AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. TIME FOR MEDITATION

V. APPROVAL OF THE MINUTES FROM November 14, 2017

VI. ADDITIONS TO THE AGENDA

VII. PETITIONS AND COMMUNICATIONS

1. A NOTICE OF PUBLIC HEARING FOR THE CITY OF MASON TO CONSIDER APPROVAL OF AN APPLICATION FOR AN INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE

2. A NOTICE OF PUBLIC HEARING FOR THE CITY OF LANSING TO CONSIDER APPROVAL OF BROWNFIELD PLAN #71 – NEOGEN 1000 SOUTH HOSMER BUILDING REDEVELOPMENT PROJECT

3. A LETTER FROM WHEATFIELD TOWNSHIP REGARDING A PROPOSED NEW ZONING ORDNANCE

4. A NOTICE OF PUBLIC HEARING FOR VEVAY TOWNSHIP REGARDING AN APPLICATION FOR AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE (REPORT ON FILE IN CLERK’S OFFICE)

VIII. LIMITED PUBLIC COMMENT

IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

X. CONSIDERATION OF CONSENT AGENDA

XI. COMMITTEE REPORTS AND RESOLUTIONS

5. COUNTY SERVICES COMMITTEE - RESOLUTION TO APPROVE THE LETTER OF UNDERSTANDING REGARDING THE 2017 HOLIDAY SCHEDULE WITH CAPITOL CITY LABOR PROGRAM INC - ANIMAL CONTROL OFFICERS, LICENSE ENFORCEMENT OFFICERS, ANIMAL SHELTER OPERATORS AND FIELD SUPERVISORY OFFICER UNIT
6. COUNTY SERVICES COMMITTEE - RESOLUTION HONORING RANDALL “RANDY” ABBOTT

7. COUNTY SERVICES COMMITTEE - RESOLUTION TO HONOR ECONOMIC DEVELOPMENT DIRECTOR SANDRA GOWER

8. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO WAIVE POLICY RULES REGARDING OBSOLETE PROPERTY

9. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO APPROVE A COLLECTIVE BARGAINING AGREEMENT WITH THE UAW LOCAL 2256 - TECHNICAL, OFFICE, PARA-PROFESSIONAL AND SERVICE EMPLOYEES

10. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AWARD A CONTRACT FOR RESTORATION AND PRESERVATION OF LUNETTE MURAL PANELS

11. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AWARD A CONTRACT TO PERFORM A STANDARD PREVENTATIVE MAINTENANCE REBUILD ON THE MUFFIN MONSTER

12. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO RENEW A SUPPORT SERVICES AGREEMENT

13. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE A CONTRACT FOR MAILING SERVICES

14. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO RETAIN AS-NEEDED MATERIAL TESTING AND FABRICATION INSPECTION SERVICES

15. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO APPROVE A ROAD RECONSTRUCTION PROJECT AGREEMENT

16. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AMEND SUSPENSION OF OPERATIONS POLICY

17. HUMAN SERVICES COMMITTEE - RESOLUTION REQUESTING A VOTING SEAT ON THE CAPITAL AREA TRANSPORTATION AUTHORITY (CATA) BOARD OF DIRECTORS

18. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO ADJUST STAFFING LEVELS
19. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES -RESOLUTION TO ACCEPT MID-STATE HEALTH NETWORK FUNDS

20. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE PARTICIPATION IN THE MOTHER AND INFANT ORAL HEALTH PILOT PROJECT

21. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE A COOPERATIVE CASH MATCH AGREEMENT WITH MICHIGAN REHABILITATION SERVICES

22. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE AN AGREEMENT FOR MICHIGAN STATE UNIVERSITY EXTENSION SERVICES BETWEEN MICHIGAN STATE UNIVERSITY AND INGHAM COUNTY APPROVING THE ANNUAL WORK PLAN FOR 2018

23. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO ENTER INTO A MICHIGAN AGRICULTURE ENVIRONMENTAL ASSURANCE PROGRAM CLEAN SWEEP PROGRAM AGREEMENT WITH THE MICHIGAN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

24. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AMEND RESOLUTION #17-207 TO ADJUST THE INGHAM COUNTY HEALTH DEPARTMENT ENVIRONMENTAL HEALTH DIVISION FEES


26. LAW AND COURTS AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE A CONTRACT WITH THE STATE OF MICHIGAN, MAKING INGHAM COUNTY THE FIDUCIARY AGENT FOR MICHIGAN HOMELAND SECURITY REGION 1 AND ACCEPTING THE FY 2017 HOMELAND SECURITY GRANT PROGRAM FUNDS

27. LAW AND COURTS AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE AN AGREEMENT IN 2018 WITH TEL SYSTEMS TO UPGRADE TECHNOLOGY AND PROVIDE MAINTENANCE SUPPORT FOR THE CIRCUIT COURT
28. LAW AND COURTS AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE AN AMENDMENT OF THE CURRENT CONTRACT WITH SENTINEL OFFENDER SERVICES AND ENTER INTO A NEW CONTRACT TO PROVIDE AN OFFENDER PAY AND COUNTY FUNDED ELECTRONIC MONITORING PROGRAM SUBJECT TO A FINAL CONTRACT AGREEMENT

29. LAW AND COURTS AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE A CONTRACT WITH THE CITY OF LANSING FOR AN ALLOCATION OF FUNDS TO INGHAM COUNTY/CITY OF LANSING COMMUNITY CORRECTIONS FOR THE CITY 2017-2018 FISCAL YEAR

XII. SPECIAL ORDERS OF THE DAY

XIII. PUBLIC COMMENT

XIV. COMMISSIONER ANNOUNCEMENTS

XV. CONSIDERATION AND ALLOWANCE OF CLAIMS

XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org
CALL TO ORDER

Chairperson Anthony called the November 14, 2017 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Banas, Celentino, Crenshaw, Grebner, Hope, Koenig, Maiville, Naeyaert, Schafer, Sebolt, and Tennis

Members Absent: Commissioners McGrain and Nolan

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Anthony asked Samantha Bird, Ingham County Youth Commission, to lead the Board in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Anthony asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES

Commissioner Crenshaw moved to approve the minutes of the October 24, 2017 meeting. Commissioner Maiville supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioners McGrain and Nolan

ADDITIONS TO THE AGENDA

None.

PUBLIC HEARING FOR THE 2018 INGHAM COUNTY BUDGET

Chairperson Anthony declared the public hearing regarding the 2018 County budget now open.

Michelle Beloskur, Ingham Conservation District Executive Director, stated her organization was requesting operational support from the Z-List. She distributed copies of her 2017 Fiscal Year Report to the Board of Commissioners and explained the report.
Ms. Beloskur addressed the Board of Commissioners regarding the memo she had sent to them in August. She stated the funds from the County were the main source of funding for the Ingham Conservation District staff, and it had made a large impact over the past few years on the success of the organization.

Ms. Beloskur outlined how the funding the Ingham Conservation District received from the County was positively affecting jurisdictions, especially with the work done regarding invasive species around the County. She stated that the Ingham Conservation District was returning the County’s investment to them many times over in their services and projects.

Ms. Beloskur stated that the Ingham Conservation District was still working on other projects including water quality, recycling and public hunting. She further stated that consistent operation support the Ingham Conservation District had received from the County was fostering a consistently performing conservation district, as that was a steady source of income for the organization that covered the essentials of doing business.

Ms. Beloskur thanked the Board of Commissioners for their support and stated she hoped she could count on their continued support.

Chairperson Anthony declared the public hearing regarding the 2018 County budget now closed.

**UPDATE FROM SHERIFF WRIGGELSWORTH**

Sheriff Scott Wriggelsworth, Ingham County Sheriff, greeted the Board of Commissioners and thanked those Commissioners who reached out to his family in the wake of their tragedy.

Sheriff Wriggelsworth stated he wanted to update the Board of Commissioners on some of the issues that had come before the Board of Commissioners over the past year. He further stated that the Sheriff’s Office had only spent $4,100 to MACNLOW & Associates so far in 2017, and he acknowledged that some Commissioners had been concerned about Undersheriff Andy Bouck’s connection to the company when cap on expenditures to them had been set at $33,000.

Sheriff Wriggelsworth stated there was $1,300 in the Inmate Initiative Account, after a resolution had passed earlier in the year to fund different inmate accounts. He further stated that the new Inmate Reading Program, where inmates could be recorded reading a book and then the recording could be sent to their family, had stopped after the person in charge of the program had moved on to a different position.

Sheriff Wriggelsworth stated that the funds from the Inmate Initiative Account would carry over to the next year and be used to fund the garden and the reading program, if the reading program position was filled. He further stated that the status of the evidence audits were currently 609 cases accounted for and properly documented, out of 609.

Sheriff Wriggelsworth stated the Sheriff’s Office would continue to audit the evidence room into next year, as there were still some issues with the reports submitted by the deputies. He further stated since Post 4 in the jail was closed in May and they were able to keep the six corrections deputies on staff, there had been $100,000 in savings in corrections overtime.
Sheriff Wriggelsworth stated that jail overcrowding had been a large issue in the jail since Post 4 closed. He further stated that previously, he had allowed the jail to go over the 50-inmate cap with Michigan Department of Corrections (MDOC) to fill extra beds, but since Post 4 closed the jail had been in such a state of overcrowding that he had put a hard cap on the amount of inmates the jail could hold from MDOC.

Sheriff Wriggelsworth stated he had implemented the hard cap ten days ago and the practice would continue until there was a new facility. He further stated that since the cap had been set, the jail had only been overcrowded for two of the ten days.

Chairperson Anthony thanked Sheriff Wriggelsworth for sharing the updates with the Board of Commissioners.

PETITIONS AND COMMUNICATIONS

A NOTICE OF INTENT TO PREPARE UPDATE TO AURELIUS TOWNSHIP MASTER PLAN

The letter was placed on file.

AN EMAIL FROM TODD ELDRED SUBMITTING HIS RESIGNATION FROM THE INGHAM COUNTY FARMLAND AND OPEN SPACE PRESERVATION BOARD

The letter was accepted and placed on file.

LIMITED PUBLIC COMMENT

Michael Mitchell, Leslie resident, stated he and his brother, Patrick Mitchell, had started a petition to keep the Ingham County Fair open. He further stated that he had seen on Facebook that the Fair was closing, and that he would not let it close.

Mr. Mitchell stated his brother, Tom Mitchell, had served on the Board of Commissioners when he was alive, and he would have been very upset if the Fair closed. He further stated there were almost seven petition pages full of signatures and he would keep them on file.

Patrick Mitchell, Leslie resident, stated that he was in favor of keeping the Fair open, because when his brother, Tom, was alive, he made sure he and his brother got to the Fair. He told Commissioner Grebner that he did not want to see the Fair close, as it was good for 4-H kids.

Mr. Mitchell stated he thought the Fair was making plenty of money. He asked why the grandstands were torn down.

Chairperson Anthony stated the Fair Director, Sandra Dargatz, was in the audience if the speakers would like to ask her specific questions about the Fair. She further stated that there had been a discussion at the previous Finance Committee meeting about how there was no formal plan or resolution presented to the Board of Commissioners to close the Fair.

Discussion.
Tim Morgan, Ingham County Parks Director, introduced the new Trails and Parks Millage Program Coordinator, Melissa Buzzard, to the Board of Commissioners. He thanked the Board of Commissioners for their help in funding the position through the Trails and Parks Millage.

Mr. Morgan stated that Ms. Buzzard had previously worked at the Michigan Department of Natural Resources, where she had been involved in the Iron Belle State Trail project. He further stated that she was already engaged in the community and he was looking forward to having her on staff to help with the Trails and Parks Millage as it moved forward.

Ms. Buzzard introduced herself to the Board of Commissioners and stated she was looking forward to working with the trails and parks in the County.

Samantha Bird and Lilly Spears, Youth Commission members, thanked the Board of Commissioners for listening to the Youth Commission and for supporting them. They further stated that they looked forward to working with the Board of Commissioners in the future.

Chairperson Anthony thanked Ms. Bird and Ms. Spears for the work they did.

**CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR**

Discussion.

Commissioner Grebner stated that what had been discussed in the Finance Committee had been misunderstood. He further stated that he had just mentioned that the Fair had been there for over 100 years, and the Board of Commissioners needed to think about what the Fair would look like in the future, as it changed with time and the Board of Commissioners would need to change with it.

Commissioner Grebner stated there was no short-term plan to do anything with the Fair, however eventually, the Board of Commissioners had decisions to make about all of its programs.

**CONSIDERATION OF CONSENT AGENDA**

Commissioner Maiville moved to adopt a consent agenda consisting of all action items except Agenda Item Nos. 5, 13, 14, 21 and 30. Commissioner Schafer supported the motion.

The motion carried unanimously. Absent: Commissioners McGrain and Nolan

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioners McGrain and Nolan

Items voted on separately are so noted in the minutes.
ADOPTED - NOVEMBER 14, 2017
AGENDA ITEM NO. 3

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 17 – 418

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the
Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part
of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as
necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list
of Special and Routine Permits dated October 24, 2017 as submitted.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None   Absent: None   Approved 11/07/2017

Adopted as part of a consent agenda.
**NOVEMBER 14, 2017 REGULAR MEETING**

**INGHAM COUNTY ROAD DEPARTMENT**

**LIST OF CURRENT PERMITS ISSUED**

<table>
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<th>R/W PERMIT#</th>
<th>R/W APPLICANT/CONTRACTOR</th>
<th>R/W WORK</th>
<th>R/W LOCATION</th>
<th>R/W CITY/TWP.</th>
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<td>AT &amp; T</td>
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Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO TRANSFER UNSOLD TAX REVERTED PROPERTIES REJECTED BY LOCAL UNITS TO THE INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY

RESOLUTION # 17 – 419

WHEREAS, the Land Bank Fast Track Act, 2003 PA 258, being MCL 124.751 et seq., (“the Act”) establishes the State Land Bank Fast Track Authority; and

WHEREAS, the Ingham County Treasurer, with the Ingham County Board of Commissioners’ approval, has entered into an intergovernmental agreement with the State Land Bank Fast Track Authority under the Act to form an Ingham County Land Bank Fast Track Authority; and

WHEREAS, tax reverted property not previously sold by the Ingham County Treasurer, acting as the foreclosing governmental unit (FGU), shall be transferred to the city, village, or township in which the property is located, except those parcels of property to which the city, village or township has objected to in accordance with 1999 PA 123, MCL 211.78m(6); and

WHEREAS, parcels rejected by a city, village or township become the property of Ingham County; and

WHEREAS, the Land Bank was established to assist in the strategic disposition of tax reverted property; and

WHEREAS, local units are encouraged to object so the parcels stay with the County for disposition by the Land Bank.

THEREFORE BE IT RESOLVED, that the County Board of Commissioners authorizes the Controller/Administrator to take appropriate action to transfer rejected property to the Land Bank.

BE IT FURTHER RESOLVED, that this Resolution shall be renewed annually.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.
COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
    Nays:  None   Absent:  None    Approved 11/07/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert
    Nays:  None   Absent:  Hope    Approved 11/08/2017

Adopted as part of a consent agenda.
33-01-01-03-306-191
LOT 83 BANGHART SUB NO 1
Property Address: 840 HARRIS ST LANSING MI

33-01-01-04-102-281
LOT 17 HYLEWOOD SUB
Property Address: 419 W SHERIDAN RD LANSING MI

33-01-01-04-105-071
LOT 92 FAIRFIELD GARDENS SUB
Property Address: 422 W FAIRFIELD AVE LANSING MI

33-01-01-04-155-231
LOT 37 EXC S 11 FT MAYFIELD FARMS SUB
Property Address: 2915 TURNER ST LANSING MI

33-01-01-04-457-031
LOT 28 HOWARD HEIGHTS SUB
Property Address: 309 DOUGLAS AVE LANSING MI
PART NE 1/4 SW 1/4 SEC 9 T4N R2W & LOTS 6 & 7 DELTA RIVER DRIVE ESTATES COM 20 FT W OF NE COR LOT 6, TH W ON 1/8 LINE 215 FT, S 18DEG 08MIN W 112.3 FT, S 64DEG 49MIN E 150.33 FT, N 25DEG 33MIN E 40 FT, SE'LY 30 FT TO MOST W'LY COR LOT 7, SE'LY 35 FT ON S'LY LINE LOT 7, N 25DEG 33MIN E 99.83 FT, S 64DEG 27MIN E 35.2 FT TO W'LY LINE LOT 6 AT POINT 60 FT NW'LY OF SW COR THEREOF, NE'LY 109 FT TO BEG; DELTA RIVER DRIVE ESTATES

Property Address: WESTMONT AVE LANSING MI

33-01-01-06-327-161

COM 125 FT S OF CEN OF SEC 6, TH E 127 FT, S 135 FT, W 127 FT, N 135 FT TO BEG; SEC 6 T4N R2W

Property Address: 2725 NORTHWEST AVE LANSING MI

33-01-01-08-202-271

LOT 208 NORTH HIGHLAND SUB

Property Address: 1713 N M L KING JR BLVD LANSING MI

33-01-01-08-256-141

LOT 164 NORTH HIGHLAND SUB

Property Address: 1311 N M L KING JR BLVD LANSING MI

33-01-01-08-279-055

W 30 FT OF S 22 FT LOT 28 KNOLLWOOD PARK

Property Address: KNOLLWOOD AVE LANSING MI
33-01-01-08-378-101

LOT 9 ASSESSORS PLAT NO 48

Property Address: 1527 HULL CT LANSING MI

33-01-01-08-426-121

LOT 13 & S 4.7 FT OF E 135 FT LOT 11 ASSESSORS PLAT NO 13

Property Address: 1147 PRINCETON AVE LANSING MI

33-01-01-08-456-121

N 33 FT LOTS 1 & 2 BLOCK 1 DAYTONS ADD

Property Address: 710 N JENISON AVE LANSING MI

33-01-01-08-481-151

LOT 19 EXC N 45 FT ALSO S 70 FT LOT 18 ENGLEWOOD PARK ADD

Property Address: 1000 W SAGINAW ST LANSING MI

33-01-01-09-126-061

LOT 57 MAPLE PARK ADD

Property Address: 204 RUSSELL ST LANSING MI
LOTS 43 THRU 54 & LOTS 58 THRU 64, W 1/2 LOT 55, W'LY 1/2 LOT 57 & S 1/2 OF VACATED WILLIS AVE FROM E LINE N GRAND RIVER AVE TO A LINE EXT D FROM S'LY MOST COR LOT 13 TO A POINT MIDWAY ON E'LY LINE LOT 57 FRANK L DODGE SUB

Property Address: 1506 N GRAND RIVER AVE LANSING MI

---------------------------------------------------------------

33-01-01-09-276-043

E 41.25 FT OF W 82.5 FT LOTS 13 & 14 BLOCK 2 ORIG PLAT

Property Address: 403 BEAVER ST LANSING MI

---------------------------------------------------------------

33-01-01-09-306-121

S 1/2 OF E 6 R LOT 12 BLOCK 1 MOORES SUB ON BLOCK 27

Property Address: 1001 N PINE ST LANSING MI

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33-01-01-09-352-001

W 40.25 FT OF N 115 FT 6 BLOCK 2 MOORES SUB ON BLOCK 27

Property Address: 635 BROOK ST LANSING MI

---------------------------------------------------------------

33-01-01-09-352-211

LOT 4 BLOCK 2 MOORES SUB ON BLOCK 27

---------------------------------------------------------------
33-01-01-09-354-041

N 36 FT LOT 9 BLOCK 47 ORIG PLAT

Property Address: N CHESTNUT ST LANSING MI

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33-01-01-09-354-051

S 30 FT LOT 9 & N 4 FT OF W 5 R LOT 8 BLOCK 47 ORIG PLAT

Property Address: 910 N CHESTNUT ST LANSING MI

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33-01-01-09-357-141

LOT 7 ASSESSORS PLAT NO 41 REC L 11 P 47

Property Address: 707 N SYCAMORE ST 1 LANSING MI

-----------------------------------------------------------------------------------

33-01-01-09-364-121

W 27 FT OF S 40 FT OF E 6 R LOT 5 BLOCK 57 ORIG PLAT

Property Address: 406 W SAGINAW ST LANSING MI

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33-01-01-09-430-311

LOT 40 ASSESSORS PLAT NO 30 OF BLOCK 19 ORIG PLAT

Property Address: 1031 N LARCH ST LANSING MI

-----------------------------------------------------------------------------------
33-01-01-10-153-011
S 1/2 LOT 15 BLOCK 3 HANDY HOME ADD
Property Address: 1556 BALLARD ST LANSING MI

33-01-01-10-153-211
LOT 1 BLOCK 3 HANDY HOME ADD
Property Address: 1501 N HIGH ST LANSING MI

33-01-01-10-157-191
N 2 R OF S 7 R LOT 1 BLOCK 2 HANDY HOME ADD
Property Address: 1213 N HIGH ST LANSING MI

33-01-01-10-157-343
E 16.5 FT LOTS 16 & 17 BLOCK 2 HANDY HOME ADD
Property Address: DRURY LANE LANSING MI

33-01-01-10-176-341
LOT 9 HIGHLAND PARK
Property Address: 1223 NEW YORK AVE LANSING MI
33-01-01-10-353-171

LOT 18 YOUNG, STABLER AND YOUNGS EAST PARK ADD

Property Address: 717 EAST PARK TERRACE LANSING MI

33-01-01-10-354-131

LOT 38 ASSESSORS PLAT NO 22

Property Address: 843 E SAGINAW ST LANSING MI

33-01-01-10-354-141

LOT 37 ASSESSORS PLAT NO 22

Property Address: 901 E SAGINAW ST LANSING MI

33-01-01-10-354-151

LOT 36 ASSESSORS PLAT NO 22

Property Address: 903 E SAGINAW ST LANSING MI

33-01-01-10-376-061

LOT 13 ASSESSORS PLAT NO 22

Property Address: 804 N PENNSYLVANIA AVE LANSING MI
NOVEMBER 14, 2017 REGULAR MEETING

33-01-01-10-376-231

LOTS 1 & 2 THE METLIN ADD

Property Address: 1026 E OAKLAND AVE LANSING MI

33-01-01-14-362-071

LOT 60 ULLRICHS SUB REC L 4 P 28

Property Address: S CLEMENS AVE LANSING MI

33-01-01-14-380-171

LOT 48 BROWNS SUB OF A PART OF OUTLOTS A AND B OF SNYDERS ADD

Property Address: 630 S FRANCIS AVE LANSING MI

33-01-01-15-154-091

E 34.5 FT LOT 3 BLOCK 3 JEROMES ADD

Property Address: 917 JEROME ST LANSING MI

33-01-01-15-305-131

S 38 FT OF E 95 FT LOT 11 BLOCK 7 GREEN OAK ADD

Property Address: 230 S EIGHTH ST LANSING MI
LOT 18 BLOCK 8 LANSING IMPROVEMENT COMPANYS ADD

Property Address: LARNED ST LANSING MI

33-01-01-15-381-081

N 35 FT LOT 14 BLOCK 1 HALLS ADD

Property Address: 215 ALLEN ST LANSING MI

33-01-01-15-427-131

S 26 FT LOT 135 & N 14 FT LOT 136 BREITEN PARK SUB REC L 5 P 48

Property Address: 622 ALLEN ST LANSING MI

33-01-01-15-483-121

LOT 41 PAUL PARK ADD

Property Address: 622 LESLIE ST LANSING MI

33-01-01-15-485-111

LOT 5 BLOCK 1 BARNARDS SUB REC L 1 P 32

Property Address: BARNARD ST LANSING MI

33-01-01-16-428-201
33-01-01-16-428-211
LOT 4 BLOCK 1 BARNARDS SUB REC L 1 P 32
Property Address: 625 BARNARD ST 1 LANSING MI

33-01-01-17-258-082
E 26.5 FT LOT 15 & W 1 R LOT 16 BLOCK 2 FRENCHS SUB
Property Address: 1222 W OTTAWA ST LANSING MI

33-01-01-17-258-091
E 2 R OF W 3 R LOT 16 BLOCK 2 FRENCHS SUB
Property Address: 1220 W OTTAWA ST LANSING MI

33-01-01-17-451-502
LOT 95 & E 16.5 FT LOT 96 ASSESSORS PLAT NO 9
Property Address: 1207 W KALAMAZOO ST LANSING MI

33-01-01-20-135-131
LOT 23 RIVERVIEW HEIGHTS SUB REC L 4 P 44
Property Address: 914 MIDDLE ST LANSING MI
33-01-01-20-407-041
LOT 86 OLDSDALE SUB
Property Address: 1517 PATTENGILL AVE LANSING MI

33-01-01-21-253-020
LOT 5 CLEARS SUB OF BLOCK 204
Property Address: 1017 S GRAND AVE LANSING MI

33-01-01-21-380-171
E 1/2 LOT 3 BLOCK 16 PARK PLACE
Property Address: 213 W BARNES AVE LANSING MI

33-01-01-21-427-062
W 30 FT OF E 4 R LOTS 10 & 11 ROLLIN H PERSON ADD
Property Address: 511 BAKER ST LANSING MI

33-01-01-21-428-001
N 50 FT LOTS 21 & 22 ROLLIN H PERSON ADD
Property Address: 1417 LINVAL ST LANSING MI
33-01-01-21-428-035
N 82.5 FT LOT 26 ROLLIN H PERSON ADD
Property Address: 621 BAKER ST 1 LANSING MI

33-01-01-21-428-045
N 40 FT LOTS 25, 26 & 27 EXC E 17 FT THEREOF ROLLIN H PERSON ADD
Property Address: 1418 BAILEY ST LANSING MI

33-01-01-21-429-065
W 41 FT OF N 53.06 FT LOTS 1 & 2 BLOCK 1 AMENDED PLAT OF HALLS SOUTH SIDE ADD
Property Address: 414 BAKER ST LANSING MI

33-01-01-21-484-035
N 28 FT LOT 133 & N 28 FT OF W 30 FT LOT 134 TORRANCE FARM ADD
Property Address: 1823 LINVAL ST LANSING MI

33-01-01-22-129-321
LOT 15 BLOCK 5 MANUFACTURERS ADD NO 1
Property Address: 1126 E MALCOLM X ST LANSING MI
33-01-01-22-176-341
LOT 85 HUNTINGTON HEIGHTS SUB
Property Address: 1238 PARK VIEW AVE LANSING MI

33-01-01-22-206-011
LOTS 158 & 159 EXCELSIOR LAND COMPANYS SUB
Property Address: 1005 BENSCH ST LANSING MI

33-01-01-22-206-161
LOT 234 EXCELSIOR LAND COMPANYS SUB
Property Address: 1036 DAKIN ST LANSING MI

33-01-01-22-226-331
LOT 396 EXCELSIOR LAND COMPANYS SUB
Property Address: 943 MCCULLOUGH ST LANSING MI

33-01-01-22-255-061
LOT 74 EXCELSIOR LAND COMPANYS SUB
Property Address: 1223 S HOLMES ST LANSING MI
33-01-01-22-279-191
LOT 16 CITY PARK SUB
Property Address: 1107 REGENT ST LANSING MI

33-01-01-22-301-071
LOT 45 CLARKS SUB
Property Address: 725 BEULAH ST LANSING MI

33-01-01-22-303-011
LOTS 19 & 21 CLARKS SUB
Property Address: 710 BEULAH ST LANSING MI

33-01-01-22-305-101
LOT 19 BLOCK 1 ASSESSORS PLAT NO 20
Property Address: 1441 BAILEY ST LANSING MI

33-01-01-22-351-061
LOT 12 BLOCK 1 ASSESSORS PLAT NO 28 REC L 10 P 33
Property Address: 1531 BAILEY ST LANSING MI
LOT 33 BLOCK 1 ASSESSORS PLAT NO 28 REC L 10 P 33

Property Address: 1530 LYONS AVE LANSING MI

LOT 34 BLOCK 1 ASSESSORS PLAT NO 28 REC L 10 P 33

Property Address: 1524 LYONS AVE LANSING MI

LOT 16 BLOCK 4 ASSESSORS PLAT NO 28 REC L 10 P 33

Property Address: 1613 LYONS AVE LANSING MI

LOT 8 BLOCK 2 ASSESSORS PLAT NO 28 REC L 10 P 33

Property Address: 1711 BAILEY ST LANSING MI

LOT 17 & N 10 FT LOT 16 BLOCK 2 ASSESSORS PLAT NO 28 REC L 10 P 33

Property Address: 1720 LYONS AVE LANSING MI
LOT 82 HOLLYWOOD SUB
Property Address: MCKIM AVE LANSING MI

LOT 7, N 120 FT LOT 8, ALSO N 120 FT LOT 9 EXC W 22 FT GOODHOME SUB
Property Address: 1813 E WILLARD AVE LANSING MI

LOT 14 REOLA PARK SUB
Property Address: 2609 MAPLEWOOD AVE LANSING MI

LOT 108 SOUTH PARKWOOD SUB
Property Address: 602 S PARK BLVD LANSING MI

LOT 71 SOUTH PARKWOOD SUB
Property Address: 629 DENVER AVE LANSING MI
LOT 11 BLOCK 3 RESUB OF BLOCKS 17, 21, 22 AND LOTS 35 TO 72 INCL, BLOCK 30 ELMHURST SUB

Property Address: 2505 S M L KING JR BLVD LANSING MI

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33-01-01-29-305-122

COM SW COR SEC 29. TH E 283 FT, N 214.5 FT, E 267 FT, N 247.5 FT, W 550 FT TO W SEC LINE, S 462 FT TO BEG; SEC 29 T4N R2W

Property Address: 2130 W HOLMES RD LANSING MI

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33-01-01-30-453-141

LOT 465 PLEASANT GROVE SUB NO 1

Property Address: 3210 VIKING RD LANSING MI

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33-01-01-31-205-171

LOT 43 SHERATON PARK

Property Address: 3728 DEERFIELD AVE LANSING MI

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33-01-01-31-253-161

LOT 79 PLEASANT SUB

Property Address: 4020 INGHAM ST LANSING MI

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NOVEMBER 14, 2017 REGULAR MEETING

33-01-01-31-276-001
LOT 205 EXC E 60 FT PLEASANT SUB NO 3

Property Address: 3907 INGHAM ST LANSING MI

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33-01-01-31-276-111
LOT 87 PLEASANT SUB

Property Address: 2514 GREENBELT DR LANSING MI

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33-01-01-31-276-121
LOT 88 PLEASANT SUB

Property Address: 2510 GREENBELT DR LANSING MI

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33-01-01-31-479-301
LOT 107 EXC N 88 FT OF W 121 FT & S 16 FT ECO FARMS

Property Address: 4722 PLEASANT GROVE RD LANSING MI

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33-01-01-32-126-152
COM 24 R E OF NW COR OF NE 1/4 OF NW 1/4 SEC 32, S 300 FT, E 66 FT, N 300 FT, W 66 FT TO BEG; SEC 32 T4N R2W

Property Address: 1733 W HOLMES RD LANSING MI

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LOTS 208, 209 & 210 PLEASANT GROVE SUB EXC S 8 FT OF LOT 210

Property Address: 5014 CHRISTIANSEN RD LANSING MI

W 80 FT LOTS 2 & 3 SUPERVISORS PLAT OF PROSPERITY FARMS NO 1

Property Address: 1118 PIERCE RD LANSING MI

COM SE COR LOT 30, TH W 30 FT, N TO N LINE SAID LOT, W TO SE COR LOT 37, N TO NE COR LOT 38, E 50 FT , N TO N LINE ASSESSORS PLAT NO 56, E ON SAID LINE 99.02 FT, S 103.06 FT, S 45DEG 11MIN 51SCD E 28.36 FT TO NW COR LOT 26, E 79.24 FT TO E LINE LOT 30 EXTD N, S 200 FT TO BEG; ASSESSORS PLAT NO 56

Property Address: E EVERETTDALE AVE LANSING MI

LOT 66 SUPERVISORS PLAT OF EVERETT-DALE NO 2 SUB

Property Address: 124 E EVERETTDALE AVE LANSING MI

LOT 27 ORCHARD GARDENS SUB

Property Address: 612 E CAVANAUGH RD LANSING MI
LOT 44 & E 14.5 FT LOT 43 SUPERVISORS PLAT OF CULVER-DALE SUB

Property Address: 2107 IRENE ST LANSING MI

33-01-05-04-151-081

COM ON W SEC LINE 284 FT N OF W 1/4 POST SEC 4, TH E 610 FT TO CL COUNTY DRAIN, N'LY ALONG SAID CL TO PT E OF A PT 70 FT N OF BEG, W TO W SEC LINE, S 70 FT TO BEG; SEC 4 T3N R2W

Property Address: 5507 S WASHINGTON AVE LANSING MI

33-01-05-05-202-022

LOT 20 SUPERVISORS PLAT OF BALZER SUB, EXCEPT COM AT THE NW CORNER LOT 20 SUPERVISORS PLAT OF BALZER SUB FOR POB, TH S 87.74 FT, THE E 137.23 FT, THE N 87.74 FT, TH W 137.23 TO POB

Property Address: BALZER ST LANSING MI

33-01-05-05-252-001

LOT 149 EXC E 5 FT VILLAGE GREEN SUB NO 2

Property Address: W NORTHRUP ST LANSING MI

33-01-05-05-276-021

COM SE COR LOT 20, TH N ON E LOT LINE 30 FT, N 51DEG 0MIN W 194.3 FT TO E'LY R/W LINE M-99, S 33DEG 30MIN W 75 FT, S 56DEG 30MIN E 98.5 FT, S 34.9 FT TO SW COR LOT 20, E 110 FT TO BEG; SUPERVISORS PLAT OF PROSPERITY FARMS

Property Address: 5317 S M L KING JR BLVD LANSING MI
33-01-05-05-376-141
LOT 12 VALLEAU CITY
Property Address: 5822 VALENCIA BLVD LANSING MI

33-01-05-05-376-201
LOT 6 VALLEAU CITY
Property Address: 5861 S M L KING JR BLVD LANSING MI

33-01-05-06-378-001
LOT 79 COACHLIGHT ESTATES SUB
Property Address: 3305 INDEPENDENCE LANE LANSING MI

33-01-05-06-429-023
LOT 167 EXC W 65 FT WEBSTER FARM SUB NO 3
Property Address: 5712 PICARDY ST LANSING MI

33-01-05-06-430-121
N 100 FT LOT 208 WEBSTER FARM SUB NO 3
Property Address: 2427 POLLARD RD LANSING MI
33-01-05-07-227-061

LOTS 44 & 45 KENBROOK

Property Address: S M L King Jr BLVD LANSING MI

33-01-05-08-226-281

LOT 60 MARYWOOD

Property Address: 6218 MARYWOOD AVE LANSING MI
ADOPTED - NOVEMBER 14, 2017
AGENDA ITEM NO. 5

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION PLEDGING FULL FAITH AND CREDIT TO MONTGOMERY DRAIN DRAINAGE DISTRICT NOTES
RESOLUTION # 17 – 420

PRESENT: Banas, Celentino, Crenshaw, Grebner, Hope, Koenig, Maiville, Naeyaert, Schafer, Sebolt, Tennis, and Anthony

ABSENT: Commissioners McGrain and Nolan

The following resolution was offered by Commissioner Celentino and supported by Commissioner Crenshaw

WHEREAS, pursuant to a petition filed with the Drain Commissioner of the County of Ingham, State of Michigan (the “Drain Commissioner”), proceedings have been taken under the provisions of Act 40, Public Acts of Michigan, 1956, as amended (the “Act”), for the making of certain intra-county drain improvements to the Montgomery Drain (the “Project”), which is being undertaken by the Montgomery Drain Drainage District (the “Drainage District”); and

WHEREAS, the Project is necessary for the protection of the public health, and in order to provide funds to pay preliminary costs of the Project, the Drainage District intends to issue its note or notes, in addition to notes it has previously issued, in a total aggregate amount not to exceed $10,100,000 pursuant to the Section 434 of the Act (the “Notes”); and

WHEREAS, the principal of and interest on the Notes will be payable from bonds to be issued by the Drainage District to provide permanent financing for the Project (the “Bonds”); and

WHEREAS, the preliminary costs of the Project have been financed by a combination of notes issued to banks and advances from the Drain Revolving Fund (Fund 802); and

WHEREAS, the County Board of Commissioners has requested relinquishment of $5,000,000 of the amounts advanced by the County of Ingham (the “County”) to Fund 802 in order to designate them for other uses; and

WHEREAS, the Drain Commissioner deems it advisable and necessary to request that the Ingham County Board of Commissioners (the “Board”) adopt a resolution consenting to the pledge of the limited tax full faith and credit of the County on the Notes; and

WHEREAS, the Board may, by resolution adopted by a majority vote of two-thirds of the members of the Board, pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Notes pursuant to Section 434 of the Act; and

WHEREAS, the pledge of the full faith and credit of the County to the Notes will reduce the cost of financing the Project and will be a benefit to the people of the County.
NOW, THEREFORE, IT IS RESOLVED as follows:

1. The County pledges its full faith and credit for the prompt payment of the principal of and interest on the Notes and any Notes issued to refinance the Notes, and the County agrees that in the event that the Bonds are not issued prior to the date on which the principal of and interest on the Notes (or any Note issued to refinance the Notes) are due and that moneys are not otherwise available to the Drainage District on such date to pay such principal and interest, the County will immediately make such advancement from general funds of the County to the extent necessary to pay the principal of and interest on the Notes when due. The ability of the County to levy taxes to pay the principal of and interest on the Notes shall be subject to constitutional and statutory limitations on the taxing power of the County.

2. In the event that, pursuant to said pledge of full faith and credit, the County advances out of County funds sums to pay any part of the principal of and interest due on the Notes, the County shall take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.

3. The Chairperson of the Board, the County Administrator, the County Clerk, the County Treasurer, and any other official of the County, or any one or more of them, are authorized and directed to take all actions necessary or desirable for the issuance of the Notes, and to execute any documents or certificates necessary to complete the issuance of the Notes, including, but not limited to, any applications including applications to the Michigan Department of Treasury, any waivers, certificates, receipts, orders, agreements, instruments, and any certificates relating to federal or state securities laws, rules or regulations.

4. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded to the extent of the conflict.

YEAS: Commissioners Banas, Celentino, Crenshaw, Grebner, Hope, Koenig, Maiville, Naeyaert, Schafer, Sebolt, Tennis and Anthony

NAYS: None

ABSENT: Commissioners McGrain and Nolan
COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
   Nays:  None    Absent:  None    Approved  11/07/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert
   Nays:  None    Absent:  Hope    Approved 11/08/2017

The motion carried unanimously by roll call vote. Absent: Commissioners McGrain and Nolan

RESOLUTION DECLARED ADOPTED

Barb Byrum, Clerk
County of Ingham
CERTIFICATION

I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the “County”) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on November 14, 2017, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

______________________________
Barb Byrum, Clerk

Date: November 15, 2017
County of Ingham
ADOPTED - NOVEMBER 14, 2017
AGENDA ITEM NO. 6

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE RENEWAL OF SUPPORT FROM CORE TECHNOLOGY

RESOLUTION # 17 – 421

WHEREAS, Core Technology is the company that provides support for the MultiBridge and Talon software used by our Sheriff’s Office and patrol cars; and

WHEREAS, ongoing support is critical to ensuring that we have no disruption of service to our law enforcement personnel; and

WHEREAS, the current contract expires on 11/30/2017; and

WHEREAS, the funds are available in the current budgeted year.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of support from Core Technology in the amount not to exceed $5,056.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the County’s Innovation and Technology Department’s LOFT Fund #636-25820-932050.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None Absent: None Approved 11/07/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert
Nays: None Absent: Hope Approved 11/08/2017

Adopted as part of a consent agenda.
ADOPTED - NOVEMBER 14, 2017
AGENDA ITEM NO. 7

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE PURCHASE OF CRYSTAL REPORTS TRAINING FROM EQUIVANT

RESOLUTION # 17 – 422

WHEREAS, Equivant is the company that supports the CourtView system in our various criminal justice areas; and

WHEREAS, a new person is supporting said system and requires training to best serve our users; and

WHEREAS, the funds are available in the current budgeted year.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of training from Equivant in the amount not to exceed $5,400.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the Innovation and Technology’s Staff Development and Training Fund #63695800-960000.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None Absent: None Approved 11/07/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert
Nays: None Absent: Hope Approved 11/08/2017

Adopted as part of a consent agenda.
ADOPTED - NOVEMBER 14, 2017
AGENDA ITEM NO. 8

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE PURCHASE OF USER TRAINING FROM ITPROTV

RESOLUTION # 17 – 423

WHEREAS, ITProTV is a company that provides user training in easy to understand videos; and
WHEREAS, ongoing training is an important part of ensuring our County staff are best able to serve our citizens; and
WHEREAS, the funds are available in the current budgeted year.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of training from ITProTV in the amount not to exceed $9,600.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the Innovation and Technology’s Staff Development and Training Fund #63695800-960080.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
     Nays: None    Absent: None    Approved 11/07/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert
     Nays: None    Absent: Hope    Approved 11/08/2017

Adopted as part of a consent agenda.
ADOPTED - NOVEMBER 14, 2017
AGENDA ITEM NO. 9

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE WEBSITE REDESIGN

RESOLUTION #17 – 424

WHEREAS, the Ingham County website is currently inconsistent and difficult to use or maintain; and

WHEREAS, said website provides first impression of our County so should better represent what Ingham County has to offer; and

WHEREAS, ITD and a team of web content editors utilized the RFP process to obtain and evaluate bids from multiple vendors for redesigning the website; and

WHEREAS, the contract amount is in the ITD 2017 budget.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the contracting with Revize, LLC for the website redesign in the amount not to exceed $99,000.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county’s Network Fund #63625810-802000.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
  Nays:  None  Absent:  None  Approved  11/07/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert
  Nays:  None  Absent:  Hope  Approved  11/08/2017

Adopted as part of a consent agenda.
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A LETTER OF UNDERSTANDING WITH CAPITOL CITY LABOR PROGRAM, INC. – 911 NON-SUPERVISORY UNIT REGARDING EXTENSION OF PROBATION

RESOLUTION # 17 - 425

WHEREAS, an agreement was reached between representatives of Ingham County and the Capitol City labor Program, Inc. – 911 Non-Supervisory Unit (CCLP) for the period January 1, 2016 through December 31, 2017; and

WHEREAS, the Human Resources Department, 911 Center, and Capitol City Labor Program, Inc. met and discussed the extenuating circumstances regarding the staffing level in the 911 Center and the need to delay the training of a newly promoted group Call Takers to Dispatchers until January 6, 2017; and

WHEREAS, the Human Resources Department, 911 Center, and Capitol City Labor Program, Inc. identified the impact of the suspension on the probationary period served by this group of employees; and

WHEREAS, the Employer and Union recognize the unique circumstances of this promotion process and the impact to the work schedule through January 6, 2018; and

WHEREAS, the parties desire to amend the language through the attached Letter of Understanding; and

WHEREAS, the provisions of the Letter of Understanding has been approved by the County Services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the attached Letter of Understanding.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the Letter of Understanding on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None  Absent: None  Approved 11/07/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert
Nays: None  Absent: Hope  Approved 11/08/2017

Adopted as part of a consent agenda.
WHEREAS, the current collective bargaining agreement between the parties provides in Article 17, PROBATIONARY PERIOD, specifically 17.3 that Employees who are promoted within the bargaining unit are subject to an additional probationary period as specified in 17.3.1; and

WHEREAS, the promotion from Call Taker to Dispatcher requires significant additional training and the opportunity to evaluate performance during probation; and

WHEREAS, due to extenuating circumstances regarding the staffing level in the 911 Center, the parties determined a need to delay training for the newly promoted Dispatchers; and

WHEREAS, the parties have come to agreement that the delay in training and evaluation would delay the probationary period.

NOW, THEREFORE, IT IS HEREBY AGREED between the parties as follows:

1. The recently promoted Call Takers to Dispatchers will have their training paused and they will not begin training in the Dispatcher position until January 6, 2018.

2. Employees recently promoted to Dispatcher would serve the full probationary period in accordance with contract, with the beginning date of new probationary period to correspond with the start date of their Dispatcher training. The probationary extension is not to exceed an additional 90 days.

3. It is expressly understood and agreed by the parties that because of the unique set of circumstances for these impacted newly promoted employees, this LOU is without prejudice as to any other cases.

4. All other terms and conditions specified in the parties’ collective bargaining agreement shall remain in full force and effect.
COUNTY OF INGHAM

Sarah Anthony, Chairperson  Date

CAPITOL CITY LABOR PROGRAM, INC

Tom Krug, Executive Director  Date

Sherry Larner  Date

APPROVED AS TO FORM FOR INGHAM COUNTY
COHL, STOKER & TOSKEY, PC.

By  
Mattis Nordfjord  Date
ADOPTED - NOVEMBER 14, 2017
AGENDA ITEM NO. 11

INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE DISPOSAL OF ROAD DEPARTMENT SURPLUS PROPERTY

RESOLUTION # 17 – 426

WHEREAS, the Road Department has inspected their equipment and determined that there is a list of surplus equipment that has exceeded their useful life and/or is no longer safe for operations; and

WHEREAS, the surplus equipment will be auctioned off through a competitive internet auction site, with a publically advertised bidding process whereby awards will be made to the highest responsive bidder; and

WHEREAS, the ICRD Director of Operation has reviewed the surplus items before placement on the surplus property list, and other County departments have been contacted to review surplus items for usefulness before the public auction.

THEREFORE BE IT RESOLVED, the Ingham County Road Department is authorized to place in an auction, the surplus equipment from the attached listing which has no further use or value to the Road Department in the Rangerbid.com auction site, at no expense to the County or Road Department.

BE IT FURTHER RESOLVED, that any vehicle or equipment not sold at the auction may be disposed of by the ICRD, Director of Operations in the manner deemed to be in the County's best interest.

BE IT FURTHER RESOLVED, that the proceeds from the sale of surplus items will be deposited in Revenue control 201-44700-400001 or appropriate account.

COUNTY SERVICES: Yea: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None Absent: None Approved 11/07/2017

FINANCE: Yea: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert
Nays: None Absent: Hope Approved 11/08/2017

Adopted as part of a consent agenda.
2017 SURPLUS LISTING

Attachment “A”
<table>
<thead>
<tr>
<th>Year Make Model</th>
<th>Color</th>
<th>Mileage</th>
<th>VIN #</th>
</tr>
</thead>
<tbody>
<tr>
<td>1989 Volvo -GMC, 10-12 yard dump truck</td>
<td>Orange</td>
<td>275,000</td>
<td>4V2JCBME3IR803783</td>
</tr>
<tr>
<td>Department: Additional Information</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Road</td>
<td></td>
<td></td>
<td>In rough condition. Missing tires and rims. The floor in the dump box has holes. Very rusty.</td>
</tr>
<tr>
<td>Year Make Model</td>
<td>Color</td>
<td>Mileage</td>
<td>VIN #</td>
</tr>
<tr>
<td>1988 Ford F-600, former bucket truck</td>
<td>Orange</td>
<td>150,000</td>
<td>1FDNK64P8JVA40577</td>
</tr>
<tr>
<td>Department: Additional Information</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Road</td>
<td></td>
<td></td>
<td>Very rusty. In need of multiply repairs. Brake lines are failing, due to rust.</td>
</tr>
<tr>
<td>Year Make Model</td>
<td>Color</td>
<td>Mileage</td>
<td>VIN #</td>
</tr>
<tr>
<td>1978 Ford L-9000, Single axle semi-tractor</td>
<td>Orange</td>
<td>171,000</td>
<td>K909VDE6850</td>
</tr>
<tr>
<td>Department: Additional Information</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Road</td>
<td></td>
<td></td>
<td>Needs complete front end parts replaced and alignment. Rusty undercarriage. Unsafe to drive.</td>
</tr>
<tr>
<td>Year Make Model</td>
<td>Color</td>
<td>Mileage</td>
<td>VIN #</td>
</tr>
<tr>
<td>1986 International S2574, 5 yard dump truck</td>
<td>Orange</td>
<td>155,000</td>
<td>1HTZMKCR7GHA58173</td>
</tr>
<tr>
<td>Department: Additional Information</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Road</td>
<td></td>
<td></td>
<td>Poor condition. Batteries need replacing. Undercarriage is very rusty. Multiple oil leaks.</td>
</tr>
</tbody>
</table>
### 1991 Ford F-800, Single axle Aerial truck
- **Color:** Orange
- **Mileage:** 66,200
- **VIN #:** 1FDXK843MVA34819

**Department:** Additional Information

**Road:** Vehicle has been red tagged due the safety issues. Aerial boom drifts down at random moments. Batteries need replacing.

### 2003 Dodge ram 1500 pick-up
- **Color:** Orange
- **Mileage:** 260,000
- **VIN #:** 1D7HA16N83J660624

**Department:** Additional Information

**Road:** Engine noise, engine uses 2 quart of oil daily, very rusty, needs the battery replaced.

### 1996 Ford / Omaha Truck (F-350)
- **Color:** Orange
- **Mileage:** 208,056
- **VIN #:** 1FDJF37H3TEB57024

**Department:** Additional Information

**Road:** Truck runs okay, poor condition, rusty, exhaust leaks, emission light on, and lift box does work well.

### 2002 L- Shaped 100 Gal. fuel tank
- **Color:** White
- **Mileage:** N/A
- **VIN #:** N/A

**Department:** Additional Information

**Road:** Tank is in poor condition. Leaks due to rust holes. Fuel pump is broke.
<table>
<thead>
<tr>
<th>Year Make Model</th>
<th>Color</th>
<th>Mileage</th>
<th>VIN #</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010 Mckenzie Equipment 8' rear flail mower</td>
<td>White</td>
<td>N/A</td>
<td>2005565</td>
</tr>
<tr>
<td>Department:</td>
<td>Additional Information</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Road</td>
<td>Needs repair- bearings and gear box repair, mower teeth and welding.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year Make Model</th>
<th>Color</th>
<th>Mileage</th>
<th>VIN #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year unknown, John Deere 390 - 7.5 foot rear flail mower</td>
<td>Green</td>
<td>N/A</td>
<td>P00390X006445</td>
</tr>
<tr>
<td>Department:</td>
<td>Additional Information</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Road</td>
<td>Needs – Bearings, belts and welding.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year Make Model</th>
<th>Color</th>
<th>Mileage</th>
<th>VIN #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year unknown, 8 foot pick-up truck shell and plastic bed liner</td>
<td>White and black</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Department:</td>
<td>Additional Information</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Roads</td>
<td>Former animal control shell and liner. Needs repair- broken and missing doors.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year Make Model</th>
<th>Color</th>
<th>Mileage</th>
<th>VIN #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year unknown, John Deere 390 - 7.5 foot rear flail mower</td>
<td>Green</td>
<td>N/A</td>
<td>P00390X006442</td>
</tr>
<tr>
<td>Department:</td>
<td>Additional Information</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Road</td>
<td>Needs – bearings, belts and welding.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year Make Model</td>
<td>Color</td>
<td>Mileage</td>
<td>VIN #</td>
</tr>
<tr>
<td>---------------------------------------</td>
<td>-----------------</td>
<td>---------</td>
<td>--------</td>
</tr>
<tr>
<td>Year unknown, Galvanized Truck box</td>
<td>Orange</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Cover - Fabricated</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Department:</strong></td>
<td><strong>Additional Information</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Roads</td>
<td>Former wood chipper truck box. Wood frame is rotted. Will not fit any current trucks.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year unknown, Scissor Hoist and dump box for single axle truck</td>
<td>Orange/rust</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td><strong>Department:</strong></td>
<td><strong>Additional Information</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year Unknown, Sioux valve grinder</td>
<td>Metal</td>
<td>N/A</td>
<td>64182</td>
</tr>
<tr>
<td><strong>Department:</strong></td>
<td><strong>Additional Information</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Road</td>
<td>Missing parts. Out dated parts are not available. Very old grinder, that is not MIOHSA compliant.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pallet of signal lights monitors and controllers</td>
<td>Black/Gray/Yellow</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td><strong>Department:</strong></td>
<td><strong>Additional Information</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Road</td>
<td>Outdated, not to be used with new LED technology.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year Make Model</td>
<td>Color</td>
<td>Mileage</td>
<td>VIN #</td>
</tr>
<tr>
<td>---------------------------------</td>
<td>--------</td>
<td>---------</td>
<td>---------</td>
</tr>
<tr>
<td>Year unknown, 5 - parking lot lights 21” x 21”</td>
<td>Silver</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Department: Additional Information</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Road</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Outdated lighting system. Replaced by LED lighting.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year Make Model</th>
<th>Color</th>
<th>Mileage</th>
<th>VIN #</th>
</tr>
</thead>
<tbody>
<tr>
<td>1978 Onan Generator</td>
<td>Green</td>
<td>N/A</td>
<td>A780296511</td>
</tr>
<tr>
<td>Department: Additional Information</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Road</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Runs poorly, voltage output is low.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year Make Model</th>
<th>Color</th>
<th>Mileage</th>
<th>VIN #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year unknown, 2 Homelite portable air handlers</td>
<td>Red</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Department: Additional Information</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Road</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Non-running. Not MIOHSA compliant.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year Make Model</th>
<th>Color</th>
<th>Mileage</th>
<th>VIN #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year unknown, Blade Sharpener/Grinder</td>
<td>Gray</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Department: Additional Information</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Road</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Not MIOHSA compliant. Fabricated many years ago.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year Make Model</td>
<td>Color</td>
<td>Mileage</td>
<td>VIN #</td>
</tr>
<tr>
<td>-----------------</td>
<td>------------</td>
<td>---------</td>
<td>--------------</td>
</tr>
<tr>
<td>1969 Green lite striping cart</td>
<td>Orange</td>
<td>N/A</td>
<td>GLG-10</td>
</tr>
<tr>
<td>Department:</td>
<td>Additional Information</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Road</td>
<td>Designed for oil base road paint. Not DEQ compliant for roads or parking lots.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year Make Model</th>
<th>Color</th>
<th>Mileage</th>
<th>VIN #</th>
</tr>
</thead>
<tbody>
<tr>
<td>2003 Cannon C6800 office printer</td>
<td>White</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Department:</td>
<td>Additional Information</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Road</td>
<td>Outdated printed. Has not been in service in 6 years. Would not print clearly.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year Make Model</th>
<th>Color</th>
<th>Mileage</th>
<th>VIN #</th>
</tr>
</thead>
<tbody>
<tr>
<td>1976 Ingersoll Rand GR250 air compressor</td>
<td>Orange</td>
<td>4000 hours</td>
<td>250TR42059M</td>
</tr>
<tr>
<td>Department:</td>
<td>Additional Information</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Road</td>
<td>Slow to build air pressure. Needs new batteries.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
ADOPTED - NOVEMBER 14, 2017
AGENDA ITEM NO. 12

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE 2017 FAIR FUND BUDGET

RESOLUTION # 17 – 427

WHEREAS, 2017 revenues for the Ingham County Fair came in significantly under budget, primarily due to a decrease in fair revenue; and

WHEREAS, 2017 expenses for the Ingham County Fair significantly exceeded the approved budget; and

WHEREAS, the current unrestricted fund balance in the Fair Fund (F561) is not sufficient to cover this shortfall; and

WHEREAS, a transfer from the Hotel/Motel Fund to the Fair Fund is necessary to avoid a deficit fund situation.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes the Controller/Administrator to transfer up to $165,000 from the fund balance of the Hotel/Motel Fund to the Fair Fund in order to avoid a deficit fund situation.

BE IT FURTHER RESOLVED, that the Fair will amend its 2018 budget to stay within the revised revenue and expense projections to ensure that no general fund appropriation is required to avoid a deficit fund balance in 2018.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
                  Nays: Sebolt   Absent: None   Approved 10/17/2017

FINANCE:  Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert
          Nays: None   Absent: Hope   Approved 11/08/2017

Adopted as part of a consent agenda.
ADOPTED - NOVEMBER 14, 2017
AGENDA ITEM NO. 13

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

INGHAM COUNTY 2018 GENERAL APPROPRIATIONS RESOLUTION

RESOLUTION # 17 – 428

WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, requires that each local unit of government adopt a balanced budget for all required funds; and

WHEREAS, county offices, the courts, county departments, and others have submitted requests for a county appropriation in the 2018 budget; and

WHEREAS, the County Controller has considered these requests and has submitted a recommended budget as required by statute and Board of Commissioners’ resolution; and

WHEREAS, the various liaison committees of the Board of Commissioners have reviewed their section of the Controller's Recommended Budget and have made recommendations for approval or modification to the Finance Committee; and

WHEREAS, the Finance Committee has reviewed each liaison committees’ recommendations and together with its own Strategic Planning Initiatives Fund allotment has presented a recommended balanced budget to the Board of Commissioners and to the public; and

WHEREAS, the Board of Commissioners annually adopts a balanced budget and authorizes appropriations subject to the conditions set forth in its annual General Appropriations Resolution; and

WHEREAS, on November 7, 2017, the voters of Ingham County approved a ballot proposal to establish separate tax limitations, thereby restoring the maximum allowable general fund operating millage for Ingham County to 6.8 mills.

THEREFORE BE IT RESOLVED, that the 2018 Ingham County Budget, as set forth in the Finance Committee Recommended Budget, dated September 13, 2017 and incorporated by reference herein, is hereby adopted on a basis consistent with Ingham County's Budget Adoption and Amendment Policies and subject to all county policies regarding the expenditure of funds and the conditions set forth in this resolution.

BE IT FURTHER RESOLVED, that the following tax levies are hereby authorized for the 2017 tax year/2018 budget year for a total county levy of 10.4900 mills, including authorized levies for General Fund operations and special purpose millages:

2017/18 Millage Summary

<table>
<thead>
<tr>
<th>Purpose</th>
<th>Millage</th>
</tr>
</thead>
</table>
General Operations 6.7670
General Operations – Indigent Veterans Support .0330
Special Purpose - Emergency Telephone Services .8500
Special Purpose - County-wide Transportation .6000
Special Purpose - Juvenile Justice .6000
Special Purpose - Potter Park Zoo and Potter Park .4100
Special Purpose – Farmland/Open Space Preservation .1400
Special Purpose – Health Care Services .3500
Special Purpose – Trails and Parks .5000
Special Purpose – Animal Shelter .2400

BE IT FURTHER RESOLVED, that the 2018 Ingham County Budget, as set forth in the Finance Committee Recommended Budget, dated September 13, 2017, is amended to recognize additional property tax revenue totaling $2,770,000, as well as a corresponding decrease in budgeted use of fund balance.

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Acts 106 and 107, 1985 (Convention Facility Tax revenue) shall not be used to reduce the County's 2017/2018 operating millage as defined by Public Act 2, 1986.

BE IT FURTHER RESOLVED, that in accordance with Public Act 2 of 1986, that 50% of the actual Convention Facility Tax revenue not used to reduce the County's operating tax rate shall be transmitted to the Mid-State Health Network, with the remaining revenues to be deposited in the County's General Fund.

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Act 264 of 1987 (Health and Safety Fund Act) shall not be used to reduce the County's 2017/2018 operating millage levy, and that 11/17 of the actual Health and Safety Fund Act revenue not used to reduce the County's operating tax rate shall be appropriated to the Ingham County Health Department budget for those public health prevention programs and services whose costs are in excess of 1989 appropriation levels.

BE IT FURTHER RESOLVED, that in accordance with Public Act 264 of 1987, that 5/17 of the actual Health and Safety Fund Act revenue not used to reduce the County's operating tax rate shall be used for personnel and operating costs which are in excess of 1988 appropriation levels at the Circuit Court, Family Court, District Court, and Sheriff Department Law Enforcement with the remaining revenues generated by P.A. 264 of 1987 to be used for other General Fund expenditures.

BE IT FURTHER RESOLVED, that the adopted budget is based on current estimates of revenues and expenditures, and that the Board of Commissioners may find it necessary to adjust budgeted revenues and expenditures from time to time during the year.

BE IT FURTHER RESOLVED, that the County Controller is hereby authorized to make budgetary transfers within the various funds and authorize expenditures in accordance with the budgetary procedures established by the Board of Commissioners in Resolution #90-274, as amended by Resolutions #94-93 and #04-253, a summary of which has been forwarded by the Controller to each department head, court and elected official.

BE IT FURTHER RESOLVED, that expenditures shall not be incurred in excess of the individual budgets adopted herein without first amending the budget pursuant to the budgetary procedures established by the Board of Commissioners in Resolution #90-274, as amended by Resolutions #94-93 and #04-253.
BE IT FURTHER RESOLVED, that all purchases made with funds appropriated in this budget shall be made in conformance with the County’s Purchasing Procedures, as adopted and amended by the Board, and that these budgeted funds are appropriated contingent upon compliance with the County’s Purchasing Procedures.

BE IT FURTHER RESOLVED, that the approved Position Allocation List contained in the budget shall limit the number of permanent employees who can be employed in all departments, offices, and the courts, and no funds are appropriated for any permanent position or employee not on the approved Position Allocation List.

BE IT FURTHER RESOLVED, that the Board of Commissioners may, from time to time during the year, change the approved Position Allocation List and/or impose a hiring freeze, as circumstances warrant, and that the same limitation as to the number of permanent employees who can be employed with a revised Position Allocation List.

BE IT FURTHER RESOLVED, that certain positions contained in the Position Allocation List which are supported in some part by a grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving the budgeted revenues.

BE IT FURTHER RESOLVED, that in the event that such anticipated outside funding is not received or the County is notified that it will not be received, said positions shall be considered not funded and removed from the approved Position Allocation List.

BE IT FURTHER RESOLVED, that the policies regarding temporary employees shall remain in full force and effect.

BE IT FURTHER RESOLVED, that budgets for all funds are adopted on a January 1st fiscal year, with the following exceptions: Friend of the Court Services Fund (215), County Health Fund (221), Community Corrections Fund (267), Community Development Block Grant Fund (287), DHS - Child Care Fund (288), DHS - Social Welfare Fund (290), Family Division – Child Care Fund (292), Prosecuting Attorney Cooperative Reimbursement Grant Fund (298), and Community Health Center Network Fund (511), all of which are adopted on an October 1st fiscal year.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the use of budgeted funds for the purchase of vehicles and necessary equipment such as marking kits, light bars, sirens, prisoner transport shields, radar, etc., from the State of Michigan and other municipal cooperative purchasing programs approved by the Purchasing Department.

BE IT FURTHER RESOLVED, that the vehicles being replaced are authorized to be transferred to another county department or agency for fair-market value established by the Purchasing Director, or are authorized to be sold at state auction or to a private company; the method of disposal shall be that which is deemed to be in the best interest of the County as determined by the Purchasing Director.

BE IT FURTHER RESOLVED, that the Ingham County Sheriff’s Office is authorized to sell at fair-market value any used Ingham County Patrol Vehicles to the Ingham Intermediate School District for its Law Enforcement Program.
BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in the adopted budget, and the remaining portion of the time period and funds are included in the Controller’s Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that funds appropriated to a community agency but not spent by the end of the fiscal year may be carried over into the next fiscal year without additional Board approval, provided the Controller and Budget Office certify that the funds are available, and that the agency wishing to have said funds reappropriated provides a definitive scope of work for review by the Controller’s Office and the County Attorney.

BE IT FURTHER RESOLVED, that any request for reappropriation to the 2018 budget of funds not spent in 2017 for a specific project must be received by the Budget Office no later than March 15, 2018, otherwise the request for reappropriation will not be considered.

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert  
Nays:  None  Absent:  Hope  Approved  11/08/2017

Commissioner Grebner moved to approve the resolution. Vice Chairperson Koenig supported the motion.

Commissioner Grebner stated that the Board was not significantly drawing down its reserves this year. He further stated that because the County had almost no money for new programs, the budget was lean.

Commissioner Schafer asked for the question to be divided.

Commissioner Grebner stated that the Chairperson may grant a division of the question without a vote.

Matt Nordfjord, County Attorney, confirmed that that was consistent with both Board rules and Mason’s rules, provided there was no objection to the division of the question.

Commissioner Grebner explained that the Chairperson’s duty at that point was to ensure that the Board could vote on two items, each of which could stand alone.

Chairperson Anthony asked Commissioner Schafer to clarify.

Commissioner Schafer stated that the Health Care Services section of the millage was .35 mils, of which $1 million was allocated to the Ingham Health Plan (IHP). He further stated that it was obvious that the need for, and expectations of, the IHP have dropped tremendously.

Commissioner Schafer stated that his proposal was to eliminate the allocation of $1 million, which would allow the Board to roll back the Health Care Services millage to .21.

Commissioner Grebner suggested that it would be better to amend the resolution as opposed to dividing the question.

Commissioner Schafer moved to amend the resolution to eliminate the allocation of $1 million for the Health Care Services part of the millage. Commissioner Grebner supported the motion.
Commissioner Schafer stated that this had been one of the most convoluted millages in the history of the Board, and he further stated that he believed that the Board should not fund the IHP.

Commissioner Tennis asked his colleagues to oppose the amendment because he believed that the Health Care Services millage and IHP provided much needed primary coverage to over 1,000 people. He further stated that this worked out to approximately less than $1,000 per person per year for primary and other care services.

Chairperson Anthony stated that budgets were moral documents and that this was one of the most important resolutions that the Board dealt with each and every year. She further stated that she would be voting against the amendment and for the resolution.

Commissioner Hope stated that she had a friend who was a constituent of Commissioner Schafer who was able to see a doctor for the first time in seven years because she recently became eligible for the IHP. She further stated that it was nice to put a human face on the resolutions that dryly pass through the Board, consequently she would be voting against the amendment and for the resolution.

Commissioner Schafer stated that the entire process of the millage and allocation of money was a source of concern for him, and that the last he was aware the IHP served 475 people. He further stated that it had been very difficult to get information about this.

Commissioner Sebolt asked for clarification on whether the board was debating the amendment.

The amendment failed. **Yeas:** Commissioners Maiville, Naeyaert, and Schafer **Nays:** Commissioners Banas, Celentino, Crenshaw, Grebner, Hope, Koenig, Sebolt, Tennis and Anthony **Absent:** Commissioners McGrain and Nolan

Commissioner Maiville requested that the Board split the question on Health Care Services, that the Board vote on Health Care Services as a separate line item.

Commissioner Grebner sought to clarify the questions before the Board.

Commissioner Tennis stated that the question was the opposite of the last question, and asked his colleagues to vote in support of the Health Care Services millage.

Commissioner Sebolt stated that he would like to express his shock that the Commissioner from the 14th District, who had a generous healthcare package provided by taxpayers, would be voting to deny access to healthcare for approximately 1,200 County residents.

Commissioner Maiville stated that there was a great disparity in the numbers of County residents covered by the IHP, and that this was a problem. He further stated that the money was not being used for its original purpose.

Commissioner Naeyaert stated that she had healthcare which was supplemented by her own income from multiple sources, and that she believed that her constituents, who were paying for this millage, did not really have access to the healthcare options that the County had available.
Commissioner Naeyaert stated that she believed her constituents, knowing that approximately 400 people were getting services that they themselves did not have access to, would not support this. She further stated that she was not in support.

Commissioner Tennis stated that he wanted to clarify that while Commissioners may have heard different numbers regarding people served by the IHP, the Board had hired an auditor to clarify this, and that Commissioners no longer had an excuse to quote inaccurate numbers of people being served. He further stated the 475 was an inaccurate number, the number that was verified by the audit was between 1,100 and 1,200 people.

Commissioner Grebner stated that he supported the millage.

Commissioner Naeyaert stated that it sounded as though this was not a millage that was needed the way it had been written, and that she supported revising the healthcare millage.

Commissioner Banas stated that a number of conversations had been had over the years regarding the millage and that she did not want to place the 1,100 citizens being served by the IHP in the middle of a political debate, regardless of difficulties in communication. She further stated that she agreed that the millage needed to be revised in the future.

Chairperson Anthony clarified the question before the Board to be a roll call vote regarding the split question to levy the Health Care Services portion of the resolution.

The Clerk clarified that a “yes” vote would mean that the County would levy and spend Health Care Services as proposed in the resolution, a “no” vote would mean that the County would not levy or spend the money for the Health Care Services millage.

The motion to approve the resolution as it relates to levying the Health Care Services millage and associated expenditures was approved by roll call vote. Yeas: Commissioners Banas, Celentino, Crenshaw, Grebner, Hope, Koenig, Sebolt, Tennis and Anthony Nays: Commissioners Maiville, Naeyaert, and Schafer Absent: Commissioners McGrain and Nolan

Commissioner Sebolt disclosed that he was party to pending civil litigation before the Ingham County Court.

Commissioner Sebolt stated that he did not like the portion of this budget resolution that would lead to privatization of services, that it had been an issue in the County Jail regarding food services and conduct and quality of employees in the Grand Rapids Veterans Home and in Lansing schools. He further stated that he was concerned for the future of services if this were to continue.

Commissioner Hope stated that she wanted go on the record that she was opposed to privatization. She further stated that she was comfortable with the Sheriff’s budget because they had worked hand-in-glove with union.
The motion to approve the resolution exclusive of the Health Care Services millage was approved by roll call vote.  

**Yeas:** Commissioners Banas, Celentino, Crenshaw, Grebner, Hope, Koenig, Maiville, Naeyaert, Schafer, Sebolt, Tennis and Anthony  

**Nays:** None  

**Absent:** Commissioners McGrain and Nolan
INTRODUCED BY THE HUMAN SERVICES COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE GREATER LANSING FOOD BANK

RESOLUTION # 17 – 429

WHEREAS, the Ingham County Health Department Emergency Preparedness unit is responsible for the maintenance and revision of the department’s Emergency Operations Plan; and

WHEREAS, the Ingham County Health Department Emergency Preparedness unit would like to enter into agreement with the Greater Lansing Food Bank for use of the facility in the event of a large-scale public health emergency or terrorist event; and

WHEREAS, the Ingham County Health Department Emergency Preparedness unit has identified a site owned by the Greater Lansing Food Bank as a Distribution Node site which shall be used for receiving, sorting, and storing medical supplies to be used at mass vaccination/pharmaceutical dispensing clinics in the event of a public health emergency or terrorist event; and

WHEREAS, the site owned by the Greater Lansing Food Bank will be made available for the Ingham County Health Department’s use within 12 hours of the request and for the time period being requested; and

WHEREAS, the County shall bear the risk of loss or damage to its medical supplies and equipment stored on the facility’s premises. The Greater Lansing Food Bank shall bear the risk of loss or damage to the facility arising out of its use as a Distribution Node or from any other cause.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the Greater Lansing Food Bank for use of its site in the event of a large-scale public health emergency.

BE IT FURTHER RESOLVED, that the agreement is authorized effective upon the Board of Commissioners approval and will be in effect for ten (10) years.

BE IT FURTHER RESOLVED, that the Board Chair is authorized to sign the Memorandum of Agreement upon review by the County Attorney.

HUMAN SERVICES:  Yeas:  Tennis, Sebolt, Nolan, McGrain, Banas, Naeyaert
Nays:  None  Absent:  Anthony  Approved  11/06/2017

Commissioner Tennis moved to approve the resolution. Commissioner Maiville supported the motion.

Commissioner Tennis introduced the resolution.
Chairperson Anthony disclosed that she was on Board of the Greater Lansing Food Bank.

The motion carried unanimously. Absent: Commissioners McGrain and Nolan
ADOPTED - NOVEMBER 14, 2017
AGENDA ITEM NO. 15

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION DIRECTING THE CONTROLLER/ADMINISTRATOR TO CONDUCT A RFP PROCESS TO SELECT LEGAL COUNSEL TO REPRESENT INGHAM COUNTY IN LITIGATION AGAINST MANUFACTURERS AND WHOLESALE DISTRIBUTORS OF OPIOIDS

RESOLUTION # 17 – 430

WHEREAS, opiate/opioid abuse, addiction, morbidity and mortality has created a serious public health and safety crisis in Ingham County and is a public nuisance; and

WHEREAS, the Board of Commissioners has the authority to take action to protect the public health, safety, and welfare of the citizens of Ingham County; and

WHEREAS, the Board of Commissioners has expended, is expending, and will continue to expend in the future County public funds to respond to the serious public health and safety crisis involving opioid/opiate abuse, addiction, morbidity and mortality in Ingham County; and

WHEREAS, the Board of Commissioners may sue to obtain any money due the County; and

WHEREAS, the Board of Commissioners has received information that indicates that the manufacturers and wholesale distributors of controlled substances who dispensed or otherwise caused opioids to be diverted into Ingham County may have violated Federal and State laws and regulations that were enacted to prevent the diversion of legally produced controlled substances into the illicit market; and

WHEREAS, the citizens of Ingham County will benefit from the retention of special outside counsel to investigate and pursue, if appropriate, County claims against the manufacturers and/or wholesale distributors of controlled substances in Ingham County, on a contingent fee basis, wherein there is no attorney fee or reimbursement of litigation expenses if there is no recovery.

THEREFORE BE IT RESOLVED, that the Controller/Administrator is directed to conduct a RFP process, and bring forward a recommendation for legal counsel to represent Ingham County in litigation against manufacturers and wholesale distributors of opioids.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Nolan, McGrain, Naeyaert
Nays: None  Absent: Anthony, Banas  Approved 11/06/2017

Adopted as part of a consent agenda.
Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPOINT INTERIM CHILD AND ADOLESCENT HEALTH CENTER SUPERVISOR

RESOLUTION # 17 – 431

WHEREAS, the Health Center Supervisor position that oversees the Child and Adolescent Health Centers (School-Based/School-Linked Health Centers), Willow, Eastern, and Sexton, is vacant; and

WHEREAS, during the time the search for a qualified candidate to permanently fill the position is found, an interim Health Center Supervisor is needed to continue to oversee the day-to-day operations of the clinics, to assure compliance and quality service provision; and

WHEREAS, it is the desire of the Health Department to establish Dianne Ankley, R.N., who currently serves as Charge Nurse for these Health Centers, as interim Health Center Supervisor until a candidate is hired to permanently fill the position; and

WHEREAS, Dianne Ankley is currently a Charge Nurse, MNA, NP&CN, Grade 03, Step 5 ($68,264.25) and will be paid out of class as a MCF 10, Step 5 ($73,957.55) for the duration she serves as Interim Health Center Supervisor; and

WHEREAS, this will not impose additional costs beyond what is budgeted for FY 2018; and

WHEREAS, the Ingham Community Health Center Board and Health Officer supports the appointment of Dianne Ankley as Interim Health Center Supervisor.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Dianne Ankley, R.N., to be appointed interim Health Center Supervisor for the Child and Adolescent Health Centers.

BE IT FURTHER RESOLVED, that Dianne Ankley be paid out of class for the duration of her service in this interim role as an MCF 10, Step 5 ($73,957.55).

BE IT FURTHER RESOLVED, that the County Controller/Administrator is authorized to make any necessary budget adjustments and amendments to the position allocation list consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.
HUMAN SERVICES: Yeas: Tennis, Sebolt, Nolan, McGrain, Banas, Naeyaert
   Nays: None  Absent: Anthony  Approved 11/06/2017

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
   Nays: None  Absent: None  Approved 11/07/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert
   Nays: None  Absent: Hope  Approved 11/08/2017

Adopted as part of a consent agenda.
LETTER OF UNDERSTANDING
BETWEEN
COUNTY OF INGHAM (Employer)
AND
MICHIGAN NURSES ASSOCIATION (Union)

WHEREAS, the Employer and the Union have entered a collective bargaining agreement with a term running January 1, 2015 through December 31, 2017; and

WHEREAS, due to the recent vacancy of the Community Health Center Supervisor for Willow, Eastern and Sexton Clinics, the Employer seeks to temporarily assign that position on an interim basis to Dianne Ankley, Charge Nurse, while the County seeks to permanently fill the Community Health Center Supervisor position; and

WHEREAS, Ms. Dianne Ankley is qualified for and willing to temporarily assume these job duties and responsibilities on an interim basis; and

WHEREAS, the Employer has recognized that adjusting the salary for temporarily assuming the assigned duties and responsibilities during this period is justified; and

WHEREAS, the Employer and the Union are agreeable to this temporary staffing arrangement and the temporary salary increase.

NOW, THEREFORE, IT IS HEREBY AGREED between the parties as follows:

1. The parties agree that the Community Health Center Supervisor job duties and responsibilities shall be temporarily assigned to Dianne Ankley, Charge Nurse, effective from November 14, 2017, until a successor has been hired.

2. The parties agree that while Ms. Dianne Ankley is serving as the Interim Community Health Center Supervisor, Ms. Ankley’s annual salary level shall be adjusted from her current MNA Grade 3, Step 5 ($68,264.25) to the MCF Pay Grade 10, Step 5 level ($73,957.61). Upon Ms. Ankley ceasing to be assigned the Community Health Center Supervisor job duties and responsibilities, her salary shall be returned to the appropriate step under the MNA Pay Grade.

3. The parties agree that all seniority, economic fringe benefits and contribution structures provided under the Michigan Nurses Association, Nurse Practitioners/Clinic Nurses Unit, Collective Bargaining Agreement, will continue.

4. The parties agree that this Letter of Understanding is intended to be temporary in duration, to be effective from November 14, 2017, through no later than December 31, 2017, unless extended in writing by mutual agreement of the parties.

5. The balance of the Agreement between the parties will remain in full force and effect for the duration of the Agreement's term.
COUNTY OF INGHAM

Sarah Anthony, Chairperson
Ingham County Board of Commissioners

Date

TEAMSTERS, LOCAL 243

Julia Smith-Heck,
Labor Relations Representative

Date

Linda Vail,
Health Officer

Date

Kathy Kacynski,
President

Date

APPROVED AS TO FORM:
COHL, STOKER & TOSKEY, P.C.

Mattis Nordfjord
ADMITTED - NOVEMBER 14, 2017
AGENDA ITEM NO. 17

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO RESOLUTION #16–114 TO AUTHORIZE CERTAIN HEALTH DEPARTMENT STAFF TO SIGN CMS FORMS 855A AND 855B

RESOLUTION # 17 – 432

WHEREAS, Centers for Medicare and Medicaid Services (CMS) forms 855A and 855B must be completed and filed each time the ICHD establishes, changes, or terminates a health center location or it will lose its ability to obtain enhanced reimbursements through Medicaid and Medicare; and

WHEREAS, the Public Health Services Act enables ICHD Community Health Centers as Federally Qualified Health Centers under section 330e and Federally Qualified Health Center Look-Alikes to obtain enhanced reimbursement through Medicaid and Medicare; and

WHEREAS, the CMS require that those authorized to sign CMS forms 855A and 855B be named; and

WHEREAS, CMS form 855A indicates that an exact percentage of management control be stated for each health center position; and

WHEREAS, Resolution #16-114, authorized the following positions/names to sign CMS forms 855A and 855B with the following percent of management control:

- Russell Kolski, Deputy Health Officer/Executive Director (40%)
- Linda Vail, Health Officer (35%)
- Eric Thelen, Health Department Chief Financial Officer (25%)

WHEREAS, with the resignation of Russell Kolski and appointment of Anne Scott as Interim Deputy Health Officer/Executive Director, Resolution #16-114 must be amended to reflect this change.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the following people to sign CMS forms 855A and 855B with the following percent of management control:

- Anne Scott, Interim Deputy Health Officer/Executive Director (40%)
- Linda Vail, Health Officer (35%)
- Eric Thelen, Health Department Chief Financial Officer (25%)

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.
HUMAN SERVICES: Yeas: Tennis, Sebolt, Nolan, McGrain, Banas, Naeyaert  
Nays: None  Absent: Anthony  Approved 11/06/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert  
Nays: None  Absent: Hope  Approved 11/08/2017

Adopted as part of a consent agenda.
ADOPTED - NOVEMBER 14, 2017
AGENDA ITEM NO. 18

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN ADMINISTRATIVE SERVICE AGREEMENT WITH BLUE CROSS BLUE SHIELD OF MICHIGAN AT THE INGHAM COUNTY JAIL

RESOLUTION # 17 – 433

WHEREAS, in Resolution #16-497 the Ingham County Board of Commissioners authorized the existing agreement between Ingham County Health Department (ICHD) and Blue Cross Blue Shield of Michigan (BCBSM) for the period of December 1, 2016 – November 30, 2017; and

WHEREAS, ICHD and BCBSM entered into an agreement in 1996 wherein BCBSM would pay the claims of health care services provided to inmate of Ingham County jail; and

WHEREAS, that agreement is updated annually by executing a Schedule A Addendum; and

WHEREAS, BCBSM has proposed a 2017-2018 Schedule A Addendum to the Administrative Services Agreement; and

WHEREAS, there are no other changes to the proposed 2017-2018 Schedule A Addendum to the Administrative Services Agreement; and

WHEREAS, BCBSM has proposed an additional addendum, Schedule B – BlueCard Disclosures Inter-Plan Agreements, which addresses services performed outside the geographic coverage area; and

WHEREAS, the Health Officer recommends that the Board of Commissioners to authorize the 2017-2018 Schedule A and Addendum to the BCBSM Administrative Services Agreement for the inmates of Ingham County Jail.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the Schedule A Addendum to the Administrative and Schedule B – BlueCard Disclosures Inter-Plan Agreement with BCBSM for paying claims for health care services provided to inmates of the Ingham County Jail.

BE IT FURTHER RESOLVED, that the Schedule A Addendum and Schedule B shall be effective December 1, 2017 through November 30, 2018.

BE IT FURTHER RESOLVED, that there are no other changes to the proposed 2017-2018 Schedule A Addendum to the Administrative Services Agreement.

BE IT FURTHER RESOLVED, that the Controller/Administrative is authorized to make any necessary budget adjustments consistent with this resolution.
BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign the agreement after it is approved as to form by the County Attorney.

**HUMAN SERVICES:**  **Yeas:**  Tennis, Sebolt, Nolan, McGrain, Banas, Naeyaert  
**Nays:**  None  
**Absent:**  Anthony  
**Approved 11/06/2017**

**FINANCE:**  **Yeas:**  Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert  
**Nays:**  None  
**Absent:**  Hope  
**Approved 11/08/2017**

Adopted as part of a consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT FY 2018 CHILD AND ADOLESCENT HEALTH CENTER PROGRAM FUNDS

RESOLUTION # 17 – 434

WHEREAS, Ingham County Board of Commissioners has authorized the Ingham County Health Department (ICHD) to accept Child and Adolescent Health Center (CAHC) Program Funding from the Michigan Department of Health and Human Services (MDHHS), as administered through the Michigan Primary Care Association (MPCA), for the period of October 1, 2011 through September 30, 2017, through resolutions #11-235, #12-199, #13-049, #14-358, #15-412, and #16-448; and

WHEREAS, the purpose of this agreement is to provide funds to ICHD to promote the health of children, adolescents and their families by providing important primary, preventative, and early intervention health care services; and

WHEREAS, CAHC program funding supports continued operations of ICHD’s school-based/school-linked health centers; and

WHEREAS, the CAHC program funding award for the term of October 1, 2017 through September 30, 2018 is as follows: Eastern $195,000, Sexton $195,000 and Willow $250,000; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports the acceptance of this award and supports any budget adjustments necessary as part of this agreement; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with MPCA for acceptance of the CAHC program funding in the amount of $640,000 for the term of October 1, 2017 through September 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the agreement with MPCA for the acceptance of $640,000 in CAHC program funding for the period of October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.
HUMAN SERVICES:  Yeas: Tennis, Sebolt, Nolan, McGrain, Banas, Naeyaert  
    Nays: None  Absent: Anthony  Approved 11/06/2017

FINANCE:  Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert  
    Nays: None  Absent: Hope  Approved 11/08/2017

Adopted as part of a consent agenda.
ADOPTED - NOVEMBER 14, 2017
AGENDA ITEM NO. 20

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE INGHAM COUNTY DEPARTMENT OF VETERAN AFFAIRS
TO ACCEPT FOUR HUNDRED TWENTY-FIVE DOLLARS DONATED FROM
THE FAMILY OF DECEASED VETERAN, JOSEPH E. MERRITT

RESOLUTION # 17 - 435

WHEREAS, the Ingham County Department of Veteran Affair’s mission is to fulfill President Lincoln’s
promise “To care from him who shall have borne the battle, and for his widow, and his orphan” by serving and
honoring the men and women who are America’s Veterans; and

WHEREAS, the Department of Veteran Affairs is committed to working diligently to serve veterans and are
driven by an earnest belief in VA’s mission; fulfilling both individual and organizational responsibilities; and

WHEREAS, the family members of deceased veteran, Joseph E. Merritt; has donated Four Hundred Twenty-
Five Dollars to Ingham County Department of Veteran Affairs.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance
of Four hundred twenty-five dollars from the family members of Joseph E. Merritt to the Ingham County
Department of Veteran Affairs to be used for the purpose of serving the veterans.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners expresses their appreciation
to the Merritt Family for their support of the Ingham County Department of Veteran Affairs.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham
County Department of Veteran Affairs to accept the donation of four hundred twenty-five dollars and directs the
Department of Veteran Affairs to utilize the funds for the purpose of providing the highest quality of service
and continuous improvement.

HUMAN SERVICES:  Yeas:  Tennis, Sebolt, Nolan, McGrain, Banas, Naeyaert
               Nays:  None  Absent:  Anthony  Approved  11/06/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert
            Nays:  None  Absent:  Hope  Approved  11/08/2017

Adopted as part of a consent agenda.
Introduction by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING 2018 AGREEMENTS FOR COMMUNITY AGENCIES

RESOLUTION # 17 – 436

WHEREAS, the 2018 Ingham County Budget has been approved by the Board of Commissioners; and

WHEREAS, under the Community Agency Program a number of agencies have been allocated funds to provide important services that are consistent with the County’s Strategic Planning objective to Ingham County residents; and

WHEREAS, the 2018 Finance Recommended budget includes $200,000 allocated for community agencies; and

WHEREAS, the Controller/Administrator has provided recommended funding levels for each agency that were determined using the criteria set forth in Resolution #17-248.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period of January 1, 2018 through December 31, 2018, in the amount specified for each community agency listed on the attached, for the services to Ingham County residents previously approved by the Human Services and Finance Committees.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the transfer of $15,650 from the 2018 Contingency Fund to the Community Agency Fund.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the necessary documents after review by the County Attorney.

HUMAN SERVICES:  Yeas:  Tennis, Sebolt, Nolan, McGrain, Naeyaert  
                           Nays: None  Absent: Anthony, Banas  Approved 11/06/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert  
                      Nays: None  Absent: Hope  Approved 11/08/2017

Commissioner Tennis moved to approve the resolution. Commissioner Sebolt supported the motion.

Commissioner Tennis disclosed that his firm had a contractual relationship with the YMCA State Alliance, of which the Lansing YMCA is a member.

Commissioner Hope disclosed that she was on the board of the Capitol Area College Access Network.
Chairperson Anthony disclosed that her other position at the Michigan College Network funded several organizations receiving money through the Community Agency funds, and that she served on the board of the Greater Lansing Food Bank.

Vice Chairperson Koenig disclosed that she served on the board of Capitol Area Community Services.

The motion carried unanimously. Absent: Commissioners McGrain and Nolan
<table>
<thead>
<tr>
<th>ORGANIZATION</th>
<th>SCOPE</th>
<th>2017 AMT. RECEIVED</th>
<th>2018 REQUEST</th>
<th>2018 CONTROLLER RECOMMENDED</th>
<th>2018 HUMAN SERVICES RECOMMENDED</th>
<th>2018 FINANCE RECOMMENDED</th>
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<tbody>
<tr>
<td>Advent House Ministries, Inc. - LATE</td>
<td></td>
<td>$10,000</td>
<td>$15,000.00</td>
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<td>$5,000.00</td>
<td>$5,000.00</td>
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<tr>
<td>Boys &amp; Girls Club of Lansing</td>
<td>To serve lunch to youth ages 6-18 at the Boys &amp; Girls Club of Lansing during the summer and snacks to youth after school</td>
<td>$5,200</td>
<td>$5,200.00</td>
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<tr>
<td>Capital Area Community Services, Inc.</td>
<td></td>
<td>$8,500</td>
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<tr>
<td>Capital Area United Way</td>
<td>To increase the college attainment rate of students, particularly those who are low-income, first generation, and of color through developing a college going culture and school-based support for college readiness, participation, and completion</td>
<td>$9,750</td>
<td>$10,000.00</td>
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<td>Capital College Access Network</td>
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<td>Cristo Rey Community Center Community Kitchens</td>
<td>To serve daily meals to individuals of the community in a safe, respectful environment</td>
<td>$4,250</td>
<td>$4,250.00</td>
<td>$4,250</td>
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<td>Cristo Rey Community Center Direct Assistance Food Pantry Program</td>
<td>To provide residents with a week's worth of groceries, including hygiene products and necessities year-round</td>
<td>$9,000</td>
<td>$9,000.00</td>
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<td>Cristo Rey Community Center Prescription Assistance</td>
<td>To provide efficient assistance and advocacy in acquiring prescription medications that are critical for the prevention and treatment of medical conditions and illnesses</td>
<td>$6,750</td>
<td>$6,750.00</td>
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<td>Edgewood Village Non-Profit Housing Corp</td>
<td></td>
<td>$2,700</td>
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<tr>
<td>EVE, Inc.</td>
<td>To serve victims of domestic, sexual, and elder abuse through provision of safe shelter support services (crisis line, advocacy, and counseling) and legal protections to maintain safety of the victim and to support the re-structuring of their lives</td>
<td>$15,000</td>
<td>$15,000.00</td>
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<td>Gateway Community Services - Child &amp; Family Services</td>
<td>To provide food, clothing, shelter, and hygiene products, crisis intervention, counseling, and independent living skills to homeless, runaway, at-risk, and street youth ages 12-21 in Ingham County</td>
<td>$15,300</td>
<td>$15,300.00</td>
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</tr>
<tr>
<td>Greater Lansing Food Bank</td>
<td>To improve the food security of low-income families and individuals in the mid-Michigan region through gardening</td>
<td>$11,000</td>
<td>$22,000.00</td>
<td>$11,500</td>
<td>$11,500</td>
<td>$11,500</td>
</tr>
<tr>
<td>Greater Lansing Housing Coalition - Ballentine</td>
<td>To provide shelter and housing stability with supportive services to all residents</td>
<td>$7,500</td>
<td>$20,000.00</td>
<td>$8,000</td>
<td>$8,000</td>
<td>$8,000</td>
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<tr>
<td>Greater Lansing Housing Coalition - Tuesday Toolmen</td>
<td></td>
<td>$3,800</td>
<td>$0.00</td>
<td>$3,800</td>
<td>$3,800</td>
<td>$3,800</td>
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<tr>
<td>Organization</td>
<td>Purpose</td>
<td>Amounts</td>
<td></td>
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<tr>
<td>Habitat for Humanity</td>
<td>To help low-income homeowners afford projects like replacing windows, doors, gutters, and roofs; porch repairs; ramps; and exterior painting</td>
<td>N/A $2,500 $2,500 $2,500 $2,500</td>
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</tr>
<tr>
<td>Haven House</td>
<td>To provide food for breakfast, lunch, and dinner as well as beverages to the homeless families of Haven House</td>
<td>$13,000 $20,000.00 $13,500 $13,500 $13,500</td>
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<tr>
<td>Rosanna House of Michigan</td>
<td></td>
<td>$4,000</td>
<td></td>
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</tr>
<tr>
<td>Lansing Area AIDS Network</td>
<td>To provide direct client assistance in the form of a food pantry, housing, utilities, medical/mental health assistance, and transportation for HIV/AIDS individuals with LAAN</td>
<td>$5,000 $5,000.00 $5,000 $5,000 $5,000</td>
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</tr>
<tr>
<td>Leslie Outreach, Inc.</td>
<td>To serve low-income residents of the Leslie Public School District with food bank assistance, transportation, education, and community-donated household items</td>
<td>$1,200 $1,400.00 $1,400 $1,400 $1,400</td>
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</tr>
<tr>
<td>Listening Ear</td>
<td>To offer well trained, para-professional services with empathy and crisis intervention skills to help callers through their crisis through distress reduction, feelings de-escalation, future plans, and to work toward resolving the issue</td>
<td>$2,000 $2,000.00 $2,000 $2,000 $2,000</td>
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<tr>
<td>Mid-Michigan Recovery Service</td>
<td></td>
<td>$12,900 $0.00 $6,450.00 $6,450.00</td>
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</tr>
<tr>
<td>MSU Safe Place</td>
<td>To provide services related to basic needs of survivors of domestic violence and stalk, including their minor children, specifically food and supplies, advocacy assistance funds, and shelter telephone service</td>
<td>$12,000 $12,900.00 $12,500 $12,500 $12,500</td>
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<tr>
<td>Northwest Initiative</td>
<td>To help cover the cost of purchasing items emergency needs items for ex-offenders returning to the community from a federal or state correctional institution or long-term jail stay (&lt;6 months)</td>
<td>N/A $10,000.00 $10,000.00 $10,000 $10,000</td>
<td></td>
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</tr>
<tr>
<td>Refugee Development Center</td>
<td>To help at-risk refugees and immigrants in Ingham County who are in need of food, clothing, and the necessary resources to obtain such supplies on their own</td>
<td>$8,000 $12,000.00 $8,500 $8,500 $8,500</td>
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</tr>
<tr>
<td>RSVP</td>
<td>To provide community outreach events, specialty training for all volunteers, activity supplies, nutritional meals for day center clients, and costs associated with assessment of need and referrals for RSVP</td>
<td>$5,000 $5,000.00 $5,000 $5,000 $5,000</td>
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<td></td>
</tr>
<tr>
<td>Rural Family Services of Ingham County</td>
<td>To help Ingham County residents afford their homes and keep local food banks supplied with food</td>
<td>$14,000 $14,000.00 $14,000 $14,000 $14,000</td>
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<td></td>
<td></td>
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<tr>
<td>Organization</td>
<td>Description</td>
<td>Amount 1</td>
<td>Amount 2</td>
<td>Amount 3</td>
<td>Amount 4</td>
<td>Amount 5</td>
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<tr>
<td>Southside Community Coalition</td>
<td>To provide healthy snacks to children, monthly lunches for seniors, bi-weekly food distribution to families, summer camp breakfasts to children, and breakfast and lunch to children of the No School Days program</td>
<td>$6,000</td>
<td>$10,000.00</td>
<td>$6,500</td>
<td>$6,500</td>
<td>$6,500</td>
</tr>
<tr>
<td>Southside Community Kitchen</td>
<td>To provide well balanced meals to citizens in need free of cost</td>
<td>$0</td>
<td>$3,500.00</td>
<td>$3,500</td>
<td>$3,500</td>
<td>$3,500</td>
</tr>
<tr>
<td>St. Vincent Catholic Charities</td>
<td>To help refugee families with a &quot;pre-paidcheck&quot; for one month's rent while the family works toward self-sufficiency</td>
<td>$4,000</td>
<td>$5,000.00</td>
<td>$4,500</td>
<td>$4,500</td>
<td>$4,500</td>
</tr>
<tr>
<td>Stockbridge Community Outreach</td>
<td>To provide milk coupons to families in the Tide Me Over backpack program</td>
<td>$4,550</td>
<td>$4,500.00</td>
<td>$4,500</td>
<td>$4,500</td>
<td>$4,500</td>
</tr>
<tr>
<td>Tri-County Office on Aging</td>
<td>To provide a 24-hour year-round emergency response system that provides seniors experiencing crises that impact basic needs</td>
<td>$4,000</td>
<td>$10,000.00</td>
<td>$4,500</td>
<td>$4,500</td>
<td>$4,500</td>
</tr>
<tr>
<td>WAI-JAM Care Unit</td>
<td>To provide a stabilizing environment to house individuals who are medically stable yet have to wait for a bed in treatment or return to a RISE home with necessities such as a hygiene kit, towels, and bedding</td>
<td>$4,000</td>
<td>$6,000.00</td>
<td>$4,500</td>
<td>$4,500</td>
<td>$4,500</td>
</tr>
<tr>
<td>WAI-JAM Recovery Community</td>
<td>To provide housing for recovering addicts by providing support for health, home, purpose, and community</td>
<td>$10,000</td>
<td>$15,000.00</td>
<td>$10,500</td>
<td>$10,500</td>
<td>$10,500</td>
</tr>
<tr>
<td>YMCA Westside Community</td>
<td>To serve students in families who have been adversely affected by the current economic climate by providing meals during meetings &amp; referring participants' families to local agencies</td>
<td>$1,000</td>
<td>$4,500.00</td>
<td>$1,500</td>
<td>$1,500</td>
<td>$1,500</td>
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<tr>
<td><strong>Total Amount</strong></td>
<td></td>
<td><strong>$220,000.00</strong></td>
<td><strong>$268,800.00</strong></td>
<td><strong>$200,400</strong></td>
<td><strong>$215,650.00</strong></td>
<td><strong>$215,650.00</strong></td>
</tr>
</tbody>
</table>
ADOPTED - NOVEMBER 14, 2017
AGENDA ITEM NO. 22

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO HONOR LIEUTENANT TIM O’NEILL
OF THE INGHAM COUNTY SHERIFF’S OFFICE

RESOLUTION # 17 – 437

WHEREAS, Lieutenant Tim O’Neill started his career on April 27th 1998 with the Ingham County Sheriff’s Office as a Deputy Sheriff / Paramedic; and

WHEREAS, Lieutenant Tim O’Neill worked as a police officer in the Field Services Division of the Sheriff’s Office and participated as a tactical medic with both Lansing START and the East Lansing Special Response Team for over 5 years until September 2nd 2005 when he was promoted to Sergeant; and

WHEREAS, Lieutenant Tim O’Neill worked both night shift and day shift as a Sergeant in Field Services where he was also assigned to supervise and manage the Ingham County Sheriff’s Office K9 Unit; and

WHEREAS, Lieutenant Tim O’Neill was promoted to Lieutenant on July 23rd 2016 and was transferred to Corrections where he provided outstanding service; and

WHEREAS, Lieutenant Tim O’Neill was a graduate of Livonia Churchill High School and Eastern Michigan University with a Bachelor’s Degree in Criminal Justice and a double minor in Psychology and Sociology. He is also a graduate of the Oakland Police Academy class 92-2; and

WHEREAS, Lieutenant Tim O’Neill has maintained an active Paramedic’s license and has worked as a paramedic for over 31 years; and

WHEREAS, during his law enforcement career, Lieutenant Tim O’Neill was the recipient of several police awards to include 3 Meritorious Service, 2 Life Saving, and 11 Unit Citations; and

WHEREAS, Lieutenant Tim O’Neill provided a career of exemplary service to the citizens of Ingham County and the members of the Ingham County Sheriff’s Office; and

WHEREAS, after 19 years and 5 months of dedicated service to the citizens of Ingham County, Lieutenant Tim O’Neill is ending his law enforcement career on September 29th, 2017.

THEREFORE IT BE RESOLVED, the Ingham County Board of Commissioners hereby honors Lieutenant Tim O’Neill for his dedicated police service to the citizens of the great State of Michigan, and wishes him continued success in all of his future endeavors.

LAW & COURTS: Yeas: Hope, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays: None Absent: Banas  Approved 11/02/2017

Adopted as part of a consent agenda.
RESOLUTION TO PURCHASE A HANDHELD NIGHT/THERMAL IMAGING CAMERA
(FLIR) FOR THE INGHAM COUNTY OFFICE OF HOMELAND SECURITY &
EMERGENCY MANAGEMENT

RESOLUTION # 17 – 438

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has previously
applied for and been approved to receive pass through grant funds from the FY2015 Homeland Security Grant
Program (HSGP); and

WHEREAS, the purpose of these grant funds is to purchase equipment and to provide training in the Homeland
Security & Emergency Management field; and

WHEREAS, the following technology requests have been submitted and approved by the Michigan State Police
Emergency Management and Homeland Security Division; and

WHEREAS, the purchase of this technology equipment (portable night vision) would be used for intelligence
gathering by law enforcement personnel and recording activities that may prevent or identify terrorist threats
against the community.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of
the following technology equipment using Homeland Security Grant Funding:

Total cost - $8,298.00.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board
Chairperson to sign any necessary subcontract or purchase documents that are consistent with this resolution
and approved as to form by the County Attorney.

LAW & COURTS:  Yeas:  Hope, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays:  None  Absent:  Banas  Approved  11/02/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert
Nays:  None  Absent:  Hope  Approved  11/08/2017

Adopted as part of a consent agenda.
NOVEMBER 14, 2017 REGULAR MEETING

ADOPTED - NOVEMBER 14, 2017
AGENDA ITEM NO. 24

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #17-390 TO REFLECT CORRECT RATES FOR LEGAL COUNSEL

RESOLUTION # 17 – 439

WHEREAS, Attorney Steven Feigelson and Attorney Robert Ochodnicky provide legal representation on one-half of the juvenile delinquency cases, respectively, assigned to Judge R. George Economy; and

WHEREAS, Resolution #17-390 was passed on October 10, 2017, approving legal counsel paid at specific rates; and

WHEREAS, there was an error in Resolution #17-390 in the monthly payment amounts allocated for Attorney Steven Feigelson and Attorney Robert Ochodnicky; and

WHEREAS, the correct amount each attorney should receive is $505.00 monthly, not to exceed $7,575.00 a year.

THEREFORE BE IT RESOLVED, that Resolution #17-390 is amended to reflect legal counsel for Judge R. George Economy’s delinquency cases paid at the following rates:

- Attorney Steven Feigelson is paid in the amount of $505.00 monthly, not to exceed $7,575.00 a year.
- Attorney Robert Ochodnicky is paid in the amount of $505.00 monthly, not to exceed $7,575.00 a year.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contractual documents consistent with this Resolution and approved to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays: None   Absent: Banas   Approved 11/02/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert
Nays: None   Absent: Hope   Approved 11/08/2017

Adopted as part of a consent agenda.
ADOPTED - NOVEMBER 14, 2017
AGENDA ITEM NO. 25

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION 17-370 ACCEPTING THE FY 2018 SWIFT AND SURE SANCTIONS PROBATION PROGRAM GRANT

RESOLUTION # 17 – 440

WHEREAS, the 30th Circuit Court applied for grant funds in the amount of $218,231.90 from the State Court Administrative Office (SCAO) for the fiscal year of October 1, 2017 through September 30, 2018 to continue the Swift and Sure Sanctions Probation Program grant; and

WHEREAS, the SCAO hadn’t notified the Court of the amount of the award prior to the last round of Committee meetings preceding the closure of the 2017 fiscal year; and

WHEREAS, the Court, wishing to continue services in the 2018 fiscal year, submitted Resolution 17-370 to accept funds up to the amount of $218,231.90 once awarded; and

WHEREAS, the Board of Commissioners resolved to accept an amount of up to $218,231.90, once awarded, make any necessary adjustments to the 2017 and 2018 budget and position allocation lists, and sign any necessary contract/subcontracts consistent with the Resolution; and

WHEREAS, the SCAO awarded the Court grant funds in the amount of $218,000 after Resolution 17-370 had been submitted.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners amends Resolution 17-370 by accepting an amount of $218,000 awarded by the SCAO for the Felony Michigan Mental Health Court Grant which begins on October 1, 2017 and ends on September 30, 2018.

BE IT FURTHER RESOLVED, that all other terms of Resolution 17-370 remain the same as approved.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any amended agreements consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays: None   Absent: Banas  Approved 11/02/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert
Nays: None   Absent: Hope  Approved 11/08/2017

Adopted as part of a consent agenda.
ADOPTED - NOVEMBER 14, 2017
AGENDA ITEM NO. 26

INTRODUCED BY THE LAW & COURTS AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLVED TO AMEND RESOLUTION 17-371 ACCEPTING THE FY 2018 FELONY MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM OPERATIONAL GRANT

RESOLUTION #17 – 441

WHEREAS, the 30th Circuit Court applied for grant funds in the amount of $275,652.77 from the State Court Administrative Office (SCAO) for the fiscal year of October 1, 2017 through September 30, 2018 to continue the Felony Michigan Mental Health Court (MHC) Grant; and

WHEREAS, the SCAO hadn’t notified the Court of the amount of the award prior to the last round of Committee meetings preceding the closure of the 2017 fiscal year; and

WHEREAS, the Court, wishing to continue services in the 2018 fiscal year, submitted Resolution 17-371 to accept funds up to the amount of $275,652.77 once awarded; and

WHEREAS, the Board of Commissioners resolved to accept an amount of up to $275,652.77, once awarded, make any necessary adjustments to the 2017 and 2018 budget and position allocation lists, and sign any necessary contract/subcontracts consistent with the Resolution; and

WHEREAS, the SCAO awarded the Court grant funds in the amount of $275,653 after Resolution 17-731 had been submitted.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners amends Resolution 17-370 by accepting an amount of $275,653 awarded by the SCAO for the Felony Michigan Mental Health Court Grant which begins on October 1, 2017 and ends on September 30, 2018.

BE IT FURTHER RESOLVED, that all other terms of Resolution 17-371 remain the same as approved.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any amended agreements consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Celentino, Koenig, Crenshaw, Schafer, Maiville

Nays: None   Absent: Banas   Approved 11/02/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert

Nays: None   Absent: Hope   Approved 11/08/2017
Adopted as part of a consent agenda.
NOVEMBER 14, 2017 REGULAR MEETING

ADOPTED - NOVEMBER 14, 2017
AGENDA ITEM NO. 27

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH TEL SYSTEMS TO UPGRADE TECHNOLOGY AND PROVIDE MAINTENANCE SUPPORT FOR THE PROBATE COURT COURTROOMS

RESOLUTION # 17 – 442

WHEREAS, the Ingham County Probate Court and Ingham County IT Department identified the need to replace equipment that has surpassed its life expectancy and to update courtroom technology in the Veterans Memorial Courthouse from analog to digital technology; and

WHEREAS, the Ingham County Probate Court has secured funding of $80,000 for one of its two courtrooms in the 2018 budget cycle, pending final approval by the Board of Commissioners; and

WHEREAS, a Request for Proposal (RFP 10-17) for a turnkey solution for the design, purchase, installation, and support of new state-of-the-art audio/video system in the courtrooms was issued by the Purchasing Department in January, 2017; and

WHEREAS, the RFP evaluation team reviewed and evaluated responses from four vendors; and

WHEREAS, TEL Systems (Thalner Electronics, Inc.) had the lowest bid per courtroom while meeting all of the requirements set forth in the RFP; proposed ideas to save the court money; has experience with installing courtroom technology along with positive references from past customers to support their qualifications; and has been the provider of the court’s courtroom technology maintenance for at least 14 years during which they provided the court with timely and effective service; and

WHEREAS, the RFP evaluation team recommended in the attached April 25, 2017 evaluation and explanation memo addressed to the Purchasing Director that TEL Systems be awarded the right to proceed with the project to provide a turnkey solution for the design, purchase, installation, and support of new state-of-the-art audio/video system upgrades for the Probate Court courtrooms of the Veterans Memorial Courthouse at a cost not to exceed $95,225 per courtroom.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract and service agreement with TEL Systems for a turnkey solution for the design, purchase, installation, and support of new state-of-the-art audio/video system upgrade for one of the two Probate Court courtrooms in the Veterans Memorial Courthouse in 2018 at a cost not to exceed $95,225.

BE IT FURTHER RESOLVED, that the additional up to $15,225 needed for this project will be funded from the Equipment Revolving Fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments to the 2018 budget.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yeas: Hope, Celentino, Koenig, Crenshaw, Schafer, Maiville  
Nays: None  Absent: Banas  Approved 11/02/2017

FINANCE:  Yeas: Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert  
Nays: None  Absent: Hope  Approved 11/08/2017

Adopted as part of a consent agenda.
ADOPTED - NOVEMBER 14, 2017
AGENDA ITEM NO. 28

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH ADAMS OUTDOOR
TO PROVIDE RECRUITMENT ADVERTISING FOR
THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER

RESOLUTION # 17 – 443

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County 9-1-1 Central Dispatch Center is in great need to find good applicants to fill fifteen currently open positions; and

WHEREAS, the current processes with job fairs, job boards, and other outreach through the Center’s Facebook pages have not provided the needed pool of applicants to fill the positions; and

WHEREAS, the 9-1-1 Director has recommended the use of Billboards and online advertising to further reach out to potential applicants; and

WHEREAS, the 9-1-1 Director recommends using Adams Outdoor to advertise on billboards and Outdoor Extended - online to reach out to the public to promote employment with the 9-1-1 Center; and

WHEREAS, Adams Outdoor has recommended a 2 phased approach to advertise the centers hiring; Phase 1 for three months of digital billboards and online advertising at a cost of $15,000.00, and an optional Phase 2 with 7 traditional billboards for three months at a cost of $16,625.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed $31,625.00 with Adams Outdoor for recruitment advertising for Phase 1 for electronic billboards and the online Outdoor Extended program, and optional Phase 2 for traditional poster billboards if needed.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes an appropriation of up to $31,625.00 from 9-1-1 Fund balance for the total cost of this Advertising Contract.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments to the 2017 and 2018 budgets.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign the contract with Adams Outdoor consistent with this resolution and approved as to form by the County Attorney.
LAW & COURTS:  Yeas:  Hope, Celentino, Koenig, Crenshaw, Schafer, Maiville  
Nays:  None  Absent:  Banas  Approved 11/02/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert  
Nays:  None  Absent:  Hope  Approved 11/08/2017

Adopted as part of a consent agenda.
ADOPTED - NOVEMBER 14, 2017
AGENDA ITEM NO. 29

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH PM TECHNOLOGIES FOR MAINTENANCE OF 9-1-1 PUBLIC SAFETY RADIO COMMUNICATIONS TOWER SITES, UNINTERRUPTED POWER SUPPLY UNITS, AND REPLACEMENT OF BATTERIES

RESOLUTION # 17 – 444

WHEREAS, the Ingham County Board of Commissioners operates a 9-1-1 Public Safety Radio Communication System used by all Ingham County Public Safety Agencies; and

WHEREAS, the system uses UPS Uninterrupted Power Units at each tower site that require the batteries in these units to be replaced due to age and failures; and

WHEREAS, the Ingham County Board of Commissioners has approved $20,000.00 in the 9-1-1 Centers capital improvement budget for the replacement of the UPS batteries; and

WHEREAS, the 9-1-1 Radio System Administrator and 9-1-1 Director recommend that the UPS units also have preventive maintenance and service, in addition to the battery replacements; and

WHEREAS, 9-1-1 staff have obtained bids for this work and equipment, which require an additional $2,186.10 for costs associated to the preventive maintenance; and

WHEREAS, PM Technologies has been recommended to perform the work and supply the battery/equipment needed for the UPS units; and

WHEREAS, the 9-1-1 Center has identified the $2,186.10 in the current operating budget to cover the additional costs not approved in the budgeted CIP project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with PM Technologies and the expenditure not to exceed $22,186.10 from the 9-1-1 Center budget to purchase preventative maintenance and batteries/equipment for the tower site UPS units.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/Purchase Order documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yeas:  Hope, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays:  None  Absent:  Banas  Approved  11/02/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert
Nays:  None  Absent:  Hope  Approved  11/08/2017

Adopted as part of a consent agenda.
ADOPTED - NOVEMBER 14, 2017
AGENDA ITEM NO. 30

 Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT A CONSOLIDATED PLAN TO MEET THE
MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC) MINIMUM STANDARDS AND TO
CREATE A NEW FUND WITHIN THE CHART OF ACCOUNTS FOR PURPOSES OF
ACCEPTING GRANT FUNDS FROM THE MIDC

RESOLUTION # 17 – 449

WHEREAS, the United States Constitution and the Michigan Constitution, provide that people charged with
criminal offenses are entitled to the right to have an attorney represent them in court proceedings; and

WHEREAS, the judicial system recognizes that a person without the ability to pay for an attorney or other legal
services (such as investigators or expert witnesses) has the same rights of legal representation in the court
system as a person who can afford to pay for an attorney or other legal services; and

WHEREAS, the Michigan Indigent Defense Commission (MIDC) was created by the Indigent Defense
Commission Act, Mich. Comp. Laws 780.981 et seq, in 2013 after an advisory commission recommended
improvements to the state’s indigent defense system; and

WHEREAS, the MIDC’s mission is to develop and oversee the implementation, enforcement, and modification
of minimum standards, rules, and procedures to ensure that criminal defense services are delivered to indigent
adults consistent with the safeguards of the United States constitution, the Michigan constitution of 1963, and
with the Indigent Defense Commission Act; and

WHEREAS, the Indigent Defense Commission Act requires that the Indigent Defense Commission meets state
constitutional obligations and maintains independence from the judiciary while continuing its work to maintain
a fair indigent criminal defense system in Michigan; and

WHEREAS, the following minimum standards have been adopted that apply to the following aspects of
indigent defense:

• Education and Training of Defense Counsel;
• Initial Interview;
• Investigation and Experts; and
• Counsel at First Appearance and Other Critical Stages; and

WHEREAS, the Ingham County Board of Commissioners through Resolutions 17-075 and 17-250 appointed
the Ingham County Indigent Defense System Collaborative Committee (“Committee”) to develop and submit a
plan that meets the first four minimum statutory standards and a cost analysis to the MIDC; and

WHEREAS, the Committee has recommended the transition to a Public Defender Office in order to comply
with the minimum standards; and
WHEREAS, the Committee has developed a plan and cost analysis as required by the MIDC; and

WHEREAS, the three local funding units within Ingham County (Ingham County, the City of East Lansing and the City of Lansing) have agreed to submit a consolidated plan; and

WHEREAS, plan implementation is not required until funding is provided by the State; and

WHEREAS, the MIDC is receiving grant applications to fund court-appointed attorney and related legal services from local court funding units to provide funding by the State of Michigan (“State”) to the local court funding units beginning October 1, 2018; and

WHEREAS, a new fund within the chart of accounts will accept all funds from the State through MIDC grants and will charge all MIDC related costs to this fund; and

WHEREAS, the MIDC recommends any fund balance and the end of the County’s fiscal year should remain in the newly created fund and not revert to the County’s general fund so that funds are used exclusively for court-appointed attorneys and related legal services; and

WHEREAS, the MIDC recommends any fund balance at the end of the County’s fiscal year shall remain in the fund to carryover to the next year to be used for future compliance expenditures.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the compliance plan created by the Ingham County Indigent Defense Collaborative Committee, as presented in the attached document.

BE IT FURTHER RESOLVED, that the recommended Public Defender Office included in this plan will be administered by Ingham County to provide indigent defense and related services at the 30th Circuit Court, 54A District Court, 54B District Court, and the 55th District Court.

BE IT FURTHER RESOLVED, that this plan will be submitted on or before November 20, 2017, as required by the MIDC.

BE IT FURTHER RESOLVED, that within 180 days after receiving funds from the MIDC, Ingham County shall comply with the terms of the grant in bringing its system into compliance with the minimum standards established by the MIDC for effective assistance of counsel.

BE IT FURTHER RESOLVED, that, upon plan approval and funding by the MIDC, approval for any new positions, equipment and building needs and budget amendments will be brought before the Ingham County Board of Commissioners and subject to all county budget, human resources, purchasing and other applicable administrative policies of Ingham County.

BE IT FURTHER RESOLVED, that a separate fund within the local chart of accounts shall be created to accept all funds from the State through MIDC grants and to charge all MIDC related costs to this fund.

BE IT FURTHER RESOLVED, that all funds received through the MIDC grant will be placed in this fund and all MIDC related costs shall be charged to this fund; any fund balance at the end of the County’s fiscal year will remaining in the fund and carryover to the next year to be used for future compliance expenditures.
BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary grant applications and contract documents, on behalf of the County, after approved as to form by the County Attorney.

**LAW & COURTS:** **Yeas:** Hope, Celentino, Koenig, Crenshaw, Schafer, Maiville  
**Nays:** None **Absent:** Banas **Approved 11/02/2017**

**FINANCE:** **Yeas:** Grebner, McGrain, Tennis, Anthony, Schafer, Naeyaert  
**Nays:** None **Absent:** Hope **Approved 11/08/2017**

Commissioner Hope moved to approve the resolution. Commissioner Schafer supported the motion.

Commissioner Hope introduced the resolution.

Commissioner Grebner stated that he did not believe the County would get $4.7 million from the State. He further stated that this was the direction in which the County ought to move, and that the issue had changed from one of money to one of the rights of indigent persons accused of crimes.

Commissioner Grebner stated that he believed the system would break down if a public defender’s office were funded with $4.7 million because it would require so many more prosecutors, judges and staff and seriously over-burden the Corrections Department.

Commissioner Grebner stated that the County could have doubled the amount of money they were spending, that that would be plausible. He further stated that he was voting for the resolution with the understanding that the County needed to begin to fix the system.

Discussion.

Vice-Chairperson Koenig stated that the resolution might result in more justice, and that it was happening in other counties.

Commissioner Grebner stated that he did not disagree.

The motion carried unanimously. Absent: Commissioners McGrain and Nolan
COMPLIANCE PLAN NARRATIVE

Briefly describe the indigent defense delivery system(s) – contract, assigned counsel, or public defender – that the funding unit(s), for which this application is being considered, employed to deliver services before the MIDC Act took effect (July 1, 2013).

The current indigent defense delivery system is a contract system administered separately by each court. The Circuit Court is responsible for all appointments on felony cases at the District Court level.

Generally, how does the system(s) intend to comply with the MIDC standards 1-4? Please address whether you will continue with the model in place above, whether you have already made a transition to a new delivery system, or whether you intend to transition to a new delivery system.

Ingham County is proposing to transition to a public defender delivery system to comply with the approved standards. The Public Defender Office will be a consolidated effort among the four courts (30th Circuit, 54A District, 54B District, and 55th District) and the three funding units (Ingham County, City of East Lansing and City of Lansing). The proposed office will employ a Chief Public Defender, 26 Attorneys, and 9.5 additional full-time equivalents.

The number of attorneys needed was established as follows:
For misdemeanor indigent defense, the calculation was 2,974 total caseload from all 3 district courts in the county, divided by 400 (ACOCD recommended caseloads annually), resulting in 7 attorneys. However, the 2,974 number did not include the misdemeanor PV cases or first appearance requirement. We added 3 attorney positions for a total of 10 to account for first appearance in all three district courts (365 days a year) and the additional PV numbers related by each court.
As to the felony recommendation, the number of cases for 2016 for Ingham County was 2,171 felony appointments and the three year average was 2,051. Because of the current appointment scheme, there is no data on number of cases that would result in a conflict attorney being appointed. The breakdown in case type for 2016 was 1,308 C list (or 25.15 per week), 679 for B list (13.06 per week) and 184 for A list (or 3.54 per week). Using the 150 caseload maximum per year, divided by cases per week, nine lawyers would be needed for C level, 7 for B level and 2 for A level. Of course depending on the caseload in any one week or month, these attorneys may be used in multiple categories. This staffing level does not include vacations, sick time, vacancies etc. This calculation would reflect the funding status for 18 felony level lawyers, however the equivalent of two lawyer positions would be used to create the funding pool for the appointment list of lawyers for conflict cases.
Indigent defense services are also needed for the many specialty courts that are active in Ingham County at both the District and Circuit Court levels.
Consistent indigent defense representation is necessary at team review sessions and potential probation violation hearings.
After determining the need for 26 attorneys, support staff was modeled on the current allocation per attorney at the Ingham County Prosecutor’s Office.
Please identify the name and position held (e.g., county administrator, judge, defense attorney, etc.) for each person involved in the compliance planning process for this delivery system.

**Honorable Louise Alderson, Chief Judge, 54A District Court**

**Honorable Thomas P. Boyd, Judge, 55th District Court**

**Anethia O. Brewer, 54A District Court Administrator**

**Honorable Stacia Buchanan, Judge, 54A District Court**

**Ashley Carter, Regional Administrator, MIDC**

**Mary Chartier, Ingham County Bar Association**

**Bryan Crenshaw, Ingham County Commissioner**

**Michael J. Dillon, 55th District Court Administrator**

**Honorable Joyce Draganchuk, Judge, 30th Circuit Court**

**Shauna Dunnings, 30th Circuit Court Administrator**

**Nicole Evans, 54B District Court Administrator**

**Kara Hope, Chairperson, Ingham County Law and Courts Committee**

**Mary K. Kelly, Deputy Court Administrator, 54A District Court**

**Carol Koenig, Ingham County Commissioner**

**Honorable Andrea Andrews Larkin, Chief Judge, 54B District Court**

**Teri Morton, Ingham County Deputy Controller**

**Carol Siemon, Ingham County Prosecutor**

**Kristen Staley, Policy Associate, MIDC**

**Christopher Wickman, Ingham County Bar Association**

Provide an attachment with the names, license or P#’s, and years of criminal defense experience for all attorneys the funding units(s) intends to have deliver services as part of the local indigent defense system.

*Ingham County plans to hire 26 attorneys for a new public defender office, so does not yet know the names, license or P#’s or years of experience for these attorneys.*
Standard 1 – Training and Education
Attorneys with fewer than two years of experience practicing criminal defense in Michigan shall participate in one basic skills acquisition class. Do any of the attorneys included in this plan have fewer than the required experience and require this training? How many?

It is unknown how many attorneys will have fewer than 2 years of experience, but those who do will participate in a skills training, such as the Hillman Advocacy Program or the Criminal Defense Attorneys of Michigan Trial College.

These programs are on-your-feet programs.

Hillman is a training program that takes place in the federal courthouse in Grand Rapids and is focused on trial skills. Hillman takes place in January and $750 will cover the cost of the program, lodging, and food.

Trial College takes participants through planning and presenting a case to a jury. Trial College occurs in August and $750 will cover the cost of the program, lodging, and food.

All attorneys shall annually complete at least 12 hours of continuing legal education. How many attorneys require training in this plan?

All attorneys in the plan require this training.

In conjunction with the Ingham County Bar Association’s Criminal Defense Section, the Defender’s Office will participate in monthly training sessions. These monthly sessions will consist of subject matter trainings and skills trainings. Subject matter trainings will consist of topics, such as ballistics, DNA, and fingerprints. Skills trainings will consist of topics, such as handling motions, preliminary examinations, pleas, and sentencings.

For attorneys who do not attend the Hillman Program or Trial College, attorneys will choose from an array of training programs, such as those offered by the National Association of Criminal Defense Lawyers and CDAM’s in-state conferences.

NACDL and CDAM’s conferences occur throughout the year.

The Defender’s Office will also participate in roundtable discussions – both in the office and through the local criminal defense group – to facilitate strategizing and learning with fellow colleagues.

$750 will cover the costs of training for each attorney.

How will the funding unit(s) ensure that the attorneys satisfy the 12 hours of continuing legal education during the plan year?

Attorneys will maintain documentation of their continuing legal education, and this will be made available upon request.
Standard 2 – Initial Interview
When a client is in local custody, counsel shall conduct an initial client intake interview within three business days after appointment. When a client is not in custody, counsel shall promptly deliver an introductory communication so that the client may follow-up and schedule a meeting. To be successful, this requires immediate notification of appointment and client contact information.

How does the plan facilitate immediate attorney assignment and notification of new cases? How will the system ensure attorneys are completing their interviews within three business days? How will the initial interview be accomplished?

As described in greater detail in Standard 4, for misdemeanor and felony cases where retained counsel is not present, the public defender’s office will represent the defendants at arraignment under a limited appearance. These individuals will collect information from the defendant including updated contact information and information relevant to the setting of a bond. If court administration determines that the individual qualifies for representation by the public defender’s office, assignment of the public defender’s office or a conflict attorney will occur immediately. Attorneys will be assigned at the discretion of the office policy reflecting the severity of the case (misdemeanor, low-severity felony, high-severity felony, or capital felony) and the judge and court dates currently assigned with attention towards meeting, but not exceeding, the maximum case load guidelines of public defenders (150 felonies or 400 misdemeanors per year) set out by the American Bar Association. Assignments would be for vertical representation throughout the court process.

The public defender’s office will have an expectation that the attorney assigned the matter will meet with in-custody clients within the prescribed time frame. With regards to out-of-custody clients, immediate contact will be made to have the defendant come in to meet with their assigned attorney as far in advance of their first court date as practicable. At either meeting, a standard information form will be completed and the information will be entered into the public defender’s office’s internal shared computer system. Regular checks will occur to ensure that all employees are meeting the requirements of timely meeting.

The initial interview will take place in lock-up or at the public defender’s office with the attorney who will handle the file throughout all stages of the case. This initial interview will happen at a date and time as soon as practicable to allow for a full-investigation and competent representation at the early stages of the case.

This standard further requires a confidential setting be provided for all client interviews. Does the jail have confidential space for attorney-client interviews? Describe the space available for the interviews or the plan to provide confidential space.

The only county jail in the county is the Ingham County Jail located at 700 Buhl Street, Mason, Michigan. For posts 1 through 9, there is one private attorney room to meet with clients. For post 10, there is a room that can be made private by closing doors, but may have individuals walking through as needed. For each area identified as a private attorney room, there is a closed-door room with cement block walls, two to three chairs, and a table. The room is monitored visually, but is not audio-recorded or monitored. There are working power outlets to
facilitate use of technology to assist in meeting with clients. The rooms are rated as being sufficient in conditions to allow for confidential space for an attorney-client interview. In an informal survey of the defense bar, the Ingham County Jail was rated as insufficient in quantity of rooms largely due to rules at the jail related to attorney visits. Attorneys are only permitted to visit at limited hours, are required to request and receive permission 24 hours in advance to be able to bring a laptop or other technology, are not allowed to see clients at a different post than the individual is currently assigned, and are not allowed to bring a briefcase or bag into the jail to visit clients among other concerns. This leads to a delay in being able to visit with clients, if at all, on a given date and affects the ability to establish and maintain an attorney-client relationship. It is believed that such can be remedied by changes to policy by the Ingham County Sheriff’s Office without significant or any financial expenditure in order to meet the requirements of Standard 2.

**Does the courthouse have confidential space for attorney-client interviews? Describe the space available for the interviews or the plan to provide confidential space.**

Ingham County has three district courts and two circuit courts. For each courthouse, a portion of the local defense bar, primarily composed of court-appointed attorneys, was informally polled regarding the sufficiency in conditions and quantity of in-custody, out-of-custody, and teleconference facilities. After the assessment of each court was compiled, court administration for each court was contacted to discuss potential remedies to address any shortcomings. Find a summary of each facility’s current space available, the assessment for such, the modifications proposed to bring the courthouse into compliance with Standard 2, and the basis of costs for such.

**54-A District Court**
The 54-A District Court’s sixth floor was recently renovated and provided multiple private meeting areas for out-of-custody clients. Each room has a table and multiple chairs to meet with clients in a private and secure location. Although these rooms are sometimes used by non-attorneys, one room is only for attorneys and their clients. The out-of-custody confidential spaces were rated as sufficient in conditions and sufficient in quantity so as to meet Standard 2.

The Lansing Police Department lockup on the third floor of the 54-A District Court is used as lock-up for the courthouse to meet with in-custody clients. There are two fully private meeting rooms complete with chairs and a table surface that are video-monitored, but are not auditorily-monitored or recorded. In addition, there is a non-private room and a phone on which to share non-confidential information with defendants. These areas are not sufficient for meeting and discussing the case with clients, but allow the attorney to share non-confidential information with the client in a time-efficient way. There are concerns that policies of the Lansing Police Department and/or 54-A District Court are trending in such a way that the right to counsel and the expectations of Standard 2 could be affected. At this time, the Lansing Police Department is representing that the currently-used areas are a security concern and should not be used any longer for meetings with in-custody clients. To maintain security of the police department, the two rooms currently used for private meetings would be outfitted with audio and video conferencing to two other rooms near the courtrooms that would provide a sufficient environment for confidential client discussions. The department received a quote of $10,000 to purchase and install the audio-visual equipment for these two rooms.
The private room for attorneys and their clients only also has teleconference capabilities for meeting with clients who are in-custody in the Michigan Department of Corrections and that have not been transported for the day’s proceedings. The teleconference confidential spaces were rated as sufficient in conditions and sufficient in quantity so as to meet Standard 2.

54-B District Court
There are currently only a total of three private rooms to meet with out-of-custody clients at the 54-B District Court. Two of these rooms are usually occupied by the city attorney/municipal attorneys and the prosecutor’s office. The remaining one room is often in use or it is requested that defense counsel refrain from using such. The one room is rated as sufficient in conditions, but is insufficient in quantity to meet Standard 2. In speaking with court administration, it was agreed that the room next to the currently available room will be reclaimed for these purposes. Improvements would also be made to the existing rooms. The court received a quote of $23,200 to reclaim and update out-of-custody conference rooms.

For visiting in-custody clients, there is one room to meet with your client in a private area through glass and a vent. There is a door to the holding area that can and should be closed to ensure privacy. Furthermore, there are multiple private rooms between holding and the courtrooms that court administration has agreed to allow defense attorneys to meet with their in-custody clients in these rooms. There are no costs associated with allowing such use. With the changes agreed upon, the in-custody confidential spaces are sufficient in conditions and quantity so as to meet Standard 2.

The 54-B District Court courtrooms and holding facility currently has teleconference access. Polycom is currently not available in a private and confidential setting. This is insufficient in quality and conditions to meet Standard 2 requirements. The Court requests funding to provide Polycom/teleconference capabilities to all four conference rooms that can or will be used by defense attorneys. The cost for each unit is $3,819.95 for each unit for a total of $15,279.80.

55th District Court
There is one private meeting room to meet out-of-custody clients in. This room is directly next to, and smaller than, the room that prosecutor witnesses and police officers are currently located when awaiting their matter being heard. This room is also directly across from the prosecutor’s office in the courthouse. The room is not sufficiently soundproofed to permit confidential conversations to occur in such proximity to the other accommodations. Furthermore, since the 55th District Court employs, and continues to employ, the important first appearance project, this private room for the defense is usually taken by the attorneys responsible for representation on arraignments and misdemeanors leaving next to no private meeting areas to meet with out-of-custody clients in a confidential setting. The current accommodations for meeting with out-of-custody clients are insufficient in quantity and conditions. There is no area inside the current courthouse that can be repurposed to meet Standard 2. Upon facilities review by court administration, the 55th District Court requests funding in the amount of $75,000 to add three 10 foot by 10 foot meeting rooms to the courthouse at a rate of $250.00 per square foot. The
Court also requests $2,400 for furnishing these new rooms with one table and five chairs per room at a cost of $800 per room.

For meeting with in-custody clients, there is currently two seats and a table area. Other individuals may stand to meet with a client in the same room. While meeting with clients, other defendants will frequently watch the attorney speak with their client and other individuals may be present in the room. These accommodations are rated as insufficient in both quality and conditions to meet Standard 2 requirements. In speaking with court administration, there was only one option for renovation that would not require extensive addition to the courthouse. It was decided that the current court administrator’s office, bordering current in-custody facilities, could be remodeled and renovated into three private meeting areas for meeting with in-custody clients. The current library would have to be renovated to serve as his new office. The 55th District Court requests funding in the amount of $90,000.00 to accomplish these renovations.

Currently, meeting with Michigan Department of Corrections clients via teleconference is accomplished by clearing one courtroom and having the defense attorney share information with the client in that courtroom. The courtroom is monitored and individuals may walk in and out of the courtroom still. This accommodation is neither sufficient in conditions or quantity to satisfy the requirements of Standard 2. In speaking with court administration, it is believed that teleconference/Polycom capabilities may be added to each of the new meeting rooms. The Court requests funding in the amount of $11,459.85 at a rate of $3,819.95 per Polycom unit.

30th Circuit Court
There are two locations of the 30th Circuit Court. One courthouse is located in Mason and the other is located in Lansing. The courtrooms will be discussed independently.

Lansing
There are many private meeting rooms on the 3rd and 2R floors for meeting with out-of-custody clients. These rooms are private and numerous and have sufficient chairs and tables. These accommodations are sufficient in conditions and quantity to meet the requirements of Standard 2.

For meeting with in-custody clients, there are four meeting rooms that are outfitted with cement block walls and telephones to facilitate communication from one side of the glass to the other. These areas are not video or audially monitored or recorded. These facilities do not allow the client to sign paperwork, but such may be accomplished in the courtroom itself. While not fully soundproof, these accommodations are sufficient in conditions and quantity to meet the requirements of Standard 2.

There is one private meeting area to meet with MDOC clients via teleconference. This room is not video or audially monitored or recorded. These accommodations are sufficient in conditions and quantity to meet the requirements of Standard 2.
There are two large private meeting rooms to meet with out-of-custody clients near the courtroom. There are also many unoccupied offices and other areas in which to meet with clients. Because the building is a historic building, renovations and additions to the building are quite limited. These accommodations are sufficient in conditions and quantity to meet the requirements of Standard 2.

Currently, there is one small lock-up area attached to the courtroom in which all attorneys are to meet with their in-custody clients. This area frequently will have more than one attorney-client pair present in the same area and may include a deputy. These conditions are not sufficient in conditions or quantity. In speaking with court administration, adjoining this area there is currently one room that is currently used for storage. If a filing cabinet for storage is added, in addition to a table and chairs, it can and will be repurposed to provide a private meeting room to meet with in-custody clients. The Court requests funds in the amount of $1,400.00 for the filing cabinet in addition to $500.00 for the table and chairs for the room.

There are currently no teleconference options for meeting with defendants currently incarcerated with the MDOC in a confidential manner. The Court requests funds in the amount of $3,819.95 for one Polycom unit to be added to a private meeting room. Due to the building’s historic status, there may be difficulties in providing a sufficient location where such may be wired in.
Standard 3 – Experts and Investigators
This standard requires counsel to conduct an independent investigation. When appropriate, counsel shall request funds to retain an investigator to assist with the client’s defense. Counsel shall request the assistance of experts where it is reasonably necessary to prepare the defense and rebut the prosecution’s case. Counsel has a continuing duty to evaluate a case for appropriate defense investigations or expert assistance.
How will this standard be complied with by the delivery system?

INVESTIGATORS
The public defender’s office will hire two full-time investigators for indigent defense clients. The public defender will also contract with outside investigators for conflict cases for up to 275 hours per year.

Outside investigators will be paid an hourly rate not to exceed $75.

EXPERT WITNESSES
The public defender will retain expert witness as needed. The expenses incurred for expert witnesses will be paid at the hourly rates published by the MIDC.

   Expert witnesses will be compensated according to a tiered level of compensation based on education level and type of expert, not to exceed these amounts:
   High School or Equivalent $30/hr.
   Associate’s Degree $50/hr.
   Bachelor’s Degree $70/hr.
   Master’s Degree $85/hr.
   Crime Scene and Related Experts
   CPA/Financial Expert $100/hr.
   Pharmacy/PharmD. $125/hr.
   Information Technology Experts
   Ph.D./Licensed Doctor $200/hr.

COST
The public defender’s office will establish budget line items for outside investigators and expert witnesses. The capped amount of funds for outside investigators and expert witnesses in Ingham County is $50,000.

BUDGET FOR EXPERTS AND INVESTIGATORS:
(2) Full Time Investigators Positions $57,164/yr. each + fringe benefits
Expert Witness $30,000
Outside Investigators $20,000
Standard 4 – Counsel At First Appearance and Other Critical Stages of the Case
Counsel shall be appointed to provide assistance to the defendant as soon as the defendant’s liberty is subject to restriction by a magistrate or judge. All persons determined to be eligible for indigent criminal defense services shall also have appointed counsel at pre-trial proceedings, during plea negotiations and at other critical stages, whether in court or out of court. How will this standard be complied with by the delivery system?

Counsel at First Appearance
Ingham County piloted counsel at first appearance (with Kent County) and continues to provide counsel at arraignment in the county funded court (D55). To meet MIDC Standard 4, we will continue to provide this representation in each district court as it is currently provided in D55. The Public Defender Office (PD) will provide an appropriate attorney at all hours the district courts are open for business. PD will work with district courts to assure representation at both in-custody and walk-in arraignments. Representation will be a limited appointment for the purposes of arraignment only. PD arraignment counsel will be made available to all defendants appearing for arraignment without counsel. Assignment of counsel for the balance of each case will be made as described below. There is no guarantee to counsel for the rest of the case.

Appointment of Counsel
The courts will continue to determine eligibility. This will be done based on written application and utilizing the eligibility criteria set out in the MIDC Act (see MCL 780.991(3)(b) below). Misdemeanor cases: Application will be made to and reviewed by the arraigning judge or magistrate who will make the initial eligibility determination. Felony cases: Application will be made to and reviewed by C30 Pretrial Services Division who will make the initial eligibility determination. Each district court currently appoints counsel and assesses contribution to partially indigent defendants pursuant to MCR 6.005(C). This practice will continue. The district courts will coordinate to assure consistency in such eligibility and amount of contribution. Determination of eligibility will be forwarded to the PD. PD will assign counsel or initiate conflict panel process for private bar assignment as appropriate. Eligibility determination can be revisited at any time subsequent at the request of a party or at the initiation of the court.

Other Critical Stages
It is well settled law that an indigent defendant is entitled to representation at every critical stage of a criminal proceeding. The Ingham County compliance plan will assure assignment by PD or conflict panel promptly after arraignment. This attorney will represent the defendant at each future court appearance (vertical representation) consistent with MCL 780.991(2)(d).
COST ANALYSIS

Note: all cost included in this analysis are new as a result of the compliance plan.

Personnel

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On Call Pay for Attorneys for Weekends and Holidays

$150 per day for 118 Days $17,700

Fringe Benefits

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<td>Employer FICA</td>
<td>7.65%</td>
<td>181,869</td>
</tr>
<tr>
<td>Health Insurance</td>
<td>22.82%</td>
<td>542,618</td>
</tr>
<tr>
<td>Dental Insurance</td>
<td>1.43%</td>
<td>34,114</td>
</tr>
<tr>
<td>Vision Insurance</td>
<td>0.19%</td>
<td>4,588</td>
</tr>
<tr>
<td>Current Retiree Health Insurance</td>
<td>5.36%</td>
<td>127,539</td>
</tr>
<tr>
<td>Future Retiree Health Insurance</td>
<td>4.5%</td>
<td>106,982</td>
</tr>
<tr>
<td>Life Insurance</td>
<td>0.17%</td>
<td>4,133</td>
</tr>
<tr>
<td>Disability Insurance</td>
<td>0.13%</td>
<td>3,066</td>
</tr>
<tr>
<td>Retirement</td>
<td>23.88%</td>
<td>567,735</td>
</tr>
<tr>
<td>Workers Compensation</td>
<td>0.05%</td>
<td>1,189</td>
</tr>
<tr>
<td>Employee Assistance Program</td>
<td>0.05%</td>
<td>1,221</td>
</tr>
<tr>
<td>Separation Buyout</td>
<td>1.25%</td>
<td>29,717</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>1,616,658</td>
</tr>
</tbody>
</table>
### Operating Costs

<table>
<thead>
<tr>
<th>Item</th>
<th>Computation</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Training</td>
<td>$750 per attorney (including Chief PD), 27 x $750</td>
<td>20,250</td>
</tr>
<tr>
<td>Expert Witnesses</td>
<td>$30-200 per hour for estimated 260 hours (See Standard 3 Narrative for detailed compensation rates)</td>
<td>30,000</td>
</tr>
<tr>
<td>Outside Investigators</td>
<td>Estimated rate of $75 per hour for up to 275 hours</td>
<td>20,000</td>
</tr>
<tr>
<td>Conflict Attorney Costs</td>
<td>Estimated Rate of $85 per hour for 2,700 hours</td>
<td>230,000</td>
</tr>
<tr>
<td>Building Rental</td>
<td>Office space in Downtown Lansing. 9,000 square feet at $25 per square foot. Includes utilities, janitorial, trash and parking.</td>
<td>225,000</td>
</tr>
<tr>
<td>Supplies</td>
<td>$950 per Full-time Equivalent</td>
<td>34,675</td>
</tr>
<tr>
<td>Mileage Reimbursement</td>
<td>$0.535 per mile for 17,000 miles</td>
<td>9,000</td>
</tr>
<tr>
<td>Law Library Subscription</td>
<td>Annual subscription for online legal research resources</td>
<td>25,000</td>
</tr>
<tr>
<td>Phones</td>
<td>$135 per Full-time Equivalent</td>
<td>4,928</td>
</tr>
<tr>
<td>Access to County Network and IT Services</td>
<td>$4,000 per user for 37 users</td>
<td>148,000</td>
</tr>
<tr>
<td>State Bar Dues</td>
<td>$300 each for 26 attorneys and Chief PD</td>
<td>8,100</td>
</tr>
<tr>
<td>Ingham County Bar Dues</td>
<td>$80 each for 26 attorneys and Chief PD</td>
<td>2,160</td>
</tr>
<tr>
<td>Transcripts</td>
<td>Estimate based on current costs at Circuit Court</td>
<td>68,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>825,113</td>
</tr>
</tbody>
</table>

### Remodel/Supply Costs for Confidential Meeting Rooms at Court Locations

<table>
<thead>
<tr>
<th>Court</th>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>54A District Court</td>
<td>Add Audio Visual Equipment for 2 Existing Rooms ($5,000 each)</td>
<td>10,000</td>
</tr>
<tr>
<td>54B District Court</td>
<td>Update Conference Rooms</td>
<td>23,200</td>
</tr>
<tr>
<td>54B District Court</td>
<td>Install Polycom Units in 4 Conference Rooms ($3,820 each)</td>
<td>15,280</td>
</tr>
<tr>
<td>55th District Court</td>
<td>Expand Building to add 3 – 10’ x 10’ Meeting Rooms (300 square feet @ $250 per square foot) (There is no existing space within the current building to remodel. Contractor would be identified after funds are approved through the County’s bidding process.)</td>
<td>75,000</td>
</tr>
<tr>
<td>55th District Court</td>
<td>Furnishings for New Meeting Rooms ($800 per room for 5 chairs and 1 table)</td>
<td>2,400</td>
</tr>
<tr>
<td>55th District Court</td>
<td>Install Polycom Units in 3 Meeting Room ($3,820 each)</td>
<td>11,460</td>
</tr>
<tr>
<td>55th District Court</td>
<td>Renovate Existing Space for In-Custody Meeting Rooms</td>
<td>90,000</td>
</tr>
<tr>
<td>30th Circuit Court</td>
<td>Remodel Existing Space in Mason Courthouse - file cabinet, overfile system and 2 sliding doors ($1,389) and table with chairs ($500)</td>
<td>1,889</td>
</tr>
<tr>
<td>30th Circuit Court</td>
<td>Install Polycom Unit in Existing Space</td>
<td>3,820</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>233,049</td>
</tr>
</tbody>
</table>
Startup Costs for Public Defender Office

<table>
<thead>
<tr>
<th>Detail</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Furnishings/Building Costs</td>
<td></td>
</tr>
<tr>
<td>Furnishings for 17 Offices</td>
<td>58,981</td>
</tr>
<tr>
<td>22 Cubicles and Furnishing</td>
<td>42,298</td>
</tr>
<tr>
<td>1 – 12’ x 16’ Conference Room</td>
<td>5,087</td>
</tr>
<tr>
<td>1 – 12’ x 14’ Conference Room</td>
<td>3,015</td>
</tr>
<tr>
<td>Waiting Room</td>
<td>1,867</td>
</tr>
<tr>
<td>Seating</td>
<td>32,412</td>
</tr>
<tr>
<td>Design</td>
<td>3,337</td>
</tr>
<tr>
<td>Installation</td>
<td>15,241</td>
</tr>
<tr>
<td>Estimated Buildouts for Rental Space</td>
<td>75,000</td>
</tr>
<tr>
<td>Subtotal Furnishings/Building Costs</td>
<td>237,238</td>
</tr>
<tr>
<td>Printers/Copiers</td>
<td></td>
</tr>
<tr>
<td>One Medium</td>
<td>5,512</td>
</tr>
<tr>
<td>One Large</td>
<td>6,800</td>
</tr>
<tr>
<td>Subtotal Printers/Copiers</td>
<td>12,312</td>
</tr>
<tr>
<td>Computer Equipment</td>
<td></td>
</tr>
<tr>
<td>Laptops with Docking Station/DVD Drive, 24”</td>
<td>48,600</td>
</tr>
<tr>
<td>Monitor for each attorney and Chief PD ($1,800 x 27)</td>
<td></td>
</tr>
<tr>
<td>Desktops with 24” Dual Monitors for remaining staff ($1,355 x 10)</td>
<td>13,550</td>
</tr>
<tr>
<td>Computer Equipment</td>
<td>62,150</td>
</tr>
<tr>
<td>Total</td>
<td>311,700</td>
</tr>
</tbody>
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Document Processing

<table>
<thead>
<tr>
<th>Item</th>
<th>Computation</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scanning Stations</td>
<td>4 at $7,000 each</td>
<td>28,000</td>
</tr>
<tr>
<td>Development and Implementation</td>
<td>1,200 hours at $180 per hour</td>
<td>216,000</td>
</tr>
<tr>
<td>OnBase Licenses</td>
<td>$483.62 per year for 13 work stations</td>
<td>6,287</td>
</tr>
<tr>
<td>OnBase Licenses with Workflow Access</td>
<td>$1,257.42 per year for 28 work stations</td>
<td>35,208</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>285,495</td>
</tr>
</tbody>
</table>

Total Cost Analysis (sum of all expenditure sections) $5,667,091

Grant Calculation

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Cost Analysis</td>
<td>$5,667,091</td>
</tr>
<tr>
<td>Local Share</td>
<td>$902,021</td>
</tr>
<tr>
<td>Compliance Plan Grant Request</td>
<td>$4,765,070</td>
</tr>
</tbody>
</table>
SPECIAL ORDERS OF THE DAY

Commissioner Crenshaw moved the appointment of Rashauna Arnold to the EDC board of directors. Vice Chairperson Koenig supported the motion.

The motion carried unanimously. Absent: Commissioners McGrain and Nolan

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Schafer stated that the Board had 30 items on the agenda, 29 of which were without controversy, and that his intent was to draw attention to the process. He further stated that he had respect for his colleagues and was proud to serve on this board.

Chairperson Anthony thanked Ingham County residents for voting in support of the millage.

Vice Chairperson Koenig thanked the Mitchell twins for following their hearts and acting as ambassadors.

Commissioner Schafer stated that Tom Mitchell had served on the Board of Commissioners, Road Commission and Fair Board with dignity.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Tennis moved to pay the claims in the amount of $4,738,128.10. Commissioner Grebner supported the motion.

The motion carried unanimously. Absent: Commissioners McGrain and Nolan

ADJOURNMENT

The meeting was adjourned at 7:35 p.m.
CITY OF MASON
NOTICE OF PUBLIC HEARING

The Mason City Council will hold a public hearing on Monday, November 20, 2017, at 7:00 p.m. or as soon thereafter as possible in City Hall Council Chamber, 201 W. Ash Street, Mason, MI to consider approval of an Application for an Industrial Facilities Tax Exemption Certificate pursuant to 1974 PA 198, submitted by Gestamp US Hard Tech, Inc., 200 E. Kipp Road dated September 27, 2017, on $10,661,000 in new real property improvements and $75,448,000 in new personal property to be located on the following described property in the City of Mason:

BEG AT NW COR OF SEC 16 - S 89-45-58 E 1033.64 FT ALNG N SEC LN - S 24-17-28 E 1459.66 FT ALNG WLY LN OF CONRAIL R/W - SELY ALNG CURVE TO RT 408.57 FT, RAD OF 2861.25 FT, CHD BRG S 20-12-01 E 408.22 FT - CONT SELY ALNG CURVE TO RT 281.39 FT, RAD OF 2861.25 FT, CHD BRG S 13-17-32 E 281.28 FT - ALNG CURVE TO LEFT 468.82 FT, RAD OF 429.28 FT, CHD BRG N 51-54-02 W 445.86 FT - N 89-43-34 W 534.2 FT - S 00-06-19 W 31.32 FT - N 89-43-34 W 197 FT - S 00-06 19 W 385 FT - N 89-53-41 W 754.01 FT ALNG N LN OF TRILLIUM CT - N 00-04-38 W 2128.84 FT ALNG W SEC LN TO POB ON NW 1/4 OF SEC 16 T2N R1W CITY OF MASON, INGHAM CO 63.481 AC M/L(1997)

TIN: 33-19-10-16-100-024

Oral or written comments will be accepted at the Public Hearing. The application is available for public inspection in the City Clerk’s office at City Hall.
City of Lansing
Notice of Public Hearing
Brownfield Plan #71 – Neogen 1000 South Hosmer Building Redevelopment Project

The Lansing City Council will hold a public hearing on November 27, 2017 at 7:00 p.m. in the City Council Chambers, 10th Floor, Lansing City Hall, Lansing, MI, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing, other interested persons and ad valorem taxing units to appear and be heard on the approval of Brownfield Plan #71 – Neogen 1000 South Hosmer Building Redevelopment Project pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, Public Act 381 of 1996, as amended, for property commonly referred to as 1000 South Hosmer Street located in the City of Lansing, but more particularly described as:

1000 South Hosmer Street Lansing, MI 48933. Parcel number 33-01-01-22-103-021; N 245 FT LOT 2 ASSESSORS PLAT NO 26 ALSO LOTS 1 TO 8 INCL & VACATE ALLEY EXC THAT PART USED FOR HWY PURPOSES; BLOCK 3 MANUFACTURERS ADD NO 1.

Approval of this Brownfield Plan will enable the Lansing Brownfield Redevelopment Authority to capture incremental tax increases which result from the redevelopment of the property to pay for costs associated therewith. Further information regarding this issue, including maps, plats, and a description of the brownfield plan will be available for public inspection and may be obtained from Karl Dorshimer – Director of Economic Development, Lansing Economic Area Partnership, 1000 South Washington, Suite 201, Lansing, MI 48912, (517) 702-3387.

If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk’s Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope
November 14, 2017

Ingham County Board of Commissioners
Ingham County Courthouse
P.O. Box 319
Mason, MI 48854

RE: New Wheatfield Township Zoning Ordinance

Dear Ingham County Board of Commissioners:

Please find enclosed a copy of a proposed new Zoning Ordinance for Wheatfield Township, to replace the Zoning Ordinance it has been operating under since 1996 (as amended).

The Wheatfield Township Planning Commission has submitted the new Zoning Ordinance to the Wheatfield Township Board for adoption.

Under Section 307 of the Zoning Enabling Act, Wheatfield Township must submit the proposed Zoning Ordinance to Ingham County’s zoning commission, planning commission or coordinating zoning committee, if so established, for review and comment. Ingham County will have waived its right for review and recommendation of the zoning ordinance if the recommendation of the County’s zoning commission, planning commission, or coordinating zoning committee, has not been received by Wheatfield Township within 30 days from the date this proposed Zoning Ordinance is received by the County. The law permits the Ingham County Board of Commissioners to waive its right to review township ordinances and amendments thereto.

In the interest of coordinated planning and zoning, and pursuant to Section 307 of the Michigan Zoning Enabling Act, Public Act 110 of 2006, as amended, Wheatfield Township is submitting the recommended Zoning Ordinance to the Board of Commissioners for County review and comment by the proper county entity, if so established. The Wheatfield Township Planning Commission and Wheatfield Township Board are very interested in the comments and actions of Ingham County on this matter.

Please contact me if you have any questions.

Sincerely,

Denise Kapp
Denise Kapp, Clerk
Wheatfield Township
November 17, 2017

VEVAY TOWNSHIP
INGHAM COUNTY, MICHIGAN

NOTICE OF PUBLIC HEARING

ON INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE

To: Supervisor Jesse Ramey and Assessing Officer Jeff MacKenzie of Vevay Township, 780 Eden Road, Mason, MI 48854

Ingham County Board of Commissioners, c/o County Clerk Barb Byrum, PO Box 319, Mason MI 48854

Mason Public Schools, c/o Superintendent Ronald Drzewicki, Ed.S, 400 South Cedar Street, Mason MI 48854

Lansing Community College, c/o Tim Martz Administrative Services, PO Box 40010, Lansing MI 48901

Ingham Intermediate School District, c/o Superintendent Scott Koenigsknecht, 2630 West Howell Road, Mason MI 48854

State Tax Commission, c/o Janay Jenkins, PO Box 30471, Lansing MI 48909-7971

XG Sciences, Inc., c/o Vice President of Operations Scott Murray, 3101 Grand Oak Dr., Lansing MI 48911

PLEASE TAKE NOTICE that XG Sciences has filed an application for an Industrial Facilities Tax Exemption Certificate with the Vevay Township Clerk with regard to property situated in Vevay Township, County of Ingham and State of Michigan, as follows:

Jesse Ramey  JoAnne Kean  Shaun Sherwood  Richard G. Lacasse  John Lazet
Supervisor  Clerk  Treasurer  Trustee  Trustee
upon which certain equipment and real property improvements in the approximate amount of $591,500 are proposed to be installed.

PLEASE TAKE FURTHER NOTICE that the application pertains to proposed improvements upon the above-described property within an “Industrial Development District” established on the aforementioned property by the Vevay Township Board on August 4, 1994, in accordance with the provisions of 1974 PA 198, as amended.

PLEASE TAKE FURTHER NOTICE that the above-described proposed improvements are calculated to have the reasonable likelihood to create employment, retain employment, or prevent a loss of employment, within Vevay Township.

PLEASE TAKE FURTHER NOTICE that a hearing will be held upon said application by the Vevay Township Board on Monday, December 9, 2017 at 7:00 o'clock p.m., or as soon thereafter as said matter may be heard, at the Vevay Township Hall, 780 Eden Road, within the Township.

All interested persons are invited to be present at the aforesaid time and place to comment on the application and the approval or disapproval of the Industrial Facilities Exemption Certificate.

Vevay Township will provide necessary reasonable auxiliary aids and services at said public hearing to individuals with disabilities upon four (4) days’ notice to the Vevay Township Clerk.

JoAnne Kean, Clerk
Vevay Township
780 Eden Road
Mason, MI 48854
(517) 676-9523

JAK/smh

Jesse Ramey        JoAnne Kean       Shaun Sherwood       Richard G. Lacasse       John Lazet
Supervisor        Clerk            Treasurer          Trustee             Trustee

2
INTRODUCED BY THE COUNTY SERVICES COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE LETTER OF UNDERSTANDING REGARDING THE 2017 HOLIDAY SCHEDULE WITH CAPITOL CITY LABOR PROGRAM INC - ANIMAL CONTROL OFFICERS, LICENSE ENFORCEMENT OFFICERS, ANIMAL SHELTER OPERATORS AND FIELD SUPERVISORY OFFICER UNIT

RESOLUTION #17 –

WHEREAS, an agreement is in place between representatives of Ingham County and the Capitol City Labor Program Inc. – Animal Control Unit (hereinafter the Union) for the period January 1, 2016 through December 31, 2017; and

WHEREAS, the Employer and the Union identified issues with scheduling for the recognized Christmas and New Year’s holidays due to the observed holidays for the Employer and the recent change to the 7 day work schedule; and

WHEREAS, the parties were able to meet and confer over the issue and developed a Letter of Understanding to address the issue; and

WHEREAS, the parties desire to amend the language through the attached Letter of Understanding; and

WHEREAS, the provisions of the Letter of Understanding have been approved by the County Services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the Letter of Understanding between Ingham County and Capitol City Labor Program Inc. – Animal Control Unit.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Se bolt, Maiville
Nays: None  Absent: None  Approved 11/21/2017
LETTER OF UNDERSTANDING
BETWEEN
COUNTY OF INGHAM
AND
CAPITOL CITY LABOR PROGRAM, INC.-ANIMAL CONTROL UNIT

HOLIDAY SCHEDULE

WHEREAS, the current collective bargaining agreement between the parties provides in Article 26, HOLIDAYS, the holidays scheduled and the scheduling method for Employees in the bargaining unit; and

WHEREAS, historically Section 3, Observance, Section 9, Scheduling, Section 10, Preceding Days Off, have been difficult to understand and apply; and

WHEREAS, the parties wish to clarify the language to comport with other employee units within the department; and

WHEREAS, the parties have come to agreement that the observation of Christmas Eve and New Year’s Eve will comport with the Ingham County Observed Holiday Schedule.

NOW, THEREFORE, IT IS HEREBY AGREED between the parties as follows:

1. The County will recognize Christmas Eve and New Year’s Eve as holidays for CCLP employees in 2017.

2. All other terms and conditions specified in the parties’ current collective bargaining agreement shall remain in full force and effect.

COUNTY OF INGHAM

Sarah Anthony, Chairperson    Date
John Dinon, Animal Control Director    Date

CAPITOL CITY LABOR PROGRAM, INC

Tom Krug, Executive Director    Date
John Good    Date

APPROVED AS TO FORM FOR INGHAM COUNTY
COHL, STOKER & TOSKEY, PC.

By
Mattis Nordfjord    Date
Respectfully submitted by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING RANDALL “RANDY” ABBOTT

RESOLUTION # 17 –

WHEREAS, Randy Abbott began his career with the County of Ingham on October 15, 1985 as a Drain Crew Worker at the Ingham County Drain Commissioner’s Office, was promoted to Drain Crew Supervisor on October 5, 1987, and is retiring as Supervisor of Drain Operations and Maintenance on November 30, 2017 after 32 years of service; and

WHEREAS, Randy Abbott has contributed his knowledge and labor to the maintenance and improvement of the over 1500 miles of the hundreds of County and Intercounty Drains throughout the County of Ingham, and to bringing to fruition the vision of the Drain Commissioner for those Drains; and

WHEREAS, Randy Abbott has long been considered within the Drain community to be one of the premier experts on drain maintenance in the State of Michigan, with his and his crew’s work and ideas having been showcased at past conferences and meetings of the Michigan Association of County Drain Commissioners; and

WHEREAS, Randy Abbott has demonstrated an exceptional dedication and commitment to solving the drainage and flooding problems for the citizens of the County of Ingham, with a good nature and sense of humor that have belied the often difficult and trying circumstances in which he and his crew have worked; and

WHEREAS, Randy Abbott has often awed, amazed, and dazzled citizens and coworkers with his ability to provide very detailed information about County and Intercounty Drain structures, tiles, and ditches, and the history of flooding problems on a particular property or Drain, all from memory without a map, drawing, or record; and

WHEREAS, Randy Abbott has brought a level of skill, productivity, and frugality to his work that has achieved efficient results for the Office of the Ingham County Drain Commissioner, and great cost-savings for the taxpayers of the County of Ingham over the many years of his service.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Randy Abbott on the occasion of his retirement and for his dedicated service of 32 years to the County of Ingham.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners takes this opportunity to acknowledge and extend its gratitude for the contributions that Randy Abbott has made to the County of Ingham throughout his employment at the Ingham County Drain Commissioner’s Office, where he started his illustrious career as a Drain Crew Worker and retires as Supervisor of Drain Operations and Maintenance. Randy Abbott will be greatly missed, not only for his institutional knowledge and skills but also for his warm personality and his willingness to go the extra “drain” mile for his coworkers and for the citizens of the County of Ingham.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners wishes Randy Abbott all the happiness in retirement that he so richly deserves and wishes him great success in all of his future endeavors.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville  
Nays:  None  Absent:  None  Approved 11/21/2017
WHEREAS, Sandra Gower started her Ingham County career on November 15, 2010 as Economic Development Coordinator; and

WHEREAS, during her tenure Sandra Gower has provided expert assistance to the Ingham County Economic Development Commission and Brownfield Redevelopment Authority; and

WHEREAS, Sandra Gower managed several Community Development Block Grants earning the respect and admiration of many local municipal officials in Ingham County; and

WHEREAS, Sandra Gower has assisted in efforts to promote regional economic development initiatives working with local partners such as Lansing Economic Area Partnership and Tri County Regional Planning; and

WHEREAS, in addition to Ingham County, Sandra Gower has skillfully served many municipalities throughout her career including Hazelwood, Missouri as its Assistant to the City Manager; Sioux City, Iowa as its Administrative Analyst; Bangor and Parchment, Michigan as their City Manager; Dowagiac, Michigan as its Economic Development Director; and Cass County, Michigan as its Grants Coordinator; and

WHEREAS, Sandra Gower also served many non-profit corporations including Foster Grandparents Program of Alpena, Michigan as its Program Director, Shelter, Inc. of Alpena, Michigan as its Executive Director; Downriver Community Alliance of Southgate, Michigan as its President/Programs Director; and Bay County Multi-Purpose Collaborative Body as its Collaboration Coordinator; and

WHEREAS, Sandra Gower maintains professional memberships with the International Economic Development Council and the Michigan Economic Developers Association; and

WHEREAS, Sandra Gower provided a career of exemplary service to the citizens of Ingham County, the Ingham County Economic Development Commission, and the Ingham County Brownfield Redevelopment Authority; and

WHEREAS, after seven years and one month of dedicated service to the citizens of Ingham County, Sandra Gower will retire from an outstanding career of public service on December 21, 2017.

THEREFORE IT BE RESOLVED, that the Ingham County Board of Commissioners hereby honors Sandra Gower for her dedicated service to the citizens of the great States of Michigan, Iowa and Missouri, and wishes her continued success in all of his future endeavors.
COUNTY SERVICES: **Yea:** Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
  **Nay:** None  **Absent:** None  **Approved 11/21/2017**
WHEREAS, the Ingham County Board of Commissioners adopted a policy directing that disposal of all surplus County-owned personal property which is of no significant value to County operations occur through public auction; and

WHEREAS, except for sales to other units of government or to non-profit corporations, it is the stated County objective to maximize the net proceeds from the sale of surplus County-owned property; and

WHEREAS, on December 7, 2014 Deputy Grant Whitaker was involved in a fatal car crash while driving a vehicle assigned to him by the Ingham County Sheriff’s Office; and

WHEREAS, inside the vehicle was located the AR-15 rifle serial number LBD017780 that was issued to Deputy Grant Whitaker; and

WHEREAS, during the traffic crash the rifle was damaged to the point it was no longer operational; and

WHEREAS, the Ingham County Sheriff’s Office will not issue this damaged rifle out for duty or for use in training; and

WHEREAS, the Ingham County Sheriff’s Office feels the obsolete property would be best kept in the family of Deputy Grant Whitaker; and

WHEREAS, in order to accommodate this requested transfer of obsolete property, it is necessary for the Ingham County Board of Commissioners to waive its policy requirement that disposal of surplus property occur by way of public auction.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby waives its requirement to dispose of an obsolete patrol rifle assigned to Deputy Grant Whitaker at public auction.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
                  Nay: None  Absent: None  Approved 11/21/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert
             Nay: None  Absent: Anthony  Approved 11/21/2017
WHEREAS, an agreement has been reached between representatives of Ingham County and the UAW Local 2256 for the period January 1, 2018 through December 31, 2020; and

WHEREAS, the agreement has been ratified by the employees within the bargaining agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and UAW Local 2256 for the period January 1, 2018 through December 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None  Absent: None  Approved 11/21/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert
Nays: None  Absent: Anthony  Approved 11/21/2017
NOVEMBER 28, 2017
AGENDA ITEM NO. 10

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AWARD A CONTRACT FOR RESTORATION AND PRESERVATION OF LUNETTE MURAL PANELS

RESOLUTION # 17 –

WHEREAS, the four murals which were created in 1919 on the third-floor rotunda of the Historic Ingham County Mason Courthouse have deteriorated; and

WHEREAS, at the request of the Ingham County Historical Commission an art conservator assessed the murals and made a recommendation; and

WHEREAS, it was determined that the lunette murals are in need of cleaning and restoration in order to preserve their historical integrity; and

WHEREAS, the Purchasing Department solicited proposals from qualified, experienced vendors; and

WHEREAS, due to the unique nature of this project an Evaluation Committee consisting of staff from the Facilities Department, Board of Commissioner’s Office, and Purchasing Department met and evaluated the proposals submitted; and

WHEREAS, after careful review and consideration, the Committee is jointly recommending that a contract be awarded to Building Arts & Conservation who submitted the most responsive and responsible bid amount of $34,320.00; and

WHEREAS, the Facilities Department is asking for a $3,000.00 contingency for any unforeseen restorative repairs or issues that may arise; and

WHEREAS, funds are available within the Public Improvement Fund #245-90212-931000-7FC33.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes entering into a contract with Building Arts & Conservation, 206 South Ann Arbor Street, Saline, Michigan 48176, to clean and restore four lunette murals in the Historic Ingham County Mason Courthouse for a total not exceed cost of $37,320.00 which includes the requested $3,000.00 contingency.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.
COUNTY SERVICES:  **Yeas:** Celentino, Crenshaw, Grebner, Nolan, Maiville  
**Nays:** None  
**Absent:** None  
**Abstained:** Koenig  
**Approved 11/21/2017**

FINANCE:  **Yeas:** Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert  
**Nays:** None  
**Absent:** Anthony  
**Approved 11/21/2017**
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AWARD A CONTRACT TO PERFORM A STANDARD PREVENTATIVE MAINTENANCE REBUILD ON THE MUFFIN MONSTER

RESOLUTION # 17 –

WHEREAS, the Muffin Monster sewage grinder at the Ingham County Jail is in need of standard preventive maintenance; and

WHEREAS, the system was purchased, at the City’s request, in 1986, put into use in 1987, and has been serviced a number of times; and

WHEREAS, the system runs continuously and is worn to the point of needing repair; and

WHEREAS, the cutting teeth are wearing out therefore no longer efficiently breaking sewage down for disposal; and

WHEREAS, if this system were to clog and shut down, we would have to by-pass the Muffin Monster to allow for continued operation; this is not acceptable by the city’s standards; and

WHEREAS, JWC is the sole manufacturer of the product and parts for this equipment and the sole source for service; and

WHEREAS, it is the recommendation of the Purchasing and Facilities Department that a contract be awarded to JWC Environmental who will perform the rebuild for a cost of $20,004.45; and

WHEREAS, the Facilities Department is asking for a $1,900.00 contingency for any unforeseen circumstances that may arise; and

WHEREAS, funds are available in the approved CIP line item #595-30110-978000-6FC10 which has a balance of $22,000.00.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes entering into a contract with JWC Environmental, 2850 South Red Hill Avenue, Suite 125, Santa Ana, California, 92705, to perform a standard preventative maintenance rebuild on the Muffin Monster for a total not to exceed cost of $21,908.45 which includes the requested $1,900.00 contingency.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.
COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
              Nays: None  Absent: None  Approved 11/21/2017

FINANCE:  Yeas: Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert
             Nays: None  Absent: Anthony  Approved 11/21/2017
WHEREAS, Ingham County currently utilizes CourtView Software as our criminal justice application; and

WHEREAS, annual maintenance is required to maintain the system and had been purchased every year since Ingham County purchased the software; and

WHEREAS, the payment totaling $154,255.00 for annual support is due for the support from January 1st, 2018-December 31st, 2018; and

WHEREAS, the annual contract amount proposed by Courtview includes an increase from the prior year equal to the Consumer Price Index of 1.7% as spelled out in our contract; and

WHEREAS, this annual payment has been planned for and budgeted and will provide the needed application support and upgrades needed to maintain our current applications.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the contract renewal for support from CourtView in the amount not to exceed $154,255.00.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology’s LOFT Fund (636-25820-932050).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville  
Nays:  None  Absent:  None  Approved  11/21/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert  
Nays:  None  Absent:  Anthony  Approved  11/21/2017
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT FOR MAILING SERVICES

RESOLUTION # 17 –

WHEREAS, many departments require a firm specializing in mailing services to do the metering, presorting, and delivering of their 1st class envelopes, flats, and certified mail to the United States Postal Service (USPS); and

WHEREAS, often times departments and offices must mail large quantities of materials and it is cost effective and efficient to use a service to presort and mail these materials; and

WHEREAS, a proposal was received and evaluated from Extend Your Reach of Lansing, a local vendor, and it was determined to offer the best value to the County; and

WHEREAS, the Director of Purchasing has recommended that the Board of Commissioners authorize a contract with Extend Your Reach, Inc. for full-service mailing services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a five-year agreement with Extend Your Reach, Inc., 5646 Commerce Drive, Lansing, Michigan, based on its proposal dated November 3, 2017, for mail related services which include pick up, sorting, bar coding, delivery to the U.S. Post Office, and other ancillary services.

BE IT FURTHER RESOLVED, expenditures associated with this contract shall be paid from departments’ respective supply lines, xxx-xxxxx-726010.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville  
Nays: None  Absent: None  Approved 11/21/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert  
Nays: None  Absent: Anthony  Approved 11/21/2017
WHEREAS, Ingham County Road Department (ICRD) staffing is such that many times during the construction season, we don’t have staff, the equipment, or expertise to perform all project related material testing and fabrication inspection that is required; and

WHEREAS, the Ingham County Purchasing Department solicited proposals from Michigan Department of Transportation prequalified and experienced material testing and fabrication inspection firms to provide services on an as-needed basis and received six (6) proposals; and

WHEREAS, the Road Department staff reviewed the proposals for adherence to county purchasing requirements, proposed unit prices, experience, expertise, and overall value to the county; and

WHEREAS, when retaining as-needed testing services, ICRD staff would strive to retain the lowest cost consultant whenever possible; and

WHEREAS, the Road Department recommends that the Board of Commissioners retain the following respondents to provide the requested as-needed material testing and fabrication inspection services:

- KTA-Tator, 115 Technology Drive, Pittsburgh, Pennsylvania
- NTH Consultants, Ltd, 608 S. Washington Avenue, Lansing, Michigan
- Soil and Materials Engineers, Inc., 2663 Eaton Rapids Road, Lansing, Michigan
- TUV Rheinland Industrial Solutions, 8181 Broadmoor SE, Caledonia, Michigan

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes retaining KTA-Tator, 115 Technology Drive, Pittsburgh, Pennsylvania; NTH Consultants, Ltd, 608 S. Washington Avenue, Lansing, Michigan; Soil and Materials Engineers, Inc., 2663 Eaton Rapids Road, Lansing, Michigan; and TUV Rheinland Industrial Solutions, 8181 Broadmoor SE, Caledonia, Michigan to provide the needed material testing and fabrication inspection services.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.
COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville  
Nays: None  Absent: None  Approved 11/21/2017

FINANCE:  Yeas: Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert  
Nays: None  Absent: Anthony  Approved 11/21/2017
WHEREAS, the Ingham County Road Department received federal Urban Surface Transportation Program (STP-U) funding and Transportation Alternatives Program (TAP) funding to construct paved shoulders and resurface Jolly Road from Dobie Road to Meridian Road; and

WHEREAS, the PROJECT will be undertaken pursuant to a contract between the State of Michigan/MDOT and the contractor; and

WHEREAS, the County on behalf of the Road Department, in turn, must therefore enter into an associated second party agreement with the State of Michigan/MDOT consistent with the requirement for state and federal funding requirements; and

WHEREAS, the estimated costs for the project is as follows:

<table>
<thead>
<tr>
<th>Program</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Urban Surface Transportation Program</td>
<td>$991,200</td>
</tr>
<tr>
<td>Transportation Alternatives Program</td>
<td>$717,000</td>
</tr>
<tr>
<td>Local Match</td>
<td>$463,800</td>
</tr>
<tr>
<td></td>
<td>$2,172,000</td>
</tr>
</tbody>
</table>

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into Contract No. 17-5447 with the State of Michigan/MDOT to effect reconstruction of Jolly Road from Dobie Road to Meridian Road for a total estimated cost of $2,172,000 consisting of $991,200 of Urban Surface Transportation Program funding, $717,000 of Transportation Alternatives Program funding, and $463,800 of Ingham County Road Department matching funds.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
Nays: None  Absent: None  Approved 11/21/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert
Nays: None  Absent: Anthony  Approved 11/21/2017
WHEREAS, on January 26, 2016 the Ingham County Board of Commissioners approved Resolution 16-010 to adopt a Suspension of Operations Policy; and

WHEREAS, the Policy is intended to provide a framework for action and response when situations arise requiring the suspension of some or all of the County’s functions; and

WHEREAS, the Suspension of Operations Policy is applicable to all permanent Ingham County employees; and

WHEREAS, Department Heads possess authority to suspend any or all of department operations under the Suspension of Operations Policy; and

WHEREAS, the current Policy requires that employees not working during a Department Head-ordered period of suspended operations and who are regularly scheduled to work during the period to go unpaid for those hours or receive pay via utilization of compensatory, vacation or sick time; and

WHEREAS, the Board of Commissioners wishes to compensate employees at their normal compensation rates during a Department Head-ordered period of suspended operations; and

WHEREAS, the Board of Commissioners does not wish to provide additional compensation to employees not scheduled to work during a Department Head-ordered period of suspended operations.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioner amends Section D.1.b of the Suspension of Operations Policy to read as follows:

b. Employees not working during the period of suspended operations and who are regularly scheduled to work during the period shall be compensated for hours normally scheduled.

BE IT FURTHER RESOLVED, that a new Section D.1.c is added to the Suspension of Operations Policy to read as follows:

c. Employees not working during the period of suspended operations and who are not scheduled to work during the period shall receive no additional compensation.

BE IT FURTHER RESOLVED, that these policy changes shall have immediate effect upon adoption of this Resolution.
COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville  
Nays:  None  Absent:  None  Approved  10/17/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert  
Nays:  None  Absent:  Anthony  Approved  11/21/2017
WHEREAS, CATA is the designated principal provider of public transit in Ingham County, under state and federal law; and

WHEREAS, Ingham County and CATA have had a fruitful and successful cooperative relationship since the County adopted a transit millage in 1986; and

WHEREAS, the agreement between Ingham and CATA provides over $4 million dollars per year from revenue generated by a countywide millage, for a public transportation system to be used primarily by elderly and disabled persons in Ingham County; and

WHEREAS, the agreement further has allowed Ingham to appoint a non-voting representative to CATA's Board; and

WHEREAS, a similar agreement between Michigan State University (MSU) and CATA has resulted in greatly improved transit services for the area in and around the MSU campus; and

WHEREAS, the agreement between MSU and CATA allows MSU to appoint a similar non-voting representative to the CATA Board; and

WHEREAS, for many years the non-voting representatives appointed by Ingham and MSU have been kept fully informed, and permitted to fully participate in the decision making process, except only for the lack of a formal vote on Board decisions; and

WHEREAS, recently the Ingham County representative to CATA found himself excluded from Board discussions, denied access to information distributed to other Board members; and

WHEREAS, the CATA bylaws and state law permits a local unit of government to request one or more voting seats on a public transit agency's board of directors, in exchange for a designated level of financial support.

THEREFORE BE IT RESOLVED, Ingham County requests of CATA that it be allocated one voting seat at a contribution rate commensurate with other CATA Board members. The contribution would be contingent upon the County receiving millage funds.

BE IT FURTHER RESOLVED, this resolution be conveyed to CATA's Board for approval at the earliest opportunity.
HUMAN SERVICES: Yeas: Sebolt, Nolan, McGrain, Anthony, Banas
Nays: Tennis  Absent: Naeyaert  Approved 11/20/2017
INTRODUCED BY THE HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADJUST STAFFING LEVELS

RESOLUTION # 17 –

WHEREAS, Resolution #17-293 authorized a comprehensive agreement with the Michigan Department of Health and Human Services (MDHHS) for funding to provide a variety of services for Medicaid beneficiaries; and

WHEREAS, under this agreement, the Breast and Cervical Cancer Control Navigation Program (BCCCP) was awarded $201,025 and the Well-Integrated Screening and Evaluation for Women Across the Nation (WISEWOMAN) program was awarded $50,000; and

WHEREAS, this funding has been provided to the Health Promotion and Prevention Division of the Ingham County Health Department (ICH) to implement programs focused on chronic disease risk factor screening, preventative health education, and support for healthy lifestyle changes; and

WHEREAS, in order to fulfill these program functions and requirements, ICHD proposes the following for the duration of the grant:

• Increase the current .75 FTE Prevention Programs Coordinator position (#601496) to a 1.0 FTE. This position will provide increased supervision and coordination necessary for both the BCCCP and WISEWOMAN programs.

• Decrease the current vacant 1.0 FTE Community Health Worker (CHW) position (#601494) to a 0.5 FTE position to support community outreach, health coaching, and patient navigation for both Breast and Cervical Cancer Control Navigation Program (BCCCP) and WISEWOMAN programs; and

WHEREAS, the Health Officer recommends approval to increase the .75 FTE Prevention Programs Coordinator position (#601496) to 1.0 FTE and to decrease the current vacant 1.0 FTE Community Health Worker (CHW) position (#601494) to a 0.5 FTE position for the duration of the grant.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves increasing the .75 FTE Prevention Programs Coordinator position (#601496) to 1.0 FTE and decreasing the current vacant 1.0 FTE Community Health Worker (CHW) position (#601494) to a 0.5 FTE position for the duration of the grant.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary adjustments to the budget and position allocation list, consistent with this resolution.
HUMAN SERVICES: Yea: Tennis, Sebolt, Nolan, McGrain, Anthony, Banas

Nays: None  Absent: Naeyaert  Approved 11/20/2017

COUNTY SERVICES: Yea: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville

Nays: None  Absent: None  Approved 11/21/2017

FINANCE: Yea: Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert

Nays: None  Absent: Anthony  Approved 11/21/2017
Introducing by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT MID-STATE HEALTH NETWORK FUNDS

RESOLUTION # 17 –

WHEREAS, Mid-State Health Network (MSHN) works to ensure access to high-quality, locally-delivered, effective and accountable public behavioral health and substance use disorder services; and

WHEREAS, the Ingham County Health Department (ICHD) has received an $82,993 award from MSHN in order to carry out the functions of the Ingham Opioid Abuse and Prevention Initiative (IOAPI) and to provide assistance with coordinating substance abuse services; and

WHEREAS, in order to fulfill program functions and requirements, ICHD proposes establishing a 1.0 FTE Program Specialist position for the duration of the agreement with MSHN, the cost of which will be covered by the funds awarded by MSHN; and

WHEREAS, the Health Officer recommends approval of an IOAPI funding agreement with MSHN in an amount up to $82,993 for the period of October 1, 2017 through September 30, 2018, as well as establishing a 1.0 FTE Program Specialist position for the duration of the agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approve an IOAPI funding agreement with MSHN in an amount up to $82,993 for the period of October 1, 2017 through September 30, 2018, as well as establishment of a 1.0 FTE Program Specialist position (ICEA PRO, Grade 5, $43,525.30-52,250.85) for the duration of the agreement.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Nolan, McGrain, Anthony, Banas
    Nays: None Absent: Naeyaert Approved 11/20/2017

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville
    Nays: None Absent: None Approved 11/21/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert
    Nays: None Absent: Anthony Approved 11/21/2017
WHEREAS, the University of Detroit Mercy (U of D) is recipient of a prime grant from the Michigan Department of Health and Human Services; and

WHEREAS, U of D has awarded $83,080.00 to the Ingham County Health Department (ICHD) as a sub-recipient of this grant to plan and implement the Michigan Initiative for Mother and Infant Oral Health Pilot Project for the period of November 1, 2017 through September 30, 2018; and

WHEREAS, through the scope of work within the project, ICHD will hire a 1.0 FTE Dental Hygienist to operate under PA 161 and provide billable oral health services to pregnant women through the Cedar Community Health Centers – Women’s Health; and

WHEREAS, the sub-recipient grant award funds support the hire of a 1.0 FTE Dental Hygienist (UAW TOPS, Grade 15 $50,464.96 - $59,318.08); and

WHEREAS, through this sub-recipient grant award, the ICHD will also receive the equipment needed to support oral health services at Women’s Health in support of the project at no additional cost; and

WHEREAS, ICHD will collect data and report findings to U of D throughout the project duration of November 1, 2017 through September 30, 2018; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports the participation of ICHD in the Mother and Infant Oral Health Pilot Project as a grant sub-recipient from the Michigan Department of Health and Human Services; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with U of D for acceptance of the sub-recipient grant award in the amount of $83,080.00 for the term of November 1, 2017 through September 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the agreement with U of D for the acceptance of $83,080.00 to plan and implement the Michigan Initiative for Mother and Infant Oral Health Pilot Project for the period of November 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Sebolt, Nolan, McGrain, Anthony, Banas  
**Nays:** None  
**Absent:** Naeyaert  
**Approved 11/20/2017**

**COUNTY SERVICES: Yeas:** Celentino, Crenshaw, Grebner, Nolan, Koenig, Sebolt, Maiville  
**Nays:** None  
**Absent:** None  
**Approved 11/21/2017**

**FINANCE: Yeas:** Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert  
**Nays:** None  
**Absent:** Anthony  
**Approved 11/21/2017**
WHEREAS, Michigan Rehabilitation Services (MRS) engages in cash match agreements which require contributions from partner organizations; and

WHEREAS, prior to 2008 the Ingham County Department of Human Services (DHS) had a long-standing agreement with MRS to act as a pass through entity for match funding provided by local agencies; and

WHEREAS, the agreement between DHS and MRS came under scrutiny because match dollars may not be federal, and this agreement between two state agencies raises that concern; and

WHEREAS, MRS finds it preferable to establish this agreement with a local government agency to avoid the appearance and confusion of inter-departmental agreements at the state; and

WHEREAS, Ingham County has been identified as an appropriate pass through entity to help maintain this agreement since 2008; and

WHEREAS, MRS wishes to enter into another, similar cash match agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a cash match agreement not to exceed $444,444 ($120,000 local match) with Michigan Department of Human Services – Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, and placement supports to individuals with disabilities who are eligible for MRS services.

BE IT FURTHER RESOLVED, that this agreement is contingent upon Ingham County’s local match portion ($120,000) being provided by Peckham, Inc., and no county funds will be used for this purpose.

BE IT FURTHER RESOLVED, the term of this agreement shall be October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.
HUMAN SERVICES:  Yeas:  Tennis, Sebolt, Nolan, McGrain, Anthony, Banas  
Nays:  None  Absent:  Naeyaert  Approved  11/20/2017 

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert  
Nays:  None  Absent:  Anthony  Approved  11/21/2017
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT FOR MICHIGAN STATE UNIVERSITY EXTENSION SERVICES BETWEEN MICHIGAN STATE UNIVERSITY AND INGHAM COUNTY APPROVING THE ANNUAL WORK PLAN FOR 2018

RESOLUTION # 17 –

WHEREAS, Michigan State University Extension (MSUE), in collaboration with Ingham County are committed to helping people improve their lives through initiatives in four Extension Educational Program Institutes; and

WHEREAS, MSUE will provide access to educators appointed to the four Institutes and MSU faculty affiliated with each Institute to deliver core programs; and

WHEREAS, MSUE will provide administrative oversight of operating expenses for educators, 4-H coordinators, and other MSUE program staff and faculty who provide programming to counties; and

WHEREAS, the Ingham County Board of Commissioners will provide office space for a County Extension office, including utilities, telephone and access to high speed internet; and

WHEREAS, the Ingham County Board of Commissioners will provide clerical staff for the Extension office that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media; and

WHEREAS, the parties will adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes entering into the attached annual Work Plan that includes a county assessment of $209,279 with MSU Extension for the period of January 1, 2018 through December 31, 2018 for delivery of Extension services and education.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/placement documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES:  Yeas: Tennis, Sebolt, Nolan, McGrain, Anthony, Banas
Nays: None  Absent: Naeyaert  Approved 11/20/2017

FINANCE:  Yeas: Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert
Nays: None  Absent: Anthony  Approved 11/21/2017
AGREEMENT FOR EXTENSION SERVICES

This AGREEMENT FOR EXTENSION SERVICES ("Agreement") is entered into on ____________________________ by and between Ingham County, Michigan ("County"), and the BOARD OF TRUSTEES OF MICHIGAN STATE UNIVERSITY ("MSU") on behalf of MICHIGAN STATE UNIVERSITY EXTENSION ("MSUE").

The United States Congress passed the Smith-Lever Act in 1914 creating a National Cooperative Extension System and directed the nation's land grant universities to oversee its work; and,

MSUE helps people improve their lives by bringing the vast knowledge resources of MSU directly to individuals, communities and businesses; and,

For more than 100 years, MSUE has helped grow Michigan's economy by equipping Michigan residents with the information needed to do their jobs better, raise healthy and safe families, build their communities and empower our children to succeed; and,

It is the mission of MSUE to help people improve their lives through an educational process that applies knowledge to critical issues, needs and opportunities; and,

MSUE meets this mission by providing Extension educational programs in the following subject matter areas:

- Agriculture & Agribusiness
- Children & Youth Development, including 4-H
- Health & Nutrition
- Community & Economic Development, Natural Resources

NOW THEREFORE in consideration of the mutual covenants herein contained, and other good and valuable consideration, the parties hereto mutually agree as follows:

A. MSUE will provide:

1. Access to programs in all four MSUE Institutes to residents in your County. This includes access to educators and program instructors appointed to the Institutes and MSU faculty affiliated with each Institute to deliver core programs.

2. Extension Educators and program staff as needed to implement programs within the County, housed at the county office.

3. A county 4-H program. 1.5 FTE 4-H Program Coordination.


5. Operating expenses, per MSU policy, for MSUE personnel ("Personnel").
6. Supervision of MSU-provided academic and paraprofessional staff. Supervision of county employed clerical staff and/or other county employed staff, upon request.

7. Administrative oversight of MSUE office operations.

8. An annual report of services provided to the residents of the County during the term of this Agreement, including information about audiences served, and impact of Extension programs in the County.

B. The County will Provide:

1. An annual assessment that will be charged to the county and administered by MSUE. The assessment will help fund Extension services for the County, including operating expenses for certain Extension personnel and the operation of the County 4-H program.

2. Office and meeting space meeting the following requirements:
   a. Sufficient Office space to house Extension staff as agreed upon between the County and the MSUE District Coordinator.
   b. Utilities, including telephone & telephone service sufficient to meet the needs of Personnel utilizing the MSUE office space.
   c. High-speed Internet service sufficient to meet the needs of Personnel utilizing the MSUE office space.
   d. Access to space for delivering Extension programs.
   e. Access to the office building and relevant meeting spaces must be ADA compliant/accessible

3. Clerical support staff for the MSUE office as agreed upon between the County and MSUE District Coordinator that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media. The clerical support staff will be either a County employed clerical staff, or the County will provide funding for an MSUE employed clerical staff.

   2 FTE 0

Optional:

4. Funding for additional Extension educators at $50,341. (0.5 FTE * $100,681.) assigned to County and reporting to Agriculture and Agribusiness Institute.

5. Funding for additional 4-H program capacity 0.5 FTE

6. Funding for additional paraprofessional(s) at 0 FTE

Page 2 of 5

Ingham County

FY 2018
7. Total Annual Assessment in the amount of $209,279.

Payments due and payable under the terms of this Agreement shall be made on the first of the month, of the first month, in each quarter of the county fiscal year, unless otherwise requested and agreed as provided below.

Payment mailing address: MSU Extension Business Office, Justin S Morrill Hall of Agriculture, 446 W Circle Drive, Room 160, East Lansing, MI 48824

C. Staffing and Financial Summary

A. Base Assessment (includes 1.5 FTE 4-H Program Coordination) $127,829.

ADDITIONAL PERSONNEL

B. 0 FTE Clerical Support Staff to be employed by MSU $0.
C. 0.5 FTE Educator (Program Area: Horticulture) $50,341.
D. 0.5 FTE Additional 4-H Program Coordination $31,109.
E. 0.5 FTE Additional paraprofessional staff $0.

TOTAL COUNTY ASSESSMENT PAYABLE TO MSU FOR FY 2018: $209,279.

I. Term and Termination

The obligations of the parties under this Agreement will commence on January 1, 2018 the first day of the County budget year 2018 and shall terminate on the last day of such County budget year 2018. Either party to this Agreement may terminate the Agreement, with or without cause, with 120 days written notice delivered to Michigan State University Extension, Justin S. Morrill Hall of Agriculture, 446 W. Circle Drive, Room 160, East Lansing, MI 48824 if to MSUE and delivered to Ingham County Administrator’s Office, 241 S Jefferson, PO Box 319, Mason, Michigan 48854, if to the County.

II. General Terms

1. Independent Contractor. The University is an independent contractor providing services to the County. The County and MSU do not have the relationship of legal partners, joint venturers, principals or agents. Personnel have no right to any of County’s employee benefits.

2. Force Majeure. Each party will be excused from the obligations of this agreement to the extent that its performance is delayed or prevented by circumstances (except financial) reasonably beyond its control, including, but not limited to, acts of government, embargoes, fire, flood, explosions, acts of God, or a public enemy, strikes, labor disputes, vandalism, or civil riots.

3. Assignment. This agreement is non-assignable and non-transferable.
4. **Entire Agreement.** This Agreement, with its Appendix "A" is the entire agreement between MSU and the County. This Agreement supersedes all previous agreements, for the subject matter of this Agreement. The Agreement can only be modified in writing, signed by both MSU and the County.

5. **No Third Party Beneficiaries.** This Agreement is solely for the benefit of MSU and the County and does not create any benefit or right for any other person, including residents of the County.

6. **Indemnification:** Without waiving any claim of governmental immunity, each party will protect, defend and indemnify the other and its elected officials, agents, representatives, volunteers and employees from any and all liabilities, claims, liens, fines, demands and costs, including attorney fees, of whatsoever kind and nature, such as, but not limited to, those resulting from injury or death to any persons, including the other party’s own employees, or from loss or damage to any property, including property owned or in the care, custody or control of the other party, arising out of the negligence or willful misconduct of the indemnifying party or its agents, representatives and employees, or any subcontractor or its agents, representatives and employees, in connection with this Agreement. The obligations of the parties will survive any termination of this Agreement or completion of parties’ performance under this Agreement.

7. **Nondiscrimination:** The parties will adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination. Neither party will discriminate against a person to be served or any employee or applicant for employment because of race, color, religion, national origin, age, sex, disability, height, weight, marital status, or any other factor prohibited by applicable law.

The individuals signing below each have authority to bind MSU and the County, respectively.

**BOARD OF TRUSTEES OF MICHIGAN STATE UNIVERSITY**

By: ________________________________

Evonne Pedawi
Contract & Grant Administration
Its: ____________________________________________

Date: ________________________________

**Ingham COUNTY**

By: ________________________________

Print name: __________________________

Its: ________________________________

(title)

Date: ________________________________
Appendix A
Technical Standards for County Internet Connections

Michigan State University Extension (MSUE) employs the use of technology to meet the ever changing needs of our constituents. We strive to utilize standard, enterprise tools when appropriate, but also recognize the need to evolve with the times and utilize innovative tools to reach a broad array of people.

MSUE does support and encourage the use of technologies that others may not, including social media applications. We view communication with our constituents through channels such as Facebook, Twitter, and Second Life to be critical to our work. MSUE staff are required to follow the MSU Acceptable Use Policy (AUP) https://tech.msu.edu/about/guidelines-policies/aup/.

We ask that our county partners provide Extension personnel access to a high-speed Internet connection. From that access, the easiest way to create a secure path to necessary applications is to open the full MSU Internet Protocol Range to and from your network, as well as opening social media sites to the addresses used by MSUE staff at your location. MSUE is prepared to support end user needs if there is high-speed internet, networking to clients, and phone system support. MSU will provide firewall functionality and client support. To discuss this possibility please contact your MSUE District Coordinator. To provide the needed services on county equipment review the following MSU-owned ranges:

The MSU-owned ranges are:
NetRange 35.8.0.0 - 35.9.255.255
CIDR 35.8.0.0/15

If you would like to narrow the scope further for additional protection, some of the addresses that will need to be allowable include:

35.9.15.43 (80) (search.msu.edu)
35.9.160.36 (1935,443) (authentication)
35.8.201.221 & 35.8.201.212 (10020) (ProofPoint)
35.9.83.132 (all) (vpn.msu.edu)
35.9.81.150 (zoom.msu.edu)
35.9.121.118 and 190 (443) (SharePoint)
35.8.200.57 (80 and 443) (SharePoint)
35.9.121.221, 223, and 225 (443) (Exchange)
35.8.200.56 (80 and 443) (Exchange)
35.8.200.2—35.8.200.7 (443 TCP, 3478 UDP, 50,000-59,999 TCP/UDP) (Lync)
35.8.201.200 (443 TCP) (Lync)
35.9.121.238 & 35.9.121.211 (TCP - 80, 443, 445 & TCP/UDP – 135, 137-139, 2701-2704, 49152-65535)
35.8.200.58 (80 and 443) (Lync)
35.9.14.169 (80 and 443) (D2L – Desire to Learn)

The following applications are necessary on all computers – M5 Office (preferably 2013, MSUE provides M5 licensing), Lync 2013 Client, Acrobat, Zoom Client, SAP client, VPN client, AntiVirus (SEP can be provided by MSUE). (IE 10 or higher, or most recent version of Chrome and Firefox)

Other notable web server/sites IP addresses:
CANR.msu.edu – 35.8.201.199
MSUE.anr.msu.edu – 35.8.201.199
Events.anr.msu.edu – 35.8.200.220
web2.canr.msu.edu | web2.msue.msu.edu - 35.8.200.220
Expression Engine – 35.8.201.215
Web Hosting environment (other ANR websites) – 35.8.201.217
Master Gardener (External) – 128.120.155.54
Extension.org (External) – 152.46.27.147
Msu.zoom.us (External) – 54.165.201.102

Some configuration changes are necessary to support services such as SharePoint, including modifications to Internet Explorer. These can always be found on the ANR Technology web site.

Questions may be directed to support@anr.msu.edu, where they will be routed to the best person to assist you.

Ingham County
Presented by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENTER INTO A MICHIGAN AGRICULTURE ENVIRONMENTAL ASSURANCE PROGRAM CLEAN SWEEP PROGRAM AGREEMENT WITH THE MICHIGAN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

RESOLUTION # 17 –

WHEREAS, the Environmental Health Division of the Ingham County Health Department (ICHD) operates a Household Hazardous Waste Program (HHW) which accepts hazardous waste for disposal; and

WHEREAS, this program is open to all Ingham county residents free of charge; and

WHEREAS, annually, the Michigan Department of Agriculture and Rural Development (MDARD) contracts with ICHD under the Clean Sweep agreement to provide funding to cover the cost of disposing pesticides and herbicides collected throughout the year; and

WHEREAS, MDARD has proposed to provide ICHD with up to $14,000 in funding for FY 2018 for the disposal of pesticides and herbicides for the period of October 1, 2017 through September 30, 2018; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize a MAEAP Clean Sweep Program agreement with MDARD for up to $14,000 for the period of October 1, 2017 through September 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an MAEAP Clean Sweep Program agreement with MDARD for up to $14,000 for the period of October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Tennis, Sebolt, Nolan, McGrain, Anthony, Banas  
Nays:  None  Absent:  Naeyaert  Approved  11/20/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert  
Nays:  None  Absent:  Anthony  Approved  11/21/2017
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #17-207 TO ADJUST THE INGHAM COUNTY HEALTH DEPARTMENT ENVIRONMENTAL HEALTH DIVISION FEES

RESOLUTION # 17 –

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #17-207 to update various fees for county services; and

WHEREAS, two charges on the Ingham County Health Department (ICHD) Environmental Health (EH) Division’s fee schedule are listed incorrectly and require an adjustment; and

WHEREAS, the fee for a failed follow-up inspection should be $150; it was mistakenly entered as $530, the amount recommended in a recent study of the EH fee schedule but EH determined that $530 would pose an undue burden to operators and recommended that the fee remain at $150 as in previous years; and

WHEREAS, the fee for tobacco licensing in East Lansing should be $301.67; it was mistakenly entered as $290 but must be increased in order to comply with the requirements of Ingham County tobacco regulations and to remain in line with the fee for tobacco licensing in the rest of county; and

WHEREAS, no substantial impact on the budget is anticipated as the FY 2018 budget was developed with these adjusted amounts; and

WHEREAS, the Health Officer recommends approval of adjusting the failed follow-up food service inspection fee to $150 and the East Lansing tobacco licensing fee to $301.67 on the Environmental Health fee schedule.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves adjusting the failed follow-up food service inspection fee to $150 and the East Lansing tobacco licensing fee to $301.67 on the Environmental Health fee schedule.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution

HUMAN SERVICES:  Yeas:  Tennis, Sebolt, Nolan, McGrain, Anthony, Banas
   Nays:  None  Absent:  Naeyaert  Approved 11/20/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert
   Nays:  None  Absent:  Anthony  Approved 11/21/2017
Resolutions

RESOLUTION HONORING OFFICER CAITLIN BUDZINSKI AS THE RECIPIENT OF THE 2017 MICHIGAN ANIMAL CONTROL OFFICER OF THE YEAR AWARD

RESOLUTION # 17 –

WHEREAS, Animal Control Officer Caitlin Budzinski has been an Ingham County Animal Control Officer since April 2014; and

WHEREAS, Animal Control Officer Budzinski is the recipient of the 2017 Michigan Animal Control Officer of the Year Award and was selected from nominees from across the state; and

WHEREAS, one award is given annually by the Michigan Association of Animal Control Officers (MAACO) to the Animal Control Officer who has demonstrated outstanding efforts in the field of animal control work; and

WHEREAS, Animal Control Officer Budzinski was nominated due to her exceptional performance in the field of animal control work, her thorough investigations, and outstanding support or criminal prosecutions and her exemplary work ethic; and

WHEREAS, Animal Control Officer Budzinski consistently does an outstanding job enforcing animal laws and protecting animal welfare in Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Animal Control Officer Caitlin Budzinski as the 2017 recipient of the Michigan Animal Control Officer of the Year Award; the Board sincerely appreciates the contributions she has made to the citizens of Ingham County and congratulates Officer Budzinski on receiving this prestigious award.

LAW & COURTS: Yeas: Hope, Celentino, Koenig, Crenshaw, Maiville
Nays: None     Absent: Banas, Schafer     Approved 11/16/2017
AGENDA ITEM NO. 26

INTRODUCED BY THE LAW & COURTS AND FINANCE COMMITTEES OF THE:

TINGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH THE STATE OF MICHIGAN, MAKING
TINGHAM COUNTY THE FIDUCIARY AGENT FOR MICHIGAN HOMELAND SECURITY
REGION 1 AND ACCEPTING THE FY 2017 HOMELAND SECURITY GRANT PROGRAM FUNDS

RESOLUTION # 17 –

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has applied for and
has been approved to receive pass through grant funds from the FY 2017 Homeland Security Grant Program
(HSGP); and

WHEREAS, the purpose of these grant funds is to purchase equipment and to provide training in the Homeland
Security & Emergency Management field; and

WHEREAS, the total amount of grant funds available to Ingham County agencies is $37,252.23 from the State
Homeland Security Program (SHSP), $39,829.03 from the Law Enforcement Terrorism Prevention Program
(LETPP) for a total of $71,081.26; and

WHEREAS, the SHSP is a core assistance program that provides funds to build capabilities at the state, local,
tribal, and territorial levels, to enhance national resilience to absorb disruptions and rapidly recover from natural
disasters and terrorist incidents; and

WHEREAS, there are a number of projects benefiting Ingham County agencies, presently approved or pending
approval by the State of Michigan; and

WHEREAS, the total Grant Award for Michigan Homeland Security Region 1 for FY 2017 is $1,018,419; and

WHEREAS, Ingham County will be the fiduciary agent for these grant funds for Michigan Homeland Security
Region 1.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a
contract with the State of Michigan to be the fiduciary agent for the FY 2017 Department of Homeland
Security, Homeland Security Grant Program, and the acceptance of $1,018,419 for the time period of

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a
contract with the following Region 1 partners receiving FY 2017 HSGP funding to include: County of Clinton,
County of Eaton, County of Gratiot, County of Hillsdale, County of Ingham, County of Jackson, County of
Lenawee, County of Livingston, County of Shiawassee, and the City of Lansing.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Celentino, Koenig, Crenshaw, Maiville
    Nays: None    Absent: Banas, Schafer    Approved 11/16/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert
    Nays: None    Absent: Anthony    Approved 11/21/2017
INTRODUCED BY THE LAW & COURTS AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT IN 2018 WITH TEL SYSTEMS TO UPGRADE TECHNOLOGY AND PROVIDE MAINTENANCE SUPPORT FOR THE CIRCUIT COURT

RESOLUTION # 17 –

WHEREAS, the Ingham County Circuit Court and Ingham County IT Department identified the need to replace equipment that had surpassed its life expectancy and to update courtroom technology in the Veterans Memorial Courthouse from analog to digital technology; and

WHEREAS, the Ingham County Circuit Court secured Capital Improvement Project funding for four courtrooms in previous budget cycles and sought funding for the remaining two courtrooms in the 2018 budget cycle; and

WHEREAS, in Resolution 17-215, the Ingham County Board of Commissioners approved entering into a contract and service agreement with TEL Systems, in the amount of $80,000 per courtroom, for a turnkey solution for the design, purchase, installation, and support of new state-of-the-art audio/video system upgrades for all six of the Circuit Court courtrooms in the Veterans Memorial Courthouse; and

WHEREAS, the Ingham County Board of Commissioners approved the 2018 Capital Improvement Project request to upgrade the remaining two courtrooms in the Veterans Memorial Courthouse, Courtrooms 3 and 6, in the amount of $80,000 per courtroom.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract and service agreement with TEL Systems for a turnkey solution for the design, purchase, installation, and support of new state-of-the-art audio/video system upgrade for the remaining two courtrooms in the Veterans Memorial Courthouse, Courtrooms 3 and 6, at a cost of $80,000 per courtroom.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yeas:  Hope, Celentino, Koenig, Crenshaw, Maiville  
Nays:  None  Absent:  Banas, Schafer  Approved  11/16/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert  
Nays:  None  Absent:  Anthony  Approved  11/21/2017
RESOLUTION TO AUTHORIZE AN AMENDMENT OF THE CURRENT CONTRACT WITH SENTINEL OFFENDER SERVICES AND ENTER INTO A NEW CONTRACT TO PROVIDE AN OFFENDER PAY AND COUNTY FUNDED ELECTRONIC MONITORING PROGRAM SUBJECT TO A FINAL CONTRACT AGREEMENT

RESOLUTION # 17 –

WHEREAS, the Electronic Monitoring Oversight Committee (EMOC) is charged with the oversight of electronic monitoring services with the voting membership consisting of representatives appointed by the Department Head or Elected Official from the Sheriff’s Office, Community Corrections, 55th District Court, Circuit Court, Circuit Court Pretrial Services, Prosecutor’s Office, and the Friend of the Court; and

WHEREAS, after receiving three proposals in response to the RFP, the EMOC evaluated and ranked the proposals, guided by the County Purchasing Department, with Sentinel Offender Services receiving the highest ranking; and

WHEREAS, the performance period of the current contract with Sentinel Offender Services provides for an initial term from December 1, 2013 through November 30, 2014 with two automatic renewal periods of one year not to exceed November 30, 2018; and

WHEREAS, the EMOC recommends that the County amend the performance period end date of the current contract with Sentinel Offender Services to December 31, 2017; and

WHEREAS, pursuant to the RFP evaluation results, the EMOC recommends entering a new contract with Sentinel Offender Services subject to a final contract agreement with an initial one (1) year performance period effective January 1, 2018 through December 31, 2018 followed by two, one (1) year automatic renewal periods not to exceed December 31, 2020; and

WHEREAS, Sentinel Offender Services is willing to provide services pursuant to the attached Scope of Services and Fee Schedules for an offender pay program and County reimbursement for services provided to eligible indigent offenders.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners does hereby authorize amending the performance period end date of the current contract with Sentinel Offender Services from November 30, 2018 to December 31, 2017.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners does hereby authorize entering into a new contract with Sentinel Offender Services for electronic monitoring program services as set forth in the attached Scope of Services and Fee Schedules for an initial one (1) year performance period effective January 1, 2018 through December 31, 2018 followed by two, one (1) year automatic renewal periods not to exceed December 31, 2020.
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contracts and/or subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

**LAW & COURTS:**  **Yea**s: Hope, Celentino, Koenig, Crenshaw, Maiville  
**Nays:** None  
**Absent:** Banas, Schafer  
**Approved 11/16/2017**

**FINANCE:**  **Yea**s: Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert  
**Nays:** None  
**Absent:** Anthony  
**Approved 11/21/2017**
SENTINEL OFFENDER SERVICES
SCOPE OF SERVICES

Accept referrals from multiple referral sources (e.g., Circuit and District Courts, Pretrial Services, Ingham County Sheriff’s Office) from within Ingham County. Work with criminal justice personnel to successfully implement and maintain local electronic monitoring programs that specifically address the needs of all referral sources.

The contract awarded through this RFP will not be exclusive. County agencies will be encouraged to utilize services through the contract. Daily rates and the quality of services provided will also encourage utilization of services under the contract.

Maintain staff and provide all services locally on-site at the Ingham County Jail. Office space and a telephone connected to the County system will be available for Vendor use at no charge.

Provide staffing adequate to efficiently and effectively handle the work load and provide seamless coverage in the event of illness, use of vacation time, or any other reason for staff absences. Office hours are 8:30 am to 5 pm Monday through Friday. Outside regular office hours staff must be available as required.

Use a community-based program approach that will include client orientation and enrollment, installation, removal and maintenance of monitoring equipment, input of monitoring specifications, equipment activation within 24 hours after referral/same day when possible, client orientation, fee assessment and collection (including County enrollment fee), staff availability for weekend and emergency program enrollment and equipment installation, staff availability for Court testimony upon request, problem resolution, and equipment updates.

Know and comply with all County policies related to electronic monitoring.

Ingham County Jail personnel will review the daily jail population list to identify potentially eligible inmates for early release. Based on the list of eligible inmates provided, the vendor will be required to go to each Post within the County Jail multiple days each week in order to screen potential participants for the program. Vendor staff will be required to submit to a criminal history check and fingerprinting and take Michigan State Policy Security Awareness Training so they can perform required duties.

Provide a case management program that requires regular weekly in-person reporting, on-site breath testing, verification of activities for each participant while away from their residence, violation reports to department staff, daily review of participant activity and compliance with program rules and curfew schedules, and provides referral information regarding other community resources and services as appropriate.

Effectively monitor, track, and document individual program participation, financial information, and be capable of providing aggregate data and successful completion rates for all services. Information must be provided to the County in the format and frequency requested by the County referral source.
Serve as a collaborative partner by developing and maintaining strong working relationships with referral sources and other County personnel and by serving as an active, participating member of the EM Oversight Committee, including attending regular meetings to ensure successful implementation, successful ongoing operations and problem resolution.

Provide an offender funded client fee structure, including daily fixed rates and upfront payment requirements that will allow electronic monitoring to be available to the largest possible number of clients with varying financial capabilities. Program Participants/Users are responsible for lost or damaged equipment and must agree to reimburse the Vendor for any and all lost or damaged equipment. The Courts have agreed to support enforcement of reimbursement to the extent possible.

Assess and collect an enrollment fee for each participant, on behalf of the County. The enrollment fee is currently $45 and applies to self-pay participants. The enrollment fee does not apply to Friend of the Court, indigent, and grant reimbursed clients.

Provide a County funded fee structure for indigent user services that maximizes the availability of services to eligible indigent users. Eligibility for indigent services is established by County policy and determined and documented on a case-by-case basis by the vendor. Service charges for eligible indigent users will be invoiced by the vendor and reimbursed by the County on a monthly basis. The number of participants as determined by the funding allocated in the County budget annually.

Provide an allowance for an additional specified number or percentage of indigent participants (i.e., in addition to those that are County funded).

Provide a full range of reliable, user-friendly, tamper-proof equipment to include home monitoring, active and passive GPS (that allows direct contact between the supervising program and the offender), Breath and Transdermal Alcohol monitoring. NOTE: The County is always interested in receiving information about new and/or alternative technology, along with information regarding advantages and disadvantages.

Provide secure and reliable monitoring services to ensure continuous electronic monitoring 24 hours a day/7 days a week/365 days a year with secure web-based internet access to client referral sources.

Provide non-compliance alerts and notifications to referral source personnel as specified by the referring agency.

Collect program data and statistics and financial information and provide them as requested by the County.
## SENTINEL OFFENDER SERVICES
### FEE SCHEDULES

#### OFFENDER PAY FEE SCHEDULE

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<th>Equipment</th>
<th>Sentinel Daily Rates</th>
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<tbody>
<tr>
<td>RF Landline</td>
<td>6.00</td>
</tr>
<tr>
<td>RF Cellular</td>
<td>7.00</td>
</tr>
<tr>
<td>OM-400 GPS One Piece Tracking Device</td>
<td>9.25</td>
</tr>
<tr>
<td>Domestic Violence Victim Monitoring</td>
<td>15.00</td>
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<tr>
<td>ScramX Landline</td>
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<td>ScramX Cellular</td>
<td>10.75</td>
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<tr>
<td>Soberlink</td>
<td>6.35</td>
</tr>
<tr>
<td>BA/RT Alcohol Monitoring</td>
<td>6.00</td>
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</table>

Enrollment Fee: $109 (includes $45 County enrollment fee) plus 7 day equipment daily rate total

#### COUNTY PAY FEE SCHEDULE
FOR ELIGIBLE INDIGENT OFFENDERS

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<thead>
<tr>
<th>Equipment</th>
<th>Sentinel Daily Rates</th>
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<td>RF Landline</td>
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</tr>
</tbody>
</table>
Introduced by Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH THE CITY OF LANSING FOR AN ALLOCATION OF FUNDS TO INGHAM COUNTY/CITY OF LANSING COMMUNITY CORRECTIONS FOR THE CITY 2017-2018 FISCAL YEAR

RESOLUTION # 17 –

WHEREAS, the Community Corrections Advisory Board requests authorization for a contract to be entered between the County and the City of Lansing for an allocation of funds to Community Corrections for the City 2017-2018 fiscal year; and

WHEREAS, the Michigan Community Corrections Act of 1988 (PA511) authorizes the establishment of a Community Corrections Advisory Board (CCAB) and Community Corrections programming; and

WHEREAS, Ingham County and the City of Lansing formed a joint CCAB in 1990; and

WHEREAS, a Comprehensive Community Corrections Plan was approved by the Ingham County Board of Commissioners and the Lansing City Council; and

WHEREAS, the City of Lansing approved an allocation of $12,500 to be used to assist with CCAB administration and to support collaborative efforts with the City of Lansing, 54-A District Court, and 54-A District Court Probation Department.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a contract with the City of Lansing for $12,500 for the time period of July 1, 2017 through June 30, 2018 to be used to assist with CCAB administration and support collaborative efforts with the City of Lansing, 54-A District Court, and 54-A District Court Probation Department.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contracts and/or subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS:  Yeas:  Hope, Celentino, Koenig, Crenshaw, Maiville
               Nays:  None  Absent:  Banas, Schafer  Approved 11/16/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Schafer, Naeyaert
             Nays:  None  Absent:  Anthony  Approved 11/21/2017