AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. TIME FOR MEDITATION

V. APPROVAL OF THE MINUTES FROM JULY 25, 2017

VI. ADDITIONS TO THE AGENDA

VII. PRESENTATION OF AWARDS BY INGHAM COUNTY SHERIFF SCOTT WRIGGELSWORTH

VIII. LIMITED PUBLIC COMMENT

IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

X. CONSIDERATION OF CONSENT AGENDA

XI. COMMITTEE REPORTS AND RESOLUTIONS

1. COUNTY SERVICES COMMITTEE – RESOLUTION TO SET A PUBLIC HEARING FOR A BROWNFIELD PLAN

2. COUNTY SERVICES COMMITTEE – RESOLUTION TO SUPPORT SAFE ROUTES TO SCHOOL PROGRAM FUNDING APPLICATION

3. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT

4. COUNTY SERVICES COMMITTEE – RESOLUTION TO AUTHORIZE DEER HUNTING AT LAKE LANSING PARK-NORTH AND THE INGHAM COUNTY FARM

5. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE PURCHASE OF SAN COMPONENTS UPGRADE

6. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AWARD A CONTRACT FOR GENERATOR SERVICES FOR VARIOUS BACK UP GENERATORS
7. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AWARD A CONTRACT FOR ELEVATOR AND DUMBWAITER REPAIR AND MAINTENANCE

8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE RENEWAL OF THE SERVICE AGREEMENT FOR MAINTENANCE ON THE X-RAY SCREENING MACHINES

9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AWARD A CONTRACT FOR WINDOW CLEANING SERVICES

10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH ALAEIDON, INGHAM, LEROY, ONONDAGA, WHEATFIELD AND WHITE OAK TOWNSHIPS

11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO SUPPORT MERIDIAN TRANSPORTATION ALTERNATIVES PROGRAM FUNDED RECTANGULAR RAPID FLASH BEACON INSTALLATION

12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION OF COMMITMENT FOR TRANSPORTATION ALTERNATIVES PROGRAM FUNDS

13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING WITH MID-MICHIGAN MOUNTAIN BIKE ASSOCIATION

14. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE CREATION OF A TRAILS & PARKS MILLAGE PROGRAM COORDINATOR

15. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF THE PROJECT AGREEMENT FOR A MICHIGAN NATURAL RESOURCES TRUST FUND GRANT

16. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN ADDITIONAL WEEKEND FOR THE POTTER PARK ZOO “BOO AT THE ZOO” EVENT

17. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO CERTIFY REPRESENTATIVES FOR THE MERS ANNUAL CONFERENCE

18. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE ESTABLISHMENT OF A MERS HYBRID PLAN FOR NEW ROAD DEPARTMENT MANAGERIAL AND PROFESSIONAL EMPLOYEES

19. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A LETTER OF UNDERSTANDING WITH OPEIU LOCAL #512
20. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND RESOLUTION #17-207 UPDATING VARIOUS FEES FOR COUNTY SERVICES

21. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ASSIGN ACCOUNTING RESPONSIBILITIES FOR A COMMUNITY DEVELOPMENT BLOCK GRANT HOUSING REHABILITATION PROGRAM

22. FINANCE COMMITTEE – RESOLUTION TO APPROVE PAYMENT OF SUPPLEMENTAL INVOICE

23. FINANCE COMMITTEE – RESOLUTION TO SET UP BUDGET FOR COMMUNITY DEVELOPMENT BLOCK GRANT HOUSING REHABILITATION PROGRAM

24. FINANCE COMMITTEE – RESOLUTION TO REQUIRE A REPORT FROM THE COUNTY TREASURER

25. HUMAN SERVICES COMMITTEE – RESOLUTION MAKING AN APPOINTMENT TO THE COMMUNITY HEALTH CENTER BOARD

26. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE ISSUING OF BONDS FOR THE RENOVATION AND EXPANSION OF THE MEDICAL CARE FACILITY

27. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND THE COLLABORATIVE AGREEMENT WITH THE CAPITAL AREA UNITED WAY

28. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SPARROW HOSPITAL FOR MEDICAL EXAMINER SERVICES

29. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN OB/GYN PHYSICIAN SERVICES AGREEMENT WITH EDWARD W. SPARROW HOSPITAL ASSOCIATION

30. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING AGREEMENTS TO TRANSFER SPARROW MEDICAL GROUP – VOLUNTEERS OF AMERICA CLINIC TO INGHAM COUNTY HEALTH DEPARTMENT

31. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE THIRD AMENDMENT TO THE AGREEMENT WITH THE CAPITAL AREA TRANSPORTATION AUTHORITY DATED JANUARY 1, 2016 THROUGH DECEMBER 31, 2020

32. LAW & COURTS COMMITTEE – RESOLUTION HONORING VICKI PETERSON
33. LAW & COURTS COMMITTEE – RESOLUTION TO HONOR EMERGENCY TELECOMMUNICATOR JAMES HUFF OF THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH

34. LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING IMPLEMENTATION OF EVERBRIDGE ALERT SYSTEM WITH CAPITAL CITY LABOR PROGRAM INC. – CORRECTIONS UNIT

35. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE SHERIFF’S OFFICE TO RENEW A CONTRACT WITH LANSING MASON AREA AMBULANCE SERVICE FOR MOBILE EMERGENCY CARE AND TRANSPORT SERVICE AND ADDING BLOOD DRAW SERVICES

36. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE DONATIONS TO THE INGHAM COUNTY SHERIFF’S OFFICE “SHERIFF’S INMATE INITIATIVES” IN THE FORM OF GOODS, SERVICES, AND MONEY

37. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE PURCHASE OF A FINGER AND PALM PRINT COMPUTER SOFTWARE APPLICATION AND EQUIPMENT THROUGH IDNETWORKS FOR THE INGHAM COUNTY SHERIFF’S OFFICE TO USE TO CAPTURE FINGER AND PALM PRINTS FOR STATE OF MICHIGAN AND AFIS/FBI SUBMISSION AS REQUIRED BY LAW

38. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING A NEW CONTRACT WITH MGT OF AMERICA CONSULTING LLC, FOR THE PREPARATION OF THE FRIEND OF THE COURT AND PROSECUTING ATTORNEY TITLE IV-D COOPERATIVE REIMBURSEMENT PROGRAM (CRP) APPLICATION AND OTHER SERVICES

39. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AMEND SUBCONTRACTS INCLUDED IN THE FY 2017 MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM OPERATIONAL GRANT

40. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT A PETSMART CHARITIES GRANT

41. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING CONTRACT WITH PRIORITY DISPATCH FOR CONTINUED SUPPORT FOR EMERGENCY MEDICAL DISPATCH (PROQA) FOR THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER

XII. SPECIAL ORDERS OF THE DAY

XIII. PUBLIC COMMENT

XIV. COMMISSIONER ANNOUNCEMENTS

XV. CONSIDERATION AND ALLOWANCE OF CLAIMS
XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org
CALL TO ORDER

Chairperson Anthony called the July 25, 2017 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Banas, Celentino, Crenshaw, Grebner, Hope, Koenig, McGrain, Naeyaert, Nolan, Sebolt, and Anthony

Members Absent: Maiville, Nolan, Schafer, and Tennis

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Anthony asked Chief Deputy Jason Ferguson to lead the Board in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Anthony asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES

Commissioner Crenshaw moved to approve the minutes of the June 27, 2017 meeting. Commissioner Naeyaert supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioners Maiville, Nolan, Schafer, and Tennis

ADDITIONS TO THE AGENDA

None.

PETITIONS AND COMMUNICATIONS

A NOTICE OF A PUBLIC HEARING FOR THE CITY OF EAST LANSING TO APPROVE BROWNFIELD PLAN #26 FOR THE PARK DISTRICT PROPERTIES LOCATED AT 100-140 W. GRAND RIVER AVENUE, 303 ABBOT ROAD, AND 314, 328, 334, 340, AND 341 EVERGREEN AVENUE

Chairperson Anthony referred the notice to the Finance Committee.

A LETTER FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY, AIR QUALITY DIVISION, REGARDING ITS PENDING NEW SOURCE REVIEW APPLICATION REPORT

Chairperson Anthony placed the letter on file.
2016 INGHAM COUNTY PARKS ANNUAL REPORT

Chairperson Anthony placed the report on file.

LIMITED PUBLIC COMMENT

Charles Lang, White Oak Township resident, stated his concerns regarding the lack of attention to the last two miles of Columbia Road in White Oak Township. He further stated he believed it needed to be blacktopped because it was an important stretch of road through the County.

Ann Chapman, Capital Area District Libraries (CADL) Haslett Head Librarian, stated she supported Sandy Drake for appointment as the Meridian Charter Township Representative to the CADL Board. She further stated that Ms. Drake was highly involved in the community and qualified for the position because she was a former elementary school teacher.

Ms. Chapman stated that if appointed, Ms. Drake would be a focused, dedicated, and respectful member of the CADL Board. She further stated that after having an Okemos resident represent Meridian Charter Township on the CADL Board for 18 years, she believed Haslett should also have a turn to represent the township.

Bob Peña, Lansing resident, thanked the Board of Commissioners for their help in improving Hunter Park in Lansing. He stated the park had been very peaceful in the last month, and he appreciated the County’s work behind the scenes to make that happen.

Mike Unsworth, Tri-County Bicycle Association Advocacy Committee Chair, thanked the Special Committee on Complete Streets for their work in crafting a Complete Streets policy for the County. He stated he especially appreciated the measure that stated infrastructure should end in a logical place rather than along municipal lines and he hoped the County’s roads would be signed to national standards.

Mr. Unsworth stated he would like to see the proposed policy modified to allow for a hearing with the municipality and the Road Department when there is a plan to remove Complete Streets infrastructure.

Leonard Provencher, Tri-County Bicycle Association Advocacy Committee, stated he supported the Special Trails and Parks Committee’s recommended changes to the trails and parks millage application. He further stated the allowance for multi-year funding for projects was important to make the application process more equitable, as was the special consideration for smaller grant projects.

Fred Gailey, Dansville resident, stated he was concerned about the speed at which the semi-trucks with double bottom trailers traveled, especially around a blind curve near his house. He further stated Commissioner Naeyaert was working with the township to explore a speed study in the area, and he hoped the Board of Commissioners would support her in that effort.

Tim Potter, Tri-County Bicycle Association Advocacy Committee, thanked the Commissioners who spoke to the Road Department regarding the Jolly and Okemos Road renovation to ensure the project would improve pedestrian access at all four corners of the intersection. He further stated that if there were plans to add a traffic light by the I-96 off-ramp, then he would also like to see a pedestrian crossing at that intersection to accommodate the employees walking or biking to and from the Jackson National Life Building.
Abigail Harper, MSU Extension Food Systems Educator, introduced herself to the Board of Commissioners. She stated she looked forward to working with the Board of Commissioners on a variety of new initiatives she would like to see in the County.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items except Agenda Item Nos. 4, 6, 8, and 24. Commissioner Grebner supported the motion.

The motion carried unanimously. Absent: Commissioners Maiville, Nolan, Schafer, and Tennis

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioners Maiville, Nolan, Schafer, and Tennis

Items voted on separately are so noted in the minutes.
ADOPTED – JULY 25, 2017
AGENDA ITEM NO. 4

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING MICHAEL T. HUGHES

RESOLUTION # 17 – 271

WHEREAS, Michael T. Hughes began his 28 year career with Ingham County in 1989, working in the Facilities Department as a Maintenance Mechanic; and

WHEREAS, he was promoted in 1992 to Building Supervisor at the Grady Porter Building; and

WHEREAS, in 2005, Mike was once again promoted, to Facilities Manager, and given the additional responsibilities of supervising at Potter Park Zoo, the County buildings in Mason as well as the Ingham County Jail; and

WHEREAS, throughout his career Mike has been responsible for overseeing the successful completion of a variety of different projects; and

WHEREAS, Mike’s excellent work and response to emergencies over the years has been recognized by many of his peers, department heads, and elected officials; and

WHEREAS, his commitment to providing outstanding customer service and leadership is what has helped the Facilities Department grow and improve on the services it provides; and

WHEREAS, Mike is retiring from his position as Facilities Manager on August 18, 2017.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Michael T. Hughes for his 28 years of dedicated service to the County of Ingham and its citizens and extends its sincere appreciation to Mike for his commitment and the many contributions he has made, he has truly made a difference.

BE IT FURTHER RESOLVED, that the Board extends its best wishes to Mike on the event of his retirement and hopes for continued success in all of his future endeavors.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
    Nays:  None  Absent:  None  Approved  7/18/2017

Commissioner Celentino moved to approve the resolution. Commissioner Crenshaw supported the motion.

The motion passed unanimously. Absent: Commissioners Maiville, Nolan, Schafer, and Tennis
Commissioner Celentino presented the resolution to Mike Hughes, Facilities Manager, and thanked him for his 28 years of dedicated service to the County.

Mr. Hughes thanked the Board of Commissioners for the honor and the privilege of working for the County.

Commissioner Koenig stated many people might not have seen Mr. Hughes’ quiet knowledge and competence every day, but he had been a great help to the County.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING BISHOP SAMUEL DUNCAN, JR.

RESOLUTION # 17 – 272

WHEREAS, Bishop Samuel Duncan, Jr, a man of character, integrity and wisdom, was appointed Pastor of the Lansing Church of God in Christ in June, 1992; and

WHEREAS, he has faithfully served at all levels of ministry, Youth Department, Budget Director, Platform Chairman, member of the Jurisdictional Ordination Board, District Superintendent and Administrative Assistant to the late Bishop Marvin C. Pryor; and

WHEREAS, Bishop Duncan was consecrated as Bishop in the Church of God in Christ, November 15, 2010 in St. Louis, Missouri during the 103rd Annual Holy Convocation by Bishop Charles E. Blake, International Presiding Bishop of the Churches of God in Christ, Incorporated; and

WHEREAS, as Prelate of the Third Ecclesiastical Jurisdiction of Southwest Michigan, he oversees 25 churches throughout the State of Michigan, including churches in Saginaw, Flint, Ann Arbor, Lansing, Grand Rapids, Kalamazoo and Detroit; and

WHEREAS, he is also the Founder and CEO of New Faith Ministries (501c3 Non-Profit Organization); and

WHEREAS, Bishop Samuel Duncan, Jr. is a community leader, a social activist serving on numerous organizations and committees throughout the years such as The Clergy Forum of Greater Lansing, Habitat for Humanity, MLK Commission and Action of Greater Lansing; and

WHEREAS, Bishop Duncan is celebrating 25 years of pastoral leadership service with the Lansing Church of God in Christ.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby congratulates Bishop Samuel Duncan, Jr. on the event of 25th Anniversary as Pastor of the Lansing Church of God in Christ.

BE IT FURTER RESOLVED, that the Board extends its sincere appreciation to Bishop Duncan for his devotion, contributions and for making an impact on the lives of many citizens in the County of Ingham.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
   Nays:  None   Absent:  None   Approved  7/18/2017

Adopted as part of a consent agenda.
ADOPTED – JULY 25, 2017
AGENDA ITEM NO. 6

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT A COMPLETE STREETS POLICY FOR INGHAM COUNTY

RESOLUTION # 17 – 273

WHEREAS, Michigan Public Act 134 of 2010 requires that master plans include all components of a transportation system and their interconnectivity to provide for the safe and efficient movement of people and goods in a manner that is appropriate to the context of the community and, as applicable considers all legal users of the public right-of-way; and

WHEREAS, Michigan Public Act 135 of 2010 provides a definition of and guidance for the adoption of complete streets policies; and

WHEREAS, complete streets designs establish a higher quality of life that helps to attract and retain talented individuals and families within our communities and help to increase property values; and

WHEREAS, making it easier for residents and visitors to take transit, walk, or bike to their destinations correlate to increases in consumer spending; and

WHEREAS, allowing for more transportation options for pedestrian and non-motorized traffic has health and environmental benefits for our residents; and

WHEREAS, several communities in Ingham County have already adopted their own complete streets policies.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopts the attached Complete Streets Policy.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None   Absent: None   Approved 7/18/2017

Commissioner Celentino moved to approve the resolution. Commissioner Sebolt supported the motion.

Commissioner Celentino introduced the resolution and thanked the members of the Special Committee on Complete Streets for their hard work creating a Complete Streets policy for the County.

Commissioner Sebolt thanked his fellow Commissioners who served on the committee with him.
The policy was amended to add the following paragraph at the end of the Ingham County Complete Streets Policy:

**If the Department determines that complete streets infrastructure is to be removed, a representative of the Department shall explain its reasoning for doing so at an appropriate public meeting of the municipality affected by the removal. Upon request, a representative of the Department shall attend a public hearing convened by the affected municipality to discuss the removal of complete streets infrastructure.**

This was considered a friendly amendment.

Commissioner McGrain thanked Commissioner Sebolt for bringing the need for a County-wide Complete Streets policy to the Board of Commissioners, for chairing the special committee, and for crafting the policy quickly.

Commissioner Banas stated that it was time for the County to have a Complete Streets policy in place, because there were some smaller communities in the County that already had a local policy. She further stated that the committee had received great public input and she thanked the committee for their work.

Commissioner Koenig thanked Commissioner Sebolt and the committee for leading informative, easy and fun meetings.

The resolution, as amended, passed unanimously. Absent: Commissioners Maiville, Nolan, Schafer, and Tennis
Definitions:

COMPLETE STREETS INFRASTRUCTURE: Roadways which are planned, designed, and constructed to provide appropriate access to all legal users in a manner that promotes safe and efficient movement of people and goods whether by car, truck, transit, assistive device, foot, or bicycle.

STREET PROJECT: The construction, reconstruction, retrofit, or alteration, and includes the planning, design, approval, and implementation processes, except that "street project" does not include maintenance such as cleaning, sweeping, mowing, spot repair, or interim measures on detour routes.

USERS: Legal users of the public right-of-way, including pedestrians, bicyclists, motor vehicle drivers, public transportation riders and drivers, and people of all ages and abilities.

The intent of this policy is to provide a context for the Ingham County Road Department when working with communities seeking safe, convenient, and comfortable routes for multiple modes of transportation including but not limited to walking, bicycling, personal vehicles and public transportation while encouraging healthy, active living, reduced traffic congestion and dependence on fossil fuels, and improved safety and quality of life for residents of Ingham County.

To the extent required by local ordinance, and as feasible per approved project budgets, factors described below in this policy, and recognized road design and safety guidelines, the Ingham County Road Department will incorporate local complete streets policies into County road projects. The Road Department may need to request local match participation from Townships requesting Complete Streets improvements over and above projected budgets. The Department shall approach every transportation project and program as an opportunity to improve public and private streets and the transportation network for all users when working with municipalities who have adopted complete streets ordinances.

To the extent possible, the Department shall take into consideration various forms of complete streets infrastructure, including boulevards, medians, signage and markings sufficient to enable safe travel along and across the road right-of-way for each category of users for every street project on public or private streets.

The Department shall place importance on complete streets infrastructure when projects are near public facilities including, but not limited to, schools, government facilities, libraries, public health facilities, parks and hospitals. Consideration should also be given to projects that will serve traditionally underserved or marginalized populations.

The Department shall monitor opportunities for connections across jurisdictions to provide a more regionalized and connected system of complete streets infrastructure. This includes working with adjacent municipalities which have not adopted complete streets policies to allow complete streets routes to come to a natural stopping point at places such as intersections or road ends, rather that arbitrarily stopping at municipal boundaries.
Implementation of each project should take into consideration factors such as: whether use by non-motorized users is prohibited by law; if the cost would be excessively disproportionate to the need or probable future use over the long term; if there is an absence of current or future need; or if inclusion of such infrastructure would be unreasonable or inappropriate in light of the scope of the project. The Department shall also evaluate the impact of the proposed project on safe travel by all users and identify measures to mitigate any adverse impacts.

To the extent possible, the Department shall encourage all municipalities to adopt locally tailored urban, suburban and rural complete streets policies so as to create a comprehensive and integrated transportation network throughout the county. The Department shall offer assistance in addressing short-term and long-term steps and planning, and assessing potential obstacles to implementing complete streets practices.

If the Department determines that complete streets infrastructure is to be removed, a representative of the Department shall explain its reasoning for doing so at an appropriate public meeting of the municipality affected by the removal. Upon request, a representative of the Department shall attend a public hearing convened by the affected municipality to discuss the removal of complete streets infrastructure.
ADOPTED – JULY 25, 2017
AGENDA ITEM NO. 7

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 17 – 274

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated July 3, 2017 as submitted.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays:  None  Absent:  None  Approved  7/18/2017

Adopted as part of a consent agenda.
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<td>INGHAM</td>
<td>26</td>
</tr>
<tr>
<td>2017-370</td>
<td>CONSUMERS ENERGY</td>
<td>GAS</td>
<td>BELMAR CIR &amp; HOMER ST</td>
<td>LANSING</td>
<td>11</td>
</tr>
<tr>
<td>2017-371</td>
<td>CONSUMERS ENERGY</td>
<td>GAS</td>
<td>CATHERINE ST &amp; ROSEMARY ST</td>
<td>LANSING</td>
<td>18</td>
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<tr>
<td>2017-372</td>
<td>CONSUMERS ENERGY</td>
<td>GAS</td>
<td>CEDAR ST &amp; FAY AVE</td>
<td>DELHI</td>
<td>15</td>
</tr>
<tr>
<td>2017-373</td>
<td>CONSUMERS ENERGY</td>
<td>GAS</td>
<td>ZIMMER RD &amp; GRAND RIVER</td>
<td>WILLIAMSTOWN</td>
<td>34</td>
</tr>
<tr>
<td>2017-374</td>
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<td>GAS</td>
<td>BIBER ST &amp; TOWAR AVE</td>
<td>MERIDIAN</td>
<td>6</td>
</tr>
<tr>
<td>2017-376</td>
<td>COMCAST</td>
<td>CABLE / UG</td>
<td>BEECH TREE LN &amp; FARIHILLS DR</td>
<td>MERIDIAN</td>
<td>34</td>
</tr>
<tr>
<td>2017-377</td>
<td>ACD.NET</td>
<td>CABLE / UG</td>
<td>UNIVERSITY PARK DR &amp; ALAIDON</td>
<td>ALAIDON</td>
<td>4</td>
</tr>
<tr>
<td>2017-378</td>
<td>COMCAST</td>
<td>CABLE / UG</td>
<td>MCCUE RD &amp; WAVERLY RD</td>
<td>DELHI</td>
<td>30</td>
</tr>
<tr>
<td>2017-379</td>
<td>CONSUMERS ENERGY</td>
<td>GAS</td>
<td>PROSPECT ST &amp; HOMER ST</td>
<td>LANSING</td>
<td>14</td>
</tr>
<tr>
<td>2017-380</td>
<td>HALLENBACK CONSTRUCTION</td>
<td>WATERMAIN</td>
<td>TOWNER RD &amp; SAGINAW ST</td>
<td>MERIDIAN</td>
<td>4</td>
</tr>
<tr>
<td>2017-381</td>
<td>KIPP &amp; KATHLEEN MILLER</td>
<td>LAND DIVISION</td>
<td>COLLEGE RD &amp; KIPP RD</td>
<td>VEVAY</td>
<td>18</td>
</tr>
<tr>
<td>2017-384</td>
<td>COMCAST</td>
<td>CABLE / UG</td>
<td>MERIDIAN RD &amp; CHIMNEY OAKS</td>
<td>MERIDIAN</td>
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</tr>
<tr>
<td>#</td>
<td>Company</td>
<td>Activity</td>
<td>Location Details</td>
<td>City</td>
<td>Revenue</td>
</tr>
<tr>
<td>------</td>
<td>--------------------------</td>
<td>------------------</td>
<td>---------------------------------------</td>
<td>------------</td>
<td>---------</td>
</tr>
<tr>
<td>2017-393</td>
<td>CONSUMERS ENERGY</td>
<td>CABLE / UG</td>
<td>WILLOUGHBY RD &amp; COLLEGE RD</td>
<td>DELHI</td>
<td>13</td>
</tr>
<tr>
<td>2017-395</td>
<td>BEN SPRAGUE</td>
<td>LAND DIVISION</td>
<td>BELLEVUE RD &amp; BLACKMORE RD</td>
<td>LESLIE</td>
<td>20</td>
</tr>
<tr>
<td>2017-397</td>
<td>CITY OF MASON</td>
<td>SPECIAL EVENT</td>
<td>VARIOUS</td>
<td>MASON</td>
<td></td>
</tr>
<tr>
<td>2017-398</td>
<td>CONSUMERS ENERGY</td>
<td>GAS, ELECTRIC</td>
<td>SHAW ST &amp; LAKE DR</td>
<td>MERIDIAN</td>
<td>10</td>
</tr>
<tr>
<td>2017-399</td>
<td>COMCAST</td>
<td>CABLE / UG</td>
<td>JOLLY OAK RD &amp; JOLLY RD</td>
<td>MERIDIAN</td>
<td>33</td>
</tr>
<tr>
<td>2017-403</td>
<td>COMSUERS ENERGY</td>
<td>GAS</td>
<td>SHERWOOD RD &amp; GERMANY RD</td>
<td>WILLIAMSTOWN</td>
<td>29</td>
</tr>
<tr>
<td>2017-404</td>
<td>FRED GAILEY</td>
<td>MISCELLANEOUS</td>
<td>OSBORNE RD</td>
<td>INGHAM</td>
<td>25</td>
</tr>
</tbody>
</table>

MANAGING DIRECTOR: ________________________________
WHEREAS, in November 2014, the electorate approved a countywide trails and parks millage levy of 50/100 (.50) of one mill to be used for the purpose of creating and maintaining a county system of recreational trails and adjacent parks trail system, which may incorporate trails or parks created by local units of government, including Lansing’s River Trail, and may acquire rights of way to connect and extend existing trails; and

WHEREAS, a Trails and Parks Task Force was created to recommend a process to be utilized for the expenditure of trails and parks millage funds; and

WHEREAS, the Trails and Parks Task Force expired December 31, 2016 and it was the desire of the Board of Commissioners to create a Special Trails and Parks Committee to examine the procedures currently in place; and

WHEREAS, by Resolution #17-087 the Special Trails and Parks Committee was established; and

WHEREAS, the Special Trails and Parks Committee has met four times, heard public comment from users, municipalities, the Park Commission and others, and has developed the following recommendations for approval by the Board of Commissioners.

THEREFORE BE IT RESOLVED, the Board of Commissioners may tentatively allocate funding for projects over a multi-year period (an annual amount not to exceed 70% of projected future millage revenue in any given year) to provide flexibility and to construct large projects in multi-year phases.

BE IT FURTHER RESOLVED, the Board of Commissioners will provide for consideration for Ingham County municipalities which contribute less than 5% of total county trails and parks millage revenue small grant requests of up to $50,000 each during each application round and staff is directed to provide additional needed technical assistance for completing applications.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners adopts the recommended application for Trails and Parks Millage funding (attachment A).

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners adopts the criteria for use by Park Commission and staff for scoring applications for funding (attachment B).

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners adopts the tentative timeline for funding allocations in 2018 (attachment C).
COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville  
Nays: None  Absent: None  Approved 7/18/2017

Commissioner Celentino moved to approve the resolution. Commissioner Banas supported the motion.

Commissioner introduced the resolution and thanked the Special Trails and Parks Committee for their work.

Commissioner Hope stated that since the resolution did not end up going through the Finance Committee, she wanted a chance to voice some concerns about the recommendations. She further stated that she planned on voting to approve the resolution.

Commissioner Hope stated that she thought it was slightly unfair to change the rules of the trails and parks program application in the middle of the current millage, and instead the criteria should have been changed when the millage came up for renewal. She further stated that if the existing language had been read broadly, many of the measures proposed could have been incorporated without making these changes to the application.

Commissioner Hope stated she felt that those not on the Special Trails and Parks Committee or the County Services Committee were disadvantaged in understanding the changes made to the application if they did not read the memo about the changes in the County Services meeting packet.

Commissioner Crenshaw asked why the resolution did not go through the Finance Committee.

Commissioner Grebner stated he thought this was more of a policy matter and it did not involve the direct expenditure of funds, therefore he did not think it needed to be approved by the Finance Committee.

Commissioner Banas thanked the members of the Special Trails and Parks Committee for their work and stated that the committee had met four times, with multiple opportunities for public comment during their meetings and the County Services meeting. She further stated that the public supported the changes the committee had recommended, and she believed the changes would create a fairer process for smaller communities while still allowing them to fulfill the trails and parks millage’s goals and building more public support for the millage.

Commissioner Naeyaert stated she appreciated the change that allowed smaller communities to apply for funding for their projects. She further stated that many smaller communities did not have the staff to plan projects or apply on their own, so recommending the ability to work together and get help from the County for their applications was very important to her.

Commissioner Sebolt stated he thought that since the allocation of funding for the trails and parks millage went in waves, it was not changing the trails and parks program application midway through the process. He further stated that by re-tooling the application in these ways, it gave other communities a fair shake at receiving funding for their projects.

Commissioner Grebner clarified that there were 17 small municipalities, including 14 townships and 3 cities, that would benefit from these changes to the trails and parks program application. He stated that he particularly liked the recommendation that clarified that the decision was ultimately up to the Board of Commissioners, because he believed they would make sure the money was spent fairly and broadly across the County and it would not be such a mechanical process to allocate the funds.

The motion passed unanimously. Absent: Commissioners Maiville, Nolan, Schafer, and Tennis
Ingham County Trails and Parks Program Application

Ingham County
Parks and Recreation Commission
P.O. Box 178
121 E. Maple Street, Suite 102
Mason, MI 48854

Trails and Parks Program Application

In November 2014, Ingham County voters approved a 0.5 mill tax millage to support the development of a countywide regional trails and parks system through 2020. The overall goal of the Ingham County Regional Trails and Parks Millage Fund is to create and maintain a sustainable countywide system of recreation trails and adjacent parks within Ingham County. All Ingham County municipalities are eligible to apply. In addition, 501(c) (3) non-profit organizations may apply for grant funds so long as they partner with an Ingham County municipality which contributes tax dollars to the Trails and Parks Millage.

Funds must be matched by the local community with their own funds, or in-kind services, or funds obtained from other sources, i.e., state, federal, private or other allocations. Applications for County Trails and Parks Program funding must include a resolution(s) of support for the project from the governing body (ies) of the community where the trail project or blueways project is proposed. Eligible projects must fit the following categories: New Construction; Repair, Rehabilitation, or Long-Term Maintenance; and Special Project(s), (including blueways).

Project applications must be received by 5pm August 31 for funding consideration in the following year. Projects deemed worthy of funding may be approved at the January Ingham County Board of Commissioners meeting. The following information will be used by the Ingham County Parks and Recreation Commission in determining and recommending which projects should be funded by the Board of Commissioners. Projects already locally approved and bid will not be eligible for millage funding.

| APPLICANT |
| Agencies: | Contact Person: |
| Address: |
| City: | State: | ZIP Code: |
| Phone: | Fax: | Email: |

| PROJECT SUMMARY |
| Project Title: |
| Total Amount Requested: $ |

Distance of repaired/new construction in feet/miles:

| Trail/blue ways: | Boardwalk: | Bridge: |
| New Construction | Repair, Rehabilitation, Long-term Maintenance |
| Special Project |

☐ Small grant: Up to $50,000 for municipalities contributing less than 5% of total county millage revenue annually. See Figure 1.
Ingham County Trails and Parks Program Application

<table>
<thead>
<tr>
<th>New Construction</th>
<th>Repair/Rehabilitation/Long-term Maintenance</th>
<th>Special Projects</th>
</tr>
</thead>
</table>

If you have applied for *multiple projects*, please prioritize and rank your projects within each category from highest priority to lowest priority in each category:

<table>
<thead>
<tr>
<th>Town, Range and Section Numbers of Site Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Town):</td>
</tr>
<tr>
<td>(Range):</td>
</tr>
<tr>
<td>(Section):</td>
</tr>
</tbody>
</table>

Brief Project Description (Provide a brief project description and why it should be funded. 250 word limit.)
Ingham County Trails and Parks Program Application

### ESTIMATED COSTS/BUDGET

Provide each scope/budget item and how the budgeted amount was calculated. List amounts requested from local sources, state or federal grants as well as amounts from foundations, corporations, and other funding sources (in-kind support or other). Engineering amount generally not to exceed 15% of total project expenses. Contingency amount not to exceed 10%.

#### EXPENSES

<table>
<thead>
<tr>
<th>Scope Item(s):</th>
<th>Quantity</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-Acquisition/Right-of-Way/Easement/Permits</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2-Design Engineering</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3-Construction</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4-Construction Engineering</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5-Contingency</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6-Other</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7-Other</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Other Fees (i.e., Permitting, etc...)

Total Project Expenses $  

Provide detailed cost estimate for Project $  

### APPLICANT FUNDS

When municipalities apply for funding from the Ingham County Trails and Parks Millage using a local match, the match should represent new investment in land acquisition and trail development, as opposed to dollars spent in previous years.

<table>
<thead>
<tr>
<th>Local Contribution</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other Grant Contributions</td>
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</tr>
<tr>
<td>Name of Grantor(s)</td>
<td>Amount</td>
</tr>
<tr>
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<td></td>
<td>$</td>
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<tr>
<td>Name of Partner(s)</td>
<td>Amount</td>
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</tr>
<tr>
<td>Name of Donor(s)</td>
<td>Amount</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
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In-Kind Support

<table>
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<th>Name of Organization</th>
<th>Description</th>
<th>Value</th>
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<tr>
<td></td>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$</td>
</tr>
</tbody>
</table>

Other

<table>
<thead>
<tr>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>$</td>
</tr>
</tbody>
</table>

Total Applicant Funds $  

*Millage Funds REQUESTED (does not count as match) $  

*This amount (Millage Funds Request) plus the Total Applicant Funds must equal Total Project Expenses  

Total % of matching Funds %  

Match
Ingham County Trails and Parks Program Application

**DESIGN/SCOPE OF THE PROJECT-(Attachments as needed)**

Provide a (detailed) description of the project you are proposing, with reference to specific scope items. Describe the features of the project and all factors that affected your design or program. Describe how your design was chosen, and why it is appropriate for the proposed project. Use this opportunity to explain why you chose the type and placement of particular scope and design elements. Explain how your project design meets or exceeds standards. (If your project addresses a clearly identified item from the Ingham County Trails and Parks Comprehensive Report, please identify that with a reference to the report – page #, table #, or identifying marker (i.e. Bridge # CL-01-SCT-SC).) (No minimum word count-attachments as needed)
Ingham County Trails and Parks Program Application

<table>
<thead>
<tr>
<th>PROJECT INFORMATION &amp; DETAILED DESCRIPTION (as applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Describe in detail any other available funders and partners. Your discussion should address whether your project has funding available through grants or partner contributions; has funding available through donations or in-kind services; and/or has funding available through local community match and what total percent of the project these all account for. This should be detailed on the Estimated Costs/Budget sheet also. Local agencies are required to list Ingham County Parks as a contact in TAP applications that propose Ingham County Parks Millage funding as part of their match. 250 word limit.</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>2. Discuss how the project is improving regional connectivity. Your discussion should address how the project provides, supports and relates to the Ingham County regional priority corridors as depicted on Figure 24 of the Ingham County Regional Trails and Parks Network either as an existing trail repair/rehabilitation/long-term maintenance, new regional trail construction or new local trail access to the regional network (including enabling water trail access); improves access to Ingham County Parks; improves access to major regional destinations such as commercial and employment centers as well as community facilities, schools, colleges and universities; expands transportation options; provides for recreation; increases access to sites of natural, scenic or historic interest; and any other related information. 250 word limit.</td>
</tr>
</tbody>
</table>
3. Describe how the project responds to public demand and has public support.
   Your discussion should address how the project is based on public demand; has been prioritized in
   adopted plans; has volunteer and/or partner organization support; is a community interest project that
   supports partnerships, shared resources or coincides with other planning and development activities;
   has the support of multiple jurisdictions and/or stakeholders; and any other related information. 250
   word limit.

4. Explain how the project meets acceptable design standards and is the best design solution.
   You must have on staff, or hire a Michigan licensed professional engineer or a landscape architect, and
   all construction (new or rehab) must be according to current MDOT standard and specifications for
   construction of trails, bridges, and boardwalks and any other support facilities. Trail repair and
   maintenance projects may not require an engineer or landscape architect. (Deviation from this
   requirement needs to be stated and explained. The County will review on a case by case basis). Any
   work in the road Right of Way, not just ped crossings, needs to meet applicable permit requirements. You
   must meet permit requirements for any pedestrian crossings of the given road agency— Michigan
   Department of Transportation (MDOT), Ingham County Road Department or whatever City your
   community is in. You must have the necessary/required permitting, be it public/road rights-of-way, local
   ordinance (township or municipality), environmental (Michigan Department of Environmental Quality-
   MDEQ), Drain office, etc. Your description should address how the project is physically separated from
   streets and roadways where possible; provides a variety of experiences that can be enjoyed by a
   diversity of users; including people of all ages and abilities; meets or exceeds the minimum accessibility
   requirements of the ADA; design alternatives to the project have been examined to minimize impact on
   the environment; meets AASHTO guidelines for alignment, grade, width, vertical clearance, and loading
   intersection and crossing design (deviation from AASHTO guidelines need to be stated and explained.
   The County will review on a case by case basis); considers low impact development techniques that
   protect and enhance significant natural features; and any other related information. 250 word limit.
Ingham County Trails and Parks Program Application

5. Explain how the project is feasible and ready for implementation or development.
   Your discussion should address whether your project area is under public ownership or is currently accessible for public use; does not require complex or lengthy acquisition process; does not require a complex or lengthy permitting process; is within an existing corridor such as a transmission line and railroad corridor where it may be feasible to negotiate public access without needing to acquire land; there is an imminent threat to lose the project opportunity; demonstrates cost efficiency; and/or is appropriate and in line with available funds. 250 word limit.

6. Discuss how the project supports equitable opportunities.
   Your discussion should address how your project increases or improves access and provides low cost transportation and recreation options for low income populations; is located in a high use area; is located in an underserved area; and/or contributes to an equitable geographical distribution of the millage funds. 250 word limit.
7. Maintenance Commitment & Plan

Describe your operation and maintenance plan (with budget costs) detailing the amount of money needed to operate and maintain the trail after it is completed, and identify who will be responsible for the work. Describe in detail how the trail will be managed. Include discussion on season length, hours of operation, enforcement provisions, and scheduling. 250 word limit.
Ingham County Trails and Parks Program Application

<table>
<thead>
<tr>
<th>ATTACHMENTS - REQUIREMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Project Location Map &amp; Photos. Attach a project location map and site photographs (clearly identify photos and locations in correlation with your location map).</td>
</tr>
<tr>
<td>2. Site Plan: The site plan must show the entire site to be improved/developed, and should delineate and label the location and type of all existing and proposed uses. Features such as wooded areas, wetlands, water bodies, overhead utility lines, and all existing uses, including buildings and other development, need to be identified. The placement of all scope items proposed in the application should be depicted on the site plan. Indicate on your site plan the destinations to which the proposed trail project will connect. Provide a map of the trail network (existing or proposed) to which your project will link.</td>
</tr>
<tr>
<td>3. Documentation of Other Funding Sources. You must provide documentation for all the funding sources you indicated on your application form, as follows. If any portion of the match is to be made up of funds from other grant funding sources, if any portion of the match is to be made up of cash, labor, or material and/or in-kind donations, include a letter from each donor committing to their donation. If the donor is an adjacent community contributing to the match, include a resolution from their governing body that supports the application and commits to their portion of the match.</td>
</tr>
<tr>
<td>4. Certified Resolution. The governing body of the local unit of government must pass a resolution. The resolution should list and commit to the amount of the local match in terms of dollar amount or percentage of total project cost, and all source(s) of match as specified in the application. (This may be obtained and submitted after submission of the application if timing is an issue, but must be before the date of the award by the BCC).</td>
</tr>
<tr>
<td>5. After the award, and during construction, entities must display temporary mileage recognition signage on site of projects provided by the County. Once complete, must display a permanent recognition plaque on site also provided by the County.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CERTIFICATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Signature of Applicant:</td>
</tr>
</tbody>
</table>

S:\PKO\MILLAGE\FINAL Report And Application\Application\2017 Application.docx
Ingham County Trails and Parks Program Application

Figure 1.

<table>
<thead>
<tr>
<th>Municipality</th>
<th>Total Generated Revenue</th>
<th>Estimated Loss to Tax Capture</th>
<th>Estimated Available Revenue</th>
<th>Percent of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alsipdon Township</td>
<td>$109,741</td>
<td>$-</td>
<td>$109,741</td>
<td>3.3%</td>
</tr>
<tr>
<td>Aurelius Township</td>
<td>$68,726</td>
<td>$-</td>
<td>$68,726</td>
<td>2.1%</td>
</tr>
<tr>
<td>Bunker Hill Township</td>
<td>$30,949</td>
<td>$-</td>
<td>$30,949</td>
<td>0.9%</td>
</tr>
<tr>
<td>Delhi Township</td>
<td>$347,613</td>
<td>$85,205</td>
<td>$262,408</td>
<td>7.9%</td>
</tr>
<tr>
<td>Ingham Township</td>
<td>$36,313</td>
<td>$2,953</td>
<td>$33,359</td>
<td>1.0%</td>
</tr>
<tr>
<td>Lansing Township</td>
<td>$132,989</td>
<td>$25,128</td>
<td>$107,860</td>
<td>3.2%</td>
</tr>
<tr>
<td>Leroy Township</td>
<td>$58,849</td>
<td>$4,955</td>
<td>$53,894</td>
<td>1.6%</td>
</tr>
<tr>
<td>Leslie Township</td>
<td>$40,164</td>
<td>$-</td>
<td>$40,164</td>
<td>1.2%</td>
</tr>
<tr>
<td>Locke Township</td>
<td>$34,146</td>
<td>$-</td>
<td>$34,146</td>
<td>1.0%</td>
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<tr>
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<td>$776,105</td>
<td>$755</td>
<td>$775,350</td>
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<tr>
<td>Onondaga Township</td>
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<td>$-</td>
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</tr>
<tr>
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<td>$816</td>
<td>$62,211</td>
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<td>Westfield Township</td>
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<td>$-</td>
<td>$34,763</td>
<td>1.0%</td>
</tr>
<tr>
<td>White Oak Township</td>
<td>$28,502</td>
<td>$-</td>
<td>$28,502</td>
<td>0.9%</td>
</tr>
<tr>
<td>Williamstown Township</td>
<td>$109,531</td>
<td>$-</td>
<td>$109,531</td>
<td>3.3%</td>
</tr>
<tr>
<td>East Lansing (City)</td>
<td>$416,404</td>
<td>$15,819</td>
<td>$400,585</td>
<td>12.0%</td>
</tr>
<tr>
<td>Lansing (City)</td>
<td>$958,232</td>
<td>$32,290</td>
<td>$925,942</td>
<td>27.8%</td>
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<tr>
<td>Leslie (City)</td>
<td>$17,981</td>
<td>$3,272</td>
<td>$14,708</td>
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<tr>
<td>Mason (City)</td>
<td>$106,781</td>
<td>$12,822</td>
<td>$93,959</td>
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<tr>
<td>Williamston (City)</td>
<td>$50,716</td>
<td>$7,295</td>
<td>$43,422</td>
<td>1.3%</td>
</tr>
<tr>
<td>Ingham County (Total)</td>
<td>$3,519,041</td>
<td>$194,009</td>
<td>$3,325,033</td>
<td>100.0%</td>
</tr>
</tbody>
</table>

Created 2-23-15
Ingham County Trails and Parks Program Scoring Criteria

The following criteria will be used to evaluate and select projects. The project’s final score will be based on the sum of all the scores. Criteria to be scored are as follows:

1. Is the project listed as a priority corridor in the Ingham County Trails and Parks Comprehensive Report Figure 24 (attached)?
   0= no 5= yes
   ________pts

2. Does this contribute to County connectivity?
   0= no 10= yes (If you meet any of the criteria listed below, you get 10 points).
   ________pts

   Improves Regional Connectivity: Projects that improve regional connectivity and access throughout Ingham County will receive a higher priority. To determine whether a project improves regional connectivity or access, the project should address the following:

   • Provides, supports and relates to the Ingham County regional priority corridors as depicted on Figure 24 (attached) either as existing trail reconstruction, new regional trail gap construction or new local trail access to the regional network (including enabling water trail access);
   • Improves access to Ingham County Parks;
   • Improves access to major regional destinations such as commercial and employment centers as well as community facilities, schools, colleges and universities;
   • Expands transportation options as well as provide for recreation;
   • Increases access to sites of natural, scenic or historic interest.

3. How the project provides for other available funders and partners.

   Has Potential Available Funds: Projects that have the potential to be funded through state or federal grants, donations, partner contributions, in-kind support, or other funding sources will receive a higher priority than projects without other identified funding opportunities. To determine whether a project has leveraged potential available funds, a project should address the following matching % to receive points, match = what total percent of the project all matching dollars account for:

   0%  = 0 pts
   1-9%  = 2 pts
   10-49%  = 5 pts
   50-59%  = 10 pts
   60-69%  = 11 pts
   70-79%  = 12 pts
   80-89%  = 13 pts
   90+%  = 14 pts

   Score 0-14
   ________pts
4. Overall, how do you rate the project considering feasibility?
   - Project area is under public ownership or is currently accessible for public use;
   - Does not require complex or lengthy acquisition process;
   - Does not require a complex or lengthy permitting process;
   - Is within an existing corridor such as a transmission line and railroad corridor where it may be feasible to negotiate public access without needing to acquire land;
   - There is an imminent threat to lose the project opportunity;
   - Demonstrates cost efficiency;
   - Is appropriate and in line with available funds.

Rate the project on a scale of 1-10, 1 being least desirable and 10 being most desirable.
____pts

5. Overall, how do you rate the project considering public demand and public support?
   - Has been prioritized in adopted plans;
   - Has volunteer and/or partner organization support;
   - Is a community interest project that supports partnerships, shared resources or coincides with other planning and development activities;
   - Has the support of multiple jurisdictions and/or stakeholders.

   Rate the project on a scale of 1-10, 1 being least desirable and 10 being most desirable.
   _____pts

6. Overall, how do you rate the project considering supports equitable opportunities?
   - The project increases or improves access and provides low cost transportation and recreation options for low income populations;
   - Is located in a high use area;
   - Is located in an underserved area;
   - Contributes to an equitable geographical distribution of the millage funds.

Rate the project on a scale of 1-10, 1 being least desirable and 10 being most desirable.
_____pts

_____ Total Points Scored
Tentative Timeline for Trails and Parks Millage Application 2017 Round

May 22, 2017 - Park Commission

June 29, 2017 at 6:00 pm, HSB Room DE – Special Trails and Parks Committee Meeting

July 3, 2017 - Deadline to Get on Agenda

July 18, 2017 - County Services
- Resolution Approving the Application Form

July 19, 2017 - Finance
- Resolution Approving the Scoring/Ranking Criteria

July 25, 2017 - BOC

July 26, 2017 - Applications Open

July 27, 2017 – Stakeholder Meeting to Answer Questions at 1pm for all communities and at 2pm for small communities

August 31, 2017 at 5:00 pm - Applications Due

September/October 2017 - Park Staff Review Applications & work with consultant on validating cost estimates and project viability, staff will get any supplemental materials from applicants requested.

October-TBD, 2017 - Meeting with MDOT, MDNR, and TCRPC to review/coordinate their grant applicants

September/October 2017 – Site Visits with Park Staff and Park Commissioners

October 23, 2017 - Park Commission Meeting: Park Staff Hands Out applications to commissioners. Park Commissioners take home to begin to do preliminary review and scoring on own preparation for December Park Commission meeting. Spicer Group presents their review to the Park Commission

November 15, 2017 - Deadline for Park Commissioners online scoring

November 16-December 5, 2017 - Prepare Condensed Report of preliminary scoring for the 12/11/17 Park Commission meeting

December 11, 2017 - Parks Commission Meeting: Go over applications, review spreadsheet of scores, and come to consensus on scoring.

December/January 2017 - Deadline to get on agendas

January/February 2018 - County Services

January/February 2018 - Finance

January/February 2018 - BOC

Adopt resolution: final recommendation for funding
JULY 25, 2017 REGULAR MEETING

ADOPTED – JULY 25, 2017
AGENDA ITEM NO. 9

INTRODUCED by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AMENDING RESOLUTION #16-322 TO EXTEND THE SUNSET OF AN ALLOCATION TO THE REVOLVING DRAIN FUND

RESOLUTION # 17 – 276

WHEREAS, the County of Ingham, State of Michigan (the "County"), established a revolving drain fund (the "Revolving Drain Fund," "Fund 802") in 1975 pursuant to Chapter 12 of the Drain Code of 1956 (Act 40, Public Acts of Michigan, 1956, as amended) (the "Drain Code") and appropriated money to the Revolving Drain Fund; and

WHEREAS, the amount attributable to the Revolving Drain Fund was $1,000,000 in 2010; and

WHEREAS, this amount was increased to $7,000,000 in 2014; and

WHEREAS, this amount was decreased to $1,000,000 in 2015; and

WHEREAS, Ingham County Drain Commissioner (the "Drain Commissioner") has proposed that the Board of Commissioners increase the Revolving fund amount by $5,000,000 to a total of $6,000,000; and

WHEREAS, the Drain Commissioner has agreed to continue to pay interest to the general fund on any funds that are borrowed from the Revolving Drain Fund until repaid to the Revolving Drain Fund.

THEREFORE BE IT RESOLVED THAT:

1. Pursuant to Chapter 12 of the Drain Code, the Ingham County Board of Commissioners shall set the cash advance from the general fund of the County to the Revolving Drain Fund in the amount of $6,000,000. The additional $5 million authorized by this Resolution is for a period ending December 31, 2017. This limitation is an exception to the general rules for Fund 802 outlined in the rest of this Resolution.

2. The amount in the Revolving Drain Fund is available for use by the Drain Commissioner as provided in Chapter 12 of the Drain Code. The Drain Commissioner will notify the Financial Services Department of any transfer needed and the funds will be transferred.

3. The County Treasurer shall account for these funds in a separate account or subaccount in the Revolving Drain Fund (the "Account").

4. The Drain Commissioner will pay the County Treasurer interest on any balance withdrawn on the Account. The interest will be paid on a monthly basis using an interest rate determined annually. The interest will be calculated on the outstanding balance of the Account as of the end of each month.
5. The interest rate will be the determined each January at a rate calculated at a rate per annum equal to 150 basis points (1.50%) greater than the yield on a one-year U. S. Treasury obligations (the "Interest Rate"). The Interest Rate shall be based upon the information regarding yields on U. S. Treasury obligations published in the "Market Data" section of Bloomberg.com, or its successor, or such other source as is mutually agreed by the County Treasurer and the Drain Commissioner.

6. The Drain Commissioner can repay any full or partial portion of the outstanding balance at any time. The Drain Commissioner will notify the Financial Services Department, and the funds will be returned to the Revolving Fund.

7. This arrangement may be rescinded by the Board of Commissioners at the request of either the Drain Commissioner or the County Treasurer, and the amount in excess of the original $292,500 in cash provided in 1975 will be returned to the County's General Fund with the understanding that the Treasurer will provide the Drain Commissioner with ample time to borrow funds from an outside source.

**COUNTY SERVICES:**  **Yeas:** Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville  
**Nays:** None  
**Absent:** None  
**Approved 7/18/2017**

**FINANCE:**  **Yeas:** Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert  
**Nays:** None  
**Absent:** None  
**Approved 7/19/2017**

Adopted as part of a consent agenda.
INTRODUCED BY COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE PURCHASE OF BACKUP STORAGE SOLUTION FROM AVALON

RESOLUTION # 17 – 277

WHEREAS, Ingham County increased our storage capacity in 2015 with the purchase of new SAN devices; and

WHEREAS, our current backup storage solution did not increase although our data usage has; and

WHEREAS, backup sizes and times have reached a point where soon Ingham County will face tough decisions as to what is kept for how long; and

WHEREAS, the purchase price of an improved backup solution will be $66,580.00 from Avalon under the Midwestern Higher Educational Commission contract.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of the backup storage expansion in the amount not to exceed $66,580.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county’s Network Fund #63625810-932032.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None Absent: None Approved 7/18/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert
Nays: None Absent: None Approved 7/19/2017

Adopted as part of a consent agenda.
Adopted as part of a consent agenda.
INTRODUCED BY COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE PURCHASE OF PALO ALTO NEXTGEN FIREWALL

RESOLUTION # 17 – 279

WHEREAS, Ingham County needs protect our data and our network from cyber threats; and

WHEREAS, our current firewall solution is outdated and being pushed beyond its limits; and

WHEREAS, Palo Alto provides a robust, affordable, top-rated edge and interior security product; and

WHEREAS, the purchase price of said appliance, installation, and training will be $377,595.12 from CDWG under the State of Michigan MiDeal contract.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of the Palo Alto solution in the amount not to exceed $377,600.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county’s Network Fund #63625810-932032.

BE IT FURTHER RESOLVED, that the amount of $377,600.00 needed to cover this transaction is authorized to be transferred from the Insurance Liability Fund.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
   Nays: None   Absent: None   Approved 7/18/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert
   Nays: None   Absent: None   Approved 7/19/2017

Adopted as part of a consent agenda.
JULY 25, 2017 REGULAR MEETING

ADOPTED – JULY 25, 2017
AGENDA ITEM NO. 13

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE CONVERSION OF THE VACANT DEPUTY INFORMATION OFFICER TO A SENIOR NETWORK ADMIN IN THE INNOVATION & TECHNOLOGY DEPARTMENT

RESOLUTION # 17 – 280

WHEREAS, the Department of Innovation & Technology (IT) currently has 21 full time positions and 1 part time position including the vacant IT Deputy Information Officer position; and

WHEREAS, Resolution #14-213 established an MCF 12 Deputy Information Officer position in the IT Department; and

WHEREAS, the County has a critical need for both network support and management duties in ITD; and

WHEREAS, the new position of the Senior Network Admin has been reviewed by HR and the ICEA and will be compensated at level 12 ($76,364.53 - $91,670.06); and

WHEREAS, the estimated annual increase for the conversion of the position would be $208.00; and

WHEREAS, the funding for these two positions would come from the IT Data Processing Fund #63695800-704000.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the elimination of the Deputy Information Officer position and the addition of an ICEA 12 Senior Network Admin position ($76,364.53 - $91,670.06) in the IT Department with funds allocated from the IT Data Processing Fund (#63695800-704000) at a FY 2017 cost not to exceed $76,364.53.

BE IT FURTHER RESOLVED, that the new vacant Senior Network Admin position will be posted and filled.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments related to this resolution.

BE IT FURTHER RESOLVED, that the Controller is authorized to make the necessary adjustments to the IT Department Position Allocation List in accordance with this resolution.
JULY 25, 2017 REGULAR MEETING

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
                    Nays:  None   Absent:  None   Approved  7/18/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert
           Nays:  None   Absent:  None   Approved  7/19/2017

Adopted as part of a consent agenda.
JULY 25, 2017 REGULAR MEETING

ADOPTED – JULY 25, 2017
AGENDA ITEM NO. 14

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE REPLACEMENT OF THE UNINTERRUPTABLE POWER SUPPLY FOR DATACENTER

RESOLUTION # 17 – 281

WHEREAS, the Uninterruptable Power Supply (UPS) is a critical component to the Ingham County network and is located in the Ingham County Data Center; and

WHEREAS, it provides power to all computers and equipment in the Ingham County Data Center in the case of a power failure; and

WHEREAS, the device in question has been in place for numerous years and is in need of replacement; and

WHEREAS, ITD utilized the RFP process to obtain bids from multiple vendors for replacing the main datacenter UPS; and

WHEREAS, the County has successfully used Centennial Electric for numerous projects in the past; and

WHEREAS, the contract has a not to exceed cost of $39,000.00.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the contracting with Centennial Electric for the UPS replacement at our datacenter in the amount not to exceed $39,000.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county’s Network Fund #63625810-932030.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
                        Nays: None  Absent: None  Approved  7/18/2017

FINANCE:  Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert
            Nays: None  Absent: None  Approved  7/19/2017

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AWARD A CONTRACT FOR THE REPLACEMENT OF THE SHERIFF’S OFFICE ROOF

RESOLUTION # 17 – 282

WHEREAS, the roof is over 30 years old, conditions have deteriorated to the point that it is stretching and severely pulling away from the parapet wall causing it to tear; and

WHEREAS, the Purchasing Department solicited proposals from qualified, experienced vendors, and it the recommendation of both the Purchasing and Facilities Departments that a contract is awarded to Mid Michigan Roofing, LLC, who submitted the lowest responsive and responsible base bid of $64,986.00; and

WHEREAS, the Facilities Department would like to include alternate #1 for $2,750.00 as well as a contingency in the amount of $10,000.00 for any weekend work that may be required and/or for any unforeseen circumstances that may arise, for a not to exceed total cost of $77,736.00; and

WHEREAS, funds for the roof are available in the approved CIP line item 245-31199-976000-7FC05 which has a balance of $90,050.00.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes entering into a contract with Mid Michigan Roofing, LLC, 3232 Enterprise Drive, Saginaw, Michigan 48603, to replace the roof on the Ingham County Sheriff’s Office for a not to exceed total cost of $77,736.00 which includes alternate #1 for $2,750.00 as well as a $10,000.00 contingency for any weekend work that may be required and/or for any unforeseen circumstances that may arise.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  
Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville  
Nays: None  
Absent: None  
Approved 7/18/2017

FINANCE:  
Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert  
Nays: None  
Absent: None  
Approved 7/19/2017

Adopted as part of a consent agenda.
JULY 25, 2017 REGULAR MEETING

ADOPTED – JULY 25, 2017

AGENDA ITEM NO. 16

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE AN AGREEMENT FOR THE COLUMBIA ROAD BRIDGE REPLACEMENT PROJECT

RESOLUTION # 17 – 283

WHEREAS, the Ingham County Road Department received state funding to replace the Columbia Road Bridge over the Grand River, Aurelius Township; and

WHEREAS, the PROJECT will be undertaken pursuant to a contract between the State of Michigan/MDOT and the contractor; and

WHEREAS, the County on behalf of the Road Department, in turn, must therefore enter into an associated second party agreement with the State of Michigan/MDOT consistent with the requirement for state funding requirements; and

WHEREAS, the estimated costs for the project are as follows:

State Funding: $1,853,300
Road Department Match: $107,500
$1,960,800

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the State of Michigan/MDOT to effect replacement of Columbia Road Bridge over the Grand River for a total estimated cost of $1,960,800 consisting of $1,853,300 in state funding, and $107,500 in Road Department funds.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None  Absent: None  Approved 7/18/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert
Nays: None  Absent: None  Approved 7/19/2017

Adopted as part of a consent agenda.
RESOLUTION TO RESCIND RESOLUTION 17-259 APPROVING A LOCAL ROAD AGREEMENT WITH LANSING TOWNSHIP

RESOLUTION # 17 – 284

WHEREAS, the Board of Commissioners passed resolution 17-259 on June 27, 2017, approving a 2017 Local Road Program Agreement with Lansing Township for pavement recycling, asphalt resurfacing and related repairs to be performed by a contractor per bids received on the following streets in Lansing Township: Charles Street, Harton Street to Michigan Avenue, Harton Street, Charles to Detroit Streets, and Detroit Street, Harton Street to north of Marcus Streets, to include Hot In Place Recycling (HIPR) and asphalt resurfacing with curb and gutter repair, sidewalk ramp upgrades, and manhole adjustment where necessary at a total estimated cost of $200,000.00, conditioned upon Lansing Township’s approval of the low bid; and

WHEREAS, the local road agreement with Lansing Township authorized by resolution 17-259 had not yet been prepared or executed awaiting Lansing Township’s decision on the low bid for the subject project; and

WHEREAS, the Ingham County Purchasing Department solicited and received sealed bids in accordance with Ingham County Purchasing policies for this project per Bid Packet 121-17, Item II; and

WHEREAS, Rieth-Riley Construction Co., Inc., Lansing, MI, submitted the lowest responsive and responsible bid at $210,724.60, for Bid Packet 121-17, Item II; and

WHEREAS, Lansing Township’s Board of Trustees met, discussed and has decided based on financial limitations to reject the above mentioned bid and to decline to participate in the 2017 Local Road Program, and rather save both the Township and Road Department accumulated match for Lansing Township’s local road program for a future project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes rescinding Resolution 17-259 passed on June 27, 2017, approving a local road agreement with Lansing Township to effect the above described local road improvements.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes not preparing and proceeding with the subject agreement with Lansing Township authorized by resolution 17-259.
COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville  
Nays: None  Absent: None  Approved 7/18/2017

FINANCE:  Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert  
Nays: None  Absent: None  Approved 7/19/2017

Adopted as part of a consent agenda.
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RESCIND RESOLUTION 17-261 AUTHORIZING A CONTRACT FOR RECYCLING & RESURFACING OF VARIOUS STREETS IN LANSING TOWNSHIP

RESOLUTION # 17 – 285

WHEREAS, the Board of Commissioners passed resolution 17-261 on June 27, 2017, conditioned upon Lansing Township’s approval of the low bid, approving a contract with Rieth-Riley Construction Company, Lansing, MI, for a 2017 Local Road Program Project in Lansing Township for Bid Packet 121-17, Item II, which was for pavement recycling, asphalt resurfacing and related repairs to be performed on the following streets in Lansing Township: Charles Street, Harton Street to Michigan Avenue, Harton Street, Charles to Detroit Streets, and Detroit Street, Harton Street to north of Marcus Streets, to include Hot In Place Recycling (HIPR) and asphalt resurfacing with curb and gutter repair, sidewalk ramp upgrades, and manhole adjustment where necessary, at total bid cost of $210,724.60 plus 10% contingency; and

WHEREAS, the contract with Rieth-Riley authorized by resolution 17-261 has not yet been prepared or executed awaiting Lansing Township’s decision on the low bid for the subject project; and

WHEREAS, Lansing Township’s Board of Trustees met, discussed and has decided based on financial limitations to reject the above mentioned bid and to decline to participate in the 2017 Local Road Program, and rather save both the Township and Road Department accumulated match for Lansing Township’s local road program for a future project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes rescinding Resolution 17-261 passed on June 27, 2017, approving a contract with Rieth-Riley Construction Company, Lansing, MI, for a 2017 Local Road Program Project in Lansing Township for Bid Packet 121-17, Item II, to effect the above described local road improvements.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes not preparing and proceeding with the subject contract with Rieth-Riley Construction Company authorized by resolution 17-261.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
    Nays:  None  Absent:  None  Approved  7/18/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert
    Nays:  None  Absent:  None  Approved  7/19/2017

Adopted as part of a consent agenda.
ADOPTED – JULY 25, 2017
AGENDA ITEM NO. 19

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE PURCHASE OF SYNCHRO TRAFFIC MODELING SOFTWARE

RESOLUTION # 17 – 286

WHEREAS, the Ingham County Road Department needs traffic modeling software to serve the public and has the budget to cover the cost; and

WHEREAS, the desired software is provided by a sole source supplier, and therefore must be approved by the Board of Commissioners; and

WHEREAS, the cost for the software is as follows:

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<thead>
<tr>
<th>Description</th>
<th>Cost</th>
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<tr>
<td>Single user License</td>
<td>$2,969.10</td>
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<tr>
<td>Software Support</td>
<td>$445.37</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$3,414.47</strong></td>
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THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes purchase of the Synchro Traffic Modeling Software, from their sole source supplier Trafficware, LLC, 522 Gillingham Lane, Sugar Land, Texas for $3,414.47.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None  Absent: None  Approved 7/18/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert
Nays: None  Absent: None  Approved 7/19/2017

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE ACCEPTANCE OF CHARITABLE DONATION FROM THE FRIENDS OF INGHAM COUNTY PARKS

RESOLUTION # 17 – 287

WHEREAS, the Friends of Ingham County Parks whose mission, since the year 1999, is to support the Ingham County Parks through fundraising and volunteerism; and

WHEREAS, the Ingham County Parks in partnership with the Mid-Michigan Mountain Bike Association have a Trail Signage Improvement Project planned for Wm. Burchfield Park; and

WHEREAS, the Friends of Ingham County Parks applied for and received a $5,000.00 grant that included $1,000.00 from the DALMAC Fund and $4,000.00 from the Tri-County Bicycle Association to support the project; and

WHEREAS, the Friends of Ingham County have committed $1,700.00 to the project; and

WHEREAS, the Mid-Michigan Mountain Bike Association has donated $500.00 to the Friends of Ingham County Parks for this project; and

WHEREAS, the Mid-Michigan Mountain Bike Association is providing additional in-kind services directly to the project; and

WHEREAS, these funds combined with $10,000 approved in the Parks Department 2017 capital improvement budget provide a $17,200 budget for the project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize acceptance of a donation of $7,200.00 from the Friends of Ingham County to support the Trail Signage Improvement Project at Wm. Burchfield Park.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville  
                      Nays:  None   Absent:  None   Approved  7/18/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert  
              Nays:  None   Absent:  None   Approved  7/19/2017

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT FOR IMPROVEMENTS TO THE PARKING LOT AT HAWK ISLAND COUNTY PARK

RESOLUTION # 17 – 288

WHEREAS, the parking lot at Hawk Island County Park is in need of repair; and

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced contractors for reconstructing and repairing portions of the parking lot at Hawk Island County Park; and

WHEREAS, the Evaluation Committee recommends that a contract be awarded to Rieth-Riley Construction Co.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with Rieth-Riley Construction Co. for a cost not to exceed $43,243.00 for reconstructing and repairing portions of the parking lot at Hawk Island County Park.

BE IT FURTHER RESOLVED, that funds are available in line item 245-75299-974000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this Resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None  Absent: None  Approved  7/18/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert
Nays: None  Absent: None  Approved  7/19/2017

Adopted as part of a consent agenda.
JULY 25, 2017 REGULAR MEETING

ADOPTED – JULY 25, 2017
AGENDA ITEM NO. 22

Introduced by the County Services and Finance Committee of the:

Ingham County Board of Commissioners

RESOLUTION TO AUTHORIZE THE BI-ANNUAL RETIREE HEALTH CARE ACTUARIAL STUDY AND SECOND YEAR UPDATE

RESOLUTION # 17 – 289

WHEREAS, Ingham County has historically used Gabriel Roeder Smith and Company to conduct its actuarial reporting; and

WHEREAS, generally accepted accounting principles require that an actuarial valuation of retiree health care be prepared at least bi-annually; and

WHEREAS, the last actuarial report was issued for the year ended December 31, 2014; and

WHEREAS, Gabriel Roeder Smith and Company, One Town Square, Suite 800, Southfield, MI. 48076-3723 has agreed to conduct this valuation for the year ended December 31, 2016 at a cost of $28,700; and

WHEREAS, a recent change to generally accepted accounting principles now requires that this report be updated during the second year; and

WHEREAS, Gabriel Roeder Smith and Company has agreed to update the report during 2018 at cost of $10,250.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Gabriel Roeder Smith and Company to conduct this bi-annual retiree health care valuation and the second year update.

BE IT FURTHER RESOLVED, the total cost of $28,700 in 2017 and $10,250 in 2018 will be paid from the Employee Benefit Fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.
COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays:  None  Absent:  None  Approved  7/18/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert
Nays:  None  Absent:  None  Approved  7/19/2017

Adopted as part of a consent agenda.
ADOPTED – JULY 25, 2017
AGENDA ITEM NO. 23

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2017 INGHAM COUNTY BUDGET

RESOLUTION # 17 – 290

WHEREAS, the Board of Commissioners adopted the 2017 Budget on October 25, 2016 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller’s staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<table>
<thead>
<tr>
<th>FUND</th>
<th>DESCRIPTION</th>
<th>2017 BUDGET 7/1/17</th>
<th>PROPOSED CHANGES</th>
<th>PROPOSED BUDGET</th>
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<tr>
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<td>258</td>
<td>Zoo</td>
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<td>4,166,210</td>
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<td>266</td>
<td>Anti-Drug Abuse Grant</td>
<td>413,438</td>
<td>(21,306)</td>
<td>392,132</td>
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<tr>
<td>292</td>
<td>Family Div. Child Care Fund</td>
<td>14,209,698</td>
<td>(372,728)</td>
<td>13,836,970</td>
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<tr>
<td>636</td>
<td>Innovation &amp; Technology</td>
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<td>250,000</td>
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<td>664</td>
<td>Mach. &amp; Equip. Revolving</td>
<td>1,787,468</td>
<td>90,331</td>
<td>1,877,799</td>
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FINANCE: **Yeas:** Grebner, Tennis, Hope, Anthony, Schafer, Naeyaert

**Nays:** None

**Absent:** McGrain

**Approved 7/19/2017**

Adopted as part of a consent agenda.
### GENERAL FUND REVENUES

<table>
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<tr>
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<th>2016 Budget – 7/1/17</th>
<th>Proposed Changes</th>
<th>2017 Proposed Budget</th>
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<td><strong>Tax Revenues</strong></td>
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<td>County Property Tax</td>
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<td>Property Tax Adjustments</td>
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<td>Delinquent Real Property Tax</td>
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<td>Unpaid Personally Property Tax</td>
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<td>Trailer Fee Tax</td>
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<td><strong>Intergovernmental Transfers</strong></td>
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<td><strong>Department Generated Revenue</strong></td>
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<td>Circuit Court - Friend of the Court</td>
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<td>Circuit Crt - General Trial</td>
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<td>Controller</td>
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<td>Human Resources</td>
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<td>Probate Court</td>
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<td>Purchasing</td>
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<td>Register of Deeds</td>
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<td>Remonumentation Grant</td>
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<td>85,000</td>
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<tr>
<td>Sheriff</td>
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<td>Treasurer</td>
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### GENERAL FUND EXPENDITURES

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<th>Budget</th>
<th>Proposed</th>
<th>Changes</th>
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<td>Jury Board</td>
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JULY 25, 2017 REGULAR MEETING

Emergency Operations 222,943 0 222,943
Board of Public Works 300 0 300
Drain Tax at Large 460,000 0 460,000
Health Department 5,820,200 0 5,820,200
CHC 2,769,850 0 2,769,850
Jail Medical 1,588,527 0 1,588,527
Medical Examiner 396,575 0 396,575
Substance Abuse 717,954 0 717,954
Community Mental Health 1,968,872 0 1,968,872
Department of Human Services 2,213,279 0 2,213,279
Tri-County Aging 80,867 0 80,867
Veterans Affairs 550,936 0 550,936
Cooperative Extension 454,589 0 454,589
Library Legacy Costs 168,924 (168,924) 0
Parks and Recreation 1,597,379 0 1,597,379
Contingency Reserves 167,921 0 167,921
Legal Aid 20,000 0 20,000
2-1-1 Project 45,750 0 45,750
Community Coalition for Youth 28,000 0 28,000
Capital Improvements 1,636,334 0 1,636,334
Total General Fund Expenditures 82,316,479 (631,975) 81,684,504

General Fund Revenues

County Clerk Decrease pistol permit revenue $60,000. This revenue is now collected in the Concealed Pistol Permit Fund.

Property Tax Increase current year property tax revenue $300,000 based on 2017 Equalization report.

Prosecuting Attorney Decrease transfer in from Forfeiture Fund $21,306. Forfeiture transfer was miscalculated in the 2017 Adopted Budget.

Sheriff Decrease state prisoner care revenue $378,572 related to loss of contract jail bed revenue and closing of Post 4. Increase Marine Safety Grant $2,698 per grant award.

Family Division Decrease indirect cost reimbursement revenue $372,728 due to change in State of Michigan’s calculation method. There is an offsetting expense reduction equal to 50% of this amount. Decrease Michigan Department of Human Services Grant revenue $102,067 due to staffing allocation changes implemented in 2016.
General Fund Expenditures

Circuit Court
Eliminate MERS payment of $226,687 for Judge’s legacy costs. This obligation was prepaid in full in 2016.

Sheriff
Decrease overtime budget $50,000 due to projected decrease in overtime related to maintaining corrections staff after closure of Post 4.

Fam. Div. Child Care Fund
Decrease transfer out to Child Care fund $186,364, due to decrease in indirect cost reimbursement revenue resulting from change in State of Michigan’s calculation method.

Library
Eliminate MERS payment of $168,924 for Library legacy costs. This obligation was prepaid in full in 2016.

Non-General Fund Adjustments

Road Department (F201)
Increase revenues as follows: Federal and State Aid $1,318,668, Other Contributions (Smith Drain, DMC and MDEQ Scrap Tire Grant match) $811,253, Township Contributions $336,679, and use of fund balance (available from 2016 surplus funds) $1.5 million. Increase expenses as follows: Increased road maintenance costs relating to increase in state road funding (temporary salaries $50,000, overtime $200,000, asphalt and tack $200,000), Local Road Program Contractual Services $480,000, State Road Program Contractual Services $2,726,600, Drain Assessment $35,000, and Capital Outlay $275,000 (replacement of main sign truck).

Friend of the Court (F215)
Transfer surplus funds from scanner purchase to cover cost of overtime during extended medical leave of staff member. ($2,500)

Zoo (F258)
Increase capital budget to cover actual cost over budget of planned computer replacements ($2,238).

Anti-Drug Abuse Grant (F266)
Decrease transfer out to general fund from Prosecuting Attorney forfeitures. Forfeiture transfer was miscalculated in the 2017 Adopted Budget. ($21,306).

Fam. Div. Child Care Fund (F292)
Decrease indirect cost charges $372,728 due to change in State of Michigan’s calculation method. Decrease transfer in from general fund and state child care fund reimbursement by $186,364 each.

Innovation & Technology (F636)
Transfer $50,000 from LOFT reserve account to Imaging reserve account to accommodate necessary expenditures in 2017. Transfer $250,000 from unreserved fund balance to the Machinery and Equipment Revolving Fund to accommodate 2017 and 2018 replacement schedule.

Mach./Equip. Revolving
Increase CIP upgrade funds to complete replacement of all Health Department
PCs and laptops scheduled for replacement through 2017 ($90,331). Transfer $250,000 from Innovation and Technology unreserved fund balance to accommodate 2017 and 2018 replacement schedule.
ADOPTED – JULY 25, 2017
AGENDA ITEM NO. 24

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION SUBMITTING TO A VOTE OF THE ELECTORATE THE ESTABLISHMENT OF SEPARATE TAX LIMITATIONS FOR INGHAM COUNTY, THE TOWNSHIPS, AND THE INTERMEDIATE SCHOOL DISTRICT

RESOLUTION # 17 – 291

WHEREAS, the Property Tax Limitation Act, being Public Act 62 of 1933 (MCL 211.201 et seq), allows for separate tax limitations; and

WHEREAS, the Ingham County voters approved such a separate limitation in 1970; and

WHEREAS, the 1970 separate millage limitations have been substantially reduced by State rollback provisions from the levels approved by Ingham County voters in 1970; and

WHEREAS, the Board of Commissioners has the authority to initiate a review and vote of the electorate as to the appropriateness of altering the current fixed millage limitations pursuant to Section 5k of the Property Tax Limitation Act (being MCL 211.205k); and

WHEREAS, with Resolution 17-206 the Board of Commissioners resolved to alter or extend the fixed millage limitation, then notified persons and bodies having appointive powers of the resolution so that a County Advisory Tax Limitation Committee could be created to review and provide a recommendation as to the county fixed millage limitation; and

WHEREAS, the County Advisory Tax Limitation Committee has met and has unanimously voted to submit to the Board of Commissioners a proposal for establishment of a fixed tax limitation millage rate for an indefinite period or until altered by the voters of Ingham County that the committee considers will provide for the financial needs of the county, townships, and intermediate school district.

THEREFORE BE IT RESOLVED, that the following question be submitted to a vote of the electorate of Ingham County at the general election to be held November 7, 2017.

ESTABLISHING SEPARATE TAX LIMITATIONS FOR INGHAM COUNTY, THE TOWNSHIPS, AND THE INTERMEDIATE SCHOOL DISTRICT

Shall separate tax limitations be established for an indefinite period, or until altered by the voters of the county for the County of Ingham and the townships and the intermediate school district within the county, the aggregate of which shall not exceed 8.0 mills as follows:
BE IT FURTHER RESOLVED, that this question is hereby certified to the County Clerk.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to cause the proposed to be stated on the November 7, 2017, ballot and to be prepared and distributed in the manner required by law.

FINANCE: Yeas: Grebner, Tennis, Hope, Anthony, Schafer, Naeyaert
Nays: None  Absent: McGrain  Approved 7/19/2017

Commissioner Grebner moved to approve the resolution. Commissioner McGrain supported the motion.

Commissioner Grebner introduced the resolution and the intention to put the question on the November 7, 2017 Election ballot.

The motion passed unanimously via roll call vote. Absent: Commissioners Maiville, Nolan, Schafer, and Tennis
ADOPTED – JULY 25, 2017
AGENDA ITEM NO. 25

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING TRI-COUNTY OFFICE ON AGING’S
FISCAL YEAR 2018 ANNUAL IMPLEMENTATION PLAN

RESOLUTION # 17 – 292

WHEREAS, the Tri-County Aging Consortium, known as Tri-County Office on Aging, produced the Fiscal Year 2018 Annual Implementation Plan as required by the Older Americans Act and the Older Michiganians Act; and

WHEREAS, the Ingham County Board of Commissioners has reviewed the Tri-County Office on Aging’s Fiscal Year 2018 Annual Implementation Plan.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners approves the Tri-County Office on Aging’s Fiscal Year 2018 Annual Implementation Plan.

HUMAN SERVICES: Yeas: Sebolt, Nolan, McGrain, Banas, Naeyaert
Nays: None   Absent: Tennis, Anthony   Approved 7/17/2017

Adopted as part of a consent agenda.
JULY 25, 2017 REGULAR MEETING

ADOPTED – JULY 25, 2017
AGENDA ITEM NO. 26

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE FY 2018 AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE COMPREHENSIVE AGREEMENT

RESOLUTION # 17 – 293

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, the Michigan Department of Health and Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibility of each party in protecting public health; and

WHEREAS, the MDHHS and Ingham County Health Department (ICHD) have proposed a FY 2018 agreement for the delivery of public health services under the Comprehensive Agreement process to clarify roles and responsibilities, including funding relations; and

WHEREAS, the Health Officer recommends approval of the attached resolution to authorize the FY 2018 Comprehensive Agreement with MDHSS for the period of October 1, 2017 through September 30, 2018, the necessary BCCCP and NFP subcontracts, and the service contracts with agencies to perform outreach activities to potential and current Medicaid beneficiaries.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a FY 2018 Agreement with MDHSS for the delivery of public health services under the Comprehensive Agreement Process for the period of October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, the scope of services included in this Agreement shall include essential Local Public Health Services, and several categorical public health programs identified in the attachments to the Agreement.

BE IT FURTHER RESOLVED, that approximately $5.3 million dollars in state/federal funds will be made available to Ingham County through the Comprehensive Agreement, and that Ingham County’s contribution to expenditures associated with the agreement and budget shall not exceed levels appropriated in the County’s FY 2018 Budget for these purposes.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes subcontracts for the period of October 1, 2017 through September 30, 2018 with specialty physicians, laboratories, health care institutions, and other service providers necessary to implement the Breast and Cervical Cancer Control Navigation Programs (BCCCP) in Clinton, Gratiot, Ingham, Ionia, Jackson, Livingston, Washtenaw, Genessee, Lapeer, and Shiawasee counties, a program included in the Comprehensive Agreement.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a subcontract for the period of October 1, 2017 through September 30, 2018 with Nurse Family Partnership to provide technical support, training, and materials specific to the Nurse Family Partnership model, a program included in the Comprehensive Agreement.

BE IT FURTHER RESOLVED, the resolution authorizes a .75 FTE WIC Breastfeeding Counselor (UAW Grade C) to provide services as required in the Agreement, funded by additional grant dollars that were allocated to the Ingham County Health Department to provide these services.

BE IT FURTHER RESOLVED, that service contracts are authorized with the providers named below to support outreach activities to potential and current Medicaid beneficiaries in the following categories:

- Medical Outreach and Public Awareness
- Facilitating Medicaid Eligibility Determination
- Program Planning, Policy Development and Interagency Coordination Related to Medicaid Services
- Referral, Coordination and Monitoring of Medicaid Services
- Medicaid-Specific Training on Outreach Eligibility and Services
- Arranging for Medicaid-related Transportation and Provision for Medicaid-related Translation

These service contracts braid together requirements and funds from multiple sources including the County and Medicaid Administration (Federal Share), the braided contracts shall be authorized up to the amounts identified below for the period of October 1, 2017 through September 30, 2018:

- Allen Neighborhood Center $83,684
- Northwest Initiative $83,684
- South Lansing Community Development Association $23,704
- South Side Community Coalition $81,307
- Child & Family Charities $49,638
- Catholic Charities St Vincent Home $128,250
- Cristo Rey $58,663
- Family Community Development Services $126,190

BE IT FURTHER RESOLVED, that the Health Officer, Linda S. Vail, MPA, is authorized to submit the FY 2018 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.
JULY 25, 2017 REGULAR MEETING

HUMAN SERVICES:  Yeas:  Sebolt, Nolan, McGrain, Banas, Naeyaert  
                    Nays: None   Absent: Tennis, Anthony  Approved 7/17/2017

COUNTY SERVICES: Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville  
                      Nays: None   Absent: None  Approved 7/18/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert  
              Nays: None   Absent: None  Approved 7/19/2017

Adopted as part of a consent agenda.
ADOPTED – JULY 25, 2017
AGENDA ITEM NO. 27

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND AMENDMENT #3 TO THE 2016-2017 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES

RESOLUTION # 17 – 294

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Resolution #17-210 authorized the Comprehensive Agreement Amendment #3 to receive funding from the Michigan Department of Health and Human Services; and

WHEREAS, Resolution #17-210 authorized funding to hire a temporary .75 FTE WIC Breastfeeding Peer Counselor (UAW Grade C) for the Women Infants Children (WIC) program through 9/30/17; and

WHEREAS, the creation of the temporary .75 Breastfeeding Peer Counselor position was in error; and

WHEREAS, the Health Department is requesting to amend resolution # 17-210 to create a permanent Breastfeeding Peer Counselor position instead of the temporary position for the duration of the grant; and

WHEREAS, the MDHHS grant fully supports this change; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize this amendment to Resolution #17-210.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the amendment to Resolution #17-210 to establish a permanent .75 FTE WIC Breastfeeding Peer Counselor (UAW Grade C) position for the remainder of the grant in accordance with the funding allocation from MDHHS outlined in Amendment #3 in Resolution #17-210.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments and changes to the position allocation list, consistent with this resolution.
JULY 25, 2017 REGULAR MEETING

HUMAN SERVICES: Yeas: Sebolt, Nolan, McGrain, Banas, Naeyaert
   Nays: None    Absent: Tennis, Anthony    Approved 7/17/2017

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
   Nays: None    Absent: None    Approved 7/18/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert
   Nays: None    Absent: None    Approved 7/19/2017

Adopted as part of a consent agenda.
WHEREAS, in Resolution #12-275, the Board of Commissioners authorized the Health Department to enter into an agreement with NextGen for Electronic Patient Management (EPM) and Electronic Health Records (EHR); and

WHEREAS, within the NextGen Electronic Record and Patient Management System, the Health Department currently has Dental digital radiography software and Gendex Intraoral sensors on the mobile dental unit which can be captured within the patient chart; and

WHEREAS, these new Digital Intraoral Sensors are portable, enhance acuity and sustainability and can be processed in 2 minutes or less reducing the time it takes to provide services; and

WHEREAS, digital radiography eliminates the need to purchase, handle and dispose of chemical solutions used for the traditional dental x-ray films; and

WHEREAS, the clarity of the high definition Digital Intraoral images allow them to be rotated and viewed at a closer range affording the dentist improved diagnostic ability; and

WHEREAS, in order to increase efficiency and thereby increase visits and revenue, it is necessary that the Health Department add digital radiography sensor equipment within the Forest Dental Clinic; and

WHEREAS, the cost of the sensors is $20,392; and

WHEREAS, the 2017 Capital budget approved $17,804 for the purchase of the sensor equipment for Dental Digital Radiography and the remaining balance of $2,588 will be funded from the HRSA Quality Improvement (QI) supplemental grant; and

WHEREAS, the additional NextGen cost for software, licenses and field service assistance is $3,385; and

WHEREAS, ICHC received Delivery System Health Information Investment (DSHII) funds ($68,154) which will fund the cost of the software and licenses to activate the usage of these digital sensors; and

WHEREAS, this purchase will launch the first phase of digitization at Forest Community Health Centers; and
WHEREAS, full implementation of digitization of dental at Forest Community Health Center will be accomplished in future purchases of licenses and digital radiologic equipment as budget and available funds allow; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the usage of the CIP and QI funds to purchase the Digital Intraoral Sensors; and authorize the usage of the DSHII funds and an amendment to the Agreement with NextGen to add the software and licenses to activate the usage of the Digital Intraoral Sensors.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an amendment to the existing agreement and/or the establishment of a separate agreement as required between NextGen and Ingham County, in an amount not to exceed $3,500 for additional software, licenses and field service assistance.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Purchasing Department to issue a Purchase Order in an amount not to exceed $21,000 to Benco Dental to purchase the Dental Intraoral Sensors.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Sebolt, Nolan, McGrain, Banas, Naeyaert  
**Nays:** None  
**Absent:** Tennis, Anthony  
**Approved 7/17/2017**

**FINANCE: Yeas:** Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert  
**Nays:** None  
**Absent:** None  
**Approved 7/19/2017**

Adopted as part of a consent agenda.
Introducing the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING SALLY AUER

RESOLUTION # 17 – 296

WHEREAS, Sally Auer began her service to the County in 1985, serving as a Clerk in the Prosecuting Attorney’s Office; and

WHEREAS, Sally Auer began working for then-Prosecutor Peter Houk, and after 32 years of service, she is one of only two employees with continuous service through the tenure of five Prosecuting Attorneys; and

WHEREAS, Sally Auer has attained this longevity due to her impressive record of service to the criminal justice system. As the Prosecutor’s Chief Intake Coordinator, Sally Auer has annually processed thousands of criminal files, and has guaranteed that the prosecutors and courts have accurate information about each pending case; and

WHEREAS, as an advocate for workers and organized labor, Sally Auer has fought to improve the lives of thousands of Ingham County residents and their families, advocating for fair pay, health care, life insurance, and a secure retirement. Sally Auer’s actions on behalf of organized labor have helped to sustain the middle-class jobs that serve as the backbone of our community; and

WHEREAS, Sally Auer has consistently developed new skills to match the emerging technologies utilized by the courts and the Prosecutor’s Office. Ms. Auer has shown expertise throughout the evolution of numerous file systems, as we have moved from typewriters to word processors to the paperless On Base project; and

WHEREAS, Sally Auer has now earned a well-deserved retirement from the County and the Prosecutor’s Office.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Sally Auer for her many years of dedicated service to the County of Ingham and for the contributions she has made to the Office of the Prosecuting Attorney.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

LAW & COURTS:  Yeas:  Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville
                     Nays:  None  Absent:  None  Approved  7/12/2017

Adopted as part of a consent agenda.
ADOPTED – JULY 25, 2017
AGENDA ITEM NO. 30

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH THE MICHIGAN DEPARTMENT OF HUMAN SERVICES FOR TRANSPORT SERVICES OF SPECIFIC JUVENILES BY SHERIFF’S DEPUTIES

RESOLUTION # 17 – 297

WHEREAS, Ingham County Board of Commissioners Resolution #17-193 authorized an amendment to a current contract with the Michigan Department of Human Services. The actual contract is set to expire on September 30th, 2017. The original contract (Resolution 14-234) requires a renewal effective October 1st, 2017; and

WHEREAS, this contract will again authorize the Ingham County Sheriff’s Office to provide secure transportation for specific, in-custody juveniles at the request of the Michigan Department of Human Services; and

WHEREAS, the Ingham County Sheriff’s Office wishes to continue the service provided to the Michigan Department of Human Services for transportation of specific, in-custody juveniles; and

WHEREAS, the Michigan Department of Human Services shall reimburse Ingham County for the Sheriff Deputies’ overtime wages and transportation costs in an amount not to exceed $10,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Sheriff’s Office to renew and continue their participation with the Michigan Department of Human Services for the transportation of specific in-custody juvenile inmates for an amount up to $10,000 for the duration of the contract starting October 1st 2017 and expiring September 30th 2018 with two, one year extension options.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the Sheriff are authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yeas:  Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville  
Nays:  None  Absent:  None  Approved 7/12/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert  
Nays:  None  Absent:  None  Approved 7/19/2017

Adopted as part of a consent agenda.
ADOPTED – JULY 25, 2017
AGENDA ITEM NO. 31

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT THE 2018 JUVENILE JUSTICE COMMUNITY AGENCY PROCESS CALENDAR

RESOLUTION # 17 – 298

WHEREAS, a Juvenile Justice Millage was approved by the voters of Ingham County in November of 2002 and renewed most recently in 2016, for the purpose of funding an increase to Ingham County’s capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles; and

WHEREAS, the Ingham County Board of Commissioners wishes to adopt a resolution to establish the 2018 Juvenile Justice Community Agency Process and to reserve Juvenile Justice Millage funds in the amount of $100,000 for this purpose.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby adopts the attached 2018 Juvenile Justice Community Agency Process Calendar to establish time lines for the process.

LAW & COURTS: Yeas: Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays: None Absent: None Approved 7/12/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert
Nays: None Absent: None Approved 7/19/2017

Adopted as part of a consent agenda.
<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 25, 2017</td>
<td>The Board of Commissioners adopts the 2018 Juvenile Justice Community Agency Process Calendar Resolution.</td>
</tr>
<tr>
<td>July 26, 2017</td>
<td>A press release is prepared announcing the availability of Juvenile Justice Community Agency funds and invites community organizations to submit an application. The application deadline is August 21, 2017 at 5:00pm.</td>
</tr>
<tr>
<td>August 25, 2017</td>
<td>The Controller’s Office prepares a summary of the Juvenile Justice Community Agency applicants and forwards the summary to the County Attorney’s Office to ensure that the agencies’ proposed purposes are legal under Michigan Law and comply with the intent of the Juvenile Justice Millage.</td>
</tr>
<tr>
<td>September 26, 2017</td>
<td>A Juvenile Justice Community Agency notebook is prepared by the Controller’s Office. The notebook includes all agencies who submitted applications for review by the Law &amp; Courts Committee. (Notebook is distributed at the September 26, 2017 Board of Commissioners’ Meeting)</td>
</tr>
<tr>
<td>September 28, 2017</td>
<td>The Law &amp; Courts Committee reviews the Juvenile Justice Community Agency applications and makes recommendations for funding. Juvenile Justice Community Agency applicants are invited to attend the Law &amp; Courts Committee meeting. The Law &amp; Courts Committee makes their recommendations by resolution to the Finance Committee.</td>
</tr>
<tr>
<td>October 4, 2017</td>
<td>The Finance Committee approves the resolution for Juvenile Justice Community Agency funding to the Board of Commissioners.</td>
</tr>
<tr>
<td>October 10, 2017</td>
<td>The Board of Commissioners authorizes a resolution for the 2018 Juvenile Justice Community Agency grant awards.</td>
</tr>
<tr>
<td>October 13, 2017</td>
<td>The Juvenile Justice Community Agency applications are sent to the County Attorney’s Office for contract preparation.</td>
</tr>
<tr>
<td>October 13, 2017</td>
<td>Juvenile Justice Community Agencies are notified of the County grant award and informed that a County contract will be forthcoming in December.</td>
</tr>
<tr>
<td>December 2017</td>
<td>Contracts are received from the County Attorney’s Office and mailed to the Juvenile Justice Community Agencies for appropriate signatures. When the contracts are mailed, a request is made to agencies to mail their Certificate of Insurances and a Revised Scope of Services if the grant award is different than the original requested amount.</td>
</tr>
<tr>
<td>January 2018</td>
<td>Fifty percent of the grant award is sent to the Juvenile Justice Community Agency upon receipt of the agency’s signed contract and the appropriate documentation as listed above.</td>
</tr>
<tr>
<td>July 13, 2018</td>
<td>The Juvenile Justice Community Agencies send in their first six month report to the Controller’s Office and upon review by staff, a check for the remaining portion of the grant is sent to the agency.</td>
</tr>
</tbody>
</table>
SPECIAL ORDERS OF THE DAY

Commissioner Crenshaw moved the appointment of Sandy Drake to the Capital Area District Library Board. Commissioner Banas supported the motion.

The motion carried unanimously. Absent: Commissioners Maiville, Nolan, Schafer, and Tennis

PUBLIC COMMENT

Debora Bloomquist, CADL Board Chair, thanked the Board of Commissioners for their support of CADL and honoring their retired Executive Director Maureen Hirten, and for appointing strong people to the CADL Board.

COMMISSIONER ANNOUNCEMENTS

Commissioner Crenshaw stated that Judge Allen had held the 44th Sobriety Court graduation ceremony that day. He further stated the seven new graduates were inspiring in their paths to sobriety and accomplishments thus far.

Commissioner Hope stated that the Ingham Academy graduation would be held at 12:00 p.m. on Wednesday, July 26, 2017 at the Ingham County Family Center. She further stated that the Ingham Academy helped troubled young people turn their lives around through education, work, and therapy.

Commissioner Hope stated that the Garden Gala, which benefitted the Ingham Academy, would be on Thursday, July 27, 2017 at 5:00 p.m. at the Ingham County Family Center. She further stated the dinner would be open to the public.

Commissioner Hope stated Delhi Charter Township had named July 20, 2017 Gilbert Holmes Day, in honor of World War II veteran Gilbert Holmes’ 100th birthday. She further stated that she had presented him with a proclamation from the Delhi Park Commissioners, and he was honored by the recognition and celebration of his 40 years of service in the military.

Commissioner McGrain thanked Ms. Harper, the new MSU Extension Food Systems Educator, for introducing herself to the Board of Commissioners. He further thanked the CADL Board and staff for attending and their comments.

Commissioner McGrain stated the County was always looking for qualified people to serve on their numerous boards and commissions, and encouraged people to get involved.

Chairperson Anthony stated that the White House Office of Intergovernmental Affairs had invited the Board of Commissioners to attend the White House for a county commission conference. She further stated that Commissioners McGrain and Crenshaw would join her in representing the County, and she encouraged others to contact them if there were issues they would like them to bring up at the conference.
CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner McGrain moved to pay the claims in the amount of $34,178,555.20. Commissioner Koenig supported the motion.

The motion carried unanimously. Absent: Commissioners Maiville, Nolan, Schafer, and Tennis

ADJOURNMENT

The meeting was adjourned at 7:12 p.m.
WHEREAS, the Ingham County Board of Commissioners created the Ingham County Brownfield Redevelopment Authority (ICBRA) in September 2001 (resolution #01-279) pursuant to PA 381 of 1996, as amended (the Act) in order to promote the redevelopment of environmentally distressed, functionally obsolete, and/or blighted areas of the County; and

WHEREAS, Ingham County Board of Commissioners approved Resolution #13-129 on March 26, 2017 for a Brownfield Plan for the Douglas J redevelopment in Meridian Charter Michigan; and

WHEREAS, the property included in the plan are 2138 Hamilton Road (33-02-02-21-405-010), 2148 Hamilton Road (33-02-02-21-405-005) and 4695 Okemos Road (33-02-02-21-405-009); and

WHEREAS, the project has not moved forward and there is no redevelopment on the site; and

WHEREAS, pursuant to the Act, Section 14, (8) provides for the termination of a brownfield plan if there has been no activity for at least two years; and

WHEREAS, pursuant to the Act, the Board of Commissioners is required to hold a public hearing prior to the termination of the plan.

THEREFORE BE IT RESOLVED, a public hearing shall be set for September 26, 2017 at 6:30 PM in the Board of Commissioners’ Room, Ingham County Courthouse, Mason, MI to hear any interested persons on the adoption of a resolution terminating the Brownfield Plan called Douglas J Redevelopment for redevelopment of property in Meridian Charter Township.

BE IT FURTHER RESOLVED, that pursuant to the Act, the Economic Development Director shall provide notice of the public hearing to the developer and shall give notice to the public by causing notice to be published in a newspaper of general circulation in the County before the date set for the public hearing.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None Absent: None Approved 8/15/2017
Introducing the County Services Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO SUPPORT
SAFE ROUTES TO SCHOOL PROGRAM FUNDING APPLICATION

RESOLUTION # 17 –

WHEREAS, the Safe Routes to School (SR2S) program is a federally funded program administered in Michigan by the Michigan Department of Transportation (MDOT); and

WHEREAS, Ingham County, in partnership with Delhi Charter Township and the Holt Public School District, wishes to apply for funding through the Safe Routes to School program to construct certain infrastructure projects throughout Delhi Township, including sidewalks, crosswalks, and related improvements, to enable and encourage children to safely walk and bike to school; and

WHEREAS, Delhi Township and the Holt Public School District desires to fund, design, construct, and maintain the built infrastructure for the use of the general public and satisfy all the requirements of the Michigan Department of Transportation (MDOT), the Federal Highway Administration, and the Road Department; and

WHEREAS, Delhi Township and the Holt Public School District attests to the existence of, and commits to, the funds necessary to carry out the project, including engineering for design and construction, permit fees, administration costs, and cost overruns; and

WHEREAS, Delhi Township and the Holt Public School District commits to owning operating, funding and implementing a maintenance program over the design life of the facilities constructed with Safe Routes to School funding; and

WHEREAS, MDOT requires a formal commitment from Ingham County, on behalf of the Ingham County Road Department (Act 51 eligible agency), to receive these funds and implement the infrastructure project, on behalf of Delhi Township and the Holt Public School District.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Robert Peterson, P.E., Director of Engineering for the Ingham County Road Department, to act on behalf of the Ingham County Board of Commissioners to request Safe Routes to School funding and act as the applicant’s agent during the project development.

BE IT FURTHER RESOLVED, if the application is successful and the SR2S project receives funding, a subsequent resolution will follow to accept the federal funding and secure the proper agreements to implement the project.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None    Absent: None    Approved 8/15/2017
WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated August 1, 2017 as submitted.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None    Absent: None  Approved 8/15/2017
<table>
<thead>
<tr>
<th>R/W PERMIT#</th>
<th>R/W APPLICANT /CONTRACTOR</th>
<th>R/W WORK</th>
<th>R/W LOCATION</th>
<th>R/W CITY/TWP.</th>
<th>R/W SECTION</th>
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<tr>
<td>2017-406</td>
<td>COMCAST</td>
<td>CABLE / UG</td>
<td>OKEMOS RD &amp; KENT ST</td>
<td>MERIDIAN</td>
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<td>2017-409</td>
<td>CONSUMERS ENERGY</td>
<td>GAS</td>
<td>BON AIR RD &amp; MORRIS AVE</td>
<td>LANSING</td>
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<td>2017-423</td>
<td>ONEAL CONSTRUCTION</td>
<td>WATERMAIN</td>
<td>ST JOSEPH ST &amp; ROSEMARY ST</td>
<td>LANSING</td>
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<td>THOMAS ADAMS</td>
<td>LAND DIVISION</td>
<td>EIFERT RD &amp; WILLOUGHBY RD</td>
<td>DELHI</td>
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<td>2017-429</td>
<td>BP PRODUCTS</td>
<td>MISCELLANEOUS</td>
<td>OKEMOS RD &amp; GRAND RIVER</td>
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<td>2017-433</td>
<td>DELHI TOWNSHIP</td>
<td>SPECIAL EVENT</td>
<td>VARIOUS</td>
<td>DELHI</td>
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<td>HAGADORN RD &amp; SERVICE DR</td>
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<td>JOLLY OAK RD</td>
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MANAGING DIRECTOR: ________________________________

a)
WHEREAS, this is a request due to the Michigan Department of Natural Resources research data reporting cases of (CWD) chronic wasting disease of deer found in Meridian Township that supports the continued appropriate management practices; and

WHEREAS, overpopulation of white tailed deer negatively impacts natural communities and associated wildlife which requires management of the deer herd; and

WHEREAS, the deer herd within Meridian Township and specifically in Lake Lansing Park-North and the Ingham County Farm located at 3860 Dobie Road, Okemos, is causing damage to plant life within park property and the Ingham County Farm surrounding private lands; and

WHEREAS, deer/car accidents in the Lake Lansing area and the Ingham County Farm are an issue; and

WHEREAS, the Michigan Department of Natural Resources states that an abundance of deer in a given area may lead to deer in poor physical condition and susceptible to disease such as CWD and starvation; and

WHEREAS, Meridian Township has conducted successful deer hunts within their properties and surrounding properties; and

WHEREAS, Meridian Township wishes to partner with the Ingham County Parks Department to conduct a deer hunting program within the boundaries of Lake Lansing Park-North and the Ingham County Farm; and

WHEREAS, by working cooperatively with Meridian Township, resources can be shared to successfully complete the project; and

WHEREAS, Ingham County will continue to work with Michigan DNR and USDA to help resolve the Chronic Wasting Disease (CWD).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the hunting of white tailed deer within the boundaries of Lake Lansing Park-North and the Ingham County Farm during the 2017-2019 Archery Deer Seasons.

BE IT FURTHER RESOLVED, the Board of Commissioners also authorizes overnight culling of the deer herd supervised by the USDA Wildlife Services personnel, and in cooperation and planning with the Ingham County Parks Department staff under direction of the Michigan DNR through December 31, 2019 at Lake Lansing Park-North and the Ingham County Farm.
BE IT FURTHER RESOLVED, hunters must meet all requirements of the Meridian Township deer hunting program and may only use archery equipment including crossbows; guns will not be permitted except during the overnight culling of the deer herd supervised by the USDA Wildlife Services personnel.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville  
Nays: None  Absent: None  Approved 8/15/2017
Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE PURCHASE OF SAN COMPONENTS UPGRADE

RESOLUTION # 17 –

WHEREAS, Ingham County increased our storage capacity in 2015 with the purchase of new SAN devices; and

WHEREAS, additional backup storage was requested in the July, 2017 round of meetings; and

WHEREAS, additional configuration and licensing changes are necessary to best utilize and allow proper disaster recovery; and

WHEREAS, the purchase price of this solution will be $25,150.03 from Avalon under the Midwestern Higher Educational Commission contract.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of the SAN components upgrade in the amount not to exceed $25,151.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county’s Network Fund #63625810-932032.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
               Nays: None    Absent: None  Approved 8/15/2017

FINANCE:  Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
               Nays: None    Absent: Tennis, Schafer  Approved 8/16/2017
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AWARD A CONTRACT FOR GENERATOR SERVICES FOR VARIOUS BACK UP GENERATORS

RESOLUTION # 17 –

WHEREAS, the generators, including (4) four emergency services 911 back-up generators, require regular preventative maintenance, repair and emergency services; and

WHEREAS, the current contract expires July 31, 2017, the term of the new contract would be for (3) three years with a (2) two year renewal option, for a total not to exceed cost of $24,045.00; and

WHEREAS, load bank testing will be provided, on an as needed basis, for a cost of $375.00 per generator; and

WHEREAS, the funds for the county back-up generators located at the Hilliard Building, Human Services Building, Jail, Veterans Memorial Courthouse, 911 Center and the Youth Center, a total (3) three year cost of $20,025.00, are available within the appropriate contractual operating budgets; and

WHEREAS, the funds for the (4) four emergency 911 back-up generators located at Pennsylvania Avenue, Dobie Road, Leslie and Dansville sites, a total three year cost of $4,020.00, are available in line item #261-32500-818000.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes awarding a contract to PM Technologies, 29395 Wall Street, Wixom, Michigan 48393, to provide generator services at the Hilliard Building, Human Services Building, Jail, Veterans Memorial Courthouse, 911 Center and the Youth Center as well as (4) four emergency 911 back-up generators at Pennsylvania Avenue, Dobie Road, Leslie and Dansville sites for a total not to exceed cost of $24,045.00, for a (3) three year period with a (2) two year renewal option.

BE IT FURTHER RESOLVED, load bank testing will be provided, on an as needed basis, at a cost of $375.00 per generator.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None  Absent: None  Approved  8/15/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None  Absent: Tennis, Schafer  Approved  8/16/2017
AGENDA ITEM NO. 7

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AWARD A CONTRACT FOR ELEVATOR AND DUMBWAITER REPAIR AND MAINTENANCE

RESOLUTION # 17 –

WHEREAS, the Facilities Department is responsible for ensuring proper repair and maintenance of fourteen elevators and two dumbwaiters in County buildings; and

WHEREAS, due to the liability exposure and technical nature required for maintaining the elevators, a service contract performed by a trained and certified technician is required; and

WHEREAS, the current elevator and dumbwaiter repair and maintenance contract is expired; and

WHEREAS, the Purchasing Department solicited proposals from qualified, experienced vendors, for elevator and dumbwaiter maintenance, and both the Purchasing and Facilities Departments agree that a contract be awarded to Schindler Elevator Company a registered, local vendor who submitted the lowest most responsive and responsible bid in the amount of $63,739.00 for a (3) three year period, with a (2) two year renewal option; and

WHEREAS, the funds for said services are available in the appropriate 931100 maintenance contractual line items.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes awarding a contract to Schindler Elevator Company, 3135 Pine Tree Road, Suite B, Lansing, Michigan, for the repair and maintenance of county elevators and dumbwaiters for a not to exceed total cost of $63,739.00, for a (3) three year period with an optional (2) two year renewal.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
   Nays: None    Absent: None    Approved 8/15/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
   Nays: None    Absent: Tennis, Schafer    Approved 8/16/2017
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE RENEWAL OF THE SERVICE AGREEMENT FOR MAINTENANCE ON THE X-RAY SCREENING MACHINES

RESOLUTION # 17 –

WHEREAS, the County has a current agreement with Smith’s Detection to provide preventative maintenance and service on the two Hi-Scan 6040I screening machines, one at the Grady Porter Building and one at the Veterans Memorial Courthouse; and

WHEREAS, the current service agreement expired on July 31, 2017; and

WHEREAS, Smith’s Detection is proprietary; and

WHEREAS, the new agreement is once again for two units, for a two year period, beginning August 1, 2017 and ending on July 31, 2019; and

WHEREAS, Smith’s Detection has agreed to hold their current pricing to perform inspections, maintenance and/or repair services on both machines for a total not to exceed cost of $16,846.00; and

WHEREAS, the funds for this service are available within the Veterans Memorial Courthouse Maintenance Contractual line item 631-26720-931100.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes a two year renewal of the service agreement with Smith’s Detection, 2202 Lakeside Boulevard, Edgewood, MD 21040, for maintenance of the two X-ray screening machines, one at the Grady Porter Building and one at the Veterans Memorial Courthouse, for a total not to exceed cost of $16,846.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None   Absent: None   Approved 8/15/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None   Absent: Tennis, Schaefer   Approved 8/16/2017
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AWARD A CONTRACT FOR WINDOW CLEANING SERVICES

RESOLUTION # 17 –

WHEREAS, the current contract for window cleaning will expire on July 31, 2017; and

WHEREAS, the Purchasing Department solicited proposals from qualified, experienced vendors for the purpose of providing semi-annual window cleaning services at various county facilities; and

WHEREAS, both the Purchasing and Facilities Departments agree that a contract be awarded to Soap Slingers Window Cleaning LLC, who submitted the lowest, most responsive and responsible bid of $30,558.00, for a (3) three year period, beginning August 1, 2017 and ending July 31, 2020 with a (2) two year renewal option; and

WHEREAS, funds for these services are available in the appropriate 931100 maintenance contractual line items.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes awarding a contract to Soap Slingers Window Cleaning LLC, 1305 South Cedar Street #606, Lansing, Michigan, 48910, to provide semi-annual window cleaning services, at various county facilities, for a not to exceed total cost of $30,558.00 for a (3) three year period with a (2) two year renewal optional.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
              Nays: None  Absent: None  Approved 8/15/2017

FINANCE:  Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
           Nays: None  Absent: Tennis, Schafer  Approved 8/16/2017
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH ALAEIDON, INGHAM, LEROY, ONONDAGA, WHEATFIELD AND WHITE OAK TOWNSHIPS

RESOLUTION # 17 –

WHEREAS, five 2017 Local Road Program Agreements are proposed for the following Townships with details as to the proposed road improvement and funding provided in the following attachments:

- Alaeidon Township (Attachment A)
- Ingham Township (Attachment B)
- Leroy Township (Attachment C)
- Onondaga Township (Attachment D)
- Wheatfield Township (Attachment E)
- White Oak Township (Attachment F)

WHEREAS, each attachment describes the proposed road improvements and funding for each Township; and

WHEREAS, total Road Department funding matches indicated in each attachment are included in the adopted/amended 2017 Road Department budget; and

WHEREAS, each respective Township shall pay excess costs associated with road improvements as described in Attachments A through F or may reduce the scope of described road improvement projects in proportion to its available budget.

THEREFORE BE IT RESOLVED, that the Road Department shall cause the improvements identified in the attachments A through F to be performed by Road Department crews during the construction season of the 2016 calendar year subject to final approval by, or as modified by, each Township.

BE IT FURTHER RESOLVED, the Road Department shall invoice each Township for its contribution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into agreements with Alaeidon Township (Attachment A), Ingham Township (Attachment B), Leroy Township (Attachment C), Onondaga Township (Attachment D), Wheatfield Township (Attachment E), and White Oak Township (Attachment F) to effect the road improvements as described in each attachment.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign all necessary agreements consistent with this resolution and approved as to form by the County Attorney.
COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville  
Nays: None    Absent: None    Approved 8/15/2017

FINANCE:  Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert  
Nays: None    Absent: Tennis, Schafer    Approved 8/16/2017
Alaiedon Township and the Road Department agree that asphalt skip-paving where necessary and single course chip-sealing are needed on the following Alaiedon Township local roads as part of the 2017 local road program due to normal deterioration over time:

- Every Road, Howell to end north of Stillman Road,
- Dobie Road, Holt to Sandhill Roads,
- Simmons Road, Lamb to Holt Roads,
- Walline Road, Lamb to Holt Roads
- Hulet Road, Sandhill Road to north end.

for a total estimated cost for materials of $130,000.00 with labor to be provided by the Road Department.

The Road Department is willing to cause said improvements to be undertaken, to contribute road department labor without charge on the above projects, and to pay for a portion of the cost of said improvements from the County Road Fund.

The Township is willing to pay the remaining portion of the cost of said improvements.

In the event the final cost of the improvements is greater than twice the maximum Road Department match amount set forth below, the excess cost will be paid solely by the Township, provided, however, that the Township excess payment will not exceed 10 percent (10%) of the Township contribution amount established in this Agreement, unless the Township agrees otherwise.

The Road Department shall cause the improvements identified above and incorporated herein by reference to be performed during the construction seasons of the 2017 and 2018 calendar years.

For 2017, the County on behalf of the Road Department has allocated to Alaiedon Township’s local roads, a maximum sum of $30,000.00, from the county road fund which shall be matched equally by the Township to the extent used.

The County on behalf of the Road Department agrees to contribute up to $30,000.00 toward the cost of said improvement from the County Road Fund and to provide labor by road department crews without charge to the project.

In the event the final cost of the improvements is less than the estimate provided above, for any final cost amount greater than twice the maximum Road Department match amount set forth above ($60,000), the savings shall first accrue to the Township, and then, shall be split evenly between the Township and the Road Department for any final cost amount below $60,000.
Ingham Township desires that improvements be performed on Clark Road from Columbia Road to M-36, a total distance of approximately 2 miles, and on Osborne Road also from Columbia Road to M-36, a total distance of approximately 2 miles, as part of the 2017 local road program, both segments to include asphalt maintenance skip-paving where necessary, and single course chip-sealing throughout at an estimated total cost of $133,200.00 for materials.

The Road Department is willing to cause said improvements to be undertaken by road department crews without charge to the project for labor and to pay for a portion of the cost of said improvements from the County Road Fund.

The Township is willing to pay the remaining portion of the cost of said improvements.

In the event the final cost of the improvements is greater than the estimated amount set forth above, the excess cost will be paid solely by the Township, provided, however, that the Township excess payment will not exceed five percent (5%) of the Township contribution amount established in the Agreement, unless the Township agrees otherwise.

The Road Department shall cause the improvements identified above and incorporated herein by reference to be made by Road Department crews during the construction season of the 2017 calendar year without charge for labor to the project.

For 2017 the County on behalf of the Road Department has allocated to Ingham Township’s local roads, a maximum sum of $22,200.00, plus carryover of unused prior year local road program funds in the amount of $44,400.00, for a total available in 2017 of $66,600.00 from the County Road Fund which shall be matched equally by the Township to the extent used.

The County on behalf of the Road Department agrees to contribute half the final cost up to $66,600.00 toward the cost of said improvement from the County Road Fund and to contribute labor where indicated above without additional charge to the Township.

In the event the final cost of the improvements is less than the estimate, the cost savings shall be split evenly between the parties for any final cost amount below $133,200.00.
Leroy Township and the Road Department agree that improvements be performed on various Leroy Township local roads throughout Leroy Township to be chosen between the Township and Road department as part of the 2017 local road program to include asphalt leveling, skip-paving and maintenance pads where necessary, approximately 1100 tons of asphalt paving total for all roads, at a total estimated cost for materials on all the roads of $44,200.00.

The Road Department is willing to cause said improvements to be undertaken and to pay for a portion of the cost of said improvements from the County Road Fund and to provide labor on this work at no cost to Leroy Township for Road Department labor.

The Township is willing to pay the remaining portion of the cost of said improvements.

In the event the final cost of the improvements is greater than the estimated amount set forth above, the excess cost will be paid solely by the Township, provided, however, that the Township excess payment will not exceed ten percent (10%) of the Township contribution amount established in the Agreement, unless the Township agrees otherwise.

The Road Department shall cause the improvements identified above and incorporated herein by reference to be made by Road Department crews during the construction season of the 2017 calendar year.

For 2017, the County on behalf of the Road Department has allocated to Leroy Township’s local roads, a maximum sum of $22,200.00, which shall be matched equally by the Township to the extent used.

The County on behalf of the Road Department agrees to contribute up to $22,200.00 toward the cost of said improvement and labor on this project at no cost to Leroy Township for Road Department labor.

In the event the final cost of the improvements is less than the estimate provided above, the savings shall be split evenly between the Township and the Road Department.
Onondaga Township and the Road Department agree that asphalt skip-paving and related repairs are needed on the following local roads in Onondaga Township due to normal deterioration over time as part of the 2017 local road program: Walker Road, Baseline to Bellevue Roads, a total distance of approximately 2 miles, at an estimated total cost of $80,000 for materials to be placed by road department crews without charge for labor to the project.

The Road Department is willing to cause said improvements to be undertaken by road department crews without charge to the project for labor and to pay for a portion of the cost of said improvements from the County Road Fund.

The Township is willing to pay the remaining portion of the cost of said improvements.

In the event the final cost of the improvements is greater than the estimated amount set forth above, the excess cost will be split between the parties for any final cost up to $222,000 (twice the amount, $111,000, the Road Department has allocated to Onondaga Township’s local roads for 2017 including unused carry over from prior years) and shall be paid solely by the Township for any final cost above that amount provided, however, that the Township’s contribution will not exceed 10 percent (10%) of the Township contribution amount established in this Agreement, unless the Township agrees otherwise.

The Road Department shall cause the improvements identified above and incorporated herein by reference to be made by Road Department crews during the construction season of the 2017 calendar year without charge for labor to the project.

For 2017 the County on behalf of the Road Department has allocated to Onondaga Township’s local roads, a maximum sum of $22,200.00, plus carryover of unused prior year local road program funds in the amount of $88,800.00, for a total available in 2017 of $111,000.00 from the County Road Fund which shall be matched equally by the Township to the extent used.

The County on behalf of the Road Department agrees to contribute half the final cost up to $111,000.00 toward the cost of said improvement from the County Road Fund and to contribute labor where indicated above without additional charge to the Township.

In the event the final cost of the improvements is less than the estimate, the cost savings shall be split evenly between the parties.
WHEATFIELD TOWNSHIP
ATTACHMENT E

Wheatfield Township and the Road Department agree that asphalt skip-paving and single course chip-sealing are needed on the following Wheatfield Township local roads as part of the 2017 local road program due to normal deterioration over time: Zimmer Road, Waldo to Holt Roads, and Noble Road, Meridian to Burkley Roads, a total distance of approximately 3.5 miles, at a total estimated cost for materials only of $100,000.00, with labor to be provided by the Road Department.

The Road Department is willing to cause said improvements to be undertaken, to provide labor without charge to the project, and to pay for a portion of the cost of said improvements from the County Road Fund.

The Township is willing to pay the remaining portion of the cost of said improvements.

In the event the final cost of the improvements is greater than the estimated amount set forth above, the excess cost will be split between the parties for any final cost up to $203,773.24 (twice the amount, $101,886.62, the Road Department has allocated to Wheatfield Townships local roads for 2017 including unused carry over from prior years) and shall be paid solely by the Township for any final cost above that amount provided, however, that the Township’s contribution will not exceed 10 percent (10%) of the Township contribution amount established in this Agreement, unless the Township agrees otherwise.

The Road Department shall cause the improvements identified above and incorporated herein by reference to be made by Road Department crews during the construction season of the 2017 and 2018 calendar years.

For 2017 the County on behalf of the Road Department has allocated to Wheatfield Township’s local roads, a maximum sum of $22,200 plus carry-over from prior years of $79,686.62, for a total available in 2017 of $101,866.62 from the County Road Fund, which shall be matched equally by the Township to the extent used.

The County on behalf of the Road Department agrees to contribute one half the final project cost, up to a maximum of $101,866.62, toward the cost of said improvement from the County Road Fund and to provide labor without charge to the project.

In the event the final cost of the improvements is less than the estimate, the cost savings shall be split evenly between the parties.
White Oak Township and the Ingham County Road Department agree that asphalt skip-paving and related repairs are needed on the following local roads in White Oak Township due to normal deterioration over time as part of the 2017 local road program: Iosco Road, Meech to Kane Roads, particularly on the Dietz to Searls sub-segment with spot paving only on the poorest condition locations of the remainder, and on the low section of Cooper Road between M-52 and Brogan road at an estimated cost of $104,000 for materials only to be placed by ICRD crews without charge to the project for labor.

The Road Department is willing to cause said improvements to be undertaken by ICRD crews without charge to the project for labor, and to pay for a portion of the cost of said improvements from the County Road Fund.

The Township is willing to pay the remaining portion of the cost of said improvements up to the extent of their budget available for this purpose.

In the event the final cost of the improvements is greater than twice the maximum Road Department match amount set forth below, the excess cost will be paid solely by the Township, provided, however, that the Township excess payment will not exceed ten percent (10%) of the Township contribution amount established in this Agreement, unless the Township agrees otherwise.

The Road Department shall cause the improvements identified above and incorporated herein by reference to be performed by ICRD crews without charge to the project for labor during the construction season of the 2017 calendar year.

For 2017, the County on behalf of the Road Department has allocated to White Oak Township’s local roads, a maximum sum of $51,999.51 from the County Road Fund, including $29,7991.51 left from prior years and $22,200 for the 2017 allocation, which shall be matched equally by the Township to the extent used.

The County on behalf of the Road Department agrees to contribute up to $51,999.51 from the County Road Fund toward the cost of said improvement and to contribute labor where indicated above without additional charge to the Township.

In the event the final cost of the improvements is less than the estimate, the savings shall be split evenly between the Township and the Road Department.
WHEREAS, the Transportation Alternatives Program (TAP) is a federally funded program administered in Michigan by the Michigan Department of Transportation (MDOT); and

WHEREAS, Ingham County, in partnership with the Charter Township of Meridian applied for, and received, Transportation Alternatives Program funding to install rectangular rapid flash beacons at the Township’s Interurban Pathway intersection with Okemos Road, between Banyon Trail and Raby Road; and

WHEREAS, the Charter Township of Meridian has committed to design, construct, maintain, and fund the rectangular rapid flash beacons for the use of the general public and satisfy all the requirements of the Michigan Department of Transportation (MDOT), the Federal Highway Administration, and the Road Department; and

WHEREAS, the Charter Township of Meridian attests to the existence of, and commits to, the funds necessary to carry out the project, including engineering for design and construction, permit fees, administration costs, and cost overruns; and

WHEREAS, the Charter Township of Meridian commits to owning operating, funding and implementing a maintenance program over the design life of the facilities constructed with Safe Routes to School funding; and

WHEREAS, MDOT requires a formal commitment from Ingham County, on behalf of the Ingham County Road Department (Act 51 eligible agency), to receive the $25,374 of federal TAP funds and implement the infrastructure project, on behalf of the Charter Township of Meridian.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Robert Peterson, P.E., Director of Engineering for the Ingham County Road Department, to act on behalf of the Ingham County Board of Commissioners to implement the Transportation Alternatives Program project development and rectangular rapid flash beacons installation.

BE IT FURTHER RESOLVED, that the rectangular rapid flash beacons will be permitted for installation within the public road right-of-way upon the Charter Township of Meridian’s execution of a Permit Acknowledgement for Traffic Signal Control Responsibilities agreement.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays:  None    Absent:  None    Approved  8/15/2017

FINANCE:  Yeas:  Grebner, McGrain, Hope, Anthony, Naeyaert
Nays:  None    Absent:  Tennis, Schafer    Approved  8/16/2017
WHEREAS, the Transportation Alternatives Program (TAP) is a federally funded program administered in Michigan by the Michigan Department of Transportation (MDOT) and the Office of Economic Development; and

WHEREAS, the Ingham County Road Department applied for, and received a conditional commitment for $717,000 of Transportation Alternatives Program funding to construct paved shoulders on Jolly Road from Dobie Road to Meridian Road; and

WHEREAS, the Ingham County Road Department attests to the existence of, and commits to, the $239,000 of matching funds necessary to carry out the project; and

WHEREAS, the Ingham County Road Department has committed to design, construct, and maintain the proposed paved shoulders for the use of the general public and satisfy all the requirements of the Michigan Department of Transportation (MDOT), the Office of Economic Development, and the Federal Highway Administration; and

WHEREAS, the Ingham County Road Department commits to owning, operating, and implementing a maintenance program over the design life of the facilities constructed with Transportation Alternatives Program funding; and

WHEREAS, the Office of Economic Development requires a formal commitment from Ingham County, on behalf of the Ingham County Road Department, to certify that all financing is in place, to certify a maintenance commitment, and to authorize an agency agent to implement the Transportation Alternatives Program project development.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, on behalf of the Road Department, certifies that the financing is secured, available, and committed for use in constructing the project; commits to owning, operating, and funding/implementing a maintenance plan/program over the design life of the facility constructed with TAP funds; and authorizes Robert Peterson, P.E., Director of Engineering for the Ingham County Road Department, to act on behalf of the Ingham County Board of Commissioners to implement the Transportation Alternatives Program project development.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary Agreements that are consistent with this resolution and approved as to form by the County Attorney.
COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None  Absent: None  Approved 8/15/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None  Absent: Tennis, Schafer  Approved 8/16/2017
INTRODUCED BY THE COUNTRY SERVICES AND FINANCE COMMITTEES OF THE:

TINGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING WITH MID-MICHIGAN MOUNTAIN BIKE ASSOCIATION

RESOLUTION # 17 –

WHEREAS, it has been determined that Burchfield County Park would benefit from the expertise and involvement of the Mid-Michigan Mountain Bike Association (MM MBA); and

WHEREAS, MMMBA has agreed to work with Ingham County Park staff for mutually beneficial programs, projects and bicycling activities at Burchfield County Park; and

WHEREAS, the Memorandum of Understanding would provide for an active partnership with MMMBA to plan, build, maintain and promote designated mountain bike, multi-use trails, and mountain bike skills areas for the expanded use and enjoyment of mountain bike riders on Ingham County Parks trail systems; and

WHEREAS, the MMMBA and Ingham County Parks are agreeable to this arrangement, as reflected in the attached Memorandum of Understanding between the parties.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes the attached Memorandum of Understanding with the Mid-Michigan Mountain Bike Association (MM MBA).

BE IT FURTHER RESOLVED, the term of the Memorandum of Understanding shall be from the date of execution until January 1, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the Memorandum of Understanding on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None Absent: None Approved 8/15/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None Absent: Tennis, Schafer Approved 8/16/2017
MEMORANDUM OF UNDERSTANDING

2017 – 2022

By and Between

Mid-Michigan Mountain Bike Association

&

The County of Ingham acting on behalf of the

Parks Department
MEMORANDUM OF UNDERSTANDING

between
Mid-Michigan Mountain Biking Association (MM MBA)
and
The County of Ingham acting on behalf of the Parks Department

This MEMORANDUM OF UNDERSTANDING is hereby made and entered into by and between the Mid-Michigan Mountain Biking Association, hereinafter referred to as MMMBA, and the COUNTY OF INGHAM, a municipal corporation and political subdivision of the State of Michigan (hereinafter referred to as the “County”) acting on behalf of the Ingham County Parks Department.

PURPOSE:
This MOU is intended to provide a written framework extending the collaboration between MMMBA and the County, for the continuation of mutually beneficial programs, projects and bicycling activities at the county level. These programs, projects and activities comprise part of the Ingham County Parks multiple use mission and serve the public.

NOW, THEREFORE, for and in consideration of the mutual covenants hereinafter contained, IT IS HEREBY MUTUALLY AGREED, as follows:

A. STATEMENT OF MUTUAL BENEFIT AND INTERESTS:
Ingham County Parks’ benefits include collaboration with MMMBA to plan, build, maintain and promote designated mountain bike trails for the expanded use and enjoyment of mountain bike riders on Ingham County Parks trail systems.

This cooperative effort is provided through the strategic planning of trail development and provides a public service to all trail users.

B. Ingham County Parks, with appropriate authorization from the Ingham County Board of Commissioners may:
1. Work with MMMBA to identify opportunities (trail projects, education and assistance) and jointly pursue such projects with the mountain bike community.
2. Make Ingham County Parks lands available for mountain biking and related activities, subject to applicable laws, regulations, policy, plans and other management direction.
3. Include and utilize MMMBA technical expertise in Ingham County Parks programs as they relate to mountain biking and trail development. Provide to the public the appropriate rules and regulations pertaining to mountain biking on county property.
4. Under the supervision of park staff and when prior authorization has been granted, hand tools may be made available for volunteers working on trail maintenance. Such tools include but are not limited to: shovels, leaf rakes, iron rakes, Mattocks, McLeod’s, rogue hoes, bowsaws, folding hand-saws, machete, pruning shears, loppers, wheelbarrows, etc.

5. Promote awareness and bicycle access throughout the Ingham County Parks trail system through social media, web forums, ride events and other channels.

6. Help identify and advocate for mountain bike current trends as part of the 5 year master plan public input and stake holder process by being responsive to user needs.

7. Works collaboratively with MMMBA in the development of way finding and signage design, concepts, and implementation program for Ingham County Trails.

C. MMMBA may:

1. Work with Ingham County Parks to identify appropriate collaboration opportunities (trail projects, promotion and education programs) and jointly pursue such projects in conjunction with the mountain biking community and the Ingham County Parks.

2. Provide technical assistance with projects, educational activities, grant application, and mountain biking activities and management.

3. Under the direction of Ingham County Park’s staff, assist in coordinating trail development and maintenance using volunteers.

4. Utilize IMBA (International Mountain Biking Association) best-practices for trail development and maintenance. This includes a focus on rider safety, environmental protection and sustainability.

5. Monitor the bicycle accessible multi-use trails designated for mountain bike use and to make alterations as needed to counter erosion problems as well as to improve the trail as deemed appropriate by Ingham County Parks trail managers.

6. Monitor the trail system and assist in removing incidental debris such as leaves, limbs, sticks, etc., on the mountain bike trails.

7. Organize volunteer trail maintenance events to assist in maintenance of the mountain bike accessible trails within the confined resources of the MMMBA.

8. Perform regular inspection of all built trail structures that are specific to the mountain bike accessible trails. This will be completed once a month using a comprehensive checklist/worksheet (attached) to ensure that all structures are in good condition. These inspections will be completed in season when mountain bike accessible trails are open. Needed repairs will be made as soon as is reasonable; whenever they are discovered or reported by riders or park personnel. MMMBA and Ingham County Parks to coordinate when necessary on larger trail maintenance projects.

9. Encourage safe and courteous trail use and responsible bicycling.

10. Promote awareness and bicycle access throughout the Ingham County Parks trail system through social media, web forums, ride events and other channels.

11. Help identify and advocate for mountain bike current trends as part of the 5 year master plan public input and stake holder.
12. Provide available hand tools for use by volunteers for trail maintenance. Such tools include but not limited to: shovels, leaf rakes, iron rakes, Mattocks, McLeod’s, rogue hoes, bow-saws, folding hand-saws, machete, pruning shears, loppers, wheelbarrows, etc.

13. Work collaboratively with Ingham County Park staff in the development of way finding and signage design, concepts, and implementation program for Ingham County Trails.

*MM MBA must obtain Ingham County Parks written approval, prior to implementation, of any new trail development, outside trail line improvements and other major maintenance beyond basic trail care.

D. LIABILITY:

1. All liability to third parties, loss or damage as a result of claims, demands, costs, or judgments arising out of activities, such as direct service delivery, to be carried out by the MM MBA in the performance of this Agreement shall be the responsibility of the MM MBA, and not the responsibility of the County, if the liability, loss, or damage is caused by, or arises out of, the actions or failure to act on the part of the MM MBA, any volunteer, subcontractor, or anyone directly or indirectly employed by the MM MBA. Further, this agreement shall not serve as a waiver of any defense that the MM MBA may have to any potential claim, including the extension of governmental immunity to the MM MBA as a government contractor or quasi-government agency.

2. All liability to third parties, loss, or damage as a result of claims, demands, costs, or judgments arising out of activities, such as the provision of policy and procedural direction, to be carried out by the County in the performance of this Agreement shall be the responsibility of the County and not the responsibility of the MM MBA if the liability, loss, or damage is caused by, or arises out of, the action or failure to act on the part of any County employee or agent, provided that nothing herein shall be construed as a waiver of any governmental immunity by the County or its employees as provided by statute or court decisions.

3. In the event that liability to third parties, loss, or damage arises as a result of activities conducted jointly by the County and the MM MBA in fulfillment of their responsibilities under this Agreement, such liability, loss, or damage shall be borne by the County and the MM MBA in relation to each party’s responsibilities under these joint activities provided that nothing herein shall be construed as a waiver of any governmental immunity by the County or its employees, respectively, as provided by statute or court decisions. Further, this agreement shall not serve as a waiver of any defense that the MM MBA may have to any potential claim, including the extension of governmental immunity to the MM MBA as a government contractor or quasi-government agency.
E. INSURANCE:

1. MMMBA shall purchase and maintain insurance not less than the limits set forth below. All coverages shall be with insurance companies licensed and admitted to do business in the State of Michigan and with insurance carriers acceptable to the County and have a minimum A.M. Best Company's Insurance Reports rating of A or A- (Excellent).

2. General Liability Insurance on an “Occurrence Basis” with limits of liability not less than $1,000,000 per occurrence and/or aggregate combined single limit. General aggregate, products, personal and adv. injury are included in the MMMBA insurance policy. This is a standard mountain bike association insurance policy underwritten by one of the few companies who write such policies.

3. Proof of Insurance - MMMBA shall provide to the County at the time the Agreements are returned by it for execution, two (2) copies of certificates of insurance for each of the policies mentioned above.

F. NONDISCRIMINATION. The MMMBA, as required by law, shall not discriminate against a person to be served or an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, gender identity, disability that is unrelated the individual's ability to perform the duties of a particular job or position, height, weight, or marital status. The MMMBA shall adhere to all applicable Federal, State and local laws, ordinances, rules and regulations prohibiting discrimination, including, but not limited to the following:

1. The Elliott-Larsen Civil Rights Act, 1976 PA 453, as amended;
2. The Persons With Disabilities Civil Rights Act, 1976 PA 220, as amended;
3. Section 504 of the Federal Rehabilitation act of 1973, P.L. 93-112, 87 Stat 355, and regulations promulgated thereunder; and

Breach of this section shall be regarded a material breach of this Agreement. In the event MMMBA is found not to be in compliance with this section, the County may terminate this Agreement effective as of the date of delivery of written notification to MMMBA.

G. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

1. FREEDOM OF INFORMATION ACT (FOIA). Any information furnished to the Ingham County Parks under this instrument is subject to the Freedom of Information Act (5 U.S.C. 552).
2. MODIFICATION. Modifications within the scope of the instrument shall be made by mutual consent of the parties, by the issuance of a written modification, signed and dated by all parties, prior to any changes being performed.
3. PARTICIPATION IN SIMILAR ACTIVITIES. This instrument shall be made by mutual consent of the parties, by the issuance of a written modification, signed and dated by all parties, prior to any changes being performed.
4. TERMINATION. Any of the parties, in writing, may terminate the instrument in whole, or in part, at any time before the date of expiration with 5 days prior written notice to the other party.
5. PRINCIPAL CONTACTS. The principle contacts for this instrument are:
<table>
<thead>
<tr>
<th>Ingham County Parks Contact</th>
<th>MMMBA Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact: Jeff Gehl, Burchfield Park Manager</td>
<td>Contact: Jared Steffen, MMMBA President</td>
</tr>
<tr>
<td>Phone: 517-676-2233</td>
<td>Phone:</td>
</tr>
<tr>
<td>E-mail: <a href="mailto:jgehl@ingham.org">jgehl@ingham.org</a></td>
<td>E-mail:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Ingham County Parks Administrative Contact</th>
<th>MMMBA Administrative Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact: Tim Morgan- Director of Parks</td>
<td>Contact: Anne Grofvert, MMMBA</td>
</tr>
<tr>
<td>Phone: 517-676-2233</td>
<td>Phone: (517) 881-7616</td>
</tr>
<tr>
<td>E-mail: <a href="mailto:tmorgan@ingham.org">tmorgan@ingham.org</a></td>
<td>E-Mail: <a href="mailto:speedychix@comcast.net">speedychix@comcast.net</a></td>
</tr>
</tbody>
</table>

6. **NON-FUND OBLIGATING DOCUMENT.** This instrument is neither a fiscal nor a funds obligation document. Any endeavor or transfer of anything of value involving reimbursement or contribution of funds between the parties to this instrument will be handled in accordance with applicable laws, regulations, and procedures including those for Government procurement and printing. Such endeavors will be outlined in separate agreements that shall be made in writing by representatives of the parties and shall be independently authorized by appropriate statutory authority. This instrument does not provide such authority. Specifically, this instrument does not establish authority for noncompetitive award to the cooperator of any contract or other agreement. Any contract or agreement for training or other services must fully comply with all applicable requirements for competition.

7. **COMMENCEMENT/EXPIRATION DATE.** This instrument is executed as of the date of last signature and is effective through January 1, 2022 at which time it will expire unless extended.

8. **WAIVERS.** No failure or delay on the part of either of the parties to this Agreement in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.

9. **AGREEMENT MODIFICATIONS.** All modifications to this Agreement must be mutually agreed upon by the parties, and incorporated into written amendments to this Agreement after approval by the County’s Board of Commissioners, and signed by their duty authorized representatives.

10. **PURPOSE OF SECTION TITLES.** The titles of the sections set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

11. **COMPLETE AGREEMENT.** This Agreement contains all of the terms and conditions agreed upon by the parties hereto and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.

12. **SEVERABILITY.** If any part of this Agreement is found by a Court or Tribunal of competent jurisdiction to be invalid, unconstitutional or beyond the authority of either party to enter into or
carry out, such part shall be deemed deleted and shall not affect the validity of the remainder of this Agreement which shall continue in full force and effect. If the removal of such provision would result in the illegality and/or unenforceability of this Agreement, this Agreement shall terminate as of the date in which the provision was found invalid, unconstitutional or beyond the authority of the parties.

13. CERTIFICATION OF AUTHORITY TO SIGN AGREEMENT. The people signing this Agreement on behalf of the parties hereto certify by their signatures that they are duly authorized to sign on behalf of said parties and that this Agreement has been authorized by said parties.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the last written date below.

COUNTY: 

Sarah Anthony – Chairperson
Ingham County Board of Commissioners

MMMB: 

Jared Steffen, President
Mid-Michigan Mountain Biking Association

Date 

Date:

APPROVED AS TO FORM
FOR THE COUNTY OF INGHAM:
COHL, STOKER & TOSKEY, P.C.

Mattis D. Nordfjord
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE CREATION OF A
TRAILS & PARKS MILLAGE PROGRAM COORDINATOR

RESOLUTION # 17 –

WHEREAS, Board of Commissioners Resolution #16-103 authorized staff to develop a job description for a staff person who would specifically work on the trails and parks millage, contingent upon approval by the Board of Commissioners in a future resolution; and

WHEREAS, an analysis of information provided by the Parks Department resulted in the creation of a new position titled Trails & Parks Millage Program Coordinator; and

WHEREAS, Human Resources has evaluated the proposed new position, and new job description and has established the appropriate salary grade level; and

WHEREAS, the position will be a Managerial Unit (MCF) at a level 10 ($61,615.26 - $73,958).

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a new position titled Trails & Parks Millage Program Coordinator in the Managerial Unit (MCF) at a level 10 ($61,615.26 - $73,958).

BE IT FURTHER RESOLVED, the Board of Commissioners authorize funding this position from the trails and parks millage.

BE IT FURTHER RESOLVED, that the Trails & Parks Millage Program Coordinator position will be posted and filled with the assistance of the Human Resources Department.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the budget and position allocation list in accordance with this resolution.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
  Nays:  None  Absent:  None  Approved  8/15/2017

FINANCE:  Yeas:  Grebner, McGrain, Hope, Anthony, Naeyaert
  Nays:  None  Absent:  Tennis, Schafer  Approved  8/16/2017
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF THE PROJECT AGREEMENT FOR A MICHIGAN NATURAL RESOURCES TRUST FUND GRANT

RESOLUTION # 17 –

WHEREAS, the Michigan Department of Natural Resources has approved the grant request in the amount of $105,800 for the grant application titled McNamara Landing Improvements and Development #TF16-0185 to the Michigan Natural Resources Trust Fund for facility development and improvements that include: a universally accessible public kayak and canoe launch on the Grand River, with adjacent ADA parking improvements and a new accessible restroom facility at McNamara Landing at Burchfield County Park, located in Aurelius Township; and

WHEREAS, the required matching funds of $45,400 will come from previously appropriated County funds reserved for this purpose in Resolution #16-101.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, Ingham County, Michigan, approves entering into a Project Agreement to accept the $105,800 Michigan Natural Resources Trust Fund Grant for facility development and improvements that include: a universally accessible public kayak and canoe launch on the Grand River, with adjacent ADA parking improvements and a new accessible restroom facility at McNamara Landing at Burchfield County Park, located in Aurelius Township from the Michigan Department of Natural Resources.

BE IF FURTHER IT RESOLVED, that the Ingham County Board of Commissioners, Ingham County, Michigan, does hereby accept the terms of the Agreement for grant #TF16-0185 as received from the Michigan Department of Natural Resources (DEPARTMENT), and that the Ingham County Board of Commissioners, Ingham County, Michigan, does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide forty five thousand four hundred ($45,400) dollars to match the grant authorized by the DEPARTMENT.

2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.

3. To construct the project and provide such funds, services and materials as may be necessary to satisfy the terms of said Agreement.

4. To regulate the use of the facility constructed and reserved under this agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said agreement including all terms not specifically set forth in
the foregoing portions of this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget
adjustments.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson
to sign any necessary documents that are consistent with this resolution and approved as to form by the County
Attorney.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
     Nays: None  Absent: None  Approved 8/15/2017

FINANCE:  Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
     Nays: None  Absent: Tennis, Schafer  Approved 8/16/2017
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN ADDITIONAL WEEKEND FOR THE
POTTER PARK ZOO “BOO AT THE ZOO” EVENT

RESOLUTION # 17 –

WHEREAS, the Potter Park Zoological Society is a private, 501(c)(3) nonprofit fundraising organization that
supports the Potter Park Zoo; and

WHEREAS, the agreement between Ingham County and the Potter Park Zoological Society states the
Zoological Society retain the admission monies for the “Boo at the Zoo” event, Resolution #17-069; and

WHEREAS, the Society event, “Boo at the Zoo” has previously been a four day event, Resolution #13-395; and

WHEREAS, the Potter Park Zoological Society will provide the personnel, both paid staff and volunteers to
plan, implement and facilitate the “Boo at the Zoo” event; and

WHEREAS, extending the length of the “Boo at the Zoo” event will provide higher quality visitor experiences
for guests and more opportunities for community members to attend this event.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the expansion of
the “Boo at the Zoo” event from four to six days in October of each year.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None Absent: None Approved 8/15/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None Absent: Tennis, Schafer Approved 8/16/2017
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CERTIFY REPRESENTATIVES FOR THE MERS ANNUAL CONFERENCE

RESOLUTION # 17 –

WHEREAS, the Municipal Employees’ Retirement System (MERS) will hold the Annual Conference at the Detroit Marriott at the Renaissance Center in Detroit, MI on September 21 and September 22, 2017; and

WHEREAS, the governing body of each member municipality must certify an employee delegate who has been nominated and elected by the other employee members, and appoint an officer delegate of the governing body.

THEREFORE BE IT RESOLVED, that the following persons are hereby certified as Ingham County Representatives for the MERS Annual Conference:

Employee Delegate: Sheldon Lewis, Administrative Assistant-Drain Office

Officer Delegate: Michael Townsend, Budget Director

BE IT FURTHER RESOLVED, Ingham County Board of Commissioners authorizes the payment, pursuant to the County’s travel policy, of the expenses of the Employee Delegate and Officer Delegate to attend the 2017 MERS Annual Conference.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville

Nays: None

Absent: None

Approved 8/15/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert

Nays: None

Absent: Tennis, Schafer

Approved 8/16/2017
Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE ESTABLISHMENT OF A MERS HYBRID PLAN
FOR NEW ROAD DEPARTMENT MANAGERIAL AND PROFESSIONAL EMPLOYEES

RESOLUTION # 17 –

WHEREAS, the County Board of Commissioners has established MERS Hybrid Plan Divisions to address the escalating pension costs; and

WHEREAS, Financial Services and Human Resources recognized a need to establish a Hybrid division for Ingham County Road Department new hires in non-represented managerial and professional classifications; and

WHEREAS, the Hybrid Plan Adoption Agreement to establish this new division for new hires in non-represented management and professional classifications at the Road Department has been completed.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the attached MERS Hybrid Plan Adoption Agreement for new employees, occupying non-represented managerial and professional classifications at the Ingham County Road Department, hired after June 1, 2017.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized on behalf of the County to sign and execute all documents to effectuate and finalize this transaction, subject to the approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
   Nays: None   Absent: None   Approved 8/15/2017

FINANCE:  Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
   Nays: None   Absent: Tennis, Schafer   Approved 8/16/2017
MERS Hybrid Plan Adoption Agreement

The Employer, a participating municipality or participating court within the State of Michigan that has adopted MERS coverage, hereby establishes the following MERS Hybrid Plan provided by MERS of Michigan, as authorized by 1996 PA 220 in accordance with the MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Employer Name: County of Ingham
   Municipality #: 3303

   If new to MERS, provide your municipality’s/court’s fiscal year: __________ through __________ (Month) through (Month).

II. Effective Date
   Check one:
   
   A. ☐ If this is the initial Adoption Agreement for this group, the effective date shall be the first day of JUNE 2017.

      This municipality or division is new to MERS, so vesting credit prior to the initial MERS effective date by each eligible participant shall be credited as follows (choose one):

      ☑ Vesting credit from date of hire
      ☐ No vesting credit

      ☐ This division is for new hires, rehires, and transfers of current Defined Benefit* division # ________ and/or current Defined Contribution division # ________

      Closing this division will change future invoices to a flat dollar amount instead of a percentage of payroll, as provided in your most recent annual actuarial valuation. (The amount may be adjusted for any benefit modifications that may have taken place since then.)

      Current active (defined benefit or Defined Contribution) employees (select one of the following and see Plan Document, Section 64 for more information):

      ☐ Will have a one-time opportunity to convert the value of their current defined benefit into a lump sum transferred to the Defined Contribution portion of Hybrid sum, or continue accruing service in the Defined Benefit. (Complete MERS Hybrid Conversion Addendum.)

      ☐ Will have a one-time opportunity to cease service accrual in the current plan and transfer to the new Hybrid plan for future service accrual, or continue accruing service in the Defined Benefit. The deadline for participants to make their election is: __/__/____

      ☐ Will be required to cease service accrual in Defined Benefit and will transfer to Hybrid for future service accrual.

      * By completing the section above, the Employer acknowledges receiving Projection Study (if applicable) results and understands the municipality’s obligation to continue funding the liability associated with the closed Defined Benefit division.

B. ☐ If this is an amendment of an existing Adoption Agreement (Hybrid division #__________), the effective date shall be the first day of ____________, 20__. Please note: You only need to mark changes to your plan throughout the remainder of this Agreement.
MERS Hybrid Plan Adoption Agreement

C. ☐ If this is to separate employees from an existing Hybrid division

(existing division number(s) ____________________________)

into a new Hybrid division, the effective date shall be the first day of ____________, 20___.

III. Eligible Employees

Only those Employees eligible for MERS membership may participate in the MERS Hybrid Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following groups of employees are eligible to participate:

Met. & Prof. Rend Det after 6/1/2017
(Name of Hybrid division – e.g. All Full Time Employees, or General after 7/1/13)

To receive one month of service credit (check one):

☒ An employee shall work 10 _____ hour days
☐ An employee shall work _______ hours in a month

All employees classified under eligible employees, whether full or part time, who meet this criteria must be reported to MERS. If you change your current definition of work definition to be more restrictive, the new definition only applies to employees hired after the effective date.

To further define eligibility, check all that apply:

☐ Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period the Employer will not report or make contributions, and none will be due on behalf of the new employee retroactively. Service will begin after the probationary period has been satisfied.

The probationary period will be ______ month(s).

☐ Temporary employees in a position normally requiring less than a total of 12 whole months of work in the position may be excluded from membership. These employees must be notified in writing by the participating municipality that they are excluded from membership within 10 business days of date of hire or execution of this Agreement.

The temporary exclusion period will be ______ month(s).
MERS Hybrid Plan Adoption Agreement

IV. Provisions

Employer Caps

☐ Employer hereby elects to cap the annual contribution to Hybrid (total amount for both Defined Benefit and Defined Contribution portions) ____% of payroll.

☐ The Defined Benefit component shall be exclusively funded by the employer, with no member contributions permitted, unless the employer elects to cap annual employer contributions to a fixed percentage. The employer’s annual contributions are capped at ____%. Employee Contributions will make up the difference.


The Defined Benefit Provisions, once adopted, are irrevocable and shall not be later changed except for definition of compensation.

Valuation Date: December 31, 2016

1. This Adoption Agreement will be implemented in conjunction with a current actuarial valuation certified by a MERS actuary or normal cost calculation created by MERS that sets contribution rates.

2. Annually, the MERS actuary will conduct an actuarial valuation to determine the employers’ contribution rates for the Defined Benefit portion of Hybrid. Employers are responsible for payment of said contributions at the rate, in the form and at the time that MERS determines.

3. Benefit Multiplier

The multiplier shall be one of the following dependent upon the division’s Social Security status:

<table>
<thead>
<tr>
<th>Social Security Coverage</th>
<th>No Social Security Coverage</th>
</tr>
</thead>
<tbody>
<tr>
<td>☑ 1.00%</td>
<td>☑ 1.00%</td>
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<tr>
<td>☐ 1.25%</td>
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<tr>
<td>☐ 1.75%</td>
<td>☐ 1.75%</td>
</tr>
<tr>
<td>☐ 2.00%</td>
<td>☐ 2.00%</td>
</tr>
</tbody>
</table>

4. Final Average Compensation (FAC) shall be based on the highest consecutive 3 years

5. Vesting shall be 6 years
MERS Hybrid Plan Adoption Agreement

6. Compensation, for retirement purposes, is defined as base wages and all of the following. Check applicable boxes to include these types from your MERS reported wages:

☐ Longevity pay
☐ Overtime pay
☐ Shift differentials
☐ Pay for periods of absence from work by reason of vacation, holiday, and sickness
☐ Workers' compensation weekly benefits (if reported and are higher than regular earnings)
☐ Participant's contributions to a plan established under Section 125 of the IRC
☐ Transcript fees paid to a court reporter
☐ A taxable car allowance
☐ Short term or long term disability payments
☐ Payments for achievement of established annual (or similar period) performance goals
☐ Payment for attainment of educational degrees from accredited colleges, universities, or for acquisition of job-related certifications
☐ Lump sum payments attributable to the member's personal service rendered during the FAC period
☐ Other: _____________________________________________________________
☐ Other 2: _____________________________________________________________

7. Normal Retirement Age: __________ (any age from 60 – 70)

8. Early Normal Retirement with unreduced benefits
☐ Age 55-65 _______ with 25 years of service.


1. Vesting (Check one):
☐ Immediate
☒ Cliff Vesting (fully vested after below number years of service)
☐ 1 year  ☐ 2 years  ☐ 3 years  ☐ 4 years  ☒ 5 years
☐ Graded Vesting
  ☐% after 1 year of service
  ☐% after 2 years of service
  ☐% after 3 years of service (min 25%)
  ☐% after 4 years of service (min 50%)
  ☐% after 5 years of service (min 75%)
  ☒100% after 6 years of service

Vesting will be credited using (check one):
☐ Elapsed time method – Participants will be credited with one vesting year for each 12 months of continuous employment from the date of hire.
☐ Hours reported method – Participants will be credited with one vesting year for each calendar year in which _____ hours are worked

In the event of disability or death while actively employed, a participant's (or his/her beneficiary's) entire employer contribution account shall be 100% vested.
MERS Hybrid Plan Adoption Agreement

2. Contributions
   a. Will be remitted
      ☐ Weekly  ☑ Bi-Weekly  ☐ Monthly
   b. Employee/Employer contribution structure (subject to limitations of Section 415(c) of the Internal Revenue Code)
      Enter % or $ for contribution amounts
      | Employee Contribution | 2.5 |
      | Employer Contribution  | 2.5 |
      ☐ Direct mandatory employee contributions as pre-tax.
      NOTE: If a cap is requested under Section IV, the employer contribution in the Defined Contribution component is subject to reduction to the extent the total employer cap is met.
   c. Voluntary employee contributions may be made after-tax, subject to the Section 415(c) limitations of the Internal Revenue Code

3. Compensation:
   Employers may designate the definition of compensation per division participating in Defined Contribution pursuant to section 49 of the MERS Plan Document (check one):
      ☐ Medicare taxable wages reported in Box 5 of Form W-2
      ☐ All income subject to income tax reported in Box 1 of Form W-2, plus elective deferrals
      ☐ Compensation, for retirement purposes, is defined as base wages. Any of the following may be included:
         ☐ Longevity pay
         ☐ Overtime pay
         ☐ Shift differentials
         ☐ Pay for periods of absence from work by reason of vacation, holiday, and sickness
         ☐ Workers’ compensation weekly benefits (if reported and are higher than regular earnings)
         ☐ A member’s pre-tax contributions to a plan established under Section 125 of the IRC
         ☐ Transcript fees paid to a court reporter
         ☐ A taxable car allowance
         ☐ Short term or long term disability payments
         ☐ Payments for achievement of established annual (or similar period) performance goals
         ☐ Payment for attainment of educational degrees from accredited colleges, universities, or for acquisition of job-related certifications
         ☐ Lump sum payments attributable to the member’s personal service rendered during the FAC period
         ☐ Other: __________________________________________
         ☐ Other 2: _________________________________________

      NOTE: In any of the above elections, an employee’s compensation shall not exceed the annual limit under section 401(a)(17) of the Internal Revenue Code.

4. Loans: ☐ shall be permitted  ☑ shall not be permitted
   If Loans are elected, please complete and attach the MERS Hybrid Loan Addendum.
MERS Hybrid Plan Adoption Agreement

5. Rollovers from qualified plans are permitted as set forth in the Hybrid Plan and the plan will account separately for pre-tax and post-tax contributions and earnings thereon.

V. Appointing MERS as the Plan Administrator

The Employer hereby agrees to the provisions of this MERS Hybrid Plan Adoption Agreement and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event of any conflict between the MERS Plan Document and the MERS Hybrid Plan Adoption Agreement, the provisions of the Plan Document control.

VI. Modification of the terms of the Adoption Agreement

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

VII. Enforcement

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired, and prohibits the use of the Employer’s required current service funding to finance unfunded accrued liabilities.

2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;

3. In accordance with the Constitution and this Agreement, if at any time the balance standing to the Employer’s credit in the reserve for employer contributions and DB benefit payments is insufficient to pay all service benefits due and payable to the entity’s retirees and beneficiaries, the Employer agrees and covenants to promptly remit to MERS the amount of such deficiency as determined by the Retirement Board within thirty (30) days notice of such deficiency;

4. The Employer acknowledges that the DB wage and service reports are due monthly, and the employee contributions (if any) and Employer contributions are due and payable monthly, and must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference;

5. The Employer acknowledges that employee contributions (if any) and employer contributions must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference;
MERS Hybrid Plan Adoption Agreement

6. The Employer acknowledges that late or missed contributions will be required to be made up, including any applicable gains for the Defined Contribution portion of Hybrid, pursuant to the Internal Revenue Code;

7. Should the Employer fail to make its required contribution(s) when due, the retirement benefits due and payable by MERS on behalf of the entity to its retirees and beneficiaries may be suspended until the delinquent payment is received by MERS. MERS may implement any applicable interest charges and penalties pursuant to the MERS Enforcement Procedure for Prompt Reporting and Payment and Plan Document Section 79, and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 438 of 2012, as may be amended;

8. It is expressly agreed and understood as an integral and non-severable part of this Agreement that Section 43 of the Plan Document shall not apply to this Agreement and its administration or interpretation. In the event any alteration of the terms or conditions of this Agreement is made or occurs, under Section 43 or other plan provision or law, MERS and the Retirement Board, as sole trustee and fiduciary of the MERS plan and its trust reserves, and whose authority is non-delegable, shall have no obligation or duty to administer (or to have administered) the Hybrid Plan, to authorize the transfer of any assets to the Hybrid Plan, or to continue administration by MERS or any third-party administrator of the Hybrid Plan.

VIII. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by ______________________ on the ______ day of ______________________, 20____.

(Name of Approving Employer)

Authorized signature: __________________________

Title: __________________________

Witness signature: __________________________

Received and Approved by the Municipal Employees’ Retirement System of Michigan

Dated: __________________________, 20____ Signature: __________________________

(Authorized MERS Signatory)
WHEREAS, the County of Ingham, (the “Employer”) and the Office and Professional Employees International Union, Technical Clerical Unit (OPEIU or the “Union”) have agreed to a collective bargaining agreement from January 1, 2016, through December 31, 2017 (the “CBA”); and

WHEREAS, the Union has filed a grievance challenging overtime work performed by a non-union seasonal engineering technician on July 15, 2016, when the union asserts that a qualified union member was available for this overtime work, an alleged violation of Article 1 of the collective bargaining agreement; and

WHEREAS, the Parties are desirous of settling this matter, and establishing a practice going forward to assure that the Employer’s need for fully qualified staffing is provided on engineering projects, and that the employer assures that all qualified union personnel are offered overtime in the work normally performed by the union before offering it to non-union personnel.

THEREFORE, BE IT RESOLVED, the Ingham County Board of Commissioners agrees to the following in a Letter of Understanding (LOU) with the Union:

1. In full and final settlement of OPEIU grievance dated July 20, 2016, the parties agree that:
   a. For purposes of Article 1, The Employer will endeavor to avail union staff of any and all training and professional development opportunities desired by the individual and the Employer, and applicable to work normally performed by the union, but not in conflict with the given individual’s normal job duties, nor in conflict with the Employer’s other operations.
   b. However the Employer has the right and duty to have fully qualified personnel perform inspection of construction projects normally performed by the union without the need to train individuals for the given duties at the time those duties need to be performed, and thus may use fully qualified non-union personnel for these duties if union members fully qualified in the opinion of the Employer are not available at the given time to perform said duties.
   c. When overtime opportunities arise within the work normally performed by the union, the employer will offer the overtime to fully qualified and available union members starting with those normally assigned to the given project, then to those in the job classification normally performing the duties incurring the given overtime, and then to other union members fully qualified in the Employer’s opinion to perform the given duties.
   d. Employees claiming to be fully qualified for certain duties who are offered overtime to perform
those duties but fail to adequately perform those duties, may be subject to discipline per the employer’s discipline policy.

e. Recognizing the Union’s claim of foregone overtime, but denying its validity, the Employer on a one-time, non-precedent basis, shall pay 7 hours overtime to the grievant in this matter for that worked in the field by the non-union seasonal engineering technician on July 15, 2016, at her then current rate of pay, a total sum of $273.90.

2. It is hereby agreed between the Employer and the Union that the provisions of this Letter of Agreement shall be effective forthwith in the future.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the Board Chairperson to sign any necessary Agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
   Nays: None   Absent: None   Approved 8/15/2017

FINANCE:  Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
   Nays: None   Absent: Tennis, Schafer   Approved 8/16/2017
LETTER OF AGREEMENT
BETWEEN
INGHAM COUNTY (Employer)
OPEIU LOCAL 512 TECHNICAL-CLERICAL UNIT (Union)

WHEREAS, the Employer and the Union have entered a collective bargaining agreement with a term running from January 1, 2016, through December 31, 2017; and

WHEREAS, the Union has filed a grievance challenging overtime work performed by a non-union seasonal engineering technician on July 15, 2016, when the union asserts that a qualified union member was available for this overtime work, an alleged violation of Article 1 of the collective bargaining agreement; and

WHEREAS, the Parties are desirous of settling this matter, and establishing a practice going forward to assure that the Employer’s need for fully qualified staffing is provided on engineering projects, and that the employer assures that all qualified union personnel are offered overtime in the work normally performed by the union before offering it to non-union personnel,

NOW, THEREFORE, IT IS HEREBY AGREED between the parties as follows:

1. In full and final settlement of OPEIU grievance dated July 20, 2016, the parties agree that:

   a. For purposes of Article 1, The Employer will endeavor to avail union staff of any and all training and professional development opportunities desired by the individual and the Employer, and applicable to work normally performed by the union, but not in conflict with the given individual’s normal job duties, nor in conflict with the Employer’s other operations.

   b. However the Employer has the right and duty to have fully qualified personnel perform inspection of construction projects normally performed by the union without the need to train individuals for the given duties at the time those duties need to be performed, and thus may use fully qualified non-union personnel for these duties if union members fully qualified in the opinion of the Employer are not available at the given time to perform said duties.

   c. When overtime opportunities arise within the work normally performed by the union, the employer will offer the overtime to fully qualified and available union members starting with those normally assigned to the given project, then to those in the job classification normally performing the duties incurring the given overtime, and then to other union members fully qualified in the Employer’s opinion to perform the given duties.

   d. Employees claiming to be fully qualified for certain duties who are offered overtime to perform those duties but fail to adequately perform those duties, may be subject to discipline per the employer’s discipline policy.
Recognizing the Union’s claim of foregone overtime, but denying its validity, the Employer on a one-time, non-precedential basis, shall pay 7 hours overtime to the grievant in this matter for that worked in the field by the non-union seasonal engineering technician on July 15, 2016, at her then current rate of pay, a total sum of $273.90.

2. It is hereby agreed between the Employer and the Union that the provisions of this Letter of Agreement shall be effective forthwith in the future.

COUNTY OF INGHAM

Sarah Anthony, Chairperson
Board of Commissioners

OPEIU LOCAL 512 TECH-CLERICAL UNIT

Mark Swanson, Chief Steward

Aaron Sanders, OPEIU Representative

APPROVED AS TO FORM:
COHL, STOKER & TOSKEY, P.C.

Mattis Norfjord
WHEREAS, the Board of Commissioners adopted Resolution #17-207 to update various fees for county services; and

WHEREAS, three of the fees adopted by the Zoo per Resolution #17-207 need to be adjusted to match what the Parks Department will be charging to keep parking passes consistent at all Ingham County locations; and

WHEREAS, the Parks Department and Potter Park Zoo fees should be the same for Parking since they are sold by each department and are valid for parking at all County locations; and

WHEREAS, the Zoo fees that need to be adjusted are as follows: the Resident – Daily (April-October) Parking Fee should be $3.00, the Resident Annual Parking Fee should be $32.00 and the Non-Resident Annual Parking Fee should be $42.00.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes or encourages the following fee adjustments in the rates established for the Park Annual Passes (Resident – Daily (April-October) Parking Fee should be $3.00, the Resident Annual Parking Fee should be $32.00 and the Non-Resident Annual Parking Fee should be $42.00), which will be effective for the 2018 budget year.

BE IT FURTHER RESOLVED, all other fees set by Resolution #17-207 will remain the same as adopted by the Board of Commissioners.

COUNTY SERVICES: Yea: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None   Absent: None   Approved 8/15/2017

FINANCE: Yea: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None   Absent: Tennis, Schafer   Approved 8/16/2017
WHEREAS, on February 23, 2016 the Ingham County Board of Commissioners accepted a Community Development Block Grant of $354,000 from the Michigan State Housing Development Authority; and

WHEREAS, the Board formally selected a third party administrator, Capital Area Housing Partnership, to administer the program and to utilize the funds as designated in the grant agreement; and

WHEREAS, administration of the Community Development Block Grant is subject to various accounting rules and laws as established by Ingham County, state and federal governments; and

WHEREAS, the County Controller/Administrator is established by statute as the chief accounting officer of the county and has “charge and supervision of the accounts and accounting of every office, officer and department of the county, the whole or any part of the expense of which are borne by the county;” and

WHEREAS, by way of the Financial Services Department, the Controller/Administrator is responsible for assuring that a system of accounting is installed and properly kept in strict accord with the provisions of law, and may “prescribe and direct the keeping of such other accounts and records and the making of such reports as in his judgment are necessary to properly record and report the financial transactions of the county.”

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners assigns Community Development Block Grant accounting responsibilities to the Controller/Administrator.

BE IT FURTHER RESOLVED, that the third party administrator, Capital Area Housing Partnership, is authorized to procure lead and asbestos abatement services as necessary to properly administer program activities.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and the Board Chairperson is authorized to sign the appropriate documents on behalf of Ingham County after approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
               Nays: None Absent: None  Approved 8/15/2017

FINANCE:  Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
           Nays: None  Absent: Tennis, Schaefer  Approved 8/16/2017
Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE PAYMENT OF SUPPLEMENTAL INVOICE

RESOLUTION # 17 –

WHEREAS, local unit having a population of 4,000 or more are required by state statute (MCL 141.425(2)) to obtain an annual audit of financial records, accounts, and procedures; and

WHEREAS, on August 27, 2013 the Ingham County Board of Commissioners approved Resolution 13-346 to authorize a contract with Plante & Moran, LCC to conduct an audit of Ingham County, the Ingham County Drain Commission and the Single Audit for fiscal years 2013, 2014 and 2015; and

WHEREAS, on August 23, 2016 the Ingham County Board of Commissioners approved Resolution 16-346 to extend the contract with Plante & Moran, LCC to conduct an audit for fiscal years 2016 and 2017; and

WHEREAS, fees quoted by Plante & Moran, LLC were based on the County’s representation that the accounting records would be in an auditable condition at the start of the engagement and that accurate supporting documentation and reconciliations would be provided; and

WHEREAS, the Plante & Moran, LLC encountered numerous issues throughout the 2016 audit period that required the audit team to provide additional accounting assistance to the County in order for the audit to be completed on time; and

WHEREAS, delays in receiving information and the assistance provided resulted in an additional 405 hours of unbudgeted time to be incurred by Plante & Moran, LLC at a total cost of $51,300.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioner accepts the itemized supplemental audit invoice from Plante & Moran, LCC dated July 21, 2017 and authorizes payment of $51,300 in addition to the contracted amount of $85,600 for the 2016 audit.

BE IT FURTHER RESOLVED, that funding for payment of the supplemental invoice shall be taken from account number 101-20100-818000 following a transfer from contingency.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments and the Board Chairperson is authorized to sign the appropriate documents on behalf of Ingham County after approval as to form by the County Attorney.

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None    Absent: Tennis, Schafer   Approved 8/16/2017
WHEREAS, on February 23, 2016 with Resolution #16-053 the Ingham County Board of Commissioners accepted a Community Development Block Grant of $354,000 from the Michigan State Housing Development Authority; and

WHEREAS, the Board formally selected a third party administrator, Capital Area Housing Partnership, to administer the program and to utilize the funds as designated in the grant agreement; and

WHEREAS, the budget was set up in 2016, however, no expenses where billed during that year and no budget was requested for 2017 and expense have been incurred.

THEREFORE BE IT RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2017 budget for September 30, 2017 for the Community Development Block Grant consistent with county policy.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved to form by the County Attorney.

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None  Absent: Tennis, Schafer  Approved 8/16/2017
WHEREAS, upon review of accounting activities associated with a Community Development Block Grant, the County discovered that several financial transactions executed by the Treasurer’s Office were not consistent with standard accounting practices; and

WHEREAS, the Uniform Budgeting and Accounting Act requires that the Board of Commissioners shall pass a general appropriations act for all funds (MCL 141.436(1)); and

WHEREAS, the Treasurer’s Office did not request, nor did the Board of Commissioners approve, a CDBG budget for fiscal year 2017; and

WHEREAS, the Uniform Budgeting and Accounting Act requires that an administrative officer of the County shall not incur expenditures against an appropriation account in excess of the amount appropriated by the Board of Commissioners, and that an administrative officer or an employee of the County shall not apply or divert money of the County for purposes inconsistent with those specified in the appropriations of the Board of Commissioners (MCL 141.438(3)); and

WHEREAS, employees of the Treasurer’s Office did authorize and remit payment for services from an unbudgeted CDBG fund; and

WHEREAS, this incident raises concern that similar transactions might have taken place outside of normal budget and accounting practices.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs and requires the County Treasurer, as provided by Michigan statute (MCL 46.11(k)), to provide a report on any/all accounts not included in the Ingham County 2017 General Appropriations Resolution (Resolution 16-444).

BE IT FURTHER RESOLVED, that the Treasurer is further directed and required, as provided by Michigan statute (MCL 46.11(k)), to provide documentation of each and every expenditure associated with any/all accounts not included in the Ingham County 2017 General Appropriations Resolution (Resolution 16-444) including, but not limited to the date of the transaction, fund recipients, authorizing official, etc.

BE IT FURTHER RESOLVED, the Treasurer is further directed and required, as provided by Michigan statute (MCL 46.11(k)), to provide the required reports to the County Controller/Administrator on or before the close of business on Friday, September 1, 2017.

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None Absent: Tennis, Schafer Approved 8/16/2017
Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING AN APPOINTMENT TO THE
COMMUNITY HEALTH CENTER BOARD

RESOLUTION # 17 –

WHEREAS, a vacancy exists on the Community Health Center Board; and

WHEREAS, the Human Services Committee interviewed those interested in serving on the Community Health Center Board.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints

Dr. Douglas Edema, 1330 Sanborn Drive, DeWitt, 48820

to the Community Health Center Board for a term expiring December 31, 2018.

BE IT FURTHER RESOLVED, that the Board hereby waives the residency requirement for Dr. Douglas Edema.

HUMAN SERVICES:  Yeas:  Tennis, Sebolt, Nolan, McGrain, Anthony, Banas, Naeyaert
Nays: None  Absent: None  Approved 8/14/2017
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE ISSUING OF BONDS FOR THE RENOVATION AND EXPANSION OF THE MEDICAL CARE FACILITY

RESOLUTION # 17 –

At a regular meeting of the Board of Commissioners of the County of Ingham, Michigan (the "County"), held on the 22nd day of August, 2017.

PRESENT: ________________________________________________________________

________________________________________________________________________

ABSENT: _______________________________________________________________

The following resolution was offered by _________________________ and seconded by _________________________.

BOND RESOLUTION
Capital Improvement Bonds, Series 2017

WHEREAS, the Board of Commissioners of the County (the "Board") does hereby determine that it is necessary to finance part of the cost of acquiring, constructing and equipping an approximately 61,600 square foot addition to the existing Ingham County Medical Care Facility (the "Facility") located at 3860 Dobie Road, Okemos, Michigan 48864, to be located on the southeast corner of the Facility's 110 acre campus, and the renovation and equipping of the existing Facility (together, the "Project"); the Project will provide for the transfer of 48 rehabilitation beds, the addition of 64 private rooms, and the renovation of the entire long-term
care portion of the Facility, for use by the Facility to provide long term care, rehabilitation
services and memory care and related services; and

WHEREAS, the cost of the Project is estimated not to exceed $22,000,000; and

WHEREAS, the Board has determined to issue bonds and to use the proceeds of the sale
of the bonds to finance part of the cost of the Project.

THEREFORE, BE IT RESOLVED by the Board as follows:

2. AUTHORIZATION OF BONDS-- PURPOSE. Bonds of the County in the
principal amount of not to exceed $10,000,000 shall be issued and sold for the purpose of
defraying part of the cost of the Project, including the cost of issuing the bonds. The remainder
of the cost of the Project shall be paid from moneys provided by the Facility.

3. BOND DETAILS. The bonds shall be designated "Capital Improvement
Bonds, Series 2017"; shall be dated their date of delivery or such other date determined upon the
sale thereof determined by order of the County Clerk or the County Controller/Administrator (in
either case the "Authorized Officer"); shall be numbered from 1 upwards; shall be fully
registered; shall be in the denomination of $5,000 each or any integral multiple thereof not
exceeding the aggregate principal amount for each maturity at the option of the purchaser
thereof; shall bear interest at a rate or rates not exceeding 5% per annum to be determined upon
the sale thereof payable on May 1, 2018 or such other date as determined by order of the
Authorized Officer, and semiannually thereafter on the first day of November and May in each
year; and shall mature on November 1 in each of the following years:
<table>
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<tr>
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<th>AMOUNT</th>
<th>YEAR</th>
<th>AMOUNT</th>
</tr>
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</tr>
<tr>
<td>2025</td>
<td>665,000</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

If the original purchaser shall designate certain of the bonds as term bonds, the maturities set forth above shall become mandatory redemption requirements in accordance with the provisions of Section 6 and the form of bond set forth in Section 11.

In accordance with the Notice of Sale, the County has reserved the right to decrease the principal amount of the bonds. Such adjustment, if necessary, will be made in increments of $5,000, and may be made in one or more maturities.

4. **METHOD OF SALE.** The County shall sell the bonds at not less than 100% nor more than 105% of their par value and accrued interest in accordance with the laws of the State of Michigan. The Authorized Officer is authorized to do all things necessary to effectuate the sale, issuance, delivery, transfer and exchange of the bonds in accordance with the provisions of this Bond Resolution. The Authorized Officer is authorized to make filings with the Department of Treasury of the State of Michigan as may be required by law or which may be deemed appropriate. The County shall receive bids for the purchase of the bonds after publication of the Notice of Sale substantially in the form set forth in Section 25 hereof with such changes as shall be approved by the Authorized Officer.
5. **PAYMENT OF PRINCIPAL AND INTEREST.** The principal of and interest on the bonds shall be payable in lawful money of the United States. Principal shall be payable upon presentation and surrender of the bonds to the bond registrar and paying agent as they severally mature. Interest shall be paid to the registered owner of each bond as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which the interest payment is due. Interest shall be paid when due by check or draft drawn upon and mailed by the bond registrar and paying agent to the registered owner at the registered address.

6. **BOOK-ENTRY SYSTEM.** Initially, one fully-registered bond for each maturity, in the aggregate amount of such maturity, shall be issued in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC") for the benefit of other parties (the "Participants") in the book-entry-only transfer system of DTC. In the event the County determines that it is in the best interest of the County not to continue the book-entry system of transfer or that the interests of the holders of the bonds might be adversely affected if the book-entry system of transfer is continued, the County may notify DTC and the bond registrar and paying agent, whereupon DTC will notify the Participants of the availability through DTC of bond certificates. In such event, the bond registrar and paying agent shall deliver, transfer and exchange bond certificates as requested by DTC and any Participant or "beneficial owner" in appropriate amounts in accordance with this Bond Resolution. DTC may determine to discontinue providing its services with respect to the bonds at any time by giving notice to the County and the bond registrar and paying agent and discharging its responsibilities with respect thereto under applicable law or the County may determine that DTC is incapable of discharging its duties and may so advise DTC. In either such event, the County shall use reasonable efforts to locate another securities depository. Under such circumstances (if there is no successor securities depository), the County and the bond registrar and paying agent shall be obligated to deliver bond certificates in accordance with the procedures established by this Bond Resolution.
In the event bond certificates are issued, the provisions of this Bond Resolution shall apply to, among other things, the transfer and exchange of such certificates and the method of payment of principal of and interest on such certificates. Whenever DTC requests the County and the bond registrar and paying agent to do so, the County and the bond registrar and paying agent shall cooperate with DTC in taking appropriate action after reasonable notice to make available one or more separate certificates evidencing the bonds to any Participant having bonds credited to its DTC account or to arrange for another securities depository to maintain custody of certificates evidencing the bonds.

Notwithstanding any other provision of this Bond Resolution to the contrary, so long as any bond is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of, interest on and redemption premium, if any, on the bonds and all notices with respect to the bonds shall be made and given, respectively, to DTC as provided in the Blanket Issuer Letter of Representations between DTC and the County. The Authorized Officer is authorized to sign the Blanket Issuer Letter of Representations on behalf of the County in such form as the Authorized Officer deems necessary or appropriate in order to accomplish the issuance of the bonds in accordance with law and this Bond Resolution.

7. **MANDATORY PRIOR REDEMPTION.** If any of the bonds are designated by the original purchaser as term bonds such bonds shall be subject to mandatory prior redemption at par and accrued interest in accordance with the maturity schedule set forth in Section 2 hereof and upon the terms and conditions set forth in the form of bonds contained in Section 11 hereof. The bonds to be redeemed shall be selected by lot.

8. **OPTIONAL PRIOR REDEMPTION.** The bonds shall be subject to optional redemption prior to maturity upon the terms and conditions set forth in the final form of bonds.

9. **BOND REGISTRAR AND PAYING AGENT.** The Authorized Officer shall designate, and may enter into an agreement with, a bond registrar and paying agent for the bonds
that shall be a bank or trust company located in the State of Michigan that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The Authorized Officer may from time to time as required designate a similarly qualified successor bond registrar and paying agent. Alternatively, the County Treasurer may serve as bond registrar and paying agent for the bonds if the Authorized Officer determines it is in the best interest of the County.

10. **EXECUTION, AUTHENTICATION AND DELIVERY OF BONDS.** The bonds shall be executed in the name of the County by the manual or facsimile signatures of the Chairperson of the Board and the County Clerk and authenticated by the manual signature of the bond registrar and paying agent or an authorized representative of the bond registrar and paying agent, and the seal of the County (or a facsimile thereof) shall be impressed or imprinted on the bonds. After the bonds have been executed and authenticated for delivery to the original purchaser thereof, they shall be delivered by the County Treasurer to the purchaser upon receipt of the purchase price. Additional bonds bearing the facsimile signatures of the Chairperson of the Board and the County Clerk and upon which the seal of the County (or a facsimile thereof) is impressed or imprinted may be delivered to the bond registrar and paying agent for authentication and delivery in connection with the exchange or transfer of bonds. The bond registrar and paying agent shall indicate on each bond the date of its authentication.

11. **EXCHANGE AND TRANSFER OF BONDS.** Any bond, at the option of the registered owner thereof and upon surrender thereof to the bond registrar and paying agent with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or its duly authorized attorney, may be exchanged for bonds of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered bond.

Each bond shall be transferable only upon the books of the County, which shall be kept for that purpose by the bond registrar and paying agent, upon surrender of such bond together
with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or its duly authorized attorney.

Upon the exchange or transfer of any bond, the bond registrar and paying agent on behalf of the County shall cancel the surrendered bond and shall authenticate and deliver to the transferee a new bond or bonds of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered bond. If, at the time the bond registrar and paying agent authenticates and delivers a new bond pursuant to this section, payment of interest on the bonds is in default, the bond registrar and paying agent shall endorse upon the new bond the following: "Payment of interest on this bond is in default. The last date to which interest has been paid is ______________."

The County and the bond registrar and paying agent may deem and treat the person in whose name any bond shall be registered upon the books of the County as the absolute owner of such bond, whether such bond shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such bond and for all other purposes, and all payments made to any such registered owner, or upon its order, in accordance with the provisions of Section 4 of this Bond Resolution shall be valid and effectual to satisfy and discharge the liability upon such bond to the extent of the sum or sums so paid, and neither the County nor the bond registrar and paying agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the bond registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating the registered owner.

For every exchange or transfer of a bond, the County or the bond registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The bond registrar and paying agent shall not be required to transfer or exchange bonds or portions of bonds that have been selected for redemption.
12. **FORM OF BONDS.** The bonds shall be in substantially the following form, with such changes thereto as approved by the Authorized Officer within the parameters of this Bond Resolution:
UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF INGHAM
CAPITAL IMPROVEMENT BOND, SERIES 2017

INTEREST RATE MANAGEMENT DATE DATE OF ORIGINAL ISSUE CUSIP
% November 1, 20__ __________, 2017

Registered Owner:

Principal Amount:

The County of Ingham, State of Michigan (the "County"), acknowledges itself indebted to and for value received hereby promises to pay to the Registered Owner identified above, or registered assigns, the Principal Amount set forth above on the maturity date specified above, unless redeemed prior thereto as hereinafter provided, upon presentation and surrender of this bond at the [principal][corporate][designated] trust office of ________________, ___________ , Michigan, the bond registrar and paying agent, or at such successor bond registrar and paying agent as may be designated pursuant to the Resolution (as hereafter defined), and to pay to the Registered Owner, as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which an interest payment is due, by check or draft drawn upon and mailed by the bond registrar and paying agent by first class mail postage prepaid to the Registered Owner at the registered address, interest on such Principal Amount until the County's obligation with respect to the payment of such Principal Amount is discharged, at the rate per annum specified above. Interest is payable on the first day of May and November in each year, commencing May 1, 2018. Principal and interest are payable in lawful money of the United States of America. Interest shall be computed on the basis of a 360-day year consisting of twelve 30-day months.

This bond is one of a series of bonds aggregating the principal sum of Ten Million Dollars ($10,000,000) issued by the County under and pursuant to and in full conformity with the Constitution and Statutes of Michigan (especially Act No. 34, Public Acts of Michigan, 2001, as amended) and a bond authorizing resolution adopted by the Board of Commissioners of the County (the "Resolution") for the purpose of defraying part of the cost of acquiring, constructing and equipping an approximately 61,600 square foot addition to the existing Ingham County Medical Care Facility (the "Facility") located at 3860 Dobie Road, Okemos, Michigan 48864, to be located on the southeast corner of the Facility's 110 acre campus, and the renovation and equipping of the existing Facility (together, the "Project"). The Project will provide for the
transfer of 48 rehabilitation beds, the addition of 64 private rooms, and the renovation of the entire long-term care portion of the Facility, for use by the Facility to provide long term care, rehabilitation services and memory care and related services.

The County has irrevocably pledged its full faith and credit for the prompt payment of the principal of and interest on this bond as the same become due. The principal of and interest on this bond are payable as a first budget obligation of the County from its general funds. The ability of the County to raise such funds is subject to applicable constitutional and statutory limitations on the taxing power of the County. The amount of taxes necessary to pay the principal of and interest on the bonds of this series, together with the taxes levied for the same year, shall not exceed the limit authorized by law.

This bond is transferable, as provided in the Resolution, only upon the books of the County kept for that purpose by the bond registrar and paying agent, upon the surrender of this bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the Registered Owner or its attorney duly authorized in writing. Upon the exchange or transfer of this bond a new bond or bonds of any authorized denomination, in the same aggregate principal amount and of the same interest rate and maturity, shall be authenticated and delivered to the transferee in exchange therefor as provided in the Resolution, and upon payment of the charges, if any, therein provided. Bonds so authenticated and delivered shall be in the denomination of $5,000 or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

The bond registrar and paying agent shall not be required to transfer or exchange bonds or portions of bonds that have been selected for redemption.

**MANDATORY PRIOR REDEMPTION**

Bonds maturing in the year ____ are subject to mandatory prior redemption at par and accrued interest as follows:

<table>
<thead>
<tr>
<th>Redemption Date</th>
<th>Principal Amount of Bonds to be Redeemed</th>
</tr>
</thead>
</table>

(REPEAT IF MORE THAN ONE TERM BOND)

Bonds or portions of bonds to be redeemed by mandatory redemption shall be selected by lot.
OPTIONAL PRIOR REDEMPTION

Bonds maturing on or prior to November 1, 2027 are not subject to optional redemption prior to maturity. Bonds maturing on and after November 1, 2028, are subject to redemption prior to maturity at the option of the County, in such order as shall be determined by the County, on any date on and after November 1, 2027. Bonds of a denomination greater than $5,000 may be partially redeemed in the amount of $5,000 or any integral multiple thereof. If less than all of the bonds maturing in any year are to be redeemed, the bonds or portions of bonds to be redeemed shall be selected by lot. The redemption price shall be the par value of the bond or portion of the bond called to be redeemed plus interest to the date fixed for redemption.

Not less than thirty but not more than sixty days' notice of redemption shall be given to the Registered Owners of bonds called to be redeemed by mail to each Registered Owner at the registered address. Failure to receive notice of redemption shall not affect the proceedings for redemption. Bonds or portions of bonds called for redemption shall not bear interest on and after the date fixed for redemption, provided funds are on hand with the bond registrar and paying agent to redeem the same.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of the bonds of this series, existed, have happened and have been performed in due time, form and manner as required by law, and that the total indebtedness of the County, including the series of bonds of which this bond is one, does not exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, the County of Ingham, Michigan, by its Board of Commissioners, has caused this bond to be executed in its name by manual or facsimile signatures of its Chairperson of the Board of Commissioners and County Clerk and its seal (or a facsimile thereof) to be impressed or imprinted hereon. This bond shall not be valid unless the Certificate of Authentication has been manually executed by the bond registrar and paying agent or an authorized representative of the bond registrar and paying agent.

COUNTY OF INGHAM

By:   
Chairperson, Board of Commissioners

(SEAL)

And:   
Clerk
CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the within mentioned Resolution.

_________________________,
Bond Registrar and Paying Agent

By: ______________________________
    Authorized Representative

AUTHENTICATION DATE:
ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto

(please print or type name, address and taxpayer identification number of transferee) the within bond and all rights thereunder and hereby irrevocably constitutes and appoints

attorney to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: ____________________  __________________________________________

Signature Guaranteed:    __________________________________________

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guarantee program.
13. **DEBT SERVICE FUND.** There shall be established for the bonds a debt service fund which shall be kept in a separate bank account. From the proceeds of the sale of the bonds there shall be set aside in the debt service fund any accrued interest received from the original purchaser of the bond at the time of delivery of the bonds. Premium, if any, shall be set aside in either the debt service fund or the construction fund established in Section 13 as directed by an Authorized Officer. Funds of the County, including revenues generated from services provided by the Facility, to be used to pay the principal and interest on the bond when due shall be placed in the debt service fund and so long as principal or interest on the bonds shall remain unpaid, no moneys shall be withdrawn from such debt service fund except to pay principal and interest on the bonds.

14. **CONSTRUCTION FUND.** The remainder of the proceeds of the sale of the bonds shall be set aside in a construction fund and used, together with moneys provided by the Facility, solely to defray the cost of acquiring and constructing the Project, including any engineering, legal and other expenses incidental thereto. Any unexpended balance of the proceeds of the sale of the bonds remaining in the construction fund after completion of the Project shall be deposited in the debt service fund established in Section 12 hereof.

15. **DEFEASANCE.** In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay, at maturity or irrevocable call for earlier optional redemption, the principal of, premium if any, and interest on the bonds or any portion of the bonds, shall have been deposited in trust, this Bond Resolution shall be defeased with respect to such bonds and the owners of the bonds shall have no further rights under this Bond Resolution except to receive payment of the principal of, premium if any, and interest on the bonds from the
cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange bonds as provided herein.

16. PLEDGE OF FULL FAITH AND CREDIT. The full faith and credit of the County are pledged hereby to the payment of the principal and interest on the bonds authorized by this Bond Resolution. Each year the County shall include in its budget as a first budget obligation an amount sufficient to pay such principal and interest as the same shall become due. The ability of the County to raise such funds is subject to applicable constitutional and statutory limitations on the taxing power of the County. The amount of taxes necessary to pay the principal of and interest on the bonds, together with the taxes levied for the same year, shall not exceed the limit authorized by law. To the extent that the County has funds available from revenues generated from services provided by the Facility at the time of making its annual tax levy for payment of principal and interest, the annual levy for such purpose shall be adjusted to reflect such available funds.

17. ESTIMATES OF PERIOD OF USEFULNESS AND COST. The estimate of not to exceed $22,000,000 as the cost of the Project and of forty (40) years and upwards as the period of usefulness thereof, as submitted to the Board, are approved and adopted.

18. TAX COVENANT. The County covenants to comply with all requirements of the Internal Revenue Code of 1986, as amended (the "Code") necessary to assure that the interest on the bonds will be and will remain excludable from gross income for federal income tax purposes.

19. NOT QUALIFIED TAX-EXEMPT OBLIGATIONS. The bonds are not "Qualified Tax-Exempt Obligations" as described in Section 265(b)(3)(B) of the Code.
20. **REPLACEMENT OF BONDS.** Upon receipt by the County Treasurer of proof of ownership of an unmatured bond, of satisfactory evidence that the bond has been lost, apparently destroyed or wrongfully taken and of security or indemnity which complies with applicable law and is satisfactory to the County Treasurer, the County Treasurer may authorize the bond registrar and paying agent to deliver a new executed bond to replace the bond lost, apparently destroyed or wrongfully taken in compliance with applicable law. In the event an outstanding matured bond is lost, apparently destroyed or wrongfully taken, the County Treasurer may authorize the bond registrar and paying agent to pay the bond without presentation upon the receipt of the same documentation required for the delivery of a replacement bond. The bond registrar and paying agent, for each new bond delivered or paid without presentation as provided above, shall require the payment of expenses, including counsel fees, which may be incurred by the bond registrar and paying agent and the County in the premises. Any bond delivered pursuant to the provisions of this Section 19 in lieu of any bond lost, apparently destroyed or wrongfully taken shall be of the same form and tenor and be secured in the same manner as the bond in substitution for which such bond was delivered.

21. **APPROVAL OF MICHIGAN DEPARTMENT OF TREASURY.** The issuance and sale of the bonds is subject to approval being granted therefor by the Department of Treasury of the State of Michigan in accordance with Act No. 34, Public Acts of Michigan, 2001, as amended, if the County is unable to obtain qualified status from the Department of Treasury. The Authorized Officer or the Chairperson of the Board is hereby authorized to file with the Department of Treasury, if necessary, an application for approval with respect to the bonds and pay such fees and request such waivers and exemptions as may be necessary or desirable in connection with the filing.

22. **SALE, ISSUANCE, DELIVERY, TRANSFER AND EXCHANGE OF BONDS.** The County shall sell the bonds at not less than 100% nor more than 105% of their par
value and accrued interest, if any, in accordance with the laws of the State of Michigan. The Chairperson of the Board, the County Clerk, the County Treasurer, the County Controller/Administrator and all other officials of the County are also authorized to do all things necessary to effectuate the sale, issuance, delivery, transfer and exchange of bonds in accordance with this Bond Resolution. The County shall receive bids for the purchase of the bonds after publication of the Notice of Sale substantially in the form set forth in Section 25 hereof which such changes as shall be approved by the Authorized Officer.

23. **INVESTMENT OF MONEYS.** Moneys in the Construction Fund and the Debt Service Fund may be invested in United States government obligations or obligations the principal of and interest on which are guaranteed by the United States government or in interest bearing time deposits. Any money so invested shall be in obligations or deposits maturing prior to the estimated date that such moneys will be needed for the purposes of the fund in which such moneys invested have been deposited.

24. **OFFICIAL STATEMENT.** The Authorized Officer is hereby authorized to cause the preparation of an official statement for the bonds for purposes of compliance with Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended (the "Rule") and to do all other things necessary to comply with the Rule. After the award of the bonds, the County will provide copies of a "final official statement" (as defined in paragraph (e)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the winning bidder or bidders to enable such bidder or bidders to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board. The Authorized Officer is authorized to enter into such agreements as may be required to enable the purchasers to comply with the Rule.

25. **CONTINUING DISCLOSURE.** The Controller/Administrator and the County Treasurer have each been authorized severally and jointly to execute and deliver in the name of
and on behalf of the County (i) a certificate of the County to comply with the requirement for a continuing disclosure undertaking of the County pursuant to subsection (b)(5) of the Rule and (ii) amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County has covenanted and agreed that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. The remedies for any failure of the County to comply with and carry out the provisions of the Continuing Disclosure Certificate shall be as set forth therein.

26. **NOTICE OF SALE.** The Notice of Sale for the bonds shall be published in accordance with law in a publication to be selected by the Authorized Officer and shall be in substantially the following form with such changes as shall be approved by the Authorized Officer.
OFFICIAL NOTICE OF SALE

$__________*
*(subject to adjustment as described below)

COUNTY OF INGHAM, STATE OF MICHIGAN
CAPITAL IMPROVEMENT BONDS, SERIES 2017

SEALED BIDS for the purchase of the above bonds will be received by the undersigned at the office of the County Controller/Administrator, 341 S. Jefferson Street, Mason, Michigan 48854, on the ____ day of September, 2017, until _____:00 __.m., Eastern Daylight Time, at which time and place said bids will be publicly opened and read. Sealed bids also will be received on the same date and until the same time by an agent of the undersigned at the offices of the Municipal Advisory Council of Michigan (the "MAC"), Buhl Building, 535 Griswold, Suite 1850, Detroit, Michigan 48226, where they will be opened and read publicly. Signed bids may be submitted by fax to the County Controller/Administrator at (517) 676-7306 or the MAC at (313) 963-0943, but no bid will be received after the time for receiving bids specified above and the bidder bears all risks of transmission failure. Bidders may choose either location to present bids, but may not present bids at both locations.

IN THE ALTERNATIVE: Bids may be submitted electronically via PARITY pursuant to this Notice on the same date and until the same time, but no bid will be received after the time for receiving bids specified above. To the extent any instructions or directions set forth in PARITY conflict with this Notice, the terms of this Notice shall control. For further information about PARITY, potential bidders may contact PFM Financial Advisors LLC at (734) 994-9700 or PARITY at (212) 849-5021.

BOND DETAILS: The bonds will be fully registered bonds of the denomination of $5,000 each or any integral multiple thereof, not exceeding the aggregate principal amount for each maturity, at the option of the purchaser thereof, dated the date of their delivery, and will bear interest from their date payable on May 1, 2018, and semiannually thereafter.

The bonds will mature on the first day of November as follows:

<table>
<thead>
<tr>
<th>YEAR</th>
<th>AMOUNT</th>
<th>YEAR</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>$455,000</td>
<td>2026</td>
<td>$685,000</td>
</tr>
<tr>
<td>2019</td>
<td>550,000</td>
<td>2027</td>
<td>710,000</td>
</tr>
<tr>
<td>2020</td>
<td>565,000</td>
<td>2028</td>
<td>735,000</td>
</tr>
<tr>
<td>2021</td>
<td>585,000</td>
<td>2029</td>
<td>755,000</td>
</tr>
<tr>
<td>2022</td>
<td>605,000</td>
<td>2030</td>
<td>780,000</td>
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<tr>
<td>2023</td>
<td>625,000</td>
<td>2031</td>
<td>805,000</td>
</tr>
<tr>
<td>2024</td>
<td>645,000</td>
<td>2032</td>
<td>835,000</td>
</tr>
<tr>
<td>2025</td>
<td>665,000</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
TERM BOND OPTION: Bidders shall have the option of designating bonds maturing in the years 2018 through final maturity as serial bonds or term bonds, or both. The bid must designate whether each of the principal amounts shown above for the years 2018 through final maturity represent a serial maturity or a mandatory redemption requirement for a term bond maturity. There may be more than one term bond designated. In any event, the above principal amount scheduled for the years 2018 through final maturity shall be represented by either serial bond maturities or mandatory redemption requirements, or a combination of both. Any such designation must be made at the time bids are submitted.

PRIOR REDEMPTION:

A. MANDATORY REDEMPTION. Bonds designated as term bonds shall be subject to mandatory redemption at par and accrued interest on the dates and in the amounts corresponding to the annual principal maturities hereinbefore set forth. The bonds or portions of bonds to be redeemed shall be selected by lot.

B. OPTIONAL REDEMPTION. Bonds maturing on and after November 1, 2028, shall be subject to redemption prior to maturity, at the option of the County, in any order, on any date on and after November 1, 2027. Bonds of a denomination greater than $5,000 may be redeemed in part in amounts of $5,000 or any integral multiple thereof. If less than all of the bonds maturing in any year are to be redeemed, the bonds or portions of bonds to be redeemed shall be selected by lot. The redemption price shall be the par value of the bond or portion of the bond called to be redeemed plus interest to the date fixed for redemption.

C. NOTICE OF REDEMPTION. Not less than thirty and not more than sixty days' notice of redemption shall be given to the registered owners of bonds called to be redeemed by mail to each registered owner at the registered address. Failure to receive notice of redemption shall not affect the validity of the proceedings for redemption. Bonds or portions of bonds called for redemption shall not bear interest on and after the date fixed for redemption, provided funds are on hand with the bond registrar and paying agent to redeem the same.

INTEREST RATE AND BIDDING DETAILS: The bonds shall bear interest at a rate or rates not exceeding 5% per annum, to be fixed by the bids therefor, expressed in multiples of 1/8 or 1/20 of 1%, or both. The interest on any one bond shall be at one rate only and all bonds maturing in any one year must carry the same interest rate. The interest rate borne by bonds maturing in any one year shall not be less than the interest rate borne by bonds maturing in the preceding year. The difference between the highest and lowest interest rates shall not exceed two percentage points. No proposal for the purchase of less than all of the bonds or at a price less than 100% nor more than 105% of their par value will be considered.

BOOK-ENTRY-ONLY: The bonds will be issued in book-entry-only form as one fully-registered bond per maturity and will be registered in the name of Cede & Co., as nominee for The Depository Trust Company ("DTC"), New York, New York. DTC will act as securities depository for the bonds. Purchase of the bonds will be made in book-entry-only form, in the denomination of $5,000 or any integral multiple thereof. Purchasers will not receive certificates representing their interest in bonds purchased. The book-entry-only system is described further in the preliminary official statement for the bonds.
BOND REGISTRAR AND PAYING AGENT: The bonds shall be payable as to principal in lawful money of the United States upon surrender thereof at the [principal][corporate][designated] trust office of _________________________, __________, Michigan the bond registrar and paying agent. Interest shall be paid to the registered owner of each bond as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which the interest payment is due. Interest shall be paid when due by check or draft drawn upon and mailed by the bond registrar and paying agent to the registered owner at the registered address. As long as DTC, or its nominee Cede & Co., is the registered owner of the bonds, payments will be made directly to such registered owner. Disbursement of such payments to DTC participants is the responsibility of DTC and disbursement of such payments to the beneficial owners of the bonds is the responsibility of DTC participants and indirect participants as described in the preliminary official statement for the bonds. The County from time to time as required may designate a successor bond registrar and paying agent.

PURPOSE AND SECURITY: The bonds are to be issued pursuant to the provisions of Act 34, Public Acts of Michigan, 2001, as amended, to defray all or part of the cost of acquiring, constructing and equipping an approximately 61,600 square foot addition to the existing Ingham County Medical Care Facility (the "Facility") located at 3860 Dobie Road, Okemos, Michigan 48864, to be located on the southeast corner of the Facility's 110 acre campus, and the renovation and equipping of the existing Facility (together, the "Project"). The Project will provide for the transfer of 48 rehabilitation beds, the addition of 64 private rooms, and the renovation of the entire long-term care portion of the Facility, for use by the Facility to provide long term care, rehabilitation services and memory care and related services. The full faith and credit of the County have been irrevocably pledged to the prompt payment of the principal of and interest on the bonds. The ability of the County to raise such funds is subject to applicable constitutional and statutory limitations on the taxing power of the County. The amount of taxes necessary to pay the principal of and interest on the bonds of this series, together with the taxes levied for the same year, shall not exceed the limit authorized by law.

ADJUSTMENT IN PRINCIPAL AMOUNT: Following receipt of bids and prior to final award, the County reserves the right to decrease the principal amount of the bonds. Such adjustment, if necessary, will be made in increments of $5,000, and may be made in one or more maturities. The purchase price will be adjusted proportionately to the decrease in the principal amount of the bonds, but the interest rates specified by the winning bidder will not change. The winning bidder may not withdraw its bid as a result of any changes made as provided in this paragraph.

GOOD FAITH: A good faith deposit in the form of a certified or cashier's check drawn upon an incorporated bank or trust company, or wire transfer, in the amount of $100,000 payable to the order of the County Treasurer will be required of the winning bidder. If a check is used, it must accompany the bid. If a wire transfer is used, the winning bidder is required to wire its good faith deposit to the County not later than Noon, Eastern Daylight Time, on the next business day following the sale using the wire instructions provided by PFM Financial Advisors LLC. The good faith deposit will be applied to the purchase price of the bonds. In the event the purchaser fails to honor its accepted bid, the good faith deposit will be retained by the County. No interest shall be allowed on the good faith deposit, and checks of the unsuccessful bidders will be promptly returned to such bidder's representative or by registered mail. The good faith check of
the winning bidder will be cashed and payment for the balance of the purchase price of the bonds shall be made at the closing.

**AWARD OF BONDS:** The bonds will be awarded to the bidder whose bid produces the lowest true interest cost to the County. True interest cost shall be computed by determining the annual interest rate (compounded semiannually) necessary to discount the debt service payments on the bonds from the payment dates thereof to ____________, 2017, and to the price bid.

**LEGAL OPINION:** Bids shall be conditioned upon the approving opinion of Dickinson Wright PLLC, attorneys of Lansing, Michigan, which opinion will be furnished without expense to the purchaser of the bonds at the delivery thereof. The fees of Dickinson Wright PLLC for services rendered in connection with such approving opinion are expected to be paid from bond proceeds. Except to the extent necessary to issue its approving opinion as to the validity of the bonds, Dickinson Wright PLLC has made no inquiry as to any financial information, statements or material contained in any financial documents, statements or materials that have been or may be furnished in connection with the authorization, issuance or marketing of the bonds and, accordingly, will not express any opinion with respect to the accuracy or completeness of any such financial information, statements or materials.

**TAX MATTERS:** The approving opinion of bond counsel will include an opinion to the effect that under existing law, the interest on the bonds (a) is excluded from gross income for federal income tax purposes, and (b) is not an item of tax preference for purposes of the federal alternative minimum tax imposed on individuals and corporations; such opinion will note, however, that certain corporations must take into account interest on the bonds in determining adjusted current earnings for the purpose of computing such alternative minimum tax. The opinion set forth in clause (a) above will be subject to the condition that the County comply with all requirements of the Internal Revenue Code of 1986, as amended (the "Code"), that must be satisfied subsequent to the issuance of the bonds in order that interest thereon be (or continue to be) excluded from gross income for federal income tax purposes. Failure to comply with certain of such requirements could cause the interest on the bonds to be included in gross income retroactive to the date of issuance of the bonds. The County has covenanted to comply with all such requirements. Bond counsel will express no opinion regarding other federal tax consequences arising with respect to the bonds.

The County has not designated the bonds as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code.

If the winner bidder will obtain a municipal bond insurance policy or other credit enhancement for the bonds in connection with their original issuance, the winning bidder will be required, as a condition of delivery of the bonds, to certify that the premium therefor will be less than the present value of the interest expected to be saved as a result of such insurance or other credit enhancement. The form of an acceptable certificate will be provided by bond counsel.

In addition, the approving opinion of bond counsel will include an opinion to the effect that under existing law, the bonds and the interest thereon are exempt from all taxation by the State of Michigan or a political subdivision thereof, except estate taxes and taxes on gains realized from the sale, payment or other disposition thereof.
**ISSUE PRICE:** The winning bidder shall assist the County in establishing the issue price of the bonds and shall execute and deliver to the County at closing an "issue price" or similar certificate setting forth the reasonably expected initial offering price to the public or the sales price or prices of the bonds, together with the supporting pricing wires or equivalent communications, substantially in the form provided by Bond Counsel, with such modifications as may be appropriate or necessary, in the reasonable judgment of the winning bidder, the County and Bond Counsel. All actions to be taken by the County under this Notice of Sale to establish the issue price of the bonds may be taken on behalf of the County by the County's financial consultant identified herein and any notice or report to be provided to the County may be provided to the County's financial consultant.

The County intends that the provisions of Treasury Regulation Section 1.148-1(f)(3)(i) (defining "competitive sale" for purposes of establishing the issue price of the bonds) will apply to the initial sale of the bonds (the "competitive sale requirements") because:

1. The County is disseminating this Notice of Sale to potential underwriters in a manner that is reasonably designed to reach potential underwriters;
2. All bidders shall have an equal opportunity to bid;
3. The County anticipates receiving bids from at least three underwriters of municipal bonds who have established industry reputations for underwriting new issuances of municipal bonds; and
4. The County anticipates awarding the sale of the bonds to the bidder who submits a firm offer to purchase the bonds at the lowest true interest cost, as set forth in this Notice of Sale.

Any bid submitted pursuant to this Notice of Sale shall be considered a firm offer for the purchase of the bonds, as specified in the bid.

In the event that competitive sale requirements are satisfied, the winning bidder shall be expected to certify as to the reasonably expected initial offering price of the Bonds to the public.

In the event that the competitive sale requirements are not satisfied, the County shall so advise the winning bidder. The County shall treat the first price at which 10% of a maturity of the bonds (the "10% test") is sold to the public as the issue price of that maturity, applied on a maturity-by-maturity basis (and if different interest rates apply within a maturity, to each separate CUSIP number within that maturity). The winning bidder shall advise the County if any maturity of the bonds satisfies the 10% test as of the date and time of the award of the bonds. The County will not require bidders to comply with the "hold-the-offering-price rule" and therefore does not intend to use the initial offering price to the public as of the sale date of any maturity of the bonds as the issue price of that maturity. Bids will not be subject to cancellation in the event that the competitive sale requirements are not satisfied. Bidders should prepare their bids on the assumption that all of the maturities of the bonds will be subject to the 10% test in order to establish the issue price of the bonds.
If the competitive sale requirements are not satisfied, then until the 10% test has been satisfied as to each maturity of the bonds, the winning bidder agrees to promptly report to the County the prices at which the unsold bonds of that maturity have been sold to the public. That reporting obligation shall continue, whether or not the closing date has occurred, until the 10% test has been satisfied as to the bonds of that maturity or until all bonds of that maturity have been sold.

By submitting a bid, each bidder confirms that: (i) except as otherwise provided in its bid, it has an established industry reputation for underwriting new issuances of municipal bonds, (ii) any agreement among underwriters, any selling group agreement and each retail distribution agreement (to which the bidder is a party) relating to the initial sale of the bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter, each dealer who is a member of the selling group, and each broker-dealer that is a party to such retail distribution agreement, as applicable, to report the prices at which it sells to the public the unsold bonds of each maturity allotted to it until it is notified by the winning bidder that either the 10% test has been satisfied as to the bonds of that maturity or all bonds of that maturity have been sold to the public, if and for so long as directed by the winning bidder and as set forth in the related pricing wires, and (iii) any agreement among underwriters relating to the initial sale of the bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter that is a party to a retail distribution agreement to be employed in connection with the initial sale of the bonds to the public to require each broker-dealer that is a party to such retail distribution agreement to report the prices at which it sells to the public the unsold bonds of each maturity allotted to it until it is notified by the winning bidder or such underwriter that either the 10% test has been satisfied as to the bonds of that maturity or all bonds of that maturity have been sold to the public, if and for so long as directed by the winning bidder or such underwriter and as set forth in the related pricing wires.

Sales of any bonds to any person that is a related party to an underwriter shall not constitute sales to the public for purposes of this Notice of Sale. Further, for purposes of this Notice of Sale:

(i) "public" means any person other than an underwriter or a related party,

(ii) "underwriter" means (A) any person that agrees pursuant to a written contract with the County (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the bonds to the public and (B) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (A) to participate in the initial sale of the bonds to the public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the bonds to the public),

(iii) a purchaser of any of the bonds is a "related party" to an underwriter if the underwriter and the purchaser are subject, directly or indirectly, to (i) at least 50% common ownership of the voting power or the total value of their stock, if both entities are corporations (including direct ownership by
one corporation of another), (ii) more than 50% common ownership of their capital interests or profit interests, if both entities are partnerships (including direct ownership by one partnership of another), or (iii) more than 50% common ownership of the value of the outstanding stock of the corporation or the capital interests or profit interests of the partnership, as applicable, if one entity is a corporation and the other entity is a partnership (including direct ownership of the applicable stock or interests by one entity of the other), and

(iv) "sale date" means the date that the bonds are awarded by the County to the winning bidder.

CUSIP: CUSIP numbers will be imprinted on all bonds of this issue at the County's expense. Neither the failure to print numbers nor an improperly printed number shall constitute cause for the purchaser to refuse to accept delivery. The purchaser shall be responsible for requesting assignment of numbers and for payment of any charges for the assignment of numbers.

OFFICIAL STATEMENT: A copy of the County's official statement relating to the bonds may be obtained by contacting PFM Financial Advisors LLC at the address referred to below. The official statement is in a form deemed final by the County for purposes of paragraph (b)(1) of SEC Rule 15c2-12 (the "Rule"), but is subject to revision, amendment and completion in a final official statement.

After the award of the bonds, the County will provide on a timely basis copies of a final official statement, as that term is defined in paragraph (e)(3) of the Rule, at the County's expense in sufficient quantity to enable the winning bidder or bidders to comply with paragraph (b)(3) and (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board. Requests for such additional copies of the final official statement shall be made to PFM Financial Advisors LLC at the address set forth below within 24 hours of the award of the bonds.

CONTINUING DISCLOSURE: In order to assist bidders in complying with paragraph (b)(5) of the Rule, the County will undertake to provide certain annual financial information and notices of the occurrence of certain events, if material. A description of this undertaking is set forth in the preliminary official statement and will also be set forth in the final official statement.

BIDDER CERTIFICATION: NOT "IRAN-LINKED BUSINESS": By submitting a bid, the bidder shall be deemed to have certified that it is not an "Iran-Linked Business" as defined in Act No. 517, Public Acts of Michigan, 2012; MCL 129.311 et seq.

DELIVERY OF BONDS: The County will furnish bonds ready for execution at its expense. Bonds will be delivered without expense to the purchaser through DTC, New York, New York. The usual closing documents, including a continuing disclosure certificate and a certificate that no litigation is pending affecting the issuance of the bonds, will be delivered at the time of the delivery of the bonds. If the bonds are not tendered for delivery by twelve o'clock noon, Eastern Daylight Time, on the 45th day following the date of sale, or the first business day thereafter if said 45th day is not a business day, the winning bidder may on that day, or any time thereafter until delivery of the bonds, withdraw its proposal by serving notice of cancellation, in writing, on the undersigned, in which event the County shall return the good faith deposit. Payment for the
bonds shall be made in Federal Reserve Funds. Accrued interest to the date of delivery of the bonds shall be paid by the purchaser at the time of delivery.

FINANCIAL CONSULTANT: Further information with respect to the bonds may be obtained from PFM Financial Advisors LLC, 555 Briarwood Circle, Suite 333, Ann Arbor, Michigan 48108. Telephone: (734) 994-9700, Financial Consultant to the County.

THE RIGHT IS RESERVED TO REJECT ANY OR ALL BIDS.

ENVELOPES containing the bids should be plainly marked "Proposal for Bonds."

Timothy J. Dolehanty
County Controller/Administrator
County of Ingham
27. **CONFLICTING RESOLUTIONS.** All resolutions and parts of resolutions, insofar as they are in conflict herewith, are rescinded.

YEAS: ____________________________________________

NAYS: ____________________________________________

ABSENT: __________________________________________

RESOLUTION DECLARED ADOPTED.

**HUMAN SERVICES:**  Yeas: Tennis, Sebolt, Nolan, McGrain, Anthony, Banas, Naeyaert  
Nays: None  Absent: None  **Approved 8/14/2017**

**FINANCE:**  Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert  
Nays: None  Absent: Tennis, Schafer  **Approved 8/16/2017**
I, the undersigned, the Clerk of the County of Ingham, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Board of Commissioners of said County held on the 22nd day of August, 2017, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this ____ day of __________, 2017.

Clerk, County of Ingham
WHEREAS, a collaborative agreement has been in effect between Ingham County Health Department (ICHD) and Capital Area United Way (CAUW) since 2005; and

WHEREAS, under this agreement, CAUW administers funds to support the Community Indicators Project, a core component of ICHD’s strategy for informing the community about its health status; and

WHEREAS, the collaborative agreement was originally authorized in Resolution #05-148 and amended in Resolutions #06-205, #07-154, #08-239, #09-197, #10-023, #11-399, #13-16, #14-226, #15-176, #16-405 and collaborative activities have continued since the agreement’s inception; and

WHEREAS, this project is also instrumental to the Healthy! Capital Counties project, a community health assessment done in collaboration with Barry-Eaton District Health Department (BEDHD), Mid-Michigan District Health Department (MMDHD), Sparrow Health Systems (Sparrow HS), McLaren Greater Lansing (MGL), Hayes-Green Beach Medical Center, and Eaton Rapids Medical Center; and

WHEREAS, ICHD, along with BEDHD, MMDHD and CAUW all contribute funds to the Community Indicators Project; and

WHEREAS, ICHD wishes to amend the existing agreement to extend the term for one additional year, through September 30, 2017 for an amount not to exceed $36,482.80 which was anticipated in the FY 2017 budget; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorizes an amendment to the collaborative agreement with the Capital Area United Way in an amount not to exceed $36,482.80 through September 30, 2017.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes an amendment to the collaborative agreement with the Capital Area United Way in an amount not to exceed $36,482.80 through September 30, 2017.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.
HUMAN SERVICES: Yeas: Tennis, Sebolt, Nolan, McGrain, Anthony, Banas, Naeyaert
   Nays: None   Absent: None   Approved 8/14/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
   Nays: None   Absent: Tennis, Schafer   Approved 8/16/2017
AUGUST 22, 2017
AGENDA ITEM NO. 28

INTRODUCED BY THE HUMAN SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SPARROW HOSPITAL FOR MEDICAL EXAMINER SERVICES

RESOLUTION # 17 –

WHEREAS, according to Public Act 181 of 1953, Section 52.201, the Board of Commissioners of each county must appoint a county medical examiner to hold office for a period of four years to fulfill the duties as outlined in state law; and

WHEREAS, according to Public Act 181 of 1953 the Medical Examiner….”shall make investigations as to the cause and manner of death in cases of all persons who die suddenly, unexpectedly, violently, as a result of any suspicious circumstances, while imprisoned in a county or city jail, or persons without medical assistance 48 hours prior to the time of death; or as the result of an abortion….”; and

WHEREAS, County Medical Examiners shall be physicians licensed to practice within the State of Michigan; and

WHEREAS, Sparrow has served as Ingham County’s Medical Examiner since 2011; and

WHEREAS, Sparrow sent letter to Ingham County notifying the County of its intent to cancel and then renegotiate the agreement for medical examiner services; and

WHEREAS, Purchasing conducted a request for proposal process; and

WHEREAS, Sparrow Hospital was the only bidder and provided two options; and

WHEREAS, both options include a complete array of medical examiner services according to National Association of Medical Examiners (NAME) standards - Option 1 excludes body transport, option 2 includes body transport; and

WHEREAS, the Health Officer and Controller/Administrator recommend approval of option 2.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an agreement with Sparrow Hospital to conduct medical examiner functions as described in option 2 of their proposal for the time period of January 1, 2018 through December 31, 2021.

BE IT FURTHER RESOLVED, in the first year of the agreement the County will pay Sparrow Forensic Pathology an amount not to exceed $702,237 ($2.50 per capita based on the 2010 census population of 280,295).

BE IT FURTHER RESOLVED, the annual flat rate will increase in accordance with Sparrow Forensic Pathology’s costs at a rate not to exceed 4% per year, Sparrow will inform the County by January 1 of each year of any increase for the upcoming calendar year.
BE IT FURTHER RESOLVED, the Health Officer is authorized to terminate the agreement with Lansing/Mason Ambulance for body transport services effective January 1, 2018, according to the terms set forth in the agreement.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Sebolt, Nolan, McGrain, Anthony, Banas, Naeyaert  
**Nays:** None  
**Absent:** None  
**Approved 8/14/2017**

**FINANCE: Yeas:** Grebner, McGrain, Hope, Anthony, Naeyaert  
**Nays:** None  
**Absent:** Tennis, Schafer  
**Approved 8/16/2017**
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN OB/GYN PHYSICIAN SERVICES AGREEMENT WITH
EDWARD W. SPARROW HOSPITAL ASSOCIATION

RESOLUTION # 17 –

WHEREAS, Ingham County Health Department (ICHD) and the Edward W. Sparrow Hospital Association (Sparrow) currently contract for 0.5 FTE physician services for the Women’s Health Center that enable the provision of obstetrics and gynecologic (OB/GYN) services and oversight to mid-level provider staff; and

WHEREAS, ICHD seeks a new three year agreement with Sparrow that would include 1.0 FTE of OB/GYN physician services, of which 80% is dedicated to patient care and 20% is dedicated to mid-level oversight and medical administration for OB/GYN services, including the Family Planning program; and

WHEREAS, the establishment of a full-time OB/GYN physician will support increased productivity and provide greater efficiency in service provision for this high-need service line within the ICHD service area; and

WHEREAS, the new agreement would be effective July 1, 2017 through June 30, 2020 in an amount not to exceed $100,000.00 annually; and

WHEREAS, the additional costs for FY 2017 are covered by funding available through unfilled midlevel provider positions; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorizes an agreement with Sparrow to provide 1.0 FTE physician services, including oversight of mid-level providers and medical administration support to ICHD Women’s Health Services, at an amount not to exceed $100,000 annually, effective July 1, 2017 through June 30, 2020.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes an agreement with Sparrow to provide 1.0 FTE physician services, including oversight of mid-level providers and medical administration support to ICHD Women’s Health Services, at an amount not to exceed $100,000 annually, effective July 1, 2017 through June 30, 2020.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.
HUMAN SERVICES:  Yeas: Tennis, Sebolt, Nolan, McGrain, Anthony, Banas, Naeyaert  
   Nays: None     Absent: None     Approved 8/14/2017

FINANCE:  Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert  
   Nays: None     Absent: Tennis, Schafer     Approved 8/16/2017
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING AGREEMENTS TO TRANSFER SPARROW MEDICAL GROUP – VOLUNTEERS OF AMERICA CLINIC TO INGHAM COUNTY HEALTH DEPARTMENT

RESOLUTION # 17 –

WHEREAS, ICHD was authorized through Resolution # 17-268 to enter a Letter of Intent to integrate Sparrow Medical Group – Volunteers of America (SMG-VOA) operation, a clinic that provides a vital service to the vulnerable homeless population in the community, into the scope of services of the Ingham County Health Department’s (ICHD) Community Health Centers, a network of Federally Qualified Health Centers (FQHC); and

WHEREAS, the ICHD’s Community Health Centers are the designated Federally Qualified Health Centers (FQHC) serving residents of Ingham County and greater Lansing and as a certified FQHC, the department receives direct federal funding to support operations and also qualifies for enhanced reimbursement from Medicare and Medicaid; and

WHEREAS, this transfer shall maximize community resources in providing medical care for the homeless population, reduce Sparrow Health System’s (Sparrow) financial loss, and increase collaboration between Sparrow and ICHD; and

WHEREAS, ICHD proposes to enter into the necessary agreements to facilitate the transfer and integration of the operation of SMG-VOA clinic to ICHD’s Community Health Centers; and

WHEREAS, ICHD anticipates the expense of the integration will be covered through revenue projected for the current payer mix of patients served by SMG-VOA at $1,035,402.00 annually, including $935,402.00 in billable revenue for 6,180 medical visits and 400 behavioral health visits; and

WHEREAS, $100,000 of Health Care for the Homeless funding ICHD receives as part of its approved Scope through the U. S. Department of Health and Human Services Health Resources and Services Administration will also be used to cover the integration expenses; and

WHEREAS, these revenue projections do not include any Ingham County general funds. Projected expenses are anticipated at $1,029,568 of which $952,000 are direct costs for operation, lease agreements, provider and non-provider staff costs, and for County overhead costs; and

WHEREAS, the Ingham Community Health Center Board of Directors supports the integration of the SMG-VOA into the FQHC network scope and supports an amendment to its By-Laws to add a Homeless Healthcare Committee and define Sparrow’s role and representation on the CHC Board of Directors; and
WHEREAS, the Health Officer recommends authorization to enter into the necessary definitive, leasing, licensing, services, equipment acquisition, and electronic system interface and use agreements between ICHD, VOA and/or Sparrow to establish the terms of the transition of SMG-VOA clinic operations to ICHD.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a Definitive Agreement with Sparrow to establish the interagency terms of the integration of SMG-VOA into ICHD’s CHC network, effective September 1, 2017 through August 31, 2020 for the term of three (3) years, to auto-renew annually, up to a maximum of twenty years.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes ICHD to enter into a three year Real Estate Lease agreement between ICHD and VOA for the property located at 430 N. Larch Street, Lansing, MI, 48912, effective September 1, 2017 through August 31, 2020, at no cost for year one (September 1, 2017 through August 31, 2018), and then at the rate of $20,000 annually for years two and three, and to thereafter auto-renew at $20,000 annually for up to twenty years.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes ICHD to enter into two Licensing Agreements, one between ICHD and Sparrow and another for ICHD and VOA, for the use of each entity’s respective name for the SMG-VOA clinic for a twenty year term, effective September 1, 2017 through August 31, 2020 and to auto-renew annually for up to twenty years.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes ICHD to enter into an agreement between Sparrow and ICHD for use of Sparrow’s EPIC electronic medical system for the clinic, including a one-time connection fee of $13,500 and an ongoing annual fee of $750, effective September 1, 2017 through August 31, 2020 and to auto-renew annually thereafter.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes ICHD to enter into a Provider Services Agreement between Sparrow and ICHD, effective September 1, 2017 through August 31, 2020, for up to 2.9 FTE of physician, nurse practitioner and/or physician assistant services, for a total amount not to exceed $360,000 annually and at an hourly rate in accordance with annual salary cap and allowable hourly pay rates per Health Resources and Services Administration guidance.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes ICHD to enter into a non-provider services agreement between Sparrow and ICHD, effective September 1, 2017 through August 31, 2019, for 0.8 FTE RN Practice Supervisor and 4.0 FTE Medical Assistant, for a total amount not to exceed $232,000 annually, and in accordance with annual salary cap and allowable hourly pay rates per Health Resources and Services Administration guidance.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes ICHD to enter into an equipment acquisition agreement with Sparrow, for the transition of ownership of existing equipment at the SMG-VOA clinic, for a total value not to exceed $100,000, effective September 1, 2017 through August 31, 2020, to auto-renew annually up to twenty years.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes ICHD to enter an amendment to the Ingham Community Health Center (CHC) Board By-Laws for the terms of adding a Homeless Health Care Committee to the CHC Board of Directors and state the terms of Sparrow’s role and representation on the CHC Board of Directors.
BE IT FURTHER RESOLVED, that the Ingham Community Health Center Board By-Laws be amended to include the establishment of a Homeless Health Care Board Committee and state the terms of Sparrow’s role and representation on the CHC Board of Directors.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

**HUMAN SERVICES:**  **Yeas:**  Tennis, Sebolt, Nolan, McGrain, Anthony, Banas, Naeyaert  
  **Nays:**  None  **Absent:**  None  **Approved  8/14/2017**

**FINANCE:**  **Yeas:**  Grebner, McGrain, Hope, Anthony, Naeyaert  
  **Nays:**  None  **Absent:**  Tennis, Schafer  **Approved  8/16/2017**
INTRODUCED BY THE HUMAN SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE THIRD AMENDMENT TO THE AGREEMENT WITH THE CAPITAL AREA TRANSPORTATION AUTHORITY DATED JANUARY 1, 2016 THROUGH DECEMBER 31, 2020

RESOLUTION # 17 –

WHEREAS, an agreement was authorized with the Capital Area Transportation Authority for the period ending December 31, 2020; and

WHEREAS, in August 2010, the electorate approved a countywide public transportation millage level of 48/100 (.48) of one mill to be used for the purpose of funding a transportation system to be used primarily by elderly and disabled persons in Ingham County; and

WHEREAS, in August 2012, the electorate approved an additional 12/100 (.12) of one mill to ensure that the current level of service can still be provided; and

WHEREAS, the Board of Commissioners envisioned that the revenues generated as a result of the millage levy would be turned over to the Capital Area Transportation Authority and be used to provide the transportation service.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves an amendment to the agreement with the Capital Area Transportation Authority (CATA) which authorizes the County to pay CATA the expenses incurred for providing a public transportation system to be used primarily by elderly and disabled persons in Ingham County from revenue generated as a result of the countywide public transportation millage.

BE IT FURTHER RESOLVED, that for the period October 1, 2017 through September 30, 2018 the County shall reimburse CATA as set forth in the attached Scope of Services.

BE IT FURTHER RESOLVED, the Chairperson of the Board and the County Clerk are hereby authorized to sign the appropriate agreements and documents necessary to implement the above, subject to approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Nolan, McGrain, Anthony, Banas, Naeyaert
   Nays: None   Absent: None   Approved 8/14/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
   Nays: None   Absent: Tennis, Schafer   Approved 8/16/2017
INGHAM COUNTY PROPOSED SCOPE OF SERVICE
For October 1, 2017 through September 30, 2018

For fiscal year 2018, Ingham County projects tax revenue in the amount of $4,204,846 from the Special Transportation Millage. As the County’s contractor, CATA shall carry out the following activities with respect to small bus transportation primarily serving elderly and disabled residents of Ingham County:

1. Take all reasonable steps to improve the quality of small bus service primarily serving the elderly and residents with disabilities of Ingham County. CATA shall constantly strive to develop methods to provide such services in more cost efficient ways.

2. Manage and operate the small bus system commonly known as CATA Rural Services (CRS), providing a minimum of 79 hours per day of service to the residents of Ingham County who reside outside of the boundaries of the urbanized area. CRS also refers to the Mason Connector and Williamston-Webberville Connector routes. Service shall be provided in conformity with the requirements of the state and federal grants received for the operation of the service. A maximum of $951,466 of funds received under this agreement shall be used to pay for the actual expenses of operating, administering and marketing CATA Rural Services.

3. Continue to operate service for persons with disabilities, known as CATA Spec-Tran, providing at a minimum the level of service in effect on October 1, 1988, to residents of Ingham County who reside within the boundaries of the urbanized area and who further qualify for this specialized service by nature of their mobility-related disabilities. Services shall be provided in conformity with state and federal requirements and grants received for the operation of the service. A maximum $3,128,081 of the funds received under this Agreement shall be used to pay the actual expenses of operating, administrating and marketing Spec-Tran.

4. The amount of $125,299 shall be retained by the County for the operation of a vehicle used to transport area veterans to VA Hospitals in the region in the County’s 2018 Fiscal Year. CATA has no responsibility for this service and does not participate in its operation or funding.
WHEREAS, Vicki Peterson began her employment as an Attorney/Referee for the Ingham County Friend of the Court in 1996; and

WHEREAS, prior to coming to Ingham County Friend of the Court, Vicki Peterson had already obtained extensive experience in the legal profession, through working in private practice for fifteen years as a law clerk, attorney, and partner in her own law firm; and

WHEREAS, prior to practicing law, Vicki Peterson received her B.A. from Michigan State University, and graduated first in her class from Cooley Law School; and

WHEREAS, on behalf of the Judges of the 30th Judicial Circuit Court, Family Division, Vicki Peterson has conducted thousands of hearings pertaining to the issues of custody, parenting time, child support, and domicile, which were held for the benefit of the children of Ingham County, and of the State of Michigan; and

WHEREAS, Vicki Peterson has exemplified the best in public service through her commitment to her responsibilities and duties, hard work, thorough research, and highest ethical standards; and

WHEREAS, Vicki Peterson’s abundance of knowledge, sense of humor, and willingness to cooperate with and assist her co-workers will be greatly missed; and

WHEREAS, Vicki Peterson has dedicated a significant portion of her life in service to the families and children of Michigan and of Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Vicki Peterson for her many years of dedicated service to the County of Ingham and for her contributions to the Family Division of the 30th Judicial Circuit Court.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

LAW & COURTS:  Yeas:  Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays:  None  Absent:  None  Approved 8/10/2017
Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO HONOR EMERGENCY TELECOMMUNICATOR JAMES HUFF OF THE
INGHAM COUNTY 9-1-1 CENTRAL DISPATCH

RESOLUTION # 17 –

WHEREAS, James Huff was hired by the City of East Lansing in October of 1989 as a Jail Service Officer and
was then hired into their 9-1-1 Center as an Emergency Telecommunicator; and

WHEREAS, James Huff continued his employment with the consolidated Ingham County 9-1-1 Center in June
of 2012; and

WHEREAS, throughout his career, James Huff has been a very positive, dedicated employee and well respected
by his peers and public safety partners; and

WHEREAS, with almost 28 years of dedicated service to the citizens of Ingham County, James Huff is retiring
effective August 18, 2017.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Emergency
Telecommunicator James Huff, for the many years of dedicated service to the citizens of Ingham County and
wishes him continued success in all of his future endeavors.

LAW & COURTS:  Yeas:  Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays:  None  Absent:  None  Approved 8/10/2017
Resolved by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING IMPLEMENTATION OF EVERBRIDGE ALERT SYSTEM WITH CAPITAL CITY LABOR PROGRAM INC. – CORRECTIONS UNIT

RESOLUTION # 17 –

WHEREAS, a collective bargaining agreement had been reached between representatives of Ingham County and the Ingham County Sheriff and the Capitol City Labor Program Inc. for the period January 1, 2015 through December 31, 2017; and

WHEREAS, the parties identified a hardship in filling unscheduled overtime assignments; and

WHEREAS, the parties supplemented the contract regarding unscheduled overtime and the use of an alert system; and

WHEREAS, a Letter of Understanding (LOU) addressing the use of a Code Red Alert System through December 31, 2016 was executed between parties; and

WHEREAS, representatives of Ingham County and the Ingham County Sheriff and the Capitol City Lodge Labor Program Inc. met and conferred over updating the LOU regarding use of the Everbridge Alert System; and

WHEREAS, the provisions of the updated Letter of Understanding have been approved by the Law and Courts, County Services and Finance Committees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the Letter of Understanding between Ingham County and the Ingham County Sheriff and the Capitol City Labor Program, Inc.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the Letter of Understanding on behalf of the County, subject to the approval as to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays: None Absent: None Approved 8/10/2017

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None Absent: None Approved 8/15/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None Absent: Tennis, Schafer Approved 8/16/2017
LETTER OF UNDERSTANDING
BETWEEN
COUNTY OF INGHAM
INGHAM COUNTY SHERIFF
AND
CAPITOL CITY LABOR PROGRAM, INC. -
CORRECTIONS UNIT

EVERBRIDGE ALERT SYSTEM

WHEREAS, the COUNTY OF INGHAM and the INGHAM COUNTY SHERIFF (hereinafter referred to as the "Employer") and Capitol City Labor Program, Inc. (hereinafter referred to as the "Union") have agreed to a collective bargaining agreement for the Corrections Unit for the period January 1, 2015, through December 31, 2017; and

WHEREAS, the Parties wish to supplement the contract regarding unscheduled overtime and the use of the EVERBRIDGE ALERT SYSTEM for unit employees.

NOW, THEREFORE, IT IS HEREBY AGREED by the Parties as to the following unscheduled overtime process:

1. Overtime will be offered by seniority to Corrections Deputies working the shift.

2. Overtime will then be offered to Corrections Deputies as listed through the EVERBRIDGE ALERT SYSTEM.

   a. Corrections Deputies, Corrections Command officers, and all Law Enforcement Deputies and Command Officers shall be entered into the EVERBRIDGE ALERT SYSTEM. Contact phone numbers will be entered into the system for text message and phone call notification.
   
   b. Deputies changing their contact number shall notify their supervisor and the Executive Assistant to the Sheriff and any changes shall be made to the system.

3. After an EVERBRIDGE ALERT message is broadcast, interested Corrections Deputies are to call into the Command Officer on duty if they wish to volunteer to work the overtime assignment within 30 minutes.

   a. The Deputy(ies) who calls in within the 30 minutes will be granted the overtime assignment(s).
   
   b. If no Corrections Deputy calls in within the 30 minutes following the EVERBRIDGE ALERT, then the first Corrections Command Officer(s) to call in during the 30 minutes will be granted the overtime assignment(s).
   
   c. If no response by Corrections Deputies or Corrections Command Officers within the original 30 minutes, then a second EVERBRIDGE ALERT shall go out to the Law Enforcement - Deputy and Law Enforcement - Command units. The overtime shall be granted to the first officer(s) to call in from either Law Enforcement Unit.
4. The Deputy or Command Officer that calls in to volunteer for the overtime assignment will be notified by the Command Officer that they were granted the assignment. The Deputy or Command Officer granted the assignment will report for duty within 1 hour from the confirming notification.

5. Corrections or Law Enforcement Deputies or Command Officers reporting for duty under the EVERBRIDGE ALERT will receive a **$50 bonus** in addition to contractual wages, overtime, etc. that may otherwise apply for hours worked.

6. If the EVERBRIDGE ALERT SYSTEM is not operational, Corrections Command will only be responsible for calling those employees who normally work the hours of the overtime opening.
   a. Overtime from 0645 - 1900 will be offered to Day shift.
   b. Overtime from 1845 - 0700 will be offered to Night shift.

7. If the overtime is not filled voluntarily, it will be assigned to a Deputy currently working or reporting to work for the next shift, based on the least amount of overtime hours worked.

8. All the other terms and condition specified in the parties' collective bargaining agreement shall remain in full force and effect, except as stated above.

This Letter of Understanding will be effective through December 31, 2018, at which time the EVERBRIDGE ALERT SYSTEM in response to unscheduled overtime shall expire. Any modification of this Agreement must be in writing and signed by the parties hereto.

**COUNTY OF INGHAM**

Sarah Anthony, Chairperson  
Board of Commissioners  
Date  

**CAPITOL CITY LABOR PROGRAM, INC.**

Tom Krug, Executive Director  
Date  

**SHERIFF OF INGHAM COUNTY**

Sheriff Scott Wriggelsworth  
Date  

Jack Bonner  
Date  

APPROVED AS TO FORM FOR COUNTY OF INGHAM COHL, STOKER & TOSKEY, P.C.

By:  
Bonnie G. Toskey
WHEREAS, the Ingham County Purchasing Director conducted a request for proposal (RFP# 129-17) on the current contract for services and Lansing Mason Area Ambulance Service was the sole respondent; and

WHEREAS, Lansing Mason Area Ambulance Service holds the current contract with the Sheriff’s Office for the medical treatment and transport of inmates at the County Jail; and

WHEREAS, the Sheriff’s Office seeks to reduce liabilities and expenses by adding blood draw services to the contract for Operating While Impaired investigations; and

WHEREAS, the Ingham County Sheriff’s Office has conducted an average of 67 blood draws per year over the last 4 years as part of Operating While Impaired (OWI) investigations; and

WHEREAS, the current practice of the Ingham County Sheriff’s Office is to transport arrested subjects to the hospital (Sparrow or McLaren) for the blood draw process at a cost of $236 per draw; and

WHEREAS, the transport of arrested subjects out of the jail and back into public areas requires additional personnel time, gas, mileage, and increased liability; and

WHEREAS, the medical section of the Ingham County Jail and/or the back of an ambulance is a legally accepted medical environment for the process of drawing blood; and

WHEREAS, the Lansing Mason Area Ambulance Service has a contract with the Mason Police Department to diminish the personnel time, gas, mileage, and liabilities involved with the blood draw process being conducted off site and has offered such service and contract to the Sheriff’s Office; and

WHEREAS, the Lansing Mason Area Ambulance Service will contract with the Ingham County Sheriff’s Office to reduce the per draw rate of $236 to $125 for the remainder of 2017 and all of 2018 ($150 2019) ($150 2020) and will conduct this service at the Ingham County Jail which will significantly reduce personnel time, gas, mileage, and the related liabilities for the Sheriff’s Office.

THEREFORE BE IT RESOLVED, that the Ingham County Sheriff’s Office will be authorized to contract with Lansing Mason Area Ambulance Service for mobile emergency care and transports of inmates as well as blood draw services on Operating While Impaired investigations.
BE IT FURTHER RESOLVED, that Lansing Mason Area Ambulance Service has agreed to rates that would be consistent for all stated contracted services at the following amounts: $125 in 2018, $150 in 2019, $150 in 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the Sheriff are authorized to sign any necessary contract amendment documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays: None Absent: None Approved 8/10/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None Absent: Tennis, Schafer Approved 8/16/2017
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE DONATIONS TO THE INGHAM COUNTY SHERIFF’S OFFICE “SHERIFF’S INMATE INITIATIVES” IN THE FORM OF GOODS, SERVICES, AND MONEY

RESOLUTION # 17 –

WHEREAS, the Ingham County Sheriff’s Office is responsible for providing education and helping reduce the recidivism rate of inmates within Ingham County; and

WHEREAS, on June 26, 2017, Ingham County Sheriff’s Correctional and Education staff implemented the Ingham County Sheriff’s Office Garden Initiative; and

WHEREAS, the Ingham County Sheriff’s Office is planning on instituting further programs including “Connections in Corrections” to assist inmates in developing life and family building skills; and

WHEREAS, the Ingham County Sheriff’s Office is likely to develop similar programs/initiatives under the title of “Sheriff’s Inmate Initiatives”; and

WHEREAS, the Ingham County Sheriff’s Office currently does not have money budgeted for these programs/initiatives that will be developed under the “Sheriff’s Inmate Initiatives”; and

WHEREAS, all donations to the Ingham County Sheriff’s Office “Sheriff’s Inmate Initiatives” shall be utilized within the programs developed.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Sheriff’s Office to accept donations to support the “Sheriff’s Inmate Initiatives”.

BE IT FURTHER RESOLVED, that the Sheriff shall report all donations of goods, services and money to the Controller/Administrator quarterly.

BE IT FURTHER RESOLVED, that accepted donations of goods, services and money will become the property of Ingham County and will be used, maintained, and disposed of in accordance with County policy.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2017 Sheriff’s Office budget and to account for any funds received and the disbursement thereof in accordance with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.
LAW & COURTS: Yeas: Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville  
Nays: None  Absent: None  Approved 8/10/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert  
Nays: None  Absent: Tennis, Schafer  Approved 8/16/2017
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE PURCHASE OF A FINGER AND PALM PRINT COMPUTER SOFTWARE APPLICATION AND EQUIPMENT THROUGH IDNETWORKS FOR THE INGHAM COUNTY SHERIFF’S OFFICE TO USE TO CAPTURE FINGER AND PALM PRINTS FOR STATE OF MICHIGAN AND AFIS/FBI SUBMISSION AS REQUIRED BY LAW

RESOLUTION # 17 –

WHEREAS, the Ingham County Sheriff’s Office is mandated by State and Federal Law to fingerprint arrested and jailed individuals while incarcerated and upon release; and

WHEREAS, the Ingham County Sheriff’s Office is transitioning from its current records management system to a new records management system and will be required to update its finger and palm printing computer software application and equipment to interface with the new records management system; and

WHEREAS, IDNetworks computer software application and equipment interfaces with Livescan system to transmit finger and palm prints to the State of Michigan and AFIS/FBI; and

WHEREAS, the IDNetworks computer and software application will replace the current computer and software application by Morpho Trust; and

WHEREAS, the Sheriff’s Office will utilize the current Morpho Trust scanners to help offset the cost of the change-over; and

WHEREAS, the recurring annual software maintenance of $6,491.00 starting the second year of service with IDNetworks will be budgeted in the coming years; and

WHEREAS, IDNetworks holds the State of Michigan contract for utilizing the Live Scan system; and

WHEREAS, IDNetworks is a participant under the State of Michigan (SOM) MiDeal (Contract #071B6600022) program; and

WHEREAS, the total expenditure for this proposal is not to exceed $48,260.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Purchasing Department to purchase on behalf of the Ingham County Sheriff’s Office the application software and equipment from IDNetworks using the MiDeal (Contract #071B6600022) program for a total cost not to exceed $48,260.00.

BE IT FURTHER RESOLVED, that the funds for this purpose will come from the Inmate Commissary Fund.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make any necessary budget adjustments to the 2017 budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS:**  Yeas: Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville  
 Nays: None  Absent: None  **Approved 8/10/2017**

**FINANCE:**  Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert  
 Nays: None  Absent: Tennis, Schafer  **Approved 8/16/2017**
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A NEW CONTRACT WITH MGT OF AMERICA CONSULTING LLC, FOR THE PREPARATION OF THE FRIEND OF THE COURT AND PROSECUTING ATTORNEY TITLE IV-D COOPERATIVE REIMBURSEMENT PROGRAM (CRP) APPLICATION AND OTHER SERVICES

RESOLUTION # 17 –

WHEREAS, the Ingham County Friend of the Court and Ingham County Prosecuting Attorney receive Title IV-D funding to administer the child support program; and

WHEREAS, the application for IV-D funding, and the billing for IV-D funding, is complex and requires specialized knowledge; and

WHEREAS, since 2010 MGT has provided accurate and timely services to the Ingham County Friend of the Court and the Ingham County Prosecuting Attorney for the application and billing of IV-D funding; and

WHEREAS, for fiscal years 2018 and 2019, MGT provided a yearly quote of $6,000 for the Friend of the Court, and $6,000 for the Prosecuting Attorney, to prepare the Title IV-D CRP application, the monthly billing invoices, and the capitalization schedule for equipment purchased in excess of $5,000, which is the same rate which was charged for these services for 2015, 2016 and 2017, and approximately the same rate as was paid to the prior vendor for these services before 2010; and

WHEREAS, for fiscal years 2020, 2021 and 2022, MGT provided a yearly quote of $6,800 for the Friend of the Court, and $6,800 for the Prosecuting Attorney, to prepare the Title IV-D CRP application, the monthly billing invoices, and the capitalization schedule for equipment purchased in excess of $5,000; and

WHEREAS, MGT provided a quote of $1.40 per timesheet processed for the Friend of the Court automatic time log processing service to assist in compiling and providing the information necessary for the monthly CRP billing, which is the same rate which has been charged for these services for 2015, 2016 and 2017.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves contracts with MGT for services from October 1, 2017 until September 30, 2022, from funds within the Ingham County Friend of the Court and Ingham County Prosecuting Attorney budgets to:

(1) Prepare the Title IV-D Cooperative Reimbursement Program (CRP) application, the monthly CRP billing invoices, and the depreciation schedule for equipment purchased in excess of $5,000 for CRP billing at a cost of $6,000 per year for the Friend of the Court, and $6,000 per year for the Prosecuting Attorney, or $12,000 per year in total, for fiscal years 2018 and 2019. For fiscal years 2020, 2021, and 2022, the rate for these services shall be $6,800 per year for Friend of the Court, and $6,800 per year for the Prosecuting Attorney, or $13,600 per year in total.
(2) Provide an automated time log processing service to assist in compiling and providing the information necessary for the monthly Friend of the Court CRP billing at a cost of $1.40 per timesheet, at a cost not to exceed $7,500 per year.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this Resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville  
Nays: None Absent: None Approved 8/10/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert  
Nays: None Absent: Tennis, Schafer Approved 8/16/2017
WHEREAS, were Resolution 16-429 approved receipt of $200,000 in grant funds and entering into subcontracts as part of the Michigan Mental Health Court Operational Grant administered by the State Court Administrative Office for the fiscal year of October 1, 2016 through September 30, 2017; and

WHEREAS, upon submission of the third quarter reimbursement claim, it became evident that additional would be needed in the areas of fringe benefits for the Case Coordinator, drug testing, treatment services and treatment service co-pays, and transitional housing; and

WHEREAS, a request was made to the State Court Administrative Office for additional funding in the amount of $10,000 and that funding having been approved; and

WHEREAS, amendments are recommended to the amount of the original grant award and to several subcontracts due to the increase of grant funds and identification of new vendors and the correlating need to reallocate funds.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes receipt of an additional $10,000 for the FY 2017 Michigan Mental Health Court Grant Program Operational Grant.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes amendment to these subcontracts as follows:

- drug testing services to be provided by A.D.A.M.; representation by a defense attorney; ancillary services to be provided by Northwest Initiative – ARRO; substance abuse assessments to be provided by Wellness, Inx; and transitional housing to be provided by RISE Recovery Community - collectively increase from $36,327 to $50,015.

BE IT FURTHER RESOLVED, that additional subcontracts are authorized as follows:

- treatment services to be provided by PPRS, PAR Rehab and PATS; and transitional housing to be provided by Endeavor House and Pinnacle – collectively not to exceed $4,323.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2016 - 2017 budget and position allocation lists consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.
LAW & COURTS:  Yeas:  Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays:  None   Absent:  None   Approved  8/10/2017

FINANCE:  Yeas:  Grebner, McGrain, Hope, Anthony, Naeyaert
Nays:  None   Absent:  Tennis, Schafer   Approved  8/16/2017
INTRODUCED BY THE LAW & COURTS AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT A PETSMART CHARITIES GRANT

RESOLUTION # 17 –

WHEREAS, the Ingham County Animal Control has applied for and has been approved to receive a grant from PetSmart Charities; and

WHEREAS, the purpose of this grant is to reimburse Ingham County Animal Control medical and sheltering expenses of animals seized for animal cruelty; and

WHEREAS, the award amount of this grant is $4,600.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves acceptance of the grant from PetSmart Charities for $4,600 with no match requirement.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments to the Ingham County Animal Control budget.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents which are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville

Nays: None

Absent: None

Approved 8/10/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert

Nays: None

Absent: Tennis, Schafer

Approved 8/16/2017
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING CONTRACT WITH PRIORITY DISPATCH FOR CONTINUED SUPPORT FOR EMERGENCY MEDICAL DISPATCH (ProQA) FOR THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER

RESOLUTION # 17 –

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners previously authorized the acquisition of Priority Dispatch’s Emergency Medical Dispatch ProQA Program, under resolution #14-81, for use by the Ingham County 9-1-1 Center in conjunction with their TriTech CAD System; and

WHEREAS, the current Emergency Medical Dispatch (EMD) is integrated with the CAD system, continued use and support of the Priority Dispatch, ProQA EMD program, would maintain our integrated system to the TriTech Inform CAD, used to provide service to our citizens; and

WHEREAS, the current Emergency Medical Dispatch (EMD) MPDS Cards & Software Annual Maintenance and Extended service agreement is expired; and

WHEREAS, a quote for support and maintenance has been provided by Priority Dispatch for a 5 year term, April 1, 2017 through March 31, 2022, with a 20% cost savings if prepaid for the entire 5 years, reducing the 5 years of service from $58,494.00 to $45,432.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed $45,423.00 with Priority Dispatch for MPDS Cards & Software Annual Maintenance and Extended service, as outlined by the Proposal/Sales quotation, #Q-12545.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes an appropriation of up to $45,432.00 from 9-1-1 Fund balance for the total cost of this Maintenance Contract.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign the MPDS Cards & Software Annual Maintenance and Extended service agreement with Priority Dispatch consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays: None
Absent: None
Approved 8/10/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None
Absent: Tennis, Schafer
Approved 8/16/2017