AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. TIME FOR MEDITATION

IV. APPROVAL OF THE MINUTES FROM MAY 26, 2020

V. ADDITIONS TO THE AGENDA

VI. PETITIONS AND COMMUNICATIONS
   1. RESOLUTION 20-05-145 IN SUPPORT OF THE REQUEST TO RECLASSIFY LIVINGSTON COUNTY
   2. A LETTER FROM HANNAH SWEENEY RESIGNING FROM THE INGHAM COUNTY WOMEN’S COMMISSION

VII. LIMITED PUBLIC COMMENT

VIII. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

IX. CONSIDERATION OF CONSENT AGENDA

X. COMMITTEE REPORTS AND RESOLUTIONS
   3. RESOLUTION TO AUTHORIZE THE CONTINUATION OF THE DECLARATION OF THE STATE OF EMERGENCY FOR THE COUNTY OF INGHAM
   4. RESOLUTION AUTHORIZING AN AGREEMENT WITH VIDCOM SOLUTIONS FOR ONE CARD ACCESS READER AT THE HUMAN SERVICES BUILDING
   5. RESOLUTION TO AUTHORIZE ENTERING INTO A LEASE AGREEMENT WITH ANC HOLDINGS, LLC FOR HEALTH CENTER SPACE AT 1611 E. MICHIGAN AVE, LANSING, MI
   6. RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN INGHAM COUNTY AND UNIVERSITY QUALITY INN
   7. COUNTY SERVICES COMMITTEE – RESOLUTION DESIGNATING THE MONTH OF JUNE, 2020 AS LGBTQ PRIDE MONTH IN INGHAM COUNTY
   8. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM COUNTY ROAD DEPARTMENT
9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION PLEDGING FULL FAITH AND CREDIT TO MONTGOMERY DRAIN DRAINAGE DISTRICT BONDS

10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A BUSINESS ASSOCIATE AGREEMENT WITH PLANTE AND MORAN, PLLC RELATIVE TO THE ANNUAL AUDIT

11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO EXPEND BROWNFIELD FUND 240 BOND PROCEEDS FOR ENVIRONMENTAL REMEDIATION & REDEVELOPMENT PURPOSES

12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION OF SUPPORT FOR THE LOCAL BRIDGE PROGRAM FUNDING APPLICATIONS FOR FISCAL YEAR 2023

13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION OF INTENT TO ENTER INTO CONTRACT OF LEASE WITH INGHAM COUNTY BUILDING AUTHORITY; TO AUTHORIZE PUBLICATION OF NOTICE OF INTENT; AND TO DECLARE INTENT TO REIMBURSE

14. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH DU-ALL CLEANING INC. FOR JANITORIAL SERVICES AT SEVERAL COUNTY FACILITIES

15. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO CONVERT THE CLINICAL DATA ANALYST POSITION FROM ICEA 08 TO ICEA 07

16. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE EXTENDED COOPERATIVE OPERATIONAL AGREEMENT WITH THE INGHAM COMMUNITY HEALTH CENTER BOARD OF DIRECTORS

17. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING WITH THE INGHAM COUNTY FAIR FOUNDATION TO PROVIDE PROGRAMMING AND FINANCIAL ASSISTANCE TO THE INGHAM COUNTY FAIR

18. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE CONTRACT WITH SIGNS BY CRANNIE

19. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AMENDMENT TO CITY OF EAST LANSING TRAILS AND PARKS MILLAGE AGREEMENTS

20. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH RATNIK INDUSTRIES
21. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE APPLICATION FORM, SCORING CRITERIA FOR THE TRAILS AND PARKS MILLAGE, AND DECLARING THAT A SIXTH ROUND OF APPLICATIONS FOR THE TRAILS AND PARKS MILLAGE FUNDS WILL BE TAKEN BEGINNING JUNE 10, 2020

22. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES HEALTH RESOURCES AND SERVICES ADMINISTRATION HEALTH CENTER PROGRAM FUNDS

23. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT FUNDING FROM THE MICHIGAN PRIMARY CARE ASSOCIATION (MPCA) FOR PARTICIPATION IN THE MICHIGAN NETWORK FOR ORAL HEALTH INTEGRATION (MNOHI) PROJECT

24. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT FUNDING AWARD FROM HRSA FOR EXPANDING CORONAVIRUS TESTING (ECT) CAPACITY

25. LAW & COURTS COMMITTEE – RESOLUTION HONORING TAMMY WILLIAMS

26. LAW & COURTS COMMITTEE – RESOLUTION AUTHORIZING BOARD CHAIRPERSON TO SIGN NECESSARY DOCUMENTS RELATED TO UPTRUST SERVICES AGREEMENT

27. LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH TOWER PINKSTER FOR THE ARCHITECTURAL AND ENGINEERING DESIGN SERVICES AT THE INGHAM COUNTY PROBATE COURT OFFICE

XI. SPECIAL ORDERS OF THE DAY

XII. PUBLIC COMMENT

XIII. COMMISSIONER ANNOUNCEMENTS

XIV. CONSIDERATION AND ALLOWANCE OF CLAIMS

XV. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org
CALL TO ORDER

Chairperson Crenshaw called the May 26, 2020 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m. in accordance with the Governor’s Executive Order 2020-75 regarding the Open Meetings Act.

Members Present at Roll Call: Crenshaw, Celentino, Grebner, Koenig, Maiville, Morgan, Naeyaert, Polsdofer, Schafer, Sebolt, Slaughter, Stivers, Tennis, and Trubac.

Members Absent at Roll Call: None.

A quorum was present.

TIME FOR MEDITATION

Chairperson Crenshaw asked those present for a moment of silence, prayer, or meditation. He further asked those present to keep in their thoughts and prayers individuals who had been impacted by the COVID-19 pandemic and who had lost their lives.

APPROVAL OF THE MINUTES

Commissioner Naeyaert moved to approve the minutes of the May 12, 2020 meeting. Commissioner Maiville supported the motion.

The motion to approve the minutes carried unanimously.

ADDITIONS TO THE AGENDA

Chairperson Crenshaw stated that Board rules state resolutions would ordinarily be referred to a committee unless there was a 2/3 vote to allow the resolution to be considered by the Board immediately. He further stated that Agenda Items No. 5, 6 and 7 had not been through a committee.

Commissioner Naeyaert moved to allow the following resolutions be considered by the Board immediately:

5. RESOLUTION TO APPROVE THE PURCHASE OF ASSISTANCE FROM IMAGESOFT

6. RESOLUTION AUTHORIZING BOARD CHAIRPERSON TO SIGN NECESSARY DOCUMENTS RELATED TO FIBER INSTALL

7. RESOLUTION TO AUTHORIZE THE CONTINUATION OF THE DECLARATION OF THE STATE OF EMERGENCY FOR THE COUNTY OF INGHAM

Commissioner Koenig supported the motion.
The motion carried unanimously.

Commissioner Naeyaert moved to consider the following late resolutions:

RESOLUTION AUTHORIZING A MORATORIUM ON COUNTY HIRING, CREATION OF NEW POSITIONS, FILLING OF VACANT POSITIONS AND OUT-OF-STATE TRAVEL

RESOLUTION AUTHORIZING PARTICIPATION IN MICHIGAN’S WORK SHARE PROGRAM

Commissioner Slaughter supported the motion.

The motion carried unanimously.

Chairperson Crenshaw stated that the resolutions would be added to the agenda as Agenda Items No. 24 and 25.

Chairperson Crenshaw stated that without objection, the following substitute would be added:

19. LAW & COURTS COMMITTEE – RESOLUTION TO HONOR THE SERVICE OF CANINE SMOKE AND DEPUTY NARLOCK AND TO APPROVE THE SALE OF SMOKE TO DEPUTY NARLOCK

PETITIONS AND COMMUNICATIONS

FOIA APPEAL FROM THE LANSING STATE JOURNAL REGARDING FOIA W036965-042820. Chairperson Crenshaw stated that the FOIA appeal had been withdrawn, so he would instruct that this communication would be placed on file.

A LETTER FROM THE MICHIGAN DEPARTMENT OF TREASURY REGARDING THE PRELIMINARY STATE EQUALIZATION REPORT FOR THE 2020 TAX YEAR. Chairperson Crenshaw instructed that this matter be placed on file.

RESOLUTION 2020-16 FROM THE MENOMINEE COUNTY BOARD OF COMMISSIONERS IN RESPONSE TO EXECUTIVE ORDER 2020-77. Chairperson Crenshaw instructed that this matter be placed on file.

RESOLUTION 2020-04 FROM THE TUSCOLA COUNTY BOARD OF COMMISSIONERS REGARDING THE AVAILABILITY OF DATA RELATED TO MICHIGAN COVID-19 PATIENTS. Chairperson Crenshaw instructed that this matter be placed on file.

EMAIL FROM KARA BERG, LANSING STATE JOURNAL, WITHDRAWING FOIA APPEAL FOR FOIA W036965-042820. Chairperson Crenshaw instructed that this matter be placed on file.

LIMITED PUBLIC COMMENT

None.
CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items except Agenda Items No. 18 and 24. Commissioner Slaughter supported the motion.

The motion carried unanimously.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote.

Items voted on separately are so noted in the minutes.
Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE PURCHASE OF ASSISTANCE FROM IMAGESOFT

RESOLUTION #20 – 207

WHEREAS, OnBase is a comprehensive document imaging and workflow platform heavily utilized by our courts and a few other departments; and

WHEREAS, utilization of the OnBase application by the County is key to our document management and cybersecurity is a priority for Ingham County; and

WHEREAS, the data in OnBase warrants having increased security by means of encryption; and

WHEREAS, the requested solution was approved earlier in 2020 but requires services to assist in the moving and encrypting of the most sensitive, critical data; and

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of technical assistance from ImageSoft in the amount not to exceed $2,000.00; and

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology’s Consulting Fund (636-95800-802000); and

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that this resolution is approved in accordance with Resolution 20-110 delegating authority to the Board Chairperson to approve emergency resolutions pursuant to the provisions of MCL 30.401 et seq or MCL 10.31 et seq if a state of disaster or state of emergency has been declared by the governor, then, during such time of emergency, to approve emergency resolutions, subject to subsequent ratification by the Board of Commissioners at a later date.

Adopted as part of the consent agenda.
 Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING BOARD CHAIRPERSON TO SIGN NECESSARY DOCUMENTS RELATED TO FIBER INSTALL

RESOLUTION #20 – 208

WHEREAS, Ingham County 911 Center is creating a backup site which will need to have a dedicated connection to the County network; and

WHEREAS, the project was approved on Resolution #20-108; and

WHEREAS, the permits from Michigan Department of Transportation and the City of Mason are needed to proceed with the project.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the Board Chairperson to sign necessary documents related to the permits necessary for the project after review by the County Attorney.

BE IT FURTHER RESOLVED, that these documents may include a permit from the various entities.

BE IT FURTHER RESOLVED, that this resolution is approved in accordance with Resolution 20-110 delegating authority to the Board Chairperson to approve emergency resolutions pursuant to the provisions of MCL 30.401 et seq or MCL 10.31 et seq if a state of disaster or state of emergency has been declared by the governor, then, during such time of emergency, to approve emergency resolutions, subject to subsequent ratification by the Board of Commissioners at a later date.

Adopted as part of the consent agenda.
INTRODUCED BY THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE CONTINUATION OF THE DECLARATION OF THE STATE OF EMERGENCY FOR THE COUNTY OF INGHAM

RESOLUTION #20 – 209

WHEREAS, on March 12, 2020, the County of Ingham sustained one of the first confirmed cases of COVID-19 within the State of Michigan; and

WHEREAS, any widespread outbreak within the County of Ingham could hinder and/or cease most daily operations within the entire County and overwhelm, Emergency Medical Services, Hospitals and Urgent Cares; and

WHEREAS, as of March 13, 2020 a State of Emergency was declared for Ingham County which was subsequently extended through May 15, 2020; and

WHEREAS, it is necessary to extend the Declaration of the State of Emergency through May 28, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, in accordance with Section 10 of 1976 PA 390, as amended, hereby declares that a “state of emergency” exists within our jurisdiction as of March 13, 2020, and that local resources and funding are being utilized to the fullest possible extent. The response and recovery elements of our emergency operations plan have been activated.

BE IT FURTHER RESOLVED, that this Declaration replaces the initial Declarations submitted on March 16, 2020, March 25, 2020, April 13, 2020 and April 30, 2020 and will expire on May 28, 2020.

BE IT FURTHER RESOLVED, that this resolution is approved in accordance with Resolution 20-110 delegating authority to the Board Chairperson to approve emergency resolutions pursuant to the provisions of MCL 30.401 et seq or MCL 10.31 et seq if a state of disaster or state of emergency has been declared by the governor, then, during such time of emergency, to approve emergency resolutions, subject to subsequent ratification by the Board of Commissioners at a later date.

Adopted as part of the consent agenda.
WHEREAS, a plan is necessary to provide general guidance for County offices to safely re-open following the expiration of the Governor’s Stay at Home Stay Safe Executive Orders; and

WHEREAS, the Board Chairperson and Controller/Administrator have worked with county leaders to develop a draft plan; and

WHEREAS, after the expiration of the Governor’s Stay at Home, Stay Safe order in Ingham County, Judges, Elected Officials and Department Heads may choose to reopen their departments in accordance with applicable federal, state and local guidelines; and

WHEREAS, re-Opening is expected to be in stages, with buildings re-opening to the public through consultation between the Controller/Administrator and all affected offices and departments.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the attached Return to Work Action Plan to provide general guidance for County offices to safely re-open following the expiration of the Governor’s Stay at Home Stay Safe Executive Orders.

BE IT FURTHER RESOLVED, that a workplace safety for COVID-19 acknowledgement and training will be completed by each county employee.

BE IT FURTHER RESOLVED, that this plan may be amended from time to time as necessary to remain consistent with subsequent executive orders at the concurrence of the Board Chairperson, and the Pandemic Response Team identified in the plan.

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert

Nays: None  Absent: None  Approved 05/19/2020

Adopted as part of the consent agenda.
INGHAM COUNTY RETURN TO WORK ACTION PLAN

DRAFT #2

Date Implemented: May 26, 2020
I. PANDEMIC RESPONSE TEAM

1. Team Lead: The Controller/Administrator is responsible for the overall action plan. The Controller/Administrator is responsible for working with stakeholders and the Ingham County Health Officer in order to manage this action plan.

2. COVID-19 Prevention and Protocols Lead: The Human Resources Director is responsible for working with the Health Officer to recommend and develop protocols to ensure the wellness of all employees. The Human Resources Director is also responsible for overseeing procedures for isolating employees should they become sick at work.

3. Sanitation and Disinfection Lead: The Facilities Director manages logistics related to daily and periodic sanitation and disinfection efforts. Their responsibilities include ensuring that routine cleanings are completed and that the necessary cleaning supplies are readily available.

4. Public Health Consultation/Communication Lead: The Health Officer is tasked with managing any and all pandemic-related communications. They will work with HR and internal stakeholders to ensure COVID-19 training is completed and that employees and their managers understand their role in preventing the spread of the disease. The Health Officer will provide COVID-19 related updates on an as-needed basis.

II. COUNTY GOVERNMENT STATUS AND OPERATIONAL CONSIDERATIONS

This document is intended to provide general guidance for County offices to safely re-open following the expiration of the Governor’s Stay at Home Stay Safe Executive Orders. Judges, Elected Officials and Department Heads may choose to reopen their departments in accordance with applicable federal, state and local guidelines. Re-Opening is expected to be in stages, with buildings re-opening to the public through consultation between the Controller/Administrator and all affected offices and departments.

1. Signage: Health Department approved social distancing guidance and signage regarding COVID-19 symptoms and prevention will be posted in public areas. The number of public individuals present at one time should be limited in County buildings and offices.

2. Employee Return to Work: All employees are expected to return to their normal work schedules and work hours during the first stage, as directed by their supervisor. Elected Officials, Department Heads, and the Controller/Administrator should require telework for any employees who are able. During subsequent stages, the Pandemic Response Team will provide additional guidance to return more employees to on-site work.

   Should the employee not be able to return to work for reasons other than as required by law, Executive Order of the Governor or order of the County Health Officer, or refuse to work, their employment and pay status will be addressed in accordance with County policies and/or applicable union contracts.

3. Employee Compensation and Work Schedules: Full-time and part-time employees must report to work, or telework, as directed by their Elected Official/Department Head, and will be paid following County Policy and/or union contract. All employees are expected to return to their normal number of work hours at the direction of their supervisors. Elected Officials/Department heads may institute flexible/staggered scheduling (i.e. after public hours, on weekends) as needed and at their discretion,
to the extent allowable by employment agreements, in order to facilitate physical distancing guidelines.

4. **Adherence to Protective Measures:** At all times while at work, employees must adhere to the protective measures listed in Section III.

5. **Travel:** All non-essential travel should be avoided. Business-related domestic travel is not recommended at this time. Should an employee engage in domestic or international travel for personal reasons, they will be required to follow the Employee Return to Work Plan. Questions or concerns should be addressed with your Elected Official/Department Head. When at all possible, employees should use their personal vehicles for business-related travel and receive mileage reimbursement following County Policy.

6. **Volunteers:** The use of volunteers is limited to an as-needed basis. Should your Department require the use of volunteers to provide critical services to the public, volunteers must adhere to all protective safety measures as listed in this policy.

### III. EMPLOYEE AND VISITOR SAFETY

Central Services Departments (Controller/Administrator, Financial Services, Purchasing, Facilities, IT and Human Resources) will provide support to other County offices and departments to assist employees in returning to work and the public to visit County buildings in a safe manner. Projects such as rearranged workstations to increase the distance between coworkers and installing shields at the counter to minimize physical contact between employees and visitors will take priority to ensure safety. If you have a repair request for the Facilities Department, a work ticket should be submitted. Every effort will be made to schedule the repair when the Departmental staff is not present. If this is not possible, all social distancing guidelines must be adhered to, including but not limited to, wearing of masks, wiping down the area before and after Facilities has left, etc. Additional safety protocols are outlined below.

1. **Day to Day Cleaning**
   Below outlines basic daily guidelines for increased cleaning and disinfecting of surfaces, equipment, and other elements of the work environment which will be performed regularly to help ensure the health & safety of visitors and staff. Clean and disinfect all “touch points” which includes but is not limited to the following:

   - Push/panic bars
   - Door handles
   - Handrails
   - Elevator control buttons (by spraying the disinfectant on a rag first then clean the surfaces)
   - Drinking fountains
   - Handicap buttons (door opening devices)
   - Tubs, X-ray machines, wands (things associated with screening)
   - Bathrooms and fixtures
   - Break rooms
   - All hard services in common areas using products containing EPA-approved disinfectants. Employees will be provided with access to disposable disinfectant wipes so that any commonly used surfaces can be wiped down before each use.
2. **Conference Rooms**: Seating will be removed and/or modified (in all County buildings) to meet physical distancing guidelines. This will reduce how many people can occupy a given conference room. Conference Rooms will be cleaned & disinfected after each meeting which will require an hour between meetings to accomplish. There will be no conference room scheduling Non-County agencies or groups after 5:00 PM. Meetings should be conducted virtually or via phone when possible.

**Please note**: BOC committee meetings will be held at HSB in Conference room A and Full Board meetings at the Fair Office community room until further notice.

3. **Staying Home When Ill**: Many times, with the best of intentions, employees report to work even though they feel ill. However, it is critical that employees do not report to work while they are ill. Employees experiencing symptoms such as fever, cough (excluding chronic cough for a known medical reason), shortness of breath, sore throat, or vomiting/diarrhea (excluding diarrhea due to a known medical reason) should seek testing for COVID-19 before returning to work. As a general rule, staying home for 24 hours fever-free is recommended for any illness. Compensation for time off due to illness will be in accordance with County Policies and/or union contracts.

4. **Employee Screening BEFORE Entering the Workplace**: An Employee Entry Screening Questionnaire is attached.

   a. Employees must self-screen by using the attached screening questionnaire BEFORE employees arrive at the workplace.

   b. If an employee fails the screening process, they will need to notify their Elected Official/Department Head or designated office personnel and will be excluded from the workplace. The employee’s return to work after symptoms consistent with COVID-19 begin or after a positive COVID-19 test will be based on guidance from the Health Department and the Centers for Disease Control and Prevention (CDC). As of May 4, 2020, the CDC guidance is as follows:

      i. **Symptom-based strategy. Exclude from work until:**

         At least 3 days (72 hours) have passed since recovery defined as resolution of fever without the use of fever-reducing medications and improvement in respiratory symptoms (e.g., cough, shortness of breath); and,

      ii. **At least 10 days have passed since symptoms first appeared**

      iii. **Test-based strategy. Exclude from work until:**

         Resolution of fever without the use of fever-reducing medications and improvement in respiratory symptoms (e.g., cough, shortness of breath), and negative results of an FDA Emergency Use Authorized COVID-19 molecular assay for detection of SARS-CoV-2 RNA from at least two consecutive respiratory specimens collected ≥24 hours apart (total of two negative specimens). See Interim Guidelines for Collecting, Handling, and Testing Clinical Specimens
for 2019 Novel Coronavirus (2019-nCoV). Of note, there have been reports of prolonged detection of RNA without direct correlation to viral culture.

5. **Employee Interaction with Other Departments**: Employees are discouraged from entering facilities or office places within a facility other than where their normal work station is located unless the interaction is critical to the execution of County operations.

6. **Employee Self-Monitoring**: Employees must self-monitor throughout the day. If the employee becomes sick during the day, they should be sent home immediately.

7. **Enhanced Social Distancing**: Social distancing is a simple and effective mechanism to help prevent the transmission of COVID-19. Employees are to implement the following efforts into their workday to help protect themselves and their co-workers:
   - Reasonably avoid coming within 6 (six) feet of other individuals
   - Watch for signage and/or floor markings that reinforce distancing in common areas
   - No handshaking or embracing co-workers or visitors
   - Unless involved in patient care or services, avoid anyone who appears to be sick or who is coughing or sneezing
   - Avoid touching common surfaces to the extent feasible
   - Respect barriers and distances between workstations
   - Avoid shared use of offices, desks, telephones and tools/equipment to the extent possible and disinfect shared equipment or spaces between uses
   - Limit the number of employees at one time in small office areas such as, copy machine rooms, file rooms, etc. Bring lunch and eat away from others rather than using break rooms if possible.
   - Be aware of distances in elevators, hallways and outdoor smoking areas.
   - Meetings should be conducted virtually or via phone when possible. Elected Officials/Department Heads will direct employees to perform their work in such a way to reasonably avoid coming within six (6) feet of other individuals and may establish additional safety protocols to be adhered to within their Department. Employees must remain in their assigned work areas as much as possible. Employees whose job duties regularly require them to be within six (6) feet of members of the public will be provided with appropriate personal protective equipment or physical barriers commensurate with the level of risk of exposure to COVID-19.

8. **Wearing Face Coverings at Work**: All employees are expected to wear face coverings at work as follows:
   - When walking through public hallways and other public spaces, including restrooms
   - If someone enters your office or workspace, both parties should wear coverings
   - During in-person meetings

In general, masks should be worn whenever the employee is in the presence of others and need not be worn when working alone in an office or cubicle. Employees unable to wear a face covering due to medical reasons must notify their supervisor.
9. **Remote Work:** All employees are expected to return to their normal work schedules at the direction of their supervisor. Flexible work hours are permitted by agreement between the supervisor and employee. Telework should be allowed for any employee whose work can be done remotely at the direction of the respective Elected Official/Department Head.

10. **Enhanced Hygiene:** Employees should wash their hands frequently, cover their coughs and sneezes with a tissue, and avoid touching their faces. Employees will be provided with access to places to frequently wash hands or access hand sanitizer. Employees will also be provided with access to tissues and places to properly dispose of them. Signs regarding proper hand washing methods will be posted in all restrooms. Handshaking is also prohibited to ensure good hand hygiene.

11. **Enhanced Cleaning and Disinfecting:** Increased cleaning and disinfecting of surfaces, equipment, and other elements of the work environment outside office areas will be performed regularly by Facilities Staff using products containing EPA-approved disinfectants. Each Department will be responsible to clean their work areas, including but not limited to, frequently wiping down commonly used surfaces with disposable disinfectant wipes that are provided to each Department. If an employee that has been in the workplace in the past fourteen (14) days tests positive for COVID-19, the County will increase cleaning measures following the CDC’s Cleaning and disinfecting protocols.

12. **Visitors:** Visitors who can conduct business via a Department’s front window must maintain six (6) feet from others at all times. Marks separating visitors by six (6) feet will be placed on the floor in front of all County Department reception areas. When possible, all visitors are banned from entering work offices/space. Should it be necessary for a visitor to enter a work office/space, they should make an appointment when possible and wear a mask while visiting. If a visitor presents with symptoms of COVID-19 do not allow them into any work office/space. Vendors for shredding, copy machine repair, coffee delivery, etc. who enter a work office/space are considered visitors and must wear a mask.

13. **Personal Protective Equipment and other Supplies:** All personal protective equipment and other required supplies related to COVID-19 will be supplied by the County.
Coronavirus Disease (COVID-19)
Workplace Health Screening

Company Name: ____________________________________________________________

Employee Name: _____________________________________________ Date: ________
Time In: _______

In the past 24 hours, have you experienced:

<table>
<thead>
<tr>
<th>Condition</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>New or worsening cough:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shortness of breath or difficulty breathing:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

OR TWO (2) or more of the following

<table>
<thead>
<tr>
<th>Condition</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fever (or subjective/felt feverish):</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Temperature if taken:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fever is a temperature of 100.4°F or higher.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chills:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Muscle aches:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Headaches:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sore throat:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

If you answered “yes” to the first two symptoms above, or “yes” to two (2) or more of the last five symptoms above in light gray, please do not go into work. Self-isolate at home and contact your primary care physician’s office or nearest urgent care facility for direction.

- You should isolate at home for a minimum of 7 days since symptoms first appeared.
- You must also have 3 days without fevers and improvement in respiratory symptoms.

In the past 14 days, have you:

Had close contact with an individual diagnosed with COVID-19?    Yes No

Traveled internationally or domestically outside of Michigan?    Yes No

If you answer “yes” to either of these questions, please do not go into work (unless exempt or otherwise approved for work with appropriate safety precautions). Self-quarantine at home for 14 day since return or exposure.

For questions, visit [hd.ingham.org/coronavirus](http://hd.ingham.org/coronavirus) or contact Ingham County Health Department at (517) 887-4517.
Introducer by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO PROVIDE SUPPORT FOR VITAL ELECTION OPERATIONS THROUGH PURCHASE OF CRITICAL INFRASTRUCTURE

RESOLUTION #20 – 211

WHEREAS, in 2018, the voters of Michigan approved Proposal 3 to amend the Michigan Constitution and greatly expanded voting rights, including the option to vote by no-reason absentee ballot; and

WHEREAS, voters voted by mail in 2019 and 2020 by record numbers; and

WHEREAS, the outbreak of COVID-19 is likely to increase the number of voters choosing to vote by mail during the next election and into the future; and

WHEREAS, the Ingham County Clerk actively encourages every qualified registered voter in Michigan to cast their ballots at every election and supports permanent AV lists as it increases voter participation; and

WHEREAS, local city and township clerks are increasingly choosing to count absentee ballots through Absentee Voter Counting Boards in an effort to boost efficiency and report results on time; and

WHEREAS, high-speed tabulators are critical to the timely processing of ballots in the volume and timeframe that Absentee Voter Counting Boards require; and

WHEREAS, the County Clerk may be called upon should an equipment failure occur at the local city or township level; and

WHEREAS, the Ingham County Clerk wishes to be prepared to assist the local city and township clerks by having a high-speed tabulator to use in the event of a local tabulator failure; and

WHEREAS, the State of Michigan has entered into a MiDEAL contract with Dominion Voting for the purchase of tabulators.

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the use of MiDEAL contract #071B7700117 with Dominion Voting to purchase a high-speed tabulator and any associated software, hardware, and support in an amount not to exceed $95,000.00.

BE IT FURTHER RESOLVED, that this agreement shall be funded by the Ingham County Clerk’s election supplies line item (101-191000-726010).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget.
BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert
   Nays:  None   Absent:  None   Approved  05/19/2020

FINANCE:  Yeas:  Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
   Nays:  None   Absent:  None   Approved  05/20/2020

Adopted as part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A 2020 LOCAL ROAD AGREEMENT
WITH MERIDIAN TOWNSHIP
FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION #20 – 212

WHEREAS, per Resolution #19-187 adopted by the Board of Commissioners on April 30, 2019, the Road Department is undertaking a project to improve and resurface Lake Lansing Road between Hagadorn Road and Saginaw Highway (BL 69) in Meridian Township; and

WHEREAS, given proximity, similar type of work needed, and for greater economy of scale, Meridian Township and the Road Department agreed to include taking bids on full depth milling and asphalt resurfacing of the local road section of Hagadorn Road north of Lake Lansing Road to the northerly intersection with Birch Row, and same on Birch Row from the southerly intersection with Hagadorn Road to Hart Street in the bid for the above-mentioned Lake Lansing, Hagadorn to Saginaw, project; and

WHEREAS, Meridian Township also requested that certain necessary township owned water and sanitary sewer repairs and/or upgrades under the subject sections of Hagadorn and Lake Lansing Roads also be included in the above-mentioned Lake Lansing Road project; and

WHEREAS, the Road Department is willing to cause the above mentioned local road and township water and sanitary sewer improvements to be undertaken as part of the above-mentioned Lake Lansing Road project previously approved by the Board of Commissioners, to contribute road department engineering without charge on the local road work, and to pay for portions of the cost of said local road improvements from the County Road Fund up to a maximum amount of $172,500.00; and

WHEREAS, the estimated cost of the above described local road work based on low bid previously received is $410,000 in round figures, which would be funded by a combination of the 2020 annual local road match allocated to Meridian Township’s local roads, which as mentioned above is $172,500, with the remainder of the cost funded entirely by Meridian Township; and

WHEREAS, the estimated cost of the above-mentioned township water and sanitary sewer work based on low bid received is $45,000 in round figures, which Meridian Township has agreed to fund entirely, and will oversee the construction of; and

WHEREAS, total Road Department funded match amount mentioned above of $172,500.00 is included in the adopted 2020 Road Department budget; and

WHEREAS, in the event the final cost of any of the above mentioned local road work is more than the estimates provided above, or for any final costs greater than twice the maximum Road Department match amount set forth above, the additional cost will be paid entirely by Meridian Township; and
WHEREAS, in the event the final cost of the above mentioned local road work is less than the estimate provided above, for any final cost amount greater than twice the maximum Road Department match amount set forth above, the savings will first accrue to the Township, and then for any final costs below twice the maximum Road Department match amount set forth above, the savings will be split evenly between Meridian Township and the Road Department; and

WHEREAS, Meridian Township is willing to pay the township portion of the cost of the above described local road work, provided, however, that Meridian Township’s excess payments will not exceed 10 percent (10%) of the Township contribution amounts established in the Agreement, unless Meridian Township agrees otherwise, or Meridian Township may reduce the scope of the above described local road projects per Meridian Township’s available budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a 2020 Local Road Program Agreements with Meridian Township for full depth milling and asphalt resurfacing of the local road section of Hagadorn Road north of Lake Lansing Road to the northerly intersection with Birch Row, and same on Birch Row from the southerly intersection with Hagadorn Road to Hart Street, to be done as part of the previously bid and accepted Lake Lansing Road resurfacing project between Hagadorn Road and Saginaw Highway (BL 69) in Meridian Township.

BE IT FURTHER RESOLVED, that the Road Department is authorized to contribute $172,500.00 in 2020 local road match funds to the above described local road project in Meridian Township.

BE IT FURTHER RESOLVED, that the Road Department shall invoice Meridian Township as provided above for their respective contributions.

BE IT FURTHER RESOLVED, that the Road Department shall contribute engineering without charge to the above described local road projects.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign all necessary agreements consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert
    Nays: None  Absent: None  Approved 05/19/2020

FINANCE:  Yeas: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
    Nays: None  Absent: None  Approved 05/20/2020

Adopted as part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE AN AGREEMENT
BETWEEN INGHAM COUNTY AND WONSEY TREE SERVICE, INC.
FOR THE REPLACEMENT OF THE LAKE DRIVE CULVERT
AND THE REJECTION OF ALL OTHER BIDS
FOR BID PACKET #37-20

RESOLUTION #20 – 213

WHEREAS, the Ingham County Road Department has determined several culverts throughout the county are nearing the end of their services lives and are in need of replacement; and

WHEREAS, the Ingham County Purchasing Department solicited and received bids in accordance with Ingham County Purchasing policies for the replacement of five culverts per Bid Packet #37-20; and

WHEREAS, the bids were reviewed by the Ingham County Purchasing Department and the Ingham County Road Department, and both parties were in agreement the low bidder’s proposal met all necessary qualifications, specifications and requirements; and

WHEREAS, the County on behalf of the Road Department, will enter into an agreement with the contractor, which ensures construction requirements and responsibilities are defined; and

WHEREAS, Wonsey Tree Service, Inc. of Alma, MI, submitted the lowest responsive and responsible bid for the culvert replacement at Lake Drive over Clawson Drain in Section 2 of Meridian Township; and

WHEREAS, a contingency is being requested in the amount of 10% of the low bid cost for the Lake Drive culvert replacement project, as may be needed for any additional work deemed necessary by Road Department staff; and

WHEREAS, the estimated project cost for the Lake Drive culvert is as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lake Drive Culvert (As-Bid)</td>
<td>$ 89,834.20</td>
</tr>
<tr>
<td>Lake Drive Culvert (10% Contingency)</td>
<td>$ 8,983.42</td>
</tr>
<tr>
<td>Lake Drive Combined Total</td>
<td>$ 98,817.62</td>
</tr>
</tbody>
</table>

WHEREAS, the Lake Drive culvert replacement project is funded by the Ingham County Road Department and included in the 2020 Road Fund Budget; and

WHEREAS, due to the uncertainty of future budget impacts caused by the current COVID pandemic, the Road Department plans to postpone the Sherwood Road culvert and perform the culvert replacements in-house for Germany Road, Swan Road and Kane Road, which are the four remaining culvert locations included in Bid Packet #37-20; and
WHEREAS, the Road Department recommends the Ingham County Board of Commissioners reject all bids for the Sherwood Road, Germany Road, Swan Road and Kane Road culvert locations included in Bid Packet #37-20.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Wonsey Tree Service, Inc. in the amount of $98,817.62, which includes a 10% construction contingency, for the culvert replacement project located at Lake Drive over Clawson Drain in Section 2 of Meridian Township, acknowledging funding will be provided by the Ingham County Road Department in the 2020 Fiscal Year.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners rejects all bids for the culvert replacement projects included in Bid Packet #37-20 for the culverts located on Sherwood Road, Germany Road, Swan Road and Kane Road.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert
Nays: None    Absent: None    Approved 05/19/2020

FINANCE: Yeas: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None    Absent: None    Approved 05/20/2020

Adopted as part of the consent agenda.
Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION UPDATING VARIOUS FEES FOR COUNTY SERVICES

RESOLUTION #20 – 214

WHEREAS, the Board of Commissioners set various fees for county services in Resolution #02-155 based on information and recommendations of the *Maximus Cost of Services Analysis* completed in 2002; and

WHEREAS, the Board of Commissioners also established the percent of the cost of providing the services which should be recovered by such fees, referred to in this process as a “target percent”; and

WHEREAS, the Board of Commissioners has directed the Controller’s Office to establish a process for the annual review of these fees and target percents; and

WHEREAS, the annual average United States’ consumer price index was used as the cost increase factor; and

WHEREAS, this cost increase factor is applied to the previous year’s calculated cost and multiplied by the target percent and in most cases rounded to the lower full dollar amount in order to arrive at a preliminary recommended fee for the upcoming year; and

WHEREAS, in cases where the calculated cost multiplied by target percent is much higher than the current fee, the fee will be recommended to increase gradually each year until the full cost multiplied by target percent is reached, in order to avoid any drastic increases in fees; and

WHEREAS, in cases where the calculated cost multiplied by target percent is lower than the current fee, no fee increase will be recommended for that year; and

WHEREAS, after initial recommendations are made by the Controller, these recommendations are distributed to the affected offices and departments, in order to receive their input; and

WHEREAS, after reviewing the input from the affected offices and departments, the Controller makes final recommendations to the Board of Commissioners; and

WHEREAS, the Controller’s Office has finished its annual review of these fees and recommended increases where appropriate based on increased costs of providing services supported by these fees and the percent of the cost of providing the services which should be covered by such fees as established by the Board of Commissioners; and

WHEREAS, the Board of Commissioners has reviewed the Controller’s recommendations including the target percentages, along with recommendations of the various county offices, departments, and staff.
THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes or encourages the following fee increases in the Attachments at the rates established effective January 1, 2021 with the exception of the Health Department and Friend of the Court, where new rates will be effective October 1, 2020, the Park and Zoo winter seasonal fees and the Park Annual Passes which will be effective starting November 1, 2020.

BE IT FURTHER RESOLVED, that the fees within major Health Department services are not included on the attachments and were not set by the policy above, but rather through policy established in Resolutions #05-166 and #05-242.

FINANCE: Yeas: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None Absent: None Approved 05/20/2020

 Adopted as part of the consent agenda.
<table>
<thead>
<tr>
<th>Location of Service</th>
<th>Fee Description</th>
<th>Target Percent</th>
<th>2020 Fee</th>
<th>2021 Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Animal Control</td>
<td>Boarding Fee-Dangerous Animals</td>
<td>100.0%</td>
<td>$77.00</td>
<td>$78.00</td>
</tr>
<tr>
<td>Animal Control</td>
<td>Boarding Fee per day-others</td>
<td>75.0%</td>
<td>$35.00</td>
<td>$36.00</td>
</tr>
<tr>
<td>Animal Control</td>
<td>Adoption Fee</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Animal Control</td>
<td>Dogs (under six years of age)</td>
<td>75.0%</td>
<td>$75.00</td>
<td>$76.00</td>
</tr>
<tr>
<td>Animal Control</td>
<td>Dogs (six years or older)</td>
<td>75.0%</td>
<td>$19.00</td>
<td>$20.00</td>
</tr>
<tr>
<td>Animal Control</td>
<td>Puppies (age-four months or less)</td>
<td>75.0%</td>
<td>$110.00</td>
<td>$115.00</td>
</tr>
<tr>
<td>Animal Control</td>
<td>Cats (under six years of age)</td>
<td>75.0%</td>
<td>$64.00</td>
<td>$65.00</td>
</tr>
<tr>
<td>Animal Control</td>
<td>Cats (six years or older)</td>
<td>75.0%</td>
<td>$25.00</td>
<td>$26.00</td>
</tr>
<tr>
<td>Animal Control</td>
<td>Animal Redemption - 1st offense</td>
<td>60.0%</td>
<td>$26.00</td>
<td>$27.00</td>
</tr>
<tr>
<td>Animal Control</td>
<td>Animal Redemption - 2nd offense</td>
<td>100.0%</td>
<td>$52.00</td>
<td>$53.00</td>
</tr>
<tr>
<td>Animal Control</td>
<td>Animal Redemption - 3rd offense</td>
<td>100.0%</td>
<td>$100.00</td>
<td>$105.00</td>
</tr>
<tr>
<td>Animal Control</td>
<td>Animal Redemption - after 3rd offense</td>
<td>100.0%</td>
<td>$160.00</td>
<td>$165.00</td>
</tr>
<tr>
<td>Animal Control</td>
<td>Euthanasia Fee</td>
<td>100.0%</td>
<td>$135.00</td>
<td>$145.00</td>
</tr>
<tr>
<td>Animal Control</td>
<td>Ten Dog Kennel Inspection Fee</td>
<td>100.0%</td>
<td>$155.00</td>
<td>$165.00</td>
</tr>
<tr>
<td>Animal Control</td>
<td>Over Ten Dog Kennel Inspection Fee</td>
<td>100.0%</td>
<td>$190.00</td>
<td>$195.00</td>
</tr>
<tr>
<td>Animal Control</td>
<td>Owner Surrender</td>
<td>100.0%</td>
<td>$46.00</td>
<td>$47.00</td>
</tr>
<tr>
<td>Animal Control</td>
<td>Owner Pick-up Fee</td>
<td>100.0%</td>
<td>$47.00</td>
<td>$48.00</td>
</tr>
<tr>
<td>Animal Control</td>
<td>Tranq. At-Large Fee</td>
<td>100.0%</td>
<td>$47.00</td>
<td>$48.00</td>
</tr>
<tr>
<td>Animal Control</td>
<td>Bordatella Vaccination-redeemed dogs</td>
<td>100.0%</td>
<td>$20.00</td>
<td>$21.00</td>
</tr>
<tr>
<td>Animal Control</td>
<td>Spay/neuter deposit-Owners redeeming pet</td>
<td>100.0%</td>
<td>$82.00</td>
<td>$83.00</td>
</tr>
<tr>
<td>Animal Control</td>
<td>Spay &amp; Neuter Program Fees - Vouchers</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Animal Control</td>
<td>Dogs-Male</td>
<td>85.0%</td>
<td>$45.00</td>
<td>$55.00</td>
</tr>
<tr>
<td>Animal Control</td>
<td>Dogs-Female</td>
<td>85.0%</td>
<td>$50.00</td>
<td>$60.00</td>
</tr>
<tr>
<td>Animal Control</td>
<td>Cats-Male</td>
<td>85.0%</td>
<td>$20.00</td>
<td>$30.00</td>
</tr>
<tr>
<td>Animal Control</td>
<td>Cats-Female</td>
<td>85.0%</td>
<td>$30.00</td>
<td>$40.00</td>
</tr>
<tr>
<td>Pros Atty</td>
<td>Diversion - Initial Interview</td>
<td>50.0%</td>
<td>$37.00</td>
<td>$38.00</td>
</tr>
<tr>
<td>Pros Atty</td>
<td>Diversion - Misdemeanor Offender</td>
<td>50.0%</td>
<td>$480.00</td>
<td>$485.00</td>
</tr>
<tr>
<td>Pros Atty</td>
<td>Diversion - Felony Offender</td>
<td>50.0%</td>
<td>$330.00</td>
<td>$340.00</td>
</tr>
<tr>
<td>Pros Atty</td>
<td>Costs for eligible convictions - Trial</td>
<td>10.0%</td>
<td>$245.00</td>
<td>$250.00</td>
</tr>
<tr>
<td>Location of Service</td>
<td>Fee Description</td>
<td>Target Percent</td>
<td>2020 Fee</td>
<td>2021 Fee</td>
</tr>
<tr>
<td>---------------------</td>
<td>-----------------------</td>
<td>----------------</td>
<td>-----------</td>
<td>-----------</td>
</tr>
<tr>
<td>Circuit Court</td>
<td>GTD Bench Warrants</td>
<td>100.0%</td>
<td>$155.00</td>
<td>$160.00</td>
</tr>
<tr>
<td>Family Division</td>
<td>Delinquency Court Costs</td>
<td>100.0%</td>
<td>$300.00</td>
<td>$310.00</td>
</tr>
</tbody>
</table>
### 2021 County Fees Analysis

**Human Services Committee**

<table>
<thead>
<tr>
<th>Location of Service</th>
<th>Fee Description</th>
<th>Target Percent</th>
<th>2020 Fee</th>
<th>2021 Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parks</td>
<td>Administrative - Returned Check Fee</td>
<td>100.0%</td>
<td>$34.00</td>
<td>$35.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Winter Sports Building (100 Person Capacity) ****</td>
<td>100.0%</td>
<td>$97.00</td>
<td>$100.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Winter Sports Building - reservation fee/non operational</td>
<td>100.0%</td>
<td>$31.00</td>
<td>$32.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Shelters - 60 Person Capacity ****</td>
<td>100.0%</td>
<td>$81.00</td>
<td>$82.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Lake Lansing South Lakeview</td>
<td>100.0%</td>
<td>$81.00</td>
<td>$82.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Lake Lansing North Oak Knoll</td>
<td>100.0%</td>
<td>$81.00</td>
<td>$82.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Lake Lansing North Sandhill</td>
<td>100.0%</td>
<td>$81.00</td>
<td>$82.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Hawk Island Kestrel</td>
<td>100.0%</td>
<td>$81.00</td>
<td>$82.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Burchfield Deer Run</td>
<td>100.0%</td>
<td>$81.00</td>
<td>$82.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Burchfield Pine Knoll</td>
<td>100.0%</td>
<td>$81.00</td>
<td>$82.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Burchfield Southridge</td>
<td>100.0%</td>
<td>$81.00</td>
<td>$82.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Hawk Island Peregrine</td>
<td>100.0%</td>
<td>$135.00</td>
<td>$140.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Hawk Island - Red Tail</td>
<td>100.0%</td>
<td>$275.00</td>
<td>$280.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Cabanas - Mini semi permanent shelters/30 p cap.</td>
<td>100.0%</td>
<td>$81.00</td>
<td>$82.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Hawk Island</td>
<td>100.0%</td>
<td>$81.00</td>
<td>$82.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Lake Lansing South</td>
<td>100.0%</td>
<td>$81.00</td>
<td>$82.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Abandonment Recovery Fee</td>
<td>100.0%</td>
<td>$43.00</td>
<td>$44.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Late Fee (arriving 1/2 hour or later after closing)</td>
<td>100.0%</td>
<td>$22.00</td>
<td>$23.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Canoe/Kayak Trips - McNamara</td>
<td>100.0%</td>
<td>$16.00</td>
<td>$17.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Canoe/Kayak Trips - Bunker Rd</td>
<td>100.0%</td>
<td>$24.00</td>
<td>$25.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Canoe/Kayak Trips - Eaton Rapids</td>
<td>100.0%</td>
<td>$31.00</td>
<td>$32.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Day Camp ****</td>
<td>100.0%</td>
<td>$100.00</td>
<td>$105.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Resident Monday-Friday 9am-4pm</td>
<td>100.0%</td>
<td>$110.00</td>
<td>$115.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Non-Resident Monday-Friday 9am-4pm</td>
<td>100.0%</td>
<td>$135.00</td>
<td>$140.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Resident Mon-Fri 7:30am-5:30pm</td>
<td>100.0%</td>
<td>$145.00</td>
<td>$150.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Non-Resident Mon-Fri 7:30am-5:30pm</td>
<td>100.0%</td>
<td>$145.00</td>
<td>$150.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Disc Golf ****</td>
<td>100.0%</td>
<td>$4.00</td>
<td>$5.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Day Pass (13 and older)</td>
<td>100.0%</td>
<td>$1.00</td>
<td>$2.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Equipment Rental per round of Disc Golf</td>
<td>100.0%</td>
<td>$2.00</td>
<td>$3.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Burchfield - Tube Rental (Hourly)</td>
<td>100.0%</td>
<td>$2.00</td>
<td>$3.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Hawk Island Snow Hill **** Rates</td>
<td>100.0%</td>
<td>$300.00</td>
<td>$305.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Non-operational hour reservation (2 hours) minimum of 25 people + pp group rate of $8.00 per person for any additional guests past the pre-paid 25 people</td>
<td>100.0%</td>
<td>$300.00</td>
<td>$305.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Moonwalk</td>
<td>100.0%</td>
<td>$300.00</td>
<td>$325.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Dunk Tank</td>
<td>100.0%</td>
<td>$250.00</td>
<td>$255.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Giant Slide</td>
<td>100.0%</td>
<td>$430.00</td>
<td>$440.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Passport Pictures</td>
<td>100.0%</td>
<td>$15.00</td>
<td>$16.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Band Shell Rental</td>
<td>100.0%</td>
<td>$105.00</td>
<td>$105.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Band Shell Equipment Rental</td>
<td>100.0%</td>
<td>$50.00</td>
<td>$51.00</td>
</tr>
<tr>
<td>Parks</td>
<td>PA, Chairs or Music Stands per item</td>
<td>100.0%</td>
<td>$5.00</td>
<td>$6.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Snow Shoe Rental Adult</td>
<td>100.0%</td>
<td>$5.00</td>
<td>$6.00</td>
</tr>
<tr>
<td>Parks</td>
<td>Cancellation Administration Fee for Hawk Island Snow Tubing Reservations</td>
<td>100.0%</td>
<td>$25.00</td>
<td>$26.00</td>
</tr>
<tr>
<td>Fair</td>
<td>PER DAY, includes janitorial fees and facility fee</td>
<td>100.0%</td>
<td>$610.00</td>
<td>$620.00</td>
</tr>
<tr>
<td>Fair</td>
<td>Friday Night Show</td>
<td>100.0%</td>
<td>$150.00</td>
<td>$155.00</td>
</tr>
<tr>
<td>Fair</td>
<td>PER Water Dump</td>
<td>100.0%</td>
<td>$61.00</td>
<td>$62.00</td>
</tr>
<tr>
<td>Location of Service</td>
<td>Fee Description</td>
<td>Target Percent</td>
<td>2020 Fee</td>
<td>2021 Fee</td>
</tr>
<tr>
<td>---------------------</td>
<td>---------------------------------------------------------------------------------</td>
<td>----------------</td>
<td>----------</td>
<td>----------</td>
</tr>
<tr>
<td>Fair</td>
<td>PER Event, Non-Food Concession Fee includes electricity</td>
<td>100%</td>
<td>25.00</td>
<td>26.00</td>
</tr>
<tr>
<td>Fair</td>
<td>PER Day, Food Concession Fee includes electricity</td>
<td>100%</td>
<td>25.00</td>
<td>26.00</td>
</tr>
<tr>
<td>Fair</td>
<td>Infield Arena (Gymkhana events ONLY)</td>
<td>100%</td>
<td>115.00</td>
<td>120.00</td>
</tr>
<tr>
<td>Fair</td>
<td>Main Arena Full Day Use - Shooting Sports No charge for 3 hours or less Mon-Thurs ONLY as long as it isn’t rented</td>
<td>100%</td>
<td>610.00</td>
<td>620.00</td>
</tr>
<tr>
<td>Fair</td>
<td>Monday-Thursday if there is food (no food is free) 4H</td>
<td>100%</td>
<td>91.00</td>
<td>92.00</td>
</tr>
<tr>
<td>Fair</td>
<td>Friday &amp; Sunday 4H</td>
<td>100%</td>
<td>175.00</td>
<td>180.00</td>
</tr>
<tr>
<td>Fair</td>
<td>Saturday 4H</td>
<td>100%</td>
<td>920.00</td>
<td>930.00</td>
</tr>
<tr>
<td>Fair</td>
<td>Sunday-Friday All others (Deposit Required)</td>
<td>100%</td>
<td>450.00</td>
<td>455.00</td>
</tr>
<tr>
<td>Fair</td>
<td>Saturday All others (Deposit Required)</td>
<td>100%</td>
<td>950.00</td>
<td>960.00</td>
</tr>
<tr>
<td>Fair</td>
<td>Main Arena - Weekend Rental</td>
<td>100%</td>
<td>4,600.00</td>
<td>4,610.00</td>
</tr>
<tr>
<td>Fair</td>
<td>Facility Fee - for organizations that hold 1-3 shows per yr</td>
<td>100%</td>
<td>305.00</td>
<td>310.00</td>
</tr>
<tr>
<td>Fair</td>
<td>North End w/ Main Arena Bldg. (min for 2 or 3 day show)</td>
<td>100%</td>
<td>4,600.00</td>
<td>4,610.00</td>
</tr>
<tr>
<td>Fair</td>
<td>w/ extra barn fees Comm. South, Barn A or Barn B</td>
<td>100%</td>
<td>305.00</td>
<td>310.00</td>
</tr>
<tr>
<td>Fair</td>
<td>w/ extra barn fees All other North End Barns</td>
<td>100%</td>
<td>255.00</td>
<td>260.00</td>
</tr>
<tr>
<td>Fair</td>
<td>show</td>
<td>100%</td>
<td>2,800.00</td>
<td>2,810.00</td>
</tr>
<tr>
<td>Fair</td>
<td>w/ extra barn fees UU or VV Barns</td>
<td>100%</td>
<td>305.00</td>
<td>310.00</td>
</tr>
<tr>
<td>Fair</td>
<td>w/ extra barn fees All other South End Barns</td>
<td>100%</td>
<td>255.00</td>
<td>260.00</td>
</tr>
<tr>
<td>Fair</td>
<td>Covered Practice Arena Per Show</td>
<td>100%</td>
<td>510.00</td>
<td>520.00</td>
</tr>
<tr>
<td>Fair</td>
<td>Covered Practice Arena Per Dump for Watering Arena and Drag</td>
<td>100%</td>
<td>61.00</td>
<td>62.00</td>
</tr>
<tr>
<td>Fair</td>
<td>Infield Arena Per Day</td>
<td>100%</td>
<td>480.00</td>
<td>485.00</td>
</tr>
<tr>
<td>Fair</td>
<td>Infield Arena Per Day Per Dump for Watering Arena</td>
<td>100%</td>
<td>61.00</td>
<td>62.00</td>
</tr>
<tr>
<td>Fair</td>
<td>Entire Grounds minimum for 2 to 3 day show</td>
<td>100%</td>
<td>6,900.00</td>
<td>6,910.00</td>
</tr>
<tr>
<td>Fair</td>
<td>w/ extra barn fees Comm South, Barn A &amp; Barn B, VV or UU</td>
<td>100%</td>
<td>305.00</td>
<td>310.00</td>
</tr>
<tr>
<td>Fair</td>
<td>w/ extra barn fees All other Barns</td>
<td>100%</td>
<td>255.00</td>
<td>260.00</td>
</tr>
<tr>
<td>Fair</td>
<td>Dumps/Drags North End w/ Main Arena and Entire Grounds 2 or 3 Day cost will be incurred after 2 times</td>
<td>100%</td>
<td>61.00</td>
<td>62.00</td>
</tr>
<tr>
<td>Fair</td>
<td>Brick Building Rental Fee</td>
<td>100%</td>
<td>255.00</td>
<td>260.00</td>
</tr>
<tr>
<td>Fair</td>
<td>Commercial Vendor Per event</td>
<td>100%</td>
<td>25.00</td>
<td>26.00</td>
</tr>
</tbody>
</table>
## 2021 County Fees Analysis

### County Services Committee

<table>
<thead>
<tr>
<th>Location of Service</th>
<th>Fee Description</th>
<th>Target Percent</th>
<th>2020 Fee</th>
<th>2021 Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clerk</td>
<td>Birth Written Verification (not a certificate) - NEW</td>
<td>100.0%</td>
<td>$0.00</td>
<td>$10.00</td>
</tr>
<tr>
<td>Drain Comm.</td>
<td>Photography</td>
<td>100.0%</td>
<td>$300.00</td>
<td>$305.00</td>
</tr>
<tr>
<td>Drain Comm.</td>
<td>Topography</td>
<td>100.0%</td>
<td>$585.00</td>
<td>$595.00</td>
</tr>
<tr>
<td>Drain Comm.</td>
<td>Preliminary Comm. Site Plan Review (2)</td>
<td>75.0%</td>
<td>$715.00</td>
<td>$725.00</td>
</tr>
<tr>
<td>Drain Comm.</td>
<td>Preliminary Plat Review (2)</td>
<td>75.0%</td>
<td>$715.00</td>
<td>$725.00</td>
</tr>
<tr>
<td>Drain Comm.</td>
<td>Plat and Commercial Drainage Review - First acre</td>
<td>100.0%</td>
<td>$715.00</td>
<td>$725.00</td>
</tr>
<tr>
<td>Drain Comm.</td>
<td>Additional acre</td>
<td>100.0%</td>
<td>$81.00</td>
<td>$82.00</td>
</tr>
<tr>
<td>Drain Comm.</td>
<td>Re-submission Admin fee</td>
<td>100.0%</td>
<td>$235.00</td>
<td>$240.00</td>
</tr>
<tr>
<td>Drain Comm.</td>
<td>Plat Drain Administration Fee</td>
<td>75.0%</td>
<td>$2,530.00</td>
<td>$2,540.00</td>
</tr>
<tr>
<td>Drain Comm.</td>
<td>Drain Crossing Permits, Review (Commercial)</td>
<td>100.0%</td>
<td>$515.00</td>
<td>$525.00</td>
</tr>
<tr>
<td>Drain Comm.</td>
<td>Drain Crossing Permit- (Residential)</td>
<td>100.0%</td>
<td>$135.00</td>
<td>$140.00</td>
</tr>
<tr>
<td>Drain Comm.</td>
<td>Tap-in Permit - Commercial</td>
<td>75.0%</td>
<td>$430.00</td>
<td>$440.00</td>
</tr>
<tr>
<td>Drain Comm.</td>
<td>Soil Erosion Permit - Commercial-12 mo. Duration - 1/2 acre or less</td>
<td>100.0%</td>
<td>$630.00</td>
<td>$640.00</td>
</tr>
<tr>
<td>Drain Comm.</td>
<td>Soil Erosion (12 mo.) - Commercial- each additional acre (3)</td>
<td>100.0%</td>
<td>$63.00</td>
<td>$64.00</td>
</tr>
<tr>
<td>Drain Comm.</td>
<td>Soil Erosion Permit - Commercial -9 mo. Duration - 1/2 acre or less (3)</td>
<td>100.0%</td>
<td>$550.00</td>
<td>$560.00</td>
</tr>
<tr>
<td>Drain Comm.</td>
<td>Soil Erosion (9 mo.) - Commercial- each add’l acre (3)</td>
<td>100.0%</td>
<td>$55.00</td>
<td>$56.00</td>
</tr>
<tr>
<td>Drain Comm.</td>
<td>Soil Erosion Permit - Commercial - 6 mo. Duration - 1/2 acre or less (3)</td>
<td>100.0%</td>
<td>$470.00</td>
<td>$480.00</td>
</tr>
<tr>
<td>Drain Comm.</td>
<td>Soil Erosion (6 mo.) - Commercial- each add’l acre (3)</td>
<td>100.0%</td>
<td>$47.00</td>
<td>$48.00</td>
</tr>
<tr>
<td>Drain Comm.</td>
<td>Escrow account-1/2 acre or less</td>
<td>100.0%</td>
<td>$585.00</td>
<td>$595.00</td>
</tr>
<tr>
<td>Drain Comm.</td>
<td>Escrow account - 1/2 to 1 acre</td>
<td>100.0%</td>
<td>$1,730.00</td>
<td>$1,740.00</td>
</tr>
<tr>
<td>Drain Comm.</td>
<td>Escrow account - 1 to 5 acres</td>
<td>100.0%</td>
<td>$3,430.00</td>
<td>$3,440.00</td>
</tr>
<tr>
<td>Location of Service</td>
<td>Fee Description</td>
<td>Target Percent</td>
<td>2020 Fee</td>
<td>2021 Fee</td>
</tr>
<tr>
<td>---------------------</td>
<td>------------------------------------------------------</td>
<td>----------------</td>
<td>-----------</td>
<td>-----------</td>
</tr>
<tr>
<td>Drain Comm.</td>
<td>Escrow account - 5 to 10 acres</td>
<td>100.0%</td>
<td>$5,655.00</td>
<td>$5,665.00</td>
</tr>
<tr>
<td>Drain Comm.</td>
<td>Escrow account - each add’l 10 acres</td>
<td>100.0%</td>
<td>$2,855.00</td>
<td>$2,865.00</td>
</tr>
<tr>
<td>Drain Comm.</td>
<td>Soil Erosion Permit - 6 month duration</td>
<td>75.0%</td>
<td>$210.00</td>
<td>$220.00</td>
</tr>
<tr>
<td>Drain Comm.</td>
<td>Commercial Minor Disturbance Soil Erosion - Permit/Review/Inspection</td>
<td>75.0%</td>
<td>$340.00</td>
<td>$350.00</td>
</tr>
<tr>
<td>Drain Comm.</td>
<td>Residential Minor Disturbance Soil Erosion - Permit/Review/Inspection</td>
<td>75.0%</td>
<td>$50.00</td>
<td>$51.00</td>
</tr>
<tr>
<td>Drain Comm.</td>
<td>Violation and Cease&amp;Desist Order</td>
<td>100.0%</td>
<td>$315.00</td>
<td>$320.00</td>
</tr>
<tr>
<td>Econ. Devel.</td>
<td>Application Fee - Brownfield</td>
<td>100.0%</td>
<td>$1,530.00</td>
<td>$1,540.00</td>
</tr>
<tr>
<td>Equalization</td>
<td>17” x 22”</td>
<td>100.0%</td>
<td>$19.00</td>
<td>$20.00</td>
</tr>
<tr>
<td>Equalization</td>
<td>22” x 34”</td>
<td>100.0%</td>
<td>$26.00</td>
<td>$27.00</td>
</tr>
<tr>
<td>Equalization</td>
<td>28” x 40”</td>
<td>100.0%</td>
<td>$32.00</td>
<td>$33.00</td>
</tr>
<tr>
<td>Equalization</td>
<td>34” x 44”</td>
<td>100.0%</td>
<td>$39.00</td>
<td>$40.00</td>
</tr>
<tr>
<td>Equalization</td>
<td>Digitally Produced Paper Maps - Parcel layer w/2010 Digital Photo Layer</td>
<td>100.0%</td>
<td>$65.00</td>
<td>$66.00</td>
</tr>
<tr>
<td>Equalization</td>
<td>11” x 17”</td>
<td>100.0%</td>
<td>$26.00</td>
<td>$27.00</td>
</tr>
<tr>
<td>Equalization</td>
<td>17” x 22”</td>
<td>100.0%</td>
<td>$39.00</td>
<td>$40.00</td>
</tr>
<tr>
<td>Equalization</td>
<td>22” x 34”</td>
<td>100.0%</td>
<td>$52.00</td>
<td>$53.00</td>
</tr>
<tr>
<td>Equalization</td>
<td>28” x 40”</td>
<td>100.0%</td>
<td>$65.00</td>
<td>$66.00</td>
</tr>
<tr>
<td>Equalization</td>
<td>34” x 44”</td>
<td>100.0%</td>
<td>$78.00</td>
<td>$80.00</td>
</tr>
<tr>
<td>Zoo</td>
<td>Non-Resident Adult (April - October)</td>
<td>100.0%</td>
<td>$13.00</td>
<td>$14.00</td>
</tr>
<tr>
<td>Zoo</td>
<td>Non-Resident Senior/Military (April - October)</td>
<td>100.0%</td>
<td>$11.00</td>
<td>$12.00</td>
</tr>
<tr>
<td>Zoo</td>
<td>School Groups &amp; Charitable Organizations ANY SHELTER</td>
<td>100.0%</td>
<td>$25.00</td>
<td>$26.00</td>
</tr>
<tr>
<td>Zoo</td>
<td>Potter Park Penguin Cove</td>
<td>100.0%</td>
<td>$120.00</td>
<td>$130.00</td>
</tr>
<tr>
<td>Zoo</td>
<td>Potter Park Eagle Landing</td>
<td>100.0%</td>
<td>$145.00</td>
<td>$155.00</td>
</tr>
<tr>
<td>Zoo</td>
<td>Potter Park - Tiger Den</td>
<td>100.0%</td>
<td>$215.00</td>
<td>$220.00</td>
</tr>
<tr>
<td>RoD</td>
<td>Laredo product, 0-250 minutes, chrg/month</td>
<td>100.0%</td>
<td>$53.00</td>
<td>$54.00</td>
</tr>
<tr>
<td>RoD</td>
<td>Laredo Min. Overage for 0-250 min. plan</td>
<td>100.0%</td>
<td>$0.21</td>
<td>$0.22</td>
</tr>
<tr>
<td>RoD</td>
<td>Laredo product, 250-1000 mins.-chrg/mo.</td>
<td>100.0%</td>
<td>$105.00</td>
<td>$110.00</td>
</tr>
<tr>
<td>RoD</td>
<td>Laredo Min. Ovrg for 250-1000 min. plan</td>
<td>100.0%</td>
<td>$0.16</td>
<td>$0.17</td>
</tr>
<tr>
<td>Location of Service</td>
<td>Fee Description</td>
<td>Target Percent</td>
<td>2020 Fee</td>
<td>2021 Fee</td>
</tr>
<tr>
<td>---------------------</td>
<td>----------------------------------------------------</td>
<td>----------------</td>
<td>----------</td>
<td>----------</td>
</tr>
<tr>
<td>RoD</td>
<td>Laredo product, 1001-3000 mins-chrg/mo</td>
<td>100.0%</td>
<td>$210.00</td>
<td>$215.00</td>
</tr>
<tr>
<td>RoD</td>
<td>Laredo Min. Ovrg for 1000-3000 min. plan</td>
<td>100.0%</td>
<td>$0.13</td>
<td>$0.14</td>
</tr>
<tr>
<td>RoD</td>
<td>Laredo product, Unltd mins-chrg/mo.</td>
<td>100.0%</td>
<td>$260.00</td>
<td>$265.00</td>
</tr>
</tbody>
</table>
MAY 26, 2020 REGULAR MEETING

ADOPTED – MAY 26, 2020
AGENDA ITEM NO. 13

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CONVERT THE GRANT AND FINANCE SPECIALIST POSITION TO ACCOUNTANT

RESOLUTION #20 – 215

WHEREAS, Ingham County Health Department (ICHD) wishes to covert Position #601537 Finance and Grant Specialist (ICEA 06, $45,542.52 – 59,473.88) position number to an Accountant (ICEA 07, $53,158.82 - $63,815.36); and

WHEREAS, the Finance and Grant Specialist position is fully funded through State and Federal Ryan White HIV Care funds, to support the management of the accounting and grant budget management associated with Ryan White programs; and

WHEREAS, the Finance and Grant Specialist position has been unfilled as posted, and after re-analysis of the position, it was determined that the Accountant position aligns better with the duties required to support the expanding Ryan White program budgets and 340B Pharmacy savings; and

WHEREAS, a Finance and Grant Specialist is compensated at the ICEA County Pro 06 range of $45,542.52 - $59,473.88 and converting to an Accountant at the ICEA County Pro 06 would increase the compensation range to $53,158.82 - $63,815.36; and

WHEREAS, the ICEA County Professionals Union has been notified, and they support the conversion; and

WHEREAS, the Human Resources Department has participated in and analyzed the proposed conversion; and

WHEREAS, the conversion of the vacant position #601537 to an Accountant (ICEA 07, $53,158.82 - $63,815.36) would increase costs by $10,869.67 annually; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports the proposed conversion of vacant Position #601537 Finance and Grant Specialist (ICEA 06, $45,542.52 – 59,473.88) position number to an Accountant (ICEA 07, $53,158.82 - $63,815.36); and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the proposed conversion of vacant Position #601537 Finance and Grant Specialist (ICEA 06, $45,542.52 – 59,473.88) to an Accountant (CHC ICEA 07, $53,158.82 - $63,815.36) effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the conversion of vacant Position #601537 Finance and Grant Specialist, ICEA County Professional Grade 06 to Accountant ICEA County Professional Grade 07, effective upon approval of this resolution.
BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary changes to the budget and position allocation list consistent with this resolution.

**HUMAN SERVICES:  Yeas:** Trubac, Stivers, Tennis, Morgan, Slaughter, Naeyaert  
**Nays:** None  
**Absent:** Koenig  
**Approved 05/18/2020**

**COUNTY SERVICES:  Yeas:** Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert  
**Nays:** None  
**Absent:** None  
**Approved 05/19/2020**

**FINANCE:  Yeas:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None  
**Absent:** None  
**Approved 05/20/2020**

Adopted as part of the consent agenda.
ADOPTED – MAY 26, 2020
AGENDA ITEM NO. 14

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AMENDMENT #3 TO THE 2019-2020 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES

RESOLUTION #20 – 216

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and ICHD have entered into a 2019-2020 Comprehensive Agreement authorized in Resolution #19-309 and Amendment #1 in Resolution #19-471 and Amendment # 2 in Resolution #20-104; and

WHEREAS, MDHHS has proposed Amendment #3 to the current Agreement to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the Amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #3 to the 2019-2020 Comprehensive Agreement with Michigan Department of Health & Human Services (MDHHS) effective October 1, 2019 through September 30, 2020.

BE IT FURTHER RESOLVED, that the total amount of the Comprehensive Agreement funding shall increase from $6,353,675 to $6,662,543, an increase of $308,868.

BE IT FURTHER RESOLVED, that the increase consists of the following specific change to program budget:

- Family Planning Services: increase of $15,000 from $439,223 to $454,223
- Public Health Emergency Preparedness (PHEP): increase of $6,560 from $115,940 to $122,500
- Food – Essential Local Public Health Services (ELPHS): increase of $42,433 from $242,740 to $285,173
- Regional Perinatal Care Systems; increase of $50,000 from $50,000 to $100,000
- Nurse Family Partnership: increase of $3,000 from $585,300 to $588,300
- COVID-19 Response: increase of $50,000 from $0 to $50,000
- PHEP COVID-19 Response: increase of $125,000 from $0 to $125,000
- Hepatitis A: increase of $25,000 from $0 to $25,000
- Vector Borne Surveillance: decrease of $8,125 from $8,125 to $0
BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Health Officer, or her designee, is authorized to submit Amendment #3 of the 2019-2020 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

**HUMAN SERVICES:**  **Yea:**  Trubac, Stivers, Tennis, Morgan, Slaughter, Naeyaert  
  **Nays:**  None  
  **Absent:**  Koenig  
  **Approved 05/18/2020**

**FINANCE:**  **Yea:**  Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
  **Nays:**  None  
  **Absent:**  None  
  **Approved 05/20/2020**

Adopted as part of the consent agenda.
WHEREAS, Ingham County entered into an agreement with AFAXYS, INC for group purchasing of medical supplies effective March 1, 2020 through February 29, 2023; and

WHEREAS, AFAXYS, INC and BAYER collaborate under this agreement to provide family planning medical supplies for the Public Health Sector; and

WHEREAS, AFAXYS INC has collaborated with AmerisourceBergen, INC, a pharmaceutical distribution company, to distribute medical supplies under this group purchasing agreement; and

WHEREAS, AmerisourceBergen INC, will support distribution of medical supplies to ICHD’s Community Health Center (CHC) patients receiving treatment; and

WHEREAS, ICHD is required to setup an account with AmerisourceBergen to continue distribution of medical supplies to ICHD’s Community Health Centers (CHCs); and

WHEREAS, AmerisourceBergen, INC requires a customer credit application to be completed; and

WHEREAS, ICHD will provide AmerisourceBergen, INC with a credit application; and

WHEREAS, the Health Officer recommends approval of this resolution to enter into an agreement with AFAXYS, INC for group purchasing of medical supplies effective March 1, 2020 through February 29, 2023.

THEREFORE BE IT RESOLVED, that the Ingham County Health Department will set up an account with AmerisourceBergen to continue distribution of medical supplies to ICHD’s Community Health Centers (CHC)s.

BE IT FURTHER RESOVLED, that the Ingham County Health Department will provide AmerisourceBergen, INC with a credit application.

BE IT FURTHER RESOLVED, that the Health Officer has authority to complete any electronic forms related to this resolution on behalf of the Ingham County Board of Commissioners.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign the agreement after it is approved as to form by the County Attorney.

**HUMAN SERVICES:**  Yeas:  Trubac, Stivers, Tennis, Morgan, Slaughter, Naeyaert  
Nays:  None  Absent:  Koenig  **Approved 05/18/2020**

**FINANCE:**  Yeas:  Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
Nays:  None  Absent:  None  **Approved 05/20/2020**

Adopted as part of the consent agenda.
ADOPTED – MAY 26, 2020
AGENDA ITEM NO. 16

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES (MDHHS) FUNDING FOR DIABETES SELF-MANAGEMENT EDUCATION AND SUPPORT (DSMES)

RESOLUTION #20 – 218

WHEREAS, Ingham County Health Department’s (ICHD’s) Community Health Centers (CHCs) wish to accept a funding award totaling $15,000.00 from Michigan Department of Health & Human Services (MDHHS) effective March 1, 2020 through June 30, 2021; and

WHEREAS, this award will provide funding to ICHD’s CHCs and will create Diabetes Self-Management Education and Support (DSMES) services for patients of the Ingham CHCs; and

WHEREAS, the following changes will be supported by this funding:

- Class supplies (Telehealth or DSMES start-up)
- DSMES promotional materials
- Staff education/training (about DSMES services/process)
- EHR modifications to implement referral prompts; and

WHEREAS, the Health Officer and the Ingham Community Health Center Board recommends acceptance of the DSMES funding award totaling $15,000.00 from MDHHS March 1, 2020 through June 30, 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of the DSMES funding award totaling $15,000.00 from MDHHS effective March 1, 2020 through June 30, 2021.

BE IT FURTHER RESOLVED, that the Health Officer, Linda S. Vail, MPA, is authorized to electronically sign any contract documents on behalf of the county after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.
HUMAN SERVICES: Yeas: Trubac, Stivers, Tennis, Morgan, Slaughter, Naeyaert  
Nays: None  Absent: Koenig  Approved 05/18/2020

FINANCE: Yeas: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
Nays: None  Absent: None  Approved 05/20/2020

Adopted as part of the consent agenda.
WHEREAS, Ingham County Health Department (ICHD) wishes to extend the LumaHealth Services Agreement for COVID-19 patient broadcasting, messaging and Telehealth authorized by Resolution #20-177 for an additional 30 days, making the terms of the agreement effective April 14, 2020 through July 12, 2020; and

WHEREAS, Luma Health was selected as the sole vendor by Michigan Primary Care Association (MPCA) to provide patient broadcasting, messaging and Telehealth services through a competitive bid process and therefore it has exclusive rights for providing these services to CHCs across the State of Michigan; and

WHEREAS, there is no-cost for this 60-day agreement; and

WHEREAS, the Health Officer and the Community Health Center Board recommend extending the LumaHealth Services Agreement for COVID-19 patient broadcasting, messaging and Telehealth authorized by Resolution #20-177 for an additional 30 days, making the terms of the agreement effective April 14, 2020 through July 12, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize extending the LumaHealth Services Agreement for COVID-19 patient broadcasting, messaging and Telehealth authorized by Resolution #20-177 for an additional 30 days, making the terms of the agreement effective April 14, 2020 through July 12, 2020.

BE IT FURTHER RESOLVED, that Luma Health was selected as the sole vendor by Michigan Primary Care Association (MPCA) to provide patient broadcasting, messaging and Telehealth services through a competitive bid process and therefore it has exclusive rights for providing these services to CHCs across the State of Michigan.

BE IT FURTHER RESOLVED, that there is no-cost for this 60-day agreement.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.
MAY 26, 2020 REGULAR MEETING

HUMAN SERVICES:  Yeas: Trubac, Stivers, Tennis, Morgan, Slaughter, Naeyaert
Nays: None    Absent: Koenig    Approved 05/18/2020

FINANCE:  Yeas: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None    Absent: None    Approved 05/20/2020

Adopted as part of the consent agenda.
ADOPTED – MAY 26, 2020
AGENDA ITEM NO. 18

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH YMCA OF LANSING

RESOLUTION #20 – 220

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with YMCA of Lansing to provide one 12 week nutrition course for HIV clients, for $9,800, at the Forest Community Health Center (FCHC) effective July 1, 2020 to June 30, 2021; and

WHEREAS, the course will be geared towards HIV patients with oversight from a nutritionist at ICHD to ensure the lessons provided meet the needs of the patients and the Ryan White Grant; and

WHEREAS, the HIV nutrition program costs $9,800 for one 12 week course; and

WHEREAS, the Ingham Community Health Center Board and the Health Officer support entering into an agreement with YMCA of Lansing to provide one 12 week nutrition course for HIV clients, for $9,800, at the Forest Community Health Center (FCHC) effective July 1, 2020 to June 30, 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize entering into an agreement with YMCA of Lansing to provide one 12 week nutrition course for HIV clients, for $9,800, at the Forest Community Health Center (FCHC) effective July 1, 2020 to June 30, 2021.

BE IT FURTHER RESOLVED, that the cost will be covered by funds from the Ryan White B and Ryan White D State/Federal grants.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Trubac, Stivers, Tennis, Morgan, Slaughter, Naeyaert
Nays:  None  Absent:  Koenig  Approved 05/18/2020

FINANCE:  Yeas:  Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays:  None  Absent:  None  Approved 05/20/2020

Commissioner Trubac moved to adopt the resolution. Commissioner Slaughter supported the motion.
Commissioner Tennis stated that he wanted to disclose that he was a lobbyist for the State Alliance of Michigan YMCAs. He further stated that the YMCA of Lansing was a member of that alliance, and was one of his clients.

The motion to adopt the resolution carried unanimously.
INTRODUCED BY THE LAW & COURTS COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO HONOR THE SERVICE OF CANINE SMOKE AND DEPUTY NARLOCK AND TO APPROVE THE SALE OF SMOKE TO DEPUTY NARLOCK

RESOLUTION #20 – 221

WHEREAS, Canine Smoke was a member of the Ingham County Sheriff’s Office with his handler Deputy Paul Narlock for the past 5 years where his duties entailed narcotics detection and patrol work; and

WHEREAS, Deputy Narlock and Canine Smoke assisted every agency within Ingham County; and

WHEREAS, Deputy Narlock and Canine Smoke were well known by the area school children after several demonstrations done for local schools; and

WHEREAS, Deputy Narlock and Canine Smoke participated in many sweeps of local schools and county facilities including the Jail and the House of Commons; and

WHEREAS, Canine Smoke will be officially retired from the Ingham County Sheriff’s Office on June 18, 2020; and

WHEREAS, Canine Smoke has formed an inseparable bond with Deputy Narlock and his family; and

WHEREAS, the Sheriff’s Office would like to transfer ownership of Canine Smoke to Deputy Narlock for $1 to ensure he has an enjoyable retirement; and

WHEREAS, Ingham County gives up all ownership rights and any liabilities and responsibilities that pertain to Canine Smoke effective June 18th, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Deputy Paul Narlock and Canine Smoke for their contributions they have made to the Sheriff’s Office and the citizens of Ingham County.

BE IT FURTHER RESOLVED, that the Board approves the transfer of ownership and title of Canine Smoke to Deputy Narlock for $1.

LAW & COURTS: Yeas: Slaughter, Celentino, Crenshaw, Sebolt, Trubac, Schafer
Nays: None   Absent: Polsdofer   Approved 05/14/2020

Adopted as part of the consent agenda.
ADOPTED – MAY 26, 2020
AGENDA ITEM NO. 20

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING AN AGREEMENT WITH GUARDIAN ALARM COMPANY FOR THE BUILDING ALARM SYSTEM AT THE 9-1-1 CENTER’S BACKUP LOCATION

RESOLUTION #20 – 222

WHEREAS, the 9-1-1 Center’s backup location does not currently have a building alarm system; and

WHEREAS, the 9-1-1 Center’s backup location will need a building alarm system to keep it secure; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with Guardian Alarm Company who submitted the lowest responsive and responsible proposal of $3,313.20 for the new building alarm system and three years of monitoring services at the 9-1-1 Center’s backup location; and

WHEREAS, funds for this project are available through the 9-1-1 Emergency Telephone Fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Guardian Alarm Company, 20800 Southfield Road, Southfield, Michigan 48075 for the installation and three years of monitoring services for the building alarm at the 9-1-1 Center’s backup location for an amount not to exceed $3,313.20.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Celentino, Crenshaw, Sebolt, Trubac, Schafer
              Nay: None    Absent: Polsdofer  Approved 05/14/2020

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert
                    Nay: None    Absent: None  Approved 05/19/2020

FINANCE: Yeas: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
           Nay: None    Absent: None  Approved 05/20/2020

Adopted as part of the consent agenda.
INTRODUCED BY THE LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING AN AGREEMENT WITH VIDCOM SOLUTIONS FOR THE ACCESS CONTROL SYSTEM AT THE 9-1-1 CENTER’S BACKUP LOCATION

RESOLUTION #20 – 223

WHEREAS, the 9-1-1 Center’s backup location does not currently have an access control system; and

WHEREAS, the 9-1-1 Center’s backup location will need an access control system to keep it secure from unauthorized personnel; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with Vidcom Solutions who submitted a responsive and responsible proposal of $8,428.33 for the new access control system at the 9-1-1 Center’s backup location; and

WHEREAS, funds for this project are available through the 9-1-1 Emergency Telephone Fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Vidcom Solutions, 15559 South US 27, Lansing, Michigan 48906 for the access control system at the 911 Center’s backup location for an amount not to exceed $8,428.33.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Celentino, Crenshaw, Sebolt, Trubac, Schafer
Nays: None  Absent: Polsdofer  Approved 05/14/2020

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville, Naeyaert
Nays: None  Absent: None  Approved 05/19/2020

FINANCE: Yeas: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None  Absent: None  Approved 05/20/2020

Adopted as part of the consent agenda.
ADOPTED – MAY 26, 2020
AGENDA ITEM NO. 22

 Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND CONTRACT FOR GRAPHIC SCIENCES, INC. FOR THE CONTINUED STORAGE AND RETRIEVAL OF CIRCUIT COURT FILES

RESOLUTION #20 – 224

WHEREAS, 2,432 boxes of Circuit Court files are currently stored with Graphic Sciences, Inc. per contract and Resolution #15-422; and

WHEREAS, it is necessary that the contract continues as Graphic Sciences Inc. provides a safe and secure environment within which to store the Circuit Court files; and

WHEREAS, the Ingham County Circuit Court has no alternative storage locations for the files currently stored by Graphic Sciences, Inc.; and

WHEREAS, Graphic Sciences Inc. has proposed a rate increase from $0.288 to $0.032 per box per month; and

WHEREAS, the proposed rate increase results in a total annual increase in costs for file storage of approximately $933.84; and

WHEREAS, the total annual cost of files storage will be approximately $9,338.88; and

WHEREAS, Graphic Sciences, Inc.’s total files storage cost of $9,338.88 is well below Ingham County Circuit Court contract’s annual “not to exceed” limit of $20,341; and

WHEREAS, money has been approved in the Ingham County Circuit Court 2020 budget, line item 101-13001-818000 - Contractual Services Record Storage and Retrieval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an amendment to the agreement between Ingham County Circuit Court and Graphic Sciences, Inc. by increasing the dollar amount from $8,405.04 to $9,338.88 per year to store and retrieve Circuit Court files.

BE IT FURTHER RESOLVED, that the Ingham County Circuit Court is hereby authorized to amend the ongoing contract with Graphic Sciences, Inc. to pay the increased amount of $0.032 per box per month for file storage, effective January 1, 2020 with funds to be taken from line item 101-13001-818000 - Contractual Services Record Storage and Retrieval.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.
MAY 26, 2020 REGULAR MEETING

LAW & COURTS: Yeas: Slaughter, Celentino, Crenshaw, Sebolt, Trubac, Schafer
   Nays: None  Absent: Polsdofer  Approved 05/14/2020

FINANCE: Yeas: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
   Nays: None  Absent: None  Approved 05/20/2020

Adopted as part of the consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER TO PORT TELEPHONE LINES/NUMBERS FROM AT&T TO THE INGHAM COUNTY CISCO TELEPHONE SYSTEM

RESOLUTION #20 – 225

WHEREAS, the Ingham County Board of Commissioners operates the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County 9-1-1 Central Dispatch Center now has an opportunity to save significant monthly recurring telephone costs with our move to a new Solacom 9-1-1 telephone system; and

WHEREAS, our current 9-1-1 telephone system could not support this change, and the new Solacom system will support moving our voice non-emergency telephone lines from AT&T copper lines to the Ingham County Cisco telephone system; and

WHEREAS, moving the lines to the Cisco telephone system is a sound solution and will result in significant savings in monthly telephone charges; and

WHEREAS, the quote from Sentinel Technologies, the Cisco vendor serving Ingham County, for the costs to make these changes is $5,940.00; and,

WHEREAS, although there have not been costs charged by AT&T to port numbers from their lines in the past, we are asking that an additional $3,000.00 be approved to cover AT&T costs if incurred; and,

WHEREAS, funds for this project are available within the fund balance of the 9-1-1 Emergency Telephone fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the porting of 9-1-1 center voice non-emergency telephone lines from AT&T copper to Ingham County’s Cisco telephone system as quoted for $5,940.00, and approves a not to exceed cost of $8,940.00 for this project.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract/purchase order documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.
MAY 26, 2020 REGULAR MEETING

LAW & COURTS: Yeas: Slaughter, Celentino, Crenshaw, Sebolt, Trubac, Schafer
Nays: None  Absent: Polsdofer  Approved 05/14/2020

FINANCE: Yeas: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None  Absent: None  Approved 05/20/2020

Adopted as part of the consent agenda.
ADOPTED – MAY 26, 2020
AGENDA ITEM NO. 24

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A MORATORIUM ON COUNTY HIRING, CREATION OF NEW POSITIONS, FILLING OF VACANT POSITIONS AND OUT-OF-STATE TRAVEL

RESOLUTION #20 – 226

WHEREAS, the outbreak of COVID-19, which started in March of 2020 in Michigan, has impacted and continues to dramatically impact the expected County revenues for both fiscal year 2020 and 2021; and

WHEREAS, the County has sought financial measures to ensure that employees are well-taken care of during this crisis; and

WHEREAS, Ingham County is committed to take the necessary actions to protect its residents and to provide all possible support to those fighting the pandemic; and

WHEREAS, Ingham County is likely to commit to unplanned spending to defeat the virus and recognizes that the COVID-19 pandemic may have a long-term impact on Ingham County's revenues and operations; and

WHEREAS, the full financial impact of this closure may not be fully understood until late 2020 or early 2021; and

WHEREAS, on March 30, 2020, Governor Gretchen Whitmer released Executive Directive 2020-4 to institute a freeze on hiring, creation of new positions, filling of vacant positions, transfers and promotions for the State of Michigan; and

WHEREAS, Ingham County is operating with essential employees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners implements a freeze on hiring, the creation of new positions and filling of vacant positions until August 31, 2020.

BE IT FURTHER RESOLVED, that exceptions to the freeze includes cases where employees are required to fill positions as part of COVID-19 response, 24/7 operations, including public safety, federal and state mandates, grant-funded programming, special revenue funds and part-time non-eligible personnel. Hiring outside of these parameters will be on a case-by-case basis.

BE IT FURTHER RESOLVED, that during the local state of emergency authorized pursuant to the provisions of Section 10 of Public Act 390 of 1976, MCL 30.410, the Chairperson of the Board of Commissioners, in consultation with the Chairperson of the relevant Committee(s) and the Chairperson of the Finance Committee, shall have the authority to grant exceptions to this policy.
BE IT FURTHER RESOLVED, that a monthly report on positions filled due to the exception parameters as part of the COVID-19 response be presented to the Board of Commissioners during the duration of the local state of emergency authorized by the Board of Commissioners.

BE IT FURTHER RESOLVED, that the Controller shall instruct Department Heads that they must restrict all non-essential discretionary expenditures immediately, until further notice.

BE IT FURTHER RESOLVED, that the Controller shall instruct Department Heads that they must eliminate all non-essential out-of-state travel immediately, until further notice.

BE IT FURTHER RESOLVED, that the Controller shall instruct the Budget Director to freeze all line-item transfers from out-of-state travel line-items to other line-items immediately, until further notice.

BE IT FURTHER RESOLVED, that the County shall explore partnerships with other units of government at all levels, to utilize partnerships to provide similar services to reduce costs.

BE IT FURTHER RESOLVED, that following the conclusion of the local state of emergency period authorized pursuant to the provisions of Section 10 of Public Act 390 of 1976, MCL 30.410, exceptions to the hiring freeze and the out-of-state travel ban may be granted upon an affirmative vote of the appropriate Board of Commissioners’ Liaison Committee and/or the full Board of Commissioners.

BE IT FURTHER RESOLVED, that this resolution will take effect immediately upon its approval by the Board of Commissioners.

Commissioner Morgan moved to adopt the resolution. Commissioner Grebner supported the motion.

Commissioner Morgan stated that the resolution was a temporary moratorium on County hiring, creation of new positions, filling of vacant positions, and out-of-state travel. He further stated that the resolution provided some exceptions for public safety, and instructed Department Heads to restrict all non-essential discretionary expenditures, until further notice.

Commissioner Polsdofer stated that he would to offer an amendment.

Chairperson Crenshaw asked Commissioner Polsdofer where he wanted the amendment to be placed in the resolution.

Commissioner Morgan stated that he would recommend that the amendment be placed under the fourth-to-last BE IT FURTHER RESOLVED that addressed out-of-state travel.

Discussion.

The resolution was amended as follows:

BE IT FURTHER RESOLVED, that the Controller shall instruct the Budget Director to freeze all line-item transfers from out-of-state travel line-items to other line-items immediately, until further notice.

This was considered a friendly amendment.
Commissioner Grebner stated that while he did not object to the amendment, he wanted to be clear as to what the amendment amounted to. He further stated that, in effect, the amendment said the out-of-state travel line-items that were in a budget could not be spent on out-of-state travel or anywhere else.

Commissioner Grebner stated that some departments had unavoidable out-of-state travel, but most departments did not have out-of-state travel funds. He further stated that he thought travel funds could only be transferred to other travel items.

Commissioner Grebner stated that he did not think there were many options for line-item transfers because the County’s rules did not give wide latitude anyway. He further stated that if a Department Head in need of in-state travel, they could probably make funds available in other ways, so he thought that the practical importance of the amendment was very small.

Commissioner Schafer asked Commissioner Polsdofer if the amendment would impact the Sheriff’s Department or the Prosecutor’s Office as both of those departments were involved in out-of-state travel for inmate transfers.

Commissioner Polsdofer stated that inmate transfers would not be applicable to the amendment. He further stated that the amendment was meant to be directed to people that were experiencing suspended out-of-state travel, and then used those funds to purchase, for example, office supplies.

Commissioner Polsdofer stated that the County needed to be doing everything it could, not only this fiscal year, to cumulatively find every possible savings. He further stated that if this amendment could be directed toward Department Heads to freeze these funds until further notice, it was one more piece of the pie to get the County to become fiscally-sound.

Discussion.

Commissioner Naeyaert asked Teri Morton, Deputy Controller, what her thoughts were on the amendment.

Ms. Morton stated that she thought it was a very good amendment to accomplish the task of not having that money be spent. She further stated that the resolution, as it stood, talked about freezing out-of-state travel, but did not include a restriction on transferring funds to be spent somewhere else, and with the County’s current transfer policy, most of the controllable costs category was eligible for transfer by departments.

Ms. Morton stated that the amendment sounded like it suspended the ability to transfer the funds to another line-item, but it did not negate the ability of approved departments to spend that out-of-state travel. She further stated that if there was an exemption given for some necessary out-of-state travel, the funds would still be in the line-item to be spent.

Commissioner Naeyaert stated that the County needed to do something to remove the Sheriff’s Department or the activities of the Circuit Court from being restricted on out-of-state travel rather than be assumed.

Ms. Morton stated that she thought there were exceptions written into language of the resolution. She further stated that Commissioner Morgan could probably speak to this, but she read that all of the exceptions for those categories of departments would apply to the hiring freeze, the out-of-state travel freeze, and other freezes.
Commissioner Morgan stated that the resolution explicitly said that it eliminates all non-essential out-of-state travel, and by definition, an inmate transfer and other activities from the Sheriff’s Department or Prosecutor’s Office would be considered essential. He further stated that, as Ms. Morton eluded to in regards to the hiring freeze, the resolution explicitly exempts the County’s public safety functions.

Commissioner Naeyaert stated that she would like to hear from Matt Nordfjord, County Attorney, if that exemption covered everything.

Mr. Nordfjord stated that, as it related to the general operations of the Sheriff’s Department and related functions, he thought that it met the definition of essential and would not be excluded from what the resolution tried to accomplish. He further stated that his understanding when he read all non-essential discretionary expenditures was that the County was trying to be prevent things that did not need to be done from being done.

Commissioner Naeyaert thanked Mr. Nordfjord for his comments.

The motion to adopt the resolution, as amended, carried unanimously.
RESOLUTION AUTHORIZING PARTICIPATION IN MICHIGAN’S WORK SHARE PROGRAM

RESOLUTION #20 – 227

WHEREAS, the COVID-19 outbreak has caused significant disruption in the normal conduct of life and business for Ingham County employees and operations which may result in significant financial hardship; and

WHEREAS, Executive Orders issued by Michigan Governor Gretchen Whitmer in response to the COVID-19 outbreak to protect the health and safety of the public have ordered multiple closures, including the closure of schools, business and other places of employment; and

WHEREAS, such closures may have negatively impacted the income earning ability of employees and their families due to the reduced ability to engage in paid employment as well as the negatively impacted the operations and financial health of Ingham County; and

WHEREAS, as a result of Executive Orders issued by Michigan Governor Gretchen Whitmer, Michigan’s Work Share Program eligibility requirements have been expanded, allowing employers to reduce work hours and wages, while retaining employees who receive a percentage of state unemployment benefits and the $600 federal payment of the Pandemic Unemployment Assistance through the CARES Act through July 2020; and

WHEREAS, participation in the Michigan Work Share Program benefits employees, their families and Ingham County by providing support in restarting and retaining work opportunities; and

WHEREAS, County Union Representatives of employees in positions in the Work Share Program plan have indicated their support of Ingham County’s participation in the Work Share Program for the period June 1, 2020 through July 31, 2020; and

WHEREAS, on May 22, 2020, Ingham County made application for and received notice of eligibility to participate in the Work Share Program from the Michigan Unemployment Insurance Agency.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes participation by Ingham County and Ingham County employees in Michigan’s Work Share Program for the period June 1, 2020 through July 31, 2020.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners hereby authorizes the Controller/Administrator to enter into collective bargaining for the purpose of negotiating Letters of Agreement with County Unions obtaining approval for bargaining unit employees to participate in Michigan’s Work Share Program as required by Michigan’s Work Share Program.
BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement(s) upon approval as to form by the County Attorney.

Adopted as part of the consent agenda.
Michigan’s Work Share program allows employers to restart their business and bring employees back from unemployment. Employers can bring employees back with reduced hours while employees collect partial unemployment benefits to make up a portion of the lost wages. Employers can also retain their current workforce and are given the flexibility to choose which of their employees are part of a Work Share plan.

**Program Requirements**

As a result of Governor Whitmer’s Executive Order, Michigan’s Work Share program eligibility requirements have been expanded:

- If business demand is down, employers participating in workshare can preserve their workforce while reducing hours and wages by 10 - 60%.

- Waived the length of time requirement that employers must be in business.

- Waived the requirement that employers have a current or positive balance with UIA.

**Work Share requirements:**

- Employers are given flexibility to organize which employees are in a Work Share plan.

- A plan must include a minimum of two employees and an employer can have multiple plans.

- Plans may be approved for a period of up to 52 consecutive weeks.

- Employee hours/wages may be reduced by a minimum of 10% up to a maximum 60%.

- Part-time employees are eligible, but Work Share does not apply to seasonal, temporary, or intermittent employment.

- Employees must be eligible to receive state unemployment benefits.

- Employer must obtain approval of any applicable collective bargaining unit representative.

- Employers participating in Work Share cannot modify employee fringe benefits.

**Under the federal CARES Act:**

- Employees that receive a percent of Michigan unemployment benefits (including Work Share) also receive an additional $600 federal payment in Pandemic Unemployment Assistance through the CARES Act through July 2020.

**How It Works**

With the Work Share program, a worker receives a reduced salary from an employer, but is given a percent their state benefits plus the additional $600 federal benefit through July. The reduction in work hours must result in an equivalent reduction in wages.

**How It Works**

*If a worker’s weekly wages are $1,000, yet the employer needs to reduce their salary/hours by 30%. Under Work Share, their weekly salary would be $700 ($1,000 – 30% = $700). Plus 30% of their state unemployment benefits ($362 maximum x .30 = $108), plus an additional $600 federal payment in Pandemic Unemployment Assistance through the CARES Act through July 2020.*

With Work Share, the employee would earn $1,408/week through July 2020 vs. $962 without Work Share. As businesses are reopened, Work Share can help employers bring back their employees from unemployment faster and allows employers to retain their workforce and avoid layoffs.
Dear Ingham County Human Resources,

Employer Name: INGHAM COUNTY PERSONNEL DEPT
Confirmation ID: 0-151-974-880

You have been found eligible to participate in the Work-Share program. To access the Work-Share features, log onto your Tax Account and you will see the Work-Share link on the left. You need to log-on and complete your application plan. You will begin participating in the Work-Share program with the submission of the completed plan.

This email was sent from a notification-only address that cannot accept incoming email. Please do not reply to this message. If you have questions regarding your unemployment account then contact the Unemployment Insurance Agency’s Work Share Hotline at 1-844-WORKSHR (1-844-967-5747).

If you have reason to believe this submission was made by someone other than yourself or an unauthorized person, or you are experiencing technical issues with MiWAM, you should immediately call 1-855-484-2636 (between 8:30 am and 4:30 pm Monday through Friday) or email MiWAMSupport@michigan.gov.

Thank you for using MiWAM!

Unemployment Insurance Agency
SPECIAL ORDERS OF THE DAY

Commissioner Slaughter moved to reappoint Jennifer Smith to the Veterans Affairs Committee and to appoint Commissioner Crenshaw to the Tri-County Regional Planning Commission.

Commissioner Schafer supported the motion.

The motion carried unanimously.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

None.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Tennis moved to pay the claims in the amount of $5,083,057.67. Commissioner Slaughter supported the motion.

The motion carried unanimously.

ADJOURNMENT

The meeting was adjourned at 6:51 p.m.
Resolution in Support of the Request to Reclassify Livingston County – Board of Commissioners

WHEREAS, since March 24, 2020, the people of the State of Michigan have been under a stay-at-home order and unable to go to work, gather in public or even visit family or friends in an effort to “flatten the curve” and attempt to stop the novel coronavirus that was infecting so many people and overwhelming our health care system in some urban areas; and

WHEREAS, through a series of Executive Orders, Governor Whitmer has extended this protracted period of lockdown, and there is great uncertainty about when or whether this will end; and

WHEREAS, it is undisputed that the novel coronavirus is highly communicable and dangerous primarily to those with comorbidity factors, but that “the curve” has been flattened and our health care system is capable of receiving and treating patients. What is also undisputed is that the current level of lockdown is unnatural and is itself the source of numerous other community problems, including rising rates of domestic violence, depression and suicides, and that this unreasonable extended prohibition on normal human interaction is having real negative effects and making us less neighborly, less human and more isolated. Also, it is undisputed that many individuals and businesses are suffering significant economic harm from the ongoing indiscriminate lockdown. Finally, the hype over the virus is causing residents in our area to fear going to the hospital for their actual, real medical emergencies, as reflected in the staggering number of EMT calls that result in the first responders arriving to find the patients already dead because their condition had already progressed so far; and

WHEREAS, a harsh and protracted quarantine of the presumptively healthy for the sake of the few medically vulnerable is not sustainable in a society, and inasmuch as Livingston County, which the Governor has inexplicably grouped with Wayne County in her MI Safe Start Plan to Reopen Michigan, it is not likely that a return to our natural freedoms will be permitted any time soon; and

WHEREAS, State Representatives Hank Vaupel (R-Fowlerville) and Ann Bollin (R-Brighton Township) have formally petitioned Governor Whitmer to reclassify Livingston County in District-5, rather than District-1.
THEREFORE BE IT RESOLVED that in order to protect the safety, welfare and rights of our County residents and businesses, and to state clearly our desire to reopen our community as soon as possible, the Livingston County Board of Commissioners, believing that it is inappropriate to indiscriminately lock down suburban and rural areas whose demographics are so dissimilar to the urban areas that were so badly affected, hereby SUPPORTS THE REQUEST made by Reps. Vaupei and Bollin to reclassify Livingston County in District 5 as regards the Governor’s MI Safe Start Plan.

BE IT FURTHER RESOLVED that Livingston County Clerk is hereby directed to transmit copies of this resolution to Governor Whitmer, State Senator Lana Theis, State Representative Ann Bollin, State Representative Hank Vaupei, the Michigan Association of Counties, and all Michigan Counties.

MOVED: W. Nakagiri
SECONDED: K. Lawrence
CARRIED: Roll Call Vote: Yes (8): W. Nakagiri, K. Lawrence, W. Green, D. Helzerman, R. Bezotte, G. Childs, J. Gross and C. Griffith; No (0): None; Absent (0): None

STATE OF MICHIGAN )
) §
COUNTY OF LIVINGSTON )

I, ELIZABETH HUNDLEY, the duly qualified and acting Clerk of the County of Livingston, Michigan do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the County Board of Commissioners at a regular meeting on the 26th day of May 2020, the original of which is on file in my office.

IN WITNESS WHEREOF, I have hereto affixed by official signature on this 28th day of May 2020, A.D.

ELIZABETH HUNDLEY, LIVINGSTON COUNTY CLERK
Due to COVID-19 and graduating from MSU this May, I have moved back home. I am no longer living in Ingham County. I would have loved to remain apart of the Women’s Commission, but because of my living arrangements I will have to resign from the commission. Please let me know any next steps I need to take or if you have any questions!

Thank you,

Hannah Sweeney
Master of Public Policy Candidate
Policy Fellow, Institute of Public Policy and Social Research
Michigan State University, East Lansing, MI
WHEREAS, on March 12, 2020, the County of Ingham sustained one of the first confirmed cases of COVID-19 within the State of Michigan; and

WHEREAS, any widespread outbreak within the County of Ingham could hinder and/or cease most daily operations within the entire County and overwhelm, Emergency Medical Services, Hospitals and Urgent Cares; and

WHEREAS, as of March 13, 2020 a State of Emergency was declared for Ingham County which was subsequently extended through May 28, 2020; and

WHEREAS, it is necessary to extend the Declaration of the State of Emergency through June 12, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, in accordance with Section 10 of 1976 PA 390, as amended, hereby declares that a “state of emergency” exists within our jurisdiction as of March 13, 2020, and that local resources and funding are being utilized to the fullest possible extent. The response and recovery elements of our emergency operations plan have been activated.

BE IT FURTHER RESOLVED, that this Declaration replaces the initial Declarations submitted on March 16, 2020, March 25, 2020, April 13, 2020, April 30, 2020 and May 14, 2020 and will expire on June 12, 2020.

BE IT FURTHER RESOLVED, that this resolution is approved in accordance with Resolution 20-110 delegating authority to the Board Chairperson to approve emergency resolutions pursuant to the provisions of MCL 30.401 et seq or MCL 10.31 et seq if a state of disaster or state of emergency has been declared by the governor, then, during such time of emergency, to approve emergency resolutions, subject to subsequent ratification by the Board of Commissioners at a later date.
WHEREAS, due to COVID-19 the Human Services Building has locked all but one entrance to screen all who enter the building; and

WHEREAS, as County employees return to work, self-screening is required therefore entering through the front of the building is not necessary and would reduce employees’ exposure and give easier access to get to their work area; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with Vidcom Solutions who submitted the proposal of $3,763.37 for the one card access reader and installation at the Human Services Building; and

WHEREAS, funds for this project are available through the County’s Contingency Fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Vidcom Solutions, 15559 South Old US-27, Lansing, Michigan 48906 for one card access reader at the Human Services Building for an amount not to exceed $3,763.37.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that this resolution is approved in accordance with Resolution 20-110 delegating authority to the Board Chairperson to approve emergency resolutions pursuant to the provisions of MCL 30.401 *et seq* or MCL 10.31 *et seq* if a state of disaster or state of emergency has been declared by the governor, then, during such time of emergency, to approve emergency resolutions, subject to subsequent ratification by the Board of Commissioners at a later date.
Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE ENTERING INTO A LEASE AGREEMENT WITH ANC HOLDINGS, LLC FOR HEALTH CENTER SPACE AT 1611 E. MICHIGAN AVE, LANSING, MI

RESOLUTION #20 – 230

WHEREAS, Ingham County Health Department’s (ICHD) Community Health Centers (CHC) wishes to enter into a lease agreement with ANC Holdings, LLC for 4,188 square foot of space to operate a Health Center co-located with the Allen Neighborhood Center at 1611 E. Michigan Ave, Lansing, MI; and

WHEREAS, the proposed Health Center would provide family practice care to the Eastside community through this collaborative project, which would serve a currently underserved low-income and refugee community in the surrounding neighborhood; and

WHEREAS, the new Health Center would be site to Ingham’s scope of service sites as part of the HRSA Health Center Program; and

WHEREAS, the lease includes a base rent of $12 per square foot for 4,188 square feet; and

WHEREAS, the Lease will also include the option to finance the estimated build out costs of $450,000.00 at 5% over the first seven years of the lease; and

WHEREAS, in order to secure the location at these terms and pursue the opportunity, the County must enter the lease agreement with a security deposit of $4,188.00 by June 30, 2020; and

WHEREAS, by January 15, 2021, a second security deposit of $4,188.00 must be made to ANC Holdings to continue the lease, otherwise the lease shall terminate at no additional financial penalty than the initial security deposit amount; and

WHEREAS, the terms of the Lease Agreement would be August 1, 2020 through July 31, 2030 with monthly Lease payments commencing April 1, 2021, when the scheduled renovations and build outs commence contingent upon continuation of the Lease; and

WHEREAS, the expected opening date for the Health Center services would be August of 2021.

WHEREAS, should the County not make the second security deposit due in January of 2021, the Lease shall terminate with no further penalty to the County than forfeit of the initial $4,188.00 deposit.

WHEREAS, the opportunity to open a new health center at Allen Place would support additional revenue generation potential for unmet demand for healthcare services in the community; and
WHEREAS, additional assessment to substantiate financial viability are required and a complete cost neutral proposal shall be brought to the Health Center Board and Board of Commissioners in order to authorize the second security deposit due in January of 2021; and

WHEREAS, the initial security deposit of $4,188.00 is the only expense related to this project occurring within FY 2020; and

WHEREAS, the Ingham Community Health Center Board and the Health Officer support entering a Lease Agreement with ANC Holdings, LLC to commence August 1, 2020 through July 31, 2030, for 4,188 square foot of space to operate a Health Center at 1611 E. Michigan Ave, Lansing, MI.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a Lease Agreement with ANC Holdings, LLC to commence August 1, 2020 through July 31, 2030, for 4,188 square foot of space to operate a Health Center at 1611 E. Michigan Ave, Lansing, MI.

BE IT FURTHER RESOLVED, that a first non-refundable security deposit of $4,188.00 be paid to ANC Holding, LLC in conjunction with execution of the Lease Agreement no later than June 30, 2020.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorize a second security deposit of $4,188.00 be paid to ANC Holdings LLC by January 15, 2021 in order to continue the Lease Agreement contingent upon approval of a budget for the proposed Health Center project.

BE IT FURTHER RESOLVED, that the Lease shall be at the base rent of $12/square foot of space, and that the first monthly lease payment shall not commence until April 1, 2021.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that this resolution is approved in accordance with Resolution 20-110 delegating authority to the Board Chairperson to approve emergency resolutions pursuant to the provisions of MCL 30.401 et seq or MCL 10.31 et seq if a state of disaster or state of emergency has been declared by the governor, then, during such time of emergency, to approve emergency resolutions, subject to subsequent ratification by the Board of Commissioners at a later date.
WHEREAS, due to the COVID-19 outbreak, the Ingham County Health Department and the Ingham County Office of Homeland Security and Emergency Management are anticipating the need for isolation/quarantine housing; and

WHEREAS, the University Quality Inn, located at 3121 E. Grand River, Lansing, MI 48912 has agreed to provide this temporary lodging as detailed in the attached Memorandum of Understanding.

THEREFORE BE IT RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign the attached Memorandum of Understanding between Ingham County, on behalf of its Health Department and Office of Homeland Security and Emergency Management, and University Quality Inn upon approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that this resolution is approved in accordance with Resolution 20-110 delegating authority to the Board Chairperson to approve emergency resolutions pursuant to the provisions of MCL 30.401 et seq or MCL 10.31 et seq if a state of disaster or state of emergency has been declared by the governor, then, during such time of emergency, to approve emergency resolutions, subject to subsequent ratification by the Board of Commissioners at a later date.
MEMORANDUM OF UNDERSTANDING TO PROVIDE ISOLATION/QUARANTINE LODGING

Memorandum of Understanding (MOU) Between Ingham County Government by and through its Health and Community Services Department & University Quality Inn

The purpose of this Memorandum of Understanding (MOU hereinafter "Agreement") between Ingham County Government by and through its Health and Community Services Department program ("County") and University Quality Inn, whose address is 3121 E. Grand River, Lansing MI 48912 ("Facility") is to provide temporary lodging for persons required to be quarantined as a result of COVID-19 outbreak in Ingham County.

A series of emergency declarations have been made in response to the COVID-19 pandemic: a State of Emergency was declared by the State of Michigan on March 11, 2020; a National Emergency was declared on March 13, 2020; and an Ingham County State of Emergency was declared on March 16, 2020. In preparation for further outbreak within the Ingham County community, Ingham County must acquire sites for isolation and/or quarantine for individuals that either have tested positive for COVID-19 or have been in close contact with another confirmed case. In response to the emergencies and through this Agreement, the Facility agrees to provide temporary lodging for persons required to be isolated and/or quarantined as a result of the COVID-19 pandemic.

Effective on: March 27, 2020 until terminated by one or both parties as provided in this Agreement.

Terms of Agreement

1. Responsibilities of the County include:
   
   A. Provide with a 24-hour notice of need for lodging for isolation or quarantine purposes.
   B. Reimburse Facility at a daily rate of $72.76 per person with an additional $0 cleaning charge to be added at the end of the stay.

2. Responsibilities of Facility include:

   A. Provide lodging on an "as need basis" for COVID-19 quarantine persons for up to 14 continuous days.
   B. Lodging shall provide adequate bed, bedding, internet, phone, bathroom with shower, toiletries, towels, a microwave, and a refrigerator in the room.
   C. Maintain complete confidentiality of the person(s) needing quarantine services.

3. Liability: All liability to third parties, loss or damage as a result of claims, demands, costs, or judgments arising out of activities, such as the provision of policy or procedural direction and responsibility for maintenance of the DUA permissions from MDHHS, to be carried out by the County shall be the responsibility of the County, and not the responsibility of the Facility, if the liability, loss, or damage is caused by, or arises out of, the negligent actions or failure to act on the part of the County, its officers, or employees, provided that nothing herein shall be interpreted to waive or limit in any way the protections and privileges provided by law, including, without limitation, governmental immunity.

   All liability to third parties, loss or damage as a result of claims, demands, costs, or judgments arising out of activities, such as direct service delivery, of the Facility in the performance of its responsibilities under this Agreement shall be the responsibility of the Facility and not the responsibility of the County if the liability,
loss, or damage is caused by, or arises out of, the negligent actions or failure to act on the part of the Facility, its officers, employees, or agents, provided that nothing herein shall be interpreted to waive or limit in any way the protections and privileges provided by law, including, without limitation, governmental immunity.

In the event of liability to third parties, loss or damage arises as a result of activities conducted jointly by the County and the Facility in fulfillment of their responsibilities under this Agreement, such liability, loss or damage shall be borne by the County and the Facility in relation to each party’s responsibilities under these joint activities, provided that nothing herein shall be interpreted to waive or limit in any way the protections and privileges provided by law, including, without limitation, governmental immunity.

4. **Mutual Responsibilities include**: Both Parties are responsible for their own costs, expenses, and performance related obligations whether or not the transactions were contemplated by this agreement.

5. **Termination**: Either party may terminate this agreement with a 30-day written notice, for any reason. This agreement will terminate automatically with or without action by the County upon the happening of the following:

   A. a material violation of this Agreement, or
   B. any act exposing the other party to liability to third parties for personal injuries or damage to property, real or personal.

6. **No Partnership**: No partnership or joint venture is created by virtue of this Agreement. The Facility does not have authority to enter into contracts on the County’s behalf and is at all times considered a separate entity from the County. The parties agree that the Facility is an independent contractor, and that neither the Contractor, the Contractor’s employees, nor Contractor’s contract personnel are, or shall be deemed to be, employees of the County.

7. **Non-Discrimination**: The Parties shall adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination, including, but not limited to, Title VII of the Civil Rights Act of 1964, the Elliott-Larsen Civil Rights Act, 1975 PA 453 amended; the Persons with Disabilities Civil Rights Act, 1976 PA 220 as amended; Section 504 of the Federal Rehabilitation Act of 1973 as amended, P.L. 93-112, 87 Stat 355 as amended, the Americans with Disabilities Act of 1990, P.L. 101-336, 104 Stat 327 (42 USCA § 12101 et seq), as amended, Title IX of the Education Amendments of 1972 (P.L. 92-318), and the Regulations of the Department of Education which implement those Acts, and regulations promulgated thereunder. Breach of this section shall be regarded as a material breach of this Agreement.

8. **Applicable Law**: This Agreement will be governed by the laws of the State of Michigan. Venue shall be Ingham County, Michigan.

9. **Contacts**:

   | County:     | Ingham County |
   | Position:   | Emergency Operations – Sgt. James Every |
   | Telephone:  | (517) 676-8223 |
   | Email:      | jevery@ingham.org |

   | Facility:   | University Quality Inn |
   | Position:   | General Manager – Pedro Mora |
   | Telephone:  | (517) 351-1440 |
   | Email:      | pedro@universityqualityinn.com |

10. **Assignment**: Neither Party will assign this Agreement without the prior written consent of the other.
11. **Governmental Immunity:** The County is a public municipal entity entitled to protections of governmental immunity under applicable law. It is specifically understood and agreed to that nothing contained in this paragraph or elsewhere in this Agreement will be construed as an express or implied waiver by the County of its governmental immunity or of its state governmental immunity; an express or implied acceptance by County of liabilities arising as a result of actions which lie in tort or could lie in tort in excess of the liabilities allowable under the applicable governmental immunity laws; a pledge of the full faith and credit of a debtor contract; or, as the assumption by one party of a debt, contract, or liability of the other party.

12. **No Special Damages:** In no event shall either party be liable hereunder (whether in an action in negligence, contract or tort or based on a warranty or otherwise) for any indirect, incidental, special or consequential damages incurred by the other party or any third party.

13. **Severability:** The invalidity of any provision of this Agreement will not affect the validity of any other provisions.

14. **Headings:** Headings in this Agreement are for convenience only.

15. **Entire Agreement:** This Agreement contains the entire Agreement of the parties as it relates to this subject matter and may be modified only by additional written provisions contained in a properly executed amendment or agreement.

16. **Certification of Authority to Sign Agreement:** The persons signing this Agreement on behalf of the parties certify by their signatures that they are duly authorized to sign this Agreement on behalf of said parties and that this Agreement has been authorized by said parties.

17. **Signatures:** The individual or officer signing this Agreement certifies by his or her signature that he or she is authorized to sign this Agreement on behalf of the responsible governing board, official, or agency.

Bryan Crenshaw, Chair  
Ingham County Board of Commissioners  

Pedro Mora - General Manager  
University Quality Inn  
3121 E. Grand River Ave  
Lansing, MI 48912

Date  

Date  

**APPROVED AS TO FORM FOR COUNTY OF INGHAM:**  
COHL, STOKER & TOSKEY, P.C.  
By: Christian K. Mullett  
On: June 2, 2020
JUNE 9, 2020  
AGENDA ITEM NO. 7

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION DESIGNATING THE MONTH OF JUNE, 2020 AS LGBTQ PRIDE MONTH IN INGHAM COUNTY

RESOLUTION #20 –

WHEREAS, Ingham County recognizes the economic and cultural benefits of diversity and seeks to create a welcoming environment for all residents, including the LGBTQ Community; and

WHEREAS, Ingham County Resolution #13-368 commits to equal opportunity and nondiscrimination for all persons inclusive on the basis of sexual orientation and gender identity; and

WHEREAS, Ingham County’s Equal Employment Opportunity Policy states that employment opportunity should be given without regard to gender identity or gender expression; and

WHEREAS, Ingham County Resolution #19-057 ensures accessibility to gender-segregated facilities on property operated by Ingham County based on gender identity or expression; and

WHEREAS, Ingham Community Health Center was the only community health center in Michigan to receive top designation from LGBTQ-inclusive healthcare by the Human Rights Campaign in 2018; and

WHEREAS, June is celebrated nationally and worldwide as LGBTQ Pride Month in commemoration of the 1969 Stonewall Rebellion in New York City; and

WHEREAS, the realities of COVID-19 have caused the LGBTQ Community and its allies to reimagine the way Pride is celebrated.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners designates the month of June, 2020 as LGBTQ Pride Month in the County of Ingham.

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville  
Nays: None  
Absent: Naeyaert  
Approved 06/02/2020
WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated May 19, 2020 as submitted.

COUNTY SERVICES:  Yeas:  Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville  
Nays:  None  Absent:  Naeyaert  Approved 06/02/2020
# List of Current Permits Issued

<table>
<thead>
<tr>
<th>ROW PERMIT#</th>
<th>APPLICANT/CONTRACTOR</th>
<th>WORK</th>
<th>LOCATION</th>
<th>CITY/TWP</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020-089</td>
<td>ICDC</td>
<td>TREE REMOVAL</td>
<td>MARSH RD</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-092</td>
<td>ITC HOLDINGS</td>
<td>ANNUAL BLANKET</td>
<td>VARIOUS</td>
<td>VARIOUS</td>
</tr>
<tr>
<td>2020-090</td>
<td>PUREGREEN TREE</td>
<td>TREE REMOVAL</td>
<td>SUN RAPIDS DR</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-080</td>
<td>MEADOWVIEW FARMS</td>
<td>AG MOVE</td>
<td>TOLES RD</td>
<td>AURELIUS</td>
</tr>
<tr>
<td>2020-094</td>
<td>WOLVERINE PIPELINE</td>
<td>PIPELINE INSPECTION</td>
<td>HAMILTON RD</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-103</td>
<td>WOW</td>
<td>CABLE – UG</td>
<td>EDEN RD</td>
<td>VEVAY</td>
</tr>
<tr>
<td>2020-093</td>
<td>ICDC</td>
<td>ANNUAL BLANKET</td>
<td>VARIOUS</td>
<td>VARIOUS</td>
</tr>
<tr>
<td>2020-100</td>
<td>PFI INTERNATIONAL</td>
<td>LAND DIVISION</td>
<td>SHOESMITH RD</td>
<td>WILLIAMSTOWN</td>
</tr>
<tr>
<td>2020-097</td>
<td>JIM BARNHART</td>
<td>LAND DIVISION</td>
<td>GILBERT RD</td>
<td>DELHI</td>
</tr>
<tr>
<td>2020-095</td>
<td>MERIDIAN TWP</td>
<td>WATER MAIN</td>
<td>HASLETT RD</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-096</td>
<td>MERIDIAN TWP</td>
<td>WATER MAIN</td>
<td>NEWMAN RD</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-102</td>
<td>CONSUMERS ENERGY</td>
<td>GAS – BORE</td>
<td>BUTTERNUT DR</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-099</td>
<td>CONSUMERS ENERGY</td>
<td>GAS</td>
<td>ARUNDELD PL</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-104</td>
<td>CONSUMERS ENERGY</td>
<td>GAS</td>
<td>NORWOOD RD</td>
<td>LANSING</td>
</tr>
<tr>
<td>2020-042</td>
<td>METRO FIBERNET</td>
<td>CABLE – UG, BORE</td>
<td>BUSINESS CENTRE DR</td>
<td>LANSING</td>
</tr>
<tr>
<td>2020-114</td>
<td>COMCAST</td>
<td>CABLE – UG</td>
<td>VARIOUS</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-115</td>
<td>COMCAST</td>
<td>CABLE – UG</td>
<td>MARSH RD</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-041</td>
<td>METRO FIBERNET</td>
<td>CABLE – UG, OH</td>
<td>WAVERLY RD</td>
<td>LANSING</td>
</tr>
<tr>
<td>2020-120</td>
<td>COMCAST</td>
<td>CABLE – OH</td>
<td>TIHART RD</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>Contract Number</td>
<td>Company</td>
<td>Description</td>
<td>Street Name</td>
<td>City</td>
</tr>
<tr>
<td>-----------------</td>
<td>--------------------------</td>
<td>----------------</td>
<td>-------------</td>
<td>-------</td>
</tr>
<tr>
<td>2020-119</td>
<td>CONSUMERS ENERGY</td>
<td>ELECTRIC – OH</td>
<td>CEDAR ST</td>
<td>DELHI</td>
</tr>
<tr>
<td>2020-065</td>
<td>METRO FIBERNET</td>
<td>CABLE – UG</td>
<td>KINAWA DR</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-122</td>
<td>GEODETIC DESIGNS</td>
<td>SURVEY WORK</td>
<td>WAVERLY RD</td>
<td>LANSING</td>
</tr>
<tr>
<td>2020-111</td>
<td>METRO FIBERNET</td>
<td>CABLE – UG</td>
<td>STONER RD</td>
<td>LANSING</td>
</tr>
<tr>
<td>2020-116</td>
<td>CONSUMERS ENERGY</td>
<td>GAS, ROAD CUT</td>
<td>SKYLINE CT</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-112</td>
<td>METRO FIBERNET</td>
<td>CABLE – UG</td>
<td>KALAMAZOO ST</td>
<td>LANSING</td>
</tr>
<tr>
<td>2020-110</td>
<td>METRO FIBERNET</td>
<td>CABLE – UG</td>
<td>OKEMOS RD</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-113</td>
<td>METRO FIBERNET</td>
<td>CABLE – UG</td>
<td>CHESTER RD</td>
<td>LANSING</td>
</tr>
<tr>
<td>2020-117</td>
<td>WESTSIDE WATER</td>
<td>WATER MAIN</td>
<td>HATHAWAY ST</td>
<td>LANSING</td>
</tr>
<tr>
<td>2020-118</td>
<td>WESTSIDE WATER</td>
<td>WATER MAIN</td>
<td>BON AIR RD</td>
<td>LANSING</td>
</tr>
<tr>
<td>2020-141</td>
<td>FRONTIER</td>
<td>CABLE – UG</td>
<td>NOBLE RD</td>
<td>WHEATFIELD</td>
</tr>
<tr>
<td>2020-140</td>
<td>FRONTIER</td>
<td>CABLE – UG</td>
<td>DENNIS RD</td>
<td>WHEATFIELD</td>
</tr>
<tr>
<td>2020-139</td>
<td>FRONTIER</td>
<td>CABLE – UG</td>
<td>WILLIAMSTON RD</td>
<td>WHEATFIELD</td>
</tr>
<tr>
<td>2020-138</td>
<td>FRONTIER</td>
<td>CABLE – UG</td>
<td>NOBLE RD</td>
<td>WHEATFIELD</td>
</tr>
<tr>
<td>2020-137</td>
<td>FRONTIER</td>
<td>CABLE – UG</td>
<td>CRAIN RD</td>
<td>ONONDAGA</td>
</tr>
<tr>
<td>2020-135</td>
<td>FRONTIER</td>
<td>CABLE – UG, BORE</td>
<td>ONONDAGA RD</td>
<td>ONONDAGA</td>
</tr>
<tr>
<td>2020-152</td>
<td>AT&amp;T</td>
<td>CABLE – UG</td>
<td>CEDAR ST</td>
<td>DELHI</td>
</tr>
<tr>
<td>2020-143</td>
<td>CONSUMERS</td>
<td>GAS</td>
<td>GRACE ST</td>
<td>LANSING</td>
</tr>
<tr>
<td>2020-144</td>
<td>CONSUMERS</td>
<td>GAS</td>
<td>LAKE DR</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-145</td>
<td>CONSUMERS</td>
<td>GAS</td>
<td>PORTER AVE</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-146</td>
<td>CONSUMERS</td>
<td>GAS</td>
<td>CAHILL DR</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-153</td>
<td>ICDC/CENTRAL EXCAV</td>
<td>SHOULDER CLOSURE</td>
<td>DELL RD</td>
<td>DELHI</td>
</tr>
<tr>
<td>2020-155</td>
<td>CITY OF LANS/</td>
<td>DETOUR</td>
<td>WAVERLY RD</td>
<td>LANSING</td>
</tr>
<tr>
<td></td>
<td>HOFFMAN BROS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2020-157</td>
<td>COMCAST/B&amp;M</td>
<td>CABLE – UG</td>
<td>AURELIUS RD</td>
<td>DELHI</td>
</tr>
<tr>
<td>2020-150</td>
<td>CONSUMERS</td>
<td>EMERG – GAS</td>
<td>AURELIUS RD</td>
<td>DELHI</td>
</tr>
<tr>
<td>2020-151</td>
<td>CONSUMERS</td>
<td>EMERG – GAS</td>
<td>HOLBROOK DR</td>
<td>DELHI</td>
</tr>
<tr>
<td>Job Number</td>
<td>Company</td>
<td>Service Type</td>
<td>Address</td>
<td>Location</td>
</tr>
<tr>
<td>------------</td>
<td>------------------</td>
<td>--------------</td>
<td>------------------</td>
<td>----------</td>
</tr>
<tr>
<td>2020-148</td>
<td>CONSUMERS</td>
<td>EMERG – GAS</td>
<td>NORTHVIEW DR</td>
<td>DELHI</td>
</tr>
<tr>
<td>2020-156</td>
<td>CONSUMERS</td>
<td>ELEC – UG</td>
<td>HULL RD</td>
<td>VEVAY</td>
</tr>
<tr>
<td>2020-149</td>
<td>CONSUMERS</td>
<td>GAS</td>
<td>GILBERT RD</td>
<td>LANSING</td>
</tr>
<tr>
<td>2020-134</td>
<td>FRONTIER</td>
<td>CABLE – UG, BORE</td>
<td>OKEMOS RD</td>
<td>ONONDAGA</td>
</tr>
<tr>
<td>2020-168</td>
<td>CONSUMERS</td>
<td>GAS, ROAD CUT</td>
<td>FROST RD</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-142</td>
<td>FRONTIER</td>
<td>CABLE – UG</td>
<td>FROST RD</td>
<td>WHEATFIELD</td>
</tr>
<tr>
<td>2020-049</td>
<td>ZAYO GROUP</td>
<td>CABLE – OH</td>
<td>MT HOPE RD</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-166</td>
<td>CONSUMERS</td>
<td>EMERG – GAS</td>
<td>RISLEY RD</td>
<td>DELHI</td>
</tr>
<tr>
<td>2020-167</td>
<td>CONSUMERS</td>
<td>EMERG – GAS</td>
<td>MITCHEL AVE</td>
<td>LANSING</td>
</tr>
<tr>
<td>2020-164</td>
<td>CONSUMERS</td>
<td>EMERG – GAS</td>
<td>CORNELIA DR</td>
<td>LANSING</td>
</tr>
<tr>
<td>2020-163</td>
<td>CONSUMERS</td>
<td>EMERG – GAS</td>
<td>JEANNE ST</td>
<td>DELHI</td>
</tr>
<tr>
<td>2020-161</td>
<td>CONSUMERS</td>
<td>EMERG – GAS</td>
<td>SUGAR BUSH LN</td>
<td>DELHI</td>
</tr>
<tr>
<td>2020-160</td>
<td>CONSUMERS</td>
<td>EMERG – GAS</td>
<td>BOND AVE</td>
<td>DELHI</td>
</tr>
<tr>
<td>2020-159</td>
<td>CONSUMERS</td>
<td>EMERG – GAS</td>
<td>BUENA PKWY</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-162</td>
<td>CONSUMERS</td>
<td>EMERG – GAS</td>
<td>GROVE ST</td>
<td>DELHI</td>
</tr>
<tr>
<td>2020-165</td>
<td>CONSUMERS</td>
<td>EMERG – GAS</td>
<td>MORRIS AVE</td>
<td>LANSING</td>
</tr>
<tr>
<td>2020-128</td>
<td>FRONTIER</td>
<td>CABLE – UG</td>
<td>BARNES RD</td>
<td>AURELIUS</td>
</tr>
<tr>
<td>2020-105</td>
<td>AT &amp; T</td>
<td>CABLE–UG/RD CORE</td>
<td>AURELIUS RD</td>
<td>DELHI</td>
</tr>
<tr>
<td>2020-173</td>
<td>METRO FIBERNET</td>
<td>CABLE – OH/UG</td>
<td>MT HOPE RD</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-200</td>
<td>CONSUMERS</td>
<td>ELEC – OH</td>
<td>HOLT RD</td>
<td>DELHI</td>
</tr>
<tr>
<td>2020-201</td>
<td>CONSUMERS</td>
<td>GAS</td>
<td>BIRCHWOOD DR</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-192</td>
<td>CONSUMERS</td>
<td>GAS – BORE</td>
<td>BELLEVUE DR</td>
<td>LESLIE</td>
</tr>
<tr>
<td>2020-176</td>
<td>123 NET INC</td>
<td>CABLE – UG</td>
<td>FIVE OAKS DR</td>
<td>DELHI</td>
</tr>
<tr>
<td>2020-181</td>
<td>CONSUMERS</td>
<td>ELEC – OH</td>
<td>LAKE LANSING RD</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-199</td>
<td>CONSUMERS</td>
<td>ELEC – OH</td>
<td>JOLLY RD</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-202</td>
<td>CONSUMERS</td>
<td>GAS</td>
<td>CEDAR ST</td>
<td>DELHI</td>
</tr>
<tr>
<td>ID</td>
<td>Company</td>
<td>Type</td>
<td>Description</td>
<td>Address</td>
</tr>
<tr>
<td>--------</td>
<td>------------------</td>
<td>------------------</td>
<td>------------------------------</td>
<td>---------------</td>
</tr>
<tr>
<td>2020-203</td>
<td>CONSUMERS</td>
<td>ELEC-OH</td>
<td>Bennett Rd</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-197</td>
<td>DELTA TWP/SCARLETT</td>
<td>WATER MAIN</td>
<td>Waverly Rd</td>
<td>LANSING</td>
</tr>
<tr>
<td>2020-193</td>
<td>CITY OF E LANS/C&amp;D</td>
<td>TRAFFIC CONTROL</td>
<td>Lake Lansing Rd</td>
<td>LANSING</td>
</tr>
<tr>
<td>2020-196</td>
<td>ZAYO GROUP</td>
<td>CABLE OH-UG, BORE</td>
<td>Harper Rd</td>
<td>ALAIEDON</td>
</tr>
<tr>
<td>2020-174</td>
<td>ZAYO GROUP</td>
<td>CABLE OH-UG</td>
<td>Jolly Rd</td>
<td>DELHI</td>
</tr>
<tr>
<td>2020-194</td>
<td>CONSUMERS</td>
<td>GAS</td>
<td>Brynford Ave</td>
<td>LANSING</td>
</tr>
<tr>
<td>2020-195</td>
<td>MERID TWP/SCARLETT</td>
<td>SANITARY-ROAD CUT</td>
<td>1615 Pebblestone</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-132</td>
<td>FRONTIER</td>
<td>CABLE –UG</td>
<td>Rossman Rd</td>
<td>ONONDAGA</td>
</tr>
<tr>
<td>2020-127</td>
<td>FRONTIER</td>
<td>CABLE – UG</td>
<td>Bunker Rd</td>
<td>AURELIUS</td>
</tr>
<tr>
<td>2020-130</td>
<td>FRONTIER</td>
<td>CABLE – UG</td>
<td>Onondaga Rd</td>
<td>AURELIUS</td>
</tr>
<tr>
<td>2020-131</td>
<td>FRONTIER</td>
<td>CABLE – UG</td>
<td>Stimson Rd</td>
<td>ONONDAGA</td>
</tr>
<tr>
<td>2020-129</td>
<td>FRONTIER</td>
<td>CABLE – UG</td>
<td>Aurelius Rd</td>
<td>AURELIUS</td>
</tr>
<tr>
<td>2020-184</td>
<td>CONSUMERS</td>
<td>EMERGENCY GAS</td>
<td>Maple St</td>
<td>DELHI</td>
</tr>
<tr>
<td>2020-183</td>
<td>CONSUMERS</td>
<td>EMERGENCY GAS</td>
<td>College Rd</td>
<td>ALAIEDON</td>
</tr>
<tr>
<td>2020-187</td>
<td>CONSUMERS</td>
<td>ELEC – OH</td>
<td>College Rd</td>
<td>AURELIUS</td>
</tr>
<tr>
<td>2020-182</td>
<td>CONSUMERS</td>
<td>ELEC – UG</td>
<td>Jolly Oak Rd</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-186</td>
<td>CONSUMERS</td>
<td>GAS</td>
<td>EIFERT Rd</td>
<td>DELHI</td>
</tr>
<tr>
<td>2020-169</td>
<td>MERID TWP/SCARLETT</td>
<td>SANITARY-ROAD CUT</td>
<td>1633 Pebblestone</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-170</td>
<td>CONSUMERS</td>
<td>GAS-ROAD CUT</td>
<td>Algoma Dr (HIAWATHA PROJECT)</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-205</td>
<td>FRONTIER</td>
<td>CABLE OH, UG</td>
<td>Fitchburg Rd</td>
<td>BUNKER HILL</td>
</tr>
<tr>
<td>2020-204</td>
<td>FRONTIER</td>
<td>CABLE - UG</td>
<td>Fitchburg Rd</td>
<td>BUNKER HILL</td>
</tr>
<tr>
<td>2020-206</td>
<td>CONSUMERS</td>
<td>GAS</td>
<td>Horstmeyer Rd</td>
<td>DELHI</td>
</tr>
<tr>
<td>2020-210</td>
<td>CONSUMERS</td>
<td>GAS</td>
<td>EIFERT Rd</td>
<td>DELHI</td>
</tr>
<tr>
<td>2020-198</td>
<td>ACD.NET</td>
<td>CABLE UG, BORE</td>
<td>Hull Rd</td>
<td>VEVAY</td>
</tr>
<tr>
<td>Code</td>
<td>Entity</td>
<td>Type</td>
<td>Address</td>
<td>City</td>
</tr>
<tr>
<td>----------</td>
<td>-------------------------</td>
<td>-----------------------</td>
<td>--------------------------</td>
<td>-------</td>
</tr>
<tr>
<td>2020-185</td>
<td>CONSUMERS</td>
<td>EMERGENCY GAS</td>
<td>ST JOSEPH ST</td>
<td>LANSING</td>
</tr>
<tr>
<td>2020-189</td>
<td>ZAYO</td>
<td>CABLE – OH, BORE</td>
<td>MERIDIAN RD</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-215</td>
<td>CONSUMERS</td>
<td>EMERGENCY GAS</td>
<td>5503 WILLOWGHBY RD</td>
<td>DELHI</td>
</tr>
<tr>
<td>2020-208</td>
<td>CONSUMERS</td>
<td>GAS, BORE</td>
<td>2019 PARK LN</td>
<td>DELHI</td>
</tr>
<tr>
<td>2020-212</td>
<td>CONSUMERS</td>
<td>GAS, ROAD CUT</td>
<td>4249 KELLER RD</td>
<td>DELHI</td>
</tr>
<tr>
<td>2020-136</td>
<td>FRONTIER</td>
<td>CABLE – UG</td>
<td>OLD PLANK RD</td>
<td>ONONDAGA</td>
</tr>
<tr>
<td>2020-214</td>
<td>MERID TWP/SCARLETT</td>
<td>SANITARY/ROAD CUT</td>
<td>4360 STONEYCROFT</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-223</td>
<td>COMCAST/KANAAANCOM</td>
<td>CABLE – OH</td>
<td>1445 EDGAR RD</td>
<td>DELHI</td>
</tr>
<tr>
<td>2020-224</td>
<td>COMCAST/B &amp; M ASHMAN</td>
<td>CABLE – UG, BORE</td>
<td>5892 SHAW ST</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-219</td>
<td>COMCAST/B &amp; M ASHMAN</td>
<td>CABLE – UG</td>
<td>4025 HOLT RD</td>
<td>DELHI</td>
</tr>
<tr>
<td>2020-222</td>
<td>COMCAST/B &amp; M ASHMAN</td>
<td>CABLE – UG</td>
<td>6365 REYNOLDS</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-216</td>
<td>COMCAST/B &amp; M ASHMAN</td>
<td>CABLE – UG, BORE</td>
<td>1493 HASLETT RD</td>
<td>MERIDIAN</td>
</tr>
<tr>
<td>2020-217</td>
<td>COMCAST/B &amp; M ASHMAN</td>
<td>CABLE – OH</td>
<td>AURELIUS RD</td>
<td>DELHI</td>
</tr>
<tr>
<td>2020-220</td>
<td>COMCAST/B &amp; M ASHMAN</td>
<td>CABLE – OH</td>
<td>JOLLY RD</td>
<td>ALAIEDON</td>
</tr>
<tr>
<td>2020-207</td>
<td>CONSUMERS</td>
<td>GAS</td>
<td>4130 GALE RD</td>
<td>ONONDAGA</td>
</tr>
<tr>
<td>2020-229</td>
<td>MERID TWP/SCARLETT</td>
<td>SANITARY/ROAD CUT</td>
<td>HAMILTON RD</td>
<td>MERIDIAN</td>
</tr>
</tbody>
</table>

**MANAGING DIRECTOR:**
JUNE 9, 2020
AGENDA ITEM NO. 9

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION PLEDGING FULL FAITH AND CREDIT TO
MONTGOMERY DRAIN DRAINAGE DISTRICT BONDS

RESOLUTION #20 –

Minutes of a regular meeting of the Board of Commissioners of Ingham County, Michigan, held on __________, 2020, at _____ p.m., local time.

PRESENT: Commissioners

ABSSENT: Commissioners

The following resolution was offered by Commissioner ____________ and supported by Commissioner: ________________

WHEREAS pursuant to a petition filed with the Drain Commissioner of the County of Ingham, State of Michigan (the “Drain Commissioner”), proceedings have been taken by the Drainage Board for the Montgomery Drain Maintenance and Improvement Project (the “Drainage Board”) under the provisions of Chapter 20 of Act 40, Public Acts of Michigan, 1956, as amended (the “Act”), for the establishment and construction of a drain project referred to as the Montgomery Drain Maintenance and Improvement Project (the “Project); and

WHEREAS, the Project is necessary for the protection of the public health, and in order to provide funds to pay the costs of the Project, the Drainage Board intends to issue the Montgomery Drain Drainage District’s (the “Drainage District”) bonds, in one or more series, in an amount not to exceed $56,125,000 (the “Bonds”) pursuant to the Act; and

WHEREAS, the principal of and interest on the Bonds will be payable from an equal amount of assessments to be made upon the public corporations identified in the Final Order of Apportionment (the “Special Assessments”); and

WHEREAS, the Drain Commissioner, in consultation with professionals engaged by the Drainage District, has analyzed the Special Assessments and the proposed Bonds; and informed the County that there is no other indebtedness of the Drainage District secured by the Special Assessments, and that the Special Assessments will be levied in an amount equal to or greater than the par amount of the Bonds, assuring the County that there is a sufficient amount of Special Assessments levied, which together with interest thereon is projected to be sufficient to make payments of the principal of and interest on the Bonds as they become due; and
WHEREAS, PFM Financial Advisors LLC has been engaged by the Drainage District to review such projections and to assist the Drainage District as registered municipal advisor for the issuance of the Bonds; and

WHEREAS, the Ingham County Board of Commissioners (the “Board”) may, by resolution adopted by a two-thirds vote of its members elect, pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds pursuant to Section 474 of the Act; and

WHEREAS, the Drain Commissioner has informed the County that the pledge of the full faith and credit of the County to the Bonds will reduce the interest cost of financing the Project thus reducing the interest cost of the County and the public corporations assessed for the Project; and

WHEREAS, the Drain Commissioner recommends that the Board adopt a resolution to pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds; and

WHEREAS, based on the recommendation of the Drain Commissioner, the Board agrees to pledge the full faith and credit of the County to the Bonds.

NOW, THEREFORE, IT IS RESOLVED as follows:

1. The County pledges its full faith and credit for the prompt payment of the principal of and interest on the Bonds in a par amount not to exceed $56,125,000. The County shall immediately advance sufficient moneys from County funds, as a first budget obligation, to pay the principal of and interest on any of the Bonds should the Drainage District fail to pay such amounts when due. The County shall, if necessary, levy a tax on all taxable property in the County, to the extent other available funds are insufficient to pay the principal of and interest on the Bonds when due.

2. Should the County advance County funds pursuant to the pledge made in this Resolution, it shall be the duty of the County Treasurer, for and on behalf of the County, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.

3. The Chairperson of the Board, the County Administrator, the County Clerk, the County Treasurer, the County Finance Director and any other official of the County, or any one or more of them (“Authorized Officers”), are authorized and directed to take all actions necessary or desirable for the issuance of the Bonds and to execute any documents or certificates necessary to complete the issuance of the Bonds, including, but not limited to, any applications including the Michigan Department of Treasury, Application for State Treasurer’s Approval to Issue Long-Term Securities, any waivers, certificates, receipts, orders, agreements, instruments, and any certificates relating to federal or state securities laws, rules, or regulations and to participate in the preparation of a preliminary official statement and a final official statement for the Bonds and to sign such documents and give any approvals necessary therefor.

4. Any one of the Authorized Officers is hereby authorized to execute a certificate of the County to comply with the continuing disclosure undertaking of the County with respect to the Bonds pursuant to paragraph (b)(5) of SEC Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended, and amendments to such certificate from time to time in
accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the “Continuing Disclosure Certificate”). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

5. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded to the extent of the conflict.

YEAS: Commissioners __________________________________________

NAYS: Commissioners __________________________________________

ABSTAIN: Commissioners ________________________________________

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville
              Nays: None   Absent: Naeyaert   Approved 06/02/2020

FINANCE: Yeas: Tennis, Grebner, Polsdofer, Schafer, Maiville
           Nays: Morgan, Crenshaw   Absent: None   Approved 06/03/2020

RESOLUTION DECLARED ADOPTED.

__________________________________________
Barb Byrum, Clerk
County of Ingham
CERTIFICATION

I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the “County”) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on __________, 2020, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended and the Governor’s Executive Order 2020-75.

Barb Byrum, Clerk

Date: __________, 2020

County of Ingham
WHEREAS, the County of Ingham is required to have an annual audit; and

WHEREAS, the County of Ingham has engaged Plante and Moran, PLLC to conduct said audit; and

WHEREAS, Health Information is sometimes examined as part of the annual audit process and will include Protected Health Information; and

WHEREAS, Protected Health Information is subject to 45 CFR Parts 160 and 164, (the “HIPAA Rules”) provisions of the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 (“HIPAA”), Subtitle D of the Health Information Technology for Economic and Clinical Health Act (“HITECH Act”), and applicable state laws and regulations relating to the privacy, security, or confidentiality of Protected Health Information; and

WHEREAS, Plante and Moran, PLLC, has a fiduciary responsibility to uphold the laws and regulations pertaining to Protected Health Information as does the County of Ingham; and

WHEREAS, a Business Associate Agreement has become a routine and standard part of the annual audit engagement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes entering into an agreement with Plante and Moran, PLLC, to comply with all laws and regulations pertaining to the privacy, security and confidentiality of all Protected Health Information encountered as a result of their audit engagement and examination of the County of Ingham.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/purchasing documents consistent with this resolution and approved as to form by the County Attorney.

COUNTRY SERVICES: Yeas: Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville
Nays: None
Absent: Naeyaert
Approved 06/02/2020

FINANCE: Yeas: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None
Absent: None
Approved 06/03/2020
JUNE 9, 2020
AGENDA ITEM NO. 11

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO EXPEND BROWNFIELD FUND 240 BOND PROCEEDS FOR ENVIRONMENTAL REMEDIATION & REDEVELOPMENT PURPOSES

RESOLUTION #20 –

WHEREAS, on November 13, 2001, pursuant to the Brownfield Redevelopment Financing Act, PA 381 of 1996, as amended (“the Act”), the Ingham County Board of Commissioners adopted Resolution #01-328 creating the Ingham County Brownfield Redevelopment Authority (the “ICBRA”), in order to promote the redevelopment of environmentally distressed, functionally obsolete, and/or blighted areas of the County; and

WHEREAS, the Board of Commissioners approved the Brownfield Plan for Redevelopment of Ingham County Land Bank Fast Track Authority Parcels in Lansing City Only (“the Plan”) on October 28, 2008, (Resolution #08-291), and 2010 Amendment #1 on February 23, 2010 (Resolution #10-046), and 2010 Amendment #2 on October 12, 2010 (Resolution #10-323) in order to restore environmental and economic viability of those properties pursuant to the Act; and

WHEREAS, the ICBRA, to finance the purposes of the Plan, approved the issuance of bonds (the “Bonds”) in the aggregate principal amount of not to exceed $2,685,000, in anticipation of the collection of certain tax increment revenues from eligible properties; and

WHEREAS, the Bonds are designated “Brownfield Redevelopment Authority Bonds, Series 2010,” maturing not later than August 1, 2026 and bearing interest at a rate or rates not exceeding 6% per annum; and

WHEREAS, the Board of Commissioners adopted Resolution #10-338 on October 26, 2010 making a limited tax pledge for the payment of the principal and interest on the Bonds; and

WHEREAS, because the Plan’s Brownfield Fund 240 was and is currently operating with a fund deficit, the Board of Commissioners adopted Resolution #18-298 on July 24, 2018 amending the 2018 General Fund budget and transferring additional funding to the Plan’s Brownfield Fund 240 to subsidize and reduce the Bonds’ annual debt service of $185,000; and

WHEREAS, bond proceeds remain in the amount of $157,953 to be utilized in the redevelopment of the Plan’s eligible properties; and

WHEREAS, redevelopment of the eligible properties within the Plan will increase tax increment revenues to repay the Bonds and improve the County’s environmental and economic viability; and

WHEREAS, the Ingham County Land Bank, City of Lansing, and ICBRA are engaged with developers on a prospective development at the Deluxe Inn site, located at 0 E. Malcolm X Street, parcel number 33-01-01-21-203-003, identified as a priority site in the Plan, and currently owned by the Ingham County Land Bank; and
WHEREAS, the ICBRA recommends expending up to $157,953 on eligible environmental activities authorized in the Plan on the Deluxe Inn site to enable environmental remediation and development in accordance with City of Lansing planned zoning.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Ingham authorizes expenditure in the amount of up to $157,953 for eligible environmental activities and authorizes Chair of the Board of Commissioners to execute a Reimbursement Agreement between ICBRA and the Ingham County Land Bank.

BE IT FURTHER RESOLVED, that should any section, clause or phrase of this Resolution be declared by the Courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid and all resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

COUNTY SERVICES:  Yeas:  Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville  
Nays:  None  Absent:  Naeyaert  Approved 06/02/2020

FINANCE:  Yeas:  Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
Nays:  None  Absent:  None  Approved 06/03/2020
WHEREAS, the Michigan Department of Transportation (MDOT) is currently soliciting applications for federal and/or state funding through the Local Bridge Program for Fiscal Year 2023; and

WHEREAS, the available funding categories through the Local Bridge Program include full bridge replacement, bridge rehabilitation, and preventative maintenance work for bridges measuring at least 20-ft long when measured along the roadway centerline; and

WHEREAS, the Local Bridge Program allows each road agency to submit a maximum of five bridge funding applications annually; and

WHEREAS, upon reviewing the county bridge needs, the Road Department recommends submitting funding applications to address the replacement, rehabilitation, and preventative maintenance needs for the following bridges:

1. Replacement of the Dennis Road Bridge over West Cedar Drain, Leroy Township (SN 3898)
2. Replacement of the Hagadorn Road Bridge over Mudd Creek, Alaiedon Township (SN 3876)
3. Replacement of the Noble Road Bridge over Deer Creek, Wheatfield Township (SN 3921)
4. Rehabilitation of the Holt Road Bridge over Doan Creek, Leroy Township (SN 3869)
5. Preventative Maintenance on Various Bridges Countywide; and

WHEREAS, the Local Bridge Program requires a current resolution from the road agency’s governing Board in support of the proposed funding applications.

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Road Department to submit five applications for the bridges listed above to solicit fiscal year 2023 Local Bridge Program funding.
Introduced by the County Services and Finance Committees of the;

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION OF INTENT TO ENTER INTO
CONTRACT OF LEASE WITH INGHAM COUNTY BUILDING AUTHORITY;
TO AUTHORIZE PUBLICATION OF NOTICE OF INTENT; AND
TO DECLARE INTENT TO REIMBURSE

RESOLUTION #20 –

At a regular meeting of the Ingham County Board of Commissioners (the "Board") held on the 9th day of June, 2020, at 6:30 p.m., Michigan time, virtually due to COVID-19 health concerns and in accordance with Executive Order No. 2020-75

PRESENT: ________________________________

ABSENT: ________________________________

The following preamble and resolution were offered by Commissioner __________ and seconded by Commissioner ______________:

WHEREAS, the County of Ingham, Michigan (the "County") has established the Ingham County Building Authority (the "Authority") pursuant to Act 31 of the Public Acts of Michigan of 1948 (First Extra Session), as amended ("Act 31"); and

WHEREAS, the County deems it necessary and advisable to construct, furnish and equip a new 165,000 square foot County Justice Complex to be located at or adjacent to 700 Buhl Street, Mason, Michigan 48854, together with associated facilities, equipment, and site improvements (collectively, the "Project"), to be used by the County as County Sheriff’s offices, the District Court and the County Jail; and
WHEREAS, the Authority is authorized by its Articles of Incorporation and Act 31 to construct, furnish and equip the Project on behalf of the County, to finance the cost of the Project by the issuance of bonds ("Bonds") and to lease the Project to the County; and

WHEREAS, a proposed Contract of Lease, in the form attached hereto as Exhibit A (the "Lease"), providing for the lease of the Project by the County from the Authority has been presented to and reviewed by the Board; and

WHEREAS, the Lease shall not become effective until 45 days after Notice of Intent of entering into a Lease has been published in a newspaper of general circulation in the County, pursuant to Section 8b of Act 31; and

WHEREAS, it is contemplated that the County and/or the Authority may advance a portion of the costs of the Project prior to the issuance of the Bonds, such advance or advances to be repaid from proceeds of the Bonds upon issuance thereof; and

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an expenditure of bond proceeds, and the County intends by this resolution to qualify amounts advanced by the County or the Authority to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. That the County intends to enter into the Lease with the Authority for the construction of the Project.

2. That the Lease and the Bonds issued to finance the Project shall contain the terms and conditions as finally approved by the County and the Authority and shall be subject to the general limitations set forth in Exhibit B hereto.
3. That the Lease as presented to the Board on this date shall be maintained on file at the office of the County Clerk for public inspection together with a certified copy of this Resolution.

4. That the obligations of the County as set forth in the Lease, shall be the full faith and credit (limited tax) general obligation of the County, it being understood that any tax levied by the County to meet these obligations is a first budget obligation, subject to existing constitutional, statutory and charter tax limitations.

5. That the County Clerk is authorized and directed to publish a Notice of Intent to enter into the Lease in substantially the form attached hereto as Exhibit B, in the Lansing State Journal, which is hereby determined to be the newspaper reaching the largest number of persons to whom said Notice is directed.

6. The Project shall consist of the construction, furnishing and equipping of a new 165,000 square foot County Justice Complex to be located at or adjacent to 700 Buhl Street, Mason, Michigan 48854, together with associated, facilities, equipment and site improvements, to be used by the County as County Sheriff’s offices, the District Court and the County Jail; and

7. The maximum principal amount of obligations expected to be issued for the Project is $75,000,000.

8. The County hereby declares its official intent to issue Bonds to finance the costs of the Project, and hereby declares that it reasonably expects to reimburse advances to the Project as anticipated by this resolution.

9. That all resolutions and parts of resolutions in conflict herewith shall be and the same are hereby rescinded.
COUNTY SERVICES:  Yeas:  Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville
                 Nays:  None  Absent:  Naeyaert  Approved  06/02/2020

FINANCE:  Yeas:  Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
              Nays:  None  Absent:  None  Approved  06/03/2020

IN FAVOR:  

AGAINST:  

ABSTENTIONS:  

RESOLUTION ADOPTED.
I, the undersigned, the duly qualified and acting Clerk of the County of Ingham, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Ingham County Board of Commissioners at the meeting indicated, the original of which resolution is on file in my office. I further certify that notice of the meeting was given, the meeting was held and the minutes therefor were filed and will be or have been made available, all in accordance with the provisions of the Open Meetings Act, Act No. 267, Public Acts of Michigan, 1976, as amended.

Dated: ____________, 2020

Barb Byrum, Ingham County Clerk
EXHIBIT A

CONTRACT OF LEASE
CONTRACT OF LEASE

THIS FULL FAITH AND CREDIT (LIMITED TAX) GENERAL OBLIGATION CONTRACT OF LEASE made as of the 1st day of __________, 2020, by and between the INGHAM COUNTY BUILDING AUTHORITY (sometimes hereinafter referred to as the "Authority"), a building authority organized and existing under and pursuant to the provisions of Act No. 31, Public Acts of Michigan, 1948 (First Extra Session), as amended, (sometimes hereinafter referred to as "Act 31"), and the COUNTY OF INGHAM, a county organized and existing under the Constitution and laws of the State of Michigan (sometimes hereinafter referred to as the "County").

W I T N E S S E T H:

WHEREAS, the Authority has been incorporated by the County pursuant to Act 31 for the purposes set forth in Act 31; and

WHEREAS, the County desires to construct, furnish and equip a new 165,000 square foot County Justice Complex to be located at or adjacent to 700 Buhl Street, Mason, Michigan 48854, together with associated facilities, equipment, and site improvements (collectively, the "Project"), to be used by the County as County Sheriff’s offices, the District Court and the County Jail; and

WHEREAS, it is proposed that the Authority finance all or part of the cost of the Project by the issuance of building authority bonds payable from cash rental payments by the County to the Authority pursuant to this Contract of Lease; and

WHEREAS, an estimate of [40] years and upwards as the period of usefulness of the Project and an estimate of [$75,000,000] as the cost of the Project (to be paid from proceeds of the bonds of the Authority) have been prepared and have been filed with the County Clerk and the Secretary of the Authority; and
WHEREAS, in order to provide for constructing, furnishing, equipping, improving and financing the Project and to make possible the issuance of building authority bonds to defray all or part of the cost of the Project it is necessary for the parties to enter into this Contract of Lease.

THEREFORE, IN CONSIDERATION OF THE MUTUAL UNDERTAKINGS AND AGREEMENTS HEREINAFTER SET FORTH, IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS:

1. The Authority shall, as soon as practicable after the effective date of this Contract of Lease, proceed to issue its building authority bonds in one or more series in the aggregate principal amount of [$75,000,000] or such lesser amount as shall be determined by the Commission of the Authority to be necessary to defray all or part of the cost of the Project, pursuant to and in accordance with the provisions of Act 31, and shall pledge for the payment of the principal of and interest on said bonds the receipts from the cash rental payments hereinafter agreed to be paid by the County. The bonds shall be serial bonds, term bonds or a combination thereof dated as of such date as shall be determined by the Authority, shall bear interest at a rate or rates not to exceed [7]% per annum and shall mature (subject to such prior redemption, if any, as may be provided in the bond authorizing resolution) on such dates and in such years as shall be determined in the resolution authorizing the issuance of the bonds. Upon receipt of the proceeds of the sale of the building authority bonds the Authority immediately shall deposit such proceeds (other than any premium, capitalized interest and accrued interest received from the purchaser of the bonds, which shall be transferred to the bond and interest redemption fund) into a construction fund, which shall be maintained as a separate depositary account and from which shall be paid the cost of the Project.

2. After the building authority bonds have been sold, the Authority shall undertake the construction, furnishing, equipping and improving of the Project.
(a) The Authority shall contract with the architect selected by the County for the Project unless the Authority objects to the contracting with the selected architect. In such event the Authority shall contract with another architect selected by the County with whom the Authority has no objections. All final plans and specifications prepared by the architect and the total project budget shall be reviewed and approved by the County before commencement of construction. The final plans and specifications and the total project budget shall also require approval of the Authority, which approval shall not be unreasonably withheld.

(b) The Authority shall select a construction manager for the Project. After the plans and specifications have been approved by the Authority and the County, no changes shall be made except as approved by the Authority and the County in writing. The Authority and the County shall designate those persons who are authorized to approve changes to the plans and specifications. Any such changes shall be made by change order.

(c) The cost estimate and the estimated period of usefulness for the Project, both of which heretofore have been filed with the County Clerk and the Secretary of the Authority, are approved and adopted. The cost of the Project shall include not only the direct costs of constructing, furnishing, equipping and improving the Project but all other costs including, without limitation, all architectural, engineering, construction management, moving, financial, legal, printing and publishing costs and expenses incidental to the Project and to the issuance of the building authority bonds.

3. In the event that the Authority shall at any time determine that the Project cannot be completed at the estimated cost, the Authority immediately shall so notify the County in writing, specifying the additional funds required, and thereupon one of the following actions shall be taken: (a) the County shall pay or cause to be paid to the Authority in cash the additional amount so required, or (b) the Authority shall issue building authority bonds in such increased or additional principal amount
as shall be necessary to complete the Project, or (c) the Project shall be modified so as to permit its completion within the estimated cost. No such increased or additional building authority bonds shall be issued unless the County and the Authority shall provide by amendment or supplement of this Contract of Lease for such issuance and for an increase in the cash rental payable by the County hereunder sufficient to permit payment of the principal of and interest on the increased or additional bonds. Any additional building authority bonds so issued shall have equal standing with the bonds hereinbefore authorized to be issued. The proceeds of any such cash payments or increased or additional bonds (except for accrued interest, premium and capitalized interest) shall be deposited into the construction fund for the Project.

4. If, after completion of the Project, moneys remain in the construction fund, such moneys shall be considered to be an unexpended balance of the proceeds of the sale of the bonds. Any unexpended balance of the proceeds of the sale of the bonds remaining after completion of the Project may be used to improve or enlarge the Project or for other Projects of the Authority leased to the County if such use is approved by the Michigan Department of Treasury, if required by law, and by the County. Any unexpended balance not so used shall be paid into the bond and interest redemption fund and the County shall receive a credit against the cash rental payments next due under this Contract of Lease to the extent of the moneys so deposited in the manner provided in the resolution authorizing the bonds.

5. The Authority shall require the contractor or contractors for the construction of the Project to furnish all necessary bonds guaranteeing performance and all labor and materials bonds and all owners protective, workers compensation and liability insurance required for the protection of the Authority and the County. All bonds and insurance, and the amounts thereof, shall be subject to approval of the County attorney. All such insurance shall be made effective from the date of issuance of the building authority bonds described in Section 1 or commencement of construction of the Project,
whichever is later. The Authority also shall require a sufficient fidelity bond from any person handling funds of the Authority.

6. The Authority hereby leases the Project and the Site described on Exhibit A to the County for a term commencing on the effective date of this Contract of Lease and ending on _____________ 1, 20__, or such earlier date as hereinafter provided. Possession of the Project shall vest in the County upon completion of construction of the Project. When all of the building authority bonds issued by the Authority to finance the Project have been retired, the Authority shall convey to the County all of its right, title and interest in the Project and any lands, air space, easements or rights-of-way appertaining thereto. Upon such conveyance by the Authority to the County, this Contract of Lease and the leasehold term shall terminate and the Authority shall have no further interest in, or obligations with respect to, the Project.

7. The County hereby agrees to pay to the Authority as cash rental for the Project herein leased to it by the Authority such periodic amounts as shall be sufficient to enable the Authority to pay the principal of and interest on the building authority bonds to be issued by the Authority as such principal and interest shall become due. On the 15th day of the month preceding the first date that any noncapitalized interest shall become due on the bonds and semiannually thereafter while any of the bonds remain outstanding the County shall pay to the Authority an amount sufficient to pay the interest due on the bonds on the first day of the following month. On the 15th day of the month preceding the first principal payment date on the bonds and annually thereafter while any of the bonds are outstanding the County shall pay the Authority an amount sufficient to pay the principal due on the bonds on the first day of the following month. If for any reason the cash rental payments made by the County are not used to pay the principal of and interest on the bonds, the County agrees to pay to the bondholders on behalf of the Authority as additional cash rental such amounts as are necessary to pay such principal and interest. The County hereby pledges its limited tax full faith and credit for the payment of the cash
rental when due and agrees that it will levy each year such ad valorem taxes as shall be necessary for
the payment of such cash rental which taxes shall be subject to applicable constitutional and statutory
tax limitations. If the County, at the time prescribed by law for the making of its annual tax levy, shall
have other funds on hand which have been set aside and earmarked for payment of its obligations for
which a tax levy otherwise would have to be made, then the tax levy shall be reduced by the amount of
such other funds. Such other funds may be raised from any lawful source. The obligation of the
County to make such cash rental payments shall not be subject to any setoff by the County nor shall
there be any abatement of the cash rentals for any cause including, but not limited to, casualty that
results in the Project being untenantable.

8. The County may pay in advance to the Authority any cash rental payments herein
required to be made and in such event shall be credited therefor upon future-due cash rental payments
as the County shall direct. Any such advance payments, if the County shall so direct, shall be used by
the Authority to redeem or purchase bonds prior to maturity when and to the extent possible and to pay
the interest thereon and any call premiums applicable thereto. Any such advance payments shall be
deposited in the bond and interest redemption fund of the Authority. The County also shall have the
right to purchase bonds on the open market and to surrender the same to the Authority at any time. In
the event that any bonds are redeemed or purchased and surrendered as above provided, the respective
amounts which otherwise would have been payable as semiannual interest thereon shall be credited
upon the cash rental payments otherwise required to be made on the cash rental payment dates next
preceding such semiannual interest payment dates and the principal amount of such bonds shall be
credited upon the cash rental payments otherwise required to be made on the cash rental payment dates
next preceding the maturity dates of the bonds. Any bonds redeemed, purchased or surrendered shall
be cancelled.
9. In addition to the cash rental provided for in Section 7 hereof, the County hereby agrees to pay to the Authority all operating expenses of the Authority including expenses incidental to the issuance and payment of the bonds to the extent such expenses are not paid from the proceeds of the bonds. The obligations of the County to make such payments shall be limited tax general obligations of the County.

10. The County shall, at its own expense, operate and maintain the Project and shall keep the same in good condition and repair. The County may contract for the operation and maintenance of the Project or any part of the Project by a private party. Operation and maintenance shall include (but not be limited to) the providing of all personnel, equipment and facilities, all air conditioning, light, power, heat, telephone, water, sewage disposal, storm drainage and all other personnel services, equipment and supplies, of whatever nature, as shall be necessary or expedient for the operation and maintenance of the Project. Premiums for insurance required to be carried upon or with respect to the Project or the use thereof and taxes levied upon either party hereto on account of the ownership or use thereof or rentals or income therefrom likewise shall be deemed operation and maintenance expenses. The obligation of the County to pay all costs and expenses of the operation and maintenance of the Project shall be a limited tax general obligation of the County.

11. The County shall provide, at its own expense, fire and extended coverage, malicious mischief and vandalism insurance in an amount which is at least equal to the amount of the building authority bonds outstanding from time to time or to the amount of the full replacement cost of the Project if that amount be less than the amount of bonds outstanding. Such insurance shall be payable to the County and the Authority as their interests may appear and shall be made effective from the date of issuance of the building authority bonds described in Section 1 or commencement of construction of the Project, whichever is later. In the event of the partial or total destruction of the Project during or after construction, or if the Project is for any reason made unusable, the cash rental payments as
provided in Section 7 hereof shall continue unabated. The County shall have the option to use the proceeds of insurance, in the event of loss or damage to the Project, for the repair or restoration of the Project. If the County shall determine not to use the proceeds of insurance for the repair or restoration of the Project the amount of such insurance proceeds shall be paid to the Authority and by it deposited in the bond and interest redemption fund and the County shall receive appropriate credits on future cash rental payments due.

12. The County shall provide adequate liability insurance protecting the County, the Authority and the members of the Authority against loss on account of damage or injury to persons or property, imposed by reason of the ownership, possession, use, operation or repair of the Project or resulting from any acts of omission or commission on the part of the County, the Authority, the members of the Authority or their agents, officers or employees in connection therewith. Such insurance shall be made effective from the date of issuance of the building authority bonds described in Section 1 or commencement of construction of the Project, whichever is later.

13. The County shall hold the Authority and the members of the Authority harmless and to the extent permitted by law keep it fully indemnified at all times against any loss, injury, or liability to any person or property by reason of the use, misuse, or non-use of the Project by the County or by any other person or from any act or omission in, on or about the Project, including any liability resulting from any and all environmental matters pertaining thereto. The County shall, at its own expense, make any changes or alterations in, on or about the Project which may be required by any applicable statute, charter, ordinance or governmental regulation or order, and shall save the Authority and the members of the Authority harmless and free from all cost or damage in respect thereto.

14. The County, in its sole discretion, may install or construct in or upon, or may remove from the Project, any equipment, fixtures or structures and may make any alterations or structural
changes as it may desire, but the County shall not make any permanent alterations to the Project that
will affect adversely the security for the building authority bonds to be issued by the Authority or the
prompt payment of the principal of or interest on such bonds.

15. The Authority, through its officers, employees or agents, may enter upon the Project
at any time during the term of this Contract of Lease for the purpose of inspecting the Project and
determining whether the County is complying with the covenants, agreements, terms and conditions
hereof.

16. Inasmuch as this Contract of Lease, and particularly the obligations of the County to
make cash rental payments to the Authority, provides the security for payment of the principal of and
interest on the building authority bonds to be issued by the Authority to finance the Project, it is hereby
declared that this Contract of Lease is made for the benefit of the holders of said bonds as well as for
the benefit of the parties and that said holders shall have contractual rights herein. In the event of any
default on the part of the County, the Authority and the holders of said bonds shall have all rights and
remedies provided by law and especially by Act 31. The parties further covenant and agree that they
will not do or permit to be done any act, and that this Contract of Lease will not be amended in any
manner, which would impair the security of said bonds or the rights of the holders thereof. An
amendment of this Contract of Lease to authorize the issuance of additional building authority bonds
and providing for the payment of additional cash rentals for the payment thereof shall not be deemed to
impair the security of the bonds or the rights of the holders thereof.

17. This Contract of Lease shall inure to the benefit of, and be binding upon the
respective parties hereto and their successors and assigns; provided, however, that no assignment shall
be made in violation of the terms hereof nor shall any assignment be made which would impair the
security of the bonds or the rights of the holders thereof.
18. Additional building authority bonds of equal standing with the bonds herein authorized may be issued, in addition to those for which provision is made in Section 3, for the purpose of making improvements or additions to the Project; provided, however, that no such bonds of equal standing may be issued unless this Contract of Lease is amended or supplemented to provide for such issuance and for an increase in the cash rental payments required to be made by the County in amounts sufficient to permit payment of the principal of and interest on such additional bonds. Nothing in this Contract of Lease shall prevent the Authority from issuing building authority bonds to finance other Projects for lease to the County.

19. In the event the building authority bonds to finance the Project cannot be or are not issued by the Authority prior to [December 31, 2021], the Project shall be abandoned and the County shall pay all expenses of the Authority incurred to the date of abandonment, and neither party shall have any further obligations under this Contract of Lease. The provisions of this Section 19 may be extended or waived by the parties by resolution of their respective governing bodies.

20. Except as otherwise provided herein, the right to give any consent, agreement or notice herein required or permitted shall be vested, in the case of the County, in its Board of Commissioners, and in the case of the Authority, in its Commission. Any notice required or permitted to be given hereunder shall be given by delivering the same, in the case of the County, to the County Clerk or the Deputy County Clerk, and in the case of the Authority, to any member of its Commission.

21. In the event there shall occur changes in the constitution or statutes of the State of Michigan which shall affect the organization, territory, powers or corporate status of the County, the terms and provisions of this Contract of Lease shall be unaffected thereby insofar as the obligation of the County to make cash rental payments is concerned. The proceeds of any sale or other liquidation of any interest of the County in the Project are hereby impressed with a first and prior lien for payment of
any outstanding building authority bonds or other obligations of the Authority incurred by reason of the Project or any additions or improvements thereto.

22. This Contract of Lease shall become effective 60 days after a notice of intention of entering into this Contract of Lease has been published in a newspaper of general circulation in the County as required by Section 8b(3) of Act No. 31; provided, however, that if a petition for a referendum requesting an election on this Contract of Lease is filed with the County Clerk within 45 days after the notice is published, signed by not less than 10% or 15,000 of the registered electors of the County, whichever is less, then this Contract of Lease shall become effective only if and when approved by a majority of the electors of the County voting thereon. This Contract of Lease shall terminate on __________ 1, 20__, unless terminated prior to such date in accordance with the provisions hereof.

[Signature Page Follows]
IN WITNESS WHEREOF, the INGHAM COUNTY BUILDING AUTHORITY, by its Commission, and the COUNTY OF INGHAM, by its Board of Commissioners, each have caused this Contract of Lease to be signed in its name, for and on its behalf, by its duly authorized officers, as of the day and year first above written.

Witnessed:

INGHAM COUNTY BUILDING AUTHORITY

__________________________________________

By: ____________________________

Mattis D. Nordfjord, Chairperson

Witnessed:

__________________________________________

By: ____________________________

, Secretary

Witnessed:

COUNTY OF INGHAM

__________________________________________

By: ____________________________

Bryan Crenshaw, Chairperson
County Board of Commissioners

APPROVED AS TO FORM
FOR THE COUNTY OF INGHAM
COHL, STOKER & TOSKEY, P.C.

By: ____________________________

Robert D. Townsend
EXHIBIT A

The Project includes the construction, furnishing and equipping of a new 165,000 square foot County Justice Complex to be located at or adjacent to 700 Buhl Street, Mason, Michigan 48854, together with associated facilities, equipment, and site improvements to be used by the County as County Sheriff’s offices, the District Court and the County Jail.

The Site for the Project is described as follows:

BEG AT A PT ON N LN CURTIS ST S 89-32-24 W 151.65 FT & N 32.3 FT FR CEN SEC 5, W PLL E-W 1/4 LN 488.8 FT, S 41-40-00 W 258 FT, N 47-08-00 W 646.23 FT TO NWLY R/W LN BUHL DR, S 42-24-00 W ALG R/W TO N-S 1/8 LN OF NW 1/4 SEC 5, N 01-19-09 E ALG 1/8 LN 1238.3 FT TO A PT 1117.27 FT S OF N SEC LN, S 89-55-18 E 1145.51 FT TO WLY R/W LN LANSING-JACKSON RR, S 19-00-00 ALG R/W TO A PT 1187 FT N OF E-W 1/4 LN SEC5, S 88-41-26 W 413.7 FT, S 01-55-56 W 112 FT, N 85-05-42 E 40 FT S 19-24-33 E 1101.12 FT TOPOB EXC BUHL ST R/W SEC 5 R/W T2N R1W, CITY OF MASON. 32 AC M/L. SPLIT FROM 33-19-10-05-176-002 FOR 2000
On this ____ day of ________, 2020, in Ingham County, Michigan, before me appeared Mattis D. Nordfjord, the Chairperson of the Commission of the Ingham County Building Authority, a public corporation in the State of Michigan, and, being duly sworn, did say that the foregoing Contract of Lease was signed and sealed on behalf of said Authority by authority of its Commission, and the said person acknowledged said instrument to be the free act and deed of said Authority.

Notary Public, _______ County, Michigan
Acting in Ingham County, Michigan
My commission expires:
On this ____ day of __________, 2020, in Ingham County, Michigan, before me appeared ________________________, the Secretary of the Commission of the Ingham County Building Authority, a public corporation in the State of Michigan, and, being duly sworn, did say that the foregoing Contract of Lease was signed and sealed on behalf of said Authority by authority of its Commission, and the said person acknowledged said instrument to be the free act and deed of said Authority.

_____________________________________
Notary Public, _______ County, Michigan
Acting in Ingham County, Michigan
My commission expires:
On this ____ day of ____________, 2020, in Ingham County, Michigan, before me appeared Bryan Crenshaw, the Chairperson of the Ingham County Board of Commissioners of the County of Ingham, Michigan, and, being duly sworn, did say that the foregoing Contract of Lease was signed and sealed on behalf of said County by authority of its Board of Commissioners, and the said person acknowledged said instrument to be the free act and deed of said County.

____________________________________

Notary Public, _______ County, Michigan
Acting in Ingham County, Michigan
My commission expires:
EXHIBIT B
COUNTY OF INGHAM
STATE OF MICHIGAN

NOTICE OF INTENTION OF THE COUNTY OF INGHAM TO ENTER INTO A FULL FAITH AND CREDIT (LIMITED TAX) GENERAL OBLIGATION CONTRACT OF LEASE WITH THE INGHAM COUNTY BUILDING AUTHORITY AND NOTICE OF RIGHT TO PETITION FOR REFERENDUM THEREON

TO ALL ELECTORS AND TAXPAYERS OF THE COUNTY OF INGHAM:

NOTICE IS GIVEN, that the Board of Commissioners of the County of Ingham, State of Michigan, intends to authorize the execution of a full faith and credit (limited tax) general obligation contract of lease with the Ingham County Building Authority. The contract of lease will provide, among other things, for the construction, furnishing and equipping of a new 165,000 square foot County Justice Complex to be located at or adjacent to 700 Buhl Street, Mason, Michigan 48854, together with associated facilities, equipment and site improvements (collectively, the "Project"), to be used by the County for County Sheriff’s offices, the District Court and the County Jail, which Project will be leased by the Ingham County Building Authority to the County of Ingham. The contract of lease will further provide that the Ingham County Building Authority will finance the cost of the Project by the issuance of building authority bonds, in one or more series, pursuant to the provisions of Act 31, Public Acts of Michigan, 1948 (First Extra Session), as amended, in anticipation of the receipt of cash rental payments to be made by the County of Ingham to the Ingham County Building Authority pursuant to the contract of lease. The maximum amount of bonds to be issued will be $75,000,000.

FULL FAITH AND CREDIT AND LIMITED TAXING POWER OF THE COUNTY OF INGHAM PLEDGED

NOTICE IS FURTHER GIVEN, that in the contract of lease, the County of Ingham will obligate itself to make cash rental payments to the Ingham County Building Authority in amounts sufficient to pay the principal of and interest on the bonds to be issued by the Ingham County Building Authority and that the full faith and credit of the County of Ingham will be pledged for the making of the cash rental payments as a limited
tax first budget obligation. Pursuant to the pledge of its full faith and credit, the County of Ingham will be required in each fiscal year to include in its general fund budget and to appropriate such amounts as shall be necessary to make the cash rental payments to the extent other moneys are not available to make the cash rental payments. In no event may the County of Ingham levy ad valorem taxes for the purpose of paying the cash rental payments or for the Project in amounts in excess of the rate permitted by the Constitution and laws of the State of Michigan. In addition to its obligation to make cash rental payments, the County of Ingham will agree, in the contract of lease, to pay all costs and expenses of the Authority incidental to the issuance and payment of the bonds to the extent such expenses are not payable from the proceeds of the bonds and to pay the expenses of operating and maintaining the Project.

**RIGHT TO PETITION FOR REFERENDUM**

NOTICE IS FURTHER GIVEN, that this notice is given to and for the benefit of the electors and taxpayers of the County of Ingham in order to inform them that the Ingham County Board of Commissioners intends to authorize the execution of the above described contract of lease and also to inform them of their right to petition for a referendum upon the question of entering into the contract of lease. The County of Ingham intends to enter into the contract of lease without a vote of the electors thereon, but the contract of lease shall not become effective until 60 days after publication of this notice. If, within 45 days of the publication of this notice, a petition for referendum requesting an election on the contract of lease, signed by not less than 10% or 15,000 of the registered electors of the County of Ingham, whichever is less, has been filed with the County Clerk, the contract of lease shall not become effective unless approved by a majority of the electors of the County of Ingham voting thereon at a general or special election.

This notice is given by order of the Ingham County Board of Commissioners pursuant to Act 31, Public Acts of Michigan, 1948 (First Extra Session), as amended. Further information may be secured at the office of the undersigned County Clerk.
JUNE 9, 2020
AGENDA ITEM NO. 14

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH DU-ALL CLEANING INC. FOR JANITORIAL SERVICES AT SEVERAL COUNTY FACILITIES

RESOLUTION #20 –

WHEREAS, the current janitorial contract expires on July 31, 2020; and

WHEREAS, the Purchasing Department put out a request for proposals from qualified, experienced vendors who are familiar with providing janitorial services for office buildings and medical facilities; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with Du-All Cleaning Inc. who submitted the lowest responsive and responsible proposal of $2,432,593.89 for a three (3) year contract with an optional two (2) year renewal for janitorial services at the several County facilities; and

WHEREAS, funds are available through the appropriate 931100 and 818000 contractual line items.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize entering into an agreement with Du-All Cleaning Inc., 35474 Mound Road, Sterling Heights, Michigan 48310 for janitorial services at several County facilities for three (3) years for an amount not to exceed $2,431,593.89.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Stivers, Tennis, Koenig, Morgan, Slaughter, Naeyaert
Nays: None   Absent: None   Approved 06/01/2020

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville
Nays: None   Absent: Naeyaert   Approved 06/02/2020

FINANCE: Yeas: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None   Absent: None   Approved 06/03/2020
WHEREAS, Ingham County Health Department (ICHD) wishes to covert vacant Position #601532 Clinical Data Analyst from an ICEA County Professional Grade 08 to ICEA County Professional Grade 07; and

WHEREAS, the Clinical Data Analyst position was initially included in the FY 2020 budget as an ICEA County Pro 08; and

WHEREAS, after Human Resources’ re-analysis of the position, it was determined that the position description aligns with the ICEA County Pro 07 grade; and

WHEREAS, the ICEA County Professionals Union has been notified, and they support the conversion; and

WHEREAS, the Clinical Data Analyst position is vacant as it has not yet been posted pending finalization of the job description; and

WHEREAS, the conversion of the vacant Clinical Data Analyst position from the ICEA 08 ($59,140.99 - $70,997.30) to ICEA 07 ($54,222.00 - $65,091.67) shall result in a cost savings of $5,905.63 annually; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports the proposal to convert the vacant Position #601532 Clinical Data Analyst to an ICEA County Pro 07; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the proposed conversion of vacant Position #601532 Clinical Data Analyst to ICEA County Pro 07.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the conversion of vacant Position #601532 Clinical Data Analyst as an ICEA County Professional Grade 07.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary changes to the budget and position allocation list consistent with this resolution.

HUMAN SERVICES:  Yeas:  Trubac, Stivers, Tennis, Koenig, Morgan, Slaughter, Naeyaert  
Nays:  None  Absent:  None  Approved 06/01/2020

COUNTY SERVICES:  Yeas:  Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville  
Nays:  None  Absent: Naeyaert  Approved 06/02/2020
FINANCE: Yeas: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None  Absent: None  Approved 06/03/2020
JUNE 9, 2020
AGENDA ITEM NO. 16

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE EXTENDED COOPERATIVE OPERATIONAL AGREEMENT WITH THE INGHAM COMMUNITY HEALTH CENTER BOARD OF DIRECTORS

RESOLUTION #20 –

WHEREAS, Ingham County Health Department (ICHD) wishes to extend the Cooperative Operational Agreement with the Ingham Community Health Center Board of Directors (ICHC BOD) for one year effective July 1, 2020 through June 30, 2021; and

WHEREAS, through Resolution #19-318, the Cooperative Operational Agreement between the Ingham County Board of Commissioners and the Ingham Community Health Center (ICHC) Board of Directors was extended through June 30, 2020; and

WHEREAS, as a Community Health Center (CHC) Program Grantee of the U.S. Department of Health and Human Services’ Health Resources and Services Administration (HRSA), ICHD is required by Section 330 of the Public Health Services Act to maintain a governing board of which the majority are being served by the center, and who as a group demographically represent the population receiving health care from the center; and

WHEREAS, as a public entity, ICHD fulfills this requirement with a co-applicant board, the Ingham County CHC Board of Directors; and

WHEREAS, when two boards exist, each board’s responsibilities must be specified in writing so that responsibilities for carrying out the governing functions are clearly understood; and

WHEREAS, ICHD fulfills the requirement through a Cooperative Operational Agreement with the CHC Board of Directors; and

WHEREAS, the ICHC Board of Directors functions must, at a minimum, include the following:

- Hold monthly meetings;
- Reach approval of the health center grant application and budget;
- Oversee selection/dismissal and performance evaluation of the health center Executive Director;
- Select services to be provided and health center hours of operations;
- Measure and evaluate the organization’s progress in meeting its annual and long-term program and financial goals and develop plans for the long-range viability of the organization by engaging in strategic planning, review the organization’s mission and bylaws, evaluate patient satisfaction, and monitor organizational assets and performance; and
- Establish general policies for the health centers; and
WHEREAS, in order to maintain compliance as a HRSA grantee, an updated agreement must be established; and

WHEREAS, the current Cooperative Operational Agreement ends June 30, 2020; and

WHEREAS, the ICHC Board of Directors must have established Bylaws in order to ensure compliance with federal statute and program requirements as stipulated by Section 330 of the Public Health Services Act, which are included as an attachment to the Cooperative Operational Agreement; and

WHEREAS, the Bylaws of the ICHC Board of Directors were recently revised, and these revisions must also be approved and adopted by the Ingham County Board of Commissioners; and

WHEREAS, the ICHC Board of Directors recommends that the terms of the current Cooperative Operational Agreement be extended for the term of one year; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the extension of the Cooperative Operational Agreement for one year, effective July 1, 2020 through June 30, 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the attached extension of the Cooperative Operational Agreement with ICHC Board of Directors for one year, effective July 1, 2020 through June 30, 2021.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approve the attached revised bylaws developed by the ICHC Board of Directors.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Tennis, Koenig, Morgan, Slaughter, Naeyaert  
**Nays:** None  
**Absent:** None  
**Approved 06/01/2020**

**COUNTY SERVICES: Yeas:** Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville  
**Nays:** None  
**Absent:** Naeyaert  
**Approved 06/02/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None  
**Absent:** None  
**Approved 06/03/2020**
Ingham Community Health Center Board of Directors

Article I - Name
The name of this Board shall be the Ingham Community Health Center Board of Directors hereinafter "Community Health Center Board."

Article II - Purpose
The Community Health Center Board will assist the Ingham County Board of Commissioners, hereinafter "Board of Commissioners" and the Ingham County Health Department, hereinafter "Health Department," a department of Ingham County pursuant to MCL 333.2413, to implement health services for Ingham County residents throughout a network of Community Health Centers operated by the Health Department. These services represent a significant effort by the County to assure that low-income Ingham County residents have adequate access to primary care, dental care, Women's Health services, including family planning, sexually transmitted infection prevention, diagnosis, and treatment, immunizations, behavioral health, care for the homeless, refugee care and care for persons with HIV. The Community Health Center Board, Board of Commissioners, and the Health Department shall be particularly committed to meeting the health care needs of at-risk populations, including women during the child-bearing years, children, minorities, and other underserved populations.

The Community Health Center Board shall serve as a co-applicant for a grant application to the U.S. Department of Health and Human Services, Health Resources and Services Administration, Bureau of Primary Health Care, Health Center Program under Section 330 of the Public Health Services Act for operation of a Federally Qualified Health Center. The Community Health Center Board shall monitor the Health Department’s implementation of the grant.

Article III - Mission and Objectives
A. Mission
Our mission is to attain the highest level of community wellness by empowering people to improve their health and well-being.

B. Objectives
1. To arrange for the provision of comprehensive primary care services to residents of the medically underserved areas of Ingham County, and surrounding areas.
2. To increase the accessibility of primary care services, inclusive of medical and dental (oral) services, to uninsured/underinsured population groups which experience a shortage of primary care.
3. To assure that the Community Health Centers provide high quality primary care services.
4. To develop an integrated primary care program with other community health resources, including ongoing public health services.
5. To support the Ingham County objective of assuring that all County residents have access to an organized system of healthcare.

6. To support Ingham County in its efforts to make certain public health services (such as family planning, sexually transmitted infection prevention, diagnosis, and treatment, breast and cervical cancer control, and immunizations) available to the general population and especially to at-risk populations, including women in childbearing years, children, minorities, and other underserved populations through a primary medical care model.

**Article IV - Authority of Board of Commissioners**

The Board of Commissioners is elected and operates under provisions of Article VII of the 1963 Michigan Constitution and Public Act 156 of 1851, MCL 46.1 et. seq. The Board of Commissioners has the responsibility to represent the County and for the care and management of the business of the County. MCL 46.11. The Board of Commissioners has the authority to establish rules and regulations in reference to the management of the interest and business concerns of the County as the Community Health Center Board considers necessary and proper in all matters not especially provided for by law. MCL 46.11(m).

Pursuant to the statute, the Board of Commissioners is required to provide for a County Health Department to serve the needs of the community. MCL 333.2413.

The Board of Commissioners, acting on behalf of Ingham County, shall serve as the public entity applicant, together with the Community Health Center Board as co applicant, for grants under Section 330 of the Public Health Services Act.

**Article V - Size and Composition**

A. **Size**

   The Community Health Center Board shall consist of no less than nine (9) and no more than seventeen (17) members to maintain appropriate representation for the complexity of the Community Health Centers.

B. **Composition**

   1. A majority of the Community Health Center Board members shall be individuals who are served by the Community Health Centers and who, as a group, represent the individuals being served in terms of demographic factors, such as race, ethnicity and gender, and geographic factors. Board members that have not utilized Community Health Center services within the past 24 months do not count toward the board composition requirement.

   2. No more than one-half of the remaining members of the Community Health Center Board shall be individuals who derive more than ten percent (10%) of their annual income from the health care industry.

   3. The remaining Community Health Center Board members shall be representatives of the community, in which the catchment area is located and shall be selected for their expertise in community affairs, local government, finance and banking, legal affairs, trade unions, and other commercial and industrial concerns or social service agencies within the community.
Geographic factors also to be considered.

4. No less than one (1), but no more than two (2), Community Health Center Board members shall be Ingham County Board of Commissioners' members.

5. No Community Health Center Board member shall be an employee of the Community Health Center or the spouse, child, parent, brother or sister by blood or marriage of such an employee. Board members shall not have been employees of the Health Center or Ingham County Health Department during the 12 months prior to appointment.

6. Conflicts of interest, as defined by Michigan law, or the appearance of conflicts of interest, shall be prohibited and shall be reviewed annually.

7. The Executive Director and Executive Assistant shall provide logistical and managerial assistance to the Community Health Center Board.

Article VI - Membership and Terms of Office

A. Community Health Center Board Appointments
   On an as-needed basis, the Community Health Center Board shall recommend nominations for each vacant seat on the Community Health Center board for consideration and appointment. The Community Health Center Board shall solicit nominations from the community serviced by the Community Health Centers, community organizations, and health organizations. The Board of Commissioners shall make appointments from the slate of nominees recommended by the Community Health Center Board. The Community Health Center Board and the Board of Commissioners will use their best efforts to maintain the same ratio of consumer members and members-at-large as set out in Article V above.

B. Terms of Office
   Members shall be appointed for terms of two (2) years and shall serve until his/her successor is appointed and qualified. Members will serve no more than three (3) consecutive full terms of office unless suitable new members cannot be identified to allow the Board to remain in compliance with composition requirements. Terms of Office shall be established on a staggered basis to prevent the loss of more than 1/3 (one-third) of the serving board members in any given year. The Executive Committee shall establish the staggered terms as agreed upon by a majority vote at the Annual Meeting. After the staggered terms have been established, the Membership Committee and the Executive Committee shall monitor and review the efficacy of the staggered terms.

C. Removal
   Any member of the Community Health Center Board may be removed for just cause upon 2/3 vote of the Community Health Center Board after notice and an opportunity to be heard. Just cause includes but is not limited to unexcused absence from three consecutive Community Health Center Board meetings, or the failure to attend 75% of the regular meetings in any calendar year. An unexcused absence is defined as an absence of which designated staff was not notified in advance of the meeting.

D. Vacancies and Resignations
Any vacancies occurring on the Community Health Center Board shall be filled in the same manner as Community Health Center Board appointments are made. In the process of filling vacancies, the Community Health Board shall maintain the Community Health Center Board's composition of consumer members and members-at-large and maintain the minimum number of members requirement. Any Community Health Center Board member appointed to fill a vacancy shall be appointed for the unexpired term of his/her predecessor in office. All resignations must be submitted to the Community Health Center Board Chairperson thirty (30) days prior to the effective date, if possible, in accordance with the established Submission of Resignation policy set forth by the Community Health Center Board.

E. Compensation
Members of the Community Health Center Board shall serve without compensation for membership. Members may be provided with compensation for actual expenses related to transportation, childcare or other assistance as the board sees fit to support attendance at a Community Health Center Committee or Board meetings and other official business requested by the Community Health Center Board. The Health Center Board will maintain a policy outlining the acceptable types of reimbursement and approvals required.

Article VII - Meetings and Voting
A. Annual Meeting
The annual meeting of the Community Health Center Board shall be held in October at a place to be decided by the Community Health Center Board.

B. Regular and Special Meetings
Regular meetings of the Community Health Center Board shall be held monthly at a time and place to be decided by the Community Health Center Board. All regular meetings of the Community Health Center Board shall be conducted according to the Michigan Open Meetings Act (P.A. 267 of 1976.) The agenda of each meeting will be distributed to the members no later than two (2) business days prior to each meeting. The agenda may be modified by a majority vote of the members present at the meeting.
Special meetings may be called by the Chairperson or by four (4) members of the Community Health Center Board, at such a time and place as may be deemed necessary. All special meetings shall be conducted in accordance with the Michigan Open Meetings Act (P.A. 267 of 1976.)

C. Notice of Special Meetings
Community Health Center Board members shall be notified of the time, place, and purpose of all special meetings of the Community Health Center Board at least two (eighteen (18) hours) prior by e-mail, U.S. Mail, text or electronic communication or hand delivery in person, as required by the Michigan Open Meetings Act. Notices of special meetings of the Community Health Center Board shall specify the business to be transacted at the special meeting and no other business except that specified shall be considered at the special meeting.

D. Quorum
A majority (51%) of the Community Health Center Board members appointed and serving shall
constitute a quorum for the transaction of business. Committee meetings shall hold different requirements as actions are recommendations to the full Community Health Center Board as set forth in the Guidelines for Ingham County Advisory Boards and Commissions. Community Health Center Board Members may participate by telephone or other technology that allows for immediate two-way communication but will not be counted as present for the quorum.

E. Voting
All questions shall be decided by majority vote of the Community Health Center Board members present and voting except as may be provided by statute or these Bylaws.

Article VIII - Officers and Staff Assistance

A. Officers
The officers of the Community Health Center Board shall be the Chairperson, Vice-Chairperson, and Secretary.

B. Election and Terms of Office
The officers shall be elected by the Community Health Center Board during the annual meeting (October) and shall serve in the position-elect until January 1 of the New Year. Terms of office shall be for one (1) year, from January 1 through December 31 of each calendar year.

C. Removal
Any officer elected by the Community Health center Board may be removed by the Community Health Center Board with two-thirds majority vote after notice and an opportunity to be heard.

D. Vacancy
The unexpired term of an officer not completing his or her term shall be filled by a majority vote of the Community Health Center Board at the next regular meeting after the vacancy or at a special meeting called for that purpose. A majority vote of the total Community Health Center Board membership shall be necessary to elect an officer.

E. Chairperson
The Chairperson shall be elected by a majority of the Community Health Center Board membership and shall preside at all meetings of the Community Health Center Board.

F. Vice-Chairperson
The Vice-Chairperson shall perform the duties of the Chairperson in the absence of the Chairperson, may chair either the Membership, Finance or Quality Committees and shall perform such other duties as from time to time may be assigned by the Community Health Center Board.

G. Secretary
The Secretary shall work with the CHC staff and be responsible for initial review of the draft minutes provided by staff. The Secretary shall perform other duties as assigned by the Community Health Center Board.
H. Executive Director
The Executive Director shall be primarily responsible for the management and operation of the Community Health Centers. The Community Health Center Board shall have the authority to suspend, remove, appoint, and/or reappoint a person to the position of Executive Director with concurrence of the Ingham County Health Officer in accordance with the Ingham County Managerial and Confidential Employee Personnel Manual and other procedures and policies of the Board of Commissioners. The Community Health Center Board, upon committee recommendation, shall participate in the annual performance evaluation of the Executive Director with contribution by the Ingham County Health Officer, to be conducted in accordance with the U.S. Department of Health and Human Services, Bureau of Primary Care, Health Center Program expectations and Ingham County personnel policies.

I. Staff Assistance
The Executive Director shall ensure that secretarial assistance for purposes of recording, distributing, and storing minutes in accordance with the Meeting Minutes Guideline policy is provided. Also, Community Health Center or Ingham County staff assistance, if appropriate, shall be provided to the Community Health Center Board and committee meetings and to the Chairperson in the performance of his/her community Health Center Board authorized duties, as reasonably requested.

Article IX - Committees

A. Ad-Hoc Committees
The Community Health Center Board may establish ad-hoc committees as it deems necessary to carry out the purpose and objectives of the Community Health Center. The Chairperson, with the consent of a majority of Community Health Center Board members, shall assign Community Health Center Board members to these committees. Non-Community Health Center Board members may also serve on ad-hoc committees. Ad-hoc committees shall be advisory in nature. An annual ad-hoc committee may be established for the purpose of the annual Executive Director evaluation.

B. Standing Committees
The Chairperson of the Community Health Center Board shall, from among Community Health Center Board members, assign the following standing committees and appoint chairpersons for each committee (except Executive Committee, where the Board Chairperson shall serve as chair and Homeless Healthcare Committee which will be selected as described below):

Executive Committee:
The Executive Committee shall be comprised of the Community Health Center Chairperson (who shall serve as chair or designate a chair in his/her absence) and the Chairpersons of the Finance, Quality, and Membership Committees (totaling four (4) members). The Executive Committee shall, through the Board's intent, provide strategic direction for the Community Health Center board and align communication among board committees. It shall also act for the Board between regularly
scheduled meetings. Any and all actions conducted on behalf of the Board by the Executive Committee must have approval from a majority of present Executive Committee members assuming quorum (greater than 50% of committee members present). It shall be responsible for monitoring policy matters affecting the Community Health Center Network and its patients at the local, state, and federal levels. It shall also delegate tasks to other committees when appropriate. Finally, it shall oversee the annual evaluation of the Community Health Center Executive Director and lead the search process and seek input from board members when a Community Health Center Executive Director vacancy arises (this may be tasked to an ad-hoc committee).

Items approved by the Executive Committee not formally delegated to the committee by the Health Center Board must be submitted to the full Board at their next regularly scheduled meeting for approval. Items approved by the Executive Committee and not approved by the Board of Directors will be reversed to the extent legally and physically possible.

Finance Committee:
The Finance Committee must be comprised of no less than three (3) and no more than 49% of all Community Health Center Board members. It shall develop the recommended Community Health Center budget. The Community Health Center Board and the Board of Commissioners must jointly approve the budget. This committee shall also develop the strategic plan to align financial/operational goals with the County to the greatest extent possible, monitor financial/operational outcomes, and present new or revised financial/operational policies needed to ensure financial solvency of the Community Health Center.

Quality Committee:
The Quality Committee must be comprised of no less than three (3) and no more than 49% of all Community Health Center Board members. It shall be responsible for establishing all Community Health Center policies and procedures, except for personnel and fiscal policies and procedures (which are retained by the Board of Commissioners). This committee recommends the approval of the annual quality assurance/quality Improvement plan to the full Community Health Center Board, and monitors the plan’s Implementation and results. This committee shall also provide and evaluate patient satisfaction and ensure that Community Health Center operations promotes patient centered care and meets patient needs.

Membership Committee:
The Membership Committee must be comprised of no less than three (3) and no more than 49% of all Community Health Center Board members. It shall be responsible for the recruitment of new Community Health Center Board members in accordance with established Community Health Center Board policies and maintaining size and composition requirements per the Community Health Center Board Bylaws. This committee shall also be responsible for the training and orientation of new Community Health Center Board members, including the development of annual board member training schedule. This committee shall also be assigned with preparing a slate of nominees for election of officers at the annual meeting. Finally, this committee shall develop and
maintain the board member manual, which shall at a minimum, contain detailed Bylaws and board member responsibilities.

**Homeless Health Care Committee:**
The Homeless Health Care Committee [formerly the Sparrow-VOA Clinic Committee] must be comprised of no less than three (3) and no more than 49% of all Community Health Center Board members. It shall make recommendations on New Hope Community Health Center operations and may also recommend additional opportunities for homeless health care. The chair of the Homeless Health Care Committee shall be appointed by EDWARD W. SPARROW HOSPITAL ASSOCIATION ("Sparrow") for the duration that the Transfer Agreement for the VOA Clinic, entered into by Sparrow and the County of Ingham, is in effect.

The Committee of Community Excellence:
This is an ex-officio committee which shall be appointed by the Board of Directors. Members of the Committee of Community Excellence shall participate in all meetings of the Board of Directors including closed sessions as a matter of course in order to allow the committee members to provide informed opinions to the Board. The Committee members shall have no vote, but will otherwise have full participation opportunities as any other Board Member, including debate and discussion. The Committee shall not exceed seven (7) members. Terms of appointment shall be no more than three (3) years and limited to three (3) successive appointments. Committee members may serve in an ex-officio manner on up to two standing committees, and may be appointed as full members of Ad-Hoc Committees.

The functions of the standing committees are advisory in nature, with the exception of the Executive Committee, who may act on behalf of the Board between regularly scheduled Board meetings in circumstances requiring board action. Except for the aforementioned situation necessitating action by the Executive Committee, the Community Health Center Board must approve any action or decision. The Executive Director, or designee, shall be a non-voting member of all committees. In accordance with program requirements, committees shall meet as needed to accomplish monthly objectives as presented in the annual work plan. Committees are encouraged to meet in person, but can meet virtually when functioning in an advisory capacity only (e.g., telephone conference, video conference, etc.) at the discretion of the committee chair.

**C. General Committee Procedures**
1. **Term:** Each standing committee shall be appointed at the annual meeting of the Community Health Center Board and shall serve for one year. Committee chairpersons shall also serve for one year. Committee reassignments may be completed as necessary throughout the term.
2. **Meeting Procedure:** Every meeting of a standing committee of the Community Health Center Board shall be called by its Chairperson or by a majority (51% or more) of committee members. At the first meeting of a standing committee, a regular meeting schedule shall be established. In the event that a special meeting is necessary, committee members shall be notified of the time, place, and purpose of the special committee meeting at least two (2) business days prior by acknowledged e-mail, US Mail, text or electronic communication or hand delivery in person. A
quorum for the conduct of committee business shall require the presence of a majority of committee members. All committee meetings of the Community Health Center Board shall be conducted in accordance with the Michigan Open Meetings Act (P.A. 267 of 1976.)

3. *Membership:* Only Community Health Center Board members may be assigned to standing committees of the Community Health Center Board with the exception of the Homeless Health Care Committee as set forth above. The Community Health Center Board may request that non-Community Health Center Board members attend Community Health Center Board meetings to provide assistance or information.

4. *Voting:* When a committee meets and votes on an issue, only members of that committee may vote. Community Health Center Board members who are present and who are not members of the committee may not vote. Community health Center Board committees are advisory in nature and all actions shall be forwarded for review and action to the full Community Health Center Board.

**Article X- Responsibilities of the Community Health Center Board**

A. *Personnel Policies and Procedures*

The Community Health Center Board, through its Cooperative Operational Agreement, shall be bound by the Ingham County personnel policies and procedures, including all collective bargaining agreements negotiated between Ingham County and the legal representatives of employees. These agreements and policies include selection and dismissal procedures, performance appraisal procedures, salary and benefit scales, employee grievance procedures, and equal opportunity and non-discrimination practices as established by the Board of Commissioners.

B. *Executive Director*

The Community Health Center Board shall have the authority to suspend, remove, appoint, and/or reappoint a person to the position of Executive Director with concurrence of the Ingham County Health Officer in accordance with the Ingham County Managerial and Confidential Employee Personnel Manual and other procedures and policies of the Board of Commissioners. The Executive Director shall be an employee of Ingham County.

The Community Health Center Board, upon committee recommendation, shall participate in the annual performance evaluation of the Executive Director with contribution by the Ingham County Health Officer, to be conducted in accordance with the U.S. Department of Health and Human Services, Bureau of Primary Care, Health Center Program expectations and Ingham County personnel policies.

C. *Financial Management*

The Community Health Center Board shall annually review the budget prepared by the Health Department for the operation of the Community Health Centers, after review and recommendation by the Community Health Center Board Finance Committee. The Community Health Center Board shall advise the Board of Commissioner's regarding this budget. The Community Health Center Board
Board shall review and approve the Section 330 grant application and the annual Section 330 grant budget and recommend this budget to the Board of Commissioners after review and recommendation by the Community Health Center Finance Committee, at the time set forth in Article IX B.1. The Community Health Center Board and the Board of Commissioners shall jointly approve the annual Section 330 grant budget submitted to the U.S. Department of Health and Human Services, Health Resources and Services Administration, Bureau of Primary Health Care, Health Center Program.

The Community Health Center Board shall review management reports to support the Health Department and the Board of Commissioners in the operation of the Community Health Centers. The Community Health Center Board shall provide assurance to the U.S. Department of Health and Human Services, Health Resources and Services Administration, Bureau of Primary Health Care, Health Center Program shall operate within the adopted budget. As set forth in Michigan law, the Community Health Center Board shall recommend to the Board of Commissioners a fee schedule for the services provided through the Community Health Centers and shall recommend to the Board of Commissioners policies for discounting fees (i.e. sliding fee scale) based on patient/family income. Audits, as required by law for the 330 grant agreement shall be performed by an Independent auditor. The audits may be performed in conjunction with other Ingham County audits.

D. Evaluate Community Health Center Activities
The Community Health Center Board shall evaluate utilization patterns, productivity, patient satisfaction, achievement of project objectives of the Community Health Centers, and shall review patient complaint trends or concerns unresolved at a staff level.

E. Compliance with Laws
The Community Health Center Board shall assure that the Community Health Centers are operated in compliance with applicable Federal, State, and local laws and regulations.

F. Health Care Policy
The Community Health Center Board shall work with the Board of Commissioners to establish policies for health care delivery, including those dealing with the scope, availability and types of services, location and hours of services, and quality of care audit procedures. The recommended policies will assist the Health Department and the Board of Commissioners to implement the objectives set out in Article III of these Bylaws.

G. Grants
The Community Health Center Board shall work with the Health Department and the Board of Commissioners to identify and make application for grant opportunities.

H. Conflict of Interest
No employee, officer, or agent shall participate in the selection, award, or administration of a contract supported by Federal funds, if a real or apparent conflict of interest would be involved. Such
a conflict would arise when the employee officer or agent or any member of his or her immediate family, his or her partner of an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in the firm selected for an award. The officers, employees, and agents or the recipient shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to sub-agreements. However, recipients may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards of conduct shall provide for disciplinary actions to be applied for violations of such standards by officers, employers or agents of the recipients.

Article XI - Fiscal Year
The fiscal year of the Community Health Center Board shall be from October 1 through September 30.

Article XII Order of Business
The order of business of the Community Health Center Board shall be set by Board Chair and comply with Mason's Manual of Legislative Procedure.

Article XIII- Amendments
These Bylaws may be amended at a regular meeting of the Community Health Center Board by a two-thirds (2/3) vote of the entire membership of the Community Health Center Board, only after the proposed change has been presented and discussed at a previous regular meeting. Amendments to the Bylaws do not become effective until ratified by the Board of Commissioners, and signed and dated by the Community Health Center Board Chairperson, Executive Director for the Ingham Community Health Centers, and the Board of Commissioners' Chairperson.

Article XIV - Proxy
An absent Community Health Center Board member shall not be allowed to vote by proxy.

Article XV - Parliamentary Authority
The Parliamentary Authority of the Community Health Center Board shall be the Mason's Manual of Legislative Procedure.

Conclusion
To the extent that any of the Community Health Center Board Bylaws are contrary to the statutory requirements or Board of Commissioner's authorization, they shall be of no force or effect.

__________________________________________  ________________
Community Health Center Board Chairperson     Date

___________________________________________  ___________________
JUNE 9, 2020
AGENDA ITEM NO. 17

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING WITH THE INGHAM COUNTY FAIR FOUNDATION TO PROVIDE PROGRAMMING AND FINANCIAL ASSISTANCE TO THE INGHAM COUNTY FAIR

RESOLUTION #20 –

WHEREAS, the Ingham County Fair Foundation, a 501(c)(3) organization comprised of volunteers with the mission to renovate, preserve, and beautify the Ingham County Fairgrounds and enhance educational and scientific programs at the Ingham County Fair; and

WHEREAS, the Ingham County Fair Foundation may provide technical assistance with projects, programs, educational and science based activities, grant application and other fairgrounds activities; and

WHEREAS, the Ingham County Fair Foundation may assist the Fair in promoting services including but not limited to wedding receptions, proms, sports shows and craft shows; and

WHEREAS, the Ingham County Fair Foundation may organize volunteers to collect monetary donations and submit grant applications for the purchase and construction of a new grandstand to be built at the Fairgrounds; and

WHEREAS, the Ingham County Fair Foundation may use funds raised to purchase goods and services for the Fairgrounds; and

WHEREAS, the expenditures are considered gifts and are hereby accepted in accordance to the terms in the memorandum of understanding; and

WHEREAS, these programs, projects and preservation initiatives comprise part of the Ingham County Fair Board’s mission to foster and encourage agricultural, industrial, commercial, educational, entertainment, tourism, technological, cultural and recreational pursuits; and

WHEREAS, the Fairgrounds Events Director will represent the Fair Board at the necessary Ingham County Fair Foundation meetings and Liaison Committee meetings of the Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a memorandum of understanding with the Ingham County Fair Foundation for services at the Ingham County Fair, under mutually agreeable terms and conditions to both parties, effective upon execution of the contract, for a 5 year term, unless terminated earlier.
BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

**HUMAN SERVICES:**  **Yea:** Trubac, Stivers, Tennis, Koenig, Morgan, Slaughter, Naeyaert  
   **Nays:** None  
   **Absent:** None  
   **Approved 06/01/2020**

**FINANCE:**  **Yea:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  
   **Nays:** None  
   **Absent:** None  
   **Approved 06/03/2020**
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE CONTRACT WITH SIGNS BY CRANNIE

RESOLUTION #20 –

WHEREAS, Board of Commissioners Resolution #19-123 authorized a contract with Signs by Crannie for designing and fabricating custom wayfinding signs for the Trail Wayfinding Signage project in a total amount not to exceed $281,427.77; and

WHEREAS, additional funds need to be appropriated for the project from the Trails and Parks Millage fund balance in an amount of $7,000.00 to complete the project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an Amendment to the contract with Signs by Crannie to approve an additional $7,000.00 to complete the project.

BE IT FURTHER RESOLVED, that all other terms and conditions of the contract shall remain unchanged.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an additional $7,000.00 from the Trails and Parks Millage fund balance and the Controller is authorized to transfer $7,000.00 from the Trails and Parks Millage fund balance into line item 228-62800-802000-9TR.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Stivers, Tennis, Koenig, Morgan, Slaughter, Naeyaert
Nays: None
Absent: None
Approved 06/01/2020

FINANCE: Yeas: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Maiville
Nays: Schafer
Absent: None
Approved 06/03/2020
JUNE 9, 2020
AGENDA ITEM NO. 19

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO CITY OF EAST LANSING TRAILS AND PARKS MILLAGE AGREEMENTS

RESOLUTION #20 –

WHEREAS, Board of Commissioners Resolutions #16-257, #17-109 and #19-047 authorized entering into contracts with the City of East Lansing to fund the below projects; and

<table>
<thead>
<tr>
<th>Contract Title</th>
<th>Project #</th>
<th>Begins</th>
<th>Ends</th>
<th>Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of EL-N. Tier Trail Repair and Maintenance</td>
<td>TR003</td>
<td>08/25/16</td>
<td>08/28/19</td>
<td>16-257</td>
</tr>
<tr>
<td>City of EL- NTT Extension through White Park</td>
<td>TR033</td>
<td>03/07/18</td>
<td>04/26/19</td>
<td>17-109</td>
</tr>
<tr>
<td>City of El-Riveria Dr. Neighborhood Connection to NTT</td>
<td>TR057</td>
<td>--</td>
<td>--</td>
<td>19-047</td>
</tr>
<tr>
<td>City of El-Colorado Dr. Neighborhood Connection to NTT</td>
<td>TR058</td>
<td>--</td>
<td>--</td>
<td>19-047</td>
</tr>
</tbody>
</table>

WHEREAS, the City of East Lansing is requesting an amendment to the above Agreements because of unforeseen circumstances and past amendments that adjusted these construction deadlines; and

WHEREAS, the City of East Lansing is requesting an extension to their agreements TR003 and TR033 to August 28, 2021; and

WHEREAS, the City of East Lansing is requesting an additional $600,000 for their agreements TR003, TR057 and TR058.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an Amendment to the Agreements listed below with the City of East Lansing.

<table>
<thead>
<tr>
<th>Contract Title</th>
<th>Project #</th>
<th>Begins</th>
<th>Ends</th>
<th>Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of EL-N. Tier Trail Repair and Maintenance</td>
<td>TR003</td>
<td>08/25/16</td>
<td>08/28/21</td>
<td>16-257</td>
</tr>
<tr>
<td>City of EL- NTT Extension through White Park</td>
<td>TR033</td>
<td>03/07/18</td>
<td>04/26/19</td>
<td>17-109</td>
</tr>
<tr>
<td>City of El-Riveria Dr. Neighborhood Connection to NTT</td>
<td>TR057</td>
<td>--</td>
<td>--</td>
<td>19-047</td>
</tr>
<tr>
<td>City of El-Colorado Dr. Neighborhood Connection to NTT</td>
<td>TR058</td>
<td>--</td>
<td>--</td>
<td>19-047</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an extension of the City of East Lansing agreements TR003 and TR033 to August 28, 2021.
BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an additional not to exceed sum of
$600,000 for Agreements TR003, in the amount of $300,000; TR057, in the amount of $200,000; and TR058 in
the amount of $100,000, from the Trails and Parks Millage fund balance.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer $300,000 from the
Trails and Parks Millage fund balance into line item 228-62800-967000-TR003.

BE IT FURTHER RESOLVED, the Controller is authorized to transfer $200,000 from the Trails and Parks
Millage fund balance into line item 228-62800-967000-TR057.

BE IT FURTHER RESOLVED, the Controller is authorized to transfer $100,000 from the Trails and Parks
Millage fund balance into line item 228-62800-967000-TR058.

BE IT FURTHER RESOLVED, that all other terms and conditions of these Agreements shall remain
unchanged.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget
adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to
sign any necessary contract documents on behalf of the County after approval as to form by the County
Attorney.

**HUMAN SERVICES: Yeas:** Trubac, Stivers, Tennis, Koenig, Morgan, Slaughter, Naeyaert
**Nays:** None **Absent:** None **Approved 06/01/2020**

**FINANCE: Yeas:** Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Maiville
**Nays:** Schafer **Absent:** None **Approved 06/03/2020**
WHEREAS, proposals were solicited for engineering services for the new snowmaking pipe at Hawk Island; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Ratnik Industries.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with Ratnik Industries in the total amount not to exceed $3,500 for engineering services for the new snowmaking pipe at Hawk Island.

BE IT FURTHER RESOLVED, that the contract with Ratnik Industries shall be effective the date of execution through August 1, 2020.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorize $3,500 from the Parks Department 208 fund balance for the project.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Stivers, Tennis, Koenig, Morgan, Slaughter, Naeyaert  
Nays: None  Absent: None  Approved 06/01/2020

FINANCE: Yeas: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Maiville  
Nays: Schafer  Absent: None  Approved 06/03/2020
INTRODUCED BY THE HUMAN SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE APPLICATION FORM, SCORING CRITERIA FOR THE TRAILS AND PARKS MILLAGE, AND DECLARING THAT A SIXTH ROUND OF APPLICATIONS FOR THE TRAILS AND PARKS MILLAGE FUNDS WILL BE TAKEN BEGINNING JUNE 10, 2020

RESOLUTION #20 –

WHEREAS, in March 2020, the electorate renewed a countywide trails and parks millage levy of 50/100 (.50) of one mill to be used for the purpose of creating and maintaining a county system of recreational trails and adjacent parks trail system, which may incorporate trails or parks created by local units of government, including Lansing’s River Trail, and may acquire rights of way to connect and extend existing trails; and

WHEREAS, the Park Commission reviewed and edited the Application and Scoring Criteria forms and has developed the following attachments for approval by the Board of Commissioners; and

WHEREAS, the Application shown in Attachment A reflects changes outlining the increase of the $50,000 cap to small community grants and shovel-ready projects to $300,000; and

WHEREAS, the Scoring Criteria shown in Attachment B has been edited to adjust the points received by a community if match is provided; and

WHEREAS, the Park Commission recommends that a sixth round of applications will be taken beginning June 10, 2020, set at a $7 million dollar cap, with no required match and a $300,000 cap for small shovel ready projects or small community grants; and

WHEREAS, the Park Commission recommends that multiple year funding be awarded for grants in this round for the years of 2020 and 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopts the recommended application edits for Trails and Parks Millage funding (attachment A) with the changes outlined above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners adopts the scoring criteria for use by Park Commission and staff for scoring applications for funding (attachment B) with the changes outlined above.

BE IT FURTHER RESOLVED, that a sixth round of applications will be taken beginning June 10, 2020, set at a $7 million dollar cap, with no required match and with a cap of $300,000 for small shovel ready projects or small community grants, and that multiple year funding will be awarded for grants in this round.
BE IT FURTHER RESOLVED, that application forms and scoring criteria will be reviewed and approved by the Board of Commissioners prior to the seventh round.

**HUMAN SERVICES**: **Yea**: Trubac, Stivers, Tennis, Koenig, Morgan, Slaughter, Naeyaert  
**Nays**: None  
**Absent**: None  
**Approved 06/01/2020**

**FINANCE**: **Yea**: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Maiville  
**Nays**: Schafer  
**Absent**: None  
**Approved 06/03/2020**
Ingham County Trails and Parks Program Application

Ingham County
Attn: Melissa Buzzard
P.O. Box 178
121 E. Maple Street, Suite 102
Mason, MI 48854

Trails and Parks Program Application

The overall goal of the Ingham County Regional Trails and Parks Millage Fund is to create and maintain a sustainable countywide system of recreation trails and adjacent parks within Ingham County. All Ingham County municipalities are eligible to apply. In addition, 501(c) (3) non-profit organizations may apply for grant funds so long as they partner with an Ingham County municipality which contributes tax dollars to the Trails and Parks Millage.

Funds must be matched by the local community with their own funds, or in-kind services, or funds obtained from other sources, i.e., state, federal, private or other allocations. Applications for County Trails and Parks Program funding must include a resolution(s) of support for the project from the governing body (ies) of the community where the trail project or blueways project is proposed. Eligible projects must fit the following categories: small shovel ready projects up to a limit of $300,000, planning and engineering for future projects. Preference will be shown to applications within these parameters, however all grant applications will be considered, even if they are not shovel ready or include future planning.

Project applications must be received by 5:00pm July 31 for funding consideration in the following year. Projects deemed worthy of funding may be approved at the November Ingham County Board of Commissioners meeting. The following information will be used by the Ingham County Parks and Recreation Commission in determining and recommending which projects should be funded by the Board of Commissioners. Projects already locally approved and bid will not be eligible for millage funding.

**APPLICANT**

<table>
<thead>
<tr>
<th>Agencies</th>
<th>Contact Person</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>City:</th>
<th>State:</th>
<th>ZIP Code:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Phone:</th>
<th>Fax:</th>
<th>Email:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**PROJECT SUMMARY**

Project Title:

Total Amount Requested: $

Distance of repaired/new construction in feet/miles:

- Trail/blue ways:
- Boardwalk:
- Bridge:

- [ ] Shovel Ready
- [ ] Planning & Engineering
- [ ] Other Project

- [ ] Small grant: Up to $300,000 for municipalities contributing less than 5% of total county millage revenue annually. See Attachment A. *(Small grants will be scored separately)*
Ingham County Trails and Parks Program Application

If you have applied for *multiple projects*, please prioritize and rank your projects within each category from highest priority to lowest priority in each category:

<table>
<thead>
<tr>
<th>Shovel Ready</th>
<th>Planning and Engineering</th>
<th>Other Projects</th>
</tr>
</thead>
</table>

**Town, Range and Section Numbers of Site Location**

<table>
<thead>
<tr>
<th>(Town):</th>
<th>(Range):</th>
<th>(Section):</th>
</tr>
</thead>
</table>

**Brief Project Description** *(Provide a brief project description and why it should be funded. 250 word limit.)*
Ingham County Trails and Parks Program Application

**ESTIMATED COSTS/BUDGET**

Provide each scope/budget item and how the budgeted amount was calculated. List amounts requested from local sources, state or federal grants as well as amounts from foundations, corporations, and other funding sources (in-kind support or other). Engineering amount generally not to exceed 15% of total project expenses. Contingency amount not to exceed 10%.

**EXPENSES**

<table>
<thead>
<tr>
<th>Scope Item(s):</th>
<th>Quantity</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-Acquisition/Right-of-Way/Easement/Permits</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2-Design Engineering</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3-Construction</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4-Construction Engineering</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5-Contingency</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6-Other</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7-Other</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Other Fees (i.e., Permitting, etc...)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Project Expenses</strong></td>
<td></td>
<td>$</td>
</tr>
<tr>
<td><strong>Provide detailed cost estimate for Project</strong></td>
<td></td>
<td>$</td>
</tr>
</tbody>
</table>

**APPLICANT FUNDS**

When municipalities apply for funding from the Ingham County Trails and Parks Millage using a local match, the match should represent new investment in land acquisition and trail development, as opposed to dollars spent in previous years.

<table>
<thead>
<tr>
<th>Local Contribution</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other Grant Contributions</td>
<td></td>
</tr>
<tr>
<td>Name of Grantor(s)</td>
<td>Amount</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td>Name of Partner(s)</td>
<td>Amount</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td>Name of Donor(s)</td>
<td>Amount</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>In-Kind Support</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Organization</td>
<td>Amount</td>
</tr>
<tr>
<td>Description</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td>Other</td>
<td></td>
</tr>
</tbody>
</table>

**Total Applicant Funds**

*Millage Funds REQUESTED (does not count as match) $__________

*This amount (Millage Funds Request) plus the Total Applicant Funds must equal Total Project Expenses

Total % of matching Funds $__________ Match $__________
<table>
<thead>
<tr>
<th>DESIGN/SCOPE OF THE PROJECT-(Attachments as needed)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provide a (detailed) description of the project you are proposing, with reference to specific scope items. Describe the features of the project and all factors that affected your design or program. Describe how your design was chosen, and why it is appropriate for the proposed project. Use this opportunity to explain why you chose the type and placement of particular scope and design elements. Explain how your project design meets or exceeds standards. (If your project addresses a clearly identified item from the Ingham County Trails and Parks Comprehensive Report, please identify that with a reference to the report – page #, table #, or identifying marker (i.e. Bridge # CL-01-SCT-SC)). (No minimum word count- attachments as needed).</td>
</tr>
</tbody>
</table>
## Ingham County Trails and Parks Program Application

<table>
<thead>
<tr>
<th>PROJECT INFORMATION &amp; DETAILED DESCRIPTION (as applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Describe in detail any other available funders and partners.</td>
</tr>
<tr>
<td>Your discussion should address whether your project has funding available through grants or partner contributions; has funding available through donations or in-kind services; and/or has funding available through local community match and what total percent of the project these all account for. This should be detailed on the Estimated Costs/Budget sheet also. Local agencies are required to list Ingham County Parks as a contact in TAP applications that propose Ingham County Parks Millage funding as part of their match. 250 word limit.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2. Discuss how the project is improving regional connectivity.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Your discussion should address how the project provides, supports and relates to the Ingham County regional priority corridors as depicted on Figure 24 of the Ingham County Regional Trails and Parks Network either as an existing trail repair/rehabilitation/long-term maintenance, new regional trail construction or new local trail access to the regional network (including enabling water trail access); improves access to Ingham County Parks; improves access to major regional destinations such as commercial and employment centers as well as community facilities, schools, colleges and universities; expands transportation options; provides for recreation; increases access to sites of natural, scenic or historic interest; and any other related information. 250 word limit.</td>
</tr>
</tbody>
</table>
3. Describe how the project responds to public demand and has public support.

Your discussion should address how the project is based on public demand, has been prioritized in adopted plans, has volunteer and/or partner organization support, is a community interest project that supports partnerships, shared resources or coincides with other planning and development activities; has the support of multiple jurisdictions and/or stakeholders; and any other related information. 250 word limit.

4. Explain how the project meets acceptable design standards and is the best design solution.

You must have on staff, or hire a Michigan licensed professional engineer or a landscape architect, and all construction (new or rehab) must be according to current MDOT standard and specifications for construction of trails, bridges, and boardwalks and any other support facilities. Trail repair and maintenance projects may not require an engineer or landscape architect. (Deviation from this requirement needs to be stated and explained. The County will review on a case by case basis). Any work in the road Right of Way, not just ped crossings, needs to meet applicable permit requirements. You must meet permit requirements for any pedestrian crossings of the given road agency—Michigan Department of Transportation (MDOT), Ingham County Road Department or whatever City your community is in. You must have the necessary/required permitting, be it public/road rights-of-way, local ordinance (township or municipality), environmental (Michigan Department of Environmental Quality-MDEQ), Drain office, etc. Your description should address how the project is physically separated from streets and roadways where possible; provides a variety of experiences that can be enjoyed by a diversity of users, including people of all ages and abilities; meets or exceeds the minimum accessibility requirements of the ADA. design alternatives to the project have been examined to minimize impact on the environment; meets AASHTO guidelines for alignment, grade, width, vertical clearance, and loading intersection and crossing design (deviation from AASHTO guidelines need to be stated and explained. The County will review on a case by case basis); considers low impact development techniques that protect and enhance significant natural features, and any other related information. Please review Attachment B- BOC Resolution #18-054 for design standard clarification. 250 word limit.
5. Explain how the project is feasible and ready for implementation or development.
   Your discussion should address whether your project area is under public ownership or is currently accessible for public use; does not require complex or lengthy acquisition process; does not require a complex or lengthy permitting process; is within an existing corridor such as a transmission line and railroad corridor where it may be feasible to negotiate public access without needing to acquire land; there is an imminent threat to lose the project opportunity; demonstrates cost efficiency; and/or is appropriate and in line with available funds. 250 word limit.

6. Discuss how the project supports equitable opportunities.
   Your discussion should address how your project increases or improves access and provides low cost transportation and recreation options for low income populations; is located in a high use area; is located in an underserved area; and/or contributes to an equitable geographical distribution of the millage funds. 250 word limit.
7. Maintenance Commitment & Plan

Describe your operation and maintenance plan (with budget costs) detailing the amount of money needed to operate and maintain the trail after it is completed, and identify who will be responsible for the work. Describe in detail how the trail will be managed. Include discussion on season length, hours of operation, enforcement provisions, and scheduling. 250 word limit.
Ingham County Trails and Parks Program Application

ATTACHMENTS - REQUIREMENTS

1. Project Location Map & Photos. Attach a project location map and site photographs (clearly identify photos and locations in correlation with your location map).

2. Site Plan. The site plan must show the entire site to be improved/developed, and should delineate and label the location and type of all existing and proposed uses. Features such as wooded areas, wetlands, water bodies, overhead utility lines, and all existing uses, including buildings and other development, need to be identified. The placement of all scope items proposed in the application should be depicted on the site plan. Indicate on your site plan the destinations to which the proposed trail project will connect. Provide a map of the trail network (existing or proposed) to which your project will link.

3. Documentation of Other Funding Sources. You must provide documentation for all the funding sources you indicated on your application form, as outlined in Attachment C.

4. Certified Resolution. The governing body of the local unit of government must pass a resolution. The resolution should list and commit to the amount of the local match in terms of dollar amount or percentage of total project cost, and all source(s) of match as specified in the application. (This may be obtained and submitted after submission of the application if timing is an issue, but must be before the date of the award by the BOC).

5. After the award, and during construction, entities must display temporary millage recognition signage on site of projects provided by the County. Once complete, must display a permanent recognition plaque on site also provided by the County.

6. After completion of the project, entities must agree to participate in the County wide wayfinding signage plan.

CERTIFICATION

Signature of Applicant: _____________________________  Date: _____________________________
## Ingham County Trails and Parks Millage

### Estimated Revenue by Municipality

<table>
<thead>
<tr>
<th>Municipality</th>
<th>Total Generated Revenue</th>
<th>Estimated Loss to Tax Capture</th>
<th>Estimated Available Revenue</th>
<th>Percent of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alpiedon Township</td>
<td>$109,741</td>
<td>$ -</td>
<td>$109,741</td>
<td>3.3%</td>
</tr>
<tr>
<td>Aurelius Township</td>
<td>$68,726</td>
<td>$ -</td>
<td>$68,726</td>
<td>2.1%</td>
</tr>
<tr>
<td>Bunker Hill Township</td>
<td>$30,949</td>
<td>$ -</td>
<td>$30,949</td>
<td>0.9%</td>
</tr>
<tr>
<td>Delhi Township</td>
<td>$347,613</td>
<td>$85,205</td>
<td>$262,408</td>
<td>7.9%</td>
</tr>
<tr>
<td>Ingham Township</td>
<td>$36,313</td>
<td>$2,953</td>
<td>$33,359</td>
<td>1.0%</td>
</tr>
<tr>
<td>Lansing Township</td>
<td>$132,989</td>
<td>$25,128</td>
<td>$107,860</td>
<td>3.2%</td>
</tr>
<tr>
<td>Leroy Township</td>
<td>$58,849</td>
<td>$4,955</td>
<td>$53,894</td>
<td>1.6%</td>
</tr>
<tr>
<td>Leslie Township</td>
<td>$40,164</td>
<td>$ -</td>
<td>$40,164</td>
<td>1.2%</td>
</tr>
<tr>
<td>Locke Township</td>
<td>$34,146</td>
<td>$ -</td>
<td>$34,146</td>
<td>1.0%</td>
</tr>
<tr>
<td>Meridian Township</td>
<td>$776,105</td>
<td>$755</td>
<td>$775,350</td>
<td>23.3%</td>
</tr>
<tr>
<td>Onondaga Township</td>
<td>$39,593</td>
<td>$ -</td>
<td>$39,593</td>
<td>1.2%</td>
</tr>
<tr>
<td>Stockbridge Township</td>
<td>$57,918</td>
<td>$2,698</td>
<td>$55,219</td>
<td>1.7%</td>
</tr>
<tr>
<td>Verney Township</td>
<td>$63,027</td>
<td>$816</td>
<td>$62,211</td>
<td>1.9%</td>
</tr>
<tr>
<td>Wheatfield Township</td>
<td>$34,763</td>
<td>$ -</td>
<td>$34,763</td>
<td>1.0%</td>
</tr>
<tr>
<td>White Oak Township</td>
<td>$28,502</td>
<td>$ -</td>
<td>$28,502</td>
<td>0.9%</td>
</tr>
<tr>
<td>Williamstown Township</td>
<td>$109,531</td>
<td>$ -</td>
<td>$109,531</td>
<td>3.3%</td>
</tr>
<tr>
<td>East Lansing (City)</td>
<td>$416,404</td>
<td>$15,819</td>
<td>$400,585</td>
<td>12.0%</td>
</tr>
<tr>
<td>Lansing (City)</td>
<td>$958,232</td>
<td>$32,290</td>
<td>$925,942</td>
<td>27.8%</td>
</tr>
<tr>
<td>Leslie (City)</td>
<td>$17,981</td>
<td>$3,272</td>
<td>$14,708</td>
<td>0.4%</td>
</tr>
<tr>
<td>Mason (City)</td>
<td>$108,781</td>
<td>$12,822</td>
<td>$95,959</td>
<td>2.8%</td>
</tr>
<tr>
<td>Williamston (City)</td>
<td>$50,716</td>
<td>$7,295</td>
<td>$43,422</td>
<td>1.3%</td>
</tr>
<tr>
<td><strong>Ingham County (Total)</strong></td>
<td><strong>$3,519,041</strong></td>
<td><strong>$194,009</strong></td>
<td><strong>$3,325,032</strong></td>
<td><strong>100.0%</strong></td>
</tr>
</tbody>
</table>

*Created 2-23-15*
Ingham County Trails and Parks Program Application

ATTACHMENT B.  

AGENDA ITEM NO. 18

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION CLARIFYING DESIGN STANDARDS FOR TRAILS AND PARKS MILLAGE PROJECTS

RESOLUTION # 18 – 054

WHEREAS, the Ingham County Trails and Parks Program Application states that the Trails and Parks Millage projects must meet acceptable design standards and is the best design solution as adopted by Board of Commissioners Resolution 17-275; and

WHEREAS, the County will review any deviations from such standards on a case by case basis; and

WHEREAS, applicants must obtain necessary permits for the projects, be it public/road rights-of-way, local ordinance (township or municipality), environmental (Michigan Department of Environmental Quality-MDEQ), Drain office, etc.; and

WHEREAS, at least one case has surfaced where the announced design standards of the Trails and Parks Millage may conflict with the standards and rules of a permitting agency; and

WHEREAS, on reflection, the Parks Commission does not believe that wise administration of the millage money should require the applicant to be caught between the standards of a permitting agency and the general standards demanded by the County for its millage projects.

THEREFORE BE IT RESOLVED, that the Ingham Board of Commissioners adopt the following policy: in cases where a permitting authority disagrees with use of a particular county standard, the terms of the draft permit proposed by the permitting authority will control, but the applicant is required to promptly notify the County Park Commission of the permitting authority’s position.

BE IT FURTHER RESOLVED, Parks Department staff are to raise any concerns with the permit in consultations with the applicant and the permitting authority.

BE IT FURTHER RESOLVED, this policy is retroactive for any signed agreements that have not yet been completed and any future agreements.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas: Banas, Tennis, Seboli, Nolan, Koenig Nays: None  Absent: Naeyaert
Approved 02/06/2018

FINANCE:  Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None  Absent: Koenig, Schafer  Approved 02/07/2018
Ingham County Trails and Parks Program Application

ATTACHMENT C.

Match Requirement for Ingham County Trails & Parks Milage
The applicant is not required to provide match, however, applicants that do contribute match will receive additional points under the Scoring Criteria. Match being the applicant provided a portion of the total project cost.

Applicant match can be met by general funds, cash donations, and other grants or by donation of a portion of land that will be used for the project. All land value donations must be clearly documented in the grant application and supported by a letter of commitment by the landowner.

Additional forms of match may consist of credit for certain applicant-assumed costs directly related to the construction of the proposed project, including charged for local government-owned equipment and labor performed by the applicant’s employees. Donations of goods and services may be used as all or part of the match if the applicant specifies the nature and can document actual values of the items or services. The source and amount of ALL donations must be clearly stated in the grant application and supported by a letter of commitment from the donor.

Match commitments must be secured prior to the application deadline for that current application round. Proof of secured match must be provided to the County grant coordinator on or before the deadline. Applications using millage funds as match for Federal or State grants will be reviewed on a case by case basis. Failure to provide match documentation by the application deadline may be declared ineligible.

Examples of secured match include:
- General fund-Resolution from local governing body committing to the match
- Cash donations- Letters of commitment from donors
- Other awarded grants- Letter from granting organization committing to the grant, explaining conditions of award, and information on the scope of work provided by the other grant.
- Applications for other grants are not considered a secure match source
- Donation of land value- Letter from land owner committing to donate a fixed percentage of the appraised fair market value.
- Donation of goods and services- Letter from the donor explaining the nature and value of the goods and services. The letter of donation must indicate number of hours or quantity of materials. The letter must include the quantity, dollar amount and for labor the number of hours and hourly rate. Pre-bid discounts such as percentage off a price are not accepted for documentation of match.
- In-kind/Force-account- Resolution from the governing body committing to the match

Secured match ensures there should not be a cash flow problems threatening the completion of the project. Changing match after the application deadline is highly discouraged and will require approval by the County and the grantee must provide documentation for this change.
Ingham County Trails and Parks Program Scoring Criteria

The following criteria will be used to evaluate and select projects. The project's final score will be based on the sum of all the scores. Criteria to be scored are as follows:

1. Does this project either contribute to the completion of one of the top five scoring New Trail Preferences as listed in the Ingham County Trails and Parks Comprehensive Report Table 18 (attached)?
   0 = no  5 = yes
   ____ pts

2. Does this contribute to County connectivity?
   0 = no  10 = yes (If you meet any of the criteria listed below, you get 10 points).
   ____ pts

   **Improve Regional Connectivity** Projects that improve regional connectivity and access throughout Ingham County will receive a higher priority. To determine whether a project improves regional connectivity or access, the project should address the following:

   - Contributes to the completion of the Ingham County regional priority corridors as depicted on Figure 24 (attached) either as existing trail reconstruction, new regional trail gap construction or new local trail access to the regional network (including enabling water trail access);
   - Improves access to or within Ingham County Parks;
   - Improves access to major regional destinations such as commercial and employment centers as well as community facilities, schools, colleges and universities;
   - Expands transportation options as well as provide for recreation;
   - Increases access to sites of natural, scenic or historic interest.

3. Did this project apply for other funding partners such as state or federal grants, donations, individual contributions, or other funding sources?
   Yes or No?
   0 = no  5 = yes
   ____ pts
4. Overall, how do you rate the project?

Considerations
- Project area is under public ownership or is currently accessible for public use;
- Does not require complex or lengthy acquisition process;
- Does not require a complex or lengthy permitting process;
- Is within an existing corridor such as a transmission line and railroad corridor where it may be feasible to negotiate public access without needing to acquire land;
- There is an imminent threat to lose the project opportunity;
- Demonstrates cost efficiency;
- Is appropriate and in line with available funds.
- Has been prioritized in adopted plans;
- Has volunteer and/or partner organization support;
- Is a community interest project that supports partnerships, shared resources or coincides with other planning and development activities;
- Has the support of multiple jurisdictions and/or stakeholders.
- The project increases or improves access and provides low cost transportation and recreation options for low income populations;
- Is located in a high use area;
- Is located in an underserved area;
- Contributes to an equitable geographical distribution of the millage funds.

Rate the project on a scale of 1-20, 1 being least desirable and 20 being most desirable.
______ pts

______ Total Points Scored
JUNE 9, 2020  
AGENDA ITEM NO. 22

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES HEALTH RESOURCES AND SERVICES ADMINISTRATION HEALTH CENTER PROGRAM FUNDS

RESOLUTION #20 –

WHEREAS, Ingham County Health Department (ICHD) and Ingham Community Health Centers (ICHC) wish to accept Health Center Program funds though the U.S. Department of Health and Human Services Health Resource and Services (HRSA) for the grant period of February 1, 2020 through January 31, 2021; and

WHEREAS, Health Center Program funds allow for ICHD to support primary care, dental, mental health, substance abuse and supportive services for Ingham County’s low-income, uninsured and medically underserved population through the Ingham Community Health Centers; and

WHEREAS, the base award also includes funding for outreach and enrollment efforts; and

WHEREAS, ICHD will receive the Health Center Program annual base funding award for the budget period of February 1, 2020 through January 31, 2021 in the amount up to $2,542,551.00; and

WHEREAS, the Ingham County Community Health Center Board has reviewed and recommends the acceptance of the annual base funding award; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the acceptance of the Health Center Program base funding award in the amount up to $2,542,551.00.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the acceptance of the Health Center Program base funding award in the amount of $2,542,551.00 through HRSA for the budget period of February 1, 2020 through January 31, 2021.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments to the Health Department’s budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Trubac, Stivers, Tennis, Koenig, Morgan, Slaughter, Naeyaert  
Nays: None  Absent: None  Approved 06/01/2020

FINANCE:  Yeas:  Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schaefer, Maiville  
Nays: None  Absent: None  Approved 06/03/2020
AGENDA ITEM NO. 23

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT FUNDING FROM THE MICHIGAN PRIMARY CARE ASSOCIATION (MPCA) FOR PARTICIPATION IN THE MICHIGAN NETWORK FOR ORAL HEALTH INTEGRATION (MNOHI) PROJECT

RESOLUTION #20 –

WHEREAS, Ingham County Health Department’s (ICHD’s) Community Health Centers (CHCs) wish to accept funding from the Michigan Primary Care Association (MPCA) for participation in the Michigan Network for Oral Health Integration (MNOHI) Project; and

WHEREAS, the MNOHI Project focuses on integrating medical and dental care for ICHC’s children 6-11 years of age, and their families; and

WHEREAS, these funds are awarded from the period of September 1, 2019 through August 31, 2024; and

WHEREAS, the first year of this five-year grant will provide an $8,000 stipend to cover the costs of training; and

WHEREAS, subsequent year funding will vary depending upon the focus for that year and will be used to provide technical assistance, connection, and mapping the Electronic Dental Record (EDR) to Azara DRVS for data reporting purposes; and

WHEREAS, this resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured; and

WHEREAS, the Health Officer, Linda Vail supports accepting funding from MPCA for participation in the MNOHI Project for an amount of $8,000 in year one of this grant, and at varying amounts in subsequent years effective September 1, 2019 through August 31, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize the acceptance of funding from MPCA for participation in the MNOHI Project for an amount of $8,000 in year one of this grant, and at varying amounts in subsequent years effective September 1, 2019 through August 31, 2024.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.
HUMAN SERVICES: Yeas: Trubac, Stivers, Tennis, Koenig, Morgan, Slaughter, Naeyaert
Nays: None  Absent: None  Approved 06/01/2020

FINANCE: Yeas: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None  Absent: None  Approved 06/03/2020
JUNE 9, 2020
AGENDA ITEM NO. 24

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT FUNDING AWARD FROM HRSA FOR EXPANDING CORONAVIRUS TESTING (ECT) CAPACITY

RESOLUTION #20 –

WHEREAS, Ingham County Health Department’s (ICHD’s) Community Health Centers (CHCs) wish to accept a funding award totaling $449,074.00 from the U.S. Department of Health Resources and Services Administration (HRSA); and

WHEREAS, this funding is part of the Coronavirus Aid, Relief, and Economic Security (CARES) Act; and

WHEREAS, this funding is to support activities to purchase, administer, and expand capacity for testing for COVID-19; and

WHEREAS, funding may support testing and testing related, in-scope activities that may change as COVID-19 needs evolve within the community; and

WHEREAS, this is a one-time only HRSA award effective May 1, 2020 through April 30, 2021; and

WHEREAS, the Health Center Board and the Health Officer recommend that the Board of Commissioners authorize acceptance of an ECT funding award totaling $449,074.00 from HRSA effective May 1, 2020 through April 30, 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of an ECT funding award totaling $449,074.00 from HRSA effective May 1, 2020 through April 30, 2021.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Stivers, Tennis, Koenig, Morgan, Slaughter, Naeyaert
Nays: None      Absent: None       Approved 06/01/2020

FINANCE: Yeas: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None      Absent: None       Approved 06/03/2020
WHEREAS, Tammy Williams began her employment with Ingham County in 1987 at the Juvenile Home now known as the Ingham County Youth Center; and

WHEREAS, in 1993 she was promoted to Juvenile Court Officer at the Ingham County Probate Court now known as the Ingham County Circuit Court, Juvenile Division; and

WHEREAS, in 2007 she was promoted to Intake Referee; and

WHEREAS, Tammy was named Child Care Worker of the Year in 1990; and, nominated for the Mary S. Coleman Award in 2007; and

WHEREAS, on behalf of the Circuit Court Juvenile Division, Tammy has conducted numerous hearings on youth petitioned before the Court on delinquency and neglect cases; and

WHEREAS, Tammy exemplifies the best in public service through her dedication and commitment to her job responsibilities and duties through her desire to address the needs of juveniles and their families; and

WHEREAS, Tammy not only brought to the Court her dedication and commitment to serve the public but also a strong work ethic with a tremendous source of experience and knowledge in all matters relating to juvenile cases; and

WHEREAS, Tammy’s kind heart and constant willingness to organize potlucks, baby showers or retirement celebrations, and always offering her time and creative ideas for decorating each of these special events, will be greatly missed; and

WHEREAS, Tammy will now have endless free time to enjoy her family, her pride and joy; and

WHEREAS, Tammy Williams has given the Ingham County Circuit Court, Juvenile Division and the residents of Ingham County over 32 years of quality service.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Tammy Williams for her many years of dedicated service to the County of Ingham and for the contributions she has made to the Circuit Court, Family Division.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.
LAW & COURTS:  Yeas:  Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac, Schafer
Nays:  None    Absent:  None    Approved 05/28/2020
JUNE 9, 2020
AGENDA ITEM NO. 26

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING BOARD CHAIRPERSON TO SIGN NECESSARY DOCUMENTS RELATED TO UPTRUST SERVICES AGREEMENT

RESOLUTION #20 –

WHEREAS, the Office of the Public Defender is looking for a more efficient way to communicate with their clients and reduce the number of clients who fail to appear for court appearances; and

WHEREAS, the Office of the Public Defender has been contacted by a company called Uptrust; and

WHEREAS, this company has developed a system of instant text messaging of court date reminders to clients; and

WHEREAS, this notification has the potential to reduce missed court dates; and

WHEREAS, the resulting failure to appear costs the county monies in additional jail bed days and staff processing of cases; and

WHEREAS, the Ingham County Office of the Public Defender uses a case management system called defenderData, and

WHEREAS, as Uptrust is marketing to indigent defense systems as one of their target demographics, they have designed their system to be compatible with defenderData; and

WHEREAS, Uptrust will enhance defenderData and the service that the Office of the Public Defender provides to the residents of the County of Ingham by a more efficient means of communication; and

WHEREAS, Uptrust provides instant two-way communication with the clients of the Office of the Public Defender via text messaging through the existing database defenderData; and

WHEREAS, it is expected this will be especially true for younger clients as experience has shown they use text messaging as a preferred means of communication; and

WHEREAS, Uptrust provides analytical data allowing the Office of the Public Defender to make better decisions on who needs more help to show up to court; and

WHEREAS, Uptrust is offering their services to the Office of the Public Defender without charge until March 31, 2021; and
WHEREAS, this free trial offer requires a signed service agreement which can be cancelled without penalty at any time before that date and Uptrust has provided pricing for continuation of the service after that date.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby authorizes the Board Chairperson to sign the necessary Service Agreement with Uptrust after review by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac, Schafer
Nays: None    Absent: None   Approved 05/28/2020
Introduce by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH TOWER PINKSTER FOR THE ARCHITECTURAL AND ENGINEERING DESIGN SERVICES AT THE INGHAM COUNTY PROBATE COURT OFFICE

RESOLUTION #20 –

WHEREAS, the Probate Court office front counter area is in need of health and safety improvements; and

WHEREAS, Tower Pinkster is on the State of Michigan MiDeals contract, so three quotes were not required; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with Tower Pinkster who submitted the proposal of $14,000.00 for the architectural and engineering design services at the Ingham County Probate Court office; and

WHEREAS, funds for this project are available within the Public Improvement Fund balance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Tower Pinkster, 242 East Kalamazoo Ave., Kalamazoo, Michigan 49007 for the architectural and engineering design services at the Ingham County Probate Court office for an amount not to exceed $14,000.00.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Crenshaw, Sebolt, Trubac, Schafer
Nays: None Absent: None Approved 05/28/2020

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville
Nays: None Absent: Naeyaert Approved 06/02/2020

FINANCE: Yeas: Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None Absent: None Approved 06/03/2020
PETITIONS AND COMMUNICATIONS

A LETTER FROM DEFENSE ATTORNEY MEMBER MICK GREWAL RESIGNING FROM THE COMMUNITY CORRECTIONS ADVISORY BOARD

A LETTER FROM THE INGHAM COUNTY BOARD OF HEALTH EXPRESSING SUPPORT FOR THE RESOLUTION DECLARING RACISM AS A PUBLIC HEALTH CRISIS IN THE COUNTY OF INGHAM

SUBSTITUTE RESOLUTIONS

RESOLUTION TO EXPEND BROWNFIELD FUND 240 BOND PROCEEDS FOR ENVIRONMENTAL REMEDIATION & REDEVELOPMENT PURPOSES

LATE RESOLUTIONS

RESOLUTION HONORING THE LANSING JUNETEENTH COMMITTEE ON THE 27TH ANNUAL JUNETEENTH CELEBRATION

RESOLUTION TO DECLARE RACISM AS A PUBLIC HEALTH CRISIS IN THE COUNTY OF INGHAM
June 5, 2020

Ingham County Board of Commissioners
PO Box 319
Mason, MI 48854

To Whom It May Concern:

Please consider this my letter of resignation from the Community Corrections Advisory Board (CCAB), defense attorney member, effective immediately.

I would like to extend my sincere gratitude for allowing me the opportunity to be a part of CCAB for the last five years. It has been a unique experience that I will cherish. I have completely immersed myself in advocating for survivors of sexual assault and this consumes 100% of my time. I believe it is only appropriate to allow another member of our community, who regularly practices criminal defense and can actively participate, the opportunity. With that being said, I would like to suggest my associate and division leader, Ayanna Neal. She currently runs the criminal division of this law firm and has over 17 years of criminal law experience. Ms. Neal meets CCAB’s criteria and would be an excellent candidate. I understand I cannot name my replacement and she must go through the application process, however, I wanted to offer my support of her in advance of her application submission.

Please know, I will continue to support the CCAB and its endeavors to better our community. Thank you for your time and attention.

Sincerely,

Mick S. Grewal, Sr.

MSG/eae
June 8, 2020

Ingham County Board of Commissioners Office
c/o Becky Bennett
P.O. Box 319
Mason, MI 48854

Dear Board of Commissioners for Ingham County;

We are writing to express our support for the upcoming Resolution #20 declaring "Racism as a Public Health Crisis" at the Board of Commissioners, June 9, 2020 meeting.

Racism, in all its forms, negatively impacts the mental health and health behaviors, emotional and physical health in Black people. Racism is a driving force of the social determinants of health (like housing, education and employment) and is a barrier to health equity. Racism in Michigan has led to a variety of health issues, including reduced life expectancy, higher rates of infant and maternal mortality and higher rates of lead poisoning.

Black people are disproportionately suffering in-part due to long standing, unaddressed health inequities as well as systematic racism. Racism is a public health crisis as exhibited by Black health disparities, such as: the Black infant mortality rate is at 12.9 percent compared to White infant mortality at 6.4 percent; prevalence of diabetes is 17.5 percent for Blacks compared to 7.7 percent for Whites and; 20 percent of Black residents report not having access to health care (Healthy! Capital Counties Report, 2018). The grim reality is that Black people are dying in very high numbers from the impacts of racism. Black people in Michigan also have higher incidence of chronic illness causing them to die from COVID-19 at 3.8 times the rate of White people. In Ingham County, Black people make up 12 percent of the population, yet they account for 28 percent of the confirmed COVID-19 cases.

The current COVID-19 crisis and ongoing protests over police brutality have helped to highlight now, more than ever that racism, not race, causes disparities for Black Americans. Police brutality against Black people can lead to emotional, mental and physical health issues, even for those not affected directly. Black Americans have had to hide their feelings and thoughts regarding police brutality, causing anxiety and stress leading to chronic illnesses. Police brutality has become a part of normal behavior in the lives of Black American’s to the point of developing coping skills like “The Talk” with Black sons.

The American Public Health Association and the American Academy of Pediatrics have recently declared racism as a public health crisis, and the Ingham County Board of Health believes that now is the time to do the same. The disparities caused by racism represent a public health crisis which affects us all.
June 8, 2020
Ingham County Board of Commissioners Office

We urge the Ingham County Board of Commissioners to pass this resolution. With its passage, you will send a clear signal to the Michigan legislature, and city and townships, that county governments recognize the injustices caused by Racism.

Sincerely

Lynne Stauff, MPA
Chair, Ingham County Board of Health

Ingham County Board of Health Member Support

Jan Bidwell, Vice Chair
Denise Chrysler
Nickell Dixon
Dilhara Muthukuda
Molly Polverento
Nino Rodriguez
Garry Rowe
Abby Schwartz
Derrell Slaughter
Alexander Woods

Copy: Linda Vail, Ingham County Health Officer
        Debbie Edokpolo, Deputy Health Officer
AGENDA ITEM NO. 11

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO EXPEND BROWNFIELD FUND 240 BOND PROCEEDS FOR ENVIRONMENTAL REMEDIATION & REDEVELOPMENT PURPOSES

RESOLUTION #20 –

WHEREAS, on November 13, 2001, pursuant to the Brownfield Redevelopment Financing Act, PA 381 of 1996, as amended (“the Act”), the Ingham County Board of Commissioners adopted Resolution #01-328 creating the Ingham County Brownfield Redevelopment Authority (the “ICBRA”), in order to promote the redevelopment of environmentally distressed, functionally obsolete, and/or blighted areas of the County; and

WHEREAS, the Board of Commissioners approved the Brownfield Plan for Redevelopment of Ingham County Land Bank Fast Track Authority Parcels in Lansing City Only (“the Plan”) on October 28, 2008, (Resolution #08-291), and 2010 Amendment #1 on February 23, 2010 (Resolution #10-046), and 2010 Amendment #2 on October 12, 2010 (Resolution #10-323) in order to restore environmental and economic viability of those properties pursuant to the Act; and

WHEREAS, the ICBRA, to finance the purposes of the Plan, approved the issuance of bonds (the “Bonds”) in the aggregate principal amount of not to exceed $2,685,000, in anticipation of the collection of certain tax increment revenues from eligible properties; and

WHEREAS, the Bonds are designated “Brownfield Redevelopment Authority Bonds, Series 2010,” maturing not later than August 1, 2026 and bearing interest at a rate or rates not exceeding 6% per annum; and

WHEREAS, the Board of Commissioners adopted Resolution #10-338 on October 26, 2010 making a limited tax pledge for the payment of the principal and interest on the Bonds; and

WHEREAS, because the Plan’s Brownfield Fund 240 was and is currently operating with a fund deficit, the Board of Commissioners adopted Resolution #18-298 on July 24, 2018 amending the 2018 General Fund budget and transferring additional funding to the Plan’s Brownfield Fund 240 to subsidize and reduce the Bonds’ annual debt service of $185,000; and

WHEREAS, bond proceeds remain in the amount of $157,953 to be utilized in the redevelopment of the Plan’s eligible properties; and
WHEREAS, redevelopment of the eligible properties within the Plan will increase tax increment revenues to repay the Bonds and improve the County’s environmental and economic viability; and

WHEREAS, the Ingham County Land Bank, City of Lansing, and ICBRA are engaged with developers on a prospective development at the Deluxe Inn site, located at 0 E. Malcolm X Street, parcel number 33-01-01-21-203-003, identified as a priority site in the Plan, and currently owned by the Ingham County Land Bank; and

WHEREAS, the ICBRA recommends expending up to $157,953 on eligible environmental activities authorized in the Plan on the Deluxe Inn site to enable environmental remediation and development in accordance with City of Lansing planned zoning.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Ingham authorizes expenditure in the amount of up to $157,953 for eligible environmental activities and authorizes Chair of the Board of Commissioners to execute a Reimbursement Agreement between ICBRA and the Ingham County Land Bank.

BE IT FURTHER RESOLVED, that should any section, clause or phrase of this Resolution be declared by the Courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid and all resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Sebolt, Celentino, Grebner, Koenig, Stivers, Maiville  Nays:  None  Absent:  Naeyaert  Approved 06/02/2020

FINANCE:  Yeas:  Morgan, Tennis, Grebner, Crenshaw, Polsdofer, Schafer, Maiville  Nays:  None  Absent:  None  Approved 06/03/2020
Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING THE LANSING JUNETEENTH COMMITTEE ON THE 27th ANNUAL JUNETEENTH CELEBRATION

RESOLUTION #20 –

WHEREAS, when Union Army General Gordon Granger landed in Galveston to take command of the military district of Texas, one of his first actions in June of 1865, was to read General Order #3 to the people stating all slaves are free, as a result June 19th became the emancipation date of those long suffering for freedom, the newly freed slaves of Texas; and

WHEREAS, the celebration of Juneteenth is a multi-cultural recognition of the triumph of the human spirit over the cruelty of slavery, for African-Americans, it is a tribute to the strength, endurance and faith of their ancestors, for all of America it is a reminder that none of us is free until all of us are free; and

WHEREAS, in June of 2005, Michigan Governor Jennifer M. Granholm signed legislation officially designating the third Saturday in June as Juneteenth National Freedom Day in Michigan; and

WHEREAS, the Lansing Juneteenth Celebration began in 1994, from the vision of Gordon Haskins, a long time member of Mask Memorial CME Church who was originally from Texas, who had a vision that some day the history of Juneteenth would be communicated and celebrated in Lansing as it is celebrated in Texas; and

WHEREAS, the original Juneteenth Committee consisted of the following members from Mask Memorial CME Church: Gordon Haskins, Debra Plummer, Mary Plummer, Marilyn Plummer, Marsha Plummer, Jim Hughes, Charles Johnson, Jerrye Wynne Scates, Rodney Shepard, Daulton Tansil, Edwin Thompson and Earl Chapman, the pastor of Mask Memorial CME church at that time was Reverend Sterling O. Littlejohn; and

WHEREAS, the mission of the Lansing Juneteenth Committee is to commemorate the ending of slavery in the United States by celebrating the joys of liberty, educating the community about our heritage and by promoting positive cultural interaction.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby commends the Lansing Juneteenth Committee for hosting Lansing’s 27th Annual Juneteenth Celebration.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners wishes the Lansing Juneteenth Committee continued success in all of their future endeavors.
WHEREAS, race is a social construction with no biologic basis; and

WHEREAS, racism is a social system with multiple dimensions, including individual racism, which is internalized or interpersonal; and

WHEREAS, systemic racism, which is institutional or structural, is a system of structuring opportunity and assigning value based on the social interpretation of how one looks; and

WHEREAS, systemic racism unfairly disadvantages some individuals and communities, unfairly advantages other individuals and communities, and depletes the strength of the whole society through the waste of human resources; and

WHEREAS, racism is rooted in the foundation of America. From the time chattel slavery began in the 1600s, to the Jim Crow era, declaration of the war on drugs that eventually led to the mass incarceration of Black people, racism has remained a presence in American society while subjecting Black people to hardships and disadvantages in every aspect of life; and

WHEREAS, racism, including unconscious and conscious bias, causes persistent racial discrimination in Criminal Justice, Social Capital, Voter Suppression, Education, Transportation, Employment, Food Access, Mental Health and Health Behaviors, Socioeconomic Status, Environmental Exposure, Access to Health Services, Housing, and Public Safety; and

WHEREAS, historical racism in Michigan has impacted Black Michiganders including Black Ingham County residents. For example, discriminatory housing practices in the 20th century, known as redlining, along with the construction of I-496 expressway and discriminatory housing covenants contributed to the segregation of the Black community in the City of Lansing. Black citizens across the state of Michigan have been limited to areas with restricted access to healthy foods, disproportionate amount of convenience and liquor stores, clean water, and other essential resources, leading to a variety of other health issues, including reduced life expectancy, higher rates of infant and maternal mortality, and higher rates of lead poisoning; and

WHEREAS, for more than 400 years, racism has existed in America. However, in the 21st century, we are now seeing an increased incidence of police brutality, the result of racism and the
disproportionate impact on Black people during the COVID-19 pandemic. Black people are
dying in larger-than-expected, record numbers from both; and

WHEREAS, older adults and people of any age who have serious underlying medical conditions
are at higher risk for severe illness from COVID-19. Black people have higher incidence of
chronic illnesses than other races causing them to die from COVID-19 at 3.8 times the rate of
white people. In Ingham County, Black people make up 12 percent of the population, yet they
account for 28 percent of confirmed COVID-19 cases; and

WHEREAS, Black people are disproportionately suffering in-part due to long standing,
unaddressed health disparities as well as systemic racism and other socioeconomic inequities.
Indicators of health disparities include Black infant mortality, which is 12.9% compared to
White infant mortality at 6.4%; prevalence of diabetes, which is 17.5% for Blacks compared to
7.7% for Whites; and 20% of Black residents state that they lack access to health care; and

WHEREAS, there is clear data to illustrate that racism negatively impacts the lives of Black
people in Ingham County. The current COVID-19 crisis and ongoing protests against police
brutality have helped to highlight now, more than ever, that racism, not race, causes disparities
for Black Americans; and

WHEREAS, the privileges that other Americans experience inhibit them from fully
understanding how racism impacts Black people in America - for example the performance of
simple tasks like driving while Black, walking/running in neighborhoods, wearing a hoodie,
going to the store, eating ice cream in your own home, or just going to a park all come with
certain risk not experienced by others. Concerned parents prepare their Black youth at an early
age by having “The Talk” with their children in order to attempt to protect them; and

WHEREAS, prior to the recent police brutality incidents and COVID-19 pandemic, Ingham
County was already taking steps to promote health equity through the passage of its Health in All
Policies resolution; and

WHEREAS, the American Public Health Association, National Association of County and City
Health Officials, and the American Academy of Pediatrics have declared racism as a public
health crisis, this Board believes that now is the time to do the same. The disparities caused by
racism that we have outlined in this resolution represent a public health crisis which affects us
all; and

WHEREAS, we as a governmental body have a responsibility to ensure an optimal quality of life
for all of our Black Ingham County residents.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby
declares racism as a public health crisis in the County of Ingham that affects all members of our
society on a local (urban and rural), state, and national level and demands action from all levels
of government and society.
BE IT FURTHER RESOLVED, that Ingham County is recommitting its full attention to improving the quality of life and health of our Black Ingham County residents.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners advocates for relevant policies that improve health in the Black community, and support local, state, and federal initiatives that advance social justice.

BE IT FURTHER RESOLVED, that Ingham County will assess our current and proposed laws (ordinances and health regulations) and our policies, as well as their implementation, to promote health for Blacks within Ingham County.

BE IT FURTHER RESOLVED, that Ingham County’s Health In All Policies Committee will assess internal policies and procedures to ensure racial equity is a core element in all organizational practices.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners shall create a broadly representative advisory board made up of Ingham County leaders, employees, and the community to achieve community-centered solutions to address the legacy of racial injustices faced by Black communities.

BE IT FURTHER RESOLVED, that this Board of Commissioners urges other governmental bodies to declare racism as a public health crisis and to immediately take steps to intentionally address and support methods that will strategically reduce the long-term impact of systemic racism.

BE IT FURTHER RESOLVED, that the Board of Commissioners requests that the County Clerk forward copies of this resolution to the Governor of the State of Michigan, Ingham County’s State Legislative delegation, the Michigan Association of Counties and local units of government within Ingham County.