AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. TIME FOR MEDITATION

V. APPROVAL OF THE MINUTES FROM JUNE 26, 2018

VI. ADDITIONS TO THE AGENDA

VII. PETITIONS AND COMMUNICATIONS

1. A RESOLUTION FROM THE WEXFORD COUNTY BOARD OF COMMISSIONERS OPPOSING HOUSE BILL 6049 AND SENATE BILL 1025

2. A RESOLUTION FROM THE KALKASKA COUNTY BOARD OF COMMISSIONERS OPPOSING HOUSE BILL 6049 AND SENATE BILL 1025

3. A RESOLUTION FROM THE HURON COUNTY BOARD OF COMMISSIONERS OPPOSING HOUSE BILL 6049 AND SENATE BILL 1025

4. A LETTER FROM THE LIVINGSTON COUNTY PLANNING DEPARTMENT DISTRIBUTING A DRAFT OF THE 2018 LIVINGSTON COUNTY MASTER PLAN

5. AN EMAIL FROM FRANCISCA GARCIA ANNOUNCING HER RESIGNATION FROM THE INGHAM COUNTY FAMILY CENTER ADVISORY BOARD

6. A RESOLUTION FROM THE HURON COUNTY BOARD OF COMMISSIONERS OPPOSING SENATE BILL 1031

7. A REPORT OF PENDING NEW SOURCE REVIEW APPLICATION FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY’S AIR QUALITY DIVISION

8. A RESOLUTION FROM THE LEELANAU COUNTY BOARD OF COMMISSIONERS OPPOSING SENATE BILL 1031

9. A LETTER FROM THE LATINO LEADERS FOR THE ENHANCEMENT OF ADVOCACY AND DEVELOPMENT (LLEAD) SEEKING A SPONSORSHIP FOR THEIR 2018 LLEAD CONFERENCE

VIII. LIMITED PUBLIC COMMENT
IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

X. CONSIDERATION OF CONSENT AGENDA

XI. COMMITTEE REPORTS AND RESOLUTIONS

10. COUNTY SERVICES COMMITTEE – RESOLUTION RECOGNIZING CHRISTIAN SHACK AS THE FIRST PLACE WINNER OF THE 2018 INGHAM COUNTY EQUAL OPPORTUNITY COMMITTEE SCHOLARSHIP CONTEST

11. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE SPECIAL AND ROUTINE PERMITS FOR THE ROAD DEPARTMENT

12. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING DOUG STOVER ON THE EVENT OF HIS RETIREMENT

13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND THE EMERGENCY PURCHASES SECTION OF THE PURCHASING PROCEDURES POLICY

14. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT TO REPLACE THE FLOORING IN THE DHHS LOBBY

15. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MSDS ONLINE TO MANAGE MATERIAL SAFETY DATA SHEETS

16. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE LOCAL ROAD AGREEMENTS WITH ALAIEDON, AURELIUS, BUNKER HILL, INGHAM, LEROY, LESLIE, LOCKE, VEVAY, WHEATFIELD, WHITE OAK, AND WILLIAMSTOWN TOWNSHIPS

17. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE EXTENSION OF RFP #61-17, PURCHASE OF EQUIPMENT NEEDED FOR NEW TANDEM AXLE TRUCK CHASSIS

18. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE INGHAM COUNTY EMPLOYEES’ ASSOCIATION AGREEMENT FOR THE PARK RANGERS UNIT RECLASSIFICATION REQUEST

19. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION SUBMITTING TO A VOTE OF THE ELECTORATE A RENEWAL OF THE SPECIAL MILLAGE FOR FARMLAND AND OPEN SPACE PRESERVATION

20. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE ANNUAL RETIREE HEALTH CARE ACTUARIAL STUDY AND SECOND YEAR UPDATE

22. Finance Committee – Resolution to Change the Retiree Health Insurance Expense Accounting Treatment for the Community Health Network Fund and to Amend the 2018 Budgets to Reflect This Change

23. Finance Committee – Resolution to Transfer Additional Funding to the Brownfield Fund for Debt Service

24. Finance Committee – Resolution to Authorize Additional Payment to Plante Moran for 2017 Audit

25. Finance Committee – Resolution to Purchase Three New Tasers and Associated Equipment for the Sheriff’s Office from Axon Enterprise, Inc.

26. Human Services Committee – Resolution Honoring Lisa Doutherd

27. Human Services, County Services, and Finance Committees – Resolution to Fund Support Staff for the Ingham County Youth Commission

28. Human Services, County Services, and Finance Committees – Resolution to Convert Two Part-Time Nurse Positions

29. Human Services and Finance Committees – Resolution to Terminate a Community Agency Contract with Greater Lansing Housing Coalition and Authorize a New Contract with Capital Area Housing Partnership

30. Human Services and Finance Committees – Resolution to Authorize a Contract with Moore Trosper Construction Company

31. Human Services and Finance Committees – Resolution to Authorize a Contract with L. J. Trumble Builders, LLC

32. Human Services and Finance Committees – Resolution to Authorize the Acceptance of the Project Agreement for a Michigan Natural Resources Trust Fund Grant

33. Human Services and Finance Committees – Resolution to Authorize a Contract with Bornor Restoration, Inc.

34. Human Services and Finance Committees – Resolution to Amend Resolution #16-233 Agreement with Cross Country Staffing, Inc.
35. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND TO RESOLUTION #18–158

36. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE AMENDMENT # 3 TO THE 2017-2018 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES

37. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO ENTER AGREEMENT WITH REGLANTERN™

38. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ENTER AGREEMENT WITH MESSAGEMAKERS

39. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE FOR SHORT TERM LEASE WITH VOA-MI DENTAL CLINIC

40. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND RESOLUTION #18-159 TO AUTHORIZE AN AGREEMENT WITH UNIVERSITY OF MICHIGAN-FLINT FOR IMPLEMENTATION OF THE ENGAGED FATHER PROGRAM

41. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND THE 2018 COMMUNITY AGENCY CONTRACT WITH ADVENT HOUSE MINISTRIES FOR THE WEEKEND DAY SHELTER PROGRAM

42. LAW & COURTS COMMITTEE – RESOLUTION HONORING JOHN J. MURRAY ON THE EVENT OF HIS RETIREMENT

43. LAW & COURTS COMMITTEE – RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING WITH THE MICHIGAN REGION 1 VOLUNTARY ORGANIZATIONS ACTIVE IN DISASTER (MIR1VOAD)

44. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO ADOPT THE 2019 JUVENILE JUSTICE COMMUNITY AGENCY PROCESS CALENDAR

45. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AMENDED MEMORANDUM OF UNDERSTANDING BETWEEN THE INGHAM COUNTY PROSECUTOR’S OFFICE AND THE DEPARTMENT OF THE ATTORNEY GENERAL AND A SUB CONTRACT BETWEEN THE INGHAM COUNTY PROSECUTOR’S OFFICE AND END VIOLENT ENCOUNTERS (EVE)

46. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO PURCHASE 2018 FORD TRANSIT 350 DIESEL COMMAND/COMMUNICATIONS VAN AND UPPFITTED BY KODIAK EMERGENCY VEHICLES

47. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION SUBMITTING TO A VOTE OF THE ELECTORATE AUTHORIZATION OF THE TELEPHONE SURCHARGE FOR EMERGENCY TELEPHONE SERVICES (9-1-1 SERVICES)
48. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE PROFESSIONAL A&E SERVICES FOR REPLACING TWO CHILLERS AT THE JAIL

XII. SPECIAL ORDERS OF THE DAY

XIII. PUBLIC COMMENT

XIV. COMMISSIONER ANNOUNCEMENTS

XV. CONSIDERATION AND ALLOWANCE OF CLAIMS

XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org
CALL TO ORDER

Chairperson Koenig called the June 26, 2018 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Koenig, Anthony, Celentino, Crenshaw, Grebner, Louney, Maiville, Naeyaert, Nolan, Tennis and Sebolt.

Members Absent: Banas, Hope, and Schafer.

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Koenig asked Robert Pena, Fairview Elementary School Teacher’s Association, to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Mr. Pena asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES

Commissioner Crenshaw moved to approve the minutes of the June 12, 2018 meeting. Commissioner Grebner supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioners Banas, Hope, and Schafer.

ADDITIONS TO THE AGENDA

Chairperson Koenig stated without objection, substitute resolutions would be added for Agenda Item Nos. 10, 11, and 13.

PETITIONS AND COMMUNICATIONS

A REPORT FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY AIR QUALITY DIVISION’S PENDING NEW SOURCE REVIEW APPLICATION. Chairperson Koenig accepted the report and placed it on file.

A RESOLUTION FROM BERRIEN COUNTY CONCERNING THEIR OPPOSITION TO HOUSE BILL 6049 AND SENATE BILL 1025. Chairperson Koenig accepted the resolution and referred it to the Finance Committee.

AN ANNUAL ACCOUNTING FOR THE INGHAM COUNTY 9-1-1 SERVICE DISTRICT FROM MANER COSTERISAN. Chairperson Koenig accepted the report and referred it to the Law & Courts Committee.
2017 COMPREHENSIVE ANNUAL FINANCIAL REPORT Chairperson Koenig accepted the report and referred it to the Finance Committee.

A RESOLUTION FROM THE SAGINAW COUNTY BOARD OF COMMISSIONERS CONCERNING THE MICHIGAN INDIGENT DEFENSE COMMISSION AMENDMENTS TO “LOCAL SHARE Chairperson Koenig accepted the resolution and referred it to the Law & Courts Committee.

LIMITED PUBLIC COMMENT

Robert Pena, Fairview Elementary Parent Teacher Organization, stated that they had a heartfelt appreciation for the resolution being presented by the Board of Commissioners. He further stated that Fairview Elementary was an award-winning school and that was because of the great students, parents, teachers, principals, and staff.

Mr. Pena stated that it was bittersweet since Fairview Elementary was not going to be opening again next year but the Pattengill STEM Biotechnology Magnet School would be taking its place.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items, except Agenda Item Nos. 4, 15, and 17. Commissioner Crenshaw supported the motion.

The motion carried unanimously. Absent: Commissioners Banas, Hope, and Schafer.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioners Banas, Hope, and Schafer.

Items voted on separately are so noted in the minutes.
ADOPTED – JUNE 26, 2018
AGENDA ITEM NO. 4

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOGNIZING FAIRVIEW ELEMENTARY SCHOOL

RESOLUTION # 18 – 267

WHEREAS, on July 30, 1953, the Lansing School District obtained a quit claim deed for the purpose of building a new public school building, Fairview Elementary School, which was dedicated on November 10, 1954; and

WHEREAS, though faced with cutbacks in budgets and a continuing decline in enrollment throughout the years, the principals and staff continued to maintain Fairview’s high standards of academics and citizenship; and

WHEREAS, Fairview students have achieved top MEAP scores over the years and Governor Jennifer Granholm recognized Fairview Elementary School in 2002 for excellence in achievement; and

WHEREAS, under the leadership and guidance of Principals Hilda Menger, Laurene Horiszny, Ricardo Briones and Tara Fry over the past 63+ years, Fairview Elementary School remains a leader in excellence and academics within the Lansing School District; and

WHEREAS, after 6 decades Fairview Elementary School is undergoing a major renovation to become a pre-k through 6th grade school thanks to the Pathway Promise bond approved by voters, once completed it will replace Pattengill Academy which will become the new Eastern High School.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognize the principals and staff of Fairview Elementary School for their dedication and commitment as they strived for and achieved excellence from the students of Fairview over the years.

BE IT FURTHER RESOLVED, that the Board wishes them continued success in the years to come.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None   Absent: Naeyaert   Approved 06/19/2018

Commissioner Nolan moved to approve the resolution. Commissioner Anthony supported the motion.

The motion carried unanimously. Absent: Commissioners Banas, Hope, and Schafer.

Commissioner Louney presented the resolution to a group of Fairview Elementary parents and supporters. He stated that Fairview Elementary was the only Lansing School District Elementary school to win the State Chess Tournament, which happened in 2007.
Commissioner Nolan stated that she wanted to honor Commissioner Louney because he was the Fairview Elementary School’s PTA president for five consecutive years.

Commissioner Crenshaw stated that it was bittersweet that Fairview Elementary School was closing. He further stated that Fairview Elementary School’s impact on the community was insurmountable but the opening of the new Pattengill STEM Biotechnology School was exciting.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE APPROVAL OF THE
FINAL PLAT OF MEADOW RIDGE NO. 7

RESOLUTION # 18 – 268

WHEREAS, much of the process by which a platted subdivision is developed follows state statute; and

WHEREAS, the residential subdivision called Meadow Ridge has followed the final plat recording requirements of PA 288 of 1967 for six of the many phases illustrated on the preliminary plat; and

WHEREAS, the proprietor has asked for approval of the Final Plat for Meadow Ridge No. 7, which contains 7 lots; and

WHEREAS, the road infrastructure servicing Meadow Ridge No. 7 was built and accepted into Ingham County’s public road system as part of the plat called Meadow Ridge No. 5; and

WHEREAS, Road Department staff recommends approval of the Final Plat of Meadow Ridge No. 7.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to certify approval of the “True Copies” of the final plat and subsequent mylar final plat of Meadow Ridge No. 7 in accordance with state statute.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None  Absent: Naeyaert  Approved 06/19/2018

Adopted as part of a consent agenda.
Introducing the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE SPECIAL AND ROUTINE PERMITS
FOR THE ROAD DEPARTMENT

RESOLUTION # 18 – 269

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated June 5, 2018 as submitted.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville

Nays: None   Absent: Naeyaert   Approved 06/19/2018

Adopted as part of a consent agenda.
### LIST OF CURRENT PERMITS ISSUED

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<th>R/W PERMIT#</th>
<th>R/W APPLICANT /CONTRACTOR</th>
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<th>R/W LOCATION</th>
<th>R/W CITY/TWP.</th>
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<td>2018-314</td>
<td>FRONTIER</td>
<td>CABLE / UG</td>
<td>ZIMMER RD &amp; SHERWOOD RD</td>
<td>WILLIAMSTOWN</td>
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<td>2018-324</td>
<td>DAVIS CONSTRUCTION</td>
<td>DETOUR</td>
<td>VARIOUS</td>
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<td>CABLE / UG</td>
<td>PINE HOLLOW DR</td>
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<td>CONSUMERS ENERGY</td>
<td>ELECTRIC / OH</td>
<td>OKEMOS RD &amp; LAMB RD</td>
<td>ALAIEDON</td>
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<td>DEERFIELD AVE &amp; SAGINAW ST</td>
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<td>MISCELLANEOUS</td>
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<td>ROAD CONST.</td>
<td>HAGADORN RD &amp; WILSON RD</td>
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Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A&E SERVICES FOR MASON COURTHOUSE CLOCK TOWER REPAIRS

RESOLUTION # 18 – 270

WHEREAS, the Mason Courthouse clock tower interior and exterior needs to be evaluated to determine the scope of work necessary to repair the damage caused by water leaking inside the tower. The condition of the structural lumber inside of the tower as well as the exterior wood doors and reconditioning of the wood doors, needs to be addressed; and

WHEREAS, C2AE provided the lowest, most responsive bid amount of $63,091.00; and

WHEREAS, funds are available in the 2018 approved CIP line item #245-90212-976000-8F02 which has a balance of $220,000.00.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an agreement with C2AE, 106 W. Allegan Street Suite 500, Lansing, Michigan, 48933, to provide A&E services for clock tower repairs at the Mason Courthouse.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after review and approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None   Absent: Naeyaert   Approved 06/19/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Koenig, Louney, Schafer
Nays: None   Absent: Tennis   Approved 06/20/2018

Adopted as part of a consent agenda.
ADOPTED – JUNE 26, 2018
AGENDA ITEM NO. 8

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT TO REPLACE ENTRANCE DOORS AND SIDELIGHTS

RESOLUTION # 18 – 271

WHEREAS, the front entrance doors and sidelights are in need of replacement; and

WHEREAS, the approved CIP is for the reinforcement of doors however, it is more cost efficient to replace the doors and sidelights than to retrofit the sections which are in need of replacement; and

WHEREAS, Lansing Glass Company provided the lowest quote in the amount of $10,960.00; and

WHEREAS, funds are available in the 2018 approved CIP line item # 215-14200-979000 which has a balance of $12,500.00.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an agreement with Lansing Glass Company, 330 Baker Street, Lansing, Michigan, 48910, to replace the front entrance doors and sidelights at the Grady Porter Building, for a not to exceed cost of $10,960.00.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after review and approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
               Nays: None   Absent: Naeyaert   Approved 06/19/2018

FINANCE:  Yeas: Grebner, Anthony, Crenshaw, Koenig, Louney, Schafer
           Nays: None   Absent: Tennis   Approved 06/20/2018

Adopted as part of a consent agenda.
JUNE 12, 2018 REGULAR MEETING

ADOPTED – JUNE 26, 2018
AGENDA ITEM NO. 9

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT TO PROVIDE PEST CONTROL SERVICES AT SEVERAL COUNTY LOCATIONS

RESOLUTION # 18 – 272

WHEREAS, bids were sought for licensed and experienced pest control vendors; and

WHEREAS, Rose Pest Solutions presented the lowest quote of $31,668.00 for pest control at several county locations, for a three year period; and

WHEREAS, funds are available in the appropriate contractual line items.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an agreement with Rose Pest Solutions, 7706 Rickle Street, Lansing, Michigan, 48917, to provide pest control services at several county locations, for a three year period, for a not to exceed cost of $31,668.00.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after review and approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None    Absent: Naeyaert   Approved 06/19/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Koenig, Louney, Schafer
Nays: None    Absent: Tennis    Approved 06/20/2018

Adopted as part of a consent agenda.
ADOPTED – JUNE 26, 2018
AGENDA ITEM NO. 10

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE RENEWAL OF MUNIS SOFTWARE
ANNUAL SUPPORT AGREEMENT FROM TYLER TECHNOLOGIES

RESOLUTION # 18 – 273

WHEREAS, Ingham County currently utilizes Tyler Technologies MUNIS Software as our county-wide Financial, Budget, Human Resource, and Purchasing application; and

WHEREAS, annual maintenance is required to maintain the system and had been purchased every year since Ingham County purchased the software; and

WHEREAS, the payment totaling $177,926.95 for annual support is due for the support from July 1st 2018 - June 30th 2019; and

WHEREAS, the annual contract amount proposed by Tyler is a 4.67% from the prior year as agreed to in the original contract; and

WHEREAS, this annual payment has been planned for and budgeted and will provide the needed application support and upgrades needed to maintain our current applications.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of support from Tyler Technologies in the amount not to exceed $177,926.95.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology’s Contract Maintenance Fund (636-95800-932020).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None  Absent: Naeyaert  Approved 06/19/2018

FINANCE:  Yeas: Grebner, Anthony, Crenshaw, Koenig, Louney, Schafer
Nays: None  Absent: Tennis  Approved 06/20/2018

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SUPPORT RENEWAL FOR HARDWARE THROUGH AVALON TECHNOLOGIES

RESOLUTION # 18 – 274

WHEREAS, Ingham County has several chassis switches that are key to our infrastructure; and

WHEREAS, annual maintenance is required to maintain the hardware that connects servers; and

WHEREAS, the existing maintenance and support contract expires on April 10, 2018; and

WHEREAS, the payment totaling $8,663.40 for two years of support will provide support from April 10th, 2018- April 11th, 2020.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of support from Avalon Technologies in the amount not to exceed $8,663.40.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology’s Network Maintenance Fund (#636-25810-932030).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None Absent: Naeyaert Approved 06/19/2018

FINANCE:  Yeas: Grebner, Anthony, Crenshaw, Koenig, Louney, Schafer
Nays: None Absent: Tennis Approved 06/20/2018

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH
MERIDIAN TOWNSHIP

RESOLUTION # 18 – 275

WHEREAS, Meridian Township desires that improvements be performed on the streets listed below this resolution, a total distance of approximately 5 miles, to include Hot In Place Recycling (HIPR) or crushing and shaping (on Sleepy Hollow) and complete asphalt re-paving, with sidewalk ramp upgrades, curb and gutter repair, manhole adjustment, and other miscellaneous repairs where necessary, at a township desired budgetary cost of $1,200,000, which is necessary due to normal deterioration of the pavement; and

WHEREAS, Meridian Township may elect to reduce the scope of this project to fit available budget as bids received for this work have come in higher than budget; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken and to pay for a portion of the cost of said improvements from, and included in the 2018 approved/amended budget for, the County Road Fund under the 2018 Local Road Program, and to have road department crews perform some work operations on the projects such as shoulder graveling, greenbelt restoration, clean-up and engineering inspection without charge to the project; and

WHEREAS, the Township is willing to pay the remaining portion of the cost of said improvements; and

WHEREAS, in the event the final cost of the improvements is greater than twice the maximum Road Department match amount set forth below, the excess cost will be paid solely by the Township, provided, however, that the Township excess payment will not exceed ten percent (10%) of the Township contribution amount established in the Agreement, unless the Township agrees otherwise.

THEREFORE BE IT RESOLVED, that the Road Department shall cause the improvements identified above and incorporated herein by reference to be performed under a contract to be approved in a separate resolution by the Board of Commissioners during the construction season of the 2018 calendar year subject to final approval by, or as modified by Meridian Township.

BE IT FURTHER RESOLVED, that for 2018, the County on behalf of the Road Department has allocated to Meridian Township’s local roads, a maximum sum of $172,500.00 from the County Road Fund, which shall be matched equally by the Township to the extent used.

BE IT FURTHER RESOLVED, that the County on behalf of the Road Department agrees to contribute up to $172,500.00 from the County Road Fund toward the cost of said improvement and to have road department crews perform certain work operations indicated above on the project without charge to the project.
BE IT FURTHER RESOLVED, that in the event the final cost of the improvements is less than the estimate, the cost savings shall first accrue to the Township for any final cost amounts down to $345,000.00 (2 times the maximum match available of $172,500), and then be split evenly between the parties for any final cost amounts below $345,000.00.

BE IT FURTHER RESOLVED, that the Road Department shall invoice the Township for its contribution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Meridian Township to effect the above described local road improvements as provided above.

BE IT FURTHER RESOLVED that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville  
Nays: None  Absent: Naeyaert  Approved 06/19/2018

FINANCE:  Yeas: Grebner, Anthony, Crenshaw, Koenig, Louney, Schafer  
Nays: None  Absent: Tennis  Approved 06/20/2018

Adopted as part of a consent agenda.
MERIDIAN TOWNSHIP PROPOSED 2018 LOCAL ROAD PROGRAM
(subject to scope reduction by Meridian Township):

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ADOPTED – JUNE 26, 2018
AGENDA ITEM NO. 13

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE CONTRACTS WITH MICHIGAN PAVING & MATERIALS COMPANY FOR ITEMS I & III OF BID PACKET #115-18
AND REJECTION OF ALL BIDS RECEIVED FOR ITEMS II & IV OF BID PACKET #115-18
VARIOUS COUNTY PRIMARY & LOCAL ROAD PROJECTS

RESOLUTION # 18 – 276

WHEREAS, the Road Department has determined that pavement recycling, asphalt resurfacing and repairs are needed on the various county primary and local roads listed below, due to normal deterioration over time; and

WHEREAS, per subsection 15 of section 12 of Michigan Public Act 51 of 1951 as amended, MCL 247.662(15), the road department and the various Ingham County townships jointly participate in the annual local road program to improve and resurface county local (as opposed to county primary) roads in, and desired by, the various townships; and

WHEREAS, based on pavement condition, traffic volume, funding availability, and other input, Meridian and Lansing Townships requested contractor bids be taken to recycle and resurface the local roads listed below in their respective townships in 2018; and

WHEREAS, the full cost for the primary road projects listed below and the Road department match contribution on the local road projects listed below in Meridian and Lansing Townships are budgeted in the 2018 County Road Fund Adopted/Amended Budget; and

WHEREAS, the Road department requires that subdivision road ends have a cul-de-sac (CDS) to allow vehicles to properly turn around if the road is never going to be extended into future development to create either a loop or a connection to another road to avoid dead ends; and

WHEREAS, a CDS is thus proposed on the east end of Damon Road off Meridian Road in Williamstown Township, the cost of which is to be funded by an involved developer or landowner; and

WHEREAS, based on the above, the Ingham County Purchasing Department solicited and received sealed bids in accordance with Ingham County Purchasing policies for the road projects listed below per Bid Packet 116-18, Items I, II, III, and IV; and

WHEREAS, the above-mentioned bids were reviewed by the Ingham County Purchasing and Road Departments, and both Departments were in agreement that the low bidders’ proposals met all necessary qualifications, specifications and requirements; and

WHEREAS, Michigan Paving & Materials Company, Lansing, MI, submitted the lowest responsive and qualified bids for Bid Packet 115-18, bid items I, II, and III as follows:
Item I: Low Bid--$ 1,464,440.60  
Recycling and resurfacing of Meridian Township Local Roads listed below:

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Item II: Low Bid--$ 381,137.50  
Recycling and resurfacing of the following Lansing Township Local Roads:
Chester Street, Grand river Ave. (M-43, BL-69) to Hopkins Street
Hopkins Street, Chester to Downer Streets

Item III: Low Bid--$ 457,986.00  
Recycling and resurfacing of the following primary roads in Meridian Township:
Hamilton Road, Grand River Ave. (M-43) to east of Nakoma Drive;
Nakoma Drive, Hamilton Road to Grand River Ave. (M-43);
Hamilton Road, Dobie Road to Grand River Ave. (M-43);
Dobie Road, Hamilton Road to Grand River Ave. (M-43);
Okemos Road, Kent Street to Grand River Ave. (M-43).

; and
WHEREAS, Rieth-Riley Construction Company, Lansing, MI, submitted the lowest responsive and qualified bids for Bid Packet 115-18, bid item IV as follows:

Item IV: Low Bid--$109,813.35
Construct cul-de-sac on east end of Damon Road off Meridian Road in Williamstown Township.

; and

WHEREAS, due to increased demand for road construction from recent state road funding increases, contractors currently have very full road work schedule, thus prices for road work have risen dramatically this spring, and as a result, the two low bids received for Bid Packet 115-18, Items II and IV, are higher than funding available for the local road work in Lansing Township and for the Damon Road CDS respectively, such that it is desired and recommended to reject these 2 bids; and

WHEREAS, contingencies are being requested in the amounts of 10% of the totals of the two project for which contracts are recommended, Items I and III, $146,444 and $45,799 respectively for any additional work found necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into separate contracts for Bid Packet # 115-18, Items I and III, with Michigan Paving & Materials Company, Lansing, MI, for recycling, resurfacing and related work as specified in the Ingham County Road Department’s Bid Packet # 115-18, Items I and III, on the roads listed above under these respective Items, for the low bid costs listed above with 10% contingency for grand totals of $1,610,884.66 for Item I, or as modified per any scope change requested by Meridian Township, and $503,784.60 for Item III.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves having 10% contingency for Road Department staff to approve as may be necessary for Bid Packet # 115-18, Items I and III.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves rejecting all bids received for Bid Packet 115-18, Items II and IV.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None Absent: Naeyaert Approved 06/19/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Koenig, Louney, Schafer
Nays: None Absent: Tennis Approved 06/20/2018

Adopted as part of a consent agenda.
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE RECLASSIFICATION OF EXISTING, CURRENTLY VACANT, NON-BARGAINING POSITION

RESOLUTION # 18 – 277

WHEREAS, Michigan’s state fuel and vehicle registration taxes, whose revenue is known as the Michigan Transportation Fund (MTF), were increased by the Michigan Legislature starting in 2016 resulting in a state road funding increase of approximately 35% for 2018 over 2015 typical amounts; and

WHEREAS, in response to the increased engineering work load to deliver and oversee contracted road improvements resulting from the increased MTF funding, the Road Department is recommending and seeking approval to reclassify the currently vacant Assistant Engineer position (one position) from Managerial/Confidential Road (MCR) grade 3 to Project Engineer, grade 6, in order to add additional necessary duties and responsibilities to this position to further assist with increased work load in the Road Department’s Engineering unit; and

WHEREAS, alternatives to the above requested reclassification have been considered including further use of consultant services, and/or additional staff overtime, and the proposed reclassification has been found to be more feasible and cost beneficial than further use of the alternatives; and

WHEREAS, the Human Resources Department has point-rated the proposed Project Engineer alternative job descriptions to be used as necessary for the one position and per the attached Analysis Memo is recommending the new position be compensated at MCR salary grade 6, whereas the existing Assistant Engineer position is compensated at MCR grade 3; and

WHEREAS, per the attached Personnel Cost Projection provided by the County Budget Office compares the first and top step total personnel costs of MCR grades 3 and 6 showing approximate cost increases of $20,000/year in the first step and $26,000/year in the top step based on 2018 costs; and

WHEREAS, the above-indicated on-going annual cost increase would be covered by the anticipated road fund revenue increases expected in 2018 and beyond, and would be recognized in a future budget adjustment if necessary for 2018 and in future annual budgets.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Road Department to reclassify the currently vacant Assistant Engineer position (one position) from Managerial/Confidential Road (MCR) grade 3 to Project Engineer, grade 6, effective immediately.
COUNTY SERVICES: **Yea**: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville  
**Nay**: None  
**Absent**: Naeyaert  
**Approved 06/19/2018**

FINANCE: **Yea**: Grebner, Anthony, Crenshaw, Koenig, Louney, Schafer  
**Nay**: None  
**Absent**: Tennis  
**Approved 06/20/2018**

Adopted as part of a consent agenda.
JUNE 12, 2018 REGULAR MEETING

JUNE 26, 2018
AGENDA ITEM NO. 15

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RESCIND RESOLUTION #18-099
AND TO AUTHORIZE A MENTOR PERIOD
FOR THE FINANCIAL SERVICES DIRECTOR POSITION

RESOLUTION # 18 –

WHEREAS, the incumbent Financial Services Director will soon retire after 10 years of dedicated service to Ingham County; and

WHEREAS, this key central services position is responsible for oversight of accounting functions, payables, payroll, grant and insurance reporting for the County; and

WHEREAS, the Financial Services Department has experienced an unusual employee turnover rate in the past year; and

WHEREAS, a six-month transition period would allow ample time to familiarize the new director with Ingham County accounting policies and procedures and allow for a mentoring period with the current director; and

WHEREAS, on March 13, 2018 the Board of Commissioners approved Resolution #18-099 to authorize a transition overlap for the Financial Services Director position; and

WHEREAS, the current Financial Services Director has agreed to delay her retirement in order to serve as a mentor for her successor through Friday, June 28, 2019.

THEREFORE BE IT RESOLVED, that the Board of Commissioners rescinds Resolution 18-099.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Financial Services Director to act as a mentor to her successor through June 28, 2019 in exchange for additional compensation not to exceed $30,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None  Absent: Naeyaert  Approved 06/19/2018

FINANCE: Yeas: Grebner, Koenig, Louney, Schafer
Nays: Anthony, Crenshaw  Absent: Tennis  Approved 06/20/2018
Commissioner Nolan moved to approve the resolution. Commissioner Naeyaert supported the motion.

Commissioner Tennis apologized for missing the County Services Committee meeting last week, which caused him to miss some of the discussion on this matter. He further stated that he was not confident that this was the best decision for the County.

Commissioner Tennis stated that he would not be supporting this resolution.

Commissioner Nolan stated that she had concerns about this resolution also. She further stated that one of the concerns was if this $30,000 contract would be considered salary or not, and if so, would it affect the pension amount that the Financial Services Director would receive.

Commissioner Nolan stated that another concern was that the Board of Commissioners approved a purchase of five years toward retirement by the Financial Services Director a couple of years ago. She further stated that the employee purchased those years on her own, the Board of Commissioners had only approved the purchase.

Commissioner Nolan stated that the County and the employee knew that she was moving toward retirement, so she questioned why there had not been a succession plan in place in order to possibly mentor a current employee as a replacement. She further stated that she would not be supporting this resolution.

Commissioner Grebner stated that he was not an expert on this topic, but as he understood it the position was posted twice in order to follow the regular hiring process. He further stated that this alternative approach was being taken because there had been a failure to find a qualified candidate.

Commissioner Grebner stated that he believed that the Controller would not be putting this idea forward if there was a way to find someone to fill this position in the job market. He further stated that part of the reason why this position was difficult to fill, was that the salary offered was too low.

Commission Grebner stated that that two years ago, when the Financial Services Director purchased extra years toward retirement, there was no way to predict that they would not be find someone in the job market to hire now. He further stated that this was a vote of confidence in the Controller to manage the Department and the responsibilities he had.

Commissioner Grebner stated that it appeared that the County was not paying enough to attract quality, top-flight candidates and this was the Controller’s proposed workaround for that problem. He further stated that if a Department Head was seemingly doing a good job and brought something to the Board of Commissioners, he would support it as long as it was not scandalous or improper.

Commissioner Nolan stated that when the former Human Resources Director Travis Parsons retired, he was asked what parting advice he had. His advice was to create succession plans and that advice should be heeded.

Commissioner Nolan stated that she supported what Commissioner Grebner had noted, that the position was underpaid, but perhaps the $30,000 could be offered as a bonus to another candidate.

Commissioner Maiville stated that he agreed with Commissioner Nolan about succession plans being important, but would support this because it would result in a cost savings.

Commissioner Sebolt stated that he supported the resolution in Committee but his understanding changed.
JUNE 12, 2018 REGULAR MEETING

Chairperson Koenig stated she would vote yes because even though this was unusual, it was a cost savings measure.


Commissioner Grebner stated he would move to reconsider the vote at the next Board of Commissioners meeting.
JUNE 12, 2018 REGULAR MEETING

ADOPTED – JUNE 26, 2018
AGENDA ITEM NO. 16

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE EXTENDED COOPERATIVE OPERATIONAL AGREEMENT WITH THE INGHAM COMMUNITY HEALTH CENTER BOARD OF DIRECTORS

RESOLUTION # 18 – 278

WHEREAS, through resolution #15-478, the Cooperative Operational Agreement between the Ingham County Board of Commissioners and the Ingham Community Health Center (ICHC) Board of Directors was extended through December 31, 2017; and

WHEREAS, as a Health Center Program Grantee of the U.S. Department of Health and Human Services’ Health Resources and Services Administration (HRSA), Ingham County Health Department (ICHD) is required by Section 330 of the Public Health Services (PHS) Act to maintain a governing board of which the majority are being served by the center, and who as a group demographically represent the population receiving health care from the center; and

WHEREAS, as a public entity, ICHD fulfills this requirement with a co-applicant board, the Ingham County Community Health Center Board of Directors; and

WHEREAS, when two boards exist, each board’s responsibilities must be specified in writing so that responsibilities for carrying out the governing functions are clearly understood; and

WHEREAS, ICHD fulfills the requirement through a Cooperative Operational Agreement with the Community Health Center Board of Directors; and

WHEREAS, the ICHC Board of Directors functions must, at a minimum, include the following:

- Hold monthly meetings;
- Reach approval of the health center grant application and budget;
- Oversee selection/dismissal and performance evaluation of the health center Executive Director;
- Select services to be provided and health center hours of operations;
- Measure and evaluate the organization’s progress in meeting its annual and long-term program and financial goals and develop plans for the long-range viability of the organization by engaging in strategic planning, review the organization’s mission and bylaws, evaluate patient satisfaction, and monitor organizational assets and performance; and
- Establish general policies for the health center.

WHEREAS, in order to maintain compliance as a HRSA grantee, an updated agreement must be established; and

WHEREAS, the current Cooperative Operational Agreement ends December 31, 2017; and
WHEREAS, the ICHC Board of Directors must have established Bylaws in order to ensure compliance with federal statute and program requirements as stipulated by Section 330 of the Public Health Services Act, which are included as an attachment to the Cooperative Operational Agreement; and

WHEREAS, the Bylaws of the ICHC Board of Directors were recently revised, and these revisions must also be approved and adopted by the Ingham County Board of Commissioners; and

WHEREAS, the ICHC Board of Directors recommends that the terms of the current Cooperative Operational Agreement be extended for the term of one year; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the extension of the Cooperative Operational Agreement for one year, effective January 1, 2018 through December 31, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the extension of the Cooperative Operational Agreement with ICHC Board of Directors for one year, effective January 1, 2018 through December 31, 2018.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approve the attached revised bylaws developed by the ICHC Board of Directors.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Nolan, Koenig, Louney
Nays: None Absent: Tennis, Sebolt, Naeyaert Approved 06/18/2018

Adopted as part of a consent agenda.
Approved for Signature 12/21/2017

INGHAM COMMUNITY HEALTH CENTER BOARD
BYLAWS

Ingham Community Health Center Board of Directors
Article I – Name
The name of this Board shall be the Ingham Community Health Center Board of Directors hereinafter “Community Health Center Board.”

Article II – Purpose
The Community Health Center Board will assist the Ingham County Board of Commissioners, hereinafter “Board of Commissioners” and the Ingham County Health Department, hereinafter “Health Department,” a department of Ingham County pursuant to MCL 333.2413, to implement health services for Ingham County residents throughout a network of Community Health Centers operated by the Health Department. These services represent a significant effort by the County to assure that low-income Ingham County residents have adequate access to primary care, dental care, Women’s Health services, including family planning, sexually transmitted infection prevention, diagnosis, and treatment, immunizations, behavioral health, care for the homeless, refugee care and care for persons with HIV. The Community Health Center Board, Board of Commissioners, and the Health Department shall be particularly committed to meeting the health care needs of at-risk populations, including women during the child-bearing years, children, minorities, and other underserved populations.

The Community Health Center Board shall serve as a co-applicant for a grant application to the U.S. Department of Health and Human Services, Health Resources and Services Administration, Bureau of Primary Health Care, Health Center Program under Section 330 of the Public Health Services Act for operation of a Federally Qualified Health Center. The Community Health Center Board shall monitor the Health Department’s implementation of the grant.

Article III – Mission and Objectives
A. Mission
   Our mission is to attain the highest level of community wellness by empowering people to improve their health and well-being.

B. Objectives
   1. To arrange for the provision of comprehensive primary care services to residents of the medically underserved areas of Ingham County, and surrounding areas.
   2. To increase the accessibility of primary care services, inclusive of medical and dental (oral) services, to uninsured/underinsured population groups which experience a shortage of primary care.
   3. To assure that the Community Health Centers provide high quality primary care services.
   4. To develop an integrated primary care program with other community health resources, including ongoing public health services.
   5. To support the Ingham County objective of assuring that all County residents have access to an organized system of health care.
   6. To support Ingham County in its efforts to make certain public health services (such as family planning, sexually transmitted infection prevention, diagnosis, and treatment, breast and cervical cancer control, and immunizations) available to the general population and especially to at-risk populations, including women in childbearing years, children, minorities, and other underserved populations through a primary medical care model.

Article IV – Authority of Board of Commissioners
The Board of Commissioners is elected and operates under provisions of Article VII of the 1963 Michigan Constitution and Public Act 156 of 1851, MCL 46.1 et. seq. The Board of Commissioners has the responsibility to represent the County and for the care and management of the business of the County. MCL 46.11. The Board of Commissioners has the authority to establish rules and regulations in reference to the management of the interest and business concerns of the County as the Community Health Center Board considers necessary and proper in all matters not especially provided for by law. MCL 46.11(m). Pursuant to the statute, the Board of Commissioners is required to provide for a County Health Department to serve the needs of the community. MCL 333.2413.

The Board of Commissioners, acting on behalf of Ingham County, shall serve as the public entity applicant, together with the Community Health Center Board as co-applicant, for grants under Section 330 of the Public Health Services Act.

Article V – Size and Composition

A. Size

The Community Health Center Board shall consist of no less than nine (9) and no more than seventeen (17) members to maintain appropriate representation for the complexity of the Community Health Centers.

B. Composition

1. A majority of the Community Health Center Board members shall be individuals who are served by the Community Health Centers and who, as a group, represent the individuals being served in terms of demographic factors, such as race, ethnicity and gender, and geographic factors. Board members that have not utilized Community Health Center services within the past 24 months do not count toward the board composition requirement.

2. No more than one-half of the remaining members of the Community Health Center Board shall be individuals who derive more than ten percent (10%) of their annual income from the health care industry.

3. The remaining Community Health Center Board members shall be representatives of the community, in which the catchment area is located and shall be selected for their expertise in community affairs, local government, finance and banking, legal affairs, trade unions, and other commercial and industrial concerns or social service agencies within the community. Geographic factors also to be considered.

4. No less than one (1), but no more than two (2), Community Health Center Board members shall be Ingham County Board of Commissioners’ members.

5. No Community Health Center Board member shall be an employee of the Community Health Center or the spouse, child, parent, brother or sister by blood or marriage of such an employee. Board members shall not have been employees of the Health Center or Ingham County Health Department during the 12 months prior to appointment.

6. Conflicts of interest, as defined by Michigan law, or the appearance of conflicts of interest, shall be prohibited and shall be reviewed annually.

7. The Executive Director and Executive Assistant shall provide logistical and managerial assistance to the Community Health Center Board.

Article VI – Membership and Terms of Office

A. Community Health Center Board Appointments
On an as-needed basis, the Community Health Center Board shall recommend nominations for each vacant seat on the Community Health Center board for consideration and appointment. The Community Health Center Board shall solicit nominations from the community serviced by the Community Health Centers, community organizations, and health organizations. The Board of Commissioners shall make appointments from the slate of nominees recommended by the Community Health Center Board. The Community Health Center Board and the Board of Commissioners will use their best efforts to maintain the same ratio of consumer members and members-at-large as set out in Article V above.

B. Terms of Office
Members shall be appointed for terms of two (2) years and shall serve until his/her successor is appointed and qualified. Members will serve no more than three (3) consecutive full terms of office unless suitable new members cannot be identified to allow the Board to remain in compliance with composition requirements.

C. Removal
Any member of the Community Health Center Board may be removed for just cause upon 2/3 vote of the Community Health Center Board after notice and an opportunity to be heard. Just cause includes but is not limited to unexcused absence from three consecutive Community Health Center Board meetings, or the failure to attend 75% of the regular meetings in any calendar year. An unexcused absence is defined as an absence of which designated staff was not notified in advance of the meeting.

D. Vacancies and Resignations
Any vacancies occurring on the Community Health Center Board shall be filled in the same manner as Community Health Center Board appointments are made. In the process of filling vacancies, the Community Health Board shall maintain the Community Health Center Board’s composition of consumer members and members-at-large and maintain the minimum number of members requirement. Any Community Health Center Board member appointed to fill a vacancy shall be appointed for the unexpired term of his/her predecessor in office.

All resignations must be submitted to the Community Health Center Board Chairperson thirty (30) days prior to the effective date, if possible, in accordance with the established Submission of Resignation policy set forth by the Community Health Center Board.

E. Compensation
Members of the Community Health Center Board shall serve without compensation for membership. Members may be provided with compensation for actual expenses related to transportation, childcare or other assistance as the board sees fit to support attendance a Community Health Center Committee or Board meetings and other official business requested by the Community Health Center Board. The Health Center Board will maintain a policy outlining the acceptable types of reimbursement and approvals required.

Article VII – Meetings and Voting

A. Annual Meeting
The annual meeting of the Community Health Center Board shall be held in October at a place to be decided by the Community Health Center Board.
B. Regular and Special Meetings
Regular meetings of the Community Health Center Board shall be held monthly at a time and place to be decided by the Community Health Center Board. All regular meetings of the Community Health Center Board shall be conducted according to the Michigan Open Meetings Act (P.A. 267 of 1976.) The agenda of each meeting will be distributed to the members no later than two (2) business days prior to each meeting. The agenda may be modified by a majority vote of the members present at the meeting.

Special meetings may be called by the Chairperson or by four (4) members of the Community Health Center Board, at such a time and place as may be deemed necessary. All special meetings shall be conducted in accordance with the Michigan Open Meetings Act (P.A. 267 of 1976.)

C. Notice of Special Meetings
Community Health Center Board members shall be notified of the time, place, and purpose of all special meetings of the Community Health Center Board at least two (2) days prior by e-mail, US mail, text or electronic communication or hand delivery in person. Notices of special meetings of the Community Health Center Board shall specify the business to be transacted at the special meeting and no other business except that specified shall be considered at the special meeting.

D. Quorum
A majority (51%) of the Community Health Center Board members appointed and serving shall constitute a quorum for the transaction of business. Committee meetings shall hold different requirements as actions are recommendations to the full Community Health Center Board as set forth in the Guidelines for Ingham County Advisory Boards and Commissions. Community Health Center Board Members participating by telephone or other technology that allows for nearly immediate two way communication will be counted as present for the quorum.

E. Voting
All questions shall be decided by majority vote of the Community Health Center Board members present and voting except as may be provided by statute or these Bylaws.

Article VIII – Officers and Staff Assistance
A. Officers
The officers of the Community Health Center Board shall be the Chairperson, Vice-Chairperson, and Secretary.

B. Election and Terms of Office
The officers shall be elected by the Community Health Center Board during the annual meeting and shall take office immediately thereafter. Terms of office shall be for one (1) year or until their successors are elected. Officers shall be elected at the first meeting of the Community Health Center Board and shall serve until the first annual meeting thereafter.

C. Removal
Any officer elected by the Community Health Center Board may be removed by the Community Health Center Board with two-thirds majority vote after notice and an opportunity to be heard.

D. Vacancy
The unexpired term of an officer not completing his or her term shall be filled by a majority vote of the Community Health Center Board at the next regular meeting after the vacancy or at a special meeting called for that purpose. A majority vote of the total Community Health Center Board membership shall be necessary to elect and officer.

E. Chairperson
The Chairperson shall be elected by a majority of the Community Health Center Board membership and shall preside at all meetings of the Community Health Center Board.

F. Vice-Chairperson
The Vice-Chairperson shall perform the duties of the Chairperson in the absence of the Chairperson, shall chair either the Membership, Finance or Quality Committees and shall perform such other duties as from time to time may be assigned by the Community Health Center Board.

G. Secretary
The Secretary shall work with the CHC staff and be responsible for initial review of the draft minutes provided by staff. The Secretary shall perform other duties as assigned by the Community Health Center Board.

H. Executive Director
The Executive Director shall be primarily responsible for the management and operation of the Community Health Centers. The Community Health Center Board shall have the authority to suspend, remove, appoint, and/or reappoint a person to the position of Executive Director with concurrence of the Ingham County Health Officer in accordance with the Ingham County Managerial and Confidential Employee Personnel Manual and other procedures and policies of the Board of Commissioners. The Community Health Center Board, upon committee recommendation, shall participate in the annual performance evaluation of the Executive Director with contribution by the Ingham County Health Officer, to be conducted in accordance with the U.S. Department of Health and Human Services, Bureau of Primary Care, Health Center Program expectations and Ingham County personnel policies.

I. Staff Assistance
The Executive Director shall ensure that secretarial assistance for purposes of recording, distributing, and storing minutes in accordance with the Meeting Minutes Guideline policy is provided. Also, Community Health Center or Ingham County staff assistance, if appropriate, shall be provided to the Community Health Center Board and committee meetings and to the Chairperson in the performance of his/her Community Health Center Board authorized duties, as reasonably requested.

Article IX – Committees
A. Ad-Hoc Committees
The Community Health Center Board may establish ad-hoc committees as it deems necessary to carry out the purpose and objectives of the Community Health Center. The Chairperson, with the consent of a majority of Community Health Center Board members, shall assign Community Health Center Board members to these committees. Non-Community Health Center Board members may also serve on ad-hoc committees. Ad-hoc committees shall be advisory in nature.
An annual ad-hoc committee may be established for the purpose of the annual Executive Director evaluation.

B. Standing Committees
The Chairperson of the Community Health Center Board shall, from among Community Health Center Board members, assign the following standing committees and appoint chairpersons for each committee (except Executive Committee, where the Board Chairperson shall serve as chair and VOA Clinic Committee which will be selected as described below):

Executive Committee:
The Executive Committee shall be comprised of the Community Health Center Chairperson (who shall serve as chair or designate a chair in his/her absence) and the Chairpersons of the Finance, Quality, and Membership Committees (totaling four (4) members). The Executive Committee shall, through the Board’s intent, provide strategic direction for the Community Health Center board and align communication among board committees. It shall also act for the Board between regularly scheduled meetings. Any and all actions conducted on behalf of the Board by the Executive Committee must have approval from a majority of present Executive Committee members assuming quorum (greater than 50% of committee members present). It shall be responsible for monitoring policy matters affecting the Community Health Center Network and its patients at the local, state, and federal levels. It shall also delegate tasks to other committees when appropriate. Finally, it shall oversee the annual evaluation of the Community Health Center Executive Director and lead the search process and seek input from board members when a Community Health Center Executive Director vacancy arises (this may be tasked to an ad-hoc committee).

Items approved by the Executive Committee not formally delegated to the committee by the Health Center Board must be submitted to the full Board at their next regularly scheduled meeting for approval. Item approved by the Executive Committee and not approved by the Board of Directors will be reversed to the extent legally and physically possible.

Finance Committee:
The Finance Committee must be comprised of no less than three (3) and no more than 49% of all Community Health Center Board members. It shall develop the recommended Community Health Center budget. The Community Health Center Board and the Board of Commissioners must jointly approve the budget. This committee shall also develop the strategic plan to align financial/operational goals with the County to the greatest extent possible, monitor financial/operational outcomes, and present new or revised financial/operational policies needed to ensure financial solvency of the Community Health Center.

Quality Committee:
The Quality Committee must be comprised of no less than three (3) and no more than 49% of all Community Health Center Board members. It shall be responsible for establishing all Community Health Center policies and procedures, except for personnel and fiscal policies and procedures (which are retained by the Board of Commissioners). This committee recommends the approval of the annual quality assurance/quality improvement plan to the full Community Health Center Board, and monitors the plan’s implementation and results. This committee shall also provide and evaluate patient satisfaction and ensure that Community Health Center operations promotes patient centered care and meets patient needs.
Membership Committee:
The Membership Committee must be comprised of no less than three (3) and no more than 49% of all Community Health Center Board members. It shall be responsible for the recruitment of new Community Health Center Board members in accordance with established Community Health Center Board policies and maintaining size and composition requirements per the Community Health Center Board Bylaws. This committee shall also be responsible for the training and orientation of new Community Health Center Board members, including the development of annual board member training schedule. This committee shall also be assigned with preparing a slate of nominees for election of officers at the annual meeting. Finally, this committee shall develop and maintain the board member manual, which shall at a minimum, contain detail Bylaws and board member responsibilities.

VOA Clinic Committee:
The VOA Clinic Committee must be comprised of no less than three (3) and no more than 49% of all Community Health Center Board members. It shall make recommendations on VOA Clinic operations and may also recommend additional opportunities for charity care. The chair of the VOA Clinic Committee shall be appointed by EDWARD W. SPARROW HOSPITAL ASSOCIATION ("Sparrow") for the duration that the Transfer Agreement for the VOA Clinic, entered into by Sparrow and the County of Ingham, is in effect.

The functions of the standing committees are advisory in nature, with the exception of the Executive Committee, who may act on behalf of the Board between regularly scheduled Board meetings in circumstances requiring board action. Except for the aforementioned situation necessitating action by the Executive Committee, the Community Health Center Board must approve any action or decision. The Executive Director, or designee, shall be a non-voting member of all committees. In accordance with program requirements, committees shall meet as needed to accomplish monthly objectives as presented in the annual work plan. Committees are encouraged to meet in person, but can meet virtually (e.g., telephone conference, video conference, etc.) at the discretion of the committee chair.

C. General Committee Procedures
1. **Term:** Each standing committee shall be appointed at the annual meeting of the Community Health Center Board and shall serve for one year. Committee chairpersons shall also serve for one year. Committee reassignments may be completed as necessary throughout the term.

2. **Meeting Procedure:** Every meeting of a standing committee of the Community Health Center Board shall be called by its Chairperson or by a majority (51% or more) of committee members. At the first meeting of a standing committee, a regular meeting schedule shall be established. In the event that a special meeting is necessary, committee members shall be notified of the time, place, and purpose of the special committee meeting at least two (2) business days prior by acknowledged e-mail, US Mail, text or electronic communication or hand delivery in person. A quorum for the conduct of committee business shall require the presence of a majority of committee members. All committee meetings of the Community Health Center Board shall be conducted in accordance with the Michigan Open Meetings Act (P.A. 267 of 1976.)

3. **Membership:** Only Community Health Center Board members may be assigned to standing committees of the Community Health Center Board with the exception of the VOA Clinic as
set forth above. The Community Health Center Board may request that non-Community Health Center Board members attend Community Health Center Board meetings to provide assistance or information.

4. **Voting:** When a committee meets and votes on an issue, only members of that committee may vote. Community Health Center Board members who are present and who are not members of the committee may not vote. Community health Center Board committees are advisory in nature and all actions shall be forwarded for review and action to the full Community Health Center Board.

**Article X – Responsibilities of the Community Health Center Board**

A. **Personnel Policies and Procedures**
   
The Community Health Center Board, through its Cooperative Operational Agreement, shall be bound by the Ingham County personnel policies and procedures, including all collective bargaining agreements negotiated between Ingham County and the legal representatives of employees. These agreements and policies include selection and dismissal procedures, performance appraisal procedures, salary and benefit scales, employee grievance procedures, and equal opportunity and non-discrimination practices as established by the Board of Commissioners.

B. **Executive Director**
   
The Community Health Center Board shall have the authority to suspend, remove, appoint, and/or reappoint a person to the position of Executive Director with concurrence of the Ingham County Health Officer in accordance with the Ingham County Managerial and Confidential Employee Personnel Manual and other procedures and policies of the Board of Commissioners. The Executive Director shall be an employee of Ingham County.

   The Community Health Center Board, upon committee recommendation, shall participate in the annual performance evaluation of the Executive Director with contribution by the Ingham County Health Officer, to be conducted in accordance with the U.S. Department of Health and Human Services, Bureau of Primary Care, Health Center Program expectations and Ingham County personnel policies.

C. **Financial Management**
   
The Community Health Center Board shall annually review the budget prepared by the Health Department for the operation of the Community Health Centers, after review and recommendation by the Community Health Center Board Finance Committee. The Community Health Center Board shall advise the Board of Commissioner's regarding this budget. The Community Health Center Board shall review and approve the Section 330 grant application and the annual Section 330 grant budget and recommend this budget to the Board of Commissioners after review and recommendation by the Community Health Center Finance Committee, at the time set forth in Article IX B.1. The Community Health Center Board and the Board of Commissioners shall jointly approve the annual Section 330 grant budget submitted to the U.S. Department of Health and Human Services, Health Resources and Services Administration, Bureau of Primary Health Care, Health Center Program.

   The Community Health Center Board shall review management reports to support the Health Department and the Board of Commissioners in the operation of the Community Health Centers. The Community Health Center Board shall provide assurance to the U.S. Department of
Health and Human Services, Health Resources and Services Administration, Bureau of Primary Health Care, Health Center Program shall operate within the adopted budget. As set forth in Michigan law, the Community Health Center Board shall recommend to the Board of Commissioners a fee schedule for the services provided through the Community Health Centers and shall recommend to the Board of Commissioners policies for discounting fees (i.e. sliding fee scale) based on patient/family income.

Audits, as required by law for the 330 grant agreement shall be performed by an independent auditor. The audits may be performed in conjunction with other Ingham County audits.

D. Evaluate Community Health Center Activities
The Community Health Center Board shall evaluate utilization patterns, productivity, patient satisfaction, achievement of project objectives of the Community Health Centers, and shall review patient complaint trends or concerns unresolved at a staff level.

E. Compliance with Laws
The Community Health Center Board shall assure that the Community Health Centers are operated in compliance with applicable Federal, State, and local laws and regulations.

F. Health Care Policy
The Community Health Center Board shall work with the Board of Commissioners to establish policies for health care delivery, including those dealing with the scope, availability and types of services, location and hours of services, and quality of care audit procedures. The recommended policies will assist the Health Department and the Board of Commissioners to implement the objectives set out in Article III of these Bylaws.

G. Grants
The Community Health Center Board shall work with the Health Department and the Board of Commissioners to identify and make application for grant opportunities.

H. Conflict of Interest
No employee, officer, or agent shall participate in the selection, award, or administration of a contract supported by Federal funds, if a real or apparent conflict of interest would be involved. Such a conflict would arise when the employee officer or agent or any member of his or her immediate family, his or her partner of an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in the firm selected for an award. The officers, employees, and agents or the recipient shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to sub-agreements. However, recipients may set standards for situations in which the financial interest in not substantial or the gift is an unsolicited item of nominal value. The standards of conduct shall provide for disciplinary actions to be applied for violations of such standards by officers, employers or agents of the recipients.

Article XI – Fiscal Year
The fiscal year of the Community Health Center Board shall be from October 1 through September 30

Article XII - Order of Business
The order of business of the Community Health Center Board shall be set by Board Chair and comply with Mason’s Manual of Legislative Procedure.

Article XIII – Amendments
These Bylaws may be amended at a regular meeting of the Community Health Center Board by a two-thirds (2/3) vote of the entire membership of the Community Health Center Board, only after the proposed change has been presented and discussed at a previous regular meeting. Amendments to the Bylaws do not become effective until ratified by the Board of Commissioners, and signed and dated by the Community Health Center Board Chairperson, Executive Director for the Ingham Community Health Centers, and the Board of Commissioners’ Chairperson.

Article XIV – Proxy
An absent Community Health Center Board member shall not be allowed to vote by proxy.

Article XV – Parliamentary Authority
The Parliamentary Authority of the Community Health Center Board shall be the Mason’s Manual of Legislative Procedure.

Conclusion
To the extent that any of the Community Health Center Board Bylaws are contrary to the statutory requirements or Board of Commissioner’s authorization, they shall be of no force or effect.

__________________________________________________________
Community Health Center Board Chairperson

__________________________________________________________
Ingham County Board of Commissioner’s Chairperson

__________________________________________________________
Executive Director of Ingham Community Health Centers

APPROVED AS TO FORM
FOR COUNTY OF INGHAM
COHL, STOKER & TOSKEY, P.C.

By: __________________________________________________
    Mattis D. Nordfjord
ADOPTED – JUNE 26, 2018
AGENDA ITEM NO. 17

Introduced by the Law & Courts Committee of the:

INGLEHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING OFFICER JODI LEBOMBARD
ON THE OCCASION OF HER RESIGNATION

RESOLUTION # 18 – 279

WHEREAS, Animal Control Officer Jodi LeBombard has been an Ingham County Animal Control Officer since March 2009; and

WHEREAS, Animal Control Officer Jodi LeBombard has served primarily as the Department’s Animal Cruelty Investigator; and

WHEREAS, Animal Control Officer Jodi LeBombard was the recipient of the 2013 National Animal Control Officer of the Year Award, selected from hundreds of nominees across the United States due to her outstanding efforts in the field of animal control work; and

WHEREAS, Animal Control Officer LeBombard has served as Ingham County’s Lead Animal Control Officer since April 2016; and

WHEREAS, Animal Control Officer LeBombard has used her exceptional skill, dedication, compassion and tenacity to assist and educate people, to help and protect animals, and to enforce the law; and

WHEREAS, Animal Control Officer LeBombard’s extraordinary work will have a lasting impact on the Animal Control Department and Ingham County as a whole.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Jodi LeBombard on the occasion of her resignation for her dedicated service of nearly 10 years to the County of Ingham.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners takes this opportunity to acknowledge and extend its gratitude for the contributions that Jodi LeBombard has made to the County of Ingham throughout her employment as an Animal Control Officer. Officer LeBombard will be greatly missed, not only for the skill and passion that she brought to her animal control duties, but also for the impact she has had on countless lives – both animal and human.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners wishes Jodi LeBombard great success and happiness in her future endeavors.
Commissioner Maiville moved to approve the resolution. Commissioner Maiville supported the motion.

The motion carried unanimously. Absent: Commissioners Banas, Hope, and Schafer.

Commissioner Crenshaw presented the resolution to Jodi LeBombard. He further stated that he wished her well at her new endeavors at Jackson County.

Ms. LeBombard stated that she appreciated the resolution and that leaving was a difficult choice. She further stated that she had always been impressed at the work that the Ingham County Animal Control did.

Ms. LeBombard stated that she appreciated the support of the Board of Commissioners and the community. She further stated that she would not have been able to accomplish all that she had without their support.

John Dinon, Animal Control Director, read part of the resolution, “Officer LeBombard has used her exceptional skill, dedication, compassion and tenacity to assist and educate people, to help and protect animals, and to enforce the law.” He further stated that was why Ms. LeBombard had been such a great Animal Control Officer.

Mr. Dinon stated that this was a bittersweet moment.

Anne Burns, Animal Control Deputy Director, stated that Ingham County was losing a great person with Ms. LeBombard’s departure. She further stated that Ms. LeBombard was a great investigator, passionate, compassionate, and had a great moral compass.

Ms. Burns stated that Jackson County was getting a great employee. She further stated that she had mentored Ms. LeBombard too well.
Introduced by the Law & Courts Committee:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO HONOR EMERGENCY TELECOMMUNICATOR KATHY MURRAY-RICE OF THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH

RESOLUTION # 18 – 280

WHEREAS, Kathy Murray-Rice was hired by the East Lansing 9-1-1 Center as an Emergency Telecommunicator in September of 1996; and

WHEREAS, Kathy Murray-Rice continued her employment with the consolidated Ingham County 9-1-1 Center in June of 2012; and

WHEREAS, Kathy Murray-Rice has served as a Communications Training Officer at the East Lansing 9-1-1 Center, assisted in the training of new employees, and become a very positive role model for each of them; and

WHEREAS, Kathy Murray-Rice has served as a union representative for the 9-1-1 non-supervisory call takers and dispatch employees; and

WHEREAS, Kathy Murray-Rice has served as a member of the Joint Labor Team (JLT) helping to make the 9-1-1 Center to be a great place to work; and

WHEREAS, throughout her career, Kathy Murray-Rice has been a very dedicated employee and served the citizens and public safety partners; and

WHEREAS, after over 21 years of dedicated service to the citizens of Ingham County, Kathy Murray-Rice is retiring on June 29, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Emergency Telecommunicator Kathy Murray-Rice for over 21 years of dedicated service to the citizens of Ingham County and wishes her continued success in all of her future endeavors.

LAW & COURTS:  Yeas:  Crenshaw, Hope, Celentino, Banas, Anthony, Schafer, Maiville
             Nays:  None  Absent:  None  Approved 06/14/2018

Adopted as part of a consent agenda.
WHEREAS, the Sheriff’s Office field services division day shift is currently supervised by only one Lieutenant and one Sergeant 7 days per week; and

WHEREAS, with training, pass days and vacation time this left the shift without a supervisor a total of 680 hours in 2017; and

WHEREAS, in an attempt to address this deficiency the Sheriff’s Office has reassigned a Sergeant from either training, transports, emergency management or the detective bureau, helping to minimize the impact on field services, but causing an undue burden in these other areas; and

WHEREAS, the Sheriff’s Office seeks to correct this staffing deficiency by converting of a Field Services Deputy position to a Field Services Sergeant position within the existing framework of the current budget through the end of 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the elimination of one Sheriff Deputy position (CCLP Law Enforcement) and the creation of one Sergeant/Law Enforcement position (CCLP Supervisors).

BE IT FURTHER RESOLVED, that the reorganization will become effective upon the beginning of the first pay period following passage of this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer up to $32,481 from the Sheriff’s food provisions budget (10135102 750000) to fund this staffing change through the end of 2018.

BE IT FURTHER RESOLVED, that long term funding for this staffing change will be addressed through the 2019 budget process.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to adjust the 2018 Position Allocation List in accordance with this resolution.

Adopted as part of a consent agenda.
LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Schafer, Maiville  
Nays: None   Absent: None   Approved 06/14/2018  

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville  
Nays: None   Absent: Naeyaert   Approved 06/19/2018  

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Koenig, Louney, Schafer  
Nays: None   Absent: Tennis   Approved 06/20/2018
ADOPTED – JUNE 26, 2018
AGENDA ITEM NO. 20

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A REORGANIZATION IN THE JUVENILE DIVISION

RESOLUTION # 18 – 282

WHEREAS, the Circuit Court Juvenile Division currently has twenty-seven Juvenile Court Officer and Senior Juvenile Court Officer positions; and

WHEREAS, one Juvenile Court Officer position (#140015, OPEIU P5) has been vacant since March 2, 2018 as a result of a resignation; and

WHEREAS, the Circuit Court Juvenile Division having had sufficient time to evaluate the impact of this vacancy wishes to eliminate the vacant Juvenile Court Officer position (#140015, OPEIU P5) and add a Family Center Supervisor position (MCF 10); and

WHEREAS, it is the belief of the Circuit Court Juvenile Division that this reorganization will universally aid the court by providing increased safety and security at the Ingham County Family Center; and

WHEREAS, adding a Family Center Supervisor position will create supervisory support to programming at the Ingham County Family Center from 7:30 am – 8:30 pm; and

WHEREAS, the Budget Office has calculated that this reorganization will result in annual cost of $18,372.00; and

WHEREAS, the Family Center Supervisor position is covered 50 percent by the Juvenile Justice Millage and 50 percent by State Child Care Fund dollars; and

WHEREAS, the Juvenile Division is able to cover the increase in cost within the existing budget and has not requested an increase to its overall budget; and

WHEREAS, the OPEIU Union has reviewed the proposed reorganization and has no objections.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the elimination of Juvenile Court Officer position (#140015, OPEIU P5).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the creation of a Family Center Supervisor (MCF 10).

BE IT FURTHER RESOLVED, that the reorganization will become effective July 1, 2018.
BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the Circuit Court Juvenile Division’s 2018 Budget and Position Allocation List in accordance with this Resolution.

**LAW & COURTS:**  **Yeas:** Crenshaw, Hope, Celentino, Banas, Anthony, Schafer, Maiville  
**Nays:** None  
**Absent:** None  
**Approved 06/14/2018**

**COUNTY SERVICES:**  **Yeas:** Nolan, Sebolt, Grebner, Celentino, Hope, Maiville  
**Nays:** None  
**Absent:** Naeyaert  
**Approved 06/19/2018**

**FINANCE:**  **Yeas:** Grebner, Anthony, Crenshaw, Koenig, Louney, Schafer  
**Nays:** None  
**Absent:** Tennis  
**Approved 06/20/2018**

Adopted as part of a consent agenda.
WHEREAS, the Sheriff’s Office has the facilities to provide full meal services to all inmates housed in the Ingham County Jail (ICJ); and

WHEREAS, the Sheriff’s Office currently contracts with TIGGS Canteen Services, hereafter Canteen, to manage all ICJ kitchen services; and

WHEREAS, Canteen has identified the ICJ as an ideal facility for expansion of their meal preparation, packaging and delivery modernization vision (KPEPs) intended to serve ICJ and outside facilities for human consumption only; and

WHEREAS, Canteen’s expanded vision will not disrupt services and processes of the ICJ; and

WHEREAS, the Sheriff’s Office will receive a per meal “rent” from Canteen for each KPEP prepared in the ICJ kitchen, for outside facilities, until termination of this agreement; and

WHEREAS, the Sheriff’s Office will continue providing the desired space and utilities already established in the current agreement; and

WHEREAS, Canteen agrees to indemnify and hold harmless the Sheriff’s Office as detailed in the new contract; and

WHEREAS, the Sheriff’s Office embraces Canteen’s innovations intended to improve ICJ efficiency; and

WHEREAS, this agreement between the Sheriff’s Office and Canteen will be a temporary month to month lease agreement until Canteen secures a permanent facility.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Ingham County Sheriff’s Office recommendation and authorizes a contract with TIGGS Canteen Services to lease kitchen space within the ICJ, on a month to month basis.

BE IT FURTHER RESOLVED, that the contract will be effective July 1, 2018, with the County to receive a sum equal to five cents ($.05) per meal prepared in the leased premises that is not contracted by Lessor, with a $20,000 prorated minimum annual guarantee.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary budget adjustments in the Ingham County Sheriff’s Office.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this Resolution and approved as to form by the County Attorney.

**LAW & COURTS:**  Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Schafer, Maiville  
Nays: None  Absent: None  **Approved 06/14/2018**

**FINANCE:**  Yeas: Grebner, Anthony, Crenshaw, Koenig, Louney, Schafer  
Nays: None  Absent: Tennis  **Approved 06/20/2018**

Adopted as part of a consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT TO EVALUATE AND PRESENT A SCOPE OF WORK FOR 911 CENTER MECHANICAL SOUND REDUCTION

RESOLUTION # 18 – 284

WHEREAS, the mechanical noise level in the 911 Center is an issue and needs to be addressed; and

WHEREAS, the sound needs to be evaluated and a construction document package created which details the project scope; and

WHEREAS, Tower Pinkster submitted the lowest proposal amount of $12,285.00; and

WHEREAS, funds are available in line item #261-32500-931000-5FC12 for 911 Center sound study.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Tower Pinkster, 4 East Fulton Street, Suite 200, Grand Rapids, Michigan 49503 to provide needed services to determine a scope of work for mechanical noise reduction, for a not to exceed cost of $12,285.00.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after review and approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Schafer, Maiville
Nays: None Absent: None Approved 06/14/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Koenig, Louney, Schafer
Nays: None Absent: Tennis Approved 06/20/2018

Adopted as part of a consent agenda.
SPECIAL ORDERS OF THE DAY

None.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Crenshaw stated that he would like to praise to Sheriff Wriggelsworth for his information session concerning the Justice Millage. He further stated that next Thursday, he would be on Meridian Home TV to discuss this issue as well.

Chairperson Koenig stated that she thanked Commissioner Crenshaw for his hard work.

Commissioner Louney thanked the parents from Fairview Elementary School for coming to Mason for the presentation of the resolution.

Commissioner Nolan stated that on Saturday, June 30, at 1:00 p.m. there would be a Families Belong Together protest at the Capitol Building. She further stated that she would be attending and invited others to join her.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Anthony moved to pay the claims in the amount of $17,943,177.56. Commissioner Tennis supported the motion.

The motion carried unanimously. Absent: Commissioners Banas, Hope, and Schafer.

ADJOURNMENT

The meeting was adjourned at 7:00 p.m.
Minutes of a regular meeting of the Wexford County Board of Commissioners, held at the Wexford County Courthouse, 437 E. Division St., Cadillac, Michigan on the twentieth day of June, 2018, at 5:30 p.m.

PRESENT: Michael MacCready, Robert Hilty, Michael Bengelink, Michael Bash, Julie Theobald, Judy Nichols, Gary Taylor, Bill Goodwill, and Leslie Housler;

ABSENT: None

The following preamble and resolution were offered by Commissioner Bengelink and supported by Commissioner Taylor.

RESOLUTION NO. 18-19
OPPOSING HOUSE BILL 6049 AND SENATE BILL 1025

WHEREAS, House Bill (HB) 6049 and Senate Bill (SB) 1025 seek to completely restructure the tax assessing qualifications, process and boundaries of local assessing units in Michigan; and

WHEREAS, HB 6049/SB 1025 will impose a huge financial burden on Wexford County as well as Michigan’s other counties and local units because its mandates will require increased staffing levels and office space while providing a woefully inadequate 1% administrative fee and undefined “start-up funding” to compensate the counties and other local units for the drastic expenses that will surely accompany the new mandates; and

WHEREAS, HB 6049/SB 1025 will put Wexford County at odds with its local townships by requiring us to take the 1% administration fee from the local units to pay for our increased costs; and

WHEREAS, HB 6049/SB 1025 changes the manner in which local boards of review (BOR) are conducted. By putting specialized BOR’s at the county level, HB 6049/SB 1205 has the potential to strip elected township supervisors and local assessing units of control over the tax assessing process, depriving them of the ability to account for unique conditions and values unknown to county-wide, regional and/or statewide assessing units but well known in the local units; and

WHEREAS, HB 6049/SB 1025 appears to have been designed without any input from existing assessors or their associations and the previous drafts were not made public to the counties and townships directly affected by its sweeping changes until nearly ready for introduction into the Michigan Legislature; and

WHEREAS, there are no guarantees that quality education will be available locally or even regionally to allow for the increased certifications levels imposed by HB 6049/SB 1025; and

WHEREAS, HB 6049/SB 1025’s proposed levels of certification for assessors will not achieve the results that are being sought. The real problem is bad assessors, not their levels of certification. The solution lies in better policing of assessors by the State Tax Commission, not simply imposing increased educational requirements that may be impossible to achieve and that do nothing to weed out the bad assessors; and
WHEREAS, Wexford County views HB 6049/SB 1025 in its current form as an unfunded mandate which does little or nothing to accomplish its stated goals; and

NOW, THEREFORE BE IT RESOLVED, that the Wexford County Board of Commissioners hereby opposes HB 6049/SB 1025 and asks that it be referred back to the House Tax Policy Committee and the Senate Finance Committee until the funding issues and other problems identified above can be properly addressed.

BE IT FURTHER RESOLVED, that this resolution will be forwarded to all counties in Michigan, Michigan House Representatives Michelle Hoitina, Senator Darwin Booher and Governor Rick Snyder.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

AYES: Nichols, Goodwill, MacCready, Hilty, Benglink, Bush, Theobald, Taylor, and Housler;

NAYS: None

RESOLUTION DECLARED ADOPTED.

Leslie D. Housler, Chairman, Wexford County Board of Commissioners

Elaine L. Richardson, County Clerk

STATE OF MICHIGAN )
COUNTY OF WEXFORD )

I hereby certify that the forgoing is a true and complete copy of the Resolution 18-19 adopted by the County Board of Commissioners of Wexford County at a regular meeting held on June 20, 2018 and I further certify that public notice of such meeting was given as provided by law.

Elaine L. Richardson, County Clerk
KALKASKA COUNTY BOARD OF COMMISSIONERS
RESOLUTION 2018-29
IN OPPOSITION TO HB 6049 and SB 1025

WHEREAS, House Bill (HB) 6049 and Senate Bill (SB) 1025 seeks to completely restructure the tax assessing qualifications, process and boundaries of local assessing units in Michigan; and

WHEREAS, HB 6049/SB 1025 will impose a huge financial burden on Kalkaska County as well as Michigan’s other counties and local units because its mandates will require increased staffing levels and office space while providing a woefully inadequate 1% administrative fee and undefined “start-up funding” to compensate the counties and other local units for the drastic expenses that will surely accompany the new mandates; and

WHEREAS, HB 6049/SB 1025 will put Kalkaska County at odds with its local townships by requiring us to take the 1% administration fee from the local units to pay for our increased costs; and

WHEREAS, HB 6049/SB 1025 changes the manner in which local boards of review (BOR) are conducted. By putting specialized BORs at the county level, HB 6049/SB 1025 has the potential to strip elected township supervisors and local assessing units of control over the tax assessing process, depriving them of the ability to account for unique conditions and values unknown to county-wide, regional and/or statewide assessing units but well known in the local units; and

WHEREAS, HB 6049/SB 1025 appears to have been designed without any input from existing assessors or their associations and the previous drafts were not made public to the counties and townships directly affected by its sweeping changes until nearly ready for introduction into the Michigan Legislature. In this context, it is difficult to view HB 6049/SB 1025 as anything other than a power grab generating from Lansing; and

WHEREAS, there are no guarantees that quality education will be available locally or even regionally to allow for the increased certification levels imposed by HB 6049/SB 1025; and

WHEREAS, HB 6049/SB 1025’s proposed levels of certification for assessors will not achieve the results that are being sought. The real problem is bad assessors, not their levels of certification. The solution lies in better policing of assessors by the State Tax Commission, not simply imposing increased educational requirements that may be impossible to achieve and that do nothing to weed out the bad actors; and

WHEREAS, Kalkaska County views HB 6049/SB 1025 in its current form as an unconstitutional unfunded mandate which does little or nothing to accomplish its stated goals.

NOW, THEREFORE, BE IT RESOLVED, that the Kalkaska County Board of Commissioners hereby opposes HB 6049/SB 1025 and asks that it be withdrawn from consideration until the funding issues and other problems identified above can be properly addressed.

CERTIFICATION

The undersigned hereby certify that the foregoing RESOLUTION IN OPPOSITION TO HOUSE BILL 6049 was duly approved at a meeting of the Kalkaska County Board of Commissioners held on June 20, 2018; Motioned by Fisher; Supported by Cox. Roll call vote: Fisher, yes; Cox, yes; Bicum, yes; Comai, yes; Crambell, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays. Motion carried.

_______________________
Stuart McKinnon, Chair of
Kalkaska County Board of Commissioners

I, the undersigned, County Clerk of Kalkaska County, Kalkaska, Michigan, do hereby certify that the foregoing is a true and correct copy of certain proceedings taken by the Kalkaska County Board of Commissioners of said municipality at a regular meeting held on May 16, 2018 relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

STATE OF MICHIGAN )
County of Kalkaska )

June 20, 2018

_______________________
Deborah Hill, County Clerk

1
RESOLUTION

To: The Honorable Board of Commissioners
   Huron County
   Michigan

WE, the LEGISLATIVE COMMITTEE, respectfully beg leave to submit the following resolution for your consideration:

WHEREAS, House Bill (HB) 6049 and Senate Bill (SB) 1025 seeks to completely restructure the tax assessor qualifications, process and boundaries of local assessing units in Michigan; and

WHEREAS, HB 6049/SB 1025 will impose a huge financial burden on Huron County as well as Michigan's other counties and local units because its mandates will require increased staffing levels and office space while providing a woefully inadequate 1% administrative fee and undefined "start-up funding" to compensate the counties and other local units for the drastic expenses that will surely accompany the new mandates; and

WHEREAS, HB 6049/SB 1025 will put Huron County at odds with its local townships by requiring us to take the 1% administration fee from the local units to pay for our increased costs; and

WHEREAS, HB 6049/SB 1025 changes the manner in which local boards of review (BOR) are conducted. By putting specialized BORs at the county level, HB 6049/SB 1025 has the potential to strip elected township supervisors and local assessing units of control over the tax assessing process, depriving them of the ability to account for unique conditions and values unknown to county-wide, regional and/or statewide assessing units but well known in the local units; and

WHEREAS, HB 6049/SB 1025 appears to have been designed without any input from existing assessors or their associations and the previous drafts were not made public to the counties and townships directly affected by its sweeping changes until nearly ready for introduction into the Michigan Legislature. In this context, it is difficult to view HB 6049/SB 1025 as anything other than a power grab generating from Lansing; and

WHEREAS, there are no guarantees that quality education will be available locally or even regionally to allow for the increased certification levels imposed by HB 6049/SB 1025; and

WHEREAS, HB 6049/SB 1025’s proposed levels of certification for assessors will not achieve the results that are being sought. The real problem is bad assessors, not their levels of certification. The solution lies in better policing of assessors by the State Tax Commission, not simply imposing increased educational requirements that may be impossible to achieve and that do nothing to weed out the bad actors; and

WHEREAS, Huron County views HB 6049/SB 1025 in its current form as an unconstitutional unfunded mandate which does little or nothing to accomplish its stated goals; now

THEREFORE, BE IT RESOLVED that the Huron County Board of Commissioners hereby opposes HB 6049/SB 1025 and asks that it be withdrawn from consideration until the funding issues and other problems identified above can be properly addressed.
Respectfully submitted,

LEGISLATIVE COMMITTEE

[Signatures]

David G. Peruski, Chairman

Steve Vaughan, Vice Chairman

[Signature]

John A. Nugent, Member

Dated: June 26, 2018

VOICE CALL VOTE:

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RESOLUTION:  ✔ ADOPTED   □ DEFEATED   □ TABLED
TO: Livingston County Municipal Legislative Bodies, Contiguous Municipal Legislative Bodies, Livingston County Board of Commissioners, Southeast Michigan Council of Governments, Public Utility Companies and Railroad Companies

FROM: Livingston County Planning Department
Kathleen Kline-Hudson, Director

DATE: July 5, 2018

RE: Distribution of DRAFT 2018 Livingston County Master Plan for public review and comment

On June 20, 2018, the Livingston County Planning Commission recommended to the Livingston County Board of Commissioners to approve the release of the Draft 2018 Livingston County Master Plan to all the neighboring communities and interested parties for a 63-day review period as required by the Michigan Planning Enabling Act (PA 33 of 2008 as amended). On July 2, 2018, the Livingston County Board of Commissioners approved the distribution of the Draft 2018 Livingston County Master Plan for public review and comment.

During the 63-day review period, public comments will be collected by County Planning Department staff. After the review period (which ends on September 6, 2018), a public hearing will be scheduled by the Livingston County Planning Commission (date to be determined) to hear verbal comments, and to review the comments collected by staff. Adoption of the plan will not take place until after the review period and public hearing.

Please see the Livingston County Planning Department website at: https://www.livgov.com/plan/Pages/2015-16_County_Master_Plan.aspx for a link to the complete draft of the plan. The Draft 2018 Livingston County Master Plan is a web-based plan that contains many web links to trends and best practices. To be fully effective, this plan must be viewed and utilized digitally, although the plan can be downloaded and printed by the user. A copy of the draft plan is also available at the front counter of the Livingston County Planning Department.

Comments on the draft plan may be e-mailed to the Livingston County Planning Department at planning@livgov.com, or by letter, fax, or telephone contact as indicated on this letterhead.

Thank you for your consideration of this matter. If you have any questions regarding this correspondence, please contact Livingston County Planning Department. We look forward to your comments regarding this draft document.
Good Afternoon, Francisca,

I am so sorry to hear about your resignation, but I completely understand your reasoning. I wish you the best of luck and hope that our paths will cross again in your community work.

Thank you for your service to the Ingham County Family Center Advisory Board and for your commitment to serving the community.

I have copied Becky Bennett on this email so she has a copy of your resignation. I don’t believe you need to do anything else.

Sara

Sara Deprez
Juvenile Programs Director
30th Circuit Court
517 483-6170 ~ GPB office
517 342-2667 ~ ICFC office

This email is only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential, and exempt from disclosure under Federal Law 42 CFR, as well as Health Insurance Portability Accountability Act (HIPAA) of 1996, 45 CFR parts 160 & 164, as well as Michigan Law relating to substance abuse treatment MCL 333.6111, 33.6112, & 333.6113. If you are not the intended recipient, or not the employee or agent responsible for delivering the email to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. *If you have received this communication in error please notify us and destroy these documents immediately.*

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Hello Sarah,

Unfortunately I am resigning from my position on this board. In the past few months I have made a stronger commitment to the work that I have been doing in the community. With this commitment I have had to dedicate a lot of time. I am excited about the venture that I am on and I feel fortunate to be able to serve my community in this way. I am certain that I will still work with you all in a different capacity and I am looking forward to it.
Please see the attached letter. At this time I have not mailed a copy to the Mason address. Please let me know if I must do that. Thank you for your time.

Sincerely,

Francisca Garcia  
Vice Chair  
Voces De La Comunidad  
(517)525-2575

Happy are those who dream dreams and are ready to pay the price to make them come true. --Tupac Shakur
RESOLUTION

To: The Honorable Board of Commissioners
   Huron County
   Michigan

WE, the LEGISLATIVE COMMITTEE, respectfully beg leave to submit the following resolution for your consideration:

WHEREAS, Senate Bill (SB) 1031 seeks to amend the General Property Tax Act to exempt qualified utility personal property from the collection of taxes under the Act; and

WHEREAS, "Qualified utility personal property" under the Act would include both of the following utility personal property; electric transmission and distribution systems, substation equipment, spare parts, gas distribution systems, water transmission and distribution systems, gas storage equipment, and transmission lines of gas or oil transporting companies, that was initially installed in the State after December 31, 2017; and

WHEREAS, SB 1031 in its present form as introduced on May 29, 2018, will impose a financial burden on Huron County and its local units, as it will not only reduce personal property tax revenues in 2019, but every year thereafter those annual losses will continue to increase; and

WHEREAS, SB 1031 was reported favorably by the Senate Committee on Finance without amendment for immediate effect to the Committee of the Whole on June 6, 2018; now

THEREFORE, BE IT RESOLVED that the Huron County Board of Commissioners hereby opposes SB 1031; and

BE IT FURTHER RESOLVED that this resolution shall be forwarded to all counties in Michigan, Representative Canfield, Senator Pavlov, Governor Rick Snyder, and the Michigan Association of Counties.

Respectfully submitted,

LEGISLATIVE COMMITTEE

[Signatures]

David G. Peruski, Chairman

Steve Vaughan, Vice Chairman

John A. Nigent, Member

Dated: July 10, 2018
**Resolution No. 18**

Page 2

**VOICE/ROLL CALL VOTE:**

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**RESOLUTION:**  ☐ ADOPTED  ☐ DEFEATED  ☐ TABLED
July 10, 2018

Dear Interested Party:

Pursuant to Act 451, Section 5511, the Michigan Department of Environmental Quality, Air Quality Division’s Pending New Source Review Application Report is enclosed. This report lists all of the pending applications submitted for sources within your county.

The Pending New Source Review Application Report includes the following information: county, city, date received, applicant’s name, site address, application permit number, and a brief description of the nature of the source or process.

This report will be sent to you on a monthly basis unless you request that your name be deleted from our mailing list. Please note that this information is updated weekly and is also available on the Internet. A list is available on the Permits to Install Internet page at http://www.michigan.gov/air. Click the “Permits” tab, click the link by the second bullet for PTI/NSR permits, and click the sixth bullet under “Application / PTI Information” entitled “Pending PTI Application List.” You may obtain information on sources located in neighboring counties by accessing the above list or by contacting me.

Thank you for your interest in this matter.

Sincerely,

Sue Thelen
Permit Section
Air Quality Division
517-284-6804

Enclosure
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Leelanau County Resolution #2018-010

Resolution in Opposition to Senate Bill 1031, A bill to amend 1893 PA 206, entitled, "The general property tax act," (MCL 211.1 to 211.155) by adding section 9p

WHEREAS, Senate Bill (SB) 1031 seeks to amend the General Property Tax Act to exempt qualified utility personal property from the collection of taxes under the Act; and

WHEREAS, "Qualified utility personal property" under the Act would include both of the following utility personal property: electric transmission and distribution systems, substation equipment, spare parts, gas distribution systems, water transmission and distribution systems, gas storage equipment, and transmission lines of gas or oil transporting companies; that was initially installed in the State after December 31, 2017; and

WHEREAS, SB 1031 in its present form as introduced on May 29, 2018, will impose a financial burden on Leelanau County and its local units, as it will not only reduce personal property tax revenues in 2019, but every year thereafter those annual losses will continue to increase; and

WHEREAS, SB 1031 was reported favorably by the Senate Committee on Finance without amendment for immediate effect to the Committee of the Whole on June 6, 2018.

NOW, THEREFORE, BE IT RESOLVED that the Leelanau County Board of Commissioners does hereby oppose SB 1031.

BE IT FURTHER RESOLVED that this resolution will be forwarded to all counties in Michigan, State Representative Curt Vanderwall, State Senator Darwin Booher, Governor Rick Snyder, the Michigan Townships Association, the Michigan Municipal League, and the Michigan Association of Counties.
MOTION BY WESSELL TO APPROVE LEELANAU COUNTY RESOLUTION #2018-010,
RESOLUTION IN OPPOSITION TO SENATE BIL 1031, a BILL TO AMEND 1893 PA
206, ENTITLED, “The general property tax act,” (MCL 211.1 to 211.155) by adding
section 9p. SECONDED BY SOUTAS-LITTLE.
Discussion.
ROLL CALL: WESSELL – YES; BUNEK – YES; LAUTNER – ABSTAIN; NOONAN – YES;
RUSHTON – YES; SOUTAS-LITTLE – YES.
AYES – 5 (Wessell, Bunek, Noonan, Rushton, Sotas-Little)
NO – 0 ABSTAIN – 1 (Lautner) ABSENT – 1 (Ansorge) MOTION CARRIED.

State of Michigan
County of Leelanau

I, Michelle L. Crocker, Clerk of said County and Clerk of Circuit Court for said County, the same being a Court of record having a seal, do
hereby certify that the above is a true copy of the Record now remaining in my office and of the whole thereof. In Testimony whereof,
I have hereto set my hand and affixed the seal of the Circuit Court the 26th day of June 2018.

Michelle L. Crocker, Leelanau County Clerk
July 11, 2018

Ingham County Board of Commissioners
Attn: Commissioner Koenig, Chairperson
P.O. Box 319,
Mason, MI 48854

Dear Chairperson Koenig and Commissioners,

This letter is to ask if you would consider becoming a sponsor for our **2018 LLEAD Conference**. The “Latinx Leaders for the Enhancement of Advocacy & Development” will be having its statewide conference on **Friday, October 12, 2018**, at the Lansing Center, in Lansing, Michigan. Our mission is to bring together Latino communities in the state to exchange ideas on common issues so that Michigan Latinos can present unified solutions in resolving challenges confronted on the local, state, and national levels. The 2018 theme is **Aquí Estamos: It’s Time!** which emphasizes the urgent need to have Latinos in Michigan, STAND UP and be part of working towards BEING HEARD so that we can assure a bright and promising future for our Latino children and beyond.

LLEAD is a statewide Latino organization and continues to strengthen its reach to Latinos by creating new chapters that will join those in Holland, Lansing and Saginaw. Recent activities include: Development of a LLEAD Michigan “Crisis Response System” that will react to hate and bias incidents against Latinos in the state. LLEAD has developed workshops on voter education and registration, leadership training and community engagement. We have also developed our LLEAD Michigan Website at: www.LLEAD.org.

The 2018 LLEAD Conference will include national, state and local speakers and workshop tracks that will include the following topics: 1) 2020 Census: Preventing a Latino Undercount in Michigan; 2) Latino Youth: How to Get Involved; 3) Voter Registration & Gerrymandering; 4) Immigration: Its effects on Latinos in the State.

We sincerely hope that you can sponsor our statewide conference and support the type of leadership training that can empower Latinos to take control of their own destiny. Please see enclosed a listing of the sponsor levels for the conference.

Thanking you in advance,

[Signature]
Al Flores
President
LLEAD Michigan

P.O. Box 80231, Lansing, Michigan 48908
LATINX LEADERS FOR THE ENHANCEMENT OF ADVOCACY AND DEVELOPMENT

LLEAD

2018 LLEAD CONFERENCE AD BOOKLET

Friday, October 12, 2018, Lansing Center, Lansing, Michigan

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Address: __________________________________________________

City: __________________________ State: ___________ Zip: __________

Contact Person: __________________________ Contact Number: __________________________

Email Address: ____________________________________________

send electronic files (PDF preferred) to:
Rudy Reyes
E-mail: castillaelva@yahoo.com
Phone: (517) 420-1084

Total Cost: __________________________

Please make checks payable to: LLEAD
P.O. Box 80231
Lansing, Michigan 48908

*LLEAD is exempt from federal income tax under Internal Revenue Code (IRS) Section 501 (c) 3 and donors can deduct contributions they make to LLEAD under IRC Section 170.

Rev4/12/18
MAIL CHECK OR MONEY ORDER PAYABLE TO:

LLEAD
C/O LEROY HERNANDEZ, STATE TREASURER
P.O. BOX 80231
LANSING, MI 48908

FOR QUESTIONS OR CONCERNS PLEASE CONTACT:

ALBERTO FLORES
LLEAD STATE PRESIDENT
(517) 515-9800

DONATIONS CAN BE MADE TO LLEAD AND MAILED TO THE ADDRESS ABOVE.

HAVING OUR VOICE HEARD
Utilizing statewide strategies and presenting them to local and state officials, businesses, corporations, and institutions in one unified voice.

CONNECTION WITH MEMBERS THROUGHOUT MICHIGAN
Members are connected to the LLEAD network, including the State LLEAD Board of Directors and all other local chapters.

GATHER Viable INFORMATION
During state and local LLEAD gatherings and meetings members have ample opportunities to communicate, learn from one another, and share best practices.

DECISION MAKING
Working together to reach consensus on issues and to advocate for the design and development of programs, policies, and systems for viable solutions.

Latinx Leaders for the Enhancement of Advocacy and Development
HISTORY

November of 2013:
Latinx leaders came together from various parts of Michigan and began a forum to create a statewide Latina/o organization. The catalyst that inspired Latinx Leaders in Michigan to create LLEAD Michigan was the need to advocate and draw awareness to Latina/o needs surrounding:

- Unlawful discrimination
- Lack of job opportunities
- Unfair employment practices
- K-12 educational dropout rates
- Post-secondary degree retention rates
- Access to health services
- Immigration
- Teenage pregnancy rates
- School to prison pipeline

The creation of a Statewide Board of Directors enabled Latinx Leaders for the Enhancement of Advocacy & Development (LLEAD) to accomplish the following:
- Continued development of a sound structure for LLEAD to continue its work into the future.
- Developing a voter registration training model for Latina/o organizations in Michigan.
- Providing accurate historical Latinx information sources for Michigan residents.
- First ever LLEAD statewide conference.
- Creation of LLEAD Chapters in Michigan.
- Obtained grant to create statewide Anti-Latina/o Crisis Response System

MISSION

To bring together Latina/o communities in the state to exchange ideas on common issues so that Michigan Latina/os can present unified solutions in resolving challenges confronted on the local, state and national levels.

PURPOSE

The purpose of LLEAD Chapters are to provide the vehicle whereby local communities can coordinate, design, develop and advocate for the creation of solutions to overcome their societal challenges in the areas of: civil and human rights, health disparities, education, employment, economic, housing, immigrant rights, and civic engagement in conjunction with support of the State Board of Directors of LLEAD.

MEMBERSHIP FORM

Payment of dues ($10.00) entitles you to membership for one year with the Latinx Leaders for the Enhancement of Advocacy and Development (LLEAD). Lifetime memberships are also available.

NAME: ____________________________

ADDRESS: ____________________________

CITY: ____________________________ COUNTY: ______

STATE: ______ ZIP: ____________________________

PHONE: ____________________________

CELL: ____________________________

E-MAIL: ____________________________

CITY OR COUNTY OF LLEAD BRANCH WHERE YOU ARE APPLYING: ____________________________
RESOLUTION RECOGNIZING CHRISTIAN SHACK AS THE FIRST PLACE WINNER OF THE 2018 INGHAM COUNTY EQUAL OPPORTUNITY COMMITTEE SCHOLARSHIP CONTEST

RESOLUTION # 18 –

WHEREAS, the Ingham County Equal Opportunity Committee sponsored the 2018 Excel Scholarship Contest open to students accepted to an accredited public/state college, university or vocational school; and

WHEREAS, applicants where asked to include a brief essay describing their experience within the community, how this scholarship would contribute to their pursuit of higher education and what they will do to promote equality and social justice; and

WHEREAS, Christian Shack is an active member in the community having participated in many programs, including Turning Point Lansing and Key Club; and

WHEREAS, Christian has been a leader at Eastern High School, serving as the Black Student Union president for two years, a member of the student council, as well as mentoring and tutoring students at his school; and

WHEREAS, Christian is also an accomplished student athlete who has participated in varsity football and track and field; and

WHEREAS, Christian Schack has elaborated in his essay the importance of setting a good example for others, the desire to continue to give back to his community through continued mentorship and to work for equal opportunities for everyone.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Equal Opportunity Committee in honoring Christian Shack for his essay and for his inspiration.

BE IT FURTHER RESOLVED, that the Board wishes Christian continued success in all of his future endeavors.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None  Absent: None  Approved 07/17/2018
WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated July 2, 2018 as submitted.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
    Nays: None  Absent: None  Approved 07/17/2018
## INGHAM COUNTY ROAD DEPARTMENT

**DATE** July 2, 2018

### LIST OF CURRENT PERMITS ISSUED

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MANAGING DIRECTOR: ______________________________
WHEREAS, Doug Stover began his career with the Ingham County Equalization Department on May 22, 1989; and

WHEREAS, Doug was promoted to the position of Equalization Director on September 18, 1996; and

WHEREAS, during his years of service to Ingham County, he has provided outstanding leadership and his ability to work well with local assessors, elected officials at all levels of government, department heads and employees has played a vital role in the effective, efficient operation of Ingham County government, earning him the respect of county officials, colleagues state-wide and all those around him; and

WHEREAS, Doug has helped to guide the County through several very challenging budget cycles by sharing his understanding of the Michigan General Property Tax Act and his ability to project assessed and taxable property values with a high degree of accuracy; and

WHEREAS, through Doug’s leadership, Ingham County has established exceptional mapping and remonumentation programs; and

WHEREAS, Doug consistently applied ethical standards in fulfillment of his assigned responsibilities which serve as an example for all Ingham County employees; and

WHEREAS, with more than 29 years of dedicated service to Ingham County, Doug is retiring from his position as Equalization Director.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Doug Stover for his dedication and commitment to the County of Ingham and extends its sincere appreciation for the many contributions he has made to the citizens of Ingham.

BE IT FURTHER RESOLVED that the Board of Commissioners extends its best wishes to Doug and hopes for continued success in all of his future endeavors.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None  Absent: None  Approved 07/17/2018
WHEREAS, Section J of the Purchasing Procedures Policy (Financial Policy No. 412) allows for emergency purchases to be made outside of the normal process that requires advance approval of standing subcommittees and Board of Commissioners; and

WHEREAS, a recent series of emergency purchases, while certainly urgent, only loosely matched the established threshold of the established criteria for such purchases; and

WHEREAS, the Board of Commissioners wishes to amend the emergency purchases section of the Purchasing Procedures Policy to address urgent purchases necessary to prevent creation of an unbearable working environment due to a pending or actual mechanical failure; and

WHEREAS, the proposed amendment is consistent with the Strategic Plan’s Management, Finance and Governance strategy to periodically review and revise policies and contracting procedures to reflect current best practices.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves changes to Section J of the Purchasing Procedures Policy to read as follows:

J. Emergency Purchases. Notwithstanding the provisions of this policy, emergency purchase of goods, works and/or services may be made by the Purchasing Director, under the direction and authorization of the Controller, wherein the immediate purchase is essential 1) to prevent detrimental delays in the work of any department; 2) which might involve danger to life and/or damage to County property, or 3) to correct a pending/actual mechanical failure that might otherwise result in an unbearable work environment. In all such cases a report shall be filed jointly by the Purchasing Director and respective department head to the next meeting of the County Services Committee setting out the nature of emergency and the necessity of the action taken pursuant to this Section, should the amount exceed that provided for in Sections F.4 and F.5. All such emergency purchases shall be covered by a subsequent purchase order.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None   Absent: None   Approved 07/17/2018

FINANCE:  Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None   Absent: None   Approved 07/18/2018
WHEREAS, the flooring in the lobby area of DHHS is old and past its useful life; and

WHEREAS, over the years tiles have shrunk leading to dirt collection in between the gaps, they are discolored, worn and in need of replacement; and

WHEREAS, Lansing Tile & Mosaic, Inc., an authorized installer, will remove and dispose of existing flooring, prep, furnish and install new floor tile, transitions and accent strips; and

WHEREAS, Lansing Tile and Mosaic, Inc. is on the state contract therefore, three quotes are not required; and

WHEREAS, Lansing Tile and Mosaic, Inc. submitted a bid amount not to exceed $22,000.00; and

WHEREAS, funds for said services are located within the 2018 approved CIP Line Item #631-23304-931000-8F07 which has a balance of $22,000.00 for DHHS lobby flooring.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes an agreement with Lansing Tile & Mosaic, Inc., an authorized installer, 2210 Apollo Drive, Lansing, Michigan, 48906, to install new tile flooring in the DHHS lobby, under the State of Michigan contract, for a not to exceed cost of $22,000.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None    Absent: None    Approved 07/17/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None    Absent: None    Approved 07/18/2018
WHEREAS, employees have both a need and a right to know about chemical hazards to which they are exposed in the workplace; and

WHEREAS, the complexity of administering numerous MSDS across multiple departments exposes the County to the risk of being out of compliance with MI OSHA regulations; and

WHEREAS, our current agreement expires September 14, 2018; and

WHEREAS, the Facilities Department is requesting a new three (3) year agreement, with a (2) year renewal option, for the management of the MSDS; and

WHEREAS, the new agreement will be effective September 15, 2018 through August 14, 2021 for a total not to exceed cost of $16,760.64; and

WHEREAS, funds for said services are located within the Workers Compensation Fund.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes an agreement with MSDS Online, 222 Merchandise Mart Plaza, Suite 1750, Chicago, Illinois, 60654, to manage material safety data sheets for a (3) three year period, with a (2) year renewal option, for a total not to exceed cost of $16,760.64.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
                  Nays: None  Absent: None  Approved 07/17/2018

FINANCE:  Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
          Nays: None  Absent: None  Approved 07/18/2018
AGENDA ITEM NO. 16

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE LOCAL ROAD AGREEMENTS WITH ALAIEDON, AURELIUS, BUNKER HILL, INGHAM, LEROY, LESLIE, LOCKE, VEVAY, WHEATFIELD, WHITE OAK, AND WILLIAMSTOWN TOWNSHIPS

RESOLUTION # 18 –

WHEREAS, 2018 Local Road Program Agreements are proposed for the following Townships with details of the proposed road improvement and funding provided in the table below: Alaiedon, Aurelius, Bunker Hill, Ingham, Leroy, Leslie, Locke, Vevay, Wheatfield, White Oak, and Williamstown Townships; and

WHEREAS, the Road department has worked with each Township to determine what local road projects are most needed and desired by the given township; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken by road department crews, to contribute road department labor without charge on the above projects, and to pay for portions of the cost of said improvements from the County Road Fund as indicated for each Township in the table below; and

WHEREAS, total Road Department funding match amount indicated in the table below is included in the adopted/amended 2018 Road Department budget; and

WHEREAS, in the event the final cost of any of the projects is more than the estimates provided in the table below, for any final costs less than twice the maximum Road Department match amount set forth in the table below, the additional cost will be split evenly between the respective Township and the Road department, and for any final costs greater than the twice the maximum Road Department match amount set forth in the table below, the additional cost will be paid entirely by the respective Township; and

WHEREAS, in the event the final cost of any of the projects is less than the estimates provided in the table below, for any final cost amount greater than twice the maximum Road Department match amount set forth in the table below, the savings will first accrue to the Township, and then for any final costs below twice the maximum Road Department match amount set forth in the table below, the savings will be split evenly between the respective Township and the Road Department; and

WHEREAS, the respective Townships are willing to pay the respective Township’s portion of the cost of said improvements as shown in the table below and as further detailed above, provided, however, that the respective Township excess payments will not exceed 10 percent (10%) of the Township contribution amounts established in the respective Agreements, unless the respective Township agrees otherwise, or may reduce the scope of described road improvement projects per the respective Township’s available budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into 2018 Local Road Program Agreements with the following Townships with details of the proposed road improvement and funding provided in the table below: Alaiedon, Aurelius, Bunker Hill, Ingham, Leroy, Leslie, Locke, Vevay, Wheatfield, White Oak, and Williamstown Townships.
BE IT FURTHER RESOLVED, the Road Department is authorized to contribute match funds to the respective projects per the amounts shown in the table below and/or as may be necessary for any final project costs differing from estimates as provided above.

BE IT FURTHER RESOLVED, the Road Department shall invoice each Township for its contribution as provided above.

BE IT FURTHER RESOLVED, that the Road Department shall cause the improvements identified in the table below to be performed by Road Department crews without charge to the respective projects for road department staff labor during the construction season of the 2018 calendar year subject to final approval by, or as modified by, each Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign all necessary agreements consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
   Nays: None   Absent: None   Approved 07/17/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
   Nays: None   Absent: None   Approved 07/18/2018
<table>
<thead>
<tr>
<th>Township</th>
<th>Prior Match Remaining</th>
<th>2018 Road dept. Match</th>
<th>Total 2018 Match Available</th>
<th>Proposed 2018 Local Road Projects</th>
<th>Estimated Total Project Cost</th>
<th>Estimated Township Cost</th>
<th>Estimated Road dept. Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alaiedon</td>
<td>$0.00</td>
<td>$45,000.00</td>
<td>$45,000.00</td>
<td>Full maintenance pave Hulett, Sandhill to I-96; Chip-seal all following: Stillman, Dobie/Sandhill - Meridian; Harper, Okemos - Wolverine; Wolverine, Harper - Howell; Lamb, Hagadorn - Walline. Total of approx. 11 miles.</td>
<td>$165,000.00</td>
<td>$120,000.00</td>
<td>$45,000.00</td>
</tr>
<tr>
<td>Aurelius</td>
<td>$682.09</td>
<td>$33,300.00</td>
<td>$33,982.09</td>
<td>Full maintenance pave Bunker &amp; Curtice roads, both from Gale to Onondaga roads, total of 2 miles.</td>
<td>$90,000.00</td>
<td>$56,017.91</td>
<td>$33,982.09</td>
</tr>
<tr>
<td>Bunkerhill</td>
<td>$22,200.00</td>
<td>$33,300.00</td>
<td>$55,500.00</td>
<td>Skip-paving as necessary &amp; Chip-sealing all following: Williams, DeCamp - Ewers (double chip seal); DeCamp, Williams - Haynes; Friermuth, Fitchburg - DeCamp; Baseline, Bunker Hill - Friermuth. Total of aprox. 6.25 miles.</td>
<td>$135,500.00</td>
<td>$80,000.00</td>
<td>$55,500.00</td>
</tr>
<tr>
<td>Delhi</td>
<td>$151,104.24</td>
<td>$99,000.00</td>
<td>$250,104.24</td>
<td>Township electing to pass this year.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lansing</td>
<td>$76,518.73</td>
<td>$60,000.00</td>
<td>$136,518.73</td>
<td>Township electing to pass this year.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Leroy</td>
<td>$0.00</td>
<td>$33,300.00</td>
<td>$33,300.00</td>
<td>Skip-paving various roads where needed, to be determined with township.</td>
<td>$78,300.00</td>
<td>$45,000.00</td>
<td>$33,300.00</td>
</tr>
<tr>
<td>Leslie</td>
<td>$9,514.70</td>
<td>$36,000.00</td>
<td>$45,514.70</td>
<td>Skip-paving as necessary &amp; Chip-sealing following: Ingalis, Tuttle - Churchill; Dutch, County line to Olds. Total aprox. 2 miles</td>
<td>$91,029.40</td>
<td>$45,514.70</td>
<td>$45,414.70</td>
</tr>
<tr>
<td>Locke</td>
<td>$0.00</td>
<td>$33,300.00</td>
<td>$33,300.00</td>
<td>Skip-paving where needed on: Royce, Morrice - Herrington; Corey, Bell Oak - Haslett; Harris, Sherwood - Bell Oak; Bell Oak, Shaftsburg - Harris.</td>
<td>$118,300.00</td>
<td>$65,000.00</td>
<td>$33,300.00</td>
</tr>
<tr>
<td>Meridian</td>
<td>$0.00</td>
<td>$172,500.00</td>
<td>$172,500.00</td>
<td>Separate previous resolution.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Onondaga</td>
<td>$71,000.00</td>
<td>$33,300.00</td>
<td>$104,300.00</td>
<td>Township electing to pass this year.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stockbridge</td>
<td>$0.00</td>
<td>$33,300.00</td>
<td>$33,300.00</td>
<td>Township electing to pass this year.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vevay</td>
<td>$41,488.72</td>
<td>$45,000.00</td>
<td>$86,488.72</td>
<td>Full maintenance pave Hull, Tomlinson - Bames. Aprox. 2 miles.</td>
<td>$100,000.00</td>
<td>$50,000.00</td>
<td>$50,000.00</td>
</tr>
<tr>
<td>Wheatfield</td>
<td>$0.00</td>
<td>$33,300.00</td>
<td>$33,300.00</td>
<td>Full maintenance pave Noble, Burkley - Zimmer. Aprox. 1.5 miles.</td>
<td>$66,600.00</td>
<td>$33,300.00</td>
<td>$33,300.00</td>
</tr>
<tr>
<td>White Oak</td>
<td>$51,999.51</td>
<td>$33,300.00</td>
<td>$85,299.51</td>
<td>Maintenance skip-paving of all following: Iosco, Meech - Sears; Sears, Iosco to aprox. Half mile north; Cooper aprox. half mile in low areas between M-52 &amp; Brogan. Total aprox. 6 miles. Absorbs and replaces 2017 work which was not completed due to seasonal limitations.</td>
<td>$170,599.02</td>
<td>$85,299.51</td>
<td>$85,299.51</td>
</tr>
<tr>
<td>Williamstown</td>
<td>$0.00</td>
<td>$45,000.00</td>
<td>$45,000.00</td>
<td>Complete any remaining paving prep and chip-seal previously paved/prepared all of following: Barry, Shoeman - Lounsby; Gulick, Shoeman - Zimmer; Turner, Burkley-Meridian; a total of aprox. 5 miles. Paving and prep all of following: Milton, Zimmer to Bentley; Burkley, Twp line to Grand River; Barton, Sherwood to Haslett; Epley, Zimmer to Shaftsburg; Milton, Williamston-Twp line; a total of aprox. 7.4 miles; Chip-seal with minor prep Corwin, Twp line/CSX RR to Grand River. aprox. 0.2 miles. This will absorb any work remaining uncompleted from prior years.</td>
<td>$453,000.00</td>
<td>$408,000.00</td>
<td>$45,000.00</td>
</tr>
<tr>
<td>Totals</td>
<td>$802,200.00</td>
<td>$1,226,707.99</td>
<td>$1,534,928.42</td>
<td>Chip-seal applications shown above are single course unless otherwise noted.</td>
<td>$1,534,928.42</td>
<td>$1,041,432.12</td>
<td>$493,396.30</td>
</tr>
</tbody>
</table>

50% Increase

Costs for materials only; labor by ICRD.
JULY 24, 2018
AGENDA ITEM NO. 17

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE EXTENSION OF RFP #61-17,
PURCHASE OF EQUIPMENT NEEDED FOR NEW TANDEM AXLE TRUCK CHASSIS

RESOLUTION # 18 –

WHEREAS, the Road Department needs to replace three of its existing tandem axle dump trucks, which have aged past the point of economical serviceability; and

WHEREAS, the Road Department adopted, amended per Resolution #18-254 on June 12, 2018, the 2018 budget includes in capital road equipment expenditures and funds for this purchase as it is also included in the 2018 road equipment replacement plan; and

WHEREAS, equipment and components are needed to complete the three new tandem axle truck chassis; and

WHEREAS, the Board of Commissioners approved the Resolution #17-180 adopted on May 9, 2017, approving the purchase of hydraulic equipment and components from Certified Power per RFP 61-17; and

WHEREAS, bids for equipment to complete the three new tandem axle truck chassis were solicited and evaluated by the Ingham County Purchasing Department in 2017, and it is their recommendation, with the concurrence of Road Department staff, to extend the agreement with Certified Power Inc. of Perrysburg OH for hydraulic equipment and components at a total cost not to exceed $56,682.00 for all 3 truck chassis in 2018.

THEREFORE BE IT RESOLVED, the Board of Commissioners accepts the extension of Board Resolution #17-180 that authorizes the purchase of hydraulic components and equipment required to complete the three new tandem axle truck chassis from:

Certified Power, Inc. of Perrysburg, Ohio; 3 Hydraulic tanks, 3 Hydraulic pumps & valves, 3 Hydraulic controls, 3 Spreader controls and several other hydraulic components, with a total cost of $56,682.00 for 3 new trucks.

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to sign any necessary purchase documents on behalf of the County.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None Absent: None Approved 07/17/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None Absent: None Approved 07/18/2018
WHEREAS, an agreement has been reached between the Ingham County Employees’ Association for the Park Rangers Unit through December 31, 2020; and

WHEREAS, the Human Resources Department executed the process for reclassification requests from employees in the unit; and

WHEREAS, the current wage scale for Asst. Park Manager I is $41,147 to $50,404 and the current wage scale for Asst. Park Manager II is $41,764 to $57,637 and the current wage scale for Park Ranger is $35,004 to $42,453; and

WHEREAS, all reclassification requests were processed in a manner consistent with the collective bargaining agreement; and

WHEREAS, the Human Resources Department and representatives of the ICEA Park Rangers Unit completed the review and agreed upon the proposed results.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby establishes the that new consolidated wage scale for Asst. Park Manager is $46,598 to $62,514 and the new wage scale for Park Ranger is $39,052 to $48,680.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby approves the following changes:

<table>
<thead>
<tr>
<th>Position Number</th>
<th>Position Title</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>759005</td>
<td>Asst. Parks Manager</td>
<td>Move from Current Scale Step 6 to New Scale Step 6</td>
</tr>
<tr>
<td>759011</td>
<td>Asst. Parks Manager</td>
<td>Move from Current Scale Step 6 to New Scale Step 4</td>
</tr>
<tr>
<td>759003</td>
<td>Asst. Parks Manager</td>
<td>Move from Current Scale Step 1 to New Scale Step 1</td>
</tr>
<tr>
<td>759007</td>
<td>Parks Ranger</td>
<td>Move from Current Scale Step 3 to New Scale Step 2</td>
</tr>
<tr>
<td>759010</td>
<td>Parks Ranger</td>
<td>Move from Current Scale Step 6 to New Scale Step 5</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that the change(s) will be effective the first pay period following approval by the Board of Commissioners.
COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert  
Nays: None  Absent: None  Approved 07/17/2018

FINANCE:  Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer  
Nays: None  Absent: None  Approved 07/18/2018
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION SUBMITTING TO A VOTE OF THE ELECTORATE A RENEWAL OF THE SPECIAL MILLAGE FOR FARMLAND AND OPEN SPACE PRESERVATION

RESOLUTION # 18 –

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of farmland in Ingham County from the pressure of increasing residential and commercial development; and

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland Purchase of Development Rights Ordinance in July 2004; and

WHEREAS, citizens of Ingham County approved the Farmland and Open Space Preservation Millage on August 5, 2008; and

WHEREAS, it has been determined that a Millage Renewal is the most appropriate funding source to ensure adequate implementation of the Purchase of Development Rights Ordinance.

THEREFORE BE IT RESOLVED, that the following question be submitted to a vote of the electorate in the General Election to be held on November 6, 2018.

INGHAM COUNTY FARMLAND AND OPEN SPACE PRESERVATION INITIATIVE MILLAGE QUESTION

For the purpose of protecting farmland and other open space lands, including waterways, wildlife habitat, wetlands, and other natural lands, and to encourage urban development, at the same millage level previously approved by the voters in 2008, shall the constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Ingham, Michigan, previously increased by up to 14/100 (0.1400 of one mill, $0.14 per thousand dollars of state taxable valuation, be continued and renewed for a period of ten (10) years (2018-2027) inclusive? (If approved and levied in full, this Millage will raise an estimated additional $1,036,059 for farmland and open space preservation in the first calendar year of the levy based on state taxable valuation.)

YES [ ]

NO [ ]

BE IT FURTHER RESOLVED, that this question is hereby certified to the County Clerk.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to place the renewal proposal on the November 6, 2018 ballot and to be prepared and distributed in the manner required by law.
COUNTY SERVICES:  Yeas: Nolan, Sebolt, Celentino, Hope, Maiville, Naeyaert  
Nays: Grebner  Absent: None  Approved 07/17/2018

FINANCE:  Yeas: Anthony, Crenshaw, Tennis, Louney, Schafer  
Nays: Grebner, Koenig  Absent: None  Approved 07/18/2018
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE ANNUAL RETIREE HEALTH CARE ACTUARIAL STUDY
AND SECOND YEAR UPDATE

RESOLUTION # 18 –

WHEREAS, Ingham County has historically used Gabriel Roeder Smith and Company to conduct its actuarial reporting; and

WHEREAS, generally accepted accounting principles require that an actuarial valuation of retiree health care be prepared at least bi-annually but with the implementation of GASB 75, it is recommended to have the report be completed every year; and

WHEREAS, the last actuarial report was issued for the year ended December 31, 2016; and

WHEREAS, Gabriel Roeder Smith and Company, One Town Square, Suite 800, Southfield, MI. 48076-3723 has agreed to conduct this valuation for the year ended December 31, 2017 at a cost of $35,000 which includes the annual investment update to 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Gabriel Roeder Smith and Company to conduct this annual retiree health care valuation and the second year update.

BE IT FURTHER RESOLVED, the total cost of $25,000 in 2018 and $10,000 in 2019 will be paid from the Employee Benefit Fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays:  None  Absent:  None  Approved  07/17/2018

FINANCE:  Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays:  None  Absent:  None  Approved  07/18/2018
WHEREAS, the Board of Commissioners has determined that it is in the best interests of the Ingham County government; its taxpayers, and its residents to maintain sufficient financial reserves to provide for the stable operation of the county government; to assure that the County’s financial obligations will be met; and to assure continuance of a strong credit rating; and

WHEREAS, the Board of Commissioners, through Resolution #02-17 has adopted a Financial Reserve Policy to guide decisions regarding the maintenance of sufficient financial reserves; and

WHEREAS, the Financial Reserve Policy and the status of county reserves is to be reviewed on an annual basis; and

WHEREAS, such a review has been done by the Controller’s Office, based on 2017 year end balances, and a report with recommendations has been given to the Finance Committee.

THEREFORE BE IT RESOLVED, that the 2018 budget be amended to authorize a transfer of $850,000 from the General Fund unassigned balance to the Public Improvements Fund and $1.1 million from the General Fund unassigned balance to Machine and Equipment Fund in order to provide adequate funds for infrastructure maintenance and improvements and machinery and equipment.

BE IT FURTHER RESOLVED, that the Controller is authorized to make the necessary budget adjustments and transfers.

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays:  None  Absent:  None  Approved 07/18/2018
WHEREAS, GASB 75 which changes the accounting for the OPEB (other post-employment benefits) liability for governmental entities will impact the County for the year ended December 31, 2018; and

WHEREAS, if the accounting for retiree health insurance expense for the Community Health Network Fund is not changed this will result in an approximately $12.2 million liability being recorded on this fund’s balance sheet; and

WHEREAS, the County’s financial staff has reviewed alternatives and found an option which will allow the liability to be reported in the same manner as all other governmental type employees; and

WHEREAS, this change requires the General Fund to pay the retiree health insurance (including the OPEB trust prefunding expense) for the employees of the Community Health Network Fund directly rather than providing this same amount as a subsidy to the fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the change in accounting for the retiree health insurance expense for the employees working for the Community Health Network Fund to pay the expense directly from the General Fund rather than providing the same amount as a subsidy.

BE IT FURTHER RESOLVED, the 2018 General Fund and Community Health Network Fund budgets will be amended as follows:

<table>
<thead>
<tr>
<th>Account Code</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>511-60000-716035</td>
<td>(Clinic Fund retiree health insurance expense)</td>
<td>$(570,000)</td>
</tr>
<tr>
<td>511-60000-716040</td>
<td>(Clinic Fund contribution to OPEB trust)</td>
<td>$(450,000)</td>
</tr>
<tr>
<td>511-60000-699000</td>
<td>(Transfer in from the General Fund)</td>
<td>$1,020,000</td>
</tr>
<tr>
<td>101-60100-716035</td>
<td>(General Fund retiree health insurance expense)</td>
<td>$570,000</td>
</tr>
<tr>
<td>101-60100-716040</td>
<td>(General Fund contribution to OPEB Trust)</td>
<td>$450,000</td>
</tr>
<tr>
<td>101-60100-999511</td>
<td>(Transfer out to the Clinic Fund)</td>
<td>$(1,020,000)</td>
</tr>
</tbody>
</table>

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None    Absent: None    Approved 07/18/2018
WHEREAS, in 2011, bonds were issued for the Lansing Brownfield Plan and the debt service was to be funded from brownfield capture revenue; and

WHEREAS, the debt services is currently exceeding the Brownfield revenue by $185,000 a year; and

WHEREAS, this fund is currently operating with a fund deficit and additional funding is needed to reduce the deficit; and

WHEREAS, this requires an annual contribution from the County to subsidize the required debt payments and provide funding to reduce the deficit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the transfer from the General Fund of $200,000 to the Lansing Brownfield Fund (Fund 240) in 2018 to provide the needed funding.

BE IT FURTHER RESOLVED, that the 2018 General Fund budget is amended to use an additional $200,000 of fund balance and to add a transfer to the Brownfield Fund expenditure in the amount of $200,000.

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None  Absent: None  Approved 07/18/2018
WHEREAS, Ingham County has contracted with Plante Moran to conduct the audit for 2017; and

WHEREAS, additional services were needed to audit the Community Development Block Grant at a cost of $3,800; and

WHEREAS, the Drain Commission engaged in a Federal loan program which required single audit review at a cost of $7,500; and

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an additional payment of $11,300 to Plante Moran for 2017 audit costs.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None  Absent: None  Approved 07/18/2018
WHEREAS, the Ingham County Sheriff’s Office is responsible for police patrols for Ingham County and the Ingham County Jail; and

WHEREAS, Michigan Municipal Risk Management Authority (MMRMA), the County insurance carrier, fully supports their clients obtaining Tasers as a tool to maintain safe and secure operations in daily police patrols and in the correctional environment; and

WHEREAS, Deputies properly equipped and trained with functional, up to date Tasers have greatly limited use of force complaints, deadly force situations, and legal issues since the initial release of these police tools; and

WHEREAS, the Sheriff’s Office has determined the need to purchase three (3) new Tasers and associated Taser equipment to supply and train our Field Services and Corrections Division; and

WHEREAS, the purchase order also includes needed updated Tasers, batteries, and cartridges for deployment and certification training; and

WHEREAS, AXON Enterprise, Inc. is a sole source company for this equipment; and

WHEREAS, the total expenditure for this proposal is not to exceed $12,240.00.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Sheriff’s Office to purchase three (3) Tasers and associated equipment and training from AXON Enterprise, Inc. for a total not to exceed $12,240.00 from the following Sheriff’s Office Accounts: 10130102-726010, 10130103-726010, and 10130104-726010.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2018 Sheriff’s Office budget.

BE IT FURTHER RESOLVED, that Ingham County recognizes AXON Enterprise, Inc. as a sole source vendor for this equipment and training.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Purchasing department to issue a Purchase Order to Axon Enterprises, Inc., in the amount not-to-exceed $12,240.00 for the purchase of the three (3) Tasers, related equipment and warranties.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None  Absent: None  Approved 07/18/2018
WHEREAS, Lisa Doutherd began her career with the Ingham County Health Department’s (ICHD) Child Health Center in 1988, registering children for their Early and Periodic Screening, Diagnostic and Treatment (EPSDT) testing which provides Medicaid eligible children with a broad array of preventive and treatment services; and

WHEREAS, in 1989 Lisa was hired by Dr. Renee Canady as the Lead Social Worker for the Willow Health Center’s Turning Point Program, where she provided social work services for children and adolescents in the clinic until 2013, serving a total of 24 years with the Ingham County Willow Health Center; and

WHEREAS, Lisa participated in several social justice trainings and made it a priority to address the realities of health inequities through her work as Lead Social Worker and Clinical Supervisor; and

WHEREAS, Lisa has served as a preceptor for various local colleges and universities with students in pursuit of their social work degrees; and

WHEREAS, in 2013 Lisa transitioned to the role of Clinical Supervisor for Pathways to Better Health, Community Health Worker program, later named Pathways to Care; and

WHEREAS, Lisa became instrumental in implementing a Centers for Medicare and Medicaid Services grant which provided support, advocacy and care coordination for individuals and families experiencing chronic disease and other risk factors in the Tri-County area; and

WHEREAS, Lisa assisted with coordination of the Mobile Health Clinics, which provided access to care and connection to community resources throughout the high risk areas of the community; and

WHEREAS, Lisa leaves ICHD with an enduring mark of her humbleness, servant hood, professionalism, loyalty, perseverance and a genuine love for Ingham County Health Department and the Ingham County community.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Lisa Doutherd for her 30 years of dedicated service to the community and for the contributions she has made to ICHD.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

HUMAN SERVICES:  Yeas:  Banas, Tennis, Sebolt, Nolan, Louney, Naeyaert
Nays:  None  Absent:  Koenig  Approved 07/16/2018
Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO FUND SUPPORT STAFF FOR THE INGHAM COUNTY YOUTH COMMISSION

RESOLUTION # 18 –

WHEREAS, Ingham County Health Department (ICHD) is seeking funding for an ICHD employee to serve as support staff and advisor to the Ingham County Youth Commission (ICYC) on behalf of the Ingham County Board of Commissioners (BOC); and

WHEREAS, Resolution #01-283 established the ICYC in cooperation with MSU Extension; and

WHEREAS, the Ingham County BOC requested that ICHD appoint an employee to serve in this capacity to assist and advise the ICYC; and

WHEREAS, ICHD selected an employee with qualifications and experience to serve in this capacity, but because this employee is in a grant funded position, other funds would be necessary to cover non-grant funded work by this employee; and

WHEREAS, ICHD is requesting the estimated cost of $2,000 to cover work related to supporting the ICYC, be provided through funds from the contingency balance; and

WHEREAS, the Health Officer recommends that the estimated costs of $2,000 to cover the work related to supporting the ICYC, be provided through funds from the contingency balance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes transferring $2,000 in funds from the Contingency budget to cover costs of an ICHD employee serving as support to the Ingham County Youth Commission on behalf of the Ingham County Board of Commissioners.

BE IT FURTHER RESOLVED, that the clause in Resolution #01-283 stating that guidance and leadership of the ICYC will be provided by Ingham County MSU Extension, utilizing existing 4-H program staff in addition to an MSU intern to be hired to provide support is hereby rescinded.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.
HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Louney, Naeyaert
  Nays: None  Absent: Koenig  Approved 07/16/2018

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
  Nays: None  Absent: None  Approved 07/17/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
  Nays: None  Absent: None  Approved 07/18/2018
WHEREAS, Ingham County Health Department’s (ICHD) Community Health Centers (CHCs) delivers pediatric and women’s health services through its Cedar Community Health Center location at 5303 S. Cedar Street in Lansing; and

WHEREAS, Cedar Community Health Center recently had two part-time Health Center Nurses retire from its operation: (position #601283 at Cedar Pediatrics and #601247 at Women’s Health); and

WHEREAS, ICHD wishes to convert these two vacant part-time Health Center Nurse positions into a single full-time Health Center Nurse position in order to successfully recruit and fill a full 1.0 FTE; and

WHEREAS, half-time positions have been historically less attractive to candidates and can result in prolonged vacancies, which hinder capacity to deliver high quality patient care and meet operational needs; and

WHEREAS, merging the two part-time positions to create a single full-time Health Center Nurse position increases the likelihood of timely success in hiring to fulfill the full 1.0 FTE, and better supports operational capacity to meet patient care needs; and

WHEREAS, current staffing levels will be sustained by the full-time Health Center Nurse dividing time between the Women’s Health and Cedar Pediatric clinics of the Cedar Community Health Center; and

WHEREAS, the Health Officer recommends, and the Ingham Community Health Center Board supports the conversion of Health Center Nurse positions #601283 and #601247 into a single 1.0 FTE Health Center Nurse (MNA Grade 6/ Step 5) will result in a $2979.00 decrease in costs incurred by ICHD.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the conversion of the two vacant part-time Health Center Nurse positions (#601283 and #601247) into a single 1.0 FTE Health Center Nurse (MNA Grade 6/ Step 5).

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments and adjustments to the position allocation list consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.
HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Louney, Naeyaert
Nays: None  Absent: Koenig  Approved 07/16/2018

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None  Absent: None  Approved 07/17/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None  Absent: None  Approved 07/18/2018
RESOLUTION TO TERMINATE A COMMUNITY AGENCY CONTRACT WITH GREATER LANSING HOUSING COALITION AND AUTHORIZE A NEW CONTRACT WITH CAPITAL AREA HOUSING PARTNERSHIP

RESOLUTION # 18 –

WHEREAS, the Greater Lansing Housing Coalition is closing after approximately 30 years of serving the Lansing area; and

WHEREAS, Ingham County has a 2018 community agency contract with the Greater Lansing Housing Coalition for the Tuesday Toolmen program; and

WHEREAS, effective May 21, 2018 the Tuesday Toolmen program is now being managed and operated by the Capital Area Housing Partnership.

THEREFORE BE IT RESOLVED, the 2018 community agency contract for Tuesday Toolmen with Greater Lansing Housing Coalition is terminated.

BE IT FURTHER RESOLVED, that a contract with Capital Area Housing Partnership is authorized not to exceed $1,900 for the Tuesday Toolmen program with Capital Area Housing Partnership for the period of May 21, 2018 through December 31, 2018.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Louney, Naeyaert
   Nays: None   Absent: Koenig   Approved 07/16/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
   Nays: None   Absent: None   Approved 07/18/2018
WHEREAS, the two fishing docks and the boardwalk along the south end of the lake at Hawk Island experienced extensive damage due to the winter/spring severe flooding coupled with ice damage; and

WHEREAS, after inspecting the damage, it has been determined that removal of the structures are necessary; and

WHEREAS, proposals were solicited for the demolition and legal disposal of a boardwalk and two fishing docks at Hawk Island County Park; and

WHEREAS, the project scope includes the complete removal and legally dispose of one (1) 375’ in-lake wood boardwalk and two (2) 20’x40’ wood fishing docks at Hawk Island County Park. Removal and haul away includes all dock structures including pilings; and

WHEREAS, the Contractor shall furnish all supervision, technical personnel, labor, materials, machinery, tools, equipment, services and permits to perform and complete all work required for the project; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Moore Trosper Construction Company, the low bidder.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with Moore Trosper Construction Company for a cost not to exceed $49,740 for the purpose of entering into a contract for the demolition and legal disposal of a boardwalk and two fishing docks at Hawk Island County Park.

BE IT FURTHER RESOLVED, the contract shall be effective the date of execution through December 31, 2018.

BE IT FURTHER RESOLVED, costs will be paid from the insurance fund as instructed by the Director of Financial Services.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.
HUMAN SERVICES: **Yea**: Banas, Tennis, Sebolt, Nolan, Louney, Naeyaert  
**Nays**: None  
**Absent**: Koenig  
**Approved 07/16/2018**

FINANCE: **Yea**: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer  
**Nays**: None  
**Absent**: None  
**Approved 07/18/2018**
INTRODUCED BY THE HUMAN SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH L. J. TRUMBLE BUILDERS, LLC

RESOLUTION # 18 –

WHEREAS, the Ingham County Parks Department owns and maintains the buildings at Hawk Island County Park; and

WHEREAS, the Ingham County Parks Department has a roof replacement plan in place to ensure routine replacement of building roofs; and

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced roofing contractors for installing a new metal roof on the Maintenance Building at Hawk Island County Park; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to L. J. Trumble Builders, LLC.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with L. J. Trumble Builders, LLC. in the total amount not to exceed $72,000 for installing a new metal roof on the Maintenance Building at Hawk Island County Park, including replacing damaged roof sheathing-substrate, if needed at a cost of $3.00 per square foot.

BE IT FURTHER RESOLVED, $55,000 is available in line item #228-75999-976000-8P02.

BE IT FURTHER RESOLVED, the Board of Commissioners authorize an additional $17,000 from the Trails and Parks Millage reserve fund for the project.

BE IT FURTHER RESOLVED, this agreement shall be effective the date of execution through December 31, 2018.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Louney, Naeyaert
Nays: None  Absent: Koenig  Approved 07/16/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None  Absent: None  Approved 07/18/2018
WHEREAS, the Michigan Department of Natural Resources has approved the grant request in the amount of $244,700 for the grant application titled Lake Lansing North Park Improvements #TF17-0157 to the Michigan Natural Resources Trust Fund for accessibility improvements throughout the park for people of all abilities at Lake Lansing Park North, located in Meridian Township; and

WHEREAS, these improvements will include paved parking spaces, restroom improvements, paved walkways to connect facilities within the park for people of all abilities, native landscaping, replacement of drinking fountains, path widening, and replacement of approximately 800 feet of the entrance drive, etc.; and

WHEREAS, the required matching funds of $114,900 will come from previously appropriated County funds reserved for this purpose in Resolution #17-107.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes an additional $100 from the Parks general fund for the matching funds for the project.

BE IF FURTHER IT RESOLVED, that the Ingham County Board of Commissioners, Ingham County, Michigan, approves entering into a Project Agreement to accept the $244,700 Michigan Natural Resources Trust Fund Grant for the time period of June 5, 2018 through June 30, 2020 for accessibility improvements throughout the park which include paved parking spaces, restroom improvements for ADA and paved walkways to connect facilities within the park for people of all abilities at Lake Lansing Park North, located in Meridian Township.

BE IF FURTHER IT RESOLVED, that the Ingham County Board of Commissioners, Ingham County, Michigan, does hereby accept the terms of the Agreement for grant # TF17-0157 as received from the Michigan Department of Natural Resources (DEPARTMENT), and that the Ingham County Board of Commissioners, Ingham County, Michigan, does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide one hundred fifteen thousand ($115,000) dollars to match the grant authorized by the DEPARTMENT.

2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.

3. To construct the project and provide such funds, services and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this agreement to assure the use thereof by the public on equal and reasonable terms.

5. To comply with any and all terms of said agreement including all terms not specifically set forth in the foregoing portions of this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES:**  
**Yeas:** Banas, Tennis, Sebolt, Nolan, Louney, Naeyaert  
**Nays:** None  
**Absent:** Koenig  
**Approved 07/16/2018**

**FINANCE:**  
**Yeas:** Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer  
**Nays:** None  
**Absent:** None  
**Approved 07/18/2018**
WHEREAS, the Ingham County Parks Department owns and maintains the buildings at Lake Lansing Park South; and

WHEREAS, the Ingham County Parks Department has a roof replacement plan in place to ensure routine replacement of building roofs; and

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced roofing contractors for installing a new asphalt roof on the Band Shell at Lake Lansing Park South; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Bornor Restoration, Inc.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with Bornor Restoration, Inc. in the total amount not to exceed $25,000 for installing a new asphalt roof on the Band Shell at Lake Lansing Park South, including roof sheathing/substrate replacement if necessary at a cost of $4.50 per square foot, effective the date of execution through December 31, 2018.

BE IT FURTHER RESOLVED, that funds are available in line item #228-75999-976000-8P04.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Banas, Tennis, Sebolt, Nolan, Louney, Naeyaert  
Nays:  None Absent:  Koenig  Approved 07/16/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer  
Nays:  None  Absent:  None  Approved 07/18/2018
WHEREAS, Ingham County Health Department (ICHD) extended the agreement with Cross Country Staffing (CCS) for per diem professional staffing for medication passing services at the Ingham County Jail through July 31, 2020; and

WHEREAS, ICHD currently provides medical services and medications to inmates within the Ingham County Sheriff’s Office (ICSO) correctional facility; and

WHEREAS, Resolution #16-233, authorized an extension to the agreement between Ingham County Health Department (ICHD) and CCS, for per diem professional staffing for medication passing services at the ICSO correctional facility; and

WHEREAS, the current agreement with CCS expires on July 28, 2018; and

WHEREAS, medication passing is necessary for the delivery of high quality and efficient health care services to inmates; and

WHEREAS, this amendment includes the following amended terms:

- The rates for a LPN increased to $7/hour, a RN increased to $5.50/hr., and a CNA increased to $3/hr. These rates had not been updated since 2013, hindering recruitment and leading to vacancies that interrupt services.
- A charge of 18% or the highest maximum lawful rate per annum will be added to the outstanding amount unpaid for thirty days or more.
- That the terms of the agreement will renew automatically on an annual basis; and

WHEREAS, the increases in cost associated with the increases in the hourly rates for staff are minimal, and assist in recruiting to fulfill the per diem positions; and

WHEREAS, the total costs of this agreement will not exceed what is budgeted for this service line item; and

WHEREAS, the Health Officer and the Ingham Community Health Center Board recommend extending the agreement with CCS through July 31, 2020.

THEREFORE BE IT RESOLVED, that an extension of the agreement between ICHD and CCS for per diem professional staffing for medication passing services at the ICSO correctional facility is authorized through July 31th, 2020.
BE IT FURTHER RESOLVED, that the amended agreement includes the following terms: Rates for a LPN be increased to $7/hour, a RN increased to $5.50/hr., and a CNA increased to $3/hr.

- A charge of 18% or the highest maximum lawful rate per annum will be added to the outstanding amount unpaid for thirty days or more.
- The terms of the agreement will renew automatically on an annual basis.

BE IT FURTHER RESOLVED, that all other terms of the agreement shall remain the same.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES:** Yeas: Banas, Tennis, Sebolt, Nolan, Louney, Naeyaert
   Nays: None  Absent: Koenig  Approved 07/16/2018

**FINANCE:** Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
   Nays: None  Absent: None  Approved 07/18/2018
WHEREAS, Ingham County Health Department’s (ICHD) Community Health Centers (CHCs) provide dental services through its Forest and Cedar Community Health Center locations; and

WHEREAS, Resolution #18-158, authorized ICHC’s dental services contract agreements for the period of January 1, 2018 through December 31, 2018, to be paid at the rate of $64.66 - $66.14 per hour for licensed dentists, and $30.88 - $36.63 per hour for licensed Dental Hygienists, for a total amount not to exceed $172,596; and

WHEREAS, ICHCs have not been able to successfully recruit contractual dentists through staff or contractual positions, and thus the 1.5 FTE dentist position remains vacant; and

WHEREAS, ICHD and Volunteers of America MI (VOA MI) are currently negotiating the possible transfer of the dental clinic operated by VOA MI, co-located with the ICHCs’ Sparrow VOA Health Center location at 430 N. Larch St., Lansing, to ICHD’s Human Services building; and

WHEREAS, there is an opportunity to contract with licensed Dentists currently employed and or contracted at the VOA MI dental clinic at a rate of $82.50 - $83.75 per hour to fulfill the existing vacant 1.5FTE Dentist positions within ICHCs and sustain dental services for patients at the 430 N. Larch St., Lansing location; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an amendment changing the term of the dental service contracts to be effective July 1, 2018 through June 30, 2019, and increasing the rate of pay for contracts with licensed Dentists to $82.50 - $83.75 per hour.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the amendment to Resolution #18-158 changing the term of the dental service contracts to be effective July 1, 2018 through June 30, 2019 and increasing the hourly rate of pay for contracts with licensed dentists to $82.50 - $83.75.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Banas, Tennis, Sebolt, Nolan, Louney, Naeyaert  
                                Nays:  None  Absent:  Koenig  Approved 07/16/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer  
                        Nays:  None  Absent:  None  Approved 07/18/2018
Introducing by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AMENDMENT # 3 TO THE 2017-2018 COMPREHENSIVE
AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES

RESOLUTION # 18 –

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and ICHD have entered into a 2017-2018 Comprehensive Agreement authorized in Resolution #17-293; and Amendment # 1 in Resolution #18-024 and Resolution #18-081 and Amendment # 2 in Resolution 18-155; and

WHEREAS, MDHHS has proposed Amendment # 3 to the current Agreement to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the Amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment # 3 to the 2017-2018 Comprehensive Agreement with Michigan Department of Health & Human Services (MDHHS) effective October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the total amount of the Comprehensive Agreement funding shall increase from $5,440,644 to $5,535,802, an increase of $95,158.

BE IT FURTHER RESOLVED, that the increase consists of the following specific changes to program budgets:

- Public Health Emergency Preparedness (PHEP) 7/01/18 – 9/30/18: increase of $37,204 from $0 to $37,204
- Public Health Emergency Preparedness (PHEP) 10/01/17 – 6/30/18: increase of $9,515 from $117,037 to $126,552
- Family Planning Services: increase of $58,000 from $256,392 to $314,392
- Childhood Lead Poisoning Education & Outreach: increase of $10,000 from $10,000 to $20,000
- TB Control – Federal: increase of $2,432 from $12,513 to $14,945
- Vapor Intrusion: increase of $8,507 from $0 to $8,507
- WISEWOMAN: decrease of $25,400 from $41,400 to $16,000
- Michigan Colorectal Cancer Screening Program: decrease of $5,100 from $5,100 to $0

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments consistent with this resolution.
BE IT FURTHER RESOLVED, that the Health Officer is authorized to submit Amendment #3 of the 2017-2018 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

**HUMAN SERVICES:**  Yeas:  Banas, Tennis, Sebolt, Nolan, Louney, Naeyaert  
Nays:  None  Absent:  Koenig  Approved 07/16/2018

**FINANCE:**  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer  
Nays:  None  Absent:  None  Approved 07/18/2018
WHEREAS, Ingham Community Health Centers (ICHs) wishes to enter into a 3-year agreement with RegLantern™ for use of their web-based compliance documentation platform; and

WHEREAS, this platform is designed to help establish and maintain compliance with health center program regulations, authorized by section 330 of the Public Health Service (PHS) Act; and

WHEREAS, this agreement will provide access to the web-based platform, review of documents, and consultation identifying ‘met’, and ‘unmet’ requirements which help establish and maintain compliance with legislation and regulations; and

WHEREAS, during the last two Operational Site Visits, in 2014 and 2017, ICHCs were found to have more than four areas of non-compliance requiring excess staff time to complete corrective actions; and

WHEREAS, future findings of non-compliance may pose risk the health department’s good standing and access to HRSA funds; and

WHEREAS, RegLantern™ services meet and exceed the needs of ICHCs by demonstrating exceptional performance in compliance expertise and overall value for their services; and

WHEREAS, Ingham County Health Department (ICHD) is requesting authorization to enter into an agreement with RegLantern™ for the use of their web-based documentation platform, effective July 31, 2018 through July 31, 2021, in an amount not to exceed $19,880; and

WHEREAS, the Health Officer and ICHCs Board of Directors recommend entering a contractual agreement with RegLantern™ for use of their web-based platform.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering an agreement with RegLantern™ for the use of their web-based documentation platform, effective July 31, 2018 through July 31, 2021, in an amount not to exceed $19,880.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.
HUMAN SERVICES:  Yeas:  Banas, Tennis, Sebolt, Nolan, Louney, Naeyaert  
Nays:  None Absent:  Koenig  Approved 07/16/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer  
Nays:  None  Absent:  None  Approved 07/18/2018
WHEREAS, Ingham County Health Department (ICHD) was awarded a grant from the Kresge Foundation for the proposed project of creating a designation of best practice for exemplifying Health Equity and Social Justice (HESJ) in everyday practice and service; and

WHEREAS, under the Kresge grant, ICHD has taken the initiative to establish a new, transformative role of assisting human service agencies with the ability to assess their policies, procedures and practices through a health equity lens; and

WHEREAS, this goal necessitates developing a Health Equity Assessment, Health Equity Tools a Health Equity Report, and a retrofit brand identity and messaging; and

WHEREAS, in order for ICHD to reach these objectives, the Kresge Foundation recommends and supports communications consulting to help build the capacity to implement this transformative role; and

WHEREAS, the Ingham County Purchasing Department issued a Request for Proposals (RFP) for communication services; and

WHEREAS, MessageMakers proposed a comprehensive set of communication services in response to the RFP Packet 98-19 that meets the needs of the Kresge grant; and

WHEREAS, the cost of this agreement totaling $30,000 is completely funded by the Kresge grant and approved by Resolution #17-385; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorizes approval of an agreement with MessageMakers for communication services effective July 15, 2018 through September 30, 2018 in an amount not to exceed $30,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes approval of an agreement with MessageMakers for communication services effective July 15, 2018 through September 30, 2018 in an amount not to exceed $30,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.
HUMAN SERVICES:  Yeas: Banas, Tennis, Sebolt, Nolan, Louney, Naeyaert
Nays: None  Absent: Koenig  Approved 07/16/2018

FINANCE:  Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None  Absent: None  Approved 07/18/2018
WHEREAS, Volunteers of America of MI (VOAMI) is ceasing its operation of the dental clinic located at 430 N. Larch Street in Lansing, Michigan effective July 1, 2018; and

WHEREAS, Ingham County Health Department’s (ICH’s) Community Health Centers (CHCs) are pursuing an agreement to continue providing dental services at the 430 N. Larch Street location, which will be billable under the SMG-VOA Community Health Center, which is co-located in an adjacent space at this address; and

WHEREAS, ICHD has the capacity to absorb the existing VOAMI dental staff through existing vacant positions in the FY 2018 Budget (1.0 FTE Dental Assistant, 1.0 FTE Hygienist and 1.5 FTE Dentists); and

WHEREAS, in order to avoid a disruption in service delivery to patients at the 430 N. Larch Street location, ICHD wishes to enter a short term lease for space, equipment, furnishings and electronic dental record licenses necessary to operate the dental clinic through September 20, 2018, while terms of comprehensive transfer and lease agreements are negotiated for an effective date of October 1, 2018; and

WHEREAS, should long term lease/transfer term agreements for the dental clinic space not be reached by October 1, 2018, ICHD would not incur financial risk, as the staff would continue to fulfill budgeted positions and would continue billable services provided through the Forest Community Health Center and the Mobile Dental programs; and

WHEREAS, the cost of the short term lease would be at the rate of $5/square foot for 1,300 square feet (totaling $6,500 divided by 12 months = $542.00) a month, plus $1.00 a month lease for equipment and furnishings, and a $650 monthly fee for electronic dental record used in the VOA dental clinic; and

WHEREAS, the total monthly cost of the short term lease would be at $1,193/month for three months, effective July 1, 2018 through September 30, 2018, for a total unbudgeted cost of $3,576.00; and

WHEREAS, the unbudgeted costs will be covered through billable visit revenue for services provided at the VOA Dental Clinic; and

WHEREAS, the Health Officer and the Ingham Community Health Center Board supports entering a short term lease agreement with VOAMI for the dental clinic space, equipment and electronic dental record access.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize a lease agreement with VOAMI for dental clinic space, equipment and electronic dental record access effective July 1, 2018 through September 30, 2018 at the rate of $5/square foot for 1,300 square feet (totaling $6,500 divided by
12 months = $542.00) a month, plus $1.00 a month lease for equipment and furnishings, and a $650 monthly fee for electronic dental record used in the VOA dental clinic.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Banas, Tennis, Sebolt, Nolan, Koenig  
**Nays:** Louney, Naeyaert  
**Absent:** None  
**Approved 07/16/2018**

**FINANCE: Yeas:** Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer  
**Nays:** None  
**Absent:** None  
**Approved 07/18/2018**
WHEREAS, the University of Michigan-Flint (UM-Flint) was awarded funds from the Michigan Health Endowment Fund (MHEF) along with Medicaid Match funds to support a project designed to reduce risk factors associated with infant mortality and other negative birth outcomes by significantly improving the provision of services to expectant and new fathers within Michigan; and

WHEREAS, the project includes implementation of the Engaged Father Program at seven Michigan Healthy Start home visitation sites, including Ingham County Health Department (ICHD) Healthy Start; and

WHEREAS, the project will utilize the Engaged Father Program Logic Model to promote infant wellbeing by providing expectant and new fathers with parent education, support, and access to resources during their transition to parenthood; and

WHEREAS, key outcomes of the Engaged Father Program include increased participation in Healthy Start home visitation, increased knowledge of infant health and infant safe care, and improved infant health outcomes such as reduced infant mortality, infant low birth weight, and infant preterm birth; and

WHEREAS, UM-Flint has requested to subcontract with ICHD for the Engaged Father Program, in an amount not to exceed $60,000 for the period of April 1, 2018 through September 30, 2018; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize an agreement with the UM-Flint for the Engaged Father Program, in an amount not to exceed $60,000 for the period of April 1, 2018 through September 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the UM-Flint for the Engaged Father Program, in an amount not to exceed $60,000 for the period of April 1, 2018 through September 30, 2018.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrative is authorized to make any necessary budget adjustments consistent with this resolution.
HUMAN SERVICES:  Yeas:  Banas, Tennis, Sebolt, Nolan, Louney, Naeyaert  
Nays:  None   Absent:  Koenig   Approved  07/16/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer  
Nays:  None   Absent:  None   Approved  07/18/2018
JULY 24, 2018
AGENDA ITEM NO. 41

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE 2018 COMMUNITY AGENCY CONTRACT WITH
ADVENT HOUSE MINISTRIES FOR THE WEEKEND DAY SHELTER PROGRAM

RESOLUTION # 18 –

WHEREAS, Advent House Ministries operates a weekend day shelter program and utilizes funding from
Ingham County to purchase food and supplies to provide meals, and to provide oversight of meals, organization
of day shelter activities, and advocacy/referral services; and

WHEREAS, Resolution #17- 436 authorized a 2018 community agency contract with Advent House for the
weekend day shelter program in the amount of $5,000; and

WHEREAS, Advent House faces a shortfall of about $40,000 for the weekend day shelter program in 2018 due
to increased costs and a decrease in donations.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment
to the 2018 community agency contract with Advent House Ministries for the weekend day shelter program to
provide an additional one-time only appropriation of $15,000 from the contingency fund.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to
sign any necessary contract documents on behalf of the County after approval as to form by the County
Attorney.

HUMAN SERVICES:  Yeas:  Banas, Tennis, Sebolt, Nolan, Koenig, Louney, Naeyaert
              Nay s:  None  Absent:  None  Approved 07/16/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
             Nay s:  None  Absent:  None  Approved 07/18/2018
WHEREAS, John J. Murray has been an active member in good standing of the State Bar of Michigan since 1985 with specialties in Master Lawyers Section; and

WHEREAS, after receiving his undergraduate degree from Michigan State University he attended Cooley Law School; and

WHEREAS, he began working for the Ingham County Prosecutor as an Assistant Prosecutor in 1991, practicing in the Ingham County District Courts, Circuit Courts, Family Courts, Appeals division, screening division, and Metro Unit, was promoted and assumed additional duties of supervision as a Unit Chief in 2013, starting over the District Court Assistant Prosecuting Attorney’s and rounding off his career in the Family Division, all the while continuing the duties of an assistant prosecutor assigned to a court docket; and

WHEREAS, he is recognized by colleagues and co-workers as an expert in Criminal Law in District Court, Circuit Court, Appellate Law, Family Law, Abuse and Neglect, and Victim Rights; and

WHEREAS, he has always been an ardent defender of victim rights and children; and

WHEREAS, in addition to fulfilling the duties of Unit Chief, he represented the People of the State of Michigan in contested mental health competency hearings, prosecuted violations of personal protection orders, and supervised and trained law students in these same areas of law; and

WHEREAS, the Ingham County Circuit Court and Family Division, recognizes him as a dedicated worker on behalf of victims, children and families and is grateful to him for sharing his expertise in the law by training workers for the Ingham County Prosecutor’s Office, Ingham County Circuit Court, Family Division, and Department of Human Services; and

WHEREAS, he has served on the Child Welfare Coordinating Committee, Greater Lansing Teen Court, Child Abuse Prevention Services, Truancy Court and Stop Grant; and

WHEREAS, he devoted his career to upholding the law, representing the People of the State of Michigan helping victims, children and families at risk, and as a result, has made Ingham County a better place.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors John J. Murray for twenty seven years of outstanding service, his numerous accomplishments and the significant contributions he has made to the County of Ingham and its citizens.
BE IT FURTHER RESOLVED, that John J. Murray has touched the lives of many and will live forever in the hearts of his colleagues, past and present in the Ingham County Prosecutor’s Office, 30th Judicial Circuit Court Family Division, his loyal friends and his devoted family.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville
Nays: None Absent: Banas Approved 07/12/2018
WHEREAS, the Michigan Region1 Voluntary Organizations Active in Disaster (MIR1VOAD) is a coalition of volunteer and disaster service organizations working together for a more effective disaster response and recovery; and

WHEREAS, the MIR1VOAD is a way to coordinate volunteers and donated goods in an emergency or disaster in the Michigan State Police Emergency Management and Homeland Security designated District 1 area, including the counties of Ingham, Eaton, Clinton, Livingston, Jackson, Hillsdale, Gratiot, Shiawassee, and Lenawee; and

WHEREAS, the Ingham County Sheriff’s Office, Emergency Operations Division has identified a need to participate in the MIR1VOAD Coalition.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the participation of the Ingham County Sheriff’s Office, Emergency Operations Division in the MIR1VOAD Coalition in order to maximize the prompt, full, and effective use of volunteer and disaster service organizations in the event of an emergency or disaster and adopts the Memorandum of Understanding which is attached hereto and incorporated by reference.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: **Yea**: Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville  
**Nays**: None  
**Absent**: Banas  
**Approved 07/12/2018**
Mission: Michigan Region 1 Volunteer Organizations Active in Disaster, herein referred to as MIR1VOAD, will offer a cohesive structure for community organizations, relevant businesses and governmental agencies at all levels who are/or desire to be active in disasters to meet the needs of those affected in Michigan Region 1.

We understand that as a member organization of the MIR1VOAD, we adhere to the bylaws.

We assure that our organization is an organization:

- With a willingness to participate and/or commit resources to the mission of MIR1VOAD;
- That jointly, with MIR1VOAD, accepts responsibility to maintain members roster and resource matrix;
- That does not discriminate on the basis of race, gender, sexual orientation, religion, income, disability or age.

The County of Ingham chooses to be a member organization in the Region 1 Voluntary Organizations Active in Disaster.

___________________________________________  __________________________
Carol Koenig Chairperson                    Date
Ingham County Board of Commissioners
WHEREAS, a Juvenile Justice Millage was approved by the voters of Ingham County in November of 2002 and renewed in 2006, for the purpose of funding an increase to Ingham County’s capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles; and

WHEREAS, the Ingham County Board of Commissioners wishes to adopt a resolution to establish the 2019 Juvenile Justice Community Agency Process and to reserve Juvenile Justice Millage funds in the amount of $125,000 for this purpose.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby adopts the attached 2019 Juvenile Justice Community Agency Process Calendar to establish time lines for the process.

LAW & COURTS:  Yeas:  Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville  
Nays:  None  Absent:  Banas  Approved  07/12/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer  
Nays:  None  Absent:  None  Approved  07/18/2018
<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 24, 2018</td>
<td>The Board of Commissioners adopts the 2019 Juvenile Justice Community Agency Process Calendar Resolution.</td>
</tr>
<tr>
<td>July 25, 2018</td>
<td>A press release is prepared announcing the availability of Juvenile Justice Community Agency funds and invites community organizations to submit an application. The application deadline is August 21, 2018 at 5:00pm.</td>
</tr>
<tr>
<td>August 24, 2018</td>
<td>The Controller’s Office prepares a summary of the Juvenile Justice Community Agency applicants and forwards the summary to the County Attorney’s Office to ensure that the agency’s proposed purposes are legal under Michigan Law and comply with the intent of the Juvenile Justice Millage.</td>
</tr>
<tr>
<td>September 24, 2018</td>
<td>A Juvenile Justice Community Agency notebook is prepared by the Controller/Administrator’s Office. The notebook includes all agencies who submitted applications for review by the Law &amp; Courts Committee. (Notebook is distributed at the September 25, 2018 Board of Commissioners’ Meeting)</td>
</tr>
<tr>
<td>September 27, 2018</td>
<td>The Law &amp; Courts Committee reviews the Juvenile Justice Community Agency applications and makes recommendations for funding. Juvenile Justice Community Agency applicants are invited to attend the Law &amp; Courts Committee meeting. The Law &amp; Courts Committee makes their recommendations by resolution to the Finance Committee.</td>
</tr>
<tr>
<td>October 3, 2018</td>
<td>The Finance Committee approves the resolution for Juvenile Justice Community Agency funding to the Board of Commissioners.</td>
</tr>
<tr>
<td>October 9, 2018</td>
<td>The Board of Commissioners authorizes a resolution for the 2019 Juvenile Justice Community Agency grant awards.</td>
</tr>
<tr>
<td>October 12, 2018</td>
<td>The Juvenile Justice Community Agency applications are sent to the County Attorney’s Office for contract preparation.</td>
</tr>
<tr>
<td>October 12, 2018</td>
<td>Juvenile Justice Community Agencies are notified of the County grant award and informs the agency that a County contract will be forthcoming in December.</td>
</tr>
<tr>
<td>December 2018</td>
<td>Contracts are received from the County Attorney’s Office and mailed to the Juvenile Justice Community Agencies for appropriate signatures. When the contracts are mailed, a request is made to agencies to mail their Certificate of Insurances and a Revised Scope of Services if the grant award is different than the original requested amount.</td>
</tr>
<tr>
<td>January 2019</td>
<td>Fifty percent of the grant award is sent to the Juvenile Justice Community Agency upon receipt of the agency’s signed contract and the appropriate documentation as listed above.</td>
</tr>
<tr>
<td>July 12, 2019</td>
<td>The Juvenile Justice Community Agencies send in their first six month report to the Controller’s Office and upon review by staff, a check for the remaining portion of the grant is sent to the agency.</td>
</tr>
</tbody>
</table>
WHEREAS, there are 126 untested sexual assault kits in Ingham County that have been sent to the Michigan State Crime Lab for testing; and

WHEREAS, the Department of the Attorney General has indicated that they have funds to assist local prosecutors with investigations and prosecutions and victim notification of viable cases arising from the testing of previously untested sexual assault kits; and

WHEREAS, the Attorney General would designate an attorney as a Special Assistant Attorney General to review these investigations and determine the viability of the prosecutions of these untested sexual assault kits; and

WHEREAS, the Special Assistant Attorney General will be working out of the Ingham County Prosecutor’s office; and

WHEREAS, the Special Assistant Attorney General will be paid by funds from the Attorney General’s office including but not limited to salary, computers, phones, training, mileage, and any other funds approved by the Department of the Attorney General. All expenses excluding salary will be processed by Ingham County but will be paid for by the Department of the Attorney General’s office; and

WHEREAS, the Ingham County Prosecutor’s Office is authorized to enter into a sub contract with End Violent Encounters (EVE) to provide advocacy services for sexual assault victims.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Prosecutor’s Office to enter into a Memorandum of Understanding with the Department of the Attorney General’s Office consistent with this resolution and authorizes the Ingham County Prosecutor’s Office to enter into a Sub-contract with End Violent Encounters (EVE).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary adjustments consistent with this resolution.
LAW & COURTS:  Yeas:  Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville  
                 Nays:  None   Absent:  Banas   Approved  07/12/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer 
              Nays:  None   Absent:  None   Approved  07/18/2018
WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has previously applied for and was approved to receive pass through grant funds from the FY2016 and FY2017 Homeland Security Grant Program (HSGP); and

WHEREAS, the purpose of the grant funds is to purchase and convert a command/communications vehicle to provide Homeland Security & Emergency Management the ability to respond to large complex incidents, and to allow for interoperability with Ingham County EOC; and

WHEREAS, the command/communications vehicle and its conversion requests have been submitted and approved by the Michigan State Police Emergency Management and Homeland Security Division; and

WHEREAS, the purchase and conversion of the command/communications vehicle would be used for the purpose of responding to incidents that require a temporary command post for law enforcement personnel; and

WHEREAS, the command/communications vehicle and conversion purpose includes assisting Ingham County and would support Region 1 Homeland Security & Emergency Management agencies in the event of a large complex incident and allow for interoperability with Region 1 partners and partner EOC’s.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the purchase of the following equipment using the Homeland Security Grant Program (HSGP) funding from FY2016 and FY2017:

- 2018 Ford Transit diesel van with a high roof, extended body, not to exceed the cost of $42,000.00 using the state contract.
- The van conversion would be completed by Kodiak Emergency Vehicles, not to exceed the cost of $61,000.00, with a contingency of 10 percent in the event of any unforeseen costs.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary subcontract or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville  
**Nays:** None  
**Absent:** Banas  
**Approved 07/12/2018**

**FINANCE: Yeas:** Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer  
**Nays:** None  
**Absent:** None  
**Approved 07/18/2018**
WHEREAS, Ingham County has established a countywide system of emergency telephone and dispatch services for the benefit of the citizens of the County; and

WHEREAS, the 9-1-1 emergency telephone and dispatch services are of substantial benefit to the citizens of the County of Ingham; and

WHEREAS, pursuant to the Emergency Telephone Service Enabling Act, Section 401b(1), being MCL 484.1401b(1), the Ingham County Board of Commissioners may with voter approval authorize a telephone surcharge of up to $3.00 for each service user, except for users of prepaid wireless communications service, for recurring emergency telephone operation costs and charges; and

WHEREAS, under the Emergency Telephone Services Enabling Act the County is currently charging $0.42 for each service user; and

WHEREAS, the Board of Commissioners believes a monthly telephone surcharge at the level of up to $1.80 for each service user (a $1.38 per month increase) is necessary to provide an adequate and equitable financing mechanism for the needs for the Ingham County 9-1-1 Dispatch Center.

THEREFORE BE IT RESOLVED, that the following proposal be submitted to a vote of the electorate of Ingham County at the General Election to be held November 6, 2018.

**INGHAM CENTRAL DISPATCH**

**PROPOSITION FOR 9-1-1 EMERGENCY SERVICE SYSTEM FUNDING**

Shall the County of Ingham, Michigan, be authorized to assess a charge on all landline, wireless, and voice over internet protocol service users located in Ingham County of up to $1.80 per month to be used exclusively for the funding of 9-1-1 emergency telephone call answering and dispatch services within Ingham County, including facilities, infrastructure, equipment and maintenance, and operating costs?

YES [ ] NO [ ]

BE IT FURTHER RESOLVED, that this question is hereby certified to the County Clerk.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to cause the proposed to be stated on the November 6, 2018 ballot and to be prepared and distributed in the manner required by law.
LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville
Nays: None   Absent: Banas   Approved 07/12/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney, Schafer
Nays: None   Absent: Koenig   Approved 07/18/2018
WHEREAS, the existing chillers are 24 years old and have been repaired several times; and

WHEREAS, the threat of the chillers failing and leaving the facility without a cooling system needs to be addressed; and

WHEREAS, Tower Pinkster has decades of experience working as a consultant for correctional facilities on this type of project; and

WHEREAS, Tower Pinkster submitted the lowest proposal amount of $18,930.00; and

WHEREAS, funds are available in the 2018 approved CIP line item #245-30199-976000-8F04 which has a balance of $450,000.00 for chiller replacement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Tower Pinkster, 4 East Fulton Street, Suite 200, Grand Rapids, Michigan 49503 to provide professional A&E services for replacing two chillers at the Jail for a not to exceed cost of $18,930.00.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after review and approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville
Nays: None Absent: Banas Approved 07/12/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None Absent: None Approved 07/18/2018