AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. TIME FOR MEDITATION

V. APPROVAL OF THE MINUTES FROM OCTOBER 23, 2018

VI. ADDITIONS TO THE AGENDA

VII. PETITIONS AND COMMUNICATIONS

1. AN EMAIL FROM COMMISSIONER ANTHONY RESIGNING HER POSITION ON THE INGHAM COUNTY BOARD OF COMMISSIONERS

2. A LETTER FROM THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES APPROVING THE ANNUAL PLAN AND BUDGET FOR THE CHILD CARE FUND

3. A LETTER AND RESOLUTION FROM THE LIVINGSTON COUNTY PLANNING COMMISSION ADOPTING A NEW COUNTY MASTER PLAN

4. A NOTICE OF PUBLIC HEARING FROM THE CITY OF LANSING CONCERNING THE CAPITAL CITY MARKER REDEVELOPMENT PROJECT

5. A NOTICE OF PUBLIC HEARING FROM THE CITY OF LANSING CONCERNING THE METRO PLACE PARK BROWNFIELD REDEVELOPMENT PROJECT

6. A LETTER FROM MERIDIAN TOWNSHIP CONCERNING THE PROPOSED AMENDMENTS TO THE DDA DEVELOPMENT PLAN AND TAX INCREMENT FINANCING PLAN

VIII. LIMITED PUBLIC COMMENT

IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

X. CONSIDERATION OF CONSENT AGENDA

XI. COMMITTEE REPORTS AND RESOLUTIONS
7. COMMISSIONERS CRENSHAW, ANTHONY, BANAS, CELENTINO, GREBNER, HOPE, NOLAN, SEBOLT AND TENNIS – RESOLUTION TO APPOINT DERRELL SLAUGHTER AS COUNTY COMMISSIONER FOR DISTRICT 3

8. COMMISSIONERS CRENSHAW, ANTHONY, BANAS, CELENTINO, GREBNER, HOPE, NOLAN, SEBOLT AND TENNIS – RESOLUTION TO APPOINT NATHAN TRIPLETT AS COUNTY COMMISSIONER FOR DISTRICT 9

9. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT

10. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING JILL RHODE ON THE EVENT OF HER RETIREMENT

11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPOINTING ROBERT L. FRANCIS AS COUNTY GRANT ADMINISTRATOR FOR THE INGHAM COUNTY REMONUMENTATION PROJECT

12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE RENEWAL OF SUPPORT FROM CORE TECHNOLOGY

13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE PURCHASE OF CYBERARK ENDPOINT PRIVILEGE MANAGER FROM CDW-G

14. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO RENEW THE CONTRACT FOR CELL PHONE SERVICES FROM VERIZON

15. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH LANSING TILE & MOSAIC, INC. TO REPLACE THE FLOORING IN THE WOMEN’S HEALTH TWO LOBBY AREAS AND HALLWAY

16. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING A PURCHASE ORDER TO VIDCOM SOLUTIONS FOR THE INSTALLATION OF CARD SWIPES ON THE SECOND FLOOR JUDICIAL HALLWAY STAIRWELL AT THE VETERANS MEMORIAL COURTHOUSE (VMC)

17. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AGREEMENTS TO PARTICIPATE IN A SELF-FUNDED PRESCRIPTION DRUG PLAN

18. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE ADDITIONAL PAYMENT TO PLANTE MORAN FOR PREPARATION OF THE 2018 COMPREHENSIVE ANNUAL FINANCIAL REPORT

19. HUMAN SERVICES COMMITTEES – RESOLUTION MAKING APPOINTMENTS TO THE COMMUNITY HEALTH CENTER BOARD
20. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING 2019 AGREEMENTS FOR COMMUNITY AGENCIES

21. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT FOR MICHIGAN STATE UNIVERSITY EXTENSION SERVICES BETWEEN MICHIGAN STATE UNIVERSITY AND INGHAM COUNTY APPROVING THE ANNUAL WORK PLAN FOR 2019

22. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING RENEWING A CONTRACT WITH SPICER GROUP, INC. TO PROVIDE CONSULTING SERVICES TO AND ASSIST THE INGHAM COUNTY PARKS STAFF WITH THE DELIVERY OF CERTAIN MILLAGE RELATED ITEMS

23. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AMENDMENT # 1 TO THE 2018-2019 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES

24. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY FOR 2018-2019

25. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ESTABLISH A TRUST AND AGENCY ACCOUNT FOR THE MASON CAPITAL AREA PRESCRIPTION DRUG TASK FORCE

26. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO EXTEND KRESGE AGREEMENT & CONTRACT WITH ANKER ELEKTRA LLC

27. LAW & COURTS COMMITTEE – RESOLUTION TO HONOR SERGEANT MATTHEW FLINT OF THE INGHAM COUNTY SHERIFF’S OFFICE

28. LAW & COURTS, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO ELIMINATE ONE SPECIAL PART-TIME DEPUTY COURT OFFICER POSITION ASSIGNED TO THE 55TH DISTRICT COURT AND TO INCREASE ONE PART-TIME COURT OFFICER POSITION IN THE 55TH DISTRICT TO FULL-TIME

29. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A GRANT BETWEEN THE STATE OF MICHIGAN, MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC), DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS (LARA) AND INGHAM COUNTY TO PROVIDE FUNDING TO ASSIST THE COUNTY IN COMPLYING WITH THE COMPLIANCE PLAN AND COST ANALYSIS APPROVED BY MIDC AND RESOLUTION #17-445

30. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO PURCHASE A USED 2018 BOSTON WHALER BOAT FOR INGHAM COUNTY SHERIFF’S OFFICE MARINE PATROL FROM GULL LAKE MARINE
31. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH THE INGHAM COUNTY SHERIFF’S OFFICE AND ROBERTSON RESEARCH INSTITUTE

32. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT A BISSELL PET FOUNDATION EMPTY THE SHELTERS FREE ADOPTION GRANT

XII. SPECIAL ORDERS OF THE DAY

XIII. PUBLIC COMMENT

XIV. COMMISSIONER ANNOUNCEMENTS

XV. CONSIDERATION AND ALLOWANCE OF CLAIMS

XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org
CALL TO ORDER

Vice-Chairperson Celentino called the October 23, 2018 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Anthony, Banas, Celentino, Crenshaw, Grebner, Hope, Maiville, Morgan, Naeyaert, Tennis, Schafer, and Sebolt.

Members Absent: Koenig and Nolan.

A quorum was present.

PLEDGE OF ALLEGIANCE

Vice-Chairperson Celentino asked Commissioner Anthony to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Vice-Chairperson Celentino asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES

Commissioner Crenshaw moved to approve the minutes of the October 9, 2018 meeting. Commissioner Naeyaert supported the motion.

Commissioner Naeyaert moved to amend the minutes as follows:

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items, except Agenda Item Nos. 5, 8, 10, 11, and 13. Commissioner Naeyaert supported the motion.

This was considered a friendly amendment.

The motion to approve the minutes, as amended, carried unanimously. Absent: Commissioners Koenig and Nolan.

ADDITIONS TO THE AGENDA

Vice-Chairperson Celentino stated without objection, substitute resolutions would be added for Agenda Item Nos. 29 and 30.
PETITIONS AND COMMUNICATIONS

AN EMAIL FROM COMMISSIONER KOENIG RESIGNING HER POSITION ON THE INGHAM COUNTY BOARD OF COMMISSIONERS. Vice-Chairperson Celentino received the email with regret and placed it on file.

A PUBLIC NOTICE CONCERNING DELHI CHARTER TOWNSHIP, ESKER PARK FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY, WATER RESOURCES DIVISION. Vice-Chairperson Celentino placed the notice on file.


ASSESSING OFFICERS REPORT FOR INDUSTRIAL FACILITY EXEMPTION CERTIFICATES FOR DELHI CHARTER TOWNSHIP FOR 2018. Vice-Chairperson Celentino referred the report to the Finance Committee.

A RESOLUTION FROM THE HOUGHTON COUNTY BOARD OF COMMISSIONERS SUPPORTING THE OJIBWAY CORRECTIONAL FACILITY. Vice-Chairperson Celentino placed the resolution on file.

A RESOLUTION FROM THE BERRIEN COUNTY BOARD OF COMMISSIONERS OPPOSING THE LEGALIZATION OF NON-MEDICAL AND RECREATIONAL MARIJUANA. Vice-Chairperson Celentino placed the resolution on file.

A RESOLUTION FROM THE BAY COUNTY BOARD OF COMMISSIONERS IN OPPOSITION TO SENATE BILL 1031, A BILL TO AMEND 1893 PA 206, ENTITLED, “THE GENERAL PROPERTY TAX ACT.” Vice-Chairperson Celentino referred the resolution to the Finance Committee.

A LETTER FROM THE VEVAY TOWNSHIP BOARD OF TRUSTEES UNANIMOUSLY ENDORSING THE INGHAM COUNTY FARMLAND AND OPEN SPACE PRESERVATION INITIATIVE MILLAGE QUESTION. Vice-Chairperson Celentino placed the letter on file.

ELECTION OF OFFICERS

CHAIRPERSON: Vice-Chairperson Crenshaw opened the floor to nominations for the position of Chairperson of the Board. Commissioner Crenshaw nominated Commissioner Celentino for Chairperson. Commissioner Naeyaert supported the motion.

The motion carried unanimously. Absent: Commissioner Nolan.

VICE-CHAIRPERSON: Chairperson Celentino opened the floor for nominations to the position of Vice-Chairperson of the Board. Commissioner Crenshaw nominated Commissioner Sebolt for Vice-Chairperson. Commissioner Hope supported the motion.

The motion carried unanimously. Absent: Commissioner Nolan.
Chairperson Celentino invited Vice-Chairperson Sebolt to have a seat at the rostrum. He further stated that the Board of Commissioners leadership was comprised of himself as Chairperson, Vice-Chairperson Sebolt, and Vice-Chairperson Pro-Tem Naeyaert.

Chairperson Celentino stated that he knew that there were only three meetings Board of Commissioner meetings left this year, but it was important to have leadership in place. He further stated that they would work to do what was best for the County.

PUBLIC HEARING FOR THE 2019 INGHAM COUNTY BUDGET

None.

LIMITED PUBLIC COMMENT

None.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items, except Agenda Item Nos. 21 and 26. Commissioner Maiville supported the motion.

The motion carried unanimously. Absent: Commissioner Nolan.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioner Nolan.

Items voted on separately are so noted in the minutes.
ADOPTED - OCTOBER 23, 2018
AGENDA ITEM NO. 7

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING DEB FETT AS RECIPIENT OF THE
MICHIGAN GOVERNMENT MANAGEMENT INFORMATION SCIENCES
IT PROFESSIONAL OF THE YEAR AWARD

RESOLUTION # 18 – 430

WHEREAS, the Michigan Government Management Information Sciences (MiGMIS) presented their 2018 IT Professional of the Year award to Ingham County Chief Information Officer Deb Fett; and

WHEREAS, MiGMIS recognized Deb as an outstanding individual who advances and supports the use of technology within the government workplace to improve efficiencies and services, provides service to the IT community and contributes to professional organizations; and

WHEREAS, Deb was recognized for more than 30 years of service to private sector, education, and government sector employers, with a background built on strategy, management, networking, programming, and cybersecurity; and

WHEREAS, Deb was recognized by her professional colleagues for her willingness sharing her talents not only with Ingham County, but also with the boards of several IT organizations including MiGMIS, Capital Area IT Council where she serves as Chairperson, and the Information Systems Security Association Lansing Chapter where she serves as Vice President; and

WHEREAS, Deb has skillfully served Ingham County and its IT clients for the past 2½ years; and

WHEREAS, Deb was presented her award at the MiGMIS Annual Conference at Shanty Creek Resort in Bellaire on September 12, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners congratulates Deb Fett as recipient of the 2018 IT Professional of the Year award and joins the IT staff, administrators and members of MiGMIS in applauding Deb for her exemplary service and commitment to serving the IT needs of Ingham County.

BE IT FURTHER RESOLVED, that the Board extends its sincere appreciation to Deb for her exemplary professionalism on display each day as the Chief Information Officer for Ingham County.

COUNTY SERVICES: Yeas: Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: NoneAbsent: Nolan

Approved 10/16/2018

Adopted as part of a consent agenda.
ADOPTED - OCTOBER 23, 2018
AGENDA ITEM NO. 8

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING CHRIS HOLMAN FOR HIS SERVICE AS A MEMBER OF THE CAPITAL REGION AIRPORT AUTHORITY

RESOLUTION # 18 – 431

WHEREAS, Chris Holman served as an Ingham County representative on the Capital Region Airport Authority from September of 1998 through September of 2018; and

WHEREAS, as a member of the Authority he served as Chairperson from 2004 through 2006 and from 2008 through 2018; and

WHEREAS, under his leadership Chris oversaw the establishment of an air service development program that ultimately resulted in the recruitment of new airlines providing service to new domestic and international destinations; and

WHEREAS, he played a key role in the conversion of the Capital City Airport into an international facility with a new name, Capital Region International Airport; and

WHEREAS, Chris was instrumental in the development of an international airport program that resulted in a capital investment of more than $27 million in the expansion of new and enlarged airport facilities; and

WHEREAS, he oversaw the establishment of the Airport as a U.S. Port of Entry #3883 and the establishment of the Port Lansing Foreign Trade Zone #275; and

WHEREAS, he led the Capital Region Airport Authority through the expansion of the air cargo program through the recruitment of freighter flights and charter flights coming to the airport from destinations from around the world; and

WHEREAS, he provided guidance for the Capital Region Airport Authority during a time of significant financial difficulty stemming from the loss of airport revenues related to the mergers of Delta and Northwest Airlines.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Chris Holman for his 20 years of service and contributions to the County of Ingham as a member of the Capital Region Airport Authority.

BE IT FURTHER RESOLVED, that the Board appreciates his dedication and commitment toward serving the citizens of Ingham County.
COUNTY SERVICES:  **Yea**: Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert  
**Nay**: None  
**Absent**: Nolan  
**Approved 10/16/2018**

Adopted as part of a consent agenda.
ADOPTED - OCTOBER 23, 2018  
AGENDA ITEM NO. 9

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING RICHARD BAKER FOR HIS SERVICE AS A MEMBER OF THE CAPITAL REGION AIRPORT AUTHORITY

RESOLUTION # 18 – 432

WHEREAS, Richard Baker began serving on the Capital Region Airport Authority in November of 1996 as a representative of the City of Lansing; and

WHEREAS, from December of 2002 through December of 2006, he served as an Ingham County representative on the Capital Region Airport Authority and again from April of 2010 through September of 2018; and

WHEREAS, as a member of the Capital Region Airport Authority, he held the position of Chairperson from July 2002 through 2004; and

WHEREAS, as Chair he directed the search and selection process for a new Executive Director in 2002 and served on the selection committee for a new President and CEO in 2016; and

WHEREAS, Richard initiated and led the Capital Region Airport Authority through a community-wide Airport Strategic Planning Process in 2002 through 2003 and oversaw the completion of an Airport Economic Impact Study in 2004; and

WHEREAS, another accomplishment of his was the initiation and oversight of an Airport Master Plan funded by the FAA.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Richard Baker for his 18 years of service and contributions to the County of Ingham as a member of the Capital Region Airport Authority.

BE IT FURTHER RESOLVED, that the Board appreciates his dedication and commitment toward serving the citizens of Ingham County.

COUNTY SERVICES:  Yeas:  Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert  
Nays:  None  
Absent:  Nolan  
Approved  10/16/2018

Adopted as part of a consent agenda.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENDORSE HAVING THE CLINTON COUNTY ROAD COMMISSION ACT AS THE LEAD ACT 51 AGENCY FOR THE COLEMAN ROAD FROM WOOD ROAD TO WEST ROAD PROJECT

RESOLUTION # 18 – 433

WHEREAS, approximately $7,600,000 has been allocated by the State of Michigan for the construction of Coleman Road from Wood Road to West Road; and

WHEREAS, approximately 32% of the new roadway is located within the City of East Lansing, 48% within Clinton County and 20% within Ingham County; and

WHEREAS, the Clinton County Road Commission has agreed to act as the lead Act 51 Agency for the Coleman Road from Wood Road to West Road project; and

WHEREAS, the Clinton County Road Commission will coordinate with the City of East Lansing and Ingham County Road Department during design and construction of the project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners formally endorses having the Clinton County Road Commission act as the lead Act 51 Agency for the Coleman Road from Wood Road to West Road project.

COUNTY SERVICES: Yeas: Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None Absent: Nolan Approved 10/16/2018

Adopted as part of a consent agenda.
ADOPTED - OCTOBER 23, 2018
AGENDA ITEM NO. 11

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 18 – 434

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the
Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part
of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as
necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list
of Special and Routine Permits dated October 2, 2018 as submitted.

COUNTY SERVICES:  Yeas: Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
    Nays:  None    Absent: Nolan    Approved 10/16/2018

Adopted as part of a consent agenda.
## List of Current Permits Issued

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<th>R/W Applicant/Contractor</th>
<th>R/W Work</th>
<th>R/W Location</th>
<th>R/W City/Twp.</th>
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**Managing Director:** ______________________________
ADOPTED - OCTOBER 23, 2018
AGENDA ITEM NO. 12

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE PURCHASE OF AN ADDITIONAL LICENSE
FOR NETBRAIN SOFTWARE

RESOLUTION # 18 – 435

WHEREAS, Ingham County currently uses NetBrain to have greater visibility into and control over our network; and

WHEREAS, an additional software license will allow great use of said software; and

WHEREAS, ITD obtained national contract pricing from NetBrain for our licensing and ongoing support needs; and

WHEREAS, the purchase price of said license will be $11,783.33.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of NetBrain software in the amount not to exceed $12,000.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county’s Network Fund #63625810-802000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None   Absent: Nolan   Approved 10/16/2018

FINANCE:  Yeas: Grebner, Anthony, Crenshaw, Tennis, Morgan, Schafer
Nays: None   Absent: Koenig   Approved 10/17/2018

Adopted as part of a consent agenda.
ADOPTED - OCTOBER 23, 2018
AGENDA ITEM NO. 13

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE CONTRACT FOR RENEWING
COURTVIEW SUPPORT SERVICES

RESOLUTION # 18 – 436

WHEREAS, Ingham County currently utilizes CourtView Software as our criminal justice application; and

WHEREAS, annual maintenance is required to maintain the system and had been purchased every year since Ingham County purchased the software; and

WHEREAS, the payment totaling $158,728.00 for annual support is due for the support from January 1st, 2019-December 31st, 2019; and

WHEREAS, the annual contract amount proposed by CourtView includes an increase from the prior year equal to the Consumer Price Index of 2.6% as spelled out in our contract; and

WHEREAS, this annual payment has been planned for and budgeted and will provide the needed application support and upgrades needed to maintain our current applications.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the contract renewal for support from CourtView in the amount not to exceed $158,728.00.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology’s LOFT Fund (636-25820-932050).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.
COUNTY SERVICES:  Yeas:  Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
    Nays:  None    Absent:  Nolan    Approved  10/16/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Morgan, Schafer
    Nays:  None    Absent:  Koenig    Approved  10/17/2018

Adopted as part of a consent agenda.
ADOPTED - OCTOBER 23, 2018
AGENDA ITEM NO. 14

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE RENEWAL OF TRAINING FROM ITPROTV

RESOLUTION # 18 – 437

WHEREAS, ITProTV is a company that provides IT training in easy to understand videos along with virtual labs and practice exams; and

WHEREAS, ongoing training is an important part of ensuring our ITD staff are best able to serve our citizens; and

WHEREAS, ITD has been using this method for the past year and has found it to be very effective; and

WHEREAS, the renewal of the subscription for training will be for our entire ITD staff.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of training from ITProTV in the amount not to exceed $6,800.00.

BE IT FURTHER RESOLVED, which the total cost will be paid out of the Innovation and Technology’s Staff Development and Training Fund #63695800-960000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yea: Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None Absent: Nolan  Approved 10/16/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Morgan, Schafer
Nays: None  Absent: Koenig  Approved 10/17/2018

Adopted as part of a consent agenda.
ADOPTED - OCTOBER 23, 2018
AGENDA ITEM NO. 15

Introduced by the County Service and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO WAIVE THE PUBLIC ACT 152 HEALTH CARE REQUIREMENTS FOR 2019

RESOLUTION # 18 – 438

WHEREAS, Public Act 152 of 2011 places limits on public employer’s contributions toward their employee’s health benefits and requires that the employer cost be no more than 80% of the cost or no more than a certain dollar amount detailed in the law (hard caps); and

WHEREAS, the requirements of the act can be waived with a 2/3 vote of the governing body prior to the beginning of a medical benefit plan coverage year; and

WHEREAS, commencing January 1, 2019, the County will continue with the current plan medical benefits and will self-insure a portion of the health insurance cost; and

WHEREAS, the uncertainty associated with the savings from this change makes it very difficult to determine if the County will be in compliance with the hard caps or the 80% requirements and therefore the County administration is recommending that Ingham County Board of Commissions exempt the County from the requirements of Public Act 152 of 2011 for the medical benefit plan coverage year commencing January 1, 2019 as permitted by MCL 15.568.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby exempts Ingham County from the requirements of Public Act 152 of 2011 for the medical benefit plan coverage year commencing January 1, 2019 as permitted by MCL 15-568.

COUNTY SERVICES:  Yeas:  Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
                  Nay: None  Absent: Nolan  Approved 10/16/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Morgan, Schafer
          Nay: None  Absent: Koenig  Approved 10/17/2018

Adopted as part of a consent agenda.
OCTOBER 23, 2018 REGULAR MEETING

ADOPTED - OCTOBER 23, 2018
AGENDA ITEM NO. 16

Introduced by the County Service and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE INGHAM COUNTY HEALTH CARE COALITION FOR EMPLOYEE BENEFITS FOR 2019 AND AUTHORIZING LETTERS OF AGREEMENT WITH BARGAINING UNITS

RESOLUTION # 18 – 439

WHEREAS, the Ingham County Health Care Coalition investigated options for the County’s health care plan and have agreed to making changes to the premium sharing agreement for 2019; and

WHEREAS, with the continued cost increases for both the employees and the County, it was determined by the Health Care Coalition that this additional savings of $300,000 will be used in 2019 to reduce both employee contribution for health insurance premiums.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the recommendations of the Health Care Coalition for 2019 and authorizes the use of the $300,000 of Employee Benefit Fund’s fund balance to reduce employee’s contributions in 2019.

BE IT FURTHER RESOLVED, that the Board Chairperson are authorized to sign the appropriate documents after review by the County Attorney.

COUNTY SERVICES:  Yeas:  Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays:  None  Absent:  Nolan  Approved  10/16/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Morgan, Schafer
Nays:  None  Absent:  Koenig  Approved  10/17/2018

Adopted as part of a consent agenda.
ADOPTED - OCTOBER 23, 2018
AGENDA ITEM NO. 17

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE DISPOSAL OF COUNTY-OWNED SURPLUS PROPERTY

RESOLUTION # 18 – 440

WHEREAS, the Purchasing Department has determined that the County has a number of surplus vehicles that have exceeded their useful life and/or are no longer useful for County operations; and

WHEREAS, the surplus vehicles will be auctioned off through a sealed competitive, publically advertised bidding process whereby awards will be made to the highest responsive bidder; and

WHEREAS, the Director of Purchasing has reviewed the surplus items before placement on the surplus property list, and County departments will be allowed to view surplus items for usefulness before the public auction.

THEREFORE BE IT RESOLVED, that the Ingham County Purchasing Department is authorized to place in an auction those surplus vehicles in the attached listing which have no further use or value to the County of Ingham.

BE IT FURTHER RESOLVED, that any vehicle not sold at the auction may be disposed of by the Purchasing Director in the manner deemed to be in the County's best interest.

BE IT FURTHER RESOLVED, that proceeds from the sale of surplus items will be deposited in the General Fund 10130101 673000 or appropriate account.

COUNTY SERVICES: Yeas: Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None  Absent: Nolan  Approved 10/16/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Morgan, Schafer
Nays: None  Absent: Koenig  Approved 10/17/2018

Adopted as part of a consent agenda.
2018 SURPLUS LISTING
Attachment “A”
<table>
<thead>
<tr>
<th>Year Make Model</th>
<th>Color</th>
<th>Mileage</th>
<th>VIN #</th>
</tr>
</thead>
<tbody>
<tr>
<td>2011 Chevy Impala</td>
<td>White</td>
<td>Unknown</td>
<td>2G1WD5EM6B1285309</td>
</tr>
</tbody>
</table>

Department: Additional Information

SO

The battery is dead and the transmission is bad.

<table>
<thead>
<tr>
<th>Year Make Model</th>
<th>Color</th>
<th>Mileage</th>
<th>VIN #</th>
</tr>
</thead>
<tbody>
<tr>
<td>2005 Chevy Tahoe</td>
<td>White</td>
<td>117,366</td>
<td>1GNEC13Z35R182820</td>
</tr>
</tbody>
</table>

Department: Additional Information

FAIR

The battery is dead and the following missing: rear hatch latch/handle, back seat door handle. The floor boards are soft.

<table>
<thead>
<tr>
<th>Year Make Model</th>
<th>Color</th>
<th>Mileage</th>
<th>VIN #</th>
</tr>
</thead>
<tbody>
<tr>
<td>2009 Chevrolet Impala</td>
<td>White</td>
<td>107,813</td>
<td>2G1WS57M991315141</td>
</tr>
</tbody>
</table>

Department: Additional Information

SO/Road

Retired road patrol vehicle.

<table>
<thead>
<tr>
<th>Year Make Model</th>
<th>Color</th>
<th>Mileage</th>
<th>VIN #</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010 Chevy Impala</td>
<td>White</td>
<td>Unknown</td>
<td>2G1WD5EM5A1244149</td>
</tr>
</tbody>
</table>

Department: Additional Information

Road from SO

Retired road patrol vehicle. The brakes are bad and trim/moldings pieces are missing.

<table>
<thead>
<tr>
<th>Year Make Model</th>
<th>Color</th>
<th>Mileage</th>
<th>VIN #</th>
</tr>
</thead>
<tbody>
<tr>
<td>2008 Chevy Impala</td>
<td>White</td>
<td>Unknown</td>
<td>2G1WS583581268938</td>
</tr>
</tbody>
</table>

Department: Additional Information

Potter Park Zoo

Retired road patrol vehicle. Problems include: steering, ABS brakes, reduced power, overheating, dents and scratches.
<table>
<thead>
<tr>
<th>Year Make Model</th>
<th>Color</th>
<th>Mileage</th>
<th>VIN #</th>
</tr>
</thead>
<tbody>
<tr>
<td>2001 Chevrolet Impala</td>
<td>White</td>
<td>83,445</td>
<td>2G1WF55KX19363356</td>
</tr>
<tr>
<td>Department:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SO</td>
<td></td>
<td></td>
<td>Retired road patrol vehicle. Overall the vehicle is in poor condition and the battery is dead because it has not been used in some time.</td>
</tr>
<tr>
<td>Year Make Model</td>
<td>Color</td>
<td>Mileage</td>
<td>VIN #</td>
</tr>
<tr>
<td>2007 Chevy Impala</td>
<td>White</td>
<td>Unknown</td>
<td>2G1WS58R079403179</td>
</tr>
<tr>
<td>Department:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Potter Park Zoo</td>
<td></td>
<td></td>
<td>Retired road patrol vehicle. The battery is dead and the transmission is bad. There are holes in the seats. The paint and moldings are in poor condition.</td>
</tr>
<tr>
<td>Year Make Model</td>
<td>Color</td>
<td>Mileage</td>
<td>VIN #</td>
</tr>
<tr>
<td>2013 Chevy Impala</td>
<td>White</td>
<td>102,854</td>
<td>2GIWD5E3OD1165757</td>
</tr>
<tr>
<td>Department:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SO</td>
<td></td>
<td></td>
<td>Retired road patrol vehicle. This vehicle is in fair condition and the battery is dead.</td>
</tr>
<tr>
<td>Year Make Model</td>
<td>Color</td>
<td>Mileage</td>
<td>VIN #</td>
</tr>
<tr>
<td>2013 Chevy Impala</td>
<td>White</td>
<td>103,660</td>
<td>2G1WD5E3OD1247701</td>
</tr>
<tr>
<td>Department:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SO</td>
<td></td>
<td></td>
<td>Retired road patrol vehicle.</td>
</tr>
<tr>
<td>Year Make Model</td>
<td>Color</td>
<td>Mileage</td>
<td>VIN #</td>
</tr>
<tr>
<td>2009 Chevy Impala</td>
<td>White</td>
<td>125,438</td>
<td>2G1WS57M891314645</td>
</tr>
<tr>
<td>Department:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ITD</td>
<td></td>
<td></td>
<td>Retired road patrol vehicle. This vehicle has faulty power steering and a hole in the driver’s seat.</td>
</tr>
</tbody>
</table>
### Year Make Model | Color | Mileage | VIN # |
<table>
<thead>
<tr>
<th></th>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1992 Pontiac Grand Am</strong></td>
<td>Green</td>
<td>Unknown – See Additional information below</td>
<td>1G2NE5437NM021599</td>
</tr>
<tr>
<td><strong>Department:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>SO</strong></td>
<td></td>
<td>This vehicle has been sitting for a number of years and there are no keys. The overall condition is poor. All the tires are flat. This vehicle does not run and needs to be towed.</td>
<td></td>
</tr>
</tbody>
</table>

### Year Make Model | Color | Mileage | VIN # |
<table>
<thead>
<tr>
<th></th>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1995 Buick Park Avenue</strong></td>
<td>Blue</td>
<td>Unknown – See additional information below</td>
<td>1G4CU5212SH652848</td>
</tr>
<tr>
<td><strong>Department:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>SO</strong></td>
<td></td>
<td>This vehicle has been sitting for a number of years and there are no keys. The overall condition is poor. All the tires are flat. This vehicle does not run and needs to be towed.</td>
<td></td>
</tr>
</tbody>
</table>

### Year Make Model | Color | Mileage | VIN # |
<table>
<thead>
<tr>
<th></th>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1975 Olds Cutlass</strong></td>
<td>Green</td>
<td>Unknown – See additional information below</td>
<td>3J57K5R126917</td>
</tr>
<tr>
<td><strong>Department:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>SO</strong></td>
<td></td>
<td>This vehicle has been sitting for a number of years and there are no keys. The overall condition is poor. All the tires are flat. This vehicle does not run and needs to be towed.</td>
<td></td>
</tr>
</tbody>
</table>

### Year Make Model | Color | Mileage | VIN # |
<table>
<thead>
<tr>
<th></th>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>2000 Pontiac Sunfire</strong></td>
<td>Black</td>
<td>Unknown – See additional information below</td>
<td>1G2JB1243Y407449</td>
</tr>
<tr>
<td><strong>Department:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>SO</strong></td>
<td></td>
<td>This vehicle has been sitting for a number of years and there are no keys. The overall condition is poor. All the tires are flat. This vehicle does not run and needs to be towed.</td>
<td></td>
</tr>
<tr>
<td>Year Make Model</td>
<td>Color</td>
<td>Mileage</td>
<td>VIN #</td>
</tr>
<tr>
<td>---------------------------------</td>
<td>-------</td>
<td>---------</td>
<td>--------------------</td>
</tr>
<tr>
<td>1989 Chevy 1500 Pickup</td>
<td>Red</td>
<td>Unknown – See additional information below</td>
<td>1GCDK14K5Z100400</td>
</tr>
<tr>
<td><strong>Department:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>SO</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>This vehicle has been sitting for a number of years and there are no keys. The overall condition is poor. All the tires are flat. This vehicle does not run and needs to be towed.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year Make Model</td>
<td>Color</td>
<td>Mileage</td>
<td>VIN #</td>
</tr>
<tr>
<td>2001 Chevy Silverado</td>
<td>Blue</td>
<td>Unknown</td>
<td>1GCEK19T81E140305</td>
</tr>
<tr>
<td><strong>Department:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>SO</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>This vehicle has been sitting for a number of years and there are no keys. The overall condition is poor. All the tires are flat. This vehicle does not run and needs to be towed.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year Make Model</td>
<td>Color</td>
<td>Mileage</td>
<td>VIN #</td>
</tr>
<tr>
<td>2003 Dodge Ram 1500</td>
<td>Orange</td>
<td>260,000</td>
<td>1D7HA16N83J660624</td>
</tr>
<tr>
<td><strong>Department</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Road (#037)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>This vehicle has engine noise, uses 2 quart of oil daily, very rusty, and the battery needs to be replaced.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year Make Model</td>
<td>Color</td>
<td>Mileage</td>
<td>VIN #</td>
</tr>
<tr>
<td>1991 Ford F-800, Single axle Aerial truck</td>
<td>Orange</td>
<td>66,200</td>
<td>1FDXK843MVA34819</td>
</tr>
<tr>
<td><strong>Department:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Road (#191)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The vehicle has been red tagged due the safety issues. The aerial boom drifts down at random moments and batteries need replacing.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Year Make Model | Color | Mileage | VIN #
--- | --- | --- | ---
1988 Ford F-600, former bucket truck | Orange | 150,000 | 1FDNK64P8JVA40577
*Department:* Additional Information  
Road (#200) | This vehicle is in need of multiple repairs; break lines are failing due to rust and the exterior is rusty.

### Year Make Model | Color | Mileage | VIN #
--- | --- | --- | ---
1986 International S2574, 5 yard dump truck | Orange | 155,000 | 1HTZMKCR7GHA58173
*Department:* Additional Information  
Road (#403) | This vehicle is in poor condition, batteries need replacing, undercarriage is rusty and there are multiple oil leaks.

### Year Make Model | Color | Mileage | VIN #
--- | --- | --- | ---
1978 Ford L-9000, Single axle semi-tractor | Orange | 171,000 | K909VDE6850
*Department:* Additional Information  
Road(#405) | This vehicle is unsafe to drive. The vehicle needs a complete front-end replaced and alignment, and the undercarriage is rusty.

### Year Make Model | Color | Mileage | VIN #
--- | --- | --- | ---
1989 Volvo -GMC, 10-12 yard dump truck | Orange | 275,000 | 4V2JCBME3IR803783
*Department:* Additional Information  
Road (#523) | This vehicle is very rusty; missing tires and rims, the floor in the dump box has holes.
<table>
<thead>
<tr>
<th>Year Make Model</th>
<th>Color</th>
<th>Mileage</th>
<th>VIN #</th>
</tr>
</thead>
<tbody>
<tr>
<td>1991 International 2000 Series</td>
<td>Orange</td>
<td>90,000</td>
<td>1HTGEBR0MH309689</td>
</tr>
<tr>
<td>Department:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Additional Information</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Road (#339)</td>
<td></td>
<td></td>
<td>This vehicle is no longer used by the Road Dept.; batteries need to be replaced.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year Make Model</th>
<th>Color</th>
<th>Mileage</th>
<th>VIN #</th>
</tr>
</thead>
<tbody>
<tr>
<td>1998 Ford F-800</td>
<td>Orange</td>
<td>110,000</td>
<td>1FDYF80E3WVA20472</td>
</tr>
<tr>
<td>Department:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Additional Information</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Road</td>
<td></td>
<td></td>
<td>This vehicle is in poor condition, the undercarriage is very rusty, and the batteries need replacing.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year Make Model</th>
<th>Color</th>
<th>Mileage</th>
<th>VIN #</th>
</tr>
</thead>
<tbody>
<tr>
<td>1996 Freightliner D11264SD</td>
<td>Orange</td>
<td>189,000</td>
<td>2FVX6LY82TA770167</td>
</tr>
<tr>
<td>Department:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Additional Information</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Road</td>
<td></td>
<td></td>
<td>This vehicle is in poor condition, the undercarriage is very rusty, and the batteries need replacing.</td>
</tr>
</tbody>
</table>
### 1992 Freightliner D11264SD Dump Truck
- **Color**: Orange
- **Mileage**: 196,112
- **VIN #**: 1FVX6LBBXPH476611
- **Department**: Road
- **Additional Information**: This is a chassis only with no rear end/tires.

### 2007 Chevrolet Impala
- **Color**: White
- **Mileage**: 150,600
- **VIN #**: 2G1WS58R879402717
- **Department**: Road
- **Additional Information**: Retired road patrol vehicle. This vehicle needs the transmission replaced.
ADOPTED - OCTOBER 23, 2018
AGENDA ITEM NO. 18

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE PURCHASE OF
SINGLE TUNGSTEN CARBIDE INSERTED GRADER BLADES

RESOLUTION # 18 – 441

WHEREAS, the Road Department periodically needs to replace the cutting edges of the underbody plow blades for winter and gravel road maintenance; and

WHEREAS, the Purchasing Department recently received 3 quotes, for single tungsten carbide insert grader blades for a 1 year period, beginning from date of agreement execution; and

WHEREAS, quotes for single tungsten carbide insert grader blades were solicited and evaluated by the Purchasing Department, and it is their recommendation, with the concurrence of the Road Department staff, to award the agreement to the lowest qualified bidder Shults Equipment, LLC.; and

WHEREAS, the Road Department’s adopted 2018 budget includes controllable expenditures, funds for this and other maintenance material purchases.

THEREFORE BE IT RESOLVED, the Board of Commissioners accepts the bid, and authorizes the purchase of the Road Department required supply of tungsten inserted grader blades from Shults Equipment, LLC. P.O. Box 127 Ithaca, Mi. 48847, at a cost not to exceed $47,000.

BE IT FURTHER RESOLVED, the Purchasing Department is hereby authorized to execute purchase orders with Shults Equipment, LLC. to purchase single tungsten carbide inserted as needed and budgeted, on behalf of the County.

COUNTY SERVICES: Yea: Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None  Absent: Nolan  Approved 10/16/2018

FINANCE:  Yea: Grebner, Anthony, Crenshaw, Tennis, Morgan, Schafer
Nays: None  Absent: Koenig  Approved 10/17/2018

Adopted as part of a consent agenda.
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A RESTRICTIVE COVENANT FOR THE KERNS ROAD SALT STORAGE SITE CLOSURE PROJECT

RESOLUTION # 18 – 442

WHEREAS, the former Ingham County Road Commission, now Ingham County Road Department (ICRD) stored deicing materials within the Kerns Road site many decades ago; and

WHEREAS, hazardous substances, including sodium and chloride were released on the property due to the storage of deicing salt, resulting in environmental contamination; and

WHEREAS, remedial activities were employed to remove most of the contamination from the mid 1980’s through 2006 by removing the underground brine collection tank, capturing and disposing of impacted groundwater, and allowing natural processes to attenuate sodium and chloride concentrations; and

WHEREAS, recent legislation and rule changes have renewed our desire to reconstitute the site closure effort, pursuant to the relevant portions of MCL 324.20114 and Michigan Department of Environmental Quality rules; and

WHEREAS, in March 2017, the Board of Commissioners retained EnviroSolutions, Inc. of Westland, Michigan, to provide the requested professional services for the Kerns Road Salt Storage Site Closure project; and

WHEREAS, the only remaining issue is for the Board of Commissioners to approve, sign, and record a restrictive covenant on a small rectangle of Ingham County land (Parcel 33-19-10-05-102-006), located within the City of Mason’s Kerns Road water tower property (Parcel 33-19-10-05-102-005); and

WHEREAS, the needed restrictive covenant will be similar to one already secured, from the City of Mason, for the larger Kerns Road water tower property (Parcel 33-19-10-05-102-005).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves and authorizes execution of a restrictive covenant on Ingham County land, Parcel 33-19-10-05-102-006, which will be included in the Kerns Road Salt Storage Site Closure request and No Further Action Report.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign said restrictive covenant, on behalf of the County, after approved as to form by the County Attorney.
COUNTY SERVICES: Yeas: Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None Absent: Nolan Approved 10/16/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Morgan, Schafer
Nays: None Absent: Koenig Approved 10/17/2018

Adopted as part of a consent agenda.
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE MEMBERSHIP WITH THE CAPITOL COUNCIL OF GOVERNMENTS

RESOLUTION # 18 – 443

WHEREAS, the Capitol Council of Governments (CAPCOG) is a partnership with Clinton, Eaton and Ingham Counties, the Lansing Regional Chamber of Commerce and Michigan State University; and

WHEREAS, the mission of CAPCOG is to work collaboratively between parties to support regional economic development and growth opportunities for the Greater Lansing region at the State Legislature; and

WHEREAS, CAPCOG is requesting an annual contribution for the CAPCOG initiative from each of the partners to be earmarked for lobbying expenses; and

WHEREAS, Ingham County’s commitment is $5,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes payment of $5,000 from the contingency fund for Ingham County’s annual commitment to CAPCOG for the calendar year 2018.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby authorizes inclusion of $5,000 in the 2019 Board of Commissioners’ budget for Ingham County’s annual commitment to CAPCOG.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners requests that CAPCOG provide their 2017 Annual Programmatic and Finance Reports.

BE IT FURTHER RESOLVED, the CAPCOG initiative will report on an annual basis on the programmatic and financial outcomes of the initiative.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with the resolution after approval as to form by the County Attorney.
COUNTY SERVICES:  Yeas:  Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays:  None  Absent:  Nolan  Approved  10/16/2018

FINANCE:  Yeas:  Anthony, Crenshaw, Morgan, Schafer
Nays:  Grebner, Tennis  Absent:  Koenig  Approved  10/17/2018

Adopted as part of a consent agenda.
ADOPTED - OCTOBER 23, 2018
AGENDA ITEM NO. 21

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

INGHAM COUNTY 2019 GENERAL APPROPRIATIONS RESOLUTION

RESOLUTION # 18 – 444

WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, requires that each local unit of government adopt a balanced budget for all required funds; and

WHEREAS, county offices, the courts, county departments, and others have submitted requests for a county appropriation in the 2019 budget; and

WHEREAS, the County Controller has considered these requests and has submitted a recommended budget as required by statute and Board of Commissioners’ resolution; and

WHEREAS, the various liaison committees of the Board of Commissioners have reviewed their section of the Controller's Recommended Budget and have made recommendations for approval or modification to the Finance Committee; and

WHEREAS, the Finance Committee has reviewed each liaison committees’ recommendations and together with its own Strategic Planning Initiatives Fund allotment has presented a recommended balanced budget to the Board of Commissioners and to the public; and

WHEREAS, the Board of Commissioners annually adopts a balanced budget and authorizes appropriations subject to the conditions set forth in its annual General Appropriations Resolution; and

THEREFORE BE IT RESOLVED, that the 2019 Ingham County Budget, as set forth in the Finance Committee Recommended Budget, dated September 12, 2018 and incorporated by reference herein, is hereby adopted on a basis consistent with Ingham County's Budget Adoption and Amendment Policies and subject to all county policies regarding the expenditure of funds and the conditions set forth in this resolution.

BE IT FURTHER RESOLVED, that the following tax levies are hereby authorized for the 2018 tax year/2019 budget year for a total county levy of 11.34 mills, including authorized levies for General Fund operations and special purpose millages:

2018/19 Millage Summary

<table>
<thead>
<tr>
<th>Purpose</th>
<th>Millage</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Operations</td>
<td>6.7670</td>
</tr>
<tr>
<td>General Operations – Indigent Veterans Support</td>
<td>.0330</td>
</tr>
<tr>
<td>Special Purpose - Emergency Telephone Services</td>
<td>.8500</td>
</tr>
<tr>
<td>Special Purpose - County-wide Transportation</td>
<td>.6000</td>
</tr>
<tr>
<td>Special Purpose - Juvenile Justice</td>
<td>.6000</td>
</tr>
<tr>
<td>Special Purpose - Potter Park Zoo and Potter Park</td>
<td>.4100</td>
</tr>
</tbody>
</table>
Special Purpose – Farmland/Open Space Preservation .1400
Special Purpose – Health Care Services .3500
Special Purpose – Trails and Parks .5000
Special Purpose – Animal Shelter .2400
Special Purpose – Justice Millage .8500

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Acts 106 and 107, 1985
(Convention Facility Tax revenue) shall not be used to reduce the County's 2018/2019 operating millage as
defined by Public Act 2, 1986.

BE IT FURTHER RESOLVED, that in accordance with Public Act 2 of 1986, that 50% of the actual
Convention Facility Tax revenue not used to reduce the County's operating tax rate shall be transmitted to the
Mid-State Health Network, with the remaining revenues to be deposited in the County's General Fund.

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Act 264 of 1987 (Health
and Safety Fund Act) shall not be used to reduce the County's 2018/2019 operating millage levy, and that 11/17
of the actual Health and Safety Fund Act revenue not used to reduce the County's operating tax rate shall be
appropriated to the Ingham County Health Department budget for those public health prevention programs and
services whose costs are in excess of 1989 appropriation levels.

BE IT FURTHER RESOLVED, that in accordance with Public Act 264 of 1987, that 5/17 of the actual Health
and Safety Fund Act revenue not used to reduce the County's operating tax rate shall be used for personnel and
operating costs which are in excess of 1988 appropriation levels at the Circuit Court, Family Court, District
Court, and Sheriff Department Law Enforcement with the remaining revenues generated by P.A. 264 of 1987 to
be used for other General Fund expenditures.

BE IT FURTHER RESOLVED, that the adopted budget is based on current estimates of revenues and
expenditures, and that the Board of Commissioners may find it necessary to adjust budgeted revenues and
expenditures from time to time during the year.

BE IT FURTHER RESOLVED, that the County Controller is hereby authorized to make budgetary transfers
within the various funds and authorize expenditures in accordance with the budgetary procedures established by
the Board of Commissioners in Resolution #90-274, as amended by Resolutions #94-93 and #04-253, a
summary of which has been forwarded by the Controller to each department head, court and elected official.

BE IT FURTHER RESOLVED, that expenditures shall not be incurred in excess of the individual budgets
adopted herein without first amending the budget pursuant to the budgetary procedures established by the Board
of Commissioners in Resolution #90-274, as amended by Resolutions #94-93 and #04-253.

BE IT FURTHER RESOLVED, that all purchases made with funds appropriated in this budget shall be made in
conformance with the County’s Purchasing Procedures, as adopted and amended by the Board, and that these
budgeted funds are appropriated contingent upon compliance with the County’s Purchasing Procedures.

BE IT FURTHER RESOLVED, that the approved Position Allocation List contained in the budget shall limit
the number of permanent employees who can be employed in all departments, offices, and the courts, and no
funds are appropriated for any permanent position or employee not on the approved Position Allocation List.

BE IT FURTHER RESOLVED, that the Board of Commissioners may, from time to time during the year,
change the approved Position Allocation List and/or impose a hiring freeze, as circumstances warrant, and that
the same limitation as to the number of permanent employees who can be employed with a revised Position Allocation List.

BE IT FURTHER RESOLVED, that certain positions contained in the Position Allocation List which are supported in some part by a grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving the budgeted revenues.

BE IT FURTHER RESOLVED, that in the event that such anticipated outside funding is not received or the County is notified that it will not be received, said positions shall be considered not funded and removed from the approved Position Allocation List.

BE IT FURTHER RESOLVED, that the policies regarding temporary employees shall remain in full force and effect.

BE IT FURTHER RESOLVED, that budgets for all funds are adopted on a January 1st fiscal year, with the following exceptions: Friend of the Court Services Fund (215), County Health Fund (221), Community Corrections Fund (267), Community Development Block Grant Fund (287), DHS - Child Care Fund (288), DHS - Social Welfare Fund (290), Family Division – Child Care Fund (292), Prosecuting Attorney Cooperative Reimbursement Grant Fund (298), and Community Health Center Network Fund (511), all of which are adopted on an October 1st fiscal year.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the use of budgeted funds for the purchase of vehicles and necessary equipment such as marking kits, light bars, sirens, prisoner transport shields, radar, etc., from the State of Michigan and other municipal cooperative purchasing programs approved by the Purchasing Department.

BE IT FURTHER RESOLVED, that the vehicles being replaced are authorized to be transferred to another county department or agency for fair-market value established by the Purchasing Director, or are authorized to be sold at state auction or to a private company; the method of disposal shall be that which is deemed to be in the best interest of the County as determined by the Purchasing Director.

BE IT FURTHER RESOLVED, that the Ingham County Sheriff’s Office is authorized to sell at fair-market value any used Ingham County Patrol Vehicles to the Ingham Intermediate School District for its Law Enforcement Program.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in the adopted budget, and the remaining portion of the time period and funds are included in the Controller’s Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that funds appropriated to a community agency but not spent by the end of the fiscal year may be carried over into the next fiscal year without additional Board approval, provided the Controller and Budget Office certify that the funds are available, and that the agency wishing to have said funds reappropriated provides a definitive scope of work for review by the Controller’s Office and the County Attorney.

BE IT FURTHER RESOLVED, that any request for reappropriation to the 2019 budget of funds not spent in 2018 for a specific project must be received by the Budget Office no later than March 15, 2019, otherwise the request for reappropriation will not be considered.
Commissioner Grebner moved to adopt the resolution. Commissioner Naeyaert supported the motion.

Commissioner Grebner thanked the staff for their hard work. He further stated that the staff made the budget work pretty well for the little amount of money and great number of things that needed funding.

Commissioner Grebner stated that he appreciated the Budget Staff. He further stated that he was probably guilty of not doing a good job of recognizing staff for their hard work and wanted to change that.

Commissioner Grebner stated that budget was still not in a great place but the County was spending down at a lower rate. He further stated that the County could not continue to budget this way forever, but the economy and funding rates could not stay this way forever.

Commissioner Grebner stated that the outlook for real estate was improving and maybe the State Legislature would fund local governments at a better rate moving forward. He further stated that trends continued to improve so the County should not have to continue to live on savings in the future.

Commissioner Grebner stated that the County’s increased reliance on property taxes was not reliable long-term. He further stated that Counties needed to be given another way to raise funds as property was not enough of people’s wealth, and it amounted to a large tax on small amount of property.

Commissioner Grebner stated that this was not a good model long-term. He further stated that if approved by voters in November, there would be a shift to tax some telephone lines.

Commissioner Grebner stated that the State Legislature needed to give county governments other ways to raise money. He further stated that he was speaking to a group that included some future members of the State Legislature.

Commissioner Grebner stated that this year’s budget not as grim as in the past but there was no room to take on additional responsibilities.

Commissioner Tennis stated that he wanted to follow up on the comments of Commissioner Grebner. He further stated that this was not necessarily foreshadowing of raising further funds, but there were some current legislation before the State Legislature that may work to reduce funding.

Commissioner Tennis stated that for example, Enbridge Pipeline was a large property tax payer in Ingham County, but there was pending legislation that may exempt those type of companies from property taxes. He further stated that he would like his colleagues taking higher office keep that in mind.

The motion passed unanimously on a roll call vote. Absent: Commissioner Nolan.
ADOPTED - OCTOBER 23, 2018
AGENDA ITEM NO. 22

ADOPTED - OCTOBER 23, 2018
AGENDA ITEM NO. 22

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT WITH
BCBSM ADMINISTRATIVE SERVICES AGREEMENT

RESOLUTION # 18 – 445

WHEREAS, Ingham County Health Department (ICHD) wishes to amend the Administrative Services Agreement with Blue Cross Blue Shield of Michigan (BCBSM), for paying claims from health care services provided through jail medical; and

WHEREAS, BCBSM has made adjustments to the fees associated with prescription services and fees gained upon subrogation which requires an amendment to the agreement to disclose these fee changes; and

WHEREAS, execution of this amendment to acknowledge this disclosure is necessary to maintain the contract, regardless of ICHC’s use of the prescription or subrogation service; and

WHEREAS, ICHD does not utilize the prescription drug benefits nor the subrogation services affected by the amendment; and

WHEREAS, there are no increased fees or costs to the agreement association with entering this amendment; and

WHEREAS, the Health Officer recommends authorizing an amendment to the BCBSM Administrative Services Agreement for paying claims from the health care services provided through jail medical effective October 1, 2018 through the duration of the agreement and will renew automatically on an annual basis.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the BCBSM Administrative Services Agreement for paying claims from the health care services provided through jail medical effective October 1, 2018 through the duration of the agreement and will renew automatically on an annual basis.

BE IT FURTHER RESOLVED, that BCBSM has made adjustments to the fees associated with prescription services and fees gained upon subrogation which requires an amendment to the agreement to disclose these fee changes.

BE IT FURTHER RESOLVED, that execution of this amendment to acknowledge this disclosure is necessary to maintain the contract, regardless of ICHC’s use of the prescription or subrogation service.

BE IT FURTHER RESOLVED, that ICHD does not utilize the prescription drug benefits nor the subrogation services affected by the amendment.
BE IT FURTHER RESOLVED, that there are no increased fees or costs to the agreement association with entering this amendment

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Sebolt, Nolan, Morgan, Naeyaert
              Nays:  None   Absent:  Banas, Tennis, Koenig   Approved  10/15/2018

Adopted as part of a consent agenda.
Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT SUBSTANCE USE DISORDER FUNDING AWARD

RESOLUTION # 18 – 446

WHEREAS, the Ingham County Health Department’s (ICHD’s) Community Health Centers (CHCs) wish to accept a funding award in the amount of $201,317.00; and

WHEREAS, the funds are provided through the U.S. Department of Health Resources and Services Administration (HRSA); and

WHEREAS, this award will be used to implement and advance evidence-based strategies to expand access to integrated substance use Disorder (SUD) and mental health services; and

WHEREAS, this award will be effective September 1, 2018 through August 31, 2019; and

WHEREAS, subsequent year funding will be contingent upon implementation of the proposed project within 8 months of the award; and

WHEREAS, in order to expand access to integrated substance use disorder and mental health services, this award will include the following creation of positions and purchases:

- 1.0 FTE Community Health Worker at $38,572.55 (UAW Grade D, Step 5).
- 1.0 FTE Behavioral Health Consultant (Licensed Clinical Social Worker) at $80,000.00 via an amendment to the ICHD’s existing services agreement with Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMH-CEI).
- A one-time funding purchase of $36,555.00 for supplies to equip the operational space at the Sparrow-VOA Health Center to accommodate the 1.0 FTE Ingham County Employee and the 1.0 Contractual Employee; and

WHEREAS, this acceptance of this award will be an increase in funding by $201,317.00 for evidence-based strategies to expand access to integrated substance use disorder and mental health services in ICHD’s CHCs; and

WHEREAS, the Ingham Community Health Center Board recommends accepting the award of the $201,317.00 from HRSA effective September 1, 2018 through August 31, 2019; and

WHEREAS, the Health Officer recommends accepting the award of the $201,317.00 from HRSA effective September 1, 2018 through August 31, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the award of the $201,317.00 from HRSA effective September 1, 2018 through August 31, 2019.
BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the creation of 1.0 FTE Community Health Worker position ($38,572.55 UAW Grade D, Step 5).

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes amending the existing agreement with CMH-CEI to add a 1.0 FTE Behavioral Health Consultant at $80,000.00.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes a one-time funding purchase of $36,555.00 for supplies to equip the operational space at the Sparrow-VOA Health Center to accommodate these additional 2.0 FTE positions.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and changes to the position allocation list consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Sebolt, Nolan, Morgan, Naeyaert  
**Nays:** None  
**Absent:** Banas, Tennis, Koenig  
**Approved 10/15/2018**

**COUNTY SERVICES: Yeas:** Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert  
**Nays:** None  
**Absent:** Nolan  
**Approved 10/16/2018**

**FINANCE: Yeas:** Grebner, Anthony, Crenshaw, Tennis, Morgan, Schafer  
**Nays:** None  
**Absent:** Koenig  
**Approved 10/17/2018**

Adopted as part of a consent agenda.
CHOSEN COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE FIRST YEAR OF A NEW FUNDING CYCLE
OF THE AMERICORPS*VISTA GRANT 2018-2019

RESOLUTION # 18 – 447

WHEREAS, Ingham County Health Department (ICHD) wishes to accept the first year of a new FY18-19 funding cycle from the Corporation for National and Community Services (CNCS) to be used for the AmeriCorps*VISTA Program; and

WHEREAS, this cycle of funding will allow 16 AmeriCorps*VISTA members to perform national services for strengthening and supplementing efforts to eliminate poverty and poverty-related human, social, and environmental issues; and

WHEREAS, ICHD was the recurring recipient of grant funds in support of the AmeriCorps* VISTA Project from 2006-2010, and annual renewal of such funding was accepted by resolution (#06-333, #07-307, #08-321, #09-159, #10-055, #10-396); and

WHEREAS, through Resolution # 17-358, ICHD was the recipient of grant funds in support of the AmeriCorps*VISTA Project from the CNCS, used for the FY17-18 funding cycle; and

WHEREAS, this first year of a new FY18-19 funding cycle from CNCS totaling $142,413 will be used for the AmeriCorps*VISTA Program and will be effective September 6, 2018 through September 4, 2019; and

WHEREAS, CNCS has granted ICHD the first year of funding for the AmeriCorps*VISTA Program with a total budget of $142,413 for the 2018-2019 fiscal year comprised of $10,000 of CNCS funds and $132,413 of local resources, and authorizes a grant agreement with the CNCS for the time period of September 6, 2018 through September 4, 2019; and

WHEREAS, out of a total of 12 FTE AmeriCorps*VISTA members, 11 FTE will be placed in host sites selected through an RFP process and 1 FTE AmeriCorps*VISTA Leader will be placed with the ICHD AmeriCorps* VISTA program; and

WHEREAS, the local resources are drawn from:

1) Cash contributions from the external host sites totaling $110,340
2) General funds from Ingham County $22,073

WHEREAS, from the Local Resources, CNCS is requiring payment of the VISTA Cost Share in the amount of $49,244; and
WHEREAS, separate from the $142,413 budget, CNCS will pay the following member expenses directly to the members out of additional Federal dollars: For living allowances, CNCS will pay $150,134, for education and end of service awards, CNCS will pay $94,720, and for health insurance CNCS will pay $43,200, for a total of $288,054; and

WHEREAS, all funding for the AmeriCorps VISTA Program was included in the FY2018-19 budget; and

WHEREAS, the Health Officer recommends that the Board of Commissioners accept the first year of a new FY18-19 funding cycle from the Corporation for National and Community Services (CNCS) to be used for the AmeriCorps *VISTA Program effective September 6, 2018 through September 4, 2019.

THEREFORE BE IT RESOLVED, that the Board of Commissioners accept the first year of a new FY18-19 funding cycle from the Corporation for National and Community Services (CNCS) to be used for the AmeriCorps *VISTA Program effective September 6, 2018 through September 4, 2019.

BE IT FURTHER RESOLVED, that this cycle of funding will allow 16 AmeriCorps *VISTA members to perform national services for strengthening and supplementing efforts to eliminate poverty and poverty-related human, social, and environmental issues.

BE IT FURTHER RESOLVED, that CNCS has granted ICHD the first year of funding for the AmeriCorps*VISTA Program with a total budget of $142,413 for the 2018-2019 fiscal year comprised of $10,000 of CNCS funds and $132,413 of local resources, and authorizes a grant agreement with the CNCS for the time period of September 6, 2018 through September 4, 2019.

BE IT FURTHER RESOLVED, that out of a total of 12 FTE AmeriCorps*VISTA members, 11 FTE will be placed in host sites selected through an RFP process and 1 FTE AmeriCorps*VISTA Leader will be placed with the ICHD AmeriCorps* VISTA program.

BE IT FURTHER RESOLVED, that the local resources are drawn from:
1) Cash contributions from the external host sites totaling $110,340
2) revenue from Ingham County $22,073

BE IT FURTHER RESOLVED, that the Health Officer is authorized to submit the 2018-2019 budget electronically through the CNCS E-Grants system, and tentatively electronically approve the Memorandum of Agreement, and after approval as to form by the County Attorney, the Memorandum of Agreement is final.

HUMAN SERVICES: Yeas: Sebolt, Nolan, Morgan, Naeyaert
   Nays: None  Absent: Banas, Tennis, Koenig  Approved 10/15/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Morgan, Schafer
      Nays: None  Absent: Koenig  Approved 10/17/2018

Adopted as part of a consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AGREEMENTS WITH WAYNE CHILDREN’S HEALTHCARE ACCESS PROGRAM TO ACT AS THE FIDUCIARY/PAYEE FOR AGENCY FUNDING

RESOLUTION # 18 – 448

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Wayne Children's Healthcare Access Program (WCHAP) to act as the Medicaid Outreach Match Partner; and

WHEREAS, ICHD has partnered with WCHAP since 2014, acting as a Medicaid Match Partner whereby WCHAP offers a pediatric medical home implementation program now in its eighth year; and

WHEREAS, WCHAP coordinates an integrated system of early childhood support services that is voluntary, accessible, and culturally competent for families with children who are on Medicaid or are Medicaid eligible; and

WHEREAS, WCHAP provides this service through a variety of avenues including telephone consultation, education, transportation, home visits, interpretation services, and asthma case management services; and

WHEREAS, WCHAP sustainability is dependent upon receiving Medicaid Outreach Matching funds; and

WHEREAS, this agreement would be effective October 1, 2018 through September 30, 2019; and

WHEREAS, as the fiduciary/payee of the WCHAP funds, ICHD will:

1. Receive funds from WCHAP up to $487,290
2. Set up a system to provide an initial payment to WCHAP and subsequent reimbursement of costs
3. Process Medicaid Outreach documentation required to draw Medicaid Outreach Matching Funds
4. Perform on-site monitoring of WCHAP
5. Forward any required reports as provided by WCHAP; and

WHEREAS, WCHAP will:

1. Provide quarterly financial reports of all expenses
2. Provide quarterly reports for Medicaid Outreach
3. Keep ICHD up-to-date on any changes in funding; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize the acceptance of funds up to $487,290, from WCHAP for ICHD to act as its fiduciary/payee for the period of October 1, 2018 through September 30, 2019.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of funds from WCHAP up to $487,290 Medicaid Match Partner for the period of October 1, 2018 through September 30, 2019.

BE IT FURTHER RESOLVED, that ICHD will retain a 10% administrative fee of the total funds received during the duration of this agreement including the Medicaid Match funds.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Sebolt, Nolan, Morgan, Naeyaert  
Nays: None  Absent: Banas, Tennis, Koenig  Approved 10/15/2018

**FINANCE: Yeas:** Grebner, Anthony, Crenshaw, Tennis, Morgan, Schafer  
Nays: None  Absent: Koenig  Approved 10/17/2018

Adopted as part of a consent agenda.
ADOPTED - OCTOBER 23, 2018
AGENDA ITEM NO. 26

INTRODUCED BY THE LAW & COURTS COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING SERGEANT ANDY DAENZER

RESOLUTION # 18 – 449

WHEREAS, Sergeant Andy Daenzer of the Ingham County Sheriff’s Office has been temporarily assigned as the Acting Director of the Ingham County Animal Control and Shelter; and

WHEREAS, Sergeant Daenzer, currently the canine team supervisor, began his employment with the Sheriff’s Office 15 years ago serving as a member of the Special Response Team for 10 years, a canine handler for 7 years and a road patrol Sergeant for 4 years; and

WHEREAS, Sergeant Daenzer’s familiarization with the law, understanding of animals as well as his team building and organizational skills have proven to be a great asset in his role as the Interim Director at the Ingham County Animal Control and Shelter as he was able to step in and bring a sense of calm and structure to the department at a very difficult time.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Sergeant Andy Daenzer for his service as the Interim Director of the Ingham County Animal Control and Shelter.

BE IT FURTHER RESOLVED, that the Board sincerely appreciates his dedication and accomplishments while serving in this role as he worked towards a positive outcome at the Ingham County Animal Control and Shelter for the betterment of the County, the employees of Animal Control and the citizens of Ingham County.

BE IT FURTHER RESOLVED, that the Board also extends its appreciation to Sheriff Scott Wriggelsworth for his assistance during this transition.

LAW & COURTS:  Yeas:  Crenshaw, Hope, Anthony, Schafer, Maiville
Nays:  None   Absent:  Celentino, Banas   Approved 10/11/2018

Commissioner Crenshaw moved to adopt the resolution. Commissioner Banas supported the motion.

The motion carried unanimously. Absent: Commissioner Nolan.

Commissioner Crenshaw stated that there were some important circumstances at the Ingham County Animal (ICAC) Control this past summer. He further stated that the County had asked the employees to step up to help and that was what happened with Sergeant Andy Daenzer, Ingham County Sheriff’s Office (ICSO).

Commissioner Crenshaw stated that he wanted to thank Sheriff Wriggelsworth for lending Sergeant Daenzer to the ICAC. He further stated that when he met with Sergeant Daenzer, he felt a sense of calm.
Commissioner Crenshaw stated that Sergeant Daenzer was an animal handler for ICAC and brought that
to the ICAC, but he also responded well to the staff and brought calm and stability to the shelter. He
further stated that the Board of Commissioners would like to honor Sergeant Daenzer for his two and a half
months serving as the Interim Director at the ICAC.

Commissioner Crenshaw thanked Sheriff Wriggelsworth for allowing Sergeant Daenzer to stay on until October
15, which was passed the October 1 deadline they had previously agreed upon. He further stated that Sergeant
Daenzer had set up ICAC for a smooth transition to the new Director, Jodi LeBombard.

Sergeant Daenzer thanked the Board of Commissioners for the honor. He further stated that he would like to
thank the Controller’s Office for their help.

Sergeant Daenzer stated that he would like to thank the Board of Commissioners for the opportunity and he
appreciated the opportunity. He further stated that there had been a few bumps in the road but it was overall a
good experience.

Sheriff Wriggelsworth stated that Sergeant Daenzer had zero idea why he was being called into his office and
what he was going to be tasked with. He further stated that Sergeant Daenzer would say he would serve and do
whatever he could to improve ICAC.

Sheriff Wriggelsworth stated that was exactly what Sergeant Daenzer did and he put ICAC in a better position.
He further stated that all of the kudos should all go to Sergeant Daenzer.

Discussion.

Commissioner Grebner stated that as a historical note, 40 years ago the ICAC was part of the ICSO. He further
stated that he thought that the Board of Commissioners could combine the two again at any moment by
resolution.

Chairperson Celentino thanked Sergeant Daenzer and Sheriff Wriggelsworth.
INTRODUCED BY THE LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION CREATING AN ADMINISTRATOR POSITION AND AN EXECUTIVE ASSISTANT POSITION FOR THE PUBLIC DEFENDERS OFFICE

RESOLUTION # 18 – 450

WHEREAS, every local indigent defense system was required by the Michigan Indigent Defense Commission to submit a plan to comply with the first four minimum standards and to provide quality defense to indigent people who are accused of crimes; and

WHEREAS, the Ingham County Board of Commissioners accepted the compliance plan created by the Ingham County Indigent Defense Collaborative Committee and funding has been approved by the State of Michigan, effective October 1, 2018; and

WHEREAS, the recommended Public Defenders Office included in this plan will be administered by Ingham County to provide indigent defense and related services at the 30th Circuit Court, 54A District Court, 54B District Court, and the 55th District Court; and

WHEREAS, the Board of Commissioners must authorize the staffing and budget in order to create the Public Defenders Office; and

WHEREAS, Resolution 18-355 created the Chief Public Defender position; and

WHEREAS, the next positions recommended for approval to assist in the creation of the Public Defenders Office are an Administrator and an Executive Assistant; and

WHEREAS, job descriptions have been created and point-rated by the Human Resources Department, and the recommend classification for the Administrator is MCF11 (salary range $67,209 to $80,671), and a classification of MCF05 (salary range $40,880 to $49,072) is recommended for the Executive Assistant; and

WHEREAS, the Public Defenders Office will include a total of 36.5 full-time equivalents; and

WHEREAS, the total Public Defenders Office budget and remaining staffing will be brought to the Board of Commissioners for approval at a later date; and

WHEREAS, while these positions will be posted as soon as they are approved, the hiring decision will be made by the Chief Public Defender after that appointment has been made by the Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes creation of an Administrator position, MCF11, and an Executive Assistant position, MCF05, for the Public Defenders Office, effective immediately.
BE IT FURTHER RESOLVED, that a budget of $234,014 is approved for the Public Defenders Office, to include necessary funding for the wages, fringes, and equipment.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2018 and 2019 budgets and position allocation lists.

**LAW & COURTS:** Yeas: Crenshaw, Hope, Anthony, Schafer, Maiville  
Nays: None  Absent: Celentino, Banas  **Approved 10/11/2018**

**COUNTY SERVICES:** Yeas: Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert  
Nays: None  Absent: Nolan  **Approved 10/16/2018**

**FINANCE:** Yeas: Grebner, Anthony, Crenshaw, Tennis, Morgan, Schafer  
Nays: None  Absent: Koenig  **Approved 10/17/2018**

Adopted as part of a consent agenda.
ADOPTED - OCTOBER 23, 2018
AGENDA ITEM NO. 28

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH DELHI TOWNSHIP FOR POLICE SERVICES FROM JANUARY 1, 2019 THROUGH DECEMBER 31, 2022

RESOLUTION # 18 – 451

WHEREAS, the Ingham County Sheriff’s Office/Delhi Township Police Services Agreement expires in 2018; and

WHEREAS, the Ingham County Sheriff’s Office has worked with the Budget Office and the Controller’s Office to establish budget figures for a new contract with Delhi Township for the years 2019, 2020, 2021 and 2022; and

WHEREAS, officials from the Ingham County Sheriff’s Office and Controller’s Office have met with officials from Delhi Township and have agreed upon the services and costs to be provided.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves a four-year contract for Police Services from January 1, 2019 through December 31, 2022 between Ingham County, the Ingham County Sheriff’s Office, and Delhi Township for the annual contractual amounts as indicated by the attached budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to incorporate the attached expenses and revenues into the Ingham County Sheriff’s Office 2019 - 2022 Budgets.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this Resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yeas:  Crenshaw, Hope, Anthony, Schafer, Maiville
      Nays:  None    Absent:  Celentino, Banas    Approved 10/11/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Morgan, Schafer
      Nays:  None    Absent:  Koenig    Approved 10/17/2018

Adopted as part of a consent agenda.
## AGREEMENT FOR POLICE SERVICES

Between THE INGHAM COUNTY SHERIFF’S OFFICE and DELHI TOWNSHIP

2019 - 2022

<table>
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<tr>
<th>SERVICE CATEGORIES</th>
<th>2019</th>
<th>2020</th>
<th>2021</th>
<th>2022</th>
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<tr>
<td>PERSONNEL SERVICES</td>
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<tr>
<td>PROFESSIONAL SERVICES</td>
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<td>MISCELLANEOUS EXPENSES</td>
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<td>$22,250.00</td>
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<tr>
<td>CAPITAL OUTLAY</td>
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<td>$120,400.00</td>
<td>$123,000.00</td>
<td>$125,600.00</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td>$2,745,290.00</td>
<td>$2,829,389.00</td>
<td>$2,905,943.00</td>
<td>$2,986,239.00</td>
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Percent increase over prior year:

- 1%
- 3%
- 3%
- 3%

## TOTAL SUPPLIES

<table>
<thead>
<tr>
<th>SUPPLIES</th>
<th>2019</th>
<th>2020</th>
<th>2021</th>
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<td><strong>TOTAL</strong></td>
<td>$72,950.00</td>
<td>$74,500.00</td>
<td>$76,050.00</td>
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## PROFESSIONAL SERVICES

<table>
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<tr>
<th>MEMBERSHIPS</th>
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<td><strong>TOTAL</strong></td>
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## MISCELLANEOUS EXPENSES

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<th>EQUIPMENT REPAIR</th>
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<tr>
<td><strong>TOTAL</strong></td>
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<td>$22,250.00</td>
<td>$23,000.00</td>
<td>$23,750.00</td>
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</tbody>
</table>

## CAPITAL OUTLAY

<table>
<thead>
<tr>
<th>MACHINERY/CARS</th>
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<th>2021</th>
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<tr>
<td><strong>TOTAL</strong></td>
<td>$117,800.00</td>
<td>$120,400.00</td>
<td>$123,000.00</td>
<td>$125,600.00</td>
</tr>
</tbody>
</table>

Created Date: 7/1/2018 AB
ADOPTED - OCTOBER 23, 2018
AGENDA ITEM NO. 29

Resolutions

ADOPTED - OCTOBER 23, 2018
AGENDA ITEM NO. 29

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A GRANT AWARD FROM THE MICHIGAN SUPREME COURT STATE COURT ADMINISTRATIVE OFFICE - MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM (SCAO-MMHCGP), CONTINUE A PROBATION OFFICER POSITION, AND ENTER INTO SUBCONTRACTS

RESOLUTION # 18 – 452

WHEREAS, the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) estimates there are over 5,000 seriously mentally ill adults in our region; and

WHEREAS, the 55th District Court has identified a need for specialized case handling for mentally ill defendants; and

WHEREAS, research indicates such specialized case handling results in lower recidivism rates, increased public safety and more efficient public sector spending; and

WHEREAS, the 55th District Court has received a grant from the State Court Administrative Office - Michigan Mental Health Court Grant Program in the amount of $369,000 to continue a Mental Health Court at the 55th District Court; and

WHEREAS, there is the possibility of an additional mid-year grant funding disbursement from the State Court Administrative Office - Michigan Mental Health Court Grant Program in the amount of $60,629; and

WHEREAS, continuation of the Mental Health Court will require continuing to employ a probation officer to provide staffing for the program; and

WHEREAS, sources of Mental Health Court grant funding have been identified which would not obligate the County to provide matching funds, including but not limited to the SCAO-Michigan Mental Health Grant Program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the State Court Administrative Office - Michigan Mental Health Court Grant Program for a total budget not to exceed $511,862 to include SCAO/MMHCGP grant funds in the amount of $369,000, possible mid-year SCAO/MMHCGP grant funds in the amount of $60,629, Ingham County In-Kind matching funds not to exceed $115,262 ($54,633 initially and an additional $60,629 if additional funding is available through the MMHCGP mid-year) with no local hard cash matching funds, and Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Local In-Kind Contributions not to exceed $27,600 for the time period of October 1, 2018 through September 30, 2019.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes continuation of one FTE Grant-funded Probation Officer, an ICEA Court Professional, Grade 7, contingent upon the availability of grant funds.

BE IT FURTHER RESOLVED, that grant funded Mental Health Court program direct service subcontracts for the following services in the following amounts are authorized:

1. Electronic Monitoring Services with Sentinel Offender Services and/or Judicial Services Group – not to exceed a total of $1,500
2. Substance Use Testing with Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed a total of $53,524
3. Mental Health Services with Community Mental Health Authority of Clinton, Eaton, and Ingham Counties—not to exceed $283,225

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2018 and 2019 55th District Court budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yea:** Crenshaw, Hope, Anthony, Schafer, Maiville
**Nays:** None **Absent:** Celentino, Banas **Approved 10/11/2018**

**FINANCE: Yea:** Grebner, Anthony, Crenshaw, Tennis, Morgan, Schafer
**Nays:** None **Absent:** Koenig **Approved 10/17/2018**

Adopted as part of a consent agenda.
ADOPTED - OCTOBER 23, 2018  AGENDA ITEM NO. 30

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A GRANT AWARD FROM THE MICHIGAN SUPREME COURT’S STATE COURT ADMINISTRATIVE OFFICE - MICHIGAN DRUG COURT GRANT PROGRAM (SCAO-MDCGP) AND ENTER INTO SUBCONTRACTS

RESOLUTION # 18 – 453

WHEREAS, the 55th District Court Sobriety Court Program ("Sobriety Court") has since 2004 provided quality services to the citizens of Ingham County; and

WHEREAS, continuation of the Sobriety Court will require continuing to employ two probation officers to provide staffing for the program; and

WHEREAS, the increased caseloads seriously threaten the level and quality of services; and

WHEREAS, sources of sobriety court grant funding have been identified which would not obligate the County to provide matching funds, including but not limited to the SCAO - Michigan Drug Court Grant Program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of a State Court Administrative Office grant including the SCAO-MDCGP grant in the amount of $140,000 to the Ingham County 55th District Court Sobriety Court Program for the time period of October 1, 2018 through September 30, 2019.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of donations from the Ingham County Sobriety Court Foundation as well as other organizations, groups and individuals to the Ingham County 55th District Court Sobriety Court.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby expresses its appreciation to the Ingham County Sobriety Court Foundation for any future possible donations to the 55th District Court Sobriety Court Program.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the total grant budget of $294,771 to include SCAO/MDCGP grant funds in the amount of $140,000, Ingham County In-Kind matching funds of $154,771 with no local hard cash matching funds, and future possible donations from the Ingham County Sobriety Court Foundation, all of which are required to continue the Sobriety Court Program.

BE IT FURTHER RESOLVED, grant-funded Sobriety Court program direct service subcontracts for the following services in the following amounts are authorized:

Page 51 of 53
1. Substance Abuse Testing with Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed $13,080
2. Evaluation and Counseling services with Cognitive Consultants – not to exceed $53,850

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2018 and 2019 55th District Court budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Crenshaw, Hope, Anthony, Schafer, Maiville
   **Nays:** None  **Absent:** Celentino, Banas  **Approved 10/11/2018**

**FINANCE: Yeas:** Grebner, Anthony, Crenshaw, Tennis, Morgan, Schafer
   **Nays:** None  **Absent:** Koenig  **Approved 10/17/2018**

Adopted as part of a consent agenda.
SPECIAL ORDERS OF THE DAY

None.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Crenshaw stated that the past weekend, Cristo Rey Community Center celebrated their 50th anniversary. He further stated that he wanted to thank for Commissioner Anthony joining the press event.

Commissioner Crenshaw stated that Cristo Rey was in his district and was important for the community. He further stated that at the event, Blue Cross Blue Shield gave them $25,000 to continue to support their operations.

Commissioner Crenshaw stated that the 49th Sobriety Court Graduation was going to be held on Tuesday, October 30, at the Mason City Hall at 3:00 p.m. He further stated that Commissioners Hope, Maiville and Banas had attended in the past.

Commissioner Crenshaw stated that he highly encouraged his fellow Board of Commissioners members to attend. He further stated that it was a great event and you could see important impact of this program on the graduates and their families.

Commissioner Naeyaert stated that she saw Da’Neese Wells, Chief Probation Officer, who had commented that the graduation date was easy to remember as it was also her wedding anniversary. She further stated that she encouraged everyone to come to the Graduation and wanted to welcome everyone to the City of Mason and they could take a tour afterward.

Commissioner Anthony stated that this was her last Board of Commissioners meeting as a member of the Board of Commissioners. She further stated that she would be back, but wanted to say thank you.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Anthony moved to pay the claims in the amount of $3,939,344.59. Commissioner Crenshaw supported the motion.

The motion carried unanimously. Absent: Commissioner Nolan.

ADJOURNMENT

The meeting was adjourned at 6:54 p.m.
Becky,

Please share with the entire Board:

Dear Colleagues,

It is with mixed emotions that I resign from the Ingham County Board of Commissioners, effective immediately. While I am sad to leave the board, I am excited to start my new journey in the Michigan Legislature.

Please know that you will have a friend and partner in the House of Representatives. Do not hesitate to contact me.

All my very best,

Sarah Anthony
October 11, 2018

Carol Koenig
PO Box 319
Mason, MI 48854

Dear Commissioner Koenig:

Your 2018-19 annual plan and budget for Child Care Fund (CCF) expenditures is approved for 50% state reimbursement of CCF reimbursement-eligible items. Please see the DHS-2091 form that was approved with the CCF annual plan and budget for a breakdown of the approved amounts.

Use of FY 2019 CCF reimbursement certifies that, to the best of the County/Tribe’s knowledge and belief, the data contained in reimbursement requests is correct. Submission of a reimbursement request should be according to the instructions and definitions established by the Child Care Fund-related statute, administrative rules, and policy. Net reimbursable expenditures should represent no costs for capital outlay. As a reminder, beginning with state fiscal year 2019 the Child Care Fund Handbook Published Policies and Procedures, effective State Fiscal Year 2019 will be the source of eligibility information. Effective FY2019 all prior CCF Handbooks are obsolete.

Appropriate documentation will be required and maintained to support costs reported. Please see pages 25-26 in the Child Care Fund Handbook Published Policies and Procedures, effective State Fiscal Year 2019 for further details on what must be submitted with monthly reimbursement requests. Monthly reimbursements are approved subject to further fiscal and program review. By accepting reimbursement, the County/Tribe agrees to accept responsibility for any exception or other payment irregularity in the program found after fiscal and program review.

Any claim for State monies from the Child Care Fund to cover expenditures incurred between October 1, 2018 and September 30, 2019, will signify acceptance of the terms of this approval letter.

Sincerely,

[Signature]

Kelly Walters, Manager
Child Care Fund Reimbursement Unit

cc: The Honorable Richard Garcia, Ingham County
Scott Leroy, Ingham County
Dave Rainone, Ingham County
Carol Kehoe, Director, Ingham County
Livingston County Department of Planning

TO: Livingston County Municipal Legislative Bodies, Contiguous Municipal Legislative Bodies, Livingston County Board of Commissioners, Southeast Michigan Council of Governments, Public Utility Companies and Railroad Companies

FROM: Livingston County Planning Department
Kathleen Kline-Hudson, Director

DATE: October 26, 2018

RE: Adoption of 2018 Livingston County Master Plan

On October 17, 2018, the Livingston County Planning Commission held a public hearing to receive comments on the Draft 2018 Livingston County Master Plan. There were no substantive plan revisions received at the hearing, although there were many comments of support. Therefore, at the conclusion of the public hearing, the Livingston County Planning Commission adopted the plan during the course of the regular Planning Commission meeting agenda.

Please see the Livingston County Planning Department website at: https://www.livgov.com/plan/Pages/2018-Livingston-County-Master-Plan.aspx for a link to the complete draft of the plan. The 2018 Livingston County Master Plan is a web-based plan that contains many web links to trends and best practices. To be fully effective, this plan must be viewed and utilized digitally, although the plan can be downloaded and printed by the user.

Livingston County Planning Staff and Planning Commissioners wish to thank you for your participation in the process of creating this important community document. If you have any questions regarding this correspondence, please contact Livingston County Planning Department.
RESOLUTION

LIVINGSTON COUNTY PLANNING COMMISSION
LIVINGSTON COUNTY, MICHIGAN

LIVINGSTON COUNTY PLANNING COMMISSION RESOLUTION
TO ADOPT A NEW COUNTY MASTER PLAN

OCTOBER 17, 2018

WHEREAS, Livingston County Planning Department and the Livingston County Planning Commission has prepared a proposed Master Plan for the future use, development, and preservation of lands within the County in accordance with the procedures set forth in Michigan Planning Enabling Act, Public Act 33 of 2008, as amended, MCL 125.3801 et seq (the “Act”); and

WHEREAS, the Livingston County Planning Commission finds that the proposed Master Plan is desirable and proper and furthers the future use, development and preservation goals and strategies of the County; and

WHEREAS, on October 17, 2018, the Livingston County Planning Commission held a duly noticed public hearing to consider approval of the proposed Master Plan in accordance with the Act; and

WHEREAS, the Livingston County Planning Commission now desires to approve the proposed Master Plan.

THEREFORE, BE IT RESOLVED,

1. The Planning Commission hereby approves the Master Plan attached hereto as Exhibit A.

2. The Secretary of the Planning Commission shall submit a copy of the Master Plan to the Livingston County Board of Commissioners.

3. The Master Plan shall be effective as of the date of adoption of this resolution.

YEAS: 6
NAYS: 0

STATE OF MICHIGAN
COUNTY OF LIVINGSTON

Secretary
Livingston County Planning Commission

Chair
Livingston County Planning Commission

Director
Livingston County Department of Planning

DATE OF ADOPTION: 17 October 2018
City of Lansing
Notice of Public Hearing

The Lansing City Council will hold a public hearing on November 19, 2018 at 7:00 p.m. in the City Council Chambers, 10th Floor, Lansing City Hall, Lansing, MI, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing, other interested persons and ad valorem taxing units to appear and be heard on the approval of Brownfield Plan #75 – Capital City Market Redevelopment Project pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, Public Act 381 of 1996, as amended, for property commonly referred to as 600 East Michigan Avenue located in the City of Lansing, but more particularly described as:

A parcel of land in Block 242, Original Plot, City of Lansing, Ingham County, Michigan, as recorded in Liber 2 of Plots, Page 36, Ingham County Records, Connard’s Subdivision on Lot 1, Block 242, Original Plot, City of Lansing, Ingham County, Michigan, as recorded in Liber 1 of Plots, Page 31, Ingham County Records, and in Barnard’s Subdivision on Lots 2, 3 and 4, Block 242, Original Plot, City of Lansing, Ingham County, Michigan as recorded in Liber 1 of Plots, Page 32, Ingham County Records, the surveyed boundary of said parcel described as: Beginning at the Northwest corner of said Connard’s Subdivision; thence S89°25'55"E along the North line of said Connard’s Subdivision 425.18 feet (recorded as 425.04 feet) to the Northeast corner of said Connard’s Subdivision; thence S00°06'32"W along the East line of said Connard’s Subdivision, the East line of said Block 242, and the East line of said Barnard’s Subdivision 521.16 feet to the Southeast corner of Block 1, said Barnard’s Subdivision; thence N89°29'27"W along the South line of said Block 1 a distance of 429.20 feet (recorded as 429.00 feet) to the Southwest corner of said Block 1; thence N00°33'03"E along the West line of said Barnard’s Subdivision 121.50 feet to the Northwest corner of Block 1 of said Barnard Subdivision; S89°28'32"E along the north line of said Block 1 of Barnards Subdivision 135.00 feet to the East line of the West 135 feet of Lot 2, said Block 242; thence N00°33'02"E along said East line 78.23 feet to the South line of the North 8 feet of said Lot 2, Block 242; thence S89°18'57"E along said south line 30.00 feet to the Southerly Extension of the East line of Lot 23, said Connard’s Subdivision; thence N00°33'03"E along said Southerly extension of the East line of said Lot 23 and the East line of Lots 23, 22, 21, and 20, said Connard’s Subdivision 179.36 feet to the South line of the North 16.50 feet of said Lot 20; thence N89°26'46"W along said South line 165.00 feet to the West line of said Connard’s Subdivision; thence N00°33'03"E along said West line 142.49 feet to the point of beginning; said parcel containing 4.19 acres more or less; said parcel subject to all easements and restrictions if any.

Approval of this Brownfield Plan will enable the Lansing Brownfield Redevelopment Authority to capture incremental tax increases which result from the redevelopment of the property to pay for costs associated therewith. Further information regarding this issue,
including maps, plats, and a description of the brownfield plan will be available for public inspection and may be obtained from Karl Dorshimer — Director of Business Development, Lansing Economic Area Partnership, 1000 South Washington, Suite 201, Lansing, MI 48912, (517) 702-3387.

If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk’s Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/CMMC
Chris Swope
City Clerk
City of Lansing
Notice of Public Hearing

The Lansing City Council will hold a public hearing on November 19, 2018 at 7:00 p.m. in the City Council Chambers, 10th Floor, Lansing City Hall, Lansing, MI, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing, other interested persons and ad valorem taxing units to appear and be heard on the approval of Brownfield Plan #54 – Metro Place Park Brownfield Redevelopment Project pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, Public Act 381 of 1996, as amended, for property commonly referred to as 301 West Lenawee located in the City of Lansing, but more particularly described as:

Parcel Number: 33-01-01-16-379-083; LOTS 1 THRU 4 & 9 THRU 12; BLOCK 147 ORIG PLAT, and, Parcel Number: 33-01-01-16-379-061; E 7 R LOT 5 & W 3 R OF N 3 R LOT 5 BLOCK 147 ORIG PLAT.

Approval of this Brownfield Plan will enable the Lansing Brownfield Redevelopment Authority to capture incremental tax increases which result from the redevelopment of the property to pay for costs associated therewith. Further information regarding this issue, including maps, plats, and a description of the brownfield plan will be available for public inspection and may be obtained from Karl Dorshimer – Director of Business Development, Lansing Economic Area Partnership, 1000 South Washington, Suite 201, Lansing, MI 48912, (517) 702-3387.

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Chris Swope, Lansing City Clerk, MMC/CMMC
Chris Swope
City Clerk
10.24.2018

Dear Taxing Jurisdiction:

Subject: Downtown Development Authority Tax Increment Financing Plan

As discussed in our previous communications, the Downtown Development Authority (DDA) has updated its Tax Increment Financing (TIF) Plan and is scheduling a public hearing to be held on November 20, 2018 at our Township Hall.

We are proud of our Township, but the residents and our Board feel strongly that the condition of downtown Okemos (intersection of Hamilton and Okemos Roads) has reached a level we can no longer tolerate. We have a developer who is eager to redevelop three critical blocks in the village and is willing to pay the costs to update the infrastructure and clean up the contamination, so long as there are methods by which he can receive financial support for these costs over time. Funding from the Department of Environmental Quality and this DDA TIF plan are those methods.

Without this reimbursement vehicle, the redevelopment project doesn’t happen, and I worry that the Village will remain in a blighted state for decades to come. The cost to make the area construction-ready is simply too high for a development project to absorb.

We urge you to join us. This plan ensures your tax income remains at the 2018 levels, plus there is an annual escalator that should allow you to meet your budgetary needs. And we get a revitalized Village of Okemos, which is great for our township, the county and the region. I look forward to further communication about this topic. In the meantime, feel free to contact me at buck@meridian.mi.us or 517.853.4568.

Sincerely,

Chris Buck
Economic Development Director

Attachment:
1. Notice of Public Hearing
NOTICE OF PUBLIC HEARING
CHARTER TOWNSHIP OF MERIDIAN
PROPOSED AMENDMENTS TO DDA DEVELOPMENT PLAN
AND TAX INCREMENT FINANCING PLAN

PLEASE TAKE NOTICE that the Township Board of the Charter Township of Meridian will conduct a public hearing on proposed Amendments to the Charter Township of Meridian Downtown Development Authority ("DDA") Development Plan and Tax Increment Financing Plan (the "Plan Amendments"), on November 20, 2018, at 6:00 p.m., at the Meridian Municipal Building, 5151 Marsh Road, Okemos, Michigan 48864. At the public hearing, interested persons may be heard on the Plan Amendments and may present communications in writing with reference thereto. The public hearing will provide the fullest opportunity for expression of opinion, for argument on the merits, and for introduction of documentary evidence pertinent to the Plan Amendments.

The primary roads in and around the DDA development area include Grand River Avenue, Marsh Road, and Okemos Road. The Plan Amendments do not propose to amend the DDA development area. Maps, plats, and a description of the Development Plan, including the method of relocating families and individuals who may be displaced from the area, are available for public inspection at the office of the Department of Community Planning and Development, 5151 Marsh Road, Okemos, Michigan 48864, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. Written comments may be sent prior to the public hearing to Chris Buck, Economic Development Director, Charter Township of Meridian, 5151 Marsh Road, Okemos, Michigan, 48864, or by email to buck@meridian.mi.us.
RESOLUTION TO APPOINT DERRELL SLAUGHTER
AS COUNTY COMMISSIONER FOR DISTRICT 3

RESOLUTION # 18 –

WHEREAS, County Commissioner Sarah Anthony resigned as Ingham County Commissioner representing District 3 effective November 7, 2018; and

WHEREAS, pursuant to State statute, this Board of Commissioners is required to fill vacancies by appointment within thirty (30) days (MCL 46.412).

THEREFORE BE IT RESOLVED, that Derrell Slaughter is hereby appointed as County Commissioner representing District 3, to be effective immediately upon taking the required oath of office.
WHEREAS, County Commissioner Carol Koenig resigned as Ingham County Commissioner representing District 9 effective October 11, 2018; and

WHEREAS, pursuant to State statute, this Board of Commissioners is required to fill vacancies by appointment within thirty (30) days (MCL 46.412).

THEREFORE BE IT RESOLVED, that Nathan Triplett is hereby appointed as County Commissioner representing District 9, to be effective immediately upon taking the required oath of office.
INTRODUCED BY THE COUNTY SERVICES COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 18 –

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated October 23, 2018 as submitted.

COUNTY SERVICES: The County Services Committee will meet on 11/08/2018
**LIST OF CURRENT PERMITS ISSUED**

<table>
<thead>
<tr>
<th>R/W PERMIT#</th>
<th>R/W APPLICANT / CONTRACTOR</th>
<th>R/W WORK</th>
<th>R/W LOCATION</th>
<th>R/W CITY/TWP.</th>
<th>R/W SECTION</th>
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<tbody>
<tr>
<td>2018-660</td>
<td>COMCAST</td>
<td>CABLE / UG</td>
<td>TIMES SQUARE &amp; MARSH RD</td>
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<td>2018-661</td>
<td>COMCAST</td>
<td>CABLE / OH</td>
<td>EYDE PKWY &amp; HAGADORN RD</td>
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<tr>
<td>2018-671</td>
<td>PM ENVIRONMENTAL</td>
<td>MISCELLANEOUS</td>
<td>OKEMOS RD &amp; JOLLY RD</td>
<td>MERIDIAN</td>
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<tr>
<td>2018-672</td>
<td>NICK VLAHAKIS</td>
<td>LAND DIVISION</td>
<td>DEXTER TR &amp; WILLIAMSTON RD</td>
<td>INGHAM</td>
<td>27</td>
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<tr>
<td>2018-674</td>
<td>RUSSELL BLOOM</td>
<td>LAND DIVISION</td>
<td>MORRICE RD &amp; BELL OAK RD</td>
<td>LOCKE</td>
<td>24</td>
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<tr>
<td>2018-675</td>
<td>FRONTIER</td>
<td>CABLE / UG</td>
<td>BROGAN RD &amp; COOPER RD</td>
<td>WHITE OAK</td>
<td>24</td>
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<tr>
<td>2018-676</td>
<td>MERIDIAN TOWNSHIP</td>
<td>WATERMAIN</td>
<td>BIBER ST &amp; PORTER AVE</td>
<td>MERIDIAN</td>
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<tr>
<td>2018-680</td>
<td>KEPS</td>
<td>CABLE / OH</td>
<td>LAKE LANSING &amp; WOOD ST</td>
<td>LANSING</td>
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<tr>
<td>2018-683</td>
<td>CONSUMERS ENERGY</td>
<td>GAS</td>
<td>ONONDAGA RD &amp; STIMSON RD</td>
<td>ONONDAGA</td>
<td>9</td>
</tr>
<tr>
<td>2018-686</td>
<td>MICHAEL LAWTON</td>
<td>CURB CUT</td>
<td>KIMBERLY DR &amp; COVINGTON CT</td>
<td>LANSING</td>
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<tr>
<td>2018-688</td>
<td>COMCAST</td>
<td>CABLE / UG</td>
<td>NIGHTINGALE DR &amp; JAXX DR</td>
<td>DELHI</td>
<td>20</td>
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<tr>
<td>2018-690</td>
<td>JOHN DERENGOSKI</td>
<td>SANITARY</td>
<td>LAKE LANSING &amp; OKEMOS RD</td>
<td>MERIDIAN</td>
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<tr>
<td>2018-691</td>
<td>LAUX CONSTRUCTION</td>
<td>SANITARY</td>
<td>LAKE LANSING &amp; WOOD ST</td>
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<tr>
<td>2018-692</td>
<td>MARTIN LUTHER HIGH SCHOOL</td>
<td>MISCELLANEOUS</td>
<td>GRAND RIVER &amp; FAIRVIEW AVE</td>
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<td>2018-693</td>
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<td>JAMES PHILLIPS DR &amp; JOLLY RD</td>
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<td>HOLT RD &amp; OKEMOS RD</td>
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<td>VEVAY</td>
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<td>CABLE / UG</td>
<td>SEARLS RD &amp; FROST RD</td>
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<td>GAS</td>
<td>PENOBSCOT DR &amp; TAHOE CIR</td>
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<td>2018-704</td>
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<td>SPECIAL EVENT</td>
<td>VARIOUS</td>
<td>LEROY</td>
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<td>2018-705</td>
<td>WESTSIDE WATER</td>
<td>WATERMAIN</td>
<td>MAIN ST &amp; WARREN AVE</td>
<td>LANSING</td>
<td>18</td>
</tr>
</tbody>
</table>

**MANAGING DIRECTOR:** ______________________________
Introducing the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING JILL RHODE ON THE EVENT OF HER RETIREMENT

RESOLUTION # 18 –

WHEREAS, Jill Rhode began her career with the Ingham County Financial Services Department on August 13, 2008; and

WHEREAS, Jill joined Ingham County after distinguished service to the Cities of Lansing and Midland; and

WHEREAS, during her years of service to Ingham County, she has provided outstanding leadership and her ability to work well with elected officials, department heads and employees has played a vital role in the effective, efficient operation of Ingham County government, earning her the respect of county officials, colleagues state-wide and all those around her; and

WHEREAS, Jill has helped to guide the County through several very challenging budget cycles by sharing her understanding of public finance and her ability to maintain compliance with generally accepted accounting principles, Government Accounting Standards Board rules and many statutory requirements; and

WHEREAS, through Jill’s leadership, Ingham County has been awarded the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting in each year of Jill’s employment with Ingham County; and

WHEREAS, Jill has willingly lent her talents to other government endeavors such as the State Child Care Fund and the East Lansing Financial Health Team for the sole purpose of advancing sound fiscal management; and

WHEREAS, Jill consistently applied ethical standards in fulfillment of her assigned responsibilities which serves as an example for all Ingham County employees; and

WHEREAS, after a stellar 35-year career and 10 years of dedicated service to Ingham County, Jill has elected to retire from her position as Financial Services Director.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Jill Rhode for her dedication and commitment to the County of Ingham and extends its sincere appreciation for the many contributions she has made to the citizens of Ingham.

BE IT FURTHER RESOLVED that the Board of Commissioners extends its best wishes to Jill and hopes for continued success in all of her future endeavors.

COUNTY SERVICES: The County Services Committee will meet on 11/08/2018
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPOINTING ROBERT L. FRANCIS AS COUNTY GRANT ADMINISTRATOR
FOR THE INGHAM COUNTY REMONUMENTATION PROJECT

RESOLUTION # 18 –

WHEREAS, as required by Act 345, P.A. 1990, a condition of receiving annual grant funds to implement the County Monumentation and Remonumentation Plan is that the County appoint a County Grant Administrator; and

WHEREAS, at their April 12, 2016 meeting, by Resolution #16-131, the Ingham County Board of Commissioners appointed Douglas A. Stover for the related services of County Grant Administrator as required by Act 345, P.A. 1990; and

WHEREAS, on July 31, 2018 Douglas A. Stover retired from his position as Equalization Director of Ingham County.

THEREFORE BE IT RESOLVED, upon the respectful recommendation of the Ingham County Remonumentation Committee, the Ingham County Board of Commissioners appoint Robert L. Francis, Equalization Deputy Director, for the related services of County Grant Administrator as required by Act 345, P.A. 1990.

COUNTY SERVICES: The County Services Committee will meet on 11/08/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Morgan, Schafer
Nays: None  Absent: Anthony  Approved 11/07/2018
WHEREAS, Core Technology is the company that provides support for the MultiBridge and Talon software used by our Sheriff’s Office and patrol cars; and

WHEREAS, ongoing support is critical to ensuring that we have no disruption of service to our law enforcement personnel; and

WHEREAS, the current contract expires on 11/30/2018; and

WHEREAS, the funds are available in the current budgeted year.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of support from Core Technology in the amount not to exceed $5,307.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the County’s Innovation and Technology Department’s LOFT Fund #636-25820-932050.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: The County Services Committee will meet on 11/08/2018

FINANCE: Yea: Grebner, Crenshaw, Tennis, Morgan, Schafer
Nays: None   Absent: Anthony   Approved 11/07/2018
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE PURCHASE OF CYBERARK ENDPOINT PRIVILEGE MANAGER FROM CDW-G

RESOLUTION # 18 –

WHEREAS, Ingham County has increased security on end-point computers; and

WHEREAS, the increased security has caused problems with the function of several software packages utilized by the County; and

WHEREAS, a search was initiated to identify solutions to the problems caused by tightened security; and

WHEREAS, several prospective solutions were considered with Endpoint Privilege Manager by CyberArk being determined to be the most appropriate solution; and

WHEREAS, this expenditure has been planned for and budgeted and will alleviate the inefficiencies caused by elevated security practices.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of CyberArk Endpoint Privilege Manager from CDW-G in the amount not to exceed $40,417.02.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology’s Network Fund (#636-25810-932032).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: The County Services Committee will meet on 11/08/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Morgan, Schafer
Nays: None  Absent: Anthony  Approved 11/07/2018
Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RENEW THE CONTRACT FOR CELL PHONE SERVICES FROM VERIZON

RESOLUTION # 18 –

WHEREAS, the State of Michigan has recently renegotiated its contract with Verizon under MiDeal; and

WHEREAS, the new plan continues the best features of the old plan while adding in new benefits like unlimited minutes and first responder priority access; and

WHEREAS, this new plan recognizes a savings of an estimated $29,000.00 over current contract rates; and

WHEREAS, Innovation & Technology is recommending we switch to the new MiDeal contract to realize these benefits and savings.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the continuation of the cell phone service from Verizon at the new rates for a period of 5 years.

BE IT FURTHER RESOLVED, that the total cost will be spread to various departments based on usage as per current practice.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: The County Services Committee will meet on 11/08/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Morgan, Schafer
         Nays: None  Absent: Anthony  Approved 11/07/2018
Introducing the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH LANSING TILE & MOSAIC, INC. TO REPLACE THE FLOORING IN THE WOMEN’S HEALTH TWO LOBBY AREAS AND HALLWAY

WHEREAS, the flooring in the lobby areas and hallway of the Women’s Health is old and past its useful life; and

WHEREAS, over the years carpet is worn and in need of replacement; and

WHEREAS, Lansing Tile & Mosaic, Inc., an authorized installer, will remove and dispose of existing flooring, prep, furnish and install vinyl flooring and cove base; and

WHEREAS, Lansing Tile and Mosaic, Inc. is on the state contract therefore, three quotes are not required; and

WHEREAS, Lansing Tile and Mosaic, Inc. submitted a bid amount of $9,870.00; and

WHEREAS, funds for said services are located within the approved CIP Line Item #245-60199-931000-5FC09 for the Women’s Health flooring replacement.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes an agreement with Lansing Tile & Mosaic, Inc., an authorized installer, 2210 Apollo Drive, Lansing, Michigan, 48906, to install new tile flooring in the Women’s Health lobby areas and hallway, under the State of Michigan contract, for the cost of $9,870.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: The County Services Committee will meet on 11/08/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Morgan, Schafer

Nays: None

Absent: Anthony

Approved 11/07/2018
NOVEMBER 13, 2018
AGENDA ITEM NO. 16

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A PURCHASE ORDER TO VIDCOM SOLUTIONS FOR THE INSTALLATION OF CARD SWIPES ON THE SECOND FLOOR JUDICIAL HALLWAY STAIRWELL AT THE VETERANS MEMORIAL COURTHOUSE (VMC)

RESOLUTION # 18 –

WHEREAS, two additional card swipes are needed one in the north stairwell and one in the south stairwell on the second floor judicial hallway to enhance security; and

WHEREAS, it’s the recommendation of the Facilities Department to issue a purchase order to Vidcom Solutions, a registered local vendor who submitted the only bid of $4,979.52; and

WHEREAS, funds for this project are available through the Liability Insurance Fund with 50% of this project to be reimbursed from the Risk Avoidance Program Grant authorized through Michigan Municipal Risk Management Authority.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes issuing a purchase order to Vidcom Solutions, 15559 South US-27, Lansing, Michigan 48906, for the installation of two new card swipes to provide access control on the VMC second floor judicial hallway stairwell doors for a total cost of $4,979.52.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: The County Services Committee will meet on 11/08/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Morgan, Schafer
Nays: None Absent: Anthony Approved 11/07/2018
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AGREEMENTS TO PARTICIPATE IN A SELF-FUNDED PRESCRIPTION DRUG PLAN

RESOLUTION # 18 –

WHEREAS, it is a goal of the Ingham County Board of Commissioners Strategic Plan to maintain and enhance County fiscal health to ensure delivery of services to residents; and

WHEREAS, one strategy to attain the Board goal is to identify efficiencies through regional collaboration, consolidation and service sharing that promotes accountability, transparency and controlling costs; and

WHEREAS, participation in a regional self-funded prescription drug plan will likely have a significant positive impact on the cost of the prescription drug benefit offered to county employees; and

WHEREAS, the cost of specialty medications can be substantially lowered through carrier incentive programs offered under the self-funded model, and will result in reduced out-of-pocket costs to employees.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby authorizes agreements with MaxorPlus, Ltd. to provide pharmacy benefit management services; Advanced Benefit Solutions for pricing support services; and Rx Reins to provide aggregate stop-loss coverage.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: The County Services Committee will meet on 11/08/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Morgan, Schafer

Nays: None    Absent: Anthony    Approved 11/07/2018
Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE ADDITIONAL PAYMENT TO PLANTE MORAN FOR PREPARATION OF THE 2018 COMPREHENSIVE ANNUAL FINANCIAL REPORT

RESOLUTION # 18 –

WHEREAS, Ingham County has contracted with Plante Moran to conduct the audit for 2018; and

WHEREAS, staffing changes are occurring in the Financial Services Department including the retirement of the director; and

WHEREAS, the County believes it will not have the resources or expertise to prepare the 12/31/18 comprehensive annual financial report in-house and will need to contract with Plante Moran for preparation of the report; and

WHEREAS, Plante Moran has agreed to perform this service for the 2018 report at a cost of $12,500.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an additional payment of $12,500 to Plante Moran for preparation of the 12/31/18 Comprehensive Annual Financial Report.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments to the 2019 budget.

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Morgan, Schafer
Nays: None  Absent: Anthony  Approved 11/07/2018
WHEREAS, several vacancies exist on the Community Health Center Board; and
WHEREAS, the Human Services Committee interviewed applicants interested in serving on this Board.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints

Hope Lovell, 8201 Corrison Rd, Grand Ledge, 48837
Amy Fountain, 3200 S. Washington Ave, #514, Lansing, 48910
Daphine Whitfield, 3715 Delta River Dr, Lansing, 48906
to the Community Health Center Board to terms expiring December 31, 2019, and appoints

Katreva Bisbee, 437 Spector Rd, #1022, Lansing, 48917
Robert Stark, 1800 Nemoke Trl, Haslett, 48840
Ramona Borowicz, 901 Riverview Dr, Alma 48801
to the Community Health Center Board to terms expiring December 31, 2020.

BE IT FURTHER RESOLVED, that the residency requirement is hereby waived for Hope Lovell, Katreva Bisbee and Ramona Borowicz.

HUMAN SERVICES:  Yeas:  Banas, Tennis, Sebolt, Morgan
           Nays:  None   Absent: Nolan, Naeyaert   Approved 11/05/2018
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING 2019 AGREEMENTS FOR COMMUNITY AGENCIES

RESOLUTION # 18 –

WHEREAS, the 2019 Ingham County Budget has been approved by the Board of Commissioners; and

WHEREAS, under the Community Agency Program a number of agencies have been allocated funds to provide important services that are consistent with the County’s Strategic Planning objective to Ingham County residents; and

WHEREAS, the 2019 budget includes $200,000 allocated for community agencies; and

WHEREAS, the Controller/Administrator has provided recommended funding levels for each agency that were determined using the criteria set forth in Resolution #18-258.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period of January 1, 2019 through December 31, 2019, in the amount specified for each community agency listed on the attached, for the services to Ingham County residents previously approved by the Human Services and Finance Committees.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer up to $8,550 from the 2019 contingency fund to the community agency fund.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Banas, Tennis, Sebolt, Morgan  
Nays:  None  Absent:  Nolan, Naeyaert  Approved  11/05/2018

FINANCE:  Yeas:  Grebner, Crenshaw, Tennis, Morgan, Schafer  
Nays:  None  Absent:  Anthony  Approved  11/07/2018
<table>
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<tr>
<th>Organization</th>
<th>Program</th>
<th>2018 Am. Received</th>
<th>2019 Request</th>
<th>2019 Controller Recommended</th>
<th>2019 Human Services Recommended</th>
<th>2019 Finance Recommended</th>
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<tr>
<td>Advent House Ministries, Inc.</td>
<td>To provide resources and food to those in need</td>
<td>$5,000</td>
<td>$15,000</td>
<td>$15,000</td>
<td>$15,000</td>
<td>$15,000</td>
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<tr>
<td>Boys &amp; Girls Club of Lansing</td>
<td>To serve lunch to youth ages 6-18 at the Boys &amp; Girls Club of Lansing during the summer and snacks to youth after school</td>
<td>$5,200</td>
<td>$5,200</td>
<td>$5,200</td>
<td>$5,200</td>
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<td>Capital Area Community Services, Inc.</td>
<td>To provide direct home heating assistance for low income individuals and families in rural Ingham County</td>
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<td>$5,000</td>
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</tr>
<tr>
<td>Capital Area Housing - Ballentine</td>
<td>To address the needs of low-income and homeless populations by assisting residents to identify and evaluate obstacles and build plans for long-term housing stability</td>
<td>$8,000</td>
<td>$20,000</td>
<td>$8,000</td>
<td>$8,000</td>
<td>$8,000</td>
</tr>
<tr>
<td>Capital Area Housing - Tuesday Toolmen</td>
<td>To provide free home repairs and modifications to help people remain safely in their homes</td>
<td>$3,800</td>
<td>$5,000</td>
<td>$3,800</td>
<td>$3,800</td>
<td>$3,800</td>
</tr>
<tr>
<td>Capital Area United Way Capital College Access Network</td>
<td>To increase the college attainment rate of students, particularly those who are low-income, first generation, and of color through developing a college-going culture and school-based support for college readiness, participation, and completion</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$10,000</td>
</tr>
<tr>
<td>Cristo Rey Community Center Community Kitchen</td>
<td>To serve daily meals to individuals of the community in a safe, respectful environment</td>
<td>$4,250</td>
<td>$4,250</td>
<td>$4,250</td>
<td>$4,250</td>
<td>$4,250</td>
</tr>
<tr>
<td>Cristo Rey Community Center Direct Assistance Food Pantry Program</td>
<td>To provide residents with a week's worth of groceries, including hygienic products and necessities year round</td>
<td>$9,000</td>
<td>$9,000</td>
<td>$9,000</td>
<td>$9,000</td>
<td>$9,000</td>
</tr>
<tr>
<td>Cristo Rey Community Center Prescription Assistance</td>
<td>To provide efficient assistance and advocacy in acquiring prescription medications that are critical for the prevention and treatment of medical conditions and illnesses</td>
<td>$6,750</td>
<td>$6,750</td>
<td>$6,750</td>
<td>$6,750</td>
<td>$6,750</td>
</tr>
<tr>
<td>Edgewood Village Non-Profit Housing Corp</td>
<td>To provide, produce, and educate growing, distribution, and nutrition education</td>
<td>N/A</td>
<td>$6,147</td>
<td>$3,100</td>
<td>$3,100</td>
<td>$3,100</td>
</tr>
<tr>
<td>EVE, Inc.</td>
<td></td>
<td></td>
<td>$16,000</td>
<td></td>
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</tr>
<tr>
<td>Gateway Community Services - Child &amp; Family Services</td>
<td>To provide food, clothing, shelter, and hygiene products, crisis intervention, counseling, and independent living skills to homeless, runaway, at-risk, and street youth ages 12-21 in Ingham County</td>
<td>$15,300</td>
<td>$22,000</td>
<td>$15,300</td>
<td>$15,300</td>
<td>$15,300</td>
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<tr>
<td>Organization</td>
<td>Program</td>
<td>2018 Amt. Received</td>
<td>2019 Request</td>
<td>2019 Controller Recommended</td>
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<tr>
<td>Greater Lansing Food Bank</td>
<td>To improve the food security of low-income families and individuals in the mid-Michigan region through gardening</td>
<td>$11,500</td>
<td>$20,000</td>
<td>$11,500</td>
<td>$11,500</td>
<td>$11,500</td>
</tr>
<tr>
<td>Greater Lansing Homeless Resolution Group</td>
<td>To host an outreach event for the homeless to offer resources and allow them to connect with and receive immediate assistance</td>
<td>N/A</td>
<td>$15,000</td>
<td>$7,500</td>
<td>$7,500</td>
<td>$7,500</td>
</tr>
<tr>
<td>Habitat for Humanity</td>
<td>To help low-income homeowners afford projects like replacing windows, doors, gutters, and roofs; porch repairs; ramps; and exterior painting</td>
<td>$2,500</td>
<td>$20,000</td>
<td>$2,500</td>
<td>$2,500</td>
<td>$2,500</td>
</tr>
<tr>
<td>Haven House</td>
<td>To provide food for breakfast, lunch, and dinner as well as beverages to the homeless families of Haven House</td>
<td>$13,500</td>
<td>$15,000</td>
<td>$13,500</td>
<td>$13,500</td>
<td>$13,500</td>
</tr>
<tr>
<td>Lansing Area AIDS Network</td>
<td>To provide direct client assistance in the form of a food pantry, housing, utilities, medical/mental health assistance, and transportation for HIV/AIDS individuals with LAAN</td>
<td>$5,000</td>
<td>$5,000</td>
<td>$5,000</td>
<td>$5,000</td>
<td>$5,000</td>
</tr>
<tr>
<td>Leslie Outreach, Inc.</td>
<td>To serve low income residents of the Leslie Public School District with food bank assistance, transportation, education, and community-donated household items</td>
<td>$1,400</td>
<td>$1,400</td>
<td>$1,400</td>
<td>$1,400</td>
<td>$1,400</td>
</tr>
<tr>
<td>Listening Ear</td>
<td>To offer well trained, para-professional services with empathy and crisis intervention skills to help callers through their crisis through distress reduction, feelings de-escalation, future plans, and to work toward resolving the issue</td>
<td>$2,000</td>
<td>$2,000</td>
<td>$2,000</td>
<td>$2,000</td>
<td>$2,000</td>
</tr>
<tr>
<td>Mid-Michigan Recovery Service</td>
<td>To provide long-term transitional shelter housing services to homeless and indigent men with diagnosed substance abuse disorders who have experienced challenges in securing safe, affordable housing options</td>
<td>$6,450</td>
<td>$20,000</td>
<td>$6,500</td>
<td>$6,500</td>
<td>$6,500</td>
</tr>
<tr>
<td>MSU Safe Place</td>
<td>To provide services related to basic needs of survivors of domestic violence and stalk, including their minor children, specifically food and supplies, advocacy assistance funds, and shelter telephone service</td>
<td>$12,500</td>
<td>$12,900</td>
<td>$12,500</td>
<td>$12,500</td>
<td>$12,500</td>
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<tr>
<td>Organization</td>
<td>Program</td>
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<tr>
<td>Northwest Initiative</td>
<td>To reduce and eliminate substance abuse with emphasis on opioids by helping clients navigate the system to reduce barriers that brought them to the criminal justice system</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$5,000</td>
<td>$5,000</td>
<td>$5,000</td>
</tr>
<tr>
<td>Refugee Development Center</td>
<td>To help at-risk refugees and immigrants in Ingham County who are in need of food, clothing, and the necessary resources to obtain such supplies on their own</td>
<td>$8,500</td>
<td>$10,000</td>
<td>$8,500</td>
<td>$8,500</td>
<td>$8,500</td>
</tr>
<tr>
<td>RSVP</td>
<td>To recruit, train, monitor, &amp; reimburse mileage for volunteers to provide medical driving for older adults</td>
<td>$5,000</td>
<td>$5,000</td>
<td>$5,000</td>
<td>$5,000</td>
<td>$5,000</td>
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<tr>
<td>Rural Family Services of Ingham</td>
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<td>County</td>
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<tr>
<td>Southside Community Coalition</td>
<td>To provide after school program - healthy snacks to children, monthly lunches for seniors, bi-weekly food distribution to families, summer camp breakfasts to children, and breakfast and lunch to children of the No School Days program</td>
<td>$6,500</td>
<td>$10,000</td>
<td>$6,500</td>
<td>$6,500</td>
<td>$6,500</td>
</tr>
<tr>
<td>Southside Community Kitchen</td>
<td>To provide well balanced meals to citizens in need free of cost</td>
<td>$3,500</td>
<td>$3,500</td>
<td>$5,000</td>
<td>$3,500</td>
<td>$3,500</td>
</tr>
<tr>
<td>St. Vincent Catholic Charities</td>
<td>To provide classes for resettled refugees including topics such as home purchasing/home maintenance, small business development, academic ESOL, &amp; computer literacy</td>
<td>$4,500</td>
<td>$10,000</td>
<td>$4,500</td>
<td>$4,500</td>
<td>$4,500</td>
</tr>
<tr>
<td>Stockbridge Community Outreach</td>
<td>To provide a utility shut-off prevention fund for clients</td>
<td>$4,500</td>
<td>$8,000</td>
<td>$4,500</td>
<td>$4,500</td>
<td>$4,500</td>
</tr>
<tr>
<td>Tri-County Office on Aging</td>
<td>To provide a 24-hour year-round emergency response system that provides seniors experiencing crises that impact basic needs</td>
<td>$4,500</td>
<td>$6,000</td>
<td>$4,500</td>
<td>$4,500</td>
<td>$4,500</td>
</tr>
<tr>
<td>WAI-IAM Care Unit</td>
<td>To provide a housing for WAI-IAM Care residents, including utilities and household supplies</td>
<td>$4,500</td>
<td>$5,000</td>
<td>$4,500</td>
<td>$4,500</td>
<td>$4,500</td>
</tr>
<tr>
<td>WAI-IAM Drug &amp; Alcohol Testing</td>
<td>To conduct random testing of all members of the RISE Community multiple times per month/week/day to keep RISE homes free from drugs and alcohol</td>
<td>N/A</td>
<td>$4,500</td>
<td>$2,250</td>
<td>$2,250</td>
<td>$2,250</td>
</tr>
<tr>
<td>WAI-IAM Recovery Community</td>
<td>To provide housing for recovering addicts by providing support for health, home, purpose, and community</td>
<td>$10,500</td>
<td>$11,000</td>
<td>$10,500</td>
<td>$10,500</td>
<td>$10,500</td>
</tr>
<tr>
<td>Organization</td>
<td>Program</td>
<td>2018 Amt. Received</td>
<td>2019 Request</td>
<td>2019 Controller Recommended</td>
<td>2019 Human Services Recommended</td>
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</tr>
<tr>
<td>YMCA of Lansing</td>
<td>To serve students in families who have been adversely affected by the current economic climate by providing meals during meetings &amp; referring participants' families to local agencies</td>
<td>$1,500</td>
<td>$4,500</td>
<td>$1,500</td>
<td>$1,500</td>
<td>$1,500</td>
</tr>
</tbody>
</table>

$310,147
TOTAL: $208,550 $208,550 $208,550
INTRODUCED BY THE HUMAN SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT FOR MICHIGAN STATE UNIVERSITY EXTENSION SERVICES BETWEEN MICHIGAN STATE UNIVERSITY AND INGHAM COUNTY APPROVING THE ANNUAL WORK PLAN FOR 2019

RESOLUTION # 18 –

WHEREAS, Michigan State University Extension (MSUE), in collaboration with Ingham County are committed to helping people improve their lives through initiatives in four Extension Educational Program Institutes; and

WHEREAS, MSUE will provide access to educators appointed to the four Institutes and MSU faculty affiliated with each Institute to deliver core programs; and

WHEREAS, MSUE will provide administrative oversight of operating expenses for educators, 4-H coordinators, and other MSUE program staff and faculty who provide programming to counties; and

WHEREAS, the Ingham County Board of Commissioners will provide office space for a County Extension office, including utilities, telephone and access to high speed internet; and

WHEREAS, the Ingham County Board of Commissioners will provide clerical staff for the Extension office that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media; and

WHEREAS, the parties will adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes entering into the attached annual Work Plan that includes a county assessment of $213,463 with MSU Extension for the period of January 1, 2019 through December 31, 2019 for delivery of Extension services and education.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/placement documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Morgan
  Nays: None Absent: Nolan, Naeyaert Approved 11/05/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Morgan, Schafer
  Nays: None Absent: Anthony Approved 11/07/2018
AGREEMENT FOR EXTENSION SERVICES

This AGREEMENT FOR EXTENSION SERVICES ("Agreement") is entered into on ________________________
by and between Ingham County, Michigan ("County"), and the BOARD OF TRUSTEES OF MICHIGAN
STATE UNIVERSITY ("MSU") on behalf of MICHIGAN STATE UNIVERSITY EXTENSION ("MSUE").

The United States Congress passed the Smith-Lever Act in 1914 creating a National Cooperative
Extension System and directed the nation's land grant universities to oversee its work; and,

MSUE helps people improve their lives by bringing the vast knowledge resources of MSU directly to
individuals, communities and businesses; and,

For more than 100 years, MSUE has helped grow Michigan's economy by equipping Michigan residents
with the information needed to do their jobs better, raise healthy and safe families, build their
communities and empower our children to succeed; and,

It is the mission of MSUE to help people improve their lives through an educational process that applies
knowledge to critical issues, needs and opportunities; and,

MSUE meets this mission by providing Extension educational programs in the following subject matter
areas:

- Agriculture & Agribusiness
- Children & Youth Development, including 4-H
- Health & Nutrition
- Community & Economic Development, Natural Resources

NOW THEREFORE in consideration of the mutual covenants herein contained, and other good and
valuable consideration, the parties hereto mutually agree as follows:

A. MSUE will provide:

1. Access to programs in all four MSUE Institutes to residents in your County. This includes
access to educators and program instructors appointed to the Institutes and MSU faculty
affiliated with each Institute to deliver core programs.

2. Extension Educators and program staff as needed to implement programs within the
County, housed at the county office.

3. A county 4-H program. 1.5 FTE 4-H Program Coordination.

4. Salary and benefits of MSUE Personnel and the cost of administrative oversight of
Personnel.

5. Operating expenses, per MSU policy, for MSUE personnel ("Personnel").
6. Supervision of MSU-provided academic and paraprofessional staff. Supervision of county employed clerical staff and/or other county employed staff, upon request.

7. Administrative oversight of MSUE office operations.

8. An annual report of services provided to the residents of the County during the term of this Agreement, including information about audiences served, and impact of Extension programs in the County.

B. The County will Provide:

1. An annual assessment that will be charged to the county and administered by MSUE. The assessment will help fund Extension services for the County, including operating expenses for certain Extension personnel and the operation of the County 4-H program.

2. Office and meeting space meeting the following requirements:
   a. Sufficient Office space to house Extension staff as agreed upon between the County and the MSUE District Coordinator.
   b. Utilities, including telephone & telephone service sufficient to meet the needs of Personnel utilizing the MSUE office space.
   c. High-speed Internet service sufficient to meet the needs of Personnel utilizing the MSUE office space.
   d. Access to space for delivering Extension programs.
   e. Access to the office building and relevant meeting spaces must be ADA compliant/accessible

3. Clerical support staff for the MSUE office as agreed upon between the County and MSUE District Coordinator that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media. The clerical support staff will be either a County employed clerical staff, or the County will provide funding for an MSUE employed clerical staff.

   2 FTE County employed Clerical Support Staff

Optional:

4. Funding for additional Extension educators at $51,347. (0.5 FTE * $102,695.) assigned to County and reporting to Agriculture and Agribusiness Institute.

5. Funding for additional 4-H program capacity 0.5 FTE

6. Funding for additional paraprofessional(s) at 0 FTE

FY 2019
7. Total Annual Assessment in the amount of $213,463.

Payments due and payable under the terms of this Agreement shall be made on the first of the month, of the first month, in each quarter of the county fiscal year, unless otherwise requested and agreed as provided below.

Payment mailing address: MSU Extension Business Office, Justin S Morrill Hall of Agriculture, 446 W Circle Drive, Room 160, East Lansing, MI 48824

C. Staffing and Financial Summary

    A. Base Assessment (includes 1.5 FTE 4-H Program Coordination) $130,385.

    ADDITIONAL PERSONNEL

    B. 0 FTE Clerical Support Staff to be employed by MSU $0.

    C. 0.5 FTE Educator (Program Area: Horticulture) $51,347.

    D. 0.5 FTE Additional 4-H Program Coordination $31,731.

    E. 0 FTE Additional paraprofessional staff $0.

TOTAL COUNTY ASSESSMENT PAYABLE TO MSU FOR FY 2019: $213,463.

I. Term and Termination

The obligations of the parties under this Agreement will commence on January 1, 2019 the first day of the County budget year 2019 and shall terminate on the last day of such County budget year 2019. Either party to this Agreement may terminate the Agreement, with or without cause, with 120 days written notice delivered to Michigan State University Extension, Justin S. Morrill Hall of Agriculture, 446 W. Circle Drive, Room 160, East Lansing, MI 48824 if to MSUE and delivered to Ingham County Administrator’s Office, 241 S Jefferson, PO Box 319, Mason, Michigan 48854, if to the County.

II. General Terms

1. Independent Contractor. The University is an independent contractor providing services to the County. The County and MSU do not have the relationship of legal partners, joint ventures, principals or agents. Personnel have no right to any of County’s employee benefits.

2. Force Majeure. Each party will be excused from the obligations of this agreement to the extent that its performance is delayed or prevented by circumstances (except financial) reasonably beyond its control, including, but not limited to, acts of government, embargoes, fire, flood, explosions, acts of God, or a public enemy, strikes, labor disputes, vandalism, or civil riots.

3. Assignment. This agreement is non-assignable and non-transferable.

Page 3 of 5

Ingham County

FY 2019
4. **Entire Agreement.** This Agreement, with its Appendix “A” is the entire agreement between MSU and the County. This Agreement supersedes all previous agreements, for the subject matter of this Agreement. The Agreement can only be modified in writing, signed by both MSU and the County.

5. **No Third Party Beneficiaries.** This Agreement is solely for the benefit of MSU and the County and does not create any benefit or right for any other person, including residents of the County.

6. **Indemnification:** Without waiving any claim of governmental immunity, each party will protect, defend and indemnify the other and its elected officials, agents, representatives, volunteers and employees from any and all liabilities, claims, liens, fines, demands and costs, including attorney fees, of whatsoever kind and nature, such as, but not limited to, those resulting from injury or death to any persons, including the other party’s own employees, or from loss or damage to any property, including property owned or in the care, custody or control of the other party, arising out of the negligence or willful misconduct of the indemnifying party or its agents, representatives and employees, or any subcontractor or its agents, representatives and employees, in connection with this Agreement. The obligations of the parties will survive any termination of this Agreement or completion of parties’ performance under this Agreement.

7. **Nondiscrimination:** The parties will adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination. Neither party will discriminate against a person to be served or any employee or applicant for employment because of race, color, religion, national origin, age, sex, disability, height, weight, marital status, or any other factor prohibited by applicable law.

The individuals signing below each have authority to bind MSU and the County, respectively.

**BOARD OF TRUSTEES OF**

**MICHIGAN STATE UNIVERSITY**

By: ____________________________

Evonne Pedawi
Contract & Grant Administration

Its: ____________________________

Date: ____________________________

**Ingham COUNTY**

By: ____________________________

Print name: ____________________________

Its: ____________________________

(title)

Date: ____________________________
Appendix A
Technical Standards for County Internet Connections

Michigan State University Extension (MSUE) employs the use of technology to meet the ever changing needs of our constituents. We strive to utilize standard, enterprise tools when appropriate, but also recognize the need to evolve with the times and utilize innovative tools to reach a broad array of people.

MSUE does support and encourage the use of technologies that others may not, including social media applications. We view communication with our constituents through channels such as Facebook, Twitter, and Second Life to be critical to our work. MSUE staff are required to follow the MSU Acceptable Use Policy (AUP) https://tech.msu.edu/about/guidelines-policies/aup/.

We ask that our county partners provide Extension personnel access to a high-speed Internet connection. From that access, the easiest way to create a secure path to necessary applications is to open the full MSU Internet Protocol Range to and from your network, as well as opening social media sites to the addresses used by MSUE staff at your location. MSUE is prepared to support end user needs if there is high-speed Internet, networking to clients, and phone system support. MSU will provide firewall functionality and client support. To discuss this possibility please contact your MSUE District Coordinator. To provide the needed services on county equipment review the following MSU-owned ranges:

The MSU-owned ranges are:
NetRange 35.8.0.0 - 35.9.255.255
CIDR 35.8.0.0/15

If you would like to narrow the scope further for additional protection, some of the addresses that will need to be allowble include:

- 35.9.15.43 (80) (search.msu.edu)
- 35.9.160.36 (1935,443) (authentication)
- 35.8.201.221 & 35.8.201.212 (10020) (ProofPoint)
- 35.9.183.132 (all) (vpn.msu.edu)
- 35.9.81.150 (zoom.msu.edu)
- 35.9.121.189 and 190 (443) (SharePoint)
- 35.8.200.57 (80 and 443) (SharePoint)
- 35.9.121.221, 223, and 225 (443) (Exchange)
- 35.8.200.56 (80 and 443) (Exchange)
- 35.8.200.2—35.8.200.7 (443 TCP, 3478 UDP, 50,000-59,999 TCP/UDP) (Lync)
- 35.8.201.200 (443 TCP) (Lync)
- 35.9.121.238 & 35.9.121.211 (TCP - 80, 443, 445 & TCP/UDP – 135, 137-139, 2701-2704, 49152-65535)
- 35.8.200.58 (80 and 443) (Lync)
- 35.9.14.169 (80 and 443) (D2L – Desire to Learn)

The following applications are necessary on all computers – MS Office (preferably 2013, MSUE provides MS licensing), Lync 2013 Client, Acrobat, Zoom Client, SAP client, VPN client, AntiVirus (SEP can be provided by MSUE). (IE 10 or higher, or most recent version of Chrome and Firefox)

Other notable web server/sites IP addresses:
- CANR.msu.edu – 35.8.201.199
- MSUE.anr.msu.edu – 35.8.201.199
- Events.anr.msu.edu – 35.8.200.220
- web2.canr.msu.edu | web2.msu.edu - 35.8.200.220
- Expression Engine – 35.8.201.215
- Web Hosting environment (other ANR websites) – 35.8.201.217
- Master Gardener (External) – 128.120.155.54
- Extension.org (External) – 152.46.27.147
- Msu.zoom.us (External) – 54.165.201.102

Some configuration changes are necessary to support services such as SharePoint, including modifications to Internet Explorer. These can always be found on the ANR Technology web site.

Questions may be directed to support@anr.msu.edu, where they will be routed to the best person to assist you.

Page 5 of 5

Ingham County
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING RENEWING A CONTRACT WITH SPICER GROUP, INC. TO PROVIDE CONSULTING SERVICES TO AND ASSIST THE INGHAM COUNTY PARKS STAFF WITH THE DELIVERY OF CERTAIN MILLAGE RELATED ITEMS

RESOLUTION # 18 –

WHEREAS, the Board of Commissioners passed a motion at their December 13, 2016 meeting to authorize a two year contract with Spicer Group Inc., a consultant with various personnel with very diverse skill sets to assist County staff with the Trails and Park Millage; and

WHEREAS, the Board of Commissioners approved an option to renew the contract for an additional two year period provided the annual cost increases should not exceed the Consumer Price Index’s Annual Inflation rate or 1%, whichever is greater, during the term of the Agreement; and

WHEREAS, after careful review and evaluation of the deliverables completed by Spicer Group Inc. over the current contract, the Park Commission recommends that the contract with Spicer Group, Inc. be renewed for two additional years.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes awarding a contract to Spicer Group, Inc., for an estimated third-year cost of $99,883.00 and an estimated fourth-year cost of $101,873.00 for a combined two-year total not to exceed $201,756.00 from the Trails and Parks Millage to provide consulting services to and assist the Ingham County Parks staff with the delivery of certain millage related items.

BE IT FURTHER RESOLVED, the term of the contract is January 1, 2019-December 31, 2020.

BE IT FURTHER RESOLVED, the Board of Commissioners also authorizes Spicer Group’s attendance at Park Commission or Board of Commissioners meeting(s), if required and requested, at a cost of $365.00 per meeting.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Banas, Tennis, Sebolt, Morgan
                  Nays:  None    Absent:  Nolan, Naeyaert    Approved  11/05/2018

FINANCE:  Yeas:  Grebner, Crenshaw, Tennis, Morgan, Schafer
            Nays:  None    Absent:  Anthony    Approved  11/07/2018
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AMENDMENT # 1 TO THE 2018-2019 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES

RESOLUTION # 18 –

WHEREAS, Ingham County Health Department (ICHD) wishes to amend the 2018-19 Comprehensive agreement by increasing funding received from the Michigan Department of Health & Human Services (MDHHS) from $5,217,733 to $5,383,596, for a total increase of $165,863; and

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, MDHHS and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, the Board of Commissioners (BOC) authorized the 2018-2019 Comprehensive Agreement through Resolution #18-351; and

WHEREAS, the Comprehensive Agreement is the annual process whereby MDHHS annually transmits State and Federal Funds to Ingham County to support public health programs; and

WHEREAS, MDHHS has proposed Amendment # 1 to the current Agreement to adjust grant funding levels and clarify agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize this Amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment # 1 to the 2018-2019 Comprehensive Agreement with Michigan Department of Health & Human Services (MDHHS) effective October 1, 2018 through September 30, 2019.

BE IT FURTHER RESOLVED, that the total amount of the Comprehensive Agreement funding shall increase from $5,217,733 to $5,383,598 for a total increase of $165,863.

BE IT FURTHER RESOLVED, that the increase consists of the following specific change to program budget:

- Children’s Special Health Care Outreach & Advocacy: increase of $5,676 from $172,000 to $177,676
- Public Health Emergency Preparedness: increase of $2,233 from $115,362 to $117,595
- Essential Local Public Health Services (ELPHS): increase of $117,521 from $924,331 to $1,041,852
- Private & Type III Water Supply ELPHS: increase of $5,348 from $48,235 to $53,583
- Food ELPHS: increase of $24,227 from $218,513 to $242,740
- On Site Wastewater Treatment ELPHS: increase of $10,858 from $97,934 to $108,792

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments consistent with this resolution.
BE IT FURTHER RESOLVED, that the Health Officer is authorized to submit Amendment #1 of the 2018-2019 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

**HUMAN SERVICES:**  **Yea:**  Banas, Tennis, Sebolt, Morgan  
**Nays:**  None  
**Absent:**  Nolan, Naeyaert  
**Approved 11/05/2018**

**FINANCE:**  **Yea:**  Grebner, Crenshaw, Tennis, Morgan, Schafer  
**Nays:**  None  
**Absent:**  Anthony  
**Approved 11/07/2018**
Introducing by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY FOR 2018-2019

RESOLUTION # 18 –

WHEREAS, Ingham County Health Department (ICHD) wishes to partner with the Michigan Department of Environmental Quality (MDEQ) to conduct environmental monitoring and inspections of MDEQ Non-Community programs; and

WHEREAS, MDEQ will reimburse ICHD for expenses related to monitoring and inspection services; and

WHEREAS, this practice began after the State of Michigan reorganized services and moved many of its environmental protection programs and services to (MDEQ); and

WHEREAS, MDEQ proposes to clarify the responsibilities for some environmental services and arrange to purchase environmental monitoring and inspection services from ICHD; and

WHEREAS, the Public Health Code still locates the primary responsibility for environmental protection at the community level with local public health departments; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with MDEQ.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with MDEQ for Non-Community Programs.

BE IT FURTHER RESOLVED, that the agreement shall be effective October 1, 2018 through September 30, 2019.

BE IT FURTHER RESOLVED, that MDEQ shall reimburse ICHD up to $32,743.00 for expenses related to testing and inspection services as follows:

- Non-Community Public Water Supply Program – up to $25,168
- Drinking Water Long-Term Monitoring – up to $500
- Public Swimming Pools – up to $5,500
- Campground Requirements – up to $225
- Capacity Development & Source Water Assessment- up to $1350

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.
HUMAN SERVICES:  Yeas:  Banas, Tennis, Sebolt, Morgan  
    Nays:  None    Absent:  Nolan, Naeyaert    Approved 11/05/2018

FINANCE:  Yeas:  Grebner, Crenshaw, Tennis, Morgan, Schafer  
    Nays:  None    Absent:  Anthony    Approved 11/07/2018
WHEREAS, the Mason Capital Area Prescription Drug Task Force approached Ingham County, requesting that Ingham County Health Department (ICHD) act as a fiduciary for donations and fundraising dollars received to educate and raise awareness of Ingham County’s prescription drug abuse problems; and

WHEREAS, Ingham County will assume these duties upon a signed agreement between Ingham County and Mason Capital Area Prescription Drug Task Force; and

WHEREAS, the task force is a collaboration of professional, community members and law enforcement that advocate prescription medication practices that enhance and promote family and community wellness; and

WHEREAS, the donations and fundraising dollars will be used to purchase commercial air time, Naloxone, and other pertinent items to further their mission; and

WHEREAS, it is necessary to set up a Trust and Agency Account and also get the Board of Commissioners to approve the account/spending plan.

THEREFORE BE IT RESOLVED, upon a signed agreement between Ingham County and Mason Capital Area Prescription Drug Task Force, a Trust and Agency account will be established for the purposes of furthering the Mason Capital Area Prescription Drug Task Force mission.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes Ingham County to accept any and all future donations to the Trust and Agency Accounts.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Banas, Tennis, Sebolt, Morgan

**Nays:** None  
**Absent:** Nolan, Naeyaert  
**Approved 11/05/2018**

**FINANCE: Yeas:** Grebner, Crenshaw, Tennis, Morgan, Schafer

**Nays:** None  
**Absent:** Anthony  
**Approved 11/07/2018**
WHEREAS, Ingham County Health Department (ICHD) wishes to extend the agreement with the Kresge Foundation through March 31, 2019 and wishes to enter into an agreement with Anker Eleckra LLC to provide the Executive Coaching component for the Kresge Grant work; and

WHEREAS, resolution # 17-385 authorized acceptance of the Kresge Foundation’s Emerging Leaders in Public Health (ELPH) Grant funds for a project totaling $125,000 effective August 1, 2017 through September 30, 2018; and

WHEREAS, under this grant, ICHD is required to establish a new role for ICHD in creating a designation of best practice for exemplifying Health Equity & Social Justice (HESJ) in everyday practice and service; and

WHEREAS, through the Kresge Grant, ICHD is able to continue to transform public health practice by intentionally incorporating a health equity and social justice framework into their operations, policies and practices through the following components: A Health Equity Assessment including a staff survey component, a manager interview component, a community partner component and a staff focus group option, a communications component for disseminating the newly developed HESJ Tool Kit, and an Executive Coaching component to provide training for implementing the tools; and

WHEREAS, in order to complete the final Executive Coaching component, following a Request for Proposals process overseen by the Purchasing Department, ICHD selected Anker Elektra LLC to provide executive coaching services including the following elements:

1. One-one coaching with up to six executives from ICHD;
2. A half-day StrengthsFinder workshop for the Leadership Team;
3. Team Coaching for the ICHD Executive Team; and

WHEREAS, the cost of this agreement totaling $6,940 is completely funded by the Kresge ELPH Grant and will be effective upon execution of the agreement through March 31, 2019; and

WHEREAS, the Health Officer recommends extending the Kresge agreement through March 31, 2019 and recommends entering into an agreement with Anker Elektra LLC for the purpose of providing the Executive Coaching component for the Kresge Grant work.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes extending the Kresge agreement through March 31, 2019 and authorizes entering into an agreement with Anker Elektra LLC in an amount not to exceed $6,940 effective upon execution of the agreement through March 31, 2019 for the purpose of providing the Executive Coaching component of the Kresge Grant work.
BE IT FURTHER RESOLVED, that the Kresge Grant allows for the development of the following components: A Health Equity Assessment including a staff survey component, a manager interview component and a community partner component and a staff focus group option, a communications component for disseminating the newly developed HESJ Tool Kit, and Executive Coaching to provide training for implementing the tools.

BE IT FURTHER RESOLVED, that in order to complete the Executive Coaching component, following a Request for Proposals process overseen by the Purchasing Department, ICHD selected Anker Elektra LLC to provide executive coaching services including the following elements:

1. One-one coaching with up to six executives from ICHD;
2. A half-day StrengthsFinder workshop for the Leadership Team;
3. Team Coaching for the ICHD Executive Team.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Banas, Tennis, Sebolt, Morgan  
**Nays:** None  
**Absent:** Nolan, Naeyaert  
**Approved 11/05/2018**

**FINANCE: Yeas:** Grebner, Crenshaw, Tennis, Morgan, Schafer  
**Nays:** None  
**Absent:** Anthony  
**Approved 11/07/2018**
Introducing by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO HONOR SERGEANT MATTHEW FLINT
OF THE INGHAM COUNTY SHERIFF’S OFFICE

RESOLUTION # 18 –

WHEREAS, Sergeant Matthew Flint has been a distinguished member of the Law Enforcement Community since 1993; and

WHEREAS, Sergeant Matthew Flint began his career with the Ingham County Sheriff’s Office as a Deputy Sheriff/Paramedic in 1993; and

WHEREAS, Matthew Flint started in the county road patrol where he remained until 2000, at which time he was promoted to the rank of Sergeant and transferred to supervise the Training Division. In this assignment, he led the FTO program, the Emergency Vehicle Operations program and led numerous regional law enforcement training efforts; and

WHEREAS, in 2002, Sergeant Flint returned to Field Services to supervise the Paramedic Division and County Road Patrol; and

WHEREAS, in 2005, Sergeant Flint was transferred to the Delhi Division of the Sheriff’s Office to lead the road patrol efforts in Delhi Township; and

WHEREAS, in 2006, Sergeant Flint was transferred to the Detective Bureau, where he supervised the Detectives and coordinated a number of high profile criminal investigations including two homicides, several violent felonies and a high profile kidnapping case; and

WHEREAS, Sergeant Flint continued to serve throughout the Sheriff’s Office in the Detective Bureau, Corrections Division and returned once again to Field Services to supervise the Road Patrol in the Delhi Township Division in 2011. From 2011 until his retirement in 2018, Sergeant Flint served the Ingham County Sheriff’s Office, Delhi Township Division, with distinction in establishing the Delhi Division as one of the finest areas of the Ingham County Sheriff’s Office; and

WHEREAS, during his long distinguished career serving the citizens of Ingham County, Sergeant Flint served at the highest level of professionalism and dedication, setting the standard for other Law Enforcement professionals in the Capital Area; and

WHEREAS, during his law enforcement career, Sergeant Flint was the recipient of numerous police awards to include: Employee of the Year 2018, Meritorious Service, Life Saving Award and 19 separate Unit Citations; and

WHEREAS, after 25 years of dedicated service to the citizens of Ingham County, Sergeant Matthew Flint is retiring from his law enforcement career on December 14, 2018.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Sergeant Matthew Flint for 25 years of dedicated police service to the citizens of Ingham County and the great State of Michigan while wishing him continued success in all of his future endeavors.

**LAW & COURTS:**  **Yea**s:  Crenshaw, Celentino, Banas, Schafer, Maiville  
**Nays:** None  **Absent:** Hope, Anthony  **Approved 11/01/2018**
INTRODUCED BY LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ELIMINATE ONE SPECIAL PART-TIME DEPUTY COURT OFFICER POSITION ASSIGNED TO THE 55TH DISTRICT COURT AND TO INCREASE ONE PART-TIME COURT OFFICER POSITION IN THE 55TH DISTRICT TO FULL-TIME

RESOLUTION # 18 –

WHEREAS, Resolution #12-94 eliminated a full-time court officer position in the 55th District Court and created two part-time deputy positions within the Ingham County Sheriff Office to be assigned to the 55th District Court to serve as court officers; and

WHEREAS, the 55th District Court has maintained an additional part-time court officer position on and off (depending on budgetary constraints/priorities) since 2006; and

WHEREAS, the 55th District Court currently has $40,858 budgeted to pay for court officer services provided by the Ingham County Sheriff’s Office and $38,497 to pay the part-time court officer position on District Court staff; and

WHEREAS, the estimated cost to employ a full-time court officer in the 55th District Court is $6,383 above the current budgeted amount in the 55th District Court budget; and

WHEREAS, one of the Ingham County Sheriff Office’s part-time court officers (½ FTE) has submitted a letter of resignation; and

WHEREAS, the District Court employed court officer (½ FTE), has enrolled in the Michigan State Police Trooper’s Academy and, therefore, left the court’s employment; and

WHEREAS, through strategic planning the court has established a goal to enhance security measures at the 55th District Court and in light of the existing vacancy and the pending resignation the Court has reviewed its current court security measures; and

WHEREAS, the 55th District Court has reviewed applications and conducted interviews and determined that hiring a full-time court officer on the District Court staff is the best next step in continued focus on enhanced security measures; and

WHEREAS, the 55th District Court believes that a full-time court officer position provides for a more consistent application of operating principles.

THEREFORE BE IT RESOLVED, that upon passage of this resolution, one of the two part-time deputy positions within the Ingham County Sheriff’s Office (assigned to the 55th District Court) (Position 301231, CCLP LE/special part-time Deputy) be eliminated and the part-time court officer position (Position 137033, UAW/E) on District Court staff be increased from part-time to full-time.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and the position allocation list consistent with this resolution.
LAW & COURTS: Yeas: Crenshaw, Celentino, Banas, Schafer, Maiville
Nays: None Absent: Hope, Anthony Approved 11/01/2018
COUNTY SERVICES: The County Services Committee will meet on 11/08/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Morgan, Schafer
Nays: None Absent: Anthony Approved 11/07/2018
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A GRANT BETWEEN THE STATE OF MICHIGAN, MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC), DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS (LARA) AND INGHAM COUNTY TO PROVIDE FUNDING TO ASSIST THE COUNTY IN COMPLYING WITH THE COMPLIANCE PLAN AND COST ANALYSIS APPROVED BY MIDC AND RESOLUTION #17-445

RESOLUTION # 18 –

WHEREAS, the Michigan Indigent Defense Commission (MIDC) approved Ingham County’s Compliance Plan and Cost Analysis, which creates a Public Defenders Office administered by Ingham County to provide indigent defense and related services at the 30th Circuit Court, 54A District Court, 54B District Court, and the 55th District Court; and

WHEREAS, this plan was accepted and approved by Ingham County Board Resolution #17-445; and

WHEREAS, the grant is recommended as presented in the attached Grant between the State of Michigan, Michigan Indigent Defense Commission (MIDC), Department of Licensing and Regulatory Affairs (LARA) and Ingham County, including the attached budget; and

WHEREAS, positions included in this budget and not already authorized by the Board of Commissioners will be brought forward for authorization by separate resolution(s).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the attached Grant between the State of Michigan, Michigan Indigent Defense Commission (MIDC), Department of Licensing and Regulatory Affairs (LARA) and Ingham County, including the attached budget.

BE IT FURTHER RESOLVED, that the grant period is October 1, 2018 through September 30, 2019, and the budget is approved for an amount of up to $5,422,599, including a local share of $902,021.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary grant and contract documents, on behalf of the County, after approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

LAW & COURTS:  Yeas:  Crenshaw, Celentino, Banas, Schafer, Maiville
Nays:  None  Absent:  Hope, Anthony  Approved 11/01/2018

FINANCE: Yeas:  Grebner, Crenshaw, Tennis, Morgan, Schafer
Nays:  None  Absent:  Anthony  Approved 11/07/2018
GRANT NO. 2019-73

GRANT BETWEEN
THE STATE OF MICHIGAN
MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC)
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS (LARA)
AND
Ingham County

GRANTEE/ADDRESS:
Victor Celentino
Chairman, County Commission
341 S. Jefferson
Mason, MI  48854
517-676-7200

GRANT ADMINISTRATOR/ADDRESS:
Michigan Indigent Defense Commission
Department of Licensing and Regulatory Affairs
200 N. Washington Square 3rd Floor
Lansing, MI 48933
517-657-3066
866-291-0874

GRANT PERIOD:
From October 1, 2018   to   September 30, 2019

TOTAL AUTHORIZED BUDGET:  $5,422,508.00

State Grant Contribution:  $4,520,487.00
Local Share Contribution:  $902,021.00

ACCOUNTING DETAIL:  Accounting Template No.: 6412503T007

SIGMA Vendor Code: 0048161
This is Grant #2019-73 between the Michigan Indigent Defense Commission (MIDC) (Grantor), and Ingham County (Grantee), subject to terms and conditions of this grant agreement (Agreement).

1.0 Statement of Purpose

The purpose of this Grant is to provide funding to assist the Grantee to comply with the Compliance Plan and Cost Analysis approved by the MIDC for the provision of indigent criminal defense services through the Standards approved by LARA on May 22, 2017, and the process described in the Michigan Indigent Defense Act, as amended effective 12/23/18 by Public Act 214 of 2018.

1.1 Statement of Work

The Grantee agrees to undertake, perform, and complete the following project:

The Grantee agrees to undertake, perform and complete the services described in their approved Compliance Plan and in accordance with the Michigan Indigent Defense Act, created by Public Act 93 of 2013, specifically Standards 1 through 4. Consistent with MCL 780.993, Sec. 13(11), as amended effective 12/23/18, an indigent criminal defense system shall comply with the terms of the grant in bringing its system into compliance with the minimum standards established by the MIDC within 180 days after receiving funds from the MIDC. Grantee’s Compliance Plan, as submitted and approved by the MIDC (Attachment A), addresses the prescribed methods the grantee has chosen to provide indigent criminal defense services pursuant to MCL 780.993(3). Any changes to the work described in the Compliance Plan must be submitted to the MIDC for approval prior to any changes being implemented. All provisions and requirements of this agreement shall apply to any agreements the Grantee may enter into in furtherance of its obligations under this agreement and shall be responsible for the performance of any contracted work.

1.2 Detailed Budget

A. This Agreement does not commit the State of Michigan (State) or the Department of Licensing and Regulatory Affairs (LARA) to approve requests for additional State Grant funds at any time.

B. If applicable, travel expenses will not be reimbursed at rates greater than the State Travel Rates, Attachment C, without the prior written consent of the MIDC.

C. Attachment B is the Budget. The Grantee agrees that all funds shown in the Budget are to be spent as detailed in the Budget.
D. Grantee will establish and maintain a new restricted fund within their Local Chart of Accounts for the expressed purpose of accounting for the expenses and revenue sources for operation of this grant and the local adult indigent defense system.

E. Any adjustments to the budget must be made in accordance with the policies and procedures of the Michigan Indigent Defense Commission and communicated promptly to Commission staff. A budget adjustment involving less than 5% of the budget category total, must be reported in the next quarterly Financial Status Report. A budget adjustment involving 5% or more within the budget category or any adjustment redistributing monies between categories of funding requires prior written approval by Commission staff. Any substantial change to a local system’s compliance plan requires prior staff and Commission approval. A “substantial change” is a change to the compliance plan or cost analysis that alters the method of meeting the objectives of the standard(s) in the approved plan.

1.3 Payment Schedule

The maximum amount of grant assistance offered is $4,520,487.00. An initial advance of 50% of the State Grant shall be made to the Grantee upon receipt by the Grantor of a signed Agreement. The Grantor shall make subsequent disbursements of 25% up to the total state grant amount in accordance with the following schedule:

- Initial Advance of 50% of total grant – Within 15 days of receipt of executed agreement
- 25% disbursement – April 15, 2019
- 25% disbursement – July 15, 2019 (final payment).

The above schedule of disbursement of funds is contingent upon receipt of quarterly reporting as addressed in this section and section 1.4 of this document. The financial status report must indicate grant funds received to date, expenditures to date and be supported by documentation of those expenditures; such as computer printouts of accounts, general ledger sheets, balance sheets, etc.). Backup documentation such as computer printouts of accounts, ledger sheets, invoices, etc. shall be maintained according to record retention policies for audit purposes in order to comply with this Agreement. Grantee will be held to the full contribution of the Local Share within the original one-year grant period.

The quarterly financial status report (FSR) and standards compliance report as addressed in Section 1.4, shall be provided in accordance with the following schedule:

- Initial FSR and compliance report – January 15, 2019
- 2nd FSR and compliance report – April 1, 2019
- 3rd FSR and compliance report – July 1, 2019
- Final FSR and compliance report – October 15, 2019

Public Act 279 of 1984 states that the state shall take all steps necessary to assure that payment for goods or services, is mailed within 45 days after receipt of the goods or services, a complete invoice for goods or services, or a complete contract for goods or services, whichever is later.

1.4 Monitoring and Reporting Program Performance

A. Monitoring. The Grantee shall monitor performance to assure that time schedules are being met and projected work by time period is being accomplished.
B. Quarterly Reports. The Grantee shall submit to the Grantor quarterly progress reports on compliance with the standards and participate in follow up and evaluation activities. A quarterly reporting template shall be provided by the MIDC and require the following information:

1. A description on progress toward compliance with standards 1-4, including a description of problems or delays, real or anticipated and any significant deviation from previously approved Compliance Plan submitted to the MIDC per PA93 of 2013 (Attachment A), which should be brought to the attention of the Grantor.

2. Specific standards compliance information as requested by MIDC and collected by the local system.

3. Local systems must provide complete compliance reporting. If a local system believes that it is unable to provide the compliance reporting as requested by MIDC, or that providing the requested information would pose an undue financial burden, the local system must take the following steps as to each requested performance metric that has asserted it is unable to provide:

   a. Demonstrate that system stakeholders have reviewed requested performance metrics and assessed what is currently available and how to retrieve it. This should include documentation of conversations with court administrators, clerks, and IT employees or vendors, depending on whether it is an internally or externally provided system, as well as an assessment of data fields that could be added or repurposed to collect the requested data.

   b. If these options do not enable the local system to provide the requested performance metrics, local systems must contact and work with MIDC Research staff to seek additional options or ideas.

   c. Receive confirmation from MIDC Research staff and local Regional Manager that the data collection would constitute an undue financial or labor burden that is untenable within the initial year of the grant.

PART II - GENERAL PROVISIONS

2.1 Project Changes

Grantee must obtain prior written approval for substantial changes to the compliance plan from the Grantor.

2.2 Delegation

Grantee must notify the State at least 90 calendar days before the proposed delegation, and provide the State any information it requests to determine whether the delegation is in its best interest. If any obligations under this grant are delegated, Grantee must: (a) be the sole point of contact regarding all contractual project matters, including payment and charges for all Grant Activities; (b) make all payments to the subgrantee; and (c) incorporate the terms and conditions contained in this Grant in any subgrant with a subgrantee. Grantee remains responsible for the completion of the Grant Activities, compliance with the terms of this Grant, and the acts and omissions of the subgrantee. The State, in its sole discretion, may require the replacement of any subgrantee.

2.3 Program Income
To the extent that it can be determined that interest was earned on advances of funds, such interest shall be remitted to the Grantor or dedicated to the project up to the grant award. The grant award shall not be increased by the amount of interest earned. Any grant funds attributable to interest and not spent at the end of the grant period shall be returned to the State as required under Sec. 2.7 - Records Maintenance, Inspection, Examination, and Audit.

2.4 Share-in-savings

The Grantor expects to share in any cost savings realized by the Grantee. Therefore, Grantee reimbursement will be based on actual expenditures.

2.5 Purchase of Equipment

The purchase of equipment not specifically listed in the Budget, Attachment B, must have prior written approval of the Grantor. Equipment is defined as non-expendable personal property having a useful life of more than one year. Such equipment shall be retained by the Grantee unless otherwise specified at the time of approval.

2.6 Accounting

The Grantee shall adhere to the Generally Accepted Accounting Principles and shall maintain records which will allow, at a minimum, for the comparison of actual outlays with budgeted amounts. The Grantee's overall financial management system must ensure effective control over and accountability for all funds received. Accounting records must be supported by source documentation including, but not limited to, balance sheets, general ledgers, time sheets and invoices. The expenditure of state funds shall be reported by line item and compared to the Budget.

2.7 Records Maintenance, Inspection, Examination, and Audit

The State or its designee may audit Grantee to verify compliance with this Grant. Grantee must retain and provide to the State or its designee upon request, all financial and accounting records related to the Grant through the term of the Grant and for 7 years after the latter of termination, expiration, or final payment under this Grant or any extension (“Audit Period”). If an audit, litigation, or other action involving the records is initiated before the end of the Audit Period, Grantee must retain the records until all issues are resolved.

Within 10 calendar days of providing notice, the State and its authorized representatives or designees have the right to enter and inspect Grantee's premises or any other places where Grant Activities are being performed, and examine, copy, and audit all records related to this Grant. Grantee must cooperate and provide reasonable assistance. If any financial errors are revealed, the amount in error must be reflected as a credit or debit on subsequent invoices until the amount is paid or refunded. Any remaining balance must be reported by the Grantee to the Grantor by October 31 of each year as required under MCL 780.993, Sec. 13(15), as amended 12/23/18.

This Section applies to Grantee, any parent, affiliate, or subsidiary organization of Grantee, and any subgrantee that performs Grant Activities in connection with this Grant.

If the Grantee is a governmental or non-profit organization and expends the minimum level specified in OMB Uniform Guidance ($750,000 as of December 26, 2013) or more in total federal funds in its fiscal year, then Grantee is required to submit an Audit Report to the Federal Audit Clearinghouse (FAC) as required in 200.36.

2.8 Competitive Bidding
The Grantee agrees that all procurement transactions involving the use of state funds shall be conducted in a manner that provides maximum open and free competition. When competitive selection is not feasible or practical, the Grantee agrees to obtain the written approval of the Grantor before making a sole source selection. Sole source contracts should be negotiated to the extent that such negotiation is possible. Attorney contracts are exempt from a competitive bid process, but must meet standard internal procurement policies.

3.0 Liability

The State is not liable for any costs incurred by the Grantee before the start date or after the end date of this Agreement. Liability of the State is limited to the terms and conditions of this Agreement and the total grant amount.

3.1 Safety

The Grantee, and all subgrantees are responsible for insuring that all precautions are exercised at all times for the protection of persons and property. Safety provisions of all Applicable Laws and building and construction codes shall be observed. The Grantee, and every subgrantee are responsible for compliance with all federal, state and local laws and regulations in any manner affecting the work or performance of this Agreement and shall at all times carefully observe and comply with all rules, ordinances, and regulations. The Grantee, and all subgrantees shall secure all necessary certificates and permits from municipal or other public authorities as may be required in connection with the performance of this Agreement.
3.2 General Indemnification

Inasmuch as each party to this grant is a governmental entity of the State of Michigan, each party to this grant must seek its own legal representation and bear its own costs; including judgments, in any litigation which may arise from the performance of this grant. It is specifically understood and agreed that neither party will indemnify the other party in such litigation.

3.3 Failure to Comply and Termination

A. Failure to comply with the requirements of the grant program including implementation of the approved compliance plan, the submission of financial reports, progress reports, or data collection will result in the Commission implementing the procedures identified in section 15 and 17 of Public Act 93 of 2013, as amended effective 12/23/18 by Public Act 214 of 2018. Other breaches of this grant agreement, including failure to adhere to the requirements in the grant contract, proposing or implementing substantial program changes that deviate from the expressed purpose of the grant or filing a false certification for this grant or any documents or reports requested by the MIDC for this grant, will result in action being taken pursuant to sections 15 and 17 of Public Act 93 of 2013, as amended effective 12/23/18.

B. Termination for Convenience

The State may immediately terminate this Grant in whole or in part without penalty and for any reason, including but not limited to, appropriation or budget shortfalls. If the State terminates this Grant for convenience, the State will pay all reasonable costs, as determined by the State, for State approved Grant Responsibilities.

3.4 Conflicts and Ethics

Grantee will uphold high ethical standards and is prohibited from: (a) holding or acquiring an interest that would conflict with this Grant; (b) doing anything that creates an appearance of impropriety with respect to the award or performance of the Grant; (c) attempting to influence or appearing to influence any State employee by the direct or indirect offer of anything of value; or (d) paying or agreeing to pay any person, other than employees and consultants working for Grantee, any consideration contingent upon the award of the Grant. Grantee must immediately notify the State of any violation or potential violation of these standards. This Section applies to Grantee, any parent, affiliate, or subsidiary organization of Grantee, and any subgrantee that performs Grant Activities in connection with this Grant.

3.5 Non-Discrimination

Under the Elliott-Larsen Civil Rights Act, 1976 PA 453, MCL 37.2101, et seq., and the Persons with Disabilities Civil Rights Act, 1976 PA 220, MCL 37.1101, et seq., Grantee and its subgrantees agree not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex,
height, weight, marital status, or mental or physical disability. Breach of this covenant is a material breach of this Grant.

3.6 Unfair Labor Practices

Under MCL 423.324, the State may void any Grant with a Grantee or subgrantee who appears on the Unfair Labor Practice register compiled under MCL 423.322.

3.7 Force Majeure

Neither party will be in breach of this Grant because of any failure arising from any disaster or acts of god that are beyond their control and without their fault or negligence. Each party will use commercially reasonable efforts to resume performance. Grantee will not be relieved of a breach or delay caused by its subgrantees except where the Commission determines that an unforeseeable condition prohibits timely compliance pursuant to MCL 780.993, Sec. 13(11), as amended effective 12/23/18.

4.0 Certification Regarding Debarment

The Grantee certifies, by signature to this Agreement, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal or State department or agency. If the Grantee is unable to certify to any portion of this statement, the Grantee shall attach an explanation to this Agreement.

4.1 Illegal Influence

The Grantee certifies, to the best of his or her knowledge and belief that:

A. No federal appropriated funds have been paid nor will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan or cooperative agreement.

B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this grant, the Grantee shall complete and submit Standard Form-LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.

C. The Grantee shall require that the language of this certification be included in the award documents for all grants or subcontracts and that all subrecipients shall certify and disclose accordingly.
The State has relied upon this certification as a material representation. Submission of this certification is a prerequisite for entering into this Agreement imposed by 31 USC § 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The Grantee certifies, to the best of his or her knowledge and belief that no state funds have been paid nor will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of any State agency, a member of the Legislature, or an employee of a member of the Legislature in connection with the awarding of any state contract, the making of any state grant, the making of any state loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any state contract, grant, loan or cooperative agreement.

4.2 Governing Law

This Grant is governed, construed, and enforced in accordance with Michigan law, excluding choice-of-law principles, and all claims relating to or arising out of this Grant are governed by Michigan law, excluding choice-of-law principles. Any dispute arising from this Grant must be resolved as outlined in Sec. 15 of PA93 of 2013, as amended.

4.3 Compliance with Laws

Grantee must comply with all federal, state and local laws, rules and regulations.

4.4 Disclosure of Litigation, or Other Proceeding

Grantee must notify the State within 14 calendar days of receiving notice of any litigation, investigation, arbitration, or other proceeding (collectively, “Proceeding”) involving a public defender office or attorney employed by a public defender office funded by Grantee that arises during the term of the Grant and involves: (a) a criminal Proceeding; (b) a civil Proceeding involving: (1) a claim that might reasonably be expected to adversely affect Grantee’s viability; or (2) a governmental or public entity’s claim or written allegation of fraud; or (e) a Proceeding involving any license that an attorney practicing on behalf of a public defender office is required to possess in order to perform under this Grant.

4.6 Assignment

Grantee may not assign this Grant to any other party without the prior approval of the State. Upon notice to Grantee, the State, in its sole discretion, may assign in whole or in part, its rights or responsibilities under this Grant to any other party. If the State determines that a novation of the Grant to a third party is necessary, Grantee will agree to the novation, provide all necessary documentation and signatures, and continue to perform, with the third party, its obligations under the Grant.

4.7 Entire Grant and Modification

This Grant is the entire agreement and replaces all previous agreements between the parties for the Grant Activities. This Grant may not be amended except by signed agreement between the parties.
4.8 Grantee Relationship

Grantee assumes all rights, obligations and liabilities set forth in this Grant. Grantee, its employees, and agents will not be considered employees of the State. No partnership or joint venture relationship is created by virtue of this Grant. Grantee, and not the State, is responsible for the payment of wages, benefits and taxes of Grantee’s employees and any subgrantees. Prior performance does not modify Grantee’s status as an independent Grantee.

4.9 Dispute Resolution

The parties will endeavor to resolve any Grant dispute in accordance with section 15 of Public Act 93 of 2013, as amended 12/23/18. The dispute will be referred to the parties’ respective Grantors or Program Managers. Such referral must include a description of the issues and all supporting documentation. The parties will continue performing while a dispute is being resolved, unless the dispute precludes performance. A dispute involving payment does not preclude performance.

5.0 Severability

If any part of this Grant is held invalid or unenforceable, by any court of competent jurisdiction, that part will be deemed deleted from this Grant and the severed part will be replaced by agreed upon language that achieves the same or similar objectives. The remaining Grant will continue in full force and effect.

5.1 Waiver

Failure to enforce any provision of this Grant will not constitute a waiver.

5.2 Signatories

The signatories warrant that they are empowered to enter into this Agreement and agree to be bound by it.

_______________________________________   _________________
LeAnn Droste, Director                    Date
Bureau of Finance and Administrative Services
Department of Licensing and Regulatory Affairs

_______________________________________   _________________
Loren Khogali, Executive Director        Date
Michigan Indigent Defense Commission

_______________________________________   _________________
Victor Celentino, County Commission Chairman Date
Ingham County

GRANT NO. 2019-73
INSTRUCTIONS

Local indigent defense systems have until **November 20, 2017**, to submit to the Michigan Indigent Defense Commission (MIDC) a plan for compliance with the first four approved minimum standards for indigent criminal defense services. This document includes instructions and a compliance plan structure for the submission and information on how to calculate your request for state funding. All application questions must be answered within the requirements, and all attachments and signatures included for a complete application. Failure to submit a complete application will result in the application being disapproved and returned, per MCL 780.993(4). Applications should be submitted through the MIDC’s web portal at [http://portal.michiganidc.gov/](http://portal.michiganidc.gov/).

The application document includes the following sections: Applicant Information, Compliance Plan Narrative, Cost Analysis, Local Share Calculation, Data Collection, and Grant Calculation. The MIDC website, [http://michiganidc.gov](http://michiganidc.gov), hosts helpful information for compliance planning including additional guidelines, detailed white papers on each of the four standards and several model plans including sample cost analyses for different local indigent defense delivery systems.

**Guidelines for the Cost Analysis and Local Share in the Compliance Plan**

All proposed, estimated, or actual expenditures reported in either the Cost Analysis or the Local Share should be reflective of direct indigent defense system activities. For any funding requests for ancillary agencies, the claimed expense must be reasonably and directly related to the indigent defense function, with a clear justification and compelling rationale. The Local Share calculation – which acts as a baseline for continued funding unit contribution to the indigent defense system – may be reported as an estimate if the actual funding level cannot be calculated. If an estimate is provided for the Local Share, the methodology to calculate the estimate must be reported. All Local Share calculations must be certified by the authorizing official on the application. The following instructions provide general guidance for the Cost Analysis and, specifically, the enhanced costs to meet the provisions of the four standards. The costs, expenditures, and rates proposed are presumed reasonable; variations will be considered on a case-by-case basis.
Standard 1 - Indigent defense systems may achieve this standard by having attorneys register for a specific training or by facilitating a local or regional training program. Registration for CLE hours will be allowed at the rate of $25 per credit hour. Instructors for training programs will be reimbursed at reasonable consultant rates commensurate with the local market. A guideline for illustrative purposes may be up to $75/hr with allowance for program development and preparation time for the training. Travel expenses for the attorneys to attend training or instructors for training programs will be reimbursed at current State of Michigan travel rates for mileage, meals, and lodging, if needed.

Standard 2 - Attorney time to meet this standard will be reimbursed according to reasonable local attorney rates, whether salaried, contract, or assigned attorneys. To facilitate early communication, practical use of technologies available for digital face-to-face communication may be employed. Supplies and equipment needed for technology-based communications will be considered. If it is necessary to create or alter building space to provide a confidential setting for attorneys and their clients, renovation expenses are allowed up to a maximum of $25,000 per location. Requests exceeding $25,000 will be reviewed with higher due diligence and considered with accompanying documentation for justification.

Standard 3 - Expenses for investigators will be considered at hourly rates not to exceed $75. Expenses for expert witnesses will follow a tiered level of compensation based on education level and type of expert,* not to exceed these amounts:

<table>
<thead>
<tr>
<th>High School or Equivalent</th>
<th>$30/hr</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate's Degree</td>
<td>$50/hr</td>
</tr>
<tr>
<td>Bachelor's Degree</td>
<td>$70/hr</td>
</tr>
<tr>
<td>Master's Degree</td>
<td>$85/hr</td>
</tr>
<tr>
<td>Crime Scene and Related Experts</td>
<td>$100/hr</td>
</tr>
<tr>
<td>CPA/Financial Expert</td>
<td>$100/hr</td>
</tr>
<tr>
<td>Pharmacy/PharmD</td>
<td>$125/hr</td>
</tr>
<tr>
<td>Information Technology Experts</td>
<td>$150/hr</td>
</tr>
<tr>
<td>Ph.D./Licensed Doctor</td>
<td>$200/hr</td>
</tr>
</tbody>
</table>

*The table of expert hourly rates is adopted from the guidelines published by the North Carolina Indigent Defense Services Commission. Variations will be considered on a case-by-case basis.

Each indigent defense system will be limited to a capped amount of funds for investigators and experts based on the total new circuit adult criminal filings within the jurisdiction in the most recent calendar
year, as reported and certified with the State Court Administrative Office. Systems within district courts of the 3rd class are considered in Tier I unless special circumstances are presented.

- 0 - 499 cases/year = Tier I - $10,000
- 500 - 999 cases/year = Tier II - $25,000
- 1,000 – 9,999 cases/year = Tier III - $50,000
- Over 10,000 cases/year = Tier IV – To be determined bases on further discussion and review of records of the system(s)

**Standard 4** - Attorney time to meet this standard should be reimbursed according to reasonable attorney rates, whether salaried, contract, or assigned attorneys. Methods for implementation can include on-call or appointed attorney systems, or other efficient models.

**APPLICANT INFORMATION**

Applicant Funding Unit(s): Ingham County

Trial Courts Included in this Compliance Plan Submission: 30th Circuit Court, 54A District Court, 54B District Court, 55th District Court

Fiduciary Funding Unit: Ingham County

Federal ID Number: 38-6005629

Street Address/City/Zip Code: Ingham County Controller’s Office, 341 S. Jefferson, Mason MI 48854

AUTHORIZED OFFICIAL (Person Authorized to Enter into Agreements):

Name and Title Carol Koenig, Board Chairperson (note: Board Chairperson changes each year)

Street Address/City/Zip Ingham County Courthouse, 341 S. Jefferson, Mason MI 48854

Telephone (517) 676-7200 Email Address bbennett@ingham.org

Signature [Signature] Date 2/20/208
CONTACT INFORMATION

PRIMARY CONTACT
(Person Responsible for Oversight and Reporting of Standards Implementation):
Name and Title Teri Morton, Deputy Controller

Street Address/City/Zip Ingham County Controller’s Office, 341 S. Jefferson, Mason MI 48854

Telephone (517) 676-7211 Email Address tmorton@ingham.org

Signature 
Date 2/20/18

FINANCIAL CONTACT
(Person Responsible for Grant Accounting):
Name and Title Jill Rhode, Director, Financial Services

Street Address/City/Zip 121 E. Maple, Mason MI 48854

Telephone (517) 676-7328 Email Address jrhode@ingham.org

Signature 
Date 2/20/18
COMPLIANCE PLAN NARRATIVE

Briefly describe the indigent defense delivery system(s) — contract, assigned counsel, or public defender — that the funding unit(s), for which this application is being considered, employed to deliver services before the MIDC Act took effect (July 1, 2013).

The current indigent defense delivery system is a contract system administered separately by each court. The Circuit Court is responsible for all appointments on felony cases at the District Court level.

Generally, how does the system(s) intend to comply with the MIDC standards 1-4? Please address whether you will continue with the model in place above, whether you have already made a transition to a new delivery system, or whether you intend to transition to a new delivery system.

Ingham County is proposing to transition to a public defender delivery system to comply with the approved standards. The Public Defender Office will be a consolidated effort among the four courts (30th Circuit, 54A District, 54B District, and 55th District) and the three funding units (Ingham County, City of East Lansing and City of Lansing). The proposed office will employ a Chief Public Defender, 26 Attorneys, and 9.5 additional full-time equivalents.

The number of attorneys needed was established as follows:

For misdemeanor indigent defense, the calculation was 2,974 total caseload from all 3 district courts in the county, divided by 400 (ACOCD recommended caseloads annually), resulting in 7 attorneys. However, the 2,974 number did not include the misdemeanor PV cases or first appearance requirement. We added 3 attorney positions for a total of 10 to account for first appearance in all three district courts (365 days a year) and the additional PV numbers related by each court.

As to the felony recommendation, the number of cases for 2016 for Ingham County was 2,171 felony appointments and the three year average was 2,051. Because of the current appointment scheme, there is no data on number of cases that would result in a conflict attorney being appointed. The breakdown in case type for 2016 was 1,308 C list (or 25.15 per week), 679 for B list (13.06 per week) and 184 for A list (or 3.54 per week). Using the 150 caseload maximum per year, divided by cases per week, nine lawyers would be needed for C level, 7 for B level and 2 for A level. Of course depending on the caseload in any one week or month, these attorneys may be used in multiple categories. This staffing level does not include vacations, sick time, vacancies etc. This calculation would reflect the funding status for 18 felony level lawyers, however the equivalent of two lawyer positions would be used to create the funding pool for the appointment list of lawyers for conflict cases.

Indigent defense services are also needed for the many specialty courts that are active in Ingham County at both the District and Circuit Court levels.

Consistent indigent defense representation is necessary at team review sessions and potential probation violation hearings.
After determining the need for 26 attorneys, support staff was modeled on the current allocation per attorney at the Ingham County Prosecutor’s Office.

Please identify the name and position held (e.g., county administrator, judge, defense attorney, etc.) for each person involved in the compliance planning process for this delivery system.

Honorable Louise Alderson, Chief Judge, 54A District Court
Honorable Thomas P. Boyd, 55th District Court
Anethia O. Brewer, 54A District Court Administrator
Honorable Stacia Buchanan, 54A District Court
Ashley Carter, Regional Administrator, MIDC
Mary Chartier, Ingham County Bar Association
Bryan Crenshaw, Ingham County Commissioner
Michael J. Dillon, 55th District Court Administrator
Honorable Joyce Draganchuk, 30th Circuit Court
Shauna Dunning, 30th Circuit Court Administrator
Nicole Evans, 54B District Court Administrator
Kara Hope, Chairperson, Ingham County Law and Courts Committee
Mary K. Kelly, Deputy Court Administrator, 54A District Court
Carol Koenig, Ingham County Commissioner
Honorable Andrea Andrews Larkin, Chief Judge, 54B District Court
Teri Morton, Ingham County Deputy Controller
Carol Siemon, Ingham County Prosecutor
Kristen Staley, Policy Associate, MIDC
Christopher Wickman, Ingham County Bar Association

Provide an attachment with the names, license or P#’s, and years of criminal defense experience for all attorneys the funding units(s) intends to have deliver services as part of the local indigent defense system.
Ingham County plans to hire 26 attorneys for a new public defender office, so does not yet know the names, license or P#’s or years of experience for these attorneys.

Standard 1 – Training and Education

Attorneys with fewer than two years of experience practicing criminal defense in Michigan shall participate in one basic skills acquisition class. Do any of the attorneys included in this plan have fewer than the required experience and require this training? How many?

It is unknown how many attorneys will have fewer than 2 years of experience, but those who do will participate in a skills training, such as the Hillman Advocacy Program or the Criminal Defense Attorneys of Michigan Trial College.

These programs are on-your-feet programs.

Hillman is a training program that takes place in the federal courthouse in Grand Rapids and is focused on trial skills. Hillman takes place in January and $750 will cover the cost of the program, lodging, and food.

Trial College takes participants through planning and presenting a case to a jury. Trial College occurs in August and $750 will cover the cost of the program, lodging, and food.

All attorneys shall annually complete at least 12 hours of continuing legal education. How many attorneys require training in this plan?

All attorneys in the plan require this training.

In conjunction with the Ingham County Bar Association’s Criminal Defense Section, the Defender’s Office will participate in monthly training sessions. These monthly sessions will consist of subject matter trainings and skills trainings. Subject matter trainings will consist of topics, such as ballistics, DNA, and fingerprints. Skills trainings will consist of topics, such as handling motions, preliminary examinations, pleas, and sentencings.

For attorneys who do not attend the Hillman Program or Trial College, attorneys will choose from an array of training programs, such as those offered by CDAM’s in-state conferences.

NACDL and CDAM’s conferences occur throughout the year.

The Defender’s Office will also participate in roundtable discussions – both in the office and through the local criminal defense group – to facilitate strategizing and learning with fellow colleagues.
$750 will cover the costs of training for each attorney.

How will the funding unit(s) ensure that the attorneys satisfy the 12 hours of continuing legal education during the plan year?

Attorneys will maintain documentation of their continuing legal education, and this will be made available upon request.

Standard 2 – Initial Interview

When a client is in local custody, counsel shall conduct an initial client intake interview within three business days after appointment. When a client is not in custody, counsel shall promptly deliver an introductory communication so that the client may follow up and schedule a meeting. To be successful, this requires immediate notification of appointment and client contact information.

How does the plan facilitate immediate attorney assignment and notification of new cases? How will the system ensure attorneys are completing their interviews within three business days? How will the initial interview be accomplished?

As described in greater detail in Standard 4, for misdemeanor and felony cases where retained counsel is not present, the public defender’s office will represent the defendants at arraignment under a limited appearance. These individuals will collect information from the defendant including updated contact information and information relevant to the setting of a bond. If court administration determines that the individual qualifies for representation by the public defender’s office, assignment of the public defender’s office or a conflict attorney will occur immediately. Attorneys will be assigned at the discretion of the office policy reflecting the severity of the case (misdemeanor, low-severity felony, high-severity felony, or capital felony) and the judge and court dates currently assigned with attention towards meeting, but not exceeding, the maximum case load guidelines of public defenders (150 felonies or 400 misdemeanors per year) set out by the American Bar Association. Assignments would be for vertical representation throughout the court process.

The public defender’s office will have an expectation that the attorney assigned the matter will meet with in-custody clients within the prescribed time frame. With regards to out-of-custody clients, immediate contact will be made to have the defendant come in to meet with their assigned attorney as far in advance of their first court date as practicable. At either meeting, a standard information form will be completed and the information will be entered into the public defender’s office’s internal shared computer system. Regular checks will occur to ensure that all employees are meeting the requirements of timely meeting.

The initial interview will take place in lock-up or at the public defender’s office with the attorney who will handle the file throughout all stages of the case. This initial interview will happen at a date and time as soon as practicable to allow for a full-investigation and competent representation at the early stages of the case.
This standard further requires a confidential setting be provided for all client interviews.

Does the jail have confidential space for attorney-client interviews? Describe the space available for the interviews or the plan to provide confidential space.

The only county jail in the county is the Ingham County Jail located at 700 Buhl Street, Mason, Michigan. For posts 1 through 9, there is one private attorney room to meet with clients. For post 10, there is a room that can be made private by closing doors, but may have individuals walking through as needed. For each area identified as a private attorney room, there is a closed-door room with cement block walls, two to three chairs, and a table. The room is monitored visually, but is not audio-recorded or monitored. There are working power outlets to facilitate use of technology to assist in meeting with clients. The rooms are rated as being sufficient in conditions to allow for confidential space for an attorney-client interview.

In an informal survey of the defense bar, the Ingham County Jail was rated as insufficient in quantity of rooms largely due to rules at the jail related to attorney visits. Attorneys are only permitted to visit at limited hours, are required to request and receive permission 24 hours in advance to be able to bring a laptop or other technology, are not allowed to see clients at a different post than the individual is currently assigned, and are not allowed to bring a briefcase or bag into the jail to visit clients among other concerns. This leads to a delay in being able to visit with clients, if at all, on a given date and affects the ability to establish and maintain an attorney-client relationship. It is believed that such can be remedied by changes to policy by the Ingham County Sheriff’s Office without significant or any financial expenditure in order to meet the requirements of Standard 2.

Does the courthouse have confidential space for attorney-client interviews? Describe the space available for the interviews or the plan to provide confidential space.

Ingham County has three district courts and two circuit courts. For each courthouse, a portion of the local defense bar, primarily composed of court-appointed attorneys, was informally polled regarding the sufficiency in conditions and quantity of in-custody, out-of-custody, and teleconference facilities. After the assessment of each court was compiled, court administration for each court was contacted to discuss potential remedies to address any shortcomings. Find a summary of each facility’s current space available, the assessment for such, the modifications proposed to bring the courthouse into compliance with Standard 2, and the basis of costs for such.

54-A District Court

The 54-A District Court’s sixth floor was recently renovated and provided multiple private meeting areas for out-of-custody clients. Each room has a table and multiple chairs to meet with clients in a private and secure location. Although these rooms are sometimes used by non-attorneys, one room is only for attorneys and their clients. The out-of-custody confidential spaces were rated as sufficient in conditions and sufficient in quantity so as to meet Standard 2.

The Lansing Police Department lockup on the third floor of the 54-A District Court is used as lock-up for the courthouse to meet with in-custody clients. There are two fully private meeting rooms complete
with chairs and a table surface that are video-monitored, but are not auditorily-monitored or recorded. In addition, there is a non-private room and a phone on which to share non-confidential information with defendants. These areas are not sufficient for meeting and discussing the case with clients, but allow the attorney to share non-confidential information with the client in a time-efficient way. There are concerns that policies of the Lansing Police Department and/or 54-A District Court are trending in such a way that the right to counsel and the expectations of Standard 2 could be affected. At this time, the Lansing Police Department is representing that the currently-used areas are a security concern and should not be used any longer for meetings with in-custody clients. To maintain security of the police department, the two rooms currently used for private meetings would be outfitted with audio and video conferencing to two other rooms near the courtrooms that would provide a sufficient environment for confidential client discussions. The department received a quote of $10,000 to purchase and install the audio-visual equipment for these two rooms.

The private room for attorneys and their clients only also has teleconference capabilities for meeting with clients who are in-custody in the Michigan Department of Corrections and that have not been transported for the day’s proceedings. The teleconference confidential spaces were rated as sufficient in conditions and sufficient in quantity so as to meet Standard 2.

54-B District Court

There are currently only a total of three private rooms to meet with out-of-custody clients at the 54-B District Court. Two of these rooms are usually occupied by the city attorney/municipal attorneys and the prosecutor’s office. The remaining one room is often in use or it is requested that defense counsel refrain from using such. The one room is rated as sufficient in conditions, but is insufficient in quantity to meet Standard 2. In speaking with court administration, it was agreed that the room next to the currently available room will be reclaimed for these purposes. Improvements would also be made to the existing rooms. The court received a quote of $23,200 to reclaim and update out-of-custody conference rooms.

For visiting in-custody clients, there is one room to meet with your client in a private area through glass and a vent. There is a door to the holding area that can and should be closed to ensure privacy. Furthermore, there are multiple private rooms between holding and the courtrooms that court administration has agreed to allow defense attorneys to meet with their in-custody clients in these rooms. There are no costs associated with allowing such use. With the changes agreed upon, the in-custody confidential spaces are sufficient in conditions and quantity so as to meet Standard 2.

The 54-B District Court courtrooms and holding facility currently has teleconference access. Polycom is currently not available in a private and confidential setting. This is insufficient in quality and conditions
to meet Standard 2 requirements. The Court requests funding to provide Polycom/teleconference capabilities to all four conference rooms that can or will be used by defense attorneys. The cost for each unit is $3,819.95 for each unit for a total of $15,279.80.

55th District Court

There is confidential meeting space for both in and out of custody clients to meet with their defense counsel. However, this meeting space is often inadequate and very limited due to the physical constraints of the court. Estimations for renovations to expand these meeting spaces were created and priced at $167,000.

However, realizing that these construction costs are very high, and planning for a replacement building within the next five years, these costs will be omitted from the cost analysis. It is likely that Ingham County will be placing a ballot question before voters in 2018 for a new Justice Complex, which would include a replacement building for the 55th District Court. The omission of this request is done with the understanding that this plan will be in compliance for Standard 2, as “a private and confidential setting” must be provided only “to the extent reasonably possible.” Should the millage question be turned down by voters in 2018, a request for these construction costs may be submitted in a future year.

30th Circuit Court

There are two locations of the 30th Circuit Court. One courthouse is located in Mason and the other is located in Lansing. The courtrooms will be discussed independently.

Lansing

There are many private meeting rooms on the 3rd and 2R floors for meeting with out-of-custody clients. These rooms are private and numerous and have sufficient chairs and tables. These accommodations are sufficient in conditions and quantity to meet the requirements of Standard 2.

For meeting with in-custody clients, there are four meeting rooms that are outfitted with cement block walls and telephones to facilitate communication from one side of the glass to the other. These areas are not video or audibly monitored or recorded. These facilities do not allow the client to sign paperwork, but such may be accomplished in the courtroom itself. While not fully soundproof, these accommodations are sufficient in conditions and quantity to meet the requirements of Standard 2.
There is one private meeting area to meet with MDOC clients via teleconference. This room is not video or audially monitored or recorded. These accommodations are sufficient in conditions and quantity to meet the requirements of Standard 2.

Mason

There are two large private meeting rooms to meet with out-of-custody clients near the courtroom. There are also many unoccupied offices and other areas in which to meet with clients. Because the building is a historic building, renovations and additions to the building are quite limited. These accommodations are sufficient in conditions and quantity to meet the requirements of Standard 2.

Currently, there is one small lock-up area attached to the courtroom in which all attorneys are to meet with their in-custody clients. This area frequently will have more than one attorney-client pair present in the same area and may include a deputy. These conditions are not sufficient in conditions or quantity. In speaking with court administration, adjoining this area there is currently one room that is currently used for storage. If a filing cabinet for storage is added, in addition to a table and chairs, it can and will be repurposed to provide a private meeting room to meet with in-custody clients. The Court requests funds in the amount of $1,400.00 for the filing cabinet in addition to $500.00 for the table and chairs for the room.

There are currently no teleconference options for meeting with defendants currently incarcerated with the MDOC in a confidential manner. The Court requests funds in the amount of $3,819.95 for one Polycom unit to be added to a private meeting room. Due to the building’s historic status, there may be difficulties in providing a sufficient location where such may be wired in.

Standard 3 – Experts and Investigators

This standard requires counsel to conduct an independent investigation. When appropriate, counsel shall request funds to retain an investigator to assist with the client’s defense. Counsel shall request the assistance of experts where it is reasonably necessary to prepare the defense and rebut the prosecution’s case. Counsel has a continuing duty to evaluate a case for appropriate defense investigations or expert assistance.

How will this standard be complied with by the delivery system?
INVESTIGATORS
The public defender’s office will hire two full-time investigators for indigent defense clients. The public defender will also contract with outside investigators for conflict cases for up to 275 hours per year.

Outside investigators will be paid an hourly rate not to exceed $75.

EXPERT WITNESSES
The public defender will retain expert witness as needed. The expenses incurred for expert witnesses will be paid at the hourly rates published by the MIDC.

Expert witnesses will be compensated according to a tiered level of compensation based on education level and type of expert, not to exceed these amounts:
- High School or Equivalent $30/hr.
- Associate’s Degree $50/hr.
- Bachelor’s Degree $70/hr.
- Master’s Degree $85/hr.
- Crime Scene and Related Experts $100/hr.
- CPA/Financial Expert $100/hr.
- Pharmacy/PharmD. $125/hr.
- Information Technology Experts $150/hr.
- Ph.D./Licensed Doctor $200/hr.

COST
The public defender’s office will establish budget line items for outside investigators and expert witnesses. The capped amount of funds for outside investigators and expert witnesses in Ingham County is $50,000.

BUDGET FOR EXPERTS AND INVESTIGATORS:
(2) Full Time Investigators Positions $57,164/yr. each + fringe benefits
Expert Witness $30,000
Outside Investigators $20,000
Standard 4 – Counsel At First Appearance and Other Critical Stages of the Case

Counsel shall be appointed to provide assistance to the defendant as soon as the defendant’s liberty is subject to restriction by a magistrate or judge. All persons determined to be eligible for indigent criminal defense services shall also have appointed counsel at pre-trial proceedings, during plea negotiations and at other critical stages, whether in court or out of court.

How will this standard be complied with by the delivery system?

Counsel at First Appearance

Ingham County piloted counsel at first appearance (with Kent County) and continues to provide counsel at arraignment in the county funded court (D55). To meet MIDC Standard 4, we will continue to provide this representation in each district court as it is currently provided in D55.

The Public Defender Office (PD) will provide an appropriate attorney at all hours the district courts are open for business. PD will work with district courts to assure representation at both in-custody and walk-in arraignments. Representation will be a limited appointment for the purposes of arraignment only. PD arraignment counsel will be made available to all defendants appearing for arraignment without counsel. Assignment of counsel for the balance of each case will be made as described below. There is no guarantee to counsel for the rest of the case.

Appointment of Counsel

The courts will continue to determine eligibility. This will be done based on written application and utilizing the eligibility criteria set out in the MIDC Act (see MCL 780.991(3)(b) below).

Misdemeanor cases: Application will be made to and reviewed by the arraigning judge or magistrate who will make the initial eligibility determination.

Felony cases: Application will be made to and reviewed by C30 Pretrial Services Division who will make the initial eligibility determination.

Each district court currently appoints counsel and assesses contribution to partially indigent defendants pursuant to MCR 6.005(C). This practice will continue. The district courts will coordinate to assure consistency in such eligibility and amount of contribution.

Determination of eligibility will be forwarded to the PD. PD will assign counsel or initiate conflict panel process for private bar assignment as appropriate. Eligibility determination can be revisited at any time subsequent at the request of a party or at the initiation of the court.
Other Critical Stages

It is well settled law that an indigent defendant is entitled to representation at every critical stage of a criminal proceeding. The Ingham County compliance plan will assure assignment by PD or conflict panel promptly after arraignment. This attorney will represent the defendant at each future court appearance (vertical representation) consistent with MCL 780.991(2)(d).
## Indigent Defense System Budget

**Grant Year October 1, 2018 - September 2019**

**Funding Unit Name(s)**: Ingham County

<table>
<thead>
<tr>
<th>Personnel</th>
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| Category Summary | 67.98% | $1,616,658.0 | $1,616,658.00 | $0.00 | 0.00 | $1,616,658.00 |

| Contractual |

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<th>Calculation</th>
<th>Total</th>
<th>State Grant</th>
<th>Local Share</th>
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| Category Summary | $930,000.0 | $313,817.00 | $616,183.00 | 0.00 | $930,000.0 |
## Contracts for Experts and Investigators

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### Category Summary

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## Contracts for Construction Projects

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### Category Summary

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<td>$28,000.0</td>
<td>$ -</td>
<td>$28,000.0</td>
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<td></td>
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</tbody>
</table>

**Category Summary**

|                     | $289,955.0 | $22,100.0 | $312,055.0 | $0.00 | $289,955.0 |

### Training/Travel

<table>
<thead>
<tr>
<th></th>
<th>Vendor</th>
<th>Calculation</th>
<th>Total</th>
<th>State Grant</th>
<th>Local Share</th>
<th>Other Funding</th>
<th>Sources</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLE trainings</td>
<td>27 atty</td>
<td>$750</td>
<td>$20,250.0</td>
<td>$20,250.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Travel - mileage</td>
<td>Westlaw</td>
<td>$3.55/mile</td>
<td>$9,000.0</td>
<td>$9,000.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Law library subscription</td>
<td>Westlaw</td>
<td>$300/att</td>
<td>$8,100.0</td>
<td>$8,100.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>State Bar dues</td>
<td>$80/att</td>
<td></td>
<td>$2,160.0</td>
<td>$2,160.0</td>
<td></td>
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</tr>
</tbody>
</table>

**Category Summary**

|                     | $64,510.0 | $64,510.0 | $0.00 | $0.00 | $64,510.0 |

### Supplies/Services

<table>
<thead>
<tr>
<th></th>
<th>Vendor</th>
<th>Calculation</th>
<th>Total</th>
<th>State Grant</th>
<th>Local Share</th>
<th>Other Funding</th>
<th>Sources</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office Supplies</td>
<td>$950/lte</td>
<td>$34,675.0</td>
<td>$34,675.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>County IT Network Access</td>
<td>$4000/user</td>
<td>$348,000.0</td>
<td>$148,000.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>telephone/internet</td>
<td>$135/lte</td>
<td>$4,927.5</td>
<td>$4,927.5</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Indirect costs</td>
<td>$120/hr x $180</td>
<td>$216,000.0</td>
<td>$216,000.0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Document processing</td>
<td>OrBase</td>
<td>$483.62/3wk</td>
<td>$6,287.1</td>
<td>$6,287.1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Case mgmt licenses</td>
<td>OrBase</td>
<td>$125,422/yr x 28 users</td>
<td>$35,117.04</td>
<td>$35,117.04</td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

**Category Summary**

|                     | $536,128.0 | $536,128.0 | $0.00 | $0.00 | $536,128.0 |

**Budget Total**

|                     | $5,422,508.0 | $4,520,487.0 | $902,021.0 | $0.00 | $5,422,508.0 |
### MICHIGAN SELECT CITIES *

<table>
<thead>
<tr>
<th>Type</th>
<th>Individual</th>
<th>Group Meeting pre-arranged and approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lodging</td>
<td>$75.00</td>
<td>$75.00</td>
</tr>
<tr>
<td>Breakfast</td>
<td>$10.25</td>
<td>$13.25</td>
</tr>
<tr>
<td>Lunch</td>
<td>$10.25</td>
<td>$13.25</td>
</tr>
<tr>
<td>Dinner</td>
<td>$24.25</td>
<td>$27.25</td>
</tr>
</tbody>
</table>

### MICHIGAN IN-STATE ALL OTHER

<table>
<thead>
<tr>
<th>Type</th>
<th>Individual</th>
<th>Group Meeting pre-arranged and approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lodging</td>
<td>$75.00</td>
<td>$75.00</td>
</tr>
<tr>
<td>Breakfast</td>
<td>$8.50</td>
<td>$11.50</td>
</tr>
<tr>
<td>Lunch</td>
<td>$8.50</td>
<td>$11.50</td>
</tr>
<tr>
<td>Dinner</td>
<td>$19.00</td>
<td>$22.00</td>
</tr>
</tbody>
</table>

**Per Diem** $81.50

<table>
<thead>
<tr>
<th>Type</th>
<th>Individual</th>
</tr>
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<tbody>
<tr>
<td>Lodging</td>
<td>$45.50</td>
</tr>
<tr>
<td>Breakfast</td>
<td>$8.50</td>
</tr>
<tr>
<td>Lunch</td>
<td>$8.50</td>
</tr>
<tr>
<td>Dinner</td>
<td>$19.00</td>
</tr>
</tbody>
</table>

### OUT-OF-STATE SELECT CITIES *

<table>
<thead>
<tr>
<th>Type</th>
<th>Individual</th>
<th>Group Meeting pre-arranged and approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lodging</td>
<td>Contact Conlin Travel</td>
<td>Contact Conlin Travel</td>
</tr>
<tr>
<td>Breakfast</td>
<td>$13.00</td>
<td>$16.00</td>
</tr>
<tr>
<td>Lunch</td>
<td>$13.00</td>
<td>$16.00</td>
</tr>
<tr>
<td>Dinner</td>
<td>$25.25</td>
<td>$28.25</td>
</tr>
</tbody>
</table>

### OUT-OF-STATE ALL OTHER

<table>
<thead>
<tr>
<th>Type</th>
<th>Individual</th>
<th>Group Meeting pre-arranged and approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lodging</td>
<td>Contact Conlin Travel</td>
<td>Contact Conlin Travel</td>
</tr>
<tr>
<td>Breakfast</td>
<td>$10.25</td>
<td>$13.25</td>
</tr>
<tr>
<td>Lunch</td>
<td>$10.25</td>
<td>$13.25</td>
</tr>
<tr>
<td>Dinner</td>
<td>$23.50</td>
<td>$26.50</td>
</tr>
</tbody>
</table>

**Per Diem** $89.50

<table>
<thead>
<tr>
<th>Type</th>
<th>Individual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lodging</td>
<td>$45.50</td>
</tr>
<tr>
<td>Breakfast</td>
<td>$10.25</td>
</tr>
<tr>
<td>Lunch</td>
<td>$10.25</td>
</tr>
<tr>
<td>Dinner</td>
<td>$23.50</td>
</tr>
</tbody>
</table>

### Incidental Costs (per overnight stay) $5.00

### Mileage Rates

- **Premium Rate** $0.545 per mile
- **Standard Rate** $0.340 per mile

*See Select High Cost City Listing

**Lodging available at State Rate, or call Conlin Travel at 877-854-2179 or www.somtravel.com
**SELECT HIGH COST CITY LIST**  
TRAVEL RATE REIMBURSEMENT FOR CLASSIFIED and UNCLASSIFIED EMPLOYEES EFFECTIVE October 1, 2017

### Michigan Select Cities/Counties

<table>
<thead>
<tr>
<th>Cities</th>
<th>Counties</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ann Arbor, Auburn Hills, Detroit, Grand Rapids</td>
<td>All of Wayne and Oakland</td>
</tr>
<tr>
<td>Holland, Mackinac Island, Petoskey</td>
<td></td>
</tr>
<tr>
<td>Pontiac, South Haven, Traverse City, Leland</td>
<td></td>
</tr>
</tbody>
</table>

### Out of State Select Cities/Counties

<table>
<thead>
<tr>
<th>State</th>
<th>City/County</th>
<th>Counties</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arizona</td>
<td>Phoenix, Scottsdale, Sedona</td>
<td>Massachusetts Boston (Suffolk), Burlington,</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Cambridge, Woburn, Martha's Vineyard</td>
</tr>
<tr>
<td>California</td>
<td>Los Angeles (Los Angeles, Orange &amp; Ventura Counties, Edwards AFB), Eureka, Arcata, McKinleyville, Mammoth Lakes, Mill Valley/San Rafael/Novato Monterey, Palm Springs, Sand Diego, San Francisco, Santa Monica, South Lake Tahoe, Truckee, Yosemite National Park</td>
<td>Minnesota Minneapolis/St. Paul (Hennepin and Ramsey Counties)</td>
</tr>
<tr>
<td>Colorado</td>
<td>Aspen, Steamboat Springs, Telluride, Vail</td>
<td>Nevada Las Vegas</td>
</tr>
<tr>
<td>Connecticut</td>
<td>Bridgeport/Danbury</td>
<td>New Mexico Santa Fe</td>
</tr>
<tr>
<td>District of</td>
<td>Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland)</td>
<td>New York Lake Placid, Manhattan (the borough of Manhattan, Brooklyn, Bronx, Queens and Staten Island, Riverhead, Ronkonkoma, Melville</td>
</tr>
<tr>
<td>Columbia</td>
<td></td>
<td>Pennsylvania Bucks County, Pittsburgh</td>
</tr>
<tr>
<td>Florida</td>
<td>Boca Raton, Delray Beach, Jupiter, Fort Lauderdale, Key West</td>
<td>Rhode Island Bristol, Jamestown, Middletown/Newport (Newport County) Providence</td>
</tr>
<tr>
<td>Idaho</td>
<td>Sun Valley/Ketchum</td>
<td>Texas Austin, Dallas, Houston (L.B. Johnson Space Center)</td>
</tr>
<tr>
<td>Illinois</td>
<td>Chicago (Cook and Lake counties)</td>
<td>Utah Park City (Summit County)</td>
</tr>
<tr>
<td>Louisiana</td>
<td>New Orleans</td>
<td>Vermont Manchester, Montpelier, Stowe (Lamoille County)</td>
</tr>
<tr>
<td>Maine</td>
<td>Bar Harbor</td>
<td>Virginia Alexandria, Falls Church, Fairfax</td>
</tr>
<tr>
<td>Maryland</td>
<td>Montgomery &amp; Prince George County</td>
<td>Washington Port Angeles, Port Townsend, Seattle</td>
</tr>
<tr>
<td></td>
<td>Baltimore City, Ocean City</td>
<td></td>
</tr>
</tbody>
</table>
INTRODUCED BY THE LAW & COURTS AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO PURCHASE A USED 2018 BOSTON WHALER BOAT FOR INGHAM COUNTY SHERIFF’S OFFICE MARINE PATROL FROM GULL LAKE MARINE

WHEREAS, the Ingham County Sheriff’s Office is responsible for patrolling and maintaining the safe waterways of Ingham County; and

WHEREAS, the Ingham County Sheriff’s Office is requesting to purchase a used 2018 Boston Whaler Boat from Gull Lake Marine; and

WHEREAS, the used 2018 Boston Whaler comes fully equipped with all equipment to patrol the waterways of Ingham County; and

WHEREAS, the used 2018 Boston Whaler Boat can only be purchased from Gull Lake Marine; and

WHEREAS, no other dealership in Michigan has or can provide the same boat with required equipment as the boat located at Gull Lake Marine; and

WHEREAS, Gull Lake Marine is a sole source company for this equipment; and

WHEREAS, the total expenditure for this proposal is not to exceed $42,920.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Sheriff’s Office to purchase a 2018 Boston Whaler and associated equipment from Gull Lake Marine for a total not to exceed $42,920.00.

BE IT FURTHER RESOLVED, that Ingham County recognizes Gull Lake Marine as a sole source vendor for this equipment.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2018 Sheriff’s Office budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yeas:  Crenshaw, Celentino, Banas, Schafer, Maiville
       Nay:  None  Absent:  Hope, Anthony  Approved 11/01/2018

FINANCE:  Yeas:  Grebner, Crenshaw, Tennis, Morgan, Schafer
       Nay:  None  Absent:  Anthony  Approved 11/07/2018
INTRODUCED BY THE LAW & COURTS AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH THE INGHAM COUNTY SHERIFF’S OFFICE AND ROBERTSON RESEARCH INSTITUTE

RESOLUTION # 18 –

WHEREAS, the Ingham County Sheriff’s Office wishes to enter into contract with Robertson Research Institute for the services of a wellness program; and

WHEREAS, the Robertson Research Institute will provide a 1 year wellness program that will include health and education programs for 20 employees of the Sheriff’s Office; and

WHEREAS, this wellness program will consist of individual assessments, seminars and one-on-one meetings throughout the 1 year program; and

WHEREAS, the Robertson Research Institute will provide identified information and outcomes of the programs results; and

WHEREAS, the total expenditure for this proposal is not to exceed $10,000.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Sheriff’s Office to enter into a contract agreement with Robertson Research Institute for the period of October 1, 2018 through September 30, 2019 for an amount not to exceed $10,000 for the purpose of providing a wellness program for employees of the Ingham County Sheriff’s Office.

BE IT FURTHER RESOLVED, that Ingham County recognizes Robertson Research Institute a sole source vendor for this program.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2018 Sheriff’s Office budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Celentino, Banas, Schafer, Maiville
Nays: None  Absent: Hope, Anthony  Approved 11/01/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Morgan, Schafer
Nays: None  Absent: Anthony  Approved 11/07/2018
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT A BISSELL PET FOUNDATION EMPTY THE SHELTERS FREE ADOPTION GRANT

RESOLUTION # 18 –

WHEREAS, the Ingham County Animal Control and Shelter has applied for and has been approved to receive a grant from the BISSELL Pet Foundation; and

WHEREAS, the purpose of this grant is to reimburse Ingham County Animal Control for no fee animal adoptions finalized on December 1st, 2018; and

WHEREAS, the award amount of this grant is dependent on the number of animals adopted on December 1st, 2018, but is anticipated to not exceed $5,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves acceptance of the grant from the BISSELL Pet Foundation for an amount to be determined by the number of adoptions finalized on December 1st, 2018, but not to exceed $5,000 with no match requirement.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents which are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments to the Ingham County Animal Control budget.

LAW & COURTS: Yeas: Crenshaw, Celentino, Banas, Schafer, Maiville
Nays: None Absent: Hope, Anthony Approved 11/01/2018

FINANCE: Yeas: Grebner, Crenshaw, Tennis, Morgan, Schafer
Nays: None Absent: Anthony Approved 11/07/2018