AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. TIME FOR MEDITATION

V. APPROVAL OF THE MINUTES FROM JUNE 27, 2017

VI. ADDITIONS TO THE AGENDA

VII. PETITIONS AND COMMUNICATIONS

1. A NOTICE OF A PUBLIC HEARING FOR THE CITY OF EAST LANSING TO APPROVE BROWNFIELD PLAN #26 FOR THE PARK DISTRICT PROPERTIES LOCATED AT 100-140 W. GRAND RIVER AVENUE, 303 ABBOT ROAD, AND 314, 328, 334, 340, AND 341 EVERGREEN AVENUE

2. A LETTER FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY, AIR QUALITY DIVISION, REGARDING ITS PENDING NEW SOURCE REVIEW APPLICATION REPORT

3. 2016 INGHAM COUNTY PARKS ANNUAL REPORT

VIII. LIMITED PUBLIC COMMENT

IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

X. CONSIDERATION OF CONSENT AGENDA

XI. COMMITTEE REPORTS AND RESOLUTIONS

4. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING MICHAEL T. HUGHES

5. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING BISHOP SAMUEL DUNCAN, JR.

6. COUNTY SERVICES COMMITTEE – RESOLUTION TO ADOPT A COMPLETE STREETS POLICY FOR INGHAM COUNTY
7. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT

8. COUNTY SERVICES COMMITTEE – RESOLUTION TO ADOPT THE RECOMMENDATIONS OF THE SPECIAL TRAILS AND PARKS COMMITTEE

9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AMENDING RESOLUTION #16-322 TO EXTEND THE SUNSET OF AN ALLOCATION TO THE REVOLVING DRAIN FUND

10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE PURCHASE OF BACKUP STORAGE SOLUTION FROM AVALON

11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE PURCHASE OF HOST SERVER REPLACEMENT FROM AVALON

12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE PURCHASE OF PALO ALTO NEXTGEN FIREWALL

13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE CONVERSION OF THE VACANT DEPUTY INFORMATION OFFICER TO A SENIOR NETWORK ADMIN IN THE INNOVATION & TECHNOLOGY DEPARTMENT

14. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE REPLACEMENT OF THE UNINTERUPTABLE POWER SUPPLY FOR DATACENTER

15. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AWARD A CONTRACT FOR THE REPLACEMENT OF THE SHERIFF’S OFFICE ROOF

16. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE AN AGREEMENT FOR THE COLUMBIA ROAD BRIDGE REPLACEMENT PROJECT

17. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO RESCIND RESOLUTION 17-259 APPROVING A LOCAL ROAD AGREEMENT WITH LANSING TOWNSHIP

18. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO RESCIND RESOLUTION 17-261 AUTHORIZING A CONTRACT FOR RECYCLING & RESURFACING OF VARIOUS STREETS IN LANSING TOWNSHIP

19. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE PURCHASE OF SYNCHRO TRAFFIC MODELING SOFTWARE

20. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE ACCEPTANCE OF CHARITABLE DONATION FROM THE FRIENDS OF INGHAM COUNTY PARKS
21. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT FOR IMPROVEMENTS TO THE PARKING LOT AT HAWK ISLAND COUNTY PARK

22. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE BI-ANNUAL RETIREE HEALTH CARE ACTUARIAL STUDY AND SECOND YEAR UPDATE

23. FINANCE COMMITTEE – RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2017 INGHAM COUNTY BUDGET


25. HUMAN SERVICES COMMITTEE – RESOLUTION APPROVING TRI-COUNTY OFFICE ON AGING’S FISCAL YEAR 2018 ANNUAL IMPLEMENTATION PLAN

26. HUMAN SERVICES COMMITTEE – RESOLUTION TO AUTHORIZE FY 2018 AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE COMPREHENSIVE AGREEMENT

27. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND AMENDMENT #3 TO THE 2016-2017 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES

28. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE PURCHASE OF DIGITAL RADIOGRAPHY EQUIPMENT AND AN AMENDMENT TO THE NEXTGEN AGREEMENT FOR EXPANSION OF THE DIGITAL X-RAY SYSTEM

29. LAW & COURTS COMMITTEE – RESOLUTION HONORING SALLY AUER

30. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH THE MICHIGAN DEPARTMENT OF HUMAN SERVICES FOR TRANSPORT SERVICES OF SPECIFIC JUVENILES BY SHERIFF’S DEPUTIES

31. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO ADOPT THE 2018 JUVENILE JUSTICE COMMUNITY AGENCY PROCESS CALENDAR
THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org
CALL TO ORDER

Chairperson Anthony called the June 27, 2017 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Banas, Celentino, Crenshaw, Grebner, Hope, Koenig, McGrain, Naeyaert, Nolan, Sebolt, Tennis, and Anthony

Members Absent: Maiville and Schafer

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Anthony asked Ingham County Undersheriff Andy Bouck to lead the Board in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Anthony asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES

Commissioner Crenshaw moved to approve the minutes of the June 13, 2017 meeting. Commissioner Naeyaert supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioners Maiville and Schafer

ADDITIONS TO THE AGENDA

None.

PETITIONS AND COMMUNICATIONS

A NOTICE OF THE RESCHEDULING OF THE SECOND PUBLIC HEARING FOR THE CITY OF EAST LANSING TO APPROVE BROWNFIELD PLAN #24 FOR THE CITY CENTER DISTRICT PROPERTY LOCATED AT 125, 133, 135 AND 201-209 E. GRAND RIVER AVENUE AND 200 ALBERT AVENUE

Chairperson Anthony referred the notice to the Finance Committee.

A LETTER FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY REGARDING THE AIR QUALITY DIVISION’S PENDING NEW SOURCE REVIEW APPLICATION REPORT

Chairperson Anthony placed the letter on file.
A LETTER FROM THE CITY OF LANSING REGARDING THE PASSAGE OF RESOLUTION #2017-148, A RESOLUTION AFFIRMING THE INTENT TO TAKE ACTION ON CLIMATE CHANGE IN ACCORDANCE WITH THE GOALS OF THE PARIS AGREEMENT

Chairperson Anthony referred the letter to the Human Services Committee.

A REPORT FROM MANER COSTERISAN REGARDING THE ANNUAL ACCOUNTING FOR THE INGHAM COUNTY 9-1-1 SERVICE DISTRICT FOR THE YEARS ENDED DECEMBER 31, 2016 AND 2015

Chairperson Anthony referred the report to the Law & Courts Committee.

A MEMORANDUM FROM CLINTON COUNTY COMMUNITY DEVELOPMENT REGARDING A PROPOSED AMENDMENT AND PUBLIC HEARING FOR ZONING ORDINANCE NO. OR-129-17 – AIRCRAFT HANGERS

Chairperson Anthony referred the notice to the County Services Committee.

TRI-COUNTY OFFICE ON AGING’S FISCAL YEAR 2018 ANNUAL IMPLEMENTATION PLAN

Chairperson Anthony referred the report to the Human Services Committee.

INGHAM COUNTY COMPREHENSIVE ANNUAL FINANCIAL REPORT 2016

Chairperson Anthony referred the report to the Finance Committee.

LIMITED PUBLIC COMMENT

Michelle Beloskur, Ingham Conservation District (ICD) Executive Director, distributed the ICD’s January-June 2017 Expenditures and Activities Report and the 2017 Resource Assessment Survey to the Board of Commissioners. She described the goals of the survey and encouraged the Commissioners to give feedback regarding natural resources in the County.

Ms. Beloskur stated that the ICD had received a grant from the Michigan Department of Natural Resources and successfully created the Mid-Michigan Cooperative Invasive Species Management Area, exceeding every grant task with six months left in the grant. She further stated the ICD had outreach events happening regarding invasive species and forest management around the County, and they would be happy to work with the County on joint initiatives if the Board of Commissioners was interested.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items. Commissioner McGrain supported the motion.
The motion carried unanimously. Absent: Commissioners Maiville and Schafer

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioners Maiville and Schafer
ADOPTED – JUNE 27, 2017
AGENDA ITEM NO. 6

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING JAMES DAGGY

RESOLUTION # 17 – 254

WHEREAS, James Daggy began his employment with the Ingham County Parks Department in 2002 as a Ranger at Lake Lansing Parks; and

WHEREAS, throughout his career he was responsible for routine maintenance on park grounds, buildings and equipment, enforcing park rules and regulations, and providing assistance to the public; and

WHEREAS, during James’ fourteen year employment history, he only had one sick day and was always willing to cover other employee shifts; and

WHEREAS, James’ attention to detail has given Lake Lansing Management staff new efficient ways to control inventory and ways to streamline seasonal schedules; and

WHEREAS, James had a knack of telling a story to a fellow employee that would always lift that employees spirits; and

WHEREAS, James’ commitment to providing exceptional customer service has proven to be a great asset to the County Parks Department and Ingham County; and

WHEREAS, during his career James was professional, dedicated, knowledgeable and loyal to the Parks Department mission to provide quality outdoor recreation opportunities and facilities for all segments of our population and to enhance the quality of life for park visitors and county residents through active citizen involvement, planned acquisition, preservation, and professional management of park lands.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby honors James Daggy for his outstanding quality of work and extends its sincere appreciation for his contributions during his years of dedicated service to the Ingham County Parks Department.

BE IT FURTHER RESOLVED, that the Board of Commissioners extends to Mr. Daggy its best wishes for continued success in all his future endeavors.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Maiville
                      Nays:  None
                      Absent:  Koenig, Sebolt
                      Approved 6/20/2017

Adopted as part of a consent agenda.
ADOPTED – JUNE 27, 2017
AGENDA ITEM NO. 7

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 17 – 255

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated June 6, 2017 as submitted.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Maiville
   Nays: None   Absent: Koenig, Sebolt   Approved 6/20/2017

Adopted as part of a consent agenda.
### INGHAM COUNTY ROAD DEPARTMENT

**LIST OF CURRENT PERMITS ISSUED**

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<th>R/W PERMIT#</th>
<th>R/W APPLICANT /CONTRACTOR</th>
<th>R/W WORK</th>
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<td>RIETH-RILEY CONSTRUCTION</td>
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<td>WAVERLY RD &amp; WILLOW ST</td>
<td>LANSING</td>
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<td>CONSUMERS ENERGY</td>
<td>GAS</td>
<td>LAKE LANSING &amp; PARK LAKE</td>
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<td>COMCAST</td>
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**MANAGING DIRECTOR: ______________________________**
ADOPTED – JUNE 27, 2017
AGENDA ITEM NO. 8

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AWARD A CONTRACT FOR CARPET CLEANING SERVICES

RESOLUTION # 17 – 256

WHEREAS, the current carpet cleaning contract expires August 31, 2017; and

WHEREAS, the Purchasing Department solicited proposals from qualified, experienced vendors; and

WHEREAS, both the Purchasing and Facilities Departments agree that a contract is awarded to Modernistic Lansing, LLC who submitted the lowest bid based on square footage, as outlined in the RFP, to provide carpet cleaning services for a not to exceed cost of $173,100.00; and

WHEREAS, the contract term will be for (3) three years beginning September 1, 2017 ending August 31, 2020, with an option to renew for an additional (2) two years; and

WHEREAS, funds are available within the appropriate contractual line items.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes entering into a contract with Modernistic Lansing, LLC, 4310 Creyts Road, Lansing, Michigan, 48917, to provide carpet cleaning services at various county locations, for a not to exceed total cost of $173,100.00, over a period of three years, with an option to renew for an additional (2) years.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Maiville
Nays: None  Absent: Koenig, Sebolt  Approved 6/20/2017

FINANCE:  Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Naeyaert
Nays: None  Absent: Schafer  Approved 6/21/2017

Adopted as part of a consent agenda.
ADOPTED – JUNE 27, 2017
AGENDA ITEM NO. 9

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT
WITH LESLIE TOWNSHIP

RESOLUTION # 17 – 257

WHEREAS, Leslie Township desires that improvements be performed on Baseline Road between State and Dutch Roads, and on other local roads in Leslie Township where necessary to the extent of the estimate/project budget to include asphalt leveling and maintenance paving where necessary at an estimated cost for materials only of $49,592, which will be the project budget; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken with road department crews, to contribute labor at no cost to the project, and to pay for a portion of the cost of said improvements from the County Road Fund; and

WHEREAS, the Township is willing to pay the remaining portion of the cost of said improvements; and

WHEREAS, in the event the final cost of the improvements is greater than the estimated amount set forth above, the excess cost shall be paid solely by the Township, provided, however, that the Township excess payment will not exceed five percent (5%) of the Township contribution amount established in this Agreement, unless the Township agrees otherwise.

THEREFORE BE IT RESOLVED, that the Road Department shall cause the improvements identified above and incorporated herein by reference to be made by Road Department crews during the construction season of the 2017 calendar year.

BE IT FURTHER RESOLVED, that for 2017 the County on behalf of the Road Department has allocated to Leslie Township’s local roads, a maximum sum of $24,000 plus carryover from 2016 of $796.22 for a total available in 2017 of $24,796.22 from the County Road Fund, which shall be matched equally by the Township to the extent used.

BE IT FURTHER RESOLVED, the County on behalf of the Road Department agrees to contribute labor and one half up to a maximum of $24,796.22 toward the cost of said improvement from the County Road Fund.

BE IT FURTHER RESOLVED, in the event the final cost of the improvements is less than the estimate, the cost savings shall be split evenly between the parties.

BE IT FURTHER RESOLVED, that the Road Department shall invoice the Township for its contribution.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Leslie Township to effect the above described local road improvements as provided above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Maiville
Nays:  None  Absent:  Koenig, Sebolt  Approved 6/20/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Anthony, Naeyaert
Nays:  None  Absent:  Schafer  Approved 6/21/2017

Adopted as part of a consent agenda.
Introducing by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH MERIDIAN TOWNSHIP FOR 2017 LOCAL ROAD PROGRAM

RESOLUTION # 17 – 258

WHEREAS, Meridian Township desires that improvements be performed on the streets listed below this resolution, a total distance of approximately 4 miles, to include Hot In Place Recycling (HIPR) and complete paving of one course asphalt at 1 inch thickness, with sidewalk ramp upgrades, curb and gutter repair, manhole adjustment, and other miscellaneous repairs where necessary, at an estimated cost of $1,100,000, which is necessary due to normal deterioration of the pavement; and

WHEREAS, Meridian Township may elect to reduce the scope of this project to fit available budget; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken and to pay for a portion of the cost of said improvements from the County Road Fund under the 2017 Local Road Program, and to have road department crews perform some work operations on the projects such as shoulder graveling, greenbelt restoration and clean-up without charge to the project; and

WHEREAS, the Township is willing to pay the remaining portion of the cost of said improvements; and

WHEREAS, in the event the final cost of the improvements is greater than twice the maximum Road Department match amount set forth below, the excess cost will be paid solely by the Township, provided, however, that the Township excess payment will not exceed ten percent (10%) of the Township contribution amount established in the Agreement, unless the Township agrees otherwise.

THEREFORE BE IT RESOLVED, that the Road Department shall cause the improvements identified above and incorporated herein by reference to be performed under contracts per bid to be let and to be approved in separate resolutions by the Board of Commissioners during the construction season of the 2017 calendar year subject to final approval by, or as modified by Meridian Township.

BE IT FURTHER RESOLVED, that for 2017, the County on behalf of the Road Department has allocated to Meridian Township’s local roads, a maximum sum of $115,000.00 from the County Road Fund, which shall be matched equally by the Township to the extent used.

BE IT FURTHER RESOLVED, that the County on behalf of the Road Department agrees to contribute up to $115,000.00 from the County Road Fund toward the cost of said improvements and to have road department crews perform certain work operations on the projects without charge to the project.

BE IT FURTHER RESOLVED, that in the event the final cost of the improvements is less than the estimate, the cost savings shall first accrue to the Township for any final cost amounts down to $230,000.00 (2 times the
maximum match available of $115,000), and then be split evenly between the parties for any final cost amounts below $230,000.00.

BE IT FURTHER RESOLVED, that the Road Department shall invoice the Township for its contribution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Meridian Township to effect the above described local road improvements as provided above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

MERIDIAN TOWNSHIP PROPOSED 2017 LOCAL ROAD PROGRAM:

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<td>Saphire</td>
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COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Maiville  
Nays: None  Absent: Koenig, Sebolt  Approved 6/20/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Naeyaert  
Nays: None  Absent: Schafer  Approved 6/21/2017

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH LANSING TOWNSHIP FOR 2017 LOCAL ROAD PROGRAM

RESOLUTION # 17 – 259

WHEREAS, Lansing Township and the Ingham County Road Department agree that pavement recycling, asphalt resurfacing and related repairs are needed on the following streets in Lansing Township, due to normal deterioration over time: Charles Street, Harton Street to Michigan Avenue, Harton Street, Charles to Detroit Streets, and Detroit Street, Harton Street to north of Marcus Streets, to include Hot In Place Recycling (HIPR) and asphalt resurfacing with curb and gutter repair, sidewalk ramp upgrades, and manhole adjustment where necessary at a total estimated cost of $200,000.00; and

WHEREAS, Lansing Township may need to reduce the scope of this project to fit available budget; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken per bids recently let and to be approved in a separate resolution by the Board of Commissioners, and to pay for a portion of the cost of said improvements from the County Road Fund, and to have road department crews perform some work operations on the projects such as shoulder graveling, greenbelt restoration and clean-up without charge to the project; and

WHEREAS, the Township is willing to pay the remaining portion of the cost of said improvements up to the extent of their budget available for this purpose; and

WHEREAS, in the event the final cost of the improvements is greater than twice the maximum Road Department match amount set forth below, the excess cost will be paid solely by the Township, provided, however, that the Township excess payment will not exceed ten percent (10%) of the Township contribution amount established in this Agreement, unless the Township agrees otherwise.

THEREFORE BE IT RESOLVED, that the Road Department shall cause the improvements identified above and incorporated herein by reference to be performed under a contract per bids recently let and to be approved in a separate resolution by the Board of Commissioners during the construction season of the 2017 calendar year subject to final approval by, or as modified by Lansing Township.

BE IT FURTHER RESOLVED, that for 2017, the Road Department has allocated to Lansing Township’s local roads, a maximum sum of $76,518.73 from the County Road Fund, including $36,518.73 left from prior years and $40,000 for the 2017 allocation, which shall be matched equally by the Township to the extent used.

BE IT FURTHER RESOLVED, that the County on behalf of the Road Department agrees to contribute up to $76,518.73 from the County Road Fund toward the cost of said improvement and to have road department crews perform certain work operations on the projects without charge to the project.
BE IT FURTHER RESOLVED, that in the event the final cost of the improvements is less than the estimate provided above, the savings shall first accrue to the Township for any final cost down to twice the above indicated Road department contribution, $153,037.46, and then for any lower final costs, be split evenly between the Township and the Road Department.

BE IT FURTHER RESOLVED, that the Road Department shall invoice the Township for its contribution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Lansing Township to effect the above described local road improvements as provided above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Maiville  
Nays:  None  Absent:  Koenig, Sebolt  Approved  6/20/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Anthony, Naeyaert  
Nays:  None  Absent:  Schafer  Approved  6/21/2017

Adopted as part of a consent agenda.
ADOPTED – JUNE 27, 2017  
AGENDA ITEM NO. 12

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A CONTRACT FOR THE 2017 LOCAL ROAD PROGRAM – MERIDIAN TOWNSHIP

RESOLUTION # 17 – 260

WHEREAS, Meridian Township and the Ingham County Road Department have agreed that pavement recycling, asphalt resurfacing and repairs are needed on the various streets listed below in Meridian Township, due to normal deterioration over time; and

WHEREAS, a separate resolution has been submitted to be acted upon by the Ingham County Board of Commissioners for entering into an agreement with Meridian Township to fund these repairs under the 2017 Local Road Program; and

WHEREAS, the Ingham County Purchasing Department solicited and received sealed bids in accordance with Ingham County Purchasing policies for this project per Bid Packet 121-17, Item I; and

WHEREAS, the bids were reviewed by the Ingham County Purchasing and Road Departments, and both Departments were in agreement that the low bidder’s proposal met all necessary qualifications, specifications and requirements; and

WHEREAS, Rieth-Riley Construction Co., Inc., Lansing, MI, submitted the lowest responsive and responsible bid at $1,106,310.00, for Bid Packet 121-17, Item I; and

WHEREAS, a contingency is being requested in the amount of 10%, $110,631.00, for any additional work the township may request, and/or unidentified and unforeseen problems that may occur during the process with said additional cost, if incurred, to be funded per the township agreement to be separately approved; and

WHEREAS, the scope of the project may need to be reduced to fit available Township budget, which may be determined by the Meridian Township.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a contract with Rieth-Riley Construction Co., Inc., Lansing, MI., for recycling, resurfacing and related work as specified in the Ingham County Road Department’s Bid Packet # 121-17, Item I for the low bid cost with 10% contingency of $1,216,941.00, or as changed per direction to be received from Meridian Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves having 10% contingency for Road Department staff to approve provided the Township also approves.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution upon approval as to form by the County Attorney.
2017 Proposed Meridian Township Local Road Program

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<th>Street</th>
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<tr>
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<td>Lake Drive</td>
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<tr>
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<td>Woodside Drive</td>
<td>Ventura</td>
<td>Haslett Road</td>
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<tr>
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<td>E Hidden Lake Drive</td>
<td>Saphire</td>
<td>Burcham</td>
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<td>Chippewa</td>
<td>Arrowhead</td>
<td>Ottowa</td>
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<td>Ardmore</td>
<td>Kent</td>
<td>M-43</td>
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<tr>
<td>27</td>
<td>Tacoma/Birchwood</td>
<td>4291 Tacoma</td>
<td>Kenosha/east end</td>
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<tr>
<td>26</td>
<td>Alderwood</td>
<td>Silkwood</td>
<td>Ivywood</td>
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<td>28</td>
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COUNTRY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Maiville
Nays: None  Absent: Koenig, Sebolt  Approved 6/20/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Naeyaert
Nays: None  Absent: Schafer  Approved 6/21/2017

Adopted as part of a consent agenda.
ADOPTED – JUNE 27, 2017
AGENDA ITEM NO. 13

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A CONTRACT FOR THE
2017 LOCAL ROAD PROGRAM – LANSING TOWNSHIP

RESOLUTION # 17 – 261

WHEREAS, Lansing Township and the Ingham County Road Department have agreed that pavement recycling, asphalt resurfacing and repairs are needed on the following streets in Lansing Township, due to normal deterioration over time: Charles Street, Harton Street to Michigan Avenue, Harton Street, Charles to Detroit Streets, and Detroit Street, Harton Street to north of Marcus Streets; and

WHEREAS, a separate resolution has been submitted to be acted upon by the Ingham County Board of Commissioners for entering into an agreement with Lansing Township to fund these repairs under the 2017 Local Road Program; and

WHEREAS, the Ingham County Purchasing Department solicited and received sealed bids in accordance with Ingham County Purchasing policies for this project per Bid Packet 121-17, Item II; and

WHEREAS, the bids were reviewed by the Ingham County Purchasing and Road Departments, and both Departments were in agreement that the low bidder’s proposal met all necessary qualifications, specifications and requirements; and

WHEREAS, Rieth-Riley Construction Co., Inc., Lansing, MI, submitted the lowest responsive and responsible bid at $210,724.60, for Bid Packet 121-17, Item II; and

WHEREAS, a contingency is being requested in the amount of 10%, $21,072, for any additional work the township may request, and/or unidentified and unforeseen problems that may occur during the process with said additional cost, if incurred, to be funded per the township agreement to be separately approved; and

WHEREAS, the scope of the project may need to be reduced to fit available Township budget, which may be determined by Lansing Township.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a contract with Rieth-Riley Construction Co., Inc., Lansing, MI., for recycling, resurfacing and related work as specified in the Ingham County Road Department’s Bid Packet # 121-17, Item II for the low bid cost with 10% contingency of $231,797.00, or as changed per direction to be received from Lansing Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves having 10% contingency for Road Department staff to approve provided the Township also approves.
BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Maiville
   Nays: None   Absent: Koenig, Sebolt   Approved 6/20/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Naeyaert
   Nays: None   Absent: Schafer   Approved 6/21/2017

Adopted as part of a consent agenda.
ADOPTED – JUNE 27, 2017
AGENDA ITEM NO. 14

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE MOWER PURCHASE
FOR BURCHFIELD PARK

RESOLUTION # 17 – 262

WHEREAS, the x-mark mower at Burchfield Park is in need of replacement and it is no longer functioning and repairs exceed the value; and

WHEREAS, park staff and the Park Commission recommend a mower be purchased for Burchfield Park from Deer Creek Sales Inc. in the amount of $13,085.00.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes a Purchase Order to be issued to Deer Creek Sales Inc. to purchase a mower for Burchfield Park for a total cost not to exceed $13,085.00.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby authorizes purchasing the mower using funds from the parks 208 fund balance.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Maiville
Nays: None Absent: Koenig, Sebolt Approved 6/20/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Naeyaert
Nays: None Absent: Schafer Approved 6/21/2017

Adopted as part of a consent agenda.
Adopted – June 27, 2017  
Agenda Item No. 15

Resolved by the Finance Committee of the:

Ingham County Board of Commissioners

Resolution to Appoint Dale Copedge to the
County Advisory Tax Limitation Committee

Resolution # 17 – 263

Whereas, Resolution 17-206 created a County Advisory Tax Limitation Committee, thereby initiating the statutory procedure to consider altering or extending the existing Ingham County fixed mill separate tax limitations of the county and the townships and intermediate school districts in the county; and

Whereas, the Board of Commissioners has notified persons and bodies having appointive powers of the resolution so that a county advisory tax limitation committee can be created to review and provide a recommendation as to the County fixed millage limitation; and

Whereas, the members of the Ingham County Advisory Tax Limitation Committee appointed to date are listed below:

(a) Eric Schertzing, County Treasurer.

(b) Mark Grebner, Chairperson of the Finance Committee of the County Board of Commissioners.

(c) Scott Koenigsknecht, Intermediate School District Superintendent.

(d) Byron P. Gallagher, Jr., resident of a municipality having a population of 10,000 or more within the county, selected by the judge or judges of probate of the county.

(f) Earl Griffes, Leroy Township Supervisor, selected by a majority of the township supervisors in the county, and

Whereas, the final member is to be a person not officially connected with or employed by any local or county unit, who shall be selected by the Board of County Commissioners; and

Whereas, the Board of Commissioners has selected Dale Copedge as this member.

Therefore be it resolved, that the Ingham County Board of Commissioners appoints Dale Copedge to the County Advisory Tax Limitation Committee as the member not officially connected with or employed by any local or county unit.
BE IT FURTHER RESOLVED, that, as required by statute, the County Advisory Tax Limitation Committee shall meet within 10 days of its selection and shall prepare separate tax limitations for the county and the townships and intermediate school districts in the county, aggregating not more than 9 mills that the majority of the committee considers will provide for the financial needs of the county, townships, and intermediate school districts.

BE IT FURTHER RESOLVED, that the separate tax limitations shall be promptly transmitted to the County Board of Commissioners and the functions of the County Advisory Tax Limitation Committee shall then cease.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners will then propose a resolution submitting the question of adopting separate tax limitations to a vote of the registered and qualified electors of Ingham County.

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Naeyaert
Nays: None  Absent: Schafer  Approved 6/21/2017

Adopted as part of a consent agenda.
JUNE 27, 2017 REGULAR MEETING

ADOPTED – JUNE 27, 2017
AGENDA ITEM NO. 16

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING AN APPOINTMENT TO THE YOUTH COMMISSION

RESOLUTION # 17 – 264

WHEREAS, several vacancies exist on the Ingham County Youth Commission; and

WHEREAS, the Human Services Committee has interviewed those interested in serving on the Commission.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints:

Ian Loree, 6274 West Lake Drive, Haslett  48840

to the Ingham County Youth Commission to a term expiring August 31, 2020.

HUMAN SERVICES:  Yeas:  Tennis, Sebolt, McGrain, Anthony, Banas, Naeyaert
   Nays:  None   Absent: Nolan   Approved 6/19/2017

Adopted as part of a consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT FUNDING FROM CITY OF LANSING AND TO ACT AS THE FIDUCIARY/PAYEE FOR THE HUMAN RELATIONS & COMMUNITY SERVICES DEPARTMENT

RESOLUTION # 17 – 265

WHEREAS, the City of Lansing’s Human Relations & Community Services Department (HRCS) is currently engaged in multiple local initiatives to provide outreach, facilitate services and address services gaps for underserved individuals and families; and

WHEREAS, HRCS forges partnerships to coordinate multiple healthcare related services for high-need target areas and populations, especially youth, children, families, and the growing refugee population; and

WHEREAS, Ingham County Health Department (ICHD) will enter into an agreement with the City of Lansing to facilitate a Medicaid match for HRCS; and

WHEREAS, as the fiduciary/payee, ICHD will:

1. Receive funds from City of Lansing up to $100,000
2. Set up a system to provide an initial payment to HRCS and subsequent reimbursement of costs
3. Process Medicaid Outreach documentation required to draw Medicaid Outreach Matching Funds
4. Perform on site, quarterly sub-recipient monitoring of HRCS
5. Forward any required reports as provided by HRCS

WHEREAS, HRCS will:

1. Provide quarterly financial reports of all expenses as provided by their third party accounting firm
2. Provide quarterly reports for Medicaid Outreach
3. Keep ICHD up-to-date on any changes in funding

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize entering into an agreement to accept funds from City of Lansing in an amount up to $100,000 and an agreement with City of Lansing on behalf of HRCS for ICHD to act as their fiduciary/payee for the period of May 1, 2017 through April 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement to accept funds from City of Lansing in an amount up to $100,000 and an agreement with City of Lansing on behalf of HRCS for ICHD to act as their fiduciary/payee for the period of May 1, 2017 through April 30, 2018.

BE IT FURTHER RESOLVED, ICHD will retain an administrative fee in the amount not to exceed 11.38% of the total funds received during the duration of each fiduciary agreement.
BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Sebolt, McGrain, Anthony, Banas, Naeyaert  
**Nays:** None  
**Absent:** Nolan  
**Approved 6/19/2017**

**FINANCE: Yeas:** Grebner, McGrain, Tennis, Hope, Anthony, Naeyaert  
**Nays:** None  
**Absent:** Schafer  
**Approved 6/21/2017**

Adopted as part of a consent agenda.
JUNE 27, 2017 REGULAR MEETING

ADOPTED – JUNE 27, 2017
AGENDA ITEM NO. 18

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENTER AN AGREEMENT WITH LANSING COMMUNITY COLLEGE FOR MEDICAL ASSISTANT MEDICATION ADMINISTRATION TRAINING

RESOLUTION # 17 – 266

WHEREAS, Resolution #17-172 authorized a letter of agreement between Ingham County and the United Automobile Aerospace and Agricultural Implement Workers of America (UAW) to assign medication administration duties to the Medical Assistant job classification; and

WHEREAS, existing Medical Assistants at the Ingham County Health Department (ICHD) now require training to ensure their competency to perform these new medication administration duties; and

WHEREAS, Lansing Community College’s (LCC) Business and Community Institute can provide onsite medication administration courses for approximately 50 ICHD Medical Assistants at a cost not to exceed $20,000, including training materials; and

WHEREAS, ICHD has previously received Health Resources & Services Administration (HRSA) designated quality improvement funding for developing and improving care delivery systems which will cover the cost of this training; and

WHEREAS, the Health Officer recommends authorize for a medication administration training agreement with LCC in an amount not to exceed $20,000, for the period of July 1, 2017 through June 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a medication administration training agreement with LCC in an amount not to exceed $20,000, for the period of July 1, 2017 through June 30, 2018.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, McGrain, Anthony, Banas, Naeyaert
Nays: None Absent: Nolan Approved 6/19/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Naeyaert
Nays: None Absent: Schafer Approved 6/21/2017

Adopted as part of a consent agenda.
JUNE 27, 2017 REGULAR MEETING

ADOPTED – JUNE 27, 2017
AGENDA ITEM NO. 19

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH REDHEAD DESIGN STUDIO FOR A
LYME DISEASE PUBLIC EDUCATION CAMPAIGN

RESOLUTION # 17 – 267

WHEREAS, the Michigan Department of Health and Human Services (MDHHS) recently elevated the level of risk for Lyme disease in Ingham County from “potential risk” to “known risk”; and

WHEREAS, through appropriate education and awareness, most residents can learn to avoid Lyme disease and the significant health effects of late-stage infection; and

WHEREAS, MDHHS recently awarded Ingham County Health Department a Public Health Emergency Preparedness (PHEP) grant in the amount of $149,319 to be used for Lyme disease prevention efforts; and

WHEREAS, ICHD’s Emergency Preparedness office will be working with Redhead Design Studio (RDS) to develop a Lyme disease education campaign for the public; and

WHEREAS, the agreement with RDS will not exceed $24,800, all of which will be covered by the MDHHS PHEP grant detailed above; and

WHEREAS, if this grant money is not spent by June 30, 2017, it will be returned to MDHHS; and

WHEREAS, the Health Officer recommends authorization of an agreement for a Lyme disease education campaign with RDS, in an amount not to exceed $24,800 for the period of June 1, 2017 to June 30, 2017.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement for a Lyme disease education campaign with RDS, in an amount not to exceed $24,800 for the period of June 1, 2017 to June 30, 2017.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.
JUNE 27, 2017 REGULAR MEETING

HUMAN SERVICES: Yeas: Tennis, Sebolt, McGrain, Anthony, Banas, Naeyaert  
Nays: None  Absent: Nolan  Approved 6/19/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Naeyaert  
Nays: None  Absent: Schafer  Approved 6/21/2017

Adopted as part of a consent agenda.
JUNE 27, 2017 REGULAR MEETING

ADOPTED – JUNE 27, 2017
AGENDA ITEM NO. 20

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A LETTER OF INTENT TO TRANSFER SPARROW MEDICAL GROUP – VOLUNTEERS OF AMERICA CLINIC TO INGHAM COUNTY HEALTH DEPARTMENT

RESOLUTION # 17 – 268

WHEREAS, the Sparrow Medical Group – Volunteers of America (SMG-VOA) clinic provides a vital service to the vulnerable homeless population in the community; and

WHEREAS, the SMG-VOA clinic currently operates at a significant net loss without a mechanism for enhanced Medicaid/Medicare reimbursement, requiring substantial investment by Sparrow Health System (SHS) and community philanthropy to continue to provide services; and

WHEREAS, the Ingham County Health Department’s (ICHD) Community Health Centers are the designated Federally Qualified Health Centers (FQHC) serving residents of Ingham County and greater Lansing and as a certified FQHC, the department receives direct federal funding to support operations and also qualifies for enhanced reimbursement from Medicare and Medicaid; and

WHEREAS, ICHD is proposing to integrate SMG-VOA operations into the scope of services of the ICHD FQHC network to maximize the resources in providing medical care for the homeless population, reduce SHS’s financial loss, and increase collaboration between SHS and ICHD; and

WHEREAS, ICHD anticipates the expense of the integration will be covered through revenue projected for the current payer mix of patients served by SMG-VOA at $1,035,402.00 annually, including $935,402.00 in billable revenue for 6,180 medical visits and 400 behavioral health visits; and

WHEREAS, $100,000 of Health Care for the Homeless funding ICHD receives as part of its approved Scope through the U. S. Department of Health and Human Services Health Resources and Services Administration will also be used to cover the integration expenses; and

WHEREAS, these revenue projections do not include any Ingham County general funds. Projected expenses are anticipated at $1,029,568 of which $952,000 are direct costs for operation, lease agreements, provider and non-provider staff costs, and for County overhead costs; and

WHEREAS, the above arrangement to integrate the SMG-VOA into the FQHC network is contingent upon approval by the Ingham Community Health Center Board of Directors; and

WHEREAS, the Health Officer recommends authorization for a letter of intent with SHS and VOA to transfer the operation of the SMG-VOA homeless health care clinic to Ingham County Health Department (ICHD).
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a letter of intent with SHS and VOA to transfer the operation of the SMG-VOA homeless health care clinic to Ingham County Health Department (ICHD).

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

**HUMAN SERVICES:**  **Yea:** Tennis, Sebolt, McGrain, Anthony, Banas, Naeyaert  
**Nays:** None  
**Absent:** Nolan  
**Approved 6/19/2017**

**FINANCE:**  **Yea:** Grebner, McGrain, Tennis, Hope, Anthony, Naeyaert  
**Nays:** None  
**Absent:** Schafer  
**Approved 6/21/2017**

Adopted as part of a consent agenda.
ADOPTED – JUNE 27, 2017 
AGENDA ITEM NO. 21

INTRODUCED BY THE LAW & COURTS AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO EXTEND THE CANTEEN INMATE COMMISSARY CONTRACT

RESOLUTION # 17 – 269

WHEREAS, the Sheriff’s Office has devoted extensive efforts to establish and ensure that the Jail Commissary operates effectively; and

WHEREAS, the Sheriff’s Office has been pleased with the current contractual relationship with Canteen Services; and

WHEREAS, this base contract expired February 28, 2017 and the Ingham County Sheriff’s Office recommends that the Board of Commissioners opt to extend the agreement through September 30, 2017, with an option for a month to month until a new contract is awarded through the RFP process under the same terms and conditions of the base contract; and

WHEREAS, this contract provides for a commissary sales commission of 40%; and

WHEREAS, this contract provides for Canteen Services, Inc. to continue to provide and maintain two Inmate money deposit kiosks; and

WHEREAS, Canteen Services, Inc. will continue to charge $4.00 for each kiosk transaction with $2.00 returned to the Inmate Commissary fund; and

WHEREAS, Canteen Services, Inc. will assume the risk of inflation without a price increase for the duration of the extension.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes to extend the Ingham County Sheriff’s Office Commissary Services contract under the same terms and conditions with Canteen Services, Inc. from June 24, 2017 through September 30, 2017, with an option for a month to month extension, until a new contract is awarded through the RFP process.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents to extend the current contract, subject to approval as to form by the County Attorney.
JUNE 27, 2017 REGULAR MEETING

LAW & COURTS: Yeas: Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays: None    Absent: None    Approved 6/15/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Naeyaert
Nays: None    Absent: Schafer    Approved 6/21/2017

Adopted as part of a consent agenda.
Adopted – June 27, 2017
Agenda Item No. 22

Introduced by the Law & Courts and Finance Committees of the:

Ingham County Board of Commissioners

Resolution to Extend the Contract with Canteen Services for Kitchen Management and Laundry Services

Resolution #17 – 270

Whereas, in 2014, the Ingham County Correctional Facility had an average daily population of 608 inmates, the current rated capacity is 444 inmates; and

Whereas, the Sheriff’s Office has been pleased with Canteen Services’ management of kitchen and laundry services under their current contract; and

Whereas, this base contract expired February 28, 2017 and the Ingham County Sheriff’s Office recommends that the Board of Commissioners opts to extend the agreement from June 24, 2017 through September 30, 2017, under the same terms and conditions of the base contract with an option for a month to month extension until a new contract is awarded through the RFP process under the same terms and conditions of the base contract; and

Whereas, Canteen Services has been responsible for feeding all inmates housed within the facility, providing medical meals for inmates who have dietary needs as stated by a doctor; and

Whereas, in 2014, the Ingham County Correctional Facility kitchen staff served 719,648 meals; and

Whereas, in 2014, the Canteen Service, Inc Kitchen Supervisor was responsible for washing the clothing in over 140,000 inmate bags; and

Whereas, in 2014, the Canteen Service, Inc Kitchen Supervisor was responsible for training and supervising approximately 20 workers for kitchen and laundry duties every month or sooner; and

Whereas, the Canteen Services, Inc. Kitchen Supervisor was responsible for the day to day operations supervision of three County Employees; and

Whereas, all three County employees will be pursuing other opportunities by June 24, 2017; and

Whereas, Canteen Services Inc. agrees to provide three kitchen staff to handle the feeding of inmates at the Ingham County Jail during this extension period with no cost to the County.

Therefore be it resolved, the Ingham County Board of Commissioners authorizes to extend the Ingham County Sheriff’s Office contract for the management of kitchen and laundry operations at the Ingham County Correctional Facility under the same terms and conditions with Canteen Services, Inc. from June 24, 2017 through September 30, 2017 under the same terms and conditions of the base contract with an option for a
month to month extension until a new contract is awarded through the RFP process under the same terms and conditions of the base contract with the per meal cost based on the census of the Jail’s population as follows:

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<th>Per Meal Cost</th>
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BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents to extend the current contract, subject to approval as to form by the County Attorney.

**LAW & COURTS:** **Yeas:** Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville  
**Nays:** None  
**Absent:** None  
**Approved 6/15/2017**

**FINANCE:** **Yeas:** Grebner, McGrain, Tennis, Hope, Anthony, Naeyaert  
**Nays:** None  
**Absent:** Schafer  
**Approved 6/21/2017**

Adopted as part of a consent agenda.
SPECIAL ORDERS OF THE DAY

Commissioner Crenshaw moved the appointment of Jennifer Cronkite to the Equal Opportunity Committee. Commissioner Nolan supported the motion.

The motion carried unanimously. Absent: Commissioners Maiville and Schafer

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner McGrain stated there would be a lighting of the mural for the Under the Bridge Project that evening at 9:00 p.m. at the 127 overpass on Michigan Avenue. He further stated that many local partners and constituents in his district had taken part in the project and encouraged others to attend the event.

Commissioner Hope stated that the next Law & Courts Committee meeting would be held on Wednesday, July 12, 2017 at 6:00 p.m. in Conference Rooms D&E of the Human Services Building in Lansing.

Commissioner Hope stated that the Holt Community Arts Council would begin their free summer concert series in the Veterans Memorial Gardens in Holt on July 6, 2017.

Commissioner Hope stated a new housing facility with 66 units opened in her district on Cedar Street. She further stated 25% of the units would be dedicated to homeless veterans and disabled persons, and other units were income-based.

Commissioner Hope stated there was a great need for affordable housing in the area, as there were 500 applications for the 66 units.

Commissioner Banas stated she had attended a groundbreaking ceremony that day for the new addition at Ingham County Rehabilitation Services on Dobie Road. She further stated the facility was completely self-funded, the expansion and renovation of the facility would cost $22 million and it was expected to be complete in August of 2018.

Commissioner Naeyaert invited everyone to Mason’s July 4th parade and fireworks show.

Commissioner Banas stated Meridian Township would be holding their fireworks show Saturday, July 1, 2017. She further stated the event was also part of Meridian Township’s 175th Anniversary Celebration.

Commissioner Anthony stated the City of Lansing would hold their July 4th fireworks show at the Lansing Lugnuts Stadium.
CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner McGrain moved to pay the claims in the amount of $17,124,553.99. Commissioner Crenshaw supported the motion.

The motion carried unanimously. Absent: Commissioners Maiville and Schafer

ADJOURNMENT

The meeting was adjourned at 6:43 p.m.
July 11, 2017

Ms. Sarah Anthony, Chairperson
Ingham County Board of Commissioners
P. O. Box 319
Mason, MI 48854

RE: Brownfield Plan #26 - Park District

Dear Ms. Anthony:

The East Lansing City Council has scheduled a public hearing for Brownfield Plan #26, which replaces the previously approved Amended Brownfield Plan #23 for the Park District, which includes the properties located at 100-140 W. Grand River Avenue, 303 Abbot Road, and 314, 328, 334, 340 and 341 Evergreen Avenue, for Thursday, July 27, 2017, at 7:00 p.m. The project includes demolition and redevelopment of underutilized and contaminated sites and functionally obsolete building structures and adjacent thoroughfares. The proposed mixed-use development includes a hotel, commercial and residential uses, and parking.

Per the requirements of Public Act 381 of 1996, as amended, the City is required to provide notice regarding the Plan. Details of the public hearing are included on the enclosed Notice. The Plan can be viewed at www.cityofeastlansing.com/539/projects.

The City Council welcomes your written or verbal comments on any and all aspects of the proposed Plan. If you have any questions regarding the Plan, please contact me directly at (517) 319-6887.

Sincerely,

Lori Mullins
Community & Economic Development Administrator

Encl.
NOTICE OF PUBLIC HEARING

The City of East Lansing in the Counties of Clinton and Ingham

NOTICE OF PUBLIC HEARING REGARDING APPROVAL OF A RESOLUTION TO TERMINATE BROWNFIELD PLAN # 11 (ALSO KNOWN AS BROWNFIELD PLAN AMENDMENT FOR CITY CENTER TWO REDEVELOPMENT PROJECT) AND TERMINATE BROWNFIELD PLAN #23 AND ALSO TO ADOPT BROWNFIELD PLAN #26 FOR THE CITY OF EAST LANSING, APPROVING TAX INCREMENT FINANCING FOR THE REDEVELOPMENT OF THE PARK DISTRICT PROPERTIES LOCATED AT 100-140 W. GRAND RIVER AVENUE, 303 ABBOT ROAD, 314-341 EVERGREEN AVENUE, PARKING LOT 4 AND PARKING LOT 8 IN THE CITY OF EAST LANSING, MICHIGAN PURSUANT TO AND IN ACCORDANCE WITH ACT 381, 1996, AS AMENDED, OF THE PUBLIC ACTS OF THE STATE OF MICHIGAN.

Please take notice that a Public Hearing shall be held before the East Lansing City Council on Thursday, July 27, 2017, at 7:00 p.m. in the Council Chambers, 101 Linden Street, East Lansing, MI 48823, regarding the adoption of a resolution to terminate Brownfield Plan #11 (also known as Brownfield Plan Amendment for City Center Two Urban Redevelopment Project), terminate Brownfield Plan #23 and also adopt Brownfield Plan #26 for the City of East Lansing. Within the Public Hearing the City Council shall exercise its powers, all pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended.

The eligible property included in Brownfield Plan #26 is:

100-140 W. Grand River Avenue, 303 Abbot Road, 314, 328, 334, 340 and 341 Evergreen Avenue, Parking Lot 4 and Parking Lot 8 East Lansing, Michigan.

The project includes a complete demolition and redevelopment of underutilized and contaminated, functionally obsolete structures and adjacent thoroughfares. The proposed mixed-use development includes a hotel, commercial and residential uses, and parking.

The description of the property and a copy of Brownfield Plan #26, are available for public inspection in the Department of Planning, Building and Development, City of East Lansing, 517-319-6930 and at www.cityofeastlansing.com/539/projects.

Please note that all aspects of the Brownfield Plan are open for discussion at the public hearing, at which all interested persons will be provided an opportunity to be heard, and written communication will be received and considered. The City of East Lansing will provide reasonable accommodations, such as interpreters for the hearing impaired and audiotapes of printed materials being considered at this meeting, upon notice to the City of East Lansing prior to the meeting. Individuals with disabilities requiring reasonable accommodations or services should write or call the City Manager’s Office, 410 Abbot Road, East Lansing, MI, 48823, 517-319-6920, TDD 1-800-649-3777.

Marie Wicks
City Clerk
Published July 12, 2017
July 12, 2017

Dear Interested Party:

Pursuant to Act 451, Section 5511, the Michigan Department of Environmental Quality, Air Quality Division’s Pending New Source Review Application Report is enclosed. This report lists all of the pending applications submitted for sources within your county.

The Pending New Source Review Applications Report includes the following information: county, city, date received, applicant’s name, site address, application permit number, and a brief description of the nature of the source or process.

This report will be sent to you on a monthly basis unless you request that your name be deleted from our mailing list. Please note that this information is updated weekly and is also available on the Internet. A list is available on the Permits to Install Internet page at http://www.michigan.gov/air. Click the “Permits” tab, click the link by the second bullet for PTI/NSR permits, and click the sixth bullet under “Application / PTI Information” entitled “Pending PTI Application List.” You may obtain information on sources located in neighboring counties by accessing the above list or by contacting me.

Thank you for your interest in this matter.

Sincerely,

Sue Thelen
Permit Section
Air Quality Division
517-284-6804

Enclosure
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<th>County</th>
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WHEREAS, Michael T. Hughes began his 28 year career with Ingham County in 1989, working in the Facilities Department as a Maintenance Mechanic; and

WHEREAS, he was promoted in 1992 to Building Supervisor at the Grady Porter Building; and

WHEREAS, in 2005, Mike was once again promoted, to Facilities Manager, and given the additional responsibilities of supervising at Potter Park Zoo, the County buildings in Mason as well as the Ingham County Jail; and

WHEREAS, throughout his career Mike has been responsible for overseeing the successful completion of a variety of different projects; and

WHEREAS, Mike’s excellent work and response to emergencies over the years has been recognized by many of his peers, department heads, and elected officials; and

WHEREAS, his commitment to providing outstanding customer service and leadership is what has helped the Facilities Department grow and improve on the services it provides; and

WHEREAS, Mike is retiring from his position as Facilities Manager on August 18, 2017.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Michael T. Hughes for his 28 years of dedicated service to the County of Ingham and its citizens and extends its sincere appreciation to Mike for his commitment and the many contributions he has made, he has truly made a difference.

BE IT FURTHER RESOLVED, that the Board extends its best wishes to Mike on the event of his retirement and hopes for continued success in all of his future endeavors.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays:  None  Absent:  None  Approved  7/18/2017
WHEREAS, Bishop Samuel Duncan, Jr, a man of character, integrity and wisdom, was appointed Pastor of the Lansing Church of God in Christ in June, 1992; and

WHEREAS, he has faithfully served at all levels of ministry, Youth Department, Budget Director, Platform Chairman, member of the Jurisdictional Ordination Board, District Superintendent and Administrative Assistant to the late Bishop Marvin C. Pryor; and

WHEREAS, Bishop Duncan was consecrated as Bishop in the Church of God in Christ, November 15, 2010 in St. Louis, Missouri during the 103rd Annual Holy Convocation by Bishop Charles E. Blake, International Presiding Bishop of the Churches of God in Christ, Incorporated; and

WHEREAS, as Prelate of the Third Ecclesiastical Jurisdiction of Southwest Michigan, he oversees 25 churches throughout the State of Michigan, including churches in Saginaw, Flint, Ann Arbor, Lansing, Grand Rapids, Kalamazoo and Detroit; and

WHEREAS, he is also the Founder and CEO of New Faith Ministries (501c3 Non-Profit Organization); and

WHEREAS, Bishop Samuel Duncan, Jr. is a community leader, a social activist serving on numerous organizations and committees throughout the years such as The Clergy Forum of Greater Lansing, Habitat for Humanity, MLK Commission and Action of Greater Lansing; and

WHEREAS, Bishop Duncan is celebrating 25 years of pastoral leadership service with the Lansing Church of God in Christ.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby congratulates Bishop Samuel Duncan, Jr. on the event of 25th Anniversary as Pastor of the Lansing Church of God in Christ.

BE IT FURTER RESOLVED, that the Board extends its sincere appreciation to Bishop Duncan for his devotion, contributions and for making an impact on the lives of many citizens in the County of Ingham.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
                 Nays: None    Absent: None    Approved 7/18/2017
WHEREAS, Michigan Public Act 134 of 2010 requires that master plans include all components of a transportation system and their interconnectivity to provide for the safe and efficient movement of people and goods in a manner that is appropriate to the context of the community and, as applicable considers all legal users of the public right-of-way; and

WHEREAS, Michigan Public Act 135 of 2010 provides a definition of and guidance for the adoption of complete streets policies; and

WHEREAS, complete streets designs establish a higher quality of life that helps to attract and retain talented individuals and families within our communities and help to increase property values; and

WHEREAS, making it easier for residents and visitors to take transit, walk, or bike to their destinations correlate to increases in consumer spending; and

WHEREAS, allowing for more transportation options for pedestrian and non-motorized traffic has health and environmental benefits for our residents; and

WHEREAS, several communities in Ingham County have already adopted their own complete streets policies.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopts the attached Complete Streets Policy.

COUNTY SERVICES: **Yea:** Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville

**Nays:** None

**Absent:** None

**Approved 7/18/2017**
Definitions:

COMPLETE STREETS INFRASTRUCTURE: Roadways which are planned, designed, and constructed to provide appropriate access to all legal users in a manner that promotes safe and efficient movement of people and goods whether by car, truck, transit, assistive device, foot, or bicycle.

STREET PROJECT: The construction, reconstruction, retrofit, or alteration, and includes the planning, design, approval, and implementation processes, except that "street project" does not include maintenance such as cleaning, sweeping, mowing, spot repair, or interim measures on detour routes.

USERS: Legal users of the public right-of-way, including pedestrians, bicyclists, motor vehicle drivers, public transportation riders and drivers, and people of all ages and abilities.

The intent of this policy is to provide a context for the Ingham County Road Department when working with communities seeking safe, convenient, and comfortable routes for multiple modes of transportation including but not limited to walking, bicycling, personal vehicles and public transportation while encouraging healthy, active living, reduced traffic congestion and dependence on fossil fuels, and improved safety and quality of life for residents of Ingham County.

To the extent required by local ordinance, and as feasible per approved project budgets, factors described below in this policy, and recognized road design and safety guidelines, the Ingham County Road Department will incorporate local complete streets policies into County road projects. The Road Department may need to request local match participation from Townships requesting Complete Streets improvements over and above projected budgets. The Department shall approach every transportation project and program as an opportunity to improve public and private streets and the transportation network for all users when working with municipalities who have adopted complete streets ordinances.

To the extent possible, the Department shall take into consideration various forms of complete streets infrastructure, including boulevards, medians, signage and markings sufficient to enable safe travel along and across the road right-of-way for each category of users for every street project on public or private streets.

The Department shall place importance on complete streets infrastructure when projects are near public facilities including, but not limited to, schools, government facilities, libraries, public health facilities, parks and hospitals. Consideration should also be given to projects that will serve traditionally underserved or marginalized populations.

The Department shall monitor opportunities for connections across jurisdictions to provide a more regionalized and connected system of complete streets infrastructure. This includes working with adjacent municipalities which have not adopted complete streets policies to allow complete streets routes to come to a natural stopping point at places such as intersections or road ends, rather than arbitrarily stopping at municipal boundaries.
Implementation of each project should take into consideration factors such as: whether use by non-motorized users is prohibited by law; if the cost would be excessively disproportionate to the need or probable future use over the long term; if there is an absence of current or future need; or if inclusion of such infrastructure would be unreasonable or inappropriate in light of the scope of the project. The Department shall also evaluate the impact of the proposed project on safe travel by all users and identify measures to mitigate any adverse impacts.

To the extent possible, the Department shall encourage all municipalities to adopt locally tailored urban, suburban and rural complete streets policies so as to create a comprehensive and integrated transportation network throughout the county. The Department shall offer assistance in addressing short-term and long-term steps and planning, and assessing potential obstacles to implementing complete streets practices.
WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated July 3, 2017 as submitted.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None    Absent: None    Approved 7/18/2017
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<td>CABLE / UG</td>
<td>MERIDIAN RD &amp; CHIMNEY OAKS</td>
<td>MERIDIAN</td>
<td>25</td>
</tr>
<tr>
<td>Case No.</td>
<td>Company</td>
<td>Service Type</td>
<td>Location Details</td>
<td>City</td>
<td>Case Type</td>
</tr>
<tr>
<td>---------</td>
<td>--------------------</td>
<td>--------------</td>
<td>-----------------------------------</td>
<td>-------------</td>
<td>-----------</td>
</tr>
<tr>
<td>2017-393</td>
<td>Consumers Energy</td>
<td>Cable / UG</td>
<td>Willoughby Rd &amp; College Rd</td>
<td>Delhi</td>
<td>13</td>
</tr>
<tr>
<td>2017-395</td>
<td>Ben Sprague</td>
<td>Land Division</td>
<td>Bellevue Rd &amp; Blackmore Rd</td>
<td>Leslie</td>
<td>20</td>
</tr>
<tr>
<td>2017-397</td>
<td>City of Mason</td>
<td>Special Event</td>
<td>Various</td>
<td>Mason</td>
<td></td>
</tr>
<tr>
<td>2017-398</td>
<td>Consumers Energy</td>
<td>Gas, Electric</td>
<td>Shaw St &amp; Lake Dr</td>
<td>Mason</td>
<td>10</td>
</tr>
<tr>
<td>2017-399</td>
<td>Comcast</td>
<td>Cable / UG</td>
<td>Jolly Oak Rd &amp; Jolly Rd</td>
<td>Meridian</td>
<td>33</td>
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<tr>
<td>2017-403</td>
<td>Consumers Energy</td>
<td>Gas</td>
<td>Sherwood Rd &amp; Germany Rd</td>
<td>Williamstown</td>
<td>29</td>
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<tr>
<td>2017-404</td>
<td>Fred Gailey</td>
<td>Miscellaneous</td>
<td>Osborne Rd</td>
<td>Ingham</td>
<td>25</td>
</tr>
</tbody>
</table>

Managing Director: ________________________________
WHEREAS, in November 2014, the electorate approved a countywide trails and parks millage levy of 50/100 (.50) of one mill to be used for the purpose of creating and maintaining a county system of recreational trails and adjacent parks trail system, which may incorporate trails or parks created by local units of government, including Lansing’s River Trail, and may acquire rights of way to connect and extend existing trails; and

WHEREAS, a Trails and Parks Task Force was created to recommend a process to be utilized for the expenditure of trails and parks millage funds; and

WHEREAS, the Trails and Parks Task Force expired December 31, 2016 and it was the desire of the Board of Commissioners to create a Special Trails and Parks Committee to examine the procedures currently in place; and

WHEREAS, by Resolution #17-087 the Special Trails and Parks Committee was established; and

WHEREAS, the Special Trails and Parks Committee has met four times, heard public comment from users, municipalities, the Park Commission and others, and has developed the following recommendations for approval by the Board of Commissioners.

THEREFORE BE IT RESOLVED, the Board of Commissioners may tentatively allocate funding for projects over a multi-year period (an annual amount not to exceed 70% of projected future millage revenue in any given year) to provide flexibility and to construct large projects in multi-year phases.

BE IT FURTHER RESOLVED, the Board of Commissioners will provide for consideration for Ingham County municipalities which contribute less than 5% of total county trails and parks millage revenue small grant requests of up to $50,000 each during each application round and staff is directed to provide additional needed technical assistance for completing applications.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners adopts the recommended application for Trails and Parks Millage funding (attachment A).

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners adopts the criteria for use by Park Commission and staff for scoring applications for funding (attachment B).

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners adopts the tentative timeline for funding allocations in 2018 (attachment C).
COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None  Absent: None  Approved 7/18/2017
Ingham County Trails and Parks Program Application

In November 2014, Ingham County voters approved a 0.5 mill tax millage to support the development of a countywide regional trails and parks system through 2020. The overall goal of the Ingham County Regional Trails and Parks Millage Fund is to create and maintain a sustainable countywide system of recreation trails and adjacent parks within Ingham County. All Ingham County municipalities are eligible to apply. In addition, 501(c) (3) non-profit organizations may apply for grant funds so long as they partner with an Ingham County municipality which contributes tax dollars to the Trails and Parks Millage.

Funds must be matched by the local community with their own funds, or in-kind services, or funds obtained from other sources, i.e., state, federal, private or other allocations. Applications for County Trails and Parks Program funding must include a resolution(s) of support for the project from the governing body (ies) of the community where the trail project or blueways project is proposed. Eligible projects must fit the following categories: New Construction; Repair, Rehabilitation, or Long-Term Maintenance; and Special Project(s), (including blueways).

Project applications must be received by 5pm August 31 for funding consideration in the following year. Projects deemed worthy of funding may be approved at the January Ingham County Board of Commissioners meeting. The following information will be used by the Ingham County Parks and Recreation Commission in determining and recommending which projects should be funded by the Board of Commissioners. Projects already locally approved and bid will not be eligible for millage funding.

<table>
<thead>
<tr>
<th>APPLICANT</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Agencies:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contact Person:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Address:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>City:</td>
<td></td>
<td>State:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>ZIP Code:</td>
</tr>
<tr>
<td>Phone:</td>
<td></td>
<td>Fax:</td>
</tr>
<tr>
<td>PROJECT SUMMARY</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Project Title:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Amount Requested: $</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Distance of repaired/new construction in feet/miles:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Trail/blue ways:</td>
<td></td>
<td>Boardwalk:</td>
</tr>
<tr>
<td>New Construction</td>
<td></td>
<td>Repair, Rehabilitation,</td>
</tr>
<tr>
<td>Long-term Maintenance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Small grant: Up to $50,000 for municipalities contributing less than 5% of total county millage revenue annually. See Figure 1.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Ingham County Trails and Parks Program Application

If you have applied for *multiple projects*, please prioritize and rank your projects within each category from highest priority to lowest priority in each category:

<table>
<thead>
<tr>
<th>New Construction</th>
<th>Repair/Rehabilitation/Long-term Maintenance</th>
<th>Special Projects</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Town, Range and Section Numbers of Site Location**

(Town): 

(Range): 

(Section): 

**Brief Project Description** (Provide a brief project description and why it should be funded. 250 word limit.)

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Ingham County Trails and Parks Program Application

#### ESTIMATED COSTS/BUDGET

Provide each scope/budget item and how the budgeted amount was calculated. List amounts requested from local sources, state or federal grants as well as amounts from foundations, corporations, and other funding sources (in-kind support or other). Engineering amount generally not to exceed 15% of total project expenses. Contingency amount not to exceed 10%.

#### EXPENSES

<table>
<thead>
<tr>
<th>Scope Item(s):</th>
<th>Quantity</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1- Acquisition/Right-of-Way/Easemnt/Permits</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2- Design Engineering</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3- Construction</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4- Construction Engineering</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5- Contingency</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6- Other</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7- Other</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Other Fees (i.e., Permitting, etc...)**

**Total Project Expenses** $ 

**Provide detailed cost estimate for Project** $ 

#### APPLICANT FUNDS

When municipalities apply for funding from the Ingham County Trails and Parks Millage using a local match, the match should represent new investment in land acquisition and trail development, as opposed to dollars spent in previous years.

<table>
<thead>
<tr>
<th>Local Contribution</th>
<th>Amount $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other Grant Contributions</td>
<td></td>
</tr>
<tr>
<td>Name of Grantor(s)</td>
<td>Amount $</td>
</tr>
<tr>
<td>Name of Partner(s)</td>
<td>Amount $</td>
</tr>
<tr>
<td>Name of Donor(s)</td>
<td>Amount $</td>
</tr>
</tbody>
</table>

**In-Kind Support**

<table>
<thead>
<tr>
<th>Name of Organization</th>
<th>Description</th>
<th>Value $</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Other**

<table>
<thead>
<tr>
<th></th>
<th>Amount $</th>
</tr>
</thead>
</table>

**Total Applicant Funds** $ 

*Millage Funds REQUESTED (does not count as match) $ 

*This amount (Millage Funds Request) plus the Total Applicant Funds must equal Total Project Expenses 

**Total % of matching Funds** $ Match
**DESIGN/SCOPE OF THE PROJECT-(Attachments as needed)**

Provide a (detailed) description of the project you are proposing, with reference to specific scope items. Describe the features of the project and all factors that affected your design or program. Describe how your design was chosen, and why it is appropriate for the proposed project. Use this opportunity to explain why you chose the type and placement of particular scope and design elements. Explain how your project design meets or exceeds standards. (If your project addresses a clearly identified item from the Ingham County Trails and Parks Comprehensive Report, please identify that with a reference to the report – page #, table #, or identifying marker (ie. Bridge # CL-01-SCT-SC)). (No minimum word count- attachments as needed)
**PROJECT INFORMATION & DETAILED DESCRIPTION (as applicable)**

1. **Describe in detail any other available funders and partners.**
   
   Your discussion should address whether your project has funding available through grants or partner contributions; has funding available through donations or in-kind services; and/or has funding available through local community match and what total percent of the project these all account for. This should be detailed on the Estimated Costs/Budget sheet also. Local agencies are required to list Ingham County Parks as a contact in TAP applications that propose Ingham County Parks Millage funding as part of their match. 250 word limit.

2. **Discuss how the project is improving regional connectivity.**
   
   Your discussion should address how the project provides, supports and relates to the Ingham County regional priority corridors as depicted on Figure 24 of the Ingham County Regional Trails and Parks Network either as an existing trail repair/rehabilitation/long-term maintenance, new regional trail construction or new local trail access to the regional network (including enabling water trail access); improves access to Ingham County Parks; improves access to major regional destinations such as commercial and employment centers as well as community facilities, schools, colleges and universities; expands transportation options; provides for recreation; increases access to sites of natural, scenic or historic interest; and any other related information. 250 word limit.
3. Describe how the project responds to public demand and has public support.

Your discussion should address how the project is based on public demand; has been prioritized in adopted plans; has volunteer and/or partner organization support; is a community interest project that supports partnerships, shared resources or coincides with other planning and development activities; has the support of multiple jurisdictions and/or stakeholders; and any other related information. 250 word limit.

4. Explain how the project meets acceptable design standards and is the best design solution.

You must have on staff, or hire a Michigan licensed professional engineer or a landscape architect, and all construction (new or rehab) must be according to current MDOT standard and specifications for construction of trails, bridges, and boardwalks and any other support facilities. Trail repair and maintenance projects may not require an engineer or landscape architect. (Deviation from this requirement needs to be stated and explained. The County will review on a case by case basis.) Any work in the road Right of Way, not just ped crossings, needs to meet applicable permit requirements. You must meet permit requirements for any pedestrian crossings of the given road agency—Michigan Department of Transportation (MDOT), Ingham County Road Department or whatever City your community is in. You must have the necessary/required permitting, be it public/road rights-of-way, local ordinance (township or municipality), environmental (Michigan Department of Environmental Quality-MDEQ), Drain office, etc. Your description should address how the project is physically separated from streets and roadways where possible; provides a variety of experiences that can be enjoyed by a diversity of users, including people of all ages and abilities; meets or exceeds the minimum accessibility requirements of the ADA; design alternatives to the project have been examined to minimize impact on the environment; meets AASHTO guidelines for alignment, grade, width, vertical clearance, and loading intersection and crossing design (deviation from AASHTO guidelines need to be stated and explained). The County will review on a case by case basis, considers low impact development techniques that protect and enhance significant natural features; and any other related information. 250 word limit.
5. Explain how the project is feasible and ready for implementation or development.
Your discussion should address whether your project area is under public ownership or is currently accessible for public use, does not require complex or lengthy acquisition process; does not require a complex or lengthy permitting process; is within an existing corridor such as a transmission line and railroad corridor where it may be feasible to negotiate public access without needing to acquire land; there is an imminent threat to lose the project opportunity, demonstrates cost efficiency; and/or is appropriate and in line with available funds. 250 word limit.

6. Discuss how the project supports equitable opportunities.
Your discussion should address how your project increases or improves access and provides low cost transportation and recreation options for low income populations; is located in a high use area; is located in an underserved area; and/or contributes to an equitable geographical distribution of the millage funds. 250 word limit.
7. Maintenance Commitment & Plan

Describe your operation and maintenance plan (with budget costs) detailing the amount of money needed to operate and maintain the trail after it is completed, and identify who will be responsible for the work. Describe in detail how the trail will be managed. Include discussion on season length, hours of operation, enforcement provisions, and scheduling. 250 word limit.
## ATTACHMENTS - REQUIREMENTS

1. **Project Location Map & Photos.** Attach a project location map and site photographs (clearly identify photos and locations in correlation with your location map).

2. **Site Plan.** The site plan must show the entire site to be improved/developed, and should delineate and label the location and type of all existing and proposed uses. Features such as wooded areas, wetlands, water bodies, overhead utility lines, and all existing uses, including buildings and other development, need to be identified. The placement of all scope items proposed in the application should be depicted on the site plan. Indicate on your site plan the destinations to which the proposed trail project will connect. Provide a map of the trail network (existing or proposed) to which your project will link.

3. **Documentation of Other Funding Sources.** You must provide documentation for all the funding sources you indicated on your application form, as follows: If any portion of the match is to be made up of funds from other grant funding sources, if any portion of the match is to be made up of cash, labor, or material and/or in-kind donations; include a letter from each donor committing to their donation. If the donor is an adjacent community contributing to the match, include a resolution from their governing body that supports the application and commits to their portion of the match.

4. **Certified Resolution.** The governing body of the local unit of government must pass a resolution. The resolution should list and commit to the amount of the local match in terms of dollar amount or percentage of total project cost, and all source(s) of match as specified in the application. (This may be obtained and submitted after submission of the application if timing is an issue, but must be before the date of the award by the BOC).

5. **After the award, and during construction,** entities must display temporary mileage recognition signage on site of projects provided by the County. Once complete, must display a permanent recognition plaque on site also provided by the County.

## CERTIFICATION

| Signature of Applicant: | Date: |
Ingham County Trails and Parks Millage
Estimated Revenue by Municipality

<table>
<thead>
<tr>
<th>Municipality</th>
<th>Total Generated Revenue</th>
<th>Estimated Loss to Tax Capture</th>
<th>Estimated Available Revenue</th>
<th>Percent of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alfordon Township</td>
<td>$109,741</td>
<td>$-</td>
<td>$109,741</td>
<td>3.3%</td>
</tr>
<tr>
<td>Aurelius Township</td>
<td>$68,726</td>
<td>$-</td>
<td>$68,726</td>
<td>2.1%</td>
</tr>
<tr>
<td>Bunker Hill Township</td>
<td>$30,949</td>
<td>$-</td>
<td>$30,949</td>
<td>0.9%</td>
</tr>
<tr>
<td>Delhi Township</td>
<td>$347,613</td>
<td>$85,205</td>
<td>$262,408</td>
<td>7.9%</td>
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<tr>
<td>Ingham Township</td>
<td>$36,313</td>
<td>$2,953</td>
<td>$33,359</td>
<td>1.0%</td>
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<tr>
<td>Lansing Township</td>
<td>$132,989</td>
<td>$25,128</td>
<td>$107,860</td>
<td>3.2%</td>
</tr>
<tr>
<td>Leroy Township</td>
<td>$58,849</td>
<td>$4,955</td>
<td>$53,894</td>
<td>1.6%</td>
</tr>
<tr>
<td>Leslie Township</td>
<td>$40,164</td>
<td>$-</td>
<td>$40,164</td>
<td>1.2%</td>
</tr>
<tr>
<td>Locke Township</td>
<td>$34,146</td>
<td>$-</td>
<td>$34,146</td>
<td>1.0%</td>
</tr>
<tr>
<td>Meridian Township</td>
<td>$776,105</td>
<td>$755</td>
<td>$775,350</td>
<td>23.3%</td>
</tr>
<tr>
<td>Onondaga Township</td>
<td>$39,593</td>
<td>$-</td>
<td>$39,593</td>
<td>1.2%</td>
</tr>
<tr>
<td>Stockbridge Township</td>
<td>$57,918</td>
<td>$2,658</td>
<td>$55,260</td>
<td>1.7%</td>
</tr>
<tr>
<td>Verona Township</td>
<td>$63,027</td>
<td>$816</td>
<td>$62,211</td>
<td>1.9%</td>
</tr>
<tr>
<td>Wheatfield Township</td>
<td>$34,765</td>
<td>$-</td>
<td>$34,765</td>
<td>1.0%</td>
</tr>
<tr>
<td>White Oak Township</td>
<td>$28,502</td>
<td>$-</td>
<td>$28,502</td>
<td>0.9%</td>
</tr>
<tr>
<td>Williamstown Township</td>
<td>$109,531</td>
<td>$-</td>
<td>$109,531</td>
<td>3.3%</td>
</tr>
<tr>
<td>East Lansing (City)</td>
<td>$416,404</td>
<td>$15,839</td>
<td>$400,565</td>
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<tr>
<td>Lansing (City)</td>
<td>$958,232</td>
<td>$32,290</td>
<td>$925,942</td>
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<tr>
<td>Leslie (City)</td>
<td>$17,981</td>
<td>$3,272</td>
<td>$14,708</td>
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<tr>
<td>Mason (City)</td>
<td>$106,781</td>
<td>$12,822</td>
<td>$93,959</td>
<td>2.8%</td>
</tr>
<tr>
<td>Williamston (City)</td>
<td>$50,716</td>
<td>$7,295</td>
<td>$43,422</td>
<td>1.3%</td>
</tr>
<tr>
<td><strong>Ingham County (Total)</strong></td>
<td><strong>$3,519,041</strong></td>
<td><strong>$194,009</strong></td>
<td><strong>$3,325,032</strong></td>
<td><strong>100.0%</strong></td>
</tr>
</tbody>
</table>

Created 2-23-15
Attachment B

Ingham County Trails and Parks Program Scoring Criteria

The following criteria will be used to evaluate and select projects. The project's final score will be based on the sum of all the scores. Criteria to be scored are as follows:

1. Is the project listed as a priority corridor in the Ingham County Trails and Parks Comprehensive Report Figure 24 (attached)?
   0= no  5= yes
   _____ pts

2. Does this contribute to County connectivity?
   0= no  10= yes (If you meet any of the criteria listed below, you get 10 points).
   _____ pts

Improves Regional Connectivity: Projects that improve regional connectivity and access throughout Ingham County will receive a higher priority. To determine whether a project improves regional connectivity or access, the project should address the following:

- Provides, supports and relates to the Ingham County regional priority corridors as depicted on Figure 24 (attached) either as existing trail reconstruction, new regional trail gap construction or new local trail access to the regional network (including enabling water trail access);
- Improves access to Ingham County Parks;
- Improves access to major regional destinations such as commercial and employment centers as well as community facilities, schools, colleges and universities;
- Expands transportation options as well as provide for recreation;
- Increases access to sites of natural, scenic or historic interest.

3. How the project provides for other available funders and partners.

Has Potential Available Funds: Projects that have the potential to be funded through state or federal grants, donations, partner contributions, in-kind support, or other funding sources will receive a higher priority than projects without other identified funding opportunities. To determine whether a project has leveraged potential available funds, a project should address the following matching % to receive points, match = what total percent of the project all matching dollars account for:

0% = 0 pts
1-9% = 2 pts
10-49% = 5 pts
50-59% = 10 pts
60-69% = 11 pts
70-79% = 12 pts
80-89% = 13 pts
90+% = 14 pts

Score 0-14
_____ pts
4. Overall, how do you rate the project considering feasibility?
   - Project area is under public ownership or is currently accessible for public use;
   - Does not require complex or lengthy acquisition process;
   - Does not require a complex or lengthy permitting process;
   - Is within an existing corridor such as a transmission line and railroad corridor where it may be feasible to negotiate public access without needing to acquire land;
   - There is an imminent threat to lose the project opportunity;
   - Demonstrates cost efficiency;
   - Is appropriate and in line with available funds.

   Rate the project on a scale of 1-10, 1 being least desirable and 10 being most desirable. _______ pts

5. Overall, how do you rate the project considering public demand and public support?
   - Has been prioritized in adopted plans;
   - Has volunteer and/or partner organization support;
   - Is a community interest project that supports partnerships, shared resources or coincides with other planning and development activities;
   - Has the support of multiple jurisdictions and/or stakeholders.

   Rate the project on a scale of 1-10, 1 being least desirable and 10 being most desirable. _______ pts

6. Overall, how do you rate the project considering supports equitable opportunities?
   - The project increases or improves access and provides low cost transportation and recreation options for low income populations;
   - Is located in a high use area;
   - Is located in an underserved area;
   - Contributes to an equitable geographical distribution of the millage funds.

   Rate the project on a scale of 1-10, 1 being least desirable and 10 being most desirable. _______ pts

   ______ Total Points Scored
Tentative Timeline for Trails and Parks Millage Application 2017 Round

May 22, 2017 - Park Commission

June 29, 2017 at 6:00 pm, HSB Room DE – Special Trails and Parks Committee Meeting

July 3, 2017 - Deadline to Get on Agenda

July 18, 2017 - County Services
- Resolution Approving the Application Form
- Resolution Approving the Scoring/Ranking Criteria

July 19, 2017 - Finance

July 25, 2017 - BOC

July 26, 2017 - Applications Open

July 27, 2017 – Stakeholder Meeting to Answer Questions at 1pm for all communities and at 2pm for small communities

August 31, 2017 at 5:00 pm - Applications Due

September/October 2017 - Park Staff Review Applications & work with consultant on validating cost estimates and project viability, staff will get any supplemental materials from applicants requested.

October-TBD, 2017 - Meeting with MDOT, MDNR, and TCRPC to review/coordinate their grant applicants

September/October 2017 – Site Visits with Park Staff and Park Commissioners

October 23, 2017 - Park Commission Meeting: Park Staff Hands Out applications to commissioners. Park Commissioners take home to begin to do preliminary review and scoring on own preparation for December Park Commission meeting. Spicer Group presents their review to the Park Commission

November 15, 2017 - Deadline for Park Commissioners online scoring

November 16-December 5, 2017 - Prepare Condensed Report of preliminary scoring for the 12/11/17 Park Commission meeting

December 11, 2017 - Parks Commission Meeting: Go over applications, review spreadsheet of scores, and come to consensus on scoring.

December/January 2017 - Deadline to get on agendas

January/February 2018 - County Services

January/February 2018 - Finance

January/February 2018 - BOC

Adopt resolution: final recommendation for funding
WHEREAS, the County of Ingham, State of Michigan (the "County"), established a revolving drain fund (the "Revolving Drain Fund," "Fund 802") in 1975 pursuant to Chapter 12 of the Drain Code of 1956 (Act 40, Public Acts of Michigan, 1956, as amended) (the "Drain Code") and appropriated money to the Revolving Drain Fund; and

WHEREAS, the amount attributable to the Revolving Drain Fund was $1,000,000 in 2010; and

WHEREAS, this amount was increased to $7,000,000 in 2014; and

WHEREAS, this amount was decreased to $1,000,000 in 2015; and

WHEREAS, Ingham County Drain Commissioner (the "Drain Commissioner") has proposed that the Board of Commissioners increase the Revolving fund amount by $5,000,000 to a total of $6,000,000; and

WHEREAS, the Drain Commissioner has agreed to continue to pay interest to the general fund on any funds that are borrowed from the Revolving Drain Fund until repaid to the Revolving Drain Fund.

THEREFORE BE IT RESOLVED THAT:

1. Pursuant to Chapter 12 of the Drain Code, the Ingham County Board of Commissioners shall set the cash advance from the general fund of the County to the Revolving Drain Fund in the amount of $6,000,000. The additional $5 million authorized by this Resolution is for a period ending December 31, 2017. This limitation is an exception to the general rules for Fund 802 outlined in the rest of this Resolution.

2. The amount in the Revolving Drain Fund is available for use by the Drain Commissioner as provided in Chapter 12 of the Drain Code. The Drain Commissioner will notify the Financial Services Department of any transfer needed and the funds will be transferred.

3. The County Treasurer shall account for these funds in a separate account or subaccount in the Revolving Drain Fund (the "Account").

4. The Drain Commissioner will pay the County Treasurer interest on any balance withdrawn on the Account. The interest will be paid on a monthly basis using an interest rate determined annually. The interest will be calculated on the outstanding balance of the Account as of the end of each month.
5. The interest rate will be the determined each January at a rate calculated at a rate per annum equal to 150 basis points (1.50%) greater than the yield on a one-year U. S. Treasury obligations (the "Interest Rate"). The Interest Rate shall be based upon the information regarding yields on U. S. Treasury obligations published in the "Market Data" section of Bloomberg.com, or its successor, or such other source as is mutually agreed by the County Treasurer and the Drain Commissioner.

6. The Drain Commissioner can repay any full or partial portion of the outstanding balance at any time. The Drain Commissioner will notify the Financial Services Department, and the funds will be returned to the Revolving Fund.

7. This arrangement may be rescinded by the Board of Commissioners at the request of either the Drain Commissioner or the County Treasurer, and the amount in excess of the original $292,500 in cash provided in 1975 will be returned to the County's General Fund with the understanding that the Treasurer will provide the Drain Commissioner with ample time to borrow funds from an outside source.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
                    Nays: None          Absent: None  Approved  7/18/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert
                    Nays: None          Absent: None  Approved  7/19/2017
WHEREAS, Ingham County increased our storage capacity in 2015 with the purchase of new SAN devices; and

WHEREAS, our current backup storage solution did not increase although our data usage has; and

WHEREAS, backup sizes and times have reached a point where soon Ingham County will face tough decisions as to what is kept for how long; and

WHEREAS, the purchase price of an improved backup solution will be $66,580.00 from Avalon under the Midwestern Higher Educational Commission contract.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of the backup storage expansion in the amount not to exceed $66,580.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county’s Network Fund #63625810-932032.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
   Nays: None   Absent: None   Approved 7/18/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert
   Nays: None   Absent: None   Approved 7/19/2017
WHEREAS, the servers at our secondary datacenter are over 5 years old and showing signs of potential unreliability; and

WHEREAS, Ingham County depends on these servers for disaster recovery; and

WHEREAS, these servers are critical to the ability to continue operations should anything happen to the main datacenter; and

WHEREAS, the purchase price of replacement servers with installation services will be $86,581.00 from Avalon under the Midwestern Higher Educational Commission contract.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of the replacement host servers and installation in the amount not to exceed $86,581.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county’s Network Fund #63625810-932032.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
    Nays: None   Absent: None    Approved 7/18/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert
    Nays: None   Absent: None    Approved 7/19/2017
Intended by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE PURCHASE OF PALO ALTO NEXTGEN FIREWALL

RESOLUTION # 17 –

WHEREAS, Ingham County needs protect our data and our network from cyber threats; and
WHEREAS, our current firewall solution is outdated and being pushed beyond its limits; and
WHEREAS, Palo Alto provides a robust, affordable, top-rated edge and interior security product; and
WHEREAS, the purchase price of said appliance, installation, and training will be $377,595.12 from CDWG under the State of Michigan MiDeal contract.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of the Palo Alto solution in the amount not to exceed $377,600.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county’s Network Fund #63625810-932032.

BE IT FURTHER RESOLVED, that the amount of $377,600.00 needed to cover this transaction is authorized to be transferred from the Insurance Liability Fund.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville  
Nays: None  Absent: None  Approved 7/18/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert  
Nays: None  Absent: None  Approved 7/19/2017
Introduced by the County Services and Finance Committees of the:

INGERAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE CONVERSION OF THE VACANT
DEPUTY INFORMATION OFFICER TO A SENIOR NETWORK ADMIN IN THE
INNOVATION & TECHNOLOGY DEPARTMENT

RESOLUTION # 17 –

WHEREAS, the Department of Innovation & Technology (IT) currently has 21 full time positions and 1 part
time position including the vacant IT Deputy Information Officer position; and

WHEREAS, Resolution #14-213 established an MCF 12 Deputy Information Officer position in the IT
Department; and

WHEREAS, the County has a critical need for both network support and management duties in ITD; and

WHEREAS, the new position of the Senior Network Admin has been reviewed by HR and the ICEA and will
be compensated at level 12 ($76,364.53 - $91,670.06); and

WHEREAS, the estimated annual increase for the conversion of the position would be $208.00; and

WHEREAS, the funding for these two positions would come from the IT Data Processing Fund #63695800-
704000.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the elimination of the Deputy
Information Officer position and the addition of an ICEA 12 Senior Network Admin position ($76,364.53 -
$91,670.06) in the IT Department with funds allocated from the IT Data Processing Fund (#63695800-704000)
at a FY 2017 cost not to exceed $76,364.53.

BE IT FURTHER RESOLVED, that the new vacant Senior Network Admin position will be posted and filled.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments
related to this resolution.

BE IT FURTHER RESOLVED, that the Controller is authorized to make the necessary adjustments to the IT
Department Position Allocation List in accordance with this resolution.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
    Nays: None    Absent: None    Approved 7/18/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert
    Nays: None    Absent: None    Approved 7/19/2017
INTRODUCED BY COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE REPLACEMENT OF THE UNINTERRUPTABLE POWER SUPPLY FOR DATACENTER

RESOLUTION # 17 –

WHEREAS, the Uninterruptable Power Supply (UPS) is a critical component to the Ingham County network and is located in the Ingham County Data Center; and

WHEREAS, it provides power to all computers and equipment in the Ingham County Data Center in the case of a power failure; and

WHEREAS, the device in question has been in place for numerous years and is in need of replacement; and

WHEREAS, ITD utilized the RFP process to obtain bids from multiple vendors for replacing the main datacenter UPS; and

WHEREAS, the County has successfully used Centennial Electric for numerous projects in the past; and

WHEREAS, the contract has a not to exceed cost of $39,000.00.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the contracting with Centennial Electric for the UPS replacement at our datacenter in the amount not to exceed $39,000.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county’s Network Fund #63625810-932030.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
   Nay: None   Absent: None   Approved 7/18/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert
   Nay: None   Absent: None   Approved 7/19/2017
JULY 25, 2017
AGENDA ITEM NO. 15

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AWARD A CONTRACT FOR THE REPLACEMENT OF THE SHERIFF’S OFFICE ROOF

RESOLUTION # 17 –

WHEREAS, the roof is over 30 years old, conditions have deteriorated to the point that it is stretching and severely pulling away from the parapet wall causing it to tear; and

WHEREAS, the Purchasing Department solicited proposals from qualified, experienced vendors, and it the recommendation of both the Purchasing and Facilities Departments that a contract is awarded to Mid Michigan Roofing, LLC, who submitted the lowest responsive and responsible base bid of $64,986.00; and

WHEREAS, the Facilities Department would like to include alternate #1 for $2,750.00 as well as a contingency in the amount of $10,000.00 for any weekend work that may be required and/or for any unforeseen circumstances that may arise, for a not to exceed total cost of $77,736.00; and

WHEREAS, funds for the roof are available in the approved CIP line item 245-31199-976000-7FC05 which has a balance of $90,050.00.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes entering into a contract with Mid Michigan Roofing, LLC, 3232 Enterprise Drive, Saginaw, Michigan 48603, to replace the roof on the Ingham County Sheriff’s Office for a not to exceed total cost of $77,736.00 which includes alternate #1 for $2,750.00 as well as a $10,000.00 contingency for any weekend work that may be required and/or for any unforeseen circumstances that may arise.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville  
Nays:  None  Absent:  None  Approved  7/18/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert  
Nays:  None  Absent:  None  Approved  7/19/2017
WHEREAS, the Ingham County Road Department received state funding to replace the Columbia Road Bridge over the Grand River, Aurelius Township; and

WHEREAS, the PROJECT will be undertaken pursuant to a contract between the State of Michigan/MDOT and the contractor; and

WHEREAS, the County on behalf of the Road Department, in turn, must therefore enter into an associated second party agreement with the State of Michigan/MDOT consistent with the requirement for state funding requirements; and

WHEREAS, the estimated costs for the project are as follows:

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<thead>
<tr>
<th></th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Funding</td>
<td>$1,853,300</td>
</tr>
<tr>
<td>Road Department Match</td>
<td>$ 107,500</td>
</tr>
<tr>
<td></td>
<td>$1,960,800</td>
</tr>
</tbody>
</table>

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the State of Michigan/MDOT to effect replacement of Columbia Road Bridge over the Grand River for a total estimated cost of $1,960,800 consisting of $1,853,300 in state funding, and $107,500 in Road Department funds.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.
WHEREAS, the Board of Commissioners passed resolution 17-259 on June 27, 2017, approving a 2017 Local Road Program Agreement with Lansing Township for pavement recycling, asphalt resurfacing and related repairs to be performed by a contractor per bids received on the following streets in Lansing Township: Charles Street, Harton Street to Michigan Avenue, Harton Street, Charles to Detroit Streets, and Detroit Street, Harton Street to north of Marcus Streets, to include Hot In Place Recycling (HIPR) and asphalt resurfacing with curb and gutter repair, sidewalk ramp upgrades, and manhole adjustment where necessary at a total estimated cost of $200,000.00, conditioned upon Lansing Township’s approval of the low bid; and

WHEREAS, the local road agreement with Lansing Township authorized by resolution 17-259 had not yet been prepared or executed awaiting Lansing Township’s decision on the low bid for the subject project; and

WHEREAS, the Ingham County Purchasing Department solicited and received sealed bids in accordance with Ingham County Purchasing policies for this project per Bid Packet 121-17, Item II; and

WHEREAS, Rieth-Riley Construction Co., Inc., Lansing, MI, submitted the lowest responsive and responsible bid at $210,724.60, for Bid Packet 121-17, Item II; and

WHEREAS, Lansing Township’s Board of Trustees met, discussed and has decided based on financial limitations to reject the above mentioned bid and to decline to participate in the 2017 Local Road Program, and rather save both the Township and Road Department accumulated match for Lansing Township’s local road program for a future project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes rescinding Resolution 17-259 passed on June 27, 2017, approving a local road agreement with Lansing Township to effect the above described local road improvements.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes not preparing and proceeding with the subject agreement with Lansing Township authorized by resolution 17-259.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
    Nay: None  Absent: None  Approved 7/18/2017

FINANCE:  Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert
    Nay: None  Absent: None  Approved 7/19/2017
RESOLUTION TO RESCIND RESOLUTION 17-261 AUTHORIZING A CONTRACT FOR RECYCLING & RESURFACING OF VARIOUS STREETS IN LANSING TOWNSHIP

WHEREAS, the Board of Commissioners passed resolution 17-261 on June 27, 2017, conditioned upon Lansing Township’s approval of the low bid, approving a contract with Rieth-Riley Construction Company, Lansing, MI, for a 2017 Local Road Program Project in Lansing Township for Bid Packet 121-17, Item II, which was for pavement recycling, asphalt resurfacing and related repairs to be performed on the following streets in Lansing Township: Charles Street, Harton Street to Michigan Avenue, Harton Street, Charles to Detroit Streets, and Detroit Street, Harton Street to north of Marcus Streets, to include Hot In Place Recycling (HIPR) and asphalt resurfacing with curb and gutter repair, sidewalk ramp upgrades, and manhole adjustment where necessary, at total bid cost of $210,724.60 plus 10% contingency; and

WHEREAS, the contract with Rieth-Riley authorized by resolution 17-261 has not yet been prepared or executed awaiting Lansing Township’s decision on the low bid for the subject project; and

WHEREAS, Lansing Township’s Board of Trustees met, discussed and has decided based on financial limitations to reject the above mentioned bid and to decline to participate in the 2017 Local Road Program, and rather save both the Township and Road Department accumulated match for Lansing Township’s local road program for a future project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes rescinding Resolution 17-261 passed on June 27, 2017, approving a contract with Rieth-Riley Construction Company, Lansing, MI, for a 2017 Local Road Program Project in Lansing Township for Bid Packet 121-17, Item II, to effect the above described local road improvements.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes not preparing and proceeding with the subject contract with Rieth-Riley Construction Company authorized by resolution 17-261.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville  
Nays: None  Absent: None  Approved 7/18/2017

FINANCE:  Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert  
Nays: None  Absent: None  Approved 7/19/2017
JULY 25, 2017
AGENDA ITEM NO. 19

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE PURCHASE OF SYNCHRO TRAFFIC MODELING SOFTWARE

RESOLUTION # 17 –

WHEREAS, the Ingham County Road Department needs traffic modeling software to serve the public and has the budget to cover the cost; and

WHEREAS, the desired software is provided by a sole source supplier, and therefore must be approved by the Board of Commissioners; and

WHEREAS, the cost for the software is as follows:

- Single user License: $2,969.10
- Software Support: $445.37

$3,414.47

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes purchase of the Synchro Traffic Modeling Software, from their sole source supplier Trafficware, LLC, 522 Gillingham Lane, Sugar Land, Texas for $3,414.47.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None   Absent: None   Approved 7/18/2017

FINANCE:  Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert
Nays: None   Absent: None   Approved 7/19/2017
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE ACCEPTANCE OF CHARITABLE DONATION FROM THE FRIENDS OF INGHAM COUNTY PARKS

RESOLUTION # 17 –

WHEREAS, the Friends of Ingham County Parks whose mission, since the year 1999, is to support the Ingham County Parks through fundraising and volunteerism; and

WHEREAS, the Ingham County Parks in partnership with the Mid-Michigan Mountain Bike Association have a Trail Signage Improvement Project planned for Wm. Burchfield Park; and

WHEREAS, the Friends of Ingham County Parks applied for and received a $5,000.00 grant that included $1,000.00 from the DALMAC Fund and $4,000.00 from the Tri-County Bicycle Association to support the project; and

WHEREAS, the Friends of Ingham County have committed $1,700.00 to the project; and

WHEREAS, the Mid-Michigan Mountain Bike Association has donated $500.00 to the Friends of Ingham County Parks for this project; and

WHEREAS, the Mid-Michigan Mountain Bike Association is providing additional in-kind services directly to the project; and

WHEREAS, these funds combined with $10,000 approved in the Parks Department 2017 capital improvement budget provide a $17,200 budget for the project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize acceptance of a donation of $7,200.00 from the Friends of Ingham County to support the Trail Signage Improvement Project at Wm. Burchfield Park.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
            Nays: None  Absent: None  Approved 7/18/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert
            Nays: None  Absent: None  Approved 7/19/2017
Resolutions

JULY 25, 2017
AGENDA ITEM NO. 21

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT FOR IMPROVEMENTS TO THE PARKING LOT
AT HAWK ISLAND COUNTY PARK

RESOLUTION # 17 –

WHEREAS, the parking lot at Hawk Island County Park is in need of repair; and

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced contractors for reconstructing and repairing portions of the parking lot at Hawk Island County Park; and

WHEREAS, the Evaluation Committee recommends that a contract be awarded to Rieth-Riley Construction Co.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with Rieth-Riley Construction Co. for a cost not to exceed $43,243.00 for reconstructing and repairing portions of the parking lot at Hawk Island County Park.

BE IT FURTHER RESOLVED, that funds are available in line item 245-75299-974000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this Resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None Absent: None Approved 7/18/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert
Nays: None Absent: None Approved 7/19/2017
WHEREAS, Ingham County has historically used Gabriel Roeder Smith and Company to conduct its actuarial reporting; and

WHEREAS, generally accepted accounting principles require that an actuarial valuation of retiree health care be prepared at least bi-annually; and

WHEREAS, the last actuarial report was issued for the year ended December 31, 2014; and

WHEREAS, Gabriel Roeder Smith and Company, One Town Square, Suite 800, Southfield, MI. 48076-3723 has agreed to conduct this valuation for the year ended December 31, 2016 at a cost of $28,700; and

WHEREAS, a recent change to generally accepted accounting principles now requires that this report be updated during the second year; and

WHEREAS, Gabriel Roeder Smith and Company has agreed to update the report during 2018 at cost of $10,250.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Gabriel Roeder Smith and Company to conduct this bi-annual retiree health care valuation and the second year update.

BE IT FURTHER RESOLVED, the total cost of $28,700 in 2017 and $10,250 in 2018 will be paid from the Employee Benefit Fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
   Nays: None   Absent: None   Approved 7/18/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert
   Nays: None   Absent: None   Approved 7/19/2017
WHEREAS, the Board of Commissioners adopted the 2017 Budget on October 25, 2016 and has authorized

certain amendments since that time, and it is now necessary to make some adjustments as a result of updated

revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes,

errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget

adjustments prepared by the Controller’s staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and

periodically adjust the budget to reflect revised revenue and expenditure levels.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the

Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according
to the attached schedules:

<table>
<thead>
<tr>
<th>FUND</th>
<th>DESCRIPTION</th>
<th>2017 BUDGET 7/1/17</th>
<th>PROPOSED CHANGES</th>
<th>PROPOSED BUDGET</th>
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<tbody>
<tr>
<td>101</td>
<td>General Fund</td>
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<td>($631,975)</td>
<td>$81,684,504</td>
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<td>201</td>
<td>Road</td>
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<td>3,966,600</td>
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<td>Friend of the Court</td>
<td>5,729,362</td>
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<td>258</td>
<td>Zoo</td>
<td>4,163,972</td>
<td>2,238</td>
<td>4,166,210</td>
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<td>266</td>
<td>Anti-Drug Abuse Grant</td>
<td>413,438</td>
<td>(21,306)</td>
<td>392,132</td>
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<td>292</td>
<td>Family Div. Child Care Fund</td>
<td>14,209,698</td>
<td>(372,728)</td>
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<td>636</td>
<td>Innovation &amp; Technology</td>
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<td>250,000</td>
<td>5,946,169</td>
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<td>664</td>
<td>Mach. &amp; Equip. Revolving</td>
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<td>90,331</td>
<td>1,877,799</td>
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FINANCE: **Yea**s: Grebner, Tennis, Hope, Anthony, Schafer, Naeyaert

**Nays:** None  **Absent:** McGrain  **Approved 7/19/2017**
### GENERAL FUND REVENUES

<table>
<thead>
<tr>
<th>Source Name</th>
<th>2016 Budget – 7/1/17</th>
<th>Proposed Changes</th>
<th>2017 Proposed Budget</th>
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<tbody>
<tr>
<td><strong>Tax Revenues</strong></td>
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</tr>
<tr>
<td>County Property Tax</td>
<td>45,750,675</td>
<td>300,000</td>
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<td>Property Tax Adjustments</td>
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<td>Delinquent Real Property Tax</td>
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<td>Unpaid Personally Property Tax</td>
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<td>Trailer Fee Tax</td>
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<td><strong>Intergovernmental Transfers</strong></td>
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<td>State Revenue Sharing</td>
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<tr>
<td>Convention/Tourism Tax - Liquor</td>
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<td>Court Equity Funding</td>
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<td>Use of Fund Balance - Committed</td>
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<td>Use of Fund Balance - Uncommitted</td>
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<td>587,000</td>
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<tr>
<td>Circuit Crt - General Trial</td>
<td>2,388,631</td>
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<tr>
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<td>Cooperative Extension</td>
<td>2,500</td>
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<tr>
<td>County Clerk</td>
<td>629,210</td>
<td>(60,000)</td>
<td>569,210</td>
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<tr>
<td>District Court</td>
<td>2,673,298</td>
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<tr>
<td>Drain Commissioner/Drain Tax</td>
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<td>Elections</td>
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<tr>
<td>Homeland Security/Emergency Ops</td>
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<td>60,135</td>
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<tr>
<td>Financial Services</td>
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<tr>
<td>Health Department</td>
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<tr>
<td>Department</td>
<td>2017 Budget 7/1/17</td>
<td>Proposed Changes</td>
<td>2017 Proposed Budget</td>
</tr>
<tr>
<td>------------------------------------------</td>
<td>--------------------</td>
<td>------------------</td>
<td>---------------------</td>
</tr>
<tr>
<td>Tri-County Regional Planning</td>
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<td>63,921</td>
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<tr>
<td>Veteran Affairs</td>
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<td>388,682</td>
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<tr>
<td><strong>Total General Fund Revenues</strong></td>
<td><strong>82,316,479</strong></td>
<td><strong>(631,975)</strong></td>
<td><strong>81,684,504</strong></td>
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**GENERAL FUND EXPENDITURES**

<table>
<thead>
<tr>
<th>Department</th>
<th>2017 Budget 7/1/17</th>
<th>Proposed Changes</th>
<th>2017 Proposed Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board of Commissioners</td>
<td>616,391</td>
<td>0</td>
<td>616,391</td>
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<td>Circuit Court - General Trial</td>
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<td>8,482,036</td>
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<td>Jury Board</td>
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<td>Probate Court</td>
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<td>Circuit Court - Family Division</td>
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<td>5,345,993</td>
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<td>Equalization/Tax Services</td>
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<td>Register of Deeds</td>
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<td>Remonumentation Grant</td>
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<td>Treasurer</td>
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<td>Drain Commissioner</td>
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<td>1,011,396</td>
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<td>137,519</td>
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<td>137,519</td>
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<td>Community Agencies</td>
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<td>220,000</td>
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<tr>
<td>Ingham Conservation District Court</td>
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<td>Equal Opportunity Committee</td>
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<tr>
<td>Women’s Commission</td>
<td>500</td>
<td>0</td>
<td>500</td>
</tr>
<tr>
<td>Historical Commission</td>
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<td>500</td>
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<tr>
<td>Tri-County Regional Planning</td>
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<td>113,053</td>
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<td>212,600</td>
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<td>20,928,391</td>
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<td>20,878,391</td>
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<td>Animal Control</td>
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<td>Description</td>
<td>Amount</td>
<td>Change</td>
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<td>Emergency Operations</td>
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<td>Board of Public Works</td>
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<tr>
<td>Drain Tax at Large</td>
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<td>460,000</td>
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<tr>
<td>Health Department</td>
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<td>CHC</td>
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<td>Jail Medical</td>
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<td>1,588,527</td>
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<td>396,575</td>
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<td>Substance Abuse</td>
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<td>717,954</td>
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<tr>
<td>Community Mental Health</td>
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<tr>
<td>Department of Human Services</td>
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<td>2,213,279</td>
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<tr>
<td>Tri-County Aging</td>
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<td>80,867</td>
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<tr>
<td>Veterans Affairs</td>
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<td>550,936</td>
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<td>Cooperative Extension</td>
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<td>454,589</td>
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<tr>
<td>Library Legacy Costs</td>
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<td>168,924</td>
<td>(168,924)</td>
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<tr>
<td>Parks and Recreation</td>
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<td>1,597,379</td>
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<td>Contingency Reserves</td>
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<td>Legal Aid</td>
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<td>2-1-1 Project</td>
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<td>Community Coalition for Youth</td>
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<td>Capital Improvements</td>
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<td>1,636,334</td>
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</tr>
<tr>
<td><strong>Total General Fund Expenditures</strong></td>
<td></td>
<td><strong>82,316,479</strong></td>
<td>(631,975)</td>
</tr>
</tbody>
</table>

**General Fund Revenues**

- **County Clerk**: Decrease pistol permit revenue $60,000. This revenue is now collected in the Concealed Pistol Permit Fund.
- **Property Tax**: Increase current year property tax revenue $300,000 based on 2017 Equalization report.
- **Prosecuting Attorney**: Decrease transfer in from Forfeiture Fund $21,306. Forfeiture transfer was miscalculated in the 2017 Adopted Budget.
- **Sheriff**: Decrease state prisoner care revenue $378,572 related to loss of contract jail bed revenue and closing of Post 4. Increase Marine Safety Grant $2,698 per grant award.
- **Family Division**: Decrease indirect cost reimbursement revenue $372,728 due to change in State of Michigan’s calculation method. There is an offsetting expense reduction equal to 50% of this amount. Decrease Michigan Department of Human Services Grant revenue $102,067 due to staffing allocation changes implemented in 2016.
**General Fund Expenditures**

<table>
<thead>
<tr>
<th>Department</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Circuit Court</td>
<td>Eliminate MERS payment of $226,687 for Judge’s legacy costs. This obligation was prepaid in full in 2016.</td>
</tr>
<tr>
<td>Sheriff</td>
<td>Decrease overtime budget $50,000 due to projected decrease in overtime related to maintaining corrections staff after closure of Post 4.</td>
</tr>
<tr>
<td>Fam. Div. Child Care Fund</td>
<td>Decrease transfer out to Child Care fund $186,364, due to decrease in indirect cost reimbursement revenue resulting from change in State of Michigan’s calculation method.</td>
</tr>
<tr>
<td>Library</td>
<td>Eliminate MERS payment of $168,924 for Library legacy costs. This obligation was prepaid in full in 2016.</td>
</tr>
</tbody>
</table>

**Non-General Fund Adjustments**

<table>
<thead>
<tr>
<th>Department</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Road Department (F201)</td>
<td>Increase revenues as follows: Federal and State Aid $1,318,668, Other Contributions (Smith Drain, Dart and MDEQ Scrap Tire Grant match) $811,253, Township Contributions $336,679, and use of fund balance (available from 2016 surplus funds) $1.5 million. Increase expenses as follows: Increased road maintenance costs relating to increase in state road funding (temporary salaries $50,000, overtime $200,000, asphalt and tack $200,000), Local Road Program Contractual Services $480,000, State Road Program Contractual Services $2,726,600, Drain Assessment $35,000, and Capital Outlay $275,000 (replacement of main sign truck).</td>
</tr>
<tr>
<td>Friend of the Court (F215)</td>
<td>Transfer surplus funds from scanner purchase to cover cost of overtime during extended medical leave of staff member. ($2,500)</td>
</tr>
<tr>
<td>Zoo (F258)</td>
<td>Increase capital budget to cover actual cost over budget of planned computer replacements ($2,238).</td>
</tr>
<tr>
<td>Anti-Drug Abuse Grant (F266)</td>
<td>Decrease transfer out to general fund from Prosecuting Attorney forfeitures. Forfeiture transfer was miscalculated in the 2017 Adopted Budget. ($21,306).</td>
</tr>
<tr>
<td>Innovation &amp; Technology (F636)</td>
<td>Transfer $50,000 from LOFT reserve account to Imaging reserve account to accommodate necessary expenditures in 2017. Transfer $250,000 from unreserved fund balance to the Machinery and Equipment Revolving Fund to accommodate 2017 and 2018 replacement schedule.</td>
</tr>
<tr>
<td>Mach./Equip. Revolving (F664)</td>
<td>Increase CIP upgrade funds to complete replacement of all Health Department PCs and laptops scheduled for replacement through 2017 ($90,331). Transfer $250,000 from Innovation and Technology unreserved fund balance to accommodate 2017 and 2018 replacement schedule.</td>
</tr>
</tbody>
</table>
WHEREAS, the Property Tax Limitation Act, being Public Act 62 of 1933 (MCL 211.201 et seq), allows for separate tax limitations; and

WHEREAS, the Ingham County voters approved such a separate limitation in 1970; and

WHEREAS, the 1970 separate millage limitations have been substantially reduced by State rollback provisions from the levels approved by Ingham County voters in 1970; and

WHEREAS, the Board of Commissioners has the authority to initiate a review and vote of the electorate as to the appropriateness of altering the current fixed millage limitations pursuant to Section 5k of the Property Tax Limitation Act (being MCL 211.205k); and

WHEREAS, with Resolution 17-206 the Board of Commissioners resolved to alter or extend the fixed millage limitation, then notified persons and bodies having appointive powers of the resolution so that a County Advisory Tax Limitation Committee could be created to review and provide a recommendation as to the county fixed millage limitation; and

WHEREAS, the County Advisory Tax Limitation Committee has met and has unanimously voted to submit to the Board of Commissioners a proposal for establishment of a fixed tax limitation millage rate for an indefinite period or until altered by the voters of Ingham County that the committee considers will provide for the financial needs of the county, townships, and intermediate school district.

THEREFORE BE IT RESOLVED, that the following question be submitted to a vote of the electorate of Ingham County at the general election to be held November 7, 2017.

ESTABLISHING SEPARATE TAX LIMITATIONS FOR INGHAM COUNTY, THE TOWNSHIPS, AND THE INTERMEDIATE SCHOOL DISTRICT

Shall separate tax limitations be established for an indefinite period, or until altered by the voters of the county for the County of Ingham and the townships and the intermediate school district within the county, the aggregate of which shall not exceed 8.0 mills as follows:
Mills
County of Ingham 6.8
Townships 1.0
Intermediate School District 0.2
Total 8.0

YES [ ] NO [ ]

BE IT FURTHER RESOLVED, that this question is hereby certified to the County Clerk.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to cause the proposed to be stated on the November 7, 2017, ballot and to be prepared and distributed in the manner required by law.

FINANCE: Yea: Grebner, Tennis, Hope, Anthony, Schafer, Naeyaert
Nay: None Absent: McGrain Approved 7/19/2017
WHEREAS, the Tri-County Aging Consortium, known as Tri-County Office on Aging, produced the Fiscal Year 2018 Annual Implementation Plan as required by the Older Americans Act and the Older Michigianians Act; and

WHEREAS, the Ingham County Board of Commissioners has reviewed the Tri-County Office on Aging’s Fiscal Year 2018 Annual Implementation Plan.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners approves the Tri-County Office on Aging’s Fiscal Year 2018 Annual Implementation Plan.

HUMAN SERVICES:  Yeas:  Sebolt, Nolan, McGrain, Banas, Naeyaert  
   Nays:  None  Absent:  Tennis, Anthony  Approved  7/17/2017
WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, the Michigan Department of Health and Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibility of each party in protecting public health; and

WHEREAS, the MDHHS and Ingham County Health Department (ICHD) have proposed a FY 2018 agreement for the delivery of public health services under the Comprehensive Agreement process to clarify roles and responsibilities, including funding relations; and

WHEREAS, the Health Officer recommends approval of the attached resolution to authorize the FY 2018 Comprehensive Agreement with MDHSS for the period of October 1, 2017 through September 30, 2018, the necessary BCCCNP and NFP subcontracts, and the service contracts with agencies to perform outreach activities to potential and current Medicaid beneficiaries.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a FY 2018 Agreement with MDHHS for the delivery of public health services under the Comprehensive Agreement Process for the period of October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, the scope of services included in this Agreement shall include essential Local Public Health Services, and several categorical public health programs identified in the attachments to the Agreement.

BE IT FURTHER RESOLVED, that approximately $5.3 million dollars in state/federal funds will be made available to Ingham County through the Comprehensive Agreement, and that Ingham County’s contribution to expenditures associated with the agreement and budget shall not exceed levels appropriated in the County’s FY 2018 Budget for these purposes.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes subcontracts for the period of October 1, 2017 through September 30, 2018 with specialty physicians, laboratories, health care institutions, and other service providers necessary to implement the Breast and Cervical Cancer Control Navigation Programs (BCCCNP) in Clinton, Gratiot, Ingham, Ionia, Jackson, Livingston, Washtenaw, Genessee, Lapeer, and Shiawasee counties, a program included in the Comprehensive Agreement.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a subcontract for the period of October 1, 2017 through September 30, 2018 with Nurse Family Partnership to provide technical support, training, and materials specific to the Nurse Family Partnership model, a program included in the Comprehensive Agreement.

BE IT FURTHER RESOLVED, the resolution authorizes a .75 FTE WIC Breastfeeding Counselor (UAW Grade C) to provide services as required in the Agreement, funded by additional grant dollars that were allocated to the Ingham County Health Department to provide these services.

BE IT FURTHER RESOLVED, that service contracts are authorized with the providers named below to support outreach activities to potential and current Medicaid beneficiaries in the following categories:

- Medical Outreach and Public Awareness
- Facilitating Medicaid Eligibility Determination
- Program Planning, Policy Development and Interagency Coordination Related to Medicaid Services
- Referral, Coordination and Monitoring of Medicaid Services
- Medicaid-Specific Training on Outreach Eligibility and Services
- Arranging for Medicaid-related Transportation and Provision for Medicaid-related Translation

These service contracts braid together requirements and funds from multiple sources including the County and Medicaid Administration (Federal Share), the braided contracts shall be authorized up to the amounts identified below for the period of October 1, 2017 through September 30, 2018:

- Allen Neighborhood Center $83,684
- Northwest Initiative $83,684
- South Lansing Community Development Association $23,704
- South Side Community Coalition $81,307
- Child & Family Charities $49,638
- Catholic Charities St Vincent Home $128,250
- Cristo Rey $58,663
- Family Community Development Services $126,190

BE IT FURTHER RESOLVED, that the Health Officer, Linda S. Vail, MPA, is authorized to submit the FY 2018 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Sebolt, Nolan, McGrain, Banas, Naeyaert  
**Nays:** None  
**Absent:** Tennis, Anthony  
**Approved 7/17/2017**

**COUNTY SERVICES: Yeas:** Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville  
**Nays:** None  
**Absent:** None  
**Approved 7/18/2017**

**FINANCE: Yeas:** Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert  
**Nays:** None  
**Absent:** None  
**Approved 7/19/2017**
Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND AMENDMENT #3 TO THE 2016-2017 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES

RESOLUTION # 17 –

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Resolution #17-210 authorized the Comprehensive Agreement Amendment #3 to receive funding from the Michigan Department of Health and Human Services; and

WHEREAS, Resolution #17-210 authorized funding to hire a temporary .75 FTE WIC Breastfeeding Peer Counselor (UAW Grade C) for the Women Infants Children (WIC) program through 9/30/17; and

WHEREAS, the creation of the temporary .75 Breastfeeding Peer Counselor position was in error; and

WHEREAS, the Health Department is requesting to amend resolution # 17-210 to create a permanent Breastfeeding Peer Counselor position instead of the temporary position for the duration of the grant; and

WHEREAS, the MDHHS grant fully supports this change; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize this amendment to Resolution #17-210.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the amendment to Resolution #17-210 to establish a permanent .75 FTE WIC Breastfeeding Peer Counselor (UAW Grade C) position for the remainder of the grant in accordance with the funding allocation from MDHHS outlined in Amendment #3 in Resolution #17-210.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments and changes to the position allocation list, consistent with this resolution.

HUMAN SERVICES:  Yeas:  Sebolt, Nolan, McGrain, Banas, Naeyaert  
                        Nays: None  Absent: Tennis, Anthony  Approved 7/17/2017

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville  
                        Nays: None  Absent: None  Approved 7/18/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert  
                        Nays: None  Absent: None  Approved 7/19/2017
WHEREAS, in Resolution #12-275, the Board of Commissioners authorized the Health Department to enter into an agreement with NextGen for Electronic Patient Management (EPM) and Electronic Health Records (EHR); and

WHEREAS, within the NextGen Electronic Record and Patient Management System, the Health Department currently has Dental digital radiography software and Gendex Intraoral sensors on the mobile dental unit which can be captured within the patient chart; and

WHEREAS, these new Digital Intraoral Sensors are portable, enhance acuity and sustainability and can be processed in 2 minutes or less reducing the time it takes to provide services; and

WHEREAS, digital radiography eliminates the need to purchase, handle and dispose of chemical solutions used for the traditional dental x-ray films; and

WHEREAS, the clarity of the high definition Digital Intraoral images allow them to be rotated and viewed at a closer range affording the dentist improved diagnostic ability; and

WHEREAS, in order to increase efficiency and thereby increase visits and revenue, it is necessary that the Health Department add digital radiography sensor equipment within the Forest Dental Clinic; and

WHEREAS, the cost of the sensors is $20,392; and

WHEREAS, the 2017 Capital budget approved $17,804 for the purchase of the sensor equipment for Dental Digital Radiography and the remaining balance of $2,588 will be funded from the HRSA Quality Improvement (QI) supplemental grant; and

WHEREAS, the additional NextGen cost for software, licenses and field service assistance is $3,385; and

WHEREAS, ICHC received Delivery System Health Information Investment (DSHII) funds ($68,154) which will fund the cost of the software and licenses to activate the usage of these digital sensors; and

WHEREAS, this purchase will launch the first phase of digitization at Forest Community Health Centers; and
WHEREAS, full implementation of digitization of dental at Forest Community Health Center will be accomplished in future purchases of licenses and digital radiologic equipment as budget and available funds allow; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the usage of the CIP and QI funds to purchase the Digital Intraoral Sensors; and authorize the usage of the DSHII funds and an amendment to the Agreement with NextGen to add the software and licenses to activate the usage of the Digital Intraoral Sensors.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an amendment to the existing agreement and/or the establishment of a separate agreement as required between NextGen and Ingham County, in an amount not to exceed $3,500 for additional software, licenses and field service assistance.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Purchasing Department to issue a Purchase Order in an amount not to exceed $21,000 to Benco Dental to purchase the Dental Intraoral Sensors.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Sebolt, Nolan, McGrain, Banas, Naeyaert  
**Nays:** None  
**Absent:** Tennis, Anthony  
**Approved 7/17/2017**

**FINANCE: Yeas:** Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert  
**Nays:** None  
**Absent:** None  
**Approved 7/19/2017**
WHEREAS, Sally Auer began her service to the County in 1985, serving as a Clerk in the Prosecuting Attorney’s Office; and

WHEREAS, Sally Auer began working for then-Prosecutor Peter Houk, and after 32 years of service, she is one of only two employees with continuous service through the tenure of five Prosecuting Attorneys; and

WHEREAS, Sally Auer has attained this longevity due to her impressive record of service to the criminal justice system. As the Prosecutor’s Chief Intake Coordinator, Sally Auer has annually processed thousands of criminal files, and has guaranteed that the prosecutors and courts have accurate information about each pending case; and

WHEREAS, as an advocate for workers and organized labor, Sally Auer has fought to improve the lives of thousands of Ingham County residents and their families, advocating for fair pay, health care, life insurance, and a secure retirement. Sally Auer’s actions on behalf of organized labor have helped to sustain the middle-class jobs that serve as the backbone of our community; and

WHEREAS, Sally Auer has consistently developed new skills to match the emerging technologies utilized by the courts and the Prosecutor’s Office. Ms. Auer has shown expertise throughout the evolution of numerous file systems, as we have moved from typewriters to word processors to the paperless On Base project; and

WHEREAS, Sally Auer has now earned a well-deserved retirement from the County and the Prosecutor’s Office.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Sally Auer for her many years of dedicated service to the County of Ingham and for the contributions she has made to the Office of the Prosecuting Attorney.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

LAW & COURTS:  **Yea**s: Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville  
**Nays:** None  **Absent:** None  **Approved 7/12/2017**
RESOLUTION TO AUTHORIZE A CONTRACT WITH THE MICHIGAN DEPARTMENT OF HUMAN SERVICES FOR TRANSPORT SERVICES OF SPECIFIC JUVENILES BY SHERIFF’S DEPUTIES

WHEREAS, Ingham County Board of Commissioners Resolution #17-193 authorized an amendment to a current contract with the Michigan Department of Human Services. The actual contract is set to expire on September 30th, 2017. The original contract (Resolution 14-234) requires a renewal effective October 1st, 2017; and

WHEREAS, this contract will again authorize the Ingham County Sheriff’s Office to provide secure transportation for specific, in-custody juveniles at the request of the Michigan Department of Human Services; and

WHEREAS, the Ingham County Sheriff’s Office wishes to continue the service provided to the Michigan Department of Human Services for transportation of specific, in-custody juveniles; and

WHEREAS, the Michigan Department of Human Services shall reimburse Ingham County for the Sheriff Deputies’ overtime wages and transportation costs in an amount not to exceed $10,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Sheriff’s Office to renew and continue their participation with the Michigan Department of Human Services for the transportation of specific in-custody juvenile inmates for an amount up to $10,000 for the duration of the contract starting October 1st 2017 and expiring September 30th 2018 with two, one year extension options.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the Sheriff are authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yeas:  Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays:  None  Absent:  None  Approved  7/12/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert
Nays:  None  Absent:  None  Approved  7/19/2017
Whereas, a Juvenile Justice Millage was approved by the voters of Ingham County in November of 2002 and renewed most recently in 2016, for the purpose of funding an increase to Ingham County’s capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles; and

Whereas, the Ingham County Board of Commissioners wishes to adopt a resolution to establish the 2018 Juvenile Justice Community Agency Process and to reserve Juvenile Justice Millage funds in the amount of $100,000 for this purpose.

Therefore be it resolved, the Ingham County Board of Commissioners hereby adopts the attached 2018 Juvenile Justice Community Agency Process Calendar to establish timelines for the process.

LAW & COURTS: Yeas: Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays: None Absent: None Approved 7/12/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Naeyaert
Nays: None Absent: None Approved 7/19/2017
<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 25, 2017</td>
<td>The Board of Commissioners adopts the 2018 Juvenile Justice Community Agency Process Calendar Resolution.</td>
</tr>
<tr>
<td>July 26, 2017</td>
<td>A press release is prepared announcing the availability of Juvenile Justice Community Agency funds and invites community organizations to submit an application. The application deadline is August 21, 2017 at 5:00pm.</td>
</tr>
<tr>
<td>August 25, 2017</td>
<td>The Controller’s Office prepares a summary of the Juvenile Justice Community Agency applicants and forwards the summary to the County Attorney’s Office to ensure that the agencies’ proposed purposes are legal under Michigan Law and comply with the intent of the Juvenile Justice Millage.</td>
</tr>
<tr>
<td>September 26, 2017</td>
<td>A Juvenile Justice Community Agency notebook is prepared by the Controller’s Office. The notebook includes all agencies who submitted applications for review by the Law &amp; Courts Committee. (Notebook is distributed at the September 26, 2017 Board of Commissioners’ Meeting)</td>
</tr>
<tr>
<td>September 28, 2017</td>
<td>The Law &amp; Courts Committee reviews the Juvenile Justice Community Agency applications and makes recommendations for funding. Juvenile Justice Community Agency applicants are invited to attend the Law &amp; Courts Committee meeting. The Law &amp; Courts Committee makes their recommendations by resolution to the Finance Committee.</td>
</tr>
<tr>
<td>October 4, 2017</td>
<td>The Finance Committee approves the resolution for Juvenile Justice Community Agency funding to the Board of Commissioners.</td>
</tr>
<tr>
<td>October 10, 2017</td>
<td>The Board of Commissioners authorizes a resolution for the 2018 Juvenile Justice Community Agency grant awards.</td>
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<tr>
<td>October 13, 2017</td>
<td>The Juvenile Justice Community Agency applications are sent to the County Attorney’s Office for contract preparation.</td>
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<tr>
<td>October 13, 2017</td>
<td>Juvenile Justice Community Agencies are notified of the County grant award and informed that a County contract will be forthcoming in December.</td>
</tr>
<tr>
<td>December 2017</td>
<td>Contracts are received from the County Attorney’s Office and mailed to the Juvenile Justice Community Agencies for appropriate signatures. When the contracts are mailed, a request is made to agencies to mail their Certificate of Insurances and a Revised Scope of Services if the grant award is different than the original requested amount.</td>
</tr>
<tr>
<td>January 2018</td>
<td>Fifty percent of the grant award is sent to the Juvenile Justice Community Agency upon receipt of the agency’s signed contract and the appropriate documentation as listed above.</td>
</tr>
<tr>
<td>July 13, 2018</td>
<td>The Juvenile Justice Community Agencies send in their first six month report to the Controller’s Office and upon review by staff, a check for the remaining portion of the grant is sent to the agency.</td>
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</tbody>
</table>