, Celentino, Anthony, Banas, Maiville  
Nays:  None  Absent:  Tsernoglou, Schafer  Approved 9/15/2016

FINANCE:  Yeas:  Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert  
Nays:  None  Absent:  None  Approved 9/21/2016
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE SECOND 2017 BISSELL PET FOUNDATION SUPER SATURDAY FREE ADOPTION GRANT

RESOLUTION # 16 –

WHEREAS, the Ingham County Animal Control has applied for and has been approved to receive a grant from the BISSELL Pet Foundation; and

WHEREAS, the purpose of this grant is to reimburse Ingham County Animal Control for no fee animal adoptions finalized on October 22, 2016; and

WHEREAS, the award amount of this grant is dependent on the number of animals adopted on October 22, but is anticipated to not exceed $4,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves acceptance of the grant from the BISSELL Pet Foundation for an amount to be determined by the number of adoptions finalized on October 22, 2016, but not to exceed $4,000 with no match requirement.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents which are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments to the Ingham County Animal Control budget.

LAW & COURTS:  Yea:  Crenshaw, Celentino, Anthony, Banas, Maiville
      Nay:  None  Absent:  Tsernoglou, Schafer  Approved 9/15/2016

FINANCE:  Yea:  Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
      Nay:  None  Absent:  None  Approved 9/21/2016
Introduced by the Law & Courts and Finance Committees of the:

INALHUM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE ACCEPTANCE OF UNITED STATES DEPARTMENT OF AGRICULTURE AND MICHIGAN DEPARTMENT OF EDUCATION GRANT AWARD TO THE INGHAM COUNTY FAMILY CENTER FOR KITCHEN EQUIPMENT

RESOLUTION # 16 –

WHEREAS, the United States Department of Agriculture awards grants to support schools serving healthier meals and snacks; and

WHEREAS, these funds will allow schools to purchase equipment needed to serve healthier meals, meet the new nutritional standards, improve food safety, and improve quality; and

WHEREAS, the Ingham Academy, a day treatment program for medium and high risk delinquent youth, provides breakfast and lunch for up to 90 students each school day; and

WHEREAS, on July 23, 2016, a grant application for $17,649 in federal assistance to purchase new kitchen equipment in the Ingham County Family Center was submitted; and

WHEREAS, on August 11, 2016, the United States Department of Agriculture and Michigan Department of Education awarded $17,649 to the Ingham County Family Center to be used to purchase new kitchen equipment.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners accepts the $17,649 in grant assistance from the United States Department of Agriculture and Michigan Department of Education to support the Ingham Academy, located in the Ingham County Family Center, to purchase new kitchen equipment.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to make any necessary adjustments to the budget consistent with this resolution.

BE IT FURTHER RESOLVED, the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract document on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Celentino, Anthony, Banas, Maiville
Nays: None Absent: Tsernoglou, Schafer Approved 9/15/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None Absent: None Approved 9/21/2016
WHEREAS, Public Act 31 (2016 PA 31) was signed into law by Governor Rick Snyder on March 8, 2016, amending the statutes governing judges’ annual salaries; and

WHEREAS, the State Court Administrator of the Michigan Supreme Court has provided a memorandum clarifying PA 31 and providing guidelines for implementation of a one percent (1%) increase, effective October 1, 2016; and

WHEREAS, there is an impact on local salaries paid to probate judges; and

WHEREAS, for the calendar year 2016, probate judges should receive a total salary of $140,267.47 and for the calendar year 2017, probate judges should receive a total salary of $141,318.19.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby sets the probate judges salaries in accordance with the enacted legislation.

BE IT FURTHER RESOLVED, that the County Controller be authorized to make the appropriate adjustment to reflect the above compensation rates.

LAW & COURTS: Yeas: Crenshaw, Celentino, Anthony, Banas, Maiville
Nays: None  Absent: Tsernoglou, Schafer  Approved 9/15/2016

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None  Absent: None  Approved 9/21/2016