

INGHAM COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING – 6:30 P.M.
COMMISSIONERS ROOM, COURTHOUSE
MASON, MICHIGAN

FEBRUARY 13, 2018

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM **JANUARY 23, 2018**
- VI. ADDITIONS TO THE AGENDA
- VII. PETITIONS AND COMMUNICATIONS
 1. A LETTER FROM **FRANCISCA GARCIA** REGARDING HER RESIGNATION FROM THE FAMILY CENTER ADVISORY BOARD
- VIII. LIMITED PUBLIC COMMENT
- IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- X. CONSIDERATION OF CONSENT AGENDA
- XI. COMMITTEE REPORTS AND RESOLUTIONS
 2. BOARD OF COMMISSIONERS – RESOLUTION MAKING AN APPOINTMENT TO COMMISSIONER **DISTRICT 10**
 3. COUNTY SERVICES COMMITTEE – RESOLUTION TO ADOPT A POLICY TO COORDINATE A **REGIONAL MODEL** FOR OFFERING SERVICES
 4. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE **PERMITS** FOR THE INGHAM COUNTY ROAD DEPARTMENT
 5. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE AN AGREEMENT FOR THE **EMPLOYEE ASSISTANCE PROGRAM**
 6. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT FOR **JANITORIAL SERVICES** AT THE VOLUNTEERS OF AMERICA (VOA)
 7. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT RENEWAL OPTION WITH **GRANGER** CONTAINER INC.

8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE [CONTRACTS](#) FOR THE FARMLAND AND OPEN SPACE PRESERVATION PROGRAM
9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE SUPPORT AGREEMENT FROM [ORACLE](#)
10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT FOR DEVELOPMENT AND IMPLEMENTATION OF AN [ONLINE MAPPING APPLICATION](#)
11. FINANCE COMMITTEE – RESOLUTION TO AUTHORIZE [NEGOTIATIONS](#) TO RECOVER FUNDS
12. FINANCE COMMITTEE – RESOLUTION TO AUTHORIZE [PLANTE & MORAN](#) TO PREPARE AN AUDIT OF INGHAM COUNTY FOR 2017, 2018 AND 2019
13. HUMAN SERVICES COMMITTEE – RESOLUTION DIRECTING THE FAIR BOARD TO DEVELOP A PLAN TO REACH OUT TO [URBAN AREAS](#) TO PARTICIPATE IN THE 2018 INGHAM COUNTY FAIR
14. HUMAN SERVICES, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE [STRUCTURAL RENOVATIONS](#) AT THE HUMAN SERVICES BUILDING
15. HUMAN SERVICES, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE CONVERSION OF [NURSE ASSESSOR](#) POSITION
16. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH [BIG BROTHERS BIG SISTERS](#) MICHIGAN CAPITAL REGION TO PROVIDE ADMINISTRATIVE OVERSIGHT AND PROGRAMMING LEADERSHIP TO THE CAPITAL AREA MENTORING PARTNERSHIP PROGRAM FOR 2018
17. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH THE COMMUNITY MENTAL HEALTH AUTHORITY OF CLINTON, EATON, AND INGHAM COUNTIES ([CMH](#)) FOR HEALTH SERVICES MILLAGE ELIGIBLE SERVICES
18. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION CLARIFYING [DESIGN STANDARDS](#) FOR TRAILS AND PARKS MILLAGE PROJECTS
19. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE [CONTRACTS](#) FOR TRAILS AND PARKS MILLAGE APPLICATIONS
20. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO [AMEND RESOLUTION #17-356](#)

21. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE CONTRACT WITH INSTITUTE FOR [CULTURAL AFFAIRS](#) TO CARRY OUT LEADERSHIP DEVELOPMENT TRAINING
 22. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO [AMEND RESOLUTION #17-265](#)
 23. LAW & COURTS COMMITTEE – RESOLUTION HONORING [MARILYN WAUGH](#)
 24. LAW & COURTS, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO RESTORE AN [ANIMAL SHELTER CLERK](#) POSITION
 25. LAW & COURTS, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO APPROVE A CONTRACT RENEWAL FOR [PRE-EMPLOYMENT TESTING](#)
 26. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AMEND THREE YEAR CONTRACTS WITH VARIOUS [RESIDENTIAL PLACEMENTS](#)
 27. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AMEND ACCEPTANCE OF MICHIGAN [DRUG COURT GRANT](#) FOR THE INGHAM COUNTY FAMILY DEPENDENCY TREATMENT COURT
 28. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO PROVIDE AND INSTALL A NEW [DISHWASHER](#) IN THE FAMILY CENTER KITCHEN
 29. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE CONSTRUCTION SERVICES FOR THE INGHAM COUNTY FAMILY CENTER [KITCHEN UPGRADE](#)
 30. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE RENEWAL OF THE 9-1-1 TELEPHONE SYSTEM SUPPORT AGREEMENT WITH [CAROUSEL INDUSTRIES, INC.](#)
 31. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE PURCHASE OF [SCHEDULING SOFTWARE/SERVICES](#) FOR THE 9-1-1 CENTER
 32. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A SOFTWARE SUPPORT AGREEMENT WITH [TRITECH](#) FOR ARCSERVE MAINTENANCE AND SUPPORT
- XII. SPECIAL ORDERS OF THE DAY
 - XIII. PUBLIC COMMENT
 - XIV. COMMISSIONER ANNOUNCEMENTS

XV. CONSIDERATION AND ALLOWANCE OF CLAIMS

XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org

JANUARY 23, 2018 REGULAR MEETING

Board of Commissioners Room – Courthouse
Mason, Michigan – 6:30 p.m.
January 23, 2018

CALL TO ORDER

Chairperson Koenig called the January 23, 2018 Regular Meeting of the Ingham County Board of Commissioners to order at 6:31 p.m.

Members Present at Roll Call: Anthony, Celentino, Crenshaw, Grebner, Hope, Maiville, McGrain, Nolan, Naeyaert, Schafer, Sebolt, Tennis, and Koenig

Members Absent: Banas (arrived at 6:40 p.m.)

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Koenig asked Commissioner McGrain to lead the Board in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Koenig asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES

Commissioner McGrain moved to approve the minutes of the December 12, 2017 and January 2, 2018 meetings. Commissioner Crenshaw supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioner Banas

ADDITIONS TO THE AGENDA

Chairperson Koenig stated that without objection, substitute resolutions would be added for Agenda Items No. 15, 23 and 37.

UPDATE FROM SHERIFF WRIGGELSWORTH

Sheriff Scott Wriggelsworth stated 2017 was his first year in office, and one big thing they needed to figure out was the amount the Sheriff's Office spent in overtime. He further stated that the Sheriff's Office had saved over \$170,000 in Corrections overtime and the Sheriff's Office as a whole had come in under budget in 2017 on overtime.

Sheriff Wriggelsworth stated he was proud of the efficiencies his team had built into their program, which also allowed them to cut the amount of Code Red overtime by almost one-third. He further stated he wanted to thank Undersheriff Andy Bouck, the Board of Commissioners and Teri Morton, Deputy Controller, for their support.

JANUARY 23, 2018 REGULAR MEETING

Sheriff Wriggelsworth stated the Inmate Initiative account was unchanged and there was still \$1,300 in the account, because just as the program had begun receiving donations, the coordinator had left. He further stated the position was recently filled and he would keep the Board of Commissioners updated about the garden, reading, and recreation programs.

Sheriff Wriggelsworth stated that the Sheriff's Office's partnership with MACNLOW was going well, and only \$494 was billed to the 9-1-1 Center and the Sheriff's Office for training in 2017. He further stated the partnership was up for approval from the Board of Commissioners again that evening.

Sheriff Wriggelsworth stated that it was no secret that there was overcrowding in the jail. He further stated that the jail had been overcrowded 76 days in 2017 and had to early-release 13 times, which totaled 176 inmates who were released early.

Sheriff Wriggelsworth stated that was a constant battle at the Sheriff's Office, and he expected similar issues again this year.

PETITIONS AND COMMUNICATIONS

A LETTER FROM FLESIA D. MCCLURKIN SUBMITTING HER RESIGNATION FROM THE COMMUNITY HEALTH CENTER BOARD OF DIRECTORS. Chairperson Koenig accepted the letter and placed it on file.

AN EMAIL FROM TAMARA WARREN SUBMITTING HER RESIGNATION FROM THE INGHAM COUNTY ECONOMIC OPPORTUNITY COMMITTEE. Chairperson Koenig accepted the email and placed it on file.

AN EMAIL FROM SANDRA DARGATZ, REGARDING THE RESIGNATION OF AMIE OSTRANDER FROM THE FAIR BOARD. Chairperson Koenig accepted the email and placed it on file.

AN EMAIL FROM COMMISSIONER SARAH ANTHONY SUBMITTING HER RESIGNATION FROM THE INGHAM COUNTY LAND BANK BOARD. Chairperson Koenig accepted the letter and placed it on file.

AN EMAIL FROM COMMISSIONER KARA HOPE SUBMITTING HER RESIGNATION FROM THE INGHAM COUNTY LAND BANK BOARD. Chairperson Koenig accepted the letter and placed it on file.

A LETTER FROM THE MERIDIAN CHARTER TOWNSHIP PLANNING COMMISSION REGARDING THE ADOPTION OF THE 2017 MASTER PLAN. Chairperson Koenig placed the letter on file.

RESOLUTION #17 – 168 FROM THE HURON COUNTY BOARD OF COMMISSIONERS REGARDING THE OPPOSITION OF HB 5096-5098. Chairperson Koenig placed the resolution on file.

A LETTER FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY, AIR QUALITY DIVISION, REGARDING ITS PENDING NEW SOURCE REVIEW APPLICATION REPORT. Chairperson Koenig placed the letter on file.

NOTICE OF PUBLIC HEARING FOR VEVAY TOWNSHIP ON INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR XG SCIENCES, INC. Chairperson Koenig referred the notice to the Finance Committee.

JANUARY 23, 2018 REGULAR MEETING

A LETTER FROM THE CITY OF EAST LANSING PRESENTING A DRAFT OF THE PROPOSED MASTER PLAN (ON FILE IN CLERK'S OFFICE). Chairperson Koenig placed the letter on file.

LIMITED PUBLIC COMMENT

Richard Smith, Ingham County resident, addressed the Board of Commissioners regarding gun safety and the need to protect schools.

Commissioner Banas arrived at 6:40 p.m.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items. Commissioner Maiville supported the motion.

The motion carried unanimously.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote.

JANUARY 23, 2018 REGULAR MEETING

**ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 11**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION RECOGNIZING BLACK HISTORY/CULTURAL DIVERSITY MONTH
IN INGHAM COUNTY**

RESOLUTION # 18 – 010

WHEREAS, each February “National African American History Month” also known as “Black History Month” is observed to celebrate and honor the many achievements and contributions made by African Americans to our economic, cultural, spiritual, and political development; and

WHEREAS, in 1915, Dr. Carter Godwin Woodson founded the Association for the Study of Negro Life and History and through that Association, he began pressing for the establishment of Negro History Week as a way to bring national attention to the accomplishments of African Americans; and

WHEREAS, Dr. Woodson's dream became a reality in 1926, he chose the second week of February for the observance because of its proximity to the birthdays of Abraham Lincoln and Frederick Douglass, two individuals whom Dr. Woodson felt had dramatically affected the lives of African Americans; and

WHEREAS, in the early 1970's the event was called Black History Week, and in 1976, the Association succeeded in expanding the observance, which then became Black History Month; and

WHEREAS, the United States is a diverse nation comprised of citizens from various ethnic groups and cultures; and

WHEREAS, it is important to promote a greater awareness of the history and culture of all ethnic groups across our country.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognizes the month of February, 2018 as “Black History/Cultural Diversity Month” in Ingham County.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 01/16/2018**

Adopted as part of a consent agenda.

JANUARY 23, 2018 REGULAR MEETING

**ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 12**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION IN HONOR OF THE HOLT LIONS CLUB'S 50TH ANNIVERSARY

RESOLUTION # 18 – 011

WHEREAS, Lions Clubs International was established in Chicago in 1917 by Melvin Jones, whose personal credo was, "You can't get very far until you start doing something for somebody else"; and

WHEREAS, the Lions' work in preventing blindness and assisting vision-impaired persons was inspired by Helen Keller, when, in 1925, she challenged the Lions to become "knights of the blind in the crusade against darkness"; and

WHEREAS, the Holt Lions Club, part of Lions Club International, was founded on January 30, 1968, by 20 local businessmen and community leaders; and

WHEREAS, since their founding, the Holt Lions have worked tirelessly to improve their community with projects large and small, from helping individuals in need to helping civic and charitable organizations carry out their work; and

WHEREAS, the Holt Lions have supported young people in the community in many ways, including by celebrating the achievements of student athletes with the Holt Lions Sports Night dinner, now in its 48th year; by awarding college scholarships to local students; by supporting band students in participating in the Michigan Lions All-State Band; by sponsoring a Cub Scouts pack; by sending children with disabilities to camp; and by planning and hosting free events for children and their families, such as Kids' Day, Touch-a-Truck, and Halloween in the Park; and

WHEREAS, the Holt Lions have worked to assist the vision impaired and hearing impaired by collecting and distributing eyeglasses and hearing aids to those in need; by providing free vision screenings for children; and by conducting several overseas missions to perform eye examinations and to provide glasses to those in need; and

WHEREAS, the Holt Lions have the distinction of having had five District Governors from their club and two members inducted into the Michigan Lions Hall of Fame; and

WHEREAS, the Holt Lions have supported others in starting new Lions Clubs, including the Leslie Lions Club and MSU Campus Lions Club.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners thanks and commends the Holt Lions Club and its members past and present for their tremendous service to their Ingham County community and to those in need throughout Michigan and around the world.

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BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners congratulates the Holt Lions Club on its 50th anniversary, and the Board extends its sincerest wish that the Holt Lions continue their invaluable work for at least the next 50 years.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 01/16/2018**

Adopted as part of a consent agenda.

JANUARY 23, 2018 REGULAR MEETING

**ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 13**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

RESOLUTION # 18 – 012

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated January 2, 2018 as submitted.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 01/16/2018**

Adopted as part of a consent agenda.

JANUARY 23, 2018 REGULAR MEETING

INGHAM COUNTY ROAD DEPARTMENT

DATE: January 2, 2018

LIST OF CURRENT PERMITS ISSUED

<u>R/W PERMIT#</u>	<u>R/W APPLICANT /CONTRACTOR</u>	<u>R/W WORK</u>	<u>R/W LOCATION</u>	<u>R/W CITY/TWP.</u>	<u>R/W SECTION</u>
2017-727	CARMEN REID	LAND DIVISION	HASLETT RD & SHAFTSBURG RD	WILLIAMSTOWN	12
2017-728	CONSUMERS ENERGY	ELECTRIC / OH	SEMINOLE DR & HILLCREST AVE	MERIDIAN	21
2017-729	CONSUMERS ENERGY	LANE CLOSURE	HOLT RD & GUNN RD	DELHI	16
2017-730	AT & T	CABLE / UG	COLLEGE RD & SITTS RD	VEVAY	7
2017-733	CONSUMERS ENERGY	GAS	TOWNER RD & MARSH RD	MERIDIAN	4
2017-734	CONSUMERS ENERGY	GAS	PINE DELL DR & DELL RD	DELHI	11
2017-736	MERIDIAN TOWNSHIP	SANITARY	EDSON ST & HASLETT RD	MERIDIAN	10
2017-741	CONSUMERS ENERGY	GAS	VAN ATTA RD & JOLLY RD	MERIDIAN	25
2017-742	CONSUMERS ENERGY	ELECTRIC / OH	BLUE HAVEN CT & WHISTLER DR	MERIDIAN	17
2017-743	CONSUMERS ENERGY	GAS	WALNUT ST & HOLT RD	DELHI	23
2017-744	CONSUMERS ENERGY	ELECTRIC / GAS	HASLETT RD & OKEMOS RD	MERIDIAN	9
2017-745	CONSUMERS ENERGY	ELECTRIC / OH	POWELL RD & TIHART RD	MERIDIAN	22
2017-746	FRONTIER	CABLE / UG	SIMOT ST & PINE ST	ONONDAGA	17
2017-747	LBWL	TREE REMOVAL	VARIOUS	LANSING	
2017-748	MERIDIAN TOWNSHIP	WATERMAIN	HARKSON DR & TAYLOR ST	MERIDIAN	6
2017-749	CONSUMERS ENERGY	ANNUAL PERMIT	VARIOUS	VARIOUS	
2017-750	AT & T	ANNUAL PERMIT	VARIOUS	VARIOUS	
2017-753	THOMAS PRATT	LAND DIVISION	SHAFTSBURG RD & SHERWOOD RD	WILLIAMSTOWN	24
2017-754	COMCAST	CABLE / UG	ROSEHILLE DR & IVYWOOD CT	DELHI	1
2017-755	ACD.NET	CABLE / UG	CEDAR ST & AURELIUS RD	DELHI	15
2017-756	CONSUMERS ENERGY	GAS	MARSH RD & LAKE LANSING	MERIDIAN	10
2017-757	CONSUMERS ENERGY	GAS	MARSH RD & PIKE ST	MERIDIAN	10
2017-758	CONSUMERS ENERGY	GAS	MARSH RD & PIKE ST	MERIDIAN	10
2017-760	MERIDIAN TOWNSHIP	ROAD CLOSURE/SPECIAL EVENT	VARIOUS	MERIDIAN	
2017-761	FRONTIER	CABLE / UG	DEXTER TR & MILNER RD	STOCKBRIDGE	9
2017-763	COMCAST	CABLE / UG	TIFFANY LN & ACORN CIR	DELHI	13

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2017-764	COMCAST	CABLE / OH	HARPER RD & EDGAR RD	DELHI	25
2017-765	CONSUMERS ENERGY	GAS	OKEMOS RD & HOLT RD	ALAIEDON	12
2017-766	ITC TRANSMISSION	ANNUAL PERMIT	VARIOUS	VARIOUS	
2017-767	METC	ANNUAL PERMIT	VARIOUS	VARIOUS	
2017-769	MID MICHIGAN PROPERTIES	LAND DIVISION	COOPER RD & BROGAN RD	WHITE OAK	26
2017-770	FRONTIER	ELECTRIC / UG	MORTON RD & ADAMS RD	STOCKBRIDGE	21
2017-771	CONSUMERS ENERGY	GAS	JODON DR & SIRHAL DR	MERIDIAN	17
2017-774	HOMEWORKS TRI-COUNTY	ANNUAL PERMIT	VARIOUS	VARIOUS	

MANAGING DIRECTOR: _____

JANUARY 23, 2018 REGULAR MEETING

**ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 14**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A REORGANIZATION WITHIN THE
REGISTER OF DEEDS OFFICE**

RESOLUTION # 18 – 013

WHEREAS, many of the employees of the Register of Deeds Office had submitted requests to UAW Local 2256 for reclassification prior to the Union's deadline ahead of contract negotiations; and

WHEREAS, while reviewing submitted requests, as well as re-evaluating the employees' job descriptions and current responsibilities, it had become apparent that all of the employees impacted by the proposed reorganization are essentially performing all of the same duties, although classified differently; and

WHEREAS, it was determined that the essential functions and duties performed by the impacted employees have combined since the creation of the current job descriptions due to procedural changes and technology improvements, thus creating a need update the job descriptions; and

WHEREAS, the proposed reorganization will not result in any changes to the duties performed by the impacted employees; and

WHEREAS, UAW Local 2256 has reviewed and is in support of the reorganization request.

THEREFORE BE IT RESOLVED, the following changes shall be implemented:

- Position numbers 236003, 236005, 236006 and 236007 be retitled from Document Processor to Deputy Register and reclassified from UAW TOPS C (\$60,900.26 to \$68,774.30) to UAW TOPS E (\$66,531.82 to \$75,519.32)
- Position number 236008 be retitled from Document Coordinator to Deputy Register and reclassified from UAW TOPS D (\$63,639.45 to \$72,046.06) to UAW TOPS E (\$66,531.82 to \$75,519.32)
- Position number 236010 be retitled from Index Clerk to Lead Deputy Register and reclassified from UAW TOPS D (\$63,639.45 to \$72,046.06) to UAW TOPS F (\$69,190.11 to \$78,715.56)

BE IT FURTHER RESOLVED, the reorganization shall be effective as of January 1, 2018.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

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COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 01/16/2018**

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
Nays: None **Absent:** None **Approved 01/17/2018**

Adopted as part of a consent agenda.

JANUARY 23, 2018 REGULAR MEETING

**ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 15**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO SET POLICY FOR CERTAIN DELINQUENT TAX PAYMENTS

RESOLUTION # 18 – 014

WHEREAS, The General Property Tax Act (act 206 of 1893) governs procedures for the collection of delinquent property taxes; and

WHEREAS, the treasurer is presenting this resolution in continuance of prior policy of the county; and

WHEREAS, the fiscal impact is minimal; and

WHEREAS, at Section 211.59 (3) it specifically states that ‘For taxes levied before January 1, 1999 and for taxes levied after December 31, 1998, a county board of commissioners, by resolution, may provide all of the following for taxes paid before May 1 in the first year of delinquency for the principal residence of a senior citizen, paraplegic, hemiplegic, quadriplegic, eligible serviceman, eligible veteran, eligible widow, totally and permanently disabled person, or blind person, as those persons are defined in chapter 9 of the income tax act of 1967, 1967 PA 281, MCL 206.501 to 206.532, if either a claim is made before February 15 for the credit provided by chapter 9 of the income tax act of 1967, 1967 PA 281, MCL 206.501 to 206.532, if that claimant presents a copy of the form filed for that credit to the county treasurer, and if that claimant has not received the credit before March 1: or if a claim was made in the immediately preceding tax year for the credit provided by chapter 9 of the income tax act of 1967, 1967 PA 281, MCL 206.501 to 206.532, and if that claimant resides at the same principal residence as claimed in the immediately preceding tax year.

(a) Any interest, fee or penalty in excess of the interest, fee, or penalty that would have been added if the tax had been paid before February 15 is waived.

(b) Interest paid under subsection (1) or section 89(1)(a) is waived unless the interest is pledged to the repayment of delinquent tax revolving fund notes or payable to the county delinquent tax revolving fund, in which case the interest shall be refunded from the general fund of the county.

(c) The county property tax administration fee is waived.; and

WHEREAS, the utilization of Section 211.59(3), is in the public interest.

THEREFORE BE IT RESOLVED, that the county treasurer is authorized to use the provisions of Section 211.59(3) for 2018.

JANUARY 23, 2018 REGULAR MEETING

BE IT FURTHER RESOLVED, that a copy of this resolution shall be forwarded to all local taxing authorities in Ingham County.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 01/16/2018**

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer

Nays: None **Absent:** None **Approved 01/17/2018**

Adopted as part of a consent agenda.

JANUARY 23, 2018 REGULAR MEETING

**ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 16**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO PROVIDE FUNDING FOR LOW INCOME TAX PREPARATION

RESOLUTION # 18 – 015

WHEREAS, the Asset Independence Coalition (AIC), coordinates a Volunteer Income Tax Assistance (VITA) income tax preparation program for low and moderate income citizens; and

WHEREAS, the group has successfully assisted thousands of low and moderate income taxpayers and helped achieve refunds over several million dollars, including substantial amounts from the Earned Income Tax Credit; and

WHEREAS, these efforts continue to need a coordinator position hosted and administered by the United Way; and

WHEREAS, the request for this base funding is being made to the Counties of Clinton, Eaton and Ingham and the City of Lansing; and

WHEREAS, these efforts enhance the economic condition of low and moderate income citizens, and income tax refunds to this group of citizens can help payment of delinquent property taxes owed to Ingham County.

THEREFORE BE IT RESOLVED, that the County Board of Commissioners authorizes funding for the AIC's VITA coordination efforts in 2018 of \$12,500 from the Delinquent Tax Administration fund (516-25601).

BE IT FURTHER RESOLVED, that the County Controller/Administrator is directed to make all necessary budget adjustments consistent with this resolution to strengthen the capacity within Ingham County for low and moderate income tax preparation assistance and asset building.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts upon approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be forwarded to all local taxing authorities in Ingham County.

JANUARY 23, 2018 REGULAR MEETING

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 01/16/2018**

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
Nays: None **Absent:** None **Approved 01/17/2018**

Adopted as part of a consent agenda.

JANUARY 23, 2018 REGULAR MEETING

**ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 17**

Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH
ICEA– PHN UNIT**

RESOLUTION # 18 – 016

WHEREAS, an agreement has been reached between representatives of Ingham County and the ICEA – Public Health Nurses Unit through December 31, 2020; and

WHEREAS, the agreement has been ratified by the employees within the bargaining agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and Ingham County Employees' Association, through December 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 01/16/2018**

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
Nays: None **Absent:** None **Approved 01/17/2018**

Adopted as part of a consent agenda.

JANUARY 23, 2018 REGULAR MEETING

Highlights of the agreement include the following:

- Contract Duration: Date of BOC approval thru December 31, 2020
- Salaries (Article 35):
 - Effective upon approval by the BOC – 1% wage increase applied to the current 2017 Salary Table
 - 2019 0% wage increase, Reopener - Either party may choose two (2) issues for a re-opener to take effect on or after January 1, 2019
 - 2020 0% wage increase, Reopener - Either party may choose two (2) issues for a re-opener to take effect on or after January 1, 2020
- Hospitalization – Medical Coverage (Article 16):
 - Incorporate changes as provided by the Health Cost Containment Committee and approved by the Board of Commissioner
- Sick Leave (Article 20):
 - Section 11 - Annual Cash-Out Option. Each year the employee may request to be paid for one-half (1/2) of the sick leave credit earned during the prior 12 month period. Effective in 2018, the payment period is changed from January 15th to June 15th.
 - Section 12 - Increase the maximum sick time an employee may donate to forty (40) hours to no more than three (3) persons in one (1) calendar year.
- Dental Insurance (Article 37):

Incorporate updated language as provided by the Health Cost Containment Committee and approved by the Ingham County Board of Commissioner
- Vision (Article 41):

Incorporate updated language as provided by the Health Cost Containment Committee and approved by the Ingham County Board of Commissioner

JANUARY 23, 2018 REGULAR MEETING

**ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 18**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING AN AGREEMENT WITH
THE INGHAM CONSERVATION DISTRICT**

RESOLUTION # 18 – 017

WHEREAS, Conservation Districts were established in response to the “Dust Bowl” to improve farming practices and be protective of the environment; and

WHEREAS, the Ingham Conservation District was established in 1946; and

WHEREAS, the role of Conservation Districts has expanded to be protective of all natural resources including soil, water, wildlife, etc.; and

WHEREAS, Ingham Conservation District made a budget request to provide operational funding in support of education and outreach, conservation oriented events, vehicle and property maintenance and office support; and

WHEREAS, the 2018 Ingham County budget includes \$7,954 for the Ingham Conservation District.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an agreement with the Ingham Conservation District to provide operational funding in support of education and outreach, conservation oriented events, vehicle and property maintenance and office support.

BE IT FURTHER RESOLVED, this agreement shall be for the period of January 1, 2018 through December 31, 2018 in an amount not to exceed \$7,954.

BE IT FURTHER RESOLVED, the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 01/16/2018**

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
Nays: None **Absent:** None **Approved 01/17/2018**

Adopted as part of a consent agenda.

JANUARY 23, 2018 REGULAR MEETING

**ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 19**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE APPROVAL OF THE
FINAL PLAT OF GEORGETOWN NO. 4**

RESOLUTION # 18 – 018

WHEREAS, the Ingham County Board of Commissioners re-approved the Preliminary Plat for the residential subdivision called Georgetown on April 26, 2016, via RESOLUTION #16-158; and

WHEREAS, the subdivision's development has followed final plat recording requirements of PA 288 of 1967 for three of the four phases illustrated on the preliminary plat; and

WHEREAS, the proprietor has asked for approval of the Final Plat for Georgetown No. 4, which contains 22 lots and a public road named Chaggal Lane; and

WHEREAS, the Georgetown No. 4 road infrastructure construction meets Ingham County Road Department specifications and all construction is in accordance with the approved road and drainage plans; and

WHEREAS, the proprietor has submitted all the required fees, insurance, testing results, and certifications; and

WHEREAS, Road Department staff recommends approval of the Final Plat of Georgetown No. 4.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approve the Final Plat of Georgetown No. 4 and accepts the Georgetown No. 4 roadway, Chaggal Lane as a public road.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the required plat documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 01/16/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer

Nays: McGrain **Absent:** None **Approved 01/17/2018**

Adopted as part of a consent agenda.

JANUARY 23, 2018 REGULAR MEETING

**ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 20**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THREE NEW POSITIONS AND RECLASSIFY
ONE EXISTING POSITION FOR THE ROAD DEPARTMENT**

RESOLUTION # 18 – 019

WHEREAS, Michigan's state fuel and vehicle registration taxes, whose revenue is known as the Michigan Transportation Fund (MTF), were increased starting in 2017 resulting in a state road funding increase of approximately 15% for 2017 and an estimated 25% for 2018 over 2016 amounts; and

WHEREAS, prior to the 2017 increase, road funding had declined and operating costs had risen such that the Road Department (formerly Road Commission) had to cut costs including staffing from a peak of 106 employees circa 2006, to 71 full time equivalent (FTE) employees prior to adding one mechanic in 2016, authorized per resolution 16-042 approved February 9, 2016, for total current staffing of 72 FTE positions, approximately 32% below previous peak employment; and

WHEREAS, in response to the increased work load to deliver road improvements resulting from the increased MTF funding, the Road Department is recommending and seeking approval to add three permanent staff positions and to reclassify one existing position as follows: Reclassify the currently vacant Public Relations Coordinator position to Reception/Permits/Public Information Clerk in the OPEIU-512 Technical-Clerical Bargaining Unit, salary grade 2 to 3; Add two Engineering Technician positions in the existing OPEIU grade 5 Engineering Technician II classification; Add one Vehicle Mechanic position in the existing AFSCME class 7 classification; and

WHEREAS, alternatives to the above requested staffing changes and additions have been considered including further use of consultant or vendor services, additional staff overtime, and/or further use of temporary and/or seasonal labor and the proposed staffing plan has been found to be more feasible and cost beneficial than further use of the alternatives; and

WHEREAS, the Human Resources Department has point-rated the new job description of the currently vacant Reception/Permits/Public Information Clerk position, and per the attached Analysis Memo is recommending this position be reclassified from OPEIU-512 Technical-Clerical Bargaining Unit salary grade 2 to grade 3; and

WHEREAS, per the attached Personnel Cost Projection provided by the County Budget Office, the total first year cost increase of the requested reclassification and 3 new positions is \$234,700; and

WHEREAS, the above described annual, on-going personnel cost increase would be covered by the anticipated MTF revenue increases in 2017 and beyond; and

JANUARY 23, 2018 REGULAR MEETING

WHEREAS, per the attached emails, both the OPEIU-512 Technical-Clerical and AFSCME Local 1499 Bargaining Units are agreeable to the proposed reorganization plan described above, and the new positions would be posted, filled, and administered per the current applicable labor agreements.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Road Department to reclassify its currently vacant Public Relations Coordinator position to Reception/Permits/Public Information Clerk at salary grade 3 in the OPEIU-512 Technical-Clerical Bargaining Unit, and to add two Engineering Technician II positions in the existing OPEIU grade 5 classification, and add one Vehicle Mechanic position in the existing AFSCME class 7 classification, all effective immediately.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 01/16/2018**

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer

Nays: None **Absent:** None **Approved 01/17/2018**

Adopted as part of a consent agenda.

JANUARY 23, 2018 REGULAR MEETING

**ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 21**

Introduced by the County Services and the Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE MANAGERIAL AND CONFIDENTIAL EMPLOYEE
RECLASSIFICATION LEVELS**

RESOLUTION # 18 – 020

WHEREAS, the Human Resources Department made a call for standard and customary reclassification requests from all employees in 2017; and

WHEREAS, all reclassification requests were processed in a manner consistent with collective bargaining agreements, procedures developed in conjunction with various labor group representatives, and in a manner consistent with past practice; and

WHEREAS, the Human Resources Department and its designees have completed an objective review of all reclassification requests submitted by Managerial and Confidential Employees.

THEREFORE BE IT RESOLVED, the Ingham Board of Commissioners approves the following Change in Appendix D - Compensation Levels of the Managerial and Confidential Employee Personnel Manual:

<u>Position Number</u>	<u>Position Title</u>	<u>Action</u>
130054	Chief Deputy Court Clerk	Move from MCF 09 to MCF 11
201003	Benefit Leave Analyst	Move from MCF 07 to MCF 08
215004	Elections/Clerk Coordinator	Move from MCF 07 to MCF 10
215008	Chief Deputy County Clerk	Move from MCF 10 to MCF 11
215012	Recording Secretary	Move from MCF 01 to MCF 04
226004	Employment Specialist	Move from MCF 08 to MCF 09 Human Resources Specialist
226005	Employee Services Coordinator	Move from MCF 05 to MCF 06
229002	Chief Assistant Prosecuting Attorney	Move from MCF 17 to MCF 18
231001	Purchasing Director	Move from MCF 11 to MCF 12
275002	Deputy Drain Commissioner	Move from MCF 10 to MCF 12
275004	Deputy Drain Commissioner	Move from MCF 10 to MCF 12
421021	Veterinarian Animal Control	Move from MCF 08 to MCF 11
759002	Parks Manger II	Move from MCF 10 to MCF 11 Park Manager III

BE IT FURTHER RESOLVED, that the Managerial and Confidential Employee Personnel Manual will be effective January 1, 2018 and shall expire on December 31, 2018.

JANUARY 23, 2018 REGULAR MEETING

COUNTY SERVICES: Yeas: Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: Nolan **Absent:** None **Approved 01/16/2018**

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
Nays: None **Absent:** None **Approved 01/17/2018**

Adopted as part of a consent agenda.

JANUARY 23, 2018 REGULAR MEETING

**ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 22**

Introduced by the County Services and the Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE
CONTRACT FOR LEGAL SERVICES**

RESOLUTION # 18 – 021

WHEREAS, the Board of Commissioners has a contract for legal services with Cohl, Stoker & Toskey, P.C. (hereinafter “Contractor”); and

WHEREAS, that contract requires the Contractor to provide all its legal services to the County under a fixed fee; and

WHEREAS, the Contractor has requested a base fee increase of 1%, the same as provided to employees; and

WHEREAS, in 2017 the Board of Commissioners approved a 1% increase for the Contractor; and

WHEREAS, funding for a 1% increase is included in the approved budget for 2018.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby authorizes a contract amendment with Cohl, Stoker & Toskey, P.C. to provide for a one percent (1%) increase effective January 1, 2018.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign such contract amendment after review by the Controller.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 01/16/2018**

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer

Nays: None **Absent:** None **Approved 01/17/2018**

Adopted as part of a consent agenda.

JANUARY 23, 2018 REGULAR MEETING

**ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 23**

Introduced by the County Services, Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE UPDATES TO THE TRAILS & PARKS MILLAGE
PROGRAM COORDINATOR JOB DESCRIPTION**

RESOLUTION # 18 – 022

WHEREAS, in order to address changing internal needs within the Parks Department; the scope of work for the Trails & Parks Millage Program Coordinator has been broadened with funding sources adjusted accordingly; and

WHEREAS, the Park Commission has recommended updates to the job description of the Trails and Parks Millage Program Coordinator; and

WHEREAS, the funding for the Trails & Parks Millage Program Coordinator position has been adjusted to being 95% from the millage fund and 5% by the general Parks budget.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the updates to the Trails and Parks Millage Program Coordinator job description.

BE IT FURTHER RESOLVED, that the funding for 5% of this position will now be allocated from the general Parks budget.

BE IT FURTHER RESOLVED, that the Parks Department report back to the Human Services Committee a full accounting of hours spent on specific tasks annually for this position.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 01/16/2018**

The County Services Committee approved a different version.

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer

Nays: None **Absent:** None **Approved 01/17/2018**

The Finance Committee approved a different version.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan

Nays: None **Absent:** McGrain, Koenig, Naeyaert **Approved 01/22/2018**

Adopted as part of a consent agenda.

JANUARY 23, 2018 REGULAR MEETING

**ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 24**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING REIMBURSEMENT OF SPECIAL ELECTION EXPENSES

RESOLUTION # 18 – 023

WHEREAS, on November 7, 2017, a countywide election was held on a ballot question authorized by the Ingham County Board of Commissioners; and

WHEREAS, in some municipalities, the county questions were added to the ballot of an election which had been scheduled by the municipality, while in other municipalities, the county questions were the only questions on the ballot; and

WHEREAS, in addition to election supplies required to be supplied to municipalities, the Ingham County Board of Commissioners has determined to also reimburse the municipality for the wages of election inspectors who worked the special election, the costs of publishing the notices of registration and election, and other qualified related costs; and

WHEREAS, the County Clerk has compiled a list of expenses to be reimbursed, totaling \$198,891.33.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes reimbursement of said expenses for municipalities other than cities which held City Elections, upon presentation of suitable documentation by March 1, 2018, to be paid for by the 2017 Election Supplies Account, not to exceed \$120,000.

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
Nays: None **Absent:** None **Approved 01/17/2018**

Adopted as part of a consent agenda.

Name	Supply Costs	Regular rate of pay	Premium rate of		Other (costs)	Temp Employees Cost	Election Overtime Costs	Absent Voter		AV Ballot Costs	IC Costs	Postage (other costs)	Voting/ Tabulation		Public- ations				Total Reimburs- able Costs		School Costs(\$)	Total Costs
			App	costs				App	costs				IC Costs	Equipment Costs	Janitorial Costs	Testing Costs	Misc. Costs	BoC costs	(w/o School costs)			
City of East Lansing	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$0.00	\$0.00
City of Lansing	\$2,460.21	\$29,152.50	\$3,280.92	\$17,340.00	\$5,113.50	\$4,372.45	\$333.92	\$4,213.74	\$0.00	\$3,261.96	\$2,560.00	\$100.00	\$0.00	\$677.10	\$0.00	\$1,052.10	\$0.00	\$74,538.40		\$74,538.40		
City of Leslie	\$0.00	\$600.00	\$165.00	\$0.00	\$0.00	\$0.00	\$41.96	\$44.89	\$0.00	\$0.00	\$0.00	\$0.00	\$128.75	\$380.00	\$0.00	\$0.00	\$1,360.50		\$1,360.50			
City of Williamston	\$0.00	\$1,975.16	\$491.20	\$0.00	\$0.00	\$0.00	\$193.66	\$191.62	\$0.00	\$0.00	\$0.00	\$0.00	\$49.78	\$600.00	\$0.00	\$0.00	\$3,501.42		\$3,501.42			
City of Mason	\$682.79	\$2,160.00	\$520.00	\$0.00	\$0.00	\$302.25	\$236.75	\$411.38	\$0.00	\$0.00	\$0.00	\$0.00	\$94.11	\$1,165.00	\$0.00	\$0.00	\$5,562.28		\$5,562.28			
Akiesdon Township	\$121.18	\$1,386.00	\$1,259.00	\$0.00	\$0.00	\$480.09	\$228.34	\$235.72	\$0.00	\$0.00	\$0.00	\$0.00	\$78.56	\$1,260.00	\$0.00	\$0.00	\$5,152.35		\$5,152.35			
Aurelius Township	\$366.60	\$1,440.00	\$726.25	\$0.00	\$0.00	\$491.56	\$291.18	\$296.14	\$3.88	\$8.50	\$0.00	\$0.00	\$271.71	\$600.00	\$0.00	\$0.00	\$4,495.62	\$220.00	\$4,715.62			
Bunker Hill Township	\$0.00	\$960.00	\$300.00	\$0.00	\$0.00	\$0.00	\$51.45	\$58.65	\$0.00	\$0.00	\$0.00	\$0.00	\$113.05	\$375.00	\$0.00	\$0.00	\$1,858.15		\$1,858.15			
Delhi Township	\$1,951.86	\$8,700.00	\$7,500.00	\$6,825.00	\$638.65	\$3,147.08	\$688.81	\$681.37	\$23.52	\$47.88	\$1,056.58	\$0.00	\$0.00	\$600.00	\$0.00	\$82.68	\$0.00	\$31,943.43		\$31,943.43		
Ingham Township	\$0.00	\$600.00	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$94.11	\$380.00	\$0.00	\$0.00	\$1,789.11		\$1,789.11			
Lansing Township	\$199.40	\$3,120.00	\$675.00	\$71.00	\$1279.91	\$482.11	\$211.14	\$219.76	\$0.00	\$575.46	\$0.00	\$250.00	\$0.00	\$480.73	\$0.00	\$0.00	\$7,514.51		\$7,514.51			
Leslie Township	\$0.00	\$500.00	\$646.00	\$0.00	\$0.00	\$927.43	\$125.93	\$105.00	\$0.00	\$5.95	\$0.00	\$0.00	\$293.16	\$600.00	\$72.50	\$0.00	\$3,223.97		\$3,223.97			
Leroy Township	\$0.00	\$2,574.00	\$100.00	\$171.20	\$273.00	\$13.00	\$85.26	\$35.50	\$0.00	\$0.00	\$0.00	\$0.00	\$34.90	\$0.00	\$0.00	\$0.00	\$3,286.86		\$3,286.86			
Locke Township	\$0.00	\$1,000.00	\$37.68	\$0.00	\$0.00	\$0.00	\$37.24	\$46.90	\$0.00	\$0.00	\$0.00	\$0.00	\$108.28	\$0.00	\$0.00	\$0.00	\$1,225.10		\$1,225.10			
Meridian Township	\$708.25	\$10,000.00	\$7,315.00	\$0.00	\$11,529.25	\$3,273.13	\$474.02	\$388.75	\$243.21	\$0.00	\$269.11	\$450.00	\$0.00	\$274.56	\$0.00	\$0.00	\$34,920.28		\$34,920.28			
Oronoka Township	\$0.00	\$500.00	\$201.55	\$0.00	\$455.75	\$245.80	\$98.00	\$101.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$181.62	\$0.00	\$1,784.22		\$1,784.22		
Stockbridge Township	\$0.00	\$1,000.00	\$500.00	\$80.00	\$0.00	\$1,650.00	\$164.64	\$137.20	\$0.00	\$0.00	\$0.00	\$0.00	\$388.15	\$380.00	\$0.00	\$0.00	\$4,579.99		\$4,579.99			
Verey Township	\$505.85	\$900.00	\$912.00	\$0.00	\$0.00	\$2,130.07	\$192.28	\$264.65	\$0.00	\$7.80	\$0.00	\$0.00	\$94.11	\$600.00	\$0.00	\$0.00	\$5,029.26	\$220.00	\$5,249.26			
Wheatfield Township	\$0.00	\$739.50	\$200.00	\$230.00	\$0.00	\$141.75	\$64.68	\$79.80	\$0.00	\$7.40	\$0.00	\$0.00	\$177.9									

JANUARY 23, 2018 REGULAR MEETING

**ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 25**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDMENT #1 TO THE 2017-2018 COMPREHENSIVE
AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES**

RESOLUTION # 18 – 024

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and ICHD have entered into a 2017-2018 Comprehensive Agreement authorized in Resolution #17-293; and

WHEREAS, MDHHS has proposed amendment #1 to Resolution #17-293 to adjust grant funding levels and clarify agreement procedures; and

WHEREAS, to fully implement Hepatitis A outbreak prevention strategies, ICHD is requesting to hire two temporary Registered Nurses, and one temporary Community Health Representative II effective October 1, 2017 through September 30, 2018; and

WHEREAS, to fulfill the requirements of the HIV Data to Care program, ICHD is requesting to increase an existing part-time Communicable Disease Investigator (position #601399) by an additional 9 hours per week effective October 1, 2017 through September 30, 2018; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize Amendment #1.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #1 to the 2017-2018 Comprehensive Agreement with Michigan Department of Health & Human Services (MDHHS) effective October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the total amount of Amendment #1 funding increase is \$71,775 (increasing from \$5,227,469 to \$5,299,244).

BE IT FURTHER RESOLVED, to fully implement Hepatitis A outbreak prevention strategies, ICHD is requesting to hire two temporary Registered Nurses, and one temporary Community Health Representative II effective October 1, 2017 through September 30, 2018.

JANUARY 23, 2018 REGULAR MEETING

BE IT FURTHER RESOLVED, to fulfill the requirements of the HIV Data to Care program, ICHD is requesting to increase an existing part-time Communicable Disease Investigator (position #601399) by an additional 9 hours per week effective October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the increase consists of the following specific changes to program budgets:

HIV Data to Care Program:	\$20,800.00 - new funding
Hepatitis A Response Project:	\$136,700.00 – new funding
Public Health Emergency Preparedness (PHEP):	increase of \$3,750 from \$113,287 to \$117,037
Breast & Cervical Cancer Control (BCCCP) Coordination:	decrease of \$79,475 from \$280,500 to \$201,025
WISEWOMAN Program:	decrease of \$10,000 from \$50,000 to \$40,000

BE IT FURTHER RESOLVED, that the Health Officer is authorized to submit Amendment #1 of the 2017-2018 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments consistent with this resolution.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan

Nays: None

Absent: Koenig, McGrain, Naeyaert

Approved 01/22/2018

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert

Nays: None

Absent: None

Approved 01/16/2018

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer

Nays: None

Absent: None

Approved 01/17/2018

Adopted as part of a consent agenda.

JANUARY 23, 2018 REGULAR MEETING

**ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 26**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #17-506

RESOLUTION # 18 – 025

WHEREAS, Resolution #17-506 authorized acceptance of Blue Cross Blue Shield of Michigan (BCBSM) Foundation contract award funding to assist communities in implementing sustainable, evidence-based practices that address the growing epidemic of opioid and prescription drug abuse in Michigan; and

WHEREAS, BCBSM Foundation selected Ingham County Health Department (ICHD) as the recipient of \$70,000 of funding over a period of 18 months for an evidence-based criminal justice response to substance abuse and drug offending; and

WHEREAS, in order to fulfill program functions and requirements ICHD would like to amend Resolution #17-506 to include the following:

- Utilize 0.25 FTE of existing Position #601502 to provide program coordination and oversight of the grant requirements
- Establish a 0.5 FTE Community Health Worker (CHW) (\$16,201-\$19,287) for the duration of the grant to support community outreach, health coaching, and patient navigation for opioid users released from the Ingham County Jail; and

WHEREAS, funding for the proposed staffing changes will be covered by the grant funds with no other financial impacts; and

WHEREAS, the Health Officer recommends approval to amend Resolution #17-506 which supports utilizing 0.25 FTE of existing position #601502 for program coordination and oversight of the grant requirements and to establish a 0.5 FTE CHW (\$16,201-\$19,287) for the duration of the grant to serve inmates with opioid abuse history upon release.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners approves an amendment to Resolution #17-506 to support utilizing 0.25 FTE of existing position #601502 for program coordination and oversight of the grant requirements and to establish a 0.5 FTE CHW (\$16,201-\$19,287) for the duration of the grant to serve inmates with opioid abuse history upon release.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and the position allocation list consistent with this resolution.

JANUARY 23, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan

Nays: None

Absent: Koenig, McGrain, Naeyaert

Approved 01/22/2018

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 01/16/2018**

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer

Nays: None **Absent:** None **Approved 01/17/2018**

Adopted as part of a consent agenda.

JANUARY 23, 2018 REGULAR MEETING

**ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 27**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CONVERT FULL-TIME DENTIST POSITION

RESOLUTION # 18 – 026

WHEREAS, Ingham County Health Department (ICHD) holds 4.0 FTE dentist positions in the FY 2018 Ingham Community Health Center (ICHC) budget; and

WHEREAS, ICHD is requesting to convert 1.0 FTE of dental positions, Position #601181, into two 0.5 FTE positions, effective February 1, 2018; and

WHEREAS, by filling both 0.5 FTE positions, ICHD will obtain full productivity budgeted for Position #601181, which is currently filled at only 0.75 FTE; and

WHEREAS, full-time dental positions have been difficult for ICHD to recruit, and whereas part-time positions offer flexibility to dentists who desire part-time or secondary work; and

WHEREAS, by converting the Position #601181 into two part-time positions, ICHD will retain the existing pediatric dentist who currently works only 0.75 FTE and desires reduced hours to 0.5 FTE, while also creating the opportunity to recruit an additional pediatric dentist into the newly created 0.5 FTE position; and

WHEREAS, converting position #601181 (currently 1.0 FTE) budgeted at \$142,022 into two 0.5 FTE positions will cost \$149,806, an increase of \$7,784; and

WHEREAS, the difference on benefit costs associated with the two part-time positions versus a single full-time position accounts for the increase in cost; and

WHEREAS, the Ingham Community Health Center Board supports the conversion of 1.0 FTE Position #601181 into two 0.5 FTE positions.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes conversion of the 1.0 FTE Position #601181 into two 0.5 FTE positions.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

JANUARY 23, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan

Nays: None

Absent: Koenig, McGrain, Naeyaert

Approved 01/22/2018

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert

Nays: None

Absent: None

Approved 01/16/2018

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer

Nays: None

Absent: None

Approved 01/17/2018

Adopted as part of a consent agenda.

JANUARY 23, 2018 REGULAR MEETING

**ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 28**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #17-358 TO AUTHORIZE THE FIFTH YEAR
OF THE AMERICORPS*VISTA GRANT CYCLE FOR 2017-2018**

RESOLUTION # 18 – 027

WHEREAS, Ingham County Health Department (ICHD) has been the recipient of grant funds from the Corporation for National and Community Services (CNCS) for the support and continuation of the AmeriCorps*VISTA Project; and

WHEREAS, ICHD has partnered with AmeriCorps*VISTA members to provide National and Community services that strengthen and supplement efforts to eliminate poverty and poverty-related human, social and environmental problems; and

WHEREAS, Resolution #17-358 authorized accepting a fifth year of funding for the AmeriCorps*VISTA program; and

WHEREAS, CNCS wishes to amend Resolution #17-358 for a total budget increase to \$166,489 with no financial impacts or increases in ICHD's contributions effective September 17, 2017 through September 15, 2018; and

WHEREAS, this total amended budget in the amount of \$166,489 consists of the following distribution: \$11,000 from CNCS designated for the program coordinator salary, \$133,416 generated from authorized cash contributions up to \$7,848 from each of seventeen external AmeriCorps*VISTA member host sites, and \$22,073 in revenue from Ingham County; and

WHEREAS, CNCS increased the total number of AmeriCorps*VISTA members available to ICHD for placement, from 16 to 18 members, of which 17 FTE AmeriCorps*VISTA members are billable; and

WHEREAS, the remaining 1 FTE AmeriCorps*VISTA Leader will be assigned to the program to assist the Program Coordinator; and

WHEREAS, the total budget increase in the amendment to Resolution #17-358 is covered through the non-federal match of a total of \$155,489 comprised of both the cash contributions (\$133,416) from each of seventeen external AmeriCorps*VISTA member host sites and from the (\$22,073) in ICHD funds; and

WHEREAS, there are no financial impacts to ICHD or increases in contributions from ICHD for the amendment to Resolution #17-358; and

WHEREAS, CNCS is requiring payment from local resources for the VISTA Cost Share in the amount of \$73,866; and

JANUARY 23, 2018 REGULAR MEETING

WHEREAS, separate from the \$166,489 budget program expenses, CNCS will pay the following member expenses directly to the members out of additional Federal dollars: Living Allowances of \$150,897; Education and End of Service Awards \$71,250 and Health Insurance \$48,600 for a total of \$270,747 additional Federal dollars; and

WHEREAS, the Health Officer recommends authorization to amend Resolution #17-358.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes approval to amend Resolution #17-358 for a total budget increase to \$166,489 effective September 17, 2017 through September 15, 2018 covered by a non-federal match which consists of authorized cash contributions from each of the seventeen external AmeriCorps*VISTA member host sites and from Ingham County Funds; and with no financial impact to ICHD.

BE IT FURTHER RESOLVED, that the Health Officer is authorized to submit the amended 2017-2018 budget electronically through the CNCS E-Grants system, and tentatively electronically approve the Memorandum of Agreement. After approval as to form by the County Attorney, the Memorandum of Agreement is final.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan

Nays: None

Absent: Koenig, McGrain, Naeyaert

Approved 01/22/2018

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer

Nays: None

Absent: None

Approved 01/17/2018

Adopted as part of a consent agenda.

JANUARY 23, 2018 REGULAR MEETING

**ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 29**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE COLLABORATIVE AGREEMENT WITH THE
CAPITAL AREA UNITED WAY**

RESOLUTION # 18 – 028

WHEREAS, the Capital Area Behavioral Risk Factor Survey (Capital Area BRFS) measures a number of health indicators and quality of life indices including chronic diseases, cigarette and alcohol use, obesity and physical activity, and neighborhood safety; and

WHEREAS, information from the Capital Area BRFS is used to gauge the number of uninsured and access to care is central to the Board of Commissioners' goal of promoting access to care; and

WHEREAS, data from the Capital Area BRFS is essential to the *Healthy! Capital Counties* community health assessment done in collaboration with two neighboring health departments and the four local hospitals in the region; and

WHEREAS, data from the Capital Area BRFS is central to the Community Indicators Project, a core component of Ingham County Health Department's (ICHD's) strategy for informing the community about health status; and

WHEREAS, ICHD and Capital Area United Way (CAUW) executed a collaborative agreement in 2005, wherein the United Way arranges for consulting and contractual services in support of the Community Indicators Project; and

WHEREAS, the collaborative agreement was originally authorized in Resolution #05-148 and amended in Resolutions #06-205, #07-154, #08-239, #09-197, #10-023, #11-399, #13-16, #14-226, #15-176, #16-405, #17-325 and collaborative activities have continued since the agreement's inception; and

WHEREAS, under this agreement the CAUW has coordinated funding from Barry-Eaton District Health Department (BEDHD), Mid-Michigan District Health Department (MMDHD), and ICHD to administer the Capital Area BRFS; and

WHEREAS, this resolution will authorize an amendment to the agreement with CAUW and enable data collection to continue; and

WHEREAS, the amendment shall extend the term of the agreement through September 30, 2018; and

WHEREAS, the amount of the amended contract shall remain the same, (up to \$37,778.25) and the funds to support this collaboration are included in ICHD's 2018 budget; and

JANUARY 23, 2018 REGULAR MEETING

WHEREAS, the Health Officer has recommended that ICHD continue its collaborative agreement with the CAUW.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the agreement with the CAUW through September 30, 2018 in an amount not to exceed \$37,778.25 to coordinate the Capital Area BRFS.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan

Nays: None

Absent: Koenig, McGrain, Naeyaert

Approved 01/22/2018

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer

Nays: None

Absent: None

Approved 01/17/2018

Adopted as part of a consent agenda.

JANUARY 23, 2018 REGULAR MEETING

**ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 30**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
SOUTHEASTERN MICHIGAN HEALTH ASSOCIATION**

RESOLUTION # 18 – 029

WHEREAS, the Children's Special Health Care Services (CSHCS) division at the Ingham County Health Department (ICHD) provides coordinated care for children with special needs; and

WHEREAS, CSHCS assists these children and their families through the appropriate use of the CSHCS system of care, so that children are able to demonstrate improved health outcomes and an enhanced quality of life; and

WHEREAS, CSHCS has been awarded a \$10,000 grant from Southeastern Michigan Health Association (SEMHA) to support outreach efforts and to facilitate parent input and feedback, as well as family involvement with the ICHD'S CSHCS policy and procedure process; and

WHEREAS, this grant will be effective October 1, 2017 through September 30, 2018; and

WHEREAS, ICHD will use this grant to fund a temporary position with an area parent currently enrolled in the CSHCS system; and

WHEREAS, this position will work collaboratively with ICHD-CSHCS staff to develop and implement outreach strategies that focus on engaging other families who have children with special health care needs; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with SEMHA in an amount up to \$10,000 effective October 1, 2017 through September 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with SEMHA in an amount up to \$10,000 effective October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

JANUARY 23, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan

Nays: None

Absent: Koenig, McGrain, Naeyaert

Approved 01/22/2018

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer

Nays: None

Absent: None

Approved 01/17/2018

Adopted as part of a consent agenda.

JANUARY 23, 2018 REGULAR MEETING

**ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 31**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AGREEMENTS WITH THE MICHIGAN ASSOCIATION
OF UNITED WAYS TO ACT AS THE FIDUCIARY/PAYEE FOR MI-CHAP**

RESOLUTION # 18 – 030

WHEREAS, the Children Health Access Programs (CHAP) is a collaborative, community-based program for children who are enrolled in Medicaid, and is designed to reduce barriers to accessing health care at the family, health care provider and health system level; and

WHEREAS, Michigan Association of United Ways (MAUW) received a grant from the Michigan Health Endowment fund to support the expansion and integration of CHAP; and

WHEREAS, MAUW is requesting that Ingham County Health Department (ICHD) enter into agreements to act as the fiduciary/payee for this MI-CHAP funding as ICHD has previously served as their fiduciary and Medicaid Outreach Match Partner; and

WHEREAS, ICHD will retain a 10% administrative fee of the total funds received during the effective dates of these agreements including the Medicaid Match funds; and

WHEREAS, the contract period for these agreements will be effective October 1, 2017 through September 30, 2018; and

WHEREAS, as the fiduciary/payee of the MAUW funds, ICHD will:

1. Receive funds from MAUW up to \$375,000 for CHAP projects
2. Set up a system to provide an initial payment to MAUW/MI-CHAP and subsequent reimbursement of costs.
3. Process Medicaid Outreach documentation required to draw Medicaid Outreach Matching Funds
4. Perform on-site monitoring of MAUW/MI-CHAP
5. Forward any required reports as provided by MAUW/MI-CHAP; and

WHEREAS, MAUW/MI-CHAP will:

1. Provide quarterly financial reports of all expenses
2. Provide quarterly reports for Medicaid Outreach
3. Keep ICHD up-to-date on any changes in funding; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize acceptance of funds from MAUW in an amount up to \$375,000 and also authorizes entering into agreements to act as the fiduciary/payee for MAUW/MI-CHAP effective October 1, 2017 through September 30, 2018.

JANUARY 23, 2018 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes to accept funds from MAUW in an amount up to \$375,000 and also authorizes entering into agreements to act as the fiduciary/payee for MAUW/MI-CHAP effective October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that ICHD will retain a 10% administrative fee of the total funds received during the effective dates of these agreements including the Medicaid Match funds.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan

Nays: None

Absent: Koenig, McGrain, Naeyaert

Approved 01/22/2018

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer

Nays: None

Absent: None

Approved 01/17/2018

Adopted as part of a consent agenda.

JANUARY 23, 2018 REGULAR MEETING

**ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 32**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A FY 2018 SUBCONTRACT WITH
REFUGEE DEVELOPMENT CENTER**

RESOLUTION # 18 – 031

WHEREAS, Ingham County Health Department (ICHD) has received \$20,000 in grant funds for the Childhood Lead Poisoning Prevention Program (CLPPP) as part of the Comprehensive Agreement with Michigan Department of Health & Human Services (MDHHS); and

WHEREAS, the CLPPP brings education and assistance into the homes of families where the State of Michigan has reported children with elevated blood levels and also provides for home visits which include education, provision of lead safe cleaning supplies, assistance in identifying and mitigating lead hazards, and support with applying for lead safe home grants; and

WHEREAS, ICHD subcontracted with the Refugee Development Center (RDC) to provide CLPPP services in FY 2017; and

WHEREAS, RDC is a nonprofit organization that provides education, support, and orientation to refugees in the Lansing area; and

WHEREAS, ICHD will subcontract with the Refugee Development Center (RDC) to provide these services effective October 1, 2017 through September 30, 2018; in an amount not to exceed \$9,600; and

WHEREAS, the cost of the subcontract with RDC will be covered by the MDHHS grant funds; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize a subcontract with RDC to provide CLPPP services effective October 1, 2017 through September 30, 2018 in an amount not to exceed \$9,600.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a subcontract with RDC to provide CLPPP services effective October 1, 2017 through September 30, 2018 in an amount not to exceed \$9,600.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

JANUARY 23, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan

Nays: None

Absent: Koenig, McGrain, Naeyaert

Approved 01/22/2018

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer

Nays: None

Absent: None

Approved 01/17/2018

Adopted as part of a consent agenda.

JANUARY 23, 2018 REGULAR MEETING

**ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 33**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AGREEMENTS WITH WAYNE CHILDREN'S HEALTHCARE
ACCESS PROGRAM TO ACT AS THE FIDUCIARY/PAYEE FOR AGENCY FUNDING**

RESOLUTION # 18 – 032

WHEREAS, Wayne Children's Healthcare Access Program (WCHAP) is a pediatric medical home implementation program now in its seventh year that coordinates an integrated system of early childhood support services that is voluntary, accessible, and culturally competent for families with children who are on Medicaid or are Medicaid eligible; and

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into agreements with WCHAP to act as the fiduciary/payee and Medicaid Outreach Match Partner for funding from HealthNet of West Michigan (HNWM), United Way of Southeastern Michigan (UWSEM), The Carl's Foundation (TCF), Skillman Foundation (SF), Kresge Foundation (KF), and the McGregor Fund (MF) on behalf of WCHAP; and

WHEREAS, ICHD will enter into a separate fiduciary agreement with the above agencies to facilitate the Medicaid Match; and

WHEREAS, ICHD will retain a 10% administrative fee of the total funds received during the duration of these agreements including the Medicaid Match funds; and

WHEREAS, the contract period for each agreement other than UWSEM is effective October 1, 2017 through September 30, 2018 with the contract period for UWSEM is effective October 1, 2017 through June 30, 2018; and

WHEREAS, as the fiduciary/payee of the HNWM, UWSEM, TCF, SF, KF, and MF funds, ICHD will:

1. Receive funds from HNWM up to \$80,926, from UWSEM up to \$50,000, from TCF up to \$21,220, from SF up to \$59,500, from KF up to \$15,750, and from MF up to \$110,000 (up to \$337,396 total) on behalf of WCHAP
2. Set up a system to provide monthly payments to WCHAP and subsequent reimbursements
3. Process Medicaid Outreach documentation required to draw Medicaid Outreach Matching Funds
4. Perform on site monitoring of WCHAP
5. Forward any required reports as provided by WCHAP; and

JANUARY 23, 2018 REGULAR MEETING

WHEREAS, WCHAP will:

1. Provide quarterly financial reports of all expenses
2. Provide quarterly reports for Medicaid Outreach
3. Provide any and all programmatic reports to be sent to HNWM, UWSEM, TCF, SF, KF, and MF
4. Keep ICHD up-to-date on any changes in funding; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize the acceptance of funds from HNWM up to \$80,926, from UWSEM up to \$50,000, from TCF up to \$21,220, from SF up to \$59,500, from KF up to \$15,750, and from MF up to \$110,000 (up to \$337,396 total) on behalf of WCHAP and agreements with WCHAP for ICHD to act as their fiduciary/payee effective October 1, 2017 through September 30, 2018, and with the contract period for UWSEM effective October 1, 2017 through June 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of funds from HNWM up to \$80,926, from UWSEM up to \$50,000, from TCF up to \$21,220, from SF up to \$59,500, from KF up to \$15,750, and from MF up to \$110,000 (up to \$337,396 total) on behalf of WCHAP and agreements with WCHAP for ICHD to act as their fiduciary/payee for the period of October 1, 2017 through September 30, 2018, and with the contract period for UWSEM effective October 1, 2017 through June 30, 2018.

BE IT FURTHER RESOLVED, that ICHD will retain a 10% administrative fee of the total funds received during the duration of these agreements including the Medicaid Match funds.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan

Nays: None

Absent: Koenig, McGrain, Naeyaert

Approved 01/22/2018

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer

Nays: None

Absent: None

Approved 01/17/2018

Adopted as part of a consent agenda.

JANUARY 23, 2018 REGULAR MEETING

**ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 34**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH M.C. SMITH ASSOCIATES AND
ARCHITECTURAL GROUP, INC. TO PROVIDE PRIME PROFESSIONAL SERVICES FOR
MCNAMARA LANDING IMPROVEMENTS**

RESOLUTION # 18 – 033

WHEREAS, Board of Commissioners Resolution 17-313 authorized the acceptance of a Michigan Natural Resources Trust Fund Grant for facility development and improvements to McNamara Landing; and

WHEREAS, the Purchasing Department solicited proposals from registered architects, professional engineers and/or landscape architects for the purpose of entering into a contract to provide prime professional services for the Burchfield Park McNamara Landing Improvements project; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to M.C. Smith Associates and Architectural Group, Inc. who submitted the most responsive and responsible proposal.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes awarding a contract to M.C. Smith Associates and Architectural Group, Inc. in an amount not to exceed \$14,396.

BE IT FURTHER RESOLVED, the term of the contract shall be from the date of execution until July 1, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan

Nays: None

Absent: Koenig, McGrain, Naeyaert

Approved 01/22/2018

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer

Nays: None

Absent: None

Approved 01/17/2018

Adopted as part of a consent agenda.

JANUARY 23, 2018 REGULAR MEETING

**ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 35**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO HONOR CAPTAIN VERNON ELLIOTT OF THE INGHAM COUNTY
SHERIFF'S OFFICE**

RESOLUTION # 18 – 034

WHEREAS, Captain Vernon Elliott graduated from Albion College in 1992 with a Bachelor's Degree in History, then attended the Mid – Michigan Police Academy in August of 1992; and

WHEREAS, he was hired by the Ingham County Sheriff's Office as a Corrections Deputy in March of 1993; he was shortly transferred to the Field Services Division where he served in Delhi Township, Stockbridge, and as part of the Tri-County Metro Narcotics Squad; and

WHEREAS, he also served as a Field Training Deputy and Community Policing Deputy; and

WHEREAS, in March of 2000 he was promoted to the rank of Sergeant where he was assigned as a road patrol supervisor, then in March of 2002 he was assigned to the Corrections Division as a supervisor, and later in 2005 he was assigned as the Volunteer Services Sergeant ; and

WHEREAS, in November 2007 he was promoted to the rank of Lieutenant where he was assigned to the Corrections Division as the shift commander working all areas of the jail; and

WHEREAS, in January of 2008 he was assigned to Field Services as a shift commander supervising all road patrol operations on the night shift; and

WHEREAS, in March of 2012 he was assigned to Staff Services as the Sheriff's Office Executive Lieutenant where he managed the –day-to-day operations and administrative operations of both the Staff and Field Services Divisions; and

WHEREAS, in March of 2014 he was assigned to the Delhi Township Division as the Division Commander where he was in charge of over twenty Sheriff's Office personnel assigned to policing the township; and

WHEREAS, in May of 2016 he was promoted to Captain where he was assigned to manage the day – to – day operations of the Field Services Division and the Corrections Division and later the Staff Services Division; and

WHEREAS, in 2016 Vernon attended the FBI National Academy class of 263; and

WHEREAS, over his career with the Ingham County Sheriff's Office, Captain Elliott received numerous letters of recognition, praise, and commendations, as well as the Michigan Chiefs of Police Distinguished Service Award, Michigan Sheriff's Association lifesaving award, bravery award from the Sheriff's Office, 100 club award, 2 meritorious service awards, and 5 unit citations.

JANUARY 23, 2018 REGULAR MEETING

THEREFORE BE IT RESOLVED, that after 25 years of dedicated service to the citizens of Ingham County, Captain Vernon Elliott is retiring on February 16, 2018, and that the Ingham County Board of Commissioners hereby honors Captain Vernon Elliott for those 25 years of dedicated service to the citizens of Ingham County and wishes him continued success in all of his future endeavors.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville
Nays: None **Absent:** Banas **Approved 01/11/2018**

Adopted as part of a consent agenda.

JANUARY 23, 2018 REGULAR MEETING

**ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 36**

Introduced by the Law & Courts, Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING ADDITIONAL FUNDING FOR THE
CORRECTIONAL ASSESSMENT AND TREATMENT SERVICES (CATS) PROGRAM**

RESOLUTION # 18 – 035

WHEREAS, Ingham County provides funding to CMH for the CATS program offered in the Ingham County Jail; and

WHEREAS, in the past several years there has been an increase of inmates in need of emergency mental health services; and

WHEREAS, the position is currently vacant and CMH has found it difficult to find viable candidates to fill the position because it is not full time; and

WHEREAS, if the position is increased to 1.0 FTE, CATS services will expand to include coverage seven days per week and allow for additional follow up visits and therapy groups.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an additional appropriation to CMH of \$10,180 from the 2018 contingency fund, for the purpose of increasing a mental health therapist position in the CATS program from the current .854 FTE to 1.0 FTE.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville

Nays: None **Absent:** Banas **Approved 01/11/2018**

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan

Nays: None **Absent:** Koenig, McGrain, Naeyaert **Approved 01/22/2018**

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer

Nays: None **Absent:** None **Approved 01/17/2018**

Adopted as part of a consent agenda.

JANUARY 23, 2018 REGULAR MEETING

**ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 37**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH THE MICHIGAN
DEPARTMENT OF CORRECTIONS TO RENT UP TO 50 BEDS TO THE MICHIGAN
DEPARTMENT OF CORRECTIONS**

RESOLUTION # 18 – 036

WHEREAS, the Ingham County Sheriff's Office Jail has an established design, which includes 394 County beds and 50 contractual beds; and

WHEREAS, the funds received by the County for leasing the contractual beds would be used to reduce the general fund cost of operating the Jail; and

WHEREAS, the Ingham County Sheriff's Office has negotiated an agreement with the Michigan Department of Corrections to rent 50 beds as needed at a cost of \$35.00 per day per bed, effective October 1, 2017 through September 30, 2018, for Michigan Department of Correction's Violators; and

WHEREAS, the revenue to be received from the renting of the 50 beds, which is anticipated to be \$647,875, is in the 2017-18 budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entry into an Agreement with the Michigan Department of Corrections to rent 50 of the jail beds as needed, at a cost of \$35.00 per day per bed, effective October 1, 2017 through September 30, 2018 for the Michigan Department of Corrections.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville
Nays: None **Absent:** Banas **Approved 01/11/2018**

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
Nays: None **Absent:** None **Approved 01/17/2018**

Adopted as part of a consent agenda.

JANUARY 23, 2018 REGULAR MEETING

**ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 38**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A TRAINING SERVICES AGREEMENT WITH
BOUCK CORPORATION DBA MACNLOW ASSOCIATES ON BEHALF OF THE
SHERIFF'S OFFICE AND 9-1-1 CENTRAL DISPATCH**

RESOLUTION # 18 – 037

WHEREAS, County employees in the Sheriff's Office and 9-1-1 Central Dispatch require training each year in a number of topics; and

WHEREAS, Bouck Corporation d/b/a MACNLOW Associates is in the business of providing the training required by employees of the Sheriff's Office and 9-1-1 Central Dispatch; and

WHEREAS, MACNLOW Associates has provided training for Ingham County personnel for more than twenty (20) years; and

WHEREAS, the County is desirous of contracting with MACNLOW Associates to provide training services for the Sheriff's Office and 9-1-1 Central Dispatch for the 2018 calendar year; and

WHEREAS, Undersheriff Andrew Bouck is a 50% co-owner of MACNLOW Associates, and would receive a pecuniary benefit from the County's entry into a contract with MACNLOW Associates; and

WHEREAS, Undersheriff Bouck has a conflict of interest with respect to the proposed contract with MACNLOW Associates, which conflict may be avoided by compliance with the requirements of the Contracts of Public Servants with Public Entities Act, MCL 15.321 *et seq.*; and

WHEREAS, in order to avoid a conflict of interest, Undersheriff Bouck may not directly or indirectly engage in any form of solicitation or negotiation of any proposed contract between the County and MACNLOW Associates; and

WHEREAS, Undersheriff Bouck has disclosed his pecuniary interest in the proposed contract in writing to the Sheriff and County Board of Commissioners; the disclosure was placed on file with the County Clerk at least seven days in advance of the County Board's vote on the proposed contract; and

WHEREAS, Undersheriff Bouck has disclosed his pecuniary interest in the proposed contract in person at a public meeting of the County Board at least seven days in advance of the County Board's vote on the proposed contract; and

WHEREAS, the substance of Undersheriff Bouck's disclosures and an acknowledgment of the County Board's receipt of those disclosures were placed in the County Board's meeting agenda and minutes; and

JANUARY 23, 2018 REGULAR MEETING

WHEREAS, MACNLOW Associates has certified that Undersheriff Bouck has provided no information to MACNLOW Associates nor provided any services relating to the solicitation or negotiation of the proposed contract; and

WHEREAS, Undersheriff Bouck may not perform any services on behalf of MACNLOW Associates under the proposed contract; and

WHEREAS, pursuant to MCL 15.323(2)(b), approval and authorization of the County's entry into the proposed contract requires a 2/3 majority vote of the full membership of the Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entry into a Training Services Agreement with MACNLOW Associates on behalf of the Sheriff's Office and 9-1-1 Central Dispatch, for a one-year term of January 1, 2018 through December 31, 2018, at a total cost not to exceed \$33,000.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Board Chair to sign any necessary documents in this matter that are consistent with this Resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville
Nays: None **Absent:** Banas **Approved 01/11/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Schafer
Nays: McGrain, Koenig **Absent:** None **Approved 01/17/2018**

Adopted as part of a consent agenda.

JANUARY 23, 2018 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

Commissioner Crenshaw moved to waive the term limits and appoint Jenean Battin to the Fair Board and Laurie Koelling to the Farmland Preservation Board. Commissioner McGrain supported the motion.

The motion carried unanimously.

Commissioner Crenshaw moved to nominate Commissioner Grebner and Commissioner Crenshaw to the Land Bank Board. Commissioner Hope supported the motion.

The motion carried unanimously.

PUBLIC COMMENT

Register of Deeds Derrick Quinney thanked the Board of Commissioners for their support in the reorganization request for the Register of Deeds Office, as it was long overdue and the staff would appreciate it. He also thanked Becky Bennett, Board of Commissioners Office Director, for her help in the process.

Treasurer Eric Schertzing stated the annual Show Me the Money Day would be held on February 3, 2018 at the South Washington Office Complex, 2500 S. Washington St., in Lansing. He further stated there would be free financial workshops for the beginning of tax preparation season, and he hoped the Board of Commissioners would encourage others to attend one of the best programs in the State from 10 a.m. to 2 p.m.

Treasurer Schertzing stated Commissioner McGrain in his capacity at the Community Economic Development Association of Michigan had been very helpful and wished him well in his new endeavors.

Todd Carlisle, Williamston resident, stated he was a friend of Commissioner Schafer, and thanked the Board of Commissioners for continuing the Capital Area Transportation Authority's rural service.

Jeffrey Brown, District 10 County Commissioner candidate, stated he had attended the meeting to learn and he liked the cohesiveness and unity of the Board of Commissioners and all of the great work they were doing.

COMMISSIONER ANNOUNCEMENTS

Commissioner Crenshaw stated that the 55th District Court would be having the 46th Sobriety Court graduation next Tuesday, January 30, 2018 at 3 p.m.

Commissioner Grebner stated he had seen many Commissioners depart the Board of Commissioners, and in the case of Commissioner McGrain's departure, he was sure he would miss him. He read an article from the Lansing City Pulse regarding Commissioner McGrain.

Commissioner Nolan presented a plaque to honor Commissioner McGrain. She stated the plaque listed all of the positions Commissioner McGrain held on various committees, including being Chairperson in 2015, and the fact that he had served as a Commissioner from January 2009 to January 2018.

Commissioner Nolan stated some things the others might not know about Commissioner McGrain include that he was king of lunches and he was always meeting and networking with people in town. She further stated his networking would be of huge value to the City of Lansing.

JANUARY 23, 2018 REGULAR MEETING

Commissioner Nolan stated Commissioner McGrain was a great family person, as his parents frequently visited him from Pennsylvania and he supported his brother when he was at Michigan State University. She further stated Commissioner McGrain had a lot of friends and she did not think he slept, as he was always working.

Commissioner Nolan thanked Commissioner McGrain for his service and stated he would be missed.

Commissioner McGrain stated he would not be going far and he had enjoyed being a Commissioner for the past ten years. He further stated he had enjoyed working with all of the Board of Commissioners and hearing their expertise, thoughts, and wisdom.

Commissioner McGrain stated he thought of the staff and how hard they worked to make this County go. He further stated he also thought about other elected officials, County employees, and how many times they did not hear the thanks, they just heard problems.

Commissioner McGrain thanked Ms. Bennett for her friendship and leadership over the past ten years.

Chairperson Koenig stated Commissioner McGrain knew a lot about people and knew things, so he would do well at Lansing City Hall. She further stated that she appreciated Commissioner McGrain's ability to take things seriously, and that she was able to count on him to dig deep on a lot of issues.

Chairperson Koenig stated she and the Board of Commissioners would miss Commissioner McGrain a lot.

Discussion.

Commissioner Tennis stated he and Commissioner McGrain agreed on most everything over the years, and it was terrific working with him and he hoped they could continue to work closely to build the regional effort.

Commissioner Naeyaert thanked Commissioner McGrain, because as a new Commissioner in the minority, she did not know what to expect, and she appreciated that they had become friends during this time. She further stated she appreciated that when she and Commissioner McGrain had disagreed, they agreed that it was just different and it did not go further than that.

Commissioner Naeyaert stated that her father had been the Property Manager for the City of Lansing, which was part of the position Commissioner McGrain would be filling. She further stated she was excited what he and the team would do for the City of Lansing.

Commissioner Banas stated she wished good wishes to Commissioner McGrain for the new few years. She further stated he had been a terrific ally and great friend, and generous with his knowledge and support.

Commissioner Banas stated Commissioner Banas would make a great addition to City Hall and she was looking forward to stronger regionalism across the County because of people like him.

Commissioner Anthony thanked Commissioner McGrain for everything he had done. She further stated she recalled that they had either met at a Grand River Connection meeting where he was a leader for young folks in the region; or when she was a staffer in State Representative Joan Bauer's office and he had shadowed her for a day and asked many questions. She further stated she knew he was a strong leader for Lansing and he had been able to ask lots of tough questions on the Board of Commissioners, and they would miss his mind for policy and attention to detail especially during the budget process.

JANUARY 23, 2018 REGULAR MEETING

Commissioner Sebolt thanked Commissioner McGrain, as they shared part of the East side of Lansing, and it had been great to have him introduce him to people he needed to know. He further stated he appreciated the mentorship and friendship, and he looked forward to working with him in his new role.

Discussion.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Anthony moved to pay the claims in the amount of \$19,639,907.33. Commissioner Tennis supported the motion.

The motion carried unanimously.

ADJOURNMENT

The meeting was adjourned at 6:59 p.m.

January 28, 2018

Ingham County Board of Commissioners
PO Box 319
Mason, MI 48854

Dear Board Members:

It is with regret that I must resign from my position on the Family Center Advisory Board effective January 29, 2018. As some of you may know I am very active in the Latino community. In the past few months I have committed to starting an organization named Voces De La Comunidad. This venture demands a great deal of time and energy. While I am stepping away from this position I am confident that I will continue to see you all throughout the community.

Thank you for your time and I look forward to working with you in the future.

Sincerely,
Francisca G Garcia

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION MAKING AN APPOINTMENT
TO COMMISSIONER DISTRICT 10**

RESOLUTION # 18 –

WHEREAS, County Commissioner Brian McGrain resigned as Ingham County Commissioner for District 10 effective January 31, 2018; and

WHEREAS, pursuant to State statute, this Board of Commissioners is required to fill vacancies by appointment within thirty (30) days (MCL 46.412); and

WHEREAS, applicants of candidates interested in filling this vacancy were interviewed.

THEREFORE BE IT RESOLVED, that Dennis Louney is hereby appointed as County Commissioner for District 10, to be effective immediately upon taking the required oath of office.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ADOPT A POLICY TO COORDINATE A REGIONAL MODEL
FOR OFFERING SERVICES**

RESOLUTION # 18 –

WHEREAS, county governments are designed to be regional service providers and have a responsibility to ensure the efficient delivery of those services; and

WHEREAS, local units have seen reductions in revenue sharing and increased costs for goods and services provided to residents; and

WHEREAS, some local units of government may decide to not offer certain services because they are seen as nonessential and cost prohibitive; and

WHEREAS, counties as regional governments should seek to reduce instances where services offered by units of government are redundant or overlapping.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopts the following policy in an effort to better coordinate a regional model for offering services to our residents.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville

Nays: None **Absent:** Naeyaert **Approved 02/06/2018**

Purpose: To make efficient use of limited resources by positioning Ingham County as a regional service provider for local municipalities and other county governments.

Ingham County Government will make routine inventory of the services it performs and determine which of these services it can perform for other municipal and county governments. These services can include, but are not limited to: administrative, accounting, information/technology, economic development, maintenance, human resources and assessment. Ingham County shall proactively communicate to other units of government the available services with the intent of arranging agreements to provide these services.

The County Controller shall compile annual reports by fiscal year of the service agreements the County has entered into to provide services to other units of government. This report shall be presented to the Board of Commissioners no later than the second Board meeting of the fiscal year for the prior fiscal year. The report will include the total number of service agreements the County is operating, the total revenue these agreements provide to the County, the percentage of agreements renewed from the previous year, and the savings realized by the local government benefiting from the agreement.

A rejected offer or decision not to renew an agreement shall not be considered permanent. In recognition that needs and services change, the County shall revisit previously rejected offers periodically. These partnerships and potential partnerships will be viewed as ongoing relationships to be built and cultivated, and not standalone interactions.

The County shall also seek out areas where local units of government are providing services that the County can enter into agreements with to also provide on behalf of the County. These agreements should be sought in order to avoid redundancy and duplicative efforts.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

RESOLUTION # 18 –

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated January 23, 2018 as submitted.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville

Nays: None **Absent:** Naeyaert **Approved 02/06/2018**

INGHAM COUNTY ROAD DEPARTMENT

DATE: January 23, 2018

LIST OF CURRENT PERMITS ISSUED

<u>R/W PERMIT#</u>	<u>R/W APPLICANT /CONTRACTOR</u>	<u>R/W WORK</u>	<u>R/W LOCATION</u>	<u>R/W CITY/TWP.</u>	<u>R/W SECTION</u>
2017-775	CONSUMERS ENERGY	GAS	SLEEPY HOLLOW & LAKE LANSING	MERIDIAN	9
2017-776	CONSUMERS ENERGY	GAS	SLEEPY HOLLOW & LAKE LANSING	MERIDIAN	9
2017-777	CONSUMERS ENERGY	GAS	SLEEPY HOLLOW & LAKE LANSING	MERIDIAN	9
2017-778	CONSUMERS ENERGY	GAS	SLEEPY HOLLOW & LAKE LANSING	MERIDIAN	9
2017-779	CONSUMERS ENERGY	GAS	SLEEPY HOLLOW & LAKE LANSING	MERIDIAN	9
2018-001	CONSUMERS ENERGY	GAS	SLEEPY HOLLOW & LAKE LANSING	MERIDIAN	9
2018-002	CONSUMERS ENERGY	GAS	SLEEPY HOLLOW & LAKE LANSING	MERIDIAN	9
2018-003	CONSUMERS ENERGY	GAS	SLEEPY HOLLOW & LAKE LANSING	MERIDIAN	9
2018-004	CONSUMERS ENERGY	GAS	SLEEPY HOLLOW & LAKE LANSING	MERIDIAN	9
2018-005	CONSUMERS ENERGY	GAS	SLEEPY HOLLOW & LAKE LANSING	MERIDIAN	9
2018-006	CONSUMERS ENERGY	GAS	SLEEPY HOLLOW & LAKE LANSING	MERIDIAN	9
2018-007	CONSUMERS ENERGY	GAS	SLEEPY HOLLOW & LAKE LANSING	MERIDIAN	9
2018-008	CONSUMERS ENERGY	GAS	SLEEPY HOLLOW & LAKE LANSING	MERIDIAN	9
2018-009	AT & T	CABLE / UG	EDEN RD & KIPP RD	VEVAY	16
2018-010	CONSUMERS ENERGY	LANE CLOSURE	HASLETT RD & MERIDIAN RD	WILLIAMSTOWN	17
2018-011	COMCAST	CASBLE / UG & OH	OKEMOS RD & JOLLY OAK RD	MERIDIAN	33
2018-012	COMCAST	CABLE / UG	PINE TREE RD & PATIENT CARE DR	DELHI	1, 2
2018-013	COMCAST	CABLE / UG	HANNAH BLVD & EYDE PKWY	MERIDIAN	20
2018-014	COMCAST	CABLE / UG	OBSERVATORY LN & VARSITY LN	DELHI	12
2018-015	COMCAST	ANNUAL PERMIT	VARIOUS	VARIOUS	
2018-017	AT & T	CABLE / UG	HAGADORN RD & BENNETT RD	MERIDIAN	29
2018-018	WEST SIDE WATER	WATERMAIN	EDGEMONT BLVD & WAVERLY RD	LANSING	18
2018-019	CONSUMERS ENERGY	GAS	KINNNEVILLE RD & GALE RD	ONONDAGA	17
2018-020	MERIDIAN TWP. – WATER	WATERMAIN	BAYONNE AVE & HASLETT RD	MERIDIAN	10
2018-021	MERIDIAN TWP. – WATER	WATERMAIN	TAMARACK DR & SANDLEWOOD	MERIDIAN	33
2018-022	COMCAST	CABLE / UG	DELL RD & DELLRIDGE RD	DELHI	12
2018-023	COMCAST	CABLE / UG	SYLVAN GLEN & DOBIE RD	MERIDIAN	26
2018-024	COMCAST	CABLE / UG	HOLT RD & WASHINGTON AVE	DELHI	20
2018-025	RONALD VIECELLI	LAND DIVISION	GRAMER RD & PARDEE RD	LEROY	1
2018-026	MERIDIAN TOWNSHIP	WATERMAIN	WOODSIDE DR & CLIFFDALE DR	MERIDIAN	11

2018-027	MERIDIAN TOWNSHIP	WATERMAIN	CHIPPEWA DR & MT HOPE RD	MERIDIAN	21
2018-028	MERIDIAN TOWNSHIP	WATERMAIN	HAMILTON RD & DOBIE RD	MERIDIAN	22
2018-029	MERIDIAN TOWNSHIP	SPECIAL EVENT	VARIOUS	MERIDIAN	
2018-030	FRONTIER	ANNUAL PERMIT	VARIOUS	VARIOUS	
2018-031	WEST SIDE WATER	WATERMAIN	DEERFIELD AVE & IONIA ST	LANSING	18
2018-032	WEST SIDE WATER	WATERMAIN	MORRIS AVE & TIMBER DR	LANSING	7
2018-033	CONSUMERS ENERGY	GAS	JACK PINE DR & LINN RD	WHEATFIELD	3
2018-034	MERIDIAN TOWNSHIP	WATERMAIN	ARBOR DR & MERCER DR	MERIDIAN	26
2018-035	MERIDIAN TOWNSHIP	WATERMAIN	BIRCHWOOD DR & OAKWOOD DR	MERIDIAN	27
2018-037	MERIDIAN TOWNSHIP	WATERMAIN	BISCAYNE WAY & CARD ST	MERIDIAN	11
2018-038	MCLEOD USE TELECOMM.	ANNUAL PERMIT	VARIOUS	VARIOUS	
2018-040	AT & T	CABLE / UG	DELL RD & AURELIUS RD	DELHI	11
2018-041	WEST SIDE WATER	WATERMAIN	MACON AVE & MITCHEL AVE	LANSING	7
2018-042	ACD.NET	ANNUAL PERMIT	VARIOUS	VARIOUS	
2018-043	COMCAST	CABLE / UG	WOODFIELD RD & RIVERWOOD DR	MERIDIAN	28
2018-044	STOCKBRIDGE TOWNSHIP	MISCELLANEOUS	GREEN RD & SHEPPER RD	STOCKBRIDGE	36
2018-045	MERIDIAN TOWNSHIP	SPECIAL EVENT	VARIOUS	MERIDIAN	
2018-046	CONSUMERS ENERGY	LANE CLOSURE	OKEMOS RD & KENT ST	MERIDIAN	21
2018-047	CONSUMERS ENERGY	MISCELLANEOUS	IVES RD & M-36	VEVAY	10
2018-050	CONSUMERS ENERGY	ELECTRIC / OH	JOLLY RD & OKEMOS RD	ALAIEDON	4

MANAGING DIRECTOR: _____

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE AN AGREEMENT FOR THE EMPLOYEE ASSISTANCE PROGRAM

RESOLUTION # 18 –

WHEREAS, Ingham County has been using Sparrow – CARES for the Employee Assistance Program since 1997; and

WHEREAS, there have been no updates to the original agreement with Ingham County since July 25, 1997; and

WHEREAS, the Sparrow – CARES agreement with the former Ingham County Road Commission had not been updated since April 12, 2012; and

WHEREAS, representatives from Sparrow and Ingham County discussed and updated the agreement.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of the updated Employee Assistance Program Agreement with Sparrow - CARES in the amount not to exceed \$36,300.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county's Employee Benefit Fund #68186000722600.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville

Nays: None **Absent:** Naeyaert **Approved 02/06/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis

Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT FOR JANITORIAL SERVICES AT THE
VOLUNTEERS OF AMERICA (VOA)**

RESOLUTION # 18 –

WHEREAS, Clean Investments, Inc. is the vendor who currently provides janitorial services at the VOA, a contract is not in place; and

WHEREAS, Clean Investments, Inc. agreed to provide janitorial services at the VOA, honoring their current pricing of \$1,100.00/month for the agreed upon contract period; and

WHEREAS, the Facilities Department currently maintains a contract with RNA Facilities Management, for janitorial services, at several other locations; and

WHEREAS, the current RNA Facilities Management contract will expire July 31, 2019, at which point a new janitorial services contract will be looked at, combining several county locations, including the VOA; and

WHEREAS, funds are available within line item #511-61510-931100-02095.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes entering into a contract with Clean Investments, Inc. 1428 Turner Street, Lansing, Michigan, 48906, to provide janitorial services at the Volunteers of America, who agreed to honor their current pricing of \$1,100.00/month for the agreed upon contract period.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville

Nays: None **Absent:** Naeyaert **Approved 02/06/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis

Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT RENEWAL OPTION
WITH GRANGER CONTAINER INC.**

RESOLUTION # 18 –

WHEREAS, Ingham County currently has a contract with Granger Container Inc. for waste removal and recycling services; and

WHEREAS, the current contract will expire April 30, 2018; and

WHEREAS, a two year renewal option was included in the contract agreement and the Facilities Department would like to exercise that option; and

WHEREAS, Granger Container Inc. has agreed to hold their current pricing for a two year renewal; and

WHEREAS, if approved, the two year option will expire April 30, 2020 at which time a new waste removal and recycling contract will be looked at; and

WHEREAS, funds are available in the appropriate 921030 trash removal line items.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the two year renewal option with Granger Container Inc., 3515 Wood Rd., Lansing, Michigan 48906, for continued waste removal and recycling services, at various locations, until April 30, 2020.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville

Nays: None **Absent:** Naeyaert **Approved 02/06/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis

Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CONTRACTS FOR THE FARMLAND AND OPEN SPACE
PRESERVATION PROGRAM**

RESOLUTION # 18 –

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland and Open Space Purchase of development Rights Ordinance in July 2004; and

WHEREAS, appraisals, title searches, baseline reports, and surveys are required due diligence to close conservation easements; and

WHEREAS, the Purchasing Department sought proposals from experienced contractors, and after review and evaluation, the Evaluation Team is recommending that three year contracts be issued with the following contractors, who were determined to be the most qualified candidates.

<u>Awarded Appraisal Firms</u>	<u>Summary Report</u>	<u>Local</u>
Williams & Associates, Inc., DBA Value Midwest	\$2500 - 3,100.00	No
Carlson Appraisal Company	\$2500 - 4,000.00	Yes
Judeh & Associates	\$1,000 - \$5000.00	No

<u>Awarded Survey Firms</u>	<u>Stake Survey</u>	<u>Local</u>
Enger Surveying and Engineering	\$25.00/hour - \$130.00	Yes
	Dependent on position	
LSG Engineers and Surveyors	\$35.00/hour - \$175.00	Yes
	Dependent on position	
Wolverine Engineers and Surveyors, Inc.	\$46.00/hour - \$175.00	Yes
	Dependent on position	

<u>Awarded Title Company's</u>	<u>Title Services</u>	<u>Local</u>
Bell Title Company	\$450.00 preliminary search \$50 for updates	Yes

<u>Awarded Ecological Services Company's</u>	<u>Services Cost</u>	<u>Local</u>
TriTerra	\$800 - \$1200.00 Dependent on Farm Size	Yes

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes three-year contracts with Value Midwest, Carlson Appraisers, Judeh & Associates, Enger Surveying & Engineering Co., Wolverine Engineers and Surveyors, LSG Engineers and Surveyors, Bell Title Co., and Triterra, for the purpose of conducting professional services on properties approved for purchase through the Ingham County Farmland and Open Space Preservation Program.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 02/06/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE SUPPORT AGREEMENT FROM ORACLE

RESOLUTION # 18 –

WHEREAS, Ingham County had been using HP Enterprise for support on critical computer systems in the case of a failure; and

WHEREAS, HP Enterprise is no longer a reseller of Oracle nor on the State of Michigan or GSA contracts; and

WHEREAS, ITD researched current State of Michigan contract vendors that can be used for our support needs; and

WHEREAS, our current existing support agreement expires on February 20th, 2018 and ITD recommends replacing this agreement with Oracle; and

WHEREAS, our previous annual cost was \$7,827.06 and the new annual cost will be \$7,534.45.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of the hardware maintenance from Oracle in the amount not to exceed \$7,540.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county's Network Fund #63625810-932030.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville

Nays: None **Absent:** Naeyaert **Approved 02/06/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis

Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT FOR DEVELOPMENT AND
IMPLEMENTATION OF AN ONLINE MAPPING APPLICATION**

RESOLUTION # 18 –

WHEREAS, the county's current online property mapping program will soon be obsolete; and

WHEREAS, the county desires to replace the current online property mapping program with a new software application; and

WHEREAS, the Purchasing Department solicited proposals from qualified vendors to develop a new software application; and

WHEREAS, after review of the proposals received, the Director of the Equalization/Tax Mapping department recommends that the Board of Commissioners authorize and execute an Agreement with Michigan State University Remote Sensing & GIS Research and Outreach Services (MSU RS&GIS) for the purpose of developing a software application to replace the county's current online property mapping application – at a cost not to exceed \$11,650.00; and

WHEREAS, the proposal from MSU RS&GIS includes a provision for web-hosting of the new application; and

WHEREAS, the Director of the Equalization/Tax Mapping department recommends that the Agreement with MSU RS&GIS include a provision for MSU RS&GIS to provide web-hosting services for the new online mapping application for a period not to exceed three years at a monthly cost of \$250.00 per month; and

WHEREAS, the monies for the new online property mapping application and web-hosting services are included in the Equalization/Tax Mapping department's 2018 budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an Agreement with MSU RS&GIS for the purpose of developing and implementing a new online property mapping application at a cost not to exceed \$11,650.00.

BE IT FURTHER RESOLVED, that the Agreement shall include a provision for MSU RS&GIS to provide web-hosting services for a period not to exceed three years at a cost of \$250.00 per month.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 02/06/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Introduced by the Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE NEGOTIATIONS TO RECOVER FUNDS

RESOLUTION # 18 –

WHEREAS, the Ingham County Board of Commissioners established the Ingham County Land Bank Fast Track Authority through adoption of Resolution 05-181; and

WHEREAS, the Land Bank Program Director and Land Bank Operations Director were employed by Ingham County and the Ingham County Treasurer under terms of a collective bargaining agreement with Ingham County Employees Association (ICEA), and their assignment to the Land Bank was pursuant to an employee lease arrangement; and

WHEREAS, on January 5, 2015, the Land Bank Program Director and Land Bank Operations Director each executed an Employment Agreement, notwithstanding that the terms and conditions of their employment were exclusively set forth in a collective bargaining agreement with ICEA; and

WHEREAS, the Employment Agreements signed by the former Land Bank Executive Director provided for each employee to receive an annual “Supervisory Bonus” of \$12,000, to be paid by the Land Bank in monthly installments of \$1,000; and

WHEREAS, the former Land Bank Executive Director lacked authority to enter into the Employment Agreements on behalf of the Land Bank, or to bind the Land Bank to make supervisory bonus payments; and

WHEREAS, the Employment Agreements were never considered, much less authorized or approved by the Ingham County Land Bank Board of Directors, nor signed by the Board’s Chairman or other authorized agent of the Land Bank; and

WHEREAS, through employment by Ingham County and Ingham County Treasurer, the Land Bank Program Director and Land Bank Operations Director have accrued unpaid vacation time valued at approximately \$3,800 and \$12,500, respectively, to be paid upon retirement or resignation from County employment; and

WHEREAS, the Land Bank may require the employees to repay unauthorized bonus payments.

THEREFORE BE IT RESOLVED, the Ingham Board of Commissioners directs that the Controller/Administrator coordinate a meeting between the County, Land Bank, each of the employees and their Union for purposes of negotiating an agreement for the return of funds improperly received as an annual “Supervisory Bonus.”

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis

Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Introduced by the Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE PLANTE & MORAN TO PREPARE
AN AUDIT OF INGHAM COUNTY FOR 2017, 2018 AND 2019**

RESOLUTION # 18 –

WHEREAS, the Uniform Budgeting and Accounting Act of 1968 compels Ingham County to obtain an annual audit of its financial records, accounts and procedures; and

WHEREAS, the firm Plante & Moran has prepared annual audits for Ingham County since 2013; and

WHEREAS, it is the policy of Plante & Moran to periodically rotate audit team members to assure a continued fresh look at County financial matters; and

WHEREAS, their experience with Ingham County financial matters and knowledge of the County's internal control structure will allow Plante & Moran to help with the transition of a new Financial Services Director in 2018; and

WHEREAS, Plante & Moran has proposed to complete the required annual audit according to the following fee schedule:

	<u>2017</u>	<u>2018</u>	<u>2019</u>
Financial Statement Audit	\$ 63,900	\$ 65,175	\$ 66,475
Single Audit	32,500	33,150	33,800
Drain Commissioner	8,900	9,075	9,250
Preparation of F-65 Report	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
Total	<u>\$ 107,300</u>	<u>\$ 109,400</u>	<u>\$111,525</u>

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a contract with Plante & Moran to conduct required annual audits of Ingham County financial records, accounts and procedures for the years ending December 31, 2017, December 31, 2018 and December 31, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis

Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION DIRECTING THE FAIR BOARD TO DEVELOP A PLAN
TO REACH OUT TO URBAN AREAS TO PARTICIPATE
IN THE 2018 INGHAM COUNTY FAIR**

RESOLUTION # 18 –

WHEREAS, agriculture is of economic importance to all residents of Ingham County and the Ingham County Fair is a celebration of the contributions of agriculture; and

WHEREAS, the Farm to Table movement has made individuals, particularly those living in urban and suburban settings, more conscious of where and how their food is grown; and

WHEREAS, urban farming has grown in Ingham County and connected city residence with the agricultural economy; and

WHEREAS, farmers markets in our cities have brought fresh food into our cities from various types of farms from across the regions; and

WHEREAS, the Ingham County Fair should be an event that incorporates and celebrates all residents of our County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Ingham County Fair Board to develop a plan to reach out to the urban areas and in particular urban farmers, to participate in the 2018 Ingham County Fair and present this plan to the Human Services Committee.

BE IT FURTHER RESOLVED, that the Fair Board shall report on the success of their efforts to the Human Service Committee within a month of the conclusion of the Fair.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Koenig
Nays: None **Absent:** Naeyaert **Approved 02/05/2018**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE STRUCTURAL RENOVATIONS AT THE
HUMAN SERVICES BUILDING**

RESOLUTION # 18 –

WHEREAS, the Purchasing Department solicited bids for the renovation of 5,500 square feet of select office and waiting areas on the upper level of the Human Services Building; and

WHEREAS, both the Purchasing and Facilities Departments agree that a contract be awarded to LJ Trumble Builders, LLC, a registered local vendor, who submitted the lowest responsive and responsible bid of \$369,200.00 which includes alternate number one; and

WHEREAS, the Facilities Department is requesting a contingency in the amount of \$30,000.00 for any unforeseen circumstances that may arise during a project of this nature; and

WHEREAS, the renovations will be performed for a total not to exceed cost of \$399,200.00 which includes the requested contingency; and

WHEREAS, funds for this project are available from two sources; and

WHEREAS, \$225,200.00 from the PCMH Grant authorized by R-14-391; and

WHEREAS, the remaining balance of \$174,000 will come from excess funding at September 30, 2017 from the Health Department; and

WHEREAS, renovations will begin once approval is obtained and all contracts are signed; and

WHEREAS, the anticipated completion date is the end of May, 2018.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes entering into a contract agreement with LJ Trumble Builders, LLC, 6850 Aurelius Road, Lansing, Michigan 48911, to perform the renovation of 5,500 square feet of select office and waiting areas on the upper level of the Human Services Building for a not to exceed total cost of \$399,200.00 which includes the requested \$30,000.00 contingency.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Koenig
Nays: None **Absent:** Naeyaert **Approved 02/05/2018**

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 02/06/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE CONVERSION OF NURSE ASSESSOR POSITION

RESOLUTION # 18 –

WHEREAS, ICHD has a 1.0 FTE Nurse Assessor position #601242 which provides health screening services to residents of the Youth Center 12 hours a week, and provides screening and treatment services through ICHD's Communicable Disease Control Division (CD) the other 28 hours; and

WHEREAS, the Family Court provides ICHD with \$65,520 to cover the costs of providing health screening services to Youth Center residents, including staff costs; and

WHEREAS, ICHD currently loses billable revenue for the services provided through CD's Sexually Transmitted Infections (STI) Unit, as Nurse Assessor services are not reimbursable; and

WHEREAS, by converting the Nurse Assessor position to a Nurse Practitioner, ICHD will be able to capture additional revenue for billable services provided through STI; and

WHEREAS, the current 1.0 FTE Nurse Assessor position is budgeted at \$63,207 (MNA, Grade 2). Converting this 1.0 FTE Nurse Assessor position into 1.0 FTE Nurse Practitioner (MNA, Grade 6, max compensation of \$86, 571) will increase the position cost by \$23,364; and

WHEREAS, seventy percent of the additional costs (\$16,364) will be covered by the billable revenue generated by the Nurse Practitioner in STI, and thirty percent of the additional cost (\$7,009) will be accommodated through a budget adjustment so as not to exceed the total amount provided by the Family Court; and

WHEREAS, the Health Officer supports the conversion of 1.0 FTE Nurse Assessor position into 1.0 FTE Nurse Practitioner position effective immediately.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the conversion of the 1.0 FTE Nurse Assessor position #601242 into a 1.0 FTE Nurse Practitioner position effective immediately.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and changes to the position allocation list consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Koenig
Nays: None **Absent:** Naeyaert **Approved 02/05/2018**

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 02/06/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH BIG BROTHERS BIG SISTERS MICHIGAN CAPITAL REGION TO PROVIDE ADMINISTRATIVE OVERSIGHT AND PROGRAMMING LEADERSHIP TO THE CAPITAL AREA MENTORING PARTNERSHIP PROGRAM FOR 2018

RESOLUTION # 18 –

WHEREAS, the Ingham County/City of Lansing Youth Violence Prevention Coalition since renamed the Community Coalition for Youth (CCY) was established in 1994 by former Mayor David Hollister and former Ingham County Board of Commissioners Chairperson, Jean McDonald, in response to a dramatic increase in youth violence and delinquency in Ingham County during the 1990's; and

WHEREAS, CCY adopted a comprehensive strategy to advance youth mentoring to close educational opportunity and achievement gaps to increase high school graduation and post-secondary completion rates, prevent and reduce violence and delinquency, and provide opportunities for civic engagement, entrepreneurship, and career and professional development to support the next generation of parents and leaders; and

WHEREAS, the structure to further mentoring for Ingham County youth was formed by CCY and is called the Capital Area Mentoring Partnership (CAMP); and

WHEREAS, previously this contract was held by Capital Area United Way (CAUW) and in 2014 was transitioned to Big Brothers Big Sisters Michigan Capital Region; and

WHEREAS, the Ingham County budget included \$25,000 as the County's share of funding for CAMP in the fiscal year 2018.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes entering into a contract with Big Brothers Big Sisters Michigan Capital Region for the period January 1, 2018 through December 31, 2018 in an amount not to exceed \$25,000 as Ingham County's share of funding to provide administrative oversight and programmatic leadership for the CAMP.

BE IT FURTHER RESOLVED, the Board Chairperson is authorized to sign any necessary contract documents on behalf of the county that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Koenig

Nays: None **Absent:** Naeyaert **Approved 02/05/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis

Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH THE COMMUNITY MENTAL HEALTH
AUTHORITY OF CLINTON, EATON, AND INGHAM COUNTIES (CMH)
FOR HEALTH SERVICES MILLAGE ELIGIBLE SERVICES**

RESOLUTION # 18 –

WHEREAS, the State of Michigan dramatically reduced State General Fund payments to CMH in fiscal year 2015; and

WHEREAS, the cut eliminated 67% of the State General Fund dollars to the CMH system; and

WHEREAS, these cuts continue to cause ongoing fiscal and service gaps for CMH; and

WHEREAS, in November 2014 the electorate renewed a countywide health services millage level of 52/100 (.52) of one mill for a period of five years (2015-2019) to be used for the purpose of providing basic health care services to Ingham County residents who are not eligible for Medicaid under the Federal Affordable Care Act, and whose individual income is less than \$28,000 and who do not have medical insurance; and

WHEREAS, CMH has submitted a proposal to Ingham County to use Health Services Millage dollars to fund essential services and alleviate the cut in State General Fund dollars; and

WHEREAS, funds from the health services millage are allocated in the County's 2018 budget for this purpose.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a contract not to exceed \$1,292,480 with CMH for services provided to Ingham County residents for the period of October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, funds for this contract with CMH will come from the Health Services Millage.

BE IT FURTHER RESOLVED, funds will be utilized by CMH for Health Services Millage eligible services as provided in the attached proposal.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Koenig

Nays: None **Absent:** Naeyaert **Approved 02/05/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis

Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Community Mental Health Authority of Clinton, Eaton, and Ingham Counties
Proposal for the continued use of Ingham County Health Services Millage to close gaps in
Ingham County's behavioral health care system

FY2018

Summary of proposal: This proposal requests the continuation of Ingham County Health Services Millage funding, to the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI), to support a comprehensive package of behavioral healthcare services designed to address the most pressing behavioral healthcare needs in the Ingham County community.

Context: With ongoing experience with the significant State General Fund reduction (2/3 of the funds formerly provided to CMHA-CEI) and the implementation of the Healthy Michigan Plan, the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) has, at this point, much greater clarity as to the fiscal and service gaps resulting from these changes. This clarity underscores the substantial set of services and persons that are not covered by the Healthy Michigan Plan – costs which must be covered by the scarce State General Fund and local dollars within CMHA-CEI's budget. Many of these costs are related to the provision of services to persons for whom CMHA-CEI is the provider and cost underwriter, but who are not eligible for the Healthy Michigan Plan. This group includes: 1) Individuals enrolled in Medicare and not eligible for Medicaid. 2) Those with "spend down" Medicaid eligibility, which means they become eligible for Medicaid benefits only after meeting the monthly spend-down amount. 3) Those with severe, chronic and urgent mental health treatment needs (crisis stabilization, day program services, residential care, case management) not covered by any other coverage plan.

The services proposed in this document **address longstanding gaps in services and gaps that emerged with the dramatic cut in state General Fund dollars** to this CMH and CMHs across the state.

A. Closing newly emerging gaps in Ingham County's essential behavioral health care services system: These service gaps are the result of the dramatic cut (65%), implemented in April 2014 and expanded in October 2014, in state General Fund dollars to this CMH and CMHs across the state.

The community's free-standing (outside of hospital grounds) 24/7 Psychiatric Crisis Services and Inpatient Pre-Screening Unit: This unit provides around-the-clock access to highly trained behavioral health clinicians who provide: crisis intervention, psychiatric inpatient pre-screening (and funding authorization), short-term stabilization, diversion to appropriate levels of care, housing assistance, and linkages to needed services to adults, children, and adolescents.

The community's Assessment and Referral Team: This unit provides a full bio-psychosocial assessment and a comprehensive behavioral health and ancillary treatment, supports, and referral plan (using person-centered planning methods) for adults who are uninsured.

The community's urgent care and intensive home-based treatment program for at-risk children, youth, and their families: This program works to improve the ability of children and youth, with serious emotional disturbance, to function better at home, in school, in the community, and with peers by providing - primarily in the home, school, and workplace of the families enrolled in this program (with some services provided at CMHA-CEI offices) - family and individual psychotherapy, psychiatry, nursing, parenting skills, crisis therapeutic group home, training and coaching, school liaison services, and referral network linkages.

A spectrum of community-based treatment teams for vulnerable populations: These multidisciplinary teams, made up of mental health therapists/casemanagers, psychiatrists, nurses, mental health workers/consumer services specialists, and peer support specialists, provide psychotherapy, psychiatry, nursing, and a range of supports to **adults in a variety of settings with very high levels of mental health needs, those enrolled in a specialized older adult program, and adults with intellectual/developmental disabilities.**

Psychiatric inpatient care for jail inmates: In addition to the jail-based CMHA-CEI has also paid all psychiatric inpatient claims on individuals admitted directly from the jail to psychiatric inpatient facilities. Given that these claims are paid with State General Fund dollars and given the dramatic cut in this CMH's State General Fund revenues, **CMHA-CEI is without the funds to continue to pay these psychiatric inpatient costs** and others previously funded by State General Fund dollars.

B. Development of low cost safety net services to meet the needs of the unserved:
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Psychiatric care and outpatient therapy for children and adults with moderate mental health needs: This community has long experienced a significant and growing gap in the availability of office-based outpatient psychotherapy for children, adolescents and adults. These services (along with CMHA-CEI's 24/7 psychiatric crisis services unit) provide the community's mental health safety net.

Cost of proposed services in FY2018:	\$ 1,292,480
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Estimated number of Ingham County residents meeting the millage criteria who will be served: 2,200*
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FY 17 Summary of Services:

The table below provides an overview of services, costs, and numbers of Ingham County residents served utilizing Ingham County Millage dollars in FY 17.

Category	Amount	Individuals*
24/7 Psychiatric Crisis Services and Inpatient Screening		
Crisis Intervention	\$ 58,880.44	124
Transportation	\$ 3,844.50	7
Assessment		
Assessments and Treatment Planning	\$ 211,935.83	368

Category	Amount	Individuals*
Community-Based Mental Health Treatment and Supports		
Assertive Community Treatment (ACT)	\$ 65,946.08	25
Clubhouse Psychosocial Rehabilitation Programs	\$ 23,048.62	13
Nursing Facility Mental Health Monitoring	\$ 10,109.71	17
Peer Directed & Operated Support Services	\$ 11,193.16	37
Targeted Case Management	\$ 148,580.98	222
Therapy (mental health)	\$ 56,302.09	105
Families Forward Children's Services		
Home Based Services	\$ 61,225.79	32
Respite	\$ 15,391.57	10
Family Training	\$ 188.14	1
Wraparound Services	\$ 12,272.74	4
Community Services for Developmentally Disabled		
Community Living Supports	\$ 221,716.17	166
Health Services	\$ 9,965.05	44
Supports Coordination	\$ 3,578.48	5
Personal Care in Licensed Specialized Residential Setting	\$ 55,266.42	118
Skill Building and Assistance	\$ 62,518.57	63
Speech & Language Therapy	\$ 2,028.73	3
Psychiatric and Residential Care		
Medication	\$ 1,675.74	2
Medication Administration	\$ 5,083.08	9
Medication Review	\$ 14,059.80	36
Residential Services	\$ 159,747.02	294
Room and Board	\$ 42,135.16	277
Total (Millage allocation fully billed for \$1,254,835 Oct. 2016-June, 2017)	\$1,256,694**	1,991

*Individuals may be duplicate if receiving services in multiple categories

**Expenses beyond Millage Allocation covered by CMHA-CEI funds during this period.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION CLARIFYING DESIGN STANDARDS FOR TRAILS AND PARKS
MILLAGE PROJECTS**

RESOLUTION # 18 –

WHEREAS, the Ingham County Trails and Parks Program Application states that the Trails and Parks Millage projects must meet acceptable design standards and is the best design solution as adopted by Board of Commissioners Resolution 17-275; and

WHEREAS, the County will review any deviations from such standards on a case by case basis; and

WHEREAS, applicants must obtain necessary permits for the projects, be it public/road rights-of-way, local ordinance (township or municipality), environmental (Michigan Department of Environmental Quality-MDEQ), Drain office, etc.; and

WHEREAS, at least one case has surfaced where the announced design standards of the Trails and Parks Millage may conflict with the standards and rules of a permitting agency; and

WHEREAS, on reflection, the Parks Commission does not believe that wise administration of the millage money should require the applicant to be caught between the standards of a permitting agency and the general standards demanded by the County for its millage projects.

THEREFORE BE IT RESOLVED, that the Ingham Board of Commissioners adopt the following policy: in cases where a permitting authority disagrees with use of a particular county standard, the terms of the draft permit proposed by the permitting authority will control; but the applicant is required to promptly notify the County Park Commission of the permitting authority's position.

BE IT FURTHER RESOLVED, Parks Department staff are to raise any concerns with the permit in consultations with the applicant and the permitting authority.

BE IT FURTHER RESOLVED, this policy is retroactive for any signed agreements that have not yet been completed and any future agreements.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Koenig
Nays: None **Absent:** Naeyaert **Approved 02/05/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CONTRACTS FOR TRAILS AND PARKS
MILLAGE APPLICATIONS**

RESOLUTION # 18 –

WHEREAS, Board of Commissioners Resolution #17-275 approved a third round of applications that would address new construction as identified as regional priority corridors in figure 24 of the Ingham County Trails and Parks Comprehensive Report, and special projects (including blue ways) as well as repairs, rehabilitation, long-term maintenance projects, and small projects; and

WHEREAS, 18 applications that were received from Aurelius Township (1), Delhi Township (1), City of East Lansing (1), City of Lansing (8), Leroy Township (1), City of Leslie (1), City of Mason (1), Meridian Township (2), Onondaga Township (1), and Stockbridge (1); and

WHEREAS, after careful review and evaluation of the applications by the Park Commission, the Park Commission recommends funding the below applications.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby approves entering into contracts with the following entities designated within the below table:

Entity	Project Title	Amount Requested	Millage Funds Recommended for Funding	Year Funded
Aurelius Township	Aurelius Township 5-Year Parks and Recreation Plan	\$3,875.00	\$3,875.00	2018
Lansing (FLRT)	Volunteer Trail Ambassador Coordinator	\$17,500.00	\$17,500.00	2018
Lansing	Bank Stabilization - Washington Avenue	\$55,000.00	\$55,000.00	2018
Lansing	Bridge Rehabilitation - Bridge#CL-09-LTW-GR	\$78,750.00	\$78,750.00	2018
Lansing	Bridge Removal and Replacement - Bridge#CL-21-LTE-RC	\$1,333,750.00	\$1,333,750.00	2018
Lansing	Fenner Pathway extension	\$455,250.00	\$455,250.00	2019-2020
Lansing	Universally accessible canoe/kayak launch at City Market	\$14,400.00	\$14,400.00	2018
Lansing	Universally Accessible Canoe/Kayak Launch at Moores Park	\$10,500.00	\$10,500.00	2018
Lansing	Universally Accessible Canoe/Kayak Launch at Krueger Landing	\$10,500.00	\$10,500.00	2018
Leroy Township	Simmons Memorial Park - Trail Attached to Handicap Accessible Parking	\$50,000.00	\$50,000.00	2019
Mason	Hayhoe Riverwalk Extension- Kerns Road	\$153,281.00	\$153,281.00	2019

Meridian Township	Old Raby Culvert Replacement	\$95,000.00	\$95,000.00	2018
Stockbridge	Lakelands Trail Resurfacing	\$809,980.00	\$809,980.00	2018-2019
Meridian Township	Okemos Road Pedestrian Boardwalk	\$1,170,000.00	\$975,000.00	2018
Delhi Charter Township	RAM 2 Burchfield Trail	\$2,764,210.00	\$960,000.00	2018

BE IT FURTHER RESOLVED, that all work will be completed within two years from the date the contracts are executed except in the case of projects that are being funded across multiple years, which include Fenner Pathway Extension, Simmons Memorial Park and Hayhoe Riverwalk which will be completed in 2021.

BE IT FURTHER RESOLVED, that if work is not completed within two years due to delay from awaiting other funding sources that an extension may be requested and negotiated and mutually agreed upon between both parties.

BE IT FURTHER RESOLVED, granting of millage dollars to municipalities is subject to the acquisition of local or grant match funding awarded when included in the original proposal.

BE IT FURTHER RESOLVED, to require the entity to include signage provided by the Ingham County Parks Department referencing the millage funds during the construction phase and a permanent sign to remain on the site in perpetuity post completion of the project.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that entities with projects not recommended for funding in this resolution will have until March 15, 2018 to increase their match amount for further consideration by the Board of Commissioners.

BE IT FURTHER RESOLVED, the role of the Park Commission is to receive, evaluate, and rate all proposals, and to forward them for consideration to the Board of Commissioners, including for each proposal a description of its primary strengths and weaknesses.

BE IT FURTHER RESOLVED, the decision whether to fund a given project is reserved to the Board of Commissioners.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Koenig
Nays: None **Absent:** Naeyaert **Approved 02/05/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #17-356

RESOLUTION # 18 –

WHEREAS, Resolution #17-356 authorized an agreement with the City of Lansing (COL) for financial support of multiple services provided by or through the Ingham County Health Department (ICHHD) that benefit Lansing residents; and

WHEREAS, since the initial resolution approving this agreement was passed, COL has adjusted the allocation of the proposed \$50,000 in funding as follows:

1. \$34,000 to support the Day Care Scholarship Program
2. \$7,000 for an Account Clerk in the Office for Young Children which will administer the Day Care Scholarship Program
3. \$9,000 to support the position of a Health Center Nurse; and

WHEREAS, acceptance of the \$50,000 in proposed funding allows ICHHD to maintain services it may otherwise be unable to provide; and

WHEREAS, these funds have been included in the 2017-18 budgets and there is no change to the overall amount of funding being received, only the way it is being allocated; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an amendment to Resolution #17-356 to reflect the updated COL funding allocation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize an amendment to Resolution #17-356 to reflect the updated COL funding allocations as follows:

1. \$34,000 to support the Day Care Scholarship Program
2. \$7,000 for an Account Clerk in the Office for Young Children which will administer the Day Care Scholarship Program
3. \$9,000 to support the position of a Health Center Nurse

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Koenig
Nays: None **Absent:** Naeyaert **Approved 02/05/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CONTRACT WITH INSTITUTE FOR CULTURAL AFFAIRS
TO CARRY OUT LEADERSHIP DEVELOPMENT TRAINING**

RESOLUTION # 18 –

WHEREAS, Ingham County Health Department's (ICHD's) strategic plan process revealed a need for leadership development among ICHD managers, supervisors and staff; and

WHEREAS, ICHD was accepted in 2017 to the Kresge Foundation: Emerging Leaders in Public Health project (Resolution #17-385), which allows funds to be used for leadership development among ICHD employees; and

WHEREAS, facilitative leadership is one of six core leadership competencies for creating a strong work climate; and

WHEREAS, facilitative leadership is also an essential skill in community partnerships that seek to empower residents, employees and stakeholders in co-creating strategies to address community health concerns; and

WHEREAS, the Institute for Cultural Affairs (ICA) was founded in 1972 and is a global leader in empowering groups to advance economic justice and equity; and

WHEREAS, TOP Methods have been used by public health practitioners in Ingham County since the late 1990s to increase access to healthcare, mobilize neighborhoods which lack opportunities for good health, and guide department decision-making and coalition-building efforts; and

WHEREAS, providing an on-site TOP training for an ICHD group will reduce costs by 50% per person as opposed to sending staff to an offsite training.

THEREFORE IT BE RESOLVED, that the Ingham County Board of Commissioners authorize an agreement with the Institute for Cultural Affairs in an amount not to exceed \$9,800 for carrying out TOP Facilitation Method trainings to be conducted between February 20, 2018 and September 30, 2018.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Koenig
Nays: None **Absent:** Naeyaert **Approved 02/05/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #17-265

RESOLUTION # 18 –

WHEREAS, Resolution #17-265 authorized an agreement with the City of Lansing's Human Relations & Community Services Department (HRCS) to engage in multiple local initiatives to provide outreach, facilitate services and address gaps in services for underserved individuals and families; and

WHEREAS, Ingham County Health Department (ICHHD) and COL wish to amend Resolution #17-265 to adjust the contract period to be effective October 1, 2017 through September 30, 2018, as it has taken longer than anticipated to implement the outreach process; and

WHEREAS, all other terms of the agreement will remain the same; and

WHEREAS, the Health Officer recommends that the Board of Commissioners amend Resolution #17-265 to adjust the contract period to be effective October 1, 2017 through September 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners amend Resolution #17-265 to adjust the contract period to be effective October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Koenig

Nays: None **Absent:** Naeyaert **Approved 02/05/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis

Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING MARILYN WAUGH

RESOLUTION # 18 –

WHEREAS, Marilyn Waugh began her career with the 55th District Court in 1999 as a court clerk; and

WHEREAS, she served as Judicial Assistant to the Honorable Donald Allen Jr. from 10/1/2013 until her retirement; and

WHEREAS, her tenure with the county extended beyond 17 years of service; and

WHEREAS, she demonstrated teamwork and a solid work ethic on a daily basis; and

WHEREAS, she maintained a positive, friendly, and cheerful attitude throughout her career; and

WHEREAS, she assisted thousands of people, including litigants, attorneys, witnesses, victims, jurors and court staff with her extensive knowledge of court practices and procedures; and

WHEREAS, Marilyn Waugh retired from the 55th District Court on December 21, 2017.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Marilyn Waugh for over 17 years of dedicated service to Ingham County, the 55th District Court and the citizens of Ingham County.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners wishes Marilyn Waugh the very best in retirement and continued success in her future endeavors.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville

Nays: None **Absent:** Schafer **Approved 02/01/2018**

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RESTORE AN ANIMAL SHELTER CLERK POSITION

RESOLUTION # 18 –

WHEREAS, the 2018 County budget included the elimination of an animal shelter clerk position; and

WHEREAS, ICACS requested restoration of this position if the ballot proposal to reestablish tax limitations for the County passed; and

WHEREAS, current staffing levels are inadequate to deliver acceptable customer service to County residents while maintaining a seven day per week open schedule.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the restoration of funding for one animal shelter clerk position (#421014) to the 2018 budget.

BE IT FURTHER RESOLVED, that the 2018 budgeted use of fund balance will be increased by up to \$64,272 to fund position.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments to the 2018 Ingham County Animal Control budget and Approved Position List.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville
Nays: None **Absent:** Schafer **Approved 02/01/2018**

COUNTY SERVICES: Yeas: Sebolt, Grebner, Celentino, Hope, Maiville
Nays: Nolan **Absent:** Naeyaert **Approved 02/06/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A CONTRACT RENEWAL FOR
PRE-EMPLOYMENT TESTING**

RESOLUTION # 18 –

WHEREAS, a contract has been in place between Ergometrics and Ingham County for pre-employment testing of 9-1-1 Center applicants, approved by the Board Chairperson on September 18, 2012; and

WHEREAS, the 9-1-1 Central Dispatch Director has determined that the program has been a necessary and valuable part of the 9-1-1 Center's hiring process; and

WHEREAS, the provisions of the contract will continue with no increase in the rates for the period of December 7, 2017 through December 7, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the amended contract between Ergometrics and Ingham County 9-1-1 Central Dispatch for pre-employment testing, effective December 7, 2017 through December 7, 2018 for an annual cost of \$3,600.00 and a fee of \$3.00 per applicant with a \$25.00 minimum.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville
Nays: None **Absent:** Schafer **Approved 02/01/2018**

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 02/06/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THREE YEAR CONTRACTS WITH VARIOUS
RESIDENTIAL PLACEMENTS**

RESOLUTION # 18 –

WHEREAS, on October 10, 2017, the Board of Commissioners passed resolution #17-388 authorizing the Court to enter into three year contracts with various residential placements; and

WHEREAS, in order to meet the needs of youth in our community, the court would like to enter into contracts with additional residential placements; and

WHEREAS, the Court would like to amend the contract per diem amount on resolution #17-388 for Lakeside Academy to \$236.48 but not to exceed \$330.16; and

WHEREAS, a list of additional residential placement facilities and per diems is attached to this resolution.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an agreement with the attached list of residential placement facilities for the care and treatment services of Court adjudicated youth not to exceed the per diems listed in the same attachment for the time period of January 1, 2018 through September 30, 2020.

BE IT FURTHER RESOLVED, that the funds for these placements will come from the Juvenile Division's Private Institution line item within the Child Care Fund.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville
Nays: None **Absent:** Schafer **Approved 02/01/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Ingham County Circuit Court – Juvenile Division
Residential Placements

PLACEMENT NAME	PER DIEM RATES
Abraxas I	\$284.34 to \$348.71 with an education per diem range \$69.09 - \$89.20
Abraxas Academy	Range from \$323.16 to \$369.61 with an education per diem range \$69.09 - \$89.20
Ottawa County Juvenile Detention Center	Range from \$100.00 - \$185.00

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND ACCEPTANCE OF MICHIGAN DRUG COURT GRANT FOR
THE INGHAM COUNTY FAMILY DEPENDENCY TREATMENT COURT**

RESOLUTION # 18 –

WHEREAS, on October 10, 2017, the Ingham County Board of Commissioners approved resolution number #17-389, accepting Michigan Drug Court Grant Program funds for the amount of \$150,000, for the Ingham County Family Dependency Treatment Court; and

WHEREAS, Resolution #17-389 authorized the County to enter into agreements with several subcontractors as part of the Michigan Drug Court Grant Program; and

WHEREAS, necessary budget amendments were required as part of the grant, resulting in several changes to the total amounts of contracts with different subcontractors, respectively; and

WHEREAS, the total contract amount with Mid-Michigan Recovery Services decreased from \$25,000 to \$22,000; and

WHEREAS, the total contract amount for House Arrest Services decreased from \$15,000 to \$6,000; and

WHEREAS, the total contract amount for MSU Psychology decreased from \$9,000 to \$7,200; and

WHEREAS, the total contract amount for Alcohol Drug Administrative Monitoring, Inc., decreased from \$1,250 to \$100; and

WHEREAS, the total contract amount for Dr. Norman Miller, MD, JD, PLLC, increased from \$3,600 to \$4,500; and

WHEREAS, the total contract amount for Forensic Fluid increased from \$6,000 to \$8,464.

THEREFORE BE IT RESOLVED, that resolution #17-389 be amended to reflect the following total contract amounts:

- Mid-Michigan Recovery Services total contract amount of \$22,000
- House Arrest Services total contract amount of \$6,000
- MSU Psychology total contract amount of \$7,200
- Alcohol Drug Administrative Monitoring total contract amount of \$100
- Dr. Norman Miller, MD, JD, PLLC total contract amount of \$4,500
- Forensic Fluid total contract amount \$8,464

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville
Nays: None **Absent:** Schafer **Approved 02/01/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO PROVIDE AND INSTALL A NEW DISHWASHER IN THE
FAMILY CENTER KITCHEN**

RESOLUTION # 18 –

WHEREAS, the current dishwasher is extremely outdated and it has far exceeded its life expectancy; and

WHEREAS, it was re-furbished 8 years ago and is now due to be replaced; and

WHEREAS, the Facilities Department is requesting approval for HPS Food Service Equipment to provide and install a new Hobart dishwasher for a not to exceed total cost of \$13,673.81; and

WHEREAS, funds for this project are available in the Juvenile Justice Millage line item #264-66400-978000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes HPS Food Service Equipment, 3275 North M-37 Highway, Middleville, Michigan, 49333-0247, to provide and install a new Hobart dishwasher in the Family Center kitchen, for a not to exceed total cost of \$13,673.81.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make any necessary budget adjustments, consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville

Nays: None **Absent:** Schafer **Approved 02/01/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis

Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CONSTRUCTION SERVICES FOR THE
INGHAM COUNTY FAMILY CENTER KITCHEN UPGRADE**

RESOLUTION # 18 –

WHEREAS, the entire kitchen is extremely outdated and in need of an upgrade; and

WHEREAS, when the Ingham County Family Center was remodeled, summer programs were not offered. Therefore, it was decided that air conditioning was not necessary; and

WHEREAS, summer programs are now offered with the building being utilized all but one week during the summer; and

WHEREAS, for safety reasons, the increase in use has led to the need for air conditioning; and

WHEREAS, electrical modifications are required to accommodate a new roof top unit; and

WHEREAS, due to the increased use, there is also a need for a garbage disposal; and

WHEREAS, plumbing modifications are required as currently there is no garbage disposal in place; and

WHEREAS, the Facilities Department would like to request a \$4,000.00 contingency for any unforeseen circumstances that may arise; and

WHEREAS, it is the recommendation of both the Purchasing and Facilities Departments that a contract be awarded to T.H. Eifert, a local vendor who submitted the lowest responsive and responsible bid of \$116,000.00; and

WHEREAS, funds for this project are available in the Juvenile Justice Millage (Fund 264) fund balance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with T.H. Eifert, 3302 West St. Joseph, Lansing, Michigan 48917, to provide construction services for the Ingham County Family Center kitchen upgrade project for a not to exceed total cost of \$120,000.00 which includes the requested \$4,000.00 contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make any necessary budget adjustments, consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville
Nays: None **Absent:** Schafer **Approved 02/01/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE RENEWAL OF THE 9-1-1 TELEPHONE SYSTEM
SUPPORT AGREEMENT WITH CAROUSEL INDUSTRIES, INC.**

RESOLUTION # 18 –

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, Ingham County installed and is operating a Cassidian/Air Bus 9-1-1 Phone System that is being serviced by Carousel Industries, Inc; and

WHEREAS, Ingham County has obtained a proposal from Carousel Industries, Inc. to continue the system support and maintenance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into contract with Carousel Industries, Inc. for system maintenance and support for the period of February 1, 2018 through January 31, 2019, to include Carousel Essential Services \$40,994.00, Airbus Value Care Support \$59,050.88, and Fortinet Essential Support \$348.44 for a total cost of \$100,353.30; from the 9-1-1 Emergency Telephone Dispatch Services 2018 budget.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers that are consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/Purchase Order documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville

Nays: None **Absent:** Schafer **Approved 02/01/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis

Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE PURCHASE OF SCHEDULING SOFTWARE/SERVICES
FOR THE 9-1-1 CENTER**

RESOLUTION # 18 –

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, Ingham County Board of Commissioners approved under Resolution #16-454 the purchase of software and services with Informer Systems in October of 2016; and

WHEREAS, the Ingham County 9-1-1 has been pleased with the program and services provided by Informer Systems; and

WHEREAS, the yearly contract with Informer Systems for their Schedule Express program includes, training, support and upgrades from December 1, 2017 through November 30, 2018, with a current annual cost of \$8,035.20; and

WHEREAS, the 9-1-1 Director is recommending that the Ingham County Board of Commissioners fund this request from the 9-1-1 Emergency Telephone Dispatch Services 9-1-1 fund balance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the expenditure of \$8,035.20 from the 911 Emergency Telephone Dispatch Services 9-1-1 fund balance for the costs associated with the purchase of the Schedule Express Software and Services.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers that are consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/Purchase Order documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville

Nays: None **Absent:** Schafer **Approved 02/01/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis

Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A SOFTWARE SUPPORT AGREEMENT WITH TRITECH
FOR ARCSERVE MAINTENANCE AND SUPPORT**

RESOLUTION # 18 –

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners previously authorized the acquisition of a TriTech Computer Aided Dispatch System (CAD) for the Ingham County 9-1-1 Center under Resolution #14-081; and

WHEREAS, the 9-1-1 Center needs to continue to contract with TriTech for the ongoing maintenance and support of the Ingham County 9-1-1 CAD system; and

WHEREAS, the 9-1-1 Director recommends continuing the use of the TriTech CAD system and renewal of the support agreement for ArcServe, a third party program supplied by TriTech, not included in the annual maintenance program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2017 TriTech Support Renewal Agreement between TriTech and Ingham County 9-1-1 Center for the ArcServe program support and maintenance from December 7, 2017 through December 6, 2018 at a cost of \$3,281.20.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville

Nays: None **Absent:** Schafer **Approved 02/01/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis

Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**