INGHAM COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING – 6:30 P.M.
COMMISSIONERS ROOM, COURTHOUSE
MASON, MICHIGAN

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. TIME FOR MEDITATION

V. APPROVAL OF THE MINUTES FROM APRIL 25, 2017

VI. ADDITIONS TO THE AGENDA

VII. PETITIONS AND COMMUNICATIONS

1. INGHAM COUNTY FARMLAND AND OPEN SPACE PRESERVATION PROGRAM 2016 ANNUAL REPORT

VIII. LIMITED PUBLIC COMMENT

IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

X. CONSIDERATION OF CONSENT AGENDA

XI. COMMITTEE REPORTS AND RESOLUTIONS

2. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING ELI N. YAUK

3. COUNTY SERVICES COMMITTEE – RESOLUTION APPROVING THE GRIEVANCE SETTLEMENT AGREEMENT WITH MICHIGAN NURSES ASSOCIATION, NURSE PRACTITIONERS/CLINIC NURSES UNIT

4. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT

5. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING A LETTER OF UNDERSTANDING WITH UNITED AUTOMOBILE AEROSPACE AND AGRICULTURAL IMPLEMENT WORKERS OF AMERICA (UAW-TOPS) REGARDING THE MEDICAL ASSISTANT CLASSIFICATION

6. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE RECORDS MANAGEMENT SYSTEMS SUPPORT
7. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND THE INGHAM COUNTY LOCAL PURCHASING PREFERENCE POLICY

8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT TO SUPPLY FUEL AND FUEL-RELATED ADDITIVES FOR COUNTY-OWNED VEHICLES AND EQUIPMENT

9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT TO REMOVE THE OLD CAULK AND RE-CAULK THE HUMAN SERVICES BUILDING SKYLIGHTS

10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT FOR HUMAN SERVICES BUILDING PARKING LOT IMPROVEMENTS

11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH STOCKBRIDGE TOWNSHIP

12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH LOCKE TOWNSHIP

13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE PURCHASE OF TANDEM AXLE TRUCK CHASSIS EQUIPMENT

14. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE PURCHASE OF TANDEM AXLE TRUCK CHASSIS

15. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT FOR RENTAL AND CLEANING SERVICES FOR UNIFORM WORK APPAREL, FLOOR MATS, AND SHOP TOWELS

16. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE PURCHASE OF PROCESSED ROAD GRAVELS, VARIOUS CRUSHED AGGREGATES, AND 2NS SAND MIXTURES

17. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT FOR BEVERAGE SERVICES

18. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT FOR AMUSEMENT SERVICES

19. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT CHARITABLE DONATIONS FROM THE POTTER PARK ZOOLOGICAL SOCIETY
20. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE PARTICIPATION IN U.S. GEOLOGICAL SURVEY RED CEDAR RIVER FLOODPLAIN REMAPPING

21. FINANCE COMMITTEE – RESOLUTION TO AUTHORIZE A CONTRIBUTION FOR THE CAPITOL COUNCIL OF GOVERNMENTS CAPCOG INITIATIVE FOR 2017

22. LAW & COURTS COMMITTEE – RESOLUTION TO HONOR SERGEANT ERIC COMMON OF THE INGHAM COUNTY SHERIFF’S OFFICE

23. LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A REORGANIZATION IN THE CIRCUIT COURT JUVENILE DIVISION

24. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO PURCHASE FIFTEEN NEW GLOCK FIREARMS, WEAPON MOUNTED FLASHLIGHTS, AND HOLSTERS FOR THE SHERIFF’S OFFICE FIELD SERVICES DIVISION USING 2017 CAPITAL IMPROVEMENT FUNDS

25. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE INGHAM COUNTY AND THE INGHAM COUNTY SHERIFF’S OFFICE TO ENTER INTO A CONTRACT WITH THE MICHIGAN STATE POLICE AND SAGINAW COUNTY FOR PARTICIPATION IN THE STATEWIDE RECORDS MANAGEMENT SYSTEM

26. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING AN AMENDMENT TO A CURRENT CONTRACT WITH THE MICHIGAN DEPARTMENT OF HUMAN SERVICES FOR TRANSPORT SERVICES OF SPECIFIC JUVENILES BY SHERIFF’S DEPUTIES

27. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO REDUCE THE PROJECTED REVENUE SHORTFALL CREATED BY THE CONTRACT ISSUES FROM THE HOUSING OF MICHIGAN DEPARTMENT OF CORRECTIONS AND WAYNE COUNTY SHERIFF’S OFFICE INMATES AT THE INGHAM COUNTY JAIL

XIII. SPECIAL ORDERS OF THE DAY

XIV. PUBLIC COMMENT

XV. COMMISSIONER ANNOUNCEMENTS

XV. CONSIDERATION AND ALLOWANCE OF CLAIMS
THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org
CALL TO ORDER

Chairperson Anthony called the April 25, 2017 Statutory Equalization Meeting of the Ingham County Board of Commissioners to back to order from its recess at 6:30 p.m.

Members Present at Roll Call: Banas, Case Naeyaert, Celentino, Crenshaw, Grebner, Hope, Koenig, Maiville, McGrain, Nolan, Sebolt, Tennis, and Anthony

Members Absent: Schafer

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Anthony asked Maureen Hirten, Capital Area District Libraries Executive Director, to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Anthony asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES

Commissioner Crenshaw moved to approve the minutes of the April 11, 2017 meeting. Commissioner Koenig supported the motion.

The minutes were amended to add the phrase “Adopted as part of a consent agenda.” beneath the vote totals following each resolution.

This was considered a friendly amendment.

The motion to approve the minutes, as amended, carried unanimously. Absent: Commissioner Schafer

ADDITIONS TO THE AGENDA

Chairperson Anthony indicated that Board rules state resolutions would ordinarily be referred to a committee unless there was a 2/3 vote to allow the resolution to be considered by the Board immediately.

Moved by Commissioner Crenshaw, supported by Commissioner Case-Naeyaert, to add the following resolutions:

RESOLUTION HONORING ULYSSES EMBRY
APRIL 25, 2017 STATUTORY MEETING

RESOLUTION HONORING MAUREEN HIRTEN ON THE EVENT OF HER RETIREMENT AS EXECUTIVE DIRECTOR OF THE CAPITAL AREA DISTRICT LIBRARY

RESOLUTION DESIGNATING APRIL 27, 2017 AS “GRANT WHITAKER DAY” IN INGHAM COUNTY

The motion carried unanimously. Absent: Commissioner Schafer

Chairperson Anthony stated that the Resolution Honoring Ulysses Embry would be added as Agenda Item No. 21.

Chairperson Anthony stated that the Resolution Honoring Maureen Hirten on the Event of Her Retirement as Executive Director of the Capital Area District Library would be added as Agenda Item No. 22.

Chairperson Anthony stated that the Resolution Designating April 27, 2017 As “Grant Whitaker Day” In Ingham County would be added as Agenda Item No. 23.

Chairperson Anthony stated that Agenda Item No. 17 would be pulled from the agenda and referred back to the Finance Committee.

PETITIONS AND COMMUNICATIONS

A LETTER FROM AURELIUS TOWNSHIP EXPRESSING APPRECIATION TO THE BOARD OF COMMISSIONERS FOR ACCEPTING THE 2016 AURELIUS TOWNSHIP TRAILS AND PARKS APPLICATION FOR FUNDING

Chairperson Anthony placed the letter on file.

A NOTICE OF PUBLIC HEARING FOR THE CITY OF EAST LANSING TO APPROVE BROWNFIELD PLAN #23 FOR THE PARK DISTRICT PROPERTIES LOCATED AT 110-140 W. GRAND RIVER AVENUE, 303 ABBOT ROAD, AND 314, 328, 334, 340 AND 341 EVERGREEN AVENUE, EAST LANSING, MICHIGAN

Chairperson Anthony referred the notice to the Finance Committee.

A LETTER FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY REGARDING THE AIR QUALITY DIVISION’S PENDING NEW SOURCE REVIEW APPLICATION REPORT

Chairperson Anthony placed the letter on file.

CAPITAL AREA DISTRICT LIBRARY ANNUAL REPORT

Chairperson Anthony accepted the report and placed it on file.
A NOTICE OF PUBLIC HEARING FOR THE CITY OF EAST LANSING TO APPROVE BROWNFIELD PLAN #24 FOR THE CENTER CITY DISTRICT LOCATED AT 125, 133, 135, AND 201-209 EAST GRAND RIVER AVENUE AND 200 ALBERT AVENUE

Chairperson Anthony referred the notice to the Finance Committee.

LIMITED PUBLIC COMMENT

Maureen Hirten, Executive Director of the Capital Area District Libraries, announced she was retiring and introduced her successor, Scott Duimstra, and members of the CADL Board that were in the audience to the Board of Commissioners. She presented the highlights from CADL’s 2017 Annual Report.

Ben Price, Ingham County resident, told the Board of Commissioners about his concern with the open burning of wood in the County. He further stated that he wanted the Board of Commissioners to be aware of the health problems that arose from the burning, and conversations at a local level were not successful.

Mr. Price stated he would bring the concern to the Board of Commissioners, and asked the Commissioners to contact him if any of them had ideas on how to proceed.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Maiville moved to adopt a consent agenda consisting of all action items except Agenda Item No. 15 and 22. Commissioner Crenshaw supported the motion.

The motion carried unanimously. Absent: Commissioner Schafer

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioner Schafer

Items voted on separately are so noted in the minutes.
WHEREAS, decades after the passage of the Equal Pay Act in 1963 and Title VII of the Civil Rights Act in 1964, women continue to suffer the consequences of unequal pay; and

WHEREAS, nationally, median pay for a woman is 80 cents to a man’s dollar; in Michigan, women earn 74 cents for every dollar earned by men; over a working lifetime, this wage disparity costs women and their families millions of dollars in lost wages, Social Security benefits, pensions, savings, and investment income; and

WHEREAS, while Michigan and the federal government have several laws requiring equal pay for equal work, the law still allows for grave inequality to exist; and in 2017, Michigan continues to have the ninth largest wage gap in the United States; and

WHEREAS, Equal Pay Day calls attention to the discrepancy in a year’s pay for American women and men: white women must work from Jan. 1, 2016, to April 4, 2017, to earn what their male counterparts earned from Jan. 1, 2016, to Dec. 31, 2016; and

WHEREAS, according to the American Association of University Women (AAUW), the wage gap is even greater for women who are mothers and for women of color; mothers must work until May 23, 2017, to catch up with men’s pay; Black women must work until July 31, 2017; Native American women must work until Sept. 25, 2017; and Latina women must work until Oct. 31, 2017; and

WHEREAS, even though education improves incomes for everyone, the sex-based wage gap persists across all types of work and in spite of education level; in Michigan, women with bachelor’s degrees earn less than men without a college degree, and women with graduate degrees earn less than men with bachelor’s degrees; and

WHEREAS, the wage gap affects women’s abilities to pay back student loans once their degrees are attained; women are in student debt longer than their male counterparts, and women of color are in debt significantly longer than white women; and

WHEREAS, if improvements in equal pay continue at their current rate, men and women in Michigan will finally be paid equally in the year 2086, according to the Institute for Women’s Policy Research; and
WHEREAS, fair pay policies can be implemented without undue costs or hardship; fair pay policies would raise family income and strengthen the financial security of working women, their families, and their communities; and

WHEREAS, the AAUW’s Equal Pay Day Coalition is leading the Michigan Equal Pay Legislative Day Rally on April 25, 2017, at the Michigan Capitol.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners supports efforts to educate policymakers and the public about the need for legislation addressing sex- and race-based pay disparities as well as efforts to educate employers about the need to evaluate their own hiring and pay practices to ensure fairness and equality.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby recognizes April 4, 2017, as “Equal Pay” Day in Ingham County.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Sebolt, Maiville
    Nays: None  Absent: Nolan, Koenig  Approved 4/18/2017

Adopted as part of a consent agenda.
Adopted as part of a consent agenda.
ADOPTED – APRIL 25, 2017
AGENDA ITEM NO. 7

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE STOP SIGN TRAFFIC CONTROL ORDERS
IN THE GRAND MEADOWS SUBDIVISION

RESOLUTION # 17 – 153

WHEREAS, The Ingham County Road Department is responsible for placing, maintaining, and when conditions warrant, upgrading road intersection control signs and devices based on current traffic volumes, sight distance, topography, and other conditions present at Ingham County public road intersections; and

WHEREAS, Road Department engineering staff have reviewed the various intersections in the Grand Meadows residential subdivision in Section 27 of Delhi Township and find that certain intersections therein should be signed or upgraded as indicated below.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of a stop sign to stop southbound traffic on Bison Drive for eastbound and westbound traffic on Garden Gate Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of a stop sign to stop westbound traffic on Garden Gate Drive for northbound and southbound traffic on Bison Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of a stop sign to stop northbound traffic on Moose Drive for eastbound and westbound traffic on Bison Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners also authorizes the Board Chairperson to sign and date the above mentioned Traffic Control Orders and filing of same with the County Clerk.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Sebolt, Maiville
Nays: None  Absent: Nolan, Koenig  Approved 4/18/2017

Adopted as part of a consent agenda.
ADOPTED – APRIL 25, 2017
AGENDA ITEM NO. 8

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE STOP SIGN TRAFFIC CONTROL ORDERS
IN THE GEORGETOWN ESTATES SUBDIVISION

RESOLUTION # 17 – 154

WHEREAS, The Ingham County Road Department is responsible for placing, maintaining, and when conditions warrant, upgrading road intersection control signs and devices based on current traffic volumes, sight distance, topography, and other conditions present at Ingham County public road intersections; and

WHEREAS, Road Department engineering staff have reviewed the various intersections in the Georgetown Estates residential subdivision in Section 14 of Meridian Township and find that certain intersections therein should be signed or upgraded as indicated below.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of a stop sign to stop southbound traffic on Giesboro Lane for eastbound and westbound traffic on Kalorama Way.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of a stop sign to stop southbound traffic on Kalorama Way for eastbound and westbound traffic on Kalorama Way.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of a stop sign to stop southbound traffic on Anacostia Drive for eastbound and westbound traffic on Giesboro Lane.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of a stop sign to stop eastbound traffic on Anacostia Drive for northbound and southbound traffic on Twinging Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of a stop sign to stop southbound traffic on Twinging Drive for eastbound and westbound traffic on Giesboro Lane.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners also authorizes the Board Chairperson to sign and date the above mentioned Traffic Control Orders and filing of same with the County Clerk.
COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Sebolt, Maiville
Nays:  None  Absent:  Nolan, Koenig  Approved 4/18/2017

Adopted as part of a consent agenda.
ADOPTED – APRIL 25, 2017
AGENDA ITEM NO. 9

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 17 – 155

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated April 4, 2017 as submitted.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Sebolt, Maiville
Nays: None Absent: Nolan, Koenig Approved 4/18/2017

Adopted as part of a consent agenda.
### List of Current Permits Issued

<table>
<thead>
<tr>
<th>R/W PERMIT#</th>
<th>R/W APPLICANT /CONTRACTOR</th>
<th>R/W WORK</th>
<th>R/W LOCATION</th>
<th>R/W CITY/TWP.</th>
<th>R/W SECTION</th>
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<tr>
<td>2017-130</td>
<td>PM ENVIRONMENTAL INC</td>
<td>MISCELLANEOUS</td>
<td>ARDMORE AVE &amp; HAMILTON ST</td>
<td>MERIDIAN</td>
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<td>2017-131</td>
<td>BRIAN WAMHOFF</td>
<td>TREE REMOVAL</td>
<td>JACOBSON RD &amp; FITCHBURG RD</td>
<td>LESLIE</td>
<td>27</td>
</tr>
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<td>2017-137</td>
<td>MERIDIAN TOWNSHIP</td>
<td>SANITARY</td>
<td>KANSAS RD &amp; JOLLY RD</td>
<td>MERIDIAN</td>
<td>33</td>
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<td>2017-138</td>
<td>MERIDIAN TOWNSHIP</td>
<td>WALKWAY CONST.</td>
<td>MT HOPE RD &amp; OKEMOS RD</td>
<td>MERIDIAN</td>
<td>28</td>
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<td>2017-142</td>
<td>ROBERT BROWN</td>
<td>TREE REMOVAL</td>
<td>BRYNFORD AVE &amp; SAGINAW ST</td>
<td>LANSING</td>
<td>18</td>
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<td>2017-143</td>
<td>OSVALDO CAD</td>
<td>TREE REMOVAL</td>
<td>BRYNFORD AVE &amp; SAGINAW ST</td>
<td>LANSING</td>
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<td>COMCAST</td>
<td>CABLE / OH</td>
<td>HOLT RD &amp; DEPOT ST</td>
<td>DELHI</td>
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<td>CONSUMERS ENERGY</td>
<td>GAS</td>
<td>DIMOND RD &amp; DEXTER TR</td>
<td>VEVAY</td>
<td>13, 24</td>
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<td>FRONTIER</td>
<td>CABLE / UG</td>
<td>ELM RD &amp; TOWNSEND RD</td>
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<td>2017-148</td>
<td>SPARTAN-NET</td>
<td>CABLE / UG</td>
<td>LAKE LANSING RD &amp; WOOD ST</td>
<td>LANSING</td>
<td>2</td>
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</table>

**MANAGING DIRECTOR: ______________________________**
Resolutions
BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the County Clerk’s Office to enter into a purchase agreement that is in compliance with and made subject to the STATE OF MICHIGAN VOTING SYSTEM HARDWARE, SOFTWARE, AND SERVICES CONTRACT TERMS, with a vendor approved by the Michigan Department of State to acquire the items authorized by the grant agreement with the understanding that the State, not the County, shall pay the vendor for the items specified in the grant agreement at the cost level specified by the State for the vendor.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the County Clerk’s Office to purchase from Dominion Voting Systems, Election Source, and other State approved vendors of election hardware, software, and services, the additional required hardware, transmission equipment, and website coding & programming not to exceed total amount of $50,000, effective upon the adoption of this resolution.

BE IT FURTHER RESOLVED, the remaining costs shall come from a line item transfer of the monies budgeted for the OnBase Imaging Project and be transferred to the County Clerk’s election budget.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments required as a result of this resolution.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Sebolt, Maiville  
Nays:  None  Absent:  Nolan, Koenig  Approved  4/18/2017

FINANCE:  Yeas:  Grebner, Tennis, Hope, Anthony, Schafer, Case Naeyaert  
Nays:  None  Absent:  McGrain  Approved  4/19/2017

Adopted as part of a consent agenda.
Introducing by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO TERMINATE THE SERVICE AGREEMENT CONTRACT WITH GRANICUS, INC.

RESOLUTION # 17 – 157

WHEREAS, Ingham County entered into a contract with Granicus, Inc. in 2009 for a web-based audio/video recording application to provide minute-taking software which has been utilized by staff in the County Clerk’s Office, Board of Commissioners’ Office, Parks Department, and the Land Bank; and

WHEREAS, the monthly maintenance fee of $877.30 ($10,527.60 annually) has been divided by the following percentages: County Clerk’s Office 35%, Board of Commissioners’ Office 35%, Parks Department 20% and Land Bank 10%; and

WHEREAS, the system has been showing signs of failure over the past few years; and

WHEREAS, it has been determined after a Request For Proposal (RFP) process was conducted by the Purchasing Department in 2015 for a new system, that the cost was too expensive to replace a system to record video of approximately 25 meetings per year; and

WHEREAS, the Open Meetings Act does not require the Board of Commissioners to audio or video record its meetings.

THEREFORE BE IT RESOLVED, the Board of Commissioners hereby terminates the contract per the request of the County Clerk, to be effective 60 days after the sending of the Notice of Termination by the County Clerk.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments required as a result of this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after review as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Sebolt, Maiville  
Nays: None  Absent: Nolan, Koenig  Approved  4/18/2017

FINANCE: Yeas: Grebner, Tennis, Hope, Anthony, Schafer, Case Naeyaert  
Nays: None  Absent: McGrain  Approved  4/19/2017

Adopted as part of a consent agenda.
AGENDA ITEM NO. 12

RESOLUTION TO APPROVE THE RENEWAL OF ONBASE ANNUAL SUPPORT

RESOLUTION # 17 – 158

WHEREAS, OnBase is a comprehensive document imaging and workflow platform heavily utilized by our courts and a few other departments; and

WHEREAS, utilization of the OnBase application by the County is key to our document management and several new projects will increase its streamlining of our processes; and

WHEREAS, the support for the licenses for the Circuit Court project expire on July 1st, 2017; and

WHEREAS, the annual contract amount is in the 2017 budget; and

WHEREAS, the cost is also under the GSA contract.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of the OnBase annual support in the amount not to exceed $12,000.00.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology’s Imaging Fund (636-25870-932050).

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Sebolt, Maiville
                     Nays: None    Absent: Nolan, Koenig    Approved 4/18/2017

FINANCE: Yeas: Grebner, Tennis, Hope, Anthony, Schafer, Case Naeyaert
          Nays: None    Absent: McGrain    Approved 4/19/2017

Adopted as part of a consent agenda.
INTRODUCED BY COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RENEW THE CONTRACT FOR OPTEMAN SERVICE FROM AT&T

RESOLUTION # 17 – 159

WHEREAS, the current Ingham County local and long distance telephone contract with AT&T expires in April, 2017; and

WHEREAS, currently Ingham County pays $59,000.00 per year for network connectivity; and

WHEREAS, Innovation & Technology is recommending we continue to purchase Opteman service from AT&T for a period of 1 year for an estimated total cost of $59,000.00 until such time as Ingham can obtain and implement enhanced connectivity for a lower rate.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the continuation of the Opteman service from AT&T in the amount of $59,000.00 for a period of 1 year.

BE IT FURTHER RESOLVED, that the total cost will be spread to various departments based on usage as per current practice.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Sebolt, Maiville
          Nays: None  Absent: Nolan, Koenig  Approved 4/18/2017

FINANCE:  Yeas: Grebner, Tennis, Hope, Anthony, Schafer, Case Naeyaert
          Nays: None  Absent: McGrain  Approved 4/19/2017

Adopted as part of a consent agenda.
ADOPTED – APRIL 25, 2017
AGENDA ITEM NO. 14

INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CONTRACT FOR BOILER & BACKFLOW INSPECTIONS AT THE ROAD DEPARTMENT FOR THE ROAD DEPARTMENT

RESOLUTION # 17 – 160

WHEREAS, the Road Department is required to have State of Michigan CSD-1 annual boiler and the 3 year backflow preventer inspections performed by state certified boiler inspector; and

WHEREAS, along with the yearly certified inspections, there is a need for semi-annual preventative maintenance inspections for the 3 Boiler systems and yearly for Backflow preventers at the Road Department buildings; and

WHEREAS, there are 4 Backflow preventers installed in the main water supply lines, at 3 Road department buildings. These back flow preventers are required to be inspected yearly and certified every 3rd year based on state laws; and

WHEREAS, the Road Department’s adopted 2017 budget includes controllable expenditures and funds for this and other road maintenance material purchases. The Road Department will have sufficient funds budgeted for the second and third year for this contract; and

WHEREAS, the Purchasing Department recently released bid packet #94-17 and received competitive bid proposals for these services for the 3 years, beginning from date of service contract execution; and

WHEREAS, Bids from qualified and experienced vendors for the purpose of Boiler & Backflow inspections at the Road Department were solicited and evaluated by the Ingham County Purchasing Department per Invitation to Bid (ITB) 94-17, and it is their recommendation, with the concurrence of Road Department staff, to award this to the lowest bidder, Myers Plumbing and Heating, Inc. 16825 Industrial Pkwy., Lansing, Michigan 48906; and

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners accepts the bid, and authorizes the 3 year contract with Myers plumbing and Heating, Inc., with a total cost of $6693.00, for the three year period beginning from date of service contract execution.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution on behalf of the County after approval as to form by the County Attorney.
COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Sebolt, Maiville  
Nays:  None  Absent:  Nolan, Koenig  Approved 4/18/2017

FINANCE:  Yeas:  Grebner, Tennis, Hope, Anthony, Schafer, Case Naeyaert  
Nays:  None  Absent:  McGrain  Approved 4/19/2017

Adopted as part of a consent agenda.
Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT THE 2017 COUNTY EQUALIZATION REPORT AS SUBMITTED WITH THE ACCOMPANYING STATEMENTS

RESOLUTION # 17 – 161

WHEREAS, the Equalization Department has examined the assessment rolls of the 16 townships and five cities within Ingham County to ascertain whether the real and personal property in the respective townships and cities has been equally and uniformly assessed; and

WHEREAS, based on its studies, the Equalization Department has presented to the Equalization Subcommittee the 2017 Equalization data that equalizes the townships’ and cities’ valuations, by adding to or deducting from the valuations of the said taxable property in the 16 townships and five cities, an amount which represents the true cash value; and

WHEREAS, the attached report is the result of the foregoing process.

THEREFORE BE IT RESOLVED, by the Board of Commissioners of the County of Ingham, that the accompanying statements be, and the same hereby are, approved and adopted by the Board of Commissioners of the County of Ingham as the equalized value of all taxable property, both real and personal, for each of the 16 townships and five cities in said County for real property values equalized at $8,067,215,710 and personal property values equalized at $685,292,075, for a total equalized value of real and personal property at $8,752,507,785 pursuant to Section 211.34 MCL, 1948, as amended.

FINANCE: Yea: Grebner, Tennis, Hope, Anthony, Schafer, Case Naeyaert
Nay: None  Absent: McGrain  Approved 4/19/2017

Commissioner Grebner moved to approve the resolution. Commissioner Tennis supported the motion.

Commissioner Grebner introduced the resolution and the reason why the Board of Commissioners had to adopt the equalization report.

The motion carried via unanimous roll call vote. Absent: Commissioner Schafer
### Ingham County

#### Equalized & Taxable Values

<table>
<thead>
<tr>
<th>Township</th>
<th>2016 Equalized</th>
<th>2017 Equalized</th>
<th>Difference ($)</th>
<th>Percent Inc/Dec</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alcona</td>
<td>255,256,600</td>
<td>259,007,400</td>
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<tr>
<td>Aurelius</td>
<td>168,318,511</td>
<td>181,510,700</td>
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<tr>
<td>Bunker Hill</td>
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<td>104,419,450</td>
<td>10,045,650</td>
<td>11.03</td>
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<td>Delhi Charter</td>
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<td>821,397,875</td>
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<tr>
<td>Ingham</td>
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<td>97,928,595</td>
<td>3,800,000</td>
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<tr>
<td>Lansing Charter</td>
<td>315,115,400</td>
<td>319,452,300</td>
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<tr>
<td>Leroy</td>
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<td>153,913,285</td>
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<tr>
<td>Leslie</td>
<td>111,776,850</td>
<td>122,126,577</td>
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<tr>
<td>Locke</td>
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<td>Meridian Charter</td>
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<tr>
<td>Onondaga</td>
<td>130,383,100</td>
<td>116,463,400</td>
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<td>Stockbridge</td>
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<tr>
<td>Vevay</td>
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<td>Wheatfield</td>
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<td>White Oak</td>
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<td>103,119,300</td>
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<td>Williamstown</td>
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<td>276,517,176</td>
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#### Township Totals

<table>
<thead>
<tr>
<th>Township</th>
<th>2016 Equalized</th>
<th>2017 Equalized</th>
<th>Difference ($)</th>
<th>Percent Inc/Dec</th>
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<tbody>
<tr>
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#### Cities

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<tr>
<th>City</th>
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<th>Percent Inc/Dec</th>
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<tbody>
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<td>City of East Lansing</td>
<td>990,201,789</td>
<td>1,015,708,975</td>
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<td>City of Lansing</td>
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<td>2,189,134,300</td>
<td>106,375,515</td>
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<tr>
<td>City of Leslie</td>
<td>36,862,200</td>
<td>38,033,750</td>
<td>1,171,550</td>
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<tr>
<td>City of Mason</td>
<td>233,506,875</td>
<td>253,166,764</td>
<td>19,659,894</td>
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<tr>
<td>City of Williamston</td>
<td>118,729,770</td>
<td>124,256,960</td>
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#### City Totals

<table>
<thead>
<tr>
<th>City</th>
<th>2016 Equalized</th>
<th>2017 Equalized</th>
<th>Difference ($)</th>
<th>Percent Inc/Dec</th>
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<tbody>
<tr>
<td>Total</td>
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<td>3,620,300,749</td>
<td>158,141,339</td>
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#### County Totals

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<tr>
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<th>2016 Equalized</th>
<th>2017 Equalized</th>
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<tbody>
<tr>
<td>Total</td>
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<td>8,752,507,785</td>
<td>404,108,828</td>
<td>4.84</td>
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#### Equalized Value

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<tbody>
<tr>
<td>Total</td>
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<td>7,890,078,485</td>
<td>7,413,880,395</td>
<td>7,313,047,709</td>
<td>7,500,943,082</td>
<td>7,962,995,894</td>
<td>8,348,998,957</td>
<td>8,752,507,785</td>
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<tr>
<td>$ Change</td>
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<td>(422,028,279)</td>
<td>(476,198,090)</td>
<td>(100,832,688)</td>
<td>187,895,373</td>
<td>461,752,812</td>
<td>385,703,063</td>
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<tr>
<td>% of Change</td>
<td>(8.80)</td>
<td>(5.08)</td>
<td>(6.04)</td>
<td>(1.36)</td>
<td>2.57</td>
<td>6.16</td>
<td>4.64</td>
<td>4.64</td>
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#### Taxable Value

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<tr>
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</thead>
<tbody>
<tr>
<td>Total</td>
<td>7,565,906,239</td>
<td>7,341,744,666</td>
<td>7,026,714,409</td>
<td>6,939,015,588</td>
<td>7,038,062,061</td>
<td>7,277,720,492</td>
<td>7,386,544,658</td>
<td>7,580,908,085</td>
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<tr>
<td>$ Change</td>
<td>(447,226,991)</td>
<td>(244,061,533)</td>
<td>(315,030,277)</td>
<td>(67,988,823)</td>
<td>98,027,015</td>
<td>239,467,891</td>
<td>106,824,166</td>
<td>194,363,427</td>
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<tr>
<td>% of Change</td>
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<td>(3.22)</td>
<td>(4.29)</td>
<td>(1.28)</td>
<td>1.43</td>
<td>3.40</td>
<td>1.50</td>
<td>2.63</td>
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#### General Fund ($)

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</thead>
<tbody>
<tr>
<td>Total</td>
<td>(2,840,422)</td>
<td>(1,550,864)</td>
<td>(2,000,820)</td>
<td>(556,993)</td>
<td>629,194</td>
<td>1,521,988</td>
<td>691,164</td>
<td>1,234,441</td>
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</table>
Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION DESIGNATING COUNTY REPRESENTATIVES AT
STATE TAX COMMISSION HEARINGS

RESOLUTION # 17 – 162

WHEREAS, the State Tax Commission has by statute the responsibility to annually equalize all county
equalization reports for the State of Michigan; and

WHEREAS, the State Equalization hearing date and issuance of final order is set for Monday, May 22, 2017;
and

WHEREAS, under administrative procedures the State Tax Commission requires that each county designate the
individuals selected to represent the County at said hearing.

THEREFORE BE IT RESOLVED, that Douglas A. Stover, Equalization Director, and Commissioners Brian
McGrain and Robin Case Naeyaert, be and hereby are appointed to represent the County of Ingham at the
preliminary meeting on Monday, May 8, 2017 and the Annual State Equalization Hearing on Monday, May 22,
2017, and any other dates as set by the State Tax Commission, in the matter of the 2017 equalization of
assessments for Ingham County.

FINANCE: Yeas: Grebner, Tennis, Hope, Anthony, Schafer, Case Naeyaert
Nays: None Absent: McGrain Approved 4/19/2017

Adopted as part of a consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AGREEMENTS WITH AZARA HEALTHCARE AND MICHIGAN PRIMARY CARE ASSOCIATION, AND TO ACCEPT ADDITIONAL FUNDING FROM HEALTH RESOURCES & SERVICES ADMINISTRATION

RESOLUTION # 17 – 163

WHEREAS, a comprehensive data integration, analytic, and reporting tool is necessary to capture metrics from the Ingham County Health Department’s (ICHD) electronic health record management system (NextGen) to meet reporting requirements for Health Resources & Services Administration (HRSA), Centers for Medicare & Medicaid Services (CMS), and clinical quality initiatives; and

WHEREAS, ICHD does not possess the tools necessary to meet these mandated reporting requirements; and

WHEREAS, the Ingham Community Health Centers (ICHC) partner with Michigan Primary Care Association (MPCA) who formed a committee that has recommended Azara Healthcare’s system, the Azara Data Reporting & Visualization Solution (DRVS) as the best option out of four companies who provide these reporting tools; and

WHEREAS, the agreement with Azara will provide for reporting software, training, and data handling/storage, allowing ICHC to obtain enhanced Medicaid reimbursements; and

WHEREAS, ICHC received Quality Improvement Supplemental funds ($43,718) and Delivery System Health Information Investment funds ($68,154) from HRSA which will be used to cover the initial costs of the agreement with Azara; and

WHEREAS, the ICHC Board has reviewed and supports entering into an agreement for the Azara DRVS system; and

WHEREAS, the Health Officer recommends the Board of Commissioners authorizes an agreement with Azara Healthcare, LLC for the Azara DRVS system at a one-time implementation cost of $35,000 and ongoing annual maintenance cost of $4,000 plus $0.35 cents per medical visit, effective July 1, 2017 with automatic annual renewals; and

WHEREAS, the Health Officer also recommends the Board of Commissioners authorizes a no-cost agreement to partner with MPCA in order to be eligible for the Azara group pricing benefit, effective for the duration of the Azara agreement; and
WHEREAS, the Health Officer also recommends authorization for ICHD to accept $43,718 in Quality Improvement Supplemental funds and $68,154 in Delivery System Health Information Investment funds from HRSA for the period of September 1, 2016 through August 31, 2017.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes an agreement with Azara Healthcare, LLC for the Azara DRVS system at a one-time implementation cost of $35,000 and ongoing annual maintenance cost of $4,000 plus $0.35 cents per medical visit, effective July 1, 2017 with automatic annual renewals.

BE IT FURTHER RESOLVED, the Board of Commissioners also authorizes a no-cost agreement to partner with MPCA in order to be eligible for the Azara group pricing benefit, effective for the duration of the Azara agreement.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes an agreement to accept $43,718 in Quality Improvement Supplemental funds and $68,154 in Delivery System Health Information Investment funds from HRSA for the period of September 1, 2016 through August 31, 2017.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES:** **Yea:** Tennis, Sebolt, McGrain, Anthony, Case Naeyaert  
**Nays:** None  
**Absent:** Nolan, Banas  
**Approved 4/17/2017**

**FINANCE:** **Yea:** Grebner, Tennis, Hope, Anthony, Schafer, Case Naeyaert  
**Nays:** None  
**Absent:** McGrain  
**Approved 4/19/2017**

Adopted as part of a consent agenda.
WHEREAS, County employees in the Sheriff’s Office and 911 Central Dispatch require training each year in a number of topics; and

WHEREAS, Bouck Corporation d/b/a MACNLOW Associates is in the business of providing the training required by employees of the Sheriff’s Office and 911 Central Dispatch; and

WHEREAS, MACNLOW Associates has provided training for Ingham County personnel for more than twenty (20) years; and

WHEREAS, the County is desirous of contracting with MACNLOW Associates to provide training services for the Sheriff’s Office and 911 Central Dispatch for the 2017 calendar year; and

WHEREAS, Undersheriff Andrew Bouck is a 50% co-owner of MACNLOW Associates, and would receive a pecuniary benefit from the County’s entry into a contract with MACNLOW Associates; and

WHEREAS, Undersheriff Bouck has a conflict of interest with respect to the proposed contract with MACNLOW Associates, which conflict may be avoided by compliance with the requirements of the Contracts of Public Servants with Public Entities Act, MCL 15.321 et seq.; and

WHEREAS, in order to avoid a conflict of interest, Undersheriff Bouck may not directly or indirectly engage in any form of solicitation or negotiation of any proposed contract between the County and MACNLOW Associates; and

WHEREAS, Undersheriff Bouck has disclosed his pecuniary interest in the proposed contract in writing to the Sheriff and County Board of Commissioners, which disclosure was placed on file with the County Clerk at least seven days in advance of the County Board’s vote on the proposed contract; and

WHEREAS, Undersheriff Bouck has disclosed his pecuniary interest in the proposed contract in person at a public meeting of the County Board at least seven days in advance of the County Board’s vote on the proposed contract; and

WHEREAS, the substance of Undersheriff Bouck’s disclosures and an acknowledgment of the County Board’s receipt of those disclosures were placed in the County Board’s meeting agenda and minutes; and
APRIL 25, 2017 STATUTORY MEETING

WHEREAS, MACNLOW Associates has certified that Undersheriff Bouck has provided no information to MACNLOW Associates nor provided any services relating to the solicitation or negotiation of the proposed contract; and

WHEREAS, Undersheriff Bouck may not perform any services on behalf of MACNLOW Associates under the proposed contract; and

WHEREAS, pursuant to MCL 15.323(2)(b), approval and authorization of the County’s entry into the proposed contract requires a 2/3 majority vote of the full membership of the Board of Commissioners.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entry into a Training Services Agreement with MACNLOW Associates on behalf of the Sheriff’s Office and 911 Central Dispatch, for a one-year term of January 1, 2017 through December 31, 2017, at a total cost not to exceed $33,000.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Board Chair to sign any necessary documents in this matter that are consistent with this Resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Celentino, Crenshaw, Maiville
    Nays: Koenig    Absent: Banas, Schafer    Approved 4/13/2017

FINANCE: Yeas: Grebner, Tennis, Hope, Anthony, Schafer, Case Naeyaert
    Nays: None    Absent: McGrain    Approved 4/19/2017

Adopted as part of a consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO PURCHASE EIGHT NEW TASERS FOR THE SHERIFF’S OFFICE
FIELD SERVICES DIVISION USING 2017 CAPITAL IMPROVEMENT FUNDS

RESOLUTION # 17 – 165

WHEREAS, the Ingham County Sheriff’s Office is responsible for police patrols for Ingham County; and

WHEREAS, Michigan Municipal Risk Management Authority (MMRMA) the county insurance carrier fully supports their clients obtaining Tasers as a tool to maintain safe and secure operations in daily police patrols; and

WHEREAS, Deputies properly equipped and trained with functional, up to date Tasers have greatly limited use of force complaints, deadly force situations and legal issues since the initial release of these police tools; and

WHEREAS, the Sheriff’s Office has determined the need to purchase eight (8) new Tasers and associated Taser equipment, to supply our Field Services Division; and

WHEREAS, the purchase order also includes needed updated holsters, batteries and cartridges for deployment and certification training; and

WHEREAS, Taser International is a sole source company for this equipment; and

WHEREAS, the total expenditure for this proposal is not to exceed $14,672.00.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Sheriff’s Office to purchase eight (8) Tasers and associated equipment and training from Taser International for a total not to exceed $14,672 from the 2017 CIP budget.

BE IT FURTHER RESOLVED, that Ingham County recognizes Taser as a sole source vendor for this equipment and training.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2017 Sheriff’s Office budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.
LAW & COURTS: Yeas: Hope, Celentino, Koenig, Crenshaw, Maiville
   Nays: None   Absent: Banas, Schafer   Approved 4/13/2017

FINANCE: Yeas: Grebner, Tennis, Hope, Anthony, Schafer, Case Naeyaert
   Nays: None   Absent: McGrain   Approved 4/19/2017

 Adopted as part of a consent agenda.
Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING ULYSSES EMBRY

RESOLUTION # 17 – 166

WHEREAS, for nearly sixty years Deacon Ulysses Embry has impacted the lives of many people within the City of Lansing; and

WHEREAS, Ulysses Embry moved to the City of Lansing in 1957, under the leadership of the late District Elder Sylvester Winston in 1959 at the Bethlehem Temple Church, he was ordained as a Deacon; and

WHEREAS, shortly thereafter he was appointed as the Sunday school superintendent, a position he maintains to this day; and

WHEREAS, Deacon Ulysses Embry also served as the State Treasurer for the Sunday School Department of the Michigan State Council of the Pentecostal Churches of the Apostolic Faith for 50 years; and

WHEREAS, he is the senior and head Deacon on the Deacon Board of the Bethlehem Temple Church; and

WHEREAS, he is known by many people in the City of Lansing as the Sunday school man, due to the fact that he picked up numerous youth throughout the City of Lansing in his personal vehicle until the Sunday school grew to the point that the church was able to purchase transportation; and

WHEREAS, Ulysses worked for General Motors Corporation for 40 years before he retired, he also worked a part time job to provide for his family; and

WHEREAS, Ulysses Embry will celebrate his 86th birthday on May 11th, 2017.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners congratulate Ulysses Embry and extends its sincere appreciation for his dedication and commitment to the citizens of the County of Ingham.

Adopted as part of a consent agenda.
ADOPTED – APRIL 25, 2017
AGENDA ITEM NO. 22

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING MAUREEN HIRTEN ON THE EVENT OF HER RETIREMENT AS EXECUTIVE DIRECTOR OF THE CAPITAL AREA DISTRICT LIBRARY

RESOLUTION # 17 – 167

WHEREAS, in 2011, Maureen Hirten was promoted to the position of Executive Director for the Capital Area District Library (CADL), after serving as Assistant Director and Head of Public Service for the Okemos Branch; and

WHEREAS, during her tenure, the 13 branch system has re-imagined library service for its nearly 76,000 cardholders; and

WHEREAS, through a series of updates and remodels, many of the Library branches including Haslett, Mason, South Lansing and Okemos were transformed into more inviting spaces for patrons, the most recent and highest profile remodel project is the Downtown Lansing branch; and

WHEREAS, Maureen spearheaded CADL’s current community engagement strategy, one of the pillars of this strategy is the Public Service Grant which provides branches with the needed resources to better enrich their communities; and

WHEREAS, numerous creative projects were developed through these grants including free fitness classes, maker events and CADL’s first ever StoryWalk®, an outdoor installation that encourages families to enjoy the outdoors by reading pages of a children’s book posted around a park; and

WHEREAS, also under her leadership, the library has greatly increased its digital collection usage, created the CADL App, placed a new colorful state-of-the-art Mobile Library on the road and introduced the Library of Things, a special collection that supports lifelong learning and creativity; and

WHEREAS, of her many accomplishments, Maureen’s most important accomplishment was the successful millage renewal campaign she led in 2014, the millage passed overwhelming with 77% of the vote, the highest percentage in CADL’s history; and

WHEREAS, after five years of service as Executive Director for the Capital Area District Library, Maureen Hirten will retire from her position on May 12, 2017.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby congratulates Maureen Hirten on the event of her retirement and extends its sincere appreciation for her leadership, dedicated service and many contributions to the Capital Area District Library and the citizens of Ingham County.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

Commissioner Tennis moved to approve the resolution. Commissioner Banas supported the motion.

The motion carried unanimously. Absent: Commissioner Schafer

Commissioner Tennis presented the resolution to Ms. Hirten and thanked her for her service, both as the Executive Director of CADL and the Assistant Director of the Okemos CADL branch, and for all she had done to help propel the libraries into the twenty-first century, as well as her work to pass a millage renewal campaign with overwhelming support.

Ms. Hirten thanked the Board of Commissioners for the honor and stated she was proud to be part of the world-class library system that had been built. She further stated she believed CADL would be in good hands with the new Executive Director, Mr. Duimstra.
RESOLUTION DESIGNATING APRIL 27, 2017 AS “GRANT WHITAKER DAY” IN INGHAM COUNTY

RESOLUTION # 17 – 168

WHEREAS, Deputy Grant Whitaker began his career with the Ingham County Sheriff’s Office on April 27, 2013, when he was hired as a Deputy in the Corrections Division; and

WHEREAS, in April of 2014, Deputy Whitaker transferred from the Corrections Division to Field Services; and

WHEREAS, Deputy Whitaker, an MCOLES Certified Police Officer, was a graduate of the 86th Mid-Michigan Police Academy; and

WHEREAS, after graduating from the Mid-Michigan Police Academy, Deputy Whitaker worked for the Village of Stockbridge and the Waterloo Township Police Departments; and

WHEREAS, Deputy Whitaker was well-liked by his community and was known for his great smile and for being one of our friendliest deputies; and

WHEREAS, Deputy Grant Whitaker met a tragic death while in the line of duty serving the citizens of Ingham County; and

WHEREAS, the Ingham County Sheriff’s Office plans to celebrate the day Deputy Whitaker joined the force and became their friend, partner and part of their family.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners recognize April 27, 2017 as Grant Whitaker Day in Ingham County and join Sheriff Scott Wriggelsworth and staff of the Ingham County Sheriff’s office in celebrating the day Grant Whitaker became a part of their lives and the lasting impression he left behind.

Adopted as part of a consent agenda.
SPECIAL ORDERS OF THE DAY

None.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Crenshaw stated that the Labor Council for Latin American Advancement would be holding their Eighth Annual Scholarship Breakfast at UAW Hall 652, at 9am on May 6, 2017. He further stated the keynote speaker would be Dr. Jorge G. Gonzales, the president of Kalamazoo College, and tickets were $15 for adults and $7 for children.

Commissioner Hope stated that the Resolution Recognizing April 4, 2017 As “Equal Pay” Day In Ingham County was one of the resolutions that passed tonight, and she encouraged her fellow Commissioners to read the resolution carefully if they had not done so already. She further stated that the issue of unequal pay still persisted, despite efforts to level the playing field for females in the workplace.

Commissioner Hope highlighted facts and statistics about pay equity in Michigan. She encouraged the Board of Commissioners to familiarize themselves with the issue and to do what they could to make things more fair.

Commissioner Crenshaw stated the A. Philip Randolph Institute would be holding their annual Community Role Model Celebration on Saturday, April 29, at the Kellogg Center in East Lansing. He further stated the keynote speaker for the event would be State Representative Jewell Jones, and if people were interested, they could contact him to be put in touch with the organizer of the event.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner McGrain moved to pay the claims in the amount of $28,380,757.32. Commissioner Grebner supported the motion.

The motion carried unanimously. Absent: Commissioner Schafer

ADJOURNMENT

The meeting was adjourned at 6:51 p.m.
The Ingham County Farmland and Open Space Preservation (FOSP) Program began in 2004 and has two components, the Farmland Program and the Open Space Program. The county ordinances for the two were passed in July 2004 (Farmland Program) and October 2009 (Open Space Program). Funding for the FOSP Program is from a county millage passed in August 2008. Since it began, the program has protected just over 4,700 acres of farmland and open space land in the county with permanent conservation easements. The total cost of all conservation easements purchased to date was $5,621,357.54 of which Ingham County paid $4,227,854.59 (75%), the Federal Agriculture Conservation Easement Program (ACEP) paid $1,132,917.89 (20%), and landowners voluntarily donated $260,585.06 (5%) (Table 1).

<table>
<thead>
<tr>
<th>Ingham County (FOSP Program)</th>
<th>75% of Easement Values ($4,227,854.59)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal (ACEP)</td>
<td>20% of Easement Values ($1,132,917.89)</td>
</tr>
<tr>
<td>Landowner contribution</td>
<td>5% of Easement Values ($260,585.06)</td>
</tr>
</tbody>
</table>

Table 1: Sources and amounts of funding for the land protected by the Ingham County Farmland and Open Space Preservation Program since the program began in 2004.

The State of Michigan (902 acres) and two regional land conservancies (471 acres) have also protected farmland and open space land in the County with permanent conservation easements or the equivalent. As a result, a total of just over 6,100 acres in Ingham County now have such protection.

The amount of farmland and open space land protected in 2016 and the funding for its protection are shown in Table 2. Note that FRPP funds are only available for farmland; open space land is not eligible.

<table>
<thead>
<tr>
<th>Acres</th>
<th>Farms &amp; Open Space</th>
<th>Easement Value</th>
<th>Ingham County</th>
<th>Federal (ACEP)</th>
<th>Landowner</th>
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</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1,244</td>
<td>8</td>
<td>$2,345,202.15</td>
<td>$2,108,006.15 (89%)</td>
<td>$220,196.00 (10%)</td>
<td>$23,000.00 (1%)</td>
</tr>
</tbody>
</table>

Table 2: Amount of land and the sources and amounts of funding for the land protected by the Ingham County Farmland and Open Space Preservation Program in 2016.
2016 Farmland Program Application Cycle

After the application periods were completed, the properties submitted were ranked. The document, Selection Criteria for the Farmland Protection Program – 2016 Edition [see www.ingham.org/appointedboardsandcommissions], was used for ranking the properties. This document is approved by the Board of Commissioners each year and is the document on which selection of properties is based. The selection criteria are broken down into four sections: Agricultural Characteristics-57 points, Development Pressure-48 points, Additional Agricultural Protection Efforts-38 points and Other Criteria-10 points - for a total of 153 points. The highest scoring properties typically receive between 80 and 120 points. The emphasis on protecting land on the perimeter of the greater Lansing area was continued in the 2016. Farms that fell within the perimeter area received more points in several of the individual selection criteria items than those farms more distant from that area. The reasons for emphasizing the protection of farmland and open space land on the perimeter of greater Lansing are to encourage urban development and redevelopment and to discourage sprawl development. Fourteen (14) new applications were received in 2016, four open space and ten farmland. After these applications and applications from earlier years were ranked, the FOSP Board approved the top scoring applications and these went through the bidding process. These applications will be completed in 2017.

Federal Agriculture Conservation Easement Program (formally the FRPP Program)

The ACEP is a federal land conservation program that provides matching funds to eligible entities to assist them with the purchase of permanent conservation easements on farm and ranch lands, but not on natural lands (open space). Under the 2014 Farm Bill, $350 million in financial and technical assistance was made available to help landowners protect and restore key farmlands, grasslands and wetlands across the nation. The funding is provided through the Agricultural Conservation Easement Program, which was created in the 2014 Farm Bill to protect critical wetlands and encourage landowners to keep lands in farming and ranching. Under the Agricultural Land component, the Natural Resource Conservation Service may contribute up to 50 percent of the fair market value of the agricultural land easement. Where NRCS determines that grasslands of special environmental significance will be protected, NRCS may contribute up to 75 percent of the fair market value of the agricultural land easement. The Ingham County FOSP Program participates in the ACEP Program.

Selected Programs in Which the FOSP Board Participates That are Related to Our Mission

The FOSP Board participates, on a selective basis and as time permits, in local programs that: (i) create strong urban city cores and have strong Smart Growth policies, (ii) help local agriculture prosper, such as farmers markets and other agricultural economic programs, and (iii) protect the area’s watersheds. Currently the FOSP Board specifically participates on the Tri-County Regional Planning Commission’s (TCRPC) Urban Rural Service Management Committee (formerly Urban and Rural Service District/Urban Service Boundary Committee), the Lansing Economic Area Partnership (LEAP) Agriculture Development Workgroup, and the Red Cedar River and Middle Grand River Watershed Committees.
Final Comments

Since the program began the FOSP Board has been able to protect a substantial amount of high quality farmland and open space while securing significant matching funds from the ACEP and from landowner contributions. The matching funds allowed county taxpayer dollars to be significantly leveraged.

All Board meetings are open to the public, and the FOSP Board welcomes participation from interested individuals. If you would like to make comments or have questions, please feel free to contact the FOSP Board office. Board members serving in 2016 were Dr. Paul Kindel, Chair, Gabriel Biber, Vice-chair, Dr. Kirk Heinze, Secretary, Laurie Koelling, Treasurer, Commissioner Randy Maiville, Jeanie Igl, and Wendy Villarreal. Stacy Byers of Sheridan Land Consulting, Inc. is the Consultant to the Board. The Board meets monthly.

Ingham County Farmland and Open Space Preservation Board Members

Dr. Paul Kindel, Chair representing Conservation Interest—Along with serving as the Chair of the Ingham County FOSP Board, Paul also serves as the President of the Mid-Michigan Land Conservancy, a 501(c)3 non-profit also dedicated to the protection of natural lands and farmland in mid-Michigan. Paul is Professor Emeritus in the Department of Biochemistry and Molecular Biology at Michigan State University. In 2004, Paul was a part of the grass roots ad hoc committee that helped develop the Ingham County Farmland and Open Space Preservation Program structure and ordinances and was instrumental in the passage of the Ingham County Farmland and Open Space millage in 2008.

Gabriel Biber, Vice Chair, representing the Public-at-Large Interest – Gabriel moved to Lansing in 2007 to help steward and lead the burgeoning urban agricultural movement in the region serving as Community Organizer and Program Manager for the Greater Lansing Food Bank’s community garden and urban agriculture programs. Partners in this work included the Ingham County Land Bank, local businesses, utilities and municipalities, among others. Later, Gabriel served as Stream Monitoring Coordinator for the Mid-Michigan Environmental Action Council collecting habitat and macroinvertebrate data in Ingham County’s Red Cedar River watershed at up to ten locations twice annually. In 2012 Gabriel joined Haven House in East Lansing where he currently serves as Fund Development Director.

Dr. Kirk Heinze, Secretary, representing Agriculture Interest – Kirk served in the MSU College of Agriculture and Natural Resources (CANR) as a faculty member, department chairperson and director of ANR Communications. As director, his work focused on creating greater public understanding of issues related to agriculture, food and the environment. As a faculty member, he spearheaded the ANR Communication undergraduate program, which boasts successful alumni in key marketing, public relations, advertising, and journalism positions across the U.S. Since his retirement from MSU, Kirk hosts a weekly radio program on WJR-760 AM, “Greening of the Great Lakes,” and writes a companion blog for MLive which focus on issues associated with environmental, economic, and socio-cultural sustainability. Kirk has a B.A. in English from Albion College, an M.A. in English from Wayne State University and a Ph.D. in English – American Studies from MSU.
Laurie Koelling, Treasurer, representing Real Estate and Development Interest – Laurie is the co-owner of Tannenbaum Farms and an Associate Broker with Tomie Raines, Inc. Laurie also serves on the Alaiedon Township Planning Commission and is the Past President of the Greater Lansing Association Board of Realtors. She was Executive Director of the Michigan Christmas Tree Association for 13 years and a member of the Ingham County Farm Bureau for 10 years.

Wendy Villarreal, representing Agriculture Interest - Wendy Villarreal moved to Ingham County in 2008 to set up a diversified, small farming operation with an emphasis on sheep. She utilizes low-impact, rotational grazing techniques in order to preserve and maintain the pasture resources on her farm. By employing the latest grazing technologies of portable electric fencing and solar energizers, she is able to take her grazing operation on the road. In that vein, she has formed a company, Grazeworks, LLC, that provides environmentally sound, landscape modification and preservation services utilizing the grazing power of sheep. In addition to sheep farming, Wendy Villarreal co-owns and operates a company named Gooseworks, LLC, which provides humane solutions for nuisance Canada geese through the use of trained border collies. Wendy uses the border collies on her farm, and participates in sheepdog competitions throughout the country. She also provides dog training services for local farmers and golf courses.

Jeanie Igl, representing Agriculture Interest – Jeanie is married to Tony Igl and has four daughters: Stephanie, Christina, Amanda, and Samantha. She and her husband farm her family farm with her parents, Sid and Carol Hawkins, where they grow around 2,600 acres of corn and soybeans. Most of the ground is in PA 116 and has been in the family since 1862. Jeanie is active with the Ingham County Farm Bureau and served on the Board of Directors until last year when she completed her term. She also participates in Project RED, and sings in the choir at church. Jeanie received a degree in Landscape Architecture from Michigan State University and lived in the Chicago suburbs before eventually returning to the home farm in 1991.
WHEREAS, Eli N. Yauk attended Williamston High School where he spent a tremendous amount of time during his years at the football/track complex and during the fall as a member of the marching band as flute section leader; and

WHEREAS, Eli began his scouting career in 2005 with Williamston Cub Scout Pack 263, and attained Cub Scouting’s highest honor, the Arrow of Light in February of 2009, and

WHEREAS, in the spring of 2009, he joined Williamston Boy Scout Troop 63; and

WHEREAS, his scout leadership history includes serving as an Instructor, Quartermaster and Patrol Leader, as well as Senior Patrol Leader and Order of the Arrow representative; and

WHEREAS, Eli was very active in the troop, accruing approximately 205 camping nights and 163 miles backpacking by participating in dozens of outings which included canoeing, bicycling, snowshoeing, summer and winter camping and two national high adventure trips – Philmont and Northern Tier; and

WHEREAS, Eli’s Eagle project was the proposal, design and construction of a safety barrier between the track and the discus throwing vector, a concrete sidewalk alongside and leading to the discus throwing ring, and a landscaping/beautification of the throwing pits at the Paul A. Nilsson Track Complex in Williamston; and

WHEREAS, he logged an additional 204 hours in service and leadership of fellow scouts, friends and adults to complete the project; and

WHEREAS, Eli has earned the highest rank attainable in Scouting, the Eagle Scout; and

WHEREAS, to achieve the Eagle rank, a scout must demonstrate leadership and citizenship while earning 21 merit badges before reaching the age of 18.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners congratulates Eli N. Yauk for earning the rank of Eagle Scout and extends its sincere appreciation to Eli for serving as a positive role model for the youth in our community.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville  
Nays:  None  Absent:  Sebolt  Approved  5/02/2017
WHEREAS, the Michigan Nurses Association filed a grievance regarding sharing the responsibility of medication administration with Medical Assistants in the United Auto Workers – TOPS Unit; and

WHEREAS, all Parties are desirous of settling matters related to this grievance; and

WHEREAS, representatives from the Health Department, Human Resources, and the County Attorney met with the Michigan Nurses Association and discussed the issue; and

WHEREAS, the parties reached tentative agreement and prepared the attached Grievance Settlement Agreement between Ingham County and Michigan Nurses Association.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the attached Grievance Settlement Agreement, settling the matter with the Michigan Nurses Association.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the Grievance Settlement Agreement on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville  
Nays: None  Absent: Sebolt  Approved 5/02/2017
GRIEVANCE SETTLEMENT AGREEMENT

BETWEEN

INGHAM COUNTY (Employer)

AND

MICHIGAN NURSES ASSOCIATION (Union)
NURSE PRACTITIONERS/CLINIC NURSES UNIT

WHEREAS, the Ingham Community Health Centers (“ICHC”) seeks to provide quality patient centered care within the resources available from billed patient services, grants and general fund dollars; and

WHEREAS, ICHC ended FY2016 approximately $925,000 over budget and the Health Centers have been informed that such budget deficits cannot continue; and

WHEREAS, ICHC is seeking to increase revenue from existing sources and decrease costs by changing staffing patterns to maximize efficiencies and eliminate waste; and

WHEREAS, it is the goal of the ICHC that all RNs practice at the maximum level within their job descriptions; and

WHEREAS, it is anticipated that future opportunities may include Care Management and MIHP education as we expect these services to be reimbursable and will assist in generating revenue to cover staff costs; and

WHEREAS, the integrity of the bargaining unit and patient safety are significant concerns of the Union; and

WHEREAS, in June of 2016, ICHC requested the agreement of the Michigan Nurses Association to allow Medical Assistants in the UAW to share the responsibility of medication administration; and

WHEREAS, citing safety and concerns regarding transfer of such duties, the Michigan Nurses Association made a demand to bargain over the issue. Michigan Nurses Association also filed a timely grievance dated October 4, 2016, over the issue.

The Parties desire to resolve this grievance amicably and avoid the cost and time associated with arbitration and unfair labor practice charges. Accordingly, the Parties mutually agree to resolve the dispute under the following terms:

1. The Employer commits that it will not use, directly or indirectly, the transfer of medication administration duties as a basis or factor in any reduction in bargaining unit registered nurse positions currently working as Health Center Nurse or Charge Nurse. As provided in this Agreement, work traditionally and exclusively performed by members of
the MNA bargaining unit (i.e. medication administration), will not be assigned to non-bargaining unit employees for the purpose of eroding the MNA bargaining unit.

2. In exchange, the MNA agrees that medication administration will be a shared responsibility of Medical Assistants and Registered Nurses, depending on organizational need.

   a. However, the Employer commits that it will only assign medication administration to medical assistants that have a medical assistant certification through an accredited Medical Assistant Program and additional training in medication administration, or by medical assistants currently employed by ICHC who are provided with in-house training.

3. It is understood by the Parties that Bargaining Unit Registered Nurses and Nurse Practitioners shall not delegate to Medical Assistants the administration of medication. Furthermore, medication administration performed by Medical Assistants will not be performed under the Bargaining Unit Registered Nurses or Nurse Practitioner’s license.

   a. The Parties recognize the Medical Assistants and Nurses work as a team; however, with the sole exception of currently employed Medical Assistants who will be trained on medication administration in-house Registered Nurses and Nurse Practitioners shall not be expected to routinely or formally supervise or train Medical Assistants during the performance of medication administration including vaccinations. It is understood that formal and/or routine supervision and training is solely the responsibility of supervisors of the ICHC. It is further understood that Registered Nurses and Nurse Practitioners in the Bargaining Unit have an ethical duty to report to their supervisors if they observe occurrences of inappropriate medication administration as well as to bring the incident to the attention of the Medical Assistant.

   b. Although it is understood that routine or formal supervision and training of Medical Assistants is solely the responsibility of designated training staff or a Nurse Educator or supervisors of the ICHC, professional feedback, counseling, or clarification is expected from bargaining unit Registered Nurses and Nurse Practitioners on an incidental basis.

4. ICHC may utilize attrition to reallocate RN staff within the organization as needed, so that no currently employed Registered Nurses would be displaced as a result of transferring medication administration duties to Medical Assistants. Operational needs will be evaluated as openings arise based on the number of visits per clinic and its remaining staff, and following a meet and confer with the President of the MNA Bargaining Unit.
5. The October 4, 2016 Grievance filed by the MNA and referred to above shall be withdrawn by the MNA following execution of this Settlement Agreement.

COUNTY OF INGHAM

Sarah Anthony, Chairperson
Ingham County Board of Commissioners

MICHIGAN NURSES ASSOCIATION

Kathryn Kacynski

Linda Vail, Health Officer

Jane Southwell

APPROVED AS TO FORM
FOR THE COUNTY OF INGHAM
COHL, STOKER & TOSKEY, P.C.

Bonnie G. Toskey
INTRODUCED BY THE COUNTY SERVICES COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 17 –

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated April 18, 2017 as submitted.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville

Nays: None   Absent: Sebolt   Approved 5/02/2017
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<tr>
<th>R/W PERMIT#</th>
<th>R/W APPLICANT /CONTRACTOR</th>
<th>R/W WORK</th>
<th>R/W LOCATION</th>
<th>R/W CITY/TWP.</th>
<th>R/W SECTION</th>
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<td>TOWNER RD &amp; SAGINAW ST</td>
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<td>ELECTRIC / UG</td>
<td>JOLLY OAK RD &amp; JOLLY RD</td>
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<td>CONSUMERS ENERGY</td>
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<td>EIFERT RD &amp; HOLT RD</td>
<td>DELHI</td>
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<td>CONSUMERS ENERGY</td>
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<td>2017-171</td>
<td>AT &amp; T</td>
<td>CABLE / UG</td>
<td>NEWMAN RD &amp; MARSH RD</td>
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MANAGING DIRECTOR: ______________________________
WHEREAS, the County of Ingham (Employer) and the United Automobile, Aerospace and Agricultural Implement Workers of America (UAW) have entered into a collective bargaining agreement with a term running from January 1, 2015 through December 31, 2017; and

WHEREAS, the Employer recognized a need to assign medication administration duties to the Medical Assistant classification, represented by UAW; and

WHEREAS, the Employer and the UAW-TOPS, Local 2256 are agreeable to the change to the duties of the classification, as reflected in the attached Letter of Understanding between the parties; and

WHEREAS, the provisions of the Letter of Understanding have been approved by the Human Services Committee, County Services Committee and Finance Committee regarding the addition of medication administration to the classification.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the attached Letter of Understanding.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the Letter of Understanding on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
Nays: None  Absent: Sebolt  Approved 5/02/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Case Naeyaert
Nays: None  Absent: None  Approved 5/03/2017
LETTER OF UNDERSTANDING
BETWEEN
COUNTY OF INGHAM (Employer)
AND
UNITED AUTOMOBILE AEROSPACE AND AGRICULTURAL IMPLEMENT
WORKERS OF AMERICA (UAW) INGHAM COUNTY UNIT LOCAL #2256 (Union)

WHEREAS, the Employer and the Union have entered a collective bargaining agreement that covers the Medical Assistant classification (“MA”), extending through December 31, 2017; and

WHEREAS, the Employer seeks to assign medication administration duties to the MAs; and

WHEREAS, those MAs who complete the necessary training or are currently certified to perform medication administration and demonstrate proficiency will assume those job duties and responsibilities set out in the new position description; and

WHEREAS, the Employer recognizes that the addition of medication administration duties for current MAs justifies additional compensation in the form a one-time lump sum payment; and

WHEREAS, the Employer and the Union agree to add medication administration duties for those MAs that demonstrate proficiency.

NOW, THEREFORE, IT IS HEREBY AGREED between the parties as follows:

1. Those MAs that are employed by the Employer on the date this LOU is executed by both parties will be required to attend training, paid for by the Employer, for medication administration. For those MAs that are currently certified for medication administration, they may begin performing these duties as soon as they have demonstrated proficiency to the Employer’s satisfaction, with or without completing the training.

2. Upon completion of the training, 80% of the total number of MAs that are employed by the Employer on the date this LOU is executed must demonstrate proficiency to the Employer’s satisfaction and be willing and able to perform medication administration. In the event a current MA does not demonstrate proficiency or is unwilling and unable to perform medication administration, they may continue to be employed under the previous position description (that does not include medication administration) or reassigned.

3. The revised MA position description that includes medication administration is attached as Exhibit 1.

4. Upon demonstrating proficiency in medication administration to the Employer’s satisfaction, those MAs that are employed by the Employer on the date this LOU is executed by
both parties will be paid on a one-time basis the gross sum of $1,000.00 by separate payroll check, less applicable withholdings.

5. In the event the ability of the MAs to perform medication administration is challenged before MERC, the Employer may suspend or discontinue this LOU upon 30 days written notice to the Union.

6. It is expressly understood and agreed by the parties that because of the particular set of factual circumstances, this LOU is without precedence or prejudice as to any other cases.

7. All the other terms and condition specified in the parties’ collective bargaining agreement shall remain in full force and effect.

COUNTY OF INGHAM

Sarah Anthony, Chairperson Date
Ingham County Board of Commissioners

UAW LOCAL 2256

Sally Auer, Chairperson Date

Date

Date

APPROVED AS TO FORM
FOR THE COUNTY OF INGHAM:
COHL, STOKER & TOSKEY, P.C.

Mattis Nordfjord
Exhibit 1 – LOU UAW

INGHAM COUNTY
JOB DESCRIPTION
MEDICAL ASSISTANT I

General Summary: Under the supervision of a Health Center Supervisor, assists health care providers with examinations and procedures to ensure an expeditious flow of patients through the clinic. Upon direction of the provider conducts various tests to identify health problems in patients. May determine eligibility for center services. Tasks include conducting initial interviews, preparing patients for examinations, administering medications, injections and standardized tests, and recording results.

Essential Functions:
1. Receives patients and their families at a health center or screening site. Coordinates initial interview, gathers background information, and assists in the completion of various forms and applications. Answers routine questions regarding operations and related services.
2. Prepares patients for examination by escorting them to examination rooms, documenting complaints and symptoms. Taking vital signs including temperature, blood pressure, pulse and pulse oximetry. Measures height, weight and pediatric head circumference. Records vital statistics and relevant visit information in patient electronic health record (EHR).
3. Arranges for specialized testing, medical procedures and specialist referrals. Completes necessary paperwork and EHR documentation, contacts specialist’s offices, hospitals, labs or other facilities to make appointments as needed. Contacts patients or caregivers to inform them of appointments. Completes paperwork, notifies patients or caregivers and assists in tracking of referrals to ensure necessary care is completed. Forwards to proper personnel to complete referral authorizations as needed.
4. Administers standardized tests or performs procedures ordered by providers such as developmental screening, EKGs, peak flow meter testing, ear irrigations and vision/hearing tests.
5. Assist health care professionals conducting medical examinations as required.
6. Collects specimens such as blood, urine and throat swabs per provider and/or standing order upon proof of competency. Collects or receives samples and conducts CLIA Waived tests per Ingham Community Health Center (ICH) quality assurance training and documents within EHR. May prepare specimens to be sent to outside laboratories.
7. Administers medications and injections safely following established standards, policies and procedures.
8. Documents all care and communication within the EHR per training and established procedure.
9. Provides care following established procedure under the Patient-Centered Medical Home model of care.
10. Prepares assigned clinic area for daily activities to meet provider and patient needs according to established protocols and established checklists. Order materials, supplies, medications, vaccines, test kits and other items needed.
11. Assists other support staff as necessary and performs a variety of clerical, record keeping and account keeping assignments.
12. Provides all care and communication according to the Health Department Core Values.
13. Attends staff meetings and trainings as assigned.

Other Functions:
- Performs other duties as assigned.
- Must adhere to departmental standards in regard to HIPAA and other privacy issues.
- During a public health emergency, the employee may be required to perform duties similar to, but not limited, to those in his/her job description.

(An employee in this position may be called upon to do any or all of the above tasks. These examples do not include all of the tasks which the employee may be expected to perform.)

Employment Qualifications:

Education: Possession of a high school diploma or equivalent. Graduation from a recognized Medical Assistant program and certification as a Medical Assistant such that they meet the federal guidance for Meaningful Use compliance. Current CPR training must be maintained during employment.

Experience: Prefer six months experience in a clinic setting.

Other Requirements:
- This position requires the ability to communicate and respond to inquiries both in person and over the phone.
- This position requires the ability to operate a PC/laptop and to enter & retrieve information from a computer.
- This position requires the ability to handle varying and often high levels of stress.

(The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria)

Working Conditions:
1. This position works in an indoor environment. There is no planned exposure to prominent lights, noises, odors, temperatures or weather conditions.
2. This position operates non-powered hand tools such as medical equipment, etc.
3. This position is exposed to communicable diseases, blood, other body fluids, etc.
4. This position is exposed to individuals in crisis. These individuals may suffer from mental or emotional illness, have violent tendencies or be unconcerned with their personal safety and hygiene.
Physical Requirements:

- This position requires the ability to sit, stand, walk, traverse, climb, balance, twist, bend, stoop/crouch, squat, kneel, crawl, lift, carry, push, pull, reach, grasp, handle, pinch, type, endure repetitive movements of the wrists, hands or fingers.
- This position’s physical requirements require little to no stamina in traversing, climbing, balancing, squatting, kneeling and crawling.
- This position’s physical requirements require periodic stamina in sitting, twisting, bending, stooping/crouching, lifting, pushing and pulling.
- This position’s physical requirements require continuous stamina in standing, walking, carrying, reaching, grasping, handling, pinching, typing, enduring repetitive movements of the wrists, hands or fingers.
- This position performs light work requiring the ability to exert 20 pounds or less of force in the physical requirements above.
- This position primarily requires close visual acuity to perform tasks within arm’s reach such as: viewing a computer screen, using measurement devices, inspecting and assembling parts, etc.

(This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the requirements listed above. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements.)

Union UAW
Pay Grade D
Updated 4/17/17
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE RECORDS MANAGEMENT SYSTEMS SUPPORT

RESOLUTION # 17 –

WHEREAS, the Ingham County Sheriff’s Office has had for several years an RMS (Records Management System) from TriTech Software Systems that operates both police and corrections records; and

WHEREAS, each year the County pays out of LOFT funds yearly customer support updates from TriTech Software Systems for the Sheriff’s Office; and

WHEREAS, the 2017 TriTech Software Systems annual maintenance contract for the Sheriff’s Office RMS is $24,890.46.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize renewal of the 2017 annual support for TriTech Software Systems for the Sheriff’s Office RMS (Records Management System) for an amount not to exceed $24,890.46.

BE IT FURTHER RESOLVED, the total cost is budgeted for 2017 within account #636-25820-932050.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
Nays: None Absent: Sebolt Approved 5/02/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Case Naeyaert
Nays: None Absent: None Approved 5/03/2017
WHEREAS, the Ingham County Board of Commissioners adopted Resolution #05-044, which amended the purchasing policies to include a provision for local purchasing preference; and

WHEREAS, the Board of Commissioners desires to continue utilizing the Local Purchasing Preference Policy (LPPP) believing that it encourages local vendors to provide good and services to Ingham County government resulting in increased economic activity through more local jobs, tax revenues, and expenditures, and that it entices business relocations to the County; and

WHEREAS, the Board of Commissioners has determined that the LPPP needs to be amended to include a provision for addressing bidding scenarios where there are multiple registered local vendors (RLVs) bidding on a County contract and where the low bidder is utilizing non-local subcontractors for more than fifty percent (50%) of the contract work.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes amending the Local Purchasing Preference Policy to include the following language:

BE IT FURTHER RESOLVED, that when there are two registered local vendors (RLVs) bidding on a County contract and when the low bidder is utilizing non-local subcontractors for more than fifty percent (50%) of the contract work, then the non-low RLV who is within ten percent (10%) of the lowest RLV’s bid and who is also utilizing non-local subcontractors for less than fifty percent (50%) for the contract, shall be given an opportunity to reduce its cost to match the low RLV’s bid, and in doing so, shall be recommended for the award of the contract.

BE IT FURTHER RESOLVED, that in the event that there are multiple RLVs who are within ten percent (10%) of the lowest RLV who is using more than fifty percent (50%) of non-local vendors for the contract, the RLV who is utilizing the largest percentage of local subcontractors shall be given an opportunity to reduce its cost to match the low RLV’s bid, and in doing so, be recommended for award of the contract; provided, however, that the percentage of non-local subcontractors utilized does not exceed fifty percent (50%); in the event that all non-low RLVs are using the same percentage of local subcontractors, the Purchasing Director shall toss a coin to determine the recommended bidder for contract award.
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT TO SUPPLY FUEL AND FUEL-RELATED ADDITIVES FOR COUNTY-OWNED VEHICLES AND EQUIPMENT

RESOLUTION # 17 –

WHEREAS, the County requires a primary supplier of fuel for County-owned and operated vehicles and equipment at fair and reasonable prices on an as-needed basis; and

WHEREAS, the Purchasing Department solicited proposals for the purchase of fuel, and after review and evaluation, recommends entering into contract with the most responsible proposer, Michigan Fleet Fueling Solutions, a local vendor, to supply fuel and fuel-related additives for County-owned vehicles and equipment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Michigan Fleet Fueling Solutions to supply fuel and fuel-related additives for County-owned vehicles and equipment for a period of three (3) years with an option to renew the contract for an additional two-year period.

BE IT FURTHER RESOLVED, that the price charged to the County for fuel purchases shall be based on Michigan Fleet Fueling Solutions’ cost on the date of purchase plus a $0.07 per gallon differential for all types of fuel purchased; diesel exhaust fluid shall be $2.69 per gallon.

BE IT FURTHER RESOLVED, that this differential shall be added to Michigan Fleet Fueling Solutions’ actual invoice cost to determine the County’s fuel price, excluding any exempt taxes.

BE IT FURTHER RESOLVED, that the fuel will be purchased by County departments utilizing a card accounting system to be provided by Michigan Fleet Fueling Solutions.

BE IT FURTHER RESOLVED, that departments utilizing these fueling services will have their individual line item 747000 charged back by Financial Services.

BE IT FURTHER RESOLVED, that the Ingham County Board Chairperson is authorized to sign the contract documents consistent with this Resolution after approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville  
Nays:  None  Absent:  Sebolt  Approved  5/02/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Case Naeyaert  
Nays:  None  Absent:  None  Approved  5/03/2017
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT TO REMOVE THE OLD CAULK AND RE-CAULK THE HUMAN SERVICES BUILDING SKYLIGHTS

RESOLUTION # 17 –

WHEREAS, the Facilities Department would like to have the skylights at the Human Services Building repaired; and

WHEREAS, the caulking has deteriorated to the point of the skylights leaking, every time it rains, causing continuous damage; and

WHEREAS, it is the recommendation of both the Purchasing and Facilities Departments to award a contract to Sieloff Glass & Screen, a local vendor, who provided the lowest responsive and responsible bid of $6,000.00; and

WHEREAS, the Facilities Department had funds available for a drop ceiling project which has since been put on hold due to the fact that the skylights are an urgent repair, to avoid further damage; and

WHEREAS, the drop ceiling project, 5FC07, has been renamed to accommodate this urgent repair; and

WHEREAS, funds for this project are available in the approved CIP line item #631-23304-976000-5FC07 which has a current balance of $10,000.00 for Human Services Building skylight restoration.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Sieloff Glass & Screen, 1110 East Oakland Avenue, Lansing, Michigan, 48906 to remove the old caulk and re-caulk the Human Services Building skylights.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
          Nays: None  Absent: Sebolt  Approved 5/02/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Case Naeyaert
           Nays: None  Absent: None  Approved 5/03/2017
MAY 9, 2017
AGENDA ITEM NO. 10

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT FOR HUMAN SERVICES BUILDING PARKING LOT IMPROVEMENTS

RESOLUTION # 17 –

WHEREAS, the Facilities Department would like to replace the North end and Southeast corner of the Human Services Building parking lot; and

WHEREAS, these areas have deteriorated to the point where they have become a safety hazard and need to be repaired; and

WHEREAS, it has been recommended to Ingham County, by Wolverine Engineers & Surveyors, Inc., that a contract be awarded to Perfitt Excavating, Inc., a local vendor, who provided the lower of two bids, for parking lot improvements; and

WHEREAS, both Wolverine Engineers & Surveyors, Inc., and Ingham County have worked with Perfitt Excavating, Inc. in the past, and have been more than satisfied with the professional results; and

WHEREAS, Perfitt Excavating, Inc. a local vendor, provided the lowest bid of $210,816.00 for parking lot improvements; and

WHEREAS, it is the recommendation of both the Purchasing and Facilities Departments to award a contract to Perfitt Excavating, Inc., who provided the lowest, most responsive and responsible bid of $210,816.00; and

WHEREAS, funds for this project are available in the 2016 approved CIP line item #631-23304-931000-6FC06 which has a current balance of $229,960.00 for Human Services Building parking lot replacement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Perfitt Excavating, Inc., 1957 Seven Gables Road, Dansville, Michigan, 48819, for Human Services Building parking lot improvements.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
Nays: None  Absent: Sebolt  Approved 5/02/2017

FINANCE:  Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Case Naeyaert
Nays: None  Absent: None  Approved 5/03/2017
WHEREAS, Stockbridge Township and the Ingham County Road Department have agreed that asphalt wedging where needed, single course chip sealing and related repairs are needed on the following local roads in Stockbridge Township due to normal deterioration over time:

Budd Rd, Milner to Oakley Roads
Oakley Rd, Budd to Burden Roads
Burden Rd, Oakley Rd to M-36
Stilson Rd, Catholic Church Rd to Dexter Trail
Moechel Rd, Baseline to Heeney Roads
Chapman, O’Brien to Catholic Church Roads
Adams Rd, Morton Rd to Dexter Trail

A total of length of 9 miles at an estimated cost of $200,000 for materials only with labor to be provided by the road department without charge to the project; and

WHEREAS, Stockbridge Township and the Ingham County Road Department have also agreed to gravel and place culverts where needed on Oakley Road, Budd Rd to north Township limit at an estimated cost of $75,000 for materials only with labor to be provided by the road department without charge to the project, (work proposed for but not completed in 2016) for a total estimated 2017 local road program cost of $275,000; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken by road department crews and to pay for a portion of the cost of said improvements from the County Road Fund; and

WHEREAS, the Township is willing to pay the remaining portion of the cost of said improvements; and

WHEREAS, in the event the final cost of the improvements is greater than twice the maximum Road Department match amount set forth below, the excess cost will be paid solely by the Township, provided, however, that the Township excess payment will not exceed ten percent (10%) of the Township contribution amount established in this Agreement, unless the Township agrees otherwise.

THEREFORE BE IT RESOLVED, that the Road Department shall cause the improvements identified above and incorporated herein by reference to be performed by road department crews during the construction season of the 2017 calendar year subject to final approval by, or as modified by Stockbridge Township.
BE IT FURTHER RESOLVED, that for 2017, the Road Department has allocated to Stockbridge Township’s local roads, a maximum sum of $22,200 from the County Road Fund, which shall be matched equally by the Township to the extent used.

BE IT FURTHER RESOLVED, that the County on behalf of the Road Department agrees to contribute up to $22,200 from the County Road Fund toward the cost of said improvement.

BE IT FURTHER RESOLVED, that in the event the final cost of the improvements is less than the estimate, the savings shall first accrue to the Township for any final costs down to $44,400, and then for any lower final costs, be split evenly between the Township and the Road Department.

BE IT FURTHER RESOLVED, that the Road Department shall invoice the Township for its contribution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Stockbridge Township to effect the above described local road improvements as provided above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville  
Nays:  None  Absent:  Sebolt  Approved  5/02/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Case Naeyaert  
Nays:  None  Absent:  None  Approved  5/03/2017
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT
WITH LOCKE TOWNSHIP

RESOLUTION # 17 –

WHEREAS, Locke Township desires that improvements be performed on various Locke Township local roads in Locke Township as part of the 2017 local road program to include asphalt leveling and maintenance pads where necessary on portions of Bell Oak, Harris and Royce Roads, and any other local roads in Locke Township as necessary and as budget may allow, up to matching program budget limit of approximately 1430 tons of asphalt paving total for all roads, at a total estimated cost on all of the roads of $57,336.00 for material only; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken by road department crews, to pay for a portion of the cost of said improvements from the County Road Fund, and to contribute labor without additional charge to the Township; and

WHEREAS, the Township is willing to pay the remaining portion of the cost of said improvements; and

WHEREAS, in the event the final cost of the improvements is greater than the estimated amount set forth above, the excess cost will be paid solely by the Township, provided, however, that the Township excess payment will not exceed five percent (5%) of the Township contribution amount established in the Agreement, unless the Township agrees otherwise.

THEREFORE BE IT RESOLVED, that the Road Department shall cause the improvements identified above and incorporated herein by reference to be made by Road Department crews during the construction season of the 2017 calendar year.

BE IT FURTHER RESOLVED, that for 2017 the County on behalf of the Road Department has allocated to Locke Township’s local roads, a maximum sum of $22,200 from the County Road Fund, which shall be matched equally by the Township to the extent used.

BE IT FURTHER RESOLVED, the County on behalf of the Road Department agrees to contribute one half the final project cost, up to a maximum of $22,200.00, toward the cost of said improvement from the County Road Fund, and to contribute labor where indicated above without additional charge to the Township.

BE IT FURTHER RESOLVED, that in the event the final cost of the improvements is less than the estimate, the cost savings shall first accrue to the Township for any final cost amounts down to $44,400 (2 times the maximum match available of $22,200), and then be split evenly between the parties for any final costs below $44,400.
BE IT FURTHER RESOLVED, that the Road Department shall invoice the Township for its contribution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Locke Township to effect the above described local road improvements as provided above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville  
Nays: None  Absent: Sebolt  Approved 5/02/2017

FINANCE:  Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Case Naeyaert  
Nays: None  Absent: None  Approved 5/03/2017
WHEREAS, the Road Department needs to replace three of its existing tandem axle dump trucks which have aged past the point of economical serviceability; and

WHEREAS, the Road Department adopted 2017 budget includes in capital road equipment expenditures, funds for this purchase as it is also included in the 2017 road equipment replacement plan; and

WHEREAS, equipment and components are needed to complete the new tandem axle truck chassis in RFP 96-17; and

WHEREAS, bids for equipment to complete the new tandem axle truck chassis were solicited and evaluated by the Ingham County Purchasing Department, and it is their recommendation, with the concurrence of Road Department staff, to award contracts to Certified Power Inc. of Perrysburg OH for hydraulic components at a cost not to exceed $56,682.00 and to Knapheide Truck of Flint MI for truck equipment at a cost not to exceed $83,502.00, resulting in an overall cost of $140,184.00.

THEREFORE BE IT RESOLVED, the Board of Commissioners accepts the bids, and authorizes the purchase of components and equipment needed to complete the new tandem axle truck chassis at a cost not to exceed $140,184.00.

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to sign any necessary purchase documents on behalf of the County.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville  
Nays:  None  Absent:  Sebolt  Approved 5/02/2017  

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Case Naeyaert  
Nays:  None  Absent:  None  Approved 5/03/2017
WHEREAS, the Road Department needs to replace three of its existing tandem axle dump trucks which have aged past the point of economical serviceability; and

WHEREAS, the Road Department adopted 2017 budget includes in capital road equipment expenditures, funds for this purchase as it is also included in the 2017 road equipment replacement plan; and

WHEREAS, bids for new tandem axle truck chassis were solicited and evaluated by the Ingham County Purchasing Department, and it is their recommendation, with the concurrence of Road Department staff, to purchase three Western Star truck chassis from D&K Truck Company 3020 Snow road Lansing, Michigan 48917, at a cost of $295,745. The replaced units will be sold at auction for a price yet to be determined which will be placed in the equipment replacement fund.

THEREFORE BE IT RESOLVED, the Board of Commissioners accepts the bid and authorizes the purchase of three Western Star truck chassis from D&K Truck Company of Lansing MI., at a cost not to exceed $295,745.

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to sign any necessary purchase documents on behalf of the County.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT FOR RENTAL AND CLEANING SERVICES FOR UNIFORM WORK APPAREL, FLOOR MATS, AND SHOP TOWELS

RESOLUTION # 17 –

WHEREAS, the Road Department provides flame resistant uniforms for its mechanics and fleet manager per their respective labor agreements, and services to supply mechanics’ shop towels, floor mat and related services for all Road Department facilities; and

WHEREAS, the Purchasing Department recently released bid packet #62-17 and received sealed, competitive bid proposals for these services for the next 3 year period with a 2 year renewal option, beginning from date of service contract execution; and

WHEREAS, the current vendor, Unifirst Corporation of Taylor, MI and Cintas Corporation, 3524 S. Canal road Lansing, Michigan 48917 were the only responding bidders; and

WHEREAS, bids for rental and cleaning services for uniform work apparel, floor mats and shop towels were solicited and evaluated by the Ingham County Purchasing Department, and it is their recommendation, with the concurrence of Road Department staff, to award the contract to the second low bidder, Cintas Corporation, 3524 S. Canal road Lansing, Michigan 48917; and

WHEREAS, the Cintas Corporation bid has an Uniform Advantage program available, for uniform replacement, with a price of $0.06 per a garment, per each week, with no additional replacement cost. With the current work force at the road department, this cost would be $15.12 a week.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the bid, and authorizes entering into a contract with Cintas Corporation, 3524 S. Canal road Lansing, Michigan 48917 for rental and cleaning services for uniform work apparel with the Advantage program, floor mats and shop towels with delivery to the Road Department per bid packet 62-17 for annual costs of $7249.32 for the three year period, with a 2 year renewal option, beginning from date of service contract execution.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
   Nays: None  Absent: Sebolt  Approved 5/02/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Case Naeyaert
   Nays: None  Absent: None  Approved 5/03/2017
MAY 9, 2017
AGENDA ITEM NO. 16

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE PURCHASE OF PROCESSED ROAD GRAVELS,
VARIOUS CRUSHED AGGREGATES, AND 2NS SAND MIXTURES

RESOLUTION # 17 –

WHEREAS, the Road Department annually purchases 22A and 23A processed road gravels, 6A crushed limestone and 6A natural aggregates, and 2NS sand mixtures. The different types of aggregates are designed to meet the various needs for winter maintenance, building and repairing of county roads; and

WHEREAS, the Road Department’s adopted 2017 budget includes controllable expenditures, funds for this and other maintenance material purchases; and

WHEREAS, a blanket PO shall be processed for 22A and 23A processed road gravels, 6A crushed limestone and 6A natural aggregates, and 2NS sand mixtures from the 3 vendors, based on bid unit price, supplier proximity to the work being performed, availability of required material, quality of materials, with preference based on lowest qualifying bid unit price per ton and a quantity not to exceed $200,000; and

WHEREAS, bids for 22A and 23A processed road gravels, 6A crushed limestone and 6A natural aggregates, and 2NS sand mixtures were solicited and evaluated by the Ingham County Purchasing Department per Request for Proposals (RFP) #102-17, and it is their recommendation, with the concurrence of Road Department staff, to award these bids and purchase on an as-needed, unit price per ton basis from 3 responding bidders; Sunrise Aggregate, Carrick Trucking and Stoneco of Michigan (pricing included on the bid tab portion of the attached summary) and purchase on an as-needed, unit price per ton basis; and

WHEREAS, the decision to where the aggregates will be purchased on any given operation will be based on Road Department staff’s judgment as to which supplier is most advantageous for the County. This decision will be based on a combination of bid unit price, supplier proximity to the work being performed, availability of required material, quality of materials, with preference based on lowest qualifying bid unit price per ton.

THEREFORE BE IT RESOLVED, the Board of Commissioners accepts the bids, and authorizes the purchase of 22A and 23A processed road gravels, 6A crushed limestone and 6A natural aggregates, and 2NS sand mixtures on an as-needed, unit price per ton from Sunrise Aggregate, Carrick Trucking and Stoneco of Michigan. This agreement will be a 1 year contract with a 1 year renewal option with the approved aggregate suppliers.

BE IT FURTHER RESOLVED, that the Road Department and Purchasing Department are hereby authorized to execute purchase orders with all three above listed suppliers and purchase aggregate materials as needed and budgeted.
COUNTY SERVICES: **Yeas**: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville  
**Nays**: None  
**Absent**: Sebolt  
**Approved** 5/02/2017

FINANCE: **Yeas**: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Case Naeyaert  
**Nays**: None  
**Absent**: None  
**Approved** 5/03/2017
INTRODUCED

MAY 9, 2017
AGENDA ITEM NO. 17

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT FOR BEVERAGE SERVICES

RESOLUTION # 17 –

WHEREAS, the Potter Park Zoological Society previously managed the operation of the Zoo concessions; and

WHEREAS, the new agreement between the County and the Zoological Society, Resolution #17-069, transfers operations of the concessions to the County; and

WHEREAS, the concessions at Potter Park Zoo offers beverages for purchase; and

WHEREAS, the Zoo Director and the Purchasing Director reviewed the bid for RFP #47-17 submitted by PepsiCo and found it to meet the criteria necessary for beverage services at Potter Park Zoo; and

WHEREAS, the Potter Park Zoological Society spent $11,274 with PepsiCo in 2016 with a minimum net profit of $25,000; and

WHEREAS, the funds for this contract have been budgeted and approved in the 2017 Zoo budget account #258-69200-641000, #258-69200-671150, and #258-69200-726010.

THEREFORE BE IT RESOLVED, the Board of Commissioners hereby authorizes awarding a contract for three years with an additional two year extension option, to PepsiCo for beverage services at Potter Park Zoo, based on its proposal dated April 4, 2017.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the County Attorney to prepare the necessary documents.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
Nays: None Absent: Sebolt Approved 5/02/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Case Naeyaert
Nays: None Absent: None Approved 5/03/2017
WHEREAS, the Potter Park Zoological Society previously managed the operation of the Zoo encounters; and

WHEREAS, the new agreement between the County and the Zoological Society, Resolution #17-069, transfers operations of encounters including the train ride and bungee experience to the County; and

WHEREAS, the train ride and bungee experience enhance guest experience by offering diversity in activities at the Zoo for visitors; and

WHEREAS, Pilot EG LLC has offered quality amusement services at Potter Park Zoo from 2013-2016 through the Potter Park Zoological Society; and

WHEREAS, in 2016 the Potter Park Zoological Society’s net revenue for the train ride and bungee encounter was $16,124; and

WHEREAS, the Zoo Director and Purchasing Director reviewed the bid submitted by Pilot EG LLC and found it to meet the criteria necessary for amusement services at Potter Park Zoo; and

WHEREAS, the funds for this contract have been budgeted and approved in the 2017 Zoo budget account #258-69200-627500 and #258-69200-705000.

THEREFORE BE IT RESOLVED, the Board of Commissioners hereby authorizes awarding a contract for three years with an additional two year extension option, to Pilot EG LLC for the train ride and bungee experience at Potter Park Zoo, based on its proposal dated March 6, 2017.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the County Attorney to prepare the necessary documents.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.
COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
Nays: None  Absent: Sebolt  Approved 5/02/2017

FINANCE:  Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Case Naeyaert
Nays: None   Absent: None   Approved 5/03/2017
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT CHARITABLE DONATIONS FROM THE
POTTER PARK ZOOLOGICAL SOCIETY

RESOLUTION # 17 –

WHEREAS, the Potter Park Zoological Society whose mission, starting in 1969 as Friends of the Zoo, is to support the Potter Park Zoo through educational programming, volunteerism, public relations services, special events, and fundraising; and

WHEREAS, the Potter Park Zoological Society is a private, 501c (3) nonprofit, fundraising organization that raises funds to support the Potter Park Zoo; and

WHEREAS, local individuals, businesses, and organizations support the Zoo through donations to the Zoological Society; and

WHEREAS, the intent of charitable gifts is that the donations are to be used solely and exclusively to benefit Potter Park Zoo by assisting in providing quality visitor experience and helping to achieve the Zoo’s mission to “Inspire people to conserve animals in their natural world”.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the acceptance of unrestricted monetary and physical donations, or restricted monetary and physical donations up to $25,000 from the Potter Park Zoological Society to Potter Park Zoo.

BE IT FURTHER RESOLVED, the Potter Park Zoo Director will provide a quarterly report in January, April, July and October to the Ingham County Board of Commissioners and Potter Park Zoo Advisory Board detailing all donations from the Potter Park Zoological Society.

BE IT FURTHER RESOLVED, accepted monetary and physical donations will become the property of Ingham County and will be used, maintained, and disposed of in accordance with County policy.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners hereby authorizes the Controller/Administrator to make necessary adjustments to the Potter Park Zoo budget to accept donations and to account for any funds received and the disbursement thereof in accordance with this resolution.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
               Nays: None   Absent: Sebolt   Approved 5/02/2017

FINANCE:  Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Case Naeyaert
          Nays: None   Absent: None   Approved 5/03/2017
WHEREAS, the current Flood Insurance Study (FIS) for Ingham County was published by the Federal Emergency Management Agency (FEMA) with an effective date of August 1, 2011; and

WHEREAS, hydrologic and hydraulic analyses for the 2011FIS on Grand River, Red Cedar River and Sycamore Creek were completed in 1978; and

WHEREAS, Lansing officials believe the current effective FIS, including Grand River, Red Cedar River and Sycamore Creek no longer reflect flood potential along these waterways; and

WHEREAS, updated analyses of these waterways would aid officials in assessing the flood risk potential and identification of flood hazard areas in Ingham County; and

WHEREAS, updated analyses of these waterways will benefit property owners by eliminating unnecessary flood insurance requirements; and

WHEREAS, the Ingham County Board of Commissioners desires to participate in the enhanced flood warning system.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes County participation in the U.S. Geological Survey Red Cedar River Floodplain Remapping project for the years 2018 and 2019 at a total cost not to exceed $22,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make necessary budget commitments to reflect this participation in the U.S. Geological Survey Red Cedar River Floodplain Remapping project.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary documents on behalf of Ingham County after approval as to form by the County Attorney.
Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRIBUTION FOR
THE CAPITOL COUNCIL OF GOVERNMENTS CAPCOG INITIATIVE FOR 2017

RESOLUTION # 17 –

WHEREAS, the Capitol Council of Governments (CAPCOG) is a partnership with Clinton, Eaton and Ingham Counties, the Lansing Regional Chamber of Commerce and Michigan State University; and

WHEREAS, the mission of CAPCOG is to work collaboratively between parties to support regional economic development and growth opportunities for the Greater Lansing region at the State Legislature; and

WHEREAS, CAPCOG is requesting an annual contribution for the CAPCOG initiative from each of the partners for a total commitment of $25,000, of which $12,000 would be earmarked for lobbying expenses; and

WHEREAS, Ingham County’s commitment would be $5,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a $5,000 allocation from the contingency fund for Ingham County’s annual commitment to the Capitol Council of Governments CAPCOG Initiative for the calendar year 2017.

BE IT FURTHER RESOLVED, the CAPCOG initiative will report on an annual basis on the programmatic and financial outcomes of the initiative.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with the resolution after approval as to form by the County Attorney.

FINANCE: Yeas: McGrain, Hope, Anthony, Schafer, Case Naeyaert
Nays: Grebner, Tennis  Absent: None  Approved 5/03/2017
Introduced by the Law & Courts Committee:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO HONOR SERGEANT ERIC COMMON OF THE
INGHAM COUNTY SHERIFF’S OFFICE

RESOLUTION # 17 –

WHEREAS, Sergeant Eric Common was hired by the Ingham County Sheriff’s Office as a Deputy in July of 1993 and assigned to Corrections; and

WHEREAS, Sergeant Common worked as a Deputy in the Corrections Division for the Ingham County Sheriff’s Office until February of 1997; and

WHEREAS, in February of 1997, Sergeant Common was transferred to the transport unit, which he was on until May of 1997; and

WHEREAS, in May of 1997, Sergeant Common was transferred to the Field Services Division; and

WHEREAS, in November of 2003, Sergeant Common was promoted to the rank of Sergeant; and

WHEREAS, in November of 2003, Sergeant Common was assigned to supervise the Veteran’s Memorial Court unit as a Sergeant; and

WHEREAS, in September 2007, Sergeant Common was transferred to the Corrections Division; and

WHEREAS, throughout his career, Sergeant Common was a dedicated employee and well respected by his peers; and

WHEREAS, over his 24 year career with the Ingham County Sheriff’s Office, Sergeant Common received numerous letters of recognition and Unit Citations; and

WHEREAS, after 24 years of dedicated service to the citizens of Ingham County, Sergeant Common is retiring on May 12, 2017.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Sergeant Eric Common, for his 24 years of dedicated service to the citizens of Ingham County and wishes him continued success in all of his future endeavors.

LAW & COURTS:  Yeas:  Hope, Banas, Celentino, Koenig, Schafer, Maiville
Nays:  None    Absent:  Crenshaw    Approved 4/27/2017
WHEREAS, the Ingham County Board of Commissioners approves the elimination of Staff Psychologist position (#140002, OPEIU).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the creation of a Clinical Mental Health Professional (OPEIU Court Pro 6).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the conversion of Staff Psychologist (#140004, OPEIU) to Chief Psychologist.
BE IT FURTHER RESOLVED, the reorganization will become effective June 1, 2017.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the Circuit Court Juvenile Division 2017 Budget and Position Allocation List in accordance with this Resolution.

**LAW & COURTS:**  **Yeas:** Hope, Banas, Celentino, Koenig, Schafer, Maiville  
**Nays:** None  
**Absent:** Crenshaw  
**Approved 4/27/2017**

**COUNTY SERVICES:**  **Yeas:** Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville  
**Nays:** None  
**Absent:** Sebolt  
**Approved 5/02/2017**

**FINANCE:**  **Yeas:** Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Case Naeyaert  
**Nays:** None  
**Absent:** None  
**Approved 5/03/2017**
MAY 9, 2017
AGENDA ITEM NO. 24

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO PURCHASE FIFTEEN NEW GLOCK FIREARMS, WEAPON MOUNTED FLASHLIGHTS, AND HOLSTERS FOR THE SHERIFF’S OFFICE FIELD SERVICES DIVISION USING 2017 CAPITAL IMPROVEMENT FUNDS

RESOLUTION # 17 –

WHEREAS, the Ingham County Sheriff’s Office is responsible for police patrols for Ingham County; and

WHEREAS, the Sig Sauer P229 weapon system utilized by the Sheriff’s Office has been in service since 2007; and

WHEREAS, Sig Sauer suggest replacing weapons assigned to duty after 7-10 years of service; and

WHEREAS, the Sheriff’s Office has determined the need to purchase fifteen (15) new Glock firearms and associated equipment, to supply our Field Services Division; and

WHEREAS, the Glock firearm will utilize 9mm ammunition which will decrease the cost of training ammunition; and

WHEREAS, the purchase order also includes needed weapon mounted flashlights and updated holsters to replace the older holsters that will not fit the new firearm; and

WHEREAS, Michigan Police Equipment holds the State of Michigan contract for Glock firearms; and

WHEREAS, the total expenditure for this proposal is not to exceed $9,030.00.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Sheriff’s Office to purchase fifteen (15) Glock firearms, weapon mounted flashlights and holsters for a total not to exceed $9,030.00 from the 2017 CIP budget.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2017 Sheriff’s Office budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.
LAW & COURTS:  Yeas: Hope, Banas, Celentino, Koenig, Schafer, Maiville  
Nays: None  Absent: Crenshaw  Approved 4/27/2017

FINANCE:  Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Case Naeyaert  
Nays: None  Absent: None  Approved 5/03/2017
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE INGHAM COUNTY AND THE INGHAM COUNTY SHERIFF’S OFFICE TO ENTER INTO A CONTRACT WITH THE MICHIGAN STATE POLICE AND SAGINAW COUNTY FOR PARTICIPATION IN THE STATEWIDE RECORDS MANAGEMENT SYSTEM

RESOLUTION # 17 –

WHEREAS, the Ingham County Sheriff’s Office wishes to contract with the Michigan State Police (MSP) and Saginaw County for Statewide Records Management System; and

WHEREAS, the focus of the Statewide Records Management System is to encourage interoperable communications between all public safety units on a regional basis; and

WHEREAS, the new Statewide Records Management System (SRMS) is being deployed by MSP and will allow for data exchange between all public safety agencies with the State of Michigan who decide to participate; and

WHEREAS, the new Statewide Records Management System (SRMS) incorporates a Jail Records Management system for all jail records as well; and

WHEREAS, Saginaw County is providing the remote access to their Saginaw County’s Information Systems and Services (SCISS) Department for the Records Management System for the Ingham County Sheriff’s Office to utilize SRMS which encompasses a Jail Records Management System; and

WHEREAS, the user cost for each sworn officer is $200.00 per year for use of the SRMS, currently the total number of sworn officers who will be utilizing the system is 72 officers; and

WHEREAS, the cost for Jail Records Management is based on structural jail beds within the jail facility at a cost of $50.00 per jail bed being utilized by the Ingham County Sheriff’s Office, currently the operational use of jail beds within the facility is 512 beds.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Michigan State Police and Saginaw County for the new Statewide Records Management System (SRMS) for the time period of October 1, 2017 through September 30, 2020 for an annual yearly contract cost not to exceed $40,000.00 per year (72 users x $200.00 = $14,400.00 plus 512 beds x $50.00 = $25,600.00 give grand total of $40,000.00).

BE IT FURTHER RESOLVED, the funds for this purpose will come from the 2017 Sheriff’s Office Budget.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS:**  **Yea**s: Hope, Banas, Celentino, Koenig, Schafer, Maiville  
**Nays:** None  
**Absent:** Crenshaw  
**Approved 4/27/2017**

**FINANCE:**  **Yea**s: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Case Naeyaert  
**Nays:** None  
**Absent:** None  
**Approved 5/03/2017**
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING AN AMENDMENT TO A CURRENT CONTRACT WITH THE MICHIGAN DEPARTMENT OF HUMAN SERVICES FOR TRANSPORT SERVICES OF SPECIFIC JUVENILES BY SHERIFF’S DEPUTIES

RESOLUTION # 17 –

WHEREAS, the Michigan Department of Human Services seeks to amend a current contract for transportation of specific juveniles; and

WHEREAS, the purpose of the amendment is to increase the payable amount from $10,000 to $17,500 until the current contract expires on September 30th 2017; and

WHEREAS, the Ingham County Sheriff’s Office wishes to continue the service provided to the Michigan Department of Human Services for transportation of specific, in-custody juveniles; and

WHEREAS, the Michigan Department of Human Services shall reimburse Ingham County for the Sheriff Deputies’ overtime wages and transportation costs in an amount not to exceed $17,500.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Sheriff’s Office to continue their participation with the Michigan Department of Human Services for the transportation of specific in-custody juvenile inmates for an amount up to $17,500 for the duration of the current contract expiring September 30th 2017.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the Sheriff are authorized to sign any necessary contract amendment documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Banas, Celentino, Koenig, Schafer, Maiville
    Nays: None    Absent: Crenshaw  Approved 4/27/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Schafer, Case Naeyaert
    Nays: None    Absent: None   Approved 5/03/2017
MAY 9, 2017
AGENDA ITEM NO. 27

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO REDUCE THE PROJECTED REVENUE SHORTFALL CREATED BY THE CONTRACT ISSUES FROM THE HOUSING OF MICHIGAN DEPARTMENT OF CORRECTIONS AND WAYNE COUNTY SHERIFF’S OFFICE INMATES AT THE INGHAM COUNTY JAIL

RESOLUTION # 17 –

WHEREAS, the Ingham County Sheriff’s Office has been in contract negotiations since October 2016 with Wayne County Sheriff’s Office to house fifty (50) inmates per day at $45.00 per inmate; and

WHEREAS, Wayne County Sheriff’s Office failed to ratify the contract with Ingham County Sheriff’s Office on April 11, 2017; and

WHEREAS, the Ingham County Sheriff’s Office had a contract with the Michigan Department of Corrections for 100 beds for detainers and parole violators at $35.00 a day per inmate; and

WHEREAS, the Michigan Department of Corrections backed out of their contract with Ingham County Sheriff’s Office on October 21, 2016 and re-entered the contract on January 7, 2017; and

WHEREAS, the Michigan Department of Corrections has averaged only housing forty-nine (49) inmates at Ingham County Sheriff’s Office since January 7, 2017; and

WHEREAS, the unused beds by the Michigan Department of Corrections and the failed contract with Wayne County Sheriff’s Office has created a projected budget shortfall of $690,125.00; and

WHEREAS, as a result of the above mentioned, Ingham County must take significant measures to reduce expenses in an attempt to minimize Ingham County Government’s projected budget deficit, and to reduce the number of positions facing layoff in future years; and

WHEREAS, the Ingham County Sheriff’s Office is recommending on or about May 10, 2017 the closing of Post 4 in the Ingham County Jail, which holds 68 inmates; and

WHEREAS, the Ingham County Sheriff’s Office is recommending the reduction of one (1) Staff Services Major.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the closing of Post 4 in the Ingham County Jail on or about / effective May 10, 2017 and one (1) Staff Services Major.

BE IT FURTHER RESOLVED, that the contract with the Michigan Department of Corrections for one hundred (100) beds for detainers, parole violators and virtual boarders be amended to reduce the amount of inmates to be
housed by fifty (50) inmates from one hundred (100) to fifty (50) inmates while allowing for some fluctuation above the fifty (50) beds allotted on a daily basis.

BE IT FURTHER RESOLVED, that the Ingham County Jail bed count will be reduced by fifty (50) contracted beds and eighteen (18) local beds, which will reduce the total capacity of the Ingham County Jail from five hundred and twelve (512) to four hundred and forty four (444).

BE IT FURTHER RESOLVED, that up to $145,298 will be transferred from the 2017 contingency account to fund the remaining budget shortfall.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Ingham County Sheriff’s Office 2017 budget in accordance with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the Sheriff are authorized to sign any necessary contract documents consistent with this resolution and approved to form by the County Attorney.

**LAW & COURTS: Yeas:** Hope, Banas, Celentino, Koenig, Schafer, Maiville
  
  **Nays:** None  
  **Absent:** Crenshaw  
  **Approved 4/27/2017**

**FINANCE: Yeas:** Tennis, Hope, Anthony, Schafer, Case Naeyaert  
  
  **Nays:** Grebner, McGrain  
  **Absent:** None  
  **Approved 5/03/2017**