AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. TIME FOR MEDITATION

V. APPROVAL OF THE MINUTES FROM MARCH 27, 2018

VI. ADDITIONS TO THE AGENDA

VII. PETITIONS AND COMMUNICATIONS

1. NOTICE OF RESIGNATION BY ANDREW BREWSTER FROM THE EQUAL OPPORTUNITY COMMITTEE

2. DETROIT FREE PRESS FOIA APPEAL (W009364-020818)

3. DETROIT FREE PRESS FOIA APPEAL (W009262-020118)

VIII. LIMITED PUBLIC COMMENT

IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

X. CONSIDERATION OF CONSENT AGENDA

XI. COMMITTEE REPORTS AND RESOLUTIONS

4. COUNTY SERVICES COMMITTEE - RESOLUTION RECOGNIZING APRIL 10, 2018, AS EQUAL PAY DAY IN INGHAM COUNTY

5. COUNTY SERVICES COMMITTEE - RESOLUTION OF SUPPORT FOR NET NEUTRALITY PROTECTIONS

6. COUNTY SERVICES COMMITTEE - RESOLUTION TO APPROVE WHITEHILLS LAKES SOUTH SUBDIVISION TRAFFIC CONTROL ORDERS

7. COUNTY SERVICES COMMITTEE - RESOLUTION TO APPROVE JOLLY OAK ROAD / WATER LILY WAY TRAFFIC CONTROL ORDER

8. COUNTY SERVICES COMMITTEE - RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE ROAD DEPARTMENT
9. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO APPROVE A COLLECTIVE BARGAINING AGREEMENT WITH MICHIGAN NURSES ASSOCIATION – NURSE PRACTITIONERS/CLINIC NURSES UNIT

10. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO APPROVE A LETTER OF UNDERSTANDING WITH CAPITOL CITY LABOR PROGRAM, INC. – 911 NON-SUPERVISORY UNIT REGARDING VACATION LEAVE PAY-OUT

11. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE PURCHASE OF A LIEBERT COOLING UNIT

12. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO PURCHASE FLAVOR BURST COLOR TOUCH PANEL

13. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AWARD A CONTRACT FOR MONUMENTATION AND REMONUMENTATION PROJECT REPRESENTATIVE

14. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AWARD CONTRACTS FOR PEER REVIEW GROUP MEMBERS

15. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AWARD CONTRACTS FOR REMONUMENTATION PROJECT SURVEYORS

16. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO PROVIDE THE INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY WITH CAPACITY BUILDING FUNDING

17. FINANCE COMMITTEE - RESOLUTION TO PROVIDE IMPREST CASH FOR FRIENDS OF COURT ACCOUNT

18. FINANCE COMMITTEE - RESOLUTION RECOGNIZING APRIL 5, 2018 AS THE 180TH ANNIVERSARY OF THE ORGANIZATION OF THE COUNTY OF INGHAM

19. HUMAN SERVICES COMMITTEE - RESOLUTION HONORING NANCY SHERD

20. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE AN AGREEMENT WITH COMSOURCE, INC. FOR RADIOS AT HAWK ISLAND COUNTY PARK

21. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE AMENDMENT #2 TO THE 2017-2018 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES

22. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO ACCEPT HEALTHY! CAPITAL COUNTIES FUNDS
23. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY FOR FY 2018

24. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE AGREEMENTS WITH LICENSED DENTISTS AND HYGIENISTS

25. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE AN AGREEMENT WITH UNIVERSITY OF MICHIGAN-FLINT FOR IMPLEMENTATION OF THE ENGAGED FATHER PROGRAM

26. LAW & COURTS COMMITTEE - RESOLUTION OF APPRECIATION TO THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER TELECOMMUNICATORS DURING NATIONAL TELECOMMUNICATORS WEEK APRIL 8-14, 2018

27. LAW & COURTS COMMITTEE - RESOLUTION TO ENDORSE SB 710

28. LAW & COURTS AND COUNTY SERVICES COMMITTEES - RESOLUTION TO AUTHORIZE AN AGREEMENT FOR A POLICY FOR THE OPERATION OF COMPUTER NETWORK, INTERNET ACCESS, AND EMAIL WITH THE DISTRICT COURT

29. LAW & COURTS AND FINANCE COMMITTEES - RESOLUTION TO CONTINUE CONTRACT WITH DR. JERRY GALLAGHER FOR PSYCHOLOGICAL SERVICES FOR THE SCREENING OF NEW APPLICANTS WHO ARE GIVEN CONDITIONAL JOB OFFERS AND FOR POST-TRAUMATIC STRESS REVIEWS FOR DEPUTIES

30. LAW & COURTS AND FINANCE COMMITTEES - RESOLUTION TO CONTINUE RECORDS MANAGEMENT SOFTWARE SUPPORT FROM TRITECH

31. LAW & COURTS AND FINANCE COMMITTEES - RESOLUTION TO AMEND RESOLUTION #18-063 WHICH AUTHORIZED THE PURCHASE AND INSTALLATION OF A NEW DISHWASHER FOR THE INGHAM COUNTY FAMILY CENTER KITCHEN

32. LAW & COURTS AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE THE CARDINAL GROUP II TO CONDUCT ORGANIZATION WIDE TRAINING WITH THE STAFF OF THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER

XII. SPECIAL ORDERS OF THE DAY

XIII. PUBLIC COMMENT

XIV. COMMISSIONER ANNOUNCEMENTS

XV. CONSIDERATION AND ALLOWANCE OF CLAIMS

XVI. RECESS
THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org
CALL TO ORDER

Chairperson Koenig called the March 27, 2018 Regular Meeting of the Ingham County Board of Commissioners to order at 6:34 p.m.

Members Present at Roll Call: Koenig, Anthony, Banas, Celentino, Crenshaw, Grebner, Hope, Maiville, Naeyaert, Nolan, Schafer, Sebolt, and Tennis

Members Absent: Louney

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Koenig asked Alan Fox, Chief Deputy Treasurer, to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Koenig asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES

Commissioner Celentino moved to approve the minutes of the March 13, 2018 meeting. Commissioner Banas supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioner Louney

ADDITIONS TO THE AGENDA

Chairperson Koenig stated without objection, a substitute resolution would be added for Agenda Item No. 14.

LIMITED PUBLIC COMMENT

None.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

Chairperson Banas stated that Ming Thompson was an excellent candidate for the Youth Commission. She further stated that she was very impressed by Ms. Thompson during her interview.
CONSIDERATION OF CONSENT AGENDA

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items except Agenda Item Nos. 4, 5, and 15. Commissioner Maiville supported the motion.

The motion carried unanimously. Absent: Commissioner Louney

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioner Louney

Items voted on separately are so noted in the minutes.
ADOPTED – MARCH 27, 2018
AGENDA ITEM NO. 1

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION DESIGNATING APRIL 3, 2018 AS
“NATIONAL SERVICE RECOGNITION DAY IN INGHAM COUNTY”

RESOLUTION # 18 - 117

WHEREAS, service to others is a hallmark of the American character, and central to how we meet our challenges; and

WHEREAS, the nation’s counties and cities are increasingly turning to national service and volunteerism as a cost-effective strategy to meet their needs; and

WHEREAS, AmeriCorps and Senior Corps participants address the most pressing challenges facing our communities, from educating students for the jobs of the 21st century and supporting veterans and military families to providing health services and helping communities recover from natural disasters; and

WHEREAS, national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and

WHEREAS, AmeriCorps and Senior Corps participants serve in more than 50,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

WHEREAS, national service participants increase the impact of the organizations they serve, both through their direct service and by managing millions of additional volunteers; and

WHEREAS, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and

WHEREAS, national service participants demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and

WHEREAS, the Corporation for National and Community Service shares a priority with county officials and mayors nationwide to engage citizens, improve lives, and strengthen communities; and is joining with the National League of Cities, National Association of Counties, Cities of Service, and mayors and county officials across the country for the Mayor and County Recognition Day for National Service on April 3, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby designates April 3, 2018, as National Service Recognition Day, and encourages residents to recognize the positive impact of national service in our county; to thank those who serve; and to find ways to give back to their communities.
COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Maiville, Naeyaert
Nays: None Absent: Hope Approved 03/20/2018

Adopted as part of a consent agenda.
MARCH 27, 2018 REGULAR MEETING

ADOPTED – MARCH 27, 2018
AGENDA ITEM NO. 2

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION DECLARING MARCH 31, 2018 AS “CESAR E. CHAVEZ DAY”
IN INGHAM COUNTY

RESOLUTION # 18 - 118

WHEREAS, the late Cesar E. Chavez developed and lived by a unique blend of values, philosophy and styles; and

WHEREAS, throughout his youth and into his adulthood, Cesar migrated across the southwest laboring in the fields and vineyards where he was exposed to the hardships and injustices of farm worker life; and

WHEREAS, his life as a community organizer began in 1952 when he joined the Community Service Organization (CSO), a prominent Latino civil rights group, in the late 1950s and early 1960s, he served as the national director; and

WHEREAS, his dream was to create an organization to protect and serve farm workers, whose poverty and disenfranchisement he had shared, in 1962, Cesar resigned from the CSO, and founded what is now known as the United Farm Workers of America; and

WHEREAS, for more than three decades Cesar led the first successful farm workers union in American history serving hundreds of thousands of farm workers; and

WHEREAS, he led successful strikes and boycotts that resulted in the first industry-wide labor contracts and the efforts of his union brought about the passage of the groundbreaking 1975 California Agricultural Labor Relations Act to protect farm workers; and

WHEREAS, on April 23, 1993, Cesar Chavez, a true American hero, died of natural causes in San Luis, Arizona shortly before he was scheduled to appear in Lansing.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors the memory of Cesar E. Chavez, an extraordinary Mexican-American, Labor Leader and role model, and declares March 31, 2018 as “Cesar E. Chavez Day” in Ingham County.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Maiville, Naeyaert
Nays: None    Absent: Hope     Approved 03/20/2018

Adopted as part of a consent agenda.
ADOPTED – MARCH 27, 2018
AGENDA ITEM NO. 3

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION IN HONOR OF THE 2018 STATE ARBOR DAY CELEBRATION

RESOLUTION # 18 - 119

WHEREAS, Arbor Day was first celebrated in 1872 to promote conservation efforts and has become a cherished and respected tradition in Michigan; and

WHEREAS, Arbor Day is a time to celebrate trees and their importance in our lives and represents an opportunity to emphasize that tree planting is an important personal demonstration of stewardship; and

WHEREAS, Arbor Day helps remind Ingham County residents that healthy natural resources are vital and that each of us can play a role in ensuring the quality of life in our community; and

WHEREAS, the Board of Commissioners wish to recognize the outstanding efforts of all involved with the success of Arbor Day including the Michigan Arbor Day Alliance, Michigan Forestry and Park Association, the Michigan Department of Natural Resources Forest, Mineral and Fire Management Division, City of Lansing’s Parks & Recreation and Forestry Division; and

WHEREAS, the 2018 State Arbor Day Celebration will take place Friday, April 27, 2018 at Potter Park Zoo.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby endorses Arbor Day and extends their congratulations and best wishes to all of those involved in the 2018 State Arbor Day.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Maiville, Naeyaert
               Nays: None   Absent: Hope   Approved 03/20/2018

Adopted as part of a consent agenda.
ADOPTED – MARCH 27, 2018
AGENDA ITEM NO. 4

INTRODUCED BY THE COUNTY SERVICES COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING PAMELA KREINER MOORE
AS THE RECIPIENT OF THE 2018 LUCILE E. BELEN AWARD

RESOLUTION # 18 - 120

WHEREAS, the Ingham County Women's Commission presents the Lucile E. Belen Award to Pamela Kreiner Moore; and

WHEREAS, Pam was nominated for her strong sense of responsibility while serving her community; and

WHEREAS, as a member, and chair, of the Ingham County Women’s Commission she worked enthusiastically to revitalize the Women’s Commission by gathering information on current topics and regularly advising the County Commissioners on matters of importance to the women and families of Ingham County; and

WHEREAS, her efforts on the Commission, as well as her participation in a statewide task force, impacted the local and statewide response to human trafficking; and

WHEREAS, through her leadership on the Commission, Pam also helped to address the needs of children with autism, Native American students, and much more; and

WHEREAS, Pam is also a regular member of “Lunch with a Purpose” whose mission is “changing the world one hour at a time” by volunteering with organizations that assist those in need; and

WHEREAS, she also works full time for the Board of Water and Light, was recently married, manages a very active blended family, and juggles work, family, and community service with finesse and humor; and

WHEREAS, the Ingham County Women's Commission created the Lucile E. Belen Award to help recognize women from Ingham County who do extraordinary things; and

WHEREAS, women strengthen our community every day in various ways and go unnoticed; and

WHEREAS, this award creates an opportunity to shine a spotlight on those who have had a positive impact in Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners congratulates Pamela Kreiner Moore as the recipient of the 2018 Lucile E. Belen Award and joins the Ingham County Women’s Commission in applauding Pam for her outstanding community service, commitment to volunteerism, and tireless efforts on behalf of Ingham County.
BE IT FURTHER RESOLVED, that the Board extends its sincere appreciation to Pam and best wishes for continued success in all of her future endeavors.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Maiville, Naeyaert  
Nays: None  Absent: Hope  Approved 03/20/2018

Commissioner Nolan moved to approve the resolution. Commissioner Sebolt supported the motion.

The motion carried unanimously. Absent: Commissioner Louney

Commissioner Sebolt presented the resolution to Pamela Moore. He further stated Ms. Moore was the past-chair of the Women’s Commission and she worked hard to reinvigorate the commission.

Commissioner Sebolt stated that Ms. Moore had brought attention and awareness to human trafficking, children with autism, and Native American children. He further stated his appreciation for all the work that Ms. Moore did for the community.

Ms. Moore thanked the Board of Commissioners for the honor and stated she missed working on the Women’s Commission but had been very busy with work and family life. She further stated that the Women’s Commission did very critical work and it was amazing to see it continue.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE FARMLAND AND OPEN SPACE PRESERVATION BOARD’S RECOMMENDED SELECTION CRITERIA AND APPLICATION CYCLE FOR 2018

RESOLUTION # 18 –

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of farmland and natural land in Ingham County from the pressure of increasing residential and commercial development; and

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland and Open Space Preservation Ordinance in July 2004 and amended it in 2010 (10-99); and

WHEREAS, the Ingham County Farmland and Open Space Preservation Ordinance authorized the establishment of the Ingham County Farmland and Open Space Preservation Board to oversee the Farmland and Open Space Preservation Program; and

WHEREAS, Ingham County voters passed a millage of .14 mils in 2008 to fund purchases of agricultural conservation easements through the Ingham County Farmland and Open Space Preservation Program; and

WHEREAS, in the course of implementing the Ordinance, the Ingham County Farmland and Open Space Preservation Board has established Selection Criteria for ranking landowner applications to the Ingham County Farmland and Open Space Preservation Program; and

WHEREAS, the Ingham County Ordinance requires that the Farmland and Open Space Selection Criteria’s be approved by the Ingham County Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached 2018 Farmland and Open Space Selection Criteria’s developed by the Ingham County Farmland and Open Space Preservation Board as set forth in the Farmland and Open Space Preservation Ordinance passed July 27, 2004.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves The Ingham County Farmland and Open Space Preservation Board hosting a 2018 farmland and open space preservation application cycle.
COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Maiville, Naeyaert
Nays: None  Absent: Hope  Approved 03/20/2018

Commissioner Nolan moved to approve the resolution. Commissioner Grebner supported the motion.

Commissioner Sebolt moved to amend the resolution as follows:

BE IT FURTHER RESOLVED, the role of the Farmland and Open Space Preservation Board is to receive, evaluate, and rate all proposals, and to forward them for the consideration to the Board of Commissioners, including for each proposal a description of its primary strengths and weaknesses.

BE IT FURTHER RESOLVED, the decision whether to fund a purchase of a given agricultural easement is reserved to the Board of Commissioners.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves The Ingham County Farmland and Open Space Preservation Board hosting a 2018 farmland and open space preservation application cycle.

Commissioner Schafer supported the amendment.

Commissioner Grebner stated that this language was inappropriate in this resolution, because the Farmland and Open Space Preservation Board operates differently than the Parks Commission. He further stated that he was unsure what the Farmland and Open Space Preservation Board would apply this to; however, if the process needed to be reformed, Commissioner Sebolt could take that up with the County Services Committee.

Commissioner Sebolt stated that the Farmland and Open Space Preservation Board would apply this language to evaluation of agriculture easements and if the purchase would fall in line with best practices. He further stated that this would be appropriate for the sake of consistency it made sense to include this language to ensure everyone knows the Board of Commissioners had final say over these decisions.

Commissioner Nolan asked that the resolution be referred back to the County Services Committee for further discussion. She further stated that she was flummoxed by the amendment because Commissioner Sebolt had been opposed to this language previously and stated that he did not want to see it in every resolution.

Commissioner Maiville stated that he agreed with Commissioner Nolan that referral back to the County Services Committee would be the best place to address this resolution. Commissioner Nolan asked for the resolution to be reread.

Commissioner Crenshaw called for a point of order asking if Commissioner Nolan had moved for the resolution to be referred back to Committee.

Commissioner Nolan moved that the resolution be referred back to committee. Commissioner Banas supported the motion.

The motion carried.  Yeas: Anthony, Banas, Celentino, Crenshaw, Grebner, Hope, Naeyaert, Nolan, Tennis, and Koenig  Nays: Schafer, Maiville, Sebolt  Absent: Louney

The resolution was referred to the County Services Committee.
I. AGRICULTURAL CHARACTERISTICS (55 POINTS)

1) Agricultural Productivity – Prime and Unique Soils

Prime and Unique Soils
Prime under all circumstances: 20 points
Prime if adequately drained: 15 points
Not prime or unique: 0 points

Example: 70% of parcel is prime under all circumstances (0.70 x 20 pts) = 14 points
30% of parcel is prime if adequately drained (0.30 x 15 pts) = 4.5 points
Total points = 18.5 points

2) Size of Parcel (s)

Points for parcels between 15 and 200 acres are calculated by multiplying 0.1 times the parcel size. Any parcel above 150 acres receives 15 points. Parcels between 15 and 39.99 acres must be in specialty crop production. Parcels that are 0-14.99 acres receive 0 points. Parcels less than 40 acres will receive a zero for Size of Parcel, unless there is Additional Agricultural Income, in which case parcels 15 acres or more receive points.

Example: Parcel size is 150 acres: 150 x 0.1 = 15
Example: Parcel is 85 acres: 85 x 0.1 = 8.5
Example: Parcel is 350 acres: 350 x0.1 = 35; 15 points, the maximum possible
Example: Parcel is 13 acres: (0 points for parcel less than 14.99 acres)

3) Additional Agricultural Income

Points will be awarded to operations that have “value-added” agriculture either through animal related production or through production of a specialty crop (crops other than corn, wheat, soybeans), or both, with total sales over $5,000.00 annually.

Example: Parcel is integral to farm operation that produces a specialty crop, which grosses over $15,000 annually. Total points = 15 points
4) **Proximity to Existing Livestock Farms**

A livestock operation for this purpose means a farm with more than 50 animal units (EPA definition: 1000 lbs = 1 unit)

- Parcel is contiguous to an existing livestock operation: 5 points
- Parcel is located between 0.5 miles and 1 mile of an existing livestock operation: 3 points
- Parcel is located further than 1 mile from an existing livestock operation: 0 points

*Contiguous for this section means no other parcel is located between the parcels. Parcels separated only by a road are considered contiguous.

II. **DEVELOPMENT PRESSURE (43 POINTS)**

5) **Proximity to Existing Public Sanitary Sewer or Water, or Both**

Linear (straight line) distance to existing, usable public sanitary sewer, or water services, or both, will result in the following scoring options:

- Less than one-half (1/2) mile from sewer or water: 5 points
- One-half (1/2) mile or more but less than 1 mile: 7 points
- One (1) mile or more but less than 2 miles: 10 points
- Two (2) miles or more but less than 5 miles: 5 points
- More than 5 miles: 0 points

Example: Parcel is located 3 miles from existing sewer lines. Total points = 5 points.

6) **Proximity to Designated Population Center in Ingham County (As Defined in “Regional Growth: Choices For Our Future”, Summary Report, Tri-County Regional Planning Commission, September 2005. Population Centers for the purposes of this criteria, include areas around Lansing, Mason, Williamston and Leslie**

<table>
<thead>
<tr>
<th>Distance to Lansing</th>
<th>max points 25</th>
<th>Distance to Mason, Williamston, Leslie max points 10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Farm is up to 1 mile from Lansing Pop</td>
<td>25</td>
<td>Farm is 1 mile, or within city boundary 10</td>
</tr>
<tr>
<td>Farm is 1-2 miles from Pop Center</td>
<td>20</td>
<td>Farm is 1-2 Miles from Pop Center 8</td>
</tr>
<tr>
<td>Farm is 2-3 miles from Pop Center</td>
<td>15</td>
<td>Farm is 2-3 miles from Pop Center 6</td>
</tr>
<tr>
<td>Farm is 3-4 miles from Pop Center</td>
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<td>Farm is 3-4 miles from Pop Center 4</td>
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<tr>
<td>Farm is 4-5 miles from Pop Center</td>
<td>5</td>
<td>Farm is 4-5 miles from Pop Center 2</td>
</tr>
<tr>
<td>More than 5 miles from Pop Center</td>
<td>0</td>
<td>More than 5 miles from Pop Center 0</td>
</tr>
</tbody>
</table>

Example: Farm is located 2 miles from Lansing Designated Population Center Total points = 20

Example: Farm is located 4 miles from City boundary of Mason Total points = 4
7) Road Frontage (paved or gravel)  
Emphasis is placed on parcels with greater linear distance of road frontage, placing the farmland under a greater threat of fragmented development. Frontage can be gravel, paved, or both and must be adjacent to the subject parcel.

Road frontage of 5280 feet (1 mile) or more                     8 points  
Road frontage of 2640 feet (1/2 mile) to 5279 (just under 1 mile)  6 points  
Road frontage of 1320 feet (1/4 mile) to 2639 (just under ½ mile)  4 points  
Road frontage less than ¼ mile                                     0 point

Example:  Parcel has 1 mile of road frontage.  Total points = 8 points

III. ADDITIONAL AGRICULTURAL PROTECTION EFFORTS  
(35 POINTS)

8) Location to Protected Property  
Parcel is near other private land which has been permanently protected from development through a conservation easement or deed restriction (development rights may have been purchased, transferred or donated). Linear distance is used from nearest farm boundary.

Parcel is adjacent to protected land                           20 points  
Parcel is not adjacent but within 1/2 mile of protected land    15 points  
Parcel is not adjacent but within 1 mile of protected land      10 points  
Parcel is not adjacent but within 2 miles of protected land     5 points

Example: Parcel is adjacent to property under a permanent conservation easement = 20 points  
Note: Points are awarded regardless of last name of property owner(s). For example if three people with the same last name apply, each receives points for the block. There is no point penalty for block properties that happen to be owned by members of the same family.

9) Block Applications  
Emphasis is placed on applications which consist of two more landowners who create a 150-acre or more block of contiguous farmland. Contiguous blocks of farmland have a greater potential for creating a long-term business environment for agriculture. Parcels included in a block application must be contiguous (touching but may be separated by a road). Each applicant in the block application will receive points for this section.

Two or more landowners apply together to create 1000 or more contiguous acres  15 points  
Two or more landowners apply together to create 750 to 999 contiguous acres     10 points  
Two or more landowners apply together to create 500 to 749 contiguous acres     8 points  
Two or more landowners apply together to create 300 to 499 contiguous acres     6 points  
Two or more landowners apply together to create 299 to 150 contiguous acres      5 points  
Contiguous acreage of 149 acres or less                               0 points

Example: Four landowners, with varying parcel acreage, submit a block-application of about 800 contiguous acres. (Each of the four landowners would receive 10 points for this section).  
Note: If a parcel in a block application is preserved, the remaining landowners will continue to receive full points for this section of the scoring criteria in future cycles, provided they still wish to participate in the block application.
IV. OTHER CRITERIA (10 POINTS)

10) Additional Agricultural Characteristics

Maximum Points: 5

Additional agricultural characteristics are USDA certified organic farm or Centennial farm.

Parcel has one or more additional agricultural features  5 points
Parcel does not have an additional agricultural feature  0 points

11) Michigan Agricultural Environmental Assurance Program (MAEAP)  

Maximum Points: 5

Participation in the MAEAP demonstrates a commitment to environmental stewardship above and beyond a conservation plan. The State Agriculture Preservation Board has identified the MAEAP as a priority to providing matching funds. Farms verified under the MAEAP must show verification to receive points.

Farm is MAEAP verified  5 points
Farm is not MAEAP verified  0 points

TIER I: TOTAL POINTS POSSIBLE IS 143
Selection Criteria for Open Space Land Preservation Program
2018 Application Cycle

1. ECOLOGICAL, SCENIC AND GEOLOGICAL CRITERIA (Maximum 78 POINTS)

1. Potential Conservation Area(s) (from the Greening Mid-Michigan Project) maximum points: 10
   1. High Potential 10 points
   2. Medium Potential 8 points
   3. Low Potential 6 points
   Example: parcel fall within a Medium Potential Conservation Area = 8 points

2. Water quality values
   1. Riparian land maximum points: 10
      Property with a water frontage of 200 linear feet or greater receives 5 points. Points for a property with water
      frontage of less than 200 linear feet are: 5 x linear feet of water frontage/200 = points.
      Example: parcel has 75 feet of water frontage on the Red Cedar River: 5 x 75 = 375/200 = 1.875 points
   2. Wetlands, including buffer area maximum points: 10
      Property that is 100% wetland receives 4 points. Points for a property with less than 100% wetland are: 4 x
      percent in wetland = points.
      Example: 5 acres of an 40 acre parcel is wetland: 4 x 12.5/100 (5/40= 0.125) = 50/100 =0 .5 points
   3. Aquifer recharge land maximum points: 10
      Property that is qualified by the MSU RS&GIS model as aquifer recharge land will receive points based on the
      following formula; Eight x percent aquifer recharge land = points.
      Example: 10 acres of a 20 acre parcel is aquifer recharge land: 8 x 50/100 (10/20= 0.50) = 400/100 = 4 points

3. Habitats
   1. Forestland maximum points: 10
      Property that is 100% forest land receives 5 points. Points for a property with less than 100% forest land are:
      5 x percent in forest land = points.
      Example: 15 acres of a 20 acres parcel is wooded: 5 x 75/100 (15/20 = 0.75) = 375/100 = 3.75 points
   2. Others – grassland, shrub land, etc. maximum points: 10
      Property that is 100% in other types of natural habitat receives 3 points. Points for a property with less than
      100% in other types of habitat are: 3 x percent in other types of habitat = points.
      Example: 10 acres of a 15 acre parcel is grassland: 3 x 66/100 (10/15= 0.66) = 198/100 = 1.98 points

4. Rare species maximum points: 15
   1. State and federal threatened and endangered species on the property
      Up to 10 points may be given depending on rarity category; the higher the rarity category the more points given.
      Example: Parcel has a Copperbelly water snake on the property: =10 points

5. Physically (geologically) significant features maximum points: 3
   Up to 3 points may be given. Example: property has a terminal marine.

II. PROPERTY SIZE and LOCATION CRITERIA (Maximum 65 points)

6. Parcel size maximum points: 20
Parcels of 100 acres or greater receive 20 points. Points for a property of less than 100 acres are: 20 x acreage of parcel/100 = points.

Example: Parcel is 40 acres in size: 20 x 40 = 1000/100 = 8 points

1.) Proximity to Designated Population Center in Ingham County (As Defined in “Regional Growth: Choices For Our Future”, Summary Report, Tri-County Regional Planning Commission, September 2005. Population Centers for the purposes of this criteria, include areas around Lansing, Mason, Williamston and Leslie

<table>
<thead>
<tr>
<th>Distance to Lansing</th>
<th>max points</th>
<th>Distance to Mason, Williamston, Leslie</th>
<th>max points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property is up to 1 mile from Lansing Pop</td>
<td>18</td>
<td>Property is 1 mile, or within city boundary</td>
<td>10</td>
</tr>
<tr>
<td>Property is 1-2 miles from Pop Center</td>
<td>16</td>
<td>Property is 1-2 Miles from Pop Center</td>
<td>8</td>
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<tr>
<td>Property is 2-3 miles from Pop Center</td>
<td>14</td>
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<td>Property is 3-4 miles from Pop Center</td>
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<tr>
<td>More than 5 miles from Pop Center</td>
<td>0</td>
<td>More than 5 miles from Pop Center</td>
<td>0</td>
</tr>
</tbody>
</table>

Example: Property is located 2 miles from Lansing Designated Population Center Total points = 16
Example: Property is located 4 miles from City boundary of Mason Total points = 4

7. Location with respect to other protected property maximum points: 10

Permanently protected land is property with a conservation easement or a deed restriction that permanently prohibits development on the property. Linear distance is from nearest land boundaries.

| Property is adjacent to protected land                              | 10 points |
| Property is not adjacent but within 1/2 mile of protected land     | 8 points  |
| Property is not adjacent but within 1 mile of protected land       | 6 points  |
| Property is not adjacent but within 2 miles of protected land      | 4 points  |

Example: Parcel is within 1 mile of an already protected property = 6 points

8. Road frontage (paved or gravel) maximum points: 2

Road frontage of 1320 feet (1/4 mile) or greater receives 2 points. Points for road frontage of less than 1320 feet are: 2 x feet of road frontage/1320 = points.

Example: Parcel has 500 feet of road frontage: 2 x 500 = 1000/1320 = 0.76 points

9. Block applications maximum points: 3

Properties applying in a block application must be contiguous (they may be separated by a road). Each applicant in the block application will receive the stated points.

Two or more landowners applying together and submitting 300 or more contiguous acres each receives 3 points. Points for two or more landowners submitting less than 300 acres are: 3 x number of contiguous acres submitted/300 = points.

Example: Parcel is applying with three other landowners to make a 450 acre block of land: 3 x 450 = 1350/300 = 4.5 therefore the points received are 3, the maximum.

Note: If only one property in a block application is preserved, the remaining landowners will continue to receive full points for this section of the scoring criteria in future cycles, provided the remaining landowners still wish to participate in the block application.
MAXIMUM TOTAL TIER I POINTS POSSIBLE – 143

Applicants note: Landowners who accept federal, state or local matching funds to protect their open space land may be selected for the program before landowners who do not accept such funds, regardless of their relative ranking based on the above “Selection Criteria for Protection of Open Space Land”.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 18 - 121

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated March 6, 2018 as submitted.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Maiville, Naeyaert
Nays: None  Absent: Hope  Approved 03/20/2018

Adopted as part of a consent agenda.
### INGHAM COUNTY ROAD DEPARTMENT

**LIST OF CURRENT PERMITS ISSUED**  
**DATE:** March 6, 2018

<table>
<thead>
<tr>
<th>R/W PERMIT#</th>
<th>R/W APPLICANT /CONTRACTOR</th>
<th>R/W WORK</th>
<th>R/W LOCATION</th>
<th>R/W CITY/TWP.</th>
<th>R/W SECTION</th>
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<tr>
<td>2018-102</td>
<td>COMCAST</td>
<td>CABLE / UG</td>
<td>HOLLOWBROOK DR &amp; MOCKINGBIRD LN</td>
<td>DELHI</td>
<td>20</td>
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<tr>
<td>2018-103</td>
<td>AT &amp; T</td>
<td>CABLE / UG</td>
<td>PINE TREE RD &amp; LEGACY PKWY</td>
<td>DELHI</td>
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<td>2018-104</td>
<td>MERIDIAN TOWNSHIP</td>
<td>WATERMAIN</td>
<td>EASTWAY DR &amp; FAIRLANE DR</td>
<td>MERIDIAN</td>
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<td>2018-105</td>
<td>NOFZIGER TRUCKING LLC</td>
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<td>VARIOUS</td>
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<td>2018-106</td>
<td>RJS TRANSPORT LLC</td>
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<td>2018-107</td>
<td>CALEDONIA FARMERS ELEVATOR</td>
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<td>2018-108</td>
<td>CONSUMERS ENERGY</td>
<td>GAS</td>
<td>RUTHERFORD AVE &amp; SMITHFIELD AVE</td>
<td>MERIDIAN</td>
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<td>2018-109</td>
<td>GREENLEE MILK HAULING</td>
<td>HAUL ROUTE/MILK</td>
<td>VARIOUS</td>
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<td>CABLE / UG</td>
<td>EDEN RD &amp; KIPP RD</td>
<td>VEVAY</td>
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<td>ACD.NET</td>
<td>CABLE / UG</td>
<td>OKEMOS RD &amp; KENT ST</td>
<td>MERIDIAN</td>
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<td>2018-112</td>
<td>MEADOWVIEW FARMS</td>
<td>AGRICULTURAL MOVE</td>
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<td>2018-113</td>
<td>KEISER TRUCKING LLC</td>
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<td>2018-114</td>
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<td>2018-119</td>
<td>CONSUMERS ENERGY</td>
<td>ELECTRIC / UG</td>
<td>POWELL RD &amp; TIHART RD</td>
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<td>2018-121</td>
<td>MERIDIAN TOWNSHIP</td>
<td>ROAD CLOSURE / SPECIAL EVENT</td>
<td>OKEMOS RD &amp; KINAWA DR (VARIOUS)</td>
<td>MERIDIAN</td>
<td></td>
</tr>
</tbody>
</table>

**MANAGING DIRECTOR:** ______________________________
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A SOCIAL MEDIA POLICY

RESOLUTION # 18 - 122

WHEREAS, Ingham County is committed to ensuring that Internet conduct of its departments comports with all applicable laws and does not damage the County’s reputation and business interests; and

WHEREAS, the County has a legitimate business interest in monitoring internet activity, regardless of where or when it occurs; and

WHEREAS, a formal social media policy will provide guidelines for maintaining a respectable and ethical work environment and to ensure that County departments are acting in a manner consistent with the County mission; and

WHEREAS, a social media policy will help avoid claims against Ingham County or its personnel for issues like HIPAA violations, invasion of privacy, breach of confidentiality, and defamation or slander.

THEREFORE BE IT RESOLVED, the Ingham Board of Commissioners approves the attached Use of Social Media Policy, effective upon ratification of this resolution.

BE IT FURTHER RESOLVED, that this policy shall be applicable to all employees and departments of Ingham County, but shall not apply to social media activities that involve criminal investigation or prosecution activities undertaken by the Sheriff’s Office, Prosecuting Attorney’s Office and/or the Courts.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Maiville, Naeyaert  
Nays: None  Absent: Hope   Approved  03/20/2018

FINANCE:  Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer  
Nays: None  Absent: None   Approved  02/21/2018

Adopted as part of a consent agenda.
A. **Purpose.**

Ingham County is committed to ensuring that Internet conduct of its departments comports with all applicable laws and does not damage our reputation and business interests. The County has a legitimate business interest in monitoring internet activity, regardless of where or when it occurs. Specific concerns include activity that could violate an individual’s privacy, or otherwise adversely affect an individual or vendor we interact with, our reputation, the reputation of others, the trust others place in us, or our working relationship with other organizations.

Ingham County is required under the Health Information Portability and Accountability Act of 1996 (HIPAA) to ensure that any protected health information (PHI) that we create, receive, use, or store is not improperly used or disclosed through any means, including electronic. Ingham County also has a fundamental interest in protecting confidential and proprietary information about the organization as well as our reputation.

The intent of this policy is not to restrict the flow of useful and appropriate information but to minimize the risks, legal and otherwise, to Ingham County and its employees for improper activity and disclosures. The intent of this policy is to help avoid claims against Ingham County or its personnel for issues like HIPAA violations, invasion of privacy, breach of confidentiality, and defamation or slander. This policy is also intended to provide guidelines for maintaining a respectable and ethical work environment and to ensure that County departments are acting in a manner consistent with our mission.

This policy is not intended or designed to prohibit the lawful exercise of employees’ rights under applicable federal or state law, including constitutionally protected free speech, whistleblowers reports, or the ability of employees to engage in certain “protected concerted activity” under the Michigan Public Employment Relations Act. This policy will not be applied in any way that might limit such applicable legal rights of Ingham County personnel.

B. **Applicability.**

This policy is generally applicable to all employees and departments of Ingham County. Portions of this policy are specifically applicable to those employees entrusted with representing Ingham County on Social Media. These provisions shall not apply to social media activities that involve criminal investigation or prosecution activities undertaken by the Sheriff’s Office, Prosecuting Attorney’s Office or the Courts.

C. **Definitions.**

1. **Account Manager:** Employee who has been authorized to post Social Media content on behalf of an Ingham County department, including but not limited to Public Information Officers,
communications managers, and program leads. This individual needs to file a signed copy of this policy with the Social Media Specialist.

2. **Alternate Account Manager:** Employee who has been authorized to post Social Media content on behalf on an Ingham County department when the Account Manager is unable, no longer an Ingham County employee, or on leave from the County. This individual needs to file a signed copy of this policy with the Social Media Specialist.

3. **Brand Standards:** Refers to the graphic standards and guidelines that govern the use of the Ingham County logo, nameplate, color scheme, and visual identity.

4. **Departments:** Offices and agencies that utilize County-owned computer equipment.

5. **Innovation and Technology (IT) Department:** The department responsible for information management and governance, system maintenance, and security policies.

6. **Mobile Apps:** Technologies that can be downloaded to smartphones and tablets and accessed on the go; provides publishing abilities to account manager who work at a County worksite or offsite.

7. **Social Media:** Websites and applications that enable users to create and share content or to participate in social networking. These include, but are not limited to: Facebook, Instagram, YouTube, Snapchat, Twitter, Reddit, and LinkedIn.

8. **Social Media Action Plan (SMAP):** Official document departments are required to complete before creating new Social Media pages; answers key questions related to the use of Social Media, including target audience, goals, and resources.

9. **Social Media Specialist:** Designated employee(s) from Ingham County responsible for Social Media governance and policy compliance.

10. **Vendor:** Refers to a person or business that provides services under terms specified in a contract.

**D. Roles and Responsibilities.**

1. The IT department will:
   a. Maintain a list of approved Social Media applications that departments may utilize.
   b. Keep repository of and share Board approved standards that are representative of Ingham County’s goals and initiatives.
   c. Evaluate and approve SMAPs.
   d. Be able to edit or remove inappropriate content from a department’s Social Media page as directed by this policy, the Controller/Administrator, the Board, and/or other authority.
   e. Conduct periodic tests and review of all department Social Media pages to ensure all account logins and passwords are up to date.
   f. Setup Social Media accounts and settings for departments prior to use by a department.
   g. Review new types of Social Media for effectiveness, efficiencies, and security.
   h. Manage the program for documenting account managers, account logins, and passwords for the purpose of emergency management.
i. Consider record retention and public record requirements whenever implementing Social Media.

2. Departments will:
   a. Oversee and manage Social Media pages for their department.
   b. Designate and train account managers in proper use of Social media as defined in this policy.
   c. Monitor the access levels of vendors working with the department on Social Media.
   d. Provide the IT department with up-to-date lists of Social Media pages, account logins, and passwords for the purpose of emergency management.
   e. Change Social Media passwords every ninety (90) days or immediately if account manager(s) are removed as administrators or leave Ingham County employment.
   f. Manage record retention of Social Media in conformity with Ingham County and State of Michigan recordkeeping requirements.
   g. Provide IT with a SMAP for each Social Media application it wishes to utilize.
   h. Designate an Account Manager and an Alternate Account Manager to be the primary and the back-up manager of all department Social Media pages.
   i. Perform annual assessments and reviews of the department SMAP and, if necessary, make the appropriate changes.
   j. Use only County email addresses for official County Social Media pages.

3. Account Managers and Alternate Account Managers will:
   a. Uphold brand standards and values when representing a department on Social Media.
   b. Manage Social Media in accordance with the Ingham County Policies and Procedures.
   c. Work with the IT department to employ best practices for Social Media use.
   d. Monitor and measure Social Media, analyzing effectiveness and making recommendations to the department for continuous improvement.
   e. Respond to questions and inquiries within 24 business hours and flag concerns when appropriate.
   f. If an Account Manager cannot answer a question or inquiry, the Account Manager will direct the constituent to the correct department.
   g. Read and agree with the terms set forth in this policy. A signed copy needs to be filed by the IT department.

E. Implementation.

1. Ingham County departments that use Social Media shall have a communications strategy that aligns with Ingham County Policies and Procedures. The IT department will provide guidance for departments.

2. Departments must complete a SMAP that identifies all of the following criteria:
   a. Overall vision (aspiration of a future state) for Social Media strategy
   b. Why a specific Social Media application is the right fit
   c. Goals (with specified outcomes)
   d. Objectives (specific steps that will be taken to meet goals)
   e. Target audiences
f. Customer Service plan – Detail customer service expectations and develop plan to ensure consistency.
g. Resources and staff time needed
h. Marketing and public outreach
i. Last annual review
j. Department Head approval
k. Identity of an Account Manager
l. Identity of an Alternate Account Manager
m. What corrective action(s) will be taken upon discovery of an accidental, incorrect, or inappropriate post

3. Departments that already have Social Media accounts and pages must submit a SMAP within ninety (90) days of the approval of this policy by the Board of Commissioners.

4. Once the SMAP is completed, the IT department will evaluate requests for Social Media, and verify account managers.

5. If a department wishes to work with a vendor, agency, partner, stakeholder, and/or other government entity to promote services and engage in public outreach, the department must submit a Resolution for approval to the Board of Commissioners. Authorization forms are not to be used. Only County employees or registered vendors may manage Social Media pages on behalf of Ingham County departments due to security and compliance concerns.

F. Social Media Use.

1. Professional Use
   a. Only Account Managers may post content to Social Media pages on behalf of a department.
   b. Account Managers shall not disclose confidential or proprietary information acquired by way of your official position with the County. This restriction applies whether the information is disclosed on professional or personal Social Media accounts, or by any other method.
   c. Employees shall not use personal Social Media accounts for work purposes. This prohibition is necessary to facilitate compliance with public records laws and protect information on personal accounts from public disclosure. Employees shall direct such activity to work accounts.
   d. Employees should not work on Social Media after hours without prior approval. This is considered overtime and failure to obtain prior authorization may be cause for corrective action.

2. Personal Use
   a. Employees may access personal Social Media accounts at work for limited personal communications as long as it does not interfere with work tasks. Please refer to Ingham County’s Use of County Resources policy.
   b. Employees shall not use a County email address when using Social Media accounts in a personal capacity.
   c. Employees shall not release confidential information including but not limited to employee information, policies, labor relations, court rulings, investigations, or financial information on any personal media account.
   d. While using County resources, employees shall not engage in any activity t in compliance with federal, state or local laws or Ingham Policies and Procedures.
G. Engaging with the Public.

1. Social media posts made on behalf of Ingham County shall not include any form of profanity, obscenity, or threatening language. Social Media posts shall not violate copyright or trademark restrictions.

   It is not appropriate to engage in arguments with members of the public who may be critical of your department. Comments or posts on Social Media sites can typically be seen by anyone and usually cannot be deleted.

   Departments shall have an approved procedure to address offensive remarks on Social Media accounts to be included in their SMAP. Questions regarding the content of a comment or post, shall be directed to a manager, department head, or IT.

2. Social Media pages managed by Ingham County departments shall include a terms of use statement, such as, “Ingham County reserves the right to remove posts that include threatening language and those which violate a copyright, trademark, or the Terms of Service of this Social Media site.”

3. Ingham County welcomes dialogue with the public, however comments are subject to public disclosure laws and comments that violate the following will be taken down:
   a. Potentially libelous comments
   b. Obscene or explicit language
   c. Hateful or mean-spirited comments
   d. Personal attacks, insults, or threatening language
   e. Plagiarized material or material that violates intellectual property rights
   f. Private or personal information published without consent
   g. Commercial promotions or spam
   h. Comments that are off topic or that link to material that is off topic
   i. Comments that embed images from external sources

H. Public Records.

1. Content published on Social Media pages that relates to the conduct of government actions shall be retained and managed by departments in compliance with Ingham County records retention and State of Michigan recordkeeping requirements. Departments should set all privacy setting on Social Media pages to public.

   Social Media pages shall include a statement illustrating that all content may be subject to public disclosure.

2. Each comment, post, photo, and list of individuals connected to a Social Media networking site under Ingham County control shall be considered as an open record. Social Media accounts used for County business, including personal accounts may be subject to the Freedom of Information Act (MCL 15.231 et seq.), even if the work was done on personal time and equipment.

I. Security.

1. Departments must practice appropriate password management. Passwords should always be kept private but Account Managers should also practice the following when considering Social Media passwords:
a. Passwords must change every ninety (90) days and immediately after the password or Social Media site accessed has been, or is suspected of being, compromised. Passwords must also change immediately if Account Managers are removed as administrators or leave county employment.
b. Once a password has changed, it is the duty of the Account Manager to immediately report it to IT.
c. Do not use automated login options on Social Media pages such as the “Keep me logged in” feature. This is to prevent unauthorized access to County Social Media pages should a computer or digital device be compromised or stolen.
d. Do not use a third-party program such as Last Pass to remember Ingham County Social Media passwords. Passwords shall always be available to the Account Manager Alternative Account Manager, and IT.
e. IT shall be contacted if additional security guidance is needed.

J. Social Media Tools.

1. Applications such as HootSuite, which is a desktop application that allows users to manage Social Media accounts such as Facebook, Twitter, and LinkedIn all in one place, called a dashboard, shall not combine professional and personal Social Media pages. This helps prevent accidental posting of personal information from official County Social Media pages.

   Employees who use desktop applications such as HootSuite to manage County Social Media pages, shall use an Ingham County email address and a password unique to the application.

2. Account Managers should use different mobile apps for professional and personal use of Social Media.

K. Disciplinary Action.

Employees found to have violated this policy may be subject to disciplinary action up to and including dismissal from employment pursuant to the County’s Policies and Procedures and applicable collective bargaining agreements, and, if applicable, may be subject to prosecution under federal or state laws.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE CAPITAL CITY LABOR PROGRAM, INC. – CORRECTION UNIT

RESOLUTION # 18 - 123

WHEREAS, an agreement has been reached between representatives of Ingham County and the CCLP - Corrections Unit through December 31, 2020; and

WHEREAS, the agreement has been ratified by the employees within the bargaining agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and Capital City Labor Program, Inc. through December 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Maiville, Naeyaert
Nays: None  Absent: Hope  Approved 03/20/2018

FINANCE:  Yeas: Grebner, Crenshaw, Tennis, Koenig, Louney
Nays: None  Absent: Anthony, Schafer  Approved 03/21/2018

Adopted as part of a consent agenda.
Economic highlights of the tentative agreement include the following:

- **Contract Duration:** Date of BOC approval thru December 31, 2020

- **Salaries (Article 35):**
  - Effective upon approval by the BOC – 1% wage increase applied to the current 2017 Salary Table
  - 2019 0% wage increase, Reopener - Wage re-opener to take effect on or after January 1, 2019
  - 2020 0% wage increase, Reopener – Wage re-opener to take effect on or after January 1, 2020

- **Overtime and Premium Pay (Article 25):**
  Section C, 1 – increase compensatory time max to 80 hours

- **Uniforms and Clothing (Article 29):**
  Add Section 6. Equipment Allowance - Each year Corrections Deputies will receive a two hundred fifty dollar ($250.00) equipment allowance.

- **Hospitalization – Medical Coverage (Article 39):**
  Incorporate changes as provided by the Health Cost Containment Committee and approved by the Board of Commissioners

- **Vision (Article 40):**
  Incorporate updated language as provided by the Health Cost Containment Committee and approved by the Ingham County Board of Commissioners

- **Dental Insurance (Article 41):**
  Incorporate updated language as provided by the Health Cost Containment Committee and approved by the Ingham County Board of Commissioners
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE CAPITAL CITY LABOR PROGRAM, INC. – LAW ENFORCEMENT UNIT

RESOLUTION # 18 - 124

WHEREAS, an agreement has been reached between representatives of Ingham County and the CCLP – Law Enforcement Unit through December 31, 2020; and

WHEREAS, the agreement has been ratified by the employees within the bargaining agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and Capital City Labor Program, Inc. through December 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Maiville, Naeyaert
     Nays: None  Absent: Hope  Approved 03/20/2018

FINANCE:  Yeas: Grebner, Crenshaw, Tennis, Koenig, Louney
     Nays: None  Absent: Anthony, Schafer  Approved 03/21/2018

Adopted as part of a consent agenda.
Economic highlights of the tentative agreement include the following:

- **Contract Duration:** Date of BOC approval thru December 31, 2020

- **Salary Schedules (Article 23):**
  - Effective January 1, 2018 – 1% wage increase applied to the current 2017 Salary Table
  - 2019 1% wage increase, Reopener - Wage re-opener to take effect on or after January 1, 2019
  - 2020 1% wage increase, Reopener – Wage re-opener to take effect on or after January 1, 2020

- **Overtime and Premium Pay (Article 19):**
  Section 3 – increase compensatory time max to 80 hours

- **Uniforms and Clothing (Article 27):**
  Add Section 7. Equipment Allowance - Each year Deputies will receive a two hundred fifty dollar ($250.00) equipment allowance.

- **Hospitalization – Medical Coverage (Article 34):**
  Incorporate changes as provided by the Health Cost Containment Committee and approved by the Board of Commissioners

- **Dental Insurance (Article 35):**
  Incorporate updated language as provided by the Health Cost Containment Committee and approved by the Ingham County Board of Commissioners

- **Vision (Article 36):**
  Incorporate updated language as provided by the Health Cost Containment Committee and approved by the Ingham County Board of Commissioners
ADOPTED – MARCH 27, 2018
AGENDA ITEM NO. 10

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT FOR THE INSTALLATION OF NEW SOFTWARE FOR THE GALAXY SYSTEM UPGRADE AT THE VETERANS MEMORIAL COURTHOUSE AND GRADY PORTER BUILDING

RESOLUTION # 18 - 125

WHEREAS, the current software used for the Galaxy System at the VMC and GPB is in need of upgrading; and

WHEREAS, the Galaxy System is proprietary and the primary system for security access control, unlocking doors and preventing unauthorized access; and

WHEREAS, this upgrade will provide access control to the North and South judicial hallway stairwell doors, on the second floor of the VMC for a cost of $7,834.80; and

WHEREAS, this upgrade will also provide access control for three doors within the Friend of the Court hearing room, in the Grady Porter Building, for a cost of $6,909.71; and

WHEREAS, also included in this upgrade is a new access control panel in the communications room; and

WHEREAS, Vidcom Solutions will perform this upgrade for a total cost of $14,744.51; and

WHEREAS, funds for the judicial hallway portion, in the Veterans Memorial Courthouse, are available in the 2018 approved CIP line item #595-30110-931000; and

WHEREAS, funds for the three Friend of the Court hearing room doors, in the Grady Porter Building, are available in the 2018 approved CIP line item #215-14200-979000.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a contract with Vidcom Solutions, 15559 Old US-27, Lansing, Michigan 48906, for the installation of new software for the Galaxy System upgrade at the Veterans Memorial Courthouse and Grady Porter Building for a not to exceed total cost of $14,744.51.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.
COUNTY SERVICES: **Yea:** Nolan, Sebolt, Grebner, Celentino, Maiville, Naeyaert
  **Nays:** None  **Absent:** Hope  **Approved 03/20/2018**

FINANCE: **Yea:** Grebner, Crenshaw, Tennis, Koenig, Louney
  **Nays:** None  **Absent:** Anthony, Schafer  **Approved 03/21/2018**

Adopted as part of a consent agenda.
ADOPTED – MARCH 27, 2018
AGENDA ITEM NO. 11

Introduced by the County Services and Finance Committees of the

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDED
2018 CAPITAL IMPROVEMENT PROJECT REQUEST FORM
FOR THE ROAD DEPARTMENT

RESOLUTION # 18 - 126

WHEREAS, the as-adopted 2018 Capital Improvement Projects (CIP) Budget Request Form for Road Equipment for the Road Department showed the purchase of 3 replacement tandem axle dump/plow trucks for a total estimated cost of $500,000, which is equal to the 2018 Road Department as-adopted Budget line item for Capital Road Equipment; and

WHEREAS, the state has recently passed legislation to provide an additional $175 million of state general fund revenue for road work to be distributed this spring to all road agencies per the general agency allocation formula of Michigan Public Act 51 of 1951, which will result in an estimated $1.357 million additional state road funding for Ingham County Road Department in 2018; and

WHEREAS, although this additional state funding can only be used on additional road preservation and improvement, the Road department recommends and requests to re-prioritize its as-adopted 2018 CIP Road Equipment List, based on current, as-adopted, 2018 budget, to provide more road work and to most efficiently utilize this additional state road funding on road preservation and improvement; and

WHEREAS, this request is only to re-prioritize the 2018 CIP Request Form for road equipment within the existing, as-adopted, 2018 budget line item for capital road equipment such that no further expenditure than the 2018 existing $500,000 budget line item for capital road equipment is proposed.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the attached, Amended 2018 CIP Request Form for Road Equipment for the Road Department.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of equipment per the attached, amended 2018 CIP Request Form through the MiDEAL state-wide purchasing program for units available through this program, with expenditure limited to the existing, as-adopted, 2018 Road department $500,000 budget line item for capital road equipment, and consistent with this resolution.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Maiville, Naeyaert
Nays: None Absent: Hope Approved 03/20/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Koenig, Louney
Nays: None Absent: Anthony, Schafer Approved 03/21/2018

Adopted as part of a consent agenda.
2018 CAPITAL BUDGET REQUEST FORM—Amended

DEPARTMENT: Road

<table>
<thead>
<tr>
<th>RANK</th>
<th>PROJECT NAME</th>
<th>QUANTITY</th>
<th>ESTIMATED COST</th>
<th>PROJECT TYPE</th>
<th>NEW/RENEW</th>
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<tbody>
<tr>
<td>1</td>
<td>Asphalt Emulsion Distributor Truck</td>
<td>1</td>
<td>$230,000</td>
<td>F/E</td>
<td>New</td>
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<tr>
<td>2</td>
<td>Asphalt Roller</td>
<td>1</td>
<td>$80,000</td>
<td>F/E</td>
<td>New</td>
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<tr>
<td>3</td>
<td>Street Sweeper Truck</td>
<td>1</td>
<td>$160,000</td>
<td>F/E</td>
<td>Renew</td>
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<tr>
<td>4</td>
<td>Building &amp; Grounds Utility Boxes Truck</td>
<td>1</td>
<td>$30,000</td>
<td>F/E</td>
<td>Renew</td>
</tr>
<tr>
<td>5</td>
<td>Tandem Axle Dump/Plow Trucks</td>
<td>3</td>
<td>$420,000 total</td>
<td>F/E</td>
<td>Renew</td>
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<tr>
<td>6</td>
<td>Asphalt Roller Trailer</td>
<td>1</td>
<td>$14,000</td>
<td>F/E</td>
<td>New</td>
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<tr>
<td>7</td>
<td>Pick-up Truck</td>
<td>1</td>
<td>$25,000</td>
<td>F/E</td>
<td>Renew</td>
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<tr>
<td>8</td>
<td>Crew Truck with Tool Boxes</td>
<td>1</td>
<td>$40,000</td>
<td>F/E</td>
<td>Renew</td>
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<tr>
<td>9</td>
<td>4 Ton Hot Asphalt Patch Trailer</td>
<td>1</td>
<td>$24,000</td>
<td>F/E</td>
<td>Renew</td>
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<tr>
<td>10</td>
<td>Topsoil Screen</td>
<td>1</td>
<td>$14,000</td>
<td>F/E</td>
<td>New</td>
</tr>
</tbody>
</table>

2018 ESTIMATED CAPITAL COST OF PROJECTS $1,037,000

NEW OPERATING COSTS 0

TOTAL PROJECT COST $1,037,000

SOURCES OF FUNDING (DESCRIBE)

Road Fund—201 (MVH revenue). Per current, as-adopted, 2018 Budget line item for Road Equipment. $500,000

Current, as-adopted, 2018 budget covers items 1 through 4 listed above totaling $500,000. Remaining items are listed for prioritization should a 2018 budget adjustment for additional road equipment be possible later in the year.

TOTAL SOURCES $500,000

BRIEF DESCRIPTION OF PROJECTS:

Renew items are replacement of existing older vehicles of same type.
New items are to expand capabilities for increased work and related services output.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE PURCHASE OF
2018 SEASONAL REQUIREMENT OF EMULSIFIED ASPHALT

RESOLUTION # 18 - 127

WHEREAS, the Ingham County Road Department annually purchases various types of emulsified asphalts for placement by Road Department crews in various road maintenance operations and in the Local Road Program. The following are estimated quantities: 5,000 gallons of SS-1H for asphalt pavement tac, 600,000 gallons of HFRS-2M for chip-sealing, 10,000 gallons of AE-90 for spray-patching, 10,000 gallons of Low Tracking Tac and 15,000 gallons of CM-300 for on-site manufacturing of cold patch; and

WHEREAS, the Road Department adopted 2018 budget included in controllable expenditures, funds for this and other maintenance material purchases; and

WHEREAS, a blanket PO shall be processed with various emulsion purchases from 4 vendors, based on availability of required material and location, with preference based on lowest qualifying bid unit price and a quantity not to exceed $1,200,000; and

WHEREAS, bids for the various types of emulsified asphalts were solicited and evaluated by the Ingham County Purchasing Department per Request for Proposals (RFP) #32-18, and it is their recommendation, with the concurrence of Road Department staff, to award these bids and to purchase the HFRS-2M, SS-1H, Low Track Tac and AE-90 emulsions on an as-needed, unit price basis from Bit Mat of Michigan, based on their lowest qualified bids; and

WHEREAS, bids for the various types of emulsified asphalts were solicited and evaluated by the Ingham County Purchasing Department per Request for Proposals (RFP) #32-18, and it is their recommendation, with the concurrence of Road Department staff, to award the Low Tracking Tac within 30 miles of ICRD, to Reith Riley of Lansing, Michigan; and

WHEREAS, bids for the various types of emulsified asphalts were solicited and evaluated by the Ingham County Purchasing Department per Request for Proposals (RFP) #32-18, and it is their recommendation, with the concurrence of Road Department staff, to award these bids and to purchase CM-300 asphalt emulsions delivered, on an as-needed, unit price basis from Asphalt Materials Inc.; and

WHEREAS, to award as secondary providers Asphalt Materials Inc. and Michigan Paving & Materials for HFRS-2M, SS-1H and AE-90, in the event the awarded lowest bid providers emulsions fail to meet the required specifications or are unable to provide materials when requested.
THEREFORE BE IT RESOLVED, the Board of Commissioners accepts the bids, and authorizes the purchase of these various types of emulsified asphalts on an as-needed, unit price basis from the Bit Mat of Michigan, Michigan Paving and Materials, Reith Riley and Asphalt Materials based on their qualified bids and/or availability of specified emulsions.

BE IT FURTHER RESOLVED, the Purchasing Department and the Road Department are hereby authorized to execute purchase orders accordingly with Bit Mat of Michigan, Michigan Paving and Materials, Reith Riley and Asphalt Materials Inc., for purchasing of emulsified asphalts as needed and budgeted, on behalf of the County.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Maiville, Naeyaert
   Nays: None   Absent: Hope   Approved 03/20/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Koenig, Louney
   Nays: None   Absent: Anthony, Schafer   Approved 03/21/2018

Adopted as part of a consent agenda.
INDEX

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE PURCHASE OF
2018 SEASONAL REQUIREMENT OF HOT MIX ASPHALT MIXTURES

RESOLUTION # 18 - 128

WHEREAS, the Road Department annually purchases approximately 45,000 to 55,000 tons of various Hot Mix Asphalt (HMA) mixtures 13A, 13A Top, 36A, with assistants by the supplier with furnished Flowboy and Quad axle trucking, for placement by Road Department crews in various road maintenance operations and in the Local Road Program; and

WHEREAS, the Road Department’s adopted 2018 budget included in controllable expenditures, funds for this and other maintenance material purchases; and

WHEREAS, a blanket PO shall be processed with HMA purchases from the 3 vendors, based on availability of required material and location, with preference based on lowest qualifying bid unit price per ton and a quantity not to exceed $2,000,000; and

WHEREAS, bids for maintenance HMA and related trucking by the asphalt suppliers were solicited and evaluated by the Ingham County Purchasing Department per Request for Proposals (RFP) #31-18, and it is their recommendation, with the concurrence of Road Department staff, to award these bids and purchase HMA on an as-needed, unit price per ton basis from all 3 responding bidders; Michigan Paving & Materials, Reith Riley, and Superior Asphalt (pricing is included on the bid tab portion of the attached summary) with trucking provided at a cost when requested by ICRD staff and to award bid and purchase on an as-needed, unit price per ton basis; and

WHEREAS, this decision will be based on Road Department staff’s judgment as to which supplier is most advantageous to the County for any given operation based on combination of bid unit price, supplier proximity to the work being performed at the time and availability of required material.

THEREFORE BE IT RESOLVED, the Board of Commissioners accepts the bids, and authorizes the purchase of HMA, with furnished trucking on an as-needed, unit price per ton and on an hour trucking rental rate basis from all three respondents to RFP #31-18. Purchases will be based on Road Department staff’s judgment as to which supplier is most advantageous to the County for any given operation based on combination of bid unit price, supplier proximity to the work being performed at the given time and availability of required material.

BE IT FURTHER RESOLVED, that the Road Department and Purchasing Department are hereby authorized to execute purchase orders with all three listed suppliers and purchase HMA as needed and budgeted.
COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Maiville, Naeyaert
    Nays: None    Absent: Hope    Approved 03/20/2018

FINANCE:  Yeas: Grebner, Crenshaw, Tennis, Koenig, Louney
    Nays: None    Absent: Anthony, Schafer    Approved 03/21/2018

Adopted as part of a consent agenda.
### SUMMARY OF VENDOR’S COSTS

**Vendor Name:** SUPERIOR ASPHALT  
**Location:** LANSING, EATON COUNTY

<table>
<thead>
<tr>
<th>Description of Item</th>
<th>Unit of Measure</th>
<th>Est. Quantity</th>
<th>Unit Price</th>
<th>Total Amount</th>
<th>Plant Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>HMA 13A</td>
<td>Ton</td>
<td>18,000 (+ or -)</td>
<td>$43.00</td>
<td>$774,000.00</td>
<td>3888 South Canal Rd. Lansing, MI 48917</td>
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<tr>
<td>HMA 13A Top</td>
<td>Ton</td>
<td>10,000 (+ or -)</td>
<td>$45.00</td>
<td>$450,000.00</td>
<td>3888 South Canal Rd. Lansing, MI 48917</td>
</tr>
<tr>
<td>HMA 36A</td>
<td>Ton</td>
<td>18,000 (+ or -)</td>
<td>$40.00</td>
<td>$810,000.00</td>
<td>3888 South Canal Rd. Lansing, MI 48917</td>
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<tr>
<td>Batch Plant 36A (winter mix)</td>
<td>Ton</td>
<td>150 (+ or -)</td>
<td>$125.00</td>
<td>$18,750.00</td>
<td>3888 South Canal Rd. Lansing, MI 48917</td>
</tr>
<tr>
<td>Flow Boy &amp; Driver Trucking Rental Rate/Hour</td>
<td>Rate/Hr</td>
<td></td>
<td>$150.00</td>
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<tr>
<td>Quad Axle &amp; Driver Trucking Rental Rate/Hour</td>
<td>Rate/Hr</td>
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<td>$105.00</td>
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<td>Number of Hours</td>
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**TOTAL PRICE:** $2,052,750.00

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**Vendor Name:** Michigan Paving & Materials  
**Location:** Lansing, Clinton County

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<tr>
<th>Description of Item</th>
<th>Unit of Measure</th>
<th>Est. Quantity</th>
<th>Unit Price</th>
<th>Total Amount</th>
<th>Plant Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>HMA 13A</td>
<td>Ton</td>
<td>18,000 (+ or -)</td>
<td>$38.00</td>
<td>$684,000.00</td>
<td>6777 Wood St. Lansing, MI</td>
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<tr>
<td>HMA 13A Top</td>
<td>Ton</td>
<td>10,000 (+ or -)</td>
<td>$39.00</td>
<td>$390,000.00</td>
<td>6777 Wood St. Lansing, MI</td>
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<tr>
<td>HMA 36A</td>
<td>Ton</td>
<td>18,000 (+ or -)</td>
<td>$39.00</td>
<td>$702,000.00</td>
<td>6777 Wood St. Lansing, MI</td>
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<tr>
<td>Batch Plant 36A (winter mix)</td>
<td>Ton</td>
<td>150 (+ or -)</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Flow Boy &amp; Driver Trucking Rental Rate/Hour</td>
<td>Rate/Hr</td>
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<td>$150.00</td>
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<td>Quad Axle &amp; Driver Trucking Rental Rate/Hour</td>
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**TOTAL PRICE:** $1,776,000.00

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**Vendor Name:** Rieth-Riley Construction  
**Location:** Mason, Ingham County

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<tr>
<th>Description of Item</th>
<th>Unit of Measure</th>
<th>Est. Quantity</th>
<th>Unit Price</th>
<th>Total Amount</th>
<th>Plant Location</th>
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</thead>
<tbody>
<tr>
<td>HMA 13A</td>
<td>Ton</td>
<td>18,000 (+ or -)</td>
<td>$35.84</td>
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<td>Mason/Lansing</td>
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<td>HMA 13A Top</td>
<td>Ton</td>
<td>10,000 (+ or -)</td>
<td>$39.99</td>
<td>$399,900.00</td>
<td>Mason/Lansing</td>
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<tr>
<td>HMA 36A</td>
<td>Ton</td>
<td>18,000 (+ or -)</td>
<td>$38.49</td>
<td>$692,820.00</td>
<td>Mason/Lansing</td>
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<tr>
<td>Batch Plant 36A (winter mix)</td>
<td>Ton</td>
<td>150 (+ or -)</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Flow Boy &amp; Driver Trucking Rental Rate/Hour</td>
<td>Rate/Hr</td>
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**TOTAL PRICE:** $1,737,840.00
ADOPTED - MARCH 27, 2018
AGENDA ITEM NO. 14

INTRODUCED BY THE FINANCE COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING 2018 ADMINISTRATIVE FUND

RESOLUTION #18 - 129

A regular meeting of the Board of Commissioners of the County of Ingham, Michigan
(the "County"), was held in Mason, Michigan, on March 27, 2018. The following
Commissioners were present:

PRESENT: Commissioners Anthony, Banas, Celentino, Crenshaw, Grebner, Hope, Maiville,
Naeyaert, Nolan, Schafer, Sebolt, Tennis, and Koenig

ABSENT: Commissioner Louney

RESOLUTION AUTHORIZING 2018 ADMINISTRATIVE FUND

IT IS RESOLVED BY THE INGHAM COUNTY BOARD OF COMMISSIONERS AS
FOLLOWS:

The County Treasurer, pursuant to Section 87c, Subsection (2), of Act 206 of 1893 (MCL
211.87c), is designated as Agent for the County, and the Treasurer’s office shall receive all such
sums as are provided in Section 87c, Subsection (3), to cover administrative expenses so long as
Treasurer waives right to receive such sums as would be payable to his under Section 87c,
Subsection (3).

Discussion followed. A vote was thereupon taken on the foregoing resolution and was as
follows:

AYES: Commissioners Anthony, Banas, Celentino, Crenshaw, Grebner, Hope, Maiville,
Naeyaert, Nolan, Schafer, Sebolt, Tennis, and Koenig

NAYS: None.

ABSTAIN: None.

ABSENT: Commissioner Louney

A sufficient majority having voted therefor, the resolution appearing above was adopted.
STATE OF MICHIGAN
COUNTY OF INGHAM

I certify that the foregoing is a true and accurate copy of the resolution adopted by the Ingham County Board of Commissioners, that such resolution was duly adopted at a regular meeting held on the 27th day of March 2018, and that notice of such meeting was given as required by law.

____________________________________
Barb Byrum, Ingham County Clerk

[SEAL]

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Koenig, Louney
Nays: None    Absent: Anthony, Schafer    Approved 03/21/2018

Adopted as part of a consent agenda.
MARCH 27, 2018 REGULAR MEETING

ADOPTED - MARCH 27, 2018
AGENDA ITEM NO. 15

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

2018 BORROWING RESOLUTION
(2017 DELINQUENT TAXES)

RESOLUTION # 18 - 130

A regular meeting of the Board of Commissioners of the County of Ingham, Michigan (the "County"), was held in Mason, Michigan, on March 27, 2018. The following Commissioners were present:

PRESENT: Commissioners Anthony, Banas, Celentino, Crenshaw, Grebner, Hope, Maiville, Naeyaert, Nolan, Schafer, Sebolt, Tennis, and Koenig

ABSENT: Commissioner Louney

The preambles and resolution set forth below were offered by Commissioner Grebner and were seconded by Commissioner Crenshaw

2018 BORROWING RESOLUTION
(2017 DELINQUENT TAXES)

WHEREAS, ad valorem real property taxes are imposed by the County and the local taxing units within the County on July 1 and/or December 1 of each year; and

WHEREAS, a certain portion of these taxes remain unpaid and uncollected on March 1 of the year following assessment, at which time they are returned delinquent to the County's treasurer (the "Treasurer"); and

WHEREAS, the Treasurer is bound to collect all delinquent taxes, interest and property tax administration fees which would otherwise be payable to the local taxing units within the County; and

WHEREAS, the statutes of the State of Michigan authorize the County to establish a fund, in whole or in part from borrowed proceeds, to pay local taxing units within the County their respective shares of delinquent ad valorem real property taxes in anticipation of the collection of those taxes by the Treasurer; and

WHEREAS, the County Board of Commissioners (the "Board") has adopted a resolution authorizing the County's Delinquent Tax Revolving Fund (the "Revolving Fund Program"), pursuant to Section 87b of Act No. 206, Michigan Public Acts of 1893, as amended ("Act 206"); and
MARCH 27, 2018 REGULAR MEETING

WHEREAS, such fund has been established to provide a source of monies from which the Treasurer may pay any or all delinquent ad valorem real property taxes which are due the County, and any city, township, school district, intermediate school district, community college district, special assessment district, drainage district, or other political unit within the geographical boundaries of the County participating in the County's Revolving Fund Program pursuant to Act 206 ("local units"); and

WHEREAS, the Treasurer is authorized under Act 206, and has been directed by the Board, to make such payments with respect to delinquent ad valorem real property taxes (including the property tax administration fees assessed under subsection (6) of Section 44 of Act 206) owed in 2017 to the County and the local units (collectively, the "taxing units") which will have remained unpaid on March 1, 2018 and the Treasurer is authorized to pledge these amounts in addition to any amounts not already pledged for repayment of prior series of notes (or after such prior series of notes are retired as a secondary pledge) all as the Treasurer shall specify in an order when the notes authorized hereunder are issued (the "Delinquent Taxes"); and

WHEREAS, the Board has determined that in order to raise sufficient monies to adequately fund the Revolving Fund, the County must issue its General Obligation Limited Tax Notes, Series 2018 in one or more series, in accordance with Sections 87c, 87d, 87g and 89 of Act 206 and on the terms and conditions set forth below.

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD AS FOLLOWS:

I. GENERAL PROVISIONS

101. Establishment of 2018 Revolving Fund. In order to implement the continuation of the Revolving Fund Program and in accordance with Act 206, the County hereby establishes a 2018 Delinquent Tax Revolving Fund (the "Revolving Fund") as a separate and segregated fund within the existing Delinquent Tax Revolving Fund of the County previously established by the Board pursuant to Section 87b of Act 206.

102. Issuance of Notes. The County shall issue its General Obligation Limited Tax Notes, Series 2018 in one or more series (the "Notes"), in accordance with this Resolution and Sections 87c, 87d, 87g and 89 of Act 206, payable in whole or in part from the Delinquent Taxes and/or from the other sources specified below.

103. Aggregate Amount of Notes.

(a) The Notes shall be issued in an aggregate amount to be determined in accordance with this Section by the Treasurer.

(b) The aggregate amount of the Notes shall not be less than the amount by which the actual or estimated Delinquent Taxes exceeds (i) the County's participating share of Delinquent Taxes, and (ii) any sums otherwise available to fund the Tax Payment Account established under Section 702 (including any monies held in respect of Section 704(c)).

(c) The aggregate amount of the Notes shall not be greater than the sum of (i) the actual amount of the Delinquent Taxes pledged to the payment of debt service on the Notes, plus (ii) the amount determined by the Treasurer to be allocated to a reserve fund. Original proceeds of the Notes devoted to a reserve fund shall not exceed the lesser of (A) the amount reasonably required for those of the Notes secured by the reserve fund, (B) 10% of the proceeds of such Notes, (C) the maximum amount of annual debt service on such Notes, or (D) 125% of average annual debt service on such Notes.
(d) The aggregate amount of the Notes shall be designated by the Treasurer by written order after (i) the amount of the Delinquent Taxes, or the amount of Delinquent Taxes to be funded by the issuance of the Notes, has been estimated or determined, and (ii) the amount of the reasonably required reserve fund has been calculated. Delinquent Taxes shall be estimated based on delinquencies experienced during the past three fiscal years and on demographic and economic data relevant to the current tax year, and shall be determined based on certification from each of the taxing units. The amount of the reasonably required reserve fund shall be calculated pursuant to such analyses and certificates as the Treasurer may request.

104. Proceeds. If the Notes are issued and sold before the Treasurer has received certification from the taxing units of the amount of the Delinquent Taxes and if such certification is not reasonably anticipated to occur to allow distribution of the proceeds of the Notes within 20 days after the date of issue, the proceeds of the Notes shall be deposited in the County's 2018 Delinquent Tax Project Account and thereafter used to fund the whole or a part of the County's 2018 Tax Payment Account, 2018 Note Reserve Account and/or 2018 Note Payment Account, subject to and in accordance with Article VII. If the Notes are issued and sold on or after such time, the proceeds of the Notes shall be deposited directly into the County's 2018 Tax Payment Account, 2018 Note Reserve Account and/or 2018 Note Payment Account, as provided in Article VII.

105. Treasurer's Order Authorizing Notes and Establishing Delinquent Taxes. At or prior to the time any Notes are issued pursuant to this resolution, the Treasurer, as authorized by Act 206, may issue a written order specifying the amount and character of the Delinquent Taxes, the Article or Articles under which the Notes are being issued and any other matters subject to the Treasurers control under either this resolution or Act 206.

II. FIXED MATURITY NOTES

201. Authority. At the option of the Treasurer, exercisable by written order, the Notes may be issued in accordance with this Article II. All reference to "Notes" in Article II refers only to Notes issued pursuant to Article II, unless otherwise specified.

202. Date. The Notes shall be dated as of the date of issue or as of such earlier date specified by written order of the Treasurer.

203. Maturity and Amounts. Notes issued pursuant to this Article II shall be structured in accordance with subsections (a) or (b) below as determined by the Treasurer pursuant to written order.

(a) The first maturity of the Notes or of a series of the Notes shall be determined by the Treasurer pursuant to written order, but shall not be later than four years after the date of issue. Later maturities of the Notes shall be on the first anniversary of the preceding maturity or on such earlier date as the Treasurer may specify by written order. The Notes shall be structured with the number of maturities determined by the Treasurer to be necessary or appropriate, and the last maturity shall be scheduled for no later than the sixth anniversary of the date of issue. The amount of each maturity or of any mandatory or optional call date shall be set by the Treasurer when the amount of Delinquent Taxes is determined by the Treasurer or when a reliable estimate of the Delinquent Taxes is available to the Treasurer. In determining the exact amount of each maturity or of any mandatory or optional call date the Treasurer shall consider the schedule of delinquent tax collections prepared for the tax years ending December 31, 2017, or after any other years and the corollary schedule setting forth the anticipated rate of collection of those Delinquent Taxes which are pledged to the repayment of the Notes. The amount of each
maturity and the scheduled maturity dates of the Notes shall be established to take into account the dates on which the Treasurer reasonably anticipates the collection of such Delinquent Taxes and shall allow for no more than a 15% variance between the debt service payable on each maturity date, the Notes, and the anticipated amount of pledged monies available on such maturity date to make payment of such debt service.

(b) Alternatively, the Notes or a series of the Notes may be structured with a single stated maturity falling not later than the fourth anniversary of the date of issue. Notes issued under this subsection (b) shall be subject to redemption on such terms consistent with the applicable parts of subsection (a) of this section and with Section 209 as shall be ordered by the Treasurer, but in no event shall such Notes be subject to redemption less frequently than annually.

204. Interest Rate and Date of Record.

(a) Except as otherwise provided in this paragraph, Notes issued pursuant to subsection (a) of Section 203 shall bear interest payable semi-annually, with the first interest payment to be payable (i) on the first date, after issuance, corresponding to the day and month on which the maturity of such Notes falls, or (ii) if the Treasurer so orders, six months before such date. In the event (i) any maturity of the Notes arises either less than six months before the succeeding maturity date or less than six months after the preceding maturity date and (ii) the Treasurer so orders in writing, interest on the Notes shall be payable on such succeeding or preceding maturity date. Subject to the following sentence, Notes issued pursuant to subsection (b) of Section 203 shall, pursuant to written order of the Treasurer, bear interest monthly, quarterly, or semiannually, as provided by written order of the Treasurer. If Notes issued under this Article II are sold with a variable rate feature as provided in Article IV, such Notes may, pursuant to written order of the Treasurer, bear interest weekly, monthly, quarterly or on any put date, or any combination of the foregoing, as provided by written order of the Treasurer.

(b) Interest shall not exceed the maximum rate permitted by law.

(c) Interest shall be mailed by first class mail to the registered owner of each Note as of the applicable date of record, provided, however, that the Treasurer may agree with the Registrar (as defined below) on a different method of payment.

(d) Subject to Section 403 in the case of variable rate Notes, the date of record shall be not fewer than 14 nor more than 31 days before the date of payment, as designated by the Treasurer prior to the sale of the Notes.

205. Note Form. The form of Note shall be consistent with the prescriptions of this Resolution and shall reflect all material terms of the Notes. Unless the Treasurer shall by written order specify the contrary, the Notes shall be issued in fully registered form both as to principal and interest, registrable upon the books of a note registrar (the "Registrar") to be named by the Treasurer. If the Notes are issued in bearer form the Treasurer shall appoint a paying agent (the "Paying Agent"). (The Registrar or Paying Agent so named may be any bank or trust company or other entity, including the County, offering the necessary services pertaining to the registration and transfer of negotiable securities.)

206. Denominations and Numbers. The Notes shall be issued in one or more denomination or denominations of $1,000 each or any integral multiple of $1,000 in excess of $1,000, as determined by the Treasurer. Notwithstanding the foregoing, however, in the event the Notes are deposited under a book entry depository trust arrangement pursuant to Section 208, the Notes may, if required by the depository trustee, be issued in denominations of $5,000 each or any integral multiple of $5,000. The Notes shall be numbered from one upwards, regardless of maturity, in such order as the Registrar shall determine.
207. **Transfer or Exchange of Notes.**

(a) Notes issued in registered form shall be transferable on a note register maintained with respect to the Notes upon surrender of the transferred Note, together with an assignment executed by the registered owner or his or her duly authorized attorney-in-fact in form satisfactory to the Registrar. Upon receipt of a properly assigned Note, the Registrar shall authenticate and deliver a new Note or Notes in equal aggregate principal amount and like interest rate and maturity to the designated transferee or transferees.

(b) Notes may likewise be exchanged for one or more other Notes with the same interest rate and maturity in authorized denominations aggregating the same principal amount as the Note or Notes being exchanged, upon surrender of the Note or Notes and the submission of written instructions to the Registrar or, in the case of bearer Notes, to the Paying Agent. Upon receipt of a Note with proper written instructions the Registrar or Paying Agent shall authenticate and deliver a new Note or Notes to the owner thereof or to the owner's attorney-in-fact.

(c) Any service charge made by the Registrar or Paying Agent for any such registration, transfer or exchange shall be paid for by the County as an expense of borrowing, unless otherwise agreed by the Treasurer and the Registrar or Paying Agent. The Registrar or Paying Agent may, however, require payment by a noteholder of a sum sufficient to cover any tax or other governmental charge payable in connection with any such registration, transfer or exchange.

208. **Book Entry Depository Trust.** At the option of the Treasurer, and notwithstanding any contrary provision of Section 212, the Notes may be deposited, in whole or in part, with a depository trustee designated by the Treasurer who shall transfer ownership of interests in the Notes by book entry and who shall issue depository trust receipts or acknowledgments to owners of interests in the Notes. Such book entry depository trust arrangement, and the form of depository trust receipts or acknowledgments, shall be as determined by the Treasurer after consultation with the depository trustee. The Treasurer is authorized to enter into any depository trust agreement on behalf of the County upon such terms and conditions as the Treasurer shall deem appropriate and not otherwise prohibited by the terms of this Resolution. The depository trustee may be the same as the Registrar otherwise named by the Treasurer, and the Notes may be transferred in part by depository trust and in part by transfer of physical certificates as the Treasurer may determine.

209. **Redemption.**

(a) Subject to the authority granted the Treasurer pursuant to subsection (c) of this Section (in the case of fixed rate Notes) and to the authority granted the Treasurer pursuant to Section 404 (in the case of variable rate Notes), the Notes or any maturity or maturities of the Notes shall be subject to redemption prior to maturity on the terms set forth in subsection (b) below.

(b) Notes scheduled to mature after the first date on which any Notes of the series are scheduled to mature shall be subject to redemption, in inverse order of maturity, on each interest payment date arising after the date of issue.
(c) If the Treasurer shall determine such action necessary to enhance the marketability of the Notes or to reduce the interest rate to be offered by prospective purchasers on any maturity of the Notes, the Treasurer may, by written order prior to the issuance of such Notes, (i) designate some or all of the Notes as non-callable, regardless of their maturity date, and/or (ii) delay the first date on which the redemption of callable Notes would otherwise be authorized under subsection (b) above.

(d) Notes of any maturity subject to redemption may be redeemed before their scheduled maturity date, in whole or in part, on any permitted redemption date or dates, subject to the written order of the Treasurer. Notes called for redemption shall be redeemed at par, plus accrued interest to the redemption date, plus, if the Treasurer so orders, a premium of not more than 1%. Redemption may be made by lot or pro rata, as shall be determined by the Treasurer.

(e) With respect to partial redemptions, any portion of a Note outstanding in a denomination larger than the minimum authorized denomination may be redeemed, provided such portion as well as the amount not being redeemed constitute authorized denominations. In the event less than the entire principal amount of a Note is called for redemption, the Registrar or Paying Agent shall, upon surrender of the Note by the owner thereof, authenticate and deliver to the owner a new Note in the principal amount of the principal portion not redeemed.

(f) Notice of redemption shall be by first class mail 30 days prior to the date fixed for redemption, or such shorter time prior to the date fixed for redemption as may be consented to by the holders of all outstanding Notes to be called for redemption. Such notice shall fix the date of record with respect to the redemption if different than otherwise provided in this Resolution. Any defect in any notice shall not affect the validity of the redemption proceedings. Notes so called for redemption shall not bear interest after the date fixed for redemption, provided funds are on hand with a paying agent to redeem the same.

210. Discount. At the option of the Treasurer, the Notes may be offered for sale at a discount not to exceed 2%.

211. Public or Private Sale. The Treasurer may, at the Treasurer's option, conduct a public sale of the Notes after which sale the Treasurer shall either award the Notes to the lowest bidder or reject all bids. The conditions of sale shall be as specified in a published Notice of Sale prepared by the Treasurer announcing the principal terms of the Notes and the offering. Alternatively, the Treasurer may, at the Treasurer's option, negotiate a private sale of the Notes as provided in Act 206. If required by law, or if otherwise determined by the Treasurer to be in the best interest of the County, (a) the Notes shall be rated by a national rating agency selected by the Treasurer, (b) a good faith deposit shall be required of the winning bidder, and/or (c) CUSIP numbers shall be assigned to the Notes. If a public sale is conducted or if otherwise required by law or the purchaser of the Notes, the Treasurer shall prepare or cause to be prepared and disseminated an offering memorandum or official statement containing all material terms of the offer and sale of the Notes. Pursuant to any sale of the Notes, the County shall make such filings, shall solicit such information and shall obtain such governmental approvals as shall be required pursuant to any state or federal law respecting back-up income tax withholding, securities regulation, original issue discount or other regulated matter.

212. Execution and Delivery. The Treasurer is authorized and directed to execute the Notes on behalf of the County by manual or facsimile signature, provided that if the facsimile signature is used the Notes shall be authenticated by the Registrar or any tender agent as may be appointed pursuant to Section 801(c). The Notes shall be sealed with the County seal or imprinted with a facsimile of such seal. The Treasurer is authorized and directed to then deliver the Notes to the purchaser thereof upon receipt of the purchase price. The Notes shall be delivered at the expense of the County in such city or cities as may be designated by the Treasurer.
213. Renewal, Refunding or Advance Refunding Notes. If at any time it appears to be in the best interests of the County, the Treasurer, by written order, may authorize the issuance of renewal, refunding or advance refunding Notes. The terms of such Notes, and the procedures incidental to their issuance, shall be set subject to Section 309 and, in appropriate cases, Article X.

III.

SHORT-TERM NOTES

301. Authority. At the option of the Treasurer, exercisable by written order, Notes may be issued in accordance with this Article III. All references to "Notes" in Article III refer only to Notes issued pursuant to Article III, unless otherwise specified.

302. Date and Maturity. The Notes shall be dated as of their date of issuance or any prior date selected by the Treasurer and shall mature on such date not exceeding three years from the date of their issuance as may be specified by written order of the Treasurer.

303. Interest and Date of Record. The Notes shall bear interest payable monthly, quarterly, or semi-annually and at maturity at such rate or rates as may be determined by the Treasurer not exceeding the maximum rate of interest permitted by law on the date the Notes are issued. The date of record shall be not fewer than two nor more than 31 days before the date of payment, as designated by the Treasurer prior to the sale of the Notes.

304. Note Form. The form of Note shall be consistent with the prescriptions of this Resolution and shall reflect all material terms of the Notes. The Notes shall, in the discretion of the Treasurer and consistent with Section 205, either be payable to bearer or be issued in registered form. If issued in registered form, the Notes may be constituted as book-entry securities consistent with Section 208, notwithstanding any contrary provision of Section 308.

305. Denomination and Numbers. The Notes shall be issued in one or more denomination or denominations, as determined by the Treasurer. The Notes shall be numbered from one upwards in such order as the Treasurer determines.

306. Redemption. The authority and obligations of the Treasurer set forth in subsections (b) and (c) of Section 209 (in the case of fixed rate Notes), or Section 404 (in the case of variable rates Notes), as the case may be, shall apply also to Notes issued under Article III.

307. Sale of Notes. The authority and obligations of the Treasurer set forth in Sections 210 and 211 respecting Fixed Maturity Notes shall apply also to Notes issued under Article III.

308. Execution and Delivery. The authority and obligations of the Treasurer set forth in Section 212 respecting Fixed Maturity Notes shall also apply to Notes issued under Article III.

309. Renewal or Refunding Notes.

(a) The Treasurer may by written order authorize the issuance of renewal or refunding Notes (collectively the "Renewal Notes"). Renewal Notes shall be sold on the maturity date of, and the proceeds applied to the payment of debt service on, the Notes to be renewed. The maturities and repayment terms of the Renewal Notes shall be set by written order of the Treasurer.
(b) In the order authorizing Renewal Notes, the Treasurer shall specify whether the Notes shall be issued in accordance with this Article III, in which event the provisions of Article III shall govern the issuance of the Notes, or whether the Notes shall be issued in accordance with Article II, in which event the provisions of Article II shall govern the issuance of the Notes. The order shall also provide for and shall also govern with respect to:

(i) the aggregate amount of the Renewal Notes;
(ii) the date of the Renewal Notes;
(iii) the denominations of the Renewal Notes;
(iv) the interest payment dates of the Renewal Notes;
(v) the maturity or maturities of the Renewal Notes;
(vi) the terms of sale of the Renewal Notes;
(vii) whether any Renewal Notes issued in accordance with Article II shall be subject to redemption and, if so, the terms thereof; and
(viii) any other terms of the Renewal Notes consistent with, but not specified in, Article II or Article III.

(c) Regardless of whether Renewal Notes need be approved by prior order of the Department of Treasury, the Treasurer, pursuant to Section 89(5)(d) of Act 206, shall promptly report to the Department of Treasury the issuance of any Renewal Notes.

IV. VARIABLE INTEREST RATE

401. Variable Rate Option. At the option of the Treasurer, exercisable by written order, the Notes, whether issued pursuant to Article II or Article III, may be issued with a variable interest rate, provided that the rate shall not exceed the maximum rate of interest permitted by law.

402. Determination of Rate. The order of the Treasurer shall provide how often the variable interest rate shall be subject to recalculation, the formula or procedure for determining the variable interest rate, whether and on what terms the rate shall be determined by a remarketing agent in the case of demand obligations consistent with Section 801(d), and whether and on what terms a fixed rate of interest may be converted to or from a variable rate of interest. Such formula or procedure shall be as determined by the Treasurer, but shall track or float within a specified percentage band around the rates generated by any one or more of the following indices:

(i) Publicly reported prices or yields of obligations of the United States of America;
(ii) An index of municipal obligations periodically reported by a nationally recognized source;
(iii) The prime lending rate from time to time set by any bank or trust company in the United States with unimpaired capital and surplus exceeding $40,000,000;
(iv) Any other rate or index that may be designated by order of the Treasurer provided such rate or index is set or reported by a source which is independent of and not controlled by the Treasurer or the County.

The procedure for determining the variable rate may involve one or more of the above indices as alternatives or may involve the setting of the rate by a municipal bond specialist provided such rate shall be within a stated percentage range of one or more of the indices set forth above.

403. Date of Record. The Date of Record shall be not fewer than one nor more than 31 days before the date of payment, as designated by written order of the Treasurer.

404. Redemption. Notwithstanding any contrary provision of subsections (b) and (c) of Section 209, but subject to the last sentence of this Section 404, Notes bearing interest at a variable rate may be subject to redemption by the County and/or put by the holder at any time or times and in any order, as may be determined pursuant to written order of the Treasurer. Notes shall not be subject to redemption more frequently than monthly.

405. Remarketing, Repurchase and Resale.

(a) In the event Notes issued under this Article IV are constituted as demand obligations, the interest rate on the Notes shall be governed by, and shall be subject to, remarketing by a remarketing agent appointed in accordance with Section 801(c), under the terms of a put agreement employed in accordance with Section 801(d).

(b) The County shall be authorized, consistent with Act 206 and pursuant to order of the Treasurer, to participate in the repurchase and resale of Notes in order to reduce the cost of, or increase the revenue, attendant to the establishment of the Revolving Fund and the issuance and discharge of the Notes. Any purchase of Notes pursuant to this subsection (b) shall be made with unpledged monies drawn from revolving funds established by the County in connection with retired general obligation limited tax notes.

V. MULTIPLE SERIES

501. Issuance of Multiple Series. At the option of the Treasurer, exercisable by written order, the Notes issued under Article II, Article III or Article X may be issued in two or more individually designated series. Each series shall bear its own rate of interest, which may be fixed or variable in accordance with Article IV. Various series need not be issued at the same time and may be issued from time to time in the discretion of the Treasurer exercisable by written order. In determining the dates of issuance of the respective series, the Treasurer shall consider, among other pertinent factors, the impact the dates selected may have on the marketability, rating and/or qualification for credit support or liquidity support for, or insurance of, the Notes. The Notes of each such series shall be issued according to this Resolution in all respects (and the term "Notes" shall be deemed to include each series of Notes throughout this Resolution), provided that:

(a) The aggregate principal amount of the Notes of all series shall not exceed the maximum aggregate amount permitted under Section 103;

(b) Each series shall be issued pursuant to Article II or Article III, and different series may be issued pursuant to different Articles;
Each series shall be issued pursuant to Section 502 or Section 503, and different series may be issued pursuant to different Sections;

A series may be issued under Article II for one or more of the annual maturities set forth in Article II with the balance of the annual maturities being issued under Article II or under Article III in one or more other series, provided that the minimum annual maturities set forth in Section 203 shall be reduced and applied pro rata to all Notes so issued; and

The Notes of all series issued pursuant to Article II above shall not, in aggregate, mature in amounts or on dates exceeding the maximum authorized maturities set forth in Section 203.

502. Series Secured Pari Passu. If the Notes are issued in multiple series pursuant to this Article V, each series of Notes may, by written order of the Treasurer, be secured pari passu with the other by the security described in and the amounts pledged by Article VII below. Moreover, such security may, pursuant to further written order of the Treasurer, be segregated in accordance with the following provisions.

(a) The Treasurer may by written order establish separate sub-accounts in the County's 2018 Note Reserve Account for each series of Notes, into which shall be deposited the amount borrowed for the Note Reserve Account for each such series.

(b) The Treasurer may by written order establish separate sub-accounts in the County's 2018 Note Payment Account for each series of Notes, and all amounts deposited in the Note Payment Account shall be allocated to the sub-accounts.

(c)(i) In the event separate sub-accounts are established pursuant to subsection (b) above, and subject to Paragraph (ii) below, the percentage of deposits to the County's 2018 Note Payment Account allocated to each sub-account may be set equal to the percentage that Notes issued in the corresponding series bears to all Notes issued under this Resolution or to any other percentage designated by the Treasurer pursuant to written order; provided that if the various series are issued at different times or if the various series are structured with different maturity dates, (I) sums deposited in the Note Payment Account prior to the issuance of one or more series may upon the issuance of each such series be reallocated among the various sub-accounts established under Subsection (b) above to achieve a balance among the sub-accounts proportionate to the designated percentage allocation, and/or (II) deposits to the Note Payment Account may be allocated among the sub-accounts according to the total amount of debt service that will actually be paid from the respective sub-accounts.

(ii) Alternatively, the Treasurer may, by written order, rank the sub-accounts established under Subsection (b) above in order of priority, and specify that each such sub-account shall receive deposits only after all sub-accounts having a higher priority have received deposits sufficient to discharge all (or any specified percentage of) Notes whose series corresponds to any of the sub-accounts having priority.

(d) In the absence of a written order of the Treasurer to the contrary, the amounts in each sub-account established pursuant to this Section 502 shall secure only the Notes issued in the series for which such sub-account was established, until such Notes and interest on such Notes are paid in full, after which the amounts in such sub-account may, pursuant to written order of the Treasurer, be added pro rata to the amounts in the other sub-accounts and thereafter used as part of such other sub-accounts to secure all Notes and interest on such Notes for which such other sub-accounts were created, until paid in full. Alternatively, amounts held in two or more sub-accounts within either the Note Reserve Account or the Note Payment Account may be
commingled, and if commingled shall be held *pari passu* for the benefit of the holders of each series of Notes pertaining to the relevant sub-accounts.

503. **Series Independently Secured.** If the Notes are issued in multiple series pursuant to this Article V, each series of Notes may, by written order of the Treasurer, be independently secured in accordance with this Section 503.

(a) Each series of Notes shall pertain to one or more taxing units, as designated by the Treasurer pursuant to written order, and no two series of Notes shall pertain to the same taxing unit. A school district, intermediate school district, or community college district extending beyond the boundaries of a city in which it is located may, pursuant to written order of the Treasurer, be subdivided along the boundaries of one or more cities and each such subdivision shall be deemed a taxing unit for purposes of this Section 503.

(b) Separate sub-accounts shall be established in the County's 2018 Tax Payment Account. Each sub-account shall receive the proceeds of one and only one series of Notes, and amounts shall be disbursed from the sub-account to only those taxing units designated as being in that series.

(c) In the event Notes are issued for deposit into the Project Account established under Section 701, separate sub-accounts shall be established in the Project Account. Each sub-account shall receive the proceeds of one and only one series of Notes, and amounts shall be disbursed from the sub-account only to accounts, sub-accounts and/or taxing units designated as being in the series corresponding to the sub-account from which disbursement is being made.

(d) A separate sub-account shall be established in the County's 2018 Note Reserve Account for each series of Notes, into which shall be deposited the amount determined by the Treasurer under Section 103 or Section 703 with respect to the series. Each sub-account shall secure one and only one series.

(e) A separate sub-account shall be established in the County's 2018 Note Payment Account for each series of Notes. Each sub-account shall be allocated only those amounts described in Section 704 which pertain to the taxing units included in the series corresponding to the sub-account. Chargebacks received from a taxing unit pursuant to Section 905 shall be deposited in the sub-account corresponding to the series in which the taxing unit is included. Amounts held in each sub-account shall secure the debt represented by only those Notes included in the series corresponding to the sub-account, and disbursements from each sub-account may be applied toward the payment of only those Notes included in the series corresponding to the sub-account.

(f) The amounts in each sub-account established pursuant to this Section 503 shall secure only the Notes issued in the series for which such sub-account was established until such Notes and interest on such Notes are paid in full, after which any amounts remaining in such sub-account shall accrue to the County and shall no longer be pledged toward payment of the Notes.

### VI. TAXABILITY OF INTEREST

601. **Federal Tax.** The County acknowledges that the current state of Federal law mandates that the Notes be structured as taxable obligations. Consequently, the Notes shall, subject to Article X, be issued as obligations the interest on which is not excluded from gross income for purposes of Federal income tax.
602. State of Michigan Tax. Consistent with the treatment accorded all obligations issued pursuant to Act 206, interest on the Notes shall be exempt from the imposition of the State of Michigan income tax and the State of Michigan single business tax, and the Notes shall not be subject to the State of Michigan intangibles tax.

603. Change in Federal Tax Status. In the event there is a change in the Federal tax law or regulations, a ruling by the U.S. Department of Treasury or Internal Revenue Service establishes that the Notes may be issued as exempt from Federal income taxes or a change in Michigan law causes the Notes in the opinion of counsel to be exempt from federal income taxes, the Notes may be so issued.

VII.
Funds and Security

701. Delinquent Tax Project Account. If the Notes are issued and sold before the Treasurer has received certification from the taxing units of the amount of the Delinquent Taxes and if such certification is not reasonably anticipated in time to allow distribution of the proceeds of the Notes within 20 days after the date of issue, a 2018 Delinquent Tax Project Account (the "Project Account") shall be established by the Treasurer as a separate and distinct fund of the County within its general fund. The Project Account shall receive all proceeds from the sale of the Notes, including any premium or accrued interest received at the time of sale. The Project Account shall be held in trust by an escrow agent until the moneys therein are disbursed in accordance with this Article VII. The escrow agent shall be a commercial bank, shall be located in Michigan, shall have authority to exercise trust powers, and shall have a net worth in excess of $25,000,000. The form and content of the agreement between the County and the escrow agent shall be approved by the Treasurer. Subject to the following sentence, monies deposited in the Project Account shall be expended only (i) for the purpose of funding the Tax Payment Account established under Section 702 and (ii) to the extent permitted by Act 206, for the purpose of paying the expenses of the offering of the Notes. In the event the Treasurer by written order so directs, additional funding of the Project Account may be undertaken, and any surplus proceeds remaining in the Project Account after the Treasurer has completed the funding of the Tax Payment Account may be transferred to either the 2018 Note Reserve Account created under Section 703 or the 2018 Note Payment Account created under Section 704. Monies in the Project Account may be disbursed by the escrow agent to the County’s 2018 Tax Payment Account at any time and from time to time, upon receipt of a written requisition signed by the Treasurer.

702. 2018 Tax Payment Account. The County’s 2018 Tax Payment Account (the "Tax Payment Account") is hereby established as a distinct account within the Revolving Fund. The Treasurer shall designate all or a portion of the proceeds of the Notes, not to exceed the amount of Delinquent Taxes, for deposit in the Tax Payment Account. If, however, the proceeds of the Notes are initially deposited in the Project Account pursuant to Section 701, the Treasurer is instead authorized and directed to transfer monies included in the Project Account in accordance with the procedures set forth in Section 701. The County shall apply the monies in the Tax Payment Account to the payment of the Delinquent Taxes or expenses of the borrowing in accordance with Act 206. The allocation of monies from the Tax Payment Account may be made pursuant to a single, comprehensive disbursement or may instead be made from time to time, within the time constraints of Act 206, to particular taxing units as monies are paid into the Tax Payment Account, such that the source of the monies (whether from the County’s own funds, from the proceeds of a tax exempt borrowing or from the proceeds of a taxable borrowing) may be traced to the particular taxing unit receiving the funds. Moreover, and regardless of whether multiple series of Notes are issued, the Tax Payment Account may be divided into separate sub-accounts in order to allow the Treasurer to designate which taxing units shall receive borrowed funds and which shall receive funds otherwise contributed by the County.
703. 2018 Note Reserve Account. In the event funding is provided as described in this Section 703, the Treasurer shall establish a 2018 Note Reserve Account (the "Note Reserve Account") as a distinct account within the Revolving Fund. After depositing all of the monies to fund the Tax Payment Account pursuant to Section 702, the Treasurer shall next transfer to the Note Reserve Account, either from the Project Account or directly from the proceeds of Notes, any proceeds remaining from the initial issuance of the Notes. In addition, the Treasurer may transfer unpledged monies from other County sources to the Note Reserve Account in an amount which, when added to any other amounts to be deposited in the Note Reserve Account, does not exceed the amount reasonably required for the Notes secured by the Reserve Account or, if less, 20% of the total amount of the Notes secured by the Reserve Account. Except as provided below, all monies in the Note Reserve Account shall be used solely for payment of principal of, premium, if any, and interest on the Notes to the extent that monies required for such payment are not available in the County's 2018 Note Payment Account. Monies in the Note Reserve Account shall be withdrawn first for payment of principal of, premium, if any, and interest on the Notes before County general funds are used to make the payments. All income or interest earned by, or increment to, the Note Reserve Account due to its investment or reinvestment shall be deposited in the Note Reserve Account. When the Note Reserve Account is sufficient to retire the Notes and accrued interest thereon, the Treasurer may order that the Note Reserve Account be used to purchase the Notes on the market, or, if the Notes are not available, to retire the Notes when due. If so ordered by the Treasurer, all or any specified portion of the Note Reserve Account may be applied toward the redemption of any Notes designated for redemption in accordance with Section 209.

704. 2018 Note Payment Account.

(a) The County's 2018 Note Payment Account is hereby established as a distinct account within the Revolving Fund. (The County's 2018 Note Payment Account, as supplemented by monies held in any interim account that are designated for transfer to the 2018 Note Payment Account, is herein referred to as the "Note Payment Account"). The Treasurer is directed to deposit into the Note Payment Account, promptly on receipt, those amounts described below in Paragraphs (i), (ii), (iv), and (v) that are not excluded pursuant to Subsection (c) below. Furthermore, the Treasurer may, by written order, deposit into the Note Payment Account all or any portion of the amounts described below in Paragraph (iii).

(i) All Delinquent Taxes.

(ii) All statutory interest on the Delinquent Taxes.

(iii) All property tax administration fees on the Delinquent Taxes, net of any amounts applied toward the expenses of this borrowing.

(iv) Any amounts which are received by the Treasurer from the taxing units within the County because of the uncollectability of the Delinquent Taxes.

(v) Any amounts remaining in the Project Account after the transfers to the Tax Payment Account and Note Reserve Account have been made as specified in Sections 702 and 703.

(b) Monies in the Note Payment Account shall be used by the County to pay principal of, premium, if any, and interest on the Notes as the same become due and payable.
(c)(i) The Treasurer may by written order provide that only a portion of the sums described above in Subsection (a) shall be deposited into the Note Payment Account and applied toward the payment of debt service on the Notes, in which event those sums which are withheld from the Note Payment Account shall be deposited into the Tax Payment Account or, pursuant to further order of the Treasurer, applied toward any other purpose consistent with Act 206. The portion of any sums described in Subsection (a) which are withheld from the Note Payment Account pursuant to this Subsection shall be determined in accordance with the following Paragraph.

(ii) Prior to the issuance of the Notes, the Treasurer may by written order specify a cut-off date not earlier than March 1, 2018, and only those sums payable to the Note Payment Account and received by the County after the cut-off date shall be applied to the Note Payment Account.

(d) The Treasurer may by written order provide that at such time as sufficient funds shall have been deposited into the Note Payment Account to pay all remaining amounts owed under the Notes the pledge on any additional monies otherwise payable to the Note Payment Account shall be discharged and such monies shall not be deposited into the Note Payment Account or otherwise pledged toward payment of the Notes.

(e) The Treasurer may by written order provide that in the event Notes are issued pursuant to Article III, amounts which would otherwise be included in the Note Payment Account or the Note Reserve Account (or any sub-account therein for a particular series of Notes) shall not include any amounts received by the County prior to the latest maturity date of any series of Notes previously issued under Article II and/or Article III.

705. Limited Tax General Obligation and Pledge.

(a) The Notes shall be the general obligation of the County, backed by the County's full faith and credit, the County's tax obligation (within applicable constitutional and statutory limits) and the County's general funds. The County budget shall provide that if the pledged monies are not collected in sufficient amounts to meet the payments of the principal and interest due on the Notes, the County, before paying any other budgeted amounts, shall promptly advance from its general funds sufficient monies to pay such principal and interest.

(b) In addition, the monies listed below are pledged to the repayment of the Notes and, subject to Section 901, shall be used solely for repayment of the Notes until the principal of, premium, if any, and interest on the Notes are paid in full:

(i) All amounts deposited or earned in any Project Account, until disbursed in accordance with Section 701;

(ii) All net proceeds from the sale of the Notes deposited or earned in the Tax Payment Account, until disbursed in accordance with Section 702;

(iii) All amounts deposited in the Note Payment Account pursuant to Section 704(a);

(iv) All amounts deposited in the Note Reserve Account;

(v) All amounts earned from the investment of monies held in the Note Payment Account or the Note Reserve Account; and
(vi) Any monies placed in the Note Payment Account and drawn in the
discretion of the Treasurer from unpledged sums on the revolving funds, which pledge shall be
subject to such limitations or exceptions as shall be set forth in the written order of the Treasurer.

(c) If the Notes shall be issued in various series pursuant to Article V, this
pledge shall in the case of any independently secured series extend only to monies in accounts or
sub-accounts pertaining to the particular series.

(d) If the amounts so pledged are not sufficient to pay the principal and
interest when due, the County shall pay the same from its general funds or other available
sources. Pursuant to written order of the Treasurer, the County may later reimburse itself for
such payments from the Delinquent Taxes collected.

706. Security for Renewal, Refunding or Advance Refunding Notes. Renewal,
refunding, or advance refunding Notes shall be secured by all or any portion of the same security
securing the Notes being renewed, refunded or advance refunded. The monies pledged in
Section 705 for the repayment of the Notes are also pledged for the repayment of the principal
of, premium, if any, and interest on any renewal, refunding, or advance refunding Notes issued
pursuant to this Resolution, and any such renewal, refunding, or advance refunding Notes shall
be the general obligation of the County, backed by its full faith and credit, which shall include
the tax obligation of the County, within applicable constitutional and statutory limits.

707. Use of Funds after Full Payment or Provisions for Payment. After all principal of,
premium, if any, and interest on the Notes have been paid in full or provision made therefor by
investments of pledged amounts in direct noncallable obligations of the United States of America
in amounts and with maturities sufficient to pay all such principal, premium, if any, and interest
when due, any further collection of Delinquent Taxes and all excess monies in any fund or
account of the Revolving Fund, and any interest or income on any such amounts, may, pursuant
to written order of the Treasurer and subject to Article V, be used for any proper purpose within
the Revolving Fund including the securing of subsequent issues of notes.

VIII.
SUPPLEMENTAL AGREEMENTS

801. Supplemental Agreements and Documents. The Treasurer, on behalf of the County,
is authorized to enter into any or all of the following agreements or commitments as may, in the
Treasurer's discretion, be necessary, desirable or beneficial in connection with the issuance of the
Notes, upon such terms and conditions as the Treasurer may determine appropriate:

(a) A letter of credit, line of credit, repurchase agreement, note insurance, or
similar instrument, providing backup liquidity and/or credit support for the Notes;

(b) A reimbursement agreement, revolving credit agreement, revolving credit
note, or similar instrument, setting forth repayments of and security for amounts drawn under the
letter of credit, line of credit, repurchase agreement or similar instrument;

(c) A marketing, remarketing, placement, authenticating, paying or tender agent
agreement or dealer agreement designating a marketing, remarketing, authenticating, paying,
tender or placement agent or dealer and prescribing the duties of such person or persons with
respect to the Notes; and
(d) A put agreement or provision allowing the purchaser of the Notes to require the County to repurchase the Notes upon demand at such times as may be provided in such put agreement or provision.

(e) An agreement to use amounts formerly pledged to other years borrowings as security for the Notes when no longer so pledged.

802. Revolving Credit Notes. If the Treasurer enters into a revolving credit agreement (the "Agreement") pursuant to Section 801 above, the Agreement may call for the issuance of one or more revolving credit notes (the "Revolving Credit Notes") for the purpose of renewing all or part of maturing Notes or Notes that have been put pursuant to a put agreement or provision. Such Revolving Credit Notes shall be issued pursuant to Article II or III, as appropriate, and in accordance with the following provisions:

(a) Interest on the Revolving Credit Notes may be payable on maturity, on prior redemption, monthly, bimonthly, quarterly, or as otherwise provided in the Agreement.

(b) The Revolving Credit Notes may mature on one or more date or dates not later than the final maturity date of the Notes, as provided in the Agreement.

(c) The Treasurer may, at the time of the original issuance of the Notes, execute and deliver one Revolving Credit Note in a maximum principal amount not exceeding the lending commitment under the Agreement from time to time in force (and may substitute one such Note in a lesser principal amount for another in the event the lending commitment is reduced), provided that a schedule shall be attached to such Note on which loans and repayments of principal and interest are evidenced and further provided that the making of a loan and the evidencing of such loan on the schedule of any such Note shall constitute the issuance of a renewal Note for the purposes of this Resolution.

IX.

MISCELLANEOUS PROVISIONS

901. Expenses. Expenses incurred in connection with the Notes shall be paid from the property tax administration fees collected on the Delinquent Taxes and, if so ordered by the Treasurer, from any earnings on the proceeds of the offering or from other monies available to the County.

902. Bond Counsel. The Notes (and any renewal, refunding or advance refunding Notes) shall be delivered with the unqualified opinion of Clark Hill PLC, attorneys of Detroit, Michigan, bond counsel chosen by the Treasurer, which selection may, at the option of the Treasurer, be for one or more years.

903. Financial Consultants. PFM Financial Advisors, LLC, Ann Arbor, Michigan, is hereby retained to act as financial consultant and advisor to the County in connection with the sale and delivery of the Notes.

904. Complete Records. The Treasurer shall keep full and complete records of all deposits to and withdrawals from each of the funds and accounts in the Revolving Fund and any account or sub-account created pursuant to this Resolution and of all other transactions relating to such funds, accounts and sub-accounts, including investments of money in, and gain derived from, such funds and accounts.
905. **Chargebacks.** If, by the date which is three months prior to the final maturity date of the Notes, sufficient monies are not on deposit in the Note Payment Account and the Note Reserve Account to pay all principal of and interest on the Notes when due, Delinquent Taxes not then paid or recovered at or prior to the latest tax sale transacted two or more months before the final maturity of the Notes shall, if necessary to ensure full and timely payment on the date of final maturity, be charged back to the local units in such fashion as the Treasurer may determine, and, subject to Article V, the proceeds of such chargebacks shall be deposited into the County's 2018 Note Payment Account no later than five weeks prior to the final maturity of the Notes. This Section 905 shall not be construed to limit the authority of the Treasurer under State law to charge back under other circumstances or at other times.

906. **Investments.** The Treasurer is authorized to invest all monies in the Project Account, in the Revolving Fund or in any account or sub-account therein which is established pursuant to this Resolution in any one or more of the investments authorized as lawful investments for counties under Act No. 20, Public Acts of 1943, as amended. The Treasurer is further authorized to enter into a contract on behalf of the County under the Surplus Funds Investment Pool Act, Act No. 367, Michigan Public Acts of 1982, as amended, and to invest in any investment pool created thereby monies held in the Project Account, in the Revolving Fund, or in any account or sub-account therein which is established pursuant to this Resolution.

907. **Mutilated, Lost, Stolen or Destroyed Notes.** In the event any Note is mutilated, lost, stolen, or destroyed, the Treasurer may, on behalf of the County, execute and deliver, or order the Registrar or Paying Agent to authenticate and deliver, a new Note having a number not then outstanding, of like date, maturity and denomination as that mutilated, lost, stolen, or destroyed. In the case of a mutilated Note, a replacement Note shall not be delivered unless and until such mutilated Note is surrendered to the Treasurer or the Registrar or Paying Agent. In the case of a lost, stolen or destroyed Note, a replacement Note shall not be delivered unless and until the Treasurer and the Registrar or Paying Agent shall have received such proof of ownership and loss and indemnity as they determine to be sufficient.

**ARTICLE X.**

**TAX-EXEMPT NOTES OR REFUNDING**

1001. **Refunding of Taxable Debt or Issuance of Tax-Exempt Debt.** The County acknowledges that the current state of Federal law precludes the issuance of the Notes as obligations the interest on which is exempt from Federal income tax. However, the County presently contemplates that anticipated amendments to the Internal Revenue Code of 1986 (the "Code") and/or the Treasury Regulations issued thereunder (the "Regulations") or a change in Michigan law changing the character of the Notes may in the future permit the issuance of general obligation limited tax notes on a tax-exempt basis, and, in view of this expectation, the County, through the offices of the Treasurer, shall issue tax-exempt notes or issue obligations to refund any or all outstanding Notes issued as taxable obligations, at the time, on the terms, and to the extent set forth in this Article X.

1002. **Timing of Refunding.** The aforementioned refunding obligations (the "Refunding Notes") shall be issued after the effective date of any change in the Code, Regulations, Internal Revenue Service pronouncements or judicial rulings which, as confirmed by the written opinion of bond counsel, permit the refunding of all or some of the outstanding Notes with proceeds from obligations the interest on which is excluded from gross income for purposes of Federal income tax.

1003. **Extent of Refunding.** Subject to the other provisions of this Section 1003, the Refunding Notes shall refund all Notes outstanding at or after the effective date of any change in the law described in Section 1002. This Section 1003 shall not, however, be construed to require...
the refunding of any Note prior to the time such Note may be refunded on a tax-exempt basis, nor shall this Section 1003 be construed to require the refunding of any Note, if that refunding would result in greater cost to the County (including interest expense, professional fees and administrative outlays) than would arise if the Note were to remain outstanding.

1004. Confirmatory Action. Subsequent to any change in the law described in Section 1002, the Board shall convene to consider any terms of the Refunding Notes requiring specific ratification by the Board.

1005. Arbitrage Covenant and Tax Law Compliance. In the event tax-exempt Notes or Refunding Notes are issued pursuant to this Article X, the following covenants shall be observed by the County:

(i) the County will make no use of the proceeds of the Notes or Refunding Notes and will undertake no other intentional act with respect to the Notes or Refunding Notes which, if such use or act had been reasonably expected on the date of issuance of the Notes or Refunding Notes or if such use or act were intentionally made or undertaken after the date of issuance of the Notes or Refunding Notes, would cause the Notes or Refunding Notes to be "arbitrage bonds," as defined in Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"), in the Regulations promulgated under Sections 103a and 148 of the Code or in any successor or supplementary provision of law hereinafter promulgated,

(ii) the County will undertake all actions as shall be necessary to maintain the Notes or Refunding Notes as obligations the interest on which qualifies for the tax exemption provided by Section 103(a) of the Code, including, where appropriate and without limitation, filing informational returns with the Secretary of Treasury, keeping accurate account of all monies earned in any fund, account or sub-account authorized by this Resolution or any resolution adopted in accordance with Section 1004 above, certifying cumulative cash flow deficits of the County and the local units, and investing any required portion of the gross proceeds of the Notes or Refunding Notes, whether on behalf of the County or the local units, in tax-exempt obligations or State and Local Government Series obligations, and

(iii) the County will make timely payment to the United States of any investment earnings, realized by the County on the gross proceeds of the Notes or Refunding Notes, as may be subject to rebate under Section 148(f) of the Code, and, to the extent required under applicable law or deemed by the Treasurer to be in the best interest of the County pursuant to written order, the County's obligation to make such payment to the United States shall also account for excess investment earnings realized by local units on all or a portion of the gross proceeds distributed to, and held by, the local units pursuant to Section 702.

(iv) the Treasurer shall be directed to take such actions and to enter into such agreements and certifications, on behalf of the County, as the Treasurer shall deem necessary or appropriate to comply with the foregoing covenants.

1006. Undertaking to Provide Continuing Disclosure. If necessary, this Board of Commissioners, for and on behalf of the County of Ingham, hereby covenants and agrees, for the benefit of the beneficial owners of the Notes to be issued by the County, to enter into a written undertaking (the "Undertaking") required by Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule") to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be substantially in the form as approved by the Underwriter of the Notes. The Undertaking shall be enforceable by the beneficial owners of Notes or by the Underwriter on behalf of such beneficial owners (provided that the Underwriter's right to enforce the provisions of the Undertaking shall be limited to a right to obtain specific enforcement of the County's obligations
hereunder and under the Undertaking), and any failure by the County to comply with the provisions of the Undertaking shall not be deemed a default with respect to the Notes.

The County Treasurer or other officer of the County charged with the responsibility for issuing the Notes shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the terms of the County's Undertaking.

Discussion followed. A vote was thereupon taken on the foregoing resolution and the vote for each such resolution was as follows:

**AYES:** Commissioners Anthony, Banas, Celentino, Crenshaw, Grebner, Hope, Maiville, Naeyaert, Nolan, Schafer, Sebolt, Tennis, and Koenig

**NAYS:** None.

**ABSTAIN:** None.

**ABSENT:** Commissioner Louney

A sufficient majority having voted therefor, the two resolutions appearing above were adopted.
MARCH 27, 2018 REGULAR MEETING

STATE OF MICHIGAN
COUNTY OF INGHAM

I, Barb Byrum, Clerk for the County of Ingham, do hereby certify that the above and foregoing is a true and correct copy of a resolution adopted by the Board of Commissioners of the County of Ingham, Michigan on March 27, 2018 as appears on record in my office, and that I have compared the same with the original and that it is a true transcript therefrom and of the whole thereof.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the sale of said County at Mason, Michigan this 28 day of March, 2018.

Barb Byrum, Ingham County Clerk

[SEAL]

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Koenig, Louney
Nays: None Absent: Anthony, Schafer Approved 03/21/2018

Commissioner Grebner moved to approve the resolution. Commissioner Crenshaw supported the motion.

The motion carried unanimously by a roll call vote. Absent: Commissioner Louney
ADOPTED - MARCH 27, 2018
AGENDA ITEM NO. 16

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING LORI BRASIC

RESOLUTION # 18 - 131

WHEREAS, Lori Brasic started her career in January 1996 with Ingham County Health Department (ICHD) at the Office for Young Children (OYC) as an Early Childhood Consultant/Training Coordinator; and

WHEREAS, in this position Lori was responsible for assisting parents to find the best quality child care services for their children and for educating child care providers in required topics to help meet licensing and Great Start to Quality QRIS standards; and

WHEREAS, Lori’s knowledge, experience, and associations in the early childhood community paved the way to champion successful learning outcomes for child care providers and channeled increased quality of care for children in Michigan; and

WHEREAS, Lori’s passion for community inclusiveness has driven initiatives to build skills for populations in need and the spearheading of numerous special projects at local and state levels which through her leadership and knowledge brought about change; and

WHEREAS, Lori’s ability to adapt allowed OYC to provide many new services, such as leading CPR and first aid classes within ICHD and the community, delivering professional development in various modalities that fit the needs of the participants, paving the way for School Age Child Care programs to participate in Great Start to Quality, serving as a national Child Development Specialist to support CDA providers, and is serving as a Head Start CLASS observer; and

WHEREAS, Lori’s positive interaction with child care providers and community partners demonstrated her diverse knowledge of many aspects of the early childhood profession which allowed her to not only perform her duties accurately and timely but also contributed to the policies, practices, and overall growth of the profession at a state level: and

WHEREAS, through years of devoted work, Lori’s excellent attention to detail, her expertise in the early childhood field and her passion for increasing quality for children makes her a true advocate for the children and professional in our state, as well as someone who will be greatly missed by her colleagues; and

WHEREAS, after 22 years of dedicated service to Ingham County Health Department (ICHD) Lori Brasic will retire on March 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Lori Brasic for her 22 years of dedicated service to the community and the many contributions she made to ICHD.
BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

HUMAN SERVICES:  Yeas: Banas, Nolan, Koenig, Naeyaert  
   Nays: None  Absent: Tennis, Sebolt, Luney   Approved 03/19/2018

Adopted as part of a consent agenda.
MARCH 27, 2018 REGULAR MEETING

ADOPTED - MARCH 27, 2018
AGENDA ITEM NO. 17

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING AN APPOINTMENT TO THE YOUTH COMMISSION

RESOLUTION # 18 - 132

WHEREAS, several vacancies exist on the Ingham County Youth Commission; and

WHEREAS, the Human Services Committee has interviewed those interested in serving on the Commission.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints:

Ming Thompson, 1400 Dennison Road, East Lansing  48823

to the Ingham County Youth Commission to a term expiring August 31, 2020.

HUMAN SERVICES:  Yeas:  Banas, Nolan, Koenig, Naeyaert
  Nays:  None  Absent:  Tennis, Sebolt, Louney  Approved 03/19/2018

Adopted as part of a consent agenda.
INTRODUCED BY THE HUMAN SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A LEASE AGREEMENT WITH THE
KALAMAZOO PSYCHOLOGY, LLC FOR USE OF OFFICE SPACE
IN INGHAM COUNTY VETERAN AFFAIRS

RESOLUTION # 18 - 133

WHEREAS, Kalamazoo Psychology has requested to lease space at the Ingham County Human Services Building for the purpose of having a central location to counsel veterans; and

WHEREAS, the County has identified 100 square feet of space that can be utilized for this purpose; and

WHEREAS, the lease rate for the square footage would be charged at a rate of $13.00 per square foot and charged as follows:

<table>
<thead>
<tr>
<th>100 square feet</th>
<th>Lease Rate</th>
<th>Annual</th>
<th>Monthly Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>04/01/2018-03/31/2018</td>
<td>$13.00 sq. ft.</td>
<td>$1,300.00</td>
<td>$108.33</td>
</tr>
</tbody>
</table>

*Escalation of rent for subsequent years will be 3%, based on a one-year lease.

WHEREAS, the lease would begin on April 01, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a lease Agreement with Kalamazoo Psychology, LLC, for leasing space in the amount of 100 square feet at the Ingham County Human Services Building, 5303 S Cedar Street, to be charged at the rate of $13.00 per square foot, for a total cost of $1,300.00 for the first year, with a 3% cost increase annually.

BE IT FURTHER RESOLVED, the lease agreement will take effect on April 1, 2018 and automatically renew on an annual basis unless terminated by either party according to the terms set forth in the agreement.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and County Clerk to sign any documents necessary to implement this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas: Banas, Nolan, Koenig, Naeyaert
                 Nays: None         Absent: Tennis, Sebolt, Louney   Approved 03/19/2018

FINANCE:  Yeas: Grebner, Crenshaw, Tennis, Koenig, Louney
           Nays: None         Absent: Anthony, Schafer   Approved 03/21/2018

Adopted as part of a consent agenda.
MARCH 27, 2018 REGULAR MEETING

ADOPTED - MARCH 27, 2018
AGENDA ITEM NO. 19

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT FOR THE SNOW TUBE HILL
PUMP HOUSE FOUNDATION PROJECT AT HAWK ISLAND COUNTY PARK

RESOLUTION # 18 - 134

WHEREAS, proposals were solicited for the construction of a 17’ x 23’ concrete foundation for a pole barn structure at Hawk Island County Park for the snow tube hill pump house foundation project; and

WHEREAS, the project scope includes construction of concrete floor with footings around existing concrete pad the pump sets upon; and

WHEREAS, the contractor is responsible for all the prep-work, set-up, pour, finish, sawcuts, and cleanup; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Moore Trosper Construction, the low bidder.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with Moore Trosper Construction for a cost not to exceed $8,500.00 for the snow tube hill pump house foundation project at Hawk Island County Park which is inclusive of a $1,000 contingency.

BE IT FURTHER RESOLVED, that funds are available in line item 228-75999-976000-7P02.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Banas, Nolan, Koenig, Naeyaert
                 Nays:  None    Absent:  Tennis, Sebolt, Louney    Approved 03/19/2018

FINANCE:  Yeas:  Grebner, Crenshaw, Tennis, Koenig, Louney
           Nays:  None    Absent:  Anthony, Schafer    Approved 03/21/2018

Adopted as part of a consent agenda.
RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE WATERSHED MANAGEMENT PLAN FOR LAKE LANSING

RESOLUTION # 18 - 135

WHEREAS, the Lake Lansing Special Assessment District Advisory Committee has developed a long range plan for the ongoing maintenance of Lake Lansing which includes a special assessment district to fund the implementation of the Watershed Management Plan; and

WHEREAS, Resolution No. 08-021 authorized a contract with Meridian Township to prepare a ten year Watershed Management Plan; and

WHEREAS, the Ingham County Parks Commission seeks to amend the current contract; and

WHEREAS, the purpose of the amendment is to extend the term of the Agreement for an additional ten years to December 31, 2027.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the Agreement to implement the ten (10) year Watershed Management Plan.

BE IT FURTHER RESOLVED, that the Agreement be conditioned on the following:

- Ingham County will allocate $5,000 for 2018 that was included in the 2018 Budget and consider annually whether to appropriate up to $10,000 in its budget to the Special Assessment District (SAD), and as part of that consideration will meet with appropriate Township and Lake Lansing Property Owners Association (LLPOA) representatives.

- Any County appropriation will be matched dollar for dollar by the Township from its general fund.

BE IT FURTHER RESOLVED, that the term of the Agreement shall be extended for ten years through December 31, 2027, with an annual review and the County shall reserve the right to discontinue the relationship for the ensuing year or years based upon any aspects of the process and/or assessment methodology that the County feels is objectionable.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.
HUMAN SERVICES: Yeas: Banas, Nolan, Koenig, Naeyaert
Nays: None  Absent: Tennis, Sebolt, Louney  Approved 03/19/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Koenig, Louney
Nays: None  Absent: Anthony, Schafer  Approved 03/21/2018

Adopted as part of a consent agenda.
ADOPTED - MARCH 27, 2018
AGENDA ITEM NO. 21

INTRODUCED BY THE LAW & COURTS AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE 2018 MEDICAL MARIHUANA OPERATION AND OVERSIGHT GRANT

RESOLUTION # 18 - 136

WHEREAS, the Ingham County Sheriff’s Office applied to receive a Medical Marihuana Operation and Oversight Grant from Department of Licensing and Regulatory Affairs Bureau of Professional Licensing; and

WHEREAS, the purpose of this grant is to assist the Ingham County Sheriff’s Office with equipment and funding to monitor the Michigan Medical Marihuana Act; and

WHEREAS, the amount of the grant is $114,055.70; and

WHEREAS, $28,295 of the 2018 Medical Marihuana Operation and Oversight Grant is to purchase one handheld chemical identifier, training, warranty, and required supplies from Thermofisher Scientific; and

WHEREAS, $68,185.50 of the 2018 Medical Marihuana Operation and Oversight Grant is to purchase one (1) enclosed trailer, that will be utilized for community education and incident response; and

WHEREAS, $10,267.20 of the 2018 Medical Marihuana Operation and Oversight Grant is for overtime wages of Ingham County Sheriff’s Office personnel accumulated through medical marihuana investigations Tri County Metro Narcotics Squad; and

WHEREAS, $7,308.00 of the 2018 Medical Marihuana Operation and Oversight Grant is to purchase two handheld identification units and associated equipment from Data Works Mobile ID.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the acceptance of the 2018 Medical Marihuana Operation and Oversight Grant from the Department of Licensing and Regulatory Affairs Bureau of Professional for a total of $114,055.70 for the time period of January 1, 2018 through December 31, 2018.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments in the Ingham County Sheriff’s Office 2018 budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the Sheriff are authorized to sign any necessary documents consistent with this resolution and approved as to form by the County Attorney.
MARCH 27, 2018 REGULAR MEETING

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville  
Nays: None  Absent: Schafer  Approved 03/15/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Koenig, Louney  
Nays: None  Absent: Anthony, Schafer  Approved 03/21/2018

Adopted as part of a consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO A CURRENT CONTRACT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR TRANSPORT SERVICES OF SPECIFIC JUVENILES BY SHERIFF’S DEPUTIES

RESOLUTION # 18 - 137

WHEREAS, the Michigan Department of Health and Human Services seeks to amend a current contract (Resolution #17-297) for transportation of specific juveniles; and

WHEREAS, the purpose of the amendment is to increase the payable amount from $10,000 to $30,000 and to extend the term of the contract an additional year for a new expiration date of September 30, 2019; and

WHEREAS, the Ingham County Sheriff’s Office wishes to continue the service provided to the Michigan Department of Health and Human Services for transportation of specific, in-custody juveniles; and

WHEREAS, the Michigan Department of Health and Human Services shall reimburse Ingham County for the Sheriff Deputies’ overtime wages and transportation costs in an amount not to exceed $15,000 per year for fiscal years 2017-2018 and 2018-2019, for a total reimbursement of up to $30,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Sheriff’s Office to continue its participation with the Michigan Department of Health and Human Services for the transportation of specific in-custody juvenile inmates, and to amend the current contract for a total amount of up to $30,000, and extending the contract term to September 30, 2019.

BE IT FURTHER RESOLVED, that the Michigan Department of Health and Human Services shall reimburse Ingham County for the Sheriff Deputies’ overtime wages and transportation costs in an amount not to exceed $15,000 for 2017-2018 and $15,000 for 2018-2019, for a total amount of up to $30,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the Sheriff are authorized to sign any necessary contract amendment documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yeas:  Crenshaw, Hope, Celentino, Banas, Anthony, Maiville
             Nay:  None     Absent:  Schafer     Approved 03/15/2018

FINANCE:  Yeas:  Grebner, Crenshaw, Tennis, Koenig, Louney
             Nay:  None     Absent:  Anthony, Schafer     Approved 03/21/2018

Adopted as part of a consent agenda.
SPECIAL ORDERS OF THE DAY

Chairperson Crenshaw moved to waive the two term limit and reappoint Sally Trout and Deb Bloomquist to the Capital Area District Library Board. Commissioner Nolan supported the motion.

The motion carried unanimously. Absent: Commissioner Louney

Chairperson Crenshaw moved to reappoint Donald Caswell to the Veteran’s Affairs Committee. Commissioner Nolan supported the motion.

The motion carried unanimously. Absent: Commissioner Louney

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Crenshaw stated that the annual Cesar E. Chavez Celebration Dinner was planned for Saturday, March, 31, 2018 at 5:30 p.m. He further stated that the guest speaker would be Dr. Ruben Martinez, Director of the Julian Samora Research Institute at Michigan State University and there would be a silent auction and live music.

Commissioner Crenshaw stated that the event would be held at the UAW Local 652 Hall at 426 Clare Street in Lansing. He further stated that it was a free event and he encouraged his fellow Board of Commissioners members and the public to attend.

Commissioner Anthony stated that she appreciated the card that she received from the Board of Commissioners and thanked them for their kind words.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Anthony moved to pay the claims in the amount of $33,454,712.29. Commissioner Tennis supported the motion.

The motion carried unanimously. Absent: Commissioner Louney

ADJOURNMENT

The meeting was adjourned at 6:49 p.m.
Hi Becky,

My name is Andrew Brewster, and recently I was appointed to a position on the Equal Opportunity Committee in Ingham County. Unfortunately, I had applied for this position awhile ago, and I now no longer live in the area! Because of this, I’ll have to resign.

Thank you,
Andrew
TO: Ingham County Board of Commissioners

RE: Detroit Free Press FOIA Request W009364-020818, excessive fee appeal

To whom it may concern,

This is an appeal of fees estimated by the county to our Freedom of Information Act request for records from the Ingham County Prosecutor’s Office, including statistics on warrant requests pertaining to sexual assault complaints, warrant requests involving Michigan State University students, communications between the office and MSU officials or its police department and email communications. The county has estimated cost to be $2,496 and, if we wish to pursue the request, required a deposit of $1,248.

While we expect FOIA requests to result in some costs, this estimate from the Ingham County Prosecutor’s Office appears to be excessive.

Under MCL § 15.234(3), “a fee ... shall not be charged ... unless failure to charge a fee would result in unreasonably high costs to the public body because of the nature of the request in the particular instance, and the public body specifically identifies the nature of these unreasonably high costs.” Becky Bennett’s response on April 4, 2018 says the fees must be charged “in order to recoup costs incurred in having staff take time away from other duties to fulfill FOIA requests.”

The response fails to state what about this particular request makes it financially burdensome to the county, especially in light of the stated purpose of FOIA that “all persons ... are entitled to full and complete information regarding the affairs of government and the official acts of those who represent them as public officials and public employees.”

Records belong the public, not the record keepers. Assessing such excessive fees restricts public access to public information.

Though MCL § 15.234(1) allows a public body to charge a fee for a public record search, it notes the fee “shall be limited ... to the actual incremental cost of duplication or publication including labor, the cost of search, examination, review, and the deletion and separation of exempt from nonexempt information.” There is no “incremental cost” when a public employee’s assigned duties are to search for and copying public records.

Because Ingham County has a designated FOIA Center, we assume the county – and, by extension, its elected officials – understand that FOIA requests may not be used for profit.

The county’s own website says it “acknowledges that it has a legal obligation to disclose all nonexempt public records in its possession pursuant to a FOIA request.” We agree. As you know, such records belong to the public and not the record keepers. MCL § 15.234(2) says a public body may provide public records for free or at a reduced charge if it determines that the
waiver “is in the public interest because searching for or furnishing copies of the public record
can be considered as primarily benefiting the general public.”

By charging such excessive fees, the county is restricting our access, in part, to records about
sexual assaults complaints. We are seeking these records in an attempt to shed light on issues
of interest to the public.

For this reason, we are appealing the excessive costs estimated by the county and requesting
that the county reconsider waiving or reducing the fees.

Sincerely,

Gina Kaufman  Joe Guillen
Staff Writer  Staff Writer
Detroit Free Press  Detroit Free Press
313-223-4526  313-222-6678
gkaufman@freepress.com  jguillen@freepress.com

CC: Herschel P. Fink, Free Press attorney
    Mark Rochester, senior news director - investigations
    Jim Schaefer, assistant editor
April 4, 2018

TO: Gina Kaufman, Staff Writer, Detroit Free Press
    Joe Guillen, Staff Writer, Detroit Free Press

RE: Detroit Free Press FOIA Request, W009364-020818

Ms. Kaufman and Mr. Guillen,

This is in response to your April 2, 2018 correspondence sent to the Prosecutor’s Office as a follow up to your Freedom of Information Act request for records including statistics on warrant requests pertaining to sexual assault complaints, warrant requests involving Michigan State University students, communications between the office and MSU officials or its police department and email communications.

You requested information on how the cost estimate of $2,496 was arrived at. A detailed breakdown is as follows:

There are 1,776 cases to look up, check status, copy and redact exempt information. Emails also need to be reviewed, printed and redacted if necessary. The estimate is for 156 hours at $16 per hour for a total of $2,496.

Ingham County uses an automated FOIA program and generally this breakdown would have appeared on the correspondence you received from the County. I apologize for any inconvenience this may have caused. Fees must be charged in order to recoup costs incurred in having staff take time away from other duties to fulfill FOIA requests.

Please let me know how you want to proceed. If you wish to appeal the amount of the estimated fees, please address your appeal to the head of the public body, which in this instance is the Ingham County Board of Commissioners and mail it to P.O. Box 319, Mason, MI 48854, or email it to bbennett@ingham.org.

If you have any questions, please feel free to contact me at (517) 676-7200.

Sincerely,

Becky Bennett, FOIA Coordinator
Ingham County Board of Commissioner’s Office
TO: Lisa McCormick, Ingham County Prosecutor’s Office

RE: Detroit Free Press FOIA Request, W009364-020818

Dear Ms. McCormick,

This is in response to your Feb. 14, 2018 reply to our Freedom of Information Act request for records from the Ingham County Prosecutor's Office, including statistics on warrant requests pertaining to sexual assault complaints, warrant requests involving Michigan State University students, communications between the office and MSU officials or its police department and email communications. Your response says the estimated cost is $2,496 and, if we wish to pursue the request, the required deposit would be $1,248.

While we expect FOIA requests to result in some costs, this estimate from the Ingham County Prosecutor's Office appears to be excessive. The prosecutor's office has not provided information on how it came to this cost estimate.

According to MCL § 15.243 (2), "when calculating labor costs ... fee components shall be itemized in a manner that expresses both the hourly wage and the number of hours charged." In fact, the county's own FOIA procedures and guidelines say: "In making the request for a good-faith deposit the FOIA Coordinator shall provide the requestor with a detailed itemization of the allowable costs estimated to be incurred by the County to process the request."

Without providing the hourly wage, we can't know whether the cost estimate is accurate and in accordance with the law. We request that you provide us with this information, as well as the estimated timeframe, in weeks, that it would take to process the request.

Because Ingham County has a designated FOIA Center, we assume the county — and, by extension, its elected officials — understand that FOIA requests may not be used for profit.

The county’s own website says it “acknowledges that it has a legal obligation to disclose all nonexempt public records in its possession pursuant to a FOIA request.” We agree. As you know, such records belong to the public and not the record keepers. MCL § 15.234(2) says a public body may provide public records for free or at a reduced charge if it determines that the waiver “is in the public interest because searching for or furnishing copies of the public record can be considered as primarily benefiting the general public.”

We are seeking records in an attempt to shed light on issues of interest to the public. Given this, we request the county reconsider waiving or reducing the fees.

The Free Press does not object to paying reasonable fees, but the current cost estimate is not reasonable. If the county intends to continue assessing excessive fees, we request that the office, as the law demands, explain how failure to charge fees would create unreasonably high costs. Under MCL § 15.234(3), “a fee ... shall not be charged ... unless failure to charge a fee
would result in unreasonably high costs to the public body ... and the public body specifically identifies the nature of these unreasonably high costs."

Your response fails to do this. Please provide us with this information, as well.

We request that you respond at your earliest convenience.

Sincerely,

Gina Kaufman          Joe Guillen
Staff Writer          Staff Writer
Detroit Free Press    Detroit Free Press
313-223-4526          313-222-6678
gkaufman@freepress.com jguillen@freepress.com

CC: Mark Rochester, senior news director - investigations
    Jim Schaefer, assistant editor
    Herschel P. Fink, Free Press attorney

1Ingham County FOIA Center, FOIA Procedures and Guidelines
TO: Ingham County Prosecutor’s Office
RE: Freedom of Information Act Request

This is a request under the Freedom of Information Act, [MCL 15.231 et seq.] Specifically, the Detroit Free Press requests to review or receive electronic copies of the following public records:

- **Statistics from 2007 to date on the number of warrant requests made to the Ingham County Prosecutor’s Office pertaining to sexual assault complaints.** Such information should include, but not be limited to, the date of the alleged incident; the police agency seeking the warrant request; the date each warrant request was submitted; the date of denial/approval of warrant; disposition of each request; names of defendants; reasons for denial of warrant request or, for those cases prosecuted, the court case number. Please note: We are seeking electronic copies.

- **Warrant requests made to the Ingham County Prosecutor’s Office pertaining to complaints involving Michigan State University students since 2007.** Specifically, we are seeking any compiled lists kept in any format of cases handled by the prosecutor’s office that involve MSU students and/or MSU student athletes. Such information should include, but not be limited to, the date of the alleged incident; the police agency seeking the warrant request; the date each warrant request was submitted; the date of denial/approval of warrant; disposition of each request; names of defendants; reasons for denial of warrant request or, for those cases prosecuted, the court case number. Please note: We are seeking electronic copies.

- **Communications since 2007 between the Ingham County Prosecutor’s Office and Michigan State University officials, departments or offices regarding sexual assault complaints involving MSU students.** Such communications should include, but not be limited to, those to and/or from MSU administrators, Board of Trustees members, the MSU Police Department, the Title IX office, the Athletic Department, and/or any individuals working in those departments or offices.

- **All emails from 2007 to date between former prosecutor Stuart Dunnings III and the following Michigan State University officials: Joel Ferguson, George Perles, William (Bill) Beekman, Lou Anna Simon, Roy Simon, Alan Haller, Mark Hollis and Jim Dunlap.**

The FOIA provides that if portions of a document are exempt from release, the remainder must be segregated and disclosed. We would like to examine all non-exempt portions of the records that we have requested, and ask that you justify any deletions by reference to specific exemptions of the FOIA. We reserve the right to appeal your decision to withhold any materials.
As reporters for the Detroit Free Press, we are gathering information with the intent of informing the public about the workings of government. For that reason, we are requesting a waiver of all fees as allowed by law. If you deny the waiver, please notify us of any charges before you fill our request so that we may decide whether to pay the fees or appeal your denial of the request for a waiver.

Also, to help eliminate delays in fulfilling this request, please communicate with us by telephone or email, rather than by mail, if you have any questions regarding this request. Thank you for your assistance.

Sincerely,

Joe Guillen                          Gina Kaufman
Staff Writer                        Staff Writer
Detroit Free Press                  Detroit Free Press
313-222-6678                        313-223-4526
gguillen@freepress.com              gkaufman@freepress.com
TO: Ingham County Board of Commissioners

RE: Detroit Free Press FOIA Request W009262-020118, excessive fee appeal

To whom it may concern,

This is an appeal of fees estimated by the county to process our Freedom of Information Act request for records, including Ingham County Sheriff's Office reports related to sexual assaults, police investigations forwarded to Michigan State University or its police department, memorandums of understanding with MSU and policies. The county has estimated that searching, locating and examining the records would take 14-18 weeks at an estimated cost of $11,580.80. If we wish to pursue the request, the required deposit would be $5,790.40.

While we expect FOIA requests to result in some costs, this estimate from the Ingham County Sheriff's Office appears to be unreasonable and an attempt to discourage us from pursuing fulfillment of our request.

Under MCL § 15.234(3), “a fee ... shall not be charged ... unless failure to charge a fee would result in unreasonably high costs to the public body because of the nature of the request in the particular instance, and the public body specifically identifies the nature of these unreasonably high costs.” Becky Bennett's response on April 4, 2018 says the fees must be charged “in order to recoup costs incurred in having staff take time away from other duties to fulfill FOIA requests.”

The response fails to state what about this particular request makes it financially burdensome to the county, especially in light of the stated purpose of FOIA that “all persons ... are entitled to full and complete information regarding the affairs of government and the official acts of those who represent them as public officials and public employees.”

Records belong the public, not the record keepers. Assessing such excessive fees restricts public access to public information.

Though MCL § 15.234(1) allows a public body to charge a fee for a public record search, it notes the fee “shall be limited ... to the actual incremental cost of duplication or publication including labor, the cost of search, examination, review, and the deletion and separation of exempt from nonexempt information.” There is no “incremental cost” when a public employee's assigned duties are to search for and copying public records.

Because Ingham County has a designated FOIA Center, we assume the county – and, by extension, its elected officials – understand that FOIA requests may not be used for profit.

The county's own website says it “acknowledges that it has a legal obligation to disclose all nonexempt public records in its possession pursuant to a FOIA request.” We agree. As you know, such records belong to the public and not the record keepers. MCL § 15.234(2) says a public body may provide public records for free or at a reduced charge if it determines that the
waiver “is in the public interest because searching for or furnishing copies of the public record can be considered as primarily benefiting the general public.”

By charging such excessive fees, the county is restricting our access, in part, to records about sexual assaults complaints. We are seeking these records in an attempt to shed light on issues of interest to the public.

For this reason, we are appealing the excessive costs estimated by the county and requesting that the county reconsider waiving or reducing the fees.

Sincerely,

Gina Kaufman                      Joe Guillen
Staff Writer                     Staff Writer
Detroit Free Press              Detroit Free Press
313-223-4526                     313-222-6678
gkaufman@freepress.com           jguillen@freepress.com

CC: Herschel P. Fink, Free Press legal counsel
    Mark Rochester, senior news director - investigations
    Jim Schaefer, assistant editor
April 4, 2018

TO: Gina Kaufman, Staff Writer, Detroit Free Press
    Joe Guillen, Staff Writer, Detroit Free Press

RE: Detroit Free Press FOIA Request, W009262-020118

Ms. Kaufman and Mr. Guillen,

This is in response to your April 2, 2018 correspondence sent to the Sheriff’s Office as a follow up to your Freedom of Information Act request for records, including Ingham County Sheriff’s Office reports related to sexual assaults, police investigations forwarded to Michigan State University or its police department, memorandums of understanding with MSU and policies.

You requested information on how the cost estimate of $11,580.80 was arrived at. A detailed breakdown is as follows:

    There are roughly 752 cases which will take approximately 30 minutes per case to retrieve, copy, check status and redact exempt information.

    752 cases at 30 minutes each totals 22,560 minutes or 376 hours.
    376 hours multiplied by $30.80 (employee’s hourly rate + ½ benefits) totals $11,580.80

Ingham County uses an automated FOIA program and generally this breakdown would have appeared on the correspondence you received from the County. I apologize for any inconvenience this may have caused. Fees must be charged in order to recoup costs incurred in having staff take time away from other duties to fulfill FOIA requests.

Please let me know how you want to proceed. If you wish to appeal the amount of the estimated fees, please address your appeal to the head of the public body, which in this instance is the Ingham County Board of Commissioners and mail it to P.O. Box 319, Mason, MI 48854, or email it to bbennett@ingham.org.

If you have any questions, please feel free to contact me at (517) 676-7200.

Sincerely,

Becky Bennett, FOIA Coordinator
Ingham County Board of Commissioner’s Office
TO: Sarah Ricketts, Office Coordinator, Ingham County Sheriff’s Office

RE: Detroit Free Press FOIA Request, W009262-020118

Ms. Ricketts,

This is in response to your Feb. 21, 2018 reply to our Freedom of Information Act request for records, including Ingham County Sheriff’s Office reports related to sexual assaults, police investigations forwarded to Michigan State University or its police department, memorandums of understanding with MSU and policies. Your response says searching, locating and examining the records would take 14-18 weeks at an estimated cost of $11,580.80. If we wish to pursue the request, the required deposit would be $5,790.40.

While we expect FOIA requests to result in some costs, this estimate from the Ingham County Sheriff’s Office appears to be unreasonable and an attempt to discourage us from pursuing fulfillment of our request.

You have not provided required information on how you came to the cost estimate. Specifically, you have not provided the hourly wage of the employee who will be performing the work and you also have not provided the number of hours fulfilling the request will take. MCL § 15.243 (2) says, “when calculating labor costs ... fee components shall be itemized in a manner that expresses both the hourly wage and the number of hours charged.” Simply providing the number of weeks does not satisfy this requirement under the law.

In fact, the county’s own FOIA policies and procedures say: “In making the request for a good-faith deposit the FOIA Coordinator shall provide the requestor with a detailed itemization of the allowable costs estimated to be incurred by the County to process the request.” Additionally, MCL § 15.243 (1)(e) says that “the public body shall not charge more than the hourly wage of its lowest-paid employee capable of necessary duplication or publication.”

Without providing the hourly wage, we can’t know whether the cost estimate is accurate and in accordance with the law. We request that you provide us with this information.

Because Ingham County has a designated FOIA Center, we assume the county – and, by extension, its elected officials – understand that FOIA requests may not be used for profit.

The county’s own website says it “acknowledges that it has a legal obligation to disclose all nonexempt public records in its possession pursuant to a FOIA request.” We agree. As you know, such records belong to the public and not the record keepers. MCL § 15.234(2) says a public body may provide public records for free or at a reduced charge if it determines that the waiver “is in the public interest because searching for or furnishing copies of the public record can be considered as primarily benefiting the general public.”

We are seeking records in an attempt to shed light on issues of interest to the public. Given this, we request the sheriff’s office reconsider waiving or reducing the fees.
The Free Press does not object to paying reasonable fees, but the current cost estimate is not reasonable. If the sheriff's office intends to continue assessing exorbitant fees, we request that the office, as the law demands, explain how failure to charge fees would create unreasonably high costs. Under MCL § 15.234(3), "a fee ... shall not be charged ... unless failure to charge a fee would result in unreasonably high costs to the public body ... and the public body specifically identifies the nature of these unreasonably high costs."

Your letter fails to do this. Please provide us with this information, as well.

We request that you respond at your earliest convenience.

Sincerely,

Gina Kaufman           Joe Guillen
Staff Writer           Staff Writer
Detroit Free Press    Detroit Free Press
313-223-4526          313-222-6678
gkaufman@freepress.com jguillen@freepress.com

CC: Mark Rochester, senior news director - investigations
    Jim Schaefer, assistant editor
    Herschel P. Fink, Free Press attorney

1Ingham County FOIA Center, FOIA Procedures and Guidelines
TO: Ingham County Sheriff’s Office  
RE: Freedom of Information Act Request

This is a request under the Freedom of Information Act, [MCL 15.231 et seq.] Specifically, the Detroit Free Press requests to review or receive electronic copies of the following public records:

- All Ingham County Sheriff’s Office police reports since 2007 involving sexual assault complaints.
- All warrant requests sought by the Ingham County Sheriff’s Office since 2007 related to sexual assault complaints.
- All police investigations, complaints, reports, case files, etc. forwarded to Michigan State University and/or its Police Department by the Ingham County Sheriff’s Office since 2007.
- All police investigations, complaints, reports, case files, etc. forwarded to Michigan State University’s Title IX office by the Ingham County Sheriff's Office since 2007.
- All police investigations, complaints, reports, case files, etc. forwarded by Ingham County Sheriff’s Office to the Michigan State University Athletic Department and/or any of its employees since 2007.
- Any and all memorandums of understanding between the Ingham County Sheriff’s Office and Michigan State University and/or its Police Department.
- Ingham County Sheriff’s Office policies and procedures for handling cases involving Michigan State University students, faculty or other individuals associated with the university.
- Any compiled lists kept in any format by the Ingham County Sheriff’s Office of cases involving Michigan State University students and/or student athletes.

The FOIA provides that if portions of a document are exempt from release, the remainder must be segregated and disclosed. We would like to examine all non-exempt portions of the records that we have requested, and ask that you justify any deletions by reference to specific exemptions of the FOIA. We reserve the right to appeal your decision to withhold any materials.

As reporters for the Detroit Free Press, we are gathering information with the intent of informing the public about the workings of government. For that reason, we are requesting a waiver of all fees as allowed by law. If you deny the waiver, please notify us of any charges before you fill our request so that we may decide whether to pay the fees or appeal your denial of the request for a waiver.

Also, to help eliminate delays in fulfilling this request, please communicate with us by telephone or email, rather than by mail, if you have any questions regarding this request. Thank you for your assistance. We look forward to receiving your reply within 5 business days, as required by law.
Sincerely,

Joe Guillen  Gina Kaufman  
Staff Writer  Staff Writer  
Detroit Free Press  Detroit Free Press  
313-222-6678  313-223-4526  
jguillen@freepress.com  gkauffman@freepress.com
WHEREAS, more than 50 years after the passage of the Equal Pay Act in 1963 and Title VII of the Civil Rights Act in 1964, women continue to suffer the consequences of unequal pay; and

WHEREAS, nationally, median pay for a woman is 80 cents to a man’s dollar; in Michigan, women earn 78 cents for every dollar earned by men; over a working lifetime, this wage disparity costs women and their families millions of dollars in lost wages, Social Security benefits, retirement income, savings, borrowing power, and investment income; and

WHEREAS, while Michigan and the federal government have several laws requiring equal pay for equal work, the law still allows for this grave inequality to exist; in 2018, Michigan ranks 32nd in the United States in its male-to-female earnings ratio; and

WHEREAS, Equal Pay Day calls attention to the discrepancy in a year’s pay for American women and men: according to the American Association of University Women (AAUW), to earn what their male counterparts earned from January 1, 2017 to December 31, 2017, Asian women must work from January 1, 2017 to February 22, 2018; white women must work from January 1, 2017 to April 17, 2018; black women must work from January 1, 2017 to August 7, 2018 Native American women must work from January 1, 2017 to September 27, 2018; and Latina women must work from January 1, 2017 to November 1, 2018; and

WHEREAS, according to a 2017 Georgetown University study, the gender-based wage gap persists across all types of work and at every education level; men with some college education but no degree earn more than women with an associate’s degree, and women with a post-graduate degree earn less than men with just a bachelor’s degree; and

WHEREAS, the wage gap affects women’s abilities to pay back student loans once their degrees are attained; women are in student debt longer than their male counterparts, and women of color are in debt significantly longer than their white counterparts; and

WHEREAS, if improvements in equal pay continue at their current rate, men and white women in Michigan will finally be paid equally in the year 2086, according to the Institute for Women’s Policy Research; and

WHEREAS, fair pay policies can be implemented without undue costs or hardship; fair pay policies would benefit nearly everyone by raising families’ incomes and strengthening the financial security of working women, their families, and their communities; and
WHEREAS, the Michigan Equal Pay Coalition is leading the Michigan Equal Pay Legislative Day on April 10, 2018, at the Michigan Capitol.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners supports efforts to educate policymakers and the public about the need for legislation addressing gender- and race-based pay disparities as well as efforts to educate employers about the need to evaluate their own hiring and pay practices to ensure fairness and equality.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby recognizes April 10, 2018, as Equal Pay Day in Ingham County.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville  
Nays: None  Absent: Naeyaert  Approved 04/03/2018
WHEREAS, the United States has progressed in developing highly-connected communities, an effort which will accelerate even further as the technological landscape surrounding the internet of things and autonomous vehicles develops; and

WHEREAS, an unrestricted and open Internet forms the backbone of the 21st Century economy; and

WHEREAS, the Ingham County Board of Commissioners recognizes the direct and substantial benefits that broadband connectivity and access to an unrestricted and open Internet have in our communities; and

WHEREAS, local economies, educational institutions, government agencies, and communities, in general, increasingly rely on broadband connectivity and the transformative power of the Internet to drive economic growth, individual and community development, and improve government service and accountability for all our citizens; and

WHEREAS, critical to our communities’ reliance on the Internet is the confidence that our use of the Internet is not subject to the whims, discretion, or economic incentives of gatekeeper service providers to control or manipulate the experience of Internet users; and

WHEREAS, paid prioritization schemes developed by broadband providers have a particularly negative impact on middle and working-class families, stifle innovation and threatens businesses and consumers by restricting access to certain types of online content and services to those who cannot afford to pay more.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby supports proposals that support an unrestricted and open Internet accessible to all local communities that do not preempt state and local government ability to respond to the unique challenges faced in our communities.

BE IT FURTHER RESOLVED that the Board of Commissioners urges legislators at the state and federal level to protect, preserve, and enforce strong Net Neutrality protections in any regulatory framework because anything less will undermine the investment, innovation, and freedom Americans enjoy and expect online and that this resolution be transmitted to such legislators.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None Absent: Naeyaert Approved 04/03/2018
WHEREAS, the Ingham County Road Department is responsible for placing, maintaining, and when conditions warrant, upgrading road intersection control signs and devices based on current traffic volumes, sight distance, topography, and other conditions present at Ingham County public road intersections; and

WHEREAS, Road Department engineering staff have reviewed the various intersections in the Whitehills Lakes South residential subdivision in Sections 4 and 5 of Meridian Township and find that certain intersections therein should be signed or upgraded as indicated below.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of a stop sign to stop northbound traffic on Southridge Drive for eastbound and westbound traffic on Whitehills Lakes Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of a stop sign to stop eastbound traffic on Winterfeld Court for northbound and southbound traffic on Southridge Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners also authorizes the Board Chairperson to sign and date the above mentioned Traffic Control Orders and filing of same with the County Clerk.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None  Absent: Naeyaert  Approved 04/03/2018
WHEREAS, the Ingham County Road Department is responsible for placing, maintaining, and when conditions warrant, upgrading road intersection control signs and devices based on current traffic volumes, sight distance, topography, and other conditions present at Ingham County public road intersections; and

WHEREAS, Road Department engineering staff have reviewed the existing Jolly Oak Road and Water Lily Way intersection in Section 33 of Meridian Township and find that the intersection should be signed or upgraded as indicated below.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of stop signs to stop eastbound and westbound traffic on Jolly Oak Road for northbound and southbound traffic on Water Lily Way (previously known as the north - south portion of Jolly Oak Road).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners also authorizes the Board Chairperson to sign and date the above mentioned Traffic Control Orders and filing of same with the County Clerk.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None   Absent: Naeyaert   Approved 04/03/2018
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE ROAD DEPARTMENT

RESOLUTION # 18 –

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated March 20, 2018 as submitted.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None   Absent: Naeyaert   Approved 04/03/2018
<table>
<thead>
<tr>
<th>R/W PERMIT#</th>
<th>R/W APPLICANT / CONTRACTOR</th>
<th>R/W WORK</th>
<th>R/W LOCATION</th>
<th>R/W CITY/TWP.</th>
<th>R/W SECTION</th>
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<tbody>
<tr>
<td>2018-122</td>
<td>WILLOW CREEK FARMS TRUCKING</td>
<td>AGRICULTURAL</td>
<td>VARIOUS</td>
<td>VARIOUS</td>
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<td></td>
<td></td>
<td>MULTIPLE MOVE</td>
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<td>2018-123</td>
<td>MERIDIAN TOWNSHIP</td>
<td>WATERMAIN</td>
<td>BLUE HAVEN CT</td>
<td>MERIDIAN</td>
<td>17</td>
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<td>2018-124</td>
<td>SCARLETT EXCAVATING</td>
<td>WATERMAIN / SANITARY SEWER</td>
<td>MARSH RD &amp; PIKE ST</td>
<td>MERIDIAN</td>
<td>3</td>
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<tr>
<td>2018-132</td>
<td>CONSUMERS ENERGY</td>
<td>GAS</td>
<td>JOLLY RD &amp; EVERY RD</td>
<td>ALAIEDON</td>
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Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A COLLECTIVE BARGAINING AGREEMENT WITH MICHIGAN NURSES ASSOCIATION – NURSE PRACTITIONERS/CLINIC NURSES UNIT

RESOLUTION # 18 –

WHEREAS, an agreement has been reached between representatives of Ingham County and the Michigan Nurses Association – Nurse Practitioners/Clinic Nurses Unit through December 31, 2020; and

WHEREAS, the agreement has been ratified by the employees within the bargaining agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and Michigan Nurses Association through December 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
   Nays: None  Absent: Naeyaert  Approved 04/03/2018

FINANCE:  Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
   Nays: None  Absent: None  Approved 04/04/2018
Economic highlights of the tentative agreement include the following:

- Contract Duration: Date of BOC approval thru December 31, 2020

- Salary Schedules (Article 35):
  - Effective upon approval by the Board of Commissioners – 1% wage increase applied to the current 2017 Salary Table. Nurse Practitioners placed on pay parity with Physicians Assistants.
  - *Eliminate current meaningful use Letter Agreement #4 for Nurse Practitioners*
  - 2019 0% wage increase, Reopener - Either party may choose one (1) issue for a re-opener to take effect on or after January 1, 2019
  - 2020 1% wage increase, Reopener – Either party may choose one (1) issue for a re-opener to take effect on or after January 1, 2020

- Hospitalization – Medical Coverage (Article 16):
  - Incorporate changes as provided by the Health Cost Containment Committee and approved by the Board of Commissioners

- Dental Insurance (Article 37):
  - Incorporate updated language as provided by the Health Cost Containment Committee and approved by the Ingham County Board of Commissioners

- Vision (Article 41):
  - Incorporate updated language as provided by the Health Cost Containment Committee and approved by the Ingham County Board of Commissioners

- Sick Leave (Article 20):
  - Section 11. Annual Cash-Out Option. Each year the employee may request to be paid for one-half (1/2) of the sick leave credit earned during the prior 12 month period. Effective in 2018, the payment period is changed from January 15th to June 15th.

- Holidays (Article 15):
  - Nurses required to work on designated holidays shall be paid at 1.5 times their regular straight time hourly rate for hours worked.
Resolutions:

Resolutions

WHEREAS, representatives of Ingham County and the Capitol City labor Program, Inc. – 911 Non-Supervisory unit (CCLP) are engaged in negotiations for a successor collective bargaining agreement for the period January 1, 2018 through December 31, 2020; and

WHEREAS, the Human Resources Department, 911 Center and Capitol City Labor Program, Inc. discussed the extenuating circumstances regarding the staffing level in the 911 Center and the need to address employees that may exceed the maximum accrual of 320 hours per Article 29, section 29.12; and

WHEREAS, the parties desire to amended the Vacation language through the attached Letter of Understanding and provide the opportunity for a one-time vacation pay-out in 2018; and

WHEREAS, the provisions of the Letter of Understanding have been approved by the County Services and Finance Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the attached Letter of Understanding.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the Letter of Understanding on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None    Absent: Naeyaert    Approved 04/03/2018

FINANCE:  Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None    Absent: None    Approved 04/04/2018
LETTER OF UNDERSTANDING
BETWEEN
COUNTY OF INGHAM
AND
CAPITOL CITY LABOR PROGRAM, INC.-
911 NON-SUPERVISORY UNIT

PAY-OUT OF VACATION LEAVE

WHEREAS, the current collective bargaining agreement between the parties provides in Article 29, VACATION, section 29.12 that vacation leave time not used may only be accumulated to a maximum of three hundred twenty (320); and

WHEREAS, due to the minimum staffing currently existing in the 911 Center, the parties identified a need to offer employees the ability to reduce their vacation accrual; and

WHEREAS, the parties determined the need to have a one-time pay-out of unused Vacation Leave hours.

NOW, THEREFORE, IT IS HEREBY AGREED between the parties as follows:

1. The employees with a vacation leave balance of 240 hours or more, as of the pay-period ending March 30, 2018, are eligible for the vacation pay-out.

2. The employees interested in receiving the one-time payment and have a Vacation Leave balance of 240 hours or more shall notify the Employer of their participation in the pay-out plan by April 13, 2018.

3. Employees must have exercised their four (4) week vacation picks to be eligible for the 40 hour vacation pay-out plan.

4. The eligible employees shall receive a payment of forty (40) hours vacation leave from their existing accrual balance as a special pay on May 4, 2018 check date.

5. This Letter of Understanding is intended to be temporary in duration through December 31, 2018, unless extended in writing by mutual agreement of the parties.

6. It is expressly understood that this agreement shall be without precedent or prejudice for any future circumstances.
COUNTY OF INGHAM

Carol Koenig, Chairperson  Date
Ingham County Board of Commissioners

CAPITOL CITY LABOR
PROGRAM, INC

Tom Krug, Executive Director  Date

Sherry Larner  Date

APPROVED AS TO FORM FOR INGHAM COUNTY
COHL, STOKER & TOSKEY, PC.

By

Mattis Nordfjord  Date
APRIL 10, 2018
AGENDA ITEM NO. 11

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE PURCHASE OF A LIEBERT COOLING UNIT

RESOLUTION # 18 –

WHEREAS, the current cooling unit will be 21 years old this year, it is outdated and has lived beyond its means; and

WHEREAS, any repairs needed at this point are very costly; and

WHEREAS, an efficient cooling unit is essential due to the sensitive nature of the equipment stored in the data room; and

WHEREAS, Myers Plumbing and Heating, Inc will provide and install a new Liebert cooling unit for a total cost of $22,992.00; and

WHEREAS, the Facilities Department is requesting a $1,500.00 contingency for any unforeseen circumstances that may arise, bringing the total to a not to exceed cost of $24,492.00; and

WHEREAS, funds for the unit are available in the 2018 approved CIP line item #63123304-931000-8F09.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a contract with Myers Plumbing and Heating, Inc., 16825 Industrial Parkway, Lansing, Michigan 48906, to provide and install a new Liebert cooling unit in the Human Services Building IT data room for a not to exceed total cost of $24,492.00 which includes the requested $1,500.00 contingency.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None  Absent: Naeyaert  Approved 04/03/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None  Absent: None  Approved 04/04/2018
Introduces by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO PURCHASE FLAVOR BURST COLOR TOUCH PANEL

RESOLUTION #18 –

WHEREAS, Potter Park Zoo operates and manages the zoo restaurant; and

WHEREAS, ice cream was one of the most profitable food items sold at the restaurant in 2017 and the zoo wishes to continue to increase revenue by offering flavor burst ice cream; and

WHEREAS, Taylor Freezer of Michigan, Inc. is the only authorized dealer of Flavor Burst equipment and syrups in Michigan; and

WHEREAS, the cost of the Flavor Burst Color Touch Panel CTP-80SS model is $7,800.00 and funds are available in zoo account, 258-69200-726010-31500.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize the purchase of one Flavor Burst Color Touch Panel CTP-80SS from Taylor Freezer of Michigan, Inc. at a cost not to exceed $7,800.

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to sign any necessary purchase documents on behalf of the County.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None  Absent: Naeyaert  Approved 04/03/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None  Absent: None  Approved 04/04/2018
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AWARD A CONTRACT FOR MONUMENTATION AND REMONUMENTATION PROJECT REPRESENTATIVE

RESOLUTION # 18 –

WHEREAS, Acts 345 and 346, P.A. of 1990, states that each County in the State of Michigan shall prepare a County Monumentation and Remonumentation Plan; and

WHEREAS, the Ingham County Monumentation and Remonumentation Plan was submitted by the Ingham County Board of Commissioners and approved by the State Survey and Remonumentation Commission on June 24, 1992; and

WHEREAS, as required by Act 345, P.A. 1990 a condition of receiving annual grant funds to implement the County Monumentation and Remonumentation Plan is that the County obtain and/or contract with a professional surveyor to oversee the activities of the grant project; and

WHEREAS, Ronnie M. Lester, P.S., was selected in 1992 to be the Ingham County Representative and has since been an integral part of the implementation of the Ingham County Monumentation and Remonumentation Plan.

THEREFORE BE IT RESOLVED, upon the respectful recommendation of the Ingham County Remonumentation Committee, that the Ingham County Board of Commissioners contract with Ronnie M. Lester, P.S., upon approval of the 2018 Grant Application by the State Monumentation and Remonumentation Commission, for the related services of County Representative as required by Act 345, P.A. 1990. Said contract to be funded by Survey and Remonumentation grant funds authorized under Act 345, P.A. 1990, for the period of one year, January 1, 2018 through December 31, 2018, at a cost not to exceed $14,420.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
    Nays: None   Absent: Naeyaert   Approved 04/03/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
    Nays: None   Absent: None   Approved 04/04/2018
WHEREAS, Acts 345 and 346, 1990, state that each County in the State of Michigan shall prepare a County Monumentation and Remonumentation Plan; and

WHEREAS, the Ingham County Remonumentation Plan was submitted by the Ingham County Board of Commissioners and approved by the State Survey and Remonumentation Commission on June 24, 1992; and

WHEREAS, the State Survey and Remonumentation Act, Public Act 345 of 1990, specifically MCL 54.296b, requires that Peer Review Group members be appointed by the County Board of Commissioners.

THEREFORE BE IT RESOLVED, that upon respectful recommendation of the Ingham County Remonumentation Committee, that the Ingham County Board of Commissioners appoints the following individuals as Peer Review Group Members for the 2018 Ingham County Remonumentation Project:

Anthony Bumstead,, 318 W. Lovett #3, Charlotte, MI 48813
Jeffrey K. Autenrieth, P.O. Box 80678, Lansing, MI 48917
David Clifford, P.O. Box 87, Mason, MI 48854
Ronald Enger, P.O. Box 87, Mason, MI 48854
Gilbert Barish, 2300 N. Grand River Avenue, Lansing, MI 48906
David Van Denberghe, 2300 N. Grand River Avenue, Lansing, MI 48906
Donald Bendzinski, 312 North Street, Mason, MI 48854
Brett Dodge, 11553 Sara Ann Drive, Dewitt, Mi48820

to terms expiring December 31, 2018.

BE IT FURTHER RESOLVED, upon respectful recommendation of the Ingham County Remonumentation Committee, that the Ingham County Board of Commissioners contracts the services of the Peer Review Group Members, said contracts to be funded by survey and remonumentation grant funds authorized for 2018 at a cost not to exceed $525 per Peer Review Group Member at a cost of $175 per meeting.
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**COUNTY SERVICES:**  **Yea**: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville  
**Nay**: None  
**Absent**: Naeyaert  
**Approved 04/03/2018**

**FINANCE:**  **Yea**: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer  
**Nay**: None  
**Absent**: None  
**Approved 04/04/2018**
WHEREAS, Acts 345 and 346, 1990, state that each County in the State of Michigan shall prepare a County
Monumentation and Remonumentation Plan; and

WHEREAS, the Ingham County Remonumentation Plan was submitted by the Ingham County Board of
Commissioners and approved by the State Survey and Remonumentation Commission on June 24, 1992; and

WHEREAS, six qualified surveying firms were selected through a thorough competitive process and have each
proposed performing a portion of the monumentation services for 2018; and

WHEREAS, it is the recommendation of the Evaluation Committee, with the concurrence of the
Remonumentation Committee, that it is in the County’s best interest to authorize contracts with Autenrieth Land
Surveys, Bumstead Land Surveys, Enger Surveying and Engineering, Geodetic Design, Inc., Wolverine
Engineering and Surveyors, Inc., and All Purpose Surveying Consultants, for services as monumentation
surveyors for 2018.

THEREFORE BE IT RESOLVED, upon the respectful recommendation of the Ingham County
Remonumentation Committee, that the Ingham County Board of Commissioners contracts for the services of
County Project Surveyors as required by Act 345, P.A., 1990, said contracts to be funded by survey and
remonumentation grant funds authorized for 2018:

Autenrieth Land Surveys: $14,800  
Bumstead Land Surveys: $14,800  
Enger Surveying and Engineering: $14,800  
Geodetic Design, Inc.: $14,800  
Wolverine Engineering and Surveyors, Inc.: $7,440  
All Purpose Surveying Consultants: $7,440

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to
sign any necessary contract documents on behalf of the County after approval as to form by the County
Attorney.
COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
   Nays: None  Absent: Naeyaert  Approved 04/03/2018

FINANCE:  Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
   Nays: None  Absent: None  Approved 04/04/2018
RESOLUTION TO PROVIDE THE INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY WITH CAPACITY BUILDING FUNDING

RESOLUTION # 18 –

WHEREAS, the incidence of tax foreclosure caused by lingering economic turmoil and hardship continues to be significant; and

WHEREAS, in 2005 the County, County Treasurer and the Michigan Land Bank Fast Track Authority entered into an agreement to establish the Ingham County Land Bank; and

WHEREAS, the Land Bank is a significant economic development tool in Ingham County and is the major public responder to the plight of property thrown into tax foreclosure; and

WHEREAS, the elevated incidence of tax forfeiture and foreclosure, while increasing the responsibilities placed upon Treasury and the Land Bank, has also increased the revenue to the County Treasurer’s Delinquent Tax Revolving Fund; and

WHEREAS, the Land Bank has significant physical assets, but faces property management and disposition challenges as well as a debt burden from dealing with the high levels of tax foreclosure; and

WHEREAS, the level of County support to the Land Bank will be reassessed in 2022 after the impact of the current pension assumptions changes have been fully realized.

THEREFORE BE IT RESOLVED, that the County Board authorizes, with the concurrence of the County Treasurer, an increase in funding to the Ingham County Land Bank from $400,000 to $700,000 for the 2018-2022 fiscal years.

BE IT FURTHER RESOLVED, that the funding will be paid for out of the Delinquent Tax Revolving Fund process for tax years 2015 through 2019 respectively.

BE IT FURTHER RESOLVED, that the Land Bank is restricted to using this additional $300,000 to pay debt service.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make any necessary budget adjustments consistent with this resolution.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None Absent: Naeyaert Approved 04/03/2018
FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None  Absent: None  Approved 04/04/2018
Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO PROVIDE IMPREST CASH FOR FRIENDS OF COURT ACCOUNT

RESOLUTION # 18 –

WHEREAS, the provision of efficient banking services within Ingham County Government saves time and money; and

WHEREAS, the Treasurer is presenting this resolution in continuance of the imprest cash policy of the county; and

WHEREAS, the fiscal impact is minimal; and

WHEREAS, bank accounts held by the Friend of the Court (FOC) have fee payment arrangements separate from those of other county accounts because of the availability of state funds to pay portions of those fees; and

WHEREAS, a working balance of $2,000 in a Friend of the Court account has been determined to cover monthly charges and best maintain the state reimbursement of these bank fees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Treasurer to provide $2,000 as an imprest balance to pay for all bank fees charged to all accounts held by the FOC, this amount to be placed in the FOC account ending in 0867.

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None
Absent: None
Approved 04/04/2018
WHEREAS, nine counties, known as “Cabinet Counties, were set off and named for President Andrew Jackson and his Cabinet by the Legislative Council of the Territory of Michigan on the 29th of October in 1829; and

WHEREAS, the County of Ingham was designated and named after Samuel D. Ingham, Secretary of the Treasury under President Jackson; and

WHEREAS, the ordinance of 1787, establishing the Northwest Territory, provided that the Territory should be divided into not less than three nor more than five States; and

WHEREAS, the ordinance provided that if a Territory contained a population of 60,000, it should upon application be admitted as a member of the Union, Ohio had been established into a State in 1802, Indiana in 1816 and Illinois in 1818; and

WHEREAS, in 1834 the people of Michigan took the preliminary steps for admission and a census was taken, in January 1835, an act was passed authorizing a convention to be held for the purpose of framing a State constitution; and

WHEREAS, a constitution was framed and adopted by the people in October of 1835, while at the same time a full set of State officers and a Legislature were elected to act under the constitution, Honorable Stevens T. Mason, Secretary and Acting Governor was chosen Governor of the new State of Michigan; and

WHEREAS, a dispute over the boundary between Ohio and Michigan, familiarly known as the “Toledo War” prevented official recognition of Michigan’s statehood by Congress; and

WHEREAS, once the boundary question was settled a bill of admission was finally passed by Congress on January 26, 1837; and

WHEREAS, Ingham County was organized by an act of the Michigan Legislature approved April 5, 1838.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognize April 5, 2018 as the 180th Anniversary of the organization of the County of Ingham.

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None Absent: None Approved 04/04/2018
WHEREAS, Nancy started her career in May 2000 with Ingham County Health Department (ICHD) at the Office for Young Children (OYC) as an Early Childhood Consultant; and

WHEREAS, in this position Nancy was responsible for assisting parents to find the best quality child care services for their children, connecting parents to financial resources, and for educating child care providers in required topics to help meet licensing and Great Start to Quality QRIS standards; and

WHEREAS, Nancy’s knowledge and experience as a trusted advisor in the community of Early Childhood championed successful learning outcomes for child care providers, fostered partnerships with neighboring counties, and represented the agency through local Great Start Collaboratives; and

WHEREAS, Nancy’s passion to assist child care providers to increase quality child care practices in Michigan makes her a strong advocate and change agent for the early childhood field; and

WHEREAS, Nancy has methodically organized the infant toddler cohort for unlicensed subsidized providers and assisted those providers in achieving their goals which led to increased revenue; and

WHEREAS, Nancy has been instrumental in several statewide initiatives linking state licensing consultants with the Great Start to Quality staff for cohesive delivery of supports, while simultaneously acting as a conduit with DHHS; and

WHEREAS, Nancy served as a certified CPR/First Aid instructor while maintaining five offsite lending libraries, served as a Child Development Specialist who observed CDA providers, provided Head Start CLASS observations, and built strong relationships with the child care providers in our service area; and

WHEREAS, Nancy’s excellent attention to detail and expertise in the Early Childhood field exemplifies her advocacy of what measures best practices and drives quality for children, making her someone who will be greatly missed by her colleagues; and

WHEREAS, after 18 years of dedicated service to ICHD, Nancy Sherd will retire on March 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Nancy Sherd for her 18 years of dedicated service to the community and for her commitment to her work.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.
HUMAN SERVICES: **Yeas:** Banas, Tennis, Sebolt, Nolan, Louney  
**Nays:** None  
**Absent:** Koenig, Naeyaert  
**Approved 04/02/2018**
Introducing by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH COMSOURCE, INC.
FOR RADIOS AT HAWK ISLAND COUNTY PARK

RESOLUTION # 18 –

WHEREAS, Ingham County Park staff utilizes radios at Hawk Island County Park; and

WHEREAS, without radios Rangers and Park Managers would have to make multiple cell phone calls and/or walk or drive for group communication with each other within the park. The radios provide an immediate solution for park staff to communicate; and

WHEREAS, these radios provide group talking that is not possible with cell phones for security, safety, and maintenance; and

WHEREAS, Comsource, Inc.’s cost for radios at Hawk Island County Park will be fixed at a cost of $3,360 per year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a three-year agreement from June 11, 2018 through June 10, 2021 with an option to renew for two additional years with Comsource, Inc. for radios at Hawk Island County Park for a cost of $3,360 per year.

BE IT FURTHER RESOLVED, that funds are available in 208-75600-818000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Louney
    Nays: None    Absent: Koenig, Naeyaert    Approved 04/02/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
    Nays: None    Absent: None    Approved 04/04/2018
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AMENDMENT #2 TO THE 2017-2018 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES

RESOLUTION # 18 –

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and Ingham County Health Department (ICHD), have entered into a 2017-2018 Comprehensive Agreement authorized in Resolution #17-293; and Amendment #1 in Resolution #18-024 and Resolution #18-081; and

WHEREAS, MDHHS has proposed Amendment #2 to the current Agreement to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the Amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #2 to the 2017-2018 Comprehensive Agreement with MDHHS, effective October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the total amount of the Comprehensive Agreement funding shall increase from $5,439,244 to $5,440,644, an increase of $1,400.

BE IT FURTHER RESOLVED, that the increase consists of the following specific change to program budget:

WISEWOMAN: increase of $1,400 from $40,000 to $41,400

BE IT FURTHER RESOLVED, that the Health Officer is authorized to submit Amendment #2 of the 2017-2018 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments consistent with this resolution.

HUMAN SERVICES:  Yeas:  Banas, Tennis, Sebolt, Nolan, Louney
Nays:  None   Absent:  Koenig, Naeyaert   Approved 04/02/2018
FINANCE: Yea: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None   Absent: None   Approved 04/04/2018
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT HEALTHY! CAPITAL COUNTIES FUNDS

RESOLUTION # 18 –

WHEREAS, under Internal Revenue Service regulations (IRS Notice 2011-52), not-for-profit hospitals are required to conduct community health needs assessments, write health improvement plans, and partner with local health departments in this work; and

WHEREAS, capital area hospitals and health departments, including the Ingham County Health Department (ICHD), are conducting such a Community Health Assessment (CHA), for a third cycle and will write a Community Health Improvement Plan (CHIP); and

WHEREAS, the participating hospitals are providing financial support for this work and have established the Barry-Eaton District Health Department (BEDHD) as fiduciary for the project; and

WHEREAS, ICHD will play the leading role in conducting the data analysis and writing for the CHA and CHIP; and

WHEREAS, the project participants have agreed to reimburse ICHD $31,841 for the cost of this work; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes acceptance of 31,841 from BEDHD in support of the Community Health Assessment team’s work on the CHA and CHIP, to be effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of $31,841 from the BEDHD in support of the Community Health Assessment team’s work on the CHA and CHIP, to be effective upon approval.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Banas, Tennis, Sebolt, Nolan, Louney  
**Nays:** None  
**Absent:** Koenig, Naeyaert  
**Approved 04/02/2018**

**FINANCE: Yeas:** Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer  
**Nays:** None  
**Absent:** None  
**Approved 04/04/2018**
AGENDA ITEM NO. 23

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY FOR FY 2018

RESOLUTION # 18 –

WHEREAS, the State of Michigan has placed responsibility for environmental regulation and environmental quality in Michigan with the Michigan Department of Environmental Quality (MDEQ); and

WHEREAS, the Michigan Public Health Code places responsibility for environmental protection at the community level with county governments through the network of local health departments; and

WHEREAS, each year MDEQ contracts with the Ingham County Health Department (ICHD) to conduct environmental monitoring and inspections of MDEQ Non-Community programs; and

WHEREAS, MDEQ will reimburse ICHD for expenses related to monitor and inspection services in an amount up to $31,308.00; and

WHEREAS, that the funding was included in ICHD’s 2018 budget; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize a FY 2018 agreement with MDEQ.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with MDEQ for Non-Community Programs for the period of October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that MDEQ shall reimburse ICHD up to $31,238.00 for expenses related to testing and inspection services as follows:

- Non-Community Public Water Supply Program – up to $23,663
- Drinking Water Long-Term Monitoring – up to $700
- Public Swimming Pools – up to $5,300
- Campground Requirements – up to $225
- Capacity Development & Source Water Assessment – up to $1,350

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.
**HUMAN SERVICES:** **Yeas:** Banas, Tennis, Sebolt, Nolan, Louney  
**Nays:** None  
**Absent:** Koenig, Naeyaert  
**Approved 04/02/2018**

**FINANCE:** **Yeas:** Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer  
**Nays:** None  
**Absent:** None  
**Approved 04/04/2018**
APRIL 10, 2018
AGENDA ITEM NO. 24

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AGREEMENTS WITH LICENSED DENTISTS AND HYGIENISTS

RESOLUTION # 18 –

WHEREAS, Ingham Community Health Centers (ICHC) of the Ingham County Health Department (ICHD) provides dental services through its Forest and Cedar Community Health Center locations; and

WHEREAS, in 2018, one full-time dentist and one full-time hygienist position will be vacant, due to retirements and staff resignations; and

WHEREAS, historically, filling dental and hygienist positions has taken many months and the extended vacancies lead to reductions in capacity to meet patient demand and revenue goals; and

WHEREAS, ICHD’s 2018 Budget includes $172,596 in remaining salary allocations from the vacated positions; and

WHEREAS, contracting services from local licensed dentists and hygienists will enable the ICHD to maintain capacity for service delivery and revenue generation until the time that the permanent positions can be successfully filled; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes dental services contracts with licensed Dentists for the period of January 1, 2018 through December 31, 2018, at the rate of $64.66 - $66.14 per hour; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes dental services contracts with licensed Dental Hygienists for the period of January 1, 2018 through December 31, 2018, at the rate of $30.88 - $36.63 per hour.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes ICHC dental services contract agreements for the period of January 1, 2018 through December 31, 2018, which shall be paid at the rate of $64.66 - $66.14 per hour for licensed Dentists, and $30.88 - $36.63 per hour for licensed Dental Hygienists, for a total amount not to exceed $172,596.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Banas, Tennis, Sebolt, Nolan, Louney
                      Nays:  None   Absent:  Koenig, Naeyaert  Approved 04/02/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
                Nays:  None   Absent:  None   Approved 04/04/2018
WHEREAS, the University of Michigan-Flint (UM-Flint) was awarded funds from the Michigan Health Endowment Fund (MHEF) along with Medicaid Match funds to support a project designed to reduce risk factors associated with infant mortality and other negative birth outcomes by significantly improving the provision of services to expectant and new fathers within Michigan; and

WHEREAS, the project includes implementation of the Engaged Father Program at seven Michigan Healthy Start home visitation sites, including Ingham County Health Department (ICHD) Healthy Start; and

WHEREAS, the project will utilize the Engaged Father Program Logic Model to promote infant well-being by providing expectant and new fathers with parent education, support, and access to resources during their transition to parenthood; and

WHEREAS, key outcomes of the Engaged Father Program include increased participation in Healthy Start home visitation, increased knowledge of infant health and infant safe care, and improved infant health outcomes such as reduced infant mortality, infant low birth weight, and infant preterm birth; and

WHEREAS, UM-Flint has requested to subcontract with ICHD for the Engaged Father Program, in an amount not to exceed $60,000 for the period of April 1, 2018 through September 30, 2019; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize an agreement with the UM-Flint for the Engaged Father Program, in an amount not to exceed $60,000 for the period of April 1, 2018 through September 30, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the UM-Flint for the Engaged Father Program, in an amount not to exceed $60,000 for the period of April 1, 2018 through September 30, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas: Banas, Tennis, Sebolt, Nolan, Louney
Nays: None  Absent: Koenig, Naeyaert  Approved 04/02/2018
FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None Absent: None Approved 04/04/2018
Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION OF APPRECIATION TO THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER TELECOMMUNICATORS DURING NATIONAL TELECOMMUNICATORS WEEK APRIL 8-14, 2018

RESOLUTION # 18 –

WHEREAS, the Ingham County Board of Commissioners has established a Consolidated 9-1-1 Emergency Dispatch Center that opened June 27, 2012; and

WHEREAS, Ingham County 9-1-1 Telecommunicators (9-1-1 Dispatchers & Supervisors) daily serve the citizens of Ingham County by answering their emergency calls for police, fire, and emergency medical services and by dispatching the appropriate assistance as quickly as possible; and

WHEREAS, Ingham County 9-1-1 Telecommunicators are the first and most critical contact our citizens have with emergency services; and

WHEREAS, Ingham County 9-1-1 Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities and providing them information to ensure their safety; and

WHEREAS, Ingham County 9-1-1 Telecommunicators are professionals who work to improve the emergency response capabilities of these communications through their knowledge and experience; and

WHEREAS, Ingham County 9-1-1 Telecommunicators have contributed substantially to the apprehension of criminals, suppression of fires, and treatment of the injured; and

WHEREAS, each Telecommunicator has exhibited compassion, understanding, and professionalism during the performance of their job in the past year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners declares the week of April 8-14, 2018 to be National Telecommunicators Week in Ingham County, in honor of the Ingham County 9-1-1 Telecommunicators for their crucial role in the protection of life and property, for the Public Safety Agencies and the Citizens of Ingham County.

LAW & COURTS:  Yeas:  Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville
    Nays:  None   Absent: Banas    Approved 03/29/2018
Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENDORSE SB 710

RESOLUTION # 18 –

WHEREAS, Ingham County Animal Control takes possession of fighting animals in the course of their duties; and

WHEREAS, Michigan law - MCL 750.49 (2) (g) - currently states, “… a person shall not knowingly breed, buy, sell, offer to buy or sell, exchange, import, or export an animal the person knows has been trained or used for fighting as described in subdivisions (a) to (d), or breed, buy, sell, offer to buy or sell, exchange, import, or export the offspring of an animal the person knows has been trained or used for fighting as described in subdivisions (a) to (d)” ; and

WHEREAS, SB 701 would amend MCL 750.49 by stating, “This subdivision does not prohibit an animal control agency from owning, adopting, or transferring ownership of an animals for the purpose of adoption of the animal trained or used for fighting, baiting, or shooting as described in subdivision (A)” ; and

WHEREAS, SB 710 also establishes procedures for the forfeiture of fighting dogs to the seizing animal control agency 14 days after seizure if the owner fails to post a security deposit or bond for the care of the dogs or fails to appear at the bond hearing provided that the prosecuting attorney has established that there is probable cause to believe that a violation of MCL 750.49 has occurred.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners endorses SB 710 and authorizes County employees to advocate for passage of the bill.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville
Nays: None  Absent: Banas  Approved 03/29/2018
Introduced by the Law & Courts and County Services Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT FOR A POLICY FOR THE OPERATION OF
COMPUTER NETWORK, INTERNET ACCESS, AND EMAIL WITH THE DISTRICT COURT

RESOLUTION # 18 –

WHEREAS, Ingham County provides certain information technology services and equipment to the 55th District Court; and

WHEREAS, the State Court Administrative Office (SCAO) has recommended to the courts of Michigan, that when a court is provided any of its communications systems through its funding unit, the court should establish policies and procedures, written in collaboration with the funding unit, for the control and monitoring of the court’s information to assure that the information is maintained in a protected and confidential manner; and

WHEREAS, pursuant to MCL 15.232(d) (v), the judiciary is not a “public body” for the purposes of the Michigan Freedom of Information Act and its judicial documents are exempt from FOIA.

THEREFORE BE IT RESOLVED, that the Board Chairperson is authorized to sign the attached agreement with the District Court upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville
Nays: None  Absent: Banas  Approved 03/29/2018

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None  Absent: Naeyaert  Approved 04/03/2018
ADMINISTRATIVE ORDER 2018-03

OWNERSHIP AND CONTROL OF COURT DATA

The State Court Administrative Office (SCAO) has recommended to the courts of Michigan, that when a court is provided any of its communications systems through its funding unit, the court should establish policies and procedures, written in collaboration with the funding unit, for the control and monitoring of the court’s information to assure that the information is maintained in a protected and confidential manner.

Ingham County provides certain information technology services and equipment to the Court. The Court has a specific interest in confirming its sole ownership and control of its data and communications where such data and communications are handled or transmitted using the services and equipment provided to the Court by the County;

The purpose of this order is to identify that any data and/or communications created by or on the behalf of the Court using the services and equipment provided to the Court by the County is the sole property of the Court and will be maintained in a confidential manner by the County.

IT IS ORDERED:

The Court and Ingham County, acting through its Information Technology Department, agree and state as follows:

Ownership and Control of Data:

a. All data generated in all forms, by or resulting from the actions of the Court, its judges, employees, contractors, or volunteers is the property of the Court and the County has no property interests therein.

b. All data, information, or records generated in or by any communications systems utilized by the judges and employees of the Court are the property of the Court and shall not be disseminated without approval of the Chief Judge or his/her designee.
c. The Court will cooperate with operational policies promulgated by the County as the provider of computer network services and Internet access, to the degree they are not in conflict with this agreement or any other policy(s) that the Court may adopt for their efficient and effective operations. Notwithstanding the foregoing, only the Court will have the authority to monitor and review all data, information, or records generated by the judges and employees of the Court. The Court acknowledges that as part of the services provided, the County scans or otherwise checks email communications, including attachments, for computer viruses, bugs, spy-ware and other damaging or potentially damaging programming. This scanning or checking may necessitate the review of communications and attachments but all such review shall be done in a confidential manner and the County shall not make any copies of Court communications outside the normal back-up procedures.

d. The Chief Judge or his/her designee has the sole authority to authorize appropriate action should any Court employee abuse the use of any County information technology system or violate any standard of operation. However, the Chief Judge or his/her designee will work with the County to minimize any threat to or damage of the County's information technology system. In the event of an emergency or an imminent threat to the County's information technology system, the County may take immediate emergency measures to address the threat or emergency. As soon as practical, the County will inform the Court of the situation and the County and the Court will jointly agree on a long term solution to the threat or emergency.

**Handling of Requests for Court Data/Information**

a. Upon receipt of a Freedom of Information Request (FOIA) for court data/information, the County will respond to a FOIA request by stating that the Court is not subject to FOIA and the request will be forwarded to the Court.

b. If the request received by the County is in the form of a subpoena or court order, the County will inform the Court of the request as soon as possible. If the Court elects to contest the subpoena or court order, in whole or in part, the County will cooperate with the Court in responding to the subpoena or court order.

Effective Date: March 7, 2018

Date: ______________

Honorable Thomas P. Boyd  
Chief Judge
WHEREAS, many state and local law enforcement agencies in the Tri-County area and State of Michigan conduct psychological testing for police applicants who are offered conditional job offers as well as assistance for police officers who suffer from potential or actual post-traumatic stress syndrome; and

WHEREAS, Dr. Jerry Gallagher specializes in both pre hiring psychological testing as well as providing post-traumatic stress testing/services for police for over twenty years in the Tri-County area; and

WHEREAS, Dr. Jerry Gallagher has offered his assistance to the Ingham County Sheriff’s Office pro bono on several occasions over the last ten+ years, providing assistance to employees with great success, who have experienced situations that potentially could cause post-traumatic stress syndrome or other psychological issue; and

WHEREAS, Dr. Jerry Gallagher has for several years conducted applicant psychological testing for all conditional job offers for police recruits for the Lansing Police Department; and

WHEREAS, the Ingham County Sheriff’s Office, for liability concerns, risk management concerns, and the desire to successfully hire applicants for the position of Sheriff Deputy, wish to contract with Dr. Gallagher, to conduct a thorough psychological testing of all applicants who are given a conditional job offer; and

WHEREAS, MMRMA our insurance carrier promotes the use of psychological testing for conditional job offers for Deputy Sheriff; and

WHEREAS, the Ingham County Sheriff’s Office, for liability concerns, risk management concerns, and the desire to assist our current employees and future employees, who need assistance due to high stress situations they face every day, the ability to seek assistance with Dr. Gallagher; and

WHEREAS, the contract would not exceed $12,000.00 which is budgeted for the Sheriff’s Office in the 2018 budget (line item # 10130102 818000).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Sheriff’s Office to contract with Dr. Jerry Gallagher for psychological services for the Ingham County Sheriff’s Office for screening of new applicants who are given conditional job offers at a rate of $400 per encounter and at a rate of $125 per hour for post-traumatic stress reviews for deputies on a as needed basis.
BE IT FURTHER RESOLVED, that the annual costs for this contract will not exceed $12,000 per year from May 1, 2018 through December 31, 2020.

BE IT FURTHER RESOLVED, that the funds for this purpose will come from the Contractual Services budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville  
**Nays:** None  
**Absent:** Banas  
**Approved 03/29/2018**

**FINANCE: Yeas:** Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer  
**Nays:** None  
**Absent:** None  
**Approved 04/04/2018**
Resolutions

WHEREAS, the Ingham County Sheriff’s Office and TriTech Software Systems entered into a software license agreement in January of 2011 for the license and support of certain VisionAIR software applications, and added the VisionAIR Records Management Systems (RMS); and

WHEREAS, the Ingham County Sheriff’s Office wishes to continue limited software support with TriTech for their records management system; and

WHEREAS, the limited software support will include assistance in accessing the TriTech RMS database during the agreed time frame; and

WHEREAS, the continued software support agreement time frame would be a period of twelve (12) months beginning January 1, 2018; and

WHEREAS, the Ingham County Sheriff’s Office at the end of the twelve months of software support will review the need to continue another period of time of software support with TriTech.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with TriTech for limited software support for the time period of twelve months beginning January 1, 2018 for the cost not to exceed 7,149.20 (1 RMS Server License @ $6,465.71 and 2 RMS User Licenses for $683.49 given a grand total of $7,149.20).

BE IT FURTHER RESOLVED, that the funds for this purpose will come from the IT LOFT Fund.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yeas:  Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville  
Nays:  None  Absent:  Banas  Approved 03/29/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer  
Nays:  None  Absent:  None  Approved 04/04/2018
RESOLUTION TO AMEND RESOLUTION #18-063 WHICH AUTHORIZED THE PURCHASE AND INSTALLATION OF A NEW DISHWASHER FOR THE INGHAM COUNTY FAMILY CENTER KITCHEN

RESOLUTION # 18 –

WHEREAS, Resolution #18-063 approved a new dishwasher for the Family Center kitchen; and

WHEREAS, this dishwasher was intended for the Youth Center kitchen; and

WHEREAS, the Purchasing Department discovered that Prevailing Wage was not included in the original quote from HPS Food Service Equipment; and

WHEREAS, the requested amended resolution reflects the correct location and price quote; and

WHEREAS, funds for this project are available in the Juvenile Justice Millage line item# 264-66400-978000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #18-063 for HPS Food Service Equipment, 3275 North M-37 Highway, Middleville, Michigan, 49333-0247, to provide and install a new Hobart dishwasher in the Youth Center kitchen, not the Family Center kitchen as Resolution #18-063 states, for a new not to exceed total cost of $14,248.81, which reflects prevailing wage.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Controller to make any necessary budget adjustments, consistent with this resolution.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville
    Nays: None    Absent: Banas    Approved 03/29/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
    Nays: None    Absent: None    Approved 04/04/2018
APRIL 10, 2018
AGENDA ITEM NO. 32

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE CARDINAL GROUP II TO CONDUCT ORGANIZATION WIDE TRAINING WITH THE STAFF OF THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER

RESOLUTION # 18 –

WHEREAS, the Ingham County Board of Commissioners operates the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, after more than five years of operations at the consolidated 9-1-1 Center, trust issues, conflict resolution, and clearly defined expectations continue to hamper labor management operations at the 9-1-1 Center; and

WHEREAS, it has been determined it would be advantageous to bring in an independent outside organization to conduct an organization wide training of the staff of the Ingham County 9-1-1 Central Dispatch Center with a proposed outcome to include needed training at all levels which will reinforce the Mission Statement and values of the 9-1-1 Center organization; and

WHEREAS, the organizational training will include the desired state of affairs and a report with recommendations after the concluded training to reevaluate and propose best practices, a path forward and expected results; and

WHEREAS, the Ingham County Controller’s Office and Ingham County Central Dispatch Management team are jointly recommending that the Ingham County Board of Commissioners authorize the comprehensive training to be performed by the Cardinal Group to the staff of the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, this training program had been submitted to State 911 Committee (SNC) for certification which it received making this training eligible to be paid for with SNC approved Wireless State training funds.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a contract with the Cardinal Group to conduct organization wide training of the Ingham County 9-1-1 Central Dispatch Center for a cost not to exceed $65,500 which should be fully covered by using SNC training funds.

BE IT FURTHER RESOLVED, that incidental costs of up to $5,000 will be covered from within the 9-1-1 Central Dispatch Center operating budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract/purchase order documents that are consistent with this resolution and approved as to form by the County Attorney.
LAW & COURTS:  Yeas:  Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville
Nays:  None    Absent:  Banas   Approved  03/29/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays:  None    Absent:  None   Approved  04/04/2018