AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. TIME FOR MEDITATION


VI. ADDITIONS TO THE AGENDA

VII. PETITIONS AND COMMUNICATIONS

1. A RESOLUTION FROM THE ANTRIM COUNTY BOARD OF COMMISSIONERS IN OPPOSITION TO SENATE BILL 1031.

2. A RESOLUTION FROM THE ANTRIM COUNTY BOARD OF COMMISSIONERS IN OPPOSITION OF THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES’ PLAN TO ELIMINATE BAITING AND THE SALE OF BAIT.

3. A RESOLUTION FROM THE ANTRIM COUNTY BOARD OF COMMISSIONERS IN OPPOSITION OF THE LEGALIZATION OF MARIJUANA FOR GENERAL USE.

4. A RESOLUTION FROM THE MARQUETTE COUNTY BOARD OF COMMISSIONERS IN SUPPORT OF THE DEVELOPMENT OF AN ADDITIONAL LOCK AT THE SOO LOCKS.

5. A LETTER FROM THE CITY OF EAST LANSING ANNOUNCING AN AMENDED BROWNFIELD PLAN AND NOTICE OF PUBLIC HEARING.

6. THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY, AIR QUALITY DIVISION’S PENDING NEW SOURCE REVIEW APPLICATIONS REPORT.

7. INGHAM COUNTY FARMLAND AND OPEN SPACE PRESERVATION PROGRAM ANNUAL REPORT

8. INGHAM COUNTY HEALTH DEPARTMENT 2017 ANNUAL REPORT

VIII. LIMITED PUBLIC COMMENT

IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
X. CONSIDERATION OF CONSENT AGENDA

XI. COMMITTEE REPORTS AND RESOLUTIONS

9. COMMISSIONERS CRENSHAW, MAIVILLE, NAeyaERT, AND NOLAN – RESOLUTION APPOINTING Jodi LEBOMBARD AS INGHAM COUNTY ANIMAL CONTROL DIRECTOR

10. COUNTY SERVICES COMMITTEE – RESOLUTION ON ACCESSIBLE VOTING MACHINES

11. COUNTY SERVICES COMMITTEE – RESOLUTION OF COMMITMENT FOR TRANSPORTATION ALTERNATIVES PROGRAM FUNDS TO CONSTRUCT NON-MOTORIZED FACILITIES ON LAKE LANSING ROAD FROM HAGADORN ROAD TO SAGINAW HIGHWAY

12. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT

13. COUNTY SERVICES COMMITTEE – RESOLUTION TO AMEND THE REORGANIZATION PROCEDURE POLICY

14. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ADOPT A REVISED EQUAL OPPORTUNITY EMPLOYMENT PLAN

15. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE RENEWAL OF DARKTRACE

16. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE PURCHASE OF ADDITIONAL MICROSOFT SOFTWARE LICENSES THROUGH CDWG

17. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE CONTRACT FOR NETWORK ACCESS CONTROL IMPLEMENTATION

18. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE CONTRACTS FOR NETWORK REDESIGN PROJECT FOR SENTINEL TECHNOLOGIES

19. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE PURCHASE OF A WIRELESS SITE SURVEY FROM SENTINEL TECHNOLOGIES, INC.

20. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE PURCHASE OF TRUCK HOIST REPAIR PARTS

21. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT FOR JOB RECRUITMENT SERVICES
22. HUMAN SERVICES, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO CREATE STAFF POSITIONS FOR SPARROW-VOA

23. HUMAN SERVICES, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO CONVERT WIC FAMILY/CHILD/INFANT ADVOCATE POSITION TO MEDICAL ASSISTANT I POSITION

24. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SPICER GROUP TO DEVELOP SPECIFICATIONS FOR THE IMPROVEMENTS TO THE FOUR POLE/HORSE BARNs ON THE INGHAM COUNTY FAIRGROUNDS

25. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN APPLICATION TO THE INGHAM COUNTY TRAILS AND PARKS MILLAGE FUND FOR ACCESSIBILITY IMPROVEMENTS TO HAWK ISLAND

26. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN APPLICATION TO THE INGHAM COUNTY TRAILS AND PARKS MILLAGE FUND FOR ACCESSIBILITY IMPROVEMENTS TO LAKE LANSING SOUTH

27. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT 2018 HEALTH CENTER QUALITY IMPROVEMENT FUNDS

28. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO EXTEND AGREEMENT WITH MDHHS WITH ADDITIONAL FUNDS TO PROVIDE REFUGEE HEALTH ASSESSMENTS

29. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND CLEAN SWEEP AGREEMENT

30. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A PURCHASE AND SERVICES AGREEMENT WITH OTECH GROUP LLC

31. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SOUTHEASTERN MICHIGAN HEALTH ASSOCIATION

32. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A COOPERATIVE CASH MATCH AGREEMENT WITH MICHIGAN REHABILITATION SERVICES

33. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND RESOLUTION #18-113 AUTHORIZING AN AGREEMENT WITH WEITZ & LUXENBERG, P.C. TO REPRESENT INGHAM COUNTY IN LITIGATION AGAINST MANUFACTURERS AND WHOLESALE DISTRIBUTORS OF OPIOIDS

34. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE CONSTRUCTION OF A SIDEWALK AT LAKE LANSING PARK SOUTH
35. LAW & COURTS COMMITTEE – RESOLUTION HONORING LISA MCCORMICK, CHIEF ASSISTANT PROSECUTOR

36. LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO PROCEED WITH PLANS FOR CONSTRUCTING, EQUIPPING AND FINANCING A NEW COMBINED JUSTICE COMPLEX FACILITY

37. LAW & COURTS, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO CONTINUE THE GRANT FUNDED THREE QUARTER TIME ICEA COURT PROFESSIONAL 5 MENTAL HEALTH COURT – COURT SERVICES COORDINATOR POSITION; ADD A FULL TIME ICEA COURT PROFESSIONAL 5 MENTAL HEALTH COURT – CASE COORDINATION SPECIALIST, AND ENTER INTO SUBCONTRACTS FOR FISCAL YEAR 2018-2019

38. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT GRANT FUNDS FROM THE STATE OF MICHIGAN EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) FOR FY 2019

39. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE VARIOUS TRANSFERS WITHIN THE SHERIFF’S OFFICE BUDGET

40. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT TO PURCHASE AND TRAIN A NEW CORRECTIONS K-9 DOG

41. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT THE FY 2019 SWIFT AND SURE SANCTIONS PROBATION PROGRAM GRANT, CONTINUE THE GRANT FUNDED THREE QUARTER TIME SSSPP CASE MANAGEMENT COORDINATOR POSITION, AND ENTER INTO SUBCONTRACTS

42. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AMEND CONTRACT FOR ATTORNEY SERVICES FOR THE JUVENILE DIVISION

43. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AMEND CONTRACT WITH INGHAM INTERMEDIATE SCHOOL DISTRICT FOR EDUCATIONAL INSTRUCTION

44. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO CONTINUE THE MICHIGAN DRUG COURT GRANT FOR THE INGHAM COUNTY FAMILY DEPENDENCY TREATMENT COURT

45. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AMEND A CONTRACT RENEWAL FOR PRE-EMPLOYMENT TESTING

46. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE PURCHASE OF AN ESRI ArcGIS SOFTWARE LICENSE FOR THE 9-1-1 CENTER

47. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH EG WORKFORCE SOLUTIONS FOR RECRUITING SERVICES FOR INGHAM COUNTY 9-1-1
48. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE SOFTWARE PURCHASE AGREEMENT WITH TRITECH FOR INFORM CAD API TO ENHANCE THE 9-1-1 CENTER COMPUTER AIDED DISPATCH (CAD) SYSTEM

49. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE SOFTWARE PURCHASE AGREEMENT WITH TRITECH FOR INFORM CAD/MOBILE TEST SYSTEMS TO ENHANCE THE 9-1-1 CENTER COMPUTER AIDED DISPATCH (CAD) AND PUBLIC SAFETY MOBILE SYSTEMS

50. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT FOR SOFTWARE SUPPORT AND SERVICES FOR THE NICE 9-1-1 RECORDER SYSTEM FOR THE INGHAM COUNTY 9-1-1 CENTER

51. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO INCREASE OVERSIGHT OF SPAY/NEUTER VOUCHERS PURCHASED

52. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT A BISSELL PET FOUNDATION EMPTY THE SHELTERS FREE ADOPTION GRANT

XII. SPECIAL ORDERS OF THE DAY

XIII. PUBLIC COMMENT

XIV. COMMISSIONER ANNOUNCEMENTS

XV. CONSIDERATION AND ALLOWANCE OF CLAIMS

XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org
CALL TO ORDER

Vice-Chairperson Celentino called the August 28, 2018 Regular Meeting of the Ingham County Board of Commissioners to order at 6:34 p.m.

Members Present at Roll Call: Koenig (arrived at 6:35 p.m.), Anthony, Banas, Celentino, Crenshaw, Grebner, Hope, Maiville, Naeyaert, Nolan, Tennis, Schafer, and Sebolt.

Members Absent: Louney

A quorum was present.

PLEDGE OF ALLEGIANCE

Vice Chairperson Celentino asked Eric Schertzing, Ingham County Treasurer, to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Vice Chairperson Celentino asked those present to remain standing for a moment of silence or prayer.

Chairperson Koenig arrived at 6:35 p.m.

APPROVAL OF THE MINUTES

Commissioner Grebner moved to approve the minutes of the July 24, 2018 meeting and the minutes of the open and closed sessions from July 31, 2018 meeting. Commissioner Naeyaert supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioner Louney.

ADDITIONS TO THE AGENDA

Vice Chairperson Celentino indicated that Board rules state resolutions would ordinarily be referred to a committee unless there was a 2/3 vote to allow the resolution to be considered by the Board immediately.

Commissioner Crenshaw moved to allow Agenda Item 11, A Resolution to Appoint Thomas Morgan as County Commissioner for District 10, to be considered immediately. Commissioner Hope supported the motion.

The motion carried unanimously.

Chairperson Koenig stated without objection, substitute resolutions would be added for Agenda Item Nos. 19 and 34.
PETITIONS AND COMMUNICATIONS

CORRESPONDENCE FROM THE MARQUETTE COUNTY BOARD OF COMMISSIONERS REGARDING THEIR SUPPORT FOR THE EFFORTS OF VOTERS NOT POLITICIANS. Chairperson Koenig placed on file.

CORRESPONDENCE FROM JONATHAN SCHELKE SUBMITTING HIS RESIGNATION FROM THE PARKS AND RECREATION COMMISSION. Chairperson Koenig accepted and placed on file.

CORRESPONDENCE FROM DENNIS LOUNEY SUBMITTING HIS RESIGNATION FROM THE INGHAM COUNTY BOARD OF COMMISSIONERS. Chairperson Koenig accepted and placed on file.

NOTICE OF PUBLIC HEARING FROM THE LANSING ECONOMIC AREA PARTNERSHIP REGARDING THE 3600 DUNCKEL BROWNFIELD PLAN #73. Chairperson Koenig placed on file.

NOTICE OF PUBLIC HEARING FROM THE CITY OF LANSING REGARDING THE 3600 DUNCKEL BROWNFIELD PLAN #73. Chairperson Koenig placed on file.

RESOLUTION FROM THE SANILAC COUNTY BOARD OF COMMISSIONERS REGARDING THEIR OPPOSITION TO SENATE BILL 1031. Chairperson Koenig referred to Finance Committee.

RESOLUTION FROM THE VAN BUREN COUNTY BOARD OF COMMISSIONERS REGARDING THEIR OPPOSITION TO SENATE BILL 1031. Chairperson Koenig referred to Finance Committee.

RESOLUTION FROM THE TUSCOLA COUNTY BOARD OF COMMISSIONERS REGARDING THEIR OPPOSITION TO SENATE BILL 1031. Chairperson Koenig referred to Finance Committee.

RESOLUTION FROM THE TUSCOLA COUNTY BOARD OF COMMISSIONERS REGARDING THEIR OPPOSITION TO HOUSE BILL 6049 AND SENATE BILL 1025. Chairperson Koenig referred to Finance Committee.


CITY OF EAST LANSING ASSESSING OFFICERS REPORT FOR INDUSTRIAL FACILITY EXEMPTION CERTIFICATES. Chairperson Koenig referred to the Finance Committee.

EMAIL FROM THOMAS MORGAN ANNOUNCING HIS RESIGNATION FROM THE INGHAM COUNTY ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS AND THE INGHAM COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY. Chairperson Koenig accepted and placed on file.

EMAIL FROM STAN JORDAN ANNOUNCING HIS RESIGNATION FROM THE INGHAM COUNTY FAIR BOARD. Chairperson Koenig accepted and placed on file.
LIMITED PUBLIC COMMENT

Sheriff Scott Wriggelsworth stated that Election Day was a big success with the voters approving the Justice Complex Millage. He further stated that he wanted to thank Undersheriff Andy Bouck, Chief Deputy Jason Ferguson, Corrections Major Darin Southworth, Robert Earle for their help and hard work which helped to bring this victory.

Sheriff Wriggelsworth stated that Sergeant Andy Daenzer had become the interim Director of the Ingham County Animal Control (ICAC) and was making significant headway over there. He further stated that he would like to stress to board that the Sheriff’s Office needed him back soon, so he requested that they find a new director by the October 1, 2018 deadline.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

None.

Commissioner Crenshaw moved to suspend the rules and adopt the resolution. Commissioner Sebolt supported the motion.

ADOPTED – AUGUST 28, 2018
AGENDA ITEM NO. 11

Introduced by Commissioners Crenshaw, Anthony, Banas, Celentino, Grebner, Hope, Koenig, Nolan, Sebolt and Tennis of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPOINT THOMAS MORGAN AS COUNTY COMMISSIONER FOR DISTRICT 10

RESOLUTION # 18 – 326.5

WHEREAS, County Commissioner Dennis Louney resigned as Ingham County Commissioner representing District 10 effective August 13, 2018; and

WHEREAS, pursuant to State statute, this Board of Commissioners is required to fill vacancies by appointment within thirty (30) days (MCL 46.412); and

THEREFORE BE IT RESOLVED, that Thomas Morgan is hereby appointed as County Commissioner representing District 10, to be effective immediately upon taking the required oath of office.

The motion carried unanimously.

Clerk Byrum administered the Oath of Office to Thomas Morgan.

Chairperson Koenig invited Commissioner Morgan to be seated.
AUGUST 28, 2018 REGULAR MEETING

The minutes should now reflect that Commissioner Morgan is now considered a voting member of the Board of Commissioners.
CONSIDERATION OF CONSENT AGENDA

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items, except Agenda Item Nos. 24 and 39. Commissioner Maiville supported the motion.

The motion carried unanimously.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote.

Items voted on separately are so noted in the minutes.
ADOPTED – AUGUST 28, 2018
AGENDA ITEM NO. 12

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE APPROVAL OF THE PRELIMINARY PLAT
OF BROOKSTONE ESTATES

RESOLUTION # 18 – 327

WHEREAS, much of the process by which land divisions and plats are developed follows state statute. The platting process essentially starts with development of a Preliminary Plat that shows the overall configuration, how it fits into the lands that surround it, public utilities serving the lots, and the phases of construction planned to complete its development; and

WHEREAS, the proposed Brookstone Estates plat is a 24 unit single-family development located on 21.81 acres, on the north side of Rowley Road, about 1/4 mile east of Vanneter Road. The development is part of the Northeast ¼ of Section 36, Williamstown Township, Ingham County, Michigan; and

WHEREAS, Preliminary Plan approvals are only valid for a two year period, per state statute; and

WHEREAS, approval of the Brookstone Estates, as requested by the proprietor, Ballard Development, Inc.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Brookstone Estates Preliminary Plat for a period of two years, in accordance with state statute.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None  Absent: None  Approved 08/21/2018

Adopted as a part of the consent agenda.
INTRODUCED BY THE COUNTY SERVICES COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 18 – 328

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated August 7, 2018 as submitted.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert

Nays: None  Absent: None  Approved 08/21/2018

Adopted as a part of the consent agenda.
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<td>2018-511</td>
<td>CONSUMERS ENERGY</td>
<td>GAS</td>
<td>HAMILTON RD &amp; MOORE ST</td>
<td>MERIDIAN</td>
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<td>2018-512</td>
<td>CONSUMERS ENERGY</td>
<td>ELECTRIC / UG</td>
<td>HULETT RD &amp; OKEMOS RD</td>
<td>MERIDIAN</td>
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<td>2018-515</td>
<td>ONONDAGA TOWNSHIP</td>
<td>ROAD CLOSURE</td>
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MANAGING DIRECTOR: ______________________________
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT TO REPAVE A PORTION OF THE
HUMAN SERVICES BUILDING PARKING LOT

RESOLUTION # 18 – 329

WHEREAS, the Facilities Department continues to work towards the completion of repaving the back northeast area of the Human Services Building parking lot; and

WHEREAS, American Asphalt, Inc., a local vendor, has decided to take advantage of the local preference policy; and

WHEREAS, they have reduced their bid amount to $254,646.50, to match the lowest bid submitted by a non-local vendor; and

WHEREAS, completion of this project includes Alternate #1, the creation of 15 additional parking spaces; and

WHEREAS, the Facilities Department is requesting a $10,000.00 contingency for any unforeseen circumstances that may arise bringing the total project cost to $264,646.50; and

WHEREAS, partial funds for this project are available within the 2018 approved CIP line item #631-23304-931000-8F06 for Human Services Building parking lot repairs which has a balance of $222,300.00; and

WHEREAS, the Facilities Department is requesting a line item transfer of $42,400.00 from the Maintenance Improvement Fund into the 2018 approved CIP line item #631-23304-931000-8F06 for Human Services Building parking lot repairs, bringing the total available balance to $264,700.00.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes an agreement with American Asphalt, Inc., a local vendor, 302 South Charles Street, Lansing, Michigan, 48912, to repave a portion of the back, northeast area of the Human Services Building parking lot for a not to exceed total cost of $264,646.50 which includes alternate #1 as well as the requested $10,000.00 contingency.

BE IT FURTHER RESOLVED, the Controller is authorized to transfer $42,400.00 from the Maintenance Improvement Fund into the 2018 approved CIP line item 631-23304-931000-8F06 bringing the total available balance to $264,700.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.
COUNTY SERVICES:  **Yea**: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert  
**Nays**: None  **Absent**: None  **Approved 08/21/2018**

FINANCE:  **Yea**: Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer  
**Nays**: None  **Absent**: None  **Approved 08/22/2018**

Adopted as a part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT TO INSTALL NEW CARD SWIPES ON THE FRIEND OF THE COURT (FOC) HEARING ROOM BACK DOORS IN THE GRADY PORTER BUILDING (GPB) AS WELL AS ON THE THIRD FLOOR JUDICIAL HALLWAY STAIRWELL DOORS IN THE VETERAN’S MEMORIAL COURTHOUSE (VMC)

RESOLUTION # 18 – 330

WHEREAS, additional card swipes are needed on the FOC hearing room back doors as well as the third floor judicial hallway stairwell doors; and

WHEREAS, Vidcom Solutions provided the lowest total quote of $16,455.44 to install new card swipes in both areas; and

WHEREAS, the FOC hearing room back doors in the GPB will receive three new card swipes for a total cost of $7,269.64; and

WHEREAS, the Facilities Department is requesting a $500.00 contingency for any unforeseen circumstances that may arise bringing the total cost for this area to $7,769.64; and

WHEREAS, partial funds for the FOC hearing room back doors are available in the 2018 approved CIP line item #215-14200-979000 which has a balance of $7,500.00; and

WHEREAS, the Facilities Department is requesting a line item transfer of $270.00 from line item #245-26710-931000-7FC12 for GPB duct insulation into the 2018 approved CIP line item #215-14200-979000 for the installation of card readers on FOC hearing room doors, bringing the total available balance to $7,770.00; and

WHEREAS, the third floor judicial hallway stairwell doors of the VMC will receive two new card swipes for a cost of $9,185.80; and

WHEREAS, the Facilities Department is requesting a $500.00 contingency for any unforeseen circumstances that may arise bringing the total cost for this area to $9,685.80; and

WHEREAS, funds for the third floor judicial hallway stairwell doors are available in the 2018 approved CIP line item #595-30110-931000 which has a balance of $10,000.00.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a contract with Vidcom Solutions, 15559 South US-27, Lansing, Michigan 48906, for the installation of three new card swipes to provide access control for FOC hearing room back doors in the GPB for a cost of $7,769.64 and two new card swipes to provide access control on the VMC third floor judicial hallway stairwell doors for a total cost of $9,685.80, a total project cost of $17,455.44 which includes the requested $500.00 contingency for each area.
BE IT FURTHER RESOLVED, the Controller is authorized to transfer $270.00 from the 2018 approved CIP line item #245-26710-931000-7FC12 into the 2018 approved CIP line item #215-14200-979000 bringing the total balance to $7,700.00 for new FOC hearing room back door card swipes.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None  Absent: None  Approved 08/21/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer
Nays: None  Absent: None  Approved 08/22/2018

Adopted as a part of the consent agenda.
Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AWARDING A CONTRACT TO CHRISTMAN CONSTRUCTORS, INC.

RESOLUTION # 18 – 331

WHEREAS, additional seating at the Potter Park Zoo restaurant is desired during peak times of day in May, June, July and August; and

WHEREAS, additional seating would enhance guest experience and has the potential to increase revenue; and

WHEREAS, the area between the previous anteater viewing area and the restaurant is in disrepair; and

WHEREAS, Potter Park Zoo has planned to replace the asphalt with concrete creating additional seating that is level, safe, and more accessible; and

WHEREAS, Potter Park Zoo acquired three quotes from County vendors for replacing the asphalt path with concrete and installing a concrete pad in the viewing area; and

WHEREAS, Christman Constructors had the lowest bid in the amount of $6,600; and

WHEREAS, the total cost of the concrete project, $6,600, will be charged to zoo account #25869200 931100 30000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners award a contract to Christman Constructors for the installation of two concrete pads at Potter Park Zoo.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the County Attorney to prepare the necessary documents.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign a contract and any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None  Absent: None  Approved 08/21/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer
Nays: None  Absent: None  Approved 08/22/2018

Adopted as a part of the consent agenda.
WHEREAS, the Potter Park Zoo is an accredited member of the Association of Zoos and Aquariums (AZA) and must adhere to standards for safety including having an easily accessible source of communication for all employees per section 11.2.6 of the 2018 AZA Accreditation Standards; and

WHEREAS, the Zoo currently utilizes the BWL for their radio communication system incurring a monthly charge; and

WHEREAS, the BWL is phasing out their analog system necessitating the replacement of all analog radios with digital and current digital radios will need to be reprogrammed; and

WHEREAS, there is a potential cost savings of $4,538 annually if the Zoo has its own frequency as well as an estimated cost savings of $475.00 or more per radio if the Zoo is not required to purchase BWL-compatible models; and

WHEREAS, proposals were requested by the Ingham County Purchasing Department for a UHF Digital Radio System, RFP No. 148-18; and

WHEREAS, the vendor that submitted the lowest bid, Economy 2-Way Distributors, was unable to verify a local service provider and proposed a water-resistant radios; and

WHEREAS, the vendor with the second lowest bid will provide local service and a water submersible radio; and

WHEREAS, the funds for this contract have been budgeted and approved in the 2018 Zoo budget account #258-69200-735100 1801Z.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby authorizes a contract with Bearcom for the purchase and installation of a UHF radio system at Potter Park Zoo at a cost not to exceed $17,210.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.
COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
   Nays: None    Absent: None    Approved 08/21/2018

FINANCE:  Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer
   Nays: None    Absent: None    Approved 08/22/2018

Adopted as a part of the consent agenda.
ADOPTED – AUGUST 28, 2018
AGENDA ITEM NO. 18

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A SECOND PARTY AGREEMENT BETWEEN THE MICHIGAN DEPARTMENT OF TRANSPORTATION AND THE INGHAM COUNTY ROAD DEPARTMENT AND A PERMIT ACKNOWLEDGEMENT FOR TRAFFIC SIGNAL CONTROL RESPONSIBILITIES AGREEMENT BETWEEN MERIDIAN TOWNSHIP AND THE INGHAM COUNTY ROAD DEPARTMENT IN RELATION TO A FEDERALLY FUNDED RECTANGULAR RAPID FLASH BEACON PROJECT

RESOLUTION # 18 – 333

WHEREAS, the Ingham County Road Department received Transportation Alternatives Program (TAP) funding, on behalf of Meridian Charter Township, to install a rectangular rapid flash beacon at the Township’s Inter-urban Pathway intersection with Okemos Road, between Banyon Trail and Raby Road; and

WHEREAS, Meridian Township desires to design, construct, and maintain the rectangular rapid flash beacon for the use of the general public and satisfy all the requirements of the Michigan Department of Transportation (MDOT), the Federal Highway Administration, and the Road Department; and

WHEREAS, the PROJECT will be undertaken pursuant to a contract between the State of Michigan/MDOT and the contractor; and

WHEREAS, the County on behalf of the Road Department, in turn, must therefore enter into an associated second party agreement with the State of Michigan/MDOT consistent with the requirement for state and federal funding requirements; and

WHEREAS, the Road Department and Meridian Township agree that the township will administer construction of the project, and will pay any and all local match costs incurred by the project; and

WHEREAS, the estimated construction costs for the project are as follows:

Federal TAP Funding: $ 25,374
Meridian Township Match: $ 17,626
$ 43,000

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the State of Michigan/MDOT to effect installation of a rectangular rapid flash beacon at the Township’s Inter-urban Pathway intersection with Okemos Road, between Banyon Trail and Raby Road, for a total estimated cost of $43,000 consisting of $25,374 in federal Transportation Alternatives Program funding and $17,626 in township matching funds.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a Township Permit Acknowledgement for Traffic Signal Control Responsibilities agreement.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None Absent: None Approved 08/21/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer
Nays: None Absent: None Approved 08/22/2018

Adopted as a part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION FOR INSULATED OVERHEAD GARAGE DOORS WITH REQUIRED MATERIALS

RESOLUTION # 18 – 334

WHEREAS, the Ingham County Road Department (ICRD) has 4 insulated overhead garage doors and electric openers in need of replacement. It has become apparent, after dozens of temporary repairs to these fatigued doors; these doors have exceeded their life expectancy and have become obsolete; and

WHEREAS, the ICRD’s 2018 Capital Improvement Plan (CIP) and adopted 2018 budget includes controllable expenditures and funds for this and other related building and grounds purchases; and

WHEREAS, the Purchasing Department recently released bid packet #182-18 and received competitive bid proposals for the purpose of replacement of 4 insulated overhead doors, including 4 electrical door openers and the required building materials at the ICRD; and

WHEREAS, bids were solicited and evaluated by the Ingham County Purchasing Department per (RFP) 182-18, and it is their recommendation, with the concurrence of the ICRD, to award the project to a local bidder, that is also the lowest bidder, LJ Trumble Builders, LLC. 6850 Aurelius Road, Lansing, Michigan 48911.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners accepts the lowest qualified bid of $33,450.00, and authorizes an agreement with LJ Trumble Builders, LLC. To install 4 new insulated overhead replacement doors, including 4 power openers and required building materials at the ICRD.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None Absent: None Approved 08/21/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer
Nays: None Absent: None Approved 08/22/2018

Adopted as a part of the consent agenda.
ADOPTED – AUGUST 28, 2018
AGENDA ITEM NO. 20

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING AN AGREEMENT WITH
MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY FOR
SCRAP TIRE MARKET DEVELOPMENT GRANT FUNDED
USE OF CRUMB RUBBER MODIFIED ASPHALT PAVING MIXTURE
ON VARIOUS 2019 ROAD RESURFACING PROJECTS TO BE DETERMINED
AND TO SUBCONTRACT WITH MICHIGAN STATE UNIVERSITY FOR
NECESSARY RESEARCH AND DEVELOPMENT OF THE MIXTURE

RESOLUTION # 18 – 335

WHEREAS, the Michigan Department of Environmental Quality (MDEQ) has awarded the Road Department grant funding in the amount of $500,000 in state FY 2018/19 for research, development, implementation and use of crumb rubber modified asphalt paving mixture (CRMA), which incorporates ground, used vehicle tire rubber into the asphalt mixture in order to improve the asphalt pavement’s performance and longevity, and to help foster a market for used vehicle tires, which have been a solid waste disposal problem; and

WHEREAS, the grant funding and CRMA mixture will be used on various county primary roads to be determined to be resurfaced in 2019 using 2019 budgeted County Road Funds; and

WHEREAS, the other necessary work on these road projects to be determined will constitute the required local match for the MDEQ CRMA grant, and no other unplanned costs are to be incurred for using the CRMA; and

WHEREAS, the grant scope includes research and development (R & D) to further develop and refine CRMA mixtures; and

WHEREAS, the road department will need to continue to work with Michigan State University’s Civil Engineering Department (MSU), who the Road Department has worked with multiple times in the past, in the continuing R & D effort to modify prior designs and/or design, specify, test, and perform quality control on the CRMA proposed for the subject grant program and to provide follow-up reporting on the material’s performance per the grant program requirements; and

WHEREAS, MSU’s R & D effort, estimated at $110,000, will be funded out of the subject $500,000 grant leaving an estimated $390,000 of the subject grant for the actual construction of CRMA pavement on various county road paving projects to be determined for 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with MDEQ for the research, development, and placement of CRMA on various 2019 county road projects to be determined, and to receive the MDEQ CRMA grant funds intended for this purpose in the amount of $500,000.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners also authorizes entering into an sub-contract agreement with Michigan State University for the necessary research and development part of the subject grant scope for an estimated cost of $110,000, to be funded out of the subject $500,000 grant leaving an estimated $390,000 of the subject grant for the actual construction of CRMA pavement on various county road paving projects to be determined in 2019.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Board Chairperson to sign any necessary Agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None  Absent: None  Approved 08/21/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer
Nays: None  Absent: None  Approved 08/22/2018

Adopted as a part of the consent agenda.
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION CERTIFYING REPRESENTATIVES FOR THE
MERS 2018 RETIREMENT CONFERENCE

RESOLUTION # 18 – 336

WHEREAS, the Municipal Employees’ Retirement System (MERS) will hold the 72nd Annual Conference at the Amway Grand Plaza Hotel on October 4 and October 5, 2018; and

WHEREAS, the governing body of each member municipality must certify an employee delegate who has been nominated and elected by the other employee members, and appoint an officer delegate of the governing body.

THEREFORE BE IT RESOLVED, that the following persons are hereby certified as Ingham County Representatives for the MERS Annual Conference:

Employee Delegate: Kelly Rankin-Gomez, Finance Clerk, Financial Services

Officer Delegate: Sue Graham, Human Resources Director

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the payment, pursuant to the County’s travel policy, of the expenses of the Employee Delegate and Officer Delegate to attend the 2018 MERS Retirement Conference.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None
Absent: None
Approved 08/21/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer
Nays: None
Absent: None
Approved 08/22/2018

Adopted as a part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH
CAPITOL CITY LABOR PROGRAM, INC. – ANIMAL CONTROL UNIT

RESOLUTION # 18 – 337

WHEREAS, an agreement has been reached between representatives of Ingham County and Capitol City Labor Program, Inc. – Animal Control Unit the period January 1, 2018 through December 31, 2020; and

WHEREAS, the agreement has been ratified by the employees within the bargaining unit; and

WHEREAS, the provisions of the agreement have been approved by the County Services and Finance Committees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and Capitol City Labor Program, Inc. – Animal Control Unit for the period January 1, 2018 through December 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the board of Commissioners is authorized to sign the contract on behalf of the county, subject to the approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
  Nays: None  Absent: None  Approved 08/21/2018

FINANCE:  Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer
  Nays: None  Absent: None  Approved 08/22/2018

Adopted as a part of the consent agenda.
Introducing the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING APPOINTMENTS TO THE COMMUNITY HEALTH CENTER BOARD

RESOLUTION # 18 – 338

WHEREAS, vacancies exist on the Community Health Center Board; and

WHEREAS, the Community Health Center Board and the Human Services Committee interviewed those interested in serving on this Board.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints

   Dwayne Riley, 545 Tisdale, Lansing, 48910
   Elsa Heenan, 414 N. Larch, Lansing, 48912
   Jeffrey Brown, 1805 East Shore Drive A1, East Lansing, 48823

   to the Community Health Center Board to terms expiring December 31, 2019.

HUMAN SERVICES:  Yeas: Banas, Tennis, Sebolt, Nolan, Koenig, Naeyaert
   Nays: None  Absent: None  Approved 08/20/2018

Adopted as a part of the consent agenda.
Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING JONATHAN SCELKE

RESOLUTION # 18 – 339

WHEREAS, Jonathan Schelke has served the community for many years; and

WHEREAS, Jonathan was appointed by the Ingham County Board of Commissioners to serve on the Ingham County Parks Commission in March of 2013; and

WHEREAS, Jonathan served as an Ingham County Parks Commission member from 2013 to 2018; and

WHEREAS, Jonathan served as the Secretary of the Ingham County Parks Commission from 2016 to 2017; and

WHEREAS, Jonathan served as the Vice Chair of the Ingham County Parks Commission in 2018; and

WHEREAS, Jonathan not only brought to the Parks and Recreation Commission his dedication and commitment to serve the public, but also a strong work ethic with a team work philosophy; and

WHEREAS, through his persistence, consideration, and reliability, he has promoted a relationship of respect, understanding, and cooperation between the Ingham County Parks Commission, other local governmental agencies and the community at large; and

WHEREAS, through his personal knowledge of existing hiking and bicycle trails in Ingham County, he shared his knowledge with staff by guiding bike tours throughout the County; and

WHEREAS, throughout his term as a Parks and Recreation Commission member, Jonathan has helped to advance, develop, and implement effective parks policies.

THEREFORE BE IT RESOLVED, that the Board of Commissioners, by adoption of this resolution, recognizes the impact and quality of Jonathan Schelke’s work, and expresses its sincere appreciation to him for the services and benefits which have been received by the citizens of Ingham County.

BE IT FURTHER RESOLVED, that the Board of Commissioners extends to Jonathan Schelke its best wishes for continued success in all his future endeavors.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Koenig, Naeyaert
Nays: None    Absent: None    Approved 08/20/2018
Commissioner Banas moved to adopt the resolution. Commissioner Naeyaert supported the motion.

The motion carried unanimously.

Commissioner Banas stated that she would like to honor Jonathan Schelke for his work as a Parks Commissioner. She further stated that he put in a lot of work and time into the Commission especially leading up to the Trails and Parks Millage.

Commissioner Banas stated that she was sorry to see him go.

Mr. Schelke stated that it was with great joy that he was able to serve on the Parks Commission and passing the Trails and Parks Millage was a highlight. He further stated that Ingham County lacked beaches and lakes but had a lot of flat, open space which was perfect for the development of trails.

Ms. Schelke stated that he was sorry to be leaving but his family was moving to Colorado.

Tim Morgan, Parks Department Director, stated that Mr. Schelke was very supportive of him when he was a new director. He further stated that they biked the trails together which helped him get to know the area better.

Mr. Morgan stated that they rode 20 miles together one day and Mr. Schelke was a good tour guide and the ride was helpful. He further stated that he would like to wish Mr. Schelke the best of luck in Colorado and that he hoped Mr. Schelke would enjoy his retirement.

Chairperson Koenig stated that Mr. Schelke had been one of her favorite Parks Commissioners. She further stated that he was a lot of fun, had good ideas, and would be missed.
Introducing by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING BARBRA MONROE

RESOLUTION # 18 – 340

WHEREAS, Barbara (Barb) Monroe began her career in November 2002 with the Ingham County Health Department (ICHD) in the Office for Young Children (OYC) as a Training Coordinator; and

WHEREAS, Barb aligned her energies and passion in Early Childhood Education and Family and Community Services by conducting professional development workshops for child care providers. Barb created a curriculum and enthusiastically educated child care providers throughout the State of Michigan on various subjects necessary for success in Early Childhood Education; and

WHEREAS, Barb exercised her passion for seeing children learn and grow in safe and encouraging environments through her knowledge and expertise in recognizing child abuse and neglect; and

WHEREAS, Barb exercised her knowledge of the laws governing the responsibilities of child care providers preparing mandated reports; and

WHEREAS, in April of 2006 Barb was promoted to Program Coordinator, where due to her belief in the abilities of those she led, she encouraged staff to pursue and receive additional certifications including CPR and First Aid Instructor Certification through the American Heart Association and the American Safety and Health Institute, Reliable Raters for CLASS, Professional Development Specialists for the Council for Professional Recognition and Child Safety Seat Technicians; and

WHEREAS, Barb’s constant innovation in diversifying services resulted in increased partnerships, grants, and revenue generating opportunities with key agencies such as the Michigan Department of Education, the Early Childhood Investment Corporation, Capital Area Community Services Head Start, St. Vincent’s Catholic Charities, Michigan State University, Lansing Community College, Michigan Works, Tomorrow’s Child, Michigan Childcare Licensing Division and many others; and

WHEREAS, Barb led many notable projects including, but not limited to, Head Start CPR, The Child Care Micro-Enterprise Project, the Early Head Start Grant, SNAP ED, and the addition of Continuing Education Unit bearing courses; and

WHEREAS, in her years of devoted work, Barb’s supportive leadership style and passion for serving as a voice for children garnered her much respect from her peers and co-workers; and

WHEREAS, she will be remembered fondly by her staff as reminding them to approach difficult decisions with the question: “Yes, but is it good for the children?”; and
WHEREAS, after 15 years of dedicated service to ICHD, Barb Monroe will retire on March 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Barb in her 15 years of dedicated service to the community and for contributions she has made to Ingham County Health Department and Office for Young Children.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

**HUMAN SERVICES: Yeas:** Banas, Tennis, Sebolt, Nolan, Koenig, Naeyaert

**Nays:** None  
**Absent:** None  
**Approved 08/20/2018**

Adopted as a part of the consent agenda.
Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING TRI-COUNTY OFFICE ON AGING’S FISCAL YEAR 2019 ANNUAL IMPLEMENTATION PLAN

RESOLUTION # 18 – 341

WHEREAS, the Tri-County Aging Consortium, known as Tri-County Office on Aging, produced the Fiscal Year 2019 Annual Implementation Plan as required by the Older Americans Act and the Older Michiganians Act; and

WHEREAS, the Ingham County Board of Commissioners has reviewed the Tri-County Office on Aging’s Fiscal Year 2019 Annual Implementation Plan.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Tri-County Office on Aging’s Fiscal Year 2019 Annual Implementation Plan.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Koenig, Naeyaert
Nays: None Absent: None Approved 08/20/2018

Adopted as a part of the consent agenda.
Introducing the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A TEMPORARY EMERGENCY PREPAREDNESS CONSULTANT POSITION

RESOLUTION # 18 – 342

WHEREAS, Ingham County Health Department (ICHD) wishes to hire a temporary Emergency Preparedness Consultant (EPC) to assist in the development, implementation, and evaluation of a just-in-time training program for ICHD staff and volunteers, regarding their role during a public health emergency involving mass prophylaxis; and

WHEREAS, this temporary EPC employee will assist in developing, conducting, and evaluating exercises to test emergency plans and also assist in recruiting and training community partners on the closed Point of Dispensing (POD) program; and

WHEREAS, the Human Resources Department has approved of the position description; and

WHEREAS, the Michigan Department of Health and Human Services (MDHHS) has provided ICHD with a proposed FY 2019 Comprehensive Agreement for the delivery of public health services, including Emergency Preparedness; and

WHEREAS, this temporary EPC position is included in ICHD’s proposed budget for 2019; and

WHEREAS, the cost of this temporary EPC will be an amount up to $11,700; and

WHEREAS, the temporary EPC position will be filled during ICHD’s FY19 for a term not to exceed 26 weeks; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the resolution to hire a temporary EPC.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes hiring a temporary EPC within the FY19 for a term not to exceed 26 weeks and for a total cost of $11,700.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board of Commissioners is authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.
HUMAN SERVICES: Yea: Banas, Tennis, Sebolt, Nolan, Koenig, Naeyaert
   Nays: None   Absent: None   Approved 08/20/2018

COUNTY SERVICES: Yea: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
   Nays: None   Absent: None   Approved 08/21/2018

FINANCE: Yea: Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer
   Nays: None   Absent: None   Approved 08/22/2018

Adopted as a part of the consent agenda.
RESOLUTION AUTHORIZING AN EXTENSION OF THE SUBSTANCE ABUSE COORDINATING AGENCY AGREEMENT WITH MID STATE HEALTH NETWORK

RESOLUTION # 18 – 343

WHEREAS, Section 6226(1) of Public Act 368 of 1978, as amended, provides for designation of a Coordinating Agency to administer substance use disorder services subject to the approval of the affected county board or boards of commissioners; and

WHEREAS, the Mid-State Health Network is a Pre-Paid inpatient Health Plan/Regional Entity and new Medicaid Managed Care Organization for Michigan’s behavioral health and substance use disorder services for twenty one counties including Ingham County; and

WHEREAS, Resolution #14-386 designated Mid-State Health Network as Ingham County’s substance abuse coordinating agency; and

WHEREAS, Resolution #14-386 designated the Mid-State Health Network as the substance abuse coordinating agency for Ingham County, and authorized a 3-year agreement for the distribution of liquor tax funds in an amount not to exceed one-half of liquor tax revenues received by Ingham County; and

WHEREAS, that agreement has expired.

THEREFORE BE IT RESOLVED, that the substance abuse coordinating agency agreement with Mid-State Health Network is extended through December 31, 2020.

BE IT FURTHER RESOLVED, that all other terms and conditions of the agreement remain unchanged.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas: Banas, Tennis, Sebolt, Nolan, Koenig, Naeyaert
Nays: None   Absent: None   Approved 08/20/2018

FINANCE:  Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer
Nays: None   Absent: None   Approved 08/22/2018

Adopted as a part of the consent agenda.
ADOPTED – AUGUST 28, 2018  
AGENDA ITEM NO. 29

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO TERMINATE A COMMUNITY AGENCY CONTRACT WITH GREATER LANSING HOUSING COALITION AND AUTHORIZE A NEW CONTRACT WITH CINNAIRE

RESOLUTION # 18 – 344

WHEREAS, the Greater Lansing Housing Coalition is closing after approximately 30 years of serving the Lansing area; and

WHEREAS, Ingham County has a 2018 community agency contract with the Greater Lansing Housing Coalition for the Ballentine program; and

WHEREAS, effective July 1, 2018 the Ballentine program is now being managed and operated by Cinnaire.

THEREFORE BE IT RESOLVED, that the 2018 community agency contract for Ballentine with Greater Lansing Housing Coalition is terminated.

BE IT FURTHER RESOLVED, that a contract with Cinnaire is authorized not to exceed $4,000 for the Ballentine program for the period of July 1, 2018 through December 31, 2018.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Banas, Tennis, Sebolt, Nolan, Koenig, Naeyaert  
Nays: None  Absent: None  Approved 08/20/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer  
Nays: None  Absent: None  Approved 08/22/2018

Adopted as a part of the consent agenda.
INTRODUCED BY THE HUMAN SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH L. J. TRUMBLE BUILDERS, LLC

RESOLUTION # 18 – 345

WHEREAS, Board of Commissioners Resolution #17-313 authorized the acceptance of a Michigan Natural Resources Trust Fund Grant Project Agreement in the amount of $105,800, plus a local match of $45,400 for a total project amount of $151,200 for the McNamara Landing project; and

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced general contractors; and

WHEREAS, the scope of this project includes, but is not limited to, supplying and installing an EzDock™ Kayak Launch, CXT Vault Toilet Building, bituminous paving and concrete walks, recycled plastic bollards, and native seeding; and

WHEREAS, the Evaluation Committee recommends that a contract be awarded to the low and local bidder L. J. Trumble Builders, LLC; and

WHEREAS, Board of Commissioners Resolution #18-033 authorized a contract with the prime professional, M.C. Smith Associates & Architectural Group, Inc., in the amount of $14,396 which will leave a remaining balance of $136,804 for the project’s construction in line item 228-75999-976000-7P11; and

WHEREAS, the actual cost for the construction exceeds the original budget by $60,622; and

WHEREAS, additional funds need to be appropriated for the project from the Trails and Parks Millage fund balance; and

WHEREAS, the Parks Department would like to request a line item transfer of $60,622 from the Trails and Parks Millage fund balance for the McNamara Landing project into line item #228-75999-976000-7P11.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes entering into a contract with L. J. Trumble Builders, LLC in an amount not to exceed $197,426 for the McNamara Landing project.

BE IT FURTHER RESOLVED, that $136,804 is available in line item 228-75999-976000-7P11 for the project’s construction.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an additional $60,622 from the Trails and Parks Millage fund balance for the McNamara Landing project and the Controller is authorized to transfer $60,622 from the Trails and Parks Millage fund balance into line item #228-75999-976000-7P11.
BE IT FURTHER RESOLVED, that the term of the contract shall be from the date of execution until June 28, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Koenig, Naeyaert

Nays: None

Absent: None

Approved 08/20/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer

Nays: None

Absent: None

Approved 08/22/2018

Adopted as a part of the consent agenda.
ADOPTED – AUGUST 28, 2018
AGENDA ITEM NO. 31

WHEREAS, Board of Commissioners Resolution 16-257 and 16-328 authorized entering into contracts with the City of Lansing to fund the below projects; and

<table>
<thead>
<tr>
<th>Contract Title</th>
<th>Project #</th>
<th>Begins</th>
<th>Ends</th>
<th>Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>COL - Overlay and Partial Reconstruction of Lansing</td>
<td>TR001</td>
<td>09/22/16</td>
<td>09/22/18</td>
<td>16-257</td>
</tr>
<tr>
<td>COL-Wall and Pavement Repair River Trail West</td>
<td>TR005</td>
<td>09/21/16</td>
<td>09/21/18</td>
<td>16-328</td>
</tr>
<tr>
<td>COL-Moore's River Drive Trail Repair</td>
<td>TR006</td>
<td>09/21/16</td>
<td>09/21/18</td>
<td>16-328</td>
</tr>
<tr>
<td>CL-26-LT-GR (Lansing Center)</td>
<td>TR014</td>
<td>09/21/16</td>
<td>09/21/18</td>
<td>16-328</td>
</tr>
<tr>
<td>CL-16-LTE-RC (Potter's Zoo Creek Bridge)</td>
<td>TR015</td>
<td>09/21/16</td>
<td>09/21/18</td>
<td>16-328</td>
</tr>
<tr>
<td>CL-20-LTE-RC (Under RR North of Crego Park)</td>
<td>TR016</td>
<td>09/21/16</td>
<td>09/21/18</td>
<td>16-328</td>
</tr>
</tbody>
</table>

WHEREAS, the City of Lansing is requesting an amendment to Agreement #TR001, TR005, TR006, TR014, TR015, TR016 because of unforeseen circumstances and the actual bids for the projects came in higher than the amount originally requested and awarded; and

WHEREAS, based on actual bids, an additional $270,318.14 is needed to complete the work including the already contracted consultant services for engineering and design; and

WHEREAS, the City of Lansing is requesting the funds awarded per Board of Commissioners Resolution in the amount of $270,318.14 to be allocated as follows $40,000 to TR001, $120,140.16 to TR005 and $85,603.60 to TR016 and a 10% contingency buffer which equals $24,574.38; and

WHEREAS, the City of Lansing is requesting an extension to July 1, 2019 to complete their final report and an extension of December 31, 2019 for the Moore's River Drive River Trail repair project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an Amendment to the Agreements listed below with the City of Lansing.
**Contract Title** | **Project #** | **Begins** | **Ends** | **Resolution**
--- | --- | --- | --- | ---
COL - Overlay and Partial Reconstruction of Lansing | TR001 | 09/22/16 | 09/22/18 | 16-257
COL-Wall and Pavement Repair River Trail West (Near Elm St) | TR005 | 09/21/16 | 09/21/18 | 16-328
COL-Moores River Drive Trail Repair | TR006 | 09/21/16 | 09/21/18 | 16-328
CL-26-LT-GR (Lansing Center) | TR014 | 09/21/16 | 09/21/18 | 16-328
CL-16-LTE-RC (Potter’s Zoo Creek Bridge) | TR015 | 09/21/16 | 09/21/18 | 16-328
CL-20-LTE-RC (Under RR North of Crego Park) | TR016 | 09/21/16 | 09/21/18 | 16-328

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes $270,318.14 from the 2018 millage funds for completion of these agreements to be allocated as follows $40,000 to TR001, $120,140.16 to TR005 and $85,603.60 to TR016 and a 10% contingency buffer which equals $24,574.38.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes an extension to July 1, 2019 to complete their final report and an extension of December 31, 2019 for the Moores River Drive River Trail repair project.

BE IT FURTHER RESOLVED, that all other terms and conditions of the Agreement #TR001, TR005, TR006, TR014, TR015 and TR016 shall remain unchanged.

BE IT FURTHER RESOLVED, that funds are available in the Trails and Parks Millage fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer $40,000 from the Trails and Parks Millage into line item #228-62800-967000-TR001.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer $120,140.16 from the Trails and Parks Millage into line item #228-62800-967000-TR005.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer $85,603.60 from the Trails and Parks Millage into line item #228-62800-967000-TR016.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer the 10% contingency buffer if necessary which equals $24,574.38 into one of the line items as noted above upon the request of the Parks Department.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this Resolution and approved as to form by the County Attorney.
AUGUST 28, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Koenig, Naeyaert
Nays: None  Absent: None  Approved 08/20/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer
Nays: None  Absent: None  Approved 08/22/2018

Adopted as a part of the consent agenda.
ADOPTED – AUGUST 28, 2018
AGENDA ITEM NO. 32

Resolutions to Accept FY 2019 Child and Adolescent Health Center Program Funds

WHEREAS, Ingham County Health Department (ICHD) wishes to accept funding from the Child and Adolescent Health Center (CAHC) which will be used to promote the health of children, adolescents and their families by providing important primary, preventative, and early intervention health care services; and

WHEREAS, the CAHC funding will support continued operations of ICHD’s school-based/school-linked health centers; and

WHEREAS, the Ingham County Board of Commissioners has authorized ICHD to accept CAHC funding from the Michigan Department of Health and Human Services (MDHHS), as administered through the Michigan Primary Care Association (MPCA), for the period of October 1, 2011 through September 30, 2018, through resolutions 11-235, 12-199, 13-049, 14-358, 15-412, 16-448, and 17-434; and

WHEREAS, the CAHC funding award for the term of October 1, 2018 through September 30, 2019 is as follows: Eastern Health Center $195,000, Sexton Health Center $195,000 and Willow Health Center $225,000; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports the acceptance of this funding and supports any budget adjustments necessary as part of this agreement; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with MPCA for acceptance of the CAHC funding in the amount of $615,000 for the term of October 1, 2018 through September 30, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the agreement with MPCA for the acceptance of $615,000 in CAHC funding for the period of October 1, 2018 through September 30, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.
HUMAN SERVICES: **Yea:** Banas, Tennis, Sebolt, Nolan, Koenig, Naeyaert  
**Nays:** None  **Absent:** None  **Approved 08/20/2018**

FINANCE: **Yea:** Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer  
**Nays:** None  **Absent:** None  **Approved 08/22/2018**

Adopted as a part of the consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND NEXTGEN EMR SERVICES AGREEMENT

RESOLUTION # 18 – 348

WHEREAS, Ingham County Health Department (ICHD) wishes to amend the NextGen EMR Services Agreement for the purchase of required medical and behavioral health provider licenses and user fees for a physician, two mid-level medical providers, and behavioral health providers delivering services through the Sparrow-VOA Community Health Center (S-VOA CHC); and

WHEREAS, ICHD uses the NextGen Electronic Medical Record (EMR) system throughout its Community Health Centers (CHCs), with the exception of S-VOA CHC, which has operated on EPIC Community Connect as part of the terms of the Sparrow-VOA Transfer Agreement; and

WHEREAS, operating the S-VOA CHC on a separate EMR, has restricted it from benefiting from NextGen integrated population management and quality improvement tools available throughout the other Ingham Community Health Centers (ICHs), which supports maximum capture of performance incentive funds; and

WHEREAS, through Resolution #18-233, ICHD was authorized to amend the transfer agreement with Sparrow Health Systems to release use of the Epic Community Connect EMR at the S-VOA CHC and to replace it with NextGen EMR in order to satisfy these data management compliance concerns, as cited in the Health Resources and Services Administration (HRSA) 2017 Operational Site Visit Report; and

WHEREAS, in order to purchase the required medical provider and behavioral health licenses and user fees for a physician, two mid-level medical providers and behavioral health providers, offering services through the Sparrow-VOA Community Health Center, the total cost is $41,411.00 with an additional $1,888.13 in quarterly fees; and

WHEREAS, the cost of the EMR licenses will be offset by the reduction in the current user fees for EPIC Community Connect, and ICHD will increase capture of meaningful use and quality improvement incentive funds by integrating S-VOA CHC quality improvement data into the NextGen; and

WHEREAS, the Ingham Community Health Center Board supports the amendment of the NextGen EMR Agreement for the purchase of the required medical and behavioral health licenses and user fees for a physician, two mid-level medical providers and behavioral health providers, offering services through the Sparrow-VOA Community Health Center for a total cost of $41,411.00 with an additional $1,888.13 in quarterly fees; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize this amendment to the NextGen EMR Agreement.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the amendment to the NextGen EMR Agreement for the purchase of the required medical and behavioral health provider licenses and user fees for a physician, two mid-level medical providers and behavioral health providers delivering services through the Sparrow-VOA Community Health Center, totaling $41,411.00 with an additional $1,888.13 in quarterly fees, and shall be effective upon execution and automatically renewed on an annual basis.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES:**  **Yea:** Banas, Tennis, Sebolt, Nolan, Koenig, Naeyaert  
**Nay:** None  **Absent:** None  **Approved 08/20/2018**

**FINANCE:**  **Yea:** Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer  
**Nay:** None  **Absent:** None  **Approved 08/22/2018**

Adopted as a part of the consent agenda.
ADOPTED – AUGUST 28, 2018
AGENDA ITEM NO. 34

INTRODUCED BY THE HUMAN SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A 2018-2019 AMERICORPS STATE GRANT

RESOLUTION #18-349

WHEREAS, Ingham County Health Department (ICHD) will soon complete a successful third year of a grant cycle supporting the AmeriCorps State Program, funded by the Michigan Department of Health and Human Services (MDHHS), on behalf of the Michigan Community Service Commission (MCSC) as part of a three-year funding cycle, and authorized by Resolution #17-359; and

WHEREAS, the MCSC has approved funding for ICHD for a new three-year grant cycle, in the amount of $160,155 for the time period of October 1, 2018 through September 30, 2019; and

WHEREAS, a non-federal 50% local match of cash and/or in-kind contributions is required; and

WHEREAS, these items are included in ICHD’s 2018-2019 budget; and

WHEREAS, as a condition of this grant, the health department must, at a minimum, enter into agreements with each AmeriCorps host site and with each AmeriCorps member; and

WHEREAS, under this grant, AmeriCorps members will increase consumption of healthy foods and reduce food insecurity through gardening and food distribution, teach community members the importance of eating healthy foods and strategies to adopt healthy diets, and promote safe, affordable exercise options; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners accept the AmeriCorps grant award.

THEREFORE BE IT RESOLVED, that the Board of Commissioners accepts an AmeriCorps grant of $160,155 with MDHHS for the time period of October 1, 2018 through September 30, 2019.

BE IT FURTHER RESOLVED, that a non-federal match of $162,224 is authorized. This match consists of indirect costs used as a match of $6,714, and the remainder obtained through cash contributions of up to $12,294 for each FTE from the AmeriCorps host sites, as selected through a Request for Proposal process.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this agreement.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.
HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Koenig, Naeyaert  
Nays: None  Absent: None  Approved 08/20/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer  
Nays: None  Absent: None  Approved 08/22/2018

Adopted as a part of the consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO EXTEND AGREEMENT WITH CAPITAL AREA COMMUNITY SERVICES FOR WIC SATELLITE CLINIC

RESOLUTION # 18 – 350

WHEREAS, Ingham County Health Department (ICHD) wishes to extend the agreement with Capital Area Community Services (CACS) to continue leasing space in the Grand River Head Start building to provide Special Supplemental Nutrition Program Services for Women, Infants, and Children (WIC) clients in the northern area of the city of Lansing; and

WHEREAS, ICHD WIC Program serves over 7,500 participants; and

WHEREAS, all Head Start enrollees are eligible for the WIC Program, and the collaboration between Head Start and ICHD is beneficial to both agencies; and

WHEREAS, in Resolution # 14-317, the Board of Commissioners authorized a lease agreement with CACS to occupy space at the Head Start building located at 1107 Grand River Avenue, Room #104 for a satellite WIC Clinic; and

WHEREAS, CACS proposed to extend the lease agreement for a total amount of $10,800 ($300 per month) effective October 1, 2018 through September 30, 2021; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an extension of the lease agreement to occupy space at the Head Start building located at 1107 Grand River Avenue, Room #104 for a satellite WIC Clinic to serve North Lansing.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an extension of the lease agreement with CACS to occupy space at the Head Start building located at 1107 Grand River Avenue, Room #104 for a satellite WIC Clinic to serve North Lansing.

BE IT FURTHER RESOLVED, that the term of the lease extension shall be effective October 1, 2018 through September 30, 2021 for a total amount of $10,800.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.
HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Koenig, Naeyaert
    Nays: None   Absent: None   Approved 08/20/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer
    Nays: None   Absent: None   Approved 08/22/2018

Adopted as a part of the consent agenda.
ADOPTED – AUGUST 28, 2018
AGENDA ITEM NO. 36

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A 2018-2019 AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE COMPREHENSIVE AGREEMENT

RESOLUTION # 18 – 351

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with the Michigan Department of Health and Human Services (MDHHS) for the delivery of public health services; and

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, MDHHS and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and Ingham County have proposed a 2018 – 2019 agreement for the delivery of public health services under the Comprehensive Agreement process to clarify roles and responsibilities, including funding relations; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize this Amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a 2018 – 2019 Agreement with the Michigan Department of Health and Human Services for the delivery of public health services under the Comprehensive Agreement Process.

BE IT FURTHER RESOLVED, that the period of agreement shall be October 1, 2018 through September 30, 2019.

BE IT FURTHER RESOLVED, that the scope of services included in this agreement shall include essential local public health services and multiple categorical public health programs identified in the attachments to the agreement.

BE IT FURTHER RESOLVED, that approximately $5.2 million of state/federal funds will be made available to Ingham County through the Comprehensive Agreement, and that Ingham County’s contribution to expenditures associated with the agreement and budget shall not exceed levels appropriated in the County’s 2019 Budget for these purposes.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes Memorandums of Understanding (MOU) and/ or subcontracts for the period of October 1, 2018 – September 30, 2019 with specialty physicians, laboratories and health care institutions and other service providers necessary to implement the Breast and
Cervical Cancer Control Navigation Programs in Clinton, Gratiot, Ingham, Ionia, Jackson, Livingston, Washtenaw, Genesee, Lapeer and Shiawasee Counties, which is a program included in the Comprehensive Agreement.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorize a subcontract for the period of October 1, 2018 – September 30, 2019 with the Nurse Family Partnership; to provide technical support, training and materials specific to the Nurse Family Partnership model which is a program included in the Comprehensive Agreement.

BE IT FURTHER RESOLVED, that service contracts are authorized with the providers named below to support outreach activities to potential and current Medicaid beneficiaries in the following categories:

- Medical Outreach and Public Awareness
- Facilitating Medicaid Eligibility Determination
- Program Planning, Policy Development and Interagency Coordination Related to Medicaid Services
- Referral, Coordination and Monitoring of Medicaid Services
- Medicaid-Specific Training on Outreach Eligibility and Services
- Arranging for Medicaid-related Transportation and Provision for Medicaid-related Translation

These service contracts braid together requirements and funds from multiple sources including the County and Medicaid Administration (Federal Share). The braided contracts shall be authorized up to the amounts identified below for the period of October 1, 2018 – September 30, 2019:

- Allen Neighborhood Center $83,684
- Northwest Initiative $83,684
- South Side Community Coalition $81,307
- Child & Family Charities $49,638
- Catholic Charities St Vincent Home $128,250
- Cristo Rey $58,663
- Family Community Development Services $126,190

BE IT FURTHER RESOLVED, that the Health Officer, Linda S. Vail, is authorized to submit the 2018 -2019 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.
HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Koenig, Naeyaert
    Nays: None  Absent: None  Approved 08/20/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer
    Nays: None  Absent: None  Approved 08/22/2018

Adopted as a part of the consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO EXTEND AGREEMENT WITH LIVESTORIES/GECKO, INC.
FOR SOFTWARE AS A SERVICE SYSTEM

RESOLUTION # 18 – 352

WHEREAS, Ingham County Health Department (ICHD) wishes to extend the agreement with LiveStories/Gecko, Inc. effective September 8, 2018 through September 7, 2019 in an amount not to exceed $13,500; and

WHEREAS, ICHD has a current agreement with LiveStories/Gecko, Inc. effective March 7, 2018 through September 7, 2018; and

WHEREAS, ICHD is utilizing the LiveStories software to complete the Healthy! Capital Counties Community Health Assessment, Surveillance Book, and Behavioral Risk Factor & Social Capital Survey Report; and

WHEREAS, LiveStories is a cloud-based Software as a Service (SaaS) solution; and

WHEREAS, LiveStories provides the following set of integrated capabilities with a single interactive cloud-based, data storytelling platform:

- The capacity for users to combine interactive data (tables, graphs, maps) with rich content including video, photos, and custom text.
- A data storytelling platform that provides health departments with pre-built analysis (via LiveStories IQ). This enables health officers to conduct benchmarking and detailed analysis of civic data (including health, economic, and transportation related data).
- Local pre-built county and state data (in addition to health).
- Two billion data points across health, crime, economy, and education pre-built into the system (including Ingham County).
- The ability for users to convert customized digital content to PDF documents.
- Access to multiple pre-built design templates (e.g. fact sheet design, policy brief, etc.), as well as “smart stories” that enable the creation of localized content from a single master dataset with a single click.
- Pre-built visualizations of datasets.
- The ability for individuals in separate divisions or organizations to work together on publishing data content (discussions, publishing workflow); and

WHEREAS, extending this agreement will allow ICHD to continue producing high quality data reports detailing the health of Ingham County’s residents, and continue to have the capacity for data-driven decisions; and
WHEREAS, the total cost of $13,500 will be covered by funds received from Barry-Eaton Health Department in support of the Healthy! Capital Counties Community Health Assessment project and authorized through Resolution #18-156; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize this extended agreement with LiveStories/Gecko, Inc. effective September 8, 2018 through September 7, 2019 in an amount not to exceed $13,500.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes ICHD to enter into an extended agreement with LiveStories/Gecko, Inc. effective September 8, 2018 through September 7, 2019 in an amount not to exceed $13,500.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES:**  **Yeas:**  Banas, Tennis, Sebolt, Nolan, Koenig, Naeyaert  
**Nays:**  None  
**Absent:**  None  
**Approved 08/20/2018**

**FINANCE:**  **Yeas:**  Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer  
**Nays:**  None  
**Absent:**  None  
**Approved 08/22/2018**

Adopted as a part of the consent agenda.
ADOPTED – AUGUST 28, 2018
AGENDA ITEM NO. 38

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING AN AGREEMENT WITH
INGHAM HEALTH PLAN CORPORATION

RESOLUTION # 18 – 353

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into a provider agreement with Ingham Health Plan Corporation (IHPC) for the period of October 1, 2018 through September 30, 2019; and

WHEREAS, IHPC has historically contracted with ICHD to provide members of the Ingham Health Plan with services from physicians and other professional healthcare providers, and to provide funding for healthcare services to support low-income populations in Ingham County; and

WHEREAS, the provider agreement will allow IHPC to pay on a fee-for-services basis for primary care services provided to IHP members assigned to the ICHD’s Community Health Centers; and

WHEREAS, ICHD will receive the same fee-for-service payment as other IHP medical providers; and

WHEREAS, the reimbursement amount will be no less than Medicaid reimbursement rates, minus co-payments, deductibles and other similar amounts; and

WHEREAS, the Ingham Community Health Center Board supports this resolution to authorize ICHD to enter into a provider agreement with IHPC for the period of October 1, 2018 through September 30, 2019; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize a provider agreement with IHPC for the period of October 1, 2018 through September 30, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes ICHD to enter into a provider agreement with IHPC for the period of October 1, 2018 through September 30, 2019.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Banas, Tennis, Sebolt, Nolan, Koenig, Naeyaert
                 Nay:  None   Absent:  None   Approved  08/20/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer
           Nay:  None   Absent:  None   Approved  08/22/2018

Adopted as a part of the consent agenda.
AGENDA ITEM NO. 39

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH REDHEAD DESIGN STUDIO

RESOLUTION # 18 – 354

WHEREAS, Ingham County Health Department (ICHD) seeks to enter into a contract with Redhead Design Studio (RDS) for the layout and graphic design of the 2018 Healthy Capital Counties (H!CC) report on behalf of the H!CC team; and

WHEREAS, ICHD has partnered with capital area hospitals and local health departments to work on a community health assessment (CHA) project, Healthy! Capital Counties, for a third cycle; and

WHEREAS, capital area hospitals and health departments, including ICHD, are conducting such a Community Health Assessment (CHA), for a third cycle; and

WHEREAS, the participating hospitals are providing financial support for this work and have established the Barry-Eaton District Health Department (BEDHD) as fiduciary for the project; and

WHEREAS, the Board of Commissioners authorized acceptance of $31,841 from BEDHD (Resolution #18-156) in support of the CHA, which will cover the entire cost of this agreement; and

WHEREAS, the H!CC team seeks to work with Redhead Design Studio (RDS) to develop a professionally designed CHA report to share with stakeholders and the community; and

WHEREAS, the Health Officer recommends authorization of an agreement for graphic design services for H!CC with RDS, in an amount not to exceed $7,000 for the period of July 27, 2018 to September 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement for graphic design services for H!CC with RDS, in an amount not to exceed $7,000 for the period of July 27, 2018 to September 30, 2018.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.
AUGUST 28, 2018 REGULAR MEETING

HUMAN SERVICES:  Yeas:  Banas, Tennis, Sebolt, Nolan, Koenig, Naeyaert
    Nays: None    Absent: None    Approved 08/20/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer
    Nays: None    Absent: None    Approved 08/22/2018

Commissioner Banas moved to adopt the resolution. Commissioner Grebner supported the motion.

Commissioner Anthony stated that she wanted to disclose that one of the owners of Red Head Design had donated to her campaign.

The motion carried unanimously.
WHEREAS, every local indigent defense system was required by the Michigan Indigent Defense Commission to submit a plan to comply with the first four minimum standards and to provide quality defense to indigent people who are accused of crimes; and

WHEREAS, the Ingham County Board of Commissioners accepted the compliance plan created by the Ingham County Indigent Defense Collaborative Committee and funding has been approved by the State of Michigan, effective October 1, 2018; and

WHEREAS, the recommended Public Defenders Office included in this plan will be administered by Ingham County to provide indigent defense and related services at the 30th Circuit Court, 54A District Court, 54B District Court, and the 55th District Court; and

WHEREAS, the Board of Commissioners must authorize the staffing and budget in order to create the Public Defender’s Office; and

WHEREAS, the Public Defenders Office will be led by a Chief Public Defender; and

WHEREAS, the Ingham County Indigent Defense Collaborative Committee has discussed the requirements of the position and has recommended the attached job description; and has also recommended that the position report to the Board of Commissioners; and

WHEREAS, the Human Resources Department has point-rated the job description and is recommending this position be classified MCF17 (salary range $104,116 to $124,968); and

WHEREAS, the Public Defenders Office will include a total of 36.5 full-time equivalents; and

WHEREAS, the total Public Defenders Office budget and staffing will be brought to the Board of Commissioners for approval at a later date; and

WHEREAS, it is desirable to have the Chief Public Defender position filled as soon as possible to lead the creation of the Public Defenders Office.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes creation of a Chief Public Defender position, MCF17, effective immediately.
BE FURTHER IT RESOLVED, that a budget of $194,238 is approved in the newly created fund 260, to include necessary funding for the wages, fringes, and equipment.

BE IT FURTHER RESOLVED, that, although funding for the position will be available October 1, 2018, if it is possible to fill the position sooner, the Ingham County Board of Commissioners hereby authorizes any necessary budget adjustments for funding prior to that date.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2018 budget and position allocation list.

**LAW & COURTS: Yeas:** Crenshaw, Celentino, Anthony, Schafer, Maiville  
**Nays:** None  **Absent:** Hope, Banas  **Approved 08/16/2018**

**COUNTY SERVICES: Yeas:** Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert  
**Nays:** None  **Absent:** None  **Approved 08/21/2018**

**FINANCE: Yeas:** Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer  
**Nays:** None  **Absent:** None  **Approved 08/22/2018**

Adopted as a part of the consent agenda.
Introducing the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CONTINUE PATROL CAR VIDEO STORAGE SOFTWARE SUPPORT FROM L3 MOBILE-VISION, INC.

RESOLUTION # 18 – 356

WHEREAS, the Ingham County Sheriff’s Office wishes to continue software support with L3 Mobile-Vision, Inc. for their car video storage software application; and

WHEREAS, the software support will include assistance in accessing the L3 Mobile-Vision, Inc. car video storage software during the agreed time frame; and

WHEREAS, the continued software support agreement time frame would be for a period of twelve (12) months beginning June 21, 2018 through June 20, 2019; and

WHEREAS, the Ingham County Sheriff’s Office at the end of the twelve months of software support will request annual continuations of this existing software support agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with L3 Mobile-Vision, Inc. software support for the time period of twelve months beginning June 21, 2018 through June 20, 2019 for the cost not to exceed $7,229.00.

BE IT FURTHER RESOLVED, that the funds for this purpose will come from the IT Loft Fund (636-25820-932050).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Celentino, Anthony, Schafer, Maiville
Nays: None
Absent: Hope, Banas
Approved 08/16/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer
Nays: None
Absent: None
Approved 08/22/2018

Adopted as a part of the consent agenda.
INTRODUCED BY THE LAW & COURTS AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE PURCHASE OF TRAINING FROM POLICEONE.COM ACADEMY

RESOLUTION # 18 – 357

WHEREAS, Ingham County has been using PoliceOne Academy.com since 2016 to provide online training to Ingham County Sheriff’s staff; and

WHEREAS, ongoing training is an important part of ensuring the Sheriff’s Office staff are best able to serve our citizens; and

WHEREAS, a subscription for a year of training will be $5,120.00 and available to Ingham County Sheriff’s Office staff.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorize the purchase of training from PoliceOne Academy in the amount of $5,120.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the 302 Training Funds #28532000-960000 ($2,560.00) and Booking Fee’s/Training Fund #26336201-960000 ($2,560.00).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Celentino, Anthony, Schafer, Maiville
Nays: None  Absent: Hope, Banas  Approved 08/16/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer
Nays: None  Absent: None  Approved 08/22/2018

Adopted as a part of the consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE RENEWAL OF A CONTRACT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS TO RENT UP TO 50 BEDS TO THE MICHIGAN DEPARTMENT OF CORRECTIONS

RESOLUTION # 18 – 358

WHEREAS, the Ingham County Sheriff’s Office Jail has an established design, which includes 394 County beds and 50 contractual beds; and

WHEREAS, the funds received by the County for leasing the contractual beds would be used to reduce the general fund cost of operating the Jail; and

WHEREAS, the Ingham County Sheriff’s Office is requesting the agreement with the Michigan Department of Corrections be renewed to rent up to 50 beds as needed at a cost of $35.00 per day per bed, effective October 1, 2018 through September 30, 2019, for Michigan Department of Correction's Violators; and

WHEREAS, the revenue to be received from the renting of up to 50 beds, which is anticipated to be $540,000.00, is in the 2018-19 budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the renewal of an Agreement with the Michigan Department of Corrections to rent up to 50 of the jail beds as needed, at a cost of $35.00 per day per bed, effective October 1, 2018 through September 30, 2019 for the Michigan Department of Corrections.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Celentino, Anthony, Schafer, Maiville
Nays: None Absent: Hope, Banas Approved 08/16/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer
Nays: None Absent: None Approved 08/22/2018

Adopted as a part of the consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADDRESS INTERIM NEEDS OF THE INGHAM COUNTY
ANIMAL CONTROL AND SHELTER

RESOLUTION # 18 – 359

WHEREAS, the Ingham County Animal Control and Shelter (ICACS) is experiencing a period of transition; and

WHEREAS, the Board of Commissioners wishes to ensure continuity of services to the greatest extent possible; and

WHEREAS, additional needs during this time may include hiring of temporary employees, contracting with veterinarians and additional expenditures; and

WHEREAS, funds are available in the personnel budget due to currently vacant positions.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the hiring of temporary employees, entering into additional contracts with veterinarians, and any additional expenditures as deemed necessary by the interim Animal Control Director through December 2018.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after review and approval as to form by the County Attorney.

LAW & COURTS:  Yeas:  Crenshaw, Celentino, Anthony, Schafer, Maiville
    Nays: None    Absent:  Hope, Banas    Approved 08/16/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer
    Nays: None    Absent: None    Approved 08/22/2018

Adopted as a part of the consent agenda.
ADOPTED – AUGUST 28, 2018
AGENDA ITEM NO. 45

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING LANGUAGE INTERPRETATION SERVICES
CONTRACT FOR THE 9-1-1 CENTER

RESOLUTION # 18 – 360

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County 9-1-1 staff use language interpretation services to assist in understanding the needs of our non-English speaking customers; and

WHEREAS, the 9-1-1 Center currently uses Language Line for these services; and

WHEREAS, the 9-1-1 Director has identified a new company Voiance, to provide these services with a substantial cost savings to the county; and

WHEREAS, the 9-1-1 Center requires these services and the Director wishes to enter into a contract with Voiance to supply language interpretation, in addition to Language Line, as a service provider.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes contracts for language interpretation services for the 9-1-1 Dispatch Center with Voiance and Language Line in an amount not exceed $10,000.00 per year.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after review and approval as to form by the County Attorney.

LAW & COURTS:  Yeas:  Crenshaw, Celentino, Anthony, Schafer, Maiville
Nays:  None  Absent:  Hope, Banas  Approved  08/16/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer
Nays:  None  Absent:  None  Approved  08/22/2018

Adopted as a part of the consent agenda.
Introducing the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING REPLACEMENT OF THE TRAINING ROOM CONSOLES FOR THE 9-1-1 CENTER

RESOLUTION # 18 – 361

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County 9-1-1 administration has requested and was approved in our 2018 budget, for a CIP project in the amount of $80,000.00, to replace the existing workstations in the Center’s training room to make them consistent with the call center workstation design; and

WHEREAS, the replacement of these workstations will require the services of an electrician to modify the electrical configuration of the workstations; FD Hayes has provided a quote in the amount of $6,170.00; and

WHEREAS, the current vendor Russ Bassett has provided a quote to replace the current workstations which were brought to the consolidated center from the Lansing 9-1-1 Center, in the amount of $59,193.58; and

WHEREAS, the removal, installation and connections of the equipment may have some unforeseen additional equipment or labor needed to complete the project for these workstations. It is requested that the remaining approved funds be held for contingency needs to complete this project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes contracts for the replacement of 9-1-1 Center Training Room workstations with Russ Bassett and FD Hayes in an amount not exceed $80,000.00.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after review and approval as to form by the County Attorney.

LAW & COURTS:  Yeas:  Crenshaw, Celentino, Anthony, Schafer, Maiville
  Nay:  None  Absent:  Hope, Banas  Approved 08/16/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer
  Nay:  None  Absent:  None  Approved 08/22/2018

Adopted as a part of the consent agenda.
WHEREAS, in 2010 Grand Valley Automation, Inc. installed an I/NET access control and Stentofon IP Intercom system in the Jail, replacing the previous manual/toggle switch control panel; and

WHEREAS, with this new system, the Jail has experienced continuing operational problems; and

WHEREAS, efforts to fix these problems have been unsuccessful forcing the need for a new detention control panel; and

WHEREAS, Cornerstone Detention Product, Inc. submitted the lowest total turnkey cost bid amount of $142,930.00 to furnish and install new detention control panels in selected open posts as well as on the Field Services gate, provide operator training and support, provide maintenance services 24 hours a day, 7 days a week as well as warranty the new panel for (2) two years; and

WHEREAS, the Facilities Department would like to purchase an additional (2) two year warranty for a cost of $36,480.00; and

WHEREAS, the Facilities Department is requesting a $30,000.00 contingency for any unforeseen circumstances that may arise with this type of project bringing the total not to exceed project cost to $209,410.00; and

WHEREAS, funds will be transferred from the unrestricted balance in the general fund to line item #245-31199-976000-8FC28.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Cornerstone Detention Product, Inc. 12700 31 Mile Road, Washington, Michigan, 48095, who submitted the lowest total turnkey cost bid amount of $142,930.00 to furnish and install new detention control panels in selected open posts as well as on the Field Services gate, provide operator training and support, provide maintenance services 24 hours a day, 7 days a week, warranty the new control panel for (2) two years, the purchase of an additional (2) year warranty which costs $36,480.00, as well as the requested $30,000.00 contingency, bringing the total not to exceed cost to $209,410.00.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after review and approval as to form by the County Attorney.

**LAW & COURTS:**  **Yea:**  Crenshaw, Celentino, Anthony, Schafer, Maiville  
**Nays:**  None  **Absent:**  Hope, Banas  **Approved 08/16/2018**

**FINANCE:**  **Yea:**  Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer  
**Nays:**  None  **Absent:**  None  **Approved 08/22/2018**

Adopted as a part of the consent agenda.
INTRODUCED BY THE LAW & COURTS AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION IN SUPPORT OF LEGISLATION TO ALLOW FOR CONSOLIDATION OF LANSING 54-A DISTRICT COURT, EAST LANSING 54-B DISTRICT COURT AND INGHAM COUNTY 55TH DISTRICT COURT

RESOLUTION # 18 – 363

WHEREAS, the concept of consolidating Lansing 54-A District Court, East Lansing 54-B District Court and Ingham County 55th District Court has been considered by Lansing, East Lansing and Ingham County for several years; and,

WHEREAS, a sharing of judicial resources by consolidation of or appropriate agreements among the three courts may result in a positive outcome that more evenly distributes caseload in the affected areas, resulting in an improved judicial system for the public, cost efficiency for the funding units, and more effective use of judicial resources for the Courts; and

WHEREAS, it will be necessary to amend the Revised Judicature Act of 161 (1961 PA 236) in order for such a consolidation to move forward; and

WHEREAS, the Ingham County Board of Commissioners has identified in its Action Plan within the Goal to “Provide user friendly, accessible facilities and quality infrastructure,” and the Strategy to “Identify areas for collaboration with other governmental units for facilities, property and infrastructure upgrades,” the Key Implementation Task to “Explore methods to share and/or consolidate District Court programming, operations and/or facilities.”

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby demonstrates its support of State legislation that would allow for District Court consolidation to proceed.

BE IT FURTHER RESOLVED, that the Board of Commissioners directs the County Controller to send copies of this resolution to the Cities of Lansing and East Lansing and to the Office of State Representative Sam Singh and other area Representatives and Senators.

LAW & COURTS:  **Yea**s:  Crenshaw, Celentino, Schafer, Maiville  
  **Nay**s:  None  **Absent**:  Hope, Banas, Anthony  **Approved 08/16/2018**

FINANCE:  **Yea**s:  Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer  
  **Nay**s:  None  **Absent**:  None  **Approved 08/22/2018**

Adopted as a part of the consent agenda.
SPECIAL ORDERS OF THE DAY

Commissioner Crenshaw moved to reappoint Jennifer Cronkite, appoint Corina Klein, and appoint as of October 1, 2018 Stephanie Glidden to the Equal Opportunity Committee. Commissioner Hope supported the motion.

The motion carried unanimously.

Commissioner Crenshaw moved to appoint Michael Unsworth to the Parks Commissioner. Commissioner Tennis supported the motion.

Commissioner Banas disclosed that Mr. Unsworth had contributed to her campaign.

The motion carried unanimously.

Commissioner Crenshaw moved to appoint the following people to the ICAC Director Search Committee: Commissioner Crenshaw, Committee Chair, Commissioner Nolan, Commissioner Naeyaert, and Commissioner Maiville as voting members, and Jaclyn Flynn representing Animal Care Staff, Sarah Schertel representing Office Staff, Caitlin Budzinski representing Animal Control Officers, Dr. Marie Hopfensperger representing the Advisory Committee, Brenda Sayles representing volunteers, and Lorna Elliot Egan and Patricia Whitener representing the Shelter Fund as non-voting members. Commissioner Naeyaert supported the motion.

The motion carried unanimously.

Commissioner Crenshaw moved the following people to the Chief Public Defender Interview/Selection Panel: Commissioner Crenshaw, Commissioner Hope, Commissioner Koenig, the Honorable Hugh Clark, Jr. and the honorable Stacia Buchanan as an alternate from the 54A District Court, the Honorable Richard D. Ball from the 54B District Court, and the Honorable Donald Allen, Jr. from the 55th District Court. Commissioner Tennis supported the motion.

The motion carried unanimously.

Commissioner Crenshaw moved to appoint Commissioner Koenig to the Land Bank. Commissioner Nolan supported the motion.

The motion carried unanimously.

Commissioner Crenshaw moved to appoint Commissioner Morgan to the Human Services Committee, Finance Committee, and Tri-County Regional Planning Commission. Commissioner Tennis supported the motion.

The motion carried unanimously.

PUBLIC COMMENT

Treasurer Schertzing updated the Board of Commissioners on the recent property tax auctions. He further stated that the number of tax foreclosures was down in Ingham County this year.
Treasurer Schertzing stated that the Treasurer’s Office held an auction at the end of July which took in $1.1 million and there was an auction earlier that day which took in over $600,000 for 36 properties. He further stated that one property sold earlier in the day and he wanted to bring it to the Board of Commissioner’s attention, the Life of Riley Trailer Park was auctioned off for redevelopment.

Treasurer Schertzing stated that the Ingham County Health Department had done a lot of work there. He further stated that working with the City of Lansing, the blight was removed.

Treasurer Schertzing stated that the property had been delinquent in taxes for a very long time. He further stated that there had been two competitive bidders for the property zoned for single family homes. He further stated that it was sold for $80,000, a performance bond of $110,000, and $30,000 in taxes.

Treasurer Schertzing stated that the winning bidder was Dave Sheets, an investment attorney. He further stated that he had sent the City of Lansing Mayor and City Council a memorandum about this and wanted to update the Board of Commissioners also.

Treasurer Schertzing stated that the successful redevelopment of the Life of Riley Trailer Park was important and would reward the County and City for the good work that they had done on this property.

Robert Pena, Eastside Neighborhood Association, stated that tomorrow night there would be a tree planting event with Mr. Cohen from the Land Bank. He further stated that if anyone was available to help, please contact Mr. Cohen.

Mr. Pena stated that they would be planting trees around the City of Lansing with a focus on the East Side.

**COMMISSIONER ANNOUNCEMENTS**

Commissioner Nolan stated that she would like to speak of those who were making mean-spirited, damaging mischief. She further stated that in late 2017 she got an abrupt, unexpected, and painful divorce.

Commissioner Nolan stated her marital home in Okemos was sold after one week on the market. She further stated that she was blessed when her friends came forward to offer a new place to live.

Commissioner Nolan stated that she chose to reside with at friend’s home in Okemos where she could be among her friends, neighbors, and constituents, and also reside at a home in Lansing with her best friend who offered support during a difficult time. She further stated that the dual living situation worked well for her.

Commissioner Nolan stated that Commissioner Ryan Sebolt, Todd Heywood, Clerk Barb Byrum took less than half of the truth and half the information.

**POINT OF ORDER CALLED BY COMM. SEBOLT WHO ASKED THE CHAIR IF IT WAS APPROPRIATE TO BE IMPUGNING THE MOTIVES OF OTHER MEMBERS OF THE BOARD OF COMMISSIONERS.**

Commissioner Nolan stated that they ran with it on Todd Heywood’s Facebook page.

Commissioner Sebolt stated that a point of order needed to be addressed.
Chairperson Koenig asked for clarification to Commissioner Sebolt’s question.

Commissioner Sebolt stated that he believed that the speaker was impugning the motives of members of the Board of Commissioners and he wanted to know if that was appropriate under the rules.

Commissioner Nolan stated that she was just stating the truth.

Chairperson Koenig stated that she was unsure.

Commissioner Sebolt stated that it was up to the Chairperson to decide.

Chairperson Koenig asked Commissioned Sebolt what his question was.

Commissioner Sebolt stated that the speaker had accused him of causing unnecessary mischief, as well as accused a county-wide elected official of causing unnecessary mischief, as evidenced by her own statement.

Discussion.

Dave Stoker, County Attorney, stated as long as the speech was factual it was not problematic.

Commissioner Nolan stated that she was being factual.

Mr. Cohl stated that if other allegations were made not based on fact that would be difficult.

Chairperson Koenig stated that she would request that the speaker limit her comments to factual statements.

Commissioner Nolan stated that her comments had been factual so far. She further stated that they ran with it on Todd Heywood’s Facebook page.

Commissioner Nolan stated that Todd Heywood put out the lie that she only lived in Lansing. She further stated that this was also on Mr. Heywood’s radio show on 1320 AM with Commissioner Sebolt on August 22, 2018.

Commissioner Nolan stated that on August 23, 2018, on 1320 AM, Clerk Byrum reported that she filed a complaint against Commissioner Nolan with the Michigan State Police for criminal activity of voter fraud. She further stated that they managed to spread this misinformation to Channel 6 News.

Commissioner Nolan stated that Channel 6 News had spoken to her Okemos neighbor and they pointed out her home and verified that she lived there. She further stated that unfortunately Commissioner Sebolt went off half information, Mr. Heywood was a National Enquirer-style, amateur writer in need of a story, and Clerk Byrum, with a limited grasp of the nuance of election law, were all wrong about her dual residency and living situation.

POINT OF ORDER CALLED BY COMM. SEBOLT.

Chairperson Koenig asked Commissioner Nolan to please wrap it up.
Commissioner Nolan stated that to make matters worse, this mean-spirited, damaging mischief.

POINT OF ORDER CALLED BY COMM. SEBOLT. HE STATED THAT THEY HAD ALREADY DETERMINED THIS WAS NOT ALLOWED UNDER THE BOARD RULES AND ASKED THE CHAIR TO ENFORCE THE BOARD RULES.

Commissioner Nolan stated that she would go right to the voter fraud. She further stated that mathematically proven research shows that voter fraud in the United States was almost nonexistent.

Commissioner Nolan stated that voter fraud was a phrase concocted by the radical Alt Right. She further stated that when she FOIA-ed Clerk Byrum for her criminal complaint for the Michigan State Police it was not forthcoming.

Chairperson Koenig stated that Commissioner Nolan was getting to the point of being out of order. She asked that Commissioner Nolan wrap up her statements.

Commissioner Nolan stated that it meant that Clerk Byrum had either never filed it or she filed a criminal complaint against a County Commissioner, yet failed to keep the record of it. She asked what Clerk would file a criminal complaint and not keep a copy of it.

Commissioner Nolan stated that there are others lined up for the dull edge of this chopping block and the bloodletting needed to stop. She asked that compassion and rule of law prevail.

Commissioner Sebolt stated that this had gone too far.

Chairperson Koenig stated that she was done and that was enough.

Commissioner Crenshaw thanked the Sheriff’s Office and staff for informing the voters about the Justice Millage and helping to gain support for the successful millage. He further stated that he would like to thank Sheriff Wriggelsworth and Sergeant Daenzer for their work at the ICAC.

Commissioner Crenshaw stated that he had visited the shelter and the changes had made a difference and increased morale was evident. He further stated that the shelter was not where it needed to be but it was well on its way and the staff was open to the changes.

Commissioner Crenshaw stated that there would be a Law & Courts Committee budget hearing on August 29, 2018 at 6:00 p.m. He further stated that the Committee members should come prepared with their budget binders and it would be a quick meeting.

Commissioner Anthony stated that the Lansing Harmony Celebration would take place on September 8, 2018 from noon to 9:00 p.m. at Benjamin Davis Park. She further stated that NAACP Freedom Dinner would be held on September 30, 2018 at 4:00 p.m. at the Crowne Plaza Hotel.

Commissioner Anthony stated that she would like to request that everyone keep in their thoughts and prayers the victims of the Jacksonville shooting and Senator John McCain’s family. She further stated that the media had been covering Senator McCain’s level of civility and patriotism and she would like that to be kept at the top of everyone’s minds.
Commissioner Naeyaert stated that she would like to thank Sergeant Daenzer for his work at the ICAC and stated that she would like the Sheriff to know that they will keep the search for the next director moving. She further stated that she would like to thank Sheriff Wriggelsworth and his staff for their hard work with a situation which affected the residents of the out-county.

Commissioner Naeyaert stated that there had been an armed person who had left the scene of an accident and attempted to seek shelter at various places. She further stated that out-county people do not scare easily, but this was a difficult situation.

Commissioner Naeyaert stated that the Ingham County Sheriff’s Office did an outstanding job and was able to capture the suspect. She further stated that she wanted to thank the Sheriff, his staff, and all involved in that situation.

Commissioner Sebolt stated that he felt he was forced into commenting. He further stated that he was upset that Commissioner Nolan had made comments against the Board Rules and he encouraged the Chair to be stricter in enforcing those rules going forward.

Commissioner Sebolt stated that he had a face-to-face conversation with Commissioner Nolan at a house inside his district and she had stated she lived there. He further stated that it was outside of her district and to his knowledge, it was a violation of the law.

Commissioner Sebolt stated that he brought that information to the County Clerk as he thought that it was his responsibility to do. He further stated that stated that after he was hounded by the media and after other members of the Board of Commissioners had provided comment, he chose to comment.

Commissioner Sebolt stated that he was not malicious or mischievous in intent but he was concerned with the integrity of the Board of Commissioners. He further stated that his sole intention was that the Board of Commissioners was functioning at its highest capacity within the law and ethically as they are bound.

Commissioner Sebolt stated that he hoped that they could conduct themselves with professionalism and continue to move forward as a Board knowing that their actions were for their constituents and Ingham County. He further stated that those constituents should be properly represented.

Commissioner Celentino stated that there was a new member sworn in tonight on the Board of Commissioners and he wanted to congratulated Thomas Morgan. He further stated that he knew Commissioner Morgan through work with the Michigan Education Association.

Commissioner Celentino stated that he knew Commissioner Morgan to be a strong advocate for public schools, and that he expected him to be a great asset to the Board. He further stated that he looked forward to working with him.

Commissioner Celentino stated that his advice was to keep calm and that it would get better as things move along.

Chairperson Koenig stated that she had never had this happen before. She further stated that she was sorry to Commissioner Sebolt as she was not more rigid with the Board rules.
Commissioner Banas stated that she would like to congratulate those who won in the Primary Election. She further stated that she would like to welcome Thomas Morgan who joined the Board of Commissioners today and offered that she was available to answer questions he may have.

Commissioner Banas stated that at times the vigor for ethics led to a lack of congeniality. She further stated that there had been the opportunity for individuals to talk privately, particularly when half-truths were involved.

Commissioner Banas stated that they needed to act with civility and to approach each other to work through the misunderstanding. She further stated that they could avoid the lack of civility that happened tonight.

Commissioner Banas stated that she appreciated working with all of the Board of Commissioners and would like to go back to what Commissioner Anthony had said about the fallen American hero, John McCain. She further stated that this was a trying, difficult job and they needed be able to remain congenial with each other.

Commissioner Banas stated that it was back-to-school time and it was important to be supportive of schools during this time of an education crisis. She further stated that as a former teacher she knew that it was a growing problem.

Commissioner Banas stated that schools were not able to get teachers to apply for jobs. She further stated that everyone should be more supportive of local schools.

Commissioner Grebner stated that he had been struggling to understand Michigan election law for about 45 years and had not been able to understand it yet. He further stated that there was a Commissioner 25 years ago who had been living outside of her district.

Commissioner Grebner stated that it took an action of quo warranto before the Circuit Court to have her removed. He further stated that he suggested that others look into it.

Commissioner Grebner stated that he would be surprised if they found quo warranto.

Commissioner Crenshaw stated that he wanted to welcome to Commissioner Morgan. He further stated that Sergeant Daenzer was at the meeting and asked him to stand so everyone could put a face to his name.

Chairperson Koenig thanked Commissioner Crenshaw for his work chairing the caucus meetings efficiently.

Commissioner Hope thanked Treasurer Schertzing for the announcement regarding Life of Riley which had shown a number of problems, poverty, need for quality, affordable homes. She further stated that she hoped that the new developer would provide quality affordable housing for Lansing residents.

Commissioner Morgan thanked everyone for being so welcoming and although it was not part of the plan to serve so early, he was glad to be here. He further stated that he was also glad that the drama that has nothing to do with him.

Commissioner Morgan stated that he had a long standing relationship with many of the members of the Board of Commissioners and he valued those relationships. He further stated that he was looking forward to working with everyone.
Chairperson Koenig stated that the Board of Commissioners had been a tough job for everyone lately with a lot of pressure. She further stated that she encouraged everyone to get along and that everyone was there for good reasons.

Chairperson Koenig stated that everyone should keep moving forward and to do thing that you feel is the right thing in your heart.

**CONSIDERATION AND ALLOWANCE OF CLAIMS**

Commissioner Anthony moved to pay the claims in the amount of $23,995,476.45. Commissioner Morgan supported the motion.

The motion carried unanimously.

**ADJOURNMENT**

The meeting was adjourned at 7:18 pm.
August 27, 2018

At the August 9, 2018 meeting of the Antrim County Board of Commissioners, the following Resolution was offered:

RESOLUTION #19-2018 By Christian Marcus, seconded David Heeres
RESOLUTION IN OPPOSITION TO SENATE BILL 1031, A BILL TO AMEND 1893 PA 206, ENTITLED, "THE GENERAL PROPERTY TAX ACT, “(MCL 211.1 to 211.155)
By adding section 9p

WHEREAS, Senate Bill (SB) 1031 seeks to amend the General Property Tax Act to exempt qualified utility personal property from the collection of taxes under the Act; and

WHEREAS, “Qualified utility personal property” under the Act would include both the following utility personal property: electric transmission and distribution systems, substation equipment, spare parts, gas distribution systems, water transmissions and distribution systems, gas storage equipment, and transmission lines of gas or oil transporting companies; that was initially installed in the State after December 31, 2017; and

WHEREAS, SB 1031 in its present form as introduced on May 29, 2018, will impose a financial burden on Antrim County and its local units, as it will not only reduce personal property tax revenues in 2019, but every year thereafter those annual losses will continue to increase; and

WHEREAS, SB 1031 in its present form as introduced on May 29, 2018, that the Antrim County Board of Commissioners supports the concerns of its Townships and the position taken of the Michigan Township Association; and

WHEREAS, SB 1031 was reported favorably by the Senate Committee on Finance without amendment for immediate effect to the Committee of the Whole on June 6, 2018, and

NOW, THEREFORE, BE IT RESOLVED that the Antrim County Board of Commissioners does hereby oppose SB 1031.

BE IT FURTHER RESOLVED that this resolution will be forwarded to all counties in Michigan, State Representative Tristan Cole, State Senator Wayne Schmidt, Governor Rick Snyder, the Michigan Townships Association, the Michigan Municipal League, and the Michigan Association of Counties.


NO – None;

ABSENT – None.

RESOLUTION #19-2018 DECLARED ADOPTED.
August 27, 2018

At the August 9, 2018 meeting of the Antrim County Board of Commissioners, the following Resolution was offered:

RESOLUTION #20-2018 By Christian Marcus, seconded by David Heerse

OPPOSE THE DEPARTMENT OF NATURAL RESOURCES
PLAN TO ELIMINATE BAITING AND SALE OF BAIT

WHEREAS, the Michigan Department of Natural Resources (DNR) will be recommending a baiting ban to the Natural Resources Commission due to the discovery of Chronic Wasting Disease (CWD) in the deer population in Southwest Michigan, and

WHEREAS, in addition to other options, there has been discussions by the DNR regarding the potential of a baiting ban that would include the entire Lower Peninsula of Michigan, and

WHEREAS, Antrim County which is located on the shore of Lake Michigan in the upper northwestern portion of the Lower Peninsula and geographically at least 70 miles from any County in which deer has been tested and found to have Chronic Wasting Disease (CWD), and

WHEREAS, a baiting ban throughout the Lower Peninsula would include Antrim County, and

WHEREAS, a plan to eliminate baiting and a ban on the sale of bait in Antrim County is not in the best interest of the overall economy of Antrim County or the State of Michigan in general.

NOW, THEREFORE, BE IT RESOLVED that the Antrim County Board of Commissioners does hereby oppose any baiting ban and banning of the sale of bait that would include the entire Lower Peninsula of the State of Michigan.

BE IT FURTHER RESOLVED, that this resolution will be forwarded to all counties in Michigan, State Representative Tristan Cole, State Senator Wayne Schmidt, Governor Rick Snyder, Department of Natural Resources and the Natural Resource Commission.


RESOLUTION #20-2018 DECLARED ADOPTED.
August 27, 2018

At the August 9, 2018 meeting of the Antrim County Board of Commissioners, the following Resolution was offered:

RESOLUTION #21-2018 By Christian Marcus, seconded by David Heeres

RESOLUTION OPPOSING THE LEGALIZATION OF MARIJUANA FOR GENERAL USE
(This resolution does not relate to the use of marijuana approved for medical purposes in compliance with current state law.)

WHEREAS, proposals to legalize the general use of marijuana are being placed on the ballot across Michigan; and

WHEREAS, general marijuana use and possession is not permitted by federal and state law; and

WHEREAS, The National Institute on Drug Abuse reports that 1 in 6 teens that use marijuana become addicted to its use; and Marijuana is now the number one reason kids enter treatment for substance abuse — more than alcohol, cocaine, heroin, meth, ecstasy, and other drugs combined; and

WHEREAS, The University of Colorado, Denver reports that marijuana-impaired driver related facilities have risen 114% in Colorado since the state legalized the use of marijuana; and

WHEREAS, increased consumption of Marijuana would likely lead to higher public health and financial costs for society. Addictive substances like alcohol and tobacco already result in much higher social costs than the revenue they generate. The cost to society of alcohol alone is estimated to be more than 15 times the revenue gained by their taxation; and

WHEREAS, it is not possible to foresee and mitigate all the associated risks and impact to our communities through the legalization of marijuana for general use; and

WHEREAS, at this time there are no certified testing methods and or devices available to verify the levels of Tetrahydrocannabinol (THC) in a suspected marihuana users system; and

RESOLVED that the Antrim County Board of Commissioners is opposed to the legalization of marijuana for general use; and

BE IT FURTHER RESOLVED that Antrim County encourages other communities to oppose the legalization of marihuana for general use including the adoption of similar resolutions in opposition to the legalization on non-medical marijuana.

YES – David Heeres, Ed Boettcher, Smith, Ricksgers, LaVanway, Kruger, Marcus;
NO – Melissa Zelenak, Karen Bargy;
ABSENT: None.

RESOLUTION #21-2018 DECLARED ADOPTED.
RESOLUTION
THE DEVELOPMENT OF AN ADDITIONAL LOCK

WHEREAS, the Soo Locks are a vital economic contributor, not just for Michigan, but for the entire U.S. Economy as well. Currently, there are only two locks that are currently being utilized for shipping which are the Poe and MacArther. The 49-year-old Poe Lock is in need of repair and the MacArther Lock’s size is not suitable for modern freighters to pass through, and;

WHEREAS, closing the Poe Lock would cause a negative economic impact of $160 million within a 30-day span, and;

WHEREAS, a shutdown of the Locks would result in the halt of the North American automotive production within a matter of weeks, and;

WHEREAS, the Soo Locks (out of 196 locks) is ranked number one in its significance to the economy and saves approximately $3.5 billion in costs for transportation each year, and;

WHEREAS, having the Locks closed for even six months would result in 11 million jobs being lost, and;

WHEREAS, the locks are a critical pathway to ship national resources such as iron ore and agricultural products critical to the economic vitality of the Upper Peninsula of Michigan that are exported nationally and internationally, so;

THEREFORE, building a new lock, in addition to the Poe Lock, would allow for more efficient and redundant transportation opportunities;

BE IT RESOLVED, that the Board of Commissioners of Marquette County supports the development and the funding of the twinning of the Poe Lock as soon as possible.


Nays: None

Absent: None

Gerald Corkin, Chairman

Date: August 21, 2018
***By Hand Delivery***

Ms. Carol Koenig  
Chairperson  
Ingham County Board of Commissioners  
Ingham County Courthouse  
Mason, MI 48854

September 7, 2018

RE: East Lansing Brownfield Redevelopment Authority Amended Brownfield Plan #11 -- Park District Project -- 100-140 W. Grand River Ave & 303 Abbot Road, East Lansing MI

Dear Ms. Koenig,

The Brownfield Redevelopment Authority (BRA) of the City of East Lansing, Michigan, has approved Amended Brownfield Plan #11 for the properties at 100-140 W. Grand River Avenue and 303 Abbot Ave in the City of East Lansing and has forwarded it to the East Lansing City Council for review and a public hearing. The project includes a complete demolition and redevelopment of the complex of vacant, underutilized, and functionally obsolete building structures including a mixed use retail and apartment building with on-site parking and a hotel/retail building.

Per the requirements of Public Act 381 of 1996, as amended, the City is required to provide notice regarding the Plan and the public hearing. East Lansing City Council has scheduled a public hearing to consider the Plan on Tuesday, September 18, 2018 at 7:00 p.m. Details of the public hearing are included on the enclosed Notice. The Plan can be viewed at https://www.cityofeastlansing.com/590/Park-District-Planning-Area.

The City Council welcomes your written or verbal comments on any and all aspects of the proposed Plan. If you have any questions regarding the Plan, please contact me directly at (517) 319-6887.

Sincerely,

Thomas J. Fehrenbach  
Community & Economic Development Administrator

Encl.
NOTICE OF PUBLIC HEARING

The City of East Lansing in the Counties of Clinton and Ingham

NOTICE OF PUBLIC HEARING REGARDING APPROVAL OF A RESOLUTION TO ADOPT AMENDED BROWNFIELD PLAN #11 FOR THE CITY OF EAST LANSING, APPROVING TAX INCREMENT FINANCING FOR THE REDEVELOPMENT OF THE PARK DISTRICT PROPERTIES LOCATED AT 100-140 W. GRAND RIVER AVENUE AND 303 ABBOT ROAD IN THE CITY OF EAST LANSING, MICHIGAN PURSUANT TO AND IN ACCORDANCE WITH ACT 381, 1996, AS AMENDED, OF THE PUBLIC ACTS OF THE STATE OF MICHIGAN.

Please take notice that a Public Hearing shall be held before the East Lansing City Council on Tuesday, September 18, 2018, at 7:00 p.m. in the Council Chambers, 101 Linden Street, East Lansing, MI 48823, regarding the adoption of a resolution to amend Brownfield Plan #11, Park District Project. Within the Public Hearing the City Council shall exercise its powers, all pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended.

The eligible property included in Brownfield Plan #11 is:

100-140 W. Grand River Avenue and 303 Abbot Road, East Lansing, Michigan.

The project includes a complete demolition and redevelopment of underutilized and contaminated, functionally obsolete structures and adjacent thoroughfares. The proposed mixed-use development includes a hotel, commercial and residential uses, and parking.

The description of the property and a copy of Brownfield Plan #11, are available for public inspection in the Department of Planning, Building and Development, City of East Lansing, 517-319-6930 and at www.cityofeastlansing.com/539/projects.

Please note that all aspects of the Brownfield Plan are open for discussion at the public hearing, at which all interested persons will be provided an opportunity to be heard, and written communication will be received and considered. The City of East Lansing will provide reasonable accommodations, such as interpreters for the hearing impaired and audiotapes of printed materials being considered at this meeting, upon notice to the City of East Lansing prior to the meeting. Individuals with disabilities requiring reasonable accommodations or services should write or call the City Manager’s Office, 410 Abbot Road, East Lansing, MI, 48823, 517-319-6920, TDD 1-800-649-3777.

Jennifer Shuster
City Clerk
Published September 5, 2018
Dear Interested Party:

Pursuant to Act 451, Section 5511, the Michigan Department of Environmental Quality, Air Quality Division’s Pending New Source Review Application Report is enclosed. This report lists all of the pending applications submitted for sources within your county.

The Pending New Source Review Applications Report includes the following information: county, city, date received, applicant’s name, site address, application permit number, and a brief description of the nature of the source or process.

This report will be sent to you on a monthly basis unless you request that your name be deleted from our mailing list. Please note that this information is updated weekly and is also available on the Internet. A list is available on the Permits to Install Internet page at http://www.michigan.gov/air. Click the “Permits” tab, click the link by the second bullet for PTI/NSR permits, and click the sixth bullet under “Application / PTI Information” entitled “Pending PTI Application List.” You may obtain information on sources located in neighboring counties by accessing the above list or by contacting me.

Thank you for your interest in this matter.

Sincerely,

Sue Thelen
Permit Section
Air Quality Division
517-284-6804

Enclosure
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<tr>
<th>County</th>
<th>City</th>
<th>Site Address</th>
<th>Applicant</th>
<th>Permit No.</th>
<th>Received</th>
<th>Application Reason</th>
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<tr>
<td>CLINTON</td>
<td>SAINT JOHNS</td>
<td>231 E TOLLES DRIVE</td>
<td>SPARTAN CHEESE, LLC</td>
<td>145-18</td>
<td>8/22/2018</td>
<td>CHEESE AND WHEY MANUFACTURING</td>
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<td>EATON</td>
<td>LANSING</td>
<td>3725 S CANAL ROAD ERICKSON STATION</td>
<td>LANSING BOARD OF WATER &amp; LIGHT</td>
<td>74-18</td>
<td>5/4/2018</td>
<td>NEW NATURAL GAS-FIRED COMBINED-CYCLE PLANT</td>
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<td>GENESEE</td>
<td>GRAND BLANC</td>
<td>2361 W GRAND BLANC ROAD</td>
<td>ENERGY DEVELOPMENTS GRAND BLANC, LLC</td>
<td>331-08A</td>
<td>6/26/2018</td>
<td>INCREASE THE SO2 EMISSION LIMIT</td>
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<td>GENESEE</td>
<td>MONTROSE</td>
<td>8247 VIENNA ROAD</td>
<td>ENERGY DEVELOPMENTS MICHIGAN, LLC</td>
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<td>6/21/2018</td>
<td>REMOVAL OF EXISTING ENGINE</td>
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<td>INGHAM</td>
<td>EAST LANSING</td>
<td>354 SERVICE ROAD</td>
<td>MICHIGAN STATE UNIVERSITY</td>
<td>139-18</td>
<td>8/13/2018</td>
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<td>HOLT</td>
<td>2382 JARCO DRIVE</td>
<td>MOLDED PLASTIC INDUSTRIES</td>
<td>106-18</td>
<td>6/15/2018</td>
<td>MODIFICATION EMISSION UNITS</td>
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<td>LANSING</td>
<td>1900 W WILLOW STREET</td>
<td>LOUIS PADNOS IRON &amp; METAL</td>
<td>100-18</td>
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<td>NEW SCRAP SHREDDER</td>
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<td>OWOSSEO</td>
<td>401 S CHESTNUT STREET</td>
<td>CIE NEWCOR OWOSSEO</td>
<td>40-17A</td>
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<td>151 N DELANEY ROAD</td>
<td>OWOSSEO GRAPHIC ARTS, INC</td>
<td>272-99F</td>
<td>8/21/2018</td>
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The Ingham County Farmland and Open Space Preservation (FOSP) Program, began in 2004 and has two components, the Farmland Program and the Open Space Program. The county ordinances for the two were passed in July 2004 (Farmland Program) and October 2009 (Open Space Program). Funding for the FOSP Program is from a county millage passed in August 2008. Since it began, the program has protected just over 5,300 acres of farmland and open space land in the county with permanent conservation easements. The total cost of all conservation easements purchased to date is $6,985,580.68 of which Ingham County paid $5,613,076.68 (80%), the Federal Agriculture Conservation Easement Program (ACEP) paid $1,094,697.89 (16%), and landowners voluntarily donated $263,585.06 (4%) (Table 1).

<table>
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<th>Ingham County (FOSP Program)</th>
<th>80% of Easement Values ($5,613,076.68)</th>
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<tr>
<td>Federal (ACEP)</td>
<td>16% of Easement Values ($1,094,697.89)</td>
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<tr>
<td>Landowner contribution</td>
<td>4% of Easement Values ($263,585.06)</td>
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Table 1. Sources and amounts of funding for the land protected by the Ingham County Farmland and Open Space Preservation Program since the program began in 2004.

The State of Michigan (902 acres) and two regional land conservancies (471) have also protected farmland and open space land in the County with permanent conservation easements or the equivalent. As a result, a total of just over 6,673 acres in Ingham County now have such protection.

The amount of farmland and open space land protected in 2017 and the funding for its protection are shown in Table 2. Note that FRPP funds are only available for farmland; open space land is not eligible.

<table>
<thead>
<tr>
<th>Acres</th>
<th>Farms &amp; Open Space</th>
<th>Easement Value</th>
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<th>Federal (ACEP)</th>
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Table 2. Amount of land and the sources and amounts of funding for the land protected by the Ingham County Farmland and Open Space Preservation Program in 2017.
2017 County Application Year for the Farmland and Open Space Programs

The FOSP Board approved the same application timelines for both programs in 2017. The application period ran February 28 – June 1, 2017. A workshop for landowners explaining the programs and application process was held May 2017, from 6-8:00 p.m. at the Alaiedon Township Hall. Participants had excellent comments and questions throughout the session. The FOSP Board discovered early on in the program the importance of answering landowner questions face-to-face. This platform allows for interactive discussions about how the program will impact property owners and their operations and helps to emphasize the importance of agriculture and natural lands in Ingham County. The FOSP Board received 35 new applications for the 2017 cycle, the most ever received in an application cycle. Currently there are 78 applications to the program. After all applications are scored and ranked, the Board made recommendations to appraise the top 2 Farmland applications and the top 2 Open Space applications. Applications may remain active for up to 3 cycles before a new application must be submitted.

Appraisal Policy

The FOSP Board further developed an appraisal policy that addresses whether the county or the landowner is responsible for payment of an appraisal. Due to low appraisal values, many landowners have declined the appraisal offers, but they still wished their applications to remain active for future cycles. This presented an uncertainty about when to update an appraisal and when to reappraise. The Board formally adopted the appraisal policy in 2015 and modified it in 2016. The current appraisal policy now specifies when the county is responsible for payment of an appraisal and when it is the responsibility of the landowner. The policy can be found on-line at the County’s website www.ingham.org and is attached as Addendum A.

2017 Open Space Application Cycle

The FOSP Board held its sixth application cycle for open space land. The document, Selection Criteria for the Open Space Land Protection Program – 2017 Edition, (see www.ingham.org/appointedboardsandcommissions and attached hereto as Addendum B) was used for ranking the submitted properties. This document is also approved by the Board of Commissioners each year. The selection criteria are broken down into two sections: Ecological, Scenic and Geological Criteria – 48 points, and Property Size and Location Criteria - 65 points, for a total of 113 points. The highest scoring properties typically receive between 45 and 50 points. The FOSP Board would like to receive more applications from owners of open space land. The FOSP Board is currently targeting landowners more directly to inform them about the program and to encourage them to apply. A plan to inform individual landowners through direct mailings and to offer workshops more specifically designed for landowners of open space lands will be implemented.
The FOSP Board closed one open space easement in 2017. Located in Aurelius Township, the property was uniquely suited for the open space program as it was largely made up of muck ground, excellent for growing potatoes, mint, etc. The property has unique features that are particularly attractive to the program, such as its proximity to Mason and its large size.

**2017 Farmland Program Application Cycle**

After the application periods were completed, the properties submitted were ranked. The document, *Selection Criteria for the Farmland Protection Program – 2017 Edition* (see [www.ingham.org/appointedboardsandcommissions](http://www.ingham.org/appointedboardsandcommissions) and attached hereto as Addendum C), was used for ranking the properties. This document is approved by the Board of Commissioners each year and is the document on which selection of properties is based. The selection criteria are broken down into four sections: Agricultural Characteristics-57 points, Development Pressure-48 points, Additional Agricultural Protection Efforts-38 points and Other Criteria-10 points - for a total of 153 points. The highest scoring properties typically receive between 80 and 120 points. The emphasis on protecting land on the perimeter of the greater Lansing area was continued in 2017. Farms that fell within the perimeter area received more points in several of the individual selection criteria items than those farms more distant from that area. The reasons for emphasizing the protection of farmland and open space land on the perimeter of greater Lansing are to encourage urban development and redevelopment and to discourage sprawl development. Mason and Williamston, will be added as population centers in 2018. Thirty (35) new applications were received in 2017, the most the program has ever received. The Board attributed part of this spike in interest to the recent attention from the LSJ Article (see full article attached as Addendum D). After these applications and applications from earlier years were ranked, the FOSP Board approved the top four scoring applications and these went through the bidding process. These applications will be completed in 2018.

**Federal Agriculture Conservation Easement Program (formally the FRPP Program)**

The Agriculture Conservation Easement Program (ACEP) is a federal land conservation program that provides matching funds to eligible entities to assist them with the purchase of permanent conservation easements on farm and ranch lands, but not on natural lands (open space). Under the 2014 Farm Bill, $350 million in financial and technical assistance was made available to help landowners protect and restore key farmlands, grasslands and wetlands across the nation. The funding is provided through the ACEP Program, which was created in the 2014 Farm Bill to protect critical wetlands and encourage landowners to keep lands in farming and ranching. Under the Agricultural Land component, the Natural Resource Conservation Service (NRCS) may contribute up to 50 percent of the fair market value of the agricultural land easement. Where NRCS determines that grasslands of special environmental significance will be protected, NRCS may contribute up to 75 percent of the fair market value of the agricultural land easement. The Ingham County FOSP Program participates in the ACEP Program (see Table 1 and 2 above).

**Mission Related Programs with which the FOSP Board Participates**

The FOSP Board participates, on a selective basis and as time permits, in local programs that: (i) create strong urban city cores and have strong Smart Growth policies; (ii) help local agriculture prosper,
such as farmers markets and other agricultural economic programs; and (iii) protect the area’s watersheds. The FOSP Board also participates on the Tri-County Regional Planning Commission’s (TCRPC) Urban Rural Service Management Committee (formerly Urban and Rural Service District/Urban Service Boundary Committee), the Lansing Economic Area Partnership (LEAP) Agriculture Development Workgroup, and the Red Cedar River and Middle Grand River Watershed Committees.

**Why Protect Ingham County’s Farmland and Open Space**

Protecting Ingham County’s farmland and open space is important for mainly three reasons: it strengthens the agricultural industry, protects the environment, and enhances Ingham County communities, both rural and urban. These benefits are important to Ingham County families and increase the quality of life of its citizens.

The Ingham County Farmland and Open Space Preservation Program protects land that cannot be replaced. Once farmland is developed it is extremely, if not impossible, to restore it to its naturally occurring fertile state. Leaving farms open to development would put the revenue and jobs supported by Ingham County’s agricultural industry at risk. Developing our farmland would diminish the quality of local produce available in the area and decrease access to fresh, nutritious food. By strategically protecting some of our best farmland and environmentally sensitive land, we are helping to create a long-term business environment for the agricultural industry and maintaining vitally important ecosystems. Open space is necessary to recharge ground water aquifers, maintain water quality and ensure wild corridors. We are at a crucial point in Michigan’s history and the decisions we make today, as a society, will define our legacy in future generations.

**Final Comments**

Since the program began, the FOSP Board has been able to protect a substantial amount of high quality farmland and open space while securing significant matching funds from the ACEP and from landowner contributions. The matching funds allowed county taxpayer dollars to be more extensively leveraged.

All Board meetings are open to the public, and the FOSP Board welcomes participation from interested individuals. If you would like to make comments or have questions, please feel free to contact the FOSP Board office. Board members serving in 2017 were Dr. Paul Kindel, Chair; Gabriel Biber, Vice-chair; Dr. Kirk Heinze, Secretary; Laurie Koelling, Treasurer; Commissioner Randy Maiville; Jeanie Igl; Todd Eldred; and Wendy Villarreal. Stacy Byers, Sheridan Land Consulting, Inc., is the Consultant to the Board. The Board meets monthly.

**Ingham County Farmland and Open Space Preservation Board Members**

Dr. Paul Kindel, Chair representing Conservation Interest—Along with serving as the Chair of the Ingham County FOSP Board, Paul also serves as the President of the Mid-Michigan Land Conservancy, a 501(c)3 non-profit dedicated to the protection of natural lands and working lands in mid-Michigan. Paul is a retired faculty member in the Department of Biochemistry and Molecular Biology at Michigan State University. In 2004, Paul was a part of the grass roots *ad hoc* committee that helped to develop the Ingham County
Farmland and Open Space Preservation Program structure and ordinances and was instrumental in the passage of the Ingham County Farmland and Open Space millage in 2008.

Gabriel Biber, Vice Chair representing the Public At Large Interest – Gabriel moved to Lansing in 2007 to help steward and lead the burgeoning urban agricultural movement in the region serving as Community Organizer and Program Manager for the Greater Lansing Food Bank’s community garden and urban agriculture programs. Partners in this work included the Ingham County Land Bank, local businesses, utilities and municipalities, among others. Later, Gabriel served as Stream Monitoring Coordinator for the Mid-Michigan Environmental Action Council collecting habitat and macroinvertebrate data in Ingham County's Red Cedar River watershed at up to ten locations twice annually. In 2012 Gabriel joined Haven House in East Lansing where he served as Fund Development Director and recently took on the position of Executive Director. He is Vice-chair on the FOSP Board.

Dr. Kirk Heinze, Secretary representing Agriculture Interest – Kirk served in the MSU College of Agriculture and Natural Resources (CANR) as a faculty member, department chairperson and director of ANR Communications. As director, his work focused on creating greater public understanding of issues related to agriculture, food and the environment. As a faculty member, he spearheaded the ANR Communication undergraduate program, which boasts successful alumni in key marketing, public relations, advertising and journalism positions across the U.S. Since his retirement from MSU, Kirk hosts a weekly radio program on WJR-760 AM, “Greening of the Great Lakes,” and writes a companion blog for MLive which focus on issues associated with environmental, economic and socio-cultural sustainability. Kirk has a B.A. in English from Albion College, an M.A. in English from Wayne State University and a Ph.D. in English – American Studies from MSU.

Laurie Koelling, Treasurer representing Real Estate and Development Interest – Laurie is the co-owner of Tannenbaum Farms and an Associate Broker with BHHS, Tomie Raines, Inc. Laurie also Chairs the Alaiedon Township Planning Commission and is the Past President of the Greater Lansing Association Board of Realtors. She was Executive Director of the Michigan Christmas Tree Association for 13 years and a past President of the Ingham County Farm Bureau.

Wendy Villarreal, representing Agriculture Interest - Wendy Villarreal moved to Ingham County in 2008 to set up a diversified, small farming operation with an emphasis on sheep. She utilizes low-impact, rotational grazing techniques in order to preserve and maintain the pasture resources on her farm. By employing the latest grazing technologies of portable electric fencing and solar energizers, she is able to take her grazing operation on the road. In that vein, she has formed a company, Grazeworks, LLC, that provides environmentally sound, landscape modification and preservation services utilizing the grazing power of sheep. In addition to sheep farming, Wendy Villarreal co-owns and operates a company named Gooseworks, LLC, which provides humane solutions for nuisance Canada Geese through the use of trained borders collies. Wendy uses the border collies on her farm, and participates in sheepdog competitions throughout the country. She also provides dog training services for local farmers and golf courses.
Jeanie Igl, representing Agriculture Interest – Jeanie is married to Tony Igl and has four daughters: Stephanie, Christina, Amanda and Samantha. She and her husband farm her family farm with her parents Sid and Carol Hawkins where they grow around 2600 acres of corn and soybeans. The farm has been in the family since 1862. Most of the farm land is in the State of Michigan’s PA 116 program. Jeanie is active with the Ingham County Farm Bureau and served on the Board of Directors. She currently serves on the Farm Bureau Advisory Board for Feed Grains. She also participates in Project RED, and sings in the choir at church. Jeanie received a degree in Landscape Architecture from Michigan State University and lived in the Chicago suburbs before eventually returning to the home farm in 1991.
Addendum A
Appraisal Policy

Ingham County Farmland and Open Space Preservation Board

Application and Appraisal Process and Policies
Approved January 17, 2017

This document outlines the process by which applications are selected and ranked for purchase. It provides the policies for determining the order of offers and who is responsible for various costs associated with purchasing a conservation easement.

Ranking and Selection to Purchase Process

1. All applications, both new and old, are scored and ranked each application cycle. There is one cycle per year.
2. Applications can remain active for up to 3 cycles without applicants reapplying.
3. Applications that wish to remain active during the three year period must fill out and return a “Remain Active” form indicating their intention to be rescored and confirming no changes have been made to the property that could alter the score, i.e. utilities, sewer and water changes, zoning changes, etc.
4. Two programs exist within the overall program, the Open Space Preservation Program and the Farmland Preservation Program.
5. Applicants may apply to either program or both. Applications may score more favorably in one program, than the other. Applicants must fill out applications for both programs, in order to be considered for both.
6. It is recommended that before submitting the application, the local jurisdiction approve the application, either through signature on the application or formal Board action through a resolution. It is the Township’s discretion to determine which method they will use. The Farmland and Open Space (FOSP) Board director and staff may assist landowners with this portion. In some cases, due to timing of the application cycle relative to township board schedules, applicants may receive township approval after the application has been submitted.
7. All applications must be submitted to the County Purchasing Department to be “timed in”.
8. Applications may be received throughout the year, but only those that are received within the designated application period are guaranteed consideration for that cycle. Application received post deadline will be considered in the next application cycle.
9. Applications must be signed by all parties on the deed. For trusts, LLCs and other multiple landowner ownerships, all applicable landowners must sign the application. Keep in mind spouses as well.
10. Applications with multiple parcels may be submitted as one application as long as all parcels are within one mile of each other.
11. To receive points for the block application section, parcels must be contiguous. Separation by road, is allowed.

Appraisal Process

1. The FOSP Board will rank the applications and approve moving forward with appraisals. The number of appraisals ordered will be based on the approximate amount of money available that budget year.
2. Appraisals will be ordered based on the rank of the application, starting with the highest ranked application.
3. A range of “Appraisal Values” and a Threshold Appraisal Value (TAV) will be provided to applicants based on recent appraisals we have received. The range will include appraisals of both Open Space and Farmland properties.
4. The Threshold Appraisal Value (TAV) is the appraisal value that informs landowners who decline the County offer for the conservation easement whether the County, or the landowner is responsible for payment of the appraisal. The TAV is established by the FOSP Board each year for that year’s application cycle and is based on recent appraisals values obtained by the FOSP Board.
5. Ingham County decides what appraisal firm to use and the appraisal is the property of the County. Landowners may view the appraisal, on request.
6. After the appraisal is completed, the County Purchasing Department sends a bid packet to the landowner. It is sent to the address on file with the application. It is the responsibility of the landowners to acquire all necessary signatures. Bid packets will not be sent to every landowner listed on the application.
7. The Bid Packet will contain information confirming the layout and parcel ID’s of all parcels.
8. The County will make an offer based on the appraisal. The offer will be given at the end of the packet.
9. By ordinance the County may not pay more than the appraised value for the easement, therefore, the easement value may not be negotiated higher than the County offer in the bid packet. However, landowners may choose to take less than the County offered value of the easement. There are federal income tax benefits for taking less than the appraised value for the easement. (Landowners should consult a tax advisor or attorney to determine their tax benefits).
10. If the offer in the Bid Packet is accepted, the County will cover the full cost of the appraisal and the survey.
11. If the offer in the Bid Packet is declined and the appraisal value falls below the TAV, the County will cover the full cost of the appraisal.
12. If the offer in the Bid Packet is declined and the appraisal falls at or above the TAV the landowner is responsible for the full cost of the appraisal. The TAV for the 2017 application cycle is $1000.00 (to be inserted each year). The cost of an appraisal currently ranges between $2000.00 and $2500.00. (2017 TAV approved March 21, 2017)
13. If the Bid Packet containing the offer from the county is not returned within the time period specified in the offer, it will be considered to be declined, and, depending on the appraisal value and the TAV, the landowner may be responsible for the cost of the appraisal.
14. Landowners who decline an offer that fell below the “Threshold Appraisal Value” may submit a “Remain Active” form in order to be considered in the following year’s application cycle.
# Ingham County Farmland and Open Space Program

<table>
<thead>
<tr>
<th>Township</th>
<th>Acreage</th>
<th>Easement Value Per Acre</th>
<th>Total Easement Value</th>
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<th>Program</th>
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</table>

## FOSP Board Policies

1. We require all homes and buildings be exempted from the easement envelop. And recommend keeping out some area for buffer around the house and buildings.
2. The cost to survey the required exemption areas (house and buildings) is covered by the County. Additional buildings sites are to be paid for by the landowner.
3. Only parcels that are applied at the time of application may be covered by the easement. Additional parcels must be submitted in a future application cycle.
4. All farm dumps or junk piles must be cleared before the easement closing.
Addendum B
2017 Farmland Selection Criteria

Selection Criteria for Farmland Preservation Program
2017 Application Cycle

Tier I Criteria

<table>
<thead>
<tr>
<th>I.</th>
<th>Agricultural Characteristics</th>
<th>55 points</th>
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</thead>
<tbody>
<tr>
<td>II.</td>
<td>Development Pressure</td>
<td>48 points</td>
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<tr>
<td>III.</td>
<td>Additional Ag Protection Efforts</td>
<td>35 points</td>
</tr>
<tr>
<td>IV.</td>
<td>Other Criteria</td>
<td>10 points</td>
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</tbody>
</table>

I. AGRICULTURAL CHARACTERISTICS (55 POINTS)

1) Agricultural Productivity – Prime and Unique Soils
   Maximum Points: 20
   Prime and Unique Soils
   Prime under all circumstances
   Prime if adequately drained
   Not prime or unique
   70% of parcel is prime under all circumstances (0.70 x 20 pts) = 14 points
   30% of parcel is prime if adequately drained (0.30 x 15 pts) = 4.5 points
   Total points = 18.5 points

2) Size of Parcel(s)
   Maximum Points: 15
   Points for parcels between 15 and 200 acres are calculated by multiplying 0.1 times the parcel size. Any parcel above 150 acres receives 15 points. Parcels between 15 and 39.99 acres must be in specialty crop production. Parcels that are 0-14.99 acres receive 0 points. Parcels less than 40 acres will receive a zero for Size of Parcel, unless there is Additional Agricultural Income, in which case parcels 15 acres or more receive points.

   Example: Parcel size is 150 acres: 150 x 0.1 = 15
   Example: Parcel is 85 acres: 85 x 0.1 = 8.5
   Example: Parcel is 350 acres: 350 x 0.1 = 35; 15 points, the maximum possible
   Example: Parcel is 13 acres: (0 points for parcel less than 14.99 acres)

3) Additional Agricultural Income
   Maximum Points: 15
   Points will be awarded to operations that have “value-added” agriculture either through animal related production or through production of a specialty crop (crops other than corn, wheat, soybeans), or both, with total sales over $5,000.00 annually.
Example: Parcel is integral to farm operation that produces a specialty crop, which grosses over $15,000 annually. Total points = 15 points

4) Proximity to Existing Livestock Farms
A livestock operation for this purpose means a farm with more than 50 animal units (EPA definition: 1000 lbs = 1 unit)
Parcel is contiguous to an existing livestock operation 5 points
Parcel is located between 0.5 miles and 1 mile of an existing livestock operation 3 points
Parcel is located further than 1 mile from an existing livestock operation 0 points
*Contiguous for this section means no other parcel is located between the parcels. Parcels separated only by a road are considered contiguous.

II. DEVELOPMENT PRESSURE (48 POINTS)

5) Proximity to Existing Public Sanitary Sewer or Water, or Both
Linear (straight line) distance to existing, usable public sanitary sewer, or water services, or both, will result in the following scoring options:
Less than one-half (1/2) mile from sewer or water 5 points
One-half (1/2) mile or more but less than 1 mile 7 points
One (1) mile or more but less than 2 miles 10 points
Two (2) miles or more but less than 5 miles 5 points
More than 5 miles 0 points
Example: Parcel is located 3 miles from existing sewer lines. Total points = 5 points.

6) Proximity to Designated Population Center in Ingham County (As Defined in “Regional Growth: Choices For Our Future”, Summary Report, Tri-County Regional Planning Commission, September 2005)
Maximum Points: 30
Farm boundary is 1 mile from, or within the population center 30 points
Farm boundary is within 1 to 2 miles from population center 28 points
Farm boundary is within 2 to 3 miles from population center 26 points
Farm boundary is within 3 to 4 miles from population center 24 points
Farm boundary is within 4 to 5 miles from population center 22 points
Farm boundary is more than 5 miles from population center 0 points
Example: Farm is located 2 miles from “designated population center”. Total points = 28 points

7) Road Frontage (paved or gravel)
Maximum Points: 8
Emphasis is placed on parcels with greater linear distance of road frontage, placing the farmland under a greater threat of fragmented development. Frontage can be gravel, paved, or both and must be adjacent to the subject parcel.

Road frontage of 5280 feet (1 mile) or more ........................................ 8 points
Road frontage of 2640 feet (1/2 mile) to 5279 (just under 1 mile) ........ 6 points
Road frontage of 1320 feet (1/4 mile) to 2639 (just under 1⁄4 mile) .... 4 points
Road frontage less than 1⁄4 mile ...................................................... 0 point

Example: Parcel has 1 mile of road frontage. Total points = 8 points

III. ADDITIONAL AGRICULTURAL PROTECTION EFFORTS
(35 POINTS)

8) Location to Protected Property

Parcel is near other private land which has been permanently protected from development through a conservation easement or deed restriction (development rights may have been purchased, transferred or donated). Linear distance is used from nearest farm boundary.

Parcel is adjacent to protected land .............................................. 20 points
Parcel is not adjacent but within 1/2 mile of protected land .......... 15 points
Parcel is not adjacent but within 1 mile of protected land .......... 10 points
Parcel is not adjacent but within 2 miles of protected land ....... 5 points

Example: Parcel is adjacent to property under a permanent conservation easement = 20 points

9) Block Applications

Emphasis is placed on applications which consist of two more landowners who create a 150-acre or more block of contiguous farmland. Contiguous blocks of farmland have a greater potential for creating a long-term business environment for agriculture. Parcels included in a block application must be contiguous (touching but may be separated by a road). Each applicant in the block application will receive points for this section.

Two or more landowners apply together to create 1000 or more contiguous acres ......................................................... 15 points
Two or more landowners apply together to create 750 to 999 contiguous acres ......................................................... 10 points
Two or more landowners apply together to create 500 to 749 contiguous acres ......................................................... 8 points
Two or more landowners apply together to create 300 to 499 contiguous acres ......................................................... 6 points
Two or more landowners apply together to create 299 to 150 contiguous acres ......................................................... 5 points
Contiguous acreage of 149 acres or less ........................................ 0 points

Example: Four landowners, with varying parcel acreage, submit a block-application of about 800 contiguous acres. (Each of the four landowners would receive 10 points for this section).

Note: If a parcel in a block application is preserved, the remaining landowners will continue to receive full points for this section of the scoring criteria in future cycles, provided they still wish to participate in the block application.

IV. OTHER CRITERIA (10 POINTS)

12-5
10) **Additional Agricultural Characteristics**  
*Maximum Points: 5*

Additional agricultural characteristics are USDA certified organic farm or Centennial farm.

- Parcel has one or more additional agricultural features: 5 points
- Parcel does not have an additional agricultural feature: 0 points

11) **Michigan Agricultural Environmental Assurance Program (MAEAP)**  
*Maximum Points: 5*

Participation in the MAEAP demonstrates a commitment to environmental stewardship above and beyond a conservation plan. The State Agriculture Preservation Board has identified the MAEAP as a priority to providing matching funds. Farms verified under the MAEAP must show verification to receive points.

- Farm is MAEAP verified: 5 points
- Farm is not MAEAP verified: 0 points

**TIER I: TOTAL POINTS POSSIBLE IS 148**
Addendum C
2017 Open Space Selection Criteria

Selection Criteria for Open Space Land Preservation Program
2017 Application Cycle

<table>
<thead>
<tr>
<th>Tier I Criteria Sections</th>
<th>Maximum Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ecological, scenic, geological criteria</td>
<td>56 points</td>
</tr>
<tr>
<td>Property size and location criteria</td>
<td>70 points</td>
</tr>
<tr>
<td><strong>Maximum Total Points</strong></td>
<td><strong>126 points</strong></td>
</tr>
</tbody>
</table>

I. ECOLOGICAL, SCENIC AND GEOLOGICAL CRITERIA (Maximum 56 POINTS)

1. Potential Conservation Area(s) (from the Greening Mid-Michigan Project)
   - maximum points: 10
   - 1. High Potential
   - 2. Medium Potential
   - 3. Low Potential
   - Example: parcel fall within a Medium Potential Conservation Area = 8 points

2. Water quality values
   - maximum points: 5
   - 1. Riparian land
     - Property with a water frontage of 200 linear feet or greater receives 5 points. Points for a property with water frontage of less than 200 linear feet are: \(3 \times \text{linear feet of water frontage} / 200\) = points.
     - Example: parcel has 75 feet of water frontage on the Red Cedar River: \(3 \times 75 / 200 = 1.125\) points
   - 2. Land in the 100-year flood plain
     - maximum points: 8
     - Property that is 100% in the flood plain receives 8 points. Points for a property with less than 100% in the flood plain are: \(8 \times \%\text{percent in flood plain} = \text{points.}
     - Example: 20 acres of an 80 acre parcel is in the 100-year flood plain: \(8 \times 25/100 = 2 = 200/100 = 2\) points
   - 3. Wetlands, including buffer area
     - maximum points: 4
     - Property that is 100% wetland receives 4 points. Points for a property with less than 100% wetland are: \(4 \times \%\text{percent in wetland} = \text{points.}
     - Example: 5 acres of an 40 acre parcel is wetland: \(4 \times 12.5/100 = 0.5 = 50/100 = 0.5\) points
   - 4. Aquifer recharge land
     - maximum points: 8
     - Property that is qualified by the MSU RS&GIS model as aquifer recharge land will receive points based on the following formula; Eight x percent aquifer recharge land = points.
     - Example: 10 acres of a 20 acre parcel is aquifer recharge land: \(8 \times 50/100 = 400/100 = 4\) points

3. Habitats
   - maximum points: 8
   - 1. Forestland
     - Property that is 100% forest land receives 5 points. Points for a property with less than 100% forest land are: \(5 \times \%\text{percent in forest land} = \text{points.}
     - Example: 15 acres of a 20 acres parcel is wooded: \(5 \times 75/100 = 37.5/100 = 3.75\) points
   - 2. Others - grassland, shrub land, etc.
     - maximum points: 3
     - Property that is 100% in other types of natural habitat receives 3 points. Points for a property with less than 100% in other types of habitat are: \(3 \times \%\text{percent in other types of habitat} = \text{points}
     - Example: 10 acres of a 15 acre parcel is grassland: \(3 \times 66/100 = 198/100 = 1.98\) points
   - 4. Rare species
     - maximum points: 10
     - 1. State and federal threatened and endangered species on the property
       - Up to 10 points may be given depending on rarity category; the higher the rarity category the more points given.
       - Example: Parcel has a Copperbelly water snake on the property: =10 points

14-5
WHEREAS, the position of Animal Control Director was posted and advertised in accordance with Ingham County hiring procedures; and

WHEREAS, applicants were reviewed and screened and interviews were held by the Animal Control Director Search Committee; and

WHEREAS, the Animal Control Director Search Committee is recommending the selection of Jodi LeBombard as Animal Control Director for Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints Jodi LeBombard as Ingham County Animal Control Director, effective October 15, 2018.

BE IT FURTHER RESOLVED, that Jodi LeBombard will be placed on the current salary schedule for the Animal Control Director at MCF-12, Step 1 ($72,161.54) with terms of employment and compensation as outlined in the Ingham County Managerial and Confidential Manual.
INTRODUCED BY THE COUNTY SERVICES COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION ON ACCESSIBLE VOTING MACHINES

RESOLUTION # 18 -

WHEREAS, universal suffrage, the hard-won right of every citizen to vote freely and secretly, is the bedrock upon which our society functions; and

WHEREAS, the “Help America Vote Act” (HAVA) has greatly strengthened these rights by requiring voting officials to take all necessary steps to see that all voters including blind and otherwise disabled voters receive a fully accessible secret and unified voting experience; and

WHEREAS, since the implementation of HAVA, we have made great progress in the development and use of accessible voting machines; and

WHEREAS, the Ingham County Board of Commissioners recognizes the importance of providing blind and otherwise disabled people the right to cast a fully private and independent ballot by supporting the adoption and implementation of the Help America Vote Act of 2002; and

WHEREAS, the Help America Vote Act of 2002 enables blind voters and other voters with disabilities to exercise their right to vote privately and independently at each polling location by requiring at least one voting system accessible to individuals with disabilities in a manner that provides the same opportunity for access and participation in the voting process including nonvisual accessibility for the blind and visually impaired; and

WHEREAS, the State of Michigan recently completed the process of evaluating and certifying new voting machines and equipment to replace aging voting machines and equipment purchased over ten years ago to comply with the provisions of the Help America Vote Act of 2002; and

WHEREAS, the State of Michigan concluded that three different voting machines and equipment were deemed to comply with the provisions of the Help America Vote Act of 2002 including Dominion, Hart, and ES&S that could be purchased by each county in Michigan; and

WHEREAS, a majority of the counties in Michigan purchased voting machines and equipment from either Dominion or Hart which were not deemed to be fully accessible to blind and visually impaired voters during a mock election where all three voting machines and equipment were on display to be tested by voters in Michigan; and

WHEREAS, blind and visually impaired voters who live in the counties where the Dominion or Hart voting machines and equipment were purchased were not able to exercise their right to vote privately and independently in the same manner that provides the same opportunity for access and participation in the voting process during the August primary election as called upon in the Help America Vote Act of 2002.
THEREFORE BE IT RESOLVED, by the Ingham County Board of Commissioners assembled on this twenty-eighth day of August, 2018 in the city of Mason, Michigan that this organization condemn and deplore the certification of voting machines and equipment that are not fully accessible to blind and visually impaired voters by the Michigan Bureau of Elections and the Secretary of State of Michigan, and the purchase of voting machines and equipment that are not fully accessible to blind and visually impaired voters by county clerks.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners take any and all necessary actions to ensure blind and visually impaired voters in Ingham County, Michigan can exercise their right to vote privately and independently in a manner that provides the same opportunity for access and participation in the voting process as called upon in the Help America Vote Act of 2002.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None  Absent: Naeyaert  Approved 09/18/2018
WHEREAS, the Transportation Alternatives Program (TAP) is a federally funded program administered in Michigan by the Michigan Department of Transportation (MDOT) and the Office of Economic Development; and

WHEREAS, the Ingham County Road Department applied for, and hopes to receive conditional commitment for $159,206 of Transportation Alternatives Program funding to construct non-motorized facilities on Lake Lansing Road from Hagadorn Road to Saginaw Highway; and

WHEREAS, the Ingham County Road Department attests to the existence of, and commits to, the $70,794 of matching funds necessary to carry out the project; and

WHEREAS, the Ingham County Road Department has committed to design, construct, and maintain the proposed paved shoulders for the use of the general public and satisfy all the requirements of the Michigan Department of Transportation (MDOT), the Office of Economic Development, and the Federal Highway Administration; and

WHEREAS, the Ingham County Road Department commits to owning, operating, and implementing a maintenance program over the design life of the facilities constructed with Transportation Alternatives Program funding; and

WHEREAS, the Office of Economic Development requires a formal commitment from Ingham County, on behalf of the Ingham County Road Department, to certify that all financing is in place, to certify a maintenance commitment, and to authorize an agency agent to implement the Transportation Alternatives Program project development.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, on behalf of the Road Department, certifies that the financing is secured, available, and committed for use in constructing the project; commits to owning, operating, and funding/implementing a maintenance plan/program over the design life of the facility constructed with TAP funds; and authorizes Robert Peterson, P.E., Director of Engineering for the Ingham County Road Department, to act on behalf of the Ingham County Board of Commissioners to implement the Transportation Alternatives Program project development.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary Agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
  Nays: None  Absent: Naeyaert  Approved 09/18/2018
WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated September 4, 2018 as submitted.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None
Absent: Naeyaert
Approved 09/18/2018
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<tr>
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<th>R/W APPLICANT /CONTRACTOR</th>
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MANAGING DIRECTOR: ______________________________
WHEREAS, the structure of County government has a profound effect on the delivery and funding of services; and

WHEREAS, the Reorganization Procedure Policy is intended to provide the Board of Commissioners with careful analysis of workforce demands, financial resources and the needs of County residents; and

WHEREAS, implementation nuances encountered since adoption of the Reorganization Procedure Policy in 2014 led to conversations about clarity and intent.

THEREFORE BE IT RESOLVED, the Ingham Board of Commissioners approves amendments to the Reorganization Procedure Policy as follows, effective upon ratification of this resolution.

1) Add definitions for “job description amendment,” “reclassification” and “reorganization” to distinguish each term and to provide guidance on selection of the proper procedure to address changes in each category.

2) Establish procedures for job description amendments, reclassification requests, new positions and reorganizations.

3) Add a provision in the reorganization procedure to compel review of job descriptions for all positions impacted by the proposed reorganization.

4) Allow an extension of up to six business days for a Union response to reclassification proposals at Step 4 of the Reorganization Procedure.

BE IT FURTHER RESOLVED that this policy shall be applicable to all departments of Ingham County.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None  Absent: Naeyaert  Approved 09/18/2018
A. Purpose and Applicability

Because the structure of the County has a profound effect on the delivery and funding of services, the Board of Commissioners adopts the following policy with respect to reorganization. The provisions of this policy are intended to provide the Board of Commissioners with careful analysis based on workforce demands, financial resources and the needs of County residents.

Reorganization is the restructuring of departmental operations. The most common reasons to reorganize are job vacancies, the addition or loss of grant funds, the addition or termination of a program or service, the merger of two workgroups or a significant change in technology. This policy is not to be used to eliminate specific personnel or substitute for disciplinary policies.

While department reorganization may result in the classification/creation or changes to an existing position(s); this process is not used as a request for individual reclassification. Individual reclassification requests occur when an employee’s current position’s established classification is changed due to significant and permanent changes in the assigned responsibilities as the result of long-term adjustments to work assignments.

Since reorganizations impact classifications and employees, Department Heads are required to work in conjunction with Human Resources to ensure personnel issues are implemented according to the parameters of labor contracts. Department Heads will act as the principal advocate for the reorganization throughout subsequent discussions and review. Department Heads must consider the concerns of employees, unions, other departments, vendors, citizens and any related stakeholders while developing reorganization proposals.


B. Definitions

Terms and phrases used throughout this policy are defined as follows.

1. **Job Description Amendment** means a change in the essential functions, education or experience requirements of a position.

2. **Reclassification** refers to a modification in duties of a single position that results in a classification or compensation change.

3. **Reorganization** means a change in status of two or more positions, creating new positions, changing the duties and responsibilities of multiple positions or eliminating positions.
C. Procedure

1. Job Description Amendment

Department Heads shall work in conjunction with the Human Resources Department to modify a job description. The Human Resources Department will determine if proposed changes warrant reclassification of the position (pay grade change). If proposed amendments do result in changes to the position pay grade, then the department head must follow procedures set forth for reclassification requests, below.

Once complete, the proposed job description shall be forwarded to the appropriate labor union representative for review. The union will have six business days to review and offer comments on the proposed job description. If the union is in agreement with the suggested changes, then the Human Resources Department will notify the Department Head. If not, then a meeting will be scheduled between the union, Department Head and Human Resources Department to discuss the proposed job description. After the meeting the Department Head may move forward with the proposal.

If proposed amendments do not result in changes to the position pay grade, then the Department Head may post the position.

2. Reclassification

Reclassification proposals are considered as part of the collective bargaining process when Union officials call for reclassification requests from their respective members. Non-bargaining unit employees may request reclassification once each year upon expiration of the Managerial and Confidential Employee Personnel Manual.

Employees who seek position reclassification shall request the necessary application forms from either their Union or the Human Resources Department. Completed reclassification forms shall be submitted to the designated Union officials or the Human Resources Department by the closing deadline. The Human Resources Department shall schedule a meeting with the employee applicant, department supervisor, Department Head and appropriate union representative to review each reclassification request. Upon evaluation of each reclassification request, the Human Resources Department and union representatives shall meet to discuss their findings. If agreement is reached on the outcome of a requested reclassification, the Human Resources Director shall draft a resolution for consideration by the Board of Commissioners once the appropriate collective bargaining agreement has been settled. If no agreement is reached, then the reclassification request shall be referred to the negotiation table for discussion as part of the collective bargaining process.

The Human Resources Department shall notify employees about reclassification determinations upon approval or denial by the Board of Commissioners.
3. New Positions

Department Heads may propose new positions through the annual budget process or by way of a budget amendment. Budget amendments are processed through standing liaison committees and the Finance Committee. Department Heads shall propose a funding source for each new position proposed. No department may create a position, grant funded or otherwise, unless the Board of Commissioners has approved the position and appropriated the necessary funds.

4. Reorganization

Department Heads must follow the procedure as detailed in the Reorganization Procedure Form provided as an addendum to this policy. On this form, the order of tasks is definite but the corresponding timeline may fluctuate depending on various conditions: the number of positions involved in the reorganization, a change in the Board of Commissioner meeting schedule, a time-sensitive funding request, etc.

The Reorganization Procedure Form is necessary whenever a Department Head proposes a new position(s), a new classification(s) or a change to existing positions and classifications as a result of department reorganization. Examples of such changes include but are not limited to changes in job title, job duties, salary grade, union affiliation or status. The Human Resources Department will review the job description of all positions impacted by a proposed reorganization and recommend changes as necessary. Should any such change be necessary outside the definition of reorganization, the Department Head must still work cooperatively with Human Resources and the Union(s) to assure compliance with labor contracts.

# Reorganization Procedure

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<tr>
<th>Step</th>
<th>Task Description</th>
<th>Completed no later than</th>
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<tbody>
<tr>
<td>1</td>
<td>Department Head solicits input from staff, Union and discusses reorganization with the corresponding BOC Committee Chair. Department Head sends HR a preliminary plan including a list of tasks for each position and an updated organizational chart.</td>
<td>Start Date</td>
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<tr>
<td>2</td>
<td>HR creates draft job descriptions for Department Head to review.</td>
<td>7 business days to create JD</td>
</tr>
<tr>
<td>3</td>
<td>Department Head and HR work together to create final job descriptions. HR evaluates the final job descriptions for union placement and salary grade.</td>
<td>7 business days to evaluate</td>
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</table>
| 4    | **A.** If the Union supports the classification, the process moves to step 5.  
      **B.** If the Union opposes the classification; the Department Head and HR schedule a meeting with the Union to discuss the concerns. Based on the meeting, the Department Head can proceed without Union support **OR** return to Step 1 to alter the classification. | 6 business days for Union Response. An extension of up to an additional six (6) business days will be provided upon written request. |
| 5    | HR sends notification to the appropriate Union representatives. The packet includes:  
      **A.** HR's Memo of Analysis  
      **B.** Final job descriptions with Union designation and salary  
      **C.** Union response of support or opposition | 7 business days to send packet |
| 6    | Department Head secures a Personnel Cost Projection from the Budget Office. | 2 business days to obtain cost |
| 7    | Department Head submits a Discussion Packet to the Resolutions group by the 5pm agenda deadline. The packet includes the following information for all changes which result in an increased expenditure or a new job classification.  
      **A.** Memo of Explanation prepared by Department Head including updated organization chart.  
      **B.** A copy of HR's New Classification packet  
      **C.** A copy of Budget's Personnel Cost Projection | 1 business day (agenda deadline) |
| 8    | The Department Head attends sub-committee meetings and HR attends as needed. | 5 - 9 business days for meetings |
| 9    | Based on the subcommittee discussions, Department Head either returns to step 1 to make changes or prepares a Resolution Packet for the next round of subcommittee meetings by 5p.m. deadline to include:  
      **A.** Resolution written by Department Head  
      **B.** Memo of Explanation written by Department Head including updated organization chart  
      **C.** A copy of HR's New Classification packet  
      **D.** A copy of Budget's Personnel Cost Projection | 2 - 10 business days for resolution packet |
| 10   | The Department Head attends sub-committee meetings and HR attends as needed. | 5-9 business days |
| 11   | After passing through the subcommittees, the resolution proceeds to the Full Board of Commissioner meeting for final approval. | 5 business days after final subcommittee |

***Timeline is approximate as holidays and other scheduling anomalies may impact final date. Department Heads should anticipate 12 weeks for completion***
SEPTEMBER 25, 2018
AGENDA ITEM NO. 14

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT A REVISED EQUAL OPPORTUNITY EMPLOYMENT PLAN

RESOLUTION # 18 -

WHEREAS, Ingham County has been committed and maintains its commitment to equal opportunity and non-discrimination for all persons; and

WHEREAS, this commitment is reflected in an Equal Opportunity Plan which was adopted several years ago by the Board of Commissioners and voluntarily adopted by countywide elected officials and courts; and

WHEREAS, the current Equal Opportunity Employment Plan was last reviewed in total in 1991 and is in need of revision; and

WHEREAS, the Equal Opportunity Committee has devoted much time and effort in developing a proposed updated and revised Equal Opportunity Plan; and

WHEREAS, the revised plan re-emphasizes the County Board’s goal to recruit and maintain a diverse workforce based on the general characteristics of its population in an effort to provide the highest quality of service to its constituents, as well as to provide equal opportunity in its employment on the basis of merit and fitness, regardless of race, color, religion, sex, sexual orientation, gender identity or gender expression, national origin, disability, height, weight, marital status, age or political affiliation (except where age, sex or lack of disability constitutes a bona fide occupational qualification); and

WHEREAS, it also emphasizes that the County will pursue an aggressive recruitment and personnel development program in order to maintain a highly qualified and diverse workforce; and

WHEREAS, the Board of Commissioners urges the support of this plan by all offices and agencies of the county.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the attached revised Equal Opportunity Employment Plan which rescinds all prior Equal Opportunity Employment Plans adopted by the Board of Commissioners.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs that all county departments and agencies under the jurisdiction of the Board of Commissioners shall be bound by this plan and shall work to further the achievement of the stated goals.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners requests and encourages all county wide elected officials and Chief Judges to voluntarily adopt this plan and to work to further the achievement of the stated goals, as they have done with prior plans.

BE IT FURTHER RESOLVED, that each county wide elected official or Chief Judge who does not voluntarily adopt this plan is requested to provide the County Board of Commissioners with their written policies regarding Equal Opportunity and Non-discrimination, including sexual harassment, in order to promote equal opportunity and non-discrimination in the county workforce and to minimize potential legal and financial penalties to their offices, the County Board of Commissioners, and the taxpayers of Ingham County.

BE IT FURTHER RESOLVED, that the Board of Commissioners encourages all other entities within the county government to have equal opportunity and non-discrimination policies reflective of the goals set forth in this plan.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners commends the Equal Opportunity Committee for its time and effort devoted to revising and updating this Plan.

BE IT FURTHER RESOLVED, that the County Clerk is directed to send a copy of this resolution and Equal Opportunity Plan to each department head, countywide elected official, Chief Judge, and other agency within the county government.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None  Absent: Naeyaert  Approved 09/18/2018

FINANCE:  Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None  Absent: None  Approved 09/19/2018
TABLE OF CONTENTS

PREAMBLE AND PURPOSE .................................................................2
I. THE INGHAM COUNTY EQUAL OPPORTUNITY PLAN .........................2
II. EQUAL OPPORTUNITY COMMITTEE (EOC) ....................................3
III. HIRING AND PROMOTION PROCESS ...........................................4
IV. HUMAN RESOURCES DEPARTMENT REPORTS .............................10
V. EMPLOYMENT PRACTICES ..........................................................10
VI. ENFORCEMENT OF THE PLAN ...................................................11
VII. SEXUAL HARASSMENT ..............................................................13
VIII. PURCHASING AND CONTRACTING ..........................................16

NOTE: Proposed changes are underlined and marked with * in the left margin.
It is the goal of Ingham County (hereinafter the "County") to recruit and maintain a diverse workforce in an effort to provide the highest quality of service to its constituents, as well as to provide equal opportunity in its employment on the basis of merit and fitness, regardless of race, color, religion, sex, sexual orientation, gender identity, gender expression, national origin, disability, height, weight, marital status, age, genetic information, or political affiliation, except where age, sex, or lack of disability constitutes a bona fide occupational qualification. The County shall pursue an aggressive recruitment and personnel development program in order to maintain a highly qualified and diverse work force.

I. THE INGHAM COUNTY EQUAL OPPORTUNITY EMPLOYMENT PLAN

A. Based on the above-stated goal, the County, by and through the Ingham County Board of Commissioners (hereinafter the "Board of Commissioners") hereby adopts this Ingham County Equal Opportunity Employment Plan (hereinafter the "EOE Plan" or this "Plan"). This Plan is an integral part of the County’s total human resources management program. Under this Plan, the County shall pursue a program of recruitment, hiring, and promotions of highly qualified employees and applicants, and may consider training projects based on available resources, while complying with the terms of this Plan.

B. This Plan applies to all non-union employees of the County. This Plan also applies to employees in recognized bargaining units that are represented by certified collective bargaining unit representatives where no conflict exists between a provision of this Plan and an express provision of an applicable collective bargaining unit agreement. Further, this Plan is not applicable to any offices of Elected Officials unless the individual Elected Official adopts, in whole or in part, this Plan. However, the Board of Commissioners urges all Elected Officials to adopt this Plan in its entirety.

C. This Plan assigns responsibilities and duties, and provides for the presentation of reports and annual evaluations. This Plan requires the County to ensure that all human resources related decisions are based upon an individual's ability to meet the requirements of the job and that the County shall monitor and eliminate, if possible, any barriers that interfere with equal opportunity in all segments of the Human Resources program.

D. This Plan precludes quotas and reductions in job related qualifications to increase employment of persons based on race, color, religion, sex, sexual orientation, gender identity, gender expression, national origin, disability, height, weight, marital status, age, genetic information, or political affiliation. The goals of this Plan should not be construed as quotas which must be met or ceilings that will prevent the hiring or promotion of the most qualified employees.
E. The County shall hire and promote the most qualified individuals regardless of race, color, religion, sex, sexual orientation, gender identity, gender expression, national origin, disability, height, weight, marital status, age, genetic information, or political affiliation, except where age, sex, or lack of disability constitutes a bona fide occupational qualification, in order to meet the labor force demands of the County.

F. New County employees shall be provided a copy of this Plan in writing or electronically by the Human Resources Department and all County employees shall receive a copy of any updated version of this Plan in writing or electronically from the Human Resources Department. This Plan shall also be made available to all applicants for County employment or any interested parties upon request to the Human Resources Department.

G. Pursuant to state law, the Board of Commissioners acknowledges the fact that this Plan may not be enforceable as to Department Heads who are elected officials. If this Plan does not apply to a Department Head, the Board of Commissioners shall use all of its persuasive abilities to encourage said Department Head to comply with this Plan.

II. EQUAL OPPORTUNITY COMMITTEE ("EOC")

A. The Board of Commissioners has appointed a committee consisting of interested citizens to act under the terms of this Plan. This committee shall be known as the Ingham County Equal Opportunity Committee (hereinafter the "EOC"). The EOC is an advisory committee and shall perform the following functions:

1. Serve as advisors to the Board of Commissioners on matters that will ensure equal opportunity for all County employees, as well as applicants for County employment.

2. Make recommendations to the County Services Committee and the Board of Commissioners as necessary to carry out the County's commitment to equal opportunity.

3. Review reports submitted by the Ingham County Human Resources Director (hereinafter referred to as the “HR Director”) and Human Resources Department.

4. Verify annually that banks or other savings institutions holding County funds are equal opportunity employers and lenders. Verification shall be completed each year by December 31 of said year, and a report from the EOC shall be made available by January 31 of the following year to the Board of Commissioners and the Human Resources Department.

5. Verify annually that, to the extent possible, all County purchasing is done from equal opportunity employers. Verification shall be completed each year by December 31 of said year and a report from the EOC shall be made available by
January 31 of the following year to the Board of Commissioners and the Human Resources Department.

6. Review periodic reports and annual evaluations of the ethnic and gender status of the County's employee base solely for the purpose of determining a need for further inquiry to ascertain whether there has been specific prior discrimination in hiring practices to evaluate applicable hiring criteria to ensure that they are reasonably job-related and do not arbitrarily exclude members of the underutilized group, or to indicate the need for inclusive outreach efforts to ensure that members of the underutilized group have equal opportunity to seek employment with the affected department.

7. Provide an annual report to the County Services Committee based on its work during the previous calendar year.

8. Review this Plan for its continued relevance every three years or as necessary.

9. The EOC may recommend adjustments to job-related qualifications after an investigation and determination is made by the EOC that the recommended job-related qualifications are appropriate, do not violate the Michigan Civil Rights Initiative, known as Proposition 2 (Michigan 06-2), or any other local, state, or federal law.

B. All meetings of the EOC shall be open to the public and provide an opportunity for limited public comment. The EOC reserves the right to limit access to its meetings at those times when the facts involved in a complaint against the County are being discussed or as otherwise permitted in accordance with the requirements of the Michigan Open Meetings Act.

III. HIRING AND PROMOTION PROCESS

A. The County shall be an Equal Opportunity Employer.

B. The Human Resources Department shall evaluate and monitor the interview and selection process of each County department to ensure that this Plan is adhered to and no person is denied employment or promotional opportunities because of their race, color, religion, sex, sexual orientation, gender identity, gender expression, national origin, disability, height, weight, marital status, age, genetic information, or political affiliation, except where age, sex, or lack of disability constitutes a bona fide occupational qualification.

C. Inquiries Regarding Salary History During the Hiring Process.

1. The Human Resources Department or any person engaged in the hiring process on behalf of the County shall not, except as otherwise provided in this Plan, inquire about the salary history of an applicant for employment or rely on the salary history of an applicant in determining the salary, benefits or other compensation
for such applicant during the hiring process, including the negotiation of a contract. “To inquire,” “Inquiries,” or “Inquire” as used in Section III of this Plan includes any means to communicate any question or statement to an applicant, an applicant’s current or prior employer, or a current or former employee or agent of the applicant’s current or prior employer, in writing or otherwise, for the purpose of obtaining an applicant’s salary history, or to conduct a search of publicly available records or reports for the purpose of obtaining an applicant’s salary history, but does not include informing the applicant in writing or otherwise about the position’s proposed or anticipated salary or salary range.

2. Notwithstanding Section III(C)(1) of this Plan, the Human Resources Department or any person engaged in the hiring process on behalf of the County may, without inquiring about salary history, engage in discussion with an applicant about their expectations with respect to salary, benefits and other compensation, including but not limited to unvested equity or deferred compensation that an applicant would forfeit or have cancelled by virtue of the applicant’s resignation from their current employer.

3. Where an applicant voluntarily and without prompting discloses salary history to the Human Resources Department or any person engaged in the hiring process on behalf of the County then the Human Resources Department or any person engaged in the hiring process on behalf of the County may consider salary history in determining salary, benefits and other compensation for such applicant, and may verify such applicant’s salary history.

4. Section III(C) of this Plan shall not apply to: (1) Any actions taken by the Human Resources Department or any person engaged in the hiring process on behalf of the County pursuant to any federal, state or local law that specifically authorizes the disclosure or verification of salary history for employment purposes, or specifically requires knowledge of salary history to determine an employee’s compensation; (2) Applicants for internal transfer or promotion with their current employer; (3) Any attempt by the Human Resources Department or any person engaged in the hiring process on behalf of the County to verify an applicant’s disclosure of non-salary related information or conduct a background check, provided that if such verification or background check discloses the applicant’s salary history, such disclosure shall not be relied upon for purposes of determining the salary, benefits or other compensation of such applicant during the hiring process, including the negotiation of a contract; or (4) Public employee positions for which salary, benefits or other compensation are determined pursuant to procedures established by collective bargaining.

D. The Board of Commissioners recognizes that by law County elected officials may choose to use an alternate process for the hiring of their confidential administrative staff. For example, chief deputies. However, the Board of Commissioners shall use all of its persuasive abilities to encourage said County elected officials to comply with this Plan.
E. Recruitment.

1. All advertisements for open positions shall identify the County as an Equal Opportunity Employer. The County shall implement a program of intensive recruitment of qualified individuals directed toward the community at large and ensure that no segment of the community is excluded from County job opening notifications. Internal dissemination of this Plan in meetings with Department Heads and the Human Resources Department representative shall also be made on a semi-annual basis. At these meetings, Department Heads shall be advised of this Plan and their responsibilities under it.

2. A bi-weekly listing of open positions shall be transmitted to community organizations, as determined to be appropriate organizations by the Human Resources Department based on the organization’s ability to advance the goals of this Plan, for information purposes. The Human Resources Department shall maintain a list of organizations deemed appropriate under this section and produce a copy of the list in accordance with a request made under the Michigan Freedom of Information Act.

3. The open position listing shall also be displayed in County buildings and offices. Additionally, the posting shall be sent to local United States Post Offices, state unemployment offices in Lansing, and the Placement Offices of Michigan State University, Lansing Community College, and other local agencies, such as community and ethnic organizations and federal or state-funded employment and training programs. The County shall also list all openings on the County's Internet site and Intranet site. Notices of openings may be placed in local newspapers, including local foreign language publications, and out-of-town newspapers when positions are determined to be difficult to fill by the Human Resources Department.

4. At least annually, the Human Resources Department will contact and work with local educational institutions in an effort to encourage graduates to apply for open County positions.

5. At least annually, or as directed by the EOC, the Human Resources Department shall review hiring data and undertake efforts to assure that advertising and recruiting efforts provide for equal opportunity, non-discrimination, and diversity in hiring. The Human Resources Department shall continue to enhance the County’s equal opportunity recruitment strategies by putting forth its best efforts in attracting a qualified and diverse applicant pool.

6. Recruitment and interviews may be conducted at the offices of various agencies within the County that provide facilities and programs for employment.

7. The County shall continue to and whenever possible, based on available resources allocated by the Board of Commissioners for such purposes, expand the practice
of student internships and work-study programs to encourage students to consider County government employment.

F. Job Openings.

1. The Human Resources Department shall be informed of any job openings through the use of a Personnel Action Request and Job Requisition form completed by a Department Head.

2. The Human Resources Department shall post the current job openings in the Ingham County Job Opportunity Bulletin, as well as other venues determined to be appropriate by the Human Resources Department that will promote the goals of this Plan. Each position shall be posted for two business weeks, unless insufficient applications are received, at which time the job posting may remain active at the discretion of the Human Resources Department.

G. Application Process.

1. All applicants shall apply for County positions through the Human Resources Department. The Human Resources Department shall make the appropriate reasonable effort to accommodate all applicants in regards to any special needs the applicant may have. Applications shall be available in the Human Resources Office or by request through the United States Mail. Applications shall also be available online at the County's Internet site (www.ingham.org) in a real time format or a printable format when using Adobe Acrobat Reader.

H. Interviews and Hiring.

1. The Human Resources Department shall be responsible for:

   i. Developing hiring policies and procedures for County agencies.

   ii. Posting job descriptions.

   iii. Reviewing job applications and to proceed with those that meet the minimum qualifications.

   iv. Referring the most qualified applicants, based on established screening criteria, to the hiring department for review.

   v. Reviewing hiring departments’ employment packages for compliance with Human Resources Department guidelines and this Plan prior to the hire of a new employee.
2. The hiring department shall be responsible for developing an employment package that includes:

   i. A job description.

   ii. An interview panel consisting of a diverse group of interviewers to include, at a minimum and when reasonably practicable, one female interviewer, one male interviewer, and one minority interviewer.

   iii. The interview panel rating forms and standardized job related questions; for example:

       a. Knowledge of job to be performed.
       b. Education and experience.
       c. Special training that is job related.
       d. Interpersonal skills.
       e. Communication skills.
       f. Personal demeanor.

   iv. A guide of how each interview question is weighted in the overall scoring.

   v. An interview rating sheet for qualified applicants referred by the Human Resources Department.

3. The interview panel recommendation on the top candidate(s) shall be made to the hiring supervisor. The hiring supervisor will make the final decision.

4. Department heads are required, and elected officials are highly encouraged, to use interview panels which reflect the diversity of the County’s population.

5. The Human Resources Department shall assist departments in achieving compliance with this Plan. The HR Director is to report to the County Services Committee where there is concern regarding the efforts of any department to comply with this Plan.

I. Unsuccessful Applicants.

1. An applicant not hired into the position for which the applicant has applied shall be considered an unsuccessful applicant. Only applicants that are referred by the Human Resources Department and interviewed but not hired by the hiring
department shall be notified of the hiring department's decision within two weeks by United States Mail or email.

2. Applications of unsuccessful applicants shall be placed in the active application file for a period of 1 year. During this year, the applicant may be considered for any other position that they feel they are qualified for by simply submitting a cover letter for a designated position if the Human Resources Department receives the same by the end of the business day Friday of the deadline week.

3. At the end of the first year for an application and at the start of the second year, all applications shall be placed into inactive status and removed to a separate storage area where they shall be held for a period of one additional year. During this second year, an application may be reactivated, although a new application would be required to be completed and attached to any existing applications for the applicant. After the second full year of the application and on a yearly basis all applications two years of age or older shall be shredded for security and confidentiality reasons and then properly recycled.

4. For purposes of recruitment only and in specific instances where normal advertisement and Job Vacancy Bulletin Posting do not adequately draw a reasonable number of applications, applicants from previous related positions with similar job classifications may be notified through use of a database system at the discretion of the Human Resources Department.

5. The use of this database shall be to notify all applicants from the previous related position(s) applied for that there is a similar opening. It shall then be the applicant's responsibility to notify the Human Resources Department through the use of a cover letter or a new application, when necessary, that they wish to be considered for the existing vacancy. Upon receipt of their request, they shall again be considered along with all other applicants for the existing vacancy and again begin the hiring process as set forth in this Plan.

J. Promotions.

1. All open County employment vacancies will be listed in the Ingham County Jobs Opportunity Bulletin. Current employees who apply shall be screened and may be interviewed. Department Heads are encouraged to communicate to the Human Resources Department current employees that they feel would qualify for open positions. The procedure of referring the most qualified candidates and the goals of this Plan shall be consistently followed. Career ladder referrals shall be made in accordance with the appropriate collective bargaining agreement, if any collective bargaining agreement governs.

2. Among the positive factors to be considered in the promotion of supervisors and managers is their record at efforts in complying with this Equal Opportunity Employment Plan.
IV. HUMAN RESOURCES DEPARTMENT REPORTS

A. The Human Resources Department shall compile reports concerning the following:

1. Demographic characteristics of the County's population as a whole that includes, but is not limited to, data regarding all protected classes as is reasonably practicable.

2. Demographic characteristics of the County’s employment applicants that includes, but is not limited to, data regarding all protected classes as is reasonably practicable.

3. Demographic characteristics of the County’s employee base that includes, but is not limited to, data regarding all protected classes as is reasonably practicable.

4. The County's internal applicant flow.

5. Current department demographic characteristics to compare the relative proportion of the protected classes in the County's employee base and employment applicant pool to the County's population as a whole.

B. The reports compiled by the Human Resources Department shall be reviewed for indications of discrimination or barriers to the employment opportunities of individuals covered under this Plan by the Human Resources Department and the EOC. The County population demographics shall be determined using the most current U.S. Census data and/or other reliable source of population data.

C. Interpretations of data that conclude that there is a discriminatory action, perception, or effect, even if there is a lack of discriminatory intent, shall be subject to further review and action by the Human Resources Department and the EOC. It shall be of paramount importance to discover and document the basis for any perceived discriminatory action, perception, or effect and to take the necessary action based on said action, perception, or effect. The responsibility of showing that there is no actual discrimination rests within the department where the discriminatory action, perception, or effect has occurred. Documentation of actions and events is essential under this Plan.

V. EMPLOYMENT PRACTICES

A. Development and Training.

1. The County may provide opportunities for training to current employees by continuing its policy of reimbursing the cost of tuition and related expenses for employees who pursue further education and training related to their current or advanced County employment on their own time as budget resources allow. The County may also allow and encourage its employees to participate in seminars,
workshops and the like at County expense and time, based on budgeted resources and the work load demands of the office.

B. In-Service Training.

1. The Human Resources Department will conduct periodic in-service training consisting of employment practices and issues for Department Heads, manager, supervisors, and elected officials. The County Services Committee and EOC shall assist and give input to the Human Resources Department in developing appropriate in-service training.

C. New Employee Orientation.

1. During the first week of their employment, all new employees must attend an orientation session at the Human Resources Department office, which will include, among other things, receiving a copy of this Plan.

D. Compensation.

1. All County positions have salary ranges established by the Human Resources Department and approved by the Board of Commissioners. These salary ranges are on file at the Human Resources Department office. Persons hired begin at the starting salary as determined by the appropriate collective bargaining agreement in affect for the new hire.

2. Since 1973, positions within the County are classified according to systems adopted by various collective bargaining units and approved by the Board of Commissioners.

VI. ENFORCEMENT OF THIS PLAN

A. Filing a Complaint.

1. Applicants. If an applicant for employment believes that they have not been treated fairly, or have been discriminated against in any way, in the hiring process by any segment of the Ingham County Government, they have the right to contact the Human Resources Department or the EOC about such treatment. Any such complaints must be in writing and signed by the claimant. The complaint must contain at least a current telephone number and/or address that will allow the Human Resources Department or the EOC to contact the claimant. Any complaints received by the EOC will be referred to the Human Resources Department for review and investigation. The Human Resources Department will report to the EOC the status of any complaints. Complaints brought directly to the HR Director will be reported to the EOC. Any complaints against the HR Director will be referred to the County Controller. The County Controller will also keep the EOC informed of the status of any complaints handled by that
department. This Plan does not preclude any other legal rights available to any claimant.

2. Current Employees. All County collective bargaining agreements prohibit discrimination and have appropriate grievance procedures to process a complaint. However, every County employee can also avail themselves of the complaint procedure outlined thereafter. This Plan does not abrogate any other legal rights available to any claimant.

B. Complaint Procedural Steps.

1. A representative of the Human Resources Department will contact the claimant as soon as reasonably possible after receipt of the complaint to ascertain and establish the facts of the complaint. All such contact between the Human Resources Department will be kept as confidential for as long as practicable. All investigations will be made in a timely manner. The representative of the Human Resources Department will submit a report to the EOC.

C. Corrective Action.

1. Where there are demonstrated concerns regarding compliance with this Plan, the Board of Commissioners may, through the County Services Committee or the Human Resources Department, where appropriate and as provided by law, take the following action or actions including but not limited to:

   i. Direct the appropriate Department Head, manager, and/or employee(s) to address the facts of the complaint in person at a County Services Committee meeting.

   ii. Impose or extend a hiring delay.

   iii. Require the Human Resources Department to participate in the final interview and hiring process of the employment vacancy complained of. Additionally, the County Services Committee may designate one of its members or authorize an EOC member to be present.

   iv. Have final approval of the hiring decision.

   v. Discipline those Department Heads, managers, and/or employees who violate state, federal, or local discrimination laws or ordinances. Such discipline, where appropriate, may include termination of employment.

D. Reprisal or Retaliation.

1. The County will not permit or tolerate any form of reprisal or retaliation against a County employee or applicant reporting any legitimate incident prohibited by this
Plan. Any County employee doing so will be subject to corrective action, up to and including, termination, as determined by the County in accordance with the appropriate collective bargaining agreement, if any.

VII. SEXUAL HARASSMENT

A. The County regards sexual harassment as a very serious matter and prohibits it in the workplace by any person and in any form. Unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature constitute sexual harassment when any of these three criteria are met:

1. Submission to such conduct is made, either explicitly or implicitly, a term or condition of the individual's employment.

2. Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting the individual.

3. Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive work environment.

B. The following are examples of prohibited conduct. This list is only for illustrative purposes, and is not intended to be a complete list of prohibited conduct:

1. Demanding sexual favors in exchange for favorable hiring, reviews, assignments, promotions, continued employment or promises of the same.

2. Continued or repeated sexual jokes, language, epithets, flirtation, advances, innuendo, or propositions.

3. Verbal communication of a sexual nature.

4. Graphic verbal commentary about an individual's body, sexual prowess, or sexual deficiencies.

5. Sexually degrading or vulgar words to describe an individual.

6. Leering, whistling, touching, pinching, brushing the body, assault, coerced sexual acts or suggestive, insulting, or obscene comments or gestures.

7. The display in the workplace of sexually suggestive objects, pictures, graffiti, posters, or cartoons.

8. Name calling, relating stories, gossip, comments, or jokes that may be derogatory toward a particular sex, sexual orientation, gender identity, or gender expression.
9. Retaliation against associates for complaining about prohibited conduct.

10. Asking questions about sexual conduct, sexual orientation, gender identity, or gender expression.

11. Making or threatening reprisals after a negative response to prohibited conduct.

12. Physical harassment including assaulting a person, impeding or blocking movement, gestures, or any physical interference with normal work or movements.

C. Sexual Harassment Away From Work.

1. The prohibition of sexual harassment is not limited to unwanted conduct in the workplace and may include conduct outside the work environment.

D. Reporting Sexual Harassment

1. Any County employee who believes he or she has been subjected to sexual harassment shall report the alleged misconduct as soon as possible to their Department Head. The Department Head shall immediately investigate the complaint and try to resolve the complaint. The Department Head shall notify the HR Director or designee of the complaint and resolution, if any resolution is reached. If the matter is not resolved by the Department Head, the process set forth in Section VII(D)(2) of this Plan shall be utilized. If the complaint is against the claimant’s Department Head, the process set forth in Section VII(D)(2) of this Plan shall be utilized.

2. Any County employee or applicant for County employment who believes he or she has been subjected to sexual harassment should report the alleged misconduct as soon as practicable to the HR Director or designee. Any complaints against the HR Director will be referred to the County Controller. The HR Director or designee or the County Controller shall immediately investigate the complaint and try to resolve the complaint in accordance with Section VII(E) of this Plan. Although the complaint does not have to be in writing initially, the HR Director or designee or the County Controller may require that the facts of the complaint be memorialized in writing and signed by the claimant. Any such complaint provided to anyone associated with the Human Resources Department will be provided as soon as practicable to the HR Director or designee or the County Controller. The claimant must provide at least a current telephone number and address that will allow the HR Director or designee or the County Controller to contact the claimant.

3. This sexual harassment policy shall only apply to those complaints of sexual harassment against a currently-employed County employee at the time of the complaint. The same procedure will be used for complaints against all
employees, regardless of an employee's status as a Department Head or a supervisor.

4. If a current County employee or applicant for County employment is unsure of the nature of the alleged harassment, they should contact the Human Resources Department.

E. Investigation of Sexual Harassment Complaints by the HR Director or Designee.

1. Any complaint shall be discreetly investigated as promptly as is practicable. The HR Director or designee or the County Controller may request to discuss the facts of the complaint with the respondent party, any other County employee, or any other persons that may have relevant information about the complaint. The process of any such interview will be left strictly to the discretion of the HR Director or designee or the County Controller.

2. Upon completion of the investigation by the HR Director or designee or the County Controller, the findings will be provided to the appropriate party to take appropriate actions, which may include, but are not limited to, counseling, reprimand, suspension, or dismissal of the County employee engaging in such conduct, made in accordance with the appropriate collective bargaining agreement or employment plan then in effect. The appropriate party is based on the following criteria:

   i. If the complaint was against a County employee, then the finding will be provided to the employee's Department Head or the HR Director, when applicable.

   ii. If the complaint was against a Department Head reporting directly to the County Controller, then the findings will be provided to the County Controller.

   iii. If the complaint was against a Department Head appointed by the Board of Commissioners, the findings will be provided to the County Services Committee.

   iv. If the complaint was against an elected official, the findings will be provided to the County Services Committee, who will respond in whatever manner it determines appropriate.

3. The Equal Opportunity Committee shall be informed on an ongoing basis of all sexual harassment investigations.

F. Reprisal or Retaliation.
1. The County will not permit or tolerate any form of reprisal or retaliation against a County employee or applicant reporting any legitimate incident prohibited by this Plan. Any County employee doing so will be subject to corrective action, up to and including, termination, as determined by the County in accordance with the appropriate collective bargaining agreement, if any.

G. Non-Employment Related Sexual Harassment.

1. This prohibition of sexual harassment applies to any County employee against anyone the County serves in its various capacities as the government of Ingham County.

H. Confidentiality.

1. Any complaint filed, including all information and documents pertaining to the complaint, shall remain confidential to the extent possible.

VIII. PURCHASING AND CONTRACTING

A. It is the policy of the County that all vendors who provide goods and services to the County will, as a condition or providing such goods and services, adhere to all Federal, State, and Local laws, ordinances, rules, regulations, and policies, if applicable, prohibiting discrimination in regard to persons to be served and employees and applicants for employment by such vendor. These laws, ordinances, rules, regulations, and policies include, but are not limited to, the following:

1. The Elliot-Larsen Civil Rights Act, 1976 PA 453, as amended and as implemented by rules and regulations promulgated thereunder.

2. The Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended and as implemented by rules and regulations promulgated thereunder.


5. Title 7 of the Civil Rights Act of 1964, as amended and as implemented by rules and regulations promulgated thereunder.

B. All vendors shall, as a condition of providing goods and services to the County and as required by all applicable laws and by this Plan, not discriminate against persons to be served or an employee or applicant of any such vendor with respect to hire, tenure, terms, conditions or privilege of employment, or a matter directly or indirectly related to
employment because of race, color, religion, sex, sexual orientation, gender identity, gender expression, national origin, disability, height, weight, marital status, age, genetic information, or political affiliation, except where age, sex or lack of disability constitutes a bona fide occupational qualification.

C. All vendors shall, as a condition of providing goods and services to the County and as required by all applicable laws and by this Plan, shall inform the Board of Commissioners or its designee and the Chairperson of the EOC of all complaints and violations of conduct prohibited under this Plan, including complaints and violations of the laws set forth in Section VIII(A) of this Plan, made by any employee of the vendor as soon as practicable, but in no instance later than 30 days from the date the vendor first becomes aware of the complaint or violation. The EOC may investigate any complaint against a vendor in the same manner as if the vendor’s employee that made the complaint was an employee of the County.

D. All vendors shall, as a condition of providing goods and services to the County and as required by all applicable laws and by this Plan, agree to allow the vendor’s employees to file a complaint under this Plan in the same manner as if the vendor’s employee was an employee of the County. All vendors further agree that they will not retaliate in any way against an employee who files a complaint under this Plan.

E. The Board of Commissioners may pass resolutions from time to time dealing with County purchasing and contracting, such as the resolution dated December 10, 2002, that may alter vendors’ and potential vendors’ obligations under this Plan when providing goods and services to the County.
Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE RENEWAL OF DARKTRACE

RESOLUTION # 18 -

WHEREAS, Ingham County needs protect our data and our network from cyber threats; and

WHEREAS, Darktrace has been a valuable tool as it identifies indicators of potential compromise, alerting staff to take the appropriate actions to mitigate the perceived threats; and

WHEREAS, our current contract expires on October 1st, 2018; and

WHEREAS, the renewal price of said appliance and service is currently budgeted and will be $30,000.00 per year for 4 years.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of Darktrace in the amount not to exceed $120,000.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county’s Network Fund #63625810-932030.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
            Nays: None  Absent: Naeyaert  Approved 09/18/2018

FINANCE:  Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
            Nays: None  Absent: None  Approved 09/19/2018
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE PURCHASE OF ADDITIONAL MICROSOFT SOFTWARE LICENSES THROUGH CDWG

RESOLUTION # 18 -

WHEREAS, Ingham County currently utilizes Microsoft products for our workstation, server, email, and office productivity applications; and

WHEREAS, ITD has worked with Microsoft to assess and review Ingham County licensing to ensure that the County is legally compliant; and

WHEREAS, there is a need to increase our license count in order to remain legal and address impending software needs under our current licensing agreement that will expire on January 31st, 2020 unless renewed; and

WHEREAS, CDWG has been awarded the co-operatively bid contract with the State of Michigan that provides the best pricing available to Ingham County and is the vendor of choice for providing the Microsoft Enterprise Agreement.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of additional Microsoft licenses from CDWG in the amount of $142,262.09.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology’s Network Software Fund (636-25810-932033).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
                      Nays: None    Absent: Naeyaert  Approved 09/18/2018

FINANCE:   Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
            Nays: None   Absent: None     Approved 09/19/2018
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE CONTRACT FOR
NETWORK ACCESS CONTROL IMPLEMENTATION

RESOLUTION # 18 -

WHEREAS, best practices in cybersecurity include a provision to ensure that only approved devices are allowed onto the trusted network; and

WHEREAS, ITD has done extensive research and has chosen a solution that provides next generation secure access, and is from a global network infrastructure vendor; and

WHEREAS, Sentinel Technologies is a participant of the WSCA-NASPO Cooperative Purchasing Organization that provides competitively bid pricing to Ingham County; and

WHEREAS, the implementation project contract amount proposed by Sentinel Technologies is $26,928.00 and is in the 2018 budget.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the contract for support from Sentinel Technologies in the amount not to exceed $28,000.00.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology’s Network Software Fund (636-25810-932033).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
                Nays: None  Absent: Naeyaert  Approved 09/18/2018

FINANCE:  Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
              Nays: None  Absent: None  Approved 09/19/2018
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE CONTRACTS FOR NETWORK REDESIGN PROJECT
FOR SENTINEL TECHNOLOGIES

RESOLUTION # 18 -

WHEREAS, Ingham County has budgeted and initiated a large scale network redesign project in order to better withstand cyber incidents; and

WHEREAS, ITD has done extensive research and has chosen a solution that provides next generation infrastructure capabilities to segregate our network traffic into more secure access, is from a global network infrastructure vendor, and is a Gartner leader in this area; and

WHEREAS, Sentinel Technologies has been a valued vendor so far and is a participant of the WSCA-NASPO Cooperative Purchasing Organization that provides competitively bid pricing to Ingham County; and

WHEREAS, the total project contract amount proposed by Sentinel Technologies is $401,130.00 and is in the 2018 budget.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the contract for support from Sentinel Technologies in the amount not to exceed $405,000.00.

BE IT FURTHER RESOLVED, the funding for the $335,829.00 for hardware, software and maintenance will be paid from the County’s Innovation and Technology Department’s Network Hardware Fund (636-25810-932032). The funding for the $65,301.00 for implementation services will be paid from the County’s Innovation and Technology Department’s Network Consulting Fund (636-25810-802000).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None  Absent: Naeyaert  Approved 09/18/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None  Absent: None  Approved 09/19/2018
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE PURCHASE OF A WIRELESS SITE SURVEY
FROM SENTINEL TECHNOLOGIES, INC.

RESOLUTION # 18 -

WHEREAS, Ingham County currently provides a secure wireless network for both public and private use; and

WHEREAS, in order to remain secure and reliable, the existing wireless network is in need of a hardware refresh; and

WHEREAS, a wireless site survey is needed to effectively plan for a wireless hardware refresh; and

WHEREAS, this site survey has been planned for and budgeted and will provide the necessary information needed to refresh the existing County wireless network in a secure, reliable manner.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of a wireless site survey from Sentinel Technologies, Inc. in the amount of $24,480.00.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology’s Network Maintenance - Hardware fund (636-25810-932032).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None Absent: Naeyaert Approved 09/18/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None Absent: None Approved 09/19/2018
Introduced by the County Services and Finance Committees of the:

INGLEHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE PURCHASE OF
TRUCK HOIST REPAIR PARTS

RESOLUTION # 18 -

WHEREAS, the Ingham County Road Department (ICRD) has 2 in-ground truck hoist in need of custom made stainless steel replacement parts. These fabricated stainless steel replacement parts are required to meet the State of Michigan annual hoist inspection and certification from the general industry safety standards, part 72; and

WHEREAS, the ICRD’s 2018 adopted budget includes controllable expenditures and funds for this and other related building and grounds purchases; and

WHEREAS, the Purchasing Department solicited quotes for fabricating these stainless steel replacement parts from multiple hoist suppliers and fabrication shops; and

WHEREAS, it is the recommendation of the Ingham County Purchasing Department and with the concurrence of the ICRD, to award the bid to a local vendor, that is the only bidder that could meet the specifications required, H&H Welding & Repair 700 Acme Drive Mason, Michigan 48854.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners accepts the lowest qualified bid of $12,400 for each hoist, with a total cost of $24,800.00, and authorizes an agreement with H&H Welding & Repair 700 Acme Drive Mason, Michigan 48854. To fabricate, 4 new stainless steel plungers and bushing as specified by the ICRD.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes that the Purchasing Department is hereby authorized to sign any necessary purchase documents on behalf of the County.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None Absent: Naeyaert Approved 09/18/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None Absent: None Approved 09/19/2018
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT
FOR JOB RECRUITMENT SERVICES

RESOLUTION # 18 -

WHEREAS, the incumbent Financial Services Director will soon retire after 10 years of dedicated service to Ingham County; and

WHEREAS, this key central services position is responsible for oversight of accounting functions, payables, payroll, grant and insurance reporting for the County; and

WHEREAS, a thorough months-long search to find qualified candidates for the Financial Services Director position was not successful; and

WHEREAS, having exhausted internal capabilities for attracting qualified candidates, assistance of a professional recruiting firm is warranted.

THEREFORE BE IT RESOLVED, that the Board of Commissioners does hereby authorize execution of an agreement with Trillium Staffing Solutions to perform job recruitment services for the Financial Services Director position in an amount not to exceed $14,974.38.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
   Nays: None  Absent: Naeyaert  Approved 09/18/2018

FINANCE:  Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
   Nays: None  Absent: None  Approved 09/19/2018
Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CREATE STAFF POSITIONS FOR SPARROW-VOA

RESOLUTION # 18 -

WHEREAS, Ingham County Health Department (ICHD) wishes to create 4.0 FTE Medical Assistant I (UAW) positions, and 1.0 FTE Health Center Nurse Position (MNA), effective October 1, 2018, with the start of Fiscal Year 2019; and

WHEREAS, resolution #17-328 authorized the transfer agreements for ICHD to acquire the Sparrow-VOA Community Health Center into its network of Federally Qualified Health Centers (Ingham Community Health Centers); and

WHEREAS, as part of those transfer agreements, as amended through Resolution #18-233, existing leased non-provider Sparrow staff of the Sparrow-VOA would be migrated into County staff positions by October 1, 2018; and

WHEREAS, any vacancies of leased non-provider staff positions would be posted and filled as County staff positions are incurred, in accordance with the terms of the amended transfer agreement; and

WHEREAS, staff positions must be created effective October 1, 2018, with the start of Fiscal Year 2019, in order for existing leased non-provider staff to be placed in, or to be posted and filled if the leased position is vacant; and

WHEREAS, the County staff to be created are as follows:

<table>
<thead>
<tr>
<th>Sparrow Leased Position</th>
<th>County Position #</th>
<th>FTE</th>
<th>County Position</th>
<th>Budgeted Salary Costs FY 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>RN Supervisor</td>
<td>601510</td>
<td>1.00</td>
<td>Health Center Nurse</td>
<td>$61,086</td>
</tr>
<tr>
<td>Medical Assistant</td>
<td>601506</td>
<td>1.00</td>
<td>Medical Assistant I</td>
<td>$38,958</td>
</tr>
<tr>
<td>Medical Assistant</td>
<td>601507</td>
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<td>Medical Assistant I</td>
<td>$38,958</td>
</tr>
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<td>601509</td>
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<td>Medical Assistant I</td>
<td>$38,958</td>
</tr>
</tbody>
</table>

WHEREAS, the costs of the created County staff positions are included in the proposed budget for FY 2019, therefore these positions are at no additional cost to the County; and

WHEREAS, the Ingham CHC Board supports the creation of these staff positions, as budgeted in FY 2019; and

WHEREAS, the Health Officer recommends the creation of these staff positions, as budgeted in FY 2019.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the establishment of 4.0 FTE Medical Assistant I (UAW) positions and 1.0 FTE of Health Center Nurse (MNA) positions for the Sparrow-VOA Health Center, as budgeted in FY 2019.

BE IT FURTHER RESOLVED, that the positions to be created and filled with existing leased non-provider staff, and or posted and filled if vacated by leased staff prior to October 1, 2018, are as follows:

<table>
<thead>
<tr>
<th>Sparrow Leased Position</th>
<th>County Position #</th>
<th>FTE</th>
<th>County Position</th>
<th>Budgeted Salary Costs FY 2019</th>
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<td>Medical Assistant I</td>
<td>$38,958</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Banas, Tennis, Sebolt, Nolan, Koenig, Naeyaert
  
  **Nays:** None    **Absent:** Morgan    **Approved 09/17/2018**

**COUNTY SERVICES: Yeas:** Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
  
  **Nays:** None    **Absent:** Naeyaert    **Approved 09/18/2018**

**FINANCE: Yeas:** Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
  
  **Nays:** None    **Absent:** None    **Approved 09/19/2018**
WHEREAS, Ingham County Health Department (ICHD) wishes to convert Women Infant & Children (WIC) Family/Child/Infant Advocate position #601153, to a Medical Assistant I (MA I) position; and

WHEREAS, the Family/Child/Infant Advocate role limits the duties of the position to exclude what is needed to maintain caseload in the WIC Clinic; and

WHEREAS, this staffing change will enable Ingham County WIC to comply with State and Federal WIC policies; and

WHEREAS, the position will become vacant with a retirement at on September 7, 2018; and

WHEREAS, the position number for this MA I will remain the same as there is no change in funding source or location, and will be categorized as a title change in ICHD’s position tracking system; and

WHEREAS, the UAW has approved this conversion of the WIC Family/Child/Infant Advocate position #601153 to a Medical Assistant I (MA I); and

WHEREAS, the change of position does not involve a financial impact to make this change as both the Family/Child/Infant Advocate position and the Medical Assistant I position are UAW-Technical, Office, Paraprofessional Service Grade D positions; and

WHEREAS, the health officer recommends that the Board of Commissioners authorize the conversion of the Family/Child/Infant Advocate position to a Medical Assistant I position in the WIC Program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the conversion of the Family/Child/Infant Advocate position #601153 to a Medical Assistant I position in the WIC Program.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the position allocation list consistent with this resolution.
HUMAN SERVICES:  Yeas:  Banas, Sebolt, Nolan, Koenig, Morgan, Naeyaert  
   Nays: None   Absent: Tennis   Approved 09/17/2018

COUNTY SERVICES:  Yeas:  Nolan, Sebolt, Grebner, Celentino, Hope, Maiville  
   Nays: None   Absent: Naeyaert   Approved 09/18/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer  
   Nays: None   Absent: None   Approved 09/19/2018
RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SPICER GROUP TO DEVELOP SPECIFICATIONS FOR THE IMPROVEMENTS TO THE FOUR POLE/HORSE BARS ON THE INGHAM COUNTY FAIRGROUNDS

RESOLUTION # 18 -

WHEREAS, the Fair continues to work towards making improvements to four 160’ length X 30’ wide X 14’ height pole/horse barns on the fairgrounds; and

WHEREAS, Spicer Group provided the lowest total proposal of $27,500 to prepare the schematic design and construction services for the four pole/horse barns; and

WHEREAS, funds for this project are available within the 2018 approved CIP line item #0561-00-769-000-974000.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an agreement with Spicer Group, 1416 N. Homer St.; Ste. 109, Lansing, Michigan 48912, for the schematic design and construction services of the four pole/horse barn improvements at the Ingham County Fairgrounds for a total cost of $27,500.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig, Morgan, Naeyaert
Nays: None  Absent: Tennis  Approved 09/17/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None  Absent: None  Approved 09/19/2018
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN APPLICATION TO THE INGHAM COUNTY TRAILS AND PARKS MILLAGE FUND FOR ACCESSIBILITY IMPROVEMENTS TO HAWK ISLAND

RESOLUTION # 18 -

WHEREAS, the Ingham County Parks Department is eligible to apply for the Ingham County Trails and Parks Millage funds; and

WHEREAS, the Ingham County Parks Commission supports the submission of a grant application to the Ingham County Trails and Parks Millage Fund for the local match for submission of two grant applications to the Michigan Department of Natural Resources Trust Fund and Michigan Department of Natural Resources Land & Water Conservation Fund for park and accessibility improvements at Hawk Island; and

WHEREAS, the DNR Trust Fund application includes a new paved path, in lieu of the boardwalk along bank of the lake, replacement of asphalt walkways between the bathhouse, parking lot and docks, three new fishing piers / overlook docks, native landscaping, parking lot striping, and striping of the trail loop around the lake and out to Cavanaugh Road; and

WHEREAS, the DNR Land & Water Conservation application includes an accessible canoe/kayak launch, a new floating pedal boat / row boat dock with slips, two new Sun-Shade Shelters, new trash/recycling bins, new concrete walks, native landscaping, and parking lot striping; and

WHEREAS, the proposed applications are supported by the Community’s 5-year Parks Master Plan to improve accessibility and expand facilities to meet the needs of the community; and

WHEREAS, the grant applications requires a financial commitment to the project in the amount $548,500 from the Trails and Parks Millage for a local match ($231,400 for the Trust Fund application, $292,100 for the Land & Water Conservation Fund application, and $25,000 for a TOPO Survey and fish stocking).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Parks Department to submit a grant request to the Ingham County Trails and Parks Millage Fund for two Hawk Island grant applications as listed below which include a local match request in the amount of $548,500 and negotiate final terms of the grant agreement consistent with this resolution, if selected for funding in the upcoming future round of grant applications.

<table>
<thead>
<tr>
<th>DNR Trust Fund</th>
<th>DNR Land &amp; Water Conservation</th>
<th>Other Costs - TOPO and fish stocking from the Ingham County Trails and Parks Millage</th>
<th>Total Combined Trust Fund and Land &amp; Water Conservation Grant Requests, and Other Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td>$231,400</td>
<td>$292,100</td>
<td>$25,000</td>
<td>$548,500</td>
</tr>
</tbody>
</table>

Local Match from the Ingham County Trails and Parks Millage

SEPTEMBER 25, 2018
AGENDA ITEM NO. 25
Parks Millage
DNR Requested $300,000 $292,100 $0.00 $592,100
Funding
Total Project $531,400 $584,200 $25,000 $1,140,600
Amount

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution, if selected for funding in the upcoming future round of grant applications.

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig, Morgan, Naeyaert
   Nays: None   Absent: Tennis   Approved 09/17/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
   Nays: None   Absent: None   Approved 09/19/2018
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN APPLICATION TO THE INGHAM COUNTY TRAILS AND PARKS MILLAGE FUND FOR ACCESSIBILITY IMPROVEMENTS TO LAKE LANSING SOUTH

RESOLUTION # 18 -

WHEREAS, the Ingham County Parks Department is eligible to apply for the Ingham County Trails and Parks Millage funds; and

WHEREAS, the Ingham County Parks Commission supports the submission of a grant application to the Ingham County Trails and Parks Millage Fund for the local match for submission of two grant applications to the Michigan Department of Natural Resources Trust Fund and Michigan Department of Natural Resources Land & Water Conservation Fund for park and accessibility improvements at Lake Lansing South; and

WHEREAS, the proposed applications are supported by the Community’s 5-year Parks Master Plan to improve accessibility and expand facilities to meet the needs of the community; and

WHEREAS, the Michigan Department of Natural Resources Trust Fund application includes removal of the existing restroom / concession building, removal and relocation of the Sunrise pavilion, a new bathhouse building that will include restrooms, changing rooms, concessions, storage, first aid area, staff room, picnic tables with umbrellas near the concession area, six Interpretive Signs to talk about the historical significance of the park, a new 6’ wide path from the existing parking lot to the new bathhouse and to the playground, and replacement of some of the existing walkways in the park, and two outdoor Showers; and

WHEREAS, the Michigan Department of Resources Land & Water Conservation Fund application includes asphalt paving of the portion of the existing parking lot closest to the ADA parking, drainage improvements around the parking lot, improving the overflow parking area with gravel and pave ADA parking spaces, new walkways to complete a loop trail around the park, connecting to existing sidewalks, to the small restroom building, to the overflow parking and to the bandshell, picnic tables with umbrellas near the concession area, landscaping to include native plants and bio-swales; and

WHEREAS, the grant applications requires a financial commitment to the project in the amount $1,040,200 from the Trails and Parks Millage for a local match ($725,200 for the Trust Fund application, $300,000 for the Land & Water Conservation Fund application, and $15,000 for a TOPO survey).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Parks Department to submit a grant request to the Ingham County Trails and Parks Millage Fund for two Lake Lansing South grant applications as listed below which include a local match request in the amount of $1,040,200 and negotiate final terms of the grant agreement consistent with this resolution, if selected for funding in the upcoming future round of grant applications.
<table>
<thead>
<tr>
<th>DNR Trust Fund</th>
<th>DNR Land &amp; Water Conservation</th>
<th>Other Costs - TOPO Survey from the Ingham County Trails and Parks Millage</th>
<th>Total Combined Trust Fund, Land &amp; Water Conservation Grant Requests, and Other Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local Match from the Ingham County Trails and Parks Millage</td>
<td>$725,200</td>
<td>$300,000</td>
<td>$15,000</td>
</tr>
<tr>
<td>DNR Requested Funding</td>
<td>$300,000</td>
<td>$300,000</td>
<td>$0.00</td>
</tr>
<tr>
<td>Total Project Amount</td>
<td>$1,025,200</td>
<td>$600,000</td>
<td>$15,000</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution, if selected for funding in the upcoming future round of grant applications.

**HUMAN SERVICES:** **Yeas:** Banas, Sebolt, Nolan, Koenig, Morgan, Naeyaert  
**Nays:** None  
**Absent:** Tennis  
**Approved 09/17/2018**

**FINANCE:** **Yeas:** Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer  
**Nays:** None  
**Absent:** None  
**Approved 09/19/2018**
RESOLUTION TO ACCEPT 2018 HEALTH CENTER QUALITY IMPROVEMENT FUNDS
RESOLUTION # 18 -

WHEREAS, Ingham County Health Department (ICHD) wishes to accept a one-time grant supplement totaling $87,459.00, from the U.S. Department of Health and Human Services Health Resources and Services Administration, allocated for 2018 Health Center Quality Improvement funds; and

WHEREAS, this grant supplement was awarded to ICHD in recognition of its display of high levels of quality performance in the Calendar Year 2107 Uniform Data System’s reporting; and

WHEREAS, these reports include continued plans to support its community health center operations by strengthening quality improvement activities, as well as achieving new and/or maintaining existing patient-centered medical home recognition; and

WHEREAS, the award of $87,459.00 of 2018 Health Center Quality Improvement funds will be available for use through the end of the FY 2019 Health Center Program budget period, ending January 31, 2020; and

WHEREAS, the Ingham Community Health Center Board of Directors supports the acceptance of 2018 Health Center Quality Improvement funds; and

WHEREAS, the Health Officer recommends the acceptance of 2018 Health Center Quality Improvement funds.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of the grant supplement of $87,459.00 from the U.S. Department of Health and Human Services Health Resources and Services Administration, allocated for 2018 Health Center Quality Improvement funds which will be available through the end of the FY 2019 Health Center Program budget period ending January 31, 2020.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Banas, Sebolt, Nolan, Koenig, Morgan, Naeyaert
Nays:  None  Absent:  Tennis  Approved  09/17/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays:  None  Absent:  None  Approved  09/19/2018
WHEREAS, Ingham County Health Department (ICHD) wishes to extend the agreement with Michigan Department of Health and Human Services (MDHHS), for the term of October 1, 2015 through September 30, 2019; and

WHEREAS, resolution #15-354 and #16-403, authorized ICHD to enter into a Refugee Health Assessment Services agreement with MDHHS for the term of October 1, 2015 through September 30, 2018; and

WHEREAS, MDHHS recently informed ICHD that it wished to amend the agreement by extending it for an additional fiscal year, (through September 30, 2019) and by increasing the maximum allowable funds from $753,200.00 to $1,006,400.00, for a total increase of $253,200.00; and

WHEREAS, all of the other terms of the agreement shall remain the same; and

WHEREAS, the Ingham Community Health Center Board of Directors supports the extension to the agreement with MDHHS for additional funds to provide refugee health assessments; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the extension and increase in funding for this agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes extending the Refugee Health Assessment Services agreement with MDHHS for the term of October 1, 2015 through September 30, 2019, and increasing the maximum allowable funds to $1,006,400.00.

BE IT FURTHER RESOLVED, that all other terms of the agreement shall remain the same.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.
HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig, Morgan, Naeyaert
   Nays: None    Absent: Tennis  Approved 09/17/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
   Nays: None    Absent: None  Approved 09/19/2018
WHEREAS, Resolution #17-464 authorized a Michigan Agriculture Environmental assurance program clean sweep program agreement with the Michigan Department of Agriculture and Rural Development (MDARD) to receive up to $14,000 in funding; and

WHEREAS, Ingham County Health Department (ICHD) wishes to amend this agreement Resolution #17-464 to receive an additional $10,000 in grant funds from the Michigan Department of Agriculture and Rural Development (MDARD); and

WHEREAS, MDARD provides funding to ICHD annually through the Clean Sweep program to cover the disposal of pesticides and herbicides collected through the Ingham County Household Hazardous Waste Program (HHW); and

WHEREAS, MDARD due to the large volume of pesticides and herbicides collected this year, MDARD has given ICHD additional grant funds to cover the costs ICHD has incurred through the collection and disposal of pesticides and herbicides; and

WHEREAS, the acceptance of these grant funds will allow ICHD HHW to continue collecting household hazardous waste throughout the remainder of the season; and

WHEREAS, this grant would be effective October 1, 2017 through September 30, 2018; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the amendment to the Clean Sweep Program agreement with MDARD to receive an additional $10,000 for the period of October 1, 2017 through September 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the amendment to the Clean Sweep Program agreement with MDARD to receive an additional $10,000 for the period of October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.
HUMAN SERVICES:  Yeas:  Banas, Sebolt, Nolan, Koenig, Morgan, Naeyaert  
Nays:  None  Absent:  Tennis  Approved 09/17/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer  
Nays:  None  Absent:  None  Approved 09/19/2018
Introduceted by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A PURCHASE AND SERVICES AGREEMENT WITH OTECH GROUP LLC

RESOLUTION # 18 -

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into a services agreement with OTech Group LLC, for electronic screening services totaling $47,500.00 effective October 1, 2018 and automatically renewable on an annual basis; and

WHEREAS, ICHD accepted the award of the 2017 Access Increases to Mental Health and Substance Abuse Services (AIMS) grant through Resolution #17-411; and

WHEREAS, as part of the funded scope of work, ICHD proposed to implement electronic screening for mental health risks and substance abuse for patients of the Ingham Community Health Centers (CHCs), to support expanded mental health and substance abuse services focusing on the treatment, prevention, and awareness of opioid abuse; and

WHEREAS, ICHD accepted two quotes from service providers, and recommends entering a purchase and services agreement with OTech Group LLC, which offered the most competitive bid for the electronic hardware and software to implement this electronic screening tool; and

WHEREAS, there are ongoing maintenance fees for the tablets and an EHR interface, in an amount not to exceed $21,900.00 annually as well as additional ongoing maintenance fees for the tablets and an HER interface, in an amount not to exceed $21,900.00; and

WHEREAS, the cost for year one totaling $47,500.00 shall be paid through the AIMS grant award; and

WHEREAS, ongoing annual costs shall be covered through program revenue associated with increased substance abuse treatment services; and

WHEREAS, the Ingham Community Health Center Board supports entering a purchase and services agreement with OTech Group LLC for electronic mental health and substance abuse disorder screening tools; and

WHEREAS, the health officer recommends entering an agreement with OTech Group, LLC for electronic screening services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering a purchase and services agreement with OTech Group, LLC for electronic screening services totaling $47,500.00 effective October 1, 2018, and automatically renewable on an annual basis.
BE IT FURTHER RESOLVED, that the cost for year one totaling $47,500.00 shall be paid through the AIMS grant award.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Banas, Sebolt, Nolan, Koenig, Morgan, Naeyaert

**Nays:** None  **Absent:** Tennis  **Approved 09/17/2018**

**FINANCE: Yeas:** Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer

**Nays:** None  **Absent:** None  **Approved 09/19/2018**
WHEREAS, Ingham County Health Department (ICHD) Children's Special Health Care Services (CSHCS) has been awarded a grant for $10,000.00 from Southeastern Michigan Health Association (SEMHA) to support outreach efforts and to facilitate parent input and feedback, as well as family involvement with ICHD's CSHCS policy and procedure process; and

WHEREAS, CSHCS provides coordinated care for children with special needs; and

WHEREAS, CSHCS assists these individuals and their families through the appropriate use of the CSHCS care system, so that children are able to demonstrate improved health outcomes and an enhanced quality of life; and

WHEREAS, ICHD will use these funds to hire a temporary parent liaison, filled by an area parent that is currently enrolled in the CSHCS system; and

WHEREAS, this liaison will work collaboratively with ICHD-CSHCS staff to develop and implement outreach strategies that focus on engaging families who have children with special health care needs; and

WHEREAS, this peer support affords parents the benefits of SCHCS, and provides strategies to assist parents in navigating the system; and

WHEREAS, this grant will be effective October 1, 2018 through September 30, 2019; and

WHEREAS, the health officer recommends that the Board of Commissioners authorize an agreement with SEMHA in an amount of $10,000, effective October 1, 2018 through September 30, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with SEMHA in an amount up to $10,000 effective October 1, 2018 through September 30, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.
HUMAN SERVICES:  Yeas:  Banas, Sebolt, Nolan, Koenig, Morgan, Naeyaert
   Nays:  None    Absent:  Tennis   Approved 09/17/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
   Nays:  None    Absent:  None   Approved 09/19/2018
RESOLUTION TO AUTHORIZE A COOPERATIVE CASH MATCH AGREEMENT WITH MICHIGAN REHABILITATION SERVICES

RESOLUTION # 18 -

WHEREAS, Michigan Rehabilitation Services (MRS) engages in cash match agreements which require contributions from partner organizations; and

WHEREAS, prior to 2008 the Ingham County Department of Human Services (DHS) had a long-standing agreement with MRS to act as a pass through entity for match funding provided by local agencies; and

WHEREAS, the agreement between DHS and MRS came under scrutiny because match dollars may not be federal, and this agreement between two state agencies raises that concern; and

WHEREAS, MRS finds it preferable to establish this agreement with a local government agency to avoid the appearance and confusion of inter-departmental agreements at the state; and

WHEREAS, Ingham County has been identified as an appropriate pass through entity to help maintain this agreement since 2008; and

WHEREAS, MRS wishes to enter into another, similar cash match agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a cash match agreement not to exceed $444,444 ($120,000 local match) with Michigan Department of Human Services – Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, and placement supports to individuals with disabilities who are eligible for MRS services.

BE IT FURTHER RESOLVED, that this agreement is contingent upon the execution of an agreement with Peckham Inc., to provide Ingham County’s local match portion ($120,000), and no county funds will be used for this purpose.

BE IT FURTHER RESOLVED, the term of the agreements shall be October 1, 2018 through September 30, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.
HUMAN SERVICES:  Yeas: Banas, Sebolt, Nolan, Koenig, Morgan, Naeyaert
Nays: None   Absent: Tennis   Approved 09/17/2018

FINANCE:  Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None   Absent: None   Approved 09/19/2018
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #18-113 AUTHORIZING AN AGREEMENT WITH WEITZ & LUXENBERG, P.C. TO REPRESENT INGHAM COUNTY IN LITIGATION AGAINST MANUFACTURERS AND WHOLESALE DISTRIBUTORS OF OPIOIDS

RESOLUTION # 18 -

WHEREAS, Resolution #18-113 authorized an agreement with Weitz & Luxenberg to secure legal representation and provide legal services in pursuing legal claims against various pharmaceutical manufacturers and/or distributors related to fraudulent marketing and sales of opioid painkillers; and

WHEREAS, The County Attorney negotiated with Weitz & Luxenberg in good faith according to the parameters set forth by the Board and the RFP that Weitz & Luxenberg responded to; and

WHEREAS, The County Attorney and Weitz & Luxenberg have been unable reach an agreement that the County Attorney is able to approve as to form; and

WHEREAS, without approval as to form by the County Attorney, execution of the agreement is a business decision of the County.

THEREFORE BE IT RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County.

BE IT FURTHER RESOLVED, the following applicable Ingham County policies still apply: living wage, non-discrimination and vendor code of conduct.

BE IT FURTHER RESOLVED, all other material terms included in the RFP are hereby waived.

HUMAN SERVICES:  Yeas:  Banas, Tennis, Sebolt, Nolan, Naeyaert
      Nays:  Koenig, Morgan Absent:  None  Approved 09/17/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Schafer
      Nays:  Koenig, Morgan  Absent:  None  Approved 09/19/2018
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE CONSTRUCTION OF A SIDEWALK
AT LAKE LANSING PARK SOUTH

RESOLUTION # 18 -

WHEREAS, the Friends of the Ingham County Parks was organized as a support and fundraising organization to the Ingham County Parks in its mission; and

WHEREAS, the Friends of Ingham County Parks has raised funds to provide for the installation of a new sidewalk that extends from the corner of Lake Lansing and Marsh Roads to the Community Band Shell at Lake Lansing Park South and is offering this gift to the Ingham County Parks; and

WHEREAS, Cornerstone Concrete and Contracting provided the Friends of the Ingham County Parks with a proposal to do the sidewalk installation at $9,890; and

WHEREAS, there is no cost to the County because the Friends of Ingham County Parks will pay all costs for the project directly to Cornerstone Concrete and Contracting; and

WHEREAS, the Park Commission has voted to recommend that the Board of Commissioners accept this gift.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the construction of a sidewalk that extends from the corner of Lake Lansing and Marsh Roads to the Community Band Shell at Lake Lansing Park South by Cornerstone Concrete and Contracting.

BE IT FURTHER RESOLVED, that the project will be completely funded by the Friends of Ingham County Parks, and funds for the construction for the sidewalk will be paid to Cornerstone Concrete and Contracting directly by the Friends of Ingham County Parks.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners expresses its appreciation to the Friends of Ingham County Parks for this generous donation.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution after review and approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig, Morgan, Naeyaert
Nays: None Absent: Tennis Approved 09/17/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None Absent: None Approved 09/19/2018
WHEREAS, Lisa McCormick has been an active member in good standing of the State Bar of Michigan since 1995; and

WHEREAS, after receiving her undergraduate degree from the University of Pittsburgh in 1990, she attended Western Michigan University, Thomas M. Cooley Law School, receiving her Juris Doctor, Cum Laude, in May 2005; and

WHEREAS, she began working for the Ingham County Prosecutor as an Assistant Prosecutor in April 1997, practicing in the Ingham County District and Circuit Courts. She was promoted Unit Chief Prosecutor Special Victims Unit in July 2005, Deputy Chief Assistant Prosecutor in October 2007, and lastly Chief Assistant Prosecutor in December 2008; and

WHEREAS, in 2011 she founded Small Talk Children’s Assessment Center of Ingham County and is currently the Treasurer. Small Talk is where children who are victims of severe physical and sexual abuse are interviewed and offered therapy at no cost. The mission of Small Talk is to provide a comfortable, child-friendly atmosphere where children receive coordinated services during the child abuse investigative process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Lisa McCormick, Chief Assistant Prosecutor for 21 years of outstanding service, her numerous accomplishments and the significant contributions she has made to the County of Ingham and its citizens.

LAW & COURTS:  Yeas:  Crenshaw, Hope, Celentino, Banas, Schafer, Maiville
                     Nays:  None   Absent:  Anthony   Approved 09/13/2018
Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO PROCEED WITH PLANS FOR CONSTRUCTING, EQUIPPING AND FINANCING A NEW COMBINED JUSTICE COMPLEX FACILITY

RESOLUTION # 18 -

WHEREAS, on August 7 the electorate of Ingham County approved the Justice Millage; and

WHEREAS, Redstone Architects, Inc. developed a preliminary design including estimated costs in 2016, and updated these costs estimates in April of 2018, including updated square footage estimates; and

WHEREAS, the new Justice Complex will replace the existing facilities and will be safer for the public, staff and inmates, and allow for more efficient operations.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Building Authority to proceed with the constructing, equipping, and financing of a new county justice complex which would replace the existing facility based on the preliminary plans and cost estimates provided to the Law & Courts Committee on April 12, 2018 and to the Finance Committee on April 18, 2018.

BE IT FURTHER RESOLVED, that the projected cost of construction, equipment, financing plus fees and borrowing costs, is not to exceed a total project cost of $101,673,278.

BE IT FURTHER RESOLVED, that due to the size and complexity of this facility, the Ingham County Building Authority is authorized to engage an owner’s representative for this project.

BE IT FURTHER RESOLVED, that any and all costs incurred by the County and the Ingham County Building Authority with respect to this project shall be reimbursed by the Justice Millage.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

LAW & COURTS:  Yeas:  Crenshaw, Hope, Celentino, Banas, Schafer, Maiville
               Nays:  None    Absent:  Anthony  Approved 09/13/2018

COUNTY SERVICES:  Yeas:  Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
                   Nays:  None    Absent:  Naeyaert  Approved 09/18/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
           Nays:  None    Absent:  None      Approved 09/19/2018
WHEREAS, the 30th Circuit Court has submitted a grant request in the amount of $376,893 to the State Court Administrative Office (SCAO) for continuation of the Michigan Mental Health Court Operational Grant for the fiscal year of October 1, 2018 through September 30, 2019; and

WHEREAS, while the SCAO has not yet notified the Court of the amount of the grant award, it is anticipated that continuation of the program will be supported; and

WHEREAS, the goals of the Michigan Mental Health Court Operational Grant are to enhance community safety by responding to individuals who have committed non-violent felonies with supportive treatment and intensive supervision; to minimize recidivism; and to assist participants in achieving a positive legal outcome and maintaining a healthy lifestyle; and

WHEREAS, it has been determined that it is necessary to add a full-time Case Coordination Specialist position to achieve the program goals; and

WHEREAS, the Human Resources Department has classified the position as an ICEA Court Professionals 05 and the ICEA Court Professionals union supports the job description and classification; and

WHEREAS, the grant application requested $85,582 for the continuation of a three-quarter time Mental Health Court – Court Services Coordinator (MHC Court Services Coordinator) position, ICEA PRO05 and $87,662 for the addition of a full-time Mental Health Court – Case Coordination Specialist (MHC Case Coordination Specialist); and

WHEREAS, continuation of the position of the MHC Court Services Coordinator and the addition of the MHC Case Coordination Specialist would provide continuity of service and necessary treatment and ancillary services coordination; and

WHEREAS, the 2019 SCAO Michigan Mental Health Court Operational Grant provides for grant implementation services and participant treatment and services as follows: mental health treatment services to be provided by CMHA/CEI (not to exceed $138,102.58); and drug testing services to be provided by A.D.A.M.; electronic monitoring services to be provided by Sentinel and/or Michigan Department of Corrections; representation by a defense attorney; ancillary services to be provided by
Northwest Initiative – ARRO; substance abuse assessments to be provided by Wellness, Inx; mental health services to be provided by Prevention and Training Services (PATS), Par Rehab Services, and Professional Psychological Services; and transitional housing to be provided by RISE Recovery Community or Pinnacle (collectively not to exceed $57,656); and

WHEREAS, the subcontractors who will provide grant implementation services and participant treatment and services for the 2019 Felony Michigan Mental Health Court Operational Grant are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that as of October 1, 2018, Ingham County Board of Commissioners authorizes continuation of the MHC Court Services Coordinator position for the Michigan Mental Health Grant Program – Operational Grant which has a grant period of October 1, 2018 through September 30, 2018, and once the award has been granted approves the addition of a MHC Case Coordination Specialist and authorizes entering into subcontracts for the same grant with mental health treatment services to be provided by CMHA/CEI (not to exceed $138,102.58); and drug testing services to be provided by A.D.A.M.; electronic monitoring services to be provided by Sentinel and/or Michigan Department of Corrections; representation by a defense attorney; ancillary services to be provided by Northwest Initiative – ARRO; substance abuse assessments to be provided by Wellness, Inx; mental health services to be provided by Prevention and Training Services (PATS), Par Rehab Services, and Professional Psychological Services; and transitional housing to be provided by RISE Recovery Community or Pinnacle (collectively not to exceed $57,656).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2018-2019 budget and position allocation lists consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS:  Yeas:  Crenshaw, Hope, Celentino, Banas, Schafer, Maiville  
                        Nays: None  Absent: Anthony  Approved 09/13/2018

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville  
                        Nays: None  Absent: Naeyaert  Approved 09/18/2018

FINANCE:  Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer  
                        Nays: None  Absent: None  Approved 09/19/2018
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT GRANT FUNDS FROM THE STATE OF MICHIGAN EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) FOR FY 2019

RESOLUTION # 18 -

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has fulfilled its requirements under Public Act 390 regarding an Emergency Management Program; and

WHEREAS, the Emergency Management Performance Grant (EMPG) for FY 2019 required Ingham County to develop and maintain an Emergency Management Program capable of protecting life, property, and vital infrastructure in times of disaster or emergency; and

WHEREAS, the award reimburses Ingham County for a portion of the Office of Homeland Security and Emergency Management Program Manager wages and fringe benefits.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the acceptance of the FY 2019 Emergency Management Performance Grant from the State of Michigan in the amount of $60,463.00, for the time period of October 1, 2018 through September 30, 2019.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make any necessary budget adjustments in the Ingham County Office of Homeland Security & Emergency Management Budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Schafer, Maiville
Nays: None Absent: Anthony Approved 09/13/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None Absent: None Approved 09/19/2018
WHEREAS, a budgetary surplus has been identified by the Sheriff’s Office due to Post closures in the jail that ultimately lead to the reduction of Michigan Department of Corrections inmates being housed and fed under prior agreements; and

WHEREAS, the Sheriff’s Office is requesting the reallocation of budgeted funds from the Prisoner Housing Contract/Food Provisions account to various accounts in order to upgrade and modernize law enforcement and corrections equipment and further aid the delivery of service excellence; and

WHEREAS, items to be purchased include primary weapon platforms, miscellaneous dive equipment, a new marine patrol boat, training supplies, speed monitoring equipment, employee training and office supplies.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the Controller/Administrator to transfer $220,000 from Prisoner Housing Contract/Food Provisions (10130113-750000) to the following accounts in the amounts listed:

<table>
<thead>
<tr>
<th>Description</th>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jail Food Service/Food Provisions</td>
<td>10135102-750000</td>
<td>$80,000</td>
</tr>
<tr>
<td>Special Units/Supplies</td>
<td>10130110-726010</td>
<td>$20,000</td>
</tr>
<tr>
<td>Marine Law Enforcement/Machinery &amp; Equipment</td>
<td>10133100-978000</td>
<td>$50,000</td>
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<tr>
<td>Field Services/Training Equipment</td>
<td>10130102-736000</td>
<td>$21,200</td>
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<tr>
<td>Field Services/Employee Training</td>
<td>10130102-960000</td>
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<tr>
<td>Field Services/Supplies</td>
<td>10130102-726010</td>
<td>$12,000</td>
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<tr>
<td>Sheriff Administration/Employee Training</td>
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<tr>
<td>Field Services/Uniforms &amp; Accessories</td>
<td>10130102-745000</td>
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<td>Sheriff Administration/Supplies</td>
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<td>$300</td>
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</table>

**LAW & COURTS:** Yeas: Crenshaw, Hope, Celentino, Banas, Schafer, Maiville
Nays: None    Absent: Anthony   Approved 09/13/2018

**FINANCE:** Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None    Absent: None   Approved 09/19/2018
WHEREAS, Ingham County Sheriff’s Office has had, during Sheriff Wriggelsworth’s tenure as the Sheriff, a K-9 Unit; and

WHEREAS, the Ingham County Jail houses over 400 inmates at any given time; and

WHEREAS, it is very common for inmates to suffer from substance abuse addiction; and

WHEREAS, it is known that narcotics including opiates have been confiscated inside the jail; and

WHEREAS, the Ingham County Sheriff’s Office is aware of the opiate epidemic across the country and the greater Lansing area; and

WHEREAS, the Ingham County Sheriff’s Office would use this narcotics K-9 as a deterrent and a locating tool for opiates and other illegal narcotics; and

WHEREAS, the corrections K-9 would be available for planned area school sweeps and public relation demonstrations; and

WHEREAS, the Ingham County Sheriff’s Office has a long history of purchasing trained K-9 dogs; and

WHEREAS, the Ingham County Sheriff’s Office wants to enter into a contract with VonDerKing Kennels to obtain a new K-9 and to train it’s new handler at a cost not to exceed $3,500; and

WHEREAS, the Ingham County Sheriff’s Office would use account number 59530110-726010 inmate stores/supplies to pay this cost.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Ingham County Sheriff’s Office to enter into a contract, with VonDerKing Kennels, not to exceed $3,500.00 to purchase a new K-9 dog and to train its handler.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary budget adjustments in the Ingham County Sheriff’s Office 2018 budget.

**LAW & COURTS:** Yeas: Crenshaw, Hope, Celentino, Banas, Schafer, Maiville
   Nays: None    Absent: Anthony    Approved 09/13/2018

**FINANCE:** Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
   Nays: None    Absent: None    Approved 09/19/2018
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE FY 2019 SWIFT AND SURE SANCTIONS PROBATION PROGRAM GRANT, CONTINUE THE GRANT FUNDED THREE-QUARTER TIME SSSPP CASE MANAGEMENT COORDINATOR POSITION, AND ENTER INTO SUBCONTRACTS

RESOLUTION # 18 -

WHEREAS, the 30th Circuit Court has submitted a grant request in the amount of $256,452 from the State Court Administrative Office (SCAOO) for the fiscal year of October 1, 2018 through September 30, 2019 to continue the Swift and Sure Sanctions Probation Program (SSSPP) Grant; and

WHEREAS, while the SCAO has not yet notified the Court of the amount of the grant award, it is anticipated that continuation of the program will be supported; and

WHEREAS, the primary goal of the SSSPP is to increase compliance with probation terms by imposing certain, swift and consistent sanctions for probation violations which is consistent with Ingham County’s long term objective of providing appropriate sanctions for adult offenders; and

WHEREAS, $79,361 of the grant award is for the grant funded salary and fringe benefits of a three-quarter time SSSPP Case Management Coordinator position; and

WHEREAS, continuing the SSSPP Case Management Coordinator position initially referenced in Resolution 13-390 will assist the Circuit Court in achieving the goals and objectives stated above; and

WHEREAS, the 2019 SCAO Swift and Sure Sanctions Probation Program Grant provides for grant implementation services and participant treatment and services as follows: representation by a defense attorney; substance abuse evaluations to be provided by Wellness, Inx.; day reporting services to be provided by NorthWest Initiative – ARRO; drug treatment, mental health treatment, anger management, domestic violence counseling services and transitional housing to be provided by Cristo-Rey, CEI-CMH, Freedom Through Counseling, and RISE Recovery Community; drug testing services to be provided by A.D.A.M.; and electronic monitoring services to be provided by Sentinel, (collectively not to exceed $131,554.50); and

WHEREAS, the subcontractors who will provide grant implementation services and participant treatment and services for the 2019 SCAO Swift and Sure Sanctions Probation Program Grant are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that as of October 1, 2018, the Ingham County Board of Commissioners authorizes continuation of the three-quarter time SSSPP Case Management Coordinator position for the Swift and Sure Sanctions Probation Program Grant which begins on October 1, 2018 and ends on September 30, 2019, and, authorizes entering into subcontracts for the same grant with defense attorneys; Wellness, Inx; NorthWest Initiative – ARRO; Cristo-Rey; CEI-CMH; Freedom
Through Counseling; RISE Recovery Community; A.D.A.M.; and Sentinel, (collectively not to exceed $131,554.50) once the award has been granted.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2018 and 2019 budget and position allocation lists consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS: **Yea**: Crenshaw, Hope, Celentino, Banas, Schafer, Maiville  
**Nays**: None  
**Absent**: Anthony  
Approved 09/13/2018

FINANCE: **Yea**: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer  
**Nays**: None  
**Absent**: None  
Approved 09/19/2018
WHEREAS, the Circuit Court Juvenile Division, by statute and Constitution, must provide legal counsel to juveniles in delinquency cases who are indigent; and

WHEREAS, the Circuit Court Juvenile Division, to reduce cost for attorney fees and provide consistent and efficient legal services for children, has contracted with attorneys; and

WHEREAS, Attorney Peter Brown has been providing legal counsel on juvenile delinquency and truancy cases assigned to Judge Richard J. Garcia; and

WHEREAS, Attorney Peter Brown was hired as the Circuit Court Juvenile Division’s Attorney Referee and can no longer provide legal counsel on juvenile delinquency and truancy cases assigned to Judge Richard J. Garcia; and

WHEREAS, Attorney Steven Feigelson and Attorney Robert Ochodnicky have been providing legal counsel, on one-half of the juvenile delinquency cases, respectively, assigned to Judge R. George Economy; and

WHEREAS, the Circuit Court Juvenile Division would like to amend the contract for Attorney Robert Ochodnicky to provide legal counsel on all juvenile delinquency cases assigned to Judge Richard J. Garcia effective September 1, 2018 through December 31, 2018 in the amount of $1,271.14 per month, not to exceed $9,124.56; and

WHEREAS, the Circuit Court Juvenile Division would like to amend the contract for Attorney Steven Fiegelson to provide legal counsel on all juvenile delinquency cases assigned to Judge R. George Economy effective September 1, 2018 through December 31, 2018 in the amount of $1,010.00 per month, not to exceed $8,080.00; and

WHEREAS, the Circuit Court Juvenile Division would like to amend the contract for Attorney Kaitlin Fish to include providing legal counsel on truancy cases assigned to the Truancy Court Program, effective September 1, 2018 through December 31, 2018 in the amount of $833.33 per month, not to exceed $51,814.52.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amend the existing contracts to reflect the following:

- Attorney Robert Ochodnicky, for Judge Richard J. Garcia’s delinquency cases, at $1,271.14 per month, not to exceed $9,124.56. Effective 09/01/2018 through 12/31/2018.
• Attorney Steven Fiegelson, for Judge R. George Economy’s delinquency cases, at $1,010.00 per month, not to exceed $8,080.00. Effective 09/01/2018 through 12/31/2018.

• Attorney Kaitlin Fish, to include cases assigned to Truancy Court, at $833.33 per month, not to exceed $51,814.52. Effective 09/01/2018 through 12/31/2018.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contractual documents consistent with this Resolution and approve to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Schafer, Maiville
Nays: None  Absent: Anthony  Approved 09/13/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None  Absent: None  Approved 09/19/2018
WHEREAS, the Ingham Academy is a partnership between the Juvenile Division of the Circuit Court, Highfields Inc, Peckham Inc. and Ingham Intermediate School District; and

WHEREAS, the Juvenile Division of the Circuit Court has utilized Ingham Intermediate School District to provide educational instruction at the Ingham Academy since September of 2007; and

WHEREAS, the Ingham Intermediate School District provides teachers, paraprofessionals, administrative support and a part-time principal; and

WHEREAS, the Ingham County Board of Commissioners authorized entering into a contract with Ingham Intermediate School District for an amount not to exceed $469,664.00; and

WHEREAS, the contract amount was based on 80 students being enrolled in the Ingham Academy on Count Day; and

WHEREAS, the Ingham Intermediate School District receives per pupil funding through the State School Aid Act; and

WHEREAS, per the contract language, the Ingham Intermediate School District bills the actual cost associated with the Ingham Academy based on the cost of the program less the revenue received from the State School Aid Act; and

WHEREAS, students who attend the Ingham Academy are ordered by the Juvenile Division of the Circuit Court; and

WHEREAS, the Ingham Intermediate School District per pupil count was 55.86 in February and 65.04 in October 2017, resulting in an estimated budget shortage of $99,023.82; and

WHEREAS, the Juvenile Division of the Circuit Court and the Ingham Intermediate School District reduced the deficit margin by implementing cost saving measures throughout the 2017/2018 school year; and

WHEREAS, there is still a deficit of approximately $55,000; and

WHEREAS, the cost of this contract is funded 50% by the Juvenile Justice Millage and 50% by the State Child Care Fund.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending
the existing contract to an amount not to exceed $524,664 with Ingham Intermediate School District for
educational instruction for the time period of October 1, 2017 through September 31, 2018.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary
adjustments to the 2018 budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts
consistent with this resolution subject to approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Crenshaw, Hope, Celentino, Banas, Schafer, Maiville
**Nays:** None  **Absent:** Anthony  **Approved 09/13/2018**

**FINANCE: Yeas:** Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
**Nays:** None  **Absent:** None  **Approved 09/19/2018**
RESOLUTION TO CONTINUE THE MICHIGAN DRUG COURT GRANT FOR THE INGHAM COUNTY FAMILY DEPENDENCY TREATMENT COURT

RESOLUTION # 18 -

WHEREAS, the 30th Judicial Circuit Court Juvenile Division has submitted a grant request in the amount of $203,366.25 from the Michigan Drug Court Grant program, administered by the State Court Administrative Office, for purposes of eliminating barriers to treatment as well as the continued funding of three positions; and

WHEREAS, while the SCAO has not yet notified the Court of the amount of the grant award, it is anticipated that the continuation of the program will be supported; and

WHEREAS, the Family Dependency Treatment Court handles cases involving parents of children petitioned to the Court for abuse and or neglect and the parent’s primary issue is substance abuse; and

WHEREAS, the barriers affected with this grant will include supervision, transportation, rewards and incentives, trauma assessment and treatment, emotional regulation, substance testing, cognitive behavioral therapy, relapse prevention intervention, in-patient treatment, risk assessment, psychiatric/pain management consultation and assessment, mentoring/coaching, education and employment, medically assisted treatment needs; and

WHEREAS, the grant award also includes continuing funding of a ¾ time FDTC Coordinator to complete screenings and intake of new participants, implement programs, and coordinate services; and

WHEREAS, the FDTC Coordinator position has been determined by Ingham County’s Human Resource Department to be a ¾ time position with benefits and is a member of the OPEIU funded for the duration of the grant which ends September 30, 2019; and

WHEREAS, the grant also includes the continued funding of two Special Part-time Program Assistants to provide supervision, testing, and transportation of participants after traditional work hours and on weekends; and

WHEREAS, the FDTC Program Assistant position has been determined by Ingham County’s Human Resource Department to be a Special Part Time position without benefits at a UAW B pay grade and will be funded for the duration of the grant which ends September 30, 2019; and

WHEREAS, the acceptance of this award is recommended to the Ingham County Board of Commissioners in order to enhance the work of the Family Dependency Treatment Court.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes accepting a grant award from the Michigan Drug Court Grant Program to the Ingham County Circuit Court’s
Family Dependency Treatment Court for the sum not to exceed $203,366.25, which includes continued employment of a ¾ time FDTC Coordinator that would be part of the OPEIU, with benefits, and continued employment of two grant funded Special Part Time positions, at a UAW B pay grade, without benefits, for the time period of October 1, 2018 through September 30, 2019.

BE IT FURTHER RESOLVED, that a grant subcontract with the Mid Michigan Recovery Services (MMRS) is authorized to provide substance abuse assessments, cognitive behavioral, Trauma Recovery group, individual sessions, and in-patient treatment services; total costs are to not exceed $47,387.50 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with House Arrest Services is authorized to provide substance abuse monitoring; total costs are to not exceed $12,000 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with the Forensic Fluids Laboratories is authorized to provide oral swab substance abuse testing; total costs are to not exceed $15,000 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with Dr. Norman Miller, MD, JD, PLLC is authorized to provide psychiatric evaluation, pain management assessment, and case consultation; total costs are to not exceed $6,000 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with Michigan State University Psychology Clinic is authorized to provide trauma assessments; total costs are to not exceed $7,200 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with ADAM (Alcohol Drug Administrative Monitoring, Inc.) is authorized to provide urinalysis testing for DHHS participants; total costs are to not exceed $18,304 for the duration of this grant period.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2018 and 2019 Circuit Court Family Division budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS:  Yeas:  Crenshaw, Hope, Celentino, Banas, Schafer, Maiville  
Nays:  None  Absent:  Anthony  Approved 09/13/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer  
Nays:  None  Absent:  None  Approved 09/19/2018
WHEREAS, a contract has been in place between Ergometrics and Ingham County for pre-employment testing of 9-1-1 Center applicants, approved by the Board Chairperson on September 18, 2012; and

WHEREAS, the 9-1-1 Central Dispatch Director has determined that the program has been a necessary and valuable part of the 9-1-1 Center’s hiring process; and

WHEREAS, the provisions of the contract as approved by the Board in resolution 18-060, need to be amended to show an increased charge of $250.00 as the result of additional contract language required by Ingham County, altering their basic contract provisions. This will continue with no increase in the rates for the period of December 7, 2017 through December 7, 2018, outside of this additional contract related fee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the amended contract between Ergometrics and Ingham County 9-1-1 Central Dispatch for pre-employment testing, effective December 7, 2017 through December 7, 2018 for an annual cost of $3,850.00 and a fee of $3.00 per applicant with a $25.00 minimum.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby also approves renewal of the contract between Ergometrics and Ingham County 9-1-1 Central Dispatch for pre-employment testing, effective December 7, 2018 through December 7, 2019 for an annual cost of $3,850.00 and a fee of $3.00 per applicant with a $25.00 minimum.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE PURCHASE OF AN
ESRI ArcGIS SOFTWARE LICENSE FOR THE 9-1-1 CENTER

RESOLUTION # 18 -

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County 9-1-1 uses ESRI ArcGIS to manage GIS and mapping data used to process 9-1-1 and other calls for service; and

WHEREAS, the 9-1-1 Center has received a GSA pricing quote for a single ArcGIS Desktop license in the amount of $6300.00, with a yearly maintenance cost of $1500.00; and

WHEREAS, the 9-1-1 Director is recommending that the Ingham County Board of Commissioners fund this request from the 9-1-1 Emergency Telephone Dispatch Services 9-1-1 fund balance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the expenditure of $6300.00 from the 9-1-1 Emergency Telephone Dispatch Services 9-1-1 fund balance for the costs associated with the purchase of the ArcGIS software and $1500.00 per year for each of the next 5 years for software support services.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers that are consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/Purchase Order documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yeas:  Crenshaw, Hope, Celentino, Banas, Schafer, Maiville
Nays:  None  Absent:  Anthony  Approved 09/13/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays:  None  Absent:  None  Approved 09/19/2018
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH EG WORKFORCE SOLUTIONS FOR RECRUITING SERVICES FOR INGHAM COUNTY 9-1-1

RESOLUTION # 18 -

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the 9-1-1 center has been unable to locate applicants with the proper skill set to fill all of the approved Emergency Dispatcher positions (58) needed; and

WHEREAS, the 9-1-1 Director has sought proposals from recruiting companies to assist in finding candidates/applicants that have the skills and interest in working in the 9-1-1 Center; and

WHEREAS, EG Workforce Solutions submitted the lowest proposal amount of $2,950.00 per hired candidate/applicant; and

WHEREAS, the 9-1-1 Director is recommending that the Ingham County Board of Commissioners fund this request from the 9-1-1 Emergency Telephone Dispatch Services 9-1-1 fund balance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the expenditure of up to $60,000.00 per year, from the 9-1-1 Emergency Telephone Dispatch Services 9-1-1 fund balance for the costs associated with the recruiting services with EG Workforce Solutions.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers that are consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/purchase order documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Schafer, Maiville  
Nays: None  Absent: Anthony  Approved 09/13/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer  
Nays: None  Absent: None  Approved 09/19/2018
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE SOFTWARE PURCHASE AGREEMENT WITH TRITECH FOR INFORM CAD API TO ENHANCE THE 9-1-1 CENTER COMPUTER AIDED DISPATCH (CAD) SYSTEM

RESOLUTION # 18 -

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners previously authorized the acquisition of a TriTech Computer Aided Dispatch System (CAD) for the Ingham County 9-1-1 Center under Resolution #14-081; and

WHEREAS, the 9-1-1 Center needs to acquire the Inform CAD API, to enhance with TriTech CAD software in use as the Ingham County 9-1-1 CAD system; and

WHEREAS, the Ingham County Board of Commissioners approved $8,600.00 for this project in the 2018 CIP budget request for the 9-1-1 Center; and

WHEREAS, the 9-1-1 Director recommends the purchase of this software from TriTech to enhance CAD system, which has been budgeted for in the center’s 2018 budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the purchase of the TriTech Inform CAD API software and software support for the Ingham County 9-1-1 Center, at a cost not to exceed $8,600.00, which includes the first year’s software support.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract/documents or purchase order, on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS:  Yeas:  Crenshaw, Hope, Celentino, Banas, Schafer, Maiville
            Nays: None    Absent: Anthony  Approved 09/13/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
             Nays: None     Absent: None  Approved 09/19/2018
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE SOFTWARE PURCHASE AGREEMENT WITH TRITECH FOR INFORM CAD/MOBILE TEST SYSTEMS TO ENHANCE THE 9-1-1 CENTER COMPUTER AIDED DISPATCH (CAD) AND PUBLIC SAFETY MOBILE SYSTEMS

RESOLUTION #18 -

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Computer aided dispatch (CAD) / Mobile systems through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners previously authorized the acquisition of a TriTech Computer Aided Dispatch System (CAD) for the Ingham County 9-1-1 Center under Resolution #14-081; and

WHEREAS, the 9-1-1 Center needs to acquire a Inform Cad & Mobile Test System, to assist in the configuration changes, upgrades and enhancement of TriTech CAD/Mobile software in use by the Ingham County 9-1-1 Center and public safety agencies with their in vehicle mobile computer systems; and

WHEREAS, the Ingham County Board of Commissioners approved $35,323.00 for this project in the 2018 CIP budget request for the 9-1-1 Center; and

WHEREAS, the 9-1-1 Director recommends the purchase of this software from TriTech to purchase a test system for CAD and Mobile, which has been budgeted for in the center’s 2018 budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the purchase of the TriTech a Inform CAD & Mobile Test System and first year’s software support for the Ingham County 9-1-1 Center, at a cost not to exceed $35,323.00.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract/documents or purchase order, on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS:  Yeas:  Crenshaw, Hope, Celentino, Banas, Schafer, Maiville  
Nays:  None
Absent:  Anthony  
Approved 09/13/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer  
Nays:  None
Absent:  None  
Approved 09/19/2018
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT FOR SOFTWARE SUPPORT AND SERVICES FOR THE NICE 9-1-1 RECORDER SYSTEM FOR THE INGHAM COUNTY 9-1-1 CENTER

RESOLUTION # 18 -

WHEREAS, the Ingham County Board of Commissioners has established the 9-1-1 Central Dispatch Center and approved a NICE brand 9-1-1 Recording System for use by the 9-1-1 Center Resolution #11-125 in April of 2011; and

WHEREAS, the Ingham County Board of Commissioners approved an upgrade of the NICE Recording system for the 9-1-1 Central Dispatch Center under Resolution #16-456; and

WHEREAS, the County/9-1-1 Center had contracted with Van Belkum for the purchase of equipment and support/service of the recording system, with their contract expiring September 30, 2018; and

WHEREAS, the representatives of Van Belkum are no longer going to support the Center’s NICE 9-1-1 Recorder Systems with the expiration of the contract; and

WHEREAS, the 9-1-1 Center’s 2018 budget included the costs to support the Center’s NICE 9-1-1 Recorder Systems up to $18,500.00; and

WHEREAS, the new Michigan approved factory service provider for the NICE recording system is Word Systems, Inc. of Indiana, who has submitted a quote to provide support and service for the 9-1-1 system from October 10, 2018 through September 30, 2019, for $17,552.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Word Systems, Inc. of Indiana, for support and services for the Center’s NICE 9-1-1 Recording System at a cost of $17,552.00, from the 9-1-1 Center’s 2018 operations budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Schafer, Maiville
Nays: None  Absent: Anthony  Approved 09/13/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None  Absent: None  Approved 09/19/2018
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO INCREASE OVERSIGHT OF SPAY/NEUTER VOUCHERS PURCHASED

RESOLUTION # 18 -

WHEREAS, the Ingham County Animal and Shelter (ICACS) currently sells low cost spay and neuter vouchers for residents of Ingham County, which gives many families in need of veterinary care the opportunity to have their pets spayed/neutered and vaccinated, and advances the ICACS goal of fewer homeless pets by preventing unintended litters; and

WHEREAS, ICACS is seeing an excess number of spay/neuter vouchers being purchased on behalf of organizations instead of individual citizens; and

WHEREAS, the Board of Commissioners wishes to enact a limit of number of vouchers that can be purchased by individuals, after which additional resources may be made available to individuals at the recommendation of an Animal Control Officer.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the limiting of vouchers available to be purchased to ten (10) per individual, after which an Animal Control Officer may authorize additional resources and services as applicable.

BE IT FURTHER RESOLVED, that this change in policy/procedure would be effective January 1, 2019 to allow citizens time to be made aware of the change and to make other veterinary arrangements if necessary.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Schafer, Maiville
Nays: None Absent: Anthony Approved 09/13/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None Absent: None Approved 09/19/2018
WHEREAS, the Ingham County Animal Control and Shelter has applied for and has been approved to receive a grant from the BISSELL Pet Foundation; and

WHEREAS, the purpose of this grant is to reimburse Ingham County Animal Control for no fee animal adoptions finalized on October 6, 2018; and

WHEREAS, the award amount of this grant is dependent on the number of animals adopted on October 6, 2018, but is anticipated to not exceed $5,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves acceptance of the grant from the BISSELL Pet Foundation for an amount to be determined by the number of adoptions finalized on October 6, 2018, but not to exceed $5,000 with no match requirement.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents which are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments to the Ingham County Animal Control budget.

**LAW & COURTS: Yeas:** Crenshaw, Hope, Celentino, Banas, Schafer, Maiville  
**Nays:** None  
**Absent:** Anthony  
**Approved 09/13/2018**

**FINANCE: Yeas:** Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer  
**Nays:** None  
**Absent:** None  
**Approved 09/19/2018**