AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. TIME FOR MEDITATION

V. APPROVAL OF THE MINUTES FROM **NOVEMBER 27, 2018**

VI. ADDITIONS TO THE AGENDA

VII. PETITIONS AND COMMUNICATIONS

1. A LETTER FROM A GROUP OF TWENTY-TWO ATTORNEYS IN SUPPORT OF JUDGE ANDREA LARKIN

2. A LETTER FROM ATTORNEY MICHAEL NICHOLS IN SUPPORT OF JUDGE ANDREA LARKIN

3. A LETTER OF RESIGNATION FROM SARA JACKSON, INGHAM COMMUNITY HEALTH CENTER BOARDMEMBER

VIII. LIMITED PUBLIC COMMENT

IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

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XI. COMMITTEE REPORTS AND RESOLUTIONS

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5. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING DANIEL J. LAWTON

6. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING DR. MARTIN LUTHER KING, JR.

7. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT
8. COUNTY SERVICES COMMITTEE – RESOLUTION MAKING APPOINTMENTS TO THE ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS

9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPOINTING RUSSEL CHURCH AS INGHAM COUNTY CHIEF PUBLIC DEFENDER

10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE CONTRACT FOR LEGAL SERVICES

11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AID TRANSFER OF UNSOLD TAX REVERTED PROPERTIES REJECTED BY LOCAL UNITS TO THE INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY

12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE RENEWAL OF THE IMAGESOFT AND ONBASE ANNUAL SUPPORT

13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE PURCHASE OF BOMGAR SOFTWARE FROM CDW-G

14. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO RETAIN AS-NEEDED SIGNAL MODELING AND TIMING PERMIT PREPARATION SERVICES

15. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE AMENDMENT OF THE CCLP LETTER OF UNDERSTANDING REGARDING ACADEMY SPONSORSHIP

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17. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING THE COLLECTIVE BARGAINING AGREEMENT WAGE REOPENER WITH THE UAW TOPS UNIT

18. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING THE COLLECTIVE BARGAINING AGREEMENT WAGE REOPENER WITH THE COMMAND OFFICERS ASSOCIATION OF MICHIGAN 911 SUPERVISORS UNIT

19. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING THE COLLECTIVE BARGAINING AGREEMENT WAGE REOPENER WITH THE INGHAM COUNTY EMPLOYEES ASSOCIATION ASSISTANT PROSECUTING ATTORNEYS DIVISION

20. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING MODIFICATIONS TO THE 2019 MANAGERIAL AND CONFIDENTIAL EMPLOYEE PERSONNEL MANUAL
21. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING COMMISSIONER COMPENSATION FOR 2019 AND 2020

22. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING ANNUAL 2019 COMPENSATION FOR NON-JUDICIAL COUNTY-WIDE ELECTED OFFICIALS

23. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING THE COLLECTIVE BARGAINING AGREEMENT WAGE REOPENER WITH THE INGHAM COUNTY EMPLOYEES ASSOCIATION, PARKS RANGERS UNIT

24. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING THE COLLECTIVE BARGAINING AGREEMENT WAGE REOPENER WITH THE OPEIU LOCAL 459, AFL-CIO, CIRCUIT COURT/FAMILY DIVISION PROFESSIONAL EMPLOYEES UNIT

25. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING THE COLLECTIVE BARGAINING AGREEMENT WAGE REOPENER WITH THE INGHAM COUNTY EMPLOYEES ASSOCIATION, PUBLIC HEALTH NURSES UNIT

26. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING THE COLLECTIVE BARGAINING AGREEMENT WAGE REOPENER WITH THE INGHAM COUNTY EMPLOYEES ASSOCIATION, COUNTY PROFESSIONALS UNIT

27. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING THE COLLECTIVE BARGAINING AGREEMENT WAGE REOPENER WITH THE CAPITOL CITY LABOR PROGRAM, INC. ANIMAL CONTROL OFFICERS, VETERINARIAN TECHNICIANS AND ANIMAL CARE SPECIALISTS UNIT

28. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING THE COLLECTIVE BARGAINING AGREEMENT WAGE REOPENER WITH THE CAPITOL CITY LABOR PROGRAM, INC. 911 NON-SUPERVISORY UNIT

29. FINANCE COMMITTEE – RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2018 INGHAM COUNTY BUDGET

30. FINANCE COMMITTEE – RESOLUTION AMENDING RESOLUTION #18-497 AUTHORIZING POSITIONS, CONTRACTS AND OTHER EXPENSES TO INCREASE TREATMENT PROGRAMMING AS AUTHORIZED BY THE JUSTICE MILLAGE

31. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING A HEALTH SERVICES MILLAGE CONTRACT WITH THE INGHAM HEALTH PLAN CORPORATION (IHPC)

32. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN EXTENSION TO A CONTRACT WITH JARED A. BEDUHN EXCAVATING AND LANDSCAPING FOR EXCAVATION SERVICES AT THE INGHAM COUNTY FAIRGROUNDS
33. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN EXTENSION TO A CONTRACT WITH IVerson ELECTRIC, INC. FOR AS NEEDED ELECTRICAL MAINTENANCE AT THE INGHAM COUNTY FAIRGROUNDS

34. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH MARINE AUTOMATED DOCK SYSTEMS, INC.

35. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING FUNDING FOR SIGNAGE FOR TRAILS AND PARKS MILLAGE PROJECTS FROM THE TRAILS AND PARKS MILLAGE FUND

36. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ENTER INTO A MICHIGAN AGRICULTURE ENVIRONMENTAL ASSURANCE PROGRAM (MAEAP) CLEAN SWEEP PROGRAM AGREEMENT WITH THE MICHIGAN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT (MDARD)

37. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH CURIS CONSULTING

38. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT GRANT FUNDING FROM MID-STATE HEALTH NETWORK

39. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND AGREEMENT WITH MSU COLLEGE OF NURSING

40. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO FUNCTION AS MEDICAID MATCH PARTNER WITH PEDIATRIC FOUNDATION OF MICHIGAN

41. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH ROGER L. DONALDSON, AIA P.L.C. FOR ARCHITECTURAL SERVICES

42. LAW & COURTS COMMITTEE – RESOLUTION HONORING KATE TURNER

43. LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE JOB DESCRIPTION AMENDMENT AND RECLASSIFICATION OF THE VOLUNTEER ASSISTANT TO A VOLUNTEER COORDINATOR AT THE INGHAM COUNTY ANIMAL CONTROL AND SHELTER

44. LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE CONTINUED ACCEPTANCE OF GRANT FUNDS FOR A DETECTIVE CURRENTLY EMPLOYED BY INGHAM COUNTY FOR THE SEXUAL ASSAULT KIT INITIATIVE
45. LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT THE FY 2019 MENTAL HEALTH COURT OPERATIONAL GRANT AND AMEND SUBCONTRACT AMOUNTS CITED IN RESOLUTION #18-392

46. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO APPROVE AN AGREEMENT WITH THE CITY OF LANSING FOR THE REIMBURSEMENT OF TRANSITION COSTS UNDER THE COUNTY’S MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC) COMPLIANCE PLAN

47. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO APPROVE AN AGREEMENT WITH THE CITY OF EAST LANSING FOR THE REIMBURSEMENT OF TRANSITION COSTS UNDER THE COUNTY’S MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC) COMPLIANCE PLAN

48. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING IMAGESOFT PROJECT CHANGE REQUEST #19532 FOR UAT EXTENSION, ENHANCEMENTS, HARDWARE AND SOFTWARE

49. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING IMAGESOFT PROJECT CHANGE REQUEST #19532 FOR UAT EXTENSION, ENHANCEMENTS, HARDWARE AND SOFTWARE

50. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT THE FY 2019 SWIFT AND SURE SANCTIONS PROBATION PROGRAM GRANT AND AMEND SUBCONTRACT AMOUNTS CITED IN RESOLUTION #18-396

51. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH ALCOHOL DRUG ADMINISTRATIVE MONITORING, INC. FOR DRUG TESTING AND BREATHLYZER SERVICES

52. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH MOTOROLA SOLUTIONS, INC. FOR REPLACEMENT OF THE INGHAM COUNTY PUBLIC SAFETY RADIO SYSTEM

53. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH TELEVATE FOR PROJECT MANAGEMENT SERVICES FOR INGHAM COUNTY 9-1-1’S PUBLIC SAFETY RADIO SYSTEM

54. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN EQUIPMENT LEASE-PURCHASE AGREEMENT WITH MOTOROLA SOLUTIONS, INC.
XII. SPECIAL ORDERS OF THE DAY

XIII. PUBLIC COMMENT

XIV. COMMISSIONER ANNOUNCEMENTS

XV. CONSIDERATION AND ALLOWANCE OF CLAIMS

XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org
CALL TO ORDER

Chairperson Celentino called the November 27, 2018 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Banas, Crenshaw, Grebner, Maiville, Morgan, Naeyaert, Nolan, Schafer, Sebolt, Slaughter, Tennis, Triplett, and Sebolt

Members Absent: Hope.

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Celentino asked Alan Fox, Deputy Treasurer, to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Celentino asked those present to remain standing for a moment of silence or prayer. He asked that the Board of Commissioners keep the families of Howard Love, former Lansing Township Trustee, and Edward Liebler, former member of the Board of Canvassers in their thoughts.

APPROVAL OF THE MINUTES

Commissioner Crenshaw moved to approve the minutes of the November 13, 2018 meeting. Commissioner Naeyaert supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioner Hope.

ADDITIONS TO THE AGENDA

Chairperson Celentino stated that without objection, substitute resolutions would be added for Agenda Item Nos. 11 and 21.

Chairperson Celentino indicated that Board rules state resolutions would ordinarily be referred to a committee unless there was a 2/3 vote to allow the resolution to be considered by the Board immediately.

Commissioner Crenshaw moved to allow the Resolution Honoring Edward Liebler and Resolution Condemning Statement Made by Judge Andrea Larkin to be considered immediately. Commissioner Morgan supported the motion.

Commissioner Schafer moved for the question to be divided.
The motion to allow the Resolution Honoring Edward Liebler to be considered immediately carried unanimously. Absent: Commissioner Hope.

The motion to allow the Resolution Condemning Statement Made by Judge Andrea Larkin to be considered immediately carried by roll call vote. **Yeas:** Banas, Crenshaw, Morgan, Naeyaert, Sebolt, Slaughter, Triplett, Tennis, and Celentino. **Nays:** Grebner, Maiville, Nolan, and Schafer. **Absent:** Hope.

Chairperson Celentino stated that the Resolution Honoring Edward Liebler would be added as Agenda Item 25 and the Resolution Condemning Statement Made by Judge Andrea Larkin would be added as Agenda Item 26.

**PETITIONS AND COMMUNICATIONS**

THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY, AIR QUALITY DIVISION’S PENDING NEW SOURCE REVIEW APPLICATION REPORT. Chairperson Celentino received the report and placed on file.

A LETTER FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY REGARDING THE APPROVAL OF THE INGHAM COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS SOIL EROSION AND SEDIMENTATION CONTROL PROGRAM. Chairperson Celentino referred the letter to the County Services Committee.

A LETTER FROM REPRESENTATIVE MARTIN HOWRYLAK REGARDING THE RAISE THE AGE LEGISLATIVE PACKAGE. Chairperson Celentino referred the letter to the Law & Courts Committee.

A RESOLUTION FROM THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS IN SUPPORT OF HOUSE BILL 4986 – EQUALIZATION DEPARTMENT. Chairperson Celentino referred the resolution to the Finance Committee.

AN EMAIL FROM DERRELL SLAUGHTER RESIGNING FROM THE INGHAM COUNTY BOARD OF HEALTH. Chairperson Celentino accepted the email and placed on file.

**LIMITED PUBLIC COMMENT**

None.

**CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR**

None.

**CONSIDERATION OF CONSENT AGENDA**

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items, except Agenda Item Nos. 11, 15 and 26. Commissioner Crenshaw supported the motion.

The motion carried unanimously. Absent: Commissioner Hope.
Those agenda items that were on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioner Hope.

Items voted on separately are so noted in the minutes.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 18 – 480

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated November 6, 2018 as submitted.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville

Nays: None

Absent: Naeyaert

Approved 11/20/2018

Adopted as a part of the consent agenda.
# List of Current Permits Issued

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<th>R/W PERMIT#</th>
<th>R/W APPLICANT / CONTRACTOR</th>
<th>R/W WORK</th>
<th>R/W LOCATION</th>
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<td>JOHN MAIER</td>
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Managing Director: ______________________________
ADOPTED – NOVEMBER 27, 2018
AGENDA ITEM NO. 5

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CREATE EXECUTIVE ASSISTANT – COUNTY CLERK POSITION

RESOLUTION # 18 – 481

WHEREAS, the County Clerk has expressed interest in creating the position of Executive Assistant – County Clerk to assist with the efficient operations of the County Clerk’s Office; and

WHEREAS, the Concealed Pistol Licensing Fund (Fund 262) is an appropriate source to fund the position (MCF 5, 2018 Salary Step 5, $49,072; 2018 Personnel Cost Projection Step 5, $89,679); and

WHEREAS, the County Clerk has approved the use of the Concealed Pistol Licensing Fund (Fund 262) to fund the position; and

WHEREAS, the County Clerk’s Office has complied with the Reorganization Policy.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby establishes the position of Executive Assistant – County Clerk, utilizing the attached position description (Attachment A), with all the duties and responsibilities inherent in that position, effective as of the date of this resolution.

BE IT FURTHER RESOLVED, that the funding source for this position shall be the Concealed Pistol Licensing Fund (Fund 262).

BE IT FURTHER RESOLVED, that the Controller/Administrator is hereby authorized to make any necessary adjustments to the budget and approved position list consistent with this resolution.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None Absent: Naeyaert Approved 11/20/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer
Nays: None Absent: Morgan Approved 11/20/2018

Adopted as a part of the consent agenda.
ATTACHMENT A

INGHAM COUNTY
JOB DESCRIPTION

EXECUTIVE ASSISTANT - COUNTY CLERK

General Summary:

Under the supervision of the County Clerk, serve as a confidential, personal assistant to the County Clerk and other staff as assigned. Provides a variety of administrative support services. Coordinates the processing of Concealed Pistol Licenses (CPLs). Performs backup duties for the Recording Secretary and Deputy County Clerks.

Essential Functions:

1. Provides a variety of administrative support services for the County Clerk, Chief Deputy County Clerk, Election/Clerk Coordinator, and other County Clerk’s Office staff. Fields, processes, composes, and disseminates correspondence, phone calls, mail, email, reports, press releases, and other communications on behalf of the County Clerk. Assists with data collection for grants, reports, charts, and projects as assigned. Compiles large amounts of data into concise reports and charts. Screens and directs visitors. Helps manage calendars for the County Clerk and other administrative staff. Schedules appointments, confirms meetings and makes corresponding travel arrangements.

2. Schedules internal and external meetings. Assists with the meeting logistics regarding room set-up, agendas, amenities and audio-visual equipment. Records, transcribes and distributes meeting minutes. Works with the County Clerk and Chief Deputy County Clerk to follow-up on tasks assigned at meetings. Monitors work projects and deadlines.

3. Performs second-level review of concealed pistol license applications after initial processing by Deputy County Clerks, including screening for errors, processing disqualifications/revocations, or handling other issues as they arise. Reviews CPL-related billing statements from Michigan State Police for accuracy. Attends CPL-related trainings, meetings, and conferences on behalf of the County Clerk. Conducts CPL trainings for County Clerk’s Office staff.

4. Organizes and maintains filing systems, including those that are confidential, sensitive, or public in nature. Records include, but are not limited to, concealed pistol license applications and related materials, personnel records, vital records, and other records as assigned.

5. Takes lead in preparing and conducting outreach regarding County Clerk operations, including but not limited to, vital records, CPL’s, campaign finance, and voter registration/engagement activities. Accompany and assist Clerk at meetings, conferences, and other events, or represent the Clerk at those events.

6. Receives cash, checks, credit/debit cards, money orders; balances tills; prepares and submits deposits to the Treasurer’s Office.

7. Assist the Chief Deputy County Clerk process employee time cards and per diem payments; order and maintain office supplies; coordinate reconciliation/payment of invoices, other bills, and procurement card statements.

8. Assist the Election/Clerk Coordinator prepare and conduct elections, ensure compliance with the Michigan Campaign Finance Act, process voter registration and absent voter ballot applications, and other election-related tasks as assigned.

9. Monitors activities occurring in the County and community. Composes and submits summary updates to County Clerk.
11. Coordinates work orders and communications with County Departments and other entities, including IT, Facilities, and Human Resources.
12. Provides backup support to the Recording Secretary and Deputy County Clerks, as needed.

Other Functions:

- Perform other duties as assigned.

(The above statements are intended to describe the general nature and level of work being performed by people assigned this classification. They are not to be construed as an exhaustive list of all job duties performed by personnel so classified.)

Employment Qualifications:

Education: Associates Degree

Experience: Two years of administrative/secretarial support experience, including extensive experience with computers and technology

Other Requirements:

- Must be able to work evenings and extended hours.
- Must obtain access credentials to Michigan’s Qualified Voter File within 6 months of beginning employment in this position and must maintain credentials for duration of employment

Working Conditions:

1. This position works in an indoor environment. There is no planned exposure to prominent lights, noises, odors, temperatures or weather conditions.

2. This position is required to travel for meetings and appointments.

Physical Requirements:

- This position requires the ability to sit, stand, walk, traverse, climb, balance, twist, bend, stoop/crouch, squat, kneel, crawl, lift, carry, push, pull, reach, grasp, handle, pinch, type, endure repetitive movements of the wrists, hands or fingers.
- This position’s physical requirements require periodic stamina in traversing, climbing, balancing, twisting, bending, stooping/crouching, squatting, kneeling, crawling, lifting, carrying, pushing, pulling, reaching, grasping, handling and pinching
- This position’s physical requirements require continuous stamina in sitting, standing, walking, typing and enduring repetitive movements of the wrists, hands or fingers
- This position performs light work requiring the ability to exert 20-50 pounds in the physical requirements above.
This position primarily requires close visual acuity to perform tasks within arm’s reach such as: viewing a computer screen, using measurement devices, inspecting and assembling parts, etc.

This position primarily requires medium visual acuity to perform tasks at arm’s reach such as operating machinery, operating vehicles or heavy equipment, performing cleaning tasks, etc.

This position primarily requires far visual acuity to perform tasks significantly beyond arm’s reach such as making general observations about buildings, people or situations, etc.

This position requires the ability to communicate and respond to inquiries both in person and over the phone.

This position requires the ability to operate a PC/laptop and to enter & retrieve information from a computer.

This position requires the ability to handle varying and often high levels of stress.

(This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the requirements listed above. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements.)
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT TO FILM AND DIGITIZE LARGE FORMAT PLAT/CONDOMINIUM PLANS

RESOLUTION # 18 – 482

WHEREAS, the Register of Deeds Office is required to have all instruments recorded preserved on film; and

WHEREAS, plats and condominium plans are typically submitted on paper or mylar that measures approximately, 2 feet by 3 feet in size; and

WHEREAS, the Register of Deeds Office does not have the capability to scan these large documents internally; and

WHEREAS, the current recording software allows for these large plans imported, thus making it possible for these plats and condominium plans searchable within the Register of Deeds public search software for copy purchases.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes an agreement with Fidlar Technologies from the Automation Fund for filming and digitization of large format documents for the Register of Deeds Office.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an amount not to exceed $10,000.00, with the final amount to be determined at the completion of the project be paid from the Register of Deeds Automation Fund 25626800-616010.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None Absent: Naeyaert Approved 11/20/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer
Nays: None Absent: Morgan Approved 11/20/2018

Adopted as a part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO PROVIDE FUNDING FOR LOW INCOME TAX PREPARATION

RESOLUTION # 18 – 483

WHEREAS, the Capital Area United Way (CAUW) coordinates a Volunteer Income Tax Assistance (VITA) income tax preparation program for low and moderate income citizens; and

WHEREAS, the VITA effort has successfully assisted thousands of low and moderate income taxpayers and helped achieve annual refunds of almost $4 million dollars, including substantial amounts from the Earned Income Tax Credit; and

WHEREAS, these efforts continue to need a coordinator position hosted and administered by the United Way; and

WHEREAS, the request for this base funding is being made to the Counties of Clinton, Eaton and Ingham and the City of Lansing; and

WHEREAS, these efforts assist the economic condition of low and moderate income citizens and income tax refunds to this group of citizens facilitates payment of delinquent property taxes owed to Ingham County.

THEREFORE BE IT RESOLVED, that the County Board of Commissioners authorizes funding for the CAUW’s VITA coordination efforts in 2019 of $12,500 from the Delinquent Tax Administration fund (516-25601).

BE IT FURTHER RESOLVED, that the County Controller/Administrator is directed to make all necessary budget adjustments consistent with this resolution to strengthen the capacity within Ingham County for low and moderate income tax preparation assistance and asset building.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign any necessary contracts upon approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be forwarded to all local taxing authorities in Ingham County.
COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville  
Nays: None  Absent: Naeyaert  Approved 11/20/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Slaughter, Tripplett, Schafer  
Nays: None  Absent: Morgan  Approved 11/20/2018

Adopted as a part of the consent agenda.
ADOPTED – NOVEMBER 27, 2018
AGENDA ITEM NO. 8

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND POTTER PARK ZOO MEMBERSHIP BENEFITS

RESOLUTION # 18 – 484

WHEREAS, the Potter Park Zoological Society is a private, 501c (3) nonprofit, fundraising organization that raises funds to support the Potter Park Zoo; and

WHEREAS, the Potter Park Zoological Society manages memberships for Potter Park Zoo as the contract between the Society and the Zoo specifies; and

WHEREAS, memberships promote increased commitment and visitation from Zoo visitors; and

WHEREAS, the Zoo manages the gift shop, restaurant and encounters and receives the revenue from these areas which benefit from return visitors such as Zoo members; and

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #17-067 authorizing membership benefits at Potter Park Zoo; and

WHEREAS, Potter Park Zoo wishes to include an additional benefit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves amending Resolution #17-067 to include an additional membership benefit as detailed below.

Potter Park Zoo Membership Benefit (Basic, Deluxe, and Premium)
Reciprocity with Impression 5 Science Center during the month of September

BE IT FURTHER RESOLVED, all other fees set by Resolution #17-067 will remain the same as adopted by the Ingham County Board of Commissioners.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None      Absent: Naeyaert     Approved 11/20/2018

FINANCE:  Yeas: Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer
Nays: None      Absent: Morgan      Approved 11/20/2018

Adopted as a part of the consent agenda.
ADOPTED – NOVEMBER 27, 2018
AGENDA ITEM NO. 9

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AWARD A CONTRACT TO FD HAYES

RESOLUTION # 18 – 485

WHEREAS, Potter Park Zoo participates in over 40 Species Survival Plans including the black rhino; and

WHEREAS, the Potter Park Zoo currently houses a female and male black rhino; and

WHEREAS, in the case of a power outage, delays in hooking up generators could negatively impact the health and safety of the animals; and

WHEREAS, Potter Park Zoo acquired three quotes for installing a generator transfer switch and receptacle for the rhino holding building; and

WHEREAS, FD Hayes Electric Co. submitted the lowest bid in the amount of $5,350.00; and

WHEREAS, the Zoological Society received a restricted donation designated to be spent on the rhino exhibit; and

WHEREAS, the total cost of the project $5,350.00, will be charged to zoo account #25869200 931100 30000 with $2,940.00 of the cost covered by the donation and the remaining amount, $2,410.00 coming from the Zoo budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners award a contract to FD Hayes Electric Co. for the installation of a generator transfer switch and receptacle at Potter Park Zoo.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays:  None  Absent:  Naeyaert  Approved 11/20/2018

FINANCE:  Yeas:  Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer
Nays:  None  Absent:  Morgan  Approved 11/20/2018

Adopted as a part of the consent agenda.
ADOPTED – NOVEMBER 27, 2018
AGENDA ITEM NO. 10

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE PURCHASE ORDERS WITH DBI, FD HAYES AND VIDCOM FOR THE PRETRIAL OFFICE EXPANSION AND RECONFIGURATION AT THE GRADY PORTER BUILDING

RESOLUTION # 18 – 486

WHEREAS, the Justice Complex Millage language authorized funding for “programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons”: and

WHEREAS, one of the programming components expands the services provided by the Circuit Court Pretrial Services Division by adding a Pretrial Services Clerk and a Pretrial Services Investigator; and

WHEREAS, the addition of two employees requires an expansion and reconfiguration of office space for the Pretrial Services Division; and

WHEREAS, DBI an authorized vendor, is on the state contract therefore, three quotes are not required, will provide furniture and moveable walls for the amount of $53,672.03; and

WHEREAS, FD Hayes, contracted with Ingham County IT Department, will provide and install data cable for the amount of $4,580.00; and

WHEREAS, VidCom Solutions will provide and install security cameras for the amount of $892.61; and

WHEREAS, funds for this project are available through a transfer of $64,144.64 from excess funds available in attorney fees account due to transition to Public Defenders Office to Machinery & Equipment fund to fund Pretrial Services Office Expansion and Reconfiguration to line item # 664-13099-931000, which includes $5,000.00 for contingency.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into purchase orders with DBI 912 E. Michigan Ave. Lansing, MI 48912 not to exceed $53,672.03 to provide furniture and moveable walls, the second with FD Hayes 2301 Beal Ave. Lansing, MI 48910 not to exceed $4,580.00 to provide data cable installation, and the third with VidCom Solutions 15559 S. Old US-27 Lansing, MI 48906 not to exceed $892.61 to provide and install security cameras, for the Pretrial office expansion and reconfiguration at the Grady Porter Building for a total amount not to exceed $64,144.64 which includes a $5,000.00 contingency.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments; and
BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None  Absent: Naeyaert  Approved 11/20/2018

FINANCE:  Yeas: Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer
Nays: None  Absent: Morgan  Approved 11/20/2018

Adopted as a part of the consent agenda.
ADOPTED – NOVEMBER 27, 2018
AGENDA ITEM NO. 11

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO NEGOTIATE A TAX SHARING AGREEMENT WITH
MERIDIAN CHARTER TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY

RESOLUTION # 18 – 487

WHEREAS, the Meridian Township Downtown Development Authority (DDA) was incorporated in 2005 pursuant to the Downtown Development Authority Act (MCL 125.1651 et seq.) (the Act); and

WHEREAS, the DDA is permitted by the Act to capture certain tax revenue from various taxing authorities which are authorized to levy taxes on property within the established downtown district; and

WHEREAS, Ingham County is a taxing jurisdiction whose tax revenue is subject to capture by the DDA as provided by the Act; and

WHEREAS, the DDA is specifically authorized, pursuant to Section 14 of the Act (MCL 125.1664(4)), “…to enter into agreements with the taxing jurisdiction and the governing body of a municipality in which the development area is located to share a portion of the captured assessed value of the district”; and

WHEREAS, Ingham County has adopted a policy with respect to the capture of county property tax revenues within new or expanded development districts including those under the Downtown Development Authority Act; and

WHEREAS, under its established policy, the County will not permit the capture of county property tax revenues in any new or amended development district unless the Board of Commissioners has approved a tax sharing agreement with the affected development district and the affected municipality; and

WHEREAS, in accordance with Section 14 of the Act, or any other applicable Michigan Statute or Act, the parties desire to enter into a Tax Sharing Agreement; and

WHEREAS, the County Economic Development Corporation has recommend approval Tax Sharing Agreement to the Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the Tax Sharing Agreement between the Meridian Charter Township Downtown Development Authority and the County of Ingham following parameters established by the Board of Commissioners.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.
COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
    Nays: None    Absent: Naeyaert    Approved 11/20/2018
FINANCE:  Yeas: Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer
    Nays: None    Absent: Morgan    Approved 11/20/2018

Commissioner Nolan moved to adopt the resolution. Commissioner Crenshaw supported the motion.

Commissioner Nolan stated that she wanted to thank the people who had been working on this planning. She further stated that this was a critical area where redevelopment was needed.

Commissioner Nolan stated that the area of redevelopment would be on the corners of Okemos Road and Hamilton Road in her District. She further stated that she was hopeful that there would be a shovel in the ground by June.

Commissioner Nolan stated thank you to everyone involved in this project for their hard work.

The motion carried unanimously. Absent: Commissioner Hope.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AMENDING RESOLUTION #18-009 APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH INGHAM COUNTY EMPLOYEE’S ASSOCIATION – PARK RANGERS

RESOLUTION # 18 – 488

WHEREAS, Resolution 18-009, Resolution Approving a Collective Bargaining Agreement with Ingham County Employee’s Association – Park Rangers, intended to authorize an agreement between representatives of Ingham County and the Ingham County Employee’s Association (ICEA) – Park Rangers for the period January 1, 2018 through December 31, 2020; and

WHEREAS, the period of the agreement is inaccurately stated in the THEREFORE BE IT RESOLVED clause as January 1, 2016 through December 31, 2017; and

WHEREAS, the Board of Commissioners wish to amend the resolution to reflect the correct period of time for the agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amends Resolution 18-009, Resolution Approving a Collective Bargaining Agreement, to reflect the time period of the agreement as January 1, 2018 through December 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign the contract after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None  Absent: Naeyaert  Approved 11/20/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer
Nays: None  Absent: Morgan  Approved 11/20/2018

Adopted as a part of the consent agenda.
ADOPTED – NOVEMBER 27, 2018
AGENDA ITEM NO. 13

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO NEGOTIATE AN EMPLOYMENT AGREEMENT FOR EQUALIZATION DIRECTOR

RESOLUTION # 18 – 489

WHEREAS, the Michigan General Property Tax Act (MCL 211.34(3)) requires that the Board of Commissioners appoint an Equalization Director; and

WHEREAS, on July 24, 2018 the Board of Commissioners appointed a committee to select an Equalization Director after the resignation of Equalization Director Doug Stover; and

WHEREAS, following a candidate search and public interview on November 14, 2018, the committee unanimously recommended appointment of William Fowler as Ingham County Equalization Director; and

WHEREAS, Mr. Fowler has indicated a willingness to accept the position upon execution of a mutually agreeable employment contract.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Controller/Administrator and Human Resources Director to negotiate an employment agreement with William Fowler to serve as Ingham County Equalization Director with a total compensation package not to exceed $130,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
                 Nays: None  Absent: Naeyaert  Approved 11/20/2018

FINANCE:  Yeas: Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer
            Nays: None  Absent: Morgan  Approved 11/20/2018

Adopted as a part of the consent agenda.
INTRODUCED BY THE FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECEIVING ADVICE FROM THE COUNTY TREASURER AS TO A SURPLUS WHICH CAN BE TRANSFERRED FROM THE DELINQUENT TAX REVOLVING FUND TO THE INGHAM COUNTY GENERAL FUND

RESOLUTION # 18 – 490

WHEREAS, Section 87b(7) of Act No. 206, Michigan Public Acts of 1893, as amended (“Act 206”) authorizes the Board of Commissioners to transfer to the Ingham County General Fund any surplus in the Treasurer’s Delinquent Tax Revolving Fund (the “DTRF”) by appropriate action of the Board of Commissioners; and

WHEREAS, the Ingham County Controller, has recommended that $2,500,000 be transferred from the DTRF to the General Fund in the current fiscal year; and

WHEREAS, the Ingham County Treasurer has reviewed the amounts which are currently available in the DTRF and with the amounts which will be provided from the issuance of General Obligation Limited Tax Notes, Series 2019 “the 2019 Borrowing” has determined that $2,500,000 may be transferred to the General Fund as of December 15, 2018; and

WHEREAS, Ingham County Treasurer hereby declares that a surplus of at least $2,500,000 exist in the DTRF.

THEREFORE BE IT RESOLVED, by the Board as follows:

1. The Ingham County Treasurer is authorized to transfer $2,500,000 from the DTRF to the General Fund as of December 15, 2018.

2. Any further transfers of surplus amounts will be specifically approved after recommendation by the Ingham County Treasurer by resolution of the Board of Commissioners.

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer
Nays: None Absent: Morgan Approved 11/20/2018

Adopted as a part of the consent agenda.
Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE 2018 APPORTIONMENT REPORT

RESOLUTION # 18 – 491

WHEREAS, the 2018 Apportionment Report was approved by Resolution #18-414 on October 9, 2018; and

WHEREAS, as a result of the election held on November 6, 2018 it is necessary to amend the Apportionment Report.

THEREFORE BE IT RESOLVED, that Resolution #18-414 is amended by substituting the attached statement of taxable valuations and mills apportioned to the various units in Ingham County for the year 2018.

FINANCE:  Yeas:  Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer
Nays:  None  Absent:  Morgan  Approved  11/20/2018

Commissioner Grebner moved to adopt the resolution. Commissioner Maiville supported the motion.

Commissioner Grebner stated that the Board of Commissioners had adopted this resolution once before but it was not correct. He further stated that he hoped it was correct now.

The motion carried unanimously via roll call vote. Absent: Commissioner Hope.
ADMITTED – NOVEMBER 27, 2018
AGENDA ITEM NO. 16

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2019 BUDGET YEAR

RESOLUTION # 18 – 492

WHEREAS, county policy requires that all contracts over $5,000 be approved by the Board of Commissioners; and

WHEREAS, numerous contracts are approved by the Board of Commissioners each year, many of which are routine continuations of existing contracts; and

WHEREAS, funding for these contracts has been included within the 2019 Adopted Budget; and

WHEREAS, the budget also contains anticipated revenues and expenditures from certain grant programs, which will also require approval of agreements with granting agencies at various times during the fiscal year.

THEREFORE BE IT RESOLVED, that the Board Chairperson is authorized to sign agreements, contracts, and/or other documents related to grant programs and other county appropriations which are contained in the adopted budget, as listed in the attached document, subject to review by the County Attorney as to form and to certification by the Controller that 1) the total amount of revenues and expenditures and the net obligation to the County is not greater than what is budgeted; and 2) there is no change in employee status and no additional employees other than as authorized in the adopted budget.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in part in the adopted budget, and the remaining portion of the time period and funds are included in the Controller’s Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that all contracts over $5,000 that are not included in this resolution shall be approved by the Board of Commissioners by separate resolution.

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer
Nays: None Absent: Morgan Approved 11/20/2018

Adopted as a part of the consent agenda.
## LAW AND COURTS COMMITTEE

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<thead>
<tr>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2018 COST</th>
<th>2019 PROJECTED</th>
<th>Proj. Increase over 2018</th>
<th>% Increase over 2018</th>
<th>Funding Source</th>
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<tbody>
<tr>
<td>Circuit Court</td>
<td>TEL/Thalner</td>
<td>Technology support for the Courtrooms (excluding Courtrooms 1 and 2)</td>
<td>01/01/19</td>
<td>12/31/19</td>
<td>$23,000</td>
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<td>Graphic Sciences, Inc.</td>
<td>Long term record storage and retrieval</td>
<td>01/01/19</td>
<td>12/31/19</td>
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<td>Community Corrections</td>
<td>Westaff</td>
<td>CCAB Staff Consultant</td>
<td>01/01/19</td>
<td>12/31/19</td>
<td>$46,886</td>
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<td>Family Court</td>
<td>MSU Psychology Department</td>
<td>Diversion Program - Reduces days/cost for out of home care</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$168,264</td>
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<td>$1,683</td>
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<td>50% General Fund/50% State of MI</td>
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<td>Highfields</td>
<td>Day Treatment Program - transportation and behavioral specialists</td>
<td>10/01/18</td>
<td>09/30/19</td>
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<td>50% JJM/50% State of MI</td>
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<td>Peckham, Inc. Crossroads</td>
<td>Educational and vocational program for delinquent youth</td>
<td>10/01/18</td>
<td>09/30/19</td>
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<td>0%</td>
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<tr>
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<td>Highfields</td>
<td>Evening Reporting Program - Transportation and Behavioral Specialists</td>
<td>10/01/18</td>
<td>09/30/19</td>
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<td>Family Court</td>
<td>Peckham, Inc. Footprints</td>
<td>Short Term Female Residential</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$460,738</td>
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<td>$9,000</td>
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<td>Family Court</td>
<td>Attorneys Mike Staake, Kaitlyn Fish, Robert Ochodnickey, Keith Watson and one other attorney yet to be determined.</td>
<td>Attorney services for Lawyer Guardian Ad Litem and indigent representation on juvenile delinquency cases</td>
<td>01/01/19</td>
<td>12/31/19</td>
<td>$248,850</td>
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<td>Ingham Intermediate School District</td>
<td>For educational services at the Ingham Academy</td>
<td>10/01/18</td>
<td>09/30/19</td>
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<td>50% JJM Fund/50% State of MI</td>
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<td>Home Detention including tethers, reduce out of home care</td>
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<td>Legal Services of South Central Michigan</td>
<td>Provide legal services to low-income residents of Ingham County</td>
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<td>12/31/19</td>
<td>$20,000</td>
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<td>Michael Staake</td>
<td>Legal representation for mental illness respondents.</td>
<td>01/01/19</td>
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<td>$10,609</td>
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<td>Legal representation for general probate respondents.</td>
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<td>Robert Refior &amp; Elias Kafantarisi</td>
<td>Guardian ad litem services for general probate matters</td>
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## REVENUE CONTRACTS

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<tr>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2018 REV</th>
<th>2019 PROJECTED</th>
<th>Proj. Increase over 2018</th>
<th>% Increase over 2018</th>
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<tbody>
<tr>
<td>Prosecuting Attorney</td>
<td>State of Michigan</td>
<td>VOCA Crime Victim Assistant Grant</td>
<td>10/01/18</td>
<td>09/30/19</td>
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<td>$90,743</td>
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<td>Cooperative Reimbursement Grant</td>
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<td>State of Michigan</td>
<td>Victims Rights Grant</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$249,325</td>
<td>$332,475</td>
<td>$83,150</td>
<td>33%</td>
</tr>
<tr>
<td>Sheriff</td>
<td>State of Michigan</td>
<td>Anti-Drug Abuse Program</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$16,653</td>
<td>$33,200</td>
<td>$16,547</td>
<td>99%</td>
</tr>
<tr>
<td>Sheriff</td>
<td>State of Michigan</td>
<td>Annual Grant for Secondary Road Patrol</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$248,002</td>
<td>$371,114</td>
<td>$123,112</td>
<td>50%</td>
</tr>
<tr>
<td>Sheriff</td>
<td>State of Michigan</td>
<td>Annual Grant for Marine Safety Programs</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$3,402</td>
<td>$5,100</td>
<td>$1,698</td>
<td>50%</td>
</tr>
<tr>
<td>Sheriff</td>
<td>State of Michigan</td>
<td>Annual Grant for Emergency Management</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$52,135</td>
<td>$60,463</td>
<td>$8,328</td>
<td>16%</td>
</tr>
<tr>
<td>Family Court</td>
<td>State of Michigan</td>
<td>Annual Child Care Agreement</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$6,578,552</td>
<td>$6,265,260</td>
<td>-$313,292</td>
<td>-5%</td>
</tr>
<tr>
<td>FOC</td>
<td>State of Michigan</td>
<td>Annual Access and Visitation Grant</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$4,900</td>
<td>$5,000</td>
<td>$100</td>
<td>2%</td>
</tr>
<tr>
<td>FOC</td>
<td>State of Michigan</td>
<td>Cooperative Reimbursement Grant</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$3,268,470</td>
<td>$3,322,780</td>
<td>$54,310</td>
<td>2%</td>
</tr>
</tbody>
</table>
# NOVEMBER 27, 2018 REGULAR MEETING

## HUMAN SERVICES COMMITTEE

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2018 COST</th>
<th>2019 PROJECTED</th>
<th>Proj. Increase over 2018</th>
<th>% Increase over 2018</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ingham County</td>
<td>Capital Area United Way</td>
<td>Annual Renewal of Contract for Central Michigan 2-1-1 Services</td>
<td>01/01/19</td>
<td>12/31/19</td>
<td>$45,750</td>
<td>$45,750</td>
<td>$0</td>
<td>0%</td>
<td>General Fund</td>
</tr>
<tr>
<td>Health Department</td>
<td>Volunteers of America</td>
<td>Homeless Day Center</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$30,000</td>
<td>$30,000</td>
<td>$0</td>
<td>0%</td>
<td>General Fund</td>
</tr>
<tr>
<td>Health Department</td>
<td>South Lansing Community Dev Ctr</td>
<td>Community Development/Outreach</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$23,704</td>
<td>$23,704</td>
<td>$0</td>
<td>0%</td>
<td>General Fund</td>
</tr>
<tr>
<td>Health Department</td>
<td>Our Savior Lutheran Church</td>
<td>Food Pantry Operation - 1515 W. Holmes Road</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$7,200</td>
<td>$7,200</td>
<td>$0</td>
<td>0%</td>
<td>General Fund</td>
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</tbody>
</table>

## Revenue Contracts

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2018 REV</th>
<th>2019 PROJECTED</th>
<th>Proj. Increase over 2018</th>
<th>% Increase over 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>VA</td>
<td>Michigan Veterans Trust Fund</td>
<td>Services Provided for Ingham County Trust Fund</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$7,800</td>
<td>$7,800</td>
<td>$0</td>
<td>0%</td>
</tr>
<tr>
<td>VA</td>
<td>Michigan Veterans Trust Fund</td>
<td>Services Provided for Ingham County Trust Fund</td>
<td>10/01/18</td>
<td>09/30/19</td>
<td>$1,700</td>
<td>$1,700</td>
<td>$0</td>
<td>0%</td>
</tr>
<tr>
<td>VA</td>
<td>Clinton County</td>
<td>Services Provided to Clinton County</td>
<td>01/01/19</td>
<td>12/31/19</td>
<td>$26,229</td>
<td>$26,229</td>
<td>$0</td>
<td>0%</td>
</tr>
</tbody>
</table>
# NOVEMBER 27, 2018 REGULAR MEETING

## COUNTY SERVICES COMMITTEE

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2018 COST</th>
<th>2019 PROJECTED</th>
<th>Proj. Increase over 2018</th>
<th>% Increase over 2018</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board of Commissioners</td>
<td>GovQA</td>
<td>FOIA Software</td>
<td>01/01/19</td>
<td>12/31/19</td>
<td>$17,874</td>
<td>$18,303</td>
<td>$429</td>
<td>2.40%</td>
<td>General Fund</td>
</tr>
<tr>
<td>Financial Services</td>
<td>Eagle Claims Management</td>
<td>Workers' Comp Third Party Administrator</td>
<td>01/01/19</td>
<td>12/31/19</td>
<td>$27,500</td>
<td>$27,500</td>
<td>$0</td>
<td>0.00%</td>
<td>Comp Fund/MCF</td>
</tr>
<tr>
<td>Financial Services</td>
<td>Infinisource</td>
<td>Employeers' Flexible Spending Account</td>
<td>01/01/19</td>
<td>12/31/19</td>
<td>$17,500</td>
<td>$17,500</td>
<td>$0</td>
<td>0.00%</td>
<td>Employee Benefit</td>
</tr>
<tr>
<td>Road Department</td>
<td>Precision Systems</td>
<td>Accounting Software Licenses</td>
<td>01/01/19</td>
<td>12/31/19</td>
<td>$14,655</td>
<td>$14,655</td>
<td>$0</td>
<td>0.00%</td>
<td>Road Fund</td>
</tr>
<tr>
<td>Road Department</td>
<td>Midwestern Consulting</td>
<td>Traffic Signal Database Support</td>
<td>01/01/19</td>
<td>12/31/19</td>
<td>$1,200</td>
<td>$1,200</td>
<td>$0</td>
<td>0.00%</td>
<td>Road Fund</td>
</tr>
<tr>
<td>IT</td>
<td>BOSS</td>
<td>Annual Maintenance for Help Desk Software</td>
<td>01/01/19</td>
<td>12/31/19</td>
<td>$14,425</td>
<td>$14,771</td>
<td>$346</td>
<td>2.40%</td>
<td>Network Fund</td>
</tr>
<tr>
<td>IT</td>
<td>Calero Software</td>
<td>Verismart Software Maintenance for Phone System</td>
<td>08/30/19</td>
<td>08/30/20</td>
<td>$2,172</td>
<td>$2,224</td>
<td>$52</td>
<td>2.39%</td>
<td>Network Fund</td>
</tr>
<tr>
<td>IT</td>
<td>Oracle</td>
<td>Sun Server Maintenance Contract</td>
<td>03/30/19</td>
<td>03/30/20</td>
<td>$5,553</td>
<td>$5,666</td>
<td>$133</td>
<td>2.40%</td>
<td>Network Fund</td>
</tr>
<tr>
<td>IT</td>
<td>DLT</td>
<td>Solarwinds Network Monitoring</td>
<td>03/21/19</td>
<td>03/21/20</td>
<td>$1,707</td>
<td>$1,748</td>
<td>$41</td>
<td>2.40%</td>
<td>Network Fund</td>
</tr>
<tr>
<td>IT</td>
<td>Solarwinds</td>
<td>Dameware Remote Support Software</td>
<td>06/19/19</td>
<td>06/18/20</td>
<td>$474</td>
<td>$485</td>
<td>$11</td>
<td>2.32%</td>
<td>Network Fund</td>
</tr>
<tr>
<td>IT</td>
<td>Oracle</td>
<td>Oracle Database Standard Edition - Processor Perpetual</td>
<td>02/20/19</td>
<td>02/20/20</td>
<td>$9,328</td>
<td>$9,552</td>
<td>$224</td>
<td>2.40%</td>
<td>Network Fund</td>
</tr>
<tr>
<td>IT</td>
<td>Service Express</td>
<td>Hardware Support Renewal for HP Servers</td>
<td>04/30/19</td>
<td>04/30/20</td>
<td>$3,960</td>
<td>$4,055</td>
<td>$95</td>
<td>2.40%</td>
<td>Network Fund</td>
</tr>
<tr>
<td>IT</td>
<td>Konica</td>
<td>RightFax</td>
<td>09/31/19</td>
<td>09/30/20</td>
<td>$5,647</td>
<td>$5,783</td>
<td>$136</td>
<td>2.41%</td>
<td>Network Fund</td>
</tr>
<tr>
<td>IT</td>
<td>CDWG</td>
<td>VMWare Renewal</td>
<td>03/31/19</td>
<td>03/31/20</td>
<td>$30,159</td>
<td>$30,883</td>
<td>$724</td>
<td>2.40%</td>
<td>Network Fund</td>
</tr>
<tr>
<td>IT</td>
<td>Seamless Docs</td>
<td>Seamless Docs Renewal</td>
<td>02/19/19</td>
<td>02/18/20</td>
<td>$24,000</td>
<td>$24,576</td>
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<tr>
<td>IT</td>
<td>Sentinel</td>
<td>Redsky e911 software support renewal</td>
<td>05/29/19</td>
<td>05/27/20</td>
<td>$3,150</td>
<td>$3,226</td>
<td>$76</td>
<td>2.40%</td>
<td>Network Fund</td>
</tr>
<tr>
<td>IT</td>
<td>Zayo</td>
<td>Dark Fibre &amp; equipment</td>
<td>01/01/19</td>
<td>12/31/20</td>
<td>$5,150</td>
<td>$5,274</td>
<td>$124</td>
<td>2.40%</td>
<td>Network Fund</td>
</tr>
<tr>
<td>IT</td>
<td>Nationwide Power</td>
<td>Uninterrupted power supply support-911</td>
<td>12/01/19</td>
<td>11/30/20</td>
<td>$4,305</td>
<td>$4,408</td>
<td>$103</td>
<td>2.40%</td>
<td>Network Fund</td>
</tr>
<tr>
<td>IT</td>
<td>Vidcom Solutions</td>
<td>Ocularis Renewal for cameras</td>
<td>01/04/19</td>
<td>01/04/20</td>
<td>$15,000</td>
<td>$15,360</td>
<td>$360</td>
<td>2.40%</td>
<td>Network Fund</td>
</tr>
</tbody>
</table>
## COUNTY SERVICES COMMITTEE

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2018 COST</th>
<th>2019 PROJECTED</th>
<th>Proj. Increase over 2018</th>
<th>% Increase over 2018</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>IT</td>
<td>CDWC</td>
<td>Annual Cost for Faronics Deepfreeze for the Ingham</td>
<td>03/01/19</td>
<td>03/01/20</td>
<td>$758</td>
<td>$776</td>
<td>$10</td>
<td>2.37%</td>
<td>Network Fund</td>
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</table>

## REVENUE CONTRACTS

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>CONTRACTOR NAME</th>
<th>REASON FOR CONTRACT</th>
<th>BEGIN DATE</th>
<th>END DATE</th>
<th>2018 REV</th>
<th>2019 PROJECTED</th>
<th>Proj. Increase over 2018</th>
<th>% Increase over 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Equalization</td>
<td>State of Michigan</td>
<td>Annual Grant for Remonumentation Program</td>
<td>01/01/19</td>
<td>12/31/19</td>
<td>$94,371</td>
<td>$94,314</td>
<td>-$57</td>
<td>0%</td>
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</tbody>
</table>
Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RE-APPOINT CHIEF MEDICAL EXAMINER

RESOLUTION # 18 – 493

WHEREAS, ICHD wishes to authorize the re-appointment of Dr. Michael Markey, M.D., to the position of Chief Medical Examiner for Ingham County; and

WHEREAS, through Resolution #15-059, the Ingham County Board of Commissioners appointed Dr. Michael Markey, M.D., as the Ingham County Medical Examiner for a term expiring December 31, 2018; and

WHEREAS, Public Act 181 of 1953, Section 52.201 requires the board of commissioners of each county to appoint a Medical Examiner to hold office for a period of four years to fulfill the duties as outlined in state law; and

WHEREAS, County Medical Examiners shall be physicians licensed to practice within the State of Michigan; and

WHEREAS, Dr. Michael Markey, M.D. is a board-certified forensic pathologist licensed to practice medicine in the State of Michigan, who currently serves as Medical Examiner for Ingham, Eaton, Ionia, Isabella, Montcalm and Shiawassee Counties; and

WHEREAS, the re-appointment shall be effective January 1, 2019 through December 31, 2022; and

WHEREAS, the Health Officer recommends authorizing the re-appointment of Dr. Michael Markey, M.D., to the position of Chief Medical Examiner for Ingham County effective January 1, 2019 through December 31, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners re-appoints Dr. Michael Markey, M.D. to the position of Chief Medical Examiner for Ingham County effective January 1, 2019 through December 31, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Banas, Tennis, Sebolt, Nolan, Morgan, Triplett, Naeyaert  
Nays:  None  Absent:  None  Approved 11/19/2018

Adopted as a part of the consent agenda.
ADOPTED – NOVEMBER 27, 2018
AGENDA ITEM NO. 18

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE RENEWAL OF A COLLABORATIVE, SERVICES AND REFERRAL AGREEMENT WITH COMMUNITY MENTAL HEALTH OF CLINTON, EATON AND INGHAM COUNTIES

RESOLUTION # 18 – 494

WHEREAS, Ingham County Health Department (ICHD) wishes to renew a collaborative, services and referral agreement with Community Mental Health of Clinton, Eaton and Ingham Counties (CMH-CEI) for mental health therapist services, effective October 1, 2018 through September 30, 2019; and

WHEREAS, this renewed agreement will include an additional 1.0 FTE Mental Health Therapist, as authorized in Resolution #18-446; and

WHEREAS, ICHD has maintained a collaborative, services and referral agreement with CMH-CEI for mental health therapist services for the co-location of Birch Community Health Center at CMH-CEI’s Jolly Road service site, and for behavioral health and substance abuse services referral and care coordination; and

WHEREAS, the current agreement expired September 30, 2018 and ICHD wishes to renew this agreement with an automatic renewal on an annual basis; and

WHEREAS, the total cost of the agreement shall include seven full time (7.0 FTE) mental health therapists, up to $30,000 in psychiatric evaluations, and a 0.75 FTE mental health therapist supervisor for a total agreement cost not to exceed $720,000 annually; and

WHEREAS, the Ingham Community Health Center Board and the Health Officer support the renewal of the collaborative, services, and referral agreement with CMH-CEI.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize the renewal of the collaborative, services, and referral agreement with the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMH-CEI) effective October 1, 2018 through September 30, 2019, with an automatic renewal annually.

BE IT FURTHER RESOLVED, that the total cost of the agreement shall include seven full time (7.0 FTE) mental health therapists, up to $30,000 in psychiatric evaluations, and a 0.75 FTE mental health therapist supervisor, for a total agreement cost not to exceed $720,000 annually.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.
BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Banas, Tennis, Sebolt, Nolan, Morgan, Triplett, Naeyaert  
Nays:  None  Absent:  None  Approved  11/19/2018

COUNTY SERVICES:  Yeas:  Nolan, Sebolt, Grebner, Celentino, Hope, Maiville  
Nays:  None  Absent:  Naeyaert  Approved  11/20/2018

FINANCE:  Yeas:  Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer  
Nays:  None  Absent:  Morgan  Approved 11/20/2018

Adopted as a part of the consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE INFECTIOUS DISEASE PHYSICIAN SERVICES AGREEMENT WITH MICHIGAN STATE UNIVERSITY’S COLLEGE OF OSTEOPATHIC MEDICINE – TUBERCULOSIS PROGRAM

RESOLUTION # 18 – 495

WHEREAS, Ingham County Health Department (ICHD) wishes to renew the agreement with Michigan State University's College of Osteopathic Medicine (MSU COM) to provide specialty physician services to patients with active tuberculosis at ICHD's River Oak location; and

WHEREAS, ICHD is obligated under the Public Health Code 333.5115 (4), 333.5301 (1) and 333.5307, to ensure the provision of treatment for patients with active tuberculosis within its jurisdictions; and

WHEREAS, historically, MSU COM has provided specialty physician services to patients with active tuberculosis within Ingham County; and

WHEREAS, the current agreement expires December 31, 2018; and

WHEREAS, this new agreement will be effective January 1, 2019 through December 31, 2021; and

WHEREAS, the renewal of this agreement will allow these specialty services to continue at ICHD's River Oak location at a rate of $165.00 per hour up to a maximum of twelve hours per month; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize a two year extension of the agreement with Michigan State University’s College of Osteopathic medicine to provide physician services for patients with active tuberculosis effective January 1, 2019 through December 31, 2021.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize a two year extension of the agreement with Michigan State University’s College of Osteopathic Medicine to provide physician specialty services to patients with active tuberculosis effective January 1, 2019 through December 31, 2021.

BE IT FURTHER RESOLVED, that the renewal of this agreement will allow these specialty services to continue at ICHD's River Oak location at a rate of $165.00 per hour up to a maximum of twelve hours per month.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.
HUMAN SERVICES:  Yeas:  Banas, Tennis, Sebolt, Nolan, Morgan, Triplett, Naeyaert
   Nays:  None  Absent:  None  Approved  11/19/2018

FINANCE:  Yeas:  Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer
   Nays:  None  Absent:  Morgan  Approved  11/20/2018

Adopted as a part of the consent agenda.
ADOPTED – NOVEMBER 27, 2018
AGENDA ITEM NO. 20

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN ADMINISTRATIVE SERVICE AGREEMENT WITH BLUE CROSS BLUE SHIELD OF MICHIGAN AT THE INGHAM COUNTY JAIL

RESOLUTION # 18 – 496

WHEREAS, Ingham County Health Department (ICHD) wishes to update the Blue Cross Blue Shield of Michigan (BCBSM) agreement by executing Schedule A, Schedule A – Exhibit 1, and Schedule B (BlueCard Disclosures Inter-Plan Arrangements) effective December 1, 2018 through November 30, 2019; and

WHEREAS, ICHD and BCBSM entered into an agreement in 1996 wherein BCBSM would pay the claims of health care services provided to inmate of Ingham County jail; and

WHEREAS, that agreement is updated annually by executing a Schedule A Administrative Service Contract (ASC), Schedule A – Exhibit 1 and Schedule B (BlueCard Disclosure Inter-Plan Arrangements; and

WHEREAS, BCBSM has proposed a 2018-2019 Schedule A Administrative Service Contract, Schedule A – Exhibit 1 and Schedule B (BlueCard Disclosures Inter-Plan Arrangements; and

WHEREAS, there are no changes to the proposed 2018-2019 Schedule A Administrative Service Contract (ASC), Schedule A – Exhibit 1 and Schedule B (BlueCard Disclosures Inter-Plan Arrangements; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the 2018-2019 Schedule A Administrative Service Contract (ASC), Schedule A – Exhibit 1 and Schedule B (BlueCard Disclosures Inter-Plan Arrangements) for the inmates of Ingham County Jail.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the Schedule A Administrative Service Contract (ASC), Schedule A – Exhibit 1 and Schedule B (BlueCard Disclosures Inter-Plan Arrangements) with BCBSM for paying claims for health care services provided to inmates of the Ingham County Jail.

BE IT FURTHER RESOLVED, that the Schedule A Administrative Service Contract (ASC), Schedule 1 – Exhibit 1 and Schedule B (BlueCard Disclosure Inter-Plan Arrangements) shall be effective December 1, 2018 through November 30, 2019.

BE IT FURTHER RESOLVED, that there are no other changes to the proposed 2018 -2019 Schedule A Administrative Service Agreement (ASC), Schedule 1 – Exhibit 1 and Schedule (BlueCard Disclosures Inter-Plan Arrangements.
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Morgan, Triplett, Naeyaert
    Nays: None    Absent: None    Approved 11/19/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer
    Nays: None    Absent: Morgan    Approved 11/20/2018

Adopted as a part of the consent agenda.
SCHEDULE A-Renewal Term (Effective December 2018 through November 2019)
Administrative Services Contract (ASC)
Blue Cross Blue Shield of Michigan:

1. Group Name: Ingham County Inmates
2. Group Number: 007004013
3. Initial ASC Contract Effective Date: December 01, 2007
4. ASC Funding Arrangement: Quarterly Settled Monthly Wire
5. Line(s) of Business:
   [X] Facility  [X] Professional  [ ] Dental
   [ ] Facility Foreign  [X] Prescription Drugs  [ ] Vision
   [ ] Facility Domestic

6. Administrative Fees: The below administrative fees cover the Lines of Business checked in Section 5 above, unless otherwise indicated.

   Administrative Fee and Additional Administrative Compensation

   A. Administrative Fee (Fixed)  Administrative Fee Percent of Claims
                                   11%

   B. Additional Administrative Compensation  *Additional Admin
                                             Compensation
                                             9%

*Additional Administrative Compensation (AAC) is nine percent (9%) of BCBSM discounts on Michigan hospital claims.

7. This Schedule A does not include any fees payable by Group to an Agent. If Group has an Agent Fee Processing Agreement on file with BCBSM, please refer to that agreement for fees and details.

8. Late Payment Charges/Interest:
   A. Late Payment Charge  2%
   B. Yearly Statutory Interest Charge (Simple Interest)  12%
   C. Provider Contractual Interest

9. BCBSM Account: 1840-00392-3  Comerica  0720-00156
   Wire Number: Bank: American Bank Assoc

10. The Group acknowledges that BCBSM or a Host Blue may have compensation arrangements with providers in which the provider is subject to performance or risk-based compensation, including but not limited to withhold, bonuses, incentive payments, provider credits, and membership management fees. Often the compensation amount is determined after the medical service has been performed and after the Group has been invoiced. The Claims billed to Group include both service-based and value-based reimbursement to health care providers. Group acknowledges that BCBSM’s negotiated reimbursement rates include all reimbursement obligations to providers including provider obligations and entitlements under BCBSM Quality Programs. Service-based reimbursement means the portion of the negotiated rate attributed to a particular health care service. Value-based reimbursement is the portion of the negotiated reimbursement rate attributable to BCBSM Quality Programs, as described in Exhibit 1 to Schedule A. BCBSM negotiates provider reimbursement rates and settles provider obligations on its behalf. Group receives the benefit of BCBSM provider rates, but it has no entitlement to a particular rate or to rebalance the service-based or value-based components of Claims. See Exhibit 1 to Schedule A and Schedule B to ASC for additional information.

11. The rebate administration and claims processing fee charged and retained by Express Scripts is (i) 4.8% of gross rebates for BCBSM clinical formulary, custom formulary, custom select formulary, and specialty drug Claims and (ii) 8.2% of gross rebates for part D formulary drug Claims, including Part D specialty drug Claims. The rebate administration fee charged and retained by Highmark is up to 6.5% of gross rebates for medical benefit drug Claims.
Pursuant to Express Scripts’s Inflation Protection Program, Express Scripts contracts with pharmaceutical manufacturers for inflation protection payments (“IPP”) to offset increases to certain brand drugs. Express Scripts will pay a predetermined portion of the IPP that it receives to BCBSM as set forth in the contract between Express Scripts and BCBSM. Express Scripts contracts for IPP on its own behalf and may realize positive margin between amounts paid to BCBSM and amounts received from pharmaceutical manufacturers. BCBSM will distribute Group’s share of the IPP that it receives from Express Scripts based on the total IPP received by BCBSM divided by the total number of brand drug claims multiplied by the number of Group’s brand drug claims. IPPs will be distributed to Group through the Customer Savings Refund process.

BCBSM:
BY: ____________________________
(Signature)
NAME: ____________________________
(Print)
TITLE: ____________________________
DATE: ____________________________

THE GROUP:
BY: ____________________________
(Signature)
NAME: ____________________________
(Print)
TITLE: ____________________________
DATE: ____________________________

Blue Cross Blue Shield of Michigan is an independent licensee of the Blue Cross and Blue Shield Association.
Group Name ____________________________  Group Number - 097123456
BCBSM Value-Based Provider Reimbursement

As in prior years, the Claims billed to Group include amounts that BCBSM reimburses health care providers including reimbursement tied to value. BCBSM has adopted a provider payment model that includes both fee-based and value-based reimbursement. BCBSM does not unbundle Claims and does not retain any portion of Claims as compensation. Provider reimbursement is governed by separate agreements with providers, BCBSM standard operating procedures, and BCBSM Quality Programs.

BCBSM negotiates provider reimbursement rates on its own behalf and makes those rates available to customers through its products and networks. The reimbursement rates can, and often do, vary from provider to provider. Providers may qualify for higher reimbursement rates for satisfying requirements of certain BCBSM Quality Programs, including, for example, Pay-for-Performance (PFP) rates and Value Based Contracting (VBK) rates earned by hospitals and Patient Centered Medical Home (PCMH) rates earned by physicians.

Provider reimbursement rates also capture provider commitments to BCBSM Quality Programs. For example, hospitals participating in Hospital Collaborative Quality Initiatives (CQIs) agree to allocate a portion of their reimbursement to fund inter-hospital quality initiatives. Intellectual property may be developed through BCBSM Quality Programs for subsequent license and use by BCBSM or a third party. Group specifically understands, acknowledges, and agrees that it has no rights to any intellectual property, or derivatives thereof, including, but not limited to, copyrights, patents, or licenses, developed through BCBSM Quality Programs.

Providers may also receive reward and incentive payments from BCBSM Quality Programs funded through an allocation from provider reimbursement or collected from Group’s Customer Savings Refund. Such allocations may be to a pooled fund from which value-based payments to providers are made. For example, pursuant to the Physician Group Incentive Program (PGIP), physicians agree to allocate 5% of each Claim to a PGIP fund, which in turn makes reward payments to eligible physician organizations demonstrating particular quality and pays physician organizations for participation in collaborative initiatives.

As explained in the Blue Card Program disclosure (Schedule B to ASC), an out-of-state Blue Cross Blue Shield Plan (“Host Blue”) may also negotiate fee-based and/or value-based reimbursement for their providers. A Host Blue may include all provider reimbursement obligations in Claims or may, at its election, collect some or all of its value-based provider (VBP) reimbursement obligations through a per attributed member per month (PaMPM) benefit expense, as in, for example, the Blue Distinction Total Care (BDTC) Program. All Host Blue PaMPM benefit expenses for VBP reimbursement will be consolidated on your monthly invoice and appear as “Out-of-State VBP Provider Reimbursement.” The supporting detail for the consolidated amount will be available on e-Bookshelf as reported by each Host Blue Plan. Host Blues determine which members are attributed to eligible providers and calculate the PaMPM VBP reimbursement obligation based only on these attributed members. Host Blue have exclusive control over the calculation of PaMPM VBP reimbursement.

Value-based reimbursement includes other obligations and entitlements pursuant to other BCBSM Quality Programs funded in a similar manner to those described in this Exhibit. Additional information is available at www.valuepartnerships.com and www.bcbs.com/totalcare. Questions regarding provider reimbursement and BCBSM Quality Programs or Host Blue VBP reimbursement should be directed to your BCBSM account representative.
Overview

BCBSM has a variety of relationships with other Blue Cross and/or Blue Shield Licensees referred to generally as “Inter-Plan Arrangements.” These Inter-Plan Arrangements operate under rules and procedures issued by the Blue Cross Blue Shield Association (“Association”). Whenever Enrollees access healthcare services outside the geographic area BCBSM serves, the Claim for those services may be processed through one of these Inter-Plan Programs and presented to BCBSM for payment in accordance with the rules of the Inter-Plan Arrangements. The Inter-Plan Arrangements are described generally below.

Typically, when accessing care outside the geographic area BCBSM serves, Enrollees obtain care from Providers that have a contractual agreement (“Participating Providers”) with the local Blue Cross and/or Blue Shield Licensee in that other geographic area (“Host Blue”). In some instances, Enrollees may obtain care from Providers in the Host Blue geographical area that do not have a contractual agreement (“Non-participating Providers”) with the Host Blue. BCBSM remains responsible for fulfilling its contractual obligations to you. BCBSM’s payment practices in both instances are described below.

This disclosure describes how Claims are administered for Inter-Plan Arrangements and the fees that are charged in connection with Inter-Plan Arrangements. Note that Dental Care Benefits, except when paid as medical claims/benefits, and those Prescription Drug Benefits or Vision Care Benefits that may be administered by a third party contracted by BCBSM to provide the specific service or services, are not processed through Inter-Plan Arrangements.

A. BlueCard® Program

The BlueCard® Program is an Inter-Plan Arrangement. Under this Arrangement, when Enrollees access covered healthcare services within the geographic area served by a Host Blue, the Host Blue will be responsible for contracting and handling all interactions with its Participating Providers. The financial terms of the BlueCard Program are described generally below.

1. Liability Calculation Method Per Claim – In General
   a. Enrollee Liability Calculation

   The calculation of the Enrollee liability on Claims for covered healthcare services processed through the BlueCard Program will be based on the lower of the Participating Provider's billed covered charges or the negotiated price made available to BCBSM by the Host Blue.

   Under certain circumstances, if BCBSM pays the Healthcare Provider amounts that are the responsibility of the Enrollee, BCBSM may collect such amounts from the Enrollee.

   In situations where participating agreements allow for bulk settlement reconciliations for Episode-Based Payment/Bundled Payments, BCBSM may include a factor for such settlement or reconciliations as part of the fees BCBSM charges to Group.

   Where Group agrees to use reference-based benefits, which are service-specific benefit dollar limits for specific procedures, based on a Host Blue’s local market rates, Enrollees will be responsible for the amount that the healthcare Provider bills for a specified procedure above the reference benefit limit for that procedure. For a Participating Provider, that amount will be the difference between the negotiated price and the reference benefit limit. For a Non-participating Provider, that amount will be the difference between the Non-Participating Provider’s billed charge and the reference benefit limit. Where a reference benefit limit exceeds either a negotiated price or a Provider’s billed charge, the Enrollee will incur no liability, other than any applicable Enrollee cost sharing.
b. Group Liability Calculation

The calculation of Group liability on Claims for covered healthcare services processed through the BlueCard Program will be based on the negotiated price made available to BCBSM by the Host Blue under contract between the Host Blue and the Provider. Sometimes, this negotiated price may be greater for a given service or services than the billed charge in accordance with how the Host Blue has negotiated with its Participating Provider(s) for specific healthcare services. In cases where the negotiated price exceeds the billed charge, Group may be liable for the excess amount even when the Enrollee’s deductible has not been satisfied. This excess amount reflects an amount that may be necessary to secure (a) the Provider’s participation in the network and/or (b) the overall discount negotiated by the Host Blue. In such a case, the entire contracted price is paid to the Provider, even when the contracted price is greater than the billed charge.

2. Claims Pricing

The Host Blue determines a negotiated price, which is reflected in the terms of each Host Blue’s healthcare Provider contracts. The negotiated price made available to BCBSM by the Host Blue may be represented by one of the following:

(i) an actual price. An actual price is a negotiated payment in effect at the time a Claim is processed without any other increases or decreases, or

(ii) an estimated price. An estimated price is a negotiated payment in effect at the time a Claim is processed, reduced or increased by a percentage to take into account certain payments negotiated with the Provider and other Claim- and non-Claim-related transactions. Such transactions may include, but are not limited to, anti-fraud and abuse recoveries, Provider refunds not applied on a Claim-specific basis, retrospective settlements, and performance-related bonuses or incentives, or

(iii) an average price. An average price is a percentage of billed charges for covered services in effect at the time a Claim is processed representing the aggregate payments negotiated by the Host Blue with all of its healthcare Providers or a similar classification of its Providers and other Claim- and non-Claim-related transactions. Such transactions may include the same ones as noted above for an estimated price.

The Host Blue determines whether it will use an actual, estimated or an average price in its respective Provider agreements. The use of estimated or average pricing may result in a difference (positive or negative) between the price Group pays on a specific Claim and the actual amount the Host Blue pays to the Provider. However, the BlueCard Program requires that the amount paid by the Enrollee and Group is a final price; no future price adjustment will result in increases or decreases to the pricing of past Claims.

Any positive or negative differences in estimated or average pricing are accounted for through variance accounts maintained by the Host Blue and are incorporated into future Claim prices. As a result, the amounts charged to Group will be adjusted in a following year, as necessary, to account for over- or underestimation of the past years’ prices. The Host Blue will not receive compensation from how the estimated price or average price methods, described above, are calculated. Because all amounts paid are final, neither positive variance account amounts (funds available to be paid in the following year), nor negative variance amounts (the funds needed to be received in the following year), are due to or from Group. If Group terminates, Group will not receive a refund or charge from the variance account.

Variance account balances are small amounts relative to the overall paid Claims amounts and will be liquidated/drawn down over time. The timeframe for their liquidation depends on variables, including, but not limited to, overall volume/number of Claims processed and variance account balance. Variance account balances may earn interest at the federal funds or similar rate. The Host Blue may retain interest earned on funds held in variance accounts.

3. BlueCard Program Fees and Compensation

Group understands and agrees to reimburse BCBSM for certain fees and compensation which BCBSM is obligated under the BlueCard Program to pay to the Host Blue, to the Blue Cross and Blue Shield Association (BCBSA), and/or to vendors of BlueCard Program related services. The specific Blue Card Program fees and compensation that are charged to Group and which Group is responsible related to the foregoing are set forth in Exhibit 1 to this Schedule B. BlueCard Program Fees and compensation may be revised annually from time to time as described in H below.
B. Negotiated Arrangements

With respect to one or more Host Blue, instead of using the BlueCard Program, BCBSM may process your Enrollee claims for covered healthcare services through Negotiated Arrangements.

In addition, if BCBSM and Group have agreed that (a) Host Blue(s) shall make available (a) custom healthcare Provider network(s) in connection with this Agreement, then the terms and conditions set forth in BCBSM’s Negotiated Arrangement(s) for National Accounts with such Host Blue(s) shall apply. These include the provisions governing the processing and payment of Claims when Enrollees access such network(s). In negotiating such arrangement(s), BCBSM is not acting on behalf of or as an agent for Group, the Group’s health care plan or Group Enrollees.

1. Enrollee Liability Calculation

Enrollee liability calculation for covered healthcare services will be based on the lower of either billed covered charges for covered services or negotiated price that the Host Blue makes available to BCBSM that allows Group’s Enrollees access to negotiated participation agreement networks of specified Participating Providers outside of BCBSM’s service area.

Under certain circumstances, if BCBSM pays the Healthcare Provider amounts that are the responsibility of the Enrollee, BCBSM may collect such amounts from the Enrollee.

In situations where participating agreements allow for bulk settlement reconciliations for Episode-Based Payment/Bundled Payments, BCBSM may include a factor for such settlement or reconciliations as part of the fees BCBSM charges to Group.

Where Group agrees to use reference-based benefits, which are service-specific benefit dollar limits for specific procedures, based on a Host Blue’s local market rates, Enrollees will be responsible for the amount that the healthcare Provider bills for a specified procedure above the reference benefit limit for that procedure. For a Participating Provider, that amount will be the difference between the negotiated price and the reference benefit limit. For a Non-participating Provider, that amount will be the difference between the Non-Participating Provider’s billed charge and the reference benefit limit. Where a reference benefit limit exceeds either a negotiated price or a Provider’s billed charge, the Enrollee will incur no liability, other than any applicable Enrollee cost sharing.

2. Group Liability Calculation

The calculation of Group liability on Claims for covered healthcare services processed through the BlueCard Program will be based on the negotiated price made available to BCBSM by the Host Blue under the contract between the Host Blue and the Provider. Sometimes, this negotiated price may be greater for a given service or services than the billed charge in accordance with how the Host Blue has negotiated with its Participating Provider(s) for specific healthcare services. In cases where the negotiated price exceeds the billed charge, Group may be liable for the excess amount even when the Enrollee’s deductible has not been satisfied. This excess amount reflects an amount that may be necessary to secure (a) the Provider’s participation in the network and/or (b) the overall discount negotiated by the Host Blue. In such a case, the entire contracted price is paid to the Provider, even when the contracted price is greater than the billed charge.

3. Claims Pricing

Same as in the BlueCard Program above.

4. Fees and Compensation

Group understands and agrees to reimburse BCBSM for certain fees and compensation which we are obligated under applicable Inter-Plan Arrangement requirements to pay to the Host Blue, to the Blue Cross and Blue Shield Association, and/or to vendors of Inter-Plan Arrangement-related services. Fees and compensation under applicable Inter-Plan Arrangement may be revised annually as described in section H below. In addition, the participation agreement with the Host Blue may provide that BCBSM must pay an administrative and/or a network access fee to the Host Blue, and Group further agrees to reimburse BCBSM for any such applicable administrative and/or network access fees. The specific fees and compensation that are charged to Group under the Negotiated Arrangements are set forth in Exhibit 1 to this Schedule B.
C. Special Cases: Value-Based Programs

Value-Based Programs Overview

Group Enrollees may access covered healthcare services from Providers that participate in a Host Blue’s Value-Based Program. Value-Based Programs may be delivered either through the BlueCard Program or a Negotiated Arrangement. These Value-Based Programs may include, but are not limited to, Accountable Care Organizations, Global Payment/Total Cost of Care arrangements, Patient Centered Medical Homes and Shared Savings arrangements.

Value-Based Programs under the BlueCard Program

Value-Based Programs Administration

Under Value-Based Programs, a Host Blue may pay Providers for reaching agreed-upon cost/quality goals in the following ways, including but not limited to retrospective settlements, Provider Incentives, share of target savings, Care Coordinator Fees and/or other allowed amounts.

The Host Blue may pass these Provider payments to BCBSM, which BCBSM will pass directly on to Group as either an amount included in the price of the Claim or an amount charged separately in addition to the Claim.

When such amounts are included in the price of the Claim, the Claim may be billed using one of the following pricing methods, as determined by the Host Blue:

(i) Actual Pricing: The charge to accounts for Value-Based Programs incentives/Shared Savings settlements is part of the Claim. These charges are passed to Group via an enhanced Provider fee schedule.

(ii) Supplemental Factor: The charge to accounts for Value-Based Programs incentives/Shared Savings settlements is a supplemental amount that is included in the Claim as an amount based on a specified supplemental factor (e.g., a small percentage increase in the Claim amount). The supplemental factor may be adjusted from time to time.

When such amounts are billed separately from the price of the Claim, they may be billed as a Per Attributed Member Per Month (PaMPM) amount for Value-Based Programs incentives/Shared Savings settlements to Group outside of the Claim system. BCBSM will pass these Host Blue charges directly through to Group as a separately identified amount on the Group’s invoices.

The amounts used to calculate either the supplemental factors for estimated pricing or PaMPM billings are fixed amounts that are estimated to be necessary to finance the cost of a particular Value-Based Program. Because amounts are estimates, there may be positive or negative differences based on actual experience, and such differences will be accounted for in a variance account maintained by the Host Blue (in the same manner as described in the BlueCard Claim pricing section above) until the end of the applicable Value-Based Program payment and/or reconciliation measurement period. The amounts needed to fund a Value-Based Program may be changed before the end of the measurement period if it is determined that amounts being collected are projected to exceed the amount necessary to fund the program or if they are projected to be insufficient to fund the program.

At the end of the Value-Based Program payment and/or reconciliation measurement period for these arrangements, the Host Blue will take one of the following actions:

- Use any surplus in funds in the variance account to fund Value-Based Program payments or reconciliation amounts in the next measurement period.

- Address any deficit in funds in the variance account through an adjustment to the PaMPM billing amount or the reconciliation billing amount for the next measurement period.
The Host Blue will not receive compensation resulting from how estimated, average or PaMPM price methods, described above, are calculated. If Group terminates, you will not receive a refund or charge from the variance account. This is because any resulting surpluses or deficits would be eventually exhausted through prospective adjustment to the settlement billings in the case of Value-Based Programs. The measurement period for determining these surpluses or deficits may differ from the term of the administrative services contract.

Variance account balances are small amounts relative to the overall paid Claims amounts and will be liquidated/drawn down over time. The timeframe for their liquidation depends on variables, including, but not limited to, overall volume/number of Claims processed and variance account balance. Variance account balances may earn interest, and interest is earned at the federal funds or similar rate. The Host Blue may retain interest earned on funds held in variance accounts.

Note: Enrollees will not bear any portion of the cost of Value-Based Programs except when the Host Blue uses either average pricing or actual pricing to pay Providers under Value-Based Programs.

Care Coordinator Fees

The Host Blue may also bill BCBSM for Care Coordinator Fees for Covered Services which BCBSM will pass on to Group as follows:

1. PaMPM billings; or

2. Individual Claim billings through applicable care coordination codes from the most current editions of either Current Procedural Terminology (CPT) published by the American Medical Association (AMA) or Healthcare Common Procedure Coding System (HCPCS) published by the U.S. Centers for Medicare and Medicaid Services (CMS).

As part of this agreement/contract, BCBSM and Group will not impose Enrollee cost sharing for Care Coordinator Fees.

Value-Based Programs under Negotiated Arrangements

If BCBSM has entered into a Negotiated National Account Arrangement with a Host Blue to provide Value-Based Programs to Enrollees, BCBSM will follow the same procedures for Value-Based Programs administration and Care Coordination Fees as noted in the BlueCard Program section.

D. Return of Overpayments

Recoveries of overpayments/from a Host Blue or its Participating Providers and Non-participating Providers can arise in several ways, including, but not limited to, anti-fraud and abuse recoveries, audits/healthcare Provider/hospital bill audits, credit balance audits, utilization review refunds, and unsolicited refunds. Recoveries will be applied/Recovery amounts determined in the ways noted above will be applied so that so that corrections will be made, in general, on either a Claim-by-Claim or prospective basis. If recovery amounts are passed on a Claim-by-Claim basis from the Host Blue to BCBSM they will be credited to Group account. In some cases, the Host Blue will engage a third party to assist in identification or collection of overpayments/recovery amounts. The fees of such a third party may charge to Group as a percentage of the recovery.

Unless the Host Blue agrees to a longer period of time for retroactive cancellations of membership, the Host Blue will provide BCBSM the full refunds from Participating Providers for a period of only one year after the date of the Inter-Plan financial settlement process for the original Claim. For Care Coordinator Fees associated with Value-Based Programs, BCBSM will request such refunds for a period of up to ninety (90) days from the termination notice transaction on the payment innovations delivery platform. In some cases, recovery of Claim payments associated with a retroactive cancellation may not be possible if, as an example, the recovery (a) conflicts with the Host Blue’s state law or healthcare Provider contracts (b) would result from Shared Savings and/or Provider Incentive arrangements or (c) would jeopardize the Host Blue’s relationship with its Participating Providers, notwithstanding to the contrary any other provision of this agreement/contract.
E. Inter-Plan Programs: Federal/State Taxes/Surcharges/Fees

In some instances, federal or state laws or regulations may impose a surcharge, tax or other fee that applies to self-funded accounts. If applicable, BCBSM will provide prior written notice of any such surcharge, tax or other fee to Group, which will be Group liability.

F. Non-Participating Healthcare Providers Outside BCBSM's Service Area

1. Enrollee Liability Calculation
   a. In General

When covered healthcare services are provided outside of BCBSM’s service area by Non-participating Providers, the amount an Enrollee pays for such services will generally be based on either the Host Blue’s Non-participating Provider local payment or the pricing arrangements required by applicable state law. In these situations, the Enrollee may be responsible for the difference between the amount that the Non-participating Provider bills and the payment BCBSM will make for the covered services as set forth in this paragraph. Payments for out-of-network emergency services will be governed by applicable federal and state law.

   b. Exceptions

In some exception cases, BCBSM may pay Claims from Non-participating Providers outside of BCBSM’s service area based on the Provider’s billed charge, such as in situations where an Enrollee did not have reasonable access to a Participating Provider, as determined by BCBSM in BCBSM’s sole and absolute discretion or by applicable state law. In other exception cases, BCBSM may pay such Claims based on the payment BCBSM would make if BCBSM were paying a Non-participating Provider inside of its service area where the Host Blue’s corresponding payment would be more than BCBSM’s in-service area Non-participating Provider payment. BCBSM may choose to negotiate a payment with such a Provider on an exception basis.

Unless otherwise stated, in any of these exception situations, the Enrollee may be responsible for the difference between the amount that the Non-participating Provider bills and the payment BCBSM will make for the covered services as set forth in this paragraph.

2. Fees and Compensation

Group understands and agrees to reimburse BCBSM for certain fees and compensation which we are obligated under applicable Inter-Plan Arrangement requirements to pay to the Host Blue, to the Blue Cross and Blue Shield Association, and/or to vendors of Inter-Plan Arrangement-related services. The specific fees and compensation that are charged to Group and that Group will be responsible for in connection with the foregoing are set forth in Exhibit 1 to this Schedule B. Fees and compensation under applicable Inter-Plan Arrangements may be revised from time to time as provided for in H below.

G. Blue Cross Blue Shield Global Core (Formerly known as BlueCard Worldwide® Program)

1. General Information

If Enrollees are outside the United States, the Commonwealth of Puerto Rico and the U.S. Virgin Islands (hereinafter: “BlueCard service area”), they may be able to take advantage of the Blue Cross Blue Shield Global Core Program when accessing covered healthcare services. The Blue Cross Blue Shield Global Core Program is unlike the BlueCard Program available in the BlueCard service area in certain ways. For instance, although the Blue Cross Blue Shield Global Core Program assists Enrollees with accessing a network of inpatient, outpatient and professional providers, the network is not served by a Host Blue. As such, when Enrollees receive care from Providers outside the BlueCard service area, the Enrollees will typically have to pay the Providers and submit the Claims themselves to obtain reimbursement for these services.
Inpatient Services

In most cases, if Enrollees contact the Blue Cross Blue Shield Global Core Service Center for assistance, hospitals will not require Enrollees to pay for covered inpatient services, except for their cost-share amounts/deductibles, coinsurance, etc. In such cases, the hospital will submit Enrollee Claims to the Blue Cross Blue Shield Global Core Service Center to initiate Claims processing. However, if the Enrollee paid in full at the time of service, the Enrollee must submit a Claim to obtain reimbursement for covered healthcare services. Enrollees must contact BCBSM to obtain precertification for non-emergency inpatient services.

Outpatient Services

Physicians, urgent care centers and other outpatient Providers located outside the BlueCard service area will typically require Enrollees to pay in full at the time of service. Enrollees must submit a Claim to obtain reimbursement for covered healthcare services.

Submitting a Blue Cross Blue Shield Global Core Claim

When Enrollees pay for covered healthcare services outside the BlueCard service area, they must submit a Claim to obtain reimbursement. For institutional and professional claims, Enrollees should complete a Blue Cross Blue Shield Global Core International claim form and send the claim form with the Provider’s itemized bill(s) to the Blue Cross Blue Shield Global Core Service Center address on the form to initiate claims processing. The claim form is available from BCBSM, the Blue Cross Blue Shield Global Core Service Center, or online at www.bcbsglobal.com. If Enrollees need assistance with their claim submissions, they should call the Blue Cross Blue Shield Global Core Service Center at 1.800.810.BLUE (2583) or call collect at 1.804.673.1177, 24 hours a day, seven days a week.

2. Blue Cross Blue Shield Global Core Program-Related Fees

Group understands and agrees to reimburse BCBSM for certain fees and compensation which we are obligated under applicable Inter-Plan Arrangement requirements to pay to the Host Blue, to the Association and/or to vendors of Inter-Plan Arrangement-related services. The specific fees and compensation that are charged to Group under the Blue Cross Blue Shield Global Core Program and that Group is responsible for relating to the foregoing are set forth in Exhibit 1 to this Schedule B. Fees and compensation under applicable Inter-Plan Arrangements may be revised from time to time as provided for in section H below.

H. Modifications or Changes to Inter-Plan Arrangement Fees or Compensation

Modifications or changes to Inter-Plan Arrangement fees are generally made effective Jan. 1 of the calendar year, but they may occur at any time during the year. In the case of any such modifications or changes, BCBSM shall provide Group with at least thirty (30) days’ advance written notice of any modification or change to such Inter-Plan Arrangement fees or compensation describing the change and the effective date thereof and Group right to terminate the ASC without penalty by giving written notice of termination before the effective date of the change. If Group fails to respond to the notice and does not terminate this Agreement during the notice period, Group will be deemed to have approved the proposed changes, and BCBSM will then allow such modifications to become part of this Agreement.
Exhibit 1

BlueCard Program Access Fees may be charged separately each time a claim is processed through the BlueCard Program. All other BlueCard Program-related fees are included in BCBSM’s administrative fee. The BlueCard Access Fee is charged by the Host Blue to BCBSM for making its applicable Provider network available to Group’s Enrollees. The BlueCard Access Fee will not apply to Non-participating Provider Claims. The BlueCard Access Fee is charged on a per-Claim basis and is charged as a percentage of the discount/differential BCBSM receives from the applicable Host Blue. The percentage for 2018 is 4.30% for fewer than 1,000 PPO or traditional enrolled Blue contracts; 2.40% for 1,000–9,999 Blue PPO enrolled contracts; and 2.22% for 10,000–49,999 Blue PPO enrolled contracts, all capped at $2,000.00 per Claim. For Groups with more than 50,000 Blue PPO enrolled contracts, Blue Card Access Fees are waived and not charged to the Group. If Group’s enrollment falls below 50,000 PPO enrolled contracts, BCBSM passes the BlueCard Access Fee, when charged, directly on to the Group.

Instances may occur in which the Claim payment is zero or BCBSM pays only a small amount because the amounts eligible for payment were applied to patient cost sharing (such as a deductible or coinsurance). In these instances, BCBSM will pay the Host Blue’s Access Fee and pass it along directly to the Group as stated above even though the Group paid little or had no Claim liability.
ADOPTED – NOVEMBER 27, 2018  
AGENDA ITEM NO. 21

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE POSITIONS, CONTRACTS AND OTHER EXPENSES TO INCREASE TREATMENT PROGRAMMING AS AUTHORIZED BY THE JUSTICE MILLAGE

RESOLUTION # 18 – 497

WHEREAS, on August 7, 2018 the electorate of Ingham County approved the Justice Millage; and

WHEREAS, in addition to providing funding for a new Justice Complex, the millage language authorized funding for “programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons”; and

WHEREAS, the Law and Courts Committee held several discussions at meetings in 2017 and 2018 concerning the types of treatment programming to be authorized; and

WHEREAS, a workgroup consisting of representatives from 30th Circuit Court, 55th District Court, Community Corrections, Community Mental Health, Ingham County Health Department, Ingham County Sheriff’s Office, the Board of Commissioners Office and the Controller’s Office have developed a proposed budget for the expenditure of up to $911,242 in millage funds for the time period January 1 through December 31, 2019; and

WHEREAS, the workgroup recommended to leave a small portion of the entire allocated amount of $1 million unallocated, providing budget flexibility to allow possible changes or additions once the new programming is underway; and

WHEREAS, this budget proposal is consistent with the direction of the Law and Courts Committee and the millage language.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a budget of up to $911,242 for the following treatment programs:

- Community Mental Health Correctional Assessment and Treatment Services (CATS): $452,650 to fund three full time mental health therapists to provide mental health therapy and case management services and to coordinate care and increase collaboration at the Ingham County Jail, one full time nurse case manager to work directly in partnership with the Ingham County Health Department/Jail Medical, to integrate behavioral health and physical health care, and one full time mental health secretary to provide clerical support for these services. (See attachment #1 and attachment #B2)
- Community Based Programs: $120,600 to fund electronic monitoring, substance abuse assessment and psychological evaluation, day reporting, and MRT – Cognitive Behavioral Change. (See attachment #2)
- Ingham County Health Department Pathways to Care Program: $95,000 to continue previously grant funded services in a client-centered approach to inmates who have a current or past history of opioid use. (See attachment #3).
• Ingham County Sheriff’s Office/Jail: $99,000 to fund Break Out/MRT, trauma centered yoga, restorative justice, inmate garden initiative, educational DVDs, and seeking safety. (See attachment #4)
• Circuit Court/Pretrial Services: $175,377 to fund a Pretrial Services Clerk and a Pretrial Services Investigator. (See attachment #5)

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes creation of a new Pretrial Services Investigator position, ICEA Professional 06 (salary range $47,619, to $57,164), and a Pretrial Services Clerk position, UAW/C (salary range $30,391 to $36,171), effective January 1, 2019, to be funded by proceeds of the Justice Millage.

BE IT FURTHER RESOLVED, that positon number 601504, Community Health Worker, be increased from part-time to full-time effective January 1, 2019.

BE IT FURTHER RESOLVED, that 50% of funding for positon 601504 will be provided from proceeds of the Justice Millage from January 1, 2019 through May 28, 2019.

BE IT FURTHER RESOLVED, that 100% of funding for position 601504 and 25% of funding for position 601502 (Program Specialist) will be provided from proceeds of the Justice Millage from May 29, 2019 through December 31, 2019.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed $452,650 with the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMH) for services as described in Attachment #1 for the period of January 1, 2019 through December 31, 2019.

BE IT FURTHER RESOLVED, that funds for this contract with CMH will come from the Justice Millage.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2019 budget and position allocation list.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

LAW & COURTS:  Yeas: Crenshaw, Hope, Celentino, Banas, Slaughter, Maiville  
Nays: None  Absent: Schafer  Approved 11/15/2018

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville  
Nays: None  Absent: Naeyaert  Approved 11/20/2018

FINANCE:  Yeas: Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer  
Nays: None  Absent: Morgan  Approved 11/20/2018

Adopted as a part of the consent agenda.
Community Mental Health Millage Proposal
Correctional Assessment & Treatment Services (CATS)

- **Three full time mental health therapist (approximately $225,000)** to provide mental health therapy and case management service.
  - Provide weekly therapy to clients who are exhibiting mental health symptoms, co-occurring disorders or adjustment issues.
  - Facilitation of weekly coping skills groups to be determined based on jail need.
  - Offer weekly therapy to juveniles (14-16 yr olds) and youthuls (17 yr olds). Both juveniles and youthuls cannot access current programming due to housing restrictions within the jail. Possibility to facilitate group therapy for youthuls.
  - Follow up with those whom are housed in specialized observation housing within the jail and when appropriate work with client to help integrate in general population.
  - Develop a transitional plan by linking with CMH and/or community resources upon release, increase collaboration and created a successful transition plan when exiting the jail.
  - Service client who do not currently meet behavioral health programming criteria (short jail stays, outside funding area).

- **One full time nurse case manager (approximately $96,000)** to work directly in partnership with jail medical services, integrate behavioral health and physical health care between existing agencies, take orders from the psychiatrist, help manage medications for those connected with CMH and/or another mental health provider, coordinate withdrawal protocol/risk and develop transitional plan into the community.

- **One full time mental health secretary (approximately $55,000)** to provide clerical support, process all needed paperwork and take referral information relating to mental health programming as well as support the collaborative efforts with jail medical in regards to the nurse case manager.

  ***budget includes salary, fringe benefits, administrative and IT supports, etc. ***
### Program Budget - Cost Detail Schedule

**Program:** CATS Jails Mileage  
**Contractor Name:** CIHMA of Clinton-Eaton-Ingham Counties  
**Grant Covered:**  
**Date Prepared:**  

<table>
<thead>
<tr>
<th>Position Description</th>
<th>Comments</th>
<th>Positions Required</th>
<th>Total Salary</th>
<th>Grant Covered Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>MENTAL HLTH THERAPIST</td>
<td></td>
<td>1</td>
<td>$51,793</td>
<td>$51,793</td>
</tr>
<tr>
<td>MENTAL HLTH THERAPIST</td>
<td></td>
<td>1</td>
<td>$51,793</td>
<td>$51,793</td>
</tr>
<tr>
<td>MENTAL HLTH THERAPIST</td>
<td></td>
<td>1</td>
<td>$51,793</td>
<td>$51,793</td>
</tr>
<tr>
<td>RN/NE (RN) CASE MANAGER</td>
<td></td>
<td>1</td>
<td>$66,026</td>
<td>$66,026</td>
</tr>
<tr>
<td>SECRETARY</td>
<td></td>
<td>1</td>
<td>$37,557</td>
<td>$37,557</td>
</tr>
<tr>
<td><strong>1. Total Salary &amp; Wages</strong></td>
<td></td>
<td></td>
<td>$150,972</td>
<td>$150,972</td>
</tr>
</tbody>
</table>

#### 2. fringe benefits: (specify)
- **Unemployment INS:** 44.00%  
- **Vision:** 7.69%  
- **Hortensia INS:**  
- **O.T. (other)-**  
  
**Total fringe benefits:** $114,981

#### 3. Travel: (Specify if category exceeds 10% of Total Expenditures)
- **Travel:** $981  
- **Conferences:** $5,250  
**Total Travel:** $6,231

#### 4. Supplies & Materials: (Specify if category exceeds 10% of Total Expenditures)
- **Supplies:** $700  
**Total Supplies & Materials:** $700

#### 5. Contractual: (Subcontractors/ Subrecipients)

<table>
<thead>
<tr>
<th>Item</th>
<th>Address</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total Contractual:** $-

#### 6. Equipment: (Specify)
- **Laptops:** $2,166  
**Total Equipment:** $2,166

#### 7. Other Expenses: (Specify if category exceeds 10% of Total Expenditures)
- **Comm. Jails Phones:** $2,000  
- **Licensing:** $600  
- **Program Staff Training:** $1,000  
**Total Other Expenses:** $3,896

#### 8. Total Direct Expenditures: (Sum of lines 1-7)
**Total Direct Expenditures:** $395,794

#### 9. Indirect Cost Calculations:

<table>
<thead>
<tr>
<th>Rate #1 Base $</th>
<th>Rate</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.9%</td>
<td>$500,253</td>
<td>$500,253</td>
</tr>
<tr>
<td>7.79%</td>
<td>$500,253</td>
<td>$500,253</td>
</tr>
</tbody>
</table>

**Total Indirect Expenditures:** $66,397

#### 10. Total All Expenditures: (Sum of lines 8-9)
**Total All Expenditures:** $462,650
COMMUNITY BASED PROGRAMS - MILLAGE PROPOSAL

Electronic Monitoring: $20,000
Electronic monitoring (EM) is a highly productive resource, capable of directly reducing the jail population while maintaining public safety. Offenders receive intense supervision by utilizing a variety of monitoring devices that can provide a broad range of supervision parameters based on the individual user. EM is used in pretrial supervision, as an alternative to incarceration while under the Sheriff’s jurisdiction, saves jail resources that would otherwise be used for inmates who are hospitalized, and increases supervision and monitors probationers for alcohol use. These funds would supplement the annual County general fund allocation ($50,000 for FY2018)

Substance Abuse Assessments and Psychological Evaluations $10,000
Substance Abuse Evaluations determine if the individual has a drug or alcohol addiction, the extent of the addiction, if there are any co-occurring conditions, including any physical or mental health concerns, or any other drug use, the extent the addiction affects the person’s life, and provides an understanding of the person and their circumstances. Psychological Evaluations determine the severity of a specific mental health concern or to determine an individual’s capacity for adequate functioning. Assessments and evaluations are required to develop a sentence that include appropriate treatment and programming.

Day Reporting: $52,000
This program provides an additional layer of monitoring and supervision in the community; and, based on individual need, addresses a wide array of fundamental needs such as employment and housing to successful integration into the community. On-site evidence-based groups include Cognitive Behavioral Therapy, Dialectical Behavior Therapy, Seeking Safety, Anger Management, Conflict Resolution, and Financial Literacy. AA and NA groups also meet onsite. Expanding this State funded Community Corrections program will increase the number of offenders served, including those not be eligible under State MDOC approved criteria.

MRT – Cognitive Behavioral Change $18,600
Moral Reconation Therapy (MRT) is a systematic treatment strategy to decrease recidivism among adult criminal offenders by using 16 objectively defined steps focusing on seven basic treatment issues to promote positive change. Expanding this State funded Community Corrections program will increase the number of offenders served, including those not be eligible under State MDOC approved criteria.

TOTAL $100,600
Ingham County Health Department Pathways to Care Program

Via our Pathways to Care program, the Ingham County Health Department provides services in a client-centered approach to inmates who have a current or past history of opioid use. A Community Health Worker (CHW) provides services during incarceration as well as after release. In the Pathways model, the CHW is supportive advocate to connect to resources and assuring transition into the community with appropriate support for recovery. The Pathways CHW is also an integral part of the case management team for the specialty courts. Currently a grant supports the positions required for this work, including a 0.5 FTE CHW, for a limited time. Our pilot project will end in 2019 unless continued funding is secured. We propose increasing the CHW to full-time to provide services to more clients as well as to continue the expansion of types of services provided. A full-time CHW might also allow us to expand our participation with the Specialty Court teams (we currently only work with the 55th District Court teams).

During incarceration, we provide:
• Support through in-person visits
• Connection to services in the jail for treatment and educational opportunities
• A plan of care for release including connection to agencies that offer support, services and treatment.
• Enrollment in health coverage
• Connection to Medically assisted treatment providers (methadone, suboxone, and Vivitrol) before you are released

After release we assist for up to 6 months by:
• Connecting to doctors, dentists, and other healthcare providers
• Finding community resources for housing, food, clothing and treatment
• Working with clients to understand basic health information needed to make quality health decisions.
• Working with clients to find resources for food, housing, employment, clothing, etc.
• Linking clients to recovery resources in your area, including treatment and counseling
• Access to naloxone for clients, their families, and/or friends.
Ingham County Jail Education Programming

SEEKING SAFETY  
Program price: $20,800.00
The Seeking Safety program is an evidenced-based present-focused counseling model to help people attain safety from trauma and/or substance abuse. The program will serve both male and female inmates, providing two sessions per gender per week at a rate of $200 per session.

TRAUMA CENTERED YOGA  
Program price: $10,400.00
Trauma Centered Yoga is a very specific protocol of evidence based treatment designed for people who have experienced ‘complex trauma/PTSD’, and has been found to be useful as an adjunct to Cognitive Behavioral Therapy (Seeking Safety). The program will serve both male and female inmates, providing one session per gender per week at a rate of $200 per session.

BREAK OUT  
Program price: $42,000.00
This program is based on Moral Reconition Therapy (MRT) which is a form of cognitive-behavioral programing that focuses on recovery from substance misusing, abusing and dependent behaviors, identifying thinking errors that led to criminogenic thinking and identify goals to achieve once released. The program will serve both male and female inmates, providing two sessions per gender per week at a rate of $200 per session.

RESTORATIVE JUSTICE  
Program price: $20,800.00
The Restorative Justice Program offers inmates an opportunity to take accountability and repair the harm done by their crimes, while teaching mediation, conflict resolution, and problem solving. The program will serve both male and female inmates, providing one session per gender per week at a rate of $200 per session.

INMATE INITIATIVES  
PROGRAM PRICE: $2000.00
The Inmate Garden Initiative: There is strong evidence pointing to the importance of education in reducing recidivism. In addition to the classroom programs offered at the Ingham County Jail, education will be taking place outside by way of a vegetable garden. Inmates will be taught new skills such as how to use garden tools, prepare land, plant seeds and plants, and read planting information. There are items that need to be purchased yearly in order to sustain the garden such as seeds, plants and garden tools.

INMATE INITIATIVES  
PROGRAM PRICE: $3000.00
Educational DVD’s: These DVD’s would assist inmates in increasing their chances of making a successful transition to the community, overcoming barriers to employment and building their motivation and self-esteem.
Currently, approximately 40% of the inmates in the Ingham County jail are felony pretrial detainees. Expanding the current staffing to provide more risk assessment and supervision services for pretrial inmates will further promote the national movement toward using preventative detention only for individuals who are at a high risk of committing another offense or of failing to appear to court. The Ingham County Pretrial Services Division could provide these services with the addition of the following full-time positions:

- Pretrial Services Clerk $75,398.00
- Pretrial Services Investigator $99,979.00
- Total $175,195.00

The costs listed are inclusive of salary, fringes, and IT costs.
INTRODUCED BY THE LAW & COURTS AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT A TWO SEVEN OH! GRANT FOR
REIMBURSEMENT OF DIAGNOSTIC TESTING

RESOLUTION # 18 – 498

WHEREAS, the Ingham County Animal Control and Shelter has applied for and has been approved to receive a grant from the two Seven Oh! Foundation; and

WHEREAS, the purpose of this grant is to reimburse Ingham County Animal Control for diagnostic blood testing and x-rays until May 1st, 2019; and

WHEREAS, the award amount of this grant is dependent on the number of animals tested through May 1st, 2019 but is will not exceed $2,500.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves acceptance of the grant from the Two Seven Oh! Foundation for an amount to be determined by the number of animals tested until May 1st, 2019, but not to exceed $2,500 with no match requirement.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents which are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments to the Ingham County Animal Control budget.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Slaughter, Maiville
Nays: None  Absent: Schafer  Approved 11/15/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer
Nays: None  Absent: Morgan  Approved 11/20/2018

Adopted as a part of the consent agenda.
ADOPTED – NOVEMBER 27, 2018
AGENDA ITEM NO. 23

[Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOMMENDING ACCEPTANCE OF A DONATION FROM THE
INGHAM COUNTY ANIMAL SHELTER FUND TO PURCHASE MEDICAL EQUIPMENT
FOR THE NEW ANIMAL SHELTER

RESOLUTION # 18 – 499

WHEREAS, a new Animal Shelter is currently being built using funds primarily supplied by the taxpayer-supported Animal Control Shelter Replacement and Operational Millage, passed overwhelmingly in 2016; and

WHEREAS, the Ingham County Animal Shelter Fund (ICASF) has been in existence since 2012 and raises money to help pay for food, shelter, and medical care for animals at the shelter; and

WHEREAS, with the passing of the millage for the new shelter, ICASF wants to make sure that the new shelter has improved veterinary medical facilities; and

WHEREAS, improved medical and surgical facilities will allow the shelter to save even more animals that arrive with serious illnesses or injuries; and

WHEREAS, with the addition of the new equipment, animal care staff will be able to take better care of and monitor the shelter animals that are treated more effectively; and

WHEREAS, improved veterinary facilities will also enhance the shelter’s partnership with the Michigan State University College of Veterinary Medicine, which expands the capacity for care and helps train the next generation of veterinarians in surgery and shelter medicine; and

WHEREAS, the Ingham County Animal Shelter Fund (ICASF) initiated a Capital Campaign in March 2018 with a goal of raising $300,000; and

WHEREAS, this fund raising goal has been attained; and

WHEREAS, ICASF and Animal Control and Shelter Staff have developed a list of medical equipment that will enhance medical care at the shelter; and

WHEREAS, at this time, the ICASF wishes to donate funds in the amount of up to $110,000 for the medical equipment that will be built-in to the shelter; and

WHEREAS, it is the intent of the ICASF that the balance of the Capital Campaign funds will be held by the ICASF for a period of six months following occupancy of the new shelter and can be used to purchase additional items necessary for the new shelter that are not currently allotted for or are unforeseen at this time.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the donation of up to $110,000 from the Ingham County Animal Shelter Fund which will be used to purchase the following equipment:

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION</th>
<th>ITEM #</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>X Ray Machine</td>
<td>Cuattro Digital Machine (no leading responsibility)</td>
<td>DET-00014, CDSRM-001, SWR-00021-SM, SWR-00051-1, SM-IN-1, GEN-00011HD, DICOM NODE, MIGRATION, WAR-00059, WAR-00027</td>
<td>70,000</td>
</tr>
<tr>
<td>Lead aprons (3)</td>
<td>zz medical SKU 60590</td>
<td></td>
<td>1,300</td>
</tr>
<tr>
<td>Lead Gloves (4 pairs)</td>
<td>zz medical Item #100V-DKB</td>
<td></td>
<td>700</td>
</tr>
<tr>
<td>Lead Apron Rack</td>
<td>Jorgenson #J0676T</td>
<td></td>
<td>250</td>
</tr>
<tr>
<td>Surgery Tables</td>
<td>(2) Hydraulic V-Top Surg Table, heated, 50&quot;</td>
<td>Mid Mark 100-4041-21</td>
<td>3,049</td>
</tr>
<tr>
<td>Anesthesia Machine</td>
<td>O2 hoses- male (4)</td>
<td>Boggs custom</td>
<td>275</td>
</tr>
<tr>
<td>Anesthesia machine w/vaporizer (2)</td>
<td>highland/modified by Boggs</td>
<td></td>
<td>6,100</td>
</tr>
<tr>
<td>Bain Block, non-re-breather (4)</td>
<td>anesthesia associates, boggs custom installed</td>
<td></td>
<td>2,200</td>
</tr>
<tr>
<td>Sevo Vaporizer (1)</td>
<td>tech3 brand</td>
<td></td>
<td>800</td>
</tr>
<tr>
<td>Med Gas Oxygen</td>
<td>O2 hoses (5)</td>
<td>chemitron, Boggs custom</td>
<td>450</td>
</tr>
<tr>
<td>Regulators and Hoses/connections</td>
<td>Boggs custom</td>
<td></td>
<td>350</td>
</tr>
<tr>
<td>Scavanger/Waste Gas</td>
<td>5 scavenger drops</td>
<td>Boggs custom</td>
<td>400</td>
</tr>
<tr>
<td>4 interfaces (bolts to anesthesia machine, regulates vacuum)</td>
<td>Boggs custom</td>
<td></td>
<td>800</td>
</tr>
<tr>
<td>Med gas</td>
<td>(2) double tank brackets</td>
<td>Western Enterprises (through Boggs)</td>
<td>150</td>
</tr>
<tr>
<td>Under Counter Fridge</td>
<td>GE - Spacemaker 5.6 Cu. Ft. Mini Fridge-best buy (3)</td>
<td>Model: GCE06GSHSB</td>
<td>1,500</td>
</tr>
<tr>
<td>Community Room Tables</td>
<td>18 pack with rack (costco)</td>
<td>Item 574350; Model 480127</td>
<td>2,800</td>
</tr>
<tr>
<td>Community Room Chairs</td>
<td>(2) 32 packs with racks (costco)</td>
<td>Model 11480985 / 313590</td>
<td>2,200</td>
</tr>
<tr>
<td>Autoclave</td>
<td>larger countertop sized</td>
<td>Tuttnauer 2540M (through Boggs)</td>
<td>4,500</td>
</tr>
<tr>
<td>Walk On Scale</td>
<td>Technidyne Vet Tech 2000</td>
<td>MVS# 473.71040.2</td>
<td>750</td>
</tr>
<tr>
<td>Gourney/electric lift table</td>
<td>Shore Line Mobile Animal Lift Table</td>
<td>MVS# 473.37860.2</td>
<td>2,200</td>
</tr>
<tr>
<td>Fold Up Exam Table</td>
<td>(3) Show Line Wall Mount Exam Table</td>
<td>Shor Line 903.1130.04</td>
<td>3,900</td>
</tr>
</tbody>
</table>
NOVEMBER 27, 2018 REGULAR MEETING

<table>
<thead>
<tr>
<th>Display Monitor in Lobby</th>
<th>Model: UN65NU8000FXZA; SKU: 6199828</th>
<th>1,600</th>
</tr>
</thead>
<tbody>
<tr>
<td>65&quot; Samsung TV (best buy)</td>
<td>Mounting Bracket (best buy)</td>
<td>Model: BLT2-B1; SKU: 5463301</td>
</tr>
<tr>
<td>IT digital hook up with computer</td>
<td>Shipping (roughly, on Boggs equipment)</td>
<td>700</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>107,974</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that this equipment will be purchased and accounted for following Ingham County’s policies and procedures.

BE IT FURTHER RESOLVED, that the balance of the Capital Campaign funds will be held by ICASF for a period of six months from the time of occupancy of the new shelter and can be used to purchase additional items necessary for the new shelter that are not currently allotted for or are unforeseen at this time.

BE IT FURTHER RESOLVED, that these additional items to be purchased will need full ICASF Board approval prior to disbursement to Ingham County.

BE IT FURTHER RESOLVED, that after six months from the time of occupancy, any remaining Capital Campaign funds will then revert to unrestricted funds with ICASF for future donations to the shelter’s needs for medical care, public programs, etc. as guided by ICASF’s mission statement.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/purchase order documents consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yea**: Crenshaw, Hope, Celentino, Banas, Slaughter, Maiville  
**Nays**: None  
**Absent**: Schaefer  
**Approved 11/15/2018**

**FINANCE: Yea**: Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schaefer  
**Nays**: None  
**Absent**: Morgan  
**Approved 11/20/2018**

Adopted as a part of the consent agenda.
ADOPTED – NOVEMBER 27, 2018
AGENDA ITEM NO. 24

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE CARDINAL GROUP II TO CONDUCT ORGANIZATION WIDE TRAINING WITH THE STAFF OF THE INGHAM COUNTY ANIMAL CONTROL AND SHELTER

RESOLUTION # 18 – 500

WHEREAS, the Ingham County Animal Control and Shelter (ICACS) has continuing leadership and organizational culture issues that have undermined its ability to cultivate a healthy work environment and to achieve its service delivery potential; and

WHEREAS, it is recommended that an independent party conduct an organization wide training of ICACS staff with a proposed outcome to clearly define performance expectations, organizational mission, vision, values and operating philosophy; and

WHEREAS, the training will focus on improving communication and teamwork among all levels of the organization; and

WHEREAS, based on the success of similar training at the 9-1-1 Central Dispatch Center, the Controller’s Office and the ICACS Management Team are jointly recommending that the Ingham County Board of Commissioners authorize this comprehensive training be performed by the Cardinal Group II; and

WHEREAS, this training is expected to begin in January 2019, with a targeted completion date of April 2019, with a follow up session anticipated around October 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a contract with the Cardinal Group II to conduct organization wide training of the Ingham County Animal Control and Shelter for a cost not to exceed $39,900, and materials costs of up to $7,000 are also authorized.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer up to $49,900 from the 2019 contingency account to the 2019 Animal Control budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract/purchase order documents that are consistent with this resolution and approved as to form by the County Attorney.
LAW & COURTS:  Yeas:  Crenshaw, Hope, Celentino, Banas, Slaughter, Maiville
   Nays:  None   Absent:  Schafer   Approved 11/15/2018

FINANCE:  Yeas:  Grebner, Crenshaw, Tennis, Slaughter, Triplett, Schafer
   Nays:  None   Absent:  Morgan   Approved 11/20/2018

Adopted as a part of the consent agenda.
Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING EDWARD LIEBLER

RESOLUTION # 18 – 501

WHEREAS, Dr. Edward Liebler lived a long life of service toward civic engagement, educational pursuits, multiple work professions, and his community; and

WHEREAS, Ed was a life-long Spartan, having graduated from Michigan State University with a Bachelor of Arts and Doctorate of Veterinary Medicine; and

WHEREAS, Ed also attended then-Thomas M. Cooley Law School, graduating with a Juris Doctor; and

WHEREAS, Ed was once recognized by Inside Michigan Politics for having been issued the most licenses by the State of Michigan, including Veterinarian, Attorney, Real Estate Broker, Master Electrician, Homebuilder, Heating Cooling and Ventilating, and was an Instrument Rated Private Pilot; and

WHEREAS, Ed began his service with Ingham County in 1997, as a member of the Board of Canvassers; and

WHEREAS, the Ingham County Board of Canvassers is responsible for canvassing and certifying elections and conducting recounts; and

WHEREAS, Ed was held in high esteem by fellow Canvassers irrespective of political party affiliation; and

WHEREAS, while on the Board of Canvassers, Ed fostered a reputation for steadfastness, fairness, and calm, which underpinned the belief that Ingham County elections were legitimate and trustworthy; and

WHEREAS, Ed had demonstrated his love for politics and election procedures, to the benefit of fellow Canvassers and the citizens of Ingham County; and

WHEREAS, in 2004, Edward Liebler completed his years of service on the Ingham County Board of Canvassers; and

WHEREAS, Edward Liebler passed away on November 24, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Edward Liebler for his years of dedication and commitment as a member of the Board of Canvassers and extends its sincere appreciation for the many contributions he had made to the citizens of Ingham County.

Adopted as a part of the consent agenda.
WHEREAS, the County of Ingham, the City of Lansing and the City of East Lansing are exploring the possibility of consolidating Ingham County’s three district courts into one; and

WHEREAS, the County of Ingham has set regional cooperation as a priority to increase efficiencies and benefit all residents of our county; and

WHEREAS, 54-B District Court Judge Andrea Larkin was quoted in the November 21, 2018, edition of City Pulse as saying she opposes consolidating the courts because Michigan State University students shouldn’t be forced to cross paths with “people from Lansing”; and

WHEREAS, Judge Larkin’s comments appear to advocate for two justice systems: one for so-called upwardly-mobile citizens and students, and another for people living in urban environments; and

WHEREAS, the fourteenth amendment to the United States Constitution declares that no state shall “deprive any person of life, liberty, or property, without due process of law; nor deny to any person within its jurisdiction the equal protection of the laws”; and

WHEREAS, numerous studies have shown that despite the fourteenth amendment, defendants of color get more time behind bars — sometimes twice the prison terms of whites with identical criminal histories — when they commit the same crimes under identical circumstances; and

WHEREAS, at a time when the criminal justice system requires serious reforms to guarantee the fourteenth amendment’s promise of equal protection to all citizens, Judge Larkin’s coded, elitist and racist comments only serve to divide our region while continuing to promote a system where justice depends on ZIP code and life circumstances.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners strongly condemns the words of Judge Andrea Larkin as racially charged and beyond the pale for a supposed impartial arbiter of justice.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners demands that Judge Larkin issue a public apology to the citizens of Lansing, East Lansing and Ingham County for her divisive remarks.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners requests the State of Michigan’s Judicial Tenure Commission conduct a thorough investigation to determine if Judge Larkin has treated defendants who have come before her equally, regardless of their race, age or ZIP code.

BE IT FURTHER RESOLVED, that the Clerk of the Circuit Court is hereby requested to forward copies of this resolution to the State of Michigan’s Judicial Tenure Commission, members of the Lansing City Council, the East Lansing City Council, the Justices of the 54-A District Court, the Justices of the 54-B District Court and the Justices of the 55th District Court.

Commissioner Sebolt moved to adopt the resolution. The motion was supported by Commissioner Naeyaert.

Commissioner Crenshaw moved to refer the resolution to the Law & Courts Committee. The motion was supported by Commissioner Tennis.

Commissioner Grebner stated that the Board of Commissioners could not have discussion on this resolution because of the motion to refer to Committee. He asked the County Attorney if this motion could be made again if it failed.

Matt Nordfjord, County Attorney, stated that the Board of Commissioners could reconsider the vote.

Discussion.

Commissioner Nolan stated that she would like to have discussion on this item, so she would be voting no.

The motion to refer the resolution to the Law & Courts Committee carried. Yeas: Banas, Crenshaw, Grebner, Maiville, Morgan, Naeyaert, Schafer, Sebolt, Slaughter, Triplett, Tennis, and Celentino. Nay: Nolan Absent: Hope.
SPECIAL ORDERS OF THE DAY

None.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Banas stated that she would like to remind the members of the Human Services Committee that their next meeting would start at 7:00 p.m. rather than at the usual time of 6:30 p.m.

Commissioner Sebolt stated that there would be another REO Town Holiday Market on Saturday, December 8, 2018. He further stated that everyone was invited to come out to support small business and local artists.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Tennis moved to pay the claims in the amount of $38,514,414.79. Commissioner Schafer supported the motion.

The motion carried unanimously. Absent: Commissioner Hope.

ADJOURNMENT

The meeting was adjourned at 6:45 p.m.
November 28, 2018

Mr. Bryan Crenshaw, Chairperson
Law and Courts Committee
Ingham County Board of Commissioners
315 S Jefferson
Mason, Michigan 48854

RE: Honorable Andrea Larkin
54-B District Court Judge

Dear Mr. Crenshaw:

It is with great pleasure that we provide you with this letter of character for the Honorable Andrea Larkin of the 54-B District Court. This letter is written with the wisdom and confidence of every attorney who has affixed their signature below. Our opinion of her character is based on the collective experiences of each attorney’s personal and professional interactions with Judge Larkin.

Judge Larkin has served on the 54-B District Court bench since 2012 with integrity, fairness, and professionalism. She treats all parties before her equally, regardless of their race, religion, national origin, or socioeconomic status. She is well prepared for each case over which she presides. Judge Larkin is an advocate for a fair application of justice to all people. She takes great pride in serving her constituents. Off the bench, Judge Larkin is equally kind, compassionate, and involved.

Recent statements attributed to Judge Larkin are not consistent with the Judge Larkin we know, work with, and respect. The spurious allegations against Judge Larkin are totally contrary to her as a person, jurist, and judge. We have no reason to believe she harbors any animus toward any person based on their race, religion, national origin, or socioeconomic status. Judge Larkin is a fine jurist and should not have her character challenged in this fashion.

Judge Larkin has our overwhelming support.

Respectfully,

[SIGNATURE PAGE TO FOLLOW]
November 29, 2018

Ingham County Board of Commissioners
315 S. Jefferson
Mason, Michigan 48854

RE: Honorable Andrea Larkin
54-B District Court Judge

Dear Board Members:

Enclosed please find a letter signed by 22 lawyers in Ingham County. I suspect we could have even garnered more signatures with more advanced notice of the resolution that was discussed at the Law and Courts Committee meeting on the evening of Thursday, November 29, 2018.

In my opinion, this letter speaks for itself about totality about character of the Judge who is the subject of the resolution.

If you have any questions, please do not hesitate to contact me at (517) 432-9000.

Very truly yours,

THE NICHOLS LAW FIRM, PLLC

Michael J. Nichols

MJN: TRW
Enclosure

cc: Sam Singh
To whom this may concern,

I, Sara Jackson, am resigning from the Ingham Community Health Center board effective today, Sunday, December 2, 2018.

I have talked to my husband, Chris, in length with my thoughts in regards to staying on the board, and I love what is happening and the direction the board is moving, but it’s not fitting into my hectic schedule like I want it to. This reason, as well as some personal ones, is why I have decided to end my term.

With that being said, I would be more than happy to resign now so that you can bring on the 5 people to help the board and Health Centers to keep moving forward. Keep up the good work in the community, as well as in the amazing work that is set to take place.

Thank you,
Sara Jackson
WHEREAS, the County Attorney issued an Attorney/Client privileged legal opinion as a result of questions raised regarding leash requirements for dogs under State law or the Ingham County Animal Control Ordinance; and

WHEREAS, a County Commissioner is requesting the release of the Attorney/Client privileged communication; and

WHEREAS, the County Attorney believes the release of this opinion would not have a negative effect on pending litigation or other legal matters; and

WHEREAS, the County Services Committee recommends that this opinion be released.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the release of the Attorney/Client privileged legal opinion from Cohl, Stoker & Toskey, P.C., dated November 29, 2018, regarding leash requirements for dogs under State law or the Ingham County Animal Control Ordinance.

COUNTY SERVICES: Yeas: Nolan, Grebner, Celentino, Maiville, Naeyaert
Nays: None  Absent: Sebolt, Hope  Approved 12/04/2018
WHEREAS, Daniel J. Lawton is a freshman at Lake Superior State College, he enjoys playing banjo and percussion, working on cars and riding horses, he participated in track, band and Auditorium Tech at Williamston High School and the Spartan Youth Wind Symphony; and

WHEREAS, Daniel began his scouting career in 2006 with Williamston Cub Scout Pack 263, and attained Cub Scouting’s highest honor, the Arrow of Light in February of 2010; and

WHEREAS, he then joined Williamston Boy Scout Troop 63 in February of 2011 and served the troop as Senior Patrol Leader and Order of the Arrow representative, and served his patrol as Patrol Leader, Troop Webmaster, Librarian and Instructor, he attended numerous summer and winter campouts, which included canoeing, snowshoeing and a national high adventure trip - Northern Tier; and

WHEREAS, Daniel’s Eagle project was the proposal, design and renovation to the church’s multipurpose room for the Upper Elementary School; and

WHEREAS, he logged over 166 hours in service and leadership of fellow scouts, friends and adults to complete the project; and

WHEREAS, Daniel has earned the highest rank attainable in Scouting, the Eagle Scout; and

WHEREAS, to achieve the Eagle rank, a scout must demonstrate leadership and citizenship while earning 21 merit badges before reaching the age of 18.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners congratulates Daniel J. Lawton for earning the rank of Eagle Scout and extends its sincere appreciation to Daniel for serving as a positive role model for the youth in our community.

COUNTY SERVICES: Yeas: Nolan, Grebner, Celentino, Maiville, Naeyaert
                  Nays: None  Absent: Sebolt, Hope  Approved 12/04/2018
WHEREAS, Dr. Martin Luther King, Jr., a Baptist minister and passionate fighter for civil rights through non-violent action, was a vital personality of the modern era, his lectures and remarks stirred the concern and sparked the conscience of a generation; and

WHEREAS, the movements and marches led by Dr. Martin Luther King, Jr. brought significant changes in the fabric of American life; and

WHEREAS, his courageous and selfless devotion gave people of color and the disenfranchised people direction to thirteen years of civil rights activities, his charismatic leadership inspired men and women, young and old, in the nation and abroad; and

WHEREAS, Dr. King's concept of somebodiness gave black and poor people a new sense of worth and dignity, his philosophy of nonviolent direct action, and his strategies for rational and non-destructive social change, galvanized the conscience of this nation and reordered its priorities; and

WHEREAS, his wisdom, his words, his actions, his commitment, and his dreams for a new cast of life, are intertwined with the American experience; and

WHEREAS, few have had as much impact upon the American consciousness as Dr. Martin Luther King, Jr.; and

WHEREAS, the 21st of January, 2019 has been designated a national holiday in honor of the birthday of the late Dr. Martin Luther King, Jr.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors the memory of Dr. Martin Luther King, Jr. in appreciation of the many accomplishments he made towards improving the quality of life for the citizens throughout the country, particularly those in Ingham County.

BE IT FURTHER RESOLVED, that the citizens of Ingham County are encouraged to celebrate this holiday and join the Board of Commissioners in the celebration of this notable holiday in honoring this great American hero and role model.

COUNTY SERVICES: Yea: Nolan, Grebner, Celentino, Maiville, Naeyaert
Nay: None
Absent: Sebolt, Hope
Approved 12/04/2018
WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the
Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part
of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as
necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list
of Special and Routine Permits dated November 19, 2018 as submitted.

COUNTY SERVICES:  Yeas: Nolan, Grebner, Celentino, Maiville, Naeyaert
                  Nays: None    Absent: Sebolt, Hope  Approved 12/04/2018
## INGHAM COUNTY ROAD DEPARTMENT

**DATE:** November 19, 2018

### LIST OF CURRENT PERMITS ISSUED

<table>
<thead>
<tr>
<th>R/W PERMIT#</th>
<th>R/W APPLICANT / CONTRACTOR</th>
<th>R/W WORK</th>
<th>R/W LOCATION</th>
<th>R/W CITY/TWP.</th>
<th>R/W SECTION</th>
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<tr>
<td>2018-733</td>
<td>CONSUMERS ENERGY</td>
<td>GAS</td>
<td>WILLIAMSTON RD &amp; LIVEOAK TR</td>
<td>WILLIAMSTOWN</td>
<td>25</td>
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<td>2018-736</td>
<td>CN RAILROAD</td>
<td>DETOUR</td>
<td>VARIOUS</td>
<td>WILLIAMSTOWN</td>
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<td>CONSUMERS ENERGY</td>
<td>GAS / ELECTRIC</td>
<td>HAGADORN RD &amp; HARPER RD</td>
<td>ALAIEDON</td>
<td>29</td>
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<td>2018-738</td>
<td>CONSUMERS ENERGY</td>
<td>ELECTRIC / UG</td>
<td>SMALL ACRES &amp; GRAND RIVER</td>
<td>MERIDIAN</td>
<td>21</td>
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<td>CONSUMERS ENERGY</td>
<td>GAS</td>
<td>REDONDO DR &amp; OAKDALE DR</td>
<td>MERIDIAN</td>
<td>1</td>
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<td>2018-740</td>
<td>EXPRESS TREE SERVICES</td>
<td>TREE REMOVAL</td>
<td>DEXTER TR &amp; KIPP RD</td>
<td>VEVAY</td>
<td>15</td>
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<tr>
<td>2018-741</td>
<td>COMCAST</td>
<td>CABLE / UG</td>
<td>AURELIUS RD &amp; HOLT RD</td>
<td>DELHI</td>
<td>14, 15</td>
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<td>CONSUMERS ENERGY</td>
<td>GAS</td>
<td>WILLIAMSTON RD &amp; OAKBARK</td>
<td>WILLIAMSTOWN</td>
<td>25</td>
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<td>2018-744</td>
<td>DALE SHEETS TRUST</td>
<td>TREE REMOVAL</td>
<td>GERMANY RD &amp; HART RD</td>
<td>WILLIAMSTOWN</td>
<td>17</td>
</tr>
</tbody>
</table>

**MANAGING DIRECTOR:**

____________________________________


Introduced by County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING APPOINTMENTS TO THE
ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS

RESOLUTION # 18 –

WHEREAS, vacancies exists on the Economic Development Corporation Board of Directors due to resignations; and

WHEREAS, the County Services Committee interviewed applicants interested in serving on the Economic Development Corporation Board of Directors.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby makes the following appointments to the Economic Development Corporation Board of Directors:

Thomas Muth Jr, 3118 S. Cambridge, Lansing, 48911
to a term expiring October 31, 2020, and

Eric Walcott, 323 West, Lansing, 48915

as the ex-officio, non-voting MSU Extension representative.

COUNTY SERVICES: Yeas: Nolan, Grebner, Celentino, Maiville, Naeyaert
Nays: None    Absent: Sebolt, Hope    Approved 12/04/2018
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPOINTING RUSSEL CHURCH AS
INGHAM COUNTY CHIEF PUBLIC DEFENDER

RESOLUTION # 18 –

WHEREAS, the position of Chief Public Defender was posted and advertised in accordance with Ingham County hiring procedures; and

WHEREAS, applicants were reviewed and screened and interviews were held by the Chief Public Defender Interview Panel; and

WHEREAS, the Chief Public Defender Interview Panel is recommending the selection of Russel Church as Chief Public Defender for Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints Russel Church as Ingham County Chief Public Defender effective January 2, 2019.

BE IT FURTHER RESOLVED, that Russel Church will be placed on the current salary schedule for the Chief Public Defender at MCF-17, Step 1 ($104,115.76) with terms of employment and compensation as outlined in the Ingham County Managerial and Confidential Manual.

COUNTY SERVICES:  Yeas: Nolan, Grebner, Celentino, Maiville, Naeyaert  
                      Nays: None  Absent: Sebolt, Hope  Approved 12/04/2018

FINANCE:  Yeas: Grebner, Crenshaw, Morgan, Slaughter, Schafer  
             Nays: None  Absent: Tennis, Triplett  Approved 12/05/2018
WHEREAS, the Board of Commissioners has a contract for legal services with Cohl, Stoker & Toskey, P.C. (hereinafter “Contractor”); and

WHEREAS, that contract requires the Contractor to provide comprehensive legal services to the County under a fixed fee; and

WHEREAS, the Contractor has requested a base fee increase of 2%, consistent with the past practice of the parties, where the Contractor receives the same percentage increase as the annual base wage increase (if any) provided to employees.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby authorizes a contract amendment with Cohl, Stoker & Toskey, P.C. to provide for a 2% base fee increase effective January 1, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make a budget adjustment, as needed, for this contract amendment and the Board Chairperson is authorized to sign this contract amendment after review by the Controller.

COUNTY SERVICES:  Yeas: Nolan, Grebner, Celentino, Maiville, Naeyaert
               Nay: None   Absent: Sebolt, Hope   Approved 12/04/2018

FINANCE:   Yeas: Grebner, Crenshaw, Morgan, Slaughter, Schafer
               Nay: None   Absent: Tennis, Triplett   Approved 12/05/2018
AMENDMENT #5 TO
LEGAL SERVICES AGREEMENT

THIS AMENDMENT #5 TO THE LEGAL SERVICES AGREEMENT, made and entered into __________, 2018, by and between the COUNTY OF INGHAM, a municipal corporation and political subdivision of the State of Michigan (hereinafter referred to as the “County”), and COHL, STOKER & TOSKEY, P.C., with offices at 601 North Capitol Avenue, Lansing, Michigan 48933 (hereinafter referred to as “CONTRACTOR”), amends the Legal Services Agreement made and entered into between said parties dated August 9, 2011, as amended.

WITNESS:

1. Paragraph 2, Compensation, shall be revised to include a two percent (2%) increase effective January 1, 2019:

   Effective January 1, 2019, the County agrees that the compensation to be paid CONTRACTOR for all legal services shall be the sum of $489,847.47 per year, unless a change is mutually agreed to between the parties.

2. Paragraph 3, Method of Payment and Statement of Services, shall be revised to include the new monthly payment amount effective January 1, 2019:

   Effective January 1, 2019, the monthly payment shall $40,820.62.

3. All other terms and conditions contained in the above-stated Agreement shall remain in full force and effect except as modified herein.

IN WITNESS WHEREOF, the authorized representatives of the parties hereto have fully signed and entered into this Amendment #5 on the day and year first above written.

COUNTY OF INGHAM

By: ____________________________________________
    Victor G. Celentino, Chairperson
    County Board of Commissioners

Date: ____________

COHL, STOKER & TOSKEY, P.C.

By: ____________________________________________
    David G. Stoker

Date: ____________
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AID TRANSFER OF UNSOLD TAX REVERTED PROPERTIES REJECTED BY LOCAL UNITS TO THE INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY

RESOLUTION # 18 –

WHEREAS, the Land Bank Fast Track Act, 2003 PA 258, being MCL 124.751 et seq., (“the Act”) establishes the State Land Bank Fast Track Authority; and

WHEREAS, the Ingham County Treasurer, with the Ingham County Board of Commissioners’ approval, has entered into an intergovernmental agreement with the State Land Bank Fast Track Authority under the Act to form an Ingham County Land Bank Fast Track Authority; and

WHEREAS, tax reverted property not previously sold by the Ingham County Treasurer, acting as the foreclosing governmental unit (FGU), shall be transferred to the city, village, or township in which the property is located, except those parcels of property to which the city, village or township has objected to in accordance with 1999 PA 123, MCL 211.78m(6); and

WHEREAS, parcels rejected by a city, village or township become the property of Ingham County Treasurer; and

WHEREAS, the Land Bank was established to assist in the strategic disposition of tax reverted property.

THEREFORE BE IT RESOLVED, that the County Board of Commissioners authorizes the Controller/Administrator to take appropriate action to transfer rejected property to the Land Bank.

BE IT FURTHER RESOLVED, that this Resolution shall be renewed annually.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Grebner, Celentino, Maiville, Naeyaert
              Nay: None      Absent: Sebolt, Hope   Approved 12/04/2018

FINANCE: Yeas: Grebner, Crenshaw, Morgan, Slaughter, Schafer
           Nay: None       Absent: Tennis, Triplett  Approved 12/05/2018
33-01-01-03-352-171
LOT 24 SPENCERS SUB
Property Address: 804 RANDALL ST LANSING MI

33-01-01-04-205-121
LOT 25 HEATHER HILL REC L 24 P 12
Property Address: 3215 SCHULTZ ST LANSING MI

33-01-01-06-177-001
LOT 126 WESTMONT SUB
Property Address: 3116 WESTMONT AVE LANSING MI

33-01-01-08-127-482
W 160 FT OF S 38 FT OF N 76 FT LOT 28 ASSESSORS PLAT NO 12
Property Address: NO STREET FRONTAGE LANSING MI

33-01-01-08-229-181
E 33 FT OF W 66 FT LOTS 77, 78 & 79 KNOLLWOOD PARK
Property Address: 810 CYPRESS ST LANSING MI

33-01-01-08-278-091
S 1/2 LOT 142 KNOLLWOOD PARK
Property Address: ROOSEVELT AVE LANSING MI

33-01-01-08-282-131
LOT 121 KNOLLWOOD PARK
Property Address: ROOSEVELT AVE LANSING MI

33-01-01-09-306-021
E 1/2 LOT 4 BLOCK 1 MOORES SUB ON BLOCK 27
Property Address: 712 BROOK ST LANSING MI

33-01-01-09-307-171
S 1/4 LOT 4 & N 24.75 FT LOT 5 BLOCK C SUB OF BLOCKS 26 & 27 ORIG PLAT
Property Address: 1011 N CHESTNUT ST LANSING MI

33-01-01-10-177-035
N 22 FT LOT 130 HIGHLAND PARK
Property Address: NEW YORK AVE LANSING MI
2018 Tax Foreclosures
Subject to Local Unit Rejection

33-01-01-10-205-061
LOTS 116, 117 & S 23 FT LOT 115 FRANKLIN HEIGHTS SUB
Property Address: 1700 ILLINOIS AVE LANSING MI

33-01-01-10-328-051
LOT 32 FARRANDS ADD
Property Address: 1130 FARRAND ST LANSING MI

33-01-01-10-329-231
LOT 12 BLOCK 2 NARMORES ADD
Property Address: 1025 E OAKLAND AVE LANSING MI

33-01-01-14-137-111
LOT 416 FOSTER FARM
Property Address: 330 N FRANCIS AVE LANSING MI

33-01-01-14-363-011
W 99 FT OF S 1/2 LOT 156 & W 99 FT LOT 157 LANSING ADDITION COMPANYS SUB REC L 5 P 20
Property Address: 601 S HAYFORD AVE LANSING MI

33-01-01-15-311-061
S 1/2 LOT 8 BLOCK 15 GREEN OAK ADD
Property Address: 325 S EIGHTH ST LANSING MI

33-01-01-15-426-131
S 1/2 LOT 15 BLOCK 2 HALLS ADD
Property Address: 209 LATHROP ST LANSING MI

33-01-01-15-451-161
LOT 27 EXC COM SE COR LOT 27, TH W 33 FT TO SW COR SAID LOT, N 10 FT, SE'LY TO BEG; BREITEN PARK SUB REC L 5 P 48
Property Address: FULLER ST LANSING MI

33-01-01-15-451-241
LOT 17 BREITEN PARK SUB REC L 5 P 48
Property Address: 1416 ELIZABETH ST LANSING MI

33-01-01-16-107-001
N 27 FT OF W 4 R LOT 12 BLOCK 73 ORIG PLAT
Property Address: 534 N PINE ST LANSING MI

33-01-01-17-401-291
LOT 43 ASSESSORS PLAT NO 8
Property Address: 1106 W ALLEGAN ST LANSING MI

33-01-01-17-401-381
LOT 8 ASSESSORS PLAT NO 8
Property Address: 1125 W MICHIGAN AVE LANSING MI

33-01-01-20-131-080
LOT 15 RIVERVIEW HEIGHTS SUB
Property Address: WILLIAM ST LANSING MI

33-01-01-20-488-151
LOT 15 FLORAL SUB
Property Address: 800 W MT HOPE AVE LANSING MI

33-01-01-21-427-129
LOT 37 ROLLIN H PERSON ADD
Property Address: 530 CHRISTIANITY ST LANSING MI

33-01-01-23-104-161
LOT 133 LANSING ADDITION COMPANYS SUB REC L 5 P 20
Property Address: 706 S HAYFORD AVE LANSING MI

33-01-01-27-110-031
LOT 61 B & S 40 FT OF N 80 FT LOT 66 MORNINGSIDE SUB
Property Address: 2115 LYONS AVE LANSING MI

33-01-01-28-106-011
LOT 17 BLOCK 30 ELMHURST SUB
Property Address: 2109 S RUNDLE AVE LANSING MI

33-01-01-30-403-091
E 75 FT LOT 576 PLEASANT GROVE SUB NO 2
Property Address: FAUNA AVE LANSING MI

33-01-01-31-328-251
LOT 262 CHURCHILL DOWNS NO 1 SUB
Property Address: 4501 WAINWRIGHT AVE LANSING MI

33-01-01-34-402-051
COM 520 FT S & 282 FT E OF NW COR OF NE 1/4 OF NW 1/4 OF SE 1/4, TH E 50 FT, N 188 FT, W 50 FT, S 188 FT TO BEG; SEC 34 T4N R2W
Property Address: E CAVANAUGH RD LANSING MI

33-02-02-10-206-032
PART OF NW 1/4 OF SEC 10 T4N R1W DESC AS: BEG AT SW COR OF LOT 222 OAK GROVE PARK - S 14.57 FT - W 40 FT - NE'LY 185.5 FT TO S LN OF LAKE LANSING RD; E ALNG SD S LINE 15.97 FT TO NW COR OF LOT 156 OAK GROVE PARK - S 170 FT TO POB .08 A M/L
Property Address: LAKE LANSING EAST LANSING MI

33-13-13-29-251-001
O 29-19 COM. AT INT. OF W LINE OF CHURCH ST. & S LINE OF RAILROAD ST-NW'LY ALONG RAILROAD ST. 165 FT SE'LY 239 FT. TO W. LINE OF CHURCH ST. AT FT. 173 FT. SW'LY OF BEG NE'LY ON CHURCH ST. 173 FT. TO BEG., SEC. 29, T1NR2W .39 A.
Property Address: 5673 BELLEVUE RD OROONOGA MI

33-21-01-18-207-006
LOT 282 MICHIGAN HEIGHTS.
Property Address: 408 N CATHERINE ST LANSING MI
Introduced by the County Services and Finance Committees of the:

TINGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE RENEWAL OF THE IMAGESOFT AND
ONBASE ANNUAL SUPPORT

RESOLUTION # 18 –

WHEREAS, OnBase is a comprehensive document imaging and workflow platform heavily utilized by our courts and a few other departments; and

WHEREAS, utilization of the OnBase application by the County is key to our document management and several new projects will increase its streamlining of our processes; and

WHEREAS, the current licensing subscription agreement will expire on December 31st, 2018; and

WHEREAS, the annual contract amount is in the approved 2019 budget.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of the OnBase and Imagesoft annual support in the amount not to exceed $185,000.00.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology’s Imaging Fund (636-25870-932050).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Grebner, Celentino, Maiville, Naeyaert
Nays: None  Absent: Sebolt, Hope  Approved 12/04/2018

FINANCE: Yeas: Grebner, Crenshaw, Morgan, Slaughter, Schafer
Nays: None  Absent: Tennis, Triplett  Approved 12/05/2018
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE PURCHASE OF BOMGAR SOFTWARE FROM CDW-G

RESOLUTION # 18 –

WHEREAS, Ingham County has increased security on remote connectivity; and

WHEREAS, the increased security has caused problems with inefficiencies to our staff and cumbersome access processes for our contracted vendors; and

WHEREAS, a search was initiated to identify solutions to the problems caused by tightened security; and

WHEREAS, several prospective solutions were considered with Bomgar being determined to be the most appropriate solution; and

WHEREAS, this expenditure has been planned for and budgeted and will alleviate the inefficiencies caused by elevated security practices.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of Bomgar from CDW-G in the amount not to exceed $45,000.00.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology’s Network Fund (#636-25810-932033).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Grebner, Celentino, Maiville, Naeyaert  
Nays: None  Absent: Sebolt, Hope  Approved 12/04/2018

FINANCE:  Yeas: Grebner, Crenshaw, Morgan, Slaughter, Schafer  
Nays: None  Absent: Tennis, Triplett  Approved 12/05/2018
DECEMBER 11, 2018  
AGENDA ITEM NO. 14

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RETAIN AS-NEEDED SIGNAL MODELING AND TIMING PERMIT PREPARATION SERVICES

RESOLUTION # 18 –

WHEREAS, Ingham County Purchasing Department solicited proposals from Michigan Department of Transportation prequalified and experienced signal modeling and timing permit preparation firms to provide services on an as-needed basis; and

WHEREAS, the Purchasing Department advertised for the as-needed signal modeling and timing permit preparation services for fiscal year 2019 and 2020 and received four (4) proposals; and

WHEREAS, Road Department staff reviewed the proposals for adherence to county purchasing requirements, expertise, experience, proposed unit prices, and overall value to the county; and

WHEREAS, the Road Department recommends that the Board of Commissioners retain Hubbell, Roth, & Clark, Inc. to provide the as-needed signal modeling and timing permit preparation services at fees not to exceed those stated in their proposal.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes retaining Hubbell, Roth & Clark, Inc., 2101 Aurelius Road, Suite 2, Holt, Michigan to provide the as-needed signal modeling and timing permit preparation services for fiscal year 2019 and 2020.

BE IT FURTHER RESOLVED, Hubbell, Roth & Clark, Inc. shall be compensated for services performed at fee rates not to exceed those set forth in their proposal.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Grebner, Celentino, Maiville, Naeyaert  
Nays:  None  Absent: Sebolt, Hope  Approved 12/04/2018

FINANCE:  Yeas: Grebner, Crenshaw, Morgan, Slaughter, Schafer  
Nays:  None  Absent: Tennis, Triplett  Approved 12/05/2018
WHEREAS, an agreement has been reached between Ingham County and the Sheriff of Ingham ("Employer"), and the CCLP, Command Unit, and CCLP Corrections Unit ("Unions") through December 31, 2020; and

WHEREAS, the CCLP Corrections Unit agreement contains an existing Letter of Understanding providing for the payment of tuition, wages and benefits to employees sponsored and approved by the Sheriff to attend the Mid-Michigan Police Academy or Corrections Academy; and

WHEREAS, the parties mutually desire to amend this Letter of Understanding to 1) include the CCLP Law Enforcement Unit as a party and 2) to provide an alternative whereby an employee may be granted an unpaid leave of absence to attend the Mid-Michigan Police Academy or Corrections Academy with continuation of the Employer’s portion of the premium for the employee’s health insurance and payment of tuition; and

WHEREAS, a Letter of Understanding providing for certain terms by which CCLP Corrections Unit employees are sponsored for an Academy was originally effective February 11, 2005 and has since operated to the mutual benefit of both the Employer and employees with the approval of the Sheriff of Ingham and the Union; and

WHEREAS, the proposed amendment of the Letter of Understanding is supported by the Sheriff of Ingham and the Unions; and

WHEREAS, the Human Resources Department has completed a review of and recommends approval of the proposed amended Letter of Understanding with the Unions by the Ingham County Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into the amended Letter of Understanding with the Unions Regarding Academy Sponsorship.

COUNTY SERVICES:  Yeas: Nolan, Grebner, Celentino, Maiville, Naeyaert  
                      Nays: None   Absent: Sebolt, Hope   Approved 12/04/2018

FINANCE:  Yeas: Grebner, Crenshaw, Morgan, Slaughter, Schafer  
            Nays: None   Absent: Tennis, Triplett  Approved 12/05/2018
Attachment C

LETTER OF UNDERSTANDING

Capitol City Labor Program Inc., Corrections Unit of the Ingham County Sheriff’s Office, Capitol City Labor Program, Inc., Law Enforcement Unit, the Ingham County Board of Commissioners and the Ingham County Sheriff (collectively referred to as the "Employer") hereby agree to amend and restate the February 11, 2005, Letter of Understanding as follows:

1. The Employer may agree in its sole discretion to pay the cost of tuition for an employee’s voluntary attendance at the Mid-Michigan Police Academy ("Police Academy") and/or the Corrections Academy for otherwise eligible employees subject to the following conditions:

   a. Eligible employees must submit to the Sheriff an application for enrollment at either Academy by the deadline which is posted at the Sheriff’s Office.

   b. The selection of which employees (if any) to sponsor for either Academy shall be within the sole discretion of the Sheriff. The Sheriff’s decision shall be final and not subject to review or challenge through the Parties’ Collective Bargaining Agreement or otherwise.

   c. Employees enrolled at the Academy shall not obtain or maintain any outside employment while attending the Academy. Any employee who violates this provision shall reimburse the Employer for the cost of the employee’s training at the Police Academy (currently the sum of Eight Thousand Dollars ($8,000.00)) or the cost of the training at the Corrections Academy (currently up to One Thousand Two Hundred Dollars ($1,200.00)). Such costs do not include wages paid. Each employee so sponsored shall execute an Agreement confirming acceptance of such terms.
2. The employee sponsored to attend one of the above Academies shall be paid regular wages and receive continuation of benefits as provided under the Parties' labor contract covering the employee's current position while attending either Academy. Such employees will continue to accrue new seniority while attending such Academy. However, no overtime shall be paid for hours attending either Academy.

a. Upon completion of either Academy and upon certification from the Michigan Commission on Law Enforcement Standards ("MCOLES"), the employee agrees to serve in the employ of the Ingham County Sheriff's Office for not less than twenty four (24) consecutive calendar months following MCOLES certification.

b. In the event the employee voluntarily terminates his/her employment with the Ingham County Sheriff's Office or is terminated for just cause prior to the employee’s completion of twenty four (24) consecutive months of service with the Ingham County Sheriff's Office following certification, and the employee accepts a position with another law enforcement or criminal justice agency which requires MCOLES or an equivalent certification within the twenty four (24) consecutive months period following certification, the employee shall pay to the Employer for reimbursement of Ingham County's tuition costs for the employee's training at the Police Academy (currently the sum of Eight Thousand Dollars ($8,000.00)) or for reimbursement of Ingham County's tuition costs for the Corrections Academy training (currently to One Thousand Two Hundred Dollars ($1,200.00)). Payment shall be due no later than ninety (90) days from the date of the employee's termination of employment or the date of acceptance of another such position, whichever is later. The Employer reserves the right to withhold the authorized reimbursement from contractual payouts due the
employee in the event of such separation of services and commitment to subsequent employment during the twenty four (24) consecutive months following certification. Each Employee shall execute an Agreement confirming acceptance of such terms and authorizing such withholding.

3. In the alternative, an employee may request a leave of absence without payment of wages by the Employer pursuant to the labor contract covering the employee’s current position to attend a Police or Corrections Academy subject to the approval of the Sheriff.

a. If granted, the employee shall not obtain or maintain any outside employment during the Academy.

b. The Employee shall accrue seniority while on a leave of absence without payment of wages by the Employer under these provisions.

c. The Employer agrees to continue to cover the Employer’s portion of the insurance premium for the Employee pursuant to the provisions of the applicable collective bargaining agreement.

d. Upon completion of the Corrections or Police Academy, the Employee agrees to continue employment with the Ingham County Sheriff’s Office for not less than twenty four (24) consecutive calendar months following certification.

e. In the event the Employee voluntarily terminates employment with the Ingham County Sheriff’s Office or is terminated for just cause prior to the completion of twenty four (24) consecutive calendar months of service with the Ingham County Sheriff’s Office, and the employee accepts a position with another law enforcement or criminal justice agency which requires MCOLES or an equivalent certification within the twenty four (24) consecutive months following certification, the employee shall reimburse the cost of the employer’s portion of
the insurance premium payments made during the employee's Special Leave. Payment shall be due no later than ninety (90) days from the date of the employee's termination of employment or the date of acceptance of another such position, whichever is later. The Employer reserves the right to withhold the authorized reimbursement from contractual payouts due the employee in the event of such separation of services and commitment to subsequent law enforcement employment during the twenty four (24) consecutive months following certification. Each employee shall execute an Agreement confirming acceptance of such terms and authorizing payroll withholding of such reimbursement.

THIS AGREEMENT is entered into this _____ day of ____________, 2018, and shall be effective as of the date of execution and may be terminated by either the Ingham County Board of Commissioners, the Ingham County Sheriff or CCLP upon thirty (30) days' prior written notice to the other party.

INGHAM COUNTY BOARD OF COMMISSIONERS

By: __________________________
________________________, Chairperson

CAPITOL CITY LABOR PROGRAM INC.

By: __________________________
Jack Bonner, President, Corrections

By: __________________________
Ryan Cramer, President, Law Enforcement
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING THE COLLECTIVE BARGAINING AGREEMENT
WAGE REOPENER WITH THE MICHIGAN NURSES ASSOCIATION,
NURSE PRACTITIONERS/CLINIC NURSES UNIT

RESOLUTION # 18 –

WHEREAS, a collective bargaining agreement had been reached between representatives of Ingham County and Michigan Nurses Association, Nurse Practitioners/Clinic Nurses Unit for the period January 1, 2017 through December 31, 2020; and

WHEREAS, the agreement included a wage reopener for 2019; and

WHEREAS, an agreement regarding the 2019 wage reopener has been reached between representatives of Ingham County and Michigan Nurses Association, Nurse Practitioners/Clinic Nurses Unit; and

WHEREAS, the wage reopener agreement for 1) amending the On-Call Bonus in Article 10, Section 10 and for 2) a 2% wage increase effective the first full pay period on or after January 1, 2019 or the effective date of ratification by both parties, whichever occurs later, and for 3) a Sick Leave Donation Policy has been ratified by the employees within the bargaining unit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2019 wage reopener agreement between Ingham County and Michigan Nurses Association, Nurse Practitioners/Clinic Nurses Unit.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2019 wage reopener agreement, subject to the approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Grebner, Celentino, Maiville, Naeyaert  
Nays: None  Absent: Sebolt, Hope  
Approved 12/04/2018

FINANCE:  Yeas: Grebner, Crenshaw, Morgan, Slaughter, Schafer  
Nays: None  Absent: Tennis, Triplett  
Approved 12/05/2018
WHEREAS, a collective bargaining agreement had been reached between representatives of Ingham County and United Auto Workers, Technical, Office, Para-Professional and Service Employees Unit for the period January 1, 2017 through December 31, 2020; and

WHEREAS, the agreement included a wage reopener for 2019; and

WHEREAS, an agreement regarding the 2019 wage reopener has been reached between representatives of Ingham County and United Auto Workers, Technical, Office, Para-Professional and Service Employees Unit; and

WHEREAS, the wage reopener agreement for 1) a 2% wage increase effective the first full pay period on or after January 1, 2019 or the effective date of ratification by both parties, whichever occurs later, and for 2) a Sick Leave Donation Policy and for 3) adjusting the schedule whereby employees hired on or after October 5, 2012 earn vacation credits has been ratified by the employees within the bargaining unit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2019 wage reopener agreement between Ingham County and United Auto Workers, Technical, Office, Para-Professional and Service Employees Unit.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2019 wage reopener agreement, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Grebner, Celentino, Maiville, Naeyaert
   Nays: None    Absent: Sebolt, Hope   Approved 12/04/2018

FINANCE: Yeas: Grebner, Crenshaw, Morgan, Slaughter, Schafer
   Nays: None    Absent: Tennis, Triplett   Approved 12/05/2018
WHEREAS, a collective bargaining agreement had been reached between representatives of Ingham County and Command Officers Association of Michigan 911 Supervisors Unit for the period January 1, 2017 through December 31, 2020; and

WHEREAS, the agreement included a wage reopener for 2019; and

WHEREAS, an agreement regarding the 2019 wage reopener has been reached between representatives of Ingham County and Command Officers Association of Michigan 911 Supervisors Unit; and

WHEREAS, the wage reopener agreement for 1) a 2% increase, effective the first full pay period on or after January 1, 2019 or the effective date of ratification by both parties, whichever occurs later and for 2) a Sick Leave Donation Policy and for 3) Holiday pay whereby, starting January 1, 2019, employees who volunteer or are forced to work overtime on a holiday will be compensated at two times their regular straight time rate of pay has been ratified by the employees within the bargaining unit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2019 wage reopener agreement between Ingham County and Command Officers Association of Michigan 911 Supervisors Unit.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2019 wage reopener agreement, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Grebner, Celentino, Maiville, Naeyaert
Nays: None  Absent: Sebolt, Hope  Approved 12/04/2018

FINANCE: Yeas: Grebner, Crenshaw, Morgan, Slaughter, Schafer
Nays: None  Absent: Tennis, Triplett  Approved 12/05/2018
WHEREAS, a collective bargaining agreement had been reached between representatives of Ingham County and Ingham County Employees Association Assistant Prosecuting Attorneys Division for the period January 1, 2017 through December 31, 2020; and

WHEREAS, the agreement included a wage reopener for 2019; and

WHEREAS, an agreement regarding the 2019 wage reopener has been reached between representatives of Ingham County and Ingham County Employees Association Assistant Prosecuting Attorneys Division; and

WHEREAS, the wage reopener agreement for 1) reconstructing the Salary Schedule in Article 31, effective the first full pay period on or after January 1, 2019 or the effective date of ratification by both parties, whichever occurs later, freezing step increases during 2019 and for 2) a Sick Leave Donation Policy and for 3) adjusting the schedule whereby employees hired on or after March 26, 2013 earn vacation credits has been ratified by the employees within the bargaining unit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2019 wage reopener agreement between Ingham County and Ingham County Employees Association Assistant Prosecuting Attorneys Division.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2019 wage reopener agreement, subject to the approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Grebner, Celentino, Maiville, Naeyaert
                 Nay’s: None Absent: Sebolt, Hope Approved 12/04/2018

FINANCE:  Yeas: Grebner, Crenshaw, Morgan, Slaughter, Schafer
            Nay’s: None Absent: Tennis, Triplett Approved 12/05/2018
## Analysis of Proposed New APA Wage Scale

<table>
<thead>
<tr>
<th>Year</th>
<th>Scenario Description</th>
<th>Total</th>
<th>$ increase</th>
<th>% increase</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2019 Projection with Step Increases at Current 2018 Rates</td>
<td>2,541,749</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>2019 Projection with Step Increases at Current 2018 Rates+2% to all steps and stipends</td>
<td>2,592,584</td>
<td>50,835</td>
<td>2.0%</td>
</tr>
<tr>
<td></td>
<td>2019 Projection with new wage scales, Step Increases suspended in 2019, no increase to stipend</td>
<td>2,609,045</td>
<td>67,296</td>
<td>2.6%</td>
</tr>
<tr>
<td></td>
<td>2020 Projection with Step Increases at Current 2018 Rates</td>
<td>2,615,957</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>2020 Projection with Step Increases at Current 2018 Rates+2% to all steps and stipends</td>
<td>2,668,276</td>
<td>52,319</td>
<td>2.0%</td>
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<tr>
<td></td>
<td>2020 Projection with new wage scales, Step Increases suspended in 2019, no increase to stipend</td>
<td>2,666,781</td>
<td>50,824</td>
<td>1.9%</td>
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<tr>
<td></td>
<td>Two Year Total Current</td>
<td>5,157,706</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Two Year Total Current + 2%</td>
<td>5,260,860</td>
<td>103,154</td>
<td>2.0%</td>
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<tr>
<td></td>
<td>Two Year Total with new wage scales</td>
<td>5,275,826</td>
<td>118,120</td>
<td>2.3%</td>
</tr>
</tbody>
</table>
## Comparative Analysis: Current & New Top Step

<table>
<thead>
<tr>
<th>Salary</th>
<th>Total</th>
<th>$ increase</th>
<th>% increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Top Step</td>
<td>90,488.37 x31.5 positions</td>
<td>2,850,384</td>
<td></td>
</tr>
<tr>
<td>Current Top Step +2%</td>
<td>92,298.14 x31.5 positions</td>
<td>2,907,391</td>
<td>57,008</td>
</tr>
<tr>
<td>New Top Step</td>
<td>95,923.36 x31.5 positions</td>
<td>3,021,586</td>
<td>171,202</td>
</tr>
</tbody>
</table>
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING MODIFICATIONS TO THE
2019 MANAGERIAL AND CONFIDENTIAL EMPLOYEE PERSONNEL MANUAL

RESOLUTION # 18 –

WHEREAS, the Managerial and Confidential Employee Steering Committee met and discussed the 2019 Managerial and Confidential Employee Personnel Manual; and

WHEREAS, the Steering Committee recommended changes for the 2019 Managerial and Confidential Employee Personnel Manual.

THEREFORE BE IT RESOLVED, the Ingham Board of Commissioners approves the following recommendations, as proposed by the Managerial and Confidential Employee Steering Committee, to the 2019 Managerial and Confidential Employee Personnel Manual:

1. Update language under section C. Compensation Levels: Effective the first full pay period on or after January 1, 2019, employees under this manual shall be compensated as outlined in Appendix D – Salary Schedule, reflecting a 2% increase to the 2018 salary schedule.

2. Update language in section E. Health Insurance Program: Subject to annual modification for health plan year 2018.

3. Condense accrual tiers from 3 to 2: Change in language under section J. Leaves of Absence: Under subsection 1. Sick Leave, a. Accumulation, i. each full-time employee hired on or after January 1, 2009 shall earn 4.0 hours per pay period; delete ii; retain/renumber iii to ii; renumber iv to iii and change to Court Officer/Research Clerks, hired on or after January 1, 2015 shall earn 4.0 hours per pay period.


5. Change in language under section J. Leave of Absence: Under subsection 1. Sick Leave, e. Annual Cash Option. Strike last 2 sentences referring to the first year of transition from December pay date to the June pay date.


8. Change in language under section J. Leave of Absence: Under subsection 9. Clarify language for Family & Medical Leave Act (FMLA) Leave that provisions apply to individuals hired or appointed in the capacity of
a personal staff member by a judge or elected official will also be provided access to leave of absence in accordance with the FMLA as if they are “eligible employees” for purposes of the FMLA as defined by the FMLA.

9. Change in language under section M. Vacations: employees hired on or after January 1, 2013, shall earn 4 additional hours per year beyond the 2018 schedule according to the following schedule:

<table>
<thead>
<tr>
<th>Years of Continuous Service</th>
<th>Hours Earned Each Fully Compensated Payroll Period (Annualized)</th>
</tr>
</thead>
<tbody>
<tr>
<td>[1 – 8]</td>
<td>[no change]</td>
</tr>
<tr>
<td>9</td>
<td>136 hours</td>
</tr>
<tr>
<td>10 thru14</td>
<td>152</td>
</tr>
<tr>
<td>15 thru 19</td>
<td>168</td>
</tr>
<tr>
<td>20 and over</td>
<td>176</td>
</tr>
</tbody>
</table>

10. Change in language throughout: “MCF” Group is referred to as “MC” Group.

11. (Delete) Appendix A.5. – Positions reporting directly to the Board of Commissioners. Strike telecommuting provision.

12. Change in Appendix D - Compensation Levels: As a result of reclassification requests, the recommended position changes are as follows:

To Be Determined and Proposed for Adoption at a later date.

13. Change in Appendix E – Clarify that “Benefits for Existing Non-Bargaining Unit Employees” refers to employees hired on or before January 1, 2013 with the exception of the Holiday provisions, which apply to all ICRD employees, regardless of hire date. Clarify that Leave Time provisions apply to employees hired on or before January 1, 2013 in lieu of Section J. Sick Leave and in lieu of Section M. Vacation but that Section O. Vacation Bonus applies to all ICRD employees, regardless of hire date.

14. (NEW) Appendix F – Sick Leave Donation Policy:

APPENDIX F

SICK LEAVE DONATION POLICY

In an effort to make sick leave donations equitable to all non-probationary employees of Ingham County the following Sick Leave Donation Policy will cover all requests for sick leave donations for employees.

To be eligible to accept sick leave donations an employee…

1. Must not be on probation.
2. Must have an FMLA qualifying event; this would cover the employee or the employee’s FMLA covered family members.
3. Must have exhausted all forms of compensation, as listed in one’s collective bargaining agreement.
4. May be on collective bargaining unit or employment manual special leave due to exhaustion of FMLA.
5. Must make a request for sick leave donations to their immediate supervisor.

To be eligible to donate sick time an employee…
1. Must not be on probationary status.
2. Must have at least 80 hours of sick leave in their accrual bank.
3. Must respond to request for sick leave donation by the posted deadline.

Sick Leave Donations

1. Employees who are eligible to donate sick leave may donate up to 40 hours of sick leave in a calendar year to a maximum of 3 people.
2. Sick leave donations can be made to any Ingham County employee regardless of department or collective bargaining unit affiliation.
3. Sick leave donations will not affect donating employee’s option to participate in annual sick leave buy out.
4. Employees must respond to requests for sick leave donations by the posted deadline in order to donate.
5. Employees may only make 1 sick leave donation request for each FMLA qualifying event, which will result in an extended absence from work.
6. The employee will not earn any accruals while receiving sick leave donations.

Sick Leave Donation Process

1. An employee with a FMLA qualifying event who has exhausted all forms of compensation, makes a request for sick leave donations to their immediate supervisor.
2. The supervisor contacts Human Resources with the sick leave donation request.
3. Human Resources will verify that the employee is eligible to request sick leave donations.
4. Once verified Human Resources will send out a sick leave donation request to all Ingham County employees. The request will include the following information:
   a. Employee name
   b. Department
   c. Collective bargaining unit (if any)
   d. Deadline to donate
5. All requests for sick leave donations will be for 3 weeks; no sick leave donations will be accepted after the posted deadline.
6. Employees who wish to donate their sick leave must respond to Human Resources by the posted deadline with the name of the employee they wish to donate to and the number of sick leave hours they are donating.
7. Human Resources will verify that employees who have donated are eligible to donate sick leave.
8. Sick leave donations will be utilized on a first come, first donated basis.
9. All sick leave donations received will be placed into the requesting employee’s sick leave accrual bank for their use, if there is a balance upon the employee’s return to work, those hours will be placed in a County-wide sick leave donation bank.

BE IT FURTHER RESOLVED, that the Managerial and Confidential Employee Personnel Manual will be effective January 1, 2019 and shall expire on December 31, 2019.
COUNTY SERVICES:  Yeas: Nolan, Grebner, Celentino, Maiville, Naeyaert
       Nays: None    Absent: Sebolt, Hope    Approved 12/04/2018

FINANCE:  Yeas: Grebner, Crenshaw, Morgan, Slaughter, Schafer
       Nays: None    Absent: Tennis, Triplett    Approved 12/05/2018
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING COMMISSIONER COMPENSATION
FOR 2019 AND 2020

RESOLUTION # 18 –

WHEREAS, the Board of Commissioners is authorized to establish the compensation for the Board of Commissioners; and

WHEREAS, the Board of Commissioners cannot make changes in compensation which affect the Board during the current term, but can make changes to be effective for the next term; and

WHEREAS, the Board of Commissioners wishes to establish the Commissioners’ Compensation for the period of January 1, 2019 through December 31, 2020 with an increase of 2% beginning January 1, 2019.

THEREFORE BE IT RESOLVED, that effective on the date indicated, the salaries for the Ingham County Board of Commissioners shall be as follows:

<table>
<thead>
<tr>
<th></th>
<th>Current Compensation</th>
<th>January 1, 2019</th>
<th>January 1, 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board Chair</td>
<td>$17,425</td>
<td>$17,774</td>
<td>$17,774</td>
</tr>
<tr>
<td>Vice Chair, Vice Chair Pro Tem and all Standing Committee Chairs</td>
<td>$12,704</td>
<td>$12,958</td>
<td>$12,958</td>
</tr>
<tr>
<td>Other Commissioners</td>
<td>$11,647</td>
<td>$11,880</td>
<td>$11,880</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that each Commissioner shall continue to be paid a $75.00 per diem for attending each officially called Standing Committee and Board Meeting of which the Commissioner is a member, including Committee of the Whole and Board Leadership to a maximum of eighty (80) per year, provided, however, that a Commissioner shall not be entitled to a payment for more than two (2) meetings per day; and provided further that Commissioners shall not be eligible for payment for a committee meeting which occurs on the same day as a board meeting.

BE IT FURTHER RESOLVED, that the above-stated salaries for Ingham County Commissioners shall not preclude a Commissioner from receiving a per diem payment when he/she is appointed to a statutory board and/or agency by the County Board of Commissioners. Commissioners shall receive the same per diem as non-Commissioner members appointed by the Board of Commissioners to statutory boards and/or agencies, in addition to the above stated salary, provided that a per diem Commissioner payment is not prohibited by the specific statute in question.
BE IT FURTHER RESOLVED, that the Director of the Board of Commissioner’s Office shall be responsible for periodically preparing appropriate vouchers for the payment of per diem for each Commissioner, based on the approved minutes of each Standing Committee, Committee of the Whole, and Board Leadership meeting, and that said voucher shall be approved and signed by the individual Commissioners prior to its submission for payment.

BE IT FURTHER RESOLVED, that each Commissioner may, at his/her own expense, purchase health insurance, including dental and vision, as now or in the future provided by the County to its Managers.

BE IT FURTHER RESOLVED, that the retirement benefit for Commissioners who began serving prior to January 1, 2013 shall be MERS plan C-2 with B-1 base, 55F with 15 years; V6, FAC5, with Commissioners paying 4.76% of salary; which includes a 1.2% increase in Commissioner contributions, provided, however, that each Commissioner at the beginning of his/her term has the option of choosing to participate in the retirement plan.

BE IT FURTHER RESOLVED, effective January 1, 2013 Commissioners shall be covered under a MERS Hybrid Plan.

BE IT FURTHER RESOLVED, that Commissioners shall receive reimbursement for travel outside Ingham County only for actual miles traveled on county business, at the rate established by the Internal Revenue Service, provided, however, that said mileage reimbursement is not more than that set for State Officers as determined by the State Officers Compensation Commission. In the event that the above stated mileage reimbursement exceeds the mileage rate established by the State Officers Compensation Commission, then under such circumstances that rate established by the State Officers Compensation Commission shall supercede the above stated rates. This paragraph shall apply to out-of-county travel only. Commissioners shall not receive mileage reimbursement for intra-county travel, except when in the process of traveling in the County as stated above and as otherwise provided hereunder.

BE IT FURTHER RESOLVED, that the reimbursement for expenses associated with conferences and conventions shall continue to be provided for Commissioners in the attached Travel Policy and Procedures for Ingham County Commissioners.

COUNTY SERVICES:  Yeas: Nolan, Grebner, Celentino, Maiville, Naeyaert  
Nays: None  Absent: Sebolt, Hope  Approved 12/04/2018

FINANCE:  Yeas: Grebner, Crenshaw, Slaughter  
Nays: Morgan, Schafer  Absent: Tennis, Triplett  Approved 12/05/2018

TRAVEL POLICY AND PROCEDURES FOR INGHAM COUNTY COMMISSIONERS

1. Each Commissioner may be reimbursed up to $1,500 annually for costs of transportation, meals and lodging associated with attending conferences or conventions in his/her capacity as a County Commissioner. Expenses for incidental travel and alcoholic beverages while at such conferences and conventions will not be reimbursed. Expenses must be reimbursed in the year in which they are incurred.
2. The cost of registration not exceeding $1,000 per Commissioner for in-state and out-of-state conferences or conventions may be paid from the Board of Commissioners budget and will not be counted as part of the Commissioners annual $1,500 travel reimbursement allowance.

3. In the event that a Commissioner is appointed or elected to an office by a state or national association, the Board may, by resolution, recognize the position and allocate up to an additional $1,500 annually within the County’s fiscal year to cover increased expenses of attending necessary functions associated with the office.

4. Expenses incurred by a Commissioner in excess of the above limits which are billed to the County will be recovered through payroll deduction unless reimbursed by the Commissioner within 10 working days of receipt of the statement by the Board Office.

5. Original receipts or credit card records must be submitted to obtain reimbursement for travel and lodging expenses.

6. Any funds authorized pursuant to this policy, but unexpended within the fiscal year, cannot be carried over for use in succeeding fiscal years.

7. A Commissioner shall not be reimbursed more than $3,000 for travel expenses within the County’s fiscal year, excluding registration fees.
WHEREAS, a 2 percent wage increase was recommended as part of the 2019 Managerial/Confidential Personnel Manual; and

WHEREAS, the Board wishes to increase the salary level for non-Judicial County-Wide Elected Officials by 2 percent for 2019 as well; and

WHEREAS, the Board of Commissioners hopes and expects that each of the County-Wide Officials abide by relevant County policies, including ethics, purchasing, diversity, and human resources.

THEREFORE BE IT RESOLVED, that the following Ingham County Non-Judicial Elected Officials: County Clerk, Drain Commissioner, Prosecuting Attorney, Register of Deeds, Sheriff, and Treasurer shall be provided a 2019 salary as listed below:

<table>
<thead>
<tr>
<th>Elected Official</th>
<th>2018</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Clerk</td>
<td>$92,630</td>
<td>$94,483</td>
</tr>
<tr>
<td>Drain Commissioner</td>
<td>$86,588</td>
<td>$88,320</td>
</tr>
<tr>
<td>Prosecuting Attorney</td>
<td>$133,396</td>
<td>$136,064</td>
</tr>
<tr>
<td>Register of Deeds</td>
<td>$86,588</td>
<td>$88,320</td>
</tr>
<tr>
<td>Sheriff</td>
<td>$124,935</td>
<td>$127,434</td>
</tr>
<tr>
<td>Treasurer</td>
<td>$99,800</td>
<td>$101,796</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that the salary is contingent upon the elected official foregoing any per diem, fees, or payments to which the elected official may otherwise be entitled, including but not limited to Delinquent Tax Administration fees (Treasurer); fees from divorces involving minor children (Prosecutor); per diem for Elections Commission and Plat Board (Clerk, Register of Deeds, Treasurer); housing and clothing/cleaning allowance (Sheriff); Drainage Board meetings (Drain Commissioner).

BE IT FURTHER RESOLVED, non-Judicial County-Wide Elected Officials taking office after January 1, 2013 shall not be eligible for single retiree health insurance coverage until after they reach 60 years of age, subject to the scale based on years of service. Retirees that purchase dental and vision insurance at group rates and subsequently choose to discontinue the coverage, may not re-enroll.

BE IT FURTHER RESOLVED, these salaries are established on the expectation each elected official will perform services comparable to the hours worked by the County managers.

BE IT FURTHER RESOLVED, that the County of Ingham shall pay the annual Michigan Bar Dues for the Prosecuting Attorney.
COUNTY SERVICES: Yeas: Nolan, Grebner, Celentino, Maiville, Naeyaert
Nays: None   Absent: Sebolt, Hope   Approved 12/04/2018

FINANCE: Yeas: Grebner, Crenshaw, Morgan, Slaughter, Schafer
Nays: None   Absent: Tennis, Triplett   Approved 12/05/2018
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING THE COLLECTIVE BARGAINING AGREEMENT
WAGE REOPENER WITH THE INGHAM COUNTY EMPLOYEES ASSOCIATION,
PARKS RANGERS UNIT

RESOLUTION # 18 –

WHEREAS, a collective bargaining agreement had been reached between representatives of Ingham County and the Ingham County Employees Association, Parks Rangers Unit for the period January 1, 2017 through December 31, 2020; and

WHEREAS, the agreement included a wage reopener for 2019; and

WHEREAS, an agreement regarding the 2019 wage reopener has been reached between representatives of Ingham County and the Ingham County Employees Association, Parks Rangers Unit; and

WHEREAS, the wage reopener agreement for 1) a 2% wage increase effective the first full pay period on or after January 1, 2019 or the effective date of ratification by both parties, whichever occurs later, and for 2) a Sick Leave Donation Policy and for 3) adjusting the schedule whereby employees hired on or after January 1, 2013 earn vacation credits has been ratified by the employees within the bargaining unit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2019 wage reopener agreement between Ingham County and the Ingham County Employees Association, Parks Rangers Unit.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2019 wage reopener, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Grebner, Celentino, Maiville, Naeyaert
   Nays: None  Absent: Sebolt, Hope  Approved 12/04/2018

FINANCE: Yeas: Grebner, Crenshaw, Morgan, Slaughter, Schafer
   Nays: None  Absent: Tennis, Triplett  Approved 12/05/2018
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING THE COLLECTIVE BARGAINING AGREEMENT
WAGE REOPENER WITH THE OPEIU LOCAL 459, AFL-CIO, CIRCUIT COURT/
FAMILY DIVISION PROFESSIONAL EMPLOYEES UNIT

RESOLUTION # 18 –

WHEREAS, a collective bargaining agreement had been reached between representatives of Ingham County and the OPEIU Local 459, AFL-CIO, Circuit Court/Family Division Professional Employees Unit for the period January 1, 2017 through December 31, 2020; and

WHEREAS, the agreement included a wage reopener for 2019; and

WHEREAS, an agreement regarding the 2019 wage reopener has been reached between representatives of Ingham County and the OPEIU Local 459, AFL-CIO, Circuit Court/Family Division Professional Employees Unit; and

WHEREAS, the wage reopener agreement for 1) a 2% wage increase effective the first full pay period on or after January 1, 2019 or the effective date of ratification by both parties, whichever occurs later, and for 2) a Sick Leave Donation Policy and for 3) adjusting the schedule whereby employees hired on or after January 1, 2013 earn vacation credits has been ratified by the employees within the bargaining unit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2019 wage reopener agreement between Ingham County and the OPEIU Local 459, AFL-CIO, Circuit Court/Family Division Professional Employees Unit.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2019 wage reopener, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Grebner, Celentino, Maiville, Naeyaert
Nays: None  Absent: Sebolt, Hope  Approved 12/04/2018

FINANCE: Yeas: Grebner, Crenshaw, Morgan, Slaughter, Schafer
Nays: None  Absent: Tennis, Triplett  Approved 12/05/2018
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING THE COLLECTIVE BARGAINING AGREEMENT
WAGE REOPENER WITH THE INGHAM COUNTY EMPLOYEES ASSOCIATION,
PUBLIC HEALTH NURSES UNIT

RESOLUTION # 18 –

WHEREAS, a collective bargaining agreement had been reached between representatives of Ingham County and the Ingham County Employees Association, Public Health Nurses Unit for the period January 1, 2017 through December 31, 2020; and

WHEREAS, the agreement included a wage reopener for 2019; and

WHEREAS, an agreement regarding the 2019 wage reopener has been reached between representatives of Ingham County and the Ingham County Employees Association, Public Health Nurses Unit; and

WHEREAS, the wage reopener agreement for 1) a 2% wage increase effective the first full pay period on or after January 1, 2019 or the effective date of ratification by both parties, whichever occurs later, and for 2) a Sick Leave Donation Policy and for 3) adjusting the schedule whereby employees hired on or after March 18, 2013 earn vacation credits has been ratified by the employees within the bargaining unit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2019 wage reopener agreement between Ingham County and the Ingham County Employees Association, Public Health Nurses Unit.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2019 wage reopener, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Grebner, Celentino, Maiville, Naeyaert
Nays: None  Absent: Sebolt, Hope  Approved 12/04/2018

FINANCE: Yeas: Grebner, Crenshaw, Morgan, Slaughter, Schafer
Nays: None  Absent: Tennis, Triplett  Approved 12/05/2018
WHEREAS, a collective bargaining agreement had been reached between representatives of Ingham County and the Ingham County Employees Association, County Professionals Unit for the period January 1, 2017 through December 31, 2020; and

WHEREAS, the agreement included a wage reopener for 2019; and

WHEREAS, an agreement regarding the 2019 wage reopener has been reached between representatives of Ingham County and the Ingham County Employees Association, County Professionals Unit; and

WHEREAS, the wage reopener agreement for 1) a 2% wage increase effective the first full pay period on or after January 1, 2019 or the effective date of ratification by both parties, whichever occurs later, and for 2) a Sick Leave Donation Policy and for 3) adjusting the schedule whereby employees hired on or after January 1, 2013 earn vacation credits has been ratified by the employees within the bargaining unit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2019 wage reopener agreement between Ingham County and the Ingham County Employees Association, County Professionals Unit.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2019 wage reopener, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Grebner, Celentino, Maiville, Naeyaert
Nays: None  Absent: Sebolt, Hope  Approved 12/04/2018

FINANCE: Yeas: Grebner, Crenshaw, Morgan, Slaughter, Schafer
Nays: None  Absent: Tennis, Triplett  Approved 12/05/2018
RESOLUTION APPROVING THE COLLECTIVE BARGAINING AGREEMENT
WAGE REOPENER WITH THE CAPITOL CITY LABOR PROGRAM, INC. ANIMAL CONTROL
OFFICERS, VETERINARIAN TECHNICIANS AND ANIMAL CARE SPECIALISTS UNIT

WHEREAS, a collective bargaining agreement had been reached between representatives of Ingham County and the Capitol City Labor Program, Inc. Animal Control Officers, Veterinarian Technicians and Animal Care Specialists Unit for the period January 1, 2017 through December 31, 2020; and

WHEREAS, the agreement included a wage reopener for 2019; and

WHEREAS, an agreement regarding the 2019 wage reopener has been reached between representatives of Ingham County and the Capitol City Labor Program, Inc. Animal Control Officers, Veterinarian Technicians and Animal Care Specialists Unit; and

WHEREAS, the wage reopener agreement for 1) a 2% wage increase effective the first full pay period on or after January 1, 2019 or the effective date of ratification by both parties, whichever occurs later, and for 2) a Sick Leave Donation Policy and for 3) adjusting the schedule whereby employees hired on or after January 1, 2013 earn vacation credits has been ratified by the employees within the bargaining unit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2019 wage reopener agreement between Ingham County and the Capitol City Labor Program, Inc. Animal Control Officers, Veterinarian Technicians and Animal Care Specialists Unit.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2019 wage reopener, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Grebner, Celentino, Maiville, Naeyaert
           Nays: None Absent: Sebolt, Hope Approved 12/04/2018

FINANCE: Yeas: Grebner, Crenshaw, Morgan, Slaughter, Schafer
           Nays: None Absent: Tennis, Triplett Approved 12/05/2018
WHEREAS, a collective bargaining agreement had been reached between representatives of Ingham County and the Capitol City Labor Program, Inc. 911 Non-Supervisory Unit for the period January 1, 2017 through December 31, 2020; and

WHEREAS, the agreement included a wage reopener for 2019; and

WHEREAS, an agreement regarding the 2019 wage reopener has been reached between representatives of Ingham County and the Capitol City Labor Program, Inc. 911 Non-Supervisory Unit; and

WHEREAS, the wage reopener agreement for 1) a 2% wage increase effective the first full pay period on or after January 1, 2019 or the effective date of ratification by both parties, whichever occurs later, and for 2) a Sick Leave Donation Policy and for 3) adjusting the schedule whereby all regular full-time employees earn vacation credits has been ratified by the employees within the bargaining unit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2019 wage reopener agreement between Ingham County and the Capitol City Labor Program, Inc. 911 Non-Supervisory Unit.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2019 wage reopener, subject to the approval as to form by the County Attorney.
WHEREAS, the Board of Commissioners adopted the 2018 Budget on November 14, 2017 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller’s staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

WHEREAS, the Board of Commissioners annually authorizes the Controller to make necessary year end transfers to comply with state statute.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<table>
<thead>
<tr>
<th>FUND</th>
<th>DESCRIPTION</th>
<th>2018 BUDGET 11/18/18</th>
<th>PROPOSED CHANGES</th>
<th>PROPOSED BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>General Fund</td>
<td>$86,677,857</td>
<td>(145,000)</td>
<td>$86,532,857</td>
</tr>
<tr>
<td>201</td>
<td>Road</td>
<td>28,603,982</td>
<td>2,324,173</td>
<td>30,928,155</td>
</tr>
<tr>
<td>664</td>
<td>Machine and Equipment</td>
<td>1,962,663</td>
<td>29,694</td>
<td>1,992,357</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that the Controller is authorized to make necessary transfers among all budgeted funds, activities, and line items in order to comply with the state statute and to balance the 2018 Ingham County General Fund budget at $86,532,857.

FINANCE: Yeas: Grebner, Crenshaw, Morgan, Slaughter, Schafer
Nays: None        Absent: Tennis, Triplett  Approved 12/05/2018
# General Fund Revenues

**2018 Budget – 11/19/18**

<table>
<thead>
<tr>
<th>Description</th>
<th>2018 Budget</th>
<th>Proposed Changes</th>
<th>2018 Proposed Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Tax Revenues</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>County Property Tax</td>
<td>49,994,805</td>
<td>(145,000)</td>
<td>49,849,805</td>
</tr>
<tr>
<td>Property Tax Adjustments</td>
<td>(50,000)</td>
<td>0</td>
<td>(50,000)</td>
</tr>
<tr>
<td>Delinquent Real Property Tax</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Unpaid Personally Property Tax</td>
<td>15,000</td>
<td>0</td>
<td>15,000</td>
</tr>
<tr>
<td>IFT/CFT</td>
<td>275,000</td>
<td>0</td>
<td>275,000</td>
</tr>
<tr>
<td>Trailer Fee Tax</td>
<td>15,000</td>
<td>0</td>
<td>15,000</td>
</tr>
<tr>
<td><strong>Intergovernmental Transfers</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>State Revenue Sharing</td>
<td>6,209,651</td>
<td>0</td>
<td>6,209,651</td>
</tr>
<tr>
<td>Convention/Tourism Tax - Liquor</td>
<td>1,407,051</td>
<td>0</td>
<td>1,407,051</td>
</tr>
<tr>
<td>Court Equity Funding</td>
<td>1,486,000</td>
<td>0</td>
<td>1,486,000</td>
</tr>
<tr>
<td>Personal Property Tax Replacement</td>
<td>750,000</td>
<td>0</td>
<td>750,000</td>
</tr>
<tr>
<td>Use of Fund Balance - Committed</td>
<td>1,400,000</td>
<td>0</td>
<td>1,400,000</td>
</tr>
<tr>
<td>Use of Fund Balance - Uncommitted</td>
<td>2,669,818</td>
<td>0</td>
<td>2,669,818</td>
</tr>
<tr>
<td><strong>Department Generated Revenue</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Animal Control</td>
<td>1,191,930</td>
<td>0</td>
<td>1,191,930</td>
</tr>
<tr>
<td>Circuit Court - Family Division</td>
<td>1,429,133</td>
<td>0</td>
<td>1,429,133</td>
</tr>
<tr>
<td>Circuit Court - Friend of the Court</td>
<td>597,000</td>
<td>0</td>
<td>597,000</td>
</tr>
<tr>
<td>Circuit Court - General Trial</td>
<td>2,180,032</td>
<td>0</td>
<td>2,180,032</td>
</tr>
<tr>
<td>Controller</td>
<td>3,170</td>
<td>0</td>
<td>3,170</td>
</tr>
<tr>
<td>Cooperative Extension</td>
<td>2,500</td>
<td>0</td>
<td>2,500</td>
</tr>
<tr>
<td>County Clerk</td>
<td>622,210</td>
<td>0</td>
<td>622,210</td>
</tr>
<tr>
<td>District Court</td>
<td>2,495,065</td>
<td>0</td>
<td>2,495,065</td>
</tr>
<tr>
<td>Drain Commissioner/Drain Tax</td>
<td>445,500</td>
<td>0</td>
<td>445,500</td>
</tr>
<tr>
<td>Economic Development</td>
<td>63,037</td>
<td>0</td>
<td>63,037</td>
</tr>
<tr>
<td>Elections</td>
<td>75,550</td>
<td>0</td>
<td>75,550</td>
</tr>
<tr>
<td>Homeland Security/Emergency Ops</td>
<td>60,135</td>
<td>0</td>
<td>60,135</td>
</tr>
<tr>
<td>Equalization /Tax Mapping</td>
<td>10,100</td>
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<td>10,100</td>
</tr>
<tr>
<td>Facilities</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Financial Services</td>
<td>39,673</td>
<td>0</td>
<td>39,673</td>
</tr>
<tr>
<td>Health Department</td>
<td>120,000</td>
<td>0</td>
<td>120,000</td>
</tr>
<tr>
<td>Human Resources</td>
<td>52,649</td>
<td>0</td>
<td>52,649</td>
</tr>
<tr>
<td>Human Services</td>
<td>200,000</td>
<td>0</td>
<td>200,000</td>
</tr>
<tr>
<td>Probate Court</td>
<td>277,178</td>
<td>0</td>
<td>277,178</td>
</tr>
<tr>
<td>Prosecuting Attorney</td>
<td>721,093</td>
<td>0</td>
<td>721,093</td>
</tr>
<tr>
<td>Purchasing</td>
<td>179,106</td>
<td>0</td>
<td>179,106</td>
</tr>
<tr>
<td>Register of Deeds</td>
<td>2,192,597</td>
<td>0</td>
<td>2,192,597</td>
</tr>
<tr>
<td>Remonumentation Grant</td>
<td>85,000</td>
<td>0</td>
<td>85,000</td>
</tr>
</tbody>
</table>
### 2018 Budget – 11/19/18

<table>
<thead>
<tr>
<th>Category</th>
<th>2018 Budget</th>
<th>Proposed Changes</th>
<th>2018 Proposed Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sheriff</td>
<td>4,867,892</td>
<td>0</td>
<td>4,867,892</td>
</tr>
<tr>
<td>Treasurer</td>
<td>4,137,133</td>
<td>0</td>
<td>4,137,133</td>
</tr>
<tr>
<td>Tri-County Regional Planning</td>
<td>63,921</td>
<td>0</td>
<td>63,921</td>
</tr>
<tr>
<td>Veteran Affairs</td>
<td>393,928</td>
<td>0</td>
<td>393,928</td>
</tr>
<tr>
<td><strong>Total General Fund Revenues</strong></td>
<td><strong>86,677,857</strong></td>
<td><strong>(145,000)</strong></td>
<td><strong>86,532,857</strong></td>
</tr>
</tbody>
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### GENERAL FUND EXPENDITURES

<table>
<thead>
<tr>
<th>Category</th>
<th>2018 Budget</th>
<th>Proposed Changes</th>
<th>2018 Proposed Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board of Commissioners</td>
<td>614,930</td>
<td>0</td>
<td>614,930</td>
</tr>
<tr>
<td>Employee Concessions</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Circuit Court - General Trial</td>
<td>8,552,970</td>
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<td>8,552,970</td>
</tr>
<tr>
<td>District Court</td>
<td>3,315,922</td>
<td>0</td>
<td>3,315,922</td>
</tr>
<tr>
<td>Circuit Court - Friend of the Court</td>
<td>1,775,438</td>
<td>(174,694)</td>
<td>1,600,744</td>
</tr>
<tr>
<td>Jury Board</td>
<td>1,192</td>
<td>0</td>
<td>1,192</td>
</tr>
<tr>
<td>Probate Court</td>
<td>1,599,196</td>
<td>0</td>
<td>1,599,196</td>
</tr>
<tr>
<td>Circuit Court - Family Division</td>
<td>5,690,682</td>
<td>0</td>
<td>5,690,682</td>
</tr>
<tr>
<td>Jury Selection</td>
<td>143,709</td>
<td>0</td>
<td>143,709</td>
</tr>
<tr>
<td>Elections</td>
<td>537,532</td>
<td>0</td>
<td>537,532</td>
</tr>
<tr>
<td>Financial Services</td>
<td>769,802</td>
<td>0</td>
<td>769,802</td>
</tr>
<tr>
<td>County Attorney</td>
<td>467,299</td>
<td>0</td>
<td>467,299</td>
</tr>
<tr>
<td>County Clerk</td>
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<td>Miscellaneous Transfers</td>
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<td>Capital Improvements</td>
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<td><strong>Total General Fund Expenditures</strong></td>
<td><strong>86,677,857</strong> (145,000)</td>
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<td><strong>86,532,857</strong></td>
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**General Fund Revenues**

Treasurer

To adjust budget per Equalization determination that the annual tax will reduce tax revenue (145,000).

**General Fund Expenditures**

Circuit Court- Friend of Court

To reduce the transfer ($145,000) to Friend of Court F215 to reflect expenses incurred. Also to move ($29,694) expense to cover CIP project reinforcing the old GPB entrance front doors and installing scanners.

Sheriff

To move Animal Control wages ($11,094) to Sherriff to cover overtime cost incurred while Sheriff Sergeant serviced as Interim Animal Control Director.
Animal Control
To move Animal Control wages ($11,904) to Sherriff to cover overtime cost incurred while Sheriff Sergeant serviced as Interim Animal Control Director.

Capital Improvements
To move ($29,694) expense to cover CIP project reinforcing the old GPB entrance front doors and installing scanners to the Machine and Equipment Fund (F664)

Non-General Fund Adjustments

Road
To recognize additional revenue ($2,324,173) received from the state under PA 207 of 2018.

(F201)

Machine and Equipment
To set up revenue and expense ($29,694) to pay for reinforcing the old GPB entrance front doors and installing scanners.

(F664)
WHEREAS, Resolution #18-497 authorizes the creation of positions, contracts and other expenses to increase treatment programming as authorized by the Justice Millage for the period of January 1, 2019 through December 31, 2019; and

WHEREAS, the Finance Committee amended the resolution to request reports in July providing information about achievements and effectiveness of the increased programming, which was not included in the resolution.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amends Resolution #18-497 Authorizing Positions, Contracts and Other Expenses to Increase Treatment Programming as Authorized by the Justice Millage to include the following language:

BE IT FURTHER RESOLVED, that staff will provide reports in July providing information about achievements and effectiveness.

FINANCE: Yeas: Grebner, Crenshaw, Morgan, Slaughter, Schafer
Nays: None    Absent: Tennis, Triplett    Approved 12/05/2018
WHEREAS, Ingham County has an objective to assure access to appropriate levels of health care for Ingham County residents, with a goal of having all residents participating in an organized system of health care; and

WHEREAS, in November 2012, the electorate approved a countywide health services millage level of 52/100 (.52) of one mill for a period of three years (2012-2014) to be used for the purpose of providing basic health care services to Ingham County residents who are not eligible for Medicaid under the Federal Affordable Care Act, and whose individual income is less than $28,000 and who do not have medical insurance; and

WHEREAS, in November 2014, the electorate approved a renewal of the millage to ensure that the current level of service can still be provided; and

WHEREAS, IHPC provides an organized system of medical benefits utilized by county residents who are not eligible for Medicaid and do not have medical insurance.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a contract with IHPC which authorizes the County to pay IHPC an amount not to exceed $1,500,000 annually for the expenses incurred for providing a defined system of medical benefits consistent with the ballot language of the Health Services Millage.

BE IT FURTHER RESOLVED, that for the time period January 1, 2019 through December 31, 2019 the County shall reimburse IHPC by monthly invoice for medical, pharmacy, dental, and detox services as set forth in Attachments A and B.

BE IT FURTHER RESOLVED, the annual not to exceed amount of $1,500,000 includes administrative costs, which will be capped at 15% of the total amount transferred from the millage fund to IHPC, with the administrative costs requested to be reimbursed by the County listed clearly on each monthly invoice.

BE IT FURTHER RESOLVED, that administrative costs include, but are not limited to: third party administration, pharmacy benefits management, enrollment and outreach, marketing, case management and disease management, member management services, program indirect costs, and general bills including legal, accounting, consulting, liability insurance, printing, copying, mailing, etc.

BE IT FURTHER RESOLVED, that IHPC invoices will be submitted in a consistent format that is agreed upon by both the IHPC and the Ingham County Controller/Administrator.
BE IT FURTHER RESOLVED, that any additional services that IHPC wishes to be reimbursed for beyond what is in the attached scope of services must be approved by the Ingham County Board of Commissioners as an amendment to the contract.

BE IT FURTHER RESOLVED, the Ingham Health Plan Corporation shall appoint a representative put forth by the Ingham County Board of Commissioners to its Board of Directors.

BE IT FURTHER RESOLVED, that Ingham County reserves the right to make requests of IHPC for data that includes enrollment figures, financial reports, and other information and IHPC is obligated to provide the requested data in a timely manner.

BE IT FURTHER RESOLVED, the Ingham Health Plan Corporation shall be subject to regular review of member eligibility and expenses relative to this contract to ensure compliance with the contract and with the Health Services Millage ballot language.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES:** **Yea**: Banas, Tennis, Sebolt, Nolan, Morgan, Triplett, Naeyaert

**Nay**: None  **Absent**: None  **Approved 12/03/2018**

**FINANCE:** **Yea**: Grebner, Crenshaw, Morgan, Slaughter, Schafer

**Nay**: None  **Absent**: Tennis, Triplett  **Approved 12/05/2018**
COVERED SERVICES

PLAN B MEDICAL COVERAGE

Physician, Physician Assistant, and Nurse Practitioner Services

Office visit Copay: $5.00
Covered when provided by the member’s Primary Care Physician or provided by a Specialty Care Physician. Services must be provided in an office or outpatient setting.

- Office visits
- Annual physical exams, including breast exams, pap smears, and screening tests
- Administration of immunizations (vaccine serums not covered)
- Administration of injections
- Allergy testing and serums
- Administration of allergy extract
- Anesthesia services
- Injectable antibiotic serums (all other injectable drugs not covered)
- Diagnostic and treatment services
- Immunizations
- Oral Surgery
- Ophthalmology services provided by an Ophthalmologist or Optometrist (must be related acute or chronic medical condition)
- Podiatry services
- Physical Therapy visits (6 per year)
- Radiation therapy
- Surgery
- Observation and Inpatient hospital daily visits (CPT 99221-99239 only)

Outpatient Hospital Services

Copay: $0.00
Covered when ordered by the member’s PCP or specialist physician to whom the enrollee is appropriately referred and medically necessary

- Anesthesia
- Diabetes education
- Radiation therapy
- Practitioner charges related to diagnostic testing and treatment services/no facility fee
- Practitioner charges related to outpatient surgeries/no facility fee
- Physical Therapy (6 visits per year)
Urgent Care Services
Copay: $5.00
Covered for after-hours, non-emergency medical conditions that need to be treated before a PCP appointment can be scheduled

- Urgent care visits (facility charged, not covered)
- Administration of immunizations (some not covered, exception for vaccine)
- Administration of injections (some not covered, exception for antibiotics)

Laboratory Services
Copay: $0.00
Covered when ordered and/or authorized in advance by the enrollee’s PCP or a specialist physician to whom the enrollee is appropriately referred and medically necessary.

Radiology Services
Copay: $0.00
Covered for diagnosis and treatment purposes when ordered and/or authorized in advance by the enrollee’s PCP or a specialist physician to whom the enrollee is appropriately referred and medically necessary:

- Diagnostic x-rays
- CT scans
- Mammograms
- MRI scans
- PET scans

Medical Supplies
Copay: $0.00
Covered with a valid prescription when ordered by the member’s PCP or specialist physician and medically necessary:

- Glucose monitors
- Medical supplies other than gradient surgical garments, formulas and feeding supplies, oxygen and related supplies, and supplies related to any non-covered durable medical equipment Item
- Syringes, test strips, and lancets. Available through member’s Pharmacy Benefit.
- Limited wrist and knee orthotics

Pharmacy
Copay: $5.00 (Generic)/$10.00 (Brand)

- IHP formulary medications filled at a IHP participating pharmacy
- Diabetic supplies (insulin syringes, lancets, and test strips)
## PLAN B DENTAL COVERAGE

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<tr>
<td>X-rays</td>
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<td>Filings</td>
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<tr>
<td>Crowns</td>
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<tr>
<td>Root Canals</td>
<td>Yes (See Member Copayment Schedule for amount)</td>
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<tr>
<td>Bridges &amp; Dentures</td>
<td>Yes (See Member Copayment Schedule for amount)</td>
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* For a list of your covered dental services and copay, see the EPO Member Copayment Schedule and certificate.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN EXTENSION TO A CONTRACT WITH JARED A. BEDUHN
EXCAVATING AND LANDSCAPING FOR EXCAVATION SERVICES
AT THE INGHAM COUNTY FAIRGROUNDS

RESOLUTION # 18 –

WHEREAS, the Ingham County Fair hosts over thirty horse shows and hosts six days of grandstands events annually; and

WHEREAS, the excavation services required to execute the preparation of the facilities to host said events in a safe and professional manner is one of a highly skilled nature; and

WHEREAS, in 2016, after careful review of bids, the Purchasing Director and Fair Board both concur that a contract be awarded to Jared A. Beduhn Excavation and Landscaping who submitted the most qualified bid in the amount of $38,100.00 in year one, $43,500.00 in year two and year three for excavation services on the fairgrounds for both off season and during the six days of the annual fair and $150.00 per hour for additional excavation work; and

WHEREAS, Resolution #16-255 authorized entering into a contract for three years with an additional two year option with Jared A. Beduhn Excavating and Landscaping for excavation services at the Ingham County Fairgrounds at a cost not to exceed $43,500; and

WHEREAS, the current contract with Jared A. Beduhn Excavating and Landscaping expires on June 30, 2019; and

WHEREAS, the Ingham County Fairgrounds, per the Fair Board meeting held on November 13, 2018, wishes to utilize the two year extension option with Jared A. Beduhn Excavating and Landscaping.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes an additional two year extension to the Jared A. Beduhn Excavating and Landscaping contract for excavation services at the Ingham County Fairgrounds at a cost not to exceed $43,500.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Morgan, Triplett, Naeyaert  
Nays: None  Absent: None  Approved 12/03/2018

FINANCE: Yeas: Grebner, Crenshaw, Morgan, Slaughter, Schafer  
Nays: None  Absent: Tennis, Triplett  Approved 12/05/2018
WHEREAS, the Ingham County Fair hosts over 131 events annually, which includes the six days of fair; and

WHEREAS, the Ingham County Fairgrounds can experience immediate electrical support demands during one of the numerous events; and

WHEREAS, on-call or as-needed services are not always readily available through conventional electrical service companies or within the County structure; and

WHEREAS, the electrical demands are at greatest risk during the six days of fair when there are thousands of vendors, rides, and patrons utilizing the complex supply system the need to have an as-needed electrician on-site will save countless dollars and allow an immediate response to ensure that the annual fair goers have a seamless experience; and

WHEREAS, in 2016, after careful review of bids, the Purchasing Director and Fair Board both concur that a contract be awarded to Iverson Electric who submitted the most qualified bid in the amount of $5,750.00 in year one, $5,850.00 in year two and $6,050.00 in year three for as-needed electrical repairs on the fairgrounds for both off season and during the six days of the annual fair and $55.00 per hour for additional electrical work; and

WHEREAS, the funds for this contract have been budgeted and approved in the 2016 operational budget account numbers account 56176013 – 931000 and 56176014 – 818000.

WHEREAS, Resolution #16-254 authorized entering into a contract for three years with an additional two year extension option with Iverson Electric for as-needed electrical services at the Ingham County Fairgrounds at a cost not to exceed $6,050; and

WHEREAS, the current contract with Iverson Electric expires on June 30, 2019; and

WHEREAS, the Ingham County Fairgrounds, per the Fair meeting held on November 13, 2018, wishes to utilize the two year extension option with Iverson Electric.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes an additional two year extension to the Iverson Electric, Inc contract for as-needed electrical services at the Ingham County Fairgrounds at a cost not to exceed $6,050.
BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**HUMAN SERVICES:** Yeas: Banas, Tennis, Sebolt, Nolan, Morgan, Triplett, Naeyaert  
Nays: None  Absent: None  **Approved 12/03/2018**

**FINANCE:** Yeas: Grebner, Crenshaw, Morgan, Slaughter, Schafer  
Nays: None  Absent: Tennis, Triplett  **Approved 12/05/2018**
DECEMBER 11, 2018
AGENDA ITEM NO. 34

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH
MARINE AUTOMATED DOCK SYSTEMS, INC.

RESOLUTION # 18 –

WHEREAS, the two fishing docks and the boardwalk along the south end of the lake at Hawk Island experienced extensive damage due to the winter/spring severe flooding coupled with ice damage; and

WHEREAS, after inspecting the damage, it was determined that removal of the structures was necessary; and

WHEREAS, Board of Commissioners Resolution #18-305 authorized a contract for the demolition and legal disposal of a boardwalk and two fishing docks at Hawk Island County Park; and

WHEREAS, proposals were solicited from qualified and experienced contractors to enter into a contract for the purpose of designing, building and delivering two (2) new T-shaped floating fishing docks to Hawk Island County Park; and

WHEREAS, staff will install these two docks by Memorial Day 2019. This replaces a portion of the docks destroyed by flooding; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Marine Automated Dock Systems, Inc., the low bidder, for the partial replacement of the dock/boardwalks that were removed due to ice/flooding damage.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with Marine Automated Dock Systems, Inc. per the quoted proposal in the amount of $32,716.16 plus the Azek Decking in the amount of $7,640 for a total not to exceed cost of $40,356.16 for the purpose of entering into a contract for designing, constructing and delivering two (2) T-Shaped floating fishing docks to Hawk Island County Park.

BE IT FURTHER RESOLVED, the contract shall be effective the date of execution through March 31, 2019.

BE IT FURTHER RESOLVED, costs will be paid from the insurance fund as instructed by the Director of Financial Services.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Banas, Tennis, Sebolt, Nolan, Morgan, Triplett, Naeyaert  
*Nays:* None  
*Absent:* None  
**Approved 12/03/2018**

**FINANCE:** Yeas: Grebner, Crenshaw, Morgan, Slaughter, Schafer  
*Nays:* None  
*Absent:* Tennis, Triplett  
**Approved 12/05/2018**
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING FUNDING FOR SIGNAGE FOR TRAILS AND PARKS MILLAGE PROJECTS FROM THE TRAILS AND PARKS MILLAGE FUND

RESOLUTION # 18 –

WHEREAS, the Park Commission recommends the recognition of projects completed for the Trails and Parks Millage; and

WHEREAS, it is a requirement that each entity include signage during the construction phase and post completion of the project.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes funding signage in the amount not to exceed $10,000 from the Trails and Parks Millage fund to provide for the design and printing of signage that will be provided by the Ingham County Parks to be posted on the project location.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

HUMAN SERVICES:  Yeas:  Banas, Tennis, Sebolt, Nolan, Morgan, Triplett, Naeyaert
    Nays:  None  Absent:  None  Approved  12/03/2018

FINANCE:  Yeas:  Grebner, Crenshaw, Morgan, Slaughter, Schafer
    Nays:  None  Absent:  Tennis, Triplett  Approved  12/05/2018
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENTER INTO A MICHIGAN AGRICULTURE ENVIRONMENTAL ASSURANCE PROGRAM (MAEAP) CLEAN SWEEP PROGRAM AGREEMENT WITH THE MICHIGAN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT (MDARD)

RESOLUTION # 18 –

WHEREAS, Ingham County Health Department’s (ICHD’s) Environmental Health Division wishes to accept a grant from the Michigan Department of Agriculture and Rural Development (MDARD) in the amount of $24,000 for the period of October 1, 2018 through September 30, 2019; and

WHEREAS, the Environmental Health Division operates a Household Hazardous Waste Program (HHW) that accepts hazardous waste for disposal; and

WHEREAS, this program is open to all Ingham county residents free of charge; and

WHEREAS, annually, MDARD contracts with ICHD under the Clean Sweep agreement to provide funding to cover costs of the disposal of pesticides and herbicides collected throughout the year; and

WHEREAS, MDARD has proposed to provide ICHD with up to $24,000 in funding for FY 2019 to be used for the disposal of pesticides and herbicides; and

WHEREAS, this agreement shall be effective October 1, 2018 through September 30, 2019; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize a MAEAP Clean Sweep Program agreement with MDARD for up to $24,000 effective October 1, 2018 through September 30, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an MAEAP Clean Sweep Program agreement with MDARD for up to $24,000 effective October 1, 2018 through September 30, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.
HUMAN SERVICES:  Yeas:  Banas, Tennis, Sebolt, Nolan, Morgan, Triplett, Naeyaert
   Nays: None   Absent: None   Approved 12/03/2018

FINANCE:  Yeas: Grebner, Crenshaw, Morgan, Slaughter, Schafer
   Nays: None   Absent: Tennis, Triplett   Approved 12/05/2018
WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with CURIS Consulting for assessment, training, consultant travel and solution development for meeting value-based care objectives totaling $67,000 and effective from January 1, 2019 through December 31, 2019; and

WHEREAS, Medicaid, the primary payer of Community Health Center (CHC) patients, is shifting toward a value-based care reimbursement model by prioritizing quality patient care and reduced health care costs; and

WHEREAS, ICHD sought bids for consulting services to support operational alignment within the Ingham Community Health Centers with value-based care objectives, as part of its Quality Improvement strategy; and

WHEREAS, ICHD received two proposals, of which CURIS Consulting was determined to be the best value for the cost; and

WHEREAS, a one-year contract with CURIS Consulting will provide assessment, training, and solutions for meeting clinical quality and cost efficiency goals of value-based care; and

WHEREAS, the scope of work proposed by CURIS Consulting includes: the development and execution of Quality Improvement strategies for data management and utilization; staff engagement and training in optimizing Continuous Quality Improvement; identification and remediation of Patient Centered Medical Home (PCMH) practice criteria; standardization of efficient and effective workflows; and developing a sustainability plan for value-based care success; and

WHEREAS, these services will improve staff and operational readiness of the Community Health Centers for achieving the objectives of value-based care; and

WHEREAS, through the Michigan Primary Care Association, consulting services through CURIS Consulting are available at a discounted rate of 10%; and

WHEREAS, the total cost of the 12 month contract shall be $57,000 plus the travel and expenses of the consultants for on-site services and training, not to exceed $10,000; and

WHEREAS, the total costs of this contract and associated consultant travel and expense costs shall be paid for through the 2018 Health Center Quality Improvement funds awarded to the ICHD’s CHCs through the Health Resources and Services Administration (HRSA), which was accepted by Ingham County through Resolution # 18-382; and
WHEREAS, the Ingham Community Health Center Board supports entering a quality improvement consulting services agreement with CURIS Consultants for the purpose of improving staff and operational readiness of the Community Health Centers for achieving the objectives of value-based care; and

WHEREAS, the Health Officer recommends entering into a quality improvement consulting services agreement with CURIS Consultants for the purpose of improving staff and operational readiness of the Community Health Centers for achieving the objectives of value-based care.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering an agreement with CURIS Consultants for quality improvement consultation services to the Ingham Community Health Centers for meeting value-based care objectives, effective January 1, 2019 through December 31, 2019 in an amount not to exceed $67,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas: Banas, Tennis, Sebolt, Nolan, Morgan, Triplett, Naeyaert  
Nays: None  Absent: None  Approved 12/03/2018

FINANCE:  Yeas: Grebner, Crenshaw, Morgan, Slaughter, Schafer  
Nays: None  Absent: Tennis, Triplett  Approved 12/05/2018
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT GRANT FUNDING FROM MID-STATE HEALTH NETWORK

RESOLUTION # 18 –

WHEREAS, Ingham County Health Department (ICHD) wishes to renew its agreement with Mid-State Health Network (MSHN) for the acceptance of grant funds totaling $82,993 which will enable ICHD to continue the coordination of the Ingham Opioid Abuse and Prevention Initiative (IOAPI), and also continue funding a 1.0 FTE Program Specialist position for the duration of the agreement with MSHN; and

WHEREAS, MSHN works to ensure access to high-quality, locally-delivered effective and accountable public behavioral health and substance use disorder services; and

WHEREAS, historically, this collaboration collects data in Ingham County which provides support for combating the opioid epidemic within Ingham County; and

WHEREAS, this funding also supports other prevention related efforts including naloxone training for staff and community members, proper disposal of medication, tobacco surveillance, and connecting community members in need to substance abuse resources; and

WHEREAS, this agreement will be effective October 1, 2018 through September 30, 2019; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize the acceptance of $82,993 in grant funds to be used for the continued funding of a 1.0 FTE position for a Program Specialist position as well as other prevention related activities.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of grant funds from MSHN in the amount of $82,993 for the funding of a 1.0 FTE position for a Program Specialist position as well as supporting additional opioid abuse prevention related activities.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Banas, Tennis, Sebolt, Nolan, Morgan, Triplett, Naeyaert
    Nays:  None  Absent:  None  Approved 12/03/2018

FINANCE:  Yeas:  Grebner, Crenshaw, Morgan, Slaughter, Schafer
    Nays:  None  Absent:  Tennis, Triplett  Approved 12/05/2018
WHEREAS, Ingham County Health Department (ICHD) wishes to amend the terms of the current Agreement with Michigan State University College of Nursing (MSU CON) by extending the effective date through December 31, 2018 and by allowing MSU CON nurse practitioners to provide billable services through the Ingham Community Health Center (ICHC) locations; and

WHEREAS, ICHD maintains an agreement with the MSU CON for nurse practitioner coverage 40 hours a week for the Jail Medical Health Center; and

WHEREAS, the current agreement expires December 31, 2018 and ICHD wishes to continue the terms of the existing agreement through June 30, 2019 in order to sustain Jail Medical operations until determinations by the Board of Commissioners are made regarding the overall operations and staffing model of Jail Medical; and

WHEREAS, ICHD and MSU CON also wish to amend the terms of the agreement to allow for MSU CON nurse practitioners to provide billable services through the ICHC locations, should the County no longer require MSU CON services through Jail Medical prior to the expiration of the terms of the amended agreement; and

WHEREAS, the total cost of the six month extension is already within the existing FY 19 budget for Jail Medical; and

WHEREAS, the cost of any portion of the contractual service hours performed through at health center locations shall be paid through the revenue generated through billable services performed at the those locations; and

WHEREAS, the Health Officer and the Ingham Community Health Center Board support this amendment to the services agreement with the MSU CON.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes extending the existing terms of the services agreement with Michigan State University College of Nursing through June 30, 2019.

BE IT FURTHER RESOLVED, that the amendment includes allowing for services to be performed at Ingham Community Health Center locations should the requirement for nurse practitioner services at Jail Medical be otherwise determined prior to this amendment’s expiration.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.
HUMAN SERVICES:  Yeas:  Banas, Tennis, Sebolt, Nolan, Morgan, Triplett, Naeyaert
   Nays:  None   Absent:  None   Approved  12/03/2018
FINANCE:  Yeas:  Grebner, Crenshaw, Morgan, Slaughter, Schafer
   Nays:  None   Absent:  Tennis, Triplett   Approved  12/05/2018
WHEREAS, Ingham County Health Department (ICHD) wishes to partner with the Pediatric Foundation of Michigan (PFM) to be Medicaid match partners; and

WHEREAS, PFM is a 501 (C)(3) charitable arm of the American Academy of Pediatrics, Michigan Chapter; and

WHEREAS, PFM seeks to further educational, charitable, literacy, and scientific activities by supporting and improving pediatric healthcare in the State of Michigan; and

WHEREAS, PFM works with Pediatricians in Michigan to support families who receive Medicaid and helps support outreach services to families with children; and

WHEREAS, PFM sustainability is dependent upon receiving Medicaid Outreach Match funds; and

WHEREAS, this agreement will be effective October 1, 2018 through September 30, 2019; and

WHEREAS, as the Medicaid Outreach partner with PFM ICHD will:

1. Receive funds from PFM in the amount of $62,584
2. Set up a system to provide quarterly reimbursement of costs.
3. Process Medicaid Outreach documentation required to draw Medicaid Outreach Match Funds.
4. Perform on site monitoring of PFM.
5. Forward any required reports as provided by PFM; and

WHEREAS, PFM will:

1. Provide quarterly financial reports of all expenses
2. Provide quarterly reports for Medicaid Outreach
3. Keep ICHD up-to-date on any changes in funding; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize the acceptance of funds up to $62,584, from PFM for ICHD to function as its Medicaid Outreach partner for the period of October 1, 2018 through September 30, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance
of funds from PFM up to $62,584 and to function as the Medicaid Match Partner for the period of October 1, 2018 through September 30, 2019.

BE IT FURTHER RESOLVED, that ICHD will retain a 10% administrative fee of the total funds received during the duration of this agreement including the Medicaid Match funds.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Banas, Tennis, Sebolt, Nolan, Morgan, Triplett, Naeyaert  
**Nays:** None  
**Absent:** None  
**Approved 12/03/2018**

**FINANCE: Yeas:** Grebner, Crenshaw, Morgan, Slaughter, Schafer  
**Nays:** None  
**Absent:** Tennis, Triplett  
**Approved 12/05/2018**
WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Roger L. Donaldson, AIA P.L.C. for architectural services totaling $5,840 effective upon execution through one year; and

WHEREAS, ICHD’s Forest Community Health Center (CHC) requires renovations in order to accommodate increased medical provider and support staff capacity and maximize use of currently underutilized space for billable health care service delivery; and

WHEREAS, these renovations will include closing off a portion of the waiting area to create an additional clinical team room, adding another check-in window, and modifications that will create more office space for supportive services; and

WHEREAS, of the three bids collected for the architectural services, Roger L. Donaldson, AIA P.L.C., provided the lowest competitive bid for professional design services design services to Forest CHC totaling $5,440; and

WHEREAS, additionally, there will be a Lansing Plan Review Fee cost of $200 and a printing cost of $200 for a combined cost of architectural services and associated fees totaling $5,840; and

WHEREAS, these costs will be covered through surplus revenue generated through billable services and through 340B Pharmacy savings; and

WHEREAS, the Health Officer and the Ingham Community Health Center Board recommend entering an agreement with Roger L. Donaldson, AIA P.L.C. for architectural services at Forest Health Center totaling $5,840 and effective upon execution through one year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Roger L. Donaldson, AIA P.L.C. for architectural services at Forest Health Center totaling $5,840 effective upon execution through one year.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.
BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

**HUMAN SERVICES:**  **Yeas:**  Banas, Tennis, Sebolt, Nolan, Morgan, Triplett, Naeyaert  
  **Nays:**  None  
  **Absent:**  None  
  **Approved  12/03/2018**

**FINANCE:**  **Yeas:**  Grebner, Crenshaw, Morgan, Slaughter, Schafer  
  **Nays:**  None  
  **Absent:**  Tennis, Triplett  
  **Approved  12/05/2018**
WHEREAS, Kate Turner has served as the Acting Director of the Ingham County Animal Control and Shelter, and currently serves as Acting Deputy Director; and

WHEREAS, during the department’s period of transition, Ms. Turner has stepped up to keep things moving forward and has been integral in maintaining steady operation at the Shelter; and

WHEREAS, her love of animals and the shelter combined with her experience and level-headed leadership make her an asset to Ingham County; and

WHEREAS, during the most challenging times, she continues to act with complete professionalism and as a true team player, going above and beyond to get things done.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Kate Turner for her service as the Interim Director and Interim Deputy Director of the Ingham County Animal Control and Shelter and expresses their appreciation for a job well done.

**LAW & COURTS: Yeas:** Crenshaw, Hope, Celentino, Banas, Slaughter, Schafer, Maiville

**Nays:** None  **Absent:** None  **Approved 11/29/2018**
RESOLUTION TO AUTHORIZE JOB DESCRIPTION AMENDMENT AND RECLASSIFICATION
OF THE VOLUNTEER ASSISTANT TO A VOLUNTEER COORDINATOR AT THE
INGHAM COUNTY ANIMAL CONTROL AND SHELTER

RESOLUTION # 18 –

WHEREAS, the Ingham County Animal Control and Shelter (ICACS) is recommending and seeking approval for Job Description Amendment of its currently vacant Volunteer Assistant to Volunteer Coordinator; and

WHEREAS, the present job description does not encompass all the responsibilities currently expected of a volunteer assistant (coordinator) and essential to the operation of the volunteer program; and

WHEREAS, these additional responsibilities include; overseeing the entire foster care program; maintaining and scheduling court ordered community service workers; and assisting with the coordinating of volunteers for vaccination clinics; and

WHEREAS, the Human Resources Department has reviewed the amended job description and has determined the proposed changes warrant reclassification of the position and is recommending the Volunteer Coordinator position be compensated as a UAW TOPS salary grade E; and

WHEREAS, the UAW has reviewed and is in support of the proposed pay grade change.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the job description amendment and reclassification of Position #421023 from Volunteer Assistant (UAW TOPS salary grade D) to Volunteer Coordinator (UAW TOPS salary grade E).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the budget and position allocation list in accordance with this resolution.

LAW & COURTS:  Yeas:  Crenshaw, Hope, Celentino, Banas, Slaughter, Schafer, Maiville
   Nays:  None  Absent:  None  Approved  11/29/2018

COUNTY SERVICES:  Yeas:  Nolan, Grebner, Celentino, Maiville, Naeyaert
   Nays:  None  Absent:  Sebolt, Hope  Approved  12/04/2018

FINANCE:  Yeas:  Grebner, Crenshaw, Morgan, Slaughter, Schafer
   Nays:  None  Absent:  Tennis, Triplett  Approved  12/05/2018
WHEREAS, there are 122 untested sexual assault kits in Ingham County that have been sent to the Michigan State Crime Lab for testing; and

WHEREAS, the Michigan State Police have indicated that they have funds through the federal government to assist local prosecutors with investigations and prosecutions of viable cases arising from the testing of previously untested sexual assault kits; and

WHEREAS, grant funds in the amount of $151,925 are available to cover salary, fringe benefits, and expenses for a Detective from the Ingham County Sheriff’s Office; and

WHEREAS, the Ingham County Sheriff’s Office has designated a detective to review these investigations and determine any investigative measures and work with the Special Assistant Attorney General to determine the viability of the prosecutions of these untested sexual assault kits; and

WHEREAS, the Detective will be working out of the Ingham County Prosecutor’s Office; and

WHEREAS, the Detective will be paid by funds from the Michigan State Police, including but not limited to salary, computers, phones, training, and mileage and any other funds approved by the Michigan State Police. All expenses including salary will be processed by Ingham County but will be paid for by the Michigan State Police; and

WHEREAS, these funds are a continuation and increase of $81,109 from the previous year, and there remain untested sexual assault kits in Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Prosecutor’s Office to enter into a Memorandum of Understanding with the Michigan State Police to accept grant funds in the amount of $151,925 to cover salary, fringe benefits, and expenses for a Detective from the Ingham County Sheriff’s Office.

BE IT FURTHER RESOLVED, that a transfer of up to $40,000 from the 2019 Contingency Fund to the Ingham County Sheriff’s Office personnel budget is authorized to cover the cost of non-SAKI cases handled by the grant funded position and to cover the overlap in positions to allow for cross training.
BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary adjustments to the 2019 budget and position allocation list.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Slaughter, Schafer, Maiville
     Nays: None   Absent: None   Approved 11/29/2018

COUNTY SERVICES: Yeas: Nolan, Grebner, Celentino, Maiville, Naeyaert
     Nays: None   Absent: Sebolt, Hope   Approved 12/04/2018

FINANCE: Yeas: Grebner, Crenshaw, Morgan, Slaughter, Schafer
     Nays: None   Absent: Tennis, Triplett   Approved 12/05/2018
Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE FY 2019 MENTAL HEALTH COURT OPERATIONAL GRANT AND AMEND SUBCONTRACT AMOUNTS CITED IN RESOLUTION #18-392

RESOLUTION # 18 –

WHEREAS, the 30th Circuit Court had submitted a grant request in the amount of $376,893 to the State Court Administrative Office (SCAO) for continuation of the Michigan Mental Health Court Operational Grant for the fiscal year of October 1, 2018 through September 30, 2019; and

WHEREAS, the Board of Commissioners adopted Resolution 18-392 based on the Court’s request for grant funds; and

WHEREAS, the SCAO awarded $327,000 which requires a downward adjustment in the amount allocated to grant operational services and participant treatment and service vendors; and

WHEREAS, this adjustment is as follows: mental health treatment services to be provided by CMHA/CEI (not to exceed $76,584.34); and drug testing services to be provided by A.D.A.M.; electronic monitoring services to be provided by Sentinel and/or Michigan Department of Corrections; representation by a defense attorney; ancillary services to be provided by Northwest Initiative – ARRO; substance abuse assessments to be provided by Wellness, Inx; mental health services to be provided by Prevention and Training Services (PATS), Par Rehab Services, and Professional Psychological Services; and transitional housing to be provided by RISE Recovery Community or Pinnacle (collectively not to exceed $70,272); and

WHEREAS, all other elements of Resolution 18-392 are unchanged.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of the award of $327,000 for the Michigan Mental Health Grant Program – Operational Grant which begins on October 1, 2018 and ends on September 30, 2019, and authorizes entering into subcontracts for the same grant with mental health treatment services to be provided by CMHA/CEI (not to exceed $76,584.34); and drug testing services to be provided by A.D.A.M.; electronic monitoring services to be provided by Sentinel and/or Michigan Department of Corrections; representation by a defense attorney; ancillary services to be provided by Northwest Initiative – ARRO; substance abuse assessments to be provided by Wellness, Inx; mental health services to be provided by Prevention and Training Services (PATS), Par Rehab Services, and Professional Psychological Services; and transitional housing to be provided by RISE Recovery Community or Pinnacle (collectively not to exceed $70,272).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2018-2019 budget and position allocation lists consistent with this resolution.
BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Slaughter, Schafer, Maiville
    Nays: None   Absent: None   Approved 11/29/2018

COUNTY SERVICES: Yeas: Nolan, Grebner, Celentino, Maiville, Naeyaert
    Nays: None   Absent: Sebolt, Hope   Approved 12/04/2018

FINANCE: Yeas: Grebner, Crenshaw, Morgan, Slaughter, Schafer
    Nays: None   Absent: Tennis, Triplett   Approved 12/05/2018
INTRODUCED BY THE LAW & COURTS AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE AN AGREEMENT WITH THE CITY OF LANSING FOR THE REIMBURSEMENT OF TRANSITION COSTS UNDER THE COUNTY’S MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC) COMPLIANCE PLAN

RESOLUTION # 18 –

WHEREAS, the Michigan Indigent Defense Commission (MIDC) approved Ingham County’s Compliance Plan and Cost Analysis, which creates a Public Defenders Office administered by Ingham County to provide indigent defense and related services at the 30th Circuit Court, 54A District Court, 54B District Court, and the 55th District Court; and

WHEREAS, a grant from the State of Michigan was accepted for the approved Compliance Plan by Ingham County for the time period October 1, 2018 through September 30, 2019, and the budget was approved for an amount of up to $5,422,599, including a local share of $902,021; and

WHEREAS, the grant includes transition costs as the County works towards implementation of the Compliance Plan; and

WHEREAS, transition costs are defined as the provision of indigent services to be administered by the 30th Circuit Court, 54A District Court, 54B District Court, and the 55th District Court under each Court’s current method of providing indigent defense services, and to be reimbursed from the State grant less each entity’s local share; and

WHEREAS, per the Compliance Plan, the current method of indigent defense delivery is defined as a contract system administered separately by each court, with the Circuit Court being responsible for all appointments on felony cases at the District Court level.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement whereby Ingham County will reimburse the City of Lansing for transition costs for the time period October 1, 2018 through the implementation of the Ingham County Compliance Plan, but no later than September 30, 2019.

BE IT FURTHER RESOLVED, that the agreement is for an amount of up to $50,487, which is equal to $72,000 less the City of Lansing’s local share of $21,513.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.
LAW & COURTS:  **Yeas:**  Crenshaw, Hope, Celentino, Banas, Slaughter, Schafer, Maiville  
Nays:  None  Absent:  None  **Approved  11/29/2018**  

FINANCE:  **Yeas:**  Grebner, Crenshaw, Morgan, Slaughter, Schafer  
Nays:  None  Absent:  Tennis, Triplett  **Approved  12/05/2018**
WHEREAS, the Michigan Indigent Defense Commission (MIDC) approved Ingham County’s Compliance Plan and Cost Analysis, which creates a Public Defenders Office administered by Ingham County to provide indigent defense and related services at the 30th Circuit Court, 54A District Court, 54B District Court, and the 55th District Court; and

WHEREAS, a grant from the State of Michigan was accepted for the approved Compliance Plan by Ingham County for the time period October 1, 2018 through September 30, 2019, and the budget was approved for an amount of up to $5,422,599, including a local share of $902,021; and

WHEREAS, the grant includes transition costs as the County works towards implementation of the Compliance Plan; and

WHEREAS, transition costs are defined as the provision of indigent services to be administered by the 30th Circuit Court, 54A District Court, 54B District Court, and the 55th District Court under each Court’s current method of providing indigent defense services, and to be reimbursed from the State grant less each entity’s local share; and

WHEREAS, per the Compliance Plan, the current method of indigent defense delivery is defined as a contract system administered separately by each court, with the Circuit Court being responsible for all appointments on felony cases at the District Court level.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement whereby Ingham County will reimburse the City of East Lansing for transition costs for the time period October 1, 2018 through the implementation of the Ingham County Compliance Plan, but no later than September 30, 2019.

BE IT FURTHER RESOLVED, that the agreement is for an amount of up to $13,906, which is equal to $30,000 less the City of East Lansing’s local share of $16,094.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.
LAW & COURTS:  Yeas:  Crenshaw, Hope, Celentino, Banas, Slaughter, Schafer, Maiville
        Nays:  None   Absent:  None   Approved 11/29/2018

FINANCE:  Yeas:  Grebner, Crenshaw, Morgan, Slaughter, Schafer
        Nays:  None   Absent:  Tennis, Triplett   Approved 12/05/2018
WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has applied for and has been approved to receive pass through grant funds from the FY2018 Homeland Security Grant Program (HSGP); and

WHEREAS, the purpose of these grant funds is to purchase equipment and to provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the total amount of grant funds available to Ingham County agencies is $32,115.49 from the State Homeland Security Program (SHSP), $37,994.46 from the Law Enforcement Terrorism Prevention Program (LETPP) for a total of $70,109.95; and

WHEREAS, the SHSP is a core assistance program that provides funds to build capabilities at the state, local, tribal, and territorial levels, to enhance national resilience to absorb disruptions and rapidly recover from natural disasters and terrorist incidents; and

WHEREAS, there are a number of projects benefiting Ingham County agencies, presently approved or pending approval by the State of Michigan; and

WHEREAS, the total Grant Award for Michigan Homeland Security Region 1 for FY2018 is $971,511; and

WHEREAS, Ingham County will be the fiduciary agent for these grant funds for Michigan Homeland Security Region 1.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the State of Michigan, to be the fiduciary agent for the FY2018 Department of Homeland Security, Homeland Security Grant Program, and the acceptance $971,511 for the time period of September 1, 2018 to August 31, 2021.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.
LAW & COURTS:  Yea: Crenshaw, Hope, Celentino, Banas, Slaughter, Schafer, Maiville  
Nays: None  Absent: None  Approved 11/29/2018

FINANCE:  Yea: Grebner, Crenshaw, Morgan, Slaughter, Schafer  
Nays: None  Absent: Tennis, Triplett  Approved 12/05/2018
WHEREAS, the Ingham County Circuit Court entered into a contract with ImageSoft to implement an imaging system for the Ingham County Circuit Court as approved through Resolution 16-276; and

WHEREAS, Project Change Request #17275, entered into in April, 2018 through Resolution 18-190, extended the User Acceptance Testing (UAT) from four weeks to eight weeks; and

WHEREAS, the Circuit Court imaging team, which includes representatives from the Ingham County IT Department, determined that another six weeks of UAT, system enhancements, one (1) additional scanner, and sixteen (16) additional TrueSign licenses were needed; and

WHEREAS, funds for the extension of UAT and enhancements are available through a transfer of $43,045.24 from excess funds available in the Court’s attorney fees line item (101-13001-814000) to the Imaging Capital Improvement Fund line item (664-13099-979000); and

WHEREAS, funds in the amount of $3,043 for the sixteen (16) additional True Sign licenses and one (1) scanner were previously secured through the 2018 CIP budget process (664-13099-979000).

THEREFORE BE IT RESOLVED, that Ingham County Board of Commissioners authorizes entering into PCR #19532 dated November 13, 2018 not to exceed $46,088.24 for a six-week extension of UAT, development of enhancements, and the addition of sixteen (16) TrueSign licenses and a scanner by signing.

BE IT FURTHER RESOLVED, that $43,045.24 will be transferred from the Court’s attorney fees line item to the Imaging Capital Improvement fund line item and $3,043 will be funded from the 2018 CIP request for additional TrueSign licenses and a scanner.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract/purchase documents consistent with this Resolution and approved as to form by the County Attorney.
LAW & COURTS:  **Yeas:** Crenshaw, Hope, Celentino, Banas, Slaughter, Schafer, Maiville  
**Nays:** None  
**Absent:** None  
**Approved 11/29/2018**

FINANCE:  **Yeas:** Grebner, Crenshaw, Morgan, Slaughter, Schafer  
**Nays:** None  
**Absent:** Tennis, Triplett  
**Approved 12/05/2018**
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE FY 2019 SWIFT AND SURE SANCTIONS PROBATION PROGRAM GRANT AND AMEND SUBCONTRACT AMOUNTS CITED IN RESOLUTION #18-396

RESOLUTION # 18 –

WHEREAS, the 30th Circuit Court had submitted a grant request in the amount of $256,452 from the State Court Administrative Office (SCAO) for the fiscal year of October 1, 2018 through September 30, 2019 to continue the Swift and Sure Sanctions Probation Program (SSSPP) Grant; and

WHEREAS, the Board of Commissioners adopted Resolution 18-396 based on the Court’s request for grant funds; and

WHEREAS, the SCAO awarded $256,000 which requires a downward adjustment in the amount allocated to participant treatment and service vendors; and

WHEREAS, this adjustment is as follows: representation by a defense attorney; substance abuse evaluations to be provided by Wellness, Inx.; day reporting services to be provided by NorthWest Initiative – ARRO; drug treatment, mental health treatment, anger management, domestic violence counseling services and transitional housing to be provided by Cristo-Rey, CEI-CMH, Freedom Through Counseling, and RISE Recovery Community; drug testing services to be provided by A.D.A.M.; and electronic monitoring services to be provided by Sentinel, (collectively not to exceed $131,179.50); and

WHEREAS, all other elements of Resolution 18-396 are unchanged.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of the award of $256,000 for the Swift and Sure Sanctions Probation Program Grant which begins on October 1, 2018 and ends on September 30, 2019, and, authorizes entering into subcontracts for the same grant with defense attorneys; Wellness, Inx; NorthWest Initiative – ARRO; Cristo-Rey; CEI-CMH; Freedom Through Counseling; RISE Recovery Community; A.D.A.M.; and Sentinel, (collectively not to exceed $131,179.50).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2018 and 2019 budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.
**LAW & COURTS:**  **Yeas:** Crenshaw, Hope, Celentino, Banas, Slaughter, Schafer, Maiville  
**Nays:** None  
**Absent:** None  
**Approved 11/29/2018**

**FINANCE:**  **Yeas:** Grebner, Crenshaw, Morgan, Slaughter, Schafer  
**Nays:** None  
**Absent:** Tennis, Triplett  
**Approved 12/05/2018**
WHEREAS, a contract was entered between Ingham County and Alcohol Drug Administrative Monitoring, Inc. (ADAM) on January 1, 2017 to provide drug and breathalyzer testing services to ensure that County testing and collection requirements are complied with; and

WHEREAS, the current contract with ADAM will expire December 31, 2018; and

WHEREAS, the 30th Judicial Circuit Court through Pretrial Services, Circuit Court Adult Probation, Swift and Sure Sanctions Probation Program, Mental Health Court and Family Division, including Friend of the Court and Juvenile Division (hereafter referred to as “referral sources”) clients require ongoing testing services that are administered in compliance with all County requirements including laboratory testing at predetermined frequencies in conjunction with instant testing and approved chain of custody protocols; and

WHEREAS, in the absence of any monetary subsidy provided by Ingham County, it is critical that client pay testing services be available at a cost that is not overly burdensome to clients referred from the above County referral sources; and

WHEREAS, after distributing a Request for Proposals (RFP) for Drug Testing and Breathalyzer services; and, after receiving and evaluating the three responses, the Evaluation Committee has determined that this vendor is willing and able to provide testing services in compliance with testing needs and protocols defined by Ingham County; and

WHEREAS, testing services to be billed directly to and reimbursed by the Circuit Court with funds authorized in the FY 2018 budget, will be billed pursuant to the attached fee schedule that is agreeable to the Circuit Court; and

WHEREAS, client pay services will be provided by ADAM at no cost to Ingham County and without a minimum guaranteed number of referrals pursuant to the attached fee schedule that is agreeable to the above referral sources.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Alcohol Drug Administrative Monitoring, Inc. for drug and breathalyzer testing services for the period of January 1, 2019 through December 31, 2019 with a one year automatic renewal thereafter not to extend beyond the 31st day of December, 2020.
BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS:  Yeas:  Crenshaw, Hope, Celentino, Banas, Slaughter, Schafer, Maiville  
Nays:  None  
Absent:  None  
Approved 11/29/2018

FINANCE:  Yeas:  Grebner, Crenshaw, Morgan, Slaughter, Schafer  
Nays:  None  
Absent:  Tennis, Triplett  
Approved 12/05/2018
#### ATTACHMENT B - PRICING FORM

Ingham Co. Packet #211-18

<table>
<thead>
<tr>
<th>Specimen Validity Test fee included</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Available Testing Options</th>
<th>Test Category</th>
<th>Client Fee</th>
<th>Billed Fee</th>
<th>Non-Client Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intake Fee includes 6 Panel + PBT</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
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<tr>
<td>PBT / EBT</td>
<td>EBT</td>
<td>$2.00</td>
<td>$2.00</td>
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<tr>
<td>Collection Fee</td>
<td>$10.00</td>
<td>n/a</td>
<td>n/a</td>
<td>$10.00</td>
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<td>6-panel + Specimen Validity Test</td>
<td>Instant</td>
<td>$12.00</td>
<td>$13.00</td>
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<tr>
<td>6-panel + PBT + Specimen Validity Test</td>
<td>Instant</td>
<td>$12.00</td>
<td>$13.00</td>
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<td>One Time Test 6-panel + PBT + Specimen Validity Test</td>
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<td>11 Panel + PBT + Specimen Validity Test</td>
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<tr>
<td>Tramadol</td>
<td>Add-on</td>
<td>Onsite Panel Price plus $3.00</td>
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<tr>
<td>Buprenorphine/Suboxone</td>
<td>Add-on</td>
<td>Onsite Panel Price plus $3.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fentanyl</td>
<td>Add-on</td>
<td>Onsite Panel Price plus $3.00</td>
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<tr>
<td>Methadone</td>
<td>Add-on</td>
<td>Onsite Panel Price plus $3.00</td>
<td></td>
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<tr>
<td>Amphetamine</td>
<td>Add-on</td>
<td>Onsite Panel Price plus $3.00</td>
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<td></td>
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<tr>
<td>Lab 12 Panel w/ EtG 500</td>
<td>Lab</td>
<td>$26.00</td>
<td>$26.00</td>
<td>$35.00</td>
</tr>
<tr>
<td>Lab 13 Panel *Confirms Positives</td>
<td>Lab</td>
<td>$35.00</td>
<td>$35.00</td>
<td>$45.00</td>
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<tr>
<td>Comprehensive 600 Panel *Confirms Positives</td>
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<td>Hair Test By Appt. Select Locations</td>
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<td>Employment 10 Panel Lab/MRO</td>
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<td>Dextromethorphan (DXM)</td>
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<td>EtG/Ets 100</td>
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<td>Ketamine</td>
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<td>Kratom</td>
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<td>K2 SYNTHETIC CANNABINOID</td>
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<tr>
<td>LSD</td>
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<tr>
<td>Nicotine</td>
<td>Lab</td>
<td>$25.00</td>
<td>$25.00</td>
<td>$35.00</td>
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<tr>
<td>Oral Lab</td>
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<td>$37.00</td>
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<td>Rohypnol / GHB</td>
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<td>$60.00</td>
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<td>SOMA</td>
<td>Lab</td>
<td>$25.00</td>
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<tr>
<td>Tramadol Lab</td>
<td>Lab</td>
<td>$25.00</td>
<td>$25.00</td>
<td>$35.00</td>
</tr>
</tbody>
</table>

*Confirms Positives - Automatically Confirms Detected Positives at No Additional Cost
WHEREAS, the Ingham County Board of Commissioners has operated the Ingham County Public Safety Radio System since 2006, and continues to do so through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners with Resolution #18-260 accepted the 9-1-1 Advisory Board’s Recommendation to move to the MPSCS/Motorola system; and

WHEREAS, the 9-1-1 Advisory Board at its November 15th meeting made a recommendation to purchase the necessary end user radio equipment in addition to the infrastructure/system as listed in Resolution #18-260; and

WHEREAS, the 9-1-1 Director working with public safety representatives in the project design committee, representatives from MPSCS and Motorola, identified features that are required by the public safety patterns within Ingham County to improve the safety of our first responders, that require the use of Motorola radios; and

WHEREAS, the end user equipment for the radio system is available on the State MI Deal program; and

WHEREAS, Motorola has submitted year end pricing for the infrastructure and end user equipment for a new 700/800 MHz radio system for Ingham County; and

WHEREAS, the Citizens of Ingham County have approved an increase in the telephone surcharge of up to $1.80 per month per device, to pay for the cost of this new radio system; and

WHEREAS, the 9-1-1 Director is recommending that the Ingham County Board of Commissioners accept the recommendation of the 9-1-1 Advisory Board for the purchase of both infrastructure and end user equipment from Motorola for use on the MPSCS; and

WHEREAS, Motorola has submitted pricing for the system infrastructure and replacement of end user equipment in the amount of $23,993,460.00; and

WHEREAS, the 9-1-1 Director is requesting a project contingency fund be approved of approximately 5% ($1,006,540.00) to address system costs that are not included within the pricing provided by Motorola.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the expenditure not to exceed $25,000,000.00 for the purchase of a new Ingham County Public Safety Radio System Infrastructure and end user equipment to be paid for by 9-1-1 telephone surcharge fees.
BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers that are consistent with this resolution.

BE IT FURTHER RESOLVED, that the 9-1-1 Director is authorized to sign change orders with Motorola as necessary in refining the proposed system, provided that the change orders do not increase the total cost of the system as approved by this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/purchase order documents consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Crenshaw, Hope, Celentino, Banas, Slaughter, Schafer, Maiville

Nays: None  Absent: None  Approved 11/29/2018

**FINANCE: Yeas:** Grebner, Crenshaw, Morgan, Slaughter, Schafer

Nays: None  Absent: Tennis, Triplett  Approved 12/05/2018
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH TELEVATE FOR
PROJECT MANAGEMENT SERVICES FOR INGHAM COUNTY 9-1-1’S
PUBLIC SAFETY RADIO SYSTEM

RESOLUTION # 18 –

WHEREAS, the Ingham County Board of Commissioners operates the Ingham County Public Safety Radio System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners with Resolution #18-260 accepted the 9-1-1 Advisory Board’s Recommendation to move to the MPSCS/Motorola system; and

WHEREAS, the 9-1-1 Director has sought proposals for project management services to assist in the implementation of our radio system; and

WHEREAS, the 9-1-1 Director has included within the Requests for Proposal, the ability for Clinton County to use our contract with Televate, on a time and materials basis, to assist them with their move to a new radio system for their community; and

WHEREAS, the 9-1-1 Director’s search committee has selected Televate, LLC as the project Management company from the 9 responses received for these services; and

WHEREAS, the 9-1-1 Director is recommending that the Ingham County Board of Commissioners fund this request from the 9-1-1 Emergency Telephone Dispatch Services 9-1-1 fund balance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the expenditure not to exceed $475,000.00 over the next 3 years, from the 911 Emergency Telephone Dispatch Services 9-1-1 fund balance for the costs associated with the project management services contract with Televate, LLC.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers that are consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/purchase order documents consistent with this resolution and approved as to form by the County Attorney.
LAW & COURTS: Yea: Crenshaw, Hope, Celentino, Banas, Slaughter, Schafer, Maiville
Nays: None Absent: None Approved 11/29/2018

FINANCE: Yea: Grebner, Crenshaw, Morgan, Slaughter, Schafer
Nays: None Absent: Tennis, Triplett Approved 12/05/2018
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN EQUIPMENT LEASE-PURCHASE AGREEMENT
WITH MOTOROLA SOLUTIONS, INC.

RESOLUTION # 18 –

WHEREAS, the citizens of Ingham County approved an increase in the telephone surcharge of up to $1.80 per month per device to fund the cost of a new public radio system; and

WHEREAS, the Ingham County Board of Commissioners has approved a contract with Motorola Solutions, Inc., for the system infrastructure and replacement of end user equipment in the amount of $23,993,460.00; and

WHEREAS, a lease-purchase over ten years is recommended for financing this purchase; and

WHEREAS, the Ingham County Board of Commissioners has determined that a true and very real need exists for the acquisition of the Equipment or other personal property described in the Lease Schedule A#24493 dated as of November 20, 2018, between Ingham County and Motorola Solutions Inc. (Lessor).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners has determined that the Lease Agreement, substantially in the form presented to this meeting, is in the best interests of Ingham County for the acquisition of such Equipment or other personal property.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby approves the entering into of the Lease Agreement by Ingham County and hereby designates and authorizes the Board Chairperson to execute and deliver the Lease Agreement on Ingham County’s behalf with such changes thereto as such person deems appropriate, and any related documents, including any escrow agreement, necessary to the consummation of the transactions contemplated by the Lease Agreement.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract/lease documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Slaughter, Schafer, Maiville  
Nays: None  Absent: None  Approved 11/29/2018

FINANCE: Yeas: Grebner, Crenshaw, Morgan, Slaughter, Schafer  
Nays: None  Absent: Tennis, Triplett  Approved 12/05/2018