AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. TIME FOR MEDITATION

V. APPROVAL OF THE MINUTES FROM NOVEMBER 28, 2017

VI. ADDITIONS TO THE AGENDA

VII. PETITIONS AND COMMUNICATIONS

   1. INGHAM COUNTY SHERIFF’S OFFICE 2016 ANNUAL REPORT

VIII. LIMITED PUBLIC COMMENT

IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

X. CONSIDERATION OF CONSENT AGENDA

XI. COMMITTEE REPORTS AND RESOLUTIONS

   2. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING DR. MARTIN LUTHER KING, JR.

   3. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING MAYOR VIRG BERNERO, CITY OF LANSING

   4. COUNTY SERVICES COMMITTEE – RESOLUTION RECOGNIZING THE 35TH ANNUAL HISPANIC CHRISTMAS SYMPOSIUM

   5. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING THE LANSING FOR CESAR E. CHAVEZ COMMITTEE

   6. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING DENNIS JENKS

   7. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING ALAN FOX
8. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE ROAD DEPARTMENT

9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION PLEDGING FULL FAITH AND CREDIT TO WILLIAMSTON-LOCKE DRAIN DRAINAGE DISTRICT BONDS OR NOTES

10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE AN ECONOMIC DEVELOPMENT SERVICE CONTRACT

11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE PROCEEDING TO CLOSE PERMANENT CONSERVATION EASEMENT DEEDS

12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE 2017 APPLICATION RANKING AND PURCHASE OF CONSERVATION EASEMENTS

13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AGREEMENTS TO PROVIDE ALARM MONITORING SERVICES

14. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE PURCHASE OF COPPER TUBING FOR JAIL REPAIRS

15. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE HARDWARE MAINTENANCE AGREEMENT FROM AVALON TECHNOLOGIES

16. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE RENEWAL OF THE IMAGESOFT AND ONBASE ANNUAL SUPPORT

17. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE RENEWAL OF THE OCULARIS SOFTWARE LICENSING AGREEMENT

18. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE PURCHASE OF TRAINING FROM SANS

19. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT FOR PREVAILING WAGE MONITORING

20. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO RETAIN AS-NEEDED CONSTRUCTION INSPECTION AND SUPERVISION SERVICES
21. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE APPROVAL OF LAND DIVISION AND ACCEPTANCE OF A PUBLIC ROAD

22. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AMENDMENT TO AGREEMENTS WITH THE CITY OF LANSING FOR TRAILS AND PARKS MILLAGE FUNDING

23. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE MODIFICATIONS TO THE 2018 MANAGERIAL AND CONFIDENTIAL EMPLOYEE PERSONNEL MANUAL

24. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE A COLLECTIVE BARGAINING AGREEMENT WITH THE COMMAND OFFICERS ASSOCIATION OF MICHIGAN – 911 SUPERVISORS

25. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE A COLLECTIVE BARGAINING AGREEMENT WITH THE UAW LOCAL 2256 – ZOO UNIT

26. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE A LETTER OF UNDERSTANDING WITH CCLP – 911 NON-SUPERVISORY UNIT REGARDING USE OF PERSONAL LEAVE

27. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING ANNUAL 2018 COMPENSATION FOR NON-JUDICIAL COUNTY-WIDE ELECTED OFFICIALS

28. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE A CONTRACT FOR SERVICES WITH THE GREATER LANSING CONVENTION AND VISITORS BUREAU

29. FINANCE COMMITTEE – RESOLUTION TO HONOR MAJOR SAM L. DAVIS OF THE INGHAM COUNTY SHERIFF’S OFFICE

30. FINANCE COMMITTEE – RESOLUTION RECEIVING ADVICE FROM THE COUNTY TREASURER AS TO A SURPLUS WHICH CAN BE TRANSFERRED FROM THE INGHAM COUNTY DELINQUENT TAX REVOLVING FUND TO THE INGHAM COUNTY GENERAL FUND

31. FINANCE COMMITTEE – RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2018 BUDGET YEAR
32. FINANCE COMMITTEE – RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2017 INGHAM COUNTY BUDGET

33. HUMAN SERVICES COMMITTEE – RESOLUTION CONGRATULATING STEPHEN W. FRANK AMERICAN LEGION POST 269 ON THE OCCASION OF ITS 80TH YEAR ANNIVERSARY

34. HUMAN SERVICES AND COUNTY SERVICES COMMITTEES – RESOLUTION AMENDING THE INGHAM COUNTY BOARD RULES

35. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING A HEALTH SERVICES MILLAGE CONTRACT WITH THE INGHAM HEALTH PLAN CORPORATION (IHPC)

36. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH GRAPHIC SCIENCES, INC. FOR THE TRANSPORT, STORAGE, AND RETRIEVAL OF HEALTH DEPARTMENT FILES

37. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH PROFESSIONAL CREDENTIAL VERIFICATION SERVICES, INC. (PCVS) TO PROVIDE VERIFICATION OF PROFESSIONAL CREDENTIALS OF PHYSICIANS AND ALLIED HEALTH PROFESSIONALS

38. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH BLUE CROSS BLUE SHIELD OF MICHIGAN FOUNDATION

39. LAW & COURTS COMMITTEE – RESOLUTION SUPPORTING LEGISLATION TO “RAISE THE AGE” FOR JUVENILE OFFENDERS IN MICHIGAN

40. LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ENTER INTO A SERVICE AGREEMENT WITH CDWG

41. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE INGHAM COUNTY SHERIFF’S OFFICE TO ENTER INTO AN AGREEMENT WITH TIGG’S CANTEEN SERVICES FOR INMATE COMMISSARY FOR THREE YEARS

42. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO CONTRACT WITH TIGG’S CANTEEN SERVICES, INC. TO MANAGE THE KITCHEN AND LAUNDRY SERVICES AT THE INGHAM COUNTY JAIL
43. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING BETWEEN THE INGHAM COUNTY PROSECUTOR’S OFFICE AND THE DEPARTMENT OF THE ATTORNEY GENERAL

44. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT AN ASPCA ANIMAL CARE GRANT

45. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AMEND THE 2018 INGHAM COUNTY BUDGET TO RESTORE TWO SHERIFF CORRECTIONS OFFICERS

XII. SPECIAL ORDERS OF THE DAY

XIII. PUBLIC COMMENT

XIV. COMMISSIONER ANNOUNCEMENTS

XV. CONSIDERATION AND ALLOWANCE OF CLAIMS

XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org
CALL TO ORDER

Chairperson Anthony called the November 28, 2017 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Banas, Celentino, Crenshaw, Grebner, Hope, Koenig, Maiville, McGrain, Naeyaert, Nolan, Schafer, Sebolt, Tennis, and Anthony

Members Absent: None

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Anthony asked John Dinon, Animal Control Director, to lead the Board in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Anthony asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES

Commissioner Crenshaw moved to approve the minutes of the November 14, 2017 meeting. Commissioner Grebner supported the motion.

The motion to approve the minutes carried unanimously. Absent: None.

ADDITIONS TO THE AGENDA

None.

PETITIONS AND COMMUNICATIONS

A NOTICE OF PUBLIC HEARING FOR THE CITY OF MASON TO CONSIDER APPROVAL OF AN APPLICATION FOR AN INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE. The notice was accepted and placed on file.

A NOTICE OF PUBLIC HEARING FOR THE CITY OF LANSING TO CONSIDER APPROVAL OF BROWNFIELD PLAN #71 – NEOGEN 1000 SOUTH HOSMER BUILDING REDEVELOPMENT PROJECT. The notice was accepted and placed on file.
A LETTER FROM WHEATFIELD TOWNSHIP REGARDING A PROPOSED NEW ZONING ORDINANCE. The letter was accepted and placed on file.

A PUBLIC HEARING NOTICE FROM VEVAY TOWNSHIP WITH A DATE REVISION REGARDING AN APPLICATION FOR AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE. The notice was accepted and placed on file.

A LETTER FROM THE DEPARTMENT OF ENVIRONMENTAL QUALITY REGARDING THE AIR QUALITY DIVISION PENDING NEW SOURCE REVIEW APPLICATION REPORT. The letter was accepted and placed on file.

LIMITED PUBLIC COMMENT

Craig Whitford, Ingham County Historic Commission, presented the nomination of Eugene G. Wanger for the 2017 Ingham County Heritage Award.

Mr. Whitford stated that Mr. Wanger had devoted many decades to the promotion of Ingham County. He further stated that the Special Commission on County History was created in 1971 by Mr. Wanger in his role as Finance Chairperson of the Ingham County Board of Commissioners.

Mr. Whitford stated that the first result of this new Commission was the placement of the Ingham County Courthouse on the National Registry of Historic Places. He further stated that Mr. Wanger helped draft the law that enabled counties to create County Historical Commissions, and that Ingham County created the first such Commission in 1974.

Mr. Whitford described the many contributions Mr. Wanger had made, including his efforts on the death penalty and the prohibition clause added to the Michigan Constitution in 1963.

Mr. Whitford presented Mr. Wanger with the award.

Mr. Wanger thanked the Ingham County Historical Commission.

Chairperson Anthony thanked Mr. Wanger for his lifetime of service to the County.

Commissioner McGrain thanked Mr. Wanger for his inspiration, legacy and work against the death penalty.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Maiville moved to adopt a consent agenda consisting of all action items except Agenda Item Nos. 10, 17, 25 and 28. Commissioner Grebner supported the motion.

The motion carried unanimously.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote.
Items voted on separately are so noted in the minutes.
ADOPTED - NOVEMBER 28, 2017
AGENDA ITEM NO. 5

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE LETTER OF UNDERSTANDING REGARDING THE 2017 HOLIDAY SCHEDULE WITH CAPITOL CITY LABOR PROGRAM INC - ANIMAL CONTROL OFFICERS, LICENSE ENFORCEMENT OFFICERS, ANIMAL SHELTER OPERATORS AND FIELD SUPERVISORY OFFICER UNIT

RESOLUTION # 17 – 446

WHEREAS, an agreement is in place between representatives of Ingham County and the Capitol City Labor Program Inc. – Animal Control Unit (hereinafter the Union) for the period January 1, 2016 through December 31, 2017; and

WHEREAS, the Employer and the Union identified issues with scheduling for the recognized Christmas and New Year’s holidays due to the observed holidays for the Employer and the recent change to the 7 day work schedule; and

WHEREAS, the parties were able to meet and confer over the issue and developed a Letter of Understanding to address the issue; and

WHEREAS, the parties desire to amend the language through the attached Letter of Understanding; and

WHEREAS, the provisions of the Letter of Understanding have been approved by the County Services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the Letter of Understanding between Ingham County and Capitol City Labor Program Inc. – Animal Control Unit.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None  Absent: None  Approved 11/21/2017

Adopted as part of a consent agenda.
WHEREAS, the current collective bargaining agreement between the parties provides in Article 26, HOLIDAYS, the holidays scheduled and the scheduling method for Employees in the bargaining unit; and

WHEREAS, historically Section 3, Observance, Section 9, Scheduling, Section 10, Preceding Days Off, have been difficult to understand and apply; and

WHEREAS, the parties wish to clarify the language to comport with other employee units within the department; and

WHEREAS, the parties have come to agreement that the observation of Christmas Eve and New Year’s Eve will comport with the Ingham County Observed Holiday Schedule.

NOW, THEREFORE, IT IS HEREBY AGREED between the parties as follows:

1. The County will recognize Christmas Eve and New Year’s Eve as holidays for CCLP employees in 2017.

2. All other terms and conditions specified in the parties’ current collective bargaining agreement shall remain in full force and effect.

COUNTY OF INGHAM

Sarah Anthony, Chairperson Date

John Dinon, Animal Control Director Date

CAPITOL CITY LABOR PROGRAM, INC

Tom Krug, Executive Director Date

John Good Date

APPROVED AS TO FORM FOR INGHAM COUNTY
COHL, STOKER & TOSKEY, PC.

By ____________________________
Mattis Nordfjord Date
WHEREAS, Randy Abbott began his career with the County of Ingham on October 15, 1985 as a Drain Crew Worker at the Ingham County Drain Commissioner’s Office, was promoted to Drain Crew Supervisor on October 5, 1987, and is retiring as Supervisor of Drain Operations and Maintenance on November 30, 2017 after 32 years of service; and

WHEREAS, Randy Abbott has contributed his knowledge and labor to the maintenance and improvement of the over 1500 miles of the hundreds of County and Intercounty Drains throughout the County of Ingham, and to bringing to fruition the vision of the Drain Commissioner for those Drains; and

WHEREAS, Randy Abbott has long been considered within the Drain community to be one of the premier experts on drain maintenance in the State of Michigan, with his and his crew’s work and ideas having been showcased at past conferences and meetings of the Michigan Association of County Drain Commissioners; and

WHEREAS, Randy Abbott has demonstrated an exceptional dedication and commitment to solving the drainage and flooding problems for the citizens of the County of Ingham, with a good nature and sense of humor that have belied the often difficult and trying circumstances in which he and his crew have worked; and

WHEREAS, Randy Abbott has often awed, amazed, and dazzled citizens and coworkers with his ability to provide very detailed information about County and Intercounty Drain structures, tiles, and ditches, and the history of flooding problems on a particular property or Drain, all from memory without a map, drawing, or record; and

WHEREAS, Randy Abbott has brought a level of skill, productivity, and frugality to his work that has achieved efficient results for the Office of the Ingham County Drain Commissioner, and great cost-savings for the taxpayers of the County of Ingham over the many years of his service.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Randy Abbott on the occasion of his retirement and for his dedicated service of 32 years to the County of Ingham.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners takes this opportunity to acknowledge and extend its gratitude for the contributions that Randy Abbott has made to the County of Ingham throughout his employment at the Ingham County Drain Commissioner’s Office, where he started his illustrious career as a Drain Crew Worker and retires as Supervisor of Drain Operations and Maintenance. Randy Abbott will be greatly missed, not only for his institutional knowledge and skills but also for his warm personality and his willingness to go the extra “drain” mile for his coworkers and for the citizens of the County of Ingham.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners wishes Randy Abbott all the happiness in retirement that he so richly deserves and wishes him great success in all of his future endeavors.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None Absent: None  Approved 11/21/2017

Adopted as part of a consent agenda.
WHEREAS, Sandra Gower started her Ingham County career on November 15, 2010 as Economic Development Coordinator; and

WHEREAS, during her tenure Sandra Gower has provided expert assistance to the Ingham County Economic Development Commission and Brownfield Redevelopment Authority; and

WHEREAS, Sandra Gower managed several Community Development Block Grants earning the respect and admiration of many local municipal officials in Ingham County; and

WHEREAS, Sandra Gower has assisted in efforts to promote regional economic development initiatives working with local partners such as Lansing Economic Area Partnership and Tri County Regional Planning; and

WHEREAS, in addition to Ingham County, Sandra Gower has skillfully served many municipalities throughout her career including Hazelwood, Missouri as its Assistant to the City Manager; Sioux City, Iowa as its Administrative Analyst; Bangor and Parchment, Michigan as their City Manager; Dowagiac, Michigan as its Economic Development Director; and Cass County, Michigan as its Grants Coordinator; and

WHEREAS, Sandra Gower also served many non-profit corporations including Foster Grandparents Program of Alpena, Michigan as its Program Director, Shelter, Inc. of Alpena, Michigan as its Executive Director; Downriver Community Alliance of Southgate, Michigan as its President/Programs Director; and Bay County Multi-Purpose Collaborative Body as its Collaboration Coordinator; and

WHEREAS, Sandra Gower maintains professional memberships with the International Economic Development Council and the Michigan Economic Developers Association; and

WHEREAS, Sandra Gower provided a career of exemplary service to the citizens of Ingham County, the Ingham County Economic Development Commission, and the Ingham County Brownfield Redevelopment Authority; and

WHEREAS, after seven years and one month of dedicated service to the citizens of Ingham County, Sandra Gower will retire from an outstanding career of public service on December 21, 2017.

THEREFORE IT BE RESOLVED, that the Ingham County Board of Commissioners hereby honors Sandra Gower for her dedicated service to the citizens of the great States of Michigan, Iowa and Missouri, and wishes her continued success in all of his future endeavors.
COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None  Absent: None  Approved 11/21/2017

Adopted as part of a consent agenda.
ADOPTED - NOVEMBER 28, 2017
AGENDA ITEM NO. 8

Introductions by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO WAIVE POLICY RULES REGARDING OBSOLETE PROPERTY

RESOLUTION # 17 – 449

WHEREAS, the Ingham County Board of Commissioners adopted a policy directing that disposal of all surplus County-owned personal property which is of no significant value to County operations occur through public auction; and

WHEREAS, except for sales to other units of government or to non-profit corporations, it is the stated County objective to maximize the net proceeds from the sale of surplus County-owned property; and

WHEREAS, on December 7, 2014 Deputy Grant Whitaker was involved in a fatal car crash while driving a vehicle assigned to him by the Ingham County Sheriff’s Office; and

WHEREAS, inside the vehicle was located the AR-15 rifle serial number LBD017780 that was issued to Deputy Grant Whitaker; and

WHEREAS, during the traffic crash the rifle was damaged to the point it was no longer operational; and

WHEREAS, the Ingham County Sheriff’s Office will not issue this damaged rifle out for duty or for use in training; and

WHEREAS, the Ingham County Sheriff’s Office feels the obsolete property would be best kept in the family of Deputy Grant Whitaker; and

WHEREAS, in order to accommodate this requested transfer of obsolete property, it is necessary for the Ingham County Board of Commissioners to waive its policy requirement that disposal of surplus property occur by way of public auction.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby waives its requirement to dispose of an obsolete patrol rifle assigned to Deputy Grant Whitaker at public auction.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None Absent: None Approved 11/21/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert
Nays: None Absent: Anthony Approved 11/21/2017

Adopted as part of a consent agenda.
ADOPTED - NOVEMBER 28, 2017
AGENDA ITEM NO. 9

Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A COLLECTIVE BARGAINING AGREEMENT WITH THE UAW LOCAL 2256 - TECHNICAL, OFFICE, PARA-PROFESSIONAL AND SERVICE EMPLOYEES

RESOLUTION # 17 – 450

WHEREAS, an agreement has been reached between representatives of Ingham County and the UAW Local 2256 for the period January 1, 2018 through December 31, 2020; and

WHEREAS, the agreement has been ratified by the employees within the bargaining agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and UAW Local 2256 for the period January 1, 2018 through December 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yea: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None Absent: None Approved 11/21/2017

FINANCE: Yea: Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert
Nays: None Absent: Anthony Approved 11/21/2017

Adopted as part of a consent agenda.
ADOPTED - NOVEMBER 28, 2017
AGENDA ITEM NO. 10

INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AWARD A CONTRACT FOR RESTORATION AND PRESERVATION OF LUNETTE MURAL PANELS

RESOLUTION # 17 – 451

WHEREAS, the four murals which were created in 1919 on the third-floor rotunda of the Historic Ingham County Mason Courthouse have deteriorated; and

WHEREAS, at the request of the Ingham County Historical Commission an art conservator assessed the murals and made a recommendation; and

WHEREAS, it was determined that the lunette murals are in need of cleaning and restoration in order to preserve their historical integrity; and

WHEREAS, the Purchasing Department solicited proposals from qualified, experienced vendors; and

WHEREAS, due to the unique nature of this project an Evaluation Committee consisting of staff from the Facilities Department, Board of Commissioner’s Office, and Purchasing Department met and evaluated the proposals submitted; and

WHEREAS, after careful review and consideration, the Committee is jointly recommending that a contract be awarded to Building Arts & Conservation who submitted the most responsive and responsible bid amount of $34,320.00; and

WHEREAS, the Facilities Department is asking for a $3,000.00 contingency for any unforeseen restorative repairs or issues that may arise; and

WHEREAS, funds are available within the Public Improvement Fund #245-90212-931000-7FC33.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes entering into a contract with Building Arts & Conservation, 206 South Ann Arbor Street, Saline, Michigan 48176, to clean and restore four lunette murals in the Historic Ingham County Mason Courthouse for a total not exceed cost of $37,320.00 which includes the requested $3,000.00 contingency.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.
COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Maiville  
    Nays: None   Absent: None   Abstained: Koenig   Approved 11/21/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert  
    Nays: None   Absent: Anthony   Approved 11/21/2017

Commissioner Celentino moved to approve the resolution. Commissioner Maiville supported the motion.

Vice-Chairperson Koenig asked that she be recused from the vote on the resolution due to a direct familial relationship to the owner of Building Arts & Conservation.

Commissioner Crenshaw moved to permit Vice-Chairperson Koenig to recuse herself. Commissioner Schafer supported the motion.

The motion to allow Vice-Chairperson Koenig to recuse herself from voting on the resolution carried unanimously.

The motion to approve the resolution carried unanimously.  Abstained: Commissioner Koenig
ADOPTED - NOVEMBER 28, 2017
AGENDA ITEM NO. 11

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AWARD A CONTRACT TO PERFORM A STANDARD PREVENTATIVE MAINTENANCE REBUILD ON THE MUFFIN MONSTER

RESOLUTION # 17 – 452

WHEREAS, the Muffin Monster sewage grinder at the Ingham County Jail is in need of standard preventive maintenance; and

WHEREAS, the system was purchased, at the City’s request, in 1986, put into use in 1987, and has been serviced a number of times; and

WHEREAS, the system runs continuously and is worn to the point of needing repair; and

WHEREAS, the cutting teeth are wearing out therefore no longer efficiently breaking sewage down for disposal; and

WHEREAS, if this system were to clog and shut down, we would have to by-pass the Muffin Monster to allow for continued operation; this is not acceptable by the city’s standards; and

WHEREAS, JWC is the sole manufacturer of the product and parts for this equipment and the sole source for service; and

WHEREAS, it is the recommendation of the Purchasing and Facilities Department that a contract be awarded to JWC Environmental who will perform the rebuild for a cost of $20,004.45; and

WHEREAS, the Facilities Department is asking for a $1,900.00 contingency for any unforeseen circumstances that may arise; and

WHEREAS, funds are available in the approved CIP line item #595-30110-978000-6FC10 which has a balance of $22,000.00.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes entering into a contract with JWC Environmental, 2850 South Red Hill Avenue, Suite 125, Santa Ana, California, 92705, to perform a standard preventative maintenance rebuild on the Muffin Monster for a total not to exceed cost of $21,908.45 which includes the requested $1,900.00 contingency.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.
COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
   Nays: None    Absent: None    Approved 11/21/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert
   Nays: None    Absent: Anthony   Approved 11/21/2017

Adopted as part of a consent agenda.
ADOPTED - NOVEMBER 28, 2017
AGENDA ITEM NO. 12

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RENEW A SUPPORT SERVICES AGREEMENT

RESOLUTION # 17 – 453

WHEREAS, Ingham County currently utilizes CourtView Software as our criminal justice application; and

WHEREAS, annual maintenance is required to maintain the system and had been purchased every year since Ingham County purchased the software; and

WHEREAS, the payment totaling $154,255.00 for annual support is due for the support from January 1st, 2018-December 31st, 2018; and

WHEREAS, the annual contract amount proposed by Courtview includes an increase from the prior year equal to the Consumer Price Index of 1.7% as spelled out in our contract; and

WHEREAS, this annual payment has been planned for and budgeted and will provide the needed application support and upgrades needed to maintain our current applications.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the contract renewal for support from CourtView in the amount not to exceed $154,255.00.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology’s LOFT Fund (636-25820-932050).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
   Nay:  None  Absent:  None  Approved 11/21/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert
   Nay:  None  Absent:  Anthony  Approved 11/21/2017

Adopted as part of a consent agenda.
ADOPTED - NOVEMBER 28, 2017
AGENDA ITEM NO. 13

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT FOR MAILING SERVICES

RESOLUTION # 17 – 454

WHEREAS, many departments require a firm specializing in mailing services to do the metering, presorting, and delivering of their 1st class envelopes, flats, and certified mail to the United States Postal Service (USPS); and

WHEREAS, often times departments and offices must mail large quantities of materials and it is cost effective and efficient to use a service to presort and mail these materials; and

WHEREAS, a proposal was received and evaluated from Extend Your Reach of Lansing, a local vendor, and it was determined to offer the best value to the County; and

WHEREAS, the Director of Purchasing has recommended that the Board of Commissioners authorize a contract with Extend Your Reach, Inc. for full-service mailing services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a five-year agreement with Extend Your Reach, Inc., 5646 Commerce Drive, Lansing, Michigan, based on its proposal dated November 3, 2017, for mail related services which include pick up, sorting, bar coding, delivery to the U.S. Post Office, and other ancillary services.

BE IT FURTHER RESOLVED, expenditures associated with this contract shall be paid from departments’ respective supply lines, xxx-xxxxx-726010.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None  Absent: None  Approved 11/21/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert
Nays: None  Absent: Anthony  Approved 11/21/2017

Adopted as part of a consent agenda.
ADOPTED - NOVEMBER 28, 2017
AGENDA ITEM NO. 14

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RETAIN AS-NEEDED MATERIAL TESTING AND FABRICATION INSPECTION SERVICES

RESOLUTION # 17 – 455

WHEREAS, Ingham County Road Department (ICRD) staffing is such that many times during the construction season, we don’t have staff, the equipment, or expertise to perform all project related material testing and fabrication inspection that is required; and

WHEREAS, the Ingham County Purchasing Department solicited proposals from Michigan Department of Transportation prequalified and experienced material testing and fabrication inspection firms to provide services on an as-needed basis and received six (6) proposals; and

WHEREAS, the Road Department staff reviewed the proposals for adherence to county purchasing requirements, proposed unit prices, experience, expertise, and overall value to the county; and

WHEREAS, when retaining as-needed testing services, ICRD staff would strive to retain the lowest cost consultant whenever possible; and

WHEREAS, the Road Department recommends that the Board of Commissioners retain the following respondents to provide the requested as-needed material testing and fabrication inspection services:

- KTA-Tator, 115 Technology Drive, Pittsburgh, Pennsylvania
- NTH Consultants, Ltd, 608 S. Washington Avenue, Lansing, Michigan
- Soil and Materials Engineers, Inc., 2663 Eaton Rapids Road, Lansing, Michigan
- TUV Rheinland Industrial Solutions, 8181 Broadmoor SE, Caledonia, Michigan

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes retaining KTA-Tator, 115 Technology Drive, Pittsburgh, Pennsylvania; NTH Consultants, Ltd, 608 S. Washington Avenue, Lansing, Michigan; Soil and Materials Engineers, Inc., 2663 Eaton Rapids Road, Lansing, Michigan; and TUV Rheinland Industrial Solutions, 8181 Broadmoor SE, Caledonia, Michigan to provide the needed material testing and fabrication inspection services.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.
COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
   Nays: None   Absent: None   Approved 11/21/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert
   Nays: None   Absent: Anthony   Approved 11/21/2017

Adopted as part of a consent agenda.
ADOPTED - NOVEMBER 28, 2017
AGENDA ITEM NO. 15

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A ROAD RECONSTRUCTION PROJECT AGREEMENT

RESOLUTION # 17 – 456

WHEREAS, the Ingham County Road Department received federal Urban Surface Transportation Program (STP-U) funding and Transportation Alternatives Program (TAP) funding to construct paved shoulders and resurface Jolly Road from Dobie Road to Meridian Road; and

WHEREAS, the PROJECT will be undertaken pursuant to a contract between the State of Michigan/MDOT and the contractor; and

WHEREAS, the County on behalf of the Road Department, in turn, must therefore enter into an associated second party agreement with the State of Michigan/MDOT consistent with the requirement for state and federal funding requirements; and

WHEREAS, the estimated costs for the project is as follows:

Urban Surface Transportation Program: $991,200
Transportation Alternatives Program: $717,000
Local Match: $463,800
$2,172,000

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into Contract No. 17-5447 with the State of Michigan/MDOT to effect reconstruction of Jolly Road from Dobie Road to Meridian Road for a total estimated cost of $2,172,000 consisting of $991,200 of Urban Surface Transportation Program funding, $717,000 of Transportation Alternatives Program funding, and $463,800 of Ingham County Road Department matching funds.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None Absent: None Approved 11/21/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert
Nays: None Absent: Anthony Approved 11/21/2017

Adopted as part of a consent agenda.
ADOPTED - NOVEMBER 28, 2017  
AGENDA ITEM NO. 16

INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND SUSPENSION OF OPERATIONS POLICY

RESOLUTION # 17 – 457

WHEREAS, on January 26, 2016 the Ingham County Board of Commissioners approved Resolution 16-010 to adopt a Suspension of Operations Policy; and

WHEREAS, the Policy is intended to provide a framework for action and response when situations arise requiring the suspension of some or all of the County’s functions; and

WHEREAS, the Suspension of Operations Policy is applicable to all permanent Ingham County employees; and

WHEREAS, Department Heads possess authority to suspend any or all of department operations under the Suspension of Operations Policy; and

WHEREAS, the current Policy requires that employees not working during a Department Head-ordered period of suspended operations and who are regularly scheduled to work during the period to go unpaid for those hours or receive pay via utilization of compensatory, vacation or sick time; and

WHEREAS, the Board of Commissioners wishes to compensate employees at their normal compensation rates during a Department Head-ordered period of suspended operations; and

WHEREAS, the Board of Commissioners does not wish to provide additional compensation to employees not scheduled to work during a Department Head-ordered period of suspended operations.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioner amends Section D.1.b of the Suspension of Operations Policy to read as follows:

b. Employees not working during the period of suspended operations and who are regularly scheduled to work during the period shall be compensated for hours normally scheduled.

BE IT FURTHER RESOLVED, that a new Section D.1.c is added to the Suspension of Operations Policy to read as follows:

c. Employees not working during the period of suspended operations and who are not scheduled to work during the period shall receive no additional compensation.

BE IT FURTHER RESOLVED, that these policy changes shall have immediate effect upon adoption of this Resolution.
COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
   Nays: None Absent: None  Approved 10/17/2017

FINANCE:  Yeas: Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert
   Nays: None Absent: Anthony  Approved 11/21/2017

Adopted as part of a consent agenda.
WHEREAS, CATA is the designated principal provider of public transit in Ingham County, under state and federal law; and

WHEREAS, Ingham County and CATA have had a fruitful and successful cooperative relationship since the County adopted a transit millage in 1986; and

WHEREAS, the agreement between Ingham and CATA provides over $4 million dollars per year from revenue generated by a countywide millage, for a public transportation system to be used primarily by elderly and disabled persons in Ingham County; and

WHEREAS, the agreement further has allowed Ingham to appoint a non-voting representative to CATA's Board; and

WHEREAS, a similar agreement between Michigan State University (MSU) and CATA has resulted in greatly improved transit services for the area in and around the MSU campus; and

WHEREAS, the agreement between MSU and CATA allows MSU to appoint a similar non-voting representative to the CATA Board; and

WHEREAS, for many years the non-voting representatives appointed by Ingham and MSU have been kept fully informed, and permitted to fully participate in the decision making process, except only for the lack of a formal vote on Board decisions; and

WHEREAS, recently the Ingham County representative to CATA found himself excluded from Board discussions, denied access to information distributed to other Board members; and

WHEREAS, the CATA bylaws and state law permits a local unit of government to request one or more voting seats on a public transit agency's board of directors, in exchange for a designated level of financial support.

THEREFORE BE IT RESOLVED, Ingham County requests of CATA that it be allocated one two voting seats at a contribution rate commensurate with other CATA Board members. The contribution would be contingent upon the County receiving millage funds.

BE IT FURTHER RESOLVED, this resolution be conveyed to CATA's Board for approval at the earliest opportunity.
HUMAN SERVICES: Yeas: Sebolt, Nolan, McGrain, Anthony, Banas
Nays: Tennis  Absent: Naeyaert  Approved 11/20/2017

Commissioner Grebner moved to approve the resolution with the following amendments:

RESOLUTION REQUESTING A TWO VOTING SEATS ON THE CAPITAL AREA TRANSPORTATION AUTHORITY (CATA) BOARD OF DIRECTORS

THEREFORE BE IT RESOLVED, Ingham County requests of CATA that it be allocated one two voting seats at a contribution rate commensurate with other CATA Board members. The contribution would be contingent upon the County receiving millage funds.

Commissioner Crenshaw supported the motion.

Commissioner Grebner stated that the purpose of the amendment was that there was an interest by the Board of Commissioners for a second seat.

The motion to amend the resolution carried unanimously.

Commissioner Tennis stated that he voted no on the original resolution in committee because he felt the language was more forceful than he was comfortable with, although it had been softened. He further stated that he felt the language would still potentially cause problems with a community partner, so he would vote no on the resolution as amended.

The motion to approve the resolution as amended carried. Yeas: Banas, Celentino, Crenshaw, Grebner, Hope, Koenig, Maiville, McGrain, Naeyaert, Nolan, Schafer, Sebolt, and Anthony  Nays: Tennis
Absent: None.
INTRODUCED BY THE HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADJUST STAFFING LEVELS

RESOLUTION # 17 – 459

WHEREAS, Resolution #17-293 authorized a comprehensive agreement with the Michigan Department of Health and Human Services (MDHHS) for funding to provide a variety of services for Medicaid beneficiaries; and

WHEREAS, under this agreement, the Breast and Cervical Cancer Control Navigation Program (BCCCNP) was awarded $201,025 and the Well-Integrated Screening and Evaluation for Women Across the Nation (WISEWOMAN) program was awarded $50,000; and

WHEREAS, this funding has been provided to the Health Promotion and Prevention Division of the Ingham County Health Department (ICH) to implement programs focused on chronic disease risk factor screening, preventative health education, and support for healthy lifestyle changes; and

WHEREAS, in order to fulfill these program functions and requirements, ICH proposes the following for the duration of the grant:

- Increase the current .75 FTE Prevention Programs Coordinator position (#601496) to a 1.0 FTE. This position will provide increased supervision and coordination necessary for both the BCCCNP and WISEWOMAN programs.

- Decrease the current vacant 1.0 FTE Community Health Worker (CHW) position (#601494) to a 0.5 FTE position to support community outreach, health coaching, and patient navigation for both Breast and Cervical Cancer Control Navigation Program (BCCCNP) and WISEWOMAN programs; and

WHEREAS, the Health Officer recommends approval to increase the .75 FTE Prevention Programs Coordinator position (#601496) to 1.0 FTE and to decrease the current vacant 1.0 FTE Community Health Worker (CHW) position (#601494) to a 0.5 FTE position for the duration of the grant.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves increasing the .75 FTE Prevention Programs Coordinator position (#601496) to 1.0 FTE and decreasing the current vacant 1.0 FTE Community Health Worker (CHW) position (#601494) to a 0.5 FTE position for the duration of the grant.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary adjustments to the budget and position allocation list, consistent with this resolution.
HUMAN SERVICES:  Yeas: Tennis, Sebolt, Nolan, McGrain, Anthony, Banas
   Nays: None   Absent: Naeyaert   Approved 11/20/2017

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
   Nays: None   Absent: None   Approved 11/21/2017

FINANCE:  Yeas: Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert
   Nays: None   Absent: Anthony   Approved 11/21/2017

Adopted as part of a consent agenda.
ADOPTED - NOVEMBER 28, 2017
AGENDA ITEM NO. 19

ADOPTED - NOVEMBER 28, 2017
AGENDA ITEM NO. 19

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT MID-STATE HEALTH NETWORK FUNDS

RESOLUTION # 17 – 460

WHEREAS, Mid-State Health Network (MSHN) works to ensure access to high-quality, locally-delivered, effective and accountable public behavioral health and substance use disorder services; and

WHEREAS, the Ingham County Health Department (ICHD) has received an $82,993 award from MSHN in order to carry out the functions of the Ingham Opioid Abuse and Prevention Initiative (IOAPI) and to provide assistance with coordinating substance abuse services; and

WHEREAS, in order to fulfill program functions and requirements, ICHD proposes establishing a 1.0 FTE Program Specialist position for the duration of the agreement with MSHN, the cost of which will be covered by the funds awarded by MSHN; and

WHEREAS, the Health Officer recommends approval of an IOAPI funding agreement with MSHN in an amount up to $82,993 for the period of October 1, 2017 through September 30, 2018, as well as establishing a 1.0 FTE Program Specialist position (ICEA PRO, Grade 5, $43,525.30-52,250.85) for the duration of the agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approve an IOAPI funding agreement with MSHN in an amount up to $82,993 for the period of October 1, 2017 through September 30, 2018, as well as establishment of a 1.0 FTE Program Specialist position (ICEA PRO, Grade 5, $43,525.30-52,250.85) for the duration of the agreement.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas: Tennis, Sebolt, Nolan, McGrain, Anthony, Banas
     Nays: None  Absent: Naeyaert  Approved 11/20/2017

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
     Nays: None  Absent: None  Approved 11/21/2017

FINANCE:  Yeas: Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert
     Nays: None  Absent: Anthony  Approved 11/21/2017

Adopted as part of a consent agenda.
Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE PARTICIPATION IN THE MOTHER AND INFANT ORAL HEALTH PILOT PROJECT

RESOLUTION # 17 – 461

WHEREAS, the University of Detroit Mercy (U of D) is recipient of a prime grant from the Michigan Department of Health and Human Services; and

WHEREAS, U of D has awarded $83,080.00 to the Ingham County Health Department (ICHD) as a sub-recipient of this grant to plan and implement the Michigan Initiative for Mother and Infant Oral Health Pilot Project for the period of November 1, 2017 through September 30, 2018; and

WHEREAS, through the scope of work within the project, ICHD will hire a 1.0 FTE Dental Hygienist to operate under PA 161 and provide billable oral health services to pregnant women through the Cedar Community Health Centers – Women’s Health; and

WHEREAS, the sub-recipient grant award funds support the hire of a 1.0 FTE Dental Hygienist (UAW TOPS, Grade 15 $50,464.96 - $59,318.08); and

WHEREAS, through this sub-recipient grant award, the ICHD will also receive the equipment needed to support oral health services at Women’s Health in support of the project at no additional cost; and

WHEREAS, ICHD will collect data and report findings to U of D throughout the project duration of November 1, 2017 through September 30, 2018; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports the participation of ICHD in the Mother and Infant Oral Health Pilot Project as a grant sub-recipient from the Michigan Department of Health and Human Services; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with U of D for acceptance of the sub-recipient grant award in the amount of $83,080.00 for the term of November 1, 2017 through September 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the agreement with U of D for the acceptance of $83,080.00 to plan and implement the Michigan Initiative for Mother and Infant Oral Health Pilot Project for the period of November 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas: Tennis, Sebolt, Nolan, McGrain, Anthony, Banas  
Nays: None  Absent: Naeyaert  Approved 11/20/2017

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville  
Nays: None  Absent: None  Approved 11/21/2017

FINANCE:  Yeas: Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert  
Nays: None  Absent: Anthony  Approved 11/21/2017

Adopted as part of a consent agenda.
ADOPTED - NOVEMBER 28, 2017
AGENDA ITEM NO. 21

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A COOPERATIVE CASH MATCH AGREEMENT WITH MICHIGAN REHABILITATION SERVICES

RESOLUTION # 17 – 462

WHEREAS, Michigan Rehabilitation Services (MRS) engages in cash match agreements which require contributions from partner organizations; and

WHEREAS, prior to 2008 the Ingham County Department of Human Services (DHS) had a long-standing agreement with MRS to act as a pass through entity for match funding provided by local agencies; and

WHEREAS, the agreement between DHS and MRS came under scrutiny because match dollars may not be federal, and this agreement between two state agencies raises that concern; and

WHEREAS, MRS finds it preferable to establish this agreement with a local government agency to avoid the appearance and confusion of inter-departmental agreements at the state; and

WHEREAS, Ingham County has been identified as an appropriate pass through entity to help maintain this agreement since 2008; and

WHEREAS, MRS wishes to enter into another, similar cash match agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a cash match agreement not to exceed $444,444 ($120,000 local match) with Michigan Department of Human Services – Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, and placement supports to individuals with disabilities who are eligible for MRS services.

BE IT FURTHER RESOLVED, that this agreement is contingent upon Ingham County’s local match portion ($120,000) being provided by Peckham, Inc., and no county funds will be used for this purpose.

BE IT FURTHER RESOLVED, the term of this agreement shall be October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.
HUMAN SERVICES:  Yeas:  Tennis, Sebolt, Nolan, McGrain, Anthony, Banas
   Nays:  None    Absent:  Naeyaert   Approved  11/20/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert
   Nays:  None    Absent:  Anthony   Approved  11/21/2017

Adopted as part of a consent agenda.
ADOPTED - NOVEMBER 28, 2017
AGENDA ITEM NO. 22

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT FOR MICHIGAN STATE UNIVERSITY EXTENSION SERVICES BETWEEN MICHIGAN STATE UNIVERSITY AND INGHAM COUNTY APPROVING THE ANNUAL WORK PLAN FOR 2018

RESOLUTION # 17 – 463

WHEREAS, Michigan State University Extension (MSUE), in collaboration with Ingham County are committed to helping people improve their lives through initiatives in four Extension Educational Program Institutes; and

WHEREAS, MSUE will provide access to educators appointed to the four Institutes and MSU faculty affiliated with each Institute to deliver core programs; and

WHEREAS, MSUE will provide administrative oversight of operating expenses for educators, 4-H coordinators, and other MSUE program staff and faculty who provide programming to counties; and

WHEREAS, the Ingham County Board of Commissioners will provide office space for a County Extension office, including utilities, telephone and access to high speed internet; and

WHEREAS, the Ingham County Board of Commissioners will provide clerical staff for the Extension office that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media; and

WHEREAS, the parties will adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes entering into the attached annual Work Plan that includes a county assessment of $209,279 with MSU Extension for the period of January 1, 2018 through December 31, 2018 for delivery of Extension services and education.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/placement documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES:  Yeas: Tennis, Sebolt, Nolan, McGrain, Anthony, Banas
Nays: None   Absent: Naeyaert   Approved 11/20/2017

FINANCE:  Yeas: Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert
Nays: None   Absent: Anthony   Approved 11/21/2017

Adopted as part of a consent agenda.
AGREEMENT FOR EXTENSION SERVICES

This AGREEMENT FOR EXTENSION SERVICES ("Agreement") is entered into on __________________________
by and between Ingham County, Michigan ("County"), and the BOARD OF TRUSTEES OF MICHIGAN
STATE UNIVERSITY ("MSU") on behalf of MICHIGAN STATE UNIVERSITY EXTENSION ("MSUE").

The United States Congress passed the Smith-Lever Act in 1914 creating a National Cooperative
Extension System and directed the nation's land grant universities to oversee its work; and,

MSUE helps people improve their lives by bringing the vast knowledge resources of MSU directly to
individuals, communities and businesses; and,

For more than 100 years, MSUE has helped grow Michigan's economy by equipping Michigan residents
with the information needed to do their jobs better, raise healthy and safe families, build their
communities and empower our children to succeed; and,

It is the mission of MSUE to help people improve their lives through an educational process that applies
knowledge to critical issues, needs and opportunities; and,

MSUE meets this mission by providing Extension educational programs in the following subject matter
areas:

- Agriculture & Agribusiness
- Children & Youth Development, including 4-H
- Health & Nutrition
- Community & Economic Development, Natural Resources

NOW THEREFORE in consideration of the mutual covenants herein contained, and other good and
valuable consideration, the parties hereto mutually agree as follows:

A. MSUE will provide:

1. Access to programs in all four MSUE Institutes to residents in your County. This includes
   access to educators and program instructors appointed to the Institutes and MSU faculty
   affiliated with each Institute to deliver core programs.

2. Extension Educators and program staff as needed to implement programs within the
   County, housed at the county office.

3. A county 4-H program. 1.5 FTE 4-H Program Coordination.

4. Salary and benefits of MSUE Personnel and the cost of administrative oversight of
   Personnel.

5. Operating expenses, per MSU policy, for MSUE personnel ("Personnel").
6. Supervision of MSU-provided academic and paraprofessional staff. Supervision of county employed clerical staff and/or other county employed staff, upon request.

7. Administrative oversight of MSUE office operations.

8. An annual report of services provided to the residents of the County during the term of this Agreement, including information about audiences served, and impact of Extension programs in the County.

B. The County will Provide:

1. An annual assessment that will be charged to the county and administered by MSUE. The assessment will help fund Extension services for the County, including operating expenses for certain Extension personnel and the operation of the County 4-H program.

2. Office and meeting space meeting the following requirements:
   a. Sufficient Office space to house Extension staff as agreed upon between the County and the MSUE District Coordinator.
   b. Utilities, including telephone & telephone service sufficient to meet the needs of Personnel utilizing the MSUE office space.
   c. High-speed Internet service sufficient to meet the needs of Personnel utilizing the MSUE office space.
   d. Access to space for delivering Extension programs.
   e. Access to the office building and relevant meeting spaces must be ADA compliant/accessible

3. Clerical support staff for the MSUE office as agreed upon between the County and MSUE District Coordinator that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media. The clerical support staff will be either a County employed clerical staff, or the County will provide funding for an MSUE employed clerical staff.

   2 FTE 0

Optional:

4. Funding for additional Extension educators at $50,341. (0.5 FTE * $100,681.) assigned to County and reporting to Agriculture and Agribusiness Institute.

5. Funding for additional 4-H program capacity 0.5 FTE

6. Funding for additional paraprofessional(s) at 0 FTE
7. Total Annual Assessment in the amount of $209,279.

Payments due and payable under the terms of this Agreement shall be made on the first of the month, of the first month, in each quarter of the county fiscal year, unless otherwise requested and agreed as provided below.

Payment mailing address: MSU Extension Business Office, Justin S Morrill Hall of Agriculture, 446 W Circle Drive, Room 160, East Lansing, MI 48824

C. Staffing and Financial Summary
   
   A. Base Assessment (includes 1.5 FTE 4-H Program Coordination)$127,829.

   ADDITIONAL PERSONNEL

   B. 0 FTE Clerical Support Staff to be employed by MSU $0.
   C. 0.5 FTE Educator (Program Area: Horticulture) $50,341.
   D. 0.5 FTE Additional 4-H Program Coordination $31,109.
   E. 0.5 FTE Additional paraprofessional staff $0.

   TOTAL COUNTY ASSESSMENT PAYABLE TO MSU FOR FY 2018: $209,279.

I. Term and Termination

The obligations of the parties under this Agreement will commence on January 1, 2018 the first day of the County budget year 2018 and shall terminate on the last day of such County budget year 2018. Either party to this Agreement may terminate the Agreement, with or without cause, with 120 days written notice delivered to Michigan State University Extension, Justin S. Morrill Hall of Agriculture, 446 W. Circle Drive, Room 160, East Lansing, MI 48824 if to MSUE and delivered to Ingham County Administrator’s Office, 241 S Jefferson, PO Box 319, Mason, Michigan 48854, if to the County.

II. General Terms

1. Independent Contractor. The University is an independent contractor providing services to the County. The County and MSU do not have the relationship of legal partners, joint venturers, principals or agents. Personnel have no right to any of County’s employee benefits.
2. Force Majeure. Each party will be excused from the obligations of this agreement to the extent that its performance is delayed or prevented by circumstances (except financial) reasonably beyond its control, including, but not limited to, acts of government, embargoes, fire, flood, explosions, acts of God, a public enemy, strikes, labor disputes, vandalism, or civil riots.
3. Assignment. This agreement is non-assignable and non-transferable.
4. **Entire Agreement.** This Agreement, with its Appendix “A” is the entire agreement between MSU and the County. This Agreement supersedes all previous agreements, for the subject matter of this Agreement. The Agreement can only be modified in writing, signed by both MSU and the County.

5. **No Third Party Beneficiaries.** This Agreement is solely for the benefit of MSU and the County and does not create any benefit or right for any other person, including residents of the County.

6. **Indemnification:** Without waiving any claim of governmental immunity, each party will protect, defend and indemnify the other and its elected officials, agents, representatives, volunteers and employees from any and all liabilities, claims, liens, fines, demands and costs, including attorney fees, of whatsoever kind and nature, such as, but not limited to, those resulting from injury or death to any persons, including the other party’s own employees, or from loss or damage to any property, including property owned or in the care, custody or control of the other party, arising out of the negligence or willful misconduct of the indemnifying party or its agents, representatives and employees, or any subcontractor or its agents, representatives and employees, in connection with this Agreement. The obligations of the parties will survive any termination of this Agreement or completion of parties’ performance under this Agreement.

7. **Nondiscrimination:** The parties will adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination. Neither party will discriminate against a person to be served or any employee or applicant for employment because of race, color, religion, national origin, age, sex, disability, height, weight, marital status, or any other factor prohibited by applicable law.

The individuals signing below each have authority to bind MSU and the County, respectively.

**BOARD OF TRUSTEES OF**
**MICHIGAN STATE UNIVERSITY**

By: _______________________________

Evonne Pedawi
Contract & Grant Administration

Its: _______________________________

Date: _______________________________

**Ingham COUNTY**

By: _______________________________

Print name: _______________________________

Its: _______________________________

(title)

Date: _______________________________
Appendix A

Technical Standards for County Internet Connections

Michigan State University Extension (MSUE) employs the use of technology to meet the ever changing needs of our constituents. We strive to utilize standard, enterprise tools when appropriate, but also recognize the need to evolve with the times and utilize innovative tools to reach a broad array of people.

MSUE does support and encourage the use of technologies that others may not, including social media applications. We view communication with our constituents through channels such as Facebook, Twitter, and Second Life to be critical to our work. MSUE staff are required to follow the MSU Acceptable Use Policy (AUP) https://tech.msu.edu/about/guidelines-policies/aup/.

We ask that our county partners provide Extension personnel access to a high-speed Internet connection. From that access, the easiest way to create a secure path to necessary applications is to open the full MSU Internet Protocol Range to and from your network, as well as opening social media sites to the addresses used by MSUE staff at your location. MSUE is prepared to support end user needs if there is high-speed internet, networking to clients, and phone system support. MSU will provide firewall functionality and client support. To discuss this possibility please contact your MSUE District Coordinator. To provide the needed services on county equipment review the following MSU-owned ranges:

The MSU-owned ranges are:
NetRange 35.8.0.0 - 35.9.255.255
CIDR 35.8.0.0/15

If you would like to narrow the scope further for additional protection, some of the addresses that will need to be allowable include:

35.9.15.43 (search.msu.edu)
35.9.160.36 (1935, 443) (authentication)
35.8.201.221 & 35.8.201.212 (10020) (ProofPoint)
35.9.83.132 (ail) (vpn.msu.edu)
35.8.81.150 (zoom.msu.edu)
35.9.121.189 and 190 (443) (SharePoint)
35.8.200.57 (80 and 443) (SharePoint)
35.9.121.221, 223, and 225 (443) (Exchange)
35.8.200.56 (80 and 443) (Exchange)
35.8.200.2—35.8.200.7 (443 TCP, 3478 UDP, 50,000-59,999 TCP/UDP) (Lync)
35.8.201.200 (443 TCP) (Lync)
35.9.121.123 & 35.9.121.211 (TCP - 80, 443, 445 & TCP/UDP - 135, 137-139, 2701-2704, 49152-65535)
35.8.200.58 (80 and 443) (Lync)
35.9.14.169 (80 and 443) (D2L – Desire to Learn)

The following applications are necessary on all computers — MS Office (preferably 2013, MSUE provides MS Icensing), Lync 2013 Client, Acrobat, Zoom Client, SAP client, VPN client, AntiVirus (SEP can be provided by MSUE). (IE 10 or higher, or most recent version of Chrome and Firefox)

Other notable web server/sites IP addresses:
CANR.msu.edu — 35.8.201.199
MSUE.anr.msu.edu — 35.8.201.199
Events.anr.msu.edu — 35.8.200.220
web2.canr.msu.edu | web2.msu.msu.edu - 35.8.200.220
Expression Engine – 35.8.201.215
Web Hosting environment (other ANR websites) – 35.8.201.217
Master Gardener (External) – 128.120.155.54
Extension.org (External) – 152.46.27.147
Msu.zoom.us (External) – 54.165.201.102

Some configuration changes are necessary to support services such as SharePoint, including modifications to Internet Explorer. These can always be found on the ANR Technology web site.

Questions may be directed to support@anr.msu.edu, where they will be routed to the best person to assist you.
ADOPTED - NOVEMBER 28, 2017
AGENDA ITEM NO. 23

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENTER INTO A MICHIGAN AGRICULTURE ENVIRONMENTAL ASSURANCE PROGRAM CLEAN SWEEP PROGRAM AGREEMENT WITH THE MICHIGAN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

RESOLUTION # 17 – 464

WHEREAS, the Environmental Health Division of the Ingham County Health Department (ICHD) operates a Household Hazardous Waste Program (HHW) which accepts hazardous waste for disposal; and

WHEREAS, this program is open to all Ingham county residents free of charge; and

WHEREAS, annually, the Michigan Department of Agriculture and Rural Development (MDARD) contracts with ICHD under the Clean Sweep agreement to provide funding to cover the cost of disposing pesticides and herbicides collected throughout the year; and

WHEREAS, MDARD has proposed to provide ICHD with up to $14,000 in funding for FY 2018 for the disposal of pesticides and herbicides for the period of October 1, 2017 through September 30, 2018; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize a MAEAP Clean Sweep Program agreement with MDARD for up to $14,000 for the period of October 1, 2017 through September 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a MAEAP Clean Sweep Program agreement with MDARD for up to $14,000 for the period of October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Tennis, Sebolt, Nolan, McGrain, Anthony, Banas
              Nay:  None  Absent:  Naeyaert  Approved  11/20/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert
            Nay:  None  Absent:  Anthony  Approved  11/21/2017

Adopted as part of a consent agenda.
ADOPTED - NOVEMBER 28, 2017
AGENDA ITEM NO. 24

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #17-207 TO ADJUST THE INGHAM COUNTY HEALTH DEPARTMENT ENVIRONMENTAL HEALTH DIVISION FEES

RESOLUTION # 17 – 465

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #17-207 to update various fees for county services; and

WHEREAS, two charges on the Ingham County Health Department (ICHD) Environmental Health (EH) Division’s fee schedule are listed incorrectly and require an adjustment; and

WHEREAS, the fee for a failed follow-up inspection should be $150; it was mistakenly entered as $530, the amount recommended in a recent study of the EH fee schedule but EH determined that $530 would pose an undue burden to operators and recommended that the fee remain at $150 as in previous years; and

WHEREAS, the fee for tobacco licensing in East Lansing should be $301.67; it was mistakenly entered as $290 but must be increased in order to comply with the requirements of Ingham County tobacco regulations and to remain in line with the fee for tobacco licensing in the rest of county; and

WHEREAS, no substantial impact on the budget is anticipated as the FY 2018 budget was developed with these adjusted amounts; and

WHEREAS, the Health Officer recommends approval of adjusting the failed follow-up food service inspection fee to $150 and the East Lansing tobacco licensing fee to $301.67 on the Environmental Health fee schedule.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves adjusting the failed follow-up food service inspection fee to $150 and the East Lansing tobacco licensing fee to $301.67 on the Environmental Health fee schedule.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution

HUMAN SERVICES:  Yeas:  Tennis, Sebolt, Nolan, McGrain, Anthony, Banas
                     Nay s:  None  Absent:  Naeyaert  Approved  11/20/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert
           Nays:  None  Absent:  Anthony  Approved  11/21/2017

Adopted as part of a consent agenda.
ADOPTED - NOVEMBER 28, 2017
AGENDA ITEM NO. 25

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING OFFICER CAITLIN BUDZINSKI AS THE RECIPIENT OF THE 2017 MICHIGAN ANIMAL CONTROL OFFICER OF THE YEAR AWARD

RESOLUTION # 17 – 466

WHEREAS, Animal Control Officer Caitlin Budzinski has been an Ingham County Animal Control Officer since April 2014; and

WHEREAS, Animal Control Officer Budzinski is the recipient of the 2017 Michigan Animal Control Officer of the Year Award and was selected from nominees from across the state; and

WHEREAS, one award is given annually by the Michigan Association of Animal Control Officers (MAACO) to the Animal Control Officer who has demonstrated outstanding efforts in the field of animal control work; and

WHEREAS, Animal Control Officer Budzinski was nominated due to her exceptional performance in the field of animal control work, her thorough investigations, and outstanding support or criminal prosecutions and her exemplary work ethic; and

WHEREAS, Animal Control Officer Budzinski consistently does an outstanding job enforcing animal laws and protecting animal welfare in Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Animal Control Officer Caitlin Budzinski as the 2017 recipient of the Michigan Animal Control Officer of the Year Award; the Board sincerely appreciates the contributions she has made to the citizens of Ingham County and congratulates Officer Budzinski on receiving this prestigious award.

LAW & COURTS:  Yeas:  Hope, Celentino, Koenig, Crenshaw, Maiville
               Nays:  None  Absent:  Banas, Schafer  Approved  11/16/2017

Commissioner Hope moved to approve the resolution. Commissioner Crenshaw supported the motion.

Commissioner Hope invited Caitlin Budzinski, Animal Control Officer, and John Dinon, Animal Control Director to the podium for the presentation of the award.

Commissioner Hope stated that Officer Budzinski was recognized as the Statewide Animal Control Officer (ACO) of the Year and that this was quite an accomplishment.

Mr. Dinon stated that Officer Budzinski had been an ACO for less than 5 years, and that such an honor was a reflection of her professionalism and excellence.
Officer Budzinski stated that she was honored to receive the recognition and proud to be a part of the Animal Control Department.

The motion to approve the resolution carried unanimously.
NOVEMBER 28, 2017 REGULAR MEETING

ADOPTED - NOVEMBER 28, 2017
AGENDA ITEM NO. 26

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH THE STATE OF MICHIGAN, MAKING INGHAM COUNTY THE FIDUCIARY AGENT FOR MICHIGAN HOMELAND SECURITY REGION 1 AND ACCEPTING THE FY 2017 HOMELAND SECURITY GRANT PROGRAM FUNDS

RESOLUTION # 17 – 467

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has applied for and has been approved to receive pass through grant funds from the FY 2017 Homeland Security Grant Program (HSGP); and

WHEREAS, the purpose of these grant funds is to purchase equipment and to provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the total amount of grant funds available to Ingham County agencies is $37,252.23 from the State Homeland Security Program (SHSP), $39,829.03 from the Law Enforcement Terrorism Prevention Program (LETPP) for a total of $71,081.26; and

WHEREAS, the SHSP is a core assistance program that provides funds to build capabilities at the state, local, tribal, and territorial levels, to enhance national resilience to absorb disruptions and rapidly recover from natural disasters and terrorist incidents; and

WHEREAS, there are a number of projects benefiting Ingham County agencies, presently approved or pending approval by the State of Michigan; and

WHEREAS, the total Grant Award for Michigan Homeland Security Region 1 for FY 2017 is $1,018,419; and

WHEREAS, Ingham County will be the fiduciary agent for these grant funds for Michigan Homeland Security Region 1.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the State of Michigan to be the fiduciary agent for the FY 2017 Department of Homeland Security, Homeland Security Grant Program, and the acceptance of $1,018,419 for the time period of September 1, 2017 to May 31, 2020.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the following Region 1 partners receiving FY 2017 HSGP funding to include: County of Clinton, County of Eaton, County of Gratiot, County of Hillsdale, County of Ingham, County of Jackson, County of Lenawee, County of Livingston, County of Shiawassee, and the City of Lansing.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS:** **Yea**s: Hope, Celentino, Koenig, Crenshaw, Maiville  
Nays: None Absent: Banas, Schafer  **Approved 11/16/2017**

**FINANCE:** **Yea**s: Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert  
Nays: None Absent: Anthony  **Approved 11/21/2017**

Adopted as part of a consent agenda.
INTRODUCED BY THE LAW & COURTS AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT IN 2018 WITH TEL SYSTEMS TO UPGRADE TECHNOLOGY AND PROVIDE MAINTENANCE SUPPORT FOR THE CIRCUIT COURT

RESOLUTION # 17 – 468

WHEREAS, the Ingham County Circuit Court and Ingham County IT Department identified the need to replace equipment that had surpassed its life expectancy and to update courtroom technology in the Veterans Memorial Courthouse from analog to digital technology; and

WHEREAS, the Ingham County Circuit Court secured Capital Improvement Project funding for four courtrooms in previous budget cycles and sought funding for the remaining two courtrooms in the 2018 budget cycle; and

WHEREAS, in Resolution 17-215, the Ingham County Board of Commissioners approved entering into a contract and service agreement with TEL Systems, in the amount of $80,000 per courtroom, for a turnkey solution for the design, purchase, installation, and support of new state-of-the-art audio/video system upgrades for all six of the Circuit Court courtrooms in the Veterans Memorial Courthouse; and

WHEREAS, the Ingham County Board of Commissioners approved the 2018 Capital Improvement Project request to upgrade the remaining two courtrooms in the Veterans Memorial Courthouse, Courtrooms 3 and 6, in the amount of $80,000 per courtroom.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract and service agreement with TEL Systems for a turnkey solution for the design, purchase, installation, and support of new state-of-the-art audio/video system upgrade for the remaining two courtrooms in the Veterans Memorial Courthouse, Courtrooms 3 and 6, at a cost of $80,000 per courtroom.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yeas:  Hope, Celentino, Koenig, Crenshaw, Maiville
Nays:  None  Absent:  Banas, Schafer  Approved 11/16/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert
Nays:  None  Absent:  Anthony  Approved 11/21/2017

Adopted as part of a consent agenda.
ADOPTED - NOVEMBER 28, 2017
AGENDA ITEM NO. 28

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT OF THE CURRENT CONTRACT WITH SENTINEL OFFENDER SERVICES AND ENTER INTO A NEW CONTRACT TO PROVIDE AN OFFENDER PAY AND COUNTY FUNDED ELECTRONIC MONITORING PROGRAM SUBJECT TO A FINAL CONTRACT AGREEMENT

RESOLUTION # 17 – 469

WHEREAS, the Electronic Monitoring Oversight Committee (EMOC) is charged with the oversight of electronic monitoring services with the voting membership consisting of representatives appointed by the Department Head or Elected Official from the Sheriff’s Office, Community Corrections, 55th District Court, Circuit Court, Circuit Court Pretrial Services, Prosecutor’s Office, and the Friend of the Court; and

WHEREAS, after receiving three proposals in response to the RFP, the EMOC evaluated and ranked the proposals, guided by the County Purchasing Department, with Sentinel Offender Services receiving the highest ranking; and

WHEREAS, the performance period of the current contract with Sentinel Offender Services provides for an initial term from December 1, 2013 through November 30, 2014 with two automatic renewal periods of one year not to exceed November 30, 2018; and

WHEREAS, the EMOC recommends that the County amend the performance period end date of the current contract with Sentinel Offender Services to December 31, 2017; and

WHEREAS, pursuant to the RFP evaluation results, the EMOC recommends entering a new contract with Sentinel Offender Services subject to a final contract agreement with an initial one (1) year performance period effective January 1, 2018 through December 31, 2018 followed by two, one (1) year automatic renewal periods not to exceed December 31, 2020; and

WHEREAS, Sentinel Offender Services is willing to provide services pursuant to the attached Scope of Services and Fee Schedules for an offender pay program and County reimbursement for services provided to eligible indigent offenders.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners does hereby authorize amending the performance period end date of the current contract with Sentinel Offender Services from November 30, 2018 to December 31, 2017.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners does hereby authorize entering into a new contract with Sentinel Offender Services for electronic monitoring program services as set forth in the attached Scope of Services and Fee Schedules for an initial one (1) year performance period
effective January 1, 2018 through December 31, 2018 followed by two, one (1) year automatic renewal periods not to exceed December 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contracts and/or subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

**LAW & COURTS:** *Yeas:* Hope, Celentino, Koenig, Crenshaw, Maiville  
*Nays:* None  
*Absent:* Banas, Schafer  
*Approved 11/16/2017*

**FINANCE:** *Yeas:* Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert  
*Nays:* None  
*Absent:* Anthony  
*Approved 11/21/2017*

Commissioner Hope moved to approve the resolution. Commissioner Schafer supported the motion.

Commissioner Crenshaw disclosed that he had a relative who worked for Sentinel Services.

The motion to approve the resolution carried unanimously.
SENTINEL OFFENDER SERVICES
SCOPE OF SERVICES

Accept referrals from multiple referral sources (e.g., Circuit and District Courts, Pretrial Services, Ingham County Sheriff’s Office) from within Ingham County. Work with criminal justice personnel to successfully implement and maintain local electronic monitoring programs that specifically address the needs of all referral sources.

The contract awarded through this RFP will not be exclusive. County agencies will be encouraged to utilize services through the contract. Daily rates and the quality of services provided will also encourage utilization of services under the contract.

Maintain staff and provide all services locally on-site at the Ingham County Jail. Office space and a telephone connected to the County system will be available for Vendor use at no charge.

Provide staffing adequate to efficiently and effectively handle the work load and provide seamless coverage in the event of illness, use of vacation time, or any other reason for staff absences. Office hours are 8:30 am to 5 pm Monday through Friday. Outside regular office hours staff must be available as required.

Use a community-based program approach that will include client orientation and enrollment, installation, removal and maintenance of monitoring equipment, input of monitoring specifications, equipment activation within 24 hours after referral/same day when possible, client orientation, fee assessment and collection (including County enrollment fee), staff availability for weekend and emergency program enrollment and equipment installation, staff availability for Court testimony upon request, problem resolution, and equipment updates.

Know and comply with all County policies related to electronic monitoring.

Ingham County Jail personnel will review the daily jail population list to identify potentially eligible inmates for early release. Based on the list of eligible inmates provided, the vendor will be required to go to each Post within the County Jail multiple days each week in order to screen potential participants for the program. Vendor staff will be required to submit to a criminal history check and fingerprinting and take Michigan State Policy Security Awareness Training so they can perform required duties.

Provide a case management program that requires regular weekly in-person reporting, on-site breath testing, verification of activities for each participant while away from their residence, violation reports to department staff, daily review of participant activity and compliance with program rules and curfew schedules, and provides referral information regarding other community resources and services as appropriate.

Effectively monitor, track, and document individual program participation, financial information, and be capable of providing aggregate data and successful completion rates for all services. Information must be provided to the County in the format and frequency requested by the County referral source.
Serve as a collaborative partner by developing and maintaining strong working relationships with referral sources and other County personnel and by serving as an active, participating member of the EM Oversight Committee, including attending regular meetings to ensure successful implementation, successful ongoing operations and problem resolution.

Provide an offender funded client fee structure, including daily fixed rates and upfront payment requirements that will allow electronic monitoring to be available to the largest possible number of clients with varying financial capabilities. Program Participants/Users are responsible for lost or damaged equipment and must agree to reimburse the Vendor for any and all lost or damaged equipment. The Courts have agreed to support enforcement of reimbursement to the extent possible.

Assess and collect an enrollment fee for each participant, on behalf of the County. The enrollment fee is currently $45 and applies to self-pay participants. The enrollment fee does not apply to Friend of the Court, indigent, and grant reimbursed clients.

Provide a County funded fee structure for indigent user services that maximizes the availability of services to eligible indigent users. Eligibility for indigent services is established by County policy and determined and documented on a case-by-case basis by the vendor. Service charges for eligible indigent users will be invoiced by the vendor and reimbursed by the County on a monthly basis. The number of participants as determined by the funding allocated in the County budget annually.

Provide an allowance for an additional specified number or percentage of indigent participants (i.e., in addition to those that are County funded).

Provide a full range of reliable, user-friendly, tamper-proof equipment to include home monitoring, active and passive GPS (that allows direct contact between the supervising program and the offender), Breath and Transdermal Alcohol monitoring. NOTE: The County is always interested in receiving information about new and/or alternative technology, along with information regarding advantages and disadvantages.

Provide secure and reliable monitoring services to ensure continuous electronic monitoring 24 hours a day/7 days a week/365 days a year with secure web-based internet access to client referral sources.

Provide non-compliance alerts and notifications to referral source personnel as specified by the referring agency.

Collect program data and statistics and financial information and provide them as requested by the County.
NOVEMBER 28, 2017 REGULAR MEETING

SENTINEL OFFENDER SERVICES
FEE SCHEDULES

OFFENDER PAY FEE SCHEDULE

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<th>Equipment</th>
<th>Sentinel Daily Rates</th>
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</thead>
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<tr>
<td>RF Landline</td>
<td>6.00</td>
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<tr>
<td>RF Cellular</td>
<td>7.00</td>
</tr>
<tr>
<td>OM-400 GPS One Piece Tracking Device</td>
<td>9.25</td>
</tr>
<tr>
<td>Domestic Violence Victim Monitoring</td>
<td>15.00</td>
</tr>
<tr>
<td>ScramX Landline</td>
<td>9.75</td>
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<tr>
<td>ScramX Cellular</td>
<td>10.75</td>
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<td>Soberlink</td>
<td>6.35</td>
</tr>
<tr>
<td>BA/RT Alcohol Monitoring</td>
<td>6.00</td>
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</tbody>
</table>

Enrollment Fee: $109 (includes $45 County enrollment fee) plus 7 day equipment daily rate total

COUNTY PAY FEE SCHEDULE
FOR ELIGIBLE INDIGENT OFFENDERS

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<thead>
<tr>
<th>Equipment</th>
<th>Sentinel Daily Rates</th>
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<td>RF Landline</td>
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</table>
ADOPTED - NOVEMBER 28, 2017
AGENDA ITEM NO. 29

Introduced by Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH THE CITY OF LANSING FOR AN ALLOCATION OF FUNDS TO INGHAM COUNTY/CITY OF LANSING Community Corrections FOR THE CITY 2017-2018 FISCAL YEAR

RESOLUTION # 17 – 470

WHEREAS, the Community Corrections Advisory Board requests authorization for a contract to be entered between the County and the City of Lansing for an allocation of funds to Community Corrections for the City 2017-2018 fiscal year; and

WHEREAS, the Michigan Community Corrections Act of 1988 (PA511) authorizes the establishment of a Community Corrections Advisory Board (CCAB) and Community Corrections programming; and

WHEREAS, Ingham County and the City of Lansing formed a joint CCAB in 1990; and

WHEREAS, a Comprehensive Community Corrections Plan was approved by the Ingham County Board of Commissioners and the Lansing City Council; and

WHEREAS, the City of Lansing approved an allocation of $12,500 to be used to assist with CCAB administration and to support collaborative efforts with the City of Lansing, 54-A District Court, and 54-A District Court Probation Department.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a contract with the City of Lansing for $12,500 for the time period of July 1, 2017 through June 30, 2018 to be used to assist with CCAB administration and support collaborative efforts with the City of Lansing, 54-A District Court, and 54-A District Court Probation Department.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contracts and/or subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS:  Yeas:  Hope, Celentino, Koenig, Crenshaw, Maiville
Nays:  None  Absent:  Banas, Schafer  Approved 11/16/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert
Nays:  None  Absent:  Anthony  Approved 11/21/2017

Adopted as part of a consent agenda.
SPECIAL ORDERS OF THE DAY

Commissioner Crenshaw moved to re-appoint Richard Snider to the Potter Park Zoo Board. Commissioner Celentino supported the motion.

The motion carried unanimously.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Schafer congratulated the Pewamo-Westphalia Pirates on their State Football Championship.

Commissioner Sebolt announced that the annual REO Town Pop Up Market will take place on December 9, 2017.

Commissioner McGrain announced that he had received dozens of letters from constituents, generated by Clean Water Action, regarding septic discharge in Ingham County and wanted to share those with the Board.

Chairperson Anthony announced that it was Giving Tuesday, and she wanted to encourage her colleagues and the public to support local community service agencies because the need was so great.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner McGrain moved to pay the claims in the amount of $42,295,013.56. Commissioner Grebner supported the motion.

The motion carried unanimously.

ADJOURNMENT

The meeting was adjourned at 6:59 p.m.
WHEREAS, Dr. Martin Luther King, Jr., a Baptist minister and passionate fighter for civil rights through non-violent action, was a vital personality of the modern era, his lectures and remarks stirred the concern and sparked the conscience of a generation; and

WHEREAS, the movements and marches led by Dr. Martin Luther King, Jr. brought significant changes in the fabric of American life; and

WHEREAS, his courageous and selfless devotion gave people of color and the disenfranchised people direction to thirteen years of civil rights activities, his charismatic leadership inspired men and women, young and old, in the nation and abroad; and

WHEREAS, Dr. King's concept of somebodiness gave black and poor people a new sense of worth and dignity, his philosophy of nonviolent direct action, and his strategies for rational and non-destructive social change, galvanized the conscience of this nation and reordered its priorities; and

WHEREAS, his wisdom, his words, his actions, his commitment, and his dreams for a new cast of life, are intertwined with the American experience; and

WHEREAS, few have had as much impact upon the American consciousness as Dr. Martin Luther King, Jr.; and

WHEREAS, the 15th of January, 2018 has been designated a national holiday in honor of the birthday of the late Dr. Martin Luther King, Jr.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors the memory of Dr. Martin Luther King, Jr. in appreciation of the many accomplishments he made towards improving the quality of life for the citizens throughout the country, particularly those in Ingham County.

BE IT FURTHER RESOLVED, that the citizens of Ingham County are encouraged to celebrate this holiday and join the Board of Commissioners in the celebration of this notable holiday in honoring this great American hero and role model.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
Nays: None  Absent: Sebolt  Approved 12/05/2017
WHEREAS, Virg Bernero has served twelve years as the Mayor of the City of Lansing, he was first elected in 2005, re-elected in 2009 and 2013; and

WHEREAS, among his many accomplishments Mayor Bernero founded and led the Manufacturing Alliance of Communities (MAC), a national coalition of mayors that worked to secure federal support for General Motors during the auto crisis; and

WHEREAS, he led efforts to attract more than $2.4 billion in new private investment to the City of Lansing, retaining and creating more than twelve thousand jobs, while strengthening and diversifying the metro region’s economic foundation; and

WHEREAS, under the leadership of Mayor Bernero, the nationally-recognized Lansing Financial Empowerment Center was established providing free, professional financial counseling to Lansing residents and families, helping thousands of citizens reduce debt, increase savings, improve their credit scores and obtain safe banking accounts; and

WHEREAS, Mayor Bernero led the Capital City through the Great Recession, making the tough decisions necessary to maintain twelve consecutive balanced budgets, eliminating more than $80 million in budget shortfall due to massive revenue losses; and

WHEREAS, prior to serving as Mayor, he was elected in 2002 as State Senator for the 23rd District representing Lansing, in 2001-2002 he represented Lansing as the 68th District Representative in the Michigan House of Representatives; and

WHEREAS, he also represented the residents of Lansing as an Ingham County Commissioner for District 10 from 1991-1994 and again from 1997-2000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honor Mayor Virg Bernero for his years of service as the 51st Mayor of the City of Lansing - Lansing’s biggest believer.

BE IT FURTHER RESOLVED, that the Board sincerely appreciates his passion and commitment to the Capital City and its citizens and thanks him for his service as Mayor and the legacy he leaves behind.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville  
Nays: None  Absent: Sebolt  Approved 12/05/2017
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOGNIZING THE 35TH ANNUAL HISPANIC CHRISTMAS SYMPOSIUM

RESOLUTION # 17 –

WHEREAS, the 35th Annual Hispanic Christmas Symposium, will be held on Wednesday, December 13, 2017, hosted by Lansing for Cesar E. Chavez, Capital Area Hispanic Community Representatives (CAHCR), Michigan Alliance of Latinos Moving Towards Advancement (MI-ALMA) and LatinX Leaders for the Enhancement of Advocacy and Development (LLEAD); and

WHEREAS, the purpose of this year’s Symposium is to celebrate with the City of Lansing the renaming of East Grand River Avenue and West Grand River Avenue from Oakland Avenue to Pine Street to Cesar E. Chavez Avenue; and

WHEREAS, citizens of Ingham County are invited to join in honoring the Great American Cesar E. Chavez and to share in the Spirit of the Season; and

WHEREAS, since the first Symposium was held, the Capital Area Hispanic Community Representatives (CAHCR) has used this event to honor the work of individuals within the community who work to uplift and promote the Hispanic community in the Greater Lansing area; and

WHEREAS, donations from the 2017 Symposium will benefit the Cristo Rey Community Center.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognize the 35th Annual Hispanic Christmas Symposium and congratulate Lansing for Cesar E. Chavez, Capital Area Hispanic Community Representative, Michigan Alliance of Latinos Moving Towards Advancement and LatinX Leaders for the Enhancement of Advocacy and Development on the event.

BE IT FURTHER RESOLVED, that the Board wishes them continued success in future endeavors.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
Nays: None   Absent: Sebolt   Approved 12/05/2017
WHEREAS, The Lansing for César E. Chávez Committee was formed in 2010 to preserve the legacy of César E. Chávez through education, commemoration, service, and self-determination; and

WHEREAS, since their formation, The Lansing for César E. Chávez Committee has worked tirelessly to ensure the legacy of César E. Chavez was honored in the Greater Lansing area; and

WHEREAS, in 2010, the committee began to work on renaming Grand River Avenue, from East Grand River to West Grand River from Oakland Avenue to Pine Street, which ran through the heart of Lansing where many migrant farmworker families, predominantly Hispanic, settled with their families when they moved here; and

WHEREAS, while the committee was not successful in having the name change from Grand River from East Grand River to West Grand River from Oakland Avenue to Pine Street to César E. Chávez, it settled with an honorary designation of César E. Chavez Avenue, and renaming of Lot 56, which became the César E. Chávez; and

WHEREAS, since 2010, The Lansing for César E. Chávez Committee has worked to raise funds to build a gateway entrance to Lot 56 in honor of César E. Chávez, holding many Tejano Festivals and dinner fundraisers around his birthdate, March 31st; and

WHEREAS, The Lansing for César E. Chávez Committee began another push to permanently rename Grand River Avenue from East Grand River to West Grand River from Oakland Avenue to Pine Street to César E. Chávez Avenue in 2017; and

WHEREAS, through education, service, and self-determination, they were able to petition the Lansing Memorial Review Board with a request for this name change to occur; and

WHEREAS, with a unanimous vote of the Memorial Review Board, it was recommended to the Lansing City Council that the time had come to drop the Honorary César E. Chávez Avenue designation from Grand River Avenue from East Grand River to West Grand River from Oakland Avenue to Pine Street and rename this stretch of road César E. Chávez Avenue; and

WHEREAS, the Lansing City Council held public hearings, and on October 30th, voted to rename this stretch of road as César E. Chávez Avenue.
THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners honors The Lansing for César E. Chávez Committee for their hard work and dedication on working through the process to have this stretch of road renamed for a great migrant farmworker leader and wishes them continued success in their future endeavors.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
   Nays: None   Absent: Sebolt   Approved 12/05/2017
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING DENNIS JENKS

RESOLUTION # 17 –

WHEREAS, Dennis Jenks began his career with the County of Ingham on December 11, 1989, as a Drain Crew Worker at the Ingham County Drain Commissioner’s Office; and

WHEREAS, Dennis Jenks has contributed his knowledge and labor as a heavy equipment operator to the maintenance and improvement of the drains throughout the hundreds of drainage districts of Ingham County; and

WHEREAS, Dennis Jenks has demonstrated high skills in catchbasin and manhole repairs, woodcutting and vactor truck operation, to the benefit of his colleagues and the citizens of the County of Ingham; and

WHEREAS, the net result of Dennis Jenks’ work was to protect vulnerable people and property.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Dennis Jenks on the occasion of his retirement and for his dedicated service of almost 30 years to the County of Ingham. And, furthermore the Board takes this opportunity to acknowledge the contributions that he has made through his employment at the Ingham County Drain Commissioner’s Office.

BE IT FURTHER RESOLVED, that the Board wishes Dennis Jenks happiness in retirement and continued success in all of his future endeavors.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
Nays:  None  Absent:  Sebolt  Approved 12/05/2017
WHEREAS, Alan Fox began his service in politics and elections while a student at East Lansing High School; and

WHEREAS, Alan served the Michigan Legislature as a House Page and as a member of the House Democratic Staff; and

WHEREAS, Alan was the first, and until recently, the only Michigan State University undergraduate student elected to serve on the East Lansing City Council, serving from 1977 until 1981; and

WHEREAS, Alan graduated from Michigan State University with a Bachelor’s Degree in History, where he received a Board of Trustees Award for one of the four highest grade point averages in that class; and

WHEREAS, Alan has worked on several political campaigns, including a congressional campaign, which resulted in his position on the Washington, DC staff for a U.S. Representative; and

WHEREAS, Alan began his service with Ingham County in 1993, as a member of the Board of Canvassers, where he has held the positions of Chairperson and Vice-Chairperson; and

WHEREAS, the Ingham County Board of Canvassers is responsible for canvassing and certifying elections held in the County; and

WHEREAS, Alan has contributed his knowledge and expertise in numerous elections for Ingham County; and

WHEREAS, Alan has demonstrated his love for detail and election procedures, to the benefit of his colleagues and the citizens of the County of Ingham; and

WHEREAS, Alan is very committed to serving his community, he has served as the Chairperson for the East Lansing Building Authority for 13 years; and

WHEREAS, prior to recently being appointed to the position of Chief Deputy Treasurer of Ingham County, Alan worked for nearly 30 years as a Partner and Financial Manager for a local political consulting firm; and

WHEREAS, on October 31, 2017, Alan Fox completed his years of service on the Ingham County Board of Canvassers.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Alan Fox for his 24 years of dedication and commitment as a member of the Board of Canvassers and extends its sincere appreciation for the many contributions he has made to the citizens of Ingham County.

BE IT FURTHER RESOLVED, that the Board wishes him continued success in all of his future endeavors.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
    Nays: None    Absent: Sebolt    Approved 12/05/2017
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE ROAD DEPARTMENT

RESOLUTION # 17 –

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated November 20, 2017 as submitted.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
                  Nays:  None  Absent:  Sebolt  Approved  12/05/2017
## INGHAM COUNTY ROAD DEPARTMENT

**LIST OF CURRENT PERMITS ISSUED**

<table>
<thead>
<tr>
<th>R/W PERMIT#</th>
<th>R/W APPLICANT / CONTRACTOR</th>
<th>R/W WORK</th>
<th>R/W LOCATION</th>
<th>R/W CITY/TWP.</th>
<th>R/W SECTION</th>
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<td>2017-681</td>
<td>ACD.NET</td>
<td>CABLE / UG</td>
<td>EYDE PKWY &amp; HANNAH BLVD</td>
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<td>VERIZON</td>
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<td>2017-683</td>
<td>2/42 COMMUNITY CHURCH</td>
<td>WALKWAY</td>
<td>BENNETT RD &amp; HULETT RD</td>
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<td>CONSUMERS ENERGY</td>
<td>GAS</td>
<td>MICHIGAN AVE &amp; BRYNFORD AVE</td>
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<td>AT &amp; T</td>
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<td>ST JOSEPH ST &amp; ROSEMARY ST</td>
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<td>COMCAST</td>
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<td>DEXTER TR &amp; JESSOP RD</td>
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<td>AMMON ST &amp; DEAN AVE</td>
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<td>SCARLETT EXCAVATING</td>
<td>WATERMAIN</td>
<td>LAKE LANSING RD &amp; PARK LAKE RD</td>
<td>MERIDIAN</td>
<td>8</td>
</tr>
</tbody>
</table>

**MANAGING DIRECTOR:** ________________

a)
WHEREAS pursuant to a petition filed with the Drain Commissioner of the County of Ingham, State of Michigan (the “Drain Commissioner”), proceedings have been taken under the provisions of Act 40, Public Acts of Michigan, 1956, as amended (the “Act”), for the making of certain intra-county drain improvements referred to as the Williamston-Locke Drain Maintenance and Improvement Project (the “Project”), which is being undertaken by the Williamston-Locke Drain Drainage District (the “Drainage District”) in a Special Assessment District (the “Special Assessment District”) established by the Drainage District; and

WHEREAS, the Project is necessary for the protection of the public health, and in order to provide funds to pay the costs of the Project, the Drain Commissioner intends to issue the Drainage District’s note or notes (the “Notes”) or bonds (the “Bonds”) in an amount not to exceed $375,000 pursuant to the Act; and

WHEREAS, the principal of and interest on the Bonds or Notes will be payable from assessments to be made upon public corporations and/or benefited properties in the Special Assessment District; and

WHEREAS, the Ingham County Board of Commissioners (the “Board”) may, by resolution adopted by a vote of two-thirds of the members of the Board, pledge the full faith and credit of Ingham County (the “County”) for the prompt payment of the principal of and interest on the Notes pursuant to Section 434 of the Act; and

WHEREAS, the Board may, by resolution adopted by a majority of the members of the Board, pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds pursuant to Section 276 of the Act; and

WHEREAS, the pledge of the full faith and credit of the County to the Bonds or Notes will reduce the cost of financing the Project and will be a benefit to the people of the County.
NOW, THEREFORE, IT IS RESOLVED as follows:

1. The County pledges its full faith and credit for the prompt payment of the principal of and interest on the Notes or Bonds in a par amount not to exceed $375,000. The County shall immediately advance sufficient moneys from County funds, as a first budget obligation, to pay the principal of and interest on any of the Notes or Bonds should the Drainage District fail to pay such amounts when due. The County shall, if necessary, levy a tax on all taxable property in the County, to the extent other available funds are insufficient to pay the principal of and interest on the Notes or Bonds when due.

2. Should the County advance County funds pursuant to the pledge made in this Resolution, the amounts shall be repaid to the County from assessments or reassessments made upon benefited properties in the Special Assessment District as provided in the Act.

3. The Chairperson of the Board, the County Administrator, the County Clerk, the County Treasurer and any other official of the County, or any one or more of them (“Authorized Officers”), are authorized and directed to take all actions necessary or desirable for the issuance of the Notes or Bonds and to execute any documents or certificates necessary to complete the issuance of the Notes or Bonds, including, but not limited to, any applications including the Michigan Department of Treasury, Application for State Treasurer’s Approval to Issue Long-Term Securities, any waivers, certificates, receipts, orders, agreements, instruments, and any certificates relating to federal or state securities laws, rules, or regulations and to participate in the preparation of a preliminary official statement and a final official statement for the Notes or Bonds and to sign such documents and give any approvals necessary therefor.

4. Any one of the Authorized Officers is hereby authorized to execute a certificate of the County to comply with the continuing disclosure undertaking of the County with respect to the Notes or Bonds pursuant to paragraph (b)(5) of SEC Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the “Continuing Disclosure Certificate”). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate if one is entered into.

5. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded to the extent of the conflict.
YEAS: Commissioners ________________________________
NAYS: Commissioners ________________________________
ABSTAIN: Commissioners ________________________________

COUNTY SERVICES:

Yeas: ________________________________
Nays: __________________ Absent: __________ Approved: ______

FINANCE:

Yeas: ________________________________
Nays: __________________ Absent: __________ Approved: ______

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
Nays: None Absent: Sebolt Approved 12/05/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None Absent: Tennis, Schafer Approved 12/06/2017

RESOLUTION DECLARED ADOPTED.

Barb Byrum, Clerk
County of Ingham
CERTIFICATION

I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the “County”) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on __________, 2017, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

______________________________
Barb Byrum, Clerk
County of Ingham

Date: __________, 2017
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE AN ECONOMIC DEVELOPMENT SERVICE CONTRACT

RESOLUTION # 17 –

WHEREAS, Ingham County has established an Economic Development Department to promote and administer economic development activities on the County’s behalf; and

WHEREAS, the Economic Development Director provides administrative services to the County’s Economic Development Corporation and the Brownfield Redevelopment Authority; and

WHEREAS, the Economic Development Director has announced her retirement effective December 31, 2017; and

WHEREAS, Lansing Economic Area Partnership Agreement (LEAP), of which Ingham County is a member, is widely recognized as the capitol region economic development coordinator; and

WHEREAS, LEAP is able and willing to assume responsibility for promotion and administration of economic development activities on behalf of Ingham County; and

WHEREAS, LEAP has ability to provide staff services to the County Economic Development Corporation and Brownfield Redevelopment Authority; and

WHEREAS, working directly with LEAP will assure coordination with regional economic development activities.

THEREFORE BE IT RESOLVED, that the Board of Commissioners does hereby authorize the approval of an economic development service agreement in an amount not to exceed $115,636 per year for a period of three years, beginning on January 1, 2018.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Sebolt, Maiville
                        Nays:  None    Absent:  Koenig    Approved  10/03/2017

FINANCE:  Yeas:  Grebner, Hope, Anthony, Naeyaert
            Nays:  None    Absent:  McGrain, Tennis, Schafer    Approved 10/04/2017
DECEMBER 12, 2017
AGENDA ITEM NO. 11

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE PROCEEDING TO CLOSE PERMANENT
CONSERVATION EASEMENT DEEDS

RESOLUTION # 17 –

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of farmland and open space in Ingham County from the pressure of increasing residential and commercial development; and

WHEREAS, by Resolution #04-210, Ingham County established an Agricultural Preservation Board (currently known as the Farmland and Open Space Preservation Board), charged with reducing sprawl and encouraging wise land use by purchasing development rights from owners of undeveloped rural land who might otherwise be forced by economic circumstances to develop their land; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has scored and ranked all applications received for the 2016 application cycle, and of which, said ranking was approved by Resolution #16-526; and

WHEREAS, the Ingham County Purchasing Department negotiated prices to be paid for the Conservation Easement Deeds through a “Bid” process; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has funding in place to close Permanent Conservation Easement Deeds on all properties.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves proceeding to close on the Spragg/Topliff/Smith, Smith, Spragg, Lyon, and Rowe properties at a price not to exceed the amount listed in the chart below:

<table>
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<tr>
<th>Name</th>
<th>Appraisal /CE Price</th>
<th>Federal ACEP</th>
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<tbody>
<tr>
<td>Spragg/Topliff/Smith</td>
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<tr>
<td>Smith</td>
<td>$62,000.00</td>
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<td>Spragg</td>
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<tr>
<td>Lyon</td>
<td>$407,000.00</td>
<td>$142,450.00</td>
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<tr>
<td>Rowe</td>
<td>$258,000.00</td>
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BE IT FURTHER RESOLVED, that the County Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville  
Nays:  None  Absent:  Sebolt  Approved 12/05/2017

FINANCE:  Yeas:  Grebner, McGrain, Hope, Anthony, Naeyaert  
Nays:  None  Absent:  Tennis, Schafer  Approved 12/06/2017
INTRODUCED BY COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE 2017 APPLICATION RANKING AND PURCHASE OF CONSERVATION EASEMENTS

RESOLUTION # 17 –

WHEREAS, by Resolution #04-210, Ingham County established an Agricultural Preservation Board (currently known as the Farmland and Open Space Board Preservation Program), charged with reducing sprawl and encouraging wise land use by purchasing development rights from owners of undeveloped rural land who might otherwise be forced by economic circumstances to develop their land; and

WHEREAS, on August 5, 2008, the voters of Ingham County approved the levy of 0.14 mills for the purpose of funding the Farmland and Open Space Preservation Board; and

WHEREAS, Resolution #10-100 directs the Farmland and Open Space Board to identify agricultural and open space property for inclusion in the program, to rank the applications received according to established criteria approved by the Board of Commissioners, and to select properties for purchase of Conservation Easement Deeds which requires approval by the Board of Commissioners; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has funding in place to purchase Conservation Easement Deeds on Agricultural and Open Space properties in Ingham County; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has scored and ranked all farmland open space applications received for the 2017 cycle and wishes to proceed with negotiations on the top ranked properties.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the 2017 Farmland and Open Space Application Ranking as attached, and approves the FOSP Board to proceed with negotiations on the top ranked properties.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
Nays: None  Absent: Sebolt  Approved 12/05/2017

FINANCE:  Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None  Absent: Tennis, Schafer  Approved 12/06/2017
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<th>Additional Ag Income</th>
<th>Proximity to Existing Livestock Farms</th>
<th>Proximity to Water or Sewer</th>
<th>Proximity to Population Centers</th>
<th>Road Frontage</th>
<th>Location to Protected Property</th>
<th>Block Applications</th>
<th>Additional Ag Characteristics</th>
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Farmland Score and Rank 10-15-17
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Open Space Score and Rank 10-16-17
WHEREAS, the current agreements for alarm monitoring services include the following locations, Mason Courthouse, Hilliard Building, Drain Commission and seven (7) sites at the Potter Park Zoo; and

WHEREAS, the current agreements have been negotiated at a 25% reduced monthly cost for a three (3) year period with a two (2) year renewal option; and

WHEREAS, the current monthly cost, for all sites listed, is $1,840.68; and

WHEREAS, the negotiated reduced monthly cost of $1,380.68 will be effective for the full three (3) year period with no change in the current services provided; and

WHEREAS, the Facilities Department’s intent in renewing this contract is to take advantage of the 25% cost reduction; and

WHEREAS, the Facilities Department also feels this will allow time to hire a consultant to evaluate the current services provided, by Guardian, to determine if this is the path on which we choose to remain in regards to alarm monitoring services; and

WHEREAS, the new agreements will be for a three year period for a total annual cost of $16,568.16 for all locations; and

WHEREAS, after review, both the Purchasing and Facilities Departments recommend that the agreements with Guardian Alarm be renewed, beginning in January 2018, for a three (3) period, with a two year renewal option, to provide alarm monitoring services to the above mentioned locations; and

WHEREAS, funds for services are available within the following contractual line items, #101-23303-931100 for the Mason Courthouse, Hilliard Building and Drain Commission and #258-69300-931100-30000 for the Potter Park Zoo.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into agreements with Guardian Alarm, 20800 Southfield Road, Southfield, MI, 48075 for alarm monitoring services at the Mason Courthouse, Hilliard Building, Drain Commission and Potter Park Zoo, beginning January 2018, for a three (3) year period with a two (2) year renewal option, for a not to exceed total yearly cost of $16,568.16.
BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES:**  **Yeas:** Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville  
**Nays:** None  
**Absent:** Sebolt  
**Approved 12/05/2017**

**FINANCE:**  **Yeas:** Grebner, McGrain, Hope, Anthony, Naeyaert  
**Nays:** None  
**Absent:** Tennis, Schafer  
**Approved 12/06/2017**
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE PURCHASE OF COPPER TUBING FOR JAIL REPAIRS

RESOLUTION # 17 –

WHEREAS, the existing copper pipe is old and pitting causing spontaneous leaks; and

WHEREAS, it needs to be replaced to avoid a catastrophic incident; and

WHEREAS, the Facilities Department is requesting that a contract be awarded to Shaw Winkler, Inc., a local vendor willing to match the lowest submitted quote of $8,800.00 to replace the copper pipe line; and

WHEREAS, the Facilities Department is requesting a contingency of $1,000.00 for any unforeseen circumstances that may occur; and

WHEREAS, the Facilities Department is also requesting for a line item transfer of $8,800.00 from the 2017 approved CIP line item #245-30199-976000-7FC05, which has a balance of $18,372.40 for the Sheriff’s Office roof replacement, into line item #245-31199-931000-7FC33.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes awarding a contract to Shaw Winkler, Inc. 4910 Dawn Avenue, East Lansing, Michigan 48823, to replace the domestic hot water copper pipe line in the ceiling of the Jail kitchen, for a not to exceed cost of $9,800.00 which includes the requested $1,000.00 contingency.

BE IT FURTHER RESOLVED, the controller is authorized to transfer $8,800.00 from the 2017 approved CIP line item #245-30199-976000-7FC05, which has a balance of $18,372.40 for the Sheriff’s Office roof replacement, into line item #245-31199-931000-7FC33.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
   Nay: None    Absent: Sebolt   Approved 12/05/2017

FINANCE:  Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
   Nay: None    Absent: Tennis, Schafer   Approved 12/06/2017
Resolution to Approve the Hardware Maintenance Agreement from Avalon Technologies

Resolution # 17 –

WHEREAS, ITD maintains a virtualized server environment which runs on computer hardware which is critical to the operation of Ingham County; and

WHEREAS, ITD researched multiple vendors solutions and recommend using Avalon Technologies for our continued hardware maintenance needs; and

WHEREAS, our current existing warranty will expire in March of 2018; and

WHEREAS, ITD is recommending a 24-month contract for a total cost not to exceed $13,000.00.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of the hardware maintenance from Avalon Technologies for 24 months in the amount not to exceed $13,000.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county’s Network Fund #63625810-932030.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

County Services: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
Nays: None Absent: Sebolt Approved 12/05/2017

Finance: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None Absent: Tennis, Schafer Approved 12/06/2017
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE RENEWAL OF THE IMAGESOFT AND ONBASE ANNUAL SUPPORT

RESOLUTION # 17 –

WHEREAS, OnBase is a comprehensive document imaging and workflow platform heavily utilized by our courts and a few other departments; and

WHEREAS, utilization of the OnBase application by the County is key to our document management and several new projects will increase its streamlining of our processes; and

WHEREAS, the current licensing subscription agreement will expire on December 31st, 2017; and

WHEREAS, the annual contract amount is in the 2018 budget.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of the OnBase and Imagesoft annual support in the amount not to exceed $180,000.00.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology’s Imaging Fund (636-25870-932050).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yea: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
      Nay: None  Absent: Sebolt  Approved 12/05/2017

FINANCE: Yea: Grebner, McGrain, Hope, Anthony, Naeyaert
      Nay: None  Absent: Tennis, Schafer  Approved 12/06/2017
WHEREAS, Ingham County has been using Ocularis for our camera management and video recording for many years; and

WHEREAS, Vidcom has been providing our licensing in the past and the ITD department is very satisfied with the service thus far; and

WHEREAS, ITD researched multiple vendors pricing and recommend continuing with Vidcom for software licensing renewal; and

WHEREAS, our current existing agreement expires on January 4, 2018 and ITD recommends renewing this agreement.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of the software licensing renewal from Videom in the amount not to exceed $12,053.30.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county’s Network Fund #63625810-932030.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
Nays: None Absent: Sebolt Approved 12/05/2017

FINANCE:  Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None Absent: Tennis, Schafer Approved 12/06/2017
WHEREAS, Ingham County needs to step up the quality of the cybersecurity training provided to staff in order to foster a culture of security; and

WHEREAS, ongoing security training is important to ensure our entrusted data is safe and our systems secure; and

WHEREAS, a subscription for a year of training available to Ingham County staff and anti-phishing tools has been quoted at $8,730.00 under the Partnership Aggregate Purchase Program with the Center for Internet Security (CIS) for State/Provincial and Local Government and related non-profit organizations.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of training from Security Mentor in the amount not to exceed $9,000.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the Innovation and Technology’s Development and Training Fund #63695800-960080.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
Nays: None Absent: Sebolt Approved 12/05/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None Absent: Tennis, Schafer Approved 12/06/2017
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT FOR PREVAILING WAGE MONITORING

RESOLUTION # 17 –

WHEREAS, the County’s Prevailing Wage Policy was adopted in 1992 requiring contractors (and their subcontractors) entering into a construction contract with the County valued at $10,000 or more, to pay their employees a wage not less than the prevailing wages and fringe benefits pursuant to the Federal Davis-Bacon Act; and

WHEREAS, an agent specializing in monitoring prevailing wage compliance is needed to assist the Purchasing Department to ensure that construction contractors and their subcontractors comply with the County’s Prevailing Wage Policy; and

WHEREAS, Michigan Fair Contracting Center, a firm specializing in prevailing wage compliance, has provided outstanding services, education, and advice to the County; and

WHEREAS, the Director of Purchasing is recommending that the Board of Commissioners authorize entering into an agreement with Michigan Fair Contracting Center.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a five-year agreement with Michigan Fair Contracting Center, P.O. Box 1081, Birmingham, MI 48012-1081, based on its proposal dated November 1, 2017, for prevailing wage monitoring services.

BE IT FURTHER RESOLVED, expenditures associated with this contract shall be paid from the Purchasing Department’s contractual line item # 101-23302-818000.

BE IT FURTHER RESOLVED, that the hourly rate for monitoring services shall be $100.00 per hour for the term of the agreement.

BE IT FURTHER RESOLVED, that increases in the hourly rate, if any, are authorized provided however, that the increase is in compliance with the County’s Policy on Cost Increases for Service Related Contracts.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
   Nays: None  Absent: Sebolt  Approved 12/05/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
   Nays: None  Absent: Tennis, Schafer  Approved 12/06/2017
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RETAIN AS-NEEDED CONSTRUCTION INSPECTION AND SUPERVISION SERVICES

RESOLUTION # 17 –

WHEREAS, Ingham County Purchasing Department solicited proposals from Michigan Department of Transportation prequalified and experienced construction inspection and supervision firms to provide services on an as-needed basis; and

WHEREAS, the Purchasing Department advertised for the as-needed construction inspection and supervision services for the 2018 and 2019 road construction seasons and received six (6) proposals; and

WHEREAS, Road Department staff reviewed the proposals for adherence to county purchasing requirements, expertise, experience, proposed unit prices, and overall value to the county; and

WHEREAS, the Road Department recommends that the Board of Commissioners retain both Rowe Professional Services Company and RS Engineering, LLC to provide the as-needed construction inspection and supervision services during the 2018 and 2019 road construction seasons at fees not to exceed those stated in their proposals; and

WHEREAS, when retaining as-needed construction inspection and supervision, ICRD staff shall strive to retain the lowest cost consultant whenever possible.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes retaining ROWE Professional Services Company, 1000 South Washington Square, Suite 104, Lansing, Michigan and RS Engineering LLC, 915 Centennial Way, Suite 380, Lansing, Michigan to provide the as-needed construction inspection and supervision services for the 2018 and 2019 road construction seasons.

BE IT FURTHER RESOLVED, ROWE Professional Services Company and RS Engineering LLC shall be compensated for services performed at fee rates not to exceed those set forth in their proposals.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
            Nay:  None  Absent:  Sebolt  Approved  12/05/2017

FINANCE:  Yeas:  Grebner, McGrain, Hope, Anthony, Naeyaert
            Nay:  None  Absent:  Tennis, Schafer  Approved  12/06/2017
WHEREAS, on January 20, 2009 the former Road Commission, now Ingham County Road Department, approved the Preliminary Plan for the residential subdivision called Duck Gunn Land Division, subsequently changed to Woodland Park Estates, located in Section 21, Delhi Township; and

WHEREAS, the subdivision includes eight parcels on 29 acres of land southwest of the Holt Road and Gunn Road intersection; and

WHEREAS, the Woodland Park Estates road development meets all Ingham County Road Department procedures and guidelines and all construction is in accordance with the approved road and drainage plans; and

WHEREAS, the proprietor, Russell Builders, Inc., has submitted evidence of Drain Commissioner’s approval, all the required fees, testing results, Certificate of Survey, and Engineer’s Certification; and

WHEREAS, the proprietor, Russell Builders, Inc., is working toward submitting the required title insurance and warranty deed for the public road right-of-way; and

WHEREAS, Mr. Russell is requesting public road approval of the Woodland Park Estates Land Division and acceptance of the land division’s roadway Auben Lane as a public road, upon submittal of the proper title insurance and recorded warranty deed.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Highway Engineer to accept the Woodland Park Estates Land Division and to accept the land division’s roadway Auben Lane as a public road, upon submittal of the proper title insurance and recorded warranty deed.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
Nays: None    Absent: Sebolt   Approved 12/05/2017

FINANCE: Yeas: Grebner, Hope, Anthony, Naeyaert
Nays: McGrain    Absent: Tennis, Schafer   Approved 12/06/2017
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO AGREEMENTS WITH THE CITY OF LANSING FOR TRAILS AND PARKS MILLAGE FUNDING

RESOLUTION # 17 –

WHEREAS, Board of Commissioners Resolution 16-257 and 16-328 authorized entering into contracts with the City of Lansing to fund the below projects; and

<table>
<thead>
<tr>
<th>Contract (Original)</th>
<th>Amount</th>
<th>Agreement #</th>
<th>Begins</th>
<th>Ends</th>
<th>Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Overband and Crack Sealing of Lansing River Trail</td>
<td>$83,200</td>
<td>TR004</td>
<td>09/22/16</td>
<td>09/22/18</td>
<td>16-257</td>
</tr>
<tr>
<td>CL-29-LT-GR (Oakland Avenue)</td>
<td>$86,000</td>
<td>TR013</td>
<td>09/21/16</td>
<td>09/21/18</td>
<td>16-328</td>
</tr>
<tr>
<td>CL-26-LT-GR (Lansing Center)</td>
<td>$281,000</td>
<td>TR014</td>
<td>09/21/16</td>
<td>09/21/18</td>
<td>16-328</td>
</tr>
<tr>
<td>CL-09-LTW-GR (East of Moores Park)</td>
<td>$50,000</td>
<td>TR017</td>
<td>09/21/16</td>
<td>09/21/18</td>
<td>16-328</td>
</tr>
</tbody>
</table>

WHEREAS, the City of Lansing has spent $21,539.00 out of $83,200 for Agreement #TR004 Overband and Crack Sealing of Lansing River Trail; and

WHEREAS, the City of Lansing has spent $77,799.01 out of $86,000 for Agreement #TR013 bridge CL-29-LT-GR (Oakland Avenue); and

WHEREAS, the City of Lansing has spent $15,094.81 out of $50,000 for Agreement #TR017 bridge CL-09-LTW-GR (East of Moores Park); and

WHEREAS, Agreement #TR017 bridge CL-09-LTW-GR once evaluated the deck was removed, was established not to be in as serious condition as originally determined and permitted the City to replace only the decking which was in serious condition and in need of immediate replacement; and

WHEREAS, additional funds are needed for Agreement #TR014 bridge CL-26-LT-GR since the bridge and steps have been found to be in worse condition than originally assessed and the estimates for the repairs far exceeded the original amount estimated; and

WHEREAS, the City of Lansing is requesting an amendment to Agreements #TR004, TR013, TR014 and TR017 because the actual bids for Agreement #TR014 came in higher than the amount originally requested and awarded and money was left over from Agreement #TR004, TR013, and TR017; and

WHEREAS, the City of Lansing is requesting the funds awarded per Board of Commissioners Resolution 16-238 in the amount of $34,905.19 from Agreement #TR017 bridge CL-09-LTW-GR, the balance of $8,200.99 from Agreement #TR013 bridge CL-29-LT-GR, and the remaining balance of $61,661.00 from Agreement
#TR004 Overband and Crack Sealing of Lansing River Trail be allocated toward the repairs required on Agreement #TR014 bridge CL-26-LT-GR (Lansing Center).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an Amendment to the Agreements listed below with the City of Lansing.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the balance of the funds awarded per Board of Commissioners Resolution 16-238 in the amount of $34,905.19 from Agreement #TR017 bridge CL-09-LTW-GR, the balance of $8,200.99 from Agreement #TR013 bridge CL-29-LT-GR and the balance of the funds awarded per Board of Commissioners Resolution 16-257 in the amount of $61,661.00 from Agreement #TR004 Overband and Crack Sealing of Lansing River Trail for a total of $104,767.18 from the three projects be allocated toward the repairs required on Agreement #TR014 bridge CL-26-LT-GR from millage funds.

<table>
<thead>
<tr>
<th>Contract (Revised)</th>
<th>Revised Amount</th>
<th>Agreement #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Overband and Crack Sealing of Lansing River Trail</td>
<td>$21,539.00</td>
<td>TR004</td>
</tr>
<tr>
<td>CL-29-LT-GR (Oakland Avenue)</td>
<td>$77,799.01</td>
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</tr>
<tr>
<td>CL-26-LT-GR (Lansing Center)</td>
<td>$385,767.18</td>
<td>TR014</td>
</tr>
<tr>
<td>CL-09-LTW-GR (East of Moores Park)</td>
<td>$15,094.81</td>
<td>TR017</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, the term of Agreement #TR014 bridge CL-26-LT-GR will be extended to July 1, 2019.

BE IT FURTHER RESOLVED, that funds are available in the Trails and Parks Millage fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this Resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville  
Nays:  None  Absent:  Sebolt  Approved  12/05/2017

FINANCE:  Yeas:  Grebner, McGrain, Hope, Anthony, Naeyaert  
Nays:  None  Absent:  Tennis, Schafer  Approved  12/06/2017
Introduced by the County Services and the Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE MODIFICATIONS TO THE
2018 MANAGERIAL AND CONFIDENTIAL EMPLOYEE PERSONNEL MANUAL

RESOLUTION # 17 –

WHEREAS, the Managerial and Confidential Employee Steering Committee met and discussed the 2018 Managerial and Confidential Employee Personnel Manual; and

WHEREAS, the Steering Committee recommended changes for the 2018 Managerial and Confidential Employee Personnel Manual.

THEREFORE BE IT RESOLVED, the Ingham Board of Commissioners approves the following recommendations, as proposed by the Managerial and Confidential Employee Steering Committee, to the 2018 Managerial and Confidential Employee Personnel Manual:

1. Change in language under section B. Compensation Plan: For clarification, eliminate #6 regarding employees receiving merit increases within established guidelines.

2. Update language under section C. Compensation Levels: Effective January 1, 2018, employees under this manual shall be compensated as outlined in Appendix D – Salary Schedule, reflecting a 1% increase to the 2017 salary schedule.

3. Update language in section E. Health Insurance Program: Subject to annual modification for health plan year 2018.

4. Change in language under section J. Leaves of Absence: Under subsection a. Accumulation, iv. For clarification add: Court Officer/Research Clerks, hired on or after January 1, 2015 shall earn 3.69 hours per pay period.

5. Change in language under section J. Leave of Absence: Under subsection e. change annual cash-out from January to June each year.

6. Change in language under section J. subsection 2. Increase the total donated hours to forty (40) hours to no more than three (3) persons in one (1) calendar year.

7. Change in language under section Q. Travel Allowance: Add – repayment of expenses for attending a non- County required convention, conference, training, or workshop if the employee voluntarily terminates employment.
BE IT FURTHER RESOLVED, that the Managerial and Confidential Employee Personnel Manual will be effective January 1, 2018 and shall expire on December 31, 2018.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
   Nays: None   Absent: Sebolt   Approved 12/05/2017

FINANCE:  Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
   Nays: None   Absent: Tennis, Schafer   Approved 12/06/2017
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A COLLECTIVE BARGAINING AGREEMENT WITH THE COMMAND OFFICERS ASSOCIATION OF MICHIGAN – 911 SUPERVISORS

RESOLUTION # 17 –

WHEREAS, an agreement has been reached between representatives of Ingham County and the Command Officers Association of Michigan (COAM) – 911 Supervisors for the period January 1, 2018 through December 31, 2020; and

WHEREAS, the agreement has been ratified by the employees within the bargaining unit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and the Command Officers Association of Michigan (COAM) – 911 Supervisors unit for the period January 1, 2018 through December 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
Nays: None   Absent: Sebolt   Approved 12/05/2017

FINANCE:  Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None   Absent: Tennis, Schafer   Approved 12/06/2017
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A COLLECTIVE BARGAINING AGREEMENT WITH THE UAW LOCAL 2256 –ZOO UNIT

RESOLUTION # 17 –

WHEREAS, an agreement has been reached between representatives of Ingham County and the UAW Local 2256, Zoo Unit for the period January 1, 2018 through December 31, 2020; and

WHEREAS, the agreement has been ratified by the employees within the bargaining agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and UAW Local 2256, Zoo Unit for the period January 1, 2018 through December 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners and the County Clerk are authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
   Nays: None   Absent: Sebolt   Approved 12/05/2017

FINANCE:  Yeas:  Grebner, McGrain, Hope, Anthony, Naeyaert
   Nays: None   Absent: Tennis, Schafer   Approved 12/06/2017
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A LETTER OF UNDERSTANDING WITH CCLP – 911 NON-SUPERVISORY UNIT REGARDING USE OF PERSONAL LEAVE

RESOLUTION # 17 –

WHEREAS, an agreement was reached between representatives of Ingham County and the Capitol City labor Program, Inc. – 911 Non-Supervisory unit (CCLP) for the period January 1, 2016 through December 31, 2017; and

WHEREAS, the Human Resources Department, 911 Center and Capitol City Labor Program, Inc. met and discussed the extenuating circumstances regarding the staffing level in the 911 Center and the need to suspend the scheduling and use of Personal Leave in 2017; and

WHEREAS, the Human Resources Department, 911 Center, and Capitol City Labor Program, Inc. identified the impact of the suspension of personal leave and determined the need for a pay-out of personal leave balances for 2017; and

WHEREAS, the parties desire to amended the personal leave language through the attached Letter of Understanding to address the need for the suspension and provide the opportunity for pay-out in 2017; and

WHEREAS, the provisions of the Letter of Understanding have been approved by the County Services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the attached Letter of Understanding.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the Letter of Understanding on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
Nays: None  Absent: Sebolt  Approved 12/05/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None  Absent: Tennis, Schafer  Approved 12/06/2017
LETTER OF UNDERSTANDING
BETWEEN
COUNTY OF INGHAM
AND
CAPITOL CITY LABOR PROGRAM, INC.-
911 NON-SUPERVISORY UNIT

SUSPENSION AND PAY-OUT OF PERSONAL LEAVE

WHEREAS, the current collective bargaining agreement between the parties provides in Article 32, PERSONAL LEAVE, forty-eight (48) hours of personal leave annually; and

WHEREAS, Personal Leave time must be used during each calendar year in which the time is credited and unused time will not carry over to the next calendar year; and

WHEREAS, due to the minimum staffing currently existing in the 911 Center, the parties determined a need to suspend scheduling and use of Personal Leave Time for the remainder of 2017; and

WHEREAS, the parties have come to agreement on the suspension of Personal Leave Time use and the pay-out of unused Personal Leave Time hours.

NOW, THEREFORE, IT IS HEREBY AGREED between the parties as follows:

1. The scheduling of Personal Leave shall be suspended, effective October 3, 2017 through December 31, 2017.

2. Employees with unused Personal Leave remaining due to the suspension of scheduling days shall be paid for earned but unused hours remaining as of December 31, 2017.

3. The employees with a Personal Leave balance in 2017 shall receive a pay-out of the balance as a special pay on February 9, 2018 check date.

4. This Letter of Understanding will be effective through December 31, 2017, at which time the pay-out of Personal Leave shall expire.

5. It is expressly understood that this agreement shall be without precedent or prejudice for any future circumstances.
COUNTY OF INGHAM

Sarah Anthony, Chairperson  Date

CAPITOL CITY LABOR PROGRAM, INC

Tom Krug, Executive Director  Date

Sherry Larner  Date

APPROVED AS TO FORM FOR INGHAM COUNTY COHL, STOKER & TOSKEY, PC.

By_______________________________________
Mattis Nordfjord  Date
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING ANNUAL 2018 COMPENSATION FOR
NON-JUDICIAL COUNTY-WIDE ELECTED OFFICIALS

RESOLUTION # 17 –

WHEREAS, a 1 percent wage increase was recommended as part of the 2018 Managerial/Confidential Personnel Manual; and

WHEREAS, the Board wishes to leave the salaries for non-Judicial County-Wide Elected Officials UNCHANGED for 2018.

WHEREAS, the Board of Commissioners hopes and expects that each of the County-Wide Officials abide by relevant County policies, including ethics, purchasing, diversity, and human resources.

THEREFORE BE IT RESOLVED, that the following Ingham County Non-Judicial Elected Officials: County Clerk, Drain Commissioner, Prosecuting Attorney, Register of Deeds, Sheriff, and Treasurer shall be provided a 2018 salary as listed below:

<table>
<thead>
<tr>
<th>Elected Official</th>
<th>2017</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Clerk</td>
<td>$92,630</td>
<td>$92,630</td>
</tr>
<tr>
<td>Drain Commissioner</td>
<td>$86,588</td>
<td>$86,588</td>
</tr>
<tr>
<td>Prosecuting Attorney</td>
<td>$133,396</td>
<td>$133,396</td>
</tr>
<tr>
<td>Register of Deeds</td>
<td>$86,588</td>
<td>$86,588</td>
</tr>
<tr>
<td>Sheriff</td>
<td>$124,935</td>
<td>$124,935</td>
</tr>
<tr>
<td>Treasurer</td>
<td>$99,800</td>
<td>$99,800</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that the salary is contingent upon the elected official foregoing any per diem, fees, or payments to which the elected official may otherwise be entitled, including but not limited to Delinquent Tax Administration fees (Treasurer); fees from divorces involving minor children (Prosecutor); per diem for Elections Commission and Plat Board (Clerk, Register of Deeds, Treasurer); housing and clothing/cleaning allowance (Sheriff); Drainage Board meetings (Drain Commissioner).

BE IT FURTHER RESOLVED, non-Judicial County-Wide Elected Officials taking office after January 1, 2013 shall not be eligible for single retiree health insurance coverage until after they reach 60 years of age, subject to the scale based on years of service. Retirees that purchase dental and vision insurance at group rates and subsequently choose to discontinue the coverage, may not re-enroll.

BE IT FURTHER RESOLVED, these salaries are established on the expectation each elected official will perform services comparable to the hours worked by the County managers.
BE IT FURTHER RESOLVED, that the County of Ingham shall pay the annual Michigan Bar Dues for the Prosecuting Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
   Nays: None   Absent: Sebolt   Approved 12/05/2017

The County Services Committee approved a different version.
FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
   Nays: None   Absent: Tennis, Schafer   Approved 12/06/2017
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A CONTRACT FOR SERVICES WITH THE
GREATER LANSING CONVENTION AND VISITORS BUREAU

RESOLUTION # 17 –

WHEREAS, the Greater Lansing Convention and Visitors Bureau (GLCVB) was established to secure and service conventions, group meetings, trade shows; and

WHEREAS, GLCVB pursues and promotes activities which will attract out-of-town visitors and encourage local residents to utilize Ingham County facilities and attractions; and

WHEREAS, GLCVB annually receives 80% of tax revenues collected pursuant to the Excise Tax on Business of Providing Accommodations Act (Act 263 of 1974) and the Ingham County Ordinance to Provide for Imposition and Collection of an Excise Tax on Persons Engaged in the Business of Providing Rooms for Transient Guests; and

WHEREAS, Ingham County and GLCVB have partnered in such endeavors since February 6, 1984 and both parties wish to continue this partnership.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby authorizes an agreement with GLCVB to pursue and promote activities which will attract out-of-town visitors and encourage local residents to utilize Ingham County facilities and attractions.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution, on behalf of the County, after approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
   Nays: None   Absent: Sebolt   Approved 12/05/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
   Nays: None   Absent: Tennis, Schafer   Approved 12/06/2017
Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO HONOR MAJOR SAM L. DAVIS
OF THE INGHAM COUNTY SHERIFF’S OFFICE

RESOLUTION # 17 –

WHEREAS, Major Sam L. Davis started his career in Corrections in May 2007 with the Ingham County Sheriff’s Office as the Jail Administrator; and

WHEREAS, prior to joining the Ingham County Sheriff’s Office, Major Davis completed 33 successful years as an educator, administrator and coach with the Lansing School District; and

WHEREAS, Major Davis graduated from Michigan State University in 1974 with his Master’s Degree in Educational Curriculum and Administration; and

WHEREAS, Sam graduated from the Corrections Academy in November 2007; and

WHEREAS, in May 2009, Sam graduated from the 83rd Mid-Michigan Police Academy sponsored by Lansing Community College; and

WHEREAS, in December 2009, Sam completed the Michigan Sheriffs’ Association Jail Administrators School; and

WHEREAS, during his distinguished tenure as Jail Administrator, Sam served as the Michigan Sheriff’s Association Committee Chair for the State’s Jail Administrators, Vice-Chair of the Community Corrections Advisory Board, Chair of the Michigan Municipal Risk Management Authorities Corrections Committee, became the County’s first and only nationally Certified Jail Manager and represented the Ingham County Sheriff’s Office on countless other boards; and

WHEREAS, in 2017, Major Davis was elected to a three year term on the Board of Directors of the American Jail Association; and

WHEREAS, Major Davis has been a trainer and lecturer on the local, regional and national level on such topics as leadership, ethics and cultural diversity; and

WHEREAS, with over 10 years of dedicated service running the Jail for the Sheriff and the citizens of Ingham County, Major Sam L. Davis will be ending his Corrections career with Ingham County on December 31, 2017.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioner’s hereby honors Major Sam L. Davis for over 10 years of dedicated service to the citizens of Ingham County of the Great State of Michigan, and wishes him continued success in all of his future endeavors.

FINANCE:  Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
        Nays: None  Absent: Tennis, Schafer  Approved 12/06/2017
Introduced by the Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECEIVING ADVICE FROM THE COUNTY TREASURER AS TO A SURPLUS WHICH CAN BE TRANSFERRED FROM THE INGHAM COUNTY DELINQUENT TAX REVOLVING FUND TO THE INGHAM COUNTY GENERAL FUND

RESOLUTION # 17 –

WHEREAS, Section 87b(7) of Act No. 206, Michigan Public Acts of 1893, as amended (“Act 206”) authorizes the Board of Commissioners to transfer to the Ingham County General Fund any surplus in the Ingham County Delinquent Tax Revolving Fund (the “DTRF”) by appropriate action of the Board of Commissioners; and

WHEREAS, the Ingham County Controller, has recommended that $2,600,000 be transferred from the DTRF to the General Fund in the current fiscal year; and

WHEREAS, the Ingham County Treasurer has reviewed the amounts which are currently available in the DTRF and with the amounts which will be provided from the issuance of General Obligation Limited Tax Notes, Series 2018 “the 2018 Borrowing” has determined that $2,600,000 may be transferred to the General Fund as of December 15, 2017; and

WHEREAS, Ingham County Treasurer hereby declares that a surplus of at least $2,600,000 exist in the DTRF.

THEREFORE BE IT RESOLVED, by the Board as follows:

1. The Ingham County Treasurer is authorized to transfer $2,600,000 from the DTRF to the General Fund as of December 15, 2017.

2. Any further transfers of surplus amounts will be specifically approved after recommendation by the Ingham County Treasurer by resolution of the Board of Commissioners.

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None   Absent: Tennis, Schafer   Approved 12/06/2017
WHEREAS, county policy requires that all contracts over $5,000 be approved by the Board of Commissioners; and

WHEREAS, numerous contracts are approved by the Board of Commissioners each year, many of which are routine continuations of existing contracts; and

WHEREAS, funding for these contracts has been included within the 2018 Adopted Budget; and

WHEREAS, the budget also contains anticipated revenues and expenditures from certain grant programs, which will also require approval of agreements with granting agencies at various times during the fiscal year.

THEREFORE BE IT RESOLVED, that the Board Chairperson is authorized to sign agreements, contracts, and/or other documents related to grant programs and other county appropriations which are contained in the adopted budget, as listed in the attached document, subject to review by the County Attorney as to form and to certification by the Controller that 1) the total amount of revenues and expenditures and the net obligation to the County is not greater than what is budgeted; and 2) there is no change in employee status and no additional employees other than as authorized in the adopted budget.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in part in the adopted budget, and the remaining portion of the time period and funds are included in the Controller’s Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that all contracts over $5,000 that are not included in this resolution shall be approved by the Board of Commissioners by separate resolution.

FINANCE:  Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None  Absent: Tennis, Schafer  Approved 12/06/2017
## COUNTY SERVICES COMMITTEE

### DEPARTMENT | CONTRACTOR NAME | REASON FOR CONTRACT | BEGIN DATE | END DATE | 2017 COST | 2018 PROJECTED | Proj. Increase over 2017 | % Increase over 2017 | Funding Source
---|---|---|---|---|---|---|---|---|---
Board of Commissioners | GovQA | FOIA Software | 01/01/18 | 12/31/18 | $17,700 | $17,874 | $174 | 0.98% | General Fund
Financial Services | Eagle Claims Management | Workers' Comp Third Party Administrator | 01/01/18 | 12/31/18 | $27,500 | $27,500 | $0 | 0.00% | Comp Fund/MCF
Financial Services | Infinisource | Employees’ Flexible Spending Account Administrator | 01/01/18 | 12/31/18 | $17,500 | $17,500 | $0 | 0.00% | Employee Benefit
Road Department | Precision Systems | Accounting Software Licenses | 01/01/18 | 12/31/18 | $14,655 | $14,655 | $0 | 0.00% | Road Fund
Road Department | Midwestern Consulting | Traffic Signal Database Support | 01/01/18 | 12/31/18 | $1,200 | $1,200 | $0 | 0.00% | Road Fund
IT | BOSS | Annual Maintenance for Help Desk Software | 01/01/18 | 12/31/18 | $14,425 | $14,728 | $303 | 2.10% | Network Fund
IT | Calero Software | Verismart Software Maintenance for Phone System | 08/30/18 | 08/30/19 | $2,128 | $2,172 | $44 | 2.07% | Network Fund
IT | Oracle | Sun Server Maintenance Contract | 03/30/18 | 03/30/19 | $5,439 | $5,553 | $114 | 2.10% | Network Fund
IT | DLT | Solarwinds Network Monitoring | 03/21/18 | 03/21/19 | $1,672 | $1,707 | $35 | 2.09% | Network Fund
IT | Solarwinds | Dameware Remote Support Software | 06/18/18 | 06/18/19 | $465 | $474 | $9 | 1.94% | Network Fund
IT | HP Enterprise | Oracle Database Standard Edition - Processor Perpetual | 02/20/18 | 02/20/19 | $7,827 | $7,991 | $164 | 2.10% | Network Fund
IT | Service Express | Hardware Support Renewal for HP Servers | 04/30/18 | 04/30/19 | $3,936 | $4,018 | $82 | 2.08% | Network Fund
IT | Konica | RightFax | 08/31/18 | 08/31/19 | $5,531 | $5,647 | $116 | 2.10% | Network Fund
IT | CDWG | VMWare Renewal | 03/31/18 | 03/31/19 | $29,539 | $30,159 | $620 | 2.10% | Network Fund
IT | Seamless Docs | Seamless Docs Renewal | 02/18/18 | 02/18/19 | $24,000 | $24,504 | $504 | 2.10% | Network Fund
IT | CDWG | Annual Cost for Faronics Deepfreeze for the Ingham | 03/01/18 | 03/01/19 | $758 | $773 | $15 | 1.98% | Network Fund

### REVENUE CONTRACTS

| DEPARTMENT | CONTRACTOR NAME | REASON FOR CONTRACT | BEGIN DATE | END DATE | 2017 REV | 2018 PROJECTED | Proj. Increase over 2017 | % Increase over 2017 | Funding Source |
---|---|---|---|---|---|---|---|---|---
Equalization | State of Michigan | Annual Grant for Remonumentation Program | 01/01/18 | 12/31/18 | $85,000 | $94,371 | $9,371 | 11% |  |
<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2017 COST</th>
<th>2018 PROJECTED</th>
<th>Proj. Increase over 2017</th>
<th>% Increase over 2017</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ingham County</td>
<td>Capital Area United Way</td>
<td>Annual Renewal of Contract for Central Michigan 2-1-1 Services</td>
<td>01/01/18</td>
<td>12/31/18</td>
<td>$45,750</td>
<td>$45,750</td>
<td>$0</td>
<td>0%</td>
<td>General Fund</td>
</tr>
<tr>
<td>Health</td>
<td>Volunteers of America</td>
<td>Homeless Day Center</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$45,000</td>
<td>$30,000</td>
<td>-$15,000</td>
<td>-33%</td>
<td>General Fund</td>
</tr>
<tr>
<td>Health</td>
<td>Our Savior Lutheran Church</td>
<td>Food Pantry Operation - 1515 W. Holmes Road</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$7,200</td>
<td>$7,200</td>
<td>$0</td>
<td>0%</td>
<td>General Fund</td>
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</table>

Revenue Contracts

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2017 REV</th>
<th>2018 PROJECTED</th>
<th>Proj. Increase over 2017</th>
<th>% Increase over 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>VA</td>
<td>Michigan Veterans Trust Fund</td>
<td>Services Provided for Ingham County Trust Fund</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$7,800</td>
<td>$7,800</td>
<td>$0</td>
<td>0%</td>
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<tr>
<td>VA</td>
<td>Michigan Veterans Trust Fund</td>
<td>Services Provided for Ingham County Trust Fund</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$1,700</td>
<td>$1,700</td>
<td>$0</td>
<td>0%</td>
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<tr>
<td>VA</td>
<td>Clinton County</td>
<td>Services Provided to Clinton County</td>
<td>01/01/18</td>
<td>12/31/18</td>
<td>$25,697</td>
<td>$26,229</td>
<td>$532</td>
<td>2%</td>
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<tr>
<td>DEPARTMENT</td>
<td>CONTRACTOR NAME</td>
<td>REASON FOR CONTRACT</td>
<td>BEGIN DATE</td>
<td>END DATE</td>
<td>2017 COST</td>
<td>2018 PROJECTED</td>
<td>Proj. Increase over 2017</td>
<td>% Increase over 2017</td>
</tr>
<tr>
<td>-----------------------</td>
<td>--------------------------</td>
<td>--------------------------------------------------------------------------------------</td>
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<tr>
<td>Circuit Court</td>
<td>TEL/Thalner</td>
<td>Technology support for the Courtrooms (excluding Courtrooms 1 and 2)</td>
<td>01/01/18</td>
<td>12/31/18</td>
<td>$23,000</td>
<td>$23,000</td>
<td>$0</td>
<td>0%</td>
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<tr>
<td>Circuit Court</td>
<td>Graphic Sciences, Inc.</td>
<td>Long term record storage and retrieval</td>
<td>01/01/18</td>
<td>12/31/18</td>
<td>$20,380</td>
<td>$20,380</td>
<td>$0</td>
<td>0%</td>
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<tr>
<td>Community Corrections</td>
<td>Westaff</td>
<td>CCAB Staff Consultant</td>
<td>01/01/18</td>
<td>12/31/18</td>
<td>$46,686</td>
<td>$46,686</td>
<td>$0</td>
<td>0%</td>
</tr>
<tr>
<td>Family Court</td>
<td>MSU Psychology Department</td>
<td>Diversion Program - Reduces days/cost for out of home care</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$164,763</td>
<td>$168,264</td>
<td>$3,501</td>
<td>2%</td>
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<tr>
<td>Family Court</td>
<td>Highfields</td>
<td>Day Treatment Program - transportation and behavioral specialists</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$656,732</td>
<td>$656,732</td>
<td>$0</td>
<td>0%</td>
</tr>
<tr>
<td>Family Court</td>
<td>Peckham, Inc. Crossroads</td>
<td>Educational and vocational program for delinquent youth</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$319,542</td>
<td>$319,542</td>
<td>$0</td>
<td>0%</td>
</tr>
<tr>
<td>Family Court</td>
<td>Highfields</td>
<td>Evening Reporting Program - Transportation and Behavioral Specialists</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$304,588</td>
<td>$304,588</td>
<td>$0</td>
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<tr>
<td>Family Court</td>
<td>Peckham, Inc. Footprints</td>
<td>Short Term Female Residential</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$460,738</td>
<td>$460,738</td>
<td>$0</td>
<td>0%</td>
</tr>
<tr>
<td>Ingham County</td>
<td>Legal Services of South Central Michigan</td>
<td>Provide legal services to low-income residents of Ingham County</td>
<td>01/01/18</td>
<td>12/31/18</td>
<td>$20,000</td>
<td>$20,000</td>
<td>$0</td>
<td>0%</td>
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<tr>
<td>Probate Court</td>
<td>Michael Staake</td>
<td>Legal representation for mental illness respondents.</td>
<td>01/01/18</td>
<td>12/31/18</td>
<td>$10,609</td>
<td>$10,609</td>
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<tr>
<td>Probate Court</td>
<td>Robert Refior &amp; Elias Kafantaris</td>
<td>Legal representation for general probate respondents.</td>
<td>01/01/18</td>
<td>12/31/18</td>
<td>$18,035</td>
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<tr>
<td>Probate Court</td>
<td>Robert Refior &amp; Elias Kafantaris</td>
<td>Guardian ad Litem services for general probate matters</td>
<td>01/01/18</td>
<td>12/31/18</td>
<td>$76,385</td>
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<td>DEPARTMENT</td>
<td>CONTRACTOR NAME</td>
<td>REASON FOR CONTRACT</td>
<td>BEGIN DATE</td>
<td>END DATE</td>
<td>2017 REV</td>
<td>2018 PROJECTED</td>
<td>Proj. Increase over 2017</td>
<td>% Increase over 2017</td>
</tr>
<tr>
<td>------------------</td>
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</tr>
<tr>
<td>Prosecuting</td>
<td>State of Michigan</td>
<td>VOCA Crime Victim Assistant Grant</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$106,919</td>
<td>$110,125</td>
<td>$3,206</td>
<td>3%</td>
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<tr>
<td>Prosecuting</td>
<td>State of Michigan</td>
<td>Cooperative Reimbursement Grant</td>
<td>10/01/17</td>
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<td>$758,790</td>
<td>$796,429</td>
<td>$37,639</td>
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<tr>
<td>Prosecuting</td>
<td>State of Michigan</td>
<td>Victims Rights Grant</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$229,600</td>
<td>$244,525</td>
<td>$14,925</td>
<td>7%</td>
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<tr>
<td>Sheriff</td>
<td>State of Michigan</td>
<td>Anti-Drug Abuse Program</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$16,653</td>
<td>$33,200</td>
<td>$16,547</td>
<td>99%</td>
</tr>
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<td>Attorney</td>
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<td></td>
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</tr>
<tr>
<td>Sheriff</td>
<td>State of Michigan</td>
<td>Annual Grant for Secondary Road Patrol</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$248,002</td>
<td>$248,002</td>
<td>$0</td>
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<td></td>
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<td></td>
</tr>
<tr>
<td>Sheriff</td>
<td>State of Michigan</td>
<td>Annual Grant for Marine Safety Programs</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$3,402</td>
<td>$3,402</td>
<td>$0</td>
<td>0%</td>
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<td></td>
</tr>
<tr>
<td>Sheriff</td>
<td>State of Michigan</td>
<td>Annual Grant for Emergency Management</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$52,135</td>
<td>$52,135</td>
<td>$0</td>
<td>0%</td>
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<tr>
<td>Attorney</td>
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<td></td>
</tr>
<tr>
<td>Family Court</td>
<td>State of Michigan</td>
<td>Annual Child Care Agreement</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$6,578,552</td>
<td>$6,265,260</td>
<td>-$313,292</td>
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<tr>
<td>Attorney</td>
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</tr>
<tr>
<td>FOC</td>
<td>State of Michigan</td>
<td>Annual Access and Visitation Grant</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$5,200</td>
<td>$4,900</td>
<td>-$300</td>
<td>-6%</td>
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<tr>
<td>Attorney</td>
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<td></td>
</tr>
<tr>
<td>FOC</td>
<td>State of Michigan</td>
<td>Cooperative Reimbursement Grant</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$3,268,470</td>
<td>$3,268,470</td>
<td>$0</td>
<td>0%</td>
</tr>
</tbody>
</table>
Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2017 INGHAM COUNTY BUDGET

RESOLUTION # 17 –

WHEREAS, the Board of Commissioners adopted the 2017 Budget on October 25, 2016 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller’s staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

WHEREAS, the Board of Commissioners annually authorizes the Controller to make necessary year end transfers to comply with state statute.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<table>
<thead>
<tr>
<th>FUND</th>
<th>DESCRIPTION</th>
<th>2017 BUDGET 11/20/17</th>
<th>PROPOSED CHANGES</th>
<th>PROPOSED BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>General Fund</td>
<td>$81,934,377</td>
<td>0</td>
<td>$81,934,377</td>
</tr>
<tr>
<td>201</td>
<td>Road Fund</td>
<td>$32,865,120</td>
<td>0</td>
<td>$32,865,120</td>
</tr>
<tr>
<td>245</td>
<td>Public Improvement</td>
<td>$1,217,758</td>
<td>($2,700)</td>
<td>$1,215,058</td>
</tr>
<tr>
<td>664</td>
<td>Mach. &amp; Equip. Revolving</td>
<td>$1,886,880</td>
<td>$2,700</td>
<td>$1,889,580</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that the Controller is authorized to make necessary transfers among all budgeted funds, activities, and line items in order to comply with the state statute and to balance the 2017 Ingham County General Fund budget at $81,934,377.

FINANCE:  Yeas:  Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None  Absent: Tennis, Schafer  Approved 12/06/2017
## GENERAL FUND REVENUES

<table>
<thead>
<tr>
<th>Proposed</th>
<th>2017 Budget</th>
<th>2017 Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Changes</td>
<td>11/20/17</td>
<td>Budget</td>
</tr>
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</table>

### Tax Revenues

<table>
<thead>
<tr>
<th>Description</th>
<th>2017 Budget</th>
<th>Proposed</th>
<th>2017 Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Property Tax</td>
<td>46,050,675</td>
<td>0</td>
<td>46,050,675</td>
</tr>
<tr>
<td>Property Tax Adjustments</td>
<td>(75,000)</td>
<td>0</td>
<td>(75,000)</td>
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<tr>
<td>Delinquent Real Property Tax</td>
<td>15,000</td>
<td>0</td>
<td>15,000</td>
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<tr>
<td>Unpaid Personally Property Tax</td>
<td>15,000</td>
<td>0</td>
<td>15,000</td>
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<tr>
<td>IFT/CFT</td>
<td>275,000</td>
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<td>275,000</td>
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<tr>
<td>Trailer Fee Tax</td>
<td>15,000</td>
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</table>

### Intergovernmental Transfers

<table>
<thead>
<tr>
<th>Description</th>
<th>2017 Budget</th>
<th>Proposed</th>
<th>2017 Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Revenue Sharing</td>
<td>6,149,564</td>
<td>0</td>
<td>6,149,564</td>
</tr>
<tr>
<td>Convention/Tourism Tax - Liquor</td>
<td>1,429,396</td>
<td>0</td>
<td>1,429,396</td>
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<tr>
<td>Court Equity Funding</td>
<td>1,510,000</td>
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<td>1,510,000</td>
</tr>
<tr>
<td>Use of Fund Balance - Committed</td>
<td>1,600,000</td>
<td>0</td>
<td>1,600,000</td>
</tr>
<tr>
<td>Use of Fund Balance - Uncommitted</td>
<td>3,134,936</td>
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</tbody>
</table>

### Department Generated Revenue

<table>
<thead>
<tr>
<th>Description</th>
<th>2017 Budget</th>
<th>Proposed</th>
<th>2017 Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Animal Control</td>
<td>1,149,041</td>
<td>0</td>
<td>1,149,041</td>
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<tr>
<td>Circuit Court - Family Division</td>
<td>728,656</td>
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<td>728,656</td>
</tr>
<tr>
<td>Circuit Court - Friend of the Court</td>
<td>587,000</td>
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<td>587,000</td>
</tr>
<tr>
<td>Circuit Crt - General Trial</td>
<td>2,388,631</td>
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<td>2,388,631</td>
</tr>
<tr>
<td>Controller</td>
<td>3,170</td>
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**General Fund Revenues and Expenses**

There are no adjustments to Department totals for general fund at this time.

**Non-General Fund Adjustments**

Road Department (F201)

Move $40,000 within its capital equipment road account funds remaining from original 2017 CIP purchases were completed. For the purpose of purchasing a half ton 4 wheel truck and asphalt patch trailer from funds not needed in purchase of three plow trucks and two patch trucks.

Public Improvement (F245)

Move $2,700 from Parks’ Disc Golf Store Inventory project line item to the Machine/Equipment Fund for purchase of TR3 Drag rake for Parks.

Mach./Equip. Revolving (F664)

Increase equipment line item by $2,700 for purchase by Parks of TR3 Drag rake, funds from Public Improvement Fund.
WHEREAS, the Stephen W. Frank American Legion Post 269 was founded in 1937 -- 80 years ago -- to welcome veterans from all branches of the Armed Forces and continues to welcome all military personnel serving the nation under the banner of “God, Country and Community”; and

WHEREAS, Post 269 was chartered after 23 former servicemen gathered to form this American Legion Post in Haslett, Michigan, the membership roll was signed by the following: James Flood, Lester Steffy, Floyd Rush, Lee Barber, Charles Warren, Homer Newark, George Beck, Phillip Fishburn, Robert R. Robinson Sr., Leon Grennell, Glenn E. Canfield, Roy O. Webb, MD, Edgar E. Morgan, Mark E. Twist, David E. Gallup, Lewis Flood, Russell M. Smith, Arista F. Parrish, Chester Arbaugh, Dwight M. Newell, Ray Scott, Lewis G. Laycock and Julius F. Chamberlain; and

WHEREAS, the charter was granted on October 23, 1937 to the “Chief Okemos Post” in Haslett, Michigan by the American Legion, the first Commander was Edgar Morgan, with five more of the original members becoming Commanders in later years; and

WHEREAS, Post 269 took up residence on Haslett Road in the former “Babbitt Store” where it remains today; and

WHEREAS, in 2005, Post 269 was renamed the “Captain Steven W. Frank Post” in honor of Captain Frank, a Haslett High School graduate and West Point graduate who died in Iraq on April 29, 2005; and

WHEREAS, Post 269 hosts three active groups today – the Veterans of the American Legion, the Ladies Auxiliary and the Sons of the American Legion; and

WHEREAS, Post 269 has recently added a new group, the American Legion Riders, who are motorcycle riders who help raise for local VA hospitals, Battered Women and Children’s centers, and other programs for veterans, children, and families; and

WHEREAS, Post 269 has held to its exemplary mission to implement goals, aspirations, dreams and blessings for our country by giving aid and assistance to our local needy veterans and families, helping also to support financially worthy community programs and projects.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners extends its best wishes and gratitude to the Stephen W. Frank American Legion Post 269 on the occasion of its 80th Year Anniversary.

**HUMAN SERVICES:**  **Yea:** Tennis, Sebolt, Nolan, McGrain, Anthony, Banas, Naeyaert
   **Nays:** None
   **Absent:** None

**Approved 12/04/2017**
WHEREAS, current Board Rules provide that the County Services Committee is the liaison for the Ingham County Fair, Parks Department, and their respective Boards; and

WHEREAS, the Board of Commissioners wishes to assign this responsibility to the Human Services Committee.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby assigns the liaison committee responsibility for the Ingham County Fair and Fair Board, Parks Department and Parks and Recreation Commission to the Human Services Committee, effective immediately.

BE IT FURTHER RESOLVED, that the appropriate change is to be made to the Board Rules.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Nolan, McGrain, Anthony, Banas, Naeyaert
Nays: None Absent: None Approved 12/04/2017

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig
Nays: Maiville Absent: Sebolt Approved 12/05/2017
Introduced by the Human Services and Finance Committees of the:

INGERHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A HEALTH SERVICES MILLAGE CONTRACT WITH THE
INGERHAM HEALTH PLAN CORPORATION (IHPC)

RESOLUTION # 17 –

WHEREAS, Ingham County has an objective to assure access to appropriate levels of health care for Ingham County residents, with a goal of having all residents participating in an organized system of health care; and

WHEREAS, in November 2012, the electorate approved a countywide health services millage level of 52/100 (.52) of one mill for a period of three years (2012-2014) to be used for the purpose of providing basic health care services to Ingham County residents who are not eligible for Medicaid under the Federal Affordable Care Act, and whose individual income is less than $28,000 and who do not have medical insurance; and

WHEREAS, in November 2014, the electorate approved a renewal of the millage to ensure that the current level of service can still be provided; and

WHEREAS, IHPC provides an organized system of medical benefits utilized by county residents who are not eligible for Medicaid and do not have medical insurance.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a contract with IHPC which authorizes the County to pay IHPC an amount not to exceed $1,000,000 annually for the expenses incurred for providing a defined system of medical benefits consistent with the ballot language of the Health Services Millage.

BE IT FURTHER RESOLVED, that for the time period January 1, 2018 through December 31, 2018 the County shall reimburse IHPC by monthly invoice for medical, pharmacy, dental, and detox services as set forth in Attachments A and B.

BE IT FURTHER RESOLVED, the annual not to exceed amount of $1,000,000 includes administrative costs, which will be capped at 20% of medical expenses paid to IHPC, with the administrative costs requested to be reimbursed by the County listed clearly on each monthly invoice.

BE IT FURTHER RESOLVED, that administrative costs include, but are not limited to: third party administration, pharmacy benefits management, enrollment and outreach, marketing, case management and disease management, member management services, program indirect costs, and general bills including legal, accounting, consulting, liability insurance, printing, copying, mailing, etc.

BE IT FURTHER RESOLVED, that IHPC invoices will be submitted in a consistent format that is agreed upon by both the IHPC and the Ingham County Controller/Administrator.
BE IT FURTHER RESOLVED, that Health Services Millage funds will not be used to provide benefits to IHPC members who are eligible for insurance coverage under the ACA unless those individuals have been granted an income-related or hardship exemption.

BE IT FURTHER RESOLVED, that any additional services that IHPC wishes to be reimbursed for beyond what is in the attached scope of services must be approved by the Ingham County Board of Commissioners as an amendment to the contract.

BE IT FURTHER RESOLVED, the Ingham Health Plan Corporation shall appoint a representative put forth by the Ingham County Board of Commissioners to its Board of Directors.

BE IT FURTHER RESOLVED, that Ingham County reserves the right to make requests of IHPC for data that includes enrollment figures, financial reports, and other information and IHPC is obligated to provide the requested data in a timely manner.

BE IT FURTHER RESOLVED, the Ingham Health Plan Corporation shall be subject to regular review of member eligibility and expenses relative to this contract to ensure compliance with the contract and with the Health Services Millage ballot language.

BE IT FURTHER RESOLVED, that if expenses under this agreement exceed the $1 million cap, the Ingham County Board of Commissioners will consider a request from IHPC for an amendment to the agreement to cover the additional millage eligible expenses.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Sebolt, Nolan, McGrain, Anthony, Banas, Naeyaert  
**Nays:** None  
**Absent:** None  
**Approved 12/04/2017**

**FINANCE: Yeas:** Grebner, McGrain, Hope, Anthony, Naeyaert  
**Nays:** None  
**Absent:** Tennis, Schafer  
**Approved 12/06/2017**
PLAN B MEDICAL COVERAGE

Physician, Physician Assistant, and Nurse Practitioner Services
Office visit Copay: $5.00
Covered when provided by the member’s Primary Care Physician or provided by a Specialty Care Physician. Services must be provided in an office or outpatient setting.

- Office visits
- Annual physical exams, including breast exams, pap smears, and screening tests
- Administration of immunizations (vaccine serums not covered)
- Administration of injections
- Allergy testing and serums
- Administration of allergy extract
- Anesthesia services
- Injectable antibiotic serums (all other injectable drugs not covered)
- Diagnostic and treatment services
- Immunizations
- Oral Surgery
- Ophthalmology services provided by an Ophthalmologist or Optometrist (must be related acute or chronic medical condition)
- Podiatry services
- Physical Therapy visits (6 per year)
- Radiation therapy
- Surgery
- Observation and Inpatient hospital daily visits (CPT 99221-99239 only)

Outpatient Hospital Services
Copay: $0.00
Covered when ordered by the member’s PCP or specialist physician to whom the enrollee is appropriately referred and medically necessary

- Anesthesia
- Diabetes education
- Radiation therapy
- Practitioner charges related to diagnostic testing and treatment services/no facility fee
- Practitioner charges related to outpatient surgeries/no facility fee
- Physical Therapy (6 visits per year)
Urgent Care Services
Copay: $5.00
Covered for after-hours, non-emergency medical conditions that need to be treated before a PCP appointment can be scheduled.

- Urgent care visits (facility charged, not covered)
- Administration of immunizations (unless covered: exception: flu vaccine)
- Administration of injections (except not covered: exception: antibiotics)

Laboratory Services
Copay: $0.00
Covered when ordered and/or authorized in advance by the enrollee’s PCP or a specialist physician to whom the enrollee is appropriately referred and medically necessary.

Radiology Services
Copay: $0.00
Covered for diagnostic and treatment purposes when ordered and/or authorized in advance by the enrollee’s PCP or a specialist physician to whom the enrollee is appropriately referred and medically necessary.

- Diagnostic x-rays
- CT scans
- Mammograms
- MRI scans
- PET scans

Medical Supplies
Copay: $0.00
Covered with a valid prescription when ordered by the member’s PCP or specialist physician and medically necessary.

- Glucose monitors
- Medical supplies other than gradient surgical garments, formulas and feeding supplies, oxygen and related supplies, and supplies related to any non-covered durable medical equipment item
- Syringes, test strips, and lancets. Available through member's Pharmacy Benefit.
- Limited wrist and knee orthotics

Pharmacy
Copay: $5.00 (Generic)/$10.00 (Brand)

- JHP formulary medications filled at a JHP participating pharmacy
- Diabetic supplies (insulin syringes, lancets, and test strips)
# PLAN B DENTAL COVERAGE

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<tr>
<td>Bridges &amp; Dentures</td>
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* For a list of your covered dental services and copay, see the EPO Member Copayment Schedule and certificate.
Resolutions

Resolutions - Approved:

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH GRAPHIC SCIENCES, INC. FOR THE TRANSPORT, STORAGE, AND RETRIEVAL OF HEALTH DEPARTMENT FILES

WHEREAS, Ingham County Health Department (ICHD) currently has an agreement with Graphic Sciences, Inc. for the transport, storage and retrieval of Health Department files; and

WHEREAS, this agreement ended September 29, 2017 and ICHD, having been satisfied with the services wishes to extend the agreement for one additional year; and

WHEREAS, Graphic Sciences, Inc. is a current vendor through the State of Michigan MiDeal Extended Purchasing program for digital imaging, microfilming and storage services (contract number 071B3200035, effect date of contract through 11/30/17); and

WHEREAS, the Purchasing Director has confirmed that Graphic Sciences, Inc. is exempt from the County’s purchasing policy requiring a RFP or other competitive bidding; and

WHEREAS, Graphic Sciences, Inc. has estimated the costs to store files will be $1,850 per month and $6.30 per filed requested; and

WHEREAS, the costs of these services are not to exceed $24,000 which will include monthly storage fees, file retrieval and re-file fees and will be for a one year period; and

WHEREAS, the costs for the storage of documents in included in the FY 18 Ingham County Health Department budget; and

WHEREAS, Graphic Science, Inc. has estimated an additional one-time cost of approximately $11,500 to remove, transport and catalog the files; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize a one year contract between Graphic Sciences, Inc. for the transport, storage and retrieval of files; and

WHEREAS, the Health Officer recommends the Board of Commission to authorize an agreement with Graphic Sciences, Inc. in an amount not to exceed $11,500 for the removal, transport and cataloging of files at Graphic Sciences, Inc.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a contract with Graphic Sciences, Inc. for the time period of September 30, 2017 through September 29, 2018.
BE IT FURTHER RESOLVED, that the costs of monthly storage fees, file retrieval and re-file fees will not exceed $24,000.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes a one-time cost not to exceed $11,500 for the removal, transport and cataloging of files at Graphic Sciences, Inc.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign the necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Sebolt, Nolan, McGrain, Anthony, Banas, Naeyaert

**Nays:** None  **Absent:** None  **Approved 12/04/2017**

**FINANCE: Yeas:** Grebner, McGrain, Hope, Anthony, Naeyaert

**Nays:** None  **Absent:** Tennis, Schafer  **Approved 12/06/2017**
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH PROFESSIONAL CREDENTIAL VERIFICATION SERVICES, INC. (PCVS) TO PROVIDE VERIFICATION OF PROFESSIONAL CREDENTIALS OF PHYSICIANS AND ALLIED HEALTH PROFESSIONALS

RESOLUTION # 17 –

WHEREAS, Ingham County Health Department is a Health Center Program Grantee of the Health Resources and Service Administration’s Bureau of Primary Health Care (BPHC); and

WHEREAS, Ingham County Health Department is required to follow the requirements of the BPHC Policy Information Notices (PIN’s); and

WHEREAS, HRSA PIN 2001-16 states that a Health Center must verify that its licensed or certified health care practitioners possess the requisite skills and expertise to manage and treat patients and to perform the medical procedures that are required to provide these authorized services; and

WHEREAS, PCVS has provided these services to the Health Department since 2013 via a short form authorization; and

WHEREAS, PCVS has agreed to provide these services effective January 1, 2018 with a 1% increase per year thereafter; and

WHEREAS, the costs of these services are not to exceed $6,000 for a one year period; and

WHEREAS, the costs for these services are included in the FY 18 Ingham County Health Department budget; and

WHEREAS, the agreement will continue until terminated by either party; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize a contract between Professional Credential Verification Services, Inc. in an amount not to exceed $6,000 to provide verification of professional credentials of physicians and allied health professionals.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a contract between Ingham County and Professional Credential Verification Services, Inc. to provide verification of professional credentials of physicians and allied health professionals in an amount not to exceed $6,000.

BE IT FURTHER RESOLVED, that this agreement will take affect January 1, 2018 and will continue until terminated by either party.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign the agreement after it is approved as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Tennis, Sebolt, Nolan, McGrain, Anthony, Banas, Naeyaert
    Nays:  None   Absent:  None   Approved  12/04/2017

FINANCE:  Yeas:  Grebner, McGrain, Hope, Anthony, Naeyaert
    Nays:  None   Absent:  Tennis, Schafer   Approved  12/06/2017
WHEREAS, the Blue Cross Blue Shield of Michigan (BCBSM) Foundation is awarding funding to assist communities in implementing sustainable, evidence-based practices that address the growing epidemic of opioid and prescription drug abuse in Michigan; and

WHEREAS, the BCBSM Foundation selected Ingham County Health Department (ICHD) as the recipient of $70,000 of funding over a period of 18 months for an evidence-based criminal justice response to substance abuse and drug offending; and

WHEREAS, the focus of this evidence-based project is to improve identification and treatment opportunities for opioid users while in jail and decrease risks of relapse after release; and

WHEREAS, the funds will be available for use through May 28th, 2019 and disbursed according to the following schedule: $35,000 will be made upon submission of a formal letter of acceptance and a completed and signed authorization agreement for direct deposits; $17,500 will be awarded at the midpoint of the project upon approval of a progress narrative, and the remaining $17,500 will be paid at the end of the project period upon approval of a final report; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize an agreement with the BCBSM Foundation to accept the award of $70,000 through a formal letter of acceptance and a signed authorization agreement for direct deposits.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the Blue Cross Blue Shield of Michigan Foundation in the amount of $70,000 for an evidence-based criminal justice response to substance abuse and drug offending.

BE IT FURTHER RESOLVED, that the term of the agreement shall be from November 28, 2017 through May 28th, 2019.

BE IT FURTHER RESOLVED, that the Health Officer, Linda S. Vail, MPA, is authorized to accept the award through a formal letter of acceptance after approval as to form by the County Attorney, and Health Department Chief Financial officer Eric Thelen is authorized to complete and sign authorizations for direct deposit associated with this grant.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents to extend the current contract, subject to approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Sebolt, Nolan, McGrain, Anthony, Banas, Naeyaert  
**Nays:** None  
**Absent:** None  
**Approved 12/04/2017**

**FINANCE: Yeas:** Grebner, McGrain, Hope, Anthony, Naeyaert  
**Nays:** None  
**Absent:** Tennis, Schafer  
**Approved 12/06/2017**
WHEREAS, Michigan remains one of five states in the U.S. that automatically prosecutes 17-year-olds as adults, regardless of the severity of the crime, which is unaligned with national best practices, recent U.S. Supreme Court decisions, and Michigan’s other governing laws that define “youth” as any individual under the age of 18; and

WHEREAS, the majority of 17-year-olds entering the criminal justice system are arrested for nonviolent, misdemeanor offenses, many of whom would be eligible for diversion in the juvenile justice system; and

WHEREAS, research on adolescent brain development shows that teens are more inclined to take risks, act impulsively, and succumb to peer pressure, which may lead to delinquent behavior, yet are very responsive to rehabilitative programs and behavior modification during these formative years; and

WHEREAS, recent research from the Justice Policy Institute shows that projected costs associated with raising the age of juvenile jurisdiction to 18 were consistently overstated and that states that have raised the age to 18 have instead contained costs by reallocating funds to keeping young people in the community, thus reducing confinement and improving community safety; and

WHEREAS, research shows that youths tried before an adult court were 44% more likely to be re-arrested for felony property crimes and 85% more likely to be re-arrested for violent crimes compared to those tried before a juvenile court; and

WHEREAS, when adolescents are tried as adults, their conviction data is public and thus accessible to employers and other professionals resulting in lifelong consequences, including significant barriers to accessing housing, employment, and higher education, and these obstacles lead to a lifetime of poor physical and mental health outcomes; and

WHEREAS, the juvenile justice system prioritizes developmentally appropriate community-based programs and diversion services designed to rehabilitate and encourage family involvement in treatment, but these programs and services are not made available to 17-year-olds in the adult system; and

WHEREAS, according to the Center for Disease Control, prosecuting youths as adults increases recidivism, and states that have transferred their 17-year-olds to the juvenile justice system have experienced improvements in public safety (Justice Policy Institute, 2017); and
WHEREAS, the “Youth In Prison” legislative package, including House Bills 4607, 4653, 4662, 4664, 4676, 4659, 4685, and 4789, was presented to the Michigan Legislature in the 2017-18 session to raise the age of juvenile court jurisdiction from 17 to 18 years of age.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby urges the Michigan Legislature to pass the “Youth in Prison” package, including House Bills 4607, 4653, 4662, 4664, 4676, 4659, and 4685, to align Michigan’s procedures with standard national practices and raise the age of juvenile court jurisdiction from 17 to 18.

BE IT FURTHER RESOLVED, that the Board of Commissioners further urges the Legislature to monitor and adopt an appropriate funding mechanism through the Department of Health and Human Services to cover the additional costs associated with increasing the age of the juvenile court jurisdiction from 17 to 18.

BE IT FURTHER RESOLVED, that the Board of Commissioners directs the County Controller to send copies of this resolution to the Governor of the State of Michigan, Ingham County’s state Legislative delegation, and the Michigan Association of Counties.

LAW & COURTS: Yeas: Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays: None   Absent: None   Approved 11/30/2017
INTRODUCED BY THE LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENTER INTO A SERVICE AGREEMENT WITH CDWG

RESOLUTION # 17 –

WHEREAS, Ingham County Sheriff’s Office utilizes an electronic system for controlling access; and

WHEREAS, this system has reached a point where it is difficult to service and is required for meeting security requirements; and

WHEREAS, CDWG has been able to provide Ingham County with a proposal under the MiDeal contract from their service partner, Dewpoint, to provide assessment services necessary.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a contract with CDWG for an amount not to exceed $38,750.00.

BE IT FURTHER RESOLVED, funds are to be found in the Jail Reserve from Phone Revenue fund.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yea: Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville
       Nay: None   Absent: None   Approved 11/30/2017

COUNTY SERVICES: Yea: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
       Nay: None   Absent: Sebolt   Approved 12/05/2017

FINANCE: Yea: Grebner, McGrain, Hope, Anthony, Naeyaert
       Nay: None   Absent: Tennis, Schafer   Approved 12/06/2017
DECEMBER 12, 2017
AGENDA ITEM NO. 41

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE INGHAM COUNTY SHERIFF’S OFFICE TO ENTER INTO AN AGREEMENT WITH TIGG’S CANTEEN SERVICES FOR INMATE COMMISSARY FOR THREE YEARS

RESOLUTION # 17 –

WHEREAS, the Sheriff’s Office has devoted extensive efforts to establish and ensure that the Jail Commissary operates effectively; and

WHEREAS, Tigg’s Canteen Services, Inc. was selected through the competitive bid process to be the vendor for these services; and

WHEREAS, the Ingham County Sheriff’s Office recommends that the Board of Commissioners enter into a three year agreement from November 30, 2017 through November 31, 2020, under the terms and conditions of the agreed upon contract; and

WHEREAS, this contract provides for a commissary sales commission of 40%; and

WHEREAS, this contract provides for Tigg’s Canteen Services, Inc. to continue to provide and maintain two Inmate money deposit kiosks; and

WHEREAS, Tigg’s Canteen Services, Inc. will charge $4.00 for each kiosk transaction with $2.00 returned to the Ingham County Inmate Commissary fund; and

WHEREAS, Canteen Services, Inc. will maintain the interface that allows the jail to partner with Securus Technologies to provide the Ingham County Jail with an Automated Information Service and Debit phone time.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, authorizes the Ingham County Sheriff’s Office to enter into a three year contract, with two one year renewal options, with Tigg’s Canteen Services, Inc. to provide Inmate Commissary, from November 30, 2017 through November 30, 2020.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents to extend the current contract, subject to approval as to form by the County Attorney.

LAW & COURTS:  Yeas:  Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville  
Nays:  None  Absent:  None  Approved 11/30/2017

FINANCE:  Yeas:  Grebner, McGrain, Hope, Anthony, Naeyaert  
Nays:  None  Absent:  Tennis, Schafer  Approved 12/06/2017
WHEREAS, the Ingham County Jail has a current rated capacity is 444 inmates; and

WHEREAS, the Sheriff’s Office has the responsibility to feed all inmates housed by the facility, including medical meals for inmates who have special dietary needs as stated by the responsible medical staff; and

WHEREAS, in 2016, the Ingham County Jail kitchen staff served nearly 700,000 meals; and

WHEREAS, in 2016, the Ingham County Jail Kitchen Supervisor was responsible to ensure the washing of over 130,000 inmate bags; and

WHEREAS, in 2016, the Ingham County Jail Kitchen Supervisor was responsible for training and/or supervising approximately 14 workers for daily kitchen and laundry duties; and

WHEREAS, the Sheriff’s Office is operating on a month to month contract with Tigg’s Canteen Services, Inc. to provide the kitchen and laundry services; and

WHEREAS, Tigg’s Canteen Services, Inc was selected through the competitive bid process to be the vendor for the jail kitchen and laundry services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, authorizes the Ingham County Sheriff’s Office to enter into a three year contract, with two one year renewal options, with Tigg’s Canteen Services, Inc. to manage kitchen and laundry operations at the Ingham County Jail, from November 30, 2017 through November 30, 2020. The per inmate meal cost will be $.99 and $1.25 with the per medical meal.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents to extend the current contract, subject to approval as to form by the County Attorney.

LAW & COURTS:  Yeas: Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville  
Nays: None Absent: None  Approved 11/30/2017

FINANCE:  Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert  
Nays: None Absent: Tennis, Schafer  Approved 12/06/2017
INTRODUCED BY THE LAW & COURTS AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING BETWEEN THE INGHAM COUNTY PROSECUTOR’S OFFICE AND THE DEPARTMENT OF THE ATTORNEY GENERAL

RESOLUTION # 17 –

WHEREAS, there are 110 untested sexual assault kits in Ingham County that have been sent to the Michigan State Crime Lab for testing; and

WHEREAS, the Department of the Attorney General has indicated that they have funds to assist local prosecutors with investigations and prosecutions of viable cases arising from the testing of previously untested sexual assault kits; and

WHEREAS, the Attorney General would designate an attorney as a Special Assistant Attorney General to review these investigations and determine the viability of the prosecutions of these untested sexual assault kits; and

WHEREAS, the Special Assistant Attorney General will be working out of the Ingham County Prosecutor’s office; and

WHEREAS, the Special Assistant Attorney General will be paid by funds from the Attorney General’s office including but not limited to salary, computers, phones, training, and mileage and any other funds approved by the Department of the Attorney General. All expenses excluding salary will be processed by Ingham County but will be paid for by the Department of the Attorney General’s office.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Prosecutor’s Office to enter into a Memorandum of Understanding with the Department of the Attorney General’s Office consistent with this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary adjustments consistent with this resolution.

LAW & COURTS: YEAS: Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville
NAYS: None
ABSENT: None
APPROVED 11/30/2017

FINANCE: YEAS: Grebner, McGrain, Hope, Anthony, Naeyaert
NAYS: None
ABSENT: Tennis, Schafer
APPROVED 12/06/2017
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT AN ASPCA ANIMAL CARE GRANT

RESOLUTION # 17 –

WHEREAS, the Ingham County Animal Control has applied for and has been approved to receive a grant from the ASPCA; and

WHEREAS, the purpose of this grant is to reimburse Ingham County Animal Control for expenses related to the care of dogs seized as part of a dogfighting investigation; and

WHEREAS, the award amount of this grant is $5,000 with no match requirement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves acceptance of the grant from the ASPCA for $5,000 with no match requirement

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents which are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments to the Ingham County Animal Control budget.

LAW & COURTS:  Yeas:  Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays:  None  Absent:  None  Approved 11/30/2017

FINANCE:  Yeas:  Grebner, McGrain, Hope, Anthony, Naeyaert
Nays:  None  Absent:  Tennis, Schafer  Approved 12/06/2017
WHEREAS, Resolution 17-194 authorized the closure of Post 4 of the Ingham County Jail, reducing the overall capacity of the Jail from 512 beds to 444; and

WHEREAS, the allocation of six corrections officers necessary to staff Post 4 was maintained in the 2017 budget in order to reduce overtime expenditures and alleviate the stress of overtime on Corrections employees; and

WHEREAS, the 2018 Controller Recommended budget included the elimination of three of these six Corrections Officers as part of the strategy to address the 2018 projected budget shortfall; and

WHEREAS, as part of the 2018 budget process, the Sheriff requested the restoration of two Corrections Officers; and

WHEREAS, at the Finance Committee budget hearing held on September 13, 2017, the Committee made motions to restore these two Correction Officers if the Separate Tax Limitation ballot proposal was approved by the voters of Ingham County at the November 7 election; and

WHEREAS, one motion passed on a 3-2 vote, with two committee members absent, and one motion passed on a 4-1 vote, with two committee members absent; and

WHEREAS, the Separate Tax Limitation proposal was approved by voters on November 7.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the 2018 budget to restore two Corrections Officers a cost of $180,000 and to amend the 2018 Position Allocation List.

BE IT FURTHER RESOLVED, that the 2018 budgeted use of fund balance will be increased by $180,000 to fund the two Corrections Officers positions.

LAW & COURTS:  Yeas:  Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville  
Nays:  None  
Absent:  None  
Approved  11/30/2017

FINANCE:  Yeas:  Hope, Anthony, Naeyaert  
Nays:  Grebner, McGrain  
Absent:  Tennis, Schafer  
Approved  12/06/2017