AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. TIME FOR MEDITATION

V. APPROVAL OF THE MINUTES FROM DECEMBER 12, 2017 AND JANUARY 2, 2018

VI. ADDITIONS TO THE AGENDA

VII. UPDATE FROM SHERIFF WRIGGELSWORTH

VIII. PETITIONS AND COMMUNICATIONS

1. A LETTER FROM FLESIA D. MCCLURKIN SUBMITTING HER RESIGNATION FROM THE COMMUNITY HEALTH CENTER BOARD OF DIRECTORS

2. AN EMAIL FROM TAMARA WARREN SUBMITTING HER RESIGNATION FROM THE INGHAM COUNTY ECONOMIC OPPORTUNITY COMMITTEE

3. AN EMAIL FROM SANDRA DARGATZ, REGARDING THE RESIGNATION OF AMIE OSTRANDER FROM THE FAIR BOARD

4. AN EMAIL FROM COMMISSIONER SARAH ANTHONY SUBMITTING HER RESIGNATION FROM THE INGHAM COUNTY LAND BANK BOARD

5. AN EMAIL FROM COMMISSIONER KARA HOPE SUBMITTING HER RESIGNATION FROM THE INGHAM COUNTY LAND BANK BOARD


7. RESOLUTION #17 – 168 FROM THE HURON COUNTY BOARD OF COMMISSIONERS REGARDING THE OPPOSITION OF HB 5096-5098

8. A LETTER FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY, AIR QUALITY DIVISION, REGARDING ITS PENDING NEW SOURCE REVIEW APPLICATION REPORT

9. NOTICE OF PUBLIC HEARING FOR VEVAY TOWNSHIP ON INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR XG SCIENCES, INC.
10. A LETTER FROM THE CITY OF EAST LANSING PRESENTING A DRAFT OF THE PROPOSED MASTER PLAN (ON FILE IN CLERK’S OFFICE)

IX. LIMITED PUBLIC COMMENT

X. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

XI. CONSIDERATION OF CONSENT AGENDA

XII. COMMITTEE REPORTS AND RESOLUTIONS

11. COUNTY SERVICES COMMITTEE – RESOLUTION RECOGNIZING BLACK HISTORY/CULTURAL DIVERSITY MONTH IN INGHAM COUNTY

12. COUNTY SERVICES COMMITTEE – RESOLUTION IN HONOR OF THE HOLT LIONS CLUB’S 50TH ANNIVERSARY

13. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT

14. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A REORGANIZATION WITHIN THE REGISTER OF DEEDS OFFICE

15. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO SET POLICY FOR CERTAIN DELINQUENT TAX PAYMENTS

16. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO PROVIDE FUNDING FOR LOW INCOME TAX PREPARATION

17. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH ICEA– PHN UNIT

18. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING AN AGREEMENT WITH THE INGHAM CONSERVATION DISTRICT

19. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE APPROVAL OF THE FINAL PLAT OF GEORGETOWN NO. 4

20. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THREE NEW POSITIONS AND RECLASSIFY ONE EXISTING POSITION FOR THE ROAD DEPARTMENT

21. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE MANAGERIAL AND CONFIDENTIAL EMPLOYEE RECLASSIFICATION LEVELS
22. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE CONTRACT FOR LEGAL SERVICES

23. COUNTY SERVICES, HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE UPDATES TO THE TRAILS & PARKS MILLAGE PROGRAM COORDINATOR JOB DESCRIPTION

24. FINANCE COMMITTEE – RESOLUTION AUTHORIZING REIMBURSEMENT OF SPECIAL ELECTION EXPENSES

25. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AMENDMENT #1 TO THE 2017-2018 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES

26. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND RESOLUTION #17-506

27. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO CONVERT FULL-TIME DENTIST POSITION

28. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND RESOLUTION #17-358 TO AUTHORIZE THE FIFTH YEAR OF THE AMERICORPS*VISTA GRANT CYCLE FOR 2017-2018

29. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND THE COLLABORATIVE AGREEMENT WITH THE CAPITAL AREA UNITED WAY

30. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SOUTHEASTERN MICHIGAN HEALTH ASSOCIATION

31. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AGREEMENTS WITH THE MICHIGAN ASSOCIATION OF UNITED WAYS TO ACT AS THE FIDUCIARY/PAYEE FOR MI-CHAP

32. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A FY 2018 SUBCONTRACT WITH REFUGEE DEVELOPMENT CENTER

33. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AGREEMENTS WITH WAYNE CHILDREN’S HEALTHCARE ACCESS PROGRAM TO ACT AS THE FIDUCIARY/PAYEE FOR AGENCY FUNDING
34. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH M.C. SMITH ASSOCIATES AND ARCHITECTURAL GROUP, INC. TO PROVIDE PRIME PROFESSIONAL SERVICES FOR MCNAMARA LANDING IMPROVEMENTS

35. LAW & COURTS COMMITTEE – RESOLUTION TO HONOR CAPTAIN VERNON ELLIOTT OF THE INGHAM COUNTY SHERIFF’S OFFICE

36. LAW & COURTS, HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING ADDITIONAL FUNDING FOR THE CORRECTIONAL ASSESSMENT AND TREATMENT SERVICES (CATS) PROGRAM

37. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS TO RENT UP TO 50 BEDS TO THE MICHIGAN DEPARTMENT OF CORRECTIONS

38. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A TRAINING SERVICES AGREEMENT WITH BOUCK CORPORATION DBA MACNWOW ASSOCIATES ON BEHALF OF THE SHERIFF’S OFFICE AND 9-1-1 CENTRAL DISPATCH

XIII. SPECIAL ORDERS OF THE DAY

XIV. PUBLIC COMMENT

XV. COMMISSIONER ANNOUNCEMENTS

XVI. CONSIDERATION AND ALLOWANCE OF CLAIMS

XVII. ADJOURNMENT
THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org
CALL TO ORDER

Chairperson Anthony called the December 12, 2017 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Banas, Crenshaw, Grebner, Hope, Koenig, Maiville, McGrain, Naeyaert, Schafer, Sebolt, Tennis, and Anthony

Members Absent: Celentino and Nolan

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Anthony asked Major Sam Davis to lead the Board in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Anthony asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES

Commissioner Crenshaw moved to approve the minutes of the November 28, 2017 meeting. Commissioner Maiville supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioners Celentino and Nolan

ADDITIONS TO THE AGENDA

Chairperson Anthony stated that without objection, Agenda Item No. 5 would be removed from the agenda.

Chairperson Anthony stated that Board Rules stated resolutions would ordinarily be referred to a committee unless there was a 2/3 vote to allow the resolution to be considered by the Board of Commissioners immediately.

Commissioner Crenshaw moved to add the Resolution in Support of the Michigan Prevailing Wage Act to the agenda.

The motion to add the resolution to the agenda carried by unanimous roll call vote. Absent: Commissioners Celentino and Nolan

Chairperson Anthony stated the resolution would be placed on the agenda as Agenda Item No. 46.
PETITIONS AND COMMUNICATIONS

INGHAM COUNTY SHERIFF’S OFFICE 2016 ANNUAL REPORT

Chairperson Anthony accepted the report and placed it on file.

AN EMAIL FROM CHRISTIE MICHELLE POITRA REGARDING HER RESIGNATION FROM THE EQUAL OPPORTUNITY COMMITTEE

Chairperson Anthony accepted the email and placed it on file.

A LETTER FROM THE INGHAM COUNTY BOARD OF HEALTH EXPRESSING SUPPORT FOR THE RAISE THE AGE RESOLUTION

Chairperson Anthony placed the letter on file.

LIMITED PUBLIC COMMENT

Kathy Kacynski, Michigan Nurses Association and Ingham County nurse, stated that she was disappointed in the negotiations regarding the County nurses’ contracts, as they had been given a written offer and that was it. She further stated that the MNA believed the offer of receiving a 1% raise starting in July was an insult, after everything that had happened over the past 18 months.

Ms. Kacynski stated that nurses that worked for the County were demoralized and morale was low, and many were leaving employment in the County and not looking back, and now the County was only offering a mid-year 1% raise and nothing beyond that. She further stated that when nurses left the health centers, they were not being replaced, but nothing else had changed.

Ms. Kacynski stated nurses were still expected to do everything they had always done, but now they had to do more of it, because the medical delivery system had not changed and medical assistants were not doing more work. She further stated that Registered Nurses were frustrated and upset because nothing had changed and there were less of them, and a 1% raise starting in July was adding insult to injury.

Ms. Kacynski stated that in 2016, the Immunization Department nurses were required by State law to educate parents who requested vaccination waivers for their children, and they lost staff to do this in the last budget. She further stated in the Communicable Disease Department, the amount of referrals had doubled from the amount received in the 2012-2013 fiscal year, with less staff, and there were Hepatitis A and Pertussis outbreaks in the County.

Ms. Kacynski stated the MNA respectfully requested that the Board of Commissioners work with the Controller’s staff to stop giving managers raises, and nurses nothing.

Bob Nelson, ACLU member, stated that the ACLU endorsed the Resolution Supporting Legislation to “Raise the Age” For Juvenile Offenders in Michigan. He further stated that there were only nine states that did not treat 17-year-olds as adults, and Michigan was behind Alabama, Arkansas, and Mississippi.
Mr. Nelson stated that the practice was inhumane, and there were numerous studies that showed 17-year-olds were not mature enough to understand the criminal justice system. He further stated the ACLU vigorously supported the resolution.

Derrell Slaughter, Vice-Chair of Lansing Area ACLU and Chair of the Ingham County Board of Health, stated the Board of Health had passed a resolution and approved of the letter that was sent to the Board of Commissioners. He read the letter into the minutes.

Mr. Slaughter thanked Commissioner Hope for her help with the resolution, and stated he hoped the Board of Commissioners would support the resolution.

Glenn Ashley, Community of Christ minister and Action of Greater Lansing organizer, stated Action of Greater Lansing supported the “Raise the Age” resolution, and asked the Board of Commissioners to pass it. He further stated it was a major injustice for 17-year-olds to be in adult prisons, because they learned how to be better criminals there.

Mr. Ashley stated at times, the 17-year-olds had to be segregated from the adults in the prison, and sometimes the only place they could be separated was in solitary confinement. He related a story about a friend who had been affected by the law.

Jane Southwell, Registered Nurse and MNA Vice President, stated she worked in the Ingham County Health Department’s call center and it hurt her heart that 15 managers were getting raises and the nurses were only getting 1% raises. She further stated that she was afraid the County would lose more nurses and she could not blame them.

Ms. Southwell stated she used to be proud of Ingham County when it supported the nurses, but now the public was asking what was happening and the nurses had to tell them there was not enough staff and the workload was too high.

Luke Cloud, Friend of the Court investigator and ICEA Court Professionals member, stated his unit was also having a hard time stomaching what was offered for their contracts. He further stated that he thought the County could come up with money for other things, which made it seem like they were more important, and the situation was wearing on the employees.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Maiville moved to adopt a consent agenda consisting of all action items except Agenda Item Nos. 7, 9, 29, 42, and 45. Commissioner Schafer supported the motion.

The motion carried unanimously. Absent: Commissioners Celentino and Nolan

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioners Celentino and Nolan

Items voted on separately are so noted in the minutes.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING DR. MARTIN LUTHER KING, JR.

RESOLUTION # 17 – 471

WHEREAS, Dr. Martin Luther King, Jr., a Baptist minister and passionate fighter for civil rights through non-violent action, was a vital personality of the modern era, his lectures and remarks stirred the concern and sparked the conscience of a generation; and

WHEREAS, the movements and marches led by Dr. Martin Luther King, Jr. brought significant changes in the fabric of American life; and

WHEREAS, his courageous and selfless devotion gave people of color and the disenfranchised people direction to thirteen years of civil rights activities, his charismatic leadership inspired men and women, young and old, in the nation and abroad; and

WHEREAS, Dr. King's concept of somebodiness gave black and poor people a new sense of worth and dignity, his philosophy of nonviolent direct action, and his strategies for rational and non-destructive social change, galvanized the conscience of this nation and reordered its priorities; and

WHEREAS, his wisdom, his words, his actions, his commitment, and his dreams for a new cast of life, are interwoven with the American experience; and

WHEREAS, few have had as much impact upon the American consciousness as Dr. Martin Luther King, Jr.; and

WHEREAS, the 15th of January, 2018 has been designated a national holiday in honor of the birthday of the late Dr. Martin Luther King, Jr.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors the memory of Dr. Martin Luther King, Jr. in appreciation of the many accomplishments he made towards improving the quality of life for the citizens throughout the country, particularly those in Ingham County.

BE IT FURTHER RESOLVED, that the citizens of Ingham County are encouraged to celebrate this holiday and join the Board of Commissioners in the celebration of this notable holiday in honoring this great American hero and role model.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
   Nays:  None   Absent:  Sebolt   Approved 12/05/2017

Adopted as part of a consent agenda.
INTRODUCED BY THE COUNTY SERVICES COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING MAYOR VIRG BERNERO, CITY OF LANSING

RESOLUTION # 17 – 472

WHEREAS, Virg Bernero has served twelve years as the Mayor of the City of Lansing, he was first elected in 2005, re-elected in 2009 and 2013; and

WHEREAS, among his many accomplishments Mayor Bernero founded and led the Manufacturing Alliance of Communities (MAC), a national coalition of mayors that worked to secure federal support for General Motors during the auto crisis; and

WHEREAS, he led efforts to attract more than $2.4 billion in new private investment to the City of Lansing, retaining and creating more than twelve thousand jobs, while strengthening and diversifying the metro region’s economic foundation; and

WHEREAS, under the leadership of Mayor Bernero, the nationally-recognized Lansing Financial Empowerment Center was established providing free, professional financial counseling to Lansing residents and families, helping thousands of citizens reduce debt, increase savings, improve their credit scores and obtain safe banking accounts; and

WHEREAS, Mayor Bernero led the Capital City through the Great Recession, making the tough decisions necessary to maintain twelve consecutive balanced budgets, eliminating more than $80 million in budget shortfall due to massive revenue losses; and

WHEREAS, prior to serving as Mayor, he was elected in 2002 as State Senator for the 23rd District representing Lansing, in 2001-2002 he represented Lansing as the 68th District Representative in the Michigan House of Representatives; and

WHEREAS, he also represented the residents of Lansing as an Ingham County Commissioner for District 10 from 1991-1994 and again from 1997-2000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honor Mayor Virg Bernero for his years of service as the 51st Mayor of the City of Lansing - Lansing’s biggest believer.

BE IT FURTHER RESOLVED, that the Board sincerely appreciates his passion and commitment to the Capital City and its citizens and thanks him for his service as Mayor and the legacy he leaves behind.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
               Nays: None    Absent: Sebolt    Approved 12/05/2017

Adopted as part of a consent agenda.
ADOPTED – DECEMBER 12, 2017
AGENDA ITEM NO. 4

Introduced by the County Services Committee of the:

TINGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOGNIZING THE 35TH ANNUAL
HISPANIC CHRISTMAS SYMPOSIUM

RESOLUTION # 17 – 473

WHEREAS, the 35th Annual Hispanic Christmas Symposium, will be held on Wednesday, December 13, 2017, hosted by Lansing for Cesar E. Chavez, Capital Area Hispanic Community Representatives (CAHCR), Michigan Alliance of Latinos Moving Towards Advancement (MI-ALMA) and LatinX Leaders for the Enhancement of Advocacy and Development (LLEAD); and

WHEREAS, the purpose of this year’s Symposium is to celebrate with the City of Lansing the renaming of East Grand River Avenue and West Grand River Avenue from Oakland Avenue to Pine Street to Cesar E. Chavez Avenue; and

WHEREAS, citizens of Ingham County are invited to join in honoring the Great American Cesar E. Chavez and to share in the Spirit of the Season; and

WHEREAS, since the first Symposium was held, the Capital Area Hispanic Community Representatives (CAHCR) has used this event to honor the work of individuals within the community who work to uplift and promote the Hispanic community in the Greater Lansing area; and

WHEREAS, donations from the 2017 Symposium will benefit the Cristo Rey Community Center.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognize the 35th Annual Hispanic Christmas Symposium and congratulate Lansing for Cesar E. Chavez, Capital Area Hispanic Community Representative, Michigan Alliance of Latinos Moving Towards Advancement and LatinX Leaders for the Enhancement of Advocacy and Development on the event.

BE IT FURTHER RESOLVED, that the Board wishes them continued success in future endeavors.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
Nays: None Absent: Sebolt Approved 12/05/2017

Adopted as part of a consent agenda.
ADOPTED – DECEMBER 12, 2017
AGENDA ITEM NO. 6

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING DENNIS JENKS

RESOLUTION # 17 – 474

WHEREAS, Dennis Jenks began his career with the County of Ingham on December 11, 1989, as a Drain Crew Worker at the Ingham County Drain Commissioner’s Office; and

WHEREAS, Dennis Jenks has contributed his knowledge and labor as a heavy equipment operator to the maintenance and improvement of the drains throughout the hundreds of drainage districts of Ingham County; and

WHEREAS, Dennis Jenks has demonstrated high skills in catchbasin and manhole repairs, woodcutting and vactor truck operation, to the benefit of his colleagues and the citizens of the County of Ingham; and

WHEREAS, the net result of Dennis Jenks’ work was to protect vulnerable people and property.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Dennis Jenks on the occasion of his retirement and for his dedicated service of almost 30 years to the County of Ingham. And, furthermore the Board takes this opportunity to acknowledge the contributions that he has made through his employment at the Ingham County Drain Commissioner’s Office.

BE IT FURTHER RESOLVED, that the Board wishes Dennis Jenks happiness in retirement and continued success in all of his future endeavors.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
Nays: None Absent: Sebolt Approved 12/05/2017

Adopted as part of a consent agenda.
ADOPTED – DECEMBER 12, 2017
AGENDA ITEM NO. 7

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING ALAN FOX

RESOLUTION # 17 – 475

WHEREAS, Alan Fox began his service in politics and elections while a student at East Lansing High School; and

WHEREAS, Alan served the Michigan Legislature as a House Page and as a member of the House Democratic Staff; and

WHEREAS, Alan was the first, and until recently, the only Michigan State University undergraduate student elected to serve on the East Lansing City Council, serving from 1977 until 1981; and

WHEREAS, Alan graduated from Michigan State University with a Bachelor’s Degree in History, where he received a Board of Trustees Award for one of the four highest grade point averages in that class; and

WHEREAS, Alan has worked on several political campaigns, including a congressional campaign, which resulted in his position on the Washington, DC staff for a U.S. Representative; and

WHEREAS, Alan began his service with Ingham County in 1993, as a member of the Board of Canvassers, where he has held the positions of Chairperson and Vice-Chairperson; and

WHEREAS, the Ingham County Board of Canvassers is responsible for canvassing and certifying elections held in the County; and

WHEREAS, Alan has contributed his knowledge and expertise in numerous elections for Ingham County; and

WHEREAS, Alan has demonstrated his love for detail and election procedures, to the benefit of his colleagues and the citizens of the County of Ingham; and

WHEREAS, Alan is very committed to serving his community, he has served as the Chairperson for the East Lansing Building Authority for 13 years; and

WHEREAS, prior to recently being appointed to the position of Chief Deputy Treasurer of Ingham County, Alan worked for nearly 30 years as a Partner and Financial Manager for a local political consulting firm; and

WHEREAS, on October 31, 2017, Alan Fox completed his years of service on the Ingham County Board of Canvassers.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Alan Fox for his 24 years of dedication and commitment as a member of the Board of Canvassers and extends its sincere appreciation for the many contributions he has made to the citizens of Ingham County.

BE IT FURTHER RESOLVED, that the Board wishes him continued success in all of his future endeavors.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
   Nays:  None    Absent:  Sebolt    Approved  12/05/2017

Commissioner Crenshaw moved to approve the resolution. Commissioner Koenig supported the motion.

The motion carried unanimously. Absent: Commissioners Celentino and Nolan

Commissioner Crenshaw introduced the resolution and County Clerk Barb Byrum.

Clerk Byrum stated the resolution was a surprise for Alan Fox, former Canvasser, who had been an amazing member of the Board of Canvassers for 24 years. She further stated he had dealt with many clerks and new election equipment.

Clerk Byrum thanked Mr. Fox for his work and service.

Mr. Fox thanked the Board of Commissioners for the honor. He further stated he looked forward to working with the County in his new capacity.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE ROAD DEPARTMENT

RESOLUTION # 17 – 476

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated November 20, 2017 as submitted.

COUNTY SERVICES: Yea: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
     Nays: None  Absent: Sebolt  Approved 12/05/2017

Adopted as part of a consent agenda.
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DECEMBER 12, 2017 REGULAR MEETING
Minutes of a regular meeting of the Board of Commissioners of Ingham County, Michigan, held in the Ingham County Courthouse, Mason, Michigan, on December 12, 2017, at 6:30 p.m., local time.

PRESENT: Commissioners Anthony, Banas, Crenshaw, Grebner, Hope, Koenig, McGrain, Sebolt, Tennis, Maiville, Naeyaert, and Schafer

ABSENT: Commissioners Celentino and Nolan

The following resolution was offered by Commissioner Crenshaw and supported by Commissioner Schafer:

WHEREAS pursuant to a petition filed with the Drain Commissioner of the County of Ingham, State of Michigan (the “Drain Commissioner”), proceedings have been taken under the provisions of Act 40, Public Acts of Michigan, 1956, as amended (the “Act”), for the making of certain intra-county drain improvements referred to as the Williamston-Locke Drain Maintenance and Improvement Project (the “Project”), which is being undertaken by the Williamston-Locke Drain Drainage District (the “Drainage District”) in a Special Assessment District (the “Special Assessment District”) established by the Drainage District; and

WHEREAS, the Project is necessary for the protection of the public health, and in order to provide funds to pay the costs of the Project, the Drain Commissioner intends to issue the Drainage District’s note or notes (the “Notes”) or bonds (the “Bonds”) in an amount not to exceed $375,000 pursuant to the Act; and

WHEREAS, the principal of and interest on the Bonds or Notes will be payable from assessments to be made upon public corporations and/or benefited properties in the Special Assessment District; and

WHEREAS, the Ingham County Board of Commissioners (the “Board”) may, by resolution adopted by a vote of two-thirds of the members of the Board, pledge the full faith and credit of Ingham County (the “County”) for the prompt payment of the principal of and interest on the Notes pursuant to Section 434 of the Act; and

WHEREAS, the Board may, by resolution adopted by a majority of the members of the Board, pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds pursuant to Section 276 of the Act; and

WHEREAS, the pledge of the full faith and credit of the County to the Bonds or Notes will reduce the cost of financing the Project and will be a benefit to the people of the County.
NOW, THEREFORE, IT IS RESOLVED as follows:

1. The County pledges its full faith and credit for the prompt payment of the principal of and interest on the Notes or Bonds in a par amount not to exceed $375,000. The County shall immediately advance sufficient moneys from County funds, as a first budget obligation, to pay the principal of and interest on any of the Notes or Bonds should the Drainage District fail to pay such amounts when due. The County shall, if necessary, levy a tax on all taxable property in the County, to the extent other available funds are insufficient to pay the principal of and interest on the Notes or Bonds when due.

2. Should the County advance County funds pursuant to the pledge made in this Resolution, the amounts shall be repaid to the County from assessments or reassessments made upon benefited properties in the Special Assessment District as provided in the Act.

3. The Chairperson of the Board, the County Administrator, the County Clerk, the County Treasurer and any other official of the County, or any one or more of them (“Authorized Officers”), are authorized and directed to take all actions necessary or desirable for the issuance of the Notes or Bonds and to execute any documents or certificates necessary to complete the issuance of the Notes or Bonds, including, but not limited to, any applications including the Michigan Department of Treasury, Application for State Treasurer’s Approval to Issue Long-Term Securities, any waivers, certificates, receipts, orders, agreements, instruments, and any certificates relating to federal or state securities laws, rules, or regulations and to participate in the preparation of a preliminary official statement and a final official statement for the Notes or Bonds and to sign such documents and give any approvals necessary therefor.

4. Any one of the Authorized Officers is hereby authorized to execute a certificate of the County to comply with the continuing disclosure undertaking of the County with respect to the Notes or Bonds pursuant to paragraph (b)(5) of SEC Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the “Continuing Disclosure Certificate”). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate if one is entered into.

5. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded to the extent of the conflict.
YEAS: Commissioners Anthony, Banas, Crenshaw, Grebner, Hope, Koenig, McGrain, Sebolt, Tennis, Maiville, Naeyaert, and Schafer

NAYS: None.

ABSTAIN: None.

COUNTY SERVICES:
Yeas: __________________________  Absent: ________________ Approved: ______

Nays: __________________________ Absent: ________________

FINANCE:
Yeas: __________________________ Absent: ________________ Approved: ______

Nays: __________________________ Absent: ________________

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
Nays: None  Absent: Sebolt  Approved 12/05/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None  Absent: Tennis, Schafer  Approved 12/06/2017

RESOLUTION DECLARED ADOPTED.

Barb Byrum, Clerk
County of Ingham

Commissioner Crenshaw introduced the resolution.

Commissioner Crenshaw moved to approve the resolution. Commissioner Schafer supported the motion.

The motion carried by unanimous roll call vote. Absent: Commissioners Celentino and Nolan
CERTIFICATION

I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the “County”) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on December 12, 2017, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

______________________________
Barb Byrum, Clerk

Date: ____________, 2017

County of Ingham
ADOPTED – DECEMBER 12, 2017
AGENDA ITEM NO. 10

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE AN ECONOMIC DEVELOPMENT SERVICE CONTRACT

RESOLUTION # 17 – 478

WHEREAS, Ingham County has established an Economic Development Department to promote and administer economic development activities on the County’s behalf; and

WHEREAS, the Economic Development Director provides administrative services to the County’s Economic Development Corporation and the Brownfield Redevelopment Authority; and

WHEREAS, the Economic Development Director has announced her retirement effective December 31, 2017; and

WHEREAS, Lansing Economic Area Partnership Agreement (LEAP), of which Ingham County is a member, is widely recognized as the capitol region economic development coordinator; and

WHEREAS, LEAP is able and willing to assume responsibility for promotion and administration of economic development activities on behalf of Ingham County; and

WHEREAS, LEAP has ability to provide staff services to the County Economic Development Corporation and Brownfield Redevelopment Authority; and

WHEREAS, working directly with LEAP will assure coordination with regional economic development activities.

THEREFORE BE IT RESOLVED, that the Board of Commissioners does hereby authorize the approval of an economic development service agreement in an amount not to exceed $115,636 per year for a period of three years, beginning on January 1, 2018.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Sebolt, Maiville
  Nay:  None  Absent:  Koenig  Approved  10/03/2017

FINANCE:  Yeas:  Grebner, Hope, Anthony, Naeyaert
  Nay:  None  Absent:  McGrain, Tennis, Schafer  Approved  10/04/2017

Adopted as part of a consent agenda.
ADOPTED – DECEMBER 12, 2017
AGENDA ITEM NO. 11

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE PROCEEDING TO CLOSE PERMANENT CONSERVATION EASEMENT DEEDS

RESOLUTION # 17 – 479

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of farmland and open space in Ingham County from the pressure of increasing residential and commercial development; and

WHEREAS, by Resolution #04-210, Ingham County established an Agricultural Preservation Board (currently known as the Farmland and Open Space Preservation Board), charged with reducing sprawl and encouraging wise land use by purchasing development rights from owners of undeveloped rural land who might otherwise be forced by economic circumstances to develop their land; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has scored and ranked all applications received for the 2016 application cycle, and of which, said ranking was approved by Resolution #16-526; and

WHEREAS, the Ingham County Purchasing Department negotiated prices to be paid for the Conservation Easement Deeds through a “Bid” process; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has funding in place to close Permanent Conservation Easement Deeds on all properties.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves proceeding to close on the Spragg/Topliff/Smith, Smith, Spragg, Lyon, and Rowe properties at a price not to exceed the amount listed in the chart below:

<table>
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<tr>
<th>Name</th>
<th>Appraisal /CE Price</th>
<th>Federal ACEP</th>
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<tbody>
<tr>
<td>Spragg/Topliff/Smith</td>
<td>$143,000.00</td>
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<tr>
<td>Smith</td>
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<td>Rowe</td>
<td>$258,000.00</td>
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BE IT FURTHER RESOLVED, that the County Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
          Nays: None     Absent: Sebolt   Approved 12/05/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
          Nays: None     Absent: Tennis, Schafer  Approved 12/06/2017

Adopted as part of a consent agenda.
ADOPTED – DECEMBER 12, 2017  
AGENDA ITEM NO. 12

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE 2017 APPLICATION RANKING AND PURCHASE OF CONSERVATION EASEMENTS

RESOLUTION # 17 – 480

WHEREAS, by Resolution #04-210, Ingham County established an Agricultural Preservation Board (currently known as the Farmland and Open Space Board Preservation Program), charged with reducing sprawl and encouraging wise land use by purchasing development rights from owners of undeveloped rural land who might otherwise be forced by economic circumstances to develop their land; and

WHEREAS, on August 5, 2008, the voters of Ingham County approved the levy of 0.14 mills for the purpose of funding the Farmland and Open Space Preservation Board; and

WHEREAS, Resolution #10-100 directs the Farmland and Open Space Board to identify agricultural and open space property for inclusion in the program, to rank the applications received according to established criteria approved by the Board of Commissioners, and to select properties for purchase of Conservation Easement Deeds which requires approval by the Board of Commissioners; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has funding in place to purchase Conservation Easement Deeds on Agricultural and Open Space properties in Ingham County; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has scored and ranked all farmland open space applications received for the 2017 cycle and wishes to proceed with negotiations on the top ranked properties.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the 2017 Farmland and Open Space Application Ranking as attached, and approves the FOSP Board to proceed with negotiations on the top ranked properties.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville  
Nays: None  Absent: Sebolt  Approved 12/05/2017

FINANCE:  Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert  
Nays: None  Absent: Tennis, Schafer  Approved 12/06/2017

Adopted as part of a consent agenda.
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<th>Parcel Size</th>
<th>Additional Ag Income</th>
<th>Proximity to Existing Livestock Farms</th>
<th>Proximity to Water or Sewer</th>
<th>Proximity to Population Centers</th>
<th>Road Frontage</th>
<th>Location to Protected Property</th>
<th>Block Applications</th>
<th>Additional Ag Characteristics</th>
<th>MAAP</th>
<th>Zone Acreage</th>
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Fairfield Score and Rank 10-15-17
| Applicant     | Riparian Land | Wetlands | Rare Species | Parcel Size | Potential Conservation Area | Road Frontage | Forestland | Other Habitat | 100-year Flood Plain | Aquifer Recharge | Proximity to Population Center | Distance to Protected Property | Applicant Score |
|---------------|---------------|----------|--------------|-------------|----------------------------|---------------|------------|--------------|----------------------|----------------|--------------------------|-----------------------------|----------------|}
| Austin        | 0             | 0.6      | 3            | 12.4        | 0                          | 1.6           | 2.3        | 0.2          | 0                    | 0.6            | 30                       | 10                          | 66.7           |
| Davis         | 5             | 0.6      | 3            | 25.0        | 8                          | 2.0           | 1.1        | 0.0          | 2.0                  | 0.2            | 0                        | 10                          | 56.8           |
| Launstein OS1 | 0             | 3.1      | 6            | 22.9        | 6                          | 2.6           | 2.4        | 1.2          | 0.0                  | 0.0            | 0                        | 4                           | 52.6           |
| Lewis         | 5             | 1.5      | 3            | 25.0        | 8                          | 1.0           | 2.8        | 0.1          | 0.0                  | 1.9            | 0                        | 4                           | 52.4           |
| Rowe          | 0             | 0.2      | 0            | 20.2        | 6                          | 2.0           | 0.2        | 0.0          | 0.0                  | 1.0            | 20                       | 6                           | 49.6           |
| Waldron       | 0             | 0.1      | 6            | 25.0        | 6                          | 2.0           | 0.5        | 0.0          | 0.0                  | 1.5            | 0                        | 10                          | 45.1           |
| Sheff         | 5             | 0.1      | 3            | 10.0        | 6                          | 1.6           | 1.6        | 1.6          | 0.0                  | 0.0            | 0                        | 10                          | 41.4           |
| Launstein OS1 | 0             | 3.5      | 6            | 10.0        | 6                          | 2.0           | 1.6        | 1.8          | 6.9                  | 0.0            | 0                        | 0                           | 37.7           |
| Bergeon and Ceterle | 0.7 | 0 | 9.4 | 6 | 0.7 | 3.8 | 0.0 | 0.0 | 0.0 | 0.0 | 0 | 15 | 0 | 35.7 |
| Bergeon       | 0             | 0.6      | 0            | 19.7        | 0                          | 2.0           | 3.1        | 0.0          | 0.0                  | 0.2            | 10                       | 0                           | 35.6           |
| Wild          | 5             | 0.6      | 0            | 16.3        | 6                          | 0.0           | 1.6        | 0.4          | 4.8                  | 0.0            | 0                        | 0                           | 34.7           |
| McCarthy      | 0             | 0.0      | 6            | 14.7        | 6                          | 1.2           | 2.1        | 0.0          | 0.0                  | 0.0            | 0                        | 0                           | 30.1           |
| Eldred        | 5             | 0.0      | 3            | 14.9        | 0                          | 1.8           | 0.0        | 0.0          | 0.0                  | 0.0            | 4                        | 28.7            | 28.7           |
| Launstein OS2 | 0             | 0.8      | 6            | 10.2        | 6                          | 2.0           | 1.0        | 2.0          | 0.0                  | 0.0            | 0                        | 0                           | 28.8           |
| Thomas        | 0             | 2.3      | 0            | 10.0        | 6                          | 2.0           | 3.3        | 0.0          | 0.0                  | 0.0            | 0                        | 0                           | 23.6           |
| Launstein Boyko | 0.0 | 0 | 10.0 | 0 | 2.0 | 0.7 | 2.4 | 0.0 | 0.0 | 0.0 | 0 | 0 | 4 | 19.1 |
| Bergeon 2     | 0             | 0.0      | 0            | 3.7         | 0                          | 1.3           | 0.0        | 0.1          | 0.0                  | 3.1            | 10                       | 0                           | 18.3           |
| Benjamin      | 0             | 0.1      | 0            | 15.9        | 0                          | 2.0           | 0.0        | 0.0          | 0.0                  | 0.0            | 0                        | 0                           | 16.0           |
| Culver        | 0             | 0.7      | 3            | 2.7         | 6                          | 0.1           | 1.7        | 1.9          | 0.0                  | 0.0            | 0                        | 0                           | 16.1           |
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AGREEMENTS TO PROVIDE ALARM MONITORING SERVICES

RESOLUTION # 17 – 481

WHEREAS, the current agreements for alarm monitoring services include the following locations, Mason Courthouse, Hilliard Building, Drain Commission and seven (7) sites at the Potter Park Zoo; and

WHEREAS, the current agreements have been negotiated at a 25% reduced monthly cost for a three (3) year period with a two (2) year renewal option; and

WHEREAS, the current monthly cost, for all sites listed, is $1,840.68; and

WHEREAS, the negotiated reduced monthly cost of $1,380.68 will be effective for the full three (3) year period with no change in the current services provided; and

WHEREAS, the Facilities Department’s intent in renewing this contract is to take advantage of the 25% cost reduction; and

WHEREAS, the Facilities Department also feels this will allow time to hire a consultant to evaluate the current services provided, by Guardian, to determine if this is the path on which we choose to remain in regards to alarm monitoring services; and

WHEREAS, the new agreements will be for a three year period for a total annual cost of $16,568.16 for all locations; and

WHEREAS, after review, both the Purchasing and Facilities Departments recommend that the agreements with Guardian Alarm be renewed, beginning in January 2018, for a three (3) period, with a two year renewal option, to provide alarm monitoring services to the above mentioned locations; and

WHEREAS, funds for services are available within the following contractual line items, #101-23303-931100 for the Mason Courthouse, Hilliard Building and Drain Commission and #258-69300-931100-30000 for the Potter Park Zoo.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into agreements with Guardian Alarm, 20800 Southfield Road, Southfield, MI, 48075 for alarm monitoring services at the Mason Courthouse, Hilliard Building, Drain Commission and Potter Park Zoo, beginning January 2018, for a three (3) year period with a two (2) year renewal option, for a not to exceed total yearly cost of $16,568.16.
BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville  
Nays: None Absent: Sebolt Approved 12/05/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert  
Nays: None Absent: Tennis, Schafer Approved 12/06/2017

Adopted as part of a consent agenda.
ADOPTED – DECEMBER 12, 2017
AGENDA ITEM NO. 14

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE PURCHASE OF COPPER TUBING FOR JAIL REPAIRS

RESOLUTION # 17 – 482

WHEREAS, the existing copper pipe is old and pitting causing spontaneous leaks; and

WHEREAS, it needs to be replaced to avoid a catastrophic incident; and

WHEREAS, the Facilities Department is requesting that a contract be awarded to Shaw Winkler, Inc., a local vendor willing to match the lowest submitted quote of $8,800.00 to replace the copper pipe line; and

WHEREAS, the Facilities Department is requesting a contingency of $1,000.00 for any unforeseen circumstances that may occur; and

WHEREAS, the Facilities Department is also requesting for a line item transfer of $8,800.00 from the 2017 approved CIP line item #245-30199-976000-7FC05, which has a balance of $18,372.40 for the Sheriff’s Office roof replacement, into line item #245-31199-931000-7FC33.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes awarding a contract to Shaw Winkler, Inc. 4910 Dawn Avenue, East Lansing, Michigan 48823, to replace the domestic hot water copper pipe line in the ceiling of the Jail kitchen, for a not to exceed cost of $9,800.00 which includes the requested $1,000.00 contingency.

BE IT FURTHER RESOLVED, the controller is authorized to transfer $8,800.00 from the 2017 approved CIP line item #245-30199-976000-7FC05, which has a balance of $18,372.40 for the Sheriff’s Office roof replacement, into line item #245-31199-931000-7FC33.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
Nays:  None  Absent:  Sebolt  Approved  12/05/2017

FINANCE:  Yeas:  Grebner, McGrain, Hope, Anthony, Naeyaert
Nays:  None  Absent:  Tennis, Schafer  Approved  12/06/2017

Adopted as part of a consent agenda.
Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE HARDWARE MAINTENANCE AGREEMENT FROM AVALON TECHNOLOGIES

RESOLUTION # 17 – 483

WHEREAS, ITD maintains a virtualized server environment which runs on computer hardware which is critical to the operation of Ingham County; and

WHEREAS, ITD researched multiple vendors solutions and recommend using Avalon Technologies for our continued hardware maintenance needs; and

WHEREAS, our current existing warranty will expire in March of 2018; and

WHEREAS, ITD is recommending a 24-month contract for a total cost not to exceed $13,000.00.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of the hardware maintenance from Avalon Technologies for 24 months in the amount not to exceed $13,000.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county’s Network Fund #63625810-932030.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
-Nays: None Absent: Sebolt Approved 12/05/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
-Nays: None Absent: Tennis, Schafer Approved 12/06/2017

Adopted as part of a consent agenda.
ADOPTED – DECEMBER 12, 2017
AGENDA ITEM NO. 16

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE RENEWAL OF THE IMAGESOFT AND ONBASE ANNUAL SUPPORT

RESOLUTION # 17 – 484

WHEREAS, OnBase is a comprehensive document imaging and workflow platform heavily utilized by our courts and a few other departments; and

WHEREAS, utilization of the OnBase application by the County is key to our document management and several new projects will increase its streamlining of our processes; and

WHEREAS, the current licensing subscription agreement will expire on December 31st, 2017; and

WHEREAS, the annual contract amount is in the 2018 budget.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of the OnBase and Imagesoft annual support in the amount not to exceed $180,000.00.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology’s Imaging Fund (636-25870-932050).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
Nays: None  Absent: Sebolt  Approved 12/05/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None  Absent: Tennis, Schafer  Approved 12/06/2017

Adopted as part of a consent agenda.
ADOPTED – DECEMBER 12, 2017
AGENDA ITEM NO. 17

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE RENEWAL OF THE OCULARIS SOFTWARE LICENSING AGREEMENT

RESOLUTION # 17 – 485

WHEREAS, Ingham County has been using Ocularis for our camera management and video recording for many years; and

WHEREAS, Vidcom has been providing our licensing in the past and the ITD department is very satisfied with the service thus far; and

WHEREAS, ITD researched multiple vendors pricing and recommend continuing with Vidcom for software licensing renewal; and

WHEREAS, our current existing agreement expires on January 4, 2018 and ITD recommends renewing this agreement.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of the software licensing renewal from Vidcom in the amount not to exceed $12,053.30.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county’s Network Fund #63625810-932030.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
Nays: None  Absent: Sebolt  Approved 12/05/2017

FINANCE:  Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None  Absent: Tennis, Schafer  Approved 12/06/2017

Adopted as part of a consent agenda.
INTRODUCED BY COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE PURCHASE OF TRAINING FROM SANS

RESOLUTION # 17 – 486

WHEREAS, Ingham County needs to step up the quality of the cybersecurity training provided to staff in order to foster a culture of security; and

WHEREAS, ongoing security training is important to ensure our entrusted data is safe and our systems secure; and

WHEREAS, a subscription for a year of training available to Ingham County staff and anti-phishing tools has been quoted at $8,730.00 under the Partnership Aggregate Purchase Program with the Center for Internet Security (CIS) for State/Provincial and Local Government and related non-profit organizations.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of training from Security Mentor in the amount not to exceed $9,000.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the Innovation and Technology’s Development and Training Fund #63695800-960080.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
Nays: None Absent: Sebolt Approved 12/05/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None Absent: Tennis, Schafer Approved 12/06/2017

Adopted as part of a consent agenda.
RESOLUTION TO AUTHORIZE AN AGREEMENT FOR PREVAILING WAGE MONITORING

RESOLUTION # 17 – 487

WHEREAS, the County’s Prevailing Wage Policy was adopted in 1992 requiring contractors (and their subcontractors) entering into a construction contract with the County valued at $10,000 or more, to pay their employees a wage not less than the prevailing wages and fringe benefits pursuant to the Federal Davis-Bacon Act; and

WHEREAS, an agent specializing in monitoring prevailing wage compliance is needed to assist the Purchasing Department to ensure that construction contractors and their subcontractors comply with the County’s Prevailing Wage Policy; and

WHEREAS, Michigan Fair Contracting Center, a firm specializing in prevailing wage compliance, has provided outstanding services, education, and advice to the County; and

WHEREAS, the Director of Purchasing is recommending that the Board of Commissioners authorize entering into an agreement with Michigan Fair Contracting Center.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a five-agreement with Michigan Fair Contracting Center, P.O. Box 1081, Birmingham, MI Michigan, 48012-1081, based on its proposal dated November 1, 2017, for prevailing wage monitoring services.

BE IT FURTHER RESOLVED, expenditures associated with this contract shall be paid from the Purchasing Department’s contractual line item # 101-23302-818000.

BE IT FURTHER RESOLVED, that the hourly rate for monitoring services shall be $100.00 per hour for the term of the agreement.

BE IT FURTHER RESOLVED, that increases in the hourly rate, if any, are authorized provided however, that the increase is in compliance with the County’s Policy on Cost Increases for Service Related Contracts.
BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
   Nays: None   Absent: Sebolt   Approved 12/05/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
   Nays: None   Absent: Tennis, Schafer   Approved 12/06/2017

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RETAIN AS-NEEDED CONSTRUCTION INSPECTION AND SUPERVISION SERVICES

RESOLUTION # 17 – 488

WHEREAS, Ingham County Purchasing Department solicited proposals from Michigan Department of Transportation prequalified and experienced construction inspection and supervision firms to provide services on an as-needed basis; and

WHEREAS, the Purchasing Department advertised for the as-needed construction inspection and supervision services for the 2018 and 2019 road construction seasons and received six (6) proposals; and

WHEREAS, Road Department staff reviewed the proposals for adherence to county purchasing requirements, expertise, experience, proposed unit prices, and overall value to the county; and

WHEREAS, the Road Department recommends that the Board of Commissioners retain both Rowe Professional Services Company and RS Engineering, LLC to provide the as-needed construction inspection and supervision services during the 2018 and 2019 road construction seasons at fees not to exceed those stated in their proposals; and

WHEREAS, when retaining as-needed construction inspection and supervision, ICRD staff shall strive to retain the lowest cost consultant whenever possible.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes retaining ROWE Professional Services Company, 1000 South Washington Square, Suite 104, Lansing, Michigan and RS Engineering LLC, 915 Centennial Way, Suite 380, Lansing, Michigan to provide the as-needed construction inspection and supervision services for the 2018 and 2019 road construction seasons.

BE IT FURTHER RESOLVED, ROWE Professional Services Company and RS Engineering LLC shall be compensated for services performed at fee rates not to exceed those set forth in their proposals.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
Nays: None    Absent: Sebolt    Approved 12/05/2017

FINANCE:  Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None    Absent: Tennis, Schafer    Approved 12/06/2017

Adopted as part of a consent agenda.
DECEMBER 12, 2017 REGULAR MEETING

ADOPTED – DECEMBER 12, 2017
AGENDA ITEM NO. 21

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE APPROVAL OF LAND DIVISION AND ACCEPTANCE OF A PUBLIC ROAD

RESOLUTION # 17 – 489

WHEREAS, on January 20, 2009 the former Road Commission, now Ingham County Road Department, approved the Preliminary Plan for the residential subdivision called Duck Gunn Land Division, subsequently changed to Woodland Park Estates, located in Section 21, Delhi Township; and

WHEREAS, the subdivision includes eight parcels on 29 acres of land southwest of the Holt Road and Gunn Road intersection; and

WHEREAS, the Woodland Park Estates road development meets all Ingham County Road Department procedures and guidelines and all construction is in accordance with the approved road and drainage plans; and

WHEREAS, the proprietor, Russell Builders, Inc., has submitted evidence of Drain Commissioner’s approval, all the required fees, testing results, Certificate of Survey, and Engineer’s Certification; and

WHEREAS, the proprietor, Russell Builders, Inc., is working toward submitting the required title insurance and warranty deed for the public road right-of-way; and

WHEREAS, Mr. Russell is requesting public road approval of the Woodland Park Estates Land Division and acceptance of the land division’s roadway Auben Lane as a public road, upon submittal of the proper title insurance and recorded warranty deed.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Highway Engineer to accept the Woodland Park Estates Land Division and to accept the land division’s roadway Auben Lane as a public road, upon submittal of the proper title insurance and recorded warranty deed.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
Nays: None  Absent: Sebolt  Approved 12/05/2017

FINANCE: Yeas: Grebner, Hope, Anthony, Naeyaert
Nays: McGrain  Absent: Tennis, Schafer  Approved 12/06/2017

Adopted as part of a consent agenda.
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO AGREEMENTS WITH THE CITY OF LANSING FOR TRAILS AND PARKS MILLAGE FUNDING

RESOLUTION # 17 – 490

WHEREAS, Board of Commissioners Resolution 16-257 and 16-328 authorized entering into contracts with the City of Lansing to fund the below projects; and

<table>
<thead>
<tr>
<th>Contract (Original)</th>
<th>Amount</th>
<th>Agreement #</th>
<th>Begins</th>
<th>Ends</th>
<th>Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Overband and Crack Sealing of</td>
<td>$83,200</td>
<td>TR004</td>
<td>09/22/16</td>
<td>09/22/18</td>
<td>16-257</td>
</tr>
<tr>
<td>Lansing River Trail</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CL-29-LT-GR (Oakland Avenue)</td>
<td>$86,000</td>
<td>TR013</td>
<td>09/21/16</td>
<td>09/21/18</td>
<td>16-328</td>
</tr>
<tr>
<td>CL-26-LT-GR (Lansing Center)</td>
<td>$281,000</td>
<td>TR014</td>
<td>09/21/16</td>
<td>09/21/18</td>
<td>16-328</td>
</tr>
<tr>
<td>CL-09-LTW-GR (East of Moores Park)</td>
<td>$50,000</td>
<td>TR017</td>
<td>09/21/16</td>
<td>09/21/18</td>
<td>16-328</td>
</tr>
</tbody>
</table>

WHEREAS, the City of Lansing has spent $21,539.00 out of $83,200 for Agreement #TR004 Overband and Crack Sealing of Lansing River Trail; and

WHEREAS, the City of Lansing has spent $77,799.01 out of $86,000 for Agreement #TR013 bridge CL-29-LT-GR (Oakland Avenue); and

WHEREAS, the City of Lansing has spent $15,094.81 out of $50,000 for Agreement #TR017 bridge CL-09-LTW-GR (East of Moores Park); and

WHEREAS, Agreement #TR017 bridge CL-09-LTW-GR once evaluated the deck was removed, was established not to be in as serious condition as originally determined and permitted the City to replace only the decking which was in serious condition and in need of immediate replacement; and

WHEREAS, additional funds are needed for Agreement #TR014 bridge CL-26-LT-GR since the bridge and steps have been found to be in worse condition than originally assessed and the estimates for the repairs far exceeded the original amount estimated; and

WHEREAS, the City of Lansing is requesting an amendment to Agreements #TR004, TR013, TR014 and TR017 because the actual bids for Agreement #TR014 came in higher than the amount originally requested and awarded and money was left over from Agreement #TR004, TR013, and TR017; and

WHEREAS, the City of Lansing is requesting the funds awarded per Board of Commissioners Resolution 16-238 in the amount of $34,905.19 from Agreement #TR017 bridge CL-09-LTW-GR, the balance of $8,200.99 from Agreement #TR013 bridge CL-29-LT-GR, and the remaining balance of $61,661.00 from Agreement
#TR004 Overband and Crack Sealing of Lansing River Trail be allocated toward the repairs required on Agreement #TR014 bridge CL-26-LT-GR (Lansing Center).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an Amendment to the Agreements listed below with the City of Lansing.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the balance of the funds awarded per Board of Commissioners Resolution 16-238 in the amount of $34,905.19 from Agreement #TR017 bridge CL-09-LTW-GR, the balance of $8,200.99 from Agreement #TR013 bridge CL-29-LT-GR and the balance of the funds awarded per Board of Commissioners Resolution 16-257 in the amount of $61,661.00 from Agreement #TR004 Overband and Crack Sealing of Lansing River Trail for a total of $104,767.18 from the three projects be allocated toward the repairs required on Agreement #TR014 bridge CL-26-LT-GR from millage funds.

<table>
<thead>
<tr>
<th>Contract (Revised)</th>
<th>Revised Amount</th>
<th>Agreement #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Overband and Crack Sealing of Lansing River Trail</td>
<td>$21,539.00</td>
<td>TR004</td>
</tr>
<tr>
<td>CL-29-LT-GR (Oakland Avenue)</td>
<td>$77,799.01</td>
<td>TR013</td>
</tr>
<tr>
<td>CL-26-LT-GR (Lansing Center)</td>
<td>$385,767.18</td>
<td>TR014</td>
</tr>
<tr>
<td>CL-09-LTW-GR (East of Moores Park)</td>
<td>$15,094.81</td>
<td>TR017</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, the term of Agreement #TR014 bridge CL-26-LT-GR will be extended to July 1, 2019.

BE IT FURTHER RESOLVED, that funds are available in the Trails and Parks Millage fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this Resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
Nays: None Absent: Sebolt  Approved 12/05/2017

FINANCE:  Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None  Absent: Tennis, Schafer  Approved 12/06/2017

Adopted as part of a consent agenda.
Introduced by the County Services and the Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE MODIFICATIONS TO THE
2018 MANAGERIAL AND CONFIDENTIAL EMPLOYEE PERSONNEL MANUAL

RESOLUTION # 17 – 491

WHEREAS, the Managerial and Confidential Employee Steering Committee met and discussed the 2018 Managerial and Confidential Employee Personnel Manual; and

WHEREAS, the Steering Committee recommended changes for the 2018 Managerial and Confidential Employee Personnel Manual.

THEREFORE BE IT RESOLVED, the Ingham Board of Commissioners approves the following recommendations, as proposed by the Managerial and Confidential Employee Steering Committee, to the 2018 Managerial and Confidential Employee Personnel Manual:

1. Change in language under section B. Compensation Plan: For clarification, eliminate #6 regarding employees receiving merit increases within established guidelines.

2. Update language under section C. Compensation Levels: Effective January 1, 2018, employees under this manual shall be compensated as outlined in Appendix D – Salary Schedule, reflecting a 1% increase to the 2017 salary schedule.

3. Update language in section E. Health Insurance Program: Subject to annual modification for health plan year 2018.

4. Change in language under section J. Leaves of Absence: Under subsection a. Accumulation, iv. For clarification add: Court Officer/Research Clerks, hired on or after January 1, 2015 shall earn 3.69 hours per pay period.

5. Change in language under section J. Leave of Absence: Under subsection e. change annual cash-out from January to June each year.

6. Change in language under section J. subsection 2. Increase the total donated hours to forty (40) hours to no more than three (3) persons in one (1) calendar year.

7. Change in language under section Q. Travel Allowance: Add – repayment of expenses for attending a non-County required convention, conference, training, or workshop if the employee voluntarily terminates employment.
BE IT FURTHER RESOLVED, that the Managerial and Confidential Employee Personnel Manual will be effective January 1, 2018 and shall expire on December 31, 2018.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
      Nays: None  Absent: Sebolt  Approved 12/05/2017

FINANCE:  Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
      Nays: None  Absent: Tennis, Schafer  Approved 12/06/2017

Adopted as part of a consent agenda.
ADOPTED – DECEMBER 12, 2017
AGENDA ITEM NO. 24

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A COLLECTIVE BARGAINING AGREEMENT WITH THE COMMAND OFFICERS ASSOCIATION OF MICHIGAN – 911 SUPERVISORS

RESOLUTION # 17 – 492

WHEREAS, an agreement has been reached between representatives of Ingham County and the Command Officers Association of Michigan (COAM) – 911 Supervisors for the period January 1, 2018 through December 31, 2020; and

WHEREAS, the agreement has been ratified by the employees within the bargaining unit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and the Command Officers Association of Michigan (COAM) – 911 Supervisors unit for the period January 1, 2018 through December 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
Nays: None  Absent: Sebolt  Approved 12/05/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None  Absent: Tennis, Schafer  Approved 12/06/2017

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A COLLECTIVE BARGAINING AGREEMENT WITH THE
UAW LOCAL 2256 – ZOO UNIT

RESOLUTION #17 – 493

WHEREAS, an agreement has been reached between representatives of Ingham County and the UAW Local 2256, Zoo Unit for the period January 1, 2018 through December 31, 2020; and

WHEREAS, the agreement has been ratified by the employees within the bargaining agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and UAW Local 2256, Zoo Unit for the period January 1, 2018 through December 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners and the County Clerk are authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
Nays: None  Absent: Sebolt  Approved 12/05/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None  Absent: Tennis, Schafer  Approved 12/06/2017

Adopted as part of a consent agenda.
ADOPTED – DECEMBER 12, 2017
AGENDA ITEM NO. 26

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A LETTER OF UNDERSTANDING WITH
CCLP – 911 NON-SUPERVISORY UNIT REGARDING USE OF PERSONAL LEAVE

RESOLUTION # 17 – 494

WHEREAS, an agreement was reached between representatives of Ingham County and the Capitol City labor Program, Inc. – 911 Non-Supervisory unit (CCLP) for the period January 1, 2016 through December 31, 2017; and

WHEREAS, the Human Resources Department, 911 Center and Capitol City Labor Program, Inc. met and discussed the extenuating circumstances regarding the staffing level in the 911 Center and the need to suspend the scheduling and use of Personal Leave in 2017; and

WHEREAS, the Human Resources Department, 911 Center, and Capitol City Labor Program, Inc. identified the impact of the suspension of personal leave and determined the need for a pay-out of personal leave balances for 2017; and

WHEREAS, the parties desire to amended the personal leave language through the attached Letter of Understanding to address the need for the suspension and provide the opportunity for pay-out in 2017; and

WHEREAS, the provisions of the Letter of Understanding have been approved by the County Services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the attached Letter of Understanding.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the Letter of Understanding on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yea: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
                Nay: None       Absent: Sebolt       Approved 12/05/2017

FINANCE: Yea: Grebner, McGrain, Hope, Anthony, Naeyaert
           Nay: None       Absent: Tennis, Schafer    Approved 12/06/2017

Adopted as part of a consent agenda.
LETTER OF UNDERSTANDING
BETWEEN
COUNTY OF INGHAM
AND
CAPITOL CITY LABOR PROGRAM, INC.-
911 NON-SUPERVISORY UNIT

SUSPENSION AND PAY-OUT OF PERSONAL LEAVE

WHEREAS, the current collective bargaining agreement between the parties provides in Article 32, PERSONAL LEAVE, forty-eight (48) hours of personal leave annually; and

WHEREAS, Personal Leave time must be used during each calendar year in which the time is credited and unused time will not carry over to the next calendar year; and

WHEREAS, due to the minimum staffing currently existing in the 911 Center, the parties determined a need to suspend scheduling and use of Personal Leave Time for the remainder of 2017; and

WHEREAS, the parties have come to agreement on the suspension of Personal Leave Time use and the pay-out of unused Personal Leave Time hours.

NOW, THEREFORE, IT IS HEREBY AGREED between the parties as follows:

1. The scheduling of Personal Leave shall be suspended, effective October 3, 2017 through December 31, 2017.

2. Employees with unused Personal Leave remaining due to the suspension of scheduling days shall be paid for earned but unused hours remaining as of December 31, 2017.

3. The employees with a Personal Leave balance in 2017 shall receive a pay-out of the balance as a special pay on February 9, 2018 check date.

4. This Letter of Understanding will be effective through December 31, 2017, at which time the pay-out of Personal Leave shall expire.

5. It is expressly understood that this agreement shall be without precedent or prejudice for any future circumstances.
DECEMBER 12, 2017 REGULAR MEETING

COUNTY OF INGHAM

Sarah Anthony, Chairperson  Date

CAPITOL CITY LABOR
PROGRAM, INC

Tom Krug, Executive Director  Date

Sherry Larner  Date

APPROVED AS TO FORM FOR INGHAM COUNTY
COHL, STOKER & TOSKEY, PC.

By  

Mattis Nordfjord  Date
ADOPTED – DECEMBER 12, 2017
AGENDA ITEM NO. 27

INghAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING ANNUAL 2018 COMPENSATION FOR
NON-JUDICIAL COUNTY-WIDE ELECTED OFFICIALS

RESOLUTION # 17 – 495

WHEREAS, a 1 percent wage increase was recommended as part of the 2018 Managerial/Confidential Personnel Manual; and

WHEREAS, the Board wishes to leave the salaries for non-Judicial County-Wide Elected Officials UNCHANGED for 2018.

WHEREAS, the Board of Commissioners hopes and expects that each of the County-Wide Officials abide by relevant County policies, including ethics, purchasing, diversity, and human resources.

THEREFORE BE IT RESOLVED, that the following Ingham County Non-Judicial Elected Officials: County Clerk, Drain Commissioner, Prosecuting Attorney, Register of Deeds, Sheriff, and Treasurer shall be provided a 2018 salary as listed below:

<table>
<thead>
<tr>
<th>Elected Official</th>
<th>2017</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Clerk</td>
<td>$92,630</td>
<td>$92,630</td>
</tr>
<tr>
<td>Drain Commissioner</td>
<td>$86,588</td>
<td>$86,588</td>
</tr>
<tr>
<td>Prosecuting Attorney</td>
<td>$133,396</td>
<td>$133,396</td>
</tr>
<tr>
<td>Register of Deeds</td>
<td>$86,588</td>
<td>$86,588</td>
</tr>
<tr>
<td>Sheriff</td>
<td>$124,935</td>
<td>$124,935</td>
</tr>
<tr>
<td>Treasurer</td>
<td>$99,800</td>
<td>$99,800</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that the salary is contingent upon the elected official foregoing any per diem, fees, or payments to which the elected official may otherwise be entitled, including but not limited to Delinquent Tax Administration fees (Treasurer); fees from divorces involving minor children (Prosecutor); per diem for Elections Commission and Plat Board (Clerk, Register of Deeds, Treasurer); housing and clothing/cleaning allowance (Sheriff); Drainage Board meetings (Drain Commissioner).

BE IT FURTHER RESOLVED, non-Judicial County-Wide Elected Officials taking office after January 1, 2013 shall not be eligible for single retiree health insurance coverage until after they reach 60 years of age, subject to the scale based on years of service. Retirees that purchase dental and vision insurance at group rates and subsequently choose to discontinue the coverage, may not re-enroll.

BE IT FURTHER RESOLVED, these salaries are established on the expectation each elected official will perform services comparable to the hours worked by the County managers.
BE IT FURTHER RESOLVED, that the County of Ingham shall pay the annual Michigan Bar Dues for the Prosecuting Attorney.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville  
Nays: None  Absent: Sebolt  Approved 12/05/2017

The County Services Committee approved a different version.

FINANCE:  Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert  
Nays: None  Absent: Tennis, Schafer  Approved 12/06/2017

Adopted as part of a consent agenda.
ADOPTED – DECEMBER 12, 2017
AGENDA ITEM NO. 28

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A CONTRACT FOR SERVICES WITH THE
GREATER LANSING CONVENTION AND VISITORS BUREAU

RESOLUTION # 17 – 496

WHEREAS, the Greater Lansing Convention and Visitors Bureau (GLCVB) was established to secure and
service conventions, group meetings, trade shows; and

WHEREAS, GLCVB pursues and promotes activities which will attract out-of-town visitors and encourage
local residents to utilize Ingham County facilities and attractions; and

WHEREAS, GLCVB annually receives 80% of tax revenues collected pursuant to the Excise Tax on Business
of Providing Accommodations Act (Act 263 of 1974) and the Ingham County Ordinance to Provide for
Imposition and Collection of an Excise Tax on Persons Engaged in the Business of Providing Rooms for
Transient Guests; and

WHEREAS, Ingham County and GLCVB have partnered in such endeavors since February 6, 1984 and both
parties wish to continue this partnership.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby authorizes an agreement with
GLCVB to pursue and promote activities which will attract out-of-town visitors and encourage local residents
to utilize Ingham County facilities and attractions.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby
authorized to sign any necessary contract documents consistent with this resolution, on behalf of the County,
after approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
                 Nays: None  Absent: Sebolt  Approved 12/05/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
               Nays: None  Absent: Tennis, Schafer  Approved 12/06/2017

Adopted as part of a consent agenda.
Introducing by the Finance Committee of the:

TINGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO HONOR MAJOR SAM L. DAVIS
OF THE INGHAM COUNTY SHERIFF’S OFFICE

RESOLUTION # 17 – 497

WHEREAS, Major Sam L. Davis started his career in Corrections in May 2007 with the Ingham County Sheriff’s Office as the Jail Administrator; and

WHEREAS, prior to joining the Ingham County Sheriff’s Office, Major Davis completed 33 successful years as an educator, administrator and coach with the Lansing School District; and

WHEREAS, Major Davis graduated from Michigan State University in 1974 with his Master’s Degree in Educational Curriculum and Administration; and

WHEREAS, Sam graduated from the Corrections Academy in November 2007; and

WHEREAS, in May 2009, Sam graduated from the 83rd Mid-Michigan Police Academy sponsored by Lansing Community College; and

WHEREAS, in December 2009, Sam completed the Michigan Sheriffs’ Association Jail Administrators School; and

WHEREAS, during his distinguished tenure as Jail Administrator, Sam served as the Michigan Sheriff’s Association Committee Chair for the State’s Jail Administrators, Vice-Chair of the Community Corrections Advisory Board, Chair of the Michigan Municipal Risk Management Authorities Corrections Committee, became the County’s first and only nationally Certified Jail Manager and represented the Ingham County Sheriff’s Office on countless other boards; and

WHEREAS, in 2017, Major Davis was elected to a three year term on the Board of Directors of the American Jail Association; and

WHEREAS, Major Davis has been a trainer and lecturer on the local, regional and national level on such topics as leadership, ethics and cultural diversity; and

WHEREAS, with over 10 years of dedicated service running the Jail for the Sheriff and the citizens of Ingham County, Major Sam L. Davis will be ending his Corrections career with Ingham County on December 31, 2017.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioner’s hereby honors Major Sam L. Davis for over 10 years of dedicated service to the citizens of Ingham County of the Great State of Michigan, and wishes him continued success in all of his future endeavors.

FINANCE:  **Yea**s:  Grebner, McGrain, Hope, Anthony, Naeyaert  
**Nay**s: None  **Absent:** Tennis, Schafer  **Approved 12/06/2017**

Commissioner Grebner moved to approve the resolution. Commissioner Naeyaert supported the motion.

Commissioner Grebner introduced the resolution.

The motion carried unanimously. Absent: Commissioners Celentino and Nolan

Chairperson Anthony presented Major Sam Davis with the resolution. She further stated it was hard to lose the experience, knowledge, passion and compassion someone like Major Davis had brought to his position.

Chairperson Anthony stated the jail was losing a major asset, as Major Davis was an educator and coach in the Lansing School District as well. She further stated as the County was grappling with the idea of building a new jail in the community, they would lose so much capacity without Major Davis there.

Chairperson Anthony state jail administration was not something the Board of Commissioners took lightly, and was not an easy job, and at times it was thankless, but the Board of Commissioners thanked him for his years of service to the citizens of Ingham County.

Discussion.

Chairperson Anthony thanked Major Davis for his service.

Major Davis stated he came in knowing nothing about jails, County government and the Sheriff’s Office, and yet he was embraced by those who did this for a living. He further stated he had been blessed to have this opportunity, especially when some folks would question why an educator would work in a County jail, and the County had been so supportive.

Discussion.

Major Davis stated the County was blessed to have them as the Board of Commissioners, and he had been blessed to serve as a jail administrator. He further stated he would be doing other things, and he would never be far away.
Introduced by the Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECEIVING ADVICE FROM THE COUNTY TREASURER AS TO A SURPLUS WHICH CAN BE TRANSFERRED FROM THE INGHAM COUNTY DELINQUENT TAX REVOLVING FUND TO THE INGHAM COUNTY GENERAL FUND

RESOLUTION # 17 – 498

WHEREAS, Section 87b(7) of Act No. 206, Michigan Public Acts of 1893, as amended (“Act 206”) authorizes the Board of Commissioners to transfer to the Ingham County General Fund any surplus in the Ingham County Delinquent Tax Revolving Fund (the “DTRF”) by appropriate action of the Board of Commissioners; and

WHEREAS, the Ingham County Controller, has recommended that $2,600,000 be transferred from the DTRF to the General Fund in the current fiscal year; and

WHEREAS, the Ingham County Treasurer has reviewed the amounts which are currently available in the DTRF and with the amounts which will be provided from the issuance of General Obligation Limited Tax Notes, Series 2018 “the 2018 Borrowing” has determined that $2,600,000 may be transferred to the General Fund as of December 15, 2017; and

WHEREAS, Ingham County Treasurer hereby declares that a surplus of at least $2,600,000 exist in the DTRF.

THEREFORE BE IT RESOLVED, by the Board as follows:

1. The Ingham County Treasurer is authorized to transfer $2,600,000 from the DTRF to the General Fund as of December 15, 2017.

2. Any further transfers of surplus amounts will be specifically approved after recommendation by the Ingham County Treasurer by resolution of the Board of Commissioners.

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert

Nays: None

Absent: Tennis, Schafer

Approved 12/06/2017

Adopted as part of a consent agenda.
Introduce by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2018 BUDGET YEAR

RESOLUTION # 17 – 499

WHEREAS, county policy requires that all contracts over $5,000 be approved by the Board of Commissioners; and

WHEREAS, numerous contracts are approved by the Board of Commissioners each year, many of which are routine continuations of existing contracts; and

WHEREAS, funding for these contracts has been included within the 2018 Adopted Budget; and

WHEREAS, the budget also contains anticipated revenues and expenditures from certain grant programs, which will also require approval of agreements with granting agencies at various times during the fiscal year.

THEREFORE BE IT RESOLVED, that the Board Chairperson is authorized to sign agreements, contracts, and/or other documents related to grant programs and other county appropriations which are contained in the adopted budget, as listed in the attached document, subject to review by the County Attorney as to form and to certification by the Controller that 1) the total amount of revenues and expenditures and the net obligation to the County is not greater than what is budgeted; and 2) there is no change in employee status and no additional employees other than as authorized in the adopted budget.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in part in the adopted budget, and the remaining portion of the time period and funds are included in the Controller’s Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that all contracts over $5,000 that are not included in this resolution shall be approved by the Board of Commissioners by separate resolution.

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None Absent: Tennis, Schafer Approved 12/06/2017

Adopted as part of a consent agenda.
<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2017 COST</th>
<th>2018 PROJECTED</th>
<th>Proj. Increase over 2017</th>
<th>% Increase over 2017</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board of Commissioners</td>
<td>GovQA</td>
<td>FOIA Software</td>
<td>01/01/18</td>
<td>12/31/18</td>
<td>$17,700</td>
<td>$17,874</td>
<td>$174</td>
<td>0.98%</td>
<td>General Fund</td>
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<tr>
<td>Financial Services</td>
<td>Eagle Claims Management</td>
<td>Workers' Comp Third Party Administrator</td>
<td>01/01/18</td>
<td>12/31/18</td>
<td>$27,500</td>
<td>$27,500</td>
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<td>0.00%</td>
<td>Comp Fund/MCF</td>
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<tr>
<td>Financial Services</td>
<td>Infinisource</td>
<td>Employees' Flexible Spending Account Administrator</td>
<td>01/01/18</td>
<td>12/31/18</td>
<td>$17,500</td>
<td>$17,500</td>
<td>$0</td>
<td>0.00%</td>
<td>Employee Benefit</td>
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<tr>
<td>Road Department</td>
<td>Precision Systems</td>
<td>Accounting Software Licenses</td>
<td>01/01/18</td>
<td>12/31/18</td>
<td>$14,655</td>
<td>$14,655</td>
<td>$0</td>
<td>0.00%</td>
<td>Road Fund</td>
</tr>
<tr>
<td>Road Department</td>
<td>Midwestern Consulting</td>
<td>Traffic Signal Database Support</td>
<td>01/01/18</td>
<td>12/31/18</td>
<td>$1,200</td>
<td>$1,200</td>
<td>$0</td>
<td>0.00%</td>
<td>Road Fund</td>
</tr>
<tr>
<td>IT</td>
<td>BOSS</td>
<td>Annual Maintenance for Help Desk Software</td>
<td>01/01/18</td>
<td>12/31/18</td>
<td>$14,425</td>
<td>$14,728</td>
<td>$303</td>
<td>2.10%</td>
<td>Network Fund</td>
</tr>
<tr>
<td>IT</td>
<td>Calero Software</td>
<td>Verismart Software Maintenance for Phone System</td>
<td>08/30/18</td>
<td>08/30/19</td>
<td>$2,128</td>
<td>$2,172</td>
<td>$44</td>
<td>2.07%</td>
<td>Network Fund</td>
</tr>
<tr>
<td>IT</td>
<td>Oracle</td>
<td>Sun Server Maintenance Contract</td>
<td>03/30/18</td>
<td>03/30/19</td>
<td>$5,439</td>
<td>$5,553</td>
<td>$114</td>
<td>2.10%</td>
<td>Network Fund</td>
</tr>
<tr>
<td>IT</td>
<td>DLT</td>
<td>Solarwinds Network Monitoring</td>
<td>03/21/18</td>
<td>03/21/19</td>
<td>$1,672</td>
<td>$1,707</td>
<td>$35</td>
<td>2.09%</td>
<td>Network Fund</td>
</tr>
<tr>
<td>IT</td>
<td>Solarwinds</td>
<td>Dameware Remote Support Software</td>
<td>06/18/18</td>
<td>06/18/19</td>
<td>$465</td>
<td>$474</td>
<td>$9</td>
<td>1.94%</td>
<td>Network Fund</td>
</tr>
<tr>
<td>IT</td>
<td>HP Enterprise</td>
<td>Oracle Database Standard Edition - Processor Perpetual</td>
<td>02/20/18</td>
<td>02/20/19</td>
<td>$7,827</td>
<td>$7,991</td>
<td>$164</td>
<td>2.10%</td>
<td>Network Fund</td>
</tr>
<tr>
<td>IT</td>
<td>Service Express</td>
<td>Hardware Support Renewal for HP Servers</td>
<td>04/30/18</td>
<td>04/30/19</td>
<td>$3,936</td>
<td>$4,018</td>
<td>$82</td>
<td>2.08%</td>
<td>Network Fund</td>
</tr>
<tr>
<td>IT</td>
<td>Konica</td>
<td>RightFax</td>
<td>08/31/18</td>
<td>08/31/19</td>
<td>$5,531</td>
<td>$5,647</td>
<td>$116</td>
<td>2.10%</td>
<td>Network Fund</td>
</tr>
<tr>
<td>IT</td>
<td>CDWG</td>
<td>VMWare Renewal</td>
<td>03/31/18</td>
<td>03/31/19</td>
<td>$29,539</td>
<td>$30,159</td>
<td>$620</td>
<td>2.10%</td>
<td>Network Fund</td>
</tr>
<tr>
<td>IT</td>
<td>Seamless Docs</td>
<td>Seamless Docs Renewal</td>
<td>02/18/18</td>
<td>02/18/19</td>
<td>$24,000</td>
<td>$24,504</td>
<td>$504</td>
<td>2.10%</td>
<td>Network Fund</td>
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<tr>
<td>IT</td>
<td>CDWG</td>
<td>Annual Cost for Faronics Deepfreeze for the Ingham</td>
<td>03/01/18</td>
<td>03/01/19</td>
<td>$758</td>
<td>$773</td>
<td>$15</td>
<td>1.98%</td>
<td>Network Fund</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2017 REV</th>
<th>2018 PROJECTED</th>
<th>Proj. Increase over 2017</th>
<th>% Increase over 2017</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>Equalization</td>
<td>State of Michigan</td>
<td>Annual Grant for Remonumentation Program</td>
<td>01/01/18</td>
<td>12/31/18</td>
<td>$85,000</td>
<td>$94,371</td>
<td>$9,371</td>
<td>11%</td>
<td>Network Fund</td>
</tr>
</tbody>
</table>
# DECEMBER 12, 2017 REGULAR MEETING

## HUMAN SERVICES COMMITTEE

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2017 COST</th>
<th>2018 PROJECTED</th>
<th>Proj. Increase over 2017</th>
<th>% Increase over 2017</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ingham County</td>
<td>Capital Area United Way</td>
<td>Annual Renewal of Contract for Central Michigan 2-1-1 Services</td>
<td>01/01/18</td>
<td>12/31/18</td>
<td>$45,750</td>
<td>$45,750</td>
<td>$0</td>
<td>0%</td>
<td>General Fund</td>
</tr>
<tr>
<td>Health Department</td>
<td>Volunteers of America</td>
<td>Homeless Day Center</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$45,000</td>
<td>$30,000</td>
<td>-$15,000</td>
<td>-33%</td>
<td>General Fund</td>
</tr>
<tr>
<td>Health Department</td>
<td>Our Savior Lutheran Church</td>
<td>Food Pantry Operation - 1515 W. Holmes Road</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$7,200</td>
<td>$7,200</td>
<td>$0</td>
<td>0%</td>
<td>General Fund</td>
</tr>
</tbody>
</table>

### Revenue Contracts

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2017 REV</th>
<th>2018 PROJECTED</th>
<th>Proj. Increase over 2017</th>
<th>% Increase over 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>VA</td>
<td>Michigan Veterans Trust Fund</td>
<td>Services Provided for Ingham County Trust Fund</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$7,800</td>
<td>$7,800</td>
<td>$0</td>
<td>0%</td>
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<tr>
<td>VA</td>
<td>Michigan Veterans Trust Fund</td>
<td>Services Provided for Ingham Clinton County Trust Fund</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$1,700</td>
<td>$1,700</td>
<td>$0</td>
<td>0%</td>
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<tr>
<td>VA</td>
<td>Clinton County</td>
<td>Services Provided to Clinton County</td>
<td>01/01/18</td>
<td>12/31/18</td>
<td>$25,697</td>
<td>$26,229</td>
<td>$532</td>
<td>2%</td>
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<tr>
<td>DEPARTMENT</td>
<td>CONTRACTOR NAME</td>
<td>REASON FOR CONTRACT</td>
<td>BEGIN DATE</td>
<td>END DATE</td>
<td>2017 COST</td>
<td>2018 PROJECTED</td>
<td>Proj. Increase over 2017</td>
<td>% Increase over 2017</td>
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</tr>
<tr>
<td>Circuit Court</td>
<td>TEL/Thalner</td>
<td>Technology support for the Courtrooms (excluding Courtrooms 1 and 2)</td>
<td>01/01/18</td>
<td>12/31/18</td>
<td>$23,000</td>
<td>$23,000</td>
<td>$0</td>
<td>0%</td>
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<tr>
<td>Circuit Court</td>
<td>Graphic Sciences, Inc.</td>
<td>Long term record storage and retrieval</td>
<td>01/01/18</td>
<td>12/31/18</td>
<td>$20,380</td>
<td>$20,380</td>
<td>$0</td>
<td>0%</td>
</tr>
<tr>
<td>Community Corrections</td>
<td>Westaff</td>
<td>CCAB Staff Consultant</td>
<td>01/01/18</td>
<td>12/31/18</td>
<td>$46,686</td>
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<td>0%</td>
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<tr>
<td>Family Court</td>
<td>MSU Psychology Department</td>
<td>Diversion Program - Reduces days/cost for out of home care</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$164,763</td>
<td>$168,264</td>
<td>$3,501</td>
<td>2%</td>
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<tr>
<td>Family Court</td>
<td>Highfields</td>
<td>Day Treatment Program - transportation and behavioral specialists</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$656,732</td>
<td>$656,732</td>
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<td>0%</td>
</tr>
<tr>
<td>Family Court</td>
<td>Peckham, Inc. Crossroads</td>
<td>Educational and vocational program for delinquent youth</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$319,542</td>
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<td>$0</td>
<td>0%</td>
</tr>
<tr>
<td>Family Court</td>
<td>Highfields</td>
<td>Evening Reporting Program - Transportation and Behavioral Specialists</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$304,588</td>
<td>$304,588</td>
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<td>0%</td>
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<tr>
<td>Family Court</td>
<td>Peckham, Inc. Footprints</td>
<td>Short Term Female Residential</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$460,738</td>
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<tr>
<td>Ingham County</td>
<td>Legal Services of South Central Michigan</td>
<td>Provide legal services to low-income residents of Ingham County</td>
<td>01/01/18</td>
<td>12/31/18</td>
<td>$20,000</td>
<td>$20,000</td>
<td>$0</td>
<td>0%</td>
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<tr>
<td>Probate Court</td>
<td>Michael Staake</td>
<td>Legal representation for mental illness respondents.</td>
<td>01/01/18</td>
<td>12/31/18</td>
<td>$10,609</td>
<td>$10,609</td>
<td>$0</td>
<td>0%</td>
</tr>
<tr>
<td>Probate Court</td>
<td>Robert Refior &amp; Elias Kafantaris</td>
<td>Legal representation for general probate respondents.</td>
<td>01/01/18</td>
<td>12/31/18</td>
<td>$18,035</td>
<td>$18,035</td>
<td>$0</td>
<td>0%</td>
</tr>
<tr>
<td>Probate Court</td>
<td>Robert Refior &amp; Elias Kafantaris</td>
<td>Guardian ad litem services for general probate matters</td>
<td>01/01/18</td>
<td>12/31/18</td>
<td>$76,385</td>
<td>$76,385</td>
<td>$0</td>
<td>0%</td>
</tr>
</tbody>
</table>
## DECEMBER 12, 2017 REGULAR MEETING

### REVENUE CONTRACTS

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2017 REV</th>
<th>2018 PROJECTED</th>
<th>Proj. Increase over 2017</th>
<th>% Increase over 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prosecuting Attorney</td>
<td>State of Michigan</td>
<td>VOCA Crime Victim Assistant Grant</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$106,919</td>
<td>$110,125</td>
<td>$3,206</td>
<td>3%</td>
</tr>
<tr>
<td>Prosecuting Attorney</td>
<td>State of Michigan</td>
<td>Cooperative Reimbursement Grant</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$758,790</td>
<td>$796,429</td>
<td>$37,639</td>
<td>5%</td>
</tr>
<tr>
<td>Prosecuting Attorney</td>
<td>State of Michigan</td>
<td>Victims Rights Grant</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$229,600</td>
<td>$244,525</td>
<td>$14,925</td>
<td>7%</td>
</tr>
<tr>
<td>Sheriff</td>
<td>State of Michigan</td>
<td>Anti-Drug Abuse Program</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$16,653</td>
<td>$33,200</td>
<td>$16,547</td>
<td>99%</td>
</tr>
<tr>
<td>Sheriff</td>
<td>State of Michigan</td>
<td>Annual Grant for Secondary Road Patrol</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$248,002</td>
<td>$248,002</td>
<td>$0</td>
<td>0%</td>
</tr>
<tr>
<td>Sheriff</td>
<td>State of Michigan</td>
<td>Annual Grant for Marine Safety Programs</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$3,402</td>
<td>$3,402</td>
<td>$0</td>
<td>0%</td>
</tr>
<tr>
<td>Sheriff</td>
<td>State of Michigan</td>
<td>Annual Grant for Emergency Management</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$52,135</td>
<td>$52,135</td>
<td>$0</td>
<td>0%</td>
</tr>
<tr>
<td>Family Court</td>
<td>State of Michigan</td>
<td>Annual Child Care Agreement</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$6,578,552</td>
<td>$6,265,260</td>
<td>-$313,292</td>
<td>-5%</td>
</tr>
<tr>
<td>FOC</td>
<td>State of Michigan</td>
<td>Annual Access and Visitation Grant</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$5,200</td>
<td>$4,900</td>
<td>-$300</td>
<td>-6%</td>
</tr>
<tr>
<td>FOC</td>
<td>State of Michigan</td>
<td>Cooperative Reimbursement Grant</td>
<td>10/01/17</td>
<td>09/30/18</td>
<td>$3,268,470</td>
<td>$3,268,470</td>
<td>$0</td>
<td>0%</td>
</tr>
</tbody>
</table>
Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2017 INGHAM COUNTY BUDGET

RESOLUTION # 17 – 500

WHEREAS, the Board of Commissioners adopted the 2017 Budget on October 25, 2016 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller’s staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

WHEREAS, the Board of Commissioners annually authorizes the Controller to make necessary year end transfers to comply with state statute.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<table>
<thead>
<tr>
<th>FUND</th>
<th>DESCRIPTION</th>
<th>2017 BUDGET</th>
<th>PROPOSED CHANGES</th>
<th>PROPOSED BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>General Fund</td>
<td>$81,934,377</td>
<td>0</td>
<td>$81,934,377</td>
</tr>
<tr>
<td>201</td>
<td>Road Fund</td>
<td>$32,865,120</td>
<td>0</td>
<td>$32,865,120</td>
</tr>
<tr>
<td>245</td>
<td>Public Improvement</td>
<td>$1,217,758</td>
<td>($2,700)</td>
<td>$1,215,058</td>
</tr>
<tr>
<td>664</td>
<td>Mach. &amp; Equip. Revolving</td>
<td>$1,886,880</td>
<td>$2,700</td>
<td>$1,889,580</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that the Controller is authorized to make necessary transfers among all budgeted funds, activities, and line items in order to comply with the state statute and to balance the 2017 Ingham County General Fund budget at $81,934,377.

FINANCE:  **Yea:** Grebner, McGrain, Hope, Anthony, Naeyaert  
           **Nays:** None  
           **Absent:** Tennis, Schafer  
           **Approved 12/06/2017**

Adopted as part of a consent agenda.
### GENERAL FUND REVENUES

**Tax Revenues**

<table>
<thead>
<tr>
<th>Description</th>
<th>2017 Budget – 11/20/17</th>
<th>Proposed Changes</th>
<th>2017 Proposed Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Property Tax</td>
<td>46,050,675</td>
<td>0</td>
<td>46,050,675</td>
</tr>
<tr>
<td>Property Tax Adjustments</td>
<td>(75,000)</td>
<td>0</td>
<td>(75,000)</td>
</tr>
<tr>
<td>Delinquent Real Property Tax</td>
<td>15,000</td>
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<td>15,000</td>
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<tr>
<td>Unpaid Personally Property Tax</td>
<td>15,000</td>
<td>0</td>
<td>15,000</td>
</tr>
<tr>
<td>IFT/CFT</td>
<td>275,000</td>
<td>0</td>
<td>275,000</td>
</tr>
<tr>
<td>Trailer Fee Tax</td>
<td>15,000</td>
<td>0</td>
<td>15,000</td>
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</table>

**Intergovernmental Transfers**

<table>
<thead>
<tr>
<th>Description</th>
<th>2017 Budget – 11/20/17</th>
<th>Proposed Changes</th>
<th>2017 Proposed Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Revenue Sharing</td>
<td>6,149,564</td>
<td>0</td>
<td>6,149,564</td>
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<tr>
<td>Convention/Tourism Tax - Liquor</td>
<td>1,429,396</td>
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<td>1,429,396</td>
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<tr>
<td>Court Equity Funding</td>
<td>1,510,000</td>
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<td>1,510,000</td>
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<tr>
<td>Use of Fund Balance - Committed</td>
<td>1,600,000</td>
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<td>1,600,000</td>
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<tr>
<td>Use of Fund Balance - Uncommitted</td>
<td>3,134,936</td>
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</table>

**Department Generated Revenue**

<table>
<thead>
<tr>
<th>Description</th>
<th>2017 Budget – 11/20/17</th>
<th>Proposed Changes</th>
<th>2017 Proposed Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Animal Control</td>
<td>1,149,041</td>
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<td>1,149,041</td>
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<tr>
<td>Circuit Court - Family Division</td>
<td>728,656</td>
<td>0</td>
<td>728,656</td>
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<tr>
<td>Circuit Court - Friend of the Court</td>
<td>587,000</td>
<td>0</td>
<td>587,000</td>
</tr>
<tr>
<td>Circuit Crt - General Trial</td>
<td>2,388,631</td>
<td>0</td>
<td>2,388,631</td>
</tr>
<tr>
<td>Controller</td>
<td>3,170</td>
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<td>3,170</td>
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<tr>
<td>Cooperative Extension</td>
<td>2,500</td>
<td>0</td>
<td>2,500</td>
</tr>
<tr>
<td>County Clerk</td>
<td>569,210</td>
<td>0</td>
<td>569,210</td>
</tr>
<tr>
<td>District Court</td>
<td>2,673,298</td>
<td>0</td>
<td>2,673,298</td>
</tr>
<tr>
<td>Drain Commissioner/Drain Tax</td>
<td>415,500</td>
<td>0</td>
<td>415,500</td>
</tr>
<tr>
<td>Economic Development</td>
<td>63,037</td>
<td>0</td>
<td>63,037</td>
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<tr>
<td>Elections</td>
<td>66,550</td>
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<td>66,550</td>
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<tr>
<td>Homeland Security/Emergency Ops</td>
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<td>0</td>
<td>60,135</td>
</tr>
<tr>
<td>Equalization /Tax Mapping</td>
<td>10,100</td>
<td>0</td>
<td>10,100</td>
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<tr>
<td>Facilities</td>
<td>175,647</td>
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<td>175,647</td>
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<tr>
<td>Financial Services</td>
<td>63,028</td>
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<td>63,028</td>
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<tr>
<td>Health Department</td>
<td>178,240</td>
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<td>178,240</td>
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<tr>
<td>Human Resources</td>
<td>43,303</td>
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<td>43,303</td>
</tr>
<tr>
<td>Probate Court</td>
<td>277,178</td>
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<td>277,178</td>
</tr>
<tr>
<td>Prosecuting Attorney</td>
<td>632,787</td>
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<td>632,787</td>
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<tr>
<td>Purchasing</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Register of Deeds</td>
<td>2,055,324</td>
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<tr>
<td>Remonumentation Grant</td>
<td>85,000</td>
<td>0</td>
<td>85,000</td>
</tr>
<tr>
<td>Sheriff</td>
<td>4,782,735</td>
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<td>4,782,735</td>
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<tr>
<td>Treasurer</td>
<td>4,352,133</td>
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**GENERAL FUND EXPENDITURES**

<table>
<thead>
<tr>
<th>Description</th>
<th>2017 Budget – 11/20/17</th>
<th>Proposed Changes</th>
<th>2017 Proposed Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board of Commissioners</td>
<td>616,391</td>
<td>0</td>
<td>616,391</td>
</tr>
<tr>
<td>Circuit Court - General Trial</td>
<td>8,482,036</td>
<td>0</td>
<td>8,482,036</td>
</tr>
<tr>
<td>District Court</td>
<td>3,225,412</td>
<td>0</td>
<td>3,225,412</td>
</tr>
<tr>
<td>Circuit Court - Friend of the Court</td>
<td>1,520,648</td>
<td>0</td>
<td>1,520,648</td>
</tr>
<tr>
<td>Jury Board</td>
<td>1,194</td>
<td>0</td>
<td>1,194</td>
</tr>
<tr>
<td>Probate Court</td>
<td>1,547,283</td>
<td>0</td>
<td>1,547,283</td>
</tr>
<tr>
<td>Circuit Court - Family Division</td>
<td>5,245,993</td>
<td>0</td>
<td>5,245,993</td>
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<tr>
<td>Jury Selection</td>
<td>128,472</td>
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<td>128,472</td>
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<tr>
<td>Elections</td>
<td>439,378</td>
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<td>439,378</td>
</tr>
<tr>
<td>Financial Services</td>
<td>804,032</td>
<td>0</td>
<td>804,032</td>
</tr>
<tr>
<td>County Attorney</td>
<td>456,219</td>
<td>0</td>
<td>456,219</td>
</tr>
<tr>
<td>County Clerk</td>
<td>957,514</td>
<td>0</td>
<td>957,514</td>
</tr>
<tr>
<td>Controller</td>
<td>959,550</td>
<td>0</td>
<td>959,550</td>
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<tr>
<td>Equalization/Tax Services</td>
<td>761,642</td>
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<td>761,642</td>
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<tr>
<td>Human Resources</td>
<td>724,618</td>
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<td>724,618</td>
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<tr>
<td>Prosecuting Attorney</td>
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<td>0</td>
<td>6,622,281</td>
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<tr>
<td>Purchasing</td>
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<td>229,397</td>
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<tr>
<td>Facilities</td>
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<td>Register of Deeds</td>
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<tr>
<td>Remonumentation Grant</td>
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<td>85,000</td>
</tr>
<tr>
<td>Treasurer</td>
<td>577,680</td>
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<td>577,680</td>
</tr>
<tr>
<td>Drain Commissioner</td>
<td>1,011,396</td>
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<td>1,011,396</td>
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<tr>
<td>Economic Development</td>
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<td>137,519</td>
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<tr>
<td>Community Agencies</td>
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<td>220,000</td>
</tr>
<tr>
<td>Ingham Conservation District Court</td>
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<td>8,354</td>
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<tr>
<td>Equal Opportunity Committee</td>
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<td>Women’s Commission</td>
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</tr>
<tr>
<td>Historical Commission</td>
<td>500</td>
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<td>500</td>
</tr>
<tr>
<td>Tri-County Regional Planning</td>
<td>113,053</td>
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<td>113,053</td>
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<tr>
<td>Jail Maintenance</td>
<td>212,600</td>
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<td>212,600</td>
</tr>
<tr>
<td>Sheriff</td>
<td>20,934,669</td>
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<td>20,934,669</td>
</tr>
<tr>
<td>Metro Squad</td>
<td>37,500</td>
<td>0</td>
<td>37,500</td>
</tr>
<tr>
<td>Community Corrections</td>
<td>172,899</td>
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<td>172,899</td>
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<tr>
<td>Animal Control</td>
<td>2,179,188</td>
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</table>
**DECEMBER 12, 2017 REGULAR MEETING**

<table>
<thead>
<tr>
<th>Department</th>
<th>Expenditures</th>
<th>Unused</th>
<th>Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergency Operations</td>
<td>222,943</td>
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</tr>
<tr>
<td>Board of Public Works</td>
<td>300</td>
<td>0</td>
<td>300</td>
</tr>
<tr>
<td>Drain Tax at Large</td>
<td>460,000</td>
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<td>460,000</td>
</tr>
<tr>
<td>Health Department</td>
<td>5,820,200</td>
<td>0</td>
<td>5,820,200</td>
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<tr>
<td>CHC</td>
<td>2,769,850</td>
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<td>2,769,850</td>
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<tr>
<td>Jail Medical</td>
<td>1,588,527</td>
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<td>1,588,527</td>
</tr>
<tr>
<td>Medical Examiner</td>
<td>396,575</td>
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</tr>
<tr>
<td>Substance Abuse</td>
<td>717,954</td>
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<td>717,954</td>
</tr>
<tr>
<td>Community Mental Health</td>
<td>1,968,872</td>
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<td>1,968,872</td>
</tr>
<tr>
<td>Department of Human Services</td>
<td>2,213,279</td>
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<td>2,213,279</td>
</tr>
<tr>
<td>Tri-County Aging</td>
<td>80,867</td>
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<td>80,867</td>
</tr>
<tr>
<td>Veterans Affairs</td>
<td>550,936</td>
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<td>550,936</td>
</tr>
<tr>
<td>Cooperative Extension</td>
<td>454,589</td>
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<td>454,589</td>
</tr>
<tr>
<td>Library Legacy Costs</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Parks and Recreation</td>
<td>1,597,379</td>
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<td>1,597,379</td>
</tr>
<tr>
<td>Contingency Reserves</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Legal Aid</td>
<td>20,000</td>
<td>0</td>
<td>20,000</td>
</tr>
<tr>
<td>2-1-1 Project</td>
<td>45,750</td>
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<td>45,750</td>
</tr>
<tr>
<td>Community Coalition for Youth</td>
<td>28,000</td>
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<td>28,000</td>
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<tr>
<td>Capital Improvements</td>
<td>1,636,334</td>
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<td>1,636,334</td>
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<tr>
<td><strong>Total General Fund Expenditures</strong></td>
<td><strong>81,934,377</strong></td>
<td><strong>0</strong></td>
<td><strong>81,934,377</strong></td>
</tr>
</tbody>
</table>

**General Fund Revenues and Expenses**

There are no adjustments to Department totals for general fund at this time.

**Non-General Fund Adjustments**

Road Department (F201)  
Move $40,000 within its capital equipment road account funds remaining from original 2017 CIP purchases were completed. For the purpose of purchasing a half ton 4 wheel truck and asphalt patch trailer from funds not needed in purchase of three plow trucks and two patch trucks.

Public Improvement (F245)  
Move $2,700 from Parks’ Disc Golf Store Inventory project line item to the Machine/Equipment Fund for purchase of TR3 Drag rake for Parks.

Mach./Equip. Revolving (F664)  
Increase equipment line item by $2,700 for purchase by Parks of TR3 Drag rake, funds from Public Improvement Fund.
ADOPTED – DECEMBER 12, 2017
AGENDA ITEM NO. 33

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION CONGRATULATING STEPHEN W. FRANK AMERICAN LEGION POST 269 ON THE OCCASION OF ITS 80TH YEAR ANNIVERSARY

RESOLUTION # 17 – 501

WHEREAS, the Stephen W. Frank American Legion Post 269 was founded in 1937 -- 80 years ago – to welcome veterans from all branches of the Armed Forces and continues to welcome all military personnel serving the nation under the banner of “God, Country and Community”; and

WHEREAS, Post 269 was chartered after 23 former servicemen gathered to form this American Legion Post in Haslett, Michigan, the membership roll was signed by the following: James Flood, Lester Steffy, Floyd Rush, Lee Barber, Charles Warren, Homer Newark, George Beck, Phillip Fishburn, Robert R. Robinson Sr., Leon Grennell, Glenn E. Canfield, Roy O. Webb, MD, Edgar E. Morgan, Mark E. Twist, David E. Gallup, Lewis Flood, Russell M. Smith, Arista F. Parrish, Chester Arbaugh, Dwight M. Newell, Ray Scott, Lewis G. Laycock and Julius F. Chamberlain; and

WHEREAS, the charter was granted on October 23, 1937 to the “Chief Okemos Post” in Haslett, Michigan by the American Legion, the first Commander was Edgar Morgan, with five more of the original members becoming Commanders in later years; and

WHEREAS, Post 269 took up residence on Haslett Road in the former “Babbitt Store” where it remains today; and

WHEREAS, in 2005, Post 269 was renamed the “Captain Steven W. Frank Post” in honor of Captain Frank, a Haslett High School graduate and West Point graduate who died in Iraq on April 29, 2005; and

WHEREAS, Post 269 hosts three active groups today – the Veterans of the American Legion, the Ladies Auxiliary and the Sons of the American Legion; and

WHEREAS, Post 269 has recently added a new group, the American Legion Riders, who are motorcycle riders who help raise for local VA hospitals, Battered Women and Children’s centers, and other programs for veterans, children, and families; and

WHEREAS, Post 269 has held to its exemplary mission to implement goals, aspirations, dreams and blessings for our country by giving aid and assistance to our local needy veterans and families, helping also to support financially worthy community programs and projects.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners extends its best wishes and gratitude to the Stephen W. Frank American Legion Post 269 on the occasion of its 80th Year Anniversary.

**HUMAN SERVICES:**  Yeas: Tennis, Sebolt, Nolan, McGrain, Anthony, Banas, Naeyaert  
Nays: None  Absent: None  Approved 12/04/2017

Adopted as part of a consent agenda.
Introducing the Human Services and County Services Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AMENDING THE INGHAM COUNTY BOARD RULES

RESOLUTION # 17 – 502

WHEREAS, current Board Rules provide that the County Services Committee is the liaison for the Ingham County Fair, Parks Department, and their respective Boards; and

WHEREAS, the Board of Commissioners wishes to assign this responsibility to the Human Services Committee.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby assigns the liaison committee responsibility for the Ingham County Fair and Fair Board, Parks Department and Parks and Recreation Commission to the Human Services Committee, effective immediately.

BE IT FURTHER RESOLVED, that the appropriate change is to be made to the Board Rules.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Nolan, McGrain, Anthony, Banas, Naeyaert
   Nays: None   Absent: None   Approved 12/04/2017

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig
   Nays: Maiville   Absent: Sebolt   Approved 12/05/2017

Adopted as part of a consent agenda.
WHEREAS, Ingham County has an objective to assure access to appropriate levels of health care for Ingham County residents, with a goal of having all residents participating in an organized system of health care; and

WHEREAS, in November 2012, the electorate approved a countywide health services millage level of 52/100 (.52) of one mill for a period of three years (2012-2014) to be used for the purpose of providing basic health care services to Ingham County residents who are not eligible for Medicaid under the Federal Affordable Care Act, and whose individual income is less than $28,000 and who do not have medical insurance; and

WHEREAS, in November 2014, the electorate approved a renewal of the millage to ensure that the current level of service can still be provided; and

WHEREAS, IHPC provides an organized system of medical benefits utilized by county residents who are not eligible for Medicaid and do not have medical insurance.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a contract with IHPC which authorizes the County to pay IHPC an amount not to exceed $1,000,000 annually for the expenses incurred for providing a defined system of medical benefits consistent with the ballot language of the Health Services Millage.

BE IT FURTHER RESOLVED, that for the time period January 1, 2018 through December 31, 2018 the County shall reimburse IHPC by monthly invoice for medical, pharmacy, dental, and detox services as set forth in Attachments A and B.

BE IT FURTHER RESOLVED, the annual not to exceed amount of $1,000,000 includes administrative costs, which will be capped at 20% of medical expenses paid to IHPC, with the administrative costs requested to be reimbursed by the County listed clearly on each monthly invoice.

BE IT FURTHER RESOLVED, that administrative costs include, but are not limited to: third party administration, pharmacy benefits management, enrollment and outreach, marketing, case management and disease management, member management services, program indirect costs, and general bills including legal, accounting, consulting, liability insurance, printing, copying, mailing, etc.

BE IT FURTHER RESOLVED, that IHPC invoices will be submitted in a consistent format that is agreed upon by both the IHPC and the Ingham County Controller/Administrator.
BE IT FURTHER RESOLVED, that Health Services Millage funds will not be used to provide benefits to IHPC members who are eligible for insurance coverage under the ACA unless those individuals have been granted an income-related or hardship exemption.

BE IT FURTHER RESOLVED, that any additional services that IHPC wishes to be reimbursed for beyond what is in the attached scope of services must be approved by the Ingham County Board of Commissioners as an amendment to the contract.

BE IT FURTHER RESOLVED, the Ingham Health Plan Corporation shall appoint a representative put forth by the Ingham County Board of Commissioners to its Board of Directors.

BE IT FURTHER RESOLVED, that Ingham County reserves the right to make requests of IHPC for data that includes enrollment figures, financial reports, and other information and IHPC is obligated to provide the requested data in a timely manner.

BE IT FURTHER RESOLVED, the Ingham Health Plan Corporation shall be subject to regular review of member eligibility and expenses relative to this contract to ensure compliance with the contract and with the Health Services Millage ballot language.

BE IT FURTHER RESOLVED, that if expenses under this agreement exceed the $1 million cap, the Ingham County Board of Commissioners will consider a request from IHPC for an amendment to the agreement to cover the additional millage eligible expenses.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Nolan, McGrain, Anthony, Banas, Naeyaert  
Nays: None  Absent: None  Approved 12/04/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert  
Nays: None  Absent: Tennis, Schafer  Approved 12/06/2017

Adopted as part of a consent agenda.
COVERED SERVICES

PLAN B MEDICAL COVERAGE

Physician, Physician Assistant, and Nurse Practitioner Services
Office visit Copay: $5.00
Covered when provided by the member’s Primary Care Physician or provided by a Specialty Care Physician. Services must be provided in an office or outpatient setting.

- Office visits
- Annual physical exams, including breast exams, pap smears, and screening tests
- Administration of immunizations (vaccine sera not covered)
- Administration of injections
- Allergy testing and sera
- Administration of allergy extract
- Anesthesia services
- Injectable antibiotic sera (all other injectable drugs not covered)
- Diagnostic and treatment services
- Immunizations
- Oral Surgery
- Ophthalmology services provided by an Ophthalmologist or Optometrist (must be related acute or chronic medical condition)
- Podiatry services
- Physical Therapy visits (6 per year)
- Radiation therapy
- Surgery
- Observation and Inpatient hospital daily visits (CPT 99221-99239 only)

Outpatient Hospital Services
Copay: $0.00
Covered when ordered by the member’s PCP or specialist physician to whom the enrollee is appropriately referred and medically necessary

- Anesthesia
- Diabetes education
- Radiation therapy
- Practitioner charges related to diagnostic testing and treatment services/no facility fee
- Practitioner charges related to outpatient surgeries/no facility fee
- Physical Therapy (6 visits per year)
Urgent Care Services
Copay: $5.00
Covered for after-hours, non-emergency medical conditions that need to be treated before a PCP appointment can be scheduled.

- Urgent care visits (facility charged, not covered)
- Administration of immunizations (susceptible to not covered exception for vaccine)
- Administration of injections (susceptible to not covered exception antibiotics)

Laboratory Services
Copay: $0.00
Covered when ordered and/or authorized in advance by the enrollee’s PCP or a specialist physician to whom the enrollee is appropriately referred and medically necessary.

Radiology Services
Copay: $0.00
Covered for diagnosis and treatment purposes when ordered and/or authorized in advance by the enrollee’s PCP or a specialist physician to whom the enrollee is appropriately referred and medically necessary.

- Diagnostic x-rays
- CT scans
- Mammograms
- MRI scans
- PET scans

Medical Supplies
Copay: $0.00
Covered with a valid prescription when ordered by the member’s PCP or specialist physician and medically necessary.

- Glucose monitors
- Medical supplies other than gradient surgical garments, formulas and feeding supplies, oxygen and related supplies, and supplies related to any non-covered durable medical equipment item
- Syringes, test strips, and lancets (Available through member’s Pharmacy Benefit.
- Limited wrist and knee orthotics

Pharmacy
Copay: $5.00 (Generic)/$10.00 (Brand)

- JHP formulary medications filled at a JHP participating pharmacy
- Diabetic supplies (insulin syringes, lancets, and test strips)
**PLAN B DENTAL COVERAGE**

<table>
<thead>
<tr>
<th>Covered Services*</th>
<th>Member Copay**</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cleanings</td>
<td>No</td>
</tr>
<tr>
<td>Preventative Exams</td>
<td>No</td>
</tr>
<tr>
<td>X-rays</td>
<td>No</td>
</tr>
<tr>
<td>Fillings</td>
<td>Yes, for some fillings (See Member Copayment Schedule for amount)</td>
</tr>
<tr>
<td>Crowns</td>
<td>Yes (See Member Copayment Schedule for amount)</td>
</tr>
<tr>
<td>Root Canals</td>
<td>Yes (See Member Copayment Schedule for amount)</td>
</tr>
<tr>
<td>Bridges &amp; Dentures</td>
<td>Yes (See Member Copayment Schedule for amount)</td>
</tr>
</tbody>
</table>

* For a list of your covered dental services and copay, see the EPO Member Copayment Schedule and certificate.
ADOPTED – DECEMBER 12, 2017
AGENDA ITEM NO. 36

INTRODUCED

WHEREAS, Ingham County Health Department (ICHD) currently has an agreement with Graphic Sciences, Inc. for the transport, storage and retrieval of Health Department files; and

WHEREAS, this agreement ended September 29, 2017 and ICHD, having been satisfied with the services wishes to extend the agreement for one additional year; and

WHEREAS, Graphic Sciences, Inc. is a current vendor through the State of Michigan MiDeal Extended Purchasing program for digital imaging, microfilming and storage services (contract number 071B3200035, effect date of contract through 11/30/17); and

WHEREAS, the Purchasing Director has confirmed that Graphic Sciences, Inc. is exempt from the County’s purchasing policy requiring a RFP or other competitive bidding; and

WHEREAS, Graphic Sciences, Inc. has estimated the costs to store files will be $1,850 per month and $6.30 per filed requested; and

WHEREAS, the costs of these services are not to exceed $24,000 which will include monthly storage fees, file retrieval and re-file fees and will be for a one year period; and

WHEREAS, the costs for the storage of documents in included in the FY 18 Ingham County Health Department budget; and

WHEREAS, Graphic Science, Inc. has estimated an additional one-time cost of approximately $11,500 to remove, transport and catalog the files; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize a one year contract between Graphic Sciences, Inc. for the transport, storage and retrieval of files; and

WHEREAS, the Health Officer recommends the Board of Commission to authorize an agreement with Graphic Sciences, Inc. in an amount not to exceed $11,500 for the removal, transport and cataloging of files at Graphic Sciences, Inc.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a contract with Graphic Sciences, Inc. for the time period of September 30, 2017 through September 29, 2018.
DECEMBER 12, 2017 REGULAR MEETING

BE IT FURTHER RESOLVED, that the costs of monthly storage fees, file retrieval and re-file fees will not exceed $24,000.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes a one-time cost not to exceed $11,500 for the removal, transport and cataloging of files at Graphic Sciences, Inc.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign the necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Nolan, McGrain, Anthony, Banas, Naeyaert
Nays: None Absent: None Approved 12/04/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None Absent: Tennis, Schafer Approved 12/06/2017

Adopted as part of a consent agenda.
ADOPTED – DECEMBER 12, 2017
AGENDA ITEM NO. 37

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH PROFESSIONAL CREDENTIAL VERIFICATION SERVICES, INC. (PCVS) TO PROVIDE VERIFICATION OF PROFESSIONAL CREDENTIALS OF PHYSICIANS AND ALLIED HEALTH PROFESSIONALS

RESOLUTION # 17 – 505

WHEREAS, Ingham County Health Department is a Health Center Program Grantee of the Health Resources and Service Administration’s Bureau of Primary Health Care (BPHC); and

WHEREAS, Ingham County Health Department is required to follow the requirements of the BPHC Policy Information Notices (PIN’s); and

WHEREAS, HRSA PIN 2001-16 states that a Health Center must verify that its licensed or certified health care practitioners possess the requisite skills and expertise to manage and treat patients and to perform the medical procedures that are required to provide these authorized services; and

WHEREAS, PCVS has provided these services to the Health Department since 2013 via a short form authorization; and

WHEREAS, PCVS has agreed to provide these services effective January 1, 2018 with a 1% increase per year thereafter; and

WHEREAS, the costs of these services are not to exceed $6,000 for a one year period; and

WHEREAS, the costs for these services are included in the FY 18 Ingham County Health Department budget; and

WHEREAS, the agreement will continue until terminated by either party; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize a contract between Professional Credential Verification Services, Inc. in an amount not to exceed $6,000 to provide verification of professional credentials of physicians and allied health professionals.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a contract between Ingham County and Professional Credential Verification Services, Inc. to provide verification of professional credentials of physicians and allied health professionals in an amount not to exceed $6,000.

BE IT FURTHER RESOLVED, that this agreement will take affect January 1, 2018 and will continue until terminated by either party.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign the agreement after it is approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Nolan, McGrain, Anthony, Banas, Naeyaert
     Nays: None  Absent: None  Approved 12/04/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
     Nays: None  Absent: Tennis, Schafer  Approved 12/06/2017

Adopted as part of a consent agenda.
ADOPTED – DECEMBER 12, 2017
AGENDA ITEM NO. 38

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH BLUE CROSS BLUE SHIELD OF MICHIGAN FOUNDATION

RESOLUTION # 17 – 506

WHEREAS, the Blue Cross Blue Shield of Michigan (BCBSM) Foundation is awarding funding to assist communities in implementing sustainable, evidence-based practices that address the growing epidemic of opioid and prescription drug abuse in Michigan; and

WHEREAS, the BCBSM Foundation selected Ingham County Health Department (ICHD) as the recipient of $70,000 of funding over a period of 18 months for an evidence-based criminal justice response to substance abuse and drug offending; and

WHEREAS, the focus of this evidence-based project is to improve identification and treatment opportunities for opioid users while in jail and decrease risks of relapse after release; and

WHEREAS, the funds will be available for use through May 28th, 2019 and disbursed according to the following schedule: $35,000 will be made upon submission of a formal letter of acceptance and a completed and signed authorization agreement for direct deposits; $17,500 will be awarded at the midpoint of the project upon approval of a progress narrative, and the remaining $17,500 will be paid at the end of the project period upon approval of a final report; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize an agreement with the BCBSM Foundation to accept the award of $70,000 through a formal letter of acceptance and a signed authorization agreement for direct deposits.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the Blue Cross Blue Shield of Michigan Foundation in the amount of $70,000 for an evidence-based criminal justice response to substance abuse and drug offending.

BE IT FURTHER RESOLVED, that the term of the agreement shall be from November 28, 2017 through May 28th, 2019.

BE IT FURTHER RESOLVED, that the Health Officer, Linda S. Vail, MPA, is authorized to accept the award through a formal letter of acceptance after approval as to form by the County Attorney, and Health Department Chief Financial officer Eric Thelen is authorized to complete and sign authorizations for direct deposit associated with this grant.
BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents to extend the current contract, subject to approval as to form by the County Attorney.

**HUMAN SERVICES:**  **Yea:** Tennis, Sebolt, Nolan, McGrain, Anthony, Banas, Naeyaert  
**Nays:** None  
**Absent:** None  
**Approved 12/04/2017**

**FINANCE:**  **Yea:** Grebner, McGrain, Hope, Anthony, Naeyaert  
**Nays:** None  
**Absent:** Tennis, Schafer  
**Approved 12/06/2017**

Adopted as part of a consent agenda.
WHEREAS, Michigan remains one of five states in the U.S. that automatically prosecutes 17-year-olds as adults, regardless of the severity of the crime, which is unaligned with national best practices, recent U.S. Supreme Court decisions, and Michigan’s other governing laws that define “youth” as any individual under the age of 18; and

WHEREAS, the majority of 17-year-olds entering the criminal justice system are arrested for nonviolent, misdemeanor offenses, many of whom would be eligible for diversion in the juvenile justice system; and

WHEREAS, research on adolescent brain development shows that teens are more inclined to take risks, act impulsively, and succumb to peer pressure, which may lead to delinquent behavior, yet are very responsive to rehabilitative programs and behavior modification during these formative years; and

WHEREAS, recent research from the Justice Policy Institute shows that projected costs associated with raising the age of juvenile jurisdiction to 18 were consistently overstated and that states that have raised the age to 18 have instead contained costs by reallocating funds to keeping young people in the community, thus reducing confinement and improving community safety; and

WHEREAS, research shows that youths tried before an adult court were 44% more likely to be re-arrested for felony property crimes and 85% more likely to be re-arrested for violent crimes compared to those tried before a juvenile court; and

WHEREAS, when adolescents are tried as adults, their conviction data is public and thus accessible to employers and other professionals resulting in lifelong consequences, including significant barriers to accessing housing, employment, and higher education, and these obstacles lead to a lifetime of poor physical and mental health outcomes; and

WHEREAS, the juvenile justice system prioritizes developmentally appropriate community-based programs and diversion services designed to rehabilitate and encourage family involvement in treatment, but these programs and services are not made available to 17-year-olds in the adult system; and

WHEREAS, according to the Center for Disease Control, prosecuting youths as adults increases recidivism, and states that have transferred their 17-year-olds to the juvenile justice system have experienced improvements in public safety (Justice Policy Institute, 2017); and
WHEREAS, the “Youth In Prison” legislative package, including House Bills 4607, 4653, 4662, 4664, 4676, 4659, 4685, and 4789, was presented to the Michigan Legislature in the 2017-18 session to raise the age of juvenile court jurisdiction from 17 to 18 years of age.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby urges the Michigan Legislature to pass the “Youth in Prison” package, including House Bills 4607, 4653, 4662, 4664, 4676, 4659, and 4685, to align Michigan’s procedures with standard national practices and raise the age of juvenile court jurisdiction from 17 to 18.

BE IT FURTHER RESOLVED, that the Board of Commissioners further urges the Legislature to monitor and adopt an appropriate funding mechanism through the Department of Health and Human Services to cover the additional costs associated with increasing the age of the juvenile court jurisdiction from 17 to 18.

BE IT FURTHER RESOLVED, that the Board of Commissioners directs the County Controller to send copies of this resolution to the Governor of the State of Michigan, Ingham County’s state Legislative delegation, and the Michigan Association of Counties.

**LAW & COURTS: Yeas:** Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville

**Nays:** None  **Absent:** None  **Approved 11/30/2017**

Adopted as part of a consent agenda.
INTRODUCED BY THE LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENTER INTO A SERVICE AGREEMENT WITH CDWG

RESOLUTION # 17 – 508

WHEREAS, Ingham County Sheriff’s Office utilizes an electronic system for controlling access; and

WHEREAS, this system has reached a point where it is difficult to service and is required for meeting security requirements; and

WHEREAS, CDWG has been able to provide Ingham County with a proposal under the MiDeal contract from their service partner, Dewpoint, to provide assessment services necessary.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a contract with CDWG for an amount not to exceed $38,750.00.

BE IT FURTHER RESOLVED, funds are to be found in the Jail Reserve from Phone Revenue fund.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville
    Nays: None    Absent: None    Approved 11/30/2017

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Koenig, Maiville
    Nays: None    Absent: Sebolt    Approved 12/05/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
    Nays: None    Absent: Tennis, Schafer    Approved 12/06/2017

Adopted as part of a consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE INGHAM COUNTY SHERIFF’S OFFICE TO ENTER INTO AN AGREEMENT WITH TIGG’S CANTEEN SERVICES FOR INMATE COMMISSARY FOR THREE YEARS

RESOLUTION # 17 – 509

WHEREAS, the Sheriff’s Office has devoted extensive efforts to establish and ensure that the Jail Commissary operates effectively; and

WHEREAS, Tigg’s Canteen Services, Inc. was selected through the competitive bid process to be the vendor for these services; and

WHEREAS, the Ingham County Sheriff’s Office recommends that the Board of Commissioners enter into a three year agreement from November 30, 2017 through November 31, 2020, under the terms and conditions of the agreed upon contract; and

WHEREAS, this contract provides for a commissary sales commission of 40%; and

WHEREAS, this contract provides for Tigg’s Canteen Services, Inc. to continue to provide and maintain two Inmate money deposit kiosks; and

WHEREAS, Tigg’s Canteen Services, Inc. will charge $4.00 for each kiosk transaction with $2.00 returned to the Ingham County Inmate Commissary fund; and

WHEREAS, Canteen Services, Inc. will maintain the interface that allows the jail to partner with Securus Technologies to provide the Ingham County Jail with an Automated Information Service and Debit phone time.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, authorizes the Ingham County Sheriff’s Office to enter into a three year contract, with two one year renewal options, with Tigg’s Canteen Services, Inc. to provide Inmate Commissary, from November 30, 2017 through November 30, 2020.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents to extend the current contract, subject to approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville
   **Nays:** None   **Absent:** None   **Approved 11/30/2017**

**FINANCE: Yeas:** Grebner, McGrain, Hope, Anthony, Naeyaert
   **Nays:** None   **Absent:** Tennis, Schafer   **Approved 12/06/2017**

Adopted as part of a consent agenda.
ADOPTED – DECEMBER 12, 2017
AGENDA ITEM NO. 42

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CONTRACT WITH TIGG’S CANTEEN SERVICES, INC. TO MANAGE
THE KITCHEN AND LAUNDRY SERVICES AT THE INGHAM COUNTY JAIL

RESOLUTION # 17 – 510

WHEREAS, the Ingham County Jail has a current rated capacity is 444 inmates; and

WHEREAS, the Sheriff’s Office has the responsibility to feed all inmates housed by the facility, including medical meals for inmates who have special dietary needs as stated by the responsible medical staff; and

WHEREAS, in 2016, the Ingham County Jail kitchen staff served nearly 700,000 meals; and

WHEREAS, in 2016, the Ingham County Jail Kitchen Supervisor was responsible to ensure the washing of over 130,000 inmate bags; and

WHEREAS, in 2016, the Ingham County Jail Kitchen Supervisor was responsible for training and/or supervising approximately 14 workers for daily kitchen and laundry duties; and

WHEREAS, the Sheriff’s Office is operating on a month to month contract with Tigg’s Canteen Services, Inc. to provide the kitchen and laundry services; and

WHEREAS, Tigg’s Canteen Services, Inc was selected through the competitive bid process to be the vendor for the jail kitchen and laundry services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, authorizes the Ingham County Sheriff’s Office to enter into a three year contract, with two one year renewal options, with Tigg’s Canteen Services, Inc. to manage kitchen and laundry operations at the Ingham County Jail, from November 30, 2017 through November 30, 2020. The per inmate meal cost will be $.99 and $1.25 with the per medical meal.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents to extend the current contract, subject to approval as to form by the County Attorney.

**LAW & COURTS:**  
**Yeas:** Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville  
**Nays:** None  
**Absent:** None  
**Approved 11/30/2017**

**FINANCE:**  
**Yeas:** Grebner, McGrain, Hope, Anthony, Naeyaert  
**Nays:** None  
**Absent:** Tennis, Schafer  
**Approved 12/06/2017**

Commissioner Hope moved to approve the resolution. Commissioner Crenshaw supported the motion.

Commissioner Hope stated she believed Commissioner Sebolt wanted the resolution pulled.

Commissioner Sebolt stated he believed he had well expressed his thoughts on the issue.

The motion carried.  
**Yeas:** Banas, Crenshaw, Grebner, Hope, Koenig, Maiville, McGrain, Naeyaert, Schafer, Tennis, and Anthony  
**Nays:** Sebolt  
**Absent:** Celentino and Nolan
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING BETWEEN THE INGHAM COUNTY PROSECUTOR’S OFFICE AND THE DEPARTMENT OF THE ATTORNEY GENERAL

RESOLUTION # 17 – 511

WHEREAS, there are 110 untested sexual assault kits in Ingham County that have been sent to the Michigan State Crime Lab for testing; and

WHEREAS, the Department of the Attorney General has indicated that they have funds to assist local prosecutors with investigations and prosecutions of viable cases arising from the testing of previously untested sexual assault kits; and

WHEREAS, the Attorney General would designate an attorney as a Special Assistant Attorney General to review these investigations and determine the viability of the prosecutions of these untested sexual assault kits; and

WHEREAS, the Special Assistant Attorney General will be working out of the Ingham County Prosecutor’s office; and

WHEREAS, the Special Assistant Attorney General will be paid by funds from the Attorney General’s office including but not limited to salary, computers, phones, training, and mileage and any other funds approved by the Department of the Attorney General. All expenses excluding salary will be processed by Ingham County but will be paid for by the Department of the Attorney General’s office.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Prosecutor’s Office to enter into a Memorandum of Understanding with the Department of the Attorney General’s Office consistent with this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary adjustments consistent with this resolution.

LAW & COURTS: Yeas: Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays: None Absent: None Approved 11/30/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None Absent: Tennis, Schafer Approved 12/06/2017

Adopted as part of a consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT AN ASPCA ANIMAL CARE GRANT

RESOLUTION # 17 – 512

WHEREAS, the Ingham County Animal Control has applied for and has been approved to receive a grant from the ASPCA; and

WHEREAS, the purpose of this grant is to reimburse Ingham County Animal Control for expenses related to the care of dogs seized as part of a dogfighting investigation; and

WHEREAS, the award amount of this grant is $5,000 with no match requirement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves acceptance of the grant from the ASPCA for $5,000 with no match requirement.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents which are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments to the Ingham County Animal Control budget.

LAW & COURTS: Yeas: Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays: None    Absent: None    Approved 11/30/2017

FINANCE: Yeas: Grebner, McGrain, Hope, Anthony, Naeyaert
Nays: None    Absent: Tennis, Schafer    Approved 12/06/2017

Adopted as part of a consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE 2018 INGHAM COUNTY BUDGET TO RESTORE TWO SHERIFF CORRECTIONS OFFICERS

RESOLUTION # 17 – 513

WHEREAS, Resolution 17-194 authorized the closure of Post 4 of the Ingham County Jail, reducing the overall capacity of the Jail from 512 beds to 444; and

WHEREAS, the allocation of six corrections officers necessary to staff Post 4 was maintained in the 2017 budget in order to reduce overtime expenditures and alleviate the stress of overtime on Corrections employees; and

WHEREAS, the 2018 Controller Recommended budget included the elimination of three of these six Corrections Officers as part of the strategy to address the 2018 projected budget shortfall; and

WHEREAS, as part of the 2018 budget process, the Sheriff requested the restoration of two Corrections Officers; and

WHEREAS, at the Finance Committee budget hearing held on September 13, 2017, the Committee made motions to restore these two Correction Officers if the Separate Tax Limitation ballot proposal was approved by the voters of Ingham County at the November 7 election; and

WHEREAS, one motion passed on a 3-2 vote, with two committee members absent, and one motion passed on a 4-1 vote, with two committee members absent; and

WHEREAS, the Separate Tax Limitation proposal was approved by voters on November 7.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the 2018 budget to restore two Corrections Officers a cost of $180,000 and to amend the 2018 Position Allocation List.
BE IT FURTHER RESOLVED, that the 2018 budgeted use of fund balance will be increased by $180,000 to fund the two Corrections Officers positions.

**LAW & COURTS:**  **Yea**s: Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville  
Nays: None  Absent: None  Approved 11/30/2017

**FINANCE:**  **Yea**s: Hope, Anthony, Naeyaert  
Nays: Grebner, McGrain  Absent: Tennis, Schafer  Approved 12/06/2017

Commissioner Hope moved to approve the resolution. Commissioner Maiville supported the motion.

Commissioner Hope introduced the resolution.

Commissioner Grebner stated he would rest upon the comments he had made in Committee.

The motion carried. **Yea**s: Banas, Crenshaw, Hope, Koenig, Maiville, Naeyaert, Schafer, Sebolt, Tennis, and Anthony  
Nays: Grebner and McGrain  Absent: Celentino and Nolan
ADOPTED – DECEMBER 12, 2017
AGENDA ITEM NO. 46

Introduced by Chairperson Sarah Anthony:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION IN SUPPORT OF THE MICHIGAN PREVAILING WAGE ACT

RESOLUTION # 17 – 514

WHEREAS, the Michigan Prevailing Wage Act was created in 1965 to protect Michigan construction workers and Michigan contractors; and

WHEREAS, the law has helped provide a level playing field on state-funded construction projects so that low-wage, out-of-state contractors do not have an unfair bidding advantage; and

WHEREAS, multiple peer-reviewed academic studies have demonstrated that the use of Prevailing Wage has no impact on the overall cost of construction projects; and

WHEREAS, the Michigan Prevailing Wage Law has played a key role in ensuring that quality apprenticeship programs are available to train the next generation of skilled trades workers at no cost to taxpayers.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners supports the Michigan Prevailing Wage Act (PA 166 of 1965) and urges the Michigan Legislature to reject attempts to repeal the act.

BE IT FURTHER RESOLVED, that the County Clerk shall send copies of this resolution to Governor Rick Snyder, the Ingham County State Legislative Delegation and the Michigan Association of Counties.

Adopted as part of a consent agenda.
SPECIAL ORDERS OF THE DAY

Commissioner Crenshaw moved to place the letter Mr. Slaughter had read to the Board of Commissioners on file. Commissioner Schafer supported the motion.

Commissioner Crenshaw moved to appoint Sue Chamberlain and Julie Casper to the Fair Board. Commissioner Grebner supported the motion.

The motion carried unanimously. Absent: Commissioners Celentino and Nolan

Commissioner Crenshaw moved to waive the term limits and re-appoint Manuel Delgado to the Fair Board and Molly Polverento to the Board of Health.

The motion carried unanimously. Absent: Commissioners Celentino and Nolan

PUBLIC COMMENT

LaShawn Erby, Action of Greater Lansing Executive Director, thanked the Board of Commissioners for passing the “Raise the Age” resolution and working so quickly on it.

COMMISSIONER ANNOUNCEMENTS

Commissioner Maiville thanked Chairperson Anthony for her leadership, and thanked Vice Chair Koenig, Committee chairs and staff.

Commissioner Crenshaw announced that December 14, 2017 from 5:30-9 p.m. at St. Mary’s Cathedral Hall the 35th Hispanic Christmas Symposium would take place.

Commissioner Crenshaw thanked Chairperson Anthony, Vice Chair Koenig and Committee chairs.

Commissioner Koenig thanked Chairperson Anthony for her leadership, all commissioners for slugging it out this year, and committee chairs. She further thanked Alan Fox for his service and Major Davis for his constant, calm hand on the jail as the reason he got respect was that he gave respect, and set an example for all.

Commissioner Sebolt thanked Chairperson Anthony and all commissioners for a great first year on the Board of Commissioners. He stated he appreciated working with all of the commissioners, even though he caused ripples at times.

Commissioner Schafer stated he had been on the Board of Commissioners for 33 years. He thanked Major Davis, and during his time on the Board of Commissioners, he had heard the best and the worst of the Sheriff’s Office, and Major Davis had always been a beacon.

Commissioner Hope thanked the folks who spoke on behalf of “Raise the Age,” and acknowledged all of the organizations associated with the effort. She thanked Chairperson Anthony for her leadership.
Commissioner Banas thanked Chairperson Anthony for her leadership, as she had been open-minded and respectful of all commissioners. She further stated it had been a tough year, and she had carried through with grace and wit, as had Vice Chair Koenig.

Commissioner Banas thanked Major Davis and stated that being an educator should be a prerequisite to work at the jail, because they understood human nature. She further stated she extended her appreciation for nurses of the community, as they were the heroes of the community and they were not forgotten.

Chairperson Anthony stated it had been a challenging year on the Board of Commissioners, but there had also been opportunities for leadership and showing their commitment to Ingham County. She further stated the County had held its first State of the County address, where over 200 residents and employees had attended, and she hoped that tradition continued.

Chairperson Anthony stated the Board of Commissioners had worked hard to pass a budget and educate voters on the importance of passing the County millage. She thanked the County employees who worked daily to make sure residents receive the best services possible.

Chairperson Anthony thanked the Controller’s Office and the Board of Commissioners’ Office, as these offices ensured that the Board of Commissioners had the best resources to serve their constituents and make decisions on their behalf. She thanked her colleagues on the Board of Commissioners, and stated that it had been a challenging year for her personally as well, and she did not think the County had missed a step when she had a family tragedy to attend to, because each of them stepped up to the plate.

Chairperson Anthony stated she considered her fellow commissioners colleagues, thought partners, mentors and friends, and she hoped to continue to work to strengthen communications with the public, ensure public safety, and be good stewards of County resources. She thanked the Board of Commissioners for the opportunity to represent them and be their Chairperson this year.

**CONSIDERATION AND ALLOWANCE OF CLAIMS**

Commissioner McGrain moved to pay the claims in the amount of $5,212,448.72. Commissioner Banas supported the motion.

The motion carried unanimously. Absent: Commissioners Celentino and Nolan

**ADJOURNMENT**

The meeting was adjourned at 7:11 p.m.
CALL TO ORDER

Chairperson Anthony called the January 2, 2018 Organizational Meeting of the Ingham County Board of Commissioners to order at 6:00 p.m.

ROLL CALL BY CLERK

Members Present at Roll Call: Anthony, Celentino, Crenshaw, Grebner, Hope, Maiville, McGrain, Naeyaert, Nolan, Schafer, Sebolt

Members Absent at Roll Call: Banas, Koenig and Tennis

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Anthony asked Commissioner McGrain to lead those present in the Pledge of Allegiance.

MEDITATION

Chairperson Anthony asked those present to remain standing for a moment of silence.

LIMITED PUBLIC COMMENT

Emari Larkins introduced himself to the Board of Commissioners and stated he was attending the meeting as part of his Civics class requirement.

ADDITIONS TO THE AGENDA

Chairperson Anthony indicated that Board rules state resolutions will ordinarily be referred to a committee unless there is a 2/3 vote to allow the resolution to be considered by the Board immediately. She then asked if there was a motion to consider the following resolutions:

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH LOCAL #1499 OF THE AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES AFL-CIO, COUNCIL 25

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH LOCAL 512 OFFICE AND PROFESSIONAL EMPLOYEES INTERNATIONAL UNION – TECHNICAL CLERICAL UNIT

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE INGHAM COUNTY EMPLOYEES’ ASSOCIATION – ASSISTANT PROSECUTING ATTORNEY’S DIVISION
January 2, 2018 Organizational Meeting

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE OFFICE AND PROFESSIONAL EMPLOYEES INTERNATIONAL – CIRCUIT COURT/FAMILY DIVISION PROFESSIONAL EMPLOYEES

Chairperson Anthony stated there was a substitute for the resolution.

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH TEAMSTERS LOCAL 243 – POTTER PARK ZOO SUPERVISORY UNIT

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH INGHAM COUNTY EMPLOYEE’S ASSOCIATION – PROFESSIONAL COURT EMPLOYEES

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH LOCAL 512 OFFICE AND PROFESSIONAL EMPLOYEES INTERNATIONAL UNION – SUPERVISORY UNIT

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE INGHAM COUNTY EMPLOYEES’ ASSOCIATION – PROFESSIONAL EMPLOYEES

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH INGHAM COUNTY EMPLOYEE’S ASSOCIATION – PARK RANGERS

Chairperson Anthony stated the resolution was a late addition to the agenda.

Commissioner Sebolt moved to add the nine resolutions to the agenda. Commissioner Schafer seconded the motion. The motion to add the nine resolutions to the agenda carried unanimously. Absent: Commissioners Banas, Koenig and Tennis.

Chairperson Anthony stated that Standing Committee Appointments would become Agenda Item No. 13 and Other Appointments would become Agenda Item No. 14.

PETITIONS AND COMMUNICATIONS

Chairperson Anthony stated there was a late communication.

LETTER OF RESIGNATION FROM COMMISSIONER BRIAN MCGRAIN

Chairperson Anthony accepted the letter with regret and placed it on file.

ELECTION OF OFFICERS

CHAIRPERSON: Chairperson Anthony opened the floor to nominations for the position of Chairperson of the Board. Commissioner Celentino nominated Commissioner Koenig for Chairperson. Commissioner Naeyaert supported the motion.

The motion carried unanimously. Absent: Commissioners Banas, Koenig and Tennis.
VICE-CHAIRPERSON: Chairperson Anthony opened the floor for nominations to the position of Vice-Chairperson of the Board. Commissioner Crenshaw nominated Commissioner Celentino for Vice-Chairperson. Commissioner Hope supported the motion.

The motion carried unanimously. Absent: Commissioners Banas, Koenig and Tennis.

VICE-CHAIRPERSON PRO-TEM: Vice-Chairperson Celentino opened the floor for nominations to the position of Vice Chairperson Pro-Tem of the Board. Commissioner Maiville nominated Commissioner Naeyaert. Commissioner Schafer supported the motion.

The motion carried unanimously. Absent: Commissioners Banas, Koenig and Tennis.

CONSIDERATION OF A CONSENT AGENDA

Vice-Chairperson Celentino stated that the Board of Commissioners adopted a procedure whereby they used a partial Consent Agenda in order to expedite meetings. He further stated that under the procedure, the Board would group some non-controversial resolutions together and vote on them in one motion without discussion.

Vice-Chairperson Celentino stated that the Board kept out of the consent agenda resolutions that required a roll call vote, resolutions that needed discussion, and resolutions that provided important information. He further stated that the Board’s procedures stated that any single member of the Board could identify specific resolutions to be discussed and voted on separately.

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items. Commissioner Schafer seconded the motion.

The motion carried unanimously. Absent: Commissioners Banas, Koenig and Tennis.

The items on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioners Banas, Koenig and Tennis.
ADOPTED – JANUARY 2, 2018
AGENDA ITEM NO. 4

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH LOCAL #1499 OF THE AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES AFL-CIO, COUNCIL 25

RESOLUTION # 18 - 001

WHEREAS, a collective bargaining agreement has been reached between representatives of Ingham County and Local #1499 of the American Federation of State, County and Municipal Employees AFL-CIO, Council 25 for the period January 1, 2018 through December 31, 2020; and

WHEREAS, the agreement has been ratified by the employees within the bargaining unit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and Local #1499 of the American Federation of State, County and Municipal Employees AFL-CIO, Council 25 for the period January 1, 2018 through December 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

Adopted as part of a consent agenda.
Highlights of the agreement include the following:

- **Contract Duration (Article 19):** January 1, 2018 thru December 31, 2020

- **Salary Schedule (Appendix A):**
  - 2018 – Effective the first pay period, add a 1% wage increase to the 2017 wage schedule.
  - 2019 – Effective the first pay period, add a 0% wage increase to the 2018 wage schedule and a one issue reopener for each party.
  - 2020 - Effective the first pay period, add a 0% wage increase to the 2019 wage schedule and a one issue reopener for each party.

- **Wages and Benefits (Article 13)**
  - Section 11: Insurance For Retirees – Retirees under the age of 65 (hired prior to September 19, 2011) shall receive the same health coverage options as active employees, if available, with a benchmark as set forth by the Health Coalition and approved by the Board of Commissioners. Retirees age 65 and older shall be supplemental to, coordinate benefits with, and be secondary payor to Medicare. These retirees will be charged the prescription portion of the premiums for the secondary plan.
  - Retirees under the age of 65 (hired on or after September 19, 2011 and prior to January 1, 2014) shall only be entitled to single subscriber health insurance and have the option of paying the difference in premium and upgrading to the two-person or full family plan. Retirees shall receive the same health coverage options as active employees, if available, with a benchmark as set forth by the Health Coalition and approved by the Board of Commissioners. Retiree under the age of 65 (hired after January 1, 2014) shall have the Employer contribution capped at the percentages identified in the existing collective bargaining agreement, however, the retiree shall have the option of paying the difference in premium and upgrading to a two-person plan.

- **Leave Time (Article 15, Section 1):**
  - All employees shall be credited with 16 hours of leave time in January of each year, in lieu of floating holidays and paid time off (PTO) shall be earned in accordance with the following schedule:

<table>
<thead>
<tr>
<th>Years of Continuous Service</th>
<th>Number of Leave Time Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hire date to 5th anniversary date</td>
<td>6.5 hours per pay period</td>
</tr>
<tr>
<td>Fifth to the thirteenth anniversary</td>
<td>8.0 hours per pay period</td>
</tr>
<tr>
<td>Thirteenth anniversary date +</td>
<td>11.0 hours per pay period</td>
</tr>
</tbody>
</table>

- **General (Article 16):**
  - New Section 13 – The Employer will provide employees up to $100.00, once every 3 years, to be applied toward the employee’s purchase of a hands free (e.g. Bluetooth) cell phone device.
WHEREAS, an agreement has been reached between representatives of Ingham County and Local 512 Office and Professional Employees International Union for the period January 1, 2018 through December 31, 2020; and

WHEREAS, the agreement has been ratified by the employees within the bargaining unit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and Local 512 Office and Professional Employees International Union for the period January 1, 2018 through December 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

Adopted as part of a consent agenda.
Highlights of the agreement include the following:

- **Contract Duration (Article 31):** January 1, 2018 thru December 31, 2020
- **Salary Schedule (Appendix A):**
  - 2018 – Effective the first pay period, add a 1% wage increase to the 2017 wage schedule.
  - 2019 – Effective the first pay period, add a 0% wage increase to the 2018 wage schedule and a two issue reopener for each party.
  - 2020 - Effective the first pay period, add a 0% wage increase to the 2019 wage schedule and a two issue reopener for each party.
- **Hours of Work (Article 14):** Clarify Section 3, (D) –
  Monday, Tuesday, Wednesday or Thursday – payment of 1 hour/day on call status and Friday, Saturday, Sunday shall receive payment of 2 hours/day on call status.
- **Leave Time (Article 17, Section 1):**
  All employees shall be credited with 16 hours of leave time in January of each year, in lieu of floating holidays and paid time off (PTO) shall be earned in accordance with the following schedule:

<table>
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<tr>
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<tr>
<td>Thirteenth anniversary date +</td>
<td>11.0 hours per pay period</td>
</tr>
</tbody>
</table>
- **Health Insurance (Article 24):**
  Incorporate the updated language from the Health Coalition for 2018 into the collective bargaining agreement, as approved by Ingham County Board of Commissioners.
- **Uniform and Safety Shoe Reimbursement (Article 28):**
  New Section 3 – The Employer will provide employees up to $100.00, once every 3 years, to be applied toward the employee’s purchase of a hands free (e.g. Bluetooth) cell phone device.
AGENDA ITEM NO. 6

Resolved on the 2nd day of January, 2018

INTRODUCED BY:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE INGHAM COUNTY EMPLOYEES’ ASSOCIATION – ASSISTANT PROSECUTING ATTORNEY’S DIVISION

RESOLUTION # 18 – 003

WHEREAS, an agreement has been reached between representatives of Ingham County and the ICEA – Assistant prosecuting Attorney’s Division for the period January 1, 2018 through December 31, 2020; and

WHEREAS, the agreement has been ratified by the employees within the bargaining agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and Ingham County Employees’ Association for the period January 1, 2018 through December 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

Adopted as part of a consent agenda.
Highlights of the agreement include the following:

- **Contract Duration**: January 1, 2018 thru December 31, 2020

- **Salaries Schedule** (Article 31):
  - 2018 – Effective the first pay period, add a 1% wage increase to the 2017 salary schedule.
  - 2019 – Effective the first pay period, add a 0% wage increase to the 2018 wage schedule and a two issue reopener for each party.
  - 2020 - Effective the first pay period, add a 0% wage increase to the 2019 wage schedule and a one issue reopener for each party.

- **Hours of Work** (Article 13):
  Section 5. On Call Pay – increase “on-call” by $35/week.

- **Medical Plan** (Article 24):
  Incorporate changes as provided by the Health Coalition and as approved by the Ingham County Board of Commissioners.

- **Leaves of Absence** (Article 16): Amend Section 1. (E.)
  Each year the employee may request to be paid for one-half (1/2) of the sick leave credit earned during the prior 12 month period. Effective in 2018, the payment period is changed from December 15th to June 15th.

- **Benefits Upon Termination** (Article 20): Amend Section 3 for clarification.
  Assistant Prosecuting Attorney that has completed four (4) or more years of continuous service and is not re-appointed, the employee will be eligible for salary and health insurance continuation for ninety (90) days, and life insurance continuation for sixty (60) days.
ADOPTED – JANUARY 2, 2018
AGENDA ITEM NO. 7

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE OFFICE AND PROFESSIONAL EMPLOYEES INTERNATIONAL – CIRCUIT COURT/FAMILY DIVISION PROFESSIONAL EMPLOYEES

RESOLUTION # 18 – 004

WHEREAS, an agreement has been reached between representatives of Ingham County and the OPEIU – Circuit Court/Family Division Professional Employees for the period January 1, 2018 through December 31, 2020; and

WHEREAS, the agreement has been ratified by the employees within the bargaining agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County, 30th Judicial Circuit Court/Family Division and OPEIU for the period January 1, 2018 through December 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners and the County Clerk are authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

Adopted as part of a consent agenda.
Highlights of the tentative agreement include the following:

- **Contract Duration:** January 1, 2018 thru December 31, 2020

- **Salaries (Article XXIX):**
  
  - 2018 – Effective the first pay period, add a 1% wage increase to the 2017 wage schedule.
  
  - 2019 – Each party may choose wages and one additional issue for re-opener.
  
  - 2020 - Each party may choose wages and one additional issue for re-opener.

- **Hospitalization – Medical Coverage (Article XIX):**
  
  Incorporate changes as provided by the Health Care Coalition, as approved by the Ingham County Board of Commissioners.

- **Leaves of Absence (Article XXII):**
  
  Each year the employee may request to be paid for one-half (1/2) of the sick leave credit earned during the prior 12 month period. Effective in 2018, the payment period is changed from December 15th to June 15th.
ADOPTED – JANUARY 2, 2018
AGENDA ITEM NO. 8

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT
WITH TEAMSTERS LOCAL 243 – POTTER PARK ZOO SUPERVISORY UNIT

RESOLUTION # 18 – 005

WHEREAS, an agreement has been reached between representatives of Ingham County and the Teamsters Local 243 – Potter Park Zoo Supervisory Unit for the period January 1, 2018 through December 31, 2020; and

WHEREAS, the agreement has been ratified by the employees within the bargaining unit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and the Teamsters Local 243 – Potter Park Zoo Supervisory Unit for the period January 1, 2018 through December 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

Adopted as part of a consent agenda.
Highlights of the agreement include the following:

- **Contract Duration**: January 1, 2018 thru December 31, 2020
- **Compensation Levels (Article 20)**:
  - 2018 – Effective the first pay period, add a 1% wage increase to the 2017 wage schedule.
  - 2019 – Effective the first pay period, add a 0% wage increase to the 2018 wage schedule and a one issue reopener for each party.
  - 2020 - Effective the first pay period, add a 0% wage increase to the 2019 wage schedule and a one issue reopener for each party.
- **Hours of Work (Article 6)**:
  New Section 6 – Employees assigned to be on-call for weekends shall receive a flat fee of $20 per day.
- **Wage Supplements (Article 8)**:
  Hospitalization – Medical Coverage (Section 3)- Incorporate the changes from the Health Care Coalition for 2018 into this article, as approved by Ingham County Board of Commissioners.
- **Wage Supplements (Article 8)**:
  Annual Cash-Out Option (Section 8, E.) - Each year the employee may request to be paid for one-half (1/2) of the sick leave credit earned during the prior 12 month period. Effective in 2018, the payment period is changed from December 15th to June 15th.
- **Wage Supplements (Article 8)**:
  Sick Time Donation (Section 8, H) - Increase the maximum sick time an employee may donate to forty (40) hours to no more than three (3) persons in one (1) calendar year.
- **Wage Supplements (Article 8)**
  Vacation Leave (Section 9, E.)
  Increase maximum accumulation from 240 hours to 300 hours.
January 2, 2018 Organizational Meeting

ADOPTED – JANUARY 2, 2018
AGENDA ITEM NO. 9

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT
WITH INGHAM COUNTY EMPLOYEE’S ASSOCIATION –
PROFESSIONAL COURT EMPLOYEES

RESOLUTION # 18 – 006

WHEREAS, an agreement has been reached between representatives of Ingham County and the Ingham County Employee’s Association (ICEA) – Professional Court Employees for the period January 1, 2018 through December 31, 2020; and

WHEREAS, the agreement has been ratified by the employees within the bargaining unit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and the Ingham County Employee’s Association (ICEA) – Professional Court Employees for the period January 1, 2018 through December 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

Adopted as part of a consent agenda.
Highlights of the agreement include the following:

- **Contract Duration:** January 1, 2018 thru December 31, 2020

- **Salary Schedule (Article 30):**
  - 2018 – Effective the first pay period, add a 1% wage increase to the 2017 wage schedule.
  - 2019 – Each party may choose wages and one additional issue for re-opener.
  - 2020 - Each party may choose wages and one additional issue for re-opener.

- **Hospitalization – Medical Coverage (Article 19)**
  Incorporate the changes from the Health Care Cost Containment Committee for 2018 into this article, as approved by Ingham County Board of Commissioners.

- **Leaves of Absence (Article 23):**
  - Section 11. Annual Cash-Out Option - Each year the employee may request to be paid for one-half (1/2) of the sick leave credit earned during the prior 12 month period. Effective in 2018, the payment period is changed from December 15th to June 15th.
  - Section 13 – modify the definition of immediate family to include step parent and step child.
  - Section 16. Sick Time Donation - Increase the maximum sick time an employee may donate to forty (40) hours to no more than three (3) persons in one (1) calendar year.
Resolved: This resolution is adopted by the Board of Commissioners as part of a consent agenda.

Adopted as part of a consent agenda.
Highlights of the agreement include the following:

- **Contract Duration (Article 31):** January 1, 2018 thru December 31, 2020
- **Salary Schedule (Appendix A):**
  - 2018 – Effective the first pay period, add a 1% wage increase to the 2017 wage schedule.
  - 2019 – Effective the first pay period, add a 0% wage increase to the 2018 wage schedule and a two issue reopener for each party.
  - 2020 - Effective the first pay period, add a 0% wage increase to the 2019 wage schedule and a two issue reopener for each party.
- **Leave Time (Article 14, Section 1 and Section 3):**
  - All employees shall be credited with 16 hours of leave time in January of each year, in lieu of floating holidays and paid time off (PTO) shall be earned in accordance with the following schedule:
    | Years of Continuous Service                      | Number of Leave Time Hours |
    |-------------------------------------------------|-----------------------------|
    | Hire date to 5th anniversary date               | 6.5 hours per pay period    |
    | Fifth to the thirteenth anniversary             | 8.0 hours per pay period    |
    | Thirteenth anniversary date +                   | 11.0 hours per pay period   |
  - Vacation Bonus - Add proration language based on hire date into the unit.
- **Health Insurance (Article 16 and 20):**
  Incorporate the updated language from the Health Coalition for 2018 into the collective bargaining agreement, as approved by Ingham County Board of Commissioners.
- **General Provisions (Article 23):**
  New Section 7 – The Employer will provide employees up to $100.00, once every 3 years, to be applied toward the employee’s purchase of a hands free (e.g. Bluetooth) cell phone device.
Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE INGHAM COUNTY EMPLOYEES’ ASSOCIATION – PROFESSIONAL EMPLOYEES

RESOLUTION # 18 – 008

WHEREAS, an agreement has been reached between representatives of Ingham County and the Ingham County Employees’ Association (ICEA) – Professional Employees for the period January 1, 2018 through December 31, 2020; and

WHEREAS, the agreement has been ratified by the employees within the bargaining agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and Ingham County Employees’ Association for the period January 1, 2018 through December 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

Adopted as part of a consent agenda.
Highlights of the agreement include the following:

- **Contract Duration:** January 1, 2018 thru December 31, 2020

- **Salaries (Article 28):**
  - 2018 – Effective the first pay period, add a 1% wage increase to the 2017 wage schedule.
  - 2019 – Each party may choose wages and one additional issue for re-opener.
  - 2020 - Each party may choose wages and one additional issue for re-opener.

- **Classification Plan (Article 6):** Section 2 – Future reclassifications for current professional positions shall be through the negotiation process for a successor agreement, unless the parties jointly agree otherwise. (Note: 2 reclassification requests were submitted and the **parties agreed** to allow the two requests to be reviewed and processed in early 2018)

- **Hospitalization – Medical Coverage (Article 17):**
  - Incorporate changes for 2018, as provided by the Health Cost Containment Committee and approved by the Ingham County Board of Commissioners.

- **Leaves of Absence (Article 21):**
  - **Section 11 Annual Cash-Out Option** - Each year the employee may request to be paid for one-half (1/2) of the sick leave credit earned during the prior 12 month period. Effective in 2018, the payment period is changed from December 15th to June 15th.
  - **Section 16 Sick Time Donation** - Increase the maximum sick time an employee may donate to forty (40) hours to no more than three (3) persons in one (1) calendar year.
January 2, 2018 Organizational Meeting

ADOPTED – JANUARY 2, 2018
AGENDA ITEM NO. 12

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT
WITH INGHAM COUNTY EMPLOYEE’S ASSOCIATION – PARK RANGERS

RESOLUTION #18 - 009

WHEREAS, an agreement has been reached between representatives of Ingham County and the Ingham County Employee’s Association (ICEA) – Park Rangers for the period January 1, 2018 through December 31, 2020; and

WHEREAS, the agreement has been ratified by the employees within the bargaining unit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and the Ingham County Employee’s Association (ICEA) – Park Rangers for the period January 1, 2016 through December 31, 2017.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

Adopted as part of a consent agenda.
Highlights of the agreement include the following:

- **Contract Duration**: January 1, 2018 thru December 31, 2020

- **Salary Schedule (Article 14 and Appendix A):**
  - 2018 – 1% wage increase to the current 2017 wage scales.
  - 2019 – 0% wage increase to the 2018 wage scale. In addition, on or after August 1, 2018, either party may choose two issues for a re-opener, to take effect on or after January 1, 2019, by giving notice to the other party no later than December 1, 2018.
  - 2020 – 0% wage increase to the 2019 wage scale. In addition, on or after August 1, 2019, either party may choose two issues for a re-opener, to take effect on or after January 1, 2020, by giving notice to the other party no later than December 1, 2019.

- **Uniforms (Article 18)** – Increase boot allowance to $150

- **Hospitalization – Medical Coverage (Article 22)**
  Incorporate the changes from the Health Care Coalition for 2018 into this article, as approved by Ingham County Board of Commissioners.

- **Life Insurance (Article 25)** – Increase to $40,000

- **Sick Leave (Article 31): Annual Cash-Out Option**
  Each year the employee may request to be paid for one-half (1/2) of the sick leave credit earned during the prior 12 month period. Effective in 2018, the payment period is changed from January 15th to June 15th.
STANDING COMMITTEE APPOINTMENTS: Vice-Chairperson Celentino made the following appointments to standing committees. The first person named will serve Chairperson of the committee; second person named will serve as Vice-Chairperson of the Committee:

County Services Committee: Commissioners Nolan (Chair), Sebolt (Vice-Chair), Grebner, Celentino, Hope, Maiville, Naeyaert.

Finance Committee: Commissioners Grebner (Chair), Anthony (Vice-Chair), McGrain, Crenshaw, Tennis, Koenig, Schafer.

Human Services Committee: Commissioners Banas (Chair), Tennis (Vice-Chair), McGrain, Sebolt, Nolan, Koenig, Naeyaert.

Law and Courts Committee: Commissioners Crenshaw (Chair), Hope (Vice-Chair), Celentino, Banas, Anthony, Schafer, Maiville.

Commissioner Crenshaw moved to confirm the Standing Committee Appointments. Commissioner Grebner supported the motion. The motion carried unanimously. Absent: Commissioners Banas, Koenig and Tennis.

OTHER APPOINTMENTS: Vice-Chairperson Celentino made the following Commissioner and staff appointments to other advisory boards and commissions:

<table>
<thead>
<tr>
<th>Board/Committee</th>
<th>Assignee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Animal Control Shelter Advisory Board - Commissioner Rep</td>
<td>Commissioners Tennis and Crenshaw</td>
</tr>
<tr>
<td>Board of Health</td>
<td>Commissioner Sebolt</td>
</tr>
<tr>
<td>Capital Area Michigan (WORKS) Board</td>
<td>Commissioners Anthony, Koenig, and Hope</td>
</tr>
<tr>
<td>CARTS Committee</td>
<td>Jared Cypher, Deputy Controller</td>
</tr>
<tr>
<td>CATA Board</td>
<td>Commissioners Grebner and Anthony (alternate)</td>
</tr>
<tr>
<td>Capital Region Airport Authority Liaison</td>
<td>Chairperson Koenig</td>
</tr>
<tr>
<td>Community Corrections Advisory Board</td>
<td>Chairperson Koenig</td>
</tr>
<tr>
<td>Community Mental Health Authority</td>
<td>Chairperson Koenig</td>
</tr>
<tr>
<td>Capital Area Community Services Administration</td>
<td>Chairperson Koenig and Treasurer Schertzing</td>
</tr>
<tr>
<td>Convention Visitors Bureau</td>
<td>Commissioner McGrain</td>
</tr>
<tr>
<td>Drainage Board</td>
<td>Chairperson Koenig (Board Chair) and Commissioner Grebner (Finance Chair)</td>
</tr>
<tr>
<td>Equal Opportunity Committee</td>
<td>Commissioner Hope (alternate)</td>
</tr>
<tr>
<td>Farmland Preservation Board</td>
<td>Commissioner Maiville</td>
</tr>
</tbody>
</table>
Commissioner McGrain moved to confirm the appointments. Commissioner Grebner supported the motion. The motion carried unanimously. Absent: Commissioners Banas, Koenig and Tennis.

Vice-Chairperson Celentino stated that if any Commissioners were currently serving on a Board, and their name was not read, their term had not expired and they were still a member of that Board.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Crenshaw stated that City of Lansing Mayor Andy Schor had revealed the naming of part of Grand River Avenue in Old Town, Lansing as Cesar E. Chavez Avenue.

Commissioner McGrain stated there would be a meeting in the Eastside Neighborhood with Lansing Board of Water and Light to discuss residents’ concerns about tree trimming.
Vice-Chairperson Celentino presented Commissioner Anthony with a ceremonial gavel for her service as Chairperson in 2017.

Commissioner Anthony thanked the Board of Commissioners.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:16 p.m.
August 11, 2017

CHC Board of Directors
Ingham County Health Department
5303 S. Cedar St.
Lansing, MI 48909

Dear Fellow Board Members:

I am writing this letter to formally resign from the CHC board. I have enjoyed the work that I have performed as a CHC board member. Regretfully, the time has come for me to step down. I will look forward to seeing you in the near future. Please include this letter with your August board meeting minutes.

Sincerely,

[Signature]

Flesia D. McClurkin
Good Morning Bristol,

I would like to submit my resignation from the Ingham County EOC effective immediately. I have dissolved the scholarship fund and returned the $100 donation received to MSFCU.

I appreciate your leadership on this committee and wish you nothing but success in the new year.

Thanks,

Ms. Tamara Warren
Hello Becky,

I wanted to officially inform you that Amie Ostrander has resigned, effective post Fair Board meeting on Monday, January 8, 2018.

Please let me know if there is anything else that you will need.

Thanks,

Sandy

Sandra Dargatz, CTA
Executive Director, Ingham County Fair
700 E Ash Street
Mason, MI 48854
Phone: 517-676-2428
Direct: 517-676-2857
Fax: 517-676-3733
Email: sdargatz@ingham.org
Good afternoon Becky,

Effective January 31, 2018, I will be resigning as a member of the Ingham County Land Bank board member.

Please feel free to contact me with questions.

Thank you,

Sarah Anthony
Bennett, Becky

From: Hope, Kara
Sent: Wednesday, January 17, 2018 1:36 PM
To: Paluzzi, Jeanna; Schertzing, Eric; McGrain, Brian; Nolan, Deb
Cc: Bennett, Becky; Crenshaw, Bryan; Koenig, Carol
Subject: Land Bank board

Dear fellow Land Bank Board members and executive director:

Please consider this my immediate resignation from the Land Bank board.

Thank you,

Kara Hope
Commissioner, District 7
Ingham County Board of Commissioners
December 1, 2017

Ingham County Board of Commissioners
P.O. Box 319
Mason, MI 48854

RE: 2017 Master Plan – ADOPTED

Dear Commissioners:

The Planning Commission of the Charter Township of Meridian recently completed an update of the Township’s Master Plan. You may recall receiving notification of the Master Plan public hearing. The Township Board approved a resolution to adopt the 2017 Master Plan at its meeting held on November 21, 2017.

The adopted 2017 Master Plan is available to view and download on the Township’s website, www.meridian.mi.us. The direct link to the Master Plan location is http://www.meridian.mi.us/Home/ShowDocument?id=5466.

If an electronic submittal is not satisfactory, please submit a written request for an alternative delivery method to Principal Planner Peter Menser in the Department of Community Planning and Development, 5151 Marsh Road, Okemos, MI 48864, or by email to menser@meridian.mi.us.

On behalf of the Planning Commission, thank you for your participation in this important project.

Sincerely,

[Signature]
Holly Correll
Planning Commission Secretary
RESOLUTION

To: The Honorable Board of Commissioners
    Huron County
    Michigan

WE, the SAFETY COMMITTEE, respectfully beg leave to submit the following resolution for your consideration:

WHEREAS, HB 5096-5098 seek to amend various local government statutes and the County Road Law in a way that would significantly reduce the ability of local governments, county road agencies, and county drain commissions to charge adequate fees, provide safe and reasonable criteria to access public jurisdictions, and collect adequate bonding should these properties be damaged and need restoration from telecommunication providers and their contractors that wish to work, install, and maintain cable, fiber optics, extended poles/antennas, towers, and power units on public properties; and

WHEREAS, the effect of these bills would force local governments, county road agencies, public works departments, and drain commissions to subsidize telecommunications with local and Michigan Transportation funds; and

WHEREAS, as legal guardians of the public property and road right-of-way, local governments, county road agencies, and drain commissions must ensure work in their jurisdictions is performed safely, does not damage our infrastructure, and meets engineering standards (above/below ground), along with federal and state requirements; and

WHEREAS, local governments and county road agencies do not profit by issuing permits, but simply recover the costs of issuing permits, making site inspections, and performing related tasks; and when the project is completed, funds should be reconciled with the permit holder; and

WHEREAS, HB 5096-5098 limit fees to $300 per permit or $1,000 on multiple projects; and

WHEREAS, such a “one-size-fits-all” fee does not account for the type of work planned in a rural or urban setting, nor does it consider the risks a project may pose, and in general the Bills supplant engineering-based management with a “cookie-cutter” approach that puts public resources and workers at risk; and

WHEREAS, HB 5096-5098 limit security/bonding to $20,000 regardless of the potential risk and damage beyond that amount, rural vs. urban setting, and requires that bonds be returned within 60 days after a project is completed, even if damage is being contested; and

WHEREAS, these Bills do not take into consideration the statewide ramifications and precedent that these bills would create; and

WHEREAS, that while the telecommunications industry may be able to point to isolated instances of local obstacles, it is certainly not a statewide problem; now

THEREFORE, BE IT RESOLVED that the Huron County Board of Commissioners opposes HB 5096-5098 and strongly urges State Representative Canfield and Senator Pavlov to oppose HB 5096-5098 as well; and
BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Governor Snyder, Representative Canfield, Senator Pavlov, the Michigan Association of Counties, and the other 82 counties.

Respectfully submitted,

SAFETY COMMITTEE

John L. Bodis, Chairman

Ron Wruble, Vice Chairman

Todd Talaski, Member

Dated: December 12, 2017

VOICE ROLL CALL VOTE:

<table>
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<tr>
<th>COMMISSIONER</th>
<th>YES</th>
<th>NO</th>
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<th>YES</th>
<th>NO</th>
<th>ABSENT</th>
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<tr>
<td>SAMI KHOURY</td>
<td></td>
<td></td>
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<td>JOHN L. BODIS</td>
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<tr>
<td>DAVID G. PERUSKI</td>
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<td>RON WRUBLE</td>
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<td>TODD TALASKI</td>
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<td>JOHN A. NUGENT</td>
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<td>STEVE VAUGHAN</td>
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RESOLUTION: ☑ ADOPTED ☐ DEFEATED ☐ TABLED
December 12, 2017

Dear Interested Party:

Pursuant to Act 451, Section 5511, the Michigan Department of Environmental Quality, Air Quality Division's Pending New Source Review Application Report is enclosed. This report lists all of the pending applications submitted for sources within your county.

The Pending New Source Review Applications Report includes the following information: county, city, date received, applicant's name, site address, application permit number, and a brief description of the nature of the source or process.

This report will be sent to you on a monthly basis unless you request that your name be deleted from our mailing list. Please note that this information is updated weekly and is also available on the Internet. A list is available on the Permits to Install Internet page at http://www.michigan.gov/air. Click the “Permits” tab, click the link by the second bullet for PTI/NSR permits, and click the sixth bullet under “Application / PTI Information” entitled “Pending PTI Application List.” You may obtain information on sources located in neighboring counties by accessing the above list or by contacting me.

Thank you for your interest in this matter.

Sincerely,

Sue Thelen
Permit Section
Air Quality Division
517-284-6804

Enclosure
### MDEQ Air Quality Pending Permit to Install Applications

<table>
<thead>
<tr>
<th>County</th>
<th>City</th>
<th>SRN</th>
<th>Site Address</th>
<th>Applicant</th>
<th>Permit No.</th>
<th>Received</th>
<th>Application Reason</th>
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</thead>
<tbody>
<tr>
<td>GENESEE</td>
<td>FENTON</td>
<td>N6574</td>
<td>555 N FENWAY DRIVE</td>
<td>CREATIVE FOAM COMPOSITE SYSTEMS, LLC</td>
<td>181-17</td>
<td>11/20/2017</td>
<td>TWO REACTION INJECTION MOLD PROCESSING LINES</td>
</tr>
<tr>
<td>GRATIOT</td>
<td>ITHACA</td>
<td>N5496</td>
<td>1300 S COUNTY FARM ROAD</td>
<td>HUTCHINSON AEROSPACE &amp; INDUSTRY</td>
<td>57-05C</td>
<td>11/8/2017</td>
<td>RELOCATE A TURBO SPRAY MACHINE</td>
</tr>
<tr>
<td>GRATIOT</td>
<td>ITHACA</td>
<td>P0788</td>
<td>1226 E WASHINGTON ROAD</td>
<td>ZFS ITHACA, LLC</td>
<td>20-17A</td>
<td>9/5/2017</td>
<td>GRAIN PROCESSING FACILITY</td>
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<tr>
<td>INGHAM</td>
<td>HOLT</td>
<td>P0774</td>
<td>1781 HOLLOWAY DRIVE</td>
<td>PRATT &amp; WHITNEY AUTOAIR, INC</td>
<td>204-16A</td>
<td>8/23/2017</td>
<td>AUTOMATED FAN BLADE EROSION COATING SYSTEM</td>
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<tr>
<td>INGHAM</td>
<td>LANSING</td>
<td>P0685</td>
<td>4722 N GRAND RIVER AVENUE</td>
<td>TENNECO AUTOMOTIVE OPERATING COMPANY, INC</td>
<td>177-17</td>
<td>11/9/2017</td>
<td>DIESEL GENERATOR</td>
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<td>Lapeer</td>
<td>LAPEER</td>
<td>N0802</td>
<td>780 WHITNEY DRIVE</td>
<td>ALBAR INDUSTRIES, INC</td>
<td>142-17</td>
<td>9/25/2017</td>
<td>SPRAY BAKE COATING OPERATION</td>
</tr>
</tbody>
</table>

Report Available on Permit Section Intranet Page
December 18, 2017

VEVAY TOWNSHIP
INGHAM COUNTY, MICHIGAN

NOTICE OF PUBLIC HEARING

ON INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE

To: Supervisor Jesse Ramey and Assessing Officer Jeff MacKenzie of Vevay Township, 780 Eden Road, Mason, MI 48854

Ingham County Board of Commissioners, c/o County Clerk Barb Byrum, PO Box 319, Mason MI 48854

Mason Public Schools, c/o Superintendent Ronald Drzewicki, Ed.S, 400 South Cedar Street, Mason MI 48854

Lansing Community College, c/o Tim Martz Administrative Services, PO Box 40010, Lansing MI 48901

Ingham Intermediate School District, c/o Superintendent Scott Koenigsknecht, 2630 West Howell Road, Mason MI 48854

State Tax Commission, c/o Janay Jenkins, PO Box 30471, Lansing MI 48909-7971

XG Sciences, Inc., c/o Vice President of Operations Scott Murray, 3101 Grand Oak Dr., Lansing MI 48911

PLEASE TAKE NOTICE that XG Sciences, Inc., has filed an application to correct its prior applications for an Industrial Facilities Tax Exemption Certificate with the Vevay Township Clerk with regard to property situated in Vevay Township, County of Ingham and State of Michigan, as follows:

Jesse Ramey
Supervisor

JoAnne Kean
Clerk

Shaun Sherwood
Treasurer

Richard G. Lacasse
Trustee

John Lazet
Trustee
4215 Legion Drive – THE W 653.4 FT OF THE S 260 FTOF THE N 1/2 OF NE FRL 1/4 OF SEC 6
ALSO LOT 16 MASON HEIGHTS NO. 1 SUB EXC BEG @ THE NE COR LOT 16 -S17D12'E ONE
LOT LN 273.03 FT TO SE COR SD LOT -S89D52'W ON S LOT LN 118.79 FT -N0D40'10"W ON C/L
DITCH 248.44 FT TO N LOT LN -N72D48'E ON N LOT LN TO THE POT SEC 6 T2NR1W 4.25 AC
M/L

Also known as:
#33-10-10-06-204-018

upon which certain equipment and real property improvements in the approximate amount of $591,500
are proposed to be installed.

PLEASE TAKE FURTHER NOTICE that the application pertains to proposed improvements
upon the above-described property within an “Industrial Development District” established on the
aforementioned property by the Vevay Township Board on August 4, 1994, in accordance with the
provisions of 1974 PA 198, as amended.

PLEASE TAKE FURTHER NOTICE that the above-described proposed improvements are
calculated to have the reasonable likelihood to create employment, retain employment, or prevent a loss
of employment, within Vevay Township.

PLEASE TAKE FURTHER NOTICE that a hearing will be held upon said corrected application
by the Vevay Township Board on Monday, January 8, 2018 at 7:00 o’clock p.m., or as soon thereafter
as said matter may be heard, at the Vevay Township Hall, 780 Eden Road, within the Township.

All interested persons are invited to be present at the aforesaid time and place to comment on the
application and the approval or disapproval of the Industrial Facilities Exemption Certificate.

Vevay Township will provide necessary reasonable auxiliary aids and services at said public
hearing to individuals with disabilities upon four (4) days’ notice to the Vevay Township Clerk.

JoAnne Kean, Clerk
Vevay Township
780 Eden Road
Mason, MI 48854
(517) 676-9523

JAK/smh

Jesse Ramey JoAnne Kean Shaun Sherwood Richard G. Lacasse John Lazet
Supervisor Clerk Treasurer Trustee Trustee
January 4, 2018

Ms. Sarah Anthony  
Chairperson  
P. O. Box 319  
Mason, MI 48854

RE: City of East Lansing Master Plan

Dear Ms. Anthony:

The City of East Lansing began the process of developing a new Master Plan in 2013. We now have a draft of the proposed plan, *The Bigger Picture*, available for review.

Pursuant to the Michigan Planning Enabling Act 33 of 2008, we are including a copy of the proposed Master Plan. The plan can also be reviewed on the City’s website at www.cityofeastlansing.com/659/Master-Plan.

In accordance with the requirements of the Act, we ask that you submit any comments back to us within 63 days, or no later than March 9, 2018.

Should you have any questions or require other information regarding the proposed plan, please contact Darcy Schmitt by phone at (517) 319-6941 or by e-mail at dschmitt@cityofeastlansing.com. Thank you for your interest and attention to this matter. We look forward to receiving your comments.

Sincerely,

CITY OF EAST LANSING

David Haywood, AICP  
Planning and Zoning Administrator
WASHINGTON, each February “National African American History Month” also known as “Black History Month” is observed to celebrate and honor the many achievements and contributions made by African Americans to our economic, cultural, spiritual, and political development; and

WHEREAS, in 1915, Dr. Carter Godwin Woodson founded the Association for the Study of Negro Life and History and through that Association, he began pressing for the establishment of Negro History Week as a way to bring national attention to the accomplishments of African Americans; and

WHEREAS, Dr. Woodson's dream became a reality in 1926, he chose the second week of February for the observance because of its proximity to the birthdays of Abraham Lincoln and Frederick Douglass, two individuals whom Dr. Woodson felt had dramatically affected the lives of African Americans; and

WHEREAS, in the early 1970's the event was called Black History Week, and in 1976, the Association succeeded in expanding the observance, which then became Black History Month; and

WHEREAS, the United States is a diverse nation comprised of citizens from various ethnic groups and cultures; and

WHEREAS, it is important to promote a greater awareness of the history and culture of all ethnic groups across our country.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognizes the month of February, 2018 as “Black History/Cultural Diversity Month” in Ingham County.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None    Absent: None    Approved 01/16/2018
WHEREAS, Lions Clubs International was established in Chicago in 1917 by Melvin Jones, whose personal credo was, "You can't get very far until you start doing something for somebody else"; and

WHEREAS, the Lions’ work in preventing blindness and assisting vision-impaired persons was inspired by Helen Keller, when, in 1925, she challenged the Lions to become "knights of the blind in the crusade against darkness"; and

WHEREAS, the Holt Lions Club, part of Lions Club International, was founded on January 30, 1968, by 20 local businessmen and community leaders; and

WHEREAS, since their founding, the Holt Lions have worked tirelessly to improve their community with projects large and small, from helping individuals in need to helping civic and charitable organizations carry out their work; and

WHEREAS, the Holt Lions have supported young people in the community in many ways, including by celebrating the achievements of student athletes with the Holt Lions Sports Night dinner, now in its 48th year; by awarding college scholarships to local students; by supporting band students in participating in the Michigan Lions All-State Band; by sponsoring a Cub Scouts pack; by sending children with disabilities to camp; and by planning and hosting free events for children and their families, such as Kids’ Day, Touch-a-Truck, and Halloween in the Park; and

WHEREAS, the Holt Lions have worked to assist the vision impaired and hearing impaired by collecting and distributing eyeglasses and hearing aids to those in need; by providing free vision screenings for children; and by conducting several overseas missions to perform eye examinations and to provide glasses to those in need; and

WHEREAS, the Holt Lions have the distinction of having had five District Governors from their club and two members inducted into the Michigan Lions Hall of Fame; and

WHEREAS, the Holt Lions have supported others in starting new Lions Clubs, including the Leslie Lions Club and MSU Campus Lions Club.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners thanks and commends the Holt Lions Club and its members past and present for their tremendous service to their Ingham County community and to those in need throughout Michigan and around the world.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners congratulates the Holt Lions Club on its 50th anniversary, and the Board extends its sincerest wish that the Holt Lions continue their invaluable work for at least the next 50 years.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
    Nays: None   Absent: None   Approved 01/16/2018
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 18 –

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated January 2, 2018 as submitted.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
    Nays: None     Absent: None     Approved 01/16/2018
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<th>R/W APPLICANT /CONTRACTOR</th>
<th>R/W WORK</th>
<th>R/W LOCATION</th>
<th>R/W CITY/TWP.</th>
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<tr>
<td>2017-727</td>
<td>CARMEN REID</td>
<td>LAND DIVISION</td>
<td>HASLETT RD &amp; SHAFTSBURG RD</td>
<td>WILLIAMSTOWN</td>
<td>12</td>
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MANAGING DIRECTOR: ______________________________
JANUARY 23, 2018
AGENDA ITEM NO. 14

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A REORGANIZATION WITHIN THE
REGISTER OF DEEDS OFFICE

RESOLUTION # 18 –

WHEREAS, many of the employees of the Register of Deeds Office had submitted requests to UAW Local 2256 for reclassification prior to the Union’s deadline ahead of contract negotiations; and

WHEREAS, while reviewing submitted requests, as well as re-evaluating the employees’ job descriptions and current responsibilities, it had become apparent that all of the employees impacted by the proposed reorganization are essentially performing all of the same duties, although classified differently; and

WHEREAS, it was determined that the essential functions and duties performed by the impacted employees have combined since the creation of the current job descriptions due to procedural changes and technology improvements, thus creating a need update the job descriptions; and

WHEREAS, the proposed reorganization will not result in any changes to the duties performed by the impacted employees; and

WHEREAS, UAW Local 2256 has reviewed and is in support of the reorganization request.

THEREFORE BE IT RESOLVED, the following changes shall be implemented:

- Position numbers 236003, 236005, 236006 and 236007 be retitled from Document Processor to Deputy Register and reclassified from UAW TOPS C ($60,900.26 to $68,774.30) to UAW TOPS E ($66,531.82 to $75,519.32)
- Position number 236008 be retitled from Document Coordinator to Deputy Register and reclassified from UAW TOPS D ($63,639.45 to $72,046.06) to UAW TOPS E ($66,531.82 to $75,519.32)
- Position number 236010 be retitled from Index Clerk to Lead Deputy Register and reclassified from UAW TOPS D ($63,639.45 to $72,046.06) to UAW TOPS F ($69,190.11 to $78,715.56)

BE IT FURTHER RESOLVED, the reorganization shall be effective as of January 1, 2018.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None Absent: None Approved 01/16/2018

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
Nays: None Absent: None Approved 01/17/2018
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO SET POLICY FOR CERTAIN DELINQUENT TAX PAYMENTS

RESOLUTION # 18 –

WHEREAS, The General Property Tax Act (act 206 of 1893) governs procedures for the collection of delinquent property taxes; and

WHEREAS, the treasurer is presenting this resolution in continuance of prior policy of the county; and

WHEREAS, the fiscal impact is minimal; and

WHEREAS, at Section 211.59 (3) it specifically states that ‘For taxes levied after December 31, 1998, a county board of commissioners, by resolution, may provide all of the following for taxes paid before May 1 in the first year of delinquency for the homestead property of a senior citizen, paraplegic, hemiplegic, quadriplegic, eligible serviceman, eligible veteran, eligible widow, totally and permanently disabled person, or blind person, as those persons are defined in chapter 9 of the income tax act of 1967, 1967 PA 281, MCL 206.501 to 206.532, if a claim is made before February 15 for the credit provided by chapter 9 of the income tax act of 1967, 1967 PA 281, MCL 206.501 to 206.532, if that claimant presents a copy of the form filed for that credit to the county treasurer, and if that claimant has not received the credit before March 1:

(a) Any interest, fee or penalty in excess of the interest, fee, or penalty that would have been added if the tax had been paid before February 15 is waived.

(b) Interest paid under subsection (1) or section 89(1)(a) is waived unless the interest is pledged to the repayment of delinquent tax revolving fund notes or payable to the county delinquent tax revolving fund, in which case the interest shall be refunded from the general fund of the county.

(c) The county property tax administration fee is waived’; and

WHEREAS, the utilization of Section 211.59(3), is in the public interest.

THEREFORE BE IT RESOLVED, that the county treasurer is authorized to use the provisions of Section 211.59(3) for 2018.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be forwarded to all local taxing authorities in Ingham County.
COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
  Nays: None  Absent: None  Approved 01/16/2018

FINANCE:  Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
  Nays: None  Absent: None  Approved 01/17/2018
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO PROVIDE FUNDING FOR LOW INCOME TAX PREPARATION

RESOLUTION # 18 –

WHEREAS, the Asset Independence Coalition (AIC), coordinates a Volunteer Income Tax Assistance (VITA) income tax preparation program for low and moderate income citizens; and

WHEREAS, the group has successfully assisted thousands of low and moderate income taxpayers and helped achieve refunds over several million dollars, including substantial amounts from the Earned Income Tax Credit; and

WHEREAS, these efforts continue to need a coordinator position hosted and administered by the United Way; and

WHEREAS, the request for this base funding is being made to the Counties of Clinton, Eaton and Ingham and the City of Lansing; and

WHEREAS, these efforts enhance the economic condition of low and moderate income citizens, and income tax refunds to this group of citizens can help payment of delinquent property taxes owed to Ingham County.

THEREFORE BE IT RESOLVED, that the County Board of Commissioners authorizes funding for the AIC’s VITA coordination efforts in 2018 of $12,500 from the Delinquent Tax Administration fund (516-25601).

BE IT FURTHER RESOLVED, that the County Controller/Administrator is directed to make all necessary budget adjustments consistent with this resolution to strengthen the capacity within Ingham County for low and moderate income tax preparation assistance and asset building.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts upon approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be forwarded to all local taxing authorities in Ingham County.

COUNTY SERVICES:  Yeas:  Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays:  None  Absent:  None  Approved  01/16/2018

FINANCE:  Yeas:  Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
Nays:  None  Absent:  None  Approved  01/17/2018
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH
ICEA– PHN UNIT

RESOLUTION # 18 –

WHEREAS, an agreement has been reached between representatives of Ingham County and the ICEA – Public Health Nurses Unit through December 31, 2020; and

WHEREAS, the agreement has been ratified by the employees within the bargaining agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and Ingham County Employees’ Association, through December 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
   Nays: None   Absent: None   Approved 01/16/2018

FINANCE:  Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
   Nays: None   Absent: None   Approved 01/17/2018
Highlights of the agreement include the following:

- **Contract Duration:** Date of BOC approval thru December 31, 2020

- **Salaries (Article 35):**
  - Effective upon approval by the BOC – 1% wage increase applied to the current 2017 Salary Table
  - 2019 0% wage increase, Reopener - Either party may choose two (2) issues for a re-opener to take effect on or after January 1, 2019
  - 2020 0% wage increase, Reopener - Either party may choose two (2) issues for a re-opener to take effect on or after January 1, 2020

- **Hospitalization – Medical Coverage (Article 16):**
  - Incorporate changes as provided by the Health Cost Containment Committee and approved by the Board of Commissioner

- **Sick Leave (Article 20):**
  - Section 11 - Annual Cash-Out Option. Each year the employee may request to be paid for one-half (1/2) of the sick leave credit earned during the prior 12 month period. Effective in 2018, the payment period is changed from January 15th to June 15th.
  - Section 12 - Increase the maximum sick time an employee may donate to forty (40) hours to no more than three (3) persons in one (1) calendar year.

- **Dental Insurance (Article 37):**
  Incorporate updated language as provided by the Health Cost Containment Committee and approved by the Ingham County Board of Commissioner

- **Vision (Article 41):**
  Incorporate updated language as provided by the Health Cost Containment Committee and approved by the Ingham County Board of Commissioner
Introduces by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING AN AGREEMENT WITH
THE INGHAM CONSERVATION DISTRICT

RESOLUTION # 18 –

WHEREAS, Conservation Districts were established in response to the “Dust Bowl” to improve farming practices and be protective of the environment; and

WHEREAS, the Ingham Conservation District was established in 1946; and

WHEREAS, the role of Conservation Districts has expanded to be protective of all natural resources including soil, water, wildlife, etc.; and

WHEREAS, Ingham Conservation District made a budget request to provide operational funding in support of education and outreach, conservation oriented events, vehicle and property maintenance and office support; and

WHEREAS, the 2018 Ingham County budget includes $7,954 for the Ingham Conservation District.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an agreement with the Ingham Conservation District to provide operational funding in support of education and outreach, conservation oriented events, vehicle and property maintenance and office support.

BE IT FURTHER RESOLVED, this agreement shall be for the period of January 1, 2018 through December 31, 2018 in an amount not to exceed $7,954.

BE IT FURTHER RESOLVED, the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None  Absent: None  Approved 01/16/2018

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
Nays: None  Absent: None  Approved 01/17/2018
JANUARY 23, 2018
AGENDA ITEM NO. 19

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE APPROVAL OF THE
FINAL PLAT OF GEORGETOWN NO. 4

RESOLUTION # 18 –

WHEREAS, the Ingham County Board of Commissioners re-approved the Preliminary Plat for the residential subdivision called Georgetown on April 26, 2016, via RESOLUTION #16-158; and

WHEREAS, the subdivision’s development has followed final plat recording requirements of PA 288 of 1967 for three of the four phases illustrated on the preliminary plat; and

WHEREAS, the proprietor has asked for approval of the Final Plat for Georgetown No. 4, which contains 22 lots and a public road named Chaggal Lane; and

WHEREAS, the Georgetown No. 4 road infrastructure construction meets Ingham County Road Department specifications and all construction is in accordance with the approved road and drainage plans; and

WHEREAS, the proprietor has submitted all the required fees, insurance, testing results, and certifications; and

WHEREAS, Road Department staff recommends approval of the Final Plat of Georgetown No. 4.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approve the Final Plat of Georgetown No. 4 and accepts the Georgetown No. 4 roadway, Chaggal Lane as a public road.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the required plat documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
                           Nays: None  Absent: None  Approved 01/16/2018

FINANCE:  Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer
                    Nays: McGrain  Absent: None  Approved 01/17/2018
WHEREAS, Michigan’s state fuel and vehicle registration taxes, whose revenue is known as the Michigan Transportation Fund (MTF), were increased starting in 2017 resulting in a state road funding increase of approximately 15% for 2017 and an estimated 25% for 2018 over 2016 amounts; and

WHEREAS, prior to the 2017 increase, road funding had declined and operating costs had risen such that the Road Department (formerly Road Commission) had to cut costs including staffing from a peak of 106 employees circa 2006, to 71 full time equivalent (FTE) employees prior to adding one mechanic in 2016, authorized per resolution 16-042 approved February 9, 2016, for total current staffing of 72 FTE positions, approximately 32% below previous peak employment; and

WHEREAS, in response to the increased work load to deliver road improvements resulting from the increased MTF funding, the Road Department is recommending and seeking approval to add three permanent staff positions and to reclassify one existing position as follows: Reclassify the currently vacant Public Relations Coordinator position to Reception/Permits/Public Information Clerk in the OPEIU-512 Technical-Clerical Bargaining Unit, salary grade 2 to 3; Add two Engineering Technician positions in the existing OPEIU grade 5 Engineering Technician II classification; Add one Vehicle Mechanic position in the existing AFSCME class 7 classification; and

WHEREAS, alternatives to the above requested staffing changes and additions have been considered including further use of consultant or vendor services, additional staff overtime, and/or further use of temporary and/or seasonal labor and the proposed staffing plan has been found to be more feasible and cost beneficial than further use of the alternatives; and

WHEREAS, the Human Resources Department has point-rated the new job description of the currently vacant Reception/Permits/Public Information Clerk position, and per the attached Analysis Memo is recommending this position be reclassified from OPEIU-512 Technical-Clerical Bargaining Unit salary grade 2 to grade 3; and

WHEREAS, per the attached Personnel Cost Projection provided by the County Budget Office, the total first year cost increase of the requested reclassification and 3 new positions is $234,700; and

WHEREAS, the above described annual, on-going personnel cost increase would be covered by the anticipated MTF revenue increases in 2017 and beyond; and

WHEREAS, per the attached emails, both the OPEIU-512 Technical-Clerical and AFSCME Local 1499 Bargaining Units are agreeable to the proposed reorganization plan described above, and the new positions would be posted, filled, and administered per the current applicable labor agreements.
THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Road Department to reclassify its currently vacant Public Relations Coordinator position to Reception/Permits/Public Information Clerk at salary grade 3 in the OPEIU-512 Technical-Clerical Bargaining Unit, and to add two Engineering Technician II positions in the existing OPEIU grade 5 classification, and add one Vehicle Mechanic position in the existing AFSCME class 7 classification, all effective immediately.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None  Absent: None  Approved 01/16/2018

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
Nays: None  Absent: None  Approved 01/17/2018
WHEREAS, the Human Resources Department made a call for standard and customary reclassification requests from all employees in 2017; and

WHEREAS, all reclassification requests were processed in a manner consistent with collective bargaining agreements, procedures developed in conjunction with various labor group representatives, and in a manner consistent with past practice; and

WHEREAS, the Human Resources Department and its designees have completed an objective review of all reclassification requests submitted by Managerial and Confidential Employees.

THEREFORE BE IT RESOLVED, the Ingham Board of Commissioners approves the following Change in Appendix D - Compensation Levels of the Managerial and Confidential Employee Personnel Manual:

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<th>Position Number</th>
<th>Position Title</th>
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<td>Chief Deputy Court Clerk</td>
<td>Move from MCF 09 to MCF 11</td>
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<td>201003</td>
<td>Benefit Leave Analyst</td>
<td>Move from MCF 07 to MCF 08</td>
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<td>215004</td>
<td>Elections/Clerk Coordinator</td>
<td>Move from MCF 07 to MCF 10</td>
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<td>215008</td>
<td>Chief Deputy County Clerk</td>
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<td>215012</td>
<td>Recording Secretary</td>
<td>Move from MCF 01 to MCF 04</td>
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<td>226004</td>
<td>Employment Specialist</td>
<td>Move from MCF 08 to MCF 09 Human Resources Specialist</td>
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<td>226005</td>
<td>Employee Services Coordinator</td>
<td>Move from MCF 05 to MCF 06</td>
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<tr>
<td>229002</td>
<td>Chief Assistant Prosecuting Attorney</td>
<td>Move from MCF 17 to MCF 18</td>
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<td>231001</td>
<td>Purchasing Director</td>
<td>Move from MCF 11 to MCF 12</td>
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<td>275002</td>
<td>Deputy Drain Commissioner</td>
<td>Move from MCF 10 to MCF 12</td>
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<td>275004</td>
<td>Deputy Drain Commissioner</td>
<td>Move from MCF 10 to MCF 12</td>
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<td>421021</td>
<td>Veterinarian Animal Control</td>
<td>Move from MCF 08 to MCF 11</td>
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<td>759002</td>
<td>Parks Manager II</td>
<td>Move from MCF 10 to MCF 11 Park Manager III</td>
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BE IT FURTHER RESOLVED, that the Managerial and Confidential Employee Personnel Manual will be effective January 1, 2018 and shall expire on December 31, 2018.
COUNTY SERVICES:  Yeas: Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
               Nays: Nolan   Absent: None   Approved  01/16/2018

FINANCE:  Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
               Nays: None   Absent: None   Approved  01/17/2018
Introduced by the County Services and the Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE CONTRACT FOR LEGAL SERVICES

RESOLUTION # 18 –

WHEREAS, the Board of Commissioners has a contract for legal services with Cohl, Stoker & Toskey, P.C. (hereinafter “Contractor”); and

WHEREAS, that contract requires the Contractor to provide all its legal services to the County under a fixed fee; and

WHEREAS, the Contractor has requested a base fee increase of 1%, the same as provided to employees; and

WHEREAS, in 2017 the Board of Commissioners approved a 1% increase for the Contractor; and

WHEREAS, funding for a 1% increase is included in the approved budget for 2018.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby authorizes a contract amendment with Cohl, Stoker & Toskey, P.C. to provide for a one percent (1%) increase effective January 1, 2018.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign such contract amendment after review by the Controller.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None Absent: None Approved 01/16/2018

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
Nays: None Absent: None Approved 01/17/2018
RESOLUTION TO AUTHORIZE UPDATES TO THE TRAILS & PARKS MILLAGE PROGRAM COORDINATOR JOB DESCRIPTION

RESOLUTION # 18 –

WHEREAS, in order to address changing internal needs within the Parks Department; the scope of work for the Trails & Parks Millage Program Coordinator has been broadened with funding sources adjusted accordingly; and

WHEREAS, the Park Commission has recommended updates to the job description of the Trails and Parks Millage Program Coordinator; and

WHEREAS, the funding for the Trails & Parks Millage Program Coordinator position has been adjusted to being 95% from the millage fund and 5% by the general Parks budget.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the updates to the Trails and Parks Millage Program Coordinator job description.

BE IT FURTHER RESOLVED, that the funding for 5% of this position will now be allocated from the general Parks budget.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
    Nays: None    Absent: None    Approved 01/16/2018

HUMAN SERVICES:  The Human Services Committee will meet on 01/22/2018

FINANCE:  Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
    Nays: None    Absent: None    Approved 01/17/2018
Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING REIMBURSEMENT OF SPECIAL ELECTION EXPENSES

RESOLUTION # 18 –

WHEREAS, on November 7, 2017, a countywide election was held on a ballot question authorized by the Ingham County Board of Commissioners; and

WHEREAS, in some municipalities, the county questions were added to the ballot of an election which had been scheduled by the municipality, while in other municipalities, the county questions were the only questions on the ballot; and

WHEREAS, in addition to election supplies required to be supplied to municipalities, the Ingham County Board of Commissioners has determined to also reimburse the municipality for the wages of election inspectors who worked the special election, the costs of publishing the notices of registration and election, and other qualified related costs; and

WHEREAS, the County Clerk has compiled a list of expenses to be reimbursed, totaling $198,891.33.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes reimbursement of said expenses for municipalities other than cities which held City Elections, upon presentation of suitable documentation by March 1, 2018, to be paid for by the 2017 Election Supplies Account, not to exceed $120,000.

FINANCE:  Yeas:  Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer  
Nays:  None  Absent:  None  Approved 01/17/2018
Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AMENDMENT #1 TO THE 2017-2018 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES

RESOLUTION # 18 –

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and ICHD have entered into a 2017-2018 Comprehensive Agreement authorized in Resolution #17-293; and

WHEREAS, MDHHS has proposed amendment #1 to Resolution #17-293 to adjust grant funding levels and clarify agreement procedures; and

WHEREAS, to fully implement Hepatitis A outbreak prevention strategies, ICHD is requesting to hire two temporary Registered Nurses, and one temporary Community Health Representative II effective October 1, 2017 through September 30, 2018; and

WHEREAS, to fulfill the requirements of the HIV Data to Care program, ICHD is requesting to increase an existing part-time Communicable Disease Investigator (position #601399) by an additional 9 hours per week effective October 1, 2017 through September 30, 2018; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize Amendment #1.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #1 to the 2017-2018 Comprehensive Agreement with Michigan Department of Health & Human Services (MDHHS) effective October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the total amount of Amendment #1 funding increase is $71,775 (increasing from $5,227,469 to $5,299,244).

BE IT FURTHER RESOLVED, to fully implement Hepatitis A outbreak prevention strategies, ICHD is requesting to hire two temporary Registered Nurses, and one temporary Community Health Representative II effective October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, to fulfill the requirements of the HIV Data to Care program, ICHD is requesting to increase an existing part-time Communicable Disease Investigator (position #601399) by an additional 9 hours per week effective October 1, 2017 through September 30, 2018.
BE IT FURTHER RESOLVED, that the increase consists of the following specific changes to program budgets:

- HIV Data to Care Program: $20,800.00 - new funding
- Hepatitis A Response Project: $136,700.00 – new funding
- Public Health Emergency Preparedness (PHEP): increase of $3,750 from $113,287 to $117,037
- Breast & Cervical Cancer Control (BCCCP) Coordination: decrease of $79,475 from $280,500 to $201,025
- WISEWOMAN Program: decrease of $10,000 from $50,000 to $40,000

BE IT FURTHER RESOLVED, that the Health Officer is authorized to submit Amendment #1 of the 2017-2018 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments consistent with this resolution.

**HUMAN SERVICES:** The Human Services Committee will meet on 01/22/2018

**COUNTY SERVICES:** **Yea:** Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert  
**Nay:** None  
**Absent:** None  
**Approved 01/16/2018**

**FINANCE:** **Yea:** Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer  
**Nay:** None  
**Absent:** None  
**Approved 01/17/2018**
Introducing the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #17-506

RESOLUTION # 18 –

WHEREAS, Resolution #17-506 authorized acceptance of Blue Cross Blue Shield of Michigan (BCBSM) Foundation contract award funding to assist communities in implementing sustainable, evidence-based practices that address the growing epidemic of opioid and prescription drug abuse in Michigan; and

WHEREAS, BCBSM Foundation selected Ingham County Health Department (ICHD) as the recipient of $70,000 of funding over a period of 18 months for an evidence-based criminal justice response to substance abuse and drug offending; and

WHEREAS, in order to fulfill program functions and requirements ICHD would like to amend Resolution #17-506 to include the following:

- Utilize 0.25 FTE of existing Position #601502 to provide program coordination and oversight of the grant requirements
- Establish a 0.5 FTE Community Health Worker (CHW) ($16,201-$19,287) for the duration of the grant to support community outreach, health coaching, and patient navigation for opioid users released from the Ingham County Jail; and

WHEREAS, funding for the proposed staffing changes will be covered by the grant funds with no other financial impacts; and

WHEREAS, the Health Officer recommends approval to amend Resolution #17-506 which supports utilizing 0.25 FTE of existing position #601502 for program coordination and oversight of the grant requirements and to establish a 0.5 FTE CHW ($16,201-$19,287) for the duration of the grant to serve inmates with opioid abuse history upon release.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners approves an amendment to Resolution #17-506 to support utilizing 0.25 FTE of existing position #601502 for program coordination and oversight of the grant requirements and to establish a 0.5 FTE CHW ($16,201-$19,287) for the duration of the grant to serve inmates with opioid abuse history upon release.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and the position allocation list consistent with this resolution.
HUMAN SERVICES: The Human Services Committee will meet on 01/22/2018

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
    Nays: None    Absent: None  Approved 01/16/2018

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
    Nays: None    Absent: None    Approved 01/17/2018
Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CONVERT FULL-TIME DENTIST POSITION

RESOLUTION # 18 –

WHEREAS, Ingham County Health Department (ICHD) holds 4.0 FTE dentist positions in the FY 2018 Ingham Community Health Center (ICHC) budget; and

WHEREAS, ICHD is requesting to convert 1.0 FTE of dental positions, Position #601181, into two 0.5 FTE positions, effective February 1, 2018; and

WHEREAS, by filling both 0.5 FTE positions, ICHD will obtain full productivity budgeted for Position #601181, which is currently filled at only 0.75 FTE; and

WHEREAS, full-time dental positions have been difficult for ICHD to recruit, and whereas part-time positions offer flexibility to dentists who desire part-time or secondary work; and

WHEREAS, by converting the Position #601181 into two part-time positions, ICHD will retain the existing pediatric dentist who currently works only 0.75 FTE and desires reduced hours to 0.5 FTE, while also creating the opportunity to recruit an additional pediatric dentist into the newly created 0.5 FTE position; and

WHEREAS, converting position #601181 (currently 1.0 FTE) budgeted at $142,022 into two 0.5 FTE positions will cost $149,806, an increase of $7,784; and

WHEREAS, the difference on benefit costs associated with the two part-time positions versus a single full-time position accounts for the increase in cost; and

WHEREAS, the Ingham Community Health Center Board supports the conversion of 1.0 FTE Position #601181 into two 0.5 FTE positions.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes conversion of the 1.0 FTE Position #601181 into two 0.5 FTE positions.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.
HUMAN SERVICES: The Human Services Committee will meet on 01/22/2018

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
    Nays: None    Absent: None    Approved 01/16/2018

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
    Nays: None    Absent: None    Approved 01/17/2018
WHEREAS, Ingham County Health Department (ICHD) has been the recipient of grant funds from the Corporation for National and Community Services (CNCS) for the support and continuation of the AmeriCorps*VISTA Project; and

WHEREAS, ICHD has partnered with AmeriCorps*VISTA members to provide National and Community services that strengthen and supplement efforts to eliminate poverty and poverty-related human, social and environmental problems; and

WHEREAS, Resolution #17-358 authorized accepting a fifth year of funding for the AmeriCorps*VISTA program; and

WHEREAS, CNCS wishes to amend Resolution #17-358 for a total budget increase to $166,489 with no financial impacts or increases in ICHD’s contributions effective September 17, 2017 through September 15, 2018; and

WHEREAS, this total amended budget in the amount of $166,489 consists of the following distribution: $11,000 from CNCS designated for the program coordinator salary, $133,416 generated from authorized cash contributions up to $7,848 from each of seventeen external AmeriCorps*VISTA member host sites, and $22,073 in revenue from Ingham County; and

WHEREAS, CNCS increased the total number of AmeriCorps*VISTA members available to ICHD for placement, from 16 to 18 members, of which 17 FTE AmeriCorps*VISTA members are billable; and

WHEREAS, the remaining 1 FTE AmeriCorps*VISTA Leader will be assigned to the program to assist the Program Coordinator; and

WHEREAS, the total budget increase in the amendment to Resolution #17-358 is covered through the non-federal match of a total of $155,489 comprised of both the cash contributions ($133,416) from each of seventeen external AmeriCorps*VISTA member host sites and from the ($22,073) in ICHD funds; and

WHEREAS, there are no financial impacts to ICHD or increases in contributions from ICHD for the amendment to Resolution #17-358; and

WHEREAS, CNCS is requiring payment from local resources for the VISTA Cost Share in the amount of $73,866; and
WHEREAS, separate from the $166,489 budget program expenses, CNCS will pay the following member expenses directly to the members out of additional Federal dollars: Living Allowances of $150,897; Education and End of Service Awards $71,250 and Health Insurance $48,600 for a total of $270,747 additional Federal dollars; and

WHEREAS, the Health Officer recommends authorization to amend Resolution #17-358.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes approval to amend Resolution #17-358 for a total budget increase to $166,489 effective September 17, 2017 through September 15, 2018 covered by a non-federal match which consists of authorized cash contributions from each of the seventeen external AmeriCorps*VISTA member host sites and from Ingham County Funds; and with no financial impact to ICHD.

BE IT FURTHER RESOLVED, that the Health Officer is authorized to submit the amended 2017-2018 budget electronically through the CNCS E-Grants system, and tentatively electronically approve the Memorandum of Agreement. After approval as to form by the County Attorney, the Memorandum of Agreement is final.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution

HUMAN SERVICES: The Human Services Committee will meet on 01/22/2018

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
    Nays: None  Absent: None  Approved 01/17/2018
JANUARY 23, 2018
AGENDA ITEM NO. 29

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE COLLABORATIVE AGREEMENT WITH THE CAPITAL AREA UNITED WAY

RESOLUTION # 18 –

WHEREAS, the Capital Area Behavioral Risk Factor Survey (Capital Area BRFS) measures a number of health indicators and quality of life indices including chronic diseases, cigarette and alcohol use, obesity and physical activity, and neighborhood safety; and

WHEREAS, information from the Capital Area BRFS is used to gauge the number of uninsured and access to care is central to the Board of Commissioners’ goal of promoting access to care; and

WHEREAS, data from the Capital Area BRFS is essential to the Healthy! Capital Counties community health assessment done in collaboration with two neighboring health departments and the four local hospitals in the region; and

WHEREAS, data from the Capital Area BRFS is central to the Community Indicators Project, a core component of Ingham County Health Department’s (ICHD’s) strategy for informing the community about health status; and

WHEREAS, ICHD and Capital Area United Way (CAUW) executed a collaborative agreement in 2005, wherein the United Way arranges for consulting and contractual services in support of the Community Indicators Project; and

WHEREAS, the collaborative agreement was originally authorized in Resolution #05-148 and amended in Resolutions #06-205, #07-154, #08-239, #09-197, #10-023, #11-399, #13-16, #14-226, #15-176, #16-405, #17-325 and collaborative activities have continued since the agreement’s inception; and

WHEREAS, under this agreement the CAUW has coordinated funding from Barry-Eaton District Health Department (BEDHD), Mid-Michigan District Health Department (MMDHD), and ICHD to administer the Capital Area BRFS; and

WHEREAS, this resolution will authorize an amendment to the agreement with CAUW and enable data collection to continue; and

WHEREAS, the amendment shall extend the term of the agreement through September 30, 2018; and

WHEREAS, the amount of the amended contract shall remain the same, (up to $37,778.25) and the funds to support this collaboration are included in ICHD’s 2018 budget; and
WHEREAS, the Health Officer has recommended that ICHD continue its collaborative agreement with the CAUW.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the agreement with the CAUW through September 30, 2018 in an amount not to exceed $37,778.25 to coordinate the Capital Area BRFS.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: The Human Services Committee will meet on 01/22/2018

FINANCE: Yea: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
Nays: None    Absent: None    Approved 01/17/2018
WHEREAS, the Children’s Special Health Care Services (CSHCS) division at the Ingham County Health Department (ICHD) provides coordinated care for children with special needs; and

WHEREAS, CSHCS assists these children and their families through the appropriate use of the CSHCS system of care, so that children are able to demonstrate improved health outcomes and an enhanced quality of life; and

WHEREAS, CSHCS has been awarded a $10,000 grant from Southeastern Michigan Health Association (SEMHA) to support outreach efforts and to facilitate parent input and feedback, as well as family involvement with the ICHD’S CSHCS policy and procedure process; and

WHEREAS, this grant will be effective October 1, 2017 through September 30, 2018; and

WHEREAS, ICHD will use this grant to fund a temporary position with an area parent currently enrolled in the CSHCS system; and

WHEREAS, this position will work collaboratively with ICHD-CSHCS staff to develop and implement outreach strategies that focus on engaging other families who have children with special health care needs; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with SEMHA in an amount up to $10,000 effective October 1, 2017 through September 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with SEMHA in an amount up to $10,000 effective October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: The Human Services Committee will meet on 01/22/2018

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
   Nays: None   Absent: None   Approved 01/17/2018
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AGREEMENTS WITH THE MICHIGAN ASSOCIATION OF UNITED WAYS TO ACT AS THE FIDUCIARY/PAYEE FOR MI-CHAP

RESOLUTION # 18 –

WHEREAS, the Children Health Access Programs (CHAP) is a collaborative, community-based program for children who are enrolled in Medicaid, and is designed to reduce barriers to accessing health care at the family, health care provider and health system level; and

WHEREAS, Michigan Association of United Ways (MAUW) received a grant from the Michigan Health Endowment fund to support the expansion and integration of CHAP; and

WHEREAS, MAUW is requesting that Ingham County Health Department (ICHD) enter into agreements to act as the fiduciary/payee for this MI-CHAP funding as ICHD has previously served as their fiduciary and Medicaid Outreach Match Partner; and

WHEREAS, ICHD will retain a 10% administrative fee of the total funds received during the effective dates of these agreements including the Medicaid Match funds; and

WHEREAS, the contract period for these agreements will be effective October 1, 2017 through September 30, 2018; and

WHEREAS, as the fiduciary/payee of the MAUW funds, ICHD will:

1. Receive funds from MAUW up to $375,000 for CHAP projects
2. Set up a system to provide an initial payment to MAUW/MI-CHAP and subsequent reimbursement of costs.
3. Process Medicaid Outreach documentation required to draw Medicaid Outreach Matching Funds
4. Perform on-site monitoring of MAUW/MI-CHAP
5. Forward any required reports as provided by MAUW/MI-CHAP; and

WHEREAS, MAUW/MI-CHAP will:

1. Provide quarterly financial reports of all expenses
2. Provide quarterly reports for Medicaid Outreach
3. Keep ICHD up-to-date on any changes in funding; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize acceptance of funds from MAUW in an amount up to $375,000 and also authorizes entering into agreements to act as the fiduciary/payee for MAUW/MI-CHAP effective October 1, 2017 through September 30, 2018.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes to accept funds from MAUW in an amount up to $375,000 and also authorizes entering into agreements to act as the fiduciary/payee for MAUW/MI-CHAP effective October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that ICHD will retain a 10% administrative fee of the total funds received during the effective dates of these agreements including the Medicaid Match funds.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: The Human Services Committee will meet on 01/22/2018

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
Nays: None Absent: None Approved 01/17/2018
WHEREAS, Ingham County Health Department (ICHD) has received $20,000 in grant funds for the Childhood Lead Poisoning Prevention Program (CLPPP) as part of the Comprehensive Agreement with Michigan Department of Health & Human Services (MDHHS); and

WHEREAS, the CLPPP brings education and assistance into the homes of families where the State of Michigan has reported children with elevated blood levels and also provides for home visits which include education, provision of lead safe cleaning supplies, assistance in identifying and mitigating lead hazards, and support with applying for lead safe home grants; and

WHEREAS, ICHD subcontracted with the Refugee Development Center (RDC) to provide CLPPP services in FY 2017; and

WHEREAS, RDC is a nonprofit organization that provides education, support, and orientation to refugees in the Lansing area; and

WHEREAS, ICHD will subcontract with the Refugee Development Center (RDC) to provide these services effective October 1, 2017 through September 30, 2018; in an amount not to exceed $9,600; and

WHEREAS, the cost of the subcontract with RDC will be covered by the MDHHS grant funds; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize a subcontract with RDC to provide CLPPP services effective October 1, 2017 through September 30, 2018 in an amount not to exceed $9,600.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a subcontract with RDC to provide CLPPP services effective October 1, 2017 through September 30, 2018 in an amount not to exceed $9,600.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.
HUMAN SERVICES: The Human Services Committee will meet on 01/22/2018

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
Nays: None   Absent: None   Approved 01/17/2018
WHEREAS, Wayne Children’s Healthcare Access Program (WCHAP) is a pediatric medical home implementation program now in its seventh year that coordinates an integrated system of early childhood support services that is voluntary, accessible, and culturally competent for families with children who are on Medicaid or are Medicaid eligible; and

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into agreements with WCHAP to act as the fiduciary/payee and Medicaid Outreach Match Partner for funding from HealthNet of West Michigan (HNWM), United Way of Southeastern Michigan (UWSEM), The Carl’s Foundation (TCF), Skillman Foundation (SF), Kresge Foundation (KF), and the McGregor Fund (MF) on behalf of WCHAP; and

WHEREAS, ICHD will enter into a separate fiduciary agreement with the above agencies to facilitate the Medicaid Match; and

WHEREAS, ICHD will retain a 10% administrative fee of the total funds received during the duration of these agreements including the Medicaid Match funds; and

WHEREAS, the contract period for each agreement other than UWSEM is effective October 1, 2017 through September 30, 2018 with the contract period for UWSEM is effective October 1, 2017 through June 30, 2018; and

WHEREAS, as the fiduciary/payee of the HNWM, UWSEM, TCF, SF, KF, and MF funds, ICHD will:

1. Receive funds from HNWM up to $80,926, from UWSEM up to $50,000, from TCF up to $21,220, from SF up to $59,500, from KF up to $15,750, and from MF up to $110,000 (up to $337,396 total) on behalf of WCHAP
2. Set up a system to provide monthly payments to WCHAP and subsequent reimbursements
3. Process Medicaid Outreach documentation required to draw Medicaid Outreach Matching Funds
4. Perform on site monitoring of WCHAP
5. Forward any required reports as provided by WCHAP; and

WHEREAS, WCHAP will:

1. Provide quarterly financial reports of all expenses
2. Provide quarterly reports for Medicaid Outreach
3. Provide any and all programmatic reports to be sent to HNWM, UWSEM, TCF, SF, KF, and MF
4. Keep ICHD up-to-date on any changes in funding; and
WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize the acceptance of funds from HNWM up to $80,926, from UWSEM up to $50,000, from TCF up to $21,220, from SF up to $59,500, from KF up to $15,750, and from MF up to $110,000 (up to $337,396 total) on behalf of WCHAP and agreements with WCHAP for ICHD to act as their fiduciary/payee effective October 1, 2017 through September 30, 2018, and with the contract period for UWSEM effective October 1, 2017 through June 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of funds from HNWM up to $80,926, from UWSEM up to $50,000, from TCF up to $21,220, from SF up to $59,500, from KF up to $15,750, and from MF up to $110,000 (up to $337,396 total) on behalf of WCHAP and agreements with WCHAP for ICHD to act as their fiduciary/payee for the period of October 1, 2017 through September 30, 2018, and with the contract period for UWSEM effective October 1, 2017 through June 30, 2018.

BE IT FURTHER RESOLVED, that ICHD will retain a 10% administrative fee of the total funds received during the duration of these agreements including the Medicaid Match funds.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: The Human Services Committee will meet on 01/22/2018

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
Nays: None  Absent: None  Approved 01/17/2018
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH M.C. SMITH ASSOCIATES AND ARCHITECTURAL GROUP, INC. TO PROVIDE PRIME PROFESSIONAL SERVICES FOR MCNAMARA LANDING IMPROVEMENTS

RESOLUTION # 18 –

WHEREAS, Board of Commissioners Resolution 17-313 authorized the acceptance of a Michigan Natural Resources Trust Fund Grant for facility development and improvements to McNamara Landing; and

WHEREAS, the Purchasing Department solicited proposals from registered architects, professional engineers and/or landscape architects for the purpose of entering into a contract to provide prime professional services for the Burchfield Park McNamara Landing Improvements project; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to M.C. Smith Associates and Architectural Group, Inc. who submitted the most responsive and responsible proposal.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes awarding a contract to M.C. Smith Associates and Architectural Group, Inc. in an amount not to exceed $14,396.

BE IT FURTHER RESOLVED, the term of the contract shall be from the date of execution until July 1, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: The Human Services Committee will meet on 01/22/2018

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
Nays: None  Absent: None  Approved 01/17/2018
JANUARY 23, 2018
AGENDA ITEM NO. 35

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO HONOR CAPTAIN VERNON ELLIOTT OF THE INGHAM COUNTY SHERIFF’S OFFICE

RESOLUTION # 18 –

WHEREAS, Captain Vernon Elliott graduated from Albion College in 1992 with a Bachelor’s Degree in History, then attended the Mid – Michigan Police Academy in August of 1992; and

WHEREAS, he was hired by the Ingham County Sheriff’s Office as a Corrections Deputy in March of 1993; he was shortly transferred to the Field Services Division where he served in Delhi Township, Stockbridge, and as part of the Tri-County Metro Narcotics Squad; and

WHEREAS, he also served as a Field Training Deputy and Community Policing Deputy; and

WHEREAS, in March of 2000 he was promoted to the rank of Sergeant where he was assigned as a road patrol supervisor, then in March of 2002 he was assigned to the Corrections Division as a supervisor, and later in 2005 he was assigned as the Volunteer Services Sergeant; and

WHEREAS, in November 2007 he was promoted to the rank of Lieutenant where he was assigned to the Corrections Division as the shift commander working all areas of the jail; and

WHEREAS, in January of 2008 he was assigned to Field Services as a shift commander supervising all road patrol operations on the night shift; and

WHEREAS, in March of 2012 he was assigned to Staff Services as the Sheriff’s Office Executive Lieutenant where he managed the –day-to-day operations and administrative operations of both the Staff and Field Services Divisions; and

WHEREAS, in March of 2014 he was assigned to the Delhi Township Division as the Division Commander where he was in charge of over twenty Sheriff’s Office personnel assigned to policing the township; and

WHEREAS, in May of 2016 he was promoted to Captain where he was assigned to manage the day – to – day operations of the Field Services Division and the Corrections Division and later the Staff Services Division; and

WHEREAS, in 2016 Vernon attended the FBI National Academy class of 263; and

WHEREAS, over his career with the Ingham County Sheriff’s Office, Captain Elliott received numerous letters of recognition, praise, and commendations, as well as the Michigan Chiefs of Police Distinguished Service Award, Michigan Sheriff’s Association lifesaving award, bravery award from the Sheriff’s Office, 100 club award, 2 meritorious service awards, and 5 unit citations.
THEREFORE BE IT RESOLVED, that after 25 years of dedicated service to the citizens of Ingham County, Captain Vernon Elliott is retiring on February 16, 2018, and that the Ingham County Board of Commissioners hereby honors Captain Vernon Elliott for those 25 years of dedicated service to the citizens of Ingham County and wishes him continued success in all of his future endeavors.

LAW & COURTS: Yea: Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville
Nay: None  Absent: Banas  Approved 01/11/2018
INTRODUCED BY THE LAW & COURTS, HUMAN SERVICES AND FINANCE COMMITTEES OF THE:

INGERHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ADDITIONAL FUNDING FOR THE
CORRECTIONAL ASSESSMENT AND TREATMENT SERVICES (CATS) PROGRAM

RESOLUTION # 18 –

WHEREAS, Ingham County provides funding to CMH for the CATS program offered in the Ingham County Jail; and

WHEREAS, in the past several years there has been an increase of inmates in need of emergency mental health services; and

WHEREAS, the position is currently vacant and CMH has found it difficult to find viable candidates to fill the position because it is not full time; and

WHEREAS, if the position is increased to 1.0 FTE, CATS services will expand to include coverage seven days per week and allow for additional follow up visits and therapy groups.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an additional appropriation to CMH of $10,180 from the 2018 contingency fund, for the purpose of increasing a mental health therapist position in the CATS program from the current .854 FTE to 1.0 FTE.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

LAW & COURTS:  Yeas: Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville
Nays: None  Absent: Banas  Approved 01/11/2018

HUMAN SERVICES:  The Human Services Committee will meet on 01/22/2018

FINANCE:  Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
Nays: None  Absent: None  Approved 01/17/2018
WHEREAS, the Ingham County Sheriff’s Office Jail has an established design, which includes 394 County beds and 50 contractual beds; and

WHEREAS, the funds received by the County for leasing the contractual beds would be used to reduce the general fund cost of operating the Jail; and

WHEREAS, the Ingham County Sheriff’s Office has negotiated an agreement with the Michigan Department of Corrections to rent 50 beds as needed at a cost of $35.00 per day per bed, effective October 30, 2017 through September 30, 2018, for Michigan Department of Correction’s Violators; and

WHEREAS, the revenue to be received from the renting of the 50 beds, which is anticipated to be $647,875, is in the 2017-18 budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entry into an Agreement with the Michigan Department of Corrections to rent 50 of the jail beds as needed, at a cost of $35.00 per day per bed, effective October 1, 2017 through September 30, 2018 for the Michigan Department of Corrections.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville
    Nays: None    Absent: Banas    Approved 01/11/2018

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
    Nays: None    Absent: None    Approved 01/17/2018
Resolutions:

Resolutions in this section are presented as text for clarity and convenience. They are not formal legal documents and are not intended for legal reference or use.
WHEREAS, MACNLOW Associates has certified that Undersheriff Bouck has provided no information to MACNLOW Associates nor provided any services relating to the solicitation or negotiation of the proposed contract; and

WHEREAS, Undersheriff Bouck may not perform any services on behalf of MACNLOW Associates under the proposed contract; and

WHEREAS, pursuant to MCL 15.323(2)(b), approval and authorization of the County’s entry into the proposed contract requires a 2/3 majority vote of the full membership of the Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entry into a Training Services Agreement with MACNLOW Associates on behalf of the Sheriff’s Office and 9-1-1 Central Dispatch, for a one-year term of January 1, 2018 through December 31, 2018, at a total cost not to exceed $33,000.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Board Chair to sign any necessary documents in this matter that are consistent with this Resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville
    Nays: None    Absent: Banas    Approved 01/11/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Schafer
    Nays: McGrain, Koenig    Absent: None    Approved 01/17/2018