

INGHAM COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING – 6:30 P.M.
COMMISSIONERS ROOM, COURTHOUSE
MASON, MICHIGAN

NOVEMBER 14, 2017

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM **OCTOBER 24, 2017**
- VI. ADDITIONS TO THE AGENDA
- VII. PUBLIC HEARING FOR THE 2018 INGHAM COUNTY BUDGET
- VIII. UPDATE FROM SHERIFF WRIGGLESWORTH
- IX. PETITIONS AND COMMUNICATIONS
 1. A NOTICE OF INTENT TO PREPARE UPDATE TO **AURELIUS TOWNSHIP MASTER PLAN**
 2. AN EMAIL FROM **TODD ELDRED** SUBMITTING HIS RESIGNATION FROM THE INGHAM COUNTY FARMLAND AND OPEN SPACE PRESERVATION BOARD
- X. LIMITED PUBLIC COMMENT
- XI. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- XII. CONSIDERATION OF CONSENT AGENDA
- XIII. COMMITTEE REPORTS AND RESOLUTIONS
 3. COUNTY SERVICES COMMITTEE - RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE **PERMITS** FOR THE INGHAM COUNTY ROAD DEPARTMENT
 4. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO TRANSFER UNSOLD **TAX REVERTED PROPERTIES** REJECTED BY LOCAL UNITS TO THE INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY
 5. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION PLEDGING FULL FAITH AND CREDIT TO **MONTGOMERY DRAIN** DRAINAGE DISTRICT NOTES

6. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO APPROVE RENEWAL OF SUPPORT FROM [CORE TECHNOLOGY](#)
7. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO APPROVE PURCHASE OF CRYSTAL REPORTS TRAINING FROM [EQUIVANT](#)
8. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO APPROVE PURCHASE OF USER TRAINING FROM [ITPROTV](#)
9. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO APPROVE THE [WEBSITE REDESIGN](#)
10. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO APPROVE A LETTER OF UNDERSTANDING WITH CAPITOL CITY LABOR PROGRAM, INC. – [911 NON-SUPERVISORY UNIT](#) REGARDING EXTENSION OF PROBATION
11. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE THE DISPOSAL OF ROAD DEPARTMENT [SURPLUS PROPERTY](#)
12. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AMEND THE 2017 [FAIR FUND BUDGET](#)
13. FINANCE COMMITTEE - INGHAM COUNTY [2018 GENERAL APPROPRIATIONS](#) RESOLUTION
14. HUMAN SERVICES COMMITTEE - RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE [GREATER LANSING FOOD BANK](#)
15. HUMAN SERVICES COMMITTEE - RESOLUTION DIRECTING THE CONTROLLER/ADMINISTRATOR TO CONDUCT A RFP PROCESS TO SELECT [LEGAL COUNSEL](#) TO REPRESENT INGHAM COUNTY IN LITIGATION AGAINST MANUFACTURERS AND WHOLESALE DISTRIBUTORS OF OPIOIDS
16. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO APPOINT INTERIM CHILD AND ADOLESCENT [HEALTH CENTER SUPERVISOR](#)
17. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE AN [AMENDMENT TO RESOLUTION #16-114](#) TO AUTHORIZE CERTAIN HEALTH DEPARTMENT STAFF TO SIGN CMS FORMS 855A AND 855B
18. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE AN ADMINISTRATIVE SERVICE AGREEMENT WITH [BLUE CROSS BLUE SHIELD](#) OF MICHIGAN AT THE INGHAM COUNTY JAIL
19. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO ACCEPT FY 2018 CHILD AND ADOLESCENT [HEALTH CENTER PROGRAM](#) FUNDS

20. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE THE INGHAM COUNTY DEPARTMENT OF VETERAN AFFAIRS TO ACCEPT FOUR HUNDRED TWENTY-FIVE DOLLARS DONATED FROM THE FAMILY OF DECEASED VETERAN, [JOSEPH E. MERRITT](#)
21. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION AUTHORIZING 2018 AGREEMENTS FOR [COMMUNITY AGENCIES](#)
22. LAW AND COURTS COMMITTEE - RESOLUTION TO HONOR [LIEUTENANT TIM O'NEILL](#) OF THE INGHAM COUNTY SHERIFF'S OFFICE
23. LAW AND COURTS AND FINANCE COMMITTEES - RESOLUTION TO PURCHASE A [HANDHELD NIGHT/THERMAL IMAGING CAMERA \(FLIR\)](#) FOR THE INGHAM COUNTY OFFICE OF HOMELAND SECURITY & EMERGENCY MANAGEMENT
24. LAW AND COURTS AND FINANCE COMMITTEES - RESOLUTION TO [AMEND RESOLUTION #17-390](#) TO REFLECT CORRECT RATES FOR LEGAL COUNSEL
25. LAW AND COURTS AND FINANCE COMMITTEES - RESOLUTION TO [AMEND RESOLUTION 17-370](#) ACCEPTING THE FY 2018 SWIFT AND SURE SANCTIONS PROBATION PROGRAM GRANT
26. LAW AND COURTS AND FINANCE COMMITTEES - RESOLUTION TO [AMEND RESOLUTION 17-371](#) ACCEPTING THE FY 2018 FELONY MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM OPERATIONAL GRANT
27. LAW AND COURTS AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [TEL SYSTEMS](#) TO UPGRADE TECHNOLOGY AND PROVIDE MAINTENANCE SUPPORT FOR THE PROBATE COURT COURTROOMS
28. LAW AND COURTS AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE A CONTRACT WITH [ADAMS OUTDOOR](#) TO PROVIDE RECRUITMENT ADVERTISING FOR THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER
29. LAW AND COURTS AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE A CONTRACT WITH [PM TECHNOLOGIES](#) FOR MAINTENANCE OF 9-1-1 PUBLIC SAFETY RADIO COMMUNICATIONS TOWER SITES, UNINTERRUPTED POWER SUPPLY UNITS, AND REPLACEMENT OF BATTERIES
30. LAW AND COURTS AND FINANCE COMMITTEES - RESOLUTION TO ACCEPT A CONSOLIDATED PLAN TO MEET THE [MICHIGAN INDIGENT DEFENSE COMMISSION \(MIDC\)](#) MINIMUM STANDARDS AND TO CREATE A NEW FUND WITHIN THE CHART OF ACCOUNTS FOR PURPOSES OF ACCEPTING GRANT FUNDS FROM THE MIDC

XIV. SPECIAL ORDERS OF THE DAY

XV. PUBLIC COMMENT

XVI. COMMISSIONER ANNOUNCEMENTS

XVII. CONSIDERATION AND ALLOWANCE OF CLAIMS

XVIII. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org

OCTOBER 24, 2017 REGULAR MEETING

Board of Commissioners Room – Courthouse
Mason, Michigan – 6:30 p.m.
October 24, 2017

CALL TO ORDER

Vice Chairperson Koenig called the October 24, 2017 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Banas, Celentino, Crenshaw, Grebner, Hope, Koenig, Maiville, McGrain, Naeyaert, Nolan, Schafer, Sebolt, and Tennis

Members Absent: Anthony

A quorum was present.

PLEDGE OF ALLEGIANCE

Vice Chairperson Koenig asked John Dinon, Animal Control Director, to lead the Board in the Pledge of Allegiance.

TIME FOR MEDITATION

Vice Chairperson Koenig asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES

Commissioner Crenshaw moved to approve the minutes of the October 10, 2017 meeting. Commissioner Schafer supported the motion.

The minutes were amended to add the phrase **“Adopted as part of a consent agenda.”** beneath the vote totals following each resolution passed as part of the consent agenda.

This was considered a friendly amendment.

The motion to approve the minutes, as amended, carried unanimously. Absent: Commissioner Anthony

ADDITIONS TO THE AGENDA

Vice Chairperson Koenig stated that without objection, the Public Hearing For the 2018 Ingham County Budget would be removed from the agenda.

Vice Chairperson Koenig stated that Agenda Item No. 3 would be removed from the agenda.

Vice Chairperson Koenig stated that a substitute resolution would be added for Agenda Item No. 10.

Vice Chairperson Koenig stated that a substitute resolution would be added for Agenda Item No. 13.

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Vice Chairperson Koenig stated that a substitute resolution would be added for Agenda Item No. 27.

PUBLIC HEARING FOR THE 2018 INGHAM COUNTY BUDGET

Vice Chairperson Koenig stated that the Public Hearing for the 2018 Ingham County Budget was removed from the agenda.

PETITIONS AND COMMUNICATIONS

A LETTER FROM DELHI CHARTER TOWNSHIP REGARDING THE ASSESSING OFFICERS REPORT FOR INDUSTRIAL FACILITY EXEMPTION

The letter was referred to the Finance Committee.

A LETTER FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL AIR QUALITY REGARDING ITS PENDING NEW SOURCE REVIEW APPLICATION REPORT

The letter was placed on file.

LIMITED PUBLIC COMMENT

None.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Maiville moved to adopt a consent agenda consisting of all action items except Agenda Item No. 5. Commissioner Naeyaert supported the motion.

The motion carried unanimously. Absent: Commissioner Anthony

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioner Anthony

Items voted on separately are so noted in the minutes.

OCTOBER 24, 2017 REGULAR MEETING

**ADOPTED – OCTOBER 24, 2017
AGENDA ITEM NO. 4**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING APPOINTMENT TO THE FAIR BOARD

RESOLUTION # 17 – 394

WHEREAS, a vacancy exists on the Ingham County Fair Board; and

WHEREAS, the County Services Committee interviewed those interested in serving on the Board.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints:

Michael Yanz, 905 Dakin Road, Dansville, 48819

to the Ingham County Fair Board to a term expiring December 31, 2020.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville

Nays: None **Absent:** None **Approved 10/17/2017**

Adopted as part of a consent agenda.

OCTOBER 24, 2017 REGULAR MEETING

**ADOPTED – OCTOBER 24, 2017
AGENDA ITEM NO. 5**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF SUPPORT FOR CONSTITUTIONAL AMENDMENT TO CREATE AN
INDEPENDENT CITIZENS REDISTRICTING COMMISSION**

RESOLUTION # 17 – 395

WHEREAS, the citizens of Michigan deserve a fair, fully transparent, impartial redistricting process without political malice each decennial for the drawing of the state legislative and congressional voting districts; and

WHEREAS, legislative and congressional redistricting has often resulted in gerrymandering of districts to favor one political party or another; and

WHEREAS, the current redistricting process creates a conflict of interest—as state legislators are effectively choosing their constituents; and

WHEREAS, the redistricting process should be conducted openly with real opportunities for public dialogue and feedback, not behind closed doors; and

WHEREAS, elected officials are more responsive to constituents when voters have a choice of candidates, thus increasing accountability and serving the best interests of the voters of Michigan; and

WHEREAS, public input and involvement in the redistricting process will empower our communities from the start by allowing communities to elect representatives who represent their interests on issues that are important to their lives; and

WHEREAS, the boundaries of state districts are currently drawn by legislative incumbents, often sacrificing the integrity of neighborhoods and cities; and

WHEREAS, the creation of a truly independent citizens redistricting commission devoid of political motivation or partisanship will help to ensure a transparent, fair and accurate legislative and congressional district process that uses impartial and sound methodology that respects the crucial requirements of the Michigan Constitution calling for districts that are equal in population, compact in size and respecting existing local government boundaries.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners on behalf of the people of Ingham County hereby supports the principles of redistricting reform encompassed in the Voters Not Politicians ballot proposal which will enact the following amendments to the Constitution and state law:

The State of Michigan should establish an Independent Citizens Redistricting Commission, representative of Michigan’s diversity, partisan balance, and geography for all future redistricting. The

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Commission will adopt a redistricting plan for the state senate districts, state house of representative districts, and congressional districts.

This Commission shall be comprised of 13 members, with a balance of four republicans, four democrats, and five non-affiliated persons. The votes to adopt any maps will require a majority from each of these three.

That district boundaries drawn by the Commission according to clearly described criteria, including respect for:

- a. Districts having equal population as mandated by the United States Constitution, and shall comply with the Voting Rights Act and other federal laws.
- b. New districts approved by the Commission be geographically contiguous.
- c. Districts approved by the Commission will reflect the state's diverse population and communities of interests. Communities of interest that may include, but are not limited to: populations that share cultural or historical characteristics or economic interests and that communities of interest do not include relationships with political parties, incumbents or political candidates.
- d. Districts that will not provide a disproportionate advantage to any political party.
- e. Districts shall not favor or disfavor an incumbent elected official or a candidate;
- f. Districts shall reflect consideration of county, city and township boundaries;
- g. And that districts shall be reasonably compact.
- h. Members of the Commission will be prohibited from all off-the-record communications with anyone (including lobbyists, political party officials, elected officeholders and candidates), except staff and legal counsel.
- i. Redistricting should occur once every ten years following the decennial U.S. Census and Congressional Reapportionment.

BE IT FURTHER RESOLVED, that the County Clerk shall send copies of this resolution to Governor Rick Snyder, the Ingham County State Legislative Delegation and the Michigan Association of Counties.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None **Absent:** None **Approved 10/17/2017**

Commissioner Celentino moved to approve the resolution. Commissioner Schafer supported the motion.

Commissioner Celentino introduced the resolution.

Commissioner Grebner disclosed that he was involved with the committee spearheading the efforts, including as an employee of a vendor.

Vice Chairperson Koenig disclosed that she was the President of the Gerald Beckwith Constitutional Liberties Fund, and that organization had voted to donate \$150,000 to the organization.

The motion carried unanimously. Absent: Commissioner Anthony

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**ADOPTED – OCTOBER 24, 2017
AGENDA ITEM NO. 6**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

RESOLUTION # 17 – 396

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated October 3, 2017 as submitted.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None **Absent:** None **Approved 10/17/2017**

Adopted as part of a consent agenda.

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INGHAM COUNTY ROAD DEPARTMENT

DATE: October 3, 2017

LIST OF CURRENT PERMITS ISSUED

<u>R/W PERMIT#</u>	<u>R/W APPLICANT /CONTRACTOR</u>	<u>R/W WORK</u>	<u>R/W LOCATION</u>	<u>R/W CITY/TWP.</u>	<u>R/W SECTION</u>
2017-596	C & D HUGHES INC	DETOUR	VARIOUS	LANSING	
2017-597	COMCAST	CABLE / UG	THREE OAKS RD & MERIDIAN RD	WHEATFIELD	5
2017-598	COMCAST	CABLE / UG	OKEMOS RD & JOLLY RD	ALAIEDON	4
2017-599	COMCAST	CABLE / UG	QUARRY RD & OKEMOS RD	MERIDIAN	16
2017-600	CONSUMERS ENERGY	GAS	HAGADORN RD & LAMB RD	ALAIEDON	20
2017-601	CONSUMERS ENERGY	GAS	HARVEY DR & ROWLEY RD	WILLIAMSTOWN	35
2017-602	CONSUMERS ENERGY	ELECTRIC / UG	SOUTHRIDGE RD	MERIDIAN	5
2017-603	NANCY CLARK	MISCELLANEOUS	VAN ATTA RD	MERIDIAN	
2017-604	CONSUMERS ENERGY	GAS	OKEMOS RD & JOLLY RD	VARIOUS	
2017-605	CONSUMERS ENERGY	GAS	WILLIAMSTON RD & DAKIN RD	INGHAM	27
2017-606	CONSUMERS ENERGY	GAS	MACON AVE & FITTING AVE	LANSING	7
2017-607	LEAVITT & STARCK EXCAVATING	WATERMAIN	LAKE LANSING RD & WOOD ST	LANSING	3
2017-614	CONSUMERS ENERGY	GAS	CHARLES ST & HARTON ST	DELHI	16
2017-619	FRONTIER	CABLE / UG	ZIMMER RD & SHERWOOD RD	WILLIAMSTOWN	22
2017-620	COMCAST	CABLE / UG	HOLT RD & GUNN RD	DELHI	21
2017-635	CONSUMERS ENERGY	GAS	CATHERINE ST & IONIA ST	LANSING	18
2017-631	ROGER WEYMOUTH	LAND DIVISION	CEDAR ST & CHARLAR DR	DELHI	23

MANAGING DIRECTOR: _____

OCTOBER 24, 2017 REGULAR MEETING

**ADOPTED – OCTOBER 24, 2017
AGENDA ITEM NO. 7**

Introduced by the County Services Committee:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING A LETTER OF UNDERSTANDING REGARDING
WAGE RATES FOR ANIMAL CONTROL OFFICER WITH
CAPITAL CITY LABOR PROGRAM INC. – ANIMAL CONTROL UNIT**

RESOLUTION # 17 – 397

WHEREAS, a collective bargaining agreement had been reached between representatives of Ingham County and the Capitol City Labor Program Inc. for the period January 1, 2016 through December 31, 2017; and

WHEREAS, representatives of Ingham County and the Capitol City Lodge Labor Program Inc. met and conferred over terms and conditions of employment; and

WHEREAS, the parties desire to enter into a Letter of Understanding regarding the wage rate paid to an experienced Animal Control Officer; and

WHEREAS, the provisions of the Letter of Understanding have been approved by the County Services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the Letter of Understanding between Ingham County and the Capitol City Labor Program, Inc.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the Letter of Understanding on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None **Absent:** None **Approved 10/17/2017**

Adopted as part of a consent agenda.

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**LETTER OF UNDERSTANDING
BETWEEN
COUNTY OF INGHAM (Employer)
AND
CAPITOL CITY LABOR PROGRAM, INC.
Animal Control Unit (Union)**

Wage Rate for Kyle Hanney

WHEREAS, the COUNTY OF INGHAM, a municipal body corporate of the State of Michigan (the "Employer") and the CAPITOL CITY LABOR PROGRAM, INC. (CCLP) or (the "Union"), have agreed to a collective bargaining agreement for the Animal Control Officers bargaining unit from January 1, 2016, through December 31, 2017 (the "CBA"); and

WHEREAS, the Employer and the Union wish to enter into this Letter of Understanding to vary from the CBA as regards the wage rate to be paid to a new hire in Animal Control (the "LOU").

WHEREAS, Kyle Hanney (hereinafter Employee) is an experienced Ingham County Animal Control Officer and experienced Corrections Officer at the Ingham County Jail; and,

WHEREAS, the Ingham County Animal Control has an immediate need for and desires to employ the Employee in the position of Animal Control Officer at a wage rate of ICAC Level 6 (\$45,968.87) and the Employee is willing to transfer from a higher Corrections Wage Rate to Animal Control at an ICAC Level 6 Wage Rate; and,

WHEREAS, the CCLP is agreeable to the Employer offering the Level 6 Wage Rate to the Employee under the above unique circumstances.

NOW, THEREFORE, IT IS HEREBY AGREED by the Parties as follows:

1. Ingham County Animal Control may offer the above Employee only a starting wage rate of ICAC Level 6 notwithstanding the contractual maximum at Level 3.
2. This Agreement is recognized by the parties as being unique to the facts surrounding this Employee only and shall not be precedent setting for any future new hire.
3. The Employee will be credited with his past Ingham County employment and date of hire for purposes of vacation and sick time accrual and MERS Plan participation.

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IT IS FURTHER AGREED THAT this LOU shall be unique to this employee and neither the Employer nor Union waive any rights as to future interpretations and applications of the CBA. It is expressly understood that this agreement shall be without precedent or prejudice for any future circumstance.

COUNTY OF INGHAM

CAPITOL CITY LABOR PROGRAM, INC

Sarah Anthony, Chairperson
Board of Commissioners
Date: _____

Tom Krug, Executive Director
Date: _____

Tim Dolehanty, Controller
Ingham County, Michigan
Date: _____

John Dinon, Animal Control Director
Date: _____

John Good, President – CCLP Animal Control Unit
Date: _____

APPROVED AS TO FORM FOR
COUNTY OF INGHAM:
COHL, STOKER & TOSKEY, P.C.

Bonnie G. Toskey

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**ADOPTED – OCTOBER 24, 2017
AGENDA ITEM NO. 8**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AWARD FOR THE REMOVAL AND REPLACEMENT OF BOILERS

RESOLUTION # 17 – 398

WHEREAS, the two boilers that service the Tri County Office on Aging and Human Resource areas at the North end of the building are old and in need of replacement as they have outlived their life expectancy and repair costs are no longer cost efficient; and

WHEREAS, the Purchasing Department solicited proposals from qualified, experienced vendors and both the Purchasing and Facilities Departments agree that a contract be awarded to CSM Mechanical, LLC who submitted the lowest responsive and responsible bid amount of \$122,000.00; and

WHEREAS, the Facilities Department is asking for an \$8,000.00 contingency for any unforeseen circumstances that may arise; and

WHEREAS, funds are available in the approved Human Services Building boiler CIP line item # 631-23304-976000-5FC06 which has a balance of \$131,185.00.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes entering into a contract with CSM Mechanical, LLC, 7400 Hickory Valley Drive, Fenton, Michigan 48430, for the removal and replacement of two boilers at the Human Services Building for a not to exceed total cost of \$130,000.00 which includes an \$8,000.00 contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: Celentino **Absent:** None **Approved 10/17/2017**

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Tennis **Approved 10/18/2017**

Adopted as part of a consent agenda.

OCTOBER 24, 2017 REGULAR MEETING

**ADOPTED – OCTOBER 24, 2017
AGENDA ITEM NO. 9**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE INGHAM COUNTY'S PARTICIPATION IN THE
LANSING REGIONAL BROWNFIELD COALITION FOR THE PURPOSE OF SUBMITTING AN
APPLICATION TO THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY FOR A
BROWNFIELD ASSESSMENT GRANT**

RESOLUTION # 17 – 399

WHEREAS, the Ingham County Board of Commissioners has established a Brownfield Redevelopment Authority whose charge is to support the cleanup and redevelopment of environmentally contaminated and previously used development sites that promote Economic Development in Ingham County; and

WHEREAS, the Ingham County Board of Commissioners and the Ingham County Brownfield Redevelopment Authority have determined a need to continue to identify, assess and implement the cleanup and redevelopment or reuse of brownfield sites in our region in order to encourage economic development; and

WHEREAS, the cleanup and revitalization of brownfield sites can provide many other community benefits including protection of public health and environment, neighborhood improvements, opportunities for creation of parks and community spaces and elimination of blight and dangerous structures; and

WHEREAS, Ingham County faces the challenge of many brownfield sites throughout the community such as former industrial sites, closed gas stations, dumps and other contaminated properties; and

WHEREAS, the Lansing region, which includes the City of Lansing, the City of East Lansing, Clinton County, Eaton County, and Ingham County, seeks to collaborate to revitalize brownfield sites and secure more resources for redevelopment of these sites for both the individual communities and the broader region; and

WHEREAS, these five local governments desire together to form the Lansing Regional Brownfield Coalition (Coalition); and

WHEREAS, the Lansing Economic Area Partnership (LEAP), a non-profit economic development entity with members that include Ingham County and the other governmental entities who will be part of the Coalition, will seek, administer and implement new funding to support the Coalition and its local government participants; and

WHEREAS, the U.S. Environmental Protection Agency (EPA) is now soliciting applications for grants in its Brownfield Assessment program and allows for coalitions to seek funding in the amount of \$600,000 to be used for assessment and reuse planning of brownfield sites.

THEREFORE BE IT RESOLVED, that Ingham County is a collaborative partner in the Lansing Regional Brownfield Coalition and supports the development and submission of an application to the Environmental Protection Agency Brownfield Assessment Grant Program in the amount of \$600,000 by LEAP on behalf of the Lansing Regional Brownfield Coalition.

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BE IT FURTHER RESOLVED, that Ingham County designates the Economic Development Coordinator to work in collaboration with LEAP and the other Coalition members on the development, submission and implementation of an EPA Brownfield Assessment Grant.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None **Absent:** None **Approved 10/17/2017**

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Tennis **Approved 10/18/2017**

Adopted as part of a consent agenda.

OCTOBER 24, 2017 REGULAR MEETING

**ADOPTED –OCTOBER 24, 2017
AGENDA ITEM NO. 10**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE PURCHASE OF TRAINING FROM ITPROTV

RESOLUTION # 17 – 400

WHEREAS, ITProTV is a company that provides IT training in easy to understand videos along with virtual labs and practice exams; and

WHEREAS, ongoing training is an important part of ensuring our ITD staff are best able to serve our citizens; and

WHEREAS, the subscription for a year of training will be for our entire ITD staff.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of training from ITProTV the amount not to exceed \$6,800.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the Innovation and Technology’s Staff Development and Training Fund #63695800-960000.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None **Absent:** None **Approved 10/17/2017**

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Tennis **Approved 10/18/2017**

Adopted as part of a consent agenda.

OCTOBER 24, 2017 REGULAR MEETING

**ADOPTED – OCTOBER 24, 2017
AGENDA ITEM NO. 11**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE CONTRACT FOR PHONE SYSTEM UPGRADE
AND E911 ADDITION**

RESOLUTION # 17 – 401

WHEREAS, Ingham County currently utilizes Cisco for our phone system; and

WHEREAS, the current version is older and needs to be updated in order to ensure our system operates at peak efficiency, provides us with the most secure and feature rich experience possible, and complies with the E911 location requirements; and

WHEREAS, IT requests assistance from a vendor to ensure the upgrade goes smoothly and the E911 portion operates properly; and

WHEREAS, the contract amount proposed by Sentinel Technologies is \$57,013.00 plus travel.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the contract for support from Sentinel Technologies in the amount not to exceed \$59,000.00.

BE IT FURTHER RESOLVED, that the total cost will be paid from the Innovation and Technology's Network Contracted Services Fund (636-25810-818000).

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None **Absent:** None **Approved 10/17/2017**

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Tennis **Approved 10/18/2017**

Adopted as part of a consent agenda.

OCTOBER 24, 2017 REGULAR MEETING

**ADOPTED – OCTOBER 24, 2017
AGENDA ITEM NO. 12**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE OF SERVICES TO UPGRADE THE
MUNIS ACCOUNTING SOFTWARE SYSTEM TO VERSION 11**

RESOLUTION # 17 – 402

WHEREAS, the County is currently using MUNIS Software from Tyler Technologies for its accounting needs;
and

WHEREAS, the system is in need of an upgrade which will require transferring of the software and database to
a new server; and

WHEREAS, the County has not purchased the annual technical maintenance agreement with MUNIS but has
chosen to purchase services as needed; and

WHEREAS, the cost of MUNIS to assist with this process totals \$12,100 and the funding for this purchase is
available in the Information Technology Fund’s 2017 budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with
Tyler Technologies to provide technical assistance in upgrading the MUNIS software and in transferring the
software and database to a new server at a cost of \$12,100.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget
adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is
authorized to sign any contract documents consistent with this resolution and approved as to form by the
County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None **Absent:** None **Approved 10/17/2017**

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Tennis **Approved 10/18/2017**

Adopted as part of a consent agenda.

OCTOBER 24, 2017 REGULAR MEETING

**ADOPTED – OCTOBER 24, 2017
AGENDA ITEM NO. 13**

Introduced by the County Service and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO WAIVE THE PUBLIC ACT 152 HEALTH CARE REQUIREMENTS FOR 2018

RESOLUTION # 17 – 403

WHEREAS, Public Act 152 of 2011 places limits on public employer’s contributions toward their employee’s health benefits and requires that the employer cost be no more than 80% of the cost or no more than a certain dollar amount detailed in the law (hard caps); and

WHEREAS, the requirements of the act can be waived with a 2/3 vote of the governing body prior to the beginning of a medical benefit plan coverage year; and

WHEREAS, commencing January 1, 2018, the County will be continue with the current plan medical benefits and will self-insure a portion of the health insurance cost; and

WHEREAS, the uncertainty associated with the savings from this change makes it very difficult to determine if the County will be in compliance with the hard caps or the 80% requirements and therefore the County administration is recommending that the Ingham County Board of Commissioners exempt the County from the requirements of Public Act 152 of 2011 for the medical benefit plan coverage year commencing January 1, 2018 as permitted by MCL 15.568.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby exempts Ingham County from the requirements of Public Act 152 of 2011 for the medical benefit plan coverage year commencing January 1, 2018 as permitted by MCL 15.568.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None **Absent:** None **Approved 10/17/2017**

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Tennis **Approved 10/18/2017**

Adopted as part of a consent agenda.

OCTOBER 24, 2017 REGULAR MEETING

**ADOPTED – OCTOBER 24, 2017
AGENDA ITEM NO. 14**

Introduced by the County Service and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE INGHAM COUNTY
HEALTH CARE COALITION FOR EMPLOYEE BENEFITS FOR 2018 AND TO AUTHORIZE
LETTERS OF AGREEMENT WITH BARGAINING UNITS**

RESOLUTION # 17 – 404

WHEREAS, the Ingham County Health Care Coalition investigated options for the County’s health care plan and have agreed to making changes to the premium sharing agreement for 2018; and

WHEREAS, the current bargaining agreements use the previous year’s savings from the self-insured portion of the plan to reduce the next years’ premiums which leaves one year of savings of approximately \$1 million in the Employee Benefit Fund; and

WHEREAS, with the continued cost increases for both the employees and the County, it was determined by the Health Care Coalition that this additional savings of \$1 million will be used in 2018 to reduce both employee and County contributions for health insurance premiums; and

WHEREAS, it was also determined that a larger portion of the savings would be allocated to the PHP Standard Plan in an attempt to encourage employees to choose this plan rather than the more costly PHP High Plan; and

WHEREAS, the County and the Unions will make it clear to employees that this is a one year only reduction and will not be available in the future.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the recommendations of the Health Care Coalition for 2018 and authorizes the use of the \$1 million of Employee Benefit Fund’s fund balance.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the appropriate documents after review by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None **Absent:** None **Approved 10/17/2017**

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Tennis **Approved 10/18/2017**

Adopted as part of a consent agenda.

OCTOBER 24, 2017 REGULAR MEETING

**ADOPTED – OCTOBER 24, 2017
AGENDA ITEM NO. 15**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE POTTER PARK ZOOLOGICAL SOCIETY FEE RETENTION

RESOLUTION # 17 – 405

WHEREAS, the electorate of Ingham County approved the millage to fund the operation and improvement of Potter Park and the Potter Park Zoo; and

WHEREAS, the Potter Park Zoological Society, a 501(c)(3) organization including staff and volunteers, has raised the quality and success of public relations, events, marketing and educational programs, all while fostering team partnership with, and providing additional assistance to Ingham County to achieve a Zoo experience that meets the goals of both parties; and

WHEREAS, a contract between the County and the Society was adopted on March 14, 2017, Resolution #17-069; and

WHEREAS, sections 1E and 3 of the contract state a reasonable revenue sharing formula must be agreed upon for membership, education and events revenue on or before November 1, 2017 by the County Controller/Administrator, Society Director and Zoo Director or 15% of membership revenue will be paid to the County; and

WHEREAS, the Zoological Society has invested in a Communications Director and also fundraised for Potter Park Zoo in 2017; and

WHEREAS, the Zoological Society has developed proposals for continued fundraising in 2018; and

WHEREAS, the County Controller, Zoo Director, and Society Director are in agreement and recommend the Society retain all monies for services provided in 2018 including memberships, events and education.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the Potter Park Zoological Society to sell Society memberships and retain the revenues collected from membership sales until December 31, 2018.

BE IT FURTHER RESOLVED, that Society memberships may include unlimited admissions to the Zoo and admission to all special events unless otherwise noted.

BE IT FURTHER RESOLVED, that on or before November 1, 2018 the County Controller/Administrator, Zoo Director and Director of the Society shall attempt establish a reasonable revenue sharing formula for the revenues collected from membership sales commencing January 1, 2019.

OCTOBER 24, 2017 REGULAR MEETING

BE IT FURTHER RESOLVED, that in the event the County Controller/Administrator, Zoo Director and Director are unable to reach agreement on a revenue sharing formula, the Society shall pay the County 15% of the revenues collected from membership sales as a condition of this Agreement's continuation.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the County Attorney to prepare the necessary contract amendment to reflect this change.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville

Nays: None **Absent:** None **Approved 10/17/2017**

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Schafer, Naeyaert

Nays: None **Absent:** Tennis **Approved 10/18/2017**

Adopted as part of a consent agenda.

OCTOBER 24, 2017 REGULAR MEETING

ADOPTED – OCTOBER 24, 2017
AGENDA ITEM NO. 16

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2017 INGHAM COUNTY BUDGET

RESOLUTION # 17 – 406

WHEREAS, the Board of Commissioners adopted the 2017 Budget on October 25, 2016 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller’s staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>2017 BUDGET 10/2/17</u>	<u>PROPOSED CHANGES</u>	<u>PROPOSED BUDGET</u>
101	General Fund	\$82,684,504	(\$249,873)	\$81,934,377
258	Zoo	4,166,210	5,420	4,171,630
264	Juvenile Justice Millage	4,926,454	(203,000)	4,723,454
292	Family Div. Child Care Fund	13,836,970	(303,000)	13,533,970
398	Community Mental Health Debt	0	140,099	140,099
451	Community Mental Health	0	10,065,000	10,065,000
511	Community Health Center	20,402,626	(1,431,831)	18,970,795
664	Mach. & Equip. Revolving	1,877,799	9,081	1,886,880

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Tennis **Approved 10/18/2017**

Adopted as part of a consent agenda.

OCTOBER 24, 2017 REGULAR MEETING

GENERAL FUND REVENUES

	<u>2017 Budget –</u> <u>10/2/17</u>	<u>Proposed</u> <u>Changes</u>	<u>2017 Proposed</u> <u>Budget</u>
Tax Revenues			
County Property Tax	46,050,675	0	46,050,675
Property Tax Adjustments	(50,000)	(25,000)	(75,000)
Delinquent Real Property Tax	15,000	0	15,000
Unpaid Personally Property Tax	15,000	0	15,000
IFT/CFT	275,000	0	275,000
Trailer Fee Tax	15,000	0	15,000
Intergovernmental Transfers			
State Revenue Sharing	6,149,564	0	6,149,564
Convention/Tourism Tax - Liquor	1,429,396	0	1,429,396
Court Equity Funding	1,510,000	0	1,510,000
Use of Fund Balance - Committed	1,600,000	0	1,600,000
Use of Fund Balance - Uncommitted	3,134,936	0	3,134,936
Department Generated Revenue			
Animal Control	949,041	200,000	1,149,041
Circuit Court - Family Division	728,656	0	728,656
Circuit Court - Friend of the Court	587,000	0	587,000
Circuit Crt - General Trial	2,388,631	0	2,388,631
Controller	3,170	0	3,170
Cooperative Extension	2,500	0	2,500
County Clerk	569,210	0	569,210
District Court	2,673,298	0	2,673,298
Drain Commissioner/Drain Tax	415,500	0	415,500
Economic Development	63,037	0	63,037
Elections	66,550	0	66,550
Homeland Security/Emergency Ops	60,135	0	60,135
Equalization /Tax Mapping	10,100	0	10,100
Facilities	175,647	0	175,647
Financial Services	63,028	0	63,028
Health Department	178,240	0	178,240
Human Resources	43,303	0	43,303
Probate Court	277,178	0	277,178
Prosecuting Attorney	632,787	0	632,787
Purchasing	0		0
Register of Deeds	2,036,729	18,595	2,055,324
Remonumentation Grant	85,000	0	85,000
Sheriff	4,726,457	56,278	4,782,735
Treasurer	4,352,133	0	4,352,133
Tri-County Regional Planning	63,921	0	63,921
Veteran Affairs	388,682	0	388,682

OCTOBER 24, 2017 REGULAR MEETING

Total General Fund Revenues **81,684,504** **249,873** **81,934,377**

GENERAL FUND EXPENDITURES

	<u>2017 Budget –</u> <u>10/2/17</u>	<u>Proposed</u> <u>Changes</u>	<u>2017 Proposed</u> <u>Budget</u>
Board of Commissioners	616,391	0	616,391
Circuit Court - General Trial	8,482,036	0	8,482,036
District Court	3,225,412	0	3,225,412
Circuit Court - Friend of the Court	1,520,648	0	1,520,648
Jury Board	1,194	0	1,194
Probate Court	1,547,283	0	1,547,283
Circuit Court - Family Division	5,345,993	(100,000)	5,245,993
Jury Selection	128,472	0	128,472
Elections	259,378	180,000	439,378
Financial Services	804,032	0	804,032
County Attorney	456,219	0	456,219
County Clerk	957,514	0	957,514
Controller	959,550	0	959,550
Equalization/Tax Services	751,426	10,216	761,642
Human Resources	724,618	0	724,618
Prosecuting Attorney	6,622,281	0	6,622,281
Purchasing	229,397	0	229,397
Facilities	2,199,467	0	2,199,467
Register of Deeds	749,137	0	749,137
Remonumentation Grant	85,000	0	85,000
Treasurer	577,680	0	577,680
Drain Commissioner	1,011,396	0	1,011,396
Economic Development	137,519	0	137,519
Community Agencies	220,000	0	220,000
Inhgam Conservation District Court	8,354	0	8,354
Equal Opportunity Committee	500	0	500
Women’s Commission	500	0	500
Historical Commission	500	0	500
Tri-County Regional Planning	113,053	0	113,053
Jail Maintenance	212,600	0	212,600
Sheriff	20,878,391	56,278	20,934,669
Metro Squad	37,500	0	37,500
Community Corrections	172,899	0	172,899
Animal Control	1,979,188	200,000	2,179,188
Emergency Operations	222,943	0	222,943
Board of Public Works	300	0	300
Drain Tax at Large	460,000	0	460,000
Health Department	5,820,200	0	5,820,200

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CHC	2,769,850	0	2,769,850
Jail Medical	1,588,527	0	1,588,527
Medical Examiner	396,575	0	396,575
Substance Abuse	717,954	0	717,954
Community Mental Health	1,968,872	0	1,968,872
Department of Human Services	2,213,279	0	2,213,279
Tri-County Aging	80,867	0	80,867
Veterans Affairs	550,936	0	550,936
Cooperative Extension	454,589	0	454,589
Library Legacy Costs	0	0	0
Parks and Recreation	1,597,379	0	1,597,379
Contingency Reserves	96,621	(96,621)	0
Legal Aid	20,000	0	20,000
2-1-1 Project	45,750	0	45,750
Community Coalition for Youth	28,000	0	28,000
Capital Improvements	1,636,334	0	1,636,334
Total General Fund Expenditures	81,684,504	249,873	81,934,377

General Fund Revenues

Property Tax	Increase current year property tax adjustments \$25,000 based on year to date trend.
Animal Control	To set up revenues in General Fund, \$200,000. This is for donations recorded in liability fund 797. This is the first time adjustment that will be done annually to set up revenue to be recognized in the General Fund at year end.
Sheriff	Increase insurance proceeds \$18,636 and \$37,642 to replace two damaged vehicles.
Register of Deeds	Increase Real Estate Transfer Tax revenue \$18,595 to reflect current amount received.

General Fund Expenditures

Animal Control	To set up expenses in General Fund, \$200,000. This is for donations recorded in liability fund 797. This is the first time adjustment that will be done annually to set up expenses to be recognized in the General Fund at year end.
Elections	Increase budget \$180,000 for special November election.

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Sheriff	Increase due to replacement of two vehicles involved in accidents, \$18,636 and \$37,642.
Fam. Div. Child Care Fund	Decrease transfer to the Child Care Fund \$100,000. An appropriation of \$303,000 was received in 2017 from State of Michigan for the 2015-2016 year. The remaining \$203,000 will be used to decrease transfer from the Juvenile Justice Millage Fund to the Child Care Fund.
Equalization	Increase budget \$10,216 for assessing Software Support not budgeted in 2017.
Contingency	Decrease contingency \$96,621 to partially offset cost for Special Election.
Health Department	Transfer to reflect change in the pension expense accounting treatment started in 2015 per GASB 68 for the Community Health Network Fund to increase pension expenses and decrease transfer out totaling \$1,431,831. The GASB change requires General Fund to pay for CHN employees' pension directly.

Non-General Fund Adjustments

Zoo (F258)	Increase budget \$5,420 to recognize donations received and set up expense.
Juvenile Justice Millage (F264)	Decrease transfer to the Child Care Fund \$203,000. An appropriation of \$303,000 was received in 2017 from State of Michigan for the 2015-2016 year. The remaining \$100,000 will be used to decrease transfer from the General Fund.
Fam. Div. Child Care Fund (F292)	Decrease transfer from the General Fund \$100,000 and transfer from the Juvenile Millage fund \$203,000 to reflect \$303,000 in excess funds received from State of Michigan .
CMH Debt Fund (F398)	To set up Bond principal and interest requirements for the CMH bond, \$140,099.
Community Mental Health (F451)	To set up budget for capital project fund for CMH building, \$10,065,000. Expenditures were authorized by Board when bond issuance was approved but never formally an adopted budget.
Community Health Network (F511)	Transfer to reflect change in the pension expense accounting treatment started in 2015 per GASB 68 for the Community Health Network Fund to increase pension expenses and decrease transfer out totaling \$1,431,831. The GASB change requires General Fund to pay for CHN employees' pension directly.
Mach./Equip. Revolving (F664)	Transfer \$9,081 from unreserved fund balance to accommodate Sheriff PC replacement needs in 2017 scheduled on 2018 replacement.

OCTOBER 24, 2017 REGULAR MEETING

**ADOPTED – OCTOBER 24, 2017
AGENDA ITEM NO. 17**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH LANGUAGE LINE SOLUTIONS
FOR INTERPRETER SERVICES**

RESOLUTION # 17 – 407

WHEREAS, Ingham County Health Department (ICHD) has maintained an agreement with Language Line Solutions (formerly known as Teleinterpreters, Inc.) since 2004 for over-the-phone interpreting service to ensure clients have access to care regardless of language barriers; and

WHEREAS, Language Line Solutions has presented an updated service agreement which reduces ICHD's rate to mirror the state of Michigan's contract and terms; and

WHEREAS, the new agreement will also include options for video interpretation; and

WHEREAS, the new agreement's rate reduction from \$1.59 per minute for telephone interpretation to \$1.05 per minute will decrease the cost for ICHD to provide interpretation services for families and individuals; and

WHEREAS, the Health Officer recommends authorization of an agreement with Language Line Solutions for a two-year initial term upon execution, with the agreement to renew automatically on an annual basis thereafter until terminated by either organization.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an agreement with Language Line Solutions for a two-year initial term upon execution at a rate of \$1.05 per minute, with the agreement to renew automatically on an annual basis thereafter until terminated by either organization.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Nolan, Anthony, Banas, Naeyaert
Nays: None **Absent:** Sebolt, McGrain **Approved 10/16/2017**

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Tennis **Approved 10/18/2017**

Adopted as part of a consent agenda.

OCTOBER 24, 2017 REGULAR MEETING

**ADOPTED – OCTOBER 24, 2017
AGENDA ITEM NO. 18**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MIHP EMR, LLC

RESOLUTION # 17 – 408

WHEREAS, the Ingham County Health Department (ICHD) Maternal Infant Health Program (MIHP) provides Medicaid reimbursed preventive services to pregnant women and their infants, with the intention of supplementing traditional prenatal/infant care in order to help reduce maternal and infant mortality and morbidity; and

WHEREAS, in an effort to provide more cost efficient and environmentally friendly services, ICHD would like to utilize the MIHP EMR, LLC electronic medical record system, a web and mobile based platform that includes a messaging system, computer files/document manager, electronic medical record management/tracking functionality, and user management, in addition to other features; and

WHEREAS, the existing NextGen software available to MIHP is not capable of providing the same degree of cost and time efficiency as the MIHP EMR, LLC system; and

WHEREAS, the monthly subscription fee for this software is \$500 which includes processing for up to 500 medical claims related to MIHP each month, with an initial startup cost of \$1000 which includes the first and last monthly subscription fees; and

WHEREAS, funds for this service have been included in the FY 2018 budget; and

WHEREAS, the Health Officer recommends authorization of an agreement with MIHP EMR, LCC effective October 1, 2017, which will remain in effect until amended or terminated by either agency.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an agreement with MIHP EMR, LCC effective October 1, 2017, which will remain in effect until amended or terminated by either agency.

BE IT FURTHER RESOLVED, the monthly subscription fee for this software is \$500 which includes processing for up to 500 medical claims related to MIHP each month, with an initial startup cost of \$1000 which includes the first and last monthly subscription fees.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

OCTOBER 24, 2017 REGULAR MEETING

HUMAN SERVICES: Yeas: Tennis, Nolan, Anthony, Banas, Naeyaert
Nays: None **Absent:** Sebolt, McGrain **Approved 10/16/2017**

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Tennis **Approved 10/18/2017**

Adopted as part of a consent agenda.

OCTOBER 24, 2017 REGULAR MEETING

**ADOPTED – OCTOBER 24, 2017
AGENDA ITEM NO. 19**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO EXTEND AGREEMENT WITH MICHIGAN STATE UNIVERSITY
FOR PSYCHIATRIC SERVICES**

RESOLUTION # 17 – 409

WHEREAS, Resolutions #15-375 and #17-140 authorized a continuing agreement between Michigan State University (MSU) and Ingham County Health Department (ICHD) to provide psychiatric services for Ingham Community Health Center patients; and

WHEREAS, this agreement enables the scope of behavioral health services to include the provision of mental health services to new and existing patients with severe and complex needs; and

WHEREAS, the agreement was effective from September 1, 2015 through August 31, 2017 and ICHD wishes to extend this agreement for an additional year and one month to coincide with the fiscal year; and

WHEREAS, the amended agreement would remain in effect through September 30, 2018 for an additional amount not to exceed \$178,464 with all other terms of the agreement remaining the same; and

WHEREAS, the \$178,464 in additional funds for this amendment has been included in the FY 2017 and 2018 budgets; and

WHEREAS, the Health Officer and the Ingham Community Health Center Board of Directors recommend approval of this resolution to extend the agreement with MSU for psychiatric services through September 30, 2018 for an additional amount not to exceed \$178,464.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves an amendment to extend the agreement with MSU for psychiatric services from September 1, 2017 through September 30, 2018 for an additional amount not to exceed \$178,464.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Nolan, Anthony, Banas, Naeyaert
Nays: None **Absent:** Sebolt, McGrain **Approved 10/16/2017**

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Tennis **Approved 10/18/2017**

Adopted as part of a consent agenda.

OCTOBER 24, 2017 REGULAR MEETING

**ADOPTED – OCTOBER 24, 2017
AGENDA ITEM NO. 20**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND NEXTGEN/QSI AGREEMENT

RESOLUTION # 17 – 410

WHEREAS, the Ingham County Health Department (ICHD) uses the QSI Electronic Dental Record (EDR) system; and

WHEREAS, the EDR system has not been upgraded for two years; and

WHEREAS, the next upgrade will integrate the EDR into the NextGen suite of medical record systems; and

WHEREAS, NextGen is ICHD's Electronic Health Record system; and

WHEREAS, once this integration happens, ICHD can upgrade the NextGen suite of software as a whole; and

WHEREAS, without this integration, ICHD's dental information will not be integrated into future NextGen suite upgrades and efficiencies between the medical team and dental team will be lost, impacting the level of integrated care provided to patients; and

WHEREAS, this upgrade does not increase the number of licenses or increase maintenance costs; and

WHEREAS, it is a one-time cost of \$5,737.50 for the upgrade and consulting hours from NextGen, including project management hours, training hours, and installation hours; and

WHEREAS, funding to cover the cost of these upgrades is covered by Quality Improvement funds awarded to ICHD through the Health Resources and Service Administration; and

WHEREAS, the Ingham Community Health Center Board of Directors supports the upgrade of the EDR with integration into the NextGen suite of medical record systems.

THEREFORE BE IT RESOLVED, that Ingham County Board of Commissioners authorizes an amendment to the QSI/NextGen agreement to include an upgrade to the Electronic Dental Record software at a one-time cost of \$5,737.50.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

OCTOBER 24, 2017 REGULAR MEETING

HUMAN SERVICES: Yeas: Tennis, Nolan, Anthony, Banas, Naeyaert
Nays: None **Absent:** Sebolt, McGrain **Approved 10/16/2017**

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Tennis **Approved 10/18/2017**

Adopted as part of a consent agenda.

OCTOBER 24, 2017 REGULAR MEETING

**ADOPTED – OCTOBER 24, 2017
AGENDA ITEM NO. 21**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT 2017 AIM FUNDS

RESOLUTION # 17 – 411

WHEREAS, Ingham County Health Department (ICHD) is the recipient of Health Center Program funding through the U. S. Department of Health and Human Services Health Resources and Services Administration to support its community health center operations; and

WHEREAS, ICHD has been awarded a one-time grant supplement of \$175,700.00 from 2017 Access Increases to Mental Health and Substance Abuse Services (AIMS) funds; and

WHEREAS, these funds were awarded to ICHD to support mental health service expansion and substance abuse services focusing on the treatment, prevention, and awareness of opioid abuse; and

WHEREAS, the award of \$175,700.00 from 2017 AIMS funds will be available for use through the end of the FY 2018 Health Center Program budget period, which ends January 31, 2019; and

WHEREAS, the Health Officer and the Ingham Community Health Center Board of Directors supports the acceptance of 2017 AIMS funds.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize the acceptance of the supplement of \$175,700.00 from 2017 Access Increases to Mental Health and Substance Abuse Services (AIMS) funds, which shall be available through January 31, 2019.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Nolan, Anthony, Banas, Naeyaert
Nays: None **Absent:** Sebolt, McGrain **Approved 10/16/2017**

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Tennis **Approved 10/18/2017**

Adopted as part of a consent agenda.

OCTOBER 24, 2017 REGULAR MEETING

**ADOPTED – OCTOBER 24, 2017
AGENDA ITEM NO. 22**

Introduced by the Law & Courts, Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN STATE UNIVERSITY
SCHOOL OF PSYCHIATRY TO PROVIDE PSYCHIATRIC SERVICES FOR INMATES AT THE
INGHAM COUNTY JAIL**

RESOLUTION # 17 – 412

WHEREAS, effective May 27, 2016 psychiatric assessments and treatment plans were no longer being offered by the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) at the Ingham County Jail; and

WHEREAS, the Ingham County Jail recognizes the need to appropriately address the psychiatric needs of all inmates in the interest of maintaining inmate and staff safety, and in protecting inmates' Eighth Amendment rights against cruel and unusual punishment; and

WHEREAS, the United State Supreme Court has ruled on numerous occasions that the failure to provide appropriate mental health and medical care may constitute a violation of the Eighth Amendment (*Estelle v Gamble*, 429 U.S. 97 (1976) (deliberate indifference to prisoners' serious medical needs constitutes cruel and unusual punishment); see, e.g., *Hunt v Uphoff*, 199 F.3d 1220 (10th Cir. 1999) (prison officials violated Eighth Amendment by providing such inadequate medical treatment for inmate's diabetes and hypertension that inmate consequently suffered heart attack); *LaFaut v Smith*, 834 F.2d 389 (4th Cir. 1987) (prison officials violated Eighth Amendment by failing to provide disabled inmate with needed physical therapy and adequate access to facilities); *Madrid v Gomez*, 889 F. Supp. 1146, 1265-66 (N.D. Ca. 1995) (continued confinement of mentally ill inmates in the facility's security housing unit violated the Eighth Amendment); and

WHEREAS, beginning November 1, 2016, the Michigan State University Department of Psychiatry agreed to extend its existing arrangement with 55th District Court Mental Health Court to contract with the Ingham County Jail to assign one senior-level resident psychiatrist to provide psychiatric services to any inmate at the Ingham County Jail for up to eight hours weekly and contract the services of one attending psychiatrist to supervise the resident psychiatrist, or provide psychiatric services to any inmate at the Ingham County Jail in the absence of a resident; and

WHEREAS, the Health Services Millage funding has been identified to fund this contract to the extent the services are Health Services Millage eligible; and

WHEREAS, certain inmates of the Ingham County jail are eligible for services funded by the Health Services Millage as Ingham County residents that have no access to private or third party paid services, and are ineligible for Medicaid by virtue of their status as inmates, and have income of less than \$28,000 annually; and

WHEREAS, for those inmates who are not health services millage eligible, up to \$16,000 has been included in the Health Department's FY2018 budget.

OCTOBER 24, 2017 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the Michigan State University Department of Psychiatry to assign one senior-level resident psychiatrist to provide psychiatric services to any inmate at the Ingham County Jail for up to eight hours weekly and contract the services of one attending psychiatrist to supervise the resident psychiatrist, or provide psychiatric services to any inmate at the Ingham County Jail in the absence of a resident, for up to eight hours weekly at the rate of \$145 an hour for a total budget not to exceed \$58,240 with up to \$58,240 from the Health Services Millage and up to \$16,000 from the Health Department Budget for the time period of November 1, 2017 through October 31, 2018.

BE IT FURTHER RESOLVED, that the Health Services Millage shall be used to fund eligible services, and the Controller/Administrator is directed to make the necessary adjustments to the 2017 and 2018 Sheriff's Office and Health Department budgets.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Banas, Koenig, Crenshaw, Schafer, Maiville
Nays: None **Absent:** Celentino **Approved 10/12/2017**

HUMAN SERVICES: Yeas: Tennis, Nolan, Anthony, Banas, Naeyaert
Nays: None **Absent:** Sebolt, McGrain **Approved 10/16/2017**

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Tennis **Approved 10/18/2017**

Adopted as part of a consent agenda.

OCTOBER 24, 2017 REGULAR MEETING

**ADOPTED – OCTOBER 24, 2017
AGENDA ITEM NO. 23**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT THE 2017 RISK AVOIDANCE GRANT (RAP) FROM THE
MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY (MMRMA)**

RESOLUTION # 17 – 413

WHEREAS, the Ingham County Sheriff's Office, have applied for, and have been approved to receive, a Risk Avoidance Grant (RAP Grant) from the Michigan Municipal Risk Management Authority; and

WHEREAS, the purpose of this grant is to utilize the approved funding from the RAP Grant MMRMA to assist in purchasing a new Jail Live Scan Fingerprinting System; and

WHEREAS, the new Live Scan Fingerprinting System is replacing the current computer and software application due to the Ingham Sheriff's Office transitioning records management systems; and

WHEREAS, the cost of the new Live Scan Fingerprinting System is \$48,260.00; and

WHEREAS, the grant requires a 50% in-kind match with a maximum award amount to be approved of \$8,000.00 per application; and

WHEREAS, the Ingham County Sheriff's Office was approved for the full grant request of \$8,000.00; and

WHEREAS, this grant will allow the Ingham County Sheriff's Office to utilize the new fingerprint system for all individuals requiring fingerprinting per State of Michigan Laws.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves acceptance of the 2017 Risk Avoidance Grant (RAP) from the Michigan Municipal Risk Management Authority (MMRMA) in the amount of \$8,000.00, with Ingham County's match requirement of \$40,260.00 to come from the Ingham County Sheriff's Office Inmate Commissary Fund with a 50% refund from this RAP grant.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller to make any necessary budget adjustments in the Ingham County Sheriff's Office 2017 budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

OCTOBER 24, 2017 REGULAR MEETING

LAW & COURTS: Yeas: Hope, Banas, Koenig, Crenshaw, Schafer, Maiville
Nays: None **Absent:** Celentino **Approved 10/12/2017**

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Tennis **Approved 10/18/2017**

Adopted as part of a consent agenda.

OCTOBER 24, 2017 REGULAR MEETING

**ADOPTED – OCTOBER 24, 2017
AGENDA ITEM NO. 24**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN INTERLOCAL AGREEMENT WITH THE CITY OF LANSING
AND CITY OF EAST LANSING FOR THE 2017 LOCAL JAG GRANT**

RESOLUTION # 17 – 414

WHEREAS, the City of Lansing Police Department, the City of East Lansing, and the Ingham County Sheriff's Office were allocated \$111,513.00 from the 2017 Local JAG grant from the Department of Justice; and

WHEREAS, the City of Lansing is the fiduciary of this grant; and

WHEREAS, the Ingham County Sheriff's Office portion allocated from this grant is \$10,253.00; and

WHEREAS, as part of the application process to receive this funding from the 2017 Local JAG grant, the Ingham County Sheriff's Office must enter into an Interlocal agreement with the City of Lansing and the City of East Lansing allowing for disbursement of allocated funds to both government police agencies; and

WHEREAS, the portion allocated for the Ingham County Sheriff's Office will be spent on upgrades to duty side arms.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into the Interlocal agreement between Ingham County and the City of Lansing to accept the \$111,513.00 allocated portion of the 2017 Local JAG grant for the time period of October 2017 through September 2020.

BE IT FURTHER RESOLVED, that the Lansing Police Department will allocate from this grant \$10,253.00 to the Ingham County Sheriff's Office to be spent on upgrades to duty side arms.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller to make the necessary adjustments to the 2017-2020 Sheriff's Office budgets consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Banas, Koenig, Crenshaw, Schafer, Maiville
Nays: None **Absent:** Celentino **Approved 10/12/2017**

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Tennis **Approved 10/18/2017**

Adopted as part of a consent agenda.

OCTOBER 24, 2017 REGULAR MEETING

**ADOPTED – OCTOBER 24, 2017
AGENDA ITEM NO. 25**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH TEL SYSTEMS TO
UPGRADE TECHNOLOGY AND PROVIDE MAINTENANCE SUPPORT FOR THE
FRIEND OF THE COURT REFEREE HEARING ROOMS**

RESOLUTION # 17 – 415

WHEREAS, the Ingham County Friend of the Court needs to replace Referee hearing room recording equipment and software that is approaching its end-of-life with regards to being supportable by Ingham County Information Technology staff; and

WHEREAS, the Ingham Friend of the Court secured Capital Improvement Project funding for the replacement and upgrade of recording equipment in three hearing room for the Fiscal Year 2017 budget in the amount of \$20,000; and

WHEREAS, a Request for Proposal (RFP packet #32-17) for the purchase, installation, and maintenance of a replacement audio recording system in the three FOC hearing rooms was issued by the Purchasing Department in May, 2017; and

WHEREAS, the RFP evaluation team reviewed and evaluated responses from two vendors; and

WHEREAS, TEL Systems (Thalner Electronics, Inc.) had the lowest bid per hearing room, while meeting all of the requirements set forth in the RFP; was the only Michigan vendor to respond to the RFP, and would therefore have better capacity to support its product; has experience with installing courtroom technology, along with positive references from past customers to support their qualifications; and has been the past provider of the court's courtroom technology maintenance, and are known to be providers of timely and effective service.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract and service agreement with TEL Systems for the purchase, installation, and support of a replacement audio recording system in the three FOC hearings rooms, at a cost not to exceed \$6,962 per hearing room.

BE IT FURTHER RESOLVED, that funding for this purchase will be paid from 2017 CIP Equipment Revolving Fund line item 664-14299-735100.

BE IT FURTHER RESOLVED, that if the project is not completed prior to December 31, 2017, the balance of the budget will be carried forward to the 2018 budget.

BE IT FURTHER RESOLVED, that the Ingham County Controller/Administrator is hereby authorized to make any adjustments necessary to properly budget and account for these expenditures.

OCTOBER 24, 2017 REGULAR MEETING

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Banas, Koenig, Crenshaw, Schafer, Maiville
Nays: None **Absent:** Celentino **Approved 10/12/2017**

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Tennis **Approved 10/18/2017**

Adopted as part of a consent agenda.

OCTOBER 24, 2017 REGULAR MEETING

**ADOPTED – OCTOBER 24, 2017
AGENDA ITEM NO. 26**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT A GRANT AWARD FROM THE MICHIGAN SUPREME COURT
STATE COURT ADMINISTRATIVE OFFICE - MICHIGAN MENTAL HEALTH COURT
GRANT PROGRAM (SCAO-MMHCGP), CONTINUE A PROBATION OFFICER POSITION,
AND ENTER INTO SUBCONTRACTS**

RESOLUTION # 17 – 416

WHEREAS, the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) estimates there are over 5,000 seriously mentally ill adults in our region; and

WHEREAS, the 55th District Court has identified a need for specialized case handling for mentally ill defendants; and

WHEREAS, research indicates such specialized case handling results in lower recidivism rates, increased public safety, and more efficient public sector spending; and

WHEREAS, the 55th District Court and CMHA-CEI have received a grant from the State Court Administrative Office - Michigan Mental Health Court Grant Program in the amount of \$389,468 to continue a Mental Health Court at the 55th District Court; and

WHEREAS, continuation of the Mental Health Court will require continuing to employ a probation officer to provide staffing for the program; and

WHEREAS, sources of Mental Health Court grant funding have been identified which would not obligate the County to provide matching funds, including but not limited to the SCAO-Michigan Mental Health Grant Program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the State Court Administrative Office - Michigan Mental Health Court Grant Program for a total budget not to exceed \$466,209 to include SCAO/MMHCGP grant funds in the amount of \$389,468, Ingham County In-Kind matching funds not to exceed \$49,825 with no local hard cash matching funds, and Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Local In-Kind Contributions not to exceed \$26,916 for the time period of October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes continuation of one FTE Grant-funded Probation Officer, an ICEA Court Professional, Grade 7, contingent upon the availability of grant funds.

BE IT FURTHER RESOLVED, that grant funded Mental Health Court program direct service subcontracts for the following services in the following amounts are authorized:

OCTOBER 24, 2017 REGULAR MEETING

1. Electronic Monitoring Services with Sentinel Offender Services and/or Judicial Services Group – not to exceed a total of \$1,500
2. Substance Use Testing with Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed a total of \$35,000
3. Mental Health Services with Community Mental Health Authority of Clinton, Eaton, and Ingham Counties: not to exceed \$270,957 (\$244,041 grant funding + \$26,916 CMHA-CEI Local In-Kind Contributions)

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2017 and 2018 55th District Court budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Banas, Koenig, Crenshaw, Schafer, Maiville
Nays: None **Absent:** Celentino **Approved 10/12/2017**

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Tennis **Approved 10/18/2017**

Adopted as part of a consent agenda.

OCTOBER 24, 2017 REGULAR MEETING

**ADOPTED – OCTOBER 24, 2017
AGENDA ITEM NO. 27**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT A GRANT AWARD FROM THE MICHIGAN SUPREME COURT'S
STATE COURT ADMINISTRATIVE OFFICE - MICHIGAN DRUG COURT GRANT PROGRAM
(SCAO-MDCGP) AND ENTER INTO SUBCONTRACTS**

RESOLUTION # 17 – 417

WHEREAS, the 55th District Court Sobriety Court Program ("Sobriety Court") has since 2004 provided quality services to the citizens of Ingham County; and

WHEREAS, continuation of the Sobriety Court will require continuing to employ two probation officers to provide staffing for the program; and

WHEREAS, the increased caseloads seriously threaten the level and quality of services; and

WHEREAS, sources of sobriety court grant funding have been identified which would not obligate the County to provide matching funds, including but not limited to the SCAO - Michigan Drug Court Grant Program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of a State Court Administrators Office grant including the SCAO-MDCGP grant in the amount of \$137,471 to the Ingham County 55th District Court Sobriety Court Program for the time period of October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of donations from the Ingham County Sobriety Court Foundation as well as other organizations, groups and individuals to the Ingham County 55th District Court Sobriety Court.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby expresses its appreciation to the Ingham County Sobriety Court Foundation for any future possible donations to the 55th District Court Sobriety Court Program.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the total grant budget of \$270,410.40 to include SCAO/MDCGP grant funds in the amount of \$137,471, Ingham County In-Kind matching funds of \$132,939.40 with no local hard cash matching funds, and future possible donations from the Ingham County Sobriety Court Foundation, all of which are required to continue the Sobriety Court Program.

BE IT FURTHER RESOLVED, that grant-funded Sobriety Court program direct service subcontracts for the following services in the following amounts are authorized:

OCTOBER 24, 2017 REGULAR MEETING

1. Substance Abuse Testing with Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed \$12,288
2. Evaluation and Counseling services with Cognitive Consultants – not to exceed \$50,000

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2017 and 2018 55th District Court budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Banas, Koenig, Crenshaw, Schafer, Maiville
Nays: None **Absent:** Celentino **Approved 10/12/2017**

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Tennis **Approved 10/18/2017**

Adopted as part of a consent agenda.

OCTOBER 24, 2017 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

Commissioner Crenshaw moved to reappoint Scott Shattuck to the Historical Commission, and waive the two-term limit and reappoint Craig Whitford to the Historical Commission. Commissioner Nolan supported the motion.

The motion carried unanimously. Absent: Commissioner Anthony

Commissioner Crenshaw moved to reappoint Brockton Feltman to the Ingham Family Center Advisory Board. Commissioner Banas supported the motion.

The motion carried unanimously. Absent: Commissioner Anthony

Commissioner Crenshaw moved to reappoint LaVerne Duncan Mickel and Kelli Rosenbaum to the Womens Commission. Commissioner Celentino supported the motion.

The motion carried unanimously. Absent: Commissioner Anthony

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Hope stated that she and Commissioner Crenshaw and Sheriff Wriggelsworth had attended the 45th Annual graduation ceremony for Sobriety Court. She further stated the program helped individuals from all walks of life, and there had been about 558 people who had completed the program.

Commissioner Crenshaw stated that Saturday, October 28 from 12-6 p.m. and Sunday, October 29 from 12-3 p.m. was the Dia de los Muertos ofrendas exhibit at the Foster Community Center in Lansing. He encouraged his fellow Commissioners to attend and support the community.

Commissioner Sebolt stated that Nightmare on Elm Street would take place on Saturday, October 28 in REO Town. He further stated there would be pop-up art shows, costume contests, and adult beverages at the event.

Commissioner Banas stated the Ingham County Animal Shelter's masquerade ball would take place on Saturday, October 28 at the University Club in East Lansing.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner McGrain moved to pay the claims in the amount of \$28,994,559.73. Commissioner Tennis supported the motion.

The motion carried unanimously. Absent: Chairperson Anthony

ADJOURNMENT

The meeting was adjourned at 6:43 p.m.

RECEIVED
OCT 25 2017

AGENDA ITEM # /



AURELIUS TOWNSHIP

Ingham County

1939 S. Aurelius Road • Mason, Michigan 48854-9729

(517) 628-2093 • Fax (517) 628-3989

Website: www.aureliustwp.org

NOTICE OF INTENT TO PREPARE UPDATE TO THE AURELIUS TOWNSHIP MASTER PLAN

Please be advised that Aurelius Township is undertaking an update to the Township's 2008 Master Plan and will be requesting your future input.

This notice is also directed at the submission of materials via electronic mail with a request to you that you submit an objection to this format if that is the case.

The Aurelius Township Planning Commission will be preparing this draft update to the Plan in late 2017 and early 2018 and anticipates submitting this draft to you by approximately March 1, 2018.

Please forward this notice to the appropriate individuals, departments or your Planning Commission Chairperson for their comment. Comments may be directed to the Aurelius Township Planning Commission through the Township Clerk as follows:

Tracy Ayres
Aurelius Township Clerk
1939 S. Aurelius Road
Mason, MI 48854-9729

LARRY SILSBY
Supervisor

TRACY AYRES
Clerk

DEBRA GROH
Treasurer

BRYAN DROSCHA
Trustee

GARY MALCANGI
Trustee

Bennett, Becky

From: Todd L. Eldred <teldred58@gmail.com>
Sent: Thursday, November 02, 2017 7:13 PM
To: Bennett, Becky
Cc: Paul Kindel; Byers, Stacy; Maiville, Randy
Subject: FOSP resignation

Ms. Bennett and all,

I wish to inform the Ingham County Board of Commissioners that I must resign as a member of the Ingham County Farmland and Open Space Preservation Board effective today. Sadly, once again, my schedule has changed making it impossible for me to attend the regular monthly meetings. I have been honored to serve on the board and support it's mission.

Cordially,

Todd Eldred
517 304 4048

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

RESOLUTION # 17 –

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated October 24, 2017 as submitted.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None **Absent:** None **Approved 11/07/2017**

INGHAM COUNTY ROAD DEPARTMENT

DATE: October 24, 2017

LIST OF CURRENT PERMITS ISSUED

<u>R/W PERMIT#</u>	<u>R/W APPLICANT /CONTRACTOR</u>	<u>R/W WORK</u>	<u>R/W LOCATION</u>	<u>R/W CITY/TWP.</u>	<u>R/W SECTION</u>
2017-639	AT & T	CABLE / UG	LEGACY PKWY & DUNCKEL RD	DELHI	2
2017-642	CONSUMERS ENERGY	GAS	COLUMBIA ST & MARSH RD	MERIDIAN	3
2017-643	CONSUMERS ENERGY	TRAFFIC CONTROL	MICHIGAN AVE & WAVERLY RD	LANSING	18
2017-644	CONSUMERS ENERGY	GAS	EDGAR RD & BARNES RD	AURELIUS	25
2017-645	WIDOPENWEST	CABLE / UG	MAPLE SHADE & WILLIAMSTON	WILLIAMSTOWN	25
2017-646	CONSUMERS ENERGY	GAS	HASLETT RD & SCHOOL ST	MERIDIAN	11
2017-647	LBWL	WATERMAIN	WILLOUGHBY RD & CEDAR ST	DELHI	15
2017-648	CONSUMERS ENERGY	ELECTRIC / UG	PATIENT CARE DR & PINE TREE	DELHI	1
2017-649	CONSUMERS ENERGY	GAS	ST JOSEPH ST & WAVERLY RD	LANSING	19
2017-650	LESLIE TOWNSHIP	SPECIAL EVENT	VARIOUS	LESLIE	
2017-669	FRONTIER	CABLE / UG	WEBBERVILLE RD & GRAND RIVER	LEROY	11
2017-670	WIDOPENWEST	CABLE / UG	OLDS RD & HUNT RD	ONONDAGA	27
2017-671	COMCAST	CABLE / UG	COLLEGE RD & SANDHILL RD	ALAIEDON	8
2017-672	COMCAST	CABLE / UG	AURELIUS RD & HOLT RD	DELHI	23
2017-673	CONSUMERS ENERGY	GAS	DELHI NE	DELHI	14
2017-674	CONSUMERS ENERGY	GAS	QUAIL ST	MERIDIAN	2
2017-675	CONSUMERS ENERGY	GAS	GROVENBURG RD & HARPER RD	DELHI	14
2017-676	CONSUMERS ENERGY	GAS	OAKCLIFF LN & WILLOW ST	LANSING	7
2017-677	CONSUMERS ENERGY	GAS	WOODSIDE DR & HASLETT RD	MERIDIAN	11
2017-678	CONSUMERS ENERGY	ELECTRIC / OH	DEXTER TR & MILNER RD	STOCKBRIDGE	9
2017-679	CHRIS HADDAD	MISCELLANEOUS	OKEMOS RD & JOLLY RD	ALAIEDON	4
2017-680	C & D HUGHES	WALKWAY CONST.	BROGAN RD & M-106	STOCKBRIDGE	23

MANAGING DIRECTOR: _____

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO TRANSFER UNSOLD TAX REVERTED PROPERTIES REJECTED
BY
LOCAL UNITS TO THE INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY**

RESOLUTION # 17 –

WHEREAS, the Land Bank Fast Track Act, 2003 PA 258, being MCL 124.751 *et seq.*, (“the Act”) establishes the State Land Bank Fast Track Authority; and

WHEREAS, the Ingham County Treasurer, with the Ingham County Board of Commissioners’ approval, has entered into an intergovernmental agreement with the State Land Bank Fast Track Authority under the Act to form an Ingham County Land Bank Fast Track Authority; and

WHEREAS, tax reverted property not previously sold by the Ingham County Treasurer, acting as the foreclosing governmental unit (FGU), shall be transferred to the city, village, or township in which the property is located, except those parcels of property to which the city, village or township has objected to in accordance with 1999 PA 123, MCL 211.78m(6); and

WHEREAS, parcels rejected by a city, village or township become the property of Ingham County; and

WHEREAS, the Land Bank was established to assist in the strategic disposition of tax reverted property; and

WHEREAS, local units are encouraged to object so the parcels stay with the County for disposition by the Land Bank.

THEREFORE BE IT RESOLVED, that the County Board of Commissioners authorizes the Controller/Administrator to take appropriate action to transfer rejected property to the Land Bank.

BE IT FURTHER RESOLVED, that this Resolution shall be renewed annually.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None **Absent:** None **Approved 11/07/2017**

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Hope **Approved 11/08/2017**

2017 Tax Foreclosures
Subject to Local Unit Rejection

33-01-01-03-306-191

LOT 83 BANGHART SUB NO 1

Property Address: 840 HARRIS ST LANSING MI

33-01-01-04-102-281

LOT 17 HYLEWOOD SUB

Property Address: 419 W SHERIDAN RD LANSING MI

33-01-01-04-105-071

LOT 92 FAIRFIELD GARDENS SUB

Property Address: 422 W FAIRFIELD AVE LANSING MI

33-01-01-04-155-231

LOT 37 EXC S 11 FT MAYFIELD FARMS SUB

Property Address: 2915 TURNER ST LANSING MI

33-01-01-04-457-031

LOT 28 HOWARD HEIGHTS SUB

Property Address: 309 DOUGLAS AVE LANSING MI

33-01-01-06-326-102

PART NE 1/4 SW 1/4 SEC 9 T4N R2W & LOTS 6 & 7 DELTA RIVER DRIVE ESTATES COM 20 FT W OF NE COR LOT 6, TH W ON 1/8 LINE 215 FT, S 18DEG 08MIN W 112.3 FT, S 64DEG 49MIN E 150.33 FT, N 25DEG 33MIN E 40 FT, SE'LY 30 FT TO MOST W'LY COR LOT 7, SE'LY 35 FT ON S'LY LINE LOT 7, N 25DEG 33MIN E 99.83 FT, S 64DEG 27MIN E 35.2 FT TO W'LY LINE LOT 6 AT POINT 60 FT NW'LY OF SW COR THEREOF, NE'LY 109 FT TO BEG; DELTA RIVER DRIVE ESTATES

Property Address: WESTMONT AVE LANSING MI

33-01-01-06-327-161

COM 125 FT S OF CEN OF SEC 6, TH E 127 FT, S 135 FT, W 127 FT, N 135 FT TO BEG;
SEC 6 T4N R2W

Property Address: 2725 NORTHWEST AVE LANSING MI

33-01-01-08-202-271

LOT 208 NORTH HIGHLAND SUB

Property Address: 1713 N M L KING JR BLVD LANSING MI

33-01-01-08-256-141

LOT 164 NORTH HIGHLAND SUB

Property Address: 1311 N M L KING JR BLVD LANSING MI

33-01-01-08-279-055

W 30 FT OF S 22 FT LOT 28 KNOLLWOOD PARK

Property Address: KNOLLWOOD AVE LANSING MI

33-01-01-08-378-101

LOT 9 ASSESSORS PLAT NO 48

Property Address: 1527 HULL CT LANSING MI

33-01-01-08-426-121

LOT 13 & S 4.7 FT OF E 135 FT LOT 11 ASSESSORS PLAT NO 13

Property Address: 1147 PRINCETON AVE LANSING MI

33-01-01-08-456-121

N 33 FT LOTS 1 & 2 BLOCK 1 DAYTONS ADD

Property Address: 710 N JENISON AVE LANSING MI

33-01-01-08-481-151

LOT 19 EXC N 45 FT ALSO S 70 FT LOT 18 ENGLEWOOD PARK ADD

Property Address: 1000 W SAGINAW ST LANSING MI

33-01-01-09-126-061

LOT 57 MAPLE PARK ADD

Property Address: 204 RUSSELL ST LANSING MI

33-01-01-09-177-003

LOTS 43 THRU 54 & LOTS 58 THRU 64, W 1/2 LOT 55, W'LY 1/2 LOT 57 & S 1/2 OF
VACATED WILLIS AVE FROM E LINE N GRAND RIVER AVE TO A LINE EXT D FROM S'LY MOST
COR LOT 13 TO A POINT MIDWAY ON E'LY LINE LOT 57 FRANK L DODGE SUB

Property Address: 1506 N GRAND RIVER AVE LANSING MI

33-01-01-09-276-043

E 41.25 FT OF W 82.5 FT LOTS 13 & 14 BLOCK 2 ORIG PLAT

Property Address: 403 BEAVER ST LANSING MI

33-01-01-09-306-121

S 1/2 OF E 6 R LOT 12 BLOCK 1 MOORES SUB ON BLOCK 27

Property Address: 1001 N PINE ST LANSING MI

33-01-01-09-352-001

W 40.25 FT OF N 115 FT LOT 6 BLOCK 2 MOORES SUB ON BLOCK 27

Property Address: 635 BROOK ST LANSING MI

33-01-01-09-352-211

LOT 4 BLOCK 2 MOORES SUB ON BLOCK 27

33-01-01-09-354-041

N 36 FT LOT 9 BLOCK 47 ORIG PLAT

Property Address: N CHESTNUT ST LANSING MI

33-01-01-09-354-051

S 30 FT LOT 9 & N 4 FT OF W 5 R LOT 8 BLOCK 47 ORIG PLAT

Property Address: 910 N CHESTNUT ST LANSING MI

33-01-01-09-357-141

LOT 7 ASSESSORS PLAT NO 41 REC L 11 P 47

Property Address: 707 N SYCAMORE ST 1 LANSING MI

33-01-01-09-364-121

W 27 FT OF S 40 FT OF E 6 R LOT 5 BLOCK 57 ORIG PLAT

Property Address: 406 W SAGINAW ST LANSING MI

33-01-01-09-430-311

LOT 40 ASSESSORS PLAT NO 30 OF BLOCK 19 ORIG PLAT

Property Address: 1031 N LARCH ST LANSING MI

33-01-01-10-153-011

S 1/2 LOT 15 BLOCK 3 HANDY HOME ADD

Property Address: 1556 BALLARD ST LANSING MI

33-01-01-10-153-211

LOT 1 BLOCK 3 HANDY HOME ADD

Property Address: 1501 N HIGH ST LANSING MI

33-01-01-10-157-191

N 2 R OF S 7 R LOT 1 BLOCK 2 HANDY HOME ADD

Property Address: 1213 N HIGH ST LANSING MI

33-01-01-10-157-343

E 16.5 FT LOTS 16 & 17 BLOCK 2 HANDY HOME ADD

Property Address: DRURY LANE LANSING MI

33-01-01-10-176-341

LOT 9 HIGHLAND PARK

Property Address: 1223 NEW YORK AVE LANSING MI

33-01-01-10-353-171

LOT 18 YOUNG, STABLER AND YOUNGS EAST PARK ADD

Property Address: 717 EAST PARK TERRACE LANSING MI

33-01-01-10-354-131

LOT 38 ASSESSORS PLAT NO 22

Property Address: 843 E SAGINAW ST LANSING MI

33-01-01-10-354-141

LOT 37 ASSESSORS PLAT NO 22

Property Address: 901 E SAGINAW ST LANSING MI

33-01-01-10-354-151

LOT 36 ASSESSORS PLAT NO 22

Property Address: 903 E SAGINAW ST LANSING MI

33-01-01-10-376-061

LOT 13 ASSESSORS PLAT NO 22

Property Address: 804 N PENNSYLVANIA AVE LANSING MI

33-01-01-10-376-231

LOTS 1 & 2 THE METLIN ADD

Property Address: 1026 E OAKLAND AVE LANSING MI

33-01-01-14-362-071

LOT 60 ULLRICHS SUB REC L 4 P 28

Property Address: S CLEMENS AVE LANSING MI

33-01-01-14-380-171

LOT 48 BROWNS SUB OF A PART OF OUTLOTS A AND B OF SNYDERS ADD

Property Address: 630 S FRANCIS AVE LANSING MI

33-01-01-15-154-091

E 34.5 FT LOT 3 BLOCK 3 JEROMES ADD

Property Address: 917 JEROME ST LANSING MI

33-01-01-15-305-131

S 38 FT OF E 95 FT LOT 11 BLOCK 7 GREEN OAK ADD

Property Address: 230 S EIGHTH ST LANSING MI

33-01-01-15-381-081

LOT 18 BLOCK 8 LANSING IMPROVEMENT COMPANYS ADD

Property Address: LARNED ST LANSING MI

33-01-01-15-427-131

N 35 FT LOT 14 BLOCK 1 HALLS ADD

Property Address: 215 ALLEN ST LANSING MI

33-01-01-15-483-121

S 26 FT LOT 135 & N 14 FT LOT 136 BREITEN PARK SUB REC L 5 P 48

Property Address: 622 ALLEN ST LANSING MI

33-01-01-15-485-111

LOT 41 PAUL PARK ADD

Property Address: 622 LESLIE ST LANSING MI

33-01-01-16-428-201

LOT 5 BLOCK 1 BARNARDS SUB REC L 1 P 32

Property Address: BARNARD ST LANSING MI

33-01-01-16-428-211

LOT 4 BLOCK 1 BARNARDS SUB REC L 1 P 32

Property Address: 625 BARNARD ST 1 LANSING MI

33-01-01-17-258-082

E 26.5 FT LOT 15 & W 1 R LOT 16 BLOCK 2 FRENCHS SUB

Property Address: 1222 W OTTAWA ST LANSING MI

33-01-01-17-258-091

E 2 R OF W 3 R LOT 16 BLOCK 2 FRENCHS SUB

Property Address: 1220 W OTTAWA ST LANSING MI

33-01-01-17-451-502

LOT 95 & E 16.5 FT LOT 96 ASSESSORS PLAT NO 9

Property Address: 1207 W KALAMAZOO ST LANSING MI

33-01-01-20-135-131

LOT 23 RIVERVIEW HEIGHTS SUB REC L 4 P 44

Property Address: 914 MIDDLE ST LANSING MI

33-01-01-20-407-041

LOT 86 OLDSDALE SUB

Property Address: 1517 PATTENGILL AVE LANSING MI

33-01-01-21-253-020

LOT 5 CLEARS SUB OF BLOCK 204

Property Address: 1017 S GRAND AVE LANSING MI

33-01-01-21-380-171

E 1/2 LOT 3 BLOCK 16 PARK PLACE

Property Address: 213 W BARNES AVE LANSING MI

33-01-01-21-427-062

W 30 FT OF E 4 R LOTS 10 & 11 ROLLIN H PERSON ADD

Property Address: 511 BAKER ST LANSING MI

33-01-01-21-428-001

N 50 FT LOTS 21 & 22 ROLLIN H PERSON ADD

Property Address: 1417 LINVAL ST LANSING MI

33-01-01-21-428-035

S 82.5 FT LOT 26 ROLLIN H PERSON ADD

Property Address: 621 BAKER ST 1 LANSING MI

33-01-01-21-428-045

N 40 FT LOTS 25, 26 & 27 EXC E 17 FT THEREOF ROLLIN H PERSON ADD

Property Address: 1418 BAILEY ST LANSING MI

33-01-01-21-429-065

W 41 FT OF N 53.06 FT LOTS 1 & 2 BLOCK 1 AMENDED PLAT OF HALLS SOUTH SIDE ADD

Property Address: 414 BAKER ST LANSING MI

33-01-01-21-484-035

N 28 FT LOT 133 & N 28 FT OF W 30 FT LOT 134 TORRANCE FARM ADD

Property Address: 1823 LINVAL ST LANSING MI

33-01-01-22-129-321

LOT 15 BLOCK 5 MANUFACTURERS ADD NO 1

Property Address: 1126 E MALCOLM X ST LANSING MI

33-01-01-22-176-341

LOT 85 HUNTINGTON HEIGHTS SUB

Property Address: 1238 PARK VIEW AVE LANSING MI

33-01-01-22-206-011

LOTS 158 & 159 EXCELSIOR LAND COMPANYS SUB

Property Address: 1005 BENSCH ST LANSING MI

33-01-01-22-206-161

LOT 234 EXCELSIOR LAND COMPANYS SUB

Property Address: 1036 DAKIN ST LANSING MI

33-01-01-22-226-331

LOT 396 EXCELSIOR LAND COMPANYS SUB

Property Address: 943 MCCULLOUGH ST LANSING MI

33-01-01-22-255-061

LOT 74 EXCELSIOR LAND COMPANYS SUB

Property Address: 1223 S HOLMES ST LANSING MI

33-01-01-22-279-191

LOT 16 CITY PARK SUB

Property Address: 1107 REGENT ST LANSING MI

33-01-01-22-301-071

LOT 45 CLARKS SUB

Property Address: 725 BEULAH ST LANSING MI

33-01-01-22-303-011

LOTS 19 & 21 CLARKS SUB

Property Address: 710 BEULAH ST LANSING MI

33-01-01-22-305-101

LOT 19 BLOCK 1 ASSESSORS PLAT NO 20

Property Address: 1441 BAILEY ST LANSING MI

33-01-01-22-351-061

LOT 12 BLOCK 1 ASSESSORS PLAT NO 28 REC L 10 P 33

Property Address: 1531 BAILEY ST LANSING MI

33-01-01-22-351-271

LOT 33 BLOCK 1 ASSESSORS PLAT NO 28 REC L 10 P 33

Property Address: 1530 LYONS AVE LANSING MI

33-01-01-22-351-281

LOT 34 BLOCK 1 ASSESSORS PLAT NO 28 REC L 10 P 33

Property Address: 1524 LYONS AVE LANSING MI

33-01-01-22-352-121

LOT 16 BLOCK 4 ASSESSORS PLAT NO 28 REC L 10 P 33

Property Address: 1613 LYONS AVE LANSING MI

33-01-01-22-354-041

LOT 8 BLOCK 2 ASSESSORS PLAT NO 28 REC L 10 P 33

Property Address: 1711 BAILEY ST LANSING MI

33-01-01-22-354-141

LOT 17 & N 10 FT LOT 16 BLOCK 2 ASSESSORS PLAT NO 28 REC L 10 P 33

Property Address: 1720 LYONS AVE LANSING MI

33-01-01-27-107-001

LOT 82 HOLLYWOOD SUB

Property Address: MCKIM AVE LANSING MI

33-01-01-27-426-042

LOT 7, N 120 FT LOT 8, ALSO N 120 FT LOT 9 EXC W 22 FT GOODHOME SUB

Property Address: 1813 E WILLARD AVE LANSING MI

33-01-01-28-403-011

LOT 14 REOLA PARK SUB

Property Address: 2609 MAPLEWOOD AVE LANSING MI

33-01-01-28-430-001

LOT 108 SOUTH PARKWOOD SUB

Property Address: 602 S PARK BLVD LANSING MI

33-01-01-28-432-051

LOT 71 SOUTH PARKWOOD SUB

Property Address: 629 DENVER AVE LANSING MI

33-01-01-29-278-011

LOT 11 BLOCK 3 RESUB OF BLOCKS 17, 21, 22 AND LOTS 35 TO 72 INCL, BLOCK 30
ELMHURST SUB

Property Address: 2505 S M L KING JR BLVD LANSING MI

33-01-01-29-305-122

COM SW COR SEC 29. TH E 283 FT, N 214.5 FT, E 267 FT, N 247.5 FT, W 550 FT TO W
SEC LINE, S 462 FT TO BEG; SEC 29 T4N R2W

Property Address: 2130 W HOLMES RD LANSING MI

33-01-01-30-453-141

LOT 465 PLEASANT GROVE SUB NO 1

Property Address: 3210 VIKING RD LANSING MI

33-01-01-31-205-171

LOT 43 SHERATON PARK

Property Address: 3728 DEERFIELD AVE LANSING MI

33-01-01-31-253-161

LOT 79 PLEASANT SUB

Property Address: 4020 INGHAM ST LANSING MI

33-01-01-31-276-001

LOT 205 EXC E 60 FT PLEASANT SUB NO 3

Property Address: 3907 INGHAM ST LANSING MI

33-01-01-31-276-111

LOT 87 PLEASANT SUB

Property Address: 2514 GREENBELT DR LANSING MI

33-01-01-31-276-121

LOT 88 PLEASANT SUB

Property Address: 2510 GREENBELT DR LANSING MI

33-01-01-31-479-301

LOT 107 EXC N 88 FT OF W 121 FT & S 16 FT ECO FARMS

Property Address: 4722 PLEASANT GROVE RD LANSING MI

33-01-01-32-126-152

COM 24 R E OF NW COR OF NE 1/4 OF NW 1/4 SEC 32, S 300 FT, E 66 FT, N 300 FT, W
66 FT TO BEG; SEC 32 T4N R2W

Property Address: 1733 W HOLMES RD LANSING MI

33-01-01-32-353-283

LOTS 208, 209 & 210 PLEASANT GROVE SUB EXC S 8 FT OF LOT 210

Property Address: 5014 CHRISTIANSEN RD LANSING MI

33-01-01-32-401-121

W 80 FT LOTS 2 & 3 SUPERVISORS PLAT OF PROSPERITY FARMS NO 1

Property Address: 1118 PIERCE RD LANSING MI

33-01-01-33-402-102

COM SE COR LOT 30, TH W 30 FT, N TO N LINE SAID LOT, W TO SE COR LOT 37, N TO NE COR LOT 38, E 50 FT, N TO N LINE ASSESSORS PLAT NO 56, E ON SAID LINE 99.02 FT, S 103.06 FT, S 45DEG 11MIN 51SCD E 28.36 FT TO NW COR LOT 26, E 79.24 FT TO E LINE LOT 30 EXTD N, S 200 FT TO BEG; ASSESSORS PLAT NO 56

Property Address: E EVERETDDALE AVE LANSING MI

33-01-01-33-404-201

LOT 66 SUPERVISORS PLAT OF EVERETT-DALE NO 2 SUB

Property Address: 124 E EVERETDDALE AVE LANSING MI

33-01-01-33-427-221

LOT 27 ORCHARD GARDENS SUB

Property Address: 612 E CAVANAUGH RD LANSING MI

33-01-01-35-351-111

LOT 44 & E 14.5 FT LOT 43 SUPERVISORS PLAT OF CULVER-DALE SUB

Property Address: 2107 IRENE ST LANSING MI

33-01-05-04-151-081

COM ON W SEC LINE 284 FT N OF W 1/4 POST SEC 4, TH E 610 FT TO CL COUNTY DRAIN,
N'LY ALONG SAID CL TO PT E OF A PT 70 FT N OF BEG, W TO W SEC LINE, S 70 FT TO
BEG; SEC 4 T3N R2W

Property Address: 5507 S WASHINGTON AVE LANSING MI

33-01-05-05-202-022

LOT 20 SUPERVISORS PLAT OF BALZER SUB, EXCEPT COM AT THE NW CORNER LOT 20
SUPERVISORS PLAT OF BALZER SUB FOR POB, TH S 87.74 FT, THE E 137.23 FT, THE N
87.74 FT, TH W 137.23 TO POB

Property Address: BALZER ST LANSING MI

33-01-05-05-252-001

LOT 149 EXC E 5 FT VILLAGE GREEN SUB NO 2

Property Address: W NORTHRUP ST LANSING MI

33-01-05-05-276-021

COM SE COR LOT 20, TH N ON E LOT LINE 30 FT, N 51DEG 0MIN W 194.3 FT TO E'LY
R/W LINE M-99, S 33DEG 30MIN W 75 FT, S 56DEG 30MIN E 98.5 FT, S 34.9 FT TO SW
COR LOT 20, E 110 FT TO BEG; SUPERVISORS PLAT OF PROSPERITY FARMS

Property Address: 5317 S M L KING JR BLVD LANSING MI

33-01-05-05-376-141

LOT 12 VALLEAU CITY

Property Address: 5822 VALENCIA BLVD LANSING MI

33-01-05-05-376-201

LOT 6 VALLEAU CITY

Property Address: 5861 S M L KING JR BLVD LANSING MI

33-01-05-06-378-001

LOT 79 COACHLIGHT ESTATES SUB

Property Address: 3305 INDEPENDENCE LANE LANSING MI

33-01-05-06-429-023

LOT 167 EXC W 65 FT WEBSTER FARM SUB NO 3

Property Address: 5712 PICARDY ST LANSING MI

33-01-05-06-430-121

N 100 FT LOT 208 WEBSTER FARM SUB NO 3

Property Address: 2427 POLLARD RD LANSING MI

33-01-05-07-227-061

LOTS 44 & 45 KENBROOK

Property Address: S M L KING JR BLVD LANSING MI

33-01-05-08-226-281

LOT 60 MARYWOOD

Property Address: 6218 MARYWOOD AVE LANSING MI

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION PLEDGING FULL FAITH AND CREDIT
TO MONTGOMERY DRAIN DRAINAGE DISTRICT NOTES**

RESOLUTION # 17 –

Minutes of a regular meeting of the Board of Commissioners of Ingham County, Michigan, held in the Ingham County Courthouse, Mason, Michigan, on _____, 2017, at ____ p.m., local time.

PRESENT: Commissioners _____

ABSENT: Commissioners _____

The following resolution was offered by Commissioner _____ and supported by Commissioner:

WHEREAS, pursuant to a petition filed with the Drain Commissioner of the County of Ingham, State of Michigan (the "Drain Commissioner"), proceedings have been taken under the provisions of Act 40, Public Acts of Michigan, 1956, as amended (the "Act"), for the making of certain intra-county drain improvements to the Montgomery Drain (the "Project"), which is being undertaken by the Montgomery Drain Drainage District (the "Drainage District"); and

WHEREAS, the Project is necessary for the protection of the public health, and in order to provide funds to pay preliminary costs of the Project, the Drainage District intends to issue its note or notes, in addition to notes it has previously issued, in a total aggregate amount not to exceed \$10,100,000 pursuant to the Section 434 of the Act (the "Notes"); and

WHEREAS, the principal of and interest on the Notes will be payable from bonds to be issued by the Drainage District to provide permanent financing for the Project (the "Bonds"); and

WHEREAS, the preliminary costs of the Project have been financed by a combination of notes issued to banks and advances from the Drain Revolving Fund (Fund 802); and

WHEREAS, the County Board of Commissioners has requested relinquishment of \$5,000,000 of the amounts advanced by the County of Ingham (the "County") to Fund 802 in order to designate them for other uses; and

WHEREAS, the Drain Commissioner deems it advisable and necessary to request that the Ingham County Board of Commissioners (the "Board") adopt a resolution consenting to the pledge of the limited tax full faith and credit of the County on the Notes; and

WHEREAS, the Board may, by resolution adopted by a majority vote of two-thirds of the members of the Board, pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Notes pursuant to Section 434 of the Act; and

WHEREAS, the pledge of the full faith and credit of the County to the Notes will reduce the cost of financing the Project and will be a benefit to the people of the County.

NOW, THEREFORE, IT IS RESOLVED as follows:

1. The County pledges its full faith and credit for the prompt payment of the principal of and interest on the Notes and any Notes issued to refinance the Notes, and the County agrees that in the event that the Bonds are not issued prior to the date on which the principal of and interest on the Notes (or any Note issued to refinance the Notes) are due and that moneys are not otherwise available to the Drainage District on such date to pay such principal and interest, the County will immediately make such advancement from general funds of the County to the extent necessary to pay the principal of and interest on the Notes when due. The ability of the County to levy taxes to pay the principal of and interest on the Notes shall be subject to constitutional and statutory limitations on the taxing power of the County.

2. In the event that, pursuant to said pledge of full faith and credit, the County advances out of County funds sums to pay any part of the principal of and interest due on the Notes, the County shall take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.

3. The Chairperson of the Board, the County Administrator, the County Clerk, the County Treasurer, and any other official of the County, or any one or more of them, are authorized and directed to take all actions necessary or desirable for the issuance of the Notes, and to execute any documents or certificates necessary to complete the issuance of the Notes, including, but not limited to, any applications including applications to the Michigan Department of Treasury, any waivers, certificates, receipts, orders, agreements, instruments, and any certificates relating to federal or state securities laws, rules or regulations.

4. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded to the extent of the conflict.

YEAS: Commissioners _____

NAYS: Commissioners _____

ABSTAIN: Commissioners _____

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None **Absent:** None **Approved 11/07/2017**

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Hope **Approved 11/08/2017**

RESOLUTION DECLARED ADOPTED.

Barb Byrum, Clerk
County of Ingham

CERTIFICATION

I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the “County”) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on _____, 2017, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

Date: _____, 2017

Barb Byrum, Clerk
County of Ingham

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE RENEWAL OF SUPPORT FROM CORE TECHNOLOGY

RESOLUTION # 17 –

WHEREAS, Core Technology is the company that provides support for the MultiBridge and Talon software used by our Sheriff's Office and patrol cars; and

WHEREAS, ongoing support is critical to ensuring that we have no disruption of service to our law enforcement personnel; and

WHEREAS, the current contract expires on 11/30/2017; and

WHEREAS, the funds are available in the current budgeted year.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of support from Core Technology in the amount not to exceed \$5,056.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the County's Innovation and Technology Department's LOFT Fund #636-25820-932050.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None **Absent:** None **Approved 11/07/2017**

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Hope **Approved 11/08/2017**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE PURCHASE OF CRYSTAL REPORTS TRAINING
FROM EQUIVANT**

RESOLUTION # 17 –

WHEREAS, Equivant is the company that supports the CourtView system in our various criminal justice areas;
and

WHEREAS, a new person is supporting said system and requires training to best serve our users; and

WHEREAS, the funds are available in the current budgeted year.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of training from Equivant in the amount not to exceed \$5,400.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the Innovation and Technology's Staff Development and Training Fund #63695800-960000.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville

Nays: None **Absent:** None **Approved 11/07/2017**

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert

Nays: None **Absent:** Hope **Approved 11/08/2017**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE PURCHASE OF USER TRAINING FROM ITPROTV

RESOLUTION # 17 –

WHEREAS, ITProTV is a company that provides user training in easy to understand videos; and

WHEREAS, ongoing training is an important part of ensuring our County staff are best able to serve our citizens; and

WHEREAS, the funds are available in the current budgeted year.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of training from ITProTV in the amount not to exceed \$9,600.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the Innovation and Technology's Staff Development and Training Fund #63695800-960080.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville

Nays: None **Absent:** None **Approved 11/07/2017**

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert

Nays: None **Absent:** Hope **Approved 11/08/2017**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE WEBSITE REDESIGN

RESOLUTION # 17 –

WHEREAS, the Ingham County website is currently inconsistent and difficult to use or maintain; and

WHEREAS, said website provides first impression of our County so should better represent what Ingham County has to offer; and

WHEREAS, ITD and a team of web content editors utilized the RFP process to obtain and evaluate bids from multiple vendors for redesigning the website; and

WHEREAS, the contract amount is in the ITD 2017 budget.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the contracting with Revize, LLC for the website redesign in the amount not to exceed \$99,000.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county's Network Fund #63625810-802000.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville

Nays: None **Absent:** None **Approved 11/07/2017**

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert

Nays: None **Absent:** Hope **Approved 11/08/2017**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A LETTER OF UNDERSTANDING WITH
CAPITOL CITY LABOR PROGRAM, INC. – 911 NON-SUPERVISORY UNIT REGARDING
EXTENSION OF PROBATION**

RESOLUTION # 17 -

WHEREAS, an agreement was reached between representatives of Ingham County and the Capitol City labor Program, Inc. – 911 Non-Supervisory Unit (CCLP) for the period January 1, 2016 through December 31, 2017; and

WHEREAS, the Human Resources Department, 911 Center, and Capitol City Labor Program, Inc. met and discussed the extenuating circumstances regarding the staffing level in the 911 Center and the need to delay the training of a newly promoted group Call Takers to Dispatchers until January 6, 2017; and

WHEREAS, the Human Resources Department, 911 Center, and Capitol City Labor Program, Inc. identified the impact of the suspension on the probationary period served by this group of employees; and

WHEREAS, the Employer and Union recognize the unique circumstances of this promotion process and the impact to the work schedule through January 6, 2018; and

WHEREAS, the parties desire to amend the language through the attached Letter of Understanding; and

WHEREAS, the provisions of the Letter of Understanding has been approved by the County Services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the attached Letter of Understanding.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the Letter of Understanding on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville

Nays: None **Absent:** None **Approved 11/07/2017**

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert

Nays: None **Absent:** Hope **Approved 11/08/2017**

LETTER OF UNDERSTANDING
BETWEEN
COUNTY OF INGHAM
AND
CAPITOL CITY LABOR PROGRAM, INC.-
911 NON-SUPERVISORY UNIT

PROBATIONARY PERIOD

WHEREAS, the current collective bargaining agreement between the parties provides in Article 17, PROBATIONARY PERIOD, specifically 17.3 that Employees who are promoted within the bargaining unit are subject to an additional probationary period as specified in 17.3.1; and

WHEREAS, the promotion from Call Taker to Dispatcher requires significant additional training and the opportunity to evaluate performance during probation; and

WHEREAS, due to extenuating circumstances regarding the staffing level in the 911 Center, the parties determined a need to delay training for the newly promoted Dispatchers; and

WHEREAS, the parties have come to agreement that the delay in training and evaluation would delay the probationary period.

NOW, THEREFORE, IT IS HEREBY AGREED between the parties as follows:

1. The recently promoted Call Takers to Dispatchers will have their training paused and they will not begin training in the Dispatcher position until January 6, 2018.
2. Employees recently promoted to Dispatcher would serve the full probationary period in accordance with contract, with the beginning date of new probationary period to correspond with the start date of their Dispatcher training. The probationary extension is not to exceed an additional 90 days.
3. It is expressly understood and agreed by the parties that because of the unique set of circumstances for these impacted newly promoted employees, this LOU is without prejudice as to any other cases.
4. All other terms and conditions specified in the parties' collective bargaining agreement shall remain in full force and effect.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE DISPOSAL OF ROAD DEPARTMENT
SURPLUS PROPERTY**

RESOLUTION # 17 –

WHEREAS, the Road Department has inspected their equipment and determined that there is a list of surplus equipment that has exceeded their useful life and/or is no longer safe for operations; and

WHEREAS, the surplus equipment will be auctioned off through a competitive internet auction site, with a publically advertised bidding process whereby awards will be made to the highest responsive bidder; and

WHEREAS, the ICRD Director of Operation has reviewed the surplus items before placement on the surplus property list, and other County departments have been contacted to review surplus items for usefulness before the public auction.

THEREFORE BE IT RESOLVED, the Ingham County Road Department is authorized to place in an auction, the surplus equipment from the attached listing which has no further use or value to the Road Department in the Rangebid.com auction site, at no expense to the County or Road Department.

BE IT FURTHER RESOLVED, that any vehicle or equipment not sold at the auction may be disposed of by the ICRD, Director of Operations in the manner deemed to be in the County's best interest.

BE IT FURTHER RESOLVED, that the proceeds from the sale of surplus items will be deposited in Revenue control 201-44700-400001 or appropriate account.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville

Nays: None **Absent:** None **Approved 11/07/2017**

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert

Nays: None **Absent:** Hope **Approved 11/08/2017**

2017 SURPLUS LISTING

Attachment "A"

Year Make Model	Color	Mileage	VIN #
1989 Volvo -GMC, 10-12 yard dump truck	Orange	275,000	4V2JCBME3IR803783
Department:	Additional Information		
Road	In rough condition. Missing tires and rims. The floor in the dump box has holes. Very rusty.		

Year Make Model	Color	Mileage	VIN #
1988 Ford F-600, former bucket truck	Orange	150,000	1FDNK64P8JVA40577
Department:	Additional Information		
Road	Very rusty. In need of multiply repairs. Brake lines are failing, due to rust.		

Year Make Model	Color	Mileage	VIN #
1978 Ford L-9000, Single axle semi-tractor	Orange	171,000	K909VDE6850
Department:	Additional Information		
Road	Needs complete front end parts replaced and alignment. Rusty undercarriage. Unsafe to drive.		

Year Make Model	Color	Mileage	VIN #
1986 International S2574, 5 yard dump truck	Orange	155,000	1HTZMKCR7GHA58173
Department:	Additional Information		
Road	Poor condition. Batteries need replacing. Undercarriage is very rusty. Multiple oil leaks.		

Year Make Model	Color	Mileage	VIN #
1991 Ford F-800, Single axle Aerial truck	Orange	66,200	1FDXK843MVA34819
Department:	Additional Information		
Road	Vehicle has been red tagged due the safety issues. Aerial boom drifts down at random moments. Batteries need replacing.		

Year Make Model	Color	Mileage	VIN #
2003 Dodge ram 1500 pick-up	Orange	260,000	1D7HA16N83J660624
Department:	Additional Information		
Road	Engine noise, engine uses 2 quart of oil daily, very rusty, needs the battery replaced.		

Year Make Model	Color	Mileage	VIN #
1996 Ford / Omaha Truck (F-350)	Orange	208,056	1FDJF37H3TEB57024
Department:	Additional Information		
Road	Truck runs okay, poor condition, rusty, exhaust leaks, emission light on, and lift box does work well.		

Year Make Model	Color	Mileage	VIN #
2002 L- Shaped 100 Gal. fuel tank	White	N/A	N/A
Department:	Additional Information		
Road	Tank is in poor condition. Leaks due to rust holes. Fuel pump is broke.		

Year Make Model	Color	Mileage	VIN #
2010 Mckenzie Equipment 8' rear flail mower	White	N/A	2005565
Department:	Additional Information		
Road	Needs repair- bearings and gear box repair, mower teeth and welding.		

Year Make Model	Color	Mileage	VIN #
Year unknown, John Deere 390 - 7.5 foot rear flail mower	Green	N/A	P00390X006445
Department:	Additional Information		
Road	Needs – Bearings, belts and welding.		

Year Make Model	Color	Mileage	VIN #
Year unknown, 8 foot pick-up truck shell and plastic bed liner	White and black	N/A	N/A
Department:	Additional Information		
Roads	Former animal control shell and liner. Needs repair- broken and missing doors.		

Year Make Model	Color	Mileage	VIN #
Year unknown, John Deere 390 - 7.5 foot rear flail mower	Green	N/A	P00390X006442
Department:	Additional Information		
Road	Needs – bearings, belts and welding.		

Year Make Model	Color	Mileage	VIN #
Year unknown, Galvanized Truck box Cover - Fabricated	Orange	N/A	N/A
Department:	Additional Information		
Roads	Former wood chipper truck box. Wood frame is rotted. Will not fit any current trucks.		

Year Make Model	Color	Mileage	VIN #
Year unknown, Scissor Hoist and dump box for single axle truck	Orange/rust	N/A	
Department:	Additional Information		
Roads	Former dump truck box and hoist. Very rusty. Not useable. Very rusty.		

Year Make Model	Color	Mileage	VIN #
Year Unknown, Sioux valve grinder	Metal	N/A	64182
Department:	Additional Information		
Road	Missing parts. Out dated parts are not available. Very old grinder, that is not MIOHSA compliant.		

Year Make Model	Color	Mileage	VIN #
Pallet of signal lights monitors and controllers	Black/Gray/Yellow	N/A	
Department:	Additional Information		
Road	Outdated, not to be used with new LED technology.		

Year Make Model	Color	Mileage	VIN #
Year unknown, 5 - parking lot lights 21" x 21"	Silver	N/A	N/A
Department:	Additional Information		
Road	Outdated lighting system. Replaced by LED lighting.		

Year Make Model	Color	Mileage	VIN #
1978 Onan Generator	Green	N/A	A780296511
Department:	Additional Information		
Road	Runs poorly, voltage output is low.		

Year Make Model	Color	Mileage	VIN #
Year unknown, 2 Homelite portable air handlers	Red	N/A	N/A
Department:	Additional Information		
Road	Non-running. Not MIOHSA compliant.		

Year Make Model	Color	Mileage	VIN #
Year unknown, Blade Sharpener/Grinder	Gray	N/A	N/A
Department:	Additional Information		
Road	Not MIOHSA compliant. Fabricated many years ago.		

Year Make Model	Color	Mileage	VIN #
1969 Green lite striping cart	Orange	N/A	GLG-10
Department:	Additional Information		
Road	Designed for oil base road paint. Not DEQ compliant for roads or parking lots.		

Year Make Model	Color	Mileage	VIN #
2003 Cannon C6800 office printer	White	N/A	
Department:	Additional Information		
Road	Outdated printed. Has not been in service in 6 years. Would not print clearly.		

Year Make Model	Color	Mileage	VIN #
1976 Ingersoll Rand GR250 air compressor	Orange	4000 hours	250TR42059M
Department:	Additional Information		
Road	Slow to build air pressure. Needs new batteries.		

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE 2017 FAIR FUND BUDGET

RESOLUTION # 17 –

WHEREAS, 2017 revenues for the Ingham County Fair came in significantly under budget, primarily due to a decrease in fair revenue; and

WHEREAS, 2017 expenses for the Ingham County Fair significantly exceeded the approved budget; and

WHEREAS, the current unrestricted fund balance in the Fair Fund (F561) is not sufficient to cover this shortfall; and

WHEREAS, a transfer from the Hotel/Motel Fund to the Fair Fund is necessary to avoid a deficit fund situation.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes the Controller/Administrator to transfer up to \$165,000 from the fund balance of the Hotel/Motel Fund to the Fair Fund in order to avoid a deficit fund situation.

BE IT FURTHER RESOLVED, that the Fair will amend its 2018 its budget to stay within the revised revenue and expense projections to ensure that no general fund appropriation is required to avoid a deficit fund balance in 2018.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville

Nays: Sebolt **Absent:** None **Approved 10/17/2017**

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert

Nays: None **Absent:** Hope **Approved 11/08/2017**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

INGHAM COUNTY 2018 GENERAL APPROPRIATIONS RESOLUTION

RESOLUTION # 17 –

WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, requires that each local unit of government adopt a balanced budget for all required funds; and

WHEREAS, county offices, the courts, county departments, and others have submitted requests for a county appropriation in the 2018 budget; and

WHEREAS, the County Controller has considered these requests and has submitted a recommended budget as required by statute and Board of Commissioners' resolution; and

WHEREAS, the various liaison committees of the Board of Commissioners have reviewed their section of the Controller's Recommended Budget and have made recommendations for approval or modification to the Finance Committee; and

WHEREAS, the Finance Committee has reviewed each liaison committees' recommendations and together with its own Strategic Planning Initiatives Fund allotment has presented a recommended balanced budget to the Board of Commissioners and to the public; and

WHEREAS, the Board of Commissioners annually adopts a balanced budget and authorizes appropriations subject to the conditions set forth in its annual General Appropriations Resolution; and

WHEREAS, on November 7, 2017, the voters of Ingham County approved a ballot proposal to establish separate tax limitations, thereby restoring the maximum allowable general fund operating millage for Ingham County to 6.8 mills.

THEREFORE BE IT RESOLVED, that the 2018 Ingham County Budget, as set forth in the Finance Committee Recommended Budget, dated September 13, 2017 and incorporated by reference herein, is hereby adopted on a basis consistent with Ingham County's Budget Adoption and Amendment Policies and subject to all county policies regarding the expenditure of funds and the conditions set forth in this resolution.

BE IT FURTHER RESOLVED, that the following tax levies are hereby authorized for the 2017 tax year/2018 budget year for a total county levy of 10.4900 mills, including authorized levies for General Fund operations and special purpose millages:

2017/18 Millage Summary

<u>Purpose</u>	<u>Millage</u>
General Operations	6.7670
General Operations – Indigent Veterans Support	.0330

Special Purpose - Emergency Telephone Services	.8500
Special Purpose - County-wide Transportation	.6000
Special Purpose - Juvenile Justice	.6000
Special Purpose - Potter Park Zoo and Potter Park	.4100
Special Purpose – Farmland/Open Space Preservation	.1400
Special Purpose – Health Care Services	.3500
Special Purpose – Trails and Parks	.5000
Special Purpose – Animal Shelter	.2400

BE IT FURTHER RESOLVED, that the 2018 Ingham County Budget, as set forth in the Finance Committee Recommended Budget, dated September 13, 2017, is amended to recognize additional property tax revenue totaling \$2,770,000, as well as a corresponding decrease in budgeted use of fund balance.

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Acts 106 and 107, 1985 (Convention Facility Tax revenue) shall not be used to reduce the County's 2017/2018 operating millage as defined by Public Act 2, 1986.

BE IT FURTHER RESOLVED, that in accordance with Public Act 2 of 1986, that 50% of the actual Convention Facility Tax revenue not used to reduce the County's operating tax rate shall be transmitted to the Mid-State Health Network, with the remaining revenues to be deposited in the County's General Fund.

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Act 264 of 1987 (Health and Safety Fund Act) shall not be used to reduce the County's 2017/2018 operating millage levy, and that 11/17 of the actual Health and Safety Fund Act revenue not used to reduce the County's operating tax rate shall be appropriated to the Ingham County Health Department budget for those public health prevention programs and services whose costs are in excess of 1989 appropriation levels.

BE IT FURTHER RESOLVED, that in accordance with Public Act 264 of 1987, that 5/17 of the actual Health and Safety Fund Act revenue not used to reduce the County's operating tax rate shall be used for personnel and operating costs which are in excess of 1988 appropriation levels at the Circuit Court, Family Court, District Court, and Sheriff Department Law Enforcement with the remaining revenues generated by P.A. 264 of 1987 to be used for other General Fund expenditures.

BE IT FURTHER RESOLVED, that the adopted budget is based on current estimates of revenues and expenditures, and that the Board of Commissioners may find it necessary to adjust budgeted revenues and expenditures from time to time during the year.

BE IT FURTHER RESOLVED, that the County Controller is hereby authorized to make budgetary transfers within the various funds and authorize expenditures in accordance with the budgetary procedures established by the Board of Commissioners in Resolution #90-274, as amended by Resolutions #94-93 and #04-253, a summary of which has been forwarded by the Controller to each department head, court and elected official.

BE IT FURTHER RESOLVED, that expenditures shall not be incurred in excess of the individual budgets adopted herein without first amending the budget pursuant to the budgetary procedures established by the Board of Commissioners in Resolution #90-274, as amended by Resolutions #94-93 and #04-253.

BE IT FURTHER RESOLVED, that all purchases made with funds appropriated in this budget shall be made in conformance with the County's Purchasing Procedures, as adopted and amended by the Board, and that these budgeted funds are appropriated contingent upon compliance with the County's Purchasing Procedures.

BE IT FURTHER RESOLVED, that the approved Position Allocation List contained in the budget shall limit the number of permanent employees who can be employed in all departments, offices, and the courts, and no funds are appropriated for any permanent position or employee not on the approved Position Allocation List.

BE IT FURTHER RESOLVED, that the Board of Commissioners may, from time to time during the year, change the approved Position Allocation List and/or impose a hiring freeze, as circumstances warrant, and that the same limitation as to the number of permanent employees who can be employed with a revised Position Allocation List.

BE IT FURTHER RESOLVED, that certain positions contained in the Position Allocation List which are supported in some part by a grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving the budgeted revenues.

BE IT FURTHER RESOLVED, that in the event that such anticipated outside funding is not received or the County is notified that it will not be received, said positions shall be considered not funded and removed from the approved Position Allocation List.

BE IT FURTHER RESOLVED, that the policies regarding temporary employees shall remain in full force and effect.

BE IT FURTHER RESOLVED, that budgets for all funds are adopted on a January 1st fiscal year, with the following exceptions: Friend of the Court Services Fund (215), County Health Fund (221), Community Corrections Fund (267), Community Development Block Grant Fund (287), DHS - Child Care Fund (288), DHS - Social Welfare Fund (290), Family Division – Child Care Fund (292), Prosecuting Attorney Cooperative Reimbursement Grant Fund (298), and Community Health Center Network Fund (511), all of which are adopted on an October 1st fiscal year.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the use of budgeted funds for the purchase of vehicles and necessary equipment such as marking kits, light bars, sirens, prisoner transport shields, radar, etc., from the State of Michigan and other municipal cooperative purchasing programs approved by the Purchasing Department.

BE IT FURTHER RESOLVED, that the vehicles being replaced are authorized to be transferred to another county department or agency for fair-market value established by the Purchasing Director, or are authorized to be sold at state auction or to a private company; the method of disposal shall be that which is deemed to be in the best interest of the County as determined by the Purchasing Director.

BE IT FURTHER RESOLVED, that the Ingham County Sheriff's Office is authorized to sell at fair-market value any used Ingham County Patrol Vehicles to the Ingham Intermediate School District for its Law Enforcement Program.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in the adopted budget, and the remaining portion of the time period and funds are included in the Controller's Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that funds appropriated to a community agency but not spent by the end of the fiscal year may be carried over into the next fiscal year without additional Board approval, provided the

Controller and Budget Office certify that the funds are available, and that the agency wishing to have said funds reappropriated provides a definitive scope of work for review by the Controller's Office and the County Attorney.

BE IT FURTHER RESOLVED, that any request for reappropriation to the 2018 budget of funds not spent in 2017 for a specific project must be received by the Budget Office no later than March 15, 2018, otherwise the request for reappropriation will not be considered.

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Hope **Approved 11/08/2017**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE GREATER LANSING FOOD BANK

RESOLUTION # 17 –

WHEREAS, the Ingham County Health Department Emergency Preparedness unit is responsible for the maintenance and revision of the department's Emergency Operations Plan; and

WHEREAS, the Ingham County Health Department Emergency Preparedness unit would like to enter into agreement with the Greater Lansing Food Bank for use of the facility in the event of a large-scale public health emergency or terrorist event; and

WHEREAS, the Ingham County Health Department Emergency Preparedness unit has identified a site owned by the Greater Lansing Food Bank as a Distribution Node site which shall be used for receiving, sorting, and storing medical supplies to be used at mass vaccination/pharmaceutical dispensing clinics in the event of a public health emergency or terrorist event; and

WHEREAS, the site owned by the Greater Lansing Food Bank will be made available for the Ingham County Health Department's use within 12 hours of the request and for the time period being requested; and

WHEREAS, the County shall bear the risk of loss or damage to its medical supplies and equipment stored on the facility's premises. The Greater Lansing Food Bank shall bear the risk of loss or damage to the facility arising out of its use as a Distribution Node or from any other cause.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the Greater Lansing Food Bank for use of its site in the event of a large-scale public health emergency.

BE IT FURTHER RESOLVED, that the agreement is authorized effective upon the Board of Commissioners approval and will be in effect for ten (10) years.

BE IT FURTHER RESOLVED, that the Board Chair is authorized to sign the Memorandum of Agreement upon review by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Nolan, McGrain, Banas, Naeyaert

Nays: None **Absent:** Anthony **Approved 11/06/2017**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION DIRECTING THE CONTROLLER/ADMINISTRATOR TO CONDUCT A RFP
PROCESS TO SELECT LEGAL COUNSEL TO REPRESENT INGHAM COUNTY IN LITIGATION
AGAINST MANUFACTURERS AND WHOLESALE DISTRIBUTORS OF OPIOIDS**

RESOLUTION # 17 –

WHEREAS, opiate/opioid abuse, addiction, morbidity and mortality has created a serious public health and safety crisis in Ingham County and is a public nuisance; and

WHEREAS, the Board of Commissioners has the authority to take action to protect the public health, safety, and welfare of the citizens of Ingham County; and

WHEREAS, the Board of Commissioners has expended, is expending, and will continue to expend in the future County public funds to respond to the serious public health and safety crisis involving opioid/opiate abuse, addiction, morbidity and mortality in Ingham County; and

WHEREAS, the Board of Commissioners may sue to obtain any money due the County; and

WHEREAS, the Board of Commissioners has received information that indicates that the manufacturers and wholesale distributors of controlled substances who dispensed or otherwise caused opioids to be diverted into Ingham County may have violated Federal and State laws and regulations that were enacted to prevent the diversion of legally produced controlled substances into the illicit market; and

WHEREAS, the citizens of Ingham County will benefit from the retention of special outside counsel to investigate and pursue, if appropriate, County claims against the manufacturers and/or wholesale distributors of controlled substances in Ingham County, on a contingent fee basis, wherein there is no attorney fee or reimbursement of litigation expenses if there is no recovery.

THEREFORE BE IT RESOLVED, that the Controller/Administrator is directed to conduct a RFP process, and bring forward a recommendation for legal counsel to represent Ingham County in litigation against manufacturers and wholesale distributors of opioids.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Nolan, McGrain, Naeyaert
Nays: None **Absent:** Anthony, Banas **Approved 11/06/2017**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPOINT INTERIM CHILD AND ADOLESCENT
HEALTH CENTER SUPERVISOR**

RESOLUTION # 17 –

WHEREAS, the Health Center Supervisor position that oversees the Child and Adolescent Health Centers (School-Based/School-Linked Health Centers), Willow, Eastern, and Sexton, is vacant; and

WHEREAS, during the time the search for a qualified candidate to permanently fill the position is found, an interim Health Center Supervisor is needed to continue to oversee the day-to-day operations of the clinics, to assure compliance and quality service provision; and

WHEREAS, it is the desire of the Health Department to establish Dianne Ankley, R.N., who currently serves as Charge Nurse for these Health Centers, as interim Health Center Supervisor until a candidate is hired to permanently fill the position; and

WHEREAS, Dianne Ankley is currently a Charge Nurse, MNA, NP&CN, Grade 03, Step 5 (\$68,264.25) and will be paid out of class as a MCF 10, Step 5 (\$73,957.55) for the duration she serves as Interim Health Center Supervisor; and

WHEREAS, this will not impose additional costs beyond what is budgeted for FY 2018; and

WHEREAS, the Ingham Community Health Center Board and Health Officer supports the appointment of Dianne Ankley as Interim Health Center Supervisor.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Dianne Ankley, R.N., to be appointed interim Health Center Supervisor for the Child and Adolescent Health Centers.

BE IT FURTHER RESOLVED, that Dianne Ankley be paid out of class for the duration of her service in this interim role as an MCF 10, Step 5 (\$73,957.55).

BE IT FURTHER RESOLVED, that the County Controller/Administrator is authorized to make any necessary budget adjustments and amendments to the position allocation list consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Nolan, McGrain, Banas, Naeyaert
Nays: None **Absent:** Anthony **Approved 11/06/2017**

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None **Absent:** None **Approved 11/07/2017**

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Hope **Approved 11/08/2017**

**LETTER OF UNDERSTANDING
BETWEEN
COUNTY OF INGHAM (Employer)
AND
MICHIGAN NURSES ASSOCIATION (Union)**

WHEREAS, the Employer and the Union have entered a collective bargaining agreement with a term running January 1, 2015 through December 31, 2017; and

WHEREAS, due to the recent vacancy of the Community Health Center Supervisor for Willow, Eastern and Sexton Clinics, the Employer seeks to temporarily assign that position on an interim basis to Dianne Ankley, Charge Nurse, while the County seeks to permanently fill the Community Health Center Supervisor position; and

WHEREAS, Ms. Dianne Ankley is qualified for and willing to temporarily assume these job duties and responsibilities on an interim basis; and

WHEREAS, the Employer has recognized that adjusting the salary for temporarily assuming the assigned duties and responsibilities during this period is justified; and

WHEREAS, the Employer and the Union are agreeable to this temporary staffing arrangement and the temporary salary increase.

NOW, THEREFORE, IT IS HEREBY AGREED between the parties as follows:

1. The parties agree that the Community Health Center Supervisor job duties and responsibilities shall be temporarily assigned to Dianne Ankley, Charge Nurse, effective from November 14, 2017, until a successor has been hired.
2. The parties agree that while Ms. Dianne Ankley is serving as the Interim Community Health Center Supervisor, Ms. Ankley's annual salary level shall be adjusted from her current MNA Grade 3, Step 5 (\$68,264.25) to the MCF Pay Grade 10, Step 5 level (\$73,957.61). Upon Ms. Ankley ceasing to be assigned the Community Health Center Supervisor job duties and responsibilities, her salary shall be returned to the appropriate step under the MNA Pay Grade.
3. The parties agree that all seniority, economic fringe benefits and contribution structures provided under the Michigan Nurses Association, Nurse Practitioners/Clinic Nurses Unit, Collective Bargaining Agreement, will continue.
4. The parties agree that this Letter of Understanding is intended to be temporary in duration, to be effective from November 14, 2017, through no later than December 31, 2017, unless extended in writing by mutual agreement of the parties.
5. The balance of the Agreement between the parties will remain in full force and effect for the duration of the Agreement's term.

COUNTY OF INGHAM

TEAMSTERS, LOCAL 243

Sarah Anthony, Chairperson Date
Ingham County Board of Commissioners

Julia Smith-Heck, Date
Labor Relations Representative

Linda Vail, Date
 Date
Health Officer

 Kathy Kacynski,

President

APPROVED AS TO FORM:
COHL, STOKER & TOSKEY, P.C.

Mattis Nordfjord

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO RESOLUTION #16-114 TO AUTHORIZE
CERTAIN HEALTH DEPARTMENT STAFF TO SIGN CMS FORMS 855A AND 855B**

RESOLUTION # 17 –

WHEREAS, Centers for Medicare and Medicaid Services (CMS) forms 855A and 855B must be completed and filed each time the ICHD establishes, changes, or terminates a health center location or it will lose its ability to obtain enhanced reimbursements through Medicaid and Medicare; and

WHEREAS, the Public Health Services Act enables ICHD Community Health Centers as Federally Qualified Health Centers under section 330e and Federally Qualified Health Center Look-Alikes to obtain enhanced reimbursement through Medicaid and Medicare; and

WHEREAS, the CMS require that those authorized to sign CMS forms 855A and 855B be named; and

WHEREAS, CMS form 855A indicates that an exact percentage of management control be stated for each health center position; and

WHEREAS, Resolution #16-114, authorized the following positions/names to sign CMS forms 855A and 855B with the following percent of management control:

- Russell Kolski, Deputy Health Officer/Executive Director (40%)
- Linda Vail, Health Officer (35%)
- Eric Thelen, Health Department Chief Financial Officer (25%)

WHEREAS, with the resignation of Russell Kolski and appointment of Anne Scott as Interim Deputy Health Officer/Executive Director, Resolution #16-114 must be amended to reflect this change.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the following people to sign CMS forms 855A and 855B with the following percent of management control:

- Anne Scott, Interim Deputy Health Officer/Executive Director (40%)
- Linda Vail, Health Officer (35%)
- Eric Thelen, Health Department Chief Financial Officer (25%)

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Nolan, McGrain, Banas, Naeyaert
Nays: None **Absent:** Anthony **Approved 11/06/2017**

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Hope **Approved 11/08/2017**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN ADMINISTRATIVE SERVICE AGREEMENT WITH
BLUE CROSS BLUE SHIELD OF MICHIGAN AT THE INGHAM COUNTY JAIL**

RESOLUTION # 17 –

WHEREAS, in Resolution #16-497 the Ingham County Board of Commissioners authorized the existing agreement between Ingham County Health Department (ICHHD) and Blue Cross Blue Shield of Michigan (BCBSM) for the period of December 1, 2016 – November 30, 2017; and

WHEREAS, ICHHD and BCBSM entered into an agreement in 1996 wherein BCBSM would pay the claims of health care services provided to inmate of Ingham County jail; and

WHEREAS, that agreement is updated annually by executing a Schedule A Addendum; and

WHEREAS, BCBSM has proposed a 2017-2018 Schedule A Addendum to the Administrative Services Agreement; and

WHEREAS, there are no other changes to the proposed 2017-2018 Schedule A Addendum to the Administrative Services Agreement; and

WHEREAS, BCBSM has proposed an additional addendum, Schedule B – BlueCard Disclosures Inter-Plan Agreements, which addresses services performed outside the geographic coverage area; and

WHEREAS, the Health Officer recommends that the Board of Commissioners to authorize the 2017-2018 Schedule A and Addendum to the BCBSM Administrative Services Agreement for the inmates of Ingham County Jail.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the Schedule A Addendum to the Administrative and Schedule B – BlueCard Disclosures Inter-Plan Agreement with BCBSM for paying claims for health care services provided to inmates of the Ingham County Jail.

BE IT FURTHER RESOLVED, that the Schedule A Addendum and Schedule B shall be effective December 1, 2017 through November 30, 2018.

BE IT FURTHER RESOLVED, that there are no other changes to the proposed 2017-2018 Schedule A Addendum to the Administrative Services Agreement.

BE IT FURTHER RESOLVED, that the Controller/Administrative is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign the agreement after it is approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Nolan, McGrain, Banas, Naeyaert

Nays: None **Absent:** Anthony **Approved 11/06/2017**

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert

Nays: None **Absent:** Hope **Approved 11/08/2017**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT FY 2018 CHILD AND ADOLESCENT HEALTH CENTER
PROGRAM FUNDS**

RESOLUTION # 17 –

WHEREAS, Ingham County Board of Commissioners has authorized the Ingham County Health Department (ICHD) to accept Child and Adolescent Health Center (CAHC) Program Funding from the Michigan Department of Health and Human Services (MDHHS), as administered through the Michigan Primary Care Association (MPCA), for the period of October 1, 2011 through September 30, 2017, through resolutions #11-235, #12-199, #13-049, #14-358, #15-412, and #16-448; and

WHEREAS, the purpose of this agreement is to provide funds to ICHD to promote the health of children, adolescents and their families by providing important primary, preventative, and early intervention health care services; and

WHEREAS, CAHC program funding supports continued operations of ICHD's school-based/school-linked health centers; and

WHEREAS, the CAHC program funding award for the term of October 1, 2017 through September 30, 2018 is as follows: Eastern \$195,000, Sexton \$195,000 and Willow \$250,000; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports the acceptance of this award and supports any budget adjustments necessary as part of this agreement; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with MPCA for acceptance of the CAHC program funding in the amount of \$640,000 for the term of October 1, 2017 through September 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the agreement with MPCA for the acceptance of \$640,000 in CAHC program funding for the period of October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Nolan, McGrain, Banas, Naeyaert
Nays: None **Absent:** Anthony **Approved 11/06/2017**

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Hope **Approved 11/08/2017**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY DEPARTMENT OF VETERAN AFFAIRS
TO ACCEPT FOUR HUNDRED TWENTY-FIVE DOLLARS DONATED FROM
THE FAMILY OF DECEASED VETERAN, JOSEPH E. MERRITT**

RESOLUTION # 17 -

WHEREAS, the Ingham County Department of Veteran Affairs' mission is to fulfill President Lincoln's promise "To care from him who shall have borne the battle, and for his widow, and his orphan" by serving and honoring the men and women who are America's Veterans; and

WHEREAS, the Department of Veteran Affairs is committed to working diligently to serve veterans and are driven by an earnest belief in VA's mission; fulfilling both individual and organizational responsibilities; and

WHEREAS, the family members of deceased veteran, Joseph E. Merritt; has donated Four Hundred Twenty-Five Dollars to Ingham County Department of Veteran Affairs.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of Four hundred twenty-five dollars from the family members of Joseph E. Merritt to the Ingham County Department of Veteran Affairs to be used for the purpose of serving the veterans.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners expresses their appreciation to the Merritt Family for their support of the Ingham County Department of Veteran Affairs.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Department of Veteran Affairs to accept the donation of four hundred twenty-five dollars and directs the Department of Veteran Affairs to utilize the funds for the purpose of providing the highest quality of service and continuous improvement.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Nolan, McGrain, Banas, Naeyaert
Nays: None **Absent:** Anthony **Approved 11/06/2017**

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Hope **Approved 11/08/2017**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING 2018 AGREEMENTS FOR COMMUNITY AGENCIES

RESOLUTION # 17 –

WHEREAS, the 2018 Ingham County Budget has been approved by the Board of Commissioners; and

WHEREAS, under the Community Agency Program a number of agencies have been allocated funds to provide important services that are consistent with the County's Strategic Planning objective to Ingham County residents; and

WHEREAS, the 2018 Finance Recommended budget includes \$200,000 allocated for community agencies; and

WHEREAS, the Controller/Administrator has provided recommended funding levels for each agency that were determined using the criteria set forth in Resolution #17-248.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period of January 1, 2018 through December 31, 2018, in the amount specified for each community agency listed on the attached, for the services to Ingham County residents previously approved by the Human Services and Finance Committees.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the transfer of \$15,650 from the 2018 Contingency Fund to the Community Agency Fund.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the necessary documents after review by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Nolan, McGrain, Naeyaert
Nays: None **Absent:** Anthony, Banas **Approved 11/06/2017**

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Hope **Approved 11/08/2017**

ORGANIZATION	SCOPE	2017 AMT. RECEIVED	2018 REQUEST	2018 CONTROLLER RECOMMENDED	2018 HUMAN SERVICES RECOMMENDED	2018 FINANCE RECOMMENDED
Advent House Ministries, Inc. - LATE		\$10,000	\$15,000.00	\$0.00	\$5,000.00	\$5,000.00
Boys & Girls Club of Lansing	To serve lunch to youth ages 6-18 at the Boys & Girls Club of Lansing during the summer and snacks to youth after school	\$5,200	\$5,200.00	\$5,200	\$5,200	\$5,200
Capital Area Community Services, Inc.		\$8,500				
Capital Area United Way Capital College Access Network	To increase the college attainment rate of students, particularly those who are low-income, first generation, and of color through developing a college going culture and school-based support for college readiness, participation, and completion	\$9,750	\$10,000.00	\$10,000	\$10,000	\$10,000
Cristo Rey Community Center Community Kitchen	To serve daily meals to individuals of the community in a safe, respectful environment	\$4,250	\$4,250.00	\$4,250	\$4,250	\$4,250
Cristo Rey Community Center Direct Assistance Food Pantry Program	To provide residents with a week's worth of groceries, including hygienic products and necessities year-round	\$9,000	\$9,000.00	\$9,000	\$9,000	\$9,000
Cristo Rey Community Center Prescription Assistance	To provide efficient assistance and advocacy in acquiring prescription medications that are critical for the prevention and treatment of medical conditions and illnesses	\$6,750	\$6,750.00	\$6,750	\$6,750	\$6,750
Edgewood Village Non-Profit Housing Corp		\$2,700				
EVE, Inc.	To serve victims of domestic, sexual, and elder abuse through provision of safe shelter support services (crisis line, advocacy, and counseling) and legal protections to maintain safety of the victim and to support the re-structuring of their lives	\$15,500	\$18,000.00	\$16,000	\$16,000	\$16,000
Gateway Community Services - Child & Family Services	To provide food, clothing, shelter, and hygiene products, crisis intervention, counseling, and independent living skills to homeless, runaway, at-risk, and street youth ages 12-21 in Ingham County	\$15,300	\$15,300.00	\$15,300	\$15,300	\$15,300
Greater Lansing Food Bank	To improve the food security of low-income families and individuals in the mid-Michigan region through gardening	\$11,000	\$22,000.00	\$11,500	\$11,500	\$11,500
Greater Lansing Housing Coalition - Ballentine	To provide shelter and housing stability with supportive services to all residents	\$7,500	\$20,000.00	\$8,000	\$8,000	\$8,000
Greater Lansing Housing Coalition - Tuesday Toolmen		\$3,800		\$0.00	\$3,800	\$3,800

Habitat for Humanity	To help low-income homeowners afford projects like replacing windows, doors, gutters, and roofs; porch repairs; ramps; and exterior painting	N/A	\$2,500	\$2,500	\$2,500	\$2,500
Haven House	To provide food for breakfast, lunch, and dinner as well as beverages to the homeless families of Haven House	\$13,000	\$20,000.00	\$13,500	\$13,500	\$13,500
Hosanna House of Michigan		\$4,000				
Lansing Area Aids Network	To provide direct client assistance in the form of a food pantry, housing, utilities, medical/mental health assistance, and transportation for HIV/AIDS individuals with LAAN	\$5,000	\$5,000.00	\$5,000	\$5,000	\$5,000
Leslie Outreach, Inc.	To serve low-income residents of the Leslie Public School District with food bank assistance, transportation, education, and community-donated household items	\$1,300	\$1,400.00	\$1,400	\$1,400	\$1,400
Listening Ear	To offer well trained, para-professional services with empathy and crisis intervention skills to help callers through their crisis through distress reduction, feelings de-escalation, future plans, and to work toward resolving the issue	\$2,000	\$2,000.00	\$2,000	\$2,000	\$2,000
Mid-Michigan Recovery Service		\$12,900		\$0.00	\$6,450.00	\$6,450.00
MSU Safe Place	To provide services related to basic needs of survivors of domestic violence and stalk, including their minor children, specifically food and supplies, advocacy assistance funds, and shelter telephone service	\$12,000	\$12,900.00	\$12,500	\$12,500	\$12,500
Northwest Initiative	To help cover the cost of purchasing items emergency needs items for ex-offenders returning to the community from a federal or state correctional institution or long-term jail stay (>6 months)	N/A	\$10,000.00	\$10,000.00	\$10,000	\$10,000
Refugee Development Center	To help at-risk refugees and immigrants in Ingham County who are in need of food, clothing, and the necessary resources to obtain such supplies on their own	\$8,000	\$12,000.00	\$8,500	\$8,500	\$8,500
RSVP	To provide community outreach events, specialty training for all volunteers, activity supplies, nutritional snacks for day center clients, and costs associated with assessment of need and referrals for RSVP	\$5,000	\$5,000.00	\$5,000	\$5,000	\$5,000
Rural Family Services of Ingham County	To help Ingham County residents afford their homes and keep local food banks supplied with food	\$14,000	\$14,000.00	\$14,000	\$14,000	\$14,000

Southside Community Coalition	To provide after school program-healthy snacks to children, monthly lunches for seniors, bi-weekly food distribution to families, summer camp breakfasts to children, and breakfast and lunch to children of the No School Days program	\$6,000	\$10,000.00	\$6,500	\$6,500	\$6,500
Southside Community Kitchen	To provide well balanced meals to citizens in need free of cost	\$0	\$3,500.00	\$3,500	\$3,500	\$3,500
St. Vincent Catholic Charities	To help refugee families with a "pre-paycheck" for one month's rent while the family works toward self-sufficiency	\$4,000	\$5,000.00	\$4,500	\$4,500	\$4,500
Stockbridge Community Outreach	To provide milk coupons to families in the Tide Me Over backpack program	\$4,550	\$4,500.00	\$4,500	\$4,500	\$4,500
Tri-County Office on Aging	To provide a 24-hour year-round emergency response system that provides seniors experiencing crises that impact basic needs	\$4,000	\$10,000.00	\$4,500	\$4,500	\$4,500
WAI-IAM Care Unit	To provide a stabilizing environment to house individuals who are medically stable yet have to wait for a bed in treatment or to return to a RISE home with necessities such as a hygiene kit, towels, and bedding	\$4,000	\$6,000.00	\$4,500	\$4,500	\$4,500
WAI-IAM Recovery Community	To provide housing for recovering addicts by providing support for health, home, purpose, and community	\$10,000	\$15,000.00	\$10,500	\$10,500	\$10,500
YMCA Westside Community	To serve students in families who have been adversely affected by the current economic climate by providing meals during meetings & referring participants' families to local agencies	\$1,000	\$4,500.00	\$1,500	\$1,500	\$1,500
Total Amount		\$220,000.00	\$268,800.00	\$200,400	\$215,650.00	\$215,650.00

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO HONOR LIEUTENANT TIM O'NEILL
OF THE INGHAM COUNTY SHERIFF'S OFFICE**

RESOLUTION # 17 –

WHEREAS, Lieutenant Tim O'Neill started his career on April 27th 1998 with the Ingham County Sheriff's Office as a Deputy Sheriff / Paramedic; and

WHEREAS, Lieutenant Tim O'Neill worked as a police officer in the Field Services Division of the Sheriff's Office and participated as a tactical medic with both Lansing START and the East Lansing Special Response Team for over 5 years until September 2nd 2005 when he was promoted to Sergeant; and

WHEREAS, Lieutenant Tim O'Neill worked both night shift and day shift as a Sergeant in Field Services where he was also assigned to supervise and manage the Ingham County Sheriff's Office K9 Unit; and

WHEREAS, Lieutenant Tim O'Neill was promoted to Lieutenant on July 23rd 2016 and was transferred to Corrections where he provided outstanding service; and

WHEREAS, Lieutenant Tim O'Neill was a graduate of Livonia Churchill High School and Eastern Michigan University with a Bachelor's Degree in Criminal Justice and a double minor in Psychology and Sociology. He is also a graduate of the Oakland Police Academy class 92-2; and

WHEREAS, Lieutenant Tim O'Neill has maintained an active Paramedic's license and has worked as a paramedic for over 31 years; and

WHEREAS, during his law enforcement career, Lieutenant Tim O'Neill was the recipient of several police awards to include 3 Meritorious Service, 2 Life Saving, and 11 Unit Citations; and

WHEREAS, Lieutenant Tim O'Neill provided a career of exemplary service to the citizens of Ingham County and the members of the Ingham County Sheriff's Office; and

WHEREAS, after 19 years and 5 months of dedicated service to the citizens of Ingham County, Lieutenant Tim O'Neill is ending his law enforcement career on September 29th, 2017.

THEREFORE IT BE RESOLVED, the Ingham County Board of Commissioners hereby honors Lieutenant Tim O'Neill for his dedicated police service to the citizens of the great State of Michigan, and wishes him continued success in all of his future endeavors.

LAW & COURTS: Yeas: Hope, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays: None **Absent:** Banas **Approved 11/02/2017**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO PURCHASE A HANDHELD NIGHT/THERMAL IMAGING CAMERA
(FLIR) FOR THE INGHAM COUNTY OFFICE OF HOMELAND SECURITY &
EMERGENCY MANAGEMENT**

RESOLUTION # 17 –

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has previously applied for and been approved to receive pass through grant funds from the FY2015 Homeland Security Grant Program (HSGP); and

WHEREAS, the purpose of these grant funds is to purchase equipment and to provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the following technology requests have been submitted and approved by the Michigan State Police Emergency Management and Homeland Security Division; and

WHEREAS, the purchase of this technology equipment (portable night vision) would be used for intelligence gathering by law enforcement personnel and recording activities that may prevent or identify terrorist threats against the community.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of the following technology equipment using Homeland Security Grant Funding:

One FLIR HS-XR for the Ingham County Office of Homeland Security & Emergency Management.
Total cost - \$8,298.00.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary subcontract or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays: None **Absent:** Banas **Approved 11/02/2017**

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Hope **Approved 11/08/2017**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #17-390 TO REFLECT CORRECT RATES
FOR LEGAL COUNSEL**

RESOLUTION # 17 –

WHEREAS, Attorney Steven Feigelson and Attorney Robert Ochodnicky provide legal representation on one-half of the juvenile delinquency cases, respectively, assigned to Judge R. George Economy; and

WHEREAS, Resolution #17-390 was passed on October 10, 2017, approving legal counsel paid at specific rates; and

WHEREAS, there was an error in Resolution #17-390 in the monthly payment amounts allocated for Attorney Steven Feigelson and Attorney Robert Ochodnicky; and

WHEREAS, the correct amount each attorney should receive is \$505.00 monthly, not to exceed \$7,575.00 a year.

THEREFORE BE IT RESOLVED, that Resolution #17-390 is amended to reflect legal counsel for Judge R. George Economy's delinquency cases paid at the following rates:

- Attorney Steven Feigelson is paid in the amount of \$505.00 monthly, not to exceed \$7,575.00 a year.
- Attorney Robert Ochodnicky is paid in the amount of \$505.00 monthly, not to exceed \$7,575.00 a year.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contractual documents consistent with this Resolution and approved to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Celentino, Koenig, Crenshaw, Schafer, Maiville

Nays: None **Absent:** Banas **Approved 11/02/2017**

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert

Nays: None **Absent:** Hope **Approved 11/08/2017**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION 17-370 ACCEPTING THE FY 2018
SWIFT AND SURE SANCTIONS PROBATION PROGRAM GRANT**

RESOLUTION # 17 –

WHEREAS, the 30th Circuit Court applied for grant funds in the amount of \$218,231.90 from the State Court Administrative Office (SCAO) for the fiscal year of October 1, 2017 through September 30, 2018 to continue the Swift and Sure Sanctions Probation Program grant; and

WHEREAS, the SCAO hadn't notified the Court of the amount of the award prior to the last round of Committee meetings preceding the closure of the 2017 fiscal year; and

WHEREAS, the Court, wishing to continue services in the 2018 fiscal year, submitted Resolution 17-370 to accept funds up to the amount of \$218,231.90 once awarded; and

WHEREAS, the Board of Commissioners resolved to accept an amount of up to \$218,231.90, once awarded, make any necessary adjustments to the 2017 and 2018 budget and position allocation lists, and sign any necessary contract/subcontracts consistent with the Resolution; and

WHEREAS, the SCAO awarded the Court grant funds in the amount of \$218,000 after Resolution 17-370 had been submitted.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners amends Resolution 17-370 by accepting an amount of \$218,000 awarded by the SCAO for the Felony Michigan Mental Health Court Grant which begins on October 1, 2017 and ends on September 30, 2018.

BE IT FURTHER RESOLVED, that all other terms of Resolution 17-370 remain the same as approved.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any amended agreements consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays: None **Absent:** Banas **Approved 11/02/2017**

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Hope **Approved 11/08/2017**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION 17-371 ACCEPTING THE FY 2018 FELONY MICHIGAN
MENTAL HEALTH COURT GRANT PROGRAM OPERATIONAL GRANT**

RESOLUTION # 17 –

WHEREAS, the 30th Circuit Court applied for grant funds in the amount of \$275,652.77 from the State Court Administrative Office (SCAO) for the fiscal year of October 1, 2017 through September 30, 2018 to continue the Felony Michigan Mental Health Court (MHC) Grant; and

WHEREAS, the SCAO hadn't notified the Court of the amount of the award prior to the last round of Committee meetings preceding the closure of the 2017 fiscal year; and

WHEREAS, the Court, wishing to continue services in the 2018 fiscal year, submitted Resolution 17-371 to accept funds up to the amount of \$275,652.77 once awarded; and

WHEREAS, the Board of Commissioners resolved to accept an amount of up to \$275,652.77, once awarded, make any necessary adjustments to the 2017 and 2018 budget and position allocation lists, and sign any necessary contract/subcontracts consistent with the Resolution; and

WHEREAS, the SCAO awarded the Court grant funds in the amount of \$275,653 after Resolution 17-731 had been submitted.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners amends Resolution 17-370 by accepting an amount of \$275,653 awarded by the SCAO for the Felony Michigan Mental Health Court Grant which begins on October 1, 2017 and ends on September 30, 2018.

BE IT FURTHER RESOLVED, that all other terms of Resolution 17-371 remain the same as approved.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any amended agreements consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays: None **Absent:** Banas **Approved 11/02/2017**

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Hope **Approved 11/08/2017**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH TEL SYSTEMS TO UPGRADE
TECHNOLOGY AND PROVIDE MAINTENANCE SUPPORT
FOR THE PROBATE COURT COURTROOMS**

RESOLUTION # 17 –

WHEREAS, the Ingham County Probate Court and Ingham County IT Department identified the need to replace equipment that has surpassed its life expectancy and to update courtroom technology in the Veterans Memorial Courthouse from analog to digital technology; and

WHEREAS, the Ingham County Probate Court has secured funding of \$80,000 for one of its two courtrooms in the 2018 budget cycle, pending final approval by the Board of Commissioners; and

WHEREAS, a Request for Proposal (RFP 10-17) for a turnkey solution for the design, purchase, installation, and support of new state-of-the-art audio/video system in the courtrooms was issued by the Purchasing Department in January, 2017; and

WHEREAS, the RFP evaluation team reviewed and evaluated responses from four vendors; and

WHEREAS, TEL Systems (Thalner Electronics, Inc.) had the lowest bid per courtroom while meeting all of the requirements set forth in the RFP; proposed ideas to save the court money; has experience with installing courtroom technology along with positive references from past customers to support their qualifications; and has been the provider of the court's courtroom technology maintenance for at least 14 years during which they provided the court with timely and effective service; and

WHEREAS, the RFP evaluation team recommended in the attached April 25, 2017 evaluation and explanation memo addressed to the Purchasing Director that TEL Systems be awarded the right to proceed with the project to provide a turnkey solution for the design, purchase, installation, and support of new state-of-the-art audio/video system upgrades for the Probate Court courtrooms of the Veterans Memorial Courthouse at a cost not to exceed \$95,225 per courtroom.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract and service agreement with TEL Systems for a turnkey solution for the design, purchase, installation, and support of new state-of-the-art audio/video system upgrade for one of the two Probate Court courtrooms in the Veterans Memorial Courthouse in 2018 at a cost not to exceed \$95,225.

BE IT FURTHER RESOLVED, that the additional up to \$15,225 needed for this project will be funded from the Equipment Revolving Fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments to the 2018 budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays: None **Absent:** Banas **Approved 11/02/2017**

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Hope **Approved 11/08/2017**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH ADAMS OUTDOOR
TO PROVIDE RECRUITMENT ADVERTISING FOR
THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER**

RESOLUTION # 17 –

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County 9-1-1 Central Dispatch Center is in great need to find good applicants to fill fifteen currently open positions; and

WHEREAS, the current processes with job fairs, job boards, and other outreach through the Center's Facebook pages have not provided the needed pool of applicants to fill the positions; and

WHEREAS, the 9-1-1 Director has recommended the use of Billboards and online advertising to further reach out to potential applicants; and

WHEREAS, the 9-1-1 Director recommends using Adams Outdoor to advertise on billboards and Outdoor Extended - online to reach out to the public to promote employment with the 9-1-1 Center; and

WHEREAS, Adams Outdoor has recommended a 2 phased approach to advertise the centers hiring; Phase 1 for three months of digital billboards and online advertising at a cost of \$15,000.00, and an optional Phase 2 with 7 traditional billboards for three months at a cost of \$16,625.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed \$31,625.00 with Adams Outdoor for recruitment advertising for Phase 1 for electronic billboards and the online Outdoor Extended program, and optional Phase 2 for traditional poster billboards if needed.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes an appropriation of up to \$31,625.00 from 9-1-1 Fund balance for the total cost of this Advertising Contract.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments to the 2017 and 2018 budgets.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign the contract with Adams Outdoor consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays: None **Absent:** Banas **Approved 11/02/2017**

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Hope **Approved 11/08/2017**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH PM TECHNOLOGIES FOR
MAINTENANCE OF 9-1-1 PUBLIC SAFETY RADIO COMMUNICATIONS TOWER SITES,
UNINTERRUPTED POWER SUPPLY UNITS, AND REPLACEMENT OF BATTERIES**

RESOLUTION # 17 –

WHEREAS, the Ingham County Board of Commissioners operates a 9-1-1 Public Safety Radio Communication System used by all Ingham County Public Safety Agencies; and

WHEREAS, the system uses UPS Uninterrupted Power Units at each tower site that require the batteries in these units to be replaced due to age and failures; and

WHEREAS, the Ingham County Board of Commissioners has approved \$20,000.00 in the 9-1-1 Centers capital improvement budget for the replacement of the UPS batteries; and

WHEREAS, the 9-1-1 Radio System Administrator and 9-1-1 Director recommend that the UPS units also have preventive maintenance and service, in addition to the battery replacements; and

WHEREAS, 9-1-1 staff have obtained bids for this work and equipment, which require an additional \$2,186.10 for costs associated to the preventive maintenance; and

WHEREAS, PM Technologies has been recommended to perform the work and supply the battery/equipment needed for the UPS units; and

WHEREAS, the 9-1-1 Center has identified the \$2,186.10 in the current operating budget to cover the additional costs not approved in the budgeted CIP project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with PM Technologies and the expenditure not to exceed \$22,186.10 from the 9-1-1 Center budget to purchase preventative maintenance and batteries/equipment for the tower site UPS units.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/Purchase Order documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays: None **Absent:** Banas **Approved 11/02/2017**

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Hope **Approved 11/08/2017**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT A CONSOLIDATED PLAN TO MEET THE
MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC) MINIMUM STANDARDS AND TO
CREATE A NEW FUND WITHIN THE CHART OF ACCOUNTS FOR PURPOSES OF
ACCEPTING GRANT FUNDS FROM THE MIDC**

RESOLUTION # 17 –

WHEREAS, the United States Constitution and the Michigan Constitution, provide that people charged with criminal offenses are entitled to the right to have an attorney represent them in court proceedings; and

WHEREAS, the judicial system recognizes that a person without the ability to pay for an attorney or other legal services (such as investigators or expert witnesses) has the same rights of legal representation in the court system as a person who can afford to pay for an attorney or other legal services; and

WHEREAS, the Michigan Indigent Defense Commission (MIDC) was created by the Indigent Defense Commission Act, Mich. Comp. Laws 780.981 et seq, in 2013 after an advisory commission recommended improvements to the state's indigent defense system; and

WHEREAS, the MIDC's mission is to develop and oversee the implementation, enforcement, and modification of minimum standards, rules, and procedures to ensure that criminal defense services are delivered to indigent adults consistent with the safeguards of the United States constitution, the Michigan constitution of 1963, and with the Indigent Defense Commission Act; and

WHEREAS, the Indigent Defense Commission Act requires that the Indigent Defense Commission meets state constitutional obligations and maintains independence from the judiciary while continuing its work to maintain a fair indigent criminal defense system in Michigan; and

WHEREAS, the following minimum standards have been adopted that apply to the following aspects of indigent defense:

- Education and Training of Defense Counsel;
- Initial Interview;
- Investigation and Experts; and
- Counsel at First Appearance and Other Critical Stages; and

WHEREAS, the Ingham County Board of Commissioners through Resolutions 17-075 and 17-250 appointed the Ingham County Indigent Defense System Collaborative Committee ("Committee") to develop and submit a plan that meets the first four minimum statutory standards and a cost analysis to the MIDC; and

WHEREAS, the Committee has recommended the transition to a Public Defender Office in order to comply with the minimum standards; and

WHEREAS, the Committee has developed a plan and cost analysis as required by the MIDC; and

WHEREAS, the three local funding units within Ingham County (Ingham County, the City of East Lansing and the City of Lansing) have agreed to submit a consolidated plan; and

WHEREAS, plan implementation is not required until funding is provided by the State; and

WHEREAS, the MIDC is receiving grant applications to fund court-appointed attorney and related legal services from local court funding units to provide funding by the State of Michigan ("State") to the local court funding units beginning October 1, 2018; and

WHEREAS, a new fund within the chart of accounts will accept all funds from the State through MIDC grants and will charge all MIDC related costs to this fund; and

WHEREAS, the MIDC recommends any fund balance and the end of the County's fiscal year should remain in the newly created fund and not revert to the County's general fund so that funds are used exclusively for court-appointed attorneys and related legal services; and

WHEREAS, the MIDC recommends any fund balance at the end of the County's fiscal year shall remain in the fund to carryover to the next year to be used for future compliance expenditures.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the compliance plan created by the Ingham County Indigent Defense Collaborative Committee, as presented in the attached document.

BE IT FURTHER RESOLVED, that the recommended Public Defender Office included in this plan will be administered by Ingham County to provide indigent defense and related services at the 30th Circuit Court, 54A District Court, 54B District Court, and the 55th District Court.

BE IT FURTHER RESOLVED, that this plan will be submitted on or before November 20, 2017, as required by the MIDC.

BE IT FURTHER RESOLVED, that within 180 days after receiving funds from the MIDC, Ingham County shall comply with the terms of the grant in bringing its system into compliance with the minimum standards established by the MIDC for effective assistance of counsel.

BE IT FURTHER RESOLVED, that, upon plan approval and funding by the MIDC, approval for any new positions, equipment and building needs and budget amendments will be brought before the Ingham County Board of Commissioners and subject to all county budget, human resources, purchasing and other applicable administrative policies of Ingham County.

BE IT FURTHER RESOLVED, that a separate fund within the local chart of accounts shall be created to accept all funds from the State through MIDC grants and to charge all MIDC related costs to this fund.

BE IT FURTHER RESOLVED, that all funds received through the MIDC grant will be placed in this fund and all MIDC related costs shall be charged to this fund; any fund balance at the end of the County's fiscal year will remaining in the fund and carryover to the next year to be used for future compliance expenditures.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary grant applications and contract documents, on behalf of the County, after approved as to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays: None **Absent:** Banas **Approved 11/02/2017**

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert
Nays: None **Absent:** Hope **Approved 11/08/2017**

COMPLIANCE PLAN NARRATIVE

Briefly describe the indigent defense delivery system(s) – contract, assigned counsel, or public defender – that the funding unit(s), for which this application is being considered, employed to deliver services before the MIDC Act took effect (July 1, 2013).

The current indigent defense delivery system is a contract system administered separately by each court. The Circuit Court is responsible for all appointments on felony cases at the District Court level.

Generally, how does the system(s) intend to comply with the MIDC standards 1-4? Please address whether you will continue with the model in place above, whether you have already made a transition to a new delivery system, or whether you intend to transition to a new delivery system.

Ingham County is proposing to transition to a public defender delivery system to comply with the approved standards. The Public Defender Office will be a consolidated effort among the four courts (30th Circuit, 54A District, 54B District, and 55th District) and the three funding units (Ingham County, City of East Lansing and City of Lansing). The proposed office will employ a Chief Public Defender, 26 Attorneys, and 9.5 additional full-time equivalents.

The number of attorneys needed was established as follows:

For misdemeanor indigent defense, the calculation was 2,974 total caseload from all 3 district courts in the county, divided by 400 (AC OCD recommended caseloads annually), resulting in 7 attorneys. However, the 2,974 number did not include the misdemeanor PV cases or first appearance requirement. We added 3 attorney positions for a total of 10 to account for first appearance in all three district courts (365 days a year) and the additional PV numbers related by each court.

As to the felony recommendation, the number of cases for 2016 for Ingham County was 2,171 felony appointments and the three year average was 2,051. Because of the current appointment scheme, there is no data on number of cases that would result in a conflict attorney being appointed. The breakdown in case type for 2016 was 1,308 C list (or 25.15 per week), 679 for B list (13.06 per week) and 184 for A list (or 3.54 per week). Using the 150 caseload maximum per year, divided by cases per week, nine lawyers would be needed for C level, 7 for B level and 2 for A level. Of course depending on the caseload in any one week or month, these attorneys may be used in multiple categories. This staffing level does not include vacations, sick time, vacancies etc. This calculation would reflect the funding status for 18 felony level lawyers, however the equivalent of two lawyer positions would be used to create the funding pool for the appointment list of lawyers for conflict cases.

Indigent defense services are also needed for the many specialty courts that are active in Ingham County at both the District and Circuit Court levels.

Consistent indigent defense representation is necessary at team review sessions and potential probation violation hearings.

After determining the need for 26 attorneys, support staff was modeled on the current allocation per attorney at the Ingham County Prosecutor's Office.

Please identify the name and position held (e.g., county administrator, judge, defense attorney, etc.) for each person involved in the compliance planning process for this delivery system.

Honorable Louise Alderson, Chief Judge, 54A District Court

Honorable Thomas P. Boyd, Judge, 55th District Court

Anethia O. Brewer, 54A District Court Administrator

Honorable Stacia Buchanan, Judge, 54A District Court

Ashley Carter, Regional Administrator, MIDC

Mary Chartier, Ingham County Bar Association

Bryan Crenshaw, Ingham County Commissioner

Michael J. Dillon, 55th District Court Administrator

Honorable Joyce Draganchuk, Judge, 30th Circuit Court

Shauna Dunnings, 30th Circuit Court Administrator

Nicole Evans, 54B District Court Administrator

Kara Hope, Chairperson, Ingham County Law and Courts Committee

Mary K. Kelly, Deputy Court Administrator, 54A District Court

Carol Koenig, Ingham County Commissioner

Honorable Andrea Andrews Larkin, Chief Judge, 54B District Court

Teri Morton, Ingham County Deputy Controller

Carol Siemon, Ingham County Prosecutor

Kristen Staley, Policy Associate, MIDC

Christopher Wickman, Ingham County Bar Association

Provide an attachment with the names, license or P#'s, and years of criminal defense experience for all attorneys the funding units(s) intends to have deliver services as part of the local indigent defense system.

Ingham County plans to hire 26 attorneys for a new public defender office, so does not yet know the names, license or P#'s or years of experience for these attorneys.

Standard 1 – Training and Education

Attorneys with fewer than two years of experience practicing criminal defense in Michigan shall participate in one basic skills acquisition class. Do any of the attorneys included in this plan have fewer than the required experience and require this training? How many?

It is unknown how many attorneys will have fewer than 2 years of experience, but those who do will participate in a skills training, such as the Hillman Advocacy Program or the Criminal Defense Attorneys of Michigan Trial College.

These programs are on-your-feet programs.

Hillman is a training program that takes place in the federal courthouse in Grand Rapids and is focused on trial skills. Hillman takes place in January and \$750 will cover the cost of the program, lodging, and food.

Trial College takes participants through planning and presenting a case to a jury. Trial College occurs in August and \$750 will cover the cost of the program, lodging, and food.

All attorneys shall annually complete at least 12 hours of continuing legal education. How many attorneys require training in this plan?

All attorneys in the plan require this training.

In conjunction with the Ingham County Bar Association's Criminal Defense Section, the Defender's Office will participate in monthly training sessions. These monthly sessions will consist of subject matter trainings and skills trainings. Subject matter trainings will consist of topics, such as ballistics, DNA, and fingerprints. Skills trainings will consist of topics, such as handling motions, preliminary examinations, pleas, and sentencings.

For attorneys who do not attend the Hillman Program or Trial College, attorneys will choose from an array of training programs, such as those offered by the National Association of Criminal Defense Lawyers and CDAM's in-state conferences.

NACDL and CDAM's conferences occur throughout the year.

The Defender's Office will also participate in roundtable discussions – both in the office and through the local criminal defense group – to facilitate strategizing and learning with fellow colleagues.

\$750 will cover the costs of training for each attorney.

How will the funding unit(s) ensure that the attorneys satisfy the 12 hours of continuing legal education during the plan year?

Attorneys will maintain documentation of their continuing legal education, and this will be made available upon request.

Standard 2 – Initial Interview

When a client is in local custody, counsel shall conduct an initial client intake interview within three business days after appointment. When a client is not in custody, counsel shall promptly deliver an introductory communication so that the client may follow-up and schedule a meeting. To be successful, this requires immediate notification of appointment and client contact information.

How does the plan facilitate immediate attorney assignment and notification of new cases? How will the system ensure attorneys are completing their interviews within three business days? How will the initial interview be accomplished?

As described in greater detail in Standard 4, for misdemeanor and felony cases where retained counsel is not present, the public defender's office will represent the defendants at arraignment under a limited appearance. These individuals will collect information from the defendant including updated contact information and information relevant to the setting of a bond. If court administration determines that the individual qualifies for representation by the public defender's office, assignment of the public defender's office or a conflict attorney will occur immediately. Attorneys will be assigned at the discretion of the office policy reflecting the severity of the case (misdemeanor, low-severity felony, high-severity felony, or capital felony) and the judge and court dates currently assigned with attention towards meeting, but not exceeding, the maximum case load guidelines of public defenders (150 felonies or 400 misdemeanors per year) set out by the American Bar Association. Assignments would be for vertical representation throughout the court process.

The public defender's office will have an expectation that the attorney assigned the matter will meet with in-custody clients within the prescribed time frame. With regards to out-of-custody clients, immediate contact will be made to have the defendant come in to meet with their assigned attorney as far in advance of their first court date as practicable. At either meeting, a standard information form will be completed and the information will be entered into the public defender's office's internal shared computer system. Regular checks will occur to ensure that all employees are meeting the requirements of timely meeting.

The initial interview will take place in lock-up or at the public defender's office with the attorney who will handle the file throughout all stages of the case. This initial interview will happen at a date and time as soon as practicable to allow for a full-investigation and competent representation at the early stages of the case.

This standard further requires a confidential setting be provided for all client interviews. Does the jail have confidential space for attorney-client interviews? Describe the space available for the interviews or the plan to provide confidential space.

The only county jail in the county is the Ingham County Jail located at 700 Buhl Street, Mason, Michigan. For posts 1 through 9, there is one private attorney room to meet with clients. For post 10, there is a room that can be made private by closing doors, but may have individuals walking through as needed. For each area identified as a private attorney room, there is a closed-door room with cement block walls, two to three chairs, and a table. The room is monitored visually, but is not audio-recorded or monitored. There are working power outlets to facilitate use of technology to assist in meeting with clients. The rooms are rated as being sufficient in conditions to allow for confidential space for an attorney-client interview.

In an informal survey of the defense bar, the Ingham County Jail was rated as insufficient in quantity of rooms largely due to rules at the jail related to attorney visits. Attorneys are only permitted to visit at limited hours, are required to request and receive permission 24 hours in advance to be able to bring a laptop or other technology, are not allowed to see clients at a different post than the individual is currently assigned, and are not allowed to bring a briefcase or bag into the jail to visit clients among other concerns. This leads to a delay in being able to visit with clients, if at all, on a given date and affects the ability to establish and maintain an attorney-client relationship. It is believed that such can be remedied by changes to policy by the Ingham County Sheriff's Office without significant or any financial expenditure in order to meet the requirements of Standard 2.

Does the courthouse have confidential space for attorney-client interviews? Describe the space available for the interviews or the plan to provide confidential space.

Ingham County has three district courts and two circuit courts. For each courthouse, a portion of the local defense bar, primarily composed of court-appointed attorneys, was informally polled regarding the sufficiency in conditions and quantity of in-custody, out-of-custody, and teleconference facilities. After the assessment of each court was compiled, court administration for each court was contacted to discuss potential remedies to address any shortcomings. Find a summary of each facility's current space available, the assessment for such, the modifications proposed to bring the courthouse into compliance with Standard 2, and the basis of costs for such.

54-A District Court

The 54-A District Court's sixth floor was recently renovated and provided multiple private meeting areas for out-of-custody clients. Each room has a table and multiple chairs to meet with clients in a private and secure location. Although these rooms are sometimes used by non-attorneys, one room is only for attorneys and their clients. The out-of-custody confidential spaces were rated as sufficient in conditions and sufficient in quantity so as to meet Standard 2.

The Lansing Police Department lockup on the third floor of the 54-A District Court is used as lock-up for the courthouse to meet with in-custody clients. There are two fully private meeting rooms complete with chairs and a table surface that are video-monitored, but are not auditorily-monitored or recorded. In addition, there is a non-private room and a phone on which to share non-confidential information with defendants. These areas are not sufficient for meeting and discussing the case with clients, but allow the attorney to share non-confidential information with the client in a time-efficient way. There are concerns that policies of the Lansing Police Department and/or 54-A District Court are trending in such a way that the right to counsel and the expectations of Standard 2 could be affected. At this time, the Lansing Police Department is representing that the currently-used areas are a security concern and should not be used any longer for meetings with in-custody clients. To maintain security of the police department, the two rooms currently used for private meetings would be outfitted with audio and video conferencing to two other rooms near the courtrooms that would provide a sufficient environment for confidential client discussions. The department received a quote of \$10,000 to purchase and install the audio-visual equipment for these two rooms.

The private room for attorneys and their clients only also has teleconference capabilities for meeting with clients who are in-custody in the Michigan Department of Corrections and that have not been transported for the day's proceedings. The teleconference confidential spaces were rated as sufficient in conditions and sufficient in quantity so as to meet Standard 2.

54-B District Court

There are currently only a total of three private rooms to meet with out-of-custody clients at the 54-B District Court. Two of these rooms are usually occupied by the city attorney/municipal attorneys and the prosecutor's office. The remaining one room is often in use or it is requested that defense counsel refrain from using such. The one room is rated as sufficient in conditions, but is insufficient in quantity to meet Standard 2. In speaking with court administration, it was agreed that the room next to the currently available room will be reclaimed for these purposes. Improvements would also be made to the existing rooms. The court received a quote of \$23,200 to reclaim and update out-of-custody conference rooms.

For visiting in-custody clients, there is one room to meet with your client in a private area through glass and a vent. There is a door to the holding area that can and should be closed to ensure privacy. Furthermore, there are multiple private rooms between holding and the courtrooms that court administration has agreed to allow defense attorneys to meet with their in-custody clients in these rooms. There are no costs associated with allowing such use. With the changes agreed upon, the in-custody confidential spaces are sufficient in conditions and quantity so as to meet Standard 2.

The 54-B District Court courtrooms and holding facility currently has teleconference access. Polycom is currently not available in a private and confidential setting. This is insufficient in quality and conditions to meet Standard 2 requirements. The Court requests funding to provide Polycom/teleconference capabilities to all four conference rooms that can or will be used by defense attorneys. The cost for each unit is \$3,819.95 for each unit for a total of \$15,279.80.

55th District Court

There is one private meeting room to meet out-of-custody clients in. This room is directly next to, and smaller than, the room that prosecutor witnesses and police officers are currently located when awaiting their matter being heard. This room is also directly across from the prosecutor's office in the courthouse. The room is not sufficiently soundproofed to permit confidential conversations to occur in such proximity to the other accommodations. Furthermore, since the 55th District Court employs, and continues to employ, the important first appearance project, this private room for the defense is usually taken by the attorneys responsible for representation on arraignments and misdemeanors leaving next to no private meeting areas to meet with out-of-custody clients in a confidential setting. The current accommodations for meeting with out-of-custody clients are insufficient in quantity and conditions. There is no area inside the current courthouse that can be repurposed to meet Standard 2. Upon facilities review by court administration, the 55th District Court requests funding in the amount of \$75,000 to add three 10 foot by 10 foot meeting rooms to the courthouse at a rate of \$250.00 per square foot. The Court also requests \$2,400 for furnishing these new rooms with one table and five chairs per room at a cost of \$800 per room.

For meeting with in-custody clients, there is currently two seats and a table area. Other individuals may stand to meet with a client in the same room. While meeting with clients, other defendants will frequently watch the attorney speak with their client and other individuals may be present in the room. These accommodations are rated as insufficient in both quality and conditions to meet Standard 2 requirements. In speaking with court administration, there was only one option for renovation that would not require extensive addition to the courthouse. It was decided that the current court administrator's office, bordering current in-custody facilities, could be remodeled and renovated into three private meeting areas for meeting with in-custody clients. The current library would have to be renovated to serve as his new office. The 55th District Court requests funding in the amount of \$90,000.00 to accomplish these renovations.

Currently, meeting with Michigan Department of Corrections clients via teleconference is accomplished by clearing one courtroom and having the defense attorney share information with the client in that courtroom. The courtroom is monitored and individuals may walk in and out of the courtroom still. This accommodation is neither sufficient in conditions or quantity to satisfy the requirements of Standard 2. In speaking with court administration, it is believed that teleconference/Polycom capabilities may be added to each of the new meeting rooms. The Court requests funding in the amount of \$11,459.85 at a rate of \$3,819.95 per Polycom unit.

30th Circuit Court

There are two locations of the 30th Circuit Court. One courthouse is located in Mason and the other is located in Lansing. The courtrooms will be discussed independently.

Lansing

There are many private meeting rooms on the 3rd and 2R floors for meeting with out-of-custody clients. These rooms are private and numerous and have sufficient chairs and tables. These accommodations are sufficient in conditions and quantity to meet the requirements of Standard 2.

For meeting with in-custody clients, there are four meeting rooms that are outfitted with cement block walls and telephones to facilitate communication from one side of the glass to the other. These areas are not video or audially monitored or recorded. These facilities do not allow the client to sign paperwork, but such may be accomplished in the courtroom itself. While not fully soundproof, these accommodations are sufficient in conditions and quantity to meet the requirements of Standard 2.

There is one private meeting area to meet with MDOC clients via teleconference. This room is not video or audially monitored or recorded. These accommodations are sufficient in conditions and quantity to meet the requirements of Standard 2.

Mason

There are two large private meeting rooms to meet with out-of-custody clients near the courtroom. There are also many unoccupied offices and other areas in which to meet with clients. Because the building is a historic building, renovations and additions to the building are quite limited. These accommodations are sufficient in conditions and quantity to meet the requirements of Standard 2.

Currently, there is one small lock-up area attached to the courtroom in which all attorneys are to meet with their in-custody clients. This area frequently will have more than one attorney-client pair present in the same area and may include a deputy. These conditions are not sufficient in conditions or quantity. In speaking with court administration, adjoining this area there is currently one room that is currently used for storage. If a filing cabinet for storage is added, in addition to a table and chairs, it can and will be repurposed to provide a private meeting room to meet with in-custody clients. The Court requests funds in the amount of \$1,400.00 for the filing cabinet in addition to \$500.00 for the table and chairs for the room.

There are currently no teleconference options for meeting with defendants currently incarcerated with the MDOC in a confidential manner. The Court requests funds in the amount of \$3,819.95 for one Polycom unit to be added to a private meeting room. Due to the building's historic status, there may be difficulties in providing a sufficient location where such may be wired in.

Standard 3 – Experts and Investigators

This standard requires counsel to conduct an independent investigation. When appropriate, counsel shall request funds to retain an investigator to assist with the client’s defense. Counsel shall request the assistance of experts where it is reasonably necessary to prepare the defense and rebut the prosecution’s case. Counsel has a continuing duty to evaluate a case for appropriate defense investigations or expert assistance.

How will this standard be complied with by the delivery system?

INVESTIGATORS

The public defender’s office will hire two full-time investigators for indigent defense clients. The public defender will also contract with outside investigators for conflict cases for up to 275 hours per year.

Outside investigators will be paid an hourly rate not to exceed \$75.

EXPERT WITNESSES

The public defender will retain expert witness as needed. The expenses incurred for expert witnesses will be paid at the hourly rates published by the MIDC.

Expert witnesses will be compensated according to a tiered level of compensation based on education level and type of expert, not to exceed these amounts:

- High School or Equivalent \$30/hr.*
- Associate’s Degree \$50/hr.*
- Bachelor’s Degree \$70/hr.*
- Master’s Degree \$85/hr.*
- Crime Scene and Related \$100/hr.*
- Experts*
- CPA/Financial Expert \$100/hr.*
- Pharmacy/PharmD. \$125/hr.*
- Information Technology \$150/hr.*
- Experts*
- Ph.D./Licensed Doctor \$200/hr.*

COST

The public defender’s office will establish budget line items for outside investigators and expert witnesses. The capped amount of funds for outside investigators and expert witnesses in Ingham County is \$50,000.

BUDGET FOR EXPERTS AND INVESTIGATORS:

<i>(2) Full Time Investigators Positions</i>	<i>\$57,164/yr. each + fringe benefits</i>
<i>Expert Witness</i>	<i>\$30,000</i>
<i>Outside Investigators</i>	<i>\$20,000</i>

Standard 4 – Counsel At First Appearance and Other Critical Stages of the Case

Counsel shall be appointed to provide assistance to the defendant as soon as the defendant's liberty is subject to restriction by a magistrate or judge. All persons determined to be eligible for indigent criminal defense services shall also have appointed counsel at pre-trial proceedings, during plea negotiations and at other critical stages, whether in court or out of court. How will this standard be complied with by the delivery system?

Counsel at First Appearance

Ingham County piloted counsel at first appearance (with Kent County) and continues to provide counsel at arraignment in the county funded court (D55). To meet MIDC Standard 4, we will continue to provide this representation in each district court as it is currently provided in D55. The Public Defender Office (PD) will provide an appropriate attorney at all hours the district courts are open for business. PD will work with district courts to assure representation at both in-custody and walk-in arraignments. Representation will be a limited appointment for the purposes of arraignment only. PD arraignment counsel will be made available to all defendants appearing for arraignment without counsel. Assignment of counsel for the balance of each case will be made as described below. There is no guarantee to counsel for the rest of the case.

Appointment of Counsel

The courts will continue to determine eligibility. This will be done based on written application and utilizing the eligibility criteria set out in the MIDC Act (see MCL 780.991(3)(b) below).

Misdemeanor cases: Application will be made to and reviewed by the arraigning judge or magistrate who will make the initial eligibility determination.

Felony cases: Application will be made to and reviewed by C30 Pretrial Services Division who will make the initial eligibility determination.

Each district court currently appoints counsel and assesses contribution to partially indigent defendants pursuant to MCR 6.005(C). This practice will continue. The district courts will coordinate to assure consistency in such eligibility and amount of contribution.

Determination of eligibility will be forwarded to the PD. PD will assign counsel or initiate conflict panel process for private bar assignment as appropriate. Eligibility determination can be revisited at any time subsequent at the request of a party or at the initiation of the court.

Other Critical Stages

It is well settled law that an indigent defendant is entitled to representation at every critical stage of a criminal proceeding. The Ingham County compliance plan will assure assignment by PD or conflict panel promptly after arraignment. This attorney will represent the defendant at each future court appearance (vertical representation) consistent with MCL 780.991(2)(d).

COST ANALYSIS

Note: all cost included in this analysis are new as a result of the compliance plan.

Personnel

Position Title	2018 Salary	Full Time Equivalent	Total
Chief Public Defender	124,968	1.0	124,968
Step 1 Attorney	48,393	3.0	145,179
Step 2 Attorney	52,793	3.0	158,379
Step 3 Attorney	57,493	3.0	172,479
Step 4 Attorney	62,768	3.0	188,304
Step 5 Attorney	67,502	3.0	202,506
Step 6 Attorney	72,473	3.0	217,419
Step 7 Attorney	79,836	3.0	239,508
Step 8 Attorney	87,004	3.0	261,012
Step 9 Attorney	90,488	2.0	180,976
Office Administrator	74,697	1.0	74,697
Administrative Assistant	45,990	1.0	45,990
Paralegal/Legal Secretary	49,014	2.0	98,028
Technology Liaison	57,170	1.0	57,170
Clerk	38,573	2.0	77,146
Part-time Clerk	19,287	0.5	19,287
Investigator	57,164	2.0	114,328
Total Salaries		36.5	2,377,376

On Call Pay for Attorneys for Weekends and Holidays	
\$150 per day for 118 Days	\$17,700

Fringe Benefits	Percentage	Total
Unemployment	0.5%	11,887
Employer FICA	7.65%	181,869
Health Insurance	22.82%	542,618
Dental Insurance	1.43%	34,114
Vision Insurance	0.19%	4,588
Current Retiree Health Insurance	5.36%	127,539
Future Retiree Health Insurance	4.5%	106,982
Life Insurance	0.17%	4,133
Disability Insurance	0.13%	3,066
Retirement	23.88%	567,735
Workers Compensation	0.05%	1,189
Employee Assistance Program	0.05%	1,221
Separation Buyout	1.25%	29,717
Total		1,616,658

Operating Costs

Item	Computation	Total
Training	\$750 per attorney (including Chief PD), 27 x \$750	20,250
Expert Witnesses	\$30-200 per hour for estimated 260 hours (See Standard 3 Narrative for detailed compensation rates)	30,000
Outside Investigators	Estimated rate of \$75 per hour for up to 275 hours	20,000
Conflict Attorney Costs	Estimated Rate of \$85 per hour for 2,700 hours	230,000
Building Rental	Office space in Downtown Lansing. 9,000 square feet at \$25 per square foot. Includes utilities, janitorial, trash and parking.	225,000
Supplies	\$950 per Full-time Equivalent	34,675
Mileage Reimbursement	\$0.535 per mile for 17,000 miles	9,000
Law Library Subscription	Annual subscription for online legal research resources	25,000
Phones	\$135 per Full-time Equivalent	4,928
Access to County Network and IT Services	\$4,000 per user for 37 users	148,000
State Bar Dues	\$300 each for 26 attorneys and Chief PD	8,100
Ingham County Bar Dues	\$80 each for 26 attorneys and Chief PD	2,160
Transcripts	Estimate based on current costs at Circuit Court	68,000
Total		825,113

Remodel/Supply Costs for Confidential Meeting Rooms at Court Locations

Court	Item	Cost
54A District Court	Add Audio Visual Equipment for 2 Existing Rooms (\$5,000 each)	10,000
54B District Court	Update Conference Rooms	23,200
54B District Court	Install Polycom Units in 4 Conference Rooms (\$3,820 each)	15,280
55 th District Court	Expand Building to add 3 – 10' x 10' Meeting Rooms (300 square feet @ \$250 per square foot) (There is no existing space within the current building to remodel. Contractor would be identified after funds are approved through the County's bidding process.)	75,000
55 th District Court	Furnishings for New Meeting Rooms (\$800 per room for 5 chairs and 1 table)	2,400
55 th District Court	Install Polycom Units in 3 Meeting Room (\$3,820 each)	11,460
55 th District Court	Renovate Existing Space for In-Custody Meeting Rooms	90,000
30 th Circuit Court	Remodel Existing Space in Mason Courthouse - file cabinet, overfile system and 2 sliding doors (\$1,389) and table with chairs (\$500)	1,889
30 th Circuit Court	Install Polycom Unit in Existing Space	3,820
Total		233,049

Startup Costs for Public Defender Office

Detail	Cost
Furnishings/Building Costs	
Furnishings for 17 Offices	58,981
22 Cubicles and Furnishing	42,298
1 – 12’ x 16’ Conference Room	5,087
1 – 12’ x 14’ Conference Room	3,015
Waiting Room	1,867
Seating	32,412
Design	3,337
Installation	15,241
Estimated Buildouts for Rental Space	75,000
Subtotal Furnishings/Building Costs	237,238
Printers/Copiers	
One Medium	5,512
One Large	6,800
Subtotal Printers/Copiers	12,312
Computer Equipment	
Laptops with Docking Station/DVD Drive, 24” Monitor for each attorney and Chief PD (\$1,800 x 27)	48,600
Desktops with 24” Dual Monitors for remaining staff (\$1,355 x 10)	13,550
Computer Equipment	62,150
Total	311,700

Document Processing

Item	Computation	Total
Scanning Stations	4 at \$7,000 each	28,000
Development and Implementation	1,200 hours at \$180 per hour	216,000
OnBase Licenses	\$483.62 per year for 13 work stations	6,287
OnBase Licenses with Workflow Access	\$1,257.42 per year for 28 work stations	35,208
Total		285,495

Total Cost Analysis (sum of all expenditure sections)	\$5,667,091
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Grant Calculation

Total Cost Analysis	\$5,667,091
Local Share	\$902,021
Compliance Plan Grant Request	\$4,765,070